Cheboygan County Board of Commissioners

MISSION STATEMENT
Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting
May 8, 2018
9:30 a.m.

Agenda

1. Call to Order

2. Roll Call

3. Invocation/Pledge of Allegiance

4. **Approve Agenda**

5. **Approve Consent Agenda**
A. Approve Monthly Finance Claims
B. Budget Adjustments
C. Fairgrounds Event Agreements
1. Cheboygan Area Schools – Mud Run
2. The Heritage Draft Horse Organization - Horse pulling Event Contract
3. 4-H Kountry Kids Horse Riding/Meetings
D. Correspondence
1. Alger County Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013
2. Antrim County Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013
3. Charlevoix County Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013
4. Roscommon County Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013
5. Cheboygan County Road Commissions 2017 Annual Report
6. Menominee County Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013
7. NLEA President's Report – April 2018
E. Minutes:
1. Finance/Business Meeting of April 10, 2018, Committee of the Whole Meeting of April 24, 2018
2. City Council Minutes – 3/20/18 & 3/27/18
3. County Road Commission Minutes – 3/22/18, 4/5/18 & 4/17/18
4. NEMSCA – 4/6/18
5. Fair Board – 3/5/18
6. District Health Dept. #4 –2/20/18 & 3/20/18
7. CCCOA Special Meeting – 4/19/18
8. Zoning Board of Appeal – 1/24/18
9. Planning Commission – 3/21/18

6. **Brief Citizens Comments –** *(3 minutes per person)*

7. **Scheduled Visitors**

8. **Finance Director's Report**

9. **Administrator's Report**

10. **Committee Reports**

11. **Old Business**
A. Supporting the Cormorant Control Act HB 4429 – Resolution #18-03

12. **New Business**
A. Fairgrounds Tractor Purchase
B. Recycling Interlocal Agreements
C. AIA Contract Agreement – Demolition Contractors Inc., d/b/a Pitsch Companies, Pitsch Wrecking Gold Front
D. FY 2019 Community Corrections Grant Application - Resolution #18-04
E. Proposal to Renew Senior Millage – Resolution #18-05

F. Wage Budget Adjustment-Wage Classification Review AFSCME Assistant Veterans Service Officer

13. Citizens Comments

14. Board Member Comments

15. Adjourn to the Call of the Chair

CHEBOYGAN COUNTY FINANCE REPORT MAY 2018

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 5/8/18

FINANCE TOTAL $45,000.00

PREPARED BY: DEBI KUCZYNSKI

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY
POST DATES 05/08/2018 - 05/08/2018
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
VENDOR CODE: KUJAWA

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	KUJAWA CONSTRUCTION	45,000.00		
	TOTAL ALL CLAIMS	45,000.00		

CHEBOYGAN COUNTY PREPAIDS REPORT APRIL 2018

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	$	1,037,561.81
MINUS APRIL FINANCE	$	0
TOTAL PREPAIDS	$	1,037,561.81

NO FINANCE CLAIMS FOR APRIL 2018.

PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
04/06/2018	1	64518	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES APRIL 2018	1,453.10
04/06/2018	1	64519	BOND-CLERK	SHERIE TUCKER	CC REST#18-5511-FH PEO V MORGAN	500.00
04/06/2018	1	64520	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 3/31/18	1,115.23
04/06/2018	1	64521	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES APRIL 2018	162.00
04/06/2018	1	64522	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES APRIL 2018	627.14
04/06/2018	1	64523	JOHN S	STACIE JOHNSON	PC REST #17008659 WALTERS, ZACHERY TAYLO	441.87
04/06/2018	1	64524	MESC	STATE OF MICHIGAN	PR 1ST QTR 2018 UNEMPLOYMENT TAXES	33,604.88
04/06/2018	1	64525	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90
04/06/2018	1	64526	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PA	35.17
04/06/2018	1	64527	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES APRIL 2018	804.00
04/06/2018	1	64528	SLG	SHERMETA LAW GROUP	PR TINA M. GONSER JEWELL #15-5314-GC PAI	75.00
04/06/2018	1	64529	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 3/31/18	12.00
04/06/2018	1	64530	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 3/31/18	186.51
04/09/2018	1	64531	ANTK J	JOSEPH ANTKOVIAK	CC REST #02-2546-FH SOVA, DAVID	7.18
04/09/2018	1	64532	AUTO OWNER	AUTO OWNERS	CC REST #14-4915-FH NOBLE, JASON	40.00
04/09/2018	1	64533	BLAN C	CLAYTON BLANCHARD	CC REST #89-0223-FH ENGLAND, ROBERT	30.00
04/09/2018	1	64534	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64535	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH MACE, THOMAS	200.00
04/09/2018	1	64536	BYAR L	LARRY WAYNE BYARD	CC REST #11-4311-FH NOVEL, BRUNO	50.00
04/09/2018	1	64537	DRIE J	JOYCE DRIER	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64538	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64539	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64540	GIBBONS	KEVIN GIBBONS	CC REST #05-3264-FH ROBINSON JR, RICHARD	5.00
04/09/2018	1	64541	GILB	JAMES L GILBERT	CC REST #11-4311-FH NOVEL, BRUNO	50.00
04/09/2018	1	64542	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH WOODS, SUSAN	500.00
04/09/2018	1	64543	HEAT G	GERALD HEATH	CC REST #09-4106-FH WAGNER, SONYA	200.00
04/09/2018	1	64544	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64545	JULL D	DAVID OR DIANE JULLETTE	CC REST #17-5351-FH JULLETTE, AARON	30.00
04/09/2018	1	64546	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64547	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH NOBLE, JASON	20.00
04/09/2018	1	64548	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4125-FC WILLIAMS, TONJA	200.00
04/09/2018	1	64549	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC STEWARD, BEAU	200.00
04/09/2018	1	64550	LIEG E	ENZO LIEGHIO	CC REST #16-5251-FH BENTON II, GERALD	500.00
04/09/2018	1	64551	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64552	MCLAREN-PE	MCLAREN NORTHERN MICHIGAN	CC REST #17-5422-FH MERCHANT, DONNA	15,000.00
04/09/2018	1	64553	MDHHS	STATE OF MICHIGAN	CC REST #15-5158-FH MILLBOCKER, SANDRA	25.00
04/09/2018	1	64554	MDHHS	STATE OF MICHIGAN	CC REST #16-5212-FH RILEY, TIFFANY	75.00
04/09/2018	1	64555	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH ROMINE, JOSHUA	100.00
04/09/2018	1	64556	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS (27 RENEWALS	3,687.00
04/09/2018	1	64557	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH JOHNSON, VICKY	200.00
04/09/2018	1	64558	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH KELLEY, THERESA	100.00
04/09/2018	1	64559	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH PRZYBYLOWICZ, JOSEPH	10.00
04/09/2018	1	64560	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64561	ROSE B	BRYAN ROSE	CC REST #07-3740-FC ELLIOTT, RYAN	20.00
04/09/2018	1	64562	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5389-FH CHARBONEAU, KIMBERLY	50.00
04/09/2018	1	64563	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5361-FH JEWELL, NICOLE	106.28
04/09/2018	1	64564	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5456-FH LONG, YVONNE	20.00
04/09/2018	1	64565	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5448-FH PALMER, WALTON	25.00
04/09/2018	1	64566	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5343-FC PEMBERTON, KYLE	36.00
04/09/2018	1	64567	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5242-FH QUINTANILLA, CASSAND	15.00
04/09/2018	1	64568	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5437-FH SCHAAF-ROSS, RONDA	60.00
04/09/2018	1	64569	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5407-FH SCOBY, CARLA	8.33
04/09/2018	1	64570	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5387-FH WALKER, MATTHEW	10.00
04/09/2018	1	64571	SCH S	SHARON SCHALOW	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64572	SHAF E	EDWARD OR JANICE SHAFFER	CC REST #05-3123-FH ORMSBEE, ROGER	50.00
04/09/2018	1	64573	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH SOVA, DAVID	7.14
04/09/2018	1	64574	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH SOVA, DAVID	7.14

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/09/2018	1	64575	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC POPE, ROBERT	50.00	
04/09/2018	1	64576	THIG	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH SOUTHWELL, JUDY	100.00	
04/09/2018	1	64577	TUCK G	GARY TUCKER	CC REST #15-5020-FH LIETAERT, MASON	5.00	
04/09/2018	1	64578	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH SOVA, DAVID	7.14	
04/09/2018	1	64579	WENG R	ROBERT WENGER	CC REST #02-2546-FH SOVA, DAVID	7.14	
04/09/2018	1	64580	WERNIG	WERNIG	CC REST #91-0683-FH HARRINGTON, ERNEST	50.00	
04/09/2018	1	64581	WILS J	JAMES WILSON	CC REST #01-2488-FH BYARD, LAWRENCE	300.00	
04/09/2018	1	64582	ZELL S	SANDRA ZELLER	CC REST #01--2485-FH BOSEL, DAVID	20.00	
04/10/2018	1	64583	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	DC REST #17-0629-SM HOPKINSON, HOLLY MAR	309.00	
04/10/2018	1	64584	CLOC S	STEVEN & CHARLIE CLOCK	DC REST #17-0745-SM ZILLA JR, LOUIS ANDR	133.00	
04/10/2018	1	64585	DEET D	DAVID F. DEETER ESTATE	DC REST #12-0253-ST PERRY, THEODORE WILL	25.00	
04/10/2018	1	64586	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD SKIDMORE, MELISSA DA	150.00	
04/10/2018	1	64587	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 WAYBRANT, TRAVIS WAYNE	300.00	
04/10/2018	1	64588	LEDUCS	LEDUC'S CREEKSIDE MOTEL	DC REST #15-0090-SM KLEIN, PEARL LOUISE	788.50	
04/10/2018	1	64589	NEXTDOOR	NEXT DOOR FOOD STORE	DC REST #13-0010-SM SULLIVAN, THOMAS PAT	15.47	
04/10/2018	1	64590	REF-PR	WENDY LOFFER	PR REFUND APRIL UNION DUES. CHANGED TO	40.65	
04/10/2018	1	64591	TTP	TUSCARORA TOWNSHIP POLICE	DC REST #17-0666-SM GRAWEY III, ARTHUR J	117.98	
04/10/2018	1	64592	WALMART	WALMART	DC REST #17-0296-ST HUNT, LEONARD THOMAS	33.28	
04/10/2018	1	64593	WALMART	WALMART	DC REST #17-0935-SM BUCKINGHAM, SARA ELI	487.90	
04/10/2018	1	64594	WWR	WWR	DC REST #15-0603-ST GRAINGER, KATHERINE	250.00	
04/11/2018	1	64595	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY APR 2	97,805.07	
04/11/2018	1	64596	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY - (MI	21,168.01	
04/11/2018	1	64597	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY - PER	34,207.69	
04/11/2018	1	64598	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY - TRA	422.00	
04/11/2018	1	64599	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 1ST QTR COLLECTION 2018	346.53	
04/11/2018	1	64600	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY APR 2	92,948.81	
04/13/2018	1	64601	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 C001 5/1	3,298.17	
04/13/2018	1	64602	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 G001 5/1	95,619.44	
04/13/2018	1	64603	REF-TREA	STATE OF MICHIGAN	TR CASH REFUND - SSSPP GRANT - IQ CLAIM	549.01	
04/19/2018	1	64604	DEET D	DAVID F. DEETER ESTATE	DC REST #12-0253-ST PERRY, THEODORE WILL	25.00	
04/19/2018	1	64605	DUNH C	CHRISTINE DUNHAM	DC REST #17-0865-FY LAFORGE, ASHLEY MARI	100.00	
04/19/2018	1	64606	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD SKIDMORE, MELISSA DA	200.00	
04/19/2018	1	64607	NC INN	NORTH COUNTY INN	DC REST #12-0512-SM GALINAC, DAVID ANDRA	85.00	V
04/19/2018	1	64608	WALMART	WALMART	DC REST #17-0568-SM WILLIAM HARLEY JUNIO	52.87	
04/19/2018	1	64609	WALMART	WALMART	DC REST #17-0822-SM MCTAGGART, DEBRA JEA	50.00	
04/19/2018	1	64610	WWR	WWR	DC REST #15-0603-ST GRAINGER, KATHERINE	100.00	
04/23/2018	1	64611	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 MAY 2018	2,671.49	
04/23/2018	1	64612	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0011 MAY 2018	1,332.62	
04/23/2018	1	64613	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0013 MAY 2018	1,164.97	
04/23/2018	1	64614	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 MAY 2018	55.98	
04/23/2018	1	64615	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 MAY 2018	3,084.84	
04/23/2018	1	64616	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 MAY 2018	1,374.52	
04/23/2018	1	64617	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 MAY 2018	466.66	
04/23/2018	1	64618	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 MAY 2018	20.73	
04/23/2018	1	64619	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0020 MAY 2018	42.51	
04/23/2018	1	64620	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0021 MAY 2018	88.56	
04/23/2018	1	64621	BOND-CLERK	PATRICK OSTWALD	CC REST #18-5535-FH PEO V FOGEL, DAVID	450.00	V
04/23/2018	1	64622	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 4/14/18	1,115.23	
04/23/2018	1	64623	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND #18-5535-FH PEO V FOGEL (FORFEI	50.00	
04/23/2018	1	64624	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90	
04/23/2018	1	64625	REF-TREA	DENNIS WILCOME	TR CASH REFUND - 041-034-200-002-01 - DL	6.12	
04/23/2018	1	64626	REF-TREA	MARILYNN J PAQUETTE	TR CASH REFUND 251-025-100-069-00 - DLQ	6.76	
04/23/2018	1	64627	REF-TREA	JAMES DROZDZEWSKI	TR CASH REFUND 130-008-208-071-00 - DLQ	8.04	
04/23/2018	1	64628	SLG	SHERMETA LAW GROUP	PR TINA M. GONSER JEWELL #15-5314-GC PAI	75.00	
04/23/2018	1	64629	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 4/14/18	12.00	
04/23/2018	1	64630	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMPENSATION PE	186.51	
04/24/2018	1	64631	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE MAY 2018	3,395.02	
04/24/2018	1	64632	REF-TREA	VALERIE HENDRICKS	TR CASH REFUND 151-024-400-011-00 OVERPA	11.92	
04/26/2018	1	64633	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #18-5522-FH HALBERG, JESSE - APP	1,800.00	
04/26/2018	1	64634	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #18-5535-FH FOGEL, DAVID - APPLY	798.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/26/2018	1	64635	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #18-5528-FH BARTHOLOMEW-SEDLOW,	1,894.50
04/26/2018	1	64636	REF-CC	ELIZABETH DEMERELL	CC REST#18-5528-FH BARTHOLOMEW-SEDLOW, E	180.00
04/27/2018	1	64637	EMMET CK	EMMET COUNTY CLERK	CR CONCEALED PISTOL LICENSES - SUSAN STE	115.00
04/30/2018	1	64638	FOGE D	DAVID L. FOGEL	CC REST #18-5535-FH PEO V FOGEL	450.00
04/30/2018	1	64639	REF-TREA	JULIE RYZENGA	TR CASH REFUND 105-H27-000-067-00 OVERPA	20.00
04/30/2018	1	64640	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE APR 2018	613.32
04/30/2018	1	64641	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL APR 2018	300.00
04/30/2018	1	64642	MCP	MACKINAW CITY POLICE	DC CONVICTED OUIL ASMNT APR 2018	150.00
04/30/2018	1	64643	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER APR 2018	55,342.50
04/30/2018	1	64644	REF-DC	DIANE CUNNINGHAM	DC REFUND 18-S0000923-SI	25.00
04/30/2018	1	64645	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC ORDINANCE FEE/ OUIL APR 20158	157.00
04/30/2018	1	64646	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES APR 20	5,005.32
04/30/2018	1	64647	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES APR 2	15,624.14
04/30/2018	1	64648	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND APR	12.00
04/30/2018	1	64649	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES APR 2018	1,132.96
04/30/2018	1	64650	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES APR 2018	836.26
04/30/2018	1	64651	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL APR 2018	75.00
04/30/2018	1	64652	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE APR 2018	446.66

1 TOTALS:

Total of 135 Checks:	511,863.83
Less 2 Void Checks:	535.00
Total of 133 Disbursements:	511,328.83

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
04/03/2018	2	174429	FERN FORD	FERNELIUS FORD LINCOLN	SD 2018 FORD EXPLORER POLICE INTERCEPTOR	29,859.00
04/03/2018	2	174430	BROW C	CHARLES BROWN	PC SA FDTA FIRST SESSION BILLING	1,643.30
04/03/2018	2	174431	CAVI C	CAMERON CAVITT	FN CCDC 2ND QTR PAYMENT 2018 APR-JUN	250.00
04/03/2018	2	174432	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN 2ND QTR APPROPRIATION 2018	3,125.00
04/03/2018	2	174433	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	FN 2ND QTR APPROPRIATION 2018	37,927.25
04/03/2018	2	174434	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR MONTHLY PAYMENT APRIL 2018	25,505.17
04/03/2018	2	174435	DH #4	DISTRICT HEALTH DEPT #4	FN 2ND QTR APPROPRIATION 2018	57,790.50
04/03/2018	2	174436	EMMET CTY	EMMET COUNTY	TR MONTHLY PAYMENT APRIL 2018	2,022.17
04/03/2018	2	174437	GRAN J	JAMES H GRANGER	FN CCCS 2ND QTR PAYMENT APR-JUN 2018	250.00
04/03/2018	2	174438	NCCMH	NORTH COUNTRY COMMUNITY	FN 2ND QTR APPROPRIATION 2018	27,998.75
04/03/2018	2	174439	OAA	ONAWAY AREA AMBULANCE	TR MONTHLY PAYMENT APRIL 2018	1,236.83
04/03/2018	2	174440	PUB DEF 3B	WILLIAM KEOGH OR JAMES GILBERT	FN PUBLIC DEFENDER CONTRACT APRIL 2018	12,285.00
04/03/2018	2	174441	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGES APRIL 2018	735.44
04/03/2018	2	174442	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT APRIL 2018	46,747.92
04/03/2018	2	174443	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT APRIL 2018	4,990.92
04/04/2018	2	174444	WAYNE	WAYNE COUNTY SHERIFF DEPT	CC PROCESS SERVICE FEES- PEO V RICHARD R	73.26
04/05/2018	2	174456	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD BOOTS - BUR	128.00
04/05/2018	2	174457	BREG RO	ROBERT BREGE	DHS CC #22353916 2/26/18 - 3/11/18	241.36
04/05/2018	2	174458	BUR J	JEFFREY BUR	SD PURCHASE BOW FLEX FROM JEFF BUR	150.00
04/05/2018	2	174459	CAR-SD	CARQUEST AUTO PARTS	SD SCREWS FOR PATROL CARS, CAR BATTERY	74.84
04/05/2018	2	174460	CARD	CARDMEMBER SERVICE	SD CARD SERVICES THRU 3/27/18	1,194.09
04/05/2018	2	174461	CHARTER	CHARTER COMMUNICATIONS	FG/RC PHONE 4/1/18 - 4/30/18 ACCT# 82451	204.94
04/05/2018	2	174462	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT APRIL 2018	1,375.00
04/05/2018	2	174463	DEKETO	DEKETO LLC	CR SUPPLIES - THERMAL TRANSFER LABELS &	273.00
04/05/2018	2	174464	FERN FORD	FERNELIUS FORD LINCOLN	SD 2016 EXPLORER - CHECKED EXHAUST SMELL	99.00
04/05/2018	2	174465	GALLS	GALLS INCORPORATED	SD HOLSTER	21.60
					SD SHOES - BECKWITH	89.62
						111.22
04/05/2018	2	174466	GILB	JAMES L GILBERT	PC ATTORNEY CONTRACT APRIL 2018	1,375.00
04/05/2018	2	174467	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT APRIL 2018	1,375.00
04/05/2018	2	174468	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT APRIL 2018	1,375.00
04/05/2018	2	174469	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT APRIL 2018	1,375.00
04/05/2018	2	174470	MOW	MICHIGAN OFFICEWAYS INC	MSU SUPPLIES - CLIPBOARD	12.26
04/05/2018	2	174471	NEMCOG	NEMCOG	PZ CDBG HOME IMPROVEMENT LOAN SERVICES	281.26
04/05/2018	2	174472	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	239.90
04/05/2018	2	174473	OFF DEPOT	OFFICE DEPOT	SD SUPPLIES - PLAQUES	199.90
					SD SUPPLIES - PAPER CLIPS, BATTERIES	25.11
						225.01
04/05/2018	2	174474	SAP	STRAITS AREA PRINTING	SD CARDS/ ENVELOPES	175.80
04/05/2018	2	174475	STANS	STANS ELECTRIC	MA HEALTH DEPT PROJECT - FLOOR OUTLETS	1,266.85
04/05/2018	2	174476	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE AGREEMENT APRIL 2018	1,500.00
04/05/2018	2	174477	BARRACUDA	BARRACUDA NETWORKS INC	IS EMAIL SECURITY GATEWAY ANNUAL RENEWAL	1,298.00
04/05/2018	2	174478	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES - INMATE UNIFORMS	62.49
04/05/2018	2	174479	CAPITAL	CAPITAL TIRE INC	12 GOODYEAR EAGLE TIRES	1,612.20
04/05/2018	2	174480	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER ACCT# 0858292 MARCH 201	24.50
04/05/2018	2	174481	DEKETO	DEKETO LLC	ROD LICENSE ENHANCEMENT AGREEMENTS (484)	968.00
04/05/2018	2	174482	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT MARCH 2018	45.00
04/05/2018	2	174483	FOP #122	FOP NORTHERN LODGE #122	SRR BUSINESS CARD AD	90.00
04/05/2018	2	174484	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT MARCH 2018	45.00
04/05/2018	2	174485	MER	MICHIGAN ELECTION RESOURCES	CR AV ENVELOPES, ABSENT VOTER ENVELOPES	505.27
04/05/2018	2	174486	NLEA	NORTHERN LAKES ECONOMIC	AD NLEA ANNUAL LUNCHEON - GOUINE,SANGSTE	140.00
04/05/2018	2	174487	NOP	NATIONAL OFFICE PRODUCTS	SRR OFFICE SUPPLIES - PASSWORD BOOK, PET	13.03
04/05/2018	2	174488	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE APRIL 2018	600.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/05/2018	2	174489	PRO-TECH	PRO-TECH	SD SUPPLIES-ARMOR PLATE,HANDCUFF & RADIO	1,274.90
04/05/2018	2	174490	SOM-NOT	STATE OF MICHIGAN	TR NOTARY BOND FOR BUFFY WELDON	10.00
04/05/2018	2	174491	SOM-NOT	STATE OF MICHIGAN	TR NOTARY BOND FOR CHRISTINE FENLON	10.00
04/05/2018	2	174492	STRAITS	STRAITSLAND RESORTER	ROD MI ASSOC OF REGISTRER OF DEEDS 2018	35.00
04/06/2018	2	174493	AFE	ALPENA FIRE EQUIPMENT	MA HEALTH DEPT - ANNUAL MAINTENANCE	232.45
04/06/2018	2	174494	AO INS	AUTO-OWNERS LIFE INSURANCE CO	AD ANNUAL LIFE INSURANCE PREMIUM FOR JEF	547.00
04/06/2018	2	174495	AT&T/SBC	AT&T	FN CCM GAS PUMP MODEM #23162733618012 3	47.77
04/06/2018	2	174496	AT&T/SBC	AT&T	SD MONTHLY PHONE SERVICE 3/1 - 3/31/18	197.07
04/06/2018	2	174497	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 111 FULL SERVICE, CLEAN MEGA FU	308.98
					SRR BUS# 112 PICK UP BUS IN GOOSE BAY O	539.42
					SRR BUS# 07-04 FULL SERVICE, BI-ANNUAL I	525.25
					SRR BUS# 509 FULL SERVICE, STRAIGHTEN RI	265.70
					SRR BUS# 309 MAKE & INSTALL NEW BRACES F	136.00
						1,775.35
04/06/2018	2	174498	CARNATION	CARNATION RESTAURANT	SDJ INMATE FOOD 6886 MEALS & MED CUPS	23,461.77
04/06/2018	2	174499	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 2ND QTR ALLOCATION APR-JUN 2018	112,623.75
04/06/2018	2	174500	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT#100026019925 2/7/18 -	37.73
					MA ELECTRIC ACCT# 100000107183 2/19 - 3	4,605.87
					MA ELECTRIC ACCT# 100029199252 2/12- 3/1	24.22
					MA ELECTRIC ACCT# 100027732369 2/9 - 3/	201.73
						4,869.55
04/06/2018	2	174501	CONSUMERS	CONSUMERS ENERGY	MA DORIS REID ELECTRIC ACCT#103003539980	1,416.14
04/06/2018	2	174502	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100000163434 2/1 - 2/	0.44
04/06/2018	2	174503	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 0216832	75.00
04/06/2018	2	174504	GRAINGER	WW GRAINGER	MA HEALTH DEPT - TOUCH SCREEN KEYLESS LO	835.20
					MA HEALTH DEPT - DEADLATCH, TOUCH SCREEN	28.18
					MA HEALTH DEPT - TRAFFIC CONES, BLDG WIR	288.12
						1,151.50
04/06/2018	2	174505	MOD PHAR	MODERN PHARMACY	SDJ INMATE MEDICATIONS MARCH 2018	437.10
04/06/2018	2	174506	MSU	MICHIGAN STATE UNIVERSITY	FN 2ND QTR MOA PAYMENT	18,547.00
04/06/2018	2	174507	OFF DEPOT	OFFICE DEPOT	VA OFFICE SUPPLIES - CANON INK, PROTECTO	73.29
					VA OFFICE SUPPLIES - UNTAGLER CORD	6.39
						79.68
04/06/2018	2	174508	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL CONTRACT VISIT	73.00
04/06/2018	2	174509	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES MARCH 201	7,257.93
04/06/2018	2	174510	SPARTAN	SPARTAN STORES LLC	MA COFFEE	29.86
04/06/2018	2	174511	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE	16.95
					SD OIL CHANGE	16.95
					SD TIRE REPAIR	13.20
					SD TIRE SENSOR	59.59
					SD BULB	17.94
					SD PADS/ROTORS	508.61
					SD OIL CHANGE	16.95
					SD OIL CHANGE	16.95
					SD OIL CHANGE	16.95
					SD OIL CHANGE	42.81
						726.90
04/06/2018	2	174512	WHEELER	VOID		V
04/09/2018	2	174513	BRAN R	RONALD BRAND	AD REMON PEER GROUP MEETING 3/13/18	150.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/09/2018	2	174514	ECKE J	JEFF ECKER	AD REMON CORNERS (14 CORNERS) 2018 GRANT	7,000.00	V
04/09/2018	2	174515	ECKE J	JEFF ECKER	AD REMON PEER GROUP MEETING 3/13/18	150.00	
04/09/2018	2	174516	FULL B	BRIAN FULLFORD	AD REMON CORNERS (14 CORNERS) 2018 GRANT	7,000.00	V
04/09/2018	2	174517	FULL B	BRIAN FULLFORD	AD REMON PEER GROUP MEETING 3/13/18	150.00	
04/09/2018	2	174518	GRAN A	ALAN GRANGER	AD REMON PEER GROUP MEETING 3/13/18	150.00	
04/09/2018	2	174519	GRANGER	GRANGER & ASSOCIATES INC	AD REMON ADMIN JAN-MAR 2018	975.00	
					AD REMON CORNERS (14 CORNERS) - 2018 GRA	7,000.00	
						7,975.00	
04/09/2018	2	174520	KIIS C	CARL KIISKILA	AD REMON PEER GROUP MEETING 3/13/18	150.00	
04/09/2018	2	174521	AST	ADVANCED SAFETY TRAINING	DC DRUG TEST - BURNETT	15.00	
04/09/2018	2	174522	BUTTS	ROBERT J BUTTS	PC SUPREME COURT IMPROVEMENT PROGRAM MEE	40.63	
04/09/2018	2	174523	CIVIC	CIVIC RESEARCH INSTITUTE	DC PROBATION & PAROLE LAW REPORTER - POS	149.95	
04/09/2018	2	174524	CROS C	CAROL CROSS	PC GUARDIANSHIP REVIEW - CANTNER, MCVEY,	95.68	
04/09/2018	2	174525	HOME	HOME CONFINEMENT	PC COURT ORDERED SRVS & INTENSIVE NEGLEC	477.00	
04/09/2018	2	174526	INK & TONE	INK & TONER ALTERNATIVE	PC TONER CARTRIDGE	56.99	
04/09/2018	2	174527	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES - ORTIZ, JOSHU	1,000.00	
04/09/2018	2	174528	OCEI	ONAWAY CUSTOM EMBROIDERY INC	DC LOGOS ON COURT OFFICER SHIRTS	80.00	
04/09/2018	2	174529	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - DUSTER, POST IT NOT	47.45	
					DC OFFICE SUPPLIES - REPORT COVERS, 1" F	101.00	
						148.45	
04/09/2018	2	174530	RJD	ROSCOMMON JUVENILE DETENTION	PC ANOTHER COUNTY INSTITUTION - MARSHALL	5,040.00	
04/09/2018	2	174531	SAP	STRAITS AREA PRINTING	DC ENVELOPES & TRAFFIC CITATION HANDOUTS	443.55	
04/09/2018	2	174532	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT MARCH 2018	45.00	
04/09/2018	2	174533	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT MARCH 2018	45.00	
04/09/2018	2	174534	TARGET	TARGET	DC FORMS - SEE NOTES FOR COMPLETE LIST	68.06	
04/09/2018	2	174535	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 3/31/	239,767.31	
04/09/2018	2	174536	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT MARCH 2018	45.00	
04/09/2018	2	174537	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS # 212 FULL SERVICE, BI-ANNUAL IN	2,658.61	
04/09/2018	2	174538	CHASE	DAN CHASE	CD MEAL - GAYLORD	11.32	
04/09/2018	2	174539	DELL	DELL	IS OPTIPLEX 7050 SMALL FORM FACTOR BUILD	4,956.00	
04/09/2018	2	174540	FREESE	CHARLES FREESE	PZ BOARD OF APPEALS MTG 3/28/18	70.52	
					PZ BOARD OF APPEALS SITE VISIT 3/29/18	78.15	
						148.67	
04/09/2018	2	174541	HEMMER	RALPH HEMMER	PZ BOARD OF APPEALS MTG 3/28/18	56.35	
					PZ ZONING BOARD OF APPEALS SITE VISIT 3/	60.71	
						117.06	
04/09/2018	2	174542	KSS	KSS ENTERPRISES	MA NITRILE PWD FREE GLOVES (11 BOXES) 2/	94.82	
					MA STREAK FREE AEROSOL, BOWL CLEANER, MO	248.79	
					MA URINIAL SCREENS, CAN LINERS	266.80	
					MA CAN LINERS	154.20	
					MA TENNANT T300 WALK BEHIND FLOOR SCRUBB	6,999.00	
						7,763.61	
04/09/2018	2	174543	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP MARCH 2018	100.79	
04/09/2018	2	174544	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH MARCH 2018	50.00	
04/09/2018	2	174545	MOORE	JOHN MOORE	PZ ZONING BOARD OF APPEALS MTG 3/28/18	75.97	
					PZ ZONING BOARD OF APPEALS SITE VISIT 3/	49.27	
						125.24	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/09/2018	2	174546	NINI S	NINI SHERWOOD	PZ ZONING BOARD OF APPEALS MTG 3/28/18	41.64	
					PZ ZONING BOARD OF APPEALS SITE VISIT 3/	48.18	
						89.82	
04/09/2018	2	174547	PNC VISA	PNC BANK	FN CREDIT CARD CHARGES THRU 3/19/18 ACCT	6,851.95	
04/09/2018	2	174548	PNC VISA	VOID			V
04/09/2018	2	174549	THOM JO	JOHN THOMPSON	PZ ZONING BOARD OF APPEALS MTG 3/28/18	59.62	
					PZ ZONING BOARD OF APPEALS SITE VISIT 3/	65.62	
						125.24	
04/09/2018	2	174550	WHEELER	WHEELER MOTORS INC	CD ESCAPE #19 - OIL CHANGE & ROTATE TIRE	29.00	
					CD JEEP COMPASS - WIPER REPAIR	11.49	
						40.49	
04/09/2018	2	174551	WREG K	KEITH WREGGLESWORTH	CD MEAL - GAYLORD	13.22	
04/09/2018	2	174552	AST	ADVANCED SAFETY TRAINING	CC DGC DRUG TESTING MARCH 2018	156.00	
04/09/2018	2	174553	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES - MARCH 2018	20.00	
04/09/2018	2	174554	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTORNEY AT DRUG COURT -	100.00	
04/09/2018	2	174555	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING MARCH 2018 (36) DRUG	144.00	
04/09/2018	2	174556	PAVLICH	SCOTT L PAVLICH	CC REIMBURSE MILEAGE TO GRAND RAPIDS 3/1	120.44	
04/11/2018	2	174557	ALLPHASE	ALL-PHASE	MA ELECTRONIC PHOTO CONTROL	18.18	
					MA HEALTH DEPT - LED LIGHTS (25)	231.25	
					MA HEALTH DEPT - LED WALL PAK	199.67	
						449.10	
04/11/2018	2	174558	AT&T/SBC	AT&T	IS MONTHLY PHONE SERVICE ACCT# 231RO1221	1,087.80	
04/11/2018	2	174559	AT&T/SBC	VOID			V
04/11/2018	2	174560	CHARTER	CHARTER COMMUNICATIONS	IS MSU INTERNET 4/6/18 - 5/5/18 ACCT# 82	84.98	
04/11/2018	2	174561	CRON M	MATTHEW CRONK	CD (50) CAR WASH TOKENS - SPLASH & DASH	40.00	
04/11/2018	2	174562	DANI K	KAREN DANIEL	DHS BOARD MEETING 3/28/18	48.72	
04/11/2018	2	174563	DIEBOLD	DIEBOLD INC	MA FRONT DOOR REPAIR 3/7/18	600.00	
04/11/2018	2	174564	DROPBOX	DROPBOX INC.	PA DROPBOX BUSINESS ADVANCED PLAN	600.00	
04/11/2018	2	174565	ELK	ELK RUN LANDFILL	MA 1 YARD CONSTRUCTION WASTE	19.25	
04/11/2018	2	174566	EPSI	ENGINEERED PROTECTION SYSTEMS	MA HEALTH DEPT - ALARM SYSTEM SERVICE 5/	323.01	
04/11/2018	2	174567	G SHIPPING	G'S SHIPPING STORE	MA ROLL TOWEL	152.88	
					MA TOILET PAPER	207.40	
						360.28	
04/11/2018	2	174568	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 4/10/18 + 20 ME	105.73	
04/11/2018	2	174569	INK & TONE	INK & TONER ALTERNATIVE	FN TONER CARTRIDGE FOR COLOR PRINTER (MA	79.99	
04/11/2018	2	174570	JMS	JUDICIAL MANAGEMENT SYSTEM	DC MSP FIPS 140-2 CERTIFICATION	275.00	
04/11/2018	2	174571	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 4/10/18 + 6 MEE	31.00	
04/11/2018	2	174572	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 4/10/18	28.34	
04/11/2018	2	174573	MCNALLY	MCNALLY ELEVATOR	MA HEALTH DEPT - ELEVATOR MAINTENANCE	402.00	
04/11/2018	2	174574	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 4/10/18	4.91	
04/11/2018	2	174575	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING	18.90	
04/11/2018	2	174576	REHMANN	REHMANN ROBSON	FN GOVERNMENTAL OUTSOURCING	2,000.00	
04/11/2018	2	174577	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL MAR 2018	637.96	
04/11/2018	2	174578	SAFELITE	SAFELITE FULFILLMENT INC	CD WINDSHIELD REPAIR	287.89	
04/11/2018	2	174579	SAG	STRAITS AREA GLASS	MA VISITATION DOOR REPAIR - PPG PIVOT	133.00	
					MA HEALTH DEPT - SERVICE WINDOWS FOR NEW	612.60	
						745.60	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/11/2018	2	174580	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 3/28/18	50.90
04/11/2018	2	174581	SIMPLEX	SIMPLEXGRINNELL	MA SD FIRE ALARM REPAIR - SHERIFF DEPT	745.00
04/11/2018	2	174582	SOM-NOT	STATE OF MICHIGAN	DC NOTARY APPLICATE - DALE SELIN	10.00
04/11/2018	2	174583	TEBO L	LESLIE TEBO	DHS BOARD MEETING 3-28-18	40.00
04/11/2018	2	174584	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 4/10/18	49.05
04/11/2018	2	174585	WHEELER	WHEELER MOTORS INC	CD JEEP PATIROT - REPLACED RIGHT FRONT A	320.63
04/11/2018	2	174586	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MACHINE AGREEMENTS MAR 2018	1,790.15
04/11/2018	2	174587	FULLFORD	FULLFORD SURVEYING & MAPPING PC	AD REMON CORNERS (14 CORNERS) 2018 GRANT	7,000.00
04/18/2018	2	174588	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT APRIL 2018	45.00
04/18/2018	2	174589	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT APRIL 2018	45.00
04/18/2018	2	174590	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 231597926270403/	162.13
04/18/2018	2	174591	AUBE N	NICOLE AUBERT	SDJ LEGAL BLOOD DRAWS - LENA BRENT - MA	50.00
04/18/2018	2	174592	BBI	BROWN BUILDERS INC	HEALTH DEPT-WORK ON CLINIC & KITCHEN REM	6,000.00
04/18/2018	2	174593	BCBS-SD	BLUE CROSS BLUE SHIELD OF MICH	SD MEDICAL GROUP #7016242 - SERVICE FOR	194.23
04/18/2018	2	174594	BERD D	DEBORAH BERDEN	SDJ LEGAL BLOOD DRAWS - THOMAS JAMES - M	50.00
04/18/2018	2	174595	BURIAL	NORDMAN-CHRISTIAN FUNERAL HOME	VA VETERANS BURIAL EXPENSE - PAUL LINDMA	300.00
04/18/2018	2	174596	BURIAL	CLIFFORD JONES	VA VETERANS BURIAL EXPENSE - DONALD JONE	300.00
04/18/2018	2	174597	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES MARCH 2018 (449.6 GALLON	930.67
04/18/2018	2	174598	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES - (2416.1 GALLONS DIESE	5,001.33
04/18/2018	2	174599	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING -MARCH 2018	427.88
04/18/2018	2	174600	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES - WALTERS, ZAC	460.00
04/18/2018	2	174601	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW - NAGY, JAMES EDW	68.72
04/18/2018	2	174602	KSS	KSS ENTERPRISES	SRR 2 CASES ROLL TOWEL, SPRAY DISINFECTA	91.44
04/18/2018	2	174603	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH MARCH 2018	50.00
04/18/2018	2	174604	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - CORRECTION TAPE	11.99
					CR OFFICE SUPPLIES - BINDER, INSERTABLE	14.97
						26.96
04/18/2018	2	174605	P&Z CTR	PLANNING & ZONING CENTER	PZ PLANNING & ZONING NEWS - 11 COPIES 8/	350.00
04/18/2018	2	174606	REGISTER	MICHIGAN ASSOCIATION COUNTY CLERKS	CR MACC QUARTERLY MEETING - ANN ARBOR, M	50.00
04/18/2018	2	174607	REGISTER	MPJA	PC PROBATE JUDGES ASSOC. ANNUAL CONVENTI	282.00
04/18/2018	2	174608	RR BRINK	RR BRINK LOCKING SYSTEMS INC	SDJ JAIL KEY	80.00
04/18/2018	2	174609	SAP	STRAITS AREA PRINTING	CR SUPPLIES - SPECIAL ELECTION POSTCARDS	279.25
04/18/2018	2	174610	SAP	STRAITS AREA PRINTING	CR ENVELOPES, (2000--REGS, 4000-#10)	555.80
04/19/2018	2	174611	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES MARCH 2017	799.83
04/19/2018	2	174612	FITZNER	STEVEN FITZNER	CCD CONSERVATION MTG 4/11/18	40.00
04/19/2018	2	174613	LODGING	CROWNE PLAZA LANSING WEST	FN SURVEYOR CONFERENCE APRIL 22-25	442.02
04/19/2018	2	174614	ORMS B	LEROY ORMSBEE	CCD CONSERVATION MTG 4/11/18	40.00
04/19/2018	2	174615	RDIC	RIVERTOWN DO-IT CENTER	MA ACCT#3069 COUNTY BLDG SUPPLIES	2.78
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	13.16
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	11.99
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	14.58
					MA ACCT#3069 COUNTY BLDG SUPPLIES	5.98
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	17.98
						66.47
04/19/2018	2	174616	REIM C	CARL REIMANN	CCD CONSERVATION MTG 4/11/18	40.00
04/19/2018	2	174617	SAP	STRAITS AREA PRINTING	JB JURY BOARD ENVELOPES (7000 CT)	443.40
04/19/2018	2	174618	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 4/14/	137,999.02
04/19/2018	2	174619	VIZINA	DARYL VIZINA	PA CELL PHONE REIMBURSEMENT APRIL 2018	45.00
04/19/2018	2	174620	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES ACCT#1000381395	14.58
04/19/2018	2	174621	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 23159701784023	67.02
04/19/2018	2	174622	CCF	CUSTOM CARPETS & FURNITURE	CCHD CARPET/TILE IN 5 OFFICES, RESTROOMS	4,175.00
					MA ANIMAL SHELTER NEW TILE IN PUPPY ROOM	1,248.00
						5,423.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/19/2018	2	174623	DSSI	DRUG SCREEN SOLUTIONS INC	PC SAYPA 8 PANEL DRUG TEST	799.83	
04/19/2018	2	174624	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLING FEES MARCH 2018	6,567.50	
04/19/2018	2	174625	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE MARCH2018	757.65	
04/19/2018	2	174626	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION MARCH 2018	3,927.00	
04/19/2018	2	174627	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD ADVERTISING - PUBLIC NOTICE - BOARD M	33.50	
					AD HELP WANTED -FORECLOSURER CLERK	274.60	
					AD WATER WAYS COMM MTG SCHEDULE 3/16/18	73.35	
						381.45	
04/19/2018	2	174628	CEMENT	CHEBOYGAN CEMENT PRODUCTS	AD HUMANE SOCIETY PROJECT RETURNS & PURC	281.14	
04/19/2018	2	174629	DH #4	DISTRICT HEALTH DEPT #4	SDJ MARCH NURSE	2,640.00	
04/19/2018	2	174630	ECKER SURV	ECKER SURVEYING INCORPORATED	AD REMON (14) CORNERS 2018 GRANT	7,000.00	
04/19/2018	2	174631	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THROUGH 3/31/18	6,045.00	
04/19/2018	2	174632	HAIR	HAIR DESIGNS	SDJ INMATE HAIRCUTS (12)	180.00	
04/19/2018	2	174633	MCCOC	MACKINAW CITY CHAMBER	AD ANNUAL BREAKFAST 5/3/18	15.00	
04/19/2018	2	174634	MDOS	MICHIGAN DEPT OF STATE	SD TABS	13.00	
04/19/2018	2	174635	MDOS	MICHIGAN DEPT OF STATE	SD TABS	23.00	
					SD TABS	13.00	
					SD TABS	13.00	
						49.00	
04/19/2018	2	174636	NYE	NYE UNIFORM COMPANY	SD PANTS - COOK	214.43	
04/19/2018	2	174637	RDIC	RIVERTOWN DO-IT CENTER	HD ACCT# 3069 PROJECT SUPPLIES	215.68	
					HD ACCT# 3069 PROJECT SUPPLIES	70.71	
					HD ACCT# 3069 PROJECT SUPPLIES	21.99	
					HD ACCT# 3069 PROJECT SUPPLIES	116.53	
					HD ACCT# 3069 PROJECT SUPPLIES	34.98	
					HD ACCT# 3069 PROJECT SUPPLIES	73.48	
						533.37	
04/19/2018	2	174638	S&B	SIGN & BANNER FACTORY	SD SIGN/LETTERS - NOWAK	225.00	
04/19/2018	2	174639	STELLAR	STELLAR SERVICES	SDJ INMATES SUPPLIES - SNACK PACKS	700.00	
					SDJ INMATES SUPPLIES - INDIGENT KITS	5.52	
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	930.72	
					SDJ INMATES SUPPLIES - INDIGENT KIT	12.78	
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	917.60	
					SDJ INMATES SUPPLIES - INDIGENT KIT	7.26	
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	893.77	
					SDJ INMATES SUPPLIES - INDIGENT KIT	1.26	
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	718.64	
						4,187.55	
04/19/2018	2	174640	STELLAR	VOID			V
04/19/2018	2	174641	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ STAINAWAY/ DETERGENT/ SOFTENER	418.97	
04/19/2018	2	174642	WHEELER	WHEELER MOTORS INC	AD #14 - MUFFLER/GASKET/L.O.F./ TIRE ROT	345.71	
04/19/2018	2	174643	EMMET CTY	EMMET COUNTY	FN 2017 EMERGENCY MGMT OCT-DEC 2017 31%	16,607.57	
04/24/2018	2	174644	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT#100030339863,100030390	851.33	
04/24/2018	2	174645	DEAN	NANCY B DEAN	PC TRIAL COURT APPT ATTY - YORCH, DEACON	150.00	
04/24/2018	2	174646	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES - OETTING, RYA	350.00	
04/24/2018	2	174647	KEY ENV	KEYSTONE ENVELOPE	PC JUVENILE COURT ENVELOPES QUOTE# DS-03	583.11	
04/24/2018	2	174648	MEMBER	MICHIGAN ASSOCIATION OF PLANNING	PZ MEMBERSHIP RENEWAL 7/1/18 - 6/30/19	375.00	
04/24/2018	2	174649	NOP	NATIONAL OFFICE PRODUCTS	PC SIT-STAND WORK STATIONS	479.98	
04/24/2018	2	174650	OTPS	OLD TOWN PSYCHOLOGICAL SERVICE	PC INTAKE MASTERS	150.00	
04/24/2018	2	174651	SALT R	RAEANN SALTER	PC TRIAL COURT APPT ATTY - CHIPMAN, JACO	35.00	
04/24/2018	2	174652	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION - PENFIELD	2,400.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/24/2018	2	174653	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS FOR BRIA	472.06	
04/24/2018	2	174654	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHARGES ACCT#1000452876	32.00	
04/24/2018	2	174655	WHEELER	WHEELER MOTORS INC	CD ESCAPE #19 - REPLACED SERP BELT	86.43	
04/24/2018	2	174656	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #111 BI-ANNUAL INSPECTION, REPLA	1,015.27	
					SRR BUS #116 FULL SERVICE, REPLACE FRONT	996.75	
					SRR BUS #709 FULL SERVICE, FIX LIFT LIGH	365.70	
						2,377.72	
04/24/2018	2	174657	CENTURY	CENTURYLINK	IS MONTHLY PHONE SERVICE ACCT# 88901091	351.56	
04/24/2018	2	174658	CENTURY	VOID			V
04/24/2018	2	174659	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET ACCT# 8245122670068360 4/24	95.95	
04/24/2018	2	174660	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/24/2018	2	174661	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00	
04/24/2018	2	174662	LTPC	LITTLE TRAVERSE PRIMARY CARE	SRR BI-ANNUAL DOT PHYSICAL - ROGER SCOTT	143.00	
04/24/2018	2	174663	MISC-PA	MULLIGAN'S RESTAURANT	PA CRIME VICTIMS RIGHTS LUNCHEON 4/12/18	250.43	
04/24/2018	2	174664	OMS	OMS COMPLIANCE SERVICES INC	SRR DRUG TEST COLLECTION SURCHARGE - EDW	87.50	
04/24/2018	2	174665	VERIZON	VERIZON	IS CELL PHONE SERVICE 3/14 - 4/13/18	1,455.33	
04/24/2018	2	174666	WEX	WEX BANK	SRR FUEL ACTIVITY ACCT# 7560001322551	131.06	
04/24/2018	2	174667	MPEC	MICHIGAN POLICE EQUIPMENT CO	SD MICHIGAN SEAL WITH RIBBON BAR	71.46	
04/25/2018	2	174668	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED MARCH-AP	398.38	
04/25/2018	2	174669	CDW-G	CDW-G	IS VEEAM STANDARD SUPPORT - BACKUP SOFTW	2,070.00	
04/25/2018	2	174670	MER	MICHIGAN ELECTION RESOURCES	CR AV ENVELOPES, ABSENT VOTER ENVELOPES,	299.79	
04/25/2018	2	174671	MISC	ARCHAMBO ELECTRIC, INC.	MA SAND RD SENIOR CTR - INSTALL NEW CIRC	1,782.10	
04/25/2018	2	174672	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - COPY PAPER, OD NOTE	124.12	
					DC OFFICE SUPPLIES - BALL PT PEN REFILL	1.99	
						126.11	
04/25/2018	2	174673	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - PRE INKED STAMP	26.99	
04/25/2018	2	174674	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL CONTRACT VISIT	73.00	
04/25/2018	2	174675	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHANGES ACCT#1003251322	4.68	
04/26/2018	2	174676	BBC	BERNARD BUILDING CENTER	CCHS HUMANE SOCIETY PROJECT MATERIAL	119.70	
					CCHS HUMANE SOCIETY PROJECT MATERIAL	439.05	
					CCHS HUMANE SOCIETY PROJECT MATERIAL	425.90	
					CCHS HUMANE SOCIETY PROJECT - BLOWING MA	(200.00)	
						784.65	
04/26/2018	2	174677	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES - SUICIDE CELL BLANK	107.18	
04/26/2018	2	174678	BOHL S	SAM BOHL	FOC MILEAGE TO/FROM BANK 1/5 - 4/20/18	26.16	
04/26/2018	2	174679	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	115.41	
04/26/2018	2	174680	CHASE	DAN CHASE	CD MEAL - GAYLORD	7.19	
04/26/2018	2	174681	CONSUMERS	CONSUMERS ENERGY	MA/RC ELECTRIC ACCT# 1000 4532 8463 3/1	23.01	
04/26/2018	2	174682	CULB K	KYLE CULBERTSON	PC MILEAGE TO NORTHERN MI JUV. OFFICER A	95.92	
04/26/2018	2	174683	ENCO T	TACTICAL ENCOUNTERS INC.	SD LIVE FIRE SHOOT TRAINING - HOLT/ GINO	1,246.00	
04/26/2018	2	174684	GALLS	GALLS INCORPORATED	SD PANTS - MAYLOWSKI	39.33	
04/26/2018	2	174685	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 4/24/18	3.81	
04/26/2018	2	174686	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 4/24/18	3.81	
04/26/2018	2	174687	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 4/24/18 + 3 MEE	90.47	
04/26/2018	2	174688	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - CLASP ENVELOPES, F	154.84	
04/26/2018	2	174689	NEWM M	MICHAEL NEWMAN	BOX COMMISSIONER MILEAGE 4/24/18 + 10 ME	272.52	
04/26/2018	2	174690	NOP	NATIONAL OFFICE PRODUCTS	MA OFFICE SUPPLIES - MECHANICAL & LEAD P	20.76	
04/26/2018	2	174691	NOP	NATIONAL OFFICE PRODUCTS	AD NAME PLATE - JAMES MANKO	14.00	
04/26/2018	2	174692	OCEI	ONAWAY CUSTOM EMBROIDERY INC	SD (7) EMBROIDERED SHIRTS	140.00	
04/26/2018	2	174693	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - COPY PAPER, CORRECT	35.34	
04/26/2018	2	174694	OFF DEPOT	OFFICE DEPOT	AD COPY PAPER - (80 CASES, 10 REAMS PER	2,100.00	
04/26/2018	2	174695	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT ACCT# 9465900000	15.67	
04/26/2018	2	174696	RR DONN	RR DONNELLEY	CR NON BIRTH CERT PAPER	251.07	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/26/2018	2	174697	SAFA	SAFARILAND LLC	SD RADIO POUCH - FENLON	24.90	
04/26/2018	2	174698	STANS	STANS ELECTRIC	MA REPLACE DISCONNECTED ROOFTOP UNIT	320.70	
04/26/2018	2	174699	STANS	STANS ELECTRIC	MA HEALTH DEPT - OUTLETS/SWITCHES MOVED	1,175.07	
04/26/2018	2	174700	STRA P	STRAITSLAND PUBLISHING	AD ADVERTISING - PUBLIC NOTICE-BOARD MEE	24.00	
04/26/2018	2	174701	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 4/24/18	49.05	
04/27/2018	2	174702	BARTLETT	STUART BARTLETT	PZ PLANNING COMMISSION MTG 4/18/18	54.17	
					PZ PLANNING COMMISSION SITE VISITS 4/18/	155.75	
						209.92	
04/27/2018	2	174703	BBC	BERNARD BUILDING CENTER	MA HEALTH DEPT PROJECT SUPPLIES	263.57	
					MA HEALTH DEPT PROJECT SUPPLIES	9.36	
					MA HEALTH DEPT PROJECT SUPPLIES	31.28	
					MA HEALTH DEPT PROJECT SUPPLIES	1,432.53	
						1,736.74	
04/27/2018	2	174704	BOROWICZ	HAROLD BOROWICZ	PZ PLANNING COMMISSION MTG 4/18/18	48.72	
04/27/2018	2	174705	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT#100026019925 3/8 - 4/8/	75.58	
					MA ELECTRIC ACCT# 100000107183 3/20-4/	4,681.52	
					MA ELECTRIC ACCT# 100029199252 3/13- 4/	24.70	
					MA ELECTRIC ACCT# 100027732369 3/12- 4/	172.70	
					MA ELECTRIC ACCT# 100000163434 3/1 - 3/	15.21	
					FG ELECTRIC ACCT# 100032118323 3/15-4/	28.04	
					FG ELECTRIC ACCT# 100032117473 3/15-4/1	24.22	
					FG ELECTRIC ACCT# 100032117523 3/15-4/1	83.54	
					FG ELECTRIC ACCT# 100045025812 3/15-4/	25.31	
					FG ELECTRIC ACCT# 100032117358 3/15-4/	100.38	
					FG ELECTRIC ACCT# 100032117309 3/15-4/1	24.22	
					FG ELECTRIC ACCT# 100000225340 3/1-3/31	23.01	
					FG/RC ELECTRIC ACCT# 100032117416 3/1	71.12	
						5,349.55	
04/27/2018	2	174706	CONSUMERS	VOID			V
04/27/2018	2	174707	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 103003539980 3/20 -	1,309.51	
04/27/2018	2	174708	CROF P	PATTY CROFT	PZ PLANNING COMMISSION MTG 4/18/18	72.70	
04/27/2018	2	174709	DTE	DTE ENERGY	MA GAS ACCT# 910021270764 3/13- 4/9/18	2,680.36	
04/27/2018	2	174710	DTE	DTE ENERGY	MA DORIS REID GAS ACCT# 910021270889 3/	296.79	
04/27/2018	2	174711	DTE	DTE ENERGY	FG/RC GAS METER# 400821600206 & 40297117	147.52	
04/27/2018	2	174712	FREESE	CHARLES FREESE	PZ PLANNING COMMISSION MTG 4/18/18	70.52	
					PZ PLANNING COMMISSION SITE VISIT 4/13/1	74.88	
						145.40	
04/27/2018	2	174713	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION MTG 4/18/18	47.63	
					PZ PLANNING COMMISSION SITE VISIT 4/17/1	43.27	
						90.90	
04/27/2018	2	174714	LYON S	SHARON LYON	PZ PLANNING COMMISSION MTG 4/18/18	69.43	
04/27/2018	2	174715	MCKI D	DARLENE MCKINLEY	JB WORK DAYS 4/18, 4/19/18	186.16	
04/27/2018	2	174716	OSTWALD	CHARLES OSTWALD	PZ PLANNING COMMISSION MTG 4/18/18	51.99	
					PZ PLANNING COMMISSION SITE VISIT 4/9/18	62.89	
						114.88	
04/27/2018	2	174717	PHILLIPS	BECKY PHILLIPS	JB WORK DAYS 4/18, 4/19, 4/23, 4/24, 4/2	387.25	
04/27/2018	2	174718	SCHR KA	KAREN SCHRAMM	JB WORK DAYS 4/18, 4/19, 4/23, 4/24, 4/2	403.60	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
04/27/2018	2	174719	BREWSTER	KAREN BREWSTER	CR MILEAGE REIMBURSEMENT - COW/PLANNING	19.62	
04/27/2018	2	174720	CDT-CR	CHEBOYGAN DAILY TRIBUNE	CR K.BREWSTER-ELECTION REGISTRATION NOTI	262.40	
04/27/2018	2	174721	CHARTER	CHARTER COMMUNICATIONS	CCM MARINA TELEPHONE ACCT# 8245122670084	219.94	
04/27/2018	2	174722	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW - DEURWEARDER, AM	70.90	
04/27/2018	2	174723	DEAN	NANCY B DEAN	PC GUARDIANSHIP REVIEW - KATHLEEN QUANDT	25.00	
04/27/2018	2	174724	DOBI M	MARK DOBIAS	PC TRIAL COURT APPT ATTY - SCHOOLCRAFT,	150.00	
					PC TRIAL COURT APPT ATTY - VANHOORNE, RO	150.00	
						300.00	
04/27/2018	2	174725	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES MARCH2017	120.00	
04/27/2018	2	174726	FRAZ D	DANIEL FRASIER	PC SAYPA FDTA SPEAKER FEE	50.00	
04/27/2018	2	174727	FREESE	CHARLES FREESE	PZ ZONING BOARD OF APPEALS MTG 4/25/18	70.52	
					PZ ZONING BOARD OF APPEALS SITE VISIT 4/	70.52	
						141.04	
04/27/2018	2	174728	HART D	DENISE HART	PC REIMBURSE LUNCH - CHILD CARE CONFEREN	39.97	
04/27/2018	2	174729	HEMMER	RALPH HEMMER	PZ ZONING BOARD OF APPEALS MTG 4/25/18	56.35	
					PZ ZONING BOARD OF APPEALS SITE VISIT 4/	57.98	
						114.33	
04/27/2018	2	174730	MACARTHUR	TIMOTHY MACARTHUR	PC TRAIL COURT APPT ATTY - THIBEAULT-ZAR	275.00	
04/27/2018	2	174731	MOORE	JOHN MOORE	PZ ZONING BOARD OF APPEALS MTG 4/25/18	60.71	
					PZ ZONING BOARD OF APPEALS SITE VISIT 4/	58.53	
						119.24	
04/27/2018	2	174732	MPJRA	MPJRA	PC REGISTRATION 2018 REGISTERS CONFEREN	100.00	
04/27/2018	2	174733	NMRI	NORTHERN MICHIGAN REVIEW INC	CR NOTICE OF CLOSE OF REGISTRATION - SPE	323.34	
04/27/2018	2	174734	OMS	OMS COMPLIANCE SERVICES INC	AD PRE EMPLOYMENT DRUG TEST - DONALD BED	79.50	
04/27/2018	2	174735	PRO-TECH	PRO-TECH	NIJ II/SPIKE 2 COMBO VEST W/1 STANDARD C	784.00	
04/27/2018	2	174736	SALT R	RAEANN SALTER	PC TRIAL COURT APPT ATTY - MARTIN DALE &	85.00	
04/27/2018	2	174737	THOM JO	JOHN THOMPSON	PZ ZONING BOARD OF APPEALS MTG 4/25/18	75.97	
					PZ ZONING BOARD OF APPEALS SITE VISIT 4/	50.35	
						126.32	
04/27/2018	2	174738	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS - 2 INVOICES	78.22	V
04/27/2018	2	174739	WHEELER	WHEELER MOTORS INC	AD #17 DEAD BATTERY	30.23	
04/27/2018	2	174740	WREG K	KEITH WREGGLESWORTH	CD MEAL - GAYLORD	8.89	
04/30/2018	2	174741	BUTTS	ROBERT J BUTTS	PC REIMBURSE MILEAGE/MEALS FOR CONFEREN	497.43	
04/30/2018	2	174742	DANI K	KAREN DANIEL	DHS BOARD MEETING 4/24/18	48.72	
04/30/2018	2	174743	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/30/2018	2	174744	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/30/2018	2	174745	LAND	LANDMARK DESIGN GROUP PC	AD PROFESSIONAL SERVICES - COUNTY JAIL P	13,482.00	
04/30/2018	2	174746	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 4/24/18	50.90	
04/30/2018	2	174747	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/30/2018	2	174748	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/30/2018	2	174749	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS - 2 INVOICES	78.22	
04/30/2018	2	174750	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT APRIL 2018	45.00	
04/30/2018	2	174751	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK REPAIR	472.64	
04/30/2018	2	174752	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED MARCH-AP	15,457.81	
04/30/2018	2	174753	CCF	CUSTOM CARPETS & FURNITURE	CCHD ADDITIONAL WORK NEEDED IN NURSES' O	455.00	
04/30/2018	2	174754	CHARTER	CHARTER COMMUNICATIONS	FG/RC PHONE ACCT# 8245122670087873 5/1	204.94	
04/30/2018	2	174755	CHEB	CITY OF CHEBOYGAN	MA WATER USAGE ACCT# 002-02222-00 DORIS	386.49	
04/30/2018	2	174756	CHEB	CITY OF CHEBOYGAN	MA WATER USAGE ACCT# 2-01575-00 (COUNTY	6,609.97	
04/30/2018	2	174757	GL PLUM	GREAT LAKES PLUMBING, HEATING & A/C	MA ROOFTOP UNIT REPAIR	1,172.24	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/30/2018	2	174758	NOP	NATIONAL OFFICE PRODUCTS	AD OFFICE SUPPLIES - ENVELOPES, BINDER C	106.81
04/30/2018	2	174759	OFF DEPOT	OFFICE DEPOT	EQ OFFICE SUPPLIES - FILE FOLDERS, POST	25.10
04/30/2018	2	174760	SFMP	SUPERFLEET MASTERCARD PROGRAM	SRR FUEL CHARGES FROM 3/18/18 - 4/18/18	374.83
04/30/2018	2	174761	STANS	STANS ELECTRIC	CCHD HEALTH DEPT NURSE STATION - REMOVE	246.85
					MA ANIMAL SHELTER ELECTRICAL WORK IN NEW	1,820.00
						2,066.85

