



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

July 12, 2016

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Region 9 Area Agency on Aging Proposed 2017-2019 Multi Year Implementation Plan
 - D. Cheboygan County Fair
 1. North Central Security Agreement
 - E. Housing Project H14-356
 - F. Crime Victim's Right Application 2017
 - G. DHHS 2016 Amendment #2 Homemaker Contract
 - H. Correspondence
 1. Bay County Resolution Supporting SB 39 of 2015
 2. Eaton County Resolution Regarding Dark Stores
 3. Huron County Resolution Opposing Fracking
 - I. Minutes:
 1. Finance/Business Meeting of May 10, 2016 and Committee of the Whole Meeting of May 24, 2016
 2. Health Board – 5/17/16
 3. North Country Community Mental Health – 5/19/16
 4. NLEA July President's Report
 5. Cheboygan County Road Commission – 6/16/16
 6. Cheboygan City Council – 5/24/16 Special Meeting/ Port Commission, 5/24/16 & 6/14/16
 7. Planning Commission Meeting –6/1/16
 8. ZBA – 5/25/16
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Byrne Justice Assistance Grant 2017 Application - SAYPA
 - B. 2016 Salary & Wage Resolution 16-01 - Non-union General Employees Amendment #5 – 89th District Court
 - C. 2016 Salary & Wage Resolution 16-01 – Non-union General Employees Amendment #6 - SRR
 - D. 2017 Budget Process Timeline
13. **Citizen Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

CHEBOYGAN COUNTY FINANCE REPORT JULY 2016

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 7/12/16

FINANCE TOTAL \$ 123,518.00

PREPARED BY: DAWN WREGGLESWORTH

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. HOEKSTRA TRANSPORTATION	94,318.00		
2. KUJAWA CONSTRUCTION	29,200.00		
TOTAL ALL CLAIMS	123,518.00		

CHEBOYGAN COUNTY PREPAIDS REPORT JULY 2016

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	945,081.79
MINUS JUNE FINANCE	\$	0.00
TOTAL PREPAIDS	\$	945,081.79

THERE WERE NO JUNE FINANCE CLAIMS

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
06/02/2016	1	60443	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES JUNE 2016	1,328.15
06/02/2016	1	60444	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PE 5/28	353.75
06/02/2016	1	60445	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES JUNE 2016	162.00
06/02/2016	1	60446	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF UNION DUES JUNE 2016	595.40
06/02/2016	1	60447	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 TRAVIS WAYNE WAYBRANT	200.00
06/02/2016	1	60448	JEWEL P	PAULA JEWELL	PR REFUND INITIAL AFSCME DUES	10.00
06/02/2016	1	60449	MISDU	MISDU	PR #9102203832002007381 M. FAIRCHILD PE	170.80
06/02/2016	1	60450	MISDU	MISDU	PR #9130688762009007526 G. STANKEWITZ PE	35.17
06/02/2016	1	60451	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF UNION DUES JUNE 2016	804.00
06/02/2016	1	60452	REF-DEEDS	CROSSROADS TITLE AGENCY	RD REFUND OVERPAYMENT CK#11200	6.00
06/02/2016	1	60453	SLG	SHERMETA LAW GROUP	PR GARNISH TINA M GONSER JEWELL PE 5/28	75.00
06/02/2016	1	60454	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 5/28/16	11.00
06/02/2016	1	60455	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 5/28/16	287.92
06/03/2016	1	60456	ESCHEATS	MICHIGAN DEPT OF TREASURY	TR 2015 ESCHEATABLE MONIES	174.04
06/03/2016	1	60457	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED DUE STATE	436.00
06/03/2016	1	60458	TREAS	CHEBOYGAN COUNTY TREASURER	TR REPLACE CHECK #56730 FROM 10/2/14	26.22
06/03/2016	1	60459	TREAS	CHEBOYGAN COUNTY TREASURER	TR REPLACE CHECKS DATED 9/4/14-4/7/15	78.69
06/07/2016	1	60460	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5200-FH ROBERT DUFFINEY JR.	680.00
06/07/2016	1	60461	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5211-FH JARED OSTRENGA	200.00
06/07/2016	1	60462	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5199-FH LADONA SNIFF	407.47
06/07/2016	1	60463	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5199-FH PEO VS SNIFF	30.00
06/07/2016	1	60464	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5199-FH PEO VS SNIFF	270.00
06/07/2016	1	60465	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5201-FJ PEO VS DUFFINEY JR	200.00
06/07/2016	1	60466	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5200-FH PEO VS DUFFINEY JR	450.00
06/07/2016	1	60467	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5200-FH PEO VS DUFFINEY JR	50.00
06/07/2016	1	60468	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5211-FH PEO VS OSTRENGA	270.00
06/07/2016	1	60469	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5211-FH PEO VS OSTRENGA	30.00
06/09/2016	1	60470	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL LICENSE	3,129.00
06/09/2016	1	60471	REF-CLERK	CANDY FAITH	CR REFUND NOTARY FEE, FILED IN WRONG COU	10.00
06/13/2016	1	60472	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244-0013 JULY 2016	434.65
06/13/2016	1	60473	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244-0012 JULY 2016	447.59
06/13/2016	1	60474	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244-0011 JULY 2016	1,441.21
06/13/2016	1	60475	BEEET A	ANDREW BEETHAM	PC REST #8004404 CHRISTOPHER HARMON	50.00
06/13/2016	1	60476	CHEB	CITY OF CHEBOYGAN	PC REST #14008458 MADISON JANE SMITH	25.00
06/13/2016	1	60477	CHEB	CITY OF CHEBOYGAN	PC REST #14008458 MADISON JANE SMITH	40.00
06/13/2016	1	60478	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN MICHAEL MOORE	100.00
06/13/2016	1	60479	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK WILLIAM ST AMOUR	10.00
06/13/2016	1	60480	KOHL S	KOHL S DEPT STORE	PC REST #16008557 SCOTT OWEN MARTIN	80.00
06/15/2016	1	60481	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS #007016244-0001 JULY 2016	7,247.81
06/15/2016	1	60482	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS #00188643 JULY 2016	98,052.71
06/15/2016	1	60483	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE GENERAL JULY 2016	1,397.86
06/15/2016	1	60484	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE AFSCME JULY 2016	779.43
06/15/2016	1	60485	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE GELC JULY 2016	366.47
06/15/2016	1	60486	UNUM	UNUM LIFE INSURANCE COMPANY	PR LIFE INSURANCE JULY 2016	666.10
06/15/2016	1	60487	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP OPTIONAL LIFE INS JULY 2016	708.93
06/16/2016	1	60488	AO INS	AUTO OWNERS INC	DC REST #08-0938-FY LONNIE EVERETT BOUDR	2.81
06/16/2016	1	60489	CINCI	CINCINNATI INSURANCE CO	DC REST #11-0923-SM MORGAN KEWAYGESHK	10.00
06/16/2016	1	60490	CITI	CITI STREET	PR CHEB CO PC JUDGE RETIREMENT PE 6/11/1	353.75
06/16/2016	1	60491	FARMERS IN	FARMERS INSURANCE	DC REST #14-0121-ST RALPH HOWARD PRUDER	150.00
06/16/2016	1	60492	FB INS	FARM BUREAU SUBROGATION	DC REST #15-0190-SM SARAH ALEN MYERS	32.50
06/16/2016	1	60493	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD MELISSA DAWN SKIDMOR	150.00
06/16/2016	1	60494	JOHN S	STACIE JOHNSON	DC REST #16-0001-SM KYLE DOUGLAS SHERMAN	40.00
06/16/2016	1	60495	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST ANTHONY ROBERT PECZY	25.00
06/16/2016	1	60496	MCKA J	JODY MCKAY	DC REST #15-0850-SM MARCY JO MARTIN	367.04
06/16/2016	1	60497	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PE	35.17
06/16/2016	1	60498	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PE	170.80
06/16/2016	1	60499	NEWM C	CHRISTOPHER NEWMAN	DC REST #15-0790-FY TANIA LYNN HAYES	40.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/16/2016	1	60500	PROG INS-R	PROGRESSIVE INSURANCE	DC REST #15-0409-FY CHRISTOPHER ARRELL-S	40.00
06/16/2016	1	60501	SANG R	RICHARD SANGSTER	DC REST #11-0923-SM MORGAN LYNN KEWAYGES	10.00
06/16/2016	1	60502	SLG	SHERMETA LAW GROUP	PR GARNISH TINE M GONSER JEWELL PE 6/11/	75.00
06/16/2016	1	60503	SOM-DCH	STATE OF MICHIGAN	DC REST #15-0907-FY DAVID CLARENCE DAWKI	135.00
06/16/2016	1	60504	STRU C	CARL JEROME STRUBLE	DC REST #15-0795-FY DREW CAMERON WEATHER	10.00
06/16/2016	1	60505	TYSON E	EDWARD JAMES TYSON	DC REST #15-0907-FY DAVID CLARENCE DAWKI	150.00
06/16/2016	1	60506	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMP DEDUCTION PE 6/11/16	11.00
06/16/2016	1	60507	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 6/11/16	287.92
06/16/2016	1	60508	WALMART	WALMART	DC REST #16-0177-SM MICHAEL WM OSTWALD	20.67
06/16/2016	1	60509	WALMART	WALMART	DC REST #16-0260-SM TANNER JOHN-JOSEPH C	32.60
06/16/2016	1	60510	WALMART	WALMART	DC REST #16-0321-SM ROBERT EUGENE GILLES	29.85
06/17/2016	1	60511	53RD CC	53RD CIRCUIT COURT	CC REST #15-8533-CK STEPHEN WOOLRIDGE	300.00
06/17/2016	1	60512	ADV REST	ADVANCED AUTO	CC REST #14-4862-FH DANIEL MARX II	8.33
06/17/2016	1	60513	ANDYS	ANDY'S PARTY STORE	CC REST #14-4862-FH DANIEL MARX II	8.33
06/17/2016	1	60514	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4936-FH ANGELA KIMBLER	250.00
06/17/2016	1	60515	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4916-FH GARRETT CHILDERS	10.00
06/17/2016	1	60516	BAIL S	SHANE BAILEY	CC REST #13-4724-FC VELTON MILLER JR.	226.57
06/17/2016	1	60517	BOND-TREA	90TH DISTRICT COURT	TR BOND CODY SEVEN WALLER	427.29
06/17/2016	1	60518	BOND-TREA	90TH DISTRICT COURT	TR BOND RICHARD EDWARD KLUNGLE	1,000.00
06/17/2016	1	60519	BRYA W	WILLIAM BRYAN	CC REST #03-2843-FH KURT DELPH JR.	25.00
06/17/2016	1	60520	CAR-REST	CARQUEST AUTO PARTS	CC REST #14-4862-FH DANIEL MARX II	8.33
06/17/2016	1	60521	CINCI INS	CINCINNATI INSURANCE CO	CC REST #07-3726-FH DEREK ECKLOFF	7.50
06/17/2016	1	60522	CLL	CHEBOYGAN LITTLE LEAGUE	CC REST #07-3714-FH MICHAEL LAVIGNE	50.00
06/17/2016	1	60523	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	CC REST #15-5076-FH DANIEL SNIFF	60.00
06/17/2016	1	60524	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CC REST #15-5115-FH BRANDON LEE MCCAULEY	1,031.50
06/17/2016	1	60525	DTE-REST	DTE ENERGY	CC REST #13-4724-FC VELTON MILLER JR.	71.00
06/17/2016	1	60526	FB INS	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	20.00
06/17/2016	1	60527	FB INS	FARM BUREAU SUBROGATION	CC REST #14-4995-FH JORDAN RAYMUS	8.00
06/17/2016	1	60528	FFNM	FIRST FEDERAL OF NORTHERN MICH	CC REST #14-4862-FH DANIEL MARX II	8.35
06/17/2016	1	60529	GARS M	MR. & MRS. MICHAEL GARST	CC REST #15-5125-FH JOHN GARST	60.00
06/17/2016	1	60530	GLENS	GLEN'S MARKET (FAMILY FARE)	CC REST #14-4862-FH DANIEL MARX II	8.33
06/17/2016	1	60531	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
06/17/2016	1	60532	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
06/17/2016	1	60533	HOUS L	LAWRENCE HOUSEL	CC REST #14-4841-FH BRETT SEBASTION	50.00
06/17/2016	1	60534	HUNT	H U N T	CC REST #15-5144-FH JOHN CHASCSA	25.00
06/17/2016	1	60535	JONE P	PATRICIA JONES	CC REST #09-3952-FH WALTER JONES	200.00
06/17/2016	1	60536	JONES	JIM WERNIG INC	CC REST #91-0683-FH 91-0687-FH HARRINGTO	80.00
06/17/2016	1	60537	KEEL L	LARRY OR LEONA KEELAN	CC REST #05-3123-FH ROGER ORMSBEE	12.50
06/17/2016	1	60538	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC BEAU STEWARD	240.00
06/17/2016	1	60539	LAVI D	DANIEL LAVIOLETTE	CC REST #14-4979-FC NATHAN TEMPLE	250.00
06/17/2016	1	60540	MCKINLEY D	DAVID MCKINLEY	CC REST #13-4661-FC LANCE DEACONS	21.19
06/17/2016	1	60541	MDOT REST	MDOT	CC REST #15-5115-FH BRANDON LEE MCCAULEY	363.42
06/17/2016	1	60542	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH BRENTON DENNERT-MICH	100.00
06/17/2016	1	60543	MOOR D	DANIELLE MOORE	CC REST #13-4698-FH JOSEPH HILLIKER	250.00
06/17/2016	1	60544	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	250.00
06/17/2016	1	60545	NEUE D	DAVE NEUENS	CC REST #15-5042-FH JORDAN DRYER	10.00
06/17/2016	1	60546	NOEL J	JENNIFER NOELL	CC REST #12-4525-FC THOMAS JOSEPH BROWN	10.00
06/17/2016	1	60547	PNC REST	PNC BANK	CC REST #13-4724-FC VELTON MILLER JR	82.43
06/17/2016	1	60548	PORT N	NANCY PORTER	CC REST #15-5178-FH CAELAN RICHARDSON	200.00
06/17/2016	1	60549	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLY	100.00
06/17/2016	1	60550	RDIC-REST	RIVERTOWN DO IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
06/17/2016	1	60551	SAFUCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	10.00
06/17/2016	1	60552	SANE	STRAITS AREA NARCOTICS ENF	CC REST #11-4440-FC JACOB KIEFER	10.00
06/17/2016	1	60553	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4816-FC JOSHUA CARTER	25.00
06/17/2016	1	60554	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5059-FC ANTHONY BODA	5.00
06/17/2016	1	60555	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5019-FH MARY ANN ORMSBEE	15.00
06/17/2016	1	60556	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4951-FH JESSICA JONES	10.00
06/17/2016	1	60557	SANE	STRAITS AREA NARCOTICS ENF	CC REST #08-3854-FH DEREK ECKLOFF	7.50
06/17/2016	1	60558	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5179-FC JONATHAN FORD	168.00
06/17/2016	1	60559	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5101-FH ALINA BOND	41.03

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/17/2016	1	60560	SF INS	STATE FARM INSURANCE	CC REST #14-4935-FC JAMES TURNER	520.00
06/17/2016	1	60561	SF INS	STATE FARM CLAIMS	CC REST #13-4786-FH JOSHUA WILSON	30.00
06/17/2016	1	60562	SHAF E	EDWARD OR JANICE SHAFFER	CC REST #05-3123-FH ROGER ORMSBEE	12.50
06/17/2016	1	60563	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST #13-4622-FC CHAD ROBART	400.00
06/17/2016	1	60564	SOM	STATE OF MICHIGAN DHS	CC REST #15-5107-FH TONI LAUR	175.00
06/17/2016	1	60565	TELECHECK	TELECHECK	CC REST #14-4862-FH DANIEL MARX II	8.33
06/17/2016	1	60566	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	50.00
06/17/2016	1	60567	THIR STUR	THIRSTY STURGEON	CC REST #15-5155-FC ROLAND LABRECQUE	386.00
06/17/2016	1	60568	TREAS	CHEBOYGAN COUNTY TREASURER	CC REST #04-3008-FH MATTHEW CHARBONEAU	20.00
06/17/2016	1	60569	TUCK G	GARY TUCKER	CC REST #15-5020-FH MASON LIETAERT	50.00
06/20/2016	1	60570	BEE T A	ANDREW BEETHEM	PC REST #12246 CHRISTOPHER HARMON	50.00
06/20/2016	1	60571	CHEB	CITY OF CHEBOYGAN	PC REST #14008458 MADISON JANE SMITH	27.24
06/20/2016	1	60572	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE EDWARD KELLER	100.00
06/20/2016	1	60573	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK WILLIAM ST AMOUR	5.00
06/20/2016	1	60574	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	150.00
06/20/2016	1	60575	REF-PC	RONALD J MORGAN JR	PC REFUND GUARDIANSHIP FILING FEE	175.00
06/22/2016	1	60576	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRY	390.00
06/22/2016	1	60577	REF-CODE	DENNIS FORSBERG	CD JOB CANCELLED - PARTIAL REFUND	50.00
06/22/2016	1	60578	REF-CODE	H&B PLUMBING & HEATING	CD OVERPAYMENT MECHANICAL PERMIT/ROBERT	55.00
06/22/2016	1	60579	REST-PA	CATHERINE DEVORE	PA REST #15-5132-FH & 16-5127-FH	8,123.48
06/28/2016	1	60580	BOND-CLERK	EUGENE D FRADETTE	CR BOND #14-4838-FH PEO VS JENELLE MCFAL	500.00
06/28/2016	1	60581	REF-CODE	DJ MECHANICAL SERVICES, INC	CD DONALD ROBINSON - FULL REFUND PERMIT	105.00
06/28/2016	1	60582	REF-TREA	WALTER DYER	TR PRE WAIVER OF INTEREST 080-021-100-00	288.86
06/29/2016	1	60583	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5207-FH PEO VS FAIRCLOTH	30.00
06/29/2016	1	60584	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5207-FH PEO VS FAIRCLOTH	270.00
06/29/2016	1	60585	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5196-FH BRANDON HONSON	800.00
06/29/2016	1	60586	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #15-5132-FH MICHAEL CAPUZZI	3,250.00
06/29/2016	1	60587	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5205-FH PAMELA CLOUD	400.00
06/29/2016	1	60588	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS LICENSE	2,902.00
06/30/2016	1	60589	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEES JUNE 2016	375.00
06/30/2016	1	60590	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER JUNE 2016	85,822.50
06/30/2016	1	60591	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT JUNE 2016	586.00
06/30/2016	1	60592	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES JUNE 2	5,313.75
06/30/2016	1	60593	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES JUNE	22,389.59
06/30/2016	1	60594	SOM-NOT	STATE OF MICHIGAN	CR NOTARY ED/TRAIN FUND JUNE 2016	4.00
06/30/2016	1	60595	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JUNE 2016	2,557.46
06/30/2016	1	60596	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES JUNE 2016	500.00
06/30/2016	1	60597	SOM-SURV	STATE OF MICHIGAN	RD REMONUMENTATION APR-JUN 2016	5,177.16
06/30/2016	1	60598	TTP	TUSCARORA TOWNSHIP POLICE	DC OUIL ASSESSMENT JUNE 2016	250.00
06/30/2016	1	60599	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEES JUNE 2016	175.00
06/30/2016	1	60600	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEES JUNE 2016	239.00
06/30/2016	1	60601	VOM	VILLAGE OF MACKINAW	DC OUIL ASSESSMENT JUNE 2016	150.00

1 TOTALS:

Total of 159 Checks:	274,104.95
Less 0 Void Checks:	0.00
Total of 159 Disbursements:	274,104.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						93.31
06/02/2016	2	166315	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES/INK CARTRIDGE/PROTECT CC OFFICE SUPPLIES/PROTECTOR SHEETS	57.85 43.22
						<u>101.07</u>
06/02/2016	2	166316	RDIC	RIVERTOWN DO-IT CENTER	SD BOARDS/SCREWS SD WOOD PRESERVATIVE/BRUSH	73.59 15.78
						<u>89.37</u>
06/02/2016	2	166317	REDM M	MATT REDMOND	VA INSTALLATION OF BURIAL MARKERS	1,100.00
06/02/2016	2	166318	SELI D	DALE SELIN	DC CELL REIMBURSEMENT MAY 2016	45.00
06/02/2016	2	166319	SIMPLEX	SIMPLEXGRINNELL	MA SMOKE ALARM REPAIR SHERIFF DEPT.	2,715.59
06/02/2016	2	166320	SOM-NOT	STATE OF MICHIGAN	DC NOTARY RENEWAL	10.00
06/02/2016	2	166321	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ MEDICATION MAY 2016	309.13
06/02/2016	2	166322	STAN L	LIZ STANKEWITZ	DC CELL REIMBURSEMENT MAY 2016	45.00
06/02/2016	2	166323	STANS	STANS ELECTRIC	MA STATE INSPECTION EMERGENCY STOP GAS P	390.04
06/02/2016	2	166324	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ LAUNDRY SOFTNER	271.95
06/02/2016	2	166325	TREAS	CHEBOYGAN COUNTY TREASURER	TR REIMBURSE FOR PASSPORT POSTAGE	59.98
06/02/2016	2	166326	TREAS	CHEBOYGAN COUNTY TREASURER	PR FRINGE & DEDUCTIONS PE 5/28/16	229,811.60
06/02/2016	2	166327	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 4/5-5/4/16	66.62
06/02/2016	2	166328	WEST-CC	THOMSON REUTERS - WEST	CC MI COURT RULES (STATE SET)	184.00
06/02/2016	2	166329	WEST-LL	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES APRIL 2016	753.45
06/02/2016	2	166330	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 4/5-5/4/16	284.92
06/02/2016	2	166331	YOUN K	KIMBERLY YOUNGS	DC CELL REIMBURSEMENT MAY 2016	45.00
06/03/2016	2	166332	CARQUEST	CARQUEST	MA SPIRAL SCREWS/GREASE FITTING MA LUBE/STA-BIL MA SPARK PLUG/OIL, AIR, FUEL FILTER/OIL MA FOR CCM HOSE/HOSE CLAMPS/ MA FOR CCM HOSE FOR DOCK REPAIRS MA FOR CCM HOSE MA FOR CCM ENGINE RELATED MA FOR CCM RETURN HOSE	23.18 15.88 38.42 57.90 70.20 226.08 1.09 (70.20)
						<u>362.55</u>
06/03/2016	2	166333	CARQUEST	VOID		
06/03/2016	2	166334	CHARTER	CHARTER COMMUNICATIONS	IS MONTHLY INTERNET SERVICES MAY 2016	99.98
06/03/2016	2	166335	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT JUNE 2016	1,375.00
06/03/2016	2	166336	ERHA J	HONORABLE JAMES N ERHART	DC TRAVEL REIMBURSE PEO VS SUIDARA	41.04
06/03/2016	2	166337	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER MA TOILET PAPER	239.92 152.88
						<u>392.80</u>
06/03/2016	2	166338	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
06/03/2016	2	166339	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT JUNE 2016	1,375.00
06/03/2016	2	166340	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT JUNE 2016	1,375.00
06/03/2016	2	166341	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT JUNE 2016	1,375.00
06/03/2016	2	166342	PAETEC	PAETEC	IS PHONE MAY 2016	257.77
06/03/2016	2	166343	PAETEC	VOID		
06/03/2016	2	166344	PNC VISA	PNC BANK	PC SAYPA VISA CHARGES	502.33
06/03/2016	2	166345	PNC VISA	PNC BANK	FN VISA CHARGES THRU 5/19/16	3,378.61
06/03/2016	2	166346	PNC VISA	VOID		
06/03/2016	2	166347	SHELDON	JENNIFER SHELDON	PC ATTORNEY CONTRACT JUNE 2016	1,375.00
06/03/2016	2	166348	SOM-CERT	STATE OF MICHIGAN	PC RENEW CERTIFICATION HANSEN/NOEL	60.00
06/06/2016	2	166349	AT&T/SBC	AT&T	FN GAS PUMP MODEM 23162733618012 4/29-5/	34.59

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/06/2016	2	166350	BBC	BERNARD BUILDING CENTER	CCM DOCK REPAIR/SCREWBOLT/TREATED LUMBER	32.65
					FG MAGNETIC NUTSETTER/POLYSEAMSEAL/GLOVE	137.32
					CCM TREATED LUMBER/COUPLINGS/PRY BAR/HAM	51.19
					MA RATCHET PIPE CUTTER	27.99
					FG TREATED LUMBER/SCREWS	245.95
					MA PUSHMOWER/AIR FILTER	261.84
					DHS WRC INTERIOR DOORS	1,487.41
						<u>2,244.35</u>
06/06/2016	2	166351	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GAS & DIESEL PURCHASE 2,000 GAL EACH	9,818.90
06/06/2016	2	166352	BURIAL	VIOLET PERRY	VA BURIAL EXPENSE JOHN K PERRY	300.00
06/06/2016	2	166353	BURIAL	CAROLYN MOUSSEAU	VA BURIAL EXPENSE JAMES R MOUSSEAU	300.00
06/06/2016	2	166354	GL PLUM	GREAT LAKES PLUMBING, HEATING & A/C	MA AC UNIT FOR CC OFFICES & JURY ROOM	6,562.96
06/06/2016	2	166355	KUJAWA	KUJAWA CONSTRUCTION	FN WOLVERINE SENIOR CENTER ROOF PMT #1	5,000.00
06/06/2016	2	166356	RDIC	RIVERTOWN DO-IT CENTER	MA DK GRAY OIL FLOOR ENAMEL	39.99
					MA HACKSAW/ROUNDUP	33.96
					MA DUCT TAPE/SPREADER	77.96
					MA NYLON BRAIDED ROPE/END CAP	48.29
					MA TRIGGER SNAP	25.74
					MA RUSTOLEUM SPRAYS	16.06
					MA HAND TROWEL/HAND TRANSPLANTER	17.97
					MA ROLLER COVERS/BRISTLE BRUSH	8.48
					MA FILTER/TRIMMER LINE	24.94
					MA RETURN END CAP	(3.29)
						<u>290.10</u>
06/06/2016	2	166357	RDIC	VOID		
06/06/2016	2	166358	RDIC	RIVERTOWN DO-IT CENTER	RC SPRING BRACE LAWN RAKE	22.99
06/06/2016	2	166359	RDIC	RIVERTOWN DO-IT CENTER	FG POSTS & SCREWS	44.77
06/06/2016	2	166360	SPIES-RC	SPIES AUTO PARTS & TIRE	RC BLUE DF/LAMP/OIL	51.97
					RC BLUE DF/50/50	115.88
					RC RETURN LAMP	(25.99)
						<u>141.86</u>
06/06/2016	2	166361	VERIZON	VERIZON	IS CELL PHONE CHARGES THRU 5/13/16	1,412.65
06/06/2016	2	166362	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENT MAY 2016	1,434.74
06/07/2016	2	1(S)	SPIES-CCM	SPIES AUTO PARTS & TIRE	CCM STIK/HOSE	49.68
					CCM RETURN STICK HOSE	(49.68)
						<u>0.00</u>
06/07/2016	2	166363	AT&T-SRR	AT&T	SRR PHONE CHARGES 4/29-5/28/16	59.93
06/07/2016	2	166364	AT&T-SRR	AT&T	SRR PHONE SERVICE 4/29-5/28/16	160.75
06/07/2016	2	166365	BREG L	LOIS BREGE	DHS CC #20623834 4/29-5/12/16	241.36
06/07/2016	2	166366	BREG L	LOIS BREGE	DHS CC #20623834 5/13-5/26/16	241.36
06/07/2016	2	166367	BREG L	LOIS BREGE	DHS CC #20623835 4/29-5/12/16	241.36
06/07/2016	2	166368	BREG L	LOIS BREGE	DHS CC #20623835 5/13-5/26/16	241.36
06/07/2016	2	166369	BREG L	LOIS BREGE	DHS CC #20623836 4/29-5/12/16	311.36
06/07/2016	2	166370	BREG L	LOIS BREGE	DHS CC #20623836 5/13-5/26/16	311.36
06/07/2016	2	166371	BREG L	LOIS BREGE	DHS CC #1525157 4/13-4/26/16	241.36
06/07/2016	2	166372	BREG L	LOIS BREGE	DHS CC #1525157 4/27-5/10/16	241.36
06/07/2016	2	166373	BREG L	LOIS BREGE	DHS CC #1525157 5/11-5/24/16	241.36
06/07/2016	2	166374	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR DIESEL FUEL CHARGES 5/2-5/31/16	4,857.68
06/07/2016	2	166375	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 CLOTHING ALLOWANCE	107.00
06/07/2016	2	166376	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 APRIL 2016	667.20
06/07/2016	2	166377	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2182374 CLOTHING ALLOWANCE	107.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/07/2016	2	166378	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 APRIL 2016	667.20
06/07/2016	2	166379	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER MAY 2016	17.50
06/07/2016	2	166380	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 4/27-5/10/16	372.26
06/07/2016	2	166381	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 4/27-5/10/16	311.36
06/07/2016	2	166382	MAYO R	RICHARD MAYO	VA MVTF #16-010 (16) APPLICATION REVIEW	4.55
06/07/2016	2	166383	MISC-PA	UW EXTENSION	PA #13-8340-NA/PET #14-75 WILLIAMS TERMI	624.50
06/07/2016	2	166384	NOP	NATIONAL OFFICE PRODUCTS	SRR OFFICE SUPPLIES/LABEL MAKER	16.59
06/07/2016	2	166385	PAAM	PAAM	PA PAAM 2017 MEMBERSHIP DUES & LICENSING	4,296.00
06/07/2016	2	166386	POSTMASTER	POSTMASTER - CHEBOYGAN	MA YEARLY PO BOX FEE JUNE 2016-MAY 2017	262.00
06/07/2016	2	166387	SPIES-CCM	SPIES AUTO PARTS & TIRE	CCM STICK HOSE	88.32
					CCM STICK HOSE	336.72
					CCM STIK HOSE	176.64
					CCM RETURN STICK HOSE	(138.00)
						<u>463.68</u>
06/07/2016	2	166388	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR CASE OIL/CASE WINDSHIELD/CASE ANTIFR	406.66
					SRR PRICE ADJUSTMENT REFUND	(69.68)
						<u>336.98</u>
06/07/2016	2	166389	VATF	A.M. WADE CONSTRUCTION	VA MVTF #16-012 (16) ROVA DEDUCT HOME RE	1,500.00
06/07/2016	2	166390	WILD J	JOSEPH WILDBERG	VA MVTF #16-011 (16) APPLICATION REVIEW	27.35
06/07/2016	2	166391	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC #6199173 4/1-4/30/16	617.70
06/07/2016	2	2(S)	SPIES-CCM	SPIES AUTO PARTS & TIRE	CCM STIK/HOSE	60.72
					CCM RETURN STICK HOSE	(60.72)
						<u>0.00</u>
06/08/2016	2	166392	ASHE M	MEGAN FENLON	PC REIMBURSE BRIDGE FARE COURT ORDERED S	8.00
06/08/2016	2	166393	BERG B	BRENDA BERGSTROM	JB WORK 6/6-6/7/16	130.80
06/08/2016	2	166394	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES SKY DAVID NOBL	360.00
06/08/2016	2	166395	BUTTS	ROBERT J BUTTS	PC SA REIMBURSE SUPPLIES FOR SAYPA GRADU	29.68
06/08/2016	2	166396	CDW-G	CDW-G	IT FOC/PA MONITORS	1,434.14
06/08/2016	2	166397	DELL	DELL	IS PC PURCHASE FOR FOC & PA	7,138.88
06/08/2016	2	166398	DH #4 CHEB	DISTRICT HEALTH #4	CCHS SEWAGE SYSTEM PERMIT FOR SHELTER	265.00
06/08/2016	2	166399	HANSEL	DONNA HANSEL	PC COURT APPT ATTY HARLOW COLE/EMMET BAU	150.00
06/08/2016	2	166400	INK & TONE	INK & TONER ALTERNATIVE	DC HP TONER HIGH YIELD	139.99
06/08/2016	2	166401	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY HARLOW COLE/EMMET BAU	150.00
06/08/2016	2	166402	KORTZ	KARI KORTZ	DC CELL REIMBURSE JAN-JUNE 2016	270.00
06/08/2016	2	166403	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC PEOPLE SEARCH MAY 2016	50.00
06/08/2016	2	166404	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DGC DRUG TEST REIMBURSE NICK WALKER M	10.00
06/08/2016	2	166405	OPG	OFFICE PLANNING GROUP	DC COURT FILE FOLDERS	403.97
06/08/2016	2	166406	PHILLIPS	BECKY PHILLIPS	JB WORK 6/6-6/7/16	130.80
06/08/2016	2	166407	PUMMILL	PPS LC	EQ TAX BILLING ENVELOPES & PAPER	2,984.40
06/08/2016	2	166408	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DRUG TESTING RICKY KYDD/CODY BLOOM	19.75
06/08/2016	2	166409	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DGC DRUG TESTING LARRY ARMSTRONG	20.70
06/08/2016	2	166410	SCHR KA	KAREN SCHRAMM	JB WORK 6/6-6/7/16	137.28
06/08/2016	2	166411	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES LEESE/AECK/MOR	178.50
06/08/2016	2	166412	TARGET	TARGET	DC FORMS	37.36
06/08/2016	2	166413	TREAS	CHEBOYGAN COUNTY TREASURER	PC CHILDCARE ALLOCATED COSTS	17,803.52
06/08/2016	2	166414	WEST-PA	THOMSON REUTERS - WEST	PA CRIMINAL LAWS & RULES 2016 ED ITEM 22	234.00
06/09/2016	2	166415	ADVANCE-SD	ADVANCE AUTO PARTS	SD WINDSHIELD WIPERS	35.98
06/09/2016	2	166416	ALGE B	BARB ALGENSTEDT	SDJ BLOOD DRAW/K BARKER	50.00
06/09/2016	2	166417	AT&T-SDJ	AT&T	SDJ PHONE SERVICES 4/29-5/28/16	144.34
06/09/2016	2	166418	CARD	CARDMEMBER SERVICE	SD VISA CHARGES THROUGH 5/25/16	1,686.95
06/09/2016	2	166419	CDT-SD	CHEBOYGAN DAILY TRIBUNE	SDJ JOB ADVERTISEMENT	120.50
06/09/2016	2	166420	DH #4 CHEB	DISTRICT HEALTH #4	CCHS SEWAGE SYSTEM PERMIT REMAINING AMOU	105.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/09/2016	2	166421	GALLS	GALLS INCORPORATED	SD TROUSERS	45.34
					SD I.C.E. PERFORMANCE POLO	42.45
					SD LIGHT WEIGHT TROUSERS & POLO	106.70
						<u>194.49</u>
06/09/2016	2	166422	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC PEOPLE/INFORMATION SEARCH MAY 2016	50.00
06/09/2016	2	166423	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ DR VISIT HUGHES 6/1/16	158.00
					SDJ LABS/TORI HARRIS	153.00
						<u>311.00</u>
06/09/2016	2	166424	OMS	OMS COMPLIANCE SERVICES INC	AD NON-DOT PRE-EMPLOYMENT DRUG TEST ARNO	79.50
06/09/2016	2	166425	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD INSURANCE 1ST INSTALLMENT OF 3 7/1/16	88,432.50
06/09/2016	2	166426	SAP	STRAITS AREA PRINTING	SD BUSINESS CARDS/HOWARD	46.60
06/09/2016	2	166427	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES MAY 2016	7,310.40
06/09/2016	2	166428	SPARTAN	SPARTAN STORES LLC	SDJ OTC MEDICATION/MISC SUPPLIES	23.06
06/09/2016	2	166429	SPIES-SD	SPIES AUTO PARTS & TIRE	SD MARINE PATROL TIRE	86.45
					SD MARINE PATROL BATTERIES	139.98
						<u>226.43</u>
06/09/2016	2	166430	STRAITS	STRAITSLAND RESORTER	AD PUBLISHING BOC MINUTES/HELP WANTED	38.25
06/09/2016	2	166431	TELE-RAD	TELE-RAD INC	SD OUTFIT K9 VEHICLE	7,879.28
06/09/2016	2	166432	WHEELER	WHEELER MOTORS INC	SD WATER PUMP/WIPERS	552.58
					SD OIL CHANGE/WIPERS	39.39
					SD OIL CHANGE	16.95
					SD INSTALL DECALS	175.00
					SD OIL CHANGE	16.95
					SD INSTALL BACK GLASS/REPAIR BLOWER SYST	235.12
					SD OIL CHANGE	16.95
					SD BRAKE INSPECTION	32.95
					SD OIL CHANGE	16.35
					SD TIMING CHAIN/OIL CHANGE/TIRE ROTATION	78.93
						<u>1,181.17</u>
06/09/2016	2	166433	WHEELER	VOID		
06/13/2016	2	166434	FAIR M	MICHAEL FAIRCHILD	IS CELL REIMBURSE JUNE 2016	45.00
06/13/2016	2	166435	HARBOR	HARBOR HALL INC	PC SA GROUP SESSIONS MAY 2016	60.00
06/13/2016	2	166436	HSS	HANSEN SALES & SERVICE	SRR BUS #109 HANSEN TECH AT CALS TO DIAG	305.00
06/13/2016	2	166437	RDIC	RIVERTOWN DO-IT CENTER	CCM R & M DOCKS FOR DOCK REPAIR	1.20
					CCM R & M DOCKS FOR DOCK REPAIR	43.51
					CCM R & M DOCKS FOR DOCK REPAIR	27.55
						<u>72.26</u>
06/13/2016	2	166438	RONS AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS #109 TOW FROM AIRPORT TO HANSEN'	645.00
06/13/2016	2	166439	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #209 REMOVE & REPLACE TIRE	32.00
06/13/2016	2	166440	TOP WATER	TOP WATER GOODS LLC	CCM MARINA UNIFORMS	206.20
06/13/2016	2	166441	TREAS	CHEBOYGAN COUNTY TREASURER	SD PETTY CASH REIMBURSEMENT	66.79
06/13/2016	2	166442	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW ALEXANDER/CRAWFOR	195.60
06/13/2016	2	166443	DEAN	NANCY B DEAN	PC COURT APPT ATTY HARLOW COLE	150.00
06/13/2016	2	166444	GABRIDGE	GABRIDGE & COMPANY PLC	FN 2015 FINANCIAL AUDIT FINAL PMT	10,375.00
06/13/2016	2	166445	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 5/11-5/24/16	372.26
06/13/2016	2	166446	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 5/25-6/7/16	372.26
06/13/2016	2	166447	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 5/11-5/24/16	311.36
06/13/2016	2	166448	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 5/25-6/7/16	311.36
06/13/2016	2	166449	LAMB M	MICHAEL H LAMBLE	PC COURT APPT ATTY GREGORY EUSTICE	75.00
06/13/2016	2	166450	MEMBER	NWMAA	EQ NW MI ASSESSORS ASSOC. 2016 MEMBERSHI	10.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/13/2016	2	166451	MWYH	MISSAUKEE WILDERNESS YTH HOME	PC ANOTHER COUNTY INSTITUTION/COURT ORDE	5,729.20
06/13/2016	2	166452	REGISTER	MI FAMILY SUPPORT COUNCIL	PA MFSC CONFERENCE REGISTRATION FEE	75.00
06/13/2016	2	166453	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW CANTNER/PARROTT	65.00
06/13/2016	2	166454	SKERBECK	SKERBECK CARNIVAL	PC COURT ORDERED SERV/FAMILY FUN DAY FAI	20.00
06/13/2016	2	166455	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION LESLIE/ROS	3,000.00
06/13/2016	2	166456	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION PENFIELD	1,800.00
06/15/2016	2	166457	ABS	ADVANTAGE BUSINESS SYSTEMS	DC INK JET LABELS W/FREIGHT & HANDLING	183.00
06/15/2016	2	166458	ALLPHASE	ALL-PHASE	MA LIGHT BULBS	23.70
06/15/2016	2	166459	ARAMARK	ARAMARK	MA NEW DEPARTMENT UNIFORMS	33.68
06/15/2016	2	166460	AREA 52	AREA 52 SCREEN PRINTING	SD EMBROIDER UNIFORMS	25.00
06/15/2016	2	166461	AT&T/SBC	AT&T	FG/RC PHONE 4/29-5/28/16	178.51
06/15/2016	2	166462	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA GAS PURCHASE 10,006 GALLONS	17,760.25
06/15/2016	2	166463	BLASKOWSKI	BLASKOWSKI FEED & SEED	MA JERSEY GLOVES/SUNNY LAWN MIX	33.90
					MA SUNNY LAWN MIX	25.50
					CCM WEED & FEED	64.00
						<u>123.40</u>
06/15/2016	2	166464	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	82.32
06/15/2016	2	166465	BRAD J	JACKSON BRADLEY	SD MILEAGE REIMBURSEMENT MAY 2016	153.90
06/15/2016	2	166466	BRP	BRP US INC	SD MARINE DIVISION 30 GALLONS OF OIL	635.70
06/15/2016	2	166467	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC DIESEL FUEL CHARGES MAY 2016	834.81
06/15/2016	2	166468	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	462.51
06/15/2016	2	166469	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSE VISITS MAY 2016	3,180.00
06/15/2016	2	166470	EMMET DPW	EMMET COUNTY DPW	RC TRANSFER STATION CHARGES	8,471.25
					RC TIPPING FEES	(980.00)
						<u>7,491.25</u>
06/15/2016	2	166471	KSS	KSS ENTERPRISES	MA FILTERS/KITCHEN TOWELS/LINERS	348.22
					MA MAT PRIME CHARCOAL SQ FOOT	131.11
					MA LINERS/SCREEN BAK	350.29
					MA GLOVES/FINISH	294.11
					MA COTTON MOPS/SCREEN WAVE/LINERS/SOAP	296.33
					MA BIO-ENZYMATIC DIGESTER/RESTROOM CLEAN	149.88
					MA BIO ENZYMATIC DIGESTER	19.16
					MA GLASS CLEANER/DISINFECTANT CLEANER	114.27
						<u>1,703.37</u>
06/15/2016	2	166472	KSS	VOID		
06/15/2016	2	166473	NSG	NORTH STAR GARDENS	MA RED MULCH DELIVERED	720.00
06/15/2016	2	166474	NYE	NYE UNIFORM COMPANY	SD SHIRTS/NOWAK	98.41
06/15/2016	2	166475	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES/STAPLERS	8.16
					SD OFFICE SUPPLIES/VERBATIM DVD-R 50 PK	19.94
					SD OFFICE SUPPLIES/TYPEWRITER	165.99
						<u>194.09</u>
06/15/2016	2	166476	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL MAY 2016	512.33
06/15/2016	2	166477	RWS	REPUBLIC SERVICES #239	FG TRASH REMOVAL MAY 2016	76.72
06/16/2016	2	166478	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE 6/14/16	32.40
06/16/2016	2	166479	ASHB C	CYNTHIA E EBERLY	PC REIMBURSE CELL JUNE 2016	45.00
06/16/2016	2	166480	ASHE M	MEGAN FENLON	PC CELL REIMBURSE JUNE 2016	45.00
06/16/2016	2	166481	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 6/1-6/14/16	98.28
06/16/2016	2	166482	BS&A	BS&A EQUALIZER SOFTWARE SYST	CD SOFTWARE APPLICATION & TRAINING	1,535.00
06/16/2016	2	166483	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK REPAIR & SERVICE	181.50
06/16/2016	2	166484	CAR-CF	CARQUEST AUTO PARTS	FG LUBE	13.54

