



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

February 14, 2017

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Bay County Resolution regarding Revision to Medicare Prescription Drug Bill of 2003
 - D. Straits Regional Ride – 2018 Annual Grant Application Resolution 17-03
 - E. Top O Michigan Outboard Racing Club Request for Waiver of “No Wake
 - F. NEMCOG Project Reviews – November 2016, December 2016 & January 2017
 - G. Minutes:
 1. Finance/Business Meeting of January 10, 2017, Committee of the Whole Meeting of January 24, 2017 and Special Meeting of January 19, 2017
 2. Fair Board Minutes – 11/7/16 and 12/5/16
 3. ZBA – 11/23/16
 4. Planning Commission Minutes – 12/21/16 & 1/18/17
 5. Board Appointments & Procedures – 1/18/17
 6. Department of Public Works – 1/17/17
 7. City Council Minutes – 12/27/16 & 1/10/17
 8. County Road Commission Minutes – 1/5/17
 9. NEMCOG – 10/20/16
 10. NEMSCA – 1/6/17
 11. Millage Appropriation Minutes – 2/3/17
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director’s Report**
9. **Administrator’s Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Zoning Ordinance Amendment #137 – Mobile Food Units
 - B. Data Sharing Agreement – Little Traverse Conservancy
 - C. Construction Code Ordinance #01-2017
 - D. Straits Regional Ride – Northern Star Broadcasting Lease Agreement
 - E. 2017 Salary & Wage Resolution #16-21 Amendment #2 - Finance
 - F. 2017 Fee Resolution #16-25 Agreement #1
 - G. Road Loan Program – Benton Township Application & Agreement
13. **Citizens Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

CHEBOYGAN COUNTY FINANCE REPORT FEBRUARY 2017

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 2/14/17

FINANCE TOTAL \$ 42,418.00

PREPARED BY: DAWN WREGGLESWORTH

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. NORTHERN LAKES ECONOMIC	42,418.00		
TOTAL ALL CLAIMS	42,418.00		

CHEBOYGAN COUNTY PREPAIDS REPORT FEBRUARY 2017

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	1,101,525.97
MINUS JANUARY FINANCE	\$	0.00
TOTAL PREPAIDS	\$	1,101,525.97

THERE WERE NO FINANCE CLAIMS FOR JANUARY.

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
01/03/2017	1	61768	MAC-WCF	MAC WORKERS COMP FUND	PR WORKERS COMP #730 4 QTR	24,202.35
01/04/2017	1	61769	AO INS	AUTO OWNERS INC	DC REST #08-0938-FY LONNIE BOUDRO	200.00
01/04/2017	1	61770	DIXIE	DIXIE SALOON	DC REST #15-0748-SM SHANE MCDONALD	550.00
01/04/2017	1	61771	DNR-GFO	DNR GAYLORD FIELD OFFICE	DC REST #16-0242-SM JUSTIN ODLE	100.00
01/04/2017	1	61772	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	50.00
01/04/2017	1	61773	FAM FARE	FAMILY FARE	DC REST #15-0763-SM AUBREY AYOTTE	56.25
01/04/2017	1	61774	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD MELISSA SKIDMORE	250.00
01/04/2017	1	61775	FISH F	FREDERICK FISHER	DC REST #16-0449-SM KRISTA WILEY-PERCY	50.00
01/04/2017	1	61776	GLENS	GLENS MARKET (FAMILY FARE)	DC REST #13-0762-SM CHRISTOPHER BIDWELL	3.00
01/04/2017	1	61777	HOPE S	SPENCER DAVID HOPE	DC REST #16-0285-FD STEVEN MEISSEN	100.00
01/04/2017	1	61778	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST ANTHONY PECZYNSKI	17.50
01/04/2017	1	61779	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	200.00
01/04/2017	1	61780	PROG INS-R	SUBROGATION PMNT PROC CT	DC REST #15-0603-ST KATHERINE GRAINGER	50.00
01/04/2017	1	61781	WALMART	WALMART	DC REST #13-0762-SM CHRISTOPHER BIDWELL	3.00
01/04/2017	1	61782	WALMART	WALMART	DC REST #16-0209-SM AUBREY AYOTTE	50.00
01/04/2017	1	61783	WALMART	WALMART	DC REST #16-0333-SM CHRISTOPHER BIDWELL	1.99
01/05/2017	1	61784	BOND-TREA	90TH DISTRICT COURT	TR BOND MAMIE CATHERINE HARTMAN	200.00
01/05/2017	1	61785	REF-CLERK	UNIFUND	TR GARNISHMENT REFUND MARIION SIDELINKER	15.00
01/09/2017	1	61786	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX COLLECTED BY COUNTY DUE E	1,005.25
01/09/2017	1	61787	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY DUE E	207,658.63
01/09/2017	1	61788	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED ROAD MILLAGE	106,700.34
01/09/2017	1	61789	REF-PLAN	CENTURYLINK TELEPHONE	PZ REFUND SOIL PERMIT OVERPAYMENT	5.00
01/09/2017	1	61790	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 4TH QTR COLLECTION 2016	444.05
01/09/2017	1	61791	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	273,387.56
01/09/2017	1	61792	VOM	VILLAGE OF MACKINAW	TR CURRECT TAX COLLECTED DUE TO ROAD MIL	23.62
01/11/2017	1	61793	ANTK J	JOSEPH ANTKOVIK	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61794	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4915-FH JASON NOBLE	40.00
01/11/2017	1	61795	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61796	CINCI	CINCINNATI INSURANCE CO	CC REST #04-2874-FH BRENT STEMPKY	50.00
01/11/2017	1	61797	CNB	CITIZENS NATIONAL BANK	CC REST #12-4483-FC ALBERT KNAPP JR.	20.00
01/11/2017	1	61798	DRIE J	JOYCE DRIER	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61799	DYKS B	BRITTANY MARSHALL	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
01/11/2017	1	61800	EICH R	ROGER OR CAROL EICHMAN	CC REST #14-4968-FH ANDREW KOHLBECK	480.00
01/11/2017	1	61801	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61802	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61803	FB INS	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	20.00
01/11/2017	1	61804	FB INS	FARM BUREAU	CC REST #06-3503-FH ALAN BODA	80.00
01/11/2017	1	61805	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
01/11/2017	1	61806	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
01/11/2017	1	61807	IRLC	INDIAN RIVER LION'S CLUB	CC REST #14-4874-FH MICHELLE WILLIAMS	100.00
01/11/2017	1	61808	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61809	JONE P	PATRICIA JONES	CC REST #09-3952-FH WALTER JONES	200.00
01/11/2017	1	61810	JONES	JIM WERNIG INC	CC REST #91-0683-FH HARRINGTON #91-0687-	80.00
01/11/2017	1	61811	KMART	KMART	CC REST #03-2716-FH TIFFANY RILEY	30.00
01/11/2017	1	61812	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61813	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4125-FC TONJA WILLIAMS	15.00
01/11/2017	1	61814	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH JASON NOBLE	40.00
01/11/2017	1	61815	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
01/11/2017	1	61816	MCCA S	SCOTT MCCAULEY	CC REST #12-4538-FH THOMAS SKINNER JR	8.42
01/11/2017	1	61817	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61818	MCKI DA	DAVID MCKINLEY	CC REST #13-4661-FC LANCE DEACONS	50.00
01/11/2017	1	61819	MDT-TAXENF	MICHIGAN DEPT OF TREASURY	CC REST #00-2229-FH FRANKLIN CRAWFORD TC	25.00
01/11/2017	1	61820	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH BRENTON DENNERT-MICH	60.00
01/11/2017	1	61821	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	100.00
01/11/2017	1	61822	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	200.00
01/11/2017	1	61823	OKUL	JOHN OKULY	CC REST #99-2050-FH JEFFREY PERCY	25.01
01/11/2017	1	61824	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	5.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/11/2017	1	61825	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	100.00
01/11/2017	1	61826	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	20.00
01/11/2017	1	61827	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61828	ROCH S	STEWART ROCHESTER	CC REST #16-5197-FH STEVEN PAUL ROSE II	25.00
01/11/2017	1	61829	ROSE B	BRYAN ROSE	CC REST #07-3740-FC RYAN ELLIOT	106.07
01/11/2017	1	61830	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	5.00
01/11/2017	1	61831	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5234-FH ARTHUR ST JOHN JR	50.00
01/11/2017	1	61832	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5000-FC JEFFREY PERCY	4.45
01/11/2017	1	61833	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5110-FH MATTHEW LAFORGE	5.00
01/11/2017	1	61834	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5238-FH JOANNE GILMAN	8.00
01/11/2017	1	61835	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5227-FH BETH COLE	100.00
01/11/2017	1	61836	SCH S	SHARON SCHALOW	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61837	SF INS	STATE FARM INSURANCE	CC REST #14-4935-FC JAMES TURNER	3,069.00
01/11/2017	1	61838	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61839	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61840	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
01/11/2017	1	61841	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
01/11/2017	1	61842	TUCK G	GARY TUCKER	CC REST #15-5020-FH JOSEPH MASON	27.50
01/11/2017	1	61843	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61844	WENG R	ROBERT WENGER	CC REST #02-2546-FH DAVID SOVA	33.33
01/11/2017	1	61845	WILL F	FRED WILLIAMS	CC REST #08-3901-FC THOMAS WALIGORA	107.88
01/11/2017	1	61846	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	500.00
01/11/2017	1	61847	ZALE P	PAUL ZALEWSKI JR	CC REST #06-3451-FH ALAN BODA	80.00
01/12/2017	1	61848	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES PE 1/7/17	1,339.80
01/12/2017	1	61849	BOND-CLERK	NATHAN BURKHART	CR BOND #09-7745-DS FORD VS BURKHART	236.58
01/12/2017	1	61850	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT	1,115.23
01/12/2017	1	61851	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPT UNION DUES PE 1/7/17	168.00
01/12/2017	1	61852	FOC	FRIEND OF THE COURT	CR #09-7745-DS FORD VS BURKHART	263.42
01/12/2017	1	61853	FOC	FRIEND OF THE COURT	CR #07-6683-DP MONROE VS MEHARG	1,000.00
01/12/2017	1	61854	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES PE 1/7/17	608.96
01/12/2017	1	61855	MISDU	MISDU	PR 913068876 2009007526 G STANKEWITZ	35.17
01/12/2017	1	61856	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL LICENSES	1,594.00
01/12/2017	1	61857	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION FEE	90.00
01/12/2017	1	61858	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES PE 1/7/17	804.00
01/12/2017	1	61859	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC	75.00
01/12/2017	1	61860	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/7/17	12.00
01/12/2017	1	61861	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE1/7/17	288.94
01/13/2017	1	61862	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0012 FEB 2017	429.88
01/13/2017	1	61863	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0013 FEB 2017	2,058.78
01/13/2017	1	61864	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0011 FEB 2017	4,281.33
01/13/2017	1	61865	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 FEB 2017	102.82
01/13/2017	1	61866	QUIK	QUIK CHEK	PC REST #10008116 ANTHONY GOLDIZEN	100.00
01/13/2017	1	61867	WALMART	WALMART	PC REST #16008602 SHEALYN LEE JAMES	50.00
01/17/2017	1	61868	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 FEB 2017	5,533.07
01/17/2017	1	61869	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 JAN & FEB 2	1,708.70
01/17/2017	1	61870	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 JAN & FEB 2	844.42
01/17/2017	1	61871	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	50.00
01/17/2017	1	61872	SANE	STRAITS AREA NARCOTICS ENF	PA REST #16-5288-FC JANINE SCHMIDT	280.00
01/18/2017	1	61873	CALCITE	CALCITE CREDIT UNION	DC #16-9945-SC LEBLANC JR FILED IN WRONG	84.75
01/18/2017	1	61874	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE FEB 2017 EAB10000	4,176.71
01/18/2017	1	61875	HUMANE	CHEB COUNTY HUMANE SOCIETY	CR REST #16-5271-FH CHRISTOPHER MILLER	23.87
01/18/2017	1	61876	MESC	STATE OF MICHIGAN	PR 4TH QTR 2016 UNEMPLOYMENT TAXES	1,046.92
01/18/2017	1	61877	REF-CODE	BEEBE ELECTRIC	CD PARTIAL REFUND - JOB CANCELLED PORTMA	71.00
01/18/2017	1	61878	REF-DC	WEBER & OLCESE	DC #16-5903-GC TORRES FILED IN WRONG COU	35.00
01/19/2017	1	61879	AO INS	AUTO OWNERS INC	DC REST #08-0938-FY LONNIE EVERETT BOUDR	100.00
01/19/2017	1	61880	CINCI	CINCINNATI INSURANCE CO	DC REST #16-0448-ST JORDAN GREGORY JEWEL	25.00
01/19/2017	1	61881	CSPM	COURT STREET PARTY MART	DC REST #14-0910-SM JEFFREY JOHN PERCY	3.20
01/19/2017	1	61882	DIXIE	DIXIE SALOON	DC REST #15-0748-SM SHANE MICHAEL MCDONA	97.00
01/19/2017	1	61883	ESPER A	ANTHONY ESPER	DC REST #13-0887-SM CLYDE EDWARD HOPKINS	20.00
01/19/2017	1	61884	FAM FARE	FAMILY FARE	DC REST #15-0763-SM AUBREY LYN AYOTTE	75.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/19/2017	1	61885	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD MELISSA DAWN SKIDMOR	200.00
01/19/2017	1	61886	FISH F	FREDERICK FISHER	DC REST #16-0449-SM KRISTA MARIE WILEY-P	100.00
01/19/2017	1	61887	HOPE S	SPENCER DAVID HOPE	DC REST #16-0285-FD STEVEN MICHAEL MEISS	200.00
01/19/2017	1	61888	KING M	MARILYN KING	DC REST #16-0539-SD CODY MICHAEL BONILLA	375.00
01/19/2017	1	61889	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST ANTHONY ROBERT PECZY	67.50
01/19/2017	1	61890	MCP	MACKINAW CITY POLICE	DC REST #16-0473-FY BORIS ZBOROVSKIY	25.00
01/19/2017	1	61891	NOWA V	VALERIE NOWACZYK	DC REST #16-0729-FY NICHOLAS EDWARD MEIS	2.50
01/19/2017	1	61892	PROG INS-R	SUBROGATION PMNT PROC CT	DC REST #15-0503-ST KATHERINE GRAINGER	75.00
01/19/2017	1	61893	WALMART	WALMART	DC REST #15-1007-SM MARLEE ANN MATHews	84.00
01/19/2017	1	61894	WALMART	WALMART	DC REST #16-0209-SM AUBREY LYN AYOTTE	12.50
01/19/2017	1	61895	WALMART	WALMART	DC REST #16-0452-SM MATTHEW LAFORGE	19.00
01/19/2017	1	61896	WALMART	WALMART	DC REST #16-0884-SM MERIDA AVENDANO	15.00
01/20/2017	1	61897	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 FEB 2017	93,137.63
01/20/2017	1	61898	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 C001 FEB 2017	343.26
01/20/2017	1	61899	BEE T A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
01/20/2017	1	61900	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 TRAVIS WAYNE WAYBRANT	100.00
01/20/2017	1	61901	WALMART	WALMART	PC REST #15008496 ALYSSA LOY	39.44
01/23/2017	1	61902	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5279-FH PEO VS RALSTON BROWN	50.00
01/23/2017	1	61903	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5279-FH PEO VS RALSTON BROWN	450.00
01/25/2017	1	61904	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 1/21	1,115.23
01/25/2017	1	61905	MISDU	MISDU	PR 910220383 2002007381 M FAIRCHILD PE 1	170.80
01/25/2017	1	61906	MISDU	MISDU	PR 913068876 2009007526 G STANKEWITZ PE	35.17
01/25/2017	1	61907	SLG	SHERMETA LAW GROUP	PR TINA GONSER JEWELL #15-5314-GC	75.00
01/25/2017	1	61908	TELECHECK	TELECHECK	CC REST #14-4862-FH DANIEL MARX II REPLA	8.33
01/25/2017	1	61909	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/21	12.00
01/25/2017	1	61910	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 1/21/17	289.95
01/26/2017	1	61911	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	50.00
01/26/2017	1	61912	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN MICHAEL MOORE	100.00
01/26/2017	1	61913	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	100.00
01/30/2017	1	61914	REF-TREA	53RD CIRCUIT COURT	TR REFUND 53RD CIRCUIT DRUG COURT	500.00
01/30/2017	1	61915	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	61,298.49
01/31/2017	1	61916	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE JAN 2017	268.34
01/31/2017	1	61917	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE EDWARD KELLER	175.00
01/31/2017	1	61918	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	100.00
01/31/2017	1	61919	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER JAN 2017	58,031.25
01/31/2017	1	61920	REF-DC	ARTHUR OR CONSTANCE KEYES	DC REFUND ARTHUR MELVILLE KEYES	20.00
01/31/2017	1	61921	REF-DC	CHRISTOPHER JOHNSTON	DC REFUND CHRISTOPHER JOSEPH JOHNSTON	250.00
01/31/2017	1	61922	REF-TREA	MULLETT TOWNSHIP TREASURER	TR REFUND FOR JASON FUHR 153-B02-000-032	111.77
01/31/2017	1	61923	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT JAN 2017	145.00
01/31/2017	1	61924	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEE JAN 201	3,745.28
01/31/2017	1	61925	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES JAN 2	17,233.25
01/31/2017	1	61926	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION TRAINING FUND JAN 20	8.00
01/31/2017	1	61927	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JAN 2017	1,138.37
01/31/2017	1	61928	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES JAN 2017	1,206.20
01/31/2017	1	61929	TTP	TUSCARORA TOWNSHIP POLICE	DC OUIL ASSESSMENT JAN 2017	300.00
01/31/2017	1	61930	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEE JAN 2017	20.00
01/31/2017	1	61931	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE JAN 2016	20.00

1 TOTALS:

Total of 164 Checks:	892,948.30
Less 0 Void Checks:	0.00
Total of 164 Disbursements:	<u>892,948.30</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
01/03/2017	2	169097	ACKE	CHRISTOPHER ACKERMAN	PC SA INDEPENDENT CONTRACT JAN 2017	1,000.00
01/03/2017	2	169098	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	FN 2017 APPROPRIATION	80,000.00
01/03/2017	2	169099	BREWSTER	KAREN BREWSTER	CR REIMBURSE FOR CALENDAR	8.99
01/03/2017	2	169100	CAVI C	CAMERON CAVITT	FN CCDC SALARY JAN-MAR 2017	250.00
01/03/2017	2	169101	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN CCD 2017 1ST QTR APPROPRIATION	3,125.00
01/03/2017	2	169102	CHARTER	CHARTER COMMUNICATIONS	CCM TELEPHONE#8245122670084508 JAN 2017	149.94
01/03/2017	2	169103	DH #4	DISTRICT HEALTH DEPT #4	FN DHD 2017 1ST QTR APPROPRIATION	56,538.50
01/03/2017	2	169104	DUES	N.M.E.D.A.	EQ 2017 DUES NM EQUALIZATION DIRECTORS A	60.00
01/03/2017	2	169105	DUES	MI ASSOC. OF EQUALIZATION DIRECTORS	EQ MAED 2017 MEMBERSHIP DUES	100.00
01/03/2017	2	169106	DUES	MACAO	AD MI ASSOC OF CTY ADMINISTRATIVE OFFICE	190.00
01/03/2017	2	169107	GFOA	GOVERNMENT FINANCE OFFICERS ASSOC	FN CPE WEBINARS	255.00
01/03/2017	2	169108	GRAN J	JAMES H GRANGER	FN COUNTY SURVEYOR SALARY JAN-MAR 2017	200.00
01/03/2017	2	169109	HUMANE	CHEB COUNTY HUMANE SOCIETY	FN CCHS 2017 1ST QTR APPROPRIATION	36,822.50
01/03/2017	2	169110	MDHS	MICH DEPT OF HUMAN SERVICES	FN CONTRACTUAL SERVICES HOMEMAKER POSITI	46,400.00
01/03/2017	2	169111	MGT	MGT OF AMERICA INC	FN FY 2015 COST ALLOCATION PLAN	7,000.00
01/03/2017	2	169112	NACO	NACO	AD NATIONAL ASSOC OF COUNTIES 2017 DUES	523.00
01/03/2017	2	169113	NCCMH	NORTH COUNTRY COMMUNITY	FN NCC MENTAL HEALTH 2017 FIRST QTR APPR	27,998.75
01/03/2017	2	169114	NEMCOG	NEMCOG	AD FY 2017 MEMBERSHIP SERVICES	11,011.26
01/03/2017	2	169115	OFF DEPOT	OFFICE DEPOT	DC INK CARTRIDGE, PENS, BINDER	49.46
01/03/2017	2	169116	PNC VISA	PNC BANK	FN VISA CHARGES THRU 12/19/16	2,519.03
01/03/2017	2	169117	PNC VISA	VOID		
01/03/2017	2	169118	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT JAN 2017	11,709.60
01/03/2017	2	169119	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER WAGES JAN 2017	735.44
01/03/2017	2	169120	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD 3RD INSTALLMENT OF 3 7/1/16-6/30/17	44,216.25
01/03/2017	2	169121	TASC	TASC	PR TASC ID 4500-9580-0113	1,562.60
01/03/2017	2	169122	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 11/27-12/24/16	3.56
01/04/2017	2	169123	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 12/14/16	11.88
					BOC COMMISSIONER MILEAGE 1/3/17	17.12
						<u>29.00</u>
01/04/2017	2	169124	CDT PA	CHEBOYGAN DAILY TRIBUNE	PA PUBLICATION OF HEARING FERO/DAVIS	51.00
01/04/2017	2	169125	FERN FORD	FERNELIUS FORD LINCOLN	PC SA VAN REPAIR; BATTERY	216.93
01/04/2017	2	169126	GLAD	GREAT LAKES ASSESSORS & DIRECTORS	EQ TRAINING APRIL/JUNE 2017 ZABIK & BOHL	206.00
01/04/2017	2	169127	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE NOV-DEC 2016	17.28
					BOC COMMISSIONER MILEAGE 1/3/17	3.75
						<u>21.03</u>
01/04/2017	2	169128	ICLE	ICLE	PC MI MODEL CIVIL JURY INSTRUCTIONS NOV	124.50
01/04/2017	2	169129	INK & TONE	INK & TONER ALTERNATIVE	PC TONERS	299.98
01/04/2017	2	169130	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH DEC 2016	50.00
01/04/2017	2	169131	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 1/3/17	27.29
01/04/2017	2	169132	MCR	MODERN COURT REPORTING LLC	PC TRANSCRIPT SERVICES DAVIS/FERO	2,924.85
01/04/2017	2	169133	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/3/16	4.82
01/04/2017	2	169134	SHELDON	JENNIFER SHELDON	PC COURT APPT ATTORNEY	900.00
01/04/2017	2	169135	SOM-FIA	STATE OF MICHIGAN	PC #12554 ADCF PAYMENTS 2016	3,960.82
01/04/2017	2	169136	VERIZON	VERIZON	IS CELL PHONE CHARGES 11/14-12/13	1,988.28
01/04/2017	2	169137	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 12/21	32.40
					BOC COMMISSIONER MILAGE 1/3/17	26.75
						<u>59.15</u>
01/04/2017	2	169138	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENT DEC 2016	1,330.95
01/05/2017	2	169147	BURIAL	MARIE FINEOUT	VA VETERANS BURIAL EXPENSE	300.00
01/05/2017	2	169148	CARD	CARDMEMBER SERVICE	SD VISA CHARGES THRU 12/27	945.08
01/05/2017	2	169149	CARNATION	CARNATION RESTAURANT	SDJ INMATE MEALS 5,914 @ \$3.40 & CRACKER	20,130.55

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/05/2017	2	169150	CAS	CHEBOYGAN AREA SCHOOLS	PC BASIC GRANT/DIVERSION SERVICES	2,500.00
01/05/2017	2	169151	CDT HOUSE	CHEBOYGAN DAILY TRIBUNE	HS ADVERTISING	350.00
01/05/2017	2	169152	CHEB TOW	CHEBOYGAN TOWING	PC SA TOW VAN	65.00
01/05/2017	2	169153	CHSI	CATHOLIC HUMAN SERVICES INC	PC BASIC GRANT/DIVERSION SERVICES	1,000.00
01/05/2017	2	169154	DUES	MI ASSOC OF REGISTER OF DEEDS	ROD MI ASSOC OF REGISTER OF DEEDS 2017 D	275.00
01/05/2017	2	169155	FERN FORD	FERNELIUS FORD LINCOLN	CD NEW KEYS ESCAPE #19	154.79
01/05/2017	2	169156	HARBOR	HARBOR HALL INC	PC BASIC GRANT/DIVERSION SERVICES 2017	1,000.00
01/05/2017	2	169157	ID NET	ID NETWORKS	SD 2017 ANNUAL MAINT FEE LIVESCAN	4,495.00
					SD 2017 ANNUAL MAINT FEE LIVE SCAN	778.00
						<u>5,273.00</u>
01/05/2017	2	169158	ILS	INLAND LAKES SCHOOLS	PC BASIC GRANT/DIVERSION SERVICES	1,000.00
01/05/2017	2	169159	INK & TONE	INK & TONER ALTERNATIVE	CR TONER	179.99
01/05/2017	2	169160	IRT	INDIAN RIVER TOWING	SRR #109 WINCHING, TRAN CALS, TRAN FOR DI	425.00
01/05/2017	2	169161	MEMBER	NMCOA	CD NMCOA MEMBERSHIP DUES 2017 MATT, DAN,	300.00
01/05/2017	2	169162	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD MSA 2017 PROFESSIONAL ASSOC DUES	705.00
01/05/2017	2	169163	NOP	NATIONAL OFFICE PRODUCTS	SD CALENDAR	12.72
					SD NOTARY SEAL & STAMPS	152.00
					SD STAMPS	134.00
					SD STAMP	26.00
						<u>324.72</u>
01/05/2017	2	169164	OFF DEPOT	OFFICE DEPOT	CR CORRECTION TAPE	19.78
					CR STAPLES	7.98
						<u>27.76</u>
01/05/2017	2	169165	REGISTER	JOHN E. REID	SD INTERVIEW SCHOOL HECKO	550.00
01/05/2017	2	169166	REGISTER	CITY OF GAYLORD	SD TRAINING BUR & STACKS	100.00
01/05/2017	2	169167	ROTARY	CHEBOYGAN ROTARY	PC BASIC GRANT/DIVERSION SERVICES	3,500.00
01/05/2017	2	169168	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES DEC 2016	4,414.22
01/05/2017	2	169169	SPIES-SD	SPIES AUTO PARTS & TIRE	SD FUSES	12.95
01/05/2017	2	169170	STAMP-RITE	STAMP-RITE INC	CR REMOUNT PROVIDED DIES ON NEW STYLE EM	37.50
01/05/2017	2	169171	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS	4.60
					SDJ COMMISSARY ORDER	943.73
					SDJ COMMISSARY ORDER	832.54
					SDJ PAK ORDERS	11.80
					SDJ COMMISSARY ORDER	776.57
					SDJ PAK ORDERS	10.75
					SDJ COMMISSARY ORDERS	587.75
						<u>3,167.74</u>
01/05/2017	2	169172	TELE-RAD	TELE-RAD INC	SD CONTRACT MAINTENANCE	1,651.65
01/05/2017	2	169173	WCS	WOLVERINE COMMUNITY SCHOOLS	PC BASIC GRANT/DIVERSION SERVICES 2017	1,500.00
01/05/2017	2	169174	YOUTH CTR	CHEBOYGAN YOUTH CENTER	PC BASIC GRANT/DIVERSION SERVICE	4,000.00
01/05/2017	2	169175	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC MRT BOOKS COUILLARD & KEY	60.00
01/05/2017	2	169176	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER	56.00
01/05/2017	2	169177	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES DEC 2016	30.00
01/05/2017	2	169178	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPT ATTY LOWNSBERRY	460.00
01/05/2017	2	169179	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING OCT, NOV, DEC 2016	912.00
01/05/2017	2	169180	NORCHEM	NORCHEM DRUG TESTING	CC DGC DRUG TESTING OCT 2016	87.45
					CC DGC DRUG TESTING NOV 2016	71.55
						<u>159.00</u>
01/05/2017	2	169181	PSYCH	PSYCHNORTH	CC DGC PSYCH EVAL RYAN DAMM	260.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/11/2017	2	169234	ALGE B	BARB ALGENSTEDT	SDJ LEGAL BLOOD DRAWS GOUGH/ARGETSEMGER	100.00
01/11/2017	2	169235	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSE DEC 16/JAN 17	90.00
01/11/2017	2	169236	AT&T-SDJ	AT&T	SDJ PHONE 11/29-12/28/16	147.06
01/11/2017	2	169237	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 1/10/17	17.12
01/11/2017	2	169238	CAPITAL	CAPITAL TIRE INC	SD TIRES FOR MARINE TRUCK & K9	715.00
01/11/2017	2	169239	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW	95.31
01/11/2017	2	169240	FOP	FRATERNAL ORDER OF POLICE	SD SHERIFF DUES	35.00
01/11/2017	2	169241	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 1/10/17	3.75
01/11/2017	2	169242	ICLE	ICLE	CC MI MODEL CIVIL JURY INST NOV 2016	124.50
01/11/2017	2	169243	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE DEC 16/JAN 17	123.59
01/11/2017	2	169244	MEMBER	NMJOA	PC NMJOA MEMBERSHIP DUES 2017	40.00
01/11/2017	2	169245	MEMBER	MPJA	PC MPJA MEMBERSHIP DUES JUDGE ROBERT BUT	400.00
01/11/2017	2	169246	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/10/17	4.82
01/11/2017	2	169247	NOP	NATIONAL OFFICE PRODUCTS	SD CALENDARS	8.49
01/11/2017	2	169248	NOP	NATIONAL OFFICE PRODUCTS	PC APPOINTMENT BOOK	23.45
01/11/2017	2	169249	RJD	ROSCOMMON JUVENILE DETENTION	PC ANOTHER COUNTY INSTITUTION	840.00
01/11/2017	2	169250	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW	35.00
01/11/2017	2	169251	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 1/10/17	0.64
01/11/2017	2	169252	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ INMATE MEDICATIONS DEC 2016	710.42
01/11/2017	2	169253	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ MISC JAIL SUPPLIES DEC 2016	59.40
01/11/2017	2	169254	STYF	SAULT TRIBE YOUTH FACILITY	DHS CC #6307960 12/1-12/6/16	600.00
01/11/2017	2	169255	STYF	SAULT TRIBE YOUTH FACILITY	DHS CC #6307960 11/29-11/30/16	240.00
01/11/2017	2	169256	SUBSCRIPT	RESORTER	SD YEARLY SUBSCRIPTION 2017	30.00
01/11/2017	2	169257	TELE-RAD	TELE-RAD INC	SDJ RADIOS	3,006.00
01/11/2017	2	169258	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 1/10/17	26.75
01/12/2017	2	169259	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD BUDGET HEARING/MAKE A DIFFERENCE/BOC	283.15
01/12/2017	2	169260	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	73.35
01/12/2017	2	169261	CDW-G	CDW-G	IS PA WORKFIT DESKTOP WORKSTATION	415.00
01/12/2017	2	169262	DANI K	KAREN DANIEL	DHS MONTHLY MTG 1/11/17	48.56
01/12/2017	2	169263	FERN FORD	FERNELIUS FORD LINCOLN	AD LOF/TIRE ROTATION #14	44.94
01/12/2017	2	169264	MISC-PA	DR. JON BEGOS	PA EXPERT WITNESS MILEAGE/FEEES	51.96
01/12/2017	2	169265	MISC-PA	JUSTIN KESSLER, MD	PA EXPERT WITNESS MILEAGE/FEEES	292.80
01/12/2017	2	169266	NOP	NATIONAL OFFICE PRODUCTS	PA MOUSE, FILE POCKET CUBICLE	49.68
					PA DATE STAMP	68.00
						<hr/>
						117.68
01/12/2017	2	169267	SCHW J	JEAN SCHWIND	DHS MONTHLY MTG 1/11/17	50.70
01/12/2017	2	169268	TEBO L	LESLIE TEBO	DHS MONTHLY MTG 1/11/17	40.00
01/12/2017	2	169269	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTION PE 1/7/17	138,190.34
01/12/2017	2	169270	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC #20973561 12/1-12/31/16	824.29
01/12/2017	2	169271	WIT PA	DARLENE CASWELL	PA WITNESS FEES	8.20
01/12/2017	2	169272	WIT PA	JASON LEE	PA WITNESS FEES	10.50
01/12/2017	2	169273	WIT PA	KELLY HEWITT	PA WITNESS FEES	13.50
01/12/2017	2	169274	WIT PA	CARL MCCREADY	PA WITNESS FEES	18.00
01/12/2017	2	169275	WIT PA	DR. CARL HAWKINS	PA WITNESS FEES	19.00
01/12/2017	2	169276	WIT PA	STACY LALONDE	PA WITNESS FEES	7.60
01/12/2017	2	169277	WIT PA	MARI LACROSS	PA WITNESS FEES	8.30
01/13/2017	2	169278	DUES	FOCA	FOC FOCA DUES	375.00
01/13/2017	2	169279	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR INFORMATION SEARCH	95.00
01/13/2017	2	169280	OFF DEPOT	OFFICE DEPOT	FN JACKET FILE FOLDERS/TAPE	65.06
01/13/2017	2	169281	TARGET	TARGET	DC FORMS	18.16
01/17/2017	2	169282	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR CITIZEN MILLAGE REQUEST	4,991.00
01/17/2017	2	169283	AT&T/SBC	AT&T	IS PHONE SERVICE 12/2/16-01/01/17	587.41
01/17/2017	2	169284	AT&T/SBC	VOID		
01/17/2017	2	169285	BBI	BROWN BUILDERS INC	MA HD FINISH DRYWALL	900.00
01/17/2017	2	169286	BLASKOWSKI	BLASKOWSKI FEED & SEED	MA CCHS STRAW TO INSULATE FRONT OF NEW B	40.00
01/17/2017	2	169287	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC DIESEL FUEL DEC 2016	793.07
01/17/2017	2	169288	CDW-G	CDW-G	IS MICROSOFT SURFACE PRO 4	1,215.05
01/17/2017	2	169289	DUES	MESCA	PZ MESCA DUES FOR 2017 HANK JANKOVIK	50.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/17/2017	2	169290	EMMET DPW	EMMET COUNTY DPW	RC RECYCLING FEES DEC 2016 RC RECYCLING TIPPING FEE DEC 2016	7,095.00 <u>(1,144.65)</u> 5,950.35
01/17/2017	2	169291	GRAN J	JAMES H GRANGER	CCCS COUNTY SURVEYOR SALARY (INCREASE @	50.00
01/17/2017	2	169292	MOW	MICHIGAN OFFICEWAYS INC	FOC STORAGE BOXES, COLORED PAPER	53.68
01/17/2017	2	169293	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS MA DAILY APPT BOOK	239.90 <u>21.07</u> 260.97
01/17/2017	2	169294	RDIC	RIVERTOWN DO-IT CENTER	MA POLY BRAID ROPE, PUMP SAVER WINTERIZE MA QUICK LINK, GLOVES MA KEYS	102.88 12.56 <u>8.95</u> 124.39
01/17/2017	2	169295	RWS	REPUBLIC SERVICES #239	RC BINS EMPTIED DURING TRUCK REPAIR	2,814.76
01/17/2017	2	169296	SPIES	SPIES AUTO PARTS & TIRE	MA CLAMP, FUEL FILTER, WRENCHES	45.80
01/18/2017	2	169297	ADV AUTO	ADVANCE AUTO PARTS	MA F250 STARTER MA OIL ABSORBANT MA AIR RATCHET MA FUSES	139.99 8.99 82.49 <u>7.18</u> 238.65
01/18/2017	2	169298	ASHE M	MEGAN FENLON	PC CELL REIMBURSE JAN 2017	45.00
01/18/2017	2	169299	BBC	BERNARD BUILDING CENTER	MA WHITE WALL PVC PANEL MA PANELING COLONIAL WHITE MA RETURN PVC PANEL	40.69 19.89 <u>(40.69)</u> 19.89
01/18/2017	2	169300	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK REPAIR RC TRUCK REPAIR & MAINTENANCE	179.00 <u>1,168.91</u> 1,347.91
01/18/2017	2	169301	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 1ST QTR ALLOCATION JAN-MAR 2017	112,623.75
01/18/2017	2	169302	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILEAGE PAYMENT JAN 2017	24,653.08
01/18/2017	2	169303	CMS	COMMUNITY MEDIATION SERVICES	FN CHILD PROTECTION MEDIATION SERVICES C	10,000.00
01/18/2017	2	169304	DELRIDGE	DELRIDGE CORPORATION	PC SOFTWARE SYSTEM UPDATE	63.95
01/18/2017	2	169305	EPSI	ENGINEERED PROTECTION SYSTEMS	MA ALARM SYSTEM AT HEALTH DEPT FEB-APR 1	313.59
01/18/2017	2	169306	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE, NEW TIRES - JEEP PATRIOT CD NEW BRAKE PADS - JEEP PATRIOT	611.03 <u>376.16</u> 987.19
01/18/2017	2	169307	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER MA TOILET PAPER	152.88 <u>165.92</u> 318.80
01/18/2017	2	169308	GEYE G	GARFIELD C GEYER	DPW MEETING 1/17/17	50.70
01/18/2017	2	169309	GINO E	ED GINOP	DPW MEETING 1/17/17	51.77
01/18/2017	2	169310	GRAINGER	WW GRAINGER	MA REPLACEMENT TOILET FOR HUMAN SERVICES	490.25
01/18/2017	2	169311	HANSEL	DONNA HANSEL	PC COURT APPT ATTY WILSON-VULK/COCKRILL	150.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/18/2017	2	169312	HEIL R	ROBERT HEILMAN	DPW MEETING 1/17/17	59.79
01/18/2017	2	169313	KSS	KSS ENTERPRISES	MA KITCHEN ROLL TOWELS MA LINERS, GLOVES MA NEW HALLWAY MATS FOR BLDG	84.65 373.95 <u>1,757.91</u>
						2,216.51
01/18/2017	2	169314	LENN B	BARBARA LENNON	DPW MEETING 1/17/17	41.07
01/18/2017	2	169315	MISC-PA	BEN KUSLIKIS PHD	PA EXPERT WITNESS FEES #16-0199-FY SIUDA	3,600.00 V
01/18/2017	2	169316	OHEN MA	MARY OHENLEY	CF MEALS FOR CONVENTION	65.00
01/18/2017	2	169317	OMS	OMS COMPLIANCE SERVICES INC	AD NON-DOT PRE EMPLOYMENT DRUG TEST	79.50
01/18/2017	2	169318	REGISTER	JJAM	PC JJAM TRAINING MEGAN FENLON	45.00
01/18/2017	2	169319	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL	553.32
01/18/2017	2	169320	SAP	STRAITS AREA PRINTING	CF MEN'S DAY EXPENSE	405.95
01/18/2017	2	169321	SCIENTIFIC	SCIENTIFIC BRAKE & EQUIPMENT	RC SAND/SALT SPREADER RC NEW STROBE LIGHT FOR TRUCK	1,798.00 <u>203.62</u>
						2,001.62
01/18/2017	2	169322	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILEAGE MONTHLY PMT JAN 2017	46,747.92
01/18/2017	2	169323	SPARTAN	SPARTAN STORES LLC	MA COFFEE/CREAMER	29.47
01/18/2017	2	169324	SPIES-RC	SPIES AUTO PARTS & TIRE	RC BLUE DF RC BLASTER LUBRICANT, GREASE, CLEANER RC PRESTONE WIND DE-ICER RC BLUE DF	14.99 17.27 23.94 <u>20.00</u>
						76.20
01/18/2017	2	169325	TREAS	CHEBOYGAN COUNTY TREASURER	MA RECYCLING PERMIT FOR BLDG	2,175.68
01/18/2017	2	169326	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 12/4/16-1/4/17	53.58
01/18/2017	2	169327	BOB BARKER	BOB BARKER COMPANY INC	SDJ RAZORS, PING PONG BALLS	175.95
01/18/2017	2	169328	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR DIESEL FUEL CHARGES THRU 12/31/16	4,317.08
01/18/2017	2	169329	DH #4	DISTRICT HEALTH DEPT #4	SDJ NURSING VISITS DEC 2016	2,115.00
01/18/2017	2	169330	KUSL B	BENEDICT KUSLIKIS PHD	PA EXPERT WITNESS FEES	3,600.00
01/18/2017	2	169331	LOUS GLOVE	LOU'S GLOVES INC	SDJ GLOVES FOR JAIL	1,412.00
01/18/2017	2	169332	MEMBER	NORTHERN MI LAW	SD MEMBERSHIP FEE 2017	250.00
01/18/2017	2	169333	OTEC	OTEC RADIO COMMUNICATIONS	SRR MODIFY LICENSE WQRU437 TO 320 FT	560.00
01/18/2017	2	169334	REGISTER	WMCJTC	SDJ JAIL TRAINING	700.00
01/18/2017	2	169335	RON'S AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS #209 TOWING TO CALS	460.00
01/18/2017	2	169336	WHEELER	WHEELER MOTORS INC	SD REPAIR TIRE SD INSTALL 4 TIRES SD OIL CHANGE SD OIL CHANGE SD OIL CHANGE/WIPERS/BATTERY SD OIL CHANGE SD BATTERY SD INSTALL 4 TIRES SD OIL CHANGE SD OIL CHANGE/BULB	13.48 44.00 16.95 16.95 258.99 16.95 123.66 42.00 18.09 <u>34.99</u>
						586.06
01/18/2017	2	169337	WHEELER	VOID		
01/18/2017	2	169338	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS #209 BUS STALLED, ENGINE LOCKED SRR BUS #209 TOWING BILL	500.00 <u>375.00</u>
						875.00
01/18/2017	2	169339	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR EMERGENCY REPAIR BUS #509	5,457.96

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/18/2017	2	169340	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS #509 EXHAUST WARNING LIGHT ON, B	429.94
01/18/2017	2	169341	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS #509 ENGINE LIGHT ON, DGR VALVE	1,402.15
01/19/2017	2	169342	BURNHAM	BURNHAM FLOWERS OF MICHIGAN	TR INSURANCE & BONDS	2,512.00
01/19/2017	2	169343	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED DEC 2016	470.60
01/19/2017	2	169344	DECKA	DECKA DIGITAL	TR ENVELOPES	411.00
01/19/2017	2	169345	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE JAN 2017	2,012.50
01/19/2017	2	169346	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE JAN 2017	1,188.58
01/19/2017	2	169347	OFF DEPOT	OFFICE DEPOT	DC DATER	99.98
					DC SHARPIE MARKERS, GLOVES	11.78
						<u>111.76</u>
01/19/2017	2	169348	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 12/5/16-1/4/17	13.89
01/19/2017	2	169349	CAVI C	CAMERON CAVITT	CCDC DRAIN COMMISSIONER MTGS & MILEAGE 1	95.44
					CCDC DRAIN COMMISSIONER MTGS & MILEAGE 1	95.30
						<u>190.74</u>
01/20/2017	2	169350	BURIAL	GAIL MALENFANT	VA BURIAL EXPENSE ROBERT MALENFANT	300.00
01/20/2017	2	169351	BUTTS	ROBERT J BUTTS	PC REIMBURSE MEAL MPJA MTG LANSING	33.31
01/20/2017	2	169352	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES SHAMPINE	330.00
01/20/2017	2	169353	DEAN	NANCY B DEAN	PC COURT APPT ATTY WILSON-VULK, COCKRILL	150.00
01/20/2017	2	169354	EKDAHL	MICHAEL J EKDAHL	CC REPRESENT PAIGE VORBECK	75.00
01/20/2017	2	169355	ICLE	ICLE	PC MI GUARDIANSHIP & CONSERVATORSHIP HAN	104.50
01/20/2017	2	169356	INK & TONE	INK & TONER ALTERNATIVE	PC LASER PRINTER	350.00
01/20/2017	2	169357	MOW	MICHIGAN OFFICEWAYS INC	FOC RECEIPT BOOK, AIR STEP MAT	73.51
01/20/2017	2	169358	NOP	NATIONAL OFFICE PRODUCTS	CC PENCILS, FOLDERS	22.21
01/20/2017	2	169359	NORCHEM	NORCHEM DRUG TESTING	CC DRUG TESTING DEC 2016	55.65
01/20/2017	2	169360	OFF DEPOT	OFFICE DEPOT	CC PROBATION COPY HOLDER	11.72
					CC PROBATION DESKPAD, CALENDAR	26.21
						<u>37.93</u>
01/20/2017	2	169361	WBSI	WHITLOCK BUSINESS SYSTEMS INC	EQ 2016 PERS PROPERTY FORMS	423.97
					EQ PERS PROPERTY POSTAGE	512.90
						<u>936.87</u>
01/20/2017	2	169362	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 12/5-1/4/17	69.95
01/20/2017	2	169363	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN INFORMATION CHARGES DEC	776.05
01/20/2017	2	169364	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 12/5-1/4/17	299.17
01/20/2017	2	169365	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN CHARGES 12/5-1/4	20.34
					PC LIBRARY PLAN CHARGES 12/5-1/4	56.06
						<u>76.40</u>
01/23/2017	2	169366	AST	ADVANCED SAFETY TRAINING	DC FREE DRUG SCREEN AWARDED	15.00
01/23/2017	2	169367	GILB	JAMES L GILBERT	CC #16-5311; 16-5310; 15-5172 MELINDA HI	2,040.00
01/23/2017	2	169368	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING	30.25
01/23/2017	2	169369	PROVANT	PROVANTAGE CORPORATION	TR WIRELESS HEADSET	219.00
01/23/2017	2	169370	SAP	STRAITS AREA PRINTING	TR BUSINESS CARDS WELDON	51.00
01/23/2017	2	169371	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE DEC 2016	713.65
01/23/2017	2	169372	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION FARE DEC 2016	3,755.69
01/24/2017	2	169373	BBI	BROWN BUILDERS INC	CCHS PAYMENT REQUEST #6	1,972.00
01/24/2017	2	169374	CAR-RC	CARQUEST	RC WIPER BLADES	49.78
					RC SNOW BRUSH, ANTIFREEZE TESTER	34.78
					RC MINI BULB	6.55

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/27/2017	2	169411	THOM JO	JOHN THOMPSON	ZBA MTG 1/25/17	59.26
					ZBA SITE VISIT 1/25/17	54.98
						<u>114.24</u>
01/27/2017	2	169412	TREAS	CHEBOYGAN COUNTY TREASURER	FOC REIMBURSE FOR COPY PAPER	120.20
01/27/2017	2	169413	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 12/5-1/4/17	4.46
01/30/2017	2	169414	CHARTER	CHARTER COMMUNICATIONS	IS MONTHLY INTERNET SERVICES JAN 2017	99.98
01/30/2017	2	169415	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING/SEARCH ENGINE	150.00
01/30/2017	2	169416	MEMBER	UCOA	TR UNITED COUNTY OFFICERS ASSOC. 2017 DU	100.00
01/30/2017	2	169417	OFF DEPOT	OFFICE DEPOT	TR MONTHLY PLANNER	13.71
					TR HANGING FOLDER, LABELS	26.97
						<u>40.68</u>
01/30/2017	2	169418	OFF DEPOT	OFFICE DEPOT	TR TONER, ENVELOPE	82.29
01/30/2017	2	169419	PAETEC	PAETEC	IS PHONE BILLING JANUARY 2017	250.25
01/30/2017	2	169420	PAETEC	VOID		
01/30/2017	2	169421	PUMMILL	PPS LC	EQ TAX/ASST ENVELOPES	1,739.70
						<u><u>1,739.70</u></u>

2 TOTALS:

Total of 312 Checks:	1,105,134.27
Less 6 Void Checks:	<u>3,608.30</u>
Total of 306 Disbursements:	<u><u>1,101,525.97</u></u>

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
01/05/2017	3	6946	MISC-BOR	WILLIAM & PATRICIA WEBER	TR PRE GRANTED DBOR 161-024-300-370-00	1,989.17
01/05/2017	3	6947	MISC-BOR	KATHRYN MCCLUTCHEY	TR PRE GRANTED DBOR 151-M55-021-006-00	849.06
01/12/2017	3	6948	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	450.00
01/12/2017	3	6949	MISC-BOR	JESSICA ROUSSEAU	TR PRE GRANTED DBOR 054-P40-002-006-02	146.76
01/12/2017	3	6950	MISC-BOR	JAMES MCNAMEE	TR PRE GRANTED DBOR 054-H22-010-007-00	947.58
01/12/2017	3	6951	MISC-BOR	RONNIE ALAN MAY OR	TR PRE GRANTED DBOR 054-E14-007-005-00	88.06
01/12/2017	3	6952	MISC-BOR	JOHN WHEATON	TR PRE GRANTED DBOR 053-M29-003-007-00	696.31
01/12/2017	3	6953	MISC-BOR	KURT OR CAROL BLASKOWSKI	TR PRE GRANTED DBOR 053-C08-004-024-00	506.83
01/12/2017	3	6954	MISC-BOR	JANET WOOD &	TR PRE GRANTED DBOR 053-C07-000-018-03	854.46
01/12/2017	3	6955	MISC-BOR	ERICA L NIESEN	TR PRE GRANTED DBOR 052-W59-014-003-00	485.03
01/12/2017	3	6956	MISC-BOR	ERICA L NIESEN	TR PRE GRANTED DBOR 052-D13-002-019-00	451.14
01/12/2017	3	6957	MISC-BOR	NICOLE ELDRIDGE	TR PRE GRANTED DBOR 052-032-201-007-00	1,502.94
01/12/2017	3	6958	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 1/7/17	977.19
01/13/2017	3	6959	MISC-BOR	LEONARD SMITH	TR PRE GRANTED DBOR 052-W59-014-003-00	485.03
01/17/2017	3	6960	MISC-BOR	MACKINAW FOOD SERVICE CORP &	TR PRE GRANTED DBOR 055-W58-000-033-01	956.68
01/23/2017	3	6961	TITLE CK	TITLE CHECK LLC	TR 1/12TH ADMIN FEE FOR TITLE SEARCH	1,949.28
01/23/2017	3	6962	TITLE CK	TITLE CHECK LLC	TR DECEMBER MAILING EXP; TITLE SEARCH FE	4,875.80
01/25/2017	3	6963	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	120.00
01/25/2017	3	6964	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 1/21/17	668.63

3 TOTALS:

Total of 19 Checks:	18,999.95
Less 1 Void Checks:	485.03
Total of 18 Disbursements:	<u>18,514.92</u>

02/02/2017 11:08 AM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 01/01/2017 - 01/31/2017

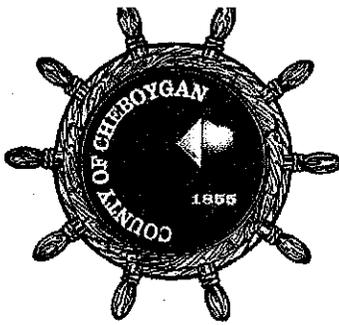
Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
01/31/2017	5	2100750	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 1/4/17	88,491.29
01/31/2017	5	2100751	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 1/5/17	42,693.73
01/31/2017	5	2100752	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 1/16/17	89,742.38
01/31/2017	5	2100753	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 1/18/17	103,932.91

5 TOTALS:

Total of 4 Checks:	324,860.31
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	<u>324,860.31</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
01/03/2017	9	9998	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,414.22
01/06/2017	9	9999	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	86.00
01/07/2017	9	10000	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	171.00
01/09/2017	9	10001	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	128.00
01/09/2017	9	10002	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	21.00
01/10/2017	9	10003	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	68.61
01/10/2017	9	10004	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
01/10/2017	9	10005	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/12/2017	9	10006	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	124.29
01/19/2017	9	10007	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	118.00
01/19/2017	9	10008	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	43.64
01/29/2017	9	10009	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1.00
01/30/2017	9	10010	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	400.00
01/30/2017	9	10011	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,808.50
01/30/2017	9	10012	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	10,566.58

9 TOTALS:						
Total of 15 Checks:						22,450.84
Less 0 Void Checks:						0.00
Total of 15 Disbursements:						<u>22,450.84</u>



Cheboygan County

Board of Commissioners' Meeting

February 14, 2017

Title: Budget Adjustment – Inter-budget Transfer – Payroll Related

Summary:

The following inter-budget transfer is requesting a transfer related to a personal services (payroll) line items:

- The Accountant transferred from the Finance Department to fill the Deputy Treasurer vacancy in the Treasurer's Office on January 9, 2017. This resulted in a vacancy in the Finance Department. The Finance Director has requested to transfer the savings of \$4,834 resulting from the vacancy from full-time to overtime to allow the other departmental staff additional hours to keep up with the work load and train the new employee. This budget adjustment decreases the Full-time expenditure line item and increases the Overtime expenditure line item by \$4,834. *(Note: This does not require a wage resolution amendment as these changes are temporary due to the existing vacancy which will be filled on a permanent basis.)*

Financial Impact:

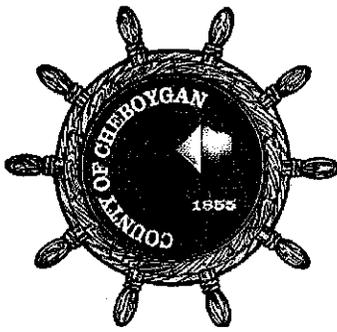
None – inter-department budget transfer, no additional appropriations.

Recommendation:

Motion to approve the inter-department budget transfer provided in the following attachment.

Prepared by: Kari Kortz

Department: Finance



Cheboygan County

Board of Commissioners' Meeting

February 14, 2017

Title: Budget Adjustments – Raise / Lower Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 139

The Prosecuting Attorney was awarded a Victim's Rights Grant which covers the period of October 1, 2016 through September 30, 2017. The 2017 budget included the entire grant award of \$52,224 although some of the grant funds were used during the last quarter of 2016. This budget adjustment lowers the expenditure appropriations to adjust the 2017 budget to the amount of the grant that is remaining as of December 31, 2016. This budget adjustment lowers the Victim's Rights Grant revenue line item and the Office Supplies, Postage and Travel expenditure line items by a total of \$308.89.

Department 301

On January 17, 2017, the Sheriff's Department received a Medical Marijuana Operation and Oversight Grant award from the State of Michigan, Bureau of Professional Licensing to be used for education, communication and enforcement of the Michigan Medical Marijuana Act. This grant was not included in the original budget as it wasn't applied for until December 8, 2016 under the Sheriff's signature. This grant is 100% reimbursable – no local match is required. This budget adjustment raises the State Grant revenue line item and Equipment - New expenditure line item by \$6,261.

Department 332/Department 331

During the preparation of the 2017 budget, we used the Snowmobile Safety Program Grant application numbers in the budget. We applied for \$9,804 of funding which would have resulted in \$8,334 in grant revenue (85%). In mid-December the award came in at \$8,000; therefore, the expenditure budget needs to be reduced to \$9,412. Since the Recreational Deputy's salary is split between Snowmobile, ORV and Marine, we need to move the wage and fringe cut from this department to the Marine Division which is partially funded by General Fund dollars. This budget adjustment raises the Fund Equity and lowers the Sno-mobile Safety Grant Program revenue line items and raises the Full-Time expenditure line item and lowers the Fringe expenditure line item in the Marine Division and lowers the Full-Time, Oil & Repair, Gas, Snowmobile Tow Mileage and Equipment expenditure line items and raises the Fringe expenditure line item in the Snowmobile Safety Division. The net financial impact to the General Fund is a decrease of \$314.

Circuit Court – Adult Drug Court – Fund 267

Department 131

On January 4, 2017, the Drug Court received a \$500 donation from the Northeast Michigan Council of Governments. The Judge is requesting that this donation be used towards the payment of a participant's medical bills. The disbursement will be made directly to the medical office, not the participant. This budget adjustment raises the Contribution and Donations revenue line item and the Miscellaneous expenditure line item by \$500.

Department 165

The Circuit Court was awarded a Byrne Grant for the Drug Court which covers the period of October 1, 2016 through September 30, 2017. The 2017 budget included the entire grant award of \$105,000 although some of the grant funds were used during the last quarter of 2016. This budget adjustment lowers the expenditure appropriations to adjust the 2017 budget to the amount of the grant that is remaining as of December 31, 2016. This budget adjustment lowers the Byrne Grant revenue line item and the Contractual Services expenditure line item by \$3,521.

Financial Impact:

Fund 101 total budget increase of \$5,638.11

Fund 267 total budget decrease of \$3,021

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$2,617.11 in the line items provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

LOWER REVENUE AND EXPENDITURE

General Fund - Fund 101 - Victim's Rights Department 139

101-400-507.01 Pros. Attorney Victim's Rights	\$308.89 -
101-139-727.00 Office Supplies	\$112.68 -
101-139-730.00 Postage	\$162.36 -
101-139-863.10 Travel / Lodging and Meals	\$33.85 -
101-139-977.00 Office Equipment	\$0.00 -

Note: To adjust the budget for the CVR grant funds used during the last quarter of 2016.
10.1.16 through 12.31.16

Does not adjust wages and wage and fringe are set in the County budget for the full year.

Signed: Approved at the 2/14/17 BOC Meeting

Prepared by: Kari Kortz

Post date: 1/3/2017



2/9/2017

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101 - Sheriff - State Grants

101-400-554.00	\$6,261.00 +
State Grant	

101-301-970.01	\$6,261.00 +
Equipment - New	

Signed: Approved at the 2/14/17 BOC Meeting

Prepared by: Kari Kortz



2/10/2017

RAISE/LOWER REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00 Fund Equity	\$78.00 +
101-400-544.01 Sno-mobile Safety Program Grant	\$392.00 -
101-331-712.00 Fringe	\$26.00 -
101-331-718.00 Full-time	\$104.00 +
101-332-712.00 Fringe	\$26.00 +
101-332-718.00 Full-time	\$104.00 -
101-332-747.00 Oil and Repair	\$180.00 -
101-332-747.03 Gas/Sheriff	\$80.00 -
101-332-863.22 Snowmobile Tow Mileage	\$9.00 -
101-332-950.00 Equipment	\$45.00 -

Note: Sno-mobile Safety Grant Award received was lower than we had budgeted. We had to move a portion of the Recreation Officer's wage and fringe into the Marine Division to provide for 2080 hours.

Signed: Approved at the 2/14/17 BOC Meeting

Prepared by: Kari Kortz

Post date: 1/3/2017



2/10/2017

RAISE REVENUE AND EXPENDITURE

Circuit Court - Adult Drug Court - Fund 267

267-400-675.00	\$500.00 +
Contributions and Donations	

267-131-959.00	\$500.00 +
Miscellaneous	

Signed: Approved at the 2/14/17 BOC Meeting

Prepared by: Kari Kortz



LOWER REVENUE AND EXPENDITURE

Drug Court - Adult - Circuit - Fund 267

267-400-527.00 Federal - Byrne Grant	\$3,521.00 -
267-165-810.00 Contractual Services	\$3,521.00 -
267-165-861.00 Transportation	\$0.00 -
267-165-863.10 Travel / Lodging / Meals Etc.	\$0.00 -

Note: To adjust the budget for the grant funds used during the last quarter of 2016.
10.1.16 through 12.31.16

Does not adjust wages and wage and fringe are set in the County budget for the full year.

Signed: Approved at the 2/14/17 BOC Meeting

Prepared by: Kari Kortz

Post date: 1/3/2017





BAY COUNTY BOARD OF COMMISSIONERS

515 CENTER AVENUE, SUITE 405, BAY CITY, MICHIGAN 48708-5125

(989) 895-4120 FAX (989) 895-4226 TDD (989) 895-4049

e-mail address: bergerd@baycounty.net

www.baycounty-mi.gov

THOMAS M. HEREK
CHAIRMAN
5TH DISTRICT

MICHAEL J. DURANCZYK
VICE CHAIRMAN
1ST DISTRICT

VAUGHN J. BEGICK
SERGEANT AT ARMS
3RD DISTRICT

ERNIE KRYGIER
2ND DISTRICT

KIM COONAN
4TH DISTRICT

TOM RYDER
6TH DISTRICT

MICHAEL E. LUTZ
7TH DISTRICT

ROBERT J. REDMOND
FINANCIAL ANALYST
(989) 895-4125
redmondr@baycounty.net

DEANNE C. BERGER
BOARD COORDINATOR
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bergerd@baycounty.net

To: President Donald J. Trump
Federal Legislators
State Legislators
National Association of Counties
Michigan Association of Counties
Michigan Counties

From: The Bay County Board of Commissioners

Date: January 25, 2017

Re: Revision to Medicare Prescription Drug Bill of 2003

Attached please find resolution no 2017-16, sponsored by Bay County Commissioner Kim Coonan, 4th District, calling for revision of the Medicare Prescription Drug Bill of 2003 to allow for negotiating lower drug prices and importation of identical and cheaper drugs from Canada and elsewhere.

While the resolution is detailed and self-explanatory, it cannot be emphasized enough that rising prescription drug costs have been the primary reason for the increase in health benefit costs. A resounding 83% of Americans believe that the Government's Health and Human Services Agency should be allowed to negotiate prices of drugs. The costs associated with prescription drugs also affect those who are still working and not yet receiving Medicare.

In Michigan, employer health benefit costs for active employees increased in 2016 by 3.2%. That number is expected to increase to 3.6% in 2017. Employers in Michigan report that the drug benefit cost rose approximately 7.4% and expect that number to rise to 7.9% at the next renewal.

Michigan employers are forced to attempt to negotiate with drug companies individually, a very time consuming effort. The time spent on the vast duplication of negotiation efforts by Michigan businesses could better be spent on further development of their companies resulting in bettering Michigan's overall economy.

Please do not sit idly by but take action and pursue efforts to correct a situation that impacts everyone.

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2017

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (1/17/17)
- WHEREAS, Health care costs continue to rise for all Americans and, for some Americans, this increase can be devastating; and
- WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the Treasury too much money. Technically, the term "entitlement" is correct but it has an unfortunate connotation; and
- WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and
- WHEREAS, Due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and
- WHEREAS, When congress enacted Medicare Prescription Drug Bill they enacted a law that does not allow Medicare to negotiate with pharmaceutical companies for drug price the way Medicaid and the Veterans Administration does; and
- WHEREAS, One economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and
- WHEREAS, Rising prescription drug costs have been the primary reason for the increase in health benefit costs; and
- WHEREAS, The increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and
- WHEREAS, We must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable ways to deal with a flawed Medicare Prescription Drug Bill; and
- WHEREAS, We must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and
- WHEREAS, We must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and
- WHEREAS, We cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners goes on record urging our Legislators to immediately commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; Be It Further
- RESOLVED That a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, the Michigan Association of Counties and the other Michigan counties.

TOM RYDER, CHAIR
AND COMMITTEE

RESOLUTION AUTHORED AND INTRODUCED BY COMMISSIONER KIM COONAN, 4TH DISTRICT

Coonan - Revision to Medicare Prescription Drug Bill of 2003

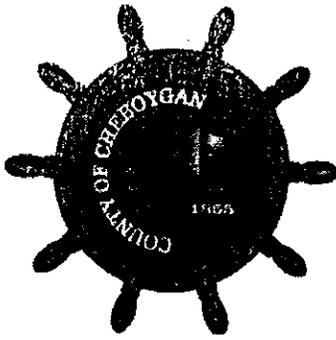
MOVED BY COMM. RYDER

SUPPORTED BY COMM. DURANCZYK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:
ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED



Cheboygan County Board of Commissioners' Meeting

February 14, 2017

Title: 2018 MDOT Annual Application

Summary:

The Bureau of Passenger Transportation requires an annual application. All information is submitted through the Passenger Transportation Management System (PTMS) created by the Michigan Department of Transportation. We also prepare a hard copy for the appropriate signatures to keep on file. This is a summary of the annual application. Enclosed are the general information requested by MDOT. I have had it reviewed by County Civil Counsel.

1. **Revenue, Expense, Capital requests and Non-financial route statistics.**
2. **5333(b) Labor warrantee;** this form lets the state know our union or non-union position of our transit service. As well as listing our competitors and their union affiliation
3. **ADA Complaint information:** this form assures the state we have had no ADA complaints or lawsuits in the last year
4. **Contract clauses certification:** this insures we have entered into a master agreement and will abide by the clauses set forth in the master agreement.
5. **Coordination plan for local bus operating assistance:** This form is to let the State know which agency's in our area we coordinate with and our future coordination efforts up coming.
6. **FTA Certifications and assurances:** this form is to assure we will comply to all with all applicable requirements set forth by Federal Government.
7. **Resolution of intent:** this is the official document where we certify we are requesting funds from act 51 of 1951 by revenue stream with our total estimated expenses and capital requests stamped and signed by the Clerk.
8. **State certifications and assurances:** this is where we assure the State we have operational lifts on our buses and that we carry liability insurance.
9. **Title VI information:** this is where we need to assure the federal government that we have had no lawsuits or outside reviews of our titleVI program, also to list the date of our last review.
10. **Vehicle Accessibility plan update:** this is where we let the government know if our fare structure, service area, hours of operation, days of service, fleet size have changed as well as the make up of our L.A.C. committee meetings and the make-up of that committee.

- 11. LAC meeting minutes:** we have to supply the meeting minutes of the LAC signed by the board chair of the committee.
- 12. Public Notice:** This is where we supply the public notice copy to insure it has went in the local newspaper as well as listing the funding we have requested from the State and Federal Government in operating monies and Capital monies assist SRR in its 2018 operations.

Financial Impact: Cheboygan, Emmet and Presque Isle Counties will be responsible by ridership percentages the left over costs that are not covered by State, Federal, fare box and contracts for SRR.

Recommendation:
a motion for the board to approve and the Chair to sign.