2 TOTALS:

Total of 322 Checks:	1,051,640.03
Less 9 Void Checks:	14,078.22
Total of 313 Disbursements:	1,037,561.81

Bank 3 TAX REVOLVING FUND

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/05/2018	3	7218	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (12)	360.00
04/13/2018	3	7219	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (33)	990.00
04/13/2018	3	7220	DEEDS	REGISTER OF DEEDS	TR RECORD FORFEITURE CERTIFICATES (100)	3,000.00
04/13/2018	3	7221	DEEDS	REGISTER OF DEEDS	TR RECORD FORFEITURE CERTIFICATES (100)	3,000.00
04/13/2018	3	7222	DEEDS	REGISTER OF DEEDS	TR RECORD FORFEITURE CERTIFICATES (100)	3,000.00
04/13/2018	3	7223	DEEDS	REGISTER OF DEEDS	TR RECORD FORFEITURE CERTIFICATES (100)	3,000.00
04/13/2018	3	7224	DEEDS	REGISTER OF DEEDS	TR RECORD FORFEITURE CERTIFICATES (46)	1,380.00
04/20/2018	3	7225	DEEDS	REGISTER OF DEEDS	TR RECORD JUDGEMENT OF FORECLOSURE (21)	630.00
04/20/2018	3	7226	TITLE CK	TITLE CHECK LLC	TR 1/12 ANNUAL FEE PER MONTH - 324 PARCE	1,697.76
04/20/2018	3	7227	ALOHA	ALOHA TOWNSHIP	TR TAX SETTLEMENTS 2017	10,835.51
04/20/2018	3	7228	BEAUGRAND	BEAUGRAND TOWNSHIP	TR TAX SETTLMENT 2017	9,480.67
04/20/2018	3	7229	BENTON	BENTON TOWNSHIP	TR TAX SETTLEMENTS 2017	16,133.78
04/20/2018	3	7230	BURT TWP	BURT TOWNSHIP	TR TAX SETTLEMENT 2017	12,769.84
04/20/2018	3	7231	CAS	CHEBOYGAN AREA SCHOOLS	TR TAX SETTLEMENT 2018	360,888.18
04/20/2018	3	7232	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR TAX SETTLEMENT 2017	16,261.47
04/20/2018	3	7233	CHEB	CITY OF CHEBOYGAN	TR TAX SETTLEMENTS 2017	297,717.65
04/20/2018	3	7234	COP	COP EDUCATIONAL SERVICE DISTRICT	TR TAX SETTLEMENT 2017	151,335.59
04/20/2018	3	7235	CPL	CHEBOYGAN PUBLIC LIBRARY	TR TAX SETTLEMENTS 2017 - OPERATING & CO	34,514.81
04/20/2018	3	7236	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR TAX SETTLEMENTS 2017	61,237.42
04/20/2018	3	7237	ELLIS	ELLIS TOWNSHIP	TR TAX SETTLEMENT 2017	7,923.02
04/20/2018	3	7238	FOREST	FOREST TOWNSHIP	TR TAX SETTLEMENT 2017	8,241.85
04/20/2018	3	7239	GRANT	GRANT TOWNSHIP	TR TAX SETTLEMENT 2017	7,436.52
04/20/2018	3	7240	HEBRON	HEBRON TOWNSHIP	TR TAX SETTLEMENT 2017	3,714.65
04/20/2018	3	7241	ILS	INLAND LAKES SCHOOLS	TR TAX SETTLEMENT 2017	319,214.80
04/20/2018	3	7242	INVERNESS	INVERNESS TOWNSHIP DDA	TR TAX SETTLEMENT 2017	102,797.88
04/20/2018	3	7243	INVERNESS	INVERNESS TOWNSHIP SEWER	TR TAX SETTLEMENT 2017	3,987.41
04/20/2018	3	7244	KOEHLER	KOEHLER TOWNSHIP	TR TAX SETTLEMENT 2017	23,355.79
04/20/2018	3	7245	MACKINAW	MACKINAW TOWNSHIP	TR TAX SETTLEMENT 2017	5,909.74
04/20/2018	3	7246	MCPS	MACKINAW CITY PUBLIC SCHOOLS	TR TAX SETTLEMENT 2017	44,348.65
04/20/2018	3	7247	MENTOR	MENTOR TOWNSHIP	TR TAX SETTLEMENT 2017	2,334.75
04/20/2018	3	7248	MULLETT	MULLETT TOWNSHIP	TR TAX SETTLEMENT 2017	25,291.43
04/20/2018	3	7249	MUNRO	MUNRO TOWNSHIP	TR TAX SETTLEMENT 2017	6,489.82
04/20/2018	3	7250	NUNDA	NUNDA TOWNSHIP	TR TAX SETTLEMENT 2017	22,314.13
04/20/2018	3	7251	OAS	ONAWAY AREA SCHOOLS	TR TAX SETTLEMENT 2017	67,675.80
04/20/2018	3	7252	PAS	PELLSTON AREA SCHOOLS	TR TAX SETTLEMENT 2017	47,353.60
04/20/2018	3	7253	REF-TREA	BARBARA J WAMSLEY	TR MTT VALUE CHANGE 161-012-300-003-01	1,239.44
04/20/2018	3	7254	SOM-CFC	STATE OF MICHIGAN	TR TAX SETTLEMENTS 2017	78.95
04/20/2018	3	7255	SOM-MDA	STATE OF MICHIGAN	TR TAX SETTLEMENTS 2017 - QUALIFIED FORE	740.51
04/20/2018	3	7256	SOM-MISC	STATE EDUCATION TAX	TR TAX SETTLEMENT 2017 - STATE EDUCATION	383,875.02
04/20/2018	3	7257	SOM-MLB	STATE OF MICHIGAN	TR TAX SETTLEMENTS 2017	211.56
04/20/2018	3	7258	TREAS	CHEBOYGAN COUNTY TREASURER	TR TAX SETTLEMENTS 2017	307,694.16
04/20/2018	3	7259	TREAS	CHEBOYGAN COUNTY TREASURER	TR TAX SETTLEMENTS 2017 - BOND REIMBURSE	6,361.00
04/20/2018	3	7260	TUSCARORA	TUSCARORA TOWNSHIP DDA	TR TAX SETTLEMENT 2017	79,674.26
04/20/2018	3	7261	TUSCARORA	TUSCARORA TOWNSHIP	TR TAX SETTLEMENT 2017	95,563.46
04/20/2018	3	7262	VAS	VANDERBILT AREA SCHOOLS	TR TAX SETTLEMENT 2017	143.19
04/20/2018	3	7263	VOM	VILLAGE OF MACKINAW	TR TAX SETTLEMENT 2017	41,440.67
04/20/2018	3	7264	VOW	VILLAGE OF WOLVERINE	TR TAX SETTLEMENT 2017	11,723.60
04/20/2018	3	7265	WALKER	WALKER TOWNSHIP	TR TAX SETTLEMENT 2017	3,211.02
04/20/2018	3	7266	WAVERLY	WAVERLY TOWNSHIP	TR TAX SETTLEMENT 2017	7,014.33
04/20/2018	3	7267	WCL	WOLVERINE COMMUNITY LIBRARY	TR TAX SETTLEMENTS 2017	5,903.95
04/20/2018	3	7268	WCS	WOLVERINE COMMUNITY SCHOOLS	TR TAX SETTLEMENT 2017	94,922.38
04/20/2018	3	7269	WILMOT	WILMOT TOWNSHIP	TR TAX SETTLEMENT 2017	10,210.59

3 TOTALS:

Total of 52 Checks:	2,736,630.61
Less 0 Void Checks:	0.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Total of 52 Disbursements:						2,736,630.61

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 04/01/2018 - 04/30/2018

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
04/30/2018	5	2100818	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 4/4/18	206,376.64
04/30/2018	5	2100819	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 4/10/18	80,893.65
04/30/2018	5	2100820	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 4/18/18	351,358.93
04/30/2018	5	2100821	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 4/24/18	89,850.94

5 TOTALS:

Total of 4 Checks:	728,480.16
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	728,480.16

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 04/01/2018 - 04/30/2018

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
Bank 9 INMATE ACCOUNT							
04/06/2018	9	1136	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	7,257.93	
04/10/2018	9	1137	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	400.00	V
04/10/2018	9	1138	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00	
04/10/2018	9	1139	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00	
04/13/2018	9	1140	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	300.00	
04/30/2018	9	1141	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	14,666.43	
04/30/2018	9	1142	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	888.06	
04/30/2018	9	1143	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,500.00	

9 TOTALS:

Total of 8 Checks:	26,412.42
Less 1 Void Checks:	400.00
Total of 7 Disbursements:	26,012.42

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Cheboygan County
Board of Commissioners' Meeting
May 8, 2018

Title: Budget Adjustments – Raise / Lower Revenues and Expenditures

Summary:

General Fund – Fund 101
Department 229
On December 8, 2010, the Prosecutor's Office received drug forfeiture funds of $25,250 to be used for drug forfeiture activities. $14,150 was expended during 2011, $543 was expended in 2012, $85 was expended in 2013 and $1,654 was expended in 2014; therefore, $8,818 needs to be carried forward into the 2018 budget. The Prosecutor's Office is still determining how to utilize this money so the balance will be tracked in an expenditure control account. This budget adjustment raises the Fund Equity revenue line item and Expenditure Control expenditure line item by $8,818.

Circuit Court – Adult Drug Court – Fund 267
Department 131
On January 4, 2017, the Drug Court received a $500 donation from the Northeast Michigan Council of Governments. $297 was expended during 2017, leaving an available balance of $203. The Judge is requesting that the remaining amount be carried forward into the 2018 budget to be used for employee training. This budget adjustment raises the Contribution and Donations revenue line item and the Employee Training expenditure line item by $203.

Financial Impact:

Fund 101 total budget increase of $8,818
Fund 267 total budget increase of $203.

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for $9,021 in the line items provided in the following attachments.

Prepared by: James Manko	**Department:** Finance

5/4/2018

RAISE REVENUE AND EXPENDITURE

Circuit Court - Adult Drug Court - Fund 267

267-400-675.00 Contributions and Donations	$203.00	+
267-131-957.00 Employee Training	$203.00	+

Signed: Approved at the 5/8/18 BOC Meeting

Prepared by: James Manko

JZM

5/4/2018

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00 Fund Equity	$8,818.00	+
101-229-700.00 Expenditure Control	$8,818.00	+

Signed: Approved at the 5/8/18 BOC Meeting

Prepared by: James Manko

JEM

9f

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Fairgrounds Event Agreement for Mud Run	
Summary: The Cheboygan Area Schools Bowling Team would like to use the Fairgrounds to host a Mud Run to raise money for the Team. They would like to use the Grandstand and track area on June 16th, 2018.	
Financial Impact: Cheboygan Area Schools is nonprofit and considered County adult Nonprofit in our Fairgrounds policy, therefore they will not be charged for the use of the Fairgrounds.	
Recommendation: Approve Fairground Event Agreement as presented and authorize the Chair to sign.	
Prepared by: Tim Mason	**Department:** Maintenance

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on 4.30.18 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Cheboygan Area Schools whose address is 7461 N Straits Hwy.

____ For-profit Organization X Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Grandstand (the "Property") for the following period: June 16 2018

(the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): Mud Run Fundraiser for Bowling Team

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of($ - NA -) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or $100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

a. The Property shall not be used for any unlawful purpose.

b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.

c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.

e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.

f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

John B. Wallace

Its: Chairperson of the Cheboygan County Board of Commissions

EVENT HOLDER:

_____

Signature

Name: Troy Rechl, Supt.

Address: Cheboygan Area Schools

Phone: PO Box 100

Cell: Cheboygan MI 49721

Email:

CERTIFICATE OF INSURANCE

Producer

SET-SEG
415 W. Kalamazoo Street
Lansing, MI 48933

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

Insured

Cheboygan Area Schools
7464 N. Straits Highway
PO Box 100
Cheboygan, MI 49721

A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	**GENERAL LIABILITY** [x] Comprehensive Form [x] Premises/Operations [x] Incidental Medical Malpractice Coverage [x] Products/Completed Operations [x] Contractual [x] Independent Contractors [x] Broad Form Property Damage [x] Personal Injury	PC-0000497	8/1/17	8/1/18	BI & PD COMBINED OCCURRENCE BI & PD COMBINED AGGREGATE PERSONAL INJURY OCCURRENCE PERSONAL INJURY AGGREGATE	$1,000,000 N/A $1,000,000 N/A

DESCRIPTION Cheboygan County Fairgrounds is hereby added as additional insured for liability but only as respects to the activities performed by or on behalf of the named Insured as it represents the District's use of facilities on June 16, 2018.

CERTIFICATE HOLDER

Cheboygan County Fairgrounds
870 S Main St
PO Box 70
Cheboygan, MI 49721

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Karen Carr

Karen Carr
PROPERTY/CASUALTY DEPARTMENT

Date April 24, 2018

9h

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: The Heritage Draft Horse Organization Horsepull Event Contract (formerly Michigan Horsepulling Association)	
Summary: The Heritage Draft Horse Organization will provide a judge, clerk and event insurance for all horse pulling events on Tuesday, August 7th, 2018. Civil Counsel has reviewed this contract in the past which has remained the same for several years.	
Financial Impact: $250 from Fair Budget for service.	
Recommendation: Motion to approve The Heritage Draft Horse Organization Horsepull Event Contract and authorize the Chair to sign.	
Prepared by: Jeffery B. Lawson	**Department: Administration**

THE HERITAGE DRAFT HORSE ORGANIZATION
HORSEPULL EVENT CONTRACT

Location: Cheboygan County Fair Date: August 7, 2018 Tuesday Time: 7:00 pm

Your Fair/Festival will provide the following:

1. Adequate parking for all participants, with their trucks and trailers.
2. Equipment capable of lifting 1000# weights and an operator for equipment. (Boat pulls only).
3. A public address system for announcing the contest. (The Heritage Draft Horse Organization can provide one, if necessary.)
4. Entry into your fair/festival for all personnel that The Heritage Draft Horse Organization provides.
5. Event Insurance must be paid with the signed contract, prior to April 15 of the event year.
   This Insurance Fee is Non-Refundable

The Heritage Draft Horse Organization will provide the following services to your fair/festival, for the agreed upon fees listed below. If any services listed below are not required, please cross them out, and initial the changes.

	PRICE	FAIR/FEST. SUPPLIES
Event Insurance (Due with contract)	125.00	
Contest: Boat & Weights	/	Provided by Fair
Judge (1 Judge is Mandatory)	75.00	
Clerk	50.00	
Announcer	/	Provided by Fair
Contest: Dynamometer Truck (Includes Fuel Charge)		
Judge (1 Judge is Mandatory)		
Clerk		
Announcer		

Trophies to be awarded by Fair/Festival: 1st____ 2nd____ 3rd____ Other____ (please specify)

Premium checks for horse pullers will be issued: Day of Pull____ Mailed X

ENTRY FEE: 25.00

Entry Fee will be returned to exhibitor who places out of the premiums: Yes____ No____

Premiums:

1.____ 2.____ 3.____ 4.____ 5.____ 6.____ 7.____ 8.____ 9.____ 10.____

11.____ 12.____ 13.____ 14.____ 15.____ 16.____ 17.____ 18.____ 19.____ 20.____

Fair/Festival / Authorized Representative: [signature] phone #: 420-3888 Date: 1/31/18

The Heritage Draft Horse Organization, Inc. / Authorized Representative: Lisa M. Reed phone#: (231) 864-2030 Date: 2/27/18

The Heritage Draft Horse Organization encourages all Fairs/Festivals to conduct random drug testing of horses at horse pulling events. If your Fair/Festival wishes to have drug testing performed at the above listed event, please contact us for more information. Thank you for the opportunity to serve you.

2018 ADDENDUM TO EXHIBITOR CONTRACT

This addendum to the exhibitor's contract and the exhibitor's contract are effective and binding on the last date entered below by the signatories to this addendum and exhibitor's contract, ("Exhibition Agreement"), unless otherwise provided in Paragraph 4 below, by and between the Cheboygan County Fair Board (hereafter "Fair Board") P.O. Box 70, 870 South Main Street, Cheboygan, MI 49721, and The Heritage Draft Horse Organization (hereafter, Exhibitor), 9529 Glovers Lake Road, PO Box 121, Bear Lake, MI 49614 (231)864-2030 and in consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. ADDENDUM CONTROLS

The parties anticipate entering into an Exhibition Agreement with regard to 2018 Cheboygan County Fair. The terms of this addendum are deemed by the parties to be terms of the exhibitor's contract (Exhibition Agreement) and where the terms of the exhibitor's contract and this addendum conflict, the terms of this addendum shall control.

2. PROVISION OF INSURANCE

Exhibitor shall provide to the Fair Board a copy of the declarations page of a valid, paid up policy of general liability insurance which names **"Cheboygan County, Its Officers, Agents, Boards, Commissions and Employees"** as additional insured, and which has a face amount of at least $1,000,000 per occurrence. This declarations page, and the declaration page of Exhibitor's liability policy shall be provided to the Fair Board <u>at least one month prior to the first day of the Cheboygan County Fair</u>.

3. ASSIGNMENT

This Exhibition Agreement (addendum and contract) may not be assigned or sublet without the prior written approval of the parties.

4. REVIEW AND ACCEPTANCE OF AGREEMENT

The Exhibition Agreement shall be effective on the last date entered below by the Fair Board and Exhibitor.

5. PARTICIPANT WAIVERS

Depending on the event and not including the carnival show, the Exhibitor will require each participant or crew member in the event to knowingly and intelligently execute a release, approved in advance by the civil counsel for Cheboygan County, which specifically waives any claim or liability as against the Fair Board, Cheboygan County, their officers, agents or employees, for any damage, up to and including death, loss of income, loss of consortium, or any other claim as a result of involvement or participation in Exhibitor's activities on the fairgrounds.

6. CREW MEMBERS AND FAIR PERSONNEL

If a Cheboygan County Fair employee, agent, servant, contractor or volunteer is assigned to perform work during the event itself for the Contractor or is supervised by the Contractor during the event itself, the Contractor shall be the employer, supervisor, or master of that person(s). A crew member shall include only those persons, agents, servants, contractors or volunteers who are brought to the exhibition or employed by the Contractor, with or without compensation, and who have not been supplied by the Fair or the County, to aid in the presentation of the exhibit.

7. INDEPENDENT CONTRACTOR

The Exhibitor represents and agrees that it is an independent contractor with respect to its relationship with the Fair Board and the County of Cheboygan.

8. INDEMNIFICATION

Exhibitor agrees to indemnify, hold harmless and defend the Fair Board, the County of Cheboygan, its agents, assigns, insurance companies, and employees for any claims made of damages in any way arising from the Exhibitor use or occupancy of the fairgrounds or violation of this Agreement, including the costs of any litigation or other legal proceeding, and reasonable attorneys fees as provided by or through the Exhibitor's insurance policy and if none available the by the Exhibitor. This provision shall apply to any claims by Exhibitor, its agents or any other third party or any person, business or other entity deriving any and all claims through or on behalf of the Exhibitor in performance of the Exhibition Agreement, as described above.

This provision shall not apply to the extent that such claims by the Exhibitor or third parties arise from the breach of this Exhibition Agreement or are due to the sole and exclusive negligence, or willful misconduct by the Fair Board, the County of Cheboygan, or their respective agents, employees, or assigns.

9. MISCELLANEOUS

A. The premises covered by this Agreement shall not be used for any unlawful purpose.

B. The Exhibitor shall abide by all federal, state and local laws in respect to the operation of a business on the premises and in respect to the manner in which it uses the premises.

C. Exhibitor agrees that if the interest created by this Agreement shall be taken in execution or by other process of law or if Exhibitor shall become bankrupt or insolent, according to law, or any receiver be appointed for the business or property of the Exhibitor, or if any assignment shall be made of Exhibitor's property for the benefit of creditors, then and in such event, this agreement may be cancelled at the option of the Fair Board.

D. This Exhibition Agreement has been approved in advance by Exhibitor, and Exhibitor has or will have had the opportunity to review the Exhibition Agreement with legal counsel. If Exhibitor is a corporation, its execution of this Exhibition Agreement has

been approved in advance in accord with its bylaws, and the party executing on behalf of Exhibitor has the legal authority to do so and to bind the Exhibitor.

E. If any provisions of this agreement shall be declared invalid or unenforceable, the remainder of the Exhibition Agreement shall continue in full force or effect.

F. This Exhibition Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

G. The Cheboygan County Fair Board has been authorized by Cheboygan County to execute this agreement.

H. This contract is to be construed pursuant to the laws of the State of Michigan.

IN WITNESS WHEREOF this addendum has been executed on the day and year set forth below.

IN THE PRESENCE OF:

The Cheboygan County Fair Board

_____
Witness

_____
By: Ron Williams
Its: President

Dated: _____

Exhibitor

_____
Witness

_____
By:
Its:

Dated: _____

Approved as to form:

_____
John B. Wallace, Chair
Cheboygan County Board of Commissioners

Dated: _____

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Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Fairgrounds event agreement for 4-H Kountry Kids horse riding meetings.	
Summary: The 4-H Kountry Kids Club would like to use the Fairgrounds for some horse riding meetings on May 20th and 27th , June 26th and 28th , July 1st , 5th , 12th and 15th. They would like to use the Main Horse Arena & Tower for these events.	
Financial Impact: MSUE 4-H is a non profit organization and is considered County Adult Nonprofit in our Fairgrounds Policy, therefore they will not be charged for the use of the Fairgrounds.	
Recommendation: Approve Event Agreement as presented and authorize Chair to sign.	
Prepared by: Tim Mason	**Department: Maintenance Department**

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on April 20th 2018 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and 5 4-H Clubs Farm Friends Country Kidz whose address is Huron Street Cheboygan MI.

____ For-profit Organization X Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Riding Arenas (the "Property") for the following period: May 20th, 27th, June 26th 28th July 1st, 5th 12th 15th (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): 4-H Meeting riding practice

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of($ _____) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or $100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

a. The Property shall not be used for any unlawful purpose.

b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.

c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.

e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.

f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

John Wallace

Its: Chairperson of the Cheboygan County Board of Commissions

EVENT HOLDER:

Stephanie Tohm

Signature

Name: Stephanie Tohm (4-H Leader)

Address: 8781 Page Rd

Cheboygan MI 49721

Phone:

Cell: 231-420-1944

Email: stephanie.tohm@yahoo.com

(all lower case)

ALGER COUNTY BOARD OF COMMISSIONERS
Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2018-06

OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to $7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Alger County to provide indigent defense services in compliance the first four standards, and

THEREFORE BE IT RESOLVED, the Alger County Board of Commissioners **hereby opposes** any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

BE IT FURTHER RESOLVED, the Alger County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Cambensy, Senator Casperson, the Michigan Association of Counties, and the other 82 counties.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

Mary Ann Froberg

Mary Ann Froberg, Alger County Clerk

Dated: March 19, 2018

ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: Edgar Boettcher, III

April 19, 2018

At the April 12, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #12-2018 By Christian Marcus, seconded by Scott Kruger

OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93-2013

WHEREAS, Michigan Public Act 93 of 2013 created Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Antrim County developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline, and

WHEREAS, Governor Rick Snyder has now proposed a FY 19 budget for the State of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to $7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Antrim County to provide indigent defense services in compliance with the first four standards, and

THEREFORE BE IT RESOLVED, the Antrim County Board of Commissioners hereby opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

RESOLUTION #12-2018 continued.

BE IT FURTHER RESOLVED, the Antrim County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the State of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Cole, Senator Schmidt, the Michigan Association of Counties and the other 82 counties.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Dawn LaVanway, Scott Kruger, Christian Marcus;
No - None;
Absent – Brenda Ricksgers.

RESOLUTION #12-2018 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE, MI
STATE OF MICHIGAN, COUNTY OF ANTRIM, ss
I, Sheryl A. Guy, Clerk of the County of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office.
IN TESTIMONY WHEREOF, I have set my hand and official seal of the County of Antrim
this 19th day of April, 20 18
Sheryl A. Guy County Clerk

APRIL 25, 2018

OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013

RESOLUTION

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Charlevoix County developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline; and

WHEREAS, Governor Rick Snyder has now proposed a FYI9 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to $7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Charlevoix County to provide indigent defense services in compliance with the first four standards, and

NOW THEREFORE BE IT RESOLVED, the Charlevoix County Board of Commissioners hereby opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

BE IT FURTHER RESOLVED, the Charlevoix County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Triston Cole, Senator Wayne Schmidt, the Michigan Association of Counties, and the other 82 counties.

Joel Egan
Chairman of the Board

Cerlia Borchs, Deputy
Clerk to the Board of Commissioners

CERTIFIED

Cheryl Potter Browe, County Clerk

Cerlia Borchs 04/26/2018
DEPUTY DATE

On April 25, 2018 at a regular meeting of the Roscommon County Board of Commissioners, held at the Roscommon County Administration Building located at 500 Lake Street, Roscommon, Michigan the following **"RESOLUTION OF OPPOSITION TO AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013"** was unanimously accepted and supported by the Roscommon County Commissioners:

PRESENT: Robert E. Schneider, Ken Melvin, Marc J. Milburn, Gary Stefanko and David Russo.

ABSENT: None

The following preamble and resolution were offered by Commissioner Stefanko and supported by Commissioner Milburn.

RESOLUTION OF OPPOSITION TO AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provisions of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Roscommon County has developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline; and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHERAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to $7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an absorbent increase in expenses to Roscommon County to provide indigent services in compliance with the first four standards; and

THEREFORE BE IT RESOLVED, the Roscommon County Board of Commissioners hereby opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated; and

BE IT FURTHER RESOLVED, the Roscommon County Board of Commissioner's remains committed to implementing the new indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Rick Snyder, State Representative Daire Rendon, State Senator Darwin Booher, the Michigan Association of Counties, and the other 82 counties.

A Roll Call Vote was taken as follows:

AYES: Schneider, Melvin, Milburn, Stefanko, Russo

NAYS: None

Resolution Declared Adopted

Robert E. Schneider

Robert E. Schneider, Chairman, Roscommon County Board of Commissioners

Michelle M Stevenson

Michelle M. Stevenson, Roscommon County Register of Deeds/County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ROSCOMMON)

I hereby certify that the foregoing is a true and complete copy of "Resolution of Opposition to Amendatory Legislation to Michigan Public Act 93 of 2013" adopted by the County Board of Commissioners of Roscommon County at a regular meeting held April 25, 2018, and I further certify that public notice of such meeting was given as provided by law.

Michelle M Stevenson

Michelle M. Stevenson, Roscommon County Register of Deeds/County Clerk

CHEBOYGAN COUNTY ROAD

COMMISSION

Annual Report
2017

Cheboygan County Road Commission
5302 South Straits Highway
Indian River, Michigan 49749

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

BALANCE SHEET

Assets

General Operating Fund		
1. Cash	$1,783,917.00	
2. Investments	0.00	
3. AccountsReceivable :		
a. Michigan Transportation Fund	795,776.25	
b. State Trunkline Maintenance	488,291.00	
c. State Transportation Department - Other	0.00	
d. Due on County Road Agreement	10,673.00	
e. Due on Special Assessement	0.00	
f. Sundry Accounts Receivable	1,240,603.00	
Inventories/Pre-Paid Insurance/Other		
4. Deferred Expense State Aid	0.00	
5. Road Materials	431,058.00	
6. Equipment Materials and Parts	472,688.00	
7. Prepaid Insurance	72,459.00	
8. Deferred Expense - Federal Aid	0.00	
9. Other	26,438.00	
10. TOTAL ASSETS		**$5,321,903.25**

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

Liabilities and Fund Balances

Liabilities

11. Accounts Payable	$48,626.00	
12. Notes Payable (Short Term)	0.00	
13. Accrued Liability	134,501.00	
14. Advances	129,615.00	
15. Deferred Revenue - Special Assessment District	0.00	
16. Deferred Revenue - EDF Forest Rd.(E)	0.00	
17. Deferred Revenue	0.00	
18. Other	1,210,834.00	

Fund Balances

19. Primary Road Fund	1,505,326.95	
20. Local Road Fund	477,174.69	
21. County Road Commission Fund	1,815,825.61	
22. Total Fund Balances	3,798,327.25	
23. TOTAL LIABILITIES AND FUND BALANCES		**$5,321,903.25**

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

CAPITAL ASSETS ACCOUNT GROUP

Assets		(A)	(B)	
	24. Land		$7,027,326.00	
	25. Land Improvements	$0.00		
	25 a.Less: Accumulated Depreciation	0.00	0.00	
	26. Depletable Assets	26,966.00		
	26 a.Less: Accumulated Depreciation	(15,332.00)	11,634.00	
	27. Buildings	4,011,888.00		
	27 a.Less: Accumulated Depreciation	(2,720,843.00)	1,291,045.00	
	28. Equipment - Road	8,535,865.00		
	28 a.Less: Accumulated Depreciation	(7,237,841.00)	1,298,024.00	
	29. Equipment - Shop	254,327.00		
	29 a.Less: Accumulated Depreciation	(243,835.00)	10,492.00	
	30. Equipment - Engineers	60,722.00		
	30 a.Less: Accumulated Depreciation	(58,999.00)	1,723.00	
	31. Yard and Storage Equipment	321,602.00		
	31 a.Less: Accumulated Depreciation	(271,591.00)	50,011.00	
	32. Office Equipment and Furniture	84,793.00		
	32 a.Less: Accumulated Depreciation	(58,151.00)	26,642.00	
	33. Infrastructure	38,175,769.00		
	33 a.Less: Accumulated Depreciation	(15,686,009.00)	22,489,760.00	
	34. Vehicles	0.00		
	34 a.Less: Accumulated Depreciation	0.00	0.00	
	35. Construction Work in Progress		0.00	
		36. Total Assets		**$32,206,657.00**
Equities				
	37. Plant and Equipment Equity			
		37 a.Primary	0.00	
		37 b.Local	0.00	
		37 c.Co. Road Comm.	2,868,826.00	
		37 d.Infrastructure	29,337,831.00	
		38. Total Equities		**$32,206,657.00**
Long Term Debt				
	39. Bonds Payable (Act 51)		1,850,000.00	
	40. Notes Payable (Act 143)		0.00	
	41. Vested Vacation and Sick Leave Payable		235,170.00	
	42. Installment/Lease Purchase Payable		0.00	
	43. Other		0.00	
		44. Total Liabilities		**$2,085,170.00**
Fiduciary Fund				
	45. Deferred Compensation (Pension) Plan			**$0.00**

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Taxes				
46. County Wide Millage	$1,187,121.00	$0.00	$0.00	$1,187,121.00
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	1,187,121.00	0.00	0.00	1,187,121.00
Licenses and Permits				
49. Specify	0.00	300.00	41,635.00	41,935.00
Federal Sources				
50. Surface Tran. Program (STP)	579,476.00	0.00	0.00	579,476.00
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	106,619.00	0.00	0.00	106,619.00
53. Bridge	0.00	0.00	0.00	0.00
54. High Priority	0.00	0.00	0.00	0.00
55. Other	70,577.00	228,410.00	322.00	299,309.00
56. Total Federal Sources	756,672.00	228,410.00	322.00	985,404.00
STATE SOURCES				
Michigan Transportation Fund				
57. Engineering	5,279.45	4,720.55		10,000.00
58. Snow Removal	76,814.00	68,695.00		145,509.00
59. Urban Road	0.00	0.00		0.00
60. Allocation	2,682,324.00	2,398,360.00		5,080,684.00
61. Total MTF	2,764,417.45	2,471,775.55		5,236,193.00
Other				
62. Local Bridge	0.00	0.00		0.00
63. Other	0.00	0.00	6,487.00	6,487.00
64. Total Other	0.00	0.00	6,487.00	6,487.00
Economic Development Fund				
65. Target Industries (A)	0.00	0.00		0.00
66. Urban congestion (C)	0.00	0.00		0.00
67. Rural Primary (D)	0.00	0.00		0.00
68. Forest Road (E)	66,647.00	52,986.00		119,633.00
69. Urban Area (F)	0.00	0.00		0.00
70. Other	0.00	0.00		0.00
71. Total EDF	66,647.00	52,986.00		119,633.00
72. Total State Sources	$2,831,064.45	$2,524,761.55	$6,487.00	$5,362,313.00

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Contributions From Local Units				
73. City and Village	$12,040.00	$0.00	$0.00	$12,040.00
74. Township Contr.	0.00	1,088,815.00	0.00	1,088,815.00
75. Other	0.00	0.00	0.00	0.00
76. Total Contributions	12,040.00	1,088,815.00	0.00	1,100,855.00
Charges for Service				
77. Trunkline Maintenance	0.00		1,624,247.00	1,624,247.00
78. Trunkline Non-maintenance	0.00		508,349.00	508,349.00
79. Salvage Sales	0.00	0.00	18,300.00	18,300.00
80. Other	0.00	0.00	0.00	0.00
81. Total Charges	0.00	0.00	2,150,896.00	2,150,896.00
Interest and Rents				
82. Interest Earned	0.00	0.00	2,713.00	2,713.00
83. Property Rentals	0.00	0.00	0.00	0.00
84. Total Interest/Rents	0.00	0.00	2,713.00	2,713.00
Other				
85. Special Assessments	0.00	0.00	0.00	0.00
86. Land and Bldg. Sales	0.00	0.00	0.00	0.00
87. Sundry Refunds	0.00	0.00	15.00	15.00
88. Gain (Loss) Equip. Disp.	0.00	0.00	64,079.00	64,079.00
89. Contributions from Private Sources	0.00	0.00	0.00	0.00
90. Other	9,010.00	685.00	695.00	10,390.00
91. Total Other	9,010.00	685.00	64,789.00	74,484.00
Other Financing Sources				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	0.00	0.00
94. Note Proceeds	0.00	0.00	0.00	0.00
95. Inst. Purch./Leases	0.00	0.00	0.00	0.00
96. Total Other Fin. Sources	0.00	0.00	0.00	0.00
97. TOTAL REVENUE AND OTHER FINANCING SOURCES	**$4,795,907.45**	**$3,842,971.55**	**$2,266,842.00**	**$10,905,721.00**

