



## Cheboygan County Board of Commissioners

### **MISSION STATEMENT**

*Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.*

### **Committee of the Whole Meeting**

**October 22, 2019**

**9:30 a.m.**

### **Agenda**

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. **CITIZENS COMMENTS**
6. **SCHEDULED VISITORS/DEPARTMENT REPORTS**
  - A. Drain Commissioner Cam Cavitt – 2018 Annual Report
  - B. Lt. Ken Mills - Sane 2018 Annual Report
7. **ADMINISTRATOR'S REPORT**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
  - A. 2019 Apportionment Report
    1. Resolution #19-15 – Millage Rate Resolution
    2. Resolution #19-16 – Tax Resolution
  - B. Remonumentation Grant Administrator Designation
  - C. Board of Canvassers Positions
  - D. Michigan DHHS Title IV-E Child and Parent Legal Representation Grant Application
  - E. Senior Millage Appropriation Agreements 2019
    1. MSU-E Project Fresh
    2. Wawatam Area Senior Citizens, Inc.
    3. Cheboygan County Council on Aging
  - F. Fairground Event Agreement - National Amateur Retriever Club
  - G. 2020 Salary & Wage Resolution – Non-Union Employees Resolution #19-17
10. **BOARD MATTERS FOR DISCUSSION**
  - A. 2020 Budget Review
11. **CITIZENS COMMENTS**
12. **BOARD MEMBER COMMENTS**
13. **ADJOURN TO THE CALL OF THE CHAIR**



# Cheboygan County Board of Commissioners' Meeting

October 22, 2019

**Title:** Millage Rate Resolution, County Apportionment Report, Tax Resolution

**Summary:** There are three steps needed to take place for the collection of taxes. The Board needs to adopt a resolution for the millage rate that will be levied for 2019, adopt the apportionment report, and adopt the tax resolution. Every year the Board is required to direct the spread of taxes in terms of millage rates. The County apportionment report shows all the information in a columnar format. This report contains all the tax rates by all taxing authorities within Cheboygan County.

**Financial Impact:** None

**Recommendation:** Motion to adopt Resolution 19-15, adopt the Apportionment Report as presented, adopt Resolution 19-16 and authorize the Chair to sign. (This should be three separate actions by the Board.)

**Prepared by:** Elizabeth Zabik

**Department:** Equalization

**Resolution 19-15**  
**2019 MILLAGE RATE RESOLUTION**

**WHEREAS**, Cheboygan County has the authority to levy its own maximum allowable millage rate of 8.0277 mills distributed as follows: 5.7284 mills for General County Operations, 0.5000 mills for Senior Citizens Operations, 0.2993 for Ambulance, 1.0000 mills for Roads, and 0.5000 for CCE 911; and,

**WHEREAS**, it has been determined that to maintain basic county services, it will be necessary to levy the rate of 7.9784 mills; and,

**WHEREAS**, notice of the public hearing was given, and a public hearing was held as the County Budget Hearing:

**NOW THEREFORE BE IT RESOLVED**, that the County of Cheboygan shall levy the millage of 7.9784 for 2019.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_, to adopt the 2019 County Millage Rate Resolution authorizing the levy of the rate of 7.9784 mills distributed as follows: 5.7284 mills for General County Operations, .5000 mills for Senior Citizens Operations, 0.2500 for Ambulance, 1.0000 mills for Roads, and 0.5000 for CCE 911 and authorize Chairperson to sign. A roll call vote was taken.

\_\_\_\_\_ Ayes                      \_\_\_\_\_ Nays                      \_\_\_\_\_ Absent

\_\_\_\_\_  
John B. Wallace, Chairperson  
Cheboygan County Board of Commissioners

I, Karen Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on October 22<sup>nd</sup>, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 22<sup>nd</sup> day of October, 2019 at Cheboygan, Michigan.

\_\_\_\_\_  
Karen Brewster  
Cheboygan County Clerk/Register

## 2019 CHEBOYGAN COUNTY APPORTIONMENT REPORT

Public School by Assessing Unit	Taxable Value	State Ed Tax	Local School		ISD	Township / City	Library	County					Non-Residence Millage Total	Principle Residence Millage Total
			Non-Res	Residence				Alloc.	Sr. Cit.	Ambu	Road	CCE 911		
<b>Aloha Township</b> Cheboygan 16015	<b>62,064,925</b> 62,064,925	6.0000	18.0000	2.8075	1.7476	2.9878	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>41.0232</b>	<b>23.0232</b>
<b>Beaugrand Township</b> Cheboygan 16015	<b>46,143,363</b> 46,143,363	6.0000	18.0000	2.8075	1.7476	1.4921	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>39.5275</b>	<b>21.5275</b>
<b>Benton Township</b> Cheboygan 16015	<b>151,134,756</b> 151,134,756	6.0000	18.0000	2.8075	1.7476	0.9972	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>39.0326</b>	<b>21.0326</b>
<b>Burt Township</b> Pellston 24040	<b>139,432,565</b> 139,432,565	6.0000	18.0000	3.1500	3.7567	2.4950		5.7284	0.5000	0.2500	1.0000	0.5000	<b>41.3801</b>	<b>23.3801</b>
<b>Ellis Township</b> Inland Lakes 16050 Wolverine 16100	<b>33,031,374</b> 12,610,903 20,420,471	6.0000 6.0000	18.0000 18.0000	2.4500 2.0500	1.7476 1.7476	2.9739 2.9739		5.7284 5.7284	0.5000 0.5000	0.2500 0.2500	1.0000 1.0000	0.5000 0.5000	<b>39.1499</b> <b>38.7499</b>	<b>21.1499</b> <b>20.7499</b>
<b>Forest Township</b> Onaway 71050	<b>30,074,472</b> 30,074,472	6.0000	18.0000	2.0500	1.7476	1.9981		5.7284	0.5000	0.2500	1.0000	0.5000	<b>37.7741</b>	<b>19.7741</b>
<b>Grant Township</b> Cheboygan 16015	<b>51,097,507</b> 51,097,507	6.0000	18.0000	2.8075	1.7476	1.9667	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>40.0021</b>	<b>22.0021</b>
<b>Hebron Township</b> Cheboygan 16015 Mackinaw 16070 Pellston 24040	<b>15,854,211</b> 5,438,252 3,427,053 6,988,906	6.0000 6.0000 6.0000	18.0000 17.7634 18.0000	2.8075 0.7500 3.1500	1.7476 1.7476 3.7567	1.9976 1.9976 1.9976	1.5019	5.7284 5.7284 5.7284	0.5000 0.5000 0.5000	0.2500 0.2500 0.2500	1.0000 1.0000 1.0000	0.5000 0.5000 0.5000	<b>40.0330</b> <b>36.2370</b> <b>40.8827</b>	<b>22.0330</b> <b>18.4736</b> <b>22.8827</b>
<b>Inverness Township</b> Cheboygan 16015	<b>119,939,269</b> 119,939,269	6.0000	18.0000	2.8075	1.7476	2.9490	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>40.9844</b>	<b>22.9844</b>
<b>Koehler Township</b> Inland Lakes 16050	<b>71,101,954</b> 71,101,954	6.0000	18.0000	2.4500	1.7476	3.8922		5.7284	0.5000	0.2500	1.0000	0.5000	<b>40.0682</b>	<b>22.0682</b>
<b>Mackinaw Township</b> Mackinaw 16070 <i>Village of Mackinaw City</i>	<b>84,686,861</b> 84,686,861 <i>16.8242</i>	6.0000	17.7634	0.7500	1.7476	1.4935		5.7284	0.5000	0.2500	1.0000	0.5000	<b>35.7329</b> <b>52.5571</b>	<b>17.9695</b> <b>34.7937</b>
<b>Mentor Township</b> Inland Lakes 16050 Wolverine 16100	<b>31,290,733</b> 18,800,875 12,489,858	6.0000 6.0000	18.0000 18.0000	2.4500 2.0500	1.7476 1.7476	0.9937 0.9937	0.6189 0.6189	5.7284 5.7284	0.5000 0.5000	0.2500 0.2500	1.0000 1.0000	0.5000 0.5000	<b>37.7886</b> <b>37.3886</b>	<b>19.7886</b> <b>19.3886</b>
<b>Mullett Township</b> Cheboygan 16015 Inland Lakes 16050	<b>121,665,638</b> 31,278,945 90,386,693	6.0000 6.0000	18.0000 18.0000	2.8075 2.4500	1.7476 1.7476	3.4650 3.4650		5.7284 5.7284	0.5000 0.5000	0.2500 0.2500	1.0000 1.0000	0.5000 0.5000	<b>39.9985</b> <b>39.6410</b>	<b>21.9985</b> <b>21.6410</b>
<b>Munro Township</b> Cheboygan 16015 Pellston 24040	<b>58,548,082</b> 43,319,556 15,228,526	6.0000 6.0000	18.0000 18.0000	2.8075 3.1500	1.7476 3.7567	1.7411 1.7411	1.5019	5.7284 5.7284	0.5000 0.5000	0.2500 0.2500	1.0000 1.0000	0.5000 0.5000	<b>39.7765</b> <b>40.6262</b>	<b>21.7765</b> <b>22.6262</b>
<b>Nunda Township</b> Wolverine 16100 <i>Village of Wolverine</i>	<b>45,288,761</b> 45,288,761 <i>11.9288</i>	6.0000	18.0000	2.0500	1.7476	3.3367	0.6189	5.7284	0.5000	0.2500	1.0000	0.5000	<b>39.7316</b> <b>51.6604</b>	<b>21.7316</b> <b>33.6604</b>
<b>Tuscarora Township</b> Inland Lakes 16050	<b>240,910,681</b> 240,910,681	6.0000	18.0000	2.4500	1.7476	6.6315		5.7284	0.5000	0.2500	1.0000	0.5000	<b>42.8075</b>	<b>24.8075</b>
<b>Walker Township</b> Inland Lakes 16050	<b>7,988,635</b> 7,988,635	6.0000	18.0000	2.4500	1.7476	1.9940		5.7284	0.5000	0.2500	1.0000	0.5000	<b>38.1700</b>	<b>20.1700</b>
<b>Waverly Township</b> Onaway 71050	<b>28,636,487</b> 28,636,487	6.0000	18.0000	2.0500	1.7476	2.2500		5.7284	0.5000	0.2500	1.0000	0.5000	<b>38.0260</b>	<b>20.0260</b>
<b>Wilmot Township</b> Wolverine 16100 Vanderbilt 69040 <i>Village of Wolverine</i>	<b>22,723,681</b> 22,012,656 711,025 11.9288	6.0000 6.0000	18.0000 17.6085	2.0500 3.7273	1.7476 1.7476	3.4402 3.4402	0.6189 0.6189	5.7284 5.7284	0.5000 0.5000	0.2500 0.2500	1.0000 1.0000	0.5000 0.5000	<b>39.8351</b> <b>41.1209</b> <b>51.7639</b>	<b>21.8351</b> <b>23.5124</b> <b>33.7639</b>
<b>City of Cheboygan</b> Cheboygan 16015	<b>107,076,033</b> 107,076,033	6.0000	18.0000	2.8075	1.7476	19.8000	1.5019	5.7284	0.5000	0.2500	1.0000	0.5000	<b>57.8354</b>	<b>39.8354</b>

**Summer School Collection**  
**Winter School Collection**

2019 CHEBOYGAN COUNTY APPORTIONMENT REPORT

Township	Allocated	Extra Voted							TOTAL	SPECIAL ASSESSMENTS*		
		Operating	Fire	Roads	Library	Debt	Building/Parks	Total Voted		(Levied on Real Property only)		
										LIGHTS	POLICE	FIRE
Aloha	0.9878		1.0000	1.0000				2.0000	2.9878			
Beaugrand	0.9921		0.5000					0.5000	1.4921			
Benton	0.9972							0.0000	0.9972			
Burt	0.9980	0.4990	0.4990	0.4990				1.4970	2.4950			
Ellis	1.0000		0.9739	1.0000				1.9739	2.9739			
Forest	0.9981		1.0000					1.0000	1.9981			
Grant	0.9883		0.9784					0.9784	1.9667			
Hebron	0.9988		0.9988					0.9988	1.9976			
Inverness	0.9850		0.9790	0.9850				1.9640	2.9490			
Koehler	0.9922		0.9000	2.0000				2.9000	3.8922			
Mackinaw	0.9957		0.4978					0.4978	1.4935			
Mentor	0.9937							0.0000	0.9937			
Mullett	0.9900	0.9900	1.4850					2.4750	3.4650			
Munro	0.9916		0.7495					0.7495	1.7411			
Nunda	0.9867		1.1000	1.2500				2.3500	3.3367			
Tuscarora	0.9971				0.2951			0.2951	6.6315	0.1028	4.5000	0.7365
Walker	0.9970			0.9970				0.9970	1.9940			
Waverly	1.0000		1.2500					1.2500	2.2500			
Wilmot	0.9970			1.4922				1.4922	3.4402			0.9510

2019 CHEBOYGAN COUNTY APPORTIONMENT REPORT

	<b>Allocated Operating</b>	<b>Debt</b>	<b>Voted Sinking Fund</b>	<b>Voted Extra Operating</b>	<b>Voted Building &amp; Site</b>	<b>Total Non Homes</b>	<b>Total Homestead</b>
<b>CHEBOYGAN AREA SCHOOLS (Summer Levy)</b>	17.9478	2.2500	0.5575	0.0522		<b>18.0000</b>	<b>2.8075</b>
<b>INLAND LAKES SCHOOLS</b>	17.9982	2.4500		0.0018		<b>18.0000</b>	<b>2.4500</b>
<b>WOLVERINE SCHOOLS</b>	18.0000	0.8000	1.2500			<b>18.0000</b>	<b>2.0500</b>
<b>MACKINAW CITY SCHOOLS</b> (100% Summer Levy Mackinaw Township only)	17.5966			0.1668	0.7500	<b>17.7634</b>	<b>0.7500</b>
<b>PELLSTON SCHOOLS (Summer Levy)</b>	18.0000	3.1500				<b>18.0000</b>	<b>3.1500</b>
<b>ONAWAY SCHOOLS</b>	18.0000	2.0500				<b>18.0000</b>	<b>2.0500</b>
<b>VANDERBILT SCHOOLS (Summer Levy)</b>	17.6085	3.0000	0.7273			<b>17.6085</b>	<b>3.7273</b>
	<b>Allocated</b>	<b>Charter Special Ed</b>	<b>Extra Voted Special Ed</b>	<b>Extra Voted Voc Ed</b>		<b>Total</b>	
<b>CHEBOYGAN OTSEGO PRESQUE ISLE INTERMEDIATE</b>	0.2600	0.8458	0.6418			<b>1.7476</b>	
<b>CHARLEVOIX-EMMET INTERMEDIATE</b>	0.1982	0.6642	1.1499	0.7476	<b>Ex Voted - Gen Op</b> 0.9968	<b>3.7567</b>	
<b>STATE EDUCATION TAX</b>	6.0000					<b>6.0000</b>	
<b>CHEBOYGAN AREA PUBLIC LIBRARY</b>	1.0959	0.4060				<b>1.5019</b>	
<b>WOLVERINE LIBRARY</b>	0.6189					<b>0.6189</b>	
<b>CHEBOYGAN COUNTY</b>	5.7284	<b>Sr. Citizen</b> 0.5000	<b>Ambulance</b> 0.2500	<b>Roads</b> 1.0000	<b>CCE 911</b> 0.5000	<b>7.9784</b>	

2019 CHEBOYGAN COUNTY APPORTIONMENT REPORT

<b>CITY OF CHEBOYGAN</b>	15.0000	Charter-Operating
	1.1000	Voted-Rural Development
	2.6000	Voted- Ref Bonds
	1.1000	Voted - G/O Bonds

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**TOTAL            19.8000**

<b>VILLAGE OF MACKINAW CITY</b>	10.4647	Charter-General
	4.1857	Charter-Streets
	0.5000	Charter-Advertising
	0.8369	Charter-Cemetery
	0.8369	Voted-Library

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**TOTAL            16.8242**

<b>VILLAGE OF WOLVERINE</b>	8.5215	Charter-General
	3.4073	Charter-Streets

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**TOTAL            11.9288**

**Resolution 19-16**  
**TAX RESOLUTION**

**BE IT HEREBY RESOLVED**, that there be raised by taxation and that the Cheboygan County Board of Commissioners are hereby authorized and directed to spread upon the several assessment rolls and tax rolls of the County: County Tax, Township Tax, School Tax and any special taxes in the amounts as adopted by the County Board of Commissioners in the 2019 Apportionment Report. An amount of the above mentioned taxes not to exceed the schedule of millage as determined by the Apportionment Report adopted by the Cheboygan County Board of Commissioners at their annual meeting held on October 22<sup>nd</sup>, 2019.

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John B. Wallace, Chairperson  
Cheboygan County Board of Commissioners

I, Karen Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on October 22, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 22<sup>nd</sup> day of October, 2019 at Cheboygan, Michigan.

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Karen Brewster  
Cheboygan County Clerk/Register

# Cheboygan County Board of Commissioners' Meeting

October 22, 2019

**Title:** Remonumentation Grant Administrator

**Summary:** The Remonumentation grant requires a grant administrator for the program. Duties would be transferred to the Equalization Director.

**Financial Impact:** NA

**Recommendation:** Motion to designate Elizabeth Zabik, County Equalization Director, as grant administrator for the Cheboygan County Remonumentation Program.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



# Cheboygan County Board of Commissioners' Meeting

October 22, 2019

**Title:** Board of County Canvassers Positions

**Summary:** The terms of Bobie Crongeyer (Democrat) and Greg Harwick (Republican) on the Board of County Canvassers expires on October 31, 2019.

Pursuant to MCL 168.24c I contacted the County Chair of each political party and requested names of nominees for the party's expiring seat on the Board. The law states that each party was to provide the County Clerk with three nominees.

The following names were submitted by the Republican Party:

Greg Harwick  
Cynthia Curtis  
William Hartwig

The following names were submitted by the Democratic Party:

Bobie Crongeyer  
Leonard Page  
Max Boettger

The terms of these appointments were four (4) years, expiring October 31, 2023.

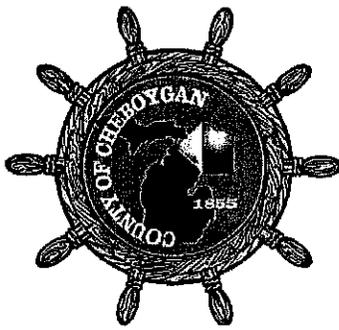
MCL 168.24c requires the County Board of Commissioners to fill the two vacancies on the Board by electing a Republican member and a Democrat member from the submitted names. Michigan election law specifies that the County Board of Commissioners use ballots when filling these seats. The ballots will be provided at the meeting.

**Financial Impact:** N/A

**Recommendation:** Select two persons (one Democrat and one Republican) to fill the two four-year seats.

**Prepared by:** Karen L. Brewster

**Department:** County Clerk/Register of Deeds



JK

# Cheboygan County Board of Commissioners' Meeting

10/22/2019

**Title:** Michigan Department of Health & Human Services Title IV-E Child and Parent Legal Representation Grant application

**Summary:** A federal grant leveraging Title IV-E funds through DHHS to improve the quality of legal representation for neglect and abuse cases.

We are a rural community with a limited number of available attorneys. There are five contract attorneys handling all of our Abuse & Neglect and Juvenile Delinquencies. The annual budget for the contract attorneys is \$88,500. Approximately 80% of our contract work is Abuse & Neglect. Currently, approximately 80% of our Abuse & Neglect cases have at least one child placed out of home; equating to \$56,640 from our budget spent on out-of-home placement cases. A conservative estimate of our penetration rate is 70%. Subtracting 50% puts us at approximately \$19,800 to increase the compensation of our contract attorneys for the purpose of retention and recruitment of attorneys to serve on our contract.

This grant had an application deadline of 10/15/19 and after a Judicial conference on 10/4/19 and a telephone conference with the State Court Administrator's office on 10/11/19, it was decided that it would benefit our contract attorneys and that we should apply for the grant. The Finance Director reviewed the application prior to submittal.

**Financial Impact:** The County would pay the contract attorneys an additional \$19,800.00 and be reimbursed through the grant. This grant cannot be used to fund the already in place contract of \$88,500.00. The County would receive additional funds to improve the quality of legal representation of our contract attorneys. Federal grant revenue to offset the cost of legal representation.

**Recommendation:** Motion to ratify the submitted Michigan DHHS Title IV-E Child and Parent Legal Representation Grant application, authorize the Finance Director to sign the contract and all future forthcoming documentation after review and approval by the Finance Director and legal counsel, if applicable, and authorize any necessary budget adjustments.

**Prepared by:** Daryl P. Vizina

**Department:** Probate Court





# Cheboygan County Board of Commissioners' Meeting

October 22, 2019

**Title:** Senior Millage Appropriation Agreements

**Summary:** Attached are the senior millage appropriation agreements with Cheboygan County Council on Aging, MSUE Project Fresh and Wawatam Area Senior Citizens Inc. A notice of appropriation must be published in the local newspaper within 10 days after the agreements are approved by the Board. The statute authorizing the appropriations for senior citizen services requires this publication.

**Financial Impact:** Cheboygan County Council on Aging - \$580,000, MSUE Project Fresh - \$8,000 and Wawatam Senior Citizens Inc. - \$59,892 respectively. To be funded by senior millage funds.

**Recommendation:**

1. Motion to approve the Senior Millage Appropriation Agreement for \$580,000 with Cheboygan County Council on Aging; the Senior Millage Appropriation Agreement for \$8,000 with MSUE Project Fresh and; the Senior Millage Appropriation Agreement for \$59,892 with Wawatam Area Senior Centers Inc. and authorize the Chairperson to sign agreements.

**Prepared by:** Jeffery B. Lawson

**Department:** Administrative Offices

**AGREEMENT FOR SENIOR  
MILLAGE APPROPRIATION**

THIS AGREEMENT is entered into to be effective December 1, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 (County) and Michigan State University ~~Extension~~,<sup>db</sup> a nonprofit organization existing under federal and state law, whose local address is 825 S. Huron St., Suite #5, Cheboygan, Michigan 49721 (MSUE).

**Recitals**

- A. The electors of Cheboygan County previously approve an extra-voted millage proposal authorizing the County to levy up to .5 mill in the years 2018 through 2021, inclusive, for the purpose of providing funds for senior citizen services within Cheboygan County.
- B. Public Act 39 of the Public Acts of 1976, as amended, provides that it is a valid public purpose to provide services to older persons and authorizes a county to appropriate funds to private nonprofit corporations for the purposes of planning, coordinating, evaluating and providing services to older persons pursuant to a contract between the county and the nonprofit corporation.
- C. The MSUE is a nonprofit organization existing under federal and state law. One of the programs offered by MSUE is the Project Fresh Program, which provides coupons to low-income seniors within Cheboygan County to redeem at local farmers markets.
- D. The County desires to appropriate a portion of the tax revenue collected as a result of the tax levy authorized above to the Michigan Department of Health and Human Services, Aging and Adult Services, and to a local service organization approved by the Cheboygan County Administrator on behalf of MSUE to allow MSUE to provide the Project Fresh Program within Cheboygan County.
- E. The parties, therefore, desire to formally establish the rights and duties of each in connection with the appropriation of the senior citizen millage by the County to the MSUE pursuant to this Agreement.

**Agreement**

Therefore, in consideration of the mutual promises contained in this Agreement, the parties hereby agree as follows:

- 1. The County shall during the term of this Agreement levy the millage approved by the county electors for senior citizen services in an amount to be determined by

the Cheboygan County Board of Commissioners, up to the amount authorized by the electors, as may from time to time be rolled back pursuant to the Headlee Amendment.

2. The County shall during the term of this Agreement collect the above tax millage revenue and establish a fund known as the "Senior Citizen Millage Fund," and shall disperse revenue from that fund pursuant to state of Michigan guidelines.
3. On the effective date of this Agreement, the County shall appropriate and pay \$7,250.00 to the Michigan Department of Health and Human Services, Aging and Adult Services (MDHHS), and \$750.00 to a local service organization approved by the Cheboygan County Administrator on behalf of MSUE to allow MSUE to provide the Project Fresh Program within Cheboygan County. The payment to MDHHS shall be to purchase the coupon books for the Project Fresh Program, and the \$750.00 payment paid to the local service organization shall be for postage reimbursement in connection with the Project Fresh Program.
4. On or before October 31, 2020 MSUE shall provide to the County records of coupon distributions in connection with the Project Fresh Program.
5. On or before July 1, 2020 MDHHS and the local service organization to whom the postage reimbursement payment is made shall provide the County with written reports of the expenses paid on behalf of MSUE in connection with the Project Fresh Program.
6. On or before September 30, 2020 MSUE shall provide the County with a written report forecasting the anticipated needs for senior millage revenue in the next year.
7. The term of this Agreement shall commence on December 1, 2019 and shall end December 1, 2020, regardless of the date(s) this Agreement is signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CHEBOYGAN COUNTY

MICHIGAN STATE UNIVERSITY *de*  
EXTENSION

By: \_\_\_\_\_  
John B. Wallace

By: *Diane Cox* \_\_\_\_\_ *JAE*  
Diane Cox

Its: Chairperson

Its: Manager *16 Oct 19*

## **AGREEMENT FOR SENIOR MILLAGE APPROPRIATION**

THIS AGREEMENT is entered into to be deemed effective December 1, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 48721 (County) and Wawatam Area Senior Citizens, Inc., a Michigan nonprofit corporation, whose address is P.O. Box 615, Mackinaw City, Michigan 49701 (Wawatam).

### **Recitals**

- A. The electors of Cheboygan County previously approve an extra-voted millage proposal authorizing the County to levy up to .5 mill in the years 2018 through 2021, inclusive, for the purpose of providing funds for senior citizen services within Cheboygan County.
- B. Public Act 39 of the Public Acts of 1976, as amended, provides that it is a valid public purpose to provide services to older persons and authorizes a county to appropriate funds to public or private nonprofit corporations or organizations for the purposes of planning, coordinating, evaluating and providing services to older persons pursuant to a contract between the county and the nonprofit organization.
- C. Wawatam is a nonprofit corporation under the laws of the State of Michigan, which was incorporated for the purpose of providing services to senior citizens, including those senior citizens who reside within the Mackinaw City area of Cheboygan County.
- D. The County desires to appropriate to Wawatam a portion of the tax revenue collected as a result of the tax levy authorized above to be used by Wawatam for the purpose of providing services to senior citizens within the Mackinaw City area of Cheboygan County.
- E. The parties, therefore, desire to formally establish the rights and duties of each in connection with the appropriation of the senior citizen millage by the County to Wawatam pursuant to this Agreement.

### **Agreement**

Therefore, in consideration of the mutual promises contained in this Agreement, the parties hereby agree as follows:

- 1. The County shall during the term of this Agreement levy the millage approved by the county electors for senior citizen services in an amount to be determined by

the Cheboygan County Board of Commissioners, up to the amount authorized by the electors, as may from time to time be rolled back pursuant to the Headlee Amendment.

2. The County shall during the term of this Agreement collect the above tax millage revenue and establish a fund known as the "Senior Citizen Millage Fund," and shall disperse revenue from that fund pursuant to State of Michigan guidelines.
3. The County shall during the term of this Agreement appropriate \$59,892 of the above tax millage revenue collected by the County as the result of the above millage levy to Wawatam to be used solely as provided in this Agreement. The appropriation shall be paid to Wawatam in equal monthly installments, beginning in January, 2020 and ending in December, 2020.
4. All appropriations to be made under this Agreement shall be contingent on total senior millage availability, as determined by the County in the sole exercise of its discretion. In the event the total senior millage collected does not satisfy all senior millage appropriations under this Agreement or any other agreement, then the County shall have the right to adjust the appropriations under this Agreement to any level as determined by the County in the sole exercise of its discretion, or to terminate the Agreement.
5. The funds of Wawatam shall be audited on an annual basis during the term of this Agreement in accordance with Public Act 621 of 1978, the Uniform Budgeting & Accounting Act, as amended. A copy of each audit report shall be provided to the County upon completion, and if not provided previously, shall be provided to the County at the time of Wawatam's application for senior millage revenue for the next year.
6. On or before July 1, 2020 Wawatam shall provide the County with a written report specifying how the senior millage revenue appropriated for the current year is being spent.
7. On or before September 30, 2020 Wawatam shall provide the County with a written report forecasting the anticipated needs for senior millage revenue in the next year.
8. The term of this Agreement shall commence on December 1, 2019 and shall end with the monthly payment in December, 2020, regardless of the date(s) this Agreement is signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

WAWATAM AREA SENIOR  
CITIZENS, INC.

By: \_\_\_\_\_  
John B. Wallace

By: \_\_\_\_\_  
Raymond D. Mularz

Its: Chairperson

Its: President

## **AGREEMENT FOR SENIOR MILLAGE APPROPRIATION**

THIS AGREEMENT is entered into to be effective December 1, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 (County) and Cheboygan County Council on Aging, a Michigan nonprofit corporation, whose address 1531 Sand Road, Cheboygan, Michigan 49721 (COA).

### **Recitals**

- A. The electors of Cheboygan County previously approve an extra-voted millage proposal authorizing the County to levy up to .5 mill in the years 2018 through 2021, inclusive, for the purpose of providing funds for senior citizen services within Cheboygan County.
- B. Public Act 39 of the Public Acts of 1976, as amended, provides that it is a valid public purpose to provide services to older persons and authorizes a county to appropriate funds to private nonprofit corporations for the purposes of planning, coordinating, evaluating and providing services to older persons pursuant to a contract between the county and the nonprofit corporation.
- C. The COA is a nonprofit corporation under the laws of the State of Michigan for the purpose of providing services to senior citizens within Cheboygan County.
- D. The County desires to appropriate to COA a portion of the tax revenue collected as a result of the tax levy authorized above to be used by COA for the purpose of providing funds for the operation of the Cheboygan County Council on Aging programs.
- E. The parties, therefore, desire to formally establish the rights and duties of each in connection with the appropriation of the senior citizen millage by the County to the COA pursuant to this Agreement.

### **Agreement**

Therefore, in consideration of the mutual promises contained in this Agreement, the parties hereby agree as follows:

- 1. The County shall during the term of this Agreement levy the millage approved by the county electors for senior citizen services in an amount to be determined by the Cheboygan County Board of Commissioners, up to the amount authorized by the electors, as may from time to time be rolled back pursuant to the Headlee Amendment.

2. The County shall during the term of this Agreement collect the above tax millage revenue and establish a fund known as the "Senior Citizen Millage Fund," and shall disperse revenue from that fund pursuant to state of Michigan guidelines.
3. The County shall during the term of this Agreement appropriate \$580,000 of the above tax millage revenue collected by the County as the result of the above millage levy to COA to be used solely for the purpose of the operation of the Cheboygan County Council on Aging programs. The appropriation shall be paid to COA in equal monthly installments, beginning in January, 2020 and ending in December, 2020.
4. All appropriations to be made under this Agreement shall be contingent on total senior millage availability, as determined by the County in the sole exercise of its discretion. In the event the total senior millage collected does not satisfy all senior millage appropriations under this Agreement or any other agreement, then the County shall have the right to adjust the appropriations under this Agreement to any level as determined by the County in the sole exercise of its discretion, or to terminate the Agreement.
5. The funds of the COA shall be audited on an annual basis during the term of this Agreement in accordance with Public Act 621 of 1978, the Uniform Budgeting & Accounting Act, as amended. A copy of each audit report shall be provided to the County upon completion, and if not provided previously, shall be provided to the County at the time of the COA's application for senior millage revenue for the next year.
6. On or before July 1, 2020 the COA shall provide the County with a written report specifying how the senior millage revenue appropriated for the current year is being spent.
7. On or before September 30, 2020 the COA shall provide the County with a written report forecasting the anticipated needs for senior millage revenue in the next year. At the time this report is submitted, the COA shall submit a balanced budget for the next fiscal year.
8. During the term of this Agreement the COA shall provide to the County's administrative office copies of the minutes of all regular and special meetings of the COA's board of directors.
9. During the term of this Agreement the COA shall provide to the County's board liaison member the same written notice for all regular and special meetings of the COA's board of directors that are given to the COA's board members.

10. The term of this Agreement shall commence on December 1, 2019 and shall end with the monthly payment in December, 2020, regardless of the date(s) this Agreement is signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CHEBOYGAN COUNTY

CHEBOYGAN COUNTY COUNCIL ON  
AGING

By: \_\_\_\_\_  
John B. Wallace

By: \_\_\_\_\_  
Lowell Beethem

Its: Chairperson

Its: President



JK

# Cheboygan County Board of Commissioners' Meeting

October 22, 2019

**Title:** Fairgrounds Event Agreement for National Amateur Retriever Club

**Summary:** The National Amateur Retriever Club would like the use of the campgrounds, restrooms, and fenced in area for exercising their dogs from June 4<sup>th</sup> -22<sup>nd</sup>, 2020.

**Financial Impact:** The National Amateur Retriever Club is a nonprofit organization and, therefore they will not be charged for the use of the Fairgrounds. Camping fees do apply \$20.00 per day/ per site for non-residents.

**Recommendation:** Approve Event Agreements as presented and authorize Chair to sign.

**Prepared by:** Darian Hughey

**Department:** Maintenance

# FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on JUNE 4-22, 2020 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and NATIONAL AMATEUR RETRIEVER CLUB whose address is PO Box 1017, HUNTINGTOWN, MD 20639

For-profit Organization

Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

## 1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Campground, FENCED AREA / RESTROOMS (the "Property") for the following period: JUNE 4-22, 2020

(the "Event Period").

## 2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): KV TRAILER CAMPING; DOG EXERCISE

## 3. FEE AND DEPOSIT CAMPING

The Event Holder shall pay to the County a fee of (\$ 20 / PER DAY ) PER SITE for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

## 4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

## 5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

## 6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

## **7. FAIRGROUNDS USAGE & FEES POLICY**

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

## **8. INSURANCE**

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

## **9. INDEMNIFICATION**

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

## **10. MISCELLANEOUS**

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: \_\_\_\_\_

Its: Chairperson of the Cheboygan  
County Board of Commissions

EVENT HOLDER:

Charles E. Bearden

Signature

Name: CHARLES E. BEARDEN  
Address: 4215 LAKE PARK DRIVE  
WICHITA FALLS, TX 76302

Phone: \_\_\_\_\_

Cell: 940-781-7040

Email: \_\_\_\_\_



# Cheboygan County

## Board of Commissioners' Meeting

October 22, 2019

**Title:** 2020 Salary & Wage Resolution - Non-Union General Employees #19-17

**Summary:**

Pay increases during 2016 - 2018 were based on a percentage of how far ahead or behind a position was as compared to the average wage of five similar counties (Antrim, Charlevoix, Chippewa, Emmet and Otsego Counties) within the region. This resulted in a tiered wage increase range over the three year period from 1% to 6% to bring and/or keep positions at the regional comparable. Pay increases for 2019, the majority of positions received a 3% increase. In order to keep pace with the regional wage comparable and cost of living increase for 2020 the majority of positions are recommended at a pay increase range between 2.5% - 3%.

To keep pace with the State minimum wage rates we are recommending a raise in the base pay for seasonal employees in the Fair and Marina and for part-time laborer employees in the Recycling Department. In addition to this change in base pay, returning employees will receive an additional \$.25.

The Circuit Court Administrator's wage rate was adjusted to be competitive with comparable counties in the region.

Probate Court / Juvenile Probation /Childcare Department, two positions, Deputy Probate Registrar and Deputy Juvenile / Probate Registrar wage rates were adjusted to be competitive with comparable counties in the region.

The SAYPA Program has been renamed Compass Academy as of 10/1/19. The Program Manager's wage rate has been adjusted to reflect the amount reported in the FY20 Childcare Budget. An increase in Childcare fixed cost reimbursements have been used to offset additional cost.

Several positions in Straits Regional Ride have been adjusted to be competitive with comparable transit agencies for recruitment and retaining purposes.

Based on the aforementioned wage increases, changes were made to total pay in several departments for On Call, Part Time Assistance, and Overtime.

**Financial Impact:**

Currently estimated in the 2020 budget at \$87,548.82 with estimated fringe calculated at 27% for a total of approximately \$111,187.

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**Recommendation:**

Adopt the 2020 Salary and Wage Resolution – Non-Union General Employee #19-17 and authorize the Chair to sign.

**Prepared by:** James Manko and Jeffery  
Lawson

**Department:** Finance and Administration

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2019 Salary or Hourly Rate</b>	<b>2020 Increase %</b>	<b>2020 Increase \$</b>	<b>2020 Salary or Hourly Rate</b>
<b>ADMINISTRATIVE OFFICE</b>							
County Administrator	1	Salary	Salary	103,956.55	2.50%	2,598.91	106,555.46
Administrative Assistant	1	40	2080	21.79	3.00%	0.65	22.44
Union Positions Not Detailed in Wage Resolution	0						

**BUILDING SAFETY DEPARTMENT**

Building Official	1	Salary	Salary	63,860.00	2.50%	1,596.50	65,456.50
Union Positions Not Detailed in Wage Resolution	4.5	40	2080				

**CIRCUIT COURT**

Court Administrator	1	40	2080	25.28	14.16%	3.58	28.86
Assignment Clerk	1	40	2080	21.65	2.50%	0.54	22.19
Collection-Bond	1	35	1820	16.90	2.50%	0.42	17.32
Union Positions Not Detailed in Wage Resolution	0						

**CIRCUIT COURT - DRUG COURT**

Case Manager (f)	1	40	2080	20.41	2.50%	0.51	20.92
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(f) Subject to available grant funding. This position will not be funded by General Fund operating revenue.

**CLERK / REGISTER OF DEEDS / ELECTIONS**

Chief Deputy Clerk*	1	40	2080	21.79	3.00%	0.65	22.44
Union Positions Not Detailed in Wage Resolution	1	40	2080				
Union Positions Not Detailed in Wage Resolution	4	35	1820				
County Employees - Election Workers	3-4	Hours Vary	Hours Vary	County Employees are paid at their regular hourly rate for working elections			
County Employees - Election Workers	NA	NA	NA	1,147.47	2.50%	28.69	1,176.16

\* 2.5 Hours per Week Funded by the Register of Deeds Automation Fund

**DISTRICT COURT**

Magistrate	1	40	2080	24.27	2.50%	0.61	24.88
Chief Probation Officer				24.66	2.50%	0.62	25.28
Chief Probation Officer - Caseflow (cf)				1.00	-	-	1.00
Total Chief Probation Officer	1	40	2080	25.66	2.50%	0.62	26.28
Civil Deputy Clerk	1	40	2080	19.06	2.50%	0.48	19.54
Criminal Deputy Clerk	1	40	2080	18.56	2.50%	0.46	19.02
Court Recorder / Civil Deputy Clerk	1	40	2080	20.64	2.50%	0.52	21.16
Court Administrator	1	40	2080	31.05	2.50%	0.78	31.83
Probation Officer / Court Bailiff		33	1716				
Probation Officer / Court Bailiff - Caseflow (cf)		7	364				
Total Probation Officer / Court Bailiff	1	40	2080	22.68	2.50%	0.57	23.25
Part-Time	1	7	364	13.60	2.50%	0.34	13.94
Union Positions Not Detailed in Wage Resolution	0						
On-Call	NA	NA	NA	11,945.44	2.50%	298.64	12,244.08

(cf) Subject to available caseflow funding.

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2019 Salary or Hourly Rate</b>	<b>2020 Increase %</b>	<b>2020 Increase \$</b>	<b>2020 Salary or Hourly Rate</b>
<b>EQUALIZATION</b>							
Equalization Director	1	Salary	Salary	67,001.57	2.50%	1,675.04	68,676.61
Union Positions Not Detailed in Wage Resolution	2	40	2080				

<b>FAIR</b>							
Fair Manager	1	NA	NA	6,186.18	2.50%	154.65	6,340.83
Fair Board President	1	NA	NA	2,500.00	0.00%	-	2,500.00
Fair Board Vice President	1	NA	NA	1,500.00	0.00%	-	1,500.00
Fair Board Secretary	1	NA	NA	1,200.00	0.00%	-	1,200.00
Fair Board Clerk	1	NA	NA				1,800.00
Fair Board Treasurer	1	NA	NA	2,500.00	0.00%	-	2,500.00
<b>Seasonal</b>							
Administrative Assistant - Fair Office	2	Hours Vary	Hours Vary	\$10.28 - \$11.53	2.17% to 2.43%	0.25	\$10.53 - \$11.78
Laborers	6	Hours Vary	Hours Vary	\$10.00 - \$12.00	2.08% to 2.50%	0.25	\$10.25 - \$12.25
Gate / Midway Attendant	4	Hours Vary	Hours Vary	\$10.00 - \$11.00	2.27% to 2.50%	0.25	\$10.25 - \$11.25
Seasonal Assistance	NA	NA	NA	17,045.51	3.00%	511.37	17,556.88
Union Positions Not Detailed in Wage Resolution	0						

**Note: For 2020, returning fair employees will receive a minimum \$.25 raise.**

<b>FINANCE</b>							
Finance Director	1	Salary	Salary	70,555.00	2.50%	1,763.88	72,318.88
Accountant	1	40	2080	19.89	2.50%	0.50	20.39
Payroll - HR Specialist	1	40	2080	19.98	2.50%	0.50	20.48
Union Positions Not Detailed in Wage Resolution	1	40	2080				

<b>FRIEND OF THE COURT</b>							
Friend of The Court	1	Salary	Salary	83,403.34	2.50%	2,085.08	85,488.42
Union Positions Not Detailed in Wage Resolution	6	40	2080				

<b>GIS</b>							
Union Positions Not Detailed in Wage Resolution	1	40	2080				

<b>INFORMATION SYSTEMS</b>							
IS Manager	1	Salary	Salary	65,455.41	2.50%	1,636.39	67,091.80
Technology Support	1	40	2080	47,753.89	2.50%	1,193.85	48,947.74
Union Positions Not Detailed in Wage Resolution	0						

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2019 Salary or Hourly Rate</i>	<i>2020 Increase %</i>	<i>2020 Increase \$</i>	<i>2020 Salary or Hourly Rate</i>
<b>MAINTENANCE</b>							
Building Maintenance Engineer	1	Salary	Salary	48,000.00	2.50%	1,200.00	49,200.00
Union Positions Not Detailed in Wage Resolution	1	35	1820				
Union Positions Not Detailed in Wage Resolution	1	37.5	1950				
Union Positions Not Detailed in Wage Resolution	4	40	2080				
On-Call	NA	NA	NA	2,927.17	3.00%	87.82	3,014.99

<b>MARINA</b>							
Harbor Master	1	Hours Vary	Hours Vary	20.00	2.50%	0.50	20.50
Seasonal							
Dock Master	2	Hours Vary	Hours Vary	\$12.75 - \$16.00	1.56% to 1.96%	0.25	\$13.00 - \$16.25
Dock Hands	4-5	Hours Vary	Hours Vary	\$10.00 - \$12.00	2.08% to 2.50%	0.25	\$10.25 - \$12.25
Seasonal Assistance	NA	NA	NA	63,359.24	3.00%	1,900.78	65,260.02
Union Positions Not Detailed in Wage Resolution	0						
<b>Note: For 2020, returning marina employees will receive a minimum \$.25 raise.</b>							

<b>MEDICAL EXAMINER</b>							
Medical Examiner	1	Salary	Salary	10,521.45	2.50%	263.04	10,784.49
Transporter Part-Time	NA	As Needed	80	13.00	0.00%	-	13.00
Transporter Part-Time	NA	NA	NA	1,000.00	0.00%	-	1,000.00
<b>Note: For 2020, returning transport employees will receive a minimum \$.25 raise.</b>							

<b>MICHIGAN STATE UNIVERSITY EXTENSION</b>							
Union Positions Not Detailed in Wage Resolution	1	35	1820				

<b>PLANNING AND ZONING</b>							
Community Development Director	1	Salary	Salary	63,860.00	2.50%	1,596.50	65,456.50
Planner	1	Salary	Salary	40,000.00	2.50%	1,000.00	41,000.00
Union Positions Not Detailed in Wage Resolution	2.5	40	2080				

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2019 Salary or Hourly Rate</b>	<b>2020 Increase %</b>	<b>2020 Increase \$</b>	<b>2020 Salary or Hourly Rate</b>
<b>PROBATE COURT / JUVENILE PROBATION / CHILDCARE</b>							
Probate Registrar / Family (Juvenile) Court Administrator	1	37.5	1950	28.16	2.50%	0.70	28.86
Finance Officer	1	37.5	1950	20.90	2.50%	0.52	21.42
Court Reporter / Deputy Registrar	1	37.5	1950	20.90	2.50%	0.52	21.42
Director of Juvenile Services / CJO	1	37.5	1950	26.64	2.50%	0.67	27.31
Deputy Probate Registrar	1	37.5	1950	17.26	8.00%	1.38	18.64
Deputy Juvenile / Probate Registrar	1	37.5	1950	17.26	8.00%	1.38	18.64
Intensive Probation Officer #1	1	37.5	1950	23.30	2.50%	0.58	23.88
Intensive Probation Officer #2 / Compass Academy Dir	1	40	2080	20.94	2.50%	0.52	21.46
Union Positions Not Detailed in Wage Resolution	0						
After-Hours	NA	NA	NA	7,775.00	0.00%	-	7,775.00
Nightwatch	NA	NA	NA	12,300.00	0.00%	-	12,300.00

<b>PROSECUTORS OFFICE / VICTIM'S ADVOCATE</b>							
Asst. Prosecuting Attorney #1	1	Salary	Salary	83,885.79	2.50%	2,097.14	85,982.93
Asst. Prosecuting Attorney #2	1	Salary	Salary	73,966.34	2.50%	1,849.16	75,815.50
Office Manager/Confidential Sec.	1	40	2080	21.70	2.50%	0.54	22.24
Union Positions Not Detailed in Wage Resolution	2	35	1820				
Union Positions Not Detailed in Wage Resolution	2	40	2080				
On-Call	NA	NA	NA	536.00	0.00%	-	536.00

<b>RECYCLING</b>							
Coordinator	1	40	2080	19.00	2.50%	0.48	19.48
Part-Time Assistance - Driver	NA	As Needed	512	17.47	2.50%	0.44	17.91
Part-Time Assistance - Laborer	NA	As Needed	416	\$9.50 - \$12.00	2.63% to 8.33%	\$ .25 - \$1.00	\$9.75 - \$13.00
Part-Time Assistance	NA	NA	NA	16,129.56	2.78%	448.40	16,577.96

**Note: For 2020, returning recycling - laborer employees will receive a minimum \$.25 raise.**

<b>COMPASS ACADEMY formerly SAYPA</b>							
Program Manager	1	40	2080	16.00	12.50%	2.00	18.00
Youth Transport Monitor	1	20-29	1228	11.50	0% to 13.04%	1.50	11.50 - 13.00
Classroom Monitor (f)	1	40	2080	11.59	0% to 12.17%	1.41	11.59 - 13.00
Union Positions Not Detailed in Wage Resolution	0						

(f) Subject to available grant funding. This position will not be funded by General Fund operating revenue.

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2019 Salary or Hourly Rate</b>	<b>2020 Increase %</b>	<b>2020 Increase \$</b>	<b>2020 Salary or Hourly Rate</b>
<b>SHERIFF'S DEPARTMENT - PATROL - DEPARTMENT 301</b>							
Under Sheriff	1	Salary	Salary	70,178.25	3.00%	2,105.35	72,283.60
Detective Lieutenant	1	Salary	Salary	60,264.65	3.00%	1,807.94	62,072.59
Detective Lieutenant - Level II	1	Salary	Salary	57,394.90	3.00%	1,721.85	59,116.75
Office Manager/Confidential Sec.	1	40	2080	21.79	3.00%	0.65	22.44
Union Positions Not Detailed in Wage Resolution - POLC	13	40	2080				
Union Positions Not Detailed in Wage Resolution - POLC Command	2	40	2080				
Union Positions Not Detailed in Wage Resolution - POLC	0.10	40	2080				
Over-Time	NA	NA	NA	14,027.71	3.00%	420.83	14,448.54
Secondary Road Patrol Over-Time	NA	NA	NA	300.90	3.00%	9.03	309.93
Drug Court - Participant Supervision (f)	1	13	676	15.65	3.00%	0.47	16.12
Drug Court - Part-Time	NA	NA	NA	10,892.21	3.00%	326.77	11,218.98

(f) Subject to available grant funding. This position will not be funded by General Fund operating revenue.

**SHERIFF'S DEPARTMENT - PATROL - DEPARTMENT 302-338**

Union Positions Not Detailed in Wage Resolution - POLC	0.90	40	2080				
Secondary Road Patrol Over-Time	NA	NA	NA	2,708.11	3.00%	81.24	2,789.35
Union Position Not Detailed in the Wage Resolution - Recreational Road Patrol - POLC Command	1	40	2080				
Marine Safety Seasonal - Employees - Non-Certified	4	Hours Vary	Hours Vary	11.95	3.00%	0.35	12.30
Marine Safety Seasonal Assistance	NA	NA	NA	23,985.92	3.00%	719.58	24,705.50
Marine Safety Over-Time	NA	NA	NA	2,442.56	3.00%	73.28	2,515.84
Marine Safety Seasonal - PWC Employees - Non-Certified	2	Hours Vary	Hours Vary	11.45	3.00%	0.35	11.80
Marine Safety PWC Seasonal Assistance	NA	NA	NA	7,309.57	3.00%	219.29	7,528.86

**Note: For 2020, marine safety seasonal employees will receive a \$.25 raise.**

**Note: The payroll costs related to these departments are covered in part by grant revenue. Hours vary based on grant awards.**

**SHERIFF'S DEPARTMENT - COURTHOUSE SECURITY**

Building Security Supervisor	1	Hours Vary	Hours Vary	20.95	3.00%	0.63	21.58
Part-Time Building Security	Number Varies	Hours Vary	Hours Vary	18.89	3.00%	0.57	19.46

**SHERIFF'S DEPARTMENT - CORRECTIONS**

Jail Administrator	1	Salary	Salary	56,815.89	3.00%	1,704.48	58,520.37
Union Positions Not Detailed in Wage Resolution	15	40	2080				
Over-Time	NA	NA	NA	12,000.00	25.00%	3,000.00	15,000.00

2020 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 19-17 on October 22, 2019

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2019 Salary or Hourly Rate</b>	<b>2020 Increase %</b>	<b>2020 Increase \$</b>	<b>2020 Salary or Hourly Rate</b>
<b>STRAITS REGIONAL RIDE</b>							
Transportation Manager	1	Salary	Salary	57,812.00	Under Recruitment		52,000 - 57,800
Operations Assistant	1	Hours Vary	Hours Vary	19.00	0% to 10.53%	2.00	19.00 - 21.00
Senior Driver	Number Varies	40	2080	15.85	6.30%	1.00	16.85
Full-Time Driver (CDL Passenger Endorsement)	Number Varies	40	2080	14.79	6.76%	1.00	15.79
Full-Time Driver (Chauffeur License)	Number Varies	40	2080	13.50	7.41%	1.00	14.50
Part-Time Driver	Number Varies	Hours Vary	Hours Vary	12.48 - 13.39	4.17% to 8.29%	\$ .52 - \$1.11	13.00 - 14.50
Dispatcher	3	40	2080	13.50 - 13.75	3.70% to 7.27%	\$ .50 - \$1.00	14.00 - 14.75
Special Needs Transport Monitor	Number Varies	Hours Vary	Hours Vary	12.00	0% to 8.33%	1.00	12.00 - 13.00
On-Call	NA	NA	NA	5,546.52	6.50%	360.52	5,907.04
Over-Time	NA	NA	NA	3,651.46	6.50%	237.35	3,888.81

**TREASURER**

Chief Deputy Treasurer	1	40	2080	21.79	3.00%	0.65	22.44
Union Positions Not Detailed in Wage Resolution (Assistant Treasurer)	2	40	2080				
Union Positions Not Detailed in Wage Resolution (Clerk II)	1	40	2080				
Union Positions Not Detailed in Wage Resolution (Clerk II)	1	24	1248				

**VETERANS**

Veterans Administrator	1	NA	NA	43,081.95	2.50%	1,077.05	44,159.00
Union Positions Not Detailed in Wage Resolution	1	40	2080				

**LONGEVITY**

Employees with 5 - 9 years of service	NA	NA	NA	200.00	0.00%	-	200.00
Employees with 10 - 14 years of service	NA	NA	NA	300.00	0.00%	-	300.00
Employees with 15+ years of service	NA	NA	NA	350.00	0.00%	-	350.00
Employees with 20+ years of service <sup>^</sup>	NA	NA	NA	400.00	0.00%	-	400.00

<sup>^</sup> Only Applies to General and AFSCME Union Employees, not GELC, POLC, or POLC-Command.

Adopted by the Cheboygan County Commissioners on the following date to be effective January 1, 2020.

Signed by: \_\_\_\_\_  
 John Wallace, Chairperson

Date Signed: \_\_\_\_\_