



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
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BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, October 23, 2018 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the September 11, 2018 City Commission regular meeting minutes as presented
 - B. Approval of Traffic Control Order #136, authorizing designated parking spaces adjacent to the north side and west side of the Fire Department for emergency responder parking only and authorize the City Manager to execute the document
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. The 2017-18 North Central Michigan College Annual Report is available at City Hall
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. September, 2018 Financial Statement
8. OLD BUSINESS
 - A. Goal Setting Discussion
9. NEW BUSINESS
 - A. National Manufacturing Day Proclamation
Consideration to approve a proclamation declaring the first Friday in October as National Manufacturing Day in the City of Boyne City

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

- B. Property and Liability Insurance Coverage Renewal
Consideration to authorize the City Manager and City Clerk / Treasurer to take the steps necessary to renew the City's liability insurance through the Michigan Township Participating Plan and obtaining the three year rate guarantee endorsement at an estimated price of \$69,913 for 2018-2019
- C. M-75 Corridor Plan Final Draft
Consideration to adopt the M-7 Corridor Improvement Plan as presented
- D. Well # 2 Repairs
Consideration to approve to contract with Peerless Midwest to install a new screen in Well #2 including performing a flow test when complete in the amount of \$16,780 and authorize the City Manager to execute the documents
- E. Lexipol Police Department Policy Support
Consideration to authorize an contract with Lexipol for six months of services and policy provided to the Police Department to keep personnel updated in the amount of \$1,991 and authorize the Police Chief and City Manager to execute the documents

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- Trick or Treat hours at from 5:00 p.m. until 8:00 p.m. on Wednesday, October 31, 2018
- City Offices will be open on Saturday, November 3, 2018 from 9:00 a.m. until 2:00 p.m. for the purpose of issuing and receiving Absentee Ballots.
- The General Election will be held on Tuesday, November 6, 2018 in the City Hall Commission Chambers. Polls will be open from 7:00 a.m. until 8:00 p.m.
- The next regular City Commission meeting is scheduled for November 13, 2018 at 7:00 p.m.

12. ADJOURNMENT



Scan QR code or go to
www.boyne-mi.org
click on Boards & Commissions for complete
agenda packets & minutes for each board

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**OCTOBER 9, 2018
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY OCTOBER 9, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Dennis Amesbury, Michael Cain, Mark Fowler, Jeff Gaither, Jane Halstead, Christie Hoenicke, Darcy Kotalik, John McLeod, Scott McPherson, Jake Michels, Craig Remsburg, Kevin Spate and Mike Wiesner

Others: There were fourteen citizens in attendance.

**CONSENT AGENDA
MOTION**

2018-10-109
Moved by Conklin
Second by Grunch

Approval of the September 25, 2018 City Commission regular meeting minutes with the deletion of the reference to jumping off the docks in the good of the order

Approval of the October 2, 2018 City Commission Goals Work Session minutes as presented

Approval to purchase a Boss V Plow in the amount of \$5,365.50 from Truck & Trailer Specialties and authorize the City Manager to execute the documents

Approval to purchase a bagger for the zero-turn mower from Ginop Sales in the amount of \$4,380 and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Michael Cain reported:

- The new wave attenuator has been installed at the marina.
- The West Michigan/Woodland water main project is in progress. There have been slight delays due to weather.
- Inspection of the sewer/storm sewers throughout the City continues.
- The storm water filtration system in Sunset Park behind the Chamber of Commerce has been cleaned out.

- Four of the seven water filtration gardens have been installed in Sunset Park along the water. The remaining gardens will be installed during the next few weeks.
- City Manager Cain will participate in court ordered mediation with the parties responsible for the damage to the new concrete at the Veteran's Park Pavilion.
- Well #2 behind the 1910 building is being repaired and will cost approximately \$7,000 above what was previously approved.
- Twenty-six applications have been received for the open position of DPW Director.
- The mosaic sculpture is being installed at Peninsula Beach Park.
- Absentee ballots are now available for the November Election.
- The Boyne Valley Lions Club will hold a dedication at the Open Space Wednesday, October, 17th at 12:45 p.m. They installed a new seating group near the lake to celebrate their 50th Anniversary.
- Governor Snyder has appointed Mark Fowler to the newly formed Environmental Rules Review Committee. Mark is one of 16 members.

Officer Hoenicke Honored

Representatives from the Charlevoix County Prosecutors Office and the Women's Resource Center of Northern Michigan presented Officer Christie Hoenicke with an Award of Excellence in honor of Domestic Violence Awareness Month. Only one officer in 5 counties is given the award. Chief Gaither stated that Officer Hoenicke goes above and beyond to take care of crime victims. Scott MacKenzie stated that he has been a witness to Christie's compassion and leadership - she is a role model who is making a difference.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Draft minutes of the September 6, 2018 Main Street Board meeting; the September 7, 2018 EDC meeting; the September 7, 2018 LDFA meeting; the September 11, 2018 Zoning Boards of Appeals meeting; the September 13, 2018 Parks & Recreation Commission meeting and the September 27, 2018 Airport Advisory Board meeting were received and filed.

Parking Study Presentation

Annaka Norris of Rich & Associates presented the final result of the parking study which has been ongoing since June. Recommendations include changing all current 2 hour parking into 3 hour parking to give tourists ample time to visit multiple destinations. Employees need to be encouraged to park farther away during busy times. We need to manage the parking that we have. There should be 1 barrier free space per block and we need to appoint a parking manager. A GIS demand model has been given to the City to use as parking and land use changes. Copies of the parking report are available at the Boyne District Library, City Hall and online.

Citizens Comments: Ken Allen said that it is important to make accommodations for bikes and electric cars.

Board Discussion: Mayor Neidhamer asked for hints on how to follow through on recommendations. Norris indicated we need to continually monitor turnover and occupancy. We need to champion the report and approach parking pro-actively.

**World Polio Day
Resolution**

Consideration to approve the request by the Rotary Club of Boyne City to adopt the World Polio Day Resolution and proclaim October 24, 2018 as World Polio Day in the City of Boyne City.

Mark Muniak of the Rotary Club of Boyne City stated that Rotary is working to eradicate Polio throughout the world. In 1988, polio still existed in 125 countries. Today polio only remains in 3 countries. Rotary wants to declare October 24th as World Polio Day. The local chapter is trying to organize an event in Boyne City that date.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2018-10-110

Moved by Neidhamer

Second by Page

To approve the adoption of the World Polio Day Resolution and proclaim October 24, 2018 as World Polio Day in the City of Boyne City.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**City Facilities HVAC
Maintenance Agreement**

Consideration to approve an Inspection and Service agreement with D & W Mechanical of Traverse City to provide maintenance for the HVAC system in the City Facilities in the amount of \$17,960 and authorize the City Manager to execute the documents.

The new City Hall facility has a state of the art HVAC system which is complicated. It has approximately 40 filters and numerous other adjustments and checks that need to be performed. City staff does not currently have the expertise or licenses to maintain the system. City Manager Michael Cain stated that the architect who designed the building recommended that we contract with the company who installed the systems, at least initially. D & W is the contractor that installed the system and they submitted a maintenance proposal. They were able to reduce the proposed costs by choosing an alternative filter brand.

Staff Comments: None.

Citizens Comments: None

Board Discussion: In our old building, DPW staff was able to maintain the heating and cooling system but this is new and complicated technology. It is not foreseeable that we will have an employee with the expertise to maintain such a system. Commissioner Conklin asked if we had budgeted for this amount and no we did not. City Manager Cain stated that we have not seen any energy savings offset as of yet. We are still tweaking the system.

MOTION

All are in agreement with the recommendation.

2018-10-111

Moved by Solomon

Second by Conklin

To approve an Inspection and Service agreement with D & W Mechanical of Traverse City to provide maintenance for the HVAC system in the City Facilities in the amount of \$17,960 and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**City Facilities Elevator
Maintenance Agreement**

Consideration to approve entering into a five year agreement for elevator maintenance services from the company with the lowest fees which happens to be the firm which built and installed our elevator Thyssenkrupp at their gold level at an initial cost of \$1,680 per year and authorize the City Manager to execute the agreement

The new City facilities building contains the first elevator we have ever had. The elevator included a one year service agreement which has expired. We are a required by law to have the elevator inspected on a quarterly basis to meet State standards.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Page asked how many service calls we have had so far and Cain said approximately 10. The company provides 24 hour service.

All are in agreement with the recommendation.

MOTION

2018-10-112

Moved by Conklin

Second by Grunch

To approve entering into a five year agreement for elevator maintenance services from the company with the lowest fees which happens to be the firm which built and installed our elevator

Thyssenkrupp at their gold level at an initial cost of \$1,680 per year and authorize the City Manager to execute the agreement

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Fire Department FEMA Grant Award

Consideration to authorize the purchase of a compressor and fill station from Breathing Air Systems at a cost of \$33,939 and authorize the City Manager to sign all the necessary documents

Fire Chief Dennis Amesbury stated that the Fire Department was recently awarded a grant through FEMA Assistance to Firefighters which provided for new air packs but it did not fund the air compressor to fill them. The BCFD requires a new compressor and fill station to properly utilize the new equipment. The old compressor is from 1984. There is money in the Fire budget and the old compressor will be traded in to offset the cost of the new equipment.

Staff Comments: None

Citizens Comments: None

Board Discussion: A new compressor is needed. The Commissioners were all in agreement with the recommendation

MOTION

2018-10-113
Moved by Page
Second by Conklin

To approve the purchase of a compressor and fill station from Breathing Air Systems at a cost of \$33,939 and authorize the City Manager to sign all the necessary documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Rotary Park Soccer Fields Post Lines

Consideration of the recommendation from the Parks and Recreation Commission to allow volunteer employees from Great Lakes Energy to install posts at the Rotary Park Soccer Field at no charge to the City.

Mike Sheehan of the Parks & Recreation Commission stated that there are problems with parking and cars doing damage to the soccer fields and Rotary Park. Eric Leaman, representing Boyne United Soccer Club has been working with Great Lakes Energy to create post lines around the fields in hopes of preventing cars from driving on the fields. GLE is willing to donate old utility posts, drill

holes and place the posts in the ground. The soccer club will place wood chips around the posts to make mowing easier. The posts will be of various sizes and condition but will be cut to a uniform height. There will still be gates to allow access for necessary vehicles.

Staff Comments: DPW Director Mike Wiesner thought it would cost about \$5,000 to do the project with new 6 X 6 lumber. Police Officer Spate said turfing of the fields is a problem. Darcy Kotalik of the DPW indicated that similar posts were used to fence off the Community Garden. The posts do have nails, tar, splinters etc.

Citizens Comments: None

Board Discussion: Commission Solomon wondered if the final appearance will be something we are proud of due to the fact the posts are not all uniform. After further discussion it was decided that a sample section (20-30 feet) should be installed and see if the appearance is satisfactory. If the appearance is not satisfactory, other options will be explored by the Parks and Recreation Commission.

MOTION

2018-10-114
 Moved by Conklin
 Second by Solomon

To approve the recommendation of the Parks and Recreation Commission to allow volunteer employees from Great Lakes Energy to install posts at the Rotary Park Soccer Field at no charge to the City with the condition that a test section of 20 to 30 feet be installed and if the feedback on the test section from the Parks and Recreation Commission and City Commission is satisfactory, continue the installation.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

River Diving Discussion

Police Chief Gaither stated that people jumping off the boardwalk behind Red Mesa has been a recurring problem. It is not a safe practice and it leaves the City open to liability. Kids do not understand the danger. Office McLeod stated that kids are also climbing trees along the river to jump as well. There are rocks in the river and a current that could drag a person under a rock shelf that is in the river. We need to keep kids safe.

Currently the City does not have any ordinance prohibiting the practice so the Police Department does not have the ability to stop people from doing it. There is a State law that prohibits jumping from bridges. The Police Department would like to have an ordinance that makes jumping in the river a civil infraction.

Board Discussion: Commissioner Conklin stated that this is an important matter brought to us by the Police Department that needs

to be addressed. Commission Page inquired as to what the fines would be. All were in agreement that an ordinance should be drafted.

MOTION

2018-10-115
 Moved by Solomon
 Second by Page

To authorize City Staff to craft an ordinance to address the issue of river jumping/diving and present it the City Commission for further review.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

MDEQ Concurrence Form

Consideration to authorize the City Manager as the City's representative to sign the Concurrence Form and submit it to the MDEQ.

Water/Waste Water Superintendent Mark Fowler reported that the MDEQ released new Lead and Copper rules on June 14th, 2018. The Great Lakes Water Authority, Detroit Water and Sewage Department and Oakland County Water Resources Commission (Petitioners) have filed a request for a Declaratory Ruling to challenge the validity of these rules. If the MEDQ rules stand, it will put a huge financial burden on municipalities to replace services lines with lead anywhere in the line including service lines which are on private property. Fowler believes the MDEQ is exceeding their authority. Fowler is asking the City to sign a Concurrence Form and show support for the Petitioners.

City Manager Cain stated that is it an unfunded mandate from the State. We should stand behind fellow communities. The State Constitution states we shall not do public improvements on private property.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Solomon stated that this will have a real impact on taxpayers. How do we equitably solve this problem?

Commissioner Conklin asked if this had been approved by the State – answer is no.

All Commissioners are in agreement with the recommendation

MOTION

2018-10-116
 Moved by Grunch
 Second by Page

To authorize the City Manager as the City's representative to sign the Concurrence Form and submit it to the MDEQ.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Sick Leave Bank Policy

Consideration to approve the Employee Sick Leave Bank Policy, donation form and leave request form as presented and authorize the City Manager to execute the policy.

The City is sponsoring a sick leave bank policy that permits employees to donate excess paid leave to a Sick Leave Bank which can be used by other employees in the event of a medical emergency when they are in need of additional time off in excess of their available sick/personal time. This practice has been done informally in the past but it was recommended by our Labor Attorney that we adopt a formal policy. All participation in this program is strictly voluntary.

City Manager Cain said the informal plan has work well to this point and has been well received.

Staff Comments: None

Citizens Comments: None

Board Discussion: Other municipalities and organizations have similar plans. The policy will apply to all employees, union and non-union.

All are in agreement with the recommendation

MOTION

2018-10-117
Moved by Conklin
Second by Grunch

To approve the Employee Sick Leave Bank Policy, donation form and leave request form as presented and authorize the City Manager to execute the policy

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Request by City Manager to go into Closed Session

City Manager Cain withdrew his request to go into closed session

Good Of The Order

Commissioner Conklin inquired about the food truck currently located across from Veteran's Park. The truck is parked there with the permission of the owner. There is no prohibition of food trucks on private property.

Mayor Neidhamer suggested we do an inventory of signs in the community and encourage signage that promotes a more positive tone.

ADJOURNMENT

Motion by Mayor Neidhamer to adjourn the Regular City Commission meeting of Tuesday, October 9, 2018 at 9:16 p.m.

Tom Neidhamer
Mayor

Jane Halstead
Secretary

DRAFT



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax: (231) 582-3670

To: Michael Cain, City Manager *Mc*
From: Jeff Gaither, Police Chief *DM*
Date: October 19, 2018
RE: Emergency Responder Parking – Traffic Control Order

Since the completion of the new City Hall there have been a number of instances where parking spaces intended for emergency responders around the building are being used by those other than who they are intended for. One of these areas is the parking lot on the northwest corner of the building, where Fire Department and other emergency response personnel park.

It is important that those personnel have adequate parking reserved for them when they are responding to emergency calls. The use of those parking spaces by non-emergency responders could hinder emergency response and create a hazard for employees and emergency vehicles.

On July 3rd, 2018 a temporary 90-day traffic control order (TCO 136) was signed restricting the use of these spaces.

Recommendation

I recommend the City Commission approve a traffic control order designating these spaces for emergency responders only and allow for the towing of violator's vehicles.

Other Options

Do not approve the Traffic Control Order

Postpone the Traffic Control Order pending further evaluation

Other options as determined by the City Commission

Jeff Gaither, Chief of Police



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax: (231) 582-3670

TRAFFIC CONTROL ORDER

Traffic Control Order No: 136 Date: 7-3-18

Pursuant to the Uniform Traffic Code R 28.1153 Rule 153. Traffic control orders.

Emergency Responder Parking Only

The parking lot adjacent to the north side and the west side of the City Fire Department building is designated as Emergency Responder Parking Only. Any vehicles that do not belong to Emergency Responders will be immediately towed.

Michael Cain, City Manager

TEMPORARY TRAFFICE CONTROL ORDER TO BE IN EFFECT FOR 90 DAYS

Jeff Gaither, Chief of Police



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 22, 2018
Long Road Distillers LLC
c/o Kyle VanStrien
kyle@longroaddistillers.com

RID #1809-12815

Reference/Transaction: New Spirit Tasting Room License with Sunday Sales Permit (AM) and Sunday Sales Permit (PM)

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Long Road Distillers LLC

Business address and phone number: 118 Water St. Boyne City MI 49712

Home address and phone number of partner(s)/subordinates:

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Escanaba District Office (906) 786-5553

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

Je

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: October 18, 2018
Subject: September, 2018 Financial Statement



Attached is the September, 2018 Financial Statement. We have completed 41% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – The majority of the Summer taxes have been collected. Therefore the General Operating and Facilities Debt Revenue reflect those distributions in September. Payments will continue to trickle in until March 1. The remainder will be reimbursed by the County Treasurer in April of 2019. The DDA and LDFA funds were also distributed in September.

OVERALL EXPENDITURES: Expenditures continue to remain at normal levels for this time period.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 09/01/2018 TO 09/30/2018

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/01/2018	Total Debits	Total Credits	Ending Balance 09/30/2018
101	GENERAL FUND	1,945,589.44	2,206,693.03	622,418.95	3,529,863.52
202	MAJOR STREET FUND	102,803.98	0.00	34,249.77	68,554.21
206	FIRE FUND	271,356.63	0.00	21,047.71	250,308.92
210	AMBULANCE FUND	114,780.98	27,253.66	48,839.32	93,195.32
211	SPECIAL PROJECTS FUND	3,410.63	341.04	0.00	3,751.67
213	FARMERS MARKET FUND	43,010.84	353.78	3,267.80	40,096.82
242	BOYNE THUNDER FUND	256,122.99	9,961.76	6,878.51	259,206.24
248	DOWNTOWN DEVELOPMENT AUTHORITY	281,145.80	233,729.93	18,107.54	496,768.19
251	LDFA FUND	1,015,142.57	119,915.70	0.00	1,135,058.27
285	MARINA FUND	299,758.21	1,934.40	65,690.21	236,002.40
295	AIRPORT FUND	65,117.14	29,625.99	13,180.35	81,562.78
370	CITY FACILITIES DEBT FUND	114,588.53	356,184.81	55,756.08	415,017.26
470	CITY FACILITIES CONSTRUCTION FUND	247,364.68	0.00	0.00	247,364.68
590	WASTEWATER FUND	3,665,062.21	163,715.31	78,844.26	3,749,933.26
592	WATER FUND	1,178,448.23	79,715.12	44,360.13	1,213,803.22
661	MOTOR POOL FUND	482,917.91	701.25	40,078.99	443,540.17
	TOTAL - ALL FUNDS	10,086,620.77	3,230,125.78	1,052,719.62	12,264,026.93