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

STATEMENT OF EXPENDITURES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Construction/Capacity Improvement				
98. Roads	$0.00	$0.00		$0.00
99. Structures	0.00	0.00		0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	1,032.00	0.00		1,032.00
103. Total Construction/Cap. Imp.	1,032.00	0.00		1,032.00
Preservation - Structural Improvements				
104. Roads	1,875,629.00	1,129,466.00		3,005,095.00
105. Structures	0.00	73,263.00		73,263.00
106. Safety Projects	80,854.00	163,605.00		244,459.00
107. Roadside Parks	0.00	0.00		0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	30,356.00	0.00		30,356.00
110. Total Preservation - Struct. Imp.	1,986,839.00	1,366,334.00		3,353,173.00
Maintenence				
111. Roads	871,453.00	1,587,621.00		2,459,074.00
112. Structures	0.00	177,979.00		177,979.00
113. Roadside Parks	0.00	0.00		0.00
114. Winter Maintenance	672,086.00	674,874.00		1,346,960.00
115. Traffic Control	23,235.00	44,587.00		67,822.00
116. Total Maintenance	1,566,774.00	2,485,061.00		4,051,835.00
117. Total Construction., Preservation And Maintenance.	3,554,645.00	3,851,395.00		7,406,040.00
Other				
118. Trunkline Maintenance	0.00		1,562,080.00	1,562,080.00
119. Trunkline Non-maintenance	0.00		508,349.00	508,349.00
120. Administrative Expense	224,137.25	242,848.75		466,986.00
121. Equipment - Net	61,538.60	122,147.98	80,235.42	263,922.00
122. Capital Outlay - Net	0.00	0.00	538,139.00	538,139.00
123. Debt Principal Payment	0.00	0.00	135,000.00	135,000.00
124. Interest Expense	0.00	0.00	54,870.00	54,870.00
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	0.00	0.00	0.00	0.00
127. Total Other	285,675.85	364,996.73	2,878,673.42	3,529,346.00
128. Total Expenditures	$3,840,320.85	$4,216,391.73	$2,878,673.42	$10,935,386.00

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other Financing Sources	$4,795,907.45	$3,842,971.55	$2,266,842.00	$10,905,721.00
130. Total Expenditures	3,840,320.85	4,216,391.73	2,878,673.42	10,935,386.00
131. Excess of Revenues Over (Under) Expenditures	955,586.60	(373,420.18)	(611,831.42)	(29,665.00)
132. Optional Transfers				
132 a. Primary to Local (50%)	(373,421.00)	373,421.00		0.00
132 b. Local to Primary (15%)	0.00	0.00		0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00		0.00
134. Total Optional Transfers	(373,421.00)	373,421.00		0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	582,165.60	0.82	(611,831.42)	(29,665.00)
136. Beginning Fund	923,161.35	477,173.87	2,427,656.63	3,827,991.85
137. Adjustment	0.00	0.00	0.40	0.40
138. Beginning Fund Balance Restated	923,161.35	477,173.87	2,427,657.03	3,827,992.25
139. Interfund Transfer(County to Primary and/or Local)	0.00	0.00	0.00	0.00
140. Ending Fund Balance	$1,505,326.95	$477,174.69	$1,815,825.61	$3,798,327.25

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

EQUIPMENT EXPENSE

Direct Equipment Expense		
141. Labor and Fringe Benefits	$708,773.00	
142. Depreciation	272,352.00	
143. Other	561,163.00	
144. Total Direct		1,542,288.00
145. Indirect Equipment Expense		739,499.00
Operating Equipment Expense		
146. Labor and Fringe Benefits	0.00	
147. Operating Expenses	307,995.00	
148. Total Operating		$307,995.00

149. TOTAL EQUIPMENT EXPENSE $2,589,782.00

Equipment Rental Credits:

	Primary	Local	County	Total
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	11,133.00	23,867.00		35,000.00
152. Maintenance	531,187.00	1,052,584.00		1,583,771.00
153. Inventory Operations	0.00	0.00	40,972.00	40,972.00
154. MDOT	0.00		610,245.00	610,245.00
155. Other Reimbursable Charges	0.00	0.00	0.00	0.00
156. All Other Charges	0.00	0.00	55,872.00	55,872.00
157. Total Equipment Rental Credits	542,320.00	1,076,451.00	707,089.00	2,325,860.00
	(A)	(B)	(C)	(D)
158. (Gain) or Loss on Usage of Equipment				263,922.00

PRORATION OF EQUIPMENT USAGE GAIN OR LOSS

(Net Equipment Expense)

159. Equipment Rental Credits	$542,320.00	$1,076,451.00	$707,089.00	$2,325,860.00
	(A)	(B)	(C)	(D)
160. Percent of Total	23.32 %	46.28 %	30.40 %	100.00 %
161. Prorated Total Equipment Expense	603,858.60	1,198,598.98	787,324.42	2,589,782.00
162. Prorated Gain/Loss On Usage (Net Equipment Expense)	61,538.60	122,147.98	80,235.42	263,922.00

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

DISTRIBUTIVE EXPENSE - FRINGE BENEFITS

	Total Labor Charge		Distributive Calc.
163. Primary Construction/Cap. Imp.	$0.00		$0.00
164. Primary Preservation - Struct Imp.	20,111.00		37,734.00
165. Primary Maintenance	212,162.00		398,080.00
166. Local Construction/Cap. Imp.	0.00		0.00
167. Local Preservation - Struct. Imp.	18,953.00		35,562.00
168. Local Maintenance	349,695.00		656,134.00
169. Inventory	9,849.00		0.00
170. Equipment Expense - Direct	246,418.00		462,355.00
171. Equipment Expense - Indirect	102,169.00		191,700.00
172. Equipment Expense - Operating	0.00		0.00
173. Administration	220,309.00		367,449.00
174. State Trunkline Maintenance	378,122.00		
175. Sundry Account Rec.	0.00		
176. Capital Outlay	3,724.00		0.00
177. Other	0.00		0.00
178. Total Payroll	$1,561,512.00		
179. Less Applicable Payroll	0.00		
180. Total Applicable Labor Cost	$1,561,512.00	Total Distributive	$2,149,014.00

	709-714 Vacation Holiday Sick Leave Longevity	719 Workers Comp. Insurance	715 - 718 Soc. Sec. Retirement	716 Health Insurance	717 Life and Disability Insurance	720 - 725 Other	Distributive Total Calc.
181. Total Fringe Benefits	$223,087.00	$40,071.00	$1,234,893.00	$1,328,333.00	$16,305.00	$30,254.00	$2,872,943.00
182. Less: Benefits Recovered	(48,822.00)	(8,770.00)	(270,255.00)	(290,705.00)	(3,568.00)	(6,621.00)	(628,741.00)
183. Less: Refunds	0.00	(6,012.00)	0.00	(86,826.00)	(2,350.00)	0.00	(95,188.00)
184. Benefits to be Distributed	174,265.00	25,289.00	964,638.00	950,802.00	10,387.00	23,633.00	2,149,014.00
185. Applicable Labor Cost	949,508.00	1,169,817.00	1,169,817.00	1,169,817.00	1,169,817.00	949,508.00	
186. Factor	0.183532	0.021618	0.824606	0.812778	0.008879	0.024890	1.876303

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

DISTRIBUTIVE EXPENSE - OVERHEAD
Account No. 705 - 957

	Cost of Operations	Distributed Total
187. Primary Construction/Cap. Imp.	$1,026.00	$6.00
188. Primary Preservation - Struct Imp.	1,975,555.00	11,284.00
189. Primary Maintenance	1,557,875.00	8,899.00
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	1,358,574.00	7,760.00
192. Local Maintenance	2,470,947.00	14,114.00
193. Other	0.00	0.00
194. TOTAL	$7,363,977.00	$42,063.00

	790 Small Road Tools	791 Inventory Adjustment	882 Liability	716 Health Insurance	Other	Total
195. Expenses Distributed	778.00	(14,081.00)	13,315.00	0.00	42,051.00	$42,063.00
196. Applicable Operation Cost	7,363,977.00	7,363,977.00	7,363,977.00	7,363,977.00	7,363,977.00	
197. Factor	0.000106	(0.001912)	0.001808	0.000000	0.005710	$0.005712

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

ANALYSIS OF CONSTRUCTION AND MAINTENANCE

Optional for noncontract counties

	Performed by County		Performed by Contractor		Totals	
	Primary	**Local**	**Primary**	**Local**	**Primary**	**Local**
198. Constr/Cap. Imp.	$0.00	$0.00	$1,032.00	$0.00	$1,032.00	$0.00
199. Preser - Struct. Imp.	70,113.00	78,381.00	1,916,726.00	1,287,953.00	1,986,839.00	1,366,334.00
200. Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00
201. Maintenance	1,525,522.00	2,419,022.00	41,252.00	66,039.00	1,566,774.00	2,485,061.00
202. Total	$1,595,635.00	$2,497,403.00	$1,959,010.00	$1,353,992.00	$3,554,645.00	$3,851,395.00

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

ANALYSIS OF ACCOUNTS RECEIVABLE

Optional for noncontract counties

	Trunkline Maintenance	MDOT Other
203. Labor	$378,122.00	$0.00
204. Fringe Benefits	622,767.00	0.00
205. Equipment Rental	610,245.00	0.00
206. Materials	19,994.00	0.00
207. Handling Charges	0.00	0.00
208. Overhead	191,104.00	0.00
209. Other	305,447.00	0.00
210. Total Charges for Current Yea	$2,127,679.00	$0.00
211. Beginning Balance	592,523.00	0.00
212. Sub-Total	2,720,202.00	0.00
213. Less Credits	(2,231,911.00)	0.00
214. Ending Balance	$488,291.00	$0.00

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

SCHEDULE OF CAPITAL OUTLAY

215. Land and Improvements (971 - 974)	$0.00
216. Buildings (975)	4,339.00
217. Equipment Road (976, 981)	851,918.00
218. Equipment Shop (977)	4,603.00
219. Equipment Engineers (978)	1,714.00
220. Yard and Storage Equipment (979)	29,788.00
221. Equipment Office (980)	23,912.00
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	$916,274.00

	Primary	Local	County	Total
224. Total Capital Outlay:	0.00	0.00	916,274.00	916,274.00
225. Less: Equipment Retirements 689	0.00	0.00	(1,015.00)	(1,015.00)
226. Sub-total	0.00	0.00	915,259.00	915,259.00
227. Less: Depreciation and Depletion 968	0.00	0.00	(377,120.00)	(377,120.00)
228. Net Capital Outlay Expenditure	$0.00	$0.00	$538,139.00	$538,139.00

DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS

	Primary	Local	County	Total
229. Beginning Capital Asset Balance Prior Year's Report (Pg. 2)	0.00	0.00	2,445,440.00	2,445,440.00
230. Percentage of Total	0.00 %	0.00 %	100.00 %	100.00 %
231. Gain or (loss) on disposal of assets 693	0.00	0.00	64,079.00	64,079.00

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

MAINTENANCE EXPENDITURES - 90% OF MTF RETURNS

(For Compliance with Section 12(16) of Act 51)

	Primary Road Fund	Local Road Fund	Total
232. Michigan Transportation Fund (MTF) Returns			$5,236,193.00
DEDUCTIONS			
233. Administrative Expense (from Page 5 Expenditures)			466,986.00
234. Total Capital Outlay (from Capital Outlay)			916,274.00
235. Debt Principal Payment (from Page 5 Expenditures)			135,000.00
236. Interest Expense (from Page 5 Expenditures)			54,870.00
236 a. Total Deductions			1,573,130.00
236 b. Adjusted MTF Returns			3,663,063.00
237. Preser - Struct Imp (from Page 5 Expenditures)	$1,986,839.00	$1,366,334.00	3,353,173.00
238. Routine Maintenance (from Page 5 Expenditures)	1,566,774.00	2,485,061.00	4,051,835.00
239. Less Federal Aid for Preser - Struct Imp	0.00	0.00	0.00
240. TOTAL RD EXPENSE (Excluding Fed Aid)	3,553,613.00	3,851,395.00	7,405,008.00
241. 90% of Adjusted MTF Returns			3,296,756.70

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

TEN YEARS OF QUALIFIED EXPENDITURES
FOR NON MOTORIZED IMPROVEMENTS
(for Compliance with Section 10K of Act 51)

Fiscal Year	2008	2009	2010	2011	2012
Expenditures ($)	0.00	0.00	139,224.15	742,139.00	545,045.00

Fiscal Year	2013	2014	2015	2016	2017
Expenditures ($)	885,419.00	715,935.00	0.00	320,741.00	228,476.00

242. TOTAL $3,576,979.15

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by 10

5,236,193.00 x .10 = 523,619.30

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

INDIRECT EQUIPMENT AND STORAGE EXPENSE
Activity 511

Account Number	Account Name	Amount Recorded
707	Wages - Shop and Garage	$102,169.00
712-724	Fringe Benefits - Shop Employees	191,700.00
721	Drug Testing	3,255.00
728	Office Supplies - Shop	0.00
731	Janitor Supplies - Shop	0.00
733	Welding Supplies	8,932.00
734	Safety Supplies - Shop	0.00
736	Tire Shop Supplies	0.00
737	Shop Supplies	83,543.00
791	Equipment Material/Parts Inventory Adjustment	822.00
801	Contractual Services - Shop	0.00
805	Health Services	0.00
806	Laundry Services	0.00
807	Data Processing - Shop	0.00
810	Education Expense - Shop	0.00
850-859	Communications - Shop	5,505.00
861	Travel and Mileage - Shop Employees	4,543.00
862	Freight Costs	0.00
875	Insurance - Shop Buildings	0.00
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	75,841.00
883	Insurance - Underground Tank	8,417.00
921-923	Utilities - Shop and Storage Buildings	61,156.00
931	Buildings Repairs and Maintenance	0.00
932	Yard and Storage Repairs and Maintenance	48,637.00
933	Shop Equipment Repairs and Maintenance	10,486.00
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	28,413.00
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	2,693.00
968	Depreciation - Shop Building	83,527.00
968	Depreciation - Storage Building	0.00
968	Depreciation - Shop Equipment	14,571.00
968	Depreciation - Stockroom Expense	0.00
707	Other:	5,289.00
	243. TOTAL	$739,499.00

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	$213,616.00
709-714	Administrative Leave	0.00
724	Fringe Benefits	367,449.00
727	Postage	976.00
728	Office Supplies	7,810.00
730	Dues and Subscriptions	8,004.00
801	Contractual Services	0.00
803	Legal Services	35,973.00
804	Auditing and Accounting Services	0.00
807	Data Processing	8,522.00
810	Education	0.00
850-853	Communications	576.00
861	Travel and Mileage	5,592.00
862	Freight	0.00
873	Public Relations	0.00
874	Advertising	2,798.00
875	Insurance - Building and Contents	1,068.00
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	0.00
880	Insurance - Umbrella	0.00
881	Insurance - Errors and Omissions	0.00
882	Insurance - General Liability	2,547.00
920-923	Utilities	3,444.00
931	Building Repair/Maintenance	0.00
934	Office Equipment Repair/Maintenance	0.00
942	Building Rental	0.00
955-956	Miscellaneous	0.00
966-967	Overhead	0.00
968	Depreciation - Buildings	4,141.00
968	Depreciation - Engineering Equipment	337.00
968	Depreciation - Office Equipment and Furniture	2,192.00
	Other:	1,767.00
	244. TOTAL	$666,812.00

Less: Credits to Administrative Expense

646	Handling Charges on Materials Sold	0.00
629	Overhead - State Trunkline Maintenance	(191,104.00)
691	Purchase Discounts	(8,682.00)
	Other:	(40.00)
	Total Credits to Administrative Expense	$(199,826.00)
	245. Net Administrative Expense	$466,986.00

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

Forest Road Report

This information is required by Act 231, P.A. of 1987, as amended.

Road Name	Location	Amount Spent ($)	Project Type
Clute Road	Forest Township	27,986.00	GravelSurfacing
Hatch Road	Ellis Township	25,000.00	CulvertReplacement
South Straits Hwy	North of Village of Wolverine	66,647.00	Reconstruction
	246. Total	$119,633.00	

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS
Summary

CONSTRUCTION / CAPACITY IMPROVEMENTS

	Primary System				Local System		
	*Unit			Expenditures	*Unit		Expenditures
ROADS							
247. New Construction, New Location	0.00	mi.	x	$1,032.00	0.00	mi.	$0.00
248. Widening	0.00	mi.		0.00	0.00	mi.	0.00
BRIDGES							
249. New Location	0.00	ea.		0.00	0.00	ea.	0.00
250. TOTAL CONSTRUCTION/CAPACITY IMP				$1,032.00			$0.00

PRESERVATION - STRUCTURAL IMPROVEMENTS

	Primary System				Local System		
	*Unit			Expenditures	*Unit		Expenditures
ROADS							
251. Reconstruction	15.68	mi.	x	$1,905,985.00	3.15	mi.	$772,220.00
252. Resurfacing	0.00	mi.		0.00	0.23	mi.	35,607.00
253. Gravel Surfacing	0.00	mi.		0.00	0.00	mi.	0.00
254. Paving Gravel Roads	0.00	mi.		0.00	1.92	mi.	394,902.00
SAFETY PROJECTS							
255. Intersection Improvements	0.00	ea.		0.00	0.00	ea.	0.00
256. Railroad Crossing Improvements	0.00	ea.		0.00	0.00	ea.	0.00
257. Other	3.00	ea.		80,854.00	4.00	ea.	163,605.00
MISCELLANEOUS							
258. Roadside Parks	0.00	ea.		0.00	0.00	ea.	0.00
259. Other	0.00	ea.		0.00	0.00	ea.	0.00
260. Subtotals				1,986,839.00			1,366,334.00
BRIDGES							
261. Replacement	0.00	ea.		0.00	0.00	ea.	0.00
262. Recondition or Repair	0.00	ea.		0.00	0.00	ea.	0.00
263. Replace with Culvert	0.00	ea.		0.00	0.00	ea.	0.00
264. Bridge Subtotals				0.00			0.00
265. TOTAL PRESERVATION - STRUCT IMP				$1,986,839.00			$1,366,334.00

*All Units are to be reported in the Fiscal Year that the project is opened for use.

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION

	Local Roads			Primary Roads				
	Miles Outside Municipalities			Miles Outside Municipalities				
Township	**Total Local (mi)**	**Local Urban (mi)**	**Funds Received ($)**	**Total Primary (mi)**	**Primary Urban (mi)**	**Funds Received ($)**	**Population Outside Municipalities**	**Funds Received ($)**
Aloha	26.37	0.00	60,097.23	7.65	0.00	15,889.05	1,041	16,864.20
Beaugrand	25.84	0.00	58,889.36	9.22	0.00	19,149.94	1,157	18,743.40
Benton	83.21	0.00	189,635.59	18.02	0.00	37,427.54	3,080	49,896.00
Burt	37.08	0.00	84,505.32	12.78	0.00	26,544.06	654	10,594.80
Ellis	42.96	0.00	97,905.84	9.14	0.00	18,983.78	519	8,407.80
Forest	58.10	0.00	132,409.90	12.84	0.00	26,668.68	1,080	17,496.00
Grant	61.54	0.00	140,249.66	19.77	0.00	41,062.29	947	15,341.40
Hebron	30.25	0.00	68,939.75	11.44	0.00	23,760.88	303	4,908.60
Inverness	63.38	0.00	144,443.02	15.40	0.00	31,985.80	2,278	36,903.60
Koehler	55.48	0.00	126,438.92	14.97	0.00	31,092.69	1,168	18,921.60
Mackinaw	10.26	0.00	23,382.54	0.00	0.00	0.00	576	9,331.20
Mentor	44.89	0.00	102,304.31	17.39	0.00	36,119.03	781	12,652.20
Mullett	34.33	0.00	78,238.07	12.10	0.00	25,131.70	1,284	20,800.80
Munro	48.75	0.00	111,101.25	12.11	0.00	25,152.47	679	10,999.80
Nunda	75.42	0.00	171,882.18	14.39	0.00	29,888.03	925	14,985.00
Tuscarora	68.68	0.00	156,521.72	10.59	0.00	21,995.43	3,091	50,074.20
Walker	22.66	0.00	51,642.14	6.72	0.00	13,957.44	292	4,730.40
Waverly	57.44	0.00	130,905.76	7.91	0.00	16,429.07	472	7,646.40
WIlmot	57.88	0.00	131,908.52	9.42	0.00	19,565.34	826	13,381.20
266. Totals	904.52	0.00	$2,061,401.08	221.86	0.00	$460,803.22	21,153	$342,678.60

Local Road Rate Per Mile	2279	Primary Road Rate Per Mile	2077
Local Urban Road Rate Per Mile	1982	Primary Urban Road Rate Per Mile	11891
Population Rate Per Capita	16.2		

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS
Expenditures

Township	Construction/ Capacity Improvement ($)	Preservation - Struct Improvement ($)	Total ($)	Township Contributions* ($)
Aloha	0.00	0.00	0.00	2,716.00
Beaugrand	0.00	0.00	0.00	633.00
Benton	0.00	499,183.00	499,183.00	480,215.00
Burt	0.00	246,336.00	246,336.00	216,232.00
Ellis	0.00	73,264.00	73,264.00	69,511.00
Grant	0.00	0.00	0.00	7,911.00
Inverness	0.00	272,526.00	272,526.00	116,427.00
Koehler	0.00	61,048.00	61,048.00	51,463.00
Mullett	0.00	0.00	0.00	11,390.00
Munro	0.00	0.00	0.00	2,396.00
Nunda	0.00	87,532.00	87,532.00	59,794.00
Tuscarora	0.00	0.00	0.00	496.00
Waverly	0.00	38,926.00	38,926.00	1,693.00
Wilmot	0.00	87,519.00	87,519.00	67,938.00
267. Totals	**$0.00**	**$1,366,334.00**	**$1,366,334.00**	**$1,088,815.00**

*The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Cheboygan

Year Ended - 2017

Start: 01/01/2017 **End:** 12/31/2017

ASSET MANAGEMENT

Projects Completed During the County Fiscal Year

Work Type:

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION NO. 2018-15

OPPOSING AMENDATORY LEGISLATIONTO MICHIGAN PUBLIC ACT 93 OF 2013

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MID C), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Menominee County developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline, and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to $7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Menominee County to provide indigent defense services in compliance with the first four standards, and

THEREFORE BE IT RESOLVED, the Menominee County Board of Commissioners **hereby opposes** any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

BE IT FURTHER RESOLVED, the Menominee County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

Steven Gromala *Gerald Piche – Chairperson* *William Cech – Vice Chairperson* *Larry Phelps*

John Nelson *Jan Hafeman* *Charlie Meintz* *Bernie Lang* *Larry Schei*

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Senator Stabenow, State Representative LaFave, the Michigan Association of Counties, and the other 82 counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: COM. William Cech, Steven Gromala, Bernie Lang, Jan Hafeman, Charlie Meintz John Nelson, Larry Phelps, Gerald Piche and Larry Schei

NAYS: None.

RESOLUTION DECLARED ADOPTED

Gerald Piche, Chairman,
Menominee County Board of Commissioners

Marc Kleiman, County Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of Resolution 2018-15 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on April 24, 2018, and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, County Clerk

Northern Lakes ECONOMIC ALLIANCE

PRESIDENT'S REPORT

April 2018

www.northernlakes.net

New company announced… $216 million investment will create over 3,500 family supporting jobs!

*Got your attention didn't I? Well, the truth is that there is not just one company coming to town creating 3,500 jobs… but over the past 5 years, projects the NLEA assisted with have created 3,513 new and retained jobs. The NLEA uses **the "Ty Cobb Approach" to economic development**. Fast, flexible, hustle and hitting lots of singles and doubles; our focus is on "base job creators" typically manufacturers. We establish great relationships with companies and communities; we move quickly and creatively to assist when needed.*

*The result is many business expansions with a smaller number of jobs, but when you add them up it's a **BIG impact**. The spin off effect from jobs and taxes, kids in schools, housing, retail, services, etc. is impressive, important and **EXPANDS our region's economic pie**.*

Our region's economic development approach is sound and effective. Hitting singles may not be as fun as home runs… but this is proof-positive that the game plan works and produces solid results

There's lots going on… Thank you to everyone that are helping to make our area terrific! *Andy Hayes, President*

Potential Projects (in various stages of due diligence)

Community & Business Assistance

38 Projects	84	New Jobs
	237	Retained jobs
	1	New business startups
	$9,356,250	Projected Investment

Projects in Progress

Community & Business Assistance

27 Projects	$1,579,890	Grants
	$32,718	Local Government Investment
	$152,516,250	Private Investment
	59	New Jobs
	344	Retained jobs

Completed Projects (year-to-date)

Community & Business Assistance

3 Projects	$286,869	Grants / Local gov't investment

Upcoming Events

5/11 Annual Luncheon, Boyne Mountain Resort
7/11-12 IAI Youth Welding Academy
9/11 Michigan Works! Annual Conference
10/3-4 Connecting Entrepreneurial Communities Conference

Website Statistics (Jan 2018—Present)

Month	Unique visitors	Number of visits	Pages viewed
April	6,796	7,871	20,848
2018 (YTD)	31,915	39,413	80,180

We reached India with 669 views!

Social Media

173 Impressions in April

Facebook

2018 (YTD)

257 Followers (2017: 107)
557 Post Reach (2017: 33)
251 Page Likes (2017: 122)
411 Video Views (2017: 0)

Instagram

360 Followers
1,185 Following
69 Posts
116 Reach

Like us on Facebook!

Follow us on Instagram and LinkedIn!

MICHIGAN STATE UNIVERSITY Extension | MEDC MICHIGAN ECONOMIC DEVELOPMENT CORPORATION | Networks Northwest Talent / Business / Community | Char-Em CHARLEVOIX-EMMET ISD | North Central MICHIGAN COLLEGE Your growth. Our mission. | Baker College

CORE PARTNERS

COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
April 10, 2018

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present

Present: Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Robert Bolinger.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the agenda moving Item E. Correspondence B. Bay County Resolution supporting "Cormorant Control Act" HB 4429 to Old Business. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, second by Commissioner Gouine, to approve the consent agenda as follows:

A. Approve Monthly Finance Claims (Finance Total = $45,149.18; Prepaid Total = $662,355.58.
B. Budget Adjustments as follows:
   2018 Payroll Inter-budget Transfers
   1) From 101-700 to 101-101,101-131,101-136,101-139,101-148,101-202, 101-212,101-215,101-225,101-228,101-229,101-243,101-253,101-265,101-267, 101-301,101-331, 101-333, 101-335, 101-412, 101-648, 101-682, 101-731 and 101-751 Totaling $15,762
   2018 Raise Revenue and Expenditures
   1) Fund 101 Total Budget Increase of $400
   2018 Lower Revenue and Expenditures
   1) Fund 101 Total Budget Decrease of $10,617.19
C. AS400 Replacement Proposal
D. Fairgrounds Event Agreements
   A. Cheboygan County Humane Society
   B. Relay for Life
   C. Cheboygan County MSU-E
   D. Cheboygan Conservation District
E. Correspondence
   A. Wexford County Resolution Opposing Amendatory Legislation to MI Public Act 93 of 2013
   B. ~~Bay County Resolution supporting the "Cormorant Control Act" HB 4429~~
   C. NCCMH Annual Mental Health Needs Annual Submission to MDHHS
   D. NLEA 2017 Annual Report
   E. NLEA President's Report – March 2018
F. Minutes:
   1. Finance/Business Meeting of March 13, 2018, Committee of the Whole Meeting of March 27, 2018

2. Planning Commission Minutes – 2/21/18 & 3/7/18
3. City Council Minutes – 2/27/18
4. County Road Commission Minutes – 2/1/18, 2/21/18, 2/22/18 & 3/1/18
5. NEMSCA – 3/2/18
6. Fair Board – 1/8/18 & 2/5/18
7. Board Appointments & Procedures – 3/7/18
8. Cheboygan Library – 2/8/18

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott citizen of Tuscarora Township commented that he was a big supporter of volunteers who get involved in any community efforts. Typically, county governments that were looking for people to sit on committees would post an advertisement and seek volunteers, which he knew that the county had done in the past. On the agenda, there was a reappoint for a six (6) year term for the Economic Development Corporation that was reconstituted over a year ago. This committee holds approximately eight or nine meetings over a year's time and was concerned with Ms. Bodnar's attendance. He questioned whether people who have sat on the NLEA Board were going to appointment new members. A letter written to an applicant from Sue Enos was read. He didn't question this person's motives or interest, but there might be a better party of individuals interested in serving on this committee. He also had some issue with the candidate for Planning and Zoning Director being from Colorado State who had no experience with Michigan's Enabling Act; Public Act 91 which dealt with soils and he wasn't sure how they justified his starting salary because this was the same salary amount paid to Scott McNeil after his eight (8) years of employment.

SCHEDULED VISITORS - None

Finance Director's Report

Finance Director James Manko introduced his staff as follows: Diane Ogden, Payroll/Human Resources Specialist, Dawn Wregglesworth, Accountant and Debi Kuczynski (absent), Accounts Payable Clerk. He stated he would like to acknowledge them for their hard work and assistance in the Finance Department. Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending January 31, 2018. He reported total year-to-date revenue of $373,766.23, or 2.37% of the budget, compared to $474,922.57, or 3.93% of the budget last year at this same time. He reviewed each line item number that was fluctuating greater or less than $35,000. Mr. Manko reported expenditures year-to-date of $ 1,070,833.62 or 6.80% of the budget, compared to $884,861.23 or 7.32%, last year as of the end of January 2017. He reviewed each department that was fluctuating greater or less than $20,000. He also presented the Revenue and Expenditure Report for the General Fund for the month ending February 28, 2018. Total year-to-date revenue of $548,005.37, or 3.48% of the budget, compared to $769,405.14, or 6.36% of the budget last year at this time. He reported the February 2018 year-to-date expenditures at $1,811,096.07, or 11.50% of the budget compared to $1,696,826.75, or 14.03%, last year as of the end of February 2017. Mr. Manko stated the Cash Summary by Fund Cash and Investment Report for February 2018 would not be presented as 2017 adjusting entries were still being posted and beginning cash balances could be affected.

Administrator's Report

Administrator Jeff Lawson reported that the staff would be meeting with CCE 911 and legal Counsel on Monday to continue discussion on funding options to implement the technology upgrade to an 800 MHz radio system. The authority's objective was to place language on the ballot in all three (3) Counties to consider an increase in surcharge or millage to fund the project. This would likely require an amendment to the existing agreements between the Counties to include PA 57 (Emergency Services Act) to permit a ballot covering all three (3) Counties.

Administrator Jeff Lawson gave an update on the jail and storage building project stating that the AIA Contracts had been signed by the contractors. A preconstruction meeting with the Jail Expansion contractor was scheduled for next week. Staff would be discussing a project staging area with both contractors. It was expected that the recycling bins would need to be relocated to the Fairgrounds during the project to accommodate space needs and reduce congestion in the construction areas.

Administrator Jeff Lawson gave an update on the Health Department remodeling stating the contractor crews were completing the last component of the Health Department remodel consisting of the construction of a new lab area and two additional office areas. The crews were also completing painting and replacement of flooring in the existing exam room area of the clinic. Contingent on flooring contractor's schedule, it was estimated the completion of the Health Department remodel would be done by mid-June. He stated an evaluation of the lower level of the building would be done for remodeling in 2019.

Administrator Jeff Lawson gave an update on the Animal Shelter stating that the contractor crews were nearing completion of the Isolation Kennel Area and painting of the kennel area. Once these areas were completed, the animals would be relocated and the final remodel of the last kennel section of the building would be bid out for completion. The staff was also currently preparing an RFP for heating and cooling bids to upgrade these systems in the remodel and expansion area.

COMMITTEE REPORTS

Commissioner Newman wanted to place on the record the reasons why the Board of Commissioners made their decision to award the Jail Expansion contract to BCI Construction, Inc. Legal Counsel Bryan Graham stated that Michigan law did not require any municipality to award a bid to the lowest bidder. The law stated the municipality had to find out who was the best and most responsible bidder for the particular project that they were working on. Cheboygan County had a purchase procedures policy and in those procedures they had one regarding competitive bids. This policy recognized that the county was not obligated to award a bid to the lowest bidder. In fact, it specifies various factors that the Board or the County would consider. Michigan Law Also says that officials are presumed to have acted in good faith in awarding bids and Mr. Lawson had articulated this at the last meeting the various factors and objective factors that went into the decision not to award the bid to the lowest bidder. He stated from a legal perspective, he was not worried about this protest letter from Dore and Associates and from a Cheboygan County resident. He felt that the county had acted in good faith and decided on what was the best interest

of the county, following the policy. Administrator Jeff Lawson stated that Dore & Associates did not inspect the property prior to bidding on the project. Upon a telephone call to the company, the company did say they had been in the building in the past, but they had not sent anyone to the structure to inspect it first, in its current condition. Also, their work plan was a kind of a general summary of how they've approached projects in the past and not detail specific to our particular project in writing. The board also felt Pitsch was in the best interest of the county due to their familiarity with the area during their demolition of the Woolworth Building and their knowledge of the shared walls with the adjacent buildings.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to accept the recommendation from the Board of Appointments & Procedures Committee to appoint Paul L. Koszegi to the Waterways Commission for a three (3) year term effective January 1, 2018 through December 31, 2020. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to reappoint Dawn Bodnar to the Economic Development Corp/Brownfield for a six (6) year term effective October 1, 2017 and ending September 30, 2023. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Matelski to appoint Paul E. Blome to the Northern Lakes Economic Development Alliance for a three (3) year term effective January 1, 2018 through December 31, 2020. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Sangster reported that he was out of town for the NEMCSA Meeting and he was appointed to the Personnel Committee.

Commissioner Johnson reported attending an Airport Authority Board meeting and stated that they should be receiving bids back on the SRE Building by April 12th.

OLD BUSINESS

Commissioner Gouine reported being able to watch these Cormorant ducks in full force and they literally wiped out half of the fish in the Kleber Pond and the fish still haven't grown back to the way that it was. He would like to have a resolution to be presented at the next board meeting in support of taking corrective action similar to the Bay County Resolution supporting the "Cormorant Control Act" HB 4429.

NEW BUSINESS

Equalization Director Elizabeth Zabik presented the 2018 Cheboygan County Equalization Report for approval. The Equalization Department conducts independent appraisal and sales studies each year and projects assessed values for each township and the city. Each township or city was required by law to assess at an acceptable ratio between 49% and 50% of true cash value (market value). The County Board of Commissioners has the authority through the General Property Tax Act to factor assessments up or down to make sure the assessments fall within the accepted ratios. The report consists of columnar figures and

charts showing the assessed values from the individual townships and city, the county equalized values, and the ratio for each class of property by unit.

Motion by Commissioner Gouine seconded by Commissioner Bolinger, to adopt the 2018 Cheboygan County Equalization Report as presented reflecting a County Equalized Value of Real Property Value of $1,687,589,749, and Personal Property of $64,024,550 for a total 2018 County Equalized Value of $1,751,614,299 (Copy of the 2018 County Equalization Report will be on file in the office of the Cheboygan County Clerk/Register). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Zoning Ordinance Amendment #147 regarding the Definition of Family and Short Term Rentals. He stated on Tuesday, January 9, 2018, staff presented the proposed ordinance relating to Bar and Restaurant uses to the Board of Commissioners. The proposed amendment contained a section changing the definition of Family in order to clarify that an individual was covered under the definition of family and allowed to occupy a dwelling under the zoning ordinance. The definition of "Family" was changed via amendment #143 in order to allow short term rental of all dwellings in the county without requiring a permit and without additional requirements. The current definition of

Motion by Commissioner Sangster, seconded by Commissioner Johnson, to adopt:

CHEBOYGAN COUNTY
Zoning Ordinance Amendment #147

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING
ORDINANCE NO. 200

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 2.2.
Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new definition of "Short term rentals" in its appropriate alphabetical location, which new definition shall read **in** its entirety as follows:

SHORT TERM RENTALS
The rental or use of a building customarily used as a dwelling for a period of less than thirty (30) days by an individual, by one or more families, or by a group of individuals who are not the legal owners of the dwelling. A short term rental shall not be occupied by the owner of the building during the period of such rental or use.

Section 2. Amendment of Section 2.2.
The definition of Family within Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to read in its entirety as follows:

FAMILY
An individual, a collective number of individuals related by blood, marriage, adoption, or legally established relationships such as guardianship or foster care, or a collective number of unrelated individuals whose relationship is of a permanent and distinct domestic character who reside in a single dwelling and live as a single housekeeping unit with single culinary facilities. A family, however, shall not include any society, club, fraternity, sorority, association, lodge, or group of individuals, whether related or not, whose association or living arrangement is temporary or resort-seasonal in character or nature.

Section 3. Amendment of Article 3.
Article 3 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 3.18, which new section shall read in its entirety as follows:

SECTION 3.18 SHORT TERM RENTALS
Short term rentals shall be permitted uses in all zoning districts.

Section 4. Severability.
If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 5. Effective Date.
This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Drain Commissioner Cam Cavitt presented the U.S. Army Corps of Engineers Section 205 Notice of Intent Letter – Black Lake. He stated that he has been communicating with property owners, lake association members and the owner of the Alverno Dam (BRLP) over the past year concerning the 1964 court designated lake levels assigned to Black Lake and the seasonal high water and flooding that has occurred in the spring over the years. Black Lake property owners/associations have also been communicating with the owner of the Alverno Dam to take measures to try and mitigate high water levels that occur in the spring while adhering to the court order lake levels. A study conducted in 1983 identified that the Smith Rapids located approximately half way between the Alverno Dam and Black Lake restricts the ability of the dam to control lake levels when inflow of water into the lake increases greater than 900 cfs. Both the lake associations and the owners of the dam believe that a new hydraulic study needs to be completed to review the earlier study and review current factors to confirm the impact that the Smith Rapids has on the dam's ability to control lake levels as well as identify best practices within the watershed above the Dam to control lake levels in the future to reduce high water levels and flooding. The Army Corps of Engineers has grant funding under the Small Flood Risk Management Project Program up to $100,000 per project to complete this type of study. The grant requires that the State or County be the grant administrator and recipient. The dam owner and lake associations have requested that the County apply for the grant and be the grant administrator and recipient to complete the study. He had reviewed this topic as part of his October annual report and is requesting authorization from the Board of Commissioners to submit the notice of intent to the U.S. Army Corps of Engineers.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to authorize the Drain Commissioner to submit a notice of intent to the U.S. Army Corps of Engineers to pursue grant funding under Section 205 to complete an engineering hydraulic study concerning flood control on Black Lake. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Director of Planning and Zoning Employment Agreement. He stated the position of Director of Planning and Zoning was advertised by the County on the web based job platforms, Michigan Association of Counties, County web site and in the local paper. The County received 17 applications for the position.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to approve an employment agreement with and to appoint Michael C. Turisk as Director of Planning and Zoning and also appoint him as the Zoning Administrator upon beginning employment. A roll call vote was held. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the County Administrator's Contract Extension. He stated that the Board of Commissioner completed his evaluation performance and directed

legal counsel to draft an extension to the County Administrator's Employment Agreement until July 15, 2020.

Motion by Commissioner Newman, seconded by Commissioner Gouine, to approve the County Administrator's Contract Extension for a two (2) year term until July 15, 2020 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

County Road Commissioner Ken Paquet reported on the Road Millage request. The Cheboygan County Road Commission has requested that a millage renewal be placed on the August 7, 2018 Ballot requesting one (1) mill to provide funds for maintenance, road repair and resurfacing with Cheboygan County. Discussion was held on if the funding ever gets down to the residential roads versus the primary roads.

Motion by Commissioner Newman, seconded by Commissioner Sangster, to adopt:

Resolution #18-02

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSAL TO PROVIDE FUNDS FOR ROAD REPAIR AND RESURFACING WITHIN THE COUNTY AND TO SUBMIT THE PROPOSAL TO THE ELECTORATE AT THE AUGUST 7, 2018 PRIMARY ELECTION

Recitals

A. Section 20b of the general highway law, being MCL 224.20b, expressly authorizes the Board of Commissioners for the County of Cheboygan to submit to the electorate of the county the question of a tax levy for highway, road and street purposes.

B. The county electors previously approved 1 mill for these purposes, which expired after the December, 2017 levy.

C. The Headlee Amendment reduced this millage to .9986 mills.

D. The Cheboygan County Board of Commissioners, therefore, desires to obtain voter approval to restore the 1 mill to provide funds for the maintenance, repair and resurfacing of roads within the Cities, Villages, and unincorporated areas within the county.

E. Because a county-wide primary election is scheduled on August 7, 2018, the Cheboygan County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this primary election.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

1. The following proposal, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the electors of Cheboygan County for a vote at the August 7, 2018 primary election:

CHEBOYGAN COUNTY
Countywide Road Millage Proposal

This proposal will permit the County to restore the County's 1 mill for road maintenance, repair and resurfacing previously approved by the electors and now expired. The Headlee Amendment previously reduced this millage to .9986 mills. This ballot proposal renews the existing .9986 mills and restores the .0014 mills previously rolled back by the Headlee Amendment.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Cheboygan, State of Michigan, against taxable property in the County be increased by up to 1 mill ($1.00 per $1,000 of taxable value) for a period of 4 years, 2018 through 2021, inclusive, for the purpose of providing funds exclusively for the maintenance, repair, and resurfacing of roads in accord with MCL 224.20b within the Cities and Villages and unincorporated areas of the County of Cheboygan, and shall the County of Cheboygan be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated $1,435,522 for Cheboygan County in 2018.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Cheboygan County Housing Loan Program Mortgage Discharge H 2003-187-D and Project H 2003-187-ER-D He stated that the County has been notified by the USDA that action was being taken by the USDA to foreclose on property, which also had two Cheboygan County Housing Loans (H 2003-187-D and H 2003-187-ER-D). The County issued two loans in 2003 that were both deferred totaling $25,092.20. Upon research, the USDA identified that the County was in the first lien position. He stated, typically, the County was in the second lien position on loans. The USDA had identified that they would like the County to release their position and discharge the mortgage to the USDA for $15,000, so that they could pursue to collect as much as possible on their load balance. The inside condition of the property was not known. The S.E.V. of the property was $48,800.

Mr. Lawson stated that the County's loan forgiveness policy identifies MSHDA approval was needed when projects were funded by MSHDA Funds. Both loans were funded with MSHDA Grant Funds. MSHDA had identified they were supportive of the County's acceptance if approve by the Board of Commissioners. After discussion with legal Counsel and review by staff, it was estimated the foreclosure process could take up to a year to complete. This was the first known request that the County has been in first lien position with a USDA loan attached to the property. The subject loans were deferred with the County not collecting any payments on the loans since 2003 and not subject to collection from the loan participants. Staff recommends that the Board of Commissioner discharge loans H 2003-187-D and H 2003-187-ER-D and accept the USDA's $15,000 payment.

Motion by Commissioner Newman, seconded by Commissioner Gouine, to accept the USDA payment of $15,000; approve the Mortgage Assignment/Discharge for projects H 2003-187-D and H 2003-187-ER-D and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the 2018 Wage & Salary Resolution – Non-Union General #17-009 – Amendment #5 reclassifying the Director of Planning and Zoning position. Mr. Manko stated the County has reorganized the Community Development Department into two (2) separate divisions last year; the Planning and Zoning Department and the Building Safety Department. During the reorganization, the Community Development Director Position was reclassified as Director of Planning and Zoning and was incorporated into the 2018 adopted budget. The 2018 Wage and Salary Resolution did not reflect this change, so Amendment #5 would update the positions reclassification accordingly.

Motion by Commissioner Gouine, seconded by Commissioner Newman, to adopt Amendment #5 to the 2018 Wage and Salary Resolution – Non-Union General Employee #17-009 to be effective April 11, 2018 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott citizen of Tuscarora Township thanked Commissioner Newman for clarifying the award of the bid proposal on the Gold Front Demolition. He commented on the Housing Loan Program Mortgage Discharge with the county coming in as first lien position. The county has a huge issue with the lack of affordable housing and numerous rentals in the City, which are a business venture with owners doing only minimal repairs to keep them safe. Grant Township's Board meeting was being held tonight with a presentation from a renewable energy supplier that was proposing a 365 acre solar farm

BOARD MEMBERS COMMENTS

Commissioner Wallace commented that the Board of Commissioners should mark their calendars for the CCE Central Dispatch 911 Annual Tri -County meeting on Wednesday, May 23, 2018 beginning at Noon to be held at the Headlands Waterfront Event Center.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:40 a.m.

_____	_____
Karen L. Brewster	John B. Wallace
Cheboygan County Clerk/Register	Chairperson

Cheboygan County Board of Commissioners
Committee of the Whole Meeting
April 24, 2018

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

ABSENT: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Sheriff Dale Clarmont gave an update on the Jail Expansion stating that BCI the general contractor was moving in the equipment to start the renovation process today and he would ask that everyone be patient because it was going to be a mess back there.

SCHEDULED VISITORS/DEPARTMENT REPORTS

President Andy Hayes gave the Northern Lakes Economic Alliance presentation. He stated that it had been over ten years since Cheboygan County contacted the NLEA and inquired about joining and receiving economic development services. The partnership has been strong and productive; however, he realized that currently the board was discussing what the future economic development in Cheboygan would look like and whether or not Cheboygan County would continue to be a part of the NLEA. He went over some of the basics stating that they were an alliance in rural areas particularly Northern Michigan and there was plenty of money for economic development. The challenge was it was divided amongst many organizations. So, what he saw happening in other areas was everybody had their own little budget, they were all doing their own thing and it just became real confusing because they were not managing their resources. He stated the NLEA does a poor-man's version of collective impact. They figured out who was going in the same direction and then work together. This was a proven success model for economic development. The NLEA has massed such a group of formal and informal partners who were all working together. The NLEA's mission statement has never changed in that it was all about helping companies and entrepreneurs retain and create jobs. He stated that every single thing that the NLEA does, ties back to the mission statement whether it was working with existing companies, helping startup companies or helping communities. If it didn't tie back to this, then somebody else in town ought to be doing it and this really wasn't what economic development was. NLEA has four (4) member counties and the advantage of this was that each individual county would never be able to have the individual resources to make this happen on their own, but by pooling together, we have a critical mass. The NLEA can put together programs and resources that everybody could use. The four (4) member counties, which the NLEA calls the four (4) partners were significant organizations both regional and state wide and provided expertise and staffing on projects. He stated not a day goes by that the NLEA wasn't

talking with or working with someone from more than one of these organizations on specific projects. This was the advantages of cooperation and collaboration. In addition, the NLEA also works with the Chambers. The Chamber of Commerce plays a different role in the community than an economic development organization does. Cheboygan County has three (3) area Chambers of Commerce who were very helpful in assisting existing companies thrive and do well in the economy that the county has, but this really wasn't economic development. Economic development was about bringing in new investments and making that economic pie bigger. Again, both were very important pieces of the puzzle and NLEA does work closely with the Chambers. The Chamber was the front door of every community and NLEA considered them their branch office. The NLEA was governed by a 28-member Board of Directors with representatives from both the public and private sector. Each of the four "Member Counties" appoints five (5) members to the Board and Cheboygan County Representatives were as follows: Commissioner Richard Sangster; Sue Eno, Jim Granger, Jeff Lawson and Paul Blome. In addition to the county representatives, there were other valuable members from the Intermediate School District, North Central Michigan College, Michigan State University Extension, Baker College, the Industrial Association and the at-large companies were the three (3) major utilities, DTE Energy, Consumers Power and Great Lakes Energy. The NLEA staff was made up of six (6) full-time economic development professionals who work regularly throughout the many communities in the NLEA region. The staff approaches their work as a "team sport" and it was not unusual to have more than one staff member engaged in different aspects of the same project. The work areas of responsibility fell into four focus areas: Business Retention & Growth, Business Attraction & Growth, Community Development & Grant writing & Administration. Economic Development tends to be a slow process with projects often-times spanning multiple years between conception and completion. The results (investment, job creation, tax base) also span many years. For that reason, it was important to look at a longer snapshot for impacts. The NLEA was using the American Baseball Player Ty Cobb method for economic development, which was to hit a lot of singles and doubles, be quick and nimble, flexible and stretch that double into a triple and this overtime would have an incredible impact. Can they hit a home run? Yes, the NLEA was working on a couple right now, but they didn't development their game plan with this. He gave an overview of the past five years (2013-2017), which included 220 projects completed with $197 million of new capital coming into the region and 5,500 new jobs. Also there were a total of 15 tabled projects with potential capital of $145,940,000, and 213 potential jobs created/retained. In the past 10 years (2007 – 2017) the NLEA has assisted Cheboygan County with 328 different clients, 51 completed projects, $37 million 560 new and retained jobs. Currently, there were a total of six (6) projects, with $1,478,795 capital formation and 49 potential jobs created/retained. He stated "When we all work together we all win together!" Business Retention & Growth Specialist Buck Love; Community Development Specialist Janet Koch; Business Attraction & Growth Specialist Hannah Sanderson; and Grant Administrator/Office Manager Jessica Lovay spoke and gave specific examples of what they have been doing and their accomplishments.

