



## Cheboygan County Board of Commissioners

### MISSION STATEMENT

*Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.*

### Finance/Business Meeting

**August 9, 2016**

**9:30 a.m.**

### Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
  - A. Approve Monthly Finance Claims
  - B. Budget Adjustments
  - C. Investment Report
  - D. Fairgrounds Usage Agreement – Boy Scouts from Clio, MI
  - E. Straits Regional Ride COP-ESD Regular School Contract 2016-2017 School Year
  - F. Northern Michigan Independent Drug Screening LLC – Drug Court Contract
  - G. Correspondence
    1. Letters Regarding DNR Request to Purchase Black River Marina (February & March 2016)
    2. Letters Regarding DNR Request to Purchase Black River Marina (August 2016)
    3. Allegan County Resolution Supporting SB 39
    4. Antrim County Resolution Regarding Dark Stores/Michigan Tax Tribunal
    5. NEMCOG Project Review – Notice of Intent by Northeast Michigan Community Services Agency (NEMCSA)
    6. NEMCOG Regional Project Review July 2016
  - H. Minutes:
    1. Finance/Business Meeting of June 14, 2016
    2. Health Board – 6/21/16
    3. NEMCOG - 6/16/16
    4. North Country Community Mental Health – 6/16/16
    5. Cheboygan County Road Commission – 7/7/16 & 7/21/16
    6. Cheboygan City Council – 6/28/16 & 7/12/16
    7. Planning Commission Meeting –6/15/16 & 7/6/16
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
  - A. Cheboygan County Economic Development Corporation Appointments
11. **Old Business**
  - A. Resolution 16-16 in Support of HB 4916 – Digital Smart Meters
12. **New Business**
  - A. Resolution 16-17 in Support of DNR Request to Purchase the Black River Marina
  - B. Straits Regional Ride MDOT Contract 2012-0061/P14 – Section 5339 – Bus Formula Program
  - C. Carpet Bid Award – DHHS Building
  - D. Policy Revision 500-38 – Residency
13. **Citizen Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

There are no finance claims to approve in this Board packet.

All bills received during  
July 2016

that were greater than \$25,000  
were included on the prepaid  
check writing list.

CHEBOYGAN COUNTY PREPAIDS REPORT AUGUST 2016

CHECK REGISTERS

BANK 1 TRUST & AGENCY  
BANK 2 GENERAL  
BANK 3 TAX PAYMENT/FORECLOSURE FUND  
BANK 5 COUNTY ROAD  
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	1,213,891.40
MINUS JULY FINANCE	\$	123,518.00
TOTAL PREPAIDS	\$	1,090,373.40

CHECKS 7/12/16 WERE APPROVED JULY FINANCE CLAIMS

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
07/01/2016	1	60602	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMP UNION DUES JULY 2016	1,328.15
07/01/2016	1	60603	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PE 6/25/16	353.75
07/01/2016	1	60604	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPT UNION DUES JULY 2016	162.00
07/01/2016	1	60605	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK WM ST AMOUR	10.00
07/01/2016	1	60606	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES JULY 2016	595.40
07/01/2016	1	60607	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	100.00
07/01/2016	1	60608	MISDU	MISDU	PR 9130688762009007526 G. STANKEWITZ	35.17
07/01/2016	1	60609	MISDU	MISDU	PR 9102203832002007381 M. FAIRCHILD	170.80
07/01/2016	1	60610	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES JULY 2016	804.00
07/01/2016	1	60611	SLG	SHERMETA LAW GROUP	PR GARNISH TINA M GONSER JEWELL PE 6/25/	75.00
07/01/2016	1	60612	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMP DEDUCTION PE 6/25/16	7.00
07/01/2016	1	60613	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 6/25/16	287.92
07/05/2016	1	60614	REF-DC	CHRISTOPHER STEC	DC REFUND PMT DEFENDENT IS IN CHPT 6 BAN	75.00
07/05/2016	1	60615	REF-TREA	DONNA BEACH	TR REFUND OVERPAYMENT 030-006-100-001-00	9.23
07/05/2016	1	60616	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	CCM FISH CLEANING STATION REPAIR	998.08
07/06/2016	1	60617	MESC	STATE OF MICHIGAN	PR UNEMPLOYMENT TAX 2ND QTR 2016	5,840.73
07/06/2016	1	60618	REF-CLERK	DANA BAUGHMAN	CR REFUND OVERPAYMENT	50.00
07/07/2016	1	60619	FOC	FRIEND OF THE COURT	CR BOND #11-9526-DS POWELL VS MCGRATH JR	500.00
07/07/2016	1	60620	REF-TREA	CHEBOYGAN COUNTY JAIL	TR REFUND FROM SRR BUS PASS	46.00
07/11/2016	1	60621	BOND-TREA	14-B CIRCUIT COURT	TR BOND JESSICA LYNN KIEL	400.00
07/11/2016	1	60622	BOND-TREA	14-B CIRCUIT COURT	TR BOND JESSICA LYNN KIEL	400.00
07/11/2016	1	60623	BOND-TREA	14 A-1 CIRCUIT COURT	TR BOND JESSICA LYNN KIEL	10,000.00
07/11/2016	1	60624	BOND-TREA	89TH DISTRICT COURT	TR BOND DONALD ARTHUR MILLER	50.00
07/11/2016	1	60625	FOC	FRIEND OF THE COURT	CR BOND #10-9111-DM MAYBANK VS MAYBANK	1,000.00
07/11/2016	1	60626	REF-TREA	BENTON TOWNSHIP TREASURER	TR REFUND OVERPAYMENT 102-028-208-080-00	95.73
07/11/2016	1	60627	REF-TREA	LAWRENCE & LINDA MACHLEIT	TR REFUND OVERPAYMENT	4.32
07/13/2016	1	60628	BOND-CLERK	CHERYL HARMON	CR BOND #15-5181-FH PEO VS DUSTIN HARMON	450.00
07/13/2016	1	60629	CITI	CITI STREET	PR CHEB CTY JUDGE RETIREMENT PE 7/9	353.75
07/13/2016	1	60630	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #15-5181-FH PEO VS DUSTIN HARMON	50.00
07/13/2016	1	60631	FOC	FRIEND OF THE COURT	CR BOND #14-10283-DS ROSEBRUGH VS PARROT	606.00
07/13/2016	1	60632	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ	35.17
07/13/2016	1	60633	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD	170.80
07/13/2016	1	60634	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC P/E	75.00
07/13/2016	1	60635	SOM	STATE OF MICHIGAN LCOT	TR 2016 COLLECTION 2ND QTR. SHERIFF DEPT	393.23
07/13/2016	1	60636	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED JULY 2016	234.00
07/13/2016	1	60637	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 7/9	7.00
07/13/2016	1	60638	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #30595-457 DEFERRED COMP P/E 7/9	287.92
07/14/2016	1	60639	ANDYS	ANDY'S PARTY STORE	CC REST #03-2694-FH CHARLE HOWE	9.13
07/14/2016	1	60640	ANTK J	JOSEPH ANTKOVIK	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60641	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4915-FH JASON NOBLE	31.82
07/14/2016	1	60642	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60643	DRIE J	JOYCE DRIER	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60644	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60645	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60646	FB INS	FARM BUREAU INSURANCE	CC REST #14-4995-FH JORDAN RAYMUS	5.00
07/14/2016	1	60647	FENL D	DEBBIE FENLON	CC REST #10-4268-FH RICHARD EVANS	10.99
07/14/2016	1	60648	GARS M	MR. & MRS. MICHAEL GARST	CC REST #15-5125-FH JOHN GARST	160.00
07/14/2016	1	60649	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
07/14/2016	1	60650	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
07/14/2016	1	60651	HEAT G	GERALD HEATH	CC REST #09-4106-FH SONYA WAGNER	200.00
07/14/2016	1	60652	HILLTOP	HILLTOP GROCERY BAR & GRILL	CC REST #03-2694-FH CHARLE HOWE	9.12
07/14/2016	1	60653	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60654	JONE J	JEREMY JONES	CC REST #03-2694-FH CHARLE HOWE	18.25
07/14/2016	1	60655	JONE P	PATRICIA JONES	CC REST #09-3952-FH WALTER JONES	200.00
07/14/2016	1	60656	JONES	JIM WERNIG INC	CC REST #91-0683-FH HARRINGTON #91-0687-	80.00
07/14/2016	1	60657	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60658	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC BEAU STEWARD	180.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/14/2016	1	60659	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH JASON NOBLE	20.00
07/14/2016	1	60660	LAVI D	DANIEL LAVIOLETTE	CC REST #14-4979-FC NATHAN TEMPLE	50.00
07/14/2016	1	60661	MARSHALL R	RICHARD MARSHALL	CC REST #99-2141-FH CHASITY COMPTON	5.00
07/14/2016	1	60662	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH DAVID SOVA	21.41
07/14/2016	1	60663	MCKINLEY D	DAVID MCKINLEY	CC REST #13-4661-FC LANCE DEACONS	25.00
07/14/2016	1	60664	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH BRENTON DENNERT-MICH	100.00
07/14/2016	1	60665	MONTGOMERY	MONTGOMERY COUNTY	CC REST #12-4609-FH MARTY BRUDER	50.00
07/14/2016	1	60666	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	125.00
07/14/2016	1	60667	MULL N	NANCY MULLETT	CC REST #14-4879-FH TARA MULLETT	20.00
07/14/2016	1	60668	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	250.00
07/14/2016	1	60669	NEXTDOOR	NEXT DOOR FOOD STORE	CC REST #14-4934-FH BRANDON CRAWFORD	100.00
07/14/2016	1	60670	PAVW A	ALLEN PAVWOSKI	CC REST #11-4451-FC DENNIS PARRIS	3.75
07/14/2016	1	60671	PNC REST	PNC BANK	CC REST #13-4724-FC VELTON MILLER JR.	50.00
07/14/2016	1	60672	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLY	100.00
07/14/2016	1	60673	RDIC-REST	RIVERTOWN DO IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
07/14/2016	1	60674	REDM MAR	MARIANNE REDMAN	CC REST #11-4451-FC DENNIS PARRIS	3.75
07/14/2016	1	60675	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60676	RODR M	MICHAEL RODRIGUEZ	CC REST #10-4268-FH RICHARD EVANS	11.00
07/14/2016	1	60677	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	10.00
07/14/2016	1	60678	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4850-FH DYLIN WHITMORE	5.50
07/14/2016	1	60679	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5110-FH MATTHEW LAFORGE	10.00
07/14/2016	1	60680	SANE	STRAITS AREA NARCOTICS ENF	CC REST #11-4440-FC JACOB KIEFER	5.00
07/14/2016	1	60681	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5045-FH DEVIN HARLEY	50.00
07/14/2016	1	60682	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5059-FC ANTHONY BODA	5.00
07/14/2016	1	60683	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5101-FH ALINA BOND	65.62
07/14/2016	1	60684	SCH S	SHARON SCHALOW	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60685	SF INS	STATE FARM CLAIMS	CC REST #13-4786-FH JOSHUA WILSON	100.00
07/14/2016	1	60686	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60687	SOUL E	EMERY SOULES	CC REST #16-5199-FH LADONA SNIFF	405.47
07/14/2016	1	60688	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60689	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	25.00
07/14/2016	1	60690	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60691	WENG R	ROBERT WENGER	CC REST #02-2546-FH DAVID SOVA	21.43
07/14/2016	1	60692	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	500.00
07/15/2016	1	60693	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244-0001 AUG 2016	6,885.37
07/15/2016	1	60694	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS #00188643 AUG 2016	93,328.92
07/15/2016	1	60695	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATIONS	300.00
07/15/2016	1	60696	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP OPTIONAL LIFE INS 0150451-001 9 A	725.27
07/15/2016	1	60697	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP LIFE INS #0116187-001 5 AUG 2016	678.10
07/15/2016	1	60698	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS GELC 0125010-001 2 AUG 2016	366.47
07/15/2016	1	60699	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS GEN #0125011-001 9 AUG 2016	1,356.47
07/15/2016	1	60700	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS AFSCME #0150450-001 2 AUG 201	779.43
07/18/2016	1	60701	BURT TWP	BURT TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	8.36
07/18/2016	1	60702	CAS	CHEBOYGAN AREA SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIAL APR-	17,354.02
07/18/2016	1	60703	CHEB	CITY OF CHEBOYGAN	TR PRE DENIALS DUE CITY APR-JUNE 2016	128.86
07/18/2016	1	60704	FOC	FRIEND OF THE COURT	CR BOND #14-10375-DM GIANNINI VS GILLIAM	500.00
07/18/2016	1	60705	GRANT	GRANT TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	21.42
07/18/2016	1	60706	ILS	INLAND LAKES SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIAL APR-	7,955.69
07/18/2016	1	60707	KOEHLER	KOEHLER TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	145.59
07/18/2016	1	60708	MACKINAW	MACKINAW TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	33.08
07/18/2016	1	60709	MCPS	MACKINAW CITY PUBLIC SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIAL APR-	1,102.39
07/18/2016	1	60710	MENTOR	MENTOR TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	18.98
07/18/2016	1	60711	MULLETT	MULLETT TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	153.19
07/18/2016	1	60712	MUNRO	MUNRO TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP APR-JUNE 201	145.74
07/18/2016	1	60713	PAS	PELLSTON AREA SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIAL APR-	134.58
07/18/2016	1	60714	SOM-PRE	STATE OF MICHIGAN	TR DISTRIBUTION OF INTEREST ON PRE APR-J	194.93
07/18/2016	1	60715	TREAS	CHEBOYGAN COUNTY TREASURER	TR DISTRIBUTION OF INTEREST ON PRE APR-J	1,364.58
07/19/2016	1	60716	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244 DIV 0011 AUG 20	1,447.21
07/19/2016	1	60717	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244 DIV 0012 AUG 20	447.59
07/19/2016	1	60718	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244 DIV 0013 AUG 20	434.65

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/20/2016	1	60719	BEAUGRAND	BEAUGRAND TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	2.13
07/20/2016	1	60720	CAS	CHEBOYGAN AREA SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIALS APR	12,746.04
07/20/2016	1	60721	CAS	CHEBOYGAN AREA SCHOOLS	TR COMMERCIAL FOREST DUE SCHOOL	10.98
07/20/2016	1	60722	COP	COP EDUCATIONAL SERVICE DISTRICT	TR COMMERCIAL FOREST DUE SCHOOL DISTRICT	61.90
07/20/2016	1	60723	CPL	CHEBOYGAN PUBLIC LIBRARY	TR COMMERCIAL FOREST DUE LIBRARY	4.89
07/20/2016	1	60724	ELLIS	ELLIS TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	13.31
07/20/2016	1	60725	HEBRON	HEBRON TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	6.02
07/20/2016	1	60726	ILS	INLAND LAKES SCHOOLS	TR DUE SCHOOL FROM HOMESTEAD DENIALS APR	4,607.98
07/20/2016	1	60727	ILS	INLAND LAKES SCHOOLS	TR COMMERCIAL FOREST DUE SCHOOL	51.27
07/20/2016	1	60728	INVERNESS	INVERNESS TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	1.48
07/20/2016	1	60729	KOEHLER	KOEHLER TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	20.55
07/20/2016	1	60730	MCPS	MACKINAW CITY PUBLIC SCHOOLS	TR COMMERCIAL FOREST DUE SCHOOL	2.55
07/20/2016	1	60731	MENTOR	MENTOR TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	9.62
07/20/2016	1	60732	MUNRO	MUNRO TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	3.34
07/20/2016	1	60733	REF-PLAN	JOHN DEMARTIN	PZ REFUND-CANCEL ZONING PERMIT PZ16-0185	30.00
07/20/2016	1	60734	SOM-CF	STATE OF MICHIGAN	TR COMMERCIAL FOREST DUE STATE	888.37
07/20/2016	1	60735	SOM-CF	STATE OF MICHIGAN	TR COMMERCIAL FOREST LANDOWNER SPECIFIC	888.30
07/20/2016	1	60736	TREAS	CHEBOYGAN COUNTY TREASURER	TR COMMERCIAL FOREST DUE COUNTY/SENIOR/A	262.75
07/20/2016	1	60737	TUSCARORA	TUSCARORA TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	1.67
07/20/2016	1	60738	WCL	WOLVERINE COMMUNITY LIBRARY	TR COMMERCIAL FOREST DUE LIBRARY	6.60
07/20/2016	1	60739	WCS	WOLVERINE COMMUNITY SCHOOLS	TR COMMERCIAL FOREST DUE SCHOOL	13.89
07/20/2016	1	60740	WILMOT	WILMOT TOWNSHIP	TR COMMERCIAL FOREST DUE TOWNSHIP	1.00
07/21/2016	1	60741	CHEB	CITY OF CHEBOYGAN	PC REST #15008535 WYATT EUGENE BAIER	47.24
07/21/2016	1	60742	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5193-FC PEO VS ALICIA KUSKY	900.00
07/21/2016	1	60743	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5193-FC PEO VS ALICIA KUSKY	100.00
07/21/2016	1	60744	CPL	CHEBOYGAN PUBLIC LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	104,302.16
07/21/2016	1	60745	CTC	CHEBOYGAN TITLE COMPANY	CR REFUND CK #6616	9.00
07/21/2016	1	60746	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN MICHAEL MOORE	100.00
07/21/2016	1	60747	FB INS	FARM BUREAU INSURANCE	PC REST #9004447 KURK WILLIAM ST AMOUR	10.00
07/21/2016	1	60748	FOC	FRIEND OF THE COURT	CR BOND #15-10798-DS WAGNER VS JEWELL	500.00
07/21/2016	1	60749	IRAL	INDIAN RIVER AREA LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	22,806.24
07/21/2016	1	60750	LAW LIB	CHEBOYGAN COUNTY LAW LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	3,500.00
07/21/2016	1	60751	MAPL	MACKINAW AREA PUBLIC LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	5,127.28
07/21/2016	1	60752	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	100.00
07/21/2016	1	60753	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	75.00
07/21/2016	1	60754	PIDL	PRESQUE ISLE DISTRICT LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	11,275.50
07/21/2016	1	60755	TPL	TOPINABEE PUBLIC LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	12,401.55
07/21/2016	1	60756	WCL	WOLVERINE COMMUNITY LIBRARY	TR PENAL FINES 7/1/15 - 6/30/16	20,554.15
07/27/2016	1	60757	FOC	FRIEND OF THE COURT	CR BOND #12-9894-DS ENOS VS MILLER	595.00
07/27/2016	1	60758	REF-TREA	DITECH FINANCIAL LLC	TR REFUND OVERPAYMENT 241-002-400-005-00	171.26
07/28/2016	1	60759	BOND-CLERK	CHIP DRAKE	CR BOND #16-5233-FH PEO VS DERRICK DRAKE	4,652.00
07/28/2016	1	60760	BOND-CLERK	JOHN MICHAEL OLIVER	CR BOND #16-5214-FH PEO VS JOHN OLIVER	897.00
07/28/2016	1	60761	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 7/23	353.75
07/28/2016	1	60762	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5233-FH PEO VS DERRICK DRAKE	348.00
07/28/2016	1	60763	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5214-FH PEO VS JOHN OLIVER	100.00
07/28/2016	1	60764	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5214-FH PEO VS JOHN OLIVER	3.00
07/28/2016	1	60765	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5215-FH PEO VS DERRICK DRAKE	50.00
07/28/2016	1	60766	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5215-FH PEO VS DERRICK DRAKE	450.00
07/28/2016	1	60767	MISDU	MISDU	PR 9130688762009007526 G. STANKEWITZ PE	35.17
07/28/2016	1	60768	MISDU	MISDU	PR 9102203832002007381 M. FAIRCHILD PE 7	170.80
07/28/2016	1	60769	REF-TREA	MIKE SLEE	TR REFUND TAX OVERPAYMENT 220-003-200-00	21.83
07/28/2016	1	60770	REF-TREA	RICHARD S. LANGDON	TR REFUND TAX OVERPAYMENT 200-S65-000-04	4.25
07/28/2016	1	60771	REF-TREA	WILLIAM BRIAN	TR REFUND OVERPAYMENT 242-012-200-014-00	5.35
07/28/2016	1	60772	SLG	SHERMETA LAW GROUP	PR #15-5314-GC TINA M GONSER JEWELL PE	75.00
07/28/2016	1	60773	TRIBUNAL	JAC FAITH II	TR PRE GRANTED JBOR	582.83
07/28/2016	1	60774	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 7/23	7.00
07/28/2016	1	60775	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 7/23	287.92
07/29/2016	1	60776	CHEB	CITY OF CHEBOYGAN	DC ORDINACE FEES JULY 2016	341.51
07/29/2016	1	60777	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL JULY 2016	232.00
07/29/2016	1	60778	CLERK	CHEBOYGAN COUNTY CLERK	CR #16-5214-FH PSP JOHN M OLIVER	1,295.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/29/2016	1	60779	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER JULY 2016	82,031.25
07/29/2016	1	60780	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS JULY 2016	2,749.00
07/29/2016	1	60781	REF-DC	KODIE TURMAN	DC REFUND #15-1026-SM	90.00
07/29/2016	1	60782	REF-DC	PLUNKETT COONEY	DC REFUND #16-5717-GC	15.00
07/29/2016	1	60783	REF-TREA	NORTHERN VIEW LLC	TR REFUND OVERPAYMENT 251-023-200-031-00	4.37
07/29/2016	1	60784	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL JULY 2016	189.00
07/29/2016	1	60785	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES JULY 2	4,804.51
07/29/2016	1	60786	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT FILING FEES JULY 2016	20,374.78
07/29/2016	1	60787	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES JULY 2016	325.00
07/29/2016	1	60788	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JULY 2016	2,848.32
07/29/2016	1	60789	TALON	TALON TITLE	RD REFUND OVERPAYMENT CK#41233	14.00
07/29/2016	1	60790	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL JULY 2016	100.00
07/29/2016	1	60791	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEES JULY 2016	160.00
07/29/2016	1	60792	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE JULY 2016	142.66

1 TOTALS:

Total of 191 Checks:	491,950.76
Less 1 Void Checks:	17,354.02
Total of 190 Disbursements:	<u>474,596.74</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
07/01/2016	2	166686	ACKE	CHRISTOPHER ACKERMAN	PC SA INDEPENENT CONTRACT JULY 2016	1,000.00
07/01/2016	2	166687	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE AGREEMENT JULY 2016	1,500.00
07/01/2016	2	166688	CAVI C	CAMERON CAVITT	FN DRAIN COMMISSIONARY SALARY JUL-SEP 20	200.00
07/01/2016	2	166689	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN CCD THIRD QUARTER APPROPRIATION JULY 2	3,125.00
07/01/2016	2	166690	CCF	CUSTOM CARPETS & FURNITURE	DHS WRC NEW CARPET AND TILE 1/2 DOWN PMT	4,093.00
07/01/2016	2	166691	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE	24,332.83
07/01/2016	2	166692	DH #4	DISTRICT HEALTH DEPT #4	FN DH #4 THIRD QUARTER APPROPRIATION 201	54,995.75
07/01/2016	2	166693	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE	1,962.25
07/01/2016	2	166694	GRAINGER	WW GRAINGER	MA BATTERY	53.15
					MA LAWNMOWER WHEEL	24.58
					MA SAFETY GLASSES/GOGGLES/EAR PLUGS/DUST	122.45
					MA SAFETY GLASSES	9.00
					MA SAFETY GLASSES	14.80
					MA GAS CAN	123.05
					CCM VANDAL RESISTANT FAUCET/SENSOR	353.25
					CCM POLYPROPYLENE HOSE REEL	249.50
						<u>949.78</u>
07/01/2016	2	166695	GRAINGER	VOID		V
07/01/2016	2	166696	GRAN J	JAMES H GRANGER	FN COUNTY SURVEYOR SALARY JUL-SEP 2016	200.00
07/01/2016	2	166697	HUMANE	CHEB COUNTY HUMANE SOCIETY	FN CCHS THIRD QUARTER APPROPRIATION 2016	35,750.00
07/01/2016	2	166698	NCCMH	NORTH COUNTRY COMMUNITY	FN CMH THIRD QUARTER APPROPRIATION 2016	27,998.75
07/01/2016	2	166699	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE JULY 2016	300.00
07/01/2016	2	166700	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE	1,209.25
07/01/2016	2	166701	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT JULY 2016	11,709.58
07/01/2016	2	166702	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER WAGES JULY 2016	735.44
07/01/2016	2	166703	S&B	SIGN & BANNER FACTORY	MA SIGNS FOR FUEL SYSTEM AT CTY BLDG & C	246.00
07/01/2016	2	166704	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILLAGE REQUEST	42,581.25
07/01/2016	2	166705	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 6/25/16	226,768.35
07/01/2016	2	166706	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE REQUEST	4,142.00
07/01/2016	2	166708	HUMANE	CHEB COUNTY HUMANE SOCIETY	FN CCHS THIRD QUARTER APPROPRIATION 2016	35,750.00
07/01/2016	2	166709	NCCMH	NORTH COUNTRY COMMUNITY	FN CMH THIRD QUARTER APPROPRIATION 2016	27,998.75
07/01/2016	2	166710	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE JULY 2016	300.00
07/01/2016	2	166711	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE	1,209.25
07/01/2016	2	166712	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT JULY 2016	11,709.58
07/01/2016	2	166713	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER WAGES JULY 2016	735.44
07/01/2016	2	166714	S&B	SIGN & BANNER FACTORY	MA SIGNS FOR FUEL SYSTEM AT CTY BLDG & C	246.00
07/01/2016	2	166715	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILLAGE REQUEST	42,581.25
07/01/2016	2	166716	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 6/25/16	226,768.35
07/01/2016	2	166717	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE REQUEST	4,142.00
07/05/2016	2	166718	ABE	AUTOMATED BUSINESS EQUIPMENT	EQ SERVICE CONTRACT 8/4/16-8/4/17	1,200.00
07/05/2016	2	166719	ARAMARK	ARAMARK	MA NEW DEPARTMENT UNIFORMS	80.45
07/05/2016	2	166720	AT&T/SBC	AT&T	FN GAS PUMP MODEM #23162733618012 5/29-6	34.59
07/05/2016	2	166721	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL 2001 GAL & GAS 2002 GAL PURCH	9,801.70
07/05/2016	2	166722	CHARTER	CHARTER COMMUNICATIONS	IS MONTHLY INTERNET SERVICES JUNE 2016	99.98
07/05/2016	2	166723	DANI K	KAREN DANIEL	DHS MONTHLY BOARD MTG 6/29/16	48.64
07/05/2016	2	166724	FERN FORD	FERNELIUS FORD LINCOLN	PC SA VEHICLE REPAIRS SAYPA VAN BRAKES/R	1,607.08
07/05/2016	2	166725	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/TIRE ROTATION - JEEP PATRI	41.24
07/05/2016	2	166726	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	152.88
					MA TOILET PAPER	152.88
						<u>305.76</u>
07/05/2016	2	166727	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING/SEARCH ENGINE	150.00
07/05/2016	2	166728	KORTZ	KARI KORTZ	FN REIMBURSE MILEAGE MICPA CONF TC 6/30/	118.26
07/05/2016	2	166729	LINDER J	JAMES LINDERMAN	PA MILEAGE FOR COURT APPEARANCES	77.76

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/05/2016	2	166730	MCNA E	E. MICHAEL MCNAMARA	PA MILEAGE FOR COURT APPEARANCE	38.88
07/05/2016	2	166731	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS MA MULITFOLD TOWELS MA OFFICE SUPPLIES/RUBBERBANDS	231.10 231.10 7.79
						<u>469.99</u>
07/05/2016	2	166732	OTEC	OTEC RADIO COMMUNICATIONS	SRR NEW RADIO & ANTENNA PLUS INSTALL MDO	521.00
07/05/2016	2	166733	PAETEC	PAETEC	IS PHONE BILLING JUNE 2016	257.22
07/05/2016	2	166734	PAETEC	VOID		
07/05/2016	2	166735	PIE&G	PRESQUE ISLE ELECTRIC & GAS	VA MVTF 16-016 (16) #2229600022 & #10770	279.46
07/05/2016	2	166736	RA	R.A. TOWNSEND	MA POLY FILTERS	157.28
07/05/2016	2	166737	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
07/05/2016	2	166738	S&B	SIGN & BANNER FACTORY	SRR LABOR & MATERIAL INSTALL DECALS ON N	500.00
07/05/2016	2	166739	SCHW J	JEAN SCHWIND	DHS MONTHLY BOARD MTG 6/29/16	50.80
07/05/2016	2	166740	SELI D	DALE SELIN	DC CELL REIMBURSE JUNE 2016	45.00
07/05/2016	2	166741	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	787.69
07/05/2016	2	166742	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	FG REPAIR MIDWAY RESTROOMS	90.00
07/05/2016	2	166743	STAN L	LIZ STANKEWITZ	DC CELL REIMBURSE JUNE 2016	45.00
07/05/2016	2	166744	TEBO L	LESLIE TEBO	DHS MONTHLY BOARD MTG 6/29/16	40.00
07/05/2016	2	166745	TPS	TAYLOR POWER & SUPPLY	FG MOWER PARTS	36.64
07/05/2016	2	166746	VATF	DARYL BOURCIER	VA MVTF 16-016 (16) OVERDUE RENT GAUS	857.00
07/05/2016	2	166747	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 5/5-6/4/16	51.03
07/05/2016	2	166748	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 4/5-5/4/16	51.03
07/05/2016	2	166749	YOUN K	KIMBERLY YOUNGS	DC CELL REIMBURSE JUNE 2016	45.00
07/06/2016	2	166750	BEEET W	WILLIAM BEETHEM	VA MVTF APPLICATION REVIEW 6/29/16	4.99
07/06/2016	2	166751	CDT-VA	CHEBOYGAN DAILY TRIBUNE	VA MEMORIAL DAY THANK YOU	72.50
07/06/2016	2	166752	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES	168.00
07/06/2016	2	166753	GLAD	GREAT LAKES ASSESSORS & DIRECTORS	EQ TRAINING WISSNER/BOHL/ZABIK	105.00
07/06/2016	2	166754	ICLE	ICLE	PC MI FAMILY LAW MAY 2016 UPDATE	133.50
07/06/2016	2	166755	MAYO R	RICHARD MAYO	VA MVTF APPLICATION REVIEW 6/29/16	4.55
07/07/2016	2	166756	BS&A	BS&A EQUALIZER SOFTWARE SYST	CD SOFTWARE APPLICATION & TRAINING	5,000.00
07/07/2016	2	166757	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/TIRE ROTATION ESCAPE #19	41.95
07/07/2016	2	166758	MEMBER	NE MICHIGAN ASSESSORS ASSOC	EQ NEMAA MEMBERSHIP DUES 7/1/16-6/30/17	15.00
07/07/2016	2	166759	MOW	MICHIGAN OFFICEWAYS INC	AD 2 CASES 11"X17" PAPER	82.76
07/07/2016	2	166760	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/TAPE/LYSOL/CDR HIGHSP TR OFFICE SUPPLIES/CD CASES	18.98 8.70
						<u>27.68</u>
07/07/2016	2	166761	OTWELL	OTWELL MAWBY PC	PZ CONTRACTOR FEE PROJECT #H-2016-365 M	485.00
07/07/2016	2	166762	REF-TREA	VIRGINIA BLOUGH	TR REFUND RECYCLE PROGRAM 140-030-300-00	88.00
07/07/2016	2	166763	VERIZON	VERIZON	IS CELL PHONE 5/14-6/13/16	1,405.99
07/07/2016	2	166764	WHEELER	WHEELER MOTORS INC	AD ANIMAL CONTROL TRUCK INSURANCE DEDUCT	250.00
07/07/2016	2	166765	WILL R	RON WILLIAMS	CF ADVERTISING FACEBOOK	136.03
07/07/2016	2	166766	WOE	WILLIAMS OFFICE EQUIPMENT	CF 100 B/W FAIRBOOKS	390.00
07/08/2016	2	166767	AFG	THE ARCHITECT FORUM GROUP LLC	AD DESIGN REVISIONS/DORIS REID BLDG-WRC	210.00
07/08/2016	2	166768	AFG	THE ARCHITECT FORUM GROUP LLC	AD WOLVERINE SENIOR CENTER ROOF	280.00
07/08/2016	2	166769	AFG	THE ARCHITECT FORUM GROUP LLC	AD CONTRACT DESIGN ANIMAL SHELTER PHASE	420.00
07/08/2016	2	166770	BOHL S	SAM BOHL	FOC MILEAGE REIMBURSE TO/FROM BANK 4/6/1	26.00
07/08/2016	2	166771	CAR-CCM	CARQUEST AUTO PARTS	CCM HOSE CLAMPS FOR WATER LINES UNDER DO	12.40
07/08/2016	2	166772	CAS	CHEBOYGAN AREA SCHOOLS	VA PAYMENT FOR MEMORIAL DAY CUSTODIAN	20.00
07/08/2016	2	166773	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES JUNE 2016	15.00
07/08/2016	2	166774	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER	69.00
07/08/2016	2	166775	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT JULY 2016	1,375.00
07/08/2016	2	166776	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTORNEY JUNE 2016	80.00
07/08/2016	2	166777	FERN FORD	FERNELIUS FORD LINCOLN	AD REPLACE REAR U-JOINT #14	132.40
07/08/2016	2	166778	FERN FORD	FERNELIUS FORD LINCOLN	AD REPLACED PCM/ALTERNATOR #14	569.87
07/08/2016	2	166779	GL PLUM	GREAT LAKES PLUMBING, HEATING & A/C	MA REPLACEMENT AC FOR DC RM & JURY RM 50	4,545.00
07/08/2016	2	166780	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT JULY 2016	1,375.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/11/2016	2	166823	RED OAK	RED OAK GUNSMITHING	SD GUN REPAIR/BUFFER SPRING & GAS TUBE	39.90
07/11/2016	2	166824	REDM M	MATT REDMOND	VA INSTALLATION OF BURIAL MARKERS	960.00
07/11/2016	2	166825	SAP	STRAITS AREA PRINTING	CF RACKCARDS	691.50
					CF RODEO TICKETS	131.70
					CF WATERBOTTLES	1,140.18
					CF RAFFLE TICKETS	451.50
						<u>2,414.88</u>
07/11/2016	2	166826	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES JUNE 2016	7,149.88
07/11/2016	2	166827	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ INMATE MEDICATIONS JUNE2016	84.87
07/11/2016	2	166828	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES	293.25
07/11/2016	2	166829	STYF	SAULT TRIBE YOUTH FACILITY	DHS CC #4678447 3/7/16-3/9/16	360.00
07/11/2016	2	166830	WHS	WOLVERINE HUMAN SERVICES	DHS CC #4678447 3/10-4/3/16	4,889.00
07/12/2016	2	166831	HOEKSTRA	HOEKSTRA TRANSPORTATION	SRR NEW 2016 28 FT SUPER DUTY BUS	94,318.00
07/12/2016	2	166832	KUJAWA	KUJAWA CONSTRUCTION	FN CONSTR. CONTRACT WOLVERINE ROOF PMT #	29,200.00
07/13/2016	2	166833	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE 7/12/16	32.40
07/13/2016	2	166834	ARCTIC	ARCTIC GLACIER INC	CCM ICE PURCHASE JULY 2016	165.60
07/13/2016	2	166835	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GASOLINE 2000 GAL & DIESEL 1399 GALL	8,614.18
					CCM GAS 4002 GALLONS	12,034.82
						<u>20,649.00</u>
07/13/2016	2	166836	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 7/12/16	17.28
07/13/2016	2	166837	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	152.88
07/13/2016	2	166838	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 7/12/16	3.78
07/13/2016	2	166839	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 6/15-7/12/16	221.94
07/13/2016	2	166840	MISC-PA	BEST WESTERN RIVER	PA WITNESS HOTEL FEES/#15-5132-FH	150.00
07/13/2016	2	166841	MOW	MICHIGAN OFFICEWAYS INC	MSU OFFICE SUPPLIES/ADDRESS LABELS	23.79
07/13/2016	2	166842	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	231.10
					RC SALES BOOK	18.75
					MA RUBBERBANDS	7.79
						<u>257.64</u>
07/13/2016	2	166843	PNC VISA	PNC BANK	FN VISA CHARGES THROUGH 6/17/16	6,839.89
07/13/2016	2	166844	PNC VISA	VOID		
07/13/2016	2	166845	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 7/12/16	7.56
07/13/2016	2	166846	RWS	REPUBLIC SERVICES #239	CCM TRASH REMOVAL JULY 2016	180.64
07/13/2016	2	166847	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	175.48
07/13/2016	2	166848	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 7/9	130,864.00
07/13/2016	2	166849	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 6/1-7/12/16	210.60
07/14/2016	2	166850	ALLPHASE	ALL-PHASE	MA LIGHT BULBS	147.52
					MA LIGHT BULBS	6.93
						<u>154.45</u>
07/14/2016	2	166851	AT&T/SBC	AT&T	RC/FG PHONE 231 627 7051 455 3 5/29-6/28	178.33
07/14/2016	2	166852	BBC	BERNARD BUILDING CENTER	FG DUCT TAPE/SILICONE SEALANT	31.94
					CCM MIRACLE GRO POTTING MIX	27.96
					CCM PHONE LINE SPLITTER/GROOVE JOINT/DRI	237.13
					CCM DOCK REPAIR	40.76
					CCM DOCK REPAIR/TREATED LUMBER	16.17
					MA STAPLES/BRAD GUN/FINISH NAILS	102.55
					FG SCREWS	80.00
					FG DECK SCREWS	21.99
					CCM PAINT BRUSH/PAINT/PRIMER	48.74
					CCM DOCK REPAIR/UTILITY PULL/BARREL BOLT	11.98

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
					CCM DOCK REPAIR/LUMBER	3.43	
					CCM DOCK REPAIR SNAP LINK/COIL CHAIN	3.62	
					FG TREATED RED PINE/REDI-MIX	39.42	
					MA CEILING TILE	235.60	
					CCM CREDIT STRIP LIGHT	(29.98)	
					CCM CREDIT TREATED LUMBER	(16.17)	
						<u>855.14</u>	
07/14/2016	2	166853	BBC	VOID			V
07/14/2016	2	166854	BBC	VOID			V
07/14/2016	2	166855	CAR-SD	CARQUEST AUTO PARTS	SD WIRE	8.38	
					SD FUSE/LIFT SUPPORT	59.26	
						<u>67.64</u>	
07/14/2016	2	166856	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC DIESEL FUEL JUNE 2016	1,085.76	
07/14/2016	2	166857	EMMET DPW	EMMET COUNTY DPW	RC TRANSFER STATION CHARGES JUNE 2016	10,291.75	
					RC TIPPING FEE REFUND	(997.00)	
						<u>9,294.75</u>	
07/14/2016	2	166858	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THROUGH JUNE 30, 2016	1,470.00	
07/14/2016	2	166859	MSHC	MACKINAW STRAITS HEALTH CENTER	AD PRE EMPLOYMENT PHYSICAL/URINE COLLECT	122.00	
07/14/2016	2	166860	RDIC	RIVERTOWN DO-IT CENTER	MA ZINC PISTOL NOZZLE	5.99	
					MA HOSE COUPLING/HOSE/MISC HOSE SUPPLIES	107.05	
					MA BATTERIES	47.97	
					MA TREATED LUMBER/GARDEN HOSE/BOLTS/SCRE	108.03	
					MA SPRING GRIP	4.98	
					MA PINE LUMBER	19.17	
					MA SELECT CUT TREATED LUMBER	5.69	
					MA BALL VALVE	43.98	
					MA BOLTS & TREATED LUMBER	14.25	
					MA FLOOR SCRUB	8.49	
					MA BATTERIES/BALL VALVES/COUPLING	83.45	
					MA SEATS & SPRINGS/ANGLE VALVE	33.54	
					MA WAX BOWL GASKET/PAINT BRUSHES	12.36	
						<u>494.95</u>	
07/14/2016	2	166861	RDIC	VOID			V
07/14/2016	2	166862	REGISTER	MICHIGAN ASSESSORS ASSOC	EQ USPAP - MAAO REQUIRED COURSE E. ZABIK	50.00	
07/14/2016	2	166863	S&B	SIGN & BANNER FACTORY	RC DECALS	48.00	
07/14/2016	2	166864	SOM-CIS	STATE OF MICHIGAN	MA STATE BOILER INSPECTION	500.00	
07/14/2016	2	166865	TASER	TASER INTERNATIONAL	SD 5 TASERS, HOLSTERS, CARTRIDGES, AND B	7,385.75	
07/14/2016	2	166866	TPS	TAYLOR POWER & SUPPLY	MA NEW WEED TRIMMER & BLADES	445.86	
					CCM NEW BACK PACK BLOWER	449.95	
						<u>895.81</u>	
07/14/2016	2	166867	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE	16.95	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE	16.95	
					SD NEW BRAKES/PADS/ROTORS	268.59	
					SD OIL CHANGE	16.95	
					SD MOUNT & BALANCE TIRES	40.00	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE/ROTATE TIRES	29.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SD FUSE	1.99
						<u>441.28</u>
07/14/2016	2	166868	WHEELER	VOID		
07/14/2016	2	166869	WHEELER	WHEELER MOTORS INC	AD TIRE ROTATION/TRANS FLUSH/SPARK PLUGS	475.19
07/18/2016	2	166870	AT&T-SRR	AT&T	SRR PHONE 5/29-6/2816	59.90
07/18/2016	2	166871	AT&T-SRR	AT&T	SRR PHONE 5/29-6/28/16	164.08
07/18/2016	2	166872	AT&T/SBC	AT&T	IS PHONE SERVICES 5/2-6/1/16	587.41
07/18/2016	2	166873	AT&T/SBC	VOID		
07/18/2016	2	166874	AT&T/SBC	AT&T	IS PHONE SERVICE 6/2-7/1/2016	587.41
07/18/2016	2	166875	AT&T/SBC	VOID		
07/18/2016	2	166876	BLASKOWSKI	BLASKOWSKI FEED & SEED	MA T-POST	10.60
07/18/2016	2	166877	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES SKY DAVID NOBL	480.00
07/18/2016	2	166878	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR DIESEL FUEL CHARGES JUNE 2016	6,149.31
07/18/2016	2	166879	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD HELP WANTED - OFFICE MANAGER PA	140.00
07/18/2016	2	166880	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW WOOLLARD	75.66
07/18/2016	2	166881	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENT AGREEMENT MAY 201	1,016.00
					CR LICENSE ENHANCEMENT AGREEMENT JUNE 20	1,002.00
						<u>2,018.00</u>
07/18/2016	2	166882	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSING VISITS JUNE 2016	2,685.00
07/18/2016	2	166883	EPSI	ENGINEERED PROTECTION SYSTEMS	MA ALARM SYSTEM HEALTH DEPT. 8/1-10/31/1	313.59
07/18/2016	2	166884	G SHIPPING	G'S SHIPPING STORE	SRR CENTER PULL ROLL TOWELS FOR AIRPORT	48.00
07/18/2016	2	166885	HANSEL	DONNA HANSEL	PC COURT APPT ATTY WILSON-VULK/COCKRILL	150.00
07/18/2016	2	166886	HSS	HANSEN SALES & SERVICE	SRR BUS #109 REMOVE & REPLACE OIL PAN, G	511.20
07/18/2016	2	166887	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES ANDREW HAWVER	115.00
07/18/2016	2	166888	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES ANDREW HAWVER	145.00
07/18/2016	2	166889	MCDONALDS	MCDONALD'S OF CHEBOYGAN	CF GIFT CARDS	250.00
07/18/2016	2	166890	MER	MICHIGAN ELECTION RESOURCES	CR ELECTION SUPPLIES	47.10
07/18/2016	2	166891	NOP	NATIONAL OFFICE PRODUCTS	PC STAMP	118.00
					PC STAMP	6.99
					PC BUSINESS CARDS	13.04
						<u>138.03</u>
07/18/2016	2	166892	NWMAA	NWMAA	EQ MEMBERSHIP & TRAINING KERI BOHL	30.00
07/18/2016	2	166893	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES/AIR DUSTER	12.72
					CR OFFICE SUPPLIES/CORRECT TAPE/MARKERS/	59.28
						<u>72.00</u>
07/18/2016	2	166894	PITNEY	PITNEY BOWES LEASE	MA INK CARTRIDGE POSTAGE MACHINE	220.13
07/18/2016	2	166895	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL JUNE 2016	512.33
07/18/2016	2	166896	SAP	STRAITS AREA PRINTING	PC ENVELOPES 5,000 WINDOW; 2,500 REGULAR	431.70
07/18/2016	2	166897	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BLUE DIESEL ENGINE FLUID ADDITIVE	51.96
07/18/2016	2	166898	STANS	STANS ELECTRIC	MA REPLACE LED PARKING LOT LIGHT FIXTURE	989.00
07/18/2016	2	166899	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION MAX PENFIE	960.00
07/18/2016	2	166900	USC	UNDERGROUND SECURITY COMPANY	CR MICROFILM STORAGE 2016/2017	1,056.00
07/18/2016	2	166901	WERNER	WERNER PLUMBING & HEATING	MA CHECK AC UNIT DISTRICT COURT	127.40
					MA CHECK/DIAGNOSE PROBLEM W/AC IN DC	139.64
					MA REPAIR AC AT DHS	191.04
						<u>458.08</u>
07/18/2016	2	166902	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENT JUNE 2016	1,927.38
07/18/2016	2	166903	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS #212 REPLACE HIGH PRESS FUEL PUM	306.23
07/19/2016	2	166904	BEE T W	WILLIAM BEETHEM	VA REVIEW SRF APPLICATION 7/15/16	40.00
07/19/2016	2	166905	BOUR T	TRACY BOURGEOIS	FOC MEAL REIMBURSEMENT	11.55

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/19/2016	2	166906	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030339863 6/13-7/12/16	1,340.66
07/19/2016	2	166907	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390080 6/13-7/12/16	266.46
07/19/2016	2	166908	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390270 6/13-7/12/16	161.69
07/19/2016	2	166909	CRONAN	LINDA CRONAN	TR MILEAGE REIMBUSE TO BANK JAN-JUN 2016	173.34
07/19/2016	2	166910	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/TIRE ROTATION	16.95
07/19/2016	2	166911	KERN P	PHILLIP KERNS	VA MVTF #16-019 (16) APPLICATION REVIEW	23.92
07/19/2016	2	166912	MISC	JOHN SWANSON	CCM REFUND HALF OF PREPAID SEASONAL SLIP	1,276.00
07/19/2016	2	166913	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES/SELF INKING STAMP	26.99
07/19/2016	2	166914	OLSO R	RAY OLSON	VA MVTF #16-019 (16) APPLICATION REVIEW	1.56
07/19/2016	2	166915	VATF	CREDIT ACCEPTANCE CORP	VA MVTF #16-019 (16) AUTO PAYMENT JULY 2	210.20
07/19/2016	2	166916	WELDON	BUFFY WELDON	TR MILEAGE REIMBURSE TO BANK JAN-JUN2016	27.54
07/19/2016	2	166917	WERNER	WERNER PLUMBING & HEATING	CCM DRESSER COUPLER FOR SPINKLER SYSTEM	6.56
07/19/2016	2	166918	WILD J	JOSEPH WILDBERG	VA REVIEW SRF APPLICATION 7/15/16	40.00
					VA MVTF #16-017 (16) APPLICATION REVIEW	27.35
						<u>67.35</u>
07/20/2016	2	166919	BERG B	BRENDA BERGSTROM	JB WORK 7/18-19	90.80
07/20/2016	2	166920	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD BUG DUST/GARDEN	9.32
07/20/2016	2	166921	BREG L	LOIS BREGE	DHS CC #20623834 6/24-7/7/16	241.36
07/20/2016	2	166922	BREG L	LOIS BREGE	DHS CC #20623835 6/24-7/7/16	241.36
07/20/2016	2	166923	BREG L	LOIS BREGE	DHS CC #20623836 6/24-7/7/16	311.36
07/20/2016	2	166924	BREG L	LOIS BREGE	DHS CC #1525157 6/22-7/5/16	241.36
07/20/2016	2	166925	CDT-DC	CHEBOYGAN DAILY TRIBUNE	DC ADVERTISEMENT FOR OPEN POSITION	128.00
07/20/2016	2	166926	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 6/1-6/30/16	667.20
07/20/2016	2	166927	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 6/1-6/30/16	667.20
07/20/2016	2	166928	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 8245122670006824 7/23-8	112.61
07/20/2016	2	166929	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES/INK/POST IT NOTES/FLA	75.33
07/20/2016	2	166930	PHILLIPS	BECKY PHILLIPS	JB WORK 7/18-19	90.80
07/20/2016	2	166931	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DRUG SCREENS	118.40
07/20/2016	2	166932	SAP	STRAITS AREA PRINTING	DC TRAFFIC CITATION HANDOUT SHEETS QTY 1	105.45
07/20/2016	2	166933	SCHR KA	KAREN SCHRAMM	JB WORK 7/18-19	97.28
07/20/2016	2	166934	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ INMATE MEDICATIONS JUNE 2016	18.44
07/20/2016	2	166935	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 6/5-7/4/16	13.23
07/20/2016	2	166936	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC #6199173 6/1-6/30/16	617.70
07/20/2016	2	166937	ZIPS	ZIPS HARLEY DAVIDSON	SD LEASE ON MOTORCYCLE 2016	750.00
07/21/2016	2	166938	ARNO H	HEATHER ARNOLD	PC TRAINING IN MARQUETTE	219.77
07/21/2016	2	166939	DEAN	NANCY B DEAN	PC COURT APPOINTED ATTORNEY WILSON-VULK/	150.00
07/21/2016	2	166940	INK & TONE	INK & TONER ALTERNATIVE	PC TONER	54.99
07/21/2016	2	166941	KEOGH	WILLIAM L KEOGH PC	PC COURT APPOINTED ATTORNEY SCHOOLCRAFTS	150.00
07/21/2016	2	166942	MER	MICHIGAN ELECTION RESOURCES	CR SCHOOL NOMINATING PETITIONS	39.45
07/21/2016	2	166943	NMJOA	NORTHERN MICH JUVENILE OFFICERS	PC FALL CONFERENCE KYLE CULBERTSON	35.00
07/21/2016	2	166944	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES/PENS/DIVIDERS/STAPLES	38.05
07/21/2016	2	166945	REGISTER	MACC	CR CONFERENCE REGISTRATION	250.00
07/21/2016	2	166946	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW S. EDDY	35.00
07/21/2016	2	166947	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION FARE JUNE 2016	3,755.69
07/21/2016	2	166948	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE JUNE 2016	603.01
07/21/2016	2	166949	VATF	TOM STILSON	VA MVTF OVERDUE MORTGAGE KIDDER	1,450.00
07/21/2016	2	166950	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 6/5-7/4/16	4.25
07/21/2016	2	166951	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN CHARGES 6/5-7/4/16	72.76
07/22/2016	2	166952	ARCTIC	ARCTIC GLACIER INC	CCM ICE PURCHASE	96.60
07/22/2016	2	166953	MOW	MICHIGAN OFFICEWAYS INC	MSU 2017 DESKPAD & CALENDAR SUPPLIES	30.24
07/22/2016	2	166954	PIE&G	PREIQUE ISLE ELECTRIC & GAS	VA MVTF ELECTRIC #2229600023 & GAS #1077	350.00
07/22/2016	2	166955	REGISTER	MACM CONFERENCE	FOC MI ASSOC OF COURT MEDIATORS CONF T.	225.00
07/22/2016	2	166956	REGISTER	FOCA	FOC FOC ASSOCIATION SUMMER CONFERENCE K.	220.00
07/22/2016	2	166957	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	FN SOM SPEC SERV COA 3RD QTR FY 2016	6,250.00
07/25/2016	2	166958	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM FUEL PURCHASE 3198 GALLONS DIESEL	6,313.26
07/25/2016	2	166959	CAR-RC	CARQUEST	RC EXTENDED LIFE 50/50 ANTIFREEZE	98.32
07/25/2016	2	166960	CARQUEST	CARQUEST	CCM HOSE	226.08



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						224.80
07/27/2016	2	166997	ELK	ELK RUN LANDFILL	MA REFUSE REMOVAL	13.74
07/27/2016	2	166998	FREESE	CHARLES FREESE	PZ COMMISSION MTG 7/6/16	70.78
					PZ SITE VISIT 7/4/16	75.10
					PZ COMMISSION MTG 7/20/16	70.78
					PZ SITE VISIT 7/19/16	78.88
						<u>295.54</u>
07/27/2016	2	166999	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 7/6/16	47.56
					PZ SITE VISIT 7/1/16	56.20
					PZ COMMISSION MTG 7/20/16	47.56
					PZ SITE VISIT 7/19/16	73.48
						<u>224.80</u>
07/27/2016	2	167000	LYON S	SHARON LYON	PZ COMMISSION MTG 7/20/16	69.16
07/27/2016	2	167001	NOP	NATIONAL OFFICE PRODUCTS	CCDC OFFICE SUPPLIES ZIP DRIVE/APPT. BOO	43.03
07/27/2016	2	167002	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST F. MARTINDALE	73.75
07/27/2016	2	167003	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR SERVICE CALL	543.00
07/27/2016	2	167004	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
07/27/2016	2	167005	SPARTAN	SPARTAN STORES LLC	MA COFFEE SUPPLIES	23.07
07/27/2016	2	167006	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR 1 CASE OF COOLING SYSTEM ANTIFREEZE	69.90
07/28/2016	2	167007	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE 7/26	32.40
07/28/2016	2	167008	ARCTIC	ARCTIC GLACIER INC	CCM ICE PURCHASE	117.30
07/28/2016	2	167009	BLARNEY	BLARNEY CASTLE OIL COMPANY	SD GASOLINE PURCHASE 400 GALLONS	1,110.53
					SD GASOLINE PURCHASE 500 GALLONS	1,360.07
						<u>2,470.60</u>
07/28/2016	2	167010	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GASOLINE PURCHASE 2193.4 GALLONS	6,968.07
07/28/2016	2	167011	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GASOLINE PURCHASE 1793.7 GALLONS	5,772.20
07/28/2016	2	167012	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL FUEL PURCHASE 601 GALLONS	1,149.49
07/28/2016	2	167013	BRAD J	JACKSON BRADLEY	SD MILEAGE REIMBURSEMENT JUNE 2016	166.32
07/28/2016	2	167014	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 7/26/16	17.28
07/28/2016	2	167015	CAR-CCM	CARQUEST AUTO PARTS	CCM 3/4 PVC TUBING FOR WATER LINE	15.12
					CCM TUBING & HARDWARE FOR WATER LINES	265.16
						<u>280.28</u>
07/28/2016	2	167016	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET SERVICES 7/24-8/23/16	99.98
07/28/2016	2	167017	CHARTER	CHARTER COMMUNICATIONS	CCM TELEPHONE #2316274944 7/29-8/28/16	149.94
07/28/2016	2	167018	DEAN	NANCY B DEAN	PC COURT APPT ATTY SCHOOLCRAFT/CLAYTON	150.00
07/28/2016	2	167019	DECATUR	DECATUR ELECTRONICS INC	SD RADAR AND EQUIPMENT	1,035.00
07/28/2016	2	167020	GALLS	GALLS INCORPORATED	SD SHOES/SHERIFF	104.44
					SD SHIRTS/SHERIFF	73.95
					SDJ RESTRAINT BELT	33.95
					SDJ HANDCUFFS	48.13
					SDJ LEG IRONS	158.50
						<u>418.97</u>
07/28/2016	2	167021	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
07/28/2016	2	167022	GOUJ C	CAL GOULINE	BOC COMMISSIONER MILEAGE 7/26/16	3.78
07/28/2016	2	167023	GTMC	GRAND TRAVERSE MOBILE	IS ID CARDS FOR DOOR SYSTEM	230.00
07/28/2016	2	167024	GTMC	GRAND TRAVERSE MOBILE	IS REPLACEMENT CAMERA FOR HOLD 1	399.00
07/28/2016	2	167025	GTMC	GRAND TRAVERSE MOBILE	IS SOFTWARE UPDATE VIDEO SYSTEM IN SD	525.00
07/28/2016	2	167026	GTMC	GRAND TRAVERSE MOBILE	IS REMOTE SUPPORT FOR FINE TUNE VIDEO SE	37.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/28/2016	2	167027	I3 BS	I3 BUSINESS SOLUTIONS LLC	IS HARDWARE MAINT AS400 5/3/2016-5/2/201	2,319.29
07/28/2016	2	167028	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES ANDREW HAWVER	115.00
07/28/2016	2	167029	MARTECH	MARTECH SYSTEMS INC	CF LASER TAGS	73.58
07/28/2016	2	167030	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 7/26/16	27.54
07/28/2016	2	167031	MER	MICHIGAN ELECTION RESOURCES	CR ELECTION SUPPLIES	9.85
07/28/2016	2	167032	MISC	ELIZABETH KILLINGBECK	SD MILEAGE REIMBURSEMENT JUNE 2016	120.42
07/28/2016	2	167033	MISC	NICOLAS ROSS	SD MILEAGE REIMBURSEMENT MAY & JUNE 2016	143.10
07/28/2016	2	167034	PAETEC	PAETEC	IS PHONE SERVICE JULY 2016	248.38
07/28/2016	2	167035	PAETEC	VOID		
07/28/2016	2	167036	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 7/26/16	71.28
07/28/2016	2	167037	SAP	STRAITS AREA PRINTING	SD BUSINESS CARDS BUR	46.60
07/28/2016	2	167038	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS	11.30
					SDJ COMMISSARY ORDERS	1,322.02
					SDJ SHOES/DEODORANT/ENTRANCE KITS	463.00
					SDJ PAK ORDERS	9.55
					SDJ COMMISSARY ORDERS	1,274.80
					SDJ PAK ORDERS	7.45
					SDJ COMMISSARY ORDERS	1,366.45
					SDJ PAK ORDERS	8.80
					SDJ COMMISSARY ORDERS	1,181.73
					SDJ PAK ORDERS	9.25
					SDJ COMMISSARY ORDERS	978.31
						<u>6,632.66</u>
07/28/2016	2	167039	SWANSON S	VOID		
07/28/2016	2	167040	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 7/23	119,703.62
07/28/2016	2	167041	TRYBAN	MARY ELLEN TRYBAN	CR MILEAGE REIMBURSE BOARD OF CANVASSERS	43.20
07/28/2016	2	167042	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 3/27-7/23/16	3.79
07/28/2016	2	167043	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 7/26/16	27.00
07/28/2016	2	167044	WOE	WILLIAMS OFFICE EQUIPMENT	CF OFFICE SUPPLIES COPY PAPER	65.00
07/28/2016	2	167045	WOE	WILLIAMS OFFICE EQUIPMENT	CF BILL/CASH COUNTER W/COUNTERFEIT DETEC	495.00
07/29/2016	2	167046	BUTTS	ROBERT J BUTTS	PC REIMBURSE EXPENSES CONFERENCE	237.25
07/29/2016	2	167047	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER JUNE & JULY 2016	53.50
07/29/2016	2	167048	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW V. TRYBAN	115.64
07/29/2016	2	167049	DANI K	KAREN DANIEL	DHS MONTHLY BOARD MTG 7/28/16	48.64
07/29/2016	2	167050	DOBI M	MARK DOBIAS	PC COURT APPT ATTY. KAITLYN R. ALDRICH	75.00
07/29/2016	2	167051	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSE JULY 2016	45.00
07/29/2016	2	167052	GRAINGER	WW GRAINGER	MA FLOOR COATING	363.50
					MA TOILET SEATS	107.40
					MA QUATURN CARTRIDGE & REPAIR KIT	339.80
					CCM REPLACE HOT WATER HEATER	2,860.00
					CCM DOCK REPAIRS/HOSES/CLAMPS	348.25
						<u>4,018.95</u>
07/29/2016	2	167053	KUSL B	BENEDICT KUSLIKIS PHD	PA TRIAL RELATED EXPENSES J. SUIDARA	1,700.00
07/29/2016	2	167054	MAC	MICHIGAN ASSOCIATION OF COUNTIES	AD MAC DUES 7/1/16-6/30/17	11,602.95
07/29/2016	2	167055	NOP	NATIONAL OFFICE PRODUCTS	CC DGC OFFICE SUPPLIES/INK CARTRIDGE	27.12
07/29/2016	2	167056	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES/PLATFORM KEYBOARD	138.55
07/29/2016	2	167057	ORMS B	LEROY ORMSBEE	CCD CONSERVATION MTG 7/27/16	40.00
07/29/2016	2	167058	REIM C	CARL REIMANN	CCD CONSERVATION MTG 7/27/16	40.00
07/29/2016	2	167059	SCHW J	JEAN SCHWIND	DHS MONTHLY BOARD MTG 7/28/16	50.80
07/29/2016	2	167060	SPARTAN	SPARTAN STORES LLC	CC JUROR SUPPLIES	68.59
07/29/2016	2	167061	STRAITS	STRAITSLAND RESORTER	CC FRIEND OF THE COURT NOTICE MAY 2016	26.10
07/29/2016	2	167062	TEBO L	LESLIE TEBO	DHS MONTHLY BOARD MTG 7/28/16	40.00
07/29/2016	2	167063	WEST-CC	THOMSON REUTERS - WEST	CC SUBSCRIPTION CRIMINAL LAW & PROCEDURE	176.00
07/29/2016	2	167064	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 6/5-7/4/16	66.62
07/29/2016	2	167065	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 6/5-7/4/16	284.92
07/29/2016	2	167066	WEST-LL	THOMSON REUTERS - WEST	LL INFORMATION CHARGES JUNE 2016	753.45