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06/16/2016	2	166485	CAR-RC	CARQUEST	RC DUCT TAPE/PADLOCK	33.28
					RC SQUARE LOCK PIN/ROUND LOCK PIN	17.25
					RC LED WORK LIGHT/SAWZALL KIT/SAWZALL	231.08
					RC STOP TAIL TURN	47.74
						<u>329.35</u>
06/16/2016	2	166486	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD MTG W/ADMIN/UNEMPLOYMENT DENIAL	150.00
06/16/2016	2	166487	ESI	ENGINEERING SUPPLY CORPORATION	GIS OFFICE SUPPLIES/PAPER	97.72
06/16/2016	2	166488	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 6/14/16	3.78
06/16/2016	2	166489	GRAINGER	WW GRAINGER	MA BRAIDED NYLON ROPE	78.90
					MA DANGER/NO-SMOKING SIGNS	51.52
						<u>130.42</u>
06/16/2016	2	166490	HAS	HOUSE ARREST SERVICES	SD INGLE/4 DAYS	169.00
06/16/2016	2	166491	INK & TONE	INK & TONER ALTERNATIVE	PZ OFFICE SUPPLIES/TONER CARTRIDGES	129.99
06/16/2016	2	166492	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES TYLER WADDELL	150.00
06/16/2016	2	166493	LODGING	BRENDA BECKWITH	SD REIMBURSE EXPENSES - MSA CONF. GRAND	570.23
06/16/2016	2	166494	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 5/18-6/14/16	265.14
06/16/2016	2	166495	MERCER	MERCER	MA ANNUAL COMPLIANCE TESTING	500.55
06/16/2016	2	166496	MSHC	MACKINAW STRAITS HEALTH CENTER	AD PRE-EMPLOYMENT PHYSICAL URINE COLLECT	28.00
06/16/2016	2	166497	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES/ENVELOPES/BATTERIES/S	77.07
06/16/2016	2	166498	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 5/31-6/14/16	73.44
06/16/2016	2	166499	ROTARY	ROTARY CLUB OF CHEBOYGAN	AD MEMBERSHIP DUES 7/1/16-6/30/17	180.00
06/16/2016	2	166500	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	196.92
06/16/2016	2	166501	SOM	STATE OF MICHIGAN	CD MECHANICAL LICENSE RENEWAL BRIAN KING	300.00
06/16/2016	2	166502	SPARTAN	SPARTAN STORES LLC	MA COFFEE/CREAMER/SUGAR	31.35
06/16/2016	2	166503	SPIES-CF	SPIES AUTO PARTS & TIRE	FG EQUIPMENT	93.86
					FG OIL/TOOL SET	199.02
					FG TERMINAL	6.58
						<u>299.46</u>
06/16/2016	2	166504	THUNDER	THUNDER BAY COMMUNITY	PA MEDICAL RECORDS REQUEST JEREMIAH DAVI	7.00
06/16/2016	2	166505	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 6/11/16	139,107.35
06/16/2016	2	166506	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 6/14/16	27.00
06/16/2016	2	166507	WERNER	WERNER PLUMBING & HEATING	MA BLACK 2" PLUG CORED	4.67
06/16/2016	2	166508	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC #6199173 5/1-5/31/16	638.29
06/17/2016	2	166509	ARCTIC	ARCTIC GLACIER INC	CCM ICE PURCHASE MAY 2016	134.40
06/17/2016	2	166510	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GAS 3399 GALLONS & DIESEL 1999 GALLO	14,868.33
06/17/2016	2	166511	FELE A	ALFRED FELEPPA	PA CELL REIMBURSE 15 DAYS DEC 2015 JAN-J	292.50
06/17/2016	2	166512	FOP	FRATERNAL ORDER OF POLICE	CCM FOP PROGRAM BOOK AD	175.00
06/17/2016	2	166513	GLFSE	GREAT LAKES FIRE & SAFETY EQUIP	CCM ANNUAL INSPECTION FIRE EXTINGUISHERS	110.50
06/17/2016	2	166514	GTP	G.T. PACKAGING	CCM TISSUE, CUPS & CLEANING SUPPLIES	608.61
06/17/2016	2	166515	MERCER	MERCER	CCM CALIBRATED PUMPS 3 & 4 REPAIR PUMP 4	1,195.22
06/17/2016	2	166516	RWS	REPUBLIC SERVICES #239	CCM TRASH REMOVAL	195.46
06/20/2016	2	166517	CAS	CHEBOYGAN AREA SCHOOLS	FN SAYPA TEACHER WAGE & FRINGE APR-JUNE	20,592.18
06/20/2016	2	166518	FELEPPA	ALFRED FELEPPA	PA CELL REIMBURSE 15 DAYS DEC 2015 JAN-J	292.50
06/21/2016	2	166519	BERG B	BRENDA BERGSTROM	JB WORK 6/20/16	85.40
06/21/2016	2	166520	BOUC D	DON & CAROL BOUCARD INC	MA FLOWERS FOR BUILDING & PARK 2016	615.00
06/21/2016	2	166521	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #109 LOOSING OIL PRESSURE	134.00
					SRR BUS #309 FULL SERVICE/REPLACE SHIFT	596.66
					SRR BUS #309 CHECK ALT/FIX LOOSE CONNECT	97.50
					SRR BUS #409 REMOVE BROKEN SHOCK & BOLT,	71.50
					SRR BUS #709 REMOVE BROKEN RT. REAR SHOC	71.50
					SRR BUS #212 REPAIR AC	85.50
					SRR BUS #114 FULL SERVICE/OIL SAMPLE/MIS	570.97
					SRR BUS #114 REPAIR RT REAR SHOCK BOLT	148.50

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						1,776.13
06/21/2016	2	166522	CALS	VOID		
06/21/2016	2	166523	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD HELP WANTED PC/JUVENILE REG;MARINA;PZ	397.00
06/21/2016	2	166524	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD BOC MINUTES	30.50
06/21/2016	2	166525	CHEB	CITY OF CHEBOYGAN	FG WATER USAGE 3/1-5/31/16	247.75
06/21/2016	2	166526	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 5/12-6/10-16	29.59
06/21/2016	2	166527	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117473 5/12-6/13/16	30.96
06/21/2016	2	166528	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117523 5/12-6/13/16	54.52
06/21/2016	2	166529	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 5/12-6/13/16	22.59
06/21/2016	2	166530	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117358 5/12-6/10/16	106.85
06/21/2016	2	166531	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117309 5/12-6/10/16	44.53
06/21/2016	2	166532	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100000225340 5/1-5/31-16	19.08
06/21/2016	2	166533	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC 100032117416 5/12-6/13/16	61.80
06/21/2016	2	166534	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC 100045328463 5/1-5/31/16	19.08
06/21/2016	2	166535	CONSUMERS	CONSUMERS ENERGY	DHS DRB ELECTRIC 103003539980 5/7-6/7/16	1,019.53
06/21/2016	2	166536	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 5/6-6/6/16	33.96
06/21/2016	2	166537	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 1000000107183 5/7-6/7/16	5,588.96
06/21/2016	2	166538	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 5/11-6/9/16	22.59
06/21/2016	2	166539	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 5/9-6/8/16	84.14
06/21/2016	2	166540	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 5/1-5/31/16	13.04
06/21/2016	2	166541	DTE	DTE ENERGY	FG/RC GAS #821600210 4/15-6/15/16	35.04
06/21/2016	2	166542	DTE	DTE ENERGY	FG GAS 4/15-6/15/16	19.21
06/21/2016	2	166543	DTE	DTE ENERGY	MA GAS USAGE 5/9-6/9/16	689.02
06/21/2016	2	166544	DTE	DTE ENERGY	DHS DRB GAS 5/9-6/9/16	55.92
06/21/2016	2	166545	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THROUGH MAY 31, 2016	4,903.69
06/21/2016	2	166546	KSS	KSS ENTERPRISES	SRR MOP HEAD/MOP HANDLE/CASE OF PAPER TO	73.67
06/21/2016	2	166547	MERS	MUNICIPAL EMPLOYEE RETIREMENT SYS	PR TRADITIONAL BENEFIT E VALUATION FEE	450.00
06/21/2016	2	166548	MERS	MUNICIPAL EMPLOYEE RETIREMENT SYS	PR ADDITIONAL CONTRIBUTION TO MERS	45,000.00
06/21/2016	2	166549	MERS	VOID		
06/21/2016	2	166550	MGT	MGT OF AMERICA INC	PA DHS 286 BILLING APR-JUN 2016 & TIME L	1,642.50
06/21/2016	2	166551	MGT	MGT OF AMERICA INC	PA CONSULTING FEES APR-JUN 2016	750.00
06/21/2016	2	166552	PHILLIPS	BECKY PHILLIPS	JB WORK 6/20/16	85.40
06/21/2016	2	166553	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT 5/13-5/31/16	14.57
06/21/2016	2	166554	SCHR KA	KAREN SCHRAMM	JB WORK 6/20/16	88.64
06/21/2016	2	166555	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE MAY 2016	580.57
06/21/2016	2	166556	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION FARE MAY 2016	3,755.69
06/22/2016	2	166557	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GAS 2002 GALLONS/DIESEL 3402 GALLONS	13,513.13
06/22/2016	2	166558	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030339863 5/12-6/12/16	876.96
06/22/2016	2	166559	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390080 5/11-6/12/16	249.61
06/22/2016	2	166560	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390270 5/12-6/12/16	96.35
06/22/2016	2	166561	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW STANLEY SZUL	60.24
06/22/2016	2	166562	GTP	G.T. PACKAGING	CCM CLEANING SUPPLIES SPRAY FOAM	120.79
06/22/2016	2	166563	HANSEL	DONNA HANSEL	PC COURT APPT ATTY WORKING'S	150.00
06/22/2016	2	166564	LAMB M	MICHAEL H LAMBLE	PC COURT APPT ATTY MARK EDWARD CRAWFORD	75.00
06/22/2016	2	166565	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEWS	410.00
06/22/2016	2	166566	MGT	MGT OF AMERICA INC	FOC DHS-286 BILLINGS APR-JUN 2016	1,369.50
06/22/2016	2	166567	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE EQUIPMENT/ KEYBOARD	87.29
06/22/2016	2	166568	MSU MSUEBO	MICHIGAN STATE UNIVERSITY	FN MSU THRID QTR MOA PMT	17,915.50
06/22/2016	2	166569	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES/TAPE/SAFE DRAWER	35.42
06/22/2016	2	166570	REDM M	MATT REDMOND	VA INSTALLATION OF BURIAL MARKERS	520.00
06/22/2016	2	166571	REF-CCM	STEPHEN HATT	CCM REFUND SEASONAL DOCKAGE	1,530.00
06/22/2016	2	166572	REGISTER	AMERICAN LEGION	VA AMERICAN LEGION TRAINING 9/9-9/11/201	195.00
06/22/2016	2	166573	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN 5/4-6/4/16	53.39
						19.37
						72.76
06/23/2016	2	166574	JURY DC	MARLENE CHARBONEAU	DC JURY SELECTION 6/20/16	34.27
06/23/2016	2	166575	JURY DC	CODY CRONK	DC JURY SELECTION 6/20/16	22.90

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/24/2016	2	166610	DEEDS	REGISTER OF DEEDS	PZ REGISTER/DISCHARGE MORTGAGE WINIFRED	14.00
06/24/2016	2	166611	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTY ATTENDANCE MAY 2016	200.00
06/24/2016	2	166612	FERN FORD	FERNELIUS FORD LINCOLN	PZ AUTO AC REPAIRS/MAINTENANCE	998.30
06/24/2016	2	166613	FREESE	CHARLES FREESE	PZ COMMISSION MTG 6/1/16	70.78
					PZ SITE VISIT 5/28/16	49.18
					PZ COMMISSION MTG 6/15/16	70.78
					PZ SITE VISIT 6/13/16	55.66
					ZBA APPEALS MTG 6/22/16	70.78
					ZBA SITE VISIT 6/19/16	64.84
						<u>382.02</u>
06/24/2016	2	166614	FREESE	VOID		
06/24/2016	2	166615	GABRIDGE	GABRIDGE & COMPANY PLC	SRR FINAL BILLING FOR AUDIT REPORT	1,000.00
06/24/2016	2	166616	HEMMER	RALPH HEMMER	ZBA APPEALS MTG 6/22/16	56.20
					ZBA SITE VISIT 6/20/16	59.44
						<u>115.64</u>
06/24/2016	2	166617	HUNG T	THOMAS R HUNGERFORD LLC	CC REPRESENT KENNEDY SCALES #16-5203-FC	610.00
06/24/2016	2	166618	JONE S	SHARON DENISE JONES	CC REPRESENT TABATHA HOLLOPETER #15-5021	952.62
06/24/2016	2	166619	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 6/1/16	47.56
					PZ SITE VISIT 5/26/16	50.80
					PZ COMMISSION MTG 6/15/16	47.56
					PZ SITE VISIT 6/10/16	63.76
						<u>209.68</u>
06/24/2016	2	166620	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES MAY 2016	295.00
06/24/2016	2	166621	LYON S	SHARON LYON	PZ COMMISSION MTG 6/1/16	69.16
06/24/2016	2	166622	MBA	MACKINAC BRIDGE AUTHORITY	SD BRIDGE FARE/COMMUTER PASS	150.00
06/24/2016	2	166623	MEMBER	MESCA	PZ MESCA ANNUAL DUES 2016	50.00
06/24/2016	2	166624	MICKEYS	MICKEY'S MINI MART	CC DGC DRUG COURT GRADUATION	29.97
06/24/2016	2	166625	MOORE	JOHN MOORE	ZBA APPEALS MTG 6/22/16	75.64
					ZBA SITE VISIT 6/20/16	40.00
						<u>115.64</u>
06/24/2016	2	166626	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING FOR COURT PARTICIPAN	120.00
06/24/2016	2	166627	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES/FOLDERS	27.12
					CC OFFICE SUPPLIES/GUIDE REFILL	4.69
					CC OFFICE SUPPLIES/INK CARTRIDGE	42.99
						<u>74.80</u>
06/24/2016	2	166628	NOP-SRR	NATIONAL OFFICE PRODUCTS	SRR BOX OF ENVELOPES	14.99
06/24/2016	2	166629	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MTG 6/1/16	51.88
					PZ SITE VISIT 5/31/16	60.52
					PZ COMMISSION MTG 6/15/16	51.88
					PZ SITE VISIT 6/14/16	68.62
						<u>232.90</u>
06/24/2016	2	166630	PENGAD	PENGAD INC	CC EXHIBIT STICKERS	62.89
					CC EXHIBIT STICKERS	30.30
						<u>93.19</u>

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06/24/2016	2	166631	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING MAY 2016	300.00
06/24/2016	2	166632	RJD	ROSCOMMON JUVENILE DETENTION	PC ANOTHER COUNTY INSTITUTION NOAH M MOR	840.00
06/24/2016	2	166633	SAP	STRAITS AREA PRINTING	PZ OFFICE SUPPLIES/BUSINESS CARDS S. MCN	51.00
06/24/2016	2	166634	SAP	STRAITS AREA PRINTING	CD APPROVED LABELS	203.65
06/24/2016	2	166635	SPARTAN	SPARTAN STORES LLC	CC JURY SUPPLIES	31.50
					CC MISC JURY CHARGES	67.97
						<u>99.47</u>
06/24/2016	2	166636	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #209 LEFT REAR OUTSIDE DUAL REPA	30.00
06/24/2016	2	166637	THOM JO	JOHN THOMPSON	ZBA APPEALS MTG 6/22/16	58.36
					ZBA SITE VISIT 6/22/16	46.48
						<u>104.84</u>
06/24/2016	2	166638	TREAS	CHEBOYGAN COUNTY TREASURER	SRR 3 CASES OF PAPER 8 1/2 X 11	90.15
06/24/2016	2	166639	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 5/5-6/4/16	66.62
06/24/2016	2	166640	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES MAY 2016	753.45
06/24/2016	2	166641	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 5/4-6/4/16	284.92
06/28/2016	2	166642	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #709 FULL SERVICE/MISC REPAIRS	1,981.90
06/28/2016	2	166643	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #609 REPLACE CALIPER/BI-ANNUAL I	727.50
06/28/2016	2	166644	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #209 FULL SERVICE/REPAIR COOLANT	2,973.92
06/28/2016	2	166645	CCO	CHEBOYGAN CARPET OUTLET	SD CARPET	39.56
06/28/2016	2	166646	CHARTER	CHARTER COMMUNICATIONS	SDJ INTERNET 8245122670006824 6/23-7/22/	112.61
06/28/2016	2	166647	ECSD	EMMET COUNTY SHERIFF DEPT	SD NORTHERN MI MUTAL AID YEARLY DUES 201	300.00
06/28/2016	2	166648	HVC	HURON VETERINARY CLINIC	SD K9 VET VISIT - MIKE	288.60
06/28/2016	2	166649	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD UNIFORMS/HATS	71.02
06/28/2016	2	166650	NYE	NYE UNIFORM COMPANY	SD UNIFORMS/BOOTS MATELSKI	164.17
06/28/2016	2	166651	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 5/18-6/19/16 #100118336	466.41
06/28/2016	2	166652	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS	12.10
					SDJ COMMISSARY ORDERS	961.67
					SDJ PAK ORDERS	20.25
					SDJ COMMISSARY ORDERS	929.59
					SDJ PAK ORDERS	14.05
					SDJ COMMISSARY ORDERS	897.40
					SDJ PAK ORDERS	10.40
					SDJ COMMISSARY ORDERS	1,431.00
					SDJ PAK ORDERS	11.65
					SDJ COMMISSARY ORDERS	1,298.08
						<u>5,586.19</u>
06/28/2016	2	166653	SWANSON S	VOID		
06/28/2016	2	166654	TELE-RAD	TELE-RAD INC	SD MAINTENANCE CONTRACT JULY-SEP 2016	1,651.65
06/28/2016	2	166655	TREAS	CHEBOYGAN COUNTY TREASURER	FOC COPY PAPER REIMBURSEMENT 4 BOXES	120.20
06/28/2016	2	166656	TREAS	CHEBOYGAN COUNTY TREASURER	TR POSTAGE REIMBURSEMENT FOR PASSPORTS	4.45
06/28/2016	2	166657	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 5/5-6/4/16	13.23
06/28/2016	2	166658	ZIPS	ZIPS HARLEY DAVIDSON	SD MOTORCYCLE OIL CHANGE	80.67
06/29/2016	2	166659	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE 6/28/16	32.40
06/29/2016	2	166660	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL FUEL PURCHASE 1523.5 GALLONS	3,145.96
					CCM GASOLINE PURCHASE 619.9 GALLONS	1,948.08
						<u>5,094.04</u>
06/29/2016	2	166661	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 6/28/16	17.28
06/29/2016	2	166662	BUTTS	ROBERT J BUTTS	PC MILEAGE TO LANSING	237.60
06/29/2016	2	166663	CAVI C	CAMERON CAVITT	DC PER DIEM & MILEAGE 4/1/16-6/29/16	721.97
06/29/2016	2	166664	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED JUNE 201	377.98
06/29/2016	2	166665	CDT-CR	CHEBOYGAN DAILY TRIBUNE	CR WEEKLY SUBSCRIPTION	108.00

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06/29/2016	2	166666	CHARTER	CHARTER COMMUNICATIONS	CCM TELEPHONE #2316274944 6/29-7/28/16	149.94
06/29/2016	2	166667	FERN FORD	FERNELIUS FORD LINCOLN	CD TIRE REPAIR/JEEP COMPASS	19.63
06/29/2016	2	166668	GAUT B	BRUCE GAUTHIER	BOC COMMISSIONER MILEAGE 6/8-6/28/16	95.50
06/29/2016	2	166669	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 6/28/16	3.78
06/29/2016	2	166670	LODGING	HOLIDAY INN	PC JIS TRAINING MARQUETTE - HEATHER ARNO	79.50
06/29/2016	2	166671	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 6/28/16	27.54
06/29/2016	2	166672	MOW	MICHIGAN OFFICEWAYS INC	MSU OFFICE SUPPLIES/CALENDAR REFILL	6.29
06/29/2016	2	166673	NOP	NATIONAL OFFICE PRODUCTS	SRR NEW PHONE SYSTEM	296.24
06/29/2016	2	166674	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2016 SUMMER TAX NOTICES	1,395.93
06/29/2016	2	166675	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2016 SUMMER TAX NOTICE	3,744.18
06/29/2016	2	166676	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 6/16-6/28/16	65.88
06/29/2016	2	166677	SCPC	SAGINAW CTY PROBATE COURT	PC COURT APPT ATTY GARY EVANS	65.00
06/29/2016	2	166678	TEEZ2DAY	TEEZ2DAY	PC SA WORK SHIRTS/STAFF SHIRTS	93.50
06/29/2016	2	166679	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 6/28/16	27.00
06/30/2016	2	166680	BREG L	LOIS BREGE	DHS CC #20623834 5/27-6/9/16	241.36
06/30/2016	2	166681	BREG L	LOIS BREGE	DHS CC #20623835 5/27-6/9/16	241.36
06/30/2016	2	166682	BREG L	LOIS BREGE	DHS CC #20623836 5/27-6/9/16	311.36
06/30/2016	2	166683	BREG L	LOIS BREGE	DHS CC #1525157 5/25-6/7/16	241.36
06/30/2016	2	166684	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 5/1-5/13/16	289.12
06/30/2016	2	166685	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 5/1/16-5/13/16	289.12

2 TOTALS:

Total of 408 Checks:	945,374.29
Less 11 Void Checks:	292.50
Total of 397 Disbursements:	945,081.79

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
06/02/2016	3	6818	GOOD P	PETER GOODSTEIN	TR PROFESSIONAL SERVICES/VAN KIRK COMPLA	950.00
06/02/2016	3	6819	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 5/28	1,381.14
06/03/2016	3	6820	PNC VISA	PNC BANK	TR VISA CHARGE WATER DISPENSER	189.98
06/09/2016	3	6821	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR PEOPLE/INFORMATION SEARCH	95.00
06/15/2016	3	6822	BS&A	BS&A EQUALIZER SOFTWARE SYST	TR UPDATE PREA TO DOTNET	3,150.00
06/15/2016	3	6823	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 9 @ \$1	90.00
06/15/2016	3	6824	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADMINISTRATION FEES	1,949.28
06/15/2016	3	6825	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 6/11/16	1,255.47
06/15/2016	3	6826	TRIBUNAL	MARK & JUNE HAAS	TR MTT VALUE CHANGE 120-013-309-090-00	5,240.67
06/20/2016	3	6827	TREAS	CHEBOYGAN COUNTY TREASURER	TR SALE PROCEEDS TO GENERAL FUND	111,276.43
06/23/2016	3	6828	CDT-TR	CHEBOYGAN DAILY TRIBUNE	TR AD FOR LAWN CARE SERVICE	32.00
06/23/2016	3	6829	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	90.00

3 TOTALS:

Total of 12 Checks:	125,699.97
Less 0 Void Checks:	0.00
Total of 12 Disbursements:	<u>125,699.97</u>

07/06/2016 01:36 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 06/01/2016 - 06/30/2016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
06/30/2016	5	2100720	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 6/2/16	596,423.14
06/30/2016	5	2100721	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 6/7/16	65,683.33
06/30/2016	5	2100722	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 6/16/16	458,637.06
06/30/2016	5	2100723	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 6/21/16	65,688.55

5 TOTALS:

Total of 4 Checks:	1,186,432.08
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	<u>1,186,432.08</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
06/01/2016	9	9840	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	656.37
06/02/2016	9	9841	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	7,310.40
06/06/2016	9	9842	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,250.00
06/06/2016	9	9843	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4.00
06/07/2016	9	9844	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	819.00
06/10/2016	9	9845	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	470.90
06/13/2016	9	9846	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
06/13/2016	9	9847	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	427.29
06/17/2016	9	9848	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5,500.00
06/17/2016	9	9849	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,250.00
06/17/2016	9	9850	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	67.00
06/21/2016	9	9851	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	43.35
06/22/2016	9	9852	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	29.87
06/22/2016	9	9853	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,580.00
06/23/2016	9	9854	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	165.00
06/23/2016	9	9855	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	384.00
06/25/2016	9	9856	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	97.60
06/26/2016	9	9857	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	62.00
06/29/2016	9	9858	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	12.00
06/30/2016	9	9859	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	11,042.97
06/30/2016	9	9860	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	8,389.56
06/30/2016	9	9861	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,606.00
06/30/2016	9	9862	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,450.00

9 TOTALS:

Total of 23 Checks:	45,617.31
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	<u>45,617.31</u>



Cheboygan County

Board of Commissioners' Meeting

July 12, 2016

Title: Budget Adjustment –Transfer > \$10,000 <i>and/or Request for Use of Carried Forward Fund Equity</i>	
Summary: The County Budget Adoption and Amendment Policy states that any budget adjustment greater than \$10,000 be approved by the Board of Commissioners. <i>It has also been practice that the Board reviews all requests for use of fund balance.</i> Based on this criteria, the following budget adjustment requires Board review: <ul style="list-style-type: none">• <i>Due to a change in circumstance, an employee and their spouse will be added onto the County's health insurance plan. The amount budgeted for opt-out is less than the insurance premium costs. This budget adjustment decreases the Carried Forward Fund Equity expenditure line item and increases the Fringe expenditure line item by \$5,901.</i>	
Financial Impact: None – inter-department budget transfer, no additional appropriations.	
Recommendation: Motion to approve the inter-department budget transfer provided in the following attachment.	
Prepared by: Kari Kortz	Department: Finance



Cheboygan County

Board of Commissioners' Meeting

July 12, 2016

Title: Budget Adjustment – Raise Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 301

During 2015, the Sheriff's Department received criminal forfeitures in the amount of \$3,054.53. These funds were not spent in 2015 and therefore rolled into General Fund fund balance. 75% of the proceeds can be used to enhance the enforcement of criminal law. 25% of the proceeds shall be utilized to implement crime victim's right pursuant to PA 87 of 1985. At this point the Sheriff's Department has not determined how they would like to use these funds; so this will move them into a General Expenditure line for tracking purposes. This budget adjustment raises the Fund Equity revenue line item and Expenditure Control expenditure line item by \$3,055.

Financial Impact:

Fund 101 total budget increase of \$3,055

Total budget increase of \$3,055

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$3,055 in the line items provided in the following attachment.

Prepared by: Kari Kortz

Department: Finance

7/8/2016

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00	\$3,055.00 +
Fund Equity	

101-301-700.00	\$3,055.00 +
Expenditure Control	

Signed: Approved at the 7/12/16 BOC Meeting

Prepared by: Kari Kortz





Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: Region 9 Area Agency 2017-2019 Annual and Multi-Year Implementation Plans

Summary: The Area Agency on Aging (AAA) defines its role as that of planning, funding and monitoring programs that provide assistance to individuals 60 years of age and older as well as their families. The annual plan describes the services to be provided and how they anticipate paying for services.

Financial Impact: Funded by Federal, State and leveraged senior millage funds provided by Councils of Aging's within each County in the region.

Recommendation: Approve the Region 9 Area Agency on Aging 2017-2019 Annual and Multi-Year Implementation Plans.

Prepared by: Jeffery B. Lawson

Department: Administrative



REGION 9 AREA
AGENCY ON
AGING

2375 Gordon Road
Alpena, MI 49707
PHONE: 989-356-3474
FAX: 989-358-6604

Serving the Counties of:

Alcona
Alpena
Arenac
Cheboygan
Crawford
Iosco
Montmorency
Ogemaw
Oscoda
Otsego
Fresque Isle
Roscommon

June 13, 2016

Cheboygan County Courthouse
Attn: Pete Redmond, Chair
County Board of Commissioners
P.O. Box 70
Cheboygan, Michigan 49721

Dear Mr. Redmond,

Enclosed is the proposed 2017-2019 Multi Year Implementation Plan for aging services. The plan includes state and federal requirements as well as advocacy and development objectives of the Region 9 Area Agency on Aging.

The Michigan Aging and Adult Services Agency requires the review of this plan by each County Board of Commissioners within the Region 9 planning and service area. Review and approval must be documented by either a resolution or by motion in your board minutes by July 29, 2016. Should there be opposition to the plan, it must be specified in writing by the same date. If no written documentation is received, it will be considered passive approval. Documentation may be faxed to (989) 358-6604 or by mail Attn: Connie.

Two public hearings were held; May 23 and 25, 2016. The plan was then reviewed and endorsed by both the Northeast Michigan Regional Council on Aging and the NEMCSA Board of Directors. As you review this document, please feel comfortable to contact your local Council or Commission on Aging, your board representative or any staff member of the Region 9 Area Agency on Aging for information or clarification.

It should be noted that the approval and implementation of this plan requires no monetary support by the board of commissioners. It is our pleasure to act on behalf of the older population of your county to bring both federal and state funds for services.

Thank you for your attention to this matter. We look forward to working with you to provide services to the elderly population of Cheboygan County.

Sincerely,

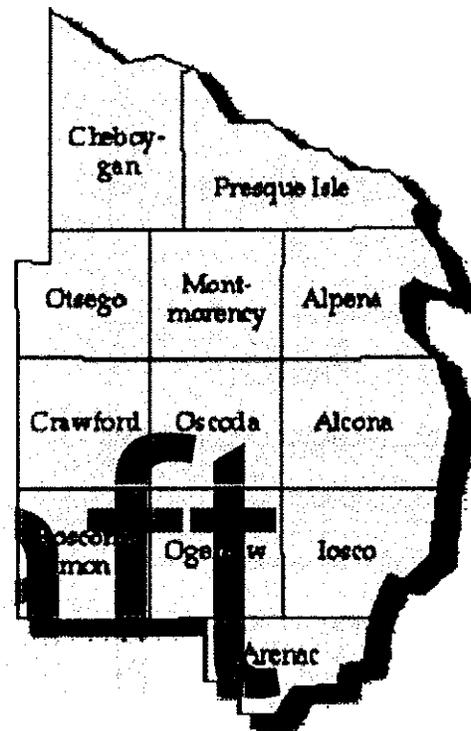

Laurie L. Sauer
Director



A Division of
Northeast Michigan
Community Services
Agency

The mission of the Region 9 Area Agency on Aging is to promote lifelong independence and dignity for all individuals and to assist the aged and disabled in meeting that goal.

FY 2017 - 2019
MULTI-YEAR & ANNUAL IMPLEMENTATION PLAN
REGION 9 AREA AGENCY ON AGING



Planning and Service Area

Alcona, Alpena, Arenac, Cheboygan,
Crawford, Iosco, Montmorency, Ogemaw,
Oscoda, Otsego, Presque Isle,
Roscommon

**Northeast Michigan Community
Service Agency, Inc.**

2375 Gordon Road
Alpena, MI 49707
989-356-3474 • 1-800-219-2273
989-358-6604 (fax)
Laurie Sauer, Director
www.nemcsa.org

Field Representative Dan Doeze

doezemad@michigan.gov
231-929-2531



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Northeast MI Community Services Agency, Inc

FY 2017

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County/Local Unit of Govt. Review

The Area Agency on Aging must send a letter, with delivery and signature confirmation, requesting approval of the final Multi-Year Plan (MYP) by no later than June 30, 2016, to the chairperson of each County Board of Commissioners within the PSA requesting their approval by August 1, 2016. For a PSA comprised of a single county or portion of the county, approval of the MYP is to be requested from each local unit of government within the PSA. If the area agency does not receive a response from the county or local unit of government by August 3, 2016, the MYP is deemed passively approved. The area agency must notify their AASA field representative by August 7, 2016, whether their counties or local units of government formally approved, passively approved, or disapproved the MYP. The area agency may use electronic communication, including e-mail and website based documents, as an option for acquiring local government review and approval of the Multi-Year Plan. To employ this option the area agency must:

1. Send a letter through the US Mail, with delivery and signature confirmation, to the chief elected official of each appropriate local government advising them of the availability of the final draft MYP on the area agency's website. Instructions for how to view and print the document must be included.
2. Offer to provide a printed copy of the MYP via US Mail or an electronic copy via e-mail if requested.
3. Be available to discuss the MYP with local government officials, if requested.
4. Request email notification from the local unit of government of their approval of the MYP, or their related concerns.

Describe the efforts made to distribute the MYP to, and gain support from, the appropriate county and/or local units of government.

As part of its effort to ensure all communities within the service area have an opportunity to comment on the Multi-Year Plan for Fiscal Years 2017-2019, Region 9 Area Agency on Aging (AAA) will hold public hearings in Alpena County on May 23, 2016, in conjunction with the regional advisory board's monthly meeting. The Public Hearing began at 1 p.m. A second public hearing will be held at 1:30 p.m. at the Roscommon County COA in Houghton Lake on May 25. Notice of the public hearings was submitted to all local newspapers in the 12-county service area on Monday, April 11, for publication the week of April 18.

A draft of the plan was made available on the NEMCSA website on May 9, 2016. This provides an opportunity for all community and governmental entities, as well as private individuals, to learn about and comment on the plan. Written comment will be accepted until June 6, 2016, and can be submitted through U.S. Postal Service or via email. In addition, all county Boards of Commissioners within the region will receive a copy of the plan and a request for review with action by the board in terms of approval or disapproval. A letter and copy of the proposed 2016 AIP will be sent by registered mail to each entity for delivery the week of June 6, 2016, requesting Letters of Approval from each county no later than July 29, 2016, providing several weeks for review and approval. This practice accommodates the different monthly meeting schedules of each entity.



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Northeast MI Community Services Agency, Inc

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Each county board has representation on the NEMCSA Policy Board and each local Council or Commission on Aging has representation on the Northeast Michigan Regional Council on Aging. This provides a broad range of involvement for each county in the development and comment phases of the process.

The Region 9 Area Agency on Aging continues to provide minutes of Northeast Michigan Regional Council on Aging meetings to local county boards in the service area. The additional information is intended to increase awareness of the AAA's functions, activities and plans, as well as encourage support and involvement in all facets of the AAA planning and advocacy strategies.

Plan Highlights

The purpose of the Plan Highlights is to provide a succinct description of the priorities set by the area agency for the use of Older Americans Act and State funding during FY 2017-2019. Please note there are separate text boxes for the responses to each item. The Plan Highlights must include the following:

1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.
2. A summary of the area agency's service population evaluation from the Scope of Services section.
3. A summary of services to be provided under the plan, which includes identification of the five service categories receiving the most funds, and the five service categories with the greatest number of anticipated participants.
4. Highlights of planned program development objectives.
5. A description of planned special projects and partnerships.
6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.
7. A description of how the area agency's strategy for developing non-formula resources, including utilization of volunteers, will support implementation of the MYP and help address the increased service demand.
8. Highlights of strategic planning activities.

1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.

