



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

September 3, 2020 – 8:30 A.M. Virtual Meeting

Due to the COVID-19 situation and per the Governor’s Executive Orders 2020-15 and 2020-42 this meeting will be held electronically. To participate via Zoom, connect to:

Join Zoom Meeting

<https://us02web.zoom.us/j/85771815778?pwd=S1Ztb3FRY1lPdk1kTHRxQ3R5NGdrZz09>

Meeting ID: 857 7181 5778

Passcode: 304051

One tap mobile

+19292056099,,85771815778#,,,,,0#,,304051# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 857 7181 5778

Passcode: 304051

Find your local number: <https://us02web.zoom.us/j/knauyhhsO>

The public will be allowed to comment during the usual public comment opportunities during the meeting per Boyne City Main Street policy and practice. All other times the public will be muted. Written comments will be accepted until 4:30 p.m. Wednesday, September 2nd. They may be mailed to Boyne City Main Street, 113 S. Lake Street, Boyne City, MI 49712 or emailed to mainstreet@boynecity.com

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – August 6
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
5. MAIN STREET COMMITTEE REPORTS
 - A. Organization – Michelle Cortright
 - a. Boyne Thunder
 - b. Farmers Market – Jodie Adams
 - B. Marketing – August Cancelled
 - C. Design – August Cancelled
 - D. Economic Vitality– Mike Cain
 - a. Team Boyne
 - E. Theater
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
 - A. TIF Renewal

Receipt & review of TIF renewal materials
8. NEW BUSINESS
 - A. Michigan Main Street Check-in

Michigan Main Street staff will be in attendance at the meeting to provide an update and answer any questions
 - B. Board Appointments

Consideration to recommend to City Commission the appointment of James Richman to the Main Street board for a partial term expiring 1/18/2021 and Adam Graef to the Main Street board for a partial term, expiring 1/18/2022
 - C. Boyne Thunder Event Coordinator Position

Consideration to approve the creation of a Boyne Thunder Event Coordinator position at a rate of \$7,500 per year, as recommended by Organization Committee
 - D. Financial Report Review
 - i. Boyne City Main Street

ii. Boyne City Farmers Market

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Design Committee Meeting, Mon., Sept. 7, 4:00 p.m. – Conference Call
- B. Marketing Committee Meeting, Tues., Sept. 8, 9:00 a.m. – Conference Call
- C. Organization Committee Meeting, Tues., Sept. 8, 3:00 p.m. – Conference Call
- D. Team Boyne Meeting – Fri., Sept. 18, 9:00 a.m. – Pavilion
- E. Main Street Board Meeting, Thurs., Oct. 1, 8:30 a.m. – TBD

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334



Approved: _____

Meeting of
August 6, 2020

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON THURSDAY, AUGUST 6, 2020 at 8:30 AM VIA ZOOM MEETING

Call to Order

Chair Rob Swartz called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Anna Burkhart, Michael Cain, Michelle Cortright and Rob Swartz

Absent: Patti Gabos and Bob Grove

Meeting Attendance

City Staff: Executive Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny

Public: One

**Excused Absences
MOTION**

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to excuse Patti Gabos.

**Approval of Minutes
MOTION**

Adams moved, Cain seconded, PASSED UNANIMOUSLY, to approve the June 4, 2020 minutes as presented.

Hearing Citizens Present

None.

Correspondence

None.

Committee Reports

Organization Committee

Minutes received and filed. The TIF renewal was discussed. A meeting and walking tour is scheduled for August 13 to discuss project ideas.

Interviews will be held this week for the Main Street Administrative Assistant position.

Boyer Thunder discussed the possibility of hiring a coordinator for the event. The Board member evaluation form is being tweaked.

The Farmers Market received a \$5,000 from the Charlevoix County Community Foundation and a \$1,000 grant from the Health Department.

The environmental analysis for the theatre came back with no concerns.

The National Main Street Conference is scheduled for April 21, 2020 in Boston.

Promotion Committee

The July meeting of the Promotion Committee was cancelled.

Design Committee

Received and filed.