Prepared by:

Michael Couture
Transportation Director

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2018**

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$71,500
409 :	Local Revenue	
40910	Local Operating Assistance (-)	\$72,743
40950	Local Service Contract/Local Source (-)	\$249,867
411 :	State Formula and Contracts	
41101	State Operating Assistance (-)	\$349,520
413 :	Federal Contracts	
41301	Section 5311 Operating (-)	\$168,800
Total Revenues: \$912,430		

**Straits Regional Ride
 Nonurban County
 Regular Service
 Annual Budgeted
 2018**

Expense Schedule Report

Code	Description	Amount
50902	Travel, Meetings & Training (travel/training/meals/milage-)	\$1,000
50903	Association Dues & Subscriptions (-based on 1000000.00 budget)	\$1,000
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (-office rental)	\$18,000
513 :	Depreciation	
51300	Depreciation (-)	\$140,577
550 :	Ineligible Expenses	
55007	Ineligible Depreciation (-)	\$140,577

Total Expenses: \$1,053,007

Total Ineligible Expenses: \$140,577

Total Eligible Expenses: \$912,430

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2018**

Non Financial Schedule Report

Public Service

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	14,700	0	0	14,700
611	Vehicle Miles	300,000	0	0	300,000
615	Unlinked Passenger Trips - Regular	13,000	0	0	13,000
616	Unlinked Passenger Trips - Elderly	6,700	0	0	6,700
617	Unlinked Passenger Trips - Persons w/Disabilities	20,800	0	0	20,800
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	4,750	0	0	4,750
622	Total Demand-Response Unlinked Passenger Trips	45,250	0	0	45,250
625	Days Operated	250	0	0	250

Total Passengers: 45,250

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	12
656	Demand-Response Vehicle w/ Lifts	12
658	Total Transit Vehicles	12

Total Vehicles: 12

Miscellaneous Information

Code	Description	Quantity DR
660	Diesel/Gasoline Gallons Consumed	35,000
661	Total Transit Agency Employees (Full-Time Equivalents)	13
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	10
801	Property Damage Only (PDO) Accidents w/damage equal to or greater than \$1,000 but less than \$25,000	1



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PTMS - Capital Request Details

Capital Request Details

[History](#)

Statewide Transit Agency

- [Profile](#)
- [Application](#)
 - » [Checklist](#)
 - » [Capital Request](#)
 - » [Annual Budgeted OARs](#)
 - » [TA Forms](#)
 - » [Attachments](#)
- [Vehicles](#)
- [Equipment](#)
- [Facilities](#)
- [All Operating Reports](#)
- [Milestone Reporting](#)

**Statewide Vehicle
Statewide Capital
Requests
Reports**

Capital Request Details

Transit Agency Name: Straits Regional Ride

Application Year: 2018

Requested Year: * 2018

Priority - Section 5310 Only: ## [Click here to see priority list](#)

TIP (for agencies in UZAs only): Yes No

Justification: (Help) *
 209 miles and useful life in years used up
 509 miles and useful life in years used up
 709 miles and useful life in years used up

Include eligible item # and eligibility of age and/or miles.

Current Status: PRE-REQUESTED

Type: *

Sub Type:

Action: *

Program: *

Change Date: 01/03/2017

Requested Qty: 3

Eligible/Pending Qty: 3

Description: Medium Class 1, 26-Ft with lift, diesel engine
 + 1500.00 per unit for 2018 pricing from dealer = 4500 Decals 500.00 = 1500 radio and install 700 = 2100

Additional Options

Request Total: \$299,805

Federal %: %

State %: %

Local %: %

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s):

Vehicle Request Form List

<input type="checkbox"/>	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$92,000	\$7,935	\$99,935	PENDING	EXT
<input type="checkbox"/>	\$92,000	\$7,935	\$99,935	PENDING	EXT
<input type="checkbox"/>	\$92,000	\$7,935	\$99,935	PENDING	EXT

[Replacement Criteria](#)



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PTMS - Capital Request Details

Capital Request Details | **History**

- Statewide Transit Agency**
- Profile
- Application
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 - » [TA Forms](#)
 - » [Attachments](#)
- Vehicles
- Equipment
- Facilities
- All Operating Reports
- Milestone Reporting
- Statewide Vehicle**
- Statewide Capital Requests**
- Reports**

Capital Request Details

Transit Agency Name: Straits Regional Ride
Application Year: 2018
Requested Year: * 2018
Priority - Section 5310 Only: ## [Click here to see priority list](#)
TIP (for agencies in UZAs only): Yes No
Justification: (Help)
 409 mileage used up and useful life used up
 111 mileage used up and useful life used up
 Include eligible item # and eligibility of age and/or miles.

Current Status: PRE-REQUESTED
Type: * Vehicle
Sub Type: MedDty

Action: * REPLACE ⓘ Please fill out Purchase information. Complete Replacement Requested field in Vehicles-Financials screen (for replacement vehicles only)

Program: * SEC 5339 - Bus and Bus Facilities
Change Date: 1/3/2017
Requested Qty: 0
Eligible/Pending Qty: 0

Description:
Additional Options
Request Total: \$0
Federal %: 80%
State %: 20%
Local %: %

Funded Federal:
Funded State:
Funded Local:
Funded Total:
Funded Qty: 0

Purchase Extended:
Local:
Number of Identical Vehicles: 2

Vehicle Purchase Request Form

Vehicle Description: * Medium Class 1, 29-Ft with lift, diesel engine
Price: \$98000
Additional Options:
 1500 increase to cost for 2018 contract
 increase= 3000
 Decals for each 500 = 1000
 radios and installs for each 700 = 1400
Additional Price: 5400 #####

FY 2018 5333(b) LABOR WARRANTY

INSTRUCTIONS: Complete and save this form in PTMS

Cheboygan County Board of Commissioners

_____ is applying for Section 5311, 5311(f),

NAME OF APPLICANT (Legal organization name)

and/or 5339 funding under Federal Transit Law, as amended, for the application year. We will be bound by the provisions of this special 5333(b) [former 13(c)] labor warranty for the period of the grant.

Does a union represent the applicant's employees? Yes No
If yes, list union representation below. (Only staff that has duties connected to the transit operation)

Union Names: _____

Does agency use a third party transportation provider? Yes No
If Yes, indicate third party transportation provider and their union representation provider or none. (Agency hired by the applicant to perform public transportation services)

Third Party: _____	Union names: _____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>

Are there other surface transportation providers in your area? (Note: Do not include school bus transportation providers and their unions.) Yes No If additional space is needed, please attach a separate sheet in PTMS.
If yes, indicate other surface transportation providers and their union representation or none. (Providers serving the general public, including public agencies, private providers, and/or non profit providers and their unions in your jurisdictional area)

Provider: <u>Chippewa Cab</u>	Union names: _____	None	<input checked="" type="checkbox"/>
<u>Hill top taxi</u>	_____	None	<input checked="" type="checkbox"/>
<u>Mackinaw Shuttle</u>	_____	None	<input checked="" type="checkbox"/>
<u>Air Bear Travel</u>	_____	None	<input checked="" type="checkbox"/>
<u>Emmet County Friendship Cente</u>	_____	None	<input checked="" type="checkbox"/>
<u>Cheboygan Council on aging</u>	_____	None	<input checked="" type="checkbox"/>
<u>Presque Isle Council on Aging</u>	_____	None	<input checked="" type="checkbox"/>
<u>Oddawa Casino Transit</u>	_____	None	<input checked="" type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>
_____	_____	None	<input type="checkbox"/>

TYPED/PRINTED NAME AND TITLE <i>Anthony M. Matelski, Chair</i>	SIGNATURE OF APPLICANT	DATE <i>2-14-17</i>
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FY 2018 ADA COMPLAINT INFORMATION

INSTRUCTIONS: Complete and save this form in PTMS

You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.

NAME OF APPLICANT (legal organization name)
Cheboygan County Board of Commissioners

List any active lawsuits or complaints filed within the last year naming the applicant that alleges discrimination based on Title II and III of the Americans with Disabilities Act of 1990 (ADA), which provides that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including access to fixed route bus and complementary paratransit service. Include the current status, nature, name, resolution, and outcome of any complaints.

If none, so state:

RESPONSE:

None

Summarize all ADA compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by FTA and/or MDOT. The summary should include the purpose or reason for the review, the name of the agency or organization that performed the review, the findings and recommendations of the review and a report on the status and/or disposition of such findings and recommendations.

If none, so state:

RESPONSE:

None

Have any changes been made to your ADA Complaint Policy? If so, please provide an explanation of changes.

RESPONSE:

None

Michigan Department
Of Transportation
3076 (10/16)

FY 2018 CONTRACT CLAUSES CERTIFICATION

INSTRUCTIONS: Complete, sign and return it to the Michigan Department of Transportation

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

NAME OF PERSON AUTHORIZED TO SIGN A CONTRACT OR PROJECT AUTHORIZATION

Board Chairperson of the Cheboygan County Board of Commissioners

LEGAL ORGANIZATION NAME *

Cheboygan County Board of Commissioners

TITLE OF AUTHORIZED SIGNER

SIGNATURE OF AUTHORIZED SIGNER **

DATE

Board Chairperson

2-14-17

* If the organization has a master agreement with MDOT, the organization name must match the name as it appears on the master agreement. Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

FY 2018 COORDINATION PLAN FOR LOCAL BUS OPERATING ASSISTANCE

INSTRUCTIONS: Complete and save this form in PTMS

All agencies applying for Local Bus Operating Assistance must submit a coordination plan. (If an agency also is applying for Specialized Services Operating Assistance, only the Specialized Services coordination plan is required.)

Organizations must ensure that the level and quality of service will be provided without regard to race, color or national origin and that there is no disparate impact on groups protected by Title VI of the Civil Rights Act of 1964 and related statutes and regulations.

NAME OF APPLICANT (legal organization name)

Cheboygan County Board of Commissioners

TRANSIT PROVIDER/PURCHASER AND COORDINATION EFFORTS

List all transit providers/purchasers in your area. Describe efforts for coordinating transit services with each of these agencies, including any purchase of service arrangements, training, maintenance, and dispatching services, etc. Also include a description of the process used to ensure coordination efforts are being pursued (i.e., LAC meetings, public hearings, etc.).

Brooke Retirement Community, Tender Care Cheboygan and Rogers-city,SASI, NCCMH,MI works Cheboygan Onaway and Petoskey,Emmet County Friendship center, CCOA, NEMSCA, DHS Cheboygan and Petoskey, SAYPA, Wolverine,Mackinaw City Schools,, Indian River, Petoskey, Onaway and Cheboygan Schools, Petoskey Club, Bay Bluffs, Pine Crest Village, Bortz, Independence Village.

All the above agencies and most likely many other we work with daily, weekly and monthly on their transportation needs . Larger users have written contracts with us, others use vouchers, some are direct billed and some buy passes as well as use cash. Dispatch works directly also with them on any special changes or needs than what have been set up to assure no one is forgotten and further we use our local LAC committee to input and address areas of concern from the local community. Also for 2018 we will be looking into the idea of Saturday Routes in Cheboygan and routes from Mackinaw City to Cheboygan to allow migrant workers more flexibility in their travels.

FUTURE TRANSIT OBJECTIVES

Describe your future objectives regarding coordination/consolidation of transit services:

Currently with all three Counties involved in SRR not wanting to implement a millage to support the bus systems growth that makes it difficult to get to our obvious potential. Any opportunity we find to consolidate bus routes we do so and we will continue to explore opportunities as they show them selves to expand and consolidate. Moving forward it is our goal to break into the market in Petoskey as they have no public transportation System per say. It involves the commissioners letting the people vote on the issue and then putting forth a plan that makes sense to all and getting the equipment needed to implement.

FY 2018 FTA CERTIFICATIONS AND ASSURANCES

INSTRUCTIONS: Complete and save this form in PTMS

This form is required for all agencies applying for FTA funds, except for urban agencies that receive all of their FTA funds directly from FTA. For details, review the current Certification and Assurances for FTA Assistance.

NAME OF APPLICANT (Legal organization name)
Cheboygan County Board of Commissioners

The Applicant agrees to comply with the applicable requirements of Categories 1-15
Those requirements that do not apply to you or your project will not be enforced.

<u>Category</u>	<u>Description</u>
-----------------	--------------------

- | | |
|-----|--|
| 01. | Required Certifications and Assurance for Each Applicant. |
| 02. | Lobbying. |
| 03. | Procurement and Procurement Systems. |
| 04. | Private Sector Protection. |
| 05. | Rolling Stock Reviews and Bus Testing. |
| 06. | Demand Responsive Service. |
| 07. | Intelligent Transportation Systems. |
| 08. | Interest and Financing Costs and Acquisition of Capital Assets by Lease. |
| 09. | Transit Asset Management Plan and Public Transportation Agency Safety Plan. |
| 10. | Alcohol and Controlled Substances Testing. |
| 11. | Grants for Buses and Bus Facilities and Low or No Emission Vehicles Deployment Grant Programs. |
| 12. | Seniors and Individuals with Disabilities Programs. |
| 13. | Formula Grants for Rural Areas Program. |
| 14. | Tribal Transit Programs (Public Transportation on Indian Reservations Programs). |
| 15. | Hiring Preferences. |

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during the application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 may apply to any certification, assurance, or submission made in connect with any program administered by FTA.

NAME AND TITLE OF AUTHORIZED OFFICIAL <i>Anthony M. Matelski, Chair</i>	SIGNATURE OF AUTHORIZED OFFICIAL	DATE <i>2-14-17</i>
--	----------------------------------	------------------------

Michigan Department
Of Transportation
3078 (10/16)

FY 2018 RESOLUTION OF INTENT

*The approved resolution of intent to apply for state formula operating assistance for
fiscal year 2018 under Act 51 of the Public Acts of 1951, as amended.*

INSTRUCTIONS: Complete and save the form in PTMS, and attach a signed copy in PTMS

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the
Cheboygan County Board of Commissioners _____, (hereby known as THE APPLICANT) established under
Name of Applicant (legal organization name)

Act 51 _____ to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply
for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public
transportation matters, who is authorized to provide such information as deemed necessary by the State
Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the
past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget,
and funding sources of estimated federal funds \$ 168,800, estimated state funds \$ 349,520,
estimated local funds \$ 322,610, estimated fare box \$ 71,500, estimated other funds
\$ 506,605, with total estimated expenses of \$ 1,419,035

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide
public transportation services and to apply for state financial assistance with this annual plan, in accordance with
Act 51; and

HEREBY, appoints Michael Couture as the Transportation Coordinator,
for all public transportation matters, who is authorized to provide such information as deemed necessary by the
State Transportation Commission or department for its administration of Act 51 for 2018.

I, _____, of
(Name) (Secretary/Clerk)

THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I
have compared this resolution adopted by THE APPLICANT at the meeting of _____, 20____, with
the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my
hand and affixed seal of said _____, this _____
day of _____ A.D. 20____

SIGNATURE

FY 2018 STATE CERTIFICATIONS AND ASSURANCES

INSTRUCTION: Complete and save this form in PTMS

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects.

NAME OF APPLICANT (legal organization name)
Cheboygan County Board of Commissioners

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- A. This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e(17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990. The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements on Exhibit A of your Master Agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.

NAME AND TITLE OF AUTHORIZED OFFICIAL	SIGNATURE OF AUTHORIZED OFFICIAL	DATE
<i>Anthony M. Matelski, Chair</i>		<i>2-14-17</i>

FY 2018 TITLE VI INFORMATION

INSTRUCTIONS: Complete and save this form in PTMS

NAME OF APPLICANT (legal organization name)

Cheboygan County Board of Commissioners

All FTA funds recipients, except for urban agencies that receive all of their FTA funds directly from FTA, must submit the following information that covers the period since your last MDOT application. First-time applicants should submit information for the previous fiscal year.

1. List any active lawsuits or complaints naming the applicant that allege discrimination based on race, color or national origin with respect to service or other transit benefits. The list should include: the date lawsuit or complaint was filed; as ummary of the allegation, and the status of the lawsuit or complaint, including whether the parties to the lawsuit have entered into a consent decree.

If none, so state.

RESPONSE:

None

-
2. Summarize all Title VI compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by FTA and/or MDOT. The summary should include: the purpose or reason for the review; the name of the agency or organization that performed the review; the findings and recommendations of the review; and a report on the status and/or disposition of such finding and recommendations.

If none, so state.

RESPONSE:

None

3. When was your last Title VI Program approved by MDOT or FTA? 04/08/14

4. Has your Title VI Coordinator/EEO Officer changed during the reporting period or since your last Title VI Plan was approved?

NO YES If yes, please provide the name and contact information for the new coordinator/EEO Officer.

5. Has your organization had any projects and/or service change that have Title VI, Limited English Proficiency (LEP), or Environmental Justice (EJ) impacts? Service change includes service expansion/ reduction, route and/or hour changes, etc. If yes, please complete the following items: NO YES

a. Provide a brief description of these projects/service changes.

b. What did you do to ensure that populations affected by the project and/or service change had meaningful access to and involvement in the development process?

N/A

c. What is the number or percentage of LEP or EJ populations affected by the project and/or service change?

N/A

6. During this reporting period, how were your employees educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities?

We have a review of our title VI program and to comply with this requirement we ensure all employees have this material available to them and are aware how to use it.

FY 2018 VEHICLE ACCESSIBILITY PLAN UPDATE

INSTRUCTIONS: Complete and save the form in PTMS

NOTE: To be completed only by agencies providing demand-response (D-R) service with a vehicle(s) obtained with state or federal funds. Report total D-R vehicles used for all programs.

NAME OF APPLICANT (legal organization name)

Cheboygan County Board of Commissioners

1. TOTAL D-R FLEET ANTICIPATED FOR APPLICATION YEAR
(including locally funded vehicles) 12

2. TOTAL ANTICIPATED D-R FLEET ACCESSIBLE OR LIFT-EQUIPPED
(including locally funded vehicles) 12

3. HAS THE AGENCY MADE ANY CHANGES IN VEHICLE INVENTORY DESCRIBED IN NO. 1 AND NO. 2 ABOVE SINCE THE LAST ACCESSIBILITY PLAN UPDATE WAS SUBMITTED? YES NO
(If "yes", explain changes and reasons for those changes below.)

Lost engine in a additional bus so we had to borrow a bus currently so we have 10 of our own and 1 borrowed buses. these buses have been replaced just waiting for them to arrive in late June or early July and we can take the loaned bus back and be up to full capacity as currently we have 10 routes and 1 spare with the borrowed bus.

4. HAS THE AGENCY MADE ANY CHANGES IN THE FOLLOWING SINCE THE LAST ACCESSIBILITY PLAN UPDATE WAS SUBMITTED? (If "yes", please explain changes below.)

A. FARE STRUCTURE YES NO

B. SERVICE AREA INFORMATION YES NO

C. SERVICE AVAILABILITY INFORMATION YES NO

D. SERVICE HOURS/DAYS OF OPERATION YES NO

E. LOCAL ADVISORY COUNCIL COMPOSITION YES NO

Martha- disabled, George-senior, Joyce-disabled senior have declined to participate this year. willaim-senior, darleen-senior, are new people that wished to be added.

5. HAS THE AGENCY MADE ANY OTHER CHANGES IN ITS VEHICLE ACCESSIBILITY PLAN SINCE THE LAST SUBMISSION OF AN ACCESSIBILITY PLAN OR ANNUAL UPDATE? YES NO
(If "yes" please explain changes and reasons for changes below.)

NOTE: The Local Advisory Council (LAC) established by the agency must review and be given opportunity to comment on this Accessibility Plan Update prior to submission with the annual application. Please attach minutes of the LAC, signed by the LAC chairperson or an authorized substitute, indicating LAC review of this form. Also attach a copy of the agency's response to the LAC comments.

6. PLEASE INDICATE THE NUMBER OF TIMES PER YEAR THE AGENCY'S LAC MEETS:

ANNUALLY

QUARTERLY

MONTHLY

OTHER _____

7. LAC MEMBER LIST (List below the members of your agency LAC. Attach a separate page of additional names if necessary.)
 The list should reflect the membership in the minutes; if not, explain any discrepancies.

NOTE: MDOT Administrative Rule 202 requires that the applicant agency shall establish an LAC composed of a minimum of three members. No LAC member shall be a staff or board member of the applicant agency. The applicant agency shall ensure all of the following: 1) 50% of the LAC membership represents persons who are 65 years of age or older and persons who have disabilities within the service area; 2) the LAC membership includes people who have diverse disabilities and the elderly who are users of public transportation; and 3) the applicant agency has approved at least one member, or 12% of the membership, jointly with the area agency on aging.

1. CHAIRPERSON'S NAME Lel Delnas	AFFILIATION (Name of organization, if any)
--	--

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input checked="" type="checkbox"/> Persons 65 years and older	<input type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input checked="" type="checkbox"/> A user of public transportation	<input type="checkbox"/> None of these groups
<input checked="" type="checkbox"/> Age 65 or older	<input type="checkbox"/> A person with disabilities	

2. NAME Ramona Delnas	AFFILIATION (Name of organization, if any)
---------------------------------	--

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input checked="" type="checkbox"/> Persons 65 years and older	<input type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input type="checkbox"/> A user of public transportation	<input type="checkbox"/> None of these groups
<input checked="" type="checkbox"/> Age 65 or older	<input type="checkbox"/> A persons with disabilities	

3. NAME Faye Stockwell	AFFILIATION (Name of organization, if any)
----------------------------------	--

THIS MEMBER REPRESENTS:		
<input checked="" type="checkbox"/> Persons with Disabilities	<input checked="" type="checkbox"/> Persons 65 years and older	<input type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input checked="" type="checkbox"/> Jointly appointed by an area agency on aging	<input checked="" type="checkbox"/> A user of public transportation	<input type="checkbox"/> None of these groups
<input checked="" type="checkbox"/> Age 65 or older	<input checked="" type="checkbox"/> A persons with disabilities	

4. NAME Willam Edgecomb	AFFILIATION (Name of organization, if any)
-----------------------------------	--

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input checked="" type="checkbox"/> Persons 65 years and older	<input type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input type="checkbox"/> A user of public transportation	<input type="checkbox"/> None of these groups
<input checked="" type="checkbox"/> Age 65 or older	<input type="checkbox"/> A persons with disabilities	

5. NAME Darleen Ormsbee	AFFILIATION (Name of organization, if any)
-----------------------------------	--

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input checked="" type="checkbox"/> Persons 65 years and older	<input type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input checked="" type="checkbox"/> A user of public transportation	<input type="checkbox"/> None of these groups
<input checked="" type="checkbox"/> Age 65 or older	<input type="checkbox"/> A persons with disabilities	

6. NAME Stacy agee	AFFILIATION (Name of organization, if any) CCOA
------------------------------	--

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input type="checkbox"/> Persons 65 years and older	<input checked="" type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input type="checkbox"/> A user of public transportation	<input checked="" type="checkbox"/> None of these groups
<input type="checkbox"/> Age 65 or older	<input type="checkbox"/> A persons with disabilities	

7. NAME Angel Manning	AFFILIATION (Name of organization, if any) SRR Coordinator
---------------------------------	---

THIS MEMBER REPRESENTS:		
<input type="checkbox"/> Persons with Disabilities	<input type="checkbox"/> Persons 65 years and older	<input checked="" type="checkbox"/> Neither of these groups

THIS MEMBER IS:		
<input type="checkbox"/> Jointly appointed by an area agency on aging	<input type="checkbox"/> A user of public transportation	<input checked="" type="checkbox"/> None of these groups
<input type="checkbox"/> Age 65 or older	<input type="checkbox"/> A persons with disabilities	

8. NAME AFFILIATION (Name of organization, if any)
Christina Holtz **CCOA- Bus driver**

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

9. NAME AFFILIATION (Name of organization, if any)
Michael Couture **SRR Director**

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A person with disabilities

10. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

11. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

12. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

13. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

14. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

15. NAME AFFILIATION (Name of organization, if any)

THIS MEMBER REPRESENTS:
 Persons with Disabilities Persons 65 years and older Neither of these groups

THIS MEMBER IS:
 Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A persons with disabilities

January 17, 2017

Annual L.A.C. Meeting

Attendees:

Leo Delmas – Board Chair

Ramona Delmas – Senior

Faye Stockwell – Disabled Senior Bus Rider

William Edgecombe – Senior

Darleen Ormsbee – Senior

Stacy Agee – CCOA Administrative Assistant / Transportation Coordinator

Angel Manning – SRR Coordinator

Michael Couture – SRR director

Christina Holtz – CCCOA Bus Driver

Absent:

Martha Swartz – Disabled

Joyce Wilson – Disabled senior

George Christenson- Senior

Pat McGovern – Senior

Gail Tinker – CCOA Director

Meeting called to order at 11:00 am.

The minutes from the 2016 LAC Meeting were reviewed by all. No changes were noted. Leo Delmas motioned to accept the minutes as written as supported by William.

Mike discussed his Coordination Plan with the group. Straits Regional Ride (SRR) still has 12 vehicles with 11 operational. SRR coordinates with surrounding agencies such as CCCOA, MI works, DHS, NCCMH, SAYPA, SASI, Petoskey Club, McLaren Northern MI, Alcona Health

Systems, the Brooke, and many others. SRR is still working with Emmet County in hopes to be more involved there.

Stacy went over the CCCOA coordination plan and vehicle accessibility plan with the group. There have been no changes. The CCCOA will continue to work with SRR to offer their current services. This year the CCCOA will be applying for new vehicles as their current ones have met their useful life.

Next, the meeting was opened up to the members to discuss any concerns regarding transportation. Stacy mentioned, that though Martha Schwartz – a regular SRR and CCCOA bus rider – was not able to make it to the meeting, she did tell Stacy that she is very happy with both services and all the services they provide. She is also appreciative that both organizations are so helpful when she has questions. William brought up that he feels there is a lack of buses available to doctor's appointments in neighboring cities. Mike explained the SRR schedule and that they have many different trips throughout the day to different cities and that anyone can call to see when those trips take place. Mike stated he will send a copy of the main schedule as well as the Gaylord and Petoskey schedules to the CCCOA so they are more available for the local seniors. William was pleased with this and said he would pass the information along to the VFW and Eagles as well where many local disabled seniors congregate.

William also mentioned that it would be great if later busses could be offered and if trips could be offered on Saturdays, as it is some peoples only means of transportation and they are forgotten for many activities that take place on weekends and in the evening. Mike told him that there have been a lot of requests for Saturday busing and it is currently on the table to be discussed further at the SRR board meeting. Fay Stockwell, who is a frequent rider of both SRR and CCCOA busses, agreed that it would be a wonderful thing to be able to go places on Saturdays, but she is very happy with the service she currently received at both locations and is grateful it is available.

Mike mentioned that he would get updated brochures to the CCCOA as well as schedules.

At this point no one else had any concerns or questions for Mike or Stacy. There were no further issues with the current transit to be discussed other than they liked the job that was being done and several were thankful that the bus systems are there to use for all people.

Meeting motion was presented by William that we adjourn and Darleen seconded that motion.

Meeting Adjourned @ 11:55 am

Meeting Minutes certified by

 1-17-2017

Leo Delmas

Public Notice

Cheboygan County Board of Commissioners

On behalf of Straits Regional Ride

Proposed State and Federal application for Operating and/or Capital assistance

All citizens are advised that Cheboygan County Board of Commissioners has prepared an application for State of Michigan financial assistance for fiscal year 2018 as required under act 51 of the public acts of 1951, as amended, and for Federal assistance as required under the Federal Transit laws, as amended.

Cheboygan County Board of Commissioners is requesting a total of \$ 1,024,925.00 through the following funding source(s):

Funding source	Operating Amount	Capital amount per project	total
Operating	\$ 349,520.00		\$ 349,520.00
State			
5311 operating	\$ 168,800.00		\$ 168,800.00
Federal			
Federal/State		replacement of (5) new buses	\$ 506,605.00
5339 capitol		with lifts and radios and	
		Decals	

Cheboygan County board of Commissioners ensures that the level and quality of transportation service is provided without regard to race, color, or national origin in accordance with Title VI of the civil rights Act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address given below. The proposed application is on file at Straits Regional Ride 1520 Levering road Cheboygan MI 49721 and may be reviewed during a 30- day period from, 1-9-2017 to 2-7-2017 between the hours of 9 to 5.

Written comments regarding the application and/or written requests for a public hearing to review the application must be received by 2-7-2017. If a hearing is requested, notice of the scheduled date, time, and location will be provided at least 10 days in advance.

Submittals should be sent to Straits Regional Ride 1520 Levering rd. Cheboygan MI 49721 Attn:
Michael Couture or via e-mail to mcouture@cheboygancounty.net

Public Notice

County of Cheboygan / Straits Regional Ride PROPOSED STATE AND FEDERAL APPLICATION FOR OPERATING AND/OR CAPITAL ASSISTANCE.

All citizens are advised that County of Cheboygan / Straits Regional Ride has prepared an application for the State of Michigan financial assistance for fiscal year 2018 as required under Act 51 of the public acts of 1951, as amended, and for federal assistance as required under the federal transit laws, as amended.

Cheboygan County Board of Commissioners is requesting a total of \$1,024,925.00 through the following funding source(s):

Funding Sources(s)	Operating Amount	Capital amount Per project	Total Amount
Operating State	\$349,520	N/A	\$349,520
5311 Operating Federal	\$168,800	N/A	\$168,800
Federal/State Revenue	replacement of (5) new buses \$506,605.00 with lifts and radios and decals		
5339 Capitol			

Cheboygan County Board of Commissioners ensures that the level and quality of transportation service is provided without regard to race, color, or national origin in accordance with Title VI of the civil rights act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address below.

The proposed application is on file at Straits Regional Ride at 1520 Levering Rd, Cheboygan MI 49721 and may be reviewed during a 30 day period from January 10 - February 8, 2017 between the hours of 9am to 5pm.

Written comments regarding the application and/or written requests for public hearing to review the application must be received by February 7, 2017. If a hearing is requested, notice of the scheduled date, time and location will be provided at least 10 days advance. Submittals should be sent to Straits Regional Ride, 1520 Levering Rd., Cheboygan, MI 49721 Attn: Michael Couture or via email to mcouture@cheboygancounty.net

Top O Michigan Outboard Racing Club

P.O. Box 873
Harbor Springs, MI. 49740

January 17, 2017

Mary Ellen Tryban, Clerk
Cheboygan County
870 South Main St., P.O. Box 70
Cheboygan, MI. 49721

Dear Mrs. Tryban,

I am pleased to announce that the American Power Boat Association has once again asked the Top O'Michigan Outboard Racing Club to conduct the Marathon National Championships. They have scheduled the race for **August 12th – August 13th, 2017**. I am, therefore, requesting a waiver of the “no wake” ordinance on those dates between the hours of 11:00 AM and 2:00 PM. I would appreciate it if you would bring this letter to the attention of your board and ask if they will approve a waiver of the “no wake” ordinance.

As always, we welcome suggestions you might have on how we can continue to improve this great event.

Sincerely,



Tom Fairbairn
(231) 330-2202

/tjl

RECEIVED

JAN 26 2017

CHEBOYGAN CO. CLERK



Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

**Regional Project Review
For November, 2016**

Region 9 Federal Grant Applications

#	Total	From	Applicant	Project
1	\$1,772,130	HHS	NEMCSA	Duration Supplement Grant: Head Start & Early Head Start 5 year continuation grant for FY2015-2020.

Region 9 Other Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

Public Notice

1	
---	--

Other

1	NONE
---	------

Statewide Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

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**Regional Project Review
For December, 2016**

Region 9 Federal Grant Applications

#	Total	From	Applicant	Project
1	\$526,926	DOD	Northeast Michigan Consortium	Procurement Technical Assistance Program (PTAP): Funds would allow NEMC to provide a continuation of PTAC services. They have been partially funded with federal funds since 1993. The period of performance for the grant is approximately April 1, 2017 through March 31, 2018. A brief synopsis of the services they provide are: Individualized government contracting business counseling, Information on all levels: federal, state and local government contracting, Support with bid proposals, Identification of bid opportunities, Registrations and Certifications, Training, Networking/matchmaking events, Federal Acquisition Regulations and Procurement Award Histories. All services are free of charge.

Region 9 Other Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

Public Notice

1	NONE
---	------

Other

1	NONE
---	------

Statewide Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

Regional
Cooperation
Since
1968

Northeast Michigan Council of Governments

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**Regional Project Review
 For January, 2016**

Region 9 Federal Grant Applications

#	Total	From	Applicant	Project
1	\$170,000	USDA	County of Otsego	Otsego County Ambulance Purchase of a White 2017 US Ford with Ambulance Package Modifications.

Region 9 Other Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

Public Notice

1	NONE
---	------

Other

1	NONE
---	------

Statewide Grant Applications

#	Total	From	Applicant	Project
1	\$			NONE

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
January 10, 2017**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Matelski at 9:30 a.m.

Roll called and a quorum present

Present: Commissioners Chris Brown, Richard Sangster, Michael Newman, Cal Gouine, Tony Matelski, John Wallace and Robert Bolinger

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Newman requested the removal of Item D Minutes 1. Organizational Meeting 1/3/2017 and be placed under New Business Item F for correction.

Motion by Commissioner Bolinger, seconded by Commissioner Gouine, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Brown, second by Commissioner Wallace, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$0;
Prepaid Total = \$778,948.84)
- B. Budget Adjustments as follows:

2016 Payroll Inter-budget Transfers

- 1) From 101-131 To 101-131 Totaling \$32
- 2) From 101-351 To 101-351 Totaling \$272
- 3) From 588-599 To 588-599 Totaling \$2,379

2017 Payroll Inter-budget Transfers

- 1) From 101-139 To 101-229 Totaling \$16,564
- 2A) From 101-215 To 101-131 Totaling \$778
- 2B) From 101-215 To 101-215 Totaling \$3,430

2016 Raise Revenue/Expenditures

- 1A) Fund 101 Total Budget Increase of \$2,700
- 1B) Fund 105 Total Budget Increase of \$2,700
- 2) Fund 294 Total Budget Increase of \$760
- 3) Fund 595 Total Budget Increase of \$10,000

2017 Raise Revenue/Expenditures

- 1) Fund 101 Total Budget Increase of \$3,839
- 2) Fund 101 Total Budget Increase of \$5,461
- 3) Fund 201 Total Budget Increase of \$1,078,088

- C. Fair Contract – Broken Horn Rodeo .
- D. Minutes:
 - 1. Finance/Business Meeting 12/13/2016 & ~~Organizational Meeting 1/3/2017~~ (Moved to New Business)
 - 2. Planning Commission Meeting – 12/7/16
 - 3. NEMCSA – 12/2/2016
 - 4. City Council Meetings - 11/15/16, 11/22/2016 & 12/13/2016
 - 5. Health Board Meeting - 11/10/2016
 - 6. County Road Commission – 12/1/16 & 12/15/16

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Sheriff Dale Clarmont stated that he was presented, once again, with a \$10,000 donation for the support of the K9 Unit from Tony and Roberta Matelski. Sheriff Clarmont sincerely thanked the Matelskis' for their continued financial generosity to this community. He reported that Taser will be retiring in March 2017 and replaced by Havoc who was just State certified.

SCHEDULED VISITORS - NONE

Finance Director's Report – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ending November 30, 2016. She reported total year-to-date revenue of \$10,385,352.73, or 86.86% of budget, compared to \$10,745,098.60, or 90.86% of budget last year at the same time. She reviewed each line item number that was fluctuating greater or less than \$35,000. Ms. Kortz reported expenditures year-to-date of \$9,521,117.45 or 79.63% of budget, compared to \$9,236,919.55 or 78.11%, last year as of the end of November. She reviewed each department that was fluctuating greater or less than \$20,000. Ms. Kortz presented the Cash Summary by Fund Report for month ending November 30, 2016. She reviewed each fund that was showing a deficient cash balance and explained on how it was going to be remedied.

Commissioner Sangster asked about Fund #230 – Cellular Phone Flow Through, Fund #231 - C.C.E. 9-1-1 4% Phone Surcharge, and Fund #450 - C.C.E 9-1-1 Development & Capital Fund. Finance Director Kari Kortz stated that both Fund #230 & Fund #231 are both an in and out account. One comes from a State surcharge and the other sum comes from the cell phone surcharge. Then it is sent right over to C.C.E. 9-1-1 for operation needs. Fund #450 is requested as part of the budget, is funded out of the general fund, and sent over to C.C.E. 9-1-1 on a quarterly basis. The \$299,177.96 is on top of what is sent over. They request us to include a contingency number in the budget, which is all of the

years of contingency monies that they have not collected from us. Then Cheboygan County holds on to the monies. In an event that they should need it, it would take an action from their Board.

Administrator's Report

Administrator Lawson updated the Board on the jail expansion with the preliminary project report scheduled to be completed by the end of January. Once that information is received from the architect, he will sit down and go over it with Sheriff Clarmont and Undersheriff Cook before bringing it to the Board for conclusion and recommendation. The jail expansion includes additional cell capacity, kitchen facility, and storage building area.

Administrator Lawson reported on the Road Loan Program, which is open until January 17, 2017. Notices were sent to all townships within the County notifying them of the program with only one application received to date. Once the application process is closed the applications will be presented to the Millage Appropriation Committee for review and recommendation.

Administrator Lawson reported on the C.C.E. 9-1-1 Radio Report, which didn't make much progress due to under-staffing between the holidays. C.C.E. 9-1-1 Staff will continue their work to develop a report identifying the strengths and weaknesses of the current radio system as well as the benefits of moving to an 800 MHz radio system. The report will also provide a cost estimate to change the system and funding options. He was looking at a deadline of June 2017.

COMMITTEE REPORTS

Commissioner Sangster attended a NEMCSA meeting in Bay City with the presentation on Head Start and Early Education Program.

Commissioner Gouine attended an Inverness Township Board Meeting and a Fair Board Meeting.

Commissioner Newman attended a Benton Township Meeting and they are the only township application that the administrator has received for the Road Project. He has anxiously been awaiting the new appointments for the 2017 Assignments – Board of Commissioners.

Commissioner Brown attended a Board Appointment and Procedures Meeting, a Munro Township Board Meeting.

Commissioner Wallace attended a Northern Michigan Regional Entity Meeting. This is a group that administers the money for the Drug Court and Substance Use Disorder. He met with a Salvation Army representative and there might be some liquor tax monies that might help with the halfway houses.

Commissioner Matelski reported attending two (2) County Road Commission Meetings, a Planning Commission Meeting, a LEPC Meeting, a Koehler Township Meeting, and District #4 Health Board Meeting.

OLD BUSINESS

Cheboygan Board of Commissioners looked over the Proposed 2017 Assignments – Board of Commissioners. Discussion held.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to accept the 2017 Committee Appointments. Motion carried with 7 yes, 0 no and 0 absent.

NEW BUSINESS

Administrator Lawson presented the Ambulance Millage Appropriation Agreement – Cheboygan Life Support Services. The Agreement is effective January 2017 to January 2020. The agreement provides the distribution of Millage funds to Cheboygan Life Support Services based on the Ambulance Millage revenue collected by the County from property situated in Aloha, Beaugrand, Benton, Burt, Ellis, Grant, Inverness, Koehler, Mentor, Mullett, Munro, Nunda, Tuscarora, Walker and Wilmot Townships and the City of Cheboygan to be used solely for the purpose of providing ambulance services to these areas.

He reported that the Agreement also has a new provision that the County shall pay Cheboygan Life Support Services for transporting inmates by ambulance from the county jail for medical treatment. Under Medicaid rules, Cheboygan Life Support Services cannot transport a patient without a fee. If the inmate is bonded out of the county jail or is no longer in the County's legal custody before or at the time of being transported, then the County shall not be responsible for the cost of that ambulance transportation service. Cheboygan Life Support Services may bill the person directly for the service and/or may bill that person's insurance carrier for the service. If the inmate is in the County's legal custody at the time of being transported, then the County shall be billed and the County shall pay Cheboygan Life Support Service the Medicaid ambulance transportation and mileage rate in effect at the time the transportation service is provided. The parties, however, hereby expressly agree that in lieu of paying the Medicaid ambulance transportation and mileage rate the parties may, at any time during the term of this Agreement, agree in writing on a payment subscription for ambulance transportation services as negotiated from time to time by the parties.

Motion by Commissioner Wallace, seconded by Commissioner Brown, to approve the Ambulance Millage Appropriation with Cheboygan Life Support

Services and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the renewal lease agreement for the Reid Building, which included an increase of the cost of the lease with a flat rate increase each year rather than a two percent increase as normal. He stated that the County will receive the necessary revenue from lease payment to cover the cost of building operation and maintenance as well as funds to repay monies borrowed to complete planned renovations and future capital requirements. Discussion held.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to approve a five (5) year lease with District Health Department #4 and to authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the 2017 MSU Extension Service Agreement. This agreement renews the County's agreement with Michigan State University for Extension services. He stated that it is usually a three (3) year agreement, but MSU wanted to move it back to a one (1) year agreement status. The county will receive the funds necessary to cover the cost of building operations and maintenance, as well as the fund to repay the monies borrowed for completing the renovations to the facility and future capital improvements. Cheboygan County provides funding for one full time clerical support staff, funding for half of the cost of the 4-H program employee as well as office space for the program. The financial impact to the county for this agreement is \$72,379, which is what was budgeted for the year.

Motion by Commissioner Sangster, seconded by Commissioner Brown to approve the 2017 Agreement for Extension Services and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the annual Remonumentation Agreement, which has been reviewed by Civil Counsel in past years. The 2017 contracts reflect the same basic language as used last year.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to approve the Professional Agreement between Cheboygan County and Granger and Associates for Remonumentation beginning January 1, 2017 and authorize the Chair to sign; to approve the Professional Service Agreement between Cheboygan County and Fullford Surveying & Mapping for Remonumentation beginning January 1, 2017 and authorize the Chair to sign; to approve the Professional Agreement between Cheboygan County and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2017 and authorize the Chair to sign; to approve the individual Remonumentation Peer Group Services Agreement between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2017

and ending December 31, 2017; and to approve the Administrative Staff Agreement between Cheboygan County and Granger & Associates, Inc. for the period beginning January 1, 2017 and ending December 31, 2017 and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the Salary & Wage Resolution – Non-Union General Employees #16-021 – Amendment #1 – SRR. Over the years, a long-time bus aide had transitioned to performing all office and dispatch responsibilities. This employee retired at the end of 2016 and created a vacancy in a wage and salary classification below what management believes to be adequate compensation for the currently assigned responsibilities. Management is requesting a new classification of part-time office with a pay scale matching that of the most recently hired bus aide. She stated that they are currently expected to stay within the existing budget due to the vacancy in this position that exists. The first day this position will be available for filling will be January 25, 2017.

Motion by Commissioner Brown, seconded by Commissioner Wallace, to adopt Amendment #1 to the 2017 Salary & Wage Resolution – Non-Union General Employee #16-021, to be effective January 25, 2017, and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Newman addressed the correction of the 1/3/2017 Organizational Meeting Minutes to read as follows: Motion by Commissioner Newman to nominate Commissioner Wallace for Vice Chair. Commissioner Wallace declined.

Motion by Commissioner Newman, seconded by Commissioner Brown, to approve the 1/3/2017 Organizational Meeting minutes as corrected. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - NONE

BOARD MEMBERS COMMENTS

Commissioner Brown requested the Board of Commissioners to open discussion on the issues with the front security doors in the Cheboygan County Building and what can be done to make them less of a problem for people trying to enter the building. He had the opportunity to be in the building a month ago for jury selection and observe the doors work for a period of time. There have been issues with people wearing steel toed boots being unable to enter the building, as well as elderly people who use walkers. Commissioner Brown suggested the possibility of putting someone at the door to monitor it as people enter to expedite the process on days where there is heavy traffic of the building. Citizens need to be able to come into the building and take care of business. When there are offices in the building like construction code, every carpenter is

going to have steel toed work boots and they will have to carry an extra pair of shoes in their car to come in or will have to come in through the Sheriff's Department entrance. These things are unacceptable and defy our mission statement. Commissioner Brown thanked the Matelski's for their generosity for giving back to the community.

Commissioner Wallace would also like to have open discussion on the issues with the front security doors. He has received complaints from people who are aging that couldn't figure out how to get in, got frustrated, and just left. This building belongs to the taxpayers and some way there has to be a common ground to make it acceptable. He would also like to see this issue put on the next agenda.

Commissioner Matelski suggested that the Board Appointments & Procedures Committee meet before the next Committee of the Whole Meeting, so that they can consider the reappointments to the Planning Commission of Mike Kavanaugh and John Jazdyk. There is also an opening on the Waterways Commission to replace Fr. Paul Megge. A Board Appointments & Procedures Committee meeting was scheduled for Wednesday, January 18, 2017 at 10:00 a.m. in the Cheboygan County Commissioners Room.

Commissioner Sangster commented on the reappointments to the Planning Commission. He stated that some of the same concerns that a lot of the Commissioners have heard has been brought to his attention. The Planning Commission sometimes gets an unfair rap and only the bad things are remembered never the good things. He has come up with a few questions that he thinks Administrator Lawson can answer so as to get a good evaluation as to what this is really about. Commissioner Sangster questioned their ability of working for the people and the growth in the county. The reappointment is well taken.

Commissioner Matelski stated receiving a letter from the DNR - Little Traverse Conservancy regarding wanting to trade 80 acres that they own to the DNR for 131 acres. One of the 40 acres of property is located in Waverly Township, Cheboygan County. He will contact them to find out more information and he also plans to attend a Waverly Township meeting to discuss the same. Discussion held on the swamp taxes.

Commissioner Brown stated that he also received a letter from the DNR – Little Traverse Conservancy regarding trading an 80 acre parcel that is land locked in Hebron Township with privately owned property located in Montmorency County. He also plans on contacting them to find out more information.

Motion by Commissioner Brown, seconded by Commissioner Wallace to go into closed session to consider the purchase or lease of real property, pursuant to Section 8(d) of the Open Meetings Act, being MCL 15.268(d). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

ENTERED INTO CLOSED SESSION AT 10:55 a.m.

RETURNED TO OPEN SESSION AT 11:42 a.m.

Administrator Lawson handed out the list of 2017 Board Committee terminations to be reviewed.

Discussion held regarding the front door security system and security within the building.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 12:00 P.M.

Karen L. Brewster
Cheboygan County Clerk/Register

Anthony M. Matelski
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
January 24, 2017**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Tony Matelski at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Chris Brown, Richard Sangster, Michael Newman, Cal Gouine, Tony Matelski, John Wallace and Robert Bolinger.

ABSENT: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Bolinger seconded by Commissioner Sangster to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott thanked the Board of Commissioners for holding the informational meeting regarding the Meijer Project. There was an outstanding attendance and he hoped that the Board of Commissioners would keep the public updated on what is going on with the negotiations. He shared a copy of his article entitled, "In Cheboygan County it's 'déjà vu all over again'" from the Cheboygan Daily Tribune regarding the security doors. Today he watched five (5) people, including one of them carrying an infant carrier, who tried to enter the building at once. They have to go out and then come back in one at a time in order to get in. This is a continuing problem and things could be done better. Emmet County is hardening their offices by limiting access to individual offices and installing bullet proof glass in doors. Also they are supplying bars to put on the doors in case of a lock down. The best that can be done is to supply a safe and secure environment for everybody here.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Prosecuting Attorney Daryl Vizina introduced himself and his Staff. He stated that there has been a lot of turnover in the last year, but particularly in the last couple months. Kim Chimner started working in the office in December 2016. She is handling the juvenile cases, such as abuse and neglect in Probate Court and works primarily with Melissa Goodrich. Melissa Goodrich came from Presque Isle County in September 2016. She is an attorney and is handling most of the sexual assault cases and any abuse or neglect cases that come in from the Department of Human Services. Celeste Charboneau who has worked in Kim's position, but now works as the Crime Victim's Rights Coordinator for the past month in a half replacing Peg Mills who retired effective December 1, 2016. Peg had worked in the Prosecutor's Office for 25 years prior to him being newly elected

and an additional eight (8) years under his employment. Lori Spray has worked as the new office manager since July 4, 2016. Assistant Prosecutor Fred Feleppa replaced Tony Damiano who retired in September 2016. In October 2016, Fred moved up into the Chief Assistant Prosecutor position. He stated that in the past six or seven months, they have had five of the seven staff members that are either new, or at new positions.

District Forester Brittany VanderWall introduced herself and stated that she serves both Cheboygan and Presque Isle County as County Forester with her home district in Presque Isle County. She gives private land owners assistance in Conservation Forestry, which could be accessing their property value, helping them figure out a timber harvest, or if they have a problem with pests or diseases, a solution to banishing or preventing them, or any forest education regarding their property. Her position is funded by the state through grant funding and she has held this position since October 2014. Graduated from Michigan Technical University in May 2014 with her bachelors in forestry, a minor in ecology and is pursuing her masters degree. Also, she was recently elected as state chair of the Michigan Tree Farms program. A primary service she provided for the county was creating a new website cdcheboygan.org to assist land owners in forestry management. It can be accessed it at any time to request assistance. A tree sale is done every year with information that can be digitally retrieved and then sign up for the tree sale. She has worked with the Straits Area Audubon Society in putting on several workshops such as “How to grow your own mushrooms” last fall in Forest Township, with the UAW facility on Black Lake with some forest management of their properties, and involved in the Earth Week Plus program educating students at the Cheboygan Area High School. Notices were sent out with the tax bills advising homeowners of her services. She has met with all of the township officials and local Farm Bureau members introducing and explaining what she has to offer. The services that she provides are completely free to everyone in the conservation district. Discussion held.

ADMINISTRATOR’S REPORT

Administrator Jeff Lawson reported that the County has received one application from Benton Township for the loan program for two project areas. Staff will be providing a packet for review to the Millage Appropriations Committee and a recommendation will be given to the Board at the February 14, 2017 meeting. He will be attending a meeting in Lansing on Thursday with the Airport Authority Board to talk about their fire building and other issues with the aeronautics division. The CCE 911 Board is reviewing the original 911 Agreement to identify what updates are needed.

OLD BUSINESS

Commissioner Wallace reported that at a Board Appointments and Procedures Meeting two potential candidates were interviewed to fill the vacancies on the Planning Commission. Discussion was held on the interviewees and reappointments.

Motion by Commissioner Wallace seconded by Commissioner Brown to reappoint Michael Kavanaugh and John Jazdyk to the Cheboygan County Planning Commission for a two year term effective December 15, 2016 thru December 15, 2018. Motion Carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Wallace seconded Commissioner Gouine to reappoint Pete Redmond to the Cheboygan County Waterways Commission for a three year term effective April 1, 2017 thru December 31, 2019. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Wallace seconded by Commissioner Bolinger to appoint Keith Ginop to the Cheboygan County Fair Board for a two year term effective January 9, 2017 and ending on December 31, 2018. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Wallace read the list of Planning Commission Board members along with their terms. He explained that they are on track now with staggering the terms.

NEW BUSINESS - None

BOARD MATTERS FOR DISCUSSION

Administrator Jeff Lawson stated that the Board of Commissioners started talking about the security of the building in approximately 2012 regarding scanning and patrolling the building entries. Discussion was held for a couple of years and then cameras were installed in 2014 along with the door monitoring equipment and door passes that are being used. The county looked at bank security systems, which is the system that is used today. It is distributed by DEBOLD Company, which is built by a company out of Colorado. There was also another firm out of Florida that was looked at with similar technology. The primary reason why we choose the technology that we have today is that it is the newest technology in scanning people through a secured port and the cost effectiveness. He stated that the security door system has been operational since August of 2015. The system was installed pursuant to directives from the State of Michigan to provide security for the courts as well as the need to provide security measures for public and staff within the building. This system was selected and has been utilized in many commercial and governmental facilities across the country. It is designed to operate primarily without staff, but can also be designed to be staffed. The system is designed to provide a secured area before entering the building. It also provides ballistic protection without exposing any staff or public within the building to a potential threat. This is superior to open scan systems, which allows direct access to a facility while scans occur placing employees and the public at potential risk.

Discussion has occurred to identify how the system could be more customer friendly when metal is detected by the system. Currently, when metal is detected a Correction Officer communicates by speaker providing directions to the public to return metal to vehicles or proceed to the Sheriff's Department's entry for scanning. An alternative design that could be implemented is to place a scanning tray within the entry with

additional cameras to providing the public an option not to return to their vehicles. This would require staff to manually activate the door for each entry and would likely lead to additional staff in the control room to accomplish scans efficiently. A second configuration would be to station an employee at the system in a secured ballistic area to communicate to the public and be able to inspect items through a secured port. This would require entry and exit reconfiguration.

Sheriff Clarmont provided an overview of general building security. In public places such as courthouses, federal buildings or any kind of governments buildings are soft targets. As a public official, it is our job to secure the safety of individuals coming into the building to do business and the employees that work here. He agreed with the timeline of 2014 as to when they started looking seriously at spending money to upgrade the security of this county building. Nothing is perfect. The security in place is merely a deterrent. The reasoning is if you deter those individuals that would commit these types of crimes from entry, they will leave. If entry is too difficult, the bad guys go where to the entry that is easier. Most public buildings in the metro areas are even prohibiting cell phones on entry because of security reasons. When we looked at different options around the State of what was available, we looked at the cost effectiveness. There were not many options available. The purpose of the door is not for the convenience of the persons seeking entry. He explained that one way to improve entry is by posting a person there to do individual screenings or install a full body scanner. The cost versus the benefit needs to be weighed. Sheriff Clarmont did not recommend removing the door.

Chairman Matelski stated that the Board is fully committed to the security system, contrary to the press and citizens reports. The building security is of prime importance. Maybe modifications could be done either to the equipment or other implementations. Need recommendations for types of changes versus costs.

Sheriff Clarmont stated that most courthouses hire a part time person to scan citizens at the point of entry. It could be done on selected days/hours or as necessary. He would need to hire a new employee and have a background check done. This new employee who would report and work under the direction of the Sheriff Department. There could be a plan put in place, review the plan, and modify it as needed. Another suggestion would be to modify the door to have the people put their items in a tray for separate screening. This all takes time and lessens the effect of the electronic scanner. Someone would need to be physically there to do the scanning. The settings could be modified on what is allowed to pass thru.

Commissioner Sangster asked if the citizens could be educated better with more signs in the parking lot and at the approach of the building, which is more cost effective. Citizens tend to be more upset during bad weather or during winter time. If you lessen the impact of the people, they will be less upset. He suggested placing a bench in order to sit down and change their shoes.

Commissioner Brown stated that he has had the opportunity to sit and watch it and it is impossible to educate everyone. Most people don't frequent the building on a regular basis. The visitors are most affected are the citizens that come to this building only once or twice in ten (10) years to pay tickets, etc.... Regular visitors know about the access limitations and plan for it.

Commissioner Matelski stated that they need to figure out what days of the week the traffic volume is heavier. He suggested that maybe the Sheriff and Administrator could figure it out. There is a need to improve on what is already in place because they are not going backwards.

Sheriff Clarmont stated that at peak times, adjustments have been made. For example, on days that there is jury selection, each juror is sent a map along with their jury summons stating which door they are to use. There is also a deputy there ready to scan them with a wand, which expedites the process. He explained that the problem is they don't read the notice and try to go through the front door. If the Board's decision is to man it, then somebody will be out there part time. But if the Board is going to take some time to figure out when peak time is, can it be programmed to count? As soon as you put someone out there at certain hours, visitors coming in at different times and having a problem will question it. It is very hard to nail down.

Administrator Lawson stated that the door has limitations as to what mode it is operating in. It's not as simple as reprogramming it by hitting a one button switch, which would have to be factored in. Once it is in manual mode, a person has to override the system, which also has its own risks involved. If a person is going to be stationed there, we would have to reconfigure the entry and put a port there, so the control would need to be removed from the control center upstairs to a face to face control center. This person would be behind a protective barrier, have access to allow items to be put into that area for review, and the scanner would be placed at its full capacity. At that time, this person is overriding the system and it is not operated by the computer. However, once this person reviews the items and scans everyone, there are issues with that system as well.

Commissioner Wallace stated that the Sheriff and Administrator has heard the concerns and asked them to get together and see if they could do anything under reasonable limits to improve it for the consumer.

Commissioner Matelski asked the Sheriff and Administrator to review a people count, any alternate ideas, and report back to the board.

Sheriff Clarmont stated that if the board wants to do anything, there would be costs involved. To expedite this plan, his recommendation is to put a part time person there to start with and then research the concerns from that point versus a modification to the entire system.

Commissioner Wallace stated they don't know which direction they want to take this. He wants to know if there is any way to improve it from the complaints received so far.

Administrator Lawson stated that he would put the numbers together, do further research, and bring it back to the Board.

CITIZENS COMMENTS

Carl Muscott commented on the door issue. There seems to be no Plan B when it is broke down, which was to simply prop the door open with no security at all. He suggested that Sheriff Clarmont come up with a Plan B when the door is down. A Zoning Board of Appeals Meeting is scheduled for Wednesday, January 25, 2017. He explained that people are buying cottages and homes on the lakes for the express purpose of rental incomes and the current Ordinance to enforce transient rentals is vague and doesn't address it.

BOARD MEMBER COMMENTS

Motion by Commissioner Brown seconded by Commissioner Wallace to adjourn to the call of the chairperson. Motion carried. Meeting adjourned at 10:41a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

Anthony M. Matelski
Chairperson

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Special Meeting
January 19, 2017

The Special Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairman Matelski at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioner Chris Brown, Richard Sangster, Michael Newman, Cal Gouine, Tony Matelski, John Wallace, and Robert Bolinger.

ABSENT: None

Commissioner Wallace gave the invocation and led the pledge of allegiance.

Motion by Commissioner Gouine, seconded by Commissioner Sangster to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – None

Commissioner Matelski stated that this Special Meeting was being held to bring the Board of Commissioners up to date on what has been happening with the Meijer Project.

City Manager Tom Eustice stated that they have been working with Inverness Township for approximately two (2) years on the Meijer Project. The Meijer store has purchased property in Inverness Township, with sewer capabilities, but there was not a municipal water supply that could be used by the store. The City of Cheboygan has been in negotiations with Meijer and Inverness Township on how to get water to the site. He stated that they were down to two options. The first one was to draft a utility service agreement (USA), which would mean that the City of Cheboygan would supply the water to Inverness Township. This would mean that Inverness Township would own the line; the city would be responsible for the operations and management of that line. Inverness Township would be responsible for all the engineering work of that line, as well as possibly taking on and sharing in that debt to build it. The second option would be an agreement under Public Act 425 of 1984, which is a conditional transition of land. This means that under the agreement the property would be reverted to the City of Cheboygan for a period of time, usually 50 years. With this scenario, the City of Cheboygan would be responsible for doing the build out of the line, the maintenance of it, and would need to collect the property tax dollars for it. They would negotiate with the township to levy 15 mills for general operating millage against the taxable value. He suggested to the township that this should be a split of 3 mills to the township and a split of 12 mills to the city on the taxable value. This is what the township would otherwise levy against the property as far as the operating millage, fire millage, and a road millage. There was some concern with the 425 Agreement for the city because they do not want to take on the debt. Property taxes collected would not pay for the debt, and the city would be responsible for providing police and fire protection for the facility, which would be an additional cost. He stated it is not certain if the city would have to take on the debt with a 425 Agreement because the city could negotiate with Meijer to determine how to build the line and how it would be funded. The city would have to change their budget in order to take on this debt. Meijer has offered to pay for one-third of the project up front and once the project is completed, the store would pay for the rest of the project, with the stipulation that the township would pay the store back for two-thirds of the project. Inverness Township was concerned that they could not make the payments to the store. Under the USA, they have basically an agreement that is almost finished with two options right now. The township would charge Meijer for the water under the USA and debt; and would also pay the city to operate and manage the sewer system.

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Commissioner Brown stated that typically when a big box business comes in, they would follow a spin off. Would the city only incorporate that parcel under the 425 Agreement? Eustice stated that there was a little bit of a complication with the 425 Agreement in that area. The main property of 38.8 acres is not in US 27 DDA district, which is in the sewer district. So under the 425 Agreement, the city would only need to incorporate that legal description. There is an out Lot A on their site plan, which is just over an acre and likely where the restaurant would be built. This is in the US 27 DDA district and this can stay under the 425 Agreement. Also the gas station that they are planning on building would also be under the US 27 DDA, but would need water. The city would have to have an agreement to tap into the water line for these businesses and any other ones along US 27 corridor. He stated that the main part of the property is not going to be in the US 27 DDA district. This will be the bulk of the taxable value. It is estimated that the City would get \$57,000 in due taxes for the general fund. If the city has to shell out \$400,000 in debt to build the line with Meijer wanting an eight (8) year payback, we could not pay the debt back with just those tax dollars and also provide fire and police services. Staff might have to be added along with overtime. The numbers do not add up and some changes would have to be made. In the future, the taxable value for the city could increase. There is a large inventory of affordable housing, so that when Meijer locates here, there will be decent jobs and then people could purchase houses instead of renting.

Commissioner Sangster asked if they would be required to have a water certification under the USA. Eustice stated that they would use their licensing under the USA.

Commissioner Gouine asked if anyone has investigated how Meijer received their water in other towns. Eustice stated that there is 100 Meijer Stores in the State of Michigan. There are seven (7) of them under the 425 Agreement. One-third of them built in townships have a USA. In Manistee, Meijer has a USA with the City of Manistee. He stated that there really were only four (4) options: the USA, the 425 Agreement, the USA with Meijer, or the city could partner with Meijer. The best options were the 425 Agreement and the USA.

Commissioner Wallace asked if under the 425 Agreement, Meijer would need to have fire and police service. Eustice stated that one advantage to Meijer is they would pay higher taxes, but pay lower casualty insurance for the services provided.

Commissioner Brown asked what the tap fee would cost. Eustice stated that it would depend on the line size, but the typical tap fee would cost \$125,000. Any other business would also have to pay a tap fee regarding if it was in the City or Township. In this case, the fee would be paid back to the City. If Meijer wants water, they may have to pay for it. Maybe, they will come up with a different plan. When Walmart was building, they paid the tap fee, and the water and sewer was already there. The difference here is that a water line needs to be run from approximately one-half a mile or six hundred feet.

Commissioner Wallace asked if Meijer had researched what it would cost to install their own water supply. Eustice stated that with their site planning, they have done some engineering, and they would know the cost. We have a solid estimate of \$600,000. A twelve (12) inch water main would be run for the capacity of the fire suppression. It is cost prohibited for Meijer to drill its own well because the site is contaminated. The DEQ will not allow a well drilled within 2,000 feet of that property. It makes sense to tap into the water tower, which is only 2,600 feet away.

Attorney Tim MacArthur, further explained the situation. They are interacting on the USA. A draft had been supplied to the township in December. He stated the meetings that have been held have gone extremely well. Going back a few years, Commissioner Wallace and Commissioner Bolinger were the only two commissioners that attended the Inverness Township Sewer System Meetings. The County of Cheboygan was instrumental in the sewer system being developed. The township at that time did not have the necessary credit to bond the sewer system and had to use the county's credit to bond that project. Until those bonds, which are slated to be paid off in 2042, the sewer system is still technically owned by the county at this point and time. The township had

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been appointed as their agent to manage the sewer system. The Board of Commissioners has no responsibility in terms of managing the sewer system at this juncture. The water system was not contemplated when that sewer system was installed. If actions would have been taken back then, things would be different now. The township has the sewer capacity to supply the Meijer project and they have been advised of that, but at present does not have the municipal water capacity to supply the project. The township has been attempting to partner with the city to agree on a USA to supply water, not only to the Meijer project, but also for any spin off developments in and around the property in the vicinity of the Meijer project. Another township meeting is scheduled with the city next Wednesday. In the past month, there had been several revisions to the USA. He stated that the township has voted at a meeting in October 2016 that they wanted to pursue the USA option as opposed to the 425 Agreement option. The plan is to structure the USA a certain way for future water capacity needs in future development. Right now, the licensing and necessary permits for the treatment of the sewage was being handled by contract with the City of Cheboygan. They would also expect that as part of the USA, the City of Cheboygan would have a contract with the township to handle the water distribution.

Commissioner Matelski stated that it appears that the township wants a USA with the City of Cheboygan. MacArthur stated that Inverness Township has voted unanimously to pursue a USA with the City of Cheboygan and time was of the essence. The public has a position here, which is getting this done sooner than later. He believed that they have made some significant progress in the negotiations and he would expect an agreement in the next 30 days.

Commissioner Sangster asked about the USA and if it was their hope to get a capacity level. The provider is going to need to know how much water that is going to be able to be supplied and was this going to be included in the USA. MacArthur stated that they are working on a mechanism for the township and the city to sit down annually to see how much water is needed. The problem is with the water vs. sewage. The township and county have purchased additional sewer capacity from the City of Cheboygan. The sewer capacity is engaged in what is called REU – residential equivalent units. The township had purchased approximately 700 REU's and roughly only half of the sewage capacity is being used at this time. The city has no problem selling the water to the township. The problem is returning and processing that amount of water/sewage at the waste water treatment plant.

Commissioner Brown stated that the future tax base of the adjacent land to that parcel of property is obviously going to appreciate in taxable value drastically. At this time the land is worthless, but with water being supplied to it the taxable value to the township and rate of return would be great with the USA.

Commissioner Gouine asked how much Meijer would be willing to contract. MacArthur stated that they have heard that Meijer would contribute one-third, which was made in discussion with the city, but the township has not received a statement from Meijer stating the same. He did know that the city has had discussion with Meijer, as to them funding the entire project and then getting a payback from it. We had an initial dollar amount that was offered to the township to bring water to that site. Meijer is going to have to contribute to the water line regardless if it is put in by the city or the township.

Commissioner Sangster stated one of the reasons for having this meeting was to expedite the contract. MacArthur explained what the city wants to do with the USA is to rewrite the water and sewer agreement towards a comprehensive water and sewer agreement under the USA. In rewriting it, we would be coming to the county to have them sign off of it. There would be no substantial changes from the current document to the new document. Right now, however, there are four documents that basically apply to the sewer agreement and the city would like to see those four documents compressed into one comprehensive document. In terms of the obligations of the township, the county and the city, there are no substantial changes from the current sewer portion of the document. The DPW met at the Inverness Township hall multiple times and approved the expenditures for the project.

Citizens Comments

Bud Darnell explained that he was a resident of Benton Township and that this is a bigger issue involving the whole community and he didn't understand why this was taking so long. The Cheboygan Meijer Store was to be built before Alpena's. He was afraid that Meijer was going to wake up some day and change their minds. If we don't get this, which is such a significant opportunity for us related to employment. It has not been a fun time to do equal opportunity development here in Cheboygan because it is so hard to come by. So, when this one comes into our lap, we do not want to lose it. We have 30 days to go back to work and get it done.

