

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
July 10, 2018**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:31 a.m.

Roll called and a quorum present

Present: Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Robert Bolinger.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Johnson commented that Cheboygan County should come up with a resolution in opposition of HB 6049 and SB 1025 as well.

Motion by Commissioner Sangster, second by Commissioner Bolinger, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$151,943.30; Prepaid Total = \$999,700.83).
- B. Budget Adjustments as follows:
 - 2018 Raise Revenue and Expenditures
 - 1) Fund 101 Total Budget Increase of \$193.54
 - 2) Fund 249 Total Budget Increase of \$996.00
- C. School Inspector Delegation Request – Cheboygan Area Schools
- D. Fairgrounds Event Agreement
 1. National Barrel Horse Association MI 02
- E. Correspondence
 1. Berrien County Resolution of Opposition to HB 6049 and SB 1025
 2. Berrien County Resolution of Opposition to SB 1031
 3. Huron County Resolution of Opposition to HB 6049 and SB 1025
 4. Kalkaska County Resolution of Opposition to HB 6049 and SB 1025
 5. Osceola County Resolution of Opposition to Amendatory Legislation to MI PA 93 Of 2013
 6. Saginaw County Resolution of Opposition to Amendatory Legislation to MI PA 93 Of 2013
 7. Wexford County Resolution of Opposition to HB 6049 and SB 1025
 8. Cheboygan Hydropower & River Flow Regulation from Wendy Dixon
 9. Miscellaneous Letters/Correspondence regarding Proposed Assessing Reform
- F. Minutes:
 1. Finance/Business Meeting of June 12, 2018 and Committee of the Whole Meeting of June 26, 2018
 2. Planning Commission – 6/6/18
 3. District #4 Health Department – 5/15/18

4. City Council - 5/22/18 & 6/12/18
5. County Road Commission – 5/24/18
6. Fair Board – 5/7/18
7. Board Appointments & Procedures – 3/21/18

CITIZENS COMMENTS - None

SCHEDULED VISITORS - None

Finance Director’s Report

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending May 31, 2018. He reported total year-to-date revenue of \$1,685,038.06, or 10.69% of the budget, compared to \$1,782,758.32, or 14.66% of the budget last year at this same time. He reviewed each line item number that was fluctuating greater or less than \$35,000. Mr. Manko reported expenditures year-to-date of \$4,431,317.82 or 28.12% of the budget, compared to \$4,282,465.87 or 35.22%, last year as of the end of May 2017. He reviewed each department that was fluctuating greater or less than \$20,000. Mr. Manko reported on the Cash Summary by Fund Cash for May 2018, which totaled \$19,540,212.78. An explanation of the deficit balance accounts was given.

Administrator’s Report

Administrator Jeff Lawson gave an update on the Gold Front/Gold Dust Demolition of Buildings. He stated the contractor is scheduled for demolition of the buildings this week. Debris removal is scheduled to take place the week of July 16-20, with backfill and restoration occurring July 23rd thru August 3rd. The contractor is not scheduled to work on the weekends. This proposed schedule is not scheduled to change. The businesses from Festival Square North to the intersection have been notified of the schedule.

Administrator Jeff Lawson gave an update on the Solid Waste Plan Amendment. Staff has contacted NEMCOG to provide a cost to assist as the Designated Planning Agency for the Solid Waste Plan Amendment. Appointments for the Solid Waste Planning Committee will need to be made to reestablish the committee. Staff will discuss this with Commissioner Sangster.

Administrator Jeff Lawson gave an update on the Jail Project stating that last week it was slow because of the holiday, but the contractor has completed pouring the floors for the addition area and continues with the block wall construction. Staff will be placing an RFP for security system upgrades associated with the addition area as well as the relocation of the Security control area within the jail. With these changes there will probably be a change order.

Administrator Jeff Lawson gave an update on the storage building stating the contractor has poured the footings and foundations for the storage building and has backfilled a portion of the area. A construction meeting was scheduled on July 12th to talk about the progress on both projects and also the drainage issues by the storage building. The original plan was to place a man hole in the upper two doors on the upper west end of the building. Drainage pattern on the lower end needs to be discussed.

Administrator Jeff Lawson stated Inverness Township and the City of Cheboygan has a meeting scheduled here in the Commissioners Room for tomorrow at 10 a.m. to talk water and sewer agreements.