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User: DWREGGLESWORTH  
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/29/2016	2	167067	WHIT G	GREGORY WHITTAKER	CCD CONSERVATION MTG 7/27/16	40.00
2 TOTALS:						
Total of 381 Checks:						1,565,332.02
Less 21 Void Checks:						351,440.62
Total of 360 Disbursements:						1,213,891.40

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
07/01/2016	3	6830	BAMLC	B AND M LAWN CARE	TR GRASS CUTTING ON FORECLOSED PROPERTIE	200.00
07/01/2016	3	6831	TREAS	CHEBOYGAN COUNTY TREASURER	PR FRINGE & DEDUCTIONS PE 6/25/16	1,376.57
07/06/2016	3	6832	GOOD P	PETER GOODSTEIN	TR PROFESSIONAL SERVICES VAN KIRK COMPLA	150.00
07/06/2016	3	6833	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR PEOPLE/TITLE SEARCH APRIL 2016	95.00
07/14/2016	3	6834	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	130.00
07/14/2016	3	6835	TREAS	CHEBOYGAN COUNTY TREASURER	PR FRINGE & DEDUCTIONS FOR TREAS. OFFICE	1,230.87
07/18/2016	3	6836	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADMIN FEES 372 PARCELS	1,949.28
07/19/2016	3	6837	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCHES	10,242.50
07/22/2016	3	6838	TRIBUNAL	CHRISTOPHER HOFFMAN	TR PRE GRANTED JBOR	619.03
07/22/2016	3	6839	TRIBUNAL	LAWRENCE & BETSEY DOLBEE	TR PRE GRANTED JBOR	887.19
07/22/2016	3	6840	TRIBUNAL	AL CRAMBLETT TRUST	TR CORRECTED QF FEE	167.51
07/22/2016	3	6841	TRIBUNAL	TROY & TRIXXIE FRANCE	TR PRE GRANTED JBOR	318.15
07/22/2016	3	6842	TRIBUNAL	JERRY D DODDER	TR PRE GRANTED JBOR	505.41
07/22/2016	3	6843	TRIBUNAL	JERRY JONES	TR PRE GRANTED JBOR	2,331.10
07/22/2016	3	6844	TRIBUNAL	LEONARD & SHARI MANNING	TR PRE GRANTED JBOR	398.15
07/22/2016	3	6845	TRIBUNAL	ANDREW LALONDE	TR PRE GRANTED JBOR	839.91
07/22/2016	3	6846	TRIBUNAL	KATHLEEN NUMMERDOR	TR PRE GRANTED JBOR	520.89
07/22/2016	3	6847	TRIBUNAL	RICHARD & BEVERLY RICHARDSON	TR PRE GRANTED JBOR	22.92
07/22/2016	3	6848	TRIBUNAL	TRINA BAILEY	TR PRE GRANTED JBOR	390.87
07/22/2016	3	6849	TRIBUNAL	RALPH & THERESA PANELLA OR	TR PRE GRANTED JBOR	15.58
07/22/2016	3	6850	TRIBUNAL	VINSON & CAROL WILLIAMS	TR PRE GRANTED JBOR	672.87
07/22/2016	3	6851	TRIBUNAL	RICHARD GREELEY	TR PRE GRANTED JBOR	704.62
07/22/2016	3	6852	TRIBUNAL	CHARLOTTE HERLOCKER	TR PRE GRANTED JBOR	2,571.30
07/22/2016	3	6853	TRIBUNAL	RICARDO & DOLLY RODRIGUEZ	TR PRE GRANTED JBOR	236.43
07/22/2016	3	6854	TRIBUNAL	RICHARD & BEVERLY RICHARDSON	TR PRE GRANTED JULY BOR	17.28
07/22/2016	3	6855	TRIBUNAL	RALPH & THERESA PANELLA	TR PRE GRANTED JBOR	23.83
07/27/2016	3	6856	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	80.00
07/27/2016	3	6857	GRAPHIC	GRAPHIC SCIENCES INC	TR MICROFILM & SCANNING SERVICES	8,616.16
07/27/2016	3	6858	TRIBUNAL	JAMES & ANNE BROWN	TR MTT STIPULATION VALUE CHANGE	367.02
07/27/2016	3	6859	TRIBUNAL	JONATHAN & HEATHER HARDING	TR PRE GRANTED JBOR	3,313.69
07/27/2016	3	6860	TRIBUNAL	GREG & MARY BABCOCK	TR PRE GRANTED JBOR	61.95
07/27/2016	3	6861	TRIBUNAL	STUART ROCHESTER	TR PRE GRANTED JBOR	429.75
07/27/2016	3	6862	TRIBUNAL	JONELLE BEEBE	TR PRE GRANTED JBOR	41.09
07/27/2016	3	6863	TRIBUNAL	KIM K SCHAVEY	TR PRE GRANTED JBOR	299.97
07/27/2016	3	6864	TRIBUNAL	MATTHEW O'KEEFE	TR PRE GRANTED JBOR	652.01
07/27/2016	3	6865	TRIBUNAL	JAC FAITH	TR PRE GRANTED JBOR	1,166.38
07/27/2016	3	6866	TRIBUNAL	AMY & DONALD CRAWFORD	TR PRE GRANTED JBOR	1,377.56
07/27/2016	3	6867	TRIBUNAL	JAMES EDISON	TR PRE GRANTED JBOR	1,410.92
07/27/2016	3	6868	TRIBUNAL	DANIEL & AMY NICKLAY	TR PRE GRANTED JBOR	1,148.46
07/27/2016	3	6869	TRIBUNAL	LOUIS & SHIRLEY SCARPINO	TR PRE GRANTED JBOR	1,431.86
07/27/2016	3	6870	TRIBUNAL	EULALIA DOLINSKI &	TR PRE GRANTED JBOR	378.63
07/27/2016	3	6871	TRIBUNAL	HAROLD & JANICE REYNOLDS	TR PRE GRANTED JBOR	1,769.29
07/27/2016	3	6872	TRIBUNAL	RAYMOND RATHKA	TR PRE GRANTED JBOR	7,650.87
07/27/2016	3	6873	TRIBUNAL	CHARLES NYHUS OR	TR PRE GRANTED JBOR	930.51
07/27/2016	3	6874	TRIBUNAL	CHARLES NYHUS	TR PRE GRANTED JBOR	20.59
07/27/2016	3	6875	TRIBUNAL	PATRICK CONLON	TR PRE GRANTED JBOR	5,566.73
07/27/2016	3	6876	TRIBUNAL	BCDP, LLC.	TR MTT VALUE CHANGE	774.17
07/27/2016	3	6877	TRIBUNAL	DANIEL & MARY NICKLAY OR	TR PRE GRANTED JBOR	1.67
07/29/2016	3	6878	TREAS	CHEBOYGAN COUNTY TREASURER	PR FRINGE & DEDUCTIONS FOR TREAS OFFICE	1,192.99

3 TOTALS:

Total of 49 Checks:	65,299.53
Less 0 Void Checks:	0.00
Total of 49 Disbursements:	<u>65,299.53</u>

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User: DWREGGLESWORTH  
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
07/31/2016	5	2100724	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/5/16	68,325.52
07/31/2016	5	2100725	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/7/16	213,644.21
07/31/2016	5	2100726	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/18/16	63,684.71
07/31/2016	5	2100727	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/20/16	368,915.31

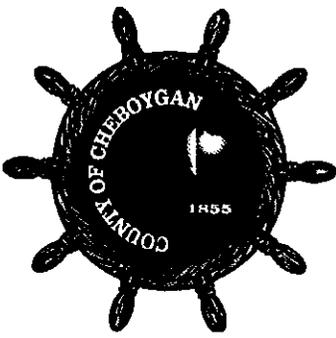
5 TOTALS:

Total of 4 Checks:	714,569.75
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	<u>714,569.75</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
07/01/2016	9	9863	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	165.00
07/01/2016	9	9864	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,781.00
07/03/2016	9	9865	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	10.97
07/06/2016	9	9866	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,300.00
07/06/2016	9	9867	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	236.01
07/08/2016	9	9868	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	7,149.88
07/08/2016	9	9869	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	50.00
07/09/2016	9	9870	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	10,000.00
07/09/2016	9	9871	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	400.00
07/09/2016	9	9872	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	400.00
07/10/2016	9	9873	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	23.27
07/10/2016	9	9874	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5.00
07/11/2016	9	9875	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,095.00
07/11/2016	9	9876	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	287.00
07/11/2016	9	9877	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,200.00
07/12/2016	9	9878	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	361.45
07/13/2016	9	9879	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,350.00
07/17/2016	9	9880	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	82.40
07/20/2016	9	9881	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	700.00
07/28/2016	9	9882				
07/28/2016	9	9883	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,186.36
07/28/2016	9	9884	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	8,034.62
07/28/2016	9	9885	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5,974.00
07/30/2016	9	9886	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
07/31/2016	9	9887	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	293.00

9 TOTALS:

Total of 25 Checks:	49,284.96
Less 2 Void Checks:	200.00
Total of 23 Disbursements:	<u>49,084.96</u>



88

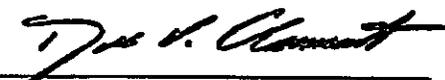
# Cheboygan County Board of Commissioners' Meeting August 9, 2016

<b>Title:</b> Budget Adjustment – Inter-budget Transfers – Payroll Related	
<b>Summary:</b> The following inter-budget transfer is requesting a transfer related to a personal services (payroll) line items: <ul style="list-style-type: none"><li>• During July, the Sheriff's Department evaluated the remaining Stonegarden grant budget and determined that excess money existed in Fringe. They are requesting that this money be transferred to the Overtime line item to ensure full use of the grant award. This budget adjustment decreases the Fringe line item and increases the Overtime expenditure line item by \$185.</li></ul>	
<b>Financial Impact:</b> None – inter-department budget transfer, no additional appropriations.	
<b>Recommendation:</b> Motion to approve the inter-department budget transfer provided in the following attachment.	
<b>Prepared by:</b> Kari Kortz	<b>Department:</b> Finance

**INTERBUDGET TRANSFERS AND/OR APPROPRIATIONS**

Department	Operation	Amount	From (Line Item# & Name)	To (Line Item # & Name)
334 Stonegarden	Transfer	\$185.00	101-334-712.00 Fringe	101-334-704.05 Overtime

\*\*to cover wages

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 Date 7/28/16

Approved at the  
 8/9/16 BOC Mtg. 



98

# Cheboygan County Board of Commissioners' Meeting August 9, 2016

**Title:** Budget Adjustment –Transfer > \$25,000 *and/or Request for Use of Carried Forward Fund Equity*

**Summary:**

The County Budget Adoption and Amendment Policy states that any budget adjustment greater than \$25,000 be approved by the Board of Commissioners. *It has also been practice that the Board reviews all requests for use of fund balance.* Based on this criteria, the following budget adjustment requires Board review:

- The Prosecutor is prosecuting a homicide/murder 2<sup>nd</sup> degree case which required a medical expert in clinical pathology and a financial specialist to determine financial gain of the defendant. These expenditures are not common, and therefore were not included in the 2016 budget as adopted. This budget adjustment transfers funds from the Carried Forward Fund Equity (future fund balance) expenditure line item to the Witness Fees expenditure line item in the amount of \$3,010.

**Financial Impact:**

None – inter-department budget transfer, no additional appropriations.

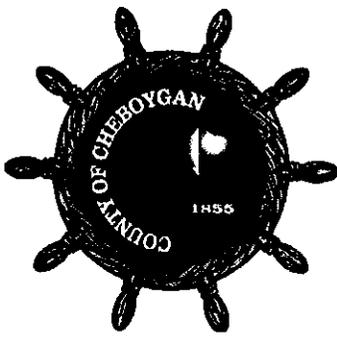
**Recommendation:**

Motion to approve the inter-department budget transfer provided in the following attachment.

**Prepared by:** Kari Kortz

**Department:** Finance





# Cheboygan County Board of Commissioners' Meeting August 9, 2016

**Title:** Budget Adjustments – Raise Revenues and Expenditures

**Summary:**

General Fund – Fund 101

*Department 301*

On June 21, 2016, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and Drug Investigation expenditure line item by \$300.

On July 28, 2016, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and Drug Investigation expenditure line item by \$350.

**Financial Impact:**

Fund 101 total budget increase of \$650

**Recommendation:**

Motion to approve the budget adjustment to raise revenues and expenditures for \$650 in the line items provided in the following attachments.

**Prepared by:** Kari Kortz

**Department:** Finance

07/13/16

RAISE REVENUE AND EXPENDITURE

General Fund – Sheriff's Department (301)

100-400-582.00	\$300.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$300.00+

Adjustment for Nova Southeastern survey

Signed *Joe V. Clement*

Prepared by: Jodi Beauchamp

Approved as the  
8/19/16 BOC M.J.

(HW)

*Fin...*

07/28/16

RAISE REVENUE AND EXPENDITURE

General Fund -- Sheriff's Department (301)

100-400-582.00	\$350.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$350.00+

Adjustment for Nova Southeastern survey

Signed

*Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved at the  
7/29/16 BOC Mtg.

*(KW)*

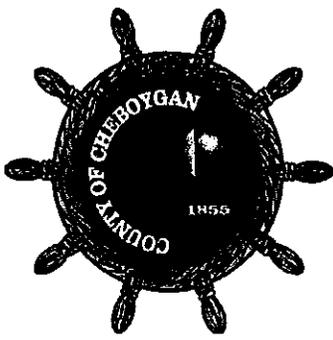
INVESTMENT REPORT AS OF JUNE 30, 2016

FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER	
POINT & PAY	C.N.B.	CHECKING	0.0965%	\$3,793.71	N/A	
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.0966%	\$165,560.92	N/A	
T & A	C.N.B.	CHECKING	0.0968%	\$547,944.77	\$369,732.42	701-721
GENERAL	C.N.B.	CHECKING	0.0968%	\$2,600,166.06	\$6,669,322.03	101-802
GENERAL	PNC	CHECKING	0.2000%	\$981,209.96		
PREMIUM BUSINESS MONEY MARKET	PNC	PM	0.2500%	\$1,877,623.60		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$503,421.57		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4800%	\$506,573.24		
INVERNESS SEWER PJT	C.N.B.	IMMA	0.0968%	\$5,351.91		
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$30.87	\$1.58	
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$502.54	\$217.14	
FAIR CREDIT CARD ACCOUNT (CLOSED 4/29/16)	C.N.B.	CHECKING	0.0000%	\$0.00	\$0.00	
100% TAX FUND	C.N.B.	CHECKING	0.0968%	\$2,723,594.82	\$6,954,975.48	516-517
2009 TAX FUND	PNC	IMMA	0.2500%	\$253,214.50		
TAX FUND CD DUE (07/19/16) #259282	C.N.B.	CD	0.3500%	\$1,061,622.34		
TAX FUND CD DUE (10/04/16) #259334	C.N.B.	CD	0.7500%	\$505,031.04		
TAX FUND CD DUE (11/08/16) #259362	C.N.B.	CD	0.7500%	\$635,056.06		
1996 TAX FUND CD DUE (7/1/16)	1ST COMMUNITY	CD	0.5500%	\$396,964.41		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$503,421.57		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4900%	\$856,545.14		
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.0968%	\$2,094,189.68	\$2,131,913.36	201
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.0966%	\$44,874.93		
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.0968%	\$238,207.18	\$238,187.70	352
INMATE TRUST FUND	C.N.B.	CHECKING	0.0000%	\$36,602.45	\$13,211.15	764
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$2,688.73	\$2,688.73	706
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.0968%	\$262,913.24	\$263,403.24	760
TOTAL GENERAL LEDGER BALANCE					\$16,643,652.83	
IMPREST					\$2,385.00	
TOTAL CASH					<b>\$16,646,037.83</b>	

**\*TYPE**

CD-CERTIFICATE OF DEPOSIT  
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)  
 PM-PREMIER MUNICIPAL ACCOUNT

Note: Information presented is unaudited and is subject to change.



# Cheboygan County Board of Commissioners' Meeting

August 9, 2016

**Title:** Fairgrounds Event Agreement for the Boy Scouts from Clio Michigan

**Summary:** The Boy Scouts come up north every year on Labor day weekend to walk the Mackinaw Bridge and Camp.

They have used the Fairgrounds for many years to hold their events and for camping during this time.

They would like to use the Camping area, restrooms, Quonset and Building # 5 for September 1<sup>st</sup> thru September 5<sup>th</sup>, 2016.

**Financial Impact:** The Boy Scouts are a nonprofit group and have not been charged for the use of the Fairgrounds in the past.

**Recommendation:** Approve event agreement as presented and authorize chair to sign.

**Prepared by:** Tim Mason

**Department:** Maintenance

### FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on 9/1/16, between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 ("County") and Boy Scout Troop 101, whose address is 3122 W. Frances Rd. Clio MI 48426 (Event Holder).

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

#### 1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Quonset Huts / Bathrooms / Camping Sites (the "Property") for the following period: 9/1/16 - 9/3/16 (the "Event Period").

#### 2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): 3 Quonset Huts & Bathrooms & Campsite Grounds  
Boy Scout TROOP 101 Camping For 3 Night

#### 3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ 0.00) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

#### 4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

#### 5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

#### 6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to authorize any improvements shall be by the County Administrator in the exercise of his

or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

## **7. FAIRGROUNDS USAGE & FEES POLICY**

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

## **8. INSURANCE**

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

## **9. INDEMNIFICATION**

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorneys fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

## **10. MISCELLANEOUS**

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: \_\_\_\_\_

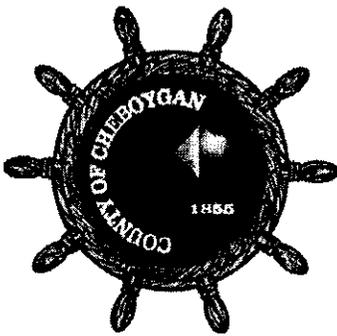
Its: Chairperson of the Cheboygan County Board of Commissions

EVENT HOLDER:

Dan West  
 810-577-3739  
 danielBWest77@gmail.com

Jim Smithwick  
 810-687-1214  
 JSmithwick@Comcast.net

Boy Scout Troop 101  
 6610 Millis Rd  
 Haled West  
~~1357~~  
 43541 VIGNA RD  
 6610 Millis Rd



# Cheboygan County Board of Commissioners' Meeting

August 9, 2016

**Title:** COP-ESD Regular School Contract 2016/2017 School Year.

**Summary:** To provide one bus with Aide and driver to transport children from Rogers City School district to Onaway classroom in the morning and return in the afternoon. This contract was written and reviewed by legal counsel.

**Financial Impact:** Increase of +2.5% From 67,125.00 per School year to \$ 68,803.00 be billed in four quarters of \$ 17,200.75

**Recommendation:** Motion to approve the new COPESD regular School contract in the amount of \$68,803.00 per year to be paid in Quarterly installments of \$ 17,202.75 and authorize the chair to sign and allow and necessary budget adjustments to the 2017 SRR budget.

**Prepared by:** Michael Couture

**Department:** Straits Regional Ride

**TRANSPORTATION AGREEMENT  
BETWEEN  
CHEBOYGAN COUNTY, ON BEHALF OF  
STRAITS REGIONAL RIDE (SRR),  
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE  
EDUCATIONAL SCHOOL DISTRICT (COPESD)**

THIS AGREEMENT shall be deemed effective September 1, 2016 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

**Recitals**

- A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.
- B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.
- C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.
- D. SRR has the capacity and ability to provide the needed transportation services for COPESD.
- E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

**Agreement**

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

- 1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.
- 2. SRR shall transport students within the Rogers City and Onaway School Districts to and from school facilities and pick-up/drop-off locations designated in writing by a representative of COPESD or designated by a representative of the above school districts.
- 3. SRR shall use its best efforts to provide the above transportation services within schedules provided by COPESD (or school districts) during the normal working hours of SRR. In addition, the parties agree that the transportation services

provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring transportation services on the schedules provided by COPESD (or school districts) shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.
5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.
6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.
7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.
8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.
9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.
10. COPESD shall pay SRR for the term of this agreement \$68,803.00 in quarterly installments of \$17,200.75 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.
11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.
12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.

13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.
14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2016 and ending June 30, 2017. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.
16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.
17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Peter Redmond

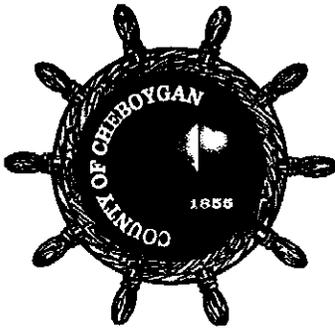
Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE  
ISLE EDUCATIONAL SCHOOL  
DISTRICT

Dated: 6-16-16

By: Jeff Remelt

Its: Authorized Representative



# Cheboygan County Board of Commissioners' Meeting

**MEETING DATE:** August 9, 2016

**Title:** Contract with Northern Michigan Independent Drug Screening, LLC

**Summary:** 53<sup>rd</sup> Circuit Court is seeking approval of the amended Contract between the Cheboygan County Drug Court and Northern Michigan Independent Drug Screening, LLC. The contract has been signed by Victoria R. Tebo and Judge Scott L. Pavlich.

**Financial Impact:** The contract is for the reimbursement of Drug Testing fees. Further, these amounts are reimbursed to the County of Cheboygan through a Drug Court grant. This contract raises the rate for testing of drug court participants from \$3.00 to \$4.00 per test, effective beginning October 1, 2016.

**Recommendation:**

Motion to approve the above stated contract and authorize the chair to sign same and all other required documentation after review by the finance director.

**Prepared by:**  
Judge Scott Pavlich, Chief  
Judge

**Department:** 53<sup>rd</sup> Circuit Court

## **DRUG COURT TESTING AGREEMENT**

Whereas, Cheboygan County Drug Court requires drug testing of all participants, and Northern Michigan Independent Drug Screening, LLC (“Service Provider”) provides drug testing as part of its services. It is agreed between these parties that the Service Provider will accept vouchers from Cheboygan County Drug Court for the administering of drug tests for Drug Court participants.

These vouchers may be redeemed for \$4.00 each to be applied on the costs charge for performing drug testing.

The Contractor shall determine the total cost for each test and the participant shall be responsible to pay any fees in excess of the \$4.00 voucher.

Cheboygan County Drug Court will reimburse the Service Provider \$4.00 for each voucher within 30 days. The testing agency shall present all vouchers for payment within 30 days of receipt and the maximum number of vouchers received per month shall not exceed 200 without the written approval of Drug Court.

Service Provider may also provide ETG alcohol testing upon request of the Cheboygan County Drug Court, at a cost of \$30.00 per test, not to exceed 12 tests per year.

Notwithstanding any other provision of this Agreement to the contrary, Service Provider shall not be paid any amount for the above stated testing beyond the budgeted funds approved for drug testing by the Cheboygan County Board of Commissioners.

The Servicer Provider shall not disclose information relating to the Cheboygan County Drug Court’s operations or to clients or persons other than (a) members of Cheboygan County Drug Court’s staff, (b) members of Community Corrections Services and its adjoining offices or (c) third party reimbursement agencies and professional organizations, without written consent of Cheboygan County Drug Court or duly issued court process or orders.

This Agreement is terminable at will by either party.

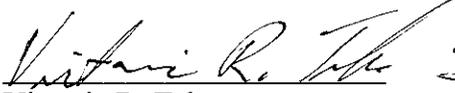
All notices or communications pursuant to this Agreement shall be directed as follows:

To Contractor:

Victoria R. Tebo  
Northern Michigan Independent Drug  
Screening, LLC  
1015 W. State St.  
Cheboygan, MI 49721

To Cheboygan County Drug Court:

Karen J. Chapman  
c/o Circuit Court  
870 S. Main Street  
Cheboygan, MI 49721

  
Victoria R. Tebo  
Northern Michigan Independent  
Drug Screening, LLC

  
Scott L. Pavlich  
Circuit Court Judge 5-3-16

\_\_\_\_\_  
Peter Redmond, Chairman  
Cheboygan County  
Commissioners

**TO: Board of Commissioners**

**FROM: Jeffery B. Lawson**

**RE: Black River Marina**

**DATE: 8-9-16**

**Please find attached public correspondence concerning the Black River Marina received in February and March 2016. The DNR withdrew their original request on March 4, 2016.**

**From:** john & mary

**Sent:** Friday, February 26, 2016 9:28 AM

**To:** Cheboygan County Marina

dear sirs:

as a home owner on black lake for over 50 yrs we have strong feelings against the proposed marina in cheboygan county on black lake. the monies could be used in so many ways to better the whole lake ie: boat washing stations, spraying for swimmers itch, stopping the growth of weeds and zebra mussels, etc. we belong to the black lake association and they in no way represent us or our opinions when it comes to this issue.

mary & john green

4908 co rd 489

onaway mi 49765

## Jeff Lawson

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**From:** Kay O'Neil <woodwindkay@yahoo.com>  
**Sent:** Monday, March 07, 2016 2:43 PM  
**To:** Jeff Lawson  
**Subject:** Black River Marina

**Follow Up Flag:** Follow Up  
**Due By:** Monday, March 07, 2016 3:06 PM  
**Flag Status:** Completed

To Whom it May Concern,

I am sending you a copy of the letter I sent to Keith Cheli regarding my feelings about the DNR's interest in the Black River Marina. Thank you,  
Kay Rinker-O'Neil

*"Hello Tim and Keith,*

*As a lakefront property owner on Black Lake, I would like to offer my opinion of the DNR's idea of purchasing the Black River Marina property.*

*I have heard that the idea of this purchase would be to put in more or better boat launches and parking for several vehicles and trailers. My family was involved with a boat survey at the Onaway State Park last summer that proved there is no need for additional boat ramps. It was done over a holiday weekend. The waiting times were minimal.*

*Perhaps there are rare occasions that the ramp(s) might get backed up, but not enough to make it worth spending hundreds of thousands of dollars on the river property.*

*Black Lake is for the most part a very quiet lake. There is nowhere to purchase gasoline for boats and there is only one restaurant that you can park your boat (in the water) and get out to eat.*

*Also, are you aware of the shallowness of the water at the river mouth going into (and out of) the lake?*

*For a large boat to get in and out, it has to be on plane. Does the DNR also plan on dredging out this area and keeping it maintained? Is putting all of this money into purchasing the marina really wise? Isn't there better use for a grant than to put it into this project? How about the water issues in Flint for example?*

*There is also the increased threat of invasive species coming into the lake from additional boats. Would the DNR install a boat wash? Black Lake is in sort of a transitional stage right now regarding natural fish vs. planted fish, how many fish there are, etc. Tim, you said yourself that the lake needs a "rest" for 5-10 years. Why would you even consider investing money into bringing more people to the lake, when it obviously isn't the ideal time?*

*I would love to see the marina back up and running as a marina. A destination. A place to buy gas, snacks, meals and a place to visit with friends.*

*Most of all, I would like to see Black Lake remain a bit off the beaten path. It's a gem with it's quiet nature. Many of us don't want to increase it's popularity. We like it the way it is.*

*I ask you to please read this letter out loud at any stakeholders meetings the DNR has.*

*Sincerely,*

*Kay Rinker-O'Neil  
11525 Stewart Beach Rd.  
Onaway, MI 49765*

*Home:  
629 Baldwin Rd.  
Mason, MI 48854  
517-410-6635  
[woodwindkay@yahoo.com](mailto:woodwindkay@yahoo.com)"*

## Jeff Lawson

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**From:** pynnonen1@comcast.net  
**Sent:** Monday, March 07, 2016 4:51 PM  
**To:** Jeff Lawson  
**Subject:** I am against the use of trust fund grant money for DNR purchase of Black River Marina parcel  
**Attachments:** Onaway State Park Boat Launch Activity Labor Day Weekend.xlsx  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Cheboygan County Officials,

Please read my letter at the March 8 County Board of Commisioners meeting. I would like my public input shared with the board. Thank you.

I understand the DNR Parks and Recreation Division is looking into purchasing the Black River Marina on Viau Road and are pursuing a Trust Fund Grant to acquire the parcel. I understand you are discussing this at your March 9 Township meeting as part of the public input and stakeholder process.

I also understand the Black Lake Association Board is writing in support of this purchase. I am a long term member of the Black Lake Association, and I have never been asked if I support this or not. I am NOT in support of the purchase of the Black Lake Marina by the DNR Parks and Recreation Division, and the Black Lake Association Board does not speak for me nor many of the other dues paying members.

The Black Lake Association Board has said our launch at Onaway State Park at the southern end of the lake is not sufficient for boat traffic. This is simply not true and over a dozen Black Lake

Association dues paying members physically went and counted boats coming in off the lake, boats going out, number of cars in parking spots and number of trailers in parking area to see how valid this is. This survey was not support by the board and was done over a very sunny, very hot Labor Day holiday weekend in 2015. Please see attached survey. No congestion, no line, no long waits. Note improvements were made by the DNR over the past couple years that have indeed improved the speed and ease of boat launching at the Onaway State Park.

I would like to see the marina operated by a private individual, not by the DNR who has considered expanding the launch to two, and making provisions for over 40 parking spots. It has been a wonderful tradition to take kids to get candy and bait and gas the Black River Marina, it would be welcome to see another small business person open and operate it again. What about the cost of any capital expenses and operating costs beyond the trust fund grant? What about handling the washing of the additional boats to handle invasive species (plant and animal)?

There is simply no capacity issue for launching boats on Black Lake. As for safety and getting your boat off the lake if bad weather came up suddenly, I would go to the launch where I parked my boat trailer so I could get the boat off the lake. There is already a launch on the north east side folks could use.

I appreciate your time reading this letter as well as your public service to the people of Cheboyban County and Black Lake

Anne Pynnonen

11777 Waverly Road

Onaway, MI 49765

## Jeff Lawson

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**From:** northaways2@aol.com  
**Sent:** Monday, March 07, 2016 5:17 PM  
**To:** Jeff Lawson  
**Subject:** Letter re: DNR Purchase of Black River Marina

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

This is our letter which we sent to the Cheboygan County Board of Commissioners and the Grant Township Board a week or two ago. Please enter this into your agenda at your upcoming meeting.

Kind regards,  
Ann Canfield

Dear Grant Township Board members and Cheboygan County Board of Commissioners:

As homeowners and all-summer residents on Black Lake, we have considerable concern over the prospect of the DNR Parks and Recreation Division purchase of Black Lake Marina with the intent of increasing the size and/or number of boat ramps and/or operations there. Any activity that would greatly increase the fishing, boating and waverunner activity on Black Lake is bound to negatively impact the quality of the lake and its surroundings, not to mention the safety of its residents.

One of the many aspects of Black Lake that property owners extol is the excellent water play area, due to the extensive shallow swimming areas along most of the lake shore. Because, in many areas, swimmers must (happily!) walk out at least 100 yards to reach swimmable depths, and because the shallow area between shore and deep water is conducive to play, there is a certain vulnerability to being in the water. Increased numbers of waverunners and boats have caused some concern, especially since they are often coming from other areas, putting in at the lake, and are unaware of the dangers of running in swimming areas. Boaters driving into the sun, especially, cannot see swimmers in the water. Increased numbers of boats would only increase the danger.

Our preference would be for a private owner of the Black Lake Marina, though we know that the current owners would like (and have every right) to relieve themselves of the property and to sell to anyone they choose. Private ownership beats state/federal ownership on so many counts. If the DNR is to be the new owner (a possibility that we likely cannot prevent), we would ask that it be limited, somehow, to maintaining a single boat ramp. Granted, that ramp likely needs some improvement, but we would like to see as little change as possible, in order to keep the lake and its surrounds safe and clean.

Our family has owned cottages on Black Lake since 1933, starting with my grandparents' cottage at 11623 Stewarts Beach Rd. (now owned by other family members), and then branching out to other cottages on Stewarts Beach. Having grown up on another (albeit beautiful) lake in Minnesota with multiple boat ramps, drawing great numbers of out-of-area boats and crazy-busy boating activity, accompanied by regular accidents and incidents, our summers at Black Lake have always been a more-than-welcome relief. We would hate to see Black Lake turn into that other sort of environment.

From our experience with launching our boats, we have never noted any need for additional ramps. We rarely have more than a few minutes wait, if any wait at all. The two existing ramps (Onaway State Park and Black Lake Marina) seem to be more than sufficient. We have environmental concerns, as well. The following is from a letter written by a Douglas Lake resident regarding a proposed move of their boat ramp to another location, as requested by the DNR, and it reflects some of our own concerns with adding additional boat ramps at Black Lake Marina:

[Our] thoughts on impacts from dredging:

- 1) Loss of Life: aquatic life within the dredged area is removed/lost, including aquatic insects and other macroinvertebrates, plants, amphibians, and even fish.
- 2) Dirty Water: sediments from the lake [river] bottom are disturbed and mixed into the water column, which causes a variety of problems such as clogging gills of fish and aquatic insects and heating the water by absorbing sun light energy
- 3) Phosphorus release: phosphorus is often stored in the lake bottom sediments and released back into the water column when the lake [river] bottom is disturbed, which can result in localized problems with algae growth
- 4) Contaminants: depending on the location/situation, there may be contaminants such as PCBs that

have accumulated in the lake bottom that can pollute the water/lake due to dredging operation - usually associated with industrial operations. In the case of Douglas [and Black] Lake, this is probably not an issue/concern.

Again, in addition to the Douglas Lake objections, our wish is to prevent a great increase in lake traffic. We're eager to see the Black Lake Marina opened again, under private ownership, with access to boat repair service, marine supplies, gas pumps, a restaurant and ice cream (!), but request that the Grant Township Board and Cheboygan County take into serious consideration the negative impact this purchase by the DNR could make on our beautiful, pristine and laconic lake.

Respectfully,  
Ann and Robert Canfield  
8 Southampton Parish Rd.  
Landenberg, PA 19350  
610/299-2536 (C) 610/299-2531 (C)  
610/274-8093 (H)

11551 Stewarts Beach Rd.  
Onaway, MI 49765

**TO:** Board of Commissioners

**FROM:** Jeffery B. Lawson

**RE:** Black River Marina

**DATE:** 8-9-16

Please find attached public correspondence concerning the Black River Marina received in August 2016. The DNR withdrew their original request on March 4, 2016.

## Jeff Lawson

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**From:** Heather Lewis <hgrahamlewis@gmail.com>  
**Sent:** Thursday, August 04, 2016 2:03 PM  
**To:** Jeff Lawson  
**Subject:** Black Lake Marina

Hello,

My family has owned a beachfront cottage on Black Lake since 1946. I am concerned about the proposal to have the DNR purchase the Black River Marina. I believe there is plenty of access presently with the boat ramp at the Onaway State Park. I do not believe there is a need to create a more publicly owned boat ramps at Black Lake.

We dealt with an invasion of zebra mussels over 15 years ago, which wiped out the native clams and some other species. While the zebra mussels are mostly under control now, it is imperative to keep further "hitchhikers" from invading our lake. All ramps (including the Onaway State Park) should have signage and a facility to clean the boat before it is launched in our inland lake. My boat stays only in Black Lake.

I am concerned about the upkeep of the current state parks and facilities in Michigan. I am very pleased to have a state license plate that grants me access. I am thrilled that the State Parks have taken over Belle Isle in Detroit and look forward to progress on that. With tight budgets, why is there a need to create another state owned facility?

--

Heather Graham Lewis  
11723 Waverly Avenue  
Onaway MI 48103  
734 548 0162

## Jeff Lawson

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**From:** Kate Rafferty <kcrafferty64@gmail.com>  
**Sent:** Thursday, August 04, 2016 10:48 AM  
**To:** gil@src-milp.com; judichimner@yahoo.com; Jeff Lawson; chelik@michigan.gov  
**Subject:** Black Lake Marina Boat Launch Proposal

I am a stakeholder in the Black Lake marina issue. I own a home at 1477 S Black River Rd, Onaway, 49765.

My concerns which I do not see addressed are 1. Boat wash station 2. depth of river into the lake and 3. need

1. As you must know the invasive specie problem will not go away or abate if we allow boats to enter the lake without being washed as recommended by DNR. We need boat wash stations at all boat launches on the lake.
2. Entering the lake from the river is tricky for a 21 foot boat much less 26 foot boat. The natural habitat will surely be destroyed by the larger wave action. Is DNR planning on dredging? Is DNR planning on placing buoys? Are these wetlands at risk?
3. The need for 2 deep launch ramps is not proven. The State Park easily handles boats of all sizes..( Again no boat wash there). More to the point is this to mollify fishermen groups?

The lake association has not addressed this proposal with their general members and thus they do not speak for me.

Please reconsider. We are in more need of a true marina than just a launch for bigger boats.

Thank you,  
Kate Rafferty  
1477 S Black River Rd.

248-762-0045  
[kcrafferty64@gmail.com](mailto:kcrafferty64@gmail.com)

## Jeff Lawson

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**From:** Sue Milling <suecmilling@gmail.com>  
**Sent:** Thursday, August 04, 2016 12:12 PM  
**To:** Gil@src-milp.com; judichimner@yahoo.com; Jeff Lawson; Cc: Keith Cheli  
**Subject:** Black Lake marina proposal

Hello all,

My family has enjoyed the natural beauty and recreation uses of Black Lake for 80+ years. We own lakeside property on Sugar Beach and are involved, enthusiastic stakeholders in the future of the lake.

I understand the Michigan DNR has a proposal to remake the old BL Marina into a deep water boat launch with parking. Since I don't own the property, I can't say I have a problem with that. Black lake is certainly large enough to accommodate more boats.

However, the DNR simply adding 50+ large boats from unknown waters to the lake is not responsible development of the site. This is shortsighted and most likely due to pressures from the sport fishing community. It does nothing to address the introduction of invasive species or add any type of emergency services on this very large and treacherous lake.

As the protector of Michigan's natural resources, it is the DNR's responsibility and duty to include mandatory boat washing stations and obvious informational/instructional signage to eliminate invasive species into this healthy lake. Boat safety signs would also be helpful in this lake where so many swimmers enjoy the shallow waters so far from the shoreline. To do otherwise is simply irresponsible and disrespectful to the longtime property owners, taxpayers, and local residents who wish to preserve the health and safety of this most beautiful pristine lake. As you know it is a delicate balance to maintain health of lakes.

In a perfect world, a private entity would step up, purchase the marina from the Rittners, renovate it into a successful full service marina with fuel, washing stations, boat storage, parts and repair, food etc. to serve Black Lake boaters. Absent that, I must implore you to develop this property with respect for the lake, all users, and most importantly the future health of the lake.

Thank you-  
Sue Cannon Milling

## Jeff Lawson

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**From:** Anne Pynnonen <pynnonen1@comcast.net>  
**Sent:** Thursday, August 04, 2016 2:45 PM  
**To:** Jeff Lawson  
**Subject:** Fwd: Grant application for purchase of old Black Lake Marina by MDEQ

Sent from my iPhone

Begin forwarded message:

**From:** Anne Pynnonen <pynnonen1@comcast.net>  
**Date:** August 4, 2016 at 2:41:41 PM EDT  
**To:** [judichimner@yahoo.com](mailto:judichimner@yahoo.com)  
**Subject:** Grant application for purchase of old Black Lake Marina by MDEQ

Dear Officials,

I am writing to let you know as a Cheboygan County resident and Waverly Township Resident I am opposed to the grant application for and sale of the Black Lake Marina to the MDEQ for the purpose of a 2 boat launch facility. We have over 14 public access sites on Black Lake already. Granted, not all have public parking (some do) but there is no safety need for 2 launches and I do not believe that channel could handle the deeper hull boats without dredging through the channel to the lake.

We could use a boat wash if you are adding boats as we have invasive species we try to address.

We have no Marina on the lake which used to help stranded boaters and sell gas and bait. If you put the two launches in, we probably will never have a marina in the lake again.

I can see one launch for smaller boats but the Onaway State park launch rarely has any wait time so I do not understand the need for the 2 additional launches.

Please use the grant money for something more necessary, we don't need two more launches.

Thank you,  
Anne Pynnonen  
11777 Waverly Road  
Onaway, MI 49765

Sent from my iPhone

## Jeff Lawson

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**From:** Pat Hardy <pathardy@comcast.net>  
**Sent:** Thursday, August 04, 2016 4:29 PM  
**To:** Gil@src-milp.com; judichimnner@yahoo.com; Jeff Lawson; 'Cc:Keith Cheli'  
**Subject:** HELP!!!!

Dear Decision Makers,

So happy you care what we think!! As a cottage owner on Black Lake since the late 70's, and a member of the Black Lake Association, I very much care about what the DNR is proposing. I, too, believe that adding 50 more spaces for larger boats will not be in our best interest. We truly do worry about invasive species entering our beautiful lake. There never seems to be a back up where launching boats is concerned, so I wonder why you want to spend the money necessary to fulfill your potential plans. Another thing I am so concerned about is so little public discussion on the matter!

The Black Lake Association is not fulfilling its promise to ALL of us lake frontage owners. Someone ought to look into this because their actions are antithetical to their original mission statement.

I wish I were in a position to buy the Marina myself!! It was a wonderful place to have at our disposal. Maybe something miraculous will happen, but if it doesn't, and the DNR purchases it for their own intentions, please talk with the cottage and home owners first. This is a Democracy, as we all know, but people need an opportunity to weigh in on major decisions such as this one, and the BLA makes open meetings nearly impossible, with very little notice.

Too bad for all of us, is we can't come to some compromises.

Thank you for reading my letter, and thank God I read my emails today. You need to hear from us by tomorrow, and that's all the time you allow us? Can't say I'm not worried about that.

I surely would appreciate an answer from all of you, and you can take a few days, if you need it!!

Very sincerely.

Pat and Tom Hardy Family  
Bonz Beach

## Jeff Lawson

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**From:** northaways2@aol.com  
**Sent:** Thursday, August 04, 2016 11:51 PM  
**To:** gil@src-milp.com; judichimner@yahoo.com; Jeff Lawson  
**Subject:** Black River Marina

We are life-long residents on Black Lake. My grandparents came in 1933 and our family has been here ever since. We have treasured this lake and have appreciated the fact that, unlike other lakes in the area, it is quiet and unique and not overrun with heavy boat traffic.

We have never had a problem launching our boats at the existing boat ramps and rarely have more than a 10-minute wait in line. There is no need for additional boat ramps.

It is ludicrous to think that this lake can accommodate 26' boats, even if the river and marina area are dredged. Also, turning that property into a parking lot and boat launching area will rob us of the possibility of having a marina on the lake. We are hopeful of, once again, having access to gas, maintenance, emergency services and the other amenities we have enjoyed in the past at Black River Marina. One day, hopefully soon, there will be a suitable buyer for that property who will keep the traditional marina going. The DNR is not that buyer.

We are strongly opposed to the DNR's purchase of the Black River Marina.

Sincerely,  
Ann and Rob Canfield

## Jeff Lawson

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**From:** Mary Pynnonen-Rocco <maryprocco@gmail.com>  
**Sent:** Friday, August 05, 2016 12:17 AM  
**To:** Jeff Lawson; Gil@src-milp.com; Judichimner@yahoo.com  
**Subject:** Black River Marina

I do not support the MDNR proposed conceptual plan for the Black River Marina. I believe additional access is not needed. Black Lake has a number of access points around the lake and on the river. Black Lake or Lower Black River property owners who are the greatest stakeholders have little or no knowledge of this proposed acquisition.

Keith Cheli from the MDNR only allowed 4-6 concerned property owners to attend the stakeholder meeting. Keith told me he wanted to keep the meeting to 10-11 people although there were approx 20 in attendance.

In my opinion, if the Black River Marina is sold to the MDNR, we would never again have access to fuel or marine services on the lake. The other 10 largest lakes in Michigan all have at least one marina that you can access by water.

Ron Rittner, owner of the Black River Marina, stated that he has rescued at least 2000 boats off the lake while he owned the marina. Knowing you have someone (a marina) to call on the water in an emergency is comforting. If the site is turned into a double deep water boat launch site and not a full service marina, there will be no on-site aid for boaters on Black Lake or Black River.

A comprehensive survey was conducted over the Labor Day weekend in 2015. It showed little or no wait times at the Onaway State Park. The MDNR states in their recommendation that this acquisition is due to the increased fishing on Black Lake and pressure for expansion and development of improved public boating facilities from the lake association. I assume the lake association is the Black Lake Association. I had been a member and board member of the Black Lake Association and this initiative was not common knowledge among it's membership. A BLA membership survey was done this year and the top three concerns were water quality, invasive plants and animals followed by fishing. This double ramp would increase exposure to invasive plants and animals. I do not understand why MDNR will not be providing a boat wash at this site or at the Onaway State Park. Transient boaters who do not follow the 5 day docking requirement puts our lake at a greater risk of invasive plants and animals. This is a real concern of the property owners around the lake.

The proposed project with parking for 47 vehicles with trailer is worrisome with the current trend of sandbar parties. Torch and Burt Lake have had issues with extreme sandbar parties. The fact that our lake is so shallow, I fear for swimmers 500-1000 feet out in the lake were it is still 3-4' deep. These swimmers are at extreme risk with unaware large boats.

It is impossible to enter the river at a no wake speed in a large boats without extreme digging or wave action in the no wake zone. The existing wetland adjacent the river would be at risk with the increased boat traffic where the river is only 100'

The conceptual plan was done without a survey. My understanding is that the entrance is on private property. The road does not continue to the river. The toilet is shown too close to the water. It must be 75' back from the waters edge. I would like to see a realistic conceptual plan with verified property lines and proper setbacks for the toilet and a second stakeholder meeting which property owners are property notified so every stakeholder has an opportunity to have their voices heard.

I would find a single ramp with parking for 20-25 vehicles and trailers with a boat wash acceptable and more than adequate at this location. The approx remaining 2 acres could be reserved for future fuel and marine services. It would be good business to involve a local vender to fill this need.

Thank you very much for allowing comments.

Mary Rocco

## Jeff Lawson

---

**From:** Linda Van Sickle <Linda.VanSickle@usg.edu>  
**Sent:** Friday, August 05, 2016 7:38 AM  
**To:** Gil Archambo; judichimner@yahoo.com; Jeff Lawson; CHELIK@michigan.gov  
**Subject:** Black River Marina Proposal

To Gil Archambo, Judi Chimner, Jeff Lawson, and Keith Chelik,

While I recognize the problem with safety and wait times related to using the launch at the State Park for boating access to Black Lake, I have several questions and concerns about the impact of this project on the lake and its relationship to other issues developing on the lake.

1. One anticipated outcome would be increased boating on the lake for fishing and pleasure boating. How will this impact the number of boats gathering on the weekends in the area between Sugar Beach and the UAW?
2. What will the impact be on transmission of invasive species?
3. How will this project affect the lake sturgeon population?
4. What is the relationship of the project to the discussion about removal of the dams on the Black River and its effects, should it be implemented?
5. How does this project relate to the status of replacement of the State Park pavilion and other improvements there?
6. How has public input been obtained?

I think that the impact of the proposed ramp project requires additional study and would like to see an environmental assessment initiated to address the impact of the launch project before any funding decisions are made.

Thank you.  
Linda VanSickle  
825 S. Black River Rd.  
706-202-6361

## Jeff Lawson

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**From:** Linda <ninda517@aol.com>  
**Sent:** Friday, August 05, 2016 8:21 AM  
**To:** Jeff Lawson; gil@src-milp.com; judichimmer@yahoo.com  
**Subject:** Black Lake Marina

Without going into a bunch of reasons I would just like to voice my opposition to the MDNR purchasing the Black Lake Marina. On behalf of my Mom and the rest of our family we do not want to see our lake fished out by people that have no stake in it. We feel that having a double boat launch like the proposed one would hurt rather than help our lake. We feel that it would hurt not only our leisure fishing but also may be dangerous to our swimming. In front of our cabin it is very shallow and I would be afraid that boats as big as 26 feet would not be able to see our children, grandchildren and possibly adults.

I would love to see a marina on our lake again and feel that if that property is sold and converted into a launch we will never be able to have a Marina.

Thank you,  
Linda Woods

Sent from my iPhone

## Jeff Lawson

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**From:** Diane Kade <dakdiane@icloud.com>  
**Sent:** Friday, August 05, 2016 10:01 AM  
**To:** judichimmer@yahoo.com; Jeff Lawson; gil@milp.com; CHELIK@michigan.gov  
**Subject:** Black River Marina Purchase

I would like assurance from the MDNR that, if they acquired the Black River Marina, it would include fueling and service facilities, and a boat washing site.

I have seen boaters on the lake, trying to refuel from five-gallon containers and spill gas into the lake. Recreational boaters and fishermen may launch into multiple lakes, without taking proper to cleanse their boat, or jet skies. Invasive plants and species continue to be a problem in all lakes, and I would like to see more prominent signage at launch sites.

Thank you,  
Diane Kade  
21521 Bonz Beach Hwy.  
Onaway

Sent from my iPad

## Jeff Lawson

---

**From:** Jody McKee <jodymckee1000@gmail.com>  
**Sent:** Friday, August 05, 2016 11:07 AM  
**To:** Jeff Lawson  
**Subject:** DNR Initiative to build boat launch on Black Lake

I have a cabin on Blake Lake and have spent most of my life here. I appreciate the support that the DNR provides to Black Lake but I am opposed to the new boat launch proposal on the northwest Black Lake and Lower Black River area. These are some of my many reasons:

1. Black Lake will have more exposure to invasive species.
2. Larger boats will bring more pollution and reduce water quality.
3. Larger and more boats will create more noise.
4. Larger boats will be hazardous to our sturgeon population.
5. Larger and more boats will be less safe for swimmers in our lovely, long shallow waters.
6. More access invites sandbar parties which are encouraged through social media.

We have adequate boat ramps now. We don't need more. Please don't waste tax payer money on an unwanted, unnecessary boat launch. We can use your support and funding in many other productive ways. Please consider helping us with invasive specie control, water quality, shoreline preservation and many other critical needs. We don't need to spend limited resources on a boat launch! Please abandon this effort!

Thank you.

Sincerely,

Jody McKee

Sent from my iPad

## Jeff Lawson

---

**From:** Jody McKee <jodymckee1000@gmail.com>  
**Sent:** Friday, August 05, 2016 11:57 AM  
**To:** Jeff Lawson  
**Cc:** beverly haas  
**Subject:** From Beverly Haas regarding Black Lake DNR Marina Purchase

Dear County Commissioners,

I am writing today to give you my input on the DNR proposed purchase of the Black Lake Marina and installation of a new boat ramp and parking facility.

1. I request that you require the DNR have a DEQ evaluation and public hearing on the proposed new facility. I believe it is important for the residents of Black Lake Presque Isle County and all the townships surrounding Black Lake to give input on the new proposal.
2. In the July 28th stakeholder meeting at the Cheboygan DNR offices, it was mentioned that the launch facility is needed for safety concerns. There is discussion whether there will be 20 parking spaces or 47 parking spaces. Due to the width of the river, to ensure safety I would strongly recommend that only 20 parking spaces be available. The river width at the boat launch is not very wide.
3. Erosion and sedimentation must be considered with the boat launch site. In one review that I read about an Alaskan River, the erosion opposite the boat launch is equal to the length of the boat launch. The increased boat activity as well as the construction of the boat ramp, will increase sedimentation down river. There are wetlands opposite the marina site; these must be protected.
4. It is my understanding that the fuel tanks will be removed before the state will purchase the property. Will Grant Township and Cheboygan County guarantee a new concessionaire the ability to provide gasoline to the boating population? Or once the tanks are removed, will county and township ordinances preclude fueling services? This is a question that I would like to have answered.
5. Black Lake has zebra mussels but is not plagued with other invasive species. To that extent it is important that everything possible be done to protect Black Lake from additional invasive species. On July 1st to 10th this year and also previous years, the DNR provided stewardship opportunities to educate boaters how invasive species hitchhike on their boats at boat launch locations. Can they get the up front commitment from those who advocate for this boat launch to man the stewardship at this new facility for the first three years July 1 through 10? Ask the DNR to install a retainage pond for the hard surface water runoff so that it doesn't drain into the river. Ask them to enforce the five day boat dry out regulation for boats going from one lake to another. Ask them to install a boat wash, not only at the proposed site but at other launch sites in the Cheboygan County.

In summary, one ramp, twenty parking spaces, DEQ evaluation, public hearing, maximum control of invasive species and I think you will serve the residents of Black Lake and Cheboygan County well.

Sincerely,

Beverly Haas

Sent from my iPad

## Jeff Lawson

---

**From:** K&C Pregitzer <preg@src-milp.com>  
**Sent:** Friday, August 05, 2016 12:14 PM  
**To:** Jeff Lawson  
**Subject:** Black Lake Marina Proposal

Dear Mr. Lawson:

We are opposed to the MDNR acquiring the Black Lake Marina.

We already have two launch sites at the Onaway State Park with a short wait time for launching.

I fail to see the need for 26 ft. boats on Black Lake. Without a wash site, we could be inviting invasive species to be brought in.

We would appreciate your consideration of our concerns.

Sincerely,  
Karan & Caroline Pregitzer

Lakeside property owners on Black Lake.

Committee members,

The proposed boat launch/marina project on Black Lake concerns me greatly. I don't want to waste your time with feelings, just facts as I see them.

**what is the need?**

**safety?** No since there are a number of beaches and several rivers easily accessed should an emergency arise. Cell phones work on the lake and no one has ever been hurt or injured in the past and didn't receive help in a timely fashion.

**launching delays?** I live next to the launch site on Rainy Beach. I have not seen a delay of launching or retrieving a craft because of the lack of ramps. Delays occur when the boaters are not prepared and take excessive time loading coolers, fishing gear, etc. while on the launching ramp. No number of launch ramps can solve peoples lack of consideration and preparation. A group of people did an extensive study of dates and times at launch sites and they submitted this information to you in the past. They found no delay longer than a few minutes on the busiest of days.

**Deep water launch for large boats?** if the current sites are not sufficient for large boats maybe the boats are too large for Black Lake. The Onaway State Park seems to work for bigger boats. If they don't want to pay state park fees to launch why would they pay to launch at the proposed site?

**Encourage fishing tournaments on the lake?**

Since walleye don't naturally reproduce in this lake what other kinds of fish would they propose for tournament class fishing? (I mention walleye since the Black Lake Association (BLA) has vigorously sought to stock them in the past.) This is not a huge lake and I don't feel it could support such tournaments without a lot of thought and planning first. Who will pay for the studies, stocking, etc.?

**What are the draw backs?**

The launch next to me was dredged for a number of years. It didn't work. The wind, wave action and ice movement caused it to keep filling in with sand and debris. It was time consuming and costly to keep dredging it out so it was discontinued.

How will this site continue to be funded in the future? Launch fees are not going to pay for upkeep, improvements, etc. who will pay?

Invasive species will have an open door to this lake if there is increased boat traffic. There are no wash stations for boats and trailers to remove foreign aquatic life.

Dredging may actually have a negative effect on fish. It seems that copper sulphate was

used in the past for eradicating swimmers itch, it has a cumulative affect. It settles to the bottom and is covered by sediment and lies dormant until disturbed by such things as dredging. It may be in high enough concentration to affect fish negatively. Are you going to fund a study or take your chances with out one?

**Why is this not public knowledge?**

This is a public lake and the public should be informed of every step of this process. To my knowledge the land owners and public in general have no knowledge of this proposed project. It has been my observation in the past that when something is being kept silent or not made openly known, someone has a vested interest (IE: monetary) and would lose out if it were made open for all to see. Take a long hard look at the people on the BLA board and see who stands to gain and why are they pushing so hard for this project. There may very well be a person in the private sector that could buy this site and do something with it. Make it public and see what people have to say.

Sincerely,

Mary Green

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—SUPPORT SENATE BILL NO. 39

WHEREAS, the Michigan Legislature has a bill pending before it, known as Senate Bill No. 39 introduced in 2015 to amend the "Natural Resources and Environment Protection Act," that proposes to prohibit the Department of Natural Resources (department) from acquiring surface rights to (additional) land if the department owns the surface rights to more than 4,626,000 acres of land, without an approved (legislature) Strategic Plan which contains a land inventory describing intended and authorized use(s) of existing lands, and is any established payment in lieu of taxes on department land due to a local unit of government is delinquent; and

WHEREAS, the proposed amendments require maximizing access to department heads and bodies of water adjacent to the lands by removing, gates, berms, and other human made barriers; and other natural resources by providing public access to all lands under control of the department for all natural resource dependent outdoor recreation activities including motorized and non-motorized activities; and

WHEREAS, the proposed amendments further provide housekeeping edits and procedural updates that enhance

transparency and support the intent of the amendments, clarifies authority of the department to sell or lease land and establishes scheduled procedures for processing applications to purchase surplus lands, the allowance of fees, prohibition of preference to a qualified conservation organization over another private party or individual, and limits further purchases of land by the department in a county or township without prior written agreement and authorization by that jurisdiction is more than 33% of the jurisdictions property is owned by the state, federal government, qualified conservation organization and commercial forest-land.