Ray Lofgren explained that he was a resident of the City of Cheboygan; has attended a few of township meetings; and for information he wanted to tell the board where he thought a problem arose. He stated that two years have passed and he wanted to go back to the 425 Agreement where the City of Cheboygan and the township bumped heads. He stated that he didn't attend the Inverness Township meeting where Attorney MacArthur stated that Inverness Township wanted a Utility Security Agreement. However, when it was decided by the DDA Board, which is a recommendation group, who recommended to them on December 28th unanimously that they need a 425 agreement because they couldn't afford a USA, and they didn't have time for Attorney MacArthur to explain the difference between the two. In closing, he stated that he told the board that one or two things could happen. Meijer could say that the community of Cheboygan doesn't want it or the City of Cheboygan who is fully capable of supplying the water could say they are up to their ears. The DDA Board has suggested the 425 Agreement. In his opinion, it would have to be in a timely matter and it would have to be the 425 Agreement.

President of the Cheboygan School Board Roger Cronk thanked the township and everyone else for all their hard work. He stated that this business was needed in Cheboygan. There was a need for more families and kids in the schools. The school board was tired of making a budget on how many families were leaving and would rather make a budget on the number of families that were coming to Cheboygan.

Buffy Harris stated she was a recent resident of the City of Cheboygan and she works for some people who helps bring monies into the city. The people want more than Walmart or K-mart to shop at. Meijer has stepped up to bring jobs here. Everyone either has to drive to Gaylord or Petoskey to work or shop at a Meijer. She would like everyone to work together as citizens of this county to pull this all together by bringing growth and people together. Just look at the people that are here today. She thanked the Board of Commissioners, the City of Cheboygan, and Inverness Township and asked them to work together cooperatively so that we don't lose this opportunity.

Carl Muscott stated that he appreciated everyone that had showed up and to Commissioner Sangster for spear heading the meeting. This isn't the first time that the Board of Commissioners has asked about the delay of the Meijer Project. As Tom Eustice and Tim MacArthur conveyed, this is a complicated issue. He realizes that they have to be responsible to the taxpayers and look out for their best interest. He would rather see it resolved so it would work towards the future. Not just to rush this and, hopefully, Meijer's will stay in the game here. He sees it as investing \$600,000 in infrastructure costs and with probably a five or six million dollar payroll minimum from the Meijer store. It will also bring commuters and shoppers into the county.

Neil Forrester from Inverness Township stated that when they have a Special Meeting, all the township needs to do 18 hours prior to a meeting is to post it on the board outside of the building. Who is going to drive by to look at it? He has approached Administrator Lawson before about the county's website and having a portion saved for township notices. This is a lack of transparency in this day and age to let the public know. He would hope that Mr. Lawson would look into this so that they could vote about using this system.

Special Meeting – January 19, 2017

Debbie Flannery from Inverness Township stated that it really doesn't matter which township we live in. She thanked everyone for all their hard work and stated that she graduated in 1978 with 240 graduates. She has looked at all of the schools that have closed and all of the families who have left. There is a need to look at year round employment instead of seasonal work. It is a necessity and we better think about.

Roger Kopernik stated that he was at the DDA Meeting a couple months ago where they voted unanimously to move forward with the 425 Agreement. The people that serve on the DDA are some of the hardest working people in the county. What about those people that have millions of dollars invested already on that corridor. Inverness Township has been working hard and trying to do a lot of research. These are tough decisions that are coming down the pike. He thought that they were going to review the agreement before they made the final decision and now he hears that they did have a meeting and the township voted unanimously. Did he misunderstand something? He thought that the township was still weighing the possibilities of a subcommittee to negotiate with the engineer that the group that needs to be hired for the plant drawing, coordinating with Meijer to get the loan. He stated that it takes a lot of work to coordinate that. Let's focus on Meijer because a lot of time has gone by. The 425 Agreement is stretching the city very thin. The township would still be getting the millage without the liability. As long as we are still open to the idea after they look forward to see who is going to be responsible at the township level.

Kim Pappas stated that she is a resident of Aloha Township and works in Inverness Township stated that it is important as to what the future is going to bring. But it is also important to keep the entities that are already here. The hospital is a great example, which is a vital part of her business, her employment, and the other thirty people that are employed in Inverness Township here in Cheboygan County. She stated that it is important to see that we really need to keep it here and Meijer would be instrumental in bringing in more jobs. In the past three years, she has lost many employees due to lack of employment in the county. The growth of the county is important to keeping the entities that we already have here such as the library and the list goes on. She thanked them for all they do.

Aloha Township Supervisor, Chuck Maziasz, thanked the County Board for holding the meeting. He would like the County Board to get more involved in the negotiations because he could see this continuing for at least another year. Bring Meijer into the negotiations to see the dollar amount that they are willing to spend in the county. He asked the County Board to maybe get a couple members to attend these meetings. It has come to the point of no return.

Commissioner Matelski stated that legally Cheboygan County cannot get involved with the negotiations.

Steve Chimner questioned why the Board of Commissioners could not get involved. There are more questions as to what is going on coming from the audience directed to Mr. MacArthur and Mr. Eustice. He didn't understand why the three Commissioners in the precincts of the City and Commissioner Gouine of Inverness Township won't get more involved.

COMMISSIONER COMMENTS

Commissioner Brown commented that the first go around with Meijer was zoning. The zoning was expedited. Legally, the Board of Commissioners has no jurisdiction over the formalities of the townships. They are their own government entity and the voters in the audience voted the board in. This County Board is not held accountable. They have done everything to expedite the process as to what they can do to help bring growth in the county.

Commissioner Bolinger commented that the county needs the jobs and jobs lead to paychecks.

Special Meeting – January 19, 2017

Commission Matelski commented that they have all learned something today. Both the 425 Agreement and the USA is a viable option and it is up to Inverness Township to decide, which direction to go within 30 days.

Inverness Township Supervisor Ronald Neuman concurred that those were the comments of the township and they are looking at both of the options. He explained that the vote in October was to look at the Utility Service Agreement.

Attorney Macarthur stated that they have had several productive meetings with the city and Inverness Township will be meeting next week to pursue the Utility Service Agreement.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to adjourn, Meeting adjourned at 10:39 a.m.

Karen L. Brewster
County Clerk/Register

Anthony M. Matelski
Chairperson



**Cheboygan County Fair
Board Meeting
November 7th, 2016
CheboyganCountyFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

President Ron Williams called the meeting to order at 6:40 p.m. in the Commissioners Room at the County Building. (Preceded by the annual Agricultural Society Meeting)

DIRECTORS PRESENT:

Ron Williams	Ron Fenlon	Matt Horrocks
Beth Buhr	Nate Howell	Keith Kwiatkowski
Kelsey Kennedy	John Brown Jr.	Steve Sanford
Bubba Borowicz	Gary Spray	Derrick Dotski

DIRECTORS ABSENT: Darl Taylor Colette Gildner

**FAIR MANAGER &
OFFICERS:**

Dan O’Henley Terry Drake Lisa Duncan

2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.

3. ROLL CALL was taken by Lisa Duncan.

4. APPROVAL OF AGENDA – Additions/Deletions.

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve the agenda with the addition of 4-H changes under New Business.

MOTION CARRIED

5. PUBLIC COMMENT

NONE

6. MINUTES – Minutes of the September 12th, 2016 Fair Board Meeting were presented.

MOTION by Matt Horrocks, seconded by Keith Kwiatkowski, to approve these minutes as presented. (No meeting in October due to lack of quorum)

MOTION CARRIED

7. TREASURERS REPORT:

Treasurer Terry Drake gave her report.

MOTION by Matt Horrocks, seconded by Beth Buhr to approve the treasurer’s report as presented.

MOTION CARRIED

8. MANAGER’S REPORT:

➤ Dan O’Henley stated that there was nothing to report at this time.

9. COMMITTEE REPORTS:

MOTION by Beth Buhr, seconded by Nate Howell to have the Agricultural Committee review the changes proposed by 4-H. (re: #11, New Business) **MOTION CARRIED**

10. OLD BUSINESS:

NONE

11. NEW BUSINESS:

- Leigh Ann Theunick spoke of 4-H changes including the “Statement of Philosophy for Cooperation between Fairs and MSUE” and “Cheboygan County 4-H Livestock Project Adjustments”.

12. PUBLIC COMMENT:

- Geri Kane inquired about the number of 4-H steer projects. (Leigh Ann thought 3 or 4)
- John Brown Sr. stated that if this proposed path was to be followed, fair book as well as judging fees would be duplicated.

13. MOTION TO ADJOURN

MOTION by Matt Horrocks, seconded by Gary Spray, to adjourn.

MOTION CARRIED

Meeting adjourned at 7:53 PM

At the December 5th, 2016 meeting:

MOTION by Matt Horrocks, seconded by Keith Kwiatkowski, to approve these minutes as presented.

MOTION CARRIED

Submitted by
Lisa Duncan
Fair Board Secretary



**Cheboygan County Fair
Board Meeting
December 5th, 2016
CheboyganCountyFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

President Ron Williams called the meeting to order at 6:30 p.m. in the Commissioners Room at the County Building.

DIRECTORS PRESENT:	Ron Williams	Ron Fenlon	Matt Horrocks
	Nate Howell	Keith Kwiatkowski	John Brown Jr.
	Steve Sanford	Bubba Borowicz	Gary Spray
	Derrick Dotski		

DIRECTORS ABSENT:	Beth Buhr (E)	Kelsey Kennedy (E)	Colette Gildner (E)
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FAIR MANAGER & OFFICERS:	Dan O’Henley	Terry Drake	Lisa Duncan
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2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.

3. ROLL CALL was taken by Lisa Duncan.

4. APPROVAL OF AGENDA – Additions/Deletions.

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve the agenda as presented.

MOTION CARRIED

5. PUBLIC COMMENT

NONE

6. MINUTES – Minutes of the November 7th, 2016 Fair Board Meeting were presented.

MOTION by Matt Horrocks, seconded by Keith Kwiatkowski, to approve these minutes as presented.

MOTION CARRIED

7. TREASURERS REPORT:

➤ Treasurer Terry Drake gave her report.

MOTION by Gary Spray, seconded by Matt Horrocks to approve the treasurer’s report as presented.

MOTION CARRIED

8. MANAGER’S REPORT:

➤ Dan O’Henley spoke about the necessity of a new sound system for the grandstands.

➤ Discussion about the lack of bull riders available for the rodeo, and its effect on the quality of the show. Good quality family show, very well received.

MOTION by Matt Horrocks, seconded by John Brown Jr., to have the 2017 Rodeo on Wednesday Aug. 9th.

MOTION CARRIED

9. COMMITTEE REPORTS:

- Agricultural Committee; in regards to 4-H change requests discussed at the November meeting: Currently on hold for adjustments/rewrites from 4-H, per Dan O’Henley.
- Board President Williams commented that we as a board need to get back to having each Fair Board Committee do the ground work for issues/recommendations within that committee before presenting them to the board for discussion and or approval. The strength of a board is within its committees.
- Grandstand committee has requested additional security vests, Dan O’Henley stated he has taken care of this already. Security vests must be worn in the grandstand area (all high traffic areas).

10. OLD BUSINESS:

NONE

11. NEW BUSINESS:

NONE

12. PUBLIC COMMENT:

NONE

13. MOTION TO ADJOURN

MOTION by Gary Spray, seconded by Ron Fenlon, to adjourn.

MOTION CARRIED

Meeting adjourned at 7:05 PM

At the January 9, 2017 meeting:

MOTION by Nate Howell, seconded by Gary Spray, to approve these minutes as presented.

MOTION CARRIED

Submitted by
Lisa Duncan
Fair Board Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, NOVEMBER 23, 2016 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Scott McNeil, Mike Ridley, Bruce Biebuyck, Russell Crawford, Cheryl Crawford, Carl Muscott, Tony Matelski, Mary Smit

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Hemmer, seconded by Mr. Thompson, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the October 26, 2016 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Thompson, seconded by Mr. Moore, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Tuscarora Township

Requests a 9 ft. rear setback variance for a storage building in a Lake and Stream Protection (P-LS) zoning district. The property is located at 6566 Oak Glen St., Tuscarora Township, Section 24, parcel #161-M57-000-007-00, #161-M57-000-009-00, #161-M57-000-010-00, #161-M57-000-023-00. A 12 ft. rear setback is required in this zoning district.

Mr. McNeil stated that in July 2015, the Zoning Board of Appeals approved a rear setback variance for a storage/utility building within Devoe Beach Park. Mr. McNeil stated that subsequently the township put the building in a different location and is now seeking a variance for the current location. Mr. McNeil stated that a 12ft. rear setback variance is required and the applicant is requesting a 9ft. rear setback variance.

Mr. Ridley stated that in 2014, Veteran’s Pier set aside the money for this shed. Mr. Ridley stated in 2015, Veteran’s Pier put a down payment on a 12ft. x 24ft. storage building. Mr. Ridley stated that the original variance application was for a 12ft. x 24ft. storage building. Mr. Ridley stated that in May 2015 the Park Commission took over and approved a 12ft. x 24ft. storage building. Mr. Ridley stated the variance application was reviewed by the Zoning Board of Appeals in July 2015. Mr. Ridley stated that there has been a lot of concern about the size of the building and the building ended up being 12ft. x 20ft. which is smaller than what was requested. Mr. Ridley stated that they did get a building permit for this storage building. Mr. Ridley explained that the storage building was placed in its current location because of the clearance between the parking bumpers in the parking lot. Mr. Ridley noted that the parking bumpers are 42ft. bumper to bumper. Mr. Ridley stated that he does not believe there is an impact on the neighbor based on the location where it was placed. Mr. Ridley stated it is safer in the location where it was placed. Mr. Ridley stated that the building is wired in. Mr. Ridley explained that the new placement of the storage building was a judgement call.

Mr. Freese stated that the regulation requires a 22ft. wide maneuvering lane and a 20ft. wide parking lane. Mr. Freese stated that the distance from the edge of the blacktop to the other edge of the blacktop in front of the building is 42ft. 3in. and meets the requirements of the ordinance. Mr. Freese stated that the rest of the parking lot also meets the regulation. Mr. Freese stated that the location of the property line has not been determined. Mr. Freese noted that the storage building, in its current location, is 28in. from the cyclone fence on the northeast corner and 4ft. 7in. from the fence on the southeast corner. Mr. Freese stated that Zoning Board of Appeals required that the building be moved to the edge of the blacktop which still allowed exactly what the regulation allows for with regards to parking and maneuvering.

Mr. Thompson stated he spent a lot of time at the site and he can understand how this can happen. Mr. Thompson stated if he was the one placing the building, he would have placed it in this location as well. Mr. Thompson stated that at the last meeting there was a discussion regarding snow load and the neighbor’s yard and fence. Mr. Thompson stated that snow will not be an issue unless we have 25ft. of snow.

There were no public comments.

The Zoning Board of Appeals added the following to the General Findings:

5. A parking space length of 20ft. and a maneuvering lane width of 22ft. (for a total of 42ft.) are required under section 17.5 of the ordinance.
6. Blacktop parking lot width in front of the storage building is 42ft. 3in.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

Bruce Biebuyck

Requests a 3ft. side setback variance, a 5 ft side setback variance and a 1 foot front setback variance for a deck addition to a dwelling in a Lake and Stream Protection (P-LS) zoning district. The property is located at 1430 Topinabee Shore Drive., Mullett Township, Section 30, parcel #130-L05-001-013-00. A 5 ft. side setback is required for this lot in this zoning district. A 9 ft. front setback is required for the deck in this zoning district pursuant to Section 10.4.8. of the Cheboygan County Zoning Ordinance #200 which reads as follows: On property where existing structures on both sides are within two hundred (200) feet of a new building wall and said structures do not meet waterfront setback standards, the required setback need not be greater than the Average setback on the adjoining developed lots.

Mr. McNeil stated that the applicant is seeking 3 variances for a deck that has been built. Mr. McNeil stated that the ordinance allows the front setback to be based on the average of the setback of structures on either side. Mr. McNeil stated that he determined that the subject site would require a 9ft. front setback. Mr. McNeil stated that the structure is actually 8ft. from the front property line. Mr. McNeil stated that a 1ft. front setback variance is being requested. Mr. McNeil stated that the north side of the building is built right up to the property line. Mr. McNeil stated that there is a 5ft. side setback requirement for this lot. Mr. McNeil stated that a 5ft. variance is being sought on the north side lot line. Mr. McNeil stated that the lot is 16ft. wide and the deck is 14ft. wide. Mr. McNeil stated there is a 2ft. existing side setback. Mr. McNeil stated that a 3ft. variance from the 5ft. requirement is being requested on the south side.

Mr. Biebuyck stated he is requesting a variance to allow him to have a patio set and barbecue. Mr. Biebuyck explained that his insurance company required that the existing steps be removed and replaced with a 36in. x 36in. landing. Mr. Biebuyck stated that he looked at other decks in the area before building his own deck. Mr. Biebuyck stated that he kept his deck further back than the deck to the north. Mr. Biebuyck stated that the deck is 14ft. x 11ft. which is big enough for a patio set and a barbecue.

Mr. Freese asked if there is any additional correspondence. Mr. McNeil stated that there is no other correspondence other than the additions that were added to the updated exhibit list.

Mr. Freese asked for public comments. Mr. Richards stated that when he bought the property 10 years ago he believed that property owners could not change the footprint of their property. Mr. Richards stated that his realtor advised him of this requirement and this was a primary factor in the decision to buy his property. Mr. Richards stated that he later learned that you can change the footprint, but there are stringent codes that you must follow. Mr. Richards stated he felt secure in knowing the zoning laws. Mr. Richards stated that a couple of years ago Mr. Biebuyck purchased property and had an opportunity to observe the 10 cottages that are family owned. Mr. Richards stated that the families all know each other and there is a great amount of respect for one another. Mr. Richards stated that if a property owner is going to do anything to your property or anything that may be an imposition to the neighbors such as a party, you talk to the neighbors. Mr. Richards stated that this is the way the neighbors operate. Mr. Richards stated that earlier this year Mr. Biebuyck purchased the property next to his property. Mr. Richards stated that he believed that they would become friends, but a month after buying the property, Mr. Biebuyck built this oversized, imposing deck. Mr. Richards stated that Mr. Biebuyck had an opportunity to observe the community and that Mr. Biebuyck did not discuss the deck with him. Mr. Richards stated that Mr. Biebuyck's deck is less than 5ft. from his deck and violates setbacks on three sides. Mr. Richards explained that the neighbor to the south has a set of stairs that comes out four feet. Mr. Richards stated that this is an advantage for Mr. Richards, otherwise it would be a 3ft. setback violation. Mr. Richards stated his concerns regarding Mr. Biebuyck's deck severely compromising his privacy and property value. Mr. Richards stated that not only is the deck imposing in terms of its size but it is also imposing in terms of its level. Mr. Richards stated that at one time he had shrubs which allowed for a great deal of privacy between the two houses in spite of their close proximity because they were at different levels. Mr. Richards explained that due to Mr. Biebuyck's deck, there is a significant feeling of claustrophobia that would affect anyone who would consider buying his property in the future. Mr. Richards stated that

this deck will negatively impact his property value and his neighbor's property values. Mr. Richards stated that the deck has caused his wife to want to come up as much anymore.

Mr. Richards stated that Mr. Biebuyck is also illegally renting on a short term basis. Mr. Richards stated that Mr. Biebuyck should have said something to him about it. Mr. Richards stated that not only is his neighbor sitting 7ft. away from him on the deck, now there are strangers that he does not know. Mr. Richards stated people have knocked on his door asking him to move his vehicle so they can get their truck out. Mr. Richards stated there have been kids running up and down his dock without permission. Mr. Richards explained that the renters have also asked if they can use other neighbor's recreational equipment. Mr. Richards stated there have been power boats parked on the shore in front of his cottage. Mr. Richards stated there have been disturbances late at night. Mr. Richards stated that several neighbors have commented to him about noise in the evening. Mr. Richards explained that due to the close proximity it does not take much to disturb someone else. Mr. Richards stated the most important issue for him is the deck due to the privacy issue. Mr. Richards stated that it seems to him that Mr. Biebuyck doesn't think that the rules apply to him, in terms of being a good neighbor and in terms of following the zoning code. Mr. Richards stated that Mr. Biebuyck has taken the approach of don't ask for permission but beg for forgiveness. Mr. Richards stated that this deck has already been constructed and if the Zoning Board of Appeals does not grant the variance, the deck will have to be torn down or reduced in size. Mr. Richards explained that he is opposed to this request. Mr. Richards requested that the Zoning Board of Appeals deny the variance request and require that the deck be removed or modified to be in complete compliance with the zoning code.

Mr. Muscott stated that this neighborhood is unique in Topinabee with boathouses with virtually zero clearance between the buildings. Mr. Muscott stated that none of the buildings in this area are conforming. Mr. Muscott stated his concerns regarding the buildings being close together and that setbacks are necessary for fire safety reasons. Mr. Muscott stated that no one enjoys the setbacks now and he would hate to see it made worse by any situation. Mr. Muscott stated this situation is unique to the community and he would like to see it remain as a non-conforming use but he would not like to see further ingress of residential use any more than necessary.

Public comment closed.

The Zoning Board of Appeals reviewed the General Findings. The Zoning Board of Appeals revised General Finding #3 "The deck addition measures 11 ft. deep and 14 feet wide."

Board held discussion. Mr. Freese stated that the front setback is an average of the two setbacks on either side. Mr. Freese stated that this would require a 1ft. reduction in the size of the deck. Mr. Freese stated that the regulation has been created so it is reasonable. Mr. Freese stated that he believes a 1ft. reduction will not hurt anything as far as the use of the deck. Mr. Freese stated that regarding the side setback, the deck is not encroaching any further on the side setback than what the building is already encroaching. Mr. Freese stated that it is not reducing the accessibility for fighting fires. Mr. Freese stated that the size of the deck will not change the ability to get through this area. Mr. Freese stated there is a problem as far as the short term rental but that is not within the Zoning Board of Appeals purview. Mr. Freese stated that the ability to get along with neighbors is a problem and happens all the time and is not within the Zoning Board of Appeals purview. Mr. Freese stated that in Mr. Muscott's email he mentions that the use of the buildings as dwellings and the possibility of contaminating the lake with gray water. Mr. Freese stated that this is a concern but is not within the Zoning Board of Appeals purview. Mr. Freese stated that Mr. McNeil can review these concerns with the exception of getting along with the neighbors.

The Zoning Board of Appeals added the following to the General Findings:

6. Cottages along this section of the beach typically range from 0ft. to 4ft. side setbacks as does this dwelling.
7. The proposed deck does not intrude into the side setback any further than does the dwelling itself.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Ms. Sherwood to approve the side setback variance requests and to deny the front setback variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Biebuyck asked what does he need to do to comply. Mr. Moore stated that 1ft. is to be taken off of the front of the deck. Mr. Biebuyck asked when does this need to be completed. Mr. McNeil stated that the standard procedure is 30 days from the time you receive the notice from the Zoning Board of Appeals.

Mr. Richards stated that he does not believe that consideration was given to the property values. Mr. Richards stated he will have to see what other options are available. Mr. Richards stated that he brought his computer with him, but was unable to bring it through the front door so he was unable to show his pictures. Mr. Richards stated that this approval took \$20,000-\$30,000 off of the value of his property and he does not believe that this is fair.

An audience member stated that she is one door south of Mr. Richards and even though she is affected less him, she is still affected by this decision.

Mr. Richards stated that he understands there is an appeal process. Mr. Freese stated that there is an appeal process through the Circuit Court.

ADJOURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:36pm.



John Thompson, Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, DECEMBER 21, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Borowicz, Croft, Ostwald, Lyon, Jazdzyk
ABSENT: Churchill, Kavanaugh
STAFF: Scott McNeil
GUESTS: Eric Boyd, Carl Muscott, John Moore, Bob Lyon, Charlie Collins, Tony Matelski, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 2 Absent

APPROVAL OF MINUTES

The December 7, 2016 Planning Commission minutes were presented. **Motion** by Ms. Lyon, seconded by Mr. Ostwald, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 2 Absent

PUBLIC HEARING AND ACTION ON REQUESTS

Mike Sturgill / Precision Forestry Inc. – Requests a Special Use Permit Amendment for a vehicle and equipment repair and maintenance building. (Section 7.3.10.) The property is located at 5708 Commerce Blvd., Tuscarora Township, section 30, parcel #162-030-300-001-04, 162-030-300-001-05, 162-030-300-001-06 and 162-030-300-001-07 and is zoned Light Industrial Development (D-LI).

Mr. McNeil stated that this is a request for an amendment of a special use permit that was approved in February 2014. Mr. McNeil stated that the 2014 site plan was submitted with a log storage area. Mr. McNeil stated that Mr. Sturgill is requesting approval for an 80ft. x 160ft. building. Mr. McNeil stated that the proposed use is maintenance of trucks and equipment owned by Precision Forestry. Mr. McNeil stated that Mr. Sturgill was to meet with Tuscarora Township regarding the status of the sanitary sewer easement. Mr. McNeil stated that the site plan indicates the location of the easement. Mr. McNeil stated that there are no other changes to the site plan.

Mr. Freese stated that on the site plan checklist, the applicant checked item r. Mr. Freese asked if Mr. Sturgill meant to check item r. Mr. Sturgill stated that in the future, he would like to put a 25,000 gallon fuel storage tank on the east side of the property. Mr. Sturgill stated that his contractor is applying for the necessary permits for the fuel storage tank. Mr. McNeil stated that this amendment is not proposing a fuel storage tank and the application will have to be corrected.

Ms. Lyon asked if the trucks will be washed at this location. Mr. Sturgill stated yes. Ms. Lyon asked if there will be any hazardous materials. Mr. Sturgill stated that the contractor will put in catch basins. Ms. Lyon asked how many mechanics will there be. Mr. Sturgill stated that there will be 5 mechanics and 25 drivers.

Ms. Croft asked for public comments. Mr. Muscott commended Mr. Sturgill for putting the operation in this location. Mr. Muscott stated that he is glad to see Mr. Sturgill investing in Tuscarora Township. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Borowicz, to grant the topography waiver request. Motion carried. 7 Ayes (Bartlett, Freese, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 2 Absent

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Bartlett, to approve the special use permit amendment based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to Department of Building Safety requirements and proper disposal of hazardous materials.

Board held discussion regarding the applicant indicating parking on the site plan.

Motion carried. 7 Ayes (Bartlett, Freese, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 2 Absent

UNFINISHED BUSINESS

Review of use terminology relative to Assembly Halls and Clubs

Mr. McNeil stated that the use listings are the same as what was presented at the last Planning Commission meeting. Mr. McNeil explained that the club use in the first two use listings will be replaced with the assembly hall use as proposed to be defined. Mr. McNeil stated that the remaining listings, with the exception of community buildings, could be removed and covered under the assembly hall definition. Mr. McNeil stated that the remaining uses will fall under the assembly hall definition. Mr. McNeil stated this will eliminate the club use and club definition. Discussion was held.

Mr. Freese stated that he was previously concerned about uses that have more of an impact on the land, such as billiard parlors, pool halls and bowling alleys. Mr. Freese stated that he was concerned about these uses until he looked at the definition of club and saw that it references "a non-profit organization". Mr. Freese stated that these uses would not be included under the club definition. Ms. Croft stated that the definition of club will be deleted. Mr. McNeil stated that these uses can be subject to further discussion. Mr. Freese stated that these uses have more of an impact on land.

Mr. Borowicz asked if "Golf courses, driving ranges and country clubs" will be changed to "Golf courses, driving ranges and assembly halls". Mr. Borowicz stated that a golf course and a driving range are very different than an assembly hall. Mr. McNeil stated that the country club could be separate. Discussion was held.

Mr. Jazdyk stated that the old definition of assembly hall references athletic, scientific and artistic. Mr. Jazdyk stated the new definition of assembly halls leaves these words out and adds civic, educational and governmental. Mr. McNeil stated that the athletic, scientific and artistic terms could fall within the educational or entertainment under the new definition.

Mr. Borowicz noted that he does not see a municipal structure being similar to an assembly hall. Mr. Borowicz stated a municipal structure is typically an office building. Mr. Borowicz stated that an assembly hall may be a portion of the building, but it is not the entire building. Mr. McNeil stated that the effects on the land are still the same such as a church and the activities that take place.

Mr. McNeil stated the next step would be to put this proposal in the form of an amendment document for the Planning Commission to review.

NEW BUSINESS

Review of use terminology relative to Barber Shops, Beauty Shops and Bars With Entertainment

Mr. McNeil stated that at a previous Planning Commission meeting a draft recommendation memo was proposed to the Planning Commission to be offered to the officials of Tuscarora Township that would be a continuation of the meeting that was held relative to Village Center. Mr. McNeil stated that one item that the Planning Commission wanted him to work on was to combine beauty shop and barber shop uses. Mr. McNeil stated that he has combined the two under the new personal service center use. Mr. McNeil stated that there was also a discussion regarding adding entertainment to the bar definition. Mr. McNeil provided a proposed definition for bar and night club. Mr. McNeil stated that he has added an updated definition for health club and fitness center. Mr. McNeil stated that he will update the recommendation memo to Tuscarora Township and bring it back to the Planning Commission to review.

Mr. Jazdyk stated that he received a call from Mr. Schnell this morning that he was not reappointed to the Planning Commission. Mr. Jazdyk noted that Mr. Kavanaugh was not reappointed. Mr. Jazdyk stated that he has not received an official notification yet. Mr. Jazdyk thanked the Planning Commission members and stated that this was a big learning experience for him and that he enjoyed being part of the Planning Commission.

STAFF REPORT

Mr. McNeil stated that he will provide information regarding state regulations of nursing homes for the Planning Commission to review at the next meeting.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Muscott stated that he hopes that Mr. Kavanaugh and Mr. Jazdyk will still be on the Planning Commission. Discussion was held regarding Ms. Croft, Ms. Lyon and Mr. Churchill being reappointed. Mr. Muscott stated that he appreciates the Planning Commission member's service. Mr. Muscott stated that it is a big task and it is very important for the community.

ADJOURN

Motion by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 7:24pm.

Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 18, 2017 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk
ABSENT: Freese, Churchill, Lyon
STAFF: Scott McNeil
GUESTS: Judy Ostwald, John Moore, Carl Muscott, Tony Matelski, Russell Crawford, Cheryl Crawford, Cal Gouine, C. Maziasz

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 6 Ayes (Bartlett, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk). 0 Nays, 3 Absent (Freese, Churchill, Lyon)

APPROVAL OF MINUTES

The December 21, 2016 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Ostwald, to approve the meeting minutes as presented. Motion carried. 6 Ayes (Bartlett, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk). 0 Nays, 3 Absent (Freese, Churchill, Lyon)

UNFINISHED BUSINESS

Consideration Of Zoning Ordinance Amendment Relative To Assembly Hall Uses.

Mr. McNeil stated that the Planning Commission has discussed combining several uses into one use called Assembly Hall. Mr. McNeil stated that a definition has been provided for Assembly Hall.

Mr. McNeil stated that Section 2 removes the club use with arcades, bowling alleys, pool or billiard parlors remaining as uses which require site plan review in the Village Center Indian River and Village Center Topinabee zoning districts and uses which require a special use permit in the Village Center Indian River Overlay and Village Center Topinabee Overlay zoning districts.

Mr. McNeil stated that Section 3 removes the club use with bowling alleys, pool or billiard parlors remaining as uses which require site plan review in the Commercial Development and Village Center zoning districts.

Mr. McNeil explained that Section 4 provides for assembly halls as a use which requires a special use permit in the Residential Development zoning district.

Mr. McNeil explained Section 5 provides for assembly halls as a use which requires site plan review in the Commercial Development zoning district.

Mr. McNeil stated that Section 6 removes the current use listings of churches and public, parochial and private schools, libraries and municipal structures and uses from the permitted use listings within the Residential Development and Topinabee Village Center Residential Overlay zoning districts.

Mr. McNeil stated that Section 7 replaces the current use listing of public, parochial and private schools, libraries and municipal structures and uses with assembly halls as a use which requires a special use permit in the Agriculture and Forestry Management zoning district.

Mr. McNeil stated that Section 8 removes the community buildings from the current community buildings, public parks and recreational areas, playgrounds and campground use listing which requires a special use permit in the Agriculture and Forestry Management and Rural Character/Country Living zoning districts.

Mr. McNeil stated that Section 9 replaces the current use listing of educational, municipal, and religious institutions with assembly halls as a use which requires a special use permit in the Village Center, Village Center Indian River, Village Center Topinabee and Rural Character/Country Living zoning districts.

Mr. McNeil stated that Section 10 replaces the current use listing of schools, libraries, churches and municipal structures with assembly halls as proposed to be defined as a use which requires a special use permit in the Lake and Stream Protection zoning district.

Mr. Kavanaugh stated that previously the wording in Section 2 was not clear, but it is clear now.

Mr. Jazdyk asked if public schools, parochial schools, private schools, and churches will now fall under the assembly hall classification. Mr. McNeil stated yes. Mr. Jazdyk asked why is there a concern regarding clubs. Mr. McNeil stated that clubs also have a similar effect on the land. Mr. McNeil stated that this is a use that can be eliminated from the ordinance and included in the assembly hall use.

Ms. Croft asked for public comment. Mr. Muscott stated that he is not sure what is driving this review of assembly hall. Mr. Muscott stated that the Planning Commission is far away from the definition in the dictionary of assembly hall. Mr. Muscott read a definition of the assembly hall, "A very large room used to hold public meetings, to stage shows, a very large room in a school." Mr. Muscott stated that Jehovah's Witness typically call their house of worship an Assembly Hall. Mr. Muscott stated that the general public would understand a club to be a VFW club, Eagles club or a fraternal organization that holds meetings. Mr. Muscott stated that he thinks of an assembly hall as a particular use of a room rather than a function of a land use. Mr. Muscott stated that he does not believe that this is a term that people will be comfortable with as it is a vague term. Mr. Muscott stated that he does not see the term assembly hall used in ordinances very much. Mr. McNeil stated that this was initiated by the Planning Commission's adopted priority to review and consolidate the land uses in the ordinance. Discussion was held. Mr. Jazdyk stated that many Planning Commissions try to incorporate many uses into a general classification and try to use the existing guidelines to make sense out of a request. Mr. Jazdyk stated this typically works better. Mr. Jazdyk stated that he supports this kind of activity instead of having more definitions. Mr. Kavanaugh questioned if there is a different term that could be used. Mr. Kavanaugh asked if Mr. McNeil could review other zoning ordinances to see what similar terms are being used. Ms. Croft asked if this proposed amendment has been reviewed by legal counsel. Mr. McNeil stated no. Mr. Borowicz stated this proposed amendment should be reviewed by legal counsel while Mr. McNeil is working on another term instead of assembly hall.

Consideration Of Use Recommendations To Tuscarora Township Regarding Village Center Indian River And Village Center Indian River Overlay Zoning Districts.

Mr. McNeil presented a draft follow-up letter regarding a meeting that was held with Tuscarora Township. Mr. McNeil stated that a definition for bar and night club has been included. Mr. McNeil stated that we are recommending that restaurant use and bar use be interjected for uses within the Village Center Indian River and Village Center Indian River Overlay Zoning Districts.

Mr. McNeil stated that gasoline service station is proposed to be deleted and replaced with motor vehicle service station. Mr. McNeil stated that automobile repair and washing establishment is proposed to be replaced by motor vehicle repair and car wash use listings. Mr. McNeil stated that this is proposed for the Village Center Indian River Zoning District.

Mr. McNeil stated that new definitions are proposed for health and fitness center and office. Mr. McNeil stated that we are asking for more discussion with Tuscarora Township in regards to these uses.

Mr. McNeil stated that this memo will be sent to Tuscarora Township officials and Tuscarora Township Planning Commission. Mr. McNeil recommended including an invitation to attend a future Cheboygan County Planning Commission meeting to discuss this further.

NEW BUSINESS

2017 Annual Meeting.

Mr. McNeil stated there shouldn't be any changes in the regular meeting schedule as there are no conflicts with any holidays.

Motion by Mr. Kavanaugh, seconded by Mr. Bartlett, to maintain the existing officers. Motion carried. 6 Ayes (Bartlett, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk). 0 Nays, 3 Absent (Freese, Churchill, Lyon)

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to retain the current meeting schedule of the first and third Wednesday of each month. Motion carried. 6 Ayes (Bartlett, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk). 0 Nays, 3 Absent (Freese, Churchill, Lyon)

Consideration Of Recommendation To Repeal Sections 17.3. And 21.9.2.

Mr. McNeil stated that section 21.9.2 requires doubling the zoning permit fee for construction of a building or establishing a new land use without a permit. Mr. McNeil stated that this is also believed to be unlawful. Mr. McNeil stated that the provisions of section 17.3, regarding single family dwellings, are covered, or are in conflict with the building code. Mr. McNeil stated that language provided in section 17.3.7. regarding determinations of compatibility due to aesthetics are believed to be unlawful. Discussion was held.

Review Of Use Terminology Relative To Convalescent Homes

Mr. McNeil stated he has provided new use listings and definitions that are more generic. Mr. McNeil stated that the current definition talks about licensing under Michigan law and the new definitions for assisted living center and healthcare living center talk about what type of services are being provided at the facility. Mr. McNeil stated that leaving the definitions in more of a generic form may cover most of these types of uses. Mr. Kavanaugh asked where Heritage Cove Farm would fit into these definitions. Mr. McNeil stated that it would fit under healthcare living center. Mr. Kavanaugh stated that mental illness should be included. Mr. McNeil stated he is trying to keep these definitions generic. Mr. McNeil stated that the Planning Commission has agreed on a definition for infirmity which could be reviewed again. Mr. Kavanaugh stated that there will not be any questions if infirmed is included in the definition. Mr. Kavanaugh stated that mental and physical should be included if it is lawful to do so.

Mr. Jazdyk asked what Mr. McNeil is asking of the Planning Commission. Mr. McNeil stated to remove the definition of convalescent or nursing home and interject the listed uses with assisted living center or healthcare living center. Mr. McNeil stated that there is the adult day care center that will need to be addressed also. Discussion was held.

Discussion was held regarding a permit being issued for a pole building for Ed Shovan.

Mr. Kavanaugh stated that he was provided a 10 year report of Planning Commission approvals and denials. Mr. Kavanaugh stated that all of the Planning Commission members should receive a copy of this report. Mr. Kavanaugh stated that there were 157 requests that were reviewed by the Planning Commission and there were only 3 denied in 10 years.

STAFF REPORT

Mr. McNeil referred to the Planning and Zoning News and stated that there is an article on medical marijuana. Mr. McNeil stated that he and Mr. Schnell have had questions regarding what the county's role may be under the recently passed Medical Marijuana Act. Mr. McNeil stated this act allows municipalities to adopt ordinances and provide licenses for processors, growers and dispensaries. Mr. McNeil stated that counties do not play a role in making this decision. Mr. McNeil stated that townships and cities can allow by ordinance for license or by ordinance through zoning. Mr. McNeil stated that legal counsel has advised that if a township decides that they want to allow and license these facilities then we will have to look at zoning to provide that use as it will be a legitimate land use.

Mr. McNeil stated that the Planning Commission members have received an invitation to the Awakon Credit Union grand opening on 01/19/17.

Discussion was held regarding Best Practices In Capital Improvement Planning training scheduled for 01/20/17. Mr. Borowicz stated that he is interested in attending this training.

PLANNING COMMISSION COMMENTS

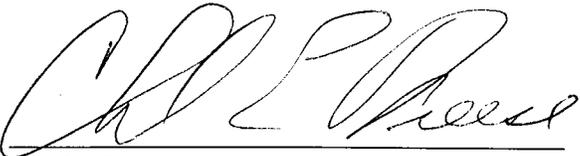
No comments.

PUBLIC COMMENTS

Mr. Maziasz asked Mr. McNeil to explain why the county will have to step in to look at zoning if the township decides to allow licenses for processors, growers and dispensaries. Mr. McNeil stated that we will have to provide zoning for the land use that the township decides to allow. Discussion was held.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:45pm.

A handwritten signature in cursive script, appearing to read 'C. Freese', written in black ink on a white background.

Charles Freese
Planning Commission Secretary

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
BOARD APPOINTMENTS & PROCEDURES
January 18, 2017**

The meeting was called to order at 10:00 a.m. in the Commissioners Room by Committee Chairperson John Wallace.

PRESENT: Commissioner John Wallace, Commissioner Cal Gouine, Commissioner Chris Brown, Community Development Director Steve Schnell and County Clerk Karen L. Brewster

CITIZENS COMMENTS – None

Motion by Commissioner Gouine, seconded by Commissioner Brown, to approve today's agenda and the minutes of December 7, 2016 as presented. Motion carried.

OLD BUSINESS

Planning Commission Interviews

Commissioner Wallace stated that there currently were two (2) positions on the Planning Commission to be filled and he presented two (2) applications for interviews.

Linda Rogers - graduated from Berkley High School, has a Master's Degree in Business Administration, 15 years on the ZBA Board in Oakland County, taught school for over 20 years, is an actress with the Northern Players, has a certification from MSU Extension in Master Planning; and currently is a substitute teacher for Cheboygan Area Schools a couple days a week. She explained that having been on the ZBA Board gave her the background to understand the planning part of it.

Richard Cartmill - worked as the Director of the Parks and Recreation Department in Waterford, Michigan; moved to Cheboygan approximately five (5) years ago, grew up in Midland, Michigan; has always been active in the Lioness Club, etc...; interested in any tool to attract business; believes in good predevelopment; feels that the Master Plan is like the Bible; would like to get more involved and help in anyway. Commissioner Brown stated that they are always looking for applicants to sit on other boards and will keep the applications on file.

Discussion held on the interviewees and reappointments.

Motion by Commissioner Gouine, seconded by Commissioner Brown, to recommend to the full board the reappointment of Michael Kavanaugh and John Jazdyk to the Cheboygan County Planning Commission for a three term effective December 15, 2016 thru December 15, 2019. (See attached Staff Recommendation for term limits). Motion Carried

Cheboygan County Waterways Commission

Motion by Commissioner Brown, seconded by Commissioner Gouine, to recommend to the full board the reappointment of Pete Redmond to the Cheboygan County Waterways Commission for a three year term effective April 1, 2017 thru December 31, 2019. Motion carried.

Cheboygan County Fair Board

Commissioner Wallace noted receipt of a letter from the Cheboygan County Fair Board regarding the resignation of Colette Gildner (Andres) effective January 9, 2017 and the recommendation to appoint Keith Ginop to the Cheboygan County Fair Board.

Motion by Commissioner Gouine seconded by Commissioner Brown to recommend to the full board the appointment of Keith Ginop to the Cheboygan County Fair Board for a two (2) year term effective January 9, 2017 and ending on December 31, 2018. Motion carried.

Discussion held on advertising for applicants prior to their terms being up and the possibility of staggering the terms. Commissioner Brown suggested that the liaisons get more involvement with attending meetings so that when they are unable to attend, they will be able to know what is going on. Community Development Director Steve Schnell suggested having an annual meeting with both boards. Commissioner Brown suggested making it a user friendly meeting. Commissioner Wallace asked Steve Schnell if he would put something together to make sure that these members are all state certified.

CITIZENS COMMENTS

Carl Muscott sincerely thanked everyone for being on the board.

Motion by Commissioner Gouine, seconded by Commissioner Brown, to adjourn. Motion carried. Meeting adjourned at 11:07 a.m.

Karen L. Brewster, Cheboygan County Clerk

**CHEBOYGAN COUNTY DEPARTMENT OF PUBLIC WORKS
ORGANIZATIONAL MEETING
January 17, 2017**

Robert Heilman called the organizational meeting of the Cheboygan County Department of Public Works to order in the Commissioners Room at 4:00 p.m.

Roll called and a quorum present.

Present: Robert Heilman, Ed Ginop, Garfield Geyer, and Barb Lennon.

Absent: Cam Cavitt

Robert Heilman requested to add a discussion for the confirmation of meeting dates to the agenda under New Business Item B.

Motion by Ed Ginop, seconded by Barb Lennon to approve the amended agenda and add the discussion of meeting dates and times for 2017. Motion carried with 4 yes, 0 no and 1 absent.

Motion by Ed Ginop, seconded by Garfield Geyer to approve the minutes of the Organizational DPW meeting of January 19, 2016 as presented. Motion carried with 4 yes, 0 no and 1 absent.

NEW BUSINESS

Robert Heilman called for nominations of DPW officers.

Recommendation by Ed Ginop of Robert Heilman as Chairperson of the DPW Board.

Motion by Ed Ginop, seconded by Garfield Geyer to close DPW Chairperson nominations. Motion carried with 4 yes, 0 no and 1 absent.

Motion by Ed Ginop, seconded by Barb Lennon to appoint Robert Heilman as Chairperson of the DPW Board. Motion carried with 4 yes, 0 no and 1 absent.

Recommendation by Barb Lennon to keep the remaining Department of Public Works officer positions as status quo. Currently, Chair is Robert Heilman, Vice Chair is Ed Ginop and Secretary is Cam Cavitt, and Deputy Secretary is Karen L. Brewster.

Motion by Barb Lennon, seconded by Ed Ginop to close nominations for the remaining DPW Board positions. Motion carried with 4 yes, 0 no and 1 absent.

Robert Heilman addressed the need to confirm the dates of 2017 meetings. Mr. Heilman recommended keeping the meetings scheduled quarterly per the Public Act. The meetings would be scheduled as follows: April 17, 2017, July 17, 2017, October 16, 2017 and January 16, 2018. Meetings would be held at 4:00 p.m. in the Commissioners Room of the Cheboygan County Building.

Motion by Ed Ginop, seconded by Garfield Geyer to confirm Department of Public Works meeting dates and times to be April 17, 2017, July 17, 2017, October 16, 2017 and January 16, 2018. Motion carried with 4 yes, 0 no and 1 absent.

ORGANIZATIONAL DPW MEETING – January 17, 2017

PUBLIC COMMENT – None

Motion by Barb Lennon, seconded by Ed Ginop, to adjourn. Meeting adjourned at 4:10 p.m.

Karen L. Brewster
Cheboygan County Clerk/Register of Deeds

REGULAR CITY COUNCIL MEETING
December 27, 2016

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Lavender, Temple, Couture, King and Kwiatkowski

Absent: Riddle

Mayor Bronson led the Pledge of Allegiance to the Flag.

Councilman King moved to excuse Councilwoman Riddle; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Agenda, and Receive and File all Communications:

Councilman King moved to approve the Agenda and receive and file all communications; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilman Lavender moved to approve the Regular City Council Meeting Minutes of December 13, 2016 as presented; supported by Councilman Temple. Motion carried unanimously.

Department, Board and Commission Reports:

- **Department of Public Safety Monthly Statistics, November 2016** – *(received and filed)*

General Business:

- **Consideration of Site Plan – CarQuest, 115 S. Huron Street, Construction of 40' x 50' Cold Storage Building** - City Manager Eustice explained the CarQuest Site Plan. Mr. Don Landon has purchased a property at 115 S. Huron St. which has a single family residence existing on the property today. Mr. Landon is going to demolish the building and plans to build a 40' x 50' cold storage building on the property that will be accessory to his CarQuest business on Main Street. This building will not be used for retail sales, only for storage of automotive parts for the main store and will be accessed only by CarQuest employees. The Planning Commission reviewed the Site Plan at their December 19, 2016 meeting and made a recommendation to approve the Site Plan contingent upon the Stormwater Flow Control Plan being approved. Because City Engineer James Granger prepared the Site Plan and Stormwater Flow Control Plan and a member of the Planning Commission, he was excused from the Planning Commission for the Site Plan Review. The City Engineer would normally review and approve or disapprove the Stormwater Flow Control Plan; however, City Engineer Granger could not approve his own work. We asked Mr. Brian Boals, a Professional Engineer with Gourdie-Fraser in Traverse City, to review the Stormwater Flow Control Plan and the Plan has now been approved by Mr. Boals.

Councilwoman Kwiatkowski moved to approve the Site Plan for CarQuest, 115 S. Huron Street for construction of a 40' x 50' cold storage building; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

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- **Consideration of Exemption from Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2017** – Clerk/Treasurer Kwiatkowski explained to Council that every December this is addressed by Council and typically we are looking at a complete opt out, but there is language in the AFSCME Contract dealing with the hard caps and for the first time the hard caps that the State has actually exceed the ones in the Contract, so we will be going with the State hard caps. After this year, we are really not sure where this is going to go because of the Republican controlled Presidency. If ObamaCare is repealed, it is anyone’s guess where we are going to be at this time next year.

Councilman King moved to accept the recommendation of Option 1, hard cap, with regard to Senate Bill 7, Publicly Funded Health Insurance Contribution Act for the Year 2017; supported by Councilman Lavender. A roll call vote was taken; motion carried unanimously.

Public Comments:

- **Bring It Cheboygan** - Ms. Sherry Nelson of the Bring It Cheboygan Grassroots Volunteer Organization shared with Council the invitation to a party on New Year’s Day at the Cheboygan Carnegie, which is their kick-off for the year. They are hoping to have a lot of business people in attendance and celebrate the beginning of a new year. They are the volunteers who are willing to do whatever to shake things up. She encouraged Mayor Bronson to attend around 1:30 p.m., noting there will be toasts throughout the afternoon. Families can also attend.
- **Downtown Window Displays** - Ms. Sherry Nelson informed Council the downtown windows will be changed out sometime in January and have printed about a dozen or so historical photos. The problem is how to hang them in the particular businesses, as some are too big, and they hope to have a plan in place soon. She then asked about the Historical Commission for the City. City Manager Eustice replied the City does have a Commission, but it is not active and basically defunct at this point. Ms. Nelson stated they have talked about preserving the historical nature of some of the wonderful buildings that remain, and wondered if her Group can be involved somehow with the Commission. They also want to see if they can’t get some of these buildings into hands so they could be upgraded, repaired and sold, so they don’t disintegrate because some have roof problems. They would like to see the Commission reconstituted and her Group is willing to help with that effort.
- **Wall next to Festival Square** – Ms. Sherry Nelson inquired if there are plans for the wall next to Festival Square, to which she refers to as the “bunny wall”. They would like to see something more appropriate art wise on that space understanding it does need some refurbishing before that can happen. City Manager Eustice stated the wall has been looked at with engineers, noting there are some issues such as whether the wall can be taken down. It is very difficult to know what is behind there and it is starting to crumble at the bottom, as well. It was asked who owns the wall. City Manager Eustice replied the City does, explaining it is attached to the adjacent building. It could have been a firewall or a wall from a building before the Woolworth building was there. They have looked at trying to repair it by putting a stucco type finish on it, but James Granger, PE, City Engineer, stated he does not think it would be a wise thing to spend money on because it might just crumble in a couple years. Ms. Nelson inquired as to stabilizers. Mayor Bronson commented it is the bricks themselves that are deteriorating, not necessarily the mortar. He explained they are not exterior bricks and are exposed now. Mayor Pro Tem Couture inquired as to any potential grant funding. City Manager Eustice replied he has discussed with Northern Lakes Economic Alliance (NLEA) and there is nothing they are aware of. Councilman Temple asked if there is any money left from Festival Square monies that can be used. City Manager Eustice replied certainly not enough. Money was spent on the sound system. There have been cost estimates all the way up to \$60,000.00 to repair the wall. Taking it down is the least costly option. There is newer brick at the top of the wall under the roof of the

Regular City Council Meeting – December 27, 2016

adjacent building, which is the issue. It is only about 6 or 7 inches, but the wall sits under the roof of the existing building. Councilman Temple stated it seems to him the buildings that were there, when he was a kid, were not as tall. City Manager Eustice commented the wall got added at some point because there is newer brick at the top. Mayor Pro Tem Couture commented he guesses the answer is \$60,000.00. Ms. Nelson stated it certainly is a health and safety issue, wondering if there is OSHA money available. She trusts the City will take care of it and will be back next month asking on it again. City Manager Eustice stated the DDA will talk about it at their meeting next Tuesday, which was a priority for them before until we got to the cost side of it. Mayor Bronson stated part of the concern is if we take the wall down, we don't know what is behind it and it might expose more interior brick.

▪ **Next Meeting of Bring It Cheboygan** – Ms. Nelson invited Council to their next meeting on January 9, 2017 at 9:00 a.m. at Mother Nature's Remedies, the new health food store.

City Clerk/Treasurer's Comments:

▪ **Audit** – Clerk/Treasurer Kwiatkowski stated the City's audit was finished today and will be closing the books for 2015/2016 tomorrow, which is a taken care of in the software. After the Council's payroll tomorrow, he will be closing the books on the payroll year and getting ready for tax season. He will have Council payroll done by 11:00 a.m. tomorrow if anyone wants to pick up their check.

City Manager's Report:

▪ **Honoring Former Mayor and Businessman James E. Muschell** – City Manager Eustice stated Council previously discussed the possibility of drafting a resolution for James E. Muschell's service to the community for so many years. He pointed out in 2008 there was a Resolution of Appreciation drafted for him. He stated he had some discussion and thought maybe dedicating a structure or something in his name, like a plaque on the Lincoln Avenue Bridge, may be more appropriate and more permanent, adding perhaps a dedication in the spring. City Manager Eustice asked Council to think about this, as Mr. Muschell was very instrumental in the design of the Bridge, noting there are only two bridges like this in the world, Budapest, Hungary and Cheboygan, Michigan.

▪ **City Council 2017 Regular Meeting Schedule** – City Manager Eustice stated Council has the approved meeting schedule for next year, noting as the time gets closer, they will have to look at last meeting of the year on December 26, noting the City Hall will be closed.

▪ **Port Property** – City Manager Eustice distributed copies of surveys completed December 20 by Granger & Associates of the Port Property and the property obtained with the Port Property on the east side. There were issues on the east side and a little less uplands that anticipated, being only 9 ½ acres from the original thought of 13 ½ acres. Mayor Pro Tem Couture asked if any of this property is located on the River. City Manager Eustice replied no, but there is Lake Huron frontage that is under water, noting it fronts First Street and Coast Guard Drive. He informed Council he has talked with Little Traverse Conservancy, and it is his recommendation that the City keep the 7.3 acre parcel and 2.2 acre parcel, and then transfer the wetlands to them. The Conservancy has the legal descriptions and will write the purchase agreement. We will get \$130,000.00 for this property, along with another piece he discussed with Council at the last meeting. The Conservancy is happy they are going to get the two parcels from the City, and eventually will build a walking trail system. City Manager Eustice stated he still believes there is some value in the uplands and, as discussed with both the Port Commission and Council, it maybe can be used for possible future use of the US Coast Guard. The second Cutter is still in the preliminary stages as the Federal Government is doing a 2 million dollar feasibility study as to whether or not there should be another ice breaker on the Great Lakes. He has made contact with Gary Peters' office. Mayor Pro Tem Couture inquired as to the money from the Conservancy being private money. City Manager Eustice replied it is mostly all donations. They

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initially got a donation from \$100,000.00 to pay for the 54.1 acres; then he suggested they purchase a piece owned by the City east of there that is waterfront and very wet. The City purchased this piece in 1899 for \$200.00. This piece is connected to another piece that the Conservancy recently purchased. This would then make the properties of the Conservancy all connected. They got the additional monies from the Huron Pines, a nature conservancy in Gaylord and got a grant for \$30,000.00. City Manager Eustice informed Council that this additional piece of property is virtually unbuildable.

City Manager Eustice then informed Council that Attorney Steve Joppich is drafting the purchase agreements for Kokosing and Ryba, and is reviewing a Port of Cheboygan Operations Agreement for Kokosing and Ryba. It was determined at the Port Commission's December meeting to simplify the Operations Agreement as best we can to make it a one page document. Both companies are very much in favor of this Agreement and working with marketing and promotion. City Manager Eustice then explained the future marketing to be done. He noted he should have the Purchase Agreements for Kokosing and Ryba this week. Mayor Pro Tem Couture asked if we are waiting on Attorney Joppich and how long he has had the Agreements to do. City Manager Eustice stated Attorney Joppich had the survey last week, noting he could have done the Purchase Agreements without those. Mayor Pro Tem Couture commented Attorney Joppich has had a while. City Manager Eustice stated Kokosing actually has a Purchase Agreement, but minor changes need to be made. He will get the Purchase Agreements to Kokosing and Ryba this week, reiterating Little Traverse Conservancy is drafting their own Purchase Agreement. Mayor Pro Tem Couture asked that Council receive an e-mail from the City Manager when the Agreements are given to Kokosing and Ryba. City Manager Eustice replied yes, informing Council there will have to be a special meeting once the Agreements are signed by Kokosing and Ryba, with all seven members of Council present to approve the sale and approval for the City Manager to sign any documents related to the sales. He feels both companies will sign the Purchase Agreements very quickly so we can move forward. City Manager Eustice reminded Council Kokosing was waiting on the Baseline Environmental Assessment from PRS Environmental of Charlevoix. It is his understanding this is completed but he has not seen it, which was the last thing they needed to do before signing any documents. On December 20 he sent the surveys to Ryba and Kokosing for their parcels; Kokosing is satisfied, but he has not talked with Mr. Zach Morrish. City Manager Eustice stated the Purchase Agreements state closing within 90 days, but feels with most everything done closings should be able to take place in 60 days and should occur by the end of February. There should not be anything else that will hold them up at this point. Councilman Lavender inquired as to being on task to start marketing the Port. City Manager Eustice stated we are in some respects, but there is a lot that has to happen such as upgrading the website, noting they also have a PowerPoint presentation. He went on to state they have had some discussion and it is his opinion that we should look at an outside consulting firm – somebody that is in the business that understands shipping and receiving to a certain degree. He does not want to throw a lot of money in it, noting you have to be very careful how you approach consulting firms because sometimes you don't get anything for it. There is a non-profit firm in Traverse City he has had conversation with that might help us, so they are not really looking to make money so we will look at them and maybe some others, as well. He really believes once we get the Port in operation, and for all intents and purposes both Kokosing and Ryba are capable of being shippers and receivers today, we need to market outside the Great Lakes also, i.e. internationally. He does not think the Port Commission or anyone here has any expertise on how to do that or who to contact. The Community Foundation is ready to help fund the marketing. Also, Christopher Germaine, who he has been working with on the RRC Project, said that the MEDC would match anything the Community Foundation comes up with for an economic development opportunity like this. Mayor Pro Tem Couture asked if there would be any universities interested, which would be a project for a graduate student in the marketing department. Clerk/Treasurer Kwiatkowski commented that the two chief beneficiaries of all this advertising will be

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Kokosing and Ryba, and would suggest starting with them at least for something. Mayor Pro Tem Couture agreed on a conjoined effort. City Manager Eustice then stated MSU Extension may be able to help. He recommended starting locally and see what direction we can go. He also stated he is hoping to have a special meeting before the January 10 Council Meeting to get the Purchase Agreements signed, which he thinks will be done tomorrow or Thursday at the latest. City Manager Eustice stated the three sales of Kokosing, Ryba and the Conservancy will total \$702,000.00. Mayor Pro Tem Couture commented we are still moving the project forward and that is worth something. City Manager Eustice stated he feels having Kokosing and Ryba involved was the way to go. Mayor Pro Tem Couture said it was not feasible for the City to be the shipper and receiver, especially with no one knocking on the door yet. We can't sustain the property if we don't have someone just ready to go. City Manager Eustice commented he thinks the next 60 days will be a big benefit for us.

- **Next Port Commission Meeting** – City Manager Eustice stated the next Port Commission meeting is January 9, 2017 and marketing will be a topic at that meeting. The meeting was moved back one week from January 2.

- **Redevelopment Ready Communities (RRC)/Main Street Program** – City Manager Eustice presented Council with a Report of Findings of City operations from the RRC/MEDC that came in last Friday. He stated this Report is the first step in becoming a redevelopment ready community, which did not cost the City anything. NEMCOG and the Community Foundation helped with this program with contributions of about \$6,000.00. The NLEA helped the City put this Report together and helped with Section 5, which basically are the buildings. The City designated several redevelopment ready sites in and around Cheboygan and will focus mainly on three sites, one is the former Cheboygan Hardware building with 140 feet of river front. This property will be in the *Opportunity Michigan* magazine. City Manager Eustice explained to Council this Report of Findings is for information only, noting there is a lot of work to do, as they look at all of our practices from zoning permits, how we answer the phone, etc. and over the next year we will have to deal with some of this. The MEDC does a lot of audits and will call and ask you to walk them through an investment opportunity. They will assist us to make sure when we get an opportunity like that we don't miss the opportunity. It will take the City at least a year to finalize this and become an RRC. City Manager Eustice informed the Council the RRC is City wide and the Main Street Program is focused on the traditional downtown; however, they coincide and work together by looking at investment opportunities for developers. If we go to the next level of the Main Street Program it will cost us some money because we will need to put a full-time person in place. The RRC we can do with current staff.

- **Cheboygan National Guard Armory** – City Manager Eustice reported he and Clerk/Treasurer Kwiatkowski attended the open house at the Armory on December 19, noting there was not a lot of people attending. The building, built in 1955, is in excellent shape, very clean and solid, and would make a great recreation center. It's a matter of who can fund it and how you can fund it. The County has some interest in it, although he has not had a chance to talk to Mr. Jeff Lawson, who attended with Mr. Pete Redmond. It would be nice if the County would buy the building and let the City run it as a Recreation Center. The minimum bid is going to be \$260,000.00. Mayor Pro Tem Couture asked if the City Manager thinks it will sell. City Manager Eustice replied yes, noting the zoning is single family residential and anything else that went in there would need to be rezoned or have an overlay reuse that could be done going through the Planning Commission and Council. If anyone buys it now it could be used as a house, unless you are a non-profit such as a church, Salvation Army or a governmental agency. City Manager Eustice then informed Council he spoke with Lynn Baskin today and governmental entities do have priority, so if the City or County bid \$260,000.00 and a private entity bid \$300,000.00 the governmental entity would get it. Any bid below \$260,000.00 would be rejected. He noted on the last page of the documents provided on the Armory, is the utility billing for 10 months, which is probably the biggest concern because they are upwards of just over \$20,000.00

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for electricity and gas. He noted part of the time the Armory was shut down and the utilities turned off. Utilities of \$45,000.00 was one of the reasons the City did not take on the former Junior High School. Mayor Pro Tem Couture inquired as to the utility costs for the Recreation Center. City Manager Eustice stated he does not know and Clerk/Treasurer Kwiatkowski noted it is in the Budget. Mayor Pro Tem Couture stated it is not like the Ice Pavilion; there is no way to recoup that much expense. City Manager Eustice responded there is not much you can rent it out for, although you could have some events there but not to recoup that kind of cost. Councilman Temple commented it seems to him the Recreation Center would have high utility bills, being an old building. Mayor Pro Tem Couture then said the Recreation Center is a whole lot smaller. City Manager Eustice informed Council he will talk to the County and see what their ideas might be. Mayor Pro Tem Couture stated a Recreation Center could be a joint effort, as the Ice Pavilion and ball fields should be joint efforts as it is not only City residents that use the facilities. There has to be a change in how things are done or we are going to lose. Councilman Temple asked the City Manager if he has ever checked with others cities such as Charlevoix, Petoskey, etc. that have all the recreational facilities inside the City with outside people using the facilities, wondering if they have any help paying the bills. City Manager Eustice replied there are communities that will charge outside residents more money to participate in Little League, hockey, etc. The City does not do this in any respect and we have a lot of public property that there is no tax generated from, and a lot of it is County property in our City, such as the Fairgrounds and the property across the street. Councilman Temple stated he would like to see somebody other than an organization that pays taxes get the Armory. City Manager Eustice informed Council that bids for the Armory have to be in by 2:00 p.m. on January 17, 2017, adding there is another Council meeting prior to that date. He stated he does not know what the Council's interest is in it or the community's interest, other than people stating it would make a great recreation center. It would, but it is just the matter of the cost. Mayor Pro Tem Couture stated a recreation center is a great idea, but does not see how we would fund it. He reiterated a joint effort with the County, encouraging the City Manager to have conversation with the County. Mayor Bronson commented in the County Commissioner minutes it was mentioned about the possibility of a food service use for the County jail. Comments were made that the kitchen at the Armory is large and pretty modern. Mayor Pro Tem Couture stated Council should meet again quickly if there is interest in a joint effort with the County, as we don't have much time. He would hate to see the Armory sit without use.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Web Site Status** – Mayor Pro Tem Couture inquired as to an update on the City's website and is it ready to roll. City Manager Eustice stated it is and he tried to get a sign in for Council tonight but it was not approved. He will e-mail Council the user name and password, although he has one for himself. There is a portal that Council can look at and see what they designed so far, but there are a lot of changes that need to be made; although some of it is okay. Councilman King stated he will look at it. Councilman Lavender asked when it is actually going to go live, as it sounds like we are still a long way from going live. City Manager Eustice stated it depends on the suggestions received. The format is in place right now and a lot of detail does not need to be added. He believes in 30 to 60 days we can go live. Mayor Bronson commented this has been a long time.
- **Inverness Township/Meijer's** – Mayor Pro Tem Couture asked if the City Manager has had any conversation since the last meeting with Inverness Township. City Manager Eustice replied yes, pretty regularly. He and Jason Karmol, DPW Director will be attending the Inverness Township DDA Meeting at 6:00 p.m. and a Board meeting at 7:00 p.m. tomorrow night. We basically are just going to try and help them out with what they need to do to move forward. Mayor Pro Tem Couture asked what their answer was to a 425 Agreement. City Manager Eustice responded Inverness Township is kind of leaning towards a 425 Agreement. Clerk Treasurer Kwiatkowski commented a 425

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Agreement would not cover the City's cost because we would have to hire at least one police officer with benefits and it would not even cover that. Councilman King stated a big box store is a drain on your public services. Mayor Bronson stated the hope is that people buy houses and live here, adding we have to see what Inverness has to say. City Manager Eustice reiterated between their DDA and a couple Board members they are leaning towards a 425 Agreement, so they don't have to manage it. He went on to state that Inverness Township has a Utility Services Agreement (USA) in draft form, which is another option they have. Meijer's would fund up front and get two-thirds back over time, which would not require a 425 Agreement, but would require the USA. It would then be Inverness Townships' property and we would get paid to manage and service the water system, as we are already doing the sewer. This is a viable option. City Manager Eustice then informed Council currently the City gets paid \$68,000.00 a year to operate and manage the sewer system and we want to go to \$90,000.00 because that \$68,000.00 a year has not changed since 2002 when the sewer system started. Councilwoman Kwiatkowski asked if the \$90,000.00 would also include the water system. Clerk/Treasurer Kwiatkowski replied no, it would be quite a bit higher than that. He spoke with DPW Director Karmol and the City gets between \$68,000.00 and \$72,000.00 a year on the sewer system. He asked DPW Director Karmol what the cost would be for water and DPW Director Karmol stated it would be comparable. City Manager Eustice replied that is interesting, because that is not what DPW Director Karmol told the Township. Clerk/Treasurer Kwiatkowski responded he will ask DPW Director Karmol again tomorrow. Mayor Pro Tem Couture stated he would like to attend those meetings, but is unable. He will get with the City Manager on Friday to see how the meetings went.