COMMITTEE REPORTS

Commissioner Sangster stated that the Board Appointments & Procedures committee met on July 2, 2018 and was recommending to the Board of Commissioners to reappoint Donald Ramsay as the Medical Examiner.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to accept the recommendation from the Board Appointments & Procedures Committee to reappoint Donald Ramsay as the Medical Examiner for a four (4) year term effective August 1, 2018 through July 31, 2022. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

OLD BUSINESS

Administrator Jeff Lawson presented the NLEA Resolution of Support to create High Speed Internet Consortium Agreement. NLEA is requesting the Cheboygan County Board of Commissioners adopt a Resolution of Support to create a Consortium Agreement with and through the BLEA and its partners and to allocate staff time and resources to work cooperatively to finalize any formal agreements. The end result is to help increase high speed internet access throughout the regional area for both public access and economic development. Discussion was held on if there were any costs to the County. Administrator Lawson stated that in the past the County has allocated staff time to attend meetings to talk about Broadband. His assumption was that NLEA continues to ask the County to participate. Civil Counsel Bryan Graham stated that this was to agree to the principles of the Board continuing to work toward the goal and if NLEA gives an agreement that the Board doesn't like, than the Board was not obligated to approve it.

Motion by Commissioner Gouine, seconded by Commissioner Wallace, to adopt the NLEA Resolution of Support to create a High Speed Internet Consortium Agreement.

RESOLUTION 18-09

WHEREAS, Cheboygan County is a strong supporter of High Speed internet access; and

WHEREAS, Cheboygan County recognizes and supports the role of High Speed internet Access (wired or wireless) in economic development throughout Cheboygan County and the Regional Area; and

WHEREAS, Cheboygan County as a county partner in the Northern Lakes Economic Alliance recognizes an opportunity to proliferate high speed internet access for the purpose of economic development in Cheboygan County and the surrounding region;

NOW THEREFORE BE IT RESOLVED that the Cheboygan County Board of Commissioners is generally in support of creating a Consortium Agreement with and through the NLEA and its partners and will allocate staff time and resources to work cooperatively to finalize any formal agreements. The end result being to help increase high speed internet access throughout the regional area for both public access and economic development to contribute to the regional area.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

NEW BUSINESS

Planning and Zoning Director Michael Turisk presented the Zoning Ordinance Amendment #148 – Agricultural & Forest Management to Commercial Development. This was pursuant to the consideration of a rezoning application submitted by Mr. Dan Slanec to rezone property. Information regarding the provisions of the zoning ordinance for each of these zoning districts was included in the staff report. The staff report also provided information regarding site conditions, neighboring properties and consistency with the Master Plan. A public hearing regarding the rezoning application was held on June 20th. The Planning Commission developed General Findings and Findings of Fact relative to the 10 rezoning factors, and rendered a unanimous recommendation to approve the rezoning application.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to adopt Zoning Ordinance Amendment #148 to incorporate into the Board of Commissioner's record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in connection with its consideration of the rezoning request, and to adopt as its own the findings made by the Planning Commission at its meeting on June 20, 2018 on the rezoning factors considered by the Planning Commission regard the rezoning.

