

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
September 10, 2019**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:31 a.m..

Roll called and a quorum present

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to approve the agenda with the following changes: Remove Item #6 Wexford County Resolution and Item #7 Marquette County Resolution under correspondence and Item #1 Finance Business Meeting of August 13, 2019 under Minutes for further discussion. Added Sheriff Department's Purchase of New Vehicle and scheduling of the Millage Appropriations Meeting under New Business. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Tryban, second by Commissioner Gouine, to approve the consent agenda as presented.

- A. Approve Monthly Finance Claims (Finance Total = \$0; Prepaid Total = \$1,159,493.71).
- B. Budget Adjustments as follows:
 - 2019 Raise Revenues/Expenditures
 - 1. Fund 101 total budget increase of \$11,260
 - 2. Fund 272 total budget increase of \$19,552
 - 2019 Inter-department Budget transfer
 - 1. From 101-229 to 101-229 totaling \$2,153
- C. Correspondence:
 - 1. Alger County Resolution Supporting the Caro Center in Tuscola County Michigan
 - 2. Charlevoix County Resolution Supporting the Funding of the Great Lakes Restoration Initiative
 - 3. Charlevoix County Resolution Supporting the Revision of the Medicare Prescription Drug Bill of 2003
 - 4. Eaton County Resolution to Request Waiver of Health and Rehabilitation Services Medicaid Audit Takeback
 - 5. Huron County Resolution Supporting the Withholding of Local Huron County Funding from the PIHP
 - 6. ~~Wexford County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters — Board of Commissioners~~
 - 7. ~~Marquette County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters — Board of Commissioners~~

Finance/Business Meeting – September 10, 2019

8. Department of Environment, Great Lakes & Energy Public Notice – Nunda Township

D. Minutes:

1. ~~Finance/Business Meeting of August 13, 2019~~ and Committee of the Whole Meeting of August 27, 2019
2. NEMCSA – 8/2/19
3. District #4 Health Department – 7/16/19
4. City Council – 7/23/19, 8/13/19 & 8/15/19
5. Planning Commission – 8/7/19 & 8/21/19
6. ZBA – 5/22/19
7. NEMCOG – 5/16/19 & 6/20/19
8. NCCMH – 7/18/19
9. County Road Commission – 8/1/19

Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Warfield commented that each of the Board of Commissioners had received communication questioning whether the Board's resolution on Line 5 during the Committee of the Whole Meeting of August 24, 2019 was in conformance with the Open Meetings Act. He asked the clerk to read the paragraph from after the return to open session from the Finance Business Meeting of August 13, 2019 until the meeting was adjourned. Clerk read the paragraph.

Motion by Commissioner Warfield, seconded by Commissioner Sangster to approve the Finance Business Meeting minutes of August 13, 2019 as presented. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent

Commissioner Wallace commented on the Wexford County and Marquette County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters and felt that this was something that the Board should take a look at. Discussion was held on how this didn't make any sense.

Motion by Commissioner Sangster, seconded by Commissioner Wallace to authorize staff to draft a resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters – Board of Commissioner. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township and the City of Cheboygan was concerned with next year's major road projects and the Gaynor Bridge repair. With the SRR services throughout that area there was going to be about a 20 mile detour. This needed to be addressed with the County Road Commission. He pointed out that during the weekend when the County Marina Project was breaking ground and the festivities for the 130th City of Cheboygan's birthday celebration was going on the Straits Regional Ride service did not run.

SCHEDULED VISITORS - None

Finance Director's Report

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending July 31, 2019. He reported total year-to-date revenue of \$2,251,914.65, or 16.28% of the budget compared to \$2,283,286.36, or 14.49% of the budget last year at this same time. He reviewed each line item number that had any significant changes of \$10,000 plus or minus. Mr. Manko reported expenditures year-to-date of \$6,816,488.65 or 49.28% of the budget, compared to \$6,619,829.50 or 42.01%, last year as of the end of June 30, 2018. He reviewed each department that had any significant changes of \$20,000 plus or minus. Mr. Manko stated the Cash Summary by Fund totaled \$18,287,343.59 as of July 31, 2019 and a summary of the negative cash balances was given.

Motion by Commissioner Sangster, seconded by Commissioner Tryban to receive and file the financial reports. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator's Report

Administrator Jeff Lawson gave an update on the Budget. Departments are currently in the process of submitting budget request for the 2020 Budget process. The Finance Director and Administrator will be reviewing the preliminary requests next week. Staff will begin discussion of department request at the September 24, 2019 meeting. This discussion will identify areas of requests resulting in budget increases including the discussion of addition staff in the Planning Department for Soil and Sedimentation inspections. Also further discussions of updating computers for CCE 911; Airport; Animal Shelter; District Court; infrastructure in general; review pension costs; possible impact of the tax case; Circuit Court and Straits Regional Ride possibly adding half a day on Saturdays.

Administrator Jeff Lawson gave an update on the Phone System Replacement. The County received 12 RFP Packets from vendors for the phone system replacement. Staff has reviewed the proposals with our consultant and will be meeting with two vendors to review equipment and system capabilities. Staff will have a recommendation of award of contract for the September 24, 2019 meeting. As part of this, the County is changing its long distance phone carrier from AT & T over to another company. The pricing for the new carrier was less.

Administrator Jeff Lawson reported on the County Building. The County posted requests for sealed bids for repair of the walls within a portion of the Treasurer's Office. No bids were received by the deadline. Staff is currently discussing the project with Clark Construction who has several projects pending in Northern Michigan to review the project and obtain a quote for repair. The plan is to cut the ceiling of the vault out. Once things are exposed, the beam can be looked at to see if there is any movement. Repairs will most likely be scheduled for next spring. The vault would be used only for storage.

Administrator Jeff Lawson reported on the Vehicle Fleet Management Service. The County has received two (2) proposals for vehicle fleet management services. The proposals are currently under review by staff to determine if recommendation of award will be made.

Administrator Jeff Lawson reported on the Marina. The engineer has submitted plans and specifications for the Marina Project to EGLE and the Army Corp of Engineers. The application is currently under review. Once the permit type is determined by the State, the permit approval time-line will be identified and project bidding can be scheduled.

Commissioner Gouine questioned about the Straits Regional Ride busses being parked in the back parking lot and if electricity was going to be provided for the busses to be plugged in this winter, a compressor for airing up tires and an oil storage container. Administrator Lawson commented that the vehicles were moved here for a couple reasons. One reason was MDOT requires that the drivers check in before they leave in the morning and the second reason was that the MDOT Aeronautics if the service was to stay at the airport, they would have to get approval for the service to stay there. The service has been located there for approximately 20 years, which the rules now do not permit the service to be located there. He has had discussion with the Recycling Coordinator about relocating the recycling drop off over to the fair grounds. If the recycling drop off containers were moved, there might be the possibility of parking the busses on that plat form. The necessary electrical outlets could be run from the pole barn. If the busses were to be located in the back parking lot, it would have to be posted to remove the rest of the vehicles that park there and this would be a little bit more of a challenge to run lines. A compressor and oil storage container is already located up there and would have to be shared.

COMMITTEE REPORTS

Commissioner Wallace reminded the Board of the Public Officials Conference given by Emergency Management on Wednesday, September 18th at 5:00 P.M. to be held at the Emmet/Charlevoix Fairgrounds. Please RSVP by Wednesday, September 11.

Commissioner Sangster attended a NEMCSA meeting where the committee was asking for a resolution to apply for a \$23 million head start grant. This was the first year that the committee has had to apply for it. A presentation was given on the trauma in children, how important this head start program really is and the success of these children.

Commissioner Gouine attended the Marina Project ground breaking; an Inverness Township meeting and a Fair Board meeting.

Commissioner Newman commented that he attended his usual meetings.

OLD BUSINESS - None

NEW BUSINESS

Sheriff Dale Clarmont presented the Cheboygan County Sheriff's Department FY2018 OPSG Vehicle Proposal. The Cheboygan County Sheriff Department is requesting the Cheboygan County Board of Commissioners approve the purchase of a new 2020 Chevrolet 3500 Diesel Crew Cab Pickup Truck in the amount of \$45,000. Discussion was held on the value of the old vehicle, possible trade in versus keeping it and fueling the vehicle.

Motion by Commissioner Warfield, seconded by Commissioner Matelski to approve the purchase of one (1) 2020 Chevrolet 3500 Diesel Crew Cab Pickup Truck from Wheeler Motors, Cheboygan from the approved 2018 OPSG Budget Line #101-334-950.00 and authorize the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Wallace commented on setting the Millage Appropriation meeting for Thursday, September 12 at 9 a.m. in the Commissioner's Room.

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township and City of Cheboygan questioned if the half day that was possibly being added to the SRR service would only be running in the City of Cheboygan. If it was, this would be a loss of revenue to the County. In regards to the fueling of the new diesel truck, he suggested the same facility that SRR services were using. He also suggested that the SRR services be available for the upcoming November Elections so that taxpayers to get to the polls.

BOARD MEMBERS COMMENTS

Commissioner Sangster clarified on the adding of the half day of service for SRR services, stating that it was for the surrounding area not just in the City limits that was discussed. He asked Commissioner Warfield to carry the message to the Road Commission regarding Mr. Vallance's concerns.

Motion by Commissioner Sangster, seconded by Commissioner Guine, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:23 P.M..

Karen L. Brewster
County Clerk/Register

John B. Wallace
Chairperson