Northeast Michigan Community Service Agency, Inc. (NEMCSA) is the applicant agency; however, the Region 9 Area Agency on Aging will be providing the services. NEMCSA is a private, non-profit Community Action Agency – part of a state and national network. The core service area of the agency consists of 6,300 square miles that include 11 northeastern Michigan counties: Alcona, Alpena, Arenac, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego and Presque Isle. However, the Region 9 Area Agency on Aging (AAA) Division provides services in one additional county, Roscommon, bringing the service and planning area to more than 6,800 square miles. The central office is located in Alpena. The agency was incorporated in the fall of 1968. Services for older persons began in 1973 with the offering of a congregate meal program. The following year, the agency received the designation of being an Area Agency on Aging and with that came \$1,500 (per county) to provide services. A required element in achieving the designation was that the AAA had to be a single organizational unit within a multi-purpose agency. The multi-faceted divisions and programs that make up NEMCSA made it the perfect agency for such a designation. The designation must be renewed through board action every three years.

The mission of NEMCSA is to provide quality planning, programs and services to individuals, families and communities through the best use of human and financial resources. To carry out this mission, the agency brings together federal and state grant funds, as well as dollars from local, private and public sources. These resources are then directed into programs that aid the poor and otherwise disadvantaged throughout the age spectrum, from infants to the elderly. The funds include targeted dollars aimed at very specific problems as well as dollars



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Northeast MI Community Services Agency, Inc

FY 2017

that are more flexible in nature.

The agency is divided into five programmatic divisions: Early Childhood Services [(Head Start and Early Head Start) covering 21 counties]; School Success; Region 9 Area Agency On Aging (AAA, providing Waiver and Care Management Home and Community Based Services, and Volunteer Programs); Client Services; and Community Development. These divisions serve the region with a variety of programs, which have different eligibility criteria and service areas. Central accounting, personnel, clerical and information management staff support all program areas.

Established under the Older Americans Act of 1965, each Area Agency on Aging is charged with the responsibility of preparing a multi-year plan that will foster a comprehensive, coordinated system of service for older persons in its planning and service area (PSA). Region 9 Area Agency on Aging (AAA) is designated by the Michigan Office of Services to the Aging (OSA) to serve the above mentioned counties. Part of the mission of the Region 9 AAA is to help older adults and adults with disabilities live with dignity and choices in their homes and communities for as long as possible.

2. A summary of the area agency's service population evaluation from the Scope of Services section.

Though the overall population of the Region 9 PSA continues to decline, the subpopulation of residents over the age of 60 continues to grow exponentially. Baby Boomers are turning 65 at a rate of 10,000 per day across the nation and this impacts agencies in the network of aging services. The median age of Region 9 is 49.3, well above the state of Michigan median age of 38.9. Within the senior population exists subsets of aging adults: younger seniors (60-70) mid-range seniors (71-84) and elderly seniors (85+). The latter category is increasing as improvements in health and technology are enabling people to live longer. As people live longer, their needs for supportive services continue to multiply. While the basic needs of all aging adults are similar, the subpopulations present with different requirements and desires. The younger seniors are more apt to participate in the Evidence-Based Disease Prevention (EBDP) programs, while the elderly seniors may be more in need of services related to dementia and respite.

3. A summary of services to be provided under the plan which includes identification of the five service categories receiving the most funds and the five service categories with the greatest number of anticipated participants.

This plan will provide detail of the agency's projected activities for the planning period of FY2016. As in previous years, this plan focuses on efforts to:

- continue providing person-centered access to information
- continue evidence-based disease prevention and health promotion
- continue community based care options in coordination with the Michigan Aging and Adult Services Agency goals

During the current fiscal year (FY2016) two programs have been considered for implementation: Assistive Devices (Personal Emergency Response Systems) and Home Injury Control. It is anticipated that several units of service will be provided through the assistive devices program yet this year. However, the home injury control program has taken more research and consideration than current staff workload can provide. It will be reconsidered in FY2017. Development of the programs will be done by staff, but direct services would be contracted.

Northeast MI Community Services Agency, Inc

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The plan builds upon the successes of earlier program activities and core contracted services. Past program development objectives outlined in the previous plans remain relatively unchanged. Some highlights for FY2017 include:

- Person-Centered Planning training for new staff and partner agencies
- Presenting an Elder Abuse Prevention and Awareness Conference
- Making In-home service provider trainings accessible
- Increasing access to Evidence-Based Disease Prevention programs and pursuing new programs
- Maximize volunteer contributions through increased recruitment efforts

Although a variety of services are provided through funding received and subcontracted to various partners, including the council/commissions on aging, the five programs receiving the most funding are Personal Care, Homemaker, Respite, Congregate Meals and Home Delivered Meals. Subsequently, these are the programs that have the most impact as regards the number of people served. These programs will continue to be supported, as well as many others that are equally as important in assisting the aged and persons with disabilities in remaining in their own homes for as long as they chose.

Services to remain part of the FY2017 plan include (FY2015 data):

- Congregate Meals (159,620 meals; 5,814 clients)
- Home Delivered Meals (464,403 meals; 2,630 clients)
- In-Home Services (88,356 units; 2,039 clients)
 - + Homemaking (59,245 units; 1,369 clients)
 - + Personal Care (13,483 units; 390 clients)
 - + Respite Care (15,628 units; 280 clients)
- Adult Day Care Respite (51 clients; 14,912 units)
- Legal Services (118 clients; 413 units)
- Long Term Care Ombudsman (1,603 contacts; 99 complaint resolutions)
- Evidence Based Disease Prevention (155 enrollees; 102 completions)
 - + (PATH, Diabetes PATH, Chronic Pain PATH, Matter of Balance)
- Care Management (264 clients; 1,822 units)
- Medicare Medicaid Assistance Program (4,411 served in the agency's fiscal year, not the contract year)
- Nursing Facility Transitions (81 clients transitioned to independent living)
- Person-Centered Thinking (38 partner staff and volunteers)
- Medication Management (13 clients; 936 units)

These supportive services are an integral component in achieving the outcome of allowing seniors and persons with disabilities to live in their own homes and communities for as long as possible.

It is the intent of the AAA to contract out all funds for Elder Abuse Prevention and Education. However, the AAA will retain the option of keeping some funds in a purchase of services pool, should proposals not meet regional goals. The AAA hosted one elder abuse prevention conference in August 2015 and this is expected to continue in FY2016.

4. Highlights of planned Program Development Objectives.

The Aging and Adult Services Agency (AASA) of the Michigan Department of Health and Human Services has



Northeast MI Community Services Agency, Inc

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identified six goals. The goals set by the Region 9 Area Agency on Aging and subsequent program objectives that have been developed align with the state goals. Some goals have multiple objectives that are detailed in the Program Development Objectives section of the MYP, but a brief synopsis is provided here:

State Goal 1

Recognize and celebrate the cultural, economic, and social contributions of older adults and create opportunities for engagement in their communities.

- Increase program volunteers by 10%

State Goal 2

Use person-centered planning to ensure older adults have independence and self-direction through an array of long-term supports and services provided in the setting of their choice.

- Ensure person-centered approach to all seeking services

State Goal 3

Provide a variety of opportunities for older adults to enhance their physical and mental well-being, using evidence-based practices and other innovative programs.

- Increase the number of Evidence-Based Disease Prevention programs in PSA
- Increase number of caregivers accessing dementia resources and the Creating Confident Caregivers program

State Goal 4

Provide advocacy, information, training and services to support the rights of older adults to live free from abuse, neglect, and exploitation.

- Improve collaboration with law enforcement and Adult Protective Services in identifying and reporting suspected elder abuse
- Provide public education to increase awareness of elder abuse, neglect and exploitation

State Goal 5

Develop and enhance public and private partnerships to better serve older adults.

- Provide technical assistance to local aging network partners
- Assist one community in achieving designation as Community for a Lifetime (there are two cities within the PSA that have received this designation)

State Goal 6

Employ continuous quality improvement and innovation to accommodate the changing needs of older adults.

- Ensure in-home service providers have access to affordable continuing education by providing appropriate in-service trainings

5. A description of planned special projects and partnerships.

The AAA will continue to strengthen relationships with traditional and non-traditional agencies by identifying opportunities for partnering and carrying out new program ventures. Past partners include the Saginaw Chippewa Indian Tribe, federally qualified health centers and disability networks. When feasible, Region 9 has partnered with Regions 7, 10 and 11 for training programs.

Region 9 AAA continues to be at the forefront of supporting communities within its PSA to assess existing infrastructure and design to create a more elder-friendly and livable environment for all ages. Service providers must continue to evaluate current offerings and accessibility and implement innovative practices that will help elders remain in their communities, living independently, as long as possible. The AAA supports the COAs through:

- technical assistance and training in relation to NAPIS electronic reporting
- training programs; seminars
- technical assistance with new staff
- funding internet access costs
- identifying grant sources

Region 9 AAA has built a relationship with its COAs that supports them as true community focal points in terms of aging services and supports.

The value and success of evidence-based disease prevention programs is well documented and the AAA will continue to support expansion of these services, focusing on the Tier 3 programming options. As new programs become available, staff will pursue additional information to determine if they are appropriate and needed for the region. One such program is the Powerful Tools for Caregivers. This program will be explored to decide if it would be an appropriate addition to current offerings and a complement to the Creating Confident Caregivers series.

6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

Increased efficiency in service delivery and program management is always a goal of the AAA. Through regular monitoring of contractors, the AAA is able to note areas for improved efficiency and often seeks options for greater resolution. In doing so, the AAA has revised reporting tools resulting in improved data collection and program compliance. As turn-over in subcontractor staff has increased marginally, it remains important to provide technical assistance in a one-on-one basis or a group setting. The agency will continue to facilitate quarterly meetings with AAA staff, COA directors and essential staff. Professional development opportunities for AAA staff, COA directors and in-home care providers will be held. Community outreach will be a focus area to increase awareness of available services.

The AAA continues to analyze benefits of becoming accredited through the National Committee for Quality Assurance as are the Federally Qualified Health Centers with which the AAA partners on some programs. Although this accreditation is more costly than others reviewed it is anticipated that it would be the most advantageous in providing the necessary credibility in developing future partnerships and collaborations. At this time, accreditation is not a high priority as it takes a considerable amount of staff time to accomplish all of the work involved in the application process.

Additionally, the AAA has begun the process of working with a consultant to meet requirements for accreditation from the American Association of Diabetes Educators, which will lead to being a Medicare certified provider. As such, the AAA will be able to bill Medicare for reimbursement for Diabetes Personal Action Toward Health (DPATH) classes. In doing so, the program will reach a greater level of sustainability. This process began when

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the AAA received monies from the Michigan Health Endowment Fund through the Association of Area Agencies on Aging of Michigan as a partner in its effort to bring two evidence-based disease prevention programs to scale.

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7. A description of how the area agency's strategy for developing non-formula resources (including utilization of volunteers) will support implementation of the MYP and help address the increased service demand.

With the ever-changing economic climate, it is imperative that the AAA consider development of resources to facilitate implementation of the plan and new services. While much of the work accomplished by the AAA is not conducive to performance by unpaid helpers, some services do rely on volunteers. The MMAP, LTC Ombudsman, and evidence-based disease prevention programs all utilize volunteers in service delivery. The challenge in doing so is in recruiting the right person to fulfill the need as each program needs a different skill set and has specific requirements. A review of recruiting practices and volunteer risk management policies has taken place. Investing in appropriate training and supportive management is vital to retaining volunteers. Alternative sources of funding will be sought to enhance the training and support for volunteers. In an effort to recruit volunteers the AAA will organize a volunteer fair, similar to a job fair, to highlight the different volunteer opportunities for area residents. This will be a joint effort with COA partners and other divisions of NEMCSA

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where volunteers are utilized.

8. Highlights of strategic planning activities.

In an effort to gather as much input as possible during the planning process and development of the Multi-Year Plan, the AAA conducted two input sessions in the region. The first session was held March 29 at the Alpena Area Senior Center in Alpena County. Though not heavily attended, staff was able to participate in a roundtable discussion with those who were there and talk about issues one-on-one. The second input session was held March 31 at the Ogemaw Commission on Aging's center in Ogemaw County. Attendance was much higher at this venue; however, audience participation in discussions was limited. At both events participants were asked to complete a needs assessment survey that was developed by the AAA. The survey was available online and promoted through the weekly newsletter distributed by the AAA. Additionally, COAs were encouraged to provide paper copies of the survey to program participants and these were then collected. A press release was sent to all media outlets in the 12 county area to ensure public participation in the online survey. Members of the NEMCSA policy board, as well as members of the Regional Advisory Council of the AAA were provided with paper copies of the survey to complete.

Scope of Services

The number of potentially eligible older adults who could approach the area agency's coordinated service system are increasing because of the age wave explosion. Additionally, the quantity and intensity of services that the area agency and its providers are expected to arrange, coordinate and provide for new and existing service populations are increasing. There is an exponentially growing target population of the "old-old" (85-100+) who often present with complex problems, social and economic needs and multiple chronic conditions. They require more supports coordination and care management staff time to assess, provide service options, monitor progress, re-assess and advocate for the persons served and their caregivers. Area agency partnerships with the medical and broader range of long term care service providers will be essential to help address these escalating service demands with a collective and cohesive community response.

A number of these older individuals with complex needs also have some form of dementia. The prevalence of dementia among those 85 and older is estimated at 25-50%. The National Family Caregiving Program (Title III E funding) establishes "*Caregivers of older individuals with Alzheimer's disease*" as a priority service population. Area agencies, contracted providers and the broader community partners need to continually improve their abilities to offer dementia-capable services to optimally support persons with dementia and their caregivers.

Enhanced information and referral systems via ADRCs, 211 Systems, and other outreach efforts are bringing more potential customers to area agencies and providers. With emerging service demand challenges it is essential that the area agency carefully evaluates the potential, priority, targeted and unmet needs of its service population(s) to form the basis for an effective PSA Scope of Services and Planned Services Array strategy. Provide a response to the following service population evaluation questions to document service population(s) needs as a basis for the area agency's strategy for its regional Scope of Services.

1. Describe key changes and current demographic trends since the last MYP to provide a picture of the potential eligible service population using census, elder-economic indexes or other relevant sources of information.

The geographical boundaries of the Region 9 Area Agency on Aging Program Service Area (PSA) have not changed since the approved Multi-Year Plan (MYP) for Fiscal Years 2014-2016. The demographic make-up of the area has remained relatively unchanged as well. The most notable change is in the population of the region as it continues to follow trends evident since the 2000 U.S. Decennial Census. As a whole, the general population declined by nearly 3,200 people since the MYP 2014-16; however, the subpopulation of those aged 60 and over increased by 3,750. There are 73,409 people aged 60+ in the PSA, representing 33 percent of the population. This number continues to grow as the Baby Boomers are turning retirement age.

Following the 2010 U.S. Decennial Census it was noted that there were eight counties in Michigan with a median age over 50. Five of those counties are in Region 9 – Alcona, 55.2 years; Iosco, 51; Montmorency, 52.3; Presque Isle, 51.7; and Roscommon, 53.3. Additionally, Oscoda County has a median age of 49.7. With the median age of 49.3 in the PSA, Region 9 is separated from the rest of Michigan where the median age is

38.9.

Additionally, about 10 percent of the senior population in the PSA live below the federal poverty level (FPL). The minority population is relatively small due to the homogenous rural area in which Region 9 is located. Just over 2 percent (1665) of the senior population is comprised of those who identify as minorities with the American Indian Native Alaskan category having the most people (398). Within the senior minority subpopulation, there are 15 percent who live below the FPL.

The AAA conducted a survey as part of its effort to gather input while developing this plan. Of the 394 surveys completed, 57 percent of them were filled out by people between the ages of 60-79, while 26 percent were over the age of 80. The majority of those completing the survey (70 percent) were women. Worth noting is that 44 percent of all respondents said they live alone and 43 percent said they live with a spouse.

2. Describe identified eligible service population(s) characteristics in terms of identified needs, conditions, health care coverage, preferences, trends, etc. Include older persons as well as caregivers and persons with disabilities in your discussion.

There are some commonalities found within the populations served by the Region 9 Area Agency on Aging. The majority of services provided have specific guidelines that must be followed as defined in the Older Americans Act and by the Aging and Adult Services Agency (AASA) of the Michigan Department of Health and Human Services. Participants of many programs must be at least 60 years of age, but other programs the age limit is 55. Persons with disabilities who are 18 or older qualify for services through the Home and Community Based MiChoice Waiver program. Due to the rural nature of the area, some program participants are socially isolated and live down two-track roads in heavily wooded areas. Ten percent (7,222) of the senior population in the PSA live below 100 percent of the federal poverty level (FPL). (In 2016, 100% of FPL is \$11,880 for a household of one; \$16,020 for two.)

Caregivers and persons with chronic illnesses may benefit from participation in the Evidence-Based Disease Prevention (EBDP) programs. Of particular interest to caregivers might be TCARE® or the Creating Confident Caregivers series of classes. Other EBDP offerings that would be beneficial to those dealing with chronic illnesses include Matter of Balance, Personal Action Towards Health (PATH) and the chronic pain- and diabetes-specific PATH classes.

3. Describe the area agency's Targeting Strategy (eligible persons with greatest social and/or economic need with particular attention to low-income minority individuals) for the MYP cycle including planned outreach efforts with underserved populations and indicate how specific targeting expectations are developed for service contracts.

Region 9 has a relatively homogenous demographic make-up with slightly over 2 percent of the population over the age of 60 being of a minority race. No gaps in services to this population were identified. The need to expend additional effort in seeking out minority populations and ensuring access to services is recognized; however, it is difficult as there are few minority or ethnic pockets of activity or communities. The AAA will continue its efforts to provide services to American Indians through outreach and program development with the Saginaw Chippewa Indian Tribe including the Saganings of Arenac County.

Due to the aforementioned homogenous nature of the rural PSA, there are few minority- and women-owned businesses. Some of the contracted service providers such as home health agencies may be owned by women; however, being owned by a woman or minority does not guarantee that a business will be utilized by the AAA as it is more important that its employees are above reproach and have the ability to provide

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appropriate services as needed. To ensure the safety of our program participants, other factors to be considered include the business's reputation, willingness to partner and cost-effectiveness. When a minority-owned or woman-owned business meets the criteria established, contracts may be entered into as needed. The AAA strives to keep purchases of goods and services local in an effort to support the struggling economy in northeast Michigan. Many of the communities in which services are provided have high unemployment, leading to increased instances of people living in poverty.

4. Provide a summary of the results of a self-assessment of the area agency's service system dementia capability using the ACL/AoA "Dementia Capability Quality Assurance Assessment Tool" found in the Documents Library. Indicate areas where the area agency's service system demonstrates strengths and areas where it could be improved and discuss any future plans to enhance dementia capability.

Region 9 Area Agency on Aging staff receive training on working with participants who suffer from dementia as well as working with their caregivers. Assessments, when completed, are shared with other service providers as appropriate and necessary to ensure the participant is getting the desired services. In cases where a definitive diagnosis has not been made, but the care management team identifies possible dementia or cognitive impairment, the team recommends contacting a physician for intervention. Additionally, there are two care management teams who are trained in TCARE and able to use that model for caregiver assessment, but many not many program participants/caregivers choose to participate. The Creating Confident Caregivers (CCC) program is provided in counties throughout the PSA. Referrals are made to the program by care management teams and respite care is offered.

5. When a customer desires services not funded under the MYP or available where they live, describe the options the area agency offers.

Utilizing a person-centered planning approach, staff members take time to talk in-depth with program participants to determine what is needed to resolve the situation or need. Case managers are trained to seek information from consumers by asking questions that prompt thoughtful responses. The 2-1-1 referral system may be used to locate potential providers of services, as may the NEMCSA Service Directory. If the desired service is not provided within a reasonable distance to the participant, staff will discuss other options that may not be exactly what was desired, but would be an appropriate alternative.

6. Describe the area agency's priorities for addressing identified unmet needs within the PSA for FY 2017-2019 MYP.

AAA staff continues to seek out new sources of funding to address areas of unmet need; however, new monies are not easily identified or available.

The greatest unmet need in the PSA of Region 9 continues to be transportation. This issue is continuously raised at public input sessions, on surveys and roundtable discussions with partner agencies. Not all counties have a public transportation system and those that do operate on a limited geographical basis as well as hours/days of operation. The staff of the AAA continue to work with COAs to identify potential sources of funding for transportation; however, money for this issue is not readily available. Some COAs operate a transportation system for their participants, but, again, on a limited basis. Due to the large geographic area of the PSA, transportation may always be an unmet need, but it will not preclude the AAA from working with communities to develop resolution.

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Referrals may be made to other agency divisions such as NEMCSA's Weatherization program, which may be able to accommodate some home repairs, but – due to limited funding – the waiting list is 3 years long. In addition to this program, there have been opportunities to work with Habitat for Humanity affiliates in some communities as they will provide the volunteers to install things such as bathroom grab bars or ramps for accessibility if the client is able to provide the materials. The Michigan Assistive Technology Fund is available to assist persons with disabilities in obtaining items to aid in their independent living.

7. Where program resources are insufficient to meet the demand for services, reference how your service system plans to prioritize clients waiting to receive services, based on social, functional and economic needs.

With the support of the COAs and their millage funding, there have been no waiting lists for care management services. If the demand for service was greater than program resources could handle, the following factors would be used to determine priority: functional need, economic need and social need. Priority for services would be given to those presenting with greatest need. Program participants are given the option to pay for services, as well.

8. Summarize the area agency Advisory Council input or recommendations (if any) on service population priorities, unmet needs priorities and strategies to address service needs.

The Regional Advisory Council is given opportunity to provide input on service needs and the priority in which area elders should be served. At each monthly meeting council members are given an opportunity to provide an update on issues their respective counties are facing. One that sometimes is voiced in more than one area is a slight decline in congregate meals during the winter months when snow birds travel south to warmer climates.

9. Summarize how the area agency utilizes information, education, and prevention to help limit and delay penetration of eligible target populations into the service system and maximize judicious use of available funded resources.

As the aging population continues to grow, it becomes increasingly important to provide information and educational opportunities to the public in an effort raise awareness of available services. The Evidence-Based Disease Prevention (EBDP) programs such as the Personal Action Toward Health (PATH) series and Matter of Balance (MOB) both provide participants with valuable skills and information that allow them to take control of their own situations whether it be a chronic illness or risk of falling. By providing this information and leading participants through the development of action plans, the EBDP programs are a cost-effective way of helping people before their needs are so great the end result becomes placement in a skilled nursing facility or extended-care for rehabilitation. One other way in which the AAA works to maximize resources is through the Nursing Facility Transition Initiative (NFTI). There are three NFTI teams in the region, each consisting of a social worker and registered nurse. They work to identify nursing home residents who may be able to return to independent community living if the appropriate supports are in place. This is another cost-effective solution to nursing home placement as the savings to the public tax payers can be several thousand dollars a month for each person who leaves the nursing facility.

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Planned Service Array

Complete the 2017-2019 MYP Planned Service Array form for your PSA. Indicate the appropriate placement for each AASA service category and regional service definition. Unless noted otherwise, services are understood to be available PSA-wide. There is a required narrative related to the Planned Service Array in the following section. The narrative should describe the area agency's rationale/strategy for selecting the services funded under the MYP in contrast to services funded by other resources within the PSA, especially for services not available PSA-wide.

	Access	In-Home	Community
Provided by Area Agency	<ul style="list-style-type: none"> • Care Management • Outreach 		<ul style="list-style-type: none"> • Disease Prevention/Health Promotion • Long-term Care Ombudsman/Advocacy • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Creating Confident Caregivers • Caregiver Education, Support and Training
Local Millage Funded		<ul style="list-style-type: none"> • Homemaking • Home Delivered Meals • Medication Management • Personal Care • Respite Care 	<ul style="list-style-type: none"> • Adult Day Services * • Dementia Adult Day Care * • Congregate Meals
Contracted by Area Agency		<ul style="list-style-type: none"> • Home Injury Control • Homemaking • Home Delivered Meals • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care 	<ul style="list-style-type: none"> • Adult Day Services * • Dementia Adult Day Care * • Congregate Meals • Disease Prevention/Health Promotion • Legal Assistance • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Kinship Support Services

* Not PSA-wide



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Planned Service Array Narrative

Describe the area agency's rationale/strategy for selecting the services funded under the Multi-Year Plan in contrast to the services funded by other resources within the PSA, especially for services not available PSA wide.

All services funded under the AIP meet the identified needs of the region, as well as the guidelines of the Older Americans Act. Public input at past hearings and forums has indicated many needs in addition to those being funded under the AIP; however, the general consensus has been personal care and homemaking services are more important to a person's well-being than transportation or home repair. Not all communities are able to offer adult day centers, but those that do rely on a variety of funding, not just funding from the AAA. Regardless of the service provided, funding primarily comes from the AAA, local millages and private pay.

Strategic Planning

Strategic Planning is essential to the success of any area agency on aging in order to carry out its mission, remain viable and capable of being customer sensitive, demonstrate positive outcomes for persons served, and meet programmatic and financial requirements of the payer (AASA). All area agencies are engaged in some level of strategic planning, especially given the changing and competitive environment that is emerging in the aging and long-term-care services network. Provide responses below to the following strategic planning considerations for the area agency's MYP.

1. Summarize an organizational Strengths Weaknesses Opportunities Threats (SWOT) Analysis.

Integral to meeting an agency's mission is the time and effort put into strategic planning. A plan provides direction and guidance and strengthens efforts of sustainability ensuring the future of the programs being offered and growth of new services. The Region 9 AAA, in the development of this Multi-Year Plan, has conducted two public input sessions, an online survey and, with the assistance of the Councils/Commissions on Aging partners, the online survey was made available as hardcopy at senior center sites throughout the region. Using this information, as well as the demographic information provided by the Aging and Adult Services Agency, a brief SWOT analysis, addressing the AAAs Strengths, Weaknesses, Opportunities and Threats, was conducted. A brief summary follows here:

Strengths

- Stability as a Community Action Agency – being a division of a larger Community Action Agency, the AAA has access to centralized fiscal services, human resources and IT services
- Fiscal Responsibility – the agency consistently has annual audits that are clean and is a good financial steward
- AASA Compliance – compliance with AASA standards of operation is verified through: programmatic and fiscal assessments of all subcontractors, if there are findings, a correction plan is put into place; assessments of the AAA conducted by AASA, both fiscally and programmatically, if there are findings, a correction plan is developed and implemented
- Policy board oversight and regional advisory council – the advisory council studies the aging-related issues and makes recommendations to the policy board for action
- Councils/Commissions on Aging – the COA partners receive local millage moneys to provide additional support services and has allowed the region to remain virtually wait-list free
- Well-trained staff – many staff members have been long term employees of the agency and bring with them historical and institutional knowledge, as well as years of hands-on experience; employees also are responsible for meeting continuing education requirements annually
- Sustainability for Evidence-Based Disease Prevention programs (EBDP) – Master Trainers for Personal Action Towards Health (PATH), Diabetes PATH, Chronic Pain PATH, Matter of Balance, Creating Confident Caregivers and Powerful Tools for Caregivers programs ensures continued training for new class leaders
- Volunteers – the recent addition of volunteer programs (including Senior Companion Program, Foster Grandparent Program and Retired Senior Volunteer Program [RSVP]) has provided greater opportunity for outreach of all AAA programs to new audiences; other programs utilizing volunteers include the Long Term Care Ombudsman, the Evidence-Based Disease Prevention programs, and the Medicare Medicaid Assistance Program (MMAAP); volunteers lead to sustainability

Weaknesses

- Rural region – the 12-county PSA covers 6,800 square miles; high costs for employee mileage; amount of windshield time takes away from other productive tasks; social isolation and transportation are issues for program participants
- Identity of the AAA – a result of one public input session was the realization that the AAA is not doing an effective job of publically explaining the role it plays in the services offered by the subcontracted COAs
- Balance of funding – the amount of funding for administrative costs is not adequate for enhancement or growth, therefore employees are carrying heavy workloads
- Technology – due to the rural nature of the region there are many areas where cell service is not available; internet access has improved but is not available in all areas of the region; this will be an ongoing issue if landlines are eliminated

Opportunities

- Marketing – develop a marketing plan that will increase awareness of available programs, as well as improved definition of the relationship between the AAA and COAs, and the role the AAA plays in the region
- Accreditation – continue pursuit of accreditation that will bring more opportunities for programs and increased credibility of the AAA
- Self-assessment – annual client satisfaction surveys and program evaluations provide continuous opportunities for improvement and enhancement of programs
- Advocacy – new representation to the MSAC for the region provides an opportunity to strengthen the regional advocacy committee through new leadership and recruitment of new members
- Volunteers – utilizing a greater number of volunteers will help the agency maintain sustainability even if budgets continue to shrink

Threats

- Wage/Benefit costs – the costs to employ a workforce increases exponentially due to high rates for insurances, but the amount of funding received does not
- Can't fund people with service money – it is difficult to recruit credentialed staff with the level of wages we are able to offer; turn-over of staff leaving for higher paying employment
- Increase population – as the senior population increases so will the demand for services; additionally, as people are living longer there will be an increased need for services
- Increase in aged elderly – people continue to live longer and the demand for services will increase as they remain living independently in their communities

2. Describe how a potential greater or lesser future role for the area agency with the Home and Community Based Services (HCBS) Waiver and/or the new Integrated Care Program could impact the organization.

The pilot projects of the Integrated Care Program (ICP) that have been implemented in the state do not fall within the PSA of Region 9, but the AAA has continued to follow the progress of the program to prepare for a



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future role in implementation of a full-scale project. With involvement in the ICP or increased involvement with the Home Community Based Services Waiver by the AAA, more people would be able to receive services. Increasing the number of people receiving services would lead to fewer institutional placements.

3. Describe what the area agency would plan to do if there was a ten percent reduction in funding from AASA.

The Region 9 AAA closely monitors revenue and expenses throughout each fiscal year. Although a 10 percent reduction in funding would have a significant effect on the budget, staff would work to minimize its impact on participants and services. The agency would continue to prioritize client need by looking at factors such as economic, social and nutritional. Those determined to be exhibiting the greatest need would be served first. Historically, the AAA has had commitments from its COA partners who utilize county millage funds to support the services also funded with money from the Older Americans Act. These county funds have been used by the COAs most advantageously and can be evidenced by the lack of waiting lists in the region.

4. Describe what direction the area agency is planning to go in the future with respect to pursuing, achieving or maintaining accreditation(s) such as Commission on Accreditation of Rehabilitation Facilities (CARF), Joint Commission on Accreditation of Hospitals (JCAH), or other accrediting body, or pursuing additional accreditations and why.

The Region 9 AAA has been investigating different options for accreditation and analyzing the benefits of each. Although a decision is not soon to be made, the AAA is interested in the National Committee for Quality Assurance (NCQA) accreditation. Federally Qualified Health Centers (FQHC) have this same accreditation and would provide recognized credibility as the AAA partners with some FQHCs through its evidence-based disease prevention programs. This recognized accreditation may provide the agency its best opportunity for selling the value of its services to potential partners and funders. The continuation of this effort is important and recognized as such; however, there is little staff time at present that can be dedicated to the effort. Should additional funds become available that would alleviate some of the constraints of current workloads and free up staff time for the Associate Director-CBC this effort will be given higher priority.

5. Describe in what ways the area agency is planning to use technology to support efficient operations, effective service delivery and performance, and quality improvement.

The Region 9 AAA struggles to maintain adequate technology for reasons such as affordability and lack of internet access. Care management staff utilize notebooks when conducting assessments and are able to enter all pertinent data and case notes. Upon return to the office they are able to sync with the NAPIS system. Internet access is generally not available in client homes and it is costly to purchase hot spots for care management teams. As many areas of the rural region lack a cellular signal, hot spots would not always be useful. The IT department maintains the current technology in proper working order and is able to identify potential issues. Staff of this department is very helpful in determining needs and finding the most cost-effective ways to address them. Additional funding through technology grants may be pursued. If successful, it may be used to upgrade equipment as available and appropriate.



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Access Services

Some access services may be provided to older adults directly through the area agency without a service provision request. These services include: Care Management, Case Coordination and Support, Disaster Advocacy and Outreach Programs, Information and Assistance, Outreach, and MATF/State Caregiver Support funded Transportation. If the area agency is planning to provide any of the above noted access services directly during FY 2017-2019, complete this section.

Select from the list of access services the area agency plans to provide directly during FY 2017-2019 and provide the information requested. Also specify the planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Direct Service Budget details for FY 2017 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details. The Area Plan Grant Budget uploaded and saved in AMPS must include Direct Service Budget details.

Care Management

<u>Starting Date</u>	10/01/2016	<u>Ending Date</u>	09/30/2017
Total of Federal Dollars	\$2,000.00	Total of State Dollars	\$461,789.00

Geographic area to be served
Region 9 PSA

Specify the planned goals and activities that will be undertaken to provide the service.

Maintain consistent level of care management services

Activities: Conduct pre-screens, client assessments and develop person-centered care plans for individuals in need of supportive in-home services.

Increase awareness of program benefits

Activities: Provide education and conduct outreach efforts with local hospitals, nursing homes, and community members.

Maintain a staff of well-informed professionals

Activities: Provide educational opportunities for program staff to enhance skills and knowledge bases necessary for the provision of effective care management services and community resources.

Provide assessment and referrals for caregivers with high stress levels

Activities: Two teams will continue implementation of the Tailored Caregiver Assessment and Referral (TCARE) model as a component of the Care Management program. Expansion of TCARE may be possible if additional training and funding are available.

Number of client pre-screens:	Current Year:	800	Planned Next Year:	800
Number of initial client assessments:	Current Year:	500	Planned Next Year:	500
Number of initial client care plans:	Current Year:	200	Planned Next Year:	200
Total number of clients (carry over plus new):	Current Year:	250	Planned Next Year:	250



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Staff to client ratio (Active and maintenance per Full time care

Current Year: 1:25

Planned Next Year: 1:25

Information and Assistance

Starting Date 10/01/2016 Ending Date 09/30/2019

Total of Federal Dollars \$5,000.00 Total of State Dollars \$0.00

Geographic area to be served

Region 9 PSA

Specify the planned goals and activities that will be undertaken to provide the service.

Build capacity for prompt referrals through use and analysis of data collected through NAPIS, the client information system tracking software

Activities: Participants of all services (contracted and direct service) will be entered into the information system. Additional services for which a client may be eligible will be identified and staff will make the appropriate referrals.

Outreach

Starting Date 10/01/2016 Ending Date 09/30/2017

Total of Federal Dollars \$27,000.00 Total of State Dollars \$0.00

Geographic area to be served

Region 9 PSA

Specify the planned goals and activities that will be undertaken to provide the service.

Ease the financial burden seniors raising related children through the continued distribution of Kinship Care funds

Activities: Review Request for Proposal responses in which partners seek funding for the Kinship Care program and award as appropriate. Train COA staff to identify appropriate applicants for funding such as grandparents raising grandchildren (or other familial relationships) and complete paperwork requesting funds.

Establish networks of support at COAs through group meetings for elders raising grandchildren or elders raising related children

Activities: Review Request for Proposal responses in which partners seek funding to establish support groups for grandparents raising grandchildren and award as appropriate. Provide technical support and resource information for speakers and topics of interest.

Raise awareness of program and service availability for at-risk elders

Activities: Establish process to identify and contact isolated at-risk elders to raise awareness of available programs and services for which they may qualify. Distribute informational brochures and encourage participation in appropriate programs/services.



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Direct Service Request

It is expected that in-home services, community services, and nutrition services will be provided under contracts with community-based service providers. When appropriate, a service provision request may be approved by the Michigan Commission on Services to the Aging. Direct service provision is defined as "providing a service directly to a senior, such as preparing meals, doing chore services, or working with seniors in an adult day setting". Direct service provision by the area agency may be appropriate when in the judgment of AASA: (A) provision is necessary to assure an adequate supply; (B) the service is directly related to the area agency's administrative functions; or, (C) a service can be provided by the area agency more economically than any available contractor, and with comparable quality. Area agencies that request to provide an in-home service, community service, and/or a nutrition service must complete this section for each service category.

Select the service from the list and enter the requested information pertaining to basis, justification, and public hearing discussion for any Direct Service Request for FY 2017-2019. Specify the planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category. Direct Service Budget details for FY 2017 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details. The Area Plan Grant Budget uploaded and saved in AMPS must include Direct Service Budget details.

Please skip this section if the area agency is not planning to provide any in-home, community, or nutrition services directly during FY 2017-2019.

Long Term Care Ombudsman

Total of Federal Dollars \$14,949.00 Total of State Dollars \$36,376.00

Geographic Area Served Region 9 PSA

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Provide Ombudsman services throughout the 12 county PSA, including education, intervention, reporting and trainings

Activities: Develop trainings appropriate to the program's mission and provide to nursing home staff, human service agency staff, county COAs, service organizations, faith-based agencies and other relevant audiences. This will ensure that nursing home residents, their family members and the community are educated on matters pertinent to those in long-term care facilities.

Recruit and train ombudsman volunteers

Activities: Develop, implement recruiting campaign. Screen volunteers for appropriate program fit. Begin training of volunteers. Volunteers become active in problem resolution for nursing home residents and are educated on long term care issues.



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Continue to promote Best Practices and culture change of facilities providing facility-based care

Activities: Develop agenda for Best Practices mini-conference. Select speakers, advertise and send invitations to other long-term care service providers and Ombudsman programs. Continue to support innovative ideas promoting the culture change of nursing homes and creating a community environment for residents.

Ensure quarterly visits to all nursing homes in PSA 9

Activities: The LTC Ombudsman will schedule and make quarterly visits to all nursing homes in the PSA on a regular basis. Ensure residents and nursing home staff have access to Ombudsman services on a continuing basis.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the services provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such (C) Such services can be provided more economically and with comparable quality by the Area Agency.

Provide a detailed justification for the service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

The AAA proposes to continue providing the Long Term Care Ombudsman program. Given the service definition and the ongoing need for training, the funds are insufficient to distribute to 12 counties. Additionally, the AAA believes the PSA will be most responsive to an advocacy initiative from a credible, responsive and locally accountable agency. The AAA Ombudsman program has been a visible presence throughout the region. The AAA will continue to provide office space, supportive services and training to the Long Term Care Ombudsman. The Long Term Care Ombudsman will continue to respond to nursing home resident complaints, provide technical assistance and training on long term care issues and maintain a volunteer initiative to assist clients in each county with long term care issues. Historically, provision of this service has been most effective when offered in this manner. The agency's LTC Ombudsman has been instrumental in the ongoing development of the nursing home Best Practices quarterly meetings and annual conference, as well as the Elder Abuse Prevention conferences.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).



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Creating Confident Caregivers

Total of Federal Dollars \$15,000.00 Total of State Dollars \$0.00

Geographic Area Served Region 9 PSA

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Expand Creating Confident Caregiver classes to provide coverage in underserved areas and maintain Master Trainer certification of staff member

Activities: Identify the location for the six-week class series to be held. Enter contract with a trained leader to provide the class series in an underserved area. Promote the program to agencies and medical clinics that may be able to identify caregivers and make referrals. Provide press release information to the media of the county in which the program will be held. Screen referrals for appropriateness in class and register participants. An evaluation is conducted at the end of the class series.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the services provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
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The AAA will contract out much of the funding for Creating Confident Caregiver classes, but will retain a small amount for direct service provision. Four counties have been identified as being underserved because they have had minimal or no CCC classes and lack trained leaders. One AAA staff member is a certified Master Trainer for the program and must update her certification status each year. By having her hold two classes in underserved areas she will be able to complete the certification renewal, as well as expand service into an area where, previously, it was lacking.