CHEBOYGAN COUNTY
Zoning Ordinance Amendment #148

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200

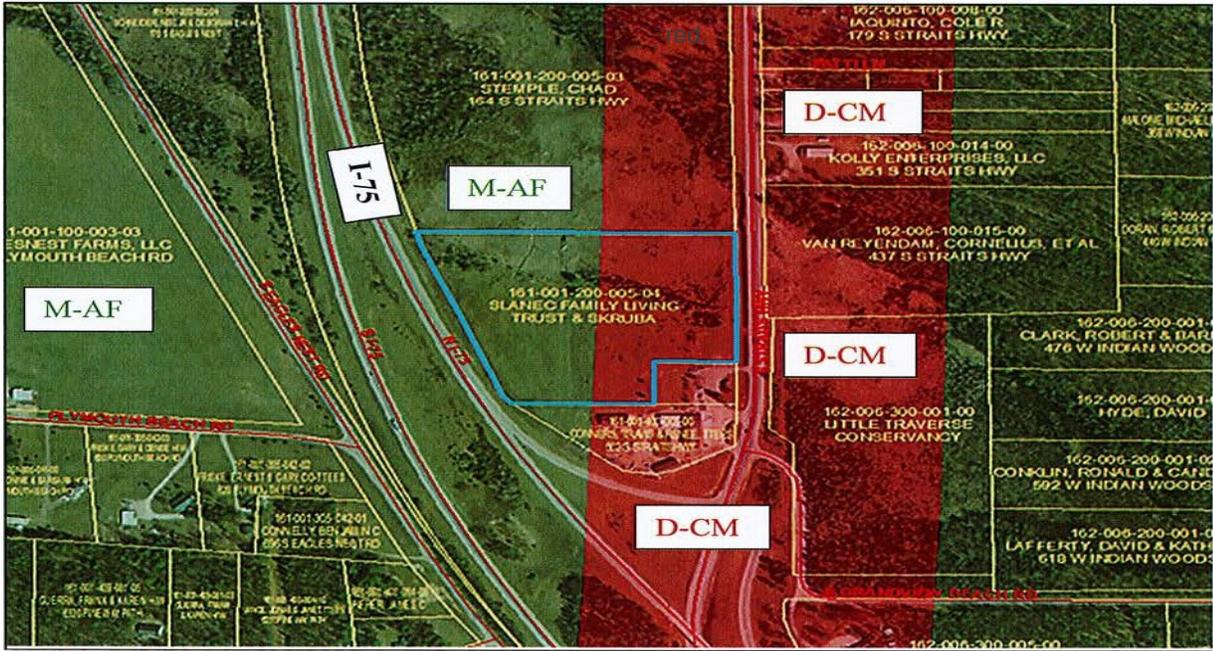
THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN

ORDAINS: Section 1 -- Amendment of Section 3.9.1

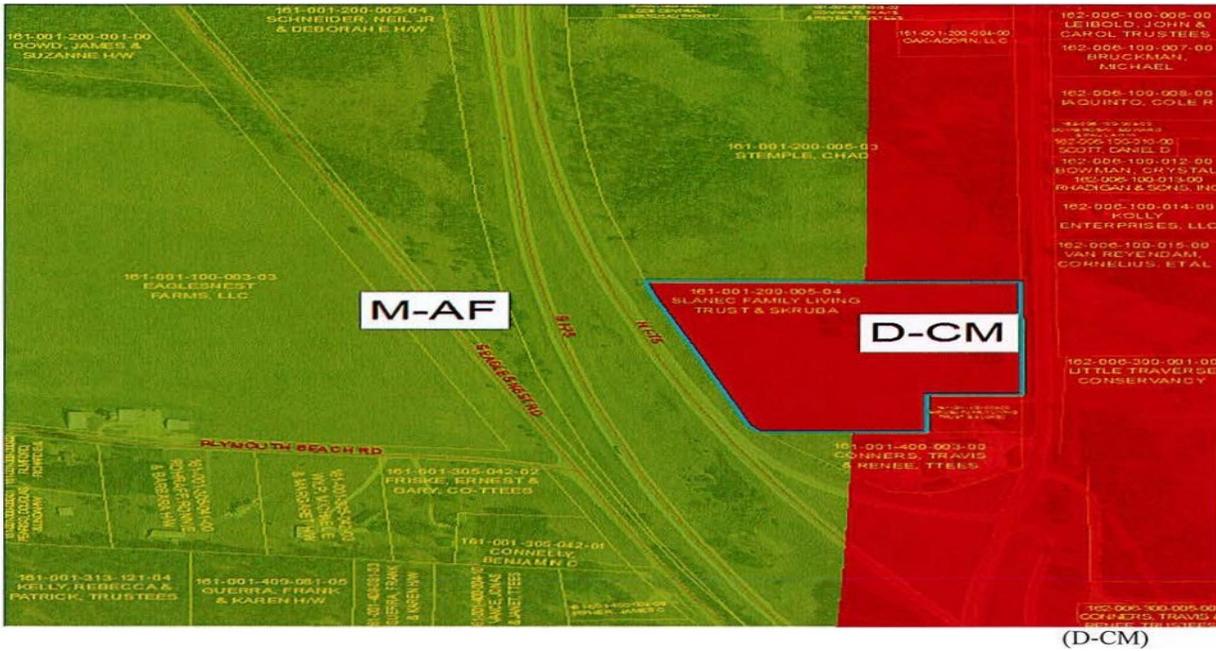
The zoning map incorporated into the Cheboygan County Zoning Ordinance No. 200 by Section 3.9.1 is hereby amended to rezone property located in Tuscarora Township, Cheboygan County from Agriculture and Forestry Management (M-AF) to Commercial Development (D-CM). The land to be rezoned is described as follows:

Parcel #161-001-200-005-04

BEG AT E114 COR SEC 1, T35N, R3W; TH W ALG 114 LI 120.42FT TO RIW HWY-27 FOR POB; TH SOD 14M 30S W ALG RIW 219.35FT; TH N 89D 45M 30S W 250FT; TH SOD 14M 30S W 499.52FT TO NLY RIW OF ON RAMP FOR I-75 HWY; TH ALG CURVE CHR D BEARS N 450 07M 30S W 563.38FT & ALG CURVE CHR D BEARS N 200 14M 25S W 768.06FT; TH S 89D 45M 30S E 919.66FT TH SOD 14M 30S W 396.44FT TO POB. *EXC: COM ATE 114 COR SEC I, T35N, R3W; TH N 89D 45M 30S W 120.42FT TO WLY ROW LI OF HWY M-27; TH SOD 14M 30S W 219.35FT ALG SD W ROW LI; TH N 89D 45M 30S W 250FT; TH SOD 14M 30S W 200.23FT TO POB; TH CONT SOD 14M 30S W 299.12FT TO NLY LI OF I-75 OF N BOUND ON RAMP 468.54FT ALG CURVE TO RIGHT, HAVING RAD OF 749.18FT & CHR D BEARING N 49D 17M 46S W 460.94FT; TH S 89D 45M 30S E 350.70FT TO POB.



Map depicting the subject property prior to rezoning (*outlined in blue*). That portion shown in green is zoned Agriculture & Forestry Management (M-AF) with Commercial Development [D-CM] zoning in red.



Map depicting the property (*outlined in blue*) after rezoning to Commercial Development

Section 2 -- Severability

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 3 -- Effective Date

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This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the 2019 Budget Process Timeline. The timeline outlined the process similar to prior years with the public hearing and final adoption occurring at the last Finance/Business meeting of the 2018 fiscal year. A deadline for the Board to have the document in hand was scheduled around the week of September 12 - 14th so they could go over it line by line.

Motion by Commissioner Johnson, seconded by Commissioner Matelski to approve the 2019 Budget Process Timeline as presented. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Reid Building Lease Agreement with NCCMH. The renewal of the lease agreement with NCCMH – Reid Building is retroactive to November 1, 2017. The lease would be up for renewal on September 30, 2018 to coincide with the NCCMH's fiscal year.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to approve the lease renewal with North County Community Mental Health and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

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Motion by Commissioner Johnson, seconded by Commissioner Matelski to approve the 2019 Budget Process Timeline as presented. Motion carried with 7 yes, 0 no and 0 absent.

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Motion by Commissioner Newman, seconded by Commissioner Matelski, to approve the lease renewal with North County Community Mental Health and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Second Amendment to Agreement for Animal Control Services. This amendment identified that the Humane Society would pay for and has a contractor construct a 24' x 32' storage building with a 10' lean-to for use during the term of the agreement. Building would be owned by the County.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the Second Amendment to the Animal Control Services Agreement and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Memorandum of Understanding for Construction Inspection Services. Otsego County would like to enter into a Memorandum of Understanding for each unit to provide temporary inspection services if personnel are available in case of shortage of qualified personnel by either unit. A similar agreement exists with Emmet County.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to approve the Memorandum of Understanding with Otsego County for construction inspection services on an as needed basis if personnel were available in the event of a temporary shortage of personnel. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

BOARD MATTERS FOR DISCUSSION – CCE 911 800 MHz Radio System Funding

Administrator Jeff Lawson stated this was a continued discussion on the 800 MHz Radio System Funding options. He gave the timeline for the Board stating that this needed to be identified by the end of the month. The expectation was to discuss the two options of using millage or phone surcharge to fund the project and get the direction of the Board today so that legal counsel could provide us with the resolution needed at the next meeting to seek the funding and be put on the November ballot. Numbers were provided to the Board at the last two meetings. A hand out was given to the Board on the radio costs of the individual departments participating. Discussion was held on base stations and radio costs. Consensus of the Board was to go with the .50 mill millage for four (4) years.