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	240,091.00	240,091.00	0.00	0.00	240,091.00	0.00
402.000 PROPERTY TAX COLLECTION	2,632,740.00	2,632,740.00	1,751,681.03	2,376,988.98	255,751.02	90.29
403.000 DELQ. PERSONAL PROPERTY TAX	2,000.00	2,000.00	50.80	1,087.96	912.04	54.40
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00
408.000 PROPERTY LIENS	19,000.00	19,000.00	17,903.49	17,903.49	1,096.51	94.23
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	0.00	133.35	13,866.65	0.95
447.000 PROPERTY TAX ADMIN FEES	80,300.00	80,300.00	46,534.84	60,464.57	19,835.43	75.30
Total Dept 031 - PROPERTY TAX REVENUES	2,993,531.00	2,993,531.00	1,816,170.16	2,456,578.35	536,952.65	82.06
Dept 032 - REVENUES						
452.000 LIQUOR LICENSES	7,200.00	7,200.00	0.00	233.75	6,966.25	3.25
574.000 REVENUE SHARING	301,558.00	301,558.00	0.00	0.00	301,558.00	0.00
574.100 EVIP	58,329.00	58,329.00	0.00	0.00	58,329.00	0.00
574.200 LOCAL COMM STABILIZATION SHARING	117,090.00	117,090.00	0.00	0.00	117,090.00	0.00
578.000 POLICE TRAINING FUNDS	1,300.00	1,300.00	0.00	582.89	717.11	44.84
579.000 GRANTS-STATE/FEDERAL	122,500.00	122,500.00	0.00	9,360.00	113,140.00	7.64
Total Dept 032 - REVENUES	607,977.00	607,977.00	0.00	10,176.64	597,800.36	1.67
Dept 033 - ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033 - ADMIN SVC FEE REVENUES	139,500.00	139,500.00	0.00	0.00	139,500.00	0.00
Dept 034 - CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
624.000 ICE RINK CONCESSION	300.00	300.00	0.00	0.00	300.00	0.00
640.000 CABLE FRANCHISE FEES	74,000.00	74,000.00	0.00	37,593.89	36,406.11	50.80
642.000 CHARGES/SERVICES & FEES	7,500.00	7,500.00	1,281.94	3,741.44	3,758.56	49.89
660.000 POLICE FINES/ORDINANCE FEES	4,000.00	4,000.00	1,137.27	2,228.35	1,771.65	55.71
660.200 SEX OFFENDER REGISTRATION FEE	450.00	450.00	0.00	0.00	450.00	0.00
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	350.00	750.00	450.00	62.50
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	0.00	10.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES	162,450.00	162,450.00	2,769.21	44,323.68	118,126.32	27.28
Dept 035 - INTEREST / RENTALS						
664.000 INTEREST EARNINGS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
667.000 RENT CITY HALL	14,400.00	14,400.00	100.00	7,538.00	6,862.00	52.35
668.000 RENT - FIRE DEPT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
669.000 RENT - EMS	31,200.00	31,200.00	0.00	0.00	31,200.00	0.00
670.000 RENT CITY OWNED PROPERTY	2,500.00	2,500.00	100.00	1,575.00	925.00	63.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS	79,100.00	79,100.00	200.00	9,113.00	69,987.00	11.52
Dept 036 - OTHER REVENUES						
587.000 MUSEUM CONTRIBUTIONS	0.00	0.00	0.00	194.00	(194.00)	100.00
672.000 POLICE DEPT BICYCLE DONATIONS	100.00	100.00	177.00	177.00	(77.00)	177.00
672.150 POLICE DEPT GENL CONTRIBUTIONS	0.00	0.00	0.00	7,000.00	(7,000.00)	100.00
673.000 LAND & EQUIP SALES	1,000.00	1,000.00	0.00	850.00	150.00	85.00
678.000 PLANNING/TOWNSHIP REIMB	72,207.00	72,207.00	2,480.48	55,779.63	16,427.37	77.25
690.000 MISCELLANEOUS INCOME	1,000.00	1,000.00	352.16	717.16	282.84	71.72
Total Dept 036 - OTHER REVENUES	74,307.00	74,307.00	3,009.64	64,717.79	9,589.21	87.10
TOTAL REVENUES	4,056,865.00	4,056,865.00	1,822,149.01	2,584,909.46	1,471,955.54	63.72
Expenditures						
Dept 101 - LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	14,050.00	14,050.00	0.00	3,349.99	10,700.01	23.84
714.000 SOCIAL SECURITY	1,075.00	1,075.00	0.00	256.27	818.73	23.84
732.000 MEMBERSHIP DUES/MML	2,450.00	2,450.00	0.00	4,463.00	(2,013.00)	182.16
870.000 TRAINING AND SCHOOLS	6,000.00	6,000.00	2,292.27	3,975.29	2,024.71	66.25
Total Dept 101 - LEGISLATIVE	23,575.00	23,575.00	2,292.27	12,044.55	11,530.45	51.09
Dept 151 - PLANNING						
705.000 SALARIES - PLANNING	106,854.00	106,854.00	8,524.96	42,887.10	63,966.90	40.14
712.000 INSURANCE: LIFE/AD&D	500.00	500.00	45.79	228.95	271.05	45.79
713.000 INSURANCE MEDICAL	24,420.00	24,420.00	2,881.47	9,076.28	15,343.72	37.17
714.000 SOCIAL SECURITY	8,940.00	8,940.00	804.28	3,742.63	5,197.37	41.86
715.000 PENSION	33,467.00	33,467.00	3,349.08	13,565.34	19,901.66	40.53
716.000 UNEMPLOYMENT	50.00	50.00	0.00	0.00	50.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	463.84	3,854.65	6,145.35	38.55
727.000 SUPPLIES	2,000.00	2,000.00	50.00	139.71	1,860.29	6.99
732.000 MEMBERSHIP DUES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
735.000 MILEAGE/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	750.00	94.89	379.84	370.16	50.65
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	300.00	1,700.00	15.00
870.000 TRAINING	2,000.00	2,000.00	195.84	430.84	1,569.16	21.54
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	922.05	277.95	76.84
970.000 CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 151 - PLANNING	196,681.00	196,681.00	16,410.15	75,527.39	121,153.61	38.40
Dept 173 - GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	312,277.00	312,277.00	24,654.65	123,534.18	188,742.82	39.56
709.000 ADMIN OVERTIME	3,300.00	3,300.00	827.55	1,301.35	1,998.65	39.43
712.000 INSURANCE LIFE/AD&D	1,500.00	1,500.00	127.99	639.95	860.05	42.66
713.000 INSURANCE - MEDICAL	88,000.00	88,000.00	7,312.20	26,432.17	61,567.83	30.04
714.000 SOCIAL SECURITY	26,590.00	26,590.00	2,449.67	11,581.33	15,008.67	43.56
715.000 PENSION	146,800.00	146,800.00	14,527.07	59,622.24	87,177.76	40.61
716.000 UNEMPLOYMENT COMPENSATION	32.00	32.00	0.00	0.00	32.00	0.00
719.000 VACA/SICK EXPENSE	32,000.00	32,000.00	2,391.75	15,774.81	16,225.19	49.30
727.000 OFFICE SUPPLIES	9,000.00	9,000.00	715.12	4,342.04	4,657.96	48.24

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/18 INCR (DECR)	09/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND						
Expenditures						
730.000 OFFICE SUPPLIES	20,000.00	20,000.00	3,500.68	5,993.99	14,006.01	29.97
731.000 POSTAGE	6,000.00	6,000.00	394.99	1,720.08	4,279.92	28.67
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	0.00	1,153.25	846.75	57.66
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	454.75	1,822.59	4,177.41	30.38
860.000 MOTOR POOL	200.00	200.00	0.00	0.00	200.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	461.07	2,130.17	2,669.83	44.38
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	0.00	390.00	3,610.00	9.75
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	95.10	2,829.19	3,670.81	43.53
910.000 INSURANCE/LIABILITY & PROP	21,552.00	21,552.00	0.00	10,260.20	11,291.80	47.61
911.000 WORKERS COMPENSATION	2,750.00	2,750.00	0.00	2,028.51	721.49	73.76
970.000 CAPITAL OUTLAY/EQUIPMENT	30,000.00	30,000.00	0.00	640.00	29,360.00	2.13
Total Dept 173 - GENERAL SERVICES	723,301.00	723,301.00	57,912.59	272,196.05	451,104.95	37.63
Dept 191 - ELECTIONS						
705.000 SALARIES - ELECTIONS	2,500.00	2,500.00	0.00	1,254.00	1,246.00	50.16
728.000 ELECTION COST	250.00	250.00	320.00	186.98	63.02	74.79
Total Dept 191 - ELECTIONS	2,750.00	2,750.00	320.00	1,440.98	1,309.02	52.40
Dept 208 - ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	8,000.00	5,800.00	57.97
Total Dept 208 - ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	8,000.00	5,800.00	57.97
Dept 209 - ASSESSMENT/TAXES						
731.000 TAX POSTAGE	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
802.000 LEGAL FEES	2,500.00	2,500.00	300.00	300.00	2,200.00	12.00
803.000 BOARD OF REVIEW	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	58,000.00	58,000.00	0.00	14,574.99	43,425.01	25.13
900.000 TAX MAILING/BILLING FEE	2,950.00	2,950.00	0.00	1,522.14	1,427.86	51.60
Total Dept 209 - ASSESSMENT/TAXES	68,750.00	68,750.00	300.00	16,397.13	52,352.87	23.85
Dept 210 - LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	60,000.00	1,590.00	5,580.00	54,420.00	9.30
Total Dept 210 - LEGAL	60,000.00	60,000.00	1,590.00	5,580.00	54,420.00	9.30
Dept 248 - GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	60,000.00	60,000.00	3,496.58	13,760.43	46,239.57	22.93
812.000 LEAF PICK-UP	20,000.00	20,000.00	0.00	9,294.58	10,705.42	46.47
818.000 ENGINEER/CONTRACTED SERVICE	15,000.00	15,000.00	0.00	569.00	14,431.00	3.79
880.000 COMMUNITY PROMOTION	15,000.00	15,000.00	180.40	5,070.97	9,929.03	33.81
882.000 ZONING ENFORCEMENT EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
971.000 LAND ACQUISITION	0.00	0.00	0.00	5,667.86	(5,667.86)	100.00
Total Dept 248 - GENERAL/OTHER SERVICES	120,000.00	120,000.00	3,676.98	34,362.84	85,637.16	28.64
Dept 250 - HOUSING						

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	13.28	66.40	(66.40)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	0.00	1,844.10	(1,844.10)	100.00
Total Dept 250 - HOUSING	0.00	0.00	13.28	1,910.50	(1,910.50)	100.00
Dept 265 - PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	31,200.00	31,200.00	2,947.85	16,353.98	14,846.02	52.42
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	0.00	785.59	714.41	52.37
711.000 SAFETY EQUIPMENT	5,500.00	5,500.00	0.00	2,148.65	3,351.35	39.07
712.000 INSURANCE: LIFE/AD&D	400.00	400.00	31.48	157.40	242.60	39.35
713.000 INSURANCE MEDICAL	10,000.00	10,000.00	1,764.05	3,528.10	6,471.90	35.28
714.000 SOCIAL SECURITY	3,000.00	3,000.00	360.46	1,598.19	1,401.81	53.27
715.000 PENSION	30,000.00	30,000.00	1,951.25	7,959.99	22,040.01	26.53
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	0.00	223.63	3,476.37	6.04
727.000 SUPPLIES	25,000.00	25,000.00	3,041.29	21,233.27	3,766.73	84.93
730.000 MAINTENANCE	12,000.00	12,000.00	1,310.25	3,680.25	8,319.75	30.67
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	3,695.04	15,548.50	4,451.50	77.74
818.000 CONTRACTED SERVICES	55,000.00	55,000.00	3,760.00	15,920.00	39,080.00	28.95
860.000 MOTOR POOL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	2,500.00	2,500.00	0.00	992.92	1,507.08	39.72
911.000 WORKERS COMPENSATION	3,500.00	3,500.00	0.00	2,581.74	918.26	73.76
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265 - PUBLIC BUILDINGS	212,440.00	212,440.00	18,861.67	92,712.21	119,727.79	43.64
Dept 301 - POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	123,000.00	123,000.00	9,990.40	47,374.94	75,625.06	38.52
706.000 SALARIES - DISPATCHERS	38,937.00	38,937.00	1,784.64	12,816.95	26,120.05	32.92
709.000 OVERTIME	27,529.00	27,529.00	2,997.89	12,409.87	15,119.13	45.08
710.000 SALARY & WAGES OFFICERS	235,703.00	235,703.00	20,663.66	90,075.61	145,627.39	38.22
712.000 INSURANCE: LIFE AD&D	2,500.00	2,500.00	150.45	772.41	1,727.59	30.90
713.000 MEDICAL INSURANCE	80,000.00	80,000.00	6,863.93	21,706.34	58,293.66	27.13
714.000 SOCIAL SECURITY	34,000.00	34,000.00	3,128.52	13,918.17	20,081.83	40.94
715.000 PENSION	89,000.00	89,000.00	2,493.48	11,125.87	77,874.13	12.50
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	1.90	1,998.10	0.10
719.000 VACA/SICK EXPENSE	41,000.00	41,000.00	1,460.16	13,300.72	27,699.28	32.44
727.000 SUPPLIES	8,500.00	8,500.00	938.21	2,067.10	6,432.90	24.32
727.100 HONOR GUARD EXPENSES	0.00	0.00	0.00	532.59	(532.59)	100.00
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	0.00	105.87	2,894.13	3.53
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	(150.00)	(120.00)	420.00	(40.00)
731.000 BIKE PATROL	1,000.00	1,000.00	0.00	419.94	580.06	41.99
735.000 GAS AND OIL	15,800.00	15,800.00	727.56	4,339.81	11,460.19	27.47
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	342.62	1,341.31	4,658.69	22.36
745.000 CLEANING/FOOD ALLOWANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
754.000 UNIFORMS	6,000.00	6,000.00	955.79	3,733.59	2,266.41	62.23
818.000 POLICE CONTRACTED SERVICES	4,500.00	4,500.00	0.00	950.00	3,550.00	21.11
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	0.00	40.00	1,960.00	2.00
861.000 VEHICLE EXPENSE	7,000.00	7,000.00	1,822.33	2,222.48	4,777.52	31.75
870.000 TRAINING/TRAVEL	8,500.00	8,500.00	529.00	3,767.33	4,732.67	44.32
871.000 STATE TRAINING FUND	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	11,000.00	11,000.00	0.00	6,033.25	4,966.75	54.85

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
911.000 INS/WORKERS COMP	6,500.00	6,500.00	0.00	4,794.66	1,705.34	73.76
970.000 CAPITAL OUTLAY	13,300.00	13,300.00	6,665.00	15,104.00	(1,804.00)	113.56
Total Dept 301 - POLICE DEPARTMENT	773,569.00	773,569.00	61,363.64	268,834.71	504,734.29	34.75
Dept 706 - ENVIRONMENTAL						
809.000 LAB TESTING - LANDFILL	2,035.00	2,035.00	0.00	0.00	2,035.00	0.00
Total Dept 706 - ENVIRONMENTAL	2,035.00	2,035.00	0.00	0.00	2,035.00	0.00
Dept 751 - PARKS & RECREATION						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	(3,130.40)	0.00	8,000.00	0.00
705.000 SALARIES- PARKS GENERAL WAGES	82,000.00	82,000.00	12,026.73	52,462.77	29,537.23	63.98
709.000 PARKS & REC OVERTIME	3,800.00	3,800.00	390.68	1,892.51	1,907.49	49.80
713.000 INSURANCE MEDICAL	20,000.00	20,000.00	282.15	575.14	19,424.86	2.88
714.000 SOCIAL SECURITY	7,000.00	7,000.00	683.82	4,039.63	2,960.37	57.71
715.000 PENSION	6,000.00	6,000.00	587.12	2,908.20	3,091.80	48.47
716.000 UNEMPLOYMENT COMP	400.00	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
727.000 SUPPLIES	40,000.00	40,000.00	5,646.74	40,892.32	(892.32)	102.23
730.000 MAINTENANCE	14,000.00	14,000.00	645.00	2,600.00	11,400.00	18.57
738.000 CIVIC PROJECTS	4,000.00	4,000.00	3,000.00	3,000.00	1,000.00	75.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	1,073.28	6,709.06	13,290.94	33.55
808.000 PROFESSIONAL SERVICES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
818.000 CONTRACTED SERVICES	24,000.00	24,000.00	3,095.00	9,011.00	14,989.00	37.55
860.000 MOTOR POOL	70,000.00	70,000.00	0.00	34,917.63	35,082.37	49.88
870.000 TRAINING/TRAVEL	400.00	400.00	0.00	0.00	400.00	0.00
910.000 LIABILITY INSURANCE	2,500.00	2,500.00	0.00	661.95	1,838.05	26.48
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	737.64	462.36	61.47
970.000 CAPITAL OUTLAY	325,000.00	325,000.00	4,500.00	136,401.19	188,598.81	41.97
Total Dept 751 - PARKS & RECREATION	677,300.00	677,300.00	28,800.12	296,809.04	380,490.96	43.82
Dept 804 - MUSEUM						
970.000 MUSEUM - CAPITAL OUTLAY	5,000.00	5,000.00	1,600.41	1,600.41	3,399.59	32.01
Total Dept 804 - MUSEUM	5,000.00	5,000.00	1,600.41	1,600.41	3,399.59	32.01
Dept 809 - SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	3,000.00	0.00	2,337.50	662.50	77.92
818.000 SIDEWALK CONTRACED SERV.	10,000.00	10,000.00	0.00	5,110.00	4,890.00	51.10
Total Dept 809 - SIDEWALKS	15,500.00	15,500.00	0.00	7,447.50	8,052.50	48.05
Dept 899 - CONTINGENCY						
714.000 RETIREES STIPEND FICA	465.00	465.00	0.00	0.00	465.00	0.00
801.000 TAX TRIBUNAL REFUND	694.00	694.00	0.00	1,735.22	(1,041.22)	250.03
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
984.000 POST RETIREMENT HEALTH INS	20,105.00	20,105.00	1,785.90	8,995.38	11,109.62	44.74
986.000 RETIREES STIPEND	8,703.00	8,703.00	0.00	0.00	8,703.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND Expenditures						
Total Dept 899 - CONTINGENCY	37,767.00	37,767.00	1,785.90	10,730.60	27,036.40	28.41
Dept 965 - TRANSFERS OUT						
987.000 TRANSFR TO CEMETERY FUND	50,000.00	50,000.00	3,118.24	29,761.46	20,238.54	59.52
991.000 TRANSFER TO AMBULANCE	79,500.00	79,500.00	0.00	30,193.67	49,306.33	37.98
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	56,000.00	56,000.00	0.00	35,438.48	20,561.52	63.28
998.000 TRANSFERS TO MAJOR STREET	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
999.000 TRANSFERS TO LOCAL STREET	795,071.00	795,071.00	29,407.96	72,760.94	722,310.06	9.15
Total Dept 965 - TRANSFERS OUT	1,124,397.00	1,124,397.00	32,526.20	168,154.55	956,242.45	14.96
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	227,453.21	1,273,748.46	2,783,116.54	31.40
Fund 101 - GENERAL FUND: TOTAL REVENUES	4,056,865.00	4,056,865.00	1,822,149.01	2,584,909.46	1,471,955.54	63.72
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	227,453.21	1,273,748.46	2,783,116.54	31.40
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,594,695.80	1,311,161.00	(1,311,161.00)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FR CUR YR FD BAL	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
548.000 METRO ACT FUNDS - PA 48	9,200.00	9,200.00	0.00	8,875.90	324.10	96.48
549.000 STATE HIGHWAY RECEIPTS	325,000.00	325,000.00	0.00	99,351.34	225,648.66	30.57
581.000 SAW GRANT	148,680.00	148,680.00	0.00	0.00	148,680.00	0.00
691.000 TRANSFER FROM GENERAL FUND	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	0.00	0.00	86,594.00	0.00
Total Dept 030 - REVENUES	770,300.00	770,300.00	0.00	108,227.24	662,072.76	14.05
TOTAL REVENUES	770,300.00	770,300.00	0.00	108,227.24	662,072.76	14.05
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	2,000.00	261.96	3,542.80	(1,542.80)	177.14
709.000 OVERTIME	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	2.59	284.95	1,715.05	14.25
714.000 SOCIAL SECURITY	500.00	500.00	20.04	265.03	234.97	53.01
715.000 PENSION	10,000.00	10,000.00	377.33	1,421.04	8,578.96	14.21
818.000 ENGINEERING	10,000.00	10,000.00	1,350.00	12,825.00	(2,825.00)	128.25
860.000 CONSTRUCTION MOTOR POOL	5,000.00	5,000.00	0.00	1,622.91	3,377.09	32.46
981.100 SAW GRANT	165,200.00	165,200.00	2,524.44	38,724.31	126,475.69	23.44
Total Dept 451 - CONSTRUCTION	194,950.00	194,950.00	4,536.36	58,686.04	136,263.96	30.10
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	35,000.00	35,000.00	2,991.54	12,020.43	22,979.57	34.34
706.000 SALARIES - STREET SWEEPING	6,250.00	6,250.00	0.00	0.00	6,250.00	0.00
709.000 OVERTIME	0.00	0.00	945.41	3,857.78	(3,857.78)	100.00
713.000 MEDICAL INSURANCE	18,000.00	18,000.00	3,624.30	7,066.02	10,933.98	39.26
714.000 SOCIAL SECURITY	4,000.00	4,000.00	576.90	1,793.34	2,206.66	44.83
715.000 PENSION	32,000.00	32,000.00	3,197.25	10,490.88	21,509.12	32.78
716.000 UNEMPLOYMENT COMP	200.00	200.00	0.00	2.02	197.98	1.01
719.000 VACA/SICK EXPENSE	12,500.00	12,500.00	329.37	1,546.65	10,953.35	12.37
727.000 SUPPLIES	10,500.00	10,500.00	1,004.88	6,656.48	3,843.52	63.40
819.000 TREE REPLACEMENT	20,000.00	20,000.00	2,562.50	4,437.50	15,562.50	22.19
860.000 MOTOR POOL	29,000.00	29,000.00	0.00	14,170.69	14,829.31	48.86
930.000 REPAIR & MAINTENANCE	150,000.00	150,000.00	0.00	37,432.76	112,567.24	24.96
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE	319,450.00	319,450.00	15,232.15	99,474.55	219,975.45	31.14
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	4,200.00	4,200.00	301.02	1,028.17	3,171.83	24.48
709.000 OVERTIME	1,100.00	1,100.00	0.00	716.19	383.81	65.11
713.000 MEDICAL INSURANCE	1,600.00	1,600.00	43.65	108.22	1,491.78	6.76
714.000 SOCIAL SECURITY	460.00	460.00	22.21	129.83	330.17	28.22
715.000 PENSION	5,000.00	5,000.00	206.02	976.61	4,023.39	19.53
727.000 SUPPLIES	3,500.00	3,500.00	0.00	966.74	2,533.26	27.62
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	672.78	4,327.22	13.46
930.000 REPAIR & MAINT.	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE	24,860.00	24,860.00	572.90	4,598.54	20,261.46	18.50
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	29,000.00	29,000.00	0.00	127.98	28,872.02	0.44
706.000 SIDEWALK MAINTENANCE	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	0.43	40.86	7,959.14	0.51
714.000 SOCIAL SECURITY	3,200.00	3,200.00	24.62	125.77	3,074.23	3.93
715.000 PENSION	18,000.00	18,000.00	1,290.17	4,981.12	13,018.88	27.67
719.000 VACA/SICK EXPENSE	8,200.00	8,200.00	329.26	1,546.24	6,653.76	18.86
727.000 SUPPLIES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
860.000 MOTOR POOL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
930.000 WINTER REPAIR & MAINT	15,000.00	15,000.00	0.00	300.00	14,700.00	2.00
Total Dept 478 - WINTER MAINTENANCE	145,900.00	145,900.00	1,644.48	7,121.97	138,778.03	4.88
Dept 482 - ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	32,000.00	32,000.00	10,121.30	19,670.83	12,329.17	61.47
712.000 INSURANCE/LIFE/AD&D	400.00	400.00	23.34	116.70	283.30	29.18
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	184.24	958.06	7,041.94	11.98
714.000 SOCIAL SECURITY	2,500.00	2,500.00	771.94	1,487.44	1,012.56	59.50
715.000 PENSION	15,000.00	15,000.00	1,163.06	5,634.84	9,365.16	37.57
716.000 UNEMPLOYMENT COMP	140.00	140.00	0.00	0.00	140.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
910.000 INSURANCE/LIABILITY	1,100.00	1,100.00	0.00	496.46	603.54	45.13
911.000 WORKERS COMPENSATION	7,500.00	7,500.00	0.00	6,177.73	1,322.27	82.37
Total Dept 482 - ADMINISTRATION	85,140.00	85,140.00	12,263.88	34,542.06	50,597.94	40.57
TOTAL EXPENDITURES	770,300.00	770,300.00	34,249.77	204,423.16	565,876.84	26.54
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	770,300.00	770,300.00	0.00	108,227.24	662,072.76	14.05
TOTAL EXPENDITURES	770,300.00	770,300.00	34,249.77	204,423.16	565,876.84	26.54
NET OF REVENUES & EXPENDITURES	0.00	0.00	(34,249.77)	(96,195.92)	96,195.92	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
548.000 METRO ACT FUNDS	9,000.00	9,000.00	0.00	8,875.90	124.10	98.62
549.000 STATE HIGHWAY RECEIPTS	135,000.00	135,000.00	0.00	39,981.50	95,018.50	29.62
581.000 SAW GRANT PROCEEDS	63,720.00	63,720.00	0.00	0.00	63,720.00	0.00
691.000 TRANSFER FROM GENERAL FUND	795,071.00	795,071.00	29,407.96	72,760.94	722,310.06	9.15
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	0.00	0.00	86,594.00	0.00
Total Dept 030 - REVENUES	1,089,385.00	1,089,385.00	29,407.96	121,618.34	967,766.66	11.16
TOTAL REVENUES	1,089,385.00	1,089,385.00	29,407.96	121,618.34	967,766.66	11.16
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	3,000.00	3,000.00	0.00	868.40	2,131.60	28.95
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
714.000 SOCIAL SECURITY	250.00	250.00	0.00	65.81	184.19	26.32
715.000 PENSION	7,000.00	7,000.00	377.83	1,341.27	5,658.73	19.16
818.000 ENGINEERING	10,000.00	10,000.00	3,570.00	4,760.00	5,240.00	47.60
860.000 CONSTRUCTION MOTOR POOL	3,000.00	3,000.00	0.00	1,281.72	1,718.28	42.72
981.100 SAW GRANT	70,800.00	70,800.00	0.00	0.00	70,800.00	0.00
987.000 STREET CONSTRUCTION	404,400.00	404,400.00	0.00	0.00	404,400.00	0.00
Total Dept 451 - CONSTRUCTION	499,650.00	499,650.00	3,947.83	8,317.20	491,332.80	1.66
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	55,000.00	55,000.00	5,360.94	26,761.75	28,238.25	48.66
709.000 OVERTIME	1,500.00	1,500.00	209.17	611.89	888.11	40.79
713.000 MEDICAL INSURANCE	20,000.00	20,000.00	3,826.45	8,199.06	11,800.94	41.00
714.000 SOCIAL SECURITY	4,600.00	4,600.00	695.89	2,616.77	1,983.23	56.89
715.000 PENSION	35,000.00	35,000.00	3,238.70	11,611.22	23,388.78	33.17
716.000 UNEMPLOYMENT COMP	50.00	50.00	0.00	2.03	47.97	4.06
719.000 VACA/SICK EXPENSE	11,000.00	11,000.00	329.43	1,546.83	9,453.17	14.06
727.000 SUPPLIES	11,000.00	11,000.00	415.68	2,287.32	8,712.68	20.79
819.000 TREE REPLACEMENT	25,000.00	25,000.00	4,562.50	11,062.50	13,937.50	44.25
860.000 MOTOR POOL	59,000.00	59,000.00	0.00	19,468.41	39,531.59	33.00
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	0.00	11,629.42	138,370.58	7.75
Total Dept 463 - ROUTINE MAINTANCE	372,150.00	372,150.00	18,638.76	95,797.20	276,352.80	25.74
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	3,000.00	3,000.00	42.66	106.65	2,893.35	3.56
709.000 OVERTIME	700.00	700.00	0.00	237.18	462.82	33.88
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	11.83	63.09	1,936.91	3.15
714.000 SOCIAL SECURITY	400.00	400.00	2.99	24.80	375.20	6.20
715.000 PENSION	2,100.00	2,100.00	192.33	687.87	1,412.13	32.76
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	31.38	1,468.62	2.09
Total Dept 474 - TRAFFIC SERVICE	14,700.00	14,700.00	249.81	1,150.97	13,549.03	7.83

