

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
October 23, 2018**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

ABSENT: Commissioner Karen Johnson (Excused)

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson).

CITIZENS COMMENTS

John Kurczewski citizen of Tuscarora Township addressed the studies done regarding the alleged side effects of the 5G technology and also gave the history and some examples. He attended a Tuscarora Township meeting where the Board voted five (5) to zero (0) to approve a resolution in opposition of the 5G technology. Commissioner Wallace commented that the Board would take a look at the information that was handed out to them and take it under advisement.

Jaime Chimner citizen of the City of Cheboygan commented on the 5G technology and stated that after three (3) years she still did not have electricity at her residence. She stated that they want to put up these cell towers every two (2) to ten (10) houses on each street and in the right of ways. Citizens would lose the right to tell them where they could be placed. A resolution passed by the Board would give back some of citizen's rights as to where these could be installed. She stated these towers totally mess up the landscape and lowers property values from 20 to 30 percent.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Cheboygan County Drain Commissioner Cam Cavitt presented his 2018 Annual Report. This was pursuant to the Michigan Drain Code of 1956 (Public Act 40) Section 31. This act requires that each Drain Commissioner shall make an annual report and present to the Board of Commissioners the financial statements for each drainage district. Mr. Cavitt stated that Cheboygan County still did not have an organized drainage district as defined by the Michigan drain code and Cheboygan County still did not assess any taxes, fees or special assessments for drainage purposes on its citizens. Application and procedures for establishing drainage districts were available through his office. In the past reports, he highlighted the counties water resources and various state statues the Drain Office is charged with administering. He wanted to bring to the Board's attention the Michigan Lake Level Act and the Michigan Inland Lake Improvement Act. Both are part of the Michigan Natural Resource and Environmental Protection Act (ACT 451) commonly referred to as NEREPa and pertains to our responsibilities to the citizens on Black Lake. Cheboygan County has an abundance of water resources. As

one responsible for maintaining these water resources, the Office of Drain Commissioner in Cheboygan must maintain financial stability, transparency, inter-governmental cooperation and public education. He submitted his report in hopes of opening lines of communication between the Drain Commissioner's office and the citizens of Cheboygan County. He gave an update on the Black Lake Water Levels, Army Corp of Engineers Grant (USACOE), Butler Drain, and the Cheboygan Inland Water Route. He continues to represent Cheboygan County on the Executive Board of the Michigan Association of County Drain Commissioners (MACDC), serves as the Northern District Chairman after being elected by his peers in the northern twenty-two counties of Lower Michigan and continues to sit on the Legislative, Communications and Elections Committees. Discussion was held on the lake levels and the dredging of the mouth of the Cheboygan River.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to receive and file the 2018 Drain Commissioner Annual Report. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson).

Chair of the Cheboygan County Airport Authority Board Louis Vassilakos presented the Cheboygan County Airport Authority's Annual Report stating there were nine (9) members on the board that make up an entity of volunteers as they are not paid for their service. The only paid member of the board is the treasurer, who is given a stipend for doing the bookkeeping. There were three (3) employees at the airport, which consisted of the Airport Manager, an Assistant Manager and the Treasurer, Marcia Rocheleau. Mr. Vassilakos stated that the Cheboygan County Airport is still providing the County with a very cheap service for what the County gives them as a stipend annually to operate the facility, but the airport was running into some situations with the physical structures of the terminal building and the hangars. Other revenue received by the airport authority comes from fuel sales and hangar rentals. The Federal Aviation Administration does give the airport some funding to do certain things related to flying at the airport, but it comes with certain requirements to go with certain projects. For instance, the FAA will only help them pay for updating the main greeting area and will not help them with updating any office space and not pay for any airport training. The one end of the buildings is being rented by Straits Area Regional Ride. The airport authority is hoping there were some capital improvement funds within the county to help with improvements that need to be done. The airport was also in the process of getting internet into their facility, which would also help reduce the airport's phone bill. Treasurer Marcia Rocheleau commented on the budget, grant funding and capital improvements. The airport was in the process of building an SRE building, which is a snow removal equipment building. The building would have heated floors and would only house the airports snow removal equipment that was purchased with the help of the State of Michigan. Commissioner Wallace stated there may need to be some future dialogue with all of the entities who use the airport to see if there can be some funding freed up to help with the projects, such as the expansion of the terminal.

