

REGULAR MEETING OF THE CHEBOYGAN COUNT ROAD COMMISSION NOVEMBER 13, 2014

Chairman D. Brandt called the regular meeting to order at 9:00 A.M.

Clerk D. Stempky took roll call and a Quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brandt,, D. Brown, C. O'Connor, J. Johnson, K. Paquet, Managing Director M. Roper and Clerk D. Stempky

VISITORS: T. Matelski, F. Cribb, M. Conti, B. Hartwig, J. Conboy, M. Ennes, C. Drier, R. Rohn, P. Nows, G. Bunker, G. Archambo, T. Olson, K. Bunker, K. Hahn, S. Vorencamp, S. Schnell, and T. Olson.

MOTION by J. Johnson seconded by K. Paquet to approve the minutes of last regular meeting of 10/16/14 as presented with the exception of Clerk making sure the rescinded motion has the right names as stated from the original. 5 Yeas CARRIED

MOTION by J. Johnson seconded by D. Brown to approve for payment current payroll voucher #14-41-\$65,606.55 and #14-42-\$67,156.26 and accounts payable voucher #14-43-\$588,711.51. 5 Yeas CARRIED

MOTION by J. Johnson seconded by D. Brown to approve agenda as presented. 5 Yeas CARRIED

Bill Hartwig, Douglas Lake Improvement Association, thank you to the staff for cooperation in working with the group.

P. Nows, Silver Strand Road, presented pictures of water laying in road ROW and would like the situation taken care of. Managing Director Roper stated the problem with this road as well as a lot of others in the County is the road bed in lower than the ditches or sides and the water lays in the low spots. The fix is to reconstruction and raise the roadbed.

F. Cribb, Stoney Creek Road, the water sits on the south side and in the ditches, not draining like they would like. Would like to see if can drain water to north, G. Bunker will look at. There are also holes in the road bed. Managing Director noted that is still a gravel road and grading needs to be performed to fix the holes like other gravel surfaces.

MOTION by D. Brown seconded by K. Paquet to approve audit agreement with Stewart, Beauvais and Whipple for the year end 12/31/14 allowing Clerk Stempky to sign the same. 5 Yeas CARRIED

MOTION by J. Johnson seconded by D Brown to approve Managing Director and Chairman to sign the Administrative Services Contract with Blue Cross Blue Shield effective January 2015 through December 2015 as well as Exhibit to the Stop Loss Insurance Policy. 5 Yeas CARRIED

K. Paquet, D. Brandt and M. Roper met with Brent to discuss employment agreement, Brent has signed and attorney has reviewed and approved.

MOTION by K. Paquet seconded by D. Brown to approve Employment Agreement for Brent Shank as new Manager as presented and on file in office, start date December 4, 2014. 5 Yeas CARRIED

Per Managing Director Roper's contract he is eligible for a merit performance payment each year, the third year states up to a maximum of \$4,000.00 can be approved.

MOTION by K. Paquet seconded by D. Brandt to approve merit performance payment of \$4,000.00 to Managing Director M. Roper as stated in his contract in the third year. Roll call: O'Connor-yes, Johnson-yes, Brandt-yes, Brown-yes, Paquet-yes **CARRIED**

Managing Director commented on the Woodruff Street project, while reconstruction was going on it was found the Road ROW is property Mr. Snyder thought was his. Mr. Snyder is after adverse possession for the part of the road between his house and Mullett Lake. We offered to give him a permit to use and he was not in favor of the resolution. Mr. Snyder has filed lawsuit and has been turned over to the attorneys, hoping to still resolve without going to court.

The Cheboygan County Trails Forum has been meeting for years to create an all trails users area in Cheboygan County. They have developed a Northeast Michigan Regional Non Motorized Transportation Plan for Cheboygan County. Developing a plan helps organization receive funding in the future for non motorized revenue that are placed in the road ROW whether connected to the road itself with an extended shoulder or a separate bike path. Steve Schnell noted the group is asking for support of the Plan and not financial. Prefer to put the non motorized paths in when a road is being reconstructed rather adding to an existing. There are roads we have on our plan to reconstruct they hope to receive funding for in the future.

MOTION by K. Paquet seconded by D. Brown to give the support of the Road Commission to the Northeast Michigan Regional Non Motorized Transportation Plan for Cheboygan County as presented. 5 Yeas **CARRIED**

Managing Director stated Tuscarora Township needs a letter of support and guarantee of financial support for the Downtown Street Scape project being the Road Commission is the grant recipient

MOTION by K. Paquet seconded by C O'Connor to allow Manager to send a letter of support and guarantee of financial support for the Tuscarora Township Downtown Development Street Scape project that the costs will be covered 100%, contingent on Tuscarora Township/DDA sends a letter to the Road Commission that they will reimburse the Road Commission for all costs associated with the project at no cost to the Road Commission. 5 Yeas **CARRIED**

Pick up Bids were opened and tabulated Tuesday, November 11, 2014. Marty Sarrault entered the meeting to discuss the results. He has reviewed them all and does not see any red flags regarding the pickups bid to the specifications we requested. Fernelius Dodge was low bid for One ton at \$30,500.00, ¾ ton-6' box pickup at \$27,620.00 and ¾ ton-8' box at \$26,025.00 each. Recommends Fernelius Dodge be awarded the bid.

MOTION by J. Johnson seconded by D. Brown to accept all pickup bids and award to purchase one (1)- ¾ ton-8' box pickup for \$26,025.00 and two (2) ¾ ton-6' box pickups for \$27,620.00 each from Fernelius Dodge and not purchase the One Ton at this time. Roll call: Johnson-yes, Brandt-yes, Brown-yes, Paquet-no, O'Connor-yes **CARRIED**

MOTION by K. Paquet seconded by J. Johnson to approve purchase of One (1) ton Crew Cab pickup from Fernelius Dodge for \$30,500.00. Roll call: Brown-no, Paquet-yes, O'Connor-no, Johnson-no, Brandt-no **MOTON FAILED**

Board asked about the status of the new tandem plow trucks. Marty stated the trucks are sitting at Zarembas but the fit outs at Truck and Trailer have not been received yet to start building them. Board would like Marty to get a timeline for completion.

MOTION by D. Brown seconded by J. Johnson to receive and file the following: Township Meeting Minutes: Koehler 9/8/14, Grant 9/9/14, Mullett 10/7/14, and Tuscarora 10/7/14; Manistee County Road Commission Resolution for a Permanent Funding Solution; County Board of Commissioners Agenda 11/12/14; Brenda DuBois Ref. Gravel cemetery and Montgomery/Pigeon River Road condition; MDOT Audit analysis for 2013; Specialty Claims Ref. Claim; CRASIF Risk Control Visit of 8/21/14; Jason Scheffler Berry Creek Road and Tuscarora Township request for estimate. 5 Yeas

CARRIED

Managing Director commented he had Dan Loznak draw up a purchase agreement for the Hebron Property we are selling and has asked for title search to make sure the title is clear. Everything has been completed and will be closed in early December.

Managing Director Roper feels we should start charging the Townships for estimates. He feels a lot of time it put into windshield estimates and there are Townships that ask for multiple and never move forward with a project or wait on it for 4-5 years and want it updated again. Some ideas: Initial estimate no fee and charge a fee for any changes or updates; charge per mile based on size of project; charge for initial and if project not acted upon within the year no charge for an update within a certain time period. Table until future meeting and have Manager come up with some options.

R. Rohn noted the West side Recreation Committee met and decided to get an estimate for E/W Resort Road based on the following specification: clear cut 45' ROW, widen, grade and gravel surface of existing access to 25', resurface asphalt after new grade is complete and install fiber cloth on both sides of newly graded access to control erosion.

Mark Ennes asked what the plans were to replace Engineering Tech position, Managing Director stated application received and interviews have been set up.

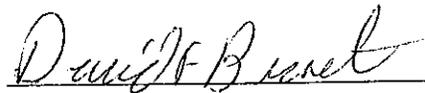
D. Brandt would like the travel policy reviewed, he would like the Board to have to approve travel expenses for all attending meeting, Clerk and Manager will review and come up with ideas for next meeting.

D. Brown would like the Forman to remind the crew cell phone use while driving is prohibited. He also wanted K. Paquet to be recognized for his work in getting the Millage passed in Cheboygan County, CRA sated there is not a category to have a Merit awarded for that but will look at reviewing next time that is brought up. Would like to thank the staff and crew for a job well done.

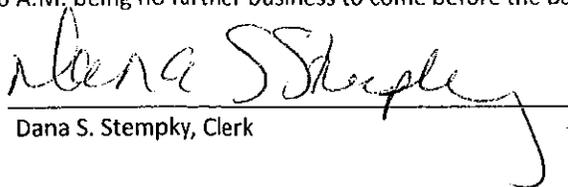
MOTION by D. Brown seconded by J. Johnson to pass resolution to Thank Ken Paquet for his hard work and dedication on his work to get the Road Millage passed in Cheboygan County. 5 Yeas
CARRIED

K. Paquet attended Trails Committee, MTA, Task Force and Straits Council Meetings and Court case for Retiree Health care.

Chairman D. Brandt adjourned regular meeting at 10:20 A.M. being no further business to come before the Board.



David F. Brandt, Chairman



Dana S. Stempky, Clerk