

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Finance/Business Meeting
December 11, 2018

The Finance/Business Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioner Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Newman, seconded by Commissioner Bolinger, to approve the agenda with the following changes: to pull Huron County Resolution under correspondence and adding under New Business: J. Schedule 2019 Organizational Meeting. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to approve the consent agenda adding G. Huron Loan Subordination Request – Project H-09-294 and revision of B. 3) Inter-budget Transfers as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$260,791.45: Prepaid Total = \$643,152.15)
- B. Budget Adjustments as follows:
 - 2018 Raise Revenue/Expenditures
 - 1) Fund 101 Total Budget Increase Totaling \$25,000
 - 2) Fund 231 Total Budget Increase Totaling \$8,000
 - 3) Fund 595 Total Budget Increase Totaling \$15,000
 - 2018 Inter-budget Transfers
 - 1) From 101-191 to 101-191 Totaling \$868
 - 2) From 101-302 to 101-332 Totaling \$3,659
 - 3) From 101-351 to 101-351 Totaling \$1,500
- C. SRR Letter of Understanding
- D. MSU-E MOA
- E. 2019 Remonumentation Grant Application
- F. Cheboygan County Public Defenders 2018-2019 Contract Amendment
- G. Housing Loan Subordination Request – Project H-09-294
- H. Correspondence:
 - 1. ~~Huron County Resolution in Opposition of Senate Bill 396~~
 - 2. Livingston County Resolution in Support of House Bill 4986
 - 3. NLEA President's Report – October 2018
- I. Minutes:
 - 1. Committee of the Whole Meeting of October 23, 2018, Finance/Business Meeting of November 13, 2018, and Committee of the Whole Meeting of November 27, 2018
 - 2. District No. 4 Health Board – 10/16/18
 - 3. NEMCSA – 11/2/18
 - 4. Planning Commission – 10/3/18, 10/17/18 & 11/7/18
 - 5. City Council – 10/23/18 & 11/13/18

6. Special City Council – 10/23/18
7. Board Appointments & Procedures – 7/2/18
8. County Road Commission – 10/18/18 & 11/8/18
9. NCCMH – 10/18/18
10. NEMCOG – 8/16/18 & 9/20/18

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Public hearing opened at 9:30 a.m.

Commissioner Wallace opened the public hearing regarding the proposed 2019 Cheboygan County Budget. Finance Director James Manko highlighted the 2019 proposed budget contents and process for those in attendance. The final recommended budget includes the use of approximately \$1,276,929 of general fund balance compared to \$681,056 last year. In summary the proposed 2019 Cheboygan County Budget, with all funds included, tallied up to \$37,342,756. Of this total, \$13,645,042 represents the general fund and the remaining \$23,697,714 represents all other funds. He stated that the public hearing was the last step in the budget process before the budget was approved. Administrator Lawson stated that also as part of the process, the county board needed to set the millage for the next year that will be levied on tax payers. The projected millage is 5.7284 mills for the general county operations, one-half mill for the senior citizen millage operation and funding the ambulance operations to 0.2993 mills. There also will be one mill levied for road improvements through the road millage and up to one-half a mill levied for the CCE 911 800 MHz radio projects subject to any Headlee rollback.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger to close the public hearing regarding the proposed 2019 Cheboygan County Budget. Motion carried with 7 yes, 0 no and 0 absent.

Public hearing was closed at 9:36 a.m.

Citizens Comments - None

Scheduled Visitors

Commissioner Wallace stated certificates of appreciation would be presented to six (6) individuals who will be leaving county government for various reasons, including retirement.

Commissioner Wallace presented a Certificate of Appreciation to Tim Mason for his 41 1/2 years of service with the Cheboygan County as the Maintenance Director. Mr. Wallace commented that he has been around too many different county buildings in his time serving the county and the Cheboygan County Building is by far the best maintained facility of any of them in the north. He thanked him for his hard work throughout these years. Administrator Lawson thanked him for all of his years of service, saying he's not sure the county will ever see someone with that many years worked again. Undersheriff Tim Cook congratulated Tim Mason for his service because without him the new jail expansion would not have happened.

Commissioner Wallace and Administrator Lawson presented a Certificate of Appreciation to Debra Keller for her 29 years of service with 89th District Court as the Deputy Criminal Clerk, Jury Clerk and Collections Clerk.