▪ **Budget Workshop on January 24** – Mayor Pro Tem Couture stated he would personally like to see the breakdown of payroll by department and by employee. He is mostly interested in where the payroll and fringes come from for the City Manager, the Clerk, etc. Clerk/Treasurer Kwiatkowski stated he can provide those breakdowns with hourly rates, salaries, but as far as an individual payroll you are looking at probably 20 cost centers for the DPW and Water & Wastewater. Mayor Pro Tem Couture stated he does not think he needs to see that breakdown as he understands it. He then stated where does the payroll money come from for the Downtown Enhancement Administrator, is it all DDA, how many hours a week does she work, and essentially what are her job duties. He wants to know where we are at. Councilman King asked for a breakdown of the fringes, including cost of insurance after retirement. Clerk/Treasurer Kwiatkowski stated right now that is 91% of payroll and covers every single fringe we have, i.e. Blue Cross, vision, dental, workers' compensation, retirees, employer share of FICA, retirement, etc. It is spread evenly against every department. Councilman King asked we only pay for the health insurance for retirees until a certain point, correct? Clerk/Treasurer Kwiatkowski stated when he first began working here, he had to put together a spread sheet on retiree healthcare. Every person that retired got something different; it was all over the board. Then about seven years into it, Council made the brilliant decision to pay full healthcare for retiree and spouse from age 55 to 65, and we spent well over a million dollars just on that provision. A few years back, Council tied retiree healthcare to years of service, which we can project very nicely. We have three people that are still receiving 100% paid retiree and spouse healthcare, which cost the City about \$45,000.00 year. Mayor Pro Tem Couture stated this is the kind of thing we need to be re-upped on and we need to make sure moving forward we make decisions accordingly. Councilman King stated it is now easier to project. Clerk/Treasurer Kwiatkowski stated the three retirees grandfathered in will be off within two years, and future retirees are paid according to years of service. If the State hasn't done it, but thinks they will do it, you will no longer be able to put retiree health care benefits in a contract. Mayor Bronson commented the State has not done that yet and plans on bringing it up in 2017. Mayor Pro Tem Couture then asked for copies of the current Union Contracts for Council, asking if we have a contract with non-union employees. Clerk/Treasurer Kwiatkowski replied he will provide copies of the Union Contracts, noting there is no contract for non-union employees. Mayor Pro Tem Couture said he believes these Contracts expire soon. City Manager Eustice replied both

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Union Contracts expire June 30, 2017. Mayor Pro Tem Couture stated he feels Council will need a couple of budget meetings. Clerk/Treasurer Kwiatkowski informed Council that the non-union and management employees follow the AFSCME Contract, so if you look at that Contract for non-union and management that is where those employees are at.

Adjournment:

Councilman King moved to adjourn the meeting at 8:06 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
January 10, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Kwiatkowski, Lavender, Bronson, Temple, King, Riddle and Couture

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:

Councilman King moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of December 27, 2016 as presented; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Communications and Petitions:

▪ **2015/2016 Audit Presentation – Gabridge & Company, PLC** – Clerk/Treasurer Kwiatkowski introduced Mr. Neil Hammerbacher. Mr. Hammerbacher stated the Council has a report in front of them for the year ended June 30, 2016. He referred to page 1, Independent Auditor’s Report letter, which talks about management’s responsibility for the financial statements; and the auditor’s responsibility which is to give an opinion on the fairness of the statements (they have to follow Government Auditing Standards issued by the Comptroller General of the United States, and standards by the Michigan Department of Treasury). Mr. Hammerbacher then read part of the Opinions section on page 2, stating this is called an unmodified opinion. If there was something wrong it would be called a modified opinion and they would have to disclose what that was. So in layman’s term, this is a clean Opinion. He then referred Council to page 4, Management’s Discussion and Analysis, including the Financial Highlights. He read the fourth bullet – “At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,013,077, or 49 percent of the general fund’s annualized expenditures and transfers out.” He explained the State of Michigan thought if the fund balance in the general fund was 13% or less of expenditures, there was a problem. The City is at 49%, which is a decent fund balance for the general fund. He then stated the two most important pages of this report are pages 15 and 16, which is a snapshot of the City. Page 15, Statement of Net Position as of June 30, 2016, shows what the City owns, what is owed and what’s left over. Page 16, Statement of Activities for the Year Ended June 30, 2016, and the Change in Net Position shows a \$40,980.00 increase. Mr. Hammerbacher then referred to page 37, Notes to the Financial Statements, Note 3 – Statutory Compliance, stating it is a legal requirement for governments in the State of Michigan to have a budget for the general fund and all special revenue funds. The City can have them for all their funds, but the only ones that are required are the general and special revenue funds. He then read “During the year ended June 30, 2016 the City had no expenditures in excess of budgeted amounts.” On page 38 there were three areas where the City was in deficit in unrestricted net position - when looking at the governmental activities, (\$1,331,997.00). There was a new standard last year where the pension had to be put on the books and never before was that liability put on the books. This is around \$4,000,000.00, which puts the City in a deficit. The State looks to see if there are any funds in a deficit, and the City had three. The next funds are the Internal

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Service Fund (Equipment) – (\$25,896.00) – The State gives an exception here if current assets are greater than current liabilities and there is no deficit elimination plan required. The last fund is the Business-Type (Ice Pavilion) – (\$29,194.00) – the current assets were greater than current liabilities, so this is an exception.

Mr. Hammerbacher then referred Council to page 66, Combining Balance Sheet, Non-Major Governmental Funds, the City will need to do a little work in the Port Property Fund, the unassigned fund balance of a deficit of (\$22,986.00). When the audit report is sent to the State of Michigan, an audit and procedures report is required to show any funds that are in a deficit that don't have an exception. The Clerk/Treasurer received a letter from the Department of Treasury and has to follow it up with an elimination plan. Mr. Hammerbacher stated it is his understanding the City is going to sell the property and make a little money and the deficit will go away. The State gives you one to five years to file a deficit elimination plan, and the City will address this in the first year when the property is sold. Mr. Hammerbacher then referred to page 55, Note 14 – Prior Period Adjustment to the beginning net assets for the Governmental Activities and Business-Type Activities, which was for adjustment of the GASB Statement No. 68, the pension fund. They previously made adjustments, but then needed to amend the Governmental Activities by (\$316,501.00) and the Business-Type Activities by (\$94,584.00). Note 15 – Upcoming Accounting Pronouncements talks about the effects of GASB Statement No. 74 and GASB Statement No. 75 on future reports. In the future the auditors have to footnote tax abatement to industrial facilities (IFT), as the Government wants to know how much revenue the City is losing. He then asked if the City currently has any IFT's. City Manager Eustice replied no. Mr. Hammerbacher stated IFT's abatements can be granted for up to 12 years with the industrial facility only paying one-half the tax.

Mr. Hammerbacher then called attention to the last page of the report, Schedule of Findings and Responses, Segregation of Duties, which deals with the Treasurer handling money and doing the accounting. This is not an ideal situation and should be segregated but due to budget constraints this is not done.

Mayor Bronson inquired as to the new rules for pensions in the future and a plan to address the deficit. Mr. Hammerbacher stated this is adjusted typically in the budgeting. When the budget is done, the City may want to add an analysis of what is the estimated affect. Mayor Bronson then asked Clerk/Treasurer Kwiatkowski for comments. Clerk/Treasurer Kwiatkowski stated he thought the audit went very well, noting the big thing is the pension plan as we are not sure what's going to happen in the next two years. For the first time beginning last year we showed on our books and audit the overall deficit in our pension plan, noting currently it is approximately 3.9 million dollars. Mayor Bronson asked if the Clerk/Treasurer at one time presented a report that showed that over the years, where some employees would phase out. Clerk/Treasurer Kwiatkowski stated we have what is called a Hybrid Plan now and it's very inexpensive compared to the Defined Benefit, which is a very rich plan. Currently we have eight employees who are in the Hybrid Plan, so they are not really contributing to the Defined Benefit Plan, so it's not helping with our deficit. Mayor Pro Tem Couture asked how we make a move on that. Clerk/Treasurer Kwiatkowski replied what MERS has done is accelerated funding; 22 years ago the City's portion of the pension expense was less than \$100,000.00 per year and now it's approaching \$300,000.00. He has printed off for the budget meetings what the City has contributed for the last 15 years or so. Mayor Pro Tem Couture stated he would like to review that during the budget meeting and see what the plan is for the future. Clerk/Treasurer Kwiatkowski explained that now we have gone with accelerated funding; a lot of cities if they have additional funds left over in the fund balance, they will make a one-time lump-sum payment. Some of them have issued debt to cover their unfunded liability. The State is getting more involved so what's

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going to happen down the road, we don't know yet. Mayor Pro Tem Couture asked if we did not fund it for so many years to the right extent. Clerk/Treasurer Kwiatkowski replied we funded it at the level we were supposed to fund it and now it is accelerated funding. Part of the problem with the pension plan is the actuarials done every year are overly rosy. They are projecting over a period of time an 8% return on investment and that's just not happening. This is where all the cities are running up these big unfunded liabilities and people are living longer.

Councilman King moved to accept the 2015/2016 Audit as presented by Gabridge & Company, PLC; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Mayor Bronson asked if the Audit has already been submitted to the State. Clerk/Treasurer Kwiatkowski replied yes, noting he has to now submit a deficit elimination plan for the Port project.

Bills and Disbursements:

▪ Prepaid Bills and Disbursements for the Month of December 2016.

Councilman Lavender moved to approve the prepaid bills and disbursements for the month of December 2016 in the amount of \$422,354.60; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

▪ Unpaid Bills and Disbursements for the Month of December 2016.

Councilman King questioned the expense to Jett Pump & Valve, L.L.C. asking if another pump went down at a lift station. Clerk/Treasurer Kwiatkowski replied yes. Councilman Lavender inquired if that was from the power outage. Clerk/Treasurer Kwiatkowski replied no, noting we have a lot of aging infrastructure in the streets and this was about the third pump we have replaced. Mayor Bronson asked if the pumps are all about the same age. Clerk/Treasurer Kwiatkowski replied he did not know. City Manager Eustice stated they vary in age. Councilman Lavender inquired as to a different vendor being less costly. Clerk/Treasurer Kwiatkowski responded he could not answer that. City Manager Eustice stated we typically use Jett Pump, adding there are not a lot of vendors out there and is sure DPW Director Karmol get quotes. When a lift station pump goes down, there is not a lot of time to repair.

Councilman King moved to approve the unpaid bills and disbursements for the month of December 2016 in the amount of \$34,474.21; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

Department, Board and Commission Reports:

▪ Port Commission, December 5, 2016 - City Manager Eustice stated there was no Port Commission meeting last evening due to the lack of a quorum, but would still like to have a meeting this month. One issue they need to look at is marketing strategies. He spoke with Mr. Gabe Schneider of Northern Strategies 360 who has been here and early on had some interest in Port marketing and feels we need to hear what he has to say about marketing strategies. He will try and have a Port Commission meeting around January 23. City Manager Eustice then stated he will talk about the status of the purchase agreements under his City Manager's Report. Councilman King asked if possible easements for drainage have been discussed with the Little Traverse Conservancy. City Manager Eustice replied yes, noting two of the three easements are already in place, but we may have to write an easement for one section of the property to retain where we have a drainage ditch. He noted we have always maintained it but cannot find a recorded easement, as it does drain a large part of the east side.

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- **Planning Commission. December 19, 2016** - City Manager Eustice reported there are no other pending site plans, noting today he had a meeting with Mr. Robert Falk of the Cheboygan Yacht Club. The Yacht Club wants to put up a stick-built building on City property in Major City Park and lease the land, noting Mr. Falk dropped a preliminary rendition idea of a site plan. This will go to the Planning Commission next week for discussion and then it will be discussed at the Council level on January 24. The leased property would then go on the tax roll as a building on leased land. The site plan would require Planning Commission recommendation and Council approval. The building will be done in two phases. The building will have a view of the Riverfront but no access and will be used as an office, clubhouse and storage.
- **Downtown Development Authority Board, January 3, 2017** – City Manager Eustice stated the “bunny wall” was discussed at this meeting. He was going to have some discussion with the DDA on this, but had to leave for the Inverness Township Meeting that same night. The wall is something we need to address when we get into the spring season. He and the City Engineer may have to drill out a piece to see what is there. It is not an easy resolution because the wall is underneath the roof of the building, and we are not certain what is behind the wall. The best resolution would be to remove the wall but we do not know if it will disturb the structure. Councilwoman Riddle stated if the wall is not structurally sound, the only thing to do is to remove it and replace it with something structurally sound. City Manager Eustice stated this would cost approximately \$60,000.00. The best case scenario would be to remove the wall, repair the roof, and not have to replace the wall. He stated to cover the wall with a stucco or plaster type finish, the City Engineers and other engineers feel the wall will just crumble in a few years. City Manager Eustice noted there is newer brick and cement block at the top of the wall, which was added at one time. Councilman Temple inquired about going down the wall 15 or 20 feet and take a couple bricks out to see if there is space between the cement block wall and brick. Councilwoman Riddle commented it is stated that the wall is not an exterior quality brick. Councilman King agreed with Councilman Temple. City Manager Eustice commented maybe the best solution might be to demolish the whole block to Linde Furniture.

Resolutions:

- **Consideration of Local Governing Body Resolution for Charitable Gaming Licenses** – City Manager Eustice informed Council the Cheboygan High School bowling team is going to have a raffle and approval is required of the local governing body.

Mayor Pro Tem Couture moved to adopt the Local Governing Body Resolution for Charitable Gaming Licenses for the Cheboygan Bowling High School Boosters; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Unfinished Business:

- **Consideration of Mobile Food Vendor License Application, Fees and Guidelines** – Mayor Bronson commented this matter was delayed until there was a full Council. Chief Jones, Director of Public Safety, stated Council received a memo in their packet. Council’s biggest decisions to make from previous discussions are the distance from similar or like businesses and the fee. The other considerations came up during the previous discussions. He noted the distance from similar or like businesses consensus was around the 200 feet, which he feels would be comfortable on most City blocks. Also the future consideration on limiting the number of food trucks, as there was some discussion that some of these food trucks are going to get larger than the carts we normally see. If this happens and there are actually trucks, they will have to be moved quite a ways from the corners. In the future Council may even be looking at having the vendors only on closed streets for certain events or in business or City parking lots. Chief Jones commented most of the fees in comparable

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communities in the Northern Michigan communities that are also dealing with this issue range from \$450.00 a year to \$4,000.00 a year. They also have six-month licenses. He went on to state other than Duke, most of the other vendors don't work beyond 90 days, so a six-month license would probably be beneficial to them. If there was something special going on during the year, they may want to look at a special license for a short period of time, which would be prorated. It is the Council's prerogative as to the license fees. As far as the location, he thinks if Council goes with the 200 feet as the minimum that is safe. The other consideration was having adjoining property owners give permission, but the City needs to give the permission. City staff, being Chief Jones and City Manager Eustice, would reach out and look for a consensus among the businesses in a particular area. The problem they had last year was businesses that did not want any food trucks by their establishments, but 200 feet away at the other end of a block Chief Jones feels would work. Chief Jones stated he feels the Council needs to let himself and the City Manager monitor that and authorize or not authorize those permits. He said the recommended licensing was presented to Council at the December meeting and adjustments would be made such as distance, i.e. 200 feet. Chief Jones then stated another issue was whether the vendors would pay an additional fee for special events, i.e. Music Fest. He noted that Ms. Guenther, the Downtown Enhancement Administrator and operator of the Music Fest charges an additional fee of \$100.00 per vendor. This would need to be resolved. Councilman Temple asked if a private organization was using Festival Square and food was not served would a food vendor be allowed to go in there. Chief Jones stated it would be up to whoever was in charge of the event, keeping in mind if the food vendor was not one of our regular licensed vendors they would be considered a transient merchant and would be required to have the proper licenses through the City. City Manager Eustice asked Chief Jones in the case of an event, would the vendor have to have a temporary license. Chief Jones replied yes and the fee would be prorated to a daily rate. Councilman King questioned the special event fees. Chief Jones stated in other ordinances reviewed and discussions that took place, most of the events charge an additional fee; however, vendors feel they should not be charged an additional fee. City Manager Eustice explained they will raise fees for current vendors and if a vendor wants to go to a festival and has already paid a license fee, then the vendor would tell whoever is using Festival Square they have already paid a license fee and cannot be charged. On the other hand, the Chamber of Commerce and Downtown Enhancement Administrator say they need to be able to charge an additional fee because that is how they make their money or breakeven. This is something we need to look at. Councilman King commented there is extra fees involved for the organization putting the event on because there is open alcohol going through the event. City Manager Eustice stated, with that being said, it is probably best to leave that alone – have a license for a food vendor and if the Chamber leases Festival Square it is up to them what they want to charge a food vendor. Mayor Pro Tem Couture asked when a food vendor signs their permit, are there actual locations they state where they want to be, wondering if they move from one place to another during the day. Is approval needed for each location on Main Street or wherever? Chief Jones answered the vendor has the option of up to three choices. He explained doing business within a parking lot is a good choice. Mr. Andrew Kosack of Duke's Dogs, commented the additional charge for the Music Fest he does not feel anyone minds paying it because they all do really well. The Chamber never charged him to be at the events on Thursday evenings for free concerts. At other Chamber events they generally are given a discount on the fee as a local Chamber member and it is always reasonable.

Chief Jones explained staff is recommending a license fee of \$600.00 per year for City residents and \$1,000.00 for non-residents (City residents); and \$300.00 for six months for City residents and \$500.00 for six months for non-residents.

City Manager Eustice stated we also need to set a fee, annual or semi-annual, stating he thinks the Chief understands how to manage who goes where. Also if a business owner, i.e. Johnnie's, has a

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vendor right in front and are not opposed and want them there, then that is up to the business owner. Mayor Pro Tem Couture stated an unlike or dissimilar business on Main Street does not have any control whether somebody sets up in front of them, as long as they are the required distance from a like business. City Manager Eustice stated that is correct. Chief Jones stated if two of three surrounding businesses are opposed to the location of the vendor, he will not license them for that location. This was in the Guidelines. The one issue to firm up is the distance from a similar or like business, as well as the fee. Ms. Lynn C. Hall asked if the Chief rejects a vendor, will the public hear about it or is it just done. Mayor Bronson stated there will be no public notice and will not be brought to Council. Ms. Hall stated the Chief just then decides. Councilman King stated the Chief will follow the formula of checking with three surround business owners, and getting permission from two to allow the vendor. Chief Jones explained the appeal process, if someone wanted to take their issues to a higher level, they would go to Council. Councilman King stated he is okay with leaving the fee at \$100.00. Mayor Bronson questioned whether Council needs to deal with the capping of the number of vendors now. Mayor Pro Tem Couture stated he feels this needs to be addressed now, noting it can always be changed later. Councilman King agreed with Mayor Bronson that if the number of vendors becomes an issue then it can be brought to Council. Mayor Bronson commented the special event fees should remain as they currently are. Mr. Kosack stated \$300.00 for the summer months is fine, but \$300.00 for the winter months is a struggle and thinks \$150.00 for the winter months is more reasonable, for a total of \$450.00 a year. Councilwoman Kwiatkowski stated she feels Mr. Kosack is right. Councilman Lavender inquired from the City Manager as to why we have not considered a specific Ordinance for this (mobile vendors), as we are trying to regulate it through the licensing process. Chief Jones responded it is addressed under the Licensing Ordinance. Councilman Lavender stated he thought if there was language drafted for an Ordinance, there is not as much discretion for grey areas, as everything is spelled out in black and white what the rules are. Chief Jones stated most of it is covered in Chapter 110. Councilman King and Mayor Pro Tem Couture stated they would like clarification on the season, a season being May 1 – October 31 and the other being November 1 – April 30. Ms. Hall asked if there is any way to waive a fee if an individual circumstance comes up and someone is just starting as a food vendor. Mayor Bronson stated if someone is buying all the equipment to do a food vendor business, it should be part of their business plan to get the proper licensing in place.

Mayor Pro Tem Couture moved to, in regard to the mobile food vendors, approve an annual fee for a resident of \$450.00 (May 1 through April 30) or a semi-annual fee of \$300.00 (May 1 through October 31) for a resident. For a non-resident vendor an annual fee of \$1,000.00 and a semi-annual fee (non-peak season) an additional \$250.00. There shall be no cap on the number of vendors at this time and no additional charges for special events. The distance from a similar or like business shall be no less than 100 feet; supported by Councilwoman Kwiatkowski.

Councilman Temple expressed concern with no capping the number of vendors. Mayor Bronson stated the capping on the number of vendors can be brought to Council at any time.

A roll vote was taken.

Yes votes: King, Kwiatkowski, Riddle, Bronson, Temple and Couture

No votes: Lavender

Motion carried.

Mayor Bronson asked if this will be in line for the new season. City Manager Eustice stated this will take effect in May.

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General Business:

▪ **Consideration of Reappointment of Mayor Mark C Bronson and Mark Lorenz to the Port Commission** – Mayor Pro Tem Couture asked if both members want to continue. City Manager Eustice replied yes.

Mayor Pro Tem Couture moved to reappoint Mayor Mark C. Bronson to the Port Commission, term to expire November 6, 2018 and Mark Lorenz, term to expire November 14, 2018; supported by Councilman Temple. Motion carried.

▪ **Consideration to Take Proposals for City Attorney Services – Governmental Business and Ordinance Enforcement/Criminal Prosecution** – Mayor Bronson stated these are for two different attorney services for the City. City Manager Eustice explained these are contracted positions, not City employees, noting we received two bids for Civil Counsel (Governmental Business), which is currently contracted with Attorney Stephen E. Lindsay and two bids for Ordinance Enforcement/Criminal Prosecution and are currently contracted with Mr. Thomas Hungerford. Bids were received from Attorney Lindsay and Attorney Hungerford and bids were also received for both services from Attorney Amber Libby. All the proposals are for three years.

City Manager Eustice explained the proposal from Attorney Lindsay for Governmental Business has two options: an hourly fee of \$150.00 per hour or a flat fee of \$25,000.00 annually. Attorney Libby has proposed an annual rate of \$18,475.00 (2017), \$19,398.75 (2018) and \$20,322.50 (2019). Attorney Lindsay has been the City Attorney for seven years and we are in some critical contract negotiations, one of which is the Utility Services Agreement with the Township and Meijer's. Attorney Libby does have an extensive background in public administration, holding a Master's Degree, and is the former Deputy Clerk of Cheboygan County. She understands municipal law very well.

City Manager Eustice explained the Ordinance Enforcement/Criminal Prosecution proposal from Attorney Hungerford is a fixed annual fee of \$15,250.00, which is a decrease from the current \$18,500.00, with a proposed five percent (5%) increase per year for years two and three. Attorney Libby's proposal is for an annual rate of \$16,575.00 (2017), \$17,403.75 (2018), and \$18,232.50 (2019).

Councilman Temple commented Attorney Lindsay has done a good for the City and has worked a lot on the Inverness/Meijer's matter and Attorney Hungerford has also done a good job for the City. His recommendation would be to keep the Attorneys we currently have. Mayor Bronson stated if Attorney Libby would not be able to practice until May 1, 2017 that would leave a two month gap. City Manager Eustice stated that may be a concern for that period of time. Attorney Libby stated the first quarter payment would be forfeited. Councilwoman Kwiatkowski asked if the proposal from Attorney Lindsay stating \$150.00 per hour would only go up to the \$25,000.00, or could that be exceeded. City Manager Eustice replied it is his understanding Attorney Lindsay would bill all billable hours, no matter what they are, even if the total exceeds \$25,000.00. Councilman King commented on the matters Attorney Lindsay has been on board with, knowing he has a deep understanding of how the City operates and the current matter with Meijer's/Inverness Township. He noted Attorney Libby has a great resume and educational background, but he is more comfortable with Attorney Lindsay for the Utility Services Agreement with Inverness Township to get us through it. Mayor Pro Tem Couture commented on the three months of not having contracted legal services scares him, noting both candidates are very well qualified. He then asked when the current contracts are up. City Manager Eustice replied January 31. Councilman Temple inquired as to the best way to go with Attorney

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Lindsay, hourly or annual? Clerk/Treasurer Kwiatkowski replied it is a coin toss. We put in a lot of time with the Township and Meijer's lately and if we get a few issues like that it could easily exceed \$25,000.00 a year. Councilwoman Riddle said being aware we are still in negotiations with Inverness Township, the City cannot wait three months.

Councilwoman Riddle moved to award the Proposal for City Attorney Services for Governmental Business to Attorney Stephen E. Lindsay for three years in the amount of \$25,000.00 per year; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Mayor Bronson inquired as to how much the City is using Attorney Hungerford. City Manager Eustice replied much less than Civil Counsel, but again it varies. Mayor Pro Tem Couture noted Council does not hear about a lot of his work. Councilwoman Riddle asked what the City's options would be during the three month time. City Manager Eustice replied we would have to contract with an attorney for that three months on an hourly rate. Councilwoman Kwiatkowski inquired as to when Attorney would be able to start. Attorney Libby stated there is an additional exam for the Bar in March and the results usually come in four weeks.

Councilman Lavender asked how often the Department of Public Safety uses Attorney Hungerford. Chief Jones replied almost on a daily basis throughout the year. Councilman King stated he knows how tough it is for the younger generation when they don't have experience and if Attorney Libby were shovel ready he would be all for it. Councilwoman Kwiatkowski asked Attorney Libby to please come back.

Councilwoman Riddle moved to award the Proposal for City Attorney Services for Ordinance Enforcement/Criminal Prosecution to Attorney Thomas Hungerford in the proposed fixed fee for 12 months at \$15,250.00, with a 5% increase per year for year two and year three; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Public Comments: None.

City Clerk/Treasurer's Comments:

- **Union Contracts/Budget Workshop** – Clerk/Treasurer Kwiatkowski stated Council has been given copies of the AFSCME and POLC Union Contracts, which expire June 30, 2017. He asked Council to look over the Contracts over before the Budget Workshop on January 24 at 5:00 p.m. and to call him with questions. Also, if there is anything Council wants for the meeting to let him know. Mayor Bronson stated he will let him know, as he also has things marked in the Audit.

City Manager's Report:

- **Port Property Purchase Agreements** – City Manager Eustice reported he and Attorney Steve Joppich are still working on the Purchase Agreements and the Port of Cheboygan Operation Agreements. Both Ryba and Kokosing have the one page Operation Agreement and both have minor concerns with it. Late last week he and Attorney Joppich had a long conversation about the Port Operation Agreements, which Attorney Joppich has concerns with. There is a conference scheduled for tomorrow morning. Mayor Pro Tem Couture asked how long Attorney Joppich had the Agreements before City Manager Eustice's conversation with him. City Manager Eustice stated probably a couple of weeks, but Attorney Joppich was gone the last two weeks of December, so he did not have it much before he went on vacation. Mayor Pro Tem Couture expressed frustration, stating we don't need our legal attorney holding this project up. City Manager Eustice agreed, stating he has

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also had frustrations, as well. They are certainly going to try and finalize it within the next few days and getting the Agreements to the right parties. He went on to state Attorney Joppich had some concerns with the Port Operation Agreement as far as whether we need it, with his main concern being if we have a Port Operation Agreement he is concerned with the liability and exposure with a simple agreement. The Port Commission wanted to have a one page Agreement that would simplify it. Attorney Joppich told him he would have to advise Council he does not believe the Agreement is solid enough to protect the liability of the City. He gave the example of the City marketing Ryba Marine and Kokosing as Port Operators and the City wants to partner with those companies, because the Port Commission wants a guarantee that these companies will provide Port operations for the long term, which is the reason behind the Port Operation Agreement. Attorney Joppich stated if the City is going to do that, he has a concern about liability if Kokosing gets a contract to do shipping, if we get a manufacturer here, and there is 5 million dollars' worth of product on a Kokosing barge that is going to the east coast and that barge sinks in Lake Huron on the way there, the way the Agreement is proposed the City has liability because we are partnering with this company to be Port operators, so we could be sued. Mayor Pro Tem Couture asked what City Manager Eustice suggests to clean the language up. City Manager Eustice replied it has to be all hold harmless, noting some of the Port Commission members did not want that process to slow it down, as they would have to have an attorney develop that language and thinks it is wise. Attorney Joppich is going to develop it so the City is held harmless for any of those types of legal operations. City Attorney Eustice then stated as long as Kokosing and Ryba are okay, we can just go ahead with the Purchase Agreements. Attorney Joppich has said before they don't have to have these Port Operation Agreements agreed upon now, but we are going to make them aware that he is going to write Port Operation Agreements to protect the City. The language Attorney Joppich will put in the Purchase Agreements would state they are contingent upon a Port Operation Agreement to be agreed upon at closing. He thinks both Ryba and Kokosing are okay with that. Mayor Bronson asked if this will be discussed tomorrow in his conference call. City Manager Eustice replied yes. Mayor Pro Tem Couture inquired who is involved in the conference call. City Manager Eustice replied Mr. Aaron Harke and Mr. Stan Neff of Kokosing, Attorney Joppich, and himself. He then stated we can do the same with Mr. Zac Morrish of Ryba. Ryba has basically indicated they are okay with the Purchase Agreement as it is, noting an edit was made to the Agreement per Mr. Morrish that he have available land divisions for the future. The original property we sold had zero land divisions, but we will change that in the next Agreement. Mayor Pro Tem Couture asked that the City Manager send out an e-mail with a quick summary of what happened with the conference call. City Manager Eustice replied absolutely. Mayor Bronson asked if the City Manager wanted anyone from Council at the conference call. City Manager Eustice stated if someone would like, noting the conference call is at 9:00 a.m. He then stated he thinks a better solution would be to have a conference call with some Council members and Attorney Joppich because he is really advisory to Council going through the City Manager. It is probably time that some of the Council members or the entire Council had a conference with Attorney Joppich, which would have to be at a special meeting. He noted that Attorney Joppich is open to coming up and does not charge for travel time. Mayor Pro Tem Couture commented he does not feel Attorney Joppich has done bad work, but there is the time issue and things dragging. City Manager Eustice agreed it is frustrating. Councilwoman Riddle commented we really need to get closure. Councilman Temple asked how long ago both parties said they were going to take the property. City Manager Eustice replied early October, so it's only been a few months. He looked at that today and we sent the first draft Purchase Agreement to both parties the first week of October. Mayor Bronson told the City Manager he needs to relay to Attorney Joppich that there is frustration from the Council about the time it is taking. City Manager Eustice told Council he will put more pressure on, noting he was disappointed nothing happened for two weeks while Attorney Joppich was on vacation, but Attorney

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Joppich did call him. Councilwoman Riddle commented there was also a delay from Kokosing because someone was on vacation.

Mayor Pro Tem Couture left the meeting at 8:38 p.m.

- **Cheboygan Armory Auction** – City Manager Eustice reminded the Council the Armory is going up for auction/bids on January 17. The County is considering bidding on it and does not know if they made their decision today. He spoke to Mr. Jeff Lawson last week and there was some consideration to bid on it only for basically warehouse purposes. They have been in the process of considering building a storage building for the Straits Regional Ride and some Sheriff Department equipment. They got cost estimates as high as \$500,000.00. Councilman Temple asked if the property is zoned for that. City Manager Eustice replied they don't need to be zoned for that because they are a governmental entity and don't have to abide by local zoning. He stated all bids below \$260,000.00 will be rejected automatically; if it does not sell it has to be reappraised and whatever it reappraises at they can then send it back out for bids. State statute requires it has to be sold for the appraised price, even if a governmental entity buys it.
- **MEDC MainStreet Program/Redevelopment Ready Communities** – City Manager Eustice stated he forwarded a press release to everybody from the MEDC on January 5 that we were selected to participate in the upcoming MainStreet Program along with the City of Eaton Rapids and the Grandmont Rosedale Development Authority (part of northwest Detroit). We are at the Associate Level and mainly training will happen, not only with staff but also people in the public. It is all free, other than travel. Councilwoman Riddle asked if this is something people from the BringIt Cheboygan Group would be interested in. City Manager Eustice stated yes, and they do. We need a lot of volunteers for this Program and it won't help if the business owners and the citizens don't participate. With that we are also working on the Redevelopment Ready Communities (RRC). On February 10, 2017 at 8:00 a.m., Mr. Steve Arwood, CEO of the MEDC is going to be here and will have a kick-off presentation for the Redevelopment Ready Communities. It will be held in the Opera House and there will some invitation, such as the Cheboygan Economic Development Group, County and other public officials. It will be an open forum with a light breakfast afterwards. You can discuss anything you want with Mr. Arwood one on one. Mr. Arwood will also talk about the MainStreet Program and the ICE Grants. We received an ICE Grant for \$987,000.00 for the Huron Street Project. Today the MEDC announced they have 20 million dollars for the current year that can be applied for infrastructure grant funding. This would money to be distributed in 2018; the grants range from \$500,000.00 to \$2,000,000.00 with a 10% match. We are going to look at how to utilize that funding for low to moderate income communities and we will discuss that with Mr. Arwood who is paying attention to us and is very well aware of what our community is all about and the needs of our community.
- **Meijer's** - City Manager Eustice informed Council we have a Utility Service Agreement that is close to being finalized and have had meetings with the Township that included City Attorney Lindsay, DPW Director Karmol, Inverness Township Supervisor Neumann, Inverness Township Clerk Beethem, Inverness Township Attorney MacArthur and himself. The Agreement was reviewed and some minor changes were made. It is finalized and Inverness Township will get to review it this week. There are really two options that can happen: The Township could agree with the Utility Service Agreement and they build the water line to the Meijer's site (the Township would own the line) and the City would provide the water and get revenue from being the operation and maintenance entity. The City currently gets \$68,000.00 a year in operation and maintenance for the sewer system. We are going to raise that because the \$68,000.00 has been in place since 2002 and costs have increased considerably. So we need to come to a figure on the operation and maintenance on the

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sewer and then add operation and maintenance on the water, which would probably be somewhere in the \$100,000.00 range. So the Water Department will receive additional funding with a Utility Service Agreement. The other option is a 425 Agreement (Land/Lease Agreement) where the Meijer's property would become part of the City. In that scenario, the City would own the water line going to Meijer's and would get property tax revenue, with the potential of gaining debt because at this point Meijer's is basically saying they are only to pay for one-third of the project. We would have to negotiate a change in that because we would only get about \$57,000.00 a year in taxes and depending on when Meijer's wants the debt paid back it may not be enough. Councilwoman Riddle asked how many years a 425 Agreement would be for. City Manager Eustice stated the maximum is 50 years and is negotiable through the years. Councilman Temple asked what happens if we do the Service Agreement and Inverness Township doesn't follow through with what they are supposed to do. City Manager Eustice stated it is between Meijer's and the Township and they will have to decide who is going to fund it and how it is going to get paid, including engineering. Councilman Lavender stated it is his understanding the Township tabled their decision for the 425 Agreement. City Manager Eustice stated yes, basically; there was a motion to go with a 425 Agreement but there was no support. Clerk/Treasurer Kwiatkowski commented if we went with a 425 Agreement we would have to go into a whole new negotiation with Meijer's and if they stay with two-thirds we would have to incur \$350,000.00 in debt that the City taxpayers would be responsible for unless we can get some type of deal with Meijer's, noting they are not sure we can do tax abatements yet. Mayor Bronson stated the Township has to make a decision and then we can start deciding how to respond. City Manager Eustice stated the Township needs to review the Utility Service Agreement and thinks in principle they have an understanding of what's in there and feels they will be okay with it and then will take it to their Board and make a decision. Mayor Bronson asked if the Township would have a special meeting. City Manager Eustice replied yes, as they only have monthly meetings and their next meeting it not until February. With either a 425 Agreement or Utility Service Agreement it does not automatically turn on a switch that either the Township or City builds a line because it is going to take five to six months just to get the permits from the MDEQ before we can do anything, and also engineering needs to be done. One way or another the Township needs to make a decision pretty soon. Meijer's wants the water line in place a year before they break ground. One of the options is a 425 Agreement and if they want it out there a year before they break ground then they pay for it, and this is something we can negotiate but we have to ask. Councilman Temple asked for clarification on the water line one year before breaking ground. City Manager Eustice explained according to Mr. Chris Jones, Meijer's wants water in place a year before they start building. Mayor Bronson stated there is still time to do that. City Manager Eustice added their start date is Spring 2019, noting they have bid out the gas station already and is assuming the permit process is longer.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Lincoln & Main Traffic Light Time** - Councilman King referred to Chief Jones that now the State Street Bridge is closed asking if the light time pattern has been changed to accommodate the traffic. City Manager Eustice replied he spoke with MDOT about it and if they are not here today, he is sure they will be here this week.
- **New Year's Day Celebration at Carnegie Library** – Mayor Bronson stated he and City Manager Eustice attended the New Year's Day Celebration at the Carnegie Library, noting it was encouraging talking about volunteers and people being enthusiastic. There were a lot of new faces of people that are interested.
- **DDA Legislation** – Mayor Bronson reported that the DDA Legislation was signed by the Governor giving libraries exemption from tax capture. Clerk/Treasurer Kwiatkowski asked the Mayor when this

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takes effect. Mayor Bronson replied January 1, 2017. He then stated the Library is very happy and will be able to do a ballot proposal without the tax capturing.

Adjournment:

Councilwoman Kwiatkowski moved to adjourn the meeting at 8:58 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Clerk Stempky took roll call and a quorum was present

Clerk Stempky called the Organizational Meeting to order at 9:00 A.M

PRESENT: K. Paquet, D. Brown, C. O'Connor, D. Brandt, H. Ginop, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: G. Archambo, B. Hartwick, F. Cribb, C. Veneros, T. Horrocks, J. Moore, T. Matelski, S. Hilliker, J. Jacklitch and C. Muscott.

MOTION by K. Paquet seconded by C. O'Connor to appoint D. Stempky as Acting Chairperson for the purpose of reorganization of Cheboygan County Road Commission for 2017. Yeas: O'Connor, Ginop, Brown, Brandt, Paquet Nays: 0 CARRIED

Election of officers called for by Acting Chairperson D. Stempky

MOTION by C. O'Connor seconded by H. Ginop to appoint D. Brown as Board Chairman for 2017. Roll call vote: Yeas: Ginop, Brown, Brandt, O'Connor, Nays: Paquet CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint D. Brandt as Board Vice-Chairman for 2017. Roll call vote: Yeas: Brown, Brandt, Paquet, O'Connor, Ginop Nays: 0 CARRIED

MOTION by C. O'Connor seconded by K. Paquet to adopt Board Rules of Order for 2017 as presented. Yeas:5, Nays:0 CARRIED

MOTION by D. Brandt seconded by K. Paquet to appoint Brent Shank as Engineer/Manager of Cheboygan County Road Commission for the year 2017. Yeas:5, Nays:0 CARRIED

MOTION by C. O'Connor seconded by D. Brandt to appoint D. Stempky as Clerk of Cheboygan County Road Commission for the year 2017. Yeas:5 Nays: 0 CARRIED

MOTION by D. Brandt seconded by C. O'Connor to appoint Brent Shank as Chief Administration Officer for the year 2017. Yeas:5 Nays:0 CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint D. Stempky as Chief Fiscal Officer for the year 2017. Yeas:5 Nays:0 CARRIED

MOTION by C. O'Connor seconded by D. Brandt to schedule Cheboygan County Road Commission Regular Meetings for every 1st and 3rd Thursdays of the month, starting with January 5, 2017 at 9:00 A.M. When summer work schedule time changes, meetings will change to 8:00 A.M.

With the following changes and additions for 2017:

Friday, February 3, 2017 from Thursday, February 2, 2017

Wednesday, February 15, 2017, 8:30 A.M. Special Annual Township Meeting

Friday, March 17, 2017 from Thursday, March 16, 2017

Thursday, May 25, 2017 from Thursday, May 18, 2017

Tuesday, July 18, 2017 from Thursday, July 20, 2017

Wednesday, September 20, 2017 from Thursday, September 21, 2017

Wednesday, November 22, 2017 from Thursday, November 16, 2017

Budget Public Hearing, Thursday, December 21, 2017, 9:00 A.M.
Yeas:5 Nays:0

CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint Michael Kluck as Labor Council to represent Cheboygan County Road Commission for 2017 as needed.
Yeas:5, Nays: 0

CARRIED

MOTION by D. Brandt seconded by H. Ginop to appoint K. Paquet as delegate representative to Northern Cheboygan Intermunicipal Planning Committee for 2017.
Yeas:5, Nays: 0

CARRIED

MOTION by D. Brandt seconded by C. O'Connor to appoint K. Paquet as delegate representative to All Trails Committee for 2017. Yeas:5, Nays:0

CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint representatives for MTA for 2017 as presented . YEAS:5, Nays:0

CARRIED

Chairman Brown adjourned Organizational Meeting at 9:10 A.M.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:10 A.M.

Pledge of Allegiance was recited

Clerk D. Stempky took roll call and a quorum was present.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: G. Archambo, B. Hartwick F, Cribb, C. Veneros, T. Horrocks, J. Moore, T. Matelski, S. Hilliker, J. Jacklitch And C. Muscott

MOTION by K. Paquet seconded by D. Brandt to approve minutes of Budget Public Hearing and last Regular Meeting of 12/18/2016 as mailed. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by H. Ginop to approve for payment current payroll voucher #16-50-\$120,208.16 and #17-01-\$88,491.29 and accounts payable vouchers #16-51-\$265,397.17 and #17-02-\$42,693.73. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by D. Brandt to approve the agenda as presented. 5 Yeas **CARRIED**

B. Hartwig thanked the Road Commission for working with Douglas Lake Association and keeping the access open.

Engineer/manager Contract presented

MOTION by D. Brandt seconded by K. Paquet to approve Engineer/Manager Contract effective 1/1/2017-12/30/2020 as presented and authorize all to sign the same. 5 Yeas **CARRIED**

CRA 2017 Highway Conference March 14-16, 2017.

MOTION by C. O'Connor seconded by D. Brandt to approve Henry Ginop, Ken Paquet and Brent Shank to attend the CRA 2017 Highway Conference, March 14-16, 2017. 5 Yeas **CARRIED**

Engineer/Manager Shank presented Title Sheet for 2017 various Guardrail Safety Projects to sign.

MOTION by K. Paquet seconded by H. Ginop to approve and authorize Chairman Brown to sign the following: Title Sheet for 2017 Safety Various Guardrail Projects, Job No. 130878A, Located in Benton, Hebron, Inverness, Munro and Waverly Townships, Cheboygan County. 5 Yeas **CARRIED**

Engineer/Manager Shank recommending Travis Horrocks to appointed Safety Director.

MOTION by C. O'Connor seconded by K. Paquet to appoint Travis Horrocks as Safety Director. 5 Yeas **CARRIED**

THANK YOU TED HAND FOR YOUR YEARS AS SAFETY DIRECTOR

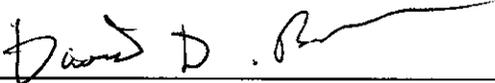
MOTION by K. Paquet seconded by D. Brandt to approve incoming correspondence as follows: Township Meeting Minutes: Beaugrand 10/12/16, 11/9/16 & 12/14/16, Mullett 12/6/16, Koehler 11/14/16, Grant 11/9/16; Safety Committee Meeting Minutes 12/21/16. 5 Yeas **CARRIED**

Discussion of sealcoat projects, Gil Archambo, Grant Township would like to do Twin Lakes Road gravel section but said the Road Commission does not feel a good option. S. Hilliker, Ellis Township also would like sealcoat looked at as they have a project that they would like done. Engineer/Manager Shank stated there has to be interest for at least 15-20 miles to get a contractor to look at and receive decent prices; Brent has on his list to discuss at the Township Meetings.

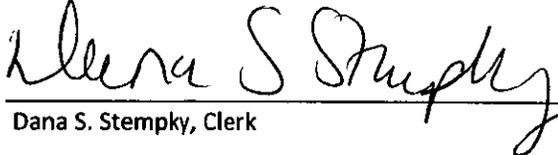
Engineer/Manager Shank Report:

- Bryan Edson is working as a Temporary Part Time Driver
- Single Axle Truck bids and fit outs have been sent out.
- In spring will be looking at replacing some Dump Boxes as we have some in bad shape.

Chairman D. Brown adjourned regular meeting at 9:43 A.M. as no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
OCTOBER 20, 2016
UNIVERSITY CENTER
GAYLORD, MI**

Call to Order

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by President Robert Heilman at 10:02 a.m.

Roll Call

Governing Board

Members Present: Kathleen Vichunas, Camille Nerkowski, John Wallace, Rick Anderson, Dan Plasencia, Gene Thornton, Jack Kischnick, Robert Harkness, Julie Powers-Gehman, Carl Altman, Marisue Moreau, Robert Heilman, Bruno Wojcik, Doug Baum, Dave Post and Norm Brecheisen.

Staff Present: Diane Rekowski, Meg Foote, Denise Cline and Theresa Huff

A quorum was declared present.

Approval of Minutes

R. Heilman presented the Minutes of the August 18, 2016 meeting. C. Nerkowski moved, supported by R. Harkness to approve the minutes. All ayes, motion carried.

Financial Report

M. Foote reviewed the September 30, 2016, financial statements with the Board. D. Baum moved, supported by N. Brecheisen to receive and file the September 30, 2016 financial report. All ayes, motion carried.

President's Report

Regional Project Review: President R. Heilman presented (1) Federal Grant projects for regional review from previous month. Project was since funded, no approval necessary. There were (0) Non-federal Grants applications, (1) Public Notices, (0) "Other" and (0) State Grant Applications

MI Association of Regions (MAR):

R. Heilman reported September meeting was about MDOT's Rural Task Force updates.

Other: None

Special Presentation: Dr. Mary Ann Heidemann

Presentation "When is an Onsite Waste Disposal System Regulated by EPA?" DM. Heidemann gave a PowerPoint presentation that provided information on her new job in Northeast MI. She will be visiting businesses that may have a regulated onsite waste disposal system to educate owners on compliance with EPA. Drinking water wells have been contaminated from materials used by small businesses. The information was received well by the board. Contact information for M. Heidemann is 989-351-9700 or mamaphd@frontier.com.

Director's Report: D. Rekowski

D. Rekowski briefly reviewed Program Highlights that were presented in greater detail at previous month's board meeting.

D. Rekowski informed the Board that action was needed on the Annual Fifth Third Bank Corporate Certificate for renewal of the \$50,000 line of credit and assigned check signatories. The current check signors are D. Rekowski, N. Tucker and T. Huff. D. Post made a motion to waive the reading of the Corporate Certificate, supported by B. Wojcik. All ayes, motion passed. D. Baum moved to adopt the Corporate Banking Certificate renewing the \$50,000 line of credit and to keep check signers the same as current, seconded by D. Post. A roll call vote was taken. All ayes, motion passed.

D. Rekowski updated the Board on the Region 3, Regional Prosperity Initiative 2017 Grant Application Resolution. The proposal will fund economic development and regional marketing mini grants, continue the installation of the trail town signage program, Talent Tours of businesses, colleges, skilled trades training centers and the University Center, completion of 3 Trail Town Place Plans. D. Post moved to waive the reading of the resolution, supported by J. Wallace. All ayes, motion passed. B. Wojcik moved, seconded by D. Baum to adopt the Region 3 Regional Prosperity Initiative, 2017 Grant Application Resolution. A roll call vote was taken, 16 ayes, 0 opposed, motion passed.

D. Rekowski discussed action being taken to address the indirect rate which is largely responsible for the overages in this year's budget.

An update was provided on the following:

- D. Glenn is now a contractor vs. an employee. He completed the EDA grant and did an excellent job. Will likely be really retiring in the coming year.
- Attended Kirtland's Health Training Facility's Open House. Was extremely impressed with the Facility. Will hold a future Board meeting there.
- Department of Defense Grant Joint Land Use Study should be approved in the next few weeks.
- Trail Signs are finally to the installation stage in Atlanta, Hillman, West Branch and Roscommon. A Kiosk has been installed in the City of Cheboygan.
- Digital Works is currently closed due to funding. Movement from the State, in a positive direction to support training funds for Digital Works.

Bylaws: D. Rekowski indicated that the Board needed to take action on the draft Bylaws.

R. Harkness moved to adopt the Bylaws, supported by J. Powers-Gehman. All ayes, motion carried.

Committee Reports

None

Previous Business

None.

New Business

None.

County Updates:

Otsego County: Infrastructure is being completed on Main Street. All businesses are open. Opposite side of the street is planned to be done next year. New doors and windows have been put in the court house. New area in court yard is being utilized greatly.

Emmet County: The construction of the new Petoskey EMS Building has started. Hope to have it closed in by the 1st of the year. The County received a Coastal Zone Grant for \$100,000 for the Headlands Dark Sky project. Informed the Board, Emmet County will have 6 new board members after the election.

Livingston Township: Discussed road infrastructure project.

Presque Isle County: The County updated their personnel policies. Adding more security in all offices but has had some complaints of invading their privacy. Museum Group requesting millage for historical buildings.

City of Grayling: Projects still underway. Discussed the funding of the Trail-Bridge project on Hartwick Pines Road.

MI Works! Informed group of the Skilled Trades Training Funds. Received 25 grant requests. Gearing up for people getting laid-off for the season.

Briley Township: Approved the Briley Township Recreation Plan and Updated Master Plan

Crawford County/Connect Michigan: Planning community of Frederic to get high speed internet, hope to provide it to the whole City of Grayling with approval.

Village of Hillman: Attended Sign Regulation Workshop. Shared concerns on the regulations. Gearing up for winter. New town clock going in and recently drilled a test well at Airport. Having issues with their current wells clogging up due to hard water. Trying to find better, cleaner water.

Montmorency County: Working on budget. County's fund balance is good.

Alpena County: Front steps of the Amex have been repaired. VA building has new doors for handicap. Need new jail, working on putting together a committee. The Trail Head's restroom is completed.

Oscoda County: Discussed it was difficult times with the loss of commissioners. Lots of challenges: the new building construction; drafting of updated personnel policies; 2 contracts to negotiate by January 1st; budget 1st part of November not looking good; Blue Care Networks 22.9% increase for 2017.

Mackinaw City: Hired NEMCOG to do interactive Zoning Code over 2 years. Projects: West Central Ave is finished. North Huron, next, is a \$3 million project; however there is no funding until 2019-2020 from MDOT. Recreation Center looking better; hosted roller derby last week filled hotels, had over 1,000 guests. Looking to host events in the Recreation Center, may have a RV Camper show in the Center next year.

D. Cline: Discussed the Sign Regulation Workshops that were recently held in the region. She will be updating community's ordinances as part of membership services.

Updated the Board on the October 10, 2016 Discover Northeast Michigan Weekend.

Public Comment:

None.

Adjournment

The meeting was adjourned at 11:59 p.m. The next meeting will be held on December 15, 2016.

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Double Tree River Front, Bay City, MI
January 6, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:41p.m.

President Pete Hennard welcomed new Board members Camille Nerkowski, Alpena County Commissioner, Mark McKulsky, Iosco County Commissioner and Richard Sangster, Cheboygan County Commissioner to the Board.

ROLL CALL

Carol Athan
Lyn Behnke
Earl Corpe
Lee Gapczynski
Jean Garratt
Kenneth Glasser
Aubrey Haskill
Pete Hennard
Melissa Holt
Jennifer Lopez

Danielle Martz
Mark McKulsky
John Morrison
Camille Nerkowski
Richard Sangster
Kathleen Vichunas
Gerald Wall
Rose Walsh
Carol Wenzel

Excused:

Absent: Stuart Bartlett, Thomas Green, Meagan Holmes, Albert LaFleche, Steve Lang, Leonard Page, Sharon Priebe, Corleen Proulx, Pat Rondeau

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Trisha Grifka, Linda McGillis, Diane Price, Laurie Sauer, Fran Whitney and Sue Zolnierrek

APPROVAL OF AGENDA

Motion by Ken Glasser to approve the agenda as presented. Support by Lee Gapczynski. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES - None

President Pete Hennard led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced themselves and their guests. Present staff introduced themselves to the board.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of December 2016 draft meeting minutes
- b. Receive and file November and December 2016 Head Start Policy Council meeting minutes

is adopted as presented.

COMMUNICATION

President Pete Hennard read communication from the Administration for Children and Families dated December 20, 2016 regarding approval of the new Head Start Director, Tricia Grifka.

Motion by Rose Walsh to receive and file the communication from the Administration for Children and Families dated December 20, 2016 regarding approval of the new Head Start Director, Tricia Grifka. Support by Carol Athan. All ayes, Motion carried.

President Pete Hennard read a letter of resignation from Dawn Lawrence.

Motion by Gerald Wall to receive and file letter of resignation from Dawn Lawrence and send a letter of appreciation. Support by Ken Glasser. All ayes, Motion carried.

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting. Lisa Bolen welcomed Robin Bosek, Executive Director for the Michigan Head Start Association (MHSA) and Rachael Zaborowski, Professional Development and Event Manager for MHSA.

Financial Report – Lisa Bolen

Lisa Bolen reviewed the Statement of Financial Condition for the Head Start /Early Head Start Programs for the Grant Period February 1, 2016 through January 31, 2017. Lisa also reviewed the recorded expenses for the Head Start/Early Head Start programs as of December 31, 2016.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Carol Athan. All ayes, Motion carried.

Program Presentation – Robin Bosek, Michigan Head Start Association Executive Director provided a presentation on Michigan Head Start Association: Leading us Forward!

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The committee met prior to the regular meeting to review and discuss the Head Start Budget revision for the current budget year ending January 31, 2017. The committee recommended approval by the full Board.

Motion by Lee Gapczynski to approve the Head Start Budget revision for the current budget year ending January 31, 2017 as presented. Support by Camille Nerkowski. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

No meeting. No report.

Ken Glasser reported that he received an email from Kurt Reppuhn from the audit firm Echelbarger, Himebaugh, Tamm & Co., P.C. (EHTC) stating that the audit is on track with no concerns noted at this time.

Membership Committee – John Morrison

In December, the committee reviewed and discussed several applications for the vacant private sector seat. Susan Root from Oscoda County was considered by the committee and invited to attend the January meeting for Board approval.

Motion by John Morrison to approve Susan Root from Oscoda County to fill a Private Sector vacancy on the Board of Directors. Support by Lyn Behnke. All ayes, Motion carried.

Personnel Committee – Meagan Holmes

No meeting. No report.

Diane Price asked that the Executive Director Evaluations be returned before the February meeting. The evaluation will be summarized and presented to Lisa Bolen and the full Board at the February Board meeting.

NEW BUSINESS

No new business

The February board meeting will be held at NEMCSA Main Office, Alpena, MI on February 3, 2017.

Motion by Earl Corpe to adjourn the meeting at 1:49 p.m. Support by Camille Nerkowski. All ayes, Motion carried.

Date Prepared: January 6, 2017

Date Approved: _____

Board Secretary

Date

**CHEBOYGAN COUNTY
MILLAGE APPROPRIATION COMMITTEE
February 3, 2017**

The meeting was called to order at 9:03 a.m. in the Cheboygan County Commissioners Room by Commissioner Matelski.

Roll called and a quorum present

PRESENT: Commissioner Cal Gouine, Commissioner Michael Newman, Commissioner Anthony Matelski, Administrator Jeff Lawson, Benton Township Clerk Jayne Passeno, Benton Township Supervisor Andrew Archambo, Benton Township Constable Charles Beckwith, Finance Director Kari Kortz, and County Clerk Karen L. Brewster

ABSENT: None

Motion by Commissioner Gouine, seconded by Commissioner Matelski, to approve the minutes of the Millage Appropriation Committee of October 3, 2016. Motion Carried.

PUBLIC COMMENT – None

OLD BUSINESS - None

Finance Director Kari Kortz handed out a finance analysis for Benton Township Actual Results – Excluding FIRE Fund (FIDUCIARY ONLY) for the years of 2013 Audited, 2015 Audited and 2017 Unaudited. She stated there were three issues she was looking at, which were 1) Capacity including cash flow; 2) Credit history; and 3) Capital including minimum fund balance (16%). It was explained that they were looking at capacity including cash flow of whether Benton Township would be able to afford the loan payment. The current data was looked at, which was provided as unaudited through December 2016. Also the March 2015 audited data and the March 2013 audited data was looked at to see the trend of the township. The net change of cash and investments from the 2013 audit to the 2015 audit was \$44,842. Townships are only audited every two years. The net change in cash and investments – annualized was \$22,421. If it was annualized for a 21 month change from the 2015 audit to 2016 unaudited figures, there was a net loss change in cash and investments of \$24,635. Looking at the current amount of cash of \$346,824.95, added to the investments of \$665,218.11 equals a total cash and investments of \$1,012,043.06. Then subtract the project costs estimate of \$500,000 for the townships road project. The township would be bringing in approximately \$275,000 of their own cash, asking for \$200,000 from the Millage Committee, and is getting \$25,000 from the County Road Commission for engineering. Their remaining cash balance would be

\$737,043.06. When looking to see when the township would approximately run out of cash at the current loss trend of \$25,000 per year, they would have 30 years of cash available. Benton Township is also going after a special assessment that would cover the majority of the counties loan payment. She stated that the county is covered when it comes to capacity and cash flow.

The next criteria to look at would be capitol including a minimum fund balance of 16%. She explained that the 16% comes from the GFOA's best practices saying that Governmental units should carry approximately 2 to 3 months of cash in their bank accounts in order to cover current bills. Obviously, a lot of entities have more fund balance than that. This is the minimum that we wanted the township to have because it was recommended by the GFOA. When she took a look at each of the three (3) years percentage of the total fund balances, they were way over the 16%, which the counties policy calls for. Benton Township had cleared criteria II for capitol including minimum fund balance.

Finance Director Kortz stated that credit history was a little difficult to analyze. Normally, she would ask for any loans and defaults. This was not explicable for Benton Township who had never been in default or had any loans. Dun and Bradstreet Rating was the easiest way to gather information from. They had three different ratings with one of them listed as poor under the PAYDEX category, which means the timing of bill payments. She assumed that Benton Township only pays their bills once a month once approved by the township board and this would be affecting that score. The other two criteria's were delinquent predictor class and the viability rating, which were both rated fair.

When looking at the total project cost of \$500,000 with a special assessment of 75% or \$375,000 and a 10 year pay back – annual revenue would be \$37,500. With the amortized loan costs of \$219,750.59, semi annual payments due would be \$43,950.14 at a 3.5% interest rate and the total interest paid to Cheboygan County \$19,750.69. Then Benton Township would only have to fund \$64,050 from the available cash balances. The only thing she was unable to look at was all of the current reconciled bank statements. Also she would have liked to see all of the CD balances, which was difficult to find due to the transition of the township. This morning she received one CD statement and one bank statement. Before completely signing off on the financial analysis, she would like to see the remaining CD balances and bank statements so that she could verify the cash flow projection.

Finance Director Kortz stated that page two (2) of the analysis was just for her comfort. She wanted to look at all of the revenues and expenditures, and total changes to fund balances for the general fund, road fund, revolving and the improvement fund, and liquor fund. She verified that the total transfers in and out for the audited periods did work, but the total transfers in and out of the budget didn't necessarily work. There seemed to be a little bit of play in some of the numbers in the budget, but when she looked at the actual results versus actual

results, they were fairly consistent. She would be willing to sit down with the Benton Township Clerk to work on the budget.

Finance Director Kortz explained on how they can up with the interest rate. They did an average of the prime rate over the last twelve months. They went from December 2015 through November 2016 because this rate would normally be set on the fee resolution, which is approved each December. To be consistent with how this is being done, we picked a measurement that would be available every year. The public prime time rate over those twelve months, added them up, divided them by 12 and came up with 3.49% and then rounded to the nearest 10th. This is how we came up with the current rate of 3.5%. Current prime rate as of today is 3.75%. Once the project is set, the interest rate should be the same until the loan is paid off. Discussion held.

Motion by Commissioner Newman, seconded by Commissioner Gouine to recommend to the Board of Commissioners that they approve a 5 year loan to Benton Township for the reconstruction of Canton Road and West Black Lane and authorize the chair to sign. Motion carried.

Motion by Commissioner Gouine seconded by Commissioner Newman to adjourn. Meeting adjourned at 9:35 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

General Fund
Revenue and Expenditure
Report for
December 31, 2016

Will not be presented as 2016
year-end adjustments are still
being posted

Cash Summary by Fund
Cash and Investment Report
for December 2016

Will not be presented until all
the 2016 adjusting entries are
posted, as cash balances could
be affected

**SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JULY 1, 2016 THROUGH DECEMBER 31, 2016**

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	AMENDED BUDGET 6/30/2016	CHANGE TO BUDGET INCREASE (DECREASE)	2016 FINAL AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-101-722.00	YEAR END SALARY ADJ	12/13/2016	71038			3,251.83		Raise Revenue and Expenditure	12/13/2016
101-101-722.00 Total				X	-	3,251.83	3,252.00		
101-101-810.00	CONTRACTUAL SERVICES	12/19/2016	71064			(2,000.00)		Inter-departmental Transfer	No
101-101-810.00 Total					3,200.00	(2,000.00)	1,200.00		
101-101-863.10	TRAVEL/LODGING/MEALS ETC	12/19/2016	71064			2,000.00		Inter-departmental Transfer	No
101-101-863.10 Total					9,250.00	2,000.00	11,250.00		
101-131-712.00	FRINGE	12/13/2016	71035			240.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-131-712.00	FRINGE	12/29/2016	71092			32.00		Inter-departmental Transfer - Payroll Related	1/10/2017
101-131-712.00 Total					66,880.00	272.00	67,152.00		
101-131-718.00	FULL TIME	12/29/2016	71092			(32.00)		Inter-departmental Transfer - Payroll Related	1/10/2017
101-131-718.00 Total					113,878.00	(32.00)	113,846.00		
101-131-722.00	YEAR END SALARY ADJ	12/13/2016	71038			8,210.33		Raise Revenue and Expenditure	12/13/2016
101-131-722.00 Total				X	-	8,210.33	8,210.00		
101-131-727.00	OFFICE SUPPLIES	11/17/2016	70945			313.66		Inter-departmental Transfer	No
101-131-727.00	OFFICE SUPPLIES	12/07/2016	71021			68.17		Inter-departmental Transfer	No
101-131-727.00 Total					1,800.00	381.83	2,182.00		
101-131-805.00	JURY FEES	08/17/2016	70701			5,000.00		Inter-departmental Transfer	No
101-131-805.00	JURY FEES	12/07/2016	71021			1,000.00		Inter-departmental Transfer	No
101-131-805.00	JURY FEES	12/07/2016	71021			1,000.00		Inter-departmental Transfer	No
101-131-805.00 Total					14,325.00	7,000.00	21,325.00		
101-131-809.00	STATE APPELLATE FEES	12/07/2016	71021			(1,000.00)		Inter-departmental Transfer	No
101-131-809.00 Total					8,000.00	(1,000.00)	7,000.00		
101-131-825.00	LEGAL-CRT APPOINTED ATTYS	08/17/2016	70701			(5,000.00)		Inter-departmental Transfer	No
101-131-825.00 Total					27,000.00	(5,000.00)	22,000.00		
101-131-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/17/2016	70945			(313.66)		Inter-departmental Transfer	No
101-131-827.00 Total					2,750.00	(313.66)	2,436.00		
101-131-977.74	COMPUTER-HARD/SOFT/MAINT	12/07/2016	71021			(68.17)		Inter-departmental Transfer	No
101-131-977.74	COMPUTER-HARD/SOFT/MAINT	12/07/2016	71021			(1,000.00)		Inter-departmental Transfer	No
101-131-977.74 Total					7,300.00	(1,068.17)	6,232.00		
101-136-712.00	FRINGE	11/08/2016	70920			(5,485.00)		Inter-departmental Transfer - Payroll Related	11/8/2016
101-136-712.00 Total					216,694.00	(5,485.00)	211,209.00		
101-136-718.00	FULL TIME	11/08/2016	70920			5,485.00		Inter-departmental Transfer - Payroll Related	11/8/2016
101-136-718.00 Total					307,953.00	5,485.00	313,438.00		
101-136-722.00	YEAR END SALARY ADJ	12/13/2016	71038			19,162.22		Raise Revenue and Expenditure	12/13/2016
101-136-722.00 Total				X	-	19,162.22	19,162.00		

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	AMENDED BUDGET 6/30/2016	CHANGE TO BUDGET INCREASE (DECREASE)	2016 FINAL AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-136-727.00	OFFICE SUPPLIES	11/15/2016	70937			150.00		Inter-departmental Transfer	No
101-136-727.00	OFFICE SUPPLIES	11/21/2016	70965			150.00		Inter-departmental Transfer	No
101-136-727.00	OFFICE SUPPLIES	12/06/2016	71010			200.00		Inter-departmental Transfer	No
101-136-727.00	OFFICE SUPPLIES	12/28/2016	71083			300.00		Inter-departmental Transfer	No
101-136-727.00 Total					5,000.00	800.00	5,800.00		
101-136-963.65	FEES	10/28/2016	70886			14.00		Inter-departmental Transfer	No
101-136-963.65 Total					400.00	14.00	414.00		
101-136-977.00	OFFICE EQUIP & FURNITURE	07/20/2016	70639			100.00		Inter-departmental Transfer	No
101-136-977.00	OFFICE EQUIP & FURNITURE	10/28/2016	70886			(14.00)		Inter-departmental Transfer	No
101-136-977.00 Total					500.00	86.00	586.00		
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	07/20/2016	70639			(100.00)		Inter-departmental Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	11/15/2016	70937			(150.00)		Inter-departmental Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	11/21/2016	70965			(150.00)		Inter-departmental Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	12/06/2016	71010			(200.00)		Inter-departmental Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	12/28/2016	71083			(300.00)		Inter-departmental Transfer	No
101-136-977.11 Total					8,700.00	(900.00)	7,800.00		
101-139-712.00	FRINGE	12/13/2016	71034			(128.44)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-139-712.00	FRINGE	12/13/2016	71034			(28.84)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-139-712.00 Total					33,169.00	(157.28)	33,012.00		
101-139-718.00	FULL TIME	12/13/2016	71034			(535.94)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-139-718.00	FULL TIME	12/13/2016	71034			(120.32)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-139-718.00 Total					45,772.00	(656.26)	45,116.00		
101-139-722.00	YEAR END SALARY ADJ	12/13/2016	71038			3,619.44		Raise Revenue and Expenditure	12/13/2016
101-139-722.00 Total				X	-	3,619.44	3,619.00		
101-139-727.00	OFFICE SUPPLIES	09/30/2016	70811			117.00		Inter-departmental Transfer	No
101-139-727.00	OFFICE SUPPLIES	09/30/2016	70811			122.00		Inter-departmental Transfer	No
101-139-727.00	OFFICE SUPPLIES	09/30/2016	70811			200.00		Inter-departmental Transfer	No
101-139-727.00	OFFICE SUPPLIES	10/01/2016	70924			699.83		Raise Revenue and Expenditure	11/8/2016
101-139-727.00 Total					298.00	1,138.83	1,437.00		
101-139-730.00	POSTAGE	09/30/2016	70811			(117.00)		Inter-departmental Transfer	No
101-139-730.00	POSTAGE	10/01/2016	70924			472.16		Raise Revenue and Expenditure	11/8/2016
101-139-730.00 Total					686.00	355.16	1,041.00		
101-139-863.10	TRAVEL/LODGING/MEALS ETC	09/30/2016	70811			(122.00)		Inter-departmental Transfer	No
101-139-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2016	70924			324.10		Raise Revenue and Expenditure	11/8/2016
101-139-863.10 Total					272.00	202.10	474.00		
101-139-977.00	OFFICE EQUIP & FURNITURE	09/30/2016	70811			(200.00)		Inter-departmental Transfer	No
101-139-977.00	OFFICE EQUIP & FURNITURE	10/01/2016	70924			2,089.00		Raise Revenue and Expenditure	11/8/2016
101-139-977.00 Total					200.00	1,889.00	2,089.00		
101-148-703.13	STATE REIMBURSEMENT	12/13/2016	71039			349.00		Raise Revenue and Expenditure	12/13/2016
101-148-703.13 Total					88,195.00	349.00	88,544.00		
101-148-722.00	YEAR END SALARY ADJ	12/13/2016	71038			16,444.94		Raise Revenue and Expenditure	12/13/2016
101-148-722.00 Total				X	-	16,444.94	16,445.00		

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101-148-727.00	OFFICE SUPPLIES	08/17/2016	70702			(1,500.00)		Inter-departmental Transfer	No
101-148-727.00	OFFICE SUPPLIES	09/27/2016	70790			(16.00)		Inter-departmental Transfer	No
101-148-727.00	OFFICE SUPPLIES	12/12/2016	71023			(330.00)		Inter-departmental Transfer	No
101-148-727.00	OFFICE SUPPLIES	12/12/2016	71023			(220.00)		Inter-departmental Transfer	No
101-148-727.00	OFFICE SUPPLIES	12/29/2016	71097			37.00		Inter-departmental Transfer	No
101-148-727.00 Total					4,400.00	(2,029.00)	2,371.00		
101-148-805.00	JURY FEES	11/10/2016	70929			(900.00)		Inter-departmental Transfer	No
101-148-805.00 Total					900.00	(900.00)	-		
101-148-806.00	WITNESS FEES	11/10/2016	70929			(450.00)		Inter-departmental Transfer	No
101-148-806.00 Total					450.00	(450.00)	-		
101-148-825.00	LEGAL-CRT APPOINTED ATTYS	12/29/2016	71097			(37.00)		Inter-departmental Transfer	No
101-148-825.00 Total					24,000.00	(37.00)	23,963.00		
101-148-825.01	VISITING JUDGES	12/12/2016	71023			(100.00)		Inter-departmental Transfer	No
101-148-825.01 Total					100.00	(100.00)	-		
101-148-863.10	TRAVEL/LODGING/MEALS ETC	08/17/2016	70702			1,500.00		Inter-departmental Transfer	No
101-148-863.10	TRAVEL/LODGING/MEALS ETC	11/10/2016	70929			900.00		Inter-departmental Transfer	No
101-148-863.10	TRAVEL/LODGING/MEALS ETC	11/10/2016	70929			450.00		Inter-departmental Transfer	No
101-148-863.10 Total					3,400.00	2,850.00	6,250.00		
101-148-957.00	EMPLOYEE TRAINING	12/12/2016	71023			100.00		Inter-departmental Transfer	No
101-148-957.00	EMPLOYEE TRAINING	12/12/2016	71023			220.00		Inter-departmental Transfer	No
101-148-957.00 Total					800.00	320.00	1,120.00		
101-148-977.00	OFFICE EQUIP & FURNITURE	09/27/2016	70790			16.00		Inter-departmental Transfer	No
101-148-977.00	OFFICE EQUIP & FURNITURE	12/12/2016	71023			330.00		Inter-departmental Transfer	No
101-148-977.00 Total					700.00	346.00	1,046.00		
101-191-712.00	FRINGE	11/22/2016	71033			138.70		Inter-departmental Transfer - Payroll Related	12/13/2016
101-191-712.00 Total					241.00	138.70	380.00		
101-191-724.00	ON CALL/REIMBURSEMENT	11/22/2016	71033			385.22		Inter-departmental Transfer - Payroll Related	12/13/2016
101-191-724.00 Total					1,000.00	385.22	1,385.00		
101-191-727.00	OFFICE SUPPLIES	11/22/2016	71033			(1,032.26)		Inter-departmental Transfer	No
101-191-727.00	OFFICE SUPPLIES	11/22/2016	71033			(138.70)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-191-727.00	OFFICE SUPPLIES	11/22/2016	71033			(385.22)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-191-727.00 Total					25,000.00	(1,556.18)	23,444.00		
101-191-900.00	ADVERTISING	11/22/2016	71033			1,032.26		Inter-departmental Transfer	No
101-191-900.00 Total					1,800.00	1,032.26	2,832.00		
101-202-722.00	YEAR END SALARY ADJ	12/13/2016	71038			9,819.39		Raise Revenue and Expenditure	12/13/2016
101-202-722.00 Total				X	-	9,819.39	9,819.00		
101-202-727.00	OFFICE SUPPLIES	12/07/2016	71018			117.00		Inter-departmental Transfer	No
101-202-727.00 Total					1,900.00	117.00	2,017.00		
101-202-852.00	TELEPHONE	12/29/2016	71089			50.00		Inter-departmental Transfer	No
101-202-852.00 Total					350.00	50.00	400.00		
101-202-863.10	TRAVEL/LODGING/MEALS ETC	12/07/2016	71018			(117.00)		Inter-departmental Transfer	No
101-202-863.10 Total					1,150.00	(117.00)	1,033.00		
101-202-957.00	EMPLOYEE TRAINING	12/29/2016	71089			(50.00)		Inter-departmental Transfer	No
101-202-957.00 Total					2,450.00	(50.00)	2,400.00		

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101-212-722.00	YEAR END SALARY ADJ	12/13/2016	71038			7,354.06		Raise Revenue and Expenditure	12/13/2016
101-212-722.00 Total				X	-	7,354.06	7,354.00		
101-215-704.05	OVERTIME	12/13/2016	71032			1,809.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-215-704.05 Total				X	-	1,809.00	1,809.00		
101-215-712.00	FRINGE	11/08/2016	70921			4,160.00		Inter-departmental Transfer - Payroll Related	11/8/2016
101-215-712.00 Total					114,562.00	4,160.00	118,722.00		
101-215-718.00	FULL TIME	12/13/2016	71032			(1,809.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-215-718.00 Total					194,193.00	(1,809.00)	192,384.00		
101-215-722.00	YEAR END SALARY ADJ	12/13/2016	71038			13,746.06		Raise Revenue and Expenditure	12/13/2016
101-215-722.00 Total				X	-	13,746.06	13,746.00		
101-215-852.00	TELEPHONE	12/21/2016	71072			75.00		Inter-departmental Transfer	No
101-215-852.00 Total					600.00	75.00	675.00		
101-215-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2016	71072			(75.00)		Inter-departmental Transfer	No
101-215-863.10 Total					1,200.00	(75.00)	1,125.00		
101-225-712.00	FRINGE	11/08/2016	70922			(800.00)		Inter-departmental Transfer - Payroll Related	11/8/2016
101-225-712.00 Total					79,138.00	(800.00)	78,338.00		
101-225-718.00	FULL TIME	11/08/2016	70922			800.00		Inter-departmental Transfer - Payroll Related	11/8/2016
101-225-718.00 Total					105,123.00	800.00	105,923.00		
101-225-722.00	YEAR END SALARY ADJ	12/13/2016	71038			9,209.22		Raise Revenue and Expenditure	12/13/2016
101-225-722.00 Total				X	-	9,209.22	9,209.00		
101-225-727.00	OFFICE SUPPLIES	11/28/2016	70973			(100.00)		Inter-departmental Transfer	No
101-225-727.00 Total					6,000.00	(100.00)	5,900.00		
101-225-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/08/2016	70905			255.00		Inter-departmental Transfer	No
101-225-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/28/2016	70973			100.00		Inter-departmental Transfer	No
101-225-827.00 Total					700.00	355.00	1,055.00		
101-225-957.00	EMPLOYEE TRAINING	11/08/2016	70905			(255.00)		Inter-departmental Transfer	No
101-225-957.00 Total					3,000.00	(255.00)	2,745.00		
101-228-722.00	YEAR END SALARY ADJ	12/13/2016	71038			4,366.28		Raise Revenue and Expenditure	12/13/2016
101-228-722.00 Total				X	-	4,366.28	4,366.00		
101-228-863.10	TRAVEL/LODGING/MEALS ETC	11/29/2016	70978			50.00		Inter-departmental Transfer	No
101-228-863.10	TRAVEL/LODGING/MEALS ETC	11/30/2016	70979			(50.00)		Inter-departmental Transfer	No
101-228-863.10 Total					500.00	-	500.00		
101-228-950.00	EQUIPMENT	07/28/2016	70648			(550.00)		Inter-departmental Transfer	No
101-228-950.00	EQUIPMENT	08/01/2016	70667			(2,320.00)		Inter-departmental Transfer	No
101-228-950.00	EQUIPMENT	09/19/2016	70767			(1,863.00)		Inter-departmental Transfer	No
101-228-950.00	EQUIPMENT	11/29/2016	70972			(1,298.00)		Inter-departmental Transfer	No
101-228-950.00	EQUIPMENT	12/08/2016	71020			(6,158.91)		Inter-departmental Transfer	No
101-228-950.00	EQUIPMENT	12/29/2016	71090			(388.10)		Inter-departmental Transfer	No
101-228-950.00 Total					20,000.00	(12,578.01)	7,422.00		

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101-228-977.68	COMPUTER-HARD/SOFT/MAINT	07/28/2016	70648			550.00		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	08/01/2016	70667			2,320.00		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	09/19/2016	70767			1,863.00		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	11/29/2016	70972			1,298.00		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	12/08/2016	71020			6,158.91		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	12/29/2016	71090			388.10		Inter-departmental Transfer	No
101-228-977.68 Total					15,500.00	12,578.01	28,078.00		
101-229-704.05	OVERTIME	12/13/2016	71034			120.32		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-704.05	OVERTIME	12/13/2016	71034			28.84		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-704.05 Total				X	-	149.16	149.00		
101-229-712.00	FRINGE	09/13/2016	70759			265.00		Inter-departmental Transfer - Use of Fund Equity	9/13/2016
101-229-712.00	FRINGE	12/13/2016	71034			128.44		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-712.00 Total					166,900.00	393.44	167,293.00		
101-229-718.00	FULL TIME	09/13/2016	70759			2,720.00		Inter-departmental Transfer - Use of Fund Equity	9/13/2016
101-229-718.00	FULL TIME	12/13/2016	71031			(360.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-718.00	FULL TIME	12/13/2016	71034			535.94		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-718.00 Total					282,484.00	2,895.94	285,380.00		
101-229-722.00	YEAR END SALARY ADJ	12/13/2016	71038			18,520.94		Raise Revenue and Expenditure	12/13/2016
101-229-722.00 Total				X	-	18,520.94	18,521.00		
101-229-724.00	ON CALL/REIMBURSEMENT	12/13/2016	71031			360.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-229-724.00 Total					4,879.00	360.00	5,239.00		
101-229-727.00	OFFICE SUPPLIES	11/16/2016	70941			(1,000.00)		Inter-departmental Transfer	No
101-229-727.00	OFFICE SUPPLIES	11/29/2016	70978			(50.00)		Inter-departmental Transfer	No
101-229-727.00	OFFICE SUPPLIES	11/29/2016	70980			(50.00)		Inter-departmental Transfer	No
101-229-727.00	OFFICE SUPPLIES	11/30/2016	70979			50.00		Inter-departmental Transfer	No
101-229-727.00 Total					3,000.00	(1,050.00)	1,950.00		
101-229-729.00	TRIAL RELATED EXPENSES	08/09/2016	70712			3,010.00		Inter-departmental Transfer	No
101-229-729.00	TRIAL RELATED EXPENSES	12/28/2016	71081			350.00		Inter-departmental Transfer	No
101-229-729.00 Total					1,000.00	3,360.00	4,360.00		
101-229-729.05	TRIAL RELATED EXPENSES - IVE	12/02/2016	71005			250.00		Inter-departmental Transfer	No
101-229-729.05 Total					1,000.00	250.00	1,250.00		
101-229-803.00	FILING FEES	10/12/2016	70844			(256.00)		Inter-departmental Transfer	No
101-229-803.00	FILING FEES	12/28/2016	71080			(135.00)		Inter-departmental Transfer	No
101-229-803.00 Total					1,000.00	(391.00)	609.00		
101-229-806.00	WITNESS FEES	08/09/2016	70678			3,010.00		Inter-departmental Transfer - Use of Fund Equity	8/9/2016
101-229-806.00	WITNESS FEES	08/09/2016	70712			(3,010.00)		Inter-departmental Transfer	No
101-229-806.00 Total					13,630.00	-	13,630.00		
101-229-812.00	PRISONER EXTRADITIONS	12/28/2016	71081			(350.00)		Inter-departmental Transfer	No
101-229-812.00 Total					2,000.00	(350.00)	1,650.00		

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101-229-825.00	LEGAL-CRT APPOINTED ATTYS-IVE	12/02/2016	71005			(250.00)		Inter-departmental Transfer	No
101-229-825.00 Total					400.00	(250.00)	150.00		
101-229-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/12/2016	70844			256.00		Inter-departmental Transfer	No
101-229-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/02/2016	71005			27.00		Inter-departmental Transfer	No
101-229-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/15/2016	71059			55.00		Inter-departmental Transfer	No
101-229-827.00 Total					2,659.00	338.00	2,997.00		
101-229-853.00	CELL PHONE	12/28/2016	71080			135.00		Inter-departmental Transfer	No
101-229-853.00 Total					563.00	135.00	698.00		
101-229-863.10	TRAVEL/LODGING/MEALS ETC	11/29/2016	70980			50.00		Inter-departmental Transfer	No
101-229-863.10	TRAVEL/LODGING/MEALS ETC	12/15/2016	71059			16.00		Inter-departmental Transfer	No
101-229-863.10 Total					1,000.00	66.00	1,066.00		
101-229-957.00	EMPLOYEE TRAINING	12/02/2016	71005			(27.00)		Inter-departmental Transfer	No
101-229-957.00	EMPLOYEE TRAINING	12/15/2016	71059			(16.00)		Inter-departmental Transfer	No
101-229-957.00	EMPLOYEE TRAINING	12/15/2016	71059			(55.00)		Inter-departmental Transfer	No
101-229-957.00 Total					750.00	(98.00)	652.00		
101-229-977.00	OFFICE EQUIP & FURNITURE	10/11/2016	70820			500.00		Raise Revenue and Expenditure	10/11/2016
101-229-977.00 Total					4,438.00	500.00	4,938.00		
101-229-977.53	COMPUTER-HARD/SOFT/MAINT	11/16/2016	70941			1,000.00		Inter-departmental Transfer	No
101-229-977.53 Total					5,000.00	1,000.00	6,000.00		
101-243-722.00	YEAR END SALARY ADJ	12/13/2016	71038			1,986.00		Raise Revenue and Expenditure	12/13/2016
101-243-722.00 Total				X	-	1,986.00	1,986.00		
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/08/2016	70906			75.00		Inter-departmental Transfer	No
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/08/2016	70917			(75.00)		Inter-departmental Transfer	No
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/08/2016	70918			75.00		Inter-departmental Transfer	No
101-243-827.00 Total					225.00	75.00	300.00		
101-243-957.00	EMPLOYEE TRAINING	11/08/2016	70918			(75.00)		Inter-departmental Transfer	No
101-243-957.00 Total					400.00	(75.00)	325.00		
101-253-712.00	FRINGE	11/08/2016	70923			1,260.00		Inter-departmental Transfer - Payroll Related	11/8/2016
101-253-712.00 Total					61,750.00	1,260.00	63,010.00		
101-253-718.00	FULL TIME	11/08/2016	70923			2,645.00		Inter-departmental Transfer - Payroll Related	11/8/2016
101-253-718.00 Total					67,723.00	2,645.00	70,368.00		
101-253-722.00	YEAR END SALARY ADJ	12/13/2016	71038			9,109.06		Raise Revenue and Expenditure	12/13/2016
101-253-722.00 Total				X	-	9,109.06	9,109.00		
101-253-727.00	OFFICE SUPPLIES	11/14/2016	70930			(50.00)		Inter-departmental Transfer	No
101-253-727.00	OFFICE SUPPLIES	12/06/2016	71013			(110.00)		Inter-departmental Transfer	No
101-253-727.00 Total					3,300.00	(160.00)	3,140.00		
101-253-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/06/2016	71013			110.00		Inter-departmental Transfer	No
101-253-827.00 Total					875.00	110.00	985.00		
101-253-863.10	TRAVEL/LODGING/MEALS ETC	12/07/2016	71012			(175.00)		Inter-departmental Transfer	No
101-253-863.10 Total					2,500.00	(175.00)	2,325.00		
101-253-957.00	EMPLOYEE TRAINING	11/08/2016	70906			(75.00)		Inter-departmental Transfer	No
101-253-957.00	EMPLOYEE TRAINING	11/08/2016	70917			75.00		Inter-departmental Transfer	No
101-253-957.00	EMPLOYEE TRAINING	11/14/2016	70930			50.00		Inter-departmental Transfer	No
101-253-957.00	EMPLOYEE TRAINING	12/07/2016	71012			175.00		Inter-departmental Transfer	No
101-253-957.00 Total					300.00	225.00	525.00		

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101-260-706.00	PER DIEM	09/13/2016	70758			6.00		Inter-departmental Transfer - Payroll Related - Reversed for wrong GL #	9/13/2016
101-260-706.00	PER DIEM	09/13/2016	70812			(6.00)		Inter-departmental Transfer - Payroll Related - Reversal entry	9/13/2016
101-260-706.00 Total					800.00	-	800.00		
101-260-712.00	FRINGE	09/13/2016	70813			6.00		Inter-departmental Transfer - Correction from 70758	No
101-260-712.00 Total					40.00	6.00	46.00		
101-265-712.00	FRINGE	07/12/2016	70607			5,901.00		Inter-departmental Transfer - Payroll Related	7/12/2016
101-265-712.00	FRINGE	09/13/2016	70757			3,520.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-265-712.00 Total					130,449.00	9,421.00	139,870.00		
101-265-722.00	YEAR END SALARY ADJ	12/13/2016	71038			12,514.50		Raise Revenue and Expenditure	12/13/2016
101-265-722.00 Total				X	-	12,514.50	12,515.00		
101-265-810.00	CONTRACTUAL SERVICES	11/29/2016	70975			1,000.00		Inter-departmental Transfer	No
101-265-810.00 Total					4,800.00	1,000.00	5,800.00		
101-265-811.00	JANITORIAL SERVICES	12/28/2016	71082			500.00		Inter-departmental Transfer	No
101-265-811.00 Total					8,000.00	500.00	8,500.00		
101-265-930.00	GROUNDS MAINT/EQUIP	08/17/2016	70710			400.00		Inter-departmental Transfer	No
101-265-930.00 Total					3,545.00	400.00	3,945.00		
101-265-934.00	BLDG REPAIRS & MAINT	08/17/2016	70710			(400.00)		Inter-departmental Transfer	No
101-265-934.00	BLDG REPAIRS & MAINT	11/29/2016	70975			(1,000.00)		Inter-departmental Transfer	No
101-265-934.00	BLDG REPAIRS & MAINT	12/28/2016	71082			(500.00)		Inter-departmental Transfer	No
101-265-934.00 Total					19,655.00	(1,900.00)	17,755.00		
101-267-872.00	LICENSING FEES	11/30/2016	70982			31.00		Inter-departmental Transfer	No
101-267-872.00 Total				X	-	31.00	31.00		
101-267-934.00	BLDG REPAIRS & MAINT	11/30/2016	70982			(31.00)		Inter-departmental Transfer	No
101-267-934.00 Total					20,000.00	(31.00)	19,969.00		
101-270-863.10	TRAVEL/LODGING/MEALS ETC	12/02/2016	70992			105.00		Inter-departmental Transfer	No
101-270-863.10 Total					100.00	105.00	205.00		
101-270-864.00	TUITION	12/02/2016	70992			(105.00)		Inter-departmental Transfer	No
101-270-864.00 Total					1,500.00	(105.00)	1,395.00		
101-285-730.00	POSTAGE	07/11/2016	70603			(351.00)		Inter-departmental Transfer	No
101-285-730.00	POSTAGE	08/03/2016	70671			(15.00)		Inter-departmental Transfer	No
101-285-730.00	POSTAGE	12/01/2016	70986			(3,427.00)		Inter-departmental Transfer	No
101-285-730.00	POSTAGE	12/12/2016	71024			(29.00)		Inter-departmental Transfer	No
101-285-730.00 Total					66,675.00	(3,822.00)	62,853.00		
101-285-825.04	PUBLIC DEFENDER	12/01/2016	70986			3,427.00		Inter-departmental Transfer	No
101-285-825.04 Total					137,088.00	3,427.00	140,515.00		
101-285-852.05	TELEPHONE SYSTEM MAINT	12/12/2016	71024			29.00		Inter-departmental Transfer	No
101-285-852.05 Total					3,400.00	29.00	3,429.00		
101-285-958.03	FINANCE CHARGES	07/11/2016	70603			351.00		Inter-departmental Transfer	No
101-285-958.03	FINANCE CHARGES	08/03/2016	70671			15.00		Inter-departmental Transfer	No
101-285-958.03 Total					500.00	366.00	866.00		

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101-301-700.00	EXPENDITURE CONTROL	07/12/2016	70608			3,055.00		Raise Revenue and Expenditure	7/12/2016
101-301-700.00	EXPENDITURE CONTROL	08/09/2016	70674			(1,095.00)		Inter-departmental Transfer	No
101-301-700.00 Total				X	-	1,960.00	1,960.00		
101-301-703.36	SHIFT DIFFERENTIAL PAY	12/13/2016	71030			150.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-301-703.36 Total					3,500.00	150.00	3,650.00		
101-301-704.05	OVERTIME	12/13/2016	71030			(150.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-301-704.05 Total					11,613.00	(150.00)	11,463.00		
101-301-712.00	FRINGE	09/13/2016	70756			19,908.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-301-712.00 Total					422,183.00	19,908.00	442,091.00		
101-301-718.00	FULL TIME	09/13/2016	70756			36,720.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-301-718.00 Total					846,802.00	36,720.00	883,522.00		
101-301-722.00	YEAR END SALARY ADJ	12/13/2016	71038			50,257.45		Raise Revenue and Expenditure	12/13/2016
101-301-722.00 Total				X	-	50,257.45	50,257.00		
101-301-744.08	DRUG INVESTIGATION	07/13/2016	70675			300.00		Raise Revenue and Expenditure	8/9/2016
101-301-744.08	DRUG INVESTIGATION	07/28/2016	70676			350.00		Raise Revenue and Expenditure	8/9/2017
101-301-744.08	DRUG INVESTIGATION	10/11/2016	70819			350.00		Raise Revenue and Expenditure	10/11/2016
101-301-744.08	DRUG INVESTIGATION	12/31/2016	71122			3,839.00		Raise Revenue and Expenditure - reversed	1/10/2017
101-301-744.08 Total					4,353.00	4,839.00	9,192.00		
101-301-746.00	UNIFORMS	10/04/2016	70810			300.00		Inter-departmental Transfer	No
101-301-746.00	UNIFORMS	12/19/2016	71060			102.00		Inter-departmental Transfer	No
101-301-746.00	UNIFORMS	12/28/2016	71084			300.00		Inter-departmental Transfer	No
101-301-746.00 Total					5,000.00	702.00	5,702.00		
101-301-970.01	EQUIPMENT - NEW	08/09/2016	70674			1,095.00		Inter-departmental Transfer	No
101-301-970.01	EQUIPMENT - NEW	12/31/2016	71120			3,000.00		Raise Revenue and Expenditure	1/12/2016
101-301-970.01 Total					30,386.00	4,095.00	34,481.00		
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	10/04/2016	70810			(300.00)		Inter-departmental Transfer	No
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	12/19/2016	71061			(2,500.00)		Inter-departmental Transfer	No
101-301-977.72 Total					3,000.00	(2,800.00)	200.00		
101-331-722.00	YEAR END SALARY ADJ	12/13/2016	71038			3,323.39		Raise Revenue and Expenditure	12/13/2016
101-331-722.00 Total				X	-	3,323.39	3,323.00		
101-331-727.00	OFFICE SUPPLIES	11/03/2016	70901			(110.00)		Inter-departmental Transfer	No
101-331-727.00 Total					200.00	(110.00)	90.00		
101-331-949.01	BOAT STORAGE/DOCKAGE	11/03/2016	70901			110.00		Inter-departmental Transfer	No
101-331-949.01 Total					4,725.00	110.00	4,835.00		
101-333-722.00	YEAR END SALARY ADJ	12/13/2016	71038			2,784.22		Raise Revenue and Expenditure	12/13/2016
101-333-722.00 Total				X	-	2,784.22	2,784.00		
101-334-704.05	OVERTIME	07/28/2016	70677			185.00		Inter-departmental Transfer - Payroll Related	8/9/2016
101-334-704.05 Total					4,925.00	185.00	5,110.00		
101-334-712.00	FRINGE	07/28/2016	70677			(185.00)		Inter-departmental Transfer - Payroll Related	8/9/2016
101-334-712.00 Total					1,507.00	(185.00)	1,322.00		

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101-337-704.05	OVERTIME	09/13/2016	70753			10,108.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-337-704.05 Total				X	-	10,108.00	10,108.00		
101-337-712.00	FRINGE	09/13/2016	70753			2,875.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-337-712.00 Total					2,648.00	2,875.00	5,523.00		
101-338-727.99	SUPPLIES	07/12/2016	70606			(100.00)		Inter-departmental Transfer	No
101-338-727.99	SUPPLIES	09/07/2016	70740			600.00		Inter-departmental Transfer	No
101-338-727.99 Total					1,510.00	500.00	2,010.00		
101-338-760.00	MEDICAL SERVICES	07/12/2016	70606			100.00		Inter-departmental Transfer	No
101-338-760.00	MEDICAL SERVICES	11/08/2016	70919			290.00		Inter-departmental Transfer	No
101-338-760.00 Total					385.00	390.00	775.00		
101-338-957.04	EDUCATION	09/07/2016	70740			400.00		Inter-departmental Transfer	No
101-338-957.04	EDUCATION	10/04/2016	70810			425.00		Inter-departmental Transfer	No
101-338-957.04	EDUCATION	11/03/2016	70900			220.00		Inter-departmental Transfer	No
101-338-957.04 Total					1,550.00	1,045.00	2,595.00		
101-338-970.04	EQUIP/ NEW & REPLACED	09/07/2016	70740			(400.00)		Inter-departmental Transfer	No
101-338-970.04	EQUIP/ NEW & REPLACED	09/07/2016	70740			(600.00)		Inter-departmental Transfer	No
101-338-970.04	EQUIP/ NEW & REPLACED	10/04/2016	70810			(425.00)		Inter-departmental Transfer	No
101-338-970.04	EQUIP/ NEW & REPLACED	11/03/2016	70900			(220.00)		Inter-departmental Transfer	No
101-338-970.04	EQUIP/ NEW & REPLACED	11/08/2016	70919			(290.00)		Inter-departmental Transfer	No
101-338-970.04 Total					5,500.00	(1,935.00)	3,565.00		
101-351-703.36	SHIFT DIFFERENTIAL PAY	12/13/2016	71028			180.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-351-703.36 Total					4,272.00	180.00	4,452.00		
101-351-704.05	OVERTIME	12/28/2016	71094			272.00		Inter-departmental Transfer - Payroll Related	1/10/2017
101-351-704.05 Total					4,778.00	272.00	5,050.00		
101-351-712.00	FRINGE	09/13/2016	70756			(19,908.00)		Inter-departmental Transfer - Payroll Related	9/13/2016
101-351-712.00	FRINGE	12/13/2016	71028			13,565.00		Inter-departmental Transfer - Payroll Related	12/13/2016
101-351-712.00	FRINGE	12/28/2016	71094			(272.00)		Inter-departmental Transfer - Payroll Related	1/10/2017
101-351-712.00 Total					399,520.00	(6,615.00)	392,905.00		
101-351-718.00	FULL TIME	09/13/2016	70756			(36,720.00)		Inter-departmental Transfer - Payroll Related	9/13/2016
101-351-718.00 Total					721,772.00	(36,720.00)	685,052.00		
101-351-722.00	YEAR END SALARY ADJ	12/13/2016	71038			40,458.06		Raise Revenue and Expenditure	12/13/2016
101-351-722.00 Total				X	-	40,458.06	40,458.00		
101-351-740.00	FOOD	12/13/2016	71036			21,000.00		Inter-departmental Transfer - Use of Fund Equity	12/13/2016
101-351-740.00 Total					256,000.00	21,000.00	277,000.00		
101-351-746.01	EMPLOYEE UNIFORMS	12/19/2016	71060			(102.00)		Inter-departmental Transfer	No
101-351-746.01	EMPLOYEE UNIFORMS	12/28/2016	71084			(300.00)		Inter-departmental Transfer	No
101-351-746.01 Total					3,000.00	(402.00)	2,598.00		
101-351-831.00	LAUNDRY	12/19/2016	71061			(2,650.00)		Inter-departmental Transfer	No
101-351-831.00 Total					5,000.00	(2,650.00)	2,350.00		

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101-351-935.00	EQUIPMENT REPAIRS	12/19/2016	71060			(490.00)		Inter-departmental Transfer	No
101-351-935.00 Total					3,000.00	(490.00)	2,510.00		
101-351-970.04	EQUIP/ NEW & REPLACED	12/19/2016	71060			490.00		Inter-departmental Transfer	No
101-351-970.04 Total					3,500.00	490.00	3,990.00		
101-400-501.03	ENFORCEMENT ZONE GRANT	09/13/2016	70753			12,983.00		Inter-departmental Transfer - Payroll Related	9/13/2016
101-400-501.03 Total					12,910.00	12,983.00	25,893.00		
101-400-507.01	PROS ATTY VICTIMS RIGHTS	10/01/2016	70924			3,585.09		Raise Revenue and Expenditure	11/8/2016
101-400-507.01 Total					50,158.00	3,585.09	53,743.00		
101-400-508.00	WOMEN'S RESOURCE GRANT	10/11/2016	70820			500.00		Raise Revenue and Expenditure	10/11/2016
101-400-508.00 Total					500.00	500.00	1,000.00		
101-400-541.00	PROBATE JUDGES' SALARY	12/13/2016	71039			349.00		Raise Revenue and Expenditure	12/13/2016
101-400-541.00 Total					94,195.00	349.00	94,544.00		
101-400-543.04	M.M.R.M.A GRANT	12/31/2016	71120			3,000.00		Raise Revenue and Expenditure	1/12/2016
101-400-543.04 Total					5,000.00	3,000.00	8,000.00		
101-400-582.00	SHERIFF LOCAL GRANTS	07/13/2016	70675			300.00		Raise Revenue and Expenditure	8/9/2016
101-400-582.00	SHERIFF LOCAL GRANTS	07/28/2016	70676			350.00		Raise Revenue and Expenditure	8/9/2017
101-400-582.00	SHERIFF LOCAL GRANTS	10/11/2016	70819			350.00		Raise Revenue and Expenditure	10/11/2016
101-400-582.00 Total					700.00	1,000.00	1,700.00		
101-400-699.00	FUND EQUITY	07/12/2016	70608			3,055.00		Raise Revenue and Expenditure	7/12/2016
101-400-699.00	FUND EQUITY	12/08/2016	71017			(3,884.98)		Lower Revenue and Expenditure	5/10/2016
101-400-699.00	FUND EQUITY	12/13/2016	71038			250,000.00		Raise Revenue and Expenditure	12/13/2016
101-400-699.00	FUND EQUITY	12/13/2016	71040			17,000.00		Raise Revenue and Expenditure	12/13/2016
101-400-699.00	FUND EQUITY	12/28/2016	71096			2,700.00		Raise Revenue and Expenditure	1/10/2017
101-400-699.00	FUND EQUITY	12/31/2016	71122			3,839.00		Raise Revenue and Expenditure - reversed	1/10/2017
101-400-699.00 Total					876,929.00	272,709.02	1,149,638.00		
101-412-706.00	PER DIEM	11/17/2016	70947			50.00		Inter-departmental Transfer	No
101-412-706.00	PER DIEM	11/28/2016	70968			400.00		Inter-departmental Transfer	No
101-412-706.00	PER DIEM	12/22/2016	71073			720.00		Inter-departmental Transfer	No
101-412-706.00 Total					13,440.00	1,170.00	14,610.00		
101-412-712.00	FRINGE	12/08/2016	71017			(800.00)		Lower Revenue and Expenditure	5/10/2016
101-412-712.00 Total					128,124.00	(800.00)	127,324.00		
101-412-718.00	FULL TIME	12/08/2016	71017			(3,930.00)		Lower Revenue and Expenditure	5/10/2016
101-412-718.00 Total					150,853.00	(3,930.00)	146,923.00		
101-412-722.00	YEAR END SALARY ADJ	12/13/2016	71038			11,364.44		Raise Revenue and Expenditure	12/13/2016
101-412-722.00 Total				X	-	11,364.44	11,364.00		
101-412-727.00	OFFICE SUPPLIES	08/11/2016	70679			(55.00)		Inter-departmental Transfer	No
101-412-727.00	OFFICE SUPPLIES	11/17/2016	70947			(50.00)		Inter-departmental Transfer	No
101-412-727.00	OFFICE SUPPLIES	12/19/2016	71066			(528.00)		Inter-departmental Transfer	No
101-412-727.00 Total					1,530.00	(633.00)	897.00		
101-412-747.06	GAS PLANNING	12/22/2016	71073			(350.00)		Inter-departmental Transfer	No
101-412-747.06	GAS PLANNING	12/22/2016	71073			(720.00)		Inter-departmental Transfer	No
101-412-747.06 Total					4,100.00	(1,070.00)	3,030.00		
101-412-863.30	TRAVEL/LODGING/MEALS ETC - BRDS/COMM	11/28/2016	70968			97.47		Inter-departmental Transfer	No
101-412-863.30	TRAVEL/LODGING/MEALS ETC - BRDS/COMM	12/22/2016	71073			350.00		Inter-departmental Transfer	No
101-412-863.30 Total					6,775.00	447.47	7,222.00		

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101-412-900.00	ADVERTISING	12/07/2016	71019			326.53		Inter-departmental Transfer	No
101-412-900.00 Total					4,000.00	326.53	4,327.00		
101-412-957.00	EMPLOYEE TRAINING	09/21/2016	70773			347.00		Inter-departmental Transfer	No
101-412-957.00	EMPLOYEE TRAINING	10/10/2016	70837			275.00		Inter-departmental Transfer	No
101-412-957.00	EMPLOYEE TRAINING	12/19/2016	71066			322.00		Inter-departmental Transfer	No
101-412-957.00	EMPLOYEE TRAINING	12/19/2016	71066			528.00		Inter-departmental Transfer	No
101-412-957.00 Total					640.00	1,472.00	2,112.00		
101-412-957.30	TRAINING - BOARDS OR COMMISSIONS	12/19/2016	71066			(322.00)		Inter-departmental Transfer	No
101-412-957.30 Total					500.00	(322.00)	178.00		
101-412-959.00	MISC	08/11/2016	70679			55.00		Inter-departmental Transfer	No
101-412-959.00 Total				X	-	55.00	55.00		
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	09/21/2016	70773			(347.00)		Inter-departmental Transfer	No
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	10/10/2016	70837			(275.00)		Inter-departmental Transfer	No
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	11/28/2016	70968			(97.47)		Inter-departmental Transfer	No
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	11/28/2016	70968			(400.00)		Inter-departmental Transfer	No
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	12/07/2016	71019			(326.53)		Inter-departmental Transfer	No
101-412-977.62 Total					3,730.00	(1,446.00)	2,284.00		
101-682-722.00	YEAR END SALARY ADJ	12/13/2016	71038			2,947.89		Raise Revenue and Expenditure	12/13/2016
101-682-722.00 Total				X	-	2,947.89	2,948.00		
101-682-727.00	OFFICE SUPPLIES	07/06/2016	70605			(20.00)		Inter-departmental Transfer	No
101-682-727.00 Total					2,028.00	(20.00)	2,008.00		
101-682-810.00	CONTRACTUAL SERVICES	07/06/2016	70605			20.00		Inter-departmental Transfer	No
101-682-810.00 Total				X	-	20.00	20.00		
101-682-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/22/2016	70967			38.00		Inter-departmental Transfer	No
101-682-827.00 Total					500.00	38.00	538.00		
101-682-900.00	ADVERTISING	11/22/2016	70967			(38.00)		Inter-departmental Transfer	No
101-682-900.00 Total					200.00	(38.00)	162.00		
101-682-957.00	EMPLOYEE TRAINING	11/22/2016	70967			(61.00)		Inter-departmental Transfer	No
101-682-957.00 Total					812.00	(61.00)	751.00		
101-682-977.00	OFFICE EQUIP & FURNITURE	11/22/2016	70967			61.00		Inter-departmental Transfer	No
101-682-977.00 Total					500.00	61.00	561.00		

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101-700-955.01	CARRIED FORWARD FUND EQUITY	07/12/2016	70607			(5,901.00)		Inter-departmental Transfer - Payroll Related	7/12/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	08/09/2016	70678			(3,010.00)		Inter-departmental Transfer - Use of Fund Equity	8/9/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/13/2016	70757			(3,520.00)		Inter-departmental Transfer - Payroll Related	9/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/13/2016	70759			(2,720.00)		Inter-departmental Transfer - Use of Fund Equity	9/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/13/2016	70759			(265.00)		Inter-departmental Transfer - Use of Fund Equity	9/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	11/08/2016	70921			(4,160.00)		Inter-departmental Transfer - Payroll Related	11/8/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	11/08/2016	70923			(2,645.00)		Inter-departmental Transfer - Payroll Related	11/8/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	11/08/2016	70923			(1,260.00)		Inter-departmental Transfer - Payroll Related	11/8/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/13/2016	71028			(180.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/13/2016	71028			(13,565.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/13/2016	71035			(240.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/13/2016	71036			(21,000.00)		Inter-departmental Transfer - Use of Fund Equity	12/13/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/13/2016	71041			(1,300.00)		Raise/Lower Expenditure	12/13/2016
101-700-955.01 Total					61,610.00	(59,766.00)	1,844.00		
101-731-722.00	YEAR END SALARY ADJ	12/13/2016	71038			1,550.28		Raise Revenue and Expenditure	12/13/2016
101-731-722.00 Total				X	-	1,550.28	1,550.00		
101-731-727.00	OFFICE SUPPLIES	12/19/2016	71086			300.00		Inter-departmental Transfer	No
101-731-727.00 Total					1,000.00	300.00	1,300.00		
101-731-957.00	EMPLOYEE TRAINING	12/19/2016	71086			(300.00)		Inter-departmental Transfer	No
101-731-957.00 Total					395.00	(300.00)	95.00		
101-751-852.00	TELEPHONE	11/14/2016	70931			600.00		Inter-departmental Transfer	No
101-751-852.00 Total					900.00	600.00	1,500.00		
101-751-930.00	GROUNDS MAINT/EQUIP	11/14/2016	70931			(600.00)		Inter-departmental Transfer	No
101-751-930.00 Total					19,000.00	(600.00)	18,400.00		
101-900-903.01	CO SHARE-CAPITAL IMPROVEMENT	11/16/2016	70988			4,125.00		Inter-departmental Transfer	No
101-900-903.01 Total					2,000.00	4,125.00	6,125.00		
101-900-903.02	AIRPORT GRANT MATCH	11/16/2016	70988			(4,125.00)		Inter-departmental Transfer	No
101-900-903.02 Total					6,575.00	(4,125.00)	2,450.00		
101-902-958.02	CO LAW LIBRARY #269	12/13/2016	71041			1,300.00		Raise/Lower Expenditure	12/13/2016
101-902-958.02 Total					8,678.00	1,300.00	9,978.00		
101-902-961.03	BUILDING DEPT FUND 249	12/08/2016	71017			845.02		Raise Revenue and Expenditure	5/10/2016
101-902-961.03 Total					65,688.00	845.02	66,533.00		
101-902-963.03	TERM LIAB FUND #105	12/13/2016	71040			17,000.00		Raise Revenue and Expenditure	12/13/2016
101-902-963.03	TERM LIAB FUND #105	12/28/2016	71096			2,700.00		Raise Revenue and Expenditure	1/10/2017
101-902-963.03 Total					4,900.00	19,700.00	24,600.00		

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101-902-999.00	TRANSFER OUT	12/19/2016	71061			2,650.00		Inter-departmental Transfer	No
101-902-999.00	TRANSFER OUT	12/19/2016	71061			2,500.00		Inter-departmental Transfer	No
101-902-999.00 Total					46,828.00	5,150.00	51,978.00		
101-941-910.04	WAGEFRINGE CNTGCV - NEGOTIATIONS	09/13/2016	70758			(6.00)		Inter-departmental Transfer - Payroll Related - Reversed for wrong GL #	9/13/2016
101-941-910.04	WAGEFRINGE CNTGCV - NEGOTIATIONS	09/13/2016	70812			6.00		Inter-departmental Transfer - Payroll Related - Reversal entry	9/13/2016
101-941-910.04	WAGEFRINGE CNTGCV - NEGOTIATIONS	09/13/2016	70813			(6.00)		Inter-departmental Transfer - Correction from 70758	No
101-941-910.04 Total					72,016.00	(6.00)	72,010.00		
105-215-700.26	TERMINATION CHECK	12/13/2016	71040			12,031.00		Raise/Lower Revenue and Expenditure	12/13/2016
105-215-700.26	TERMINATION CHECK	12/28/2016	71096			2,200.00		Raise Revenue and Expenditure	1/10/2017
105-215-700.26 Total					60,309.00	14,231.00	74,540.00		
105-215-712.00	FRINGE	12/13/2016	71040			1,282.00		Raise/Lower Revenue and Expenditure	12/13/2016
105-215-712.00	FRINGE	12/28/2016	71096			500.00		Raise Revenue and Expenditure	1/10/2017
105-215-712.00 Total					13,871.00	1,782.00	15,653.00		
105-400-676.00	CONT FROM OTHER FUNDS	12/13/2016	71040			17,000.00		Raise/Lower Revenue and Expenditure	12/13/2016
105-400-676.00	CONT FROM OTHER FUNDS	12/28/2016	71096			2,700.00		Raise Revenue and Expenditure	1/10/2017
105-400-676.00 Total					4,900.00	19,700.00	24,600.00		
105-400-699.00	FUND EQUITY	12/13/2016	71040			(3,687.00)		Raise/Lower Revenue and Expenditure	12/13/2016
105-400-699.00 Total					69,280.00	(3,687.00)	65,593.00		
108-253-801.02	REHABILITATION SERVICES	11/08/2016	70925			2,727.50		Raise Revenue and Expenditure	11/8/2016
108-253-801.02 Total					66,173.00	2,727.50	68,901.00		
108-253-801.04	CONVENTION FACILITY TAX	11/08/2016	70925			2,727.50		Raise Revenue and Expenditure	11/8/2016
108-253-801.04 Total					66,173.00	2,727.50	68,901.00		
108-400-404.00	CONVENTION & TOURISM TAX	11/08/2016	70925			5,455.00		Raise Revenue and Expenditure	11/8/2016
108-400-404.00 Total					132,346.00	5,455.00	137,801.00		
201-253-700.50	WITHDRAWAL TRANSFERS	11/08/2016	70926			1,434,435.00		Raise Revenue and Expenditure	11/8/2016
201-253-700.50 Total					6,246,865.00	1,434,435.00	7,681,300.00		
201-400-400.00	REVENUE CONTROL	11/08/2016	70926			1,434,435.00		Raise Revenue and Expenditure	11/8/2016
201-400-400.00 Total					5,330,865.00	1,434,435.00	6,765,300.00		
215-141-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/16/2016	70939			200.00		Inter-departmental Transfer	No
215-141-827.00 Total					1,400.00	200.00	1,600.00		
215-141-863.10	TRAVEL/LODGING/MEALS ETC	11/16/2016	70939			(200.00)		Inter-departmental Transfer	No
215-141-863.10 Total					2,500.00	(200.00)	2,300.00		
215-141-937.06	COPY MAINTENANCE AGREEMENTS	12/02/2016	70991			150.00		Inter-departmental Transfer	No
215-141-937.06 Total					1,000.00	150.00	1,150.00		
215-141-957.00	EMPLOYEE TRAINING	12/02/2016	70991			(150.00)		Inter-departmental Transfer	No
215-141-957.00 Total					1,000.00	(150.00)	850.00		
220-266-810.00	CONTRACTUAL SERVICES	11/30/2016	70983			600.00		Inter-departmental Transfer	No
220-266-810.00 Total					1,800.00	600.00	2,400.00		
220-266-934.00	BLDG REPAIRS & MAINT	11/30/2016	70983			(600.00)		Inter-departmental Transfer	No
220-266-934.00 Total					5,500.00	(600.00)	4,900.00		

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226-525-712.00	FRINGE	12/13/2016	71029			600.00		Inter-departmental Transfer - Payroll Related	12/13/2016
226-525-712.00 Total					26,869.00	600.00	27,469.00		
226-525-719.00	PART TIME	12/13/2016	71029			(600.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
226-525-719.00 Total					15,598.00	(600.00)	14,998.00		
226-525-730.00	POSTAGE	11/30/2016	70989			(184.00)		Inter-departmental Transfer	No
226-525-730.00 Total					2,400.00	(184.00)	2,216.00		
226-525-852.00	TELEPHONE	11/14/2016	70931			500.00		Inter-departmental Transfer	No
226-525-852.00 Total					1,000.00	500.00	1,500.00		
226-525-900.00	ADVERTISING	09/15/2016	70768			400.00		Inter-departmental Transfer	No
226-525-900.00 Total					600.00	400.00	1,000.00		
226-525-935.03	GROUNDS REPAIR/IMPROVEMENT	11/14/2016	70931			(500.00)		Inter-departmental Transfer	No
226-525-935.03 Total					1,900.00	(500.00)	1,400.00		
226-525-959.07	REFUNDS GENERAL	11/30/2016	70989			184.00		Inter-departmental Transfer	No
226-525-959.07 Total				X	-	184.00	184.00		
226-525-975.22	MAINT/EQUIP/MISC	09/15/2016	70768			(400.00)		Inter-departmental Transfer	No
226-525-975.22 Total					13,750.00	(400.00)	13,350.00		
249-371-712.00	FRINGE	12/08/2016	71017			800.00		Raise Revenue and Expenditure	5/10/2016
249-371-712.00 Total					120,821.00	800.00	121,621.00		
249-371-718.00	FULL TIME	12/08/2016	71017			3,930.00		Raise Revenue and Expenditure	5/10/2016
249-371-718.00 Total					157,121.00	3,930.00	161,051.00		
249-371-727.00	OFFICE SUPPLIES	08/25/2016	70713			(300.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	08/31/2016	70816			(449.58)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	11/02/2016	70898			(275.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	11/29/2016	70974			(200.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	12/29/2016	71088			(150.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	12/29/2016	71088			(50.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	12/29/2016	71088			(450.00)		Inter-departmental Transfer	No
249-371-727.00	OFFICE SUPPLIES	12/29/2016	71088			(50.00)		Inter-departmental Transfer	No
249-371-727.00 Total					5,000.00	(1,924.58)	3,075.00		
249-371-730.00	POSTAGE	11/02/2016	70898			275.00		Inter-departmental Transfer	No
249-371-730.00 Total					950.00	275.00	1,225.00		
249-371-747.05	GAS/CONSTRUCTION CODE	08/31/2016	70816			(1,000.00)		Inter-departmental Transfer	No
249-371-747.05	GAS/CONSTRUCTION CODE	12/29/2016	71088			450.00		Inter-departmental Transfer	No
249-371-747.05 Total					6,000.00	(550.00)	5,450.00		
249-371-852.00	TELEPHONE	12/29/2016	71088			50.00		Inter-departmental Transfer	No
249-371-852.00 Total					400.00	50.00	450.00		
249-371-853.00	CELL PHONE	11/29/2016	70974			200.00		Inter-departmental Transfer	No
249-371-853.00	CELL PHONE	12/29/2016	71088			150.00		Inter-departmental Transfer	No
249-371-853.00 Total					960.00	350.00	1,310.00		
249-371-863.10	TRAVEL/LODGING/MEALS ETC	08/25/2016	70713			300.00		Inter-departmental Transfer	No
249-371-863.10 Total					1,050.00	300.00	1,350.00		
249-371-937.06	COPY MAINTENANCE AGREEMENTS	12/29/2016	71088			50.00		Inter-departmental Transfer	No
249-371-937.06 Total					400.00	50.00	450.00		
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	08/31/2016	70816			449.58		Inter-departmental Transfer	No
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	08/31/2016	70816			1,000.00		Inter-departmental Transfer	No
249-371-977.62 Total					13,500.00	1,449.58	14,950.00		

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249-400-676.00	CONT FROM OTHER FUNDS	12/08/2016	71017			845.02		Raise Revenue and Expenditure	5/10/2016
249-400-676.00 Total					65,688.00	845.02	66,533.00		
249-400-699.00	FUND EQUITY	12/08/2016	71017			3,884.98		Raise Revenue and Expenditure	5/10/2016
249-400-699.00 Total					40,800.00	3,884.98	44,685.00		
267-131-810.00	CONTRACTUAL SERVICES	09/30/2016	70802			(405.00)		Inter-departmental Transfer	No
267-131-810.00 Total					7,588.00	(405.00)	7,183.00		
267-131-853.00	CELL PHONE	09/30/2016	70802			405.00		Inter-departmental Transfer	No
267-131-853.00 Total				X	-	405.00	405.00		
267-165-712.00	FRINGE	10/01/2016	70927			8,606.82		Raise/Lower Revenue and Expenditure	11/8/2016
267-165-712.00 Total					13,102.00	8,606.82	21,709.00		
267-165-718.00	FULL TIME	10/01/2016	70927			11,440.00		Raise/Lower Revenue and Expenditure	11/8/2016
267-165-718.00 Total					19,584.00	11,440.00	31,024.00		
267-165-810.00	CONTRACTUAL SERVICES	10/01/2016	70927			29,934.64		Raise/Lower Revenue and Expenditure	11/8/2016
267-165-810.00 Total					31,988.00	29,934.64	61,923.00		
267-165-861.00	TRANSPORTATION	10/01/2016	70927			(400.00)		Raise/Lower Revenue and Expenditure	11/8/2016
267-165-861.00 Total					400.00	(400.00)	-		
267-165-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2016	70927			650.00		Raise/Lower Revenue and Expenditure	11/8/2016
267-165-863.10 Total					825.00	650.00	1,475.00		
267-400-527.00	BRYNE GRANT	10/01/2016	70927			50,231.46		Raise/Lower Revenue and Expenditure	11/8/2016
267-400-527.00 Total					65,899.00	50,231.46	116,130.00		
268-136-810.00	CONTRACTUAL SERVICES	12/28/2016	71087			(600.00)		Inter-departmental Transfer	No
268-136-810.00 Total					1,000.00	(600.00)	400.00		
268-136-810.01	CONSUL/IND PROVIDER	12/19/2016	71065			(500.00)		Inter-departmental Transfer	No
268-136-810.01 Total					1,000.00	(500.00)	500.00		
268-136-811.20	INCENTIVES/SUPPLIES	11/30/2016	70981			100.00		Inter-departmental Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	12/19/2016	71065			500.00		Inter-departmental Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	12/28/2016	71087			600.00		Inter-departmental Transfer	No
268-136-811.20 Total					2,000.00	1,200.00	3,200.00		
268-136-960.03	TETHER/DRUG TESTING FEES	11/30/2016	70981			(100.00)		Inter-departmental Transfer	No
268-136-960.03 Total					1,000.00	(100.00)	900.00		
269-143-728.00	PRINTED MATTER	10/20/2016	70855			194.95		Inter-departmental Transfer	No
269-143-728.00	PRINTED MATTER	11/17/2016	70945			299.17		Inter-departmental Transfer	No
269-143-728.00	PRINTED MATTER	12/13/2016	71041			300.00		Raise Revenue and Expenditure	12/13/2016
269-143-728.00 Total					3,400.00	794.12	4,194.00		
269-143-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/20/2016	70855			(194.95)		Inter-departmental Transfer	No
269-143-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/17/2016	70945			(299.17)		Inter-departmental Transfer	No
269-143-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/13/2016	71041			1,000.00		Raise Revenue and Expenditure	12/13/2016
269-143-827.00 Total					8,778.00	505.88	9,284.00		
269-400-676.00	CONT FROM OTHER FUNDS	12/13/2016	71041			1,300.00		Raise Revenue and Expenditure	12/13/2016
269-400-676.00 Total					8,678.00	1,300.00	9,978.00		
276-156-959.00	MISC	07/07/2016	70604			200.00		Inter-departmental Transfer	No
276-156-959.00 Total					900.00	200.00	1,100.00		
276-156-977.00	OFFICE EQUIP & FURNITURE	07/07/2016	70604			(200.00)		Inter-departmental Transfer	No
276-156-977.00 Total					400.00	(200.00)	200.00		
276-165-718.00	FULL TIME	12/13/2016	71025			2,104.00		Inter-departmental Transfer - Payroll Related	12/13/2016
276-165-718.00 Total					11,476.00	2,104.00	13,580.00		

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276-165-719.00	PART TIME	12/13/2016	71025			(2,104.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
276-165-719.00 Total					16,211.00	(2,104.00)	14,107.00		
277-253-828.00	PROFESSIONAL SERVICES	08/19/2016	70704			280.00		Inter-departmental Transfer	No
277-253-828.00 Total					530.00	280.00	810.00		
277-253-970.00	CAPITOL OUTLAY	08/19/2016	70704			(280.00)		Inter-departmental Transfer	No
277-253-970.00 Total					59,470.00	(280.00)	59,190.00		
281-822-703.55	ADMINISTRATION REIMB	09/21/2016	70774			(40.00)		Inter-departmental Transfer	No
281-822-703.55	ADMINISTRATION REIMB	09/22/2016	70775			(14.00)		Inter-departmental Transfer	No
281-822-703.55 Total					4,034.00	(54.00)	3,980.00		
281-822-901.05	REGISTER/DISCHARGE MORTGAGE	09/22/2016	70775			14.00		Inter-departmental Transfer	No
281-822-901.05 Total					84.00	14.00	98.00		
281-822-957.00	EMPLOYEE TRAINING	09/21/2016	70774			40.00		Inter-departmental Transfer	No
281-822-957.00 Total				X	-	40.00	40.00		
283-723-703.55	ADMINISTRATION REIMB	10/24/2016	70879			(30.00)		Inter-departmental Transfer	No
283-723-703.55	ADMINISTRATION REIMB	11/01/2016	70887			(30.00)		Inter-departmental Transfer	No
283-723-703.55 Total					5,867.00	(60.00)	5,807.00		
283-723-810.22	CONTRACTORS	11/02/2016	70897			(30.00)		Inter-departmental Transfer	No
283-723-810.22	CONTRACTORS	11/14/2016	70932			(30.00)		Inter-departmental Transfer	No
283-723-810.22 Total					27,802.00	(60.00)	27,742.00		
283-723-901.05	REGISTER/DISCHARGE MORTGAGE	10/24/2016	70879			30.00		Inter-departmental Transfer	No
283-723-901.05	REGISTER/DISCHARGE MORTGAGE	11/01/2016	70887			30.00		Inter-departmental Transfer	No
283-723-901.05	REGISTER/DISCHARGE MORTGAGE	11/02/2016	70897			30.00		Inter-departmental Transfer	No
283-723-901.05	REGISTER/DISCHARGE MORTGAGE	11/14/2016	70932			30.00		Inter-departmental Transfer	No
283-723-901.05 Total				X	-	120.00	120.00		
292-148-700.05	FOSTER CARE/PER DIEM	08/23/2016	70714			(25,000.00)		Inter-departmental Transfer	No
292-148-700.05 Total					47,000.00	(25,000.00)	22,000.00		
292-148-702.05	INSTITUTIONAL/PER DIEM	11/15/2016	70936			(4,000.00)		Inter-departmental Transfer	No
292-148-702.05 Total					10,000.00	(4,000.00)	6,000.00		
292-148-821.71	OTHER CNTY INSTITUTIONAL - CARE PAYMENTS	08/23/2016	70714			25,000.00		Inter-departmental Transfer	No
292-148-821.71 Total					39,000.00	25,000.00	64,000.00		
292-160-810.55	COURT ORDERED SERVICES	11/15/2016	70936			4,000.00		Inter-departmental Transfer	No
292-160-810.55 Total					25,000.00	4,000.00	29,000.00		
292-161-810.00	CONTRACTUAL SERVICES	11/18/2016	70990			(800.00)		Inter-departmental Transfer	No
292-161-810.00 Total					1,000.00	(800.00)	200.00		
292-161-810.01	CONSUL/IND PROVIDER	11/18/2016	70990			(3,500.00)		Inter-departmental Transfer	No
292-161-810.01 Total					4,550.00	(3,500.00)	1,050.00		
292-161-810.36	CONTRACTOR/CONSULTANTS	11/18/2016	70990			800.00		Inter-departmental Transfer	No
292-161-810.36	CONTRACTOR/CONSULTANTS	11/18/2016	70990			3,500.00		Inter-departmental Transfer	No
292-161-810.36	CONTRACTOR/CONSULTANTS	12/06/2016	71014			1,600.00		Inter-departmental Transfer	No
292-161-810.36 Total					1,550.00	5,900.00	7,450.00		
292-161-810.40	CONTRACT/CHEB SCHOOLS	12/06/2016	71014			(1,600.00)		Inter-departmental Transfer	No
292-161-810.40 Total					84,392.00	(1,600.00)	82,792.00		
292-400-676.00	CONT FROM OTHER FUNDS	12/13/2016	71037			(342,254.00)		Inter-departmental Transfer - Greater than \$25,000	12/13/2016
292-400-676.00 Total					457,554.00	(342,254.00)	115,300.00		

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292-400-676.04	COUNTY APPRO TRANSFER	12/13/2016	71037			342,254.00		Inter-departmental Transfer - Greater than \$25,000	12/13/2016
292-400-676.04 Total					115,300.00	342,254.00	457,554.00		
292-670-821.02	DIR. SUP. DHS - NONSCHEDULED PAYMENTS	12/19/2016	71063			500.00		Inter-departmental Transfer	No
292-670-821.02 Total					1,015.00	500.00	1,515.00		
292-670-821.11	FAM. CARE PRIVATE - FOSTER CARE PAYMENTS	09/26/2016	70791			10,000.00		Inter-departmental Transfer	No
292-670-821.11	FAM. CARE PRIVATE - FOSTER CARE PAYMENTS	12/19/2016	71063			3,000.00		Inter-departmental Transfer	No
292-670-821.11 Total					21,000.00	13,000.00	34,000.00		
292-670-821.12	FAM. CARE PRIVATE- NONSCHEDULED PAYMENTS	09/26/2016	70791			500.00		Inter-departmental Transfer	No
292-670-821.12	FAM. CARE PRIVATE- NONSCHEDULED PAYMENTS	12/19/2016	71063			500.00		Inter-departmental Transfer	No
292-670-821.12 Total					1,000.00	1,000.00	2,000.00		
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYMENTS	09/26/2016	70791			(10,000.00)		Inter-departmental Transfer	No
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYMENTS	09/26/2016	70791			(10,000.00)		Inter-departmental Transfer	No
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYMENTS	12/19/2016	71063			(500.00)		Inter-departmental Transfer	No
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYMENTS	12/19/2016	71063			(3,000.00)		Inter-departmental Transfer	No
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYMENTS	12/19/2016	71063			(500.00)		Inter-departmental Transfer	No
292-670-821.21 Total					96,000.00	(24,000.00)	72,000.00		
292-670-821.22	INSTITUTIONAL - NONSCHEDULED PAYMENTS	09/26/2016	70791			(500.00)		Inter-departmental Transfer	No
292-670-821.22 Total					1,000.00	(500.00)	500.00		
292-670-821.71	OTHER CNTY INSTITUTIONAL - CARE PAYMENTS	09/26/2016	70791			10,000.00		Inter-departmental Transfer	No
292-670-821.71 Total					5,000.00	10,000.00	15,000.00		
293-689-700.00	EXPENDITURE CONTROL	12/01/2016	70985			(120.00)		Inter-departmental Transfer	No
293-689-700.00 Total					4,500.00	(120.00)	4,380.00		
293-689-706.00	PER DIEM	12/01/2016	70985			120.00		Inter-departmental Transfer	No
293-689-706.00 Total					640.00	120.00	760.00		
294-400-630.00	OTHER REVENUE	12/13/2016	71042			3,700.00		Raise Revenue and Expenditure	12/13/2016
294-400-630.00	OTHER REVENUE	12/28/2016	71095			760.00		Raise Revenue and Expenditure	1/10/2017
294-400-630.00 Total					10,000.00	4,460.00	14,460.00		
294-683-700.00	EXPENDITURE CONTROL	12/13/2016	71042			3,700.00		Raise Revenue and Expenditure	12/13/2016
294-683-700.00	EXPENDITURE CONTROL	12/28/2016	71095			760.00		Raise Revenue and Expenditure	1/10/2017
294-683-700.00 Total					10,000.00	4,460.00	14,460.00		
401-136-900.00	ADVERTISING	08/19/2016	70703			17.00		Inter-departmental Transfer	No
401-136-900.00	ADVERTISING	08/26/2016	70726			50.00		Inter-departmental Transfer	No
401-136-900.00 Total				X	-	67.00	67.00		
401-136-971.00	CAPITAL OUTLAY	08/19/2016	70703			(17.00)		Inter-departmental Transfer	No
401-136-971.00	CAPITAL OUTLAY	08/26/2016	70726			(50.00)		Inter-departmental Transfer	No
401-136-971.00 Total					170,000.00	(67.00)	169,933.00		
418-253-900.00	ADVERTISING	09/13/2016	70754			48.00		Raise/Lower Revenue and Expenditure	9/13/2016
418-253-900.00 Total				X	-	48.00	48.00		
418-253-955.01	CARRIED FORWARD FUND EQUITY	09/13/2016	70754			(18,800.00)		Raise/Lower Revenue and Expenditure	9/13/2016
418-253-955.01 Total					18,800.00	(18,800.00)	-		
418-253-970.00	CAPITOL OUTLAY	09/13/2016	70754			37,023.00		Raise/Lower Revenue and Expenditure	9/13/2016
418-253-970.00 Total				X	-	37,023.00	37,023.00		
418-400-699.00	FUND EQUITY	09/13/2016	70754			18,271.00		Raise/Lower Revenue and Expenditure	9/13/2016
418-400-699.00 Total				X	-	18,271.00	18,271.00		
422-267-704.05	OVERTIME	10/11/2016	70818			1,252.00		Inter-departmental Transfer - Payroll Related	10/11/2016
422-267-704.05 Total				X	-	1,252.00	1,252.00		

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422-267-712.00	FRINGE	10/11/2016	70818			368.00		Inter-departmental Transfer - Payroll Related	10/11/2016
422-267-712.00 Total				X	-	368.00	368.00		
422-267-970.00	CAPITOL OUTLAY	10/11/2016	70818			(1,252.00)		Inter-departmental Transfer - Payroll Related	10/11/2016
422-267-970.00	CAPITOL OUTLAY	10/11/2016	70818			(368.00)		Inter-departmental Transfer - Payroll Related	10/11/2016
422-267-970.00 Total					283,334.00	(1,620.00)	281,714.00		
430-430-828.00	PROFESSIONAL SERVICES	08/26/2016	70727			590.00		Inter-departmental Transfer	No
430-430-828.00	PROFESSIONAL SERVICES	10/12/2016	70838			440.00		Inter-departmental Transfer	No
430-430-828.00 Total					1,600.00	1,030.00	2,630.00		
430-430-970.00	CAPITOL OUTLAY	08/26/2016	70727			(590.00)		Inter-departmental Transfer	No
430-430-970.00	CAPITOL OUTLAY	10/12/2016	70838			(440.00)		Inter-departmental Transfer	No
430-430-970.00 Total					345,000.00	(1,030.00)	343,970.00		
509-752-706.00	PER DIEM	10/19/2016	70966			1,320.00		Inter-departmental Transfer	No
509-752-706.00 Total				X	-	1,320.00	1,320.00		
509-752-799.01	GASOLINE/FUEL PURCHASE	10/19/2016	70966			(1,320.00)		Inter-departmental Transfer	No
509-752-799.01	GASOLINE/FUEL PURCHASE	10/19/2016	70966			(65.00)		Inter-departmental Transfer	No
509-752-799.01 Total					335,000.00	(1,385.00)	333,615.00		
509-752-852.00	TELEPHONE	07/29/2016	70693			(300.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	08/31/2016	70728			(329.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	09/28/2016	70792			(114.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	09/28/2016	70792			(3.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	09/28/2016	70792			(1.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	12/01/2016	70984			(69.00)		Inter-departmental Transfer	No
509-752-852.00	TELEPHONE	12/01/2016	70984			(1.00)		Inter-departmental Transfer	No
509-752-852.00 Total					3,300.00	(817.00)	2,483.00		
509-752-863.10	TRAVEL/LODGING/MEALS ETC	07/29/2016	70693			(94.00)		Inter-departmental Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	08/31/2016	70728			329.00		Inter-departmental Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	10/19/2016	70966			65.00		Inter-departmental Transfer	No
509-752-863.10 Total					94.00	300.00	394.00		
509-752-900.00	ADVERTISING	08/31/2016	70729			(28.00)		Inter-departmental Transfer	No
509-752-900.00 Total					2,000.00	(28.00)	1,972.00		
509-752-910.05	INSURANCE	12/01/2016	70984			69.00		Inter-departmental Transfer	No
509-752-910.05 Total					1,000.00	69.00	1,069.00		
509-752-934.00	BLDG REPAIRS & MAINT	07/14/2016	70615			313.00		Inter-departmental Transfer	No
509-752-934.00	BLDG REPAIRS & MAINT	07/29/2016	70693			94.00		Inter-departmental Transfer	No
509-752-934.00	BLDG REPAIRS & MAINT	07/29/2016	70693			300.00		Inter-departmental Transfer	No
509-752-934.00	BLDG REPAIRS & MAINT	09/28/2016	70792			114.00		Inter-departmental Transfer	No
509-752-934.00 Total					2,925.00	821.00	3,746.00		
509-752-938.00	REPAIRS AND MAINTENANCE - DOCKS	09/28/2016	70792			3.00		Inter-departmental Transfer	No
509-752-938.00	REPAIRS AND MAINTENANCE - DOCKS	11/15/2016	70938			600.00		Inter-departmental Transfer	No
509-752-938.00	REPAIRS AND MAINTENANCE - DOCKS	12/29/2016	71085			550.00		Inter-departmental Transfer	No
509-752-938.00 Total					8,000.00	1,153.00	9,153.00		
509-752-938.02	REPAIRS AND MAINTENANCE - LAUNCH RAMP	07/14/2016	70615			(313.00)		Inter-departmental Transfer	No
509-752-938.02	REPAIRS AND MAINTENANCE - LAUNCH RAMP	07/14/2016	70615			(450.00)		Inter-departmental Transfer	No
509-752-938.02	REPAIRS AND MAINTENANCE - LAUNCH RAMP	07/14/2016	70615			(203.00)		Inter-departmental Transfer	No
509-752-938.02 Total					2,000.00	(966.00)	1,034.00		