**THEREFORE BE IT RESOLVED**, the Allegan County Board of Commissioners supports reducing barriers to the public use of public lands for recreation and access and encourages the department to develop the Strategic Plan in consultation with local jurisdictions where department lands are located to ensure accuracy and local preference in proposed land uses; and

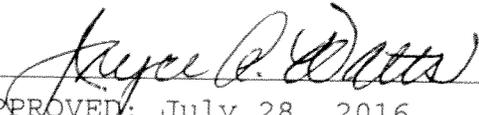
**BE IT FURTHER RESOLVED** that the Board of Commissioners supports the passage of Senate Bill No. 39 of 2015; and

**BE IT FINALLY RESOLVED** that a copy of this resolution be forwarded to our area legislators, the Michigan

Association of Counties, and the other 82 Michigan  
Counties.

Moved by Commissioner Thiele, seconded by Commissioner  
Jessup to adopt the resolution as presented. Motion  
carried by roll call vote: Yes - 4 votes. No - 0 votes.  
Absent - 3 votes.

ATTEST, A TRUE COPY

  
\_\_\_\_\_, Clerk-Register  
APPROVED: July 28, 2016

cc: Admin. - Finance - Human Resources - Area Legislators  
- MAC - all 82 Michigan Counties



ANTRIM COUNTY  
BOARD OF COMMISSIONERS  
P.O. Box 520  
Bellaire, Michigan 49615  
Phone (231) 533-6353  
Fax (231) 533-6935  
Chairman: Michael Crawford

July 16, 2016

At the July 14, 2016 meeting of the Antrim County Board of Commissioners, the following resolution was offered:

**RESOLUTION # 18-2016** By Ed Boettcher, seconded by David Heeres

**DARK STORES/MICHIGAN TAX TRIBUNAL**

**WHEREAS**, the Michigan Tax Tribunal (MTT) has, in recent years, used a faulty interpretation of the tax assessment law which dramatically reduces the property tax liabilities of fully functioning major "big box" retail stores; and

**WHEREAS**, under the "dark store" theory, big box stores are appealing their property tax assessments to the MTT, arguing that the basis of the fair market value of their fully operating store should include comparisons to sales of similar properties that are vacant and abandoned, or are now used for a different-less valuable use; and

**WHEREAS**, the MTT has upheld this theory and cut property tax assessments significantly and, as a result, counties, townships, schools and local units are losing millions of dollars, impacting services to their residents and students; and

**WHEREAS**, additionally, big box stores are putting deed restrictions on their properties that severely limit how the building can be used once it's vacant resulting in buildings remaining empty and adding to the blight problem in Michigan communities; and

**WHEREAS**, the issue is already having a growing impact as other businesses such as; restaurants, national chain pharmacies, auto part stores, are now seeking the same treatment and without action, the problem will only get worse; and

**WHEREAS**, the reduction of property tax liabilities creates huge cuts in the funding to state and local units of government like cities, counties, townships, and school districts; and

**WHEREAS**, the decisions of the MTT are a catastrophic departure from the tax assessment process required by law and all precedents in the matter, all at the expense of local governments, their residents and other businesses in the communities; now

**THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners strongly supports the passage of House Bill 4909, House Bill 5578 and Senate Bill 524 that include measures to address the following three (3) issues:

**RESOLUTION #17-2016 continued.**

1. All properties, including big box stores, must be assessed at their highest and best use;
2. The legislation will limit the use of deed restrictions to prevent the "dark store" theory of using vacant, deed restricted properties for the purpose of lowering value and eliminating competition;
3. The Michigan Tax Tribunal will be required to consider all three (3) methods of assessing - 'cost minus depreciation', 'sales comparison', and 'income' – when determining a property's true cash value; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to all Michigan Counties, Representative Triston Cole, Senator Wayne Schmidt, Governor Snyder, and the Michigan Association of Counties.

Yes – David Heeres, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson;

No - None;

Absent – Bob Wilson.

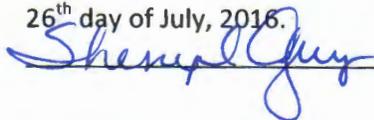
**RESOLUTION #17-2016 DECLARED ADOPTED.**

**ANTRIM COUNTY CLERK, BELLAIRE, MI**

**STATE OF MICHIGAN, COUNTY OF ANTRIM, ss**

I, Sheryl Guy, Clerk of County of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office.

IN TESTIMONY WHEREOF, I have set my hand and seal, at the Village of Bellaire in said County this 26<sup>th</sup> day of July, 2016.

 County Clerk

DISCOVER  
**Northeast Michigan**  
EAST OF EXPECTED

Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

PROJECT REVIEW  
(A-95)

July 11, 2016

Mary Ellen Tryban, Clerk  
Cheboygan County  
PO Box 70  
Cheboygan, MI 49721

**RECEIVED**

JUL 15 2016

CHEBOYGAN CO. CLERK

SUBJECT: Notice of Intent by Northeast Michigan Community Services Agency, Inc. (NEMCSA) to apply for assistance from Department of Health and Human Services which may impact upon the plans and programs of your agency.

The Northeast Michigan Council of Governments has been designated a Regional Clearinghouse by the governor of the State of Michigan, pursuant to OMB Circular A-95. The Regional Clearinghouse is hereby taking the opportunity to notify you of an intended project which may have impact on the plans and programs of your agency. **Please Share this notice with your Board.**

Pursuant to OMB Circular A-95, NEMCOG has 30 days in which to secure any comments regarding proposed projects which may affect plans and programs of any agency or unit of government. This is as much information as is presently available to NEMCOG. If you desire further information on the aforementioned project, please contact the Applicant Agency. Please respond by completing items (A), (B), (C), and (E) on the reverse side of this memo. If additional space is needed, attach a separate sheet. Should you request an extension of time to comment, complete items (A), (B), (C), (D), and (E). (You have up to 10 days.)

Should there be a conflict, please contact this agency immediately.

Should there be any questions regarding the Project Review (A-95) process, do not hesitate to contact this office.

A timely response will be appreciated.

Sincerely,



Theresa M. Huff  
A-95 Staff Coordinator

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Employer

**NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS**

**RESPONSE TO PROPOSED PROJECT BY AFFECTED AGENCY**

Regional Clearinghouse Project Identification Number: 16071102 Date Received: 07/11/2016

Applicant's Project Title: Duration Supplement Grant

Applicant Agency Name: Northeast Michigan Community Services Agency, Inc.

Federal Funds		State Funds		Other Funds	Total
Grants	Loans	Grants	Loans		
\$331,779	\$	\$	\$	\$82,945	\$414,724

Federal or State Program Name: Department of Health & Human Services

Federal or State Agency Name: HHS

**RESPONDING AGENCY'S COMMENTS**

(A) Unit or Agency Name: \_\_\_\_\_

(B) Comments on proposed project. Use extra sheet if necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(C) Type of Unit or Agency: \_\_\_\_\_

(D) Respondent requests a \_\_\_\_\_ day extension.

Reason extension required:

\_\_\_\_\_  
\_\_\_\_\_

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(E) \_\_\_\_\_  
AUTHORIZED SIGNATURE TITLE DATE

Alcona \* Alpena \* Cheboygan \* Crawford \* Emmet \* Montmorency \* Oscoda \* Otsego \* Presque Isle

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**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> Increase Award <b>* Other (Specify):</b>
---	---	--

<b>* 3. Date Received:</b> 06/15/2016	<b>4. Applicant Identifier:</b> 05CH8420
--	---

<b>5a. Federal Entity Identifier:</b> N/A	<b>5b. Federal Award Identifier:</b> 05CH8420
--	--

**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
-----------------------------------	---

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY, INC.

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 381873461	<b>* c. Organizational DUNS:</b> 020905642
---	---

**d. Address:**

<b>* Street1:</b>	2375 Gordon Rd
<b>Street2:</b>	
<b>* City:</b>	Alpena
<b>County/Parish:</b>	Alpena County
<b>* State:</b>	MI: Michigan
<b>Province:</b>	
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	49707-4627

**e. Organizational Unit:**

<b>Department Name:</b> HHS: Office of Head Start	<b>Division Name:</b> HHS: Office of Head Start
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Mrs.	<b>* First Name:</b> Linda
<b>Middle Name:</b>	
<b>* Last Name:</b> McGillis	
<b>Suffix:</b>	

**Title:** Director of Early Childhood Services

**Organizational Affiliation:**

<b>* Telephone Number:</b> (989) 893-5564 x402	<b>Fax Number:</b> (989) 893-6088
--	-----------------------------------

**\* Email:** mcgillisl@nemcsa.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

Other (specify)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

**\* Other (specify):**

Non-Profit

**\* 10. Name of Federal Agency:**

ACF-Head Start

**11. Catalog of Federal Domestic Assistance Number:**

93.600

**CFDA Title:**

Head Start

**\* 12. Funding Opportunity Number:**

eGrants-N/A

**\* Title:**

N/A

**13. Competition Identification Number:**

Not Applicable

**Title:**

Not Applicable

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Alcona, Alpena, Arenac, Bay, Cheboygan, Cla

**\* 15. Descriptive Title of Applicant's Project:**

Head Start and Early Head Start supplemental funding and 1.8% COLA

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="331,779"/>
* b. Applicant	<input type="text" value="82,945"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="0"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="414,724"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on  .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:



Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

**Regional Project Review  
For July, 2016**

**Region 9 Federal Grant Applications**

#	Total	From	Applicant	Project
1	\$807,950	DOD	NEMCOG	Camp Grayling, Michigan and Alpena JTC Michigan Joint Land Use Study (JLUS):
2	\$2,564,365	HHS	Northeast Michigan Community Service Agency, Inc. (NEMCSA)	Duration Supplement Grant: Head Start supplemental application expanded duration for current funded children.
3	\$414,724	HHS	Northeast Michigan Community Service Agency, Inc. (NEMCSA)	Cost of Living Adjustment: Head Start and Early Head Start supplemental funding and 1.8% Cost of Living Adjustment (COLA).

**Region 9 Other Grant Applications**

#	Total	From	Applicant	Project
1	\$			NONE

**Public Notice**

1	NONE
---	------

**Other**

1	NONE
---	------

**Statewide Grant Applications**

#	Total	From	Applicant	Project
1	\$			NONE

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**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS  
FINANCE BUSINESS MEETING  
June 14, 2016**

The Finance/Business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

**Present:** Commissioners Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

**Absent:** Commissioner Brown (excused)

Chairman Redmond reminded everyone that it was Flag Day.

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

**Motion** by Commissioner Matelski, seconded by Commissioner Gouine, to approve the agenda as corrected. Motion carried with 6 yes, 0 no and 1 absent.

**Motion** by Commissioner Matelski, seconded by Commissioner Gouine, to approve the consent agenda as follows:

- A. ~~Approve Monthly Finance Claims~~ *New Business Item 12J.*
- B. Budget Adjustments
- C. School Inspector Delegation Request – Cheboygan Area Schools
- D. Resolution 16-12 FY 2017 Community Corrections Grant Application
- E. Title IV-D Cooperative Reimbursement Program Grant Application 2017-2021 Prosecutor
- F. Title IV-D Cooperative Reimbursement Program Grant Application 2017-2021 Friend of the Court
- G. BC/BS of Michigan Administrative Services Contract - Cheboygan County Inmate Services Contract Renewal
- H. Cheboygan County Fair – EUP Antique Equipment Association
- I. 2016 Marine Safety Grant Award
- J. Correspondence
  - 1. Correspondence from Michigan Association of Counties Regarding Resolutions 16-09 Opposing Proposed Rule Expanding the Definition of “Waters in the U.S” & 16-20 Urging State Transparency (Adopted by this Board on May 10, 2016)
  - 2. NEMCOG Regional Projects Review May & June 2016
- K. Minutes:
  - 1. Health Board – 4/19/16
  - 2. NEMCOG – 4/21/16 & 5/19/16
  - 3. NEMCSA – 5/5/16
  - 4. North Country Community Mental Health – 4/21/16
  - 5. Cheboygan County Fair Board – 3/7/16, 4/4/16 & 5/2/16
  - 6. Cheboygan County Road Commission – 5/5/16
  - 7. Cheboygan City Council – 4/26/16 & 5/10/16
  - 8. Planning Commission Meeting –4/20/16, 5/4/16 & 5/18/16

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

**CITIZENS COMMENTS**

Vince Lumetta, a resident of Beaugrand County, introduced himself to the board and noted he is a candidate for County Commissioner District 1.

## Finance Business Meeting –June 14, 2016

### SCHEDULED VISITORS

Chairperson Redmond presented Tracy Lindsay a certificate of appreciation to commemorate her recent retirement from the 89<sup>th</sup> District Court after over 22 years of service.

### FINANCE DIRECTOR'S REPORT

Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended April 30, 2016. She reported total year-to-date revenue of \$1,500,640.67, or 12.61% of budget, compared to \$1,298,353.43 or 11.09% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$3,360,659.41 or 28.23% of budget, compared to \$3,439,178.67, or 29.37%, last year as of the end April. The Cash Summary by Fund for April, 2016 was also provided.

### ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on the Meijer Development, Tri-County 9-1-1 Office of Emergency Manager Director position, the County EDC, Smart Meter Resolution in favor of HB 4916, and the County Surveyor. Regarding the Meijer project, the City of Cheboygan and Inverness Township have confirmed that the three parties are in negotiations concerning water and sewer service to the property. Administrator Lawson noted resumes have been received for the Director of Emergency Management and will be interviewing shortly. He also reported a notice will be placed in the newspapers seeking persons interested on serving on the EDC, also noted that a request was made by a concerned citizen to adopt a resolution in support of HB 4916 which advocates utility customers to have a choice between smart meters and analog meters among other provisions. The County Surveyor has requested a Deputy Surveyor to cover duties when he is unavailable.

### COMMITTEE REPORTS

Commissioner Allor reported attending an Area Agency on Aging meeting, a Cheboygan County Council on Aging meeting, regular township meetings in her district,

Commissioner Gauthier attended the Decisions to Actions graduation, a Port Commission meeting, a NEMCSA meeting, an Alcona Health Center meeting and a Trails forum.

Commissioner Gouine attended the annual Tri-County 9-1-1 meeting, a Fair Board meeting, and a memorial dedication by the club in Onaway.

Commissioner Matelski attended two Road Commission meetings, two ZBA meetings, Planning Commission meetings, an Aloha Township meeting, township meetings in his district, an MTA meeting, and a Watercommission meeting. Commissioner Matelski noted he has heard concerns from county residents of not being able to use the restrooms at the county marina.

Commissioner Wallace had nothing to report.

Commissioner Redmond met with US Senator Gary Peters regarding the proposed new icebreaker. He reported Enbridge held a public meeting in Mackinaw City which included all of the resources the company has in case of a spill. Commissioner Redmond also attended the County Tax Allocation meeting, the Tri-County Annual meeting, and a District 4 Health Board meeting. He stated he recently received a letter from Representative Lee Chatfield and correspondence from MAC, both of which covered transparency in government.

**Finance Business Meeting –June 14, 2016**

**OLD BUSINESS**

**Motion** by Commissioner Gauthier, seconded by Commissioner Allor, to adopt the following:

**RESOLUTION #16-14**

**Resolution of Support to Home Port Second Great Lakes U.S. Coast Guard**

**Heavy Icebreaker in Cheboygan County, Michigan**

**WHEREAS**, The President and Congress have authorized the future construction of a second heavy icebreaker to serve the Great Lakes; and

**WHEREAS**, Cheboygan County Michigan is proudly the home port to the heavy icebreaker USCGC Mackinaw (WLBB-30) at Cheboygan, MI and is centrally located in the upper great lakes providing access to all regions of the Great Lakes to maintain critical shipping channels and conduct search and rescue missions ; and

**WHEREAS**, Cheboygan County Michigan contains multiple facilities that provide the necessary logistical amenities such as dockage areas, channel depth, housing, power supplies and additional vacant land to become home port to a second Great Lakes heavy icebreaker;

**NOW THEREFORE, BE IT RESOLVED THAT THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS** by this resolution supports and encourages the selection of Cheboygan County Michigan as the home port of the second Great Lakes heavy icebreaker to be commissioned for use by the United States Coast Guard.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to President Obama, Senator Stabenow, Senator Peters, Congressmen Benishek, Governor Snyder, State Senator Schmidt, State Representative Pettalia, State Representative Chatfield and the U.S. Coast Guard.

and authorize the Chairperson to sign. Discussion was held. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson thanked Carl Muscott for his help drafting Resolution 16-10 Resolution Urging State Transparency. Discussion was held. Commissioner Allor commented that she feels this resolution is common sense.

**Motion** by Commissioner Matelski, seconded by Commissioner Gauthier to adopt:

**RESOLUTION #16-15**

**Resolution of Support for Establishment of an Indian River I-75 Business Loop**

**WHEREAS**, Tuscarora Township and the Cheboygan County Road Commission are pursuing the designation by the Michigan Department of Transportation of an I-75 Indian River Business Loop to better serve interstate traffic; and

**WHEREAS**, Tuscarora Township has received petitions of support for the designation of an I-75 Indian River Business Loop from Tuscarora Township stakeholders including local business owners ; and

**WHEREAS**, the Cheboygan County Board of Commissioners recognizes the merit of citizen driven initiatives and agrees that the proposal has merit and will encourage economic growth in Indian River and Cheboygan County;

## Finance Business Meeting –June 14, 2016

### NOW THEREFORE BE IT RESOLVED THAT THE CHEBOYGAN COUNTY BOARD OF

**COMMISSIONERS** by this resolution supports and encourages the efforts of Tuscarora Township, Cheboygan County Road Commission and other agencies in their efforts to establish designation of an I-75 Business Loop in Indian River.

and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

### NEW BUSINESS

Joe Verlin of Gabridge & Company of Grand Rapids presented and highlighted the 2015 Cheboygan County audit. Mr. Verlin stated that the financial condition of Cheboygan County as of December 31, 2014 was very strong.

**Motion** by Commissioner Gauthier, seconded by Commissioner Allor to accept the December 31, 2015 audited financial statements for Cheboygan County. Motion carried with 6 yes, 0 no and 1 absent.

**Motion** by Commissioner Matelski, seconded by Commissioner Gouine to accept the December 31, 2015 audited financial statements for Straits Regional Ride.. Motion carried with 6 yes, 0 no and 1 absent.

Scott McNeil, Cheboygan County Planner, presented Zoning Ordinance Amendment (ZOA) #134 to approve a conditional rezoning application by Jerry Malloy. Mr. McNeil stated that the owner of the subject property has requested conditional rezoning from Agriculture and Forestry Management (M-AF) to Commercial Development District (D-CM) limiting the use allowed to the following: Indoor Storage Facility only per section 6.3.16. No other uses are proposed for consideration of the conditional rezoning, This is the form Inverness Dairy property.

**Motion** by Commissioner Matelski, seconded by Commissioner Wallace to adopt Zoning Ordinance Amendment #134 to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in connection with its consideration of the conditional rezoning request, and to adopt as its own the findings made by the Planning Commission at its meeting on April 20, 2016 on the rezoning factors considered by the Planning Commission on the conditional rezoning. Discussion was held wherein Commissioner Allor pointed out two typos. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent. Commissioner Redmond stated that the amendment becomes effective 8 days after being published in the newspaper.

Bishop Baraga, a non-profit organization, considered Adult Non-profit in the County's Fairgrounds Policy, therefor there will be no charge for use of the Fairgrounds. They wish to use one building from June 27<sup>th</sup> to July 2<sup>nd</sup>, for a garage sale.

**Motion** by Commissioner Gauthier, seconded by Commissioner Allor, to approve the Bishop Baraga Fairgrounds Event Agreement as presented and authorize the Chair to sign. Motion carried with 6 yes, 0 no, and 1 absent.

The History Center of Cheboygan County, a non-profit organization, considered Adult Non-profit in the County's Fairgrounds Policy, therefor there will be no charge for use of the Fairgrounds. They wish to use several buildings from July 26<sup>th</sup> to July 31<sup>st</sup> for a garage sale.

**Motion** by Commissioner Allor, seconded by Commissioner Matelski, to approve the History Center of Cheboygan Fairgrounds Event Agreement as presented and authorize the Chair to sign. Motion carried with 6 yes, 0 no, and 1 absent.

Administrator Lawson stated the City of Cheboygan has requested to construct a garden on the north side of Lincoln Avenue.

## Finance Business Meeting –June 14, 2016

**Motion** by Commissioner Gauthier, seconded by Commission Allor to approve the City of Cheboygan's request to create and maintain a community garden on County property located on the north side of Lincoln Avenue across from the Fairgrounds, A garden location to be approved by County staff. Discussion held regarding the length of this agreement. Administrator Lawson stated they would have to apply each year. Motion carried with 6 yes, 0 no, and 1 absent.

Administrator Lawson presented an agreement between Cheboygan County and Emmet County regarding recycling. He said this is basically a renewal. The purpose of the agreement is to provide for the receipt and processing of recyclable materials at the Emmet County Recycling Facility. The agreement permits the processing of mixed paper, boxes, bags and mixed containers. The term of the Agreement is five years with five additional one-year renewals.

**Motion** by Commissioner Gauthier, seconded by Commission Allor to approve the Recycling Agreement with Emmet County and authorize the Chair to sign. Motion carried with 6 yes, 0 no, and 1 absent.

Sheriff Dale Clarmont presented proposed contract with Home Confinement, Inc. to provide tether service. This is a 2 year agreement. Sheriff Clarmont said there is a possibility of a cost savings of approximately \$1,344 per inmate per year.

**Motion** by Commissioner Wallace, seconded by Commission Allor to approve the contract with Home Confinement, Inc., of 15655 Eleven Mile Road, Roseville, MI and the Cheboygan County Sheriff Department for tether services for a two-year period and authorize the necessary budget adjustments and also authorize the Chair to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Sheriff Clarmont presented a proposal for the purchase of a patrol vehicle to replace one that was involved in a crash and deemed a total loss by MMRMA.

**Motion** by Commissioner Wallace, seconded by Commissioner Matelski to approve the purchase of one (1) 2017 Ford Police Interceptor Vehicle from Fernelius Auto Group of Cheboygan. Insurance money in the amount of \$19,300 and a balance of \$10,951.44 to purchase, authorize the necessary budget adjustments and also authorize the Chair to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented a resolution to be adopted authorizing a millage renewal proposal for ambulance services be placed on the November General Election ballot.

**Motion** by Commissioner Gouine, seconded by Commissioner Gauthier to adopt the following:

### Resolution No. 13 of 2016

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSAL TO PROVIDE FUNDS TO SUPPORT AMBULANCE SERVICES WITHIN THE COUNTY AND TO SUBMIT THE PROPOSAL TO THE ELECTORATE AT THE NOVEMBER 8, 2016 GENERAL ELECTION

### Recitals

- A. Act 50 of the Public Acts of 1960, as amended, being MCL 41.711, et seq, expressly authorizes the Board of Commissioners for the County of Cheboygan to contract with individuals, firms, organizations, or corporations in operating or furnishing an ambulance service for the use and benefit of the residents of the county.
- B. The County of Cheboygan desires to contract with firms, organizations, or corporations operating ambulance services within the county and to provide funds to support those ambulance services within the county.

## Finance Business Meeting –June 14, 2016

- C. The Cheboygan County Board of Commissioners, therefore, desires to obtain voter approval for .30 mills to provide funds to support ambulance services within the county.
- D. Because a county-wide general election is scheduled on November 8, 2016, the Cheboygan County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this general election.

### Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

1. The following proposal, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the electors of Cheboygan County for a vote at the November 8, 2016 General election:

### Ambulance Millage Proposal

This proposal will permit the County to levy up to .30 mills for the purpose of providing funds to support ambulance services within the county in the years 2016-2019, inclusive.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Cheboygan, State of Michigan, against taxable property in the County be increased by up to .30 mills (\$.30 per \$1,000 of taxable value) for a period of four (4) years, 2016 through 2019, inclusive, for the purpose of providing funds to support ambulance services within the county, and shall the Cheboygan County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$410,494 for Cheboygan County in 2016.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Treasurer Cronan presented the Foreclosures Sale Proceeds Report. The report included all revenues and expenses for the fund. She stated that at this time there is \$111,276.43 in the foreclosure fund that can be moved to the General Fund.

**Motion** by Commissioner Allor, seconded by Commissioner Matelski to accept the 2016 Foreclosure Sale Proceeds Report and instruct the County Treasurer to move \$111,276.43 from the Foreclosure Fund to the General Fund. Discussion was held. Motion carried with 6 yes, 0 no and 1 absent.

Treasurer Cronan presented the first right of refusal for 33 property foreclosures. She said Koehler Township has accepted a parcel in Koehler.

**Motion** by Commissioner Allor, seconded by Commissioner Gouine to authorize Chairperson Peter Redmond to sign the waiver of First Right of Refusal in accordance with Act 123 P.A. 1999. Motion carried with 6 yes, 0 no and 1 absent.

Treasurer Cronan presented a policy allowing County Departments to accept payments via credit and debit cards. This is required by State Statute. The policy was prepared by Civil Counsel and has been reviewed by Civil Counsel and the Finance Director.

## Finance Business Meeting –June 14, 2016

**Motion** by Commissioner Gouine, seconded by Commissioner Matelski, to adopt the following resolution and Policy 300-5 and authorize the Chair to sign:

### **RESOLUTION 16-11 RESOLUTION TO AUTHORIZE CREDIT AND DEBIT CARD TRANSACTIONS AND APPROVING THE CHEBOYGAN COUNTY CREDIT AND DEBIT CARD TRANSACTIONS POLICY**

**WHEREAS**, credit and debit card payments of funds have become a commonly accepted practice by banks and other financial institutions; and

**WHEREAS**, MCL 129.233 requires this Board of Commissioners to adopt a resolution authorizing the acceptance of payments by credit and debit cards and

**WHEREAS**, MCL 129.233 authorizes a County Treasurer to be responsible for the determination of acceptable financial transaction devices and

**WHEREAS**, the County Treasurer has submitted a proposed Credit and Debit Transactions Policy which complies with the provisions of MCL 129.233

**NOW, THEREFORE BE IT RESOLVED**, that the Cheboygan County Board of Commissioners authorizes the County Treasurer to utilize credit and debit cards in compliance with the Cheboygan County Credit and Debit Cards Transactions Policy developed by the County Treasurer and presented to this Board of Commissioners on June 14, 2016.

### **Credit and Debit Card Acceptance Policy 300-5**

#### **Governing Authority**

Pursuant to Michigan Public Act 280 of 1995, as amended (MCL 129.221 et. seq.), the County Board of Commissioners may authorize the acceptance of payments by financial transaction devices, i.e., credit or debit cards, in designated county offices. Section 3 of the Act requires that the County Treasurer determine the types of credit or debit cards that may be accepted.

#### Purpose

It is the policy of the County of Cheboygan to accept credit cards as a form of payment as authorized by Public Act 280 of 1995 entitled "Financial Transaction Device Payments". This policy is to outline the methods and processes to be used for acceptance.

The benefits to the County may include:

- Increased certainty of collection
- Reduced return check processing costs
- Improved audit trail
- Reduced cash collection costs
- Enhanced customer convenience

#### **II. Scope**

- a. The County authorizes the acceptance of payment through Credit and Debit Cards for the following Departments:

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- i. Treasurer
- ii. Clerk
- iii. ROD
- iv. Community Development
- v. Equalization
- vi. Courts
- vii. Marina
- viii. Fair

- b. Credit card payments may be made in person over the counter at the departments accepting credit cards, or by phone. Departments with the capability may process credit card payments on line using the web.

### III. Responsibility

The County Treasurer or a designee of the Treasurer will oversee payment methods. With the exception of the County Marina Department, the credit card transaction fees are paid by the cardholder, not the County. The County will negotiate the lowest possible fee structure to minimize the financial impact to the consumer. The County shall coordinate such methods through the Point and Pay System, a subsidiary of North American Bancard. The County will be responsible for the payment of all credit card transaction fees that are generated for credit card payments accepted by the County Marina, which will be paid for by the Marina Enterprise Fund.

### IV. Data Security

All County department employees accepting credit cards must protect and secure all credit card data collected, and shall adhere to the following guidelines:

- A. Credit card information shall never be acquired or disclosed without the cardholder's consent.
- B. Over the counter payments by credit card must be swiped into the electronic card reader. Whenever practical, County employees will not accept payments without the credit card being present.
- C. If, in a rare instance, a transaction is written down on a piece of paper, the paper must be shredded immediately upon completion of the transaction.
- D. Any electronically generated credit card processing receipt should only display up to the last four digits of the account number. The expiration date should not be displayed at all.
- E. Credit card information should never be electronically transmitted by e-mail, any type of text messaging service, or facsimile.

### V. Approval of the Credit Card Acceptance Policy

The Credit Card Acceptance Policy shall be approved and adopted by the governing body of County of Cheboygan and reviewed periodically as needed.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz stated the County-Wide Central Services Indirect Cost Plan and Monthly IV-D Billings /IV-E Billings/Scantron Services will expire this year. Quotes were received for services for the next three years with two firms submitting bids, MGT of America (our current provider) and Maximus Consulting (a former provider). She said based on all of the facts the recommendation was to stay with MGT of America for 2017, 2018 and 2019.

## Finance Business Meeting –June 14, 2016

**Motion** by Commissioner Matelski, seconded by Commissioner Allor to award the three year (County FY 2015-2017) consulting services bid to MGT of America, Inc. in the total amount of \$21,000 to provide the county-wide central services indirect cost plan and authorize the Chair to sign; to award the three year (State FY 2017-2019) consulting services bid to MGT of America, Inc. in the total amount of \$14,250.00 to provide the monthly IV-D Billings/Scantron Services to the Prosecuting Attorney's Office and authorize the Chair to sign; to award the three year (State FY 2017-2019) consulting services bid to MGT of America, Inc. in the total amount of \$5,625.00 to provide the monthly IV-E Billings to the Prosecuting Attorney's Office and authorize the chair to sign; and to award the three year (State FY 2017-2019) consulting services bid to MGT of America, Inc. in the total amount of \$14,250.00 to provide the monthly IV-D Billings/Scantron Services to the Friend of the Court Office and authorize the Chair to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Allor had requested the removal of Finance Claims from the Consent Agenda as she had questions on several items, which were all answered by the finance director.

**Motion** by Commissioner Allor, seconded by Commissioner Gauthier to approve the Finance Claims as presented. A roll call vote was held. Motion carried with 6 yes, 0 no and 1 absent.

**CITIZENS COMMENTS** David Chandler, a candidate for the 106<sup>th</sup> State House Seat, briefly related his background and experience. He spoke on the Michigan Constitution being amended to establish a check and balance system. He said they need to give the power back to the counties.

### **BOARD MEMBER COMMENTS**

Commissioner Gouine said he heard complaints from several firefighters that the 9-1-1 system is not working properly due to narrow banding. Commissioner Wallace said narrow banding was mandated by the Federal FCC. He said any problems should be brought to the attention of the TAC Advisory Committee. Sheriff Clarmont added he also sits on the TAC Advisory Committee and has not heard complaints from fire departments. Discussion was held.

Commissioner Wallace noted he had distributed a MI Works Newsletter.

**Motion** by Commissioner Matelski, seconded by Commissioner Allor, to adjourn to the call of the Chairperson. Meeting adjourned at 12:20 PM.

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Mary Ellen Tryban  
Cheboygan County Clerk/Register

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Peter Redmond  
Chairperson

Health Board Meeting  
June 21, 2016

The regular meeting of the District No. 4 Health Board was called to order by Chairman Pete Redmond, June 21, 2016, at 10:00 a.m. The meeting was held at Commissioners Room of the Presque Isle County Courthouse, Presque Isle County.

**ROLL CALL**

**Present:**

Alpena County:	Adrian, Lawson
Cheboygan County:	Allor, Redmond
Montmorency County:	LaFleche, Peterson
Presque Isle County:	Lang, Schell

**Absent:**

**Excused:**

Altman

**Others Present:**

Brad Rider, Joshua Meyerson,  
Scott Smith, Judy Greer, Wendy  
Byers-Phillips, Jane Sundmacher

**AGENDA CHANGES**

**RECEIVED**

JUL 25 2016

**CHEBOYGAN CO. CLERK**

**MINUTES**

**May 17, 2016 Health Board Minutes:** Motion by Allor with support from Adrian to approve the May 17, 2016 Health Board Minutes as presented. Ayes all, motion carried.

**CLAIMS**

**May 25, 2016 through June 17, 2016:** Motion by Lang with support from LaFleche to approve the Listing of Claims submitted from May 25, 2016 through June 17, 2016. Roll call vote. Ayes all, motion carried.

**PUBLIC COMMENT**

Brad Rider introduced Jane Sundmacher to the Board. He highlighted her duties and responsibilities with HDNW and Northern Region

**Community Health Assessment Jane Sundmacher Presentation:** Jane Sundmacher discussed the Community Health Assessment that was completed recently. A Community Health Assessment is an area that consists of the Health Department of Northwest Michigan and District Health Department No. 4 counties. The hospitals in the counties also worked with Sundmacher to gather information regarding the Community Health Assessment. Sundmacher reviewed the slide presentation with the Board. There were surveys done in the community which were a community survey and a provider survey. Sundmacher talked about the results of the Community Conversation meetings. The full report explains the presentation in more depth. Lawson and Peterson commented on the Assessment. At the time of the assessment being completed, Alpean Regional Medical Center now Mid-Michigan – Alpena campus chose not to participate.

**Strategic Planning Process with Executive Committee:** Sundmacher talked about the process of how Brad Rider came to the Health Department. Linda Yaroch from Health Department of Northwest Michigan suggested that we move forward with some strategic planning for District Health Department No. 4 due to the past resignation of the Health Officer. Sundmacher stated that Smith has recently participated in this process for the Environmental Health Directors. The process starts with practical vision to reach our overall vision. The strategic planning would help us move in that direction. Sundmacher has facilitated many Strategic Planning sessions. She talked about some of the opportunities that have resulted from grant funds and this process.

**ENVIRONMENTAL HEALTH DIRECTORS REPORT:**

**Hedgerow Software:** Hedgerow software has been purchased and we will be working on implementing that soon. The kickoff date is July 5, 2016 and this will include the Super users and IT Division, a clerical staff, and Scott will be involved. We are looking at a Go-Live date for food to be 9-30-16; drink water supply and sewage programs will be 12-31-16. The staff is very excited about the new software.

**MEDICAL DIRECTOR'S REPORT**

**Communicable Disease Report:** The report for period May 1, 2016 through May 31, 2016 was mailed to the Board with the packet for the month. There have been 9 cases of Zika virus diagnosed in Michigan, none being in our district. They were individuals that have traveled and not pregnant women.

**ADMINISTRATIVE SERVICES DIRECTOR'S REPORT**

**Revenue/Expenditure and Trial Balance Report:** Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Amount added to the Fund balance through April 30, 2016 is \$ 15,591.54.

**Abila Software:** We have begun using the new Abila financial software. Just wanted the Board to be aware that I am unsure what type of financial reports will be available at the next Board meeting, if any. We are working on developing the financial reports and to resemble the current format.

**PERSONAL HEALTH NURSING DIRECTOR'S REPORT**

**Private Duty:** As planned, the last client was seen on May 31<sup>st</sup> and all of the clients were transitioned to new care sources. The stats for May visits are included in the packet. Accounting is working on completing the billing in the month of June to finish out the program.

**Staffing:** We are currently advertising and trying to fill a nursing position in Alpena and we are still trying to find someone for the Cheboygan office. Ads have been placed in multiple locations; local newspapers, online sites such as Monster & Indeed, Nurse's Administrative Forum, and our website. Discussion about reason we are having such a hard time finding nurses. Byers-Phillips shared that our pay scale and hours do not compare with the private sector. Brad Rider discussed that this is an area of concern for all health departments.

**HIV Testing:** Confidential HIV testing is available in all of DHD#4 offices related to the HIV Grant that we received. The number of people being screened increasing as people are becoming aware of the service.

**Dental Varnish:** Dental Varnish training has been completed and staff are now being scheduled to perform the service for young children coming into our clinics.

**PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED**

**Public Health Update:** May and June have been extremely busy for all staff related to the restructuring of 9 clinical secretaries moving to Personal Health. Besides training staff to take on new roles or programs, there have been multiple program specific implementations and conferences/trainings, VFC & WIC Site Visits, prep for WIC Management evaluation follow-up, collaboration with other health departments working on smaller grants, and the MyInsight development.

**ADMINISTRATIVE HEALTH OFFICER'S REPORT**

**Cheboygan Facility:** Rider to bring the Cheboygan Facility request next month to the Board.

**MERS:** Discussed having the Executive Committee meet with MERS and Rider is looking for some dates for this to take place. We received our Actuarial last month and have not had time to review it at this point.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

There being no further business to come before the Board, motion by aFleche with support from Adrian to adjourn. Ayes all, motion carried.

Adjournment: 11:30 a.m.

\_\_\_\_\_  
Pete Redmond, Chairman

\_\_\_\_\_  
Bob Adrian, Secretary/Treasurer

\_\_\_\_\_  
Judy Greer, Recording Secretary

**MINUTES  
OF THE  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTOR'S MEETING  
JUNE 16, 2016  
UNIVERSITY CENTER  
GAYLORD, MI**

**Call to Order**

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by President Robert Heilman at 10:00 a.m.

**Roll Call**

Governing Board

Members Present: Kathleen Vichunas, Cam Habermehl, John Wallace, Rick Anderson, Dan Plasencia, Gene Thornton, Jack Kischnick, Robert Harkness, Julie Powers-Gehman, Marisue Moreau, Robert Heilman, Doug Baum and Jeff Lawson.

Staff Present: Diane Rekowski, Meg Foote and Theresa Huff

A quorum was declared present.

**Approval of Minutes**

R. Heilman presented the Minutes of the May 19, 2016 meeting. R. Heilman pointed out an error, C. Habermehl moved, supported by D. Plasencia to approve the minutes with corrections. All ayes, motion carried.

**Financial Report**

M. Foote reviewed the May 31, 2016 financial statements with the Board. G. Thornton moved, supported by R. Anderson to receive and file the May 31, 2016 financial report. All ayes, motion carried. M. Foote reminded the Finance Committee that they will be meeting following the board meeting.

**President's Report**

*Regional Project Review:* President R. Heilman presented (1) Federal Grant projects for regional review. There were (0) Non-federal Grants applications, (0) Public Notices, (0) "Other" and (0) State Grant Applications.

K. Vichunas moved to approve all projects, supported by D. Baum. All ayes, motion carried.

*MI Association of Regions (MAR):*

Next meeting will be in July, in Detroit.

*Other:* None

**Director's Report: D. Rekowski**

D. Rekowski provided an update on projects.

Regional Prosperity Initiative: Mini-Grants for regional marketing and community development projects have been received. They are now being reviewed by the "review committee". Notifications will be made soon to those that will receive the grants. Have a lot more applications than funds.

Regional Recycling Education Project: Alpena, Presque Isle and Otsego Counties recycling guide books have been printed and dissemination is in progress.

Program Highlights of all projects will be provided at the next board meeting in August.

*New Initiatives;*

Camp Grayling and Alpena Combat Readiness Training Center Joint Land Use Project– D. Rekowski is working on a grant application to develop a community driven Joint Land Use plan with the two training facilities. There is a 20 mile study radius for Camp Grayling and a 15 mile study area for Alpena.

*Administrative:*

Bylaws: Updated Board on the correspondence received back from Cheboygan County’s attorney on the draft revised bylaws.

D. Rekowski provided a brief review of NEMCOG’s Governing Act, Public Act 281 of 1945. Discussed interest in locating original organizational documents of NEMCOG, which were likely Interlocal Agreements between the counties in 1968, which formed NEMCOG. Montmorency and Cheboygan counties will look to see if they can locate such documents in their counties.

**Committee Reports**

None

**Previous Business**

None.

**New Business**

None.

**Montmorency County:** Informed the Board of concerns that rural areas will not receive rental rehab funds and that a Veterans Court is being pursued.

**Cheboygan County:** Informed the Board of the following: Recycling: 5 year agreement with Emmet County (processing) is at \$24.00 per household. Doing well now but in future will have to find other funding. Housing: received a \$170,000 rehab grant. Finished audit cycle with positive numbers.

**Crawford County:** Audit went well. Construction is moving forward. Discussed funding of the Recycling program in the county

**Oscoda County:** Audit went well and ended in the black with a small surplus. Modularity are on site for displaced workers. Commended the County staff, as to their ability to work in the conditions that they are currently working in. Next week will be starting the overall redevelopment Plan process for the County Building. 16 people/committee are meeting to get discussions going.

**City of Grayling:** Discussed: Recycling which is experiencing some challenges now; Construction: going on and will start to clear up in the next couple of weeks; Food Hub in Grayling; Slaughter house and incubator kitchen; Possible produce distribution center; and Arauco is obtaining permits and utility work is going on.

Also informed the Board of the MI Department of Agriculture & Rural Development meeting he attended to talk with a Task Force of rural community needs. A grant program is in the process of being established from mining revenues.

**Emmet County:** Informed the Board of the following: Kayak races that went on last weekend and the Headlands attracted many people to the area (300 people at Dark Sky Park). The Parks and Recreation Department are working on a BMW/motorcycle rally at the Community Center for next year. County is also working on a security system for entry into the County building.

**Alcona County:** Discussed recent projects going on in the county building as well as the meeting attended on the groundwater contamination of private water wells.

**MI Works!:** Things are slow right now. Trying to find people to fill open positions. Adult Education is locating in 6 out of 8 MI Works! offices.

**Otsego County:** Wings over Northern Michigan is this weekend. County building grounds project has been completed. County/City is coming together to move the skate park due to the area youth's involvement. The park will be relocated near the Sportsplex area. There are many other construction projects going on.

**Mackinaw City:** Informed the Board of: Mackinaw Museum's 10<sup>th</sup> Anniversary; A water-main was drilled into twice due to AT&T installing fiber optic cable; State Harbor grant for approximately \$175,000; Street projects; 2-3 lawsuits.

**Public Comment:**

None.

**Adjournment**

The meeting was adjourned at 11:35 a.m. The next meeting will be held on August 18, 2016.

**MINUTES OF THE BOARD**  
**June 16, 2016**  
**North Country Community Mental Health**  
**Board Room**  
**1420 Plaza Drive**  
**Petoskey, Michigan**

**BOARD MEMBERS PRESENT:** Louis Scholl, Sr. Augusta Stratz, Gary Averill,  
Dennis Priess, Ed Ginop, Dan Plasencia, Bob Boyd

**BOARD MEMBERS ABSENT:** Paul Liss, Ron Isler, Joel Evans, Christian Marcus,  
Sue Allor, Karla Sherman, Craig Crambell

**STAFF:** Christine Gebhard, Joan Booth, Donna Wheeler

**GUEST:** Dan CasaSanta, Rochester Hills Group Home

Mr. Ginop called the meeting to order at 4:50 p.m.

**ROLL CALL**

Mr. Ginop welcomed the Board members and staff to the meeting and explained that since there is not a quorum today the Board cannot vote or take action. He also indicated that Mr. Schneider will be at the meeting next month to make his presentation.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Financial Statement – Provider Operations - North Country CMH:**

Balance on Hand, April 30, 2016	\$6,474,393.92
Receipts, Adjustments & Transfers, May	\$4,150,383.65
Total Disbursements & Adjustments, May	\$3,474,370.22
Decrease in Cash Balance	\$ 676,013.43
Balance, May 31, 2016	\$7,150,407.35

\*Approximately \$4,426,670 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

**Information (I) Items from Committee Reports**

Information items were included in the committee minutes.

**Privileging Recommendations**

There was one privileging recommendation this month.

## **COMMITTEE RECOMMENDATIONS – BOARD ACTION**

There were no committee meetings this month.

## **ACTION ITEMS – WITHOUT COMMITTEE REVIEW**

Disclosure of Ownership and Control Interests.

This will be reviewed and voted on at the July Board meeting due to a lack of quorum.

## **PRESENTATION**

### **Integrating Behavioral Health and Physical Health**

Ms. Gebhard made a presentation on integrating behavioral health and physical health. This presentation also was offered to all staff at annual training. She explained what it is and why it is important. People with mental health and substance use disorders die on average 8 – 25 years earlier than the average person, mostly from untreated and preventable chronic illness. The goal of integrated health care is called the “Triple Aim” and consists of improving the consumer’s experience of care; improving the health of populations; and reducing the per capita cost of health care. She explained NCCMH’s integrated health strategic plan.

North Country CMH is developing Memoranda of Agreement with federally qualified health centers and rural health clinics. The agency has a staff leasing agreement with Alcona Health Center, and she described this. It also has an agreement with Otsego Memorial Hospital. The goal is to expand this relationship further and implement a health information exchange. The agency also partners with the Northern Physicians Organization. The agency has access to four hospitals’ medical records and receives information on medical hospital visits so that they can be tracked better. A process has been developed for use by care managers and other treatment team members. In the future it will be possible to look at lab orders and send and receive them.

A plan is being developed to operationalize a care coordination structure. In this regard an Integrated Health Work Team is being developed to educate staff on integrated health care coordination. The agency needs to define staff expectations and revise job descriptions for integrated health care coordination. She explained how care coordination is targeted and referred to “Care Connect 360” which is a data warehouse for health claims. Ms. Gebhard explained CMT Data Analytics. The agency wants to expand and participate in a number of community partnerships. A small grant was received to work with Alcona Health Center. NCCMH is also working with MI Connect Network; Northern Michigan Health Network; Michigan Child Collaborative (MC3); Medicaid Health Plans and Northern Michigan Public Health Alliance. There is a massive amount of innovation going on in health care nationally. In the agency a number of health care initiatives have been introduced, i.e. tobacco cessation, chronic health conditions education, clubhouse wellness activities and a staff wellness program. “Our Road to Integrated Health Care Statement” was read by Ms. Gebhard.

## **DIRECTOR'S REPORT/COMMUNICATIONS**

Ms. Kaczynski reported on the budget in Michigan and referred to the synopsis on the final budget and the committee meeting of the Policy and Legislation Committee. The key concerns for CMH on the budget are: the non-Medicaid services line was up \$3 million, earmarked for spend down; Medicaid is about \$50 million less due to enrollment expectations; Healthy Michigan is up but still \$100 million less than last year. She listed other highlights like one-time funding for an autism navigator program; funding for an opiate prevention program; addition of \$7.6 million GF to fund an additional 30 beds at the Forensic Center; funding removed for the Mental Health and Wellness Commission; reduced federal funding for the State Innovation Model (SIM) and no added funding for behavioral health direct care worker increases but a placeholder included. She referred to Section 298 of the budget boilerplate and reviewed how the combined efforts of the CMH Boards and advocates resulted in a work group to study system redesign. The information distributed today is the final wording of Section 298. The initial work group has completed its work and another will be formed and has until January to submit its final report. Ms. Kaczynski reviewed some of the specifics in the reworded Section 298.

## **QUALITY IMPROVEMENT UPDATE**

Ms. Gebhard was no longer available to answer questions on the quality improvement update, but it was self-explanatory.

## **NORTHERN MICHIGAN REGIONAL ENTITY**

Mr. Schneider will make this report next month.

## **OLD BUSINESS**

There was no old business this month.

## **NEW BUSINESS**

There was no new business this month.

The Meeting adjourned at 5:40 p.m.

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Ed Ginop, Board Chair

Chairman J. Johnson called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky tool roll call and a quorum was present.

Pledge of Allegiance was recited.

**PRESENT:** J. Johnson, R. Chadwick, C. O'Connor, D. Brown, K. Paquet, Engineer/Manger B. Shank and Clerk D. Stempky

**VISITORS:** C. Muscott, T. Matelski, F. Cribb, D. Henkel, T. Olson, J. Moore, E. Boyd, D. Damm, L. Damm, M. Donovan, C. Veneros, G. Archambo, L. Lower, K. Swanson and K. Hahn.

**MOTION by K. Paquet seconded by C. O'Connor to approve minutes of last regular meeting of 6/16/2016 as mailed. 5 Yeas** **CARRIED**

**MOTION by D. Brown seconded by K. Paquet to approve for payment current payroll voucher #16-26-\$68,325.52 and accounts payable voucher #16-27-\$213,644.21. 5 Yeas** **CARRIED**

**MOTION by D. Brown seconded by K. Paquet to approve agenda as presented. 5 Yeas** **CARRIED**

Carl Muscott commented it looks like a Resolution was received from the County of Cheboygan in favor of the 175 Business loop proposal. Still moving forward with the proposal.

D. Damm-resident of W. Black Lane-Commented that he was on the Committee to start a special assessment for Canton Drive and W. Black Lane. He started in May with the special assessment and they have received 51% of the property owners to move the project forward for Canton Drive and W. Black Lane. Would like the Road Commission to help with funding a project and also to waive the 2% deposit. He was not aware of that requirement and not going to go door to door to ask for funds to make the deposit. Feels there needs to be a clear policy regarding projects and better communication between Township and Road Commission.

G. Archambo commented the DNR is looking at purchasing the Black River Marina and putting a boat launch in and not operating the marina. He would like the Road Commission to attend those meetings when known.

Lynn Lower-Resident off Parkway Drive on a section next to the Township park off Foote Road., they need to replace their drain field, which currently sits in the Right of way, and do not have enough property to place without encroaching on Road Commission Right of Way. Lynn stated they have tried to purchase property across the road from them but the owners are not interested in selling. Engineer/Manager Shank stated he feels ok with the request with a stipulation that any road improvements in the future may require relocation at property owner expense.

**MOTION by K. Paquet seconded by D. Brown to approve the issuance of permit to Lynn Lower to place his drain field in the road right of way on Parkway Drive with the stipulation that any road improvements in the future may require that the drain field be relocated at the property owner expense. 5 Yeas** **CARRIED**

K. Swanson stated there was a Tuscarora Township DDA meeting held Wednesday night and noticed the Road Commission was not present, Brent noted the CCRC was not notified of the meeting. Kathy wants to make sure the Committee gets the support they need from the Road Commission moving forward.

Bids were received for the gravel supply for Burt and Munro road projects and opened on July 6, 2016. They are as follows:

J. & N Construction	\$76,635.00
Sackrider	\$75,643.00
Poquette Leasing	\$82,462.00
Rieth Riley	\$120,625.00
D.J. McQuestion	\$82,719.00

**MOTION by K. Paquet seconded by R. Chadwick to accept all bids for gravel supply for Burt and Munro projects and award to Sackrider/PaulBen LLC for \$75,643.00. 5 Years** **CARRIED**

**MOTION by D. Brown seconded by C. O'Connor to approve Dana Stempky and Brent Shank to attend the MERS annual Conference September 28-29, 2016 and appoint D. Stempky as the Officer delegate and Brent Shank and the Officer alternate for the Annual Conference. 5 Years** **CARRIED**

**MOTION by D. Brown seconded by K. Paquet to approve the attendance of two Foremen to attend the Association of County Road Superintendents of Michigan, October 5-7, 2016 at Little River Casino & Resort in Manistee. 5 Years** **CARRIED**

**MOTION by D. Brown seconded by C. O'Connor to approve Brent Shank and Ken Paquet to attend the Northern Michigan Association of Road Commission and Association of Southern Michigan County Road Agencies Joint meeting, September 14-16, 2016 Boyne Mountain Resort, Boyne Falls. 5 Years** **CARRIED**

**MOTION by K. Paquet seconded by D. Brown to approve the attendance of two Foremen to attend the 2016 Winter Operations Conference, October 18-19, 2016, Shanty Creek Resort. 5 Years** **CARRIED**

Engineer/Manger Shank presented revised Policy #37 Local Road Cost Sharing Policy in which adds that Design Engineering by Road Commission staff on road projects that are constructed and Construction Engineering on Township road projects that are constructed would exclude those costs from being billed to Township and also add the 2% deposit would be waived if special assessment project. Lengthy discussion.

**MOTION by K. Paquet seconded by D. Brown to approve Revised Policy #37 as presented for Local Road Cost Sharing Policy as follows:**

**CHEBOYGAN COUNTY ROAD COMMISSION  
LOCAL ROAD COST SHARING POLICY**

**POLICY #37**

The Road Commission will allocate up to a total of 10% of the previous year's local road MVHF Allocation per year as available matching and unmatching funds for Townships in good standing to be used for eligible projects. Matching means, 50% Township Funds, 50% Road Commission Funds until the amount of the Road Commission allocation has been reached; thereafter, 100% Township share. The allocation for each Township is calculated by using the Township's population and road mileage. Townships, upon written request and approval by the Road Commission may carry forward any unused allocation for one (1) year, if a project is requested in writing. The Townships will forfeit any unused allocations. Second Year allocation may be carried over if Road Commission Board approves and a signed agreement is completed

between the Township and Cheboygan County Road Commission for the project specified from the first year. If specified project is not completed by the third year, then carryover allocation is forfeited from previous year(s). The Road Commission may on occasion suggest to the Townships specific projects in need of urgent attention. The road commission reserves the right to withhold these annual and prior years' unused allocations from Township's with overdue bills.

**DISTRIBUTION FORMULA:**

The first \$95,000 of the allocation will be split equally (\$5,000/twp) as unmatched funds. The remaining allocation will be apportioned in the following manor: thirty-five (35%) prorated to each township based on each townships population relative to the collective population of all townships; sixty-five percent (65%) prorated to each township based on the total miles of local roads in each township relative to the total miles in the entire county local road system. Forty seven percent (47%) of the prorated apportionments will be available as unmatched funds and the remaining funds (53%) will require matching township funds.

**COUNTYWIDE ROAD MILLAGE FUNDS (20% FUNDS):**

Should there be a countywide road millage approved for maintenance and repair of county roads, the road commission will place at least 20% of one (1) mill into this local road cost sharing policy provided at least one (1) mill is levied. If less than one (1) mill is levied then the contribution will be 20% of the millage that is levied.

The millage funds (20% funds) will not require matching funds and will be apportioned to the various townships of the county according to the following: 1) The first \$95,000 will be split equally (\$5,000/twp); and, 2) the balance prorated to each Township proportionately based on the taxable value of the Township.

Townships may direct the expenditure of the 20% funds on any county road maintenance or repair work the township may desire provided the work is performed with the labor and equipment of the road commission. The 20% funds shall not be eligible for the purchase of materials or work that requires the use of a contractor.

Provided a township submits a written plan identifying a specific project(s), the road commission may, at its discretion, authorize a township to carry over 20% funds to a future year. However, in no case will 20% funds be authorized to be carried over beyond the expiration of the countywide millage.

**TYPICAL PROJECTS:**

- 1) Installation or replacement of drainage structures other than driveway culverts and ditching.
- 2) Clear, grub, grade, drain and gravel for construction projects.
- 3) Paving with hot plant mix asphalt.
- 4) Sealcoat of existing paved, chipstone surfaces or fog seal, Township responsible for material costs and contracted services and CCRC will furnish its Labor and equipment.
- 5) Prime and double seal gravel surface roads; and must be resealed 2 years after original sealcoat. Township responsible for material costs and contracted services and CCRC will furnish its Labor and equipment.
- 6) Brine if continuous application, not spot brine application.
- 7) Gravel production for Township.

- 8) All projects funded with Allocation Funds will be constructed with Road Commission forces. Any needed outside contractor will be bid and awarded per Road Commission Policy.
- 9) For paving and sealcoat projects CCRC will furnish the labor to spread aggregate shoulders and approaches from Township stock. If no Township stock, Township will reimburse for gravel costs as well.
- 10) Pavement markings, both centerline and edge line, for local roads subject to Road Commission Board approval, and must be repainted every 3 years.

**ESTIMATES:**

Estimates for grading and paving will be prepared separately. As a general rule, grading should be done one year, paving, if desired, the following year to allow for adequate and uniform compaction of the base. This procedure should result in a high quality of paving, while enhancing early competitive bids for bituminous work. In cases where a minimal amount of work is required prior to paving, the Road Commission may waive the "grade now, pave later" practice at its sole discretion. New paving projects must connect with existing paved surfaces. Contact the Road Commission for interpretation of this section at a specific location. The intent being is to prevent a checkerboard pattern of surface types all in the same area. Estimates are good for one (1) year from the date of issue.

**COSTS AND BILLING:**

The Costs included in the projects are the published equipment costs (MDOT Schedule C), labor costs based on terms of the current labor contract, materials and contracted services; all plus 10% engineering and overhead.

**Excluded Costs (not billed to the Township):**

1. The Township shall furnish Acquisition of right-of-way or easements for local projects.
2. Design Engineering by Road Commission staff on road projects that are constructed.
3. Construction Engineering on Township road projects that are constructed.
4. Any other costs not listed under Typical Projects are excluded.

Estimates are prepared giving the Road Commission's best estimate of the anticipated final costs. The billing will be based upon actual costs incurred. The Road Commission guarantees the actual costs will not exceed 110% of the Final Estimate for the specific project.

Billings will be mailed to the Townships in the following manner: As the project begins, the Road Commission will bill the Township 50% of the Agreement amount. After completion of the project, the Road Commission will bill the Township for the balance due. These bills are due upon receipt of statement.

If contributions are anticipated from corporations, individuals, assessment district projects or other, we ask that all of those contributions be routed through the Township. The Road Commission's contract for the improvement will be with the Township and not with other parities.

**TIME SCHEDULE:**

<b><u>Cut-off Date (each year)</u></b>	<b><u>Activity</u></b>
<b>August 1</b>	<b>Townships request estimate of cost from Road Commission for any Special Assessment District projects to be done the following year.</b>
<b>December 1</b>	<b>Townships request estimate of costs from Road Commission for the following year's construction season.</b>
<b>April 1</b>	<b>Townships return signed project Agreements to the Road Commission for that year's construction season.</b>
<b>November</b>	<b>Management and Township Committee Members will meet when the Road Commission budgeting process takes place to discuss the amount to be allocated for the upcoming year.</b>

**PROCEDURES FOR REQUESTING AN ESTIMATE**

- 1) **Township needs to request in writing for an estimate from the Road Commission if they wish to pursue a project.**
- 2) **When request is received the Road Commission will put together a Preliminary Estimate (this is based on average costs of construction and only a initial evaluation of a propose road project).**
- 3) **The Preliminary Estimate will be forwarded on to the Township and if the Township decides to continue, the Township needs to send a deposit equal to 2% of the Preliminary Estimate to the Road Commission.**
  - a. **For projects that are funded by a Special Assessments, the Board will waive the 2% deposit requirement provided the Township submits documents that show the proposed Special Assessment has 50.01% or more land owner frontage support (per Public Act 188 of 1954) and that all signatures have been validated.**
- 4) **When the Road Commission receives the deposit they will generate a Final Estimate for the Township and will forward Final Estimate along with an agreement for the Township to sign.**
- 5) **If Township agrees with Final Estimate then the Township will sign the Agreement and return to the Road Commission.**
- 6) **When Road Commission receives signed agreement they will execute the necessary signatures and return a copy of Agreement to the Township.**
- 7) **When Agreement has proper signatures project will be placed on the schedule for reconstruction.**
- 8) **Upon Start of Project, 50% of contract cost is due.**
- 9) **Upon Completion of the project, the balance of actual Project Cost is due.**

**Roll call: Paquet-yes, Brown-yes, Johnson-no, Chadwick-yes and O'Connor-no 5 Yeas**

**CARRIED**

Engineer/Manager Shank closed session for 6 month evaluation after regular session.

**MOTION by D. Brown seconded by K. Paquet to receive and file the following correspondence: Township Meeting Minutes: Ellis 5/10/16, Koehler 5/9/16, Grant 5/10/16, Mullett 6/7/16, Beaugrand 5/11/16, Benton 5/10/16, Mackinaw 6/21/16 and Tuscarora 6/7/16; Mr. Henkel Ref. Beebe Road, County Road Association Ref. 2017 Federal Fund Exchange Pilot Program; and County of Cheboygan Resolution supporting Indian River I 75 Business Loop. 5 Yeas** **CARRIED**

Mr. Henkel-Beebe Road- commented, he wants to proceed forward with the abandonment of Beebe Road even though he does not have the Benton Township Board support. Engineer/Manager Shank noted the policy states we will look at an abandonment request with the support of the Township and he has not received that. Mr. Henkel feels the access was originally developed for water access for road purposes and not swimming purposes. Board feels will not act upon Mr. Henkel's request until the Benton Township Board gives their support for the abandonment. Mr. Henkel's \$300 check for the abandonment fee was returned to him.

**Engineer/Manager Update:**

- Millage Project for E. Mullett Lake Road completed and completed approximately \$15,000 over estimate.
- Devereaux Lake Road completed
- HB 5701 was signed by the Governor. It allows MDOT to sell their used equipment to Road Commissions prior to open auction. The department of Management and Budget will create guidelines/rules soon. It includes snow removal, construction and maintenance equipment.
- The Northern Michigan of Road Commissions needs a Vice President. The VP attends meeting and assists with planning of the yearly conference. Contact Larry Orcutt from Alpena if interested.
- M-33 project: currently open to traffic with lane closures. Currently scheduled for a July 18 closure for 3 days at the deep culvert at the north end, but this could be delayed. They will use the same detour as before. In August there will be a 2 week closure for a culvert replacement south of M-212.

R. Chadwick noted J. LaPeer, Ellis Township contacted him regarding Hatch Road bridge. Engineer/Manger Shank noted he has talked with Jim LaPeer and well as the fire department about the bridge load limits and they are able to cross the bridge. No plans for replacement which is estimated around \$100,000 without some help or participation from an outside source.

**MOTION by D. Brown seconded by K. Paquet to go into closed session to discuss Engineer/Manager Shank's 6 month evaluation per his request. Roll call: Brown-yes, Johnson-yes, Chadwick-yes, O'Connor-yes, Paquet-yes** **CARRIED**

Chairman Johnson recessed regular meeting at 9:15 A.M. before going into closed session for Engineer/Manger evaluation.

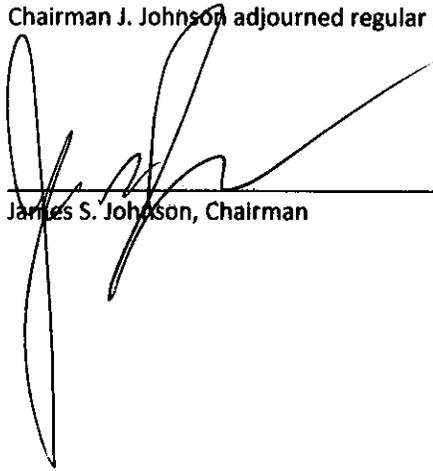
**Return to open session at 9:25 A.M.**

**Closed session at 9:25 A.M.**

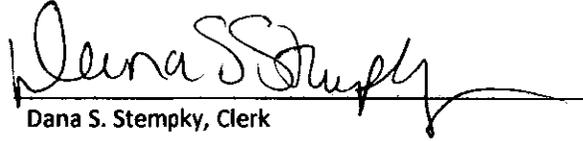
**MOTION by D. Brown seconded by C. O'Connor to return to open session at 10:00 A.M. Roll call: Johnson-yes, Chadwick-yes, O'Connor-yes, Paquet-yes, Brown-yes** **CARRIED**

**MOTION by C. O'Connor seconded by D. Brown to approve R. Chadwick to attend the Northern Michigan Association of Road Commissions and Association of Southern Michigan County Road Agencies Joint meeting September 14-16, 2016, Boyne Mountain Resort. 5 Years CARRIED**

Chairman J. Johnson adjourned regular meeting at 10:00 A.M.



James S. Johnson, Chairman



Dana S. Stempky, Clerk

## REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JULY 21, 2016

Chairman J. Johnson called to Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: J. Johnson, R. Chadwick, C. O'Connor, D. Brown, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: T. Horrocks, C. Veneros, T. Matelski, G. Archambo, T. Olson, C. Muscott, M. Donovan, S. Redmond, B. Hartwig, K. Swanson, G. Hodulik and G. Bunker

**MOTION by K. Paquet seconded by R. Chadwick to approve minutes of last regular meeting of 7/7/16 as mailed. 5 Yeas** **CARRIED**

**MOTION by K. Paquet seconded by D. Brown to approve for payment current payroll voucher #16-28-\$63,684.71 and accounts payable voucher #16-29-\$375,715.31. 5 Yeas** **CARRIED**

**MOTION by K. Paquet seconded by D. Brown to approve agenda as presented. 5 Yeas** **CARRIED**

G. Hodluik, Burt Twp Trail Committee Member, Thank you to Brent Shank for helping with trail work and with the next phase answering questions and concerns they have had. Thank you to the work crews for great road work in Burt Township.

C. Muscott-Thank you to Chadwick and Shank for attending the Tuscarora Township DDA meeting.

**MOTION by K. Paquet seconded by R. Chadwick to approve Chairman Johnson and Clerk Stempky to sign the Offer to purchase real estate for the VFW Road Property sold to Werner Plumbing and Heating as presented. 5 Yeas** **CARRIED**

**MOTION by D. Brown seconded by R. Chadwick to approve letter of resignation of Rick LaHaie effective August 7, 2016 and Board wishes him well. 5 Yeas** **CARRIED**

**MOTION by D. Brown seconded by C. O'Connor authorizing Management to hire one full time Heavy Truck Driver and one Mechanic. 5 Yeas** **CARRIED**

Straits Council August 2, 2016-Shank, O'Connor, Paquet and Chadwick attending

**MOTION by C. O'Connor seconded by R. Chadwick to change the regular meeting of October 20, 2016 to Tuesday, October 18, 2016 at 9:00 A.M. 5 Yeas** **CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to vote for Mary Herman, John Hunt and Joyce Randall for 2016 CRASIF Board of Trustee ballot. 5 Yeas** **CARRIED**

Engineer/Manager Shank discussed proposed revisions to the S. Straits Highway curb area in front of the Chamber of Commerce Indian River. Removing curb area, placing the centerline back on center which will give back 13 foot driving lanes. Meeting with Gourdie Fraser to talk about help fund the fix.

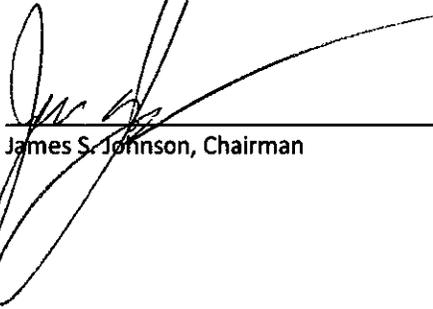
**MOTION by R. Chadwick seconded by K. Paquet to allow Management to place advertisement for bids for the proposed revisions to the curb area on S. Straits Hwy in front of the Indian River Chamber of Commerce building. 5 Years** **CARRIED**

**MOTION by D. Brown seconded by K. Paquet to receive and file the following correspondence: Township Meeting Minutes: Benton 6/7/16, Grant 6/14/16, Ellis 6/14/16, Tuscarora 6/29/16, Beaugrand 6/8/16, and Mullett 7/5/16; Straits Area Council Meeting Minutes of 5/3/16; Safety Committee Meeting Minutes of 7/13/16; June State Maintenance; Representative Lee Chatfield Ref. Proposed I 75 Business Loop in Indian River and Benton Township to move forward with special assessments Canton and W. Black Lane. 5 Years** **CARRIED**

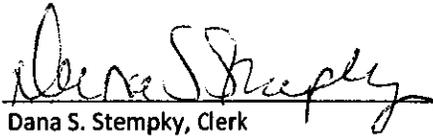
**Engineer/Manger Shank update**

- Working on plans for 2017 millage projects of Mullett Burt Road and S. Straits Hwy

Chairman J. Johnson adjourned regular meeting at 8:11 A.M. being no further business to come before the Board.



James S. Johnson, Chairman



Dana S. Stempky, Clerk

**REGULAR CITY COUNCIL MEETING**  
**June 28, 2016**

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

**Roll Call:**

Present: Lavender, Bronson, Temple, King, Riddle, Couture and Kwiatkowski

Councilman Lavender led the Pledge of Allegiance to the Flag.

**Approval of Agenda, and Receive and File all Communications:**

Councilwoman Riddle moved to approve the Agenda and receive and file all communications; supported by Mayor Pro Tem Couture. Motion carried unanimously.

**Approval of Prior City Council Meeting Minutes:**

▪ **Regular City Council Meeting Minutes - June 14, 2016.**

Councilman Temple moved to approve the City Council meeting minutes of June 14, 2016 as presented; supported by Councilman King. Motion carried unanimously.

**Public Hearing:**

▪ **Consideration of Approval of the Fiscal Year 2016-17 Operating Budget for all Funds of the City of Cheboygan** – City Manager Eustice stated the 2016-17 Budget being requested is \$2,157,955.00, about \$123,205.00 higher than last year's Budget due in part to the addition of a full-time police officer. He explained that he does not feel the question at the June 14, 2016 meeting raised by Mayor Pro Tem Couture was answered fully, so he went on to state we spent about \$42,000.00 on part-time police officers in the 2015-16 Budget and a full-time officer in this next Budget will cost us about \$55,000.00 the first year, which will increase as his salary increases. Mayor Pro Tem Couture asked if the hours of a full-time officer versus the part-time officers are comparable. City Manager Eustice replied there were more hours put in by part-time officers, noting the wage was at a lower rate. Councilwoman Riddle asked if we are still going to need to retain part-time officers. City Manager Eustice replied yes, there will be some occasions where we will have to use part-time officers. Mayor Pro Tem Couture stated the hiring of a full-time officer should relieve the need for part-time officers. He went on to state it should have at least been a wash time wise, but understands the value of having a full-time employee because we are training them for the future. He then asked how many hours now, that we have a full-time police officer, will be needed on top of that and what is the cost of that, adding this would be an additional and it would be nice to know those numbers. Clerk/Treasurer Kwiatkowski commented most of the part-time officers spent their time working blight enforcement, and it is his understanding that we are still going to use part-time officers for blight. Mayor Pro Tem Couture said he feels we need to address it and there is a consensus on where that goes. City Manager Eustice commented there should be some drop, noting there will be possible occasions where we have an injury and these are hard things to determine. Councilwoman Riddle asked if we have access to part-time officers for those instances when we do them. City Manager Eustice noted we will have to watch the part-time

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help and how we utilize them because we do need to reduce those costs. Councilman Lavender asked in the proposed Budget under wages for the police, if that includes both full-time and part-time. Clerk/Treasurer Kwiatkowski replies yes, he did not reduce wages when it came to part-time; he only added wages for the new full-time individual. He referred Council to the first page of the Budget for General Fund, \$127,955.00 is the projected dip into the Fund Balance for the upcoming fiscal year, made up of the following: new officer, debt service (est. \$40,000.00 on the Port property), and projected interfund transfer to the Local Street Fund. Mayor Pro Tem Couture asked if the inner fund transfer is additional millage. Clerk/Treasurer Kwiatkowski explained the road millage has its own fund. The Local Street and Major Street Funds primarily get their monies from Public Act 51 from the State of Michigan and trunkline maintenance (approximately \$64,000.00 to Major Street Fund). We received extra funds, \$58,000.00, for local streets that we were not anticipating, so we did not have to do an interfund transfer for this fiscal year. City Manager Eustice stated the State Legislators have passed a law to try and increase the P.A. 51 money that will start in 2017 and increases to 2020, however there are a lot of municipalities that are not counting on that because those monies would come from the State's general fund and those monies could be moved elsewhere. We are hoping they will abide by what they passed that will result in us getting additional P.A. 51 monies going forward. Mayor Bronson asked if we expect any more from the State shared revenue. Clerk/Treasurer Kwiatkowski responded the City will get a wire within two days for about \$80,000.00 and he books a receivable at the end of the fiscal year for another \$80,000.00 that does not arrive until August but is considered revenue for the current fiscal year. City Manager Eustice stated they Budgeted \$510,000.00 for the State shared revenue for the new Budget year, same as previous year, but there is a real possibility the State will increase this which will help us offset the Fund balance transfer that we have to use.

Councilman Lavender stated he has a lot of questions to ask on the Budget and wondered if a special meeting should be held on this Budget. Mayor Bronson noted the Budget has to be passed by Thursday. Clerk/Treasurer Kwiatkowski stated as we get into the new fiscal year, we can amend the Budget at any time, which is approved by Council. As far as the Budget goes, you will see a big dip in the Fund Balance for the General Fund while all the other Funds appear fairly healthy. He then referred Council to page 32, Sewer Fund, noting in the second column from the right, you will see a -\$111,788.00, which represents a dip into the Fund Balance for the current year for all capital expenditures that were either approved by the City Manager or Council. In the revenue, the prior year carry-over of \$121,175.00 is a dip into the Fund Balance for the upcoming fiscal year. We expect a lot more capital outlay in the upcoming year, also. It is possible that Council is going to have to consider raising rates for the sewer portion of the utility. If we want to do any borrowing from Rural Development they are not going to look very favorably on these numbers. Other than the General Fund, the Sewer Fund is the one he has the most concern with. Mayor Bronson stated we have been told before that our rates are too low by their calculations. City Manager Eustice commented both our water and sewer rates are low if we are going to get any grant monies. Mayor Pro Tem Couture asked if most of the dip into the Sewer Fund is due to making improvements to the system. Clerk/Treasurer Kwiatkowski stated we are making improvements at the Plant. The other big item this year that was also budgeted for next year is sludge hauling. We basically reached capacity at the Plant and have to get it out of there. Mayor Bronson commented there is also a push to get new meters installed. Clerk/Treasurer Kwiatkowski stated the meters will be

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funded through the Water Fund and we have that set aside each year because of the 2011 watermain replacement program. Councilman Temple asked if this deficit has been caused by contracting a lot of the work out to private contractors that he thinks we can do ourselves. Clerk/Treasurer Kwiatkowski stated there were major expenses this year that required outside contractors such as breaks that required street repairs and paving done; the Sherwood settlement; new gear reducer (cost of over \$20,000.00 – we had to purchase it new and have it machined and modified to fit what's in the Plant); work done on the SCADA System (it is all proprietary – it is not something you can bid, the cost of which was about \$20,000.00); and the Walgreen's sewer. Councilman Temple stated we did have a lot of outside contracting help for things we could have done ourselves. Clerk/Treasurer Kwiatkowski stated Councilman Temple would have to speak to DPW Director Karmol about this. City Manager Eustice commented they need to talk with DPW Director Karmol on some issues on the water side; DPW Director Karmol uses outside contractors because he does not have enough help to get a water leak done in a timely fashion. Mayor Bronson inquired if there were injured staff. City Manager Eustice replied yes, there were a couple people off. He went on to state they are working intently on treating way too much sewer in our Treatment Plant, which means we are experiencing infiltration in our system, which is costly. We are basically treating water that is coming into the system. There were a couple of serious incidences last year, one being in December. Our Plant is only capable of treating five and one-half millions gallons per day and one day we treated over 13 million gallons of sewage, most of it water but it was still coming into the Plant. We are working diligently on how to reduce the sewage coming to the facility, noting a great deal of it is a combination of storm and sanitary sewer connected.

Mayor Bronson inquired as to where the sale to Ryba appears. Clerk/Treasurer Kwiatkowski replied it doesn't, but will eventually. He referred to page 34, Port Property Fund. The City realized \$219,000.00, which went directly against the debt so you will not see those numbers on any Budget. Mayor Bronson then questioned if the money did go to pay off the land contract. City Manager Eustice and Clerk/Treasurer Kwiatkowski both replied yes.

Councilman Lavender asked when Council did the City Assessor/City Manager hire combination, he thought the intent was to have a net savings; however, the way he is reading it there is not. He noted a decrease of \$38,700.00 in the 2015-16 Adopted Budget and 2015-16 Amended Budget for the City Manager and an increase \$55,000.00 in the 2015-16 Amended Budget for the Assessor. This appears to him to be a net loss and not a savings. Councilman Lavender then asked if the Contract for assessing services was a one-year contract and if we ever got an extended agreement on that or another Contract. City Manager Eustice replied yes, at the same rate. Councilman Lavender then asked if that came before Council. City Manager Eustice answered City Attorney Stephen Lindsay said it was renewable internally, unless there was an increase in the Contract. Mayor Bronson then asked if some of the expenses under City Assessor were part of the City Manager's pay. City Manager Eustice replied that is what they are considering. Clerk/Treasurer Kwiatkowski answered that is exactly what it is. Mayor Bronson then stated part of it is the City Manager's overall package and some of it is the contract. Clerk/Treasurer Kwiatkowski stated the contract would be under Professional Services. He noted that the City Manager's salary is split between several different funds. Mayor Pro Tem Couture inquired as to how much time City Manager/Assessor Eustice spends on assessing, as we are paying somebody a fairly handsome

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amount for assessing, although there is no fringe. He went on to state we should probably do an assessment of where the City Manager's time is going task wise, wondering if the assessing work is taking a lot of his time. He went on to state the Council should be informed on this. City Manager Eustice replied he does spend some time on the assessing side, i.e. some weeks it's 10 hours and some weeks it might be 5 or nothing, dependent on what's happening. He further stated that he is not spending \$26,000.00 in salary on assessing, but it could be close with the Board of Reviews and the audit, noting he spent 60 hours on the K-Mart audit they just went through. Mayor Pro Tem Couture stated if he has to spend this kind of time doing assessing that only can take away from City Manager tasks. He then asked if he is confident that this is the right approach of well utilizing his time and could it be revised. Mayor Pro Tem Couture stated when it comes to the Budget this is important for him, noting the same question goes for the Clerk/Treasurer and every staff member that is getting paid. This has to be answered and confidently answered that we are using our people the right way. He commented he knows we have good help. The important part of the Budget for him is also what we are spending our money on. Mayor Pro Tem Couture wondered if we should have extra discussion on this, realizing they need to pass the Budget. City Manager Eustice stated we certainly can revisit this. Mayor Bronson stated Council decided not to hire a full-time assessor and asked Mayor Pro Tem Couture if he thinks we need to review this. Mayor Pro Tem Couture replied we need to review the whole package, noting they haven't done a City Manager review and evaluation, which not only helps Council but helps the City Manager to be able to task. He further stated there still has not been a meeting to talk about the Master Plan, asking if that is scheduled. City Manager Eustice replied it is not scheduled as they are finalizing the Zoning Ordinance. Mayor Pro Tem Couture stated the City Manager prioritizing his tasks is key; if Council's priority overwhelms the assessor's portion of the City Manager's job then we need to revisit it. Mayor Bronson commented on an update, as the contracted assessor has done a lot more such as getting our software up-to-speed and documentation, as far as reporting. He noted this is much improved. This should be a report so Council can see some value to it. Councilwoman Riddle asked Mr. Eustice as coming in as City Manager and still maintaining Assessor how he was doing with time and energy, asking if this is still something that he feels he can handle appropriately, or does he need Council to relook at that situation and possibly think about getting a full-time assessor. City Manager Eustice stated he does not know that we need a full-time assessor and still thinks it can be done with contracted services and possibly give Mr. McGovern more responsibility, allowing him to back away from the assessor side of it. Between being the DDA Director, Assessor, IT Manager, Planning and Zoning Administrator and City Manager, it's a task. Councilwoman Riddle stated he does not want to burn himself out. She then asked Mayor Pro Tem Couture if this is where he is coming from. Mayor Pro Tem Couture replied of course, and this is something we are probably behind the eight ball on doing an evaluation of that and keeping in touch with the City Manager. He would like to know how it's going as there is a lot on the City Manager's plate right now. To have a meeting set aside to talk about these things and how best to utilize the City Manager's time might be beneficial for everybody. Councilman King stated when they did approve the Assessor Contract it was to mainly help the City Manager and continue to offer the service that we had, adding he would have liked to have looked at the Contract again because of the amount and try and get a lower bid. He thinks we need to put this out for bid again if we stay with a contracted service and maybe look at getting more done. Mayor Bronson stated it also should be more than a one year contract for someone to be interested. City Manager Eustice stated Mr. McGovern has done a

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significant amount of work in one year, including field work and updating. Mr. McGovern's concern was after one-year he would be out of it and would not have that benefit of a longer contract. Clerk/Treasurer Kwiatkowski commented when the assessing contract was initially bid we only received one bid. What we are seeing all over Northern Michigan is the assessors are contracting out to the townships and it's really difficult to get an assessor. Mayor Bronson commented on getting someone certified, noting the less people that can do it the value goes up. Councilman Lavender stated there is a bigger demand than there is supply for tax assessors. City Manager Eustice pointed out to Councilman Lavender that the City Manager's salary in the Budget is at \$30,000.00. Councilman Lavender commented he thought since the assessing was contracted, there would be an overall savings because of no fringe. City Manager Eustice stated he will look at this. Councilwoman Riddle stated the contracted assessor did a lot of property inspections and updating that were not able to get done in the past, so there was actually more activity in the assessor's office. City Manager Eustice replied yes, certainly in the field work. Councilman Lavender stated he is not questioning the work or saying the job wasn't done and knows Mr. McGovern did work above and beyond to get things done, but was questioning the actual numbers and overall savings. Clerk/Treasurer Kwiatkowski said the payrolls of Mr. Eustice, Mr. Karmol and himself are allocated over several funds. Part of what they make comes out of water/sewer. Mayor Pro Tem Couture stated it is tough to know whose salaries are included, such as in the City Clerk's Budget, noting this is something for a special meeting. Councilman Lavender stated he has several more questions for a different time. Mayor Bronson commented years ago Council used to have a workshop meeting to go through the numbers in the Budget and have it explained, noting this has not been done in a while. Mayor Pro Tem Couture stated it does not have to be done all the time, but it does help especially when we are dipping into our fund balance. Clerk/Treasurer Kwiatkowski commented the one problem with this whole process, if you read the City Charter, the Budget is the responsibility of the City Manager, noting he worked 15 years with Scott McNeil and only provided back-up for his Budget. George Korthauer was the interim and did the Budget, but when Dale Stuart come on board it was put into Mr. Kwiatkowski's lap and it's been there ever since. He has no problem doing it, but it causes quite a bit of extra work piled on to what he already has and we need revert back. Councilman Lavender stated he would like personally to have a Budget workshop because he has a lot of questions as to why we are dipping into the fund balance, etc. Mayor Bronson commented this is pretty common with anybody dealing with tax money since 2008, and the way they have been filling those gaps is by cuts and transferring fund balance. The hope is someday we will be able to put money back into the fund balance for next cycle. Mayor Pro Tem Couture stated he would like consensus and discussion on where is our wall because there is only so much in the coffer. Mayor Bronson commented the library wrote a policy statement on what are the triggers that tell them this is where we have to do something else, and he will share that with the Council. Mayor Pro Tem Couture commented since he has been on Council, the City has cut services and employees and now we are going back the other way without the funds to pay for it. There are also things that have to stop, such as raises. He would like more time to look at the Budget, other than a weekend, noting we need to continue to look at this Budget continually. Councilwoman Riddle stated she likes the idea of having a discussion on the Budget as mentioned by Councilman Lavender, but we do have Councilmembers who are up for office renewal, so planning on doing that after the election she thinks would be a good idea because we may have new councilmembers on board. Clerk/Treasurer Kwiatkowski stated any time Council

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wishes to have a special meeting, he can put a chalkboard up and go through the accounting system and the number system, noting that so much of it is in his head. Mayor Pro Tem Couture stated this is very helpful. Mayor Bronson asked if coming in an hour before a Council meeting would work, noting there could be a meeting on the General Fund, Sewer Fund, etc. Clerk/Treasurer Kwiatkowski stated the Ice Pavilion Fund is currently holding its own, but he does know in about 4 years they will run out of fund balance, unless revenues can be raised. This is something to start thinking about now because he does not know if the General Fund could subsidize it. Councilman King asked if we have seen any savings with the improvements that were made. City Manager Eustice stated not as significant as what we had hoped. The energy costs are somewhat similar. Mayor Bronson noted the ice went down sooner, so it's really not comparable. Councilman Temple asked if it paid to put the ice down early and did we make any money on it. City Manager Eustice stated we broke even and it got some of the skaters and participants out earlier for clinics. As far as the benefit for the kids in the community he thinks was okay. Mayor Pro Tem Couture commented the cycle of this is to look forward to the Master Plan meeting and the Budget meetings to be able to talk about what are we going to do four years from now when we need assistance. There are multiple community centers in our town that we fund that are not just City used properties. It is time to go to surrounding people and ask for help, which is the first step. Councilman Temple said probably 70% of the users of all of our sports facilities are out of the City limits and they need to help pay for it. Mayor Pro Tem Couture stated it is great they are all in one hub, but they need to help pay for it. City Manager Eustice commented by Charter we should give the Council quarterly updates, noting the Port acquisition was a very unusual thing, noting it is costly because of increased attorney fees, part of the \$127,955 transfer for next year is because we have to pay nearly \$40,000.00 on a land contract which was not Budgeted for and are doing it with the same amount of monies that we had last year. This could be alleviated with other property sales, and there is a possibility of adding to the General Fund Balance. Mayor Bronson commented on the rental monies from the Port property, which they have not marketed yet. We are currently making about \$20,000.00 a year from rentals, which is not one-third of what we have. Mayor Pro Tem Couture stated it is pretty evident Council needs to meet more often on the Budget to discuss all of it together. City Manager Eustice commented it is tough managing the City for all of us, including Council, on the 2.1 million dollar figure, noting the 1992-93 operating Budget was 2.1 million dollars, the same as it is today. Mayor Bronson stated in real dollars we are operating on about one-half of what we did in 1993. City Manager Eustice then commented on the State Shared Revenue, which is one-quarter of our Budget.

Mayor Bronson opened the Public Hearing to the public.

An audience member stated he was wondering with regard to the Assessor's office if the Council or City Manager had thought about advertising down State or maybe a retiree that would possibly vacation up here would be interested in working three to four months out of the summer assisting the City Manager with the assessing duties but being paid based on per assessment basis, so you know exactly what you are paying for. He then commented on paying a higher fee through a contract service house. He suggested using the knowledge pool that is out there and advertising in a different location other than in the paper and getting somebody that is interested.

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City Manager Eustice commented the City's overall Operating Budget is \$5,615,872 (all funds), which is what we are adopting today. Clerk/Treasurer Kwiatkowski clarified what the Council is adopting today is \$5,650,012, which is all the revenues. They are projecting in all the funds that the expenses are going to come in \$34,140.00 under.

Mayor Bronson closed the Public Hearing.

Mayor Pro Tem Couture moved to approve the Fiscal Year 2016-17 Operating Budget for all Funds of the City of Cheboygan as presented; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried.

### **Department, Boards and Commission Reports:**

- **Department of Public Safety Monthly Statistics, May 2016** - Received and filed.

### **General Business:**

- **Consideration of Appointment of Jonathan L. Schulz to the Planning Commission, Term to Expire May 5, 2019:**

Mayor Pro Tem Couture moved to appoint Jonathan L. Schulz to the Planning Commission, term to expire May 5, 2019; supported by Councilman Temple. Motion carried unanimously.

- **Consideration of Reappointment of Kenneth W Sheldon to the Recreation Commission, Term to Expire July 1, 2018:**

Councilman Lavender moved to reappoint Kenneth W Sheldon to the Recreation Commission, term to expire July 1, 2018; supported by Mayor Pro Tem Couture. Motion carried unanimously.

- **Consideration of Approval of Traffic Control Orders, No. 10/15 and Nos. 04/16-10/16:**

Councilman King moved to approve Traffic Control Orders, No. 10/15 and Nos. 04/16 – 10/16; supported by Mayor Pro Tem Couture. Motion carried unanimously.

- **Consideration of Annual NLEA Economic Development Membership Investment:**

City Manager Eustice stated this item has not always been put on the Agenda but he wanted to make Council aware of this annual fee that we pay. The initial partnership with the NLEA began in 2008 and went to the Council for three years at \$3,500.00 a year. They have not changed their rate and we partner with them to provide us services, search for grant funding and they participate in the Façade Program. We recently got a \$6,500.00 grant from NEMCOG to help us with the Redevelopment Ready Communities Best Practices, which the Cheboygan Communities Foundation matched with \$1,625.00 – it was a 75/25 matching grant. NLEA is going to ensure and write some of the policies and procedures for the Best Practices to get us certified as a Redevelopment Ready Community. The NLEA provides services that are very significant and they helped us with the Infrastructure Enhancement Grant (ICE). City Manager Eustice went on to state he thinks NLEA is very valuable and we need to utilize them more. They will also help us initiate the Michigan Main Street Program if the DDA and Council want to go forward with it. Mayor Bronson commented they also serve as a connection with the State Legislature. Mayor Pro Tem

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Couture asked if the City Manager gets contacted by the NLEA when a grant is available or do we call them and ask for help. City Manager Eustice answered both occur and he also contacts them on a regular basis. Mayor Pro Tem Couture asked if this is a good tool for the City Manager. City Manager Eustice replied yes and feels we need to utilize them a little bit more because they are a good resource. Mayor Bronson asked if it is the City Manager's plan to have this come before Council annually. City Manager Eustice replied he thinks it should be, although it is something he could approve but thinks it should be reviewed every year. He also thinks it's wise to let the Council know what kind of activities they are performing for us for this cost.

Councilwoman Riddle moved to approve the Annual NLEA Economic Development Investment of \$3,500.00; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Third and Fourth Quarter 2015-16 Budget Amendments** - Clerk/ Treasurer Kwiatkowski pointed out in the third column from the right of the Budget is the amended Budget for the current fiscal year. The amendments are matching Budgeted amounts, increasing or decreasing to actual experience, in addition to putting in the capital outlay items. With the audit coming up, he noted he will be doing interfund transfers, booking depreciation and auditor adjustments. Council approval is sought so he can amend the Budget for those things as well. Mayor Bronson asked when they usually come for audit. Clerk/Treasurer Kwiatkowski informed Council the projected dip into the fund balance now for the General Fund is \$22,500.00, which will probably go up a little. There was a payroll on Monday and the next payroll falls partially in the current fiscal year and partially in the next, so he has to book part of that payroll as accrued wages so it shows up as an expense in the current year.

Councilman King moved to approve the Third and Fourth Quarter Budget Amendments and to authorize the Clerk-Treasurer to make appropriate 2015-16 Fiscal Year Budget Amendments as required; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried.

### **Public Comments:**

**Blight Issue/Proposed Ordinance/Rental Inspection Fees** - Roger Kopernik introduced himself stating how upset he was as to how the blight letter was handled. He is wondering if a letter is going to be going out to the people that got the first letter. City Manager Eustice replied there is and Council just looked at the letter tonight. Fifty-three property owners who received the initial letter will receive the letter apologizing for the first letter with an explanation of what the City is going to do going forward with blight and ordinances. Mr. Kopernik stated a new letter would wrap up a lot of loose ends on the first letter. He then stated he has already spoken twice in front of Council and does not feel landlords need to self-report. He then spoke on the potential of an inspection fee and new ordinance, stating he does not like this either. He then explained the landlords at the meeting are some of the hardest working people in Cheboygan. Mr. Kopernik stated Department of Social Services, MSHDA and Cheboygan Housing do inspections. He then asked if Council is going to be considering an inspection fee and new ordinance and if it is going to be talked about. Mayor Bronson replied the Council has not seen anything yet and if and when something comes to Council there will be a public hearing. Mr. Kopernik stated he understands it will be coming and has seen a rough draft at the Planning Commission meeting, asking if anyone is aware of it on Council. The

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response was no. Mayor Bronson asked if the Planning Commission has made a recommendation to Council. Mr. Kopernik responded not yet. City Manager Eustice informed Mr. Kopernik that the proposed ordinance is only a draft at this point, noting even the Blight Committee has not decided what to do. Mayor Bronson commented that perhaps the discussion should start at the Planning Commission level as it is being developed. Mayor Bronson then inquired as to the date of the next Planning Commission. City Manager Eustice replied the third Monday in July. Mr. Kopernik asked if the ordinance will be on the docket. City Manager Eustice replied it can be.

Mr. Jim Neeme, local business owner, introduced himself stating he is a retired commercial and personal property investigator for an insurance company. He stated he does understand blight from the two small communities he lived in downstate. It is his understanding that the City intends to either hire an inspector or create an inspector position within the City. City Manager Eustice stated that has not been decided. Mayor Bronson informed Mr. Neeme that Chief Jones does inspections now. City Manager Eustice stated all the police officers are required to do inspections. Mr. Neeme said he was curious, with regards to blight, that it seems to be an incredible waste of manpower and time using a police officer to do a blight inspection, where that should be the responsibility of somebody in the City, probably the Public Works Department, that notices a piece of property with blight and then at that point notifies the City based on a form and then the City can move forward. If it's simply a matter of cutting a lawn, the City can send a letter out and if not cut within 10 days the City cuts the lawn and sends the bill to the property owner; if the bill is not paid then it goes to the City Attorney to either levy a tax or levy a fine and then levy it against the property taxes. Mr. Neeme commented with regards to blight on a different scale, if you are going to inspect a building/structure for blight, it's one thing to look at the paint but when you get into looking at sagging roofs, falling trusses, a building in total disrepair, the City needs someone who is certified in structural and possibly structural engineering, and usually the building inspector is the only one certified to do that. This should be handled, not under the blight, but under a different area of the City because you would bring in somebody who is not certified or doesn't know and the City could be opening a whole big can of worms. As far as a business owner, the back part of his parking lot is overgrown and he is doing what he can to alleviate that; unfortunately, in order for him to take two of the trees down, which are dead, he has to deal with the DNR. He explained he only rents the property. The other thing he is working with is a dead tree and live tree growing in among the wires; Consumers did not address these when they were in Cheboygan. He is now dealing with the Lansing office of Consumers. Mr. Neeme commented he understands the need for someone being in charge of blight and thinks the blight issue needs to be thought out a little bit more in depth before moving forward.

Mrs. Billie Livingston introduced herself, noting she is also the Chairperson of the Planning Commission. She wanted to apologize to the City Council in front of the audience, noting she was at the last City Council meeting about the improper letter received. During that meeting, the Blight Committee was mentioned, which was never brought up to the Planning Commission before. All of the landlords are here because there is a rough draft, whether the Council has seen it or not, of the blight control and the possibilities of what the City is planning on doing. She is totally with the other landlords who are against it, noting she understands some of the issues with blight in the community. Mrs. Livingston commented charging the landlords is not the right way to get the

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money back and something else needs to be addressed, adding apparently it is still up for discussion. She does apologize for getting all of the landlords to the Council meeting, but is sure Council can see how strong they are. She also apologized to the public because she said they need to show support. Mayor Bronson informed Mrs. Livingston going forward at the Planning Commission meetings there will be a chance to suggest wording and changes to that ordinance, adding he feels it is the duty of the Planning Commission to look at the ordinance draft.

Mr. Leo Chamberlain introduced himself stating he is a landlord in the City of Cheboygan and appreciates the Council's concern for blight problem, noting the eastside of Cheboygan is terrible and it is not just rental units. The rental business is not what it used to be, so don't take it out on them; they try to do the best they can. Since Procter & Gamble left the \$700 to \$800 per month rental left, too. Mr. Chamberlain went on to state there is not much money in the rental business anymore and asked that Council keep the landlords in consideration for any fees, because they can't afford it. All there is out there now is low income renters. Mayor Bronson commented it is not only landlords, noting the City has been working on this over the past year. He then stated Chief Jones told him the salvage yards saw an up kick in junk cars. Mayor Bronson stated he feels this is part of the rollout of trying to clean up sites and not just rental units.

Mrs. Audrey Martinchek shared an experience with one their clients since the last Council meeting. She noted they had a client that lived in Cheboygan, lost his job and moved downstate. He has maintained his property financially, has had his property mowed, vinyl sided and had renters in there that left a mess inside and out. Their client was diagnosed about 3 ½ months ago with esophageal cancer and is in his early 40's. His brother, who is the area, mows his property. The brother broke his lawnmower and so the grass was not cut. Mrs. Martinchek went on to explain that she then received a telephone call from Chief Jones' office telling her that her client's property is going to be mowed and wanted contact information on her client. Her client was getting chemo at the time and the client's wife told her the brother was mowing the grass and would check. Mrs. Martinchek gave her client another person to contact to mow the lawn if the brother could not mow it. The brother was contacted and could not mow it, so Mr. Jim Brown was contacted and he would be able to mow it in the next couple of days. When she called Chief Jones' office 2 ½ hours later to inform them it would be mowed, she was told the grass was already mowed and her client would be charged \$100.00 on his taxes. No letter went out to him and no one called him, and she is not responsible for him. She then contacted Chief Jones and was told the cost could be knocked down to \$50.00. Mrs. Martinchek stated the way the City is handling the blight is horrible and terrible to people who are paying taxes in our community; the City needs to send a letter and make efforts to track the owner. Things happen and people have lost their jobs. The answer is not to give them zero notice and go over and mow their lawn and put a \$100.00 charge on their property. She had not been at the property for three weeks at which time it was not that high, but is not saying the grass was not high. We are a community that cares and takes care of each other, which is what she loves about Cheboygan; people who have nothing give when people are in need. We have a beautiful town but we have a problem – the way we are looking at doing this is not right. It's not healthy or good for our community. She heard that whoever wrote the ordinance was a person who had their house sitting for years that probably could have gone under blight. Everybody in this community is struggling.

## Regular City Council Meeting – June 28, 2016

Councilwoman Riddle commented that Mrs. Martinchek is saying there is a responsibility of being considerate of people when they have problems, but you may not know they have a problem and it's supposed to be done. The Police Department has been given a directive to take care of things because we are consciously working on blight. The telephone goes both ways. You can call the Police Department and say we have issues with this particular piece of property and if there is a problem please contact us. Mrs. Martinchek restated she is not responsible for a client's property and we have to be compassionate. She reiterated no letter went to her client.

Mr. Vince Rogala introduced himself stating he is trying to bring himself up-to-speed with the blight and inspection fee. He commented there are always a few bad apples and asked Council not to punish the 95% out there doing a good job; find a way to address the 5% that are not doing what they need to. Give them the fees and penalties. Don't blanket everybody else with a fee that is doing their part.

Mr. Welden Blum stated he would like to address is the economic decline, which is a very important issue. He would like to see the Council try to address that problem, which would help solve the problem we are talking about. There is an empty Industrial Park and we have gone from 2,000 good paying industrial jobs to a few dozen, at most. He asked if there is something Council can do encourage manufacturers or service companies or some other possible employer to come to town and try and revive the economy of this town. It is not his fault that all the good jobs have left town and people can't afford to pay rent anymore. If people can't afford to pay rent, he can't afford to maintain the building.

### **City Clerk/Treasurer's Comments:**

- **Closing out Fiscal Year** – Clerk/Treasurer Kwiatkowski stated he is closing out the fiscal year and getting ready for the audit.
- **Cemetery Tree Project** – Clerk/Treasurer Kwiatkowski stated the tree project is complete, noting 39 oak trees were taken out and quite a few limbed. He thinks it looks pretty nice and appears to be quite wide-open compared to what it was before. The stumping and grinding has been done, along with putting down black dirt and grass seed. The grass is growing well.
- **City Election** – Clerk/Treasurer Kwiatkowski commented there are three seats up for City Council and the Mayor's seat in the November election. He has nominating petitions, noting the deadline for returning them is July 21. The petitions must be filled out correctly, otherwise it cannot be accepted. There are 25 registered voter signatures required.
- **Council Payroll** – Clerk/Treasurer Kwiatkowski stated payroll for City Council will be ready tomorrow and if anyone wants to pick up their check to call in the morning.

### **City Manager's Report:**

- **Footbridge** – City Manager Eustice reported the power has been restored to the pedestrian bridge. The elevators are not yet in operation due to testing on both elevators and we need to get new lines in for the emergency phones installed from Charter. They are hoping to have this done and the elevators in operation for the 4<sup>th</sup> of July weekend. Mayor Bronson asked if the power was

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rerouted. City Manager Eustice stated they split the power and put in an additional utility pole so the power to the bridge is basically on its own line now.

- **4<sup>th</sup> of July Parade** – City Manager Eustice stated the 4<sup>th</sup> of July parade is at 10:00 a.m. For the first time we are going to close Main Street to vehicular traffic from Division Street to State Street; it will be open to pedestrian traffic only (no parking on Main Street). This has been discussed with the Chamber as he has had several requests to do this closure from citizens. Councilman Temple mentioned the handicap and older people that sit in their car. City Manager Eustice replied there are ample areas along there to park all the way to Court Street. Mayor Bronson commented the parade starts at the County Building. City Manager Eustice stated there will be an explanation of the street closure in Kirsten Guenther's column. Councilman King suggested posting this on the City's Facebook page, also. Councilman King announced for the fourth year he and Mike Grisdale will be broadcasting the parade live again on 1240.

- **Portable Handicap Parking Signs** – Councilwoman Riddle asked if there are portable handicap parking signs that could designate handicap parking spaces for people with difficulty like Councilman Temple mentioned. City Manager Eustice commented he also thought of making Festival Square all handicap parking.

### Messages and Communications from Mayor and Council Members:

- **Sound System in Festival Square** – Councilwoman Riddle asked if the sound system has been hooked up yet in Festival Square. City Manager Eustice replied it has not arrived yet.

- **Budget Workshop** – Councilman Lavender inquired when the Budget workshop will be held, adding we can't wait until December as Councilwoman Riddle suggested because we will then be half way through the fiscal year. It was the consensus that a Budget workshop will take place at 6:00 p.m. on July 26, 2016 beginning with the General Fund. Mayor Pro Tem Couture stated the Council can present questions to the Treasurer for him to answer at the next meeting. Clerk/Treasurer Kwiatkowski stated he will re-run the sheets applicable to the July 26<sup>th</sup> meeting and will get them to Council a week in advance. Councilman Lavender stated his Budget is already marked up. Clerk/Treasurer Kwiatkowski commented the General Fund is everything that starts with 101 (first 8-10 pages of the Budget). Mayor Pro Tem Couture stated it would be very helpful and he would like to see the payrolls split out, how many employees, where the wages come from for the City Manager and Clerk/Treasurer by percentage.

- **Footbridge Elevators** – Councilman Lavender inquired as to an ADA exemption or waiver for the requirement of elevators as it seems they are not working any better and it is an ongoing issue. He thinks this is something the City needs to look into. Mayor Bronson stated the exemption/waiver was for when the bridge lost power; if there is the ability to repair them and make them operational we would have to. City Manager Eustice stated there is no permanent waiver on them. If we disbanded the elevators we would have to construct handicap accessible ramps, which is an enormous task.

- **Thank-You & Comments** – Mayor Pro Tem Couture thanked the audience members for coming and staying, whether they had something to say or not, stating he sits on Council and appreciates feedback pro and con. This is a work in progress and promises that Council has the City's best interest in mind. When an audience member leaves after their subject it is pretty disheartening. Nothing irks him more than when someone shows up when they feel there is or there is a problem

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and then they are gone before anything can be discussed. Mayor Pro Tem Couture went on to state it was mentioned about Council coming up with a way to increase jobs or job creation. If people have come to the meetings, they have seen them do everything in their power (City Manager, Staff and Council) to be able to create something. That's why we look at the Operating Budget so diligently and this year it is a negative, a dip into our balance, because we have taken a leap in providing this Port – trying to start something out of the box. It's a risk they are taking, essentially, and it's a long process but we are trying to provide something so your rental rates, for example, maybe can be raised and make it a thriving business again. Rentals are 43% in the City of Cheboygan. Again, it goes through a cycle and blight is part of that cycle. If properties, not only rentals, become deteriorated it is the responsibility of somebody, and it happens to be the City Council and falls in the Chief's lap, to make amends to those problems. It is a constant work in progress and things change. We have to continue to make this City look better and that's where it starts. If someone comes to town and the house they want to buy is next to a property that is not up to their standards they are not going to buy. Mayor Pro Tem Couture then commented on someone throwing a dagger at Council for not having the best interest of trying to create jobs. If people don't think that we don't understand that already and don't do everything in our power to try and create and preserve the jobs that are here, they haven't been to a meeting and shouldn't say a word. If you don't have anything to put in input wise, keep your mouth shut. This is something we should have all learned as children.

- **Lincoln Avenue** – Mayor Bronson asked if the State has contacted the City. City Manager Eustice stated, unfortunately, we have to send out for bids for an MDOT project. We are going to piggyback the intersection at Lincoln Avenue onto the Lincoln Avenue project, which is probably a couple weeks away. He had the City's Engineer, James Granger, work with Mr. Rob Hall, who gave us the specs, but we actually sent out for bids to do an MDOT project because they were not moving fast enough, but it will be paid for by MDOT. City Manager Eustice stated they are backed up in the Gaylord office.

- **X-Treme Asphalt** – Mayor Bronson asked for the progress on the moving of X-Treme Asphalt. City Manager Eustice stated the deadline was Friday for them to move out; they have an option to buy a piece of property next to Schwartz Boiler that probably will not happen until next week. The Chief and he talked to the owners today and they are going to try and start moving some of their equipment to the property they are going to buy.

- **Former Gold Front** – Mayor Bronson commented on work last week on the Gold Front. City Manager Eustice replied yes, they have cleaned up the back a little bit and painted and so forth. Mayor Bronson asked if they fixed the hole in the wall. City Manager Eustice replied no. There are still things on the front that need to be taken care of, such as bricks. Mayor Pro Tem Couture asked if the County is still the owner of the property. City Manager Eustice replied they are the fee simple owner, but Brenda Cronan is buying it on land contract and is the equitable owner. The City has cited and fined her and she has paid the fines.

- **Ad for Demolition in the City by the County** – Mayor Bronson inquired on an ad for a demolition in the City by the County. City Manager Eustice stated he was working on this to try and get grant funding for the house on North "C" Street that has sat their empty for many years and has some issues. The County took it upon themselves to send out for bids for demolition, but we are not absolutely certain they are going to demolish it at this point. This is dependent on what the

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bids come in at. It very much unlivable and unsafe. Mayor Bronson stated hopefully this is a sign that the County will be doing more of that rather than trying to sell an uninhabitable building.

**Adjournment:**

Councilman King moved to adjourn the meeting at 9:05 p.m.; supported by Councilman Lavender. Motion carried unanimously.

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Mayor Mark C. Bronson

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Clerk/Treasurer Kenneth J. Kwiatkowski

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Councilman Joseph Lavender

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Councilwoman Winifred L. Riddle

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Councilman Vaughn Temple

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Councilman Nathan H. King

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski

**REGULAR CITY COUNCIL MEETING**  
**July 12, 2016**

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

**Roll Call:**

Present: Bronson, Temple, Riddle, Kwiatkowski and Lavender

Absent: King and Couture

Councilman Lavender moved to excuse Mayor Pro Tem Couture and Councilman King; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

**Approval of Agenda, and Receive and File all Communications:**

Councilwoman Riddle moved to approve the Agenda, with Amended Unpaid Bills and Disbursement (7-B), and receive and file all communications; supported by Councilman Lavender. Motion carried unanimously.

**Approval of Prior Meeting Minutes:**

▪ **Special City Council/DDA Meeting Minutes – June 28, 2016.**

City Manager Eustice stated this meeting was with regards to the Main Street Program and the DDA has made a recommendation to Council to pursue the Main Street Program, which will appear on the July 26, 2016 Council Agenda. The application needs to be submitted by November for the 2017 year. He will have more information for Council. He stated the initial entry level has no cost involved, other than travel time for training.

Councilwoman Riddle moved to approve the Special City Council/DDA Meeting Minutes of June 28, 2016 as presented; supported by Councilman Temple. Motion carried unanimously.

Mayor Bronson relinquished the Chair in order to do his presentation to the Council. Mayor Bronson appointed Councilwoman Riddle to chair the meeting for this presentation.

**Communications and Petitions:**

▪ **Presentation of Cheboygan Area Public Library Millage Proposal on August 2, 2016 Ballot – Mark C. Bronson, Executive Director** - Mr. Mark Bronson, Executive Director of the Cheboygan Area Public Library, commented that the Library is now 10 years old, noting the dedication was in August 2006. Interim Chair Riddle stated this is a presentation of the Cheboygan Area Public Library Millage Proposal, which is to be on the August 2, 2016 ballot. Mr. Bronson stated he will also be talking on what has been happening in the last 10 years, noting there is an ice cream social on July 31 and everyone is invited. He presented Council with a sample of what the Library does, such as July programs, children's programs for July, and a flyer noting what has happened in the Library over the last 10 years. Mr. Bronson then gave a short synopsis as follows: in the last 10 years there have been over one million visitors; 750,000 books checked out; 340,000 internet uses (excluding Wi-Fi); book collections grew by 36%; lower level – 8,600 meetings, classes, programs with 142,000 people attending; they now have four meeting rooms, growing from the original one; and they are averaging

## Regular City Council Meeting – July 12, 2016

over 1,000 meetings a year. In anticipation of the next 10 years, they started looking at what they want to expand and do with the facility and also look at what they are going to need to replace in 10 years, i.e. air conditioner, carpet, painting the building and new furniture. They have been bumping up the classes the Library offers. They are talking about having a STEM (science technology, engineering and math) program next summer. He has someone lined up to teach this in June, called a STEM Camp. He noted he gave Council a revenue print of the Library's budget, noting the problems and issues with property taxes. Mr. Bronson then explained the other major source for libraries are penal fines. If you get a speeding ticket in Michigan, a portion of the fine paid comes to the public libraries. When he started at the Library, they were getting a little over \$130,000 a year from the fines; this year on budget it is \$55,000. He is having to fill the almost \$80,000 gap every year. Interest on their accounts started out at \$36,000 and this year is just under \$1,000, which creates another big hole. After several meetings with his Board, the Board decided that we would try and ask for additional money. We are asking for ½ mill on the August 2, 2016 ballot. With that, they are looking at expanding hours to later in the evening (7 days per week) and offering adult education or lifelong learning classes (school system does not offer this anymore). The .5 mills for the Library would generate about \$275,000.00, with about 3% of that captured by the DDA and other tax capture. Besides looking at expanding services, they will also be building a sinking fund for the things they know they are going to have to replace in 10 years. He then asked for questions.

Mr. Ray Lofgren asked if the Council has to approve the millage to go on the ballot. City Manager Eustice replied no. Mr. Bronson explained that the City is one of the entities that form the District, along with several townships, adding he has been doing the presentation at township meetings, too. City Manager Eustice commented it appears with the interest on the cash reserve, the Library must be spending down the cash reserves over the past 10 years. Mr. Bronson replied yes, stating since 2009 they have had to supplement the annual budget from their fund balance and were still doing okay. Looking at the future they cannot keep doing that particularly with the penal fine hole, which is hard for them to fill. Councilman Temple questioned how the DDA captures funds from the Library. Mr. Bronson stated the DDA captures anything that has grown since 1986 in the DDA area. Any new taxes don't come to the Library as they go to the DDA. He noted there is also a DDA in Inverness Township from the City limits to the M-33 Junction that also captures monies. He noted the Library got no benefit from the new Fernelius site, stating it all went to the Inverness Township DDA. Councilwoman Riddle stated the ½ mill will affect the businesses in the downtown district. Mr. Bronson stated the DDAs will benefit if they can get the millage passed, as they will get a portion of the additional millage. City Manager Eustice stated the same thing happened with the 1 mill Cheboygan County Road Millage; the City of Cheboygan gets 1 mill on the taxable value of the City, but the DDA captures a percentage of that. They are capturing about \$7,000 of road millage funding. Mr. Bronson commented this is how DDAs are funded. Clerk/Treasurer Kwiatkowski asked Mr. Bronson if it passes, will it appear on the December tax bill. Mr. Bronson stated there is enough time for the Library to have another budget hearing in August and then time to submit the forms to the County so it goes on the winter taxes.

Mayor Bronson stepped back into the meeting.

## Regular City Council Meeting – July 12, 2016

### **Bills and Disbursements:**

#### **▪ Prepaid Bills and Disbursements for the Month of June 2016.**

Mayor Bronson questioned the payment of \$2,508.50 to Nantz PLLC. Clerk/Treasurer Kwiatkowski stated the City had not received a bill from Mr. Nantz in almost two years, but he knew there was one out there and we finally got it. There were services in early 2015 and 2016. He checked this billing against the other bills received to that point and these were calls made to Mr. Nantz by Council, the City Manager and himself, which pertained to the last City Manager.

Mr. Ray Lofgren inquired on the expense for Spierling Trucking & Excavating for the E. State Street patch in the amount of \$4,500.00. City Manager Eustice explained there was a watermain break across from the Marathon Gas Station. Mr. Lofgren stated he thought the City crew fixed it. City Manager Eustice stated the City fixed the watermain break last fall. Mr. Lofgren commented he does not understand why this was not bid out due to the size of the bill, or why the City did not finish doing it because it was not very large. City Manager Eustice replied there were some issues with the patch, as water, other than the leak, was getting into the hole so they had to bring in additional fill. Mr. Lofgren stated it was filled and capped by the City crew quite often during the winter, and then it laid there 2 or 3 months. His point is \$4,500.00, with the City crew doing most of it, and with all the equipment we have why the City couldn't finish it. City Manager Eustice stated the City could not asphalt it. Mr. Lofgren then stated there is another bill for Xtreme for about the same amount of money. City Manager Eustice stated this was for multiple patches. Mr. Lofgren stated he understands that, which is why he is pointed Spierling out to Council. He stated it doesn't add up dollar wise. City Manager Eustice commented it was pretty costly. Mr. Lofgren then mentioned the \$40,000.00 round figure regarding the sludge from the sewer plant. That is way in advance and could have been bid out or could have been put on the farmers' fields or their field at almost no cost to the City. He then stated he feels Xtreme could have done the patching on E. State Street for less than \$1,000.00. Mr. Lofgren then questioned the payment to Elmer's Crane and Dozer for \$7,341.00 for hydrant replacement. He noted that Bryan Lofgren had a bid into the City for \$1,000.00 per hydrant. Clerk/Treasurer Kwiatkowski commented the City was reimbursed through insurance for this. City Manager Eustice stated this was the result of an accident and there was quite a bit of damage done. City Manager Eustice and Clerk/Treasurer Kwiatkowski both stated that Mr. Bryan Lofgren had several opportunities to do work for the City, but every time DPW Director called him over a period of two or three weeks he said he could not do it. Mr. Lofgren stated he spoke with DPW Director Karmol on this and it was only done the last day or the insurance company was not going to reimburse. He then stated what he is trying to say to the Council is that we have a lot of equipment, which the taxpayers are paying for, and there is a lot of equipment that could be used that is not. Mr. Lofgren then asked, with regards to the legal service payment to Johnson, Rosati, Schultz & Joppich, if anyone has a running total on the legal for the Port. Clerk/Treasurer Kwiatkowski stated it is \$45,000.00. Mr. Lofgren commented he is thinking in another two years the City of Cheboygan is not going to be able to afford the Port or the legal fees that we have been paying for, noting we are not receiving nothing out of it.

Mr. Lofgren commented that Durocher Dock & Dredge over the last 40 years has done a wonderful job on any freighter that has wanted to come into the Cheboygan Port. He then stated we are just not wealthy enough to afford the Port, or to run it, or to build it, and the funds, that the City does not have, to pay these bills are going to catch up to us pretty quick.

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Councilwoman Riddle asked Mr. Lofgren if he filled out the paperwork for being able to receive any sludge. Mr. Lofgren replied he would just as soon address this at another time, noting it was stopped before. He personally had done it and then it was stopped.

Councilwoman Riddle asked Clerk/Treasurer Kwiatkowski if she heard correctly that Mr. Bryan Lofgren was contacted on a number of occasions to possibly do the work on the hydrants. Clerk/Treasurer Kwiatkowski answered there have been a couple of hydrant replacements that DPW Director Karmol has said he contacted him on, but Mr. Bryan Lofgren had other work and could not get to them.

Mr. Ray Lofgren commented he does not think it is Clerk/Treasurer Kwiatkowski's job to be talking with DPW Director Karmol. He then stated Clerk/Treasurer Kwiatkowski has interrupted him before and he is telling him again if he has something to say then he needs to say it to him. City Manager Eustice told Mr. Lofgren he thinks what Clerk/Treasurer Kwiatkowski said was fine. Mr. Lofgren stated he cannot talk when both the City Manager and Clerk/Treasurer are laughing or talking. He then continued saying he gave DPW Director Karmol his telephone number to contact because maybe Mr. Bryan Lofgren is in an area where he can't take a call or come down at the last minute. He also stated that the City had one or two days to do this fire hydrant and Mr. Bryan Lofgren was called the second day. The hydrant was an accident that happened two months prior to the second day that it had to be done. It is hearsay that the insurance company wasn't going to pay the bill to the City of Cheboygan. Mr. Lofgren then stated five days goes by pretty quick and if we are talking two months or two years on the sludge to get is hauled, that is not a lot of time for somebody to do paperwork, or for somebody to put it in their program or schedule. When he heard about the fire hydrant, he called and spoke to Bryan and Bryan said they had to have it done that next day per DPW Director Karmol. Maybe the hydrant doesn't matter to the Council or taxpayers because it is paid by the insurance company, but it didn't have to wait until the last day or 48 hours.

Councilwoman Riddle moved to approve the prepaid bills and disbursements for the month of June 2016 in the amount of \$418,310.09; supported by Councilman Lavender. A roll call vote was taken; motion carried unanimously.

### ▪ **Unpaid Bills and Disbursements for the Month of June 2016.**

Clerk/treasurer Kwiatkowski with regard to item no. 30, Quill, he added two June invoices and item no. 37, Taylor Power & Supply, he added the invoice that arrived yesterday.

An audience member inquired on the bill from Tri-Tech Manufacturing for ditch mower parts in the amount of \$3,066.00. Clerk/Treasurer Kwiatkowski replied the City has a large tractor that does all the ditching and they ordered parts for the mower.

Councilman Lavender moved to approve the unpaid bills and disbursements for the month of June 2016 in the amount of \$53,650.00; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

### **Department, Board and Commission Reports:**

▪ **Planning Commission Meeting, June 20, 2016** – City Manager Eustice stated Commissioner Granger and he met after the Planning Commission meeting to finalize the draft of the Zoning Ordinance. They are going to make edits themselves and get it back to Mr. Dick Carlisle for the final

## Regular City Council Meeting – July 12, 2016

approval. Hopefully, they will be getting this to the Council the first meeting in August. There were some changes that needed to be made that were not as detailed as originally thought, so he and Commissioner Granger met and went through the entire Ordinance and did all the edits, which were all minor. Councilwoman Riddle stated she was a little confused in reading the Planning Commission minutes, asking who was elected Chairperson and Vice-Chairperson. City Manager Eustice stated Jim Granger is Chairperson and Billie Livingston is Vice-Chair. Councilwoman Riddle stated it does not show the Billie Livingston is Vice-Chairperson. Mayor Bronson asked if another member is still needed on the Planning Commission. City Manager Eustice replied we have seven members now, until or unless Christine King resigns. Mr. Jon Schulz was added recently. Councilwoman Riddle asked if Mr. Kopernik is Secretary. City Manager Eustice replied yes.