Commissioner Wallace and Administrator Lawson presented a Certificate of Appreciation to Robert Bolinger for his 14 years of service as a Board of Commissioner in District 7. Commissioner Wallace commented that the reality was Bob has been here in the sixties and he was the Nunda Supervisor so he's got probably has 50 years of service or better.

Commissioner Wallace and Administrator Lawson presented a Certificate of Appreciation to County Commissioner Karen Johnson for her 1 ½ years of service with Cheboygan County as a Board of Commissioner in District #1. He commented that she was not finished serving the people of Cheboygan County and she will most likely be appointed to serve on the committee that will be taking on the county's solid waste management plan in the future. Commissioner Johnson stated that she just wanted to thank the whole board for giving her the opportunity and appointing her as District 1 Commissioner in the absence of Chris Brown.

Commissioner Wallace and Administrator Lawson presented a Certificate of Appreciation to Judge Robert J Butts for his 18 years of service as the Cheboygan County Probate Court Judge as he would be retiring at the end of this year. Prior to being Probate Judge, he also worked as a Public Defender and a lawyer in the community, which totaled around 36 years. Judge Butts accepted his certificate of appreciation on behalf of all of his staff and those who have helped him make his extended stay in the county possible.

Commissioner Wallace and Administrator Lawson presented a Certificate of Appreciation to Judge Scott L. Pavlich for his 20½ years of service as the 53rd Circuit Court Judge. Judge Pavlich stated he appreciated the certificate and the work that the Board of Commissioners does. This is a small community where everyone knows everyone and allows us to work together. We can recognize what the problems are and, hopefully, find solutions.

Finance Director's Report

Finance Director James Manko presented the General Fund Revenue and Expenditure Report for October 31, 2018. He reported total year-to-date revenue of \$10,612,830.43, or 67.26% of the budget, compared to \$10,268,357.04, or 84.03% of the budget last year at this same time. An explanation was given of each line that was fluctuating with any changes +/- \$25,000. He also reported on the total year-to-date expenditures of \$9,263,277.71, or 58.71% of budget, compared to \$9,030,735.93, or 73.90% last year as of the end of October 31, 2017. An explanation of the deficit balance accounts was given and a report on the Cash Summary by Fund with a beginning balance as of October 1, 2018 of \$24,561,991.37 and an ending balance as of October 31, 2018 of \$22,724,013.95. An explanation was given for the six (6) funds with a negative cash balance.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger to receive and file the financial reports as presented. Motion carried with 7 yes, 0 no and 0 absent.

Administrator's Report

Administrator Lawson gave an update on the Civil Counsel Agreement for Services. Our Civil Counsel Agreement for Services expires at the end of this year. The County had

Administrator Lawson gave an update on the Jail Project. Internal work continues in the kitchen and dorm areas. Contractors are making final installation of the kitchen equipment. The contractor will be meeting with staff to develop a final punch list for the project. Coordination has started with the door security and camera security contractor to complete system

installation. This project is nearing completion. The food vendor will be in shortly to review the kitchen and do some training.

The storage building contractor will be meeting with staff to develop a final punch list for the project. DTE Energy and Consumers Power have completed their service installations and the base coat paving has been completed. In the spring there will be some final paving work to be done in the parking lot and the driveway, when the weather improves enough to allow the work.

Administrator Lawson gave an update on the on the NLEA Broadband Consortium. The Board of Commissioners approved a resolution of support to develop a High Speed Internet Consortium Agreement for consideration by participating NLEA Counties. An agreement is near completion and will be provided for legal counsel review. NLEA would like the Board of Commissioners to consider approval of the agreement at their January 8, 2019 meeting. The objective is to have the first consortium meeting held on January 17, 2019.

Administrator Lawson gave an update on the CCE 911 Radio Project. Staff and the Treasurer will be meeting with Bond Counsel and Financial Advisers to begin the installment Loan Purchase to secure proceeds for the project. Staff will be attending the 911 TAC Committee Meeting concerning the radio equipment purchase schedules and coordination.

Administrator Lawson gave an update on a Foreclosure Lawsuit pending with other counties. A class action suit has been filed, contending that when money is derived from a tax sale, only the portion of sale revenues needed to pay the taxes, penalties and interest should be kept by the governing body and any sales revenues above that should go back to the property owners. Treasurer Buffy Weldon stated that she has not yet been served. This lawsuit was on the foreclosure property from the last two years.