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Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Program Development Objectives

Please provide information for all program development goals and objectives that will be actively addressed during the MYP.

New Required Goal/Objective: There is a new priority program development goal/objective area that is required. This is a goal that centers on aging network, public, municipal and private partnerships to assess the aging-friendliness of communities to make them Communities for a Lifetime (CFL) and help them to retain and attract residents of all ages so the communities can thrive and have access to goods, services and opportunities for quality living across the lifespan:

CFL Goal: More communities in the PSA will conduct an aging-friendly community assessment and apply for recognition to AASA as a CFL.

The Minimum Objective: One new community in the PSA will receive recognition as a CFL by 9/30/19.

For technical assistance with developing CFL objectives, narratives, timelines, planned activities and expected outcomes, contact the AASA Lead staff for the CFL Program, Dan Doezema at doezemad@michigan.gov, or 231-929-2531.

The area agency must enter each program development goal in the appropriate text box. It is acceptable, though not required, if some of the area agency's program development goals correspond to AASA's State Plan Goals. There is an entry box to identify which, if any, State Plan Goals correlate with the entered goal. A narrative for each program development goal should be entered in the appropriate text box. Enter objectives related to each program development goal in the appropriate text box. There are also text boxes for the timeline, planned activities and expected outcomes for each objective. (See Document Library for additional instructions on completing the Program Development section.)

Area Agency on Aging Goal

- A. Host a joint Volunteer Fair with other agency divisions, COA partners and non-profit agencies that utilize volunteers.

State Goal Match: 1

NARRATIVE

Volunteers play a vital role in several programs of the AAA and NEMCSA as an agency. Using the format of a job fair, the planned event will provide an opportunity for potential volunteers to learn about the different opportunities available to give back to their communities. According to the 2012 Current Population Survey Volunteering Supplement, 2.2 million residents participated in a structured volunteer activity. For unstructured volunteer activity, the number of those participating is even higher as shown by a 2014 survey on volunteerism by Michigan State University. That survey states about 87 percent of the state's population (approximately 8,611,428) has done some sort of informal volunteering by helping friends, family or neighbors. The drive to give back to one's community is quite strong. It is expected the number of people volunteering with the Long Term Care Ombudsman program, the Medicare Medicaid Assistance Program



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and the Evidence-Based Disease Prevention programs (within the AAA) will increase, as will the the number of volunteers for the Foster Grandparents, Senior Companions and Retired Service Volunteer programs.

OBJECTIVES

1. Increase by 10% the number of volunteers participating in the Long Term Care Ombudsman, Medicare Medicaid Assistance Program, and the Evidence-Based Disease Prevention programs by recruiting at a minimum of two volunteer fairs.

Timeline: 10/01/2016 to 09/30/2017

Activities

Once a date and county in which to hold the volunteer fair is identified, staff will work to secure an adequate location and invite other divisions/partners to join the effort. Marketing of the event will be essential if there is to be adequate turnout of people to meet the goal. This will consist of all avenues of free outreach such as broadcast community service announcements, agency newsletters, and press releases to local media. Potential volunteers will go through a vetting and application process appropriate to the program in which they are applying and attend required training. A brief follow-up survey will be distributed to participating vendors to determine if the event was a success, determine the number of new volunteers as a result of the fair, and solicit ideas for improvement. This will be done in a minimum of two counties.

Expected Outcome

As a result of the volunteer fair and the anticipated increase in the number of people volunteering there will be a positive impact on AAA programs. More people will be trained to assist nursing facility residents in for the evidence-based disease prevention programs will increase the number of classes being offered, therefore reaching more seniors and assisting them in making the neceresolving conflicts and ensuring resident rights and this will result in residents being able to live in a safe and comfortable environment. An increase in the number of trained lay leaders ssary changes to take control of their chronic conditions. An additional number of trained counselors for the MMAP will allow for an increase in the number of Medicare beneficiaries: receiving unbiased education on healthcare choices; applying for Medicare premium subsidies and saving money; and providing education on Medicare fraud.

- B. Promote independent living and self-choice in developing care programs by offering long term supports and services, empowering consumers to live independently in a community setting of their choosing

State Goal Match: 2

NARRATIVE

The AAA will build capacity for person-centered thinking and self-determination within its provider pool as part of its future planning options, particularly for individuals seeking long term care services and supports, but also in a manner that supports person-centered access for information in all aspects of the aging network. Training in person-centered thinking is required of staff at subcontracting agencies, as well as all employees of the AAA. Access to these trainings will be made available as needed.

OBJECTIVES

1. Ensure a person-centered thinking approach to all persons seeking services and supports.

Timeline: 10/01/2016 to 09/30/2019

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Activities

All AAA staff will attend a two-day Person Centered Thinking (PCT) training. The training will be offered/provided to COA and ADRC partners, such as in-home service providers, as well as Long Term Care Ombudsman volunteers. Person Centered Awareness trainings (a 2-hour class) will be made available, as well. Participants will work with case management teams who have received the training to develop their own PCT care plan. Supervisory reviews of participant case file will ensure utilization of PCT principles.

Expected Outcome

Staff will understand and apply PCT when working with program participants. Care plans will be developed with input and guidance from the participant, ensuring their self-identified needs will be met, as well as being treated with dignity and respect. Nursing home residents will have access to PCT-trained volunteers to assist in issue resolution.

- C. Provide access to Level III Evidence-Based Disease Prevention and health promotion programs in all counties

State Goal Match: 3

NARRATIVE

The AAA supports effective mechanisms of health management and will seek additional opportunities with proven strategies. Those who participate in these programs further strengthen their abilities to take control of their health and improve their qualities of life. The skills learned are specific to the person taking the course and s/he chooses what will be most beneficial when incorporated into her/his lifestyle.

The AAA encourages partners to offer Evidence-Based Disease Prevention (EBDP) programs. In alignment with the Aging and Adult Services Agency, only programs rated as Level III will be funded by the AAA. Two staff are Master Trainers for the Personal Action Toward Health (PATH) (and its diabetes and pain components) and the Matter of Balance (MOB) programs. The AAA will provide leader trainings to grow the number of class offerings in the PSA. As the population continues to age and more people wish to remain living independently, the need for evidence-based disease prevention programs increases. When individuals take control of their health, improved health outcomes result from the efforts. Also, minimizing fall risks, results in older adults reporting fewer injuries and broken bones.

The Creating Confident Caregivers (CCC) program provides a setting for caregivers to gain a better understanding of dementia and learn skills to cope with the situation they face. Caregivers go through myriad changes emotionally as they take on the role of caring for a loved one with dementia. Caregiving is emotionally and physically draining; when a caregiver does not have the skills and knowledge to work with the disease's effects on his/her loved one, the situation can spiral quickly. Erratic behaviors and outbursts become difficult to deal with and the stress level continues to rise, sometimes leading to abuse. The CCC lessens the chance of abuse and the skills learned improve the health and well-being of the caregiver, assisting in the prevention of burnout.

OBJECTIVES

1. Increase the number of Evidence-Based Disease Prevention programs in the Region 9 PSA.

Timeline: 10/01/2016 to 09/30/2017

Activities

The AAA will conduct outreach to identify potential MOB leaders, recruit and screen; work with COA partners who have identified staff to be trained. Once training is provided, assist leaders in establishing/holding classes. Two AAA staff members are MOB leaders who may hold classes for the general public. The AAA will conduct outreach to advertise the PATH training opportunity and recruit/screen potential leaders; work with COA partners to identify community members and/or staff who would be potential leaders. Conduct leader trainings and provide tool kits and support for leaders to implement and expand the programs in local communities. Continue development of local coalitions to provide organizational support. The AAA will award funding through a competitive Request for Proposal process to encourage and support COA partners in offering Evidence-Based Disease Prevention programs.

Expected Outcome

With an increased number of program leaders, there will be more available classes in which community members may participate and learn to better manage their chronic conditions. Participants will improve their health statuses and health management behaviors resulting in more appropriate utilization of healthcare resources. Those taking the MOB classes will learn new skills/techniques to minimize their risk of fall and injury. Also, increasing the number of trained volunteer leaders will lead to program sustainability.

2. Increase the number of caregivers learning coping skills and understanding dementia through the Creating Confident Caregivers (CCC) class series and other caregiver resources.

Timeline: 10/01/2016 to 09/30/2017

Activities

Recruit volunteers to be trained as lay leaders of the CCC program. Promote awareness of the CCC class through outreach to identify caregivers who will attend. Schedule and hold classes; offer respite for caregivers during class time through local COAs. Continue to promote available community resources and seek additional caregiver resources to share with

Expected Outcome

By assisting caregivers in better understanding of what their loved one with dementia is going through, their stress level will decrease. Program participants will learn coping skills, report less combative behavior and more familial harmony. By hosting a caregiver conference, attendees will have the opportunity to network and share experiences, while gaining new skills and learning.

- D. Increase public awareness of signs of abuse, neglect and financial exploitation among senior populations

State Goal Match: 4

NARRATIVE

As an agency providing services to seniors, the AAA must play an integral role in educating the public on

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elder abuse issues and promoting the prevention of such through awareness and educational events. By conducting outreach and providing educational opportunities for colleagues and the public, the AAA increases awareness and further impedes the continued spread of abuse and exploitation of vulnerable adults.

There is a lack of reporting of elder abuse, as well as an uncertainty about how and where it should be reported. Often times, elders are afraid to report abusive situations for fear of being removed from their homes, losing control over their decisions or being separated from loved ones. Law enforcement agencies often do not track elder abuse as such, but rather classify it as domestic violence/situation. The lack of data relating to elder abuse, neglect and exploitation speaks to the need for better education in local communities. Situations of elder abuse, neglect and exploitation exist, but there is no uniform system for reporting and tracking; therefore, there is no clear picture of the prevalence of the issue. It can be surmised that the lack of reporting has a direct correlation to the lack of education on elder abuse in general. The AAA has joined in an effort in Alpena County led by Probate Judge Thomas LaCross to address these issues and with local DHS staff to address financial exploitation awareness. Additional efforts are being made through participation with the Otsego/Crawford/Oscoda Elder Abuse Care group.

OBJECTIVES

1. Improve collaboration with area law enforcement and Adult Protective Services workers in identifying and reporting suspected elder abuse.

Timeline: 10/01/2016 to 09/30/2017

Activities

The AAA will work to strengthen the relationships with local law enforcement and APS staff for increased visibility at senior-attended events and locations such as senior centers, health fairs and senior housing. This partnership will create a venue for educational presentations among service organizations, congregate meal sites and senior living complexes. The AAA will continue to support its COA partners in establishing these relationships and with ongoing support of Safe, Sound and Secure events.

Expected Outcome

Enhanced collaborative relationships with APS, law enforcement and the aging network will result in improved communication and an increase in the reporting of elder abuse and exploitation instances. Seniors will be empowered to protect themselves or their friends by identifying and reporting suspected abuse.

2. Provide public education on the effects of elder abuse, neglect and exploitation, as well as how to identify and report

Timeline: 10/01/2016 to 09/30/2017

Activities

Conduct educational presentations for COAs, at congregate meal sites, health fairs, nursing homes, senior living complexes and faith based organizations, as well as trainings for in-home providers and nursing home staff. Provide brochures and appropriate literature to foster community awareness; explore the possibility of developing a toolkit that can be distributed region-wide. Host an elder abuse prevention and awareness conference for the faith-based community and interested persons.

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Expected Outcome

The intended outcome is to raise awareness of elder abuse, provide information on identifying signs of abuse, and to offer preventive solutions. Seniors will be safer in their home environments as improved awareness of signs of abuse, neglect and financial exploitation resulting in identification and reporting of behaviors lessens the criminal victimization of the population. As people are educated on how to identify the signs of abuse, early intervention will take place.

- E. Foster development of new collaborations and enhance current partnerships to build the aging continuum.

State Goal Match: 5

NARRATIVE

The Region 9 Area Agency on Aging would not be able to serve the needs of older adults and persons with disabilities throughout the PSA without the commitment of its partners. By working together a greater number of persons are able to be served. This effort is enhanced through the technical support provided by the AAA to the subcontracting agencies and COA partners. The AAA works to identify new partners and bring them into the fold of the aging continuum to further strengthen the region's commitment to serving older adults.

OBJECTIVES

1. Provide technical assistance to local aging network partners.

Timeline: 10/01/2016 to 09/30/2019

Activities

Quarterly meetings, known as Region 9ers, will be arranged for COA and aging partners in the region. An annual pre-bidders conference will be offered to all potential contractors. The AAA policy manual will be reviewed and updates to it, as well as to OSA policy, will be provided to partner agencies. AAA staff are available to attend COA board meetings or speak on a variety of program topics, as requested. On-site assessments will be conducted annually. Additionally, a board of directors training module is available to be presented by AAA staff upon request.

Expected Outcome

The local aging networks will be strengthened by direct support of the AAA through program compliance, explanation/interpretation of AASA standards and increased or enhanced provision of programs.

2. One community in the PSA will achieve recognition as a Community for a Lifetime by the end of the Fiscal Year 2019.

Timeline: 10/01/2016 to 09/30/2019

Activities

The AAA staff will work with the counties within the PSA to identify potential communities willing to work through the extensive process of receiving the designation of Community for a Lifetime. As a Census affiliate with the state of Michigan, NEMCSA is in a unique position to provide myriad of demographic data to communities applying for the Communities for a Lifetime designation. Additionally, many of the agency's staff members were involved in workgroups that led to the designations for the cities of Alpena and Gaylord. Specifically, Kara LaMarre, Special Projects Coordinator for the AAA, provides technical assistance to communities interested in completing assessments. Many of the services offered through

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the AAA enhance the lives of older residents and those living with chronic conditions by providing opportunities for healthy living such as evidence-based disease prevention programs.

Expected Outcome

The expected outcome is that at least one community in the service area will join Alpena and Gaylord in achieving the designation as a Community for a Lifetime. The technical assistance needed to achieve this designation has been offered each year, but due to the time commitment and lack of funding it has not been taken advantage of, other than by the previously mentioned communities.

- F. Improve the quality and effectiveness of services provided through the regional aging network and Region 9 Area Agency on Aging partners.

State Goal Match: 6

NARRATIVE

Integral to the improved quality of life for someone wishing to remain in his/her home and avoid premature institutionalization is the opportunity to receive quality care from educated and skilled workers. Community partners face limited budgets and - while they recognize the need to provide additional training - it may be difficult to provide a wide range of educational opportunities. With the AAA providing the opportunities for education it is ensuring access to partner agencies and building a workforce able to provide elders and persons with disabilities high quality services.

OBJECTIVES

1. Ensure in-home service providers have access to affordable continuing education opportunities by providing at least two trainings each year enabling them to develop, improve and maintain a high quality level of service to seniors.

Timeline: 10/01/2016 to 09/30/2019

Activities

Provide skills training sessions for in-home service providers and partner with other human service and health care agencies to ensure staff access to appropriate educational opportunities.

Expected Outcome

Program participants will experience an increased level of quality care from in-home service providers who have broadened their knowledge of caregiving through participation in appropriate educational opportunities. The increase in quality care leads to greater client satisfaction. There will be lower turn-over for staff that are well-trained and performing competently.

Advocacy Strategy

Describe the area agency's comprehensive advocacy strategy for FY 2017-2019. Describe how the agency's advocacy efforts will improve the quality of life of older adults within the PSA.

Advocating for older persons and persons with disabilities is essential to providing choices for independent living and achieving the mission of the Region 9 Area Agency on Aging. This is accomplished through myriad of avenues at the local, state and federal levels. The AAA encourages its regional advisory council, policy board, and community partners to engage in advocacy efforts to ensure issues important to seniors are kept in the forefront and that legislative decisions are not made without fully knowing the potential positive and negative impacts on seniors. Thus, national and state legislation is monitored by the Michigan Senior Advocates Council, as well as AAA staff, who maintain communications with legislative offices. The Northeast Michigan Regional Council on Aging (Regional Advisory Council) acts as a review and advocacy body to the NEMCSA Board of Directors, the policy board.

A consumer advisory council holds meetings on a quarterly basis. In addition to advocating on legislative issues, the council will provide input and guidance for ensuring a person-centered focus is delivered through the AAA supports and services to individuals in need of long-term care. As part of providing input from the perspective of a client, the council has reviewed the annual client satisfaction survey. Based on input from this group, the survey was adjusted to better accommodate the needs of the clients completing it and to ensure data collected is relevant to the intended purpose of the survey.

In addition to the Regional Advisory Council and the consumer advisory council, there are three other advisory councils that provide input and guidance to programs of the AAA. The Retired Senior Volunteer Program (RSVP), the Foster Grandparent, and the Senior Companion programs have advisory councils that meet to provide guidance to program directors within the required guidelines of the National Corporation for Community Service, which is the programs' funder.

The AAA continues to work with local entities in an effort to coordinate all stakeholders, service networks, local government and older persons for the purpose of achieving a coordinated system of information, referral and access to services. The implementation of a 2-1-1 telephone information and assistance system in northeast Michigan has moved the area one step closer in achieving a single point of entry for long-term care services and supports, as well as other community resources and programs. The 2-1-1 referral number is functional throughout most of the PSA; however, there are a couple of counties that have not been able to achieve the necessary funding to implement the 2-1-1 number, but do have a toll free number for residents to call for assistance.

The Medicare Medicaid Assistance Program and the Long Term Care Ombudsman Program continue to be important pieces of the AAA's advocacy strategy. The heart of both programs is dedicated staff and a strong commitment from community volunteers, as well as the local Councils/Commissions on Aging. MMAP volunteers are well-trained in the intricacies of Medicare, Medicaid, prescription drug plans and other public benefits. They assist persons with questions or problems and help provide outreach for other program resources such as the MI-SOAP (formerly MI Café Program), Veteran's benefits, and low-income subsidies. The Long Term Care Ombudsman volunteers are instrumental in helping to maintain a visible presence and access to nursing home residents and staff for the purpose of ensuring residents' rights and resolution of

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complaints. The AAA will continue to support and recruit volunteers for both of these programs. In an effort to ensure the safety and well-being of those served by the volunteers the agency continues to assess its risk policies and volunteer recruitment procedures. Anyone representing these programs and the agency must be above reproach to minimize potential conflicts of interest and risk of client violation.

The AAA recognizes the importance of being involved in organizations that have an impact on the lives of older persons. Therefore, the AAA will continue its memberships and positions on boards including the following organizations: Greater Michigan Chapter Alzheimer's Association, Alzheimer's Foundation of America, Michigan Association of Nutrition and Aging Services Program, American Dietetic Association, Michigan Adult Day Services Association, Michigan Dementia Education Network, National Association of Area Agencies on Aging, Area Agencies on Aging Association of Michigan, Michigan Senior Advocates, American Society on Aging, Northeast Coalition for the Prevention of Homelessness and Hunger, Arenac County Continuum of Care, Otsego County Continuum of Care, Cheboygan County Continuum of Care, Alpena Human Services Coordinating Council, COOR Housing, Northeast Michigan Home Care Coalition, Cheboygan Area Senior Advocates, Otsego County COA Super Board, American Health Information Management Association (AHIMA), First Call for Help of Otsego County, Alpena County Elder Abuse/Neglect Group, Otsego Crawford Oscoda DHS Elder Abuse Care Group, Michigan Parkinson's Foundation, the Medicare Medicaid Assistance Program Board of Directors and its Coordinators Advisory Council, and Arenac County Vulnerable Adult Collaborative Response Team.

The Region 9 Nursing Facility Transition Teams continue to assist nursing home residents transitioning from institutional living to independent living in their communities. This is possible through the advocacy efforts of the nurse/care manager teams in helping clients locate suitable housing and ensuring the appropriate supports are in place to help them be successful. Using person-centered thinking, the participant and team develop a plan for the necessary supports so the individual will be successful and able to live independently for as long as he/she chooses. The Housing Coordinator provides assistance to individuals seeking housing services. While the Housing Coordinator can assist any senior or persons with disabilities in locating housing and applying for rental assistance, the NFT Team works closely with those transitioning from institutional placement, such as a nursing home or other care facility. Many people have successfully made the transition from nursing home to living independently through supports of these two programs. The program participant is able to make a viable transition plan by working with a case manager, making sure necessary supports will be available. This is accomplished by working closely with the participant to ensure his/her needs are being met in a manner in which he/she has control. Advocating for the rights of all in choosing a place to live with dignity and independently is a result of these programs. Without them, some may remain in nursing home facilities, while others may continue to be homeless or living in substandard conditions.

Advocacy efforts will continue to support community based care programs. Many studies have demonstrated the cost effectiveness and preferred option of person-centered, community based care services and supports; however, public policy and funding has not always followed suit and programs are often operating in underfunded and under-supported modes. The AAA will continue to work with partners to develop creative strategies to ensure individuals are provided the most appropriate and desired level of care in the individual's setting of choice. The AAA will support the continued efforts of long-term care rebalancing on a statewide basis.

In its commitment to such, the AAA has actively participated in advocacy efforts and in providing opportunities

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for elected officials to fully understand the impact a loss of program funding will have on the state's seniors. The AAA has actively participated in advocacy efforts and in providing opportunities for elected officials to fully understand the impact a loss of program funding will have on the state's seniors. Staff members meet one-on-one and correspond with legislators to share stories of the programs' impact on people served, including U.S. Rep. Dan Benishek, 1st Congressional District, and Rep. John Moolenaar, 4th Congressional District; U.S. Sens. Gary Peters and Debbie Stabenow: Sen. Jim Stamas, 36th District; Sen. Mike Green, 31st District; Sen. Darwin Booher, 35th District; Sen. Wayne Schmidt, 37th District; Rep. Joel Johnson, 97th District; Rep. Bruce Rendon, 103rd District; Rep. Triston Coler, 105th District; and Rep. Peter Pettalia, 106th District. Statistical data reinforcing the message that aging programs save the state money by enabling elders to remain in their own homes and out of skilled nursing facilities is often presented to legislators. By educating public officials through advocacy efforts, the AAA plays a role in maintaining funding levels and ensuring services are available to those in need. Without these advocacy efforts the ability of all seniors and persons with disabilities to remain living independently and with dignity may be compromised.

The Region 9 representatives for the Michigan Senior Advocates Council (MSAC) remain active and participate in monthly visits to legislative offices in Lansing. While there they advocate for seniors and the many issues of which they face today. Reports are given on a monthly basis at regional advisory council meetings to update others on progress being made and upcoming issues for which to watch. The MSAC representatives will lead the Region 9 contingent that will travel to Lansing for Older Michigianians Day on May 11, 2016. The contingent will be made up of other regional representatives from Commissions/Councils on Aging (COAs), senior citizens, and AAA staff. Additionally, an Advocacy Committee made up of members of the Regional Advisory Council (RAC) will be reorganized as there has been turnover on the council. New members are being recruited and will begin meeting monthly in Fiscal Year 2017.

Though advocacy efforts may vary, the common objective is to improve the lives of older persons and persons with disabilities. This is accomplished by creating opportunities for self-determination, whereas the participants become stakeholders in their care and have a voice in how their needs will be met. People are able to remain in their homes or the setting of their choosing and receive the supports necessary to maintain independent living. Additionally, caregivers and family members undergo less stress by having the support from agency programs.

Leveraged Partnerships

Describe the area agency's strategy for FY 2017-2019 to partner with providers of services funded by other resources, as indicated in the Planned Service Array. Complete each dialog box below.

1. Include, at a minimum, plans to leverage resources with organizations in the following categories:

- a. Commissions Councils and Departments on Aging.**
- b. Health Care Organizations/Systems (e.g. hospitals, health plans, Federally Qualified Health Centers)**
- c. Public Health.**
- d. Mental Health.**
- e. Community Action Agencies.**
- f. Centers for Independent Living.**
- g. Other**

As a division of the Northeast Michigan Community Service Agency, Inc. (NEMCSA), which is a Community Action Agency, the Region 9 AAA staff has the knowledge and ability to identify and suggest additional services for which a client may qualify. It is not uncommon for intradepartmental referrals to be made within the agency, allowing staff to approach presenting client issues in a holistic manner. Services such as Medicaid enrollment (MI Enrolls), Senior Companions, weatherization, housing assistance, food assistance programs and emergency service programs are often accessible to senior program participants. Although many of these programs have eligibility guidelines, they are services that complement the mission of the AAA.

Region 9 Area Agency on Aging has been very fortunate to have committed partners serving the common mission of bringing needed services to the elderly in the region. Each local focal point has been successful in garnering community support for a senior millage. Millage monies have been critical to the effort of serving seniors in need and have helped provide funding for some innovative programming for individual communities. Without the additional millage dollars, wait lists would be much larger and seniors needing in-home services, in particular, would have to wait longer to be served and could be at higher risk of institutionalization.

Local county millage dollars also fund a variety of activities including Access funds to provide information and assistance, transportation and outreach. Of the 12 COA subcontractors reporting, the total is \$744,791. By category, the breakdown is:

- Outreach - \$129,699
- Transportation - \$209,239
- Information & Assistance - \$405,853

The AAA will continue to build upon the network of senior centers as the focal points for services. The scope of the centers has been broadened to include designation as health resource centers. Doing so has enabled the centers to be more visible and useful in the community as a provider of health and wellness activities and not solely an in-home service provider.

The AAA provides financial support to individual caregivers through the National Family Caregiver Support Program. Other community partnerships have enabled the AAA to broaden its resource base with such entities as other senior service providers, schools, health care providers and court systems. The AAA's active involvement with this resource base has helped eliminate duplication of effort and has accelerated access to available supports and services.

For several years the AAA has partnered with District Health Department (DHD) No. 4, in financially supporting its Adult Day Center, the Caring Place. Additionally, the AAA offers the Creating Confident Caregivers series to the caregivers of clients. The health department is a resource often utilized by AAA staff, as well as making mutual referrals. DHD No. 4 provides services to residents of the counties of Alpena, Cheboygan, Montmorency and Presque Isle. While no formal partnerships have been forged, the AAA does utilize as resources/referral sources the DHD No. 2 (Alcona, Iosco, Ogemaw and Oscoda counties); DHD No. 10 (Crawford County); Central Michigan DHD (Roscommon and Arenac counties); and Health Department of Northwest Michigan (Otsego County).

2. Describe the area agency's strategy for FY 2017-2019 for working with ADRC partners in the context of the access services system within the PSA.

The disability networks that are located within the Region 9 PSA worked with the AAA initially to achieve emerging status (which was granted at the end of the FY2014). Since that time, the effort has come to a stand still due to lack of funding and engagement by partners. The AAA will initiate action to continue the process of establishing an ADRC when funding becomes available. An options counseling training was held and one AAA staff member did attend; however, that person is no longer employed with the AAA.

3. Describe the area agency's strategy for developing, sustaining, and building capacity for Evidence-Based Disease Prevention (EBDP) programs including the area agency's provider network EBDP capacity.

Over the years, the Region 9 AAA has developed a solid foundation on which to build its Evidence-Based Disease Prevention (EBDP) programs. The agency has on staff two persons who are Master Trainers for the Personal Action Toward Health (PATH), its counterparts of Diabetes PATH and Chronic Pain PATH, and the Matter of Balance (MOB) programs. Additionally, one staff person is a Master Trainer in the Creating Confident Caregivers (CCC) program, as well as a volunteer in the region. The CCC program has been well received throughout the region and has many lay leaders. In FY2015 there were four classes offered by the AAA and others offered through COA partners. Program partners include the Councils/Commissions on Aging, area hospitals and Federally Qualified Health Centers.

The agency is participating in the Great at Any Age program through funding from the Michigan Health Endowment Fund received by the Michigan Area Agencies on Aging Association. The project is specific to creating more opportunities to promote the PATH and MOB programs. Through participation in this grant the AAA has been able to increase the number of people trained to lead the classes, which has resulted in a higher number of program series being held. A part-time employee was hired to provide outreach with the medical community to increase buy-in, therefore leading to a greater number of referrals to the proven programs. Additionally, the agency continues to pursue the ability to be reimbursed through Medicare for the Diabetes PATH self-management class. There were 51 PATH and MOB classes held in FY2015.

Sustainability for the program will exist through the continued training and retention of lay leaders. In FY2015 there were 18 leaders trained in MOB; 11 for PATH and Chronic Pain PATH; and one for CCC. This number of trainers joins those who were trained in previous years and continue to offer the classes. Additionally, two people achieved Master Trainer status for the Powerful Tools for Caregivers class and the AAA will work to



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implement those programs in the coming year.

Through the annual competitive bid process, the AAA accepts proposals for funding requests to support EBDP programs throughout the PSA. All programs that will receive funding for FY2017 and beyond must be selected from approved Level III EBDP programs.

Community Focal Points

Please review the listing of Community Focal Points for your PSA and update as necessary. Please specifically note whether or not updates have been made. Describe the rationale and method used to assess the ability to be a community focal point including the definition of community. Explain the process by which community focal points are selected.

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community. Explain the process by which community focal points are selected.

Given the rural nature of the Region 9 service area, community is defined in terms of "population areas." In many cases these areas are not formally designated cities or villages, but represent areas where people choose to live within a given county. The PSA is over 6,800 square miles and has a total estimated population of 222,968, with 70,853 (about 32%) of that number representing people 60 and over. Population figures are from the U.S. Census, American Communities Survey, Demographics and Housing Estimates Data Set, 2013.

Although pockets of population are spread out over the region, the numbers would indicate about 10 seniors per square mile. Taking into account the smaller population and greater geographic areas served in this region, a community can often be defined as encompassing the entire county in terms of available services and resources. Such is the case with Alpena County. Upon designation as an Area Agency on Aging, the AAA developed county Councils/Commissions on Aging (COAs) to establish a comprehensive, coordinated network to serve as focal points in each geographical county boundary. It is for this reason that the COAs continue to be designated as focal points. The Area Agency on Aging, Care Management Program and county Councils/Commissions on Aging, and other designated focal points in each county, are familiar with the need to coordinate services across greater distance in order to provide referral and resources to the aging population.

Community focal points were selected with two primary priorities in mind: providing service to the largest numbers of seniors in each county and the service area as a whole, and recognizing those areas having seniors with the greatest financial and social need. In order to maintain an effective conduit for senior services, identified focal points are the Area Agency on Aging, the Region 9 Care Management Program, Adult Day Care Centers and the County Council/Commission on Aging Senior Centers operating in each of the region's 12 counties. The AAA and Care Management programs maintain satellite offices throughout the service area and offices are accessible by a toll-free number. Each senior center is centrally located within its community, has extremely high recognition among its service population and has a lengthy history of collaborative effort with Region 9, as well as a well-defined knowledge of available AAA services and locally available resources. Additionally, senior centers provide easy access to individuals who have limited or no available transportation. The adult day care initiatives provide an array of services to a specialized population.

The AAA evaluates the effectiveness of the focal points in a variety of ways including an annual programmatic and limited scope financial review. Each COA is required to conduct a needs assessment and develop a community plan every three years. The needs assessment includes surveying seniors and community partners hosting input sessions, community forums, etc. In addition, each plan is submitted to the County Boards of Commissioners for approval prior to submission to the AAA.



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In determining focal point designations, the AAA reviews the input and plans developed by the COAs prior to incorporating them into its overall planning process. The AAA plan and designations are reviewed by the Northeast Michigan Regional Council on Aging as well as the NEMCSA Policy Board. The plan is additionally submitted and approval requested by local County Boards of Commissioners.

Evaluation of the COAs' service effectiveness is gauged by annual client satisfaction surveys. These are conducted by each COA, the AAA for active Care Management clients, and also a survey completed by NEMCSA every five years.

Region 9 Area Agency on Aging uniformly funds the following services through funding to the focal points: Homemaker, Personal Care, Respite, Congregate Meals, Home Delivered Meals, National Family Caregiver Support, and Disease Prevention Health Promotion. Additionally, Alpena, Arenac, Cheboygan, Ogemaw and Otsego counties receive The Merit Award funding to provide Adult Day Services.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

Name:	AAA Care Management
Address:	2569 US-23 S., Alpena, MI 49707
Website:	www.nemcsa.org
Telephone Number:	800-219-2273
Contact Person:	Karen Balcom, Intake Specialist
Service Boundaries:	Alcona, Alpena, Montmorency, Oscoda City and Presque Isle Counties
No. of persons within boundary:	60+ population = 21,519
Services Provided:	Person-Centered Support, Services and Coordination

Name:	Alcona County Commission on Aging
Address:	207 Church Street, Lincoln, MI 48742
Website:	www.alconaseniors.org
Telephone Number:	800-818-7898
Contact Person:	Suzan Krey, Director
Service Boundaries:	Alcona County
No. of persons within boundary:	60+ population = 4,658



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Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Alpena Area Senior Citizens Council

Address: 501 River Street, Alpena, MI 49707

Website: www.alpenaseniors.com

Telephone Number: 888-251-1082

Contact Person: Sarah Moe, Director

Service Boundaries: Alpena County

No. of persons within boundary: 60+ population = 8,227

Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Cheboygan County - Wolverine Senior Center

Address: 6270 Wolverine Road, Wolverine, MI 49799

Website: www.3coa.com

Telephone Number: 231-525-8969

Contact Person: Brian Turbin, Site Manager

Service Boundaries: Cheboygan County

No. of persons within boundary: 60+ population 8,362

Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Cheboygan County Council on Aging

Address: 1531 Sand Road, Cheboygan, MI 49721

Website: www.3coa.com

Telephone Number: 231-627-7234

Contact Person: Gail Tinker, Director

Service Boundaries: Cheboygan County

No. of persons within boundary: 60+ population = 8,362

Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services

Name: Crawford County Commission on Aging

Address: 308 Lawndale Street, Grayling, MI 49738

Website: www.crawfordcoa.org

Telephone Number: 989-348-7123



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Contact Person: Alice Snyder, Director
Service Boundaries: Crawford County
No. of persons within boundary: 60+ population = 4,339
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Iosco County - Hale Senior Center
Address: 310 N. Washington, Hale, MI 48739
Website: www.ioscocoa.org
Telephone Number: 989-728-4251
Contact Person: Denise Tefend, Center Manager
Service Boundaries: Iosco County
No. of persons within boundary: 60+ population = 9,202
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Iosco County - Oscoda Senior Center
Address: 653 State Street, Oscoda, MI 48750
Website: www.ioscocoa.org
Telephone Number: 989-739-3668
Contact Person: Vicki McGraw, Center Manager
Service Boundaries: Iosco County
No. of persons within boundary: 60+ population = 9,202
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Iosco County - Tawas Senior Center
Address: 312 Newman Street, East Tawas, MI 48730
Website: www.ioscocoa.org
Telephone Number: 989-362-6892
Contact Person: Catherine Warnez, Center Manager
Service Boundaries: Iosco County
No. of persons within boundary: 60+ population = 9,202
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Iosco County Commission on Aging



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Address: P.O. Box 160, 413 E. Main St., Hale, MI 48739
Website: None
Telephone Number: 989-728-6484
Contact Person: Dale Evilsizer, Director
Service Boundaries: Iosco County
No. of persons within boundary: 60+ population = 9,202
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County - Atlanta Senior Center
Address: P.O. Box 565, 11780 M-33 N., Atlanta, MI 49709
Website: www.montmorencycoa.org
Telephone Number: 989-785-3932
Contact Person: Anna Rogers, Director
Service Boundaries: Montmorency County
No. of persons within boundary: 60+ population = 3,687
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County - Hillman Senior Center
Address: 431 Pineview Court, Hillman, MI 49746
Website: www.montmorencycoa.org
Telephone Number: 989-742-3013
Contact Person: Anna Rogers, Director
Service Boundaries: Montmorency County
No. of persons within boundary: 60+ population = 3,687
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County - Lewiston Senior Center
Address: P.O. Box 552, 2811 Kneeland Street, Lewiston, MI 49756
Website: www.montmorencycoa.org
Telephone Number: 989-786-3124
Contact Person: Anna Rogers, Director
Service Boundaries: Montmorency County
No. of persons within boundary: 60+ population + 3,687



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Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County Commission on Aging
Address: P.O. Box 788, 11463 McArthur Road, Atlanta, MI 49709
Website: www.mccoa.info
Telephone Number: 989-785-2580
Contact Person: Anna Rogers, Director
Service Boundaries: Montmorency County
No. of persons within boundary: 60+ population = 3,687
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: NEMCSA - Region 9 Area Agency on Aging
Address: 2375 Gordon Road
Website: www.nemcsa.org
Telephone Number: 989-356-3474
Contact Person: Laurie Sauer, Director
Service Boundaries: All 12 Counties in the PSA
No. of persons within boundary: 60+ population = 73,409
Services Provided: Person-Centered Support, Services and Coordination

Name: Ogemaw Commission on Aging
Address: 1528 S. M-33, West Branch, MI 48661
Website: www.ogemawcoa.org
Telephone Number: 989-345-5300
Contact Person: Carol Gillman, Director
Service Boundaries: Ogemaw County
No. of persons within boundary: 60+ population = 6,772
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Oscoda County Council on Aging
Address: 429 Mt. Tom Road
Website: None
Telephone Number: 989-826-3025
Contact Person: Mark Grantner, Director



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Service Boundaries: Oscoda County
No. of persons within boundary: 60+ population = 2,873
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Otsego County Commission on Aging
Address: 120 Grandview Boulevard, Gaylord, MI 49735
Website: www.otsegocountycoa.org
Telephone Number: 989-732-1122
Contact Person: Dona Wishart, Executive Director
Service Boundaries: Otsego County
No. of persons within boundary: 60+ population = 6,258
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services

Name: Otsego Haus Adult Day Services
Address: 95 Livingston Boulevard, Gaylord, MI 49735
Website: www.otsegocountycoa.org
Telephone Number: 989-732-1122
Contact Person: Dona Wishart, Executive Director
Service Boundaries: Otsego County
No. of persons within boundary: 60+ population = 6,258
Services Provided: Adult Day Care Services

Name: Pleasant Days Adult Day Services
Address: 131 Clyde, Omer, MI 48749
Website: www.sunrisesideseniorservices.org
Telephone Number: 888-370-7184
Contact Person: Angela Weeks, Director
Service Boundaries: Arenac County
No. of persons within boundary: 60+ population = 4,672
Services Provided: Adult Day Care Services

Name: Presque Isle County - Onaway Senior Center
Address: 4203 S. Lynn Street, Onaway, MI 49765
Website: www.piccoa.org
Telephone Number: 989-733-2559
Contact Person: Denise Parrott, Sue Flewelling, Co-Directors



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Service Boundaries: Presque Isle County
No. of persons within boundary: 60+ population = 4,974
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Presque Isle County Council on Aging
Address: 6520 Darga Highway, Posen, MI 49776
Website: www.piccoa.org
Telephone Number: 989-766-8191
Contact Person: Denise Parrott, Sue Flewelling, Co-Directors
Service Boundaries: Presque Isle County
No. of persons within boundary: 60+ population = 4,947
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Region 9 Area Agenc on Aging - NEMCSA
Address: 520 N. Main Street, Suite 206A, Cheboygan, MI 49721
Website: www.nemcsa.org
Telephone Number: 800-219-2273
Contact Person: Miranda Doyle, Intake Specialist
Service Boundaries: Cheboygan and Otsego Counties
No. of persons within boundary: 60+ population = 14,620
Services Provided: Person-Centered Support, Services and Coordination

Name: Region 9 Area Agency on Aging - NEMCSA
Address: 630 Progress St., Suite 100, West Branch, MI 48661
Website: www.nemcsa.org
Telephone Number: 877-345-1975
Contact Person: Michelle Johnson, Intake Specialist
Service Boundaries: Arenac, Crawford, Iosco, Ogemaw, Oscoda, Lewiston, and Roscommon Counties
No. of persons within boundary: 60+ population = 37,270
Services Provided: Person-Centered Support, Services and Coordination

Name: Roscommon COA - Roscommon Senior Center
Address: 510 South Street, Roscommon, MI 48653
Website: www.rccoa.net
Telephone Number: 989-275-8421



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Contact Person: Johnna Ancel, Center Manager
 Service Boundaries: Roscommon County
 No. of persons within boundary: 60+ population = 9,412
 Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Roscommon COA - St. Helen Senior Center
 Address: 10493 East Airport Road, St. Helen, MI 48656
 Website: www.rcco.net
 Telephone Number: 989-389-7551
 Contact Person: Varlya Hanusik, Center Manager
 Service Boundaries: Roscommon County
 No. of persons within boundary: 60+ population = 9,412
 Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Roscommon County Commission on Aging
 Address: 2625 Townline Road, Houghton Lake, MI 48629
 Website: www.rcco.net
 Telephone Number: 989-366-0205
 Contact Person: Tom Pettit, Director
 Service Boundaries: Roscommon County
 No. of persons within boundary: 60+ population = 9,412
 Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Sand Castles Adult Day Services
 Address: 1531 Sand Road, Cheboygan, MI 49721
 Website: www.3coa.com
 Telephone Number: 231-597-8317
 Contact Person: Gail Tinker, Director
 Service Boundaries: Cheboygan County
 No. of persons within boundary: 60+ population = 8,362
 Services Provided: Adult Day Care Services

Name: Sunrise Side Senior Services
 Address: 131 Clyde, Omer, MI 48749



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Website: www.sunrisesideseniorservices.org
Telephone Number: 888-370-7184
Contact Person: Angela Weeks, Director
Service Boundaries: Arenac County
No. of persons within boundary: 60+ population = 4,672
Services Provided: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services

Name: The Caring Place Adult Day Services
Address: 100 Woods Circle, Alpena, MI 49707
Website: www.dhd4.org/tcpadc.htm
Telephone Number: 989-358-7928
Contact Person: April Haselhuhn, Director
Service Boundaries: Alcona, Alpena, Montmorency and Presque Isle Counties
No. of persons within boundary: 60+ population = 21,519
Services Provided: Adult Day Care Services

Name: The Cottage Adult Day Services
Address: 1528 S. M-33, West Branch, MI 48661
Website: www.ogemawcoa.org
Telephone Number: 989-345-3010
Contact Person: Deana Nichols, Coordinator
Service Boundaries: Ogemaw and surrounding counties
No. of persons within boundary: 60+ population = 6,772
Services Provided: Adult Day Care Services

Other Grants and Initiatives

Use this section to identify other grants and/or initiatives that your agency is participating in with AASA and/or other partners. Grants and/or initiatives to be included in this section may include, but not be limited to the following:

- Tailored Caregiver Assessment and Referral (TCARE)
- Creating Confident Caregivers (CCC)
- Chronic Disease Self-management Programs, such as PATH
- Building Training...Building Quality
- Powerful Tools for Caregivers
- PREVNT Grant
- Programs supporting persons with dementia
- Medicare Medicaid Assistance Program (MMAAP)
- MI Health Link (MHL)

Describe other grants and/or initiatives the area agency is participating in with AASA or other partners. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA. Further, describe how these other grants and initiatives reinforce the area agency's planned program development efforts for FY 2017-2019.

1. Describe other grants and/or initiatives the area agency is participating in with AASA or other partners.

· Tailored Caregiver Assessment and Referral (TCARE) - The TCARE model is a more intense case management program in that an assessment is made of the caregiver and his/her needs, as well as the needs of the client. The TCARE model utilized in the training recognizes that caregivers must go through a systematic process of identity change as they assume new roles and responsibilities in caring for a family member. The intent of the program is to assist the caregiver in identifying needs, stressors and necessary supports. Although there are no sources of funding to expand the TCARE model, Region 9 AAA remains committed to maintaining the current level of TCARE services available. The AAA has two care management teams with the TCARE certification. The staff members will continue to follow up with families using the TCARE protocols throughout the next fiscal year. If funding becomes available, the feasibility of training additional staff will be assessed.

· Medicare Medicaid Assistance Program – The Medicare/Medicaid Assistance Program (MMAAP) offers free unbiased health care counseling to Medicare and dual eligible (Medicare and Medicaid) beneficiaries. Volunteers and paid-in-kind staff from partnering agencies provide the service so beneficiaries are able to understand their options and make informed decisions when selecting plans, applying for subsidies and disputing claims.

Senior Medicare Patrol – The Senior Medicare Patrol (SMP) is part of the MMAAP, but is funded separately. The purpose of the program is to provide education through one-on-one counseling and public outreach as regards fraud, waste and abuse in the Medicare and Medicaid systems. Trained SMP specialists are

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available to do presentations for groups or any interested parties.

Evidence-Based Disease Prevention - The AAA is involved in the provision of or facilitation of the provision of several evidence-based disease prevention (EDBP) programs, including, but not limited to, the Stanford Chronic Disease Self-Management Program (PATH, PATH Diabetes and PATH Chronic Pain Management), Matter of Balance (MOB) and exercise programs through the Arthritis Foundation.

PREVNT – The AAA received funding for FY 2016 through the PREVNT initiative to implement a pilot project to address senior bullying in skilled nursing facilities. The project being implemented began with a comprehensive survey of nursing home staff to determine the extent of bullying, the type of bullying and to identify trends and use the information to develop a training curriculum for staff. A follow up survey will be conducted to determine if incidents of bullying have decreased and other input for program improvement.

2. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

·TCARE – Providing an outlet for caregivers to assess their own needs as they face the challenges of caring for a loved one allows for greater success for the family. The job of a caregiver is extremely stressful and many find the added responsibility over a period of time is too much and it leads to burn out and health problems. By not only assessing the client's needs, but assessing his or her caregiver's, as well, enables the case management team to take a holistic approach in developing a care plan. The case management team is able to identify needs and suggest resources and other supports to assist the caregiver in making the care giving experience a positive one. When all factors are taken into consideration, this program raises the quality of life for the client and caregiver. The caregiver experiences less stress and is less likely to become depressed when the burden of caring for a loved one is lightened.

Medicare/Medicaid Assistance Program - provides educational information that enables a beneficiary to advocate on his/her own behalf. When they understand the options available and know how to seek additional information they are able to make appropriate choices for their own wellbeing.

Senior Medicare Patrol – Although many think of Medicare/Medicaid fraud as a victimless crime, it directly impacts everyone through increased healthcare costs. By educating Medicare beneficiaries on the importance of protecting their personal information and reading their Medicare Summary Notices, they will be empowered to aid in the prevention of fraudulent activity.

Evidence-Based Disease Prevention – It has been proven that when individuals take control of their health, improved health outcomes result from their efforts. As the population continues to age and more people wish to remain in their own homes, living independently, the need for evidence-based disease prevention programs increases. Those who participate in these programs further strengthen their abilities to take control of their health and improve their qualities of life. The skills learned are specific to the person taking the course and s/he chooses what will be most beneficial when incorporated into her/his lifestyle.

PREVNT – All people deserve to live with dignity in a safe and comfortable environment. Bullying in nursing homes and areas where seniors congregate is becoming more common. Often when people think of a bully,

Northeast MI Community Services Agency, Inc

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they picture a playground of children, but the rise of adult bullies – particularly in nursing homes – has created concern for many. By providing the appropriate education and awareness, this project will lead to the increased social and mental well-being of a vulnerable population. This is in-line with the AAA's mission of providing services so that seniors and persons with disabilities are able to live with dignity in a setting of their choosing.

3. Describe how these grants and other initiatives reinforce the area agency's planned program development efforts for FY 2017-2019.

·TCARE – The premise of the TCARE model is assisting the caregiver in identifying his/her needs for support. This fits with the AAA commitment to person-centered thinking. The person-centered thinking philosophy is woven into each AAA service on some level.

Medicare/Medicaid Assistance Program -The MMAP has been touted as one of the first and true person-centered programs focusing on the needs of the beneficiary. Counselors merely guide the beneficiary through all the options providing enough explanation so they may make an informed health care choice for themselves.

·Senior Medicare Patrol – The Senior Medicare Patrol provides one more way that seniors are able to advocate on their own behalf. The AAA supports the elimination of healthcare fraud and abuse through education of Medicare/Medicaid beneficiaries. This education will be tied in with the education and awareness of elder abuse, neglect and exploitation.

·Evidence-Based Disease Prevention – The AAA remains committed to programs and services that provide choice in living and greater independence for older adults and persons with disabilities. Evidence-based disease prevention (EBDP) programs strengthen independence, health and well-being of older adults and persons with disabilities. The AAA encourages partners to subcontract and provide evidence-based programs of their own. Only Level III EBDP curricula will be funded as the AAA recognizes the value of proven programs and is aligning its support with the movement of Office of Services to the Aging in funding only the higher level courses.

PREVNT – After careful evaluation of the pilot project at the end of the contract, the AAA will compile findings. The intent is to improve the program so that it may be replicated in other regions throughout the state, as well as introduce it to senior citizen centers and senior housing complexes where bullying also is an issue. Region 9 strives to provide elder abuse, neglect and exploitation awareness throughout the PSA. The opportunity provided through this PREVNT initiative has created an additional avenue for creating awareness region wide of an issue that is becoming increasingly more common amongst our senior population.



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Northeast MI Community Services Agency, Inc

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Appendices

Appendices A through F are presented in the list below. Select the appendix from the list on the left. Provide all requested information for each selected appendix.

- A. Policy Board membership**
- B. Advisory Council membership**
- C. Proposal selection criteria**
- D. Cash-in-lieu-of-commodity agreement**
- E. Waiver of minimum percentage of a priority service category**
- F. Request to transfer funds**



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Northeast MI Community Services Agency, Inc

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APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	17	30
Aged 60 and Over	0	0	0	0	0	9	16

Board Member Name	Geographic Area	Affiliation	Elected Official	Appointed	Community Representative
Kathleen Vichunas	Alcona County	County Board of Commissioners	Yes		
Carol Wenzel	Alcona County	Private			Yes
Pat Rondeau	Alpena County	FGP/SCP Volunteer Program		Yes	
Mary Hess	Alpena County	County Board of Commissioners	Yes		
Virginia Zygiel	Arenac County	County Board of Commissioners	Yes		
Stuart Bartlett	Cheboygan County	Private			Yes
John Morrison	Cheboygan County	Private			Yes
Leonard Page	Cheboygan County	Private			Yes
Bruce Gauthier	Cheboygan County	County Board of Commissioners	Yes		
John Smock	Crawford County	Policy Council		Yes	
Sharon Priebe	Crawford County	County Board of Commissioners	Yes		
Earl Corpe	Crawford County	Northeast Michigan Regional Council on Aging		Yes	
Lyn Behnke	Iosco County	Private			Yes



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Melissa Holt	Lapeer County	Policy Council		Yes	
Carol Athan	Montmorency County	Northeast Michigan Regional Council on Aging		Yes	
Albert LaFleche	Montmorency County	County Board of Commissioners	Yes		
Corleen Proulx	Montmorency County	Northeast Michigan Regional Council on Aging		Yes	
Dawn Lawrence	Montmorency County	Private			Yes
Aubrey Haskill	Montmorency County	Policy Council		Yes	
Pete Hennard - President	Ogemaw County	County Board of Commissioners	Yes		
Rose Walsh	Ogemaw County	Private			Yes
Mark Grantner	Oscoda County	County Board of Commissioners	Yes		
Meagan Holmes	Osceola County	Policy Council		Yes	
Kenneth Glasser	Otsego County	County Board of Commissioners	Yes		
Sue Flewelling	Presque Isle County	Client Service Policy Council		Yes	
Lee Gapczynski	Presque Isle County	County Board of Commissioners	Yes		
Steve Lang	Presque Isle County	Private			Yes
Jean Garratt	Presque Isle County	Policy Council		Yes	
Gerald Wall	Roscommon County	Aging Services		Yes	
Jennifer Lopez	Sanilac County	Policy Council		Yes	



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Northeast MI Community Services Agency, Inc

FY 2017

APPENDIX B Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/A Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	9	21
Aged 60 and Over	0	0	0	0	0	8	20

Board Member Name	Geographic Area	Affiliation
Margaret Fox	Alcona County	County Commission on Aging
Rowland Lynch	Alcona County	County Commission on Aging
Andrea Hepburn	Alpena County	Tendercare Greenview Nursing Home
Darlene Huff	Alpena County	County Council on Aging
Sue Allor	Cheboygan County	Board of Commissioners
George Guenther	Cheboygan County	County Council on Aging
Earl Corpe, Chair	Crawford County	County Commission on Aging
Karl Schreiner	Crawford County	County Commission on Aging MSAC Representative
Jozef Drozdowski	Iosco County	County Commission on Aging
Jeff Johnston	Iosco County	Board of Commissioners
Carol Athan	Montmorency County	County Commission on Aging
Corleen Proulx	Montmorency County	County Commission on Aging
David Burdine	Ogemaw County	County Commission on Aging
Eileen Howell	Ogemaw County	County Commission on Aging
Dale Henig	Oscoda County	County Council on Aging



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Edward Henig	Oscoda County	County Council on Aging
Jim Mathis	Otsego County	County Commission on Aging Legal Services Board
Mitzi Downs	Presque Isle County	County Council on Aging
Dennis Fay	Presque Isle County	County Council on Aging
Charles Corwin	Roscommon County	County Commission on Aging State Advisory Council
Suzan Krey	Alcona County	Region 9 Directors Association Representative



**ANNUAL & MULTI YEAR IMPLEMENTATION PLAN
FY 2017-2019**

Northeast MI Community Services Agency, Inc

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**APPENDIX C
Proposal Selection Criteria**

Date criteria approved by Area Agency on Aging Board: 05/18/2015

Outline new or changed criteria that will be used to select providers:
No changes were made for the MYP 2017-2019 Request For Proposal process.



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Northeast MI Community Services Agency, Inc

FY 2017

APPENDIX E

Waiver of Minimum Percentage For a Priority Service Category

Priority Service Category for which Waiver is being requested:		Access Services
Source of Funds	Amount of Funds	Amount of Title III-B
12 COAs	727,761	2,000
<p>Rationale Statement: Explain how waiving the respective required minimum percentage will facilitate the service delivery system to be implemented under this plan. (For additional context, refer to AVASA Transmittal Letter 2016-107, July 27, 2016.)</p> <p>The Region 9 Area Agency on Aging (AAA) is requesting a waiver of minimum percentage to Access Services. Our 12 County Councils/Commissions on Aging currently are providing about \$744,791 of Access Services. The AAA and the NEMCSA Board of Directors has placed priority on in-home services allowing more funds to be placed in this category. The expansion of existing resources in specific locations is expected to assist families and the general public in accessing services.</p>		



**ANNUAL & MULTI YEAR IMPLEMENTATION PLAN
FY 2017-2019**

Northeast MI Community Services Agency, Inc

FY 2017

**APPENDIX F
Request to Transfer Funds**

1	The Area Agency on Aging requests approval to transfer funds from Title III-B Supportive Services to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below.	Amount of Transfer 0
2	The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition Services to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below.	Amount of Transfer 0
3	The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below.	Amount of Transfer 0

FY 2017 AREA PLAN GRANT BUDGET

Agency: NEMCSA - Region 9 AAA

Rev. 4/2016

Budget Period: 10/01/16 to 09/30/17

PSA: 9

Date: 05/09/16

Rev. No.: 1 Page 1 of 3

SERVICES SUMMARY			
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	397,472		397,472
2. Fed. Title III-C1 (Congregate)		500,398	500,398
3. State Congregate Nutrition		10,038	10,038
4. Federal Title III-C2 (HDM)		259,448	259,448
5. State Home Delivered Meals		440,206	440,206
8. Fed. Title III-D (Prev. Health)	27,549		27,549
9. Federal Title III-E (NFCSP)	171,114		171,114
10. Federal Title VI-A	-		-
10. Federal Title VII-EAP	6,833		6,833
11. State Access	29,964		29,964
12. State In-Home	234,658		234,658
13. State Alternative Care	117,956		117,956
14. State Care Management	431,825		431,825
16. St. ANS & St. NHO	71,588		71,588
17. Local Match			
a. Cash	169,759	134,455	304,214
b. In-Kind	7,157	-	7,157
18. State Respite Care (Escheat)	76,296		76,296
19. MATF & St. CG Support	154,703		154,703
20. TCM/Medicaid & MSO	11,513		11,513
21. NSIP		429,245	429,245
22. Program Income	281,000	825,000	1,106,000
TOTAL:	2,189,387	2,598,790	4,788,177

ADMINISTRATION			
Revenues	Local Cash	Local In-Kind	Total
Federal Administration	150,668	-	150,668
State Administration	26,252		26,252
MATF & St. CG Support Administration	13,923		13,923
Other Admin			-
Total AIP Admin:	190,843	-	190,843

Expenditures	
	FTEs
1. Salaries/Wages	
2. Fringe Benefits	
3. Office Operations	
Total:	-

Cash Match Detail	
Source	Amount
Total:	-

In-Kind Match Detail	
Source	Amount
Total:	-

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature _____ Title _____ Date _____

FY 2017 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: NEMCSA - Region 9 AAA
 PSA: 9

Budget Period: 10/01/16 to 05/09/16

Rev. No.: 1

Rev. 4/20/16
 page 2 of 3

Date: 09/30/17

SERVICE CATEGORY	Title III-B	Title III-D	Title III-E	Title VII	State Access	State In-Home	St. All. Care	State Care Mgmt	St. ANS SL NHO	Sl. Respite (Escheat)	MATF & St. CG Sup.	TOMedicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
1. Access																
a. Care Management	2,000				29,964			431,825					1,000	51,532		516,321
b. Case Coord/supp																
c. Disaster Advocacy																
d. Information & Assis			5,000											556		5,556
e. Outreach			27,000											3,000		30,000
f. Transportation																
2. In-Home																
a. Chore																
b. Home Care Assis																
c. Home Injury Cntrl			5,000											566		5,566
d. Homemaking	231,108					197,518	117,956		18,300				150,000	62,765		777,647
e. Home Health Aide																
f. Medication Mgt									20,000					2,222		22,222
g. Personal Care	110,484					37,140			5,100				40,000	16,970		209,704
h. Assistive Device&Tech			15,000											1,667		16,667
i. Respite Care			45,000							76,296	63,428		30,000	14,251		228,975
j. Friendly Reassure																
3. Legal Assistance	25,635															
a. Adult Day Care																
b. Dementia ADC																
c. Disease Prevent		27,549	15,000											4,728		47,277
d. Health Screening																
e. Assist to Death																
f. Home Repair																
g. LTC Ombudsman	4,949								24,863						4,592	45,917
h. Sr Ctr Operations																
i. Sr Ctr Staffing																
j. Vision Services																
k. Elder Abuse Prevent																
l. Counseling				6,833												
m. Creat.Conf.CG@CCC			15,000											1,667		16,667
n. Caregiver Supplmt																
o. Kinship Support			17,114											1,902		19,016
q. Caregiver E.S.T			27,000											3,000		30,000
5. Program Develop	23,085															25,650
6. Region Specific																
a.																
b.																
c.																
d.																
e.																
f. CLP/ADRC Services									3,325					369		3,694
8. MATF & St CG Sup Adm																
SUPPRT SERV TOTAL	397,472	27,549	171,114	6,833	29,964	234,658	117,956	431,825	71,588	76,296	154,703	11,513	281,000	169,759	7,157	2,189,387

FY 2017 NUTRITION / OMBUDSMAN / RESPIRE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 4/2016

Agency: NEMCSA - Region 9 AAA
 PSA: 9

Budget Period: 10/01/16 to 9/30/17
 Date: 05/09/16 Rev. Number 1

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FY 2017 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
Nutrition Services									
1. Congregate Meals	454,755		10,038		109,086	375,000	51,644		1,000,523
2. Home Delivered Meals		251,227		417,490	320,159	450,000	74,302		1,513,178
3. Nutrition Counseling									
4. Nutrition Education									
5. AAA RD/Nutritionist*	45,643	8,221		22,716			8,509		85,089
Nutrition Services Total	500,398	259,448	10,038	440,206	429,245	825,000	134,455	-	2,598,790

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by OSA.

FY 2017 AREA PLAN GRANT BUDGET-TITLE VII-LTC OMBUDSMAN DETAIL

SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
LTC Ombudsman Services									
1. LTC Ombudsman	4,949	-		24,863	11,513	-	-	4,592	45,917
2. Elder Abuse Prevention	-		6,833			-	759	-	7,592
3. Region Specific	-	-	-	-		-	-	-	-
LTC Ombudsman Ser. Total	4,949	-	6,833	24,863	11,513	-	759	4,592	53,509

FY 2017 AREA PLAN GRANT BUDGET- RESPIRE SERVICE DETAIL

SERVICES PROVIDED AS A FORM OF RESPIRE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
1. Chore	-	-	-	-	-	-	-	-	-
2. Homemaking	-	-	-	-	-	-	-	-	-
3. Home Care Assistance	-	-	-	-	-	-	-	-	-
4. Home Health Aide	-	-	-	-	-	-	-	-	-
5. Meal Preparation/HDM	-	-	-	-	-	-	-	-	-
6. Personal Care	-	-	-	-	-	-	-	-	-
Respire Service Total	-	-	-	-	-	-	-	-	-

FY 2017 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

SERVICE CATEGORY	Title III-B	Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
Kinship Ser. Amounts Only						
1. Caregiver Sup. Services	-	-	-	-	-	-
2. Kinship Support Services	-	17,114	-	1,902	-	19,016
3. Caregiver E,S,T	-	-	-	-	-	-
4.	-	-	-	-	-	-
Kinship Services Total	-	17,114	-	1,902	-	19,016

Planned Services Summary Page for FY 2017

PSA: 9

Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 516,321	10.78%			X
Case Coordination & Support	\$ -	0.00%			
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 5,556	0.12%			X
Outreach	\$ 30,000	0.63%			X
Transportation	\$ -	0.00%			
IN-HOME SERVICES					
Chore	\$ -	0.00%			
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ 5,556	0.12%	X		
Homemaking	\$ 777,647	16.24%		X	
Home Delivered Meals	\$ 1,513,178	31.60%		X	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 22,222	0.46%	X		
Personal Care	\$ 209,704	4.38%		X	
Personal Emergency Response System	\$ 16,667	0.35%	X		
Respite Care	\$ 228,975	4.78%	X	X	
Friendly Reassurance	\$ -	0.00%			
COMMUNITY SERVICES					
Adult Day Services	\$ 138,296	2.89%		X	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 1,000,523	20.90%		X	
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 47,277	0.99%		X	X
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ -	0.00%			
Legal Assistance	\$ 28,707	0.60%		X	
Long Term Care Ombudsman/Advocacy	\$ 45,917	0.96%			X
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse	\$ 7,592	0.16%		X	
Counseling Services	\$ -	0.00%			
Creating Confident Caregivers® (CCC)	\$ 16,667	0.35%		X	X
Caregiver Supplemental Services	\$ -	0.00%			
Kinship Support Services	\$ 19,016	0.40%		X	
Caregiver Education, Support, & Training	\$ 30,000	0.63%		X	
AAA RD/Nutritionist	\$ 85,089	1.78%			X
PROGRAM DEVELOPMENT	\$ 25,650	0.54%			X
REGION-SPECIFIC					
a.	\$ -	0.00%			
b.	\$ -	0.00%			
c.	\$ -	0.00%			
d.	\$ -	0.00%			
e.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ 3,694	0.08%			X
MATF & ST CG ADMINISTRATION	\$ 13,923	0.29%			X
TOTAL PERCENT		100.00%	2.26%	82.11%	15.63%
TOTAL FUNDING	\$ 4,788,177		\$107,873	\$3,931,931	\$748,373

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.



Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: North Central Security LTD

Summary: North Central Security LTD will furnish security services in the form of two uniformed and qualified security guards to protect the fairgrounds from August 8-14, 2016 from 6 p.m.-6 a.m. Compensation will be \$16 per hour per guard and a one time travel charge of \$240. Civil Counsel has reviewed this contract in the past which has remained the same for several years.

Financial Impact: Funding contained in 2016 Fair Budget for service.

Recommendation: Motion to approve the North Central Security LTD Agreement and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



Agreement to Furnish Security



2 Uniformed Security Guards

This Agreement was made between **North Central Security LTD**, a Michigan Corporation, 1390 N. Bagley St Alpena MI, 49707 ("Agency") & **Cheyboygan County Fair Board** PO Box 307, 870 S. Main St Cheyboygan, MI 49721 ("Client")

In Consideration of their mutual promises as set forth below, the parties agree as follows:

1. **Services Defined:** Agency shall provide two (2) uniformed security guards to provide security services at the Cheyboygan County Fair as specified in paragraph 2 below.
2. **Shifts Defined:** August 8th - August 14th 6:00 pm - 6:00 am
3. **Compensation:** Client will pay Agency the sum of **\$16.00** per hour for each security guard providing services under this Agreement and a one-time travel charge of **\$240.00**.
4. **Selection and supervision of officers:** Selection and supervision of officers will be the responsibility of the Agency who, in turn, will be responsible to and receive reasonable instructions from the designated representative of client.
5. **Hold Harmless:** Each party will indemnify the other and hold the other harmless from any claims and suits arising from property damage or personal injury caused by the negligence or wrongful act of the indemnifying part, its agent or employees.
6. **Insurance:** The Agency shall maintain throughout the term of this agreement public liability insurance in the sum of not less than ONE MILLION DOLLARS and 00/100 (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. This insurance policy shall name Cheyboygan County and the Cheyboygan County Fair Board as additional named insured's and shall contain a provision that the policy cannot be terminated, canceled, substantially altered without ten (10) days written notice to Cheyboygan County. Agency shall provide notice of compliance with this insurance provision before performing the security services under this agreement.
7. **Terms:** This Agreement will begin on August 8th 2016 and will remain in force until August 14th 2016.
8. **Binding Effects:** The Terms and Conditions of this Agreement are binding upon the heir's, administrators, executive's successor and assigns of the parties.

North Central Security

Cheyboygan County Fair

David G. Lozano - Manager

Cheyboygan County



Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: Housing Department Request for Approval of Project H14-356

Summary: This project is for a manufactured home in Aloha Township. The client qualifies for a 50% deferred loan through our program. The winning bidder on this project was within 10% of our cost estimates. This project provides the client with a new septic system, doors, windows, floor repair, new fire alarms, skirting, electrical repair, removal of dilapidated outbuildings, entryway decks, new higher efficiency gas furnace & water heater, shower stall, and exhaust fans. The bid was from Simmons and Son Builders for \$43,198.81. Since this project exceeded MSHDA's \$40,000 maximum, a policy exception has been requested of MSHDA. The homeowner has reviewed the bids and agrees with the selection.

All of these funds are proposed to come from Program Income.

Financial Impact: \$43,198.81 to be paid by Program Income from line 283-723-810.22. MSHDA now permits 50% forgivable loans. They are forgiven at a rate of 10% each year for the first 5 years. The remaining 50% remains as a lien on the home with deferred payments at 0% interest.

Recommendation: Approve project #H14-356 for a total mortgage of \$43,198.81 and approve the necessary budget adjustments (see attached).

Prepared by: Steve Schnell

Department: Community Development/Home Improvement Loan Services

RAISE REVENUE AND EXPENDITURE

Housing Commission - Fund 283 - Community Development Block Grant Program Income

283-000-699.00	\$50,976.00 +
Fund Equity	
283-723-703.55	\$7,776.00 +
Administration Reimbursement	
283-723-810.22	\$43,200.00 +
Contractors	

General Fund - Fund 101

101-400-533.00	\$7,776.00 +
Housing Admin	
101-700-955.01	\$7,776.00 +
Carried Forward Fund Equity	

Signed: Approved at the 7/12/16 BOC Meeting

Prepared by: Kari Kortz





Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: Crime Victim's Right Application 2017

Summary: This grant is between the Michigan Department of Community Health and County of Cheboygan. This grant offsets the cost of victim's rights services provided through the prosecutor's office. This grant is applied for each fiscal year and is included in the General Fund budget. Since the agreement is between the State and the County, the prosecuting attorney is requesting the Board approval.

Financial Impact: State Grant revenue totaling \$52,224.00 (includes \$1,200 for computer update for Victim Rights Coordinator and \$600.00 for Juvenile Rights Advocate).

Recommendation: Authorize grant acceptance and execution of all other necessary grant documents by the County Chairperson after review of the County Finance Director and Legal Counsel (if applicable).

Prepared by: Daryl Vizina
Signature:

A handwritten signature in black ink, appearing to read "Daryl Vizina".

Department: Prosecuting Attorney

Victim Rights Prosecutor-2017

FOR OFFICE USE ONLY: Version # _____ APP # _____

Fiscal Agent Information

1. Fiscal Agent Information

- a. Fiscal Agent Name Cheboygan County of Prosecutor
- b. Organizational Unit 2386004841
- c. Address 870 S. Main St.
- d. Address 2 Rm 143
- e. City Cheboygan State MI Zip 49721-2283
- f. Federal ID Number 38-6004841 Reference No. 038622874
- g. Fiscal Agent fiscal year (beginning month and day) October-01
- h. Agency Type
- Private, Non-Profit Public

1. Select the appropriate radio button to indicate the agency method of accounting.

- Accrual
- Cash
- Modified Accrual

2. Program Information

- a. Program Name Victim Rights Prosecutor-2017
- b. Is implementing agency same as Fiscal Agent Yes No
- c. Implementing Agency Name
- d. Project Start Date Oct-01-2016 End Date Sep-30-2017
- e. Amount of Funds Allocated \$52,224.00 Project Cost \$52,224.00

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3. Certification / Contacts Information

a. Project Director

Name Peggy Mills
Title Administrator
Mailing Address PO Box 70
City Cheboygan State MI Zip 49721
Telephone (231) 627-8879 Fax (231) 627-8840
E-mail Address peggy@cheboygancounty.net

b. Authorized Official

Name Peter Redmond
Title Chairperson
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8855 Fax (231) 627-8881
E-mail Address kkortz@cheboygancounty.net

c. Financial Officer

Name Kari Kortz
Title Financial Officer
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8430 Fax (231) 627-8893
E-mail Address jmanko@cheboygancounty.net

Budget

FOR OFFICE USE ONLY:		Version # _____	APP # _____			
Line Item	Qty	Rate	Units	UOM	Amount	Total
DIRECT EXPENSES						
Program Expenses						
1	Salary & Wages	Attachment : VICTIM RIGHTS COORDINATOR JUVENILE.PDF				
Coordinator Notes : Victim Rights Coordinator	1.0000	36159.000	0.000		36,159.00	36,159.00
Advocate Notes : Juvenile Rights Victim Advocate	0.3000	36607.000	0.000		10,982.00	10,982.00
Total for Salary & Wages					47,141.00	47,141.00
2	Fringe Benefits					
Worker's Compensation	0.0000	0.196	47141.000		92.00	92.00
Longevity	0.0000	1.071	47141.000		505.00	505.00
Life Insurance	0.0000	0.131	47141.000		62.00	62.00
Long-Term Disability	0.0000	0.600	47141.000		283.00	283.00
Unemployment	0.0000	3.440	11700.000		402.00	402.00
Total for Fringe Benefits					1,344.00	1,344.00
3	Travel					
Mileage-Mileage-In State Training	0.0000	0.000	0.000		175.00	175.00
Meals and Bridge Fare	0.0000	0.000	0.000		150.00	150.00
Total for Travel					325.00	325.00
4	Supplies & Materials					
Office Supplies	0.0000	0.000	0.000		700.00	700.00

Budget Detail for Victim Rights Prosecutor-2017
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2017

7/8/2016

	Line Item	Qty	Rate	Units	UOM	Amount	Total
	Notes : Pens, Paper, Paper Clips, Correction Tapes, Post It Notes and Envelopes						
	Postage Notes : Postage for CVR required mailings	0.0000	0.000	0.000		625.00	625.00
	Office Furniture Notes : Office Chair	0.0000	0.000	0.000		289.00	289.00
	Computers/Tablets Notes : New computers for Victim Rights Coordinator and Juvenile Rights Victim Advocate	0.0000	0.000	0.000		1,800.00	1,800.00
Total for Supplies & Materials						3,414.00	3,414.00
5	Contractual						
6	Equipment						
7	Other Expense						
Total Program Expenses						52,224.00	52,224.00
TOTAL DIRECT EXPENSES						52,224.00	52,224.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
Total Indirect Costs						0.00	0.00
TOTAL INDIRECT EXPENSES						0.00	0.00
TOTAL EXPENDITURES						52,224.00	52,224.00

Budget Summary for Victim Rights Prosecutor-2017
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2017

7/8/2016

	Category	Amount	Total	Narrative
DIRECT EXPENSES				
Program Expenses				
1	Salary & Wages	47,141.00	47,141.00	
2	Fringe Benefits	1,344.00	1,344.00	
3	Travel	325.00	325.00	
4	Supplies & Materials	3,414.00	3,414.00	
5	Contractual	0.00	0.00	
6	Equipment	0.00	0.00	
7	Other Expense	0.00	0.00	
Total Program Expenses		52,224.00	52,224.00	
TOTAL DIRECT EXPENSES		52,224.00	52,224.00	
INDIRECT EXPENSES				
Indirect Costs				
1	Indirect Costs	0.00	0.00	
Total Indirect Costs		0.00	0.00	
TOTAL INDIRECT EXPENSES		0.00	0.00	
TOTAL EXPENDITURES		52,224.00	52,224.00	

Source of Funds

	Category	Amount	Cash	Inkind	Total	Narrative
1	Source of Funds					
	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	52,224.00	0.00	0.00	52,224.00	
	Local	0.00	0.00	0.00	0.00	



Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: DHHS Agreement DFA13-16001 Amendment #2

Summary: The County has an agreement with the State of Michigan Health and Human Services to pay 50% of the cost of the Home Aide position employed by the State to provide instruction, guidance, assistance, motivation, and training in basic child/family care. This amendment extends the agreement one year until September 30, 2017.

Financial Impact: Cost to the County \$46,400 Child Care (50% State 50% County)

Recommendation: Motion to approve Amendment #2 to DHHS Agreement DFA13-16001 for the Home Aide position and authorize the Chair to sign and authorize all necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

AGREEMENT NUMBER: DFA13-16001

AMENDMENT NUMBER: 2

Between

**THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

And

CONTRACTOR	Cheboygan County Board of Commissioners
CONTRACTOR ADDRESS	870 South Main Street, Cheboygan, MI 49721
CONTRACTOR EMAIL	adminlawson@cheboygancounty.net

CONTRACT ADMINISTRATOR	EMAIL
Christen Satchwell	satchwellc@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Donated Fund Agreement		
GEOGRAPHIC AREA	Cheboygan County		
INITIAL EFFECTIVE DATE	October 1, 2012	CURRENT EXPIRATION DATE	September 30, 2016
CURRENT AGREEMENT VALUE	\$165,350.00		
AGREEMENT TYPE	Revenue		

AMENDMENT DESCRIPTION				
EXTEND EXPIRATION DATE	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	NEW EXPIRATION DATE	September 30, 2017
AMENDMENT AMOUNT	ESTIMATED REVISED AGGREGATE AGREEMENT VALUE			
\$46,400.00	<input checked="" type="checkbox"/> INCREASE	<input type="checkbox"/> DECREASE	\$211,750.00	
NATURE OF CHANGE	This amendment will extend the contract one year and add additional money to the contract.			

The undersigned have the lawful authority to bind the Contractor and the Michigan Department of Health and Human Services (MDHHS) to the terms set forth in this Agreement.

FOR THE CONTRACTOR:

Cheboygan County Board of Commissioners
Contractor

Signature of Director or Authorized Designee

Print Name

Date

FOR THE STATE:

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

Signature of Director or Authorized Designee

Terrence Beurer

Print Name

Date

Agreement Number: DFA13-16001
Amendment Number: 2

	<u>Agreement Period</u>	<u>Amount</u>
Year 1	October 1, 2012 through September 30, 2013	\$38,400.00
Year 2	October 1, 2013 through September 30, 2014	\$39,900.00
Year 3	October 1, 2014 through September 30, 2015	\$41,450.00
Year 4	October 1, 2015 through September 30, 2016	\$45,600.00
Year 5	October 1, 2016 through September 30, 2017	\$46,400.00
Total Amount:		\$211,750.00

Check all agreement years affected by this amendment:
 Year 1 Year 2 Year 3
 Year 4 Year 5 Year 6

**STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, the Michigan Department of Health and Human Services (hereinafter referred to as "MDHHS") entered into a contractual Agreement effective October 1, 2012, with Cheboygan County Board of Commissioners (hereinafter referred to as "Contractor"), having a mailing address of 870 South Main Street, Cheboygan, MI 49721, for the provision of certain services as set forth therein; and,

WHEREAS, it is mutually desirable to MDHHS and to the Contractor to amend the aforesaid Agreement.

THEREFORE, in consideration of the promises and mutual covenants hereinabove and hereinafter contained, the parties hereto agree to the following amendment of said Agreement. This amendment shall be attached to the Agreement, said Agreement being hereby reaffirmed and made a part hereof.

Article I

This amendment shall be effective on the date of MDHHS signature.

Article II

MDHHS will exercise the second of two, one-year options to extend. Therefore, the end date of the Agreement shall be changed from September 30, 2016 to September 30, 2017.

Article III

The maximum dollar amount of the Agreement shall be increased by \$46,400.00 from \$165,350.00 to \$211,750.00 for the period October 1, 2012, through September 30, 2017.

Agreement Number: DFA13-16001

Amendment Number: 2

Article IV

In Section 1., CONTRACTOR RESPONSIBILITIES, Item D., Payment, 1, 2, & 4 shall be deleted and replaced with:

1. The Contractor shall provide to DHHS the sum of \$211,750.00 as payment to DHHS for services performed in accordance with the terms of this Agreement exclusively during the following period from the begin date to September 30, 2017.

<u>Agreement Period</u>	<u>Amount</u>
October 1, 2012, through September 30, 2013	\$38,400.00
October 1, 2013, through September 30, 2014	\$39,900.00
October 1, 2014, through September 30, 2015	\$41,450.00
October 1, 2015, through September 30, 2016	\$45,600.00
October 1, 2016, through September 30, 2017	\$46,400.00

2. The Contractor shall send payment to:

State of Michigan
MDHHS-Cashier Unit
PO Box 30802
Lansing, MI 48909-8302

All payments sent to MDHHS shall include a reference to the MDHHS contract number DFA13-16001.