Team Boyne

Received and filed. Three guest speakers were in attendance including Adam Graef of Spuds, Steve Schnell of the Charlevoix County Housing Ready Program and Steve Bratschie a developer who wants to put a manufactured housing development off of Jefferson Street.

Director’s Report

The environmental study on the theater came back with no concerns. There is a small amount of coal in the basement which needs to be removed. Communication is ongoing with the people in Manistee involved in restoring their theater and they are providing helpful information. Work continues on the TIF renewal. Two electric vehicle charging stations will be installed in Boyne City by the end of summer or early fall.

Unfinished Business

2020 Façade Grants

2020 Façade Grants

Consideration to approve \$10,000 in façade grant funding for the Water Street Atrium building, as recommended by the Design Committee.

Michele Fraaz attended the Zoom meeting and thanked the Board for the grant. They are scheduled to start the renovation of Water Street Atrium in September.

MOTION

Adams moved, Burkhard seconded, PASSED UNANIMOUSLY to approve \$10,000 in façade grant funding for the Water Street Atrium building as recommended by the Design Committee.

New Business

Boyne Thunder Chair

Boyne Thunder Chair

Discussion and consideration to create an Event Coordinator position for Boyne Thunder, as recommended by the Organization Committee.

Bob Alger is retiring as chair of the Boyne Thunder committee and no one has expressed interest in chairing the event. It has been proposed that someone be hired to coordinate the event. The Board was in support of the idea and would like the Boyne Thunder Committee to determine the details and come up with a job description and salary recommendation and bring it back to the Board.

Holiday Lights

Holiday Lights

Consideration to approve a 1 year contract with Holiday Lighting Services in an amount not to exceed \$8,955.

We are in the 5th year of our five year holiday lighting plan. The plan is working well by keeping lights updated in order to manage the year to year cost. There are two

additional trees in front of Provisions that could be lit by if we use the building owner's power source which he has offered to allow. In addition, the large tree in Sunset Park which is usually lit up died this summer. Holiday lighting provided a quote to light a different tree in the park. Even with lighting the additional trees the lighting cost will come in under budget.

MOTION

Cortright moved, Adams seconded, PASSED UNANIMOUSLY to approve a 1 year contract with Holiday Lighting Services in an amount not to exceed \$8,955.

Financial Report

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- There has been a big increase in bike traffic throughout town since the Boyne Valley Bike Trail was completed.
- The water level is still an issue but it is hoped that Lake Michigan has reached its peak this year.
- There will be a ribbon cutting at the newly refurbished Evangeline Township Hall on Tuesday, August 8th at 5:30.

The August 6, 2020 meeting of the Boyne City Main Street Board was adjourned at 9:29 a.m.

Jane Halstead, Recording Secretary

Org Committee
Tuesday, August 11, 2020

Present via Zoom conference: Kelsie King-Duff, Rob Swartz, Michelle Cortright, Jordan Peck, Patti Gabos, Bob Alger, Monica Peck. Absent: Pat O'Brien.

TIF Renewal: Thursday, August 13 meeting and walking tour scheduled. Projects and program suggestions were due to Mac at noon today.

Boyne Thunder Chair: Main Street Board agreed with the Org recommendation for a paid Coordinator position. Kelsie, Patti and Rob will work on a job description and research pay level, for Org review and feedback before presentation at the September Main Street meeting.

Boyne Theater: A meeting was held last week with Manistee Theater fundraiser, who shared their experience. Next meeting will be with the current Manistee Theater Director and Board member who has been involved since the outset.

Farmers Market: Jordan reported that Becky Harris was honored at the Market two weeks ago, before she moved away from the area. The Market has received a \$1,250 grant from the Health Department by way of the Boyne Falls Public Schools for "market money" that can be used for food purchase at the Market. Work is underway on a raffle license from the State of Michigan for a virtual Food Truck Rally.

MMS Technical Assistance: Kelsie reported on two programs for 2021, which have both been offered in the past: Entrepreneurial Ecosystems, offered last year and Downtown Futures, offered the year before. Discussion was held around new program offerings, with flexibility and suited for COVID.