Judge Robert Butts presented the 2017 Annual Probate and Family Court Report. He reported that the Probate Court operated under budget with a total of \$114,971.58 for the 2017 year. Unlike other courts where cases are dealt with and completed, the Probate Court has a long-term juvenile and adult guardianship cases that go on until the person either becomes an adult or passes away. He reviewed the report and highlighted several areas such as 195 new Probate case filings; 343 new family court filings; 129 juvenile neglect and abuse and delinquency cases; 25 petitions for child protection; 74 divorces with children; 22 adoptions with 15 adoptions finalized; 33 marriages performed; 62 PPO's rotated 50/50 with Judge Pavlich; 241 adult/minor guardianships and 68 adult/minor conservatorships. A Cheboygan County Summary by analysis was given along with annual stats specific for Cheboygan Family Division-Juvenile

Department. The Child Protection by the numbers program had been in existence for 17 years with a total of 429 cases mediated, which averaged 25 cases per year. There was an average of 32 days from referral at Preliminary Hearing to Plea and Disposition. In the first 7 years there were 112 cases mediated, 94% agreement rate, a 91.5 minute average duration of medication and an average of 32 days from intake to disposition. This service was quite impressive with the numbers listed when bringing in a serious child abuse neglect cases, taking jurisdiction and moving it to disposition, which was where the Courts started providing services to the children and the family. This speaks values as to how this program was successful. Not only did this program help put families and children get back together, but it reduced costs. The Cheboygan County Probate Office is recognized by the State Court Administrator's Office of Dispute Resolution as a model program and will be shared with other counties. He identified the SAYPA Program and Court Status, which was consistent with the previous years and he was proud of the amount of SAYPA community service hours that was provided to the community. This program teaches work ethics and a sense of accomplishment. A summary of the services incorporated into the treatment plan, the agencies and facilities utilized was given. Discussion was held on the process, procedures and funding if any for mental health cases.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson gave an update on the Michigan Indigent Defense Contract. The MIDC has provided communication that the grant agreements will be provided next week. The grant agreement will be placed on the Agenda for the November 13, 2018 Finance Business meeting along with a resolution to establish a new Indigent Defense Fund to receive and expend grant funding for the program. The grant agreement is retroactive to October 1, 2018. The Circuit Court staff will need to begin preparation to implement the program the week of November 5th with the program starting on November 13, 2018.

Administrator Jeff Lawson gave an update on the Jail Project. Internal work continues in the kitchen and dorm areas with painting being completed and floor tiling underway. The storage building contractor will be meeting with staff to develop a final punch list for the project. We are still waiting on DTE Energy and Consumers Power to complete their service installations. Paving for the projects are scheduled before the end of the month contingent on the weather. The cement has been poured for the carport.

Sheriff Dale Clarmont presented an update on the front security door. The proposed solution was to put the controller for the security door next to the door and have it manned. There has been discussion of only having it manned three (3) days a week, but he feels that the public would be enraged on the other two (2) days. It would cost approximately \$12,000 more per year to have it manned five (5) days a week rather than three (3) days. He was looking for the number of hours and number of days for an officer to be located there. He would also like the officer at the door to be a certified security officer. Commissioner Wallace agreed that the security door system needs to be improved because the Commissioners have handled enough complaints. The County Building is owned by the public, used by the public and the public needs to have convenient access to it. Administrator Jeff Lawson commented that there had been many changes in the design with a new update coming soon and he was working with maintenance.

OLD BUSINESS - None

NEW BUSINESS

Undersheriff Tim Cook presented the Cheboygan County Sheriff Department Jail Security System. The Cheboygan County Sheriff Department Jail has received bids for the security systems for the jail. As per the Cheboygan County Purchasing Policy, dated 3/8/2016, the contract must be a competitive bid contract. The RFP was broken down into two bid components: 1-Door/intercom and 2-cameras. Companies could bid on one or both. Through an advertising closed competitive bid, five single contractor bids were received. The two lowest bids for a single contractor were selected to be reviewed by the Sheriff Department, which were Cornerstone at \$182,900 and Presidio at \$183,395. Grand Traverse Mobile bid on the camera component only was \$52,334. Cornerstone provided a split bid with the camera component at \$72,900 and the doors/intercoms at \$110,000. By splitting the bid into two bid components, it would only involve Cornerstone and Grand Traverse Mobile at \$162,334. The Compatibility Report presented by the Cheboygan County Sheriff Department recommends Presidio as the single contractor.

Motion by Commissioner Newman, seconded by Commissioner Bolinger, to accept the submitted bid from Presidio for \$183,395 dated September 26, 2018 as the single contractor, authorize the Chairperson to sign the Project Agreement authorizing the contract to proceed after Civil Council review, and authorize the necessary budget adjustments. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson).

Information Systems Director Dave Berg presented the Dell Unity SAN Storage Server. The Cheboygan County Information Systems office is requesting the Cheboygan County Board of Commissioners to approve the purchase of a new SAN Storage Service. The county has approached the top end of what the current system can handle. With the addition of 25 new cameras included in the jail expansion and offices moving towards paperless practices, the county was in need of more storage. With a new SAN unit, the county would be able to maintain video storage on our camera systems as well as future storage expansion needs for all county offices. The current storage unit can potentially be used for off-site backup purposes to ensure a backup outside the building for disaster recovery purposes. A quote was received from Dell EMC totaling \$70,147.10. Dell EMC is a sole vendor who the county purchases most all of our computer equipment from. The price of the new SAN storage server also includes five (5) years of hardware/software maintenance as well as hardware installation/implementation and training.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to approve the purchase of the Dell Unity SAN storage server system, authorize the Chair to sign the purchase agreement and authorize any necessary budget adjustments. A roll call vote was taken. Motion carried 6 yes, 0 no and 1 absent (Commissioner Johnson).

Administrator Jeff Lawson presented the Contract with Northern Michigan Independent Drug Screening, LLC. 53rd Circuit Court is seeking approval of the amended contract between the Cheboygan County Drug Court and Northern Michigan Independent Drug Screening, LLC. The contract has been signed by Victoria R. Tebo and Judge Scott L. Pavlich. The contract is for the reimbursement of Drug testing fees. These amounts are reimbursed to the County of Cheboygan through a Drug Court grant. This contract raised the rate for testing of drug court participants from \$4.00 to \$5.00 per test, effective October 1, 2018.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to approve the contract with Northern Michigan Independent Drug Screening, LLC and authorize the Chair to sign after being reviewed by the Finance Director. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson).

BOARD MEMBER MATTERS FOR DISCUSSION

2019 Proposed Budget

Finance Director James Manko provided a summary of the county funds with any changes +/- \$10,000 or less than 10% from the 2018 Amended Budget to the 2019 Recommended Budget. These line items were reviewed, explained and questions were answered by the Finance Director Manko and/or Administrator Lawson.

Discussion was held regarding the staffing at the front security door, how to figure out the legalese of where the budget would be placed so that the Sheriff Department would still be able to deputize these officers, wages starting at a correctional officers wage of \$18.34, increase the supervisor's wage to \$20 per hour and the hours of operation to 40 hours. It was the consensus of the Board to approve a five (5) day 40 hour work week with the hours to be held from 8 a.m. to 4 P.M., wages paid at \$18.34 per hour and increase the supervisor's wage to \$20 per hour.

Administrator Lawson addressed sending out a RFP for the Economic Development Director position, which would be brought to the November meeting for discussion. Commissioner Sangster questioned monies for a Blight Ordinance, which he constantly hears about. Administrator Lawson commented that the Board could provide staff to explain at a MTA Meeting on how a Blight Ordinance would work.

Commissioner Wallace commented on an email he received from the Cheboygan County's Pure Michigan campaign through the Chamber of Commerce regarding an invitation to attend a community forum at the Cheboygan Library.

Commissioner Wallace commented on the handouts from the Northeast Michigan Consortium Manager's Report, Cheboygan County Economic Overview Report and Northeast Consortium Economic Overview for the 8 County Area.

Discussion was held regarding Township Road Loans and funding.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

Commissioner Matelski questioned the Cheboygan County Human Society's RFP for a contractor to install a heating and cooling system. Administrator Lawson commented that temporary electric base board heaters will be installed in the areas that do not have heat for the time being and some of the Board members supplied names of different contractors to be contacted.

Motion by Commissioner Newman seconded by Commissioner Gouine, to go into closed session at the request of the county administrator on behalf of the county, a party to a collective bargaining agreement with the AFSCME Union who is actively engaged in contract negotiations with AFSCME union, pursuant to Section 8(c) of the Open Meetings Act, being MCL 15.268(c). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson).

Closed Session at 2:50 P.M.

Back in Session at 3:09 P.M.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the chairperson. Motion carried with 6 yes, 0 no and 1 absent (Commissioner Johnson). Meeting adjourned at 3:10 P.M.

Karen L. Brewster
Cheboygan County Clerk Register

John B. Wallace
Chairperson