



Revised Agenda

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, May 13, 2014 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the April 22, 2014 City Regular City Commission meeting minutes as presented
 - B. SOBO Arts Festival Grant
The City Manager Michael Cain to sign the necessary documentation to accept the Charlevoix County Community Foundation grant for the SOBO Arts Festival
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
Charlevoix County Community Foundation check presentation of \$1,900 for the SOBO Arts Festival and \$3,000 to the Boyne City Dog Park project.
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft Minutes of the April 3, 2014 Parks & Recreation Advisory Board Meeting
 - B. Draft Minutes of the April 10, 2014 Main Street Board Meeting
 - C. Draft Minutes of the April 15, 2014 Historic District Meeting
 - D. Draft Minutes of the April 21, 2014 Planning Commission Meeting
 - E. Draft Minutes of the April 23, 2014 Airport Advisory Board Meeting
8. UNFINISHED BUSINESS
 - A. Dog Park-Name and implementation of rules
The City Commission approves Ridge Run as the name of the Dog Park located on Ridge Street, and direct staff to proceed with implementation of the proposed dog park rules after any input from the City Commission and Police Department.
 - B. Mobile Food Vending-Review the proposed ordinance
Consideration that the City Commission reviews the proposed ordinance

language and fee schedule and introduce this ordinance and set for a second reading and a public hearing on June 24th.

- C. Water Fluoridation
Consideration that the City Commission maintains the City's current fluoridation levels of 0.7 mg/l.

9. NEW BUSINESS

- A. Lower Lake Street storm outfall
Consideration that the City Commission advise staff on which option they would like to proceed with and authorize the City Manager to sign the required documents.
- B. Division Street Drainage
Consideration that the City Commission approves the proposal with the low bidder, Tri-County Excavating for the amount of \$18,900 and authorize the City Manager to sign the required documents.
- C. East and Ray Street Design
Consideration that the City Commission to review the draft plans on the Ray-East streets project and authorize City staff to proceed to final design
- D. Redevelopment Ready Communities Resolution
Consideration that the City Commission approve the Resolution of Support for the continued participation in the RRC program
- E. Police Car Purchase-2015 Ford Police Interceptor
Consideration that the City Commission approves the purchase a 2015 Ford Police Interceptor from Bob Mathers Ford for the price of \$24, 750
- F. City Manager Compensation
Consideration that the City Commission approve the increase of the City Manager's pay to \$92,809 effective May 1, 2014
- G. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, May 27, 2014 at Noon.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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click on Boards & Commissions for complete
agenda packets & minutes for each board

**APRIL 22, 2014
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY APRIL 22, 2014

CALL TO ORDER

Mayor Ron Grunch called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Scott McPherson, Andy Kovolski, Dan Meads, Annie Doyle, Hugh Conklin, Jeff Gaither, John Lamont, Michael Cain, Cindy Grice and Barb Brooks

Others: There were 14 citizens in attendance including representatives from the Petoskey News Review.

**CONSENT AGENDA
MOTION**

2014-04 050
Moved by Neidhamer
Second by Towne

2014-04 037A
Approval of the April 8, 2014 Regular City Commission meeting minutes as presented

2014-04 037B
Approval to contract with M & M Pavement Marking for pavement marking services in the amount of \$26,697.14 and authorize the City Manager to execute the documents

2014-04 037C
Approval of recommendation from the Boyne District Library Board to appoint Jack Laurent to the board for a term from May 1, 2014 thru April 30, 2018

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence from the State of Michigan Department of Treasury regarding an upcoming Audit of Minimum Assessing Requirements

CITY MANAGERS REPORT

City Manager Cain reported:

- Solar panels are being installed at Great Lakes Energy.
- The demolition of the 826 S Lake Street house damaged by fire should wrap up soon.
- The final phase of irrigation is being installed in Sunset park between the Boyne River and State Street
- Our request for Drogheda Ireland as our sister city will be considered after their elections in May.
- Shoppers dock repair work is to begin on May 5th.
- Hydrant flushing will be done the weeks of April 28 and May 5.
- April is Autism Awareness month. We have had a blue light on at City Hall in support.

were received

The March, 2014 Financial Statement was received and filed.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Review of proposed guidelines and consideration to authorize staff to prepare an ordinance for introduction, public hearing and further consideration.

Food Truck Discussion

Annie Doyle presented recommendations for the operation of mobile food vending units in Boyne City. These recommendations were created from informational meetings and input from the City Commission. The majority of citizens in the food truck information sessions advised us they were in favor of incorporating trucks into the community. The recommendations present a framework under which businesses can operate in Boyne City.

Scott McPherson added the Planning Commission did review these and recommended to move forward to preparation of an ordinance. They also discussed signage and parking provisions.

Citizens Comments: Lori Meeder thanked the City for gathering the public input. She is excited about the opportunity to welcome food trucks and we should take advantage of this opportunity. It will add to the vibrancy and will compliment the restaurants we currently have. It will bring new people to town. Food trucks can also be a great business incubator.

Jim Baumann agrees with Lori. Staff has come up with a good plan to start with. It is a good, modest proposal to start with.

Board Deliberation: Commissioner Neidhamer said he is in favor, generally speaking. Being fair and equitable to everyone is a challenge to staff. Let's try it. It's a good concept, hitting a different clientele. He is in favor of proceeding. Mayor Pro-Tem Towne said he believes they can be incorporated. Commissioner Gaylord inquired if the Planning Commission's decision was unanimous vote to move forward and was informed, yes. Commissioner Gaylord added that he is a champion of free market competition and entrepreneurs. Is the goal to go beyond four spots? Private property zoned for that use is probably the best place to start moving forward instead of public streets. We're not punishing existing business owners. Most of the recommendation covers his concerns.

Commissioner Sansom asked if food or non-alcoholic beverages be specified. City Manager Cain said none could serve alcohol unless they came before the City Commission specifically. What about selling other stuff or services? Annie said we could specifically define food and beverage. Commissioner Sansom also asked if anything could be referenced that the food trucks be in well maintained condition.

Mayor Grunch said we wants to help them be successful, but a sense of fairness has to be scrutinized. He wants to move forward.

Liz Glass, owner of Lake Street Market asked about proximity to existing restaurants and businesses.

Commissioner Gaylord said we would like more information. Are there areas commercially zoned for restaurants not in the Central Business District. He is concerned we will be using public property for private

business. Mayor Grunch said before anything happens, it will have to go thru a public hearing process.

MOTION

2014-04 051
 Moved by Gaylord
 Second by Sansom

To postpone for further consideration and information and include public hearing and direct staff to take input to the May 13 meeting.

Ayes: 1
 Nays: 4
 Absent: 0
 Motion denied

MOTION

2014-04 052
 Moved by Neidhamer
 Second by Towne

To review the proposed guidelines and authorize staff to prepare an ordinance to implement them for introduction, a public hearing and future consideration of approval

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**William H. White House at
 Boyne Avenue Community
 Development Block Grant**

Public Hearings, resolutions, policy, agreement, plans and guidelines required to receive \$140,000 in CDBG funds from MSHDA to assist Northern Homes CDC with funding for the rehabilitation of the William H. White House at 417 Boyne Avenue

Mayor Grunch opened the Public Hearing at 8:00 p.m.

Jane Mackenzie discussed the grant received and requirements to rehabilitate the William H White House at 417 Boyne Avenue. The property has been abandoned for 3 – 4 years. Charlevoix County foreclosed on the property for delinquent taxes. Needs were identified. The project will be funded by MSHDA grant funds. Northern Homes has received a \$500,000 grant from the Federal Home Loan Bank of Indianapolis. This will benefit low and moderate income households. There is a 15 year limit on rents for this project. No people will be displaced because of the project.

Citizens Comments: Boyne City does seem to be lacking in rentals. We're limited and there is definitely a need.

Mayor Grunch said this will provide affordable housing, which is one of the City's goals. Commissioner Sansom said that location would be great for senior citizens because it is in the heart of downtown and more convenient. Would an elevator be required? No. Jane MacKenzie inquired if there are other major housing needs for the whole community and was told Boyne City does seem to be lacking in rentals was again the response.

City Manager Cain said we have remained open and encourage for these types of projects. Commissioner Sansom asked if the house will be restored historically and was informed yes. Commissioner Gaylord inquired about the selection process and was informed first come, first qualified. He added that once it is completed, it will improve the look and improve the appearance.

Dan Leonard loved the comment about being able to walk downtown. There is a huge desire of those folks for the accessibility to walk downtown and this is a step in the right direction.

Mayor Grunch closed the Public Hearing at 8:17 p.m.

2014-04 053
 Moved by Grunch
 Second by Towne

To appoint City Manager Michael Cain as the Certifying Officer for the Environmental Review for this project and sign all documents related to this grant; to adopt the Fair Housing Resolution and appoint Jane MacKenzie as Fair Housing contact person; to adopt the Program Guidelines, including a conflict resolution process; to adopt the Third Party Administrator Management Plan; to adopt the Grant Administration agreement and to adopt the Section 3 Plan for the grant for 140,000 in CDBG funds from MSHDA to assist Northern Homes CDC with funding for the rehabilitation of the William H. White House at 417 Boyne Avenue

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Redevelopment Ready Communities Presentation

Planning Director Scott McPherson discussed the Redevelopment Ready Community's final Report of Findings. The report is an in-depth assessment, report of findings and support for implementation of recommended strategies needed to achieve RRC certification. The evaluation measures a community to the six RRC best practices which were distributed and discussed at the initial RRC presentation last May. Within 30 days of the presentation, it is requested by the MEDC that the Commission adopt a resolution of support for the continued participation in the plan.

Joe Myers and Dan Leonard from the MEDC presented the report of findings for the Commissioners. Highlights include Boyne City was the first community to be selected out of the first round. The City needs to incorporate a Capital Improvement Plan. Boyne City does a good job with training planning. Boyne City does an excellent job of marking the community and getting them on board. The RRC plan wants to continue to encourage this in the future. It is exciting to see Boyne City grow.

Commissioner Neidhamer inquired once we get certified, how can that be contagious? Dan Leonard said this an image that we are welcoming. It's self protection, meeting State requirements in zoning / planning acts. It looks good to investors. Our food truck process is a great example. There is an effort that shows we are packaging a site. Joe Myers

added this could give us exposure to statewide developers. This is helping us help ourselves. It tells developers we are open for business.

Citizen Comments: None

Staff Comments: None

Board Discussion: Commissioner Sansom said it is nice to have a fresh perspective from outside. Commissioner Gaylord discussed how the project came to be and was informed that it started in 2003 with Land Use Leadership Council set up by Governor Granholm. MEDC took it over and there is no one organization pushing this. It fits with Governor Snyder's ideas to enhance our downtowns to streamline them. It's called redevelopment. It focuses on the core, traditional downtowns. The focus is strengthening downtowns. Commissioner Gaylord said Boyne City is successful because they have a culture that works together. Boyne City has traditionally done the right thing. The main thing is we don't lose who we are.

Mayor Pro-Tem Towne said this is a great tool and could possibly give us a competitive edge. Commissioner Neidhamer said he agrees and thanked Joe and Dan for a nice presentation. Mayor Grunch said he agrees. So much of what we've done is being part of Main Street and the Team Boyne concept. These strategies are a one stop shopping for these services. Everyone is on the same page.

City Manager Cain said we will be coming back with a resolution if the Commission wants to proceed.

2014-04 054
Moved by Grunch
Second by Towne

**BRIEF RECESS
MOTION**

To take a brief recess at 8:50 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

2014-04 055
Moved by Grunch
Second by Gaylord

**RECONVENE
MOTION**

To reconvene at 9:01 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Consideration to approve a contract with C2AE for Design Engineering Services for Court Street in the amount of \$121,000 and authorize the City Manager to sign the required documents

Court Street Engineering

DPW Superintendent Andy Kovolski discussed the proposal for engineering services for Court Street from Lynn Street to Park Street and North Lake Street from Lynn to Court Street. It is dire need of reconstruction and is in line to receive funding thru the MDOT Local Agency Task Force in 2015. C2AE has provided a proposal for the services in the amount of \$121,000. It covers design engineering, construction engineering and asphalt testing.

Staff Comments: None

Citizens Comments: None

Board Deliberation. All are in agreement. It needs to be done and let's move forward.

2014-04 056

Moved by Towne

Second by Sansom

MOTION

To approve a contract with C2AE for Design Engineering Services for Court Street in the amount of \$121,000 and authorize the City Manager to sign the required documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to accept the bid from MDC Contracting in the amount of \$123,840 for construction services and the bid from C2AE in the amount of \$10,200 for engineering services for the replacement of sanitary sewer on Pleasant Avenue and authorize the City Manager to sign the contracts.

**Pleasant Avenue Sewer
Construction and
Engineering Bids**

WWW Superintendent Dan Meads presented the proposal for the engineering and sewer addition to the Pleasant Avenue project. The project has been out for bid and the low bid for the sanitary sewer was from MDC Contracting for \$123,840 including the additional funds in storm sewer costs that were included as part of this project to replace the storm sewer between Division Street and Morgan Street. The construction phase engineering costs will be \$10,200.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All Commissioners are in agreement with the recommendations.

2014-04 057

Moved by Towne

Second by Gaylord

MOTION

To accept the bid from MDC Contracting in the amount of \$123,840 for construction services and the bid from C2AE in the amount of \$10,200 for engineering services for the replacement of sanitary sewer on Pleasant Avenue and authorize the City Manager to sign the contracts

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to approve the request of Eveline Township to expand the service area of the Boyne City Fire and EMS departments effective Thursday, May 1, 2014.

**Eveline Township Fire /
 EMS Service Area
 Expansion**

City Manager Cain discussed that the City has been approached by Eveline Township on several occasions over the past several months about the possibility of extending the areas of their Township we provide fire and EMS coverage to. Township Supervisor John Vrondran has confirmed the Eveline Township Board has approved requesting the City of Boyne City extend its Fire and EMS service areas effective Thursday May 1, 2014. The areas that would be new to us have been and are currently served by East Jordan's Fire and EMS departments. The City of East Jordan and CCE Central Dispatch Authority have been given information to insure they are fully aware what is being proposed by Eveline Township and to make sure there are no implementation issues if the City Commission chooses to proceed with the request. Our departments have reviewed the proposed new boundaries and believe we can service them well without the need for additional equipment or personnel. Revenues for both Fire and EMS would increase with the expanded service area by \$53,954 for the Fire Department. EMS services are based on the number of residential units covered.

Staff Comments: EMS Director John Lamont said it would be almost the same mileage. Also, we would be adding 200 – 300 dwellings.

Citizens Comments: None

Board Deliberation: Commissioner Neidhamer said it makes sense. Eveline Township came to us and it's a logical proposal. The bottom line is safety for the people. All other Commissioners are in agreement.

2014-04 058
 Moved by Gaylord
 Second by Sansom

MOTION

To approve the request of Eveline Township to expand the service area of the Boyne City Fire and EMS departments effective Thursday, May 1, 2014

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to approve the FY 2013/2014 budget amendments as presented in compliance with accounting and budgeting standards

**FYE 2013/2014 Budget
 Amendments**

Clerk / Treasurer Grice presented the proposed budget amendments for the Current Fiscal Year.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement with the recommendation.

2014-04 059

MOTION

Moved by Town e

Second by Sansom

To approve the FY 2013/2014 budget amendments as presented in compliance with accounting and budgeting standards

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to approve to add language to section 5.14 (b) of the City of Boyne City's Personnel Policy stating that "Employees hired after January 1, 2014 shall not be eligible for this benefit" and authorize the City Manager to execute the document

**Retirees Insurance
Stipend**

City Manager Cain discussed the proposed changes to future non-union retirees. In order to keep benefits in line between various employee groups, a proposal to bring the retiree health insurance monthly stipend policy change is being proposed. The Police Union Contract provides that employees hired after December 10, 2009 are not eligible for this benefit. The Water Waste/water, DPW and Maintenance contract provides that employees with less than 10 years of seniority as of March 29, 2012 would not be eligible for this benefit. City Manager Cain is requesting approval to add language to section 5.14 (b) of the City of Boyne City's Personnel Policy stating that "Employees hired after January 1, 2014 shall not be eligible for this benefit" and authorize the City Manager to execute the document

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Gaylord said we should look at a more fair and equitable decision. Commissioner Sansom said she is not in favor of taking away what was promised but is okay with the recommendation as presented. Mayor Grunch agrees.

2014-04 060

MOTION

Moved by Sansom

Second by Neidhamer

To approve the to add language to section 5.14 (b) of the City of Boyne City's Personnel Policy stating that "Employees hired after January 1, 2014 shall not be eligible for this benefit" and authorize the City Manager to execute the document

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Commissioner Gaylord said there were dog droppings in the Little League field after it has been used as an interim dog park. Folks involved did clean it up.

Good of the Order

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the regular City Commission meeting of Tuesday, April 22, 2014 at 10:00 p.m.

**ADJOURNMENT
MOTION**

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT



Date: May 13, 2014

To: Michael Cain, city manager *Mc*
City Commissioners

From: Hugh Conklin, program manager

RE: SOBO Arts Festival Grant

Overview

The SOBO Arts Festival has received a \$1,900 grant from the Charlevoix County Community Foundation to support the 2014 event scheduled for June 27-28.

The festival opens on Friday evening, June 27, from 6-9 p.m. during Stroll the Streets. The evening will feature a variety of musicians and entertainment such as jugglers and magicians, a "sneak peek" at artists exhibiting on Saturday, all culminating with an outdoor concert in the SOBO Arts District from 7- 9 p.m. featuring the Bay Area Big Band. The Community Foundation grant will fund the cost of the band.

On Saturday, June 28, from 11 a.m.-6 p.m. the SOBO Arts Festival activities continue at nearby Peninsula Beach, the second year the park has hosted the event. The juried art fair will blend with art demonstrations and workshops, hands-on art projects for children, and live music.

The SOBO Arts Festival was created to celebrate the many wonderful artists of our region and to bring a quality event to the Boyne City community. The event is organized by the Boyne City Main Street Program with support from the Boyne Area Chamber of Commerce and many local sponsors. In addition to the Charlevoix County Community Foundation, key sponsors for this year's event are Pat O'Brien & Associates Real Estate and the Petoskey Area Visitors Bureau.

Recommendation

The City Commission authorize City Manager Michael Cain to sign the necessary documentation to accept the Charlevoix County Community Foundation grant for the SOBO Arts Festival.

FOUNDATION



April 29, 2014

Mr. Michael Cain, City Manager
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Dear Michael:

It is my pleasure to confirm that the Charlevoix County Community Foundation Board of Trustees approved a grant in the amount of \$1,900.00 for the City of Boyne City. The purpose of the grant is for the SOBO Arts Festival Bay Area Big Band concert, in cooperation with the Main Street program.

The enclosed grant agreement describes the terms and conditions of the grant commitment. Please review the document carefully. If your governing body approves of the agreement as written, please sign and date it, return the original to us, and retain a copy for your files.

The check is accessible when: all funding has been secured for the project; we have received your signed grant agreement; the program or project has commenced and you are incurring expenses. Call or email Maureen Radke or Mishelle Shooks on our staff to request the check.

We require you to make arrangements to publicize the award. Please include our name, the "**Charlevoix County Community Foundation**" in any publicity that occurs. Some possible methods include a grant award announcement on your website; in your newsletter; contained in an email blast; on your facebook page or other form of social media; on printed posters and brochures; and/or in a press release (a template is included with this letter). It is important to recognize the community foundation in all forms of publicity in relation to the grant award.

We welcome the opportunity to present the award check in person. Possibilities include your next board meeting, or at an event to take place in relation to the grant award. Please call our office to arrange a mutually beneficial time.

It is wonderful to be able to offer this support for the City of Boyne City. The Trustees of the Charlevoix County Community Foundation join me in extending best wishes to you for a successful project.

Sincerely,

R. A. "Chip" Hansen, Jr.

President

Enc: Grant agreement & press release template



FOUNDATION



Grant Agreement

Organization: City of Boyne City

Amount: \$1,900.00

Grant Period: May 1, 2014 to April 30, 2015

Purpose: for the SOBO Arts Festival Bay Area Big Band concert , in cooperation with the Main Street program

I. Grant purpose(s)

Funds provided by the community foundation will be appropriately accounted for and used for the purposes described in this agreement, and as detailed in your proposal submitted for the March 3, 2015 grant cycle. The conditions of the grant and the expenditure of funds may not be modified without the written approval of the community foundation.

II. Nondiscrimination

The grantee will not discriminate in its employment practices, volunteer opportunities or program decisions, on the basis of race, religion, gender, age, handicap, or marital status.

III. Method of Payment

Contact the community foundation to discuss when funds are needed and a satisfactory method of payment.

IV. Violation of Terms

The community foundation reserves the right, in its absolute discretion, to terminate the grant if the terms and conditions of this agreement are violated. It may also result in the return of all funds awarded to the grantee for the project.

V. Financial Report & Final Narrative

There are two reports that are due at the end of the grant period, **on or before April 30, 2015**. A financial report, as well as a final narrative report describing how grant monies were used must be submitted by the end of the grant period.

VI. Public Announcement

You are required to publicize the grant award. Please use our name, the "Charlevoix County Community Foundation" in its entirety. Some possibilities include adding it to your newsletter; using social media; in an email; on published materials; and/or in a press release. Include the method(s) used in your final report.

The following parties, agree to the grant terms and conditions, as outlined above:

Mr. Michael Cain, City Manager
City of Boyne City

Date

Chip Hansen

R.A. "Chip" Hansen, Jr., President
Charlevoix County Community Foundation

4.29.2014

Date



Approved: _____

**MEETING OF
APRIL 3, 2014**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, APRIL 3, 2014.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Jerry Swift, Gail VanHorn, Heath Meeder, Marie Sheets and Jo Bowman

Absent: Darryl Parish and Bill Kuhn

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: Eleven including Mayor Ron Grunch

****MOTION**

Excused Absence(s): **Sheets moved, Bowman seconded, PASSED UNANIMOUSLY** to excuse the absence of Kuhn and Parish due to traveling out of town.

**APPROVAL OF
MINUTES **MOTION**

VanHorn moved, Meeder seconded, PASSED UNANIMOUSLY, a motion approving the March 6, 2014 meeting minutes as presented.

CITIZENS COMMENTS

(See under "Good of the Order")

DIRECTOR'S REPORT

Kovolski reported that all of the parks are quiet, Avalanche warming house is closed. Caution tape had been placed around the Ice Pole it to keep people away in case of falling ice chunks; however, people seem to be removing and wanting to get up close for pictures. Staff has been converting winter equipment over in anticipation of summer activities.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspection Reports - None

Disc Golf

The club is eager to get their leagues going for the season and thanked the board for supporting club and funding for the new baskets and improvements to the tee pads. Their club membership is up to 40

members. They look forward to continuing to work with the board to improve Avalanche and educate park users.

Trail(s) Updates

BC/Charlevoix Trail - Phase 1 is slated to start construction in June and grants being currently applied for Phase 3.

BC/BF Trail - Grant applications are being submitted for Phase 1 by Boyne Valley Township. Phase 1 is the section between Boyne Mountain and Dam Rd.

Trail Town - No final plan yet but the City is applying for a placemaking grant to incorporate a kiosk and way finding signage in and around Old City Park.

UNFINISHED BUSINESS

Dog Park

Dog Park Committee Chair Michele Carter reviewed the original 3 concepts that were brought to the board in February and informed the board that the concept chosen by the committee was concept 2 that utilized both lots but does not close off Ridge St. to through traffic. There is a long wish list of items the committee would like to see incorporated into the park as donated funds, grants funds and donated items or services allow; however realistically they feel that they need to start fund-raising to get the essential items to get the park started such as fencing, water (drinking fountain), trash receptacles and dog waste bag dispensers.

Public Input: There were approximately four or five residents from the neighborhood that came to the meeting to ask questions. Their questions were general (park hours, road closure and/or improvements and will users have to clean up). There was no negative feedback and nobody spoke in opposition of the proposal.

Board Discussion: The general consensus of the board was that the volunteer committee has been working hard, has done their homework and followed the board's recommendation to continue to seek out public input from the neighbors. The board was also pleased with how many residents took the time to come to the meeting. After board discussion, they felt the committee was ready to move forward with proposal of two City owned parcels at North Boyne and start fund-raising to make it happen.

**MOTION

VanHorn moved, Meeder Seconded, PASSED UNANIMOUSLY to recommend that the City Commission consider approval of the Dog Park - Concept 2 and allow the committee to start fund-raising and move forward with the project.

Tree Removals at Avalanche

The board requested this be placed on the May agenda for discussion and staff update due to weather delays.

Mountain Bike Trail at Avalanche

It was brought to the board’s attention at the March meeting that the Mountain Bike Trail at Avalanche may be in need of some repair and attention. Attached to the agenda packet is an email to Forrest Omland from Bo Mayfield of North Country Cycle Sport. A meeting will be set up with staff and users to discuss investigate and discuss this further.

NEW BUSINESS

Summer Meeting Locations

May – Avalanche, June - Veterans Park, July – Rotary Park, August – Peninsula Beach and September – Old City Park

GOOD OF THE ORDER

This should have been addressed under “Citizens Comments on Non-agenda Items”; however the citizen did not understand the protocol of the meeting. The chair, after conferring with the board, allowed the discussion.

Horse Trail Rides at Avalanche

Owner of Boyne Valley Equine Don Cowell offered to provide free horseback trail rides at Avalanche again for kids to be able have that experience. The board asked if he intended to try to get the trail rides going this year being it never really got off the ground last year. He stated that he is unsure of their plans and was not coming before the board to make the request at this time, he just wanted to offer the kids ride event again as they really enjoyed doing that. The board felt that taking so long to get approval for the trail rides last year was a detriment to implementing the plans and would be willing to try it again this year under the same guidelines if they so chose. They felt that proposed idea was thoroughly researched last year and didn’t require additional discussion at this time. **Bowman moved, VanHorn seconded, PASSED UNANIMOUSLY** to extend the privilege of using Avalanche to provide horseback trail rides in 2014 under the same guidelines approved in 2013.

****MOTION**

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, May 1, 2014 at 6 pm at Avalanche.

ADJOURNMENT

The April 3, 2014 meeting of the Parks and Recreation board was adjourned at 6:35 p.m.

Barb Brooks, Recording Secretary



Approved: _____

**Meeting of
April 10, 2014**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY APRIL 10 2014 AT 8:30 A.M. CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair Swartz called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Michelle Cortright, Larry Lenhart, Pat O'Brien, Rob Swartz, and Ben Van Dam

**Meeting
Attendance**

Absent: Robin Berry Williams (arrived 8:40) and Jim Jensen
City Staff: Main Street Manager Hugh Conklin, Assistant Planning, Zoning Administrator Annie Doyle, Harbor Master Barb Brooks and Recording Secretary Karen Seeley

Public: Seven

**Excused Absences
MOTION**

Cain moved Cortright second **PASSED UNANIMOUSLY** to excuse Jim Jensen.

**Approval of Minutes
MOTION**

Cain moved Van Dam second **PASSED UNANIMOUSLY** to approve the March 6, 2014 regular meeting minutes as corrected (Jodie Adams was present, Jim Jensen was absent).

Citizens Comments

None

Correspondence

Thank you note from Boyne City High School Government teacher, Michelle Deming.

**Presentation from
Boyne Blaze**

Katlin Skornia and Jacob Brewer gave the board an overview of the history of the robotic team. There are 278 robotic teams in Michigan. Part of their mission statement is to foster a variety of valuable life skills, such as innovation, self confidence, leadership, inspiration and communication - the same skills needed to become the creative scientific and technological leaders of the future. After discussion they were encouraged to make their presentation to the upcoming EDC/LDEA board for financial assistance. Main Street Manager Conklin asked Ben Van Dam to be the Main Street liaison between the board and the robotics team.

New Business

The Image Marketing Committee has been working on new designs for downtown banners. Many of the current banners are more than five years old and have worn out. Some of the banner designs are not new but have been "tweaked," and some designs were used as test banners two years ago. Last year banners reflecting Main Street's 10th anniversary celebration were installed. The new designs reflect specific community events and seasonal activities, while others reflect Main Street's brand and tagline. The designs and a map showing potential locations are included in your packet.

Banner Presentation

Kecia Freed reviewed with the board the new designs for downtown banners. The new banners have the new branding and are larger and easier to read. There are

eighty five posts in the DDA and the committee has chosen 36 post in high traffic areas for placement of the banners. After board discussion, **Cain moved O'Brien seconded PASSED UNANIMOUSLY** that Main Street supports the recommendation that the banners move forward to the Design Committee for final review and purchase, as budgeted and look into some locations outside of the core downtown. (DDA District)

MOTION

**SOBO Arts Festival
Request for one-day
Liquor license for June
27, 2014**

Shannon Pearce, Chair of the SOBO Arts Festival Committee, explained the committee is exploring the possibility of hosting a beer and wine tasting during Stroll the Streets on June 27 from 6-9 p.m. A similar event was hosted last year by the Thirsty Goat. Complete details of the event are still being worked out but what is being considered at this time is using the parking lot next to the Lakefront Square in the 200 block of Lake Street for the tasting. The property owner has given Main Street permission to use the property. The area would be enclosed with orange fencing and all activities would be confined to the fenced-in area. The tasting would feature products from Michigan wineries and breweries and the goal is to bring more people downtown and to promote the SOBO Arts Festival. It is also possible the Up North Big Band will be performing that evening in the 200 block of South Lake Street. A grant application was submitted to the Charlevoix County Community Foundation to cover the cost of the band and a decision is expected by the end of April. Board question will the street be blocked off? No. Where will the Big Band perform? Re/Max parking lot. Boyne Country Provisions will be handling the beer and wine tasting.

MOTION

CAIN MOVED ADAMS SECONDED, PASSED UNANIMOUSLY that the Main Street Board supports and recommends the City Commission approve the request from the SOBO Arts Festival Committee to submit an application for a one-day liquor license for a wine and beer tasting on Friday, June 27, as part of the SOBO Arts Festival in accordance with the rules of the Liquor Control Commission.

**Marina Improvement
Projects-update**

Harbormaster Barb Brooks updated the board on the improvements to the Marina. The "L" shoppers' dock will be replaced this spring. It is currently being fabricated offsite and will be brought down as soon as the weather breaks. Three of the five fixed finger piers off the seawall in front of the light house will also be replaced with fixed adjustable docks. This work has also started offsite and will begin the on-sight work as soon as the weather breaks. The shoppers' dock work should take about a week while the fixed piers will take a couple months as the work is much more extensive and only a small portion can be fabricated offsite. The Marina expansion plan has been submitted to the DEQ and Army Corp of Engineers for their review.