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509-752-938.03	REPAIRS AND MAINTENANCE - FISH CLEANING	07/14/2016	70615			203.00		Inter-departmental Transfer	No
509-752-938.03	REPAIRS AND MAINTENANCE - FISH CLEANING	09/28/2016	70792			1.00		Inter-departmental Transfer	No
509-752-938.03	REPAIRS AND MAINTENANCE - FISH CLEANING	12/19/2016	71062			100.00		Inter-departmental Transfer	No
509-752-938.03 Total					75.00	304.00	379.00		
509-752-949.00	EQUIP RENTAL	08/31/2016	70729			28.00		Inter-departmental Transfer	No
509-752-949.00	EQUIP RENTAL	11/15/2016	70938			60.00		Inter-departmental Transfer	No
509-752-949.00	EQUIP RENTAL	12/01/2016	70984			1.00		Inter-departmental Transfer	No
509-752-949.00 Total					602.00	89.00	691.00		
509-752-950.00	EQUIPMENT	07/14/2016	70615			450.00		Inter-departmental Transfer	No
509-752-950.00 Total				X	-	450.00	450.00		
509-752-959.12	MC/VISA FEES	11/15/2016	70938			(600.00)		Inter-departmental Transfer	No
509-752-959.12	MC/VISA FEES	11/15/2016	70938			(60.00)		Inter-departmental Transfer	No
509-752-959.12	MC/VISA FEES	12/19/2016	71062			(100.00)		Inter-departmental Transfer	No
509-752-959.12	MC/VISA FEES	12/29/2016	71085			(550.00)		Inter-departmental Transfer	No
509-752-959.12 Total					11,200.00	(1,310.00)	9,890.00		
561-556-712.00	FRINGE	12/13/2016	71026			76.00		Inter-departmental Transfer - Payroll Related	12/13/2016
561-556-712.00 Total					3,781.00	76.00	3,857.00		
561-556-720.00	SEASONAL	12/13/2016	71026			(76.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
561-556-720.00 Total					15,169.00	(76.00)	15,093.00		
561-556-810.00	CONTRACTUAL SERVICES	11/17/2016	70940			(1,020.00)		Inter-departmental Transfer	No
561-556-810.00 Total					9,000.00	(1,020.00)	7,980.00		
561-556-810.98	SPECIAL ACTIVITIES	08/16/2016	70711			(15,400.00)		Inter-departmental Transfer	No
561-556-810.98 Total					15,400.00	(15,400.00)	-		
561-556-810.99	FAIR EVENTS	08/16/2016	70711			15,400.00		Inter-departmental Transfer	No
561-556-810.99 Total					26,315.00	15,400.00	41,715.00		
561-556-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/18/2016	70946			215.00		Inter-departmental Transfer	No
561-556-827.00 Total					600.00	215.00	815.00		
561-556-863.12	LODGING/MEALS/TRAINING	11/17/2016	70940			1,020.00		Inter-departmental Transfer	No
561-556-863.12	LODGING/MEALS/TRAINING	11/17/2016	70940			1,000.00		Inter-departmental Transfer	No
561-556-863.12	LODGING/MEALS/TRAINING	11/18/2016	70946			600.00		Inter-departmental Transfer	No
561-556-863.12 Total					7,000.00	2,620.00	9,620.00		
561-556-920.00	UTILITIES	11/18/2016	70946			(215.00)		Inter-departmental Transfer	No
561-556-920.00 Total					1,000.00	(215.00)	785.00		
561-556-935.00	EQUIPMENT REPAIRS	08/16/2016	70711			(100.00)		Inter-departmental Transfer	No
561-556-935.00	EQUIPMENT REPAIRS	10/16/2016	70845			(102.00)		Inter-departmental Transfer	No
561-556-935.00 Total					1,200.00	(202.00)	998.00		
561-556-949.00	EQUIP RENTAL	10/16/2016	70845			102.00		Inter-departmental Transfer	No
561-556-949.00	EQUIP RENTAL	11/17/2016	70940			(1,000.00)		Inter-departmental Transfer	No
561-556-949.00	EQUIP RENTAL	11/18/2016	70946			(600.00)		Inter-departmental Transfer	No
561-556-949.00 Total					7,500.00	(1,498.00)	6,002.00		
561-556-970.01	EQUIPMENT - NEW	08/16/2016	70711			100.00		Inter-departmental Transfer	No
561-556-970.01 Total					691.00	100.00	791.00		
588-400-504.02	FEDERAL EQUIP REV	08/09/2016	70993			239,324.00		Raise Revenue and Expenditure	8/9/2016
588-400-504.02 Total				X	-	239,324.00	239,324.00		
588-400-550.20	STATE OF MI EQUIP REV	08/09/2016	70993			59,831.00		Raise Revenue and Expenditure	8/9/2016
588-400-550.20 Total				X	-	59,831.00	59,831.00		

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588-599-704.05	OVERTIME	12/13/2016	71027			(1,250.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-704.05 Total					3,310.00	(1,250.00)	2,060.00		
588-599-718.01	OPERATORS	12/13/2016	71027			1,725.00		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-718.01	OPERATORS	12/29/2016	71093			2,362.00		Inter-departmental Transfer - Payroll Related	1/10/2017
588-599-718.01 Total					137,267.00	4,087.00	141,354.00		
588-599-718.02	OTHER ADMINISTRATIVE	12/13/2016	71027			300.00		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-718.02 Total					31,081.00	300.00	31,381.00		
588-599-719.01	OPERATORS	12/13/2016	71027			(1,725.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-719.01	OPERATORS	12/13/2016	71027			(300.00)		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-719.01	OPERATORS	12/29/2016	71093			(2,362.00)		Inter-departmental Transfer - Payroll Related	1/10/2017
588-599-719.01	OPERATORS	12/29/2016	71093			(17.00)		Inter-departmental Transfer - Payroll Related	1/10/2017
588-599-719.01 Total					131,314.00	(4,404.00)	126,910.00		
588-599-719.03	DISPATCHERS	12/13/2016	71027			1,250.00		Inter-departmental Transfer - Payroll Related	12/13/2016
588-599-719.03	DISPATCHERS	12/29/2016	71093			17.00		Inter-departmental Transfer - Payroll Related	1/10/2017
588-599-719.03 Total					10,442.00	1,267.00	11,709.00		
588-599-730.00	POSTAGE	12/20/2016	71071			5.00		Inter-departmental Transfer	No
588-599-730.00 Total					130.00	5.00	135.00		
588-599-747.10	FUEL/OIL	09/13/2016	70755			(40,000.00)		Inter-departmental Transfer - Greater than \$25,000	9/13/2016
588-599-747.10	FUEL/OIL	10/20/2016	70856			(1.00)		Inter-departmental Transfer	No
588-599-747.10	FUEL/OIL	12/01/2016	70987			(120.00)		Inter-departmental Transfer	No
588-599-747.10	FUEL/OIL	12/06/2016	71011			(200.00)		Inter-departmental Transfer	No
588-599-747.10	FUEL/OIL	12/09/2016	71022			(300.00)		Inter-departmental Transfer	No
588-599-747.10	FUEL/OIL	12/20/2016	71071			(5.00)		Inter-departmental Transfer	No
588-599-747.10 Total					130,804.00	(40,626.00)	90,178.00		
588-599-810.00	CONTRACTUAL SERVICES	12/01/2016	70987			120.00		Inter-departmental Transfer	No
588-599-810.00	CONTRACTUAL SERVICES	12/06/2016	71011			200.00		Inter-departmental Transfer	No
588-599-810.00 Total					5,650.00	320.00	5,970.00		
588-599-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/20/2016	70856			1.00		Inter-departmental Transfer	No
588-599-827.00 Total					900.00	1.00	901.00		
588-599-852.00	TELEPHONE	12/09/2016	71022			300.00		Inter-departmental Transfer	No
588-599-852.00 Total					2,350.00	300.00	2,650.00		
588-599-936.00	VEHICLE REPAIRS & MAINT	09/13/2016	70755			40,000.00		Inter-departmental Transfer - Greater than \$25,000	9/13/2016
588-599-936.00 Total					64,000.00	40,000.00	104,000.00		
588-599-976.00	EQUIP BUSES AND VEHICLES	08/09/2016	70993			299,155.00		Raise Revenue and Expenditure	8/9/2016
588-599-976.00 Total				X	-	299,155.00	299,155.00		

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595-351-727.03	INMATE SUPPLIES	11/08/2016	70928			25,000.00		Raise Revenue and Expenditure	11/8/2016
595-351-727.03	INMATE SUPPLIES	12/15/2016	71091			10,000.00		Raise Revenue and Expenditure	1/10/2017
595-351-727.03 Total					99,000.00	35,000.00	134,000.00		
595-400-626.00	JAIL COMMISSARY FUND	11/08/2016	70928			25,000.00		Raise Revenue and Expenditure	11/8/2016
595-400-626.00	JAIL COMMISSARY FUND	12/15/2016	71091			10,000.00		Raise Revenue and Expenditure	1/10/2017
595-400-626.00 Total					102,425.00	35,000.00	137,425.00		



Cheboygan County Board of Commissioners' Meeting

February 14, 2017

Title: Zoning Ordinance Amendment #137 regarding mobile food units (food trucks)

Summary:

Mobile food units, also known as food trucks, by their nature are portable and often operate on multiple sites. Therefore a more streamlined method of review and permitting is being proposed via the subject amendment. The amendment document is included with this memo.

Currently mobile food units fall under a restaurant use which requires site plan review or special use permit approval for each location where a mobile food unit would like to operate. The subject amendment will provide review via a zoning permit for each site where a mobile food unit would like to operate within the Commercial Development zoning district. This amendment allows approval by staff as opposed to processing a site plan review application and attending a Planning Commission meeting for approval in the Commercial Development zoning district. This process takes less time to review and has a lower fees compared to a process which would involve review by the Planning Commission.

Section 1 of the amendment document provides definitions for Mobile Food Unit and Vehicle. Section 2 of the amendment document provides for Mobile Food Units as an allowed use in the Commercial Development zoning district pursuant provisions as provided in section 3. The regulations and standards for approval are proposed under Section 3 of the amendment document.

A public hearing was held by the Planning Commission on December 7, 2016 on the proposed zoning ordinance amendment. Meeting minutes which include the public hearing discussion are also included. The zoning ordinance amendment has been reviewed by legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #137 based on Planning Commission recommendation of approval.

Prepared by: Scott McNeil,
Community Development Planner

Department: Community Development

CHEBOYGAN COUNTY
Zoning Ordinance Amendment #137

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE No. 200 TO PROVIDE DEFINITION, REGULATIONS AND STANDARDS FOR MOBILE FOOD UNITS.

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS

Section 1. Amendment of Section 2.2.

Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following new definition its appropriate alphabetical location, which new definition shall read in its entirety as follows:

Mobile Food Unit

A temporary establishment that is a vehicle-mounted food service designed to be readily movable without disassembly where food and beverages are served primarily for consumption off-premises, but may have limited outdoor seating.

Vehicle

Every device that possesses a current license registration under the laws of the State of Michigan in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices exclusively moved by human power or used exclusively upon stationary rails or tracks.

Section 2. Amendment of Section 6.2.

Section 6.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 6.2.30. which shall read in its entirety as follows:

6.2.30. Mobile food units, subject to the requirements of Section 17.29.

Section 3. Amendment of Article 17.

Article 17 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 17.29, which shall read in its entirety as follows:

Section 17.29. Mobile food unit.

A mobile food unit shall comply with the following regulations and standards:

- a. A mobile food unit shall not be placed within a right-of-way of any public road unless the governmental unit with jurisdiction over that public road right of way consents in writing to such placement.
- b. A zoning permit shall be required for each lot on which a mobile food unit will be open for business to the public unless that location is part of a special event as approved by the local governmental unit. The zoning permit application shall include statements as to the days and hours of operation and shall indicate that all of the applicable regulations and standards of this section are met.
- c. The use of a mobile food unit shall be limited to food sales.
- d. A mobile food unit shall meet applicable requirements of the Health Department.

- e. In addition to signage placed on the mobile food unit, a mobile food unit shall be allowed one (1) temporary accessory sign no greater than 8 square feet in sign surface area and no greater than three (3) feet in height displayed at the location of the mobile food unit. The sign shall be displayed only during times when food is being served from the mobile food unit. The temporary sign shall not be placed in a road right of way without the approval of the governmental unit with jurisdiction.
- f. No more than twelve (12) accessory chairs and no more than three (3) accessory tables may be placed out of doors on the lot.
- g. Each mobile food unit shall have a minimum of two (2) off street parking spaces if no accessory seating is offered or a minimum of three (3) off street parking spaces if accessory seating is offered. Parking spaces as required for the main use or uses of the lot shall be maintained in addition to those required for the mobile food unit. If parking space requirements for the property may be waived as permitted in other parts of this ordinance, then the required parking spaces for the mobile food unit may be waived in the same manner.
- h. A mobile food unit shall have a minimum of one (1) trash receptacle with a minimum capacity of thirty (30) gallons available for use by its customers. Trash shall be removed from the lot daily or more frequently as needed.
- i. A mobile food unit shall meet all setback requirements as would pertain to a structure greater than 150 square feet even if that mobile food unit is of a smaller size.

Section 4. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 5. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: Anthony M. Matelski

Its: Chairperson

By: Karen L. Brewster

Its: Clerk



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, DECEMBER 7, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk
ABSENT: Churchill
STAFF: Scott McNeil, Steve Schnell
GUESTS: Eric Boyd, Bob Lyon, John Moore, Tony Matelski, C. Maziasz, John F. Brown, Carl Muscott, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Freese, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The November 2, 2016 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The November 16, 2016 Planning Commission minutes were presented. **Motion** by Ms. Lyon, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

An Ordinance to add a new Section 17.29. to the Cheboygan County Zoning Ordinance No. 200 to provide definitions, regulations and standards for Mobile Food Units.

Mr. McNeil stated that currently mobile food units fall under a restaurant use, which would require a site plan review or special use permit approval for each location where a mobile food unit would like to operate. Mr. McNeil explained that the proposed amendment will provide a procedure for review and approval for a site where a mobile food unit would like to operate and would be subject to a \$30.00 zoning permit.

Mr. McNeil stated that the proposed amendment provides definitions for Mobile Food Unit and Vehicle. Mr. McNeil stated the proposed amendment document allows Mobile Food Units to be approved with a zoning permit within in the Commercial Development zoning district. Mr. McNeil reviewed the regulations and standards under Section 3 in the proposed amendment. Mr. McNeil stated that these requirements must be demonstrated on the zoning permit. Mr. McNeil explained that 17.29a states

that a mobile food unit shall not be placed within a right-of-way of any public road unless the governmental unit with jurisdiction over that public road right of way consents. Mr. McNeil stated that 17.29b establishes that a zoning permit is required. Mr. McNeil explained that the permit will state the days and hours of operation. Mr. McNeil stated that 17.29c limits the use of a mobile food unit to food sales. Mr. McNeil stated that 17.29d requires that the mobile food unit meet applicable requirements of the Health Department. Mr. McNeil stated that 17.29e allows for extra signage for a mobile food unit and for signage on the unit as well as one accessory sign limited to 8sf. Mr. McNeil explained that 17.29f allows for 3 accessory tables and 12 accessory chairs. Mr. McNeil stated that 17.29g establishes a minimum requirement of 2 off street parking spaces if there is no accessory seating. Mr. McNeil stated if there is accessory seating then a minimum of 3 off street parking spaces are required. Mr. McNeil explained that 17.29h requires a trash receptacle of at least 30 gallons. Mr. McNeil explained that 17.29i requires that a mobile food unit shall meet all setback requirements.

Ms. Croft asked for public comments. Mr. Maziasz asked how will it be known that a mobile food unit has a zoning permit. Mr. McNeil stated that the Zoning Department does not notify anyone of the zoning permit but you can ask the operator or you can call the Zoning Department. Discussion was held.

Mr. Muscott asked if mobile food units will only be allowed in the Commercial Development Zoning District. Mr. McNeil explained that the mobile food unit use is added to the Commercial Development Zoning District under section 2 of the proposed amendment. Mr. Muscott referred to the definition of vehicle and stated that he does not believe that a vehicle is something that is “used exclusively upon stationary rails or tracks.” Mr. McNeil stated that this wording comes from the vehicle code that was provided by legal counsel. Discussion was held.

Mr. Brown asked how this amendment will affect the County Fair. Mr. Freese noted that this parcel is located within the city limits and will not be affected by this amendment. Discussion was held. Mr. McNeil stated that there is language in the proposed amendment that requires a zoning permit unless it is part of a special event.

Public comment closed.

Discussion was held. Mr. Kavanaugh stated that the City of Cheboygan is working on a similar ordinance and they are looking at a 250ft. setback. Mr. Kavanaugh stated that they are considering a \$600 fee for 6 months for a resident and a \$900 fee for 6

months for a non-resident. Mr. Jazdyk stated that 250ft. will eliminate almost any food truck in the city from Court Street to Main Street. Mr. Jazdyk stated his concerns regarding this use being only allowed in the Commercial Development Zoning District. Mr. Jazdyk stated that Mr. McNeil should also be able to review applications for mobile food units proposed for other zoning districts. Mr. Jazdyk stated that there have only been a few food trucks and there have not been any problems. Mr. Jazdyk stated that this is a lot of work for a non-problem. Mr. Freese stated that it can be done, but it requires further review and discussion. Discussion was held.

Ms. Croft asked if this proposed amendment has been reviewed by legal counsel. Mr. McNeil stated yes.

Motion by Mr. Feese, seconded by Mr. Kavanaugh, to forward the amendment to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

UNFINISHED BUSINESS

Review of sign ordinance relative to content based regulation

Mr. McNeil stated that the most recent changes discussed by the Planning Commission are in bold. Mr. McNeil stated that in regards to temporary signs, an additional square footage amount of signage will be allowed for 45 days before a governmental election. Mr. McNeil explained that we are allowing for political signage without stating it in the amendment.

Mr. McNeil asked if the Planning Commission wanted to keep 17.19.3 "Signs affixed to trees, rocks, shrubs, or other natural features" as prohibited signs. Mr. Freese stated that this has been discussed in the past. Mr. Freese stated that people put their house numbers or their name on a rock. Mr. Freese stated that people also hang a sign with their name on a tree. Mr. Freese stated that we do not want to prohibit this type of sign. Ms. Lyon stated that people also put "No Trespassing" signs on trees. Ms. Croft asked Mr. McNeil to remove this section and then forward to legal counsel for review.

Review of use terminology relative Assembly Halls and Clubs

Mr. McNeil provided the current definition for club and a proposed definition for assembly hall. Mr. McNeil stated that the definition of assembly hall could replace the uses that are listed such as arcades, bowling alleys, clubs, churches, schools and educational institutions. Mr. McNeil stated that these uses have the same impact on the land.

Mr. Kavanaugh stated that he does not believe that a social, religious or political club is the same as a pool hall or arcade. Mr. Kavanaugh stated that the Planning Commission can continue to review these uses. Mr. McNeil stated that the Planning Commission can continue to discuss the differences and the impacts. Discussion was held. Mr. McNeil stated that he will include this on the next agenda.

Mr. Freese explained there should be a regulation in place for clearing large sections of land for commercial purposes. Mr. Schnell asked how the clearing of the land for commercial purposes differs in its impact to the neighboring land versus someone clearing land for residential purposes. Mr. Freese stated that this could be distinguished by a specific number of square feet. Mr. Freese stated that if the land is being cleared for commercial purposes, the Planning Commission can require that the screening be put back in later. Mr. Borowicz stated his concern regarding people clearing their property before receiving Planning Commission approval. Mr. Borowicz stated that when this happens then there is no need for the ordinance. Mr. Freese stated that the Planning Commission is supposed to evaluate a special use permit on changes in topography and vegetation. Mr. Freese stated that we do not need the regulation or we should prevent this from happening before it can be evaluated. Mr. Borowicz stated that screening is required if the commercial property adjoins property in a different zoning district. Mr. Schnell stated the difference between residential and commercial would be hard to regulate as people clear the land and put up residential storage buildings and change the use of the building at a later time. Mr. Freese stated he is not interested in preventing someone from clearing ½ acre for a house and a barn. Mr. Freese stated that square footage is the only way he can see to regulate this type of activity. Mr. Freese stated what is there for the Planning Commission to evaluate if the land is cleared and curbs, gutters, driveway and parking is in. Mr. Schnell stated that the Planning Commission is evaluating use change. Ms. Croft asked if the Planning Commission can make an applicant go back and meet the standards. Mr. Schnell stated yes the Planning Commission does not have to approve a use change if it does not meet the requirements. Mr. Freese asked why the Planning Commission should worry about changes in topography when the property owner has the right to make the changes as long as he does it before he applies for a special use permit. Mr. Freese stated that the property owner does not have the right to do it if he applies for a special use permit and the Planning Commission tells him not to make the topography changes. Mr. Schnell stated that there are communities that regulate how many trees you can cut down on your property. Mr. Schnell stated that it may be helpful to have more information from Hank Jankoviak regarding soil and sedimentation requirements. Discussion was held regarding removing the buffer and topography requirement. Mr. Schnell stated that it is helpful to have this requirement during the special use permit approval process. Mr. Freese stated that even

though topography is required, we do not specify whether it is before, during or after. Mr. Borowicz stated that that before and after should be required. Mr. Schnell stated that the Planning Commission does not have to waive the topography requirement. Mr. Schnell read section 20.7d "Topography at maximum five foot intervals or appropriate topographic elevations to accurately represent existing and proposed grades and drainage flows." Mr. Schnell stated that this is a site plan requirement. Mr. Freese stated that this has not been required from any applicant. Mr. Freese stated that applicants will have to provide existing and proposed grades. Mr. Borowicz stated that the Planning Commission is not able to evaluate the degree of change unless both the existing topography and proposed topography are provided. Mr. Freese asked Mr. McNeil to provide his recommendation on what the Planning Commission could do to prevent this problem. Mr. McNeil stated that he will review other examples in Michigan.

NEW BUSINESS

No comments.

STAFF REPORT

Discussion regarding enforcement

Mr. Schnell stated that a memo was included in the pack that describes the enforcement process. Mr. Schnell stated that until 2004, the County had chosen to enforce zoning violations as misdemeanors, which means that violators could face jail time. Mr. Schnell stated that in 2004 the County changed this to a municipal civil infraction. Mr. Schnell explained that our approach to zoning enforcement is compliance rather than punishment unless there is no response to the situation. Mr. Schnell stated that citations are issued in situations where there is no response. Mr. Schnell stated that according to legal counsel, we are required to treat individuals the same regardless of whether they have violated an ordinance in the past. Mr. Schnell stated that we want people to feel that staff members are approachable and this has been a great success in the past when people do not like the zoning process. Mr. Schnell explained that the streamlined processes approved by the Planning Commission have helped. Mr. Schnell stated that either he or Mr. McNeil is available during office hours to review zoning applications. Mr. Schnell stated that an application is reviewed and approved very quickly if it is complete. Mr. Schnell stated the fees are reasonable, but they do not cover the full cost of processing the permit.

Mr. Kavanaugh asked what is legal counsel's suggestion for repeat offenders. Mr. Schnell stated that we can request that the citation fees be increased for repeat offenders. Mr. Schnell stated he will check into this further. Mr. Kavanaugh asked if there

is any way to issue a stop work order. Mr. Schnell stated yes and it is normally when there is a safety matter involved. Mr. Schnell stated that if there is a building safety issue, he will notify the building official who can issue a stop work order. Mr. Kavanaugh asked if a stop work order will be issued if there is a flagrant violation of the Zoning Ordinance. Mr. Schnell stated he is ready to use it as a tool in situations where he believes a stop work order is necessary. Mr. Schnell stated that in situations where a stop work order was necessary, there was also an issue from a building safety standpoint. Mr. Schnell stated it is a tool available to him to use in the right situation.

Mr. Jazdyk suggested telling people at the onset how enforcement matters are handled. Mr. Jazdyk stated that if you are in violation there will be verbal notification of the violation and what is required to correct the violation. Mr. Jazdyk stated that the second step would be a written notification that if there is no compliance within a specific time period that a stop work order will be issued. Mr. Schnell stated that this is being done already. Mr. Schnell stated that the first letter gives 30 days for compliance and the second letter gives 14 days for compliance or a citation will be issued. Mr. Schnell stated that normally he receives a phone call after the first letter from the property owner stating that they are working on complying. Mr. Schnell explained that recently a business opened without zoning approval. Mr. Schnell stated that Department of Building Safety was called in right away to make sure that the customers are safe and then the owner began working with Mr. McNeil on a plan. Mr. Borowicz stated there is a difference between a startup business that is not aware of the process and an ongoing business that is aware of the process. Mr. Kavanaugh stated that a stop work order is easy to handle and it is reasonable. Mr. Schnell stated that a recent stop work order was issued by the building official because he was able to reference a safety concern and the two departments were able to work together. Mr. Schnell stated the building official has a more immediate and effective method of handling the matter. Mr. Kavanaugh stated that if there isn't a safety issue, zoning can issue a stop work order. Mr. Kavanaugh and Mr. Freese stated their concerns regarding the willingness to issue a stop work order. Mr. Schnell stated that there is a huge willingness in our department as we have the same frustrations as the Planning Commission. Mr. Schnell stated he wants to consider safety if it is an issue and there are a lot of tools available to handle these enforcement matters.

Mr. Schnell stated that there has been an increase in complaints over the last couple years regarding vacation rentals. Mr. Schnell stated that we have dealt with them in the past and some have been grandfathered and some have not been and they stopped renting. Mr. Schnell stated that with the Vacation Rental By Owner website (vrbo.com) it is becoming extremely profitable. Mr. Schnell stated that "resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities" are allowed in the Agriculture and Forestry Management Zoning District. Mr. Schnell stated that

vacation rentals could possibly be reviewed under this section. Mr. Schnell stated that in the Lake and Stream Protection Zoning District there is nothing that allows vacation rentals. Mr. Schnell stated that according to legal counsel, monthly rentals can be considered a domicile based on case law. Mr. Freese asked how bed and breakfasts are being handled. Mr. Freese noted that a controversial bed and breakfast was approved in Indian River. Mr. Schnell stated that bed and breakfasts are different as they are owner occupied. Mr. Schnell stated that there isn't anything permitting by the night rental use and by the week rental use. Mr. Schnell noted that a gentleman made a substantial investment in a home for an early retirement and would like to see if this use could be allowed. Mr. Schnell stated that there was a suggestion in Mark Wykoff's review of Cheboygan County Planning & Zoning to separate commercial lake and stream from residential lake and stream. Mr. Schnell stated that the Planning Commission may want to consider an overlay. Mr. Kavanaugh stated that there wasn't a problem with camping for 180 days next to a house. Mr. Kavanaugh asked why this is a problem. Mr. Kavanaugh stated that these are normally nice homes with enough parking. Mr. Kavanaugh stated that he has not heard of this being a problem and he receives complaints on many different issues at the Health Department. Discussion was held.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

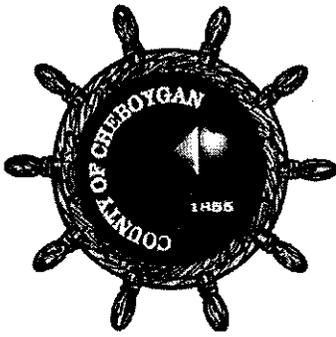
Mr. Muscott stated that Cheboygan County enforces Act 91 (Soil and Sedimentation) and that clearing of more than 1 acre needs to be reviewed by the Soil Erosion Officer. Mr. Muscott stated that property was cleared last summer and no one from the Planning & Zoning Department looked into it. Mr. Muscott stated that this was within the resolution that the county has to enforce.

Mr. Muscott stated that he has built a lot of places and most know that a permit is required to build a house. Mr. Muscott stated that when he has applied for a permit, it was clear that the fee is doubled for any work done prior to the permit being issued. Mr. Muscott explained that he wants to see as little as possible of the law but equally applied. Mr. Schnell stated that doubling a fee is a way of issuing a punishment through a permit fee and we are not allowed to do that. Mr. Kavanaugh asked if a stop work order could be issued. Mr. Schnell stated yes. Mr. Kavanaugh stated that this is an important tool and needs to be used.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:35pm.

Charles Freese
Planning Commission Secretary



Cheboygan County Board of Commissioners' Meeting

February 14, 2017

Title: Data Sharing Agreement – Little Traverse Conservancy

Summary:

Little Traverse Conservancy has requested that we share Geographic Information Systems (GIS) data. Attached is an agreement form approved by legal counsel that allows us to provide data files and receive others' data files. They provide data on location of their assets and we provide data which they use as base maps for reference when viewing their easements and recreational assets.

Financial Impact: None

Recommendation: Approve data sharing agreement with Little Traverse Conservancy and authorize the chair to sign.

Prepared by: Steve Schnell
Community Development Director

Department: Community Development

DATA SHARING AGREEMENT

THIS AGREEMENT is entered into to be effective the 14th day of February, 2017, between the County of Cheboygan, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 (County) and Little Traverse Conservancy, a Michigan non-profit land conservancy, whose address is 3264 Powell Road, Harbor Springs, Michigan (LTC).

Recitals

- A. The County maintains digital mapping services and other Geographic Information System (GIS) data in connection with a GIS project within the county.
- B. LTC maintains GIS data that it uses in providing land conservation information.
- C. The parties desire to share with each other the GIS data that each maintains to assist the other party in the delivery of services to the public.
- D. The parties therefore desire to specify their respective rights and obligations concerning this matter in this agreement.

Agreement

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. The County shall share with LTC the GIS data specified in Exhibit A, attached hereto and incorporated herein by reference.
- 2. LTC shall share with the County the GIS data specified in Exhibit B, attached hereto and incorporated herein by reference.
- 3. The parties agree that all of the GIS data, map sets, and any updates to the GIS system will be shared electronically with the other party in the format maintained by the County.
- 4. Either party may terminate this agreement for any reason by giving the other parties thirty (30) days written notice of the intent to terminate.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective on the date first above written.

COUNTY OF CHEBOYGAN

By: _____
Anthony Matelski

Its: Board Chair

LITTLE TRAVERSE CONSERVANCY

By: _____
Tom Bailey

Its: Executive Director

DATA SHARING AGREEMENT – EXHIBITS

EXHIBIT A

- Parcel layer shapefiles and associated digital files compatible with ESRI ArcGIS

EXHIBIT B

- Conservation easements will be shared with the County but County agrees not to share this data and agrees that this data is not for public display in any form.
- Information within preserves including but not limited to location of trails, parking areas, and trail use statistics.



Cheboygan County Board of Commissioners' Meeting

February 14, 2017

Title: Construction Code Ordinance

Summary:

Cheboygan County is currently recognized as the enforcing agency to administer and enforce the State Construction Code Act. This has been in place for many years and the State of Michigan has confirmed that we are recognized as the enforcing agency. This ordinance affirms that at the same time declares to the state that the County intends to enforce the Act treating violations as civil infractions.

The State Construction Code Act treats violations as misdemeanors unless a local ordinance states otherwise. This ordinance confirms our assumption of the responsibility to administer and enforce. In addition, under Section 3 of this ordinance is the statement that violations of this ordinance will be handled as a municipal civil infraction. Misdemeanors are more serious violations compared to civil infractions. Also, punishment is more severe for misdemeanors when compared to civil infractions. Compliance with the State Construction Code Act can typically be gained utilizing civil infractions and without the need for more severe penalties associated with misdemeanors.

Financial Impact: None

Recommendation: Adopt Ordinance #01 of 2017 and authorize the chair to sign.

Prepared by: Steve Schnell
Community Development Director

Department: Community Development

**CHEBOYGAN COUNTY
CONSTRUCTION CODE ORDINANCE**

Ordinance No. 01 of 2017

AN ORDINANCE TO ASSUME RESPONSIBILITY FOR THE ADMINISTRATION AND ENFORCEMENT OF THE STILLE-DEROSSETT-HALE SINGLE STATE CONSTRUCTION CODE ACT AND THE STATE CONSTRUCTION CODE AS PROVIDED IN SECTION 4 OF THE ACT AND TO DESIGNATE VIOLATIONS OF THE ACT AND CODE AS MUNICIPAL CIVIL INFRACTIONS

THE COUNTY OF CHEBOYGAN ORDAINS:

Section 1. Assumption of the Responsibility to Administer and Enforce the Stille-Derossett-Hale Single State Construction Code Act and the State Construction Code.

Cheboygan County hereby assumes the responsibility to administer and enforce the Stille-Derossett-Hale Single State Construction Code Act (herein the "Act"), being MCL 125.1501, *et. seq.*, and the State Construction Code (herein the "Code") as provided in Section 4 of the Act, being MCL 125.1504, as both may be amended from time to time, within Cheboygan County.

Section 2. Designation of Enforcing Agency.

- A. Cheboygan County as the Enforcing Agency. The enforcing agency shall be Cheboygan County. Cheboygan County shall employ or contract with a Construction Code Officer to perform inspection, enforcement, compliance, and administrative functions as specified in the Act and Code.
- B. Construction Code Officer. The Construction Code Officer shall be registered and compliant with the Building Official and Inspectors Registration Act, Act No. 54 of 1986, as amended, being MCL 338.2301, *et. seq.*, and shall further be qualified by experience or training to perform the duties associated with the administration and enforcement of the Act and Code.
- C. Agreements with other Enforcing Agencies. Cheboygan County, by the affirmative vote of a majority of the Board of Commissioners, may contract with other qualified officers or agencies to perform some or all of the functions of the Construction Code Officer.

Section 3. Violation of the Act and Code.

Pursuant to Section 23 of the Act, being MCL 125.1523(3), any person who violates Section 23(1) and 23(2) of the Act, being MCL 125.1523(1) and MCL 125.1523(2), shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a fine of not more than Five Hundred and 00/100 Dollars (\$500.00). Each day a violation of this Ordinance and Section 23(1) and 23(2) of the Act exists shall be considered as a separate violation.

Section 4. Enforcement Officials.

The Construction Code Officer and other persons appointed by the Board of Commissioners are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance and Section 23(1) and 23(2) of the Act to appear in court.

Section 5. Nuisance

A violation of this Ordinance and Section 23(1) and 23(2) of the Act are hereby declared to be a public nuisance or a nuisance per se and is declared to be offensive to the public health, safety and welfare.

Section 6. Injunctive Relief.

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, Cheboygan County may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this Ordinance and Section 23(1) and 23(2) of the Act.

Section 7. Repeal.

Cheboygan County Ordinance No. 2 that was enacted on January 3, 1984 and any other ordinances inconsistent with this Ordinance are hereby repealed in their entirety.

Section 8. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 9. Effective Date.

This Ordinance shall become effective thirty (30) days after being published in a newspaper of general circulation within the County.

Ordinance No. 01 of 2017 was adopted on the 14th day of February, 2017, by the Cheboygan County Board of Commissioners as follows:

Motion by:

Seconded by:

Yeas:

Nays:

Absent:

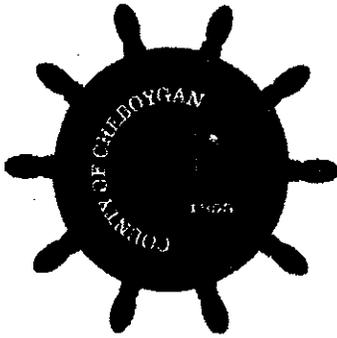
Karen L. Brewster, Clerk

Anthony M. Matelski, Board Chair

I certify that this is a true copy of Ordinance No. 01 of 2017 that was adopted at a regular meeting of the Cheboygan County Board of Commissioners on February 14, 2017 and published in the _____ on _____, 2017.

Dated: _____

Karen L. Brewster, Clerk



Cheboygan County

Board of Commissioners' Meeting

February 14, 2017

Title: Northern Star Broadcasting / SRR Tower Lease Agreement

Summary: This lease is for SRR to raise its repeater from height of 150ft. to 320 ft. and a Yagi style antenna at 75 ft to transfer signal to Petoskey tower. On NSB tower located on Douglas rd. This will allow SRR better radio communication. The contract is for a term of 120 months commencing from 1/1/2017 with the option to renew, for two additional terms of 120 months each. The cost to SRR for this contract is an additional \$ 300.00 per month or to be paid once per year the sum of \$ 7,200.00 or 600.00 which includes back up electrical power. Additionally it will be subject to CPI of the Midwest region and all will be measured from August 31 of each year. County of Cheboygan shall maintain liability insurance naming lessor as an additional insured. This contract has been reviewed by Civil Counsel.

Financial Impact: \$ 3600.00 additional yearly

Recommendation: Approve the Northern Star Broadcasting/SRR Tower Lease Agreement and necessary budget adjustments and authorize the Chairperson to sign.

Prepared by: Michael Couture

Department: Straits Regional Ride

ANTENNA SITE LEASE AGREEMENT

This Antenna Site Lease Agreement ("Agreement") is made as of January 1, 2017 by and between Northern Star Broadcasting, LLC, a Michigan limited liability corporation, PO Box 248, Indian River, MI 49749 ("Lessor"), and Cheboygan County, a governmental entity, 870 S. Main Street, Cheboygan, MI 49721, on behalf of and doing business as Straits Regional Ride, a not-for-profit organization comprised of Cheboygan, Presque Isle and Emmet Counties ("Lessee").

WITNESSETH:

PREMISES LEASED. Lessor hereby leases unto Lessee and Lessee hereby leases from Lessor,

- (a) A space for placing Lessee's antenna on the tower owned by Lessor and,
- (b) A space for placing of Lessee's transmitter equipment in Lessor's building located adjacent to Lessor's tower.
- (c) Ingress/egress access to (a) and (b),
- (d) Access as is required by the existing telephone and electric power utilities serving (a) and (b) access and connectivity to Lessor's back up power supply.

Such facilities being located at 13298 Douglas Road, Cheboygan MI 49721, Hebron Township, Cheboygan County, Michigan, more commonly referred to as the Douglas Road Tower Site, ("Leased Premises") upon the terms and conditions set forth in this Agreement. Lessee's antenna shall be located at the height of 320 feet above the ground on said tower for main UHF antenna and 75 feet for the vertical yagi antenna link to Petoskey.

TERM. The term of this Agreement shall be for a period of 120 months, beginning on the date first entered above and ending December 31, 2027. Either party may cancel this Agreement with six months written notice.

RENEWAL TERMS. This Agreement shall renew automatically for two (2) additional consecutive terms of ten (10) years each unless Lessee provides written notice of its intent not to renew at least three (3) months prior to the end of the then current term.

RENT. Lessee shall pay Lessor, as rental for such space leased hereunder \$7,200 annually to be paid in monthly installments of 600.00 per month. Such

rental amount shall include electrical power required to operate the antenna and equipment of the Lessee which is placed on the tower and in the adjacent transmitter building of Lessor.

RENT INCREASES. The annual rental throughout the term of the Agreement shall increase at the Bureau of Labor Statistics Consumer Price Index (All Urban Consumers – Midwest Region-All Items) immediately preceding each year of the lease.

EQUIPMENT INSTALLATION. Lessee shall be responsible for installation of Lessee's antenna and equipment and such installation shall be in accordance with the accepted engineering standards for placement of such antenna and equipment. Lessee shall have Lessee's antenna cable permanently affixed to the tower.

REMOVAL OF EQUIPMENT. Upon the termination of this Agreement and/or any renewal term hereof or termination for any reason, the Lessee shall, within 45 days from the date of termination of this Agreement, remove Lessee's property from the premises of Lessor. Such equipment and such removal shall be made in a manner as not to damage any of the other equipment of either Lessor or any other lessee. Any damage caused by the removal of Lessee's equipment of either Lessor or any other lessee's property shall be repaired immediately by Lessee and at Lessee's expense.

ACCESS TO PREMISES. Lessee and/or properly authorized technically qualified personnel whose names shall be supplied in writing to the Lessor, shall have access to Lessee's equipment at all times in order to maintain and repair such equipment.

MAINTENANCE AND REPAIR. Lessee shall be responsible for all maintenance and repair in connection with Lessee's property and Lessor shall not be responsible for any such repairs. Lessor agrees to keep and maintain the tower and access drive in good state of repair at Lessor's expense.

TAXES. Lessor shall pay all real estate taxes, assessments, or levies assessed or imposed against the tower and any Lessor owned buildings thereon. Lessee shall pay all personal property taxes assessed or imposed on Lessee's property, and shall cooperate with Lessor to ensure that such property is properly separated for assessment purposes from that of Lessor or other tenants.

INSURANCE.

Public Liability. Lessee shall procure and maintain comprehensive public liability insurance naming Lessor as an additional insured as its interest shall appear, covering all of Lessee's operations and activities on the Leased Premises, including but not limited to, the operation of contractors and subcontractors and operation of vehicles and equipment with limits of liability for the term of this Agreement of not less than One Million Dollars (\$1,000,000) in aggregate for personal injury or death in any occurrence and not less than One Million Dollars (\$1,000,000) to cover property damage. **Certificates evidencing such insurance shall be furnished to Lessor on an annual basis.**

Contractor Liability. Lessee shall also cause the contractors erecting, installing, or maintaining Lessee's property or performing any other work for Lessee on the antenna site or Lessee's property to procure reasonable public liability and workmen's compensation insurance acceptable to Lessor and naming the Lessee and Lessor as named insured's. **Certificates evidencing such insurance shall be furnished to Lessor in advance of any work being performed.**

DESTROYED OR STOLEN EQUIPMENT. Lessor shall not be responsible for any of the Lessee's property, which may be destroyed, stolen or damaged, and Lessee shall carry any insurance coverage desired for such equipment.

CONSTRUCTION, MARKING AND LIGHTING OF ANTENNA STRUCTURE. Lessor shall maintain the obstruction marking and lighting per the specifications of 47CFR 17-Code of Federal Regulations, Title 47 (Federal Communications Commission Rules and Regulations), part 17 (Construction, Marking, and Lighting of Antenna Structures). Lessor shall be liable for fines incurred by the Lessor as a result of failure to comply with 47 CFR 17.

HOLD HARMLESS. Each party shall indemnify and hold harmless the other party, its public officials, officers, board members, successors, assigns, agents, servants, employees, and insurance companies from any damages, legal fees or expenses, awards, demands, rights, causes of action, including, but not limited to, causes of action for contribution, indemnification, or recovery of any liens of any kind or nature, losses, claims and actions which may, do, or shall arise out of or grow out of that party's duties and obligations contained in this Lease Agreement. This provision shall apply to any and all claims by either party, its

public officials, officers, board members, agents, servants, employees, successors or assigns or to any and all claims by any third party.

ASSIGNMENT. Lessee may not assign this agreement nor sublet the premises leased hereunder without the prior written consent of Lessor which consent shall not be unreasonably withheld.

DEFAULT. If Lessee defaults in the payment of rent or its obligations under any other provision of the Agreement and such default is not cured within thirty (30) days after receipt of written notice of such default from Lessor, Lessor may immediately terminate this Agreement. In such event, Lessor shall have the right, subject to Lessee's rights otherwise provided herein, to remove Lessee, assignee or sub lessee, and the equipment belonging to the same without prejudice to any other remedies which might be available to Lessor.

INVALID PROVISION. Any Provision of this agreement found to be prohibited by law should be ineffective to the extent of such prohibition without invalidating the rest of this agreement.

COMPLETE AGREEMENT. This agreement executed by the parties contains the entire understanding of the parties, and such understanding may not be modified or terminated except in writing signed by the parties hereto.

WITNESS our hands on this _____ of February 2017.

LESSOR:

LESSEE:

Northern Star Broadcasting, LLC

**Cheboygan County of
Commissioners**

BY:

BY:



Del M Reynolds
President
PO Box 248
Indian River, MI 49749

Chairperson of the Cheboygan
County Board of Commissioners
870 South Main Street
Cheboygan, MI 49721



Cheboygan County

Board of Commissioners' Meeting

February 14, 2017

Title: 2017 Salary & Wage Resolution - Non-Union General Employees #16-021 – Amendment #2

Summary:

Due to the transfer of an employee to the Treasurer's office, Administration would like to restructure positions within the Finance Department creating the position of Payroll/HR Specialist which will be a non-union position, maintain the Accountant position which is currently a non-union position as well as maintain the Accounting Clerk position which will now be placed within the Union. We believe this restructuring is appropriate to reposition workloads and responsibilities as well as to place positions to protect confidentiality during contract negotiations. Administration has signed a MOU with AFSME Local No. 3325 Union recognizing the position changes within the Union. The Accountant position wage for 2017 will be set at \$19.02 per hour, which is (\$1.05) lower than the existing wage. This difference will be utilized to set the Payroll/HR Specialist wage at \$19.02 per hour for 2017. Wages for these positions remain below the regional wage comparable averages utilized by the County to set wages. The Accounting Clerk position wage will remain set a \$17.10 per hour for 2017.

Financial Impact:

None

Recommendation:

Adopt Amendment #2 to the 2017 Salary and Wage Resolution – Non-Union General Employee #16-021 to be effective February 15, 2017, and authorize the Chair to sign.

Prepared by: Kari Kortz

Department: Finance

Amendment #2 2017 Salary and Wage Resolution
 Non-Union General Employees
 Approved 16-021 on October 11, 2016

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2017 Salary or Hourly Rate</i>	<i>2017 Increase %</i>	<i>2017 Increase \$</i>	<i>2017 Salary or Hourly Rate</i>
FINANCE							
Assistant County Administrator / Finance Director	1	Salary	Salary	87,514.98	0.00%	-	87,514.98
Accountant	1	40	2080	20.07	-5.23%	(1.05)	19.02
Payroll - HR Specialist	1	40	2080	Transferring out of the Union			19.02
Accounting Clerk	0	NA	NA	17.10	Transferring into the Union		
Union Positions Not Detailed in Wage Resolution	1	40	2080				

Adopted by the Cheboygan County Commissioners on the following date to be effective February 15, 2017.

Signed by: _____
 Anthony M. Matelski, Board Chairperson

Date Signed: _____

	County Comparable Wages per the 2015 Salary and Wage Survey	Amount Difference - Cheboygan Over (Under) / Average Salary	Percent Difference - Cheboygan Over (Under) / Average Salary	2018 Raise % Current	2018 Raise \$ Current	2018 Wages		
Payroll/HR Clerk	\$ 17.97	\$ 20.12	\$ 2.15	11.96%	3.00%	\$ 0.54	\$ 18.51	Based on Union Contract
Accountant	\$ 20.07	\$ 22.97	\$ 2.90	14.45%	4.00%	\$ 0.80	\$ 20.87	Tier 4
Accounting Clerk	\$ 17.10	\$ 16.97	\$ (0.13)	-0.76%	2.00%	\$ 0.34	\$ 17.44	Tier 1
	<u>\$ 55.14</u>	<u>\$ 60.06</u>			<u>9.00%</u>	<u>\$ 1.68</u>	<u>\$ 56.82</u>	
	Proposed				Proposed	Proposed	Wages	
Payroll/HR Specialist	\$ 19.02	\$ 20.12	\$ 1.10	5.78%	2.00%	\$ 0.38	\$ 19.40	Tier 2
Accountant	\$ 19.02	\$ 22.97	\$ 3.95	20.77%	4.00%	\$ 0.76	\$ 19.78	Tier 4
Accounting Clerk	\$ 17.10	\$ 16.97	\$ (0.13)	-0.76%	3.00%	\$ 0.51	\$ 17.61	Based on Union Contract
	<u>\$ 55.14</u>	<u>\$ 60.06</u>			<u>9.00%</u>	<u>\$ 1.65</u>	<u>\$ 56.79</u>	
Additional Departmental Costs (Savings)	\$ -	2017 Change per Hour			\$ (0.03)	\$ (0.03)	2018 Savings per Hour	



Cheboygan County Board of Commissioners' Meeting

February 14, 2017

Title: Amendment #1 to the 2017 Fee Resolution #16-025

Summary:

When creating the 2017 fee resolution, administration was still finalizing the Cheboygan County Township Road Loan Program Policy 300-6. This Policy requires that the Board of Commissioners set an interest rate for all road loans on an annual basis. This will be incorporated into the annual fee resolution adopted in December. The 2017 interest rate will be 3.5%. This rate was determined by taking the average Prime Rate from the twelve month period, December 2015 through November 2016. The same time period will be used from year to year to establish the new interest rate to include on the fee resolution; 2018 Interest rate will be based on December 2016 through November 2017.

Financial Impact:

Varies based on loan amount. (*Benton Township's request of \$200,000 for 5 years is estimated to earn \$19,750.69 in interest.*)

Recommendation:

Adopt Amendment #1 to Resolution #16-025 – 2017 Fee Resolution to become effective February 14, 2017 and authorize the Chairperson to sign.

Prepared by: Kari Kortz

Department: Finance

Amendment #1 - 2017 Fee Resolution
Approved #16-025 on December 13, 2016

		<i>Effective Date of Last Fee Adjustment</i>	<i>2017 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2017 Fee</i>
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.						
CONSTRUCTION CODE						
Permit Fees						
RESIDENTIAL (Gross Area) (BPV = Building Permit Value)						
Crawlspace, Piers or Slab	Residential	1/1/2013	9.33	0.00%	-	9.33
Basement	Residential	1/1/2013	18.66	0.00%	-	18.66
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00
Single Family Dwelling	Residential	1/1/2013	63.43	0.00%	-	63.43
Garage (Attached or Detached)	Residential	1/1/2013	18.66	0.00%	-	18.66
Garage (Second Floor – Storage)	Residential	1/1/2013	18.66	0.00%	-	18.66
Garage (Second Floor – Living Area)	Residential	1/1/2013	21.44	0.00%	-	21.44
Additions	Residential	1/1/2013	63.43 + Foundation Fees	0.00%	-	63.43 + Foundation Fees
Remodeling	Residential	1/1/2013	31.71	0.00%	-	31.71
Deck or Porch	Residential	1/1/2013	10.00	0.00%	-	10.00
Covered Porch/Roof Over/Carport/Gazebo	Residential	1/1/2013	14.44	0.00%	-	14.44
Moving (removal to another property)	Residential	1/1/2007	50.00	0.00%	-	50.00
Fence (required in fence is over 6' in height)	Residential	1/1/2007	50.00	0.00%	-	50.00
Pool	Residential	1/1/2007	50.00	0.00%	-	50.00
Change of Use	Residential	1/1/2009	No Permit Required			No Permit Required
SHEDS, STORAGE BUILDINGS & POLE BUILDINGS						
Under 200 Square Feet	Residential	1/1/2007	No Permit Required			No Permit Required
Over 200 Square Feet	Residential	1/1/2013	18.66	0.00%	-	18.66
PRE-MANUFACTURED HOMES – (STATE APPROVED)						
Crawlspace or Piers	Residential	1/1/2013	9.33	0.00%	-	9.33
Basement	Residential	1/1/2013	18.66	0.00%	-	18.66
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00
First Floor (minus 25% - First Floor Only)	Residential	1/1/2013	63.43	0.00%	-	63.43
Second Floor	Residential	1/1/2013	63.43	0.00%	-	63.43
PRE-MANUFACTURED HOMES - (HUD APPROVED)						
Piers or Crawlspace Only	Residential	1/1/2013	9.33	0.00%	-	9.33
Basement Only	Residential	1/1/2013	18.66	0.00%	-	18.66
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00
Piers & Single Wide Setting	Residential	1/1/2013	9.33 + Set Fee	0.00%	-	9.33 + Set Fee
Crawlspace & HUD Sectional Setting	Residential	1/1/2013	9.33 + Set Fee	0.00%	-	9.33 + Set Fee
Basement & HUD Sectional Setting	Residential	1/1/2013	18.66 + Set Fee	0.00%	-	18.66 + Set Fee
Walkout Basement & HUD Sectional Setting	Residential	1/1/2013	28.00 + Set Fee	0.00%	-	28.00 + Set Fee
Single Wide Setting Only	Residential	1/1/2009	75.00	0.00%	-	75.00
HUD Sectional Setting Only	Residential	1/1/2009	150.00	0.00%	-	150.00

Amendment #1 - 2017 Fee Resolution
Approved #16-025 on December 13, 2016

		Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.						
TO FIGURE RESIDENTIAL PERMIT FEE:						
Take Total Building Permit Values (BPV) of Project x multiplier + Base Fee Below						
Multiplier	Residential	1/1/2017	0.0057	0.00%	-	0.0057
BASE FEES (PLAN REVIEW):						
Up to 10,000 BPV	Residential	1/1/2007	40.00	0.00%	-	40.00
10,001 to 20,000 BPV	Residential	1/1/2007	60.00	0.00%	-	60.00
20,001 to 40,000 BPV	Residential	1/1/2007	100.00	0.00%	-	100.00
40,001 to 100,000 BPV	Residential	1/1/2007	150.00	0.00%	-	150.00
100,001 to 150,000 BPV	Residential	1/1/2007	200.00	0.00%	-	200.00
150,001 to 200,000 BPV	Residential	1/1/2007	300.00	0.00%	-	300.00
200,001 to 500,000 BPV	Residential	1/1/2007	400.00	0.00%	-	400.00
500,001 to 1,000,000 BPV	Residential	1/1/2007	500.00	0.00%	-	500.00
1,000,001 and up BPV	Residential	1/1/2007	600.00	0.00%	-	600.00
COMMERCIAL						
TO FIGURE COMMERCIAL PERMIT FEE: Take Total Cost of Project (as Determined Using the Most Current ICC-BVD) x Multiplier + Base Fee Below						
Multiplier	Commercial	1/1/2017	0.0059	0.00%	-	0.0059
BASE FEES (PLAN REVIEW):						
Up to 10,000 Cost of Project	Commercial	1/1/2007	40.00	0.00%	-	40.00
10,001 to 20,000 Cost of Project	Commercial	1/1/2007	60.00	0.00%	-	60.00
20,001 to 40,000 Cost of Project	Commercial	1/1/2007	100.00	0.00%	-	100.00
40,001 to 100,000 Cost of Project	Commercial	1/1/2007	150.00	0.00%	-	150.00
100,001 to 150,000 Cost of Project	Commercial	1/1/2007	200.00	0.00%	-	200.00
150,001 to 200,000 Cost of Project	Commercial	1/1/2007	300.00	0.00%	-	300.00
200,001 to 500,000 Cost of Project	Commercial	1/1/2007	400.00	0.00%	-	400.00
500,001 to 1,000,000 Cost of Project	Commercial	1/1/2007	500.00	0.00%	-	500.00
1,000,001 and up Cost of Project	Commercial	1/1/2007	600.00	0.00%	-	600.00
COMMERCIAL REMODEL	Commercial	1/1/2009	300.00 + Each Inspection Fee @ 50.00	0.00%	-	300.00 + Each Inspection Fee @ 50.00
COMMERCIAL CHANGE OF USE	Commercial	1/1/2009	200.00 + Each Inspection Fee @ 50.00	0.00%	-	200.00 + Each Inspection Fee @ 50.00
AGRICULTURE PERMITS		1/1/2007	No Permit Required			No Permit Required
DEMOLITION PERMIT		1/1/2009	100.00	0.00%	-	100.00
TEMPORARY CERTIFICATE OF OCCUPANCY INSPECTION		1/1/2009	50.00	0.00%	-	50.00
INFORMATIONAL INSPECTIONS		1/1/2009	80.00 Per Inspection	0.00%	-	80.00 Per Inspection
ADDITIONAL INSPECTIONS (Locked Out/Not Ready/Corrections Not Made)		1/1/2009	50.00 Per Trip	0.00%	-	50.00 Per Trip

Amendment #1 - 2017 Fee Resolution
 Approved #16-025 on December 13, 2016

	<i>Effective Date of Last Fee Adjustment</i>	<i>2017 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2017 Fee</i>
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
MINIMUM BUILDING PERMIT FEE	1/1/2007	50.00	0.00%	-	50.00
MINIMUM FEE FOR ADDENDUM TO A BUILDING PERMIT	1/1/2007	25.00	0.00%	-	25.00
ADMINISTRATIVE FEE	1/1/2007	50.00	0.00%	-	50.00
CONSTRUCTION BOARD OF APPEALS	1/1/2007	200.00	0.00%	-	200.00
REGISTRATION FEE FOR NEW CONTRACTORS	1/1/2009	20.00	0.00%	-	20.00
ELECTRICAL PERMIT FEE					
New Single Family Residence	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Commercial	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Application Fee - All Permits - Non Refundable	1/1/2009	50.00 - No Inspection Fee Included	0.00%	-	50.00 - No Inspection Fee Included
Services:					
Reconnect	1/1/2007	10.00	0.00%	-	10.00
Temporary	1/1/2007	10.00	0.00%	-	10.00
Through 200 Amp.	1/1/2007	10.00	0.00%	-	10.00
Over 200 Amp. through 600 Amp.	1/1/2007	15.00	0.00%	-	15.00
Over 600 Amp. through 800 Amp.	1/1/2007	20.00	0.00%	-	20.00
Over 800 Amp.	1/1/2007	25.00	0.00%	-	25.00
Circuits	1/1/2007	5.00	0.00%	-	5.00
Lighting Fixtures per 25 and Fraction Thereof	1/1/2007	6.00	0.00%	-	6.00
Dishwasher	1/1/2007	5.00	0.00%	-	5.00
Garbage Disposal	1/1/2007	5.00	0.00%	-	5.00
Range Hood	1/1/2007	5.00	0.00%	-	5.00
Furnace - Unit Heater	1/1/2007	5.00	0.00%	-	5.00
Electrical Heating Units (Baseboards)	1/1/2007	4.00	0.00%	-	4.00
Power Outlets (Water Heaters, Ranges, Dryers, etc, each)	1/1/2007	7.00	0.00%	-	7.00
Power Outlets (230V Recept. - Welder, Air Comp., etc, each)	1/1/2007	7.00	0.00%	-	7.00
Signs - per Circuit	1/1/2007	10.00	0.00%	-	10.00
Feeders - Sub Panel - Bus Ducts - etc.	1/1/2007	6.00	0.00%	-	6.00
Mobile Home Sites	1/1/2007	6.00	0.00%	-	6.00
Recreational Vehicle Sites	1/1/2007	4.00	0.00%	-	4.00
K.V.A. (Well) & H.P. Rated Equipment Up to 20 K.V.A. or H.P.	1/1/2007	6.00	0.00%	-	6.00
21 to 50 K.V.A. or H.P.	1/1/2007	10.00	0.00%	-	10.00
51 K.V.A. or H.P.	1/1/2007	12.00	0.00%	-	12.00
Smoke Detectors - each	1/1/2007	5.00	0.00%	-	5.00
Fire Alarm Systems - Up to 10 Devices	1/1/2007	50.00	0.00%	-	50.00
11 to 20 Devices	1/1/2007	100.00	0.00%	-	100.00
Over 20 Devices - each	1/1/2007	5.00	0.00%	-	5.00
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. Service, U.G., Conduit) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Electrical Permit Fee Chart

Amendment #1 - 2017 Fee Resolution
 Approved #16-025 on December 13, 2016

	Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
MECHANICAL PERMIT FEE					
New Single Family Residence	1/1/2007	Itemize For Permit Fee	0.00%	-	Itemize For Permit Fee
Commercial	1/1/2007	Itemize For Permit Fee	0.00%	-	Itemize For Permit Fee
		50.00 - No Inspection Fee Included			50.00 - No Inspection Fee Included
Application Fee - All Permits - Non Refundable	1/1/2009		0.00%	-	
Gas and Oil Burning Equip - New and/or Conversion Units	1/1/2007	30.00	0.00%	-	30.00
Residential Heating system (included duct & pipe) - New Building Only	1/1/2007	50.00	0.00%	-	50.00
Water Heater	1/1/2007	5.00	0.00%	-	5.00
Flue Damper, Vent Damper, each	1/1/2007	5.00	0.00%	-	5.00
Solid Fuel Equip (Includes Chimney)					
Decorative Gas Burning Appliance (+ Need Gas Piping)	1/1/2007	30.00	0.00%	-	30.00
Natural Gas Conversion					
Gas Piping, Each Outlet - New Installation	1/1/2007	5.00	0.00%	-	5.00
Solar Equip. (Piping Fee Included)(Includes One Panel)	1/1/2007	20.00	0.00%	-	20.00
Air Conditioning and Refrigeration Heat Pumps					
Self-Contained, Under 15 H.P., A.C. Water Furnace	1/1/2007	15.00	0.00%	-	15.00
Evaporator Coils	1/1/2007	5.00	0.00%	-	5.00
Under 5 H.P. (Split System)	1/1/2007	20.00	0.00%	-	20.00
5 H.P. and Over (Split System)	1/1/2007	25.00	0.00%	-	25.00
Chiller	1/1/2007	35.00	0.00%	-	35.00
Air Handlers, Self-Contained Units, Ventilation-Kitchen Exhaust, Bath Fans and Dryer Vent:					
Under 1500 CFM (each)	1/1/2007	5.00	0.00%	-	5.00
Over 1500 CFM (each)	1/1/2007	10.00	0.00%	-	10.00
Commercial Hoods	1/1/2007	15.00	0.00%	-	15.00
Compressor, 15 H.P. to 50 H.P.	1/1/2007	25.00	0.00%	-	25.00
Over 50 H.P.	1/1/2007	35.00	0.00%	-	35.00
Heat Recovery Units or Through-The Wall Fan Coil Vents	1/1/2007	10.00	0.00%	-	10.00
Unit Heaters-First Unit	1/1/2007	15.00	0.00%	-	15.00
Additional Unit(s)	1/1/2007	10.00	0.00%	-	10.00
Piping (each 500 ft); In-floor tubing (each 2500 ft) or fraction thereof	1/1/2007	25.00	0.00%	-	25.00
Duct Work (each 250 ft or fraction thereof)	1/1/2007	25.00	0.00%	-	25.00
Fire Suppression/ Protection System	1/1/2007	25.00	0.00%	-	25.00
+ Price per Sprinkler Head \$.50 each	1/1/2009	0.50	0.00%	-	0.50
Incinerators	1/1/2007	10.00	0.00%	-	10.00
Humidifiers	1/1/2007	10.00	0.00%	-	10.00
Electronic Air Cleaner with Washer	1/1/2007	15.00	0.00%	-	15.00
LP Tank Set					
Above Ground Tank	1/1/2009	20.00 + Application Fee @ 50.00 Included	0.00%	-	20.00 + Application Fee @ 50.00 Included
Under Ground Tank	1/1/2009	25.00 + Application Fee @ 50.00 Included	0.00%	-	25.00 + Application Fee @ 50.00 Included
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. U.G., Gas Pipe, etc.) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Mechanical Permit Fee Chart

Amendment #1 - 2017 Fee Resolution
 Approved #16-025 on December 13, 2016

	Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
PLUMBING PERMIT FEE					
New Single Family Residence	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Commercial	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Application Fee - All Permits - Non Refundable	1/1/2009	50.00 - No Inspection Fee Included	0.00%	-	50.00 - No Inspection Fee Included
Fixtures	1/1/2007	5.00	0.00%	-	5.00
Domestic Water Treatment and Filtering Equipment Only	1/1/2007	5.00	0.00%	-	5.00
Stacks (Soil, Waste, Vent and Conductor)	1/1/2007	5.00	0.00%	-	5.00
Sewers (Sanitary, Storm, or Combined)	1/1/2007	5.00	0.00%	-	5.00
Connections Building Drain, Building Sewers	1/1/2007	5.00	0.00%	-	5.00
Sub-Soil Drains	1/1/2007	5.00	0.00%	-	5.00
Sewage Ejectors, Manholes and Sumps	1/1/2007	5.00	0.00%	-	5.00
Water Distribution	1/1/2007	5.00	0.00%	-	5.00
Reduced Pressure Zone Backflow Preventer	1/1/2007	5.00	0.00%	-	5.00
Mobile Home Park Site	1/1/2007	5.00	0.00%	-	5.00
Medical Gas System	1/1/2007	5.00	0.00%	-	5.00
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. U.G.) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Plumbing Permit Fee Chart

CIRCUIT COURT

Drug Court - Participation Fee (Program Income)	1/1/2010	600.00	0.00%	-	600.00
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CLERK / REGISTER OF DEEDS

Certified Copy of Birth, Death or Marriage Record - First Copy	7/1/2002	10.00	0.00%	-	10.00
Certified Copy of Birth, Death or Marriage Record - Each Additional Copy (Must be requested at the same time)	7/1/2002	3.00	0.00%	-	3.00
Cremation Fee	7/1/2002	10.00	0.00%	-	10.00
"In Pro Per" Divorce Packet	1/1/2012	20.00	0.00%	-	20.00
Marriage License 3-Day Waiver	1/1/2012	10.00	0.00%	-	10.00
Marriage Officiating Fee	1/1/2009	20.00	0.00%	-	20.00

DISTRICT COURT

Sobriety Court - Participation Fee (Program Income)	Per Month	9/12/2012	20.00	0.00%	-	20.00
Drug Screen Reimbursement - In-County Probationer	All Tests	1/1/2013	10.00	0.00%	-	10.00
Drug Screen Reimbursement - Out-of-County Probationer	All Tests	Unknown	35.00	0.00%	-	35.00

ELECTIONS

Copies and Print Outs						
Labels	Per Name	Unknown	0.05	0.00%	-	0.05
CD	Per Precinct	Unknown	10.00	0.00%	-	10.00
CD	Entire County	Unknown	30.00	0.00%	-	30.00
Printed List	Per Page	Unknown	1.00	0.00%	-	1.00

Amendment #1 - 2017 Fee Resolution
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	Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
EQUALIZATION					
Data Exports					
500 parcels or less	1/1/2013	25.00	0.00%	-	25.00
501 parcels or greater	1/1/2013	75.00	0.00%	-	75.00
Entire County	1/1/2015	1,000.00	0.00%	-	1,000.00
Copies and Print Outs					
Real estate summary	10/12/2004	0.50	0.00%	-	0.50
Xerox of tax map (8.5" X 11")	1/1/2013	1.00	0.00%	-	1.00
Xerox of tax map (11" X 17")	1/1/2013	1.50	0.00%	-	1.50
Simple list report	10/12/2004	0.50 per page	0.00%	-	0.50 per page
Assessment Roll (100 parcels or less)	10/12/2004	0.10 per parcel	0.00%	-	0.10 per parcel
Assessment Roll (101 parcels or greater)	1/1/2013	0.05 per parcel	0.00%	-	0.05 per parcel
Township Services - Fee per Parcel					
Roll Maintenance	10/12/2004	0.15	0.00%	-	0.15
Assessment Change Notices	10/12/2004	0.15	0.00%	-	0.15
Tax Bills	10/12/2004	0.10	0.00%	-	0.10
Tax Roll - Paper Copy	10/12/2004	0.10	0.00%	-	0.10
Tax Roll - Digital Export	1/1/2013	40.00	0.00%	-	40.00
Assessment or Work Roll	10/12/2004	0.10	0.00%	-	0.10
Sort & Mail Notices or Bills	10/12/2004	0.05	0.00%	-	0.05
Postage	10/12/2004	Current First Class Rate	0.00%	-	Current First Class Rate
Personal Property Statements	10/12/2004	0.35	0.00%	-	0.35
GIS					
Maps (Parcel, road & water layer only)					
8.5 x 11	10/12/2004	1.00	0.00%	-	1.00
11 x 17	10/12/2004	2.50	0.00%	-	2.50
Custom	10/12/2004	8.00	0.00%	-	8.00
Maps (Parcel, aerial, road, water, etc.)					
8.5 x 11	10/12/2004	2.00	0.00%	-	2.00
11 x 17	10/12/2004	5.00	0.00%	-	5.00
Custom	10/12/2004	15.00	0.00%	-	15.00
Digital Data (Parcel, road & water layer only)					
Section	10/12/2004	5.00	0.00%	-	5.00
Township	10/12/2004	50.00	0.00%	-	50.00
County - Road layer only (center line layer)	1/1/2013	200.00	0.00%	-	200.00
County	10/12/2004	750.00	0.00%	-	750.00
Digital Data (Parcel, aerial, road, water, etc.)					
Section	10/12/2004	10.00	0.00%	-	10.00
Township	10/12/2004	100.00	0.00%	-	100.00
County	10/12/2004	1,500.00	0.00%	-	1,500.00

Amendment #1 - 2017 Fee Resolution
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		Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
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FAIR GROUNDS						
By Facility - Includes Restrooms, Parking, Water and Electric						
(Per Day - 7:30am to 10:30 pm)						
Barn #2						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #3						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #4						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #5						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #6						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Horse Barn						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)

Amendment #1 - 2017 Fee Resolution
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		Effective Date of Last Fee Adjustment	2017 Fee	Increase %	Increase \$	2017 Fee
Quanset Building						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Front Grass Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Grandstands & Track						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Midway						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Carnival Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)

Amendment #1 - 2017 Fee Resolution
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Horse Arenas						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Horseshoe Pits Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
North Field Parking						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Camping - Water and Electric Fees						
Available to Participants and Families of Approved Events ONLY						
County Resident	Per Day	1/1/2010	10.00 Per Site	0.00%	-	10.00 Per Site
Non-County Resident	Per Day	1/1/2010	20.00 Per Site	0.00%	-	20.00 Per Site

Surcharge Note:

Facilities Admission Surcharge - All For Profit event holders utilizing the fairgrounds, or any portion thereof, and who charge a gate or door admission to their event shall pay a Facilities Admission Surcharge to the County.

1. This surcharge requires the event holder to pay a fee of 25% of total gross ticket sales to Cheboygan County. Payment of the surcharge shall be made within two weeks of the last day of the event.
2. The event holder is responsible for all ticket sales. An accounting of all ticket sales must be provided to Cheboygan County Fairgrounds staff within 2 business days after the conclusion of the event.

GENERAL COUNTY

FOIA Fees - See Separate Administration Policy #100-3A

Duplicating - Per Page		1/1/2012	0.30	0.00%	-	0.30
Mailing - Postage, Insurance and Other Charges		1/1/2009	Actual Cost	0.00%	-	Actual Cost
Electronic Records		1/1/2009	Labor Cost Only - See Below	0.00%	-	Labor Cost Only - See Below
Labor						
Clerk II	Hourly Rate	1/1/2009	See Union Contract			
Administrative Assistant	Hourly Rate	1/1/2009	See Wage and Salary Resolution			
Construction Code Office Manager	Hourly Rate	1/1/2009	See Union Contract			
Human Resource Manager	Hourly Rate	1/1/2009	See Wage and Salary Resolution			

MARINA

Application Fees		1/1/1989	25.00	0.00%	-	25.00
Launch Ramp - Daily		1/1/1989	5.00	0.00%	-	5.00
Launch Ramp - Seasonal		1/1/2011	30.00	0.00%	-	30.00
Pump Out Fees		1/1/1989	5.00	0.00%	-	5.00

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PLANNING AND ZONING						
Zoning Applications						
Zoning		1/1/2017	\$.04 per square foot (or \$35.00 whichever is greater)	0.00%	-	\$.04 per square foot (or \$35.00 whichever is greater)
Change of Roof Elevation		1/1/2014	5.00	0.00%	-	5.00
Commerical Farms and Commerical Farm Buildings		1/1/2014	No Charge	0.00%	-	No Charge
Fence		1/1/2014	No Charge	0.00%	-	No Charge
Sign		1/1/2007	\$30.00 / No charge for a nameplate	0.00%	-	\$30.00 / No charge for a nameplate
Planning Commission Applications						
Special Land Use		1/1/2017	225.00	0.00%	-	225.00
Special Use Permit Amendment		1/1/2017	150.00	0.00%	-	150.00
Site Plan Review		1/1/2017	170.00	0.00%	-	170.00
Site Plan Review Amendment		4/15/2002	110.00	0.00%	-	110.00
Rezoning		1/1/2017	225.00	0.00%	-	225.00
PUD Preliminary Plan		1/1/2017	225.00	0.00%	-	225.00
PUD Final Plan		1/1/2017	125.00	0.00%	-	125.00
Special Meeting – Planning Commission		4/15/2002	\$900.00 + Application Fee	0.00%	-	\$900.00 + Application Fee
Zoning Board of Appeals Applications						
Zoning Board of Appeals Applications / Other Authorized Review		1/1/2007	110.00	0.00%	-	110.00
Special Meeting – Zoning Board of Appeals		1/1/2007	\$495.00 + Application Fee	0.00%	-	\$495.00 + Application Fee
Soil & Sedimentation / Stormwater Applications						
Single Family Residence or Up to One Acre Disturbed Area	Residential	1/1/2017	85.00	0.00%	-	85.00
Each Additional Acre or Fraction Thereof	Residential	1/1/2006	55.00	0.00%	-	55.00
Addition / Garage / Pole Barn / Septic System / Shoreline Stabilization	Residential	1/1/2017	60.00	0.00%	-	60.00
Permit Extension / Renewal / Change	Residential	1/1/2006	25.00	0.00%	-	25.00
Minor Projects	Residential	1/1/2017	45.00	0.00%	-	45.00
Up to One Acre Disturbed Area	Commercial	1/1/2017	160.00	0.00%	-	160.00
Each Additional Five Acres or Fraction Thereof	Commercial	1/1/2006	105.00	0.00%	-	105.00
Minor Fee for no Increase in Impervious Surface, Less Than 5,000sf of Disturbed Area	Commercial	1/1/2017	85.00	0.00%	-	85.00
Permit Extension / Renewal / Change	Commercial	1/1/2006	80.00	0.00%	-	80.00
Miscellaneous						
County Road Map - First and Second Copy per Visit		1/1/2011	-	0.00%	-	-
County Road Map - Third Copy or More per Visit	Per Copy	1/1/2011	0.50	0.00%	-	0.50
County ORV Map - First and Second Copy		1/1/2011	-	0.00%	-	-
County ORV Map - Third Copy or More per Visit	Per Copy	1/1/2011	0.50	0.00%	-	0.50
Zoning Ordinance# 200 – Book		1/1/2007	25.00	0.00%	-	25.00
Zoning Ordinance# 200 - CD		1/1/2007	1.00	0.00%	-	1.00
Comprehensive Land Use Plan – Book		1/1/2007	45.00	0.00%	-	45.00
Comprehensive Land Use Plan – CD		1/1/2007	1.00	0.00%	-	1.00
Future Land Use Map		1/1/2007	15.00	0.00%	-	15.00
Zoning Ordinance #200 & Comprehensive Plan		1/1/2007	Free at www.cheboygan county.net/planning	0.00%	-	Free at www.cheboygan county.net/planning
New Address Application Fee		10/12/2004	10.00	0.00%	-	10.00

Amendment #1 - 2017 Fee Resolution
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		<i>Effective Date of Last Fee Adjustment</i>	<i>2017 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2017 Fee</i>
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.						
PROSECUTORS OFFICE						
Copy Fee for Police Report						
First 100 Pages	Per Page	1/1/2001	0.50	0.00%	-	0.50
Remainder of the Pages	Per Page	1/1/2001	0.25	0.00%	-	0.25
Audio, Pictures or Video	Per CD	Unknown	10.00	0.00%	-	10.00
RECYCLING						
Participation Fee for Residents in a Participating Township	Per Household	1/1/2015	24.00	0.00%	-	24.00
Participation Fee for Residents in a Non-Participating Township	Per Household	12/11/2007	36.00	0.00%	-	36.00
Household Hazardous Waste						
Aerosols	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Solvents	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Paint (Oil Based)	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Automotive Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Cleaners	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Pesticides	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Batteries	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Mercury	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Flammable Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Capacitors	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Passenger/Light Truck Tire	Per Tire	1/12/2016	2.50	0.00%	-	2.50
Semi Truck Tire	Per Tire	1/12/2016	10.00	0.00%	-	10.00
Rim	Per Rim	1/12/2016	0.50	0.00%	-	0.50
Fluorescent	Per Pound	1/12/2016	1.00	0.00%	-	1.00
HID, Metal Halide & CFL's	Per Pound	1/12/2016	1.00	0.00%	-	1.00
TV and Monitor Fees	Screen Size					
Small	6" to 36"	1/1/2017	5.00	0.00%	-	10.00
Medium	37" to 46"	1/1/2017	10.00	0.00%	-	0.50
Large	47" to 56"	1/1/2017	20.00	0.00%	-	1.00
Extra Large (Includes all Projection TVs Regardless of the Screen Size)	57" +	1/1/2017	30.00	0.00%	-	1.00
SHERIFF'S DEPARTMENT - CORRECTIONS						
Initial Booking Fee (County - \$10, State - \$2)		2/27/2001	12.00	0.00%	-	12.00
Housing Fee - First Day		2/27/2001	55.00	0.00%	-	55.00
Housing Fee - Each Day After First Day		2/27/2001	25.00	0.00%	-	25.00
STRAITS REGIONAL RIDE						
One Way - 0 to 5 Miles	Full Fare	1/8/2008	4.00	0.00%	-	4.00
One Way - 5 to 20 Miles	Full Fare	1/8/2008	5.00	0.00%	-	5.00
One Way - 20 to 35 Miles	Full Fare	1/8/2008	6.00	0.00%	-	6.00
One Way - 35+ Miles	Full Fare	1/8/2008	8.00	0.00%	-	8.00
One Way - 0 to 5 Miles	Half Fare	1/8/2008	2.00	0.00%	-	2.00
One Way - 5 to 20 Miles	Half Fare	1/8/2008	2.50	0.00%	-	2.50
One Way - 20 to 35 Miles	Half Fare	1/8/2008	3.00	0.00%	-	3.00
One Way - 35+ Miles	Half Fare	1/8/2008	4.00	0.00%	-	4.00

Amendment #1 - 2017 Fee Resolution
 Approved #16-025 on December 13, 2016

	<i>Effective Date of Last Fee Adjustment</i>	<i>2017 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2017 Fee</i>
TREASURER					
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
Kennel License < 10 Dogs	5/14/2002	10.00	0.00%	-	10.00
Kennel License > 10 Dogs	5/14/2002	25.00	0.00%	-	25.00
Inspection Fee for Kennel License < 10 Dogs	5/14/2002	25.00	0.00%	-	25.00
Inspection Fee for Kennel License >10 Dogs	5/14/2002	45.00	0.00%	-	45.00
Dog License - Male or Female	3/26/2002	15.00	0.00%	-	15.00
Dog License - Neutered or Spayed	3/26/2002	5.00	0.00%	-	5.00
Note: License Fees Double After March 1					
Re-issue of Lost License	12/11/2007	0.50	0.00%	-	0.50

COUNTY ROAD LOAN PROGRAM					
Interest Rate* - For Loans Originated in the Current Year	Fixed	New	New Rate for 2017		3.5%
*Based on the Average of the Month-End Federal Prime Rate from December 2015 through November 2016.					

Adopted by the Cheboygan County Commissioners on the following date to be effective February 14, 2017

Signed by: _____
 Anthony M. Matelski, Board Chairperson

Date Signed: 2/14/2017



Cheboygan County

Board of Commissioners' Meeting

February 14, 2017

Title: Benton Township Road Loan Application

Summary: The County received one application in the first round of the Township Road Loan Program. The application was received from Benton Township requesting to borrow \$200,000 to be paid back over five years to use toward the reconstruction of two project areas. A .06 mile portion of Canton Rd. which scored a 14 and a .34 mile portion of West Black Lane which scored a 16 when evaluated by the Millage Appropriations Committee. Staff reviewed the financial information provided by the Township which identifies the Township is requesting to borrow 40% of the total cost of \$500,000 for both projects.

Financial Impact: \$200,000 Loan from Tax Revolving Loan Fund

Recommendation: Motion to approve five year loan to Benton Township for reconstruction of a portion of Canton and West Black Lane and authorize the Chair to sign loan agreement prepared by Civil Council.

Prepared by: Jeffery B. Lawson/Kari Kortz

Department: Administration

Cheboygan County Road Loan Program

Public Act 77 of 2016

1. Name and address of Township

**Benton Township
5012 Orchard Beach Rd
Cheboygan, MI 49721**

2. Names and titles of Officers

**Andrew Archambo – Supervisor
Jayne Passeno – Clerk
Ann Couture – Treasurer
Charles Bechwith – Trustee
Michael Charboneau – Trustee**

3. Route Name

Canton Rd/West Black Lane

4. Project Description

Removal of existing road and sub grade, installation of new culverts where needed. Install new sub grade materials, new ditching, new compacted top grade materials and new asphalt and curbs where needed.

5. Project Limits

Canton Rd:	From: South River Rd	To: End	PASER
	Rating: 6		
West Black Lane:	From: Canton Rd	To: End	PASER
	Rating: 2		

6. Length of Project

**Canton Rd: 0.6 miles
West Black Lane: 0.34 miles**

7. Estimated Bid Date

March 2016

8. Estimated Completion Date

September 2016

9. Funding Source

Loan Request - \$200,000.00

**Township Funding – 25% of total project costs plus finance remainder for
10 years**

Road Commission/Other Funding - \$25,000.00 plus engineering fees

Special Assessment Funding – 75% of total cost of project

**Total Funding – to be determined once bidding is complete (under
\$500,000.00)**

Loan Payment Term – 60 months

10. Engineer's Construction Cost Estimate

Paid for by Cheboygan County Road Commission

11. Township Fiscal Information

- a. Provide a copy of most recent financial statement audit**
- b. Provide a copy of your current balance sheet/statement of net position, statement of revenues and expenditures, and changes in fund balance/statement of revenues, expenses, and change in net position and statement of cash flows, if applicable (include all funds)**
- c. Provide a copy of your current bank reconciliations, supported with a copy of the bank statement (include all cash accounts listed on the balance sheet)**
- d. Provide a list of existing debt (include amortization schedules)**
- e. Provide a copy of your current year budget (include all funds)**

12/12/2016 11:34 AM
User: MENGLE,
DB: Benton

BANK RECONCILIATION
Bank 04 (FIRST COMMUNITY BANK)
FROM 11/01/2016 TO 11/30/2016
Reconciliation Record ID: 63

Beginning GL Balance:	336,459.07
Add: Cash Receipts	47,198.30
Less: Cash Disbursements	(9,131.70)
Less: Payroll Disbursements	(8,687.74)
Less: Journal Entries/Other	(1,175.44)

Ending GL Balance:	364,662.49
Ending Bank Balance:	371,324.28
Add: Deposits in Transit	0.00
Less: Outstanding Checks	

AP Checks

Check Date	Check Number	Name	Amount
06/05/2016	3363	CHEB COUNTY COMMUNITY DEVELOPMENT	110.00
10/29/2016	3488	JACLYN CRIST	50.00
11/11/2016	3493	CHARLOTTE KOSANKE	120.75
11/11/2016	3494	CATHERINE FAIRCLOTH	131.25
11/11/2016	3496	DEBORAH BERDEN	200.00
11/30/2016	3510	LISA TAYLOR	50.00
11/30/2016	3511	DIANE LAHAIE	50.00
11/30/2016	3512	CARQUEST AUTO PARTS OF CHEBOYGAN	227.44
11/30/2016	3513	GOVERNMENTAL BUSINESS SYSTEMS	360.00
11/30/2016	3515	PRESQUE ISLE ELECTRIC & GAS CO-OP	280.99
11/30/2016	3516	REPUBLIC SERVICES	3,274.00
11/30/2016	3517	STRAITS AREA PRINTING INC	218.05

Total - 12 Outstanding Checks:	5,072.48
Adjusted Bank Balance	366,251.80
Unreconciled Difference:	1,589.31

REVIEWED BY: M Engle
Deputy Treasurer

DATE: 12-12-16

1,589.31 +
30.00 + - FEES
74.00 - INTEREST
1,130.11 - 1/2 PAYROLL
526.31 - 1/2 PAYROLL
112.00 * - NSF CK



MAIN OFFICE:
 200 EAST MAIN STREET, P.O. BOX 200
 HARBOR SPRINGS, MI 49740
 (231) 526-2114
 www.firstcb.com

MEMBER F.D.I.C.

BENTON TOWNSHIP
 5012 ORCHARD BEACH RD.
 CHEBOYGAN MI 49721

11/30/16

0031033072

PG 1
 28

CYCLE-020

*** CHECKING *** NON PROFIT INT CKNG

ACCOUNT NUMBER 0031033072
 PREVIOUS STATEMENT BALANCE AS OF 10/31/16 339,350.29
 PLUS 5 DEPOSITS AND OTHER CREDITS 47,340.74
 LESS 28 CHECKS AND OTHER DEBITS 15,366.75
 CURRENT STATEMENT BALANCE AS OF 11/30/16 371,324.28
 NUMBER OF DAYS IN THIS STATEMENT PERIOD 30

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
3482*	11/04	25.00	3498	11/23	200.00
3483	11/08	15.77	3499	11/25	200.00
3484	11/08	196.42	3500	11/23	88.00
3485	11/14	26.43	3501	11/21	222.36
3486	11/07	235.16	3502	11/17	243.60
3487	11/07	63.83	3503	11/17	297.68
3489*	11/08	50.00	3504	11/25	1,379.45
3490	11/08	50.00	3505	11/17	4.88
3491	11/07	50.00	3506	11/18	501.53
3492	11/22	170.75	3507	11/21	9.76
3495*	11/23	225.00	3508	11/16	144.16
3497*	11/18	200.00	3509	11/21	332.05

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
11/02	AC-Benton Township-Payroll	2,045.57	
11/04	ACH MONTHLY FEE TO EI-XXXXXXXXXXXX9997	30.00	
11/07	DEPOSIT		43,299.26
11/10	DEPOSIT		212.59
11/10	DEPOSIT		3,604.00
11/15	DEPOSIT		150.00
11/15	AC-IRS-USATAXPYMT	1,328.03	
11/17	AC-Benton Township-Payroll	7,031.32	
11/30	INTEREST PAYMENT		74.89

*** BALANCE BY DATE ***

10/31	339,350.29	11/02	337,304.72	11/04	337,249.72	11/07	380,199.99
11/08	379,887.80	11/10	383,704.39	11/14	383,677.96	11/15	382,499.93
11/16	382,355.77	11/17	374,778.29	11/18	374,076.76	11/21	373,512.59
11/22	373,341.84	11/23	372,828.84	11/25	371,249.39	11/30	371,324.28

PAYER FEDERAL ID NUMBER..... 38-0519160
 INTEREST PAID YEAR TO DATE..... 822.40

STUDENT CHECKING FOR 14-23 YEAR OLDS.
 GREAT VALUE - OPEN TODAY!

User: ANN

DB: Benton

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET
101-265-930.020	MAINTENANCE & REPAIR COMMUNITY CE	1,500
101-265-930.030	MAINTENANCE & REPAIR TWP HALL	4,000
101-265-930.040	MAINTENANCE & REPAIRS EQUIPMENT	1,500
101-265-970.000	CAPITAL OUTLAY TWP GROUNDS	50,000
101-265-970.010	CAPITAL OUTLAY EQ	5,000
101-265-970.020	CAPITAL OUTLAY COMMUNITY CENTER	4,000
101-265-970.030	CAPITAL OUTLAY TWP HALL	1,000
101-276-950.000	AID TO OTHER GOV'T AGENCY	4,500
101-330-966.020	CONTRIBUTION TO OTHER FUNDS	1,000
101-333-920.000	UTILITIES	1,000
101-333-930.001	BLDG & GROUNDS FIRE HALL #1	500
101-333-930.004	BLDG & GROUNDS #4	500
101-333-930.005	BLDG & GROUNDS #5	
101-333-965.000	BENTON TWP SHARE FIRE FUND	110,000
101-333-970.001	CAPITAL OUTLAY FIRE HALL #1	3,000
101-333-970.004	CAPITAL OUTLAY FIRE HALL #4	1,000
101-333-970.005	CAPITAL OUTLAY FIRE HALL #5	
101-446-966.020	CONTRIBUTION TO OTHER FUNDS	50,000
101-448-920.001	STREET LIGHTS	1,300
101-526-709.000	SNOW REMOVAL	1,000
101-526-709.003	TRANSFER STATION ATTENDANT	10,000
101-526-709.004	TOWNSHIP CUSTODIAN #2	1,800
101-526-726.000	SUPPLIES	500
101-526-726.001	SUPPLIES RECYCLING	500
101-526-801.000	PROFESSIONAL SERVICES	20,000
101-526-801.002	PROFESSIONAL SERVICES RECYCLING	45,000
101-526-850.000	COMMUNICATIONS	600
101-526-860.000	TRANSPORTATION	2,000
101-526-895.000	DEQ TIRE GRANT EXPENITURES	
101-526-970.000	CAPITAL OUTLAY	500
101-526-970.006	CAPITAL OUTLAY RECYCLING	1,000
101-537-966.020	CONTRIBUTION TO OTHER FUNDS	
101-751-709.004	TOWNSHIP CUSTODIAN #2	2,500
101-751-726.000	SUPPLIES PARK	1,000
101-751-801.000	PROFESSIONAL SERVICES	
101-751-920.000	UTILITIES PARK	1,000
101-751-930.000	REPAIRS	2,500
101-751-967.000	TWP GROUNDS PROJECT COST	5,000
101-751-970.000	CAPITAL OUTLAY	5,000
204-000-574.001	TELECOMREVENU SHARING	3,000
204-000-607.001	METRO ACT PERMIT	
204-000-626.001	CHARGES FOR SERVICES RENDERED	
204-000-626.002	CTY RD LOCAL RD FUNDING	
204-000-626.005	FRANCE LANE	
204-000-626.006	BOURDEAU RD	
204-000-626.007	MENONIMEE/CRESTWOOD	
204-000-626.008	RICHMOND DRIVE	
204-000-626.009	HUDSON DRIVE	
204-000-664.000	INTEREST AND DIVIDENDS	100
204-000-676.000	REIMBURSEMENTS	
204-000-676.001	CAREY RD	
204-000-676.002	ORCH/MOG/WART	
204-000-676.003	JOHN WARNER	
204-000-676.004	ISLAND VIEW	
204-000-676.005	MULLETT LAKE SH DR	2,500
204-000-676.006	CORDWOOD/STRAITSVIEW SP ASSESMEN	8,000
204-000-691.000	CONTRIBUTION FROM OTHER FUNDS	50,000
204-000-695.000	TRANSFER FUND BALANCE	
204-000-699.000	TRANSFER IN	
204-101-712.000	FICA/MEDICAR/FEDERAL TAXES	100
204-101-955.001	BANK FEES	100
204-446-705.000	TEMPORARY HELP	1,000
204-446-705.001	METRO ACT LABOR	1,000
204-446-712.000	FICA/MEDICAR/FEDERAL TAXES	
204-446-801.000	PROFESSIONAL SERVICES	
204-446-801.001	METRO ACT SERVICES	300
204-446-802.000	CONSTRUCTION & MAINTENANCE	39,000
204-446-860.001	METRO ACT MILEAGE	300
204-446-955.000	MISCELLANEOUS EXPENDITURE	
204-446-998.000	CONTINGENCY FUND	21,800
212-000-570.000	LIQUOR LICENSES	1,330
212-000-664.000	INTEREST AND DIVIDENDS	10
212-000-691.000	CONTRIBUTION FROM OTHER FUNDS	1,000
212-000-699.000	TRANSFER IN	
212-101-712.000	FICA/MEDICAR/FEDERAL TAXES	50
212-101-955.001	BANK FEES	3
212-330-706.006	CONSTABLE	1,742
212-330-712.000	FICA/MEDICAR/FEDERAL TAXES	

User: ANN
DB: Benton

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET
212-330-720.000	PENSION PLAN	200
212-330-726.000	SUPPLIES	124
212-330-801.000	PROFESSIONAL SERVICES	
212-330-810.000	LIQ INSP MARINE PATROL	
212-330-910.000	INSURANCE & BONDS	221
212-330-998.000	CONTINGENCY FUND	1,000
246-000-664.000	INTEREST AND DIVIDENDS	
246-000-691.000	CONTRIBUTION FROM OTHER FUNDS	100,000
246-000-699.000	TRANSFER IN	
246-263-801.000	PROFESSIONAL SERVICES	
246-263-900.000	PRINTING AND PUBLISHING	
246-263-920.000	UTILITIES	30
246-263-955.001	BANK FEES	100,970
246-263-970.000	CAPITAL OUTLAY	
ESTIMATED REVENUES - ALL FUNDS		876,876
APPROPRIATIONS - ALL FUNDS		876,876
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		
BEGINNING FUND BALANCE - ALL FUNDS		998,875
ENDING FUND BALANCE - ALL FUNDS		998,875

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TWP MILLAGE	105,000.00	10,160.01	0.00	94,839.99	9.68
101-000-404.000	HOMESTEAD DENIAL REFUND	0.00	28.26	0.00	(28.26)	100.00
101-000-410.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DELINQUENT REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-423.000	SWAMP TAX	17,000.00	0.00	0.00	17,000.00	0.00
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	40,000.00	35,249.76	0.00	4,750.24	88.12
101-000-451.000	BUSINESS LICENSE AND PERMIT	36.00	27.00	3.00	9.00	75.00
101-000-539.000	EMERALD ASH BORER TREE PLANTING GRANT	0.00	0.00	0.00	0.00	0.00
101-000-539.001	MI TWP PAR PLAN GRANT	0.00	0.00	0.00	0.00	0.00
101-000-569.000	DEQ TIRE GRANT	0.00	0.00	0.00	0.00	0.00
101-000-574.000	STATE SHARED REVENUE	239,000.00	161,348.00	0.00	77,652.00	67.51
101-000-607.000	ADMINISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-626.000	TRANSFER STATION TICKETS	5,500.00	4,660.00	500.00	840.00	84.73
101-000-664.000	INTEREST AND DIVIDENDS	1,000.00	455.46	60.58	544.54	45.55
101-000-667.000	RENT	2,400.00	1,550.00	150.00	850.00	64.58
101-000-676.000	REIMBURSEMENTS	0.00	3,946.89	0.00	(3,946.89)	100.00
101-000-687.000	REFUNDS	0.00	508.49	0.00	(508.49)	100.00
101-000-699.000	TRANSFER IN	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000		709,936.00	217,933.87	713.58	492,002.13	30.70
TOTAL REVENUES		709,936.00	217,933.87	713.58	492,002.13	30.70
Expenditures						
Dept 101-GOVERNING BODY						
101-101-703.004	TRUSTEE SALARY	6,254.00	4,689.36	521.04	1,564.64	74.98
101-101-712.000	FICA/MEDICAR/FEDERAL TAXES	6,150.00	4,166.61	317.12	1,983.39	67.75
101-101-720.000	PENSION PLAN	7,000.00	4,808.80	0.00	2,191.20	68.70
101-101-725.000	PER DIAM	3,500.00	2,200.00	100.00	1,300.00	62.86
101-101-801.000	PROFESSIONAL SERVICES	3,000.00	725.00	0.00	2,275.00	24.17
101-101-864.000	BOARD CONFERENCE/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
101-101-880.000	COMMUNITY PROMOTION	2,000.00	2,000.00	2,000.00	0.00	100.00
101-101-900.000	PRINTING AND PUBLISHING	1,500.00	1,383.65	51.00	116.35	92.24
101-101-910.000	INSURANCE & BONDS	8,000.00	8,160.00	0.00	(160.00)	102.00
101-101-955.000	MISCELLANEOUS EXPENDITURE	500.00	218.00	0.00	282.00	43.60
101-101-955.001	BANK FEES	250.00	188.94	24.27	61.06	75.58
101-101-958.000	DUES	2,600.00	2,609.26	0.00	(9.26)	100.36
101-101-998.000	CONTINGENCY FUND	173,036.00	(500.00)	0.00	173,536.00	(0.29)
Total Dept 101-GOVERNING BODY		214,090.00	30,649.62	3,013.43	183,440.38	14.32
Dept 175-SUPERVISOR DEPARTMENT						
101-175-703.001	SUPERVISOR SALARY	15,086.00	11,314.44	1,257.16	3,771.56	75.00
101-175-726.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-175-860.000	TRANSPORTATION	280.00	0.00	0.00	280.00	0.00
101-175-960.000	EDUCATION & TRAINING	800.00	0.00	0.00	800.00	0.00
101-175-970.010	CAPITAL OUTLAY EQ	0.00	0.00	0.00	0.00	0.00
Total Dept 175-SUPERVISOR DEPARTMENT		16,166.00	11,314.44	1,257.16	4,851.56	69.99

User: ANN.

DB: Benton

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 265-BUILDING AND GROUNDS						
101-265-709.000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
101-265-709.001	TOWNSHIP CUSTODIAN #1	6,000.00	3,426.62	0.00	2,573.38	57.11
101-265-709.002	COMMUNITY CENTER CUSTODIAN	440.00	588.05	0.00	(148.05)	133.65
101-265-709.004	TOWNSHIP CUSTODIAN #2	0.00	0.00	0.00	0.00	0.00
101-265-709.005	TOWNSHIP SECRETARY	7,500.00	4,769.63	0.00	2,730.37	63.60
101-265-709.006	SUBSTITUTE SECRETARY	0.00	0.00	0.00	0.00	0.00
101-265-726.020	COMMUNITY CENTER SUPPLIES	1,400.00	681.24	0.00	718.76	48.66
101-265-726.030	TOWNSHIP HALL SUPPLIES	3,000.00	270.61	6.29	2,729.39	9.02
101-265-726.040	SUPPLIES TWP GROUNDS	1,500.00	198.38	0.00	1,301.62	13.23
101-265-850.000	COMMUNICATIONS	3,000.00	2,247.93	370.55	752.07	74.93
101-265-860.000	TRANSPORTATION	1,000.00	451.12	0.00	548.88	45.11
101-265-881.000	EMERALD ASH BORER TREES	0.00	0.00	0.00	0.00	0.00
101-265-920.020	COMMUNITY CENTER UTILITIES	2,500.00	1,569.30	155.83	930.70	62.77
101-265-920.030	TOWNSHIP HALL UTILITIES	4,000.00	1,898.67	268.38	2,101.33	47.47
101-265-930.020	MAINTENANCE & REPAIR COMMUNITY CENTER	1,500.00	198.32	25.37	1,301.68	13.22
101-265-930.030	MAINTENANCE & REPAIR TWP HALL	4,000.00	1,831.52	980.20	2,168.48	45.79
101-265-930.040	MAINTENANCE & REPAIRS EQUIPMENT	1,500.00	1,295.24	109.22	204.76	86.35
101-265-970.000	CAPITAL OUTLAY TWP GROUNDS	50,000.00	0.00	0.00	50,000.00	0.00
101-265-970.010	CAPITAL OUTLAY EQ	5,000.00	0.00	0.00	5,000.00	0.00
101-265-970.020	CAPITAL OUTLAY COMMUNITY CENTER	4,000.00	0.00	0.00	4,000.00	0.00
101-265-970.030	CAPITAL OUTLAY TWP HALL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 265-BUILDING AND GROUNDS		97,340.00	19,426.63	1,915.84	77,913.37	19.96
Dept 276-CEMETERY						
101-276-950.000	AID TO OTHER GOV'T AGENCY	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 276-CEMETERY		4,500.00	4,500.00	0.00	0.00	100.00
Dept 330-LIQUOR LAW ENFORCEMENT						
101-330-966.020	CONTRIBUTION TO OTHER FUNDS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 330-LIQUOR LAW ENFORCEMENT		1,000.00	0.00	0.00	1,000.00	0.00
Dept 333-FIRE DEPARTMENT						
101-333-920.000	UTILITIES	1,000.00	847.99	81.52	152.01	84.80
101-333-930.001	BLDG & GROUNDS FIRE HALL #1	500.00	206.91	9.07	293.09	41.38
101-333-930.004	BLDG & GROUNDS #4	500.00	0.00	0.00	500.00	0.00
101-333-930.005	BLDG & GROUNDS #5	0.00	0.00	0.00	0.00	0.00
101-333-965.000	BENTON TWP SHARE FIRE FUND	110,000.00	0.00	0.00	110,000.00	0.00
101-333-970.001	CAPITAL OUTLAY FIRE HALL #1	3,000.00	2,027.30	0.00	972.70	67.58
101-333-970.004	CAPITAL OUTLAY FIRE HALL #4	1,000.00	0.00	0.00	1,000.00	0.00
101-333-970.005	CAPITAL OUTLAY FIRE HALL #5	0.00	0.00	0.00	0.00	0.00
Total Dept 333-FIRE DEPARTMENT		116,000.00	3,082.20	90.59	112,917.80	2.66
Dept 446-HIGHWAYS, STREETS, BRIDGES (NOT ACT 51)						
101-446-966.020	CONTRIBUTION TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 446-HIGHWAYS, STREETS, BRIDGES (NOT ACT 51)		50,000.00	0.00	0.00	50,000.00	0.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	NORMAL (ABNORMAL) 12/31/2016	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 448-STREET LIGHTING						
101-448-920.001	STREET LIGHTS	1,300.00	844.24	87.02	455.76	64.94
Total Dept 448-STREET LIGHTING		1,300.00	844.24	87.02	455.76	64.94
Dept 526-SANITARY LAND FILL						
101-526-709.000	SNOW REMOVAL	1,000.00	0.00	0.00	1,000.00	0.00
101-526-709.003	TRANSFER STATION ATTENDANT	10,000.00	6,240.00	0.00	3,760.00	62.40
101-526-709.004	TOWNSHIP CUSTODIAN #2	1,800.00	900.36	0.00	899.64	50.02
101-526-726.000	SUPPLIES	500.00	441.93	0.00	58.07	88.39
101-526-726.001	SUPPLIES RECYCLING	500.00	0.00	0.00	500.00	0.00
101-526-801.000	PROFESSIONAL SERVICES	20,000.00	8,196.00	1,271.00	11,804.00	40.98
101-526-801.002	PROFESSIONAL SERVICES RECYCLING	45,000.00	31,733.10	3,174.15	13,266.90	70.52
101-526-850.000	COMMUNICATIONS	600.00	291.40	37.18	308.60	48.57
101-526-860.000	TRANSPORTATION	2,000.00	1,049.33	0.00	950.67	52.47
101-526-895.000	DEQ TIRE GRANT EXPENITURES	0.00	0.00	0.00	0.00	0.00
101-526-970.000	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
101-526-970.006	CAPITAL OUTLAY RECYCLING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 526-SANITARY LAND FILL		82,900.00	48,852.12	4,482.33	34,047.88	58.93
Dept 537-TOWNSHIP EXPANSION						
101-537-966.020	CONTRIBUTION TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 537-TOWNSHIP EXPANSION		0.00	0.00	0.00	0.00	0.00
Dept 751-PARKS AND RECREATION DEPARTMENT						
101-751-709.004	TOWNSHIP CUSTODIAN #2	2,500.00	570.00	0.00	1,930.00	22.80
101-751-726.000	SUPPLIES PARK	1,000.00	425.00	0.00	575.00	42.50
101-751-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-751-920.000	UTILITIES PARK	1,000.00	818.85	123.41	181.15	81.89
101-751-930.000	REPAIRS	2,500.00	612.35	0.00	1,887.65	24.49
101-751-967.000	TWP GROUNDS PROJECT COST	5,000.00	0.00	0.00	5,000.00	0.00
101-751-970.000	CAPITAL OUTLAY	5,000.00	1,073.44	0.00	3,926.56	21.47
Total Dept 751-PARKS AND RECREATION DEPARTMENT		17,000.00	3,499.64	123.41	13,500.36	20.59
TOTAL EXPENDITURES		709,936.00	197,488.72	18,249.50	512,447.28	27.82
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		709,936.00	217,933.87	713.58	492,002.13	30.70
TOTAL EXPENDITURES		709,936.00	197,488.72	18,249.50	512,447.28	27.82
NET OF REVENUES & EXPENDITURES		0.00	20,445.15	(17,535.92)	(20,445.15)	100.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 215-CLERK DEPARTMENT						
101-215-703.002	CLERK SALARY	18,355.00	13,766.04	1,529.56	4,588.96	75.00
101-215-706.000	DEPUTY CLERK	1,000.00	225.97	0.00	774.03	22.60
101-215-726.000	SUPPLIES	2,500.00	687.65	154.74	1,812.35	27.51
101-215-803.000	SOFTWARE SUPPORT	2,400.00	2,309.00	0.00	91.00	96.21
101-215-860.000	TRANSPORTATION	280.00	263.52	263.52	16.48	94.11
101-215-960.000	EDUCATION & TRAINING	1,200.00	300.86	42.51	899.14	25.07
101-215-970.010	CAPITAL OUTLAY EQ	500.00	157.94	0.00	342.06	31.59
Total Dept 215-CLERK DEPARTMENT		26,235.00	17,710.98	1,990.33	8,524.02	67.51
Dept 247-BOARD OF REVIEW						
101-247-704.000	BOARD OF REVIEW SALARY	3,000.00	300.00	0.00	2,700.00	10.00
101-247-726.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-247-900.000	PRINTING AND PUBLISHING	1,000.00	266.70	0.00	733.30	26.67
101-247-960.000	EDUCATION & TRAINING	700.00	0.00	0.00	700.00	0.00
Total Dept 247-BOARD OF REVIEW		4,800.00	566.70	0.00	4,233.30	11.81
Dept 253-TREASURER DEPARTMENT						
101-253-703.003	TREASURER SALARY	18,355.00	13,766.04	1,529.56	4,588.96	75.00
101-253-706.000	DEPUTY TREASURER	0.00	572.77	0.00	(572.77)	100.00
101-253-726.000	SUPPLIES	5,500.00	4,770.14	39.37	729.86	86.73
101-253-803.000	SOFTWARE SUPPORT	1,500.00	1,444.00	0.00	56.00	96.27
101-253-860.000	TRANSPORTATION	150.00	0.00	0.00	150.00	0.00
101-253-960.000	EDUCATION & TRAINING	200.00	0.00	0.00	200.00	0.00
101-253-970.010	CAPITAL OUTLAY EQ	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER DEPARTMENT		26,705.00	20,552.95	1,568.93	6,152.05	76.96
Dept 257-ASSESSOR/EQUALIZATION DEPARTMENT						
101-257-726.000	SUPPLIES	2,000.00	140.99	140.99	1,859.01	7.05
101-257-803.000	SOFTWARE SUPPORT	1,600.00	1,526.00	0.00	74.00	95.38
101-257-832.000	CONTRACTUAL SERVICES	38,000.00	28,835.00	3,235.00	9,165.00	75.88
101-257-970.000	CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 257-ASSESSOR/EQUALIZATION DEPARTMENT		42,600.00	30,501.99	3,375.99	12,098.01	71.60
Dept 262-ELECTIONS						
101-262-702.000	ELECTION COMMISSION	7,000.00	3,808.00	50.00	3,192.00	54.40
101-262-726.000	SUPPLIES	2,000.00	1,899.21	14.47	100.79	94.96
101-262-900.000	PRINTING AND PUBLISHING	300.00	280.00	280.00	20.00	93.33
Total Dept 262-ELECTIONS		9,300.00	5,987.21	344.47	3,312.79	64.38
Dept 263-BUILDING AUTHORITY						
101-263-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 263-BUILDING AUTHORITY		0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	12/31/2016 (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - ROAD FUND								
Revenues								
Dept 000								
204-000-574.001	TELECOMREVENU SHARING	3,000.00		4,861.46	0.00	(1,861.46)		162.05
204-000-607.001	METRO ACT PERMIT	0.00		500.00	0.00	(500.00)		100.00
204-000-626.001	CHARGES FOR SERVICES RENDERED	0.00		0.00	0.00	0.00		0.00
204-000-626.002	CTY RD LOCAL RD FUNDING	0.00		0.00	0.00	0.00		0.00
204-000-626.005	FRANCE LANE	0.00		0.00	0.00	0.00		0.00
204-000-626.006	BOURDEAU RD	0.00		0.00	0.00	0.00		0.00
204-000-626.007	MENONIMEE/CRESTWOOD	0.00		0.00	0.00	0.00		0.00
204-000-626.008	RICHMOND DRIVE	0.00		0.00	0.00	0.00		0.00
204-000-626.009	HUDSON DRIVE	0.00		0.00	0.00	0.00		0.00
204-000-664.000	INTEREST AND DIVIDENDS	100.00		74.65	8.55	25.35		74.65
204-000-676.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00		0.00
204-000-676.001	CAREY RD	0.00		0.00	0.00	0.00		0.00
204-000-676.002	ORCH/MOG/WART	0.00		0.00	0.00	0.00		0.00
204-000-676.003	JOHN WARNER	0.00		0.00	0.00	0.00		0.00
204-000-676.004	ISLAND VIEW	0.00		0.00	0.00	0.00		0.00
204-000-676.005	MULLETT LAKE SH DR	2,500.00		332.60	0.00	2,167.40		13.30
204-000-676.006	CORDWOOD/STRAITSVIEW SP ASSESSMENT	8,000.00		3,094.12	0.00	4,905.88		38.68
204-000-691.000	CONTRIBUTION FROM OTHER FUNDS	50,000.00		0.00	0.00	50,000.00		0.00
204-000-695.000	TRANSFER FUND BALANCE	0.00		0.00	0.00	0.00		0.00
204-000-699.000	TRANSFER IN	0.00		0.00	0.00	0.00		0.00
Total Dept 000		63,600.00		8,862.83	8.55	54,737.17		13.94
TOTAL REVENUES		63,600.00		8,862.83	8.55	54,737.17		13.94
Expenditures								
Dept 101-GOVERNING BODY								
204-101-712.000	FICA/MEDICAR/FEDERAL TAXES	100.00		70.92	0.00	29.08		70.92
204-101-955.001	BANK FEES	100.00		30.96	3.42	69.04		30.96
Total Dept 101-GOVERNING BODY		200.00		101.88	3.42	98.12		50.94
Dept 446-HIGHWAYS, STREETS, BRIDGES (NOT ACT 51)								
204-446-705.000	TEMPORARY HELP	1,000.00		480.00	0.00	520.00		48.00
204-446-705.001	METRO ACT LABOR	1,000.00		447.24	0.00	552.76		44.72
204-446-712.000	FICA/MEDICAR/FEDERAL TAXES	0.00		0.00	0.00	0.00		0.00
204-446-801.000	PROFESSIONAL SERVICES	0.00		0.00	0.00	0.00		0.00
204-446-801.001	METRO ACT SERVICES	300.00		0.00	0.00	300.00		0.00
204-446-802.000	CONSTRUCTION & MAINTENANCE	39,000.00		21,541.18	0.00	17,458.82		55.23
204-446-860.001	METRO ACT MILEAGE	300.00		144.89	0.00	155.11		48.30
204-446-955.000	MISCELLANEOUS EXPENDITURE	0.00		0.00	0.00	0.00		0.00
204-446-998.000	CONTINGENCY FUND	21,800.00		0.00	0.00	21,800.00		0.00
Total Dept 446-HIGHWAYS, STREETS, BRIDGES (NOT ACT 51)		63,400.00		22,613.31	0.00	40,786.69		35.67
TOTAL EXPENDITURES		63,600.00		22,715.19	3.42	40,884.81		35.72
Fund 204 - ROAD FUND:								
TOTAL REVENUES		63,600.00		8,862.83	8.55	54,737.17		13.94

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		2016-17 AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 204 - ROAD FUND							
TOTAL EXPENDITURES		63,600.00	22,715.19	3.42	40,884.81		35.72
NET OF REVENUES & EXPENDITURES		0.00	(13,852.36)	5.13	13,852.36		100.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-570.000	LIQUOR LICENSES	1,330.00	1,328.80	0.00	1.20	99.91
212-000-664.000	INTEREST AND DIVIDENDS	10.00	4.46	0.60	5.54	44.60
212-000-691.000	CONTRIBUTION FROM OTHER FUNDS	1,000.00	0.00	0.00	1,000.00	0.00
212-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,340.00	1,333.26	0.60	1,006.74	56.98
TOTAL REVENUES		2,340.00	1,333.26	0.60	1,006.74	56.98
Expenditures						
Dept 101-GOVERNING BODY						
212-101-712.000	FICA/MEDICAR/FEDERAL TAXES	50.00	18.98	6.33	31.02	37.96
212-101-955.001	BANK FEES	3.00	1.83	0.24	1.17	61.00
Total Dept 101-GOVERNING BODY		53.00	20.81	6.57	32.19	39.26
Dept 330-LIQUOR LAW ENFORCEMENT						
212-330-706.006	CONSTABLE	1,742.00	1,309.14	436.38	432.86	75.15
212-330-712.000	FICA/MEDICAR/FEDERAL TAXES	0.00	0.00	0.00	0.00	0.00
212-330-720.000	PENSION PLAN	200.00	130.92	0.00	69.08	65.46
212-330-726.000	SUPPLIES	124.00	63.83	0.00	60.17	51.48
212-330-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
212-330-810.000	LIQ INSP MARINE PATROL	0.00	0.00	0.00	0.00	0.00
212-330-910.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00	0.00
212-330-998.000	CONTINGENCY FUND	221.00	0.00	0.00	221.00	0.00
Total Dept 330-LIQUOR LAW ENFORCEMENT		2,287.00	1,503.89	436.38	783.11	65.76
TOTAL EXPENDITURES		2,340.00	1,524.70	442.95	815.30	65.16
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		2,340.00	1,333.26	0.60	1,006.74	56.98
TOTAL EXPENDITURES		2,340.00	1,524.70	442.95	815.30	65.16
NET OF REVENUES & EXPENDITURES		0.00	(191.44)	(442.35)	191.44	100.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 246 - TOWNSHIP IMPROVEMENT						
Revenues						
Dept 000						
246-000-664.000	INTEREST AND DIVIDENDS	1,000.00	43.92	5.16	956.08	4.39
246-000-691.000	CONTRIBUTION FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
246-000-699.000	TRANSFER IN	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000		101,000.00	43.92	5.16	100,956.08	0.04
TOTAL REVENUES		101,000.00	43.92	5.16	100,956.08	0.04
Expenditures						
Dept 263-BUILDING AUTHORITY						
246-263-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
246-263-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
246-263-920.000	UTILITIES	0.00	0.00	0.00	0.00	0.00
246-263-955.001	BANK FEES	30.00	18.27	2.07	11.73	60.90
246-263-970.000	CAPITAL OUTLAY	100,970.00	0.00	0.00	100,970.00	0.00
Total Dept 263-BUILDING AUTHORITY		101,000.00	18.27	2.07	100,981.73	0.02
TOTAL EXPENDITURES		101,000.00	18.27	2.07	100,981.73	0.02
Fund 246 - TOWNSHIP IMPROVEMENT:						
TOTAL REVENUES		101,000.00	43.92	5.16	100,956.08	0.04
TOTAL EXPENDITURES		101,000.00	18.27	2.07	100,981.73	0.02
NET OF REVENUES & EXPENDITURES		0.00	25.65	3.09	(25.65)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		876,876.00	228,173.88	727.89	648,702.12	26.02
NET OF REVENUES & EXPENDITURES		876,876.00	221,746.88	18,697.94	655,129.12	25.29
NET OF REVENUES & EXPENDITURES		0.00	6,427.00	(17,970.05)	(6,427.00)	100.00

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PERIOD ENDING 12/31/2016

FUND ACCOUNT	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			1,272.62
101 001.000	TAX ACCOUNT		
101 001.001	CHECKING	278,831.37	
101 001.002	DEBIT ACCOUNT		
101 001.003	CASH ON HAND		
101 020.000	TAXES RECEIVABLE		
101 040.000	ACCOUNTS RECEIVABLE		3,000.00
101 067.000	DUE FROM OTHER FUNDS		
101 120.000	CERTIFICATE OF DEPOSIT	354,825.28	
101 202.000	ACCOUNTS PAYABLE		
101 202.001	DUE CTY TRAILER FEES		30.00
101 214.000	DUE TO OTHER FUNDS		
101 228.002	STATE MI INCOME TAX		608.95
101 229.000	DUE TO FEDERAL GOVERNMENT		1,029.44
101 231.000	PAYROLL DEDUCTIONS PAYABLE		773.85
101 255.000	DEPOSIT REFUND		1,300.00
101 390.000	FUND BALANCE		605,196.64
101 402.000	TWP MILLAGE		10,160.01
101 404.000	HOMESTEAD DENIAL REFUND		28.26
101 410.000	CURRENT PERSONAL PROPERTY TAXES		
101 411.000	DELINQUENT REAL PROPERTY TAXES		
101 420.000	DELINQUENT PERSONAL PROPERTY TAXES		
101 423.000	SWAMP TAX		
101 445.000	PENALTIES AND INTEREST ON TAXES		
101 447.000	PROPERTY TAX ADMINISTRATION FEE		35,249.76
101 451.000	BUSINESS LICENSE AND PERMIT		27.00
101 539.000	EMERALD ASH BORER TREE PLANTING GRANT		
101 539.001	MI TWP PAR PLAN GRANT		
101 569.000	DEQ TIRE GRANT		
101 574.000	STATE SHARED REVENUE		161,348.00
101 607.000	ADMINISTRATION FEES		
101 626.000	TRANSFER STATION TICKETS		4,660.00
101 664.000	INTEREST AND DIVIDENDS		455.46
101 667.000	RENT		1,550.00
101 676.000	REIMBURSEMENTS		3,946.89
101 687.000	REFUNDS		508.49
101 699.000	TRANSFER IN		
101 702.000	ELECTION COMMISSION	3,808.00	
101 703.001	SUPERVISOR SALARY	11,314.44	
101 703.002	CLERK SALARY	13,766.04	
101 703.003	TREASURER SALARY	13,766.04	
101 703.004	TRUSTEE SALARY	4,689.36	
101 704.000	BOARD OF REVIEW SALARY	300.00	
101 706.000	DEPUTY CLERK	798.74	
101 709.000	SNOW REMOVAL		
101 709.001	TOWNSHIP CUSTODIAN #1	3,426.62	
101 709.002	COMMUNITY CENTER CUSTODIAN	588.05	
101 709.003	TRANSFER STATION ATTENDANT	6,240.00	
101 709.004	TOWNSHIP CUSTODIAN #2	1,470.36	
101 709.005	TOWNSHIP SECRETARY	4,769.63	
101 709.006	SUBSTITUTE SECRETARY		
101 712.000	FICA/MEDICAR/FEDERAL TAXES	4,166.61	
101 720.000	PENSION PLAN	4,808.80	
101 725.000	PER DIAM	2,200.00	
101 726.000	SUPPLIES	8,364.92	
101 726.001	SUPPLIES RECYCLING		
101 726.020	COMMUNITY CENTER SUPPLIES	681.24	
101 726.030	TOWNSHIP HALL SUPPLIES	270.61	
101 726.040	SUPPLIES TWP GROUNDS	198.38	
101 801.000	PROFESSIONAL SERVICES	8,921.00	
101 801.002	PROFESSIONAL SERVICES RECYCLING	31,733.10	
101 803.000	SOFTWARE SUPPORT	5,279.00	
101 832.000	CONTRACTUAL SERVICES	28,835.00	
101 850.000	COMMUNICATIONS	2,539.33	
101 860.000	TRANSPORTATION	1,763.97	
101 864.000	BOARD CONFRANCE/WORKSHOPS		
101 880.000	COMMUNITY PROMOTION	2,000.00	
101 881.000	EMERALD ASH BORER TREES		
101 895.000	DEQ TIRE GRANT EXPENITURES		
101 900.000	PRINTING AND PUBLISHING	1,930.35	
101 910.000	INSURANCE & BONDS	8,160.00	
101 920.000	UTILITIES	1,666.84	
101 920.001	STREET LIGHTS	844.24	
101 920.020	COMMUNITY CENTER UTILITIES	1,569.30	
101 920.030	TOWNSHIP HALL UTILITIES	1,898.67	
101 930.000	REPAIRS	612.35	
101 930.001	BLDG & GROUNDS FIRE HALL #1	206.91	
101 930.004	BLDG & GROUNDS #4		
101 930.005	BLDG & GROUNDS #5		

User: ANN
DB: Benton

PERIOD ENDING 12/31/2016

FUND ACCOUNT	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101 930.020	MAINTENANCE & REPAIR COMMUNITY CENTER	198.32	
101 930.030	MAINTENANCE & REPAIR TWP HALL	1,831.52	
101 930.040	MAINTENANCE & REPAIRS EQUIPMENT	1,295.24	
101 950.000	AID TO OTHER GOV'T AGENCY	4,500.00	
101 955.000	MISCELLANEOUS EXPENDITURE	218.00	
101 955.001	BANK FEES	188.94	
101 958.000	DUES	2,609.26	
101 960.000	EDUCATION & TRAINING	300.86	
101 965.000	BENTON TWP SHARE FIRE FUND		
101 966.020	CONTRIBUTION TO OTHER FUNDS		
101 967.000	TWP GROUNDS PROJECT COST		
101 970.000	CAPITAL OUTLAY	1,073.44	
101 970.001	CAPITAL OUTLAY FIRE HALL #1	2,027.30	
101 970.004	CAPITAL OUTLAY FIRE HALL #4		
101 970.005	CAPITAL OUTLAY FIRE HALL #5		
101 970.006	CAPITAL OUTLAY RECYCLING		
101 970.010	CAPITAL OUTLAY EQ	157.94	
101 970.020	CAPITAL OUTLAY COMMUNITY CENTER		
101 970.030	CAPITAL OUTLAY TWP HALL		
101 998.000	CONTINGENCY FUND		500.00
Total Fund 101 - GENERAL FUND		831,645.37	831,645.37

FUND ACCOUNT	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
204 001.000	TAX ACCOUNT	41,633.03	
204 001.001	CHECKING		
204 002.000	IMMA - SAVINGS		
204 020.000	TAXES RECEIVABLE		
204 050.000	SPECIAL ASSESSMENT REC-CORDWOOD	86,056.00	
204 050.001	SPECIAL ASSESSMENT REC MLWSD	20,291.00	
204 120.000	CERTIFICATE OF DEPOSIT	89,661.72	
204 202.000	ACCOUNTS PAYABLE		0.16
204 203.000	UNAVAILAVBLE REVENUE CW/SV		86,056.00
204 203.001	UNAVAILABE REVENUE MLWSD		20,291.00
204 229.000	DUE TO FEDERAL GOVERNMENT		
204 231.000	PAYROLL DEDUCTIONS PAYABLE		145,146.95
204 390.000	FUND BALANCE		4,861.46
204 574.001	TELECOMREVENU SHARING		500.00
204 607.001	METRO ACT PERMIT		
204 626.001	CHARGES FOR SERVICES RENDERED		
204 626.002	CTY RD LOCAL RD FUNDING		
204 626.005	FRANCE LANE		
204 626.006	BOURDEAU RD		
204 626.007	MENONIMEE/CRESTWOOD		
204 626.008	RICHMOND DRIVE		
204 626.009	HUDSON DRIVE		74.65
204 664.000	INTEREST AND DIVIDENDS		
204 676.000	REIMBURSEMENTS		
204 676.001	CAREY RD		
204 676.002	ORCH/MOG/WART		
204 676.003	JOHN WARNER		
204 676.004	ISLAND VIEW		332.60
204 676.005	MULLETT LAKE SH DR		3,094.12
204 676.006	CORDWOOD/STRAITSVIEW SP ASSESSMENT		
204 691.000	CONTRIBUTION FROM OTHER FUNDS		
204 695.000	TRANSFER FUND BALANCE		
204 699.000	TRANSFER IN	480.00	
204 705.000	TEMPORARY HELP	447.24	
204 705.001	METRO ACT LABOR	70.92	
204 712.000	FICA/MEDICAR/FEDERAL TAXES		
204 801.000	PROFESSIONAL SERVICES		
204 801.001	METRO ACT SERVICES		
204 802.000	CONSTRUCTION & MAINTENANCE	21,541.18	
204 860.001	METRO ACT MILEAGE	144.89	
204 955.000	MISCELLANEOUS EXPENDITURE		
204 955.001	BANK FEES	30.96	
204 998.000	CONTINGENCY FUND		
Total Fund 204 - ROAD FUND		260,356.94	260,356.94

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PERIOD ENDING 12/31/2016

FUND ACCOUNT	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 212 - LIQUOR FUND			
212 001.000	TAX ACCOUNT		
212 001.001	CHECKING	2,459.79	
212 002.000	IMMA- SAVINGS		
212 020.000	TAXES RECEIVABLE		
212 202.000	ACCOUNTS PAYABLE		
212 229.000	DUE TO FEDERAL GOVERNMENT		
212 231.000	PAYROLL DEDUCTIONS PAYABLE		
212 390.000	FUND BALANCE		2,651.23
212 570.000	LIQUOR LICENSES		1,328.80
212 664.000	INTEREST AND DIVIDENDS		4.46
212 691.000	CONTRIBUTION FROM OTHER FUNDS		
212 699.000	TRANSFER IN		
212 706.006	CONSTABLE	1,309.14	
212 712.000	FICA/MEDICAR/FEDERAL TAXES	18.98	
212 720.000	PENSION PLAN	130.92	
212 726.000	SUPPLIES	63.83	
212 801.000	PROFESSIONAL SERVICES		
212 810.000	LIQ INSP MARINE PATROL		
212 910.000	INSURANCE & BONDS		
212 955.001	BANK FEES	1.83	
212 998.000	CONTINGENCY FUND		
Total Fund 212 - LIQUOR FUND		3,984.49	3,984.49

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PERIOD ENDING 12/31/2016

FUND ACCOUNT	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 246 - TOWNSHIP IMPROVEMENT			
246 001.000	TAX ACCOUNT		
246 001.001	CHECKING	25,174.38	
246 002.000	CASH - SAVINGS		
246 120.000	CERTIFICATE OF DEPOSIT	220,731.11	
246 202.000	ACCOUNTS PAYABLE		
246 390.000	FUND BALANCE		245,879.84
246 664.000	INTEREST AND DIVIDENDS		43.92
246 691.000	CONTRIBUTION FROM OTHER FUNDS		
246 699.000	TRANSFER IN		
246 801.000	PROFESSIONAL SERVICES		
246 900.000	PRINTING AND PUBLISHING		
246 920.000	UTILITIES		
246 955.001	BANK FEES	18.27	
246 970.000	CAPITAL OUTLAY		
Total Fund 246 - TOWNSHIP IMPROVEMENT		245,923.76	245,923.76
Total - All Funds:		1,341,910.56	1,341,910.56

REPORT LIST

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User: JPASSENO

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Category	Name	Origin	Editable	SpreadSheet	Modified On
General Ledger Reports	Accounts Report Template	System	Y	N	
General Ledger Reports	Balance Sheet Report	System	N	N	
General Ledger Reports	Chart of Accounts	System	N	N	
General Ledger Reports	GL Balance Printout	System	N	N	
General Ledger Reports	Interfund Activity Report	System	N	N	
General Ledger Reports	Monthly Balances Report	System	N	N	
General Ledger Reports	Trial Balance Report	System	N	N	
General Ledger Reports	Account Balance Report	System	N	N	
General Ledger Reports	Cash Summary by Fund	System	N	N	
General Ledger Reports	Revenue and Expenditure With Activity	System	N	N	
General Ledger Reports	Revenue and Expenditure Report	System	N	N	
Custom Reports	GLWA Revenue and Expenditure Report	System	N	N	
Journal Reports	Journal Entry Report	System	N	N	
Journal Reports	Pooled Cash Balancing Report	System	N	N	
Journal Reports	Journals Template Report	System	Y	N	
Journal Detail/Account Activ	GL Activity Report	System	N	N	
Journal Detail/Account Activ	GL Activity By Journal Report	System	N	N	
Journal Detail/Account Activ	Activity by GL/Journal	System	N	N	
Journal Detail/Account Activ	GL Transaction Template	System	Y	N	
Manual Journal Entry Reports	Journal Entry Printout	System	N	N	
Manual Journal Entry Reports	Journal Register	System	N	N	
Manual Journal Entry Reports	Manual Journal Entry Template	System	Y	N	
Manual Journal Entry Reports	Unposted Journal Entry Report	System	N	N	
Budget Reports	Budget Report	System	N	N	
Budget Reports	Footnotes Report	System	N	N	
Budget Reports	Long-Term Budget Forecast Report	System	N	N	
Budget Amendment/Encumbrance	Budget Amendment Listing	System	N	N	
Budget Amendment/Encumbrance	Encumbrance Activitiy Report	System	N	N	
Budget Amendment/Encumbrance	Encumbrance Reconciliation Report	System	N	N	
Budget Amendment/Encumbrance	Quarterly Budget Amendment Report	System	N	N	
GL History	Balance Sheet	System	N	N	
GL History	Trial Balance	System	N	N	
GL History	Account Balance	System	N	N	
GL History	Monthly Account Activity	System	N	N	
GL History	Revenue and Expenditure Report	System	N	N	

REPORT LIST

Category	Name	Origin	Editable	SpreadSheet	Modified On
Project Reports	Project Budget Report	System	N	N	
Project Reports	Project Manual JE Charges	System	N	N	
Project Reports	Project Activity	System	N	N	
Project Reports	Project Activity By Sub Project	System	N	N	
Project Reports	Project/Grants List	System	N	N	
Project Reports	Project Ledger	System	N	N	
Project Reports	Schedule of Federal Awards	System	N	N	
GASB34 - Gov't-Wide	Gov't-Wide Statement Adjustments	System	N	N	
GASB34 - Gov't-Wide	Conversion Wksheet - Stmt Of Activitie	System	N	N	
GASB34 - Gov't-Wide	Conversion Wrksheet - Statement of Net	System	N	N	
GASB34 - Gov't-Wide	Statement Of Activities	System	N	N	
GASB34 - Gov't-Wide	Statement Of Net Position	System	N	N	
GASB34 - Fund-Based	Balance Sheet - Governmental Funds	System	N	N	
GASB34 - Fund-Based	Combined Balance Sheet - Nonmajor Govt	System	N	N	
GASB34 - Fund-Based	Combining Statement Of Net Position	System	N	N	
GASB34 - Fund-Based	Combining Stmt of Revenues/Expenditure	System	N	N	
GASB34 - Fund-Based	Revenues/Expenditures - Govt'l Funds	System	N	N	
GASB34 - Fund-Based	Revenues/Expenditures - Budget vs Actu	System	N	N	
GASB34 - Statistical	Major Funds Calculation Analysis	System	N	N	
Arkansas Financial Statement	Financial Statement By Bank	System	N	N	
Indiana Financial Statements	Financial Statement	System	N	N	
Indiana Financial Statements	Summarized Financial Statement	System	N	N	
Ohio Reports	Ohio Cash Basis Report	System	N	N	
Banking Reports	Deposit List	System	N	N	
Banking Reports	Deposit Details Report	System	N	N	
Banking Reports	Cash Summary by Bank	System	N	N	
Banking Reports	Bank Reconciliation	System	N	N	
Banking Reports	Check Reconciliation	System	N	N	
Banking Reports	Check Register	System	N	N	
Banking Reports	Deposit Reconciliation	System	N	N	
Audit Reports	Audit Report	System	Y	N	
Other Reports	Fund List	System	N	N	

REPORT LIST

Category	Name	Origin	Editable	SpreadSheet	Modified On
Other Reports	Department/Activity List	System	N	N	
Other Reports	Account Number List	System	N	N	
Other Reports	Recurring Journal Entry List	System	N	N	
Other Reports	Journal Entry Codes List	System	N	N	
Other Reports	Bank Code List	System	N	N	
Other Reports	Account Classification Listing	System	N	N	
Other Reports	Function/Program Listing	System	N	N	
Other Reports	Fund Group Listing	System	N	N	
Other Reports	Report List	System	N	N	
Other Reports	Group Security Summary Report	System	N	N	
Other Reports	User Security Settings Report	System	N	N	

GL Number	Description	PRIMARY GOV'T		TOTAL	COMPONENT UNITS
		Governmental Activities	Business-Type Activities		
ASSETS					
UNCLASSIFIED					
101-000-001.000	TAX ACCOUNT	(1,272.62)		(1,272.62)	
101-000-001.001	CHECKING	279,131.37		279,131.37	
204-000-001.001	CHECKING	41,633.03		41,633.03	
212-000-001.001	CHECKING	2,459.79		2,459.79	
246-000-001.001	CHECKING	25,174.38		25,174.38	
204-000-050.000	SPECIAL ASSESSMENT REC-CORDWOOD	86,056.00		86,056.00	
204-000-050.001	SPECIAL ASSESSMENT REC MLWSD	20,291.00		20,291.00	
101-000-120.000	CERTIFICATE OF DEPOSIT	354,825.28		354,825.28	
204-000-120.000	CERTIFICATE OF DEPOSIT	89,661.72		89,661.72	
246-000-120.000	CERTIFICATE OF DEPOSIT	220,731.11		220,731.11	
UNCLASSIFIED		1,118,691.06	0.00	1,118,691.06	0.00
RECEIVABLES					
101-000-040.000	ACCOUNTS RECEIVABLE	(3,000.00)		(3,000.00)	
	Total RECEIVABLES	(3,000.00)	0.00	(3,000.00)	0.00
Total Assets		1,115,691.06	0.00	1,115,691.06	0.00
LIABILITIES					
UNCLASSIFIED					
204-000-202.000	ACCOUNTS PAYABLE	0.16		0.16	
101-000-202.001	DUE CTY TRAILER FEES	30.00		30.00	
204-000-203.000	UNAVAILAVBLE REVENUE CW/SV	86,056.00		86,056.00	
204-000-203.001	UNAVAILABE REVENUE MLWSD	20,291.00		20,291.00	
101-000-228.002	STATE MI INCOME TAX	608.95		608.95	
101-000-255.000	DEPOSIT REFUND	1,450.00		1,450.00	
UNCLASSIFIED		108,436.11	0.00	108,436.11	0.00
CURRENT LIABILITIES					
101-000-229.000	DUE TO FEDERAL GOVERNMENT	1,029.44		1,029.44	
101-000-231.000	PAYROLL DEDUCTIONS PAYABLE	773.85		773.85	
	Total CURRENT LIABILITIES	1,803.29	0.00	1,803.29	0.00
Total Liabilities		110,239.40	0.00	110,239.40	0.00
NET POSITION					
FUND BALANCE AND NET ASSETS					
101-000-390.000	FUND BALANCE	605,196.64		605,196.64	
204-000-390.000	FUND BALANCE	145,146.95		145,146.95	
212-000-390.000	FUND BALANCE	2,651.23		2,651.23	
246-000-390.000	FUND BALANCE	245,879.84		245,879.84	
	Total FUND BALANCE AND NET ASSETS	998,874.66	0.00	998,874.66	0.00
NET OF REVENUES/EXPENDITURES		6,577.00	0.00	6,577.00	0.00
TOTAL NET POSITION		1,005,451.66	0.00	1,005,451.66	0.00

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	TAX ACCOUNT	(1,272.62)
101-000-001.001	CHECKING	279,131.37
101-000-001.002	DEBIT ACCOUNT	0.00
101-000-001.003	CASH ON HAND	0.00
101-000-002.000	IMMA - SAVINGS	0.00
101-000-020.000	TAXES RECEIVABLE	0.00
101-000-040.000	ACCOUNTS RECEIVABLE	(3,000.00)
101-000-067.000	DUE FROM OTHER FUNDS	0.00
101-000-120.000	CERTIFICATE OF DEPOSIT	354,825.28
Total Assets		629,684.03
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	0.00
101-000-202.001	DUE CTY TRAILER FEES	30.00
101-000-214.000	DUE TO OTHER FUNDS	0.00
101-000-228.002	STATE MI INCOME TAX	608.95
101-000-229.000	DUE TO FEDERAL GOVERNMENT	1,029.44
101-000-231.000	PAYROLL DEDUCTIONS PAYABLE	773.85
101-000-255.000	DEPOSIT REFUND	1,450.00
Total Liabilities		3,892.24
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	605,196.64
Total Fund Balance		605,196.64
Beginning Fund Balance		605,196.64
Net of Revenues VS Expenditures		20,595.15
Ending Fund Balance		625,791.79
Total Liabilities And Fund Balance		629,684.03

Fund 204 ROAD FUND

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	TAX ACCOUNT	0.00
204-000-001.001	CHECKING	41,633.03
204-000-002.000	IMMA - SAVINGS	0.00
204-000-020.000	TAXES RECEIVABLE	0.00
204-000-050.000	SPECIAL ASSESSMENT REC-CORDWOOD	86,056.00
204-000-050.001	SPECIAL ASSESSMENT REC MLWSD	20,291.00
204-000-120.000	CERTIFICATE OF DEPOSIT	89,661.72
Total Assets		237,641.75
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	0.16
204-000-203.000	UNAVAILAVBLE REVENUE CW/SV	86,056.00
204-000-203.001	UNAVAILABE REVENUE MLWSD	20,291.00
204-000-229.000	DUE TO FEDERAL GOVERNMENT	0.00
204-000-231.000	PAYROLL DEDUCTIONS PAYABLE	0.00
Total Liabilities		106,347.16
*** Fund Balance ***		
204-000-390.000	FUND BALANCE	145,146.95
Total Fund Balance		145,146.95
Beginning Fund Balance		145,146.95
Net of Revenues VS Expenditures		(13,852.36)
Ending Fund Balance		131,294.59
Total Liabilities And Fund Balance		237,641.75

Fund 212 LIQUOR FUND

GL Number	Description	Balance
*** Assets ***		
212-000-001.000	TAX ACCOUNT	0.00
212-000-001.001	CHECKING	2,459.79
212-000-002.000	IMMA- SAVINGS	0.00
212-000-020.000	TAXES RECEIVABLE	0.00
Total Assets		2,459.79
*** Liabilities ***		
212-000-202.000	ACCOUNTS PAYABLE	0.00
212-000-229.000	DUE TO FEDERAL GOVERNMENT	0.00
212-000-231.000	PAYROLL DEDUCTIONS PAYABLE	0.00
Total Liabilities		0.00
*** Fund Balance ***		
212-000-390.000	FUND BALANCE	2,651.23
Total Fund Balance		2,651.23
Beginning Fund Balance		2,651.23
Net of Revenues VS Expenditures		(191.44)
Ending Fund Balance		2,459.79
Total Liabilities And Fund Balance		2,459.79

Fund 246 TOWNSHIP IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
246-000-001.000	TAX ACCOUNT	0.00
246-000-001.001	CHECKING	25,174.38
246-000-002.000	CASH - SAVINGS	0.00
246-000-120.000	CERTIFICATE OF DEPOSIT	220,731.11
Total Assets		245,905.49
*** Liabilities ***		
246-000-202.000	ACCOUNTS PAYABLE	0.00
Total Liabilities		0.00
*** Fund Balance ***		
246-000-390.000	FUND BALANCE	245,879.84
Total Fund Balance		245,879.84
Beginning Fund Balance		245,879.84
Net of Revenues VS Expenditures		25.65
Ending Fund Balance		245,905.49
Total Liabilities And Fund Balance		245,905.49

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000-001.000	TAX ACCOUNT	261,905.81
701-000-001.001	CHECKING	0.00
701-000-002.000	CASH - SAVINGS	0.00
Total Assets		261,905.81
*** Liabilities ***		
701-000-202.000	ACCOUNTS PAYABLE	0.00
701-000-202.001	LATE FEES 1% DUE TO OTHER	0.00
701-000-202.002	PENALTY 3% DUE TO TWP	0.00
701-000-202.003	COUNTY DELINQUENT PP TAX INTEREST	0.00
701-000-202.004	SENIOR CITIZEN DELINQUENT PP TX INTEREST	0.00
701-000-202.005	COP ESD DELINQUENT PP TX INTEREST	0.00
701-000-202.006	SET DELINQUENT PP TAX INTEREST	0.00
701-000-202.007	SCH OPER DELINQUENT PP TAX INTEREST	0.00
701-000-202.008	SCH VOTED DELINQUENT PP TAX INTEREST	0.00
701-000-202.009	SCH DEBT DELINQUENT PP TAX INTEREST	0.00
701-000-202.010	SCH SINK DELINQUENT PP TAX INTEREST	0.00
701-000-202.011	LIBRARY DELINQUENT PP TAX INTEREST	0.00
701-000-202.012	TWP DELINQUENT PP TAX INTEREST	0.00
701-000-202.013	ADMIN FEE DELINQUENT PP TAX INTERST	0.00
701-000-214.000	INTEREST DUE TO OTHER FUNDS	0.00
701-000-222.000	COUNTY WINTER MILLAGE	0.00
701-000-222.001	COP ESD MILLAGE	67,709.80
701-000-222.002	SET MILLAGE	8,583.30
701-000-222.003	SENIOR CITIZENS MILLAGE	19,371.51
701-000-222.004	AMBULANCE MILLAGE	9,571.64
701-000-222.005	COUNTY SUMMER MILLAGE	8,095.66
701-000-222.006	DEL PP TOTAL COLLECTED	0.00
701-000-222.007	COUNTY DELINQUENT PP TAX	0.00
701-000-222.008	SENIOR CITIZENS DELINQUENT PP TAX	0.00
701-000-222.009	FC	0.00
701-000-223.000	LIBRARY MILLAGE	29,031.11
701-000-223.001	LIBRARY DELINQUENT PP TAX	0.00
701-000-223.002	LIBRARY CONSTRUCTION	17,315.36
701-000-224.000	COUNTY ROAD	38,749.85
701-000-225.000	SCHOOL OPERATING MILLAGE	16,589.90
701-000-225.001	SCHOOL VOTED MILLAGE	0.00
701-000-225.002	SCHOOL DEBT MILLAGE	3,118.47
701-000-225.003	SCHOOL SINK MILLAGE	801.05
701-000-225.004	SCH OPERATING DELINQUENT PP TAX	0.00
701-000-225.005	SCH VOTED DELINQUENT PP TAX	0.00
701-000-225.006	SCH DEBT DELINQUENT PP TAX	0.00
701-000-225.007	SCH SINK DELINQUENT PP TAX	0.00
701-000-226.000	TOWNSHIP MILLAGE	38,170.02
701-000-226.001	SP ASSESS CAREY RD	0.00
701-000-226.002	SP ASSESS ORCH/MOG/WART	0.00
701-000-226.003	SP ASSESS J WARN	0.00
701-000-226.004	SP ASSESS IS VIEW	0.00
701-000-226.005	ADMIN FEE	1,197.21
701-000-226.006	TWP DELINQUENT PP TAX	0.00
701-000-226.007	ADMIN FEE DELINQUENT PP TAX	0.00
701-000-226.008	BOURDEAU ROAD	0.00
701-000-226.009	CRESTWOOD MEM	0.00
701-000-226.010	FRANCE LANE	0.00
701-000-226.011	HUDSON DRIVE	0.00
701-000-226.012	RICHMOND DR	0.00
701-000-226.013	SP ASSESS MULLETT LK WDS/SHORES DR	1,297.44
701-000-226.014	CORDWOOD/STRAITSVIEW	2,303.49
701-000-226.050	FILING FEES/COSTS	0.00
701-000-228.000	SET DELINQUENT PP TAX	0.00
701-000-230.001	QUALIFIED FOREST FEE	0.00
701-000-234.000	COP ESD DELINQUENT PP TAX	0.00
701-000-285.001	OVERPAYMENT	0.00
Total Liabilities		261,905.81

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	261,905.81

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	TWP MILLAGE	105,000.00	105,000.00	10,160.01	94,839.99	9.68
101-000-404.000	HOMESTEAD DENIAL REFUND	0.00	0.00	28.26	(28.26)	100.00
101-000-410.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DELINQUENT REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-423.000	SWAMP TAX	17,000.00	17,000.00	0.00	0.00	0.00
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	17,000.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	40,000.00	40,000.00	0.00	0.00	0.00
101-000-451.000	BUSINESS LICENSE AND PERMIT	36.00	36.00	35,249.76	4,750.24	88.12
101-000-539.000	EMERALD ASH BORER TREE PLANTING GRANT	0.00	0.00	27.00	9.00	75.00
101-000-539.001	MI TWP PAR PLAN GRANT	0.00	0.00	0.00	0.00	0.00
101-000-569.000	DEQ TIRE GRANT	0.00	0.00	0.00	0.00	0.00
101-000-574.000	STATE SHARED REVENUE	239,000.00	239,000.00	0.00	0.00	0.00
101-000-607.000	ADMINISTRATION FEES	0.00	0.00	161,348.00	77,652.00	67.51
101-000-626.000	TRANSFER STATION TICKETS	5,500.00	5,500.00	0.00	0.00	0.00
101-000-664.000	INTEREST AND DIVIDENDS	1,000.00	1,000.00	4,660.00	840.00	84.73
101-000-667.000	RENT	2,400.00	2,400.00	455.46	544.54	45.55
101-000-676.000	REIMBURSEMENTS	0.00	0.00	1,700.00	700.00	70.83
101-000-687.000	REFUNDS	0.00	0.00	3,946.89	(3,946.89)	100.00
101-000-699.000	TRANSFER IN	300,000.00	300,000.00	508.49	(508.49)	100.00
				0.00	300,000.00	0.00
TOTAL REVENUES		709,936.00	709,936.00	218,083.87	491,852.13	30.72
Expenditures						
101-101-703.004	TRUSTEE SALARY	6,254.00	6,254.00	4,689.36	1,564.64	74.98
101-101-712.000	FICA/MEDICAR/FEDERAL TAXES	6,150.00	6,150.00	4,166.61	1,983.39	67.75
101-101-720.000	PENSION PLAN	7,000.00	7,000.00	4,808.80	2,191.20	68.70
101-101-725.000	PER DIAM	3,500.00	3,500.00	2,200.00	1,300.00	62.86
101-101-801.000	PROFESSIONAL SERVICES	3,000.00	3,000.00	725.00	2,275.00	24.17
101-101-864.000	BOARD CONFERANCE/WORKSHOPS	300.00	300.00	0.00	300.00	0.00
101-101-880.000	COMMUNITY PROMOTION	2,000.00	2,000.00	2,000.00	0.00	100.00
101-101-900.000	PRINTING AND PUBLISHING	1,500.00	1,500.00	1,383.65	116.35	92.24
101-101-910.000	INSURANCE & BONDS	8,000.00	8,000.00	8,160.00	(160.00)	102.00
101-101-955.000	MISCELLANEOUS EXPENDITURE	500.00	500.00	218.00	282.00	43.60
101-101-955.001	BANK FEES	250.00	250.00	188.94	61.06	75.58
101-101-958.000	DUES	2,600.00	2,600.00	2,609.26	(9.26)	100.36
101-101-998.000	CONTINGENCY FUND	173,036.00	173,036.00	(500.00)	173,536.00	(0.29)
101-175-703.001	SUPERVISOR SALARY	15,086.00	15,086.00	11,314.44	3,771.56	75.00
101-175-726.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-175-860.000	TRANSPORTATION	280.00	280.00	0.00	280.00	0.00
101-175-960.000	EDUCATION & TRAINING	800.00	800.00	0.00	800.00	0.00
101-175-970.010	CAPITAL OUTLAY EQ	0.00	0.00	0.00	0.00	0.00
101-215-703.002	CLERK SALARY	18,355.00	18,355.00	13,766.04	4,588.96	75.00
101-215-706.000	DEPUTY CLERK	1,000.00	1,000.00	225.97	774.03	22.60
101-215-726.000	SUPPLIES	2,500.00	2,500.00	687.65	1,812.35	27.51
101-215-803.000	SOFTWARE SUPPORT	2,400.00	2,400.00	2,309.00	91.00	96.21
101-215-860.000	TRANSPORTATION	280.00	280.00	263.52	16.48	94.11
101-215-960.000	EDUCATION & TRAINING	1,200.00	1,200.00	300.86	899.14	25.07
101-215-970.010	CAPITAL OUTLAY EQ	500.00	500.00	157.94	342.06	31.59
101-247-704.000	BOARD OF REVIEW SALARY	3,000.00	3,000.00	300.00	2,700.00	10.00
101-247-726.000	SUPPLIES	100.00	100.00	0.00	100.00	0.00
101-247-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	266.70	733.30	26.67
101-247-960.000	EDUCATION & TRAINING	700.00	700.00	0.00	700.00	0.00
101-253-703.003	TREASURER SALARY	18,355.00	18,355.00	13,766.04	4,588.96	75.00
101-253-706.000	DEPUTY TREASURER	0.00	0.00	572.77	(572.77)	100.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253-726.000	SUPPLIES	5,500.00	5,500.00	4,770.14	729.86	86.73
101-253-803.000	SOFTWARE SUPPORT	1,500.00	1,500.00	1,444.00	56.00	96.27
101-253-860.000	TRANSPORTATION	150.00	150.00	0.00	150.00	0.00
101-253-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	200.00	0.00
101-253-970.010	CAPITAL OUTLAY EQ	1,000.00	1,000.00	0.00	1,000.00	0.00
101-257-726.000	SUPPLIES	2,000.00	2,000.00	140.99	1,859.01	7.05
101-257-803.000	SOFTWARE SUPPORT	1,600.00	1,600.00	1,526.00	74.00	95.38
101-257-832.000	CONTRACTUAL SERVICES	38,000.00	38,000.00	28,835.00	9,165.00	75.88
101-257-970.000	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	1,000.00	0.00
101-262-702.000	ELECTION COMMISSION	7,000.00	7,000.00	3,808.00	3,192.00	54.40
101-262-726.000	SUPPLIES	2,000.00	2,000.00	1,899.21	100.79	94.96
101-262-900.000	PRINTING AND PUBLISHING	300.00	300.00	280.00	20.00	93.33
101-263-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-265-709.000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
101-265-709.001	TOWNSHIP CUSTODIAN #1	6,000.00	6,000.00	3,426.62	2,573.38	57.11
101-265-709.002	COMMUNITY CENTER CUSTODIAN	440.00	440.00	588.05	(148.05)	133.65
101-265-709.004	TOWNSHIP CUSTODIAN #2	0.00	0.00	0.00	0.00	0.00
101-265-709.005	TOWNSHIP SECRETARY	7,500.00	7,500.00	4,769.63	2,730.37	63.60
101-265-709.006	SUBSTITUTE SECRETARY	0.00	0.00	0.00	0.00	0.00
101-265-726.020	COMMUNITY CENTER SUPPLIES	1,400.00	1,400.00	681.24	718.76	48.66
101-265-726.030	TOWNSHIP HALL SUPPLIES	3,000.00	3,000.00	270.61	2,729.39	9.02
101-265-726.040	SUPPLIES TWP GROUNDS	1,500.00	1,500.00	198.38	1,301.62	13.23
101-265-850.000	COMMUNICATIONS	3,000.00	3,000.00	2,247.93	752.07	74.93
101-265-860.000	TRANSPORTATION	1,000.00	1,000.00	451.12	548.88	45.11
101-265-881.000	EMERALD ASH BORER TREES	0.00	0.00	0.00	0.00	0.00
101-265-920.020	COMMUNITY CENTER UTILITIES	2,500.00	2,500.00	1,569.30	930.70	62.77
101-265-920.030	TOWNSHIP HALL UTILITIES	4,000.00	4,000.00	1,898.67	2,101.33	47.47
101-265-930.020	MAINTENANCE & REPAIR COMMUNITY CENTER	1,500.00	1,500.00	198.32	1,301.68	13.22
101-265-930.030	MAINTENANCE & REPAIR TWP HALL	4,000.00	4,000.00	1,831.52	2,168.48	45.79
101-265-930.040	MAINTENANCE & REPAIRS EQUIPMENT	1,500.00	1,500.00	1,295.24	204.76	86.35
101-265-970.000	CAPITAL OUTLAY TWP GROUNDS	50,000.00	50,000.00	0.00	50,000.00	0.00
101-265-970.010	CAPITAL OUTLAY EQ	5,000.00	5,000.00	0.00	5,000.00	0.00
101-265-970.020	CAPITAL OUTLAY COMMUNITY CENTER	4,000.00	4,000.00	0.00	4,000.00	0.00
101-265-970.030	CAPITAL OUTLAY TWP HALL	1,000.00	1,000.00	0.00	1,000.00	0.00
101-276-950.000	AID TO OTHER GOV'T AGENCY	4,500.00	4,500.00	4,500.00	0.00	100.00
101-330-966.020	CONTRIBUTION TO OTHER FUNDS	1,000.00	1,000.00	0.00	1,000.00	0.00
101-333-920.000	UTILITIES	1,000.00	1,000.00	847.99	152.01	84.80
101-333-930.001	BLDG & GROUNDS FIRE HALL #1	500.00	500.00	206.91	293.09	41.38
101-333-930.004	BLDG & GROUNDS #4	500.00	500.00	0.00	500.00	0.00
101-333-930.005	BLDG & GROUNDS #5	0.00	0.00	0.00	0.00	0.00
101-333-965.000	BENTON TWP SHARE FIRE FUND	110,000.00	110,000.00	0.00	110,000.00	0.00
101-333-970.001	CAPITAL OUTLAY FIRE HALL #1	3,000.00	3,000.00	2,027.30	972.70	67.58
101-333-970.004	CAPITAL OUTLAY FIRE HALL #4	1,000.00	1,000.00	0.00	1,000.00	0.00
101-333-970.005	CAPITAL OUTLAY FIRE HALL #5	0.00	0.00	0.00	0.00	0.00
101-446-966.020	CONTRIBUTION TO OTHER FUNDS	50,000.00	50,000.00	0.00	50,000.00	0.00
101-448-920.001	STREET LIGHTS	1,300.00	1,300.00	844.24	455.76	64.94
101-526-709.000	SNOW REMOVAL	1,000.00	1,000.00	0.00	1,000.00	0.00
101-526-709.003	TRANSFER STATION ATTENDANT	10,000.00	10,000.00	6,240.00	3,760.00	62.40
101-526-709.004	TOWNSHIP CUSTODIAN #2	1,800.00	1,800.00	900.36	899.64	50.02
101-526-726.000	SUPPLIES	500.00	500.00	441.93	58.07	88.39
101-526-726.001	SUPPLIES RECYCLING	500.00	500.00	0.00	500.00	0.00
101-526-801.000	PROFESSIONAL SERVICES	20,000.00	20,000.00	8,196.00	11,804.00	40.98
101-526-801.002	PROFESSIONAL SERVICES RECYCLING	45,000.00	45,000.00	31,733.10	13,266.90	70.52
101-526-850.000	COMMUNICATIONS	600.00	600.00	291.40	308.60	48.57
101-526-860.000	TRANSPORTATION	2,000.00	2,000.00	1,049.33	950.67	52.47
101-526-895.000	DEQ TIRE GRANT EXPENITURES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-526-970.000	CAPITAL OUTLAY	500.00	500.00	0.00	500.00	0.00
101-526-970.006	CAPITAL OUTLAY RECYCLING	1,000.00	1,000.00	0.00	1,000.00	0.00
101-537-966.020	CONTRIBUTION TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
101-751-709.004	TOWNSHIP CUSTODIAN #2	2,500.00	2,500.00	570.00	1,930.00	22.80
101-751-726.000	SUPPLIES PARK	1,000.00	1,000.00	425.00	575.00	42.50
101-751-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-751-920.000	UTILITIES PARK	1,000.00	1,000.00	818.85	181.15	81.89
101-751-930.000	REPAIRS	2,500.00	2,500.00	612.35	1,887.65	24.49
101-751-967.000	TWP GROUNDS PROJECT COST	5,000.00	5,000.00	0.00	5,000.00	0.00
101-751-970.000	CAPITAL OUTLAY	5,000.00	5,000.00	1,073.44	3,926.56	21.47
TOTAL EXPENDITURES		709,936.00	709,936.00	197,488.72	512,447.28	27.82
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		709,936.00	709,936.00	218,083.87	491,852.13	30.72
TOTAL EXPENDITURES		709,936.00	709,936.00	197,488.72	512,447.28	27.82
NET OF REVENUES & EXPENDITURES		0.00	0.00	20,595.15	(20,595.15)	100.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - ROAD FUND						
Revenues						
204-000-574.001	TELECOMREVENU SHARING	3,000.00	3,000.00	4,861.46	(1,861.46)	162.05
204-000-607.001	METRO ACT PERMIT	0.00	0.00	500.00	(500.00)	100.00
204-000-626.001	CHARGES FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00
204-000-626.002	CTY RD LOCAL RD FUNDING	0.00	0.00	0.00	0.00	0.00
204-000-626.005	FRANCE LANE	0.00	0.00	0.00	0.00	0.00
204-000-626.006	BOURDEAU RD	0.00	0.00	0.00	0.00	0.00
204-000-626.007	MENONIMEE/CRESTWOOD	0.00	0.00	0.00	0.00	0.00
204-000-626.008	RICHMOND DRIVE	0.00	0.00	0.00	0.00	0.00
204-000-626.009	HUDSON DRIVE	0.00	0.00	0.00	0.00	0.00
204-000-664.000	INTEREST AND DIVIDENDS	100.00	100.00	74.65	25.35	74.65
204-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
204-000-676.001	CAREY RD	0.00	0.00	0.00	0.00	0.00
204-000-676.002	ORCH/MOG/WART	0.00	0.00	0.00	0.00	0.00
204-000-676.003	JOHN WARNER	0.00	0.00	0.00	0.00	0.00
204-000-676.004	ISLAND VIEW	0.00	0.00	0.00	0.00	0.00
204-000-676.005	MULLETT LAKE SH DR	2,500.00	2,500.00	332.60	2,167.40	13.30
204-000-676.006	CORDWOOD/STRAITSVIEW SP ASSESSMENT	8,000.00	8,000.00	3,094.12	4,905.88	38.68
204-000-691.000	CONTRIBUTION FROM OTHER FUNDS	50,000.00	50,000.00	0.00	50,000.00	0.00
204-000-695.000	TRANSFER FUND BALANCE	0.00	0.00	0.00	0.00	0.00
204-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		63,600.00	63,600.00	8,862.83	54,737.17	13.94
Expenditures						
204-101-712.000	FICA/MEDICAR/FEDERAL TAXES	100.00	100.00	70.92	29.08	70.92
204-101-955.001	BANK FEES	100.00	100.00	30.96	69.04	30.96
204-446-705.000	TEMPORARY HELP	1,000.00	1,000.00	480.00	520.00	48.00
204-446-705.001	METRO ACT LABOR	1,000.00	1,000.00	447.24	552.76	44.72
204-446-712.000	FICA/MEDICAR/FEDERAL TAXES	0.00	0.00	0.00	0.00	0.00
204-446-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
204-446-801.001	METRO ACT SERVICES	300.00	300.00	0.00	300.00	0.00
204-446-802.000	CONSTRUCTION & MAINTENANCE	39,000.00	39,000.00	21,541.18	17,458.82	55.23
204-446-860.001	METRO ACT MILEAGE	300.00	300.00	144.89	155.11	48.30
204-446-955.000	MISCELLANEOUS EXPENDITURE	0.00	0.00	0.00	0.00	0.00
204-446-998.000	CONTINGENCY FUND	21,800.00	21,800.00	0.00	21,800.00	0.00
TOTAL EXPENDITURES		63,600.00	63,600.00	22,715.19	40,884.81	35.72
Fund 204 - ROAD FUND:						
TOTAL REVENUES		63,600.00	63,600.00	8,862.83	54,737.17	13.94
TOTAL EXPENDITURES		63,600.00	63,600.00	22,715.19	40,884.81	35.72
NET OF REVENUES & EXPENDITURES		0.00	0.00	(13,852.36)	13,852.36	100.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET		BALANCE NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND							
Revenues							
212-000-570.000	LIQUOR LICENSES	1,330.00	1,330.00	1,328.80	1.20	99.91	
212-000-664.000	INTEREST AND DIVIDENDS	10.00	10.00	4.46	5.54	44.60	
212-000-691.000	CONTRIBUTION FROM OTHER FUNDS	1,000.00	1,000.00	0.00	1,000.00	0.00	
212-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		2,340.00	2,340.00	1,333.26	1,006.74	56.98	
Expenditures							
212-101-712.000	FICA/MEDICAR/FEDERAL TAXES	50.00	50.00	18.98	31.02	37.96	
212-101-955.001	BANK FEES	3.00	3.00	1.83	1.17	61.00	
212-330-706.006	CONSTABLE	1,742.00	1,742.00	1,309.14	432.86	75.15	
212-330-712.000	FICA/MEDICAR/FEDERAL TAXES	0.00	0.00	0.00	0.00	0.00	
212-330-720.000	PENSION PLAN	200.00	200.00	130.92	69.08	65.46	
212-330-726.000	SUPPLIES	124.00	124.00	63.83	60.17	51.48	
212-330-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	
212-330-810.000	LIQ INSP MARINE PATROL	0.00	0.00	0.00	0.00	0.00	
212-330-910.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00	0.00	
212-330-998.000	CONTINGENCY FUND	221.00	221.00	0.00	221.00	0.00	
TOTAL EXPENDITURES		2,340.00	2,340.00	1,524.70	815.30	65.16	
Fund 212 - LIQUOR FUND:							
TOTAL REVENUES		2,340.00	2,340.00	1,333.26	1,006.74	56.98	
TOTAL EXPENDITURES		2,340.00	2,340.00	1,524.70	815.30	65.16	
NET OF REVENUES & EXPENDITURES		0.00	0.00	(191.44)	191.44	100.00	

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 246 - TOWNSHIP IMPROVEMENT						
Revenues						
246-000-664.000	INTEREST AND DIVIDENDS	1,000.00	1,000.00	43.92	956.08	4.39
246-000-691.000	CONTRIBUTION FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
246-000-699.000	TRANSFER IN	100,000.00	100,000.00	0.00	100,000.00	0.00
TOTAL REVENUES		101,000.00	101,000.00	43.92	100,956.08	0.04
Expenditures						
246-263-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
246-263-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
246-263-920.000	UTILITIES	0.00	0.00	0.00	0.00	0.00
246-263-955.001	BANK FEES	30.00	30.00	18.27	11.73	60.90
246-263-970.000	CAPITAL OUTLAY	100,970.00	100,970.00	0.00	100,970.00	0.00
TOTAL EXPENDITURES		101,000.00	101,000.00	18.27	100,981.73	0.02
Fund 246 - TOWNSHIP IMPROVEMENT:						
TOTAL REVENUES		101,000.00	101,000.00	43.92	100,956.08	0.04
TOTAL EXPENDITURES		101,000.00	101,000.00	18.27	100,981.73	0.02
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.65	(25.65)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		876,876.00	876,876.00	228,323.88	648,552.12	26.04
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		876,876.00	876,876.00	221,746.88	655,129.12	25.29
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,577.00	(6,577.00)	100.00

BENTON TOWNSHIP
CHEBOYGAN COUNTY, MICHIGAN
AUDITED FINANCIAL STATEMENTS
FISCAL YEAR ENDED MARCH 31, 2015

NIELAND & KOSANKE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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JOSEPH D. KOSANKE, C.P.A.

MEMBER
AMERICAN INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS
AND
MICHIGAN ASSOCIATION OF CERTIFIED
PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Supervisor and Members of Benton Township Board of Trustees
Benton Township
Cheboygan County, Michigan 49721

We have audited the accompanying financial statements of the governmental activities, the component unit presented as a blended entity, each major fund, and the remaining fund information of Benton Township, Cheboygan County, Michigan, (the "Township") as of and for the year ended March 31, 2015, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

BENTON TOWNSHIP, MICHIGAN
MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Benton Township (the "Township"), we offer readers of the Township's financial statements a narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2015. The Township is subject to a biannual audit, therefore we presented an analysis for the Township's 2015 fiscal year compared with the prior year's unaudited period, fiscal 2014.

Financial Highlights

Our financial status remained stable over the last year. Net position increased \$90,711 from \$2,510,639 to \$2,601,350.

Overall revenue was \$590,864. Taxable value for real & personal property increased from \$136,226,209 to \$138,806,211. We incurred no new debt.

Overview of Financial Statements

The Township's basic financial statements consists of three parts: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information and other information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net position includes all of the Township's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

To assess overall changes of the Township, you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

The statement of activities presents information showing how the Township's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes. The governmental activities of the Township include legislative, general government, building and grounds, public safety, streets, sanitation, recreation and culture, and cemetery. All activities of the Township are reported as governmental activities, and there are no business type activities.

BENTON TOWNSHIP, MICHIGAN
MANAGEMENT'S DISCUSSION AND ANALYSIS

Township's defined contribution pension plan. It also includes the required budgetary comparison schedule.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the Township's financial position. At the end of the Township's fiscal year, assets exceeded liabilities by \$2,601,350. This represents an increase of \$90,711, or 4% from the preceding fiscal year.

Our cash position in all governmental activities remains strong. Year-end cash position at March 31, 2015 of all funds is as follows:

General Fund	\$310,817
Road Fund	53,788
Fire Fund	215,342
Revolving and Improvement Fund	25,118
Liquor Fund	<u>2,218</u>
Total Cash and cash equivalents	<u>\$607,283</u>

Financial Analysis of the Township's Funds

Individual fund balances remain solid, as indicated by year-end balance and net change reflected below:

	March 31, 2014	March 31, 2015	Increase (Decrease)
General Fund	534,348	562,508	28,160
Fire Fund	382,854	465,007	82,153
Road Fund	136,831	144,965	8,134
Revolving and Improvement Fund	238,576	243,544	4,968
Liquor Fund	1,820	2,218	398
Total	<u>1,294,429</u>	<u>1,418,242</u>	<u>123,813</u>

The year-over-year change in fund balances are primarily attributable to:

- *General* – increases in state shared revenues and property tax revenues.
- *Fire* – increases in property tax values generate a higher millage driven contribution by Aloha and Grant Townships, and subsequent matching contribution by Benton Township.
- *Road* – special assessment revenues collected were lower in the current year, but this was offset by savings in repairs and maintenance costs.
- *Revolving and Improvement* – interest income on certificate of deposit balances.
- *Liquor* – higher transfers in from general fund to help subsidize the costs of operating the liquor fund.

BASIC FINANCIAL STATEMENTS

BENTON TOWNSHIP
STATEMENT OF NET POSITION
MARCH 31, 2015

	<u>Primary Government Governmental Activities</u>
Assets	
Cash and cash equivalents	\$ 607,283
Investments	764,354
Receivables, net	119,594
Due from other governmental units	50,203
Capital assets not being depreciated	20,000
Capital assets being depreciated, net	<u>1,163,108</u>
Total assets	<u>2,724,542</u>
Liabilities	
Accounts payable and accrued liabilities	15,570
Rental deposits	<u>1,275</u>
Total liabilities	<u>16,845</u>
Deferred inflow of resources	
Unavailable revenue	<u>106,347</u>
Net position	
Net investment in capital assets	1,183,108
Unrestricted	<u>1,418,242</u>
Total net position	<u><u>\$ 2,601,350</u></u>

FUND FINANCIAL STATEMENTS

BENTON TOWNSHIP
RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL
FUNDS TO NET POSITION OF GOVERNMENTAL ACTIVITIES
MARCH 31, 2015

Fund balances - total governmental funds	\$ 1,418,242
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Amounts reported for *governmental activities* in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore are not reported in the fund statements.

Capital assets, net	<u>1,183,108</u>
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Net position of governmental activities	<u>\$ 2,601,350</u>
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BENTON TOWNSHIP
RECONCILIATION OF NET CHANGES IN FUND
BALANCES OF GOVERNMENTAL FUNDS TO CHANGES IN
NET POSITION OF GOVERNMENTAL ACTIVITIES
MARCH 31, 2015

Net change in fund balances - total governmental funds \$ 123,813

Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	79,346
Depreciation expense	<u>(112,448)</u>

Change in net position of governmental activities \$ 90,711

NOTES TO THE FINANCIAL STATEMENTS

BENTON TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

Road Fund – accounts for resources to be used for and used in road development and improvement. Revenues are derived from charges for services and contributions from the General Fund.

Revolving and Improvement Fund – accounts for funds set aside for future Township improvements. The general fund makes contributions to build this fund as they become available.

Liquor Fund – a State of Michigan mandated fund to fund inspections of liquor establishments within the Township.

The Township's agency tax collection fund is presented as a fiduciary fund. By definition, assets within this fund are held for the benefit of a third party (i.e. other local government, private party, etc.) and cannot be used to address activities or obligations of the Township. This fund is not incorporated into the government-wide financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. The Township considers all revenues reported in the governmental funds to be available if they are collected within sixty (60) days of the end of the current fiscal period. Property taxes, state shared revenue and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the Township.

Expenditures are recorded when the related fund liability is incurred. General capital asset acquisitions are reported as expenditures in governmental funds.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Restricted net position includes assets that are subject to restrictions beyond the Township's control. The restrictions may be externally imposed or imposed by law. When both restricted and unrestricted resources are available for use, it is the Township's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities, Deferred Inflows of Resources and Equity

BENTON TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

Deferred Inflows of Resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The governmental funds report unavailable revenues, which arises only under a modified accrual basis of accounting, from two sources: property taxes and special assessment receivable. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. In addition, deferred inflows of resources are reported in the government-wide and governmental fund financial statements for property taxes levied during the year that were intended to finance future periods.

Fund Equity

Governmental funds report nonspendable fund balance for amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Restricted fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. Committed fund balance is reported for amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Township Board (the Township's highest level of decision-making authority). A formal resolution of the Township Board is required to establish, modify, or rescind a fund balance commitment. The Township reports assigned fund balance for amounts that are constrained by the Township's intent to be used for specific purposes, but are neither restricted nor committed. Unassigned fund balance is the residual classification for the General Fund.

Property Taxes

The Township's property taxes are levied each December 1 on the taxable valuation of property located in the Township as of the preceding December 31, the lien date. Property taxes are payable without penalty and interest through February 14; as of March 1 of the succeeding year, unpaid real property taxes are sold to and collected by Cheboygan County. Assessed values, as established annually by the Township and subject to acceptance by the county, are equalized by the State at an estimated 50% of current market value.

Interfund Transactions

During the course of normal operations, the Township has numerous transactions between funds including expenditures and transfers of resources to provide services and construct assets. The accompanying financial statements generally reflect such transactions as transfers.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions

BENTON TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk. The Township's investment policy does not have specific limits in excess of state law on investment credit risk. The Township has no investments for which ratings are required.

Custodial Credit Risk-Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned. State law does not require and the Township does not have a policy for deposit custodial credit risk. At March 31, 2015, \$439,675 of the Township's bank balance of \$1,266,542 was exposed to custodial credit risk because it was uninsured and uncollateralized.

The Township is authorized by statute to invest surplus funds in the following:

- a) Bonds, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a qualified financial institution.
- c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- d) Banker's acceptances of United States banks.
- e) Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.
- f) Mutual funds registered under the Investment Company Act of 1940, limited to mutual fund securities whose intention is to maintain a net asset value of \$1.00 per share.
- g) External investment pools as authorized by Public Act 20 as amended through December 31, 1997.

The Township Board is authorized to designate depositories for Township funds, and to determine that the funds are invested in accordance with State of Michigan statutory authority. The Township's deposits are in accordance with statutory authority.

BENTON TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

INTERFUND PAYABLES, RECEIVABLES AND TRANSFERS

The composition of interfund payables and receivables at March 31, 2015, was as follows:

	Due from Other Funds	Due to Other Funds
General Fund	\$ -	\$ 101,358
Fire Fund	101,358	-
	\$ 101,358	\$ 101,358

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

For the year ended March 31, 2015, interfund transfers consisted of the following:

	Transfers In	Transfers Out
General Fund	\$ -	\$ 102,358
Fire Fund	101,358	-
Liquor Fund	1,000	-
	\$ 102,358	\$ 102,358

Transfers are used to (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

BENTON TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

Depreciation expense charged to functions/programs of the primary government is as follows for the year ended March 31, 2015:

Depreciation of governmental activities by function	
General government	\$ 18,022
Building and grounds	14,727
Public safety	<u>79,699</u>
Total depreciation expense - governmental activities	<u>\$ 112,448</u>

RISK MANAGEMENT

The Township is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which it obtains coverage from commercial insurance companies.

The Fire Department belongs to the Michigan Township Participating Plan, a public entity risk pool currently operating as a common risk management and worker's compensation insurance program for various municipalities throughout the State of Michigan. The Township pays an annual premium for its worker's compensation insurance coverage. The pool is self-sustaining through member premiums and reinsures through commercial companies for claims in excess of \$500,000 for each insured event.

The Township has had no settled claims resulting from these risks that exceeded their commercial coverage in any of the past three fiscal years.

DEFINED CONTRIBUTION PENSION PLAN

The Township administers a single employer defined contribution pension plan for its elected officials. The Township is the sole contributor to the Plan which covers all elected officials of the Township.

A defined contribution plan provides pension benefits in return for services rendered, provides an individual account for each participant and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account, the returns earned on investments of those contributions, and forfeitures of other participant's benefits that may be allocated to such participant's account. All elected officials are eligible to participate in the Plan from the date they are hired. Contributions made into the Plan vest immediately. Participants are eligible upon termination or retirement to withdraw accumulated contributions and interest.

The Township contributes 10% of each elected official's annual compensation and the elected official is required to contribute 5% of annual compensation. Elected officials may make additional voluntary non-deductible contributions to the Plan, up to a maximum of 10% of annual

REQUIRED SUPPLEMENTARY INFORMATION

BENTON TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE – BUDGET AND ACTUAL – FIRE FUND
FOR THE YEAR ENDED MARCH 31, 2015

	Original Budget	Final Amended Budget	Actual	Variance With Final Amended Budget Favorable (Unfavorable)
Revenues				
Charges for services	99,163	99,163	101,358	2,195
Interest	1,000	1,000	412	(588)
Miscellaneous	500	500	550	50
Total revenues	100,663	100,663	102,320	1,657
Expenditures				
Wages	75,000	75,000	55,752	19,248
Insurance	25,000	25,000	19,561	5,439
Repairs and maintenance	18,000	18,000	12,634	5,366
Utilities	12,200	12,200	8,606	3,594
Transportation	9,000	9,000	1,908	7,092
Training	6,000	6,000	223	5,777
Supplies	1,000	3,000	2,062	938
Health services	3,000	3,000	1,351	1,649
Professional	2,000	2,000	850	1,150
Printing	500	500	446	54
Miscellaneous	1,850	1,850	1,018	832
Capital outlay	50,000	50,000	17,114	32,886
Total expenditures	203,550	205,550	121,525	84,025
Revenue (under) over expenditures	(102,887)	(104,887)	(19,205)	85,682
Other financing sources (uses)				
Transfers in	99,162	99,162	101,358	2,196
Net change in fund balance	(3,725)	(5,725)	82,153	87,878
Fund balance, beginning of year	382,854	382,854	382,854	-
Fund balance, end of year	\$ 379,129	\$ 377,129	\$ 465,007	\$ 87,878

BENTON TOWNSHIP
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCE – BUDGET AND ACTUAL – IMPROVEMENT FUND
 FOR THE YEAR ENDED MARCH 31, 2015

	<u>Original Budget</u>	<u>Final Amended Budget</u>	<u>Actual</u>	<u>Variance With Final Amended Budget Positive (Negative)</u>
Revenues				
Interest	55	55	4,985	4,930
Total revenues	55	55	4,985	4,930
Expenditures				
Miscellaneous	-	10	17	(7)
Total expenditures	-	10	17	(7)
Revenue (under) over expenditures	55	45	4,968	4,923
Net change in fund balance	55	45	4,968	4,923
Fund balance, beginning of year	238,576	238,576	238,576	-
Fund balance, end of year	<u>\$ 238,631</u>	<u>\$ 238,621</u>	<u>\$ 243,544</u>	<u>\$ 4,923</u>

BENTON TOWNSHIP
 DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND
 OTHER FINANCING USES – BUDGET AND ACTUAL – GENERAL FUND
 FOR THE YEAR ENDED MARCH 31, 2015

	Original Budget	Final Amended Budget	Actual	Variance With Final Amended Budget Favorable (Unfavorable)
Revenues				
Property taxes	\$ 110,000	\$ 110,000	\$ 137,972	\$ 27,972
State shared revenue	239,000	239,000	244,950	5,950
Charges for services	4,500	4,500	4,785	285
Swamp tax	9,000	9,000	12,991	3,991
Property tax administration fees	40,000	40,000	44,301	4,301
Interest	2,000	2,000	2,745	745
Rent	2,200	2,200	3,120	920
Miscellaneous	36	36	836	800
Total revenues	406,736	406,736	451,700	44,964
Expenditures				
Legislative				
Township Board	42,854	42,904	40,820	2,084
General government				
Supervisor	15,586	16,431	16,425	6
Assessor	39,206	39,206	38,615	591
Treasurer	25,122	25,122	24,692	430
Clerk	24,841	25,041	23,626	1,415
Elections	6,650	6,650	5,224	1,426
Board of Review	4,700	4,700	3,492	1,208
Total general government	116,105	117,150	112,074	5,076
Building and grounds				
Township Hall	19,600	22,100	20,633	1,467
Community Center	7,240	7,240	6,403	837
Grounds	6,500	6,500	6,707	(207)
Total building and grounds	33,340	35,840	33,743	2,097

GL NUMBER	DESCRIPTION	2016-17 APPROVED BUDGET
Fund: 101 GENERAL FUND		
ESTIMATED REVENUES		
Dept 000		
101-000-402.000	TWP MILLAGE	105,000
101-000-423.000	SWAMP TAX	17,000
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	40,000
101-000-451.000	BUSINESS LICENSE AND PERMIT	36
101-000-574.000	STATE SHARED REVENUE	239,000
101-000-626.000	TRANSFER STATION TICKETS	5,500
101-000-664.000	INTEREST AND DIVIDENDS	1,000
101-000-667.000	RENT	2,400
101-000-699.000	TRANSFER IN	300,000
Totals for dept 000-		709,936
TOTAL ESTIMATED REVENUES		709,936
APPROPRIATIONS		
Dept 101-GOVERNING BODY		
101-101-703.004	TRUSTEE SALARY	6,254
101-101-712.000	FICA/MEDICAR/FEDERAL TAXES	6,150
101-101-720.000	PENSION PLAN	7,000
101-101-725.000	PER DIAM	3,500
101-101-801.000	PROFESSIONAL SERVICES	3,000
101-101-864.000	BOARD CONFRANCE/WORKSHOPS	300
101-101-880.000	COMMUNITY PROMOTION	2,000
101-101-900.000	PRINTING AND PUBLISHING	1,500
101-101-910.000	INSURANCE & BONDS	8,000
101-101-955.000	MISCELLANEOUS EXPENDITURE	500
101-101-955.001	BANK FEES	250
101-101-958.000	DUES	2,600
101-101-998.000	CONTINGENCY FUND	173,036
Totals for dept 101-GOVERNING BODY		214,090
Dept 175-SUPERVISOR DEPARTMENT		
101-175-703.001	SUPERVISOR SALARY	15,086
101-175-860.000	TRANSPORTATION	280
101-175-960.000	EDUCATION & TRAINING	800
Totals for dept 175-SUPERVISOR DEPARTMENT		16,166
Dept 215-CLERK DEPARTMENT		
101-215-703.002	CLERK SALARY	18,355
101-215-706.000	DEPUTY CLERK	1,000
101-215-726.000	SUPPLIES	2,500
101-215-803.000	SOFTWARE SUPPORT	2,400
101-215-860.000	TRANSPORTATION	280
101-215-960.000	EDUCATION & TRAINING	1,200
101-215-970.010	CAPITAL OUTLAY EQ	500
Totals for dept 215-CLERK DEPARTMENT		26,235
Dept 247-BOARD OF REVIEW		
101-247-704.000	BOARD OF REVIEW SALARY	3,000
101-247-726.000	SUPPLIES	100
101-247-900.000	PRINTING AND PUBLISHING	1,000
101-247-960.000	EDUCATION & TRAINING	700
Totals for dept 247-BOARD OF REVIEW		4,800
Dept 253-TREASURER DEPARTMENT		

GL NUMBER	DESCRIPTION	2016-17 APPROVED BUDGET
Fund: 101 GENERAL FUND		
APPROPRIATIONS		
Dept 253-TREASURER DEPARTMENT		
101-253-703.003	TREASURER SALARY	18,355
101-253-726.000	SUPPLIES	5,500
101-253-803.000	SOFTWARE SUPPORT	1,500
101-253-860.000	TRANSPORTATION	150
101-253-960.000	EDUCATION & TRAINING	200
101-253-970.010	CAPITAL OUTLAY EQ	1,000
Totals for dept 253-TREASURER DEPARTMENT		26,705
Dept 257-ASSESSOR/EQUALIZATION DEPARTMENT		
101-257-726.000	SUPPLIES	2,000
101-257-803.000	SOFTWARE SUPPORT	1,600
101-257-832.000	CONTRACTUAL SERVICES	38,000
101-257-970.000	CAPITAL OUTLAY	1,000
Totals for dept 257-ASSESSOR/EQUALIZATION DEPART		42,600
Dept 262-ELECTIONS		
101-262-702.000	ELECTION COMMISSION	7,000
101-262-726.000	SUPPLIES	2,000
101-262-900.000	PRINTING AND PUBLISHING	300
Totals for dept 262-ELECTIONS		9,300
Dept 265-BUILDING AND GROUNDS		
101-265-709.001	TOWNSHIP CUSTODIAN #1	6,000
101-265-709.002	COMMUNITY CENTER CUSTODIAN	440
101-265-709.005	TOWNSHIP SECRETARY	7,500
101-265-726.020	COMMUNITY CENTER SUPPLIES	1,400
101-265-726.030	TOWNSHIP HALL SUPPLIES	3,000
101-265-726.040	SUPPLIES TWP GROUNDS	1,500
101-265-850.000	COMMUNICATIONS	3,000
101-265-860.000	TRANSPORTATION	1,000
101-265-920.020	COMMUNITY CENTER UTILITIES	2,500
101-265-920.030	TOWNSHIP HALL UTILITIES	4,000
101-265-930.020	MAINTENANCE & REPAIR COMMUNITY CE	1,500
101-265-930.030	MAINTENANCE & REPAIR TWP HALL	4,000
101-265-930.040	MAINTENANCE & REPAIRS EQUIPMENT	1,500
101-265-970.000	CAPITAL OUTLAY TWP GROUNDS	50,000
101-265-970.010	CAPITAL OUTLAY EQ	5,000
101-265-970.020	CAPITAL OUTLAY COMMUNITY CENTER	4,000
101-265-970.030	CAPITAL OUTLAY TWP HALL	1,000
Totals for dept 265-BUILDING AND GROUNDS		97,340
Dept 276-CEMETERY		
101-276-950.000	AID TO OTHER GOV'T AGENCY	4,500
Totals for dept 276-CEMETERY		4,500
Dept 330-LIQUOR LAW ENFORCEMENT		
101-330-966.020	CONTRIBUTION TO OTHER FUNDS	1,000
Totals for dept 330-LIQUOR LAW ENFORCEMENT		1,000
Dept 333-FIRE DEPARTMENT		
101-333-920.000	UTILITIES	1,000
101-333-930.001	BLDG & GROUNDS FIRE HALL #1	500
101-333-930.004	BLDG & GROUNDS #4	500
101-333-965.000	BENTON TWP SHARE FIRE FUND	110,000

GL NUMBER	DESCRIPTION	2016-17 APPROVED BUDGET
Fund: 246 TOWNSHIP IMPROVEMENT		
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		101,000
APPROPRIATIONS		
Dept 263-BUILDING AUTHORITY		
246-263-955.001	BANK FEES	30
246-263-970.000	CAPITAL OUTLAY	100,970
Totals for dept 263-BUILDING AUTHORITY		101,000
TOTAL APPROPRIATIONS		101,000
BEGINNING FUND BALANCE		245,880
ENDING FUND BALANCE		245,880
ESTIMATED REVENUES - ALL FUNDS		876,876
APPROPRIATIONS - ALL FUNDS		876,876
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		
BEGINNING FUND BALANCE - ALL FUNDS		998,875
ENDING FUND BALANCE - ALL FUNDS		998,875

Actual Results - EXCLUDING FIRE FUND (FIDUCIARY ONLY)
2013 Audited, 2015 Audited, 2017 Unaudited

	March	Two	March	21	25-Dec	2017	Notes
	2013	Year	2015	Month	2016		
Capacity Including Cash Flows	Audited	Change	Audited	Change	2017 Unaudited	Budgeted	
Cash - General Fund	\$ 173,102	\$ 137,715	\$ 310,817	\$ (33,258)	\$ 277,558.75		
Cash - Road Fund	\$ 59,799	\$ (6,011)	\$ 53,788	\$ (12,155)	\$ 41,633.03		
Cash - Revolving and Improvement Fund	\$ 26,184	\$ (1,066)	\$ 25,118	\$ 56	\$ 25,174.38		
Cash - Liquor Fund	\$ 2,402	\$ (184)	\$ 2,218	\$ 241	\$ 2,458.79		
Cash - TOTAL	\$ 261,487	\$ 130,454	\$ 391,941	\$ (45,116)	\$ 346,824.95		I only have one bank statement as of 11/30/16 - it totals \$364,662.49
Investments - General Fund	\$ 397,215	\$ (43,604)	\$ 353,611	\$ 1,214	\$ 354,825.28		
Investments - Road Fund	\$ 140,442	\$ (49,265)	\$ 91,177	\$ (1,515)	\$ 89,661.72		
Investments - Revolving and Improvement Fund	\$ 211,169	\$ 7,257	\$ 218,426	\$ 2,305	\$ 220,731.11		
Investments - Liquor Fund	\$ -	\$ -	\$ -	\$ -	\$ -		
Investments - TOTAL	\$ 748,826	\$ (85,612)	\$ 663,214	\$ 2,004	\$ 665,218.11		I have observed CD statements totaling \$339,067.65 at this time. The remainder will be provided at a future date.
Net Change in Cash and Investment - Per Audit Period		\$ 44,842		\$ (43,112)			
Net Change in Cash and Investments - Annualized		\$ 22,421		\$ (24,635)			

Capital Including Minimum Fund Balance (16%)

General Fund TOTAL Fund Balance	\$ 569,691	\$ 562,508	\$ 625,792	\$ 625,792
General Fund UNALLOCATED Fund Balance	\$ 569,691	\$ 406,527	TBD	TBD
General Fund Expenditures Including Transfers Out	\$ 458,151	\$ 423,540	\$ 197,489	\$ 709,936
Percentage of TOTAL Fund Balance	124%	133%	317%	88%
Percentage of UNALLOCATED Fund Balance	124%	96%	#VALUE!	#VALUE!

Credit History

History of Loan Repayments	NA
Late Payments	NA
Defaults	NA
Dun & Bradstreet Rating	
PAYDEX	Poor
Delinquency Predictor Class	Fair
D&B Viability Rating	Fair

Cash	\$ 346,824.95
Investments	\$ 665,218.11
Total Cash and Investments	\$ 1,012,043.06
Township Costs of Road Project	\$ (275,000.00)
Remaining Cash Balance	\$ 737,043.06
Cash Flow Years at Current Year Cash Loss	29.92

Project Costs	\$ 500,000.00
Special Assessments	\$ 375,000.00
5 year pay back - Annual Revenue	\$ 75,000.00

Project Costs	\$ 500,000.00
Special Assessments	\$ 375,000.00
10 year pay back - Annual Revenue	\$ 37,500.00

Amortized Loan Costs	\$ 219,750.69	
Semi Annual Payments Due	\$ 21,975.07	\$ 43,950.14 Annual Payment
Interest Rate	3.50%	

Total Interest Paid to Cheboygan County

\$ 19,750.69

	March 2013 Audited	Two Year Change	March 2015 Audited	21 Month Change	25-Dec 2016 2017 Unaudited	2017 Budgeted	Notes
General Fund							
Total Revenues	\$ 436,864	\$ 14,836	\$ 451,700	\$ (233,616)	\$ 218,083.87	\$ 409,936	
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	Where is this coming from
Total Expenditures	\$ (258,963)	\$ (62,219)	\$ (321,182)	\$ 123,693	\$ (197,488.72)	\$ (709,936)	
Transfers Out	\$ (199,188)	\$ 96,830	\$ (102,358)	\$ 102,358	\$ -	\$ -	
Total Change to Fund Balance	\$ (21,287)	\$ 49,447	\$ 28,160	\$ (7,565)	\$ 20,595.15	\$ -	
Beginning Fund Balance	\$ 590,978		\$ 534,348		\$ 605,196.64		
Ending Fund Balance	\$ 569,691		\$ 562,508		\$ 625,792		
Road Fund							
Total Revenues	\$ 44,116	\$ (13,632)	\$ 30,484	\$ (21,621)	\$ 8,862.83	\$ 13,600	
Transfers In	\$ 50,000	\$ (50,000)	\$ -	\$ -	\$ -	\$ 50,000	Where is this coming from
Total Expenditures	\$ (61,209)	\$ 38,859	\$ (22,350)	\$ (365)	\$ (22,715.19)	\$ (63,600)	
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Change to Fund Balance	\$ 32,907	\$ (24,773)	\$ 8,134	\$ (21,986)	\$ (13,852.36)	\$ -	
Beginning Fund Balance	\$ 167,157		\$ 136,831		\$ 145,146.95		
Ending Fund Balance	\$ 200,064		\$ 144,965		\$ 131,295		
Revolving and Improvement Fund							
Total Revenues	\$ 3,131	\$ 1,854	\$ 4,985	\$ (4,941)	\$ 43.92	\$ 1,000	
Transfers In	\$ 50,000	\$ (50,000)	\$ -	\$ -	\$ -	\$ 100,000	Where is this coming from
Total Expenditures	\$ (442,171)	\$ 442,154	\$ (17)	\$ (1)	\$ (18.27)	\$ (101,000)	What is this project?? No expenditures to date.
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Change to Fund Balance	\$ (389,040)	\$ 394,008	\$ 4,968	\$ (4,942)	\$ 25.65	\$ -	
Beginning Fund Balance	\$ 626,393		\$ 238,576		\$ 245,879.84		
Ending Fund Balance	\$ 237,353		\$ 238,576		\$ 245,905		
Liquor Fund							
Total Revenues	\$ 1,338	\$ 7	\$ 1,345	\$ (12)	\$ 1,333.26	\$ 1,340	
Transfers In	\$ -	\$ 1,000	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	Where is this coming from
Total Expenditures	\$ (1,936)	\$ (11)	\$ (1,947)	\$ 422	\$ (1,524.70)	\$ (2,340)	
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Change to Fund Balance	\$ (598)	\$ 996	\$ 398	\$ (589)	\$ (191.44)	\$ -	
Beginning Fund Balance	\$ 2,976		\$ 1,820		\$ 2,651.23		
Ending Fund Balance	\$ 2,378		\$ 2,218		\$ 2,460		
Net Change in TOTAL FUND BALANCE	\$ (378,018)		\$ 41,660		\$ 6,577.00		
Total Transfers IN	\$ 100,000	\$ (99,000)	\$ 1,000	\$ (1,000)	\$ -	\$ 451,000	
Total Transfers OUT	\$ (199,188)	\$ 96,830	\$ (102,358)	\$ 102,358	\$ -	\$ -	
Net Transfers - To Alverno Fire Fund	\$ (99,188)	\$ (2,170)	\$ (101,358)	\$ 101,358	\$ -	\$ 451,000	Current year budget is not in balance

**Cheboygan County
Township Road Loan Program Scoring Criteria
(County Use Only)**

Township: Benton Canton Rd

- A.** Project Description: Proposed projects that serve a larger portion of the general public will receive a higher score than projects serving a limited amount of the public. 1-5 points.

1
Score

- B.** Road Project Section PASER Rating: Proposed projects improving a road with a lower PASER rating will receive higher scoring. PASER Rating 1-3=5, 4-6=3, 7-9=1.

3
Score

- C.** Funding Sources: Proposed projects utilizing Township or Road Commission funding receive higher scoring. Over 75%=5, 50%-75%=4, 25%-49%=3, under 25%=1.

4
Score

- D.** First time Township Road Loan applicants will receive 6 additional points.

6
Score

- E.** Loans backed by payment bond will receive an additional 5 points. NA

Total Score 14

**Cheboygan County
Township Road Loan Program Scoring Criteria
(County Use Only)**

Township: Benton - West Black Lane

- A.** Project Description: Proposed projects that serve a larger portion of the general public will receive a higher score than projects serving a limited amount of the public. 1-5 points.

1
Score

- B.** Road Project Section PASER Rating: Proposed projects improving a road with a lower PASER rating will receive higher scoring. PASER Rating 1-3=5, 4-6=3, 7-9=1.

5
Score

- C.** Funding Sources: Proposed projects utilizing Township or Road Commission funding receive higher scoring. Over 75%=5, 50%-75%=4, 25%-49%=3, under 25%=1.

4
Score

- D.** First time Township Road Loan applicants will receive 6 additional points.

6
Score

- E.** Loans backed by payment bond will receive an additional 5 points. NA

Total Score 16

ROAD LOAN AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on February 14, 2017, between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 ("County") and Benton Township, a Michigan general law township, whose address is 5012 Orchard Beach Rd. Cheboygan, MI 49721 (Township).

Recitals

- A. MCL 46.11(v) authorizes the Cheboygan County Board of Commissioners to loan funds to a township within the county for the purpose of funding a road construction project or providing matching funds for a joint project between the County and the Township, provided the loan does not exceed a term of 10 years.
- B. The Board of Commissions implemented this statutory authority by the adoption of Policy 300-6, the Cheboygan County Township Road Loan Program (the Policy).
- C. Pursuant to the Policy the Township submitted an application to the County seeking funds for the following road project: Canton Road and West Black Lane

(the Road Project).
- D. The County scored the application under the terms and conditions of the Policy and has approved \$ 200,000.00 as a loan to be used by the Township solely for the purpose of completing, in whole or in part, the Road Project.
- E. The Township has agreed to repay the County for the loan advanced by this Agreement under the terms and conditions contain in this Agreement.
- F. The parties, therefore, desire to document their respective rights and obligations in this Agreement.

Agreement

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

- 1. Loan Advance. The County shall pay to the Township \$ 200,000.00, as a loan advance to be used and repaid by the Township under the terms and conditions of this Agreement.

2. Use of Loan Funds. The Township hereby agrees that the loan funds advanced by this Agreement shall be used solely by the Township to complete, in whole or in part, the Road Project defined in Recital C above.
3. Repayment Terms. The Township hereby agrees to repay to the County the loan funds advanced by this Agreement under the following terms and conditions:
 - a. Loan Term: 5 years.
 - b. Interest Rate: 3.5 % per annum.
 - c. Payments of: \$ 21,975.07 paid annually (semi-annually) quarterly / monthly, beginning on April 1, 2018.
4. Independent Contractor. The parties hereby acknowledge and agree that the Township will be utilizing the loan funds advanced by this Agreement to complete the Road Project, in whole or in part, as an independent contractor and not as an employee or agent of the County. As a result of the Township's status as an independent contractor, the County shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for the Township, its agents, contractors, employees or volunteers.
5. No Assignment without Written Consent. The Township shall not assign this Agreement to any other person or entity without first obtaining the written consent of the County.
6. Notice. Any notice required under this Agreement by either party shall be in writing to the party to be so notified to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
7. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
8. Amendments. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
9. Entire Agreement. The Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
10. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____
Anthony M. Matelski

Its: Board Chair

Benton TOWNSHIP

By: _____
Andrew Archambo

Its: Supervisor

Your Personalized Loan Schedule

Loan Summary

Loan Amount:	\$200,000.00	Number of Payments:	10
Annual Interest Rate:	3.5000%	Periodic Payment:	\$21,975.07
Loan Date:	10/01/2017	1st Payment Due:	04/01/2018
Payment Frequency:	Semiannually	Last Payment Due:	10/01/2022
Total Interest Due:	\$19,750.69	Total All Payments:	\$219,750.69

Payment Schedule

#/Year	Date	Payment	Interest	Principal	Balance
Loan:	10/01/2017	0.00	0.00	0.00	200,000.00
1:1	04/01/2018	21,975.07	3,500.00	18,475.07	181,524.93
2:1	10/01/2018	21,975.07	3,176.69	18,798.38	162,726.55
2018 Totals:		43,950.14	6,676.69	37,273.45	
Running Totals:		43,950.14	6,676.69	37,273.45	
3:2	04/01/2019	21,975.07	2,847.71	19,127.36	143,599.19
4:2	10/01/2019	21,975.07	2,512.99	19,462.08	124,137.11
2019 Totals:		43,950.14	5,360.70	38,589.44	
Running Totals:		87,900.28	12,037.39	75,862.89	
5:3	04/01/2020	21,975.07	2,172.40	19,802.67	104,334.44
6:3	10/01/2020	21,975.07	1,825.85	20,149.22	84,185.22
2020 Totals:		43,950.14	3,998.25	39,951.89	
Running Totals:		131,850.42	16,035.64	115,814.78	
7:4	04/01/2021	21,975.07	1,473.24	20,501.83	63,683.39
8:4	10/01/2021	21,975.07	1,114.46	20,860.61	42,822.78
2021 Totals:		43,950.14	2,587.70	41,362.44	
Running Totals:		175,800.56	18,623.34	157,177.22	
9:5	04/01/2022	21,975.07	749.40	21,225.67	21,597.11
10:5	10/01/2022	21,975.06	377.95	21,597.11	0.00
2022 Totals:		43,950.13	1,127.35	42,822.78	
Running Totals:		219,750.69	19,750.69	200,000.00	

Last payment decreased by \$0.01 due to rounding

Calculation method: Normal, 360 days per year

financial-calculators.com