### **General Business:**

▪ **Consideration of 2016 Animal Control Appropriation to Cheboygan County Humane Society -** City Manager Eustice stated this is for the City's annual appropriation and apologized for not putting a memo with this. He is 50/50 on his opinion of how to approach this. The City has in the past donated as much as \$5,000.00 to the Humane Society, which was reduced to \$3,000.00 a few years ago. We still are the largest contributor as far as Townships and Cities are concerned and contributed \$3,000.00 last year. The Humane Society is asking us to increase that amount to \$5,000.00. City Manager Eustice went on to state they do provide a great service for us and 23% of the calls come from the City of Cheboygan, which is mainly because we are in an urban setting compared to the Townships. He noted we do some of our own animal control when we can, i.e, picking up stray dogs and finding the owners without having to call the Sheriff's Department. He thinks many of the calls come from the property owners. City Manager Eustice stated it is his opinion that \$3,000.00 is adequate and our taxpayers pay 5.65 mills to the County from our General Fund Budget to help pay for these type of services, i.e. animal control and sheriff's department.

Councilwoman Riddle stated we have a lot houses but are only in an 8 square mile area, so in proximity and expense of the call for Animal Control to get here is a major thing for her, wherein the different Townships they cover a larger area which makes the expense of each one of those calls greater. The City taxpayers are also paying the 5.65 mills to the County for services. Mayor Bronson stated when the City lowered their annual fee to \$3,000.00 part of it was in reaction to some of the Townships not paying anything and it appears all Townships are now making sort of payment. The other thought the Mayor had was that in the City we are not dealing with large animals and outside the City they are dealing with all, and imagines these are more expensive calls, and does not think one can compare. City Manager Eustice stated his recommendation is to remain at \$3,000.00.

Councilman Lavender moved to approve the 2016 Animal Control appropriation to the Cheboygan County Humane Society in the amount of \$3,000.00; supported by Councilman Temple. A rollcall vote was taken; motion carried unanimously.

### **Public Comments:**

**Blight Issue:** Mr. Ray Lofgren commended the Council for the interruption on the blight issue the last three meetings and wanted to say he is a little perplexed on the Planning Commission appointment of Billie Livingston because the Planning Commission makes recommendations to Council for our ordinances. He questioned what goes into the Planning. He went on to state she is complaining about the blight and sitting on the Planning Commission and doesn't understand the duties. Councilwoman Riddle stated she believes Mr. Lofgren is thinking wrong, because Billie Livingston is actively on a

## Regular City Council Meeting – July 12, 2016

number of Boards (DDA, Planning and Zoning Board of Appeals) and very active in the community and does a stellar job. When it affects your pocket book you look at it differently, but it does not affect how you deal with the situation as a whole. Mr. Lofgren stated he is confused what Commission establishes in the start, and in this case the blight. Where do they get established from? Councilman Lavender replied they get recommended to the City Council by the Planning Commission and the City Council approves ordinances. Mr. Lofgren stated this is what he is perplexed about is that the Planning Commission would set the rules and commends the Mayor for telling Mr. Martinchek not to point to the Chief, as he is enforcing those ordinances. If someone sitting on the Planning Commission doesn't understand what the ordinance is they should read the book. He commented he thinks the Council handled the blight professionally and those rules are set for the good of this City, whether or not they are good business people or not; he is not objecting to that issue. He has two or three issues on the blight and is taking care of them so the citizens can be proud of their community. Mr. Lofgren stated if he had a rental and can't make any money, he is not going to have that two or three years down the road. That's a simple good business decision. He doesn't think it's right for 40 or 50 people to show up and start discriminating and banging the heads of Council.

### **City Clerk/Treasurer's Comments:**

- **Fiscal Year Close-Out/Audit** – Clerk/Treasurer Kwiatkowski informed Council he just closed out the fiscal year and will now spend the next two months finalizing everything; the audit is going to be in October.
- **Petitions for Mayor and City Council** – Clerk/Treasurer Kwiatkowski stated the final day Petitions can be turned in for Mayor and City Council is July 21, 2016 at the end of the business day. In addition to the Mayor's seat being up, we have Councilman Temple, Councilman King and Councilman Couture. He is hoping to have something the newspaper. Councilwoman Riddle inquired as to any petitions being turned in. Clerk/Treasurer Kwiatkowski replied no, but there has been three people that have taken them out so far for Council and one for Mayor.

### **City Manager's Report:**

- **Former West Side School** – City Manager Eustice informed Council that Mr. Bob Ulrich is here, stating he had a conversation with him yesterday regarding some of the interest that his organization has in the West Side School. His organization, Cheboygan Compassionate Ministries, would like to buy the building and house some ministerial services in the building. City Manager Eustice stated because it is church related it doesn't need to be rezoned because churches and schools are exempt from local zoning ordinances. It is still on the bubble as to whether all of it will be church related, but believes it is. Councilwoman Riddle inquired if the playground equipment at West Side School was donated by a service organization or was it purchased by the school system. City Manager Eustice stated the school system still owns it, but the City has the first rights to any of the equipment, but the school system wants to move two pieces of the equipment to East Side School. Councilwoman Riddle suggested moving some of the equipment to Project Playland. City Manager Eustice informed Council the City took two pieces of equipment out of Project Playland yesterday. It is certainly a thought. He then stated he has had conversation with former School Superintendent Mark Dombroski about keeping it as a park because the park is well-used, mentioning having to split off property to make it a City-owned park, etc. He went on to state the school would give the City the equipment, other than two pieces they want at East Side, if the City will move those two pieces to East Side School. Councilwoman Riddle asked if there is still equipment at Black River. Mayor Bronson stated most of that equipment was moved to Inverness. Councilwoman Riddle commented it would nice to

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pull the playground equipment from these various areas to place in Project Playland because a lot of people utilize it and we want to fill in some of the holes that are being created by aging equipment.

Mr. Bob Ulrich introduced himself, stating he is a Board Member and Treasurer of Cheboygan Compassionate Ministries. They are the Lord's Kitchen located in the basement of the St. Charles Church along with a laundry for people and the annual backpack program. He stated the building they are currently in is very, very, very old and the condition of the building is not good, noting the roof leaks. People come in on a daily basis, Monday through Friday, and they feed them. Mr. Steve Sweet is the manager of the facility and last year they fed 10,000 meals. When he met with Mr. Sweet a couple of weeks ago they both had the same idea of moving out of the building looking at West Side School. They both thought the school would be a wonderful place for a community resource center to be able to house multiple ministries that are part of churches in our community. Also, there are people that would like a building to be able to carry out their ministry. For example, likely users could be the Lord's Kitchen, St. Thomas Food Pantry, and Living Waters and Elpis House. Both the Living Waters and Elpis House will need temporary living quarters. The building would have to be modified somehow in order to have some place for people to spend the night or a week. He noted there was an article in the newspaper in February on Elpis House, which is for single moms that need some guidance, help and a place to stay. Other users possibly would be the Salvation Army youth ministry and a temporary facility for the Church of the Nazarene, in addition to the Crisis Pregnancy Center, MOPS and the local free clinic. He went on to state the more he talks to people, more ideas come up. They are here asking the City for support and they need assurance that they would be able to use the facility as it is zoned before they even look for financing and approaching the Board of Education. They are also asking for the City to give them guidance from time to time on how to fix this or change that to accommodate whatever changes they need to make to the building. Perhaps some hands on for outside maintenance for cutting grass or shoveling snow. They are looking at this as a resource center as there is a lot of potential. They need to make sure the zoning is okay to pursue their vision. Mr. Ulrich asked if this is something the Council can support. Councilwoman Riddle stated she thinks this is a good idea as it is a single story and you don't have a lot of heat raising up to higher levels, knowing the old Catholic High School housed a lot of uses mentioned and some others not mentioned. She stated that being able to maintain the building is real important. Mr. Ulrich stated there is going to be a lot of work ahead of them as far as finding grants to help pay for the facility and convincing the hierarchy of the Church of the Nazarene for their approval for them to move forward with this, as with St. Thomas Food Pantry. This would be a great opportunity for the Pantry to move as they are bursting at the seams. He thinks this building would be a wonderful opportunity for this community. Councilwoman Riddle asked if the kitchen is up to spec for having the Lord's Kitchen. Mr. Ulrich stated the Lord's Kitchen bought some of the kitchen equipment from the school, but would refer to Mr. Sweet. Mr. Sweet stated the kitchen would be more than sufficient with the amount of people they feed on a daily basis does not exceed the number an elementary school fed on their daily basis. The school kitchen is better set up for health and sanitation. Mr. Ulrich commented the Lord's Kitchen feeds from 40 to 50 people per day on an average day.

Mayor Bronson stated a clear picture of the kinds of things that will be in the school building will make it easier for City Manager Eustice and the Planning Commission and Council to determine if it's going to work. He referred to not only day time but night time. It can then be determined by the City Manager what fits and what may not. Mr. Sweet stated there are homeless people in Cheboygan and in the wintertime it is not uncommon for him to walk over to the church and find people sleeping under the exhaust vent of the kitchen trying to stay warm. They are not talking about housing people in a

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long-term setting. What they are talking about are women who are pregnant, have a child and don't know where to go. How do you solve that situation without taking care of the physical need, i.e. a roof over one's head? Those are the types of organizations they are thinking about putting in the school building, which would be all ministerial based and education based program where we take care of the physical needs first so that they can then go on to help these people become "productive citizens". There would be legitimate oversight, as there are people with counseling degrees, education degrees and special education degrees that are willing to step up and take a leadership role and support the ministerial organizations that do come in. Mayor Bronson stated he sees people in the Library all the time that are just looking for a place to get warm and stay as long as they can. Mr. Sweet mentioned the kitchen due to plumbing issues was closed for two months, so they fed 10,000 people in a 10-month period. Luckily this happened in the spring, late fall to where people were able to compensate and go other places. Although we open the doors to serve lunch until noon, we have upward of 30 people there at 9:00 in the morning trying to stay warm. Straits Area Services comes so their people can mingle with other people. He would invite the Council to come and see exactly what they are doing. The "average joes" know just how far some of the people in Cheboygan have fallen and those are the guys we are trying to lift up and support. Monday through Friday at noon Council is welcome to come over and have lunch with them and see the operations. Mr. Ulrich stated he welcomes telephone calls, noting his number is on the handout he provided.

- **July Board of Review** – City Manager Eustice reminded the Council the July Board of Review is Tuesday, July 19 at 5:15 p.m. He stated it should be about a 45 minute meeting.

- **Port Land Contract Amortization Schedule** – City Manager Eustice stated he provided for information only, an amortization schedule on the land contract for the Port of Cheboygan land purchase. We owe on the Land Contract as of June 1, \$447,599.47. Certainly the Ryba sale, which netted \$218,769.00 was a big help in paying down the principal. We also make a \$2,866.91 payment monthly, which about \$1,100.00 goes to the principal of the land contract. This is how we are getting it paid down from the original \$680,000.00 land contract.

- **Kokosing/Port Property** – City Manager Eustice stated they are diligently working with Kokosing to purchase some of the Port property. There is a port operation draft agreement in place now and Steve Joppich, City Attorney, is reviewing it. He will be having a conversation later in the week, Wednesday or Thursday, with Attorney Joppich, to prepare a proposed counter-offer to Kokosing to include the port operation agreement. It will be taken to the Port Commission first to get their recommendation to bring to Council. City Manager Eustice noted there was no quorum on July 6<sup>th</sup> for the Port Commission meeting, so it was cancelled. He will try and schedule a meeting within the next couple of weeks in the month of July. Kokosing is also reviewing the port operation agreement. He is hoping to make a reasonable counter-offer to Kokosing that he really believes will nearly satisfy the rest of the principal on the land contract. They did offer \$380,000.00 for 760 feet, which is a little under market value and feels we can counter-offer a little more reasonable. Kokosing right now has all the licensing and facility security plan in place to ship and receive, both domestically and internationally. They really have a port right now that we can ship and receive out of. The City's Port Commission and Port Action Team, led by Mark Lorenz, is prepared to go out and attract industrial investors here. We want to be certain that we can tell them we have an operable Port to ship and receive out of and long-term. Part of the port operation agreement is that we want a guarantee that Kokosing will provide those shipping and receiving opportunities forever basically, or someone will. Councilman Temple asked if the City will have enough property left to sell to satisfy the down payment we took out of the General Fund and the attorney fees. City Manager Eustice replied we should and thinks we should be able to recover all of that. U.S. Fish and Wildlife has some interest in the property we have left and Ryba Marine has interest in expanding even further from what they

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bought and the Conservancy is going to buy the wetlands on the east side. We will probably not going to net more than \$100,000.00 on the sale to the Conservancy, but it's going to help. City Manager Eustice noted the City is going to keep the uplands, about 13 acres, because we want to get the second icebreaker, although it hasn't been approved yet from the Federal Government. We are certainly making a pitch to get the second icebreaker here. The 13 acres is adjacent to the Coast Guard Station that they may be able to use to develop even further. Councilwoman Kwiatkowski asked if not having a hospital is going to affect that. City Manager Eustice replied no, it doesn't seem so at this point and thinks they are satisfied with what we have here currently. Councilwoman Riddle asked if we are getting the rental funds from the boats that are renting property and if that money is going toward the principal. City Manager Eustice replied yes. Clerk/Treasurer Kwiatkowski stated 100% of the rental fees are now going toward the debt service. City Manager Eustice stated the original agreement was that 50% of the rentals had to go toward the principal of the land contract, until there was a sale of at least \$100,000.00, which occurred with the sale to Ryba. Now the rental monies that we get in, we can choose what to do with those, i.e. put in the General Fund or pay the principal of the land contract. Councilwoman Riddle expressed the need to get the land contract taken care of. Councilman Lavender asked City Manager Eustice if long term he is planning on using Attorney Joppich. City Manager Eustice stated, in his opinion, up until we get the Kokosing deal done. After that we will no longer need his services, which will save us money, as well. He is concerned because Attorney Joppich has a legal opinion on how we can sell these properties without auctioning them, so we are kind of riding on his back to get us through that part of the process. Clerk/Treasurer Kwiatkowski commented as far as the General Fund goes, he kept a spreadsheet on Excel from day one and can tell Council right now to the penny how much money has come out the General Fund for everything. As property is sold he will be able to see what is being reimbursed and where we end up when this is all over. Councilwoman Kwiatkowski asked if the Port Commission is waiting for the sale to Kokosing before they go out to get industry to come in and let people know we are here. City Manager Eustice replied they are actually just waiting for Kokosing to approve the port operation agreement so there is a guarantee that we can market that we have an active port here. Councilman Lavender asked when the City Manager anticipates the counter-offer coming in front of Council. City Manager Eustice replied he does not know if he can get it done for the July 26<sup>th</sup> meeting, as he is hoping to have a Port Commission meeting before the July 26 Council meeting. He stated part of the issue is coming up with a figure for the counter-offer, not just the port operation agreement. Councilwoman Riddle asked when and if the property is sold to Kokosing if we will no longer be renting or leasing to boats. City Manager Eustice stated part of Kokosing's rental would be property they would buy. We do have Mr. Al LeBlance that rents further south of this property and Ryba Marine may rent, also. Councilwoman Kwiatkowski commented the whole idea is to get the tax base up. City Manager Eustice stated Ryba is currently developing the property they purchased, so any improvements they make will go on the tax roll next year, which is helpful. Councilwoman Riddle stated but again it is all part of the DDA. City Manager Eustice replied yes, the DDA will capture a good part of it, but that may be something as the DDA improves they are going to have to provide other services possibly, like a police officer or sidewalks for the DDA. Mr. Ray Lofgren inquired as to the boundary lines of the DDA. Mayor Bronson answered it goes all the way to the County Marina/City Beach, only on the west side of the River. Councilwoman Riddle added there is a little bit of the east side and the Major City Park in the DDA District.

▪ **Rental Registration Ordinance** – City Manager Eustice stated the Blight Committee and Mr. Jim Conboy have developed a Rental Registration Ordinance that City Attorney Stephen Lindsay has reviewed and has opinions on the same. At this point we do not know whether there will be a fee or not. The Blight Committee will try and meet next week, with Billie Livingston as a member being out

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of town until July 18. They will look at the opinions of City Attorney Lindsay on the Ordinance. As Mr. Conboy stated, we may not be ready with this until the fall as there is perhaps a lot of conversation that needs to take place yet. If not, as Chief Jones said there are a lot of ordinances on the books, let's enforce them, and write tickets.

▪ **Cheboygan Yacht Club** – City Manager Eustice informed Council he was approached by Robert Falk, of the Cheboygan Yacht Club. The Yacht Club is about a 100 member Club and they don't have any property. They are at a point where they have some financial strength where they could either buy property or lease City land, as they want to be within the City of Cheboygan and preferably north of the dam. Mr. Falk spoke to him on the Port property, but a Yacht Club would not fit on the Port property. There is not a lot of other private property. Mr. Falk did ask him about Major City Park, which could or could not be a fit. If we could lease them City property, they would put up about a 4,000 square foot building with a conference room they could lease out to other organizations, and at least 50 parking spaces. They want to be on the River but they are not going to have dockage; they just want to be on waterfront. City Manager Eustice went on to state he looked at a couple different options in Major City Park, pointing out the location of the properties noting they would have to pay property taxes. Councilwoman Riddle says when you say yacht Club she thinks of sailboats. City Manager Eustice replied a lot of them are sailors. Councilwoman Riddle stressed the importance of limiting the ability of boat dockage for the Club. She then asked if the DNR wants to stay in their location. City Manager Eustice replied as far as he knows, noting the property is narrow. Councilman Lavender commented we really don't have any major plans for that area of the Major City Park right now and thinks it would be a great addition, but the only thing is to reserve some type of ingress and egress for pathways along the River, so it is not prohibited. He would hate to see it fenced off and private. Mayor Bronson stated a walkway all the way through there has been talked about from the DNR property all the way to Lincoln Avenue. Mayor Bronson stated he would like to see an overlay, noting an encroachment on the ballfields would be an issue. He then stated it is worth looking at further. City Manager Eustice said that Mr. Falk was going to take the options back to his Board. Councilwoman Riddle asked if that area of the River is shallow. City Manager Eustice replied yes; it is only about eight or nine 9 feet. Mayor Bronson stated to inform them the Council did not say no. City Manager Eustice said we should have a preliminary idea, which would have to go to the Planning Commission for approval. Mayor Bronson commented this would be selling public property. City Manager Eustice stated we would not be selling the property as we would be leasing them the land and then they would put a building on the land which would be taxable as an improvement on leased land. Councilman Lavender commented on communities having Yacht Clubs and a meeting space.

### **Messages and Communications from Mayor Pro Tem and Council Members:**

▪ **DPW Crew** - Councilman Temple asked the City Manager if we try and get our City crew to do a little more of their own work, noting he has spoken to him on this before. He then stated he feels we are spending way too much money and does not think there is any reason we cannot do more of the work. City Manager Eustice replied he has had some conversation with DPW Director Karmol and will certainly talk to him again to see how he can better schedule. Councilman Temple commented that he believes it was last year the City paid out \$70,000.00 for work. City Manager Eustice stated some of the work with X-Treme is asphalt work that we don't have the ability to do. Councilman Temple stated he sees no reason we cannot cut and prep for the patchwork. City Manager Eustice informed Clerk/Treasurer Kwiatkowski they will look at this to see what the costs are and do a comparison.

▪ **Armory Building** – Councilwoman Riddle inquired about the status of the Armory Building on Cuyler Street. City Manager Eustice stated there is an Army Reserve Organization in the Detroit area

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that’s likely going to purchase it, although he cannot verify that right now. He noted they work very much like the National Guard. They are a 64 unit Army Reserve team and would have a three member staff. It would then be rentable again like it used to be. They also do maneuvers, noting this unit is a little bit smaller from the 120 members. There would be equipment here. City Manager Eustice stated this is not definite, but he has had conversations with the Army National Guard General. He then stated some older citizens called him and said that property is going to revert back to the City if the National Guard disbands, but he did research on this and that is not the case. Attorney Chris Lindsay wrote him a letter and his father, Francis Lindsay, was instrumental in building the National Guard building in Cheboygan and he has information where that might be a possibility that the City has some interest in it. Apparently the City donated a significant amount of money to help build that facility. He and Attorney Chris Lindsay are going to try and do more investigation on that.

**Adjournment:**

Councilman Temple moved to adjourn the meeting at 8:36 p.m.; supported by Councilman Lavender. Motion carried unanimously.

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Mayor Mark C. Bronson

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Clerk/Treasurer Kenneth J. Kwiatkowski

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Councilman Joseph Lavender

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Councilwoman Winifred L. Riddle

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Councilman Vaughn Temple

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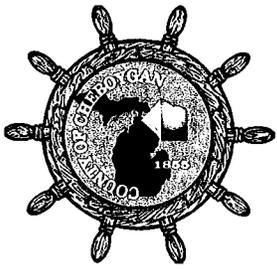
Councilman Nathan H. King

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, JUNE 15, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk  
**ABSENT:** Lyon  
**STAFF:** Scott McNeil, Steve Schnell  
**GUESTS:** Rae Bontekoe, Anthony Kolo, Brandon Kolo, Russell Crawford, Cheryl Crawford, Carl Muscott, Tony Matelski, Eric Boyd, Mike Cherveney

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

### APPROVAL OF MINUTES

The June 1, 2016 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

### PUBLIC HEARING AND ACTION ON REQUESTS

**Rae Bontekoe** – Requests a Special Use Permit for an Event Venue (Section 9.3.22.). The property is located at 8739 Brudy Road, Ellis Township, section 18, parcel #210-018-400-002-01 and is zoned Agriculture and Forestry Management (M-AF).

Mr. McNeil explained that the request comes to the Planning Commission under Section 9.3.22 which requires the Planning Commission to make a finding that the proposed use is like other uses in the Agriculture and Forestry Management zoning district and that no other use like this has been approved in another zoning district. Mr. McNeil stated that the special use permit is for an events venue and the applicant has indicated that she would like to hold events/parties in an existing barn that will be renovated. Mr. McNeil noted that parking and tents will be located to the north of the barn. Mr. McNeil stated that topography has been provided. Mr. McNeil stated the findings under Section 9.3.22 are integrated into the Findings of Fact for the special use permit.

Ms. Bontekoe stated that events such as weddings and graduation parties would be held at this venue.

Mr. Kavanaugh stated that the Health Department has reviewed the soils and the slopes for a septic system. Mr. Kavanaugh stated that research will be done on the existing well. Mr. Kavanaugh stated that the applicant has contacted the Health Department in regards to a food service operation. Mr. Kavanaugh stated there are a lot of improvements to be made prior to serving food but the applicant has taken the necessary steps. Mr. McNeil stated that the applicant has also contacted the Department of Building Safety.

Mr. Churchill asked if there will be overnight camping. Ms. Bontekoe stated no. Mr. Jazdyk asked if tents may be required for certain events. Ms. Bontekoe stated yes. Mr. Jazdyk asked if Ms. Bontekoe has considered events such as Blissfest where there would be music and entertainment that would transpire through the whole day. Ms. Bontekoe stated no. Ms. Bontekoe stated that the music would be in the evening and would probably occur in the barn.

Mr. Ostwald asked if the building will be insulated for sound prevention. Ms. Bontekoe stated no and that she would like to keep the barn as authentic as possible. Ms. Bontekoe stated the music will be in the barn. Discussion was held.

Mr. Jazdyk asked if Ms. Bontekoe has considered security. Ms. Bontekoe stated she has not thought too much about security. Ms. Bonteko stated she will hire security if it is needed but hopefully it will not be needed. Discussion was held. Mr. Churchill stated that in the past some insurance companies have required security if there was alcohol. Mr. Freese stated that the Knights of Columbus, V.F.W, and township halls hold similar events and security is not normally needed and would be provided if called for by local law enforcement.

Discussion was held regarding a letter of opposition that was submitted to the Planning Commission regarding this request for a special use permit.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated that this land use is closest to what is being used in the county as a club. Mr. Kavanaugh stated that the event venue use should be added to the Planning Commission's list of things to do. Mr. Freese asked Ms. Bontekoe if there will only be private events held at this location. Ms. Bontekoe stated yes. Mr. Freese asked if there are any public events that are planned. Ms. Bontekoe stated no and this is only for weddings and family functions. Mr. Freese stated that there should be a condition added that this is only for private events.

Ms. Croft asked if the Section 9.3.22 should be changed to clubs. Mr. Freese stated yes. Mr. McNeil stated that this is a different use than a club. Mr. McNeil suggested citing clubs in the determination of similar character. Discussion was held. Mr. McNeil suggested replacing item 4 under Section 9.3.22 with the finding of club being similar character. Mr. Freese agreed that this should be changed to clubs.

The Planning Commission reviewed and approved the General Findings. The Planning Commission added "The applicant is seeking approval for private special events only." as item 4. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10.

Mr. Freese stated that he believes a determination should be made as to how many parking spaces are to be required. Mr. Freese stated that 150 parking spaces should be required. Mr. Kavanaugh and Mr. McNeil stated that there is enough room for parking. Mr. Kavanaugh stated that an area can be designated on the site plan for the 150 parking spaces. Mr. McNeil stated that he will prepare the calculations for an area that will allow 150 parking spaces. Mr. McNeil stated he will make sure this is included on the site plan.

**Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

**Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, to approve the special use permit based on the General Findings, Determination Under Section 9.3.22, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to no overnight camping, private events only, Zoning Department to assist in indicating 150 parking spaces on the site plan, Health Department requirements and Department of Building Safety requirements.

Discussion was held. Mr. Kavanaugh stated that letters should be requested from the Health Department and Department of Building Safety. Mr. Freese asked if the driveway will be used as an entrance. Ms. Bontekoe stated no and that there will be an entrance on Brudy Road into the field. Mr. McNeil stated there are two driveways noted on the site plan.

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

**Burt Lake Marina/Carl Drayton** – Requests a Site Plan Review for 3 Boat Ports (Section 6.2.2). The property is located at 7118 Bunker Road, Tuscarora Township, section 35, parcels 161-035-200-019-00 and 161-035-200-019-01 and is zoned Commercial Development (D-CM).

Mr. McNeil explained that the request is for a site plan review for 3 boat ports and that the property is zoned Commercial Development. Mr. McNeil stated that this building is associated with Burt Lake Marina's maintenance operation. Mr. McNeil stated that three additions are proposed. Mr. McNeil explained that these are basically carport covers over the lot area in front of the overhead doors to the building that is used for boat repairs/maintenance. Mr. McNeil stated that parking is

indicated on the site plan. Mr. McNeil stated that the square footage of the additions exceeds the amount that the Zoning Administrator can approve administratively.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Ostwald asked if there will be a second floor to this addition. The applicant stated no. Ms. Croft noted that these are open carports.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdzyk), 0 Nays, 1 Absent (Lyon)

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan review based on the General Findings and the Specific Findings of Fact Under Section 20.10 with the stipulation that Department of Building Safety requirements be met with a letter of approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdzyk), 0 Nays, 1 Absent (Lyon)

**Brandon Kolo** – Requests a Site Plan Review for a Restaurant (Section 13B.2.8). The property is located at 3448 S. Straits Hwy./3450 S. Straits Hwy., Tuscarora Township, section 24, parcels 161-I31-013-003-01 and 161-I31-013-005-00 and is zoned Village Center Indian River Overlay (VC-IR-O).

Mr. McNeil stated this request comes to the Planning Commission as the result of a placement of a wheeled mobile home/camper structure that is to be converted to provide food to go and food to be served at the seating area that is on site plan. Mr. McNeil stated that only the mobile structure has been added to the plan as this is where the food will be prepared and served. Mr. McNeil stated this will be at the existing Dairy Mart where other food and dairy products are sold. Mr. McNeil noted that this will be located in the Village Center Indian River Overlay Zoning District. Mr. McNeil stated that restaurant use is a permitted use.

Mr. Kolo stated he is excited to bring this food truck to Indian River. Mr. Kolo stated that for years the Dairy Mart has successfully served food out of the ice cream store. Mr. Kolo stated that it takes 3 minutes to serve an ice cream cone and it takes 10 minutes to serve a hot dog. Mr. Kolo stated this creates long lines on the sidewalk. Mr. Kolo stated that he does not see where there will be any issues with topography. Mr. Kolo stated that they bought a 1980's camper and placed it on the deck. Mr. Kolo stated that they hope to detour people off of the sidewalk onto the secure patio.

Mr. Kavanaugh asked if the Department of Building Safety determined that this is mobile on the platform. Mr. Kolo stated that he spoke with Matt Cronk and he has no issues with this project. Mr. Kavanaugh stated this is similar to another request and they were required to put the structure on a trailer. Mr. Kolo stated it can be removed through the back area. Mr. Kolo stated this camper will remain on wheels and will truly be a mobile structure.

Mr. Kavanaugh stated that the Health Department has worked with the applicant and they will be required to connect to the sewer. Mr. Kavanaugh stated there will be two licenses and they will need serve safe training. Mr. Kavanaugh stated there will be a limited menu. Mr. Kavanaugh stated that Mr. Kolo operates the Dairy Mart also so the restroom will be used by the person working in the camper. Discussion was held.

Ms. Croft asked for public comments. Mr. Cherveney stated that he is the Chairman of the Tuscarora Township Planning Commission. Mr. Cherveney stated there have been a lot of comments from people over the past few months concerning the unsightliness of this trailer. Mr. Cherveney stated that four years ago, Mr. Schnell, Mr. McNeil and Ms. Croft presented to Tuscarora Township the Village Center Overlay Zoning District. Mr. Cherveney stated that the reason they were talked into the Village Center Overlay Zoning District was to bring new businesses to downtown Indian River. Mr. Cherveney stated there have been things approved in Indian River that they did not feel fit in for the area. Mr. Cherveney stated that they did not feel that when the Village Center Overlay zoning ordinance was put together that it fit for their Master Plan. Mr. Cherveney stated there is a gym and a perpetual garage sale in the lighting store. Mr. Cherveney stated there are signs that do not meet code. Mr. Cherveney stated that he can not speak officially tonight as his board did not have time to have a meeting, Mr. Cherveney stated that he and John agree as public citizens that the Village Center Overlay Zoning District is not meeting expectations. Mr. Cherveney stated he wished he had been more involved in the review of the pontoon boat also. Mr. Cherveney questions how public restrooms can be used and how there can be no water in this trailer. Mr. Kavanaugh stated that there will be a new well and they will be connected to the sewer. Mr. Kavanaugh stated that there will also be a grease trap. Mr. Kavanaugh stated that this is being treated the same as a restaurant. Mr. Cherveney stated as a public citizen, he is totally against this request. Mr. Cherveney stated that there were many complaints were brought to him about this request. Discussion was held regarding

how the Village Center Overlay Zoning District was established. Mr. Schnell stated that they have been very responsive and they initially they heard that setbacks and parking needed to be changed. Mr. Schnell stated that in consultation with the township officials, residents and business owners the ordinance was developed. Mr. Kavanaugh stated that he attended the meetings and he was under the impression that this is what the township wanted. Mr. Kavanaugh stated the township can propose changes if this is not what they want. Mr. Cherveney explained that restaurants and businesses are wanted, however, the Planning Commission could go back and better define what is called a restaurant or a business. Ms. Croft stated that a joint meeting should be scheduled with the Cheboygan County Planning Commission, Tuscarora Township Planning Commission and the Tuscarora Township Board. Mr. McNeil referred to Mr. Cherveney's comments regarding the gym and stated that is an enforcement issue that he is dealing with currently. Discussion was held regarding perpetual garage sales. Mr. Kolo stated he appreciates Mr. Cherveney's concerns. Mr. Kolo stated he is trying to keep the business growing and he is trying to diversify. Mr. Kolo stated he understands the trailer looks bad now, but he stopped under the direction of the Health Department as they did not want any more changes until he had approval. Mr. Kolo explained that the trailer will be painted and that he wants it to look good. Mr. Kolo stated he wants to keep people in Indian River and give them another dining option. Mr. Kolo stated that these foods were previously sold at the Dairy Mart. Mr. Kolo stated that it takes a short time to serve an ice cream cone and it takes a longer time to serve a pizza, hot dogs and burgers. Mr. Kolo stated this creates long lines on the sidewalk. Mr. Kolo stated he is trying to improve the neighborhood.

Mr. Muscott stated that the Village Center Overlay Zoning District was established to recognize the fact that businesses like this would not be able to expand if they require additional parking. Mr. Muscott stated this may not meet some of the aesthetics that some of the people desire, but it is still business and it will increase the tax base. Mr. Muscott stated that it would be a step backwards if the Village Center Overlay Zoning District is removed. Mr. Muscott believes that people will enjoy this restaurant as long as Health Department standards are met and if the site is spruced up. Mr. Muscott stated that he is 100% in support of this restaurant.

Public comment closed.

Mr. Ostwald stated he has read articles about portable food trucks. Mr. Ostwald believes that there should be an ordinance for food trucks. Mr. Ostwald stated it can sit right next to a legitimate restaurant. Mr. Ostwald stated that there is not a lot of money invested into a food truck and it is an eyesore. Mr. Ostwald stated his concern regarding there being more food trucks in Indian River. Mr. Ostwald believes this should be stopped and that an addition should be built.

Ms. Croft asked if there will be water in the trailer. Mr. Kavanaugh stated there will be water in the trailer. Mr. Kavanaugh stated it is a requirement that it be connected to the well and the sewer. Mr. Kavanaugh stated all of the same standards will have to be met as the Sandbar.

Mr. Jazdyk stated that this may not look like the best of food trucks, but food trucks are very popular in the city. Mr. Jazdyk stated this may not be the best example of a food truck, but it is along the same line. Mr. Jazdyk believes that this food truck will draw people.

Mr. McNeil stated that the Planning Commission has recently discussed a definition related to restaurant. Mr. McNeil stated that food trucks are to be covered under to go or carry out restaurant definition. Mr. McNeil stated that this is being addressed adequately. Mr. Kavanaugh stated that if this meets the existing standard the Planning Commission must grant approval even if it is unsightly. Mr. Kavanaugh stated that does not mean that there can not be recommendations to revise the ordinance for the future.

Mr. Bartlett stated that he would like to see staff work on a meeting with Tuscarora Township and Tuscarora Township Planning Commission to get this resolved. Ms. Croft and Mr. Bartlett agreed that the Cheboygan County Planning Commission attend the meeting also.

**Motion** by Mr. Bartlett, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan review based on the General Findings and the Specific Findings of Fact Under Section 20.10 with the stipulation that letters of approval be received from Health Department and Department of Building Safety. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Churchill, Jazdyk), 1 Nay (Ostwald), 1 Absent (Lyon)

**John Petre** – Requests a Site Plan Review for sale of Premade Storage Buildings (Section 6.2.19). The property is located at 556 S. Straits Hwy., Tuscarora Township, section 1, parcels 161-001-400-002-00 and 161-001-200-005-04 and is zoned Commercial Development (D-CM).

Mr. McNeil explained that the request is for a site plan review for premade storage buildings and that the property is zoned Commercial Development. Mr. McNeil stated that site plan review is required. Mr. McNeil reviewed an aerial photo of the site and explained that there are two parcels. Mr. McNeil noted the locations that the storage buildings will be displayed. Mr. McNeil noted where the Indian River Sports Center employee parking is being relocated.

Mr. Kavanaugh asked how many structures will be stored on the site. Mr. Petre stated there could be as many as thirty. Discussion was held.

Ms. Croft asked the buildings will be placed closer to the road. Mr. Petre stated no unless he could legally do so as the buildings will be seen better from the road. Mr. McNeil stated the site plan indicated the use of the grassy area up to the right of way. Discussion was held.

Ms. Croft asked for public comments. Mr. Muscott stated this is a great use. Mr. Muscott stated this is a nice non-competitive retail business. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdzyk), 0 Nays, 1 Absent (Lyon)

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Jazdzyk, to approve the site plan review based on the General Findings and the Specific Findings of Fact Under Section 20.10. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdzyk), 0 Nays, 1 Absent (Lyon)

**An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to add definitions for Camping Cabin, Gardening and Portable Sawmill, update the definitions for Campground and Motel or Motor inn, repeal use classifications for Temporary Mobile Homes, Cabin Colonies, Any development on seasonal roads that requires public services or utilities , Accessory buildings and uses customarily incidental to any of the forgoing and to add requirements for use of Portable Sawmills in the Rural Character/Country Living zoning district.**

Mr. McNeil stated the Planning Commission adopted a recommendation from the Master Plan. Mr. McNeil read the recommendation, "Refine for clarity the allowable uses in each district. Create a table of allowable uses within the ordinance. Create consistent terminology of permitted uses. List all permitted uses in each district rather than referencing allowable uses in other zoning districts." Mr. McNeil stated this amendment is the first proposed amendment under this adopted priority by the Planning Commission.

Mr. McNeil stated that new definitions are provided for camping cabin, garden and portable sawmill. Mr. McNeil stated that the definitions for campgrounds, motel and motor inns are updated.

Mr. McNeil reviewed the uses to be deleted:

- Section 9.2.10. Temporary mobile homes and travel trailers maintained in sound running condition with a current vehicle license. (Relative to the Agriculture and Forestry Management zoning district and other wise covered under section 17.7.)
- Section 10.3.3. Cabin colonies. (Relative to the Lake and Stream Protection zoning district and other wise covered under section 10.3.7. Motels)
- Section 12.3.3. Any development on seasonal roads that requires public services or utilities. (Relative to the Resource Conservation zoning district.)
- Sections 4.2.9. and 13E.2.9. Accessory buildings and uses customarily incidental to any of the foregoing uses when located on the same lot or parcel of land and not involving the conduct of a business. (Relative to the Residential Development and Village Center Topinabee Residential Overlay zoning districts and otherwise covered under section 3.3)

Mr. McNeil stated that Section 4 amends sections 4.2.2, 10.2.2. and 13E.2.2 from, "Gardening but not including the raising of animals, except for household pets. Sheltering, raising or stabling of animals shall be a violation of this ordinance" to Gardening. Mr. McNeil stated that this use will be changed to "Gardening". Mr. McNeil noted that a new definition for gardening is proposed in this amendment.

Mr. McNeil stated that Section 5 amends section 14.2.4 from, "Existing forest production and forest harvesting operations including portable sawmills, log storage yards and related activities." to "Existing forest production and forest harvesting operations, log storage yards and related activities." Mr. McNeil noted that a new definition for portable sawmill is proposed in this amendment. Mr. McNeil reviewed the proposed requirements/conditions for using portable sawmills in the Rural Character Country Living Zoning District. Mr. McNeil stated the portable sawmill location must be at least 100ft. from any lot line, all storage and unloading areas must be at least 50ft. from any lot line and the portable sawmill activity is limited to 120 days on a lot. Mr. McNeil noted that language is included stating that this section regarding portable sawmills does not pertain to someone cutting logs from their own property.

Ms. Croft asked if legal counsel has reviewed this amendment. Mr. McNeil stated yes.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Jazdyk referred to the definition of campground and questioned why we are using 2 sites instead of 4 sites which is the number that the state uses. Mr. Jazdyk asked why are we going to be more restrictive than the state. Mr. McNeil stated that we want to differentiate this commercial activity from activities that we authorize under the camping ordinance. Mr. Jazdyk and Mr. Freese stated there concerns that the way the amendment is written, campground does not have to be commercial. Mr. McNeil stated that the word "free" could be taken out of the definition. Mr. Freese stated the word "free" should be removed. Discussion was held regarding reviewing this concern with legal counsel. Mr. McNeil requested that this amendment be tabled to allow him to research. Mr. Jazdyk referred to the definition of Motel or Motor Inn and asked if the 30 days can be renewed. Mr. McNeil stated no. Mr. Schnell stated the Planning Commission should determine if someone stays longer than 30 days, is it incompatible with anything around it. Discussion was held. Mr. Jazdyk asked if the 2 sites or 4 sites will take precedent. Mr. Kavanaugh explained that Cheboygan County can be more restrictive than the state.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to table the amendment to allow time for researching the charge base rates on camping. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

**An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to provide definitions for Non-Residential Use, Planned Project and Residential Use and provide standards and approval requirements for Planned Project uses in zoning districts where Planned Projects are allowed.**

Mr. McNeil stated the Planning Commission adopted a recommendation from the Master Plan. Mr. McNeil read the recommendation, "Update PUD language, consider allowing other uses and PUD rezoning options to provide more flexibility." Mr. McNeil stated this ordinance amendment provides for mixed uses but only uses that are allowed in the zoning district in which it is proposed. Mr. McNeil stated that this amendment allows for these planned projects to be proposed in the Agriculture and Forestry Management Zoning District, Rural Character Country Living Zoning District, Residential Zoning District and Commercial Development Zoning District. Mr. McNeil stated the approval standards will be the same as required for a special use permit. Mr. McNeil stated this amendment allows the Planning Commission to reduce some of the standards for items such as parking, dwelling floor area, lot size and setback requirements. Mr. McNeil stated the amendment allows the Planning Commission to reduce the standards in the ordinance that are applicable within the zoning district that is proposed by no more than 30%. Mr. McNeil stated there are requirements relative to mixing of residential uses and non-residential uses. Mr. McNeil stated this amendment offers a definition for Non-Residential Use. Mr. McNeil read section 17.28.3.1, "In the Residential Development, Agriculture and Forestry Management and Rural Character/Country Living zoning districts non-residential uses may not exceed twenty (20) percent of the developable land area of the Planned Project. Non-residential uses may be allowed up to thirty five (35) percent of the developable land area of the Planned Project if the Planning Commission finds that the proposed non-residential uses are compatible with the surrounding land uses." Mr. McNeil stated in the Commercial Development Zoning District there is a limitation that residential uses can not exceed 35% of the Planned Project. Mr. McNeil stated the Planning Commission may allow this to expand up to 50% upon making a finding. Mr. McNeil noted there is the ability to amend the Planned Project.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Jazdyk, seconded by Mr. Churchill, to forward the amendment to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to table the amendment regarding portable sawmills, gardening and Motel

and Motor Inns to the July 6, 2016 Planning Commission meeting. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Churchill, Jazdyk), 0 Nays, 1 Absent (Lyon)

#### **UNFINISHED BUSINESS**

##### **2017 Capital Improvement Program – Review Of Project Summary And Prioritization Of Proposed Projects.**

Mr. McNeil stated that project descriptions have been provided for all of the projects that have been submitted for consideration in the 2017 Capital Improvement Program. Mr. McNeil stated there are five new Road Commission projects that did not appear in the 2016 plan. Mr. McNeil noted that the Fuel Tank and Fuel Dock Replacement is basically a new project. Mr. McNeil stated that the Planning Commission is to determine if any of these projects should or should not be included in the Capital Improvement Program and then designate whether they are a needed or desirable project.

The Planning Commission included the following in the 2017 Capital Improvement Plan as needed projects: Airport Maintenance Building, Airport Terminal Ramp Rehabilitation, County Building Trim Panel/Window Replacement, County Building Record Storage Building Remodel, East Mullett Lake Road (Phase 1), East Mullett Lake Road (Phase 2), Mullett Burt Road, South Straits Highway, East Mullet Lake Road Phase II, East Mullet Lake Road Phase III, Townline Road, Fuel Tank and Fuel Dock Replacement and Upgrade, Sand Road Senior Center Parking Lot Resurfacing and Wolverine Senior Center Parking Lot Resurfacing.

The Planning Commission included the following in the 2017 Capital Improvement Plan as desired projects: Airport Terminal Renovation and Expansion, County Building Energy Efficiency Upgrades, Orchard Beach Road and Mann Road.

#### **NEW BUSINESS**

No comments.

#### **STAFF REPORT**

##### **Presentation of Community Development Department 2015 Annual Report by Community Development Director Steve Schnell**

Mr. Schnell stated that the Annual Report that he presents tonight will also be presented to the Cheboygan County Board Of Commissioners. Mr. Schnell reviewed the 2015 Annual Report for Planning & Zoning, Building Safety, Geographic Information Systems, Address Coordination, Soil Erosion, Ordinance Enforcement, Home Improvement Loan Services, and Economic Development which make up the Cheboygan County Community Development Department. (See Attachment A.)

#### **PLANNING COMMISSION COMMENTS**

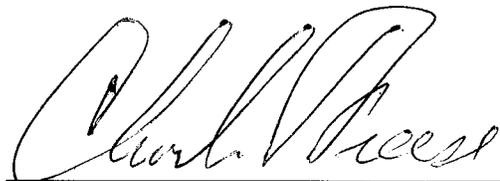
Discussion was held regarding scheduling a joint meeting with Tuscarora Township, Tuscarora Township Planning Commission and Cheboygan County Planning Commission on August 3, 2016.

#### **PUBLIC COMMENTS**

No comments.

#### **ADJOURN**

**Motion** by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:49pm.



Charles Freese  
Planning Commission Secretary

# Community Development Department

Community Development Department 2015 Annual Report

## 2015 Annual Report

### Mission Statement

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

### Vision Statement

The County of Cheboygan will strengthen its position as a diverse, family oriented community while promoting a higher quality of life, a safe environment, balanced growth and positive interaction with all citizens.

### CHEBOYGAN COUNTY

#### COMMUNITY DEVELOPMENT DEPARTMENT

Planning & Zoning, Building Safety, Geographic Information Systems, Address Coordination,  
Soil Erosion, Ordinance Enforcement, Home Improvement Loan Services, and Economic Development

231-627-8489

[www.cheboygancounty.net](http://www.cheboygancounty.net)

# COMMUNITY DEVELOPMENT DEPARTMENT

## 2015 Annual Report

### Introduction

This is a year-end report for 2015 for the Community Development Department for Cheboygan County. The department includes the following divisions: Planning & Zoning, Building Safety, Home Improvement Loan Services, Geographic Information Systems (GIS), Soil Erosion, and Address Coordination. Included in these divisions are the functions of address coordination, soil erosion and sedimentation control, and ordinance enforcement. Community Development staff coordinates efforts to keep the Planning Commission's Master Plan and Zoning Ordinance up to date. We also respond to requests for land use information and mapping from other government entities within the county such as the townships, villages, and the City of Cheboygan.

The most important part of this annual report is to recognize the excellent work of the Community Development Department Staff. The work outlined in this report demonstrates the hard work of the people of this department. They continue to participate in measures to increase efficiency including adopting new technologies as well as coordinating efforts in the field to reduce overall staff duplication of effort and drive-time. They have found ways to constantly work more efficiently while maintaining quality customer service. It is a pleasure to work with the people of the Community Development Department.

### Contents

1. Goals and Objectives
2. Budget
3. Planning & Zoning Activities
4. Ordinance Enforcement
5. Address Coordination
6. Soil Erosion
7. Housing
8. Building Safety
9. Geographic Information System (GIS) services

### Community Development Staff

Community Development Director	Steve Schnell
County Planner	Scott McNeil
Department Clerk	Deborah Tomlinson
Building Official	Matt Cronk
Assistant to the Building Official	Regina Couture
Soil Erosion	Hank Jankoviak
GIS Technician	Sharon Weiss
Building Inspector	Dan Chase
Electrical Inspector	Steve Sackett
Plumbing & Mechanical Inspector	Brian King

## COMMUNITY DEVELOPMENT

### *Executive Summary*

This department will provide professional technical assistance and quality customer service. We strive for balanced growth, safe buildings, resource stewardship and community spirit for the current and future citizens, business owners, and visitors of Cheboygan County. We enable the public to make informed decisions affecting the quality of their lives. Community Development staff supports the health, safety, prosperity, and general welfare of the County's residents.

### GOAL: PUBLIC SAFETY

Community Development staff supports, through consideration of present and future needs, the safety and general welfare of the County's residents.

### OBJECTIVES

- Building Safety Department Staff will conduct inspections to ensure structures within the County meet code standards by providing friendly, efficient customer service with an objective of reaching compliance with all customers.
  - A friendly attitude is imperative when seeking cooperation and compliance from our customers.
  - Continue to follow-up with open permits.
- Foster the highest level of competence for all Building Safety staff through participation in continuing education classes for code enforcement, technical training and customer service.
- Ensure adequate and early code compliance involvement which encourages interaction between government and private entities. This will create a positive environment for building and development.
- Help property owners leverage building codes and construction practices to achieve the most cost-efficient, code-compliant structures.

### GOAL: QUALITY COUNTY SERVICE

STAFF WILL CONTINUE TO PROVIDE EXCELLENT CUSTOMER SERVICE IN A TIMELY MANNER AND TAKE ACTION TO MAKE CONSISTENT IMPROVEMENTS IN OUR PROCEDURES.

### OBJECTIVES

- Implement the concepts of Lean Government to improve customer service and efficiency of department operations.

- Staffing efficiencies
  - Matt Cronk, Building Official, has been trained on Soil Erosion methods in order to create more opportunities for efficient customer service.
  - Address assignments now happening within GIS. With the implementation of Next Generation 911, more GIS technologies are being used in address assignment. Our GIS technician, Sharon Weiss, now conducts address assignments for that reason.
- Explore technology implementation for field inspectors to maximize customer service quality and efficiency. Building Safety staff has committed to new mobile computing to do more data input in the field.
- Continue to strengthen department-wide procedures to ensure they are user friendly, streamlined, and expectations are clearly communicated.
- Current software systems will be maintained, incorporating all department records into one easily retrievable database.
- Identify areas and issues to improve communication, streamline the project approval process and continue to implement land use goals.
- Recommend zoning ordinance amendments and internal policy changes based on evaluation of customer satisfaction.
- Utilize cross-training of employees to improve response time to customers and provide the quickest and most accurate information to the customer.
- Continue to improve access to web-based land use information. An example is the implementation in 2015 of a new web mapping system that includes a portal for mobile phones and other portable devices.
- Continue to streamline zoning ordinance, utilizing new planning and zoning methods to ensure streamlined and appropriate land use controls.
- Conduct timely reviews of Master Plan's Zoning Plan after adoption.
- Address goals of the Master Plan which relate to streamlining the zoning as a top priority and implement Zoning Plan element of Master Plan.
- Ensure customer service-oriented staff that is well trained and efficient with thorough understanding of all services offered in the Community Development Department and other County, State, and Local government entities. Conduct staff meetings relative to customer service, evaluation of customer survey results and development of customer service policies.
- Enhance use of Geographic Information Systems (GIS) computer mapping tools.
- Improve efficiency by cross training staff and continuing communication between staff when code or ordinance violations are identified within the field.
- Enhance community awareness of importance of soil erosion prevention efforts.
- Continue to refine address assignment procedures and corrections.
- Utilize media effectively to communicate to stakeholders on changes and improvements and to receive input from customers.

## GOAL: ECONOMIC DEVELOPMENT

### TO PROMOTE AND ENCOURAGE ECONOMIC DEVELOPMENT THROUGH OUR CONTINUED EFFORTS OF COLLABORATIONS WITH OUR PARTNERS.

#### OBJECTIVES

- Enhance broadband opportunities through partnerships with NLEA and neighboring counties, MERIT, Connect Michigan, local ISP's, schools, and other broadband stakeholders.
  - Coordinate broadband implementation with neighboring counties, NLEA, and potential broadband users.
  - Communicate with local ISP's to facilitate broadband development and process permit applications associated with County ordinances.
  - Ensure zoning regulations for broadband related infrastructure is up to date and responsive to new technologies.
- Enhance web presence for our County as well as broaden awareness of communities' assets.
- Provide additional opportunities for people to stay in their homes, retain home ownership rates, and lower monthly home ownership costs through low-interest home improvement loans.
- Enhance economic opportunities utilizing County's natural assets including trails and other recreational assets.
- Encourage the development of local industry clusters (for example: wood products, maple syrup, health services, agriculture, construction, manufacturing, and tourism).
- Encourage Entrepreneurial support services through partnership with County EDC, NLEA and others.
- Promote and expand the use of County Brownfield Redevelopment Authority and reapply for EPA grant programs as available.
- Staff will implement the Planning Commission work plan, which is based on the County Master Plan for effective means of accomplishing priority land use projects.

## GOAL: COLLABORATION – SERVICE

### TO ENCOURAGE COLLABORATION TO PROVIDE MOST EFFICIENT AND EFFECTIVE DELIVERY OF COUNTY'S COMMUNITY DEVELOPMENT SERVICES.

#### OBJECTIVES

- Increase use of partnerships with all county entities to accomplish goals and objectives in Community and Economic Development. Be active partner in local collaborations recognizing unique role of Community Development staff to serve as conveners and facilitators.
- Collaborate with other housing service providers to most efficiently and effectively keep people in their homes, encourage homeownership, and reduce monthly homeownership costs.
- Continue to facilitate partnerships between the County's townships, city, villages, chambers, and regional entities with goal of efficient delivery of services and economic development.
- NLEA – continue to have Community Development Director serve on board of directors for NLEA, continue to involve NLEA in EDC board and related strategic planning.

- Establish strategic partnerships with other levels of government to streamline permitting processes, increase awareness of assistance programs to those in need, enhance quality of customer service at all governmental levels. Create opportunities to communicate more frequently between County departments and entities, especially other housing assistance providers in the area.

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**GOAL: ADDRESSING MULTIPLE FACILITY NEEDS**

**OBJECTIVES**

- Staff will support annual Planning Commission effort to create a 5-year Capital Improvement Plan (CIP) as required by state law. CIP process will continue to be utilized to coordinate efforts of multiple County entities and their facilities. This CIP will continue to be used to support the annual Strategic Planning & Budgeting.
- County Recreation Plan, coordinated by the Community Development Department includes goals and objectives for all County facilities associated.
- Educate other departments of the capacity of the County's Geographic Information System (GIS) as a tool for more effective planning and more efficient delivery of services. Examples are scheduling of rural transit and routing of snow plowing. Encourage more adoption of GIS.

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## DESCRIPTION OF DIVISIONS AND 2015 ANNUAL ACTIVITY

### Department Budget

The 2015 amended budget for the Planning & Zoning department included \$391,233 in expenses. This includes all activities for soil erosion, addressing, code enforcement, and planning/zoning. Actual expenditures were \$377,459, which is 4% less than the amended budget and 0.8% less than actual expenditures for the department in 2014.

The 2015 amended budget for GIS was \$67,714 and actual expenditures were \$64,328. This means GIS costs were 5% less than the amended budget. Actual expenses for the Building Safety department for 2015 were \$392,951, which was 6.8% lower than 2014 expenses.

### Planning & Zoning

Our Planning & Zoning Division is responsible for coordinating all land use planning activities and administering the zoning ordinance for those areas in the County which are subject to County Zoning. All zoning decisions are made based on the goals set forth in the County's Master Plan. In January of 2014 a new Master Plan was adopted by the Planning Commission. The new format of the Master Plan includes a Zoning Plan. The Zoning Plan sets forth the proposed zoning ordinance changes that the Planning Commission will undertake in the coming 5 years in order to achieve the land use goals of the Master Plan. The Zoning Plan serves as the Planning Commission's Annual Work Plan.

Other functions of our department include presenting commercial zoning projects to the Planning Commission and reviewing variances for presentation to the Zoning Board of Appeals. We also issue zoning permits and conduct zoning ordinance enforcement as needed. The County has had a zoning ordinance since 1970 which is implemented through most of the county except for Burt Township, City of Cheboygan, Village of Mackinaw City, and Village of Wolverine.

### **Economic Development & Land Use Planning**

Providing efficient and effective customer service is a primary goal of our Department. Anyone proposing to do development in Cheboygan County will appreciate an expedited process that is free of unexpected hurdles. Department staff strives to be clear in our communications and constantly work to streamline the permitting process while ensuring adequate review of all development plans. In 2015, much work was done to update the zoning districts regarding intermittent streams. Many properties were rezoned to more appropriate zoning which had been placed in a Lake & Stream zoning due to streams which were dry most of the time. Most of the properties were returned to an agriculture/forestry zoning which is more appropriate for their locations.

### **Site Plans & Special Use Permits Approved**

There were 20 site plan applications including special use permits which were approved in 2015. Those were:

- Wheeler Motors – site plan review for auto sales, repair and storage expansion in Inverness Township.
- Meijer, Inc. – site plan review for general retail sales and special use permit for gasoline service station in Inverness Township.
- Burdco, Inc. – site plan review for medical office in Tuscarora Township in Tuscarora Township.
- Tom Marsh – special use permit for restaurant/bar addition in Ellis Township.
- Burdco, Inc. – amendment to site plan for medical office.
- Brent Marlatt – site plan review for antique/consignment store in Tuscarora Township.
- Larry Wood – amendment to a special use permit for a contractor's yard in Inverness Township.
- Tuscarora Township – site plan review for a new park pavilion in Tuscarora Township.
- Otsego Memorial Hospital – site plan review amendment, revising parking for medical office in Tuscarora Township.
- Ann Arbor YMCA – special use permit amendment for a camp clinic in Tuscarora Township.
- PRRP, LLC – special use permit for a motorcycle club in Beaugrand Township.
- Tuscarora Township – special use permit amendment for storage building at Devoe Beach in Tuscarora Township.
- FCVE LLC – special use permit amendment for campground addition of storage, repair, and maintenance building in Mackinaw Township.
- Pollards Auto Service Quick Lube – site plan review amendment for expansion of an auto repair facility in Tuscarora Township.
- Tiger by the Tail LLC – special use permit amendment for construction of indoor storage facility in Tuscarora Township.
- James O'Donnell – site plan review amendment for construction of an accessory storage building in Tuscarora Township.
- Nature View LLC – special use permit for a cabin colony and 6 new cabins in Mackinaw Township.
- Telecad Wireless/Verizon Wireless – special use permit for a wireless communication facility in Benton Township.
- Renee & Gerri Mesack – site plan review for restaurant use in Tuscarora Township.
- Heritage Cove Farm – special use permit for a therapeutic farm community (nursing convalescent home, club, cabin colony, restaurant, duplex, and other uses not expressly authorized) in Tuscarora Township (the final decision on this matter was in January of 2016).

## Ordinance Amendments

All ordinance amendments should work to accomplish the land use goals of the County Master Plan which presents the County's land use goals for the next 20 years. Since the January, 2014 adoption of the County Master Plan, the new element of that plan called the Zoning Plan lists the amendments that will most effectively achieve the land use goals for the County. Amendments can be initiated by either the Planning Commission or residents/business owners in the community. The Planning Commission's job is to review proposed amendments and recommend them to the Board of Commissioners for final approval based on how that amendment is supported by the Master Plan's land use goals.

In 2015, the zoning ordinance amendments included much discussion on zoning areas near rivers and streams. Amendments that were adopted were focused on rezonings that removed many properties that are near intermittent streams from the Lake & Stream zoning district, sign matters, the camping regulations on private land were updated after much consideration, the D-MR district language was removed from the ordinance, parking requirements were updated for medical offices, and there was a conditional rezoning. The end of the year included three meetings to review a therapeutic farm community and consideration of the related requests under the Fair Housing Amendments Act, Americans with Disabilities Act, and the associated reasonable accommodations.

The following are the zoning ordinance amendments adopted in 2015:

- Provide definitions and regulations related to signs.
- Rezoning of property from Lake & Stream to other zoning districts, essentially removing intermittent streams from Lake & Stream district.
- Amendments related to campers, tents, travel trailers, recreational vehicles and undersized mobile homes.
- Removal of references to Mixed Residential Development (D-MR) zoning district.
- Provide porches, decks, similar structures in setback.
- Amend parking requirements for medical and dental clinics and doctor's offices.
- Ginop Sales, Inc. – conditional rezoning from M-AF and P-LS to D-CM

### Planning Matters considered/continuing education

Other matters that were discussed:

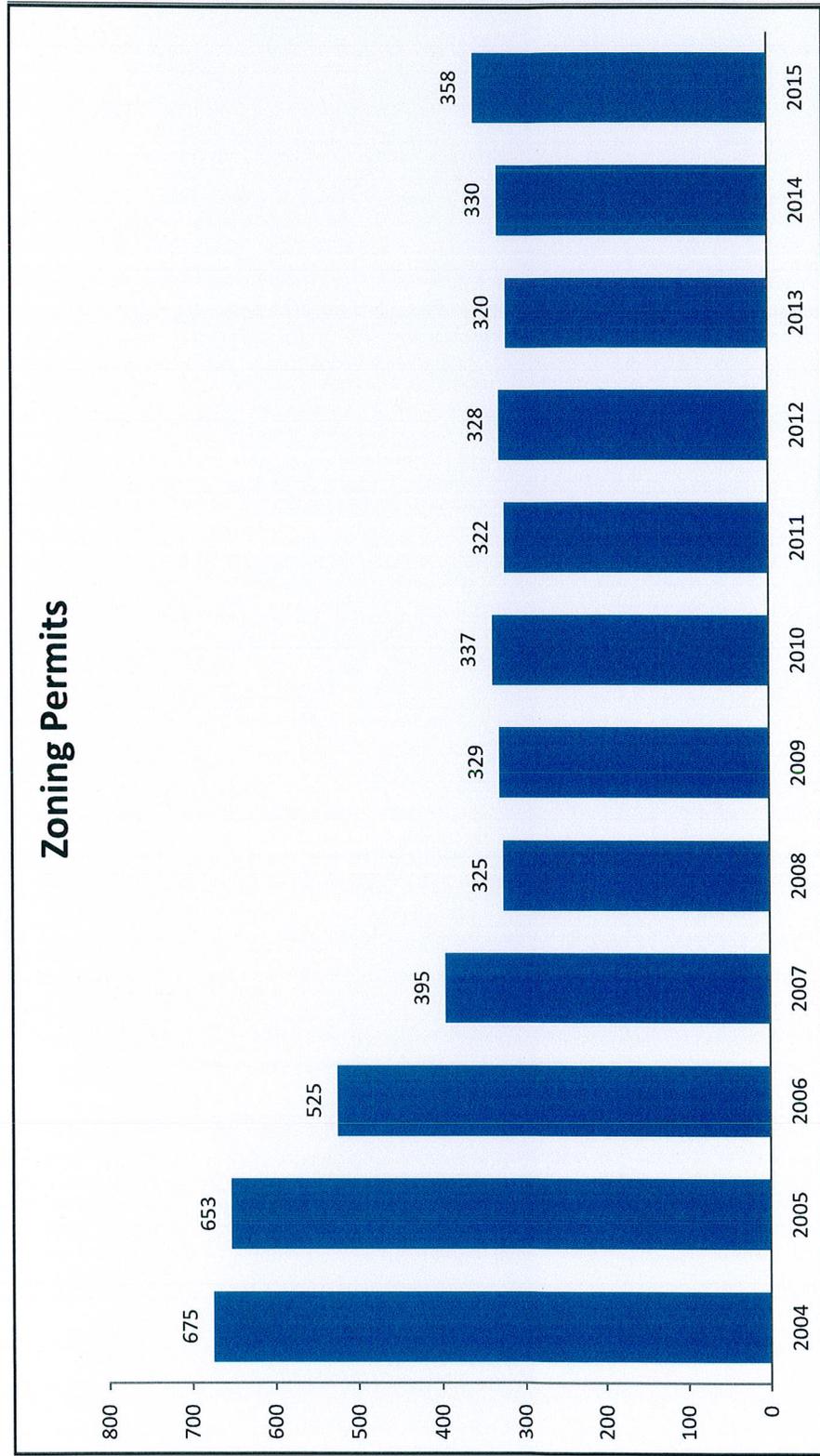
- Presentation and discussion of Tip of the Mitt Watershed Council's Local Ordinance Gaps Analysis
- Capital Improvement Plan: presentations by county entities and review of project acceptance and prioritization criteria
- Discussion of setbacks along South Straits Highway, discussion included Brent Shank of Cheboygan County Road Commission
- Requirement of escrow payment from Heritage Cove Farm
- Review of capital improvement expenditure for two structure additions to animal shelter, which is a county building
- Consideration of future projects from the County Zoning Plan (within the Master Plan).
- Cheboygan County Recreation Plan - Review and recommendation for approval to the County Board of Commissioners
- Planned Unit Development – discussion begun on amendments to the existing Planned Unit Development opportunities

### Zoning Board of Appeals – Variances reviewed

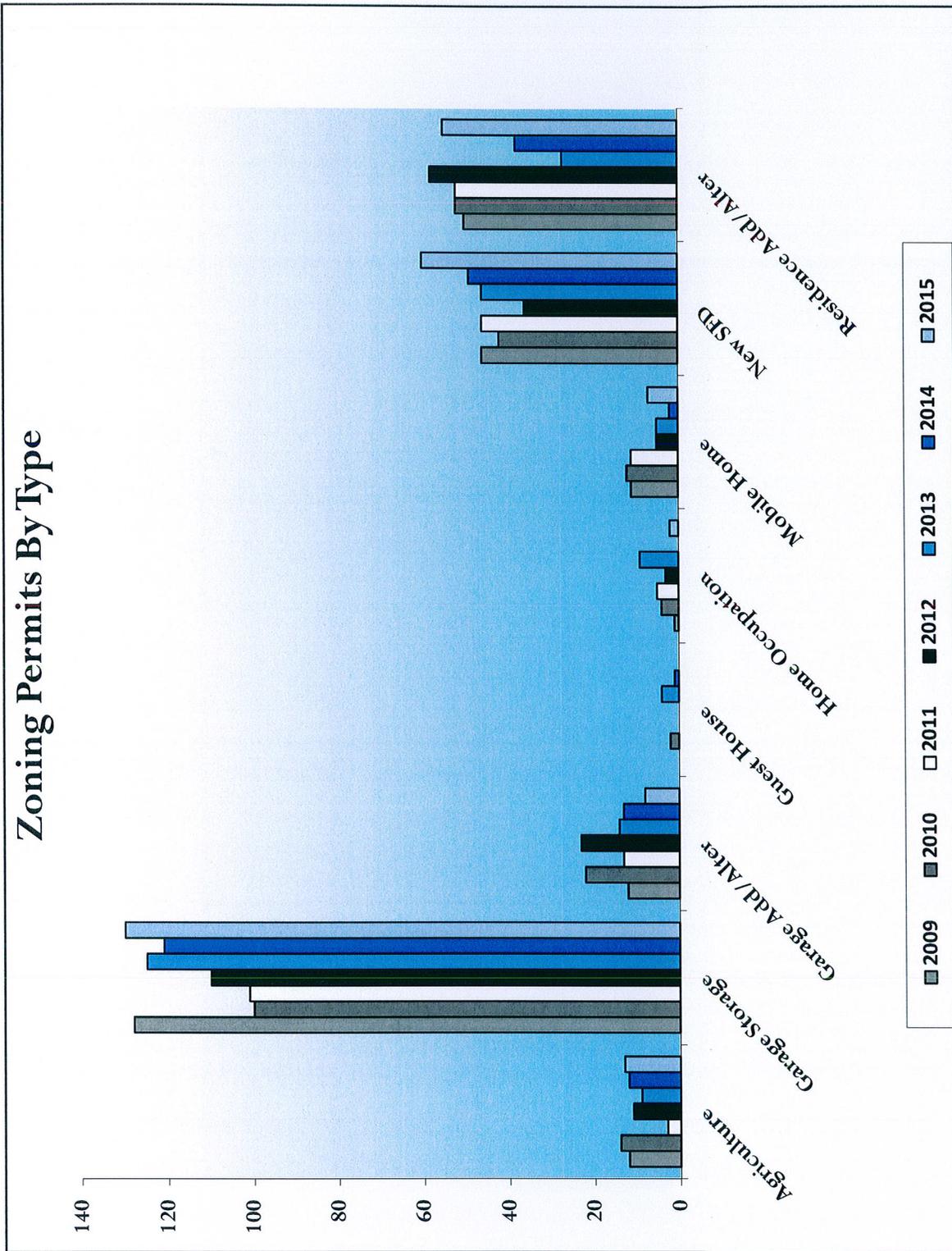
The Zoning Board of Appeals heard 22 variance requests in 2015 and approved 14. Of the 14 approvals, there were 13 setback variances and 1 use variance. One parking variance was tabled. Those 7 variances that were denied included 5 setbacks, a sign surface area, and a variance from the maximum floor area for a private storage building. One parking variance was tabled and later withdrawn by the applicant.

### Zoning Permits

Between 2014 and 2015 there was an 8.5% increase in the total number of zoning permits issued. There was a 31.4% increase in permits issued for new single family dwellings including mobile homes. There was a 44.7% increase in permits filed for residential additions.



### Zoning Permits By Type



### **Ordinance Enforcement**

The Ordinance Enforcement daily activities include site inspections and follow up paperwork tracking complaints received. In 2015 we continued to expand our utilization of more Community Development staff members to do setback inspections in order to provide increased response time and efficient use of inspectors in the field. We utilized the building official, building inspector, soil erosion officer, planners, and address coordinator to assist with these inspections. Last year 257 setback inspections were conducted, mostly being conducted by the address coordinator who completed 199 inspections for the department. The setback inspections help ensure that buildings are built in the correct location at the very beginning of construction when it can be corrected with minimal expense to the homeowner. Setback inspections are not required but are provided as a service to the applicant.

In 2015 there were 58 zoning enforcement matters investigated, 38% more than in 2014. Of those, 28 were resolved, 9 were found not to be violations, and 21 were still in progress at the end of that year. There were 33 enforcement actions for building without a permit, more than in 2014. There were also 11 matters related to tents, travel trailers, and camping on property not in conformance with the zoning ordinance. Five enforcement matters were related to junk vehicles and 9 related to accumulation of waste materials. Some zoning enforcement matters remain in our system with a status of “in progress” because there is a history of recurring violations which come and go. Periodic observations of the site are made and are marked resolved when no violations are observed over a period of time.

Additional staff will be assigned to ordinance enforcement in 2016. In early 2016 the address coordinator/enforcement officer retired. Trends in construction show an upswing in permit activity and the need for enforcement as well as plan review are apparent. A replacement for this position will include both code enforcement as well as plan review for the Building Safety department.

### **Address Coordination**

In 1984 Cheboygan County adopted the Cheboygan County Street & Road Numbering Ordinance. The Address Coordinator issues address assignments in compliance with this ordinance and in cooperation with Cheboygan County Emergency Services (9-1-1). Address assignment is important so emergency services can identify & locate a residence rapidly & dispatch police, fire & ambulance services.

The Addressing Coordinator also maintains the Cheboygan County Master Street Address Guide (MSAG). The MSAG is a list of the road names, road range assignments (numbering) and road locations. The MSAG is used by the CCE 911 emergency services, U.S. Postal Service, utility companies and many agencies as the official record of information pertaining to location of structures in Cheboygan County. Assigning or correcting addresses requires use of the Geographical Information Systems (GIS). GIS is used on a daily basis for updating parcel addressing, road range assignments, designating private & county roads and 9-1-1 dispatch information. GIS is a useful tool to help the general public in mapping, tax information and locating parcels. In addition to enforcement of the Cheboygan County Street & Road Numbering Ordinance, the Address Coordinator also assists with zoning enforcement activities and does setback inspections.

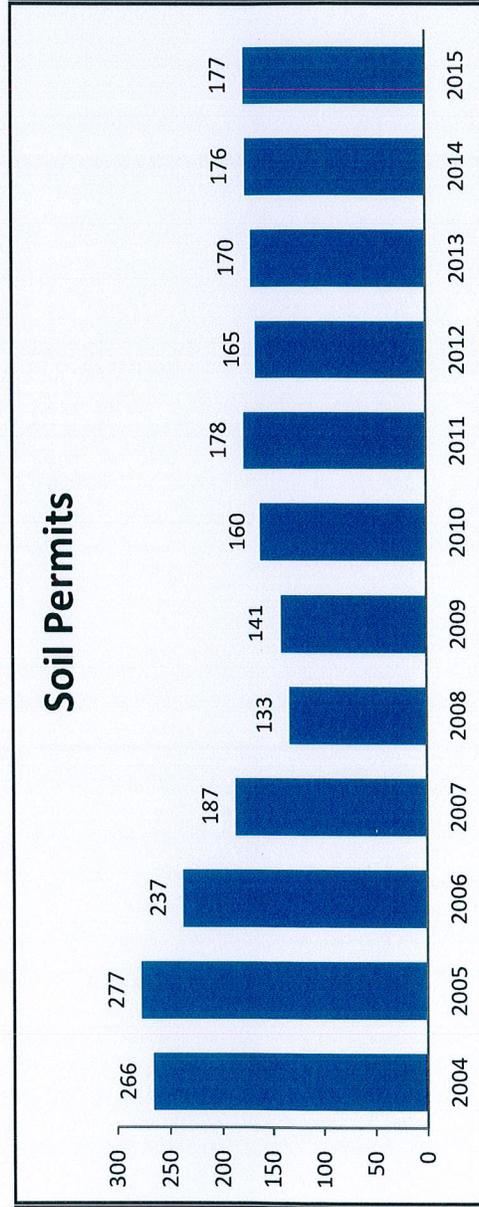
In early 2016, the address coordinator retired and address assignment is being conducted by the County GIS Technician. The process of locating people using 911 is changing quickly with the need to adapt to mobile technology and cell phones. The next generation of 911 requires changes to the information we provide 911 to ensure access to those in need. GIS is an integral part of address assignment.

### Soil Erosion

The Soil Erosion Officer's daily activities include issuing soil erosion and stormwater permits in accordance with the requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act 1994 PA 451, as amended and the Cheboygan County Stormwater Ordinance. On-site inspections are made of the commercial, industrial and residential building sites and other assorted projects that include any earth changes throughout the County to ensure full compliance with the act and county ordinance. We ensure that construction is in conformance with plans and specifications and requires that violations be corrected. The program ensures that the water quality of Cheboygan County is not adversely impacted by construction activities.

We meet with contractors, engineers, developers and the general public to answer questions and assist in complying with the act and county ordinance. We stay in close contact with Michigan's Department of Environmental Quality (DEQ) personnel to assist with permit compliance and complaint calls. The County Soil Erosion program is overseen by the DEQ's Cadillac Office.

The Soil Erosion Officer acts as a resource person to answer general questions from the public concerning various environmental issues such as: high risk erosion areas, wetlands, floodplains, soil erosion, stormwater and complaints. The Soil Erosion Officer has also been a valuable resource for tracking oil and gas wells in the county due to his background in this field. Trained in GIS, he also provided soils data for the County's Master Plan. The soils maps can be very difficult to understand by the layman. Mr. Jankoviak has simplified the soil identification process and provided very useful maps for both the Master Plan and for use in the office by developers and planners. His advice based on vast knowledge of the County is extremely valuable to developers in heading off potential soil issues they may encounter.



### Soil Erosion Permit Projects - Before and After Pictures



Before



After



Erosion Control Products

## HOUSING

In 2013 the Community Development Department absorbed the activities of the former Cheboygan County Housing Commission and Housing Department. In 2015, the Community Development Department completed its first two-year grant cycle with 100% of all grant monies being spent to assist local low-income homeowners. There have been a number of efficiencies created in the delivery of this important program. The Housing program brought in \$175,000 in grant assistance for the last two-year grant cycle (which is July, 2013 to August, 2015). Up to 18% of this revenue (\$31,500) was used to reimburse the county for the administration of the program. The rest of the grant money paid contractors. Additionally, income from the housing clients' loans during the last grant cycle will be re-used to provide additional homeowner rehabilitation. The first two-year grant cycle was completed in 2015 and 7 households were assisted. The average age of these households was 39. The median age of all households in Cheboygan County is 48.4 according to the 2014 American Community Survey.

At the end of 2015 the Community Development Department applied for and received another round of funding through the Michigan State Housing Development Authority (MSHDA) to assist low-income homeowners. The latest round of funding, instead of being an allocation, was a competitive grant due to ever-dwindling sources of funding. We were awarded \$186,440 to be used for projects during 2016 and 2017. Indications from MSHDA are that there will be no more funding from this source in the future for use to assist with homeowner rehabilitation for low-income homeowners. The Community Development Department has begun working with neighboring housing agencies to find an alternative method for funding the county's program and meeting the vast housing needs. The waiting list for this program has over 190 names. The current clients were some of the first 50 people to add their names to that list. Roofing is one of the most mentioned needs for people on the waiting list. This is a very big need in the county but most programs are designed to address whole house needs rather than just one type of repair.

## BUILDING SAFETY

This last year of 2015 was the first full year with Matt Cronk serving as the County's Building Official. With the improving economy and ever-increasing requirements for state qualification as a Building Official, it gets harder all the time to find highly qualified professional candidates for this position. Matt has worked for the Community Development Department since 2011 and comes from a career in professional architecture and engineering and holds a Bachelor of Science in Construction Management.

The Building Safety Department experienced both an increase in construction and permit activity in 2015 and a consolidation of duties within the department. Department inspectors continue to keep regular office hours and in-field inspection hours on a daily basis. This set schedule continues to maximize their capacities for office and field work as well as creating a dependable environment for contractors and homeowners to get questions answered and obtain inspections in a timely fashion. With the new implementation of the 2012 Michigan Building Code and 2012 Michigan Rehabilitation Code for Existing Buildings in October of 2014, inspectors spend as much time as feasible studying the significant code changes. Inspectors also continue to keep up with their required yearly code education requirements. All inspectors are required to earn a minimum of 47 educational credits for each discipline they hold licensure in to maintain their respective credentials that allow them to provide state inspections for the County. Each of the County's inspectors hold licensure in a minimum of two disciplines with the exception of Brian King who holds three licenses, allowing him to inspect both Mechanical and Plumbing permits. The County's Building Official is required to earn considerably more.

As Building Official, Matt Cronk is the administrator of the department as well as providing plan review, code enforcement and in-field building inspections. He is state-licensed as a Building Official, Plan Reviewer and Building Inspector. Having transitioned from Planning and Zoning, he also serves as a liaison between the departments to help facilitate the resolution of ongoing enforcement matters and permitting issues as well as providing informational and setback inspections. As a state-certified housing inspector and state-licensed Lead Abatement Supervisor, Matt provides inspection services for the County's Home Improvement Loan Service's program as well. As the County's Building Official, he serves as a conduit to the public, answering Building Safety questions, performing onsite building evaluations, change of occupancy inspections and determines final occupancy for all new structures in Cheboygan County. He also attends and speaks at many contractor and preconstruction meetings with engineers, architects and owners. He has provided and continues to encourage preliminary plan reviews for construction projects within the county as this service can often save building owner's a considerable amount of money and frustration.

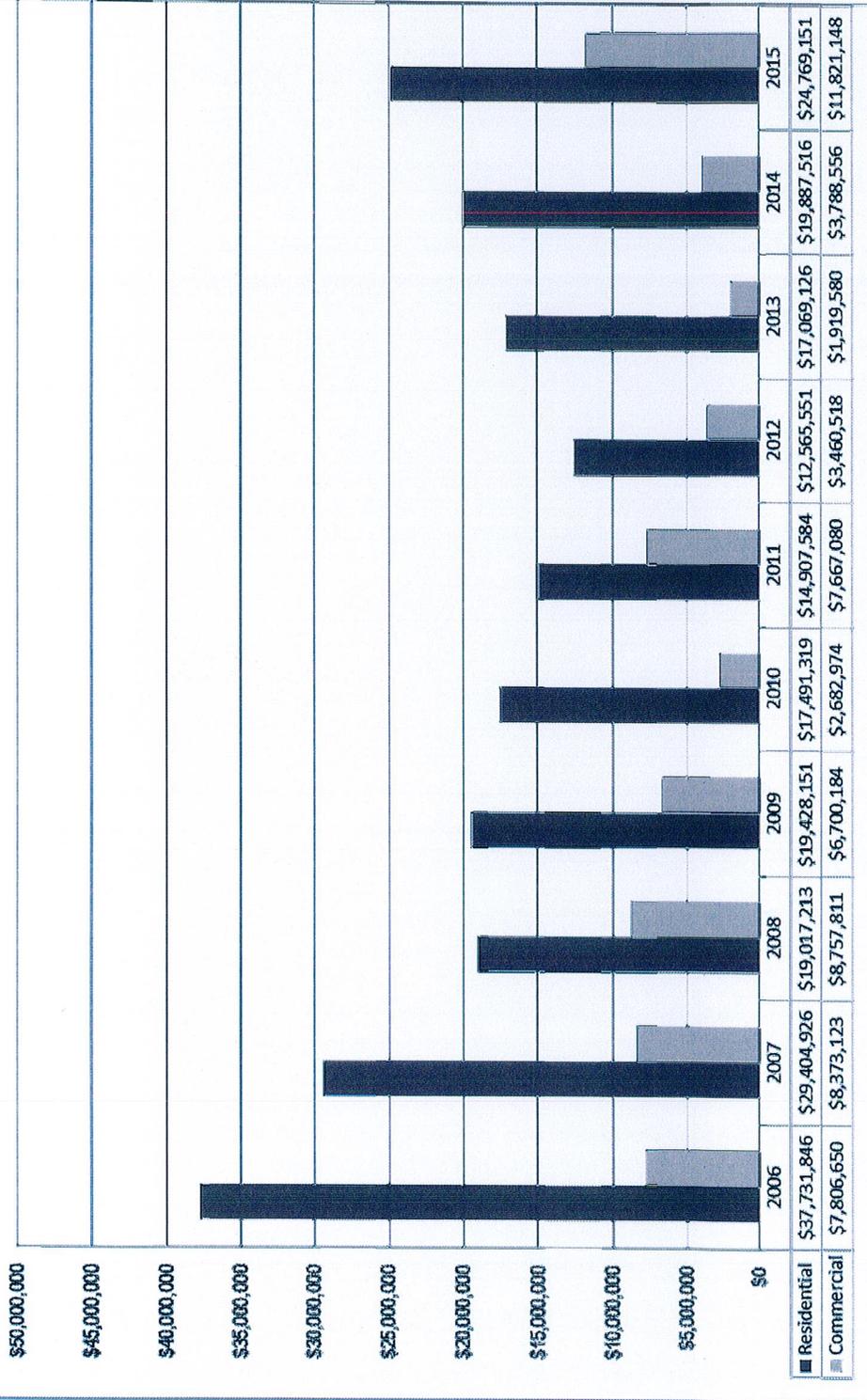
### **Open Permits**

The former Historical Open Permit Remediation Program (HOPR) was designed to accommodate for a steady but gradual elimination of all expired permits in our system. This program was implemented with consideration of manpower and resources and with the understanding that month to month production rates will be subject to seasonal permit and inspection levels. At that time we had 9,933 open permits from the years 1999 through 2011. Considering staff capacity, it was estimated that the HOPR program would take 5 years to complete, averaging 2,000 permits to close each year. In 2012 the department was able to close out 1229 permits and then 518 in 2013. In mid-2014 it became clear that with increasing construction activities and consolidated staffing the HOPR program required more concentrated efforts in order to accomplish the task of rectifying open permits and closing expired ones. Compounding the issue further, systems were still in place that allowed for the continual creation of new, unresolved permits as the older ones were being closed. To rectify the situation, Building Safety staff implemented new administrative procedures and made a concerted effort to close out expired permits. At the date of this report, 100% of all expired and open permits have either been formally extended or officially closed. Further, staff implemented a new procedure in which the permit holder is offered an extension of their building permit upon expiration by mail (per Michigan Building Code regulations), thus ensuring that no new open/expired permits will be created. This procedure has been in place for the entire year of 2015 and has proven itself a competent method to rectify a long-standing problem. The new procedure is working extremely well and has effectively solved the issue in its entirety while eliminating the possibility of future open permits.

### **Permit Statistics, 2006-2015**

We have assembled permit statistics for the last 10 years. Previously, the graphs and charts showed a sharp spike in building activity in 2005 and a steady decline beginning in 2006, continuing to trend down until 2012. Since the economic low of 2012, Cheboygan County has experienced a modest but steady increase in construction values for both commercial and residential construction projects. This steady increase in construction activity continued through 2015. The value of commercial construction values rose 242% in 2015 compared to its low in 2012. Residential construction values have also seen a significant increase since 2012, rising 97% since 2012. A steady increase in permits was also seen in the sub trades of electrical, plumbing and mechanical. The building industry as a whole is one of the largest employers in Cheboygan County and thus greatly impacts the health of the current economic comeback of the region. The Cheboygan County Building Safety Department embraces local builders and local businesses and believes that a strong partnership between private and public sectors is the key to a swift and sustainable economic recovery.

**Department of Building Safety  
Construction Value for Building Permits - Last 10 Years**



## Codes Currently Enforced by the Cheboygan County Department of Building Safety

### Building:

- Commercial: MBC 2012 (Michigan Building Code 2012) effective October 9, 2014
- REHAB 2012 (Michigan Rehabilitation Code for Existing Buildings 2012) effective October 9, 2014
- Accessibility – ICC/ANSI A117.1-2009
- Residential: MRC 2009 (Michigan Residential Code 2009) effective March 9, 2011

### Plumbing:

- Commercial: MPC 2012 (Michigan Plumbing Code 2012) effective January 17, 2014
- Residential: MRC 2009 (Michigan Residential Code 2009) effective March 9, 2011

### Mechanical:

- Commercial: MMC 2012 (Michigan Mechanical Code 2012) effective September 27, 2013
- Fuel gas: IFGC 2012 (International Fuel Gas Code 2012) effective September 27, 2013
- Residential: MRC 2009 (Michigan Residential Code 2009) effective March 9, 2011

### Electrical:

- Commercial: NFPA 70 - NEC 2014 (State of Michigan Electrical Code) effective June 8, 2015
- Residential: MRC 2009 (Michigan Residential Code 2009) effective March 9, 2011

### Fire Code:

- IFC 2012 (International Fire Code 2012) as referenced in the MBC 2012

### Fire Suppression:

- Commercial: NFPA 13 (2010) Multiple Family: NFPA 13R (2010)
- Residential: NFPA 13D (2010)

### Fire Alarm:

- Commercial: NFPA 72 (2010)
- Paint Booths: NFPA 17 (2009)
- Residential: NFPA 72 (2010)
- Kitchen Hoods: NFPA 17A (2009)

### Energy Code:

- Commercial: MBC 2012 (Michigan Building Code 2012) – Chapter 13 & MEUC 2009 (Michigan Uniform Energy Code 2009) – Chapter 5 & Michigan Uniform Energy Code, Part 10a. Rules (ANSI/ASHRAE 90.1-2007) effective March 9, 2011
- Residential: Michigan Uniform Energy Code (MUEC-2009) effective March 9, 2011

Referenced Standards: In addition to the codes listed above, there are many more referenced standards enforced by this office. For a complete list of Michigan's Essential Referenced Standards please see: [http://www.michigan.gov/lara/0,4601.7-154-10575\\_17394\\_56071-328615--00.html](http://www.michigan.gov/lara/0,4601.7-154-10575_17394_56071-328615--00.html)

## History of Changes to Building Code Requirements over the Decade

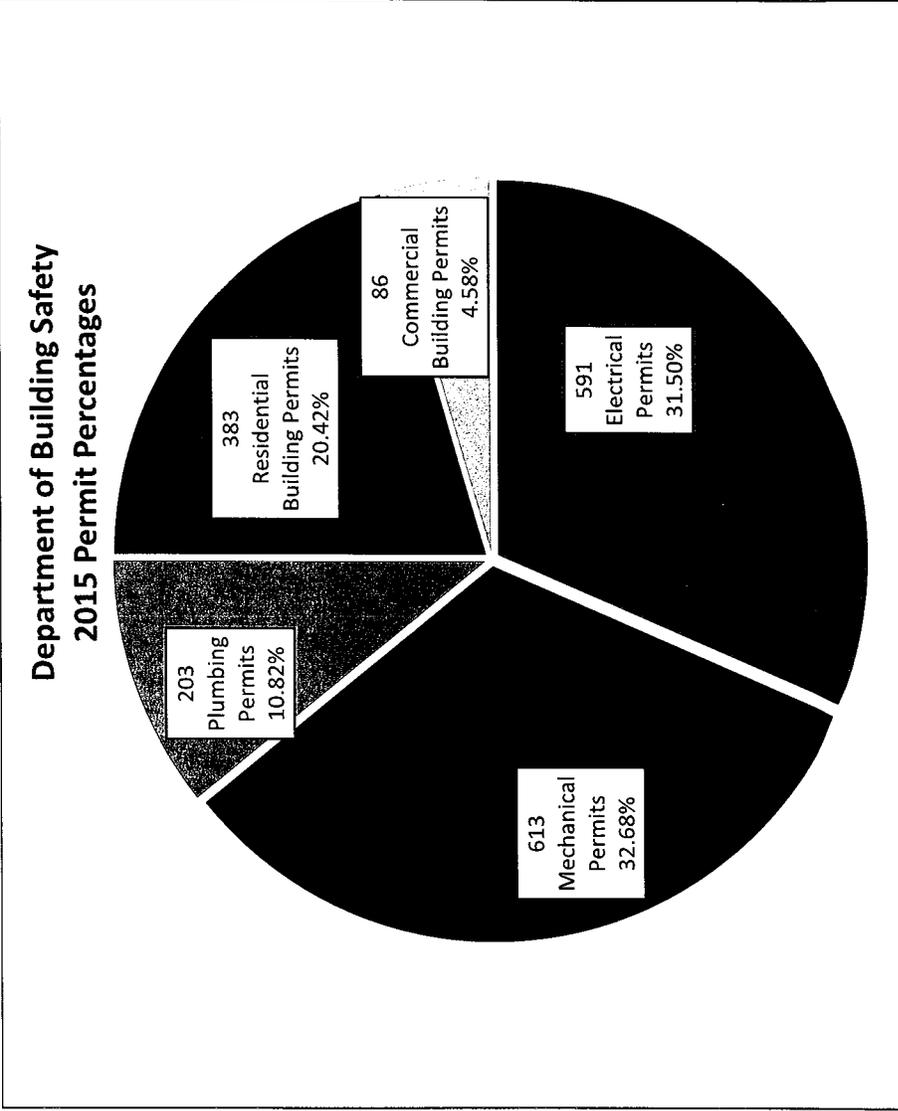
Code requirements have increased over the last few years and the following is the history of the yearly milestones:

- In the year 2000 we were using the 1996 (BOCA) Building Officials & Code Administrators International code requirements, with associated Codes for the sub-trades.
- In 2000 the International Code system was created which was a combination of the (4) regional codes. This new system came under the direction of the International Code Council (ICC). State jurisdictions could either adopt the National Codes or adopt a State Code based upon the ICC, which is what Michigan chose.
- In 2001 the State of Michigan adopted the 2000 ICC Code Standards, with Michigan amendments. The adopted codes were Michigan Building Code (MBC) and Michigan Residential Code (MRC). At this same time the ICC sub-trade codes were also adopted with Michigan amendments, the only exception to this being the National Electrical Code (NEC) which is still in

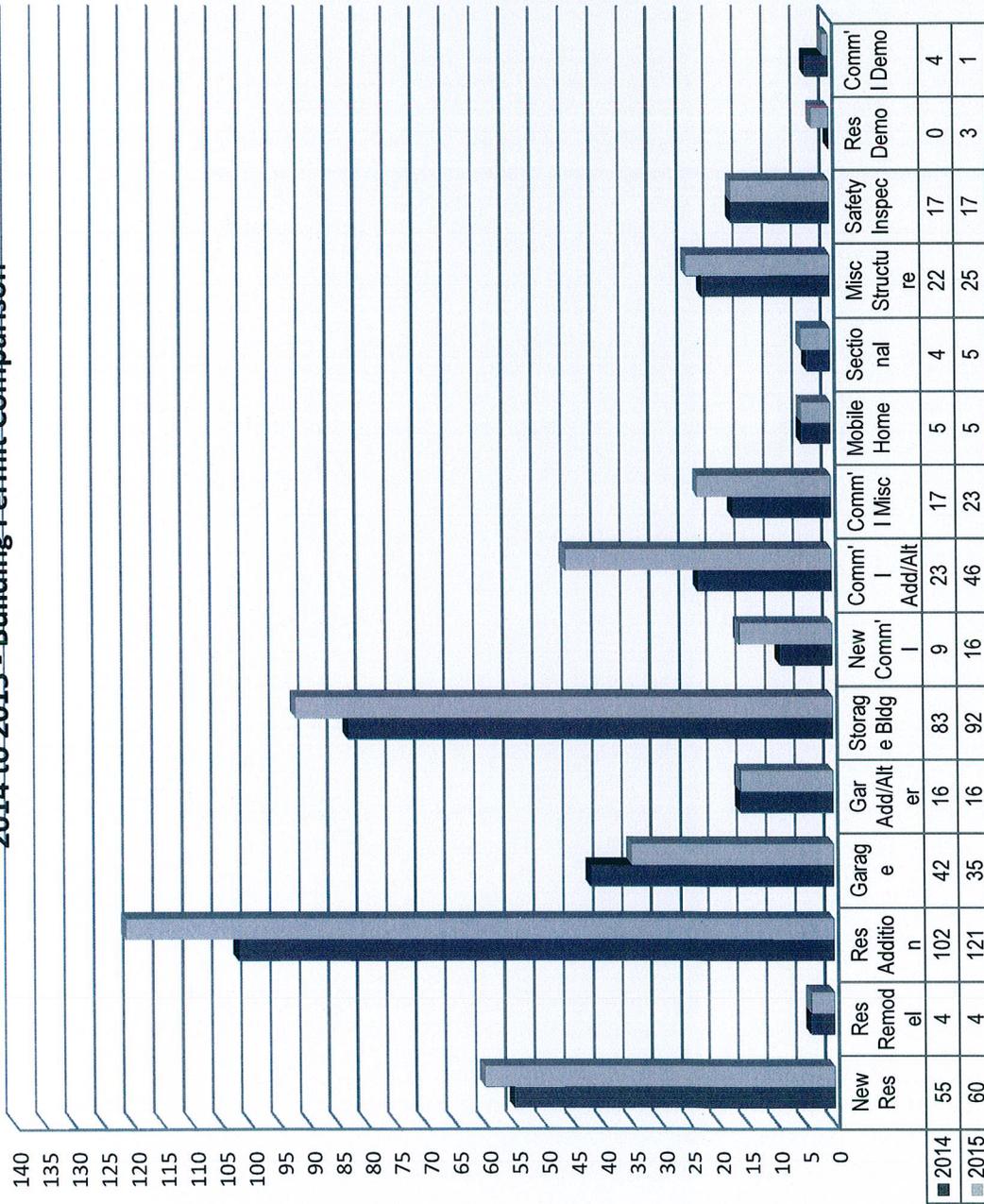
use currently with the addition of the Part 8, Michigan rules. *This adoption increased the number of Code book pages by 852 or 58%.*

- March of 2011, Michigan adopted the 2009 ICC. There are many new changes are the Uniform Michigan Energy Code and Chapter 6 (sheer wall design).
- The most important point to remember is the number of pages in the Code book increased by 146% (or 2150 pages) within a seven (7) year period from 2001 to 2008.

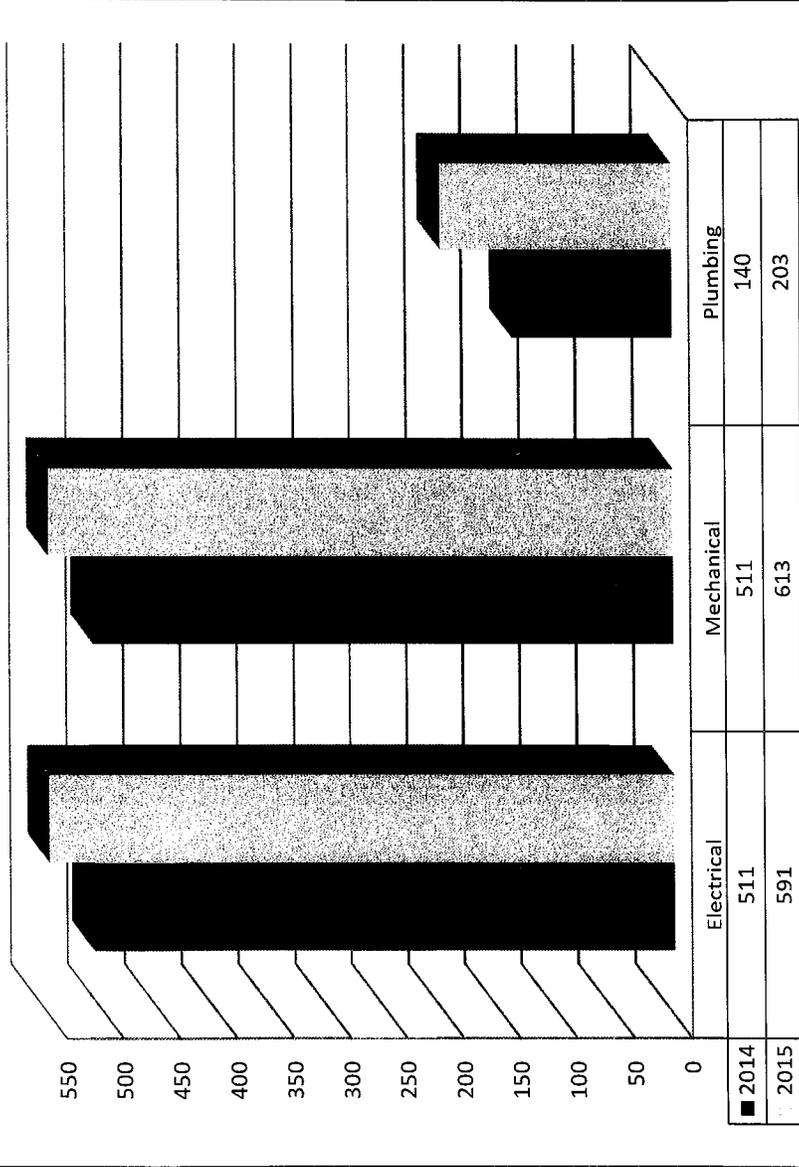
The main purpose of the Codes are to provide minimum standards to insure public safety, health and welfare, but they have been stretched and manipulated by lobbyist groups, product manufacturers, insurance companies, government and the courts resulting in a very complex and detailed collection of standards that govern building in today's marketplace.



### Department of Building Safety 2014 to 2015 - Building Permit Comparison



**Department of Building Safety  
2014 to 2015 - Sub Trade Permit Comparison**

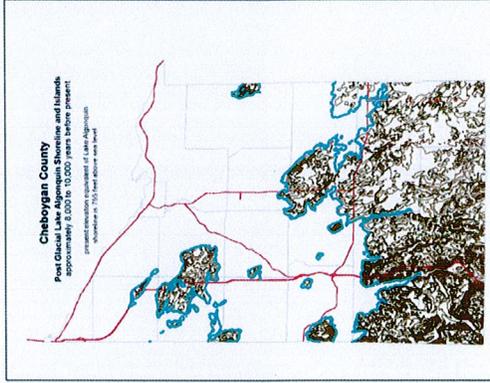
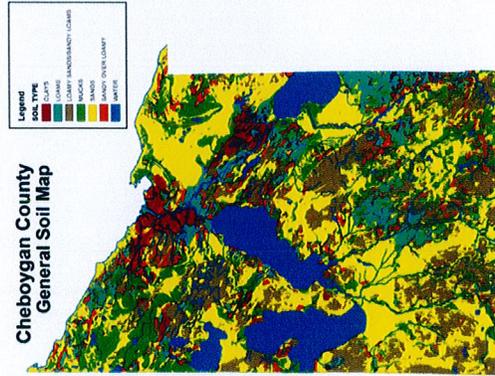
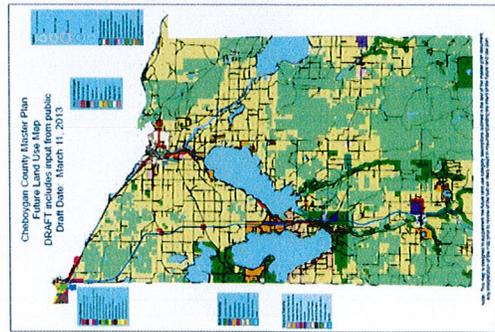


### Geographic Information Systems

Cheboygan County GIS Department includes 1 full time GIS technician and is managed by the Community Development Director. The primary goal of this department is to create, update and maintain geospatial data for Cheboygan County. The Cheboygan County website now includes extensive county-wide GIS data for 24 hour /7 days a week access. We continue to make this data as user friendly and up to date as possible. In addition to the online data, the GIS office is open and available for customer needs and requests. We get many requests from realtors, surveyors, appraisers, title companies and property owners. The base layers are being updated daily, including, but not limited to, parcel splits and combines, corrections and adjustments to parcel polygons, additions and adjustments to streets and hydrology features and zoning amendments and map corrections.

The GIS Department works closely with township officials to be sure they have access to the most recent and accurate information. We create tax maps, land value maps and sales study maps as well as any individual requests the townships may have. This year we continued to help with the updating and adjusting of the future land use map in conjunction with the revision of the County Master Plan. Hard copy maps were created for review at all of the public forums.

The GIS Department also works with the Sheriff's Department, Search and Rescue Team and City of Cheboygan Police Department to assist in any special requests they have. We are involved with Emergency Management to ensure we are ready for any crisis that may occur by keeping up with WebEOC and Damage Assessment as well as searching out new tools to better accomplish goals for everyone involved.





# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, JULY 6, 2016 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk  
**ABSENT:** Churchill, Lyon  
**STAFF:** Scott McNeil  
**GUESTS:** Eric Boyd, Tony Matelski, John Moore, Carl Muscott, David Bona, Ronald Kowiwada

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

### APPROVAL OF MINUTES

The June 15, 2016 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Ostwald, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

### PUBLIC HEARING AND ACTION ON REQUESTS

**David Bona/Ann Arbor YMCA** - Requests a Special Use Permit Amendment for construction of an assembly and camp store building (Section 10.3.2). The property is located at 9728 M-68, Tuscarora Township, Section 16, parcel #161-016-300-001-00. The site is zoned Lake & Stream Protection (P-LS).

Mr. McNeil stated that the applicant is looking to replace the assembly and camp store with a larger building. Mr. McNeil stated that this increase is more than the 10% that can be administratively approved. Mr. McNeil reviewed the site plan.

Ms. Croft asked for public comments. Mr. Bona stated that he is the architect for this project and is available to answer any questions. Public comment closed.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Borowicz, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to approval from District Health Department #4, Department of Building Safety and Department of Agriculture. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

**Ronald Kowiwada/PFFP LLC** - Requests an extension of a Special Use Permit for a Club (Section 9.3.7.). The property is located at 5475 Wollangur Rd., Beaugrand Township, Section 31, parcel #041-031-200-003-02 and is zoned Agriculture & Forestry Management (M-AF).

Mr. McNeil presented the site plan that the Planning Commission approved approximately 1 year ago for the club. Mr. McNeil stated the applicant is asking for an extension of the Special Use Permit that was approved. Mr. McNeil stated that section 18.12 allows the Planning Commission to approve extensions.

Mr. Kopiwada stated that they were not able to start this project in the past year as they have property in Rudyard that they expected to sell quicker than it did sell. Mr. Kopiwada stated the property recently sold and then they had trouble finding an architect/engineer that would take this small of a project. Mr. Kopiwada noted that they are also at the mercy of contractors. Mr. Kopiwada stated that they have contracted with Johnston Engineering as of 06/28/16 and they are working on the drawing of the building. Mr. Kopiwada stated that they are purchasing the building package from Bernard Lumber in Cheboygan. Mr. Kopiwada stated as long as an extension is granted they will be able to move forward.

Ms. Croft asked for public comment. There was no public comment. Public comment closed.

Mr. Freese asked what the temporary structure is used for that has been added to the building that is on site. Mr. Kopiwada stated that is a sun canopy that has been added to the front of the shed. Mr. Freese asked if there any plans to build anything permanent onto this shed. Mr. Kopiwada stated no.

Mr. Borowicz noted that it does not appear that anything has changed substantially from one year ago.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.12. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the extension of the special use permit based on the General Findings and the Finding of Fact Under Section 18.12. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

**An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to add definitions for Camping Cabin, Gardening and Portable Sawmill, update the definitions for Campground and Motel or Motor inn, repeal use classifications for Temporary Mobile Homes, Cabin Colonies, Any development on seasonal roads that requires public services or utilities , Accessory buildings and uses customarily incidental to any of the forgoing and to add requirements for use of Portable Sawmills in the Rural Character/Country Living zoning district.**

Mr. McNeil stated that this is an extension of the public hearing. Mr. McNeil explained that at the last meeting the Planning Commission could not come to a consensus on the definition of campground and whether the reference to lots offered for free would have any down side if it was removed Mr. McNeil stated that he believes and legal counsel believes that this is not of large significance. Mr. McNeil stated that the reliance on the pre-established sites is the main item in the definition. Mr. McNeil stated that whether there is a fee or there is not a fee is least important. Mr. McNeil stated he has removed the reference to offering sites for free from the definition of campground. Mr. McNeil stated that the remainder of the proposed amendment remains the same. Mr. Kavanaugh stated that the state campground law does not talk about free or for a fee.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to forward the amendment to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

## **UNFINISHED BUSINESS**

### **Review of draft 2017 Capital Improvement Plan**

Mr. McNeil stated that according to the CIP timeline, this is the meeting that the Planning Commission takes a final look at the document. Mr. McNeil stated that the introduction and other information remains the same. Mr. McNeil stated that all of the proposed projects are included in this document along with the designations of needed or desirable that was assigned by the Planning Commission. Mr. McNeil stated that the Planning Commission can discuss any possible changes that they want to make to this document and then set up a public hearing.

Ms. Croft referred to the Terminal Renovation and Expansion for the Airport for 2019 and stated that it does not have a designation of needed or desirable. Mr. McNeil stated that he will update the designation for this project as desirable.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing on Capital Improvement Plan on August 3, 2016. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

### **Review of PUD Ordinance Amendment**

Mr. McNeil stated that during the last discussion regarding the PUD amendment the Planning Commission wanted to make sure that they could approved any PUD developments in phases. Mr. McNeil stated that the Planning Commission also

discussed letters of credit to cover costs of improvements that might be deemed public or essential. Mr. McNeil stated that new language is proposed in section 19.9. regarding a performance guarantee. Mr. McNeil stated language has been included to allow the Planning Commission to recommend conditions to the Cheboygan County Board of Commissioners. Mr. McNeil stated that the proposed language regarding conditions and performance guarantee is taken from the Zoning Enabling Act.

Ms. Croft asked if legal counsel has reviewed this amendment. Mr. McNeil stated no.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to forward the amendment to legal counsel for review. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

### **Review of Sign Ordinance Amendment**

Mr. McNeil state that Mullett Township and Tuscarora Township have no concerns relative to their Village Centers on the off premise signage. Mr. McNeil stated that this amendment is ready for legal review. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to forward the sign ordinance amendment to legal counsel for review. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk), 0 Nays, 2 Absent (Churchill, Lyon)

### **NEW BUSINESS**

#### **Draft provisions for Boathouse Overlay District**

Mr. McNeil stated that he provided draft provisions for the Boathouse Overlay District. Mr. McNeil stated that a definition for boathouse and a purpose statement for Section 10A have been provided. Mr. McNeil stated boundaries will be discussed at a future date if the Planning Commission decides to move forward with this project. Mr. McNeil stated there are proposed conditions and requirements and supplemental requirements. Mr. McNeil stated that this would be an overlay district with two underlying districts which are Commercial or Lake and Stream Protection. Mr. McNeil stated that those zoning districts would remain in place and there would be the overlay with the special conditions for the boathouses.

Mr. Jazdyk stated that some powered boat hoists on Mullett Lake have giant awnings and are bigger than a boathouse. Mr. Jazdyk stated that many of these are appearing on the lakes. Mr. Freese stated that these are temporary structures and can not be regulated. Discussion was held.

Mr. Kavanaugh asked what will happen for repairing walls on existing boathouses. Mr. Freese stated it will have to be reviewed by the Zoning Board of Appeals if it is being torn down and rebuilt. Discussion was held. Mr. Kavanaugh stated that there are many boathouses and they should be able to repair or replace. Mr. Kavanaugh suggested surveying the people that are involved (lake associations, Tipp of the Mitt and NEMCOG) to see what impacts there are for 1200 parcels where boathouses could be built. Mr. Kavanaugh stated that there are only a few people that apply to the Zoning Board of Appeals and he does not see this as a problem and it should be left as it is currently. Mr. Kavanaugh stated that these people would have to apply to the Zoning Board of Appeals if they want to rebuild their boathouse. Mr. Freese stated that the problem is that there are property owners that can see many boathouses from their front porch and they can't build a boathouse. Mr. Freese stated the Zoning Board of Appeals can not grant this approval. Discussion was held. Mr. Jazdyk stated that boathouses are sort of a dying breed such as the family cottage. Mr. Jazdyk stated he sees boathouses and family cottages going away on the lakes. Mr. Kavanaugh stated if it is going away then there shouldn't be a problem leaving the ordinance as it is currently. Mr. Kavanaugh stated he can not see creating another overlay district if it is not needed. Discussion was held regarding the number of requests that have been reviewed by the Zoning Board of Appeals. Mr. Freese stated he would like to see whether the people want boathouses. Mr. Kavanaugh and Mr. Freese agreed that a survey should be conducted. Mr. Freese would like to see the letter/survey specifying the areas for the overlay district. Mr. Freese that the survey should be sent to the property owners in these areas. Mr. McNeil stated he will put together a letter of introduction and a survey for the Planning Commission to review. Mr. Kavanaugh stated he would like the survey also sent to people who are involved in environmental decisions.

### **STAFF REPORT**

Mr. McNeil stated that Steve Schnell will attend the July 20, 2016 Planning Commission meeting.

### **PLANNING COMMISSION COMMENTS**

Discussion was held regarding comments that were made at the June 15, 2016 Planning Commission meeting regarding Village Center Indian River.

### **PUBLIC COMMENTS**

Mr. Muscott stated that the two individuals who spoke at the June 15, 2016 meeting regarding Village Center Indian River did not officially represent Tuscarora Township Planning Commission. Mr. Muscott stated that they spoke as private citizens. Mr.

Muscott stated that in August 2014 Mr. Cherveney complained to the Planning Commission that Cheboygan County was not allowing businesses to open up in Indian River because zoning was too restrictive. Mr. Muscott stated it is an ideal situation for this area as there is Village Center zoning, the sewer district and no parking restrictions. Mr. Muscott stated he does not encourage changing the zoning. Mr. Muscott stated that he has talked with quite a few people who own canal lots. Mr. Muscott stated that these people do not belong to a lake association. Mr. Muscott stated that none of the people are living there for a lake view. Mr. Muscott stated they live there because they have access to their boat. Mr. Muscott stated that he believes an overlay district may be the best option. Mr. Muscott stated that the preliminary language is sensible and encouraged the Planning Commission to move ahead with the amendment. Mr. Muscott stated that he would not reach out to lake associations as he does not see this type of use on the big lakes. Mr. Muscott stated that he appreciates the Planning Commission's work on this amendment.

Mr. Matelski stated that the comments that were made at the June 15, 2016 Planning Commission meeting were concerning blight. Mr. Matelski stated that is was not concerning the overlay district. Discussion was held.

Ms. Rocheleau asked if the Planning Commission has received an enforcement update regarding Triple D Disposal and Cheboygan Towing. Mr. McNeil stated that a report has not been provided to the Planning Commission. Ms. Croft stated that the Planning Commission is not normally updated on enforcement issues. Discussion was held.

Mr. Boyd asked if Tuscarora Township or Cheboygan County Planning Commission granted approval for the travel trailer next to the Dairy Mart to be used as a restaurant. Mr. Freese stated the Planning Commission granted the approval. Mr. Boyd stated that maybe an addition should have been built instead. Mr. Boyd stated the Planning Commission could have granted a temporary approval and if it is successful an addition should be built. Mr. Boyd stated the Planning Commission had control to make this a requirement. Mr. Freese stated the regulation does not allow for this type of restriction. Mr. Freese stated that by having a mobile structure the applicant has avoided Department of Building Safety requirements. Mr. Freese stated the special use permit had to be approved since the applicant met all of the requirements. Mr. Boyd stated his concerns regarding this travel trailer being an eyesore. Discussion was held regarding this structure possibly being considered blight under Tuscarora Township's blight ordinance. Mr. Kavanaugh stated that he believes a revision to the ordinance could eliminate some of these issues and set standards. Discussion was held.