Contractors may also choose to pay by Electronic Funds Transfer (EFT), using the State of Michigan MiCaRS payment system, at <https://payinvoice.state.mi.us/qaa> .

4. Payment to DHHS shall be made in accordance with the schedule below. The Contractor shall make final payment to DHHS no later than January 1, 2017.

PAYMENT DUE DATE	AMOUNT OF PAYMENT
Year 1:	Year 1:
January 1, 2013	\$38,400.00
Year 2:	Year 2:
January 1, 2014	\$39,900.00
Year 3:	Year 3:

Agreement Number: DFA13-16001
Amendment Number: 2

January 1, 2015	\$41,450.00
Year 4:	Year 4:
January 1, 2016	\$45,600.00
Year 5:	Year 5:
January 1, 2017	\$46,400.00

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 14, 2016

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (6/14/16)
WHEREAS The Michigan Legislature has a bill pending before it, known as Senate Bill No. 39 introduced in 2015 to amend the "Natural Resources and Environmental Protection Act," that proposes to prohibit the Department of Natural Resources (department) from acquiring surface rights to (additional) land if the department owns the surface rights to more than 4,626,000 acres of land, without an approved (legislative) Strategic Plan which contains a land inventory describing intended and authorized use(s) of existing lands, and if any established payment in lieu of taxes on department land due to a local unit of government is delinquent; and

WHEREAS The proposed amendments require maximizing access to department lands and bodies of water adjacent to the lands by removing, gates, berms, and other human made barriers; and further requires the department to promote public enjoyment of the state's wildlife and other natural resources by providing public access to all lands under control of the department for all natural resource dependent outdoor recreation activities including motorized and non-motorized activities; and

WHEREAS The proposed amendments further provide minor housekeeping edits and procedural updates that enhance transparency and support the intent of the amendments, clarifies authority of the department to sell or lease land and establishes scheduled procedures for processing applications to purchase surplus lands, the allowance of fees, prohibition of preference to a qualified conservation organization over another private party or individual, and limits further purchases of land by the department in a county or township without prior written agreement and authorization by that jurisdiction if more than 33% of the jurisdictions property is owned by the state, federal government, qualified conservation organization and commercial forest-land; and **Therefore, Be It:**

RESOLVED The Bay County Board of Commissioners supports reducing barriers to the public use of public lands for recreation and access and encourages the department to develop the Strategic Plan in consultation with local jurisdictions where department lands are located to ensure accuracy and local preference in proposed land uses; **Be It Further**

RESOLVED That Bay County Board of Commissioners supports the passage of Senate Bill No. 39 of 2015; **Be It Further**

RESOLVED That a copy of this resolution be forwarded to our area Legislators, the Michigan Association of Counties, and the other 82 Michigan Counties.

**ERNIE KRYGIER, CHAIR
AND BOARD**

Env Affairs - SB 39 of 2015

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			DONALD J. TILLEY	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-57-

RESOLUTION
Digital Advanced Meter Infrastructure Installation by
Detroit Edison Company

WHEREAS, Detroit Edison Company (DTE) has deployed within the County of Lapeer digital advanced meter infrastructure to be henceforth known in this resolution as 'smart meters'; and,

WHEREAS, DTE and other utility companies desire these upgrades as a means of providing energy more efficiently; and,

WHEREAS, the Michigan Public Service Commission (MPSC) is the state government agency responsible for regulating services provided by investor-owned natural gas, electric and telephone utilities, and rural electric cooperatives in Michigan, and has issued several orders and documents regarding 'advanced metering', authorizing their use while enumerating their benefits and minimizing any risks; and,

WHEREAS several residents have expressed concerns to the governing and administrative bodies of the County regarding such meters; and,

WHEREAS there has been concern expressed by some residential electric customers that smart meters are overly intrusive into their real-time and historical energy usage, and further question the security and usage of this information; and,

WHEREAS some residential electric customers have concerns that emissions from smart meters may actually be dangerous to their health, with contradictory opinions from various health professionals and research studies; and,

WHEREAS Michigan House Bill 4916, written to address the above-mentioned concerns regarding smart meters, has been forwarded to the Committee on Energy Policy; and,

WHEREAS the Lapeer County Board of Commissioners recognize the advantages of the utilities' Smart Meter deployment while also remaining sensitive to our residents' concerns, and thusly support the ability of its DTE customers to opt out of the Smart Meter program on their homes, without suffering financial penalties or incurring monthly charges; and,

NOW THEREFORE, BE IT RESOLVED that the Lapeer County Board of Commissioners support the concepts of HB 4916 and encourages a procedure established for monthly self-reporting of non-transmitting meters without penalty when requested by concerned citizens, until more health research is conclusively presented and security of data is ensured, allowing most of the advantages of a smart grid through the installations made throughout the majority of the grid where no such objections exist; and,

BE IT FURTHER RESOLVED, that the Lapeer County Board of Commissioners calls on the Committee on Energy Policy, and the Michigan Public Service Commission to undertake all regulatory procedures needed to investigate all the aforementioned concerns for the health and welfare of our citizens.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Michigan Association of Counties, Governor Rick Snyder, Congresswoman Candice Miller, State Representative Gary Howell, State Senator Mike Green, Senator Phil Pavlov, Senate Energy Committee Chairman Mike Nofs, and Attorney General Bill Schuette.

I hereby certify that the foregoing Resolution was unanimously adopted by a vote at the meeting of the Board of Commissioners of the County of Lapeer, State of Michigan, on this 28th day of April, 2016.



Theresa M. Spencer, County Clerk
Clerk of the Board

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 15, 2016

**RESOLUTION SUPPORTING LEGISLATION TO ADDRESS THE ASSESSMENT
METHODOLOGY UTILIZED BY THE MICHIGAN TAX TRIBUNAL – “DARK
STORES”**

Introduced by the Ways and Means Committee

Commissioner Eakin moved for the approval of the following resolution. Seconded by
Commissioner Freeman.

WHEREAS, the Michigan Tax Tribunal (MTT) has interpreted the law for tax assessments in a way that dramatically reduces the property tax liabilities of major “big box” retailers by assessing currently used buildings as though they are empty and dark; and

WHEREAS, under the “dark store” theory, big box stores are appealing their property tax assessments to the MTT, arguing that the fair market value of their operating store should be based on comparisons to sales of similar properties that are vacant and abandoned, or are now used for a different, less valuable purpose; and

WHEREAS, the MTT has upheld this theory and cut property tax assessments by as much as 50% and, as a result, townships and local units are losing millions of dollars, impacting services to their residents; and

WHEREAS, additionally, big box stores are putting deed restrictions on their properties that severely limit how the building can be used once it’s vacant resulting in buildings being kept empty and adding to the blight problem in Michigan townships; and

WHEREAS, the issue is already spreading to restaurants, apartment complexes, auto part stores, and many other businesses, and without action, the problem will only get worse; and

WHEREAS, the reduction of property tax liabilities creates huge cuts in the funding to State and local units of government like cities, counties, townships, and school districts; and

WHEREAS, the decisions of the MTT are a catastrophic departure from the tax assessment process required by law and all precedents in the matter, once again reducing the rightful tax to businesses and the wealthy, thus, once again, placing the tax burden on the poor and middle class; now

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners strongly supports a legislative fix that addresses three (3) issues:

1). All properties, including big box stores, must be assessed at their highest and best use;

2). Deed restrictions should NOT be a factor in determining a property's true cash value; and

3). The Michigan Tax Tribunal should be required to consider all three (3) methods of assessing – 'cost minus depreciation,' 'sales comparison,' and 'income' – when determining a property's true cash value; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Michigan Counties, Representatives Tom Barrett and Brett Roberts, Senator Rick Jones, Governor Snyder, and the Michigan Association of Counties. Carried.

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, the United States Geological Survey (USGS) of the Bureau of the United States Department of the Interior has stated that Hydrologic Fracturing (Fracking), a mining technique employed to shatter subsurface shale rock to release oil and gas, destabilizes the underlying shale which in turn has resulted in man-made earthquakes; and

WHEREAS, the millions of gallons of water-based friction-reducing fluids (approximately one hundred and twenty million gallons of water per well) used in fracking contains a combination of dangerous chemicals; fluids if leaked or spilled will contaminate our ground water; and

WHEREAS, over half of all Michigan residents rely on well water to provide for drinking, cooking, and bathing; and if their wells are contaminated they will be placed at grave physical and financial risk; and

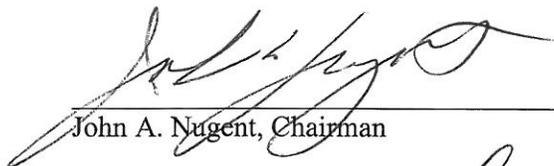
WHEREAS, fracking operators attempt to eliminate ground water contamination by sealing the fracking wells; but despite their best efforts to reduce ground water contamination, seals have failed releasing the polluted fracking fluids into the ground water; now

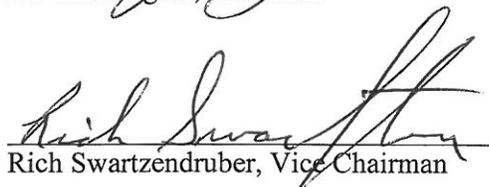
THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes fracking in Huron County and the State of Michigan and begs our representatives to recognize the risks of fracking and outlaw this dangerous practice before a catastrophic event occurs; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Representative Ed Canfield, Senator Phil Pavlov, Governor Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE


John A. Nugent, Chairman


Rich Swartzendruber, Vice-Chairman


David G. Peruski, Member

Dated: June 14, 2016

VOICE ~~/ROLL CALL~~ VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN L. BODIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DAVID G. PERUSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RON WRUBLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARK ELFTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN A. NUGENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICH SWARTZENDRUBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

RESOLUTION: ADOPTED DEFEATED TABLED

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE BUSINESS MEETING
MAY 10, 2016**

The Finance/Business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Allor, seconded by Commissioner Gauthier, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Matelski, seconded by Commissioner Wallace, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claim (Finance = none, Prepaids = \$959,149.19)
- B. Budget Adjustments
- C. Investment Report
- D. Straits Regional Ride – MDOT Contract 2012-0061/P13/R1-5311 FY2016 Operating Funds
- E. Correspondence
 1. Cheboygan County Road Commission 2015 Annual Financial Report
 2. Iron County Resolution Urging State Transparency
 3. Saginaw County Resolution Re: Michigan 2-1-1 Request for Funding
 4. Wexford County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States”
 5. Wexford County Resolution Opposing HB 5016
 6. NEMCOG Notice of Intent by DNR Wildlife Division to Apply for Assistance From Michigan Department of Natural Resources
 7. NEMCOG Bylaws Draft
- E. Minutes
 1. Finance/Business Meeting of April 12, 2016 and Committee of the Whole Meeting of April 26, 2016
 2. Health Board – 3/15/16
 3. NEMCOG – 3/17/16
 4. NEMCSA – 4/1/16
 5. North Country Community Mental Health – 3/17/16
 6. Northern Michigan Community Corrections Advisory Board – 2/26/16
 7. NLEA April & May President’s Reports
 8. Cheboygan County Road Commission – 3/24/16, 4/14/16 & 4/21/16
 9. Cheboygan City Council – 4/12/16
 10. Planning Commission Meeting – 4/6/16
 11. ZBA – 2/24/16 & 3/23/16

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Business Meeting – May 10, 2016

CITIZENS COMMENTS

Karen Martin presented “Bring It Cheboygan” canvass tote shopping bags to the Board of Commissioners to promote the “Bring It Cheboygan” campaign in an effort to reduce plastic shopping bags. She said the bags are reusable and were made in Cheboygan.

Kathy Bricker, representing the Straits Area Audubon Society, encouraged the Board of Commissioners to encourage others to buy and use the “Bring It Cheboygan” canvass tote shopping bags. Ms. Bricker stated that the canvass bags were designed and created locally.

Commissioner Gauthier asked where the “Bring It Cheboygan” bags can be purchased. Karen Martin said they can be purchased locally at the Brick Oven Bakery, Purple Tree Coffee Shop/Bookstore, Billie’s Women’s Clothing, Bittersweet, and the Flower Coop and cost \$20.00. Commissioner Matelski commented on the canvass bags being made out of 100% cotton, not oil.

Carl Muscott, a citizen of Tuscarora Township, informed the Board of the Cheboygan County Road Commission meeting taking place on June 2, 2016 at 6:30 PM in the Indian River garage regarding back-in angled parking. Mr. Muscott also addressed the Board of Commissioners regarding this morning’s Cheboygan Tribune headline entitled “County Advertising Campaign Leverages Dollars”. Mr. Muscott stated that the headline is misleading considering the County of Cheboygan doesn’t have any involvement or financial contribution towards GUNAB (Great Up North Alliance Board).

Commissioner Matelski said he would like the Board to pass a resolution supporting the establishment of an I-75 business loop through Indian River. Mr. Muscott stated Tuscarora Township Board has already passed a similar, formal resolution. Commissioner Redmond and Administrator Lawson will prepare a resolution pertaining to this issue.

Amber Libby, a citizen of the City of Cheboygan, introduced herself to the Board of Commissioners as a candidate for Cheboygan County Clerk/Register of Deeds in November. Ms. Libby stated that Mary Ellen Tryban has announced that she would not be seeking reelection after 16 years in office. Ms. Libby has been the Chief Deputy Clerk/Register of Deeds to Mary Ellen Tryban since 2013. She was originally hired as a Circuit Court Clerk, and was appointed by Ms. Tryban as Chief Deputy Clerk/Register of Deeds, one year later. Since her appointment, Ms. Libby has graduated from Central Michigan University with a Master’s Degree in Public Administration (MPA) and from Western Michigan University with a Juris Doctorate (JD) law degree. Ms. Libby stated she has serviced 10 elections for Cheboygan’s 22 precincts, including running the entire Tuscarora Township precinct in the 2014 General Election when the Board was challenged in a recall. Ms. Libby stated that she has helped the County Clerk’s office transition through the elimination of the County Gun Board, reconstructed Circuit Court restitution and joint/several accounts in the Circuit Court AS 400 system, serviced elections and developed many quality relationships with the citizens, townships, and other jurisdictions of Cheboygan County throughout the years. Commissioner Redmond commented that Ms. Libby gave a nice presentation and wished her good luck. Commissioner Brown vocalized his support for Ms. Libby.

SCHEDULED VISITORS – None

FINANCE DIRECTOR’S REPORT

Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended March 31, 2016. She reported total year-to-date revenue of \$965,535.26, or 8.14% of budget, compared to \$708,544.61 or 6.05% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$2,431,577.38 or 20.51% of budget, compared to \$2,457,454.86, or 20.99%, last year as of the end March.

Finance Director Kortz also presented the Quarterly Fund Balance Report for Cheboygan County as of 3/31/16 and the Summary of Expenses by Category as of 3/31/16. Ms. Kortz stated that the Auditor’s completed their audit last week and that everything went smoothly.

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Commissioner Wallace asked about Child Care costs to the County for placing a child in institutional care. Ms. Kortz responded that child care costs range every day. Ms. Kortz stated that child placement in a local foster care home is approximately \$18 per day and a child placed in an institutional care home (requiring additional supervision) can be up to \$400 per day. Ms. Kortz stated that of those costs that Cheboygan County is obligated to pay half of it and the State of Michigan is obligated to pay the other half. Commissioner Wallace asked how many children are currently placed in foster or institutional care. Ms. Kortz responded that between Cheboygan County and Department of Human Services, there are approximately high 20's – low 30's number of children in care.

ADMINISTRATOR'S REPORT

Administrator Lawson stated that the Auditor's staff was in the building last week and worked with Finance and the County Treasurer Departments to complete the County's Audit. Administrator Lawson and Finance Director Kortz stated that they hope to have the Auditor's report by the June 14 Finance Business Meeting.

Administrator Lawson stated that the Animal Shelter project continues to make progress. He stated that the excavating contractor is starting fill placement and preparation for septic field construction.

Administrator Lawson reported that staff met with Health Department staff at the Reid Building to discuss plan modifications for the Health Department remodel in order to control costs. He said there was consensus to reduce plumbing and wall relocation in a revised plan for a remodel. He stated that the architect is making revisions to the floor plan this week and will supply updated cost estimates for review.

Administrator Lawson stated discussions regarding the Economic Development Corporation (EDC) will continue and staff has reviewed the terms of the members of the EDC and identified that Commissioner Brown's appointment needs to be re-clarified by the Board as replacing Steve Schnell as the County's third voting member, term expiring September 30, 2017. Administrator Lawson said four board members of the EDC have indicated they would like to stay on the EDC, and one additional member has not responded.. One seat on the board is available with a term expiring September 30, 2021. He stated that by next meeting more information will be available to the Board of Commissioners. Staff will organize a meeting with EDC board members to review the goals and objectives discussed at the Board of Commissioners planning session.

Commissioner Allor asked for clarification on the term expiration dates of the five remaining EDC Board members because those individuals had varying terms and some of the individual's terms may have expired. Administrator Lawson confirmed that staff has checked on that and that there was one expiration but that person probably won't be reappointed. Administrator Lawson stated that all the rest of the Board members are back on the schedule.

Commissioner Gouine asked if the EDC is a different economic development group than the one dealing with Great Up North. Administrator Lawson clarified that the EDC is a Cheboygan County corporation. Administrator Lawson stated that there may be some members on the EDC that have some correspondence with Great Up North but he's not sure. Administrator Lawson stated that the discussion has been that the role of the EDC would be as a facilitator of conversations about economic development.

Administrator Lawson stated that the County's recycling agreement with Emmet County is not ready for signature yet and has been moved to the June 14, 2016 meeting for Commission consideration. Commissioner Allor asked what the final projected increase of the changes coming with the new recycling agreement with Emmet County. Administrator Lawson stated that it is a projected 5% increase.

Administrator Lawson noted that the Director of the Office of Emergency Management has moved to a different position. The administrators of the three counties have been asked to put an advertisement out for the vacant position, review resumes received and provide recommendation for hire. Administrator Lawson said the advertisement most likely will be statewide and perhaps nationwide.

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COMMITTEE REPORTS

Commissioner Gauthier attended an Alcona Health Center meeting, a roundtable discussion on Enbridge Line 5 with Representatives Pettalia and Chatfield and Senator Schmidt. He also attended a Port Commission meeting and a NEMCSA meeting.

Commissioner Gouine attended a Fair Board meeting, a Zoning Board of Appeals meeting, and a Road Commission meeting.

Commissioner Matelski attended three Road Commission meetings, two Planning Commission meetings, an Aloha Township meeting, a Grant Township meeting, a Koehler Township meeting, an MTA meeting, and a ZBA meeting. Commissioner Matelski addressed citizen's concerns with the construction on M-33 and that there is no signage. Discussion was held about citizen concern for Black River dam removal.

Commissioner Brown attended a Burt Township meeting, a Beaugrand Township meeting, a Mackinaw Township meeting, a Munro Township meeting, a Village of Mackinaw City meeting, and met with the Wawatam Senior Center, and also attended an Airport Authority meeting. Commissioner Brown would like the Board to entertain the adoption of a resolution encouraging Cheboygan County to be the home port for the new USCG ice cutter.

Commissioner Gauthier stated that the City of Cheboygan will continue to be aggressively seeking to be the home port for the new USCG cutter ship, over Mackinaw City.

Commissioner Wallace attended several meetings and announced that the annual Tri-County 9-1-1 meeting is scheduled for May 18.

Commissioner Allor attended a District No. 4 Health Department full staff meeting held at the UAW, a Forest Township meeting, two Village of Wolverine meetings, a DNR Advisory Committee meeting, a District No. 4 Health Board meeting, and a Walker Township meeting. Commissioner Allor stated that at the District No. 4 Health Board meeting the decision was made to eliminate the private care service in June. Commissioner Allor stated that Michigan is one of the only states without a Sanitary Code and the implementation of one is being addressed by the State of Michigan. Discussion was held.

Commissioner Redmond attended a District No. 4 Health Department full staff meeting held at the UAW, a District No. 4 Health Board meeting, a Local Emergency Planning Committee meeting with a tabletop informational exercise, a Straits Regional Ride meeting, a SANE meeting, an Office of Emergency Management meeting where Greg Williams tendered his resignation, a Waterways Commission meeting, a Tax Allocation Board meeting, and a recent Planning Session meeting.

OLD BUSINESS

Administrator Lawson presented Resolution 16-09 Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of "Waters of the US". Discussion was held.

Motion by Commissioner Brown, seconded by Commissioner Allor to adopt:

**RESOLUTION 16-09
EPA AND ARMY CORP OF ENGINEERS IMPLEMENTATION FOR REGULATION FOR DEFINED WATERS OF THE
U.S. UNDER THE CLEANWATER ACT**

WHEREAS, in August 2015, the U.S. Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps) implemented a regulation for the Definition of Waters of the U.S. under the Clean Water Act, which has since been temporarily halted by the 6¹ U.S. Circuit Court of Appeals; and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by

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expanding the definition of "navigable waters" in the Clean Water Act; and

WHEREAS, the rule change would subject almost all physical areas with a connection to downstream navigable waters, including features such as ditches, natural or man-made ponds and flood plains, to the jurisdiction of the Clean Water Act; and

WHEREAS, that under the rule change, Michigan's Wetlands Law will be in violation of the Clean Water Act; and

WHEREAS, if Michigan loses delegated authority and must work directly with the Corps, the agency can take months or years to answer a permit application, and can even deny permits with impunity; and

WHEREAS, the change will cause significant harm to local farmers, stall the development of businesses, take control of land used for sustainable food production out of our local providers' hands, and negatively impact county-owned and maintained infrastructure such as roadside ditches and county drains; and

WHEREAS, Michigan has robust programs to protect water quality in our state; and

WHEREAS, the rule change would bring enormous costs to our farms, municipalities and taxpayers.

NOW, THEREFORE, BE IT RESOLVED, the Cheboygan County Board of Commissioners wholly support preventing the furtherance of the U.S. Environmental Protection Agency and the Army Corps of Engineers proposed rule expanding the definition of "Waters of the United States" and requiring these agencies to work with state and local governments on rule development; and

BE IT FURTHER RESOLVED that copies of this Resolution be provided to all Michigan Counties, Governor Rick Snyder, the Michigan Association of Counties and representative members of the Michigan congressional delegation.

and authorize the Chairperson to sign. Discussion was held. A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Gauthier) and 0 absent.

Administrator Lawson presented Resolution 16-10 Resolution Urging State Transparency. Discussion was held. Commissioner Allor commented that she feels this resolution is common sense.

Motion by Commissioner Allor, seconded by Commissioner Wallace to adopt:

Resolution 16-10 Urging State Transparency

WHEREAS, in 2015, the Center of Public Integrity and Global Integrity conducted a national study of state ethics and transparency laws and safeguards, in which the State of Michigan was ranked last; and,

WHEREAS, some of the reasons cited for the State's poor ranking was weak public records laws and the absence of laws requiring personal financial disclosures by lawmakers and top state officials; and,

WHEREAS, another glaring issue cited was the exemption of the governor and the legislature from state open records laws; and,

WHEREAS, the State has required transparency from local municipalities through FOIA, EVIP and CIP, yet the State has chosen to not take the opportunity to lead by example; and,

WHEREAS, this Board feels it is time that State lawmakers and top officials stop exempting themselves from the laws that they expect others to follow.

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NOW, THEREFORE, BE IT RESOLVED, that the Cheboygan County Board of Commissioners urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included; and,

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to all Michigan Counties, Senator Wayne Schmidt, Representative Peter Pettalia, Representative Lee Chatfield, Governor Rick Snyder, and the Michigan Association of Counties.

and authorize the Chairperson to sign. Discussion was held. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

NEW BUSINESS

Commissioner Wallace noted that the annual Tri-County 9-1-1 meeting will be held on June 1st, 2016 at the Odawa Hotel in Petoskey with the time for the meeting to be determined.

Scott McNeil, Cheboygan County Planner, presenting Zoning Ordinance Amendment (ZOA) #133 to approve a conditional rezoning application by Dennis Wilcome. Mr. McNeil stated that the owner of the subject property has requested conditional rezoning from Residential Development (D-RS) to Commercial Development District (D-CM).

Motion by Commissioner Brown, seconded by Commissioner Gouine to adopt Zoning Ordinance Amendment #133 to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in connection with its consideration of the conditional rezoning request, and to adopt as its own the findings made by the Planning Commission at its meeting on April 6, 2016 on the rezoning factors considered by the Planning Commission on the conditional rezoning. Discussion was held wherein Commissioner Allor pointed out two typos. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. Commissioner Redmond stated that the amendment becomes effective 8 days after being published in the newspaper.

Administrator Lawson presented the AIA Agreement for Wolverine Senior Center roof replacement. He said the County requested sealed bids for insulation and roof replacement at the Wolverine Senior Center located at 6554 Wolverine Road in Wolverine, MI, Three bid proposals were received with the lowest coming from Kujawa Construction in the amount of \$34,200 including fascia, soffit and trim.

Motion by Commissioner Matelski, seconded by Commissioner Gouine to approve AIA Document A 105-2007 Standard Form Agreement in the amount of \$34,200 with Kujawa Construction and authorize the Chairperson to sign the agreement. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the State of Michigan FY 2015 Homeland Security Grant Program Operation Stonegarden Grant Agreement. She said the Cheboygan County Sheriff Department is requesting for the Cheboygan County Board of Commissioners to approve the above non-matching Stonegarden Grant Agreement for equipment and additional homeland security patrols. The Grant covers eligible costs from September 1, 2015 through July 31, 2018. Ms. Kortz said the grant would be built into the 2017 budget.

Motion by Commissioner Matelski, seconded by Commissioner Brown to approve the State of Michigan FY 2015 Homeland Security Grant Program Operation Stonegarden Grant Agreement in the amount of \$32,100 and authorize the Board Chairperson to sign the agreement and any forthcoming required documentation after review by the Finance Director, and legal counsel, if applicable. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the Michigan Drug Court Grant Program (MDCGP) Grant Application on behalf of the 53rd Circuit Court for approval. She explained that the Drug Court must apply first for the MDCGP Grant before applying for the Byrne JAG Grant. The grant award amount for FY 2017 is

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\$116,567. An award of \$20,000 was granted for FY 2016 through the MDCGP grant award, along with an award of \$85,000 granted through the Byrne JAG grant award.

Commissioner Brown asked why the Drug Court Program is requesting to double Mike Ekdahl’s session charges from \$40 to \$80. Finance Director Kortz responded that Mr. Ekdahl was added into the Program offering criminal defense services last year and all the Program could afford at the time was \$40 a session, and that \$80 a session (per hour) is probably still a fairly reduce rate for him as an attorney. Commissioner Allor questioned whether there would be a change in the local match (\$22,500) with all the Drug Court Program changes in requested budget figures. The Finance Director affirmed and stated that between the two grant requests (up to \$117,000); the Drug Court Program hopes to compensate for their budget requests.

Motion by Commissioner Gauthier, seconded by Commissioner Wallace to approve the Cheboygan County Drug Court MDCGP Grant Application, and all future forthcoming documentation after review and approval by the Finance Director, and legal counsel, if applicable. Motion carried with 7 yes, 0 no and 0 absent.

Linda Cronan, as Chairperson of the Tax Allocation Board, presented Cheboygan County Resolution 16-08; a resolution to place a ballot proposal on the August 2, 2016 ballot to bring the millage back to a fixed rate, fully allocated millage of 7 mills split between Cheboygan County, COPESD, and the townships for a four year period. Discussion was held. Legal Counselor Bryan Graham commented that this resolution would only allow for the proposal to be presented on the August Primary Election ballot and a new resolution would need to be made to place the proposal on the November General Election ballot. Commissioner Redmond stated that this is not a new procedure and this is how it used to be done but it was voted down at some time and since then the Tax Allocation Board has been active but this is a way to clean up the process.

Motion by Commissioner Brown, seconded by Commissioner Wallace to adopt:

Resolution # 16-08

A RESOLUTION TO SUBMIT THE QUESTION OF PROVIDING SEPARATE TAX LIMITATIONS TO THE REGISTERED AND QUALIFIED ELECTORS OF CHEBOYGAN COUNTY AT THE AUGUST 2, 2016 STATE GENERAL PRIMARY ELECTION

Recitals

Article 9, § 6 of the Michigan Constitution of 1963 provides that separate tax limitations for the county and for the townships and intermediate school districts within the county, the aggregate of which shall not exceed 18 mills, may be adopted by the vote of the majority of the qualified electors of the county.

Section 5c of the state Property Tax Limitation Act, being MCL 211.205c, provides that a petition to submit separate tax limitations to the electors of the county may be initiated by a resolution of the County Tax Allocation Board.

The County Tax Allocation Board has submitted a petition requesting that the question of establishing separate tax limitation millage rates for the county and for the townships and intermediate school district within the county be submitted to the voters of the county.

The state general primary election scheduled on August 2, 2016 will be held more than 49 days from the date this resolution is adopted.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

1. The following proposition, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the registered and qualified electors of Cheboygan County at the August 2, 2016 state general primary election:

Finance Business Meeting – May 10, 2016

Shall separate tax limitations be established for a period of four (4) years, 2017 through 2020, inclusive, for the County of Cheboygan and the townships and intermediate school district within the county, the aggregate of which shall not exceed seven (7) mills as follows:

County of Cheboygan	5.74 mills
Townships within the County	1.00 mills
COP Education Service District, f/k/a	
COP Intermediate School District	<u>.26 mills</u>
TOTAL	7.0 mills

Yes ()
No ()

and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented a revision to the 2016 Salary & Wage Resolution – Non-Union General Employees #16-01 – Amendment #3 regarding the replacement of the vacant position of the Address Coordinator/Enforcement Officer with a Plan Review & Code Compliance position. The Finance Director projected an annual increase of approximately \$3,900. Ms. Kortz stated that the budget adjustments are not attached to the Board packet information as she did not have time to prepare them with the auditors present. Commissioner Gouine asked what effect this position would have on the Soil Erosion portion of the Community Development Department. Administrator Lawson stated that this position would have the flexibility to get approved to do field inspections and Matthew Cronk has recently taken his exam to become qualified for field inspections. Discussion was held regarding Community Development department structure.

Motion by Commissioner Matelski, seconded by Commissioner Brown to adopt Amendment #3 to the 2016 Salary & Wage Resolution #16-01 – Non-Union General Employee to be effective May 16, 2016 and authorize the Chairperson to sign and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – None

BOARD MEMBER COMMENTS

Commissioner Matelski commented that he noticed in the City of Cheboygan’s minutes that there was discussion about the County discussing the County Marina and that they denied ever being part of the Marina. Discussion was held.

Commissioner Allor commented on the NEMCOG minutes which indicated a dramatic drop in GED testing scores and they have reevaluated and decided to move retroactively to review a weighted test score program so that more people would pass. Commissioner Allor commented that the NLEA report from April showed \$242 million in investments and that the NLEA report for May shows a decrease to \$236 million in investments. Commissioner Allor commented that the Road Commission minutes indicate a net pension liability as of December 31, 2014 over \$10 million, funding ratio of 45% and MERS is going down to 8% so the liability is going to be going up. Discussion was held.

Commissioner Wallace stated that he keeps getting asked about the status of the Meijer Store. Commissioner Redmond stated that he is unsure at this time. Commissioner Brown stated that he knows that there are some companies bidding on the site work. Administrator Lawson stated that from a land use perspective the County Planning Commission made their approval several months ago. Mr. Lawson stated that it’s a utility land discussion at this point and the County is not a direct partner in that. The Board consensus was to request the Administrator contact the City of Cheboygan and Inverness Township to gauge the status of the Meijer project.

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Commissioner Brown stated that he accepts Commissioner Gauthier’s challenge to bring the Cutter to Cheboygan County.

Commissioner Matelski stated that he was recycling in Waverly Township and noticed a lot of people don’t rinse their bottles and cans before putting them in recycling. He then went around to other recycling bins to see if other people do likewise with their bottles and cans or if it was just those in Waverly Township. He said he found non-rinsed bottles and cans there also.

Motion by Commissioner Matelski, seconded by Commissioner Brown, to adjourn to the call of the Chairperson. Meeting adjourned at 11:51 AM.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Peter Redmond
Chairperson

DRAFT

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
May 24, 2016**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Allor, seconded by Commissioner Brown, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

John Kurczewski of Indian River addressed the Board regarding “smart” meters being used by utility companies to replace analog meters. He presented a list of forty-three counties, townships, villages and cities that have gone on record opposing digital “smart” meters. As a result of these digital meters many people have experienced extreme sensitivity to the new meters. The sensitivity can cause serious health problems and is a growing problem. Mr. Kurczewski said currently a bill in the State House would allow the public to have a choice in the type of meter installed on their home. He said he sent a packet of information to this board on this subject. He asked that a resolution be adopted by the Board of Commissioners at least urging the legislature to approve the “choice” bill. He provided sample copies of resolutions adopted by other entities/.

Robert Kennedy of Alcona County, a Democrat candidate for District 106th State Representative seat introduced himself to the Board.

Jim McKindles, Jamie Chimner and Nancy Shoots all spoke against smart meters.

SCHEDULED VISITORS

A certificate of appreciation was presented by Chairman Redmond to Dan Frazier for his service on the Cheboygan County Fair Board.

A certificate of appreciation was given post humorously to Don Spray for many years of service on the Cheboygan County Fair Board. Chairman Redmond said, Don played a large part in the community and the Fair Board. Don’s wife, Sally, was unable to attend, so the plaque was accepted by Sally’s sister, Terry Drake.

Honorable Judge Maria Barton presented the 2015 Annual Report for the 89th District Court. Judge Barton briefly reviewed the report and highlighted several areas. For 2015 the 89th District Court once again came in under budget and is meeting or exceeding most guidelines specified by the Michigan Supreme Court. Judge Barton noted the Court achieved many significant accomplishments last year. Last year the Court’s revenue was \$919,370, up almost \$210,000 from 2014. The increase in revenue is believed to be due to an increase in increase in traffic civil infraction cases as well as criminal and traffic misdemeanor cases. The Sobriety Court continued to be a success. The Sobriety Court Program saved approximately \$78,300 in 2015. Commissioner Redmond thanked Judge Barton for a very good and detailed report.

COMMITTEE OF THE WHOLE – May 24, 2016

Circuit Court Judge Scott Pavlich presented the annual report for the 53rd Circuit Court. He reported that the number of Circuit Court cases filed in 2015 once again declined. Showing a 9% decrease in criminal filings from 2014 to 2015, while civil filings decreased by about 3%. There were only four jury trials conducted in 2015 in Circuit Court, all were criminal. Total collections decreased by about 2% in 2015. The net operating cost was increased by about \$8,000, with the expenditures for the year being almost \$18,000 under budget. During 2015, drug court admitted 14 new participants, saw 5 successful graduations and 4 unsuccessful terminations. The current drug court population at the end of last year was 22. The program saved the County approximately 1,000 days of jail incarceration. Judge Pavlich reported the third annual public satisfaction survey was conducted last year by all four courts in the County. Public feedback was very positive. Judge Pavlich said that drug crimes have gone through the roof since he first became Judge. Commissioner Redmond thanked Judge Pavlich for his time and excellent report.

County Treasurer Linda Cronan presented the 2015 report for her department. She reviewed 2015 accomplishments which included a reduction in staff; established work area for passports and daily cash out; received update tax data regularly from the townships, villages and city; entered into an agreement with LexisNexis to aid in homestead audit and returned mail; completed PRE Audit and bill denied properties; 9,262 number of receipts; processed credit/debit card payments; stayed within budget; and hosted the 2015 second foreclosure auction. Key 2016 Initiatives included: contract to have 41 tax roll books scanned, burned to DVD and microfilmed; contract with BS&A to get live tax information online; update County Fair bookkeeping system to County BS&A system; establish new credit card system at County Marina; host 2016 second foreclosure auction; continue to establish payment plans for taxpayers to avoid foreclosures; continue to look for cost reductions and stay within budget; establish direct withdrawals from taxpayers' bank accounts for tax payments; and use appropriate media to advertise the requirement for all dogs to have licenses. Treasurer Cronan noted three Issues/Challenges for 2016 as: delinquent tax income; recycle reconciliation and collection enforcement; and low interest income. The report also included various reports of columnar figures showing the 2011-2015 accounting of various functions handled by the department. Commissioner Redmond thanked Treasurer Cronan for the detailed report.

ADMINISTRATOR'S REPORT

Administrator Lawson stated at the June 14th meeting there will be a resolution to approve a proposal to renew the ambulance millage on the August 2, 2016 Primary ballot. He reported he has been doing some research on the County Economic Development Corporation appointments. It appears there are two vacancies on the EDC. The EDC members with terms expiring in 2017 are Bob Andrews, Jim Granger and Dawn Bodnar; term expiring 2018 Tony Matelski; term expiring 2019 Matt Friday; and term expiring 2020 Sue Allor. Also clarification is needed on Chris Brown replacing Steve Schnell with term expiring September 30, 2017. Discussion held.

OLD BUSINESS – None

NEW BUSINESS

Motion by Commissioner Gauthier, seconded by Commissioner Gouine, the Chairperson has authority to sign a letter of recommendation to NEMCSA on behalf of the Cheboygan County Council on Aging allowing this grant proposal to be submitted by the due date of June 7, 2016. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gauthier, seconded by Commissioner Gouine, to approve the Cheboygan County Drug Court Bryne JAG Grant Application, and all future forthcoming

COMMITTEE OF THE WHOLE – May 24, 2016

documentation after review and approval by the Finance Director and legal counsel, if applicable. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gauthier, seconded by Commissioner Wallace, to adopt Amendment #4 to the 2016 Salary and Wage Resolution #16-01 – Non-union General Employees 89th District Court to be effective June 1, 2016, authorize the chair to sign and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 4 yes, 3 no (Commissioners Gouine, Matelski and Allor) and 0 absent.

BOARD MATTERS FOR DISCUSSION - None

CITIZENS COMMENTS

Jim McKindles commented on the smart meters. He said that Jamie Chimner was very debilitated after the smart meter was put on her house. They personally removed the meter and their electricity was shut off now for several months, her health has improved greatly.

BOARD MEMBER COMMENTS

Commissioner Gouine commented that contractors were glad about cross training in Building Safety, but complained about not being able to get a permit if Regina is not there.

Motion by Commissioner Matelski, seconded by Commissioner Brown, to adjourn to the call of the Chair. Motion carried. Meeting adjourned at 10:51 AM.

Mary Ellen Tryban
County Clerk/Register

Pete Redmond
Chairperson

Health Board Meeting
May 17, 2016

The regular meeting of the District No. 4 Health Board was called to order by Chairman Pete Redmond, May 17, 2016, at 10:00 a.m. The meeting was held at Thunder Bay Community Health Services, Hillman, Michigan.

ROLL CALL

Present:

Alpena County:	Adrian, McDonald
Cheboygan County:	Allor, Redmond
Montmorency County :	LaFleche, Peterson
Presque Isle County:	Altman, Lang

Absent:

Excused:

Lawson

Others Present:

Brad Rider, Judy Greer,
Scott Smith, Joshua Meyerson,
Wendy Byers-Phillips

AGENDA CHANGES

None.

MINUTES

April 19, 2016 Health Board Minutes: Motion by Lafleche with support from Peterson to approve the April 19, 2016 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

April 27, 2016 through May 13, 2016: Motion by McDonald with support from LaFleche to approve the Listing of Claims submitted from April 27, 2016 through May 13, 2016. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Private Duty Statistical and Revenue Reports: Byers-Phillips stated that the Private Duty Statistical and Revenue Report for April 2016 were included in the packet. We are working towards closing the program no later than May 31, 2016. Byers-Phillips sent a letter to Alpena County regarding the Older American funds and thanked them for their support for the program.

ENVIRONMENTAL HEALTH DIRECTORS REPORT:

Hedgerow: DHD#4 is working with Hedgehog leading to the purchase and implementation of the Hedgerow software. The contract has been reviewed by our attorney. Having a meeting later in the week to answer some questions.

Total Coliform Rules: Smith reviewed the handout regarding the compliance with the Safe Drinking Water Act. The letter dated May 17, 2016 sets the structure and procedure that will be followed if the facilities choose to not comply with the regulation. Smith explained this in detail to the board. This would entail adding a Level 1 fee and amending the Level 2 fee to ensure that the regulation is being followed. The Federal Government has suggested putting everyone on monthly monitoring, however, Smith would like to go about enforcement of the revised total coliform rule in this manner. Due to the additional workload this is going to require more staff than previously thought to complete. Discussion occurred amongst the Board and staff. Adrian suggested that the Board send a letter to the State Legislature. Meyerson stressed that this is not our rule. He stated that the fees are only going to be charged if someone is not in compliance or they would like the department to obtain the samples. We will look at appealing to the lab about being able to sample on Thursdays.

Motion by Adrian with support by McDonald to approve adding the Level 1 Assessment - \$100 and revision the Level 2 Assessment fee from \$160 to \$200 as well as adding the Informal and Formal Hearing to the Water Program fee structure similar to what we use in the Food Program. Roll Call vote. Ayes: Adrian, Redmond, McDonald, Nays : Allor, LaFleche, Altman, Lang. Motion failed.

Discussion continued as to all the new laws and not receiving any additional funding for such a mandate.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period April 1, 2016 through April 30, 2016 was mailed to the Board with the packet for the month. Influenza activity is decreasing but is still occurring. Zika in that report does not mean that there was an actual case, rather that there were individuals that qualified for the testing and that is how the state is recording them. Allor questioned the Chlamydia in Cheboygan County. The schools receive education but always could use more.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund balance being used through March 31, 2016 is \$7,230.72. This reduce is due to the fact that we have applied some of the payments received last year through the Cost Based Reimbursement funds.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Electronic Medical Records Software Update: Hedgerow was talked about earlier today. Abila – the finance package will go live June 1, 2016. Our kickoff for MyInsight is next week in Gaylord with a Go-Live timeframe of March 2017.

Facilities:

Cheboygan: Rider discussed the Cheboygan building remodel. The document labeled "A" is the design for the Cheboygan office from Jeff Lawson, Cheboygan County Coordinator. What we have been aiming for is to design the remodeling project to keep our annual costs the same. We currently pay approximately \$50,000 a year for rent. Rider will bring back next month, the formal request to move forward.

Alpena: The situation with the Alpena Office is that it reverts December 1, 2017 to Alpena County for 20 years and then to Alpena Community College after that time frame. Alpena County could choose to have it revert directly to Alpena Community College. Exhibit "B" is going to be used as a discussion document with Alpena County. Rider reviewed the document and explained the reason behind the document. Rider would like to share this document with Alpena County so that they would see how the flip could possibly work. Adrian shared his thoughts on the idea. Altman questioned whether there is extra space that could be used as rental and Rider shared that the potential for us to consolidate and make more space available as income.

MERS Update: Rider was questioned at a prior meeting about the unfunded liability with MERS and has put together a summary of the meeting that we held with our MERS Representative. He will update the Board when we receive the numbers in the 2015 report. He has pulled the information from the December 2014 report. Rider talked about the funding percentage – 71% and the unfunded liability - \$5,356,816. He explained the handout "C" and what the information provides. Rider showed the Board what is anticipated from us in the future as contributions. Discussion occurred amongst the Board members. Adrian recommended that the Executive Board meet with MERS to review and discuss this issue.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Cross Jurisdictional Sharing: In February, Rider brought to the Board a funding opportunity in the amount of \$75,000. We received the approval from the state to explore the possibility of a strategic plan and it could cover multiple facets. This grant was in partnership with Health Department of Northwest Michigan to have a strategic planning session. Rider questioned whether the Board would be interested in participating collaboratively with administrative staff to develop a strategic plan for DHD#4. Lang felt it would be a good idea and that Administrative Staff be involved as well.

Motion by Lang with support by LaFleche to set up a strategic planning session and have the Executive Board and Administrative team present. Ayes all, motion carried.

NEW BUSINESS

None.

OLD BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support from Lang to adjourn. Ayes all, motion carried.

Adjournment:

Pete Redmond , Chairman

Bob Adrian, Secretary/Treasurer

Judy Greer, Recording Secretary

MINUTES OF THE BOARD

May 19, 2016

**Commissioner's Room
Antrim County Building
205 E. Cayuga
Bellaire, Michigan**

BOARD MEMBERS PRESENT: Paul Liss, Joel Evans, Gary Averill,
Sr. Augusta Stratz, Louis Scholl,
Robert Boyd, Christian Marcus, Ed Ginop,
Karla Sherman, Dennis Priess, Ron Iseler

BOARD MEMBERS ABSENT: Sue Allor, Dan Plasencia, Craig Crambell

STAFF: Christine Gebhard, Christine Dillon Lennon,
Donna Wheeler, Deb Hiltz, Joan Booth

GUEST: Diane Denholm

Mr. Ginop called the meeting to order at 4:30 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, March 31, 2016	\$6,450,516.39
Receipts, Adjustments & Transfers, April	\$3,618,574.72
Total Disbursements & Adjustments, April	\$3,594,697.19
Increase in Cash Balance	\$ 23,877.53
Balance, April 30, 2016	\$6,474,393.92

*Approximately \$3,750,657 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

**MOTION BY ROBERT BOYD, SECOND BY LOUIS SCHOLL, TO APPROVE THE
CONSENT AGENDA. MOTION CARRIED.**

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations reviewed by the Board this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Liss reviewed the Financial Status Report.

Mr. Liss indicated there were only two members in attendance at the meeting so action items would need to be reviewed and voted on by the full Board.

Mr. Liss reviewed the budget status report for the second quarter and indicated that the revenues for the year are at 50.1% with expenditures being at 48.4%, which is moderate.

Mr. Liss reviewed the proposed payroll package and reported that Paychex, Paycor and eventually ADP submitted bids. Staff is recommending Paycor, which has a designated team for customer services.

MOTION BY ROBERT BOYD, SECOND BY RON ISELER, TO ACCEPT THE BID FROM PAYCOR IN THE AMOUNT OF \$37,020.28. MOTION CARRIED.

Mr. Liss reported that the Springridge home is showing deterioration and that the roof is in need of replacement. Bids were sought and the lowest bidder was Timothy Schroeder from East Jordan. According to Mr. Evans, Mr. Schroeder has a good reputation and a long history in the area.

MOTION BY JOEL EVANS, SECOND BY GARY AVERLL, TO APPROVE THE BID FROM TIMOTHY SCHROEDER IN THE AMOUNT OF \$17,800. MOTION CARRIED.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

PRESENTATION

Christine Dillon Lennon introduced herself and distributed a handout which explained the agency's autism services and provided an update of these services. Changes in Michigan's autism services program occurred with the 1915i State Plan Amendment and 1951b Mental Health Specialty Services and Support Waiver. The autism benefit began April 1, 2013 for children 18 months until the child turns 6 years of age. Expansion services began January 1, 2016 for children up to age 21. A child may qualify for Comprehensive Behavioral Intervention or Focused Behavioral Intervention services. The plan allows states to provide optional state plan benefits for home and community based services without the eligibility link to institutional level of care. All referrals go to Christine Lennon. She explained that once a referral is received it goes to an intake assessment and then testing. As of May 19, 2016, 2,289 children have been approved state wide to receive Applied Behavior Analysis (ABA) services. North Country CMH has received a total of 93 referrals for expansion since January 1, 2016. Each child who qualifies for the ABA/autism benefit may receive from 5-20 hours of intensive, one-to-one ABA therapy

per week, typically at their home. Most intervention schedules are 2-4 hours per day, 3-5 days per week. There can be some other disorders that look like autism but are not.

Ms. Lennon introduced pictures of the Autism Program staff and reviewed their qualifications. She explained the assessments and diagnostic procedures required for eligibility for the autism benefit. Assessing for needs-based criteria was reviewed and she gave some examples. Early intensive behavioral intervention was described and how it is administered.

She referred to a demonstration of EIBI/CBI and showed a video of a 4-year old non-verbal boy diagnosed with autism. His grandmother wrote a letter thanking Ms. Lennon for the work she did with him. She spent months shaping, sitting and attending behaviors; worked on tracking, communication, hand/eye coordination, joint attention, social and emotional reciprocity, etc. Autism is a neurodevelopmental disorder and there is no cure. Why it occurs is not known and it occurs more in boys than in girls. Program maintenance is very important so the child does not lose the progress that has been made. Environmental incidents are being looked at for higher incidence of autism.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski referred to the information from Dykema on the new overtime regulations that will be official soon and who is affected by exempt status. She explained how this has changed. The agency has a lot of hourly employees. The National Council is attempting to introduce legislation to exempt agencies employing residential workers from this legislation but it is unknown how successful this will be.

She indicated this is Mental Health Month and on Tuesday “An Evening of Understanding” was held at the Red Sky Stage in Petoskey. On Friday the traveling art show will be in Cheboygan. The “19th Annual 5K Color Run & 1 Mile Walk” was held last weekend and the “Walk a Mile in My Shoes Rally” was held at the State Capitol in Lansing yesterday. A series of articles in Crain’s Detroit Business was published following Section 298 and potential changes in the mental health system and she encourages all board members to read these.

The state is predicting a loss of \$460,000 in State revenue over the next two years, which is of concern to the mental health community and it is unknown how this might affect next year’s budget, although it has been stated it will not affect the budget for the current fiscal year.

QUALITY IMPROVEMENT UPDATE

Ms. Gebhard reviewed the quarterly Medicaid claims verification report. NMRE has changed its methodology because of changes made by the state, and the new methodology is more onerous. The first audit occurred and 100 claims were selected but very specific providers and groups were targeted. Ms. Gebhard explained what is being reviewed. The dates and times of services were documented. Unit based services were claimed. Two claims had to be authorized because they were not in the plan of service. The Michigan Mission Based Performance Indicator timelines were all met. Staff are working with a consultant to review the help information technology system and assist in the process of selecting an electronic health record.

NORTHERN MICHIGAN REGIONAL ENTITY

Ms. Kaczynski indicated that the minutes of the last meeting were included in the Board packet. Dennis Priess was elected as chairman of the NMRE Board. It was mentioned that NMRE has a lot of television advertisements on substance abuse, which are very well done.

Mr. Iseler questioned the Third Level report and asked why Alpena's numbers have been so high and this was explained.

OLD BUSINESS

Ms. Kaczynski reported that four people attended the MACMHB Spring Conference. Deb Appleman received the "Partners in Excellence" award and this agency nominated her as a candidate from this region.

She attended plenary sessions and workshops on Section 298 Update; Moving from Facility-Based to Community-First; Pulling Together for Wellness, Paolo Del Vecchio, from the SAMHSA Center for Mental Health Services; Youth Peer Support and Parent Support Partners.

Mr. Ginop felt it was one of the better conferences and the speakers were very good. He attended the workshop on gambling and drugs by Michael J. Burke who is a lawyer and is writing a book on paying people back. He felt the plenaries were very good, also.

Ms. Gebhard attended a workshop on Using the Tools of Self-Determination and Culture of Gentleness to Create a Stronger Person-Centered Plan by Alex Kimmel who has autism. She was very impressed with his presentation and contacted him to invite him to offer training to agency staff and he accepted.

Sr. Augusta Stratz said she was impressed with the workshops at this conference. She attended a workshop on Secondary Trauma and Self-Care Practices for Mental Health Professionals by Lindsay Yeager Carr, PhD, LP. They took a test to see how they were doing in their field.

NEW BUSINESS

Mr. Scholl announced that his musical group would be playing at the Bass Festival June 4 from 1-3 in Gaylord and CMH clients can attend for free.

MOTION BY KARLA SHERMAN, SECOND BY ROBERT BOYD, TO ADJOURN THE MEETING AT 6:00 P.M. MOTION CARRIED.

Ed Ginop, Board Chair



Northern Lakes
ECONOMIC ALLIANCE



July

PRESIDENT'S REPORT

2016



I used to be a Millennial! *Ok... It was a long time ago, but I used to be the youngest person at work. Starting as a 21 year old Baby Boomer ... I've worked with people from many generations including The Greatest Generation, The Silent Generation, Baby Boomers, Generation X, Millennials, Generation Z and hopefully the newest group - Generation Alpha.*

*And you know what I've learned? They all want the same thing in the workplace, **respect, engagement, opportunity and growth.** Of course each age group may approach it a bit differently, but the fact of the matter is that to recruit and keep a high quality individual we need to treat them as peers, engage them in workplace decision making, provide opportunities for them to make a difference and help them grow professionally.*

Generational labels are fun, but let's not get so carried away with analyzing how that generation is "supposed" to act that we lose sight of what's important...respect, engagement, opportunity and growth.

I'd love to hear your thoughts and comments. andy@northernlakes.net Have a terrific week!

Andy Hayes, President

By the Numbers...



\$237,499,895.....45

45 projects currently in progress for an anticipated investment of \$237,499,895.

Grant Funding	\$5,462,050
Public Investment	\$8,643,563
Private Investment	\$223,394,282
223	Anticipated Jobs Created
201	Anticipated Jobs Retained
11	Anticipated Business Startups



\$9,570,996.....12

12 projects completed this year for a total investment of \$9,570,996.

Grant Funding	\$3,830,226
Public Investment	\$2,322,500
Private Investment	\$3,408,270
26	Jobs Created
31	Jobs Retained



1,228

1,228 hours spent working on economic development projects.



37

37 annual retention visits year-to-date to base employers throughout the region.

Visit www.northernlakes.net for details on these and other successful projects.

Successful CDBG Collaboration



Looking to Retire?



Trail Ground Breaking



Cannonball Makes a Big Splash



CORE PARTNERS

Chairman J. Johnson called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited;

PRESENT: J. Johnson, R. Chadwick, C. O'Connor, D. Brown, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: C. Muscott, T. Matelski, J. Moore, M. Donovan, F. Cribb, S. Redmond, C. Veneros, R. Boyd, G. Bunker, G. Archambo, D. Reid, T. Olson, R. Jacobs, S. Lincoln, R. Lincoln, B. Hartwig, K. Hahn, M. Ridley, D. Neivelt, and T. Horrocks

MOTION by K. Paquet seconded by D. Brown to approve minutes of regular meeting and public hearing of 6/2/2016 as mailed, with addition of adding S. Lincoln name under visitors. 5 Years

CARRIED

MOTION by D. Brown seconded by R. Chadwick to approve for payment current accounts payable voucher #16-24-\$458,637.06 and payroll voucher #16-25-\$65,688.55. 5 Years

CARRIED

MOTION by D. Brown seconded by R. Chadwick to approve agenda as presented. 5 Years

CARRIED

J. Vance thank you for holding public hearing on the reverse angle parking issue, very much appreciated.

C. Muscott thank you for holding the public hearing on the reverse angle parking issue.

S. Lincoln-Weather a business loop is approved or not the main concern is the way finding signs and getting the traffic to use the downtown area.

M. Ridley commented that Tuscarora Township DDA has held a public hearing regarding the reverse angle parking

C. Veneros has concerns of the speed on Little Canada Road, suggested the Township or residents call the Sheriff Department for more patrol.

Engineer/Manager Shank commented on the public hearing on the reverse angle parking and there are basically two issues outstanding: (1) the site triangles from the intersections for parallel parking and (2) Turning angle for reverse angle parking. Shank has spoken with MDOT local agency regarding the concern about the on street parking and feels we can allow proposed parallel parking, even though it may encroach on sight triangles, with further review on the proposed plan to ensure that the proposed parallel parking meets MDOT and Michigan law requirements for parking at intersections. The reverse angle issue, Gourdie Fraser when designing the parking did a mock of the turning using the 13 foot lanes and not what is currently there. The turning movement is creating a definite safety concern.

R. Chadwick commented that the reason for the reverse angle parking is for additional parking and safety issues, he does not feel the additional parking is an issue and there is a safety issue with the current proposed plan and current pod of parking in front of the Chamber. The width of the row is not there, there has been too much time and money spent on something that is not working. Would like to see the reverse angle parking removed, K. Paquet and D. Brown agree.

MOTION by R. Chadwick seconded by D. Brown to eliminate the reverse angle parking from the proposed plans as well as the existing pod of reverse angle parking, including cutting back the current bump-outs to allow for 13.0 feet from the road centerline to the edge of asphalt at the concrete curb, the road centerline shall be moved back to the original location prior to construction of the reverse angle parking in 2015. To return all to parallel parking to the proposed plans. All work will be at the expense of Gourdie Fraser (GFA) since they provided a design that did not meet MDOT standards as they indicated in the agreement with the Cheboygan County Road Commission dated April 13, 2011.

Roll call: O'Conner-yes, Chadwick-yes, Johnson-yes, Brown-yes, Paquet-yes CARRIED

Bids were received and opened June 14, 2016 for Old Mackinaw Road Project and received as follows:

Team Elmer's - \$188,577.10, Rieth Riley -\$166,779.55 and Payne and Dolan -\$155,423.50

MOTION by D. Brown seconded by K. Paquet to accept all bids for Old Mackinaw Road and award to Payne and Dolan in the amount of \$155,423.50. 5 Yea CARRIED

Bids were received for vacant property and opened on June 14, 2016 and received as follows: No bids received for Hammersly parcel The VFW parcel received one bid from Werner Plumbing and Heating for \$2,525.00.

MOTION by K. Paquet seconded by R. Chadwick to accept and award the bid for VFW Road parcel in Inverness Township and award to Werner Plumbing and Heating for \$2,525.00 with all costs associated with the sale is the buyers responsibility. 5 Yeas CARRIED

MCRCSIP Board of Directors Election for 2016.

MOTION by D. Brown seconded by K. Paquet to vote for Dorothy Pohl, Ionia CRC for the At-Large Position for the 2016 MCRCSIP Board of Directors. 5 Yeas CARRIED

Engineer/Manager Shank presented a new Road Standards Policy #57 to be adopted due to PA 181 being passed.

MOTION by C. O'Connor seconded by K. Paquet to rescind Policy #1 and #35 as recommend by Engineer Manager until revised. 5 Yeas CARRIED

**MOTION by K. Paquet seconded by R. Chadwick to adopt Policy #57 Road Standards as follows:
Cheboygan County Road Commission**

Road Standards

The Cheboygan County Road Commission has developed Road Standards to provide for safe roads in Cheboygan County that are reconstructed using Federal, County or Township funding. Asphalt overlays of existing roads will be allowed to remain at existing widths. However, it is encouraged to upgrade roads to current standards when funding allows. All Road Standards are designed according to current American Association of State Highway and Transportation Officials (AASHTO) design guidelines and applicable Michigan Department of Transportation (MDOT) design guidelines. All materials used in the construction of the roads must comply with MDOT material requirements.

All roads under the jurisdiction of the Road Commission have the following classifications:

ACT 51 Classification	NFC Classification
Primary Road	Minor Arterial Major Collector
Local Road	NFC Local Road

All Primary Roads, or any road that will be classified as 'All Season', shall be constructed according to Figure 1 of this policy. All Local Roads shall be constructed to Figures 2 or 3 of this policy.

In November of 2015, Public Act 181 was approved. According to this Act, a Township that contributes 50% or more of the funds for a project on a road that qualifies as a "Very Low-volume Local Road", the design of the road shall comply with AASHTO Standards for very low-volume local roads.

AASHTO defines a Very Low-volume Local Road as "a road that is functionally classified as a local road and has a design average daily traffic volume of 400 vehicles per day or less." A local road is a road whose primary function is to provide access to residences, farms, business or other abutting property. The use of a local road is not primarily for thru traffic, although some traffic may be using the road this way.

Very Low-Volume Local Roads are divided into sub-classes for the purpose of design:

Urban Roads	Rural Roads
- Major access streets	- Major access roads
- Residential streets	- Minor access roads
- Industrial/commercial access streets	- Industrial/commercial access streets
	- Agricultural access roads
	- Recreational and scenic roads
	- Resource recovery roads

Rural Major Access Roads:

Rural Major Access Roads serve a dual purpose, one is to provide access to abutting properties and second is to provide for through or connecting service between other local or higher functional class roads.

Rural Minor Access Roads:

The primary function of these roads is to provide access to adjoining property. Minor Access roads typically do not have through continuity and are short in length.

Rural Industrial/Commercial Access Roads:

Roads that access developments that generate significant truck or other heavy vehicle traffic. Factories, commercial land use or highway service roads are typical types of surrounding property.

Rural Agricultural Access Roads:

Roads that server as access to farming fields and operations.

Rural Recreational and Scenic Roads:

Roads that provide access to specialized land uses such as parks, tourist attractions, camp sites, boat launches, etc.. These roads have relatively light or no commercial traffic.

Rural Resource Recovery Roads:

Roads serving as access to logging or mining operations. These roads typically see heavy truck traffic.

Typical roads in Cheboygan County that would qualify as very low-volume local roads would fall into the categories of Rural Major Access, Minor Access roads, Scenic and Recreational functional sub-classes.

Figures 3, 4 and 5 of this Policy would apply to roads that would qualify under the provisions of Public Act 181. The Road Commission strongly recommends constructing local roads to the standard in Figures 2 and 3 of this Policy. However, the Road Commission does recognized that there are some locations that will lend to the very low-volume design standards as a preferred design. 5 Yeas

CARRIED

Engineer/Manager Shank noted there is a vacancy for a heavy truck driver position at the Indian River Garage and would like approval to hire a full time Heavy Truck Driver.

MOTION by D. Brown seconded by R. Chadwick to authorize Management to hire a full time heavy truck driver position. 5 Yeas

CARRIED

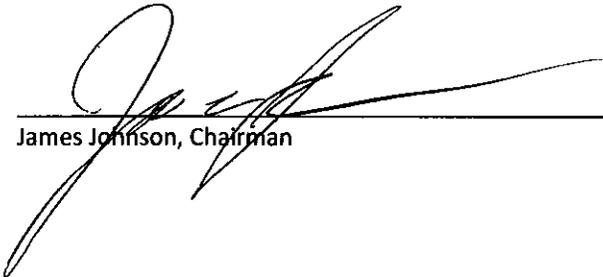
MCRCSIP Annual Meeting July 27 and 28, 2016 in Mount Pleasant.

MOTION by D. Brown seconded by C. O'Connor to authorize B. Shank and R. Chadwick to attend the MCRCSIP Annual Meeting July 27 and 28, 2016 in Mount Pleasant. 5 Years CARRIED

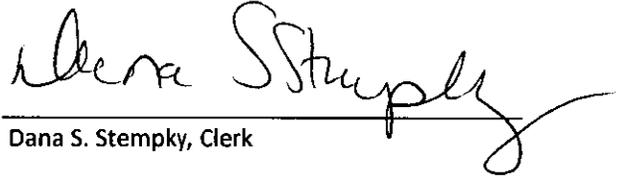
Engineer/manager Shank update:

- Devereaux Lake Road paving is continuing
- Eagles Nest is being graded and paving will happen after Devereaux Lake Road is paved
- Costs incurred regarding our underbodies catching the bump outs this winter is approximately \$4,400 in repairs.

Chairman Johnson adjourned regular meeting at 8:22 A.M. being no further business to come before the Board.



James Johnson, Chairman



Dana S. Stempky, Clerk

SPECIAL CITY COUNCIL/PORT COMMISSION MEETING
May 24, 2016

A Special City Council/Port Commission Meeting was called to order in the Council Chambers at City Hall at 6:00 p.m.

Roll Call:

Port Commission Members Present: Sangster, Lorenz, Granger and Bronson

Council Members Present: Temple, Couture, Bronson, Riddle, King and Kwiatkowski

Council Members Absent: Lavender

Discussion of Kokosing Purchase Agreement:

Port Commission Chairperson Sangster passed out headline copies from the newspaper. He stated he wants to explain where the objective of the Port was and why they did this in the very beginning. He noted in addition to the newspaper copies they also have the study that indicated this was a viable process and have done all the work with the Port of Cheboygan, adding they have a long-term project of creating jobs in manufacturing. Commissioner Sangster stated he first wants to make sure the objective of keeping our eye on the ball objectively when talking about the Port of Cheboygan. He knows today's discussion is regarding land acquisition or sales/purchase agreement discussion and wants to make sure that we don't get too far off and get into what's better for one side or the other. He thinks it's been the objective of the Port Commission to remain on that path. Commissioner Lorenz commented they have been at this and this is a tremendous opportunity for the City and the community of Cheboygan, noting from the Port Commission's perspective it is their job to try and give their recommendations to the City Council so they can make decisions based on what the Commission has discovered. He noted the newspaper articles and six presentations to the City Council about the objectives. He read from the Study stating: "The Port of Cheboygan will be known as the premier port of the Great Lakes, highly effective, efficient, innovative and trust in delivering the community with job creations and economic vitality for Cheboygan." Their mission is to develop a deep water port to foster job creation. Mr. Lorenz then stated he just wanted to concur with Commissioner Sangster and knows there are a lot of tactical details and things that we need to do together, but we don't want to lose sight of the fact that our overall objective is to build this deep water port to create job opportunities and to entice manufacturing to come back to Cheboygan and use the Port, and have a guarantee that they will be able to see the Port 10 to 15 years from now and see vitality and growth happen. He added he thinks it's important to focus on that objective and goals.

Councilwoman Riddle stated at one point and time there was an area for retention for use as a Port for staging. With this as it is set up takes away some of that area and she would like to know what the Port Commission's feelings are as it's in contradiction with the brochure. Commissioner Lorenz replied it is somewhat in contradiction as Councilwoman Riddle stated, but what they have been trying to advocate is the fact that as we sell property, the vision is to have the Port. If, in fact, we have a private party that wants to secure part of the property that the City has for sale, that sale needs to be contingent, the Commission feels, upon having an operating agreement in place that allows the Port to operate for an extended period of time. It is probably in the best interest for a private entity to operate the Port and, in this case, Kokosing has deep water port experience and they have the equipment required. He reiterated that we just cannot sell the property to a private

Special City Council/Port Commission Meeting – May 24, 2016

entity without having some port operating agreement, which would say “x” amount of that property would be dedicated to Port operations. We need to make sure, as Commissioner Sangster stated, if we end up having a Port operation we need to have an operating agreement. With the potential offer on the table, it needs to contain a contingency for an operating agreement that allows the Port to operate for a period of time. Mr. Lorenz noted that many of the larger port operations at Cleveland, Duluth, etc. are operated by municipalities. There are also some that are very successful ports operated as private businesses.

Commissioner Sangster commented on the document from Attorney Steven Joppich concerning Attorney Joppich’s point on an operation agreement and the purchase offer we have before us, noting the average price per foot regardless of the depth. Also, he then quoted: “I have little choice but to advise the City that it must be very careful about selling the property significantly below market value as determined by a certified market appraisal.” Commissioner Sangster stated he believes the current offer puts the City in a pretty good predicament. Also, he believes the operating agreement needs to come before the sale instead of after the sale. Contrary to what he has been hearing or seeing, he stated from Attorney Joppich’s letter: “Unfortunately, based on our meeting with Kokosing, there does not appear to be any present willingness to agree to either of the above concepts in conjunction with its present desire to purchase parts of the property.” Commissioner Sangster commented Attorney Joppich is under the impression that they are contrary to that or even prepared to come up with some type of operating agreement before sale. This is where it gets a little bumpy with him on these offers. He is not saying we shouldn’t sell or move forward, but the way the current purchase agreement stands today he personally wouldn’t go for it and thinks the Port Commission would not either, considering the below market value amount and it does not do what we have been talking about which is assuring this long-term agreement. Commissioner Sangster then pointed out in the appraisal on page 21, the entity that is actually making this offer was one of the effective comps and that company paid another party \$1,493.00 a foot the property they just bought and we are being offer \$400 and change. He does not think we are getting a fair offer. Attorney Joppich is very clear that we can discount that if there is an operation agreement or something of value in place. Commissioner Lorenz concurred with Commissioner Sangster, stating from Attorney Joppich’s letter: “Similarly, if Kokosing were willing to enter into a port operation agreement in conjunction with its acquisition of portions of the property, that scenario could also justify a reduction in the purchase price.” Commissioner Lorenz then stated the operation agreement has to allow the Port to operate that will allow us to attract manufacturers here in Cheboygan. He thinks in essence it says that it will basically solidify and verify that Kokosing is, in fact, not only willing and able but invested to make sure that the Port does develop and operate. Absent of that, basically all we are doing is doing a great job of buying this Port property and then selling it off to two very good businesses in the community and the end result is no Port.

Mayor Pro Tem Couture commented after hearing Commissioners Sangster and Lorenz speak, which is exactly what he saw in the paperwork, but wondered if anyone is feeling another way. He thinks this is pretty cut and dried from start to finish of where we have been, but feels the idea that we were walking into today was everybody kind of agreed that that’s why we are coming together, so let’s figure out what to counter-offer. Mayor Bronson said his question is what River frontage do we want to sell and what we want to retain? Mayor Pro Tem Couture stated it doesn’t matter whether we retain the middle piece of property or sell it as long we know for sure that that piece of property is going to be used as a Port. He does not think selling without that agreement, if we sell

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at all, is wise. If we do sell it all, that agreement has to be there. If there is somebody else that feels differently, let's get it out there and talk about it. Commissioner Lorenz commented if the City retains 300 feet, it is not a viable option because that is not enough footage for the City to operate a Port. As Mayor Pro Tem Couture said, we have to 800 feet to 900 feet to make it a viable Port operation because the freighters, in general, and barges can be from anywhere from 400 to 800 feet and we need that amount of space. Whether the remaining 300 feet that we have left goes with this agreement or stays independent, it still is not a sufficient amount to operate the Port. We either have to take away some of that purchase property and the City will run the Port or we are going to have the Port property that Kokosing wants to buy and have an operating agreement in that 767 to 800 feet, the 767 feet should be the minimum to have a Port operating. Mayor Pro Tem Couture suggested a clause saying if they decided at the end of the term to cease, then we have the first option to buy that property back at said price. We have to have longevity or control. We don't need control of the property if there is an agreement. Commissioner Sangster commented he has no problem with Kokosing buying 760 feet if we had an agreement before us that looked appealing to everyone. Mayor Pro Tem Couture stated if corporate Kokosing decides to nullify Durocher Marine somewhere down the line, the City of Cheboygan and the Port can't go away. Commissioner Sangster stated he thinks Attorney Joppich is very clear with that, adding he does not feel we are being unjust to Kokosing. We need to retain as much property as we can, or obtain an operating agreement and sell with an operating agreement, but we will need a minimum of 600 to 700 feet of property. Mayor Pro Tem Couture asked who can put together the language for this agreement. Commissioner Sangster stated Attorney Joppich could do the agreement, adding one of his concerns was not having a realtor involved because now we are going back and forth with a lands deal, but the per foot cost and the consideration of that agreement are the deal. The deal will be how binding is that language. He noted Attorney Joppich states that they were not willing, stating from Attorney Joppich's letter: "Unfortunately, based on our meeting with Kokosing, there does not appear to be any present willingness to agree to either of the above concepts in conjunction with its present desire to purchase parts of the property." Commissioner Sangster said he would recommend that Council not accept this Purchase Agreement as it is in its form. Mayor Pro Tem Couture stated first we have to all agree that moving forward with the Purchase Agreement in front of us is not the direction we want to take for set reasons: first, the sales price if we were to sell it is too low; and this is not the direction the Port Commission or Council, he thought, wanted to go with the Port, which is to retain control just by the operation agreement. Whether it's sell the whole piece or sell a partial and retain enough to where we can contain that control for future development. He looks as the Port being the window to the Industrial Park. Someone needs to speak up if we are not all on the same page. If we do agree, we have to figure out if the correct purchase price is the stated value of the appraisal, and then there is said value in this agreement that we come up if it is Kokosing that the agreement is with and we sell them the property. First of all, where do we get the language, what is it buying and how much is it worth to the City to have this agreement for whatever length of term it is out of the purchase price. Commissioner Lorenz stated what Mayor Pro Tem Couture is saying is exactly right. Depending on what the operating agreement looks like and what we want, is probably going to be germane to what the difference is in purchase price. From his experience and speaking with manufacturers, he stated that most manufactures will not locate in an area if they don't have some agreement in place – at least a 15 year agreement because it takes that long to develop a business and if that guarantee is gone they will not locate here. The agreement will not only talk about what the services might be and how the arrangement might be with the City, but it will also talk about the continuity of services and the language that allows the City to get it back if, in fact, they decide they want to go

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and do something else. He thinks that agreement needs to be worked on immediately, if they are willing to. Mayor Bronson stated part of the issue is Durocher said they will operate the Port for the City and in our minds we are thinking they are going to be out partners, but that's not what they mean. The letter from Attorney Joppich states that when we approached Kokosing and said we want to be a partner with them and have an agreement where we work together, they said no that was not what they were interested in. They were interested in owning the land and operating it for you, but we don't want to be a partner with you. Mayor Bronson went on to state his concern is that Durocher gets the land and moves all of their warehouses and buildings down to Lake Street, then the only place to load and offload if their old yard (where they have their stuff now) and then split their property right in half. Commissioner Lorenz replied that's why he thinks it's critical important to define what they operating agreement looks like so it doesn't allow that specific scenario to happen. Mayor Bronson commented we don't know if they want to be partners with us. Commissioner Lorenz stated he thinks Mayor Bronson is absolutely right as far as the partnership goes, but also the agreement could be drawn up so it looks like a partnership but it's defined as an operating agreement that doesn't allow certain things to happen; in other words, they have to define the 750 feet, they have to load whatever comes in and there is a revenue sharing agreement. We need to have this written down so that we are negotiating something other than just an operating agreement. We have to be very specific in what it is because they are going to then come back and forth and say we can do this but we can't do that. He thinks the Mayor is right because that kind of agreement can then allow a partnership to develop. We really need to get that defined and then we have a negotiating tool to say this is what it takes to get this property sold and the City needs the Port to be developed. We will also have that opportunity to see whether or not any private business is willing not only to do the agreement, but to invest in that agreement. Private businesses should be a revenue enhancing opportunity for them. It should be a way for them to grow and add people and jobs. Commissioner Sangster stated the price could go down if they come back to some agreement that says we are going to put 7 ½ million dollars infrastructure in right away. Mentioning 99 year leases, but does not think this is the scenario we are going down. At the end of the day, what are they going to do to get that discount, which is for the protection of the City? He agrees with Attorney Joppich, who was very clear, that that price is unacceptable. It could be acceptable with an agreement or arguable from a legal standpoint.

Commissioner Lorenz then reviewed a scenario. Kokosing is going to look as to whether or not this is the case for them. The 501C(4), the non-profit Port of Cheboygan is ready to go on the road to actually market the Port. The one single thing that we don't have to market that Port right now is that Port operating agreement because if he goes to "Mr. King" and tells him we are ready to have you come locate...Mr. King then asks okay when's the Port open, what are the hours of the Port, is it open year round and how long is the agreement for. If we cannot answer those questions they are going to say thanks for coming, come back later. This is why the operating agreement has to be so very specific. We could put in a general operating agreement and we could unload barges and ships coming in, but to have one specific to attract real jobs and manufacturing in this community which we vastly need, then that's what we are going to have to have. Mayor Pro Tem Couture stated he can't stress how much the handshake/verbal agreement should have been handled in writing.

City Manager Eustice stated we do have a letter of engagement from Kokosing that they would support the Port of Cheboygan and help us grow the Port. Mayor Pro Tem Couture commented none of us have any disrespect or disregard to Kokosing, this is in the interest of the City of

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Cheboygan. We have to make sure we do the right thing, because we put a big investment out there and a big foot forward trying to create something that no other way could be created in anybody's vision. So this is the step forward that we can't go backwards on, in his opinion. It sounds like we need to engage with Kokosing and let them know this is where we are and we have to put in what kind of language we need to have, with or without their help.

Councilwoman Riddle stated it was said there used to be 700 feet of Riverfront property for maintaining the Port and if the operating agreement doesn't happen with Kokosing, then we have to retain a minimum of 700 feet, asking if this is going to be enough. Commissioner Lorenz replied 700 feet is the absolute minimum. In most cases you should be looking at around 800 feet. The Kokosing property we are talking about is right about in the middle, so we need to retain 700 to 800 feet for port operations. Councilwoman Riddle stated that when whoever talks to Kokosing, she thinks initially the most important part before the purchase agreement is the mention of the Port, and if we can't have that agreement then we need to retain 800 feet so we can have a Port. She didn't get involved in purchasing the property so we could sell it off and not have a Port. The most important part about it is for us to have a Port. City Manager Eustice stated is that financially the City of Cheboygan cannot do that. If we retain 800 feet, we will not be able to pay off the land contract and we have absolutely no money to develop the Port. Financially, it's not feasible. Commissioner Sangster commented we are not in the 5-year deal yet, still have the asset and we have not done anything with the property across the River yet. We have not gone out and pursued tenants, as there are people that will rent and make those payments. There is revenue from barges that park there. We haven't even gone to that yet. Commissioner Sangster said the financial side of it to the City is very important, but again you can't rush off and do something like this because it's unlawful to just do that. Councilman Temple stated we are not at the 5-year yet, but are working on the second. Commissioner Sangster replied yes. His goal would be the same that the City would be whole at some point in this deal and still believes it can. With that being said, he thinks we need an operating agreement before we sell. Councilman King asked if we can look at the port operating agreements out there already that we can look at that are working with a city government to see what those look like, because we need to get some language. Commissioner Sangster stated we can look at this at next Port Commission meeting. Councilman Temple commented he thinks we ought to make it the next two weeks. City Manager Eustice stated the next Port Commission meeting is June 6. Mayor Pro Tem Couture stated we cannot put Kokosing off and need to reply on a timely basis. Commissioner Sangster agreed and that it should state based on its premise, we have to reject the offer the way it currently stands. Commissioner Lorenz commented we do have resources that we can tap into for a boiler plate contract to very close to what we need or what we want. Will it be completely perfect? No, but it will be close enough to at least have discussions with Kokosing. He agreed with Councilman Temple's point that the clock is running, so he thinks it is imperative for us to get this done sooner rather than later. The Port Commission can help to get this information, through City Manager Eustice, and get a boiler plate contract and get it ready so we can talk directly with Kokosing on it. City Manager Eustice stated he feels this is exactly what Kokosing wants. He spoke with Mr. Joe VanAntwerp last week and he was willing to talk about shared revenues and will pay the City 10% of what they have on storage, even though it is on their property as a fee to the City. Commissioner Sangster commented this will make it easier for Council to stand up to the taxpayers and say what they reduced the price in value, noting Attorney Joppich noted court cases on this subject. Mayor Pro Tem Couture stated he does not think Attorney Joppich is wrong in any of this; common sense tells you the same thing. Commissioner Lorenz stated he thinks at the end of the day this is a win win –

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we have a great company that can win from this, we have the citizen win from this and we can grow jobs. We need something we can discuss and negotiate. If he were on the other end of it on the business side he would be looking for this right now – something that he can actually look at, talk about and make an agreement. Commissioner Lorenz then stated he does believe we and they can win and do this together. Councilwoman Riddle asked if everything goes according to plan and we have the agreement in place, then is it necessary to retain any of that property, or are all three parcels doable in terms of selling. Commissioner Sangster replied it depends on the language of the agreement. Councilwoman Riddle stated if it depends on the wording of the agreement to her this is very necessary to know. We don't want to sell something off and then shoot ourselves in the foot because we are doing it, so we have to have everything in place and know exactly what is there and whether a portion of that property has to be retained. Commissioner Lorenz commented he agreed, adding he can't speak for Kokosing pointing out the properties Kokosing is buying. He went on to state by having an operating agreement we are going to come to an agreement that the 767 feet is the Port of Cheboygan. He is not sure whether they think they need another 100 feet. He noted that Councilwoman Riddle's question will be answered based on the port operating agreement, explain the agreement will contain how they are physically going to operate the port and what kind of equipment they are going to have. Also they will look at this and will make a business decision based on that piece of property as to whether they need another 100 feet, including looking at the revenue enhancement of what's going to happen. The 300 feet that the City would still have left could still be in play and by itself it is not a piece of property that would do anything for us, but someone else down the line may want a portion of that property, such as Fish & Wildlife. Commissioner Lorenz stated he thinks the operating agreement will determine how things are going to be set up on the property they are going to purchase. There is still a possibility they may want to use part of their own property, which is adjacent to it.

Commissioner Sangster stated he thinks the Port Commission is prepared to send a recommendation to Council that before they get any further into the purchase agreement, there needs to be some form of operating agreement in place before sale. Councilwoman Riddle asked if a boiler plate agreement could be ready in the next couple of weeks. Commissioner Lorenz replied he believes we could. Councilwoman Riddle commented then we will be able to negotiate, which is very important. Commissioner Lorenz stated they have research from B&G International, connections with Duluth and Cleveland, so there is ability to get a boiler plate operating agreement. He noted Kokosing may have something a little different in mind, but the two coming together, they will come up with an agreement that both parties can live with and that becomes the operating agreement.

Mayor Bronson asked if the next Port Commission meeting is June 6 and the City Council meets the following week. City Manager Eustice replied yes, asking if we need to just present a port operating agreement to Kokosing or also have a dollar figure. Commissioner Lorenz stated he thinks there needs to be a discussion of the operating agreement to get some agreement as to what we want, what they think they can do, and then we can value what that operating agreement is worth in itself, and then look at that versus the purchase price. He feels they need to be done in conjunction and does not think they can be done independently. Mayor Bronson commented on putting conditions on the property we are selling versus devaluing. Commissioner Sangster said we are not sure what they put value on and they are going to do what's right for them.

City Manager Eustice stated Kokosing will not come up with the operating agreement; they want

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the City to show them what it wants to do. Commissioner Lorenz stated Kokosing has not been in contact with the manufacturers and developers like we have and we know what the manufacturers and developers want, and this needs to be incorporated into the agreement. The agreement will then be given to Kokosing and we will find out they are interested followed by back and forth, but thinks at least by the end of the day we will come to an agreement as to what those words really mean and what we need to operate the port. City Manager Eustice commented he thinks Kokosing is willing to do that, noting in their meeting with Kokosing Attorney Joppich made some comments about them not willing to work with us. He has a different view of that and thinks they are willing to work with us. Kokosing are not shippers and receivers, but they have the licensing to do that, pointing out they are in the marine contracting business. They are not going to spend any time putting the operation agreement together; they want us to do that. Commissioner Sangster stated that if it is not the desire of Kokosing to be the Port of Cheboygan, then that is not the objective we have been working on. Mayor Bronson interjected the City will wait until after the meeting on the 6th. Commissioner Sangster suggested the City communicate with Kokosing on behalf of the Council or City Management in formal writing that this current offer has not been tabled until there is an operation agreement. Mayor Bronson stated also that we are planning on making a counter-offer and that we are working on it. City Manager Eustice stated he will do a letter and let them know what we are working on at this point for a counter-offer.

Mayor Bronson asked if the Port Commission is looking for another member. Commissioner Sangster replied yes, noting he has a recommendation of Mr. Curt Chambers, who has a lot of knowledge from working as the Harbor Master for the Cheboygan County Marina. City Manager Eustice stated there is an application Mr. Chambers will need to complete.

Adjournment:

Mayor Pro Tem Couture moved to adjourn the meeting at 6:44 p.m.; supported by Councilman Temple. Motion carried unanimously.

Commissioner Lorenz moved to adjourn the meeting at 6:44 p.m.; supported by Commissioner Granger. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
May 24, 2016

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Couture, Kwiatkowski, Bronson, Temple, King and Riddle

Absent: Lavender

Mayor Pro Tem Couture led the Pledge of Allegiance to the Flag.

Councilman King moved to excuse Councilman Lavender; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Agenda, and Receive and File all Communications:

Councilman King moved to approve the Agenda with the addition of 6-B, Department of Public Safety Blight Letter Mailed to Landlords, and receive and file all communications; supported by Councilwoman Riddle. Motion carried unanimously.

Approval of Prior Meeting Minutes:

▪ **Regular City Council Meeting Minutes – May 10, 2016.**

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of May 10, 2016 as presented; supported by Councilman King. Motion carried unanimously.

Department, Board and Commission Reports:

▪ **Department of Public Safety Monthly Statistics – April 2016** (received and filed)

▪ **Department of Public Safety Blight Letter Mailed to Landlords** – City Manager Eustice stated the Department of Public Safety sent out a letter generated from the Blight Committee to mainly landlords who have rental properties in the City trying to make the landlords aware of blight conditions, but not necessarily with their property. Some people believe the letter was too direct and even some properties that didn't have any violations those landlords took it upon themselves to think there were violations. The letter, however, did somewhat indicate that. Chief Jones has softened that letter up a little bit so it doesn't show the intent that there is violations. City Manager Eustice went on to state we are trying as a City and as a Blight Committee to address blight in the community. He then asked for comments. Mayor Bronson asked if the amended letter has been sent out. Chief Jones replied no. Mayor Bronson then asked if it is the intention to send the amended letter to the same list that got the original. Chief Jones stated the amended letter will be sent to the ones we have left to send to. Mayor Bronson also asked if all the other people have called. City Manager Eustice replied pretty much.

Mr. Roger Kopernik read the original letter received from the City. He stated he called Chief Jones the next day. He went on to state it is not a law enforcement thing but the tone of the letter. He does not know how this letter left the City office. If you have any pride in home ownership and you are specifically being told you are in violation of any code and ordinances, it is wrong. Mr. Kopernik stated when he called he was basically told they are trying to go after other

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landlords. He then asked what does he do and was told you self-report; turn in a little report at the bottom of your homeownership sheet. He noted the sheet indicates a paved road when he lives on a dirt road, adding he has potholes on his dirt road and is grateful when they come by and plow his road. Mr. Kopernik went on to state he had to call City Manager Eustice because the tube going under his road was rotting away and creating an unsafe hole in the road when trying to get to his house. There are a lot of issues that this letter raised. His solution is to send out another letter noting what the violation codes are. He does not like the idea of targeting any kind of group, especially a group that pays a non-homestead property tax. Mr. Kopernik further stated if the City is going to go after somebody with a pothole, breaking paint, etc. don't target a group because he doesn't like that as a City resident and someone who advocates for the City of Cheboygan wherever he is at. It is the wrong tone. If there is a violation of a perceived code somewhere, the owner should have a chance to take care of it. Mr. Kopernik commented he is looking for a solution, stating the letter is almost intimidating, again stating when the letter came from the Department of Public Safety there is something about the tone. The job of a blight officer is a tough job. Mr. Kopernik stated don't go after a group for a pothole unless you are going after everybody for the same thing. In a new letter that goes out he would like it to state to disregard the first letter and to have the problems identified, which he thinks is only fair for the citizens within the City.

Mr. Raymond Lofgren commented although there is a committee formed for blight and he does not think enough is being done. He didn't get a letter and the woodpeckers are eating the heck out of his house and has trim boards that should be repaired. He thinks there are a lot of landlords that have a lot of homes that are neglected. He then stated it is pride and we have to get a little tougher in certain areas that need attention. As a good citizen, it is just pride in your home, pride in the ones you rent out, and pride in the ones you have for sale (tell clients to clean them up). He thinks then Cheboygan would be a lot cleaner place. Mr. Lofgren then commented on X-Treme Asphalt located on Court Street, stating it has to go or the guy is going to stay there. City Manager Eustice replied that he will be notified.

Mr. Jim Conboy, member of the Blight Committee, stated he agrees with Mr. Lofgren. He then said the letter is an issue and Chief Jones has given him an amended letter. He gave the Council an update on what the Blight Committee is doing (Chief Jones, City Manager Eustice, Councilman King, Councilman Temple and himself). They have met a number of times and one of the first things they did was meet with the District Court Judge and talked about the fines for blight violations, noting the fines have been increased. Mr. Conboy stated some of the frustration that maybe came out in the letter is the fact that Chief Jones has the responsibility for enforcement. In the reports for the violations, there are some people time and time again that are cited for violations that Chief Jones talks to and nothing happens. He thinks this is one of the reasons the Blight Committee was appointed by the Council. We are hoping to step up fair enforcement across the board. We are working on a landlord registration ordinance that we will take to the Blight Committee and then to the City Attorney, after which it will come before Council. There are other things that can be done, but the really valid one is simply pride in your own property, whether you are a landlord or it is your principal residence. The landlord situation is a big one in the City, as 40% of our single family residences are rentals with the same number of tenants and there are issues with some of them. Mr. Conboy went on to state he thinks across the board it has to be fairly administered, but will be a slow process because it has taken a lot of years to where we are at now and will take some time to correct it.

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Mr. Roger Kopernik commented he has seen homes with Tyvek on the side of the homes and scaffolding for years. We have also tried to figure out the sidewalk issue, noting broken up sidewalks. He asked if there is a time limit for someone doing a repair on their home. He stated he found the letter intimidating and an uncomfortable feeling. Councilman Temple stated he does not feel the letter was intended to intimidate anybody; we are trying to get it across that we want to get Cheboygan cleaned up. Mayor Pro Tem Couture stated you don't want to single people out, but in this case, as Mr. Kopernik has pointed out, you have to single people out because you are incorporating people who are doing good and the right thing in keeping their properties up and you are punishing them. It does look intimidating. Mayor Pro Tem Couture stated he is sure it is a lot more work singling out the properties, but can't see putting the letter out unless it goes out City wide – not only landlords but everybody. You can't single out a group, but you can single out an individual because there is a problem. Councilman Temple asked if the City newsletter contained information on the blight enforcement. City Manager Eustice replied yes. Mayor Pro Tem Couture asked Chief Jones what happens if he gets no response to the letter. Chief Jones stated blight enforcement, not the letter, has been done for the last 15 years. They are dealing with the tall grass this week. He noted the DPS makes daily contact with people who have one violation or another. This letter was phase one, which was sent out to multiple property owners, i.e. landlords with rental units. The reason Mr. Kopernik got one for his house is because his secretary didn't know where his house is, so he received letter for anything under his name. Chief Jones said the letter stated a lot of rules and regulations, but did not state any specifics because in the last paragraph he asked everyone to contact him, via telephone or e-mail. He received both, as well as personal stops at the office. The owners were asked to look at their properties on the exterior of the building and grounds and do a self-survey to see what is in need of repair, whether it be painting, siding, roofing, cement work, etc.; then write a note or e-mail back to the DPS. His intention was to send his officer out that we trained, but he left for employment at the County, so they are now training another part-time officer. They will eventually do a survey of all properties. In the past we have asked in newsletters, news articles, etc. for people to voluntarily do that and we keep sliding to the bottom instead of moving to the top. Council asked him to come up with a better program and more enforcement, which is why the Committee met with Judge Barton who agreed to double the fines up to \$500. There may be some properties where we end up in a Court situation, as there are a couple properties in the downtown and residential areas where four to six citations have been issued this past year. It has been an ongoing thing and they are trying to get more compliance. Chief Jones noted they are running into some situations where homeowners just simply can't afford to put paint on it or side it, etc. He and his officers try to deal with each different set of circumstances and this will be explained to the new officer as to how cautious we have to be with this. It is not an intent to punish or harm anyone; it's all an intent to get the entire community looking better.

Councilwoman Kwiatkowski asked if there is something we could be doing or help from service groups or church youth groups for those that can't afford to do it or health wise can't do it. Chief Jones stated that would be great if someone would organize that because there is a lot of need out there and there are people who can't do it. In fact, some of the contractors the City has used have done gratuitous work. Mr. Conboy stated the County Sheriff's Department has a work crew program and a private owner who is 50 or over, at a cost of \$10.00 per half day, can get people to come out and do work on their home. He thinks they will get some publicity out about that.

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Chief Jones gave credit to Mr. Conboy who, in his retirement years, has been very active on the Committee and also has volunteered in writing grant applications to try and get additional funding. This issue is so big he can put three officers on full-time every day of the week for the 3-4 months of good weather. Mayor Pro Tem Couture stated he does not disagree with the letter being sent to someone who has ordinance violations, but does when it goes to somebody who doesn't. The second letter is a whole lot softer. Chief Jones commented the letter did not mention anything specifically, asking people to take a survey themselves. They will be coming to the owners with specifics if they have them, and they are generally given a warning, followed by citations. Mayor Bronson stated he has gotten the warnings from Officers to move things, etc.

Councilman Temple asked if someone wants to work on their house and put scaffolding up, do they have to let the City Hall know. City Manager Eustice replied only if it is going to be in the right-of-way. Councilman Temple stated he noticed scaffolding up for a couple of years, adding he thought there was an ordinance as to how long you can have scaffolding up at one given time. Chief Jones stated this is under the Nuisance Ordinance (blight), noting there is no specific timeframe but the owner must be actively working on the structure.

Mr. Lee Sidell suggested people who really can't afford to do the work needed, perhaps can use community service people.

Resolutions:

▪ **Consideration of Community Development Infrastructure Capacity Grant Authorizing**

Resolution – City Manager Eustice stated this is a relatively new grant that came out from the MEDC on April 27, noting we have to have the application in on May 27. The grant is anywhere from \$500,000 to \$1,000,000. We are asking for authorization from Council to apply for that grant and with that authorization the City Council has to agree to match the funding we get at a minimum 10%; however, we are asking City Council to agree to match the funding at 11%, which will come from the capital outlay of the Water & Sewer Enterprise accounts. The reason we are asking for 11% is that if you match higher than 10% you get additional points in their application system for review. City Manager Eustice informed Council that we are specifically applying for infrastructure improvements on Huron Street from Lake Street to Elm Street, which would entail changing out the sewer and water lines; the water line is an 1894 cast iron water line and the sewer line is not quite that old. He commented he thinks the grant will be looked at favorably because the project will start at the Port property, which we are going to be improving, coming down Huron Street that is in the DDA District. He noted there is eight million dollars available that can only go to low to moderate income communities, which Cheboygan is. City Manager Eustice then stated he feels we have a very competitive application.

Mayor Pro Tem Couture moved to adopt the Community Development Infrastructure Capacity Grant Authorizing Resolution; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Consideration of Purchase of Cheboygan County Tax-Foreclosed Parcels Located Within the City of Cheboygan** – City Manager Eustice explained there are five parcels; one is vacant, and three have houses that should be demolished. The fifth parcel is a vacant commercial lot by Huron Estates. The City could buy any of the five parcels, but the parcel would have to be used

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for public use. Mayor Bronson asked if it is possible for the County to demolish the houses or will they sell them as is. City Manager Eustice stated there is a possibility for demolition and he is working with County Treasurer Linda Cronan on a couple properties where there is grant funding available for residential properties through MSHDA. Councilman Temple commented the former Gold Front should be demolished. Mr. Jim Conboy state the County has the same responsibility as any other property owner, commenting on the Gold Front, Co-op and the pink house. The City actually bought the pink house when they should have told the County to either fix it up or tear it down. The County has turned in excess of over \$200,000 over the years back to the general fund. He really thinks the City needs to take a stand on these properties, stating the County has no more right to have a blighted property in the City than any other property owner. Mayor Bronson noted there will be a new County Treasurer this year who we need to approach right away on this issue.

Councilman King moved to authorize the City Clerk/Treasurer to execute the Waiver of First Right of Refusal to acquire the tax foreclosed parcels that were foreclosed upon in March 2016 and authorize the City Clerk to sign the Waiver of First Right of Refusal; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

- **Consideration of Amended License Fee Schedule** – City Manager Eustice stated he and Clerk/Treasurer Kwiatkowski have discussed this, as he was not here when it was placed on the agenda, noting he would like to table this. Clerk/Treasurer Kwiatkowski pointed out a couple issues, and also feels he needs to have the City Attorney review this.

Mayor Pro Tem Couture moved to table the Consideration of Amended License Fee Schedule; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

- **Consideration to Take Requests for Proposals – Repaving of W. State Street from the Trail (N. Ball Street) to N. Main Street** - City Manager Eustice stated this is a project identified on the PASER Study as being a critical street to pave. We initially did Duncan Avenue and W. Lincoln Avenue, which are also very critical. We need to get a transportation bond to be able to get the funding to do W. State Street, so this street may be done later in the year. He and Clerk/Treasurer Kwiatkowski are working on the transportation bond. City Manager Eustice stated the engineering is done on Duncan Avenue and W. Lincoln Avenue and those bids are due in on June 1. He then said later in the summer we will send out Requests for Proposals for W. State Street.

Councilwoman Kwiatkowski moved to approve the taking of proposals for the repaving of W. State Street from the trail (N. Ball Street) to N. Main Street; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

Public Comments:

- **Blight Enforcement** - Mr. Roger Kopernik asked what if people who got the letter don't call or self-report. He noted that in the City landlords pay one of the highest non-homestead millage rates in the State of Michigan. He thinks that a follow-up letter should be sent to the people that got the original letter. Then the next letter that goes out should identify the problem. Chief Jones stated the next step is for the DPS to do a physical inspection and notify the owner of anything that needs repair. City Manager Eustice stated this is something the Blight Committee can discuss as far as how to deal with this going forward. The Blight Committee will then inform the Council of what

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they came up with, so the Council does not have to deal with it. Councilman King asked if there is a way to generate a letter with more clarification to the group that received the first letter. City Manager Eustice asked if the new letter should be sent. Chief Jones replied no, because most of the people he has had contact with understood the letter. Mayor Bronson commented he is wondering whether another letter will confuse the issue more. Chief Jones explained if the owner does not answer the letter, there will be an actual inspection form that will be proposed to the Committee and fine-tuned. Mayor Pro Tem Couture stated he understands there are stages to the blight enforcement process, and the first letter that went out happened to be a wrongly worded letter. City Manager Eustice and Mayor Bronson commented that property owners have contacted them regarding the first letter.

City Clerk/Treasurer's Comments:

- **Budget Review with Department Heads** - Clerk/Treasurer Kwiatkowski stated he and the City Manager will be meeting with the Department Heads to go over their budgets to see what their wish list is for 2016/2017 beginning tomorrow. He stated he is pretty much dealing with the operational day-to-day. Anything as far as capital items he is not sure will be in the budget or if those will be coming to Council as they come up during the fiscal year.
- **Mayor and Council Terms** – Clerk/Treasurer Kwiatkowski stated anyone that has a term coming up the first of November, the deadline is July 26, 2016 for running in the November election, which is non-partisan. They will need to get their petitions if they are going to run again and get those in by July 26.
- **Arts Council Funding Request** – Mayor Bronson inquired where the funding for the Arts Council would come from, since they are not a department of the City. Clerk/Treasurer Kwiatkowski replied it would come under Buildings & Grounds. Mayor Bronson stated as we are planning and know what they are requesting, we should include that in our budget.

City Manager's Report:

- **Ryba Sale Complete** – City Manager Eustice reported this sale of 300 feet of riverfront to Ryba closed on May 20, 2016. They are going to move forward and develop that property. The sale was for \$225,000 and the City netted \$218,000, which basically was applied to the principal of the land contract. Mayor Bronson stated with that payment on the land contract, does what we receive for rent change. Clerk/Treasurer Kwiatkowski replied we will now be receiving 100% of the rent from Kokosing. Councilwoman Riddle asked if the rent can go on the principal now. Clerk/Treasurer Kwiatkowski answered when the Port property was purchased a separate fund was set up, which was required by the auditors, and everything that pertains to the Port including the attorney fees, survey fees and environmental fees all go through that fund. Even with \$20,000 in rentals from Kokosing, we would still be a negative \$30,000 in the Port Fund, which has to be billed at the end of the fiscal year (transfer from the General Fund). He noted that so far we have transferred \$300,000 out of the General Fund, including the down payment. City Manager Eustice stated the rental monies are better earmarked for expenses.
- **Farmers' Market** – City Manager Eustice informed the Council that the Farmers' Market was going to run on Wednesday mornings in Festival Square and on Saturdays whenever they could; however, last Thursday at a board meeting they decided to change the Saturday operation, at least up until September, back into the parking lot here, and are moving the Wednesday operation to the

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parking lot of the Fleetwood Inn. Mayor Bronson asked if we can tell them no on moving locations because we had them scheduled and held Festival Square for them. City Manager Eustice commented we have turned people away, noting the Farmers' Market does not pay a fee. It is certainly an option to tell them we don't want them in the parking lot. Mayor Pro Tem Couture asked if the Farmers' Market has an organization set up or is it still freelance. Mayor Bronson stated they have a committee or organization. City Manager Eustice stated they are not a non-profit, etc. A brief discussion was held. Mayor Pro Tem Couture stated the Farmers' Market is great for the downtown community. He then stated part of the discussion when we built Festival Square was that would be the perfect ideal location and for them to continuously tell us they don't want to use it unless they can park underneath he does not have much sympathy for them. Mayor Bronson asked how we will handle a split in the group, where some want to be in Festival Square and the others want to be in the parking lot. City Manager Eustice stated we don't want them split. Mayor Pro Tem Couture stated if something happens, liability wise, in the parking lot of the City Hall/Opera House during the Farmers' Market, the City gets sued if they don't have an organization set up and we allow them to operate there. He noted he has brought this up before. City Manager Eustice stated Clerk/Treasurer Kwiatkowski will talk to our insurance carrier. He added it is disappointing they are not going to be here on Wednesdays, because a lot of people come downtown for lunch, adding it would be a great venue to get business. Mayor Pro Tem Couture stated the members of the Farmers' Market should have to each pay a fee, as do the mobile food carts. City Manager Eustice stated many municipalities do that and Ms. Kirsten Guenther is doing research on other farmers' markets and got information the other day at a regional DDA meeting. Mayor Bronson mentioned members paying a fee for a 10-foot space. Mayor Pro Tem Couture stated if there is a craft show in Festival Square the City gets a fee. He stated the Farmers' Market is getting away with no fee because they don't have an organization created and we allow it; maybe we want to allow it. Councilwoman Riddle asked since the Farmers' Market is going to be in the parking lot, are all of the Saturdays in Festival Square opened up. City Manager Eustice replied yes. He noted there would have been four Saturdays they would have been affected through the summer. He added that the Farmers' Market group is pretty much split as to what to do.

- **Redevelopment Ready Communities Seminar** - City Manager Eustice informed Council he attended a seminar on Redevelopment Ready Communities, which is a certification. There are currently only six municipalities in the State that have the certification. Since we are engaged in the Redevelopment Ready Community Certificate, we will get points on the ICE Grant, as well. There are six best practices from zoning, customer service, communications on website, etc.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Main & Lincoln Intersection** – Councilman Temple asked City Manager Eustice as to repair at the corner of Main & Lincoln, since he stated before MDOT was going to be here May 15. City Manager Eustice stated he is not getting much response from Mr. Jason Bodell of MDOT in Gaylord. He will continue to call them. Mayor Bronson suggested calling the Alpena office.

- **Footbridge Power** – City Manager Eustice stated we still do not have electricity to the footbridge, noting Consumers Energy had a couple technicians here last week looking at it. They are trying to engineer a different way to get power to the pedestrian bridge. It is not so much we don't have elevators, we don't have lights on the bridge and people are starting to walk the bridge at night. Mayor Pro Tem Couture stated we need to get the bridge lit.

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- **Website Services** – Councilman King inquired on the new website services, asking if there is anything going on with this. City Manager Eustice replied it is close to being completed. Councilman King stated with his background he is willing to do more, noting the blight letter. There is the education side of it regarding blight to assist someone doesn't know where to go for help, etc. He stated the City's website has been stagnant for so long. He then said although he appreciates the newsletter, he does not think it is read. Maybe some more clarity for people on the blight issue, as well as other issues. He stated the MEDC is helping design the website for a tie into the MEDC. Councilman King expressed the need for an updated website in the near future.
- **Vacation Home Rentals** – Mayor Bronson commented we need to take a look again as to how we handle vacation rentals in the City. He noted Chief Jones has been helping him the last couple of weeks, as there is one that popped up across the street from the Library that has parking for one car and is advertising being able to sleep 11 people. They are also using the Library parking lot for parking. Six cars have been parked in the Library parking lot, with one car left there for three weeks unused. If you look on the internet at Cheboygan vacation rentals you will see there are several in town that are in residential areas, where they should not be. Chief Jones has been following up with the rental across from the Library, but Mayor Bronson wondered what the repercussions are if they do not comply stating we need to address that. City Manager Eustice stated we can take a look at that, as he believes there is a citation process. Mayor Bronson stated we had this situation in the past and people just thumbed their nose at it. He feels this is going to become more and more of an issue. Clerk/Treasurer Kwiatkowski commented on a recent article in the *Traverse City Record Eagle* and the major problems they are having in Traverse City.

Adjournment:

Councilwoman Kwiatkowski moved to adjourn the meeting at 8:17 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
June 14, 2016

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Kwiatkowski, Lavender, Bronson, Temple, King, Riddle and Couture

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:

Councilman Lavender moved to approve the Agenda, as amended, being No. 9A, the addition of James Granger's reappointment, and receive and file all communications; supported by Councilman King. Motion carried unanimously.

Approval of Prior Meeting Minutes:

▪ **Special City Council Meeting Minutes – May 24, 2016.**

Councilwoman Kwiatkowski moved to approve the Special City Council Meeting Minutes of May 24, 2016 as presented; supported by Mayor Pro Tem Couture. Motion carried unanimously.

▪ **Regular City Council Meeting Minutes – May 24, 2016.**

Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of May 24, 2016 as presented; supported by Councilman Temple. Motion carried unanimously.

Communications and Petitions:

▪ **Update on North Central Michigan College** – City Manager Eustice stated Mr. Bud Darnell and Mrs. Michelle Andrews are in attendance for the presentation. Mr. Bud Darnell stated the Community College is located there, in addition to Digital Works and Head Start. The Center is a pretty successful event at this point and they have been able to do this without imposing on taxing, etc. Mr. Darnell then introduced Ms. Christi Cross, Coordinator for the Digital Works Program, which is an employment program. Ms. Cross stated she spoke with the Council last October or November, adding she is a new member of the community. She then presented a PowerPoint presentation, noting that Digital Works was a pilot program sponsored by the MEDC, Cheboygan Community Foundation and the Cheboygan Economic Development Group. Since September they have had 119 people apply to their website showing interest; 84 people attend an orientation about the program; 48 candidates enrolled; 43 have been trained; and 18 graduated between September and now. Ms. Cross went on to state that they think these figures are pretty significant for less than one year and are hoping to continue that. She explained this is a nation-wide program sponsored by Connected Nation, which is a non-profit organization.

Mr. Bud Darnell commented for call center operators, if the person has high speed internet at home they answer the calls and work at home and are employees of the company they are taking telephone calls for. Right now the pool seems to be drying up; they are getting fewer and fewer people. The potential for these jobs is significant because there is upward mobility. Mr. Darnell noted the jobs pay between \$9.00 and \$11.00 per hour, adding a person can easily go to \$15.00 per hour once they are able to answer more questions without referring to a specialist. Many of these companies pay benefits

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and Digital Works is a very, very successful and exciting program. Mr. Darnell informed the Council they gave Digital Works free rent for year one because we really wanted to make this thing happen. Mr. Darnell then asked Ms. Cross if we are going to have more than 18 jobs out of the program. Ms. Cross commented on a success story regarding a local person who has a gaming position for X-Box.

Mr. Bud Darnell stated the Community College is becoming a real picture; there are more and more young people from our community that are getting educated. This is a significant thing we have done for development in our community. He then introduced Mrs. Michelle Andrews. Mrs. Andrews thanked the Council for the opportunity to come back and update the Council on the College, stating the College has been in Cheboygan since 1973. When she began 17 years ago the College opened their first office in Cheboygan, but it wasn't until they moved to 504 Division Street (Straits Area Education Center) that they exploded. Mrs. Andrews went on to state it is really rewarding to see, because of the community involvement in wanting the College here, how far they have come. They opened the doors at the SAEC in 2012, which gave them the opportunity to offer all their classes at one location. The classes begin at 8:00 a.m. until 10:00 p.m., continually throughout the year. There is a fully operating science and computer lab that has been updated, in addition to state of the art technology in the building. Each instructor operates with an Apple TV and projects off of their own issued iPad for the College. It has been nice to have the College step up and not only equip our computer lab but each instructor and classroom. The entire building is Wi-Fi. Mrs. Andrews stated she recently took the number of classes they have per night and how many students were in the classes and estimated that about 100 people come in and out of that building in the fall and winter semesters. The current headcount is about 200 students taking classes out of the Cheboygan location. (Last fall – 206; last winter – 189).

Mrs. Andrews stated since she last talked to Council there have been huge updates, i.e. the College last fall was approved by the Higher Learning Commission of Chicago, which gives the College the ability to offer full degrees. They are currently offering the full Associates of Arts and Applied Science Degree in Business Management. They have also been offering the Certified Nurses Aide Certification, which is going on its third year, partnering with McLaren (curriculum at SAEC and the lab work at McLaren). Mrs. Andrews noted some of the businesses that received private training from 2015 to date. The College has tried to make continual improvements such as lecture podiums to white boards. She noted their landlord has been very helpful in assisting them with the security of the building. Mrs. Andrews then stated she is very proud of some of the private scholarships that have been ready to support a Cheboygan North Central student. Mr. Lu Munger, who is here tonight, is one of the College's supporters, noting he is a retired school teacher and long-time resident of Cheboygan, started a legacy scholarship fund and the College was able to grant \$3,500.00 to students just attending North Central Cheboygan. Once they were in the SAEC, the community stated they wanted scholarships just for North Central Cheboygan. Last year the Rotary Club gave \$1,500.00 and Kiwanis gave up to \$500.00 (they have given more in the past). These funds went to Cheboygan students. In closing, Mrs. Andrews stated it is easy for her to be fired up about what she does, but to see that from the community in Cheboygan was extremely rewarding and she appreciates it and speaks for the College.

Mr. Bud Darnell stated they are extremely fortunate to have Mrs. Andrews with them; she is the biggest cheerleader for Cheboygan. He then stated there is a plaque at the Community College with names on it, explaining that Mr. Lu Munger gave \$100,000.00 to fund the scholarships; but anyone that gives \$500.00 gets their name on the plaque. The Council and audience members clapped. Mr.

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Darnell stated the College is a phenomenal thing. He stated he is taking a lot of heat from the Cheboygan Community Foundation for the small sign in front as they want it to say “Cheboygan Campus”. He is now getting estimates and they are going to fund a sign for the front of the building that identifies it as such. It is amazing to see the kids that go to school there as they say this is like a college. He noted there is a study room.

Mr. Bud Darnell commented the School District gave them the building to start with. Since the City and College did not want the building, they found a company that took the building. That company was involved in a lawsuit, etc. and the Judge that was handling the case in Grand Rapids said to Mike Witulski, who is now our landlord, that if he could come up with \$30,000.00 Mr. Darnell could sell him the building, because it was considered an asset of this other company. They raised \$30,000.00 to purchase the building that gives us some longevity for the program. They have a Community College with nine classrooms and Headstart is looking to expand. Everything in the building is kind of education related. Mr. Darnell then reiterated they have not been able to collect any rent from Digital Works and are hopeful they can get a little extra money this year because it is very difficult running the building, noting it cost \$60,000.00 to heat the building. They are looking at putting styrofoam windows in the gym, noting the Youth Center uses the gym. Mr. Darnell went on to state he spoke with former City Manager Stuart and told him that he would buy the pink house, to which former City Manager Stuart replied that if Mr. Darnell got the house the City would pave it. Mr. Darnell then stated he wants to implore City Council to take a really close look at this because the people that use the Education Center are parking in the mud and up and down the streets. If we can get that lot paved it would alleviate the problem and make it look good. City Manager Eustice commented there have been no complaints from property owners regarding the parking on the streets. Mr. Darnell stated the owner does not have the money to pave it, noting his interest is to make sure the College is successful in our community. He then thanked the Council. City Manager Eustice stated the lot that Mr. Darnell speaks of is City property and we do need to do something because when people park there it is extremely muddy. He went on to state we need to find the funding, maybe multiple sources, to try and alleviate the problem. Councilman Temple asked if it would help to take out the top soil and put in Afton stone. City Manager Eustice replied staff has discussed doing it in phases. The DPW staff would be able to do the first phase which would reduce the cost once it is ready to be asphalted. He has also discussed this with Chief Jones. Councilwoman Riddle asked if we have an estimate on what it would cost to pave it. City Manager Eustice stated he got a couple of quotes, which are in the \$20,000.00 range (excavate, put a surface down and asphalt). He stated when former City Manager Stuart was here besides the parking lot, there was a bid of \$40,000.00 for lighting, so it really put a high cost on that project. He went on to state there are street lights there, but feels we do need some additional lighting but not at \$40,000.00. Mr. Darnell stated there is the potential to raise some private funds along with the City to do this. He suggested that he and City Manager Eustice work together and bring back to Council in the next week or two a plan. City Manager Eustice agreed. Mayor Pro Tem Couture stated he does not disagree that this needs to be done, noting the new fiscal year is coming up and there are a lot of projects that need to be done around the City and they all need to be looked at and discussed because there are only so many funds. City Manager Eustice told Mr. Darnell he would be in contact with him.

Bills and Disbursements:

▪ Prepaid Bills and Disbursements for the Month of May 2016.

Councilman King questioned the expense of the sound system for Festival Square, asking if this includes installation. Clerk/Treasurer Kwiatkowski replied this is 50% down. City Manager Eustice

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stated once it is installed the City will pay the other 50%. The equipment should have been here last week but is backordered and could be here this week. Clerk/Treasurer Kwiatkowski noted the funding comes from the Festival Square Building Fund.

Councilman King moved to approve the prepaid bills and disbursements for the month of May 2016 in the amount of \$409,410.94; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Unpaid Bills and Disbursements for the Month of May 2016.**

Mayor Pro Tem Couture moved to approve the unpaid bills and disbursements for the month of May 2016 in the amount of \$26,627.92; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Department, Board and Commission Reports:

▪ **Special Zoning Board of Appeals Meeting, June 3, 2016** - City Manager Eustice reported that Mr. Bob Andrews of Team Andrews, Inc. applied for a Demand for Appeal for a sign at Lincoln Bridge Plaza. The sign, 22 feet high, was over the required height of 18 feet. It was also over the square footage. The Zoning Board of Appeals approved the variance unanimously – sign at 22 feet in height and 336 square feet of signage (2-sided). This sign will be a multi-board sign out front where the digital sign, owned by the Cheboygan Area Schools, was in place. The same pedestal will be used. City Manager Eustice noted that there are 10 rental units in the Plaza. Mayor Bronson then asked if we are looking for another member for the Zoning Board. City Manager Eustice stated we are going to try and get two alternates. He noted there are five members with one member that can only make it at times and the By-Laws allow us to add two alternates.

▪ **Downtown Development Authority Meeting, June 7, 2016** – City Manager Eustice stated they are still working on the Façade Program, noting there have been issues with several businesses dropping out. They are, through the MEDC, trying to add at least one more business, as the MEDC would like to have at least two businesses that are participating in the program. City Manager Eustice explained Ms. Emily Clare of the Purple Tree Books is the one interested. Currently the only other one interested is the Creation Station. Mr. Dan Leonard, MEDC Representative, is going to be in Cheboygan next week and will try to bring back in some of the businesses that dropped out by changing some of the funding for them. Mayor Pro Tem Couture commented there were quite a few interested at one point. City Manager Eustice stated there were 11 initially and 6 that actually paid to have architectural renditions done on their buildings. Between the DDA and the business owners that did the renditions, we have \$21,000.00 into this project, and at this point, nothing to show for it. The MEDC understands this and is trying to do everything it can to remedy the situation. The biggest issue, unfortunately, was when we applied for the program the funding was a possibility of 75% funding from the State and the business owner would have to match 25%. In the middle of this, MEDC dropped it to 50% and we had a couple of businesses that were near 75% potential funding. The owner of the Big Dipper building was at 73% State funding and now if he wanted to do what he had designed it would cost him another \$120,000.00, which is why that building dropped out. Mayor Pro Tem Couture asked if that business owner invested anything prior to the change. City Manager Eustice replied yes, approximately \$3,500.00 in architectural drawings. Mayor Pro Tem Couture commented that is disheartening. Councilman King stated Creation Station was possibly looking at both of their businesses included. City Manager Eustice stated that the MEDC would not accept that as two separate businesses. If we can still get Purple Tree Books in, he thinks we can get funding for

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them and Creation Station. Mayor Bronson asked if the architectural renditions are done for Purple Tree Books. City Manager Eustice replied no, but they are working fast to get it done.

General Business:

- **Consideration of Reappointment of Nancy Lindsay, Emily Clare and James Granger to the Downtown Development Authority Board of Directors** - City Manager Eustice stated all three of their terms are expired and they have all agreed to be reappointed. He noted the Ms. Lindsay and Mr. Granger have been on the Board for some time while Emily Clare is fairly new.

Councilwoman Riddle moved to reappoint Nancy Lindsay and Emily Clare to the Downtown Development Authority Board of Directors, terms to expire June 23, 2020 and James Granger, term to expire January 27, 2020; supported by Councilman King. Motion carried unanimously.

- **Consideration of Appointment of Curtis Chambers to the Port Commission.**

City Manager Eustice commented we have an opening on the Port Commission because of the resignation of David Kronberg who was one of the initial Commission representatives. Mr. Richard Sangster, Chair of the Port Commission, suggested that Mr. Curt Chambers be appointed to the Commission because he has a lot of knowledge in the marine industry, having been the Harbormaster of the County Marina for about 26 years and understands the shipping and receiving industries, as well. City Manager Eustice stated he thinks Mr. Chambers will be a great addition to the Commission and Mayor Bronson has approved his appointment, but the Council also has to approve it.

Councilwoman Kwiatkowski moved to appoint Curtis Chambers to the Port Commission, term to expire November 14, 2019; supported by Councilman Lavender. Motion carried unanimously.

- **Consