



APPLICATION FOR EMPLOYMENT CHEBOYGAN COUNTY SHERIFF DEPARTMENT



The County of Cheboygan is an equal opportunity employer and shall consider all qualified applicants for the position applied for without regard to race, color, sex, religion, national origin, age, disability or other protected category.

COMPLETE ALL QUESTIONS HONESTLY AND ACCURATELY. FAILURE TO DO SO WILL RESULT IN REJECTION OF YOUR APPLICATION.

COMPLETE APPLICATION IN OWN HAND WRITING

Position applied for: _____ Expected annual salary: _____

Name: _____
Last First Middle

Current Address: _____
Street City State Zip Code

E-Mail Address: _____ Cell Phone: _____

Telephone: _____ Driver's License #: _____ SS#: _____

Are you a relative by birth or marriage to any County of Cheboygan Elected Official or Employee?

Yes: _____ No: _____ If yes: _____
Name Relationship

Can you provide documents required to prove you are legally able to work in the U.S.? Yes No

Are you under 18 years of age? Yes No

Will you submit to a drug screen? Yes No

Will you submit to a psychological evaluation? Yes No

Do you currently use illegal drugs? Yes No

Have you used illegal drugs in the past? Yes No

Have you ever previously applied with the Sheriff Department? Yes No

If yes when: _____ Position: _____

Have you ever been convicted of a felony or a misdemeanor or had a PPO against you? Yes No

If yes, completely describe, including location, date and court: _____

Are there any felony charges currently pending? Yes No If yes, explain _____
(A conviction record will not necessarily be a bar to employment. Factors such as age, time of offense, seriousness and nature of violation, and rehabilitation will be considered)

Have you read and signed the Job Qualifications and Job Description? Yes No

Is it your understanding you have the qualifications and can perform the functions listed in the job description with or without reasonable accommodations? Yes No

APPLICATION FOR EMPLOYMENT CHEBOYGAN COUNTY SHERIFF DEPARTMENT

EDUCATION

High School: _____ Graduate? Yes No
City

College: _____ Graduate? Yes No
City

Degree/Certificate in: _____
Major Minor

Corrections Academy: _____ *You are required to provide proof of MSCTC/LCOPAT

List any specialized training, qualifications, internships, skills or certifications you have that apply to the position you are applying for: _____

MILITARY SERVICE

Have you served in the U.S. Armed Forces: Yes No If yes, honorably discharged: Yes No

Branch of service Rank at discharge Dates of service Discharge date

Describe any military skills, training or experience relevant to the job applied for: _____

EMPLOYMENT HISTORY

Are you currently employed? Yes No If yes may we contact your employer? Yes No If no, why not:

Are you on lay-off? Yes No If yes, are you subject to recall? Yes No

Please complete for all full-time and part-time employment beginning with the most recent employer.

Employer:	Date Worked: From and To	Work Performed:
Address:	Telephone Number:	
Job Title:	Hourly rate: Start & Final	
Supervisor		
Reason for Leaving:		

APPLICATION FOR EMPLOYMENT CHEBOYGAN COUNTY SHERIFF DEPARTMENT

EMPLOYMENT HISTORY CONTINUED

Employer:	Date Worked: From and To	Work Performed:
Address:	Telephone Number:	
Job Title:	Hourly rate: Start & Final	
Supervisor		
Reason for Leaving:		

Employer:	Date Worked: From and To	Work Performed:
Address:	Telephone Number:	
Job Title:	Hourly rate: Start & Final	
Supervisor		
Reason for Leaving:		

Employer:	Date Worked: From and To	Work Performed:
Address:	Telephone Number:	
Job Title:	Hourly rate: Start & Final	
Supervisor		
Reason for Leaving:		

APPLICATION FOR EMPLOYMENT CHEBOYGAN COUNTY SHERIFF DEPARTMENT

PREVIOUS ADDRESSES

Number & Street	City	State	Zip Code	Dates lived there
Number & Street	City	State	Zip Code	Dates lived there
Number & Street	City	State	Zip Code	Dates lived there
Number & Street	City	State	Zip Code	Dates lived there

REFERENCES

List three persons, not related to you or previous employers, whom have known you at least one year.

Name	Address	Phone Number	Years Known