Administrative Assistant: (Jordan and Monica were excused for this portion of the meeting.) Two interviews were held, with candidates who appeared to be viable. Long discussion was held about keeping Farmers Market Manager and Administrative Assistant positions as two part-time positions or merged into one full-time decision. Due to budget considerations, it was decided that two part-time positions was the best approach at this time.

Next meeting: Tuesday, September 8, 3:00.



Directors Report- September 2020

- Welcome to Jennifer Crites, the new Administrative Assistant! Jennifer started with us on August 25 and will be attending the meeting for everyone to virtually meet.
- National has informed us that the winners of the 2020 GAMSA award will be announced virtually on Friday, October 30th from 12-1 p.m. as part of the National Trust for Historic Preservation's PastForward Virtual Conference. We are currently in the top 8 for the award.
- Jordan has arranged a partnership with the Health Department that provides the market with a \$1,250 grant that directly supports Boyne Falls families being able to shop at the market. Through another partnership with the health department, we've made it to the second round of the grant application process for the Farmers Market Promotion Program (through the USDA). This would help support the 2021 market.
- A few issues have come with becoming certified as an organization to hold a raffle through the Charitable Gaming department at the state. This makes it unlikely we will be able to pull a license to do a raffle related to Food Truck Rally, which was our original intent to getting a license. We will keep working through the process to become certified to hopefully be able to do some sort of raffle in the future.
- Harvest Festival has been canceled, however the regular farmers market will still be taking place in Veteran's Park that day and there will be a pumpkin giveaway for kids at Country Now & Then
- Back to the Bricks officially notified us they will not be coming to town in October (which was the reschedule date for when they were set to come in June). They would like to come next year however for the same type of car event, on June 5 & 6.
- One of our holiday lighting contractors was in town this week and all maintenance for the tree lights downtown has been completed. In addition the remaining tree in Sunset Park had lights added to it, as well as the two trees in front of Provisions that had not been previously lit.
- Final Boyne Thunder numbers should be ready soon. Presentation of checks will be planned for our October Board Meeting.



To: Main Street Board

From: Kelsie King-Duff

Date: August 28, 2020

Subject: September Agenda Items Overview

Overview:

Several items on the September 3rd Main Street Board Meeting agenda require further information:

TIF Renewal: Mac McClelland will be providing materials to the board for their review. This will include a summary of the survey results and board session held in August. A walking tour of downtown will be set up after this. Information from Mac should be available early the week of 8/31.

Michigan Main Street Check-in: Laura, Leigh, and Joe (Michigan Main Street's new Economic Vitality Specialist) will be attending our meeting to provide an update on projects MMS has been working on since the beginning of the pandemic and to answer any questions we may have.

Board Appointments: Two applications were received for the two open seats on our board (partial term vacancies from the resignations of Pat Little and Becky Harris). Applications from Adam Graef, the owner of Spuds Boyne, and James Richman from Edward Jones, are included following this memo for recommendation to City Commission.

Boyne Thunder Event Coordinator Position: Following the very preliminary discussion at our August board meeting about creating a Boyne Thunder Event Coordinator Position, Patti and I put together a job description. It was reviewed and edited by Organization Committee. The description was created from a similar type of position that a Main Street community in Vermont has that has been very successful. In addition, the wage was determined based off that position and feedback Bob Alger received from organizers of other poker runs that have paid positions, while taking into account an estimated number of hours. The final position description is before the board today for approval.

RECOMMENDATION:

TIF Renewal: No action is needed at this time.

MMS Check-in: No action is needed at this time.

Board Appointments: Approve the recommendation to City Commission for both applicants.

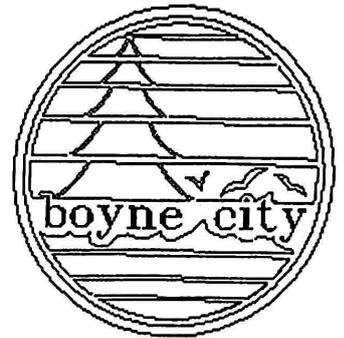
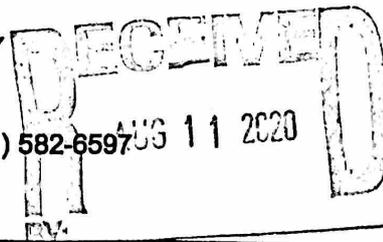
Boyne Thunder Event Coordinator Position: Approve the creation of a Boyne Thunder Event Coordinator position at a rate of \$7,500 per year.

