

Vice Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

**PRESENT:** D. Brown, C. O'Connor, R. Chadwick, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**ABSENT:** J. Johnson (excused)

**VISITORS:** S. Redmond, F. Cribb, K. Slavik, L. Readmond, C. Veneros, M. Ennes, T. Olson, B. Hartwig, J. Moore, K. Hahn, T. Horrocks and T. Matelski

**MOTION by K. Paquet seconded by R. Chadwick to go into Public Hearing to discuss abandonment request of Lathers Road per request of Regents of University of Michigan at 9:00 A.M. 4 Yeas 1 Absent (Johnson) CARRIED**

**PUBLIC HEARING OF CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 3, 2015**

Public Hearing was called to discuss the abandonment request of Lathers Road, between Brutus and Indian Point Road, Burt Township, Section 28, T36N, R3W, Cheboygan County, at request of Regents of University of Michigan.

Engineer Manager Shank noted the following:

- Petition as well as certified signature page were received
- Abandonment Fee received
- Letter of support from Burt Township and Little Traverse Conservancy were attached
- Public Hearing was properly advertised in newspaper, CCRC website, CCRC office and sent to the required individuals.

University of Michigan Biological Station Representative was present and noted the following:

- Lathers Road does not provide access to private property owners
- University of Michigan owns all the property adjacent to both sides of the road way
- If abandonment request is granted, there will be removable posts installed at the entrances to Lathers Road.
- Looking at cleaning up the areas for parking but not intending to cut trees to make additional parking.
- Has letters of support from Township and Little Traverse Conservancy

Engineer/Manger Shank noted it is a seasonal road classification and if request granted there is utilities running along the easement that we want to reserve for.

Vice Chairman Brown asked if there were any other comments regarding the abandonment request.

**MOTION by K. Paquet seconded by R. Chadwick to adjourn public hearing at 9:05 A.M. being no further comments for Lathers Road abandonment request. 4 Yeas 1 Absent (Johnson) CARRIED**

Return to regular session at 9:05 A.M.

**MOTION by K. Paquet seconded by R. Chadwick to abandon Lathers Road at request of Regents of University of Michigan, located Burt Township, Cheboygan County, between Brutus Road and Indian Point Road, Section 28 T36N, R3W, .69 mile. Reserve right of way for utility easements. Roll call: O'Connor-yes, Chadwick-yes, Brown-yes, Paquet-yes 1 Absent (Johnson) CARRIED**

**MOTION by C. O'Connor seconded by R. Chadwick to approve minutes of last regular meeting of 11/19/2015 as mailed. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve for payment current payroll voucher #15-46-\$65,591.73 and accounts payable voucher #15-47-\$110,845.60. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve agenda as presented. 4 Yeas 1 Absent (Johnson) CARRIED**

Clerk Stempky presented Audit engagement agreement for 12/31/15 from Stewart Beauvais and Whipple, no increase in cost from last year except for an additional \$1,000 approximate fee for the implementation of GASB 68 and 71 initial year.

**MOTION by K. Paquet seconded by R. Chadwick to approve Audit Engagement Agreement for year end 12/31/2015 with Stewart, Beauvais and Whipple as presented and allow Clerk D. Stempky to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

Engineer/Manager Shank noted when Club Road was abandoned between River Street and Club Road the National Functional Classification was not changed to make it eligible for Federal Aid dollars.

**MOTION by K. Paquet seconded by R Chadwick to approve the addition of Club Road between Onaway Road to Martha Street and Martha Street from Club Road to South Straits Highway to a National Functional Class, as well as the current map of National Functional Roads in Cheboygan County were reviewed and deemed correct. 4 Yeas 1 Absent (Johnson) CARRIED**

Engineer/Manager Shank presented Plans and Title Sheets for E. Mullett Lake Road and Levering Road for approval will be put out advertisement.

**MOTION by K. Paquet seconded by R. Chadwick to authorize approval of Plans and Title Sheet for East Mullett Lake Road Project funded by the Cheboygan County Road Millage, Koehler Township, Sections 8, 9, 17 and 20, T 35N, R 2 W, 2.09 miles and authorize Vice-Chairman D. Brown and Engineer/Manager Shank to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by C. O'Connor to authorize the approval of Plans and Title Sheet for Levering Road Project funded by the Cheboygan County Road Millage, Beaugrand Township, Sections 25, 26, 27, 34, 35, and 36, T38N, R 2 W, 1.54 miles and authorize Vice-Chairman D. Brown and Engineer/Manager Shank to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by C. O'Connor seconded by R. Chadwick to approve holding Christmas luncheons for the staff, December 23, 2015. 4 Yeas 1 Absent (Johnson) CARRIED**

## REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 3, 2015

Engineer/Manager Shank 6 Month evaluation and Shank would like to have a closed session after regular meeting business is complete.

**MOTION by R. Chadwick seconded by K. Paquet to receive and file the following correspondence as follows: Township Meeting Minutes: Burt 10/1/2015, Mackinaw 11/17/2015, Munro 11/10/2015, Grant 10/6/2015 and Mullett 11/3/2015; and November 2015 State Maintenance. 4 Yeas 1 Absent (Johnson)** **CARRIED**

**Engineer/Manager Update:**

- Legal Symposium December 8, 2015 moved to start at 7:30 A.M.
- Pre Construction meeting scheduled for December 16, 2015 for Devereaux Lake Road

**Recess regular meeting at 9:20 A.M. before Engineer/Manager Evaluation**

**Return to regular session at 9:25 A.M.**

**MOTION by K. Paquet seconded by R. Chadwick to go into closed session at 9:25 A.M. at request of Engineer/Manager R. Shank for 6 month evaluation. Roll call: Chadwick-yes, Brown-yes, Paquet-yes, O'Connor-yes 1 Absent (Johnson)** **CARRIED**

**Return to open session at 9:55 A.M.**

**MOTION by K. Paquet seconded by C. O'Connor to return to open session at 9:55 A.M. Roll call: Brown-yes, Paquet-yes, O'Connor-yes, Chadwick-yes 1 Absent (Johnson)** **CARRIED**

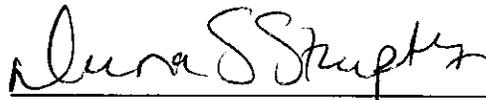
Discussion of salary increase based on a very good evaluation for Engineer/Manager Shank.

**MOTION by K. Paquet seconded by C. O'Connor to approve a 2% salary increase for 2016 for Engineer/Manager R. Shank based on very good evaluation. 4 Yeas 1 Absent (Johnson)** **CARRIED**

Vice-Chairman D. Brown adjourned regular meeting at 10:00 A.M. being no further business to come before the Board.



David D. Brown, Vice-Chairman



Dana S. Stempky, Clerk