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/18 INCR (DECR)	09/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	31,000.00	31,000.00	235.73	435.56	30,564.44	1.41
706.000 SIDEWALK MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00
709.000 OVERTIME	5,600.00	5,600.00	0.00	65.49	5,534.51	1.17
713.000 MEDICAL INSURANCE	4,500.00	4,500.00	25.76	47.14	4,452.86	1.05
714.000 SOCIAL SECURITY	3,200.00	3,200.00	42.63	154.58	3,045.42	4.83
715.000 PENSION	16,000.00	16,000.00	1,309.03	4,521.77	11,478.23	28.26
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	10,000.00	329.20	1,545.79	8,454.21	15.46
727.000 SUPPLIES	10,000.00	10,000.00	0.00	240.00	9,760.00	2.40
860.000 MOTOR POOL	37,000.00	37,000.00	0.00	0.00	37,000.00	0.00
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE	122,500.00	122,500.00	1,942.35	7,010.33	115,489.67	5.72
Dept 482 - ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	32,000.00	32,000.00	3,029.20	12,578.36	19,421.64	39.31
712.000 INSURANCE/LIFE/AD&D	300.00	300.00	23.34	116.70	183.30	38.90
713.000 MEDICAL INSURANCE	6,000.00	6,000.00	184.24	958.04	5,041.96	15.97
714.000 SOCIAL SECURITY	2,500.00	2,500.00	229.36	944.71	1,555.29	37.79
715.000 PENSION	15,000.00	15,000.00	1,163.07	5,634.83	9,365.17	37.57
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 LIABILITY INS	1,200.00	1,200.00	0.00	496.46	703.54	41.37
911.000 INSURANCE/WORKERS COMP	7,285.00	7,285.00	0.00	6,177.73	1,107.27	84.80
Total Dept 482 - ADMINISTRATION	80,385.00	80,385.00	4,629.21	26,906.83	53,478.17	33.47
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	29,407.96	139,182.53	950,202.47	12.78
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	1,089,385.00	1,089,385.00	29,407.96	121,618.34	967,766.66	11.16
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	29,407.96	139,182.53	950,202.47	12.78
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	(17,564.19)	17,564.19	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	5,048.00	5,048.00	0.00	0.00	5,048.00	0.00
628.000 FIRE DEPT SERVICE FEES	219,972.00	219,972.00	4,209.98	223,728.67	(3,756.67)	101.71
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES	288,020.00	288,020.00	4,209.98	223,728.67	64,291.33	77.68
TOTAL REVENUES	288,020.00	288,020.00	4,209.98	223,728.67	64,291.33	77.68
Expenditures						
Dept 040 - EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	83,000.00	83,000.00	8,576.66	32,083.29	50,916.71	38.65
714.000 SOCIAL SECURITY	6,120.00	6,120.00	656.18	2,454.43	3,665.57	40.11
727.000 SUPPLIES / HOSE	16,000.00	16,000.00	635.26	3,673.78	12,326.22	22.96
730.000 EQUIPMENT / MAINTENANCE	29,500.00	29,500.00	10,771.58	20,606.86	8,893.14	69.85
735.000 GAS / OIL	3,500.00	3,500.00	251.71	1,210.21	2,289.79	34.58
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
850.000 RADIO MAINTENANCE	1,800.00	1,800.00	88.20	535.70	1,264.30	29.76
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,500.00	7,500.00	68.12	353.69	7,146.31	4.72
910.000 INSURANCE/LIABILITY & PROP	10,000.00	10,000.00	0.00	3,385.45	6,614.55	33.85
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	0.00	2,212.92	787.08	73.76
940.000 BUILDING RENTAL/MAIN	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
970.000 CAPITAL OUTLAY	17,600.00	17,600.00	0.00	0.00	17,600.00	0.00
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES	288,020.00	288,020.00	21,047.71	66,516.33	221,503.67	23.09
TOTAL EXPENDITURES	288,020.00	288,020.00	21,047.71	66,516.33	221,503.67	23.09
Fund 206 - FIRE FUND:						
TOTAL REVENUES	288,020.00	288,020.00	4,209.98	223,728.67	64,291.33	77.68
TOTAL EXPENDITURES	288,020.00	288,020.00	21,047.71	66,516.33	221,503.67	23.09
NET OF REVENUES & EXPENDITURES	0.00	0.00	(16,837.73)	157,212.34	(157,212.34)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	27,205.00	27,205.00	0.00	0.00	27,205.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	17,000.00	17,000.00	1,780.00	12,975.00	4,025.00	76.32
691.000 TRANSFERS FROM GENERAL FUND	50,000.00	50,000.00	3,118.24	29,761.46	20,238.54	59.52
Total Dept 030 - REVENUES	94,205.00	94,205.00	4,898.24	42,736.46	51,468.54	45.37
TOTAL REVENUES	94,205.00	94,205.00	4,898.24	42,736.46	51,468.54	45.37
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	9,000.00	9,000.00	972.25	5,813.42	3,186.58	64.59
709.000 OVERTIME	1,500.00	1,500.00	163.73	863.31	636.69	57.55
713.000 MEDICAL INSURANCE	0.00	0.00	107.61	626.26	(626.26)	100.00
714.000 SOCIAL SECURITY	805.00	805.00	84.56	496.00	309.00	61.61
715.000 CLEARING A/C RETIREMENT	0.00	0.00	35.87	213.15	(213.15)	100.00
727.000 SUPPLIES	2,000.00	2,000.00	78.83	1,256.77	743.23	62.84
730.000 REPAIRS/MAINTENANCE	15,000.00	15,000.00	55.00	1,254.00	13,746.00	8.36
740.000 TELEPHONE/UTILITIES	500.00	500.00	40.39	236.41	263.59	47.28
818.000 CONTRACTED SERVICES	33,000.00	33,000.00	3,000.00	15,000.00	18,000.00	45.45
860.000 MOTOR POOL	6,000.00	6,000.00	0.00	4,843.75	1,156.25	80.73
910.000 INSURANCE: LIABILITY/PROPERTY	500.00	500.00	0.00	330.97	169.03	66.19
911.000 INSURANCE: WORKERS COMP	900.00	900.00	0.00	737.64	162.36	81.96
970.000 CAPITAL OUTLAY	25,000.00	25,000.00	0.00	8,800.00	16,200.00	35.20
Total Dept 040 - EXPENDITURES	94,205.00	94,205.00	4,538.24	40,471.68	53,733.32	42.96
TOTAL EXPENDITURES	94,205.00	94,205.00	4,538.24	40,471.68	53,733.32	42.96
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	94,205.00	94,205.00	4,898.24	42,736.46	51,468.54	45.37
TOTAL EXPENDITURES	94,205.00	94,205.00	4,538.24	40,471.68	53,733.32	42.96
NET OF REVENUES & EXPENDITURES	0.00	0.00	360.00	2,264.78	(2,264.78)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(8,749.00)	(8,749.00)	0.00	0.00	(8,749.00)	0.00
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	457,628.00	457,628.00	0.00	128,368.63	329,259.37	28.05
628.000 CONTRACT SERVICES	137,400.00	137,400.00	1,050.80	(63,974.38)	201,374.38	(46.56)
680.000 TOWNSHIP PARTICIPATION	79,180.00	79,180.00	0.00	86,045.48	(6,865.48)	108.67
690.000 DONATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	79,500.00	0.00	30,193.67	49,306.33	37.98
Total Dept 030 - REVENUES	745,959.00	745,959.00	1,050.80	180,633.40	565,325.60	24.21
Dept 032 - REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	247,000.00	247,000.00	0.00	51,852.29	195,147.71	20.99
Total Dept 032 - REVENUES	247,000.00	247,000.00	0.00	51,852.29	195,147.71	20.99
TOTAL REVENUES	992,959.00	992,959.00	1,050.80	232,485.69	760,473.31	23.41
Expenditures						
Dept 040 - EXPENDITURES						
707.000 WAGES	425,350.00	425,350.00	37,679.62	198,582.12	226,767.88	46.69
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	23.70	118.50	181.50	39.50
713.000 MEDICAL INSURANCE	7,000.00	7,000.00	1,764.05	3,528.10	3,471.90	50.40
714.000 SOCIAL SECURITY	35,000.00	35,000.00	3,011.43	15,416.93	19,583.07	44.05
715.000 PENSION	5,244.00	5,244.00	513.48	2,218.51	3,025.49	42.31
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	30,000.00	30,000.00	2,239.26	11,876.47	18,123.53	39.59
730.000 REPAIRS & MAINTENANCE	8,500.00	8,500.00	607.75	2,396.19	6,103.81	28.19
735.000 GAS & OIL	5,500.00	5,500.00	921.61	3,105.57	2,394.43	56.46
740.000 UTILITIES	6,000.00	6,000.00	215.64	1,157.28	4,842.72	19.29
819.000 CONTRACTED SERVICES-BILLING	13,500.00	13,500.00	1,295.28	5,516.88	7,983.12	40.87
850.000 RADIOS	2,500.00	2,500.00	567.50	1,053.50	1,446.50	42.14
854.000 UNIFORMS	5,000.00	5,000.00	0.00	2,667.42	2,332.58	53.35
860.000 MOTOR POOL	4,000.00	4,000.00	0.00	294.29	3,705.71	7.36
870.000 TRAINING	12,000.00	12,000.00	0.00	3,552.24	8,447.76	29.60
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	0.00	1,323.90	2,176.10	37.83
911.000 INSURANCE: WORKERS COMP	4,254.00	4,254.00	0.00	3,688.20	565.80	86.70
940.000 FACILITIES RENT	25,200.00	25,200.00	0.00	0.00	25,200.00	0.00
957.000 BAD DEBT (UNCOLLECTIBLE)	30,000.00	30,000.00	0.00	11,300.05	18,699.95	37.67
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	0.00	9,676.15	(9,676.15)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	0.00	0.00	14,329.07	(14,329.07)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
971.000 VEHICLE REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	150,000.00	150,000.00	0.00	44,125.50	105,874.50	29.42
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	0.00	29,258.21	(29,258.21)	100.00
Total Dept 040 - EXPENDITURES	812,848.00	812,848.00	48,839.32	365,185.08	447,662.92	44.93
Dept 045 - EXPENSES						
957.000 ALLOWANCE - BAD DEBT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	120,356.00	120,356.00	0.00	0.00	120,356.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	41,755.00	41,755.00	0.00	0.00	41,755.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Expenditures						
Total Dept 045 - EXPENSES	180,111.00	180,111.00	0.00	0.00	180,111.00	0.00
TOTAL EXPENDITURES	992,959.00	992,959.00	48,839.32	365,185.08	627,773.92	36.78
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES	992,959.00	992,959.00	1,050.80	232,485.69	760,473.31	23.41
TOTAL EXPENDITURES	992,959.00	992,959.00	48,839.32	365,185.08	627,773.92	36.78
NET OF REVENUES & EXPENDITURES	0.00	0.00	(47,788.52)	(132,699.39)	132,699.39	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	44.00	44.00	(44.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	297.04	456.04	(456.04)	100.00
Total Dept 030 - REVENUES	0.00	0.00	341.04	500.04	(500.04)	100.00
TOTAL REVENUES	0.00	0.00	341.04	500.04	(500.04)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	341.04	500.04	(500.04)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	341.04	500.04	(500.04)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(6,197.00)	(6,197.00)	0.00	0.00	(6,197.00)	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	3,420.00	(3,420.00)	100.00
642.000 MISC INCOME	12,450.00	12,450.00	0.00	1,799.75	10,650.25	14.46
642.010 SNAP	400.00	400.00	0.00	0.00	400.00	0.00
642.150 DONATIONS	0.00	0.00	0.00	2,196.86	(2,196.86)	100.00
642.200 FARM MEAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
642.250 FOOD TRUCK RALLY	11,000.00	11,000.00	303.78	11,974.77	(974.77)	108.86
642.450 MEAL TICKET	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
642.500 POINSETTIA SALES	300.00	300.00	0.00	0.00	300.00	0.00
642.600 T-SHIRTS	400.00	400.00	0.00	0.00	400.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.700 DAILY VENDOR FEE	500.00	500.00	0.00	225.00	275.00	45.00
642.725 VENDOR FEE SUMMER 10 FT	18,000.00	18,000.00	50.00	16,035.00	1,965.00	89.08
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	0.00	3,125.00	(3,125.00)	100.00
642.775 VENDOR FEE - WINTER	3,570.00	3,570.00	0.00	0.00	3,570.00	0.00
Total Dept 030 - REVENUES	47,523.00	47,523.00	353.78	38,776.38	8,746.62	81.59
TOTAL REVENUES	47,523.00	47,523.00	353.78	38,776.38	8,746.62	81.59
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES - PLANNING	18,720.00	18,720.00	1,440.00	7,488.01	11,231.99	40.00
714.000 SOCIAL SECURITY	1,423.00	1,423.00	110.16	572.84	850.16	40.26
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	2.52	2.48	50.40
727.000 SUPPLIES	500.00	500.00	0.00	189.43	310.57	37.89
731.000 POSTAGE	50.00	50.00	0.00	204.88	(154.88)	409.76
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	0.00	400.00	0.00
750.200 FARM MEAL	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
750.250 FOOD TRUCK RALLY	5,000.00	5,000.00	0.00	6,745.50	(1,745.50)	134.91
750.275 T SHIRTS PRINTING	200.00	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	60.00	250.00	(150.00)	250.00
750.350 OUTDOOR MARKET	200.00	200.00	41.64	142.01	57.99	71.01
750.360 OUTDOOR MARKET MUSIC	975.00	975.00	0.00	425.00	550.00	43.59
750.370 SNAP REIMBURSEMENT	3,500.00	3,500.00	365.00	1,380.00	2,120.00	39.43
750.380 DOUBLE UP FOOD BUCKS	2,800.00	2,800.00	288.00	1,424.00	1,376.00	50.86
750.390 SENIOR PROJECT FRESH	2,800.00	2,800.00	498.00	1,732.00	1,068.00	61.86
750.400 WIC	3,000.00	3,000.00	465.00	1,400.00	1,600.00	46.67
770.000 SNAP	350.00	350.00	0.00	0.00	350.00	0.00
870.000 TRAINING AND SCHOOLS	500.00	500.00	0.00	800.00	(300.00)	160.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	0.00	880.00	120.00	88.00
900.200 PROMOTION PRINTING	100.00	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES	47,523.00	47,523.00	3,267.80	23,636.19	23,886.81	49.74
TOTAL EXPENDITURES	47,523.00	47,523.00	3,267.80	23,636.19	23,886.81	49.74

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/18 INCR (DECR)	09/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 213 - FARMERS MARKET FUND						
TOTAL REVENUES	47,523.00	47,523.00	353.78	38,776.38	8,746.62	81.59
TOTAL EXPENDITURES	47,523.00	47,523.00	3,267.80	23,636.19	23,886.81	49.74
NET OF REVENUES & EXPENDITURES	0.00	0.00	(2,914.02)	15,140.19	(15,140.19)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
675.000 REVENUES	0.00	0.00	0.00	2,752.25	(2,752.25)	100.00
676.200 REGISTRATIONS	50,000.00	50,000.00	0.00	233.83	49,766.17	0.47
676.201 REGISTRATIONS 2018	0.00	0.00	0.00	67,880.16	(67,880.16)	100.00
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	1,040.00	(40.00)	104.00
676.250 AUCTION PROCEEDS	17,000.00	17,000.00	0.00	71,685.00	(54,685.00)	421.68
676.260 CRUISE / BEACH PARTY PROCEEDS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
676.270 BAR PROCEEDS	22,000.00	22,000.00	0.00	12,842.40	9,157.60	58.37
676.280 DINNER PROCEEDS	7,000.00	7,000.00	0.00	120.00	6,880.00	1.71
676.285 FOOD TRUCK REGISTRATIONS	800.00	800.00	0.00	700.00	100.00	87.50
676.290 MERCHANDISE SALES	20,000.00	20,000.00	344.13	25,819.18	(5,819.18)	129.10
676.295 ROOM RENTAL REVENUES	3,000.00	3,000.00	4,114.95	4,114.95	(1,114.95)	137.17
676.340 SPONSORSHIP	176,000.00	176,000.00	0.00	0.00	176,000.00	0.00
676.341 SPONSORSHIPS 2018	0.00	0.00	0.00	20,000.00	(20,000.00)	100.00
Total Dept 030 - REVENUES	306,800.00	306,800.00	4,459.08	207,187.77	99,612.23	67.53
TOTAL REVENUES	306,800.00	306,800.00	4,459.08	207,187.77	99,612.23	67.53
Expenditures						
Dept 040 - EXPENDITURES						
811.000 BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	2,000.00	(2,000.00)	100.00
811.050 BANK SERVICE CHARGES	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
811.200 MERCHANDISE	25,000.00	25,000.00	17.98	35,561.09	(10,561.09)	142.24
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	972.50	1,027.50	48.63
811.230 DJ EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
811.240 INSURANCE	4,700.00	4,700.00	0.00	4,016.48	683.52	85.46
811.250 LICENSES AND PERMITS	300.00	300.00	0.00	0.00	300.00	0.00
811.260 MEALS AND ENTERTAINMENT	70,000.00	70,000.00	3,853.53	102,717.51	(32,717.51)	146.74
811.261 CHAMPAGNE CRUISE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	9,000.00	(4,728.68)	1,173.61	7,826.39	13.04
811.270 ADVERTISING AND PUBLISHING	10,000.00	10,000.00	0.00	5,028.29	4,971.71	50.28
811.290 SALES TAX	6,300.00	6,300.00	774.00	774.00	5,526.00	12.29
811.300 SUPPLIES	10,000.00	10,000.00	0.00	4,421.17	5,578.83	44.21
811.305 UTILITIES / WEB DESIGN	1,500.00	1,500.00	0.00	118.00	1,382.00	7.87
811.310 TENT & STORAGE RENTAL	8,000.00	8,000.00	0.00	8,150.00	(150.00)	101.88
811.320 UTILITIES	1,100.00	1,100.00	59.00	918.00	182.00	83.45
811.350 PRIZES PAID	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00
811.360 DOCKAGE FEES	5,000.00	5,000.00	1,400.00	5,320.00	(320.00)	106.40
811.370 REFUND	0.00	0.00	0.00	1,275.00	(1,275.00)	100.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	7,400.00	(2,400.00)	148.00
811.385 AERIAL FILMING	16,000.00	16,000.00	0.00	9,445.00	6,555.00	59.03
811.390 PAYPAL EXPENSES	3,000.00	3,000.00	0.00	2,080.92	919.08	69.36
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040 - EXPENDITURES	311,800.00	311,800.00	1,375.83	196,371.57	115,428.43	62.98
TOTAL EXPENDITURES	311,800.00	311,800.00	1,375.83	196,371.57	115,428.43	62.98

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/18 INCR (DECR)	09/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 242 - BOYNE THUNDER FUND						
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	306,800.00	306,800.00	4,459.08	207,187.77	99,612.23	67.53
TOTAL EXPENDITURES	311,800.00	311,800.00	1,375.83	196,371.57	115,428.43	62.98
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	3,083.25	10,816.20	(15,816.20)	216.32

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,325.00	21,325.00	0.00	0.00	21,325.00	0.00
405.000 CURRENT YEAR TAXES	254,328.00	254,328.00	233,079.93	233,079.93	21,248.07	91.65
670.000 PROMOTIONS COMMITTEE REVENUE	15,000.00	15,000.00	650.00	11,849.69	3,150.31	79.00
670.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.300 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	211.00	2,789.00	7.03
676.000 SPECIAL EVENTS - POKER RUN	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 030 - REVENUES	337,653.00	337,653.00	233,729.93	245,140.62	92,512.38	72.60
TOTAL REVENUES	337,653.00	337,653.00	233,729.93	245,140.62	92,512.38	72.60
Expenditures						
Dept 731 - EXPENDITURES						
705.000 SALARIES/WAGES	62,420.00	62,420.00	4,277.44	23,859.56	38,560.44	38.22
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	23.42	117.10	132.90	46.84
713.000 MEDICAL INSURANCE	7,056.00	7,056.00	1,764.05	3,528.10	3,527.90	50.00
714.000 SOCIAL SECURITY	4,744.00	4,744.00	491.87	2,199.08	2,544.92	46.35
715.000 PENSION	4,120.00	4,120.00	451.64	1,896.94	2,223.06	46.04
716.000 UNEMPLOYMENT	10.00	10.00	0.00	0.00	10.00	0.00
719.000 SICK/VACATION	2,971.00	2,971.00	388.16	1,358.56	1,612.44	45.73
727.000 OFFICE SUPPLIES	1,750.00	1,750.00	0.00	412.87	1,337.13	23.59
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,350.00	3,350.00	350.00	3,350.00	0.00	100.00
740.000 UTILITIES/INTERNET SERVICE	732.00	732.00	61.49	246.28	485.72	33.64
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
760.000 DESIGN COMM EXPENSES	8,950.00	8,950.00	0.00	0.00	8,950.00	0.00
762.000 DESIGN CAPITAL IMPROVEMENTS	37,000.00	37,000.00	0.00	10,882.55	26,117.45	29.41
763.000 STREETScape AMENITIES	30,000.00	30,000.00	1,050.00	9,235.08	20,764.92	30.78
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	68.36	8,431.64	0.80
810.000 COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	200.00	(200.00)	100.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	4,000.00	2,199.73	4,147.01	(147.01)	103.68
870.000 EDUCATION/TRAVEL	4,000.00	4,000.00	0.00	752.86	3,247.14	18.82
900.000 ADVERTISING/PUBLISHING	15,000.00	15,000.00	572.50	5,035.34	9,964.66	33.57
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	15,000.00	400.00	3,000.00	12,000.00	20.00
910.000 PROMOTIONS COMMITTEE EVENTS	16,100.00	16,100.00	5,727.24	22,915.52	(6,815.52)	142.33
910.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
910.200 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
910.300 STROLL THE STRETS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
940.000 FACILITIES RENT	4,200.00	4,200.00	350.00	1,750.00	2,450.00	41.67
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 731 - EXPENDITURES	337,653.00	337,653.00	18,107.54	94,955.21	242,697.79	28.12
TOTAL EXPENDITURES	337,653.00	337,653.00	18,107.54	94,955.21	242,697.79	28.12
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	337,653.00	337,653.00	233,729.93	245,140.62	92,512.38	72.60
TOTAL EXPENDITURES	337,653.00	337,653.00	18,107.54	94,955.21	242,697.79	28.12
NET OF REVENUES & EXPENDITURES	0.00	0.00	215,622.39	150,185.41	(150,185.41)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 251 - LDFA FUND						
Revenues						
Dept 030 - REVENUES						
402.000 PROPERTY TAX COLLECTIONS	0.00	0.00	119,915.70	119,915.70	(119,915.70)	100.00
Total Dept 030 - REVENUES	0.00	0.00	119,915.70	119,915.70	(119,915.70)	100.00
TOTAL REVENUES	0.00	0.00	119,915.70	119,915.70	(119,915.70)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
900.000 ADVERTISING/PUBLISHING	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
Fund 251 - LDFA FUND:						
TOTAL REVENUES	0.00	0.00	119,915.70	119,915.70	(119,915.70)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	119,915.70	117,140.70	(117,140.70)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	246,500.00	246,500.00	0.00	0.00	246,500.00	0.00
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	40.00	1,377.03	(677.03)	196.72
628.000 MARINA USER FEES/SEASONAL	55,000.00	55,000.00	0.00	14,176.00	40,824.00	25.77
629.000 MARINA USER FEES	50,000.00	50,000.00	452.00	50,159.54	(159.54)	100.32
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	1,312.40	18,148.06	(2,148.06)	113.43
631.000 WATER STREET MARINA REVENUES	28,000.00	28,000.00	0.00	21,802.06	6,197.94	77.86
631.100 KRUEGER MARINA REVENUES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
631.200 BOB KONUPEK MARINA	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	105.00	1,972.75	(472.75)	131.52
680.000 GRANTS/STATE	248,000.00	248,000.00	0.00	0.00	248,000.00	0.00
Total Dept 030 - REVENUES	653,700.00	653,700.00	1,909.40	107,635.44	546,064.56	16.47
TOTAL REVENUES	653,700.00	653,700.00	1,909.40	107,635.44	546,064.56	16.47
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	47,000.00	47,000.00	5,439.18	43,389.84	3,610.16	92.32
705.100 SALARIES - WATER STREET MARINA	6,000.00	6,000.00	602.25	5,938.36	61.64	98.97
709.000 OVERTIME	1,200.00	1,200.00	63.99	1,415.54	(215.54)	117.96
713.000 MEDICAL INSURANCE	500.00	500.00	20.05	486.81	13.19	97.36
714.000 SOCIAL SECURITY	4,500.00	4,500.00	466.65	3,869.11	630.89	85.98
715.000 PENSION COSTS	200.00	200.00	6.83	274.58	(74.58)	137.29
716.000 UNEMPLOYMENT COMPENSATION	200.00	200.00	0.00	7.95	192.05	3.98
727.000 SUPPLIES	6,000.00	6,000.00	1,209.58	5,358.91	641.09	89.32
727.100 SUPPLIES - WATER ST MARINA	1,000.00	1,000.00	0.00	421.04	578.96	42.10
727.200 WATER STREET MARINA REIMBURSEMENT	11,200.00	11,200.00	0.00	0.00	11,200.00	0.00
727.300 KRUEGER MARINA REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.350 KONUPEK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
730.000 REPAIRS & MAINTENANCE	6,000.00	6,000.00	129.00	11,799.43	(5,799.43)	196.66
740.000 TELEPHONE/UTILITIES	10,000.00	10,000.00	898.66	4,495.55	5,504.45	44.96
754.000 UNIFORMS	600.00	600.00	0.00	174.53	425.47	29.09
818.000 CONTRACTED SERVICES	38,000.00	38,000.00	7,223.75	17,879.02	20,120.98	47.05
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	2,343.31	1,156.69	66.95
870.000 TRAINING/TRAVEL	1,000.00	1,000.00	25.00	325.00	675.00	32.50
910.000 INSURANCE: LIABILITY/PROPERTY	1,200.00	1,200.00	0.00	330.97	869.03	27.58
911.000 INSURANCE: WORKERS COMP	1,100.00	1,100.00	0.00	737.64	362.36	67.06
970.000 CAPITAL OUTLAY/EQUIPMENT	500,000.00	500,000.00	49,321.35	49,321.35	450,678.65	9.86
975.000 BUILDINGS/EQUIPMENT	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 040 - EXPENDITURES	653,700.00	653,700.00	65,406.29	148,568.94	505,131.06	22.73
TOTAL EXPENDITURES	653,700.00	653,700.00	65,406.29	148,568.94	505,131.06	22.73
Fund 285 - MARINA FUND:						
TOTAL REVENUES	653,700.00	653,700.00	1,909.40	107,635.44	546,064.56	16.47
TOTAL EXPENDITURES	653,700.00	653,700.00	65,406.29	148,568.94	505,131.06	22.73
NET OF REVENUES & EXPENDITURES	0.00	0.00	(63,496.89)	(40,933.50)	40,933.50	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Total Dept 000	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Dept 030 - REVENUES						
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	9,221.16	49,433.73	15,566.27	76.05
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	9,290.08	9,340.08	659.92	93.40
670.000 RENT	5,000.00	5,000.00	8,893.36	23,780.08	(18,780.08)	475.60
675.000 RENT - HANGAR	39,000.00	39,000.00	200.00	200.00	38,800.00	0.51
675.200 CONTRIBUTIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	250.00	250.00	12.00	97.00	153.00	38.80
Total Dept 030 - REVENUES	122,250.00	122,250.00	27,616.60	82,850.89	39,399.11	67.77
TOTAL REVENUES	120,300.00	120,300.00	27,616.60	82,850.89	37,449.11	68.87
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	303.22	1,542.81	4,707.19	24.68
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	13.64	43.84	1,456.16	2.92
714.000 SOCIAL SECURITY	500.00	500.00	23.18	115.90	384.10	23.18
715.000 CLEARING A/C RETIREMENT	200.00	200.00	10.28	65.79	134.21	32.90
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	3,500.00	78.58	1,697.16	1,802.84	48.49
730.000 REPAIRS/MAINTENANCE	2,500.00	2,500.00	731.00	1,814.45	685.55	72.58
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	434.38	1,862.63	4,137.37	31.04
817.000 DRAG RACE EXPENSES	5,000.00	5,000.00	500.00	1,000.00	4,000.00	20.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	0.00	1,191.04	6,808.96	14.89
870.000 TRAINING	750.00	750.00	0.00	0.00	750.00	0.00
880.000 EVENTS	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	4,000.00	4,000.00	1,739.00	3,248.95	751.05	81.22
911.000 INSURANCE: WORKERS COMP	250.00	250.00	0.00	184.42	65.58	73.77
970.000 CAPITAL OUTLAY/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
975.000 AIRPORT IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES	120,300.00	120,300.00	3,833.28	12,766.99	107,533.01	10.61
TOTAL EXPENDITURES	120,300.00	120,300.00	3,833.28	12,766.99	107,533.01	10.61
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	120,300.00	120,300.00	27,616.60	82,850.89	37,449.11	68.87
TOTAL EXPENDITURES	120,300.00	120,300.00	3,833.28	12,766.99	107,533.01	10.61
NET OF REVENUES & EXPENDITURES	0.00	0.00	23,783.32	70,083.90	(70,083.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(23,356.00)	(23,356.00)	0.00	0.00	(23,356.00)	0.00
402.000 PROPERTY TAX COLLECTION	444,493.00	444,493.00	300,428.73	393,153.95	51,339.05	88.45
Total Dept 030 - REVENUES	421,137.00	421,137.00	300,428.73	393,153.95	27,983.05	93.36
TOTAL REVENUES	421,137.00	421,137.00	300,428.73	393,153.95	27,983.05	93.36
Expenditures						
Dept 040 - EXPENDITURES						
970.000 INTEREST EXPENSE	181,137.00	181,137.00	0.00	0.00	181,137.00	0.00
990.000 PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00
Total Dept 040 - EXPENDITURES	421,137.00	421,137.00	0.00	0.00	421,137.00	0.00
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	0.00	421,137.00	0.00
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES	421,137.00	421,137.00	300,428.73	393,153.95	27,983.05	93.36
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	0.00	421,137.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	300,428.73	393,153.95	(393,153.95)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 410 - BOYNE SENIORS CENTER FUND						
Expenditures						
Dept 040 - EXPENDITURES						
910.000 LIABILITY INSURANCE	0.00	0.00	(275.00)	(530.31)	530.31	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	(275.00)	(530.31)	530.31	100.00
TOTAL EXPENDITURES	0.00	0.00	(275.00)	(530.31)	530.31	100.00
Fund 410 - BOYNE SENIORS CENTER FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(275.00)	(530.31)	530.31	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	275.00	530.31	(530.31)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	0.00	6,033.04	(6,033.04)	100.00
Total Dept 030 - REVENUES	219,688.00	219,688.00	0.00	6,033.04	213,654.96	2.75
TOTAL REVENUES	219,688.00	219,688.00	0.00	6,033.04	213,654.96	2.75
Expenditures						
Dept 040 - EXPENDITURES						
818.000 ENGINEERING SERVICES	79,500.00	79,500.00	0.00	0.00	79,500.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	140,188.00	140,188.00	0.00	0.00	140,188.00	0.00
Total Dept 040 - EXPENDITURES	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
TOTAL EXPENDITURES	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	219,688.00	219,688.00	0.00	6,033.04	213,654.96	2.75
TOTAL EXPENDITURES	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	6,033.04	(6,033.04)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	231,309.00	231,309.00	0.00	0.00	231,309.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	897.44	987.35	2,012.65	32.91
581.000 GRANTS - CDBG	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
581.100 SAW GRANT REVENUES	257,418.00	257,418.00	0.00	75,061.98	182,356.02	29.16
640.000 SOMMERSET RESERVE	0.00	0.00	3,698.73	(12,513.27)	12,513.27	100.00
641.000 WASTEWATER REVENUES	981,332.00	981,332.00	48,644.56	310,705.84	670,626.16	31.66
642.000 WASTEWATER CHGS/SVCS & FEES	2,000.00	2,000.00	0.00	556.45	1,443.55	27.82
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	2,100.35	4,612.71	3,387.29	57.66
648.000 TAP IN FEES - WATER	10,000.00	10,000.00	3,054.00	22,320.00	(12,320.00)	223.20
691.000 SRF LOAN PAYMENT - BOYNE MTN	226,139.00	226,139.00	17,369.43	17,369.43	208,769.57	7.68
Total Dept 030 - REVENUES	2,213,198.00	2,213,198.00	75,764.51	419,100.49	1,794,097.51	18.94
TOTAL REVENUES	2,213,198.00	2,213,198.00	75,764.51	419,100.49	1,794,097.51	18.94
Expenditures						
Dept 590 - EXPENDITURES						
705.000 SALARIES- WASTEWATER	104,786.00	104,786.00	7,373.36	36,849.52	67,936.48	35.17
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	1,022.71	4,041.47	4,958.53	44.91
711.000 SAFETY EQUIPMENT	750.00	750.00	0.00	78.86	671.14	10.51
712.000 INSURANCE COST	200.00	200.00	24.94	124.70	75.30	62.35
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	2,036.34	7,921.68	18,957.32	29.47
714.000 SOCIAL SECURITY	8,246.00	8,246.00	758.52	3,684.66	4,561.34	44.68
715.000 PENSION	30,000.00	30,000.00	2,396.85	13,260.20	16,739.80	44.20
716.000 UNEMPLOYMENT INS	10.00	10.00	0.00	0.39	9.61	3.90
719.000 ACC/VACA SICK/WW	10,000.00	10,000.00	962.63	7,275.12	2,724.88	72.75
726.000 LAB SUPPLIES	5,000.00	5,000.00	237.00	2,343.41	2,656.59	46.87
727.000 SUPPLIES	7,500.00	7,500.00	280.59	1,010.72	6,489.28	13.48
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	7,911.01	22,508.47	37,491.53	37.51
731.000 POSTAGE	1,600.00	1,600.00	130.00	661.60	938.40	41.35
735.000 GAS/OIL	4,000.00	4,000.00	259.10	768.56	3,231.44	19.21
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	8,982.72	40,702.96	89,297.04	31.31
745.000 CHEMICALS	30,000.00	30,000.00	0.00	20,666.88	9,333.12	68.89
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	10,000.00	624.00	2,403.00	7,597.00	24.03
818.000 ENGINEERING	40,000.00	40,000.00	160.00	880.00	39,120.00	2.20
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	244.00	4,756.00	4.88
861.000 VEHICLE EXPENSE	2,500.00	2,500.00	0.00	6,273.70	(3,773.70)	250.95
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	80.00	340.00	2,660.00	11.33
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	0.00	2,392.53	6,607.47	26.58
911.000 WORKERS COMPENSATION	2,700.00	2,700.00	0.00	2,212.92	487.08	81.96
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
971.000 SAW GRANT	257,418.00	257,418.00	5,082.54	21,047.83	236,370.17	8.18
981.000 SEWER LINE CONSTRUCTION	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
990.000 SRF PRINCIPLE EXPENSE	440,000.00	440,000.00	0.00	0.00	440,000.00	0.00
991.000 SRF INTEREST EXPENSE	78,859.00	78,859.00	39,929.72	39,929.72	38,929.28	50.63
Total Dept 590 - EXPENDITURES	2,213,198.00	2,213,198.00	78,252.03	237,622.90	1,975,575.10	10.74

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND Expenditures						
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	78,252.03	237,622.90	1,975,575.10	10.74
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,213,198.00	2,213,198.00	75,764.51	419,100.49	1,794,097.51	18.94
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	78,252.03	237,622.90	1,975,575.10	10.74
NET OF REVENUES & EXPENDITURES	0.00	0.00	(2,487.52)	181,477.59	(181,477.59)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,377.00	21,377.00	0.00	0.00	21,377.00	0.00
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	897.44	987.36	1,012.64	49.37
641.000 WATER USER FEES	636,095.00	636,095.00	45,030.38	174,941.52	461,153.48	27.50
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	967.00	2,577.00	(577.00)	128.85
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	1,340.69	3,253.72	4,246.28	43.38
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	15,000.00	15,000.00	3,054.00	6,350.00	8,650.00	42.33
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	311,000.00	311,000.00	0.00	0.00	311,000.00	0.00
Total Dept 032 - REVENUES	1,022,972.00	1,022,972.00	51,289.51	188,109.60	834,862.40	18.39
TOTAL REVENUES	1,022,972.00	1,022,972.00	51,289.51	188,109.60	834,862.40	18.39
Expenditures						
Dept 592 - EXPENDITURES						
705.000 SALARIES- WATER DEPT	104,786.00	104,786.00	7,191.44	38,383.02	66,402.98	36.63
709.000 OVERTIME	16,000.00	16,000.00	2,458.33	7,138.05	8,861.95	44.61
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	153.24	308.77	691.23	30.88
712.000 INSURANCE COSTS - LIABILITY	400.00	400.00	24.94	124.70	275.30	31.18
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	2,259.56	8,129.63	18,749.37	30.25
714.000 SOCIAL SECURITY	8,246.00	8,246.00	849.07	3,902.62	4,343.38	47.33
715.000 PENSION	30,000.00	30,000.00	2,497.11	13,492.55	16,507.45	44.98
716.000 UNEMPLOYMENT	11.00	11.00	0.00	0.40	10.60	3.64
719.000 ACC VACA/SICK	10,000.00	10,000.00	962.57	5,525.49	4,474.51	55.25
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	1,293.43	9,918.21	10,081.79	49.59
728.000 METERS/MATERIALS	25,000.00	25,000.00	3,612.05	15,129.37	9,870.63	60.52
730.000 REPAIRS/MAINTENANCE	55,000.00	55,000.00	5,224.95	10,973.44	44,026.56	19.95
731.000 POSTAGE	1,600.00	1,600.00	130.00	640.00	960.00	40.00
735.000 GAS/OIL PURCHASES	7,000.00	7,000.00	518.12	2,801.89	4,198.11	40.03
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	5,109.48	18,780.50	26,219.50	41.73
745.000 CHEMICALS	12,000.00	12,000.00	0.00	3,479.75	8,520.25	29.00
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	8,500.00	8,500.00	755.00	1,540.00	6,960.00	18.12
818.000 ENGINEERING	15,000.00	15,000.00	3,080.00	3,080.00	11,920.00	20.53
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	41.63	2,458.37	1.67
861.000 VEHICLE EXPENSE	3,000.00	3,000.00	0.00	1,525.69	1,474.31	50.86
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	150.00	1,620.00	1,380.00	54.00
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	3,400.00	0.00	737.65	2,662.35	21.70
911.000 WORKERS COMPENSATION	2,500.00	2,500.00	0.00	1,844.10	655.90	73.76
970.000 WATER SYSTEM CAPITAL OUTLAY	165,000.00	165,000.00	0.00	6,934.71	158,065.29	4.20
981.000 WATER LINE CONSTRUCTION	311,000.00	311,000.00	0.00	0.00	311,000.00	0.00
990.000 DWRF PRINCIPAL	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
991.000 DWRF INTEREST	13,250.00	13,250.00	6,625.00	6,625.00	6,625.00	50.00
Total Dept 592 - EXPENDITURES	1,022,972.00	1,022,972.00	42,894.29	162,677.17	860,294.83	15.90
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	42,894.29	162,677.17	860,294.83	15.90

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REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Fund 592 - WATER FUND:						
TOTAL REVENUES	1,022,972.00	1,022,972.00	51,289.51	188,109.60	834,862.40	18.39
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	42,894.29	162,677.17	860,294.83	15.90
NET OF REVENUES & EXPENDITURES	0.00	0.00	8,395.22	25,432.43	(25,432.43)	100.00

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/18 INCR (DECR)	09/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Total Dept 000	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Dept 030 - REVENUES						
608.000 BILLINGS WATER/WW FUND	5,000.00	5,000.00	0.00	41.63	4,958.37	0.83
609.000 BILLINGS MAJOR STREET	76,000.00	76,000.00	0.00	16,466.38	59,533.62	21.67
610.000 BILLINGS LOCAL STREET	100,500.00	100,500.00	0.00	20,781.51	79,718.49	20.68
611.000 BILLINGS GENERAL FUND	60,000.00	60,000.00	0.00	44,212.21	15,787.79	73.69
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	0.00	1,191.04	6,808.96	14.89
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	2,343.31	1,156.69	66.95
615.000 BILLINGS TO CEMETERY FUND	6,000.00	6,000.00	0.00	4,843.75	1,156.25	80.73
673.000 EQUIPMENT SALES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANEOUS INCOME	100.00	100.00	0.00	5,000.00	(4,900.00)	5,000.00
Total Dept 030 - REVENUES	269,100.00	269,100.00	0.00	94,879.83	174,220.17	35.26
TOTAL REVENUES	268,450.00	268,450.00	0.00	94,879.83	173,570.17	35.34
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
706.000 SALARIES- COMPOST	5,000.00	5,000.00	0.00	6,896.44	(1,896.44)	137.93
709.000 OVERTIME- MOTOR POOL	150.00	150.00	0.00	65.49	84.51	43.66
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.00	112.12	1,387.88	7.47
714.000 SOCIAL SECURITY	800.00	800.00	0.00	526.66	273.34	65.83
715.000 PENSION	1,000.00	1,000.00	1,574.30	4,998.12	(3,998.12)	499.81
727.000 SUPPLIES	25,000.00	25,000.00	2,688.10	7,299.67	17,700.33	29.20
730.000 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	102.50	133.95	1,866.05	6.70
735.000 GAS AND OIL	40,000.00	40,000.00	2,207.81	12,227.03	27,772.97	30.57
740.000 TELEPHONE/UTILITIES	16,000.00	16,000.00	600.24	4,644.30	11,355.70	29.03
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
818.000 CONTRACTED SERVICES	60,000.00	60,000.00	1,157.05	13,701.59	46,298.41	22.84
910.000 INSURANCE	10,000.00	10,000.00	0.00	3,385.45	6,614.55	33.85
911.000 INSURANCE/WORKERS COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	37,000.00	37,000.00	0.00	25,291.94	11,708.06	68.36
Total Dept 040 - EXPENDITURES	268,450.00	268,450.00	8,330.00	79,282.76	189,167.24	29.53
TOTAL EXPENDITURES	268,450.00	268,450.00	8,330.00	79,282.76	189,167.24	29.53
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	268,450.00	268,450.00	0.00	94,879.83	173,570.17	35.34
TOTAL EXPENDITURES	268,450.00	268,450.00	8,330.00	79,282.76	189,167.24	29.53
NET OF REVENUES & EXPENDITURES	0.00	0.00	(8,330.00)	15,597.07	(15,597.07)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 09/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	YTD BALANCE 09/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
792.000 TRAILER PARK FEES DUE COUNTY	0.00	0.00	(152.00)	(152.00)	152.00	100.00
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	0.00	(304.00)	(2,128.00)	2,128.00	100.00
Total Dept 000	0.00	0.00	(456.00)	(2,280.00)	2,280.00	100.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	(2,280.00)	2,280.00	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	(2,280.00)	2,280.00	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	456.00	2,280.00	(2,280.00)	100.00
TOTAL REVENUES - ALL FUNDS	12,959,155.00	12,959,155.00	2,677,524.27	5,252,428.09	7,706,726.91	40.53
TOTAL EXPENDITURES - ALL FUNDS	12,964,155.00	12,964,155.00	586,272.27	3,080,812.14	9,883,342.86	23.76
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	2,091,252.00	2,171,615.95	(2,176,615.95)	13,432.32

City of Boyne City goals and high priority actions 2018-2020

October 15, 2018 DRAFT

For review at 10/16/18 6:00 p.m. Joint Board and Commission to further determine high priority items, roles Boards and Commission can take to achieve them and due dates.

Be excellent stewards of taxpayer funds. Develop tools and processes to allocate City funds efficiently and better forecast future City financial needs and challenges.

High priority actions:

- Create a five year financial forecast model using internal and external expertise to be completed by October 2019
- Improve the City's Capital Improvement Plan process and product by 2020 budget cycle.
- *Develop a quote analysis system for reviewing bids for projects*

WHO IS RESPONSIBLE?

Engage our Community. Get residents involved in Boyne City government more often. Make it easy for residents to learn about City policies, operations and actions.

High priority actions:

- Update and upgrade City's website so that it is streamlined, easy to navigate, responsive on a variety of devices, and meets accessibility standards.
- Develop on a strategy to improve quality of email newsletter and social media communications
- Improve strategies for engaging, recruiting and appointing residents to serve on city boards and commissions.
- *Come up with a common process for filling board/commission vacancies*
- *Advertise open board positions using newsletters and social media*

Increase housing availability. Work with all segments of the community to develop and implement a common vision leading to a sustainable mix of housing options in and around Boyne City that maintains our community character. Align our City regulations and plans to support this vision.

High priority actions:

- Inventory all available City properties for potential housing development
- Develop a property maintenance standards ordinance to provide additional tools for improving substandard housing units.

- Review Zoning Ordinances and the Master Plan with the intention to eliminate unnecessary barriers to providing needed housing options, especially for families and workers.
- Examine issues arising from short term (less than monthly) rentals and their community impacts
- *Develop vacation home standards*

Protect Lake Charlevoix and Boyne River. Protect and enhance lake and river water quality, especially impacts of storm water runoff.

High priority actions:

- Engage regional partners and City engineer to :
 1. Review already identified issues and recommended remedies
 2. Evaluate additional areas of concern
 3. Determine estimated costs for improvements and possible timeline
 4. Review City's practices along lakeshore and Boyne River
 5. Review development standards for both public and private properties
- Develop City storm water ordinance in cooperation with East Jordan, Charlevoix and other regional partners within one year.
- Develop plan and cost estimates for storm water discharge options
- Investigate options rain gardens and natural retention areas... move from "Gray" infrastructure to "Green" infrastructure

Keep Boyne City's economy strong and resilient. Foster a strong local year-round economy that builds upon existing businesses and welcomes compatible ones. Focus efforts and resources to create family sustaining jobs. Enhance City plans and policies to further support business development.

High priority actions:

- Determine a master plan creating community consensus.
- Develop and implement strategy for recruiting and retaining businesses creating family sustaining jobs
- *Expose high school students early on to the type of family sustaining jobs in the area*

Enhance recreational opportunities in Boyne City's parks and public spaces. Complete current and planned recreation projects and develop a vision for future recreation programs.

High priority actions:

Incorporating guidance from the Parks Commission:

- Catch up on maintenance backlog.
- Move forward with items that foster economic development as a priority.
- *Expand boating / lake access (boat launch improvements)*

- *Expand winter recreation; more specifically, add snowmobile trails in/out of Boyne*
- *Increase park maintenance staff*
- *Utilize more volunteers*

Michael Cain

From: Carly Bortz <carly@northernlakes.net>
Sent: Friday, October 19, 2018 1:16 PM
To: Michael Cain; Cindy Grice
Subject: Support Local Initiative for National Manufacturing Day
Attachments: MFG Day - Chx County final.pdf; MFG Day - Chx County final.png; BC Proclamation MFG Day.pdf



Good afternoon,

National Manufacturing Day is a national effort recognized on the first Friday in October, to promote manufacturing jobs to high school students as a post-secondary career path option and to create awareness about the important role of manufacturers in communities.

A local committee of regional representatives from chambers of commerce, Char-Em Intermediate School District’s Career and Technical Education team, the Northwest Michigan Industrial Association, Northern Lakes Economic Alliance staff, schools administrators and counselors has come together to coordinate plant tours of manufacturers in Charlevoix and Emmet Counties in coordination with National Manufacturing Day.

During the week of November 5-9, 2018 area students, parents and community residents will have the opportunity to tour some of the region’s most unique and important manufacturing facilities. Tours will take place at numerous plants in Charlevoix and Emmet Counties, during school hours. We hope to grow the participation in this national movement.

As representatives of the community and participants of these events, would you show your support by reading this Proclamation into the minutes at your next meeting?

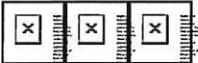
I’ve also attached the flyer for tour schedules at participating manufacturers in Charlevoix County for your promotional purposes.

Let me know if you have any questions.

Best regards,
Carly Bortz, Administrative/Communications Assistant

Northern Lakes Economic Alliance
 PO Box 8
 Boyne City, MI 49712
 231-582-6482

www.northernlakes.net



Assisting Entrepreneurs and Communities to Retain and Create Jobs in Antrim, Charlevoix, Cheboygan and Emmet Counties in partnership with MSU Extension, MEDC, Networks Northwest, Char-Em ISD, Baker College and NCMC.



WEEK OF NOV. 5-9, 2018

NORTHERN MICHIGAN HIGH SCHOOL STUDENTS

'The average manufacturing worker in Northern Michigan earns up to **\$60,000** annually, including pay and benefits.'

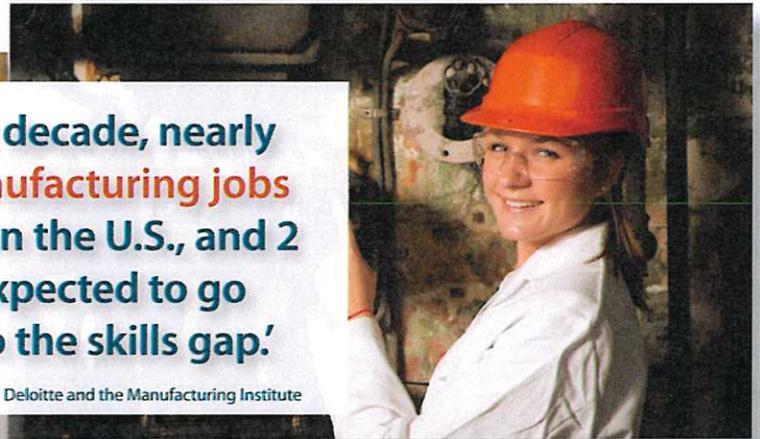
Did you know...?

Northwest Michigan Industrial Association



'Over the next decade, nearly **3.5 million manufacturing jobs** will be needed in the U.S., and **2 million** are expected to go unfilled due to the skills gap.'

Deloitte and the Manufacturing Institute



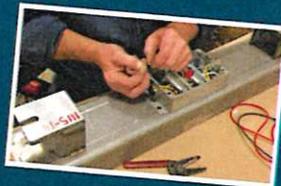
National Manufacturing Day comes to Northern Michigan!

During the week of Nov. 5-9, 2018, area students can tour some of the region's most successful manufacturing facilities throughout Charlevoix and Emmet Counties, during school hours. Learn first-hand about the skills you'll need to enter the manufacturing workforce. Wait 'til you hear about the high-paying, in-demand job opportunities for students and graduates here in Northern Michigan. **You may make a connection for a lifetime career!**

CHARLEVOIX COUNTY MANUFACTURERS

BOYNE CITY - NOV. 7-8

- Industrial Magnetics, Inc.
- Lexamar
- Precision Edge



CHARLEVOIX - NOV. 7

- ACAT
- Harbor Industries
- A.L.P.
- Redi-Rock
- DCL
- Michigan Scientific
- Wojan



EAST JORDAN - NOV. 5

- EJ - Visitor Center
- East Jordan Plastics
- Fab Lab - NCMC mobile CNC lab, at East Jordan High School



MFG DAY EVENTS ARE ALSO TAKING PLACE IN EMMET COUNTY!

Many of the facilities will be open to parents & the public; please call ahead if you are interested in touring!

Local MFG Day partners: Char-Em ISD Career and Technical Education; Boyne, Charlevoix and East Jordan Chambers of Commerce; Northern Lakes Economic Alliance; participating manufacturers; and local school districts.



Northern Lakes
ECONOMIC ALLIANCE



PROCLAMATION

WHEREAS, National Manufacturing Day is a national effort to promote manufacturing jobs to high school students, parents, stakeholders and community members as a post-secondary career path option and to create awareness about the important role of manufacturers in communities; and

WHEREAS, manufacturing jobs are the backbone of the economy and more than 3.5 million job openings are expected over the next decade with a growing skills shortage; and

WHEREAS, participating manufacturers of Charlevoix and Emmet counties will offer plant tours the week of November 5-9, 2018 for community members, students, and parents to experience their facilities first-hand; and

WHEREAS, National Manufacturing Day, recognized nationally on the first Friday in October and with related local participation each fall, is recognized by the community as a valuable event to inspire the next generation of manufacturers, show community members the opportunity that comes with manufacturing careers, and improve the perception of manufacturing careers and facilities.

NOW, THEREFORE, the City of Boyne City does hereby proclaim the first Friday in October, and related local dates, as

National Manufacturing Day

and call upon the people of Boyne City to join fellow citizens across the United States in recognizing and participating in this special observance.

Date

Tom Neidhamer, Mayor



City of Boyne City

MEMO

Date: October 19, 2018

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Property and Liability Insurance Coverage Renewal

In 2005 the City switched our property and liability insurance coverages from the Michigan Municipal Leagues' Liability and Property pool, after quite a long time with them, to the Michigan Township Participating Plan, which is represented by Paul Olson. At that time our annual premium went from \$105,259 to \$82,273. Since then our rates have been: \$85,065, \$88,789, \$88,454, \$76,572, \$58,414, \$55,632, \$59,336, \$62,351 \$59,328, \$60,586, \$62,726 and \$66,195 for our current coverage year which ends on October 30th. Assuming the League's rates had stayed fairly constant (there was usually an annual increase) we have saved about \$462,646 by switching insurance providers, and ended up with equivalent, if not better coverages, 13 years ago.

Every few years we have obtained quotes from different providers to make sure we are getting good rates. We did this four years ago and our current carrier came in with a rate some \$7,000 less than the next lowest provider. I ask around and am not aware of any significant change in the market since then.

Attached is a quotation from our current provider, Municipal Underwriters of Michigan, Inc. for the coming year and their included coverages. The price for the coming year has increased about 5% by \$3,718 to an estimated \$69,913. I say estimated because this price will go up or down slightly as we add or subtract equipment or property during the course of the year, as it would with any carrier. The proposed cost now is about 67% of the \$105,259 we paid to the Michigan Municipal League's program the last year we were with them in 2004-2005.

We have been very happy with all the services provided by the MTPP since I first recommended we switch to them in 2005. They continue to provide outstanding service and coverage. They are very easy to work with. Five years ago we received a grant from the insurance company's risk reduction program in the amount of \$4,700 for the purchase of a computer storage system for our Police Department. We continue to qualify to apply for future grants and for their annual dividend program, which may reduce our actual annual cost even further by refunding a portion of a previous payment back to us. This past year it saved us about \$1,500.

A program they are again offering is to lock the rate for our coverage (not the actual cost which could increase or decrease based on the whether we are adding or decreasing the value of items we are insuring – like adding equipment or property) at the current rate for three years. They would maintain our rates during that period as long as our Account Loss Ratio does not exceed 18% at the nine months and 24% at 21 months. This is an optional endorsement that does not cost us extra and does not keep us from changing carriers at any time should we choose to do so. I see no reason why we would not want to obtain this endorsement. If something changed in the market where we thought we could get a better deal by

getting quotes earlier we could shop and switch if we desired.

RECOMMENDATION: That the City Commission authorize the City Manager and the City Clerk/Treasurer to take the steps necessary to renew the City's liability insurance through the Michigan Township Participating Plan and obtaining the three year rate guarantee endorsement at an estimated price of \$69,913 for 2018-2019.

- Options:
- A. Postpone for further review and/or information.
 - B. Renew for 2018-2019 at an estimated \$69,913 without the rate guarantee.
 - C. Postpone to seek other quotations.
 - D. Other options as determined by the City Commission

**MICHIGAN
TOWNSHIP
PARTICIPATING
PLAN**

**SUMMARY OF COVERAGES
FOR
CITY OF BOYNE CITY 2018-2019**

Presented By:
PAUL W. OLSON - RISK MANAGER
Municipal Underwriters of West MI, Inc.

SUPPORT/SERVICE COMPANIES

MARKETING AND SERVICE:

PAUL W. OLSON
Municipal Underwriters of West MI, Inc.
4171 Wolverine Drive
Williamsburg, MI 49690
1-888-883-6391 Michigan Watts
231-421-3509 Fax

TECHNICAL ADMINISTRATION:

Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, Michigan 48326
(248) 371-3100 - LOCAL
(800) 783-1370 - MICHIGAN WATTS
(248) 371-3069 - FAX

RISK CONTROL ADMINISTRATION

Midwest Risk Control
1700 Opdyke Court
Auburn Hills, Michigan 48326
(248) 371-3100 - LOCAL
(800) 783-1370 - MICHIGAN WATTS
(248) 371-3091 - FAX

CLAIMS ADMINISTRATION

Midwest Claims Service
1700 Opdyke Court
Auburn Hills, Michigan 48326
(248) 371-3100 - LOCAL
(800) 783-1370 - MICHIGAN WATTS
(248) 371-3069 - FAX

I. COMPREHENSIVE MUNICIPAL LIABILITY COVERAGE:*

Limit of Liability Per Occurrence	\$ 5,000,000
Limit of Liability Per Aggregate	\$ No Aggregate
Deductible	\$ 0

ADDITIONAL INSURED:

1. **Any** member of the governing body of the Named Insured
2. **Any** member of boards or commissions of the Named Insured
3. **Any** elected or appointed official of the Named Insured
4. **Any** employee of the Named Insured – Including **Contracted Assessor**
5. **Any** volunteer

ADDITIONAL INCLUDED COVERAGES:

1. Public Officials **RESIDENCE AND PLACE OF EMPLOYMENT**
2. Premises Medical Payments - \$10,000 Limit/includes volunteers
3. Host Liquor Law Liability
4. Special Events Liability - Fireworks Liability by Endorsement
5. Governmental Professional Malpractice Liability
6. Incidental Medical Malpractice Liability
7. Cemetery Professional Liability
9. Employee Benefit Liability
10. Extended Bodily Injury and Property Damage Liability
11. Completed Operations
12. Property Legal Liability - \$500,000 Limit
13. Premises and Operations
14. Care, Custody and Control Coverage - \$25,000 per occurrence
15. Explosion, Collapse and Underground (exclusions deleted)
16. Vicarious Liability
17. Fellow Member Liability
18. Governmental Tort Immunity Waiver
19. Non-Owned and Hired auto liability coverage
20. Non-Owned and Owned Watercraft Liability-under 26'in length
21. Personal Injury Protection Includes:
 - A. FALSE ARREST, DETENTION OR IMPRISONMENT
 - B. MALICIOUS PROSECUTION
 - C. WRONGFUL ENTRY OR EVICTION OR OTHER INVASION OF THE RIGHT OF PRIVATE OCCUPANCY
 - D. LIBEL, SLANDER, ORAL OR WRITTEN PUBLICATION
 - E. MENTAL ANGUISH & MENTAL INJURY

**PUBLIC OFFICIALS WRONGFUL ACT LIABILITY
(Errors & Omissions)**

Limit of Liability Per Occurrence:	\$ 5,000,000
Limit of Liability Aggregate:	\$ No Aggregate
Deductible:	\$ 0

The following are areas of exposure to public officials and employees, which most generally are covered by a legal liability policy:

1. A decision or opinion of the municipal board
2. A decision or opinion of the fire & ambulance department
3. A decision or opinion of the zoning or planning board and zoning board of appeals
4. "Regulatory Taking of Private Property" sustained by any one person or organization is One Hundred Thousand Dollars and No Cents (\$100,000). "Regulatory Taking of Private Property", means the enactment or enforcement of any regulation or ordinance, which unconstitutionally and temporarily restricts the use of private property.
5. Decisions or opinions of Building, Electrical, Plumbing Inspectors and Contracted Assessors
6. Alleged negligence or incompetence on the part of any public official or employee including the failure to carry out duties.
8. Inadequate supervision of voter registration & elections
9. Improper hiring or firing of employees
10. Failure to check auditing & accounting practices
11. Violation of Civil Rights: Civil Rights are defined as "means the deprivation of any rights, privileges, or immunities secured by the Constitution and laws, including discrimination based upon religion, race, color, national origin, age, gender (including sexual harassment, unwelcome sexual advance, request for sexual favors, and other verbal or physical conduct or communication of a sexual nature), height, weight, disability, or marital status"
12. Back Wages- \$25,000 per person
13. Non- Monetary Defense Coverage- \$25,000 per occurrence, \$50,000 Aggregate

Note: Failure of assured to provide or maintain valid insurance policies is not a covered exposure.

II. FLEET LIABILITY COVERAGE:	LIMITS
A. Bodily Injury & Property Damage [CSL]	\$ 5,000,000
B. Personal Injury Protection	Statutory
C. Personal Property Insurance	\$ 5,000,000
D. Uninsured Motorists	\$ 100,000
E. Non-owned & Hired Auto Liability	\$ 5,000,000
F. Mini-Tort Liability	\$ 500
G. Underinsured Motorists	\$ 100,000

III. FLEET PROPERTY COVERAGE:

Property limit \$ 3,424,437.00 40 Vehicles

- A. Comprehensive \$ 500 ACV Deductible, Actual Cash Value
- B. Collision \$ 500 Deductible, ACV, Broadened

IV. INLAND MARINE COVERAGE:

Providing **ALL RISK, REPLACEMENT COST COVERAGE** for property and equipment while on or off the premises. **NO CO-INSURANCE**

Property limit \$1,342,000
Deductible \$1,000

SEE ATTACHED SCHEDULE

Auto

Application:
T000020025631

CITY OF BOYNE CITY 

▲ Auto # ▼	▲ New Cost ▼	▲ Comp. Ded. ▼	▲ Coll. Ded. ▼	▲ Year ▼	▲ Description ▼	▲ VIN # ▼	▲ Type ▼	▲ AUX Running Lights ▼	▲ Anti-Theft Device ▼	
77	\$ 27,812	\$ 500	\$ 500	2018	Ford Explorer Police	3416	11	No	0	
78	\$ 197,000	\$ 500	\$ 500	2017	Freightliner Tanker	8731	5	No	0	
74	\$ 33,952	\$ 500	\$ 500	2016	FORD F-350 1TON	4586	2	No	0	
72	\$ 211,000	\$ 500	\$ 500	2015	ELGIN CROSSWIND SWEEPER	7861	2	No	0	
71	\$ 190,000	\$ 500	\$ 500	2015	OSAGE AMBULANCE FORD F-450	4701	4	No	0	
70	\$ 190,000	\$ 500	\$ 500	2015	OSAGE AMBULANCE FORD F-450	4700	4	No	0	
68	\$ 300,000	\$ 500	\$ 500	2015	INTERNATIONAL PUMPER/TANKER	0648	5	No	0	
59	\$ 23,820	\$ 500	\$ 500	2015	FORD POLICE INTERCEPTOR	9140	11	No	0	
57	\$ 74,518	\$ 500	\$ 500	2014	INTERNATIONAL 7400 DUMP	2064	7	No	0	
56	\$ 21,534	\$ 500	\$ 500	2013	F-250 FORD PICK UP	0948	2	No	0	
55	\$ 26,127	\$ 500	\$ 500	2013	FORD 4DOOR POLICE	5247	11	No	0	
54	\$ 23,500	\$ 500	\$ 500	2012	FORD TAURUS POLICE	4857	11	No	0	
62	\$ 36,000	\$ 500	\$ 500	2011	FORD F-350 1 TON DPW	9156	2	No	0	
52	\$ 45,000	\$ 500	\$ 500	2011	FORD EXPEDITION ECHO UNIT	2276	4	No	0	
64	\$ 20,000	\$ 500	\$ 500	2010	FORD F-150 Water	0608	2	No	0	
53	\$ 20,000	\$ 500	\$ 500	2010	FORD F-150 XL PICK UP	0607	2	No	0	
50	\$ 27,110	\$ 500	\$ 500	2010	FORD CROWN VICTORIA	4038	1	No	0	
75	\$ 230,000	\$ 500	\$ 500	2009	INTERNATION VACTOR TRUCK WATER	0309	2	No	0	
48	\$ 23,500	\$ 500	\$ 500	2009	FORD F-250 PICK UP 4X4 Water	9758	2	No	0	
76	\$ 13,000	\$ 500	\$ 500	2007	GMC canyon 2wd Extended cab	8245	2	No	0	
73	\$ 13,000	\$ 500	\$ 500	2007	FORD ESCAPE WAGON AIRPORT	8527	1	No	0	
44	\$ 116,172	\$ 500	\$ 500	2007	INTERNATIONAL PLOW TRUCK	3928	7	No	0	
47	\$ 4,000	\$ 500	\$ 500	2006	WELLS CARGO UTILITY TRAILER	7767	13	No	0	
42	\$ 20,134	\$ 500	\$ 500	2006	FORD F-150 PICK UP	8262	2	No	0	
41	\$ 21,383	\$ 500	\$ 500	2006	FORD F-150 PICKUP	8640	2	No	0	
39	\$ 81,675	\$ 500	\$ 500	2006	INTERNATIONAL 7400 DUMP TRUCK	2033	7	No	0	
61	\$ 36,000	\$ 500	\$ 500	2004	FORD F-350 DPW	9529	2	No	0	
51	\$ 60,000	\$ 500	\$ 500	2004	FORD SUPER DUTY FIRE TRUCK	0023	5	No	0	
24	\$ 85,000	\$ 500	\$ 500	2004	INTERNATIONAL 7400 DUMP	8059	7	No	0	
6	\$ 750,000	\$ 500	\$ 500	2004	SPARTAN AIREAL LADDER TRUCK	1133	5	No	0	
8	\$ 70,000	\$ 500	\$ 500	2001	FORD JAWS/RESCUE	5074	5	No	0	
36	\$ 2,000	\$ 500	\$ 500	1998	UTILITY TRAILER	1116	13	No	0	
35	\$ 50,000	\$ 500	\$ 500	1998	INTERNATIONAL 2000 SEIES	7610	7	No	0	
7	\$ 325,000	\$ 500	\$ 500	1998	INTERNATIONAL PUMPER/TANKER	5135	5	No	0	
49	\$ 1,200	\$ 500	\$ 500	1996	DODGE DAKOTA	2235	2	No	0	
14	\$ 30,000	\$ 500	\$ 500	1991	FORD L8000 DUMP TRUCK	9051	7	No	0	
3	\$ 160,000	\$ 500	\$ 500	1991	KODIAK DISEAL TANKER	7734	5	No	0	
2	\$ 50,000	\$ 500	\$ 500	1988	FORD UTILITY EQUIP VAN FIRE	8116	5	No	0	
13	\$ 2,000	\$ 500	\$ 500	1982	LOW BOY TRAILER	0007	13	No	0	
1	\$ 10,000	\$ 500	\$ 500	1917	LAFRANCE FIRE TRUCK	5132	10	No	0	
Total:					\$3,621,437					

Inland Marine

Application:
T000020025631

CITY OF BOYNE CITY

▲ number ▼	▲ Serial # ▼	▲ Year ▼	▲ Make ▼	▲ Model ▼	▲ Department ▼	▲ Type ▼	▲ AR ▼	▲ Limit ▼	▲ Spec Ded ▼
3	PLAYSCAPE	0			Parks and Recreation	Commercial Articles	RC	\$ 100,000	\$ 0
11		2002	HOLDER 9700		Dept. of Public Works	Contractors Equipment	RC	\$ 130,000	\$ 0
8		1995	JCB TRACTOR	210S	Dept. of Public Works	Contractors Equipment	RC	\$ 150,000	\$ 0
9	547312	2012	JD WHEEL LOADER	524K	Dept. of Public Works	Contractors Equipment	RC	\$ 132,000	\$ 0
7		1986	KABOTA BACKHOE		Dept. of Public Works	Contractors Equipment	RC	\$ 27,000	\$ 0
12		2011	KUBOTA	TRACTOR	Dept. of Public Works	Contractors Equipment	RC	\$ 28,000	\$ 0
10		0	MISC DPW/WATER SEWER		Dept. of Public Works	Contractors Equipment	RC	\$ 90,000	\$ 0
16		0	PIER	FISHING PIER	Parks and Recreation	Commercial Articles	RC	\$ 100,000	\$ 0
15		0	SEWER LINE TV SYSTEM		Water and Sewer	Contractors Equipment	RC	\$ 35,000	\$ 0
5		2017	TRACKLESS MT5	SN MT5T-3652	Streets and Roads	Contractors Equipment	RC	\$ 130,000	\$ 0
13	4444	2007	TRAILER MOUNT	GENERATOR CAT	Dept. of Public Works	Contractors Equipment	RC	\$ 60,000	\$ 0
14	4445	2007	TRAILER MOUNT	GENERATOR ONAN	Dept. of Public Works	Contractors Equipment	RC	\$ 25,000	\$ 0
Total:								\$1,007,000	

Schedule Total:	\$1,007,000
Miscellaneous Property & Equipment:	\$125,000
Ancillary Equipment:	\$210,000
Contractors Equipment Rented From Others:	\$0
Aircraft Limit:	\$0
Inland Marine Total:	\$1,342,000

V. PROPERTY [FIRE] COVERAGE:

Total Blanket Building and Contents Limit	\$ 25,332,902.00
Deductible	\$ 1,000
Per Schedule on File with company	

A. Inflation Guard - 2.5% per quarter

B. Special Municipal Property Endorsement to include:

1. Personal Property off Premises - \$100,000
2. Personal effects of Employees - \$ 1,000 per person
3. Transportation of Property- \$50,000 Limit
4. Underground Pipes, Flues or Drains- \$1,000,000
5. Accounts Receivable- \$250,000
6. Loss of Rents Coverage - \$500,000 per occurrence
7. Extra Expense Coverage - \$500,000 per occurrence
8. Newly Acquired and Constructed Property- \$1,000,000 180 Days
9. DIC Coverage, Flood \$100,000, and Earthquake- \$1,000,000
10. Power Surge Coverage - \$25,000
11. Glass Coverage-\$00 Deductible Glass Breakage
12. Tree Removal - \$500 per tree and \$1,500 annual aggregate on covered losses
13. Damage to property of others caused by falling limbs and/or trees whereby the limb and/or tree caused damage or movement to headstones, marker, etc...
Limit of Coverage: \$5,000 per occurrence
14. Foundations of Machinery- \$250,000
15. 1st Party Sewer and Drain Back Up- \$25,000
16. Pollutant Clean up and Removal- \$10,000

VI. VALUABLE PAPERS AND RECORDS COVERAGE*:

Broad Form Coverage for the reconstruction of valuable papers and records \$ 250,000 year round limit of protection with \$0 deductible.

*** NOTE: Higher limits available upon request.**

Property

Application:
T000020025631

CITY OF BOYNE CITY

▲ Loc ▼	▲ Bldg ▼	▲ 100ft ▼	▲ Fac Loc ▼	▲ Street Address ▼	▲ City ▼	▲ ST ▼	▲ Zip ▼	▲ County ▼	▲ POK ▼	▲ BC ▼	▲ Bldg Lim ▼	▲ Cont Lim ▼	▲ Mine Sub ▼	▲ Yr Built ▼	▲ FAR ▼	▲ BF ▼	▲ Special Ded ▼	▲ Sprinkler ▼	▲ Sq Ft ▼	▲ Boiler ▼
1	1	No	0	NORTH LAKE ST SEWAGE PUMP HOUSE					18	2	\$ 453,203	\$ 0	\$ 0	1960	R	901	0	No	0	R
2	1	No	0	319 N LAKE STREET					10	2	\$ 7,004,000	\$ 309,000	\$ 0	2017	R	100	0	Yes	6,000	R
3	1	No	0	28 S. LAKE ST SUNSET PARK CHAMBER OFFIC					10	1	\$ 50,697	\$ 0	\$ 0	1980	R	600	0	No	0	R
4	1	No	0	1050 BOYNE ROAD MAUSOLEUM					11	1	\$ 69,132	\$ 16,849	\$ 0	1965	R	700	0	No	0	R
4	2	No	0	1050 BOYNE ROAD CEMETERY STORAGE					11	1	\$ 22,277	\$ 0	\$ 0	1990	R	401	0	No	0	R
6	1	No	0	115 219 N LAKE HARBOR MASTER					11	1	\$ 72,973	\$ 0	\$ 0	1996	R	609	0	No	0	R
6	2	No	0	115 219 N LAKE RESTROOM BATHOUSE					11	2	\$ 140,570	\$ 0	\$ 0	1996	R	615	0	No	0	R
7	1	No	0	R1401 ADDIS ST RESERVOIR BUILDING					14	2	\$ 446,288	\$ 0	\$ 0	1960	R	900	0	No	0	R
7	2	No	0	R1401 ADDIS ST WELLHOUSE					18	2	\$ 145,946	\$ 0	\$ 0	1960	R	901	0	No	0	R
7	3	No	0	R-1401ADDIS ST NEW WELL HOUSE #5					18	2	\$ 230,441	\$ 0	\$ 0	2005	R	910	0	No	0	R
7	4	No	0	401 ADDIS ST WELLHOUSE					14	2	\$ 217,397	\$ 0	\$ 0	2005	R	910	0	No	0	R
8	1	No	0	1055 LAKESHORE DRIVE LIFT STATION					18	2	\$ 61,451	\$ 0	\$ 0	1960	R	905	0	No	0	R
9	1	No	0	NEW INDUSTRIAL PARK LIFT STATION					18	2	\$ 144,932	\$ 0	\$ 0	2005	R	905	0	No	0	R
10	1	No	0	525 LAKE ST PUBLIC RESTROOMS					11	2	\$ 50,415	\$ 0	\$ 0	1975	R	615	0	No	0	R
12	1	No	0	VETERANS MEMORIAL PARK SHELTER HOUSE					11	2	\$ 346,620	\$ 0	\$ 0	1975	R	614	0	No	3,442	R
13	1	No	0	490 KUNERT ST AIRPORT HANGER					11	1	\$ 361,793	\$ 0	\$ 0	1975	R	923	0	No	0	R

VII. CRIME COVERAGE:

- A. Limit of Coverage - \$100,000 Year Round
- B. "Broad Form" Money & Securities
- C. Inside Coverage:
- D. Outside Coverage:
- E. Money Order and Counterfeit Paper Currency
- F. Depositors' Forgery
- G. Locations to Include:
 - 1. All Officials Homes
 - 2. Place of Employment
 - 3. Banking Facility

VIII: PUBLIC OFFICIAL BONDS*

Treasurer	\$95,000
Clerk	\$95,000
BLANKET BOND	\$100,000

NOTE: THE ABOVE BONDS ARE INCLUDED AT NO ADDITIONAL CHARGE

ADDITIONAL POSITIONS AND HIGHER LIMITS AVAILABLE
(Those who collect money or fees should be bonded)

*** NOTE: Higher limits available upon request.**

X. LAW ENFORCEMENT PROFESSIONAL LIABILITY COVERAGE:

Limit of Liability Per Occurrence	\$ 5,000,000
Limit of Liability Per Aggregate	\$ 0
Deductible	\$ 0

- A. PERSONAL INJURY
- B. WRONGFUL ACT
- C. HOT PURSUIT ENDORSEMENT

XI. BUSINESS ELECTRONIC EQUIPMENT COVERAGE:

- A. Combined Media and Extra Expense Coverage - \$ 100,000
- B. Computer Coverage- \$100,000
- C. System Breakdown Coverage Endorsement
 - 1. Mechanical Breakdown; Machinery Breakdown
 - 2. Short Circuit; Blow out; other Electrical Disturbance
 - 3. Electrical or Magnetic Injury

XII. BOILER AND MACHINERY:

- A. Repair of Replacement Coverage Included
- B. Direct Damage Coverage as follows: Unfired Pressure Vessels, Motors and Centrifugal Pumps. Internal Combustion Engines, Generators and
- C. Miscellaneous Electrical Apparatus

Deductible of \$ 1,000 Applies Limits \$ 25,332,902.00
Sewer/Treatment Plant Deductible \$2,500

XIII. VOLUNTEER FIREMEN'S ACCIDENT:

SEE ATTACHED

Municipal Underwriters of West MI, Inc.

PREMIUM SUMMARY

I. COMPREHENSIVE MUNICIPAL LIABILITY	INCLUDED
II. FLEET LIABILITY	INCLUDED
III. FLEET (PROPERTY)	INCLUDED
IV. INLAND MARINE	INCLUDED
V. PROPERTY (FIRE)	INCLUDED
VI. VALUABLE PAPERS AND RECORDS	INCLUDED
VII. CRIME	INCLUDED
VIII. BONDS	INCLUDED
IX. WORKERS COMPENSATION	
X. POLICE PROFESSIONAL	INCLUDED
XI. BUSINESS ELECTRONIC EQUIPMENT	INCLUDED
XII. BOILER AND MACHINERY	INCLUDED
XIII. VOLUNTEER FIREMEN'S ACCIDENT	

TOTAL PAR-PLAN ANNUAL PREMIUM: \$ 69,913.00

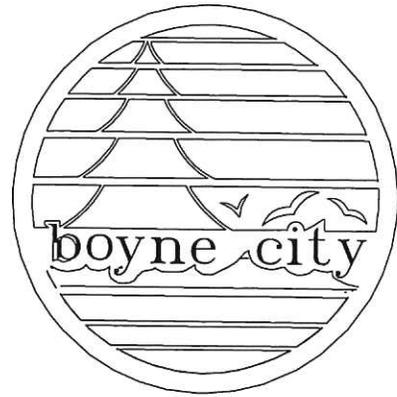
SEWER BACK INCLUDED IN QUOTATION

\$100,000 PER OCCURRENCE, \$100,000 AGGREGATE,

NOTE: The **MICHIGAN TOWNSHIP PARTICIPATING PLAN** is formed under the enabling legislation of Public Act #138. It is a 'fixed cost, fully reinsured, **non-assessable program**', controlled by the Board of Directors of the Michigan Township Participating Plan.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Scott McPherson, Planning Director *SM*
Date: October 23, 2018
Subject: M-75 Corridor Improvement Plan



Background

As growth pressures continue to mount on M-75 South it was determined that a corridor plan for this area was needed. Building on the previous Partnership for Change project completed in 2010, the City again partnered with Wilson Township to develop a more focused corridor plan for the 1 mile stretch of M-75 S from Fall Park Road to Moll Drive. As part of the Redevelopment Ready Certification (RRC) the City qualifies for technical assistance and the plan was funded by the MEDC. Even though much of the study area was within the jurisdiction of Wilson Township it was deemed that the plan would have significant benefit to the City. Representatives from Wilson Township and Boyne City, with technical assistance from Kathleen Duffy from Smith Group JJR and Brad Strader from MKSK, developed a vision for the corridor. The plan addressed site designs, lighting, signage, architecture and non-motorized use and access management. The goal being to develop a plan that can be used as a guide for future plan reviews and also to identify standards that can be implemented into zoning ordinances for each municipality.

Discussion

The final draft of the plan was received in September 2018 and was submitted to the Boyne City Planning Commission on October 15th for review and recommendation. The M-75 Corridor Improvement plan was recommended for adoption by the City Commission.

Recommendation

Adopt the M-75 Corridor Improvement Plan

Options

1. Do not approve the Plan.
2. Refer the Plan back to the Planning Commission.
3. Other action as the Commission deems appropriate.

What is Access Management?

Access management involves maximizing the existing street capacity and reducing potential for crashes through limiting the number of access points, carefully placing and spacing access points (side streets, commercial driveways and median crossovers), ensuring driveway design meets standards, properly spacing traffic signals and other enhancements.

Why is it Important?

SAFETY: Studies show a direct relationship between the number of driveways along a corridor and the number of crashes. Successful access management reduces the number of driveways.

CAPACITY: Maintains capacity and traffic flow without costly widening or reconstruction.

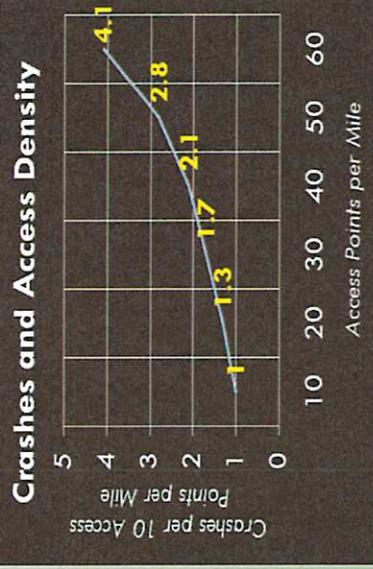
COMMUNITY: Sustains vibrant business districts and makes roads more walkable, bikeable and livable.

What is the Purpose of the Plan?

The M-75 Corridor Plan was developed to maximize existing street capacity and reduce potential for crashes by controlling the configuration of access points, carefully placing and spacing access points (side streets, commercial driveways and median crossovers), regulating driveway design, properly spacing traffic signals and providing road enhancements. The evaluation and study conducted for this project will also provide the basis for future thoroughfare planning in the county.

How was the Plan prepared?

Boyer City sought input from Boyne Valley and Wilson Townships, and MDOT. A joint Planning Commission meeting between Boyne City and Wilson Township provided a forum in which to learn about the benefits of the project and discuss how the new plan would meet the area's needs.



Want more information?

www.cityofboynecity.com

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IMPROVING THE TRAFFIC ALONG THE M-75 CORRIDOR

February 2018

Dear Interested Citizen:

Boyer City, Boyne Valley Township, and Wilson Township have come together to develop and adopt a Corridor Plan to regulate access (i.e. driveways) along the M-75 corridor. This brochure is intended to provide an overview of access management, why it is important, how to implement it, what types of projects require review by the jurisdictions, county and MDOT, and where to go for more information! State and national studies show a direct correlation between traffic crashes and the number of driveways along a corridor.

The Corridor Plan helps plan for utilization of our roads, and ensures they will be safe and efficient for years to come. It includes:

- Standards for the number, location and design of access points
- New standards for center turn lanes, turn lanes, and pedestrian refuge islands
- Site and building design recommendations

For more information, please refer to the M-75 Corridor Plan or our website:

www.cityofboynecity.com

APPLYING ACCESS MANAGEMENT ALONG THE M-75 CORRIDOR

Who Applies Access Management?

- ✓ Boyne City and Wilson Township now have regulations for access along their roads to apply to developments during the site plan and driveway permitting process. The access standards may also be applied as part of road construction projects.

What the Plan Contains?

- Access placement standards
- Driveway geometric standards
- Turn lane criteria
- Sight distance
- Cross access standards
- Traffic signal policies
- Wayfinding and signage policies
- Traffic impact study guidelines
- A process to help ensure coordinated review with the township's administrative procedures

HOW Is Access Management Implemented?

Access Placement:

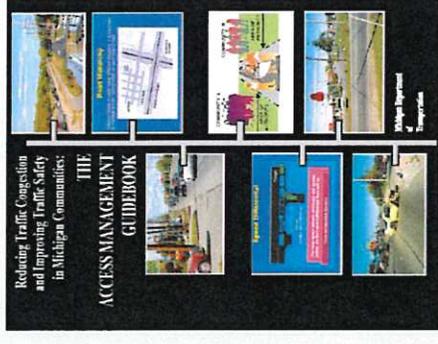
- ✓ Separate driveways from intersections, especially signalized ones, as far as practical
- ✓ Spacing between access points
- ✓ Offset driveways from access points across the street and/or median crossovers
- ✓ Consolidate closely spaced drives to improve flow & reduce crash potential

Access Design:

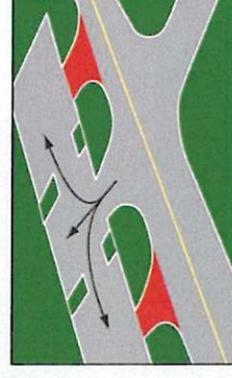
- ✓ Promote service drives or shared/cross-access between parking lots
- ✓ Restrict turning movements (e.g. right-in/right-out only)
- ✓ Require proper driveway radius & ample throat depth

Roadway Design:

- ✓ Turn lanes
- ✓ Proper traffic signal spacing & coordination
- ✓ Medians



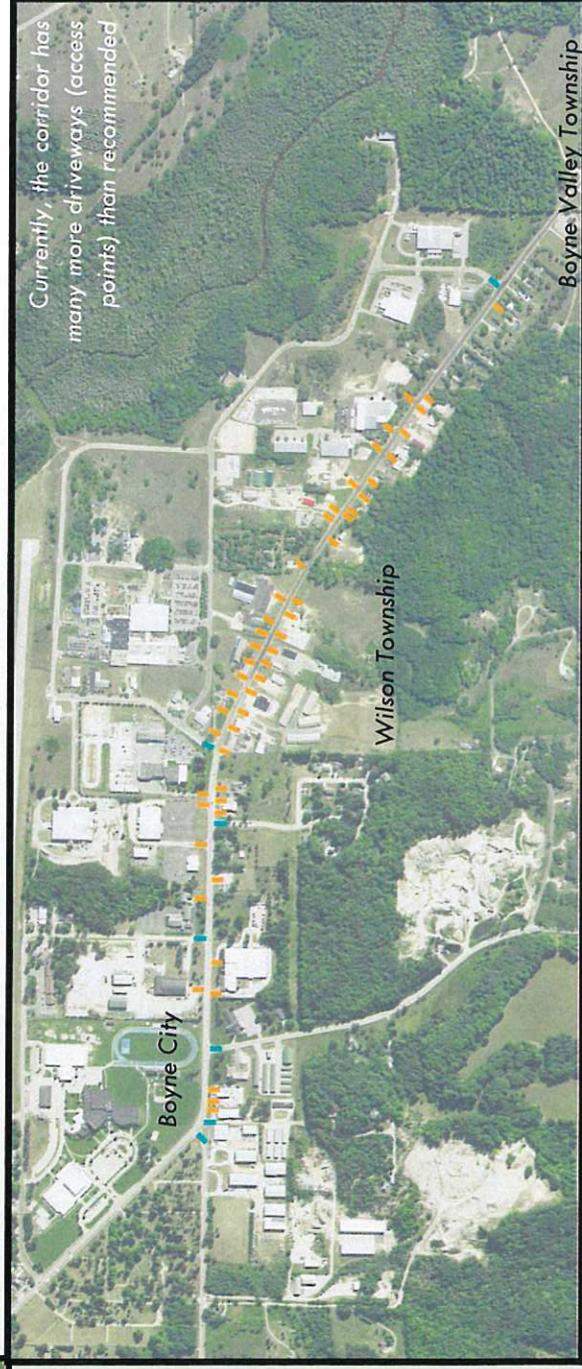
Michigan Department of Transportation Access Management Guidebook



Connect adjacent parking areas to allow shared use of one optimal driveway.

When Are Concepts and Standards Applied?

- ✓ With new development (during site plan/permit review process)
- ✓ At times of redevelopment/re-use or expansion (Retro-fit access during site plan/permit review processes)
- ✓ During road reconstruction projects, the county and community may work with property owners to close or redesign access points as part of a road improvement project.



M-75 Corridor Improvement Plan

February 2018 Draft

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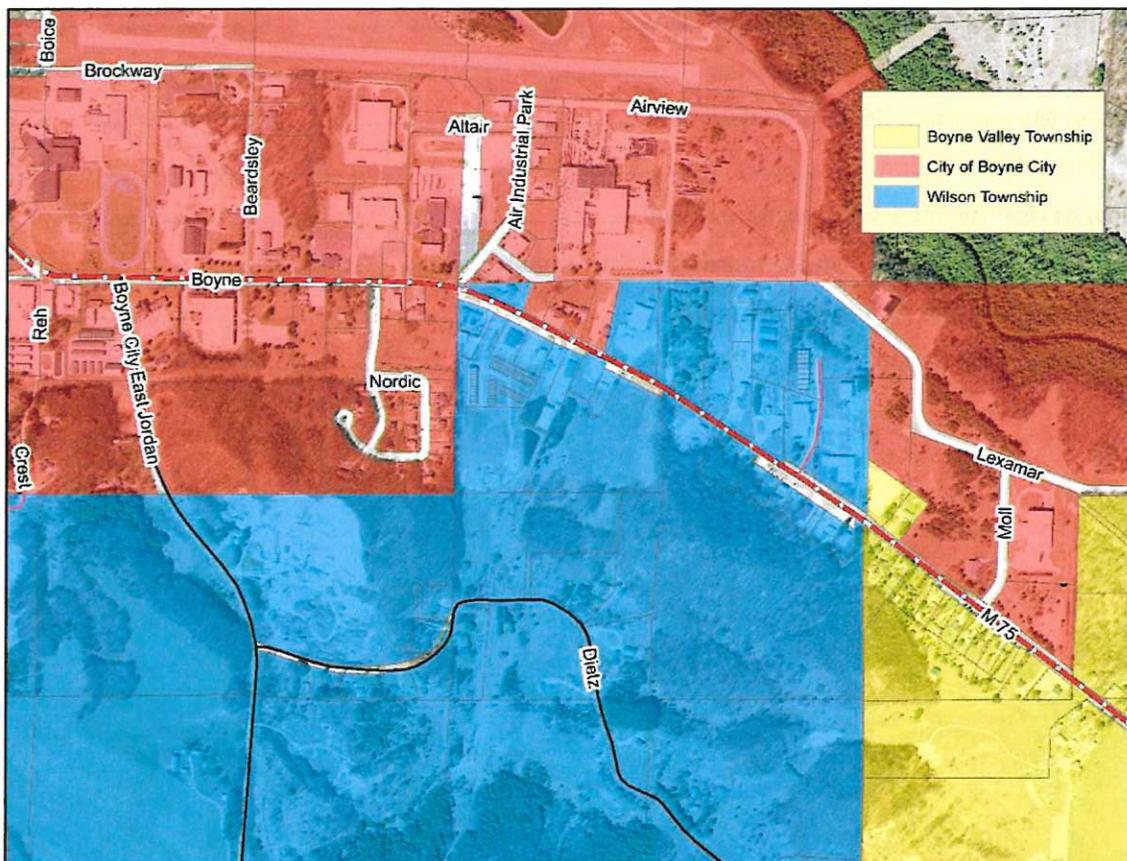
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Chapter 1: Introduction

As a Redevelopment Ready certified community, Boyne City continually seeks opportunities to put its best foot forward and project a positive place to live, visit, and do business. In order to ensure one of its “front doors” matches the quality design exemplified elsewhere in the city, especially its downtown, Boyne City sought the cooperation of Wilson and Boyne Valley Townships for an M-75 Corridor plan through the support of the Redevelopment Ready Communities (RRC) technical assistance program. This document summarizes their common goals and recommendations to ensure the M-75 gateway is safe, attractive, and welcoming.

A. M-75 Corridor Vision and Goals

The following vision and goals were drafted for the entire M-75 corridor as part of the Partnerships for Change effort led by LIAA. They generally apply to the one-mile segment of the corridor that is the focus of this plan – from the High School on the west to the Boyne City limits on the east – serving more as a transition from rural to urban than the remainder of the corridor, which is predominantly rural.



“M-75 is a beautiful, safe, prosperous, and environmentally-friendly corridor that respects the rural character of our community.”

Beautification

- Improve wayfinding, jurisdictional, and traffic signage
- Install gateway landscaping and signage at jurisdictional boundaries
- Work with property owners to improve and maintain properties

Safety

- Improve traffic safety along the corridor and reduce access-related crashes
- Limit the number of access points along the corridor to improve travel efficiency
- Develop a safer travel environment for non-motorized users

Prosperity

- Actively recruit new businesses that fit with the vision of the corridor and install the necessary infrastructure, such as broadband, that will support these businesses
- Pursue a variety of funding options to implement the vision of the corridor
- Develop a plan to recruit higher paying jobs

Environmental

- Explore and implement various storm water management techniques
- Explore and implement standards that reduce energy use, water use, and encourage the use of renewable or recycled materials for new developments
- Direct growth in a way that will protect and preserve the environmental resources of the Boyne River
- Concentrate growth to preserve rural areas of corridor

B. Corridor Planning to Date

Preceding this plan, Boyne City took a number of steps to facilitate cooperation and promote safety along M-75:

Partnerships for Change

Boyne City, Wilson Township, and Boyne Valley Township agreed upon the common vision and strategies for the M-75 corridor during a process coordinated by Land Information Access Association (LIAA).

Safe Routes to School

Recently, Boyne City secured a Michigan Safe Routes to School grant to study the area surrounding the school complex. Sidewalks were added to connect the south side of M-75 to Beardsley St., Brockway St., and the elementary school. Continued safety for students is a priority for Boyne City.

Existing Access Management Regulations

Boyne City already has a robust section on access management principles in its zoning ordinance. Recently, Wilson Township adopted a version of those standards. This plan provides recommendations to improve the Boyne City standards, which can then be adopted by the Townships.

425 Agreements

In the past, the City and Townships have coordinated new development and access to utilities through 425 agreements where the sites in the Township utilize the City's utilities and zoning and agree upon sharing of future tax revenue for a period of time. As sites along M-75 redevelop and may enter into 425 agreements, it will be critical that the zoning for both the City and Townships complement one another.

C. Why this Plan was Prepared

This access management plan was undertaken by Boyne City, Wilson Township, and Boyne Valley Township to coordinate access management improvements along the M-75 corridor by building upon previous and ongoing planning processes along the corridor and developing a mutually agreed upon process of coordination for future improvements to achieve the goals and vision for M-75 described above. The following sections of the plan give recommendations for site design (Chapter 2), street and access design (Chapter 3), a roadmap for implementation (Chapter 4), and a revised access management zoning ordinance article, specific to the needs of the corridor, that can be adopted by the three communities (Chapter 5). This would be amendments to Boyne City Zoning Ordinance, Article XXIV, Section 24.90 language for the two townships.

Chapter 2: Site Design

A. Physical Assessment

Overall, the district lacks cohesion and is home to a variety of ages and quality of buildings and inconsistent site design. Many of the buildings are dated and do not project the high-quality design desired by the communities. Often, the relationship between where the public realm ends and the private realm starts is ill-defined, with wide driveways, lack of sidewalks or pathways, and large parking lots that dominate front yards.



Landscaping, sidewalks, crosswalk, and ground sign make this frontage one of the more successful along the corridor



Many sites have front yard parking that blends into the front greenbelt and driveway

B. Design Opportunities

Many sites can be redeveloped with better design to maximize their potential for new businesses, circulation, and site design. In order to promote the best possible corridor aesthetics, the following site design principles are suggested:

Parking and Access

- 5-foot sidewalks are typical for an urban or residential area. Along this corridor, shifting to a shared pathway with a minimum of 7 feet or preferred 10 feet would allow for safe facilities for both bikes and pedestrians.
- The sidewalk environment should accommodate ample space for pedestrians, street furniture, prominent storefronts, and outdoor dining where feasible. Street trees and other elements that create a comfortable separation between parking and drive lanes and the pedestrian areas should also be included.
- Require direct connections to the public sidewalk from building entrances. Internal pedestrian walkways should be included from parking areas, clearly separated from vehicle aisles and parking spaces.
- Off-street parking should be located in the side and rear yards. Parking lots should be screened with a knee wall coupled with landscaping. There should be a maximum of one row of front-yard parking with an appropriate buffer from the sidewalk.
- Parking lot landscaping is especially important in minimizing the appearance of large parking lots. Parking lot islands can incorporate pedestrian access to building entrances.
- Bike racks should be provided near entrances to buildings.
- Service areas should be well screened: waste receptacles, delivery areas, mechanical equipment, and utilities. Loading and unloading areas should be located where they can be effectively screened from view.

Landscape and Streetscape

- Streetscape treatments should be used to signify an entrance and contribute to a sense of place.
- Where required, detention areas should be designed to mimic natural environments with native species, and steep basins requiring safety fencing should be discouraged.

- Receptacles, planters, benches, pedestrian-scale lighting, and other such amenities should be strategically placed throughout the district.
- Development abutting single-family residential should be screened with a mixture of treatments such as landscaping, walls, and fences.
- Low-impact design: Bioretention (Rain Gardens) & bioswales manage stormwater runoff locally, providing natural filtration to protect lake water quality. Low-impact design can be applied on private sites and in the right-of-way and should be considered in areas between the new or existing sidewalk where driveways are removed and in areas where a road median is installed. Plant species should be salt tolerant, provide aesthetic benefits and be low maintenance. Sidewalks should be designed to direct runoff into these areas, and maintenance agreements should be included as part of any approval.
- Boyne City should adopt stormwater regulations that more appropriately fit the city's urban character than those adopted by the townships.
- Evaluate the possibility of extending storm sewers east along the corridor.

Lighting and Signage

- Lower-level ground signs are preferred over taller pole signs.
- Signs should be constructed of materials compatible with the architecture of the building.
- Site lighting should be regulated so it does not spill into non-commercial areas or the public road, except where needed to illuminate driveways.
- Fixtures should be chosen that shield light from projecting upward, thereby reducing light pollution into the night sky.
- Light poles should be located so they do not obstruct pedestrian movement.
- Fixtures may be outfitted with decorative banners that, in some cases highlight civic events and activities of community-wide appeal.

Architecture

- Welcoming storefronts should include active window displays, outdoor seating, and awnings to attract customers and contribute to a sense of place.

- Long or expansive building walls should include variations in the building wall, varied roof lines, archways, or other architectural features.
- Rear elevations visible from roadways (both public and internal drives) and/or residential areas should have a finished quality compatible with the front elevation of the building.

Right-of-Way Design

- Work with MDOT to evaluate the possibility of redesign of the corridor.
 - Center turn lane
 - Limited crosswalks with refuge islands
 - Curbs and gutters



Recommended Site and Right-of-Way Design: three-lane road with center turn lane, curb, and gutter. The center turn lane will assist with easing traffic flow and turning movements along the corridor where there are many adjacent commercial driveways. In areas where a center turn lane is not needed, a green median can instead be used.

C. Zoning Amendments

Suggested changes to Boyne City's existing zoning ordinance are being provided to city staff for further evaluation by the planning commission based on the recommendations provided above.

Chapter 3: Street and Access Design

A. Principles of Access Management

Factors that influence the “front door” or gateway impression of entering a city include building and architectural design, landscaping, signage, and the travel experience, including traffic flows and ease of access. Traffic flow and ease of access are directly impacted by the number and location of driveways along a corridor. This section describes the principles of access management, a set of proven and beneficial techniques to manage the location, design, and type of access to property.

- *Design for efficient access.* Identify driveway design criteria that promote safe and efficient ingress and egress at driveways, while considering the interaction with pedestrians and bicyclists.
- *Separate the conflict areas.* Reduce the number of driveways, increase the spacing between driveways and between driveways and intersections, and reduce the number of poorly aligned “cross street” driveways.
- *Remove turning vehicles or queues from the through lanes.* Reduce both the frequency and severity of conflicts by providing separate paths and storage areas for turning vehicles and queues.
- *Limit the types of conflicts.* Reduce the frequency of conflicts or reduce the area of conflict at some or all driveways by limiting or preventing certain kinds of maneuvers.
- *Provide reasonable access.* Recognize that property owners have an inherent right to access public roadways, although reasonable access may be indirect in some instances.

B. Benefits of Access Management

Access management practices provide multifold benefits to communities, motorists, businesses, land owners, developers, pedestrians, bicyclists, and the public. Based on research and studies on similar corridors, some of these benefits are as follows:

- Improved roadway safety for motorists, pedestrians, and bicyclists through reducing situations that contribute to crash potential;
- Decreased congestion through preservation of the capacity and useful life of M-75;

- Better access to, and among properties, which expands economic development potential and increases land values;
- More streamlined coordination between the three communities and MDOT.

Optimum driveway spacing simplifies driving by reducing the amount of information to which a driver must process and react. Adequate spacing between driveways and un-signalized roadways (or other driveways) can reduce confusion that otherwise requires drivers to watch for ingress and egress traffic at several points simultaneously while controlling their vehicle and monitoring other traffic ahead and behind them. Reducing the amount of information related to selecting an access point and avoiding conflicting turns and traffic provides greater opportunity to see and safely react to automobiles in the street and pedestrians and bicyclists on pathways and sidewalks.

C. Existing Transportation-related Conditions

Within this section, discussion of existing conditions is broken down into three sections focused on Traffic and Roadway Characteristics, Pedestrian and Non-Motorized Transportation, Existing and Future Land Use, and Current Access Characteristics along the corridor.

Traffic & Roadway Characteristics

The corridor addressed in this plan is an approximately 1-mile stretch of M-75 that extends from the eastern part of Boyne City, Wilson, and Boyne Valley Townships (See map). M-75 is a two-lane undivided highway without curbs for the majority of the corridor. The most recent available data from MDOT is that traffic volumes average 3600 ADT along the corridor, which is about 1/3 of the capacity. However, seasonal volumes can be much higher on peak summer days. No plans by MDOT to widen M-75 within the study corridor have been announced.

Pedestrian & Non-motorized Transportation

Transportation use along M-75 is primarily vehicular. There are no sidewalks along the majority of the corridor. One exception is a sidewalk within the study corridor added to the south side of M-75 to connect the south side of M-75 to Beardsley St., Brockway St., and the elementary school. This sidewalk was completed by Boyne City through a Safe Routes to School grant. Under current conditions with no sidewalks, limited curbs, and no designated bicycle infrastructure, experienced bicyclists may feel comfortable riding along the shoulder of the road, but less experienced riders may feel less comfortable riding along the corridor.

Existing & Future Land Use

Land use along the corridor is a mixture of commercial, service, retail, residential, and light industrial uses typical to a rural northern Michigan community corridor.

Current Access Characteristics

Currently, there are 50 commercial access driveways along the 1-mile corridor. The eastern portion of the corridor has a posted speed limit of 55 MPH, while the western half of the corridor has a posted speed limit of 45 MPH. Seventeen of the commercial drives fall into the 55 MPH zone, with the remaining 33 commercial drives located in the 45 MPH stretch nearing downtown Boyne City. The drives exhibit a variety of geometries with some paved and some not. Few have curbs, but most do not so the access is not well defined. Many commercial businesses along the corridor have multiple driveways within close proximity to one another. Many are not well spaced from driveways across the street.

D. Access Management Standards

Access management is a shared responsibility of MDOT and the municipalities. MDOT has standards that must be met for a permit to be issued, mostly related to access design and safety. MDOT does have does have guidelines for the number and spacing of driveways but looks to the municipalities to help regulate those through the zoning ordinance and site plan review. Boyne City has a robust section on access management principles in its zoning ordinance. Recently, Wilson Township adopted a version of those standards. This plan provides recommendations to improve the Boyne City and Wilson Township standards by bringing them closer to MDOT recommendations, which can then be adopted by the City and Townships.

Figure 2.1: Boyne City & MDOT Access Management Standards, Minimum Spacing between Driveways

Posted Speed Limit (mph)	Boyne City Minimum Driveway Spacing	MDOT Preferred Minimum Driveway Spacing
35 mph	75 feet	245 feet
40 mph	75 feet	300 feet
45 mph	100 feet	350 feet
50 mph	125 feet	455 feet
55 mph	150 feet	455+ feet

Current commercial driveway spacing along the M-75 corridor compared with MDOT’s preferred standard for un-signalized driveways is summarized in the table below. These standards apply to commercial driveways and not existing single-family residential drives along the corridor. However, formerly residential properties that have been converted to commercial business uses may be regulated by the access management standards.

Figure 2.2: Corridor Analysis based on Boyne City & MDOT Driveway Spacing Standards

Segment	Approx. Length (ft)	Speed Limit (mph)	Boyne City Spacing Standard (ft)	MDOT Spacing Standard (ft)	Existing Commercial Driveways	Average Existing Spacing (ft)	Max Driveways per Boyne City Standard	Max Driveways per MDOT Standard	Closures to meet MDOT Standard
East Segment	2450	55	150	455	17	155	16	5	12
West Segment	4150	45	100	350	33	80	41	12	21

If this corridor were developed today, under current MDOT access management standards, there would be over 30 fewer driveways. Given existing lot sizes, topography, and the development on many of the sites, full compliance with those standards as new development or redevelopment occurs is not practical. The goal then is to try to strike a balance to gradually move closer to the MDOT spacing standards. In particular, to:

- Remove or relocate driveways that are poorly offset across the street;
- Close the driveways that are less than 200 feet apart;
- Consolidate to have one driveway for most businesses;
- Develop a shared access system.

E. Access Management Recommendations

The M-75 Access Management Plan was developed based on the analysis of existing conditions and constraints, and consideration of MDOT access guidelines, and review of the city’s current zoning code.

Much of the corridor is already developed, so application of preferred standards for driveway spacing and design will be gradual as sites develop. Strict adherence to MDOT standards will often be impractical. Even in cases of larger scale development and redevelopment, the site and area transportation conditions may require flexibility in the application of standards, so they are effective and

equitable while meeting the intent of this plan. The following section discusses the key access design criteria that were used during the analysis of the M-75 Access Management Plan area.

- *Minimize the Number of Access Points:* The number of access points to a development should generally be limited to one per property. Additional access may be acceptable for sites with wide frontage that allows spacing and other standards to be met. Where practical, access should be shared, off side streets, or via service drives/frontage roads.
- *Driveway Alignment or Offset with Other Driveways Across the Road:* Generally, driveways should be aligned with those across the road or offset a sufficient distance to prevent left turning movement conflicts, commonly referred to as “left-turn lock ups.” If alignment is not possible, minimum offsets on the corridor should be determined by posted speeds and range from 630 feet for a 45-mile per hour zone to 750 feet in a 50+ mile per hour zone.
- *Shared Driveways:* Sharing or joint use of a driveway by two or more property owners should be encouraged. This will require a written easement from all affected property owners before or during the site plan approval process. Where a future shared access is desired, the developer should initiate an easement that will be completed to future adjacent uses and construct a physical connection up to the property line to facilitate an easy completion when opportunities arise on the adjacent property.
- *Driveway Spacing from Intersections:* Driveways need to be spaced far enough from intersections to ensure that traffic entering or exiting a driveway does not conflict with intersection traffic. This is especially true for intersections that have traffic signals or may in the future. Typical standards consider the type of roadways involved (trunk line, arterial, etc.), type of intersection control, and type of access requested. For a state trunk line roadway such as this corridor that has speed limits of 45 to 55 miles an hour, full movement driveways should typically be at least 460 feet away from a signalized intersection and 230 to 460 feet away from un-signalized intersections.
- *Driveway Spacing from Other Driveways:* Driveways also need to provide adequate spacing from other driveways to ensure that turning movement conflicts are minimized. Generally, the greater the speed along the roadway the greater the driveway spacing should be. The posted speed limits for the corridor are illustrated on the recommendations maps.
- *Design of Access Points:* The geometric design of access points, including the width, throat, radius, and pavement type, should meet current MDOT standards. Municipal review procedures should

include alerting MDOT any time a use changes, so that MDOT can determine if a new access permit is needed, and if so, if changes or updates to the driveway design are required.

- *Frontage Roads:* There are several segments where there are many tightly spaced driveways where a frontage road could be pursued. Frontage drives can minimize the number of driveways, while preserving the property owner's right to reasonable access. Such facilities provide customers with access to multiple shopping/commercial sites without re-entering the main roadway and experiencing conflicts and higher speeds.

In areas where frontage roads are desired, implementation may be gradual as individual sites develop or redevelop. When adjacent properties have not yet developed, the site should be designed to accommodate a future frontage drive, with access easements provided. The Townships, City, or MDOT may temporarily grant individual properties a direct connection until the frontage road is constructed. The direct access point to the main roadway should be closed when the frontage road is constructed.

Frontage roads are usually constructed and maintained by the property owner or an association of adjacent owners. The frontage road itself should be constructed to public roadway standards regarding cross section, materials, design, and alignment. Development of frontage roads is most easily pursued when properties are vacant and when topographic changes from lot-to-lot are minimal.

- *Connected Parking Lots: Frontage roads as described above may be ideal but are difficult to construct along a segment with narrow lots and significant existing development. Given the limited space to construct frontage roads, an alternative would be to connect parking lots. This can be accomplished on a site-by-site basis. When a new development or major change to an existing one is proposed, the community can work with the developer to provide a connection between parking lots. This design approach can also support the development of shared driveways.*
- *Internal Sidewalk Connections to Public System:* Where a public sidewalk exists or will be constructed in the future, sites should be designed to include internal sidewalks that are clearly marked and located at a prominent location to encourage use, but clearly separated or otherwise protected from driveway and internal circulation lanes.

Chapter 4: Implementation

A. How to Use the Access Management Plan

The preceding chapters and accompanying figures outline how the recommended access management recommendations are applied within the overall plan area. The average speed of traffic along a given corridor is one of several design parameters used to develop driveway spacing standards; others include sight distance (the ability to see traffic approaching from the east and west) that is affected by physical conditions such as road curves, topography, and poles or signs that may inhibit views.

While some of the recommendations can be directly implemented, many are long-term initiatives that will require an ongoing partnership and commitment between MDOT and Boyne City, Boyne Valley Township, and Wilson Township. This requires the township planning commissions, boards, and zoning boards of appeals to be aware of the benefits of access management and their role in the Plan's implementation.

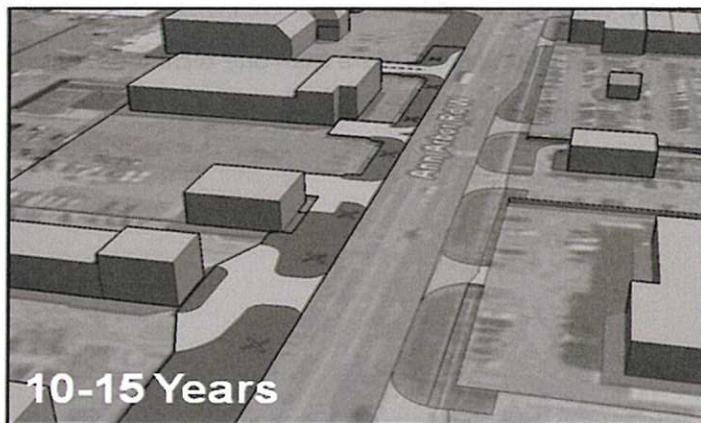
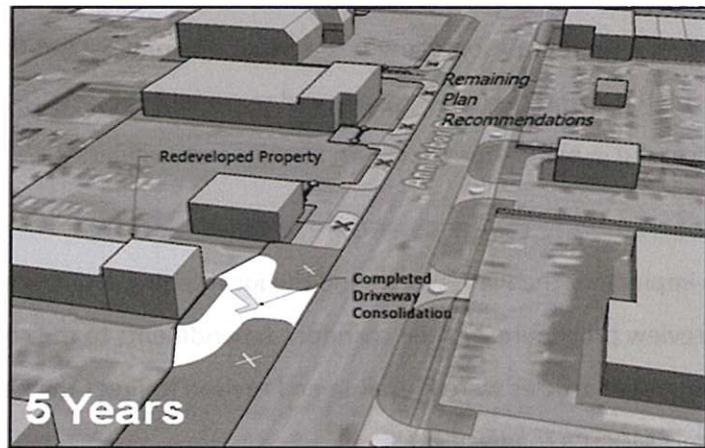
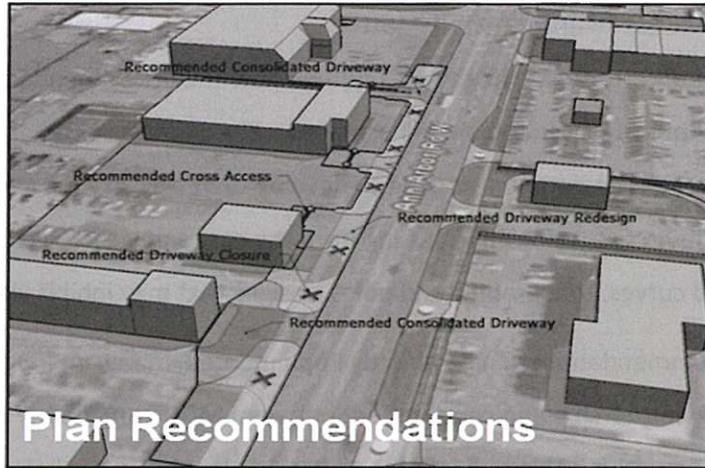
Benefits also need to be explained to property owners, so they can understand the important public purpose behind the regulations, and that they are assured reasonable access. This collaborative approach has been successful in many other northern Michigan communities.

B. Implementation of the Plan Standards and Recommendations

One technique to help implement the Plan is to amend the local zoning ordinance to acknowledge the special standards and review procedures for the corridor. Amendments to the communities' zoning ordinance access management articles were prepared and revised to meet the needs of the communities and support MDOT's roadway goals.

As noted at the beginning of this document, access management is a set of proven techniques that can help reduce traffic congestion, preserve the flow of traffic, improve traffic safety, minimize crash frequencies, preserve existing roadway capacity and preserve investment in roads by managing the location, design and type of access to property. More than one technique is usually required to effectively address existing or anticipated traffic problems.

Incremental Implementation



The adopted zoning ordinance amendment is included in Chapter 5. As many of the existing sites along the corridor will not be able to meet the access management standards, the ordinances provide the authority to modify the standards on a case-by-case basis, with the guidance of the plan recommendations where applicable. Section B of the ordinance, "Access Management Hierarchy," offers guidance on how to prioritize access management improvements along the M-75 corridor, where much of the surrounding land is already developed. The ordinance provides the City and Township Planning Commissions with the authority to modify the standards and plan recommendations during site plan review, based on input from MDOT staff prior to the communities' approval of the site plan.

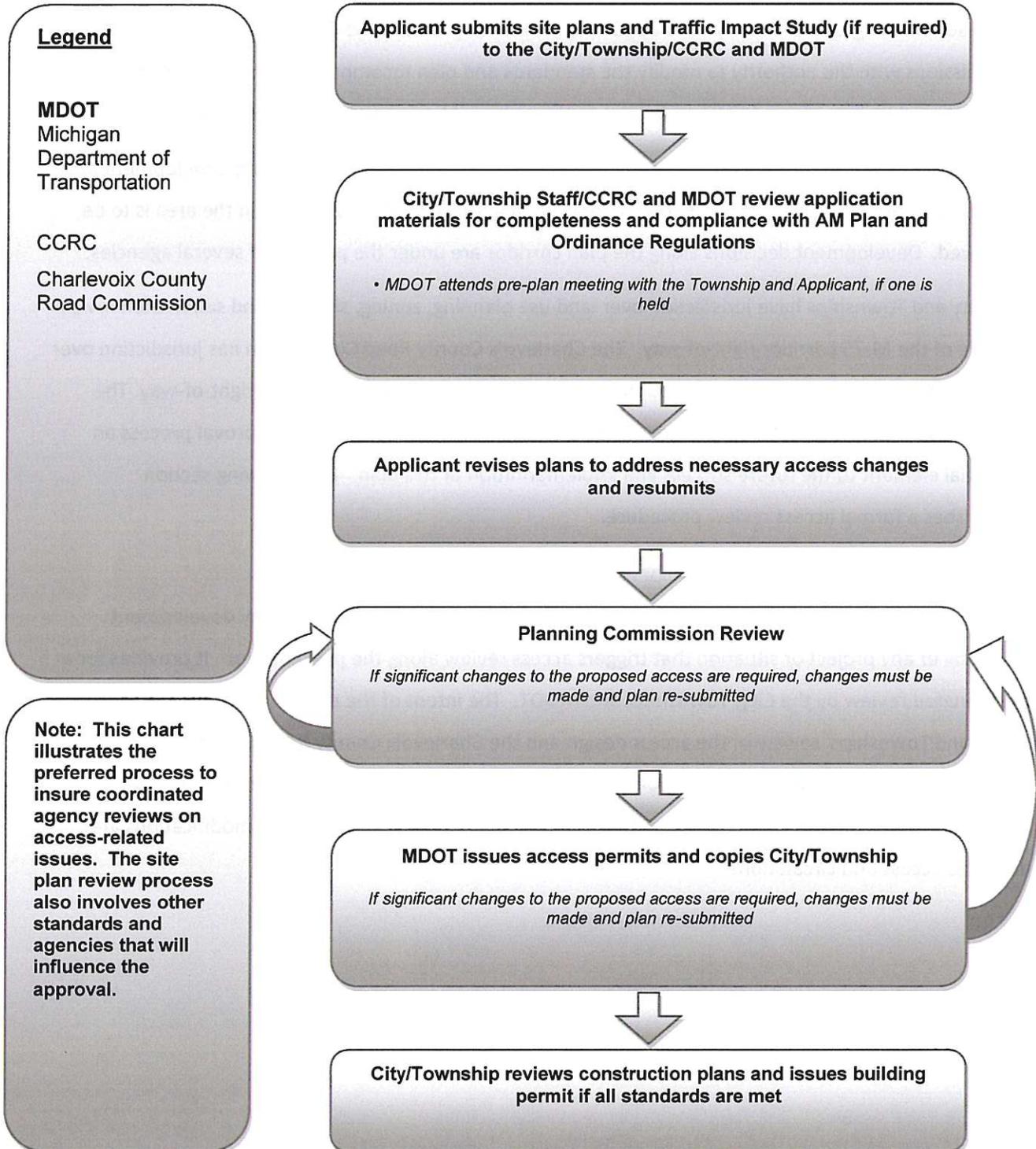
A coordinated and comprehensive access management approach is essential if future development and redevelopment in the plan area is to be accommodated and traffic safety and flow in the area is to be improved. Development decisions along the plan corridor are under the purview of several agencies.

The City and Townships have jurisdiction over land use planning, zoning, site plan and subdivision review outside of the M-75 corridor right-of-way. The Charlevoix County Road Commission has jurisdiction over all the public roads, except MDOT has control over improvements within the M-75 right-of-way. The existence of multiple governing agencies makes a formal, mutually agreed upon approval process an essential element to the future success and implementation of this plan. The following section establishes a formal access review procedure.

C. Access Review and Approval Procedure

The flow chart illustrated below outlines the process to be followed in reviewing any development proposal or any project or situation that triggers access review along the plan corridor. It provides for a coordinated review by the City, Townships, and MDOT. The intent of the process is to ensure that the City's and Townships' review of the access design and the Charlevoix County Road Commission and/or MDOT's access permit processes are coordinated to implement the recommendations of this plan. The process provides feedback loops between the planning commissions and MDOT as modifications are made to access and circulation.

Access Review/Approval Procedure Flow Chart



D. Implementation Opportunities

To continue the implementation of the M-75 Access Management Plan, a Steering Committee should continue to meet on a regular basis; this plan recommends a quarterly or bi-annual meeting. These meetings will provide a forum to discuss and coordinate major development proposals, traffic impact studies, right-of-way preservation and roadway cross-section designs, rezoning proposals, ordinance text amendments, master plan updates, roadway improvements or reconstruction, non-motorized transportation, streetscape enhancement, and other issues along the corridor.

There are several situations that may arise that each offer opportunities to implement recommendations of this plan, including:

- Road reconstruction (including resurfacing);
- Any intersection improvements or widening;
- New development;
- Redevelopment of a site with a new site plan;
- Changes in use to one that may increase the amount of traffic or trucks to the site, in which case MDOT can review the access permit and may require changes.
- Streetscape enhancement projects.
- Any project that requires a site plan review.

It should be noted that the recommendations outlined in this plan can be used on other roadways or corridors with existing or expected future access management issues. The underlying benefits obtained by maintaining good control of the number and location of commercial access points can be realized on all major roads.

Typical Driveway Closure Costs

Closure Type	Estimated Cost*
Close/Remove Existing Commercial Driveway	\$5,750 - \$11,500
Close/Remove Two Driveways and Construct a Shared Driveway	\$17,250 - \$28,750

**Costs typically borne by site owner if/when site redevelops/improves, unless planned MDOT roadway improvement project provides funds and/or local incentives are provided. Costs based on 2017 dollars.*

Funding Possibilities

Projects that are a partnership between MDOT and two or more cities tend to be prioritized for grants. Planning and Environmental Linkages (PEL) is a process used by MDOT to evaluate transportation conditions along a corridor or in a particular district. Typically MDOT PEL projects are larger scale (recently used on the Division Street project in Traverse City). A PEL might be eligible if the study area were extended further into Boyne City. While PEL is a program to fund study and design, Transportation Alternatives Program (TAP) is an MDOT program to provide funding for design and construction of right-of-way projects to improve safety with an emphasis to improve pedestrian and bicycle conditions.

In order to facilitate streetscape improvements and revitalization, the three communities could pursue a Corridor Improvement Authority (CIA) as a financing tool. A CIA, through a Tax Increment Financing Authority (TIFA), would capture state, county, and local tax increases resulting from the redevelopment of sites within the district. A CIA helps fund qualifying public infrastructure improvements, marketing initiatives, and economic growth projects.

MEMO**City of Boyne City**

Date: October 19, 2018

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Water Production Well #2 Repairs

Attached for the City Commission's review and consideration is a quotation from Peerless Midwest for further repairs to water production well #2. Well #2 is located on the south side of the City behind the 1910 Building. The Commission may recall repairs to this well were first proposed in August due to water that was seen coming out of its well house building. A copy of the minutes from that earlier meeting where the initial repairs were approved is also included.

Right after those initial repairs were completed and the refurbished well was being operated for the first time large amounts of sand were being pumped out from the well along with water. The well was not put back into service and the matter investigated. After re-inspection of the well casing it was determined that the lower screen had come loose and was allowing the sand to enter.

The latest proposal, to install a new screen inside the existing assembly, is believed to be the solution to the sand problem. Peerless has used this procedure successfully in the past.

Until this matter is resolved the well cannot be used for water production. Currently the other well in our south wellfield, well #3, is operating fine. Our other water wells in our north wellfield also continue to operate normally.

If approved today, with the approximately \$41,100 already spent on this effort, the total well #2 repair cost will be about \$57,880. This is still much less than the cost of a new well.

Water/Wastewater Superintendent is expected to be present at Tuesday's meeting if there are questions on this matter.

RECOMMENDATION: That the City Commission approve the contract with Peerless Midwest to install a new screen in Well #2 including performing a flow test when complete in the amount of \$16,780 and authorize the City Manager to execute the documents.

- Options:
- A. Postpone for further review and/or information.
 - B. Postpone to seek other quotations.
 - C. Deny the request.
 - D. Other options as determined by the City Commission



505 Apple Tree Drive / Ionia, Michigan 48846 / 616.527.0050 / Fax 616.527.5508

QUOTATION

City of Boyne City

319 North Lake Street

Boyne City, MI 49712-1101

OUR NO. LGA-289-01

YOUR NO. _____

Attn: Mr. Mark Fowler

DATE 10/16/18

REFERENCE Install New Screen in Well 2

QUANTITY	DESCRIPTION	PRICE
	Provide a new stainless steel screen for Well 2 and perform a flow test when done. We will first try to "fish" out the seal in the bottom of the well. Then a new screen will be set inside the existing one, a blank set, gravel installed, a seal set, and then cemented. Once complete, the pump will be reset in the well, the well and pump disinfected, and a flow test performed to check the well's capacity after reconstruction.	
1	Labor and equipment (estimated)	\$10,900.00
1	Materials	\$5,880.00
STATE SALES TAX, IF APPLICABLE, IS NOT INCLUDED		

TERMS Net 30 Days

TOTAL PRICE \$16,780.00

START 3 weeks due to screen delivery

COMPLETE 4-5 days

PEERLESS-MIDWEST, INC.

ACCEPTED BY _____

BY *Lynn Anderson*
Lynn Anderson

Staff Comments: All are in agreement

Citizens Comments: None

Board Discussion: After discussion of time and availability, all Commissioners are in agreement with the recommendation.

MOTION

2018-08-096

Moved by Conklin

Second by Solomon

To approve the hiring of Up North Assessing, Inc. and Joe Lavender as Boyne City's City Assessor and authorize the City Manager and City Clerk to execute the necessary documents

Ayes: 4

Nays: 0

Absent: 1, Commissioner Page

Motion carried

**Water Production Well
#2 Service**

8-14-18

Consideration to hire Peerless Midwest to over haul the pump motor and clean the well and casing of Well House #2 at a total estimated cost of \$34,100 and authorize the City Manager to execute the documents

Water / Wastewater Superintendent stated that we discovered water coming out of a small crack in the back of the foundation at well house #2 which is the first well south of the 1910 Building off of Division Street. This is our main water production well for our south wellfield. The water would only come out while the well pump was running and after it had been on for a couple of hours. We thought there may be a crack in the well casing. So, we contacted Peerless Midwest to have them come check it out. They pulled the pump and televised the well.

They did not find any cracks in the casing that would cause the water to come out from the foundation. They believe that the water coming out the back of the building is from the floor drain. The pump seal water drains through the floor to a small gravel pit under the building. The static water level when they pulled the pump is at 2.8 ft. So the thought is after the pump has been running for a couple of hours and with the ground water table so high the discharged seal water can't soak into the ground and is coming out through the crack.

The televising found some other issues though. There are large portions of the screen that are completely plugged and there is about 5 feet of sediment in the bottom of the well. A quote for cleaning and pump/motor overhaul was provided in the amount of \$34,100. This includes \$7,300.00 we have into the project so far for the pulling and reinstalling of the pump and the televising of the casing which has been done. The pump and motor overhaul is estimated at \$14,300 and the cleaning of the well and casing is \$12,500.

The last time the pump and motor were overhauled was 2005 by Peerless. There are no records of the well and casing having ever been cleaned. Currently the pump is still out and at Peerless Midwest awaiting our decision. Peerless has been doing all the well work for the City for the past 18 years and my experience with them over the years has always been positive. They have always been fair and reasonable. I do not see any advantage for the City to bid the work at this point in the matter.

Doing the entire project will use up the rest of the maintenance money in the water budget for the year. But, the casing needs to be cleaned and they already have the pump pulled which will keep us from having to spend that money again if we were to do it at a later date.

Staff Comments: None

Citizens Comments: None

Board Discussion: After discussions on budget impact, all are in agreement with the recommendation

MOTION

2018-08-097

Moved by Solomon

Second by Conklin

To approve to hire Peerless Midwest to over haul the pump motor and clean the well and casing of Well House #2 at a total estimated cost of \$34,100 and authorize the City Manager to execute the documents

Ayes: 4

Nays: 0

Absent: 1, Commissioner Page

Motion carried

Good of the Order

None

ADJOURNMENT

Motion by Mayor Neidhamer to adjourn the Regular City Commission meeting of Tuesday, August 14, 2018 at 8:53 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax: (231) 582-3670

To: Michael Cain, City Manager

From: Jeff Gaither, Police Chief

Date: October 19, 2018

RE: Lexipol (Policy Support)

The Boyne City Police Department is looking for a way to access comprehensive policies to limit agency risk and enhance personnel safety. We currently use a compilation of policies that are sourced from MML Sample Policies, Michigan Chiefs of Police Policies, and Policies obtained from other police departments.

The policies that we use now are on paper in a binder and although we go over new policies in meetings and occasionally we review older policies, there is a need for continuous review to ensure familiarity and compliance. Our personnel sign for the policies that they have read but may not see that information again for a period of time.

Policies are the roadmap for a police department, giving guidance and directions for many situations that occur. They ensure that we are all following the Police Department's Mission and provide for fair and equitable treatment for the citizens that we police. Policies are not effective when officers are not familiar with them or don't understand them.

It is for many of these reasons that I am requesting to sign a yearly contract with Lexipol, a state specific policy and training solutions company.

With the help of Lexipol, We would be able to

- Track and report when our personnel have acknowledged policies and policy updates.
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by officer
- Reduce the time in meeting going over policies

Contracts are for a year at a time and can be started at the beginning of the budget year. The contract price with a MACP discount is \$3981. We have an opportunity to sign up for a half year at this time for the cost of \$1991. Lexipol would give us full access to:

- 155 policies researched and written by public safety attorneys and police executives
- Policies based on state and federal laws and regulations
- Customized content to reflect Boyne City Police Departments terminology and structure

Jeff Gaither, Chief of Police

- Support for changing over the policies to their delivery platform
- Full control of which policies we select to implement
- All policies selected would be ours to keep even if we don't renew the contract

Some of the top liabilities the city could face come from police departments, including driving, the use of force, and arrests. Having our officers prepared for these situations by knowing and following policies is the best approach.

Lexipol's daily briefings provide a quick review of selected policies for each officer on duty. Through these daily briefings, I believe our officers will be much better prepared for their job and will be less likely to expose the city to risks.

I have the funds available in my budget under contracted services.

I recommend authorization for the Police Department to enter into a contract with Lexipol for 6 months, to provide policies and services that would keep personnel updated on those policies, for the amount of \$1991, and authorize the Police Chief and City Manager to execute the documents for that contract.

Other Options

Postpone the approval until the new fiscal year

Request additional information

Deny the recommendation for any City Commission objections

October 2018

October 2018							November 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	8	9	10
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 30	Oct 1	2	3	4 8:30am Main Street Board mtg. 6:00pm Parks & Rec	5	6
7	8	9 7:00pm City Commission	10	11	12	13
14	15 Marina Closes 5:00pm Planning Commission	16	17	18	19	20
21	22	23 12:00pm City Commission	24	25 5:30pm Airport Advisory Board	26	27
28	29	30	31 5:00pm Trick or Treat	Nov 1	2	3

November 2018

November 2018							December 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 28	29	30	31	Nov 1 8:30am Main Street Board mtg. 6:00pm Parks & Rec	2	3
4	5	6 5:00pm ZBA	7	8	9	10
11 11:00am Veterans Day Ceremony	12 12:00pm EDC/LDFA	13 7:00pm City Commission	14	15 5:00pm Historic District	16	17
18	19 5:00pm Planning Commission	20	21	22 City Offices Closed Thanksgiving 2:30pm Thanksgiving Dinner (Eagles Hall)	23 City Offices Closed 5:00pm Holiday Open House 6:00pm Santa Parade	24
25	26	27 12:00pm City Commission	28	29	30	Dec 1