



## Cheboygan County Board of Commissioners

### *MISSION STATEMENT*

*Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.*

### **Committee of the Whole Meeting**

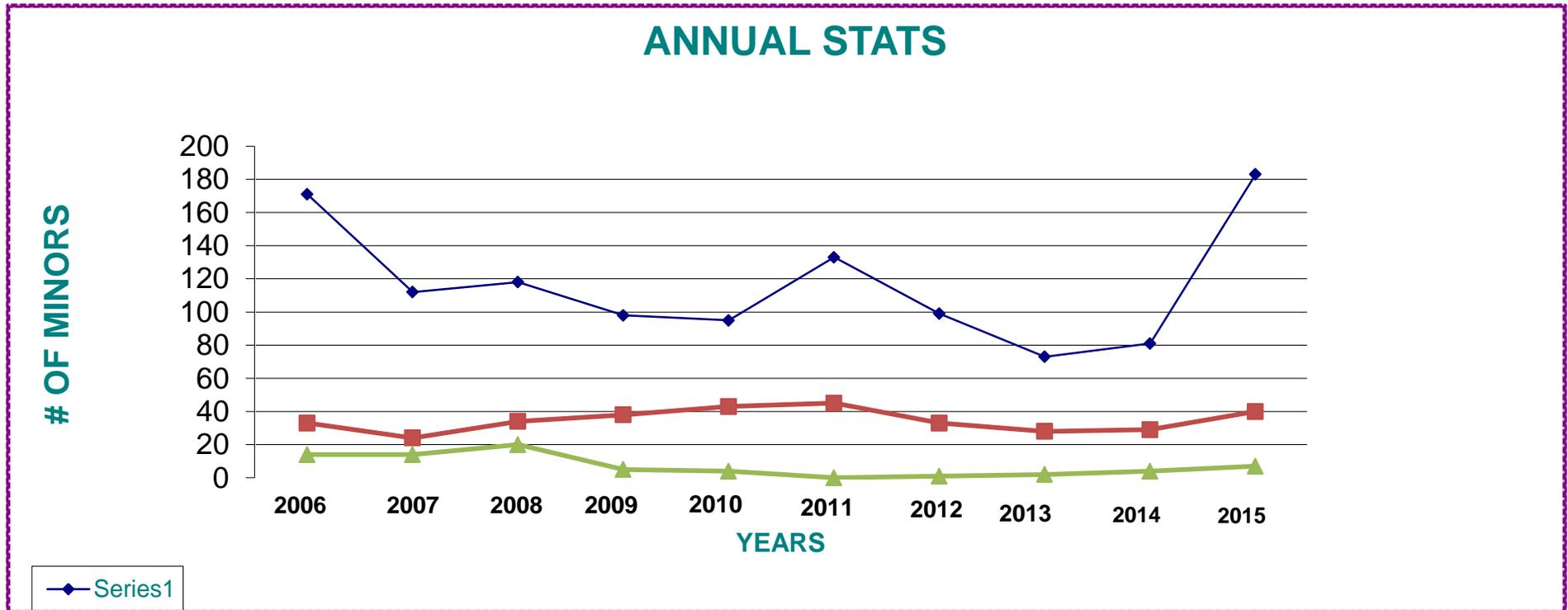
**November 22, 2016**

**9:30 a.m.**

### **Agenda**

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. **CITIZENS COMMENTS**
6. **SCHEDULED VISITORS/DEPARTMENT REPORTS**
  - A. Judge Robert Butts – Probate and Family Court Annual Report
  - B. Information Technology Annual Report
7. **ADMINISTRATOR'S REPORT**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
  - A. Revised 2016 Apportionment Report and Amended Resolutions
  - B. Road Funding Application Review
10. **CITIZENS COMMENTS**
11. **BOARD MEMBER COMMENTS**
12. 2017 Budget Final Draft
13. **ADJOURN TO THE CALL OF THE CHAIR**

# CHEBOYGAN FAMILY DIVISION-JUVENILE DEPARTMENT



	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>DELINQUENT</b>	171	112	118	98	95	133	99	73	81	183
<b>NEGLECT/ABUSE</b>	33	24	34	38	43	45	33	28	29	40
<b>TRAFFIC</b>	14	14	20	5	4	0	1	2	4	7
<b>TOTAL PETITIONS</b>	218	150	172	141	142	178	133	103	114	230

<b>NEGLECT/ABUSE CHILDREN</b>	58	42	55	79	91	79	65	49	52	77
<b>TOTAL # MINORS</b>	243	168	193	182	190	257	198	152	166	307



Mediation Program  
Cheboygan County 53rd Circuit Court

Year	2010	2011	2012	2013	2014	2015	2016 thru Sept 30th
# of Referrals	50	38	34	34	30	20	20
# Cases Mediated	48	34	34	31	26	20	18
# of Pre Judgment Referrals	42	27	19	24	10	14	6
# Referrals Mediated	40	24	19	22	8	14	4
Agreement Rate	34 out of 40 = 85%	24 out of 27= 89%	17 out of 19 = 89%	17 out of 22 = 77%	8 out of 10= 80%	13 out of 14=93%	4 out of 4= 100%
# of Post Judgment Referrals	8	11	15	10	16	6	14
# Referrals Mediated	8	10	15	9	15	6	14
Agreement Rate	3 out of 8 = 38%	10 out of 11 = 91%	11 out of 15= 73 %	7 out of 9 = 78%	15 out of 16= 94%	6 out of 6= 100%	9 out of 14= 64%
<b>Overall Mediated to Agreement Rate</b>	<b>77%</b>	<b>89%</b>	<b>82%</b>	<b>77%</b>	<b>85%</b>	<b>95.00%</b>	<b>72.00%</b>
Average Time of Mediation (minutes) *	83.13	81.18	85.59	80.81	87.69	106.5	91.67
Average Days from intake to Disposition	26	24	27	28	28	32	35
# of Adults served in Mediation **	287	253	307	241	257	182	198
# of Children Served in Mediation **	116	76	69	60	53	39	48

Reasons Why Referred but not mediated							
Settled prior	---	1	---	---	---	---	1
case dismissed by iniator	---	2	---	---	---	---	---
respondent Refused to Mediate	1	---	---	---	---	---	---
Iniator/Respondent Failed to Show	1	1	---	1	4	---	1
Unable to Contact	---	---	---	2	---	---	---

**Notes**

\* Average Minutes includes Mediation time only, not any court time.

\*\*-# of Adults and Children Served was counted based on referrals up until 2011. In 2011, # served was based on the cases mediated only.

**Divorce Clinic Attendance Summary 2015- \*\*\*First 4 clinics held  
53rd Circuit Bar Association, Northern Michigan Legal Servics and Community Mediation Services**

<b>Date</b>	<b>Participants</b>	<b>Support People</b>	<b>Attorneys</b>	<b>Presenting</b>
May 26, 2015	4	0	Jennifer Sheldon/Tim MacArthur	Steve Hornick
			Kevin from FOC	
August 25, 2015	5	3	Jennifer Sheldon	Steve Hornick
November 24, 2015	3	0	Jennifer Sheldon	Steve Hornick
February 23, 2016	5	0	none available	Steve Hornick
<b>Total</b>	<b>17</b>	<b>3</b>		

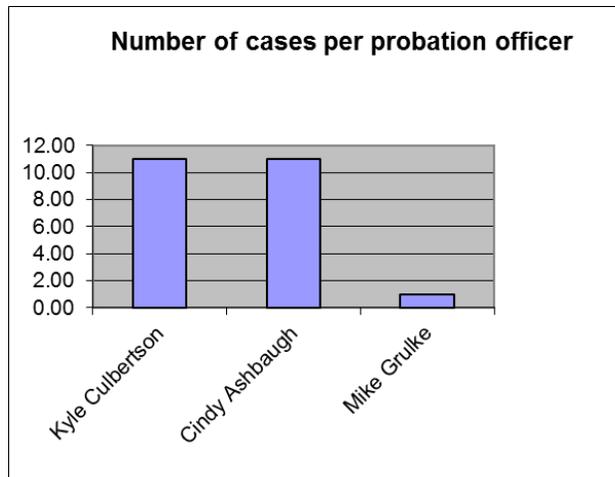
<b>County</b>	<b># Participants</b>
Alpena	
Charlevoix	
Cheboygan	10
Crawford	
Emmet	1
Grand Traverse	
Iosco	
Kalkaska	
Missaukee	
Montmorency	
Oscoda	
Otsego	
Presque Isle	1
Roscommon	
Not Reported	
<b>Total</b>	<b>12</b>

# Report for 23 closed cases that were collected in 2015

## Section 1 Identifying Information and Court Status

### 1. Number of closed cases per probation officers

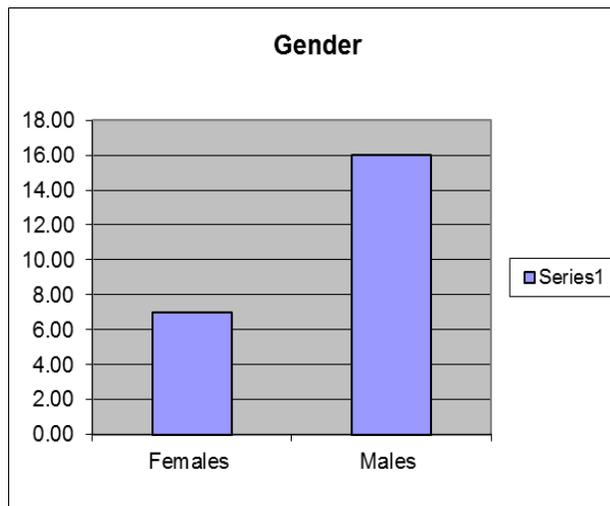
- Kyle Culbertson 11
- Cindy Ashbaugh 11
- Mike Grulke 1



\* 11 youth of 23 closed cases were sent to SAYPA

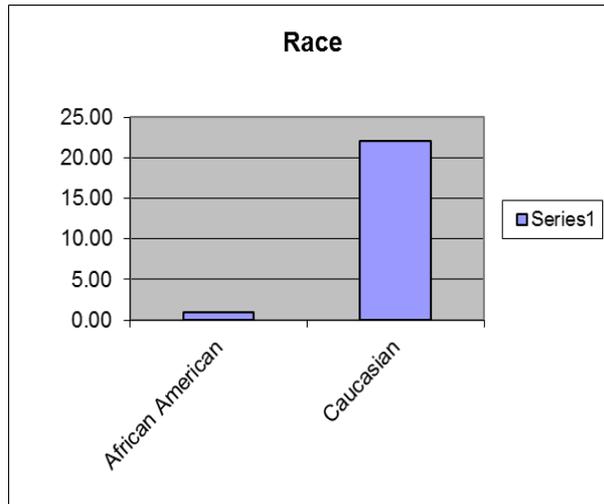
### 2. Gender

- Males 16
- Females 7



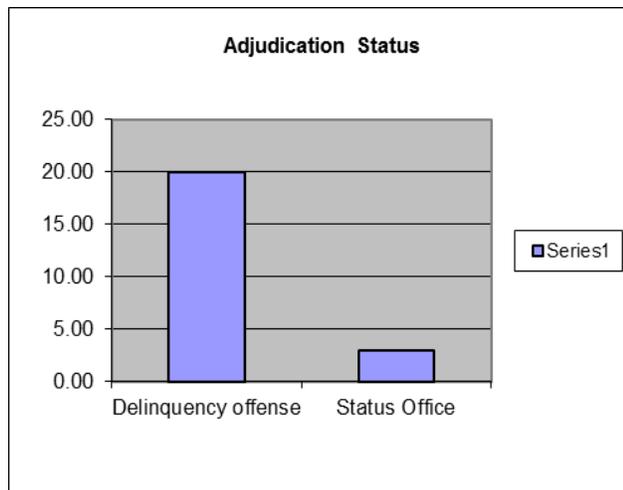
### 3. Race

- Caucasian 22
- African American 1



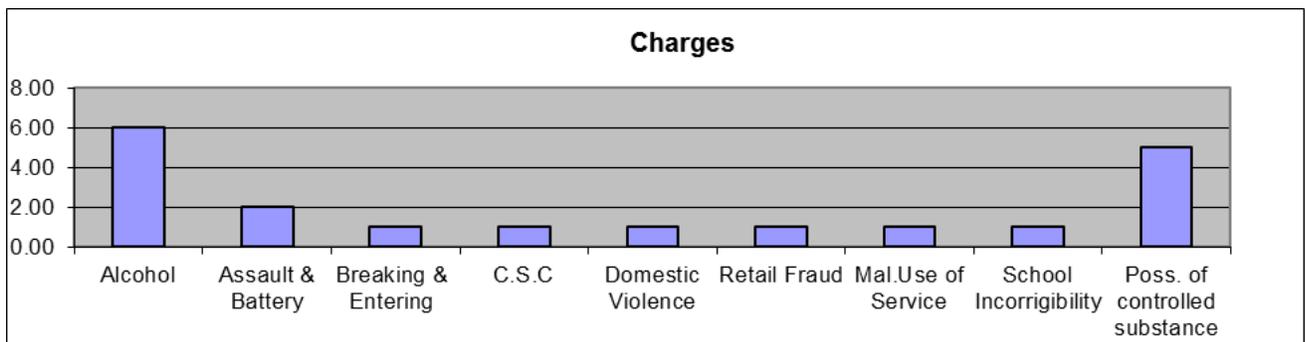
### 4. Adjudication Status

- Delinquency Offense 20
- Status Offense 3



## 5. Charges

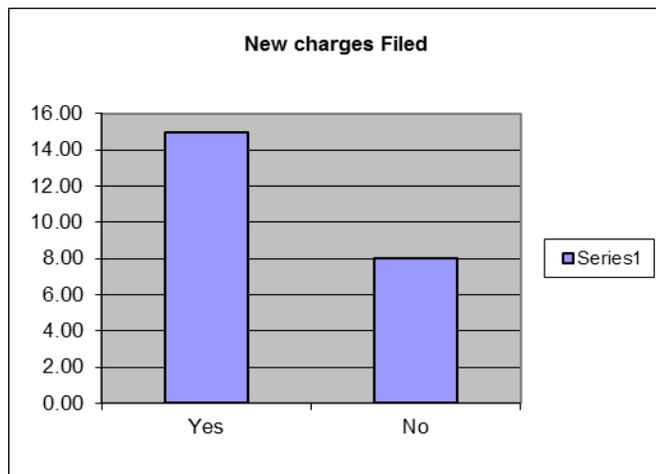
-Assault	2
-CSC	1
-B&E Misdemeanor	1
-Controlled Substance	5
-Domestic Violence	1
-Mal. Use of Service	1
-Retail Fraud	3
-MIP Alcohol	6
-School Incurrigibility	3



## Section 2: Law Abiding Behavior

### 6. New charges filed

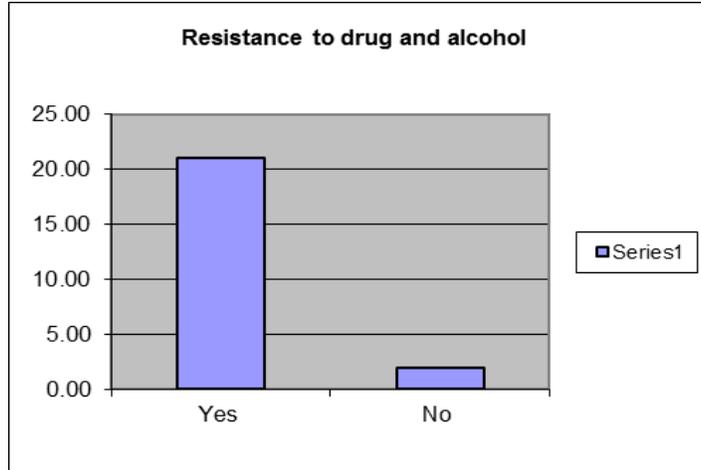
- No	15
- Yes	8



### Section 3: Resistance to drug and alcohol

#### 7. Were Drug/Alcohol test administered

- Yes 21
- No 2

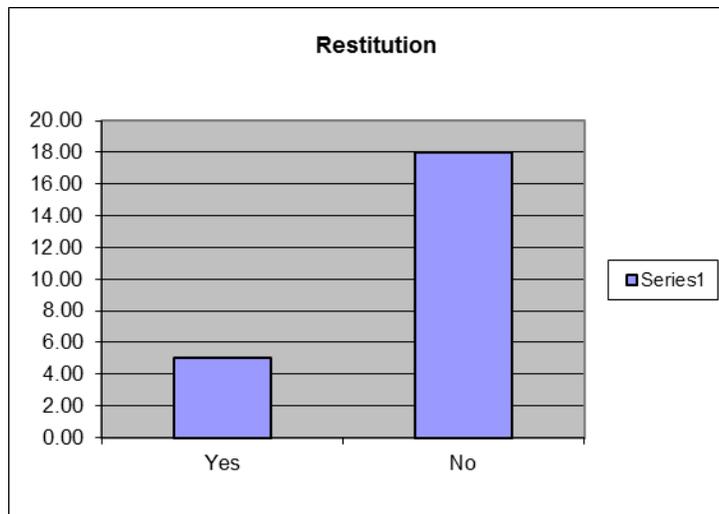


\*Total amount of drug screens per year 504

### Section 4: Restitution

#### 8. Was restitution ordered

- Yes 5
- No 18

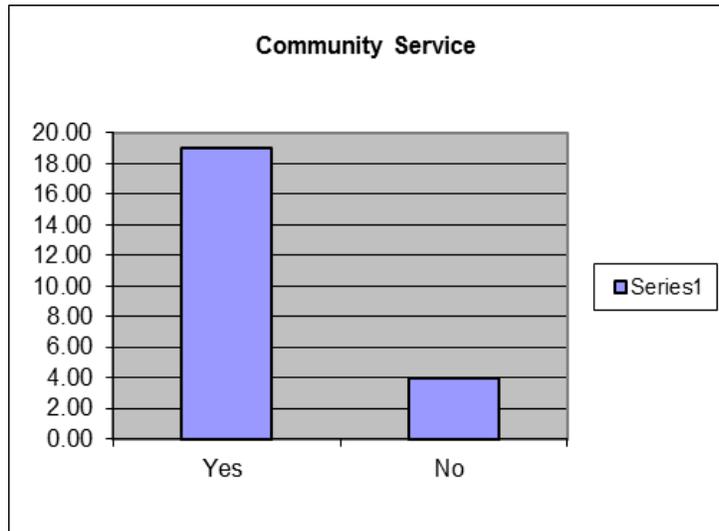


\*All restitution ordered was paid in full at closing

## Section 5: Community Service

### 9. Was community service ordered( Non SAYPA)

- Yes 19
- No 4



### \*Number of community service hours ordered for non SAYPA youth

- 25 2
- 40 9
- 50 3
- 55 2
- 75 2
- 100 1

\*Total number of hours 920

\*All community service hours were completed before case closure

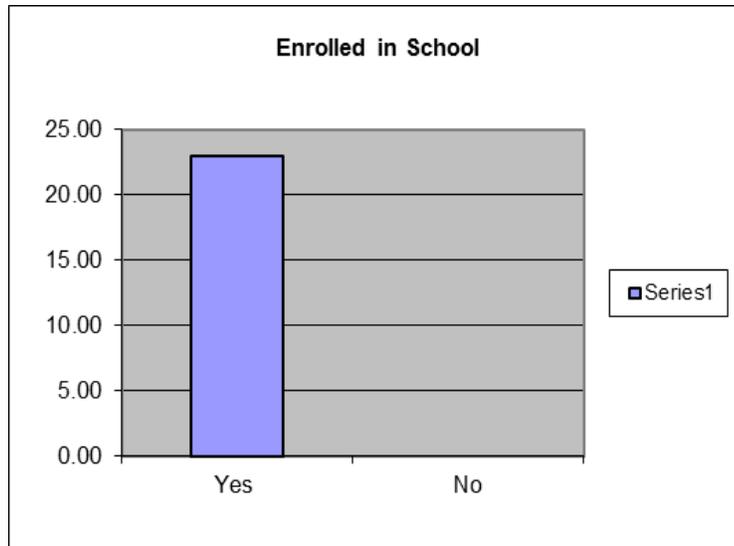
\* SAYPA Summer Program community service hours: 8 youth X 288 hours = 2304 total

\* Grand Total of community service hours 3224

## Section 6: School participation

### 10. Was youth enrolled in school

- Yes 23
- No 0



## Section 7: Reason for case closing

### 11. Closing case

- Successfully Completed 23

## Services Incorporated into Treatment Plan

Apology Letter	4
Assessment (drug/alcohol)	14
Family Counseling	10
Individual Counseling	10
Curfew	23
Curfew call w/parent	23
Employment obligation	1
Jail Tour/sentencing day	3
Mental health (psychological)	5
Tether	6
Detention Facility Tour	3
Cell Phone held by PO	4
DNA/HIV testing	1
Driver's License restriction	2
Internet restrictions	2
No contact order	1

## Agencies/Programs Utilized

Community Mental Health	5
Critical Choices	16
F.D.T.A	21
Harbor Hall	13
NEMCSA School Success	1
Parenting classes/group	2
Saturday School	7
Wrap Around	1
YES-Shoplifting	2
Youth Fitness Academy	3
SAYPA Summer	8
Mediation	1

## Facilities Utilized

Sault Tribe Detention	6
Roscommon	4
Recovery High	2
Shawano	2
C.C. Jail	2
Horton Bay Farms	3
Great Lakes Recovery	1
Cedar Bridge	1
Midcourse	1



# Cheboygan County Board of Commissioners' Meeting

November 22nd, 2016

**Title:** Amended Millage Rate Resolution, Amended County Apportionment Report, Amended Tax Resolution

**Summary:** There are three steps needed to take place for the collection of taxes. The Board needs to adopt the amended resolution for the millage rate that will be levied for 2016, adopt the amended apportionment report, and amend the tax resolution. Every year the Board is required to direct the spread of taxes in terms of millage rates. The County apportionment report shows all the information in a columnar format. This report contains all the tax rates by all taxing authorities within Cheboygan County.

**Financial Impact:** None

**Recommendation:** Motion to amend Resolution 16-23, adopt the 2016 Amended Apportionment Report as presented, amend Resolution 16-24 and authorize the Chair to sign. (This should be three separate actions by the Board)

**Prepared by:** Janice B. Eaton

**Department:** Equalization

**Amended  
Resolution 16-23  
2016 MILLAGE RATE RESOLUTION**

**WHEREAS**, Cheboygan County has the authority to levy its own maximum allowable millage rate of 7.4592 mills distributed as follows: 5.6592 mills for General County Operations, .5000 mills for Senior Citizens Operations, .3000 mills for Ambulance Authority Operations and 1.0000 mills for Roads; and,

**WHEREAS**, it has been determined that to maintain basic county services, it will be necessary to levy the rate of 7.4092 mills; and,

**WHEREAS**, notice of the public hearing was given, and a public hearing was held as the County Budget Hearing;

**NOW THEREFORE BE IT RESOLVED**, that the County of Cheboygan shall levy the millage of 7.4092 for 2016.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_, to adopt the 2016 County Millage Rate Resolution authorizing the levy of the rate of 7.4092 mills distributed as follows: 5.6592 mills for General County Operations, .5000 mills for Senior Citizens Operations, .2500 mills for Ambulance Authority Operations and 1.0000 mills for Roads and authorize Chairperson to sign. A roll call vote was taken.

\_\_\_\_\_ Ayes                      \_\_\_\_\_ Nays                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Peter Redmond, Chairperson  
Cheboygan County Board of Commissioners

I, Mary Ellen Tryban, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on November 22nd 2016.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 22<sup>nd</sup> day of November, 2016 at Cheboygan, Michigan.

\_\_\_\_\_  
Mary Ellen Tryban  
Cheboygan County Clerk/Register

## 2016 CHEBOYGAN COUNTY APPORTIONMENT REPORT

Public School by Assessing Unit	Taxable Value	State Ed Tax	Local School		ISD	Township / City	Library	County				Non-Residence Millage Total	Principle Residence Millage Total
			Non-Res	Residence				Alloc.	Sr. Cit.	Ambu	Road		
<b>Aloha Township</b> Cheboygan 16015	<b>56,389,430</b>	6.0000	18.0000	2.7401	1.7473	2.9271	1.1963	5.6592	0.5000	0.2500	1.0000	<b>40.0200</b>	<b>22.0200</b>
<b>Baugrand Township</b> Cheboygan 16015	<b>43,168,831</b>	6.0000	18.0000	2.7401	1.7473	1.9881	1.1963	5.6592	0.5000	0.2500	1.0000	<b>39.0810</b>	<b>21.0810</b>
<b>Benton Township</b> Cheboygan 16015	<b>141,653,597</b>	6.0000	18.0000	2.7401	1.7473	0.9851	1.1963	5.6592	0.5000	0.2500	1.0000	<b>38.0780</b>	<b>20.0780</b>
<b>Burt Township</b> Pellston 24040	<b>129,459,061</b>	6.0000	18.0000	3.5680	2.7784	2.4612		5.6592	0.5000	0.2500	1.0000	<b>40.2168</b>	<b>22.2168</b>
<b>Ellis Township</b> Inland Lakes 16050	<b>33,169,550</b> 11,762,292	6.0000	18.0000	2.6500	1.7473	2.9075		5.6592	0.5000	0.2500	1.0000	<b>38.7140</b>	<b>20.7140</b>
	Wolverine 16100 21,407,258	6.0000	18.0000	1.6000	1.7473	2.9075		5.6592	0.5000	0.2500	1.0000	<b>37.6640</b>	<b>19.6640</b>
<b>Forest Township</b> Onaway 71050	<b>28,875,065</b>	6.0000	18.0000	2.1000	1.7473	1.9539		5.6592	0.5000	0.2500	1.0000	<b>37.2104</b>	<b>19.2104</b>
<b>Grant Township</b> Cheboygan 16015	<b>48,285,423</b>	6.0000	18.0000	2.7401	1.7473	1.9520	1.1963	5.6592	0.5000	0.2500	1.0000	<b>39.0449</b>	<b>21.0449</b>
<b>Hebron Township</b> Cheboygan 16015	<b>13,471,214</b> 5,167,244	6.0000	18.0000	2.7401	1.7473	1.9667	1.1963	5.6592	0.5000	0.2500	1.0000	<b>39.0596</b>	<b>21.0596</b>
	Mackinaw 16070 3,255,424	6.0000	17.7634	0.7462	1.7473	1.9667		5.6592	0.5000	0.2500	1.0000	<b>35.6328</b>	<b>17.8694</b>
	Pellston 24040 5,048,546	6.0000	18.0000	3.5680	2.7784	1.9667		5.6592	0.5000	0.2500	1.0000	<b>39.7223</b>	<b>21.7223</b>
<b>Inverness Township</b> Cheboygan 16015	<b>108,453,822</b>	6.0000	18.0000	2.7401	1.7473	2.9439	1.1963	5.6592	0.5000	0.2500	1.0000	<b>40.0368</b>	<b>22.0368</b>
<b>Koehler Township</b> Inland Lakes 16050	<b>65,077,036</b>	6.0000	18.0000	2.6500	1.7473	3.7743		5.6592	0.5000	0.2500	1.0000	<b>39.5808</b>	<b>21.5808</b>
<b>Mackinaw Township</b> Mackinaw 16070	<b>83,636,595</b>	6.0000	17.7634	0.7462	1.7473	1.4898		5.6592	0.5000	0.2500	1.0000	<b>35.1559</b>	<b>17.3925</b>
	Village of Mackinaw City 16.9438											<b>52.0997</b>	<b>34.3363</b>
<b>Mentor Township</b> Inland Lakes 16050	<b>28,895,875</b> 17,510,747	6.0000	18.0000	2.6500	1.7473	0.9767	0.6244	5.6592	0.5000	0.2500	1.0000	<b>37.4076</b>	<b>19.4076</b>
	Wolverine 16100 11,385,128	6.0000	18.0000	1.6000	1.7473	0.9767	0.6244	5.6592	0.5000	0.2500	1.0000	<b>36.3576</b>	<b>18.3576</b>
<b>Mullett Township</b> Cheboygan 16015	<b>111,401,406</b> 28,758,452	6.0000	18.0000	2.7401	1.7473	3.4654		5.6592	0.5000	0.2500	1.0000	<b>39.3620</b>	<b>21.3620</b>
	Inland Lakes 16050 82,642,954	6.0000	18.0000	2.6500	1.7473	3.4654		5.6592	0.5000	0.2500	1.0000	<b>39.2719</b>	<b>21.2719</b>
<b>Munro Township</b> Cheboygan 16015	<b>53,266,537</b> 39,569,360	6.0000	18.0000	2.7401	1.7473	1.5402	1.1963	5.6592	0.5000	0.2500	1.0000	<b>38.6331</b>	<b>20.6331</b>
	Pellston 24040 13,697,177	6.0000	18.0000	3.5680	2.7784	1.5402		5.6592	0.5000	0.2500	1.0000	<b>39.2958</b>	<b>21.2958</b>
<b>Nunda Township</b> Wolverine 16100	<b>41,868,460</b>	6.0000	18.0000	1.6000	1.7473	3.0777	0.6244	5.6592	0.5000	0.2500	1.0000	<b>38.4586</b>	<b>20.4586</b>
	Village of Wolverine 12.1368											<b>50.5954</b>	<b>32.5954</b>
<b>Tuscarora Township</b> Inland Lakes 16050	<b>221,629,280</b>	6.0000	18.0000	2.6500	1.7473	6.1920		5.6592	0.5000	0.2500	1.0000	<b>41.9985</b>	<b>23.9985</b>
<b>Walker Township</b> Inland Lakes 16050	<b>7,557,419</b>	6.0000	18.0000	2.6500	1.7473	2.0000		5.6592	0.5000	0.2500	1.0000	<b>37.8065</b>	<b>19.8065</b>
<b>Waverly Township</b> Onaway 71050	<b>28,006,934</b>	6.0000	18.0000	2.1000	1.7473	2.2221		5.6592	0.5000	0.2500	1.0000	<b>37.4786</b>	<b>19.4786</b>
<b>Wilmot Township</b> Wolverine 16100	<b>21,474,499</b> 20,763,701	6.0000	18.0000	1.6000	1.7473	3.4662	0.6244	5.6592	0.5000	0.2500	1.0000	<b>38.8471</b>	<b>20.8471</b>
	Vanderbilt 69040 710,798	6.0000	18.0000	3.7500	1.7473	3.4662	0.6244	5.6592	0.5000	0.2500	1.0000	<b>40.9971</b>	<b>22.9971</b>
	Village of Wolverine 12.1368											<b>50.9839</b>	<b>32.9839</b>
<b>City of Cheboygan</b> Cheboygan 16015	<b>102,296,585</b>	6.0000	18.0000	2.7401	1.7473	20.0000	1.1963	5.6592	0.5000	0.2500	1.0000	<b>57.0929</b>	<b>39.0929</b>

**Summer School Collection**  
**Winter School Collection**

2016 CHEBOYGAN COUNTY APPORTIONMENT REPORT

Township	Allocated	Extra Voted							TOTAL	SPECIAL ASSESSMENTS*		
		Operating	Fire	Roads	Library	Debt	Building/Parks	Total Voted		(Levied on Real Property only)		
										LIGHTS	POLICE	FIRE
Aloha	0.9497		0.9887	0.9887				1.9774	<b>2.9271</b>			
Beaugrand	0.9881		1.0000					1.0000	<b>1.9881</b>			
Benton	0.9851							0.0000	<b>0.9851</b>			
Burt	0.9612	0.5000	0.5000	0.5000				1.5000	<b>2.4612</b>			
Ellis	0.9597		0.9739	0.9739				1.9478	<b>2.9075</b>			
Forest	0.9636		0.9903					0.9903	<b>1.9539</b>			
Grant	0.9620		0.9900					0.9900	<b>1.9520</b>			
Hebron	0.9667		1.0000					1.0000	<b>1.9667</b>			
Inverness	0.9499		0.9940	1.0000				1.9940	<b>2.9439</b>			
Koehler	0.9743		0.8000	2.0000				2.8000	<b>3.7743</b>			
Mackinaw	0.9898		0.5000					0.5000	<b>1.4898</b>			
Mentor	0.9767							0.0000	<b>0.9767</b>			
Mullett	0.9697	0.9983	1.4974					2.4957	<b>3.4654</b>	0.0000		
Munro	0.9904		0.5498					0.5498	<b>1.5402</b>			
Nunda	0.9777		0.8500	1.2500				2.1000	<b>3.0777</b>			
Tuscarora	0.9870				0.2960			0.2960	<b>6.1920</b>	0.1764	3.9948	0.7378
Walker	1.0000			1.0000				1.0000	<b>2.0000</b>			
Waverly	0.9807		1.2414					1.2414	<b>2.2221</b>			
Wilmot	0.9570			1.4967				1.4967	<b>3.4662</b>			1.0125

2016 CHEBOYGAN COUNTY APPORTIONMENT REPORT

	Allocated Operating	Debt	Voted Sinking Fund	Voted Extra Operating	Voted Building & Site	Total Non Homes	Total Homestead
CHEBOYGAN AREA SCHOOLS (Summer Levy)	18.0000	2.1800	0.5601			18.0000	2.7401
INLAND LAKES SCHOOLS	18.0000	2.6500				18.0000	2.6500
WOLVERINE SCHOOLS	18.0000	1.0000	0.6000			18.0000	1.6000
MACKINAW CITY SCHOOLS (100% Summer Levy Mackinaw Township only)	17.7634				0.7462	17.7634	0.7462
PELLSTON SCHOOLS (Summer Levy)	18.0000	3.5680				18.0000	3.5680
ONAWAY SCHOOLS	18.0000	2.1000		0.0000		18.0000	2.1000
VANDERBILT SCHOOLS (Summer Levy)	18.0000	3.0000	0.7500			18.0000	3.7500
	Allocated	Charter Special Ed	Extra Voted Special Ed	Extra Voted Voc Ed	Total		
CHEBOYGAN OTSEGO PRESQUE ISLE INTERMEDIATE	0.2597	0.8458	0.6418		1.7473		
CHARLEVOIX-EMMET INTERMEDIATE	0.1996	0.6701	1.1600	0.7487	2.7784		
		Extra Voted					
STATE EDUCATION TAX	6.0000				6.0000		
CHEBOYGAN AREA PUBLIC LIBRARY	0.7493	0.4470			1.1963		
WOLVERINE LIBRARY	0.6244				0.6244		
CHEBOYGAN COUNTY	5.6592	Sr. Citizen 0.5000	Ambulance 0.2500	Roads 1.0000	7.4092		

2016 CHEBOYGAN COUNTY APPORTIONMENT REPORT

<b>CITY OF CHEBOYGAN</b>	15.0000	Charter-Operating
	1.2000	Voted-Rural Development
	2.6000	Voted- Ref Bonds
	1.2000	Voted - G/O Bonds
<b>TOTAL</b>	<b>20.0000</b>	

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<b>VILLAGE OF MACKINAW CITY</b>	10.5269	Charter-General
	4.2106	Charter-Streets
	0.5225	Charter-Advertising
	0.8419	Charter-Cemetery
	0.8419	Voted-Library
<b>TOTAL</b>	<b>16.9438</b>	

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<b>VILLAGE OF WOLVERINE</b>	8.6700	Charter-General
	3.4668	Charter-Streets
<b>TOTAL</b>	<b>12.1368</b>	

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**Amended  
Resolution 16-24  
TAX RESOLUTION**

**BE IT HEREBY RESOLVED**, that there be raised by taxation and that the Cheboygan County Board of Commissioners are hereby authorized and directed to spread upon the several assessment rolls and tax rolls of the County: County Tax, Township Tax, School Tax and any special taxes in the amounts as adopted by the County Board of Commissioners in the 2016 Amended Apportionment Report. An amount of the above mentioned taxes not to exceed the schedule of millage as determined by the Apportionment Report adopted by the Cheboygan County Board of Commissioners at their annual meeting held on November 22nd, 2016.

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Peter Redmond, Chairperson  
Cheboygan County Board of Commissioners

I, Mary Ellen Tryban, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on November 22, 2016.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 22nd day of November, 2016 at Cheboygan, Michigan.

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Mary Ellen Tryban  
Cheboygan County Clerk/Register

**DRAFT**

**Cheboygan County  
Township Road Loan Program Application**

**2017**

**DUE DATE:**

Cheboygan County  
Township Road Loan Program Application  
Guidelines for Project Loan Consideration

Michigan Public Act 77 of 2016, Section 11, Item V permits the Board of Commissioners to loan funds to townships within the County for the purpose of funding public road construction projects. The County has limited funds for this program. The County will loan up to a total of 1 million dollars County wide for road projects. A township may borrow up to \$ 250,000 while funds are available. Loan repayment time is up to 5 years. Interest rate will be set at the prime rate.

Request for loan funds must be submitted on this application form for consideration by the Board of Commissioners. The application will be reviewed and scored against other applicants for recommendation of approval by the Board of Commissioners.

**SUBMIT COMPLETED APPLICATIONS TO:**

**Mail:** Cheboygan County Administration Office  
P.O. Box 70  
Cheboygan

**Email:** [ccao@Cheboygancounty.net](mailto:ccao@Cheboygancounty.net)

For additional information, please contact the Administration Office:

231-627-8855 (phone)  
231-627-8881 (Fax)

Cheboygan County  
Township Road Loan Program Application  
Guidelines for Project Loan Consideration

Township's certification of non-discrimination

At a meeting of the Governing Board of \_\_\_\_\_ the Board  
(Select one):

- Adopted a policy
- Affirmed its policy of non-discrimination as follows:

"It shall be the policy of \_\_\_\_\_ to provide equal membership/employment/service opportunities to all eligible persons, without regard to race, religion, disability, national origin, citizenship, age, gender, sexual orientation, marital status, political affiliation, and for employment only, height, weight, and record of the arrest without conviction."

I

I certify that the practices of the Township conform to the policy in Non-discrimination stated above.

Cheboygan County  
Township Road Loan Program Application  
Guidelines for Project Loan Consideration

**1. Name and address of Township.**

\_\_\_\_\_  
Township

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

**2. Names and title of Officers/ Trustees.**

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Township Treasurer

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

Cheboygan County  
Township Road Loan Program Application  
Guidelines for Project Loan Consideration

3. \_\_\_\_\_  
Route Name

4. **Project Description**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. **Project Limits**

From: \_\_\_\_\_ To: \_\_\_\_\_ PASER Rating: \_\_\_\_\_

6. \_\_\_\_\_  
Length of Project

7. \_\_\_\_\_  
Estimated Bid Date

8. \_\_\_\_\_  
Estimated Completion Date

9. **Funding Source**

\_\_\_\_\_  
Loan Request

\_\_\_\_\_  
Township Funding

\_\_\_\_\_  
Road Commission/ Other Government Funding

\_\_\_\_\_  
Special Assessment Funding

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Total Funding

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Loan Repayment Term- up to 60 months

**10. Engineer's Construction Cost Estimate** \_\_\_\_\_

**11. Township Fiscal Information**

- Provide a copy of your most recent financial statement audit.
- Provide a copy of your current balance sheet/statement of net position, statement of revenues and expenditures, and changes in fund balance/statement of revenues, expenses, and change in net position and statement of cash flows, if applicable (include all funds).
- Provide a copy of your current bank reconciliations, supported with a copy of the bank statement (include all cash accounts listed on the balance sheet).
- Provide a list of existing debt (include amortization schedules).
- Provide a copy of your current year budget (include all funds).

Cheboygan County  
Township Road Loan Program Scoring Criteria  
(County Use Only)

Township: \_\_\_\_\_

- A. Project Description:** Proposed projects that serve a larger portion of the general public will receive a higher score than projects serving a limited amount of the public. 1-5 points.

\_\_\_\_\_  
Score

- B. Road Project Section PASER Rating:** Proposed projects improving a road with a lower PASER rating will receive higher scoring. PASER Rating 1-3=5, 4-6=3, 7-9=1.

\_\_\_\_\_  
Score

- C. Funding Sources:** Proposed projects utilizing Township or Road Commission funding receive higher scoring. Over 75%=5, 50%-75%=4, 25%-49%=3, under 25%=1.

\_\_\_\_\_  
Score

# CHEBOYGAN COUNTY

2017

# ANNUAL BUDGET



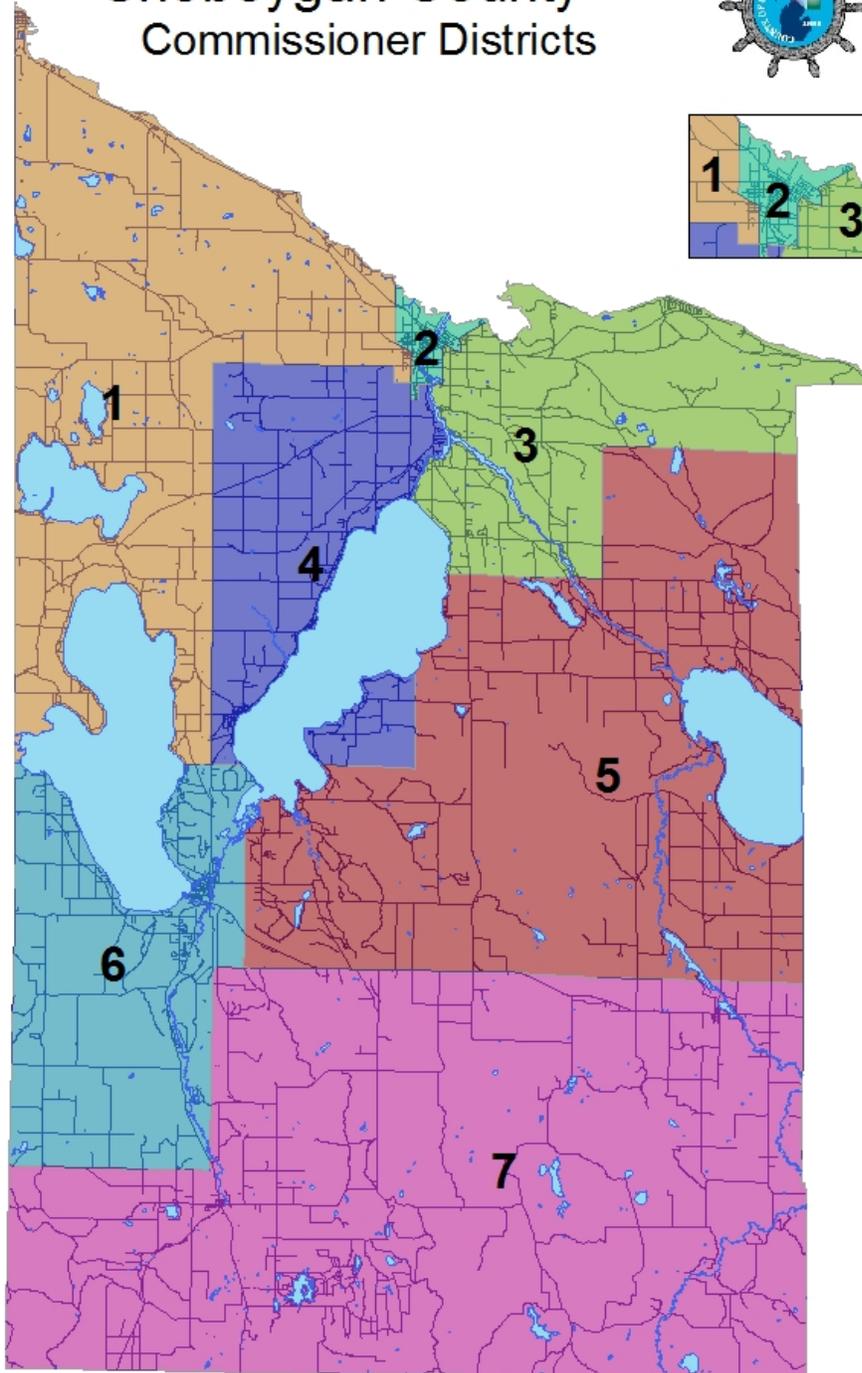
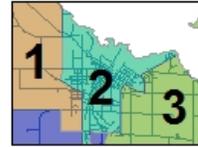
## CHEBOYGAN COUNTY COMMISSIONERS



**Front Row (L-R): Cal Gouine- District 4; Chris Brown- District 1; Vice Chairperson Sue Allor- District 7. Back Row (L-R): - Bruce Gauthier- District 2, Chairperson Pete Redmond- District 3; Tony Matelski- District 5; John Wallace- District 6.**

**The County Board of Commissioners is the governing board and the policy-making body of County Government. While many of its' powers, duties and responsibilities are prescribed by law and diffused through the widespread use of commissions, boards, committees and independently elected officers, the board is in charge of the development and approval of county policy. One of the main duties of the Board of Commissioners is to set the budget of the county. Commissioners are elected to a two-year term on a partisan basis from single member districts within the county.**

# Cheboygan County Commissioner Districts



November 08, 2016

Honorable Board of Commissioners  
Cheboygan County Building  
870 South Main Street  
Cheboygan, MI 49721

Dear Ladies and Gentlemen:

Transmitted herewith for the Commissioners final review and consideration is the Administrator's recommendations for the 2017 County budget. The budget process is a cooperative effort in which Elected Officials and Department Head/Agency Representatives submit budget requests for consideration and discussion to the Administrator. The budget document is then developed by the Administrator and Assistant Administrator/Finance Director and submitted to the Commission for review and discussion at the October and November Committee of The Whole meetings as well as the November Board Finance meeting with the final budget to be presented at the December 13<sup>th</sup>, 2016 Board Finance meeting.

The Public Hearing for the proposed 2017 budget is scheduled for December 13<sup>th</sup>, 2016 at 9:30 a.m. in the Commissioner's Chambers located at 870 South Main Street Cheboygan, MI. The meeting is held to review the budget recommendations, capital improvements, goals and objectives, identify the proposed 2017 millage rate and receive public input.

Honorable County Commission  
Page Two

The financial condition of the County is stable. The County's fiscal year end 2015 audit indicated the following financial conditions:

- 1) The total assets of the County exceeded its liabilities and deferred outflows in 2015 by \$24,894,906 (net position). Of this amount, \$15,211,426 (unrestricted net position) may be used to meet the County's ongoing obligations to citizens and creditors.
- 2) At the end of Fiscal Year 2015, unreserved fund balance for the Consolidated General Fund was \$7,577,694 or 70% of total General Funds Expenditures and transfers.
- 3) The County's General Fund Balance increased by \$950,530 at the end of Fiscal year 2015.

The County maintains 46 governmental funds and 5 proprietary funds which all contain a positive fund balance or reserve use. Although the County maintains a stable financial status, the economy is growing slowly, which requires the County to monitor various budget factors closely. These factors are identified in the attached budget document.

The proposed budget represents the funding needed to meet the Commission's Goals, Mission and Vision Statement.

The Staff and I are pleased to submit this budget and are committed to providing the citizens, businesses and visitors with efficient, effective and quality services and facilities.

Sincerely,

Jeffery B. Lawson  
County Administrator

# **STRATEGIC PLANNING-BUDGETING**

Figure 1

## Strategic Planning – Budgeting Process



## **STRATEGIC PLANNING- BUDGETING**

### **PROCESS**

Strategic planning-budgeting is a unified process of identifying the goals of an organization and allocating the resources necessary to work toward the outcomes that support the identified goals. The steps of strategic planning-budgeting are:

- **Develop goals**
- **Identify objectives and outcomes**
- **Appropriate funds to meet the objectives that are designed to produce the outcomes that support the goals of the organization**
- **Review, monitor and analyze**

The Cheboygan County Board of Commissioners has a sustained history of developing goals to promote a higher quality of life, a safe environment and to promote balanced growth and positive interaction with all citizens of the County. The board developed the County's Vision and Mission Statements as well as Commission Goals with facilitation assistance from Michigan State University Extension Staff. Each year the Commission reviews the Mission, Vision and Goals of the organization during a Board Planning Work Session held in the spring of each year. The board then directs the administrator and management team to develop a plan of action to implement the mission, vision and goals. Each department then develops goals and objectives specific to their department to work toward achieving the mission, vision and overall goals of the County.

## **STRATEGIC PLANNING-BUDGETING**

### **VISION-MISSION-GOALS**

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*A **VISION** statement indicates how an organization views its ideal, or ultimate, goal. The Board of Commissioners has established the following vision statement:*

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*The County of Cheboygan will strengthen its position as a diverse, family oriented community while promoting a higher quality of life, a safe environment, balanced growth and positive interaction with all citizens.*

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*A **MISSION** statement assists an organization in easily communicating to a variety of constituencies what it does, who it serves, and how it does so. The Board of Commissioners has established the following mission statement:*

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*Cheboygan County Officials and Staff efficiently provide public services with pride and in an ethical and courteous manner through responsible management of county resources.*

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# GOAL

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**GOALS focus the direction of an organization's work, under the guidance from the vision and mission statement.**

**Goals are long term in nature and will not often change.**

**The five goals of the Board of Commissioners are:**

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- 1. PUBLIC SAFETY – To focus on providing services beneficial to the citizens of Cheboygan County in the areas of public health, safety and security.**
- 2. ECONOMIC DEVELOPMENT – To promote and encourage economic development through our continued efforts of collaborations with our partners.**
- 3. QUALITY COUNTY SERVICE – To work diligently to provide courteous, efficient, quality service.**
- 4. RECOGNIZING SOCIAL ISSUES- To work diligently to address social needs, recognizing the limited role of counties and working together with state and federal governments in their role.**
- 5. ADDRESSING MULTIPLE FACILITY NEEDS – To continue development of capital improvement schedules to maintain county assets.**
- 6. COLLABORATION-SERVICE – To explore continued expansion of collaborative activities.**

# **BUDGET POLICY AND PRACTICE**

Cheboygan County Policy 300-1 establishes the budget policies of the County.

### **Basis of Accounting and Budgeting**

Cheboygan County uses the modified accrual basis of accounting for accounting and budgeting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period or within one year for expenditure-driven grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service and compensated absences expenditures are recorded only when payment is due.

### **The County employs the following procedures in establishing Budget**

- a. Each year, after receiving input from the individual Elected Officials and Department Heads, the County Administrator and Assistant County Administrator/ Finance Director prepare a recommended budget for the fiscal period commencing January 1st and lapses on December 31<sup>st</sup> for Board of Commissioners consideration. The operating budget includes proposed expenditures and the means of financing them.
- b. Staff conducts a detailed review of the proposed budget.
- c. A public hearing is conducted to obtain taxpayers' comments.
- d. Prior to January 1st, the budgets are legally enacted through passage of a budget resolution by the Board of Commissioners

The following is the detailed Budget Time Line process utilized by the County to develop and complete the budget process.

<b>CHEBOYGAN COUNTY 2017 BUDGET PROCESS TIMELINE</b>		
<b>TIMELINE</b>	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>
July 13 - July 22	Revenue Projections - Calculated and Input	Department Heads, including Elected Officials
July 13 - August 5	Outside Entities Prepare Funding Request	Other Agencies
July 25 - August 5	Expenditure Requests - Calculated and Input	Department Heads, including Elected Officials
August 8	Begin Updating Departmental Goals and Objectives for 2017	Department Heads, including Elected Officials
August 8 - August 12	Outside Entities Submit Funding Request	Other Agencies
August 8 - August 12	Enter Wage and Benefits Projections as Meetings Occur	Finance Department
August 15 - August 19	Review and Compilation by Finance Department	Finance Director
August 22 - August 26	Preliminary Budget Assembled	Administrator/Finance Director
August 26	Submit Updated Departmental Goals and Objectives for 2017	Department Heads, including Elected Officials
August 29 - September 2	Meeting with Department Heads, including Elected Officials and Other Agencies ONLY REQUIRED IF REQUESTING NEW PROGRAMMING OR SIGNIFICANT INCREASES	Administrator/Finance Director
September 5 - September 9	Review and Compilation by Finance Department	Finance Director
September 13	Status Update to to the Board	Administrator/Finance Director
September 13	Adopt Capital Improvement Plan	Community Development
September 12 - September 16	Preliminary Budget Document Printed and Delivered for Board Preview	Finance Director
September 27	Elected's Presentation to Board (if necessary)	Elected Officials
October 11	Adopt Salary and Wage Resolution	Board
October 12 - October 14	Draft Budget Assembled	Administrator/Finance Director
October 17 - October 18	Draft Budget Reviewed by Department Heads	Department Heads, including Elected Officials
October 19 - October 21	Final Review by Finance Department - Draft Budget Document Printed and Delivered for Board Preview	Administrator/Finance Director
October 25	Budget Reviewed by the Board	Administrator/Finance Director - Board
October 26 - October 28	Board Recommended Changes Incorporated	Finance Director
October 31 - November 4	Final Draft Budget Document Printed and Delivered for Board Preview	Finance Director
November 8	Final Draft Budget Reviewed by the Board	Board/Administrator/Finance Director
November 14 - November 18	Board Recommended Changes Incorporated	Finance Director
November 22	Budget Reviewed by the Board - OPTIONAL	Board/Administrator/Finance Director
November 23 - December 2	Board Recommended Changes Incorporated - IF ADDITIONAL BOARD REVIEW OCCURS ON NOVEMBER 24	Finance Director
December 6 - December 10	Final Budget Document Printed and Delivered for Board Preview	Finance Department
December 12	Prepare Presentation for the Public Hearing	Administrator/Finance Director
December 13	Public Hearing / Adopt Budget	Board

## **Level of Adoption and Control**

The County budget is prepared at the detail revenue level, by source and line item, and at the detail expenditure level, by line item within each department. The adopted budget shall be a line item budget for each department within the General Fund and a fund basis for all other funds. The Finance Department shall monitor each department within each fund on a line item basis and will require the department to submit the necessary budget amendments (at the line item level) when expenditures from appropriated line items are anticipated to exceed the appropriated line item amount. To facilitate maximum budgetary control, it is anticipated that budgetary amendments for line items within department budgets will be necessary during the fiscal year.

## **Intra-budget and Inter-budget Transfers**

The Uniform Budgeting and Accounting Act, MCL 141.421, et seq, requires budget amendments BEFORE any expenditures exceed the budgeted line item amount.

### **A. Requests for Transfers**

All requests for intra-budget line item transfers (line item to line item within one department's budget) and for inter-budget transfers (from one department's budget to another department's budget) shall be made through the Finance Director's office. Requests shall be separated according to the authority table shown below. If a requested transfer to or from a line item totals over \$10,000, it shall be referred to the Board of Commissioners at the next Finance/Business meeting. Only AFTER such requests are approved, should the purchase be made. Budget transfers shall not be divided for the purpose of circumventing the dollar thresholds contained in this policy. Budget transfers to any line item which are part of a series or pattern shall be added together and treated in accordance with the procedure which would apply if all such transfers were made as a single request.

All budget transfers shall be summarized and presented before the end of the fiscal year to allow the Board of Commissioners an opportunity to review all transfers executed during the fiscal year under the authority of the Finance Director and Administrator.

# Budget Policies and Practice

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## B. Authority to Grant Transfers

For intra-budget transfers (line item to line item within one department's budget) and inter-budget transfers (from one department's budget to another department's budget) the following authority levels shall apply:

Up to \$10,000 Department Head, or their designee, and Finance Director approval required

\$10,000.01 to \$15,000 Department Head, or their designee, and Administrator approval required

\$15,000.01 to \$25,000 Finance Director and Administrator approval required

\$25,000.01 and above Board of Commissioners approval required

For ease in the approval process, Departments shall not mix requests that require a different level of approval (i.e. requesting transfers less than or equal to \$5,000 on the same sheet as requests greater than \$5,000).

## **Fund Balance**

To ensure sound fiscal management, the County shall maintain an unreserved fund balance within the County General Fund equal to no less than five to fifteen percent of regular General Fund operating revenues, or no less than one to two months of regular General Fund operating expenditures, whichever is less.

## **Budget Reporting**

The Finance Director shall prepare on a monthly basis a report of General Fund budget-to-actual results for review by the Board of Commissioners (line item basis for revenues and departmental basis for expenditures). The Finance Director shall prepare on a semi-annual basis a report of all funds budget-to-actual results (line item basis) for review by the Board of Commissioners.

## **BUDGET FACTORS**

# Budget Factors

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Monitoring budget factors are critical to the County's ability to maintain a financially stable and effective organization. The following factors and conditions are being monitored by staff for their effect on County finances in 2017 and beyond:

## **Financial Planning**

Cheboygan County consistently monitors factors that affect the County's budget and implements measures to protect the County's financial stability. This is being accomplished by the partnership of the Commissioners, Elected Officials, Administration and Employees in their commitment to provide efficient and effective quality services to the citizens, businesses and visitors of Cheboygan County.

The County has seen a slight increase in tax base over the last two years. Increase revenue from tax base has been offset by a partial loss in revenue from Tourism Tax in 2016. The County completed a wage and benefit analysis in 2015 which compared Cheboygan County employee wages to five other Counties in Northern Michigan to identify wage benefit competitiveness. The analysis identified that the majority of position classifications employed by the County are behind the comparable wage average. The County took measures to begin to move position salaries up to the regional wage average in 2016 and will continue this adjustment over the 2017 and 2018 budget cycles while maintaining fiscal stability. Continued monitoring of factors such as the decrease in personal property tax revenue, increasing wage, benefit and pension cost, capital needs and changes in state revenue sharing will require additional cooperation and innovation to maintain financial strength while providing efficient and effective quality services.

## **Millage Rates**

Cheboygan County voters approved on the August 2016 Ballot a Separate Tax Limitation Proposal for the County and Township's within the County setting the County Millage at 5.74 mills subject to future Headlee Rollback. The proposed operating millage for the July 1, 2017 tax levy is 5.74 mills. In addition to the operating millage, the Board of Commissioners will be adopting the millage rates for ambulance funding .25 mills and senior citizens center operations .5 mills and 1 mill for road improvements. The proposed millage rate for 2017 is 7.49 mills.

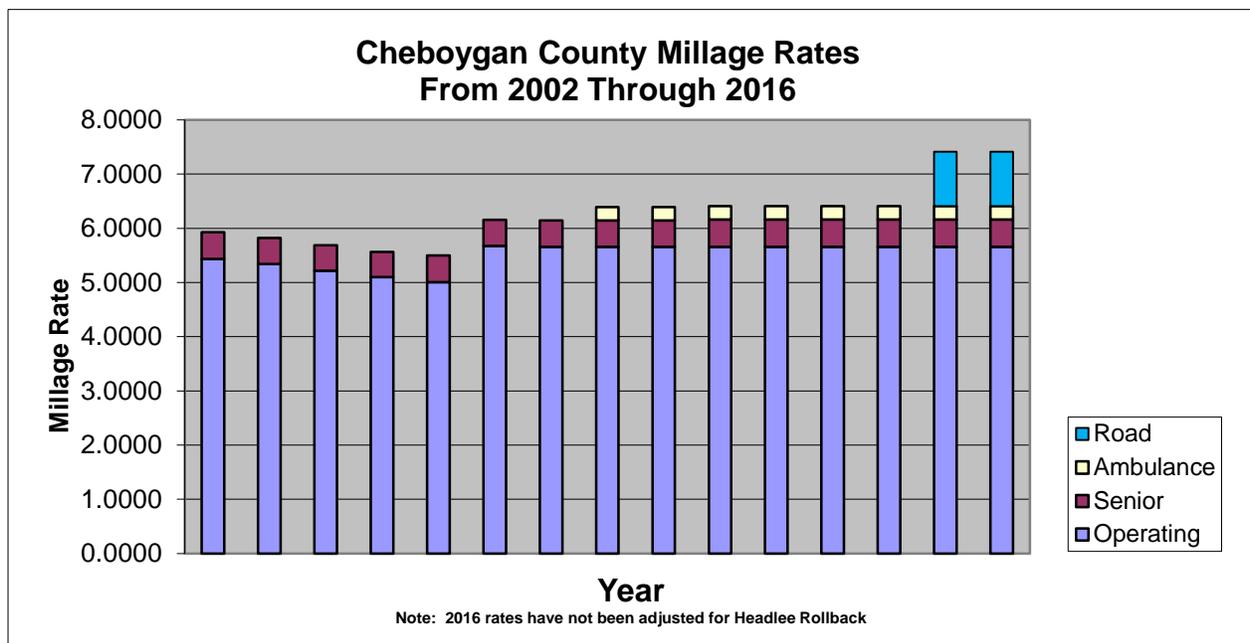
Figures 2 and 3 identifies the County's general operating, senior citizen center, ambulance and road millage rates between 2002 and 2017.