CITY OF BOYNE CITY

319 North Lake Street

Boyne City, MI 49712

(231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: James Richman
Address: 1. Water Street - Suite 201, B.C. 49712
Telephone: 231 244-0016 (daytime) 816-582-9009 (evening)
Email: james.richman@EdwardJones.com
Occupation: Financial Advisor

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve: I want to give back to my community.

Other community or civic service activities:

Chamber Board
Lions Club
Eagles Club

Signature James Richman

Date 8.10.2020

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: ADAM GRAEF
Address: 1296 MARSHALL ROAD BOYNE CITY, MI 49712
Telephone: 317.840.0077 (daytime) 317.840.0077 (evening)
Email: ADAMGRAEF@MAC.COM
Occupation: BUSINESS OWNER

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I want to be involved in the planned and controlled growth of the community I live in and work. I believe that times change and it is our duty to do the best we can to make that change positive for as many of our local residents, as well as visitors, as possible.

Other community or civic service activities:

Chair - Main Street Design Committee
Boyne City Chamber member
Rotary Club of Gaylord Gaylord DMA

Signature  Date 8.13.20



Boyne Thunder Event Coordinator

THIS AGREEMENT entered into on the ____ day of _____ 2020, between Boyne City Main Street (“BCMS”), and _____ (“Event Coordinator”), for services related to Boyne Thunder, which will be held on July 9 & 10, 2021.

In exchange for the compensation detailed below, Event Coordinator, with oversight from BCMS’s Executive Director (“Executive Director”) and Board of Directors, agrees to be responsible for the planning, implementation, and volunteer management of BCMS’s Boyne Thunder event. Event Coordinator’s responsibilities are more specifically stated in the “Scope of Work” section below:

A. Scope of Work:

1. The Event Coordinator will be organized, detail-oriented, a self-starter and flexible overseeing all aspects of the event work plan (attached) and complete tasks if necessary (for example: registration, sponsorship, and merchandise).
2. Work with Executive Director to maintain Event budget.
3. Provide all planning committee members with necessary documents, information and guidance to complete assigned tasks.
4. Facilitate all Event Planning Committee meetings (subject to adjustment):
 - a. One meeting per month September - May
 - b. Two meetings in June
 - c. One meeting in July, the week before the event
 - d. One wrap up meeting in August
5. Work with Executive Director to coordinate event promotion, included but not limited to social media, newspaper, radio, TV, and the Boyne Thunder website.
6. Coordinate logistics with area lodging services (Petoskey Area Visitors Bureau, Boyne Mountain)
7. Coordinate and collect W-9 forms and all contracts.



8. Insure that all contracts are signed and submitted to the Executive Director.
9. Pursue all sponsorship leads.
10. Follow BCMS cash handling policies.
11. Be onsite and available during event entirety.
12. Troubleshoot problems as needed prior to and during the event.
13. Provide periodic updates to the Boyne City Main Street organization committee and board.
14. Follow through on post event activities up until the time of yearly disbursements.
15. Maintain and manage the event's email address and associated files.
16. Understand that all work done for Boyne Thunder is considered contract work and is, therefore, property of Boyne City Main Street. The events email and associated files and any other associated accounts are the property of BCMS and may be accessed at anytime by the Executive Director.

B. Timeline and Compensation:

1. The period of this contract is September 1, 2020 – August 21, 2021. Work hours are flexible with an understanding that the responsibilities outlined above will be met in a timely manner and to the satisfaction of BCMS.
2. The Event Coordinator will be paid a total of seven thousand five hundred dollars (\$7,500.00), without regard to sponsorship dollars raised. Payment shall be made on a monthly basis.