CITIZENS COMMENTS

Cynthia Kress citizen of Mentor Township commented that at a previous meeting she spoke about the possibility of having a blight ordinance in the County and she was informed that this was not possible, but was up to each of the townships to establish. There was a discussion about convening a meeting with the townships to establish this. She wondered if there was any movement on this and if not, how does she facilitate this. Commissioner Wallace addressed the issue by stating that if it was up to each individual township, there needs to be an enforcement system and prosecution for the ordinance. This was not carried out as a County function. He suggested because she lived in Mentor Township to start with them. Commissioner Lawson suggested that this could be something to be talked about at an MTA meeting and the County could help facilitate and enforcement agreements would have to be made with those townships. Sheriff Clarmont stated that he did have a conversation after the last meeting with Civil Counsel Bryan Graham and Mr. Graham did say that there was a way. He would have to have a discussion with the townships in reference on how to do that thru the enforcement process with the County. The Sheriff Department stated this was an issue and they get calls non-stop. The first step would be for the MTA to request through this Board to meet with Civil Counsel to discuss the options. Grant Township Supervisor, Gil Archambo commented that he would really like to see this happen. Beaugrand Township Supervisor, Marcia Rocheleau commented that enforcement wouldn't be an issue if the townships could all share in the cost. The other challenge was to get each township to agree on the same blight ordinance language. The MTA meetings are scheduled on the last Thursday of each month at 7 P.M. with the July meeting to be held at Forest Township.

Wendy Dixon citizen of Mullett Township thanked the Board for their help in suggesting to meet with the Drain Commissioner Cam Cavitt and Administrator Jeff Lawson. The information was included in the Board's packet. She stated that it was a good conversation about sending a letter to the DNR requesting better enforcement of the Cheboygan River Flow Agreement. An outline of the letter was given. Her concerns were on enforcement of

the DNR's Cheboygan River Flow Regulation Agreement and the Operations Manual for Maintaining Levels on the Cheboygan Inland Route to prevent further damage to the Dam, County and Watershed.

Drain Commissioner Cam Cavitt stated that at the direction of the Board, it was advised that he and Administrator Lawson meet with Ms. Dixon. The meeting has taken place and this was the first time that he has been able to report back to the Board. Ms. Dixon was requesting that the County send a letter to the DNR. She was very knowledgeable and has done a lot of research on this, but he felt that more discussion should happen before the County sends the letter. The DNR monitors this with several locations. This included the Inland Waterways, which also involved Emmet County. There was a lock and dam in Crooked Lake. The Corp of Engineers has some responsibility because it was navigable water. He stated that there was dredging scheduled at the mouth of the river in Mullett Lake, which could change the dynamics. Ms. Dixon has found some discrepancies that really cannot be denied. On Black Lake there was a target number that was Circuit Court mandated and the DNR was legally obligated to hit that number. This does not happen with the Cheboygan Dam, which was operating by a range.

BOARD MEMBERS COMMENTS

Commissioner Sangster commented about the County could continue to facilitate a blight ordinance with the Townships.

Commissioner Gouine was curious when the Black Lake study was going to take place. Drain Commissioner Cavitt stated that he has had some correspondence and contact with the Corp of Engineers and they were looking at the end of September before they were even going to come and talk to us about it. The field staff, if it was going to be approved, was pretty confident that they had money for this small watershed project, but there would not be any action until next summer

Commissioner Newman commented on the importance of the CCE 911 800 MHz Radio System Project. The public needs to be caught up to speed on the understanding and awareness that the County has no other choices.

Commissioner Matelski also commented on the importance of the CCE 911 800 MHz Radio System Project and she felt that the Board needed to do their part to push this forward. She stated that she did visit the Alverno Dam. It was very interesting and informative to find out how it operates and the problems that they could run into with water.

Commissioner Johnson also commented on the importance of the CCE 911 800 MHz Radio System Project and thanked Administrator Lawson for moving forward with the SWMP. She stated that she could provide him with some names of people that would be interested in sitting on the committee.

Commissioner Wallace commented that he was in support of the CCE 911 800 MHz Radio System Project because he has been there from its conception. It was critical and his experience as a former fire chief and former police officer tells him how important communications was. This needs to get done to improve the system here in the County. He addressed the hand out "Making and Impact" for the month of June from Michigan Works – Northeast Consortium. He stated when you see an acronym called PMTC, this stands for

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Pure Michigan Talent Connect. It was the Michigan State website. All unemployed citizens have to register and post their resumes on this site.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:35 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson