

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE BUSINESS MEETING
November 8, 2016**

The Finance/Business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Wallace, seconded by Commissioner Brown, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Matelski, seconded by Commissioner Gouine, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = None to approve for month of October 2016; Prepaid Total = \$965,417.13)
- B. Budget Adjustments
- C. Investment Report
- D. Straits Regional Ride
 - 1. MDOT Contract 2017-0032/P2 – 5311 FY 2017 Specialized Services Operating Assistance Program – Third Party Contract
- E. Correspondence
 - 1. NEMCOG
 - a) August Financial Statement
 - b) Program Highlights for January 1, 2016 – June 30, 2016
 - c) Regional Project Review September 2016
 - d) Input Sessions for New Regional Prosperity Initiative – November 10, 2016 at 1:00 P.M. at Michigan Works! 11153 N. Straits Hwy., Cheboygan
- F. Minutes:
 - 1. Finance/Business Meeting of October 11, 2016
 - 2. Health Board – 9/20/16
 - 3. NEMCSA – 10/7/16
 - 4. NEMCOG – 8/18/16
 - 5. North Country Community Mental Health – 9/15/16
 - 6. Tax Allocation 2016 Minutes Packet
 - 7. Cheboygan County Road Commission – 9/22/16, 10/6/16 & 10/18/16
 - 8. Cheboygan City Council – 9/13/16, 9/27/16 & 10/11/16
 - 9. Planning Commission Meeting – 9/21/16 & 10/5/16
 - 10. ZBA – 9/28/16

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott, a citizen of Tuscarora Township, stated that he is aware that the Board of Commissioners has made the effort to reconstitute the Cheboygan County Economic Development Corporation. Mr. Muscott stated that he was present for the EDC's first meeting as was Commissioner Matelski. He stated that there was no notice posted in the county building for the second EDC meeting and stated that he does not want to see the EDC become another little behind closed doors group. Mr. Muscott said that he

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would like more participation in that and that Administrator Lawson stated he would attempt to get the agendas posted online for people so they are aware. Mr. Muscott said that as a former candidate for Tuscarora Township Supervisor he thinks that Cheboygan County taxpayer's funds to employ the Deputy Equalization Director for Cheboygan County to do an extensive resume to show what a wonderful job the current Tuscarora Township Supervisor is doing as the assessor and that information was used as a piece of election campaign material for the current Tuscarora Township Supervisor. Mr. Muscott stated that that was occurring at the same time as an audit which shows that the current Tuscarora Township Supervisor has failed miserably and that the State has asked for a plan of correction. Mr. Muscott stated that he discovered a custom built home occupied in 2009 was not on the tax rolls until this year and that County Treasurer Linda Cronan was able to recapture two years' worth of back taxes but that he doesn't want to pay someone else's share because they are sitting in a \$300,000 house paying none. Commissioner Brown stated that the date and time for the second EDC meeting was noted publically and set at the first meeting. Commissioner Gauthier asked what constitutes proper notice for a public meeting. County Clerk/Register stated that public meeting notices must be posted 18-hours prior to a meeting and posted in the usual posting place. Commissioner Gauthier asked if the second EDC meeting was posted in the proper fashion. Clerk/Register Tryban stated that she is unsure as she was not responsible for posting either notice. Discussion was held. Administrator Lawson stated that most people look online for agendas now so that's where he will focus his efforts for notices.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT

Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended September 30, 2016. She reported total year-to-date revenue of \$6,274,076.79, or 52.49% of budget, compared to \$6,359,654.32 or 53.92% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$7,884,568.51 or 65.97% of budget, compared to \$7,737,655.80, or 65.60%, last year as of the end September. Finance Director Kortz presented the Cash Summary Report by Fund for September 2016. 11.00

ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on 2017 Budget which will be ready for adoption in December. He said staff, along with civil counsel, has been working on developing an application form for townships to apply for road project funds. Regarding the proposed jail expansion the preliminary plans from Landmark Design Group will be ready next week. A proposed five year lease agreement for DHD #4 for the upper floor area of the Doris Reid building has been sent. There will be no increase in 2017, after which a 2% per year increase for each remaining year. The objective is to have the renovation complete by September of 2017. Department Head agreement renewals for the Community Development Director, Maintenance Superintendent and Straits Regional Ride Manager will be presented for approval at the December meeting.

COMMITTEE REPORTS

Commissioner Brown attended meetings in Mackinaw and Munro Townships, and an EDC meeting with presentation by NLEA

Commissioner Wallace stated the ongoing study for CCE megahertz upgrade will be costly for the three counties.

Commissioner Allor attended township meetings in Wilmot, Ellis and Nunda townships, the LEPC meeting, and an Enbridge Tour which showed new work and new safety issues on the whole facility.

Commissioner Gauthier talked with voters in District 2, attended an Alcona Health meeting, an EDC meeting. He said in general District 2 voters think this board is doing a fine job.

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Commissioner Gouine attended a Mullett township meeting, a Planning Commission meeting, the Fair Board meeting, and a Straits Regional Ride meeting.

Commissioner Matelski attended two Road Commission meetings, the Waterways Commission meeting, District 4 Health, two Planning Commission meetings, the Enbridge tour (neat thing on skid a large “clam” to use in case of a leak to seal the leaking pipeline), a Waverly township meeting, and the local MTA meeting. He was asked how much the county gives to the Human Society for animal control and do we charge rent for the building. Administrator Lawson said no rent is paid but Human Society has donated for projects.

Commissioner Redmond attended a Health Board meeting noting they are working with District 2 to share a health officer, the next meeting is this Thursday, a Waterways Commission meeting, OEM Board meeting (looking for a deputy director), Straits Regional Ride meeting, they should be receiving 3 new buses shortly, a SANE meeting and the LEPC meeting.

OLD BUSINESS – None

NEW BUSINESS

Motion by Commissioner Brown, seconded by Commissioner Gauthier, to approve the Senior Millage Appropriation Agreement for \$560,975 with Cheboygan County Council on Aging and authorize the Chairperson to sign; to approve the Senior Millage Appropriation Agreement for \$8,000 with MSUE Project Fresh and authorize the Chairperson to sign; and to approve the Senior Millage Appropriation Agreement for \$59,892 with Wawatam Area Senior Center, Inc., and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

Commissioner Wallace said it seems to him that Mr. Muscott expects the Board of Commissioners to get involved with the Tuscarora Township Assessor and it is not this board's job to do so. Commissioner Wallace also commented that \$10,000 seems to be extremely low for disaster recovery. Finance Director Kortz said there is no criteria for the amount and it has always been that amount. She said she could research to see what other counties are doing.

2017 Budget Discussion

Administrator Lawson ask the board whether they would like the entire draft budget in the packet for the next meeting or just the changes. The consensus was just the changes.

Finance Director Kortz reviewed the changes made to the proposed 2017 Budget at the October 25, 2016 budget review. She stated the general fund decreased by \$117,185.

Lengthy discussion was held on Straits Regional Ride and possible expansion. Toni Dryer introduced herself as the soon to be new Emmet County Commissioner in District 1. She said she knows transportation is on their board's minds also. Finance Director Kortz stated there was an increase in telephone charges due to our new contract with AT&T. Administrator Lawson said AT&T will be notified early next year that the county is exploring different telephone providers. The contract had expired and we would have faced a huge increase if the new contract was not signed. It is not likely we will be staying with AT&T. Administrator Lawson said at some point we will be going to voice over IP service.

Redmond said according Budget Timeline for November COW meeting. Kari only if there are changes.

Motion by Commissioner Matelski, seconded by Commissioner Wallace, to adjourn to the call of the Chairperson. Meeting adjourned at 11:15 AM.

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Mary Ellen Tryban
Cheboygan County Clerk/Register

Peter Redmond
Chairperson