Civil Counsel Bryan Graham presented the legal options for the term of office for the Board Chairperson. He stated that he sends a memo and a resolution at the end of each election cycle to the Board of Commissioners. MCL 46.3(4) provides:

The county board of commissioners of a county shall elect 1 member as chairperson and 1 member as vice-chairperson. The chairperson shall be elected each odd numbered year for a 2-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a 1-year term. The vice-chairperson shall be elected annually for a 1-year term. The election of a chairperson or vice-chairperson shall take place at the first meeting of the county board of commissioners in a year in which a chairperson or vice-chairperson, respectively, is to be elected. The term of a chairperson or vice-chairperson shall begin upon his or her election. A resolution providing for a 1-year term for the chairperson does not shorten the term of office of a sitting chairperson elected for a 2-year term. The general rule is that the person elected as chairperson of the board serves for a term of two years. However, the statute provides that the board, by resolution, can provide that the chairperson be elected annually for a one-year term. He stated if there were any questions concerning their legal options for the election of the board chairperson, please let him know.

Committee Reports

Commissioner Sangster attended a Board Appointments & Procedures Meeting and accepted the recommendations for the following reappointments.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to reappoint Charles Brew, Thomas Palmer and Marcia Rocheleau to the Cheboygan County Airport Authority for a 3-year term commencing January 1, 2019 through December 31, 2021; to reappoint David McKinley and Calvin Oxley to the Cheboygan County Construction Code Board of Appeals for a 2-year term commencing January 1, 2019 through December 31, 2020; to reappoint Keith Ginop, Matt Horrocks, and Ron Williams to the Cheboygan County Fair Board for a 3-year term beginning January 1, 2019 through December 31, 2021; to appoint Zachary Taylor to the Cheboygan County Fair Board for a three (3)-year term beginning January 1, 2019 through December 31, 2021; to appoint Beaurigard Johnson to replace Nate Howell who resigned from the Cheboygan County Fair Board for a 1-year term beginning January 1, 2019 through December 31, 2019; to reappoint Harold Borowicz and Michael Kavanaugh to the Cheboygan County Planning Commission for a 3-year term commencing December 16, 2018 through December 15, 2021; to reappoint Curt Stewart to the Cheboygan County Waterways Commission for a 3-year term commencing January 1, 2019 through December 31, 2021; to reappoint John A. Thompson and Carol Sherwood to the Cheboygan County Zoning Board of Appeals for a 3-year term commencing January 1, 2019 through December 31, 2021; and to reappoint Ed Ginop and Barbara Lennon to the Cheboygan County Department of Public Works for a 3-year term commencing January 1, 2019 through December 31, 2021. A roll call vote was carried. Motion carried with 7 yes 0 no and 0 absent.

Old Business - None

New Business

Finance Director James Manko presented the 2018 Budget Amendment – Fund 401 Court House Preservation. A review of project costs associated with the Jail Project identifies that the Court House Preservation Fund budget needs to be amended at year-end to account for the remaining estimated 2018 project costs from the following contractors: BCI Construction LLC \$127,048; Kujawa Construction \$84,107 and Presidio \$108,845 totaling \$330,000.

Motion by Commissioner Newman, seconded by Commissioner Sangster, to approve the budget amendment to raise revenues and expenditures for \$330,000 in the line items. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the 2019 Fee Resolution #18-22. This list included all fees charged by the County that were not statutorily set. Proposed 2019 fee changes: **Building Safety** - we are proposing changes to the Fee Schedule in order to more appropriately cover the costs of the Building Safety Department Services. The proposed fees change the multiplier used to calculate permit fees. The residential multiplier would change from .0059 to .0061.

Commissioner Gouine commented that if there were delays in inspections and proposed fee changes then there should be better service. He stated that he noticed that income from the permits were down. He suggested that the Administrator look into the inspectors logs so as to try to improve their efficiencies and report back to the Board. Commissioner Sangster wanted to know what the final impact was in the department. Administrator Lawson stated the reason why they take this approach was to make small increases each year versus a very large increase. It is a balance between how much of a percentage do we want to fund this department out of the general fund versus how much would be done by the person pulling the permit.