#### **ADJOURN**

**Motion** by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:56pm.



Charles Freese  
Planning Commission Secretary

User: jmanko  
DB: Cheboygan

PERIOD ENDING 06/30/2016

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,566,377.99	493,081.30	7,607,279.00	7,607,279.00	445,064.11	0.00	7,162,214.89	5.85
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	420,758.77	420,758.77	0.00	0.00	0.00	0.00	0.00	0.00
101-400-401.03	CURRENT TAX INTEREST	36,429.53	32,780.09	36,539.00	36,539.00	30,244.11	0.00	6,294.89	82.77
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	125,593.50	77,482.00	66,173.00	66,173.00	21,025.50	0.00	45,147.50	31.77
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	6,256.47	5,786.29	3,057.00	3,057.00	78.97	14.99	2,978.03	2.58
101-400-424.00	COMMERCIAL FOREST RESERVEE	193.13	193.13	209.00	209.00	0.00	0.00	209.00	0.00
101-400-425.00	SWAMP TAX REFUND	347,303.38	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	(12.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	913.00	510.00	1,000.00	1,000.00	614.50	58.50	385.50	61.45
101-400-476.00	SOIL SEDIMENTATION	10,640.00	5,015.00	10,500.00	10,500.00	4,325.00	1,420.00	6,175.00	41.19
101-400-477.00	LIC & PERMITS-NON-BUSINESS	17,143.00	7,831.00	15,000.00	15,000.00	8,516.00	1,010.00	6,484.00	56.77
101-400-478.00	DOG LICENSES	1,276.50	1,086.00	1,100.00	1,100.00	1,125.00	30.00	(25.00)	102.27
101-400-478.01	CO MARRIAGE LIC FEE	1,275.00	535.00	1,200.00	1,200.00	625.00	205.00	575.00	52.08
101-400-479.01	ZONING PERMITS	24,034.01	10,302.15	22,880.00	22,880.00	12,486.38	3,716.16	10,393.62	54.57
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	6,960.00	6,960.00	0.00	0.00	6,960.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	9,908.00	4,811.00	13,000.00	12,910.00	3,440.00	0.00	9,470.00	26.65
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	50,456.57	25,151.86	55,699.00	55,699.00	30,620.90	5,981.18	25,078.10	54.98
101-400-507.01	PROS ATTY VICTIMS RIGHTS	52,491.73	24,644.92	50,424.00	50,157.73	23,647.89	11,615.05	26,509.84	47.15
101-400-507.02	WELFARE FRAUD	652.50	0.00	500.00	500.00	607.50	0.00	(107.50)	121.50
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	500.00	500.00	500.00	500.00	0.00	0.00	500.00	0.00
101-400-510.00	STONEGARDEN GRANT	31,225.82	27,405.71	14,300.00	14,300.00	13,704.36	2,228.00	595.64	95.83
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	45,653.00	0.00	45,107.00	45,107.00	0.00	0.00	45,107.00	0.00
101-400-533.00	HOUSING ADMIN	34,497.43	0.00	19,885.00	48,325.00	0.00	0.00	48,325.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	132,614.08	59,958.00	129,489.00	129,489.00	58,374.00	0.00	71,115.00	45.08
101-400-541.00	PROBATE JUDGES' SALARY	103,080.98	70,646.25	94,195.00	94,195.00	70,646.25	23,548.75	23,548.75	75.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	11,431.00	11,431.00	75.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	11,431.00	11,431.00	75.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	27,434.40	36,579.00	36,579.00	27,434.40	9,144.80	9,144.60	75.00
101-400-542.00	ORV ENFORCEMENT GRANT	17,028.82	0.00	25,283.00	25,283.00	0.00	0.00	25,283.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	55,068.13	35,006.42	52,359.00	52,359.00	34,172.60	17,146.83	18,186.40	65.27
101-400-543.04	M.M.R.M.A GRANT	0.00	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	44,900.00	0.00	46,900.00	48,900.00	0.00	0.00	48,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	7,224.75	7,429.01	21,918.00	8,000.00	8,000.00	8,000.00	0.00	100.00
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,170.42	10,170.42	10,000.00	10,000.00	10,419.74	0.00	(419.74)	104.20
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-554.00	STATE GRANT	0.00	0.00	0.00	7,386.00	0.00	0.00	7,386.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	13,658.52	27,317.00	27,317.00	13,658.52	6,829.26	13,658.48	50.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	243,565.54	129,261.00	451,402.00	451,402.00	338,535.00	67,707.00	112,867.00	75.00
101-400-574.01	REVENUE SHARING - COUNTY INCEN	60,891.39	50,558.00	112,850.00	112,850.00	94,040.00	18,808.00	18,810.00	83.33
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	52,524.78	25,797.07	50,931.00	50,931.00	25,109.80	4,192.11	25,821.20	49.30

User: jmanko

DB: Cheboygan

PERIOD ENDING 06/30/2016

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Fund 101 - GENERAL COUNTY									
Revenues									
101-400-582.00	SHERIFF LOCAL GRANTS	3,770.65	900.00	0.00	700.00	1,000.00	300.00	(300.00)	142.86
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	38,293.99	18,979.37	40,000.00	40,000.00	27,279.21	5,748.00	12,720.79	68.20
101-400-601.01	ATTY FEE REIMB/CIRCUIT	28,284.25	14,540.84	30,000.00	30,000.00	13,536.36	2,787.50	16,463.64	45.12
101-400-601.10	CIR CT GARNISHMENT	885.00	270.00	800.00	800.00	165.00	0.00	635.00	20.63
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	392,324.42	169,703.90	300,000.00	300,000.00	204,477.53	42,818.93	95,522.47	68.16
101-400-603.01	PROBATE CRT COSTS	1,958.00	322.00	1,500.00	1,500.00	1,311.00	450.00	189.00	87.40
101-400-603.11	SMOKING FEES	600.00	300.00	300.00	300.00	300.00	75.00	0.00	100.00
101-400-607.02	CTY GENERAL FILING FEE	5,580.00	2,821.00	6,000.00	6,000.00	2,573.00	558.00	3,427.00	42.88
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	206,624.60	0.00	210,062.00	210,062.00	17,803.52	17,803.52	192,258.48	8.48
101-400-608.01	MOTION FEE COUNTY	2,920.00	1,360.00	4,000.00	4,000.00	1,500.00	630.00	2,500.00	37.50
101-400-608.02	COUNTY APPEAL FEE	56.00	31.00	200.00	200.00	112.00	25.00	88.00	56.00
101-400-610.00	JURY FEE CIR CT	1,150.00	570.00	1,500.00	1,500.00	685.00	145.00	815.00	45.67
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	875.00	295.00	1,500.00	1,500.00	380.00	50.00	1,120.00	25.33
101-400-613.00	DIST CRT/CIVIL FEES	54,529.95	18,659.60	55,000.00	55,000.00	16,400.20	2,883.25	38,599.80	29.82
101-400-613.10	COUNTY REMONUMENTATION	329.70	145.56	300.00	300.00	146.22	28.68	153.78	48.74
101-400-614.00	VIOLATION CLEARANCE RECORD	2,851.67	1,564.13	3,000.00	3,000.00	1,573.66	180.33	1,426.34	52.46
101-400-615.00	DIST CRT/BOND COSTS & FEES	8,594.00	4,230.00	7,000.00	7,000.00	3,630.00	715.00	3,370.00	51.86
101-400-617.00	PROBATE CRT - FEES	0.00	0.00	0.00	0.00	25.00	25.00	(25.00)	100.00
101-400-617.01	CERTIFIED FEES	825.00	406.00	800.00	800.00	684.00	152.00	116.00	85.50
101-400-617.02	MARRIAGE CEREMONIES	124.00	68.00	120.00	120.00	80.00	12.00	40.00	66.67
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	30.00	0.00	(10.00)	150.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	0.00	100.00	100.00	100.00	0.00	0.00	100.00
101-400-617.07	INVENTORY FEE	7,370.87	4,413.85	7,500.00	7,500.00	3,242.00	284.54	4,258.00	43.23
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	0.00	0.00	20.00	20.00	20.00	0.00	0.00	100.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,460.00	680.00	1,100.00	1,100.00	670.00	100.00	430.00	60.91
101-400-618.00	CO TREAS-CURRENT SERVICES	4,624.00	3,124.00	4,000.00	4,000.00	2,617.00	186.00	1,383.00	65.43
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	2,700.00	0.00	0.00	0.00	1,905.00	410.00	(1,905.00)	100.00
101-400-619.00	CO CLERK/CURRENT SERVICES	34,159.74	16,626.01	26,000.00	26,000.00	10,814.00	1,905.00	15,186.00	41.59
101-400-619.01	PASSPORT FEES	1,775.00	800.00	1,400.00	1,400.00	975.00	200.00	425.00	69.64
101-400-619.02	CREMATION FEE	1,270.00	700.00	1,800.00	1,800.00	510.00	90.00	1,290.00	28.33
101-400-619.03	SUBPOENA FEE	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,785.03	848.00	1,800.00	1,800.00	805.94	191.73	994.06	44.77
101-400-619.05	STATE FORENSIC ADMIN FEE	15.75	0.50	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.06	NOTARY FEES	384.00	224.00	500.00	500.00	184.00	16.00	316.00	36.80
101-400-620.00	REGISTER OF DEEDS FEES	234,002.35	97,123.10	225,000.00	225,000.00	103,297.40	23,272.55	121,702.60	45.91
101-400-622.00	C.C.F. COLLECTION FEE	3,424.44	1,930.70	2,200.00	2,200.00	1,142.87	334.74	1,057.13	51.95
101-400-622.01	25% ATTY FEES REIMB	520.69	347.00	1,000.00	1,000.00	166.00	40.00	834.00	16.60
101-400-622.02	ATTY FEE REIMB/PROBATE	1,562.09	1,041.00	2,200.00	2,200.00	498.00	120.00	1,702.00	22.64
101-400-625.00	DNA COLLECTION	36.00	0.00	0.00	0.00	93.20	0.00	(93.20)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,740.00	2,160.00	2,900.00	2,900.00	2,640.00	200.00	260.00	91.03
101-400-625.25	DNA COLLECTION - SHERIFF	90.00	0.00	0.00	0.00	248.00	0.00	(248.00)	100.00
101-400-625.36	DNA COLLECTION - DISTRICT COUP	0.00	0.00	0.00	0.00	6.00	0.00	(6.00)	100.00
101-400-628.02	BOAT LIVERY INSPECTIONS	64.00	58.00	100.00	100.00	46.00	30.00	54.00	46.00
101-400-628.03	PRISONER BOARD	51,652.23	25,106.46	45,000.00	45,000.00	20,113.36	5,540.73	24,886.64	44.70
101-400-628.04	PRISONER MEDICAL	5,762.59	2,021.75	3,500.00	3,500.00	2,885.70	500.89	614.30	82.45
101-400-628.05	ACCIDENT REPORT FEES	884.71	590.36	500.00	500.00	408.38	39.00	91.62	81.68
101-400-628.07	DOC/TRANSPORT REIMB	3,452.45	1,687.40	2,500.00	2,500.00	1,048.15	501.80	1,451.85	41.93
101-400-628.08	WORK RELEASE	51,079.88	20,160.00	30,000.00	30,000.00	16,656.10	3,039.50	13,343.90	55.52
101-400-628.09	PRISONER BOARD-OUT COUNTY	1,470.00	70.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00

User: jmanko

DB: Cheboygan

PERIOD ENDING 06/30/2016

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Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	63,172.50	26,490.00	60,000.00	60,000.00	16,295.00	0.00	43,705.00	27.16
101-400-628.12	PRISONER TRANSPORT REIMBURSE	261.70	261.70	1,000.00	1,000.00	400.00	400.00	600.00	40.00
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	8,800.00	3,600.00	7,000.00	7,000.00	5,200.00	800.00	1,800.00	74.29
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	110.00	150.00	150.00	185.00	30.00	(35.00)	123.33
101-400-628.17	CCW FINGERPRINT FEE	510.00	0.00	0.00	0.00	2,940.00	375.00	(2,940.00)	100.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	5,335.00	2,511.00	3,500.00	3,500.00	2,481.00	800.00	1,019.00	70.89
101-400-628.19	TETHER FEES	0.00	0.00	0.00	0.00	580.00	580.00	(580.00)	100.00
101-400-630.00	OTHER REVENUE	215.67	75.60	50.00	50.00	207.00	16.35	(157.00)	414.00
101-400-630.03	SALE BOOK	236.00	124.00	170.00	170.00	104.00	104.00	66.00	61.18
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	96.39	36.68	0.00	0.00	86.00	20.00	(86.00)	100.00
101-400-633.00	TAX RECORDS SEARCH FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	38.00	38.00	0.00	0.00	22.00	(19,300.00)	(22.00)	100.00
101-400-647.00	DVD RECORDINGS	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	12,524.00	6,555.00	12,500.00	12,500.00	6,876.00	1,141.00	5,624.00	55.01
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	5,371.00	2,910.00	6,000.00	6,000.00	3,700.00	1,320.00	2,300.00	61.67
101-400-656.01	ORDINANCE FINES & COSTS	17,103.74	5,169.33	15,000.00	15,000.00	9,540.44	1,578.00	5,459.56	63.60
101-400-657.00	DRUG FORFEITURES - SHERIFF	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	3,054.53	5.60	0.00	0.00	0.00	0.00	0.00	0.00
101-400-665.00	INTEREST EARNED	10,320.62	3,719.89	8,500.00	8,500.00	5,046.55	862.31	3,453.45	59.37
101-400-665.01	T & A INTEREST	1,375.02	360.29	1,000.00	1,000.00	390.87	21.90	609.13	39.09
101-400-668.00	RENTS	62,200.08	29,000.04	62,242.00	62,242.00	29,000.04	4,833.34	33,241.96	46.59
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	8,226.00	0.00	(8,226.00)	100.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	15,838.98	11,599.65	10,000.00	22,000.00	5,002.56	2,591.87	16,997.44	22.74
101-400-676.00	CONT FROM OTHER FUNDS	36,209.00	0.00	21,929.00	21,929.00	0.00	0.00	21,929.00	0.00
101-400-676.01	REIMBURSEMENTS	2,218.43	285.00	0.00	0.00	157.00	157.00	(157.00)	100.00
101-400-676.13	89TH JURY REIMBURSEMENT	90.00	0.00	0.00	0.00	330.00	330.00	(330.00)	100.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	6,962.50	2,957.50	3,500.00	3,500.00	1,865.00	1,865.00	1,635.00	53.29
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	113,837.70	5,869.70	5,870.00	5,870.00	6,090.44	0.00	(220.44)	103.76
101-400-681.00	ELECTION REFUNDS	188.48	95.68	700.00	700.00	83.68	0.00	616.32	11.95
101-400-682.00	DATA PROCESSING FEES	20,864.02	2,290.00	18,500.00	18,500.00	4,000.00	2,000.00	14,500.00	21.62
101-400-682.01	PA BLOOD TEST REIMB	270.98	131.69	125.00	125.00	164.31	0.50	(39.31)	131.45
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	400.00	154.77	300.00	300.00	350.00	100.39	(50.00)	116.67
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	12,516.84	2,487.34	11,070.00	11,070.00	6,270.50	1,121.50	4,799.50	56.64
101-400-687.00	WAGE REIMBURSEMENT	6,319.00	0.00	18,331.00	18,331.00	0.00	0.00	18,331.00	0.00
101-400-687.06	SHERIFF WAGE REIME/INTERNAL TF	8,166.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.00	REFUNDS - GENERAL	3,658.68	2,589.59	2,000.00	2,000.00	1,748.93	204.95	251.07	87.45
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	1,452.18	5,012.88	12,742.00	12,742.00	5,568.33	2,812.17	7,173.67	43.70



PERIOD ENDING 06/30/2016

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 06/30/2015	2016		YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/16	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2016 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
430	ANIMAL SHELTER/DOG WARDEN	143,999.75	72,638.98	150,950.00	150,950.00	73,842.95	486.93	77,107.05	48.92
441	DEPARTMENT OF PUBLIC WORKS	165.44	165.44	340.00	340.00	253.46	0.00	86.54	74.55
600	HEALTH DEPARTMENTS	327,230.00	159,749.50	331,978.00	331,978.00	165,989.00	0.00	165,989.00	50.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	16,632.73	9,245.61	21,088.00	21,618.00	4,650.88	735.44	16,967.12	21.51
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	93,588.78	39,019.06	131,022.00	130,302.00	47,575.54	11,141.08	82,726.46	36.51
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	61,610.00	0.00	0.00	61,610.00	0.00
731	COUNTY MSU EXTENSION OFFICE	124,419.46	60,296.65	127,261.00	127,731.00	78,850.87	22,152.85	48,880.13	61.73
751	FAIR GROUNDS / EVENTS	20,975.45	7,981.94	36,716.00	36,806.00	9,068.30	1,769.51	27,737.70	24.64
753	VETERAN'S PARK	6,130.00	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
784	SOIL CONSERVATION	13,229.21	6,464.50	13,750.00	13,750.00	6,493.75	120.37	7,256.25	47.23
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	90,918.61	90,918.61	88,575.00	88,575.00	80,000.00	0.00	8,575.00	90.32
902	APPRO/TRANSFERS TO OTHER FUNDS	797,878.84	330,499.58	1,014,106.00	1,014,106.00	231,609.28	64,411.49	782,496.72	22.84
941	GENERAL CONTINGENCY	0.00	0.00	387,957.00	229,347.00	0.00	0.00	229,347.00	0.00
954	INSURANCES	164,194.26	39,007.10	188,000.00	188,000.00	133,519.85	88,432.50	54,480.15	71.02
TOTAL Expenditures		10,659,351.05	4,909,116.97	11,807,216.00	11,935,838.17	5,125,593.47	868,740.86	6,810,244.70	42.94
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,530,933.59	2,270,807.78	11,807,216.00	11,935,838.17	2,113,405.83	454,673.58	9,822,432.34	17.71
TOTAL EXPENDITURES		10,659,351.05	4,909,116.97	11,807,216.00	11,935,838.17	5,125,593.47	868,740.86	6,810,244.70	42.94
NET OF REVENUES & EXPENDITURES		871,582.54	(2,638,309.19)	0.00	0.00	(3,012,187.64)	(414,067.28)	3,012,187.64	100.00

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 06/01/2016 TO 06/30/2016

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/01/2016	Total Debits	Total Credits	Ending Balance 06/30/2016
101	GENERAL COUNTY	5,093,595.43	746,565.84	1,187,806.72	4,652,354.55
102	FAMILY COUNSELING FUND	24,523.32	345.00	0.00	24,868.32
105	TERMINATION LIABILITY FUND	20,024.81	3,855.13	21,384.37	2,495.57
107	P A 302 TRAINING FUND	7,464.28	0.00	0.00	7,464.28
108	PUBLIC ACT 106 FUND	0.00	0.00	0.00	0.00
111	PROBATION ENHANCEMENT FUND	14,204.42	150.00	186.75	14,167.67
112	VICTIM'S RESTITUTION FUND	103.30	78.69	0.00	181.99
114	COUNTY REMONUMENTATION GRANT FUND	(12,338.19)	71,424.04	35,712.02	23,373.83
201	COUNTY ROAD	2,832,668.57	485,676.87	1,186,432.08	2,131,913.36
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	4,399.09	0.00	0.00	4,399.09
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(55,070.29)	83,180.82	92,310.52	(64,199.99)
217	AMBULANCE MILLAGE	195,865.65	2.21	27,504.33	168,363.53
220	DORIS REID BUILDING	48,623.93	6,808.73	1,075.45	54,357.21
226	RECYCLING	277,526.27	7,199.95	19,770.28	264,955.94
230	CELLULAR PHONE FLOW THROUGH	0.00	0.00	0.00	0.00
231	CCE 911 4% PHONE SURCHARGE	0.00	377.98	377.98	0.00
234	DNR FOREST FLOW THROUGH	0.00	0.00	0.00	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	(13,896.66)	54,681.38	40,605.36	179.36
256	REGISTER OF DEEDS AUTOMATION	353,600.22	2,617.94	0.00	356,218.16
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	4,380.10	2,694.61	3,069.23	4,005.48
262	SHERIFF SPECIAL PROJECTS FUND	1,139.22	0.00	0.00	1,139.22
263	ORV FUND	1,762.50	0.00	0.00	1,762.50
264	LOCAL CORR OFFICER TRAIN FUND	18,201.57	789.48	0.00	18,991.05
266	D.A.R.E.	3,224.29	0.00	0.00	3,224.29
267	DRUG COURT - ADULT - CIRCUIT	5,339.25	2,319.35	10,969.43	(3,310.83)
268	SOBRIETY COURT	11,532.73	478.00	90.19	11,920.54
269	COUNTY LAW LIBRARY	364.97	0.00	2,076.74	(1,711.77)
270	VETERANS ASSISTANCE FUND	22,883.19	100.00	0.00	22,983.19
276	SAYPA PROGRAM	(17,485.18)	20,993.88	17,058.78	(13,550.08)
277	SENIOR CITIZEN MILLAGE	518,082.06	4.43	46,723.25	471,363.24
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	28,741.13	572.25	0.00	29,313.38
283	CHEBOYGAN COUNTY HOUSING GRANT	193,162.60	13,468.11	84.03	206,546.68
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	0.00	0.00	0.00
292	CHILD CARE - FAMILY COURT	(80,197.99)	71,220.40	90,330.47	(99,308.06)
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	858.68	0.00	1,531.90	(673.22)
297	SENIOR CITIZENS/BUSING FUND	0.00	0.00	0.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,351.00	0.47	0.00	5,351.47
352	CTY ROAD CONST PROJECT DEBT SERVICE	220,168.59	18,019.11	0.00	238,187.70
401	CRT HOUSE PRESERVATION FUND	(5,585.00)	30.00	6,562.96	(12,117.96)
418	D.H.S. BUILDING FUND	18,799.92	14,099.94	0.00	32,899.86
422	DORIS REID BUILDING CAPITAL PROJECT	(12,938.30)	0.00	1,487.41	(14,425.71)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 06/01/2016 TO 06/30/2016

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/01/2016	Total Debits	Total Credits	Ending Balance 06/30/2016
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(36,703.06)	28,000.00	5,370.00	(14,073.06)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	299,177.96	0.00	0.00	299,177.96
509	COUNTY MARINA	112,539.20	68,440.11	70,168.70	110,810.61
516	100% TAX PAYMENT FUND	6,570,663.77	219,916.70	13,538.80	6,777,041.67
517	TAX FORCLOSURE FUND	290,296.26	6,187.57	118,550.02	177,933.81
561	COUNTY FAIR	(10,228.01)	1,858.40	5,641.05	(14,010.66)
588	STRAITS REGIONAL RIDE	53,752.91	118,024.29	102,188.68	69,588.52
595	JAIL COMMISSARY FUND	27,340.61	15,903.60	13,135.97	30,108.24
701	T & A ACCOUNT	175,546.17	539,758.84	569,321.51	145,983.50
706	FRIEND OF THE COURT	200.00	2,488.73	0.00	2,688.73
721	LIBRARY	207,534.81	16,214.11	0.00	223,748.92
760	DISTRICT COURT	511,232.52	0.00	247,829.28	263,403.24
764	INMATE TRUST FUND	15,976.88	42,851.58	45,617.31	13,211.15
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	17,963,150.86	2,667,398.54	3,984,511.57	16,646,037.83

**QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY**  
**AS OF 6/30/16**  
**PREPARED BY - JAMES MANKO, ACCOUNTANT**  
**REVIEWED BY - KARI KORTZ, FINANCE DIRECTOR**

<b>Fund</b>	<b>Fund Name</b>	<b>Beginning Fund Balance Per Audit</b>	<b>Year-to-Date Revenues</b>	<b>Year-to-Date Expenditures</b>	<b>Year-to-Date Fund Balance</b>	<b>Net Change in Fund Balance</b>	
101	General County	\$7,804,591	\$2,113,406	\$5,125,593	\$4,792,404	(\$3,012,187)	
102	Family Counseling	\$23,743	\$1,125	\$0	\$24,868	\$1,125	
105	Termination Liability	\$65,593	\$0	\$63,097	\$2,496	(\$63,097)	A
107	PA 302 Training	\$10,153	\$1,914	\$4,604	\$7,463	(\$2,690)	
108	Public Act 106	\$0	\$42,051	\$42,051	\$0	\$0	Z
111	Probation Enhancement	\$13,967	\$942	\$742	\$14,167	\$200	
112	Victim's Restitution	\$104	\$79	\$0	\$183	\$79	
114	Remonumentation Grant	\$23,309	\$15,590	\$15,225	\$23,674	\$365	
201	County Road	\$890,259	\$5,007,381	\$3,765,727	\$2,131,913	\$1,241,654	R
211	Community Projects	\$4,321	\$500	\$421	\$4,400	\$79	
215	Friend of the Court	\$31	\$232,577	\$232,608	\$0	(\$31)	F
217	Ambulance Millage	\$0	\$333,390	\$165,026	\$168,364	\$168,364	
220	Doris Reid Building	\$59,076	\$41,639	\$46,038	\$54,677	(\$4,399)	
226	Recycling	\$61,891	\$302,790	\$78,114	\$286,567	\$224,676	
230	Cellular Phone Flow Through	\$0	\$75,915	\$75,915	\$0	\$0	Z
231	CCE 911 4% Phone Surcharge	\$0	\$79,654	\$79,654	\$0	\$0	Z
234	DNR Forest Flow Through	\$0	\$5,162	\$5,162	\$0	\$0	Z
245	Public Improvement	\$6,041	\$0	\$0	\$6,041	\$0	
249	Building Department Fund	\$40,799	\$169,092	\$209,713	\$178	(\$40,621)	
256	Register of Deeds Automation	\$345,572	\$16,448	\$5,802	\$356,218	\$10,646	
258	Disaster Contingency	\$10,000	\$0	\$0	\$10,000	\$0	
260	Sheriff Work Crew Program	\$2,365	\$10,143	\$8,503	\$4,005	\$1,640	
262	Sheriff Special Projects	\$1,906	\$0	\$767	\$1,139	(\$767)	
263	ORV	\$1,763	\$0	\$0	\$1,763	\$0	
264	Local Corrections Officer Training	\$19,477	\$4,086	\$4,572	\$18,991	(\$486)	
266	D.A.R.E	\$3,399	\$0	\$174	\$3,225	(\$174)	
267	Drug Court	\$16,704	\$53,855	\$48,714	\$21,845	\$5,141	
268	Sobriety Court	\$8,717	\$5,610	\$2,531	\$11,796	\$3,079	
269	Law Library	\$0	\$6,509	\$6,051	\$458	\$458	F
270	Veterans Assistance	\$23,431	\$200	\$648	\$22,983	(\$448)	
276	SAYPA	\$0	\$122,750	\$36,604	\$86,146	\$86,146	
277	Senior Citizen Millage	\$92,194	\$667,704	\$288,535	\$471,363	\$379,169	

**QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY**  
**AS OF 6/30/16**  
**PREPARED BY - JAMES MANKO, ACCOUNTANT**  
**REVIEWED BY - KARI KORTZ, FINANCE DIRECTOR**

<b>Fund</b>	<b>Fund Name</b>	<b>Beginning Fund Balance Per Audit</b>	<b>Year-to-Date Revenues</b>	<b>Year-to-Date Expenditures</b>	<b>Year-to-Date Fund Balance</b>	<b>Net Change in Fund Balance</b>	
281	Housing Escrow	\$27,173	\$2,299	\$159	\$29,313	\$2,140	
283	Housing Grant	\$156,813	\$15,539	\$465	\$171,887	\$15,074	
289	Cheboygan Social Service	\$0	\$617	\$617	\$0	\$0	F
292	Child Care Welfare/Probate	\$54,172	\$345,668	\$420,043	(\$20,203)	(\$74,375)	
293	Soldier's Relief	\$0	\$1,622	\$1,622	\$0	\$0	F
294	Veterans Trust	\$198	\$3,188	\$4,059	(\$673)	(\$871)	P
297	Senior Citizens/Busing	\$0	\$12,500	\$12,500	\$0	\$0	Z
299	DAV Van	\$600	\$0	\$0	\$600	\$0	
351	Inverness Sewer Project	\$5,349	\$60,590	\$60,588	\$5,351	\$2	
352	County Road Debt Service	\$307,510	\$108,088	\$159,410	\$256,188	(\$51,322)	R
401	Court House Preservation	\$0	\$130	\$12,248	(\$12,118)	(\$12,118)	A
418	DHS Building Fund	\$23,500	\$9,400	\$0	\$32,900	\$9,400	N
422	Doris Reid Building Capital Project	\$6,005	\$0	\$22,495	(\$16,490)	(\$22,495)	A
430	Animal Control Capital Project	\$0	\$28,000	\$42,737	(\$14,737)	(\$14,737)	A
450	CCE 911 Development	\$299,178	\$9,867	\$9,867	\$299,178	\$0	
509	County Marina	\$1,422,308	\$103,374	\$117,376	\$1,408,306	(\$14,002)	
516	100% Tax Payment Fund	\$9,059,599	\$295,939	\$29,504	\$9,326,034	\$266,435	
517	Tax Foreclosure Fund	\$318,744	\$72,605	\$163,727	\$227,622	(\$91,122)	
561	County Fair	\$3,972	\$7	\$17,992	(\$14,013)	(\$17,985)	
588	Straits Regional Ride	\$89,701	\$405,713	\$403,696	\$91,718	\$2,017	
595	Jail Commissary Fund	\$15,808	\$70,185	\$55,884	\$30,109	\$14,301	
802	Revolving Drain Fund	\$100	\$0	\$0	\$100	\$0	
<b>TOTALS</b>		<b>\$21,320,136</b>	<b>\$10,855,843</b>	<b>\$11,847,580</b>	<b>\$20,328,399</b>	<b>(\$991,737)</b>	

- A Funded by an annual year end appropriation - fund balance will be positive at year end.
- F Funded on an as needed basis - fund should have a zero (\$0) fund balance at the end of the year.
- N New fund for 2016.
- P Pending payment from Michigan Veterans Trust Fund to reimburse County for claims submitted.
- R As recorded on the books of the County.  
These entities do their own record keeping and trial balances are combined at year end for audit purposes.
- Z Pass through account or reimbursement grant - fund should have a zero (\$0) fund balance.

**Cheboygan County**  
**Summary of Expenses by Category**  
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**Reviewed by Kari Kortz - Finance Director**

Activity	Description	2015 AMENDED BUDGET	2015 ACTIVITY THRU 6/30/15	2016 AMENDED BUDGET	2016 ACTIVITY THRU 6/30/16	% Change From 2015 Budget to 2016 YTD Budget	% Change From 2015 YTD Activity to 2016 YTD Activity	2015 % of Total Activity	2016 % of Total Activity
<b>700 Total</b>	Uncategorized	8,818	0	8,818	0	0.00%	0.00%		
	<b>Subtotal Uncategorized</b>	<b>8,818</b>	<b>0</b>	<b>8,818</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>703 Total</b>	Wages	1,129,755	523,765	1,120,720	510,755	-0.80%	-2.48%		
<b>704 Total</b>	Wages	34,315	13,233	26,045	10,424	-24.10%	-21.22%		
<b>705 Total</b>	Wages	7,982	3,842	10,262	5,804	28.56%	51.08%		
<b>718 Total</b>	Wages	3,519,862	1,661,037	3,593,615	1,639,498	2.10%	-1.30%		
<b>719 Total</b>	Wages	43,349	16,319	22,184	7,894	-48.82%	-51.63%		
<b>720 Total</b>	Wages	21,604	3,509	22,095	3,758	2.27%	7.08%		
<b>724 Total</b>	Wages	10,405	3,974	19,681	7,326	89.15%	84.37%		
	<b>Subtotal Wages</b>	<b>4,767,272</b>	<b>2,225,679</b>	<b>4,814,602</b>	<b>2,185,460</b>	<b>0.99%</b>	<b>-1.81%</b>	<b>45.34%</b>	<b>42.64%</b>
<b>706 Total</b>	Per Diem	61,300	28,140	63,500	24,762	3.59%	-12.01%		
	<b>Subtotal Per Diem</b>	<b>61,300</b>	<b>28,140</b>	<b>63,500</b>	<b>24,762</b>	<b>3.59%</b>	<b>-12.01%</b>	<b>0.57%</b>	<b>0.48%</b>
<b>712 Total</b>	Fringe Benefits	2,317,862	1,128,211	2,323,907	1,105,224	0.26%	-2.04%		
<b>717 Total</b>	Cleaning Allowance	18,050	18,050	18,050	18,050	0.00%	0.00%		
<b>721 Total</b>	Rx Reimbursement	1,500	0	0	0	-100.00%	0.00%		
	<b>Subtotal Fringe Benefits</b>	<b>2,337,412</b>	<b>1,146,261</b>	<b>2,341,957</b>	<b>1,123,274</b>	<b>0.19%</b>	<b>-2.01%</b>	<b>23.35%</b>	<b>21.91%</b>
<b>722 Total</b>	Year-end Salary Adjustments (Accruals)	0	(295,533)	0	(101,211)	0.00%	-65.75%		
	<b>Subtotal Year-end Salary Adjustments</b>	<b>0</b>	<b>(295,533)</b>	<b>0</b>	<b>(101,211)</b>	<b>0.00%</b>	<b>-65.75%</b>	<b>-6.02%</b>	<b>-1.97%</b>
<b>727 Total</b>	Office Supplies	73,277	43,391	88,376	69,328	20.61%	59.77%		
<b>728 Total</b>	Printed Matter	1,000	0	1,000	0	0.00%	0.00%		
<b>729 Total</b>	Other Supplies	2,100	331	2,000	1,335	-4.76%	302.92%		
<b>730 Total</b>	Postage	75,469	38,231	70,136	38,757	-7.07%	1.37%		
<b>740 Total</b>	Inmate Meals	255,722	102,294	256,000	116,107	0.11%	13.50%		
<b>744 Total</b>	Other Supplies	26,195	8,504	24,624	9,971	-6.00%	17.26%		
<b>746 Total</b>	Uniform Expense	8,050	3,800	9,050	5,876	12.42%	54.62%		
<b>747 Total</b>	Oil/Gas/Repairs	104,368	24,627	89,435	20,427	-14.31%	-17.05%		
<b>748 Total</b>	Periodicals	2,200	643	2,200	664	0.00%	3.23%		
<b>750 Total</b>	Operating Supplies	430,762	215,381	430,762	215,381	0.00%	0.00%		
<b>760 Total</b>	Medical Supplies	40,174	23,902	49,385	18,912	22.93%	-20.87%		
<b>775 Total</b>	Janitorial Supplies	28,000	13,789	28,000	10,019	0.00%	-27.34%		
	<b>Subtotal Supplies</b>	<b>1,047,317</b>	<b>474,894</b>	<b>1,050,968</b>	<b>506,777</b>	<b>0.35%</b>	<b>6.71%</b>	<b>9.67%</b>	<b>9.89%</b>

Cheboygan County  
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<b>802 Total</b>	Professional and Contractual Services - Health	5,595	2,244	6,120	1,375	9.38%	-38.75%		
<b>803 Total</b>	Filing Fees	1,000	0	1,000	0	0.00%	0.00%		
<b>804 Total</b>	Transcripts	9,008	1,488	9,400	94	4.35%	-93.69%		
<b>805 Total</b>	Jury Fees	17,725	12,621	17,725	14,235	0.00%	12.79%		
<b>806 Total</b>	Witness Fees	15,050	75	23,930	10,474	59.00%	13821.07%		
<b>809 Total</b>	Appeals Fees	8,035	8,035	8,000	2,719	-0.44%	-66.16%		
<b>810 Total</b>	Professional/Contractual Services	198,175	103,950	232,043	140,445	17.09%	35.11%		
<b>811 Total</b>	Professional and Contractual Services - Janitorial	8,000	4,284	8,000	4,717	0.00%	10.11%		
<b>812 Total</b>	Extraditions	2,000	0	2,000	0	0.00%	0.00%		
<b>825 Total</b>	Professional/Contractual Services - Legal	320,153	136,878	310,738	136,846	-2.94%	-0.02%		
<b>827 Total</b>	Memberships and Subscriptions	49,493	23,360	49,249	24,060	-0.49%	3.00%		
<b>831 Total</b>	Laundry	5,000	0	5,000	675	0.00%	100.00%		
	<b>Subtotal Professional and Contractual Services</b>	<b>639,626</b>	<b>293,327</b>	<b>673,205</b>	<b>335,639</b>	<b>5.25%</b>	<b>14.42%</b>	<b>5.98%</b>	<b>6.55%</b>
<b>833 Total</b>	Veteran's Burial	13,500	1,965	13,500	4,880	0.00%	148.35%		
	<b>Subtotal Veteran's Burial</b>	<b>13,500</b>	<b>1,965</b>	<b>13,500</b>	<b>4,880</b>	<b>0.00%</b>	<b>148.35%</b>	<b>0.04%</b>	<b>0.10%</b>
<b>835 Total</b>	Health Services	352,479	175,990	371,483	181,492	5.39%	3.13%		
	<b>Subtotal Health Services</b>	<b>352,479</b>	<b>175,990</b>	<b>371,483</b>	<b>181,492</b>	<b>5.39%</b>	<b>3.13%</b>	<b>3.58%</b>	<b>3.54%</b>
<b>837 Total</b>	Other Welfare Services	112,616	55,998	111,995	55,998	-0.55%	0.00%		
	<b>Subtotal Other Welfare Services</b>	<b>112,616</b>	<b>55,998</b>	<b>111,995</b>	<b>55,998</b>	<b>-0.55%</b>	<b>0.00%</b>	<b>1.14%</b>	<b>1.09%</b>
<b>846 Total</b>	Uniform Expense	2,150	1,070	2,150	1,095	0.00%	2.35%		
	<b>Subtotal Uniforms</b>	<b>2,150</b>	<b>1,070</b>	<b>2,150</b>	<b>1,095</b>	<b>0.00%</b>	<b>2.35%</b>	<b>0.02%</b>	<b>0.02%</b>
<b>852 Total</b>	Utilities - Telephone	34,000	13,309	35,003	12,423	2.95%	-6.66%		
	<b>Subtotal Communications (Utilities)</b>	<b>34,000</b>	<b>13,309</b>	<b>35,003</b>	<b>12,423</b>	<b>2.95%</b>	<b>-6.66%</b>	<b>0.27%</b>	<b>0.24%</b>
<b>863 Total</b>	Travel/Lodging/Meals	57,699	18,097	57,832	21,188	0.23%	17.08%		
<b>957 Total</b>	Training/Education	25,670	9,057	28,967	10,404	12.84%	14.88%		
	<b>Subtotal Travel/Training</b>	<b>83,369</b>	<b>27,153</b>	<b>88,299</b>	<b>31,593</b>	<b>5.91%</b>	<b>16.35%</b>	<b>0.55%</b>	<b>0.62%</b>
<b>900 Total</b>	Advertising	8,925	4,625	11,625	5,298	30.25%	14.56%		
	<b>Subtotal Printing and Publishing</b>	<b>8,925</b>	<b>4,625</b>	<b>11,625</b>	<b>5,298</b>	<b>30.25%</b>	<b>14.56%</b>	<b>0.09%</b>	<b>0.10%</b>
<b>910 Total</b>	Insurance	148,794	40,786	261,966	133,520	76.06%	227.37%		
	<b>Subtotal Insurance</b>	<b>148,794</b>	<b>40,786</b>	<b>261,966</b>	<b>133,520</b>	<b>76.06%</b>	<b>227.37%</b>	<b>0.83%</b>	<b>2.60%</b>
<b>920 Total</b>	Utilities	133,000	62,181	133,000	55,135	0.00%	-11.33%		
	<b>Subtotal Utilities</b>	<b>133,000</b>	<b>62,181</b>	<b>133,000</b>	<b>55,135</b>	<b>0.00%</b>	<b>-11.33%</b>	<b>1.27%</b>	<b>1.08%</b>

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<b>930 Total</b>	Repairs and Maintenance	100,570	7,315	47,700	8,957	-52.57%	22.45%		
<b>934 Total</b>	Repairs and Maintenance	40,000	11,672	39,655	11,610	-0.86%	-0.53%		
<b>935 Total</b>	Repairs and Maintenance	3,000	0	3,450	450	15.00%	100.00%		
<b>936 Total</b>	Repairs and Maintenance	33,000	11,737	33,000	8,858	0.00%	-24.53%		
<b>937 Total</b>	Equipment Maintenance	20,000	7,610	20,500	7,467	2.50%	-1.88%		
	<b>Subtotal Repairs</b>	<b>196,570</b>	<b>38,333</b>	<b>144,305</b>	<b>37,342</b>	<b>-26.59%</b>	<b>-2.59%</b>	<b>0.78%</b>	<b>0.73%</b>
<b>949 Total</b>	Rental Expense	4,725	3,685	4,725	3,685	0.00%	0.00%		
<b>950 Total</b>	Equipment	47,988	16,655	29,550	8,470	-38.42%	-49.15%		
	<b>Subtotal Rental</b>	<b>52,713</b>	<b>20,340</b>	<b>34,275</b>	<b>12,155</b>	<b>-34.98%</b>	<b>-40.24%</b>	<b>0.41%</b>	<b>0.24%</b>
<b>955 Total</b>	Carried Forward Fund Equity	2,446	0	61,610	0	2418.56%	0.00%		
	<b>Subtotal Carried Forward Fund Equity</b>	<b>2,446</b>	<b>0</b>	<b>61,610</b>	<b>0</b>	<b>2418.56%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>958 Total</b>	Miscellaneous Expenses/Fees	9,345	6,906	9,488	7,014	1.53%	1.56%		
<b>960 Total</b>	Miscellaneous Expenses/Other Services	56,200	21,814	48,550	32,899	-13.61%	50.81%		
	<b>Subtotal Miscellaneous Expense</b>	<b>68,545</b>	<b>31,721</b>	<b>58,038</b>	<b>39,913</b>	<b>-15.33%</b>	<b>25.83%</b>	<b>0.65%</b>	<b>0.78%</b>
<b>903 Total</b>	Appropriations	88,000	90,919	88,575	80,000	0.65%	-12.01%		
<b>904 Total</b>	Appropriations	6,861	0	7,051	0	2.77%	0.00%		
<b>961 Total</b>	Appropriations	156,948	47,722	115,461	13,122	-26.43%	-72.50%		
<b>963 Total</b>	Appropriations	56,700	0	4,900	0	-91.36%	0.00%		
<b>964 Total</b>	Appropriations	136,725	70,049	115,300	43,660	-15.67%	-37.67%		
<b>965 Total</b>	Appropriations	683,114	206,328	715,888	168,319	4.80%	-18.42%		
<b>966 Total</b>	Appropriations	10,750	(8,881)	34,750	3,351	223.26%	-137.74%		
	<b>Subtotal Appropriations</b>	<b>1,139,099</b>	<b>406,136</b>	<b>1,081,925</b>	<b>308,452</b>	<b>-5.02%</b>	<b>-24.05%</b>	<b>8.27%</b>	<b>6.02%</b>
<b>969 Total</b>	Contingency	162,331	0	157,331	0	-3.08%	0.00%		
	<b>Subtotal Contingency</b>	<b>162,331</b>	<b>0</b>	<b>157,331</b>	<b>0</b>	<b>-3.08%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>970 Total</b>	Capital Outlay/Equipment	110,504	95,426	191,637	95,422	73.42%	0.00%		
<b>975 Total</b>	Maintenance/Equipment/Miscellaneous	11,515	5,671	12,000	4,955	4.21%	-12.63%		
<b>977 Total</b>	Office Equipment/Furniture/Computers	170,779	55,646	165,819	71,223	-2.90%	27.99%		
	<b>Subtotal Capital Outlay</b>	<b>292,798</b>	<b>156,743</b>	<b>369,456</b>	<b>171,600</b>	<b>26.18%</b>	<b>9.48%</b>	<b>3.19%</b>	<b>3.35%</b>
<b>999 Total</b>	Transfer Out	72,425	0	46,828	0	-35.34%	0.00%		
	<b>Subtotal Transfer Out</b>	<b>72,425</b>	<b>0</b>	<b>46,828</b>	<b>0</b>	<b>-35.34%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Grand Total</b>		<b>11,737,505</b>	<b>4,909,117</b>	<b>11,935,838</b>	<b>5,125,593</b>	<b>1.69%</b>	<b>4.41%</b>	<b>100.00%</b>	<b>100.00%</b>

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**Fringe Benefit Detail**

Health Insurance			505,747		489,265		-3.26%		
MERS and Administrator's Retirement			298,773		307,882		3.05%		
Longevity			12,630		12,370		-2.06%		
Opt-out			41,506		40,112		-3.36%		
FICA, Worker's Comp, MESC, LTD, Life Insurance, Deferred Comp Match			269,555		255,595		-5.18%		
<b>712 Total</b>	Fringe Benefits	2,317,862	1,128,211	2,323,907	1,105,224	0.26%	-2.04%		

Wage and Fringe	7,165,984	3,104,547	7,220,059	3,232,283	0.75%	4.11%	63.24%	63.06%
Supplies	1,047,317	474,894	1,050,968	506,777	0.35%	6.71%	9.67%	9.89%
Prof/Con Services	639,626	293,327	673,205	335,639	5.25%	14.42%	5.98%	6.55%
Appropriations and Transfers Out	1,139,099	406,136	1,081,925	308,452	-5.02%	-24.05%	8.27%	6.02%
Total Highlighted Categories	9,992,025	4,278,904	10,026,157	4,383,151	0.34%	2.44%	87.16%	85.51%
Remaining Categories	1,745,479	630,213	1,909,681	742,443	9.41%	17.81%	12.84%	14.49%
Grand Total	11,737,505	4,909,117	11,935,838	5,125,593	1.69%	4.41%	100.00%	100.00%

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2016 THROUGH JUNE 30, 2016

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	2016 ADOPTED BUDGET	CHANGE TO BUDGET INCREASE (DECREASE)	2016 AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-101-712.00	FRINGE	01/12/2016	70238			(1,789.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-101-712.00 Total</b>					57,645.00	(1,789.00)	55,856.00		
101-131-712.00	FRINGE	01/12/2016	70238			(255.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-131-712.00 Total</b>					67,135.00	(255.00)	66,880.00		
101-131-718.00	FULL TIME	01/12/2016	70238			5,947.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-131-718.00 Total</b>					107,931.00	5,947.00	113,878.00		
101-136-712.00	FRINGE	01/12/2016	70238			629.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-136-712.00 Total</b>					216,065.00	629.00	216,694.00		
101-136-718.00	FULL TIME	01/12/2016	70238			43,087.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-136-718.00 Total</b>					264,866.00	43,087.00	307,953.00		
101-136-719.00	PART TIME	01/12/2016	70239			(22,466.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-136-719.00 Total</b>					26,867.00	(22,466.00)	4,401.00		
101-136-724.00	ON CALL/REIMBURSEMENT	01/12/2016	70239			634.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-136-724.00 Total</b>					10,567.00	634.00	11,201.00		
101-139-712.00	FRINGE	01/12/2016	70239			(476.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-139-712.00 Total</b>					33,645.00	(476.00)	33,169.00		
101-139-718.00	FULL TIME	01/12/2016	70239			2,344.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-139-718.00 Total</b>					43,428.00	2,344.00	45,772.00		
101-139-727.00	OFFICE SUPPLIES	01/01/2016	70178			(152.09)		Lower Revenue and Expenditure	2/9/2016
<b>101-139-727.00 Total</b>					450.00	(152.09)	298.00		
101-139-730.00	POSTAGE	01/01/2016	70178			(114.18)		Lower Revenue and Expenditure	2/9/2016
<b>101-139-730.00 Total</b>					800.00	(114.18)	686.00		
101-148-712.00	FRINGE	01/12/2016	70239			(1,653.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-148-712.00 Total</b>					131,257.00	(1,653.00)	129,604.00		
101-148-718.00	FULL TIME	01/12/2016	70240			8,612.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-148-718.00 Total</b>					168,743.00	8,612.00	177,355.00		
101-202-703.66	FINANCE DIRECTOR	01/12/2016	70240			2,500.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-202-703.66 Total</b>					83,300.00	2,500.00	85,800.00		
101-202-712.00	FRINGE	01/12/2016	70240			(6,393.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-202-712.00 Total</b>					87,721.00	(6,393.00)	81,328.00		
101-202-718.00	FULL TIME	01/12/2016	70240			4,629.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-202-718.00 Total</b>					105,919.00	4,629.00	110,548.00		
101-212-703.50	COUNTY ADMINISTRATOR	01/12/2016	70241			(1,000.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-212-703.50 Total</b>					103,605.00	(1,000.00)	102,605.00		
101-212-712.00	FRINGE	01/12/2016	70240			(1,337.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-212-712.00 Total</b>					62,924.00	(1,337.00)	61,587.00		
101-212-718.00	FULL TIME	01/12/2016	70241			2,163.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-212-718.00 Total</b>					35,901.00	2,163.00	38,064.00		
101-215-712.00	FRINGE	01/12/2016	70241			4,205.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-215-712.00 Total</b>					110,357.00	4,205.00	114,562.00		
101-215-718.00	FULL TIME	01/12/2016	70241			6,581.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-215-718.00 Total</b>					187,612.00	6,581.00	194,193.00		
101-225-703.18	EQUALIZATION DIRECTOR	01/12/2016	70242			(8,835.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-225-703.18 Total</b>					58,835.00	(8,835.00)	50,000.00		
101-225-712.00	FRINGE	01/12/2016	70241			(3,701.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-225-712.00 Total</b>					82,839.00	(3,701.00)	79,138.00		
101-225-718.00	FULL TIME	01/12/2016	70242			2,800.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-225-718.00 Total</b>					102,323.00	2,800.00	105,123.00		
101-228-703.80	IS MANAGER	01/12/2016	70242			2,829.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-228-703.80 Total</b>					56,493.00	2,829.00	59,322.00		
101-228-712.00	FRINGE	01/12/2016	70242			(651.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-228-712.00 Total</b>					41,718.00	(651.00)	41,067.00		
101-228-718.00	FULL TIME	01/12/2016	70242			457.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-228-718.00 Total</b>					44,991.00	457.00	45,448.00		
101-228-810.00	CONTRACTUAL SERVICES	04/04/2016	70352			5,000.00		Interdepartmental Transfer	No
101-228-810.00	CONTRACTUAL SERVICES	04/04/2016	70352			2,519.00		Interdepartmental Transfer	No
<b>101-228-810.00 Total</b>				Yes	-	7,519.00	7,519.00		
101-228-935.00	EQUIPMENT REPAIRS	01/08/2016	70096			450.00		Interdepartmental Transfer	No
<b>101-228-935.00 Total</b>				Yes	-	450.00	450.00		
101-228-969.00	CONTINGENCY	04/04/2016	70352			(5,000.00)		Interdepartmental Transfer	No
<b>101-228-969.00 Total</b>					5,000.00	(5,000.00)	-		
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	01/08/2016	70096			(450.00)		Interdepartmental Transfer	No
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	04/04/2016	70352			(2,519.00)		Interdepartmental Transfer	No
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	04/19/2016	70399			(500.00)		Interdepartmental Transfer	No
<b>101-228-977.03 Total</b>					39,500.00	(3,469.00)	36,031.00		
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	04/19/2016	70399			500.00		Interdepartmental Transfer	No
<b>101-228-977.68 Total</b>					15,000.00	500.00	15,500.00		
101-229-712.00	FRINGE	01/12/2016	70243			13,735.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-229-712.00 Total</b>					153,165.00	13,735.00	166,900.00		
101-229-718.00	FULL TIME	01/12/2016	70243			9,111.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-229-718.00 Total</b>					273,373.00	9,111.00	282,484.00		
101-229-724.00	ON CALL/REIMBURSEMENT	01/12/2016	70243			142.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-229-724.00 Total</b>					4,737.00	142.00	4,879.00		

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101-229-806.00	WITNESS FEES	06/14/2016	70541			9,630.00		Interdepartmental Transfer - Use of Fund Equity	6/14/2016
<b>101-229-806.00 Total</b>					4,000.00	9,630.00	13,630.00		
101-229-853.00	CELL PHONE	06/17/2016	70543			562.50		Interdepartmental Transfer	No
<b>101-229-853.00 Total</b>				Yes	-	562.50	563.00		
101-229-977.00	OFFICE EQUIP & FURNITURE	06/17/2016	70543			(562.50)		Interdepartmental Transfer	No
<b>101-229-977.00 Total</b>					5,000.00	(562.50)	4,438.00		
101-243-712.00	FRINGE	01/12/2016	70243			(455.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-243-712.00 Total</b>					24,428.00	(455.00)	23,973.00		
101-243-718.00	FULL TIME	01/12/2016	70243			1,456.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-243-718.00 Total</b>					36,608.00	1,456.00	38,064.00		
101-253-712.00	FRINGE	01/12/2016	70244			(1,377.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-253-712.00 Total</b>					63,127.00	(1,377.00)	61,750.00		
101-253-718.00	FULL TIME	01/12/2016	70244			1,729.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-253-718.00 Total</b>					65,994.00	1,729.00	67,723.00		
101-265-703.19	MAINTENANCE ENGINEER	01/12/2016	70244			2,288.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-265-703.19 Total</b>					45,948.00	2,288.00	48,236.00		
101-265-712.00	FRINGE	01/12/2016	70244			(2,357.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-265-712.00 Total</b>					132,806.00	(2,357.00)	130,449.00		
101-265-718.00	FULL TIME	01/12/2016	70244			7,269.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-265-718.00 Total</b>					182,016.00	7,269.00	189,285.00		
101-265-930.00	GROUNDS MAINT/EQUIP	06/30/2016	70669			45.00		Interdepartmental Transfer	No
<b>101-265-930.00 Total</b>					3,500.00	45.00	3,545.00		
101-265-934.00	BLDG REPAIRS & MAINT	03/22/2016	70291			(300.00)		Interdepartmental Transfer	No
101-265-934.00	BLDG REPAIRS & MAINT	06/30/2016	70669			(45.00)		Interdepartmental Transfer	No
<b>101-265-934.00 Total</b>					20,000.00	(345.00)	19,655.00		
101-265-957.00	EMPLOYEE TRAINING	03/22/2016	70291			300.00		Interdepartmental Transfer	No
<b>101-265-957.00 Total</b>				Yes	-	300.00	300.00		
101-267-977.60	NEW VEHICLE PURCHASE	06/09/2016	70668			(58,788.08)		Interdepartmental Transfer	No
<b>101-267-977.60 Total</b>					60,000.00	(58,788.08)	1,212.00		
101-270-802.05	EMPLOYMENT PHYSICALS	03/21/2016	70397			(65.00)		Interdepartmental Transfer	No
101-270-802.05	EMPLOYMENT PHYSICALS	06/30/2016	70602			650.00		Interdepartmental Transfer	No
<b>101-270-802.05 Total</b>					725.00	585.00	1,310.00		
101-270-802.15	EMPLOYMENT BACKGROUND CHECKS	03/21/2016	70397			65.00		Interdepartmental Transfer	No
<b>101-270-802.15 Total</b>				Yes	-	65.00	65.00		
101-270-900.00	ADVERTISING	06/30/2016	70602			(650.00)		Interdepartmental Transfer	No
<b>101-270-900.00 Total</b>					2,775.00	(650.00)	2,125.00		
101-284-863.10	TRAVEL/LODGING/MEALS ETC	05/02/2016	70419			155.00		Interdepartmental Transfer	No
<b>101-284-863.10 Total</b>					350.00	155.00	505.00		
101-284-957.00	EMPLOYEE TRAINING	05/02/2016	70419			(155.00)		Interdepartmental Transfer	No
<b>101-284-957.00 Total</b>					500.00	(155.00)	345.00		
101-301-703.34	HOLIDAY PAY	01/12/2016	70245			1,146.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-301-703.34 Total</b>					38,233.00	1,146.00	39,379.00		
101-301-704.05	OVERTIME	01/12/2016	70245			382.00		Interdepartmental Transfer - Wage Related	1/12/2016
101-301-704.05	OVERTIME	06/08/2016	70540			(1,500.00)		Interdepartmental Transfer - Wage Related	6/14/2016
<b>101-301-704.05 Total</b>					12,731.00	(1,118.00)	11,613.00		
101-301-712.00	FRINGE	01/12/2016	70245			(6,655.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-301-712.00 Total</b>					428,838.00	(6,655.00)	422,183.00		
101-301-718.00	FULL TIME	01/12/2016	70245			34,010.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-301-718.00 Total</b>					812,792.00	34,010.00	846,802.00		
101-301-719.00	PART TIME	01/12/2016	70245			2,461.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-301-719.00 Total</b>					7,605.00	2,461.00	10,066.00		
101-301-727.00	OFFICE SUPPLIES	01/26/2016	70138			(525.00)		Interdepartmental Transfer	No
<b>101-301-727.00 Total</b>					5,500.00	(525.00)	4,975.00		
101-301-744.00	OTHER SUPPLIES	06/27/2016	70580			(15.00)		Interdepartmental Transfer	No
<b>101-301-744.00 Total</b>					2,000.00	(15.00)	1,985.00		
101-301-744.08	DRUG INVESTIGATION	01/01/2016	70183			3,653.00		Raise Revenue and Expenditure	2/9/2016
101-301-744.08	DRUG INVESTIGATION	03/08/2016	70261			350.00		Raise Revenue and Expenditure	3/8/2016
101-301-744.08	DRUG INVESTIGATION	04/19/2016	70459			350.00		Raise Revenue and Expenditure	5/10/2016
<b>101-301-744.08 Total</b>				Yes	-	4,353.00	4,353.00		
101-301-744.09	DRUG FORFEITURE ACTIVITIES	01/01/2016	70182			6,286.00		Raise Revenue and Expenditure	2/9/2016
<b>101-301-744.09 Total</b>				Yes	-	6,286.00	6,286.00		
101-301-827.00	MEMBERSHIP & SUBSCRIPTIONS	06/27/2016	70580			15.00		Interdepartmental Transfer	No
<b>101-301-827.00 Total</b>					1,150.00	15.00	1,165.00		
101-301-970.01	EQUIPMENT - NEW	04/12/2016	70354			7,386.00		Raise Revenue and Expenditure	4/12/2016
<b>101-301-970.01 Total</b>					23,000.00	7,386.00	30,386.00		
101-301-977.00	OFFICE EQUIP & FURNITURE	01/26/2016	70138			525.00		Interdepartmental Transfer	No
<b>101-301-977.00 Total</b>				Yes	-	525.00	525.00		
101-301-977.60	NEW VEHICLE PURCHASE	01/01/2016	70170			12,000.00		Raise Revenue and Expenditure	12/8/2015
101-301-977.60	NEW VEHICLE PURCHASE	02/05/2016	70169			(12,000.00)		Voided - See Below - Wrong Date Used	N/A
101-301-977.60	NEW VEHICLE PURCHASE	02/05/2016	70172			12,000.00		Voided - See Above - Wrong Date Used	N/A
101-301-977.60	NEW VEHICLE PURCHASE	06/09/2016	70539			30,251.44		Raise Revenue and Expenditure	6/14/2016
101-301-977.60	NEW VEHICLE PURCHASE	06/09/2016	70668			58,788.08		Interdepartmental Transfer	No
<b>101-301-977.60 Total</b>				Yes	-	101,039.52	101,040.00		

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101-302-712.00	FRINGE	01/12/2016	70246			434.00	434.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-302-712.00 Total</b>					5,823.00	434.00	6,257.00		
101-302-718.00	FULL TIME	01/12/2016	70246			2,224.00	2,224.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-302-718.00 Total</b>					16,710.00	2,224.00	18,934.00		
101-331-704.05	OVERTIME	01/12/2016	70247			50.00	50.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-331-704.05 Total</b>					2,200.00	50.00	2,250.00		
101-331-712.00	FRINGE	01/02/2016	70115			3,052.00	3,052.00	Raise/Lower Revenue and Expenditure	1/12/2016
101-331-712.00	FRINGE	01/12/2016	70246			17.00	17.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-331-712.00 Total</b>					11,769.00	3,069.00	14,838.00		
101-331-718.00	FULL TIME	01/02/2016	70115			10,785.00	10,785.00	Raise/Lower Revenue and Expenditure	1/12/2016
101-331-718.00	FULL TIME	01/12/2016	70246			2,664.00	2,664.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-331-718.00 Total</b>					14,069.00	13,449.00	27,518.00		
101-331-720.00	SEASONAL	01/12/2016	70246			491.00	491.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-331-720.00 Total</b>					21,604.00	491.00	22,095.00		
101-332-712.00	FRINGE	01/02/2016	70115			(3,052.00)	(3,052.00)	Raise/Lower Revenue and Expenditure	1/12/2016
<b>101-332-712.00 Total</b>					4,678.00	(3,052.00)	1,626.00		
101-332-718.00	FULL TIME	01/02/2016	70115			(10,785.00)	(10,785.00)	Raise/Lower Revenue and Expenditure	1/12/2016
<b>101-332-718.00 Total</b>					16,844.00	(10,785.00)	6,059.00		
101-332-747.00	OIL & REPAIR	01/02/2016	70115			(625.00)	(625.00)	Raise/Lower Revenue and Expenditure	1/12/2016
101-332-747.00	OIL & REPAIR	04/06/2016	70353			(45.00)	(45.00)	Interdepartmental Transfer	No
<b>101-332-747.00 Total</b>					1,350.00	(670.00)	680.00		
101-332-747.03	GAS/SHERIFF	01/02/2016	70115			(1,298.00)	(1,298.00)	Raise/Lower Revenue and Expenditure	1/12/2016
101-332-747.03	GAS/SHERIFF	04/27/2016	70414			(22.00)	(22.00)	Interdepartmental Transfer	No
<b>101-332-747.03 Total</b>					1,500.00	(1,320.00)	180.00		
101-332-863.22	SNOWMOBILE TOWING MILEAGE	01/02/2016	70115			(515.00)	(515.00)	Raise/Lower Revenue and Expenditure	1/12/2016
101-332-863.22	SNOWMOBILE TOWING MILEAGE	04/27/2016	70414			22.00	22.00	Interdepartmental Transfer	No
<b>101-332-863.22 Total</b>					915.00	(493.00)	422.00		
101-332-950.00	EQUIPMENT	01/02/2016	70115			(100.00)	(100.00)	Raise/Lower Revenue and Expenditure	1/12/2016
101-332-950.00	EQUIPMENT	04/06/2016	70353			45.00	45.00	Interdepartmental Transfer	No
<b>101-332-950.00 Total</b>					500.00	(55.00)	445.00		
101-333-704.05	OVERTIME	01/12/2016	70247			72.00	72.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-333-704.05 Total</b>					2,407.00	72.00	2,479.00		
101-333-712.00	FRINGE	01/12/2016	70247			(735.00)	(735.00)	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-333-712.00 Total</b>					27,836.00	(735.00)	27,101.00		
101-333-718.00	FULL TIME	01/12/2016	70247			1,251.00	1,251.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-333-718.00 Total</b>					41,709.00	1,251.00	42,960.00		
101-335-712.00	FRINGE	01/12/2016	70248			(78.00)	(78.00)	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-335-712.00 Total</b>					981.00	(78.00)	903.00		
101-335-719.00	PART TIME	01/12/2016	70248			157.00	157.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-335-719.00 Total</b>					6,560.00	157.00	6,717.00		
101-337-705.48	IMPAIRED DRIVING ENFORCEMENT WAGES	01/01/2016	70177			1,364.00	1,364.00	Lower Revenue and Expenditure	2/9/2016
<b>101-337-705.48 Total</b>					4,960.00	1,364.00	6,324.00		
101-337-705.49	SAFETY BELT ENFORCEMENT WAGES	01/01/2016	70177			(1,022.00)	(1,022.00)	Lower Revenue and Expenditure	2/9/2016
<b>101-337-705.49 Total</b>					4,960.00	(1,022.00)	3,938.00		
101-337-712.00	FRINGE	01/01/2016	70177			(432.00)	(432.00)	Lower Revenue and Expenditure	2/9/2016
<b>101-337-712.00 Total</b>					3,080.00	(432.00)	2,648.00		
101-338-727.99	SUPPLIES	06/08/2016	70524			(250.00)	(250.00)	Interdepartmental Transfer	No
101-338-727.99	SUPPLIES	06/08/2016	70524			(55.00)	(55.00)	Interdepartmental Transfer	No
101-338-727.99	SUPPLIES	06/27/2016	70579			(185.00)	(185.00)	Interdepartmental Transfer	No
<b>101-338-727.99 Total</b>					2,000.00	(490.00)	1,510.00		
101-338-760.00	MEDICAL SERVICES	06/27/2016	70579			185.00	185.00	Interdepartmental Transfer	No
<b>101-338-760.00 Total</b>					200.00	185.00	385.00		
101-338-930.01	VEHICLE REPAIR	06/08/2016	70524			55.00	55.00	Interdepartmental Transfer	No
<b>101-338-930.01 Total</b>					1,000.00	55.00	1,055.00		
101-338-957.04	EDUCATION	06/08/2016	70524			250.00	250.00	Interdepartmental Transfer	No
<b>101-338-957.04 Total</b>					1,300.00	250.00	1,550.00		
101-351-703.34	HOLIDAY PAY	01/12/2016	70248			1,779.00	1,779.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-351-703.34 Total</b>					32,557.00	1,779.00	34,336.00		
101-351-704.05	OVERTIME	01/12/2016	70249			126.00	126.00	Interdepartmental Transfer - Wage Related	1/12/2016
101-351-704.05	OVERTIME	06/08/2016	70540			1,500.00	1,500.00	Interdepartmental Transfer - Wage Related	6/14/2016
<b>101-351-704.05 Total</b>					3,152.00	1,626.00	4,778.00		
101-351-712.00	FRINGE	01/12/2016	70248			4,488.00	4,488.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-351-712.00 Total</b>					395,032.00	4,488.00	399,520.00		
101-351-718.00	FULL TIME	01/12/2016	70248			40,029.00	40,029.00	Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-351-718.00 Total</b>					681,743.00	40,029.00	721,772.00		
101-351-760.00	MEDICAL SERVICES	06/15/2016	70542			(1,000.00)	(1,000.00)	Interdepartmental Transfer	No
<b>101-351-760.00 Total</b>					50,000.00	(1,000.00)	49,000.00		
101-351-810.00	CONTRACTUAL SERVICES	06/15/2016	70542			1,000.00	1,000.00	Interdepartmental Transfer	No
<b>101-351-810.00 Total</b>				Yes	-	1,000.00	1,000.00		
101-400-501.03	ENFORCEMENT ZONE GRANT	01/01/2016	70177			(90.00)	(90.00)	Lower Revenue and Expenditure	2/9/2016
<b>101-400-501.03 Total</b>					13,000.00	(90.00)	12,910.00		
101-400-507.01	PROS ATTY VICTIMS RIGHTS	01/01/2016	70178			(266.27)	(266.27)	Lower Revenue and Expenditure	2/9/2016
<b>101-400-507.01 Total</b>					50,424.00	(266.27)	50,158.00		

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101-400-533.00	HOUSING ADMIN	03/08/2016	70262			28,440.00		Raise Revenue and Expenditure	3/8/2016
<b>101-400-533.00 Total</b>					19,885.00	28,440.00	48,325.00		
101-400-544.00	MARINE SAFETY PROGRAM	06/14/2016	70538			2,000.00		Raise Revenue and Expenditure	6/14/2016
<b>101-400-544.00 Total</b>					46,900.00	2,000.00	48,900.00		
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	01/02/2016	70115			(13,918.00)		Raise/Lower Revenue and Expenditure	1/12/2016
<b>101-400-544.01 Total</b>					21,918.00	(13,918.00)	8,000.00		
101-400-554.00	STATE GRANT	04/12/2016	70354			7,386.00		Raise Revenue and Expenditure	4/12/2016
<b>101-400-554.00 Total</b>				Yes	-	7,386.00	7,386.00		
101-400-582.00	SHERIFF LOCAL GRANTS	03/08/2016	70261			350.00		Raise Revenue and Expenditure	3/8/2016
101-400-582.00	SHERIFF LOCAL GRANTS	04/19/2016	70459			350.00		Raise Revenue and Expenditure	5/10/2016
<b>101-400-582.00 Total</b>				Yes	-	700.00	700.00		
101-400-675.06	DONATION - CANINE UNIT	01/01/2016	70170			12,000.00		Raise Revenue and Expenditure	12/8/2015
101-400-675.06	DDONATION - CANINE UNIT	02/05/2016	70169			(12,000.00)		Voided - See Below - Wrong Date Used	N/A
101-400-675.06	DDONATION - CANINE UNIT	02/05/2016	70172			12,000.00		Voided - See Above - Wrong Date Used	N/A
<b>101-400-675.06 Total</b>					10,000.00	12,000.00	22,000.00		
101-400-696.00	INSURANCE PROCEEDS	06/09/2016	70539			19,300.00		Raise Revenue and Expenditure	6/14/2016
<b>101-400-696.00 Total</b>				Yes	-	19,300.00	19,300.00		
101-400-699.00	FUND EQUITY	01/01/2016	70182			6,286.00		Raise Revenue and Expenditure	2/9/2016
101-400-699.00	FUND EQUITY	01/01/2016	70183			3,653.00		Raise Revenue and Expenditure	2/9/2016
101-400-699.00	FUND EQUITY	01/02/2016	70115			11,380.00		Raise/Lower Revenue and Expenditure	1/12/2016
101-400-699.00	FUND EQUITY	06/09/2016	70539			10,951.44		Raise Revenue and Expenditure	6/14/2016
<b>101-400-699.00 Total</b>					844,659.00	32,270.44	876,929.00		
101-400-699.99	TRANSFER IN	04/12/2016	70356			40,800.00		Raise Revenue and Expenditure	4/12/2016
<b>101-400-699.99 Total</b>					185,121.00	40,800.00	225,921.00		
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	01/12/2016	70249			1,920.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-412-703.90 Total</b>					64,000.00	1,920.00	65,920.00		
101-412-712.00	FRINGE	01/12/2016	70249			(3,148.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-412-712.00 Total</b>					131,272.00	(3,148.00)	128,124.00		
101-412-718.00	FULL TIME	01/12/2016	70249			4,753.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-412-718.00 Total</b>					146,100.00	4,753.00	150,853.00		
101-412-727.00	OFFICE SUPPLIES	05/06/2016	70469			(95.00)		Interdepartmental Transfer	No
<b>101-412-727.00 Total</b>					1,625.00	(95.00)	1,530.00		
101-412-827.00	MEMBERSHIP & SUBSCRIPTIONS	05/06/2016	70469			(95.00)		Interdepartmental Transfer	No
<b>101-412-827.00 Total</b>					1,920.00	(95.00)	1,825.00		
101-412-957.00	EMPLOYEE TRAINING	05/06/2016	70469			95.00		Interdepartmental Transfer	No
101-412-957.00	EMPLOYEE TRAINING	05/06/2016	70469			95.00		Interdepartmental Transfer	No
<b>101-412-957.00 Total</b>					450.00	190.00	640.00		
101-648-703.01	MEDICAL EXAMINER	01/12/2016	70249			530.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-648-703.01 Total</b>					8,826.00	530.00	9,356.00		
101-682-703.32	VETERANS ADMIN	01/12/2016	70250			600.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-682-703.32 Total</b>					40,000.00	600.00	40,600.00		
101-682-712.00	FRINGE	01/12/2016	70250			(2,528.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-682-712.00 Total</b>					32,836.00	(2,528.00)	30,308.00		
101-682-718.00	FULL TIME	01/12/2016	70250			1,208.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-682-718.00 Total</b>					29,786.00	1,208.00	30,994.00		
101-682-727.00	OFFICE SUPPLIES	03/02/2016	70227			(175.00)		Interdepartmental Transfer	No
101-682-727.00	OFFICE SUPPLIES	05/24/2016	70481			(296.76)		Interdepartmental Transfer	No
<b>101-682-727.00 Total</b>					2,500.00	(471.76)	2,028.00		
101-682-727.80	FLAGS	03/02/2016	70227			175.00		Interdepartmental Transfer	No
101-682-727.80	FLAGS	05/24/2016	70481			(15.00)		Interdepartmental Transfer	No
<b>101-682-727.80 Total</b>					4,500.00	160.00	4,660.00		
101-682-957.00	EMPLOYEE TRAINING	05/24/2016	70481			15.00		Interdepartmental Transfer	No
101-682-957.00	EMPLOYEE TRAINING	05/24/2016	70481			296.76		Interdepartmental Transfer	No
<b>101-682-957.00 Total</b>					500.00	311.76	812.00		
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/08/2016	70262			28,440.00		Raise Revenue and Expenditure	3/8/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/12/2016	70356			40,800.00		Raise Revenue and Expenditure	4/12/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	06/14/2016	70538			2,000.00		Raise Revenue and Expenditure	6/14/2016
101-700-955.01	CARRIED FORWARD FUND EQUITY	06/14/2016	70541			(9,630.00)		Interdepartmental Transfer - Use of Fund Equity	6/14/2016
<b>101-700-955.01 Total</b>				Yes	-	61,610.00	61,610.00		
101-731-712.00	FRINGE	01/12/2016	70250			(659.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-731-712.00 Total</b>					25,284.00	(659.00)	24,625.00		
101-731-718.00	FULL TIME	01/12/2016	70250			1,129.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-731-718.00 Total</b>					28,465.00	1,129.00	29,594.00		
101-731-863.10	TRAVEL/LODGING/MEALS ETC	06/30/2016	70670			5.00		Interdepartmental Transfer	No
<b>101-731-863.10 Total</b>				Yes	-	5.00	5.00		
101-731-957.00	EMPLOYEE TRAINING	06/30/2016	70670			(5.00)		Interdepartmental Transfer	No
<b>101-731-957.00 Total</b>					400.00	(5.00)	395.00		
101-751-712.00	FRINGE	01/12/2016	70255			(17.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-751-712.00 Total</b>					884.00	(17.00)	867.00		
101-751-718.00	FULL TIME	01/12/2016	70255			107.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>101-751-718.00 Total</b>					2,132.00	107.00	2,239.00		



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114-247-715.01	ADMIN FEE S/S	01/02/2016	70078			4,281.00		Interdepartmental Transfer	No
<b>114-247-715.01 Total</b>				Yes	-	4,281.00	4,281.00		
114-247-810.35	CONTRACTUAL SURVEY SERVICE	01/02/2016	70078			(1,500.00)		Interdepartmental Transfer	No
114-247-810.35	CONTRACTUAL SURVEY SERVICE	01/02/2016	70078			(4,281.00)		Interdepartmental Transfer	No
<b>114-247-810.35 Total</b>					38,974.00	(5,781.00)	33,193.00		
201-253-700.50	WITHDRAWAL TRANSFERS	01/02/2016	70114			116,975.00		Interdepartmental Transfer > \$25,000	1/12/2016
<b>201-253-700.50 Total</b>					6,129,890.00	116,975.00	6,246,865.00		
201-400-400.00	REVENUE CONTROL	01/02/2016	70114			116,975.00		Interdepartmental Transfer > \$25,000	1/12/2016
<b>201-400-400.00 Total</b>					5,213,890.00	116,975.00	5,330,865.00		
215-141-703.00	FRIEND OF THE COURT	01/12/2016	70251			4,201.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>215-141-703.00 Total</b>					69,951.00	4,201.00	74,152.00		
215-141-712.00	FRINGE	01/12/2016	70251			2,012.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>215-141-712.00 Total</b>					165,516.00	2,012.00	167,528.00		
215-141-718.00	FULL TIME	01/12/2016	70251			8,619.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>215-141-718.00 Total</b>					215,377.00	8,619.00	223,996.00		
215-141-806.00	WITNESS FEES	03/08/2016	70266			400.00		Interdepartmental Transfer	No
<b>215-141-806.00 Total</b>				Yes	-	400.00	400.00		
215-141-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70251			(8,619.00)		Interdepartmental Transfer - Wage Related	1/12/2016
215-141-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70251			(4,201.00)		Interdepartmental Transfer - Wage Related	1/12/2016
215-141-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70251			(2,012.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>215-141-910.04 Total</b>					15,761.00	(14,832.00)	929.00		
215-141-958.00	BANK CHARGES	03/29/2016	70320			120.00		Interdepartmental Transfer	No
215-141-958.00	BANK CHARGES	04/04/2016	70350			75.00		Interdepartmental Transfer	No
<b>215-141-958.00 Total</b>				Yes	-	195.00	195.00		
215-141-977.00	OFFICE EQUIP & FURNITURE	03/08/2016	70266			(400.00)		Interdepartmental Transfer	No
215-141-977.00	OFFICE EQUIP & FURNITURE	03/29/2016	70320			(120.00)		Interdepartmental Transfer	No
215-141-977.00	OFFICE EQUIP & FURNITURE	04/04/2016	70350			(75.00)		Interdepartmental Transfer	No
<b>215-141-977.00 Total</b>					5,000.00	(595.00)	4,405.00		
226-525-712.00	FRINGE	01/12/2016	70252			(2,034.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>226-525-712.00 Total</b>					28,903.00	(2,034.00)	26,869.00		
226-525-718.00	FULL TIME	01/12/2016	70251			1,599.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>226-525-718.00 Total</b>					31,980.00	1,599.00	33,579.00		
226-525-719.00	PART TIME	01/12/2016	70251			312.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>226-525-719.00 Total</b>					15,286.00	312.00	15,598.00		
226-525-900.00	ADVERTISING	05/13/2016	70470			100.00		Interdepartmental Transfer	No
<b>226-525-900.00 Total</b>					500.00	100.00	600.00		
226-525-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70251			(1,599.00)		Interdepartmental Transfer - Wage Related	1/12/2016
226-525-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70251			(312.00)		Interdepartmental Transfer - Wage Related	1/12/2016
226-525-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70252			2,034.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>226-525-910.04 Total</b>					2,462.00	123.00	2,585.00		
226-525-935.03	GROUNDS REPAIR/IMPROVEMENT	05/13/2016	70470			(100.00)		Interdepartmental Transfer	No
<b>226-525-935.03 Total</b>					2,000.00	(100.00)	1,900.00		
249-371-703.29	CONSTRUCTION CODE/ADMIN	01/12/2016	70252			2,891.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>249-371-703.29 Total</b>					48,173.00	2,891.00	51,064.00		
249-371-712.00	FRINGE	01/12/2016	70252			626.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>249-371-712.00 Total</b>					120,195.00	626.00	120,821.00		
249-371-718.00	FULL TIME	01/12/2016	70252			6,028.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>249-371-718.00 Total</b>					151,093.00	6,028.00	157,121.00		
249-371-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70252			(2,891.00)		Interdepartmental Transfer - Wage Related	1/12/2016
249-371-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70252			(6,028.00)		Interdepartmental Transfer - Wage Related	1/12/2016
249-371-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70252			(626.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>249-371-910.04 Total</b>					11,077.00	(9,545.00)	1,532.00		
249-371-999.00	TRANSFER OUT	04/12/2016	70356			40,800.00		Raise Revenue and Expenditure	4/12/2016
<b>249-371-999.00 Total</b>				Yes	-	40,800.00	40,800.00		
249-400-699.00	FUND EQUITY	04/12/2016	70356			40,800.00		Raise Revenue and Expenditure	4/12/2016
<b>249-400-699.00 Total</b>				Yes	-	40,800.00	40,800.00		
256-215-712.00	FRINGE	01/12/2016	70253			7.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>256-215-712.00 Total</b>					518.00	7.00	525.00		
256-215-718.00	FULL TIME	01/12/2016	70252			39.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>256-215-718.00 Total</b>					2,632.00	39.00	2,671.00		
256-215-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70252			(39.00)		Interdepartmental Transfer - Wage Related	1/12/2016
256-215-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70253			(7.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>256-215-910.04 Total</b>					48.00	(46.00)	2.00		
260-351-704.05	OVERTIME	01/01/2016	70168			(2,711.00)		Raise Revenue and Expenditure	12/8/2015
260-351-704.05	OVERTIME	02/05/2016	70167			2,711.00		Voided - See Below - Wrong Date Used	N/A
260-351-704.05	OVERTIME	02/05/2016	70171			(2,711.00)		Voided - See Above - Wrong Date Used	N/A
<b>260-351-704.05 Total</b>					2,711.00	(2,711.00)	-		
260-351-712.00	FRINGE	01/01/2016	70168			5,528.00		Raise Revenue and Expenditure	12/8/2015
260-351-712.00	FRINGE	01/12/2016	70256			(90.00)		Interdepartmental Transfer - Wage Related	1/12/2016
260-351-712.00	FRINGE	02/05/2016	70167			(5,528.00)		Voided - See Below - Wrong Date Used	N/A
260-351-712.00	FRINGE	02/05/2016	70171			5,528.00		Voided - See Above - Wrong Date Used	N/A
<b>260-351-712.00 Total</b>					2,385.00	5,438.00	7,823.00		

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260-351-719.00	PART TIME	01/01/2016	70168			8,225.00		Raise Revenue and Expenditure	12/8/2015
260-351-719.00	PART TIME	01/12/2016	70256			484.00		Interdepartmental Transfer - Wage Related	1/12/2016
260-351-719.00	PART TIME	02/05/2016	70167			(8,225.00)		Voided - See Below - Wrong Date Used	N/A
260-351-719.00	PART TIME	02/05/2016	70171			8,225.00		Voided - See Above - Wrong Date Used	N/A
<b>260-351-719.00 Total</b>					12,089.00	8,709.00	20,798.00		
260-351-744.00	OTHER SUPPLIES	01/01/2016	70168			350.00		Raise Revenue and Expenditure	12/8/2015
260-351-744.00	OTHER SUPPLIES	02/05/2016	70167			(350.00)		Voided - See Below - Wrong Date Used	N/A
260-351-744.00	OTHER SUPPLIES	02/05/2016	70171			350.00		Voided - See Above - Wrong Date Used	N/A
<b>260-351-744.00 Total</b>					400.00	350.00	750.00		
260-351-747.03	GAS/SHERIFF	01/01/2016	70168			184.00		Raise Revenue and Expenditure	12/8/2015
260-351-747.03	GAS/SHERIFF	02/05/2016	70167			(184.00)		Voided - See Below - Wrong Date Used	N/A
260-351-747.03	GAS/SHERIFF	02/05/2016	70171			184.00		Voided - See Above - Wrong Date Used	N/A
<b>260-351-747.03 Total</b>					647.00	184.00	831.00		
260-351-910.04	WAGEFRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70256			(484.00)		Interdepartmental Transfer - Wage Related	1/12/2016
260-351-910.04	WAGEFRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70256			90.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>260-351-910.04 Total</b>					638.00	(394.00)	244.00		
260-351-955.01	CARRIED FORWARD FUND EQUITY	01/01/2016	70168			1,584.00		Raise Revenue and Expenditure	12/8/2015
260-351-955.01	CARRIED FORWARD FUND EQUITY	02/05/2016	70167			(1,584.00)		Voided - See Below - Wrong Date Used	N/A
260-351-955.01	CARRIED FORWARD FUND EQUITY	02/05/2016	70171			1,584.00		Voided - See Above - Wrong Date Used	N/A
<b>260-351-955.01 Total</b>				Yes	-	1,584.00	1,584.00		
260-400-607.04	CHARGE FOR SERVICE - PARTICIPANT FEE	01/01/2016	70168			17,600.00		Raise Revenue and Expenditure	12/8/2015
260-400-607.04	CHARGE FOR SERVICE - PARTICIPANT FEE	02/05/2016	70167			(17,600.00)		Voided - See Below - Wrong Date Used	N/A
260-400-607.04	CHARGE FOR SERVICE - PARTICIPANT FEE	02/05/2016	70171			17,600.00		Voided - See Above - Wrong Date Used	N/A
<b>260-400-607.04 Total</b>					12,400.00	17,600.00	30,000.00		
260-400-630.00	OTHER REVENUE - WORK SITE FEE	01/01/2016	70168			(4,440.00)		Raise Revenue and Expenditure	12/8/2015
260-400-630.00	OTHER REVENUE - WORK SITE FEE	02/05/2016	70167			4,440.00		Voided - See Below - Wrong Date Used	N/A
260-400-630.00	OTHER REVENUE - WORK SITE FEE	02/05/2016	70171			(4,440.00)		Voided - See Above - Wrong Date Used	N/A
<b>260-400-630.00 Total</b>					7,440.00	(4,440.00)	3,000.00		
267-131-727.02	OPERATING EXPENSES	03/22/2016	70292			(816.62)		Interdepartmental Transfer	No
267-131-727.02	OPERATING EXPENSES	04/19/2016	70398			(11.88)		Interdepartmental Transfer	No
<b>267-131-727.02 Total</b>					1,000.00	(828.50)	172.00		
267-131-810.00	CONTRACTUAL SERVICES	04/12/2016	70388			(285.20)		Interdepartmental Transfer	No
<b>267-131-810.00 Total</b>					7,873.00	(285.20)	7,588.00		
267-131-863.10	TRAVEL/LODGING/MEALS ETC	03/22/2016	70292			816.62		Interdepartmental Transfer	No
267-131-863.10	TRAVEL/LODGING/MEALS ETC	04/12/2016	70388			285.20		Interdepartmental Transfer	No
267-131-863.10	TRAVEL/LODGING/MEALS ETC	04/19/2016	70398			11.88		Interdepartmental Transfer	No
<b>267-131-863.10 Total</b>					345.00	1,113.70	1,459.00		
267-134-810.00	CONTRACTUAL SERVICES	01/01/2016	70180			(5,080.00)		Lower Revenue and Expenditure	2/9/2016
<b>267-134-810.00 Total</b>					20,000.00	(5,080.00)	14,920.00		
267-165-712.00	FRINGE	05/10/2016	70458			19,510.00		Voided - See Below - Wrong Amount Used	N/A
267-165-712.00	FRINGE	05/10/2016	70465			(19,510.00)		Interdepartmental Transfer - Wage Related	5/10/2016
267-165-712.00	FRINGE	05/10/2016	70466			13,102.00		Interdepartmental Transfer - Wage Related	5/10/2016
<b>267-165-712.00 Total</b>				Yes	-	13,102.00	13,102.00		
267-165-718.00	FULL TIME	05/10/2016	70458			28,756.00		Voided - See Below - Wrong Amount Used	N/A
267-165-718.00	FULL TIME	05/10/2016	70465			(28,756.00)		Interdepartmental Transfer - Wage Related	5/10/2016
267-165-718.00	FULL TIME	05/10/2016	70466			19,584.00		Interdepartmental Transfer - Wage Related	5/10/2016
<b>267-165-718.00 Total</b>				Yes	-	19,584.00	19,584.00		
267-165-727.00	OFFICE SUPPLIES	01/01/2016	70176			(83,775.00)		Interdepartmental Transfer > \$25,000	2/9/2016
<b>267-165-727.00 Total</b>					83,775.00	(83,775.00)	-		
267-165-810.00	CONTRACTUAL SERVICES	01/01/2016	70176			83,775.00		Interdepartmental Transfer > \$25,000	2/9/2016
267-165-810.00	CONTRACTUAL SERVICES	01/01/2016	70181			(19,101.00)		Lower Revenue and Expenditure	2/9/2016
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70458			(19,510.00)		Voided - See Above - Wrong Amount Used	N/A
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70458			(28,756.00)		Voided - See Above - Wrong Amount Used	N/A
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70465			19,510.00		Interdepartmental Transfer - Wage Related	5/10/2016
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70465			28,756.00		Interdepartmental Transfer - Wage Related	5/10/2016
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70466			(13,102.00)		Interdepartmental Transfer - Wage Related	5/10/2016
267-165-810.00	CONTRACTUAL SERVICES	05/10/2016	70466			(19,584.00)		Interdepartmental Transfer - Wage Related	5/10/2016
<b>267-165-810.00 Total</b>				Yes	-	31,988.00	31,988.00		
267-400-527.00	BRYNE GRANT	01/01/2016	70181			(19,101.00)		Lower Revenue and Expenditure	2/9/2016
<b>267-400-527.00 Total</b>					85,000.00	(19,101.00)	65,899.00		
267-400-554.00	STATE GRANT	01/01/2016	70180			(5,080.00)		Lower Revenue and Expenditure	2/9/2016
<b>267-400-554.00 Total</b>					20,000.00	(5,080.00)	14,920.00		
276-165-712.00	FRINGE	01/01/2016	70179			(3,160.47)		Voided - See Below - Wrong Account Number Used	N/A
276-165-712.00	FRINGE	01/01/2016	70265			(3,160.47)		Lower Revenue and Expenditure	2/9/2016
276-165-712.00	FRINGE	01/12/2016	70256			(2,468.00)		Interdepartmental Transfer - Wage Related	1/12/2016
276-165-712.00	FRINGE	02/09/2016	70264			3,160.47		Voided - See Above - Wrong Account Number Used	N/A
<b>276-165-712.00 Total</b>					16,785.00	(5,628.47)	11,157.00		
276-165-718.00	FULL TIME	01/01/2016	70179			(4,009.60)		Voided - See Below - Wrong Account Number Used	N/A
276-165-718.00	FULL TIME	01/01/2016	70265			(4,009.60)		Lower Revenue and Expenditure	2/9/2016
276-165-718.00	FULL TIME	01/12/2016	70256			(444.00)		Interdepartmental Transfer - Wage Related	1/12/2016
276-165-718.00	FULL TIME	02/09/2016	70264			4,009.60		Voided - See Above - Wrong Account Number Used	N/A
<b>276-165-718.00 Total</b>					15,930.00	(4,453.60)	11,476.00		

**SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
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GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	2016 ADOPTED BUDGET	CHANGE TO BUDGET INCREASE (DECREASE)	2016 AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
276-165-719.00	PART TIME	01/12/2016	70256			2,468.00		Interdepartmental Transfer - Wage Related	1/12/2016
276-165-719.00	PART TIME	01/12/2016	70256			444.00		Interdepartmental Transfer - Wage Related	1/12/2016
276-165-719.00	PART TIME	01/12/2016	70256			19.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>276-165-719.00 Total</b>					13,280.00		16,211.00		
276-165-810.00	CONTRACTUAL SERVICES	01/12/2016	70108			(25,005.00)		Interdepartmental Transfer > \$25,000	1/12/2016
<b>276-165-810.00 Total</b>					25,005.00	(25,005.00)	-		
276-165-810.36	CONTRACTOR/CONSULTANTS	01/01/2016	70179			(6,950.00)		Voided - See Below - Wrong Account Number Used	N/A
276-165-810.36	CONTRACTOR/CONSULTANTS	01/01/2016	70265			(6,950.00)		Lower Revenue and Expenditure	2/9/2016
276-165-810.36	CONTRACTOR/CONSULTANTS	01/12/2016	70108			25,005.00		Interdepartmental Transfer > \$25,000	1/12/2016
276-165-810.36	CONTRACTOR/CONSULTANTS	01/12/2016	70256			(19.00)		Interdepartmental Transfer - Wage Related	1/12/2016
276-165-810.36	CONTRACTOR/CONSULTANTS	02/09/2016	70264			6,950.00		Voided - See Above - Wrong Account Number Used	N/A
<b>276-165-810.36 Total</b>				Yes	-	18,036.00	18,036.00		
276-165-810.40	CONTRACT/CHEB SCHOOLS	01/01/2016	70179			(2,250.00)		Voided - See Below - Wrong Account Number Used	N/A
276-165-810.40	CONTRACT/CHEB SCHOOLS	01/01/2016	70265			(2,250.00)		Lower Revenue and Expenditure	2/9/2016
276-165-810.40	CONTRACT/CHEB SCHOOLS	02/09/2016	70264			2,250.00		Voided - See Above - Wrong Account Number Used	N/A
<b>276-165-810.40 Total</b>					9,000.00	(2,250.00)	6,750.00		
276-400-525.25	SAYPA GRANT	01/01/2016	70179			(16,370.07)		Voided - See Below - Wrong Account Number Used	N/A
276-400-525.25	SAYPA GRANT	02/09/2016	70264			16,370.07		Voided - See Above - Wrong Account Number Used	N/A
<b>276-400-525.25 Total</b>				Yes	-	0.00	-		
276-400-527.00	BRYNE GRANT	01/01/2016	70265			(16,370.07)		Lower Revenue and Expenditure	2/9/2016
<b>276-400-527.00 Total</b>					80,000.00	(16,370.07)	63,630.00		
277-253-828.00	PROFESSIONAL SERVICES	05/31/2016	70531			530.00		Interdepartmental Transfer	No
<b>277-253-828.00 Total</b>				Yes	-	530.00	530.00		
277-253-970.00	CAPITOL OUTLAY	05/31/2016	70531			(530.00)		Interdepartmental Transfer	No
<b>277-253-970.00 Total</b>					60,000.00	(530.00)	59,470.00		
281-822-703.55	ADMINISTRATION REIMB	02/17/2016	70199			(28.00)		Interdepartmental Transfer	No
281-822-703.55	ADMINISTRATION REIMB	03/01/2016	70226			(56.00)		Interdepartmental Transfer	No
281-822-703.55	ADMINISTRATION REIMB	03/23/2016	70307			(75.00)		Interdepartmental Transfer	No
<b>281-822-703.55 Total</b>					4,193.00	(159.00)	4,034.00		
281-822-901.05	REGISTER/DISCHARGE MORTGAGE	02/17/2016	70199			28.00		Interdepartmental Transfer	No
281-822-901.05	REGISTER/DISCHARGE MORTGAGE	03/01/2016	70226			56.00		Interdepartmental Transfer	No
<b>281-822-901.05 Total</b>				Yes	-	84.00	84.00		
281-822-977.11	COMPUTER-HARD/SOFT/MAINT	03/23/2016	70307			75.00		Interdepartmental Transfer	No
<b>281-822-977.11 Total</b>				Yes	-	75.00	75.00		
283-400-569.04	ST GRANT/CHEB CO HOUSING	03/08/2016	70262			186,440.00		Raise Revenue and Expenditure	3/8/2016
<b>283-400-569.04 Total</b>				Yes	-	186,440.00	186,440.00		
283-723-703.55	ADMINISTRATION REIMB	03/30/2016	70338			(60.00)		Interdepartmental Transfer	No
283-723-703.55	ADMINISTRATION REIMB	06/30/2016	70601			(175.00)		Interdepartmental Transfer	No
<b>283-723-703.55 Total</b>					6,102.00	(235.00)	5,867.00		
283-723-730.00	POSTAGE	03/30/2016	70338			60.00		Interdepartmental Transfer	No
283-723-730.00	POSTAGE	06/30/2016	70601			175.00		Interdepartmental Transfer	No
<b>283-723-730.00 Total</b>				Yes	-	235.00	235.00		
283-823-703.55	ADMINISTRATION REIMB	03/08/2016	70262			28,440.00		Raise Revenue and Expenditure	3/8/2016
283-823-703.55	ADMINISTRATION REIMB	03/08/2016	70263			(50.00)		Interdepartmental Transfer	No
283-823-703.55	ADMINISTRATION REIMB	04/06/2016	70468			(60.00)		Interdepartmental Transfer	No
283-823-703.55	ADMINISTRATION REIMB	05/12/2016	70467			(268.95)		Interdepartmental Transfer	No
<b>283-823-703.55 Total</b>				Yes	-	28,061.05	28,061.00		
283-823-810.22	CONTRACTORS	03/08/2016	70262			158,000.00		Raise Revenue and Expenditure	3/8/2016
<b>283-823-810.22 Total</b>				Yes	-	158,000.00	158,000.00		
283-823-900.00	ADVERTISING	05/12/2016	70467			268.95		Interdepartmental Transfer	No
<b>283-823-900.00 Total</b>				Yes	-	268.95	269.00		
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	04/06/2016	70468			60.00		Interdepartmental Transfer	No
<b>283-823-901.05 Total</b>				Yes	-	60.00	60.00		
283-823-957.00	EMPLOYEE TRAINING	03/08/2016	70263			50.00		Interdepartmental Transfer	No
<b>283-823-957.00 Total</b>				Yes	-	50.00	50.00		
292-148-700.05	FOSTER CARE/PER DIEM	05/05/2016	70460			(24,000.00)		Interdepartmental Transfer	No
<b>292-148-700.05 Total</b>					71,000.00	(24,000.00)	47,000.00		
292-148-821.71	OTHER CNTY INSTITUTIONAL - CARE PAYMENTS	05/05/2016	70460			24,000.00		Interdepartmental Transfer	No
<b>292-148-821.71 Total</b>					15,000.00	24,000.00	39,000.00		
292-150-712.00	FRINGE	01/12/2016	70253			2,354.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>292-150-712.00 Total</b>					77,755.00	2,354.00	80,109.00		
292-150-718.00	FULL TIME	01/12/2016	70253			5,366.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>292-150-718.00 Total</b>					111,210.00	5,366.00	116,576.00		
292-150-910.04	WAGE/FRINGE CNTGKY - NEGOTIATIONS	01/12/2016	70253			(5,366.00)		Interdepartmental Transfer - Wage Related	1/12/2016
292-150-910.04	WAGE/FRINGE CNTGKY - NEGOTIATIONS	01/12/2016	70253			(2,354.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>292-150-910.04 Total</b>					8,295.00	(7,720.00)	575.00		
292-161-861.00	TRANSPORTATION	06/29/2016	70584			500.00		Interdepartmental Transfer	No
292-161-861.00	TRANSPORTATION	06/29/2016	70584			500.00		Interdepartmental Transfer	No
292-161-861.00	TRANSPORTATION	06/29/2016	70584			608.00		Interdepartmental Transfer	No
<b>292-161-861.00 Total</b>					53,941.00	1,608.00	55,549.00		
292-161-863.10	TRAVEL/LODGING/MEALS ETC	06/29/2016	70584			(500.00)		Interdepartmental Transfer	No
<b>292-161-863.10 Total</b>					1,000.00	(500.00)	500.00		

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GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	2016 ADOPTED BUDGET	CHANGE TO BUDGET INCREASE (DECREASE)	2016 AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
292-161-957.00	EMPLOYEE TRAINING	06/29/2016	70584			(500.00)		Interdepartmental Transfer	No
<b>292-161-957.00 Total</b>					750.00	(500.00)	250.00		
292-161-977.00	OFFICE EQUIP & FURNITURE	06/29/2016	70584			(608.00)		Interdepartmental Transfer	No
<b>292-161-977.00 Total</b>					1,000.00	(608.00)	392.00		
292-670-821.01	DIR. SUP. DHS - FOSTER CARE PAYMENTS	05/31/2016	70532			(15.00)		Interdepartmental Transfer	No
<b>292-670-821.01 Total</b>					50,000.00	(15.00)	49,985.00		
292-670-821.02	DIR. SUP. DHS - NONSCHEDULED PAYMENTS	05/31/2016	70532			15.00		Interdepartmental Transfer	No
<b>292-670-821.02 Total</b>					1,000.00	15.00	1,015.00		
422-267-900.00	ADVERTISING	03/28/2016	70319			66.00		Interdepartmental Transfer	No
<b>422-267-900.00 Total</b>				Yes	-	66.00	66.00		
422-267-970.00	CAPITOL OUTLAY	03/28/2016	70319			(66.00)		Interdepartmental Transfer	No
<b>422-267-970.00 Total</b>					283,400.00	(66.00)	283,334.00		
509-752-863.10	TRAVEL/LODGING/MEALS ETC	03/15/2016	70267			(260.00)		Interdepartmental Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	06/03/2016	70523			(735.00)		Interdepartmental Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	06/16/2016	70544			(111.00)		Interdepartmental Transfer	No
<b>509-752-863.10 Total</b>					1,200.00	(1,106.00)	94.00		
509-752-934.00	BLDG REPAIRS & MAINT	06/29/2016	70583			925.00		Interdepartmental Transfer	No
<b>509-752-934.00 Total</b>					2,000.00	925.00	2,925.00		
509-752-935.00	EQUIPMENT REPAIRS	06/16/2016	70544			111.00		Interdepartmental Transfer	No
<b>509-752-935.00 Total</b>				Yes	-	111.00	111.00		
509-752-938.03	REPAIRS AND MAINTENANCE - FISH CLEANING	06/29/2016	70583			(925.00)		Interdepartmental Transfer	No
<b>509-752-938.03 Total</b>					1,000.00	(925.00)	75.00		
509-752-949.00	EQUIP RENTAL	06/23/2016	70577			(398.00)		Interdepartmental Transfer	No
<b>509-752-949.00 Total</b>					1,000.00	(398.00)	602.00		
509-752-957.00	EMPLOYEE TRAINING	03/15/2016	70267			260.00		Interdepartmental Transfer	No
<b>509-752-957.00 Total</b>				Yes	-	260.00	260.00		
509-752-977.00	OFFICE EQUIP & FURNITURE	06/23/2016	70577			398.00		Interdepartmental Transfer	No
<b>509-752-977.00 Total</b>				Yes	-	398.00	398.00		
509-752-977.10	INTERNET WIRELESS ACCESS	06/03/2016	70523			735.00		Interdepartmental Transfer	No
<b>509-752-977.10 Total</b>				Yes	-	735.00	735.00		
561-556-712.00	FRINGE	01/12/2016	70253			(238.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>561-556-712.00 Total</b>					4,019.00	(238.00)	3,781.00		
561-556-720.00	SEASONAL	01/12/2016	70253			409.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>561-556-720.00 Total</b>					14,760.00	409.00	15,169.00		
561-556-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70253			(409.00)		Interdepartmental Transfer - Wage Related	1/12/2016
561-556-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70253			238.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>561-556-910.04 Total</b>					474.00	(171.00)	303.00		
588-599-702.01	SALARIES/DIRECTORS	01/12/2016	70254			2,435.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-702.01 Total</b>					48,693.00	2,435.00	51,128.00		
588-599-704.05	OVERTIME	01/12/2016	70255			158.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-704.05 Total</b>					3,152.00	158.00	3,310.00		
588-599-712.00	FRINGE	01/12/2016	70254			(3,527.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-712.00 Total</b>					190,387.00	(3,527.00)	186,860.00		
588-599-718.01	OPERATORS	01/12/2016	70254			4,261.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-718.01 Total</b>					133,006.00	4,261.00	137,267.00		
588-599-718.02	OTHER ADMINISTRATIVE	01/12/2016	70254			1,482.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-718.02 Total</b>					29,599.00	1,482.00	31,081.00		
588-599-718.03	DISPATCHERS	01/12/2016	70254			804.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-718.03 Total</b>					16,068.00	804.00	16,872.00		
588-599-719.01	OPERATORS	01/12/2016	70255			2,070.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-719.01 Total</b>					129,244.00	2,070.00	131,314.00		
588-599-719.03	DISPATCHERS	01/12/2016	70255			260.00		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-719.03 Total</b>					10,182.00	260.00	10,442.00		
588-599-727.00	OFFICE SUPPLIES	02/02/2016	70175			127.00		Interdepartmental Transfer	No
<b>588-599-727.00 Total</b>					1,200.00	127.00	1,327.00		
588-599-744.00	OTHER SUPPLIES	02/02/2016	70175			269.00		Interdepartmental Transfer	No
588-599-744.00	OTHER SUPPLIES	05/17/2016	70480			100.00		Interdepartmental Transfer	No
<b>588-599-744.00 Total</b>				Yes	-	369.00	369.00		
588-599-747.10	FUEL/OIL	02/02/2016	70175			(269.00)		Interdepartmental Transfer	No
588-599-747.10	FUEL/OIL	02/02/2016	70175			(127.00)		Interdepartmental Transfer	No
588-599-747.10	FUEL/OIL	05/11/2016	70461			(200.00)		Voided - See Below - Wrong Amount Used	N/A
588-599-747.10	FUEL/OIL	05/11/2016	70462			200.00		Voided - See Above - Wrong Amount Used	N/A
588-599-747.10	FUEL/OIL	05/11/2016	70463			(250.00)		Interdepartmental Transfer	No
588-599-747.10	FUEL/OIL	05/17/2016	70480			(150.00)		Interdepartmental Transfer	No
588-599-747.10	FUEL/OIL	05/17/2016	70480			(100.00)		Interdepartmental Transfer	No
588-599-747.10	FUEL/OIL	06/30/2016	70644			(300.00)		Interdepartmental Transfer	No
<b>588-599-747.10 Total</b>					132,000.00	(1,196.00)	130,804.00		
588-599-863.10	TRAVEL/LODGING/MEALS ETC	05/11/2016	70461			200.00		Voided - See Below - Wrong Amount Used	N/A
588-599-863.10	TRAVEL/LODGING/MEALS ETC	05/11/2016	70462			(200.00)		Voided - See Above - Wrong Amount Used	N/A
588-599-863.10	TRAVEL/LODGING/MEALS ETC	05/11/2016	70463			250.00		Interdepartmental Transfer	No
588-599-863.10	TRAVEL/LODGING/MEALS ETC	05/17/2016	70480			150.00		Interdepartmental Transfer	No
<b>588-599-863.10 Total</b>					500.00	400.00	900.00		

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2016 THROUGH JUNE 30, 2016

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2016 BUDGET	2016 ADOPTED BUDGET	CHANGE TO BUDGET INCREASE (DECREASE)	2016 AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70254			3,527.00		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70254			(2,435.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70254			(4,261.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70254			(1,482.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70254			(804.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70255			(260.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70255			(158.00)		Interdepartmental Transfer - Wage Related	1/12/2016
588-599-910.04	WAGE/FRINGE CNTGCV - NEGOTIATIONS	01/12/2016	70255			(2,070.00)		Interdepartmental Transfer - Wage Related	1/12/2016
<b>588-599-910.04 Total</b>					13,943.00	(7,943.00)	6,000.00		
588-599-977.00	OFFICE EQUIP & FURNITURE	06/30/2016	70644			300.00		Interdepartmental Transfer	No
<b>588-599-977.00 Total</b>					100.00	300.00	400.00		

## ADMINISTRATOR'S REPORT

8-09-16

### HAZARD MITIGATION PLAN:

The Charlevoix, Cheboygan, and Emmet County Office of Emergency Management has revised the Hazard Mitigation Plan for the Tri-County area. A public hearing will be held at the Cheboygan County Building, 870 S Main St., Cheboygan, MI 49721, Tuesday, August 16, 2016, 7:00 PM in the Commissioner's meeting room to accommodate any member of the public that would like to offer comment on the local Hazard Mitigation plan. The public can review the plan and provide comment on-line at [www.cceom.net](http://www.cceom.net).

### FAIRGROUNDS:

The Rotary Club of Cheboygan has notified the Fair Board that they will no longer be conducting their Fish Fry during the Fair. The contents of the building belong to the Rotary Club. The Rotary Club has offered to sell the contents of the building at a cost of \$2,000. This includes the refrigeration, freezers and fryers in the kitchen area. I have provided authorization to purchase the contents of the building in the amount of \$2,000 to maintain the use of the building for organizations to use in the future.

### MARINA:

The County has received notification that State Grant funding for the replacement of fuel tanks and a portion of docking area in the amount of \$400,000 has been tentatively awarded to the County for allocation in 2018. A Grant Agreement will be provided by the State in November of 2017.



# Cheboygan County

## Board of Commissioners' Meeting

August 9, 2016

**Title:** Economic Development Corporation Appointments

**Summary:** The County requested persons interested in serving on the Cheboygan County Economic Development Corporation to submit a Board and Commission Application for consideration to fill two vacancies on the EDC. Applications were received by Linda Rogers a retired teacher who served as a ZBA member for 15 years for the City of Berkley MI. and Stephen Wood a retired banker with 37 years of banking and IT experience. Chairman Redmond is making the recommendation that Ms. Rogers and Mr. Wood be appointed to the EDC.

Action also needs to be taken to clarify Commissioner Brown's appointment to serve the remainder of Steve Schnell's term until September 30, 2017.

**Financial Impact:** NA

**Recommendation:** Chairman Redmond recommends the appointment of Stephen Wood to the Economic Development Corporation to serve a term until September 30, 2022. Chairman Redmond recommends the appointment of Linda Rogers to the Economic Development Corporation to serve a term until September 30, 2021. Chairman Redmond recommends the appointment of Commissioner Brown to serve the remainder of CCD Director, Steve Schnell's term until September 30, 2017.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



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# Cheboygan County

## Board of Commissioners' Meeting

August 9, 2016

**Title:** Resolution 16-16 Digital Advanced Meter Installation

**Summary:** Resolution supports House Bill 4916 which provides utility customers the ability to opt out of smart meter installation without penalty or monthly fees.

**Financial Impact:** NA

**Recommendation:** For Commission consideration.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

**CHEBOYGAN COUNTY**  
**Resolution No. 16-16**  
**Digital Advanced Meter Installation**

**WHEREAS**, Some utility companies supplying service to Cheboygan County residents have deployed digital advanced meter infrastructure to be henceforth known in this resolution as “smart meters”; and

**WHEREAS**, Utility companies desire these upgrades as a means of providing energy more efficiently; and,

**WHEREAS**, the Michigan Public Service Commission (MPSC) is the state government agency responsible for regulating services provided by investor-owned natural gas, electric and telephone utilities, and rural electric cooperatives in Michigan, and has issued several orders and documents regarding “advanced metering” authorizing their use while enumerating their benefits and minimizing any risk and,

**WHEREAS**, several residents have expressed concerns to the governing and administrative bodies of the County regarding such meters; and,

**WHEREAS**, there has been concern expressed by some residential electric customers that smart meters are intrusive into their energy usage, and further question the security and usage of this information; and,

**WHEREAS**, some residential electric customers have concerns that smart meters may be negatively affecting their health; and,

**WHEREAS**, Michigan House Bill 4916 written to address the above mentioned concerns regarding smart meters, has been forwarded to the Committee on Energy Policy; and,

**WHEREAS**, the Cheboygan County Board of Commissioners recognize the advantages of the utilities smart meter deployment while also remaining sensitive to our residents’ concerns, and

**NOW THEREFORE, BE IT RESOLVED** that Cheboygan County Board of Commissioners hereby supports the concepts of HB 4916 which allows customers to opt out of the smart meter program on their home without financial penalties or incurring monthly charges if the customer reads their own meter; and,

**BE IT FURTHER RESOLVED**, that the Cheboygan County Board of Commissioners calls on the Committee on Energy Policy, and the Michigan Public Service Commission to undertake all regulatory procedures needed to investigate all the aforementioned concerns for the health and welfare of our citizens; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Governor Rick Snyder, State Representative Lee Chatfield, State Representative Peter Pettalia, Senator Wayne Schmidt, and the Michigan Associations of Counties.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of \_\_\_\_\_ at their regular meeting held on August 9, 2016, at \_\_\_\_\_ a.m. in \_\_\_\_\_, with a quorum present.

\_\_\_\_\_  
Clerk

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
(Print name/title)



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# Cheboygan County

## Board of Commissioners' Meeting

August 9, 2016

**Title:** DNR Resolution of Support - Grant to Purchase Black River Marina

**Summary:** The DNR is requesting a resolution supporting the State's application under the Michigan National Resources Trust Fund for the acquisition of a 4 acre parcel on the Black River known as the Black River Marina.

**Financial Impact:** NA

**Recommendation:** For Commission consideration.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

CHEBOYGAN COUNTY  
Resolution No. 16-17

LOCAL SUPPORT FOR DNR MNRTF PROJECTS

WHEREAS, Cheboygan County Board of Commissioners supports the Department of Natural Resources (DNR) submission of an application titled, "Black River Marina" to the Michigan Natural Resources Trust Fund for acquisition of a 4 acre parcel known as the Black River Marina; and

WHEREAS, the location of the proposed project is within the jurisdiction of Cheboygan County; and,

WHEREAS, with this resolution of support it is acknowledged that Cheboygan County is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that Cheboygan County hereby supports submission of a Michigan Natural Resources Trust Fund Application for the proposed acquisition of the 4 acre Black River Marina parcel by the DNR.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of \_\_\_\_\_ at their regular meeting held on August 9, 2016, at \_\_\_\_\_ a.m. in \_\_\_\_\_, with a quorum present.

\_\_\_\_\_  
Clerk

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
(print name/title)

# Location Map on Black Lake

Proposed Acquisition

Black Lake SFCG and BAS

Onaway



Tour Guide

1998

Imagery Date: 5/15/2013 45°27'53.48" N 84°16'10.86" W elev 611 ft e



# Marina/ Property Aerial Location

Approximate Property Line

Site is approximately 4 acres with 340' of Black River Frontage

Black River

Finger Piers

Building 3

Building 2

Building 1

Finger piers

Vlau Rd

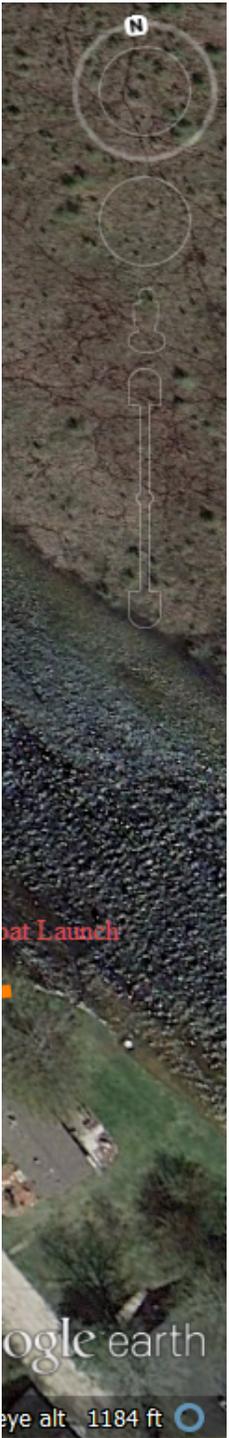
© 2015 Google

Tour Guide

1998

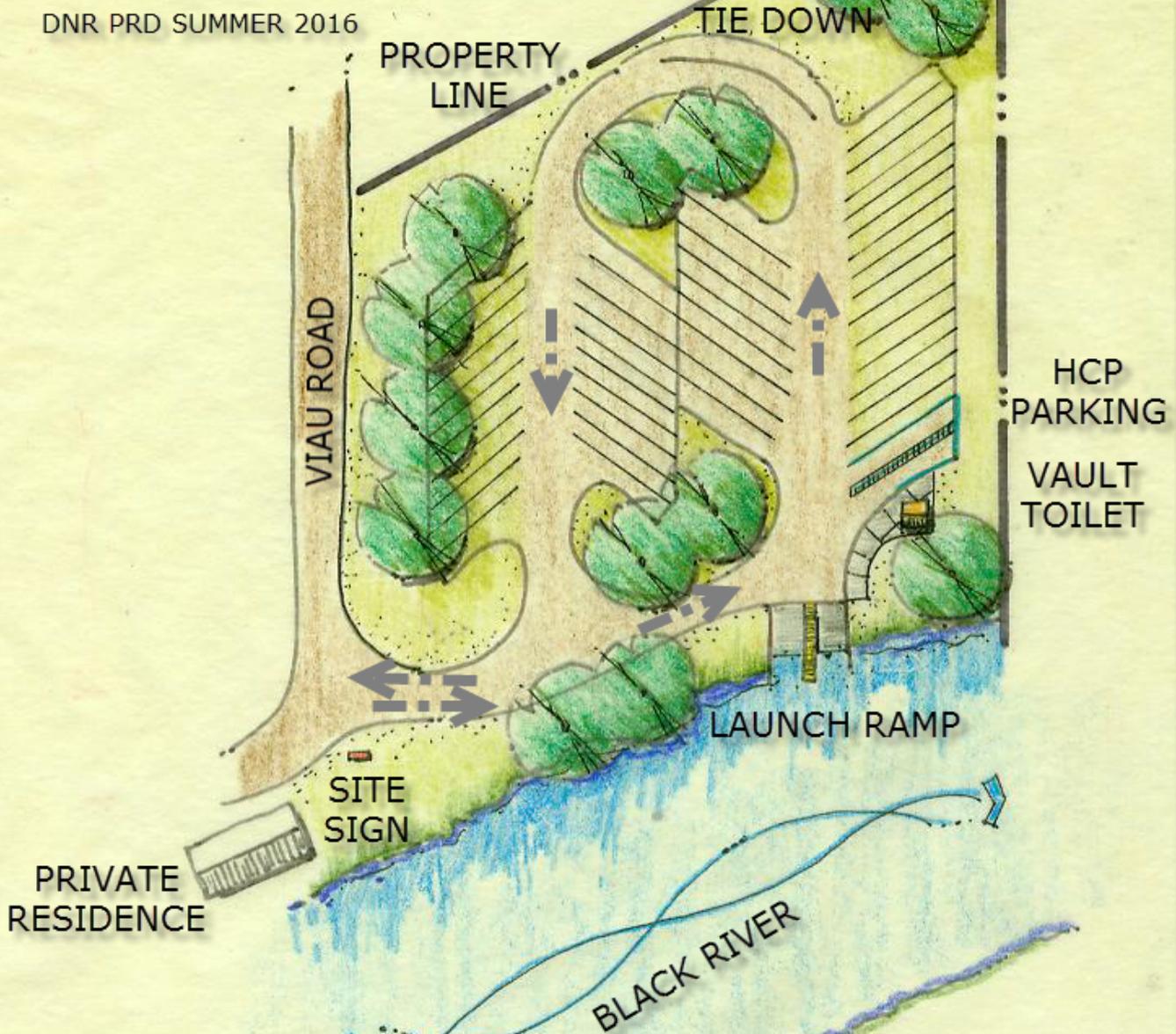
Imagery Date: 5/15/2013 45°30'01.04" N 84°19'41.51" W elev 620 ft





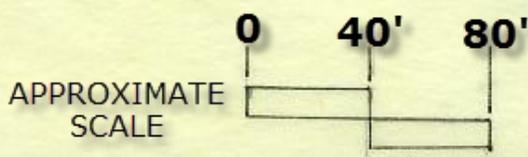
# BLACK RIVER MARINA PUBLIC BOATING ACCESS SITE CONCEPT

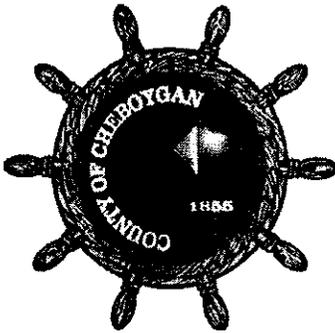
DNR PRD SUMMER 2016



## GENERAL NOTES

- TIE DOWN LANE INCLUDES POSSIBLE BOAT WASH STATION
- PHASE ONE PROPOSAL INCLUDES 19 CENTER PARKING SPACES AND ONE HCP SPACE FOR 20 TOTAL VEHICLE TRAILER SPACES
- PERIMETER PARKING SHOWN, FOR ILLUSTRATIVE PURPOSE ONLY





# Cheboygan County Board of Commissioners' Meeting

August 09, 2016

**Title:** MDOT Contract 2012-0061/P14 – FY 2016 Section 5339 Bus formula program

**Summary:** This contract is a three year contract, effective on the date of authorization. It awards Cheboygan County Board of Commissioners \$ 314,644 in funding to purchase up to three 30 foot busses for public transit operations by (SRR) and to replace older buses that have meet there useful life. This contract is subject to all regulations of our Federal master contract 2012-0061 between M-DOT and CCBOC. It has been reviewed by Civil Counsel.

**Financial Impact:** Federal revenue of (\$ 251,715) and State revenue of (\$ 62,929) totaling \$ 314,644 to be spent on up to three 30 ft. Buses and supporting equipment.

**Recommendation:** The board to approve and authorize the chair to sign and authorize finance ability to make the necessary budget adjustments.

**Prepared by:** Michael Couture

**Department:** Straits Regional Ride

**Unsigned Copy**  
For Your Files

Date: May 24, 2016  
Agreement No.: 2012-0061  
Authorization No.: P14  
Project No.: 131181  
Agenda: COM

**PROJECT AUTHORIZATION**  
**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**  
**FY 2016 SECTION 5339**  
**BUS AND BUS FACILITIES FORMULA PROGRAM**

This information is required by the Michigan Department of Transportation (DEPARTMENT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and the DEPARTMENT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Three years from the effective date of the authorization.

Fiscal Year or Effective Contract Clauses: 2016

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2016-3/Permanent No. \_\_\_\_\_ .

Award Year: 2016

Federal Item Number: W00195

The Data Universal Numbering System (DUNS) number for the AGENCY is 38622874.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Bus and Bus Facilities Formula Program is 20.526.

The Department of Labor Certification of Transit Employee Protective Arrangements requirements were issued by the United States Department of Labor in a letter dated . A copy of this letter will be included with this awarded authorization.

The AGENCY agrees to prepare and submit to the DEPARTMENT quarterly milestone reports for Section 5339. Reports are due 10 days after the end of each quarter.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. The DEPARTMENT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by the DEPARTMENT. The DEPARTMENT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

<u>Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
<u>Revenue vehicles:</u>			
Three <30 ft replacement buses (819)	\$251,715	\$62,929	\$314,644

**Funding sources:**

PRF No.: 2016-335

2016/7520 \$251,715 (F)  
2016/7520 \$ 62,929 (S)

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Title: Department Director



# Cheboygan County

## Board of Commissioners' Meeting

August 9, 2016

**Title:** DHHS Building Carpet Replacement.

**Summary:** The County issued sealed bid request for carpet removal and replacement in the DHHS Building. Four bids were received with the low bid being received by Bartlett's Home Interiors in the amount of \$37,022.70. The bid includes removal and replacement of approximately 9,500 sq. ft. of carpet with furniture and filing cabinet moving.

**Financial Impact:** \$37,022.70 to be paid from DHHS Building Fund.

**Recommendation:** Approve bid in the amount of \$37,022.70 with Bartlett's Home Interiors.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



# Cheboygan County

## Board of Commissioners' Meeting

August 9, 2016

**Title:** Policy 500-38 Residency

**Summary:** Staff is currently in the process of reviewing County policies. Between 2008 and 2010, policies were updated from the 2003 policy document with the Board taking action in 2010 to adopt updated policies which assigned individual policy numbers and updated policy language. When reviewing the policies that were adopted in 2010 almost all of the 2003 policies were readopted with policy numbers except the Residency Policy and a few others. The attached policy would clarify the residency standards of the County based on state law.

**Financial Impact:** N/A

**Recommendation:** Approve Policy 500-38 Residency and authorize the Chair to sign.

**Prepared by:** Bryan Graham/  
Jeffery B. Lawson

**Department:** Legal/Administration



Policy Department: Personnel  
Policy Number: 500-38  
Prepared By: B. Graham  
Original Date: 5-27-03  
Revised: 8-9-16

## CHEBOYGAN COUNTY RESIDENCY POLICY

- A. Except as provided in Paragraph B below, all regular full-time and regular part-time Employees are required to reside within twenty (20) miles of the County boundary lines within six (6) months after employment begins. After establishing residency as required by this Paragraph, all regular full-time and regular part-time Employees shall maintain a residence within twenty (20) miles of the County boundary lines as a condition of continued employment.
- B. The residency requirements of Paragraph A shall not apply to any of the following circumstances:
1. The regular full-time or regular part-time Employee resided beyond the twenty (20) mile residency requirement on the date this policy was last revised (August 9<sup>th</sup>, 2016). As a result, such Employee shall be considered "grand-fathered in" and shall be allowed to maintain his or her current residence. Provided, however, in the event such Employee sells, conveys, or otherwise relinquishes his or her current residence, then such Employee shall establish a new residence within twenty (20) miles of the County boundary lines within six (6) months of relinquishing that current residence as a condition of continued employment, unless any other exception to the residency requirement of this policy is applicable.
  2. The regular full-time or regular part-time Employee is married and the Employee's spouse is employed by another public employer and the Employee's spouse is subject to a condition of employment or promotion that requires the spouse to reside a distance of less than twenty (20) miles from the nearest boundary of the spouse's public employer.
  3. The County Administrator determines that because of state licensing or certifications requirements for the regular full-time or regular part-time Employee position being filled it is not reasonably possible to recruit individuals to and maintain individuals in that regular full-time or regular part-time Employee position with the residency requirement of Paragraph A above.

\_\_\_\_\_  
Peter A. Redmond, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeffery B. Lawson, Administrator

\_\_\_\_\_  
Date

***DISCLAIMER: The Cheboygan County Personnel Policies are not intended as a contract of employment and do not constitute one. The County may change, delete, suspend, or discontinue any policy or benefit described herein at any time with or without prior notice.***

## MCLS § 15.602

This document is current through 2016 Public Act 184 with the exception of Public Acts 181 and 183.

**Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees > Act 212 of 1999 Residency of Public Employees**

### **§ 15.602. Residency requirements of public employees.**

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- (1) Except as provided in subsection (2), a public employer shall not require, by collective bargaining agreement or otherwise, that a person reside within a specified geographic area or within a specified distance or travel time from his or her place of employment as a condition of employment or promotion by the public employer.
- (2) Subsection (1) does not prohibit a public employer from requiring, by collective bargaining agreement or otherwise, that a person reside within a specified distance from the nearest boundary of the public employer. However, the specified distance shall be 20 miles or another specified distance greater than 20 miles.
- (3) A requirement described in subsection (2) does not apply to a person if the person is married and both of the following conditions are met:
  - (a) The person's spouse is employed by another public employer.
  - (b) The person's spouse is subject to a condition of employment or promotion that, if not for this section, would require him or her to reside a distance of less than 20 miles from the nearest boundary of the public employer.
- (4) Subsection (1) does not apply if the person is a volunteer or paid on-call firefighter, an elected official, or an unpaid appointed official.

### **History**

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Pub Acts 1999, No. 212, § 2, eff March 10, 2000.

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