# Budget Factors

Figure 2

Year	General Operating	Voter Approved Millages			Total
		Senior Citizen	Ambulance	County Road	
2002	5.4360	0.4900	0.0000	0.0000	<b>5.9260</b>
2003	5.3386	0.4812	0.0000	0.0000	<b>5.8198</b>
2004	5.2158	0.4701	0.0000	0.0000	<b>5.6859</b>
2005	5.1005	0.4597	0.0000	0.0000	<b>5.5602</b>
2006	5.0056	0.4900	0.0000	0.0000	<b>5.4956</b>
2007	5.6734	0.4843	0.0000	0.0000	<b>6.1577</b>
2008	5.6592	0.4830	0.0000	0.0000	<b>6.1422</b>
2009	5.6592	0.4830	0.2500	0.0000	<b>6.3922</b>
2010	5.6592	0.4830	0.2500	0.0000	<b>6.3922</b>
2011	5.6592	0.5000	0.2500	0.0000	<b>6.4092</b>
2012	5.6592	0.5000	0.2500	0.0000	<b>6.4092</b>
2013	5.6592	0.5000	0.2500	0.0000	<b>6.4092</b>
2014	5.6592	0.5000	0.2500	0.0000	<b>6.4092</b>
2015	5.6592	0.5000	0.2500	1.0000	<b>7.4092</b>
2016	5.6592	0.5000	0.2500	1.0000	<b>7.4092</b>

Figure 3



# Budget Factors

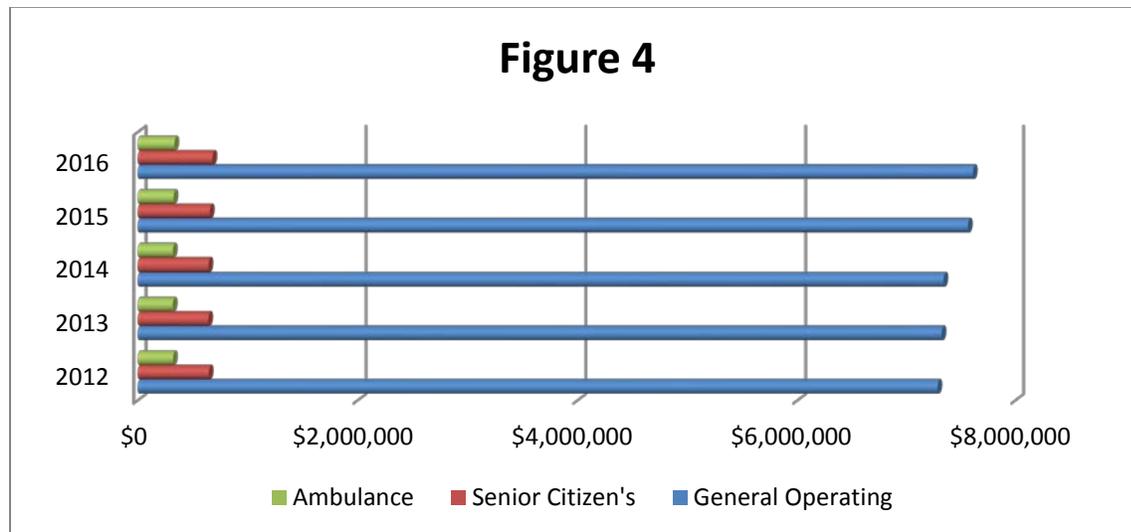
## Revenue

Property Taxes: Economic conditions play an important role in the stability of revenue sources for Cheboygan County. The State of Michigan is showing slow signs of stabilization as indicated by the State's positive job creation and increased revenues over the last two year.

The County's State equalized Value (SEV) decreased 6.10 % in 2011, 5.03 % in 2012, and 2.7 % in 2013 and saw a 2.7% increase in 2014 a 2.8% increase 2015 and 1.81% increase in 2016..

Proposal A adopted in 1994 created State Taxable Value (STV). The increase or decrease in Taxable Value is directly related to the increase or decrease in tax revenue generated for a municipal unit in Michigan. The County's State Taxable Value (STV) decreased 1.42 % in 2011, decreased .43 % in 2012, increased .13 % in 2013, increased 1.4% in 2014, increased 1.6% in 2015 and .92% in 2016. The County estimates conservatively that Taxable Values will increase by the rate of inflation in 2017. Property taxes represent approximately 70% of the County's total General Fund revenue stream.

Figure 4 depicts revenues received by property tax revenue for general operating, senior citizen and ambulance operations between 2012 thru 2014 as well as projected (budgeted) revenues for 2016 and 2017.



State Shared Revenue: The State of Michigan in 2004 enacted Public Act 357 which changed the collection schedule for General Fund operating tax from December to July. This change was factored in over three years beginning with the 2005 summer tax levy; one-third of the County operating property tax levy was collected as a summer tax. In 2006, two-thirds of the operating tax levy was collected in the summer. In 2007 (and thereafter), the entire operating tax levy was collected in the summer. Winter tax bills were reduced each year by the same amount. The additional funds collected, as a result of the accelerated tax billings over this three year

## Budget Factors

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time period, were placed in a special fund and were appropriated on a schedule similar to distributions the County would have received in revenue sharing payments from the State. Appropriations from this fund received by Cheboygan County were completed in 2015.

Cheboygan County now receives revenue Sharing payments from the State which are set each year. The County receives 90% of the State allocation automatically with the remaining 10% received by the County by meeting the State's fiscal transparency guidelines.

Personal Property Tax: The State passed a series of bills in 2013 that eliminate a portion of Personal Property Tax. The bills specifically exempt all parcels which have a PPT value under \$40,000 from taxes immediately. Then, beginning in 2016, based on a State wide ballot vote approved by voters in 2014 Personal Property for "eligible manufacturing" will be eligible to receive an exemption from personal property taxes. A portion of the lost revenue will be allocated to municipal units by the State in the future. The exact revenue impact will be calculated in 2017 when it is known how many parcels are eligible for exemption and the ratio of State reimbursement.

Federal Grants: The County receives a number of Federal Grants that distribute funding for court and law enforcement programs through the State of Michigan.

Interest Income: Revenue derived from interest bearing accounts is limited due to low interest rates.

Charges for Service: Revenue received for services is estimated to be \$ in 2017. This revenue is primarily derived by fees charged for the following services:

- District Court Costs
- Register of Deeds
- Cost Allocation of Centralized Services
- District Court Civil Fees
- Diverted Felons
- Prisoner Board – Out of County
- Circuit Court Costs
- Prisoner Board
- County Clerk
- Others

# Budget Factors

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## Expenditures

Personnel: The 2017 budget maintains the County's current workforce numbers. Wage increases for 2017 are between 1-5% based on contract agreements with labor unions and adjustments to bring wages for positions closer to the average for similar positions as compared to the five counties used in comparing wage and benefits. In an effort to contain cost while providing employees with adequate health care coverage, the County has established health insurance cost caps excluding dental and optical coverage. The caps are set based on the State Caps for health insurance cost each year. For 2017, the County's health care cost is estimated to be \$133,000 below the State Cap. The County also implemented a change in its retirement program for new employees in 2016. The County implemented the MERS Hybrid Plan as a measure to control the growth of long-term pension liability in the future.

The County will continue its current practice of reviewing all retirements and department vacancies to determine if the position will be filled. The County must take a conservative approach when evaluating filling positions to maintain fiscal stability. It is recommended that no new positions be created unless analysis shows a cost savings or service need to the County or there were increases in revenues to accommodate the additional expenses associated with a new position.

## Capital Improvement Program

The Cheboygan County 2017-2022 Capital Improvement Program Plan was approved by Commissioners at the September 13, 2016 Board Meeting. The plan is developed by information submitted by departments concerning capital projects estimated to cost in excess of \$15,000 per project. This information is provided to the Community Development Department for inclusion in the Capital Improvement Plan which is then submitted to the Planning Commission for review and recommendation for Commissioner approval consistent with State law.

The 2017 Capital Improvement Budget recommends the following capital improvement projects for completion:

➤ Animal Shelter Improvements	\$296,000
➤ Phase I Reid Building Renovations	\$300,000
➤ County Building trim/ window replacement	\$ 65,000
➤ County Building Air Unit Replacement	\$ 25,000
➤ Marina Fuel Tank and Fuel Dock Replacement	\$ 80,000
➤ Senior Center Pavement Seal Coating	\$ 25,000

# Budget Factors

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## **Energy Efficiency Measures**

The County has taken measures to improve energy efficiency over the past several years. This effort will continue in 2017 with the replacement of two air conditioning units on the building. This will continue each year until all units are replaced. Measures will also continue with the replacement of thermostats as well as monitoring temperature variations in the building to regulate heating and cooling.

## **Intergovernmental Collaboration Effort**

The Governor and Legislature are currently promoting the collaboration of services between municipal governments. Cheboygan County has a long history of developing and implementing collaborative efforts with partner agencies and units of government. These partnerships have led to the cost efficient delivery of services that provide a high quality of service to the residents, business owners and visitors of the County. The following is a partial list of collaborative services Cheboygan County participates in:

- Charlevoix, Cheboygan and Emmet 911
- Straits Regional Ride
- District Health Department
- Cheboygan County Airport
- Recycling
- NLEA Economic Development programs
- Straits Area Narcotics Enforcement
- Charlevoix, Cheboygan, Emmet Emergency Management Services
- Straits Area Youth Promotion Academy
- Northern Cheboygan County Inter Municipality Planning Committee

# Economic Profile – Cheboygan County

Updated 2017

<b>County Highlights</b>	
<p>Cheboygan County encompasses 720 square miles of nature’s best, strategically located at the tip of Michigan’s Lower Peninsula along the pristine shores of Lake Huron and the Straits of Mackinac. In addition to 35 miles of Lake Huron Shoreline, Cheboygan County has three of the largest inland lakes in Michigan: Burt Lake, Mullett Lake, and Black Lake. Also, the 40 mile Inland Waterway connects some of these inland lakes to Lake Huron. The historic Inland Waterway used to ferry vacationers to their cabins via stern paddlewheel steamers and today is the longest chain of rivers and lakes in Michigan still enjoyed by many recreational boaters and anglers. Over half of the county is pristine forestland and winding their way through these woods and along former railroads are over 250 miles of recreational trails. All ferry lines to Mackinac Island and Bois Blanc Island leave from Cheboygan County. Much of the economy in Cheboygan County is based on the recreational assets, natural resources and the service and retail trade.</p>	
<small>Source: Local County Economic Development Contact</small>	

<b>Transportation</b>	
Main Highways	I-75, US-23, US-31
Michigan State Trunklines	M-27, M-33, M-68, M-212
Cheb. County Intercounty Highways	C-58, C-64, C-66, F-05
Bus Lines	Indian Trails; Straits Area Regional Ride (public transit)
Truck Lines	Everingham Trucking, Inc., USP Trucking
Marinas	Mackinaw City, Cheboygan, Burt Lake, Mullett Lake, Indian River, Black Lake
Rail Lines	None
Ports	Cheboygan (Port Huron)
Airports	Cheboygan County Airport (Cheboygan), Mackinac Island, Peabeaaye Airport, Hoffman’s Black Mountain Aerodrome, Cherry Capital Airport (Traverse City), Chippewa County Int’l (Kinross), Pellston Regional Airport (Emmet County)
Airlines	Northwest Airlinck (Pellston), United Express – (Alpena County Reg. Airport)
<small>Source: Wikipedia.org 2015</small>	

**Adjacent Counties**

- Mackinac County (north)
- Presque Isle County (east)
- Montmorency County (southeast)
- Otsego County (south)
- Charlevoix County (southwest)
- Emmet County (west)

**Cities**

- Cheboygan

**Villages**

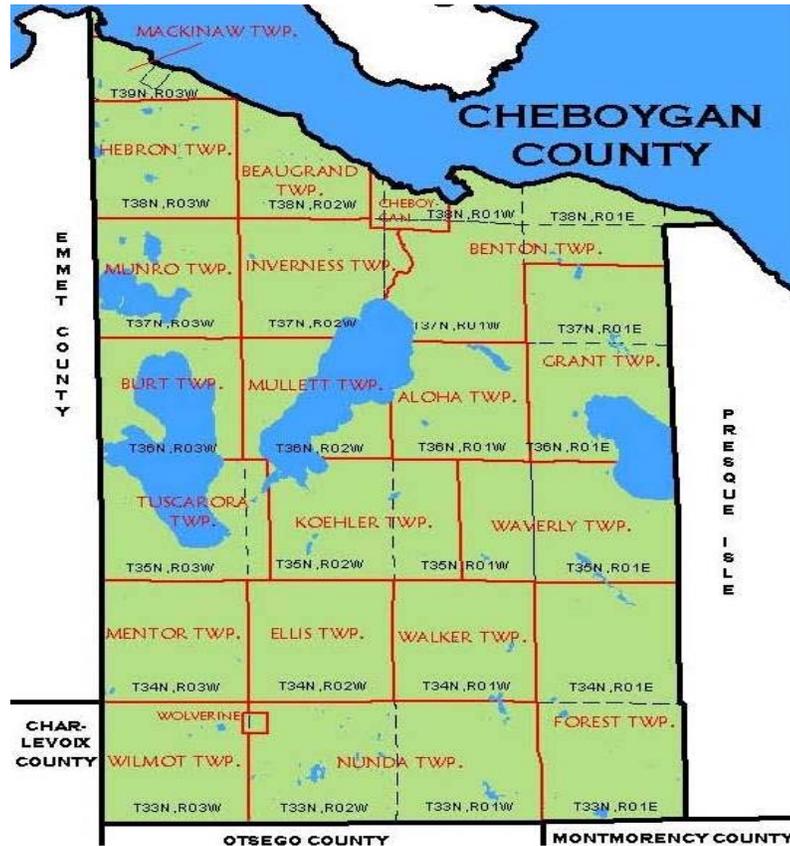
- Mackinaw City (part)
- Wolverine

**Unincorporated**

- Afton
- Aloha
- Alverno
- Burt Lake
- Elmhurst
- Indian River
- Mullett Village
- Topinabee
- Tower

**Townships**

- Aloha Township
- Beaugrand Township
- Benton Township
- Burt Township
- Ellis Township
- Forest Township
- Grant Township
- Hebron Township
- Inverness Township
- Koehler Township
- Mackinaw Township
- Mentor Township
- Mullett Township
- Munro Township
- Nunda Township
- Tuscarora Township
- Walker Township
- Waverly Township
- Wilmot Township



## General Data

<b>Population</b>	2010	July 2015	% Change
Cheboygan City	4,867	4,733	-0.018%
Mackinaw City Village	806	802	0.002%
Wolverine Village	244	237	-0.016%
<b>Cheboygan County</b>	<b>26,152</b>	<b>25,427</b>	<b>-0.018%</b>
<small>Source: American Community Survey, 2015</small>			

## Quality of Life

<b>Social Characteristics</b>	2014
Households	11,133
Percent High School Graduate or higher (people 25 years and over)	88.4%
Percent Bachelor's Degree or higher (people 25 years and over)	16.8%
Median Household Income, 2009	\$39,486
Persons below poverty, percent, 2009	17.8%
Homeownership Rate, 2009	81.6%
Median Value of owner-occupied housing, 2009	\$110,800
<small>Source: census.gov 2014</small>	

<b>Workforce (Annual, Not Seasonally Adjusted)</b>	
<b>Labor</b>	<b>2015</b>
Total Workforce	10,695
Number Employed	9,756
Number Unemployed	939
Unemployment Rate	8.8%
<small>Source: www.milmi.org</small>	

<b>Public School District Information</b>			
<b>School District</b>	<b>Students</b>	<b>Instructors</b>	<b>Buildings</b>
Cheboygan Area Schools	2002	109	6
Inland Lakes Public School	894	45	4
Mackinaw City Public Schools	186	17	1
Wolverine Community Schools	331	24	2
<small>Source: usa.com 2014</small>			

<b>Colleges and Universities</b>		
<b>Name</b>	<b>Location</b>	<b>Enrollment</b>
Northwestern Michigan College	Traverse City (Grand Traverse County)	4,502
North Central Michigan College	Petoskey (Emmet County)	2,581

Source: www.collegeboard.com 2015

## **Cheboygan County Contacts**

### **Karen Brewster, County Clerk**

Phone: (231) 627-8808

Fax: (231) 627-8453

Email: [clerk@cheboygancounty.net](mailto:clerk@cheboygancounty.net)

870 South Main St., Cheboygan, MI 49721

### **Jeffery Lawson, County Administrator**

Phone: (231) 627-8855

Fax: (231) 627-8881

Email: [adminlawson@cheboygancounty.net](mailto:adminlawson@cheboygancounty.net)

870 South Main St., Cheboygan, MI 49721

## **County Economic Development Contacts**

Andy Hayes, President, Northern Lakes Economic Alliance

Phone (231) 582-6482

Fax (231) 582-3213

Email: [info@northernlakes.net](mailto:info@northernlakes.net) Website: [www.northernlakes.net](http://www.northernlakes.net)

Steve Schnell, Cheboygan County Community Development Director

Phone: (231) 627-8485

Fax: (231) 627-3646

Email: [steve@cheboygancounty.net](mailto:steve@cheboygancounty.net)

## **City Office**

### **Cheboygan**

Tom Eustice, City Manager

Phone: (231) 627-9931

Fax: (231) 627-6351

Email: [teustice@cheboygan.org](mailto:teustice@cheboygan.org)

403 N. Huron, PO Box 39, Cheboygan, Michigan 49721

## **Village Offices**

### **Mackinaw City**

David White, Village Manager

Phone: 231-436-5351

Fax: 231-436-4166

Email: [info@mackinawcity.org](mailto:info@mackinawcity.org)

102 S. Huron, Mackinaw City, MI 49701

### **Wolverine**

Ralph Ochs, Village President

Phone: 231-525-8351

Email: [ralphochs@yahoo.com](mailto:ralphochs@yahoo.com)

Wolverine, MI 49799

## Top Cheboygan County Employers (2016):

<b>Top Employers</b>	<b>Employees</b>
Cheboygan Area Schools	280
McLaren Northern Michigan Hospital - Cheboygan Campus	225
Walmart	200
Vitalcare	200
Cheboygan County	165
Shepler's Mackinac Island Ferry	161
Tendercare	120
Spartan Stores	105
Tube Fab/Roman Engineering Company	101
Kmart	101
Cheboygan-Otsego-Presque Isle ESD	95

## Top Cheboygan County Taxpayers (2016):

<b>Top Taxpayers</b>	<b>Parcels</b>	<b>Taxable Value</b>
Enbridge Energy	16	15,762,593
Consumers Energy	38	13,708,336
Presque Isle Electric & Gas Co-op	30	6,994,025
DTE Energy	28	5,173,698
Walmart	1	4,651,477
Union Building Corporation	7	3,498,142
Courtyards of Mackinaw	1	3,147,000
Queens Properties	3	2,877,366
Michigan Electric Transmission Company	4	2,467,150
Wright Cottage	3	2,347,426
<b>Total Top Taxpayers</b>	<b>131</b>	<b>60,627,213</b>
Total County		1,368,313,230
Top Taxpayers/County		4.43%

## **DESCRIPTION OF FUNDS**

## Description of Funds

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### **GENERAL FUND – FUND 101**

The County's major operating fund used to account for resources traditionally associated with the government which are not required to be accounted for in another fund.

#### **GENERAL FUND REVENUE:**

The majority of General Fund revenues are generated by property tax revenue. The County's millage rate is recommended to remain at 5.6592 Mills. The millage rate is set by the County Commissioners in May of each year. Revenues raised by property tax are projected to increase slightly in 2017. This increase will be partially offset by a loss in Personal Property Tax. The County has taken measures over the past several years to prepare for economic conditions by maintaining adequate reserves to stabilize revenues. This budget recommends the use of \$844,659 of Fund Equity to balance the budget.

**GENERAL FUND EXPENDITURES:** The General Fund receives revenues to cover expenditures for the following activities:

- Commissioners
- Circuit Court
- District Court
- Victim's Rights
- Jury Board
- Probate Court
- Elections

- Finance
- Administrative Office
- Clerk/Register of Deeds
- Equalization
- Information Systems
- Prosecuting Attorney
- Geographic Information Systems
- Treasurer
- Tax Allocation Board
- Maintenance
- Major Equipment/ Building Improvements
- Human Resources
- Drain Commissioner
- Surveyor
- General County
- Sheriff
- ORV Enforcement
- CCE 911
- Marine Safety
- Snow Mobile Safety
- Sheriff Secondary Road Patrol
- Stonegarden Grant
- Sheriff Local Grants
- Canine Unit
- Corrections/Communications
- Planning/Zoning
- Tri-County Emergency Management
- Animal Shelter/Dog Warden
- Health Department
- Medical Examiner
- Veterans
- MSU Extension
- Fair Grounds
- Veteran's Park
- Soil Conservation
- Plat Board
- Appropriations to Other Funds
- Insurances

# Description of Funds

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## ALL REMAINING FUNDS

### Family Counseling Fund – Fund 102

This fund accounts for a portion of marriage license revenue that is set aside to provide counseling services at the discretion of the Circuit Court.

### Termination Liability Fund – Fund 105

This fund exists to fund accrued compensation pay-outs for employees at their separation from County employment. The fund is budgeted to maintain a balance of 25% of all accrued compensated absences as determined for the most recent financial statement audit.

### P.A. 302 Training Fund – Fund 107

This fund was created in response to Public Act 302 of 1982 – Michigan Justice Training Commission. It accounts for the state distribution of training funds provided for Sheriff's Department personnel.

### P.A. 106 Fund – Fund 108

This fund was created under Public Act 106. It accounts for the quarterly distribution of revenue collected from convention facilities, which is distributed 50% to the General Fund and 50% to substance abuse services.

### Probation Enhancement Fund – Fund 111

This fund accounts for revenue received from the Circuit Court costs assessed to criminal offenders. These funds are used to provide supplies to the Michigan Department of Correction probation staff covering Cheboygan County.

### Victim's Restitution Fund – Fund 112

This fund accounts for revenue received from Circuit Court costs assessed to criminal offenders. These funds are used to provide restitution to victims of crime in cases where restitution cannot be collected from the perpetrator of the crime.

### County Remonumentation Grant Fund – Fund 114

Under Public Act 345 of 1990, the State may offer annual grants to provide survey, monumentation and remonumentation of the public land survey corners and other activities in accordance with the Act and in accordance with the County's Survey, Monumentation and Remonumentation Plan as approved by the Director of the Department of Energy, Labor and Economic Growth. This grant is evenly distributed to the survey firms located within the County.

### County Road Fund – Fund 201

This fund accounts for the operation of the County Road Commission, including all State motor fuel taxes which are earmarked by law for street and highway purposes, Federal aid for highway purposes, taxes and special assessments for road purposes as well as State Trunk line maintenance contracts. Funds are passed through Cheboygan County to the Cheboygan County Road Commission.

### Jaws of Life Fund – Fund 210

This fund accounts for maintenance activities related to the Jaws of Life units located throughout Cheboygan County.

## Description of Funds

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### **Community Projects – Fund 211**

This fund accounts for revenue collected through the Sheriff's Department to fund community projects like the child ID kits and victim services unit.

### **Friend of the Court – Family Court Fund – Fund 215**

This fund accounts for all activities related to the areas of child custody, parenting time, and support (including health care coverage for children and spousal support) as required by Public Acts 294, 295, 296, 297 and 298 of 1982, as amended.

### **Ambulance Millage Fund – Fund 217**

This fund accounts for a tax levy for the purpose of providing ambulance services authorized by a vote of the electors of the local unit of government. These funds are distributed to service providers based township service area.

### **Doris Reid Building Fund – Fund 220**

This fund accounts for operation of the Doris Reid Building. It is funded through rents collected from leaseholders.

### **Recycling Fund – Fund 226**

This fund accounts for County's recycling program activities. It is funded through user fees collected from each household established by the local assessor in 13 of the participating townships and on an individual household basis for non-participating townships.

### **Cellular Phone Flow Through Fund – Fund 230**

This fund accounts for the cellular device assessment collected on behalf of Charlevoix, Cheboygan and Emmet (CCE) 911 received from

the State of Michigan. These funds are distributed to the 911 dispatch organizations based on two criteria; a per capita amount and an equal per county amount. This is a pass-through fund.

### **CCE 911 4% Surcharge Fund – Fund 231**

This fund accounts for the \$.50 per line surcharge collected on behalf of Charlevoix, Cheboygan and Emmet (CCE) 911 received from telephone companies. This is a pass-through fund.

### **DNR Forest Flow Through Fund – Fund 234**

This fund accounts for revenue collected on behalf of specific townships and schools received from the Department of Natural Resources and Environment under CDFA #10.665, Schools and Roads – Grants to States for Timber Sales. This is a pass-through fund. This fund was created at the request of the DNRE.

### **Public Improvement Fund – Fund 245**

This fund accounts for non-tax revenue set aside for statutory public improvements. The fund is authorized by Public Act 136 of 1956.

### **Building Department Fund – Fund 249**

This fund accounts for revenues earmarked for building construction code enforcement activities. The fund is required by Section 22(1) of Public Act 230 of 1970.

### **Register of Deeds Automation Fund – Fund 256**

This fund accounts for funds set aside under provisions of Public Act 698 of 2002 for upgrading technology in the Register of Deeds' Office under the Revised Judicature Act of 1961.

## Description of Funds

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### **Disaster Contingency Fund – Fund 258**

This fund accounts for money provided by the County Board for the specific purpose of mitigation of disaster related expenses that represent an extraordinary burden on the County in relation to its available resources. This fund is used by counties with a population of 10,000 or more and is permitted by Section 19 of Public Act 390 of 1976.

### **Sheriff's Work Crew Program – Fund 260**

This fund accounts operation of the Sheriff's Work Crew. It is funded through participation fees and charges for services rendered.

### **Sheriff Special Projects Fund – Fund 262**

This fund accounts for revenue collected through the Sheriff's Department to fund special projects like Project Life Saver.

### **ORV Fund – Fund 263**

This fund was created to account for fines and damages collected under the 2009 ORV Ordinance, which are distributed 50% to the Sheriff's Department - ORV Enforcement Division and 50% to the Cheboygan County Road Commission.

### **Local Corrections Officer Training Fund – Fund 264**

This fund accounts for revenue collected through the Sheriff's Department (\$10 of the jail booking fee) to provide training opportunities for corrections officers.

### **D.A.R.E. Fund – Fund 266**

This fund accounts for the Drug Abuse Resistance Education program provided in Cheboygan County Schools.

### **Drug Court – Adult – Circuit Fund – Fund 267**

This fund accounts for the 53<sup>rd</sup> Circuit Court – Drug Court Operations. The Drug Court provides services to offenders who are in the criminal justice system as a result of their addiction to drugs or alcohol. The Drug Court provides intensive therapy, testing and judicial monitoring.

### **Sobriety Court – District Fund – Fund 268**

This fund accounts for the 89<sup>th</sup> District Court – Sobriety Court Operations. The Sobriety Court provides services to offenders who are in the criminal justice system as a result of their addiction to drugs or alcohol. The Sobriety Court provides intensive therapy, testing and judicial monitoring.

### **County Law Library Fund – Fund 269**

This fund accounts for maintenance of the County law library. This funds revenue sources include a specified portion of the penal fines collected each year by the County courts and a General Fund appropriation. This fund is required by MCL 600.4851.

### **Veterans' Assistance Fund – Fund 270**

This fund accounts for moneys allocated through the Emergency Food and Shelter Program and donations made to Cheboygan County to provide assistance to veterans and their families.

## Description of Funds

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### **SAYPA Program Fund – Fund 276**

This fund accounts for the operations of the Straits Area Youth Promotion Academy, a multi-dimensional drug, violence and other anti-social behavioral prevention program for middle and/or high school age adjudicated youth. This program was established to reduce the out-of-county placement costs of Cheboygan County youth.

### **Senior Citizens' Millage Fund – Fund 277**

This fund was established to collect and remit property taxes levied to support programs and services to the elderly in Cheboygan County. These funds are distributed through an annual application process.

### **Cheboygan County Housing Commission Fund – Fund 281**

This fund accounts for housing programs provided to the citizens of Cheboygan County through Cheboygan County funds contributed at the inception of the housing department and program income from HUD – Small Cities loans.

### **Cheboygan County Housing Grant Fund – Fund 283**

This fund accounts for housing programs provided to the citizens of Cheboygan County through grant funds and program income.

### **Cheboygan Social Services Fund – Fund 289**

This fund accounts for the activity of the Department of Human Services oversight board.

### **Child Care Fund – Fund 292**

This fund accounts for all children foster care activities supervised by both the Probate Court and the Department of Human Services.

Funding for costs related to family foster care, institutional care, in-home care and independent living is provided 50% through a General Fund appropriation and 50% through State reimbursement.

### **Soldiers' Relief Fund – Fund 293**

This fund accounts for a General Fund appropriation (not to exceed 2/10 of a mill) to provide assistance to indigent veterans and their families. This fund is required by MCL 35.21.

### **Veterans' Trust Fund – Fund 294**

This fund accounts for quarterly and special allotments received from the Michigan Veteran's Trust Fund as required by MCL 35.607 to provide aid to needy Cheboygan County Veterans. Special allotments are secured from the State via an application process.

### **Senior Citizens' Bussing Fund – Fund 297**

This fund accounts for specialized transit operational revenue received from the Michigan Department of Transportation passed through Cheboygan County to the Cheboygan Area Council on Aging for senior citizen transportation needs.

### **DAV Van – Fund 299**

This fund accounts for the fundraising efforts used to support the Disables American Veteran's van supplied for Cheboygan County Veterans.

### **Inverness Sewer Project Fund – Fund 351**

This fund accounts for the repayment of Inverness Township's sewer bond from Rural Development.

## Description of Funds

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### **County Road Construction Project Debt Service Fund – Fund 352**

This fund accounts for the repayment of the 2004 Cheboygan County Road Commission bonds from the Michigan Transportation Fund issued to construct the Indian River facility.

### **Court House Preservation Fund – Fund 401**

This fund was created under Resolution #05-020 for the purpose of appropriating, providing for, setting aside and accumulating moneys to be used for acquiring, constructing, extending, altering, repairing or equipping public improvements or public buildings which Cheboygan County may, by provisions of general law, be authorized to acquire, construct, extend, alter, enlarge, equip or repair. These funds are collected through the 89<sup>th</sup> District Court (at a rate of 10%) for violation of the penal law of this state or ordered in a civil infraction for the violation of a law of this state and paid to the Cheboygan County Treasurer pursuant to MCL 600.8379(b).

### **D.H.S. (Formerly F.I.A.) Building Fund – Fund 418**

This fund accounts for the building projects at the Department of Human Services building.

### **Doris Reid Building Capital Project Fund – Fund 422**

This fund accounts for the building projects at the Doris Reid building.

### **Animal Control Capital Project Fund – Fund 430**

This fund accounts for the building projects at the Animal Control facility.

### **CCE 911 Development & Capital Fund – Fund 450**

This fund accounts for the quarterly allocation provided to CCE 911 for capital needs and accumulates the amount requested on an annual basis for contingency.

### **County Marina Fund – Fund 509**

This fund accounts for operations of the County Marina.

### **100% Tax Payment Fund (also known as the Delinquent Tax Fund) – Fund 516**

This fund accounts for collection of each year's delinquent taxes and was established by resolution of the County Board of Commissioners pursuant to MCL 211.87b. No budget is required.

### **Tax Foreclosure Fund – Fund 517**

This fund accounts for foreclosure activities initiated by the Cheboygan County Treasurer. No budget is required.

### **County Fair Fund – Fund 561**

This fund accounts for operations of the County Fair.

### **Straits Regional Ride Fund – Fund 588**

This fund accounts for the public transit operations provided to Cheboygan, Emmet and Presque Isle Counties.

### **Jail Commissary Fund – Fund 595**

This fund accounts for all revenues and expenses for the operation of the jail commissary.

## Description of Funds

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### **T & A Account Fund – Fund 701**

This fund accounts for resources held by the County in a purely custodial capacity. No budget is required.

### **Friend of the Court (T & A Account) Fund – Fund 706**

This fund accounts for resources held by the Friend of the Court in a purely custodial capacity, i.e. support payments. No budget is required.

### **Library (T & A Account) Fund – Fund 721**

This fund accumulates money collected by courts for fines imposed for State law violations which must be apportioned annually by the County Treasurer among the public and County Law libraries. No budget is required.

### **District Court (T & A Account) Fund – Fund 760**

This fund accounts for bond and other trust money held by the 89<sup>th</sup> District Court. No budget is required.

### **Inmate (T & A Account) Fund – Fund 764**

This fund accounts for money belonging to inmates lodged at the County jail. No budget is required.

### **Revolving Drain Fund – Fund 802**

This fund accounts for money advanced from the County's General Fund for engineering, surveys and other preliminary costs of new drains and maintenance work on established drains. This fund is permitted by Chapter 12 of Public Act 40 of 1956, as amended.

## **SUMMARY FUND BUDGETS**

**CHEBOYGAN COUNTY - 2017 BUDGET**

**FUND - SUMMARY**

**TABLE OF CONTENTS FOR THE LINE ITEM BUDGET DETAIL**

<b>FUND</b>	<b>FUND NAME</b>	<b>REVENUES AND EXPENDITURES</b>	<b>PAGE NUMBER</b>
101	General Fund	\$12,090,832	1-53
<b>SPECIAL REVENUE FUNDS</b>			
102	Family Counseling	\$29,360	54-55
105	Termination Liability	\$80,000	56-57
107	PA 302 Training	\$4,400	58-59
108	Public Act 106	\$134,610	60-61
111	Probation Enhancement	\$4,020	62-63
112	Victim's Restitution	\$182	64-65
114	Remonumentation Grant	\$46,131	66-67
201	County Road	\$6,012,915	68-69
211	Community Projects	\$1,000	70-72
215	Friend of the Court	\$533,458	73-74
217	Ambulance Millage	\$338,088	75-77
220	Doris Reid Building	\$81,705	78-79
226	Recycling	\$321,550	80-81
230	Cellular Phone Flow Through	\$150,000	82-83
231	CCE 911 4% Phone Surcharge	\$175,000	84-85
234	DNR Forest Flow Through	\$5,200	86-87
249	Building Department Fund	\$453,776	88-89
256	Register of Deeds Automation	\$33,000	90-91
258	Disaster Contingency	\$10,000	92-93
260	Sheriff's Work Crew Program	\$26,800	94-95
262	Sheriff Special Projects Fund	\$1,000	96-97
263	ORV	\$200	98-99
264	Local Corrections Officer Training	\$8,000	100-101
266	D.A.R.E.	\$900	102-103
267	Drug Court	\$127,500	104-106
268	Sobriety Court	\$12,200	107-108
269	Law Library	\$12,400	109-110
270	Veterans Assistance	\$3,000	111-112
273	Concealed Pistol License		
276	SAYPA Program	\$99,741	113-114
277	Senior Citizen Millage	\$678,439	115-116
281	Housing Commission	\$32,000	117-118
283	Housing Grant	\$319,140	119-122
289	Cheboygan Social Service	\$7,400	123-124
292	Child Care	\$1,180,567	125-135
293	Soldier's Relief	\$5,220	136-137
294	Veteran's Trust	\$10,000	138-139
297	Senior Citizen's Busing	\$25,000	140-141
299	DAV Van	\$1,500	142-143
401	Court House Preservation	\$125,000	148-149
450	CCE 911 Development	\$50,733	156-157
561	County Fair	\$200,018	161-163
<b>DEBT SERVICE FUNDS</b>			
351	Inverness Sewer Project	\$214,094	144-145
352	County Road Debt Service	\$192,003	146-147
<b>ENTERPRISE FUNDS</b>			
509	County Marina	\$533,145	158-160
588	Straits Regional Ride	\$1,305,695	164-166
595	Jail Commissary Fund	\$125,000	167-168
<b>CAPITAL PROJECT FUNDS</b>			
418	D.H.S. Building Fund	\$18,800	150-151
422	Doris Reid Building Capital Project Fund	\$300,000	152-153
430	Animal Control Capital Project Fund	\$296,000	154-155
802	Revolving Drain Fund	\$100	169-170
	<b>Total</b>	<b>\$26,416,822</b>	

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
101	COMMISSIONERS	143,637
131	CIRCUIT COURT	312,461
136	DISTRICT COURT	623,024
139	VICTIM'S RIGHTS	84,143
145	JURY BOARD	10,810
148	PROBATE COURT	596,964
191	ELECTIONS	28,818
202	FINANCE DEPARTMENT	304,114
212	ADMINISTRATIVE OFFICE	221,776
215	CLERK/REGISTER	447,393
225	EQUALIZATION	257,468
228	INFORMATION SYSTEMS	310,077
229	PROSECUTING ATTORNEY	608,258
243	GIS	68,605
253	COUNTY TREASURER	262,257
260	TAX ALLOCATION BOARD	950
265	COUNTY MAINTENANCE DEPT	480,134
267	MAJOR EQ/BLDG IMP	167,000
270	HUMAN RESOURCE	5,895
275	DRAIN COMMISSIONER	6,090
284	COUNTY SURVEYOR	1,750
285	GENERAL COUNTY	507,379
301	SHERIFF	1,666,212
302	ORV ENFORCEMENT	19,474
325	CCE 911	431,362
331	MARINE SAFETY	107,148
332	SNO-MOBILE SAFETY *	9,804
333	SHERIFF SECONDARY ROAD PATROL *	75,800
334	STONEGARDEN GRANT	32,100
335	SHERIFF - LOCAL GRANTS	9,885
337	SHERIFF-FEDERAL GRANTS	12,983
338	CANINE UNIT	10,000
351	CORRECTIONS/COMMUNICATIONS	1,477,271
400	REVENUE CONTROL	12,090,832
412	PLANNING/ZONING DEPT	360,611
426	TRI-COUNTY EMERGENCY MANAGEMENT	82,503
430	ANIMAL SHELTER/DOG WARDEN	155,440
441	DEPARTMENT OF PUBLIC WORKS	340
600	HEALTH DEPARTMENTS	338,149
605	C/D - HEALTH DEPARTMENT	500
648	MEDICAL EXAMINER	19,507
682	VETERANS	122,725
731	COUNTY MSU EXTENSION OFFICE	130,860
751	FAIR GROUNDS / EVENTS	47,772
753	VETERAN'S PARK	7,000
784	SOIL CONSERVATION	13,720
900	SPECIAL APPROPRIATIONS	86,575
902	APPRO/TRANSFERS TO OTHER FUNDS	1,078,757
941	GENERAL CONTINGENCY	157,331
954	INSURANCES	188,000
NET OF REVENUES/APPROPRIATIONS - FUND 101		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
131	CIRCUIT COURT	29,360
400	REVENUE CONTROL	29,360
NET OF REVENUES/APPROPRIATIONS - FUND 102		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
215	CLERK/REGISTER	80,000
400	REVENUE CONTROL	80,000
NET OF REVENUES/APPROPRIATIONS - FUND 105		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
301	SHERIFF	4,400
400	REVENUE CONTROL	4,400
NET OF REVENUES/APPROPRIATIONS - FUND 107		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	134,610
400	REVENUE CONTROL	134,610
NET OF REVENUES/APPROPRIATIONS - FUND 108		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
131	CIRCUIT COURT	4,020
400	REVENUE CONTROL	4,020
NET OF REVENUES/APPROPRIATIONS - FUND 111		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
131	CIRCUIT COURT	182
400	REVENUE CONTROL	182
NET OF REVENUES/APPROPRIATIONS - FUND 112		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
247	REMONUMENTATION GRANT	46,131
400	REVENUE CONTROL	46,131
NET OF REVENUES/APPROPRIATIONS - FUND 114		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	6,012,915
400	REVENUE CONTROL	6,012,915
NET OF REVENUES/APPROPRIATIONS - FUND 201		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
351	CORRECTIONS/COMMUNICATIONS	500
352	VICTIMS SERVICES UNIT	500
400	REVENUE CONTROL	1,000
NET OF REVENUES/APPROPRIATIONS - FUND 211		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

Fund: 215 FRIEND OF THE COURT-FAMILY COURT FUND

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
141	FRIEND OF THE COURT	533,458
400	REVENUE CONTROL	533,458
NET OF REVENUES/APPROPRIATIONS - FUND 215		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	211
400	REVENUE CONTROL	338,088
651	AMBULANCE	337,877
NET OF REVENUES/APPROPRIATIONS - FUND 217		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
266	BUILDING REPAIRS & MAINTENANCE	81,705
400	REVENUE CONTROL	81,705
NET OF REVENUES/APPROPRIATIONS - FUND 220		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	321,550
525	RECYCLING PROGRAM	321,550
NET OF REVENUES/APPROPRIATIONS - FUND 226		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	150,000
400	REVENUE CONTROL	150,000
NET OF REVENUES/APPROPRIATIONS - FUND 230		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
325	CCE 911	175,000
400	REVENUE CONTROL	175,000
NET OF REVENUES/APPROPRIATIONS - FUND 231		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
253	COUNTY TREASURER	5,200
400	REVENUE CONTROL	5,200
NET OF REVENUES/APPROPRIATIONS - FUND 234		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
371	CONSTRUCTION CODE	453,776
400	REVENUE CONTROL	453,776
NET OF REVENUES/APPROPRIATIONS - FUND 249		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
215	CLERK/REGISTER	33,000
400	REVENUE CONTROL	33,000
NET OF REVENUES/APPROPRIATIONS - FUND 256		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
253	COUNTY TREASURER	10,000
400	REVENUE CONTROL	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 258		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
351	CORRECTIONS/COMMUNICATIONS	26,800
400	REVENUE CONTROL	26,800
NET OF REVENUES/APPROPRIATIONS - FUND 260		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
339	PROJECT LIFE SAVER	1,000
400	REVENUE CONTROL	1,000
NET OF REVENUES/APPROPRIATIONS - FUND 262		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
302	ORV ENFORCEMENT	200
400	REVENUE CONTROL	200
NET OF REVENUES/APPROPRIATIONS - FUND 263		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
351	CORRECTIONS/COMMUNICATIONS	8,000
400	REVENUE CONTROL	8,000
NET OF REVENUES/APPROPRIATIONS - FUND 264		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
301	SHERIFF	900
400	REVENUE CONTROL	900
NET OF REVENUES/APPROPRIATIONS - FUND 266		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
131	CIRCUIT COURT	22,500
165	BYRNE GRANT	105,000
400	REVENUE CONTROL	127,500
NET OF REVENUES/APPROPRIATIONS - FUND 267		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
136	DISTRICT COURT	12,200
400	REVENUE CONTROL	12,200
NET OF REVENUES/APPROPRIATIONS - FUND 268		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
143	LAW LIBRARY	12,400
400	REVENUE CONTROL	12,400
NET OF REVENUES/APPROPRIATIONS - FUND 269		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	3,000
682	VETERANS	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 270		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
156	SAYPA CC	99,741
400	REVENUE CONTROL	99,741
NET OF REVENUES/APPROPRIATIONS - FUND 276		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	678,439
400	REVENUE CONTROL	678,439
NET OF REVENUES/APPROPRIATIONS - FUND 277		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	32,000
822	HUD COMMISSION	32,000
NET OF REVENUES/APPROPRIATIONS - FUND 281		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	319,140
723	HOUSING GRANT (CDBG) - PROGRAM IN	69,700
724	HOUSING GRANT (HPG) - PROGRAM INC	63,000
823	HOUSING GRANT COMMITTEE (CDBG)	186,440
NET OF REVENUES/APPROPRIATIONS - FUND 283		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	7,400
670	SOCIAL SERVICES	7,400
NET OF REVENUES/APPROPRIATIONS - FUND 289		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
148	PROBATE COURT	110,600
149	PROBATE COURT/FAMILY CT	17,366
150	INTENSIVE PROBATION	213,321
151	COUNTY BASIC GRANT	15,000
157	AFTER HOURS SUPPORTIVE SERVICES	9,904
160	HOME BASE SERVICES	35,000
161	SAYPA	231,586
162	INTENSIVE PROBATION 2	2,190
400	REVENUE CONTROL	1,180,567
661	CHILD CARE - STATE	315,000
670	SOCIAL SERVICES	230,600
NET OF REVENUES/APPROPRIATIONS - FUND 292		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	5,220
689	SOLDIERS RELIEF COMMISSION	5,220
NET OF REVENUES/APPROPRIATIONS - FUND 293		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	10,000
683	VETERANS TRUST	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 294		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	25,000
400	REVENUE CONTROL	25,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	1,500
700	CASH CONTROL	1,500
NET OF REVENUES/APPROPRIATIONS - FUND 299		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	214,094
400	REVENUE CONTROL	214,094
NET OF REVENUES/APPROPRIATIONS - FUND 351		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
253	COUNTY TREASURER	192,003
400	REVENUE CONTROL	192,003
NET OF REVENUES/APPROPRIATIONS - FUND 352		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
136	DISTRICT COURT	125,000
400	REVENUE CONTROL	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
253	COUNTY TREASURER	18,800
400	REVENUE CONTROL	18,800
NET OF REVENUES/APPROPRIATIONS - FUND 418		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
267	BUILDING REPAIRS & MAINTENANCE	300,000
400	REVENUE CONTROL	300,000
NET OF REVENUES/APPROPRIATIONS - FUND 422		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
400	REVENUE CONTROL	296,000
430	ANIMAL SHELTER/DOG WARDEN	296,000
NET OF REVENUES/APPROPRIATIONS - FUND 430		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
253	COUNTY TREASURER	50,733
400	REVENUE CONTROL	50,733
NET OF REVENUES/APPROPRIATIONS - FUND 450		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	533,145
752	COUNTY MARINA	533,145
NET OF REVENUES/APPROPRIATIONS - FUND 509		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	200,018
556	GENERAL FAIR EXPENDITURES	200,018
NET OF REVENUES/APPROPRIATIONS - FUND 561		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
400	REVENUE CONTROL	1,305,695
599	PUBLIC TRANSPORTATION	1,305,695
NET OF REVENUES/APPROPRIATIONS - FUND 588		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

DEPARTMENT	DESCRIPTION	
351	CORRECTIONS/COMMUNICATIONS	125,000
400	REVENUE CONTROL	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 595		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

DEPARTMENT	DESCRIPTION	2017 RECOMMENDED BUDGET
275	DRAIN COMMISSIONER	100
400	REVENUE CONTROL	100
NET OF REVENUES/APPROPRIATIONS - FUND 802		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		
ESTIMATED REVENUES - ALL FUNDS		26,416,822
APPROPRIATIONS - ALL FUNDS		26,416,822
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		
BEGINNING FUND BALANCE - ALL FUNDS		
ENDING FUND BALANCE - ALL FUNDS		

## **LINE ITEM DETAIL BUDGET**

Note: The salaries or wages and the fringe benefits for individual county officials and employees that are contained in the personal services cost category (including line items 700.00 to 725.99) within each department's budget shall be established in the 2016 Salary and Wage Resolutions, collective bargaining agreements and/or other policies adopted or approved by the Cheboygan County Board of Commissioners and cannot be altered without the prior approval of the Cheboygan County Board of Commissioners.

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
101-400-401.00	CURRENT TAX	7,835,432
101-400-401.03	CURRENT TAX INTEREST	33,972
101-400-404.00	CONVENTION & TOURISM TAX	67,305
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	3,286
101-400-424.00	COMMERCIAL FOREST RESERVEE	200
101-400-425.00	SWAMP TAX REFUND	347,303
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,000
101-400-476.00	SOIL SEDIMENTATION	10,710
101-400-477.00	LIC & PERMITS-NON-BUSINESS	15,000
101-400-478.00	DOG LICENSES	1,275
101-400-478.01	CO MARRIAGE LIC FEE	1,600
101-400-479.01	ZONING PERMITS	23,338
101-400-501.03	ENFORCEMENT ZONE GRANT	12,983
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	60,401
101-400-507.01	PROS ATTY VICTIMS RIGHTS	52,224
101-400-507.02	WELFARE FRAUD	500
101-400-510.00	STONEGARDEN GRANT	32,100
101-400-532.00	CONSTRUCTION CODE ADMIN	52,859
101-400-533.00	HOUSING ADMIN	60,155
101-400-540.00	COURT EQUITY FUND	125,000
101-400-541.00	PROBATE JUDGES' SALARY	95,594
101-400-541.01	PROBATE STAND/PAYMT	45,724
101-400-541.02	CIRCUIT STAND/PAYMT	45,724
101-400-541.03	DISTRICT STAND/PAYMT	36,579
101-400-542.00	ORV ENFORCEMENT GRANT	17,700
101-400-543.00	SECONDARY RD PATROL/GRANT	52,359
101-400-544.00	MARINE SAFETY PROGRAM	48,900
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	8,000
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,000
101-400-560.00	COUNTY JUVENILE OFFICER GRANT - O	27,317
101-400-574.00	STATE REVENUE SHARING	456,893
101-400-574.01	REVENUE SHARING - COUNTY INCENTIV	112,847
101-400-575.00	TWP LIQUOR LICENSE	770

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
101-400-581.00	REV FROM OTHER COUNTIES	54,297
101-400-582.00	SHERIFF LOCAL GRANTS	1,200
101-400-601.00	CIR CRT COSTS	48,000
101-400-601.01	ATTY FEE REIMB/CIRCUIT	30,000
101-400-601.10	CIR CT GARNISHMENT	500
101-400-603.00	DISTRICT CRT COSTS	380,000
101-400-603.01	PROBATE CRT COSTS	2,000
101-400-603.11	SMOKING FEES	600
101-400-607.02	CTY GENERAL FILING FEE	5,250
101-400-607.04	CHARGE FOR SERVICE	127,284
101-400-608.01	MOTION FEE COUNTY	3,000
101-400-608.02	COUNTY APPEAL FEE	200
101-400-610.00	JURY FEE CIR CT	1,500
101-400-612.01	GIS	500
101-400-613.00	DIST CRT/CIVIL FEES	45,000
101-400-613.10	COUNTY REMONUMENTATION	300
101-400-614.00	VIOLATION CLEARANCE RECORD	3,000
101-400-615.00	DIST CRT/BOND COSTS & FEES	7,500
101-400-617.01	CERTIFIED FEES	1,400
101-400-617.02	MARRIAGE CEREMONIES	120
101-400-617.03	JURY FEE DEMAND	60
101-400-617.06	WILLS/SAFE KEEPING	150
101-400-617.07	INVENTORY FEE	7,500
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	20
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,400
101-400-618.00	CO TREAS-CURRENT SERVICES	3,500
101-400-618.02	REGISTER OF DEEDS TAX CERTIFICATI	4,100
101-400-619.00	CO CLERK/CURRENT SERVICES	21,000
101-400-619.01	PASSPORT FEES	1,700
101-400-619.02	CREMATION FEE	1,000
101-400-619.04	CRIME VICTIM ADMIN FEES	1,700
101-400-619.06	NOTARY FEES	250
101-400-620.00	REGISTER OF DEEDS FEES	225,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
101-400-622.00	C.C.F. COLLECTION FEE	2,200
101-400-622.01	25% ATTY FEES REIMB	500
101-400-622.02	ATTY FEE REIMB/PROBATE	1,200
101-400-625.01	SEX OFFENDER REGISTRATION	3,500
101-400-625.25	DNA COLLECTION - SHERIFF	200
101-400-625.36	DNA COLLECTION - DISTRICT COURT	100
101-400-628.02	BOAT LIVERY INSPECTIONS	100
101-400-628.03	PRISONER BOARD	45,000
101-400-628.04	PRISONER MEDICAL	3,500
101-400-628.05	ACCIDENT REPORT FEES	500
101-400-628.07	DOC/TRANSPORT REIMB	2,500
101-400-628.08	WORK RELEASE	30,000
101-400-628.09	PRISONER BOARD-OUT COUNTY	1,050
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	30,000
101-400-628.12	PRISONER TRANSPORT REIMBURSE	1,000
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	50
101-400-628.14	FINDERS FEE SS JAIL	7,000
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	200
101-400-628.18	DRUNK DRIVERS ASSESSMENT	3,500
101-400-628.19	TETHER FEES	1,000
101-400-630.00	OTHER REVENUE	250
101-400-630.03	SALE BOOK	170
101-400-633.00	TAX RECORDS SEARCH FEE	1,500
101-400-651.10	REGISTER OF DEEDS - ONLINE SERVIC	13,500
101-400-656.00	BOND FORFEITURES	1,000
101-400-656.01	ORDINANCE FINES & COSTS	15,000
101-400-665.00	INTEREST EARNED	11,650
101-400-665.01	T & A INTEREST	1,400
101-400-668.00	RENTS	62,284
101-400-675.06	DONATION - CANINE UNIT	10,000
101-400-676.00	CONT FROM OTHER FUNDS	19,464
101-400-676.14	CIR CRT JURY REIMBURSEMENT	4,300
101-400-678.00	INSURANCE & BOND REIMBURSEMENTS	6,090

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
101-400-681.00	ELECTION REFUNDS	200
101-400-682.00	DATA PROCESSING FEES	18,500
101-400-682.01	PA BLOOD TEST REIMB	250
101-400-683.00	RETURNED CHECK FEES	500
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	25,500
101-400-687.00	WAGE REIMBURSEMENT	18,556
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TRANS	11,716
101-400-688.00	REFUNDS - GENERAL	1,000
101-400-688.06	SHERIFF WAGE REIMB	1,200
101-400-688.08	INMATE TELEPHONE	20,000
101-400-688.09	NON-REIMBURSABLE/REIMB	1,000
101-400-688.11	M.A.P.S.	10,000
101-400-688.15	SHERIFF PBT'S	1,000
101-400-688.17	POSTAGE REIMBURSEMENTS	50
101-400-688.19	SHERIFF DRUG SCREENS	500
101-400-690.00	INS & SURETY PREMIUM REFUND	50,000
101-400-699.00	FUND EQUITY	890,272
101-400-699.99	TRANSFER IN	86,799
Totals for dept 400-REVENUE CONTROL		12,090,832

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		12,090,832
APPROPRIATIONS		
Dept 101-COMMISSIONERS		
101-101-703.23	CHAIRMAN	5,250
101-101-703.24	COMMISSIONERS SALARIES	28,500
101-101-706.00	PER DIEM	33,360
101-101-712.00	FRINGE	58,927
101-101-727.00	OFFICE SUPPLIES	50
101-101-744.00	OTHER SUPPLIES	150
101-101-810.00	CONTRACTUAL SERVICES	3,200
101-101-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,000
101-101-863.10	TRAVEL/LODGING/MEALS ETC	12,000
101-101-957.00	EMPLOYEE TRAINING	1,200
Totals for dept 101-COMMISSIONERS		143,637

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 131-CIRCUIT COURT		
101-131-703.05	JUDGE STANDARD PAYMENT	40,424
101-131-703.11	COUNTY SUPPLEMENT JUDGES SAL	5,300
101-131-712.00	FRINGE	72,762
101-131-718.00	FULL TIME	119,025
101-131-727.00	OFFICE SUPPLIES	2,000
101-131-804.00	TRANSCRIPTS	3,500
101-131-805.00	JURY FEES	20,000
101-131-806.00	WITNESS FEES	600
101-131-809.00	STATE APPELLATE FEES	7,000
101-131-810.00	CONTRACTUAL SERVICES	500
101-131-810.51	INTERPRETER	200
101-131-825.00	LEGAL-CRT APPOINTED ATTYS	24,000
101-131-825.01	VISITING JUDGES	500
101-131-827.00	MEMBERSHIP & SUBSCRIPTIONS	2,650
101-131-852.00	TELEPHONE	500
101-131-863.10	TRAVEL/LODGING/MEALS ETC	500
101-131-957.00	EMPLOYEE TRAINING	200
101-131-975.22	MAINT/EQUIP/MISC	4,500
101-131-977.00	OFFICE EQUIP & FURNITURE	1,000
101-131-977.74	COMPUTER-HARD/SOFT/MAINT	7,300
Totals for dept 131-CIRCUIT COURT		<u>312,461</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 136-DISTRICT COURT		
101-136-703.05	JUDGE STANDARD PAYMENT	40,039
101-136-703.11	COUNTY SUPPLEMENT JUDGES SAL	5,685
101-136-712.00	FRINGE	208,082
101-136-718.00	FULL TIME	316,136
101-136-719.00	PART TIME	4,620
101-136-724.00	ON CALL/REIMBURSEMENT	11,767
101-136-727.00	OFFICE SUPPLIES	5,000
101-136-746.00	UNIFORMS	50
101-136-804.00	TRANSCRIPTS	1,500
101-136-805.00	JURY FEES	2,500
101-136-810.00	CONTRACTUAL SERVICES	500
101-136-825.00	LEGAL-CRT APPOINTED ATTYS	1,500
101-136-825.01	VISITING JUDGES	200
101-136-827.00	MEMBERSHIP & SUBSCRIPTIONS	2,225
101-136-852.00	TELEPHONE	1,500
101-136-853.00	CELL PHONE	1,620
101-136-863.10	TRAVEL/LODGING/MEALS ETC	1,000
101-136-957.00	EMPLOYEE TRAINING	500
101-136-959.08	CASEFLOW ASSISTANT GRANT	10,000
101-136-960.03	TETHER/DRUG TESTING FEES	1,000
101-136-963.65	FEES	400
101-136-977.00	OFFICE EQUIP & FURNITURE	500
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	6,700
Totals for dept 136-DISTRICT COURT		<hr/> 623,024

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 139-VICTIM'S RIGHTS		
101-139-712.00	FRINGE	32,801
101-139-718.00	FULL TIME	47,603
101-139-727.00	OFFICE SUPPLIES	700
101-139-730.00	POSTAGE	625
101-139-863.10	TRAVEL/LODGING/MEALS ETC	325
101-139-977.00	OFFICE EQUIP & FURNITURE	2,089
Totals for dept 139-VICTIM'S RIGHTS		<hr/> 84,143

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 145-JURY BOARD		
101-145-706.00	PER DIEM	8,560
101-145-727.00	OFFICE SUPPLIES	950
101-145-863.10	TRAVEL/LODGING/MEALS ETC	1,000
101-145-937.06	COPY MAINTENANCE AGREEMENTS	300
Totals for dept 145-JURY BOARD		<hr/> 10,810

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 148-PROBATE COURT		
101-148-703.05	JUDGE STANDARD PAYMENT	42,918
101-148-703.13	STATE REIMBURSEMENT	89,595
101-148-703.14	CO STATUTORY SUPPLEMENT	6,000
101-148-703.15	CO ADDITIONAL SUPPLEMENT	2,806
101-148-712.00	FRINGE	128,144
101-148-718.00	FULL TIME	182,137
101-148-727.00	OFFICE SUPPLIES	4,400
101-148-748.00	LIBRARY, PERIODICALS & FIL	2,200
101-148-802.01	HEALTH SERVICES	300
101-148-802.02	GUARDIANSHIP REVIEW	3,220
101-148-804.00	TRANSCRIPTS	1,400
101-148-805.00	JURY FEES	900
101-148-806.00	WITNESS FEES	450
101-148-810.00	CONTRACTUAL SERVICES	4,000
101-148-825.00	LEGAL-CRT APPOINTED ATTYS	24,000
101-148-825.01	VISITING JUDGES	100
101-148-825.05	ATTORNEY CONTRACTS	82,500
101-148-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,400
101-148-852.00	TELEPHONE	1,700
101-148-863.10	TRAVEL/LODGING/MEALS ETC	5,000
101-148-900.00	ADVERTISING	500
101-148-957.00	EMPLOYEE TRAINING	800
101-148-977.00	OFFICE EQUIP & FURNITURE	1,000
101-148-977.68	COMPUTER-HARD/SOFT/MAINT	11,494
Totals for dept 148-PROBATE COURT		596,964

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 191-ELECTIONS		
101-191-706.00	PER DIEM	4,800
101-191-712.00	FRINGE	278
101-191-724.00	ON CALL/REIMBURSEMENT	1,040
101-191-727.00	OFFICE SUPPLIES	19,000
101-191-730.00	POSTAGE	200
101-191-863.10	TRAVEL/LODGING/MEALS ETC	1,500
101-191-900.00	ADVERTISING	600
101-191-977.62	COMPUTER-HARD/SOFT/MAINT	1,400
Totals for dept 191-ELECTIONS		<hr/> 28,818

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 202-FINANCE	DEPARTMENT	
101-202-703.66	FINANCE DIRECTOR	87,527
101-202-712.00	FRINGE	86,115
101-202-718.00	FULL TIME	114,682
101-202-727.00	OFFICE SUPPLIES	1,900
101-202-810.00	CONTRACTUAL SERVICES	50
101-202-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,250
101-202-852.00	TELEPHONE	550
101-202-853.00	CELL PHONE	540
101-202-863.10	TRAVEL/LODGING/MEALS ETC	1,150
101-202-957.00	EMPLOYEE TRAINING	2,450
101-202-977.00	OFFICE EQUIP & FURNITURE	300
101-202-977.68	COMPUTER-HARD/SOFT/MAINT	7,600
Totals for dept 202-FINANCE DEPARTMENT		304,114

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 212-ADMINISTRATIVE OFFICE		
101-212-703.50	COUNTY ADMINISTRATOR	103,773
101-212-712.00	FRINGE	66,785
101-212-718.00	FULL TIME	39,978
101-212-727.00	OFFICE SUPPLIES	1,000
101-212-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,900
101-212-852.00	TELEPHONE	490
101-212-863.10	TRAVEL/LODGING/MEALS ETC	4,800
101-212-957.00	EMPLOYEE TRAINING	2,400
101-212-977.00	OFFICE EQUIP & FURNITURE	500
101-212-977.50	COMPUTER-HARD/SOFT/MAINT	150
Totals for dept 212-ADMINISTRATIVE OFFICE		<u>221,776</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 215-CLERK/REGISTER		
101-215-703.04	COUNTY CLERK	65,000
101-215-712.00	FRINGE	144,569
101-215-718.00	FULL TIME	200,994
101-215-727.00	OFFICE SUPPLIES	8,000
101-215-744.05	MICROFILM EXPENSES	1,900
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,200
101-215-852.00	TELEPHONE	990
101-215-853.00	CELL PHONE	540
101-215-863.10	TRAVEL/LODGING/MEALS ETC	1,200
101-215-957.00	EMPLOYEE TRAINING	500
101-215-977.00	OFFICE EQUIP & FURNITURE	500
101-215-977.50	COMPUTER-HARD/SOFT/MAINT	22,000
Totals for dept 215-CLERK/REGISTER		447,393

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 225-EQUALIZATION		
101-225-703.18	EQUALIZATION DIRECTOR	50,000
101-225-712.00	FRINGE	72,411
101-225-718.00	FULL TIME	112,827
101-225-727.00	OFFICE SUPPLIES	6,000
101-225-827.00	MEMBERSHIP & SUBSCRIPTIONS	700
101-225-852.00	TELEPHONE	430
101-225-863.10	TRAVEL/LODGING/MEALS ETC	3,000
101-225-937.00	OFFICE EQUIP/MAINT	1,200
101-225-957.00	EMPLOYEE TRAINING	3,000
101-225-977.00	OFFICE EQUIP & FURNITURE	400
101-225-977.81	COMPUTER-HARD/SOFT/MAINT	7,500
Totals for dept 225-EQUALIZATION		<u>257,468</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 228-INFORMATION SYSTEMS		
101-228-703.80	IS MANAGER	61,693
101-228-712.00	FRINGE	45,028
101-228-718.00	FULL TIME	45,906
101-228-727.00	OFFICE SUPPLIES	1,500
101-228-852.00	TELEPHONE	250
101-228-853.00	CELL PHONE	13,500
101-228-863.10	TRAVEL/LODGING/MEALS ETC	500
101-228-937.06	COPY MAINTENANCE AGREEMENTS	18,000
101-228-950.00	EQUIPMENT	20,000
101-228-957.00	EMPLOYEE TRAINING	1,500
101-228-969.00	CONTINGENCY	5,000
101-228-970.00	CAPITOL OUTLAY	30,000
101-228-977.00	OFFICE EQUIP & FURNITURE	200
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	45,000
101-228-977.10	INTERNET WIRELESS ACCESS	5,000
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	17,000
Totals for dept 228-INFORMATION SYSTEMS		310,077

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 229-PROSECUTING ATTORNEY		
101-229-703.10	PROSECUTOR	98,704
101-229-712.00	FRINGE	160,674
101-229-718.00	FULL TIME	288,607
101-229-724.00	ON CALL/REIMBURSEMENT	4,879
101-229-727.00	OFFICE SUPPLIES	3,000
101-229-727.02	OPERATING EXPENSES	1,500
101-229-729.00	TRIAL RELATED EXPENSES	1,000
101-229-729.05	TRIAL RELATED EXPENSES - IVE	1,000
101-229-730.00	POSTAGE	1,350
101-229-802.01	HEALTH SERVICES	225
101-229-803.00	FILING FEES	1,000
101-229-804.00	TRANSCRIPTS	400
101-229-806.00	WITNESS FEES	4,000
101-229-806.05	WITNESS FEES - IVE	9,250
101-229-810.01	CONSUL/IND PROVIDER	100
101-229-810.91	TITLE IV-E BILLING SERVICES	3,000
101-229-812.00	PRISONER EXTRADITIONS	2,000
101-229-825.00	LEGAL-CRT APPOINTED ATTYS-IVE	400
101-229-827.00	MEMBERSHIP & SUBSCRIPTIONS	2,659
101-229-852.00	TELEPHONE	1,880
101-229-853.00	CELL PHONE	1,080
101-229-863.01	TRAVEL EXPENSE C/S	700
101-229-863.05	TRAVEL/LODGING/MEALS ETC.- IVE	500
101-229-863.07	LODGING/MEALS/TRAINING C/S	700
101-229-863.10	TRAVEL/LODGING/MEALS ETC	1,000
101-229-957.00	EMPLOYEE TRAINING	750
101-229-959.11	D M G MAXIMUS	7,900
101-229-977.00	OFFICE EQUIP & FURNITURE	5,000
101-229-977.53	COMPUTER-HARD/SOFT/MAINT	5,000
Totals for dept 229-PROSECUTING ATTORNEY		608,258

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 243-GIS		
101-243-712.00	FRINGE	25,422
101-243-718.00	FULL TIME	39,583
101-243-727.00	OFFICE SUPPLIES	475
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	300
101-243-852.00	TELEPHONE	200
101-243-863.10	TRAVEL/LODGING/MEALS ETC	200
101-243-957.00	EMPLOYEE TRAINING	375
101-243-977.68	COMPUTER-HARD/SOFT/MAINT	2,050
Totals for dept 243-GIS		<hr/> 68,605

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
101-253-703.12	COUNTY TREASURER	62,000
101-253-712.00	FRINGE	69,106
101-253-718.00	FULL TIME	107,160
101-253-727.00	OFFICE SUPPLIES	2,975
101-253-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,465
101-253-852.00	TELEPHONE	880
101-253-863.10	TRAVEL/LODGING/MEALS ETC	2,500
101-253-957.00	EMPLOYEE TRAINING	1,700
101-253-958.00	BANK CHARGES	100
101-253-958.01	DOG LICENSES	10
101-253-977.00	OFFICE EQUIP & FURNITURE	2,450
101-253-977.53	COMPUTER-HARD/SOFT/MAINT	11,911
Totals for dept 253-COUNTY TREASURER		262,257

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 260-TAX ALLOCATION BOARD		
101-260-706.00	PER DIEM	800
101-260-712.00	FRINGE	50
101-260-863.10	TRAVEL/LODGING/MEALS ETC	100
Totals for dept 260-TAX ALLOCATION BOARD		950

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 265-COUNTY MAINTENANCE DEPT		
101-265-703.19	MAINTENANCE ENGINEER	50,170
101-265-703.36	SHIFT DIFFERENTIAL PAY	1,850
101-265-712.00	FRINGE	145,787
101-265-718.00	FULL TIME	197,623
101-265-724.00	ON CALL/REIMBURSEMENT	2,814
101-265-727.00	OFFICE SUPPLIES	300
101-265-747.04	GAS/COUNTY BLDG	3,600
101-265-747.10	FUEL/OIL	500
101-265-775.00	JANITORIAL SUPPLIES	28,000
101-265-810.00	CONTRACTUAL SERVICES	4,800
101-265-811.00	JANITORIAL SERVICES	8,000
101-265-846.00	UNIFORMS	2,150
101-265-852.00	TELEPHONE	740
101-265-930.00	GROUNDS MAINT/EQUIP	13,000
101-265-934.00	BLDG REPAIRS & MAINT	20,000
101-265-957.00	EMPLOYEE TRAINING	300
101-265-977.00	OFFICE EQUIP & FURNITURE	200
101-265-977.50	COMPUTER-HARD/SOFT/MAINT	300
Totals for dept 265-COUNTY MAINTENANCE DEPT		480,134

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 267-MAJOR EQ/BLDG IMP		
101-267-930.00	GROUNDS MAINT/EQUIP	20,000
101-267-934.00	BLDG REPAIRS & MAINT	20,000
101-267-936.00	VEHICLE REPAIRS & MAINT	33,000
101-267-966.02	GASOLINE PURCHASE	10,000
101-267-966.03	CAR POOL	24,000
101-267-977.60	NEW VEHICLE PURCHASE	60,000
Totals for dept 267-MAJOR EQ/BLDG IMP		167,000

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
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APPROPRIATIONS		
Dept 270-HUMAN RESOURCE		
101-270-802.05	EMPLOYMENT PHYSICALS	1,200
101-270-802.15	EMPLOYMENT BACKGROUND CHECKS	120
101-270-863.10	TRAVEL/LODGING/MEALS ETC	350
101-270-864.00	TUITION	1,500
101-270-900.00	ADVERTISING	2,500
101-270-957.00	EMPLOYEE TRAINING	225
Totals for dept 270-HUMAN RESOURCE		<hr/> 5,895

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 275-DRAIN COMMISSIONER		
101-275-703.25	DRAIN COMMISSIONER	1,000
101-275-706.00	PER DIEM	2,400
101-275-744.06	SUPPLIES & MATERIALS	250
101-275-827.00	MEMBERSHIP & SUBSCRIPTIONS	500
101-275-852.00	TELEPHONE	40
101-275-863.10	TRAVEL/LODGING/MEALS ETC	1,400
101-275-957.00	EMPLOYEE TRAINING	500
Totals for dept 275-DRAIN COMMISSIONER		<hr/> 6,090

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 284-COUNTY SURVEYOR		
101-284-703.26	COUNTY SURVEYOR	800
101-284-827.00	MEMBERSHIP & SUBSCRIPTIONS	100
101-284-863.10	TRAVEL/LODGING/MEALS ETC	450
101-284-957.00	EMPLOYEE TRAINING	400
Totals for dept 284-COUNTY SURVEYOR		<hr/> 1,750

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 285-GENERAL COUNTY		
101-285-727.00	OFFICE SUPPLIES	8,000
101-285-728.00	PRINTED MATTER	1,000
101-285-730.00	POSTAGE	65,000
101-285-730.02	UPS CHARGES	1,325
101-285-810.00	CONTRACTUAL SERVICES	72,098
101-285-825.03	LEGAL - LABOR ISSUES	1,500
101-285-825.04	PUBLIC DEFENDER	140,515
101-285-825.07	LEGAL CIVIL COUNSEL	35,750
101-285-827.00	MEMBERSHIP & SUBSCRIPTIONS	16,000
101-285-827.01	MICH ASSOC OF COUNTIES	11,650
101-285-852.05	TELEPHONE SYSTEM MAINT	3,400
101-285-900.00	ADVERTISING	3,000
101-285-920.00	UTILITIES	113,000
101-285-949.00	EQUIP RENTAL	5,841
101-285-958.03	FINANCE CHARGES	1,000
101-285-959.01	COUNTY AUDIT	21,300
101-285-959.11	COST ALLOCATION PLAN	7,000
Totals for dept 285-GENERAL COUNTY		<u>507,379</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 301-SHERIFF		
101-301-703.08	SHERIFF	79,230
101-301-703.34	HOLIDAY PAY	40,565
101-301-703.36	SHIFT DIFFERENTIAL PAY	3,500
101-301-704.05	OVERTIME	13,114
101-301-712.00	FRINGE	491,512
101-301-717.00	UNIFORM CLEANING ALLOWANCE	9,995
101-301-718.00	FULL TIME	918,511
101-301-719.00	PART TIME	10,370
101-301-727.00	OFFICE SUPPLIES	5,500
101-301-744.00	OTHER SUPPLIES	2,000
101-301-744.01	AMMUNITION	4,500
101-301-746.00	UNIFORMS	12,000
101-301-747.03	GAS/SHERIFF	43,500
101-301-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,165
101-301-863.10	TRAVEL/LODGING/MEALS ETC	3,500
101-301-957.00	EMPLOYEE TRAINING	6,000
101-301-966.00	VEHICLE LEASE	750
101-301-970.01	EQUIPMENT - NEW	10,000
101-301-975.22	MAINT/EQUIP/MISC	7,500
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	3,000
Totals for dept 301-SHERIFF		<u>1,666,212</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 302-ORV ENFORCEMENT		
101-302-712.00	FRINGE	4,765
101-302-718.00	FULL TIME	11,959
101-302-747.03	GAS/SHERIFF	725
101-302-863.04	MILEAGE	1,125
101-302-930.01	VEHICLE REPAIR	600
101-302-950.00	EQUIPMENT	300
Totals for dept 302-ORV ENFORCEMENT		19,474

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
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APPROPRIATIONS		
Dept 325-CCE 911		
101-325-750.00	OPERATING EXPENSES	430,762
101-325-863.10	TRAVEL/LODGING/MEALS ETC	600
Totals for dept 325-CCE 911		<hr/> 431,362

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 331-MARINE SAFETY		
101-331-704.05	OVERTIME	2,249
101-331-712.00	FRINGE	18,011
101-331-718.00	FULL TIME	35,877
101-331-720.00	SEASONAL	22,586
101-331-727.00	OFFICE SUPPLIES	200
101-331-746.00	UNIFORMS	1,000
101-331-747.03	GAS/SHERIFF	700
101-331-747.08	BOAT REPAIRS	5,000
101-331-747.09	BOAT-GAS/OIL	12,000
101-331-863.10	TRAVEL/LODGING/MEALS ETC	500
101-331-863.16	DAILY TRAVEL EXPENSE	2,600
101-331-949.01	BOAT STORAGE/DOCKAGE	4,725
101-331-950.00	EQUIPMENT	1,500
101-331-957.00	EMPLOYEE TRAINING	200
Totals for dept 331-MARINE SAFETY		<u>107,148</u>

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 332-SNO-MOBILE SAFETY *		
101-332-712.00	FRINGE	1,837
101-332-718.00	FULL TIME	6,240
101-332-747.00	OIL & REPAIR	680
101-332-747.03	GAS/SHERIFF	180
101-332-863.22	SNOWMOBILE TOWING MILEAGE	422
101-332-950.00	EQUIPMENT	445
Totals for dept 332-SNO-MOBILE SAFETY *		9,804

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 333-SHERIFF	SECONDARY ROAD PATROL *	
101-333-704.05	OVERTIME	2,479
101-333-712.00	FRINGE	28,664
101-333-717.00	UNIFORM CLEANING ALLOWANCE	405
101-333-718.00	FULL TIME	44,252
Totals for dept 333-SHERIFF SECONDARY ROAD PATROL		75,800

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 334-STONEGARDEN GRANT		
101-334-704.05	OVERTIME	11,130
101-334-712.00	FRINGE	2,830
101-334-863.04	MILEAGE	1,176
101-334-950.00	EQUIPMENT	16,964
Totals for dept 334-STONEGARDEN GRANT		<hr/> 32,100

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 335-SHERIFF - LOCAL GRANTS		
101-335-712.00	FRINGE	903
101-335-719.00	PART TIME	6,717
101-335-747.09	BOAT-GAS/OIL	1,400
101-335-863.16	DAILY TRAVEL EXPENSE	865
Totals for dept 335-SHERIFF - LOCAL GRANTS		<hr/> 9,885

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
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APPROPRIATIONS		
Dept 337-SHERIFF-FEDERAL GRANTS		
101-337-704.05	OVERTIME	10,108
101-337-712.00	FRINGE	2,875
Totals for dept 337-SHERIFF-FEDERAL GRANTS		<hr/> 12,983

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 338-CANINE UNIT		
101-338-727.99	SUPPLIES	2,000
101-338-760.00	MEDICAL SERVICES	500
101-338-930.01	VEHICLE REPAIR	1,000
101-338-957.04	EDUCATION	1,500
101-338-970.04	EQUIP/ NEW & REPLACED	5,000
Totals for dept 338-CANINE UNIT		<hr/> 10,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 351-CORRECTIONS/COMMUNICATIONS		
101-351-703.34	HOLIDAY PAY	35,363
101-351-703.36	SHIFT DIFFERENTIAL PAY	4,272
101-351-704.05	OVERTIME	3,247
101-351-712.00	FRINGE	382,817
101-351-717.00	UNIFORM CLEANING ALLOWANCE	7,650
101-351-718.00	FULL TIME	689,322
101-351-740.00	FOOD	256,000
101-351-744.07	MISC PRISONER SUPPLIES	5,000
101-351-746.01	EMPLOYEE UNIFORMS	3,000
101-351-760.00	MEDICAL SERVICES	60,000
101-351-810.00	CONTRACTUAL SERVICES	1,000
101-351-831.00	LAUNDRY	5,000
101-351-852.00	TELEPHONE	5,300
101-351-935.00	EQUIPMENT REPAIRS	3,000
101-351-937.00	OFFICE EQUIP/MAINT	1,000
101-351-957.00	EMPLOYEE TRAINING	3,500
101-351-970.04	EQUIP/ NEW & REPLACED	6,000
101-351-977.72	COMPUTER-HARD/SOFT/MAINT	5,800
Totals for dept 351-CORRECTIONS/COMMUNICATIONS		1,477,271

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 412-PLANNING/ZONING DEPT		
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	67,234
101-412-706.00	PER DIEM	14,000
101-412-712.00	FRINGE	115,182
101-412-718.00	FULL TIME	137,845
101-412-727.00	OFFICE SUPPLIES	2,125
101-412-747.06	GAS PLANNING	4,100
101-412-827.00	MEMBERSHIP & SUBSCRIPTIONS	1,800
101-412-852.00	TELEPHONE	600
101-412-863.10	TRAVEL/LODGING/MEALS ETC	700
101-412-863.30	TRAVEL/LODGING/MEALS ETC - BRDS/C	7,000
101-412-900.00	ADVERTISING	4,000
101-412-957.00	EMPLOYEE TRAINING	1,725
101-412-957.30	TRAINING - BOARDS OR COMMISSIONS	500
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	3,800
Totals for dept 412-PLANNING/ZONING DEPT		<u>360,611</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 426-TRI-COUNTY EMERGENCY MANAGEMENT		
101-426-810.28	SERVICES & CHARGES	82,503
Totals for dept 426-TRI-COUNTY EMERGENCY MANAGEMEN		<hr/> 82,503

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 430-ANIMAL SHELTER/DOG WARDEN		
101-430-747.01	GAS/ANIMAL CONTROL	6,000
101-430-835.01	ANIMAL CONTROL	147,290
101-430-910.05	INSURANCE	2,150
Totals for dept 430-ANIMAL SHELTER/DOG WARDEN		155,440

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/>		
APPROPRIATIONS		
Dept 441-DEPARTMENT OF PUBLIC WORKS		
101-441-706.00	PER DIEM	240
101-441-863.10	TRAVEL/LODGING/MEALS ETC	100
Totals for dept 441-DEPARTMENT OF PUBLIC WORKS		<hr/> 340

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 600-HEALTH DEPARTMENTS		
101-600-835.02	DISTRICT HEALTH #4	226,154
101-600-837.00	MENTAL HEALTH	111,995
Totals for dept 600-HEALTH DEPARTMENTS		<hr/> 338,149

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 605-C/D - HEALTH DEPARTMENT		
101-605-802.01	HEALTH SERVICES	500
Totals for dept 605-C/D - HEALTH DEPARTMENT		<hr/> 500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 648-MEDICAL EXAMINER		
101-648-703.01	MEDICAL EXAMINER	9,266
101-648-712.00	FRINGE	141
101-648-719.00	PART TIME	1,000
101-648-747.03	GAS/SHERIFF	250
101-648-827.00	MEMBERSHIP & SUBSCRIPTIONS	850
101-648-835.00	AUTOPSIES	7,000
101-648-863.10	TRAVEL/LODGING/MEALS ETC	500
101-648-957.00	EMPLOYEE TRAINING	500
Totals for dept 648-MEDICAL EXAMINER		<u>19,507</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 682-VETERANS		
101-682-703.32	VETERANS ADMIN	41,209
101-682-712.00	FRINGE	18,927
101-682-718.00	FULL TIME	34,944
101-682-727.00	OFFICE SUPPLIES	2,000
101-682-727.80	FLAGS	3,000
101-682-810.00	CONTRACTUAL SERVICES	200
101-682-827.00	MEMBERSHIP & SUBSCRIPTIONS	600
101-682-833.00	VETERAN'S BURIAL EXPENSE	13,500
101-682-852.00	TELEPHONE	300
101-682-863.10	TRAVEL/LODGING/MEALS ETC	5,000
101-682-900.00	ADVERTISING	200
101-682-957.00	EMPLOYEE TRAINING	650
101-682-977.00	OFFICE EQUIP & FURNITURE	1,195
101-682-977.68	COMPUTER-HARD/SOFT/MAINT	1,000
Totals for dept 682-VETERANS		<u>122,725</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 731-COUNTY MSU EXTENSION OFFICE		
101-731-712.00	FRINGE	25,755
101-731-718.00	FULL TIME	30,777
101-731-727.00	OFFICE SUPPLIES	1,000
101-731-810.07	MSU-CONTRACTUAL SERVICES	72,378
101-731-827.00	MEMBERSHIP & SUBSCRIPTIONS	150
101-731-852.00	TELEPHONE	400
101-731-957.00	EMPLOYEE TRAINING	400
Totals for dept 731-COUNTY MSU EXTENSION OFFICE		<hr/> 130,860

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 751-FAIR GROUNDS / EVENTS		
101-751-712.00	FRINGE	1,103
101-751-718.00	FULL TIME	2,329
101-751-747.10	FUEL/OIL	3,800
101-751-852.00	TELEPHONE	1,540
101-751-920.00	UTILITIES	10,000
101-751-930.00	GROUND MAINT/EQUIP	19,000
101-751-970.00	CAPITOL OUTLAY	10,000
Totals for dept 751-FAIR GROUNDS / EVENTS		47,772

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 753-VETERAN'S PARK		
101-753-930.00	GROUNDS MAINT/EQUIP	7,000
Totals for dept 753-VETERAN'S PARK		<hr/> 7,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 784-SOIL CONSERVATION		
101-784-706.00	PER DIEM	1,200
101-784-810.00	CONTRACTUAL SERVICES	12,500
101-784-852.00	TELEPHONE	20
Totals for dept 784-SOIL CONSERVATION		<hr/> 13,720

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/>		
APPROPRIATIONS		
Dept 900-SPECIAL	APPROPRIATIONS	
101-900-903.00	AIRPORT	80,000
101-900-903.02	AIRPORT GRANT MATCH	6,575
Totals for dept 900-SPECIAL APPROPRIATIONS		<hr/> 86,575

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 902-APPRO/TRANSFERS TO OTHER FUNDS		
101-902-904.00	COUNTY FAIR #561	7,138
101-902-958.02	CO LAW LIBRARY #269	8,900
101-902-961.01	F.O.C. FUND #215	59,414
101-902-961.03	BUILDING DEPT FUND 249	73,828
101-902-963.03	TERM LIAB FUND #105	80,000
101-902-964.00	CHILD CARE/WEL #291	452,833
101-902-965.01	CHILD CARE/PROB #292	115,300
101-902-965.02	FIA/CO FUNDSS #289	7,400
101-902-965.03	SOLDIERS RELIEF #293	5,220
101-902-965.17	CCE 911 CAPITAL FUND #450	50,733
101-902-965.24	REGIONAL TRANSPORTATION	104,282
101-902-965.25	SAYPA 276	32,142
101-902-965.27	CRT HOUSE PRESERVATION #401	38,000
101-902-965.30	DRUG COURT - ADULT - CIRCUIT - #2	22,000
101-902-999.00	TRANSFER OUT	21,567
Totals for dept 902-APPRO/TRANSFERS TO OTHER FUNDS		1,078,757

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 941-GENERAL	CONTINGENCY	
101-941-969.00	CONTINGENCY	157,331
Totals for dept 941-GENERAL CONTINGENCY		<hr/> 157,331

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 954-INSURANCES		
101-954-910.00	INSURANCE & BONDS	188,000
Totals for dept 954-INSURANCES		<hr/> 188,000
TOTAL APPROPRIATIONS		<hr/> 12,090,832
NET OF REVENUES/APPROPRIATIONS - FUND 101		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
102-400-630.00	OTHER REVENUE	3,060
102-400-699.00	FUND EQUITY	26,300
Totals for dept 400-REVENUE CONTROL		<hr/> 29,360

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		29,360
APPROPRIATIONS		
Dept 131-CIRCUIT COURT		
102-131-810.00	CONTRACTUAL SERVICES	29,360
Totals for dept 131-CIRCUIT COURT		29,360
TOTAL APPROPRIATIONS		29,360
NET OF REVENUES/APPROPRIATIONS - FUND 102		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
105-400-676.00	CONT FROM OTHER FUNDS	80,000
Totals for dept 400-REVENUE CONTROL		<hr/> 80,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
<hr/>			
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			80,000
<hr/>			
APPROPRIATIONS			
Dept 215-CLERK/REGISTER			
105-215-700.26	TERMINATION CHECK		65,040
105-215-712.00	FRINGE		14,960
Totals for dept 215-CLERK/REGISTER			80,000
<hr/>			
TOTAL APPROPRIATIONS			80,000
<hr/>			
NET OF REVENUES/APPROPRIATIONS - FUND 105			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
107-400-543.01	CERTIFIED OFFICER TRAINING	4,400
Totals for dept 400-REVENUE CONTROL		<hr/> 4,400

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			<u>4,400</u>
APPROPRIATIONS			
Dept 301-SHERIFF			
107-301-957.00	EMPLOYEE TRAINING		4,400
Totals for dept 301-SHERIFF			<u>4,400</u>
TOTAL APPROPRIATIONS			<u>4,400</u>
NET OF REVENUES/APPROPRIATIONS - FUND 107			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
108-400-404.00	CONVENTION & TOURISM TAX	134,610
Totals for dept 400-REVENUE CONTROL		<hr/> 134,610

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		
<hr/>			
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			<hr/>
			134,610
APPROPRIATIONS			
Dept 253-COUNTY TREASURER			
108-253-801.02	REHABILITATION SERVICES		67,305
108-253-801.04	CONVENTION FACILITY TAX		67,305
Totals for dept 253-COUNTY TREASURER			<hr/>
			134,610
TOTAL APPROPRIATIONS			<hr/>
			134,610
<hr/>			
NET OF REVENUES/APPROPRIATIONS - FUND 108			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
111-400-601.00	CIR CRT COSTS	2,100
111-400-699.00	FUND EQUITY	1,920
Totals for dept 400-REVENUE CONTROL		<hr/> 4,020

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			4,020
APPROPRIATIONS			
Dept 131-CIRCUIT COURT			
111-131-727.43	CC PROBATION SUPPLIES		800
111-131-810.00	CONTRACTUAL SERVICES		200
111-131-852.00	TELEPHONE		1,120
111-131-937.06	COPY MAINTENANCE AGREEMENTS		550
111-131-977.00	OFFICE EQUIP & FURNITURE		1,350
Totals for dept 131-CIRCUIT COURT			4,020
TOTAL APPROPRIATIONS			4,020
NET OF REVENUES/APPROPRIATIONS - FUND 111			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
112-400-699.00	FUND EQUITY	182
Totals for dept 400-REVENUE CONTROL		<hr/> 182

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		182
APPROPRIATIONS		
Dept 131-CIRCUIT COURT		
112-131-801.03	RESTITUTION TO VICTIMS	182
Totals for dept 131-CIRCUIT COURT		182
TOTAL APPROPRIATIONS		182
NET OF REVENUES/APPROPRIATIONS - FUND 112		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
114-400-566.00	REMONUMENTATION GRANT	46,131
Totals for dept 400-REVENUE CONTROL		<hr/> 46,131

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		46,131
APPROPRIATIONS		
Dept 247-REMONUMENTATION GRANT		
114-247-706.05	PEER GROUP	1,500
114-247-715.01	ADMIN FEE S/S	4,281
114-247-810.35	CONTRACTUAL SURVEY SERVICE	40,350
Totals for dept 247-REMONUMENTATION GRANT		46,131
TOTAL APPROPRIATIONS		46,131
NET OF REVENUES/APPROPRIATIONS - FUND 114		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
201-400-400.00	REVENUE CONTROL	6,010,915
201-400-665.00	INTEREST EARNED	2,000
Totals for dept 400-REVENUE CONTROL		<hr/> 6,012,915

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		6,012,915
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
201-253-700.50	WITHDRAWAL TRANSFERS	6,012,915
Totals for dept 253-COUNTY TREASURER		6,012,915
TOTAL APPROPRIATIONS		6,012,915
NET OF REVENUES/APPROPRIATIONS - FUND 201		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
211-400-580.00	KIDS ID PROGRAM	500
211-400-580.02	VICTIMS SERVICES CONTRIBUTIONS	500
Totals for dept 400-REVENUE CONTROL		<hr/> 1,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES		<hr/>	1,000
APPROPRIATIONS			
Dept 351-CORRECTIONS/COMMUNICATIONS			
211-351-727.02	OPERATING EXPENSES		500
Totals for dept 351-CORRECTIONS/COMMUNICATIONS		<hr/>	500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>		
Dept 352-VICTIMS SERVICES UNIT		
211-352-727.05	VICTIMS SERVICES UNIT SUPPLIES	500
Totals for dept 352-VICTIMS SERVICES UNIT		500
<b>TOTAL APPROPRIATIONS</b>		<b>1,000</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 211</b>		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
215-400-505.00	CO-OP REIMB-FOC/ADC	325,540
215-400-505.01	CSFOC STATE SUPPL PYT	26,270
215-400-506.00	INCENTIVE REIMB-FOC	40,215
215-400-581.00	REV FROM OTHER COUNTIES	52,019
215-400-604.00	NON IV-D FOC JUDGEMENT FEE	6,000
215-400-605.00	IV-D SUPPORT MOTION FEE	600
215-400-616.00	F.O.C. SERVICE FEES	20,500
215-400-616.01	FOC - COUNTY ADMIN	2,900
215-400-676.00	CONT FROM OTHER FUNDS	59,414
Totals for dept 400-REVENUE CONTROL		533,458

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			533,458
APPROPRIATIONS			
Dept 141-FRIEND OF THE COURT			
215-141-703.00	FRIEND OF THE COURT		77,854
215-141-712.00	FRINGE		173,655
215-141-718.00	FULL TIME		234,411
215-141-727.00	OFFICE SUPPLIES		4,000
215-141-728.00	PRINTED MATTER		1,800
215-141-730.00	POSTAGE		6,000
215-141-806.00	WITNESS FEES		400
215-141-810.00	CONTRACTUAL SERVICES		23,143
215-141-827.00	MEMBERSHIP & SUBSCRIPTIONS		1,400
215-141-852.00	TELEPHONE		1,100
215-141-863.10	TRAVEL/LODGING/MEALS ETC		2,500
215-141-937.06	COPY MAINTENANCE AGREEMENTS		1,000
215-141-957.00	EMPLOYEE TRAINING		1,000
215-141-958.00	BANK CHARGES		195
215-141-977.00	OFFICE EQUIP & FURNITURE		5,000
Totals for dept 141-FRIEND OF THE COURT			533,458
TOTAL APPROPRIATIONS			533,458
NET OF REVENUES/APPROPRIATIONS - FUND 215			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
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ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
217-400-406.01	PERS PROP/COMM FOR/TAX REVERT	211
217-400-407.00	AMBULANCE MILLAGE	337,877
Totals for dept 400-REVENUE CONTROL		<hr/> 338,088

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			<u>338,088</u>
APPROPRIATIONS			
Dept 253-COUNTY TREASURER			
217-253-813.02	DEL PERSONAL PROP		211
Totals for dept 253-COUNTY TREASURER			<u>211</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 651-AMBULANCE		
217-651-810.04	CHEB LIFE SUPPORT, INC	295,837
217-651-810.08	MACKINAW CITY AMB SERVICE	24,150
217-651-810.09	W/F/O AREA AMB SERVICE	14,263
217-651-954.00	ALLOCATED COST	3,627
Totals for dept 651-AMBULANCE		<u>337,877</u>
TOTAL APPROPRIATIONS		<u>338,088</u>
NET OF REVENUES/APPROPRIATIONS - FUND 217		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
220-400-668.00	RENTS	81,705
Totals for dept 400-REVENUE CONTROL		<hr/> 81,705

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			81,705
APPROPRIATIONS			
Dept 266-BUILDING	REPAIRS & MAINTENANCE		
220-266-775.00	JANITORIAL SUPPLIES		2,000
220-266-810.00	CONTRACTUAL SERVICES		1,800
220-266-910.00	INSURANCE & BONDS		2,900
220-266-920.00	UTILITIES		20,000
220-266-934.00	BLDG REPAIRS & MAINT		5,500
220-266-955.01	CARRIED FORWARD FUND EQUITY		1,626
220-266-999.00	TRANSFER OUT		47,879
Totals for dept 266-BUILDING REPAIRS & MAINTENANCE			81,705
TOTAL APPROPRIATIONS			81,705
NET OF REVENUES/APPROPRIATIONS - FUND 220			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
226-400-581.00	REV FROM OTHER COUNTIES	12,000
226-400-607.04	CHARGE FOR SERVICE	10,000
226-400-607.05	SURCHARGE	288,000
226-400-607.06	SURCHARGE - COMMERCIAL	8,800
226-400-630.00	OTHER REVENUE	50
226-400-651.01	RECYCLING CHARGES - OPT OUT RESID	2,700
Totals for dept 400-REVENUE CONTROL		<hr/> 321,550

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		321,550
APPROPRIATIONS		
Dept 525-RECYCLING PROGRAM		
226-525-712.00	FRINGE	31,340
226-525-718.00	FULL TIME	34,925
226-525-719.00	PART TIME	16,129
226-525-727.00	OFFICE SUPPLIES	500
226-525-730.00	POSTAGE	400
226-525-744.00	OTHER SUPPLIES	500
226-525-746.00	UNIFORMS	600
226-525-747.10	FUEL/OIL	10,000
226-525-751.00	EDUCATIONAL SUPPLIES/MATERIALS	1,000
226-525-802.05	EMPLOYMENT PHYSICALS	500
226-525-810.00	CONTRACTUAL SERVICES	2,500
226-525-829.00	PROCESSING	118,000
226-525-852.00	TELEPHONE	1,600
226-525-853.00	CELL PHONE	600
226-525-861.00	TRANSPORTATION	17,500
226-525-863.10	TRAVEL/LODGING/MEALS ETC	130
226-525-900.00	ADVERTISING	600
226-525-910.00	INSURANCE & BONDS	2,100
226-525-920.00	UTILITIES	2,000
226-525-930.01	VEHICLE REPAIR	11,000
226-525-935.03	GROUNDS REPAIR/IMPROVEMENT	1,900
226-525-940.00	RENT	4,284
226-525-954.00	ALLOCATED COST	18,115
226-525-955.01	CARRIED FORWARD FUND EQUITY	15,715
226-525-959.07	REFUNDS GENERAL	352
226-525-970.01	EQUIPMENT - NEW	15,000
226-525-975.22	MAINT/EQUIP/MISC	13,750
226-525-977.00	OFFICE EQUIP & FURNITURE	510
Totals for dept 525-RECYCLING PROGRAM		321,550
TOTAL APPROPRIATIONS		321,550
NET OF REVENUES/APPROPRIATIONS - FUND 226		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
230-400-577.00	CELLULAR PHONE ASSESSMENT	150,000
Totals for dept 400-REVENUE CONTROL		<hr/> 150,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		150,000
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
230-253-820.00	DISTRIBUTION TO CCE 911	150,000
Totals for dept 253-COUNTY TREASURER		150,000
TOTAL APPROPRIATIONS		150,000
NET OF REVENUES/APPROPRIATIONS - FUND 230		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
231-400-651.00	CCE 911 4% PHONE SURCHARGE	175,000
Totals for dept 400-REVENUE CONTROL		<hr/> 175,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		175,000
APPROPRIATIONS		
Dept 325-CCE 911		
231-325-820.00	DISTRIBUTION TO CCE 911	175,000
Totals for dept 325-CCE 911		175,000
TOTAL APPROPRIATIONS		175,000
NET OF REVENUES/APPROPRIATIONS - FUND 231		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
234-400-423.00	COMMERCIAL FOREST	5,200
Totals for dept 400-REVENUE CONTROL		<hr/> 5,200

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		5,200
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
234-253-819.00	DISTRIBUTION TO TOWNSHIPS/SCHOOLS	5,200
Totals for dept 253-COUNTY TREASURER		5,200
TOTAL APPROPRIATIONS		5,200
NET OF REVENUES/APPROPRIATIONS - FUND 234		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
249-400-479.00	CONST CODE-BLDG PERMIT	154,760
249-400-479.11	ELECTRICAL PERMIT	99,905
249-400-479.22	MECHANICAL PERMIT	91,285
249-400-479.33	PLUMBING PERMIT	33,998
249-400-676.00	CONT FROM OTHER FUNDS	73,828
Totals for dept 400-REVENUE CONTROL		<hr/> 453,776

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			453,776
APPROPRIATIONS			
Dept 371-CONSTRUCTION CODE			
249-371-703.29	CONSTRUCTION CODE/ADMIN		53,618
249-371-712.00	FRINGE		137,664
249-371-718.00	FULL TIME		183,355
249-371-727.00	OFFICE SUPPLIES		4,500
249-371-730.00	POSTAGE		1,200
249-371-747.05	GAS/CONSTRUCTION CODE		5,500
249-371-827.00	MEMBERSHIP & SUBSCRIPTIONS		840
249-371-852.00	TELEPHONE		590
249-371-853.00	CELL PHONE		960
249-371-863.10	TRAVEL/LODGING/MEALS ETC		1,000
249-371-930.01	VEHICLE REPAIR		4,440
249-371-937.06	COPY MAINTENANCE AGREEMENTS		400
249-371-954.00	ALLOCATED COST		52,859
249-371-957.00	EMPLOYEE TRAINING		1,350
249-371-977.62	COMPUTER-HARD/SOFT/MAINT		5,500
Totals for dept 371-CONSTRUCTION CODE			453,776
TOTAL APPROPRIATIONS			453,776
NET OF REVENUES/APPROPRIATIONS - FUND 249			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
256-400-620.00	REGISTER OF DEEDS FEES	33,000
Totals for dept 400-REVENUE CONTROL		<hr/> 33,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			33,000
APPROPRIATIONS			
Dept 215-CLERK/REGISTER			
256-215-712.00	FRINGE		619
256-215-718.00	FULL TIME		2,711
256-215-977.50	COMPUTER-HARD/SOFT/MAINT		29,670
Totals for dept 215-CLERK/REGISTER			33,000
TOTAL APPROPRIATIONS			33,000
NET OF REVENUES/APPROPRIATIONS - FUND 256			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
258-400-699.00	FUND EQUITY	10,000
Totals for dept 400-REVENUE CONTROL		<hr/> 10,000

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/>		
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		<hr/> 10,000
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
258-253-951.00	DISASTER EXPENSES	10,000
Totals for dept 253-COUNTY TREASURER		<hr/> 10,000
TOTAL APPROPRIATIONS		<hr/> 10,000
NET OF REVENUES/APPROPRIATIONS - FUND 258		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
260-400-607.04	CHARGE FOR SERVICE - PARTICIPANT	21,800
260-400-630.00	OTHER REVENUE - WORK SITE FEE	5,000
Totals for dept 400-REVENUE CONTROL		26,800

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			26,800
APPROPRIATIONS			
Dept 351-CORRECTIONS/COMMUNICATIONS			
260-351-712.00	FRINGE		2,863
260-351-719.00	PART TIME		22,444
260-351-744.00	OTHER SUPPLIES		750
260-351-747.03	GAS/SHERIFF		498
260-351-910.05	INSURANCE		245
Totals for dept 351-CORRECTIONS/COMMUNICATIONS			26,800
TOTAL APPROPRIATIONS			26,800
NET OF REVENUES/APPROPRIATIONS - FUND 260			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
262-400-675.00	CONTRIB & DONATIONS	1,000
Totals for dept 400-REVENUE CONTROL		<hr/> 1,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		1,000
APPROPRIATIONS		
Dept 339-PROJECT LIFE SAVER		
262-339-970.01	EQUIPMENT - NEW	1,000
Totals for dept 339-PROJECT LIFE SAVER		1,000
TOTAL APPROPRIATIONS		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 262		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
263-400-656.01	ORDINANCE FINES & COSTS	200
Totals for dept 400-REVENUE CONTROL		<hr/> 200

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			<hr/> 200
APPROPRIATIONS			
Dept 302-ORV ENFORCEMENT			
263-302-744.00	OTHER SUPPLIES		200
Totals for dept 302-ORV ENFORCEMENT			<hr/> 200
TOTAL APPROPRIATIONS			<hr/> 200
NET OF REVENUES/APPROPRIATIONS - FUND 263			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
264-400-607.04	CHARGE FOR SERVICE	8,000
Totals for dept 400-REVENUE CONTROL		<hr/> 8,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		8,000
APPROPRIATIONS		
Dept 351-CORRECTIONS/COMMUNICATIONS		
264-351-957.00	EMPLOYEE TRAINING	8,000
Totals for dept 351-CORRECTIONS/COMMUNICATIONS		8,000
TOTAL APPROPRIATIONS		8,000
NET OF REVENUES/APPROPRIATIONS - FUND 264		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
266-400-699.00	FUND EQUITY	900
Totals for dept 400-REVENUE CONTROL		<hr/> 900

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
<hr/>			
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			900
<hr/>			
APPROPRIATIONS			
Dept 301-SHERIFF			
266-301-744.06	SUPPLIES & MATERIALS		900
Totals for dept 301-SHERIFF			900
<hr/>			
TOTAL APPROPRIATIONS			900
<hr/>			
NET OF REVENUES/APPROPRIATIONS - FUND 266			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
267-400-527.00	BRYNE GRANT	105,000
267-400-545.02	CASEFLOW ASST GRANT/CIR CT	500
267-400-676.00	CONT FROM OTHER FUNDS	22,000
Totals for dept 400-REVENUE CONTROL		<hr/> 127,500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			127,500
APPROPRIATIONS			
Dept 131-CIRCUIT COURT			
267-131-727.00	OFFICE SUPPLIES		250
267-131-810.00	CONTRACTUAL SERVICES		2,600
267-131-811.20	INCENTIVES/SUPPLIES		1,300
267-131-853.00	CELL PHONE		540
267-131-863.10	TRAVEL/LODGING/MEALS ETC		680
267-131-957.00	EMPLOYEE TRAINING		5,414
267-131-999.00	TRANSFER OUT		11,716
Totals for dept 131-CIRCUIT COURT			22,500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 165-BYRNE GRANT		
267-165-712.00	FRINGE	29,902
267-165-718.00	FULL TIME	40,020
267-165-810.00	CONTRACTUAL SERVICES	34,193
267-165-863.10	TRAVEL/LODGING/MEALS ETC	885
Totals for dept 165-BYRNE GRANT		<u>105,000</u>
TOTAL APPROPRIATIONS		<u>127,500</u>
NET OF REVENUES/APPROPRIATIONS - FUND 267		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
268-400-603.00	DISTRICT CRT COSTS	200
268-400-607.14	CHARGE FOR SERVICE - COURT SPECIF	8,000
268-400-613.00	DIST CRT/CIVIL FEES	4,000
Totals for dept 400-REVENUE CONTROL		<hr/> 12,200

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		12,200
APPROPRIATIONS		
Dept 136-DISTRICT COURT		
268-136-700.00	EXPENDITURE CONTROL	5,200
268-136-810.00	CONTRACTUAL SERVICES	1,000
268-136-810.01	CONSUL/IND PROVIDER	1,000
268-136-811.20	INCENTIVES/SUPPLIES	2,000
268-136-863.10	TRAVEL/LODGING/MEALS ETC	1,000
268-136-957.00	EMPLOYEE TRAINING	1,000
268-136-960.03	TETHER/DRUG TESTING FEES	1,000
Totals for dept 136-DISTRICT COURT		12,200
TOTAL APPROPRIATIONS		12,200
NET OF REVENUES/APPROPRIATIONS - FUND 268		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
269-400-630.00	OTHER REVENUE	3,500
269-400-676.00	CONT FROM OTHER FUNDS	8,900
Totals for dept 400-REVENUE CONTROL		<hr/> 12,400

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		<u>12,400</u>
APPROPRIATIONS		
Dept 143-LAW LIBRARY		
269-143-728.00	PRINTED MATTER	3,600
269-143-827.00	MEMBERSHIP & SUBSCRIPTIONS	8,800
Totals for dept 143-LAW LIBRARY		<u>12,400</u>
TOTAL APPROPRIATIONS		<u>12,400</u>
NET OF REVENUES/APPROPRIATIONS - FUND 269		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
270-400-674.03	VETERANS ASSISTANCE DONATIONS	3,000
Totals for dept 400-REVENUE CONTROL		<hr/> 3,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		<u>3,000</u>
APPROPRIATIONS		
Dept 682-VETERANS		
270-682-880.00	COMMUNITY PROJECTS	3,000
Totals for dept 682-VETERANS		<u>3,000</u>
TOTAL APPROPRIATIONS		<u>3,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 270		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
276-400-674.00	SAYPA CONTRIBUTIONS	67,599
276-400-699.99	TRANSFER IN	32,142
Totals for dept 400-REVENUE CONTROL		<hr/> 99,741

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		99,741
APPROPRIATIONS		
Dept 156-SAYPA CC		
276-156-727.00	OFFICE SUPPLIES	1,000
276-156-811.20	INCENTIVES/SUPPLIES	500
276-156-861.00	TRANSPORTATION	1,000
276-156-954.00	ALLOCATED COST	1,270
276-156-955.01	CARRIED FORWARD FUND EQUITY	6,734
276-156-959.00	MISC	900
276-156-959.06	FTE MISC	1,025
276-156-977.00	OFFICE EQUIP & FURNITURE	400
276-156-999.00	TRANSFER OUT	86,912
Totals for dept 156-SAYPA CC		99,741
TOTAL APPROPRIATIONS		99,741
NET OF REVENUES/APPROPRIATIONS - FUND 276		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
277-400-406.00	SENIOR CITIZENS MILLAGE	678,016
277-400-406.01	PERS PROP/COMM FOR/TAX REVERT	423
Totals for dept 400-REVENUE CONTROL		<hr/> 678,439

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			678,439
APPROPRIATIONS			
Dept 253-COUNTY TREASURER			
277-253-813.01	MONTHLY PAYMENT		620,867
277-253-831.01	MILLAGE REQUEST		8,000
277-253-954.00	ALLOCATED COST		7,238
277-253-970.00	CAPITOL OUTLAY		42,334
Totals for dept 253-COUNTY TREASURER			678,439
TOTAL APPROPRIATIONS			678,439
NET OF REVENUES/APPROPRIATIONS - FUND 277			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
281-400-685.01	PROJECT REIMB	3,000
281-400-699.00	FUND EQUITY	29,000
Totals for dept 400-REVENUE CONTROL		<hr/> 32,000

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		32,000
APPROPRIATIONS		
Dept 822-HUD COMMISSION		
281-822-703.55	ADMINISTRATION REIMB	4,800
281-822-810.22	CONTRACTORS	27,200
Totals for dept 822-HUD COMMISSION		32,000
TOTAL APPROPRIATIONS		32,000
NET OF REVENUES/APPROPRIATIONS - FUND 281		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
283-400-569.04	ST GRANT/CHEB CO HOUSING	186,440
283-400-676.10	PROGRAM INCOME CONTRIBUTION	4,700
283-400-699.00	FUND EQUITY	128,000
Totals for dept 400-REVENUE CONTROL		<hr/> 319,140

2017  
 RECOMMENDED  
 BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<b>ESTIMATED REVENUES</b>		
TOTAL ESTIMATED REVENUES		319,140
<b>APPROPRIATIONS</b>		
Dept 723-HOUSING GRANT (CDBG) - PROGRAM INCOME		
283-723-703.55	ADMINISTRATION REIMB	12,346
283-723-730.00	POSTAGE	200
283-723-810.22	CONTRACTORS	57,154
Totals for dept 723-HOUSING GRANT (CDBG) - PROGRAM		69,700

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 724-HOUSING	GRANT (HPG) - PROGRAM INCOME	
283-724-703.55	ADMINISTRATION REIMB	9,450
283-724-810.22	CONTRACTORS	53,550
Totals for dept 724-HOUSING GRANT (HPG) - PROGRAM		<hr/> 63,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 823-HOUSING	GRANT COMMITTEE (CDBG)	
283-823-703.55	ADMINISTRATION REIMB	33,559
283-823-810.22	CONTRACTORS	152,881
Totals for dept 823-HOUSING GRANT COMMITTEE (CDBG)		186,440
TOTAL APPROPRIATIONS		319,140
NET OF REVENUES/APPROPRIATIONS - FUND 283		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
289-400-676.00	CONT FROM OTHER FUNDS	7,400
Totals for dept 400-REVENUE CONTROL		<hr/> 7,400

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			7,400
APPROPRIATIONS			
Dept 670-SOCIAL SERVICES			
289-670-700.00	EXPENDITURE CONTROL		4,300
289-670-706.00	PER DIEM		1,440
289-670-863.10	TRAVEL/LODGING/MEALS ETC		1,000
289-670-957.00	EMPLOYEE TRAINING		660
Totals for dept 670-SOCIAL SERVICES			7,400
TOTAL APPROPRIATIONS			7,400
NET OF REVENUES/APPROPRIATIONS - FUND 289			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
292-400-401.04	PARENTAL REIMBURSEMENT	9,000
292-400-401.07	STATE WARD PARENT PAY	300
292-400-401.09	COUNTY SOC SECURITY	6,500
292-400-401.10	ADOPTION SUBSIDY	3,200
292-400-402.00	BASIC GRANT	15,000
292-400-428.01	A D C F	9,000
292-400-428.03	CRT STATE WARD SHARE/FOC	300
292-400-428.04	STATE SOCIAL SECURITY	1,000
292-400-676.00	CONT FROM OTHER FUNDS	115,300
292-400-676.04	COUNTY APPRO TRANSFER	452,833
292-400-676.09	STATE REVENUE MONTHLY OFFSET	157,500
292-400-676.15	STATE REV OFFSET DHS	115,300
292-400-676.25	STATE REV OFFSET PROBATE	295,334
Totals for dept 400-REVENUE CONTROL		1,180,567

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		1,180,567
APPROPRIATIONS		
Dept 148-PROBATE COURT		
292-148-700.05	FOSTER CARE/PER DIEM	15,000
292-148-700.31	STATE WARD PAYMENTS	300
292-148-700.32	A.D.C.F. PAYMENTS	9,000
292-148-702.05	INSTITUTIONAL/PER DIEM	5,300
292-148-710.06	NON-REIMBURSABLE	1,000
292-148-821.71	OTHER CNTY INSTITUTIONAL - CARE P	80,000
Totals for dept 148-PROBATE COURT		110,600

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 149-PROBATE	COURT/FAMILY CT	
292-149-712.00	FRINGE	3,366
292-149-723.00	NIGHTWATCH	12,300
292-149-744.00	OTHER SUPPLIES	500
292-149-863.10	TRAVEL/LODGING/MEALS ETC	1,200
Totals for dept 149-PROBATE COURT/FAMILY CT		<hr/> 17,366

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 150-INTENSIVE PROBATION		
292-150-712.00	FRINGE	88,734
292-150-718.00	FULL TIME	122,397
292-150-727.00	OFFICE SUPPLIES	600
292-150-853.00	CELL PHONE	540
292-150-863.10	TRAVEL/LODGING/MEALS ETC	800
292-150-957.00	EMPLOYEE TRAINING	250
Totals for dept 150-INTENSIVE PROBATION		<hr/> 213,321

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 151-COUNTY BASIC GRANT		
292-151-810.12	DIVERSIONARY SERVICES	15,000
Totals for dept 151-COUNTY BASIC GRANT		<hr/> 15,000

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/>		
APPROPRIATIONS		
Dept 157-AFTER HOURS SUPPORTIVE SERVICES		
292-157-712.00	FRINGE	2,129
292-157-959.13	AFTER HOUR DISTRIBUTION	7,775
Totals for dept 157-AFTER HOURS SUPPORTIVE SERVICE		<hr/> 9,904

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 160-HOME BASE SERVICES		
292-160-810.55	COURT ORDERED SERVICES	35,000
Totals for dept 160-HOME BASE SERVICES		<hr/> 35,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 161-SAYPA		
292-161-712.00	FRINGE	11,836
292-161-718.00	FULL TIME	31,908
292-161-810.00	CONTRACTUAL SERVICES	1,000
292-161-810.01	CONSUL/IND PROVIDER	4,550
292-161-810.36	CONTRACTOR/CONSULTANTS	27,682
292-161-810.40	CONTRACT/CHEB SCHOOLS	97,461
292-161-861.00	TRANSPORTATION	54,399
292-161-863.10	TRAVEL/LODGING/MEALS ETC	1,000
292-161-957.00	EMPLOYEE TRAINING	750
292-161-977.00	OFFICE EQUIP & FURNITURE	1,000
Totals for dept 161-SAYPA		<u>231,586</u>

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
APPROPRIATIONS		
Dept 162-INTENSIVE PROBATION 2		
292-162-727.00	OFFICE SUPPLIES	600
292-162-853.00	CELL PHONE	540
292-162-863.10	TRAVEL/LODGING/MEALS ETC	800
292-162-957.00	EMPLOYEE TRAINING	250
Totals for dept 162-INTENSIVE PROBATION 2		<hr/> 2,190

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
APPROPRIATIONS		
Dept 661-CHILD CARE - STATE		
292-661-700.00	EXPENDITURE CONTROL	315,000
Totals for dept 661-CHILD CARE - STATE		<hr/> 315,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 670-SOCIAL SERVICES		
292-670-810.00	CONTRACTUAL SERVICES	56,400
292-670-821.01	DIR. SUP. DHS - FOSTER CARE PAYME	65,000
292-670-821.02	DIR. SUP. DHS - NONSCHEDULED PAYM	2,500
292-670-821.11	FAM. CARE PRIVATE - FOSTER CARE P	46,000
292-670-821.12	FAM. CARE PRIVATE- NONSCHEDULED P	2,500
292-670-821.21	INSTITUTIONAL - FOSTER CARE PAYME	31,000
292-670-821.22	INSTITUTIONAL - NONSCHEDULED PAYM	500
292-670-821.71	OTHER CNTY INSTITUTIONAL - CARE P	26,700
Totals for dept 670-SOCIAL SERVICES		<u>230,600</u>
TOTAL APPROPRIATIONS		<u>1,180,567</u>
NET OF REVENUES/APPROPRIATIONS - FUND 292		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
293-400-676.00	CONT FROM OTHER FUNDS	5,220
Totals for dept 400-REVENUE CONTROL		<hr/> 5,220

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		5,220
APPROPRIATIONS		
Dept 689-SOLDIERS	RELIEF COMMISSION	
293-689-700.00	EXPENDITURE CONTROL	4,500
293-689-706.00	PER DIEM	720
Totals for dept 689-SOLDIERS RELIEF COMMISSION		5,220
TOTAL APPROPRIATIONS		5,220
NET OF REVENUES/APPROPRIATIONS - FUND 293		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
294-400-630.00	OTHER REVENUE	10,000
Totals for dept 400-REVENUE CONTROL		<hr/> 10,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		10,000
APPROPRIATIONS		
Dept 683-VETERANS TRUST		
294-683-700.00	EXPENDITURE CONTROL	10,000
Totals for dept 683-VETERANS TRUST		10,000
TOTAL APPROPRIATIONS		10,000
NET OF REVENUES/APPROPRIATIONS - FUND 294		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
297-400-547.02	COA SPECIAL SERVICE	25,000
Totals for dept 400-REVENUE CONTROL		<hr/> 25,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		25,000
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
297-253-873.01	SPECIAL SERVICE COA	25,000
Totals for dept 253-COUNTY TREASURER		25,000
TOTAL APPROPRIATIONS		25,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
299-400-675.00	CONTRIB & DONATIONS	1,500
Totals for dept 400-REVENUE CONTROL		<hr/> 1,500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		
<hr/>			
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			<hr/> 1,500
APPROPRIATIONS			
Dept 700-CASH CONTROL			
299-700-955.01	CARRIED FORWARD FUND EQUITY		1,500
Totals for dept 700-CASH CONTROL			<hr/> 1,500
TOTAL APPROPRIATIONS			<hr/> 1,500
<hr/>			
NET OF REVENUES/APPROPRIATIONS - FUND 299			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
351-400-580.01	CONTRIB FROM OTHER UNITS	214,094
Totals for dept 400-REVENUE CONTROL		<hr/> 214,094

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		214,094
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
351-253-991.00	PRINCIPAL PAYMENT	95,000
351-253-995.00	INTEREST ON NOTES PAYABLE	119,094
Totals for dept 253-COUNTY TREASURER		214,094
TOTAL APPROPRIATIONS		214,094
NET OF REVENUES/APPROPRIATIONS - FUND 351		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
352-400-580.01	CONTRIB FROM OTHER UNITS	192,003
Totals for dept 400-REVENUE CONTROL		<hr/> 192,003

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			192,003
APPROPRIATIONS			
Dept 253-COUNTY TREASURER			
352-253-991.00	PRINCIPAL PAYMENT		130,000
352-253-995.00	INTEREST ON NOTES PAYABLE		62,003
Totals for dept 253-COUNTY TREASURER			192,003
TOTAL APPROPRIATIONS			192,003
NET OF REVENUES/APPROPRIATIONS - FUND 352			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
401-400-676.00	CONT FROM OTHER FUNDS	38,000
401-400-699.99	TRANSFER IN	87,000
Totals for dept 400-REVENUE CONTROL		<hr/> 125,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		125,000
APPROPRIATIONS		
Dept 136-DISTRICT COURT		
401-136-971.00	CAPITAL OUTLAY	125,000
Totals for dept 136-DISTRICT COURT		125,000
TOTAL APPROPRIATIONS		125,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
418-400-668.00	RENTS	18,800
Totals for dept 400-REVENUE CONTROL		<hr/> 18,800

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		<u>18,800</u>
APPROPRIATIONS		
Dept 253-COUNTY TREASURER		
418-253-955.01	CARRIED FORWARD FUND EQUITY	18,800
Totals for dept 253-COUNTY TREASURER		<u>18,800</u>
TOTAL APPROPRIATIONS		<u>18,800</u>
NET OF REVENUES/APPROPRIATIONS - FUND 418		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
<hr/> ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
422-400-699.99	TRANSFER IN	300,000
Totals for dept 400-REVENUE CONTROL		<hr/> 300,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		300,000
APPROPRIATIONS		
Dept 267-BUILDING REPAIRS & MAINTENANCE		
422-267-970.00	CAPITOL OUTLAY	300,000
Totals for dept 267-BUILDING REPAIRS & MAINTENANCE		300,000
TOTAL APPROPRIATIONS		300,000
NET OF REVENUES/APPROPRIATIONS - FUND 422		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

Fund: 430 ANIMAL CONTROL CAPTIAL PROJECT FUND

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
430-400-675.00	CONTRIB & DONATIONS	28,000
430-400-699.99	TRANSFER IN	268,000
Totals for dept 400-REVENUE CONTROL		296,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		<u>296,000</u>
APPROPRIATIONS		
Dept 430-ANIMAL SHELTER/DOG WARDEN		
430-430-970.00	CAPITOL OUTLAY	296,000
Totals for dept 430-ANIMAL SHELTER/DOG WARDEN		<u>296,000</u>
TOTAL APPROPRIATIONS		<u>296,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 430		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
450-400-676.00	CONT FROM OTHER FUNDS	50,733
Totals for dept 400-REVENUE CONTROL		<hr/> 50,733

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			50,733
APPROPRIATIONS			
Dept 253-COUNTY TREASURER			
450-253-969.00	CONTINGENCY		31,000
450-253-970.00	CAPITOL OUTLAY		19,733
Totals for dept 253-COUNTY TREASURER			50,733
TOTAL APPROPRIATIONS			50,733
NET OF REVENUES/APPROPRIATIONS - FUND 450			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
509-400-571.00	STATE GRANT - DNR	40,000
509-400-640.00	PUMP OUT - MARINA	2,000
509-400-646.00	GENERAL MERCHANDISE	1,000
509-400-646.01	GASOLINE/FUEL	155,000
509-400-646.11	DIESEL / FUEL	105,000
509-400-652.01	SEASONAL SLIP - MARINA	88,000
509-400-652.02	TRANSIENT SLIP - MARINA	21,000
509-400-652.03	PARKING	4,000
509-400-699.00	FUND EQUITY	77,145
509-400-699.99	TRANSFER IN	40,000
Totals for dept 400-REVENUE CONTROL		533,145

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		533,145
APPROPRIATIONS		
Dept 752-COUNTY MARINA		
509-752-706.00	PER DIEM	1,120
509-752-711.00	RETIREMENT EXPENSE	1,500
509-752-712.00	FRINGE	8,259
509-752-720.00	SEASONAL	58,710
509-752-727.00	OFFICE SUPPLIES	1,000
509-752-730.00	POSTAGE	200
509-752-744.00	OTHER SUPPLIES	2,000
509-752-747.10	FUEL/OIL	300
509-752-799.00	GENERAL MERCHANDISE PURCHASE	1,000
509-752-799.01	GASOLINE/FUEL PURCHASE	205,000
509-752-852.00	TELEPHONE	3,000
509-752-863.10	TRAVEL/LODGING/MEALS ETC	500
509-752-872.00	LICENSING FEES	300
509-752-900.00	ADVERTISING	2,000
509-752-910.05	INSURANCE	1,000
509-752-920.00	UTILITIES	12,000
509-752-934.00	BLDG REPAIRS & MAINT	6,000
509-752-935.00	EQUIPMENT REPAIRS	500
509-752-938.00	REPAIRS AND MAINTENANCE - DOCKS	31,916
509-752-938.02	REPAIRS AND MAINTENANCE - LAUNCH	1,000
509-752-949.00	EQUIP RENTAL	750
509-752-950.00	EQUIPMENT	500
509-752-954.00	ALLOCATED COST	28,145
509-752-957.00	EMPLOYEE TRAINING	300
509-752-959.12	MC/VISA FEES	7,500
509-752-968.01	DEPRECIATION	77,145
509-752-970.00	CAPITOL OUTLAY	80,000
509-752-977.00	OFFICE EQUIP & FURNITURE	500
509-752-977.10	INTERNET WIRELESS ACCESS	1,000
Totals for dept 752-COUNTY MARINA		533,145
TOTAL APPROPRIATIONS		533,145
NET OF REVENUES/APPROPRIATIONS - FUND 509		

2017  
RECOMMENDED  
BUDGET

GL NUMBER            DESCRIPTION

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BEGINNING FUND BALANCE  
ENDING FUND BALANCE

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
561-400-625.99	GRAND STAND ENTRY FEE	7,000
561-400-646.00	GENERAL MERCHANDISE	300
561-400-650.00	ENT FEES/4H	200
561-400-650.06	ENT FEES/OPEN CLASS	5,500
561-400-652.00	GATE ADMISSIONS	33,000
561-400-654.99	GRAND STAND RECEIPTS	46,513
561-400-655.03	50/50 RAFFLE	5,300
561-400-668.01	RENTS/COMMERCIAL	4,000
561-400-668.02	RENTS / STALL AND PEN	1,500
561-400-669.00	BLDG & GROUNDS RENTAL	2,000
561-400-672.00	CARNIVAL	45,000
561-400-673.01	CAMPING	3,800
561-400-675.02	FF/SPONSOR FEES	12,000
561-400-676.00	CONT FROM OTHER FUNDS	7,138
561-400-676.01	REIMBURSEMENTS	200
561-400-698.00	MISC	5,000
561-400-699.98	VOL. CREDIT - TRANSFER IN	6,500
561-400-699.99	TRANSFER IN	15,067
Totals for dept 400-REVENUE CONTROL		200,018

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		200,018
APPROPRIATIONS		
Dept 556-GENERAL	FAIR EXPENDITURES	
561-556-700.02	FAIR PREMIUM ACCT	12,000
561-556-702.02	SALARIES/OFFICERS	9,500
561-556-702.04	TICKET SELLERS	4,500
561-556-702.08	PARKING ATTENDANTS	1,000
561-556-703.20	PROJECT MANAGER	5,775
561-556-705.17	JUDGES	4,500
561-556-706.00	PER DIEM	11,200
561-556-712.00	FRINGE	4,124
561-556-720.00	SEASONAL	15,579
561-556-724.07	FREE ENTERTAINMENT/CONCERT EXPENS	9,000
561-556-725.14	QUEEN PAGEANT EXP	500
561-556-725.18	50/50 PAYOUT/EXPENSES	3,140
561-556-725.19	KID'S DAY EXP	3,550
561-556-725.20	LADIES DAY EXP	500
561-556-725.22	RIBBONS/TROPHIES ETC	1,500
561-556-725.23	PENNANTS/BUNTING ETC	600
561-556-725.35	MEN'S DAY EXP	500
561-556-727.00	OFFICE SUPPLIES	800
561-556-730.00	POSTAGE	500
561-556-744.00	OTHER SUPPLIES	3,500
561-556-744.27	TEEN ZONE EXPENSES	500
561-556-746.00	UNIFORMS	1,600
561-556-747.10	FUEL/OIL	500
561-556-810.00	CONTRACTUAL SERVICES	9,000
561-556-810.20	SIGNS FOR FAIR	1,600
561-556-810.98	SPECIAL ACTIVITIES	2,000
561-556-810.99	FAIR EVENTS	38,000
561-556-827.00	MEMBERSHIP & SUBSCRIPTIONS	600
561-556-863.12	LODGING/MEALS/TRAINING	7,000
561-556-863.17	FAIR WEEK MEALS	2,800
561-556-872.00	LICENSING FEES	415
561-556-900.00	ADVERTISING	12,500

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 556-GENERAL FAIR EXPENDITURES		
561-556-920.00	UTILITIES	1,000
561-556-930.00	GROUNDS MAINT/EQUIP	2,500
561-556-935.00	EQUIPMENT REPAIRS	1,100
561-556-949.00	EQUIP RENTAL	7,500
561-556-954.00	ALLOCATED COST	15,067
561-556-955.01	CARRIED FORWARD FUND EQUITY	418
561-556-959.00	MISC	100
561-556-959.03	PAID STALL REFUNDS	600
561-556-959.04	PAID GENERAL REFUNDS	200
561-556-970.01	EQUIPMENT - NEW	1,000
561-556-977.00	OFFICE EQUIP & FURNITURE	500
561-556-977.09	WEB DESIGN/TRAIN/CONSULT	250
561-556-977.62	COMPUTER-HARD/SOFT/MAINT	1,000
Totals for dept 556-GENERAL FAIR EXPENDITURES		<u>200,018</u>
TOTAL APPROPRIATIONS		<u>200,018</u>
NET OF REVENUES/APPROPRIATIONS - FUND 561		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
588-400-504.01	FEDERAL OPERATING REV 5311	167,624
588-400-504.02	FEDERAL EQUIP REV	251,715
588-400-550.10	STATE OF MI REIMBURSEMENT	324,727
588-400-550.20	STATE OF MI EQUIP REV	62,929
588-400-581.00	REV FROM OTHER COUNTIES	18,403
588-400-654.01	PASSENGER FARES	70,000
588-400-654.02	SPECIAL TRANSIT FARES	121,539
588-400-654.03	STRAITS AREA SERVICE REIMBURSEMEN	101,500
588-400-676.08	CONTR FROM OTHER FUNDS	104,282
588-400-699.00	FUND EQUITY	82,976
Totals for dept 400-REVENUE CONTROL		<u>1,305,695</u>

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
TOTAL ESTIMATED REVENUES		1,305,695
APPROPRIATIONS		
Dept 599-PUBLIC TRANSPORTATION		
588-599-702.01	SALARIES/DIRECTORS	53,173
588-599-704.05	OVERTIME	3,278
588-599-712.00	FRINGE	199,067
588-599-718.01	OPERATORS	168,582
588-599-718.02	OTHER ADMINISTRATIVE	32,319
588-599-718.03	DISPATCHERS	17,544
588-599-719.01	OPERATORS	113,877
588-599-719.03	DISPATCHERS	10,702
588-599-727.00	OFFICE SUPPLIES	1,200
588-599-728.00	PRINTED MATTER	750
588-599-730.00	POSTAGE	125
588-599-747.10	FUEL/OIL	121,500
588-599-810.00	CONTRACTUAL SERVICES	9,200
588-599-827.00	MEMBERSHIP & SUBSCRIPTIONS	900
588-599-852.00	TELEPHONE	2,800
588-599-853.00	CELL PHONE	1,800
588-599-863.10	TRAVEL/LODGING/MEALS ETC	700
588-599-900.00	ADVERTISING	1,800
588-599-910.05	INSURANCE	11,500
588-599-930.02	VEHICLE MATERIALS AND SUPPLIES	10,500
588-599-936.00	VEHICLE REPAIRS & MAINT	72,000
588-599-937.06	COPY MAINTENANCE AGREEMENTS	350
588-599-940.00	RENT	18,000
588-599-954.00	ALLOCATED COST	51,958
588-599-959.01	COUNTY AUDIT	2,000
588-599-968.01	DEPRECIATION	82,976
588-599-976.00	EQUIP BUSES AND VEHICLES	314,644
588-599-977.00	OFFICE EQUIP & FURNITURE	250
588-599-977.62	COMPUTER-HARD/SOFT/MAINT	2,200
Totals for dept 599-PUBLIC TRANSPORTATION		1,305,695
TOTAL APPROPRIATIONS		1,305,695
NET OF REVENUES/APPROPRIATIONS - FUND 588		

2017  
RECOMMENDED  
BUDGET

GL NUMBER            DESCRIPTION

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BEGINNING FUND BALANCE  
ENDING FUND BALANCE

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
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ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
595-400-626.00	JAIL COMMISSARY FUND	125,000
Totals for dept 400-REVENUE CONTROL		<hr/> 125,000

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
<hr/>			
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			125,000
APPROPRIATIONS			
Dept 351-CORRECTIONS/COMMUNICATIONS			
595-351-727.03	INMATE SUPPLIES		121,866
595-351-954.00	ALLOCATED COST		3,134
Totals for dept 351-CORRECTIONS/COMMUNICATIONS			125,000
TOTAL APPROPRIATIONS			125,000
<hr/>			
NET OF REVENUES/APPROPRIATIONS - FUND 595			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION	
<hr/>		
ESTIMATED REVENUES		
Dept 400-REVENUE CONTROL		
802-400-699.00	FUND EQUITY	100
Totals for dept 400-REVENUE CONTROL		<hr/> 100

2017  
RECOMMENDED  
BUDGET

GL NUMBER	DESCRIPTION		2017 RECOMMENDED BUDGET
ESTIMATED REVENUES			
TOTAL ESTIMATED REVENUES			100
APPROPRIATIONS			
Dept 275-DRAIN COMMISSIONER			
802-275-700.00	EXPENDITURE CONTROL		100
Totals for dept 275-DRAIN COMMISSIONER			100
TOTAL APPROPRIATIONS			100
NET OF REVENUES/APPROPRIATIONS - FUND 802			
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			
ESTIMATED REVENUES - ALL FUNDS			26,416,822
APPROPRIATIONS - ALL FUNDS			26,416,822
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS			
BEGINNING FUND BALANCE - ALL FUNDS			
ENDING FUND BALANCE - ALL FUNDS			

# **CAPITAL IMPROVEMENT PROGRAM**

# CAPITAL IMPROVEMENTS PROGRAM

The following is an excerpt of the County's Capital Improvements program adopted by the Planning Commission and County Board of Commissioners identifying projects to be completed in 2017.

## **Introduction**

The Michigan Planning Enabling Act (Act 33, 2008) requires local municipalities that have adopted a master plan to annually prepare a capital improvements program.

The Act provides that the capital improvements program show those public structures and improvements, in general order of their priority that in the judgment of the Planning Commission will be needed or desirable and can be undertaken within the ensuing 6-year period.

A capital improvements program is a blueprint for planning capital improvement expenditures. The inclusion of a project in a capital improvement program will not require any public entity or department of the county to fund or complete the project. It is a planning tool that can coordinate community planning, financial capacity and physical development.

This report has been prepared and projected on a one-time cash basis that lists the potential project and its estimated cost as provided by various agencies and departments of the county. This cash method of reporting may suggest a substantial one-time cost for many improvements. Not considered are such factors as debt amortization or shared expenses such as grants or other financial aid.

The projects listed in this report reflect the Planning Commission's determination that they are needed or desirable and that they do not conflict with the Master Plan in general order priority.

## **Definition**

Capital improvements or the purposes of this capital improvements program shall be defined as additions to County assets which are the result of construction or purchase of land, buildings or facilities or renovations of the same, with an estimated useful life of five (5) years or more and exceed an estimated cost of \$15,000.00

## **Procedure**

- a) The staff of the Community Development Department will gather project information from the agencies and departments within the county for inclusion in the CIP and present the same to the Cheboygan County Planning Commission.
- b) The proposed projects are reviewed by the Planning Commission. Agency and department representatives will provide a report to the Planning Commission by request.
- c) The Planning Commission will review the project information and select which projects should be included in the CIP and place such projects in a general order of priority.
- d) The staff of the Community Development Department will present a draft CIP to the Planning Commission for review.
- e) The Planning Commission holds a public hearing on the draft CIP and may make changes to the draft CIP accordingly.
- f) The Planning Commission will forward the final draft CIP, along with a recommendation, to the Cheboygan County Board of Commissioners.
- g) The Cheboygan County Board of Commissioners will approve, modify or reject with reasons, the CIP.
- h) The Planning Commission will annually update the CIP utilizing the above procedure.

## **Project Prioritizing**

Projects are presented in a general order of priority in consideration of factors listed in the following categories:

- a) Needed (essential, should do)
  - Satisfies a legal obligation
  - Corrects a condition dangerous to public health and safety
  - Reduces future operating and maintenance costs
  - Leverages local, state or federal funds.
  - Prevents irreparable damage to a valuable public facility
  - Stimulates economic growth and private investment
  - Addresses an objective of the Cheboygan County Comprehensive Plan
  
- b) Desirable (important, could do)
  - Provides a new or expanded level of service
  - Provides a facility improvement adding efficiency or increase in use with minimal or no operating cost increase.
  - Enhances cultural or natural resources.

## **Project Descriptions**

### **Needed Project Category**

The following is an excerpt of capital improvement projects identified in the County's Capital Improvement Plan. Projects identified for the budget document are associated only with facilities owned, operated or funded by the county.

## **Cheboygan County Capital Improvements Program**

### **Project Description**

#### **Cheboygan County Capital Improvement Program**

#### **Project Description**

**Project Title:** Phase II Animal Shelter Renovation.

**Agency:** Animal Control/Humane Society

**Project Type:** Facility Improvement

**Project Description:** Complete Phase II of the proposed Animal Shelter Renovation- Includes replacement and renovation of the existing dog kennel area, food prep area, isolation kennel, night drop off kennels. This is the final area to complete of this multi-year project.

**Year(s) of Project:** 2017

**Estimated Cost:** \$295,000

**Planning Commission Priority Category:** Needed

## **Cheboygan County Capital Improvements Program**

### **Project Description**

**Project Title:** County Building trim panel/ window replacement

**Agency:** Cheboygan County

**Project Type:** Facility Improvement

**Project Description:** Replacement of panels and windows which face the interior parking lot on the north side of the County Building. The panels were installed with the original construction of the county building. Smaller energy efficient windows with new wall replacement are planned.

**Year of Project:** 2017

**Estimated Cost:** \$65,000

**Planning Commission Priority Category:** Needed

## **Cheboygan County Capital Improvements Program**

### **Project Description**

**Project Title:** Doris Reid Center Improvements.

**Agency:** County Building Maintenance Department

**Project Type:** Facility Maintenance and Improvement.

**Project Description:** The building is in need extensive interior remodeling, window and door replacement. County crews will continue interior renovations of the upper floor of the building.

**Year(s) of Project:** 2017-18

**Estimated Cost:** Phase I \$300,000

**Planning Commission Priority Category:** Needed

## **Cheboygan County Capital Improvements Program**

### **Project Description**

**Project Title:** County Building Energy Efficiency Upgrades

**Agency:** County Building Maintenance

**Project Type:** Facility Improvement

**Project Description:** Several energy efficiency upgrades are planned over a three year period. The upgrades include replacement of air condition units, new energy efficient valves and fixtures in the restrooms, automatic light switches were practical throughout the building. The upgrades will reduce energy costs which will pay for the cost of improvements over time.

**Est. Project Year** 2017 to 2021

**Estimated Cost:** \$25,000 each year

**Planning Commission Priority Category:** Desirable

## **Cheboygan County Capital Improvement Program**

### **Project Description**

**Project Title:** Fuel Tank and Fuel Dock Replacement and Upgrade

**Agency:** Cheboygan County Marina

**Project Type:** Facility Replacement

**Project Description:** Existing fuel dock and fuel tank at the Marina was constructed and installed in 1988. A new wood dock is proposed to replace the existing dock. Replacement of the existing fuel storage tank is also proposed.

**Year(s) of Project:** Contingent on Obtaining Funding – 2017-18

**Estimated Cost:** \$80,000

**Planning Commission Priority Category:** Needed

**DEPARTMENT  
GOALS AND OBJECTIVES**

## 53rd CIRCUIT COURT

The mission of the 53<sup>rd</sup> Circuit Court is to serve the public in a courteous and efficient manner to administer justice with integrity and equality in a manner that inspires public trust.

The 53<sup>rd</sup> Circuit Court has jurisdiction in all civil cases involving \$25,000 or more, cases seeking equitable relief, felony criminal cases and serious misdemeanors, and all domestic relations matters (divorces, personal protection cases, paternities, custody, child support and parenting time cases). The Court also has jurisdiction over appeals from the 89<sup>th</sup> District Court and from administrative agencies. The 53<sup>rd</sup> Circuit Court includes both Cheboygan County and Presque Isle County.

### GOAL

The Goal of the 53<sup>rd</sup> Circuit Court is to abide by Trial Court Standards and Caseload Management Time Guidelines as directed by the Michigan Supreme Court and State Court Administrative Office.

### OBJECTIVES:

- Continue to provide quality service to the public in a cost efficient manner.
- Continue to provide Court users with information and assistance so they can efficiently complete their Court business.
- Continue to review work processes and procedures to contain operational cost, increase efficiency and improve service quality.
- Continue the Cheboygan County Drug Court Program, promoting safety by intense judicial monitoring and treatment of non-violent criminal substance abusers. The integration of criminal justice and treatment programs will reduce crime, save taxpayer dollars and promote individual responsibility.
- Maintain existing grant funding for Drug Court and pursue additional forms of funding to address organizational needs.

- Continue to use effective practices to increase collection rates for Court ordered reimbursement, fines, fees, restitution and court cost.
- Develop information concerning the Court and case information for on-line access through the County's web site.
- Continue to provide necessary training to Court employees to insure a highly skilled workforce.
- Continue to recognize staff for their good work and service to the Courts and community.
- Utilize technology to contain cost and improve Court efficiency and service.

# 89<sup>TH</sup> DISTRICT COURT

## Goals and Objectives

The **JURISDICTION** of the 89<sup>th</sup> District Court is divided into three divisions – criminal, civil and traffic. All criminal cases; whether misdemeanor or felony, begin in District Court. The criminal division of the District Court handles a wide range of criminal proceedings including misdemeanor and felony offenses. The Civil Division of the court has jurisdiction over all civil disputes where the amount in controversy is less than \$25,000, small claims and landlord tenant cases. The Traffic Division processes all civil infractions, which include minor traffic matters, some Department of Natural Resource matters and certain misdemeanor cases. Additionally, the Probation Department provides services to the judge, victims and probationers.

The **MISSION STATEMENT** of the 89<sup>th</sup> Judicial District Court is to serve the public in an informed, efficient manner, with equal treatment for all, according to the law. Employees strive to work as a team with a common goal of public service.

### **GOAL: PROVIDE QUALITY SERVICE**

The 89<sup>th</sup> District Court strives to provide quality service to the public and legal community.

#### **QUALITY SERVICE OBJECTIVES:**

- Foster a user-friendly environment, treating all people with respect, dignity and fairness.
- Provide service in a timely and courteous manner.
- Focus on customer satisfaction and consistency by being receptive and responsive to customer needs.
- Maintain institutional knowledge and business practices, in an effort to offer guidance for new and seasoned employees.
- Continue to review court procedures and practices to insure quality service in a cost effective manner.
- Provide training, resources and support to insure employees are knowledgeable in all facets of District Court to assist customers.
- Employees shall be ambassadors of the 89<sup>th</sup> District Court and strive to represent the court in a positive manner.

## **GOAL: BUDGET**

The 89<sup>th</sup> District Court strives to respect the interests of the taxpayers and our funding unit by continuously seeking ways to stay within or reduce the budget while maintaining quality service to the public.

### **BUDGET OBJECTIVES:**

- When retirements occur, review workload to determine if reorganization of duties can be accomplished before decision is made to hire new employee.
- Review budget to determine if cuts can be made.
- Continue to review practices and services to provide greater efficiencies in coordination with elected officials, county departments and other units of government.
- Continue to pursue collection of fines, costs and restitution through show cause and tax garnishments.

## **GOAL: TECHNOLOGY**

The 89<sup>th</sup> District Court will utilize technology that will assist court personnel to increase public and legal community access and convenience to the court.

### **TECHNOLOGY OBJECTIVES:**

- Continue computer training of staff to maximize the use of programs and to improve efficiency and tracking of cases.
- Continue testing Judicial Management Systems Next Generation software.
- Continue to pursue electronic citations for other local agencies i.e. Tuscarora Police, City Police and Mackinaw Police.
- Evaluate the cost effectiveness and efficiency of an imaging storage system for court records.
- Continue to improve ways for public and legal community to gain access to public information of the 89<sup>th</sup> District Court through technology.

- Continually update website to make it user friendly, provide relevant and helpful information to the public and legal community.
- Continue to work with Judicial Management Systems to further develop our electronic court calendar as well as online probation reporting features to improve court efficiency.

## **GOAL: COMMUNICATION**

The 89<sup>th</sup> District Court strives to create an atmosphere of teamwork, cooperation, openness and accountability.

### **COMMUNICATION OBJECTIVES:**

- Share important management information with staff through quality communication and staff meetings.
- Implement employee surveys.
- Foster a cooperative environment through communication between Court, Prosecutor's Office, Police Agencies, Public Defenders Officer, Legal Community, Community Service Agencies and Treatment agencies encouraging the spirit of cooperation among agencies.
- Meet with the funding unit to apprise members of 89<sup>th</sup> District Court activity.
- Prepare annual report.

## **GOAL: TRIAL COURT PERFORMANCE STANDARDS**

The 89<sup>th</sup> District Court strives to comply with all Trial Court Performance Standards promulgated by the Michigan Supreme Court.

### **TRIAL COURT PERFORMANCE OBJECTIVES:**

#### **General Civil and Miscellaneous Civil Cases**

- 99% adjudicated within 273 days from case filing
- 100% adjudicated within 455 days from case filing

#### **Summary Civil Cases without Jury Demand, including small claims, landlord/tenant, and land contract actions**

- 95% adjudicated within 126 days from case filing

#### **Summary Civil Cases with Jury Demand, including landlord/tenant and land contract actions**

- 65% adjudicated within 154 days from case filing

#### **Statute and Ordinance Misdemeanor Cases, including misdemeanor drunk driving and misdemeanor traffic**

- 85% adjudicated within 63 days from first appearance
- 95% adjudicated within 126 days from first appearance

#### **Felony and Extradition/Detainer\* Cases**

- 60% of preliminary examinations held within 14 days of arraignment
- 75% of preliminary examinations held within 28 days of arraignment

\*This percent includes cases bound over to circuit court, reduced to a misdemeanor, or dismissed. Case age of Extradition/Detainer cases is measured from the time of arraignment to the time of the hearing or the time when the hearing was waived.

#### **Civil Infraction Proceedings, including traffic, non-traffic, and parking cases**

- 90% adjudicated within 35 days from case filing
- 98% adjudicated within 84 days from case filing

## **GOAL: IMPLEMENT SOBRIETY COURT**

The 89<sup>th</sup> District Court strives to provide sobriety court participants with the education, tools and support system to lead an alcohol free life.

### **IMPLEMENT SOBRIETY COURT OBJECTIVES:**

- Operate Sobriety Court without additional cost to tax payers or funding unit.
- Pursue grants to fund Sobriety Court if needed.

## **GOALS AND OBJECTIVES**

### **CHEBOYGAN COUNTY PROBATE AND FAMILY COURT**

#### **JURISDICTION OF CHEBOYGAN COUNTY PROBATE AND FAMILY COURT**

encompasses decedent's estates, trusts, wills, conservatorships, guardianships, mental health proceedings, registration of foreign births, advance directives proceedings, unpublicized marriage licenses, lost instruments, kidney donation by minor, support of poor person, uniform transfers to Minors Act proceedings, drain appeals, Soldier's Relief and State Boundary Commission, delinquency and child protection proceedings, juvenile guardianships, minor personal protection matters, names changes, adoptions, infectious disease issues, safe delivery of newborns, waivers of parental consent proceedings, and emancipations.

The **MISSION STATEMENT** of the Cheboygan County Probate and Family Court is that it serves the public, protects rights, interprets and upholds the law, and provides fair, accessible, effective and responsive forums for the resolution of all matters coming under its jurisdiction.

The **VISION STATEMENT** of the Cheboygan County Probate and Family Court is that it will provide leadership for the continuous improvement of a justice system that is responsive to the diverse and changing needs of the public and accountable for the efficient and effective use of public resources.

The **GOAL** of the Cheboygan County Probate and Family Court is to abide by Trial Court Standards and Caseload Management Time Guidelines as directed by the Michigan Supreme Court and State Court Administrative Office.

#### **OBJECTIVES:**

- Continue to review Court processes and procedures to insure quality service in a cost effective manner.
- Utilize the court audio recording system to document court proceedings and continue the implementation and use of the system to improve efficiency and quality of court recordings.
- Continue to utilize electronic court calendar to improve court efficiency.
- Continue computer training of staff to maximize use of computer assets and improve efficiency.
- Review long and short term records storage needs to maintain State records retention guidelines.

- Continue efforts to improve the court offices and courtroom for handicap accessibility.
- Continue to update and maintain equipment, including stand up work stations for staff that desire them for medical issues.
- Continue to update computer software and technology.
- Continue to maintain funding for training and education.
- Continue to be involved in and support community service agencies that assist the people that the court serves.
- Continue the use of mediation services to reduce court cost time and cost.
- Continue development of the Juvenile Independence Court for juveniles through use of Child Care funds.
- Continue to improve collections by investigating the possibility of pursuing federal tax garnishment.
- Improve and increase information available and public access to Supreme Court forms and informational websites to aid the public in use and understanding court forms and procedures through the Court's County website.
- Continue recognizing adopting families on Adoption Day. Organize a Family Reunification Day recognizing the return of children to their families.
- Continue to seek fair court employee compensation based on Cheboygan County Board of Commissioners stated goal to use comparables from similar counties for court personnel.
- Implement Teen Court Program as educational and rehabilitative tool for the court.
- Develop new protocols to improve addressing truancy and suspension of students county wide.
- Institute improved procedures for addressing sexual offenders and victims.

## **FINANCE DEPARTMENT**

The mission of the Finance Department is to provide the highest level of customer service to its internal and external customers. The Finance Department is committed to providing timely, accurate, clear and complete financial information and support to departments, elected officials and citizens.

### **GOALS**

- Report the financial position and economic condition of the County in an accurate, timely, consistent, reliable manner, leading to the publication of a Comprehensive Annual Financial Report (CAFR) that receives an unqualified audit opinion.
- Continue to work with departments to provide access to financial information in a timely manner to improve efficiency and quality of County services.
- Continue a fiscally sound approach to County finances to ensure that expenditures do not exceed the resources available and a balanced budget is maintained.
- Issue payments to employees and vendors, for goods and services delivered, in a timely and accurate manner.
- Ensure the integrity of departmental work products and the continued use of best practices through the professional development of Finance Department staff.
- Maintain high standards of excellence in order to provide the highest level of service to our customers.

## OBJECTIVES

- Participate in review of organizational process from a financial perspective to identify efficiency, process and program improvements to become more cost efficient and improve service delivery to internal and external customers.
- Continue review of organization's financial policies to recommend amendments when necessary.
- Continue to improve the budget process and document to comply with the requirements necessary to submit for Government Finance Officers Association Distinguished Budget Award.
- Continue progress toward enhanced use of program measurements in the budget and operational decision making process.
- Increase availability of financial reports, policies and data on the County's web site or internal server.
- Encourage and provide technical training opportunities for all staff.
  - ✓ Schedule annual updates for employees on accounting software capabilities and enhancements.
- Continue review of cost associated with building utilities in coordination with the maintenance department to improve energy efficiency and contain cost.
- Continue program analysis of SAYPA program, Drug Court and Sobriety Court with Judges and Court staff to insure program quality and cost effectiveness.
- Encourage automation in the processing and reporting of financial data.
  - ✓ Research software options for automating time sheet entry into the payroll system.
- Update the performance dashboard required under the Economic Vitality and Incentive Program.
- Research and develop measurement standards for all County programs.
  - ✓ Examine information gathered by the Michigan Local Government Benchmarking Consortium created by Michigan State University Extension

## **ADMINISTRATION**

The mission of the Administrator is to provide leadership, management, coordination and collaboration to implement county board policies and to achieve the County's goals and objectives according to all applicable federal, state and local laws.

The County administrator also strives to establish an innovative team environment with department heads, elected officials and collaborative partners to provide the highest level of customer service in the most efficient and fiscally responsible method to the residents, businesses and visitors of Cheboygan County.

## **GOAL: PUBLIC SAFETY**

The County will focus on providing services beneficial to the Citizens of Cheboygan County in the areas of Public Health, Safety and Security.

### **PUBLIC SAFETY OBJECTIVES:**

- County departments and staff will continue to enforce laws and ordinances to protect the health, safety, and welfare of the Citizens of Cheboygan County.
- Staff will continue to monitor laws and ordinances to report changes in conditions or conflicts to the County Commission that may result in an amendment to existing policy and ordinances or the creation of new policies and ordinances.
- Continue to work with Commissioners, legal counsel, elected officials and department heads to review, update and research policy, ordinances and programs.
- Provide research and analysis of public safety programs and services to Commissioners.
- Cheboygan County is committed to being prepared in the case of emergency and will continue to work with CCEOEM concerning hazard mitigation plans and preparedness drills.

**GOAL: PROVIDE QUALITY COUNTY SERVICES**

The County strives to provide quality services to the residents, business owners, and visitors in the most efficient and courteous manner.

**CUSTOMER SERVICE OBJECTIVES:**

- Review services provided by each department to determine ways to improve efficiency and service excellence implementing the principles of Lean Government.
- Focus on customer satisfaction by being receptive and responsive to customer needs.
- Employees shall remain courteous, pleasant and positive.
- Each employee shall be an ambassador of the County and shall strive to represent the County in a positive manner.
- Services shall be delivered consistently and dependably.
- Employees shall take action to resolve concerns, problems or complaints.

**PUBLIC RELATIONS OBJECTIVES:**

- Promote positive communication by being responsive, listening to concerns and providing a courteous timely and accurate response.
- Inform the public, business owners, residents, and visitors of policy discussions, programs and activities through press releases, the County's Web Page and through direct written and verbal communication when appropriate.
- Continue to promote correspondence with cities, villages and township boards, state, federal and collaborative agencies, and school districts when relevant through verbal, written, and electronic communication.

**BUDGET AND EFFICIENCY OBJECTIVES:**

- Continue to work with Commissioner's, Elected Officials, Department Heads, Staff and Auditors to maintain the financial integrity of the County and to meet financial policy directives.

- Work with Elected Officials and Department Heads to review departmental work processes to increase efficiency and improve service delivery to customers.
- Continue to develop the budget to conform to GASB Standards and to meet Government Finance Officers Association standards.
- Continue to review funds and activity to monitor revenue and expenditures through the fiscal year.
- Report to Commissioners changes in conditions that affect the budget.
- Work with Commissioners, Elected Officials and Department Heads to formulate proposed budgets for the next fiscal year based on goals and objectives.
- Review funds to identify possible revenue enhancements, fees for services, and to provide Commissioners with recommendation for millage and fee rates to assure adequate funds exist to meet goals and objectives.
- Continue to pursue grant opportunities.
- Continue with lease and contract development when required.
- Review efficiency and effectiveness of County Housing Loan Program.

#### **HUMAN RESOURCE OBJECTIVES:**

- Work with Elected Officials and Department Heads to develop activity plans for employees to meet goals and objectives.
- Review department goals and objectives to monitor progress.
- Work with departments to develop organizational wide updates and year-end report to monitor progress on goals and objectives.
- Work with departments to develop performance measurements.
- Continue to facilitate internal communication.
- Review personnel policies and forms for needed updates.
- Provide education to employees concerning personnel policy handbook directives.

- Collect wage and benefit comparison information from communities with similar taxable value and population for use in wage and benefit negotiations.
- Conduct Union Negotiations with employee unions.
- Review and update with departments' employee job descriptions.
- Review existing health care insurance costs to determine if modifications can be done to protect coverage levels while reducing cost.
- Maintain employee retirement system.
- Maintain employee morale.
- Work with Elected Officials and Department Heads to review employee training needs to assess areas of focus and to appropriate funds according to budget allocations to increase employee knowledge, skills, and abilities.
- Continue to identify organizational wide training opportunities concerning areas such as general safety training, computer training and customer service.
- Implement an Employee Safety Committee.

#### **TECHNOLOGY UTILIZATION OBJECTIVES:**

- Continue to use technology to improve service delivery and program implementation.
- Review technology initiatives with IS staff and departments to coordinate activities and appropriate necessary funds.
- Continue development of electronic and web based information and service deliver.

#### **GOAL: ECONOMIC DEVELOPMENT**

Cheboygan County will work to promote and encourage economic Development through our continued efforts of collaborations with our partners.

## **ECONOMIC DEVELOPMENT OBJECTIVES:**

- Continue partnership with Northern Lakes Economic Alliance (NLEA) to provide economic development education and service opportunities to businesses and communities within the County.
- Continue partnership with the Northeast Michigan Council of Governments (NEMCOG) to foster economic development opportunities through participation in the Comprehensive Economic Development Strategy (CEDS) for the region, the Up North Trails web page initiative and providing statistical and educational material for businesses within the County.
- Research the cost and benefit of joining the North West Michigan Council of Governments.
- Work with County Economic Development Commission to identify and implement Goals and Objectives.

## **GOAL:       COLLABORATION-SERVICE**

Cheboygan County will continue to develop and explore the expansion of collaborative activities with government and service agencies.

## **COLLABORATION-SERVICE OBJECTIVES:**

- Continue implementation of renovation of the Doris Reid Building.
- Maintain collaborative initiatives with partner organizations for the following activities:
  - Charlevoix, Cheboygan and Emmet 911
  - Straits Regional Ride
  - District Health Department
  - Cheboygan County Airport
  - Recycling
  - NLEA Economic Development programs
  - Straits Area Narcotics Enforcement
  - Charlevoix, Cheboygan, Emmet Emergency Management Services
  - Domestic Violence Prosecutor
  - Straits Area Youth Promotion Academy
  - Northern Cheboygan County Inter-Municipality Planning Committee

**GOAL: ADDRESSING MULTIPLE FACILITY NEEDS**

Cheboygan County will continue the development of capital improvement schedules to maintain County assets.

**CAPITAL IMPROVEMENT OBJECTIVES:**

- Complete improvements to the animal shelter.
- Continue renovation of Reid Building.
- Begin window replacement at the County Building.
- Replace two air conditioning units in the County Building.
- Begin Engineering for Marina Fuel Tank and Fuel Dock Replacement Project.
- Seal Coating of Senior Center Parking lots.
- Complete Preliminary Study for Jail Expansion Project

## COUNTY CLERK/REGISTRAR OF DEEDS OFFICE

### MISSION STATEMENT

The Cheboygan County Clerk's/Registrar of Deeds Office strive to provide courteous, cost effective and efficient customer service to residents, business owners and visitors of Cheboygan County.

### GOALS

- Maintain Vital Records, Circuit Court Records and County Board of Commissioner's Records in an efficient manner.
- Conduct efficient election services according to State law.
- Maintain the official records of real property within the County in an efficient manner.
- Provide efficient and courteous service to our customers.
- Continue to review processes and procedures based on Lean Government concepts to improve efficiency and customer service.
- Continue to utilize technology to improve efficiency and customer service.

### OBJECTIVES

- Continue to comply with all applicable Michigan Statutes for legal advertisements, notices for public meetings, public records request and record retention requirements.
- Continue efficient and accurate records management by maintaining the electronic and microfilm indexing, storage and archival system.
- Continue efficient registration of voters within the County.
- Efficiently carry out the election duties of ballot printing, voting machine set-up and conducting election schools for poll workers.
- Complete implementation of access to property records through web based vendor.
- Evaluate the need for replacement (with Information System Department) of copier, printer, computer equipment and software to maintain efficient and functional technology equipment.
- Continue development of web-based information by posting and up-loading County meeting notices, agendas and documents on-line.
- Continue to work with County staff, the public and other governmental, non-profit and private agencies to ensure the efficient distribution and recording of public records and documents.

## EQUALIZATION DEPARTMENT

The mission of the Equalization Department is to provide an accurate projection of market value to all local units and all classes of property within Cheboygan County. The Equalization department is committed to providing education and assistance to the general public about the property tax and assessment structure.

### GOALS

- Continue to enhance ways to deliver assessment information to the public.
- Assist the local assessors with implementing changes in property tax laws.
- Continue a fiscally sound approach to processing tax bills and change of assessment notices, while still providing a quality service to the local units of government.
- Continue to develop accurate appraisals and estimations of market value for all classes of property within Cheboygan County.
- Ensure the department stays abreast of new laws for property tax administration.

### OBJECTIVES

- Update the property record website on a regular basis to ensure the information is current.
- Continue to communicate with assessors as changes take place. Regular email correspondence and assessor meetings to discuss the implementation of changes.
- Purchase supplies on an annual basis in large quantities to save on cost. Implement an internal policy for the sorting of tax bills.
- Continue Implementation of the use of tablet PC's with Equalization Staff. Make sure appraisers have digital photos of all property being appraised. Track waterfront sales within the County.
- Quarterly staff meetings to keep the team up to date on new laws and potential laws. Have the staff attend continuing education courses throughout the calendar year. Weekly inter-office email updates.

## **DEPARTMENT OF INFORMATION SYSTEMS**

The mission of the Department of Information systems (IS) is to provide the highest level of customer service to its internal and external customers. The department serves as the central point for planning, implementation and support of technology initiatives and infrastructure in the County. The IS team establishes strategic directions for technology and telecommunications, encourages cross-agency collaboration for the mutual benefit of all, and advocates best practices for operations and project management. The Department actively partners with other County departments to implement common technology solutions that enable efficient operations and delivery of County services, while maximizing the County's investment in technology.

### **GOALS**

- Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven technology solutions.
- Provide County government with access to appropriate information and technology to improve efficiency and quality of County services.
- Use best practices to analyze technology needs to improve efficiency and improve quality of programs and services provided to organizational customers and to the public.
- Have an empowered and highly motivated workforce that is skilled in the latest technologies.

### **OBJECTIVES**

- Continue technology support of County Building security system.
- Research replacement of County Phone System.
- Continue development of County's Web Page to provide additional content and interactive capability to improve efficiency and service to County Residents, Business Owners and Visitors.
- Continue to work with partner organization to develop and utilize cloud based technology to reduce cost and strengthen reliability.
- Reduce the number of second call incidents into the Help Desk.
- Reduce the mean time to repair service response.
- Maintain maximum uptime connectivity of the core network.
- Provide training on technology to County's employees.

# CHEBOYGAN COUNTY PROSECUTING ATTORNEY'S OFFICE

## Goals and Objectives

The Cheboygan County Prosecuting Attorney's Office serves as the Chief Law Enforcement branch of Cheboygan County. That role requires reviewing investigations made by local law enforcement agencies, making decisions whether criminal charges are warranted and then navigating the case through the court system. Besides prosecuting all felony and misdemeanor criminal offenses in Cheboygan County, the office also handles many appeals, child support and paternity establishment, juvenile delinquencies, abuse and neglect petitions and civil infraction violations. The office is staffed by three full-time attorneys, two part-time assistants, an office manager, two legal secretaries, a victim rights coordinator and a child-support specialist.

The **MISSION STATEMENT** of the Cheboygan County Prosecuting Attorney's Office is to pursue results in all cases that serve the interests of justice. In our pursuits, we hope to act in a fiscally responsible fashion, provide quality service and be proactive in community education and progressive with addressing community issues.

### **GOAL #1: FISCAL RESPONSIBILITY**

The Cheboygan County Prosecuting Attorney pursues fiscal responsibility through the following objectives:

- Implementing the use of technology to reduce cost of materials and staffing demands.
  - Paperless Office. We have nearly completed our goal of becoming paperless. The benefits outside the expense of ink and paper are the reduction of duplicate work and efficiency for law enforcement agencies in submitting reports electronically. This technology has also reduced the need and high costs associated with storage of closed files.
  - Electronic Calendaring System. Our implemented calendaring system has made scheduling significantly easier as well as preserves a database of contacts that allows our office the convenience of getting information.
- Reduction of Staff. The staff has been reduced after the departure of one staff member. That position was not filled, but rather duties within the office were re-assigned to become more efficient and save taxpayer dollars.

- Eliminating unnecessary spending within the budget.

## **GOAL #2: FAIR PROSECUTION**

The Cheboygan County Prosecuting Attorney will pursue fair prosecution through the following objectives:

- Thoroughly reviewing each and every file that enters the office.
- Advocate on behalf of victims and community interests in each case.
- Promote fairness for all parties involved in all cases.
- Set inter-office policies to ensure consistency and further the safety and well-being of Cheboygan County citizens.

## **GOAL #3: COMMUNITY EDUCATION/ADDRESSING COMMUNITY ISSUES**

The Cheboygan County Prosecuting Attorney is extremely active with community education/issues. We believe that taking a proactive approach to problems in our community today will reduce crime tomorrow.

- Educate the children of Cheboygan County through the following programs at each public school:
  - Sex & the Law. The focus is addressing the law as it relates to criminal sexual conduct with an emphasis on statutory rape. The age group is early high school students.
  - Bullying. This is a presentation for elementary students made with the school liaison officer to define bullying behavior and update kids on how to respond to being bullied.
  - Drug Education. In conjunction with community leaders this is a program that is being put together with the goal of creating an aggressive, informative, fact-based presentation that will educate middle school children about the negative drug culture of Cheboygan County.

- Law Day. Throughout the past years a number of classes from area schools have attended court proceedings to learn about the local government and the court system. The day involves meeting with different offices in the County Building and a jail tour.
- Drug Court/Sobriety Court/Mental Health Court Participation. The Cheboygan County Prosecuting Attorney's Office acts as the gate keeper in these programs. The Drug and Sobriety Court programs are intensive probation programs for individuals with substance abuse/alcohol issues. The program is designed to address the addiction problems and promote positive lifestyle changes. The Mental Health Court is designed for children who suffer from mental health conditions.
- Other program participation includes: Child Advocacy Counsel, Domestic Violence Task Force, Cheboygan County First Response Advocates Training, Youth Task Force, Women's Safe House in Petoskey, Jail Utilization, Northern Michigan Child Support Forum, Cheboygan County Gun Board, Case Management Team (CMT) with the Michigan DOC, From Decisions to Actions.

## **MAINTENANCE DEPARTMENT**

The mission of the Maintenance Department is to provide quality customer service to maintain safe, efficient and clean facilities for the citizens and employees of Cheboygan County.

### **GOALS**

- Continue to improve customer service.
- Continue review of services and processes to improve efficiency and quality.
- Continue to research and implement projects that increase energy efficiency.
- Continue to build employee morale and provide employees with training opportunities.

### **OBJECTIVES**

- Assist in the completion of Phase II Improvements to the Animal Shelter project by completing demolition of the old kennel area for remodeling as well as provide construction coordination with contractors on site.
- Continue renovations of the Doris Reid Building with the completion of renovations Office Health Department Office space.
- Assist in phase I replacement of windows in a portion of the County Building.
- Assist in the replacement of air conditioning units in County Building.
- Provide project oversight for parking lot seal coating at the County's Wolverine and Sand Road Senior Centers.
- Continue to complete maintenance work orders received by departments in a courteous and efficient manner.
- Continue implementing a data gathering/metering program to improve energy efficiency.
- Prepare and implement a maintenance plan to continue energy efficiency upgrades to County facilities. Identify building envelope and insulation needs for each facility, identify areas of facilities to install motion sensors for lighting, plumbing fixture upgrades, as well as, continue analyzing thermostat set points to increase building comfort while maintaining energy efficiency.

- Continue quality care of exterior facades of buildings as well as maintenance of parking and lawn areas of facilities.
- Continue safe and efficient removal of snow from parking and walk areas.
- Continue inspection of facilities to identify and repair defects to maintain building and grounds safety.
- Review cleaning processes and delivery to increase efficiency and maintain high building maintenance standards.
- Meet with Fair Manager to update maintenance and long term capital needs of the facility.
- Provide training to staff.

# CHEBOYGAN COUNTY TREASURER

## MISSION

The Mission of the Cheboygan County Treasurer's Office is to provide professional, informative and courteous assistance to the public in the collection of taxes, accounts receivable and investment of County funds.

## GOALS AND OBJECTIVES

- Maintain efficient and effective receipting of property taxes and general deposits.
- Maintain prudent cash handling, cash management and investment services.
- Accurately manage taxpayer records.
- Provide efficient and courteous service to our customers.
- Review process and procedures to improve efficiency and customer service.
- Utilize technology to improve customer service and efficiency.
- Invest County funds according to State and Federal regulations.
- Reconciliation of the annual property tax certification received from the County Equalization Director.
  
- The billing, collection, receipting, distribution and reporting of both personal and real property taxes following the certification of those taxes.
  
- The receipting of all general monies collected by County departments to maintain and balance accounts.
  
- Work with County Administrator, Finance Director and County Equalization Director to track and forecast for all major revenues of the County including property taxes, interest and penalty on delinquent taxes, investment interest, and other revenues.
  
- Daily balancing of all payments processed prior to posting into the general ledger.
  
- Balancing of cash between the County Bank Accounts, Treasurer's automated system and the General Ledger.
  
- Work with County Administrator and Finance Director to manage cash flow and investments for the County.
  
- Work with County Administrator and Finance Director to manage short-term and long-term debt for the County, all outside districts and agencies, until completely paid off.
  
- Financial reporting for treasury functions required of the County's Comprehensive Annual Financial Report.
  
- The collection of delinquent Real and Personal Property taxes and conduct sale of property when necessary according to State Law.

## COMMUNICATION

- Share important management information with staff through quality communication and staff meetings.
- Promote Dog Licenses, Passport Awareness and Recycle Permits with the Public.

## **SHERIFF DEPARTMENT**

It is the Mission of the CHEBOYGAN COUNTY SHERIFF'S DEPARTMENT to assist the people of Cheboygan County in our mutual desire for a safe and secure community through our dedication in providing Correctional, Law Enforcement, and Related Services at the highest possible standards, while respecting the rights of all people.

### **GOALS**

- Treat the public and each other with sensitivity, respect, and dignity.
- Exemplify personal and professional integrity.
- Encourage innovation and creativity.
- Mandate training, education, and personal development which serve to achieve employee professionalism.
- Promote the tradition of teamwork as exemplified by the courage, strength, and pride of department members.

### **OBJECTIVES**

- Continue to move our Sheriff Department forward with utmost professionalism and fiscal responsibility.
- Maintain effective 24 hour Road Patrol coverage throughout county.
- Maintain School Liaison Officer and Prescription Drug Officer Programs.
- Maintain Marine Division, Off-Road-Vehicle and Snowmobile Patrols.
- Maintain an effective, safe and professional jail facility.
- Maintain Alcoholics Anonymous, GED Classes, Community Mental Health, HIV/AIDS Prevention, Substance Abuse Prevention, Bible Study and Mental Health Counseling within the jail.
- Maintain Community Outreach programs.
- Complete Preliminary Study for Jail Expansion Project.

## COMMUNITY DEVELOPMENT

The mission of the Community Development Department is to enable our citizens to fully participate in the public processes that grow a healthy and economically vital community. This department will provide professional technical assistance and quality customer service. We strive for balanced growth, safe buildings, resource stewardship and community spirit for the current and future citizens, business owners, and visitors of Cheboygan County. We enable the public to make informed decisions affecting the quality of their lives. Community Development staff promotes the health, safety, prosperity, and general welfare of the County's residents.

### GOAL: PUBLIC SAFETY

Community Development staff supports, through consideration of present and future needs, the safety and general welfare of the County's residents.

#### OBJECTIVES

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- Building Safety Department Staff conduct inspections to ensure structures within the County meet code standards by providing friendly, efficient customer service with an objective of reaching compliance with all customers.
  - A friendly attitude is imperative when seeking cooperation and compliance from our customers.
- Enable Building Safety staff to perform at the highest level of competence through participation in continuing education classes for code enforcement and customer service.
- Ensure adequate and early code compliance involvement which encourages interaction between government and private entities. This will create a positive environment for building and development.
- Continue cross-training in soil erosion best practices, sharing information with soil erosion officer.

### GOAL: QUALITY COUNTY SERVICE

Staff will continue to provide excellent customer service in a timely manner and take action to make consistent improvements in our procedures.

#### OBJECTIVES

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- Implement the concepts of Lean Government to improve customer service and efficiency of department operations.
- Develop a capital expenditure strategy to ensure long term ability to maintain a reliable and efficient fleet of inspector vehicles, GIS software, permit tracking software, and other necessary tools.

- Continue to strengthen department-wide procedures to ensure they are user friendly, streamlined, and expectations are clearly communicated.
  - Current software systems will be maintained, incorporating all department records into one easily retrievable database.
  - Identify areas and issues to improve communication, streamline the project approval process and continue land use goals.
  - Recommend zoning ordinance amendments and internal policy changes based on evaluation of customer satisfaction survey results.
  - Utilize cross-training of employees to improve response time to customers and provide the quickest and most accurate information to the customer.
- Continue to improve access to web-based land use and mapping information.
- Continue to streamline zoning ordinance, utilizing new planning and zoning methods to ensure streamlined and appropriate land use controls.
- Conduct timely reviews of Master Plan after adoption.
- Address goals of the Master Plan which relate to streamlining the zoning as a top priority and implement Zoning Plan element of Master Plan.
- Ensure customer service-oriented staff that is well trained and efficient with thorough understanding of all services offered in the Community Development Department and other County, State, and Local government entities. Conduct staff meetings relative to customer service, evaluation of customer survey results and development of customer service policies.
- Enhance use of Geographic Information Systems (GIS) computer mapping tools.
- Continue to resolve open permits with the Historic Open Permit Remediation (HOPR) program.
- Improve efficiency by cross training staff and continuing communication between staff when code or ordinance violations are identified within the field.
- Enhance community awareness of importance of soil erosion prevention efforts.
- Continue to refine address assignment procedures and corrections.
- Utilize media effectively to communicate to stakeholders on changes and improvements and to receive input from customers.

## **GOAL: ECONOMIC DEVELOPMENT**

To promote and encourage economic development through our continued efforts of collaborations with our partners.

### **OBJECTIVES**

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- Enhance broadband opportunities through partnerships with MERIT, local ISP's, schools, and other broadband stakeholders.
  - Ensure zoning regulations for broadband related infrastructure is up to date and responsive to new technologies.

- Enhance web presence for our County as well as broaden awareness of communities' assets.
- Provide additional opportunities for people to stay in their homes, retain home ownership rates, and lower monthly home ownership costs through low-interest home improvement loans.
- Enhance economic opportunities utilizing County's natural assets.
- Encourage the development of local industry clusters (for example: wood products, maple syrup, health services, agriculture, construction, manufacturing, and tourism).
- Enhance local financing opportunities through established financial institutions.
- Promote Entrepreneurial support services through partnership with NLEA and others.
- Promote and expand the use of County Brownfield Redevelopment Authority and reapply for EPA grant programs as available.
- Strengthen existing businesses through collaborative efforts with NLEA, NEMCOG, MEDC, and other regional, state, and federal partners.
- Staff will implement the Planning Commission work plan, which is based on the County Master Plan for effective means of accomplishing priority land use projects.

## **GOAL: COLLABORATION – SERVICE**

To encourage collaboration to provide most efficient and effective delivery of County's Community Development services.

### **OBJECTIVES**

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- Increase use of partnerships with all county entities to accomplish goals and objectives in Community and Economic Development. Be active partner in local collaborations recognizing unique role of Community Development staff to serve as conveners and facilitators.
- Collaborate with other housing service providers to most efficiently and effectively keep people in their homes, encourage homeownership, and reduce monthly homeownership costs.
- Continue to facilitate partnerships between County's, townships, chambers, and regional entities with goal of efficient delivery of services and economic development.
- NLEA – continue to have Community Development Director serve on board of directors for NLEA, involve NLEA in EDC board and related strategic planning.
- Establish strategic partnerships with other levels of government to streamline permitting processes, increase awareness of assistance programs to those in need, enhance quality of customer service at all governmental levels.
  - Create opportunities to communicate more frequently between County departments and entities such as the District #4 Health Department, State Liquor Control, Housing Commission, DEQ, DNR, and other Municipal Governments.

## **GOAL: ADDRESSING MULTIPLE FACILITY NEEDS**

### **OBJECTIVES**

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- Staff will support annual Planning Commission effort to create a 5-year Capital Improvement Plan (CIP) as required by state law. CIP process will continue to be utilized to coordinate efforts of multiple County entities and their facilities. This CIP will continue to be used to support the annual Strategic Planning & Budgeting.
- Educate other departments of the capacity of the County's Geographic Information System (GIS) as a tool for more effective planning and more efficient delivery of services. Examples are integration of property information and addressing with 911 and emerging public safety technologies, scheduling of rural transit and routing of snow plowing.

## CHEBOYGAN COUNTY DEPARTMENT OF VETERANS SERVICES:

### MISSION STATEMENT

Veterans and their Families- Foremost;  
Educate the Community;  
Trusting Partnerships;  
Serve the Community

### VISION

Every Veteran has a Story; Our Job is to Listen

### **GOALS**

- To remain current and accredited in Veterans Administration benefits, programs and changes in order to offer veterans and their families the most beneficial services available to them.
- Seek to actively educate the community about the services offered to veterans and their families.
- To be good stewards of taxpayer dollars in administering the services and programs of the department.
- Maintain the highest level of integrity, quality and empathy in the delivery of services to our citizenry.
- Increase community outreach throughout the *entire* county
- Provide support for county veteran events
- Office upgrade

### **OBJECTIVES**

- Continue to gain knowledge through increased accreditations by attending, at a minimum, the Michigan Association of County Veterans Counselors (MACVC) spring and fall conferences; attending specific Veteran Service Organization's (VSOs) training; and other continuing education opportunities.
- Continue providing a warm and welcoming atmosphere of friendliness, professionalism, empathy, and confidence to Veterans and their families
- Identify satellite locations to be more geographically available to assist veterans and their families in the outlying regions of the county
- Network with VA officials, VSOs, and fellow CVSOs to increase knowledge in real world applications.

- Continue to create and improve county partnerships with veteran and non-veteran service organizations
- Seek opportunities to engage speaking commitments to educate community about veteran's issues
- Utilize county's web page to inform veterans on the services and programs
- Provide opportunities for service organization and the community to increase contributions to the DAV replacement Van and Veteran Assistance Funds
- Continue working to replace damaged furniture, and create a functional and esthetic office environment
- Work with the finance department to maintain accurate accounting records.
- Utilize existing policies and procedures for the three relief funds (Michigan Veterans Trust Fund, Soldiers and Sailors Relief Fund, Veterans Assistance Fund) available to qualifying veterans and their families.
- Strive to create an atmosphere of friendliness, professionalism, empathy and confidence; initiate and use a quantifiable satisfaction survey with all customers; adopt a 100% follow-up and investigation on all complaints, followed by a written plan of correction; schedule a quarterly review of surveys to discuss their strengths, concerns and improvements.

## **FRIEND OF THE COURT 53<sup>rd</sup> CIRCUIT COURT**

The mission of the Cheboygan County Friend of the Court is to provide quality, cost-effective services as identified in the Friend of the Court Act and the Support and Parenting Time Enforcement Act. Specifically, the Friend of the Court (FOC) strives to adopt procedures that will protect the best interests of children in domestic relations matters; encourage and assist parties to voluntarily resolve contested domestic relations matters by agreement by offering mediation services; investigate and recommend custody, parenting time, and child support when ordered to do so by the court; and to compel the enforcement of parenting time and child support orders.

### **GOALS:**

- To increase FOC's Federal incentive by improving the overall cost-effectiveness of FOC operations and achieve compliance with the Federal guidelines.
- Increase the percentage of current child support collected for open cases to achieve compliance with Federal guidelines and impact the Federal incentive return to the FOC.
- Increase the percentage of collection on child support arrearages to achieve compliance with Federal guidelines and positively impact the FOC's financial incentive.
- Ensure that open domestic relations cases with minor children have proper orders that comply with the Federal guidelines.
- Ensure continued access to case information by providing accurate and timely information over the telephone, in person, through the mail, and County Web site.
- Improve access to court documents required to be distributed by the FOC by making them available on the County Web site.

**FRIEND OF THE COURT  
53<sup>rd</sup> CIRCUIT COURT**

**OBJECTIVES:**

- Conduct regular case audits to ensure case management guidelines are followed with respect to collection, enforcement, and case closure.
- Conduct regular performance management reports to determine compliance with Federal performance guidelines.
- Review and run available queries in the Michigan Child Support Enforcement System to monitor FOC performance criteria.
- Maintain data collection efforts monthly and monitor data collection outcomes to ensure accurate reporting to the State Court Administrative office.
- Identify and process FOC In Pro Per information and other documents related to domestic relations matters and place those items on the Cheboygan County Web site for access by the public.
- Provide continued staff training in customer service initiatives as well as computer hardware and software system training.

## **CHEBOYGAN COUNTY MARINA**

The mission of the Cheboygan County Marina is to provide quality customer service and facilities in an efficient manner to transient and seasonal boaters.

### **GOALS**

- Continue to provide customers with friendly and responsive service to help ensure an enjoyable stay.
- Provide a well maintained and quality facility to meet the needs of the boating public.
  
- Increase the use of the facility by the boating public.

### **OBJECTIVES**

- Continue staff training sessions on customer service, marina reservation system and facility maintenance to improve efficiency and improve quality.
- Provide a clean and aesthetically pleasing environment by maintaining the Marina's buildings and grounds and providing perennial and seasonal plantings.
- Begin Development of a facility improvement plan to identify condition of Marina infrastructure in need of replacement or upgrade.
  
- Complete engineering for replacement of Fuel System and Dock improvements associated with DNR Waterways Grant award.
  
- Continue to work with the State of Michigan to provide suggestions to improve the customer service capabilities of the State's Marina reservation system.
  
- Conduct review of Marina facility to identify energy efficiency opportunities.
  
- Continue to provide customers with amenities such as chart information, weather information, laundry facilities, and community information to enhance the experience of staying at the Marina.
  
- Develop a promotion plan to retain and attract new customers.

## **Straits Regional Ride 2017**

The mission of Straits Regional Ride is to provide safe, reliable on time transportation system to Cheboygan, Emmet and Presque Isle Counties and communities.

### **GOALS**

- Continue to improve customer service.
- Continue review of services and processes to improve efficiency and quality to the customer.
- Continue to research and implement routes that increase cost efficiency.
- Expand ridership within existing routes to increase bus system profitability.
- Continue to build employee morale.
- Continue Discussion with Emmet County to identify if additional route development is desired within Emmet County.

### **OBJECTIVES**

- Improved staffing as opportunities present themselves.
- Continue in updating fleet to keep maintenance costs down and increase bus system perception and rider comfort
- Improve rapport with all contract partners that partner with SRR to provide revenues streams to assist in the operation of the bus system.
- Work with State of Michigan on federal and State guidelines to operate the bus system within ever changing regulations.
- Continue to prepare yearly budget and application to State and Federal and Local government to operate bus system properly funded.
- Continue communication with Straits Regional Transportation Committee with quarterly meetings to report trends, changes, contracts and financials with the finance director.
- Maintain direction and communication from Administrator and finance director on County procedures and policies regarding personnel and finances through the principals of lean government initiative.
- Manage fleet services inspections and record maintenance and monitor fleet for deficiencies and write ups daily on Vehicle condition reports and service requirements.

- Complete DOT files manage and monitor DOT drug screening, IBT finger printing and BI- annual dot physicals.
- Monitor and negotiate all contracts as their reach their terms to insure new contracts are in place and protect the interests of the County and the bus system.
- Provide training to staff and implement policies and procedures to insure all staff is well versed in the safest courteous way to operate equipment while interacting with the public.
- Get all staff trained in Pass training in 2017.
- Look into implementations of FTA dash board process to track maintenance more effectively and less labor intensive.
- Review feasibility of limited weekend route operations.