Judge Scott Pavlich presented the 53rd Circuit Court 2017 Annual Report. He stated that the Circuit Court case filings in Circuit Court or 2017 increased slightly for criminal cases and declined significantly for civil filings. The decline in civil filings was reflective of the local economy. The decline in business activity had resulted in a corresponding decline of civil litigation. The collections program had been found by the Supreme Court to be in full compliance with their best practice standards. The net operating budget for Circuit Court decreased by about $15,500 over 2016 expenditures. In comparing the two budgets, it appears that the decrease was primarily attributable to the low number of jury trials in 2017. There were only three (3) jury trials in 2017 and for the year jury fee expenditure decreased by approximately $5,000, State Appellate Defender fees by about $2,000 and legal court appointed

attorney fees by roughly $8,000. The Circuit Court for Cheboygan County began to implement an adult Drug Court Program in the spring of 2009. At that time, federal grants were obtained in order that an eight (8) member drug court team could be selected and participate in a one week training session for the creation of operation of a drug court program. There will be two (2) more graduations for a total of four (4) year to date. He stated that drug use was the number one issue in this county. The Cheboygan County Friend of the Court continues to collect at a higher rate than the State average in the child support cases were collected at a rate of 75.14% as compared to the State average of 71.49%. He stated the Michigan Indigent Defense Commission was attempting to put in place certain standards for attorneys who represent criminal indigent defendants across the state on a state wide basis. The legislature requires that the counties should not have to provide any funding for the implementation of these changes. The Michigan Indigent Defense Commission required Cheboygan and Presque Isle Counties to submit their plans for implementation for the four required standards on or before November 20, 2017. Several meetings were conducted including members of the defense bar and representatives from the Prosecutor's Office, Sheriff's Office, County Administrator and judges as well as representatives from Presque Isle County in order to formulate an application that addressed the concerns from the various stakeholders. Applications were finalized in both counties and submitted prior to the November 20th deadline. In January of 2018, both plans were returned with instructions to make some relatively minor adjustments to the original applications with a deadline for refiling these revisions of February 20, 2018, and both counties timely submitted their revised applications. Last month, the plan for Presque Isle County, which was similar to Cheboygan County's had been approved last month. The plan for Cheboygan County was receiving its second review today and a decision should be received by the end of the week. Best case scenario, this plan may be up, running and functioning in the fall of this year.

Discussion was held on the Drug Court Program funding. Judge Pavlich stated that he thinks the federal government was really committed to this program. The drug epidemic was nationwide and the prisons were over crowded. This was primarily where the funding came from. Drug court was a frustrating part of his case load and very difficult to deal with. Judge Pavlich stated that 58% of the people didn't make it through drug court. The 42% that do make it through had a recidivism rate of approximately 20%, which was remarkably low for that group of folks. He stated it was very frustrating, but there were some great successes where people have completed drug court that were now running businesses and parents who were raising their own children. A lot of them really benefit from the program because the court helps them get jobs, counseling, therapy, and tries to tie them into different services. There have been people sent to prison because they failed the drug program, but they come back to the court afterwards to thank them and want to stay in touch. They were now sober and stated that drug court had helped them.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson reported on the Senior Center Millage stating that the Cheboygan County Council on Aging has requested that the Board of Commissioners approve placing the Senior Millage Renewal on the August Primary Election. The Ballot Resolution language would be placed on the Board's May 8, 2018 agenda for approval.

Administrator Jeff Lawson reported on the Planning Commission meeting that was held on April 18, 2018. He stated that discussion was held by the members concerning the number of amendments needed to clarify various definitions and components of the ordinance. Commission members identified they would like to review the formats of ordinances from other

communities and would give consideration of pursuing adopting new ordinance vs. individual amendments.

The Planning Commission also held an initial discussion concerning regulations related to commercial solar energy construction in the County. Lease options for solar development were currently being secured by Orion Energy Group on approximately 1,000 acres of property in Grant Township for potential construction of a 50 Mw solar energy project. Currently, the County's zoning ordinance only permits commercial power production facilities in the industrial zoning districts. The Planning Commission directed staff to gather information for Planning Commission review concerning solar energy ordinance development for recommendation to the Board of Commissioners. He stated it was also pointed out to the Planning Commission that property owners also had the right to ask for a conditional rezoning of property for a development.

Administrator Jeff Lawson gave an update on the Health Department remodeling. He stated that contractor crews were now painting the newly constructed lab area and office areas as well as nearing completion of painting in the existing exam room of the clinic. Bids were being sought for tile installation in the remaining project areas. Commissioner Gouine commented that staff might look at putting some additional insulation in the ceiling because it was a good return on the investment. Administrator Lawson agreed and would discuss it with maintenance.

OLD BUSINESS - None

NEW BUSINESS - None

BOARD MEMBER MATTERS FOR DISCUSSION

Commissioner Wallace stated that the Board of Commissioners Planning Session was planned for tomorrow April 25, 2018 at 9:30 a.m. to be held at Audie's Restaurant in Mackinaw City. It was a public meeting where the Board of Commissioners get together to plan for the future, to look at what progress they hoped to achieve and to review what has been achieved.

CITIZENS COMMENTS

Carl Muscott citizen of Tuscarora Township commented that some of these organizations with the NLEA do have some economic benefits to the area, but he would suggest that the NLEA be granted a franchise. Currently, what they had was a group of nongovernmental organization funded by government either grants or monies from the county. There were several other entities that contributed along with Cheboygan County's $42,000 per year. He felt that the NLEA concentrated more towards the west side of the state. An economic snap shot from the US Census was handed out, which did not include Antrim County. A comparison was done with Charlevoix, Cheboygan, Emmet and Otsego and Cheboygan County came out on the short end of the stick. He stated that the county has gone through 10 years with an economic director with $750 million invested, which brought no return to the county. In the past 10 years, some businesses have gone somewhere else. Economic was important and Cheboygan County needs to shape up and do better.

Jim Conboy citizen of the City of Cheboygan commented that it was important to go through the packet from NLEA. The testimonials and statistics give evidence that NLEA has been successful. He stated he was involved with NLEA 10 years ago along with the previous chairperson in negotiating the entry with NLEA. There were all kinds of options looked at before

the decision was made to go with NLEA. NLEA has been extremely successful and he encouraged the Board to continue with them.

Sharon Lyon, a Gaylord native, commented that her family has enjoyed the Cheboygan Inland Waterway for 35 years. Two years ago, her and her husband moved here to Cheboygan County permanently, purchased five (5) pieces of property and has invested $750,000 out of their own pocket in the Cheboygan Community and have fourteen employees. She stated that she sits on the Main Street Steering Committee and helped create for the DDA the new Cheboygan Fall Festival. She was also invited in heading up the marketing for the Port Initiative. She stated the numbers in Andy Hayes presentation were very striking, but the Board was asking for some accountability and maybe some quantification and qualification of figures. The testimonial letters were wonderful, but she was concerned that the community members have misconstrued the ideas that have come out of the Port Initiative group and the presentation that many of them had seen in leading organizations with this new approach, "Community Development on the ground." She stated there never has been an NLEA witch hunt and they were not trying to get rid of them in the community. There was a very positive history for that kind of broad view approach that has been out in the community. She wanted to throw out a few questions especially for the Planning Session tomorrow as follows: Has Cheboygan County gotten stronger or weaker?; Have more jobs been created or lost?; Do we attract or lose young families?; Have more house risen or have they fallen in blight?; Has your budget grown?: Has the population grown or shrunk?; Do our graduates stay or do they leave?; Have property values gone up or down?; Have we created a strong and vibrate community for people of all ages?; Are we thriving or are we struggling?; Has the medium income gone up or unemployment down?; Have the schools grown or are the schools shrinking?; Are the parks up graded or are they in need of repair?; Has access to comprehensive health care grown or has it been reduced?; Has downtown filled up or has it emptied out?; and Have we been competitive with other communities in attracting the growth that Andy Hayes talks about? The numbers were pretty clear and there were efforts being done. It was never really about Andy and the NLEA, but it was about the community. The NLEA's focus was on creating and retaining jobs, and if it didn't pertain to this, then somebody else in town should be doing it such as the hospital, trails, parks, education or the downtown. Steve Schnell's position has become vacant and an offer has been made to a gentleman who seems to be more focused on the zoning side of things. This creates an opportunity to bring somebody else in to do the job. Use the NLEA as a tool, which the county has funded for the past 10 years and make them work harder. She commended Commissioner Sangster on the 6 Point Focus for Regional Growth & Prosperity approach power point presentation. This presentation came out of the Port Initiative. He volunteered to make himself available to present this to the community because he believed in the nature and intent of this to present the message. Mr. Sangster has not led a hunt against the NLEA, but in reality he has helped to circulate information and gage the responsibility of the community.

Vince Lumetta commented on the NLEA presentation stating he has some issues with the part where they blended the new and retained jobs. He felt that there was a lot of data that was missing and he would want like to know how new jobs were really created during this time period. The NLEA did seem to have a little more focus on the west side of the state and didn't show up here until the Board started having a discussion about maybe they should have an economic development person for the County of Cheboygan. He agreed with Ms. Lyon that the NLEA was a tool in the tool box that should be used as much as they could, but they needed a person who could dedicate their focus on economic development.

Executive Director of the Cheboygan Chamber of Commerce Scott Herceg wrote a letter to the Board of Commissioners for the Planning Session, which was in the Board packet. He commented that the Cheboygan Chamber of Commerce Director has been talking a lot about economic development and community development and how they see the different committee roles. The Cheboygan Chamber of Commerce would much like to see the blended approach to economic development. The Chamber believed that the NLEA has done some great things for the region and they hope that they continue to be a partner and a tool to use for Cheboygan County. He stated that in that blended approach there might be a good idea to have a specific individual focused on economic development for Cheboygan County. An idea might be to employee a county staff person. The Chamber has done a lot over the last year to enhance what they do and was strongly moving in that direction of not just being a party planner anymore, but being business developers and business supporters. The Chamber would offer their assistance to the Board. A few weeks ago, he met with Administrator Lawson and talked about partnerships and working together. He was here more to relay the desires of the Chamber Board Directors wanting to be a partner in, whatever, piece of the puzzle stands out and move in the direction for the betterment of economic development in Cheboygan County.

Gil Archambo Supervisor for Grant Township commented on a solar project that was introduced at the last Grant Township meeting. A representative from the solar company showed up to answer any questions and as a whole, the meeting went very well. He stated he would like to see that the Board of Commissioners stayed on top of Planning and Zoning to get an ordinance in place. This company has leased over a 1,000 of the acres. He stated that it was a win win situation for everyone with revenue for the township and the county. This company really looks like they have the forefront to please everyone and was willing to try. He was hoping that there was not a cause for delay.

Rick Tromble owner of Tromble Bay Farms gave a history on the solar companies. Last year, he started getting letters from this solar company asking to lease his land and he blew them off. Finally, this solar company tracked him down. This power line runs through most of the 3,500 acres of farm property in Grant Township. Consumer Power owns it and it feeds most of Northern Michigan and the Upper Peninsula. He stated that the State of Michigan passed some mandate that the power companies have to have an alternative energy source by a certain time. These solar companies were pin pointing these areas because of the flat farmland. After many months of looking at a lease, he signed the lease in December, which was recorded at the Register of Deeds. Before signing the lease, he was concerned with the many stipulations in the lease. He didn't realize before signing it how many benefits there was going to be for the county such as the solar panels being taxed as commercial personnel property with the minimum of $60 million investment would bring in approximately $1 million to the county. He stated if the county could structure an ordinance quickly because there were other counties out there who could benefit from this and then his lease agreement would go dead.

Carl Muscott citizen of Tuscarora Township thanked Gil Archambo for inviting the solar company to the Grant Township Public Informational Hearing. He stated that it looks like a very legitimate firm who answered questions openly. He commented that Clinton Township had an initial approach from a solar company for an ordinance. The county took action on it in January 2017 and in five (5) months there was an ordinance in place. This would be a target for Cheboygan County. A link to the public hearing could be obtained from Debbie Tomlinson in Planning and Zoning.

BOARD MEMBER COMMENTS

Commissioner Matelski reported that she attended the Grant Township meeting and found it very interesting.

Commissioner Johnson commented that the Board of Commissioners should encourage the Planning Commission to move forward in an expedited manner with putting together the language and getting it out to the public with regard to the zoning ordinance on the solar grant. She stated that the Board had a responsibility to define what the Board expects from the NLEA. The NLEA was following their business plan, but what does the Board of Commissioners want from them and what were the Board's expectations? She stated that this should be something discussed at the Planning Session tomorrow.

Commissioner Gouine reported that he attended a pool tournament held at the Cheboygan Ice Pavilion this past weekend. It was a well-attended organized event, which brought revenue to the area. City Manager Tom Eustice commented that this was a city event. He stated he didn't have the final figures, but would probably have the total numbers this week. It was a well-attended event with the motels full and an over flow into Indian River, Mackinaw City and even Gaylord to come up here and play in this tournament. It was a great event because there was not much going on this time of year. He stated it was a wonderful economic boost for Cheboygan County. The money raised would go towards the operation of ice rink facility. There were a total of 45 billiard tables playing from Friday afternoon through the weekend with the finals playing until 4:00 a.m. This was the kind of event they wanted to schedule after the ice was pulled off at the ice rink facility.

Motion by Commissioner Wallace seconded by Commissioner Newman to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:02 a.m.

Karen L. Brewster	John B. Wallace
Cheboygan County Clerk/Register	Chairperson

REGULAR CITY COUNCIL MEETING
March 20, 2018

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:
Present: Couture, Kwiatkowski, Lavender, Bronson, Temple, King and Riddle

Mayor Pro Tem Couture led the Pledge of Allegiance to the Flag.

Public Comments:
Ms. Trudy Lofgren introduced herself asking if there are any plans of repainting the Lincoln Avenue Bridge. City Manager Eustice replied yes, he is trying to get a couple of quotes on it, noting he has talked with a couple of painters. It is not going to be cheap, stating our Recreation Department tried to brush and roller paint, but it needs to be power washed and spray painted. Ms. Lofgren asked if it is likely anybody locally can do the painting. City Manager Eustice replied the inside of the Bridge would be fine, but it is the face of the Bridge that is going to be difficult and you would have to hang over the side of the Bridge somehow or do it from a barge or man lift. It is time to have it painted, but we need to find the funding to be able to do that.

Approval of Agenda, and Receive and File all Communications:
Councilman King moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:
Councilman Lavender moved to approve the Regular City Council Meeting Minutes of February 27, 2018 as presented; supported by Councilman King. Motion carried unanimously.

Public Hearings:
- **Consideration to Schedule a Public Hearing for April 10, 2018 at 7:00 p.m in the City Council Chambers to Repeal Chapter 96 Parks and Recreation Department §96.52 (A) of the City Code of Ordinances and Add a New §96.52 (A) that: There shall be no less than five nor more than seven Commissioners appointed by the Mayor, the appointments subject to the approval of the Council -** Mayor Bronson asked if this will change for quorum requirements. City Manager Eustice replied yes, noting there has been some concerns/issues with having quorums for the Recreation Commission and by going to seven members we can add a couple members that will help us get to a four member quorum. Councilwoman Riddle asked how many members are on the Commission now. City Manager Eustice answered it is a five member Commission by Ordinance and to change the Ordinance requires a public hearing. Councilwoman Riddle asked with a seven member Commission how many would make a quorum. City Manager Eustice replied four. We are hoping to add two new members that will be in attendance all the time. Councilman Temple asked what the average is of members showing up to the meetings. City Manager Eustice answered there are two members that are in attendance on a consistent basis. Councilwoman Riddle commented there have been some health concerns with some of the members. City Manager Eustice stated he and the Mayor are going to talk about the make-up of the Commission at this point and going forward. The

Mayor asked him about how membership can change. In the Ordinance there is a way to dismiss members for lack of attendance. Mayor Bronson asked to do the dismissal if it required a hearing and if it is in the by-laws of the Commission. City Manager Eustice replied no hearing is required and the dismissal procedure is in place, with the Mayor making the final decision. Mayor Bronson stated they have been talking about this for a while.

Councilwoman Riddle moved to schedule a Public Hearing for April 10, 2018 at 7:00 p.m in the City Council Chambers to Repeal Chapter 96 Parks and Recreation Department §96.52 (A) of the City Code of Ordinances and Add a New §96.52 (A) that: There shall be no less than five nor more than seven Commissioners appointed by the Mayor, the appointments subject to the approval of the Council; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

▪ **Consideration to Schedule a Public Hearing for April 10, 2018 at 7:00 p.m. in the City Council Chambers to Repeal Chapter 155, Historic Resources Commission §155.03 (B), first sentence, Membership and terms, of the City Code of Ordinances and Add a New §155.03 (B), first sentence: The Commission consists of seven members who are residents of the County of Cheboygan –** City Manager Eustice stated currently the Ordinance requires that you be a City resident to sit on the Historic Resource Commission and we would like to change it to being a County resident, as we have a lot of talented historians that do not live in the City that he thinks could help us on this Commission going forward. He thinks the change will be helpful to the members. Right now it is a seven member Commission and there are at least three people who do not live in the City, but have property and are business owners who want to be part of the historic preservation of the City and thinks they will be quality candidates for the Commission. Mayor Bronson stated they don't reside but own property and are not eligible right now. City Manager Eustice replied that is right, as they must be a City resident to be on the Commission now. Mayor Bronson asked if these members are appointed by the Mayor, also. City Manager Eustice replied yes. Councilwoman Riddle asked what other commissions do not have City residents. City Manager Eustice answered the Planning Commission, which the membership is established through the Planning Enabling Act; the Brownfield Board also has non-City residents; and the DDA. Members on the DDA Board have some type of interest in properties in the DDA District; a lot of the members on the DDA Board do not live in the City or the DDA District. Councilwoman Riddle said on the DDA Board you have to have a business or live in the District or be on the Council? City Manager Eustice clarified there are positions on the DDA Board that are not business owners and they must be approved by the DDA and the Mayor.

Mayor Pro Tem Couture moved to schedule a Public Hearing for April 10, 2018 at 7:00 p.m. in the City Council Chambers to Repeal Chapter 155, Historic Resources Commission §155.03 (B), first sentence, Membership and terms, of the City Code of Ordinances and Add a New §155.03 (B), first sentence: The Commission consists of seven members who are residents of the County of Cheboygan; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

Bills and Disbursements:

- **Prepaid Bills and Disbursements for the Month of February 2018.**

Ms. Trudy Lofgren inquired on the expenditure to Digital Ally, Inc. for video systems. Clerk/Treasurer Kwiatkowski stated the City recently purchased two new vehicles for the Department of Public Safety and that is video systems for those vehicles. Ms. Lofgren then inquired on the payment to Lindsay & Lindsay, stating she believes those services are more than normal, asking if this is because of the ongoing Inverness Township project. Clerk/Treasurer Kwiatkowski explained this is according to the agreement that was signed and is a quarterly payment.

Councilman King moved to approve the prepaid bills and disbursements for the month of February 2018 in the amount of $361,902.72; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

- **Unpaid Bills and Disbursements for the Month of February 2018.**

Mayor Pro Tem Couture asked what Quill Corporation is. Clerk/Treasurer Kwiatkowski explained Quill Corporation is basically an office supplier; we order online from them and there are no shipping charges and we find that basically everything we order for all of the offices is less expensive than what we can get locally. City Manager noted the monitors in the Council room came from Quill, along with a new laptop for the City Council Chambers.

Councilwoman Riddle moved to approve the unpaid bills and disbursements for the month of February 2018 in the amount of $26,592.80; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Department, Boards and Commission Reports:

- **Department of Public Safety Monthly Statistics, February 2018 -** *Received and filed.*
- **Planning Commission Minutes, February 19, 2018 -** *Received and filed.* City Manager Eustice then informed Council at last night's Planning Commission meeting there was a preliminary site plan review for the former Cheboygan True Value Hardware, adjacent to the State Street Bridge. Brian and Wendy Fleming are the owners and Bruce Johnston is with a company called Revitalize LLC and he is helping them with the project. They gave the Commission a preliminary rendition of what it is going to look like. It is very nice with the focus on the River front; they are going to develop four high end condominiums on the main floor. There will be retail floor space on the bottom floor, which is basically a basement above ground. There will be two other smaller apartment type units; one in the building of the former Dive Center and a ground floor apartment in the back of the main building. There will be six residential rental units in there and maybe as many as four retail floor spaces on the ground floor. City Manager Eustice went on to state they are going to repair and replace the dockage and piling; they already have a couple of retail tenants that are looking at going in there. Mayor Pro Tem Couture asked what their timeframe is. City Manager Eustice replied as far as being open for use it is going to be this time next year; they are going to get some brownfield tax incentives because there is some contamination there; they are likely to go through the Obsolete Property Rehabilitation Act (OPRA) and may get some tax abatements there; and they are hoping to start late summer or fall and do all the exterior renovations and all the interior work through the winter. Councilman King asked if the lot between the Northern Care Center and the Dive Shop is that part of that development. City Manager Eustice replied yes,

stating they have not purchased it yet they will be purchasing at least a portion of it, in addition to other property behind it, as well. The entrance will be from Water Street to get to the complex; there will be no access from State Street. Most of the retail floor space and parking will be on the River side, south side of the building. Mayor Bronson commented the changes in the Zoning Ordinance are already scheduled for hearing. City Manager Eustice stated that is correct and the public hearing is set for March 27 and he hopes to have a clean copy by tomorrow and that will be e-mailed to Council. There were some minor changes made at the last Planning Commission meeting and those are being edited right now. A copy will be available for the public before the public hearing and he will get copies to the Council. Mayor Bronson stated the Master Plan will be next, asking if the City Manager has a timeframe on that. City Manager Eustice answered they are going to start editing and reviewing that at the Planning Commission meeting in April. We have a draft copy that really hasn't been reviewed for about three years so we will need to go back and edit that and get that up to speed. Mayor Bronson asked if there will be a committee set up to work on that. City Manager Eustice replied yes, adding initially they were not going to open it up to the public, but we are going to have to because it needs some major updates. We don't have to have a public hearing, but we need to have a public participation forum to get public input on what the Master Plan should look like. This will be done at a Planning Commission meeting. Mayor Bronson then asked if the City Manager had an anticipated time when that would be done. City Manager Eustice replied probably not until late summer. Mayor Bronson also asked if the Master Plan is part of the Redevelopment Ready Communities process, because there would be pressure to get that done. City Manager Eustice replied yes and we may be able to move it along quicker once we start reviewing it.

Resolutions:

▪ **Consideration of Approval of Consumers Energy Form 548 (Standard Lighting Contract) to Furnish Lighting Service within the City of Cheboygan for a Period of One Year Beginning August 1, 2017 -** Mayor Bronson asked if the date was correct. City Manager Eustice replied yes. Clerk/Treasurer Kwiatkowski stated the agreement extends from year to year and really doesn't need action by Council unless for some reason you don't want Consumers providing that service. The other point as to why this has to be passed is the LED lights that are going to be installed and the $30,000.00 plus credit that we will get against the bill; they cannot give us the credit unless this is approved and signed by Council.

Councilman King moved to approve Consumers Energy Form 548 (Standard Lighting Contract) to furnish lighting service within the City of Cheboygan for a period of one year beginning August 1, 2017 AND adopt the Resolution for the same, and authorize the City Manager and City Clerk to sign the same; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Local Government Approval for a Special License for Beer, Wine and Liquor for the Pool Tournament at the Ice Rink/Pavilion on April 20, 21 and 22, 2018 -** City Manager Eustice informed Council the weekend of April 20, 21 and 22 is a scheduled pool tournament and Rink Manager Craig Coxe is managing this operation. We are going to apply for a liquor license for that weekend, which first needs local government approval before applying. We have had liquor licenses there before for events, so this is not something new. However, this is a full liquor license with beer, wine and liquor; in the past there has only been

beer and wine licenses. Mayor Bronson asked if somebody comes in to tend the bar. City Manager Eustice answered Rink Manager Coxe already has volunteers set up for managing the bar and so forth. Mayor Bronson commented he was not sure if it came in with the pool tables. City Manager Eustice stated it will be a separate operation; we will be renting the pool tables and so forth. This event is all run by the City and Rink Manager Coxe is taking charge. Mayor Bronson commented there was something similar to this but an organization brought all the pool tables in. City Manager Eustice stated it is basically the same organization but now we are leasing the pool tables and then the City of Cheboygan is acquiring the liquor license. There have been other non-profit organizations who have in the past. Councilman King mentioned having an insurance policy. City Manager Eustice replied yes.

Mayor Pro Tem Couture moved to approve a Special License for beer, wine and liquor for the Pool Tournament at the Ice Rink Pavilion on April 20, 21 and 22, 2018; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Discussion – Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services –** Mayor Bronson stated this is a follow-up to a discussion we have been having to clarify the Purchase Policy for supplies, equipment and contracted services. He noted there is a letter from City Attorney Stephen E. Lindsay with a recommendation and the current Policy. City Manager Eustice stated this is for discussion at this point and is something he would like to put on the agenda for next Tuesday as far as the policy change, if that is what the Council would like to do. The scenarios that Attorney Lindsay refers to, which basically put an emphasis on this Policy and what we should do for contracted services, are two contracts that are basically employment contracts – one being the Cemetery and Gracie Larson manages the Cemetery under contract and instead of sending out request for proposals we would like to extend that contract. The other contract is the Assessor, Clayton McGovern, who wishes to continue as the Assessor with no additional monies. Again it is an employment related contract and he would like the opportunity to extend that contract without sending out request for proposals. City Attorney Lindsay gives the scenario of how that can be done, but it has to be in the Policy and our Policy does not allow that at this point. If the Council wishes to be able to do that, we need to put it into the Policy and that we can extend those contracts by the Council without sending out request for proposals. Mayor Bronson asked if this would include the auditing company and City Attorneys. City Manager Eustice stated it could. Mayor Bronson commented they could be extended for another term without going out for proposals if it meets all the conditions in the opinion from Attorney Lindsay. Mayor Pro Tem Couture asked if the City Manager was requesting that it comes in front of the City Manager and the City Manager would make that decision and not that the City Manager would request it of Council and have Council make that decision. City Manager Eustice stated it has to go to Council; it would be a recommendation from the City Manager to Council. The Council can make a motion to deny it. Mayor Pro Tem Couture then stated it would go out for bids if Council feels at that time it is time to relook at that. City Manager Eustice replied yes. Mayor Pro Tem Couture stated he is okay with that as long as we have policy that we adhere to; if we have a policy that is what we should go by. Mayor Bronson said the other question they were talking about is the thresholds and when it must be bid and that is pretty well spelled out. He noted that the City Manager has authority that doesn't exceed $5,000.00, and then there is another set of criteria between $5,000.00 and $10,000.00, and then if it is above $10,000.00

there is another set of criteria. Mayor Bronson said he thinks $5,000.00 is plenty and is a good base, i.e. that is one copier and does Council want to approve a copy machine. Mayor Pro Tem Couture commented at some level we need to have a little more scrutiny on the budget; it needs to be a little more transparent on what is spent. He is not saying that is not something the City Manager should be able to get a copy of every once and a while, but as long as somewhere it shows that. Every Department Head and Manager should have budgetary responsibilities to have it transparent. Mayor Bronson commented the Policy says the City Manager is authorized up to $5,000.00; it does not say anything about Department Heads. Mayor Bronson stated this document does not address if the Department Heads must have a certain purchase, asking the City Manager if the Department Heads must discuss that with him. City Manager Eustice stated to spend up to $5,000.00 is his discretion. Councilman Lavender asked if the City Manager is going to recommend a purchasing policy at the next Council meeting for Council to adopt and with that you are going to add continuation of contracts under the City Manager's authority to continue to approve contracts on an annual basis for up to two years. City Manager Eustice replied two extensions. Mayor Pro Tem Couture asked if that is without coming to Council. Mayor Bronson stated that the City Manager would bring a contract extension to Council for Council to approve the extension of a contract, and the Council could then say no and bid it out. City Manager Eustice said that should be the Council's prerogative and say it is time that we bid that out and seek request for proposals. Mayor Bronson commented they have sort of done it that way before where Council has extended contracts and then the question came up should they have been doing that. City Manager stated the Charter specifically says that the Council will make those decisions based on the policy that is in place for purchases and contracts. It is City Attorney Lindsay's opinion that the City cannot extend contracts with the current Policy. Councilman King commented on having more transparency with each department with the Asset Management Program, which is in the beginning stages at the Water Department. It would be a tremendous help as far as budgeting. Mayor Pro Tem Couture asked if there has been any discussion with department heads on implementing that at other department levels. City Manager Eustice stated they have not had an official meeting, but they have had some discussions. He has not had a department head meeting and discussed that this is what we need to do. Mayor Pro Tem Couture asked him, as City Manager, if he feels the Asset Management that DPW Director Karmol presented to the Council and the City Manager, is a helpful tool. City Manager Eustice replied absolutely. Mayor Pro Tem Couture said he feels to be consistent department wise for the City Manager and his budgeting and for Council's transparency on that in the same regards would be crucial; the Asset Management Plan would have to be updated every year for budgeting if that is plausible. City Manager Eustice stated this is something the Department of Environmental Quality requires that all municipalities had to do that and it is a nice template. It is something we can spread to all departments. He then informed Council that the Tribune's article, Kortney Hahn's, on this was in the Rural Water from DPW Director's Karmol's presentation on Asset Management. He went on to say he got a call from a town supervisor in the State of New York that wanted to know if she could use the template DPW Director Karmol had telling him she read it in the Rural Water magazine. Councilman King commented DPW Director Karmol took ideas from other but built it himself. City Manager Eustice stated it is the City's property, as he is an employee of the City. Councilman Kings stated he thinks DPW Director Karmol could really help implement that in the other departments. Mayor Pro Tem Couture stated at the next Council meeting, the City Manager will bring Council a policy to adopt. City Manager Eustice stated he will get with City Attorney Lindsay in the next day

or two. Mayor Pro Tem Couture asked if the City Manager wants a consensus from Council as to what to put in the policy or if everybody is happy with what the City Attorney is talking about. City Manager Eustice stated he would like to hear if there are any objections to what they talked about tonight. Mayor Pro Tem Couture asked the City Manager if he had an understanding with what Council is looking for. City Manager Eustice replied yes. Mayor Bronson stated it is basically authorizing what we have been doing. Councilman Lavender stated at the time we approve the contracts that we could add that language, because he thinks from time to time contracts deny the ability of other people to perform those contracts that may change during a contract cycle or we might discover that knowledge after the fact and then it might be good to put bids out for the same services. Mayor Bronson agreed, stating that is why he thinks it should come back to Council to say yes or put it out for bid. City Manager Eustice stated he will work with City Attorney Lindsay on a policy and if it does not look right, the Council can table it and discuss it further.

City Clerk's and Treasurer's Comments:

▪ **Certification of Six Month Delinquent Water/Sewer Bills (no action required) –** Clerk/Treasurer Kwiatkowski stated that is the initial list and there is $102,000.00+ in delinquencies that if it were tax time they would go on the roll. Ms. Herring will be sending out letters to all these accounts and typically that amount will be reduced by about 30%. The average that goes on as tax liens is anywhere from $70,000.00 to $75,000.00. Mayor Bronson asked so this amount is not unusual. Clerk/Treasurer Kwiatkowski replied no.

▪ **Credit Cards** - Councilman Temple asked for the situation on taking credit cards because he thinks we would not have a lot of the delinquencies if people could pay with a credit card. City Manager Eustice stated that would help and we do have a couple options and we are looking at the County system as far as what they use. Councilman Temple said he knows we have been talking about it for two years and he has not really heard anything. City Manager Eustice commented he thinks we are pretty close to having some type of credit card system here. Mayor Pro Tem Couture stated the 30-day window/timeline was last week, noting a Council motion he believes, asking City Manager Eustice to expand on what the options are now or in the City Manager's Report so a decision can be made prior to tax bills going out. Clerk/Treasurer Kwiatkowski stated the County has Point & Pay and what they have to do every two or three days is someone has to go online in whatever bank they are using and actually move money. What happens when the City gets payments for a summer tax payment, you are looking at five different stand-alone accounts – three debt funds, an agency fund and the City's operating fund. Someone has to go in when those monies are receipted by credit card and move those monies and it's got to be extremely accurate. We are not talking $5,000.00 to $10,000.00 – we are talking $100.00 to $100,000.00 a week. That is going to be up to whoever takes his place but he is telling Council right now it is extremely time consuming and you really have to be on the ball as far as that goes. Mayor Pro Tem Couture commented we can't be the only place that doesn't take credit cards. Clerk/Treasurer Kwiatkowski stated he agrees but right now is not an optimum time. Mayor Pro Tem Couture stated opportune time and understands that, but until you are gone it's you. Clerk/Treasurer Kwiatkowski commented no because before the next tax season he will be gone. Mayor Bronson stated we know lots of places do it and we need to decide what company to go with and work with our accountants. Clerk/Treasurer Kwiatkowski stated the County has BS&A, too, and are willing to work with the City. Actually Ms. Sanders (Judy) has kind of taken the

bull by the horns and she is getting information for him, so there has to be something some type of report in the BS&A software that we could print out a report that just shows credit card payments over a period of time and if we can do that then whoever is going to be moving that money around it shouldn't be real complicated. Mayor Pro Tem Couture asked if we pay BS&A an annual fee, so if we have questions is there somebody we could call and walk us through that. Clerk/Treasurer Kwiatkowski replied yes we pay them for software support for every one of our applications and you can call them anytime. Mayor Pro Tem Couture then asked if we have called them. Clerk/Treasurer Kwiatkowski replied yes and we actually have gotten a proposal from them. The other thing that BS&A can do is called remote assistance and they can remote right into your screen and move your cursor. Mayor Bronson said so a lot of that can be done online, but also there will be a slice card or scanner and a phone line in house. City Manager Eustice explained not necessarily; with BS&A software it is as though you are online yourself. Mayor Bronson said so we are almost there. City Manager Eustice replied he thinks so, we just need to choose which option we are going with and learn how to move that money and put it in the right bucket. Councilman Lavender said he was trying to figure out that concept because if he pays with a check, that check has to go to the bank and disbursed between funds anyway; but if it was a credit card it would automatically deposit and he is trying to figure out the difference between the two and how a credit card payment would be more work than depositing a check. Clerk/Treasurer Kwiatkowski explained during tax season on any given day you've got five different funds that these tax payments are divided into cash, money orders and checks. We bundle them and then make up all the deposit slips and the total of the cash, checks and money orders equal the amount of the deposit slips. The other way, everything actually physically goes into one account, so you have to move it. City Manager Eustice stated we can receipt cash here like for a tax bill and it puts it in the right bucket, but if somebody makes a tax payment online with a credit card, it just goes to the bank. Clerk/Treasurer Kwiatkowski commented it goes to the City's Operating Fund and then from there you have to pull it all and put in the three debt funds and trust & agency. Mayor Bronson stated somehow you have to match up the invoice number of the tax bill with the credit card amount. Clerk/Treasurer Kwiatkowski clarified the tax bill to the credit card amount.

▪ **Discussion on Upcoming Retirement of Kenneth J. Kwiatkowski, Clerk/Treasurer -** Clerk/Treasurer Kwiatkowski stated the Council has to decide what to do with his position. He does not believe the City can hire a Clerk/Treasurer - he has had 19 years assimilating all those duties with the new accounting and auditing standards and everything that has been piled on as far as all the new regulations as far as elections and things, he does not think there is anyone that is going to come in and do all of that because he thinks they will just struggle. When he came here there was a separate Treasurer and separate Clerk and he thinks that is the only way to go, but Council can do what they want. We have to get something out there soon. Mayor Bronson asked Clerk/Treasurer Kwiatkowski when he was talking with other municipalities is anybody else using the model that we are. Clerk/Treasurer Kwiatkowski replied yes; he just did the sheet for their benefit so they would know what the cost would be. Mayor Bronson stated Council has a list of duties from the Clerk/Treasurer but he does not know how much time or what times the duties are done. He thought he could come in and talk to the Clerk/Treasurer about it. Clerk/Treasurer Kwiatkowski commented there are things on there that he does every day, quarterly, audit which starts before the end of the fiscal year and goes for two to three months into the ensuing fiscal year, insurance claims against the City are sporadic, but there is monthly reporting he does to our retirement program, and quarterly he does with the State and Feds,. Mayor Bronson stated this is some of the information he would

like to have, i.e. what are daily duties, what are quarterly, what happens at the end of the year, etc. Clerk/Treasurer Kwiatkowski said the other thing he can say is that there are areas that he is responsible for that have suffered because of the day-to-day demands and believe me when I say day-to-day; the City Manager and I do not have office doors we have revolving doors and it is amazing how many times you get interrupted by an employee, a phone call or a business person and you have to drop everything and you have to switch gears. Mayor Pro Tem Couture asked if the process of putting it out there is on them as a Council or is the City Manager going to hire someone and need some of our input. In his opinion this is a crucial time for the City Manager to restructure how he feels necessary as to what job duties go where. He does not know if there are limitations on that due to Union contracts and what can be broken into on that level. City Manager Eustice commented it all comes into play. Mayor Pro Tem Couture stated he knows the City Manager is going to need the Mayor and Council's input, but building a job description and hiring someone is the City Manager's responsibility and is someone who is going to work for you essentially. City Manager Eustice stated that is kind of where we are right now; his responsibility is to do the recruiting process. He just needs to know who we are going to recruit. Are we going to recruit a Clerk/Treasurer or just a Treasurer and a separate Clerk; he needs to know this in order to start the recruiting process. We can use the Michigan Municipal League or other multiple resources. He knows the Mayor has talked to Mr. Jeff Rahmberg, of Rahmberg Stover, who is going to help us with some of that, as well. There is no question that budget wise if we separate those positions and go to a full-time Clerk and full-time Treasurer we are probably going to add an additional $60,000.00 to budget. Mayor Bronson noted what Clerk/Treasurer Kwiatkowski provided the Council is only part of the picture of the cost. Mayor Pro Tem Couture stated he does not know the number of how much the taxpayers pay for the Clerk/Treasurer's position. He does not know how much that cost; not how much the salary is, but with the fringe how much does that position cost. That is your starting point and maybe we have to spend more or maybe we can spend less, whatever that ends up being. In order to have a starting point, we have to know where we are and then it is essentially the delegation of job duties that are currently Clerk/Treasurer Kwiatkowski's and then you can start eliminating what's on the plate for who we have to hire; what position do we have to fill and is it a Clerk/Treasurer or both. If the City Manager needs his help for that he thinks it would be beneficial to maybe do a committee to start diving into that. It might help having more than one mind diving into that. Councilwoman Riddle asked if this position is split into a Treasurer position and Clerk position, what is the more important position to fill first. Mayor Bronson commented it depends on which day of the week is more important. Clerk/Treasurer Kwiatkowski stated when you have the Clerk's position you have the Cemetery and elections, those are extremely important; you take care of the short and long term disability; all the insurances; and work a lot with the new hires. Mayor Bronson stated we are going to have a job ad for whatever we do out there pretty soon because his date is coming. If we want to form a committee, we need to get a group together soon and meet weekly or more than weekly, but at least get a job ad out. Councilwoman Riddle commented we need to look for both positions simultaneously if we decide to split them. Clerk/Treasurer Kwiatkowski stated he would recommend if Council is going to split the positions that Council get the Treasurer's notice out very quickly. What comes through the City every day as far as all the revenues and everything going out as far as all the expenses, you can't miss a day. Mayor Pro Tem Couture asked what his end date is. Clerk/Treasurer Kwiatkowski replied the end of May right now. Mayor Bronson stated we should at least get ads out there by the beginning of April. Clerk/Treasurer Kwiatkowski stated

the two things you want are proficiency and BS&A software. You need someone who has a background in municipal accounting and Excel. Councilman Temple asked if we hire someone for his position that is when they are not going to settle with that amount of money, asking the Clerk/Treasurer how long he has been here. Clerk/Treasurer Kwiatkowski replied 23 years. Councilman Lavender stated he does not think it is feasible to split them – Rogers City has a combined City Clerk/Treasurer, East Tawas has the same thing; Alpena does have a Clerk/Treasurer combined also, but they are a lot bigger budget than we are. His opinion is that it is not feasible for our City, the size and our tax revenue to split those positions. Mayor Bronson stated it would be interesting to see in those merged positions some salary ranges for those, if he can get them for Council. Clerk/Treasurer Kwiatkowski said another thing that would be interesting to see is how long those individuals have held those positions. Mayor Bronson stated there is probably a market there for people who have done the merged positions. Councilwoman Riddle asked if it is also possible if there are activities that you have taken on, such as working the budget. Clerk/Treasurer Kwiatkowski stated he does not have the budget anymore. Councilwoman Riddle then explained things that the Clerk/Treasurer has in his current position that could conceivably go somewhere else that he has taken on because of his expertise. Clerk/Treasurer Kwiatkowski asked if she was saying taken on internally or externally. Mayor Bronson replied internally. Clerk/Treasurer Kwiatkowski then stated the City is going to be dealing with the Unions. Mayor Bronson stated that is sort of what he talked to Rahmberg about, our consultant. Looking at those positions and descriptions, the timing of it is not good because they are just starting to get geared up. He asked them to put this in front of their list. Mayor Pro Tem Couture commented this is kind of the reason we started looking into this. Councilwoman Riddle stated one of the things she is thinking of is Clerk/Treasurer Kwiatkowski working with the Cemetery. That is something that you took on a few years ago and it wasn't initially your responsibility. Clerk/Treasurer Kwiatkowski stated he actually had that since he became Clerk. Councilwoman Riddle stated she did not know that. Clerk/Treasurer Kwiatkowski said there is no good time in the entire year for him to retire. At the end of the year there is tax season. Mayor Bronson asked the City Manager if a committee should be appointed tonight. City Manager Eustice replied that would be great. Mayor Bronson then asked for volunteers from Council. Councilman King and Councilman Lavender volunteered, who along with Mayor Bronson, will comprise the committee. Mayor Bronson commented they will try and meet before the end of the week. City Manager Eustice said that would be wise.

City Manager's Report:

▪ **Development Project** – City Manager Eustice reported they are in mediation and likely will not meet again with the County and County Administrator Jeff Lawson until the first week of April, noting there is no set date yet. They are going to have another mediation session that week. There is nothing new to report. Councilman Temple asked for the reason we are waiting that long. City Manager Eustice replied mainly for Mr. Ron Neuman to get back from Florida. Mayor Pro Tem Couture commented there are more than two people on their Board. City Manager Eustice stated he knows. Councilman Lavender stated he would love to see a timeline on what we have done so far because we initially passed a resolution to cooperate and come up with agreement with Inverness Township; then we gave them a 425 and a Utility Service Agreement and they said no to each of those; and then we tried to just bypass it and do a franchise agreement with Meijer's themselves and they turned that down, too. He would love to see a timeline with all that on there as to what we proposed and when it was declined.

He went on to state he does not think we have gotten an actual proposal from them at all. Various responses were no, not one. City Manager Eustice informed Council that the City's Committee basically has a plan of action right now, but we are going to sit for the next mediation. He does not want to disclose the details of that. Mayor Bronson commented they are not just waiting until the first week of April for anything to happen.

▪ **Cheboygan Yacht Club/MDNR Property –** City Manager Eustice stated there are members of the Cheboygan Yacht Club in attendance, stating there has been discussions about the property north of the County Marina. The property is available for either lease or purchase from the MDNR. He went on to state he has talked to Mr. Dave Stempky locally about the property and he has referred the City Manager to Mr. Rich Hill of the MDNR. There is also an individual, Mike Lincoln, in Lansing he needs to speak with and he is awaiting a return call to discuss with him as to how the lease agreement or purchase agreement would be handled before we make any kind of offer on it or take it to the Council to see if we would enter into a lease agreement or a purchase agreement. Mayor Bronson asked if he is working on that. City Manager Eustice replied yes, it is still available. Mayor Bronson then stated there is no seawall on that piece of property. City Manager Eustice replied there is just the River bank and a couple of wood pilings along there. Councilwoman Riddle asked what percentage of the property is wetlands. City Manager Eustice replied 35% is wetlands and 65% is uplands. Mayor Bronson said the City Manager is planning to get these questions answered and then bring a proposal to Council about moving ahead or not. City Manager Eustice replied exactly, adding the Cheboygan Yacht Club still has some interest in it and would lease it from the City once we got possession of it. There will be more discussion on this property once it comes back to Council.

▪ **W. State Street Power Lines –** City Manager Eustice stated that Mr. Dennis Lindeman brought up an issue at the DDA meeting regarding W. State Street and the power lines. The City has done some investigation on that and it appears that there are trees hanging on the lines, but they look like they are all communication lines, AT&T lines. We do not believe there are any that are Consumers Energy. There are some trees that are putting a lot of pressure on those lines, so Chief Jones and DPW Director Karmol are working with those organizations to determine what to do with them. It appears that most of the trees are on private property, except for one or two trees. DPW Director Karmol has dealt with the communication companies before and if the Consumer Power lines were in jeopardy they would come and get the trees out of there. AT&T is not so quick to respond. It is not a huge liability issue for them and the lines are pretty heavy and may be a fiber optic inside a casing so they are not likely to break. Councilwoman Riddle stated we still do not want disruptive service to the citizens. She likes that this is being looked into and we are trying to get some closure.

Messages and Communications from Mayor and City Council Members:

▪ **Preliminary Budget/Capital Improvement Plan –** Councilman Lavender inquired as to when they can expect to see a Preliminary Budget. City Manager Eustice stated he is trying to get it done for next week. Councilman Lavender then inquired about the Capital Improvement Plan, asking if that will be a process like the Budget this year. City Manager Eustice stated it will be and the meeting we had with Ann Chastain will all be part of it.

▪ **Coyotes –** Councilwoman Kwiatkowski commented on the coyotes in Duncan Avenue in the daylight and out on the ice and wondered if there is any protocol or should they call the

Chief or let it ride. Chief Jones replied the DNR should be contacted. If they become a nuisance they will probably trap them out, otherwise they will let them roam. Chief Jones then commented there are a lot of fox running around, too.

- **Parks & Recreation Commission Meeting –** Councilman King asked if there is another Parks & Recreation Commission meeting scheduled. City Manager Eustice stated it would normally be scheduled for tomorrow night but we did cancel it and we are going to try and get the new members on the Commission before we meet again. Mayor Bronson said once we get the new members on there, he thinks maybe they should start meeting more often to get things rolling again. Mayor Pro Tem Couture stated it might even be beneficial for a joint Council and Recreation Commission meeting to go on to develop a plan of attack for that Commission moving forward; so we can have an open forum conversation with everybody involved. Mayor Bronson commented it can get the new members oriented to what is happening, but also the Council can share their vision of what we want that group to be doing. Councilman King mentioned educating the Commission as to what the Commission is for. Mayor Pro Tem Couture stated discussion needs to happen because no plan of action ever seems to come out it. It is frustrating to sit there. City Manager Eustice said they discussed at the last Commission meeting the new Recreation Plan and we need to update our Recreation Plan, in general. It was last updated in 2012, so it has been six years. We need to get everybody together and we need to focus on what is the Recreation Plan and what direction we are going to go.
- **Sidewalk Bids –** Mayor Bronson asked City Manager Eustice if the sidewalks bids have gone out. City Manager Eustice replied they are working on that and how to finance it.
- **Merit –** Mayor Bronson asked if Merit, a fiber optic internet company, stopped to talk to the City Manager. City Manager Eustice replied absolutely and they will give the City some quotes. He commented the Library is already hooked up to the fiber. Councilwoman Riddle asked if this is for getting Wi-Fi. Mayor Bronson replied it could be part of that, adding what he likes about Merit is you have a bigger pipe and you can do more things with it, but also with the changes in FCC and the swaddling of internet servers, going with a non-profit like Merit you are not going to have them saying if you subscribe to this we will get you full access and if you don't subscribe we are going to increase the price. City Manager Eustice stated Merit will run fiber right to our building and the speeds are much higher. Mayor Bronson commented they are probably ten times as high as what you can get at home and there is no difference between downloading and uploading.
- **Survey for April 4, 2018 Public Participation Forum –** Mayor Bronson inquired about a survey for the April 4 public forum. City Manager Eustice stated that should be online tomorrow, noting NEMCOG basically put that survey together and it will be online. Mayor Pro Tem Couture inquired as to a survey for what. City Manager Eustice replied basically for the Public Participation Forum on April 4 soliciting new ideas and what the City should be working on in the future. The survey is a little more detailed and it goes through all the City services and what the community thinks about our services by each department. There are about 72 questions on the survey. You can just submit, if you want, just voice your opinion or idea. Mayor Pro Tem Couture asked if these are anonymous. City Manager Eustice replied yes. We will accumulate some of that information and NEMCOG at the end will basically take that information and sort it out and give us an opinion on collectively what people are saying, do some graphics and ratings on the survey. The Public Participation Forum is an open forum from 6:00 pm to 8:00 pm Wednesday night and you can come and speak, or you can just write down your ideas and the survey will be available, as well. Ms. Ann Chastain will

moderate the Forum. Mayor Bronson added it is not a question and answer period, it is to solicit ideas. City Manager Eustice stated it is a listening period for the staff, Council and Commissioners to see what he public would like to see for the future of the City of Cheboygan.

- **Organizational Study –** Mayor Bronson stated he talked with Jeff Rahmberg, the consultant, and they are trying to get a survey for staff. City Manager Eustice stated that is the next step and he is not sure if they need any more information, but he is going to give them a call tomorrow. Mayor Pro Tem Couture asked when the City Manager's last contact was with them, since he talked with them last. City Manager Eustice stated he talked to them last Monday, but he has e-mailed them a couple times back and forth and has been sending them information by e-mail. He thinks they have everything they need but is going to call and make sure they are okay with the data/information sent to them so they can get the survey out. They are going to survey the entire staff. Mayor Pro Tem Couture asked if that is an anonymous survey. City Manager Eustice replied he does not know as he did not ask that question. Clerk/Treasurer Kwiatkowski replied he hopes not. City Manager Eustice stated he will ask Mr. Rahmberg that question tomorrow. Mayor Bronson commented it all depends on what the survey is asking.
- **Ditches –** Mayor Bronson asked the status on the ditches. City Manager Eustice said we need to clean out the main Eastern drain and we are trying to get a grant from the Tip of the Mitt Watershed Council and thinks they will let that grant as soon as April 1 and then we will know if we will get some monies from them to help us clean those ditches out. Mayor Bronson noted he has not received any calls lately on this.
- **Redesigned Port of Cheboygan Website -** Councilman Lavender announced the redesigned Port of Cheboygan website is live now.

Adjournment:
Councilman Temple moved to adjourn the meeting at 8:17 p.m.; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
March 27, 2018

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:
Present: Kwiatkowski, Bronson, Temple, Riddle and Couture
Absent: Lavender and King

Mayor Bronson commented Councilman King and Councilman Lavender have both let us know they would not be here.

Mayor Pro Tem Couture moved to excuse Councilman King and Councilman Lavender; supported by Councilman Temple. Motion carried unanimously.

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Public Comments:
Ms. Susan Cheli said as a resident of Inverness Township she wanted to publicly apologize to the Council on the behavior and lack of behavior of the Inverness Township Board due to the roadblocks.

Mr. Joseph Chimner stated he wanted to talk about 5g hi speed internet antennas. They don't go very far and they are going to be putting them up in the right-of-way. There will be one antenna for every two to ten houses. There are going to be a lot of them in our town and now the Senate has passed Bill 637. From his understanding, this still takes a lot of your say on these antennas. Also this equipment is pretty good size, up to maybe the size of a small refrigerator. He thinks there is a perfect example across the street in the back of Speedway. He then commented on the radiation of these and they do not want one in their neighborhood, noting the companies are taking away the City's say on what you can have in the right-of-way and how you can do it. Mr. Chimner then stated the House is stuck in the Energy Committee and he hopes they get stuck there for a long; the House has not passed this yet. He stated this is on line and suggested the City find out if it is in the City's best interest. He then stated he has handouts for those who want them. Mayor Bronson commented Senator Smith will be at the Library on Monday. Mr. Chimner commented Senator Smith has not helped them one bit; Senator Colbeck who is running for governor has helped them a lot more, noting he was a NASA engineer. Councilwoman Riddle asked Mr. Chimner to give the City Manager the handout.

Approval of Agenda, and Receive and File all Communications:
Councilwoman Riddle moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Public Hearing:
First Reading - Ordinance to Repeal Chapter 152, Signs, and Chapter 154, Zoning, of the City of Cheboygan and Enacting a New Chapter 154, Zoning, of the City of Cheboygan:
City Manager Eustice stated this is basically a new Zoning Ordinance and Sign Ordinance, which is now incorporated into the Zoning Ordinance. The Planning Commission has reviewed this significantly over the last three years and made a lot of changes and had a lot of conversation and made a recommendation to approve this Ordinance to the City Council in

their February meeting. There were a couple of small edits, which are incorporated, and it is a lengthy document with a lot of information. The City Council can adopt it tonight, even though it does state "First Reading". It does have a lot of information and Council can require a second public hearing if they so choose. He thinks the Planning Commission's recommendation is satisfactory, but it is up to Council. City Manager Eustice went on to state his opinion is that this document is in its final stages and there is no editing that needs to be done, so it is his recommendation that it can be approved tonight unless Council has some reasons or questions and would like to prolong it a little longer. Councilwoman Riddle stated she would like to go through the Public Hearing and see if there are any questions, comments or concerns and make a decision after.

Councilman Temple stated a while back they talked about landlords being responsible for what their property looks like. He knows we ticket the renter, but they talked about putting it in the Ordinance that we are going to make the landlord responsible, asking if that ended up in the Ordinance. City Manager Eustice stated it is not in the Zoning Ordinance, it really is already incorporated in the Nuisance Ordinance, which is really where it should be regulated. Councilman Temple stated since it is already in the Nuisance Ordinance, are we ticketing any of these landlords because it does not seem to help ticketing the renters. If you ticket the landlord a couple times he is going to make sure his place is kept up. City Manager Eustice stated there is a provision that the landlord can be responsible for those things, but does not know if we ticketed the landlord themselves and thinks we have in some cases. Councilman Temple said we really need to because some of these places are terrible. Mayor Pro Tem Couture asked back to the landlord. Chief Jones replied yes a couple different landlords and got all but one's attention. That one does not protest them, he just pays them. Councilwoman Riddle stated in the Ordinance we have R-1, One Family Residential; R-MH, Manufactured Homes; R-2, Two-Family Residential; and R-M, Multiple-Family Residential. She then asked do the rentals come under all these areas and does it address them in there, or where are we addressing a rental. City Manager Eustice replied this is a Zoning document and all of the Zoning Ordinances apply to rentals, there is nothing specific in the Ordinances that says it can be a rental or can't be. Residential properties can be rented. Councilwoman Riddle said so this Ordinance is not addressing this at all and there is no verbiage saying anything about rentals. City Manager Eustice replied that is correct and it is not related to this Ordinance. Councilwoman Riddle then stated so rentals are addressed in the Nuisance Ordinance. City Manager Eustice replied yes, stating we have a Rental Ordinance, as well. Mayor Bronson stated the Zoning Ordinance is for if you are looking to build or doing something with a site plan to see what is allowed, how close they can be together, how high, etc. Mayor Pro Tem Couture stated because something is not in the Ordinance it does not mean you can or cannot do it, you just have to go to the Zoning Board. City Manager Eustice stated zoning variances would be based on this Ordinance. Councilwoman Riddle asked if there has been any work on the Rental Ordinance and the Nuisance Ordinance regarding the questions or concerns that Councilman Temple brought. City Manager Eustice answered we have not made any changes because 18 months ago we had some discussion with the Blight Committee and some discussions here with regards to charging a fee, but we never made any changes in that regard to charge a fee. Many communities have a rental fee of $100.00 per year; there was a lot of discussion about that with the Blight Committee and Council and the public was not in favor of that. We have not edited the Rental Ordinance or charged the revenue fee. Mayor Pro Tem Couture stated maybe it is a good idea to go over that and bring it to the Council in a packet. Mayor Bronson commented the issue was that we have consistent blight and nuisance laws;

the problem is having time to enforce them and having someone dedicated to enforcing them and doing the follow through. That is where the fee came in. From the fee money we could support a person doing those things. There was quite a bit of push back and the reason we have not gone forward with it; but it still does not mean that those laws aren't there to be enforced. Councilwoman Riddle stated the only reason she jumps on the back of Councilman Temple is because she knows he is on the Blight Committee, but she does not know when that Committee met the last time. She does know from the years she has been on the City Council that there are certain things that are not very popular with our constituents, but that doesn't mean they should not be done. A perfect example is our sidewalks and in 16 years nothing has been done with the sidewalks because it was not very popular and they still have not been done. You can't not do things simply because it is not popular. Mayor Pro Tem Couture said you cannot do things if you don't have the money though. Councilwoman Riddle stated that is true, but there was a possibility by having a fee that would give us the money to be able to take care of some issues that have not been taken care of in terms of rental properties. Mayor Bronson commented it sounds like there is some interest to bring that back, asking if that has gone to the Planning Commission or is there some objection because it never came to Council as far as the fees. City Manager Eustice stated there was some discussion at the Planning Commission level. Mayor Pro Tem Couture asked if the City Manager remembered what the consensus was. City Manager Eustice replied it was mixed, there were a couple of Planning Commission members that were actually against it and that a Planning Commission member spoke to Council, as well. Councilwoman Riddle apologized for getting off track.

Mayor Bronson stated he does not have a clean copy of the Ordinance, he was going by an older copy and that is why he wrote the City Manager earlier regarding fences and then he found it. City Manager Eustice stated as he investigated that there is some redundancy in the Zoning Ordinance with other Ordinances that we have and the fence ordinance is one of them. We have a fence ordinance under Nuisances, which does not conflict with this Ordinance and basically says the same thing that includes you cannot use barbed wire on fences, etc. Mayor Bronson also stated they can't be built in the City right-of-way. He then stated he has a similar question under the old Section about fencing around trash containers, asking if that got moved. City Manager Eustice answered it is under Section 10.05 (C), Landscaping, Screening of Trash Containers, noting some of the numbers are changed. Mayor Bronson then stated they were working on some of this when he was on the Planning Commission and knows they spent a lot of time and effort getting this tweaked and fine-tuned to get to the document we have today. City Manager Eustice replied absolutely; it's been a long time coming. Mayor Pro Tem Couture asked if this Zoning Ordinance fits into the Master Plan. City Manager Eustice replied it is a big part of the Redevelopment Ready Communities (RRC) Plan, but it does fit into the Master Plan, as well. The Master Plan is the next thing the Planning Commission is going to work on. We do have a draft Master Plan, but it needs to be significantly updated. The Zoning Ordinance ties to the Master Plan, but more critically are the Zoning Districts that tie to the Master Plan and they look at changing some of the Zoning District boundaries, which is a critical part of the Master Plan. These are all requirements of the Best Practices of Redevelopment Ready Communities. The Zoning Ordinance is a big part of it and the RRC requires that you have a user friendly document for investors because customer service is a big part of the RRC and that is why we are trying to get that certification and we are probably 70% through that process. We would have to have it done by September in order to get the certification this year and that might be a little bit of a stretch, but thinks by next year we can be RRC certified. The Zoning Ordinance and the Master Plan are a big part

of it. Mayor Pro Tem Couture asked if this is the Public Hearing. City Manager Eustice stated we are in the Public Hearing. Mayor Bronson noted we can have another Public Hearing if we want to allow us enough time to look at this. City Manager Eustice said just for the process, if the Council adopts this tonight it's effective in 7 days and it has to be published in the local newspaper within 15 days. Mayor Pro Tem Couture asked if this is the whole thing. City Manager Eustice answered no; in the Zoning Enabling Act it gives a statement of what has to be published and that it be available for somebody to come here and look at it. We can also scan it and put it on line.

Ms. Trudy Lofgren stated she understands this whole new document is replacing another whole document out of the City book. City Manager Eustice replied basically. Councilwoman Kwiatkowski then stated it is putting this document in and taking the old one out. City Manager Eustice replied yes. Ms. Trudy Lofgren asked if this document has to go through Mr. Lindsay. City Manager Eustice replies yes, he will review it. Ms. Lofgren asked if that has been done already. City Manager Eustice replied not finalized and Mr. Lindsay will finalize it to put it in the right format.

Mr. Ray Lofgren commented on the statement that it does not all have to be published and he thought it did. He asked if the entire Ordinance is coming out and an entire new one going in. City Manager Eustice replied yes, the change is the whole Ordinance. Mr. Lofgren stated Ms. Lofgren was answered and led to believe the entire Ordinance is being changed. City Manager Eustice stated the Zoning Ordinance and Sign Ordinance are. Mr. Lofgren then asked why it would not have to be published. City Manager Eustice stated according to the Zoning Enabling Act there only has to be a statement published in the paper and it has to be available. Mr. Lofgren stated so it is the whole thing. Mayor Bronson commented we will have copies available but we are not going to publish the whole thing in the newspaper. Mr. Lofgren stated he was not aware of the whole Ordinance being changed. Mayor Bronson replied the entire Chapter 154. Mr. Lofgren asked if there is going to be another reading. Mayor Bronson stated that will be up to Council if they want to have another reading. Councilwoman Riddle stated she would rather have a motion after Mr. Lindsay has had the availability to make sure that everything is where it should be. Mayor Pro Tem Couture asked if this is something Mr. Lindsay can do before the second reading. City Manager Eustice replied yes. Mayor Pro Tem Couture then stated we can have a second reading and have the City Manager get this to Mr. Lindsay for his stamp of approval. Mayor Bronson then asked for a motion if there were no more comments.

Chief Jones stated under Section 10.04, top of page 10-12, last line, it states: "However, a person or entity may place such barbed wire at the top of a legal fence when placed not less than six feet from the ground." In the Nuisance section we eliminated barbed wire several years ago at the recommendation of our insurance carrier, so we should probably strike barbed wire out. Councilwoman Riddle inquired of Chief Jones about the Armory actually being closed and the barbed wire is still there on top of the fence. Chief Jones commented stated as long as it remains with the Government the barbed wire can stay until they change owners. City Manager Eustice stated the language is a little conflicting because it states no person or entity. Chief Jones stated he thinks we need to take out the last line that talks about you could put it on top of a six foot fence. Mayor Bronson asked if the Planning Commission wants this back. The answer was no. Mayor Bronson stated the Council should be able to make

corrections of error and grammatical corrections. City Manager Eustice stated that is the reason for a public hearing.

Councilwoman Riddle moved to hold a second Public Hearing to adopt the Ordinance Rewrite and Amendment; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Consideration of Amended Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services –** Mayor Bronson discussion was held at last week's meeting about standardizing our rules about contracts and stated how to handle them. He then asked if the City Manager has a recommended change. City Manager Eustice said Council has a memo and the current policy for the Purchase of Supplies & Equipment and Procurement of Contracted Services. City Attorney Stephen Lindsay has amended this Policy and has a proposed Policy attached. He then referred Council to item 3C, which is the change in the language to the current Policy, and is the only thing that has been edited. Mayor Pro Tem Couture stated he believes that says that the City Manager has the ability to extend contracts that are currently contracts and a couple of the reasons it gives are that they are doing fine and without coming to Council approved up to 3% over the term of the previous contract. City Manager Eustice said if the current contracted official wants more than 3%, then it has to be sent out for request for proposals. That is the maximum they can ask for in an increase. He stated this does come to Council and is not just his decision; it can be his recommendation but Council has to approve it. Mayor Pro Tem Couture commented it does not state that in here. He stated if the City Manager is going to come to Council and make a recommendation then why do we need to change it. He thinks the City Manager or all should come and give the recommendation to Council on what they feel is the right move if it is to extend a contract for another period of years or year that is already there, great but it should come to Council. That doesn't state that in here currently and he does not know what changed other than taking coming to Council out. Councilman Temple stated if the City Manager wants to extend some of these contracts it should come to Council for their recommendation because he just can't go ahead and do it without Council. Clerk/Treasurer Kwiatkowski commented it should be subject to Council approval. Mayor Pro Tem Couture said he agrees there are certain aspects where the City Manager should be able to look at an existing contract and realize that it is the best fit to continue that service, then bring it to Council stating he thinks it should be done and it warrants a 3% increase and here's why. City Manager Eustice agreed that is the way it should be. Councilwoman Riddle questioned a good place to put this language putting before "A purchase or service" the language of Subject to Council's approval, a purchase or service…" Mayor Bronson stated we should send this back to City Attorney Stephen Lindsay to insert the language so after they are not on Council anymore the next group knows what it means. Mayor Pro Tem Couture added and another City Manager, if there ever will be one, that is what he will know, too. Clerk/Treasurer Kwiatkowski said he would put the language, subject to City Council approval after "may be renewed by the City Manager. Mr. Ray Lofgren stated this is your policy or code of honor and you are all up here because you represent us taxpayers. Everything that we purchase through you we trust that you are going to spend our money in the best way you can, but sometimes because of the contracting in him competitive bidding is great. Now he has a problem with this and it started way back in 2002 Bill Chlopan gave the Treasurer the authority to rewrite by extending a contract. That is not what is in the "bible". You are not supposed to do that, whether it is a one year or three year

contract; in other words he is talking about the Cemetery bid. In that particular year he thinks it was $86,000.00 and he and Mrs. Lofgren objected and there was a lot going on with the Cemetery. Finally Mr. Olson, not to pick on Mr. Olson, but he said okay his equipment was paid for and he could now do it for one-half the price. The contract was not brought back but it was, and he does not want to say for sure, three times (but at least twice) it was signed over. Probably the body did not know anything about the cemetery contract being reinstated or something. However, the contract through our efforts of almost two years of complaining to the Council, and he does not know if Councilman Temple was on the Council at that time, but they complained an awful lot. Anyway, if the Council will remember two or three meetings ago Clerk/Treasurer Kwiatkowski said he does not have time to take somebody by the hand and lead them through a contracted Cemetery. Anybody that has to be taken by the hand and wants a contract that includes two or three pages of incidentals, cut the grass when it's this high, go to that fence, go to that fence, don't knock over the gravestones, etc. they shouldn't even be bidding it. So, at that time if you look at something like that and it is going to cause a problem with the Manager or Treasurer to go out and hand manage it that is the person you don't want. He does not have much more to say unless somebody has any questions, but we expect that the money is spent right and this book says that you are supposed to have consecutive honored bids that you can understand where the price of a product should be. Mr. Lofgren went on to state he has watched Council spend almost $100,000.00, also, within 6 months and he has seen the machine out twice on our sidewalks. He believes that is foolishly spent money because you got equipment that could have done the same thing for a lot less than 80 some thousand dollars. That was brought to Council in what he thinks was a flash moment, noting he had no idea but maybe the City Manager knew about somebody wanting something at the DPW but all of a sudden we spent $80,000.00 on some machine that is supposed to plow snow off the public rights-of-way and he really has only seen it out twice. The reason he saw it out is that he is out snowplowing and we look at other people's work and the reason he says this is when our machine is out on the sidewalk it is at least two inches, if not three inches, from going down and cutting it clear. He has seen Scott Hancock's crew coming behind and shoveling it. It does not make sense to him. Mr. Lofgren thanked Council for taking the review and he does not think the Ordinance has to be changed and does not think any City Manager, and he has said this before, should have the authority to write anybody a check, including himself. If he comes in and does a job for $4,900.00 and comes in here he does not have to come in front of the Council and he does not understand that. He thinks no matter what the size or amount of the project is, whether it is a bid or anything, it should come for Council to give the nod. Mr. Lofgren then stated it is hard to read and awful tough to know everything that is in there. Chief Jones probably has quite the knowledge of what is in there. Mr. Lofgren then thanked the Council for sending the Policy back to Mr. Lindsay. Mayor Bronson stated Council would like to have another writing of paragraph 3C with the language added. He then asked for a motion.

Councilman Temple moved to table the Amended Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services for a rewrite to add language; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

- **Consideration of Fireworks for 2018 –** City Manager Eustice stated this is for our annual fireworks display for the 4th of July and is something the City has for many years participated in and it is fully funded by the City's General Fund. He then asked Chief Jones how many years it has been $7,000.00. Chief Jones replied about 30 years. City Manager Eustice

commented clearly the quality of the fireworks has not diminished from this company. We are looking for a motion to enter into an Agreement with the company to provide fireworks for the 4th of July.

Councilwoman Kwiatkowski moved to approve the Contract Agreement with Wolverine Fireworks Display, Inc. for the 2018 fireworks in the amount of $7,000.00 and authorize the City Manager to sign the same; approve the 2018 Permit for Fireworks Other than Consumer or Low Impact and authorize the Mayor sign the same; and approve the City of Cheboygan/County of Cheboygan Hold Harmless Agreement and authorize the City Manager and Director of Public Safety to sign the same; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

City Clerk's and Treasurer's Comments:

- **Cemetery -** Clerk/Treasurer Kwiatkowski commented if he had to go out there and tell someone how to mow or how to weed or do things like that, they wouldn't have a contract. What we have is that same person has to do burials and we have a person that worked 10 years with Ellis Olson and 3 years on her own and right now we have six burials in the Chapel and he is leaving. The City needs someone who can take that operation and run. It was determined by the Committee last Friday that when he leaves the person that is hired is going to be a combined Clerk/Treasurer. That person is not going to be equipped to spend their time out at that Cemetery and try and figure out where to bury people, and that is something he has done every year. Council can do what they want, okay, but it is not about the maintenance, it is really about the burials and working with the funeral home and so on. He wanted Council to know this. Mr. Ray Lofgren asked if the Sexton is not a part of the Contract. Clerk/Treasurer Kwiatkowski stated the Contract says Sexton. Mr. Lofgren commented the burial is separate.
- **City Code –** Clerk/Treasurer Kwiatkowski stated he wanted to put a bug in Council's ear that the next time the amendments go to our Code Company, it is going to be very costly to take the Zoning part of it and put it in the Code. His recommendation, and a recommendation only, is that Council have one or two hardbound copies of the Code. The Code is put on the City's website verbatim and the zoning portion will be on the City's website and it doesn't make a whole lot of sense to spend hundreds of dollars making Code books anymore because you can go to the City's website and print off whatever section of the Code you want. Mayor Bronson stated it would depend on what State Law says about it. Clerk/Treasurer Kwiatkowski stated what he would like to do with Council's permission is get a hold of the City's Attorney and have him research it. Mayor Bronson and Mayor Pro Tem Couture agreed. Mayor Pro Tem Couture asked if we can have him look at that and get a report back to Council whether Clerk/Treasurer Kwiatkowski is here or not. Clerk/Treasurer Kwiatkowski stated yes. Mayor Bronson commented he knows the State has been making changes to make electronic record keeping easier so he wants to make sure they have allowed this part of it.

City Manager's Report:

- **Clerk/Treasurer Job Advertising –** City Manager Eustice stated he provided Council just tonight with a job posting for the City Treasurer/City Clerk position and also attached a job description for their review and information. This posting for the City Clerk/Treasurer position is on the website currently, as is the job description. It is also posted with the Michigan Municipal League. It will be published in the Tribune and the Record Eagle. The Record Eagle will give us 7 days on Monster.com, a nation-wide publication. We are asking for resumes to be submitted by Friday, April 13, 2018, a little more than 2 weeks out. Once

we get those resumes we will assemble them, noting there is a Committee put together and the Committee will be assembled and review the resumes and determine if we have a qualified candidate to move forward with interviews. We hopefully will get some good candidates. City Manager Eustice noted in the posting Council has there is no salary range; the Committee talked about a salary range and determined not to put a salary range in the posting so we can have room for negotiation with qualified candidates. Having a combination Clerk/Treasurer is a tough task. Councilwoman Riddle questioned how the interviewing process is going to transpire once we get the applications here. City Manager Eustice stated the Committee will discuss that further, but typically he can conduct the interviews but would like either the entire Committee or a couple members of the Committee, which is Councilman King, Councilman Lavender and Mayor Bronson. We are going to have to make a determination as to how many we are going to interview. We might get 25 to 40 resumes and will have to weed down to a small amount of people we are going to interview. Councilwoman Riddle asked if there is a plan to have fingerprinting because they are dealing with the City's money. City Manager Eustice replied absolutely. Councilwoman Riddle stated so that is all in process. Clerk/Treasurer Kwiatkowski stated once the interview process is done we have the Chief do a background check. City Manager Eustice stated they have to be bonded. Mayor Bronson said we wouldn't do that until we have an offer; it will not be done for every candidate. Mayor Bronson stated it would be nice if the Committee could help whittle down the stack if we get a stack. City Manager Eustice stated he thinks there are going to be quite a few locally and State-wide, mainly because we didn't publish the salary. We would not get qualified candidates to apply if they thought they would not get the salary they needed.

- **Preliminary Budget/CIP, April 10, 2018 Meeting –** City Manager Eustice informed Council he will have a Preliminary Budget next April 10, noting he is working on the Budget and the Capital Improvement Plan (CIP). We have the Public Participation Forum next Wednesday and that is going to help with the CIP and we may have some additions there once that program is done. The Public Participation Forum will help him with the CIP, but will not really help him with the Budget. The Budget will be done mainly in the format Clerk/Treasurer Kwiatkowski used to do but he is working on some other long-term budget planning for over the next five-years and he will have some charts and graphs. We will look at previous years and where we were and where we are today and where we are going the next five years. City Manager Eustice went on to state it doesn't look any different at this point unless we get some new business and growth as we are pretty stagnant. The revenues go up the rate of inflation, which is 2.1% this year and that was the best it's been in about 12 years, but it still doesn't really add anything to the Budget. The rate of the cost of doing business went up 2.1% also and there is not a lot you can do with that. City Manager Eustice said we probably should have a Budget Hearing before the April 24 Council meeting to have discussion on the Budget to see if there is anything the Council thinks should be any different. Really the only thing you can do as you look at a budget is make some drastic changes and it's not easy to do. Councilwoman Riddle asked if the budget meeting would be at 6:00 p.m. City Manager Eustice stated it will probably need more time, maybe 5:00 p.m. He then stated he will have a preliminary budget on April 10 for the Council to look over and hopefully he will give Council enough information on the 10th to give Council a good look at the upcoming budget for ideas and what to do with change. Mayor Bronson asked when the Budget has to be adopted so the public has time to look at it.

Messages and Communications from Mayor and City Council Members:

▪ **Mandatory Let Water Run –** Councilwoman Riddle asked if we are to continue running water. City Manager Eustice replied we still have the water run on and this is something DPW Director Karmol will look at yet this week. The City of Gaylord removed their water run late last week. He explained when it gets warm out it drives down the frost, so just because it gets warm out it does not mean the ground is thawing. The rain we had last night and the little bit today can help. He will get with DPW Director Karmol to see if he is ready to stop the water run.

▪ **Rahmberg Stover Survey –** Mayor Pro Tem Couture asked if there is an update on the City Manager's conversation with Rahmberg. City Manager Eustice stated there is not; he thinks he has given him all the information he needs. The next step was to get us a survey and he has not seen that yet. Mayor Pro Tem Couture stated that is the same thing the City Manager told them last week. He then asked the City Manager to call him and find out where we are at and if he needs anything else just make sure he gets it. We were hoping to have something to help you with budgeting but that's obviously not happening. City Manager Eustice replied he is on his list to call and he will put him on top of the list and see what else he needs.

▪ **Credit Card Use –** Mayor Pro Tem Couture inquired as to any update on credit card capabilities. He knows that implementing it, if we come up with one, is going to take some time prior to use. City Manager Eustice stated he thinks the best option is to go with BS&A who has a program for $3,500.00 a year. Mayor Pro Tem Couture asked if the City would pay $3,500.00 a year. City Manager Eustice replied yes just for annual maintenance and software. We still have to go with Point & Pay to accept the credit card so there is a little timeframe to coordinate all that. The County uses the BS&A system and Point & Pay and it seems to be working pretty good for them. Mayor Bronson commented several cities use that software. He went on to state you have to coordinate it; implement a piece, test it; and then the next piece comes in and you test it. That is where he sees some time in this. Mayor Pro Tem Couture asked so when do we start. City Manager Eustice replied as soon as we order it, stating he would like to do this all under $5,000.00. Also, in the BS&A quote BS&A has a program where it is a property look up program and that is less than $1,500.00, so the total package is less than $5,000.00. Again it is a $1,500.00 annual fee and is an assessing program so you can look up your property and get your assessment, a picture of your house and sketch, and that sort of thing. It is good for appraisers and other assessors, but mainly for appraisers who are looking for property record cards and that sort of thing, so we are not inundated with phone calls. Councilwoman Riddle asked how frequently are the pictures of the homes updated because it is real easy for homes in the pictures to be outdated. City Manager Eustice stated that is a tough task, noting Clayton McGovern is doing a complete reappraisal of the residential properties so it is going to take him more than another year. Councilwoman Riddle stated so it is the City's information that goes to the program that people can use, right. City Manager Eustice replied yes. Councilwoman Riddle went on to state so the information is generated from us, so if it is wrong information it is our problem. City Manager Eustice answered yes, noting Mr. McGovern has updated a lot of pictures in the last two years. Mayor Pro Tem Couture stated we have a contract with Mr. McGovern asking when his contract is up. City Manager Eustice replied April 1 and that is kind of why we are trying to get the policy through to address his contract, as well as the cemetery contract. Mayor Pro Tem Couture asked when the cemetery contract is up. City Manager Eustice stated it is already expired. He then stated contract law basically allows you to automatically renew those contracts in absence of a new contract. Mayor Pro Tem Couture commented the same thing with a community contract they continue on. He went on to state he guesses until we get the language figured out and if we are going to change it, then it should come to us because our policy says to bring

those to us for re-contract or rebid, right. City Manager Eustice replied yes, asking if Mayor Pro Tem Couture thinks he should bring it to Council before we get this policy in place. Mayor Pro Tem Couture said it is not up to him. City Manager Eustice stated that is the issue; our Ordinance says you have to have a purchase policy and procurement policy, but City Attorney Stephen Lindsay's opinion was that to extend contracts it has to be in the policy and it is not. He thinks, and most municipalities do this, that the Council has the power to extend those contracts, but he will ask City Attorney Lindsay about that. Councilwoman Riddle commented on Clerk/Treasurer Kwiatkowski's contract about the fact that he is leaving shortly and the person that is handling the cemetery right now knows how the process goes and knows what they are doing. She then asked if that was a three-year contract. Clerk/Treasurer Kwiatkowski replied yes. Councilwoman Riddle asked if there is the possibility of a second option of extending one year to get us through this rough period of time and then the contract comes up when the new Clerk/Treasurer is more acquainted with what is going on, which is another option. Mayor Bronson stated it would have to be in that language we are talking about. Mayor Pro Tem Couture stated respectfully and no pointing fingers at anyone that these contracts should be handled before they are expiring; they should come to us months before. If you know a contract is expiring, it seems very logical. Mayor Bronson stated they did approach him about the cemetery one and extending it, and he presumed we had done that in the past and he said go ahead. Then a conversation developed. They were on the ball before in bringing it to him. City Manager Eustice commented they wanted to be certain our policies are doing what the Council feels they are. Mayor Pro Tem Couture said there is no way he is saying that two people in question are not capable of continuing and if the right thing is not to extend them because he is trying to make sure we get this policy language clear and transparent and followed forever. Mayor Bronson stated it use to be that our attorney contracts were extended. Mayor Pro Tem Couture said until it is clear language, every contract that comes up should come to Council for a re-approval or a rebidding process, whatever the Council decides. He knows we have language stating otherwise in his opinion. City Manager Eustice replied he agrees.

- **Car Parts Company –** Councilman Temple asked if the City Manager has heard any rumors about another car parts company coming in. City Manager Eustice stated he has and does not know why they have not applied, but he has had some conversation with Auto Zone and cannot disclose that, but they are coming. Councilman Temple said the rumor he heard was that they approached Family Video. Mayor Pro Tem Couture inquired as to the process and would they need to apply for basic approval. City Manager Eustice stated they need to apply for a Land Use Permit. They have already asked us about signage, but they have not applied for a Permit. It appears to be a likely option.
- **Former K-Mart Building –** Councilwoman Kwiatkowski asked if the City Manager has heard a rumor about anything going into the former K-Mart building. City Manager Eustice replied not that he knows and he has not spoken to anybody in their corporate office, but we would love to fill that.
- **Mediation with County on New Development –** Councilwoman Riddle asked if there is any more information on the mediation with the County in terms of the new development. City Manager Eustice replied no and he does not know if they talked about it at the County Commissioners' Meeting today, but thinks they were going to have some conversation about when to set the mediation. Someone stated they said there has been conflicting schedules. City Manager Eustice stated that is up to the County as they are leading the mediation charge. Mayor Pro Tem Couture commented we don't have any other avenues to take at this point, so we are waiting.

- **New Police Officers –** Mayor Bronson asked Chief Jones if he had a couple new police officers. Chief Jones stated he will give the Council an update in their packet soon with all their information. Mayor Bronson stated that was his question. Chief Jones stated there has been three since July 1, noting Office Hartman has been promoted to Sergeant. Mayor Bronson inquired if there will be a bulletin on this. Chief Jones responded it will be a profile packet. Councilwoman Riddle asked when the Chief speaks from the back of the room is there a speaker back there so it goes in the information, and also people who speak from the audience and do not go up to the podium; their information may not go into the minutes because it may not be heard. Clerk/Treasurer Kwiatkowski stated that is correct. Chief Jones commented he thought the new machines would pick him up. Mayor Bronson commented there are speakers back there but no microphones.
- **Chicken Ordinance –** Mayor Bronson inquired if the Chicken Ordinance permits are renewable each year. City Manager Eustice replied yes. City Manager Eustice told Chief Jones they need to look at that. Mayor Bronson commented there were dozens last year.

Adjournment:
Mayor Pro Tem Couture moved to adjourn the meeting at 8:13 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: K. Paquet (excused)

VISITORS: S. Redmond, F. Cribb, A. Martin, J. Moore, C. Veneros, C. Muscott, C. Antkoviak, P. Nows, D. August and T. Horrocks

MOTION by D. Brandt seconded by C. O'Connor to approve minutes of last regular meeting of 3/1/2018 as mailed. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #18-11-$77,973.52 and accounts payable voucher #18-12-$366,732.29. Roll Call O'Connor-yes, Ginop-yes, Brandt-yes, Brown-yes Nays-0 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by C. O'Connor to approve agenda as presented. 4 Yeas 1 Absent (Paquet) CARRIED

Scot Hoskins-Stewart Beauvais and Whipple-Audit Presentation for year end 12/31/2017

- Unmodified opinion ("clean") on the fair presentation in accordance with GAAP
- Total fund balance decreased by $29,665
- Unassigned fund balance increased by $154,138, average monthly operations expenditures approximately $873 k, which provides approximately 3.25 months worth operations.
- Employee Health Care Benefit Trust Fund increased by $187,373, with discretionary contributions to the Trust of $134,452
- Employee Benefit Plans:
    1. Defined Benefit Plan with MERS funding level increased based on actuary valuation of 12/31/2016
    2. Defined Contribution Plan with MERS for new hires with Employer contribution of 5% and an additional match of 1-3% based on employee contribution of 1-3%, fully vested after 6 years.
- Other Post Employment Benefits (OPEB)-currently working on the 12/31/2017 valuation, will be required every two years. Annual cost is approximately $844k, primarily due to the future health rate increase assumption and additional contributions.
- GASB 75-recording of the OPEB liability on government wide statements will be effective for 2018
- No difficulties in dealing with Management, they provided all the requested information. Staff very good to work with and all went very well.
- No unadjusted audited differences were identified.

Received a letter of resignation from Jeff Bentley

MOTION by D. Brandt seconded by C. O'Connor to accept resignation of J. Bentley, effective 3/18/2018. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by H. Ginop to authorize Management to advertise and hire Full Time Heavy Truck Driver to replace resigning employee per above. 4 Yeas 1 Absent (Paquet) CARRIED

Bids were received and opened March 21, 2018 for 2018 Jetter/Vac Truck Rental, to be used on State Highway system for the summer. Two bids were received with one late but met all the specifications and also a Michigan company, other bid had an exception. Recommend award to low bidder Jack Doheny Companies.

MOTION by D. Brandt seconded by H. Ginop to accept all 2018 Jetter/Vac Truck Rental bids and award to Jack Doheny Companies for $12,500 per month as recommended. Roll Call Brandt-yes, Ginop-yes, O'Connor-yes, Brown-yes 1 Absent (Paquet) CARRIED

Bids were received and opened on March 20, 2018 for Orchard Beach Road project. Engineer/Manager Shank commented there were three bids received; recommend award to Reith Riley based on as checked amounts.

MOTION by D. Brandt seconded by H. Ginop to accept all bids for Orchard Beach Road and award as recommended to Reith Riley in the amount of $610,100.98 as checked. Roll Call Brandt-yes, O'Connor-yes, Ginop-yes, Brown-yes 1 Absent (Paquet) CARRIED

Bids were received and opened on March 20, 2018 for Townline Road project. Engineer/Manager Shank commented there were three bids received; recommend award to Reith Riley based on as checked amounts.

MOTION by D. Brandt seconded by C. O'Connor to accept all bids for Townline Road project and award as recommended to Reith Riley in the amount of $421,621.50 as checked. Roll call O'Connor-yes, Ginop-yes, Brandt-yes, Brown-yes 1 Absent (Paquet) CARRIED

Bids were received and opened on March 20, 2018 for Temple Road project. Engineer/Manager Shank commented there were 5 bids received, recommend award to Tri County Excavating, based on as checked amounts.

MOTION by H. Ginop seconded by C. O'Connor to accept all bids for Temple Road project and award as recommended to award to Tri County Excavating in the amount of $306,231.46 as checked. Roll call Ginop-yes, Brandt-yes, O'Connor-yes, Brown-yes 1 Absent (Paquet) CARRIED

Engineer/Manager Shank discussed the changes to the 2017 Certification Maps as follows: Hassler Creek Road deletion -0.52 and typo error for E-W Fisher Trail of +0.07 for a total adjustment of -0.45.

MOTION by D. Brandt seconded by H. Ginop to approve Certification Maps as of 12/31/2017 for the Cheboygan County Road Commission with the changes as noted and authorize Chairman Brown to sign the same. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by C. O'Connor to approve the 2018 Local Bridge Program Application for 2021 Funding as follows:

WHEREAS, the County of Cheboygan is a rural county relying on a quality county road system for transportation. And,

WHEREAS, that road system consists of numerous bridges that have been in existence for several decades and are in need of repair in order to maintain safe travel on said county road system, as well as support economic growth. And,

WHEREAS, the Afton Road Structure over the Pigeon River (#1529), the Barclay Avenue Structure over the Black River (#1545), the Orchard Beach Road Structure over the Black River (#1531), the Black

River Road Structure over the Black River (#1537) and the Paradise Lake Road Structure over the Mud Creek(#13421) as all are in need of replacement or preventive maintenance. And,

WHEREAS, the replacement or preventive maintenance of these structures is necessary for the safe and efficient travel of residents, emergency service vehicles, school busses, and commercial traffic in Cheboygan County.

NOW THEREFORE BE IT RESOLED that the Cheboygan County Road Commission seek funding for the replacement or repair of these Structures through the Local Bridge Program.

4 Yeas 1 Absent (Paquet) CARRIED

Clerk D. Stempky requesting to attend the 2018 Finance and Human Resources Seminar

MOTION by D. Brandt seconded by H. Ginop to approve Clerk D. Stempky to attend the 2018 Finance and Human Resources Seminar, May 15-17, 2018. 4 Yeas 1 Absent (Paquet) CARRIED

Engineer/Manger Shank noted a Public Hearing is needed to make some changes to the Seasonal Road System as follows: Seminole and Cherokee Ave need to be accepted as seasonal as well as a small section of Rest A While that is currently signed as seasonal.

MOTION by D. Brandt seconded by C. O'Connor to set Public Hearing for Thursday, May 3, 2018 at 6:00 P.M. for Seasonal Classification changes to Seminole Avenue for a length 0.20 miles and Cherokee Ave for a length 0.22 miles, located in Tuscarora Township, Section 11, T35N R3W, from Shawnee Avenue to Chippewa Beach Road and Rest A While Road, Benton Township, Section 30 & 31, T36N R1E, 0.38 miles, starting 0.19 south of US 23 to Kasprzak Road. 4 Yeas 1 Absent (Paquet) CARRIED

Request for Abandonment of Sunshine Trail between Otsego and Gaylord Road (0.21) located in Wilmot Township. Petition, fee and Resolution from the Township have been received from Penny Bachelder.

MOTION by D. Brandt seconded by C. O'Connor to set Public Hearing for Thursday, May 3, 2018 at 6:15 P.M., for abandonment request of Penny Bachelder, for Sunshine Trail located in Wilmot Township, Section 27 and 34, T 33 N, R 3 W, between Otsego and Gaylord Road for length of 0.21. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by H, Ginop seconded by C. O'Connor to receive and file the following correspondence: Township Meeting Minutes: Beaugrand 1/10/18; Burt 1/11/18, 1/18/18 and 3/1/18; Mackinaw 2/20/18; Mullett 3/6/18; Grant 2/13/18 and Koehler 2/12/18; Safety Committee Meeting Minutes 3/7/18. 4 Yeas 1 Absent (Paquet) CARRIED

Engineer/Manager Shank Update:

- Engineer/Manager Shank requesting an increase to the Temporary Laborer hourly rate from $10 to $12 per hour.

MOTION by C. O'Connor seconded by H. Ginop to increase the hourly rate for Temporary Laborers to $12.00. Roll Call O'Connor-yes, Ginop-yes, Brandt-yes, Brown-yes 1 Absent (Paquet) CARRIED

- MTF Funds have been up the last couple of months and if the trend continues would like to use additional funds on Orchard Beach Road Project to complete the intersection at South River Road.

MOTION by H. Ginop seconded by C. O'Connor to authorize Management to extend the Orchard Beach Road project to include the intersection work with the additional MTF funds. 4 Yeas 1 Absent (Paquet) CARRIED

Foremen Updates:
S. Redmond: Patching, servicing trucks, brushing in the Hebron Area and State Highways and trying to grade some gravel roads.

D. August: Brushing, working on replacing salt barn rafters, fixing and painting plows, beavers on Osmun and Webb Road

Commissioners update:
Brandt-Attended the CRA Annual Conference, finding employees is an issue all over the state, Cheboygan County Road places good quality asphalt when completing projects and Bridge funding is a real issue for the State

Brown-Thank you to Brent, Dana and Lois for job well done, keeping things in a good order.

C. Muscott-Would like to thank the Board for conducting a good meeting and keeping things open to the public and relaying information.

Chairman D. Brown adjourned regular meeting at 9:50 A.M. being no further business to come before the Board.

David D. Brown, Chairman

Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION APRIL 5, 2018

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manger B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, C. Gouine, J. Moore, C. Muscott, C. Veneros, S. Redmond, G. Archambo, K. Hahn and T. Horrocks

MOTION by D. Brandt seconded by H. Ginop to approve minutes of last regular meeting of 3/22/2018 as mailed. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve for payment current payroll voucher #18-13-$67,360.41 and accounts payable voucher #18-14-$206,376.64. Roll call: O'Connor-yes, Ginop-yes, Brandt-yes, Paquet-yes, Brown-yes CARRIED

MOTION by Brandt seconded by O'Connor to approve agenda with the following addition: New Business: #3-E-W Fisher Trail-map correction. 5 Yeas CARRIED

Letter of resignation was received from T. Horrocks regarding the Safety Director position. Engineer/Manager Shank commented T. Horrocks has said he will continue as Director or he has one volunteer M. Sarrault who would take the position. The Hourly Unit has declined taking the position saying it is a conflict of interest if a disciplinary matter comes about. S. Redmond feels T. Horrocks has done a good job at the position, feels he has time to perform the duties compared to everyone else. T. Horrocks commented he submitted the letter of resignation hastily and should have thought about it more thoroughly before he acted.

MOTION by K. Paquet seconded by C. O'Connor to deny letter of resignation from Travis Horrocks as Safety Director and allow him to continue in that position. 5 Yeas CARRIED

Engineer/Manager Shank presented Ballot Language for the county wide road millage renewal.

MOTION by D. Brandt seconded by H. Ginop to approve the Countywide Road Millage Proposal Language as presented. Roll call: Ginop-yes, Brandt-yes, Paquet-yes, O'Connor-yes, Brown-yes CARRIED

Engineer/Manger Shank presented the 2018-2022 Countywide Road Millage project list for the primary roads that will be completed if the renewal millage is passed. D. Brandt wanted to note the list fits in with the other projects being completed with Federal Aid dollars as well as additional MTF dollars if received over the next five years.

MOTION by K. Paquet seconded by C. O'Connor to approve 2018-2022 Countywide Road Millage Primary road list as presented. 5 Yeas CARRIED

Engineer/Manger Shank commented when the ACT 51 Certification maps were approved we added a small portion of E-W Fisher Trail due to a past typo graphical error, the State is requesting a resolution to add the E-W Fisher Trail. T. Horrocks noted the plat was adopted in the 50's and in the 70's the road disappeared off the certification maps when the E-W Fisher Trail went south. There is no abandonment on file and therefore needs to be added back onto the maps.

MOTION by K. Paquet seconded by C. O'Connor to approve addition due to a typo graphical error to the Act 51 Certification Maps for Cheboygan County Road Commission, E-W Fisher Trail, Tuscarora Township, Section 22, from Fisher Trail to 0.07 mile East to Burt Lake. Roll call: Brandt-yes, Paquet-yes, O'Connor-yes, Ginop-yes, Brown-yes CARRIED

MOTION by D. Brandt seconded by C. O'Connor to receive and file the following correspondence: Township Meeting Minutes: Tuscarora 3/6/18, Mackinaw 3/20/18 and Benton 2/6/18; March 2018 State Maintenance; and Straits Area Council Notice for May 1, 2018. 5 Yeas CARRIED

Straits Area Council Meeting location is changed to Driftwood Inn, St Ignace, May 1, 2018. Attending will be Shank, Ginop, Paquet and O'Connor.

Engineer/Manger Update:

- Estimate for Twin Lakes Road proposed project was completed. The Twin Lakes project was originally proposed to start at Black River Road and end at Owens Road. The paving joint is about ½ way between Owens Road and Cronan Road, to the paving joint would be an additional $60,000 and to compete to Cronan Road, which is the most feasible solution is an additional $40,000. Total estimated cost of project to Cronan Road is $360,000. There is currently $170,000 in bid savings from the two millage projects; this will not cover the full Twin Lakes Road project and would need additional Road Commission funds to complete. D. Brandt would like to ask Grant Township to help in funding. Engineer/Manger Shank will attend their meeting on Tuesday to discuss with Grant Township Board.
- There has been a question lately regarding getting rid of the current tow trucks we have and purchase a larger unit to cover the whole county. Engineer/Manger Shank noted a used 15 year old tow truck is approximately $90,000 and he feels need two to fully service the whole county. A new unit is approximately $250,000. Board feels no hauling should be performed with the current tow trucks and used for getting vehicles unstuck.
- Looking into a crack sealer to rent, found out the requests are to be in a year in advance. Engineer/Manger would like to crack seal all local roads that are a PASER rating of 7 and the primary roads that are in need of attention for 2018 with the additional funding that is being received. Will put a bid together to bid out crack sealing in the County for 2018.

Foremen Update:

S. Redmond-patching until the weather changed, performing winter maintenance currently and brushing. The Lift bridge has been staffed as of April 1, received blade order, cleaning shop and cleaning trucks.

Commissioners Update:

O'Connor- crew did a good job with the storm that hit.
Ginop attended safety day and felt the power company demonstration was excellent.
Brown-Attended the MTA with Engineer/Manager Shank and Ann Couture made a comment she wanted to know if the MTA bylaws state if only Townships can attend and whether the Road Commission should be able to attend. She stated she feels with an elephant in the room people will be afraid to speak their minds". The vast majority of the Townships feel it is a benefit for the Road Commission to attend and in support of that continuing. Paquet noted the MTA group was the ones that wanted the Road Commission to start attending in the first place to keep the communication lines open. The Road Commission will continue to attend in the future to keep the dialogue open.

Chairman D. Brown adjourned regular meeting at 9:55 a.m. being no further business to come before the Board.

David D. Brown, Chairman

Dana S. Stempky, Clerk

SPECIAL MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION APRIL 17, 2018

Chairman D. Brown called the Special Meeting of the Cheboygan County Road Commission to order at 3:00 P.M.

Special Meeting was called to discuss pending litigation.

Clerk D. Stempky took roll call and a quorum was present.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

No Visitors

MOTION by C. O'Connor seconded by H. Ginop to go into closed session to discuss pending litigation. Roll call: O'Connor-yes, Ginop-yes, Brandt-yes, Paquet-yes, Brown-yes Nays-0 CARRIED

Went into closed session at 3:00 P.M.

Return to open session at 3:50 P.M.

Chairman D. Brown adjourned Special Meeting at 3:51 P.M. being no further business to come before the Board.

David D. Brown, Chairman

Dana S. Stempky, Clerk

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Ramada Alpena, MI
April 6, 2018

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:40 p.m.
President Pete Hennard welcomed Dan Gauthier, Alcona County Commissioner to the Board.