C. Legal Relationship Between the Parties:

1. Boyne Thunder will take place regardless of weather. BCMS and Event Coordinator expressly understand that in the event that sickness, accident, hazardous road conditions or severe weather frustrate this agreement, each shall hold the other harmless for failure to perform his/her respective obligations under this agreement.



2. The Event Coordinator and any assistants are independent of BCMS. As such, the Event Coordinator assumes all responsibility for worker's compensation insurance and any state and federal withholding including Social Security, income tax and unemployment taxes.
3. This Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written agreement or promise. This Agreement may be amended only in writing signed by both parties.
4. This position is an at-will position. EOO.

Signatures below constitute acceptance to the terms and conditions outlined above.

Event Coordinator:

Date: _____

Boyne City Main Street

Date: _____

By: Executive Director

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	610.00	0.00	0.00	610.00	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	1,200.00	0.00	(1,200.00)	100.00
213-030-642.000	MISC INCOME	10,000.00	1,069.72	0.00	8,930.28	10.70
213-030-642.010	SNAP	0.00	0.00	0.00	0.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	0.00	0.00	0.00	0.00
213-030-642.100	BAG SALES	0.00	0.00	0.00	0.00	0.00
213-030-642.150	DONATIONS	0.00	6,649.00	67.00	(6,649.00)	100.00
213-030-642.200	FARM MEAL	0.00	0.00	0.00	0.00	0.00
213-030-642.250	FOOD TRUCK RALLY	12,000.00	0.00	0.00	12,000.00	0.00
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	0.00	0.00	0.00	0.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	0.00	0.00	0.00	0.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	26,180.00	17,478.10	585.00	8,701.90	66.76
213-030-642.725	VENDOR FEE SUMMER 10 FT	0.00	0.00	0.00	0.00	0.00
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	0.00	0.00	0.00	0.00
213-030-642.775	VENDOR FEE - WINTER	2,500.00	200.00	0.00	2,300.00	8.00
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		51,690.00	26,596.82	652.00	25,093.18	51.45
TOTAL REVENUES		51,690.00	26,596.82	652.00	25,093.18	51.45
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	21,060.00	5,914.80	2,340.00	15,145.20	28.09
213-040-714.000	SOCIAL SECURITY	1,600.00	452.48	179.01	1,147.52	28.28
213-040-716.000	UNEMPLOYMENT INSURANCE	10.00	2.53	0.00	7.47	25.30
213-040-727.000	SUPPLIES	500.00	225.38	0.00	274.62	45.08
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-735.000	GAS AND OIL	0.00	0.00	0.00	0.00	0.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	0.00	0.00	0.00	0.00	0.00
213-040-750.250	FOOD TRUCK RALLY	8,500.00	15.00	0.00	8,485.00	0.18
213-040-750.260	POINSETTIA FUNDRAISER	115.00	0.00	0.00	115.00	0.00
213-040-750.275	T SHIRTS PRINTING	0.00	0.00	0.00	0.00	0.00
213-040-750.300	MARKET MONEY	200.00	12.00	12.00	188.00	6.00
213-040-750.350	OUTDOOR MARKET	350.00	215.24	69.99	134.76	61.50
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	0.00	0.00	975.00	0.00
213-040-750.370	SNAP REIMBURSEMENT	2,500.00	1,415.00	274.00	1,085.00	56.60
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	1,042.00	418.00	1,458.00	41.68