**Main Street Committee
Reports**

The board reviewed the committee reports included in the agenda packet and Main Street Manager Conklin corrected one item:

- Heather Biddick is the new assistant Market Manager.

Managers Report

- We should receive the Pavilion Project Design by the end of May.
- The Vietnam Memorial: The VFW and American Legion will take the lead.
- April 15 at 8:30, Back to the Basic's with Kelly Larson
- The City Commission approved the Liquor License for Mountain Mayhém
- The City Commission also approved the Food Rally fund raiser for the Farmers Market
- We have heard nothing back from our "Sister City"
- The Façade applications are due by April 30th.

**Unfinished Business
Main Street 2014-15
Budget Adoption**

The budget was adopted by the City Commission at their last meeting.

**Food Truck Meetings-
update**

Assistant Planning, Zoning Administrator Annie Doyle updated the board on the Food Truck meetings. They have had two meetings and received 67 surveys. It has been discussed at the City Commission at their last two meetings, and a recommendation will be made at the April 22 meeting. Board discussions/questions: Start small; see how it goes, then expand. What will be the hours? Location? Who's in charge? There will be four designated locations, and we will have an administrative policy in place. What about private parking lots in the CBD?

**New Business
Boyne Volunteer
Network-Report**

Every year the subject of volunteers comes up at the Main Street goal-setting meeting. It was Objective 4 under our top goal of "establishing and maintaining organizational sustainability".

GOAL #1

Establish and maintain organizational sustainability

Objective 4: Strengthen Main Street program's volunteer base

- Create the position description for the volunteer coordinator
- Identify Main Street efforts that would benefit from increased volunteer involvement
- Compile a list of volunteer opportunities and determine specific roles and responsibilities
- Establish a volunteer recruitment and orientation process

For the past couple of months volunteers working with the organization committee have been developing a plan to strengthen not only Main Street's, but also the community's volunteer base. The group consists of Lori Meeder, Monica Kroondyk, Jim Baumann and me. Much still needs to be decided but here is the general outline:

- Project name is Boyne Volunteer Network.
- Primary goal: build a database of community volunteers. This will allow event coordinators and organizations to find out who is interested in certain events and projects along with the skill-set and desired task that volunteers are willing to do.

The core partners in the effort are Main Street, Boyne Area Chamber, Boyne District Library and Boyne City Schools. The library has committed to providing staff time to assist with data input. The committee is currently evaluating volunteer database programs. Char-Em United Way has a volunteer database and recruitment program available for free to all non-profits in the area and the committee has met with United Way to see how the program would work for our local effort. While the price is right, the committee has concerns that the program is the best fit for what we are trying to accomplish.

The committee has also evaluated other programs and is impressed with Volgistics. It offers a free 30-day trial and Monica and Lori are working with it to see if they can make meet our needs. We are also trying to contact other communities using the program to see how it works for them. Depending on the number of users the cost ranges from \$35-\$50 per month. If divided between the library, chamber and Main Street, that is, at most, \$200 per year.

**Customer Training
Opportunity**

MOTION

The Chamber has received a proposal for Zingerrman's Training Incorporated for a 2 hour workshop on Building a Culture of Great Service. This could accommodate 50-70 people at a cost of \$2500 not including travel, lodging and meals, billed at cost. There is money in the Business Retention and Recruitment budget to cover the expense. After board discussion regarding other entities that could possibly give financial help, **Cain moved Adams seconded PASSED UNANIMOUSLY** to support the proposal from Zingermans's Training Incorporated up to \$1250.00

ADJOURNMENT

Cain moved Williams seconded PASSED UNANIMOUSLY to adjourn the April 4, 2014 meeting of the Boyne City Main Street Board at 11:01 am.

MOTION

Karen Seeley, Recording Secretary

DRAFT

BOYNE CITY
HISTORIC DISTRICT COMMISSION

Minutes of the April 15, 2014 meeting

Call to order: 7:01 pm

Present: Sheets, Wellman, Martin and Glassford

Not Present: Bandy

Staff: Hewitt, Mcpherson, City Manager Mike Cain.

Guests: Jane McKenzie, Richard Neumann.

Approval of minutes of the October 15, 2013 meeting, motioned by Martin, second by Glassford, all ayes.

Public Comments on Non-Agenda Items :

Information on proposed renovations at 417 Boyne Avenue was provided by Jane McKenzie-Northern Homes.

Request by City Manager to have item added to new business, Chair Wellman approved the addition of item C to new business.

Old Business:

None

New Business:

- A. Hewitt sworn in board member Wellman.
- B. June 17 was the date selected for National Historic Preservation training. Hewitt to contact office to make arrangements.
- C. Correspondence dated March 7, 2014 from Mr. Beeman (445 Pearl Street) to Boyne City Commissioners was handed out by City Manager Mike Cain.

Announcements:

None

Adjournment:

Motion by Martin second by Sheets, all ayes to adjourn meeting at 7:51 pm

Next Meeting:

October 21, 2104

Approved: _____

**Meeting of
April 21, 2014**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, April 21, 2014 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:01 p.m.

Roll Call

Present: Jason Biskner, George Ellwanger, Chris Frasz, Jim Kozlowski, Jane MacKenzie, Lori Meeder, Tom Neidhamer, Aaron Place and Joe St. Dennis
Absent: None

Meeting Attendance

City Officials/Staff: Planning Director Scott McPherson, Main Street Manager Hugh Conklin and Recording Secretary Pat Haver
Public Present: None

**Consent Agenda
MOTION

2014-4-21-03
Place moved, Meeder seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda; approval of the Planning Commission minutes from March 17, 2014 as presented.

**Comments on
Non-Agenda Items**

None

**Reports of Officers, Boards
and Standing Committees**

The Trail Town committee has no available update to report.

Unfinished Business

None

New Business

Planning Director McPherson shared the food truck presentation along with public input and discussion results with this board. City Commission has directed staff to research and bring back recommendations to them, which Annie Doyle will be doing tomorrow night. People are generally supportive of food trucks with some type of limitations and regulations. Basic parameters for a draft ordinance were provided in your agenda packet. The Farmers Market will be adding food trucks to their weekly events. As the board went through the draft proposal, concern in placement of the trucks on public spaces versus private spaces, stationary trucks versus transient trucks, regulatory fees and hours. The board was also concerned about additional free standing signs, trash disposal, additional table and chairs, the size of each rig, liability due to being on public property, and they would like to have a copy of the license/permit from the District Health Department attached to the application. Concerns were raised about brick and mortar businesses suffering when food trucks are around, and no data has been found to indicate that they would suffer. The public spots initially looked at are (2) spots on S. Park St. near the library, and (2) spots at Peninsula Beach.

Food Truck Presentation

****MOTION**

After board discussion, **motion by Ellwanger, seconded by Place, PASSED UNANIMOUSLY**, to recommend to the City Commission the development of a Food Truck Ordinance pursuant to the reviewed outline provided, with the addition of no free standing signs, require District Health Department license/permit attached to the application, and regulation of size of the truck.

Noise Ordinance discussion

Planning Director McPherson reminded the board that the city had a noise ordinance that has been used for years. Complaints have been coming in for noise like loud music, barking dogs and noise from the industrial park. The police department has no ability to do anything currently when a noise complaint is registered; other than the officers currently use their discretion and ask them to turn down the music, quiet the dogs, etc. Staff does not see the need to identify decibel levels because you need a decibel reader that must be kept calibrated, along with officers trained to use it. Industrial noises are more appropriately dealt with through the site plan review process. It could be done by "receiving zones" and different levels could be permitted in the different zones. The board liked guidelines that were measurable and quantifiable. Setting a time frame on noise for amplifier equipment could be difficult for some establishments, and the problem seems to be more of frequencies and not decibels. Possibly next month this will be taken to the City Commission.

Staff Report

- MEDC will be presenting a Re-development Ready Community update to our project to the City Commission at their meeting tomorrow, April 22nd.

Good of the Order

- A new restaurant is going in the old Pippen's building, restorations are going on now,
- Boyne Expo will be Thursday, April 24th from 3 to 7 pm, in the old Carters Building,
- An awesome volunteer database project is being developed for the Boyne City area through the Chamber, Main Street and the Library,
- Everyone is encouraged to attend the City Commission meeting tomorrow night, as it would be good for the commission to hear everyone's ideas and to reinforce the importance of those things going on in the city,
- Saturday May 3rd is Buff Up Boyne at 9:00 am. Aaron will be manning the grill again this year.

Adjournment

The next meeting of the Boyne City Planning Commission is scheduled for May 19, 2014 at 5:00 pm in the Auditorium.

2014-4-21-10

****MOTION**

Kozlowski moved, Biskner seconded, PASSED UNANIMOUSLY a motion to adjourn the April 21, 2014 meeting at 6:22 p.m.

Jane MacKenzie, Chair

Pat Haver, Recording Secretary



Approved: _____

**MEETING OF
April 23, 2014**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD APRIL 23, 2014**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff , Roger Reynolds
Rod Cortright*

ATTENDANCE

Absent:, Jim Kozlowski* Larry Trumble* Bud Chipman* Leon Jarema*
Ed Hennessy

*Ex Officio Members

Citizens:

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

MOTION

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to excuse Ed Hennessy.

APPROVAL OF MINUTES

MOTION

Sutliff moved Reynolds seconded PASSED UNANIMOUSLY to approve the March 27, 2014 minutes as written.

CORRESPONDENCE

2014 MDOT VFR Sectional map will be placed in the Terminal

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

*Currently no new hangar or leasing inquiries are pending.

Goal/Priorities

*Michael Cain reported that progress is being made regarding the Licensing Upgrade for the Airport.

*An update of the ACIP (Airport Capital Improvement Plan) sent by QoE Consulting was reviewed. A representative from QoE will meet with the board at the May 22, 2014 meeting. Currently no action taken.

Business Expo – Thursday, April 24, 2014*A report was given by Richard Bouters regarding the Airport participation in the Business Expo.

NEW BUSINESS

A. Animal Encounters:

The tenant in hangar A22 has reported to the city what he considers an increase

in animal encounters during take off and landing operations at the airport. City staff and the Police Department are exploring options regarding this issue.

B. Other

*The board discussed having a Business After Hours event at the Airport in 2014. Rod Cortright will contact the Chamber of Commerce to consider a late September or early October date and will report back to the board.

***Sutliff moved Reynolds seconded PASSED UNANIMOUSLY** to purchase 9 chairs for the Airport Terminal at \$10.00 each from Jane MacKenzie at Northern Homes.

GOOD OF THE ORDER

*Fuel price is \$5.31 per gallon as of November 20, 2013.

ANNOUNCEMENTS

*Business Expo – Thursday, April 24, 2014 from 3p-7p at the old Carters building.

*Buff Up Boyne – May 3, 2014 from 9am – Noon.

NEXT MEETING

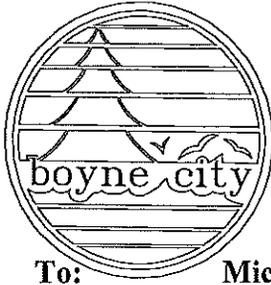
MOTION

*The next regular Airport Advisory Board meeting is scheduled for Thursday, May 22, 2014 at 5:30pm in the Airport Terminal.

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:01pm**.

Richard L. Bouters-Secretary



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager *Mc*

From: Andy Kovolski, Public Works Superintendent *AK*

Date: April 3, 2014

Subject: Parks and Recreation Dog Park Recommendation

At the Thursday, May 1, 2014 meeting of the Parks and Recreation Board; members of the dog park committee requested support to move forward with naming of the Dog Park on Ridge Street. Ridge Run Dog Park is the recommendation of the Dog Park Committee. The name was derived from input on the Dog Park Facebook page.

Board discussion: the general consensus of the board was that the name is very fitting for the location.

MOTION: VanHorn moved, Meeder Seconded, PASSED UNANIMOUSLY to recommend that the City Commission consider approval of Ridge Run as the name of the Dog Park to be located on City Property on Ridge Street. A copy of their motion is attached for your review.

Also provided to the Parks and Recreation Board was a copy of proposed rules for the dog park. A copy of the proposed rules are attached for your review. After discussion it was recommended that language be added to define a large versus small dog.

MOTION: Sheets moved, Parish seconded, PASSED UNANIMOUSLY to recommend that the City Commission consider approval of the Dog park rules. A copy of the motion is attached for your review.

Staff Recommendation: That the City Commission approve Ridge Run as the name of the Dog Park to be located on Ridge Street. It is also Staffs recommendation that the City Commission direct staff proceed with implementation of the proposed dog park rules after any input from the City Commission and the Police Department.

Options:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

with Keith for trash pick-up. They intend to have an organized clean-up day on May 3rd which will include raking some of the areas around the baskets and tees. Leagues will also be starting up soon. He also inquired about having a key that they could check out at City Hall for occasional use of the warming house for meetings and events. They have another tournament scheduled for fall as last year was pretty successful. Lastly, he wanted to know when and if the new baskets were going to be ordered. Kovolski indicated that they were in the budget and would be ordered.

Trail(s) Updates

Chair Sheean reported:

BC/Charlevoix Trail - Still scheduled for this summer. This is a County project and you can reach out to our district representative with questions, concerns or suggestions.

Boyne Valley Trail - Has a new website and brochures about the project that was handed out at the Boyne Business Expo.

Trail Town - Nothing new to report, waiting to hear back from the consultant.

UNFINIHSED BUSINESS

Mountain Bike Trail at Avalanche

Still waiting for all of the snow to melt. Sheean will coordinate a meeting around the 2nd week of May with interested parties and City staff to assess the washouts, erosion locations, trees, branches, etc. and will report back at the June meeting.

Tree Removals at Avalanche

Kovolski reported that this was going out to bid next week.

NEW BUSINESS

Dog Park

Dog Park Committee Chair Michele Carter introduced a proposed name for the park and recommended rules. Through an informal facebook survey they asked people to suggest names for the park. The committee reviewed all of the suggestions and all agreed on "Ridge Run" Dog Park. The proposed rules were distributed to the board for review and suggestions.

Board Discussion: The only addition the board suggested was to possibly determine a size/weight of what constitutes a large dog versus a small dog and that it should be posted. The general consensus was they thought the name was fitting.

**MOTION

Meeder moved, Swift seconded, **PASSED UNANIMOUSLY** to recommend that the City Commission consider approval of the Dog Park rules as presented with possibly adding language to distinguish small vs. large dog.

**MOTION

Sheets moved, Parish seconded, **PASSED UNANIMOUSLY** to recommend the City Commission considers naming the dog park "Ridge Run" Dog Park.

RIDGE RUN DOG PARK RULES

- **Use Park at Your Own Risk.**
- **Dogs must be healthy, fully vaccinated, licensed, and wearing identification tags in accordance with the State of Michigan laws.**
- **Dogs must be leashed while entering and exiting the park.**
- **Dog waste must be cleaned up immediately by the owner.**
- **Owners must be with their dogs and are legally responsible for their dogs' behavior.**

PROHIBITED

- **Aggressive Dogs**
- **Dogs in heat**
- **Sick Dogs**
- **Puppies under 4 months**
- **Persistent digging and barking**
- **Food and glass containers**

FRIENDLY REMINDERS

- Dogs outside the Ridge Run Dog Park must be leashed, including in the parking lot, as well as to and from the car.
- Let your dog off-leash as soon as you enter the Park. Leashed dogs may feel threatened when greeted by off-leash dogs.
- Aggressive dogs are not permitted and must be removed at the first sign of aggression. Do not put yourself between fighting dogs.
- Owners must be with their dogs at all times in the Park.
- Holes from digging need to be filled and persistent barking must be corrected.
- Be considerate of the neighborhood in regard to noise.
- Small children are welcome; however, they must be accompanied by an adult.
- Call Boyne City Police Department (911) or Charlevoix County Animal Control (231-582-6774) in case of an emergency.

With good stewardship and courtesy, you can play a role in keeping the Ridge Run Dog Park clean, safe and beautiful: a place where you and your dog(s) are always welcome.



City of Boyne City

MEMO

Date: May 8, 2014

To: Michael Cain, City Manager *Mc*

From: Annie Doyle, Assistant Planner *[Signature]*

Subject: Mobile Food Vending

Please find attached the draft ordinance language for mobile food vending in Boyne City; language that has been added since the last City Commission meeting is in blue italics. Staff recommends the ordinance language be added to the Code of Ordinances under Chapter 67 as outlined in the attachment.

As a result of public comments, staff has amended the recommendations to include a 50 foot "buffer zone" around operating restaurants. This setback would not allow mobile food truck vendors to operate within 50 feet of the property line of an operating restaurant in the designated private property areas. Please see the attached map for a visual of this proposed setback as well as maps of 100 foot and 150 foot setbacks for comparison purposes.

Maps of the proposed designated private and public locations are also attached.

Also, the proposed fee schedule is as follows:

- \$25 application fee (for all applicants)
- \$840 permit fee for operating on public and private locations
- \$420 permit fee for operating on private property only
- \$0 permit fee if own an operating restaurant on city tax rolls

The permit fee for operating on public and private locations is based on the daily average of six business' annual property taxes divided by the potential number of days a food truck might operate on an annual basis. Specifically, the average annual property tax of the six randomly selected properties in the Central Business District was \$5,106.

Divide \$5,106 by 365 days per year = \$14 per day.

Assume a food truck operates 5 days out of the week for 12 weeks in the summer (June, July, August), then \$14 a day multiplied by 60 days = \$840.

The fee on private property only is proposed as 50 percent of the fee for mobile food vending on public property.

If the proposed fees are adopted an amendment to the City's fee schedule would need to be made.

Recommendation

That the City Commission review the proposed ordinance language and fee schedule and introduce this ordinance and set for a second reading and a public hearing on June 24th.

Options

1. Postpone for further consideration and/or information.
2. Revise the recommendations from staff.
3. Take no action.
4. Prohibit Mobile Food Vending in all or some circumstances.
5. Other action(s) as determined by the City Commission.

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Dan Meads, W/WW Superintendent
Date: 5/5/2014
Subject: Water Fluoridation

Background

The City Commission has recently raised questions about the fluoridation of the public water system, and directed staff to bring this item up for their consideration at the May 13, 2014 Commission Meeting.

The history of the city's fluoridation program is rather murky. According to the CDC Website it appears that the City voluntarily began fluoridating its water in January of 1973 (Att pg1). Fluoridation is voluntary and not mandated in Michigan. Staff has been unable to locate much on this subject thru a search of our minutes and records. We have also asked the library to search their records and newspaper archives for any information on this matter. We have not received anything from the Library yet, although that search is still ongoing. One item we did find, and have attached (pg2), is from the City Commission minutes of May 8, 1973 where an ordinance rejecting the addition of fluoride to the water system was adopted on a unanimous roll call vote. The ordinance, A-47, copy enclosed, was on the books until the ordinance was re-codified in 2008, but apparently never enforced, at least not for quite some time. I have never been able to determine when or how the 1973 ordinance was rescinded.

I began work for the City in March of 1980 and the City was using hydrofluosilicic acid to fluoridate our water at that time, and has been ever since. The City is presently still adding fluoride, and operating the water system in compliance with all current regulations. The amount of fluoride that is in our water has been consistently reported in our annual Water Quality Reports.

Discussion

The fluoridation of public water systems was undertaken over a half century ago as a benefit to public health. Provided with this memo you will find an article from the current issue of Michigan History magazine with some background and history on this topic. Most of the major health and dental organizations are still strongly in support of the program. The recent availability of fluoridated toothpaste, mouthwash and other products has raised the question as to whether the public was getting too much fluoride, and if this could be a potential health risk. As noted in the Michigan History article some of the early communities they mentioned had very high natural levels of fluoride in the water, so much so that teeth of those using such water had serious brown discolorization, although they had very few cavities. In response to the recent concerns the CDC began a review, and in 2011 issued a recommendation lowering the recommended dosage in drinking water from the 1-1.1 mg/l limit at that time to the present limit of 0.7 mg/l.

As the new lower limit was being considered I discussed with the City Manager as to whether the City should continue fluoridation. My concerns were based on how low the new limit might be. We have a natural fluoride level of 0.35 mg/l in our north well field, and I was concerned that adding a much lower level of fluoride to our water in the 0.1-0.2 mg/l range could be difficult with our current equipment if the new total limit was very low. The new recommended limit was ultimately established at 0.7 mg/l and we have had no problems maintaining that level. The natural fluoride level at our south well field (from which we get less of our water) is generally less than 0.15 mg/l. So no matter what we do we will always have some fluoride in our

water but if we cease supplementing the naturally occurring fluoride what we will have in what many consider a non-effective dosage for improving dental outcomes.

While many communities in our area, Charlevoix, East Jordan, Harbor Springs, Elk Rapids and Traverse City are like us and add fluoride to their water, not all do, according to the Center for Disease Control (CDC). Some that don't include Petoskey, Gaylord and Kalkaska.

There have been strong opinions on both sides of the fluoridation of public water supplies since its beginning. For your use and to help understand the issues more completely, I have collected some information representing both the pro and anti-fluoride groups and the state, federal, and medical agencies involved. Representative information is attached following this memo. The amount of information that could be provided on this subject is vast and it has not our intent to provide all of it here. We have tried to provide the various sides of the issue. The article on the April 23rd edition of the Boyne City Gazette provided a good overview of this issue as well. We have a copy of that newspaper available at City Hall if you are interested. We are also working on a link on our website to the items attached and other materials that were not included here.

Available Options

To the best of my knowledge fluoridation in Michigan is voluntary, and the citizens or their elected officials are free to either accept or reject the addition of fluoride to its water system. With that understanding I believe the City Commission may take whatever action it deems appropriate on this issue.

Financial

The costs related to the fluoridation program are included in the annual budget for our water department. We use 4 to 5 drums per year at \$225.00 per drum or \$1,125.00 or less per year for the chemical. With lab testing costs, equipment maintenance, and labor included our annual cost would be approximately \$2,500.00-\$3,500.00 per year.

Summary

The fluoridation of public water systems was undertaken over a half century ago as a benefit to public health, and the major health and dental organizations are still strongly in support of the program. The only real change regarding this issue is the availability of new products containing fluoride, and the lowering of the recommended dosage by the CDC in response to these new products.

There is no problem in us meeting the new limits at this time.

Recommendation

Based on totality of all the information I have available to me, as well as the recommendations of the relevant governmental and professional organizations involved, I believe that maintaining our current fluoridation levels of 0.7 mg/l is a safe, cost effective and significant public health benefit to the people of Boyne City, especially the low and moderate income portions of our community, I recommend no change to our fluoridation program at this time.

Options

- 1) Postpone for further consideration or information
- 2) Cease adding fluoride to the water as existing supplies are exhausted
- 3) Cease adding fluoride to the water immediately
- 4) Other options as determined by the City Commission

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER 

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT 

DATE: 5/9/14

RE: LOWER LAKE STORM OUTFALL

As you are aware we have been working with C2AE to find a solution to the erosion problems at the Lower Lake Storm Outfall. Attached to this memorandum are two different preliminary plans for work to rectify the erosion situation. Also attached you will find a synopsis of discussions held with Roxanne Merrick of the MDEQ regarding these options.. Both of these projects will entail the following work:

- Installation of a new outfall pipe, headwall and rip rap stone
- Installation of a drop manhole to help dissipate flow energy
- Combining the two existing outfalls into one 36 inch pipe

The only real difference between the two proposals is the length of the pipe extension added and the amount of Rip Rap Stone required.

On May 2nd a public information meeting was held for the residents of the area surrounding the outfall to outline the possible solutions to the erosion problems. All present were satisfied that either option would have the desired effect but felt option 2 would be the most aesthetically pleasing.

The MDEQ would rather see a solution with minimal piping extension and rip rap stone used; but if public support is there they may be flexible in what is permitted.

At this point the City needs to decide which way it would like to proceed. As either one of the proposed options will require a permit, we will have to follow the protocol of a formal public hearing for further public input. This is something we could do on our own ahead of DEQ direction or as they direct us.

RECOMENDATION:

It is staffs recommendation that the City commission advise staff on which option they would like us to proceed with and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission

**Boyer City Lower Lake Storm Discharge
MDEQ Meeting Summary – 1/14/2014**

C2AE met with Ms. Roxanne Merrick, MDEQ, on January 22, 2014 to discuss the Lower Lake Street Storm Sewer Discharge Improvements project. The existing road end of Lower Lake Street is a popular Lake Charlevoix (Lake) public beach area for local residents. Currently, there are two (2) existing storm sewer discharges at this location, a 24" dia. that has a large drainage area which includes North Lake and Court Streets and a 12" dia. that only discharges flow from two catch basins adjacent to the road ending. During periods of high storm water flow, this location experiences significant erosion at the discharge ending and often has sediment make its way into the Lake. As roadway & storm sewer improvements are completed upstream within this drainage area, the erosion problem is expected to increase if improvements are not completed.

C2AE previously provided the City of Boyne City three (3) potential options for consideration to resolve the erosion problems. Each option was reviewed with the MDEQ. For any option, the MDEQ noted that it will be necessary to confirm the property line of the road end. (City Staff is looking into this question now.) Further, they suggested that the City make an effort to inform/educate the public before an application is submitted, such that support can be gathered and documented.

The MDEQ stated that they see this erosion as a "temporary problem," as when the lake levels come up, and if nothing is done, the problem should go away. However, the MDEQ also indicated that if the City wishes to pursue this project, the goal would be to provide a design that is a balance of an engineering solution which solves the erosion problems and a solution that limits impacts on the environment, limits occupation of the bottom lands of the lake, does not create a future navigational hazard as water levels rise or creates something that could be vandalized. (Please note, from photos shared with the MDEQ, they indicated that the "bull rushes" adjacent to the discharge pipe would be classified as wetlands.)

C2AE/MDEQ reviewed Minor/General Permit categories to see if a permit application for this potential project could be expedited. The MDEQ concluded that none of the options could be submitted via a Minor or General Permit. As such, any of the (3) options would fall under an Individual Project, with a \$500 permit application fee. After submittal, the MDEQ has 90 days to review the permit application, which includes a 20 day Public Notice period for the Individual Project permit application. A Public Hearing would only be conducted if requested during the Public Notice period. This is why public education and support prior to the application submittal is important.

The MDEQ indicated that when a permit application is submitted, it will be important to describe the history of the project in detail, and provide public education/support information. Provide further discussion of other alternatives that were considered and why they are not recommended. Also, provide detail as to why the recommended solution is being proposed.

Option 2 Details-

If a pipe is extended out to the water, it creates a "jetty or groin" that impedes the natural drift of sand along the shore. The MDEQ suggests that we not extend the pipe the full distance to the water's edge. Look at adjacent properties for cues as to how far toward the water it makes sense to extend the pipe. They also

do not recommend covering the pipe with sand as it will wash away with wave and ice action. Consider adding wetland vegetation to stabilize any covering proposed and why it is proposed.

The MDEQ is not aware of any other location on the Lake where a storm discharge pipe is extended along the bottom lands to the water's edge. As such, the permit application descriptions will be very important.

Option 1 Details-

The MDEQ agrees that a realist discharge pipe size is 30"/36" diameter. This solution would realign the outlet to use the existing discharge channel to the Lake. Line the existing channel with plain riprap. This solution is partially existing and does not initially raise any "red flags."

Option 3 Details-

The MDEQ does not like this option as it does not protect the bottom lands and also adds a navigational hazard.

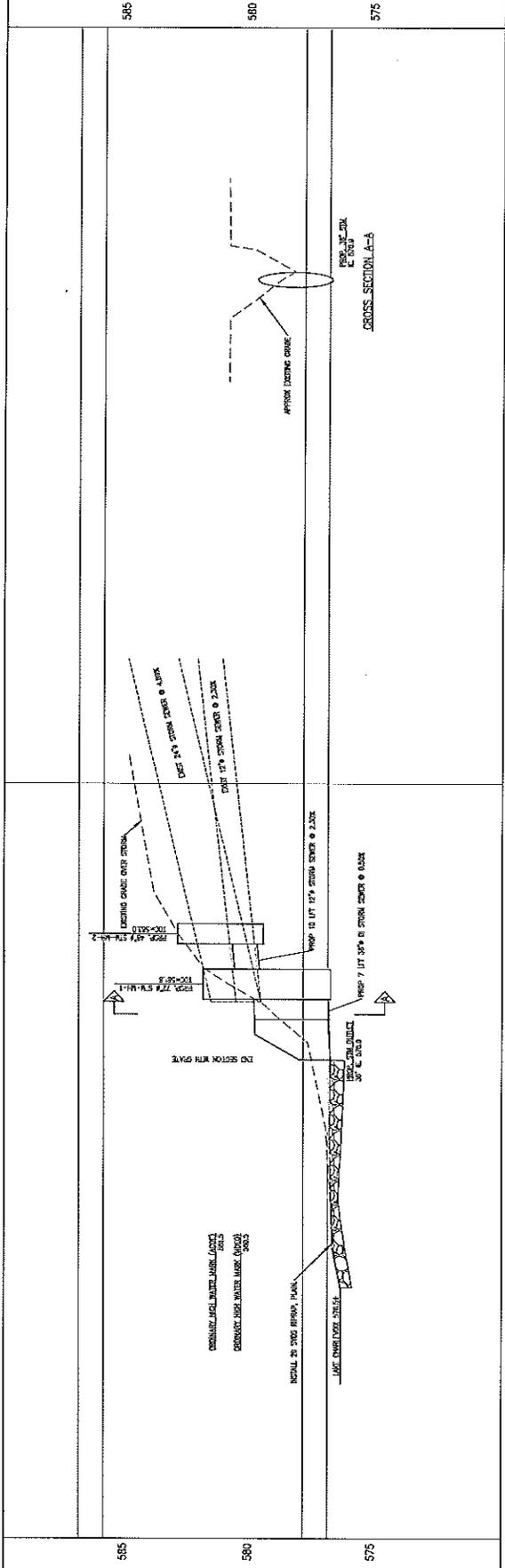
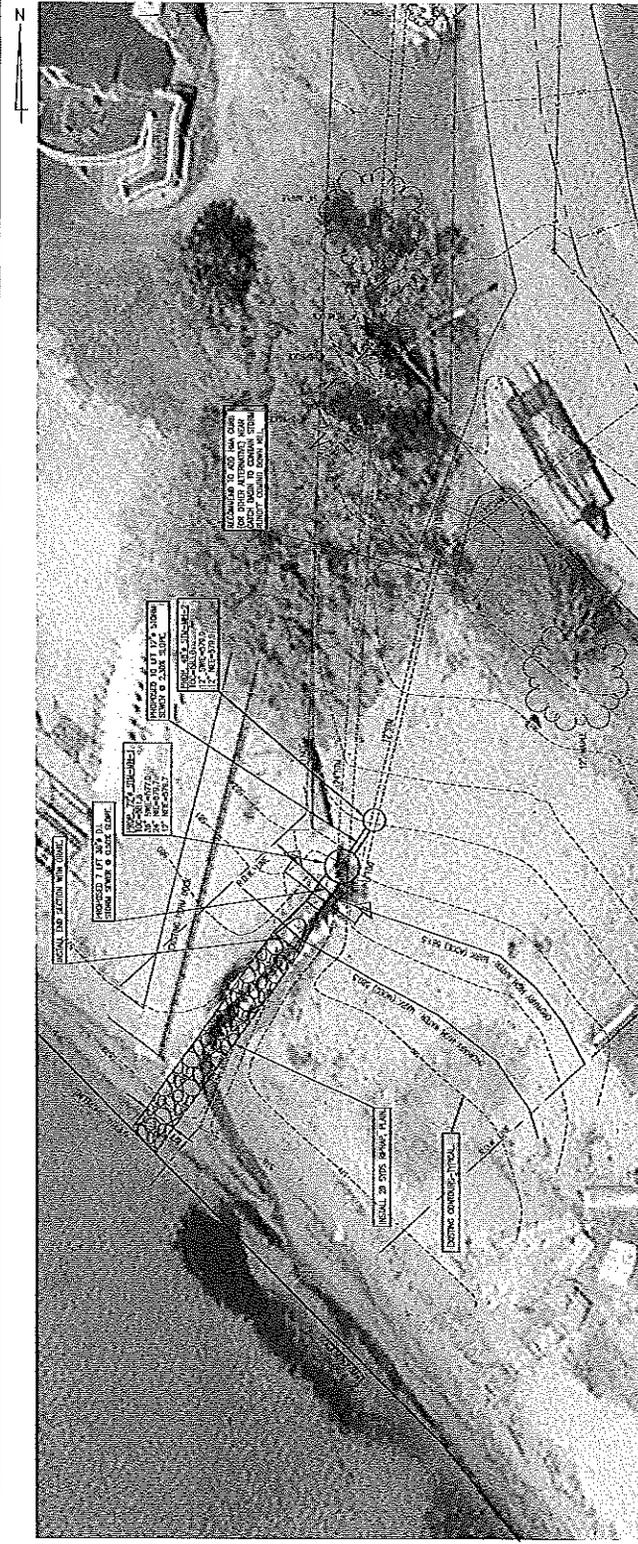
Option 2

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$1,500.00	\$1,500.00
2	Erosion Control, Silt Fence	1	LS	\$500.00	\$500.00
3	12" Dia Storm Sewer	10	LFT	\$50.00	\$500.00
4	36" Dia Ductile Iron Storm Sewer	37	LFT	\$120.00	\$4,440.00
5	Storm Sewer End Section and Grate	1	EA	\$1,200.00	\$1,200.00
6	4' Dia Storm Manhole w/Casting	1	EA	\$2,500.00	\$2,500.00
7	6' Dia Storm Manhole w/Casting	1	EA	\$5,000.00	\$5,000.00
8	By-Pass Pumping of Flowing Stm Sewer	1	LS	\$1,000.00	\$1,000.00
9	Rip Rap, Plain	8	SYDS	\$60.00	\$480.00
10	_Slope Restoration, Modified (Includes sand fill)	1	LS	\$1,000.00	\$1,000.00
SUBTOTAL=					\$18,100.00
25% CONTINGENCY & ENGINEERING=					\$4,500.00
TOTAL=					\$22,600.00

Option 1

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$1,500.00	\$1,500.00
2	Erosion Control, Silt Fence	1	LS	\$500.00	\$500.00
3	12" Dia Storm Sewer	10	LFT	\$50.00	\$500.00
4	36" Dia Ductile Iron Storm Sewer	7	LFT	\$120.00	\$840.00
5	Storm Sewer End Section and Grate	1	EA	\$1,200.00	\$1,200.00
6	4' Dia Storm Manhole w/Casting	1	EA	\$2,500.00	\$2,500.00
7	6' Dia Storm Manhole w/Casting	1	EA	\$5,000.00	\$5,000.00
8	By-Pass Pumping of Flowing Stm Sewer	1	LS	\$1,000.00	\$1,000.00
9	Rip Rap, Plain	29	SYDS	\$60.00	\$1,740.00
10	_Slope Restoration, Modified	1	LS	\$500.00	\$500.00
SUBTOTAL=					\$15,300.00
25% CONTINGENCY & ENGINEERING=					\$3,800.00
TOTAL=					\$19,100.00

THE DESIGN SHALL BE SET PRIOR TO CONSTRUCTION.
THE SITE IS BASED ON THE GREAT PLAIN COORDINATE SYSTEM.
CONVERT ELEVATIONS ARE BASED ON THE NAVD83 DATUM.



2

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 5/9/14

RE: DIVISION STREET WATER ISSUE

As you are aware last October we were made aware of a standing water issue on Division Street at the entrance to Parkview Apartments. On the east side of the entrance is a depression that is currently holding a large amount of water. City crews have pumped water from this depression many times and it fills back in a very short period of time. A map of the area is attached for your review

City resident Bill Kuhn owns properties adjacent to this area and has had flooding occur in a crawl space at one of his homes. It should also be noted that other residents in this area have reported water issues that are much worse this year than in past years.

Attached to this memorandum you will find proposals from 2 area contractors for work I feel will help alleviate this situation. The work would involve the following:

1. Install a temporary coffer dam to stop water flow to the low point of the depression.
2. Install a perforated drain structure in the bottom of the depression. Structure to also have a "Beehive" Lid.
3. Install 8 inch CPP pipe to catch basin at south edge of Division Street.

I feel that this arrangement should drain this depression to within 6-10 inches of the bottom. Elevation measurements taken by C2AE on May 9th also support this. When I originally asked for bids for this project I assumed we would have to take the pipe to the manhole in the center of the road and the prices on the attached bids reflect this. However if we indeed only have to go to the catch basin the prices will be significantly lower because there will be no pavement removal/ restoration or road closure/ detours involved.

RECOMENDATION:

It is my recommendation that the City Commission approve the proposal with the low bidder, Tri-County Excavating for the amount of \$18,900 and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission

Tri-County Excavating

704 WEST CONWAY ROAD * HARBOR SPRINGS, MI 49740 PROPOSAL #: 5-2-2014
(231) 347-5182 * FAX: (231) 347-5260

PROPOSAL

Proposal Submitted To:

Job Name & Location:

Andrew Kovolski
675-3212
maintenance@boynecity.com

Pond drainage
Division St. at Parkview apts.
Boyne City, MI

We hereby propose to furnish all materials and perform all the labor necessary for the completion of:

Build dam with existing soil, pump water down, install
4' dia perforated basin with stone and beehive grate,
8" pipe to storm manhole, remove and repave asphalt
in road and bike path.

Please Note:

All permits by owner.
Deduct \$ 5000.00 for fine grade and paving if done by city.
Deduct \$1500.00 for detour and traffic control, if done by city.

All material and labor is guaranteed to be as specified and the above work to be done in a substantial workmanlike manner for the sum of: **\$18,900.00**

With payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, must be executed only with written orders and will become an extra charge over and above the estimate.

AUTHORIZED SIGNATURE:

Phillip Vandermus

*This Proposal may be withdrawn, if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If payment is not made within 30 Days, a 1 1/2% finance charge will be added.

DATE OF ACCEPTANCE: _____

*PLEASE SIGN & RETURN ONE COPY.

SIGNATURE: _____

PROPOSAL

MDC CONTRACTING, LLC

05481 U.S. 31 SOUTH

CHARLEVOIX, MI 49770

PHONE 231-547-6595

FAX 231-547-9171

<u>SUBMITTED TO</u> City of Boyne City	<u>PHONE</u> 675-3212	<u>DATE</u> April 25, 2014	Page 1 of 2
<u>STREET</u> 319 N. Lake Street	<u>JOB NAME</u> Drainage Structure		
<u>CITY, STATE AND ZIP CODE</u> Boyne City, MI 49712	<u>JOB LOCATION</u>		
<u>ATTENTION</u> Andy	<u>ARCHITECT</u>	<u>DATE OF PLANS</u>	

Drainage Structure & Storm Pipe

\$ 19,871

(Proposal based on approximate 50 lft of 8" CPP pipe and slow release structure)

General Notes:

- This proposal is based on fill material being placed in the water to develop a coffer dam so that water can be pumped out. This fill material will be removed as best as possible after installation of the slow release structure. Pipe work will tie into the MII at the center of Division Road.
- All restoration: concrete curb & gutter, aggregate & asphalt as well as topsoil and seeding for the road and adjacent path are included. Traffic will be detoured around M-75 and up Lake Street during this work. Traffic detour cost account for better than 20 % of these costs. The traffic detour will take approximately 3 to 4 days, weather dependent.
- It has been assumed soil conditions are poor and stone and imported sand will be required as well as dewatering. Should this not be the case there could be some cost savings.
- No permits (DEQ included), utility relocation, bonds, testing, etc has been included.
- Work to be performed while MDC is in town with other work.

We propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of

Payment to be made as follows:

Net due 30 days from invoice

All work to be completed in workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire and other necessary insurance. Our workers are fully covered by workmen's compensation insurance. We, at our option, may cease work and/or terminate this contract if we feel insecure about receiving payment as hereinabove provided. Upon such ceasing and/or termination of work, we shall be entitled to retain and/or receive all monies paid or due us for work performed prior to such ceasing and/or termination as such monies shall be deemed fully earned by all parties to this contract. No other party shall perform work covered by this contract until we have been paid all monies due us.

Authorized
Signature



Mike McCain, P.E.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature





City of Boyne City

Founded 1856

319 N Lake Street

Boyne City, Michigan 49712

Phone 231-582-6597

www.boynecity.com

Fax 231-582-6506

Date: May 13, 2014

To: City Commissioners and
Michael Cain, City Manager 

From: Andy Kovolski, Public Works Superintendent 

Re: Ray-East Streets Project Design Review

Presented to the City Commission for its consideration and review are the preliminary design plans from C2AE for the East and Ray streets project. The plans attached with this memo include Ray Street from Lake to East streets. Changes were being made to the East Street plans and will be available to the commission by noon Monday, May 12. Larry Fox of C2AE will be present at Tuesday's City Commission to review the plans and address any of your concerns.

The City of Boyne City is receiving a DIG grant from the Michigan Economic Development Corporation for \$583,519 for the project. The total project cost is estimated at \$833,600. The project area includes Ray Street (between South Lake and South East streets), one block of South East Street (between Ray and East Main streets) and one block of alley running parallel between Water and Ray Streets (between South Park and South Lake streets).

The plan as presented basically maintains the layout of Ray Street and East Street. The project consists of water and sewer improvements; storm water installation; street reconstruction, including curb and gutter; sidewalk improvements; the burial of overhead utility lines; and streetscape elements, such as decorative lighting and landscape trees.

In the early design phase, C2AE along with city staff have met individually with property owners along the project route to solicit their input. One public meeting has also been held to gather input. Comments and concerns heard at those meetings have been considered in the plans submitted to you. The design phase is approximately 75 percent complete and one more public input meeting is planned prior to the project going to bid.

The proposed schedule is to begin construction in mid-August with a completion date of mid-October.

RECOMMENDATION: The City Commission review the draft plans on the Ray-East streets project and authorize City staff to proceed to final design.

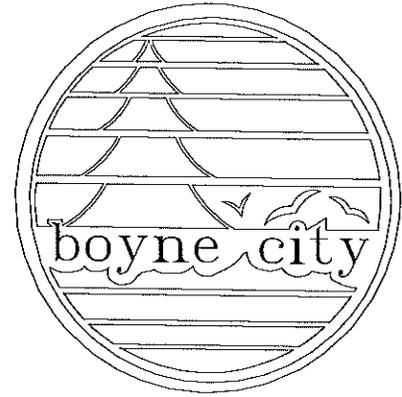
Options:

Postpone the matter for further review and/or information.

Other action as determined as appropriate by the City Commission.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Scott McPherson, Planning Director *SM*
Date: April 22, 2014
Subject: Redevelopment Ready Community Presentation



Background

At the April 22, 2014 City Commission meeting representatives from the MEDC gave a presentation on the Redevelopment Ready Communities (RRC) Final Report of Findings. The report is an in-depth assessment, report of findings and support for implementation of recommended strategies needed to achieve RRC certification. The purpose of the presentation was for informational purposes and no action at that meeting was taken or required however, it is required that the City Commission pass a resolution of support for the continued participation in the program within 30 days of receiving the presentation.

For your review and consideration a draft resolution of support for the continued participation has been provided.

Recommendation

Approve the Resolution of Support for the continued participation in the RRC program.

Options

1. Do approve the Resolution of Support.
2. Take no action pending further information.
3. Other action as the Commission deems appropriate.

RESOLUTION
CITY OF BOYNE CITY
Charlevoix County, Michigan

**A RESOLUTION AUTHORIZING THE CITY OF BOYNE CITY TO
APPROVE AND FULLY PARTICIPATE IN THE MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION (MEDC) REDEVELOPMENT READY
COMMUNITIES PROGRAM**

WHEREAS, the Michigan Economic Development Corporation (MEDC), selected the City of Boyne City as one of eight communities to participate in the Redevelopment Ready Communities Program (RRC); and

WHEREAS, the expectation of the program is to complete a comprehensive review of the City of Boyne City development processes as established by the City of Boyne City, to make improvements in transparency and effective communication; and

WHEREAS, the program includes evaluating the strong partnerships with the City Committees related to development, including Mainstreet, Economic Development Corporation, Planning Commission and the Historic District Commission; and

NOW, THEREFORE, it is resolved as follows:

1. After review of the RRC Community Assessment Report, the City of Boyne City Commission is willing to complete the tasks as outlined, which will involve interaction with Mainstreet, Economic Development Corporation, Planning Commission, Zoning Board of Appeals and the Historic District Commission.
2. This resolution shall take effect upon authorization by the City of Boyne City Commission.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

RESOLVED, this 13th day of May, 2014

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

Absent:

State of Michigan)
City of Boyne City)

I, Cindy Grice, City Clerk, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the City Commission at a regular meeting on May 13, 2014.

Cindy Grice, City Clerk



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax (231) 582-3670

To: Michael Cain, City Manager *MC*

From: Jeff Gaither, Police Chief *JG*

Date: May 9, 2014

Re: New Patrol Car Purchase

I feel that it is time to move forward on the purchase of a new patrol car for the Police Department. At this time we currently have 3 patrol cars; a 2010 Ford Crown Victoria (CV), 2013 (2012 purchase) Ford Police Interceptor on the Taurus frame, and a 2013 Ford Police Interceptor (Taurus).

The Crown Vic now has 99,625 miles on it and is close to the point of replacing some big ticket items like steering and suspension. We recently replaced the alternator that quit working.

The new 6 cylinder engines in the (PI) Taurus' have used significantly less fuel overall which has provided a substantial savings for the Department and the City.

These new all-wheel drive vehicles have provided a much safer platform for patrol than the rear wheel drive CVs and have received rave reviews by our officers for winter mobility, safety and performance.

I believe that our current CV patrol car has some resale value and could be marketed to a police agency looking for a backup vehicle. The emergency lights, rear seat cage and trunk box will not fit on a new PI so it could be sold with the vehicle, which may be attractive to another agency.

The 2015 Police Interceptor price is \$24,090 from Bob Mathers Ford. This is for the base vehicle without the emergency equipment installed. The emergency equipment package, graphics and install costs are approximately \$5900 making the total cost of the vehicle approximately \$29,990. The emergency equipment items are purchased separately from various vendors and pricing does fluctuate some.

The State Contract price for this vehicle is \$24,054 and it would come from Signature Ford in Owosso. The price from our local dealer, Bob Mathers Ford is \$24,090. (\$34 more than State Contract price).

Jeff Gaither, Chief of Police

Recommendation

I recommend that we purchase a 2015 Ford Police Interceptor from Bob Mathers Ford for the price of \$24,750, and that we sell the 2010 Crown Vic.

Other Options

Purchase the vehicle from Signature Ford at the State Contract price

Recondition the 2010 Crown Vic patrol car that we currently have for continued use

Other options as determined by the City Commission

VEHICLE ORDER CONFIRMATION

05/08/14

Dealer: 134

Page: 1

2015 TAURUS

Order No: 0909 Priority: G2 Ord FIN: QB610 Order Type: 5B Price Lev: 11

Code: 500A Cust/Plc Name: EOYNE CITY

PO Number:

RETAIL

RETAIL

AWD INTERCEPTOR \$28685

PRICED DORA NC

BLACK

DEST AND DELIV 825

CLOTH/VINYL

TOTAL BASE AND OPTIONS 30170

BLACK

TOTAL 30170

EQUIP GRP

THIS IS NOT AN INVOICE

.FLEX FUEL

.3.7L TIVCT V6 NC

.6-SPD AUTO TRAN NC

DARK CAR LAMP 20

SPOT LAMP DUAL 385

KEY FOB 255

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

NET INV FLT OPT NC

*\$26575.00
15% title*

-help

F2=Ret

Submit

F3=Adc

*\$26590.00
- 2500.00*

BOB MATTHEWS FORD

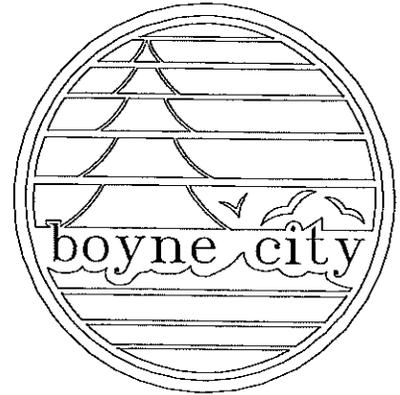
224 Water St.

Boyer City, MI 49712

231-582-6543

\$24,090.00

CITY OF BOYNE CITY



To: Mayor Ron Grunch and City Commissioners

From: Mayor Pro-Tem Gene Towne and City Commissioner Laura Sansom *GT, LS*

Date: May 8, 2014

Subject: City Manager Compensation

We, Mayor Pro-Tem Gene Towne and Commissioner Laura Sansom (the appointed committee to review the City Manager's Salary) recommend to the City Commission a pay increase to our City Manager, Michael Cain, in the amount of 3% in order to bring his current salary in line with what has previously been negotiated for other City Employees (2014-2015), a increase for a total annual salary of \$92,809. This increase is to be effective May 1, 2014.

RECOMMENDATION

It is our recommendation that the City Commission approve the increase of the City Manager's pay to \$92,809 annually.

May 2014

May 2014						
S	M	T	W	T	F	S
		6	7	1	2	3
4	5			8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			May 1 8:30am Main Street Board mtg. 6:00pm Parks & Rec		2 8:00am Buff Up Boyne
					3 4
5	6 5:00pm ZBA	7 5:00pm Lower Lake St. Storm Water	8	9	10 11 Mother's Day (United States)
12 12:00pm EDC/LDFA	13 7:00pm City Commission	14	15 Marina Open	16	17 18
19 5:00pm Planning Commission	20 7:00pm Historic District	21	22 5:30pm Airport Advisory Board	23	24 25
26 Memorial Day Parade/Events (Uni	27 12:00pm City Commission	28	29	30	31

June 2014

June 2014						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2014						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					June 1
2	3	4	5	6	7
	5:00pm ZBA		6:00pm Parks & Rec		8
9	10	11	12	13	14
	7:00pm City Commission		8:30am Main Street Board mtg.		Flag Day (United States)
					15
					Father's Day (United States)
16	17	18	19	20	21
5:00pm Planning Commission 7:00pm Historical Commission					22
23	24	25	26	27	28
	12:00pm City Commission		5:30pm Airport Advisory Board		29
30					