ROLL CALL

Stuart Bartlett
Lyn Behnke
Alvin Clarke
Natalie Clarke
Earl Corpe
Chuck Corwin
Nick Florian
Lee Gapczynski
Jean Garratt
Dan Gauthier
Kenneth Glasser
Pete Hennard
Patrick Kelly
Steve Lang
Jennifer Lopez
Danielle Martz
Nick Modrzynski
John Morrison
Corleen Proulx
Patricia Rondeau
Lisa Salgat
Richard Sangster
Dave Wagner
Gerald Wall
Rose Walsh
Carol Wenzel

Excused: Mark McKulsky, Leonard Page, Sharon Priebe

Absent:

Quorum present - yes

Staff Members Present:
Lisa Bolen, Karen Godi, Tricia Grifka, Julie Meyers, Heidi Powers, Kristina Warner, Fran Whitney, and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Earl Corpe to approve the agenda as presented. Support by Lyn Behnke. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Alvin Clarke led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves. President Pete Hennard introduced guest Leo Marciniak and Lyn Behnke introduced guest Carol Cushing.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

a. Approval of March 2018 draft meeting minutes
b. Receive and file February 2018 Head Start Policy Council meeting minutes
c. Receive and file February 2018 Regional Council on Aging meeting minutes

is adopted as presented.

COMMUNICATION

President Pete Hennard read communication dated September 13, 2017, received April 2, 2018, from the Michigan State Housing Development Authority (MSHDA) regarding an on-site monitoring of the Emergency Solutions Grant (ESG) that took place on July 17-18, 2017. The monitoring results disclosed no matters involving internal control, instances of noncompliance and/or other matters that are required to be reported under ESG Program rules, no action or response is required.

President Pete Hennard read communication dated March 12, 2018 from the State of Michigan Department of Education pertaining to an Agency Review covering the programs and financial portions of the Commodity Supplemental Food Program (CSFP) and the Emergency Food Assistance Program (TEFAP). All corrective action has been implemented and the issues identified during the agency review have been resolved. The Michigan Department of Education has accepted the Corrective action submitted and considers the Agency Review closed.

President Pete Hennard read communication dated April 3, 2018 from the Administration for Children & Families. A monitoring review relative to the bus incident on October 4, 2017 was conducted to determine whether the previously identified findings had been corrected. Based on the information gathered during the review, this review has been closed.

President Pete Hennard read communication dated April 5, 2018 from the Department of Health and Human Services (MDHHS) Bureau of Community Action & Economic Opportunity (BCAEO) pertaining to Board member vacancies that exceed 90 days. Although this matter has not fully been resolved, BCAEO will consider the FY17 monitoring activities closed as the FY18 monitoring is scheduled for May 2018.

Motion by Alvin Clarke to receive and file all communications as presented. Support by Richard Sangster. All ayes, Motion carried.

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Financial Report – Lisa Bolen
Lisa Bolen and Tricia Grifka reviewed the Statement of Recorded Expenses for Head Start/Early Head Start as of January 31, 2018. The report was distributed prior to the meeting.

Program Updates – Tricia Grifka gave preliminary results of the Federal Monitoring Peer Review that was recently conducted.

Program Presentation – Kristina Warner presented the ROMA Annual Report. The report was distributed prior to the presentation.

Motion by Natalie Clarke to approve the ROMA Annual Report as presented. Support by Rose Walsh. All ayes, Motion carried.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe
The committee met prior to the regular meeting to review and recommend for approval the Head Start/Early Head Start Policy for Evaluations and Corrective Actions for Delegate Agencies, Policy for Determining and Establishing Delegate Agencies, Policy for Termination of Delegate Agencies and the Head Start Request for Budget Revision.

Motion by Rose Walsh to approve the Head Start/Early Head Start Policy for Determining and Establishing Head Start Delegate Agencies as presented. Support by Jean Garrett. All ayes, Motion carried.

Motion by Alvin Clarke to approve the Head Start/Early Head Start Policy for Evaluations and Corrective Actions for Delegate Agencies as presented. Support by Stuart Bartlett. All ayes, Motion carried.

Motion by Jean Garratt to approve the Head Start/Early Head Start Policy for Termination of Delegate Agencies as presented. Support by Steve Lang. All ayes Motion carried.

Motion by Natalie Clarke to approve the Head Start Request for Budget Revision as presented. Support by Jean Garratt. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser
The committee met prior to the regular meeting to review and approve the February Corporate credit card expenditures in the amount of $509.67 and the February Head Start/Early Head Start purchasing card expenditures in the amount of $28,643.48.The committee also reviewed and recommend for approval the FY2018 draft Agency Wide Budget which was included in the board members mailing prior to the meeting.

Motion by Ken Glasser to approve the February Corporate credit card expenditures in the amount of $509.67 and the Head Start/Early Head Start purchasing card in the amount of $28,643.48. Support by Richard Sangster. Discussion. All ayes, Motion carried.

Motion by Ken Glasser to approve the FY2018 draft Agency Wide Budget as presented. Support by Steve Lang. All ayes, Motion carried.

Membership Committee – John Morrison
No meeting. No report.

Personnel Committee – Steve Lang
No meeting. No report.

NEW BUSINESS
No new business

The May board meeting will be held at Indian River Golf Club in Indian River, MI on May 4, 2018.

Motion by Natalie Clarke to adjourn the meeting at 1:53 p.m. Support by Alvin Clarke. All ayes, Motion carried.

Date Prepared: April 6, 2018

Date Approved: _____

_____ _____
Board Secretary Date

Cheboygan County Fair Board Meeting
March 5, 2018
6:30 PM
Cheboygan County Building
Commissioners Room

Call to order

President Ron Williams called the meeting to order at 6:30 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Derrick Dotski, Ron Fenlon, Keith Ginop, Matt Horrocks, Keith Kwiatkowski, Brenda Mushlock, Steve Sanford, Gary Spray, Ron Williams, Dan O'Henley (Fair Manager)

Directors absent: Beth Buhr, Nate Howell, Kelsey Kennedy

Approve agenda

Add Fair Book to New Business. Motion Steve Sanford, support Keith Ginop to approve the updated agenda. Motion carried.

Public comment

No public comment

Approve minutes of February 8, 2018

Motion Keith Ginop, support Steve Sanford to approve minutes. Motion carried.

Treasurer's report

Motion Keith Kwiatkowski, support Ron Fenlon to table treasurer's report. Motion carried.

Manager's report

Dan O'Henley stated there was nothing to report this month. Dan is working on a bid for a new tractor.

Committee reports

Mega trucks: Ron Williams will get Mega truck price amounts and payouts
Need registration form

Truck safety plan: Take out trees in back
Move fences
Seek county approval

Committee is contacting Gordy Postula and Darl Taylor to run the event.
Two classes: stock and modified (trophies?)

Dirt track: need classes, rules, registration forms

Old business

Mega Pass

Ron Williams is working with Straits Area Printing on Mega Pass.

New business

Fair book changes

Changes were due tonight. Will vote on changes at April meeting.

Public comment

No public comment

Adjournment

Motion Ron Fenlon, support Gary Spray to adjourn. Motion carried. Meeting adjourned at 6:50 PM.

Respectfully submitted,

Cheryl Heiny
Fair Board Secretary

Health Board Meeting
February 20, 2018

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, February 20, 2018, at 10:00 a.m. The meeting was held in the Commissioners Room of the Presque Isle County Courthouse, Presque Isle County, Rogers City, Michigan.

ROLL CALL

Present:	Alpena County:	Adrian
	Cheboygan County:	Newman
	Montmorency County:	LaFleche
	Presque Isle County:	Altman, Lang
Absent:		Peterson, Fournier, Gouine
Excused:		
Others Present:		Denise Bryan, Leah Werth, Karen Nowicki-Compeau, Scott Smith, Joshua Meyerson

AGENDA CHANGES

Add: New Business - Opioid discussion

MINUTES

January 16, 2018 Health Board Minutes: Motion by Lafleche with support from Lang to approve the January 16, 2018 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

January 24, 2018 through February 16, 2018: Motion by Lang with support from Altman to approve the Listing of Claims submitted from January 24, 2018 through February 16, 2018. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT:

None.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Bryan explained that Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review.

2017 Year End Budget: Bryan explained that Greer mailed the 2017 Year End Budget with the Board. The fund balance will increase by $ 3,574,41. The fund balance is at 16.43% of the budget at the beginning of 2018.

Lang questioned the computer systems funds. Bryan reported that Northern Health Plan funded the MyInsight project.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for January 1, 2018 through January 31, 2018 was mailed to the Board with the packet for the month.

Meyerson reports that Influenza is still wide spread for several weeks now. Increase in all of our counties. News reports that it has been a bad flu year; 3x hospitalization rate this year. Northern Michigan reported deaths. Vaccine effectiveness 30-35%

Hepatitis A – 1 case in Montmorency County last month. Meyerson doesn't expect any secondary cases.

Shingles Vaccine – new vaccine (Shingrix), may be available as soon as April. Recommended for individuals 50 years of age and over. Two (2) dose series with 90% effectiveness. Published in MMWR. Standing orders have been written for this vaccine.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

FPAR 2017 Report: Nowicki-Compeau is required to report to the Board on the Family Planning Annual Report MPRs. For calendar year 2017 we served 307 unduplicated clients,

PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED

which is approximately 86% of our assigned caseload. This decrease in caseload continues to be a low at DHD4 and other local health departments experience this trend as well. Of our caseload, 98% are female and 2% are male. The minimum program requirement is that 80% of women are less than 150% of poverty; our caseload is 92% of women are at or less than 150% of poverty. There were 153 participants on Medicaid, and 62 participants had Private health insurance; the remaining 92 participants were Uninsured (no public or private health insurance). Bryan reports that with 30% uninsured; Medicaid cost reimbursement monies can be utilized to help these families along with the grant.

The goal for our Family Planning Program is to increase the Long Acting Reversible Contraceptives (LARCs) available in our clinics. We have received an additional $25,000 grant from MDHHS to increase our male caseload.

Nowicki-Compeau shared a flyer that will be placed in the community along with informational brochures to increase the male clientele. Dr. Meyerson has approved the flyer.

Lang provided input that wording should change for "finger poke". Picture seems "suggestive." Lang lastly commented that it's good to see the focus on males.

Court Order Testing: We are in the process of getting everything in order to begin providing Court Order Testing. We have had a request for this service from Alpena County.

County Quarterly Immunization Report Card: Per accreditation we are required to report on a quarterly basis the County Rankings for Immunizations.

County	19-35 months	13-17 year old	Waivers	Flu: 6 mos to 8 years
Alpena	25th	28th	75th	42nd
Cheboygan	20th	6th	19th	44nd
Montmorency	52nd	19th	65th	70th
Presque Isle	47th	37th	41st	48th

Community Health Worker: DHD4 has received grant funding for the training of a Community Health Worker. The duration of the training is 8 weeks.

Public Safety Conference on Opioids: Leah Werth, RN, Public Health Supervisor will be attending the Public Safety Conference in Lansing on Opioids in April.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED

Breastfeeding Promotion: Our Breastfeeding Peer Counselor was involved with the Breastfeeding Promotion that was aired on WBKB Channel 11 on February 13, 2018. Breastfeeding Law in the workplace discussed clarifying employers must allow for pumping and space to do so.

Montmorency/Alpena RN position: The RN position for the Montmorency/Alpena split position has been filled. The new employee will begin work on Monday, March 5, 2018.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

State Sanitary Code: Smith updated the Board on the proposed legislation regarding the State Sanitary Code. Michigan is the only state without a state sanitary code for onsite sewage. More information to come on this proposed legislation.

Alternative Treatment Systems (ATS): Smith presented the Board with the Policy and Procedures for On-Site Wastewater. These systems already exist in all four of our counties. The ATS system files are already tagged in all four counties for monitoring purposes. Smith wants to move policy and procedure on ATS from draft to final and will be presented at the next Health Board meeting. Policy to include how and who will design these systems and will they do what they say they will do before they are implemented. Policy and procedure to include a requirement for a maintenance agreement to be submitted to the health department. Required to have a deed restriction as well. Lang voiced concerns regarding deed restrictions and the impact on the value of the home.

Radon Test Kits: – DHD4 is now charging $5 per kit. 111 kits sold in January vs 200 kits given out. Funding from EPA may go away.

Grant to Outreach Food Industry – $3,000 grant to improve the annual food newsletter "Friendly Foods". Smith created a "Ready Reference Guide" for food handlers. These guides will be distributed when inspections are done at the facility.

School Drinking Well Sampling: Smith updated the Board on the School drinking water well sampling for PFAS and PFOA. All Public Schools in the State that are on public water well will be sampled within the next 18 months via a private contractor.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Alpena PFAS/PFOA Data: Matt Radocy, Emergency Preparedness Coordinator has been leading the coordination of alternative water options. Graphs have been included in packet. Eighteen (18) filters distributed with seven (7) installed. Two (2) plumbers have a vendor LOA to install the filters. Six (6) Culligan water coolers delivered - $600 worth of water per home. Estimated to last between 1-3 years of water. No residential private wells have exceeded the 70 ppt. Website up-to-date and links back to MDHHS. Bryan will be putting a letter of concern/complaint to MDHHS/Public Health for improved communication from DEQ. Bryan will be present for the MPART Advisory Board meeting occurring on February 27. Adrian reports that Oscoda township supervisor spoke of resistance of the Department of Defense to cooperate with them at Wurtsmith Base.

State of Local Public Health: Bryan shared the Vision and Work plan for 2018.

Bryan shared that Accreditation will be occurring this November. A lot of work needs to be done. An official Plan of Organization needs updating. It would include the Organization Chart, so that will be brought next month to Health Board. Our mission is to be of service to our community. A reverse organization chart suggested by Bryan that includes our residents. Lang commented there should be a traditional organizational chart, but Health Officer could develop a business model chart reflecting the service to residence and so forth. Bryan liked that idea.

Bryan shared a recent observation, and the Board needs to know for business service hours. Montmorency and Presque Isle closes during lunch. Alpena always remains open. Cheboygan is sometimes open during lunch and sometime closes. Staff has been deciding when to close the office. Bryan presented the perspective from the clients we serve when they arrive to the office during lunch hours and a decision to be closed that day could be frustrating for clients. Closure reasons are due to short staffing. Bryan requested the office lunch time closure be sent so data can be shared with the Board of Health. Lang voiced concerns as lunch time may be the only time for residents to make their errands. Bryan agreed it is a customer service fail, and the next month closing and staffing data will be shared. Directors were unaware of this lunch time office closure.

March Executive Board Meeting after Board: Bryan reminded the Board about the Executive meeting is scheduled to take place after the March Board meeting regarding Charters for Management and Back-up Administrative coverage discussion and planning. Executive committee to meet after board meeting in March.

Meeting with Cheboygan Board/Commissioners: Bryan informed the Board that she will be meeting with the Cheboygan Board of Commissioners on April 24. Her plans are to meet other county Boards as well.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Emergent Contaminants Conference: Bryan reminded the Board that she will be attending the Emergent Contaminants Conference in Colorado on March 6 & 7 (Travel days March 5 and March 7).

MyInsight EMR Project: Entered into an agreement with NetSmart for an EMR. Two (2) years into the project, an EMR is not in place. Other health departments in the Alliance are exploring a different EMR, and Bryan is looking into the alternative as well. Bryan concerned for the $100,000 funding put towards this project.

Weather Closure Policy: Bryan inquired about office closures due to inclement weather. Past history was when the county court house closed this would determine our office closure as well. Open discussion on this topic regarding closure for inclement weather only versus closure due to power outages etc. Also, the health department is an emergency response partner. Also discussed the importance of staff safety and recognize staff may assess the weather and travel risk for themselves and utilize the appropriate call out process.

Motion by LaFleche with support by Lang to authorize District Health Department No. 4 for no office closure unless the Health Officer, Medical Director or Board Chair determines that it is necessary to do so. Roll call vote. Ayes all, motion carried.

All Staff Meeting: Save the date: April 12th in Black Lake.

County Health Rankings: Bryan shares that these will be due out in March.

OLD BUSINESS

AFSCME Letter of Agreement: Bryan shared the information regarding the additional half day holiday for Christmas Eve Day that was presented to the Union. They voted against the proposal. The latest proposal is to return to the original 35-hour work week.

Adrian commented that Environmental Health Sanitarians work 40 hours in the summer hours which is not specified in the contract. Smith spoke to the travel time accrued during the summer months. Lang reports that manager's must budget for that overtime/travel. LaFleche reports that you cannot do for one and not the other. Adrian questioned that the Letter of Agreement at 35 hours may be contractually binding, impinging Management Rights. Suggested we seek legal counsel.

Motion by Lang with support by LaFleche to authorize Bryan to sign the Letter of Agreement with the Union to return to the 35-hour work week from April 1 to September 30 each year for all Union employees.

OLD BUSINESS CONTINUED

Lang and LaFleche withdraw motion. Adrian tabled motion at this time. Letter of agreement to go to Labor Attorney for review.

NEW BUSINESS

Homemade Greeting Cards for Adult Day Center: Nowicki-Compeau presented the Homemade Greeting Cards that the Adult Day Center is making. She explained that the Adult Day Center is interested in making cards to sell in the community to help raise funds to support the Adult Day Center special activities. Lang wants to know where we would sell these. Nowicki-Compeau reports that they will approach local community businesses to sell.

Motion by Lang with support by Altman to set the fee of $2.00 per card for Homemade Greeting Cards made by Adult Day Center clients to be sold in the community. Roll call vote. Ayes all, motion carried.

Family Planning Fees: The Family Planning Audit requires that a Family Planning Cost Study be conducted on an annual basis. If we were to charge the calculated rate, we would not collect it due to the fees being so high. Bryan stated cost study audit conducted and Greer would be best to speak to it.

Adrian tabled the Family Planning Cost Study rates of a charge of 20% till next month's Board meeting upon Greer's return.

Annual Policy and Procedure Update for Administration and Human Resources: Bryan included several existing Policies with the packet that was distributed. Bryan is trying to move from paper to electronic process of sharing and storing Policies and Procedures. Bryan removed all with Home Health ones, since we no longer have this program anymore. Electronic shared files are now secured. Staff will need trainings on these. Policy and Procedures will be effective March 1st, 2018, but staff must have time to review and sign off an acknowledgement form.

Motion by Lang with support by Altman to approve the Administration and Human Resources as presented. Ayes all, motion carried.

Opioid Litigation: Adrian reports that attorneys have been present at board meetings pursuing litigation. This is national news as they are going after opioid manufacturers. Multiple legal firms in combination approached Alpena County. Judge will be ruling; wants to finish in 2018. Will occur in Federal court in Ohio. Counties and health departments are incurring a substantial cost with dealing with the opioid addiction problems. Alpena at this time hasn't decided to pursue litigation. Manufactures have been reckless with the manufacturing of the opioids. Lang says it's the doctors that are reckless. Meyerson reports that manufacturers have heavily

NEW BUSINESS

Opioid Litigation Continued: promoted this to the providers. Cheboygan is pursuing litigation. Montmorency & Presque Isle County haven't decided to pursue litigation at this time. Meyerson reports that beginning June 1st it will be much more difficult to prescribe narcotics due to future rules that will be set in place. We may see an increase in Heroin or illicit drug use because of this which can cause an increase in CD cases (i.e. Hepatitis C). Needle exchange programs are not occurring in rural Michigan much right now. Meyerson would like to see Harm Reduction strategies occurring up here.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support from Lang to adjourn. Ayes all, motion carried.

Adjournment: 12:16pm

Robert Adrian, Chairman

Cal Gouine, Secretary/Treasurer

Leah Werth, Recording Secretary

Health Board Meeting
March 20, 2018

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, March 20, 2018, at 10:00 a.m. The meeting was held in the Cedar Room of the District Health Department No 4, Alpena County, Alpena, Michigan.

ROLL CALL

Present:

Alpena County:	Adrian, McDonald
Cheboygan County:	Gouine, Newman
Montmorency County:	LaFleche, Peterson
Presque Isle County:	Altman, Lang

Absent:

Excused: Fournier

Others Present: Denise Bryan, Judy Greer, Karen Nowicki-Compeau, Scott Smith, Joshua Meyerson, Nathan Scott – Union President

AGENDA CHANGES

None.

MINUTES

February 20, 2018 Health Board Minutes: Motion by Lang with support from Gouine to approve the February 20, 2018 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

February 7, 2018 through March 20, 2018: Motion by Peterson with support from Lang to approve the Listing of Claims submitted from February 7, 2018 through March 20, 2018. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for February 1, 2018 through February 28, 2018 was mailed to the Board with the packet for the month.

Meyerson distributed a handout entitled "The Epidemic of Hepatitis C Virus Infections in Young Adults in Michigan". Meyerson reviewed areas of importance within the article. He stated that our area has higher rates than other areas in the State of Michigan. Hepatitis C is very treatable and curable now; however, it is very expensive to receive the treatment.

Bovine TB: There has been some discussion at the State level for more Bovine TB testing as done in the past.

Meyerson talked about Opioids and shared his knowledge on the topic.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Hepatitis A Outbreak Funding: Nowicki-Compeau updated the Board on funding of $20,000 that the Department has received for the Hepatitis A Outbreak. We are not in the region of the outbreak. The funding will be used for community outreach to provide education and potential increase in vaccinations. Adrian stated that he felt it would be beneficial if a press release was done on the grant award.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Right of Entry: Smith shared information regarding the Right of Entry. One topic that legal counsel suggested is that we make sure that we have permission to enter property. The Department is in the process of changing our policy. We are going to have the property owner sign authorizing the entry to the property to provide the necessary services as requested. We will be sending letters to our licensed contractors.

Statewide Sanitary Code: Representative Lower is working on a Statewide Sanitary Code proposal. DHD4 has a local Sanitary Code. Smith meets quarterly with Environmental Health Directors and they have concerns for the legislative process and hidden costs to residents. Smith is going to keep the Board updated.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. The amount of fund balance being used as of January 31, 2018 is $89,430.64.

Revenue/Expenditure by Program: Greer mailed with the Health Board packet the monthly summarized Revenue and Expenditure report by program.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

County Health Rankings: Bryan distributed the County Health Rankings with the packet for today's meeting. Bryan compared current County Rankings to last years' rankings.

Memorandum of Understanding: Bryan shared the purpose of the Memorandum of Understanding with the Alliance.

Motion by Lang with support by Altman to enter into the Memorandum of Understanding and authorize the Board Chair to sign the document. Ayes all, motion carried.

Summary of Work Related Injuries and Illnesses: Greer updated the Board on the Summary of Work Related Injuries and Illnesses. There was one recordable case that resulted in zero (0) days away from work. Bryan will report quarterly to the Board.

PFOS/PFOA Updates: Graphs for MDHHS weekly report are sent. Per MDEQ, Schools that have wells will be tested for PFOS/PFOA. There have been 10 filter systems installed and 10 home water coolers through Culligan installed.

Emergent Contaminant Conference: Bryan stated that the conference was an excellent learning opportunity and networking. Wurtsmith was profiled in many sessions that she attended.

Legislative Advocacy: The Day at the Capital is scheduled for April 18, 2018. There is a Legislative Open House scheduled for July 19th in Gaylord and July 18th in Big Rapids.

Projects: Projects that are being focused on are the Annual Report, Plan of Organization, Strategic Planning, and Accreditation Prep for November 2018. This also includes a design meeting for Regional Community Health Assessment (CHA). The Alliance is seeking funding for the CHA.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Alpena Building Meeting: Scheduled a meeting with Wes from Alpena County set for April 4, 2018 at 8:30 a.m.

All Staff Meeting: The All Staff meeting is scheduled for April 12th at the Black Lake Club in Onaway. We need a definite number on count. Bryan shared that this year we will recognize employee service years via service pins.

New President: Nathan Scott has been elected the AFSCME President.

Insurance Cost Containment Committee: The following individuals will be involved with the Insurance Cost Containment Committee: Nathan Scott, Janemarie Provo-Weick, Zach Birmingham, and Julie Tolan along with management.

Emergency Preparedness: There will be an exercise this week on ordering mass supplies for a scenario. There will also be a 1.4% decrease in funding for next fiscal year.

Logo Options: Some staff has stated that our logo is outdated, and leadership to consider other options. If a different logo is desired, final designs will be brought to the Board.

Mission Statement: Byran discussed a revised mission statement options.

OLD BUSINESS

Cheboygan Office Lunch Status Update: Bryan updated the Board on the Cheboygan Office lunch status. Clerks are the individuals determining if the office needs to be closed on a day-to-day basis. February had 42% close rate; March first 2 weeks – 80% close rate. The concern is for substandard customer service. Lang asked if there was a week that is busier, Nowicki-Compeau to provide the information to Lang. Recommended that we collect data as to how many individuals are served when open between 11 am – 1pm. Potential variation on the days that the office would be open at lunch is a consideration. Bring back to the May Board meeting.

Family Planning Fees: During the Family Planning Audit it was determined that we needed a letter of understanding with our Board that we do not charge the amount that is calculated in the Family Planning Cost Study. If we were to charge the calculated rate, we would not collect it due to the fee being so high. The funding that helps cover the cost of the family planning services is the cost based reimbursement, insurance fees and client fees.

Motion by LaFleche with support by Lang to authorize District Health Department No. 4 to charge 20% of the Family Planning Cost Study rates. Roll call vote. Ayes all, Motion carried.

NEW BUSINESS

Alternative Treatment Systems(ATS): Smith updated the Board on the Alternative Treatment Systems. Smith included the policy and procedure was included in the packet. It is cost neutral to the agency. Efficiencies will be created with this policy.

Motion by Lang with support by Gouine to adopt the Alternative Treatment Systems (ATS) Policy 7.02.011 as presented. Ayes all, motion carried.

Organizational Charts: The Organizational Charts was distributed with the packet. There is a traditional organizational chart and a service-model organizational chart.

Motion by Lang with support by LaFleche to approve the Traditional Organizational Chart and the Service-model chart as presented. Ayes all, motion carried.

Policies and Procedures Annual Approval: Bryan shared policies and procedures that have been updated. We will be removing 1.07.002 & 1.07.005 policies as we no longer have home health care. Bryan distributed the updated policies 1.06.002, 1.06.004, 1.07.001, 1.07.003, 1.07.004. The Administrative Services Director will be designated as the FOIA Officer.

Motion by Peterson with support by McDonald to adopt the Policies and Procedures listed with the update above. Ayes all, motion carried.

Motion by Lang with support by LaFleche to go into Closed Session to discuss Legal Matters at 11:52 a.m.. Roll call vote. Ayes all, motion carried.

Entered Closed Session at 12:03 p.m.

Motion by Lang with support by Altman to return to regular session at 12:44. Ayes all, motion carried.

Motion by Peterson with support by Lang to write a letter to Attorney Bauer regarding the letter received. Ayes all, motion carried.

Motion by Lang with support by Peterson to stay with the Adopted ratified contract. Roll call vote. Ayes all, motion carried.

Motion by Lang with support by Gouine to spend up to $500 to write a letter regarding breach of contract letter regarding the MyInsight software. Discussion occurred regarding the funding amount. Roll call vote. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the Board, motion by Peterson with support from McDonald to adjourn. Ayes all, motion carried.

Adjournment: 12:52

Robert Adrian, Chairman

Cal Gouine, Secretary/Treasurer

Judy Greer, Recording Secretary

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Plunkett Cooney, General Counsel

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CHEBOYGAN COUNTY COUNCIL ON AGING
SPECAIL MEETING OF THE BOARD OF DIRECTORS

Thursday, April 19, 2018

SPECIAL MEETING MINUTES

The Special Meeting was called to order at 12:40 pm.

Roll Call: Present were:

Sue Cleary, Vice President
Mark Kadrovach, Member
Ned Workman, Sec./Treas.
Leonard Page, Member

THE SOLE AGENDA of this Special Meeting is to formally request that the Commissioners of the County of Cheboygan place a millage renewal request on the August 7, 2018 Primary Ballot, for the Senior Millage, in the amount equal to that which appeared on the August 5, 2014 ballot.

A motion was made by Ned Workman and seconded by Mark Kadrovach to request that the Cheboygan County Board of Commissioners place said request to renew the Senior Millage proposal on the August 7, 2018 Primary Ballot.

Said motion carried.

The Special meeting was adjourned at 12:50 pm.

Minutes prepared and submitted by Gail Tinker, Executive Director, for the Vice President of the Board of Director's signature.

Signed: Susan Cleary Dated: April 19, 2018
Susan Cleary, Vice-President
Cheboygan County Council of Aging
Board of Directors

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, JANUARY 24, 2018 AT 7:00PM
ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood

Members Absent: None

Others Present: Scott McNeil, Eric Boyd, Carl Muscott, Russell Crawford, Cheryl Crawford, Karen Johnson, Cal Gouine, A. Savenkoff, Stuart Gage, Pat Gage, Michelle Durst, Terry Jo Ayotte, Matthew Berg, Alisha Berg, Cam Cavitt, Jeanette Mateer, Mike Sova

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE
Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA
The agenda was presented. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES
Minutes from the Wednesday, November 22, 2017 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Thompson, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS
Larry Brown – Requests a 160 square foot minimum floor area variance for a dwelling in an Agriculture and Forestry Management (M-AF) zoning district. The property is located at 9365 Brudy Road, Ellis Township, Section 19, parcel #210-019-200-001-08. A 720 square foot minimum floor area is required for a dwelling in this zoning district.

Mr. McNeil stated that Mr. Brown is requesting a 160 square foot minimum floor area variance for a dwelling in an Agriculture and Forestry Management zoning district. Mr. McNeil stated that the minimum floor area requirement for a dwelling is 720sf and the dwelling that Mr. Brown is proposing is 560sf thus requiring a 160sf variance.

Mr. Brown stated that this tiny home is all that he and his wife need. Mrs. Brown explained that this is what they could afford for a dwelling. Mrs. Brown explained that they did not know that there is a minimum dwelling size requirement in the Zoning Ordinance.

Mr. Freese asked for public comments. Mr. Muscott stated that he has been an advocate for smaller tiny homes for two years. Mr. Muscott stated that the Department of Building Safety will allow a smaller square footage and it will be based on room size. Mr. Muscott read from the Joint Statement Of The Department Of Housing And Urban Development And The Department Of Justice regarding State And Local Land Use Laws And Practices And The Application Of The Fair Housing Act dated November 10, 2016, "Examples of land use practices that violate the Fair Housing Act under a discriminatory effects standard include minimum floor space or lot size requirements that increase the size and cost of housing if such an increase has the effect of excluding persons from a locality or neighborhood because of their membership in a protected class, without a legally sufficient justification. Similarly, prohibiting low-income or multifamily housing may have a discriminatory effect on persons because of their membership in a protected class and, if so, would violate the Act absent a legally sufficient justification." Mr. Muscott stated that we have to be aware within the county of the median home price. Mr. Muscott stated that Emmet County's median home price was just published and it was $238,000. Mr. Muscott stated that Otego County's median home price last year was $129,000. Mr. Muscott stated that excludes a lot of our houses from affordable housing. Mr. Brown stated that he believes Cheboygan County's median home price was $160,000.

Mr. Cavitt stated that he is a realtor and works in the housing industry. Mr. Cavitt stated that there is not enough affordable housing in Cheboygan County. Mr. Cavitt stated that it may not be at a crisis level but some people would say it is if they do not have a place to live. Mr. Cavitt stated that eliminating the 720sf requirement would be a tool to help smaller homes. Mr. Cavitt stated that Cheboygan County was approached before for a smaller home site condo and was unable to do so because of the 720sf requirement. Mr. Cavitt stated that he knows that there are apartments and homes within the City of Cheboygan that have less than 720sf.

Mr. Berg stated that he created a Facebook page for this cause and there were 138 comments and 20,000 views. Mr. Berg stated that the residents in Cheboygan County believe that the applicant should be allowed to stay in the home.

Public comment closed.

Mr. Freese stated that he is also on the Cheboygan County Planning Commission. Mr. Freese stated that this topic has been discussed at a recent Board of Commissioners and Planning Commission joint meeting. Mr. Freese stated that the Board of Commissioners requested that the Planning Commission go ahead and look at smaller homes. Mr. Freese stated that he does not know what this will result in but this subject will be discussed by the Planning Commission in the future. Mr. Freese stated that the Zoning Board of Appeals is faced with the regulation as it is currently written.

Mr. Moore stated that guest houses are allowed on properties with other dwellings and they have to be under 600sf. Mr. Moore stated that there is an understanding that under 600sf is a livable size, but the Zoning Board of Appeals is not faced with that situation.

Mr. Thompson stated he owns property in Indian River and at the back of the property there is a 480sf cabin. Mr. Thompson stated that this cabin does not connect to the rest of the lodge, but in the past, people lived in cabins that were anywhere from 300sf – 600sf. Mr. Freese noted that when M-27 was the primary north/south route to the Straits, there were a lot of cabins that were less than 720sf and rental cabin colonies. Mr. Freese believes that some of these cabins are being used for permanent housing today.

Mr. Freese asked for public comments. An audience member stated her concerns that the variance request would be denied and that the applicant would be homeless. The audience member stated that the applicant's home is cute and functional. The audience member suggested tabling the variance request until summer so that the applicant will not be homeless in the winter. Discussion was held.

An audience member stated that he is a builder from Presque Isle County and questioned what year the 720sf minimum comes from in the building code. Mr. Freese stated that it is in the Cheboygan County Zoning Ordinance #200. Discussion was held regarding the Planning Commission discussing smaller homes in the future. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings #4, "A structure 11.43ft. longer or 3.43ft. wider would have satisfied the 720sf minimum requirement.". The Zoning Board of Appeals reviewed the Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Findings of Fact under Section 23.5.4. Motion carried unanimously.

Cherry Capital Connection, LLC and Wallace and Anne Savenkoff – Requests a use variance to place a 107 ft. tall communication tower in a Lake and Stream Protection (P-LS) zoning district. The property is located at 5339 Twin Trail Road, Grant Township, Section 2, parcel 151-002-300-001-00. Communication towers are not permitted in this zoning district.

Mr. McNeil stated that this is a use variance request for a communication tower in a Lake and Stream Protection Zoning District. Mr. McNeil stated that communication towers are not permitted in this zoning district.

Mr. Maylone explained that he is representing Cherry Capital Connection. Mr. Maylone stated that he has two towers that were approved for the Ridge Run area which is successfully bringing high-speed internet and telephone service to an underserved area. Mr. Maylone stated that during the process they were approached by many Grant Township residents regarding high-speed internet and telephone service. Mr. Maylone stated at the last Grant Township meeting the township agreed to lease Cherry Capital Connection land at the township hall for a tower. Mr. Maylone stated that 40 reservation forms have been submitted, and they are all from residents in the Twin Lakes area which is heavily forested and difficult to access. Mr. Maylone stated that there is a large mountain in the way which makes it difficult to get to the area. Mr. Maylone stated that the tower will sit on one acre and will be triangular, 12 inches on a side. Mr. Maylone stated that the Wallace and Ann Savenkoff have offered their property which is 12.68 acres but is in a zoning district that does not allow towers. Mr. Maylone stated that this parcel is uniquely positioned at the end of the lake so it is in a good line of sight to the residents who are not currently able to get service. Mr. Maylone stated that he has not received any complaints from the neighbors. Mr. Maylone stated that they try to use land that does not require a variance but this is a unique area that is underserved and is surrounded by state land which further reduces the options. Mr. Maylone stated that many of the lots are too small to hold any type of structure. Mr. Maylone stated that there are a number of unique qualities. Mr. Maylone stated that he believes this parcel has many of the characteristics that the Zoning Board of Appeals is looking for in granting the variance. Mr. Maylone stated that the tower is 107ft. and based on the structural analysis, it

could move 40% closer to the property line if required. Mr. Maylone stated that they already have gone through FAA and MDOT. Mr. Maylone stated that there is an airport in the area so there are no barriers from the federal or state level. Mr. Maylone asked the Zoning Board of Appeals to consider granting the variance to continue their efforts to bring good high-speed internet and telephone service to Cheboygan County.

Mr. Freese asked for public comments. Ms. Mateer stated that she lives on Twin Lakes and stated that she currently has internet through Hughes Net which offers satellite internet. Ms. Mateer stated that she needed internet in 2003 for her work. Ms. Mateer stated that she survived with internet through HughesNet, but she has been working with Connect Michigan to secure better service. Ms. Mateer stated that the township surveyed the residents a couple of years ago and found that 160 of 900 homes wanted a better internet. Ms. Mateer stated that Connect Michigan has brought many vendors to the township to discuss possible options. Ms. Mateer stated that she contacted Cherry Capital Connection to discuss bringing internet to Grant Township. Ms. Mateer stated that this tower will enable the township to have better service, and she is hoping that the Zoning Board of Appeals will grant this variance request.

Mr. Gage stated that he is from Twin Lakes and is also a HughesNet user as well. Mr. Gage stated that he is not able to connect to a server down south to access the files that he needs. Mr. Gage stated that he has to drive four hours down and four hours back to get the data that he needs. Mr. Gage stated that he is a researcher and it is a huge inconvenience. Mr. Gage stated that he looking forward to better internet service.

Mr. Sova stated that he was the one who originally contacted Mr. Maylone for internet service. Mr. Sova stated that the business is solid and the internet runs great with no outages. Mr. Sova stated that this is a huge benefit for Cheboygan County.

Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

5. This tower would provide the opportunity for wireless communications for all other parcels within its transmission radius.
6. State land on the south and west preclude location of the tower further from Twin Lakes.
7. Provision of wireless communications to all residents of Cheboygan County is one of the major goals stated in the Cheboygan County Master Plan.

The Zoning Board of Appeals reviewed and approved the Findings of Fact under Section 23.5.3. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Findings of Fact under Section 23.5.3. Motion carried unanimously.

UNFINISHED BUSINESS
No comments.

NEW BUSINESS
Annual Meeting
Mr. McNeil stated that as required in the by-laws, the Zoning Board of Appeals is to have an annual meeting once a year which requires the election of officers and setting of the regular meeting schedule for the year. Mr. McNeil stated that there are no conflicts with the regular meeting schedule. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to nominate Mr. Freese as chairperson. Motion carried unanimously. **Motion** by Mr. Moore, seconded by Ms. Freese, to nominate Mr. Moore as vice-chairperson. Motion carried unanimously. **Motion** by Mr. Moore, seconded by Ms. Hemmer, to nominate Mr. Thompson as secretary. Motion carried unanimously. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to maintain the existing meeting schedule (fourth Wednesday of each month) for 2017. Motion carried unanimously.

ZBA COMMENTS
Discussion was held regarding the Planning Commission moving forward with a discussion regarding smaller homes. Mr. McNeil stated that this will be a discussion at the next Planning Commission meeting. Mr. Moore stated that the Brown's home is very attractive, and he would be happy to have it next to his house in the Lake and Stream Protection zoning district. Mr. Freese stated that the Planning Commission should also be considering towers in the Lake and Stream Protection zoning district. Discussion was held.

Mr. Freese stated that it has been a pleasure working with Mr. McNeil. Mr. McNeil stated it has been his honor to be the staff person for the Zoning Board of Appeals and is proud of the work that has been done. Discussion was held.

PUBLIC COMMENTS

Mr. Muscott stated he appreciates the good service that Cherry Capital Connection is providing for Cheboygan County. Mr. Muscott stated he is not aware of state land regulations that will not allow towers. Mr. Muscott asked if the county will look into this regulation. Mr. Muscott stated that he looked at the smaller home and it is an Amish built shed which is a fine looking building. Mr. Muscott stated that a 12ft. addition could be added to the smaller home.

ADJOURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:40pm.

John Thompson, Secretary

CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO BOX 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING
WEDNESDAY, MARCH 21, 2018 AT 7:00 P.M.
ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Croft, Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk

ABSENT: Churchill

STAFF: Jeff Lawson

GUESTS: Roberta Matelski, John Moore, Russell Crawford, Cheryl Crawford, Cal Gouine, Bob Lyon, Carl Muscott, Hobie Kirsch, Marcia Rocheleau

The meeting was called to order by Vice-Chairperson Borowicz at 7:00pm.

PLEDGE OF ALLEGIANCE
Vice-Chairperson Borowicz led the Pledge of Allegiance.

APPROVAL OF AGENDA
The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), 0 Nays, 2 Absent (Churchill, Croft)

APPROVAL OF MINUTES
The March 7, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), 0 Nays, 2 Absent (Churchill, Croft)

PUBLIC HEARING AND ACTION ON REQUESTS
An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to establish and consolidate use listings related to motor vehicle maintenance and fuel sales.

Ms. Croft entered the meeting.

Mr. Lawson stated that section 1 of the amendment provides new definitions for car wash, motor vehicle service station, motor vehicle repair facility, retail sales establishment, and small scale convenience. Mr. Lawson stated that section 2 deletes the current definition of gasoline service station. Mr. Lawson stated that section 3 provides for the automobile, boat, motorized, non-motorized recreational vehicle equipment, farm machinery sales, and rental establishments to be allowed in the Commercial Development Zoning District with site plan review approval. Mr. Lawson stated that this is a proposed changed from the current use listing of automobile, boat equipment and farm machinery sales, repair, rental and washing establishments. Mr. Lawson stated that the reference to repair and washing are removed with the establishment of car wash, motor vehicle service station, motor vehicle repair facility use listings and definitions. Mr. Lawson stated that section 4 provides for car wash, motor vehicle service station and retail sales establishment, small-scale convenience uses which requires site plan review in the Commercial Development zoning district. Mr. Lawson stated that section 5 provides for motor vehicle repair facility as a use which requires a special use permit in the Commercial Development, Agriculture and Forestry Management, Village Center Topinabee and Rural Character/Country Living Zoning Districts. Mr. Lawson stated that section 5 establishes retail sales establishments, small-scale convenience as a use which requires a special use permit in the Agriculture and Forestry Management and Rural Character/Country Living Zoning Districts. Mr. Lawson stated that section 5 establishes car wash as a use which requires a special use permit in the Village Center, Village Center Indian River, and Village Center Topinabee Zoning Districts. Mr. Lawson stated that section 5 also establishes motor vehicle service station as a use which requires a special use permit in the Village Center zoning district. Mr. Lawson stated that section 6 eliminates the use listings of gas stations and gasoline service stations and garages in the Village Center, Village Center Indian River, Village Center Topinabee and Rural Character/Country Living Zoning Districts. Mr. Lawson stated that section 6 eliminates automobile repair and washing establishments from the Village Center Indian River Zoning District as requested by the Tuscarora Township Planning Commission. Mr. Lawson stated that this section number is reserved for future use.

Mr. Freese referred to section 6.2.2 and stated that he agrees with deleting washing but he has a problem with deleting repairs from this category. Mr. Borowicz agreed with Mr. Freese. Mr. Freese stated that motor vehicle service stations are gas stations and with the deletions that have been made the only place in the county that a gas station will be allowed is in the Commercial Development Zoning District. Discussion was held.

Mr. Lawson referred to section 6.3, motor vehicle repair facility, and stated that he would interpret that sales would be a permitted use and repair would be a special use. Mr. Lawson asked if the Planning Commission would prefer to have this as one activity where a special use is not required or does the Planning Commission prefer that the repair portion require additional review. Ms. Lyon questioned why the Planning Commission would want someone to apply for a special use permit for repair. Discussion was held. Mr. Freese noted that the owner will also have to apply for a state license and fuel and oil disposal will have to be addressed as the state will inspect. Mr. Kavanaugh stated that junk cars and parts will not be addressed. Mr. Freese stated that the ordinance addresses abandoned vehicles and junk vehicles.

Mr. Freese referred to section 13.3.1 and noted that automobile repair and washing establishment are one use listing in Village Center. Mr. Freese stated that this use listing should be as it is written in the proposed amendment with separate use listings for car wash, motor vehicle service station and retail sales establishment small-scale convenience. Discussion was held.

Mr. Borowicz asked for public comments. Mr. Muscott stated that he talked with Steve Schnell regarding this amendment regarding the motor vehicle repair facility definition being all-encompassing and he is not sure how this can adequately be regulated. Mr. Muscott stated that it may be too broad of a definition and it covers everything from heavy equipment to scooters and boats. Mr. Muscott stated that he appreciates Mr. Freese's comments regarding section 6.2.2. Mr. Muscott stated that obviously in order to accommodate those types of businesses, you have to have repairs. Mr. Muscott stated that in his experience when you buy a new vehicle and bring it in for an oil change it will come back with a car wash as well. Mr. Muscott stated that these shops typically have a wash detail bay within them. Mr. Muscott questioned why this would be excluded. Mr. Muscott stated that it is not feasible to have sales as a permitted use and repair as a special use. Mr. Muscott stated that this is anti-business.

Public comment closed.

Motion by Mr. Kavanaugh, seconded by Mr. Bartlett, to forward the amendment with the changes to the Cheboygan County Board of Commissioners with a recommendation for approval.

Mr. Lawson asked if repair is to stay in section 6.2.2. Mr. Kavanaugh and Mr. Freese agreed that repair is to stay in section 6.2.2. Mr. Lawson stated if the intent is to permit repair without a special use permit, then it would be a use by right and there would be no special use permit. Mr. Freese stated that he would rather a special use permit be required. Mr. Lawson noted that site plan review would be required, but with no special use permit provisions. Mr. Freese stated that as it is currently written, a new auto dealership could come in as a permitted use. Ms. Lyon and Mr. Borowicz agreed that a special use permit should be required. Discussion was held.

Motion carried. 8 Ayes (Croft, Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to replace the definition of family and to provide a new definition for short term rentals and establish short term rentals as permitted uses in all zoning districts.

Mr. Lawson explained that proposed amendment #144 was presented to the Cheboygan County Board of Commissioners. Mr. Lawson stated that Mr. Graham expressed his concerns with the definition of family to the Board of Commissioners as they considered adoption of amendment #144. Mr. Lawson stated that the Board of Commissioners adopted the amendment after removing the section relating to the definition of family and remanding the issue to the Planning Commission. Mr. Lawson stated that within the proposed amendment are new definitions for Family and Short term rentals as recommended by Mr. Graham. Mr. Lawson stated a provision is also proposed in the amendment document to add a new section 3.18. in the general provisions article of the zoning ordinance which allows short term rentals in all zoning districts.

Mr. Jazdzyk asked what were the concerns regarding the definition of family. Mr. Lawson stated that we didn't define societies, clubs and sororities. Discussion was held.

Ms. Croft asked for public comments. Mr. Muscott stated he appreciates this clarification. Mr. Muscott stated he does have issues with this roundabout way to try to exclude clubs or associations from the definition of family. Mr. Muscott stated that there is no way you can enforce this and he is not sure why it has been included. Mr. Muscott stated that we don't have any sororities or fraternities and we don't see that much spring break business right now. Mr. Muscott stated that he appreciates the commissioners recognizing that it would be discriminatory to not have an individual as a family. Public comment closed.

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to forward the amendment to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Croft, Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

UNFINISHED BUSINESS

Continued Discussion Of Planned Unit Development Draft Language

Mr. Lawson referred to Mr. Graham's letter dated 02/23/18 and noted that a couple of revisions were made to the amendment. Mr. Lawson stated that concerning section 19.2.4 there needs to be language added that requires each phase of the PUD to be self-sufficient. Mr. Lawson stated that Mr. Graham has provided additional language in section 19.2.4 to address this concern. Mr. Lawson referred to section 19.2.3 and stated that he has not modified any of this language. Mr. Lawson stated that Mr. Freese has been creating a use matrix for the PUD amendment.

Mr. Freese stated that he does not have any problems with section 19.2.4 as this is the direction that the Planning Commission was going at the last meeting. Mr. Borowicz agreed with Mr. Freese.

Mr. Lawson stated the primary concern is to make sure there's clarification that in PUD's you do not allow every use in every district. Mr. Freese referred to section 19.3 and stated that the reference to master plan was to be deleted and only selected uses should be designated for consideration for use in a different district under a PUD.
Mr. Lawson stated that you want to identify the uses that you would like to have in the districts that allow PUD's. Mr. Lawson stated at the last meeting the Planning Commission began a review of the uses. Mr. Lawson noted that Mr. Freese has worked on a use matrix.

Mr. Freese stated that there are not enough allowed uses in the Natural Rivers District to allow it to be considered for a PUD. Mr. Freese stated that you could not allow a PUD in Resource Conservation as privately owned parcels are not a part of the district. Mr. Freese stated that the overlay districts are already densely developed districts and there is no sense in considering these districts for a PUD. Mr. Freese stated that Light Industrial and General Industrial uses are not to be considered for use in other districts. Mr. Freese stated that we are therefore looking at allowing PUD's in Residential, Commercial, Agriculture and Forestry Management, Lake and Stream Protection and Rural Character/Country Living. Mr. Freese explained the matrix to the Planning Commission members. Mr. Freese explained that there is a use matrix that is sorted alphabetically. Mr. Freese stated that there is also a second use matrix that is sorted by groupings. Mr. Freese stated that he identified a total of 18 groupings. Mr. Freese noted that all agricultural uses are grouped together so the Planning Commission members will be able to see all similar uses. Discussion was held on how the Planning Commission will review and update the matrix. Mr. Freese explained that the Planning Commission can consider different use categories. Mr. Freese stated that the Planning Commission can look at the various districts and decide what should or should not be considered for the PUD amendment. Mr. Kavanaugh stated that the district that the Planning Commission should review and protect is the Lake and Stream Protection zoning district. Mr. Kavanaugh stated that the Planning Commission should remember when reviewing this matrix it is regarding PUD's only.

Mr. Lawson stated that if the Planning Commission wants to add a use that is not a permitted uses in a district, we will need to note that it is not permitted as we will have to amend that primary district to permit that use. Mr. Freese stated that the PUD, by definition, will allow you to do that. Mr. Freese read from a letter from Mr. Graham regarding section 19.3, "That except as provided herein the permitted uses within a PUD, may consist of any use permitted by right or by special use permit in the underlying Zoning Districtin which the PUD will be located. However, a PUD in the following zoning districts may include the additional uses specified herein: Residential, Commercial, Agriculture and Forestry Management Lake and Stream Protection." Mr. Lawson stated that once you identified the districts, you are limited to the uses authorized in those zoning districts and if these additional uses and definitions are not in the permitted uses than you have to add them to the list of permitted uses. Mr. Freese stated that a PUD in Agriculture and Forestry Management will have all permitted uses in Agriculture and Forestry Management Zoning District and then additional uses from other districts that the Planning Commission has determined that could be allowed. Mr. Lawson stated that Agricultural/Private Storage Workshop Buildings are only permitted in the Natural Rivers. Mr. Lawson noted that the Planning Commission decided that the Natural Rivers Zoning District will not be included in the PUD amendment. Mr. Lawson stated the Planning Commission may decide that they want to include Agricultural/Private Storage Workshop Buildings in the PUD amendment. Mr. Lawson stated that we will not be permitting anything out of the Natural Rivers zoning district. Mr. Freese stated that particular category may already be included in one that is listed for Agriculture and Forestry Management. Discussion was held. The Planning Commission thanked Mr. Freese for putting the use matrix together. Mr. Freese suggested using the Heritage Cove Farm application as an example for a PUD.

NEW BUSINESS

Discussion was held regarding zoning enforcement.

Mr. Freese read a memo from Scott McNeil dated 02/09/18 regarding the remaining priority items and stated that use terminology review work plan, "The Planning Commission adopted a project at the July 1, 2015 regular meeting as recommended for future projects In the Master Plan under Zoning Ordinance Changes which is written as follows: Refine for clarity the allowable uses in each district. Create a table of allowable uses within the ordinance. Create consistent terminology of permitted uses. List all permitted uses in each district rather than referencing allowable uses in other zoning districts. The following work plan was approved by the Planning Commission on February 17, 2016: 1. Conduct inventory and table of existing allowable uses. 2. Identify redundant and antiquated uses as well as items which are not uses, per se. These items would be recommended for deletion. 3. Identify similarly worded uses to be standardized under common terminology; propose common terminology. Define. 4. Remove references to permitted uses in other districts by adding those referenced uses to zoning district. 5. Review uses by zoning district. Define remaining uses. 6. Identify new uses to be added. Define. 7. Create table of allowable uses by zoning district." Mr. Freese stated that the matrix essentially completes the first item and would provide a strong basis for completion of the rest of the items.

STAFF REPORT
No comments.

PLANNING COMMISSION COMMENTS
Mr. Kavanaugh stated that Mr. Freese did a lot of working on the matrix and it is now simplified for the Planning Commission to review.

PUBLIC COMMENTS
Mr. Muscott stated that this was an excellent work session. Mr. Muscott stated that it sounds like Mr. Freese is working on the concept that is typically used for zoning ordinances. Mr. Muscott stated that he tried to encourage the Cheboygan County Board of Commissioners a year ago to move to that format which is simpler. Mr. Muscott stated that the Emmet County PUD ordinance is designed to accommodate applications like Heritage Cove Farm. Mr. Muscott stated that he believes the PUD regulation must have a lot of flexibility. Mr. Muscott stated that Otsego County recently reviewed a PUD for a huge indoor self-storage facility. Mr. Muscott stated that it would typically be reviewed as a special use permit in Cheboygan County. Mr. Muscott stated that if a PUD is approved by the Planning Commission, the applicant is locked into the PUD plan.

ADJOURN
Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:44pm.

Charles Freese
Planning Commission Secretary

PERIOD ENDING 03/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	YTD BALANCE 03/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 03/31/2018	ACTIVITY FOR MONTH 03/31/18	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,948,623.61	276,986.16	8,011,930.00	8,011,930.00	164,951.63	71,647.52	7,846,978.37	2.06
101-400-401.03	CURRENT TAX INTEREST	38,637.69	7,351.35	38,500.00	38,500.00	5,680.68	2,471.52	32,819.32	14.76
101-400-404.00	CONVENTION & TOURISM TAX	68,897.70	0.00	70,399.00	70,399.00	0.00	0.00	70,399.00	0.00
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	6,829.12	3,463.16	3,873.00	3,873.00	1,813.79	42.87	2,059.21	46.83
101-400-424.00	COMMERCIAL FOREST RESERVEE	182.33	0.00	165.00	165.00	0.00	0.00	165.00	0.00
101-400-425.00	SWAMP TAX REFUND	357,289.89	0.00	339,354.00	339,354.00	0.00	0.00	339,354.00	0.00
101-400-441.00	LOCAL COMMUNITY STABILIZATION	3,031.98	3,031.98	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,069.00	295.50	1,100.00	1,100.00	191.50	105.50	908.50	17.41
101-400-476.00	SOIL SEDIMENTATION	14,230.00	1,375.00	12,000.00	12,000.00	1,630.00	840.00	10,370.00	13.58
101-400-478.00	DOG LICENSES	1,316.50	815.00	1,300.00	1,300.00	995.00	305.00	305.00	76.54
101-400-478.01	CO MARRIAGE LIC FEE	1,320.00	135.00	1,600.00	1,600.00	185.00	55.00	1,415.00	11.56
101-400-479.01	ZONING PERMITS	30,177.20	5,096.24	27,000.00	27,000.00	4,788.22	2,636.08	22,211.78	17.73
101-400-479.02	SP ZONING MTG	605.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	12,392.00	3,223.00	11,477.00	8,572.00	0.00	0.00	8,572.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	61,938.51	13,773.70	55,699.00	55,699.00	15,123.12	6,039.47	40,575.88	27.15
101-400-507.01	PROS ATTY VICTIMS RIGHTS	50,369.66	10,907.23	53,701.00	53,474.68	12,704.18	12,704.18	40,770.50	23.76
101-400-507.02	WELFARE FRAUD	765.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-510.00	STONEGARDEN GRANT	40,191.74	19,605.54	40,276.00	29,258.81	7,867.03	5,105.09	21,391.78	26.89
101-400-532.00	CONSTRUCTION CODE ADMIN	52,859.00	0.00	46,729.00	46,729.00	0.00	0.00	46,729.00	0.00
101-400-533.00	HOUSING ADMIN	0.00	0.00	27,714.00	27,714.00	0.00	0.00	27,714.00	0.00
101-400-540.00	COURT EQUITY FUND	121,073.00	21,651.00	121,477.00	121,477.00	18,246.00	18,246.00	103,231.00	15.02
101-400-541.00	PROBATE JUDGES' SALARY	105,004.48	47,545.77	99,834.00	99,834.00	49,916.87	24,958.44	49,917.13	50.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	22,862.00	45,724.00	45,724.00	22,862.00	11,431.00	22,862.00	50.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	22,862.00	45,724.00	45,724.00	22,862.00	11,431.00	22,862.00	50.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	18,289.60	36,579.00	36,579.00	18,289.60	9,144.80	18,289.40	50.00
101-400-542.00	ORV ENFORCEMENT GRANT	18,000.00	0.00	18,200.00	18,200.00	0.00	0.00	18,200.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	51,466.17	16,329.81	46,729.00	46,729.00	16,639.40	16,639.40	30,089.60	35.61
101-400-544.00	MARINE SAFETY PROGRAM	47,900.00	0.00	49,700.00	49,700.00	0.00	0.00	49,700.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	7,992.56	0.00	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,436.30	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-554.00	STATE GRANT	6,261.00	0.00	0.00	6,314.00	0.00	0.00	6,314.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	6,829.26	27,317.00	27,317.00	6,829.26	6,829.26	20,487.74	25.00
101-400-573.00	LOCAL COMMUNITY STABILIZATION	22,292.85	0.00	0.00	0.00	2,954.41	0.00	(2,954.41)	100.00
101-400-574.00	STATE REVENUE SHARING	456,893.59	205,602.00	462,591.00	462,591.00	208,167.00	69,389.00	254,424.00	45.00
101-400-574.01	REVENUE SHARING - COUNTY INCEN	112,846.67	56,424.00	112,847.00	112,847.00	56,424.00	18,808.00	56,423.00	50.00
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	54,490.93	12,674.94	55,189.00	55,189.00	13,467.44	4,685.08	41,721.56	24.40
101-400-582.00	SHERIFF LOCAL GRANTS	1,400.00	350.00	0.00	750.00	1,150.00	400.00	(400.00)	153.33
101-400-583.00	LOCAL GRANTS	350.00	350.00	0.00	0.00	400.00	400.00	(400.00)	100.00
101-400-601.00	CIR CRT COSTS	48,938.81	11,446.06	50,000.00	50,000.00	12,924.50	4,591.83	37,075.50	25.85
101-400-601.01	ATTY FEE REIMB/CIRCUIT	22,526.88	6,097.00	31,000.00	31,000.00	10,308.83	3,745.16	20,691.17	33.25
101-400-601.10	CIR CT GARNISHMENT	705.00	30.00	550.00	550.00	30.00	0.00	520.00	5.45
101-400-603.00	DISTRICT CRT COSTS	394,902.11	92,900.92	390,000.00	390,000.00	94,595.75	36,867.51	295,404.25	24.26
101-400-603.01	PROBATE CRT COSTS	1,085.00	0.00	1,000.00	1,000.00	100.00	100.00	900.00	10.00
101-400-607.02	CTY GENERAL FILING FEE	4,572.00	1,302.00	5,250.00	5,250.00	1,209.00	372.00	4,041.00	23.03
101-400-607.04	CHARGE FOR SERVICE	152,873.28	2,626.92	116,561.00	116,561.00	13,548.63	5,985.23	103,012.37	11.62
101-400-608.01	MOTION FEE COUNTY	2,140.00	620.00	3,000.00	3,000.00	420.00	130.00	2,580.00	14.00
101-400-608.02	COUNTY APPEAL FEE	386.00	0.00	200.00	200.00	31.00	0.00	169.00	15.50
101-400-610.00	JURY FEE CIR CT	2,170.00	585.00	1,600.00	1,600.00	230.00	145.00	1,370.00	14.38
101-400-612.01	GIS	2,926.65	890.00	1,800.00	1,800.00	870.00	780.00	930.00	48.33
101-400-613.00	DIST CRT/CIVIL FEES	50,031.50	8,226.75	45,000.00	45,000.00	8,072.75	2,531.25	36,927.25	17.94
101-400-613.10	COUNTY REMONUMENTATION	350.94	71.70	300.00	300.00	75.96	24.06	224.04	25.32
101-400-614.00	VIOLATION CLEARANCE RECORD	2,745.67	562.00	3,000.00	3,000.00	763.33	300.00	2,236.67	25.44

PERIOD ENDING 03/31/2018

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	YTD BALANCE 03/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 03/31/2018	ACTIVITY FOR MONTH 03/31/18	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-615.00	DIST CRT/BOND COSTS & FEES	3,700.00	740.00	7,000.00	7,000.00	700.00	150.00	6,300.00	10.00
101-400-617.01	CERTIFIED FEES	1,563.00	378.00	1,400.00	1,400.00	217.00	164.00	1,183.00	15.50
101-400-617.02	MARRIAGE CEREMONIES	100.00	16.00	100.00	100.00	8.00	4.00	92.00	8.00
101-400-617.03	JURY FEE DEMAND	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	425.00	200.00	200.00	200.00	75.00	25.00	125.00	37.50
101-400-617.07	INVENTORY FEE	10,794.15	2,188.32	6,500.00	6,500.00	1,835.82	404.13	4,664.18	28.24
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	0.00	20.00	20.00	10.00	0.00	10.00	50.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,260.00	170.00	1,400.00	1,400.00	280.00	50.00	1,120.00	20.00
101-400-618.00	CO TREAS-CURRENT SERVICES	3,107.00	973.50	3,700.00	3,700.00	21.00	21.00	3,679.00	0.57
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	6,260.00	1,065.00	4,500.00	4,500.00	1,285.00	395.00	3,215.00	28.56
101-400-619.00	CO CLERK/CURRENT SERVICES	24,461.00	6,159.00	21,000.00	21,000.00	5,253.00	1,913.00	15,747.00	25.01
101-400-619.01	PASSPORT FEES	1,375.00	500.00	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
101-400-619.02	CREMATION FEE	1,430.00	400.00	1,000.00	1,000.00	340.00	120.00	660.00	34.00
101-400-619.03	SUBPOENA FEE	30.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,609.59	434.13	1,700.00	1,700.00	270.56	110.58	1,429.44	15.92
101-400-619.05	STATE FORENSIC ADMIN FEE	16.00	3.50	0.00	0.00	0.50	0.00	(0.50)	100.00
101-400-619.06	NOTARY FEES	474.00	112.00	275.00	275.00	88.00	32.00	187.00	32.00
101-400-620.00	REGISTER OF DEEDS FEES	327,124.40	60,185.20	250,000.00	250,000.00	62,900.75	20,165.50	187,099.25	25.16
101-400-622.00	C.C.F. COLLECTION FEE	2,100.84	780.28	2,400.00	2,400.00	645.19	379.63	1,754.81	26.88
101-400-622.01	25% ATTY FEES REIMB	377.25	94.00	500.00	500.00	191.25	40.00	308.75	38.25
101-400-622.02	ATTY FEE REIMB/PROBATE	2,156.75	1,082.00	1,200.00	1,200.00	573.75	120.00	626.25	47.81
101-400-625.00	DNA COLLECTION	375.63	108.00	0.00	0.00	118.20	28.00	(118.20)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,720.00	1,820.00	3,500.00	3,500.00	1,780.00	500.00	1,720.00	50.86
101-400-625.25	DNA COLLECTION - SHERIFF	931.55	270.00	200.00	200.00	295.50	70.00	(95.50)	147.75
101-400-625.36	DNA COLLECTION - DISTRICT COUR	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	30.00	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-400-628.03	PRISONER BOARD	50,697.60	10,826.13	45,000.00	45,000.00	7,273.74	1,810.41	37,726.26	16.16
101-400-628.04	PRISONER MEDICAL	3,238.69	836.29	3,500.00	3,500.00	1,064.57	377.05	2,435.43	30.42
101-400-628.05	ACCIDENT REPORT FEES	830.05	371.35	700.00	700.00	205.00	15.00	495.00	29.29
101-400-628.07	DOC/TRANSPORT REIMB	3,489.29	723.70	2,500.00	2,500.00	1,293.06	792.92	1,206.94	51.72
101-400-628.08	WORK RELEASE	26,119.51	5,996.00	30,000.00	30,000.00	6,580.67	1,415.00	23,419.33	21.94
101-400-628.09	PRISONER BOARD-OUT COUNTY	0.00	0.00	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	23,385.00	2,275.00	20,000.00	20,000.00	2,560.00	0.00	17,440.00	12.80
101-400-628.12	PRISONER TRANSPORT REIMBURSE	471.95	161.95	1,000.00	1,000.00	50.00	10.00	950.00	5.00
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	13,400.00	1,800.00	8,000.00	8,000.00	2,400.00	0.00	5,600.00	30.00
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	120.00	20.00	200.00	200.00	50.00	0.00	150.00	25.00
101-400-628.17	CCW FINGERPRINT FEE	3,210.00	1,095.00	5,000.00	5,000.00	1,020.00	360.00	3,980.00	20.40
101-400-628.18	DRUNK DRIVERS ASSESSMENT	2,660.00	595.00	3,500.00	3,500.00	730.00	95.00	2,770.00	20.86
101-400-628.19	TETHER FEES	930.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-630.00	OTHER REVENUE	1,376.30	29.40	25.00	25.00	19.00	7.00	6.00	76.00
101-400-630.03	SALE BOOK	105.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	95.50	27.00	0.00	0.00	18.00	10.50	(18.00)	100.00
101-400-633.00	TAX RECORDS SEARCH FEE	888.40	312.00	1,200.00	1,200.00	763.81	0.00	436.19	63.65
101-400-644.00	SALE OF SCRAP & SALVAGE	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	15,613.00	2,915.00	15,000.00	15,000.00	3,435.00	1,094.00	11,565.00	22.90
101-400-656.00	BOND FORFEITURES	14,700.00	480.00	1,000.00	1,000.00	200.00	0.00	800.00	20.00
101-400-656.01	ORDINANCE FINES & COSTS	19,587.92	2,576.66	15,000.00	15,000.00	4,985.02	1,099.99	10,014.98	33.23
101-400-657.00	DRUG FORFEITURES - SHERIFF	3,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-665.00	INTEREST EARNED	24,941.00	2,717.98	15,600.00	15,600.00	4,918.18	4,885.37	10,681.82	31.53
101-400-665.01	T & A INTEREST	2,046.64	600.90	1,700.00	1,700.00	440.34	372.66	1,259.66	25.90
101-400-668.00	RENTS	62,284.08	14,500.02	58,000.00	58,000.00	14,500.02	4,833.34	43,499.98	25.00
101-400-673.00	SALE OF FIXED ASSETS	526.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2018

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	YTD BALANCE 03/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 03/31/2018	ACTIVITY FOR MONTH 03/31/18	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-675.06	DONATION - CANINE UNIT	6,074.65	1,308.55	10,000.00	10,000.00	2,790.17	23.00	7,209.83	27.90
101-400-676.00	CONT FROM OTHER FUNDS	0.00	0.00	23,652.00	23,652.00	0.00	0.00	23,652.00	0.00
101-400-676.01	REIMBURSEMENTS	4,013.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.13	89TH JURY REIMBURSEMENT	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	3,385.00	0.00	4,300.00	4,300.00	0.00	0.00	4,300.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	62,875.57	0.00	5,780.00	5,780.00	0.00	0.00	5,780.00	0.00
101-400-681.00	ELECTION REFUNDS	127.04	36.64	200.00	200.00	29.76	29.76	170.24	14.88
101-400-682.00	DATA PROCESSING FEES	21,733.75	1,000.00	18,500.00	18,500.00	0.00	0.00	18,500.00	0.00
101-400-682.01	PA BLOOD TEST REIMB	19.35	5.20	250.00	250.00	2.78	0.55	247.22	1.11
101-400-683.00	RETURNED CHECK FEES	780.71	133.42	200.00	200.00	157.29	63.00	42.71	78.65
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	42,212.79	15,540.60	48,000.00	48,000.00	3,781.07	0.00	44,218.93	7.88
101-400-687.00	WAGE REIMBURSEMENT	0.00	0.00	6,200.00	6,200.00	0.00	0.00	6,200.00	0.00
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	9,620.86	0.00	11,918.00	11,918.00	2,152.06	2,152.06	9,765.94	18.06
101-400-688.00	REFUNDS - GENERAL	3,314.49	407.95	1,300.00	1,300.00	3,544.26	2,198.00	(2,244.26)	272.64
101-400-688.06	SHERIFF WAGE REIMB	135.28	2,648.18	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-400-688.08	INMATE TELEPHONE	14,698.08	2,257.88	10,800.00	10,800.00	2,183.54	1,224.92	8,616.46	20.22
101-400-688.09	NON-REIMBURSABLE/REIMB	146.25	7.50	1,000.00	1,000.00	51.94	18.19	948.06	5.19
101-400-688.11	M.A.P.S.	6,417.29	0.00	10,021.00	10,021.00	0.00	0.00	10,021.00	0.00
101-400-688.15	SHERIFF PBT'S	96.00	28.00	500.00	500.00	51.00	3.00	449.00	10.20
101-400-688.17	POSTAGE REIMBURSEMENTS	11.51	11.51	50.00	50.00	0.00	0.00	50.00	0.00
101-400-688.19	SHERIFF DRUG SCREENS	606.38	181.55	500.00	500.00	242.50	45.00	257.50	48.50
101-400-690.00	INS & SURETY PREMIUM REFUND	62,284.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	26.25	5.00	0.00	0.00	20.10	0.10	(20.10)	100.00
101-400-696.00	INSURANCE PROCEEDS	2,594.24	0.00	0.00	0.00	3,800.00	0.00	(3,800.00)	100.00
101-400-698.00	MISC	787.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-699.00	FUND EQUITY	0.00	0.00	681,056.00	687,894.18	0.00	0.00	687,894.18	0.00
101-400-699.99	TRANSFER IN	512,977.87	0.00	3,790,397.00	3,790,397.00	0.00	0.00	3,790,397.00	0.00
TOTAL REVENUES		11,972,207.73	1,053,862.88	15,745,453.00	15,745,206.67	945,519.28	397,513.91	14,799,687.39	6.01
Expenditures									
101	COMMISSIONERS	126,211.06	27,392.30	145,920.00	145,920.00	25,796.38	8,606.89	120,123.62	17.68
131	CIRCUIT COURT	278,290.29	57,089.52	331,234.00	331,234.00	60,691.35	22,857.31	270,542.65	18.32
136	DISTRICT COURT	617,171.06	132,351.25	636,234.00	636,234.00	136,664.64	47,889.34	499,569.36	21.48
139	VICTIM'S RIGHTS	68,489.78	14,122.93	68,397.00	68,170.68	14,955.21	5,483.73	53,215.47	21.94
145	JURY BOARD	6,520.21	378.48	10,810.00	10,810.00	148.47	147.60	10,661.53	1.37
148	PROBATE COURT	587,349.38	128,880.54	618,500.00	618,500.00	135,083.21	44,883.36	483,416.79	21.84
191	ELECTIONS	(737.47)	228.39	28,860.00	28,860.00	899.60	686.74	27,960.40	3.12
202	FINANCE DEPARTMENT	290,520.62	53,029.16	313,274.00	289,711.00	64,879.73	22,829.05	224,831.27	22.39
212	ADMINISTRATIVE OFFICE	215,086.10	45,016.74	235,184.00	235,184.00	49,115.53	17,080.02	186,068.47	20.88
215	CLERK/REGISTER	434,556.87	85,845.23	450,059.00	450,059.00	99,060.12	38,430.15	350,998.88	22.01
225	EQUALIZATION	212,436.32	52,415.11	217,303.00	217,303.00	44,412.58	14,974.34	172,890.42	20.44
228	INFORMATION SYSTEMS	240,491.96	43,977.19	365,019.00	365,019.00	70,474.39	24,281.49	294,544.61	19.31
229	PROSECUTING ATTORNEY	589,852.39	118,316.70	639,924.00	639,924.00	137,550.79	54,762.71	502,373.21	21.49
243	GIS	68,906.18	14,159.96	70,993.00	70,993.00	14,703.15	5,236.66	56,289.85	20.71
253	COUNTY TREASURER	308,686.60	53,107.93	326,490.00	326,490.00	63,859.85	22,936.26	262,630.15	19.56
260	TAX ALLOCATION BOARD	0.00	0.00	950.00	950.00	0.00	0.00	950.00	0.00
265	COUNTY MAINTENANCE DEPT	473,174.77	104,307.81	505,026.00	505,026.00	103,920.93	37,452.62	401,105.07	20.58
267	MAJOR EQ/BLDG IMP	67,809.49	(192.99)	196,530.00	196,530.00	8,674.47	(2,006.87)	187,855.53	4.41
270	HUMAN RESOURCE	4,882.10	1,021.30	5,775.00	5,775.00	571.60	334.60	5,203.40	9.90
275	DRAIN COMMISSIONER	2,981.54	1,325.47	6,090.00	6,090.00	267.98	11.62	5,822.02	4.40
284	COUNTY SURVEYOR	1,950.00	350.00	2,150.00	2,150.00	360.00	0.00	1,790.00	16.74
285	GENERAL COUNTY	438,326.38	157,792.82	501,424.00	502,829.80	172,790.24	25,028.29	330,039.56	34.36

PERIOD ENDING 03/31/2018

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Fund 101 - GENERAL COUNTY									
Expenditures									
301	SHERIFF	1,734,200.56	350,155.70	1,739,739.00	1,757,516.00	369,875.57	128,290.86	1,387,640.43	21.05
302	ORV ENFORCEMENT	17,428.35	0.00	20,065.00	20,065.00	0.00	0.00	20,065.00	0.00
325	CCE 911	431,290.58	107,731.16	439,528.00	439,528.00	107,690.50	0.00	331,837.50	24.50
331	MARINE SAFETY	101,426.60	10,306.19	109,868.00	109,868.00	10,374.05	3,565.93	99,493.95	9.44
332	SNO-MOBILE SAFETY *	9,367.32	8,067.23	9,670.00	9,670.00	6,964.11	2,168.77	2,705.89	72.02
333	SHERIFF SECONDARY ROAD PATROL	74,877.79	16,329.81	78,883.00	78,883.00	16,639.40	5,817.02	62,243.60	21.09
334	STONEGARDEN GRANT	40,191.74	18,152.95	40,276.00	29,258.81	4,853.79	1,715.80	24,405.02	16.59
335	SHERIFF - LOCAL GRANTS	6,942.55	0.00	10,091.00	10,091.00	0.00	0.00	10,091.00	0.00
337	SHERIFF-FEDERAL GRANTS	12,391.43	1,769.79	11,477.00	8,572.00	755.17	755.17	7,816.83	8.81
338	CANINE UNIT	6,122.64	1,308.55	10,000.00	10,000.00	2,190.15	23.00	7,809.85	21.90
351	CORRECTIONS/COMMUNICATIONS	1,531,927.82	309,230.56	1,529,452.00	1,529,452.00	328,036.27	121,771.32	1,201,415.73	21.45
412	PLANNING/ZONING DEPT	317,751.50	75,800.46	364,098.00	357,878.08	41,766.03	10,230.79	316,112.05	11.67
426	TRI-COUNTY EMERGENCY MANAGEMEN	82,007.89	0.00	78,285.00	78,285.00	0.00	0.00	78,285.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	180,480.89	38,041.68	157,709.00	157,709.00	51,331.50	396.57	106,377.50	32.55
441	DEPARTMENT OF PUBLIC WORKS	203.33	203.33	340.00	340.00	253.96	0.00	86.04	74.69
600	HEALTH DEPARTMENTS	338,149.00	84,537.25	343,157.00	343,157.00	85,789.25	0.00	257,367.75	25.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,888.38	2,206.32	19,508.00	19,508.00	2,270.32	735.44	17,237.68	11.64
682	VETERANS	113,425.40	24,063.19	125,568.00	125,568.00	24,558.80	8,678.26	101,009.20	19.56
700	CASH CONTROL	0.00	0.00	229,128.00	252,691.00	0.00	0.00	252,691.00	0.00
731	COUNTY MSU EXTENSION OFFICE	131,648.98	30,807.09	134,862.00	134,862.00	32,047.35	4,890.45	102,814.65	23.76
751	FAIR GROUNDS / EVENTS	36,794.68	1,466.61	56,012.00	56,012.00	1,696.55	693.30	54,315.45	3.03
753	VETERAN'S PARK	0.00	0.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
784	SOIL CONSERVATION	13,231.66	3,127.31	13,720.00	13,720.00	3,248.59	1.27	10,471.41	23.68
900	SPECIAL APPROPRIATIONS	80,000.00	80,000.00	112,500.00	112,500.00	80,000.00	0.00	32,500.00	71.11
902	APPRO/TRANSFERS TO OTHER FUNDS	870,225.95	139,471.11	4,230,471.00	4,231,410.30	161,185.80	88,544.80	4,070,224.50	3.81
954	INSURANCES	172,528.11	48,110.35	197,400.00	197,400.00	45,336.35	463.00	152,063.65	22.97
TOTAL EXPENDITURES		11,347,458.78	2,441,802.48	15,745,453.00	15,745,206.67	2,581,743.73	770,647.66	13,163,462.94	16.40
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,972,207.73	1,053,862.88	15,745,453.00	15,745,206.67	945,519.28	397,513.91	14,799,687.39	6.01
TOTAL EXPENDITURES		11,347,458.78	2,441,802.48	15,745,453.00	15,745,206.67	2,581,743.73	770,647.66	13,163,462.94	16.40
NET OF REVENUES & EXPENDITURES		624,748.95	(1,387,939.60)	0.00	0.00	(1,636,224.45)	(373,133.75)	1,636,224.45	100.00

Cash Summary by Fund

Cash and Investment Report

for March 2018

will not be presented as 2017 adjusting entries are still being posted and beginning cash balances could be affected.

QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 3/31/2018
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR

Fund	Fund Name	Beginning Fund Balance Per Unaudited TB	Year-to-Date Revenues	Year-to-Date Expenditures	Year-to-Date Fund Balance	Net Change in Fund Balance	
101	General County	$8,749,139	$945,519	$2,581,744	$7,112,915	($1,636,224)	
102	Family Counseling	$29,423	$405	$0	$29,828	$405	
105	Termination Liability	$53,976	$0	$2,345	$51,631	($2,345)	A
107	PA 302 Training	$8,836	$0	$150	$8,686	($150)	
108	Public Act 106	$0	$0	$0	$0	$0	Z
111	Probation Enhancement	$12,095	$310	$458	$11,947	($148)	
112	Victim's Restitution	$539	$0	$0	$539	$0	
114	Remonumentation Grant	$22,709	$23,994	$0	$46,703	$23,994	
201	County Road	$1,439,478	$3,411,022	$1,690,684	$3,159,816	$1,720,338	R
211	Community Projects	$4,866	$0	$0	$4,866	$0	
215	Friend of the Court	$0	$112,169	$112,169	$0	$0	F
217	Ambulance Millage	$0	$276,747	$86,293	$190,455	$190,455	
218	Township Road Loan	$0	$0	$0	$0	$0	N
220	Doris Reid Building	$82,986	$21,453	$5,690	$98,749	$15,763	
226	Recycling	$157,742	$233,590	$45,976	$345,356	$187,614	
230	Cellular Phone Flow Through	$0	$37,109	$37,109	$0	$0	Z
231	CCE 911 4% Phone Surcharge	$0	$40,622	$40,622	$0	$0	Z
234	DNR Forest Flow Through	$0	$0	$0	$0	$0	Z
245	Public Improvement	$6,041	$0	$0	$6,041	$0	
249	Building Department Fund	$0	$56,145	$91,952	($35,807)	($35,807)	
256	Register of Deeds Automation	$386,824	$7,135	$2,537	$391,422	$4,598	
258	Disaster Contingency	$10,000	$0	$0	$10,000	$0	
260	Sheriff Work Crew Program	$0	$3,180	$5,543	($2,363)	($2,363)	
262	Sheriff Special Projects	$1,671	$0	$0	$1,671	$0	
263	Concealed Pistol Licensing	$29,822	$4,546	$0	$34,368	$4,546	
264	Local Corrections Officer Training	$23,014	$1,787	$4,147	$20,653	($2,361)	
266	D.A.R.E	$2,609	$0	$178	$2,432	($178)	
267	Drug Court	$21,543	$29,471	$25,129	$25,886	$4,343	
268	Sobriety Court	$13,435	$2,015	$1,986	$13,464	$29	
269	Law Library	$0	$2,425	$2,383	$42	$42	F
270	Veterans Assistance	$21,927	$20	$217	$21,730	($197)	
273	ORV (Formerly Fund 263)	$1,763	$0	$0	$1,763	$0	
276	SAYPA	$1,729	$14,509	$14,230	$2,008	$279	

QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 3/31/2018
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR

Fund	Fund Name	Beginning Fund Balance Per Unaudited TB	Year-to-Date Revenues	Year-to-Date Expenditures	Year-to-Date Fund Balance	Net Change in Fund Balance	
277	Senior Citizen Millage	$181,789	$548,589	$155,217	$575,161	$393,372	
281	Housing Escrow	$33,956	$390	$75	$34,271	$315	
283	Housing Grant	$192,772	$2,986	$920	$194,838	$2,066	
289	Cheboygan Social Services	$0	$199	$199	$0	$0	F
292	Child Care Welfare/Probate	$61,445	$232,551	$256,834	$37,162	($24,283)	
293	Soldier's Relief	$0	$396	$396	$0	$0	F
294	Veterans Trust	$284	$0	$0	$284	$0	
297	Senior Citizens/Busing	$0	$6,250	$6,250	$0	$0	*
299	DAV Van	$600	$0	$0	$600	$0	
351	Inverness Sewer Project	$5,360	$56,194	$56,194	$5,360	$0	
352	County Road Debt Service	$362,635	$54,048	$161,760	$254,923	($107,712)	R
401	Court House Preservation	$0	$0	$23,836	($23,836)	($23,836)	
418	DHS Building Fund	$24,030	$4,700	$0	$28,730	$4,700	
422	Doris Reid Building Capital Project	$0	$0	$27,157	($27,157)	($27,157)	A
430	Animal Control Capital Project	$0	$0	$36,801	($36,801)	($36,801)	A
450	CCE 911 Development	$330,178	$4,933	$4,933	$330,178	$0	
509	County Marina	$1,349,274	$0	$23,735	$1,325,539	($23,735)	
516	100% Tax Payment Fund	$9,457,960	$143,137	$0	$9,601,097	$143,137	
517	Tax Foreclosure Fund	$615,867	$48,494	$25,677	$638,684	$22,817	
561	County Fair	$0	$0	$8,062	($8,062)	($8,062)	
588	Straits Regional Ride	$0	$211,300	$185,075	$26,226	$26,226	
595	Jail Commissary Fund	$32,251	$32,382	$25,971	$38,662	$6,411	
802	Revolving Drain Fund	$100	$0	$0	$100	$0	
	TOTALS	$23,730,668	$6,570,722	$5,750,631	$24,550,759	$820,091	

A Funded by an annual year end appropriation - fund balance will be positive at year end.
Z Pass through account or reimbursement grant - fund should have a zero ($0) fund balance.
R As recorded on the books of the County.
This entity does their own record keeping and trial balances are combined at year end for audit purposes.
F Funded on an as needed basis - fund should have a zero ($0) fund balance at the end of the year.
N New fund for 2018
* Pass through account - disbursement to be made prior to year end - fund balance will be $0.

Cheboygan County
Summary of Expenses by Category
Prepared as of 3/31/18
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2017 AMENDED BUDGET	2017 ACTIVITY THRU 3/31/17	2018 AMENDED BUDGET	2018 ACTIVITY THRU 3/31/18	% Change From 2017 YTD Budget to 2018 YTD Budget	% Change From 2017 YTD Activity to 2018 YTD Activity	2017 % of Total Activity	2018 % of Total Activity
700 Total	Uncategorized	0	0	229,128	0	0.00%	0.00%		
	Subtotal Uncategorized	**0**	**0**	**229,128**	**0**	**0.00%**	**0.00%**	**0.00%**	**0.00%**
703 Total	Wages	1,129,873	268,970	1,146,411	270,464	1.46%	0.56%		
704 Total	Wages	54,885	16,928	54,581	14,734	-0.55%	-12.96%		
705 Total	Wages	0	0	0	0	0.00%	0.00%		
718 Total	Wages	3,714,036	821,697	3,786,485	858,808	1.95%	4.52%		
719 Total	Wages	22,707	3,404	63,631	7,697	180.23%	126.12%		
720 Total	Wages	22,586	450	23,288	470	3.11%	4.44%		
724 Total	Wages	20,500	2,998	16,354	2,912	-20.22%	-2.88%		
	Subtotal Wages	**4,964,587**	**1,114,447**	**5,090,750**	**1,155,084**	**2.54%**	**3.65%**	**45.64%**	**44.74%**
706 Total	Per Diem	65,360	9,037	65,760	8,960	0.61%	-0.86%		
	Subtotal Per Diem	**65,360**	**9,037**	**65,760**	**8,960**	**0.61%**	**-0.86%**	**0.37%**	**0.35%**
710 Total	Health Insurance	0	0	0	0	0.00%	0.00%		
711 Total	Retirement Expense	0	0	0	0	0.00%	0.00%		
712 Total	Fringe Benefits	2,398,229	554,548	2,575,428	594,059	7.39%	7.12%		
715 Total	Opt Out	0	0	0	0	0.00%	0.00%		
716 Total	Longevity	0	0	0	0	0.00%	0.00%		
717 Total	Cleaning Allowance	18,050	18,050	17,600	17,700	-2.49%	-1.94%		
	Subtotal Fringe Benefits	**2,416,279**	**572,598**	**2,593,028**	**611,759**	**7.31%**	**6.84%**	**23.45%**	**23.70%**
722 Total	Year-end Salary Adjustments (Accruals)	0	(134,421)	0	(147,113)	0.00%	9.44%		
	Subtotal Year-end Salary Adjustments	**0**	**(134,421)**	**0**	**(147,113)**	**0.00%**	**9.44%**	**-5.50%**	**-5.70%**
727 Total	Office Supplies	81,162	14,368	83,910	10,726	3.39%	-25.35%		
728 Total	Printed Matter	1,000	0	4,000	0	300.00%	0.00%		
730 Total	Postage	70,338	18,911	67,225	19,085	-4.43%	0.92%		
740 Total	Inmate Meals	256,000	41,437	256,000	45,243	0.00%	9.19%		
744 Total	Other Supplies	19,811	4,884	25,263	746	27.52%	-84.72%		
746 Total	Uniform Expense	9,050	2,671	10,230	1,856	13.04%	-30.50%		
747 Total	Oil/Gas/Repairs	82,175	11,023	79,520	12,634	-3.23%	14.61%		
748 Total	Periodicals	2,200	292	2,200	78	0.00%	-73.24%		
750 Total	Operating Supplies	430,762	107,691	439,378	107,691	2.00%	0.00%		
760 Total	Medical Supplies	60,500	9,669	51,000	7,712	-15.70%	-20.24%		
775 Total	Janitorial Supplies	28,000	4,228	24,553	4,326	-12.31%	2.32%		
	Subtotal Supplies	**1,040,998**	**215,174**	**1,043,279**	**210,098**	**0.22%**	**-2.36%**	**8.81%**	**8.14%**

Cheboygan County
Summary of Expenses by Category
Prepared as of 3/31/18
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2017 AMENDED BUDGET	2017 ACTIVITY THRU 3/31/17	2018 AMENDED BUDGET	2018 ACTIVITY THRU 3/31/18	% Change From 2017 YTD Budget to 2018 YTD Budget	% Change From 2017 YTD Activity to 2018 YTD Activity	2017 % of Total Activity	2018 % of Total Activity
802 Total	Professional and Contractual Services - Health	5,565	150	5,645	20	1.44%	-86.97%		
803 Total	Filing Fees	1,000	0	1,000	0	0.00%	0.00%		
804 Total	Transcripts	6,800	194	6,800	328	0.00%	69.25%		
805 Total	Jury Fees	23,400	2,300	23,400	214	0.00%	-90.72%		
806 Total	Witness Fees	14,300	(3,577)	14,300	0	0.00%	-100.00%		
809 Total	Appeals Fees	7,000	0	8,400	1,185	20.00%	0.00%		
810 Total	Professional/Contractual Services	257,030	66,379	276,457	96,754	7.56%	45.76%		
811 Total	Professional and Contractual Services - Janitorial	8,000	6,632	9,000	3,584	12.50%	-45.96%		
812 Total	Extraditions	2,000	0	2,000	0	0.00%	0.00%		
825 Total	Professional/Contractual Services - Legal	310,965	67,439	315,120	66,950	1.34%	-0.73%		
827 Total	Memberships and Subscriptions	49,663	19,085	51,216	19,135	3.13%	0.26%		
831 Total	Laundry	5,000	469	5,000	0	0.00%	-100.00%		
	Subtotal Professional and Contractual Services	**690,723**	**159,071**	**718,338**	**188,169**	**4.00%**	**18.29%**	**6.51%**	**7.29%**
833 Total	Veteran's Burial	13,500	1,200	13,500	2,400	0.00%	100.00%		
	Subtotal Veteran's Burial	**13,500**	**1,200**	**13,500**	**2,400**	**0.00%**	**100.00%**	**0.05%**	**0.09%**
835 Total	Health Services	380,444	93,361	389,871	95,718	2.48%	2.52%		
	Subtotal Health Services	**380,444**	**93,361**	**389,871**	**95,718**	**2.48%**	**2.52%**	**3.82%**	**3.71%**
837 Total	Other Welfare Services	111,995	27,999	111,995	27,999	0.00%	0.00%		
	Subtotal Other Welfare Services	**111,995**	**27,999**	**111,995**	**27,999**	**0.00%**	**0.00%**	**1.15%**	**1.08%**
846 Total	Uniform Expense	2,150	1,637	2,150	0	0.00%	-100.00%		
	Subtotal Uniforms	**2,150**	**1,637**	**2,150**	**0**	**0.00%**	**-100.00%**	**0.07%**	**0.00%**
852 Total	Utilities - Telephone	38,990	5,761	39,274	8,630	0.73%	49.79%		
	Subtotal Communications (Utilities)	**38,990**	**5,761**	**39,274**	**8,630**	**0.73%**	**49.79%**	**0.24%**	**0.33%**
863 Total	Travel/Lodging/Meals	64,264	7,653	65,981	6,563	2.67%	-14.24%		
864 Total	Tuition	1,500	0	1,500	237	0.00%	0.00%		
957 Total	Training/Education	31,775	2,897	33,540	2,494	5.55%	-13.92%		
	Subtotal Travel/Training	**97,539**	**10,550**	**101,021**	**9,294**	**3.57%**	**-11.91%**	**0.43%**	**0.36%**
872 Total	Licensing Fees	0	0	0	0	0.00%	0.00%		
	Subtotal Licensing Fees	**0**	**0**	**0**	**0**	0.00%	0.00%	**0.00%**	**0.00%**
900 Total	Advertising	10,800	2,155	11,750	1,971	8.80%	-8.53%		
	Subtotal Printing and Publishing	**10,800**	**2,155**	**11,750**	**1,971**	**8.80%**	**-8.53%**	**0.09%**	**0.08%**
910 Total	Insurance	190,150	48,110	197,400	45,336	3.81%	-5.77%		
	Subtotal Insurance	**190,150**	**48,110**	**197,400**	**45,336**	**3.81%**	**-5.77%**	**1.97%**	**1.76%**
920 Total	Utilities	123,000	28,294	120,000	30,645	-2.44%	8.31%		
	Subtotal Utilities	**123,000**	**28,294**	**120,000**	**30,645**	**-2.44%**	**8.31%**	**1.16%**	**1.19%**

Cheboygan County
Summary of Expenses by Category
Prepared as of 3/31/18
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2017 AMENDED BUDGET	2017 ACTIVITY THRU 3/31/17	2018 AMENDED BUDGET	2018 ACTIVITY THRU 3/31/18	% Change From 2017 YTD Budget to 2018 YTD Budget	% Change From 2017 YTD Activity to 2018 YTD Activity	2017 % of Total Activity	2018 % of Total Activity
930 Total	Repairs and Maintenance	60,600	256	56,600	0	-6.60%	-100.00%		
934 Total	Repairs and Maintenance	40,000	11,450	43,448	3,502	8.62%	-69.41%		
935 Total	Repairs and Maintenance	3,000	0	3,000	0	0.00%	0.00%		
936 Total	Repairs and Maintenance	33,000	6,381	28,000	5,400	-15.15%	-15.36%		
937 Total	Equipment Maintenance	20,500	3,016	20,500	2,553	0.00%	-15.33%		
	Subtotal Repairs	**157,100**	**21,102**	**151,548**	**11,456**	**-3.53%**	**-45.71%**	**0.86%**	**0.44%**
949 Total	Rental Expense	10,566	3,570	7,645	2,310	-27.65%	-35.29%		
950 Total	Equipment	35,845	12,611	53,997	9,260	50.64%	-26.58%		
	Subtotal Rental	**46,411**	**16,181**	**61,642**	**11,570**	**32.82%**	**-28.50%**	**0.66%**	**0.45%**
955 Total	Carried Forward Fund Equity	22,730	0	23,563	0	3.67%	0.00%		
	Subtotal Carried Forward Fund Equity	**22,730**	**0**	**23,563**	**0**	**3.67%**	**0.00%**	**0.00%**	**0.00%**
958 Total	Miscellaneous Expenses/Fees	10,010	2,475	10,815	2,675	8.04%	8.08%		
959 Total	Miscellaneous Expenses/Fees	0	0	0	0	0.00%	0.00%		
960 Total	Miscellaneous Expenses/Other Services	51,600	11,055	46,460	8,572	-9.96%	-22.46%		
	Subtotal Miscellaneous Expense	**61,610**	**13,530**	**57,275**	**11,247**	**-7.04%**	**-16.87%**	**0.55%**	**0.44%**
903 Total	Appropriations	86,575	80,000	112,500	80,000	29.95%	0.00%		
904 Total	Appropriations	7,138	0	7,306	0	2.35%	0.00%		
961 Total	Appropriations	129,392	37,590	129,709	35,057	0.25%	-6.74%		
963 Total	Appropriations	80,000	0	20,000	0	-75.00%	0.00%		
964 Total	Appropriations	115,300	31,016	88,240	27,662	-23.47%	-10.82%		
965 Total	Appropriations	718,521	68,640	648,630	96,042	-9.73%	39.92%		
966 Total	Appropriations	34,750	(13,802)	35,000	2,152	0.72%	-115.60%		
	Subtotal Appropriations	**1,171,676**	**203,444**	**1,041,385**	**240,913**	**-11.12%**	**18.42%**	**8.33%**	**9.33%**
969 Total	Contingency	162,331	0	5,000	0	-96.92%	0.00%		
	Subtotal Contingency	**162,331**	**0**	**5,000**	**0**	**-96.92%**	**0.00%**	**0.00%**	**0.00%**
970 Total	Capital Outlay/Equipment	127,974	1,812	117,564	12,691	-8.13%	600.32%		
975 Total	Maintenance/Equipment/Miscellaneous	12,000	3,803	12,000	3,303	0.00%	-13.15%		
977 Total	Office Equipment/Furniture/Computers	180,539	26,954	220,163	41,614	21.95%	54.39%		
	Subtotal Capital Outlay	**320,513**	**32,569**	**349,727**	**57,609**	**9.11%**	**76.88%**	**1.33%**	**2.23%**
999 Total	Transfer Out	21,567	0	3,327,825	0	15330.17%	0.00%		
	Subtotal Transfer Out	**21,567**	**0**	**3,327,825**	**0**	**15330.17%**	**0.00%**	**0.00%**	**0.00%**
Grand Total		12,110,452	2,441,802	15,745,207	2,581,744	30.01%	5.73%	100.00%	100.00%

Cheboygan County
Summary of Expenses by Category
Prepared as of 3/31/18
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2017 AMENDED BUDGET	2017 ACTIVITY THRU 3/31/17	2018 AMENDED BUDGET	2018 ACTIVITY THRU 3/31/18	% Change From 2017 YTD Budget to 2018 YTD Budget	% Change From 2017 YTD Activity to 2018 YTD Activity	2017 % of Total Activity	2018 % of Total Activity
Fringe Benefit Detail									
Health Insurance			226,986		246,154		8.44%		
MERS and Administrator's Retirement			177,526		196,883		10.90%		
Longevity			4,985		4,840		-2.91%		
Opt-out			0		0		0.00%		
FICA, Worker's Comp, MESC, LTD, Life Insurance, Deferred Comp Match			163,101		163,882		0.48%		
712 Total	Fringe Benefits	2,416,279	572,598	2,593,028	611,759	7.31%	6.84%		
	Wage and Fringe	7,446,226	1,561,662	7,749,537	1,628,689	4.07%	4.29%	63.96%	63.08%
	Supplies	1,040,998	215,174	1,043,279	210,098	0.22%	-2.36%	8.81%	8.14%
	Prof/Con Services	690,723	159,071	718,338	188,169	4.00%	18.29%	6.51%	7.29%
	Appropriations and Transfers Out	1,193,243	203,444	4,369,210	240,913	266.16%	18.42%	8.33%	9.33%
	Total Highlighted Categories	10,371,189	2,139,352	13,880,364	2,267,869	33.84%	6.01%	87.61%	87.84%
	Remaining Categories	1,739,263	302,451	1,864,843	313,874	7.22%	3.78%	12.39%	12.16%
	Grand Total	12,110,452	2,441,802	15,745,207	2,581,744	30.01%	5.73%	100.00%	100.00%

ADMINISTRATOR'S REPORT

5-8-18

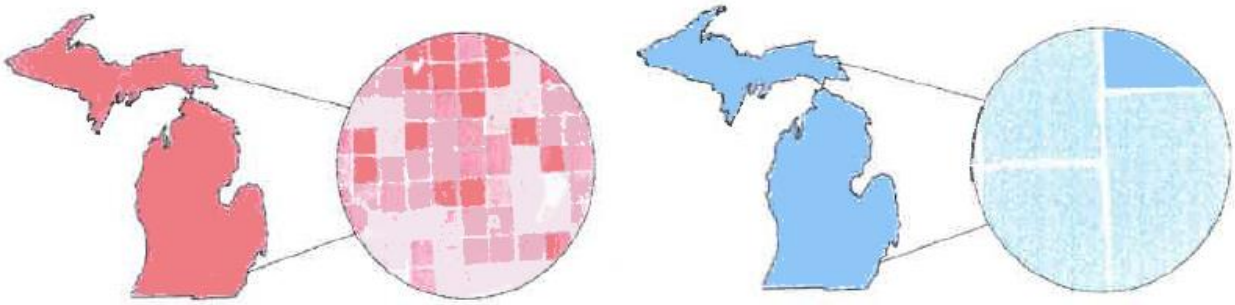
PLANNING COMMISSION: At the Planning Commission's May 2, 2018 meeting, the Planning Commission reviewed a slide presentation concerning the development of solar development zoning regulations. The Planning Commission has directed staff to provide sample language from existing units that have developed standards for review and development of draft language.

STATE ASSESSING REFORM PROPOSAL: The State Treasurer released information this week proposing a major change in the assessing and equalization process in Michigan. Equalization Director Zabik received the attached five pages "Assessing Reform Proposal Summary" on Thursday and is attending a meeting on Friday, May 4, 2018 to obtain additional information. Please also find a two page summary by the MTA concerning the proposal. The proposed changes as outlined would result in a major change to the assessing and equalization structure within the County. Staff will continue to gather information on the proposal and analyze the potential financial and staffing impact this proposal would create.

RECYCLING: Attached to your packet the County has received signed renewal agreements from participating units. Mullett Township has identified that they have voted not to renew the agreement at this time. I have requested to attend a future township meeting to discuss with the Township Board.

Walker Township has agreed to participate in the program for the first time. Staff is discussing with the Township the ability to locate two containers at the Township Hall which will better serve residents in the area.

BLACK LAKE ARMY CORPS PROPOSAL: The Drain Commissioner has submitted the County's Notice of Intent to pursue funding to study the Black Lake watershed to determine the impact that the Smith Rapids has on the Alverno Dam's ability to control water levels on Black Lake. The County was contacted by the owner of the Alverno Dam, Black River Limited Partnership to inquire about the notice of intent, scope of study, possible timing of grant application if approved for submittal and study timeline. This information was provided to Black River Limited Partnership by phone.



Assessing Reform Proposal Summary

Specify minimum quality standards that every assessing district must meet, on their own, in cooperation with other local units, or through the county.

Local units could meet the quality standards by using their own dedicated assessor of record (employee or contractor), sharing an assessor of record with another local unit or multiple other local units, or having the county provide assessing services. Counties providing assessing services would also have to meet specified quality standards.

The quality standards primarily focus on: 1) ownership of the assessing function, 2) capacity to perform, 3) organization and transparency, and 4) compliance with the law. policy, and assessing standards.

- Provide training and start-up fundi~ (including necessary costs to increase the pool of advanced-level and master-level assessors)
- Phase in over 5 years
- Create regional and specialized boards of review (BORs) option and establish minimum standards for serving on any BOR, achieved through state support/training

Proposal Details

Quality standards

- Specify minimum quality standards that every assessing district must meet, on their own, in cooperation with other local units, or through the county
- Local units could meet the quality standards by using their own dedicated assessor of record (employee or contractor), sharing an assessor of record with another local unit or multiple other local units, or having the county provide assessing services (counties providing assessing services would also have to meet specified quality standards)
    - For an assessing district that does not use county assessing services, the STC must determine that the assessing district is in substantial compliance" with the following quality standards:
        - The assessor of record CAR) must:
            - be an MMAO(4) (master-level) or MM O(3) (advanced-level) assessor, subject to the STC's rating of the district
            - oversee and administer the district's assessing office

    - oversee and administer an annual assessment of all taxable property in the district in accordance with the constitution and laws of Michigan and all policies and guidelines of the STC
    - not be an elected official of the district
    - assess (in total across all assessing districts) at least 5,000 parcels that together generate at least $12M in property taxes/year, unless the STC grants a waiver based on a determination that the district, or districts, served by the AR has, or collectively have, sufficient resources and fiscal capacity to support the assessment function
    - provide full-time service to the district as an employee or contractor, unless the STC determines, based on the following considerations and other considerations the STC deems appropriate, that part-time service is sufficient:
        - the number and complexity of parcels in the district
        - the district's total SEV
        - the total weekly hours the assessor proposes to serve the district
        - the total anticipated workload of the assessor for all districts in which the assessor proposes to serve as AR, including the total number and complexity of all parcels subject to assessment
        - the assessor's certification level
- The assessing district has:
    - properly developed land values
    - adequate land value maps
    - an assessment database that is not in override
    - properly developed Economic Condition Factors (ECFs) an
    - annual personal property canvass and sufficient personal property records according to developed policy and statutory requirements
    - if providing a local board of review for residential real property, a board of review that operates within the jurisdictional requirements of the General Property Tax Act
    - an adequate process for determining whether to grant or deny
    - exemptions according to statutory requirements
    - an adequate process for meeting the requirements outlined in the STC's "Supervising Preparation of the Assessment Roll"
- The assessing district:
    - uses a Computer-Assisted Mass Appraisal (CAMA) system that is approved by the STC
    - follows a policy approved by the STC for the public inspection of its records
    - maintains reasonable office hours and availability, including by telephone and email
    - provides taxpayers online access to information regarding its assessment services, including parcel information, land value maps, land adjustments, and ECFs

            - provides notice to taxpayers of all changes in assessment and denials of exemption claims
            - provides access to a pre-BOR meeting to informally resolve valuation disputes
            - meets International Association of Assessing Officers (IAAO) standards regarding recommended staffing levels based on the number and complexity of parcels in the district, unless the STC grants a waiver based on a determination that the district's staffing levels are sufficient to perform the assessment function
            - ensures its support staff and BOR members are sufficiently trained and its assessors maintain their certification levels
            - dedicates all revenue collected from any property tax administration fees to assessment administration and tax collection
    - 2 or more districts could share an MMAO(4) or MAAO (3) assessor (who is responsible for overseeing and administering each districts assessing office) and satisfy the quality standards
    - 2 or more districts could consolidate into a new assessing district, utilize an MMAO(4) or MAAO (3) assessor (who is responsible for overseeing and administering the district's assessing office), and satisfy the quality standards
- Require all counties that provide assessing services to have an MMAO(4) assessor, subject to phase-in (described below)
- Counties providing assessing services to local units must be in substantial compliance* with the following quality standards, as determined by the STC:
    - The assessor of record (AR) must:
        - be the director of tax or equalization for the county
        - be an MMAO(4f) (master-level) assessor (if a county does not employ an MMAO(4) assessor, it must contract with a county that does)
        - oversee and administer an annual assessment of all taxable property for each assessing district under his/her jurisdiction in accordance with the constitution and laws of Michigan and all policies and guidelines of the STC
    - The county has:
        - properly developed land values
        - adequate land value maps
        - an assessment database that is not in override
        - properly developed Economic Condition Factors (ECFs)
        - an annual personal property canvass and sufficient personal property records according to developed policy and statutory requirements
        - boards of review that operate within the jurisdictional requirements of the General Property Tax Act
        - an adequate process for determining whether to grant or deny exemptions according to statutory requirements
        - an adequate process for meeting the requirements outlined in the STC's "Supervising Preparation of the Assessment Roll"
    - The county assessing office:
        - uses a Computer-Assisted Mass Appraisal (CAMA) system that is approved by the STC
        - follows a policy approved by the STC for the public inspection of its records

        - maintains reasonable office hours and availability, including by telephone and email
        - provides taxpayers online access to information regarding its assessment services, including parcel information, land value maps, land adjustments, and ECFs
        - provides notice to taxpayers of all changes in assessment and denials of exemption claims
        - provides access to a pre-BOR meeting to informally resolve valuation disputes
        - meets International Association of Assessing Officers (IAAO) standards regarding recommended staffing levels based on the number and complexity of parcels across all served districts, unless the STC grants a waiver based on a determination that the office's staffing levels are sufficient to perform the assessment function
        - ensures its support staff and BOR members are sufficiently trained and its assessors maintain their certification levels
        - dedicates all revenue collected from its share of property tax administration fees to assessment administration
    - The county tax or equalization department:
        - provides assessing services for no more than 1 other county, unless the STC determines the department has the capacity, ability, and organizational structure to provide services for 2 or more additional counties
- Require the STC to develop and implement audit programs for counties and local units providing assessing services to determine substantial compliance with the quality standards and provide for corrective action
- Phase-in over 5 years
    - County must take over assessing for MCAO(2) units by Tax Day 2021 and for participating MAAO(3)/MMAO(4) units by Tax Day 2023
    - A county that does not have an MMAO(4) assessor by October 31, 2020, must contract with an MMAO(4) county for the provision of assessing services and the MMAO(4) county must take over assessing for the contracting county's MCAO(2) units by Tax Day 2021 and for participating MAAO(3)/MMAO(4) units by Tax Day 2023
- Recommend model county assessing office structure, including officer qualifications and responsibilities
- State shall provide training and start-up funding and shall work to increase the number of MAAO(3) and MMAO(4) assessors in the state
- Operational funding shall be provided pursuant to existing law (see MCL 211.44(3) and 211.10d(6

Regional and specialized boards of review (BORs)

- Create regional and specialized BORs
    - Specialized BORs to handle commercial and industrial property, all exemptions, and all transfers of ownership

- Allow local units that don't participate in county assessing to utilize regional and specialized BORs instead of maintaining their own BORs, or utilize specialized BORs while maintaining their own local residential BORs
- Allow local units participating in county assessing to maintain their own local residential BORs
- Establish minimum standards for serving on BOR (local, regional, or specialized)
- State shall provide training and start-up funding
- Require STC to certify all BOR members
- Require a county-provided BOR to follow all requirements that would otherwise apply to a local BOR, including any local poverty guidelines adopted by the assessing district

Effective date: 1/1/19

*Substantial compliance means that any identified deficiencies do not pose a risk that the district
is unable to perform the assessment function

MTA

MICHIGAN TOWNSHIPS ASSOCIATION

May 2, 2018

Dear Township Supervisor:

About a year ago, State Treasurer Nick Khouri initiated discussions with the staffs of the Michigan Townships Association, Michigan Association of Counties and Michigan Municipal League evolving into a critical examination of local property tax administration. In characterizing property assessing as a system in dire need of substantial reform, Treasurer Khouri made clear that, in his opinion, problems are not the result of individual entity failures but rather from a local assessing structure that is "severely segmented." This problem is creating significant barriers to providing taxpayers with accurate, uniform and equitable assessments as required by the Michigan Constitution and state statutes.

Many township officials have also expressed frustration with the status quo, including compliance with complex state requirements, a scarcity of qualified assessors in some geographic areas and at the Michigan Master Assessing Officer (4) level, and the burden of defending valuations in complex and numerous tax appeals.

Treasurer Khouri has shared a proposal to fundamentally change local government assessing. The proposal has been substantially modified from earlier concepts in response to concerns raised by MTA in a lengthy position paper. While legislation to implement the proposed reforms is likely to be introduced shortly, Treasurer Khouri has asked MTA and other interest groups to solicit comments from members and identify areas where the proposal can be improved. And while Treasurer Khouri expects opposition to changing the current assessing structure, he has expressed determination to work with the Legislature and local governments to improve a property assessing system that he believes is not working well for the taxpayers of Michigan, for the state, and for local governments.

In a nutshell, the proposal imposes comprehensive quality standards on every tax-assessing entity—townships, cities and counties. All entities must comply with these standards. Some entities could achieve compliance acting on their own, while others could form joint assessing entities. Those that do not act on their own, do not form a joint entity, or fail to meet the required quality standards would have to contract assessment administration with their county—which would also have to meet the comprehensive quality standards. If adopted, the proposal will be implemented over a five-year time frame.

The new quality standards are the part of the proposal where MTA members should focus their attention and offer suggestions to ensure an optimal outcome. They include:

- Every assessing entity will have an assessor of record at the Michigan Advanced Assessing Officer (3) or Michigan Master Assessing Officer (4) level subject to the State Tax Commission's rating. The assessor of record will oversee and administer an assessing office that performs the assessing function for participating cities and townships.

- Elected supervisors, whether certified or not by the STC, will not be allowed to be the assessor of record for their own jurisdiction.

- Assessing entities must have at least 5,000 parcels that together generate at least $12 million in property taxes per year, unless a waiver is granted by the STC.

- Assessing services will be available full-time unless a waiver is granted by the STC.

- Additional quality factors, including many that are in the current AMAR review, such as proper land values and maps, a database with minimal overrides, proper Economic Condition Factors, personal property annually canvassed, exemptions properly determined, a computer-assisted mass appraisal system, public record inspection policy, reasonable office hours, taxpayer online information access, and others.

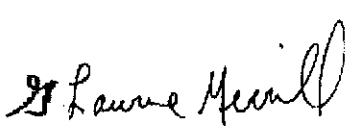
Additional proposal elements will make substantial changes to boards of review, including creating regional and specialized boards of review to handle commercial and industrial property, all exemptions, and ownership transfers. Local boards of review would continue in local units that do not participate in county assessing, and local entities participating in county assessing could continue to maintain their own residential boards of review. The equalization function is addressed very briefly and will require additional work.

MTA has already expressed concerns regarding cost, the loss of local control, the potential for an overreach of state influence on property taxation policy, the current shortage of assessors with higher level certifications, and county assessing/equalization conflicts, and have suggested alternative measures to improve assessing. The current reform proposal has incorporated some earlier MTA recommendations, wholly or in part.

MTA is studying the proposal in depth, and at Treasurer Khouri's request, we will provide a comprehensive response to him that will include a synthesis and compilation of responses we receive from MTA members. The proposal summary can be accessed here:
https//www.michigantownships.org/downloads/assessing_reform_proposal_details_updated_51.pdf

Please email your comments to legislation@michigantownships.org no later than Wednesday, May 9. Due to the anticipated volume of member input, MTA responses and answers to specific questions and comments may be considerably delayed. Your thoughts will be helpful to both MTA and Treasurer Khouri as the proposal is further vetted and debated.

Sincerely,



Larry Merrill, Executive Director

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Resolution 18-03 supporting the Cormorant Control Act HB 4429	
Summary: Resolution to support the Cormorant Control Act U.S. House Bill 4429 which calls for reinstating effective cormorant management to protect natural resources and our Great Lakes fisheries.	
Financial Impact: NA	
Recommendation: Approve Resolution 18-03 and authorize the Chair to sign.	
Prepared by: Jeffery B. Lawson	**Department:** Administration

Cheboygan County Board of Commission

Resolution 18-03

WHEREAS, State and Federal natural resource agencies tracked migratory bird populations in the Great Lakes area beginning In the 1900's and annual bird counts documented that the number of Double-crested cormorants (cormorants) appeared to have peaked In the 1940s, with about 6,000 birds. By the mid-1970's there was concern over the decline of most migratory birds in the Great Lakes region due to the effects of contamination (I.e., DDT}, and cormorant numbers were estimated to be less than 100 birds; and

WHEREAS, Cormorants migrate from the Gulf of Mexico to the Great Lakes region for the breeding season, spending approximately 150 days along the coastal island areas such as provided by Saginaw Bay. The diet of cormorants is almost exclusively fish and they depend on their surrounding waters to sustain both the breeding adults and their young once they hatch. An adult cormorant will eat 1.3 pounds of fish each day; and

WHEREAS, throughout the l980-1990's protections were afforded to migratory birds and their numbers began to increase, persistent chemicals were banned, and extensive environmental clean-up projects were undertaken. During this same period, state, federal and tribal fisheries managers instituted extensive fish stocking programs to restore a better balance to the Great Lakes food web; and

WHEREAS, today the Great Lakes supports several important fisheries Including commercial, recreational, and tribal, which are collectively valued at more than *$7* billion annually and support more than 75,000 jobs. Yellow perch in particular is a key staple of the cormorant diet but also the centerpiece of Michigan's recreational fishery, Friday dinner fish fry's and an important economic draw; and

WHEREAS, Resource managers in the Great Lakes now estimate that cormorant numbers have peaked at about 115,000 breeding pair and at these numbers their fish consumption is estimated 77 million pounds each year. In conjunction, there has also been a drastic decline in yellow perch harvest from a high of 375,000 fish to just 695 fish by the year 2000. Bait shops, fishing resorts, and fishing related service Industries declined or closed in some communities by up to 40%, and

WHEREAS, in 1998 and again in 2003, the U.S. Fish and Wildlife Service developed orders to allow for state level management of cormorant populations for the benefit of fish, and when implemented, the numbers of yellow perch and other game fish rebounded. However, the orders were rescinded in 2016 by the U.S. District Court until the U.S. Fish and Wildlife Service can reissue an Environmental Assessment to

show the effect of the orders allowing lethal control on cormorant populations. In Saginaw Bay the effect of two years without any cormorant control was easily seen last summer when the sky was blackened by such high numbers of the distinctive birds flying low over the horizon in continuous unbroken miles and miles of long lines of cormorants; and

WHEREAS, the State of Michigan has gone on record in support of U.S. House Bill 4429, for reinstating effective cormorant management, applied in the same collaboratively way that we use to protect our other natural resources, to support our important Great Lakes fisheries valued at more than *$7* billion annually and more than 75,000 jobs.

THEREFORE, be it that the Cheboygan County Board of Commissioners hereby supports the "Cormorant control Act" House Bill 4429 directing the reissuance of a rule relating to extension of the expiration dates for double-crested cormorant depredation orders.

RESOLUTION DECLARED ADOPTED.

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

By:_____
John B. Wallace, Chairman

I, Karen L. Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on May 8, 2018.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 8th day of May, 2018 at Cheboygan, Michigan.

_____
Karen L. Brewster
Cheboygan County Clerk/Register

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Fairgrounds Tractor

Summary: We would like to purchase a new tractor for the Fairgrounds to replace our old White tractor. We use this tractor to work up arenas, mow grass and do general grounds maintenance.

The White tractor we have now is a 1988 model and is frequently in need of repair.

We have received several sealed bids:

Skinners Garage: Kubota L3560	**$29,908.52**
Bader & Sons: John Deere 3039R	**$35,389.69**
Dons Tractor & Equipment: New Holland BO40	**$29750.00**
Ginop Sales: Kubota L3560	**$29,995.00**
Ginop Sales: Kubota L4060	**$31,995.00**
Ginop Sales: New Holland BO40	**$27,587.00**

All of these bids meet or exceed our specifications.

Financial Impact: Cost for a BO40 New Holland from Ginop Sales **$27,587.00** The funds for this purchase was set aside in the 2018 Fairgrounds Budget.

Recommendation: Motion to award bid for a new Tractor to Ginop Sales for the amount of **$27,587.00**.

Prepared by: Tim Mason	**Department: Maintenance Department**

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Simplicity
New Idea
GEHL

SKINNERS

4142 Pleasant Avenue • Pickford, MI 49774
906/647-5655 • 877/647-2500
Fax: 906/647-2603

Kubota
Husqvarna
HESSTON
Ariens · Kawasaki
STIHL
Bush Hog
KUHN

Quotation

Honorable for 30 days

Customer: CHEBOYGAN CO. FAIRGROUNDS
FAX 231-627-8480
Phone: 231-627-8804 Date: 12 APRIL 2018

	TRACTOR + LOADER AS BID TO FAIRGROUNDS LIST $38,686.00	
	BID TO COUNTY $29,958.52	
OPTION 1.	72" H.D. BUCKET ADD	$320.00
OPTION 2.	29X12.50-15 + 44X18-20 TIRES	$460.00
OPTION 3.	LA805 LOADER UPGRADE	$580.00
	THANK YOU	

email: skinnersinc450@centurytel.net
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SKINNERS

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Fax: 906/647-2603

Kubota
Husqvarna
HESSTON
Ariens · Kawasaki
STIHL
Bush Hog
KUHN

Quotation

Honorable for 30 days

Customer: CHEBOYGAN CO. FAIRGROUNDS
FAX 231-627-8480
Phone: 231-627-8804 Date: 12 APRIL 2018

1. KUBOTA L3560 HSTC CAB WITH AIR + HEAT STD. 4X4 + HYDROSTATIC RWS STD. 27X8.50-15 + 355/80D18 TIRES	$32,780.00
ENGINE HEATER	$100.00
REAR WIDER	$145.00
REAR WORK LIGHTS	$131.00
AM FM CD + BLUETOOTH	$70.00
FREIGHT + PREP. LOAD	$
REAR TIRES, FUEL WD	$760.00
LIST	$34,042.00
1. KUBOTA LA555 LOADER WITH 72" STD. BUCKET	$4,644.00
LIST	$38,686.00
NEXT PAGE	

email: skinnersinc450@centurytel.net
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JOHN DEERE

Bader & Sons Co.
"Outstanding in our field"

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Bader & Sons Co.
1365 E Monroe Road
St Louis, MI 48880
989-681-5771
robslagell@greentractors.com

Quote Summary

Prepared For:
Cheboygan County Fairgrounds
MI

Delivering Dealer:
Bader & Sons Co.
Josh Schmalzried
1365 E Monroe Road
St Louis, MI 48880
Phone: 989-681-5771
jschmalzried@greentractors.com

Quote ID:	17196289
Created On:	17 April 2018
Last Modified On:	17 April 2018
Expiration Date:	31 July 2018

Equipment Summary	**Selling Price**		**Qty**		**Extended**
JOHN DEERE 3039R Compact Utility Tractor (31 PTO hp) **Contract:** MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W CG 22) **Price Effective Date:** December 17, 2017	$ 30,755.41	X	1	=	$ 30,755.41
JOHN DEERE 320R Loader **Contract:** MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W CG 22) **Price Effective Date:** December 17, 2017	$ 4,634.28	X	1	=	$ 4,634.28
Equipment Total					**$ 35,389.69**

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	$ 35,389.69
Trade In	
SubTotal	**$ 35,389.69**
Est. Service Agreement Tax	$ 0.00
Total	$ 35,389.69
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 35,389.69**

Salesperson : X _____

Accepted By : X _____

NEW HOLLAND
AGRICULTURE

DON'S TRACTOR & EQUIPMENT SALES

2516 M32 W.
ALPENA, MI. 49707
April 19, 2018

Cheboygan County Fairgrounds
Cheboygan,
Michigan 49721

Let me start off by saying thank you for giving us this opportunity to bid a new tractor for you. We have been in business here in Alpena since 1981. We pride ourselves on our service to our customers.

We still do a 50 hour check up on our New Holland tractors. This is to insure everything is still right with the tractor, change the filters and the fluids. We come to your facility to show your mechanics what to look for. We pay for the labor and the only thing you pay for is the filters and the fluids.

We are bidding a New Holland BO40 with a New Holland Model 250TLA loader. The tractor will be 4 wheel drive and have all the specifications you asked for in your bid.
Our price on the New Holland BO40 Tractor and New Holland 250TLA loader is $29750.00.

Enclosed with this bid are brochures that tell you the specifications exactly.

Again, thank you.
Dean Thomas
Dean Thomas, Don's Tractor & Equipment Sales

GINOP SALES Inc.

11274 M-68 West
Alanson, MI 49706
(231) 548-2272
1-800-344-4667
Fax (231) 548-2278

9040 M-72 East
Williamsburg, MI 49690
(231) 267-5400
1-800-304-4667
Fax (231) 267-5477

20831 M-32 West
Hillman, MI 49746
(989) 742-7500
1-877-334-4667
Fax (989) 742-7419

April 20, 2018

Cheboygan County Fair
204 E. Lincoln Ave.
Cheboygan, MI 49721

Bid Quote

New Kubota L3560HSTC (IN STOCK)

- Factory 4WD Cab Tractor with AC/Heat
- 3-Cylinder Diesel Tier 4 Engine
- 35 HP Engine & 28 HP PTO
- Hydrostatic Power steering
- HST Plus 3 Forward/3 Reverse
- Front & Rear Work Lights & Wipers
- Engine Block Heater
- Radio
- Turf Tires with Rears Loaded

New Kubota LA805

- Front loader with Grill Guard, Quick Coupler
- 72" Quick Attach Bucket

Retail $40,579.00

April '18 Government Sale $29,995.00

No Tax

If you have any questions please call 231-548-2272. Or email @ aleshia@ginopsales.com .

Thank you so much, Aleshia Robiadek

GINOP SALES Inc.

11274 M-68 West
Alanson, MI 49706
(231) 548-2272
1-800-344-4667
Fax (231) 548-2278

9040 M-72 East
Williamsburg, MI 49690
(231) 267-5400
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Fax (231) 267-5477

20831 M-32 West
Hillman, MI 49746
(989) 742-7500
1-877-334-4667
Fax (989) 742-7419

April 20, 2018

Cheboygan County Fair
204 E. Lincoln Ave.
Cheboygan, MI 49721

Bid Quote

New Kubota L4060HSTC (IN STOCK)

- Factory 4WD Cab Tractor with AC/Heat
- 4-Cylinder Diesel Tier 4 Engine
- 40 HP Engine & 32.5 HP PTO
- Hydrostatic Power steering
- HST Plus 3 Forward/3 Reverse
- Front & Rear Work Lights & Wipers
- Engine Block Heater
- Radio
- Turf Tires with Rears Loaded

New Kubota LA805

- Front loader with Grill Guard, Quick Coupler
- 72" Quick Attach Bucket

Retail $43,722.00

April '18 Government Sale $31,995.00

No Tax

If you have any questions please call 231-548-2272. Or email @ aleshia@ginopsales.com .

Thank you so much, Aleshia Robiadek

GINOP SALES Inc.

11274 M-68 West
Alanson, MI 49706
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Fax (231) 267-5477

20831 M-32 West
Hillman, MI 49746
(989) 742-7500
1-877-334-4667
Fax (989) 742-7419

April 20, 2018

Cheboygan County Fair
204 E. Lincoln Ave.
Cheboygan, MI 49721

Bid Quote

New NH Boomer 40 (IN STOCK)

- Factory 4WD Cab Tractor with AC/Heat
- 4-Cylinder Diesel Tier 4B Engine
- 40 HP Engine & 32 HP PTO
- Hydrostatic Power steering
- HST Plus 3 Forward/3 Reverse
- Front & Rear Work Lights & Wipers
- Engine Block Heater
- Radio
- Turf Tires with Rears Loaded

New NH 250TLA

- Front loader, Quick Coupler
- 72" Quick Attach Bucket

Retail $40,587.00

April '18 Government Sale $27,895.00

No Tax

If you have any questions please call 231-548-2272. Or email @ aleshia@ginopsales.com .

Thank you so much, Aleshia Robiadek

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Interlocal Agreements County Recycling Surcharge (sample attached)	
Summary: The County must renew its Interlocal Agreements with participating municipal units to collect a recycling surcharge fee to fund the County's recycling program as authorized by Resolution #18-01 which authorizes the County to collect up to $25 a year per household. The surcharge fee would be charged on an annual basis until March 31, 2018.	
Financial Impact: The Surcharge raises revenue to fund the County Recycling Program.	
Recommendation: Motion to approve Interlocal Agreements regarding County Recycling Surcharge with Aloha Township, Beaugrand Township, Hebron Township, City of Cheboygan, Inverness Township, Munro Township, Burt Township, Tuscarora Township, Koehler Township, Waverly Township, Mentor Township, Ellis Township and Walker Township and authorize the Chair to sign.	
Prepared by: Jeffery B. Lawson	**Department: Administration**

CHEBOYGAN COUNTY
INTERLOCAL AGREEMENT
REGARDING COUNTY RECYCLING SURCHARGE

THIS AGREEMENT is entered into by and between the County of Cheboygan, a municipal corporation and political subdivision of the State of Michigan, whose address is 870 S. Main Street, P.O. Box 70, Cheboygan, Michigan 49721 (hereafter, "the County") and the Township of _____, whose address is _____(hereafter, "the Township").

Recitals

A. Cheboygan County has adopted a Solid Waste Management Plan, as required under Part 115 of the Natural Resources and Environmental Protection Act of 1994, being Act 451 of the Public Acts of 1994, as amended.

B. A component of the Solid Waste Management Plan is the County's Recycling Program, which encompasses waste reduction and collection of consumer source separated services and related educational programs.

C. Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), authorizes the Cheboygan County Board of Commissioners to impose by resolution a surcharge on households within the county of not more than $25.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in Part 115 of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

D. The Cheboygan County Board of Commissioners has imposed an annual surcharge of up to $25.00 per household within the county as authorized by Section 8a(1) of the Urban Cooperation Act of 1967, for a period of five (5) years, 2018 through 2022, inclusive.

E. Section 8a(3) of the Urban Cooperation Act of 1967, being MCL 124.508a(3), provides that Cheboygan County shall defer the imposition and collection of the surcharge until the County has entered into interlocal agreements with the local units of government within the county relating to the collection and disposition of the surcharge.

F. Section 5(a) of the Urban Cooperation Act of 1967, being MCL 124.505(a), provides that an interlocal agreement may provide for the purpose of the interlocal agreement or the power to be exercised and the method by which the purpose will be accomplished or the manner in which the power will be exercised.

G. Section 5(h) of the Urban Cooperation Act of 1967, being MCL 124.505(h), provides that an interlocal agreement may provide for the fixing and collecting of charges and of the making and promulgation of necessary rules and regulations and their enforcement by or with the assistance of the participating parties to the interlocal agreement.

H. The parties previously entered into an interlocal agreement relating to the collection and disposition of the surcharge.

I. The parties therefore desire to fulfill the statutory requirement for interlocal agreements and to specify their respective rights and responsibilities concerning the collection and disposition of the surcharge by entering into this new interlocal agreement, which will cover the time of the newly extended surcharge.

Agreement

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. Surcharge. By entering this Agreement, the Township agrees with the County's imposition of an annual surcharge of up to $25.00 per household in the Township for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in Part 115 of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

2. Definition of “Household”. For purposes of this Agreement and the imposition of the surcharge authorized by Section 8a(1) of the Urban Cooperation Act of 1967, the parties agree that a household shall mean a mobile home and a single unit building or portion thereof, including but not limited to a house, apartment, and condominium unit, which provides complete independent living facilities (permanent provisions for living, sleeping, eating, cooking and sanitation) for one (1) family for residential purposes and which is occupied for residential purposes at any time during the year.

3. Billing, Collection, and Disposition of Surcharge. The Township shall include the surcharge imposed on households within the county by the Cheboygan County Board of Commissioners with the Township’s annual winter ad valorem property tax bills for the real property on which the households are located. The Township's treasurer shall collect the surcharge at the time he or she collects the Township's winter ad valorem property taxes. The Township's treasurer shall account for and remit to the Cheboygan County Treasurer the surcharges collected on or before March 1 of the year following the annual winter ad valorem property tax bills.

4. Indemnification. The County hereby agrees to indemnify and hold harmless the Township from any liability and damages of any nature whatsoever resulting from the Township's entering into this Agreement or resulting from the Township's collection and disposition of the surcharge imposed under Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1). In addition, the County hereby agrees to pay the actual and reasonable attorney fees of the Township in the defense of any proceeding, litigation or lawsuit brought against the Township as a result of entering into this Agreement or as a result of its collection and disposition of the surcharge imposed under Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), or in the alternative and at the sole discretion of the County, to fully defend the Township in any proceeding, litigation or lawsuit arising as a result of entering into this Agreement or as a result of its collection and disposition of the surcharge.

5. Exemption from Surcharge. A Township may exempt a household from a surcharge imposed by the Cheboygan County Board of Commissioners under Section 8a(1) of the Urban Cooperation Act of 1967 if and only if the Township exempts the property owner, in whole or in part, from taxation pursuant to the terms and condition of Section 7u of the General Property Tax Act, being MCL 211.7u, or other similar state law or charter provisions.

6. Effective date; Contingency. This Agreement shall become effective when signed by both parties.

7. Term. Unless terminated as provided in Paragraph 8, the term of this Agreement shall be for up to six (6) years, beginning on the effective date specified in Paragraph 6 and ending on March 31, 2023, or at the expiration of the authorization for the annual surcharge of up to $25.00 per household within the county as authorized by Section 8a(1) of the Urban Cooperation Act of 1967, whichever occurs later.

8. Termination. Either party may terminate this Agreement by providing the other party written notice of the intent to terminate no less than sixty (60) days prior to the effective date of the termination. Provided, however, the effective date of any such termination shall not be after September 1 in any calendar year. Termination of this Agreement shall not result in a reimbursement of any surcharge funds collected pursuant to this Agreement.

9. Amendments. This Agreement may not be amended, modified or changed in whole or in part in any manner other than by an agreement in writing duly signed by the authorized representatives of both parties.

10. Authority to Sign Agreement. The persons signing this Agreement on behalf of the parties certify by their signatures that they are duly authorized to sign on behalf of the parties, and that this Agreement has been authorized by the parties.

IN WITNESS WHEREOF, the authorized representatives of the County and the Township have executed this Agreement to be effective as provided herein.

COUNTY OF CHEBOYGAN	TOWNSHIP OF _____
By: _____ John B. Wallace	By: _____
Its: Chairperson	Its:
Date: _____	Date: _____

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: AIA Agreement with Demolition Contractors Inc., d/b/a Pitsch Companies, Pitsch Wrecking.	
Summary: Requests for bids were sought for the demolition of buildings located at 417 N. Main Street and 418 N. Huron Street, Cheboygan MI. The Board of Commissioners awarded the bid to d/b/a Pitsch Companies at the March 27, 2018 meeting.	
Financial Impact: $246,000. $200,000 State Grant $46,000 Tax Foreclosure Fund	
Recommendation: Motion to approve AIA Document A101-2007 Standard Form Agreement in the amount of $246,000.00 with Demolition Contractors Inc. d/b/a Pitsch Companies, Pitsch Wrecking for the demolition of buildings at 417 N. Main and 418 N. Huron Street, Cheboygan MI and authorize the Chairperson to sign and authorize any necessary budget adjustments.	
Prepared by: Jeffery B. Lawson	**Department:** Administration

AIA® Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 8 th day of May in the year 2018
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Cheboygan County
870 South Main Street
PO Box 70
Cheboygan, MI 49721

and the Contractor:
(Name, legal status, address and other information)

Demolition Contractors Inc, DBA
DBA,Pitsch Companies, DBA, Pitsch Wrecking
675 Richmond, NW
Grand Rapids, MI 49504

for the following Project:
(Name, location and detailed description)

Cheboygan County
Demolition of Buildings
417 N Main and 418 N Huron
Cheboygan, MI 49721

The Architect:
(Name, legal status, address and other information)

Structural Engineering firm contracted by Pitsch Compaines
JDH Engineering Inc, a Michigan Corporation
3000 Ivanrest SW - Suite B
Grandville, MI 49418

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.
(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than ( ) days from the date of commencement, or as follows:
(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

Portion of Work	Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Two Hundred Forty Six Thousand Dollars ($ 246,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

1. Structural engineering report $ 5,000,00
2. Remove contaminated material $ 15,000.00
3. Building structure removal $ 209,000.00
4. Property restoration $ 15,000.00
5. Sidewalk replacement $ 2,000.00

Contract Amount $ 246,000.00

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit ($0.00)
N/A		

§ 4.4 Allowances included in the Contract Sum, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
N/A	

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the 25th day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the 30th day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than forty five (45) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

.1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;

.2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10 %);

.3 Subtract the aggregate of previous payments made by the Owner; and

.4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

.1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201–2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)

.2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:
(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

N/A

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

Payment shall be made no later then 45 days after the Certificate of Payment is submitted.

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

N/A

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:
(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

[ ] Arbitration pursuant to Section 15.4 of AIA Document A201–2007

[ ] Litigation in a court of competent jurisdiction

[X] Other *(Specify)*

To be determined in writing by the parties.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

% N/A

§ 8.3 The Owner's representative:
(Name, address and other information)

Jeffery B. Lawson
County Administrator
Cheboygan County
870 South Main Street
PO Box 70
Cheboygan, MI 49721

§ 8.4 The Contractor's representative:
(Name, address and other information)

Demolition Contractors Inc.
DBA,Pitsch Compaines, DBA Pitsch Wrecking
675 Richmond NW
Grand Rapids, MI 49504

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

8.6.1 The property shall be restored and back filled to grade using well compacted soil and engineered fill.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N /A			

§ 9.1.4 The Specifications:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)
N/A

Section	Title	Date	Pages

§ 9.1.5 The Drawings:
(Either list the Drawings here or refer to an exhibit attached to this Agreement.)
N/A

Number	Title	Date

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
N/A		

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

.1 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

.2 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

Cheboygan County Request for Bid, Demolition of Structures with Engineering Report dated January 2, 2018.

Asbestos & Paint Survey, Commercial Building dated January 8, 2018 prepared by Mackinac Environmental Technology Inc.

Pitsch Companies cost proposal and complete bid submittal.

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201–2007.
(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)

Type of insurance or bond	Limit of liability or bond amount ($0.00)
Performance Bond	Amount equal to 100% of the Contract Amount
Payment Bond	Amount equal to 100% of the Contract Amount

Liability, minimum $ 2,000,000.00 and Workers Comp coverage, minimum $ 500,000.00 and Automobile Liability minimum, $ 1,000,000.00 per occurrence.

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
Cheboygan County	Demolition Contractors Inc, DBA,Pitsch Companies, DBA, Pitsch Wrecking
(Printed name and title)	*(Printed name and title)*

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Resolution 18-04 Approving the Fiscal Year 2019 Community Corrections Grant Application of the Northeast Michigan Council of Governments	
Summary: Resolution of support for NMCOG's fiscal year 2019 Community Corrections Grant Application in the annual amount of $312,000 to provide Community Correction programs in Alcona, Alpena, Cheboygan, Crawford and Otsego Counties.	
Financial Impact: N/A	
Recommendation: Approve Resolution 18-04 Fiscal Year 2019 Community Corrections Grant Application of the Northeast Michigan Council of Governments.	
Prepared by: Jeffery B. Lawson	**Department: Administrative**

RESOLUTION
18-04

Approval of the
FY 2019 Community Corrections Grant Application
of the
Northeast Michigan Council of Governments

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NMCCAB), and

WHEREAS, this County is a member of either the NEMCCAB strongly desires to continue to participate with Community Correction's Programs and Services, and

WHEREAS, NEMCOG has worked with the OCC to develop a Community Corrections FY 2019 Grant Application for the NEMCCAB, and

WHEREAS, the FY 2019 Community Corrections Grant Application has been prepared by NEMCOG in the amount $312,000 for Community Corrections Programs And Services in the counties of: Alcona, Alpena, Cheboygan, Crawford and Otsego, and

WHEREAS, the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends its approval by the member counties,

THEREFORE BE IT RESOLVED, that Cheboygan County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 19 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of $312,000 for Programs and Services.

Motion by Commissioner _____, seconded by Commissioner _____to adopt the above Resolution at the Finance Business Meeting held May 8, 2018 by a vote of _____Ayes and _____ Nays.

Attested by:_____ Date: May 8, 2018
John B. Wallace, Chairman

Witnessed by: _____ Date: May 8, 2018
Karen L. Brewster
Cheboygan County Clerk/Register

Cheboygan County
Board of Commissioners' Meeting

May 8, 2018

Title: Senior Citizen Services Millage Renewal	
Summary: The Senior Citizen Services Millage expired December of 2017. The proposed resolution and ballot language, see attached, will place the question of millage renewal on the August 7, 2018 ballot. These moneys are primarily used by the Cheboygan County Council on Aging and the Wawatam Area Senior Citizens Organization to provide meals, transportation assistance, home care services, etc. in Cheboygan County. Each organization applies yearly providing detailed information identifying the need for requested funds and how they will be spent. Please find attached the request from the Cheboygan County Council on Aging and the Wawatam Area Senior Citizens to place the question of millage renewal on the ballot. The request is traditionally placed on the August Ballot as requested by the Cheboygan County Council on Aging to provide time to implement the millage for December tax bills if approved.	
Financial Impact: The Senior Millage is estimated to generate approximately $717,622 annually.	
Recommendation: Approve Resolution placing the Senior Citizen Services Millage Renewal on the August 7, 2018 Ballot	
Prepared by: Jeffery B. Lawson	Department: Administration

CHEBOYGAN COUNTY
Resolution No. 18-5

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR SENIOR CITIZEN SERVICES AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 7, 2018 PRIMARY ELECTION

Recitals

A. Act 39 of the Public Acts of 1976, as amended, expressly authorizes the Board of Commissioners for the County of Cheboygan to appropriate funds for the purpose of providing services to the older persons, being individuals sixty (60) years of age or older, within the County.

B. The County of Cheboygan currently provides funds for services for senior citizens within the county.

C. The funds to provide these services for senior citizens were provided in part by a millage of .5 mills previously approved by the county electors.

D. The millage previously approved by the county electors expired in December, 2017.

E. The Cheboygan County Board of Commissioners, therefore, desires to obtain voter approval to renew the .5 mills to provide funds for senior citizen services within the county.

F. Because a county-wide primary election is scheduled on August 7, 2018, the Cheboygan County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this primary election.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

1. The following proposition, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the electors of Cheboygan County for a vote at the August 7, 2018 primary election:

BALLOT LANGUAGE

CHEBOYGAN COUNTY

Proposal to Renew Senior Millage

This proposal reestablishes the ½ mill senior millage previously approved by the electors that expired after the December, 2017 levy. Specifically, the proposal renews the previously authorized .4993 mills and restores the .0007 mills rolled back by the Headlee Amendment.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Cheboygan, State of Michigan, against taxable property in the County be increased by up to .5 mills ($.50 per $1,000 of taxable value) for a period of four (4) years, 2018 through 2021, inclusive, for the purpose of providing funds for senior citizen services within the county, and shall the Cheboygan County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated $717,622 for Cheboygan County in 2018.

( ) Yes

( ) No

CHEBOYGAN COUNTY

By: _____
John B. Wallace

Its: Chairperson

By: _____
Karen L. Brewster

Its: Clerk

HEBOYGAN
OUNTY
OUNCIL ON
AGING

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Administrative Offices and In-Home Services
1531 Sand Road
Cheboygan, MI 49721
(231) 627-7234
(231) 627-4048 facsimile

Sand Road Senior Center
1531 Sand Road
Cheboygan, MI 48721
(231) 627-7234
(231) 627-4087 facsimile

Wolverine Senior Center
6554 Wolverine Road
Wolverine, MI 49799
(231) 525-8969
(231) 525-9218

Sand Castles Adult Day Care
1531 Sand Road
Cheboygan, MI 48721
(231) 597-8317

Plunkett Cooney, General Counsel

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CHEBOYGAN COUNTY COUNCIL ON AGING
SPECAIL MEETING OF THE BOARD OF DIRECTORS

Thursday, April 19, 2018

SPECIAL MEETING MINUTES

The Special Meeting was called to order at 12:40 pm.

Roll Call: Present were:

Sue Cleary, Vice President
Mark Kadrovach, Member
Ned Workman, Sec./Treas.
Leonard Page, Member

THE SOLE AGENDA of this Special Meeting is to formally request that the Commissioners of the County of Cheboygan place a millage renewal request on the August 7, 2018 Primary Ballot, for the Senior Millage, in the amount equal to that which appeared on the August 5, 2014 ballot.

A motion was made by Ned Workman and seconded by Mark Kadrovach to request that the Cheboygan County Board of Commissioners place said request to renew the Senior Millage proposal on the August 7, 2018 Primary Ballot.

Said motion carried.

The Special meeting was adjourned at 12:50 pm.

Minutes prepared and submitted by Gail Tinker, Executive Director, for the Vice President of the Board of Director's signature.

Signed: Susan Cleary Dated: April 19, 2018
Susan Cleary, Vice-President
Cheboygan County Council of Aging
Board of Directors

CHEBOYGAN COUNTY COUNCIL ON AGING

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April 19, 2018

Mr. Jeffery B. Lawson, Administrator
Cheboygan County
PO Box 70
Cheboygan, MI 49721

RE: **Millage Renewal Request**

Dear Mr. Lawson,

Please allow this letter to serve as a formal request from the Cheboygan County Council on Aging to include the Senior Millage Renewal in the upcoming Primary Election. Inclusion in the Primary Election will allow the Council to properly plan for the 2018/19 fiscal year.

While we do not expect a significant decrease in funding from our other funding sources, we do know that the continued support of the senior millage is absolutely necessary for the Council's existence. Currently, the Senior Millage comprises approximately 60% of our current fiscal year budget and we rely upon this funding to continue to serve the needs of Cheboygan County's senior citizens.

Thank you very much for the continued support of our mission. I remain,

Very truly yours,

CHEBOYGAN COUNTY COUNCIL ON AGING

Gail

Gail M. Tinker
Executive Director

:gmt

WAWATAM AREA SENIOR CITIZENS, INC.

205 CEDAR STREET

MACKINAW CITY, MI 49701

Center 231-436-5323

Administration 231-537-4780

May 3, 2018

Mr. Jeffery B. Lawson, Administrator

Cheboygan County

P.O. Box 70

Cheboygan, Michigan 49721

RE: Millage Renewal Request

Dear Mr. Lawson,

Please accept this letter as our formal request, from the Wawatam Area Senior Center in Mackinaw City, to include the Senior Millage Renewal in the upcoming Primary Election in August. Inclusion in the Primary Election will allow our Senior Center to properly plan for the year of 2019.

The support received through the millage is almost half of our total operating budget and continuing to serve the needs of the senior population in our area is vitally important.

Thank you so much for helping us achieve our mission in our service area.

Very Truly Yours,

Wawatam Area Senior Center

Raymond Mularz, President

Cheboygan County
Board of Commissioners' Meeting
May 8, 2018

Title: Wage Budget Adjustment- Wage Classification Review AFSCME Assistant Veterans Service Officer

Summary: Under the County's Labor Agreement with AFSCME, an employee with Union approval may ask for a position and/or wage classification review. AFSCME requested this position be reclassified to the $19.83 wage classification level. The agreement identifies that a classification review consists of a review of job duties as well as a market rate review. A classification review is not based on the work performance of an employee. The Assistant Veterans Service Officer's current job description was reviewed and an updated list of job duties was completed. The review identified that the position is currently processing claims based on the employee obtaining their Veteran's Service Officer Accreditation which was the goal of the County to provide better service to Veterans pursuing claims for benefits. Accreditation and the processing of claims resulted in a change to current job duties and position level responsibilities. A review of wage comparable information with our five comparable counties did not identify any comparable positions. A review of internal AFSCME wage classification categories identified an appropriate wage reclassification to the $18.30 pay grade based on Veterans Service Officer Accreditation permitting the processing of claims by the position. The wage classification to $18.30 was granted based on the review. AFSCME and the employee were informed that the Board of Commissioners may appropriate additional funds to maintain 40 hours a week for the position during 2018. If additional funds are not approved for appropriation by the Board, the position hours for the remainder of 2018 will be adjusted to maintain original appropriation levels.

Financial Impact:

Veterans

Remainder of 2018 to maintain 40 hours a week at $18.30 pay rate – Wage $1,304 Fringe $350.52 Total $1,654.52

Recommendation:

Motion to approve wage reclassification budget adjustment for Assistant Veterans Service Officer and approve the necessary budget adjustment.

Prepared by: Jeffery Lawson/James Manko	**Department:** Administration/Finance

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
101-682	Transfer	$1,304.00	101-700-955.01	101-682-718.00
Veterans			Carried Forward Fund Equity	Full Time
101-682	Transfer	$351.00	101-700-955.01	101-682-712.00
Veterans			Carried Forward Fund Equity	Fringe
Job classification for Sara Cunningham effective 5/9/18				
Prepared by James Manko		$1,655.00		

Approved at the 5/8/18 Board of Commissioner's Meeting - Wage Related

Signed

5/8/2018 JEM

Date