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	342.00	284.00	2,158.00	13.68
213-040-750.400	WIC	2,500.00	160.00	110.00	2,340.00	6.40
213-040-770.000	SNAP	0.00	0.00	0.00	0.00	0.00
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	800.00	13.00	0.00	787.00	1.63
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	2,130.00	0.00	0.00	2,130.00	0.00
213-040-900.200	PROMOTION PRINTING	0.00	0.00	0.00	0.00	0.00
213-040-900.300	SUMMER PROMOTION	0.00	0.00	0.00	0.00	0.00
213-040-900.400	WINTER PROMOTION	5,000.00	27.02	0.00	4,972.98	0.54
213-040-900.500	PAVILION	0.00	0.00	0.00	0.00	0.00
Total Dept 040 - EXPENDITURES		51,690.00	9,836.45	3,687.00	41,853.55	19.03
TOTAL EXPENDITURES		51,690.00	9,836.45	3,687.00	41,853.55	19.03
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		51,690.00	26,596.82	652.00	25,093.18	51.45
TOTAL EXPENDITURES		51,690.00	9,836.45	3,687.00	41,853.55	19.03
NET OF REVENUES & EXPENDITURES		0.00	16,760.37	(3,035.00)	(16,760.37)	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
248-030-405.000	CURRENT YEAR TAXES	301,031.00	0.00	0.00	301,031.00	0.00
248-030-579.000	GRANTS: STATE	37,000.00	0.00	0.00	37,000.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	100.00	0.00	14,900.00	0.67
248-030-670.100	BOYNE APPETIT	0.00	0.00	0.00	0.00	0.00
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	0.00	0.00	0.00	0.00	0.00
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		393,031.00	100.00	0.00	392,931.00	0.03
TOTAL REVENUES		393,031.00	100.00	0.00	392,931.00	0.03
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	69,039.00	16,202.46	4,179.20	52,836.54	23.47
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	79.76	0.00	170.24	31.90
248-731-713.000	MEDICAL INSURANCE	7,056.00	1,764.05	0.00	5,291.95	25.00
248-731-714.000	SOCIAL SECURITY	5,486.00	1,470.35	319.71	4,015.65	26.80
248-731-715.000	PENSION	4,368.00	1,495.20	334.34	2,872.80	34.23
248-731-716.000	UNEMPLOYMENT	10.00	0.61	0.00	9.39	6.10
248-731-719.000	SICK/VACATION	3,150.00	1,253.76	0.00	1,896.24	39.80
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	750.00	107.22	0.00	642.78	14.30
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,000.00	0.00	350.00	89.55

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00
248-731-740.000	UTILITIES/INTERNET SERVICE	960.00	177.38	28.86	782.62	18.48
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	1,750.00	200.00	0.00	1,550.00	11.43
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	48,000.00	0.00	0.00	48,000.00	0.00
248-731-763.000	STREETScape AMENITIES	29,500.00	4,639.99	0.00	24,860.01	15.73
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	30,000.00	0.00	0.00	30,000.00	0.00
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	18,900.00	0.00	0.00	18,900.00	0.00
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	13,000.00	0.00	0.00	13,000.00	0.00
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	4,178.01	845.50	10,821.99	27.85
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	8,300.00	1,200.00	400.00	7,100.00	14.46
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	12,000.00	1,608.32	0.00	10,391.68	13.40
248-731-910.100	BOYNE APPETIT	0.00	0.00	0.00	0.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	1,000.00	0.00	0.00	1,000.00	0.00
248-731-910.300	STROLL THE STRETS	17,000.00	0.00	0.00	17,000.00	0.00
248-731-911.000	WORKERS COMPENSATION	200.00	0.00	0.00	200.00	0.00
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	6,900.00	1,725.00	0.00	5,175.00	25.00
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
248-731-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-971.000	LAND ACQUISITION	9,000.00	347,193.76	0.00	(338,193.76)	3,857.71
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00
248-731-991.000	INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731 - EXPENDITURES		387,469.00	386,295.87	6,107.61	1,173.13	99.70
TOTAL EXPENDITURES		387,469.00	386,295.87	6,107.61	1,173.13	99.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		393,031.00	100.00	0.00	392,931.00	0.03

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
	TOTAL EXPENDITURES	387,469.00	386,295.87	6,107.61	1,173.13	99.70
	NET OF REVENUES & EXPENDITURES	5,562.00	(386,195.87)	(6,107.61)	391,757.87	6,943.47
	TOTAL REVENUES - ALL FUNDS	444,721.00	26,696.82	652.00	418,024.18	6.00
	TOTAL EXPENDITURES - ALL FUNDS	439,159.00	396,132.32	9,794.61	43,026.68	90.20
	NET OF REVENUES & EXPENDITURES	5,562.00	(369,435.50)	(9,142.61)	374,997.50	6,642.13