Residential trade permit fees (plumbing, mechanical, electrical) will not be changed. This year we propose again a small incremental fee increase of the commercial multiplier from .006 to .0063. **Recycling** – Change fee per household from \$24 to \$25, which is the maximum permitted by statute. Change non-participating fee for residents from \$36 to \$38 per household, which includes hazardous waste drop-off. **County Road Loan Program** – The Cheboygan County Township Road Loan Program Policy 300-6 requires that the Board of Commissioners set an interest rate for all road loans on an annual basis. The interest rate for all loans originated during 2019 will be 4.8%, based on the month end average of the Federal Prime Rate from December 2017 through November 2018. **Equalization** – Create new cost categories for Date Exports: 250 parcels or less \$25 (no change); 250 – 2,499 parcels \$100 (new); \$2,500 – 9,999 parcels \$400 (new); 10,000 -19,999 parcels \$750 (new); 20,000 – entire County \$1,100 (\$100 increase) and Personal Property Statements .35 to .55 to cover our cost from outside vendors. **GIS** – Change fee for Digital Data (parcel road & water layer only) from \$50 to \$60; change fee for Digital Data map (parcel road & water layer only) \$750 to \$825 and change fee for custom (map parcel, road & water layer only) from \$8 to \$15.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to adopt Resolution #18-22 – 2019 Fee Resolution to become effective January 1, 2019 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the 2019 Salary & Wage Resolution – Non-Union Employees Resolution #18-23. In the past from 2016 – 2018, these pay increases were based on a percentage of how far ahead or below the position was compared to the comparable counties, which there were five (5) within the region. This was the first year that the county has gotten out of that. In order to keep pace with the regional wage comparable and cost of living increase for 2019, the majority of the positions are recommended at a 3% pay increase. He highlighted a few of the positions as follows: The Administrative Assistant in the Administrator's Office and the Office Manager/Confidential Secretary position in the Sheriff's Department were being adjusted to correspond with the Chief Deputy wages in the Clerk's Office and the Treasurer's Office; Equalization Director's salary was adjusted to be competitive with comparable counties within the region; in the Friend of the Court the Union-Clerk II position has been reclassified to the Union-Assistant to the Friend of the Court position; Probate Court/Juvenile Probation/Childcare Department positions have been increased from 35 hours a week to 37.5 hours per week. An increase in Childcare fixed costs reimbursements have been used to offset the additional costs; the SAYPA Program is being reorganized. The Intensive Probation Officer #2 will also be the SAYPA Program Director. The hours per week for this position were increased from 35 hours to 40 hours. A Program Manager position was created at 35 hours per week; the Detective Lieutenant Position wage was increased to be 5% higher than a F.O.P. Sergeant Position wage. The Detective Lieutenant Level II Position wage was set to match a F.O.P. Sergeant Position wage; the Straits Regional Ride Transportation Manager salary was adjusted to be competitive with comparable transit agencies; the Straits Regional Ride Administrative Support Position has been reclassified to Operations Manager to accommodate administrative responsibilities from the expansion of the transportation program Administrator Jeff Lawson added a couple other notes stating that he would like the Board to consider when Probate Registrar/Court Administrator Patty Hansen retires at the end of January, a pay increase of 3% be given to her for the month of January. He clarified under the Detective Lieutenant Positions stated that there would most likely be a retro pay early in 2019. When these positions were reviewed, they were supposed keep pace as noted here for 2017-2018 and they did not. Straits Regional Ride Operational Manager was listed as an hourly rate, but it most likely will be moved to a salary position sometime early in 2019 after a review of job

duties. Commissioner Newman commented on the Administrator's salary. He stated that he disagreed with the 1% pay increase allocated to him because everyone else was receiving a 3% or greater pay increase. The administrator has done an outstanding job. He has multi-tasked beyond belief this past year with all of the new expansions and things that have been done to the building and he believed that he should receive a 3% pay increase.

Motion by Commissioner Newman, seconded by Commissioner Gouine to adopt the 2019 Salary and Wage Resolution – Non-Union General Employee #18-23 with the correction of changing the Administrators pay increase from a 1% to a 3% pay increase and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (Copy can be obtained from the County Clerk's Office).

Treasurer Buffy Weldon presented the Delinquent Tax Revolving Fund Surplus Request for Transfer and Resolution. In December of each year, the County Treasurer submitted a Surplus Request for Transfer along with a Resolution prepared by the Finance Director to the Board of Commissioners identifying a surplus from the Delinquent Tax Revolving Fund and the transfer of those funds. All or a portion may be transferred into the General Fund of the County by the Board of Commissioners. Although, the law requires the County Treasurer to declare a surplus, this action provided for the surplus to be approved, transferred and moved to the appropriate funds. Pursuant to the State Statute in MCL 211.87b (7), specifically authorized the transfer of a "surplus" to the County General Fund by appropriate action of the Board of Commissioners. She was pleased to report that there was \$2,983,802.46 in the Delinquent Tax Revolving Fund that could be moved into the General Fund.

Motion by Commissioner Gouine, seconded by Commissioner Matelski, to adopt the following Resolution and instruction the Treasurer to move funds.

Resolution #18-24

NOW, THEREFORE, BE IT RESOLVED that

1. Pursuant to the authority granted under MCL MCL 211.87b (7) the amount of the Surplus Funds specified in Recital E of this Resolution is hereby transferred from the Delinquent Tax Revolving Fund to the county General Fund.
2. Pursuant to the authority granted under MCL MCL 141.436(3) the following amounts are hereby transferred from the county General Fund to the following described funds maintained by the county:
 - a. An amount not to exceed \$2,813,802.46 shall be transferred to the Courthouse Preservation Fund.
 - b. An amount not to exceed \$115,000 shall be transferred to the Doris Reid Building Capital Project Fund.
 - c. An amount not to exceed \$55,000 shall be transferred to the Animal Control Capital Project Fund.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Inverness Sewer Rate Increase. The City of Cheboygan has increased their sewer rates. The new rates for the Inverness Township Sewer

District are increased similar to City rates from \$5.20 to \$8.48 per Residential Equivalent Unit (REU) to cover costs related to sewer operation and maintenance. Inverness Township approved the rate increase at their October 2, 2018 meeting. Under Paragraph A.5 of the Sewer Contract/Management Agreement between the County, Inverness Township and the City of Cheboygan, rate increases are subject to approval by the County.

Motion by Commissioner Newman, seconded by Commissioner Gouine, to approve the sewer rate increases for the Inverness Township Sewer District from \$5.20 to \$8.48 per Residential Equivalent Unit (REU). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the AFSCME Union Contract for 1/1/2019 -12/31/2021.

Motion by Commissioner Sangster, seconded by Commissioner Matelski to approve a three (3)-year contract effective January 1, 2019 between Cheboygan County Board of Commissioners – Cheboygan County Clerk, Cheboygan County Treasurer, Cheboygan County Prosecutor and the American Federation of State County and Municipal Employees Council No. 25 AFL-CIO and the Cheboygan County Building Employees Chapter of Local No. 1325 (AFSCME) and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the GELC Union Contract for 1/1/2019 – 12/21/2021.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger to approve a three (3)-year contract effective January 1, 2019 between the Cheboygan County Board of Commissioners – the Cheboygan County Sheriff – the Sheriff’s Department Correction Employees and the Governmental Employees Labor Council and authorize the Chair and Administrator to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the adoption of Budget Resolution #18-25 and the 2019 Cheboygan County Budget.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger to adopt Resolution #18-25 and the 2019 General Fund budget in the amount of \$13,645,042 and all other funds budgets with a combined total of \$23,697,714 resulting in a Cheboygan County budget in the amount of \$37,342,756.

RESOLUTION 18-25

**RESOLUTION TO ADOPT
THE 2019 CHEBOYGAN COUNTY BUDGET AND
GENERAL APPROPRIATIONS ACT**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Board of Commissioners as a Committee of the Whole has reviewed the departmental request and Administrator’s recommended budget as required by statute, and has recommended a balanced budget to the Board of Commissioners for approval, and

WHEREAS, the Board of Commissioners in accordance with Public Act 5 of 1982 (Truth in Taxation Act) and Public Act 621 of 1978 (Uniform Budgeting and Accounting Act) held a public hearing on said budget on December 11, 2018, after notice was published in a newspaper of general circulation, and

NOW THEREFORE, BE IT RESOLVED that the Cheboygan County Budget for the General Fund and other funds set forth in the attached 2019 Proposed Budget which is incorporated by reference herein, is hereby adopted on a basis consistent with Cheboygan County's policies and is subject to all currently adopted or future policies adopted regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the Cheboygan County Board of Commissioners establishes the following millage rates: Senior Citizens Centers .5000 mills, Ambulance Funding up to .2993 mills, Road Improvements 1.000 mills and CCE 800 MHz Radio Project .5000 subject to any "Headlee" millage reduction fraction.

BE IT FURTHER RESOLVED, that in accordance with Public Act 357 of 2004, the Cheboygan County allocated tax (General Fund Operating) shall be levied and collected on July 1, 2019, at the maximum amount allowable after the application of the "Headlee" millage reduction fraction and that this budget includes an estimated property tax levy of 5.7284 mills for General County Operations.

BE IT FURTHER RESOLVED that this attached budget reflects a reasonable allocation of available resources to the various County departments, boards and agencies and allows for all mandated services, programs and activities to be performed at or above reasonable, necessary and serviceable levels.

BE IT FURTHER RESOLVED that the budget is adopted at the Activity/Department level and shall be in accordance with provisions of the Uniform Budgeting and Accounting Act and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that fund transfers shall be authorized in accordance with policies and procedures established by the Board of Commissioners and applicable law.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (A copy can be obtained from the County Clerk.)

Motion by Commissioner Gouine, seconded by Commissioner Matelski to cancel the Cheboygan County Board of Commissioners December 25, 2018 Committee of the Whole meeting. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Wallace commented on scheduling the 2019 Organizational Meeting for Wednesday, January 2, 2019 at 9:30 a.m..

Motion by Commissioner Newman seconded by Commissioner Bolinger to approve the scheduling of the 2019 Organizational Meeting for Wednesday, January 2, 2019 at 9:30 a.m.. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Gouine commented on the Huron County resolution opposing Senate Bill 396. Administrator Lawson stated that a resolution in opposition of SB 396 was approved by the Board at the Finance Business Meeting on November 13, 2018 and he recommended to the Board to get in direct contact with our legislature.

Citizens Comments - None

Board Member Comments

Commissioner Gouine commented that he attended a Planning Commissioner meeting and Chuck Leady gave a presentation about transition of data, the need of more wording on a permit and a meter to read radiation. The practical thing to do would be to purchase a meter and have the electrical inspector monitor these. Commissioner Wallace stated that there is a presentation scheduled for the Committee of the Whole Meeting in February 2019.

Commissioner Sangster commented that he attended a Zoning Board of Appeals at the City where there was an opportunity to discuss with the City Manager the Proposal of Proposition #1-Recreational Use of Marijuana and what the plan or the intent was of Cheboygan County. He stated that he had spoken to the Administrator and he had hoped that after the first of the year, they could get some representation from MAC and meet with our local municipalities. Lansing was looking for some input. Civil Counsel Graham addressed the Board stating that the Recreational Use of Marijuana allows for a village, township or city to opt out. They would have to pass an ordinance to not allow these recreational marijuana establishments within their jurisdictions. To the extent that the townships allow for those establishments to be located because of county zoning, the county would have to address that new land use. The county does not have the legal ability to opt out.

Administrator Lawson thanked the Board and the staff for all their work on this budget process.

Commissioner Johnson congratulated and welcomed Mary Ellen Tryban to the Board and wished her the best of luck .

Motion by Commissioner Newman, seconded by Commissioner Gouine, to go into closed session at the request of the County Administrator on behalf of the County, a party to a collective bargaining agreement with the F.O.P union who is actively engaged in contract negotiations with that union, pursuant to Section 8(c) of the Open Meetings Act, being MCL 15.268 (c). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

ENTERED INTO CLOSED SESSION AT 11:25 a.m.

RETURNED TO OPEN SESSION AT 11:38 a.m.

Administrator Lawson presented the Civil Counsel Agreement for Services. The Civil Counsel Agreement for Services expires at the end of this year. In the past, a request for proposals has been issued for these services. He stated the County did not receive any external proposals during the last R.F.P. cycle. The County's Policy for professional services permits the Administrator to waive bid requirements for legal services. He would like to waive the bidding requirements to continue legal services with Young, Graham, Elsenheimer & Wendling, P.C. It has been identified that their rate will increase similar to the last agreement signed (\$5.00 per hour first two years \$160 per hour and another \$5.00 per hour for the last two years \$165 per hour). Discussion was held on the satisfactory services of the firm. This will be put on the Finance Business Meeting agenda in January.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:40 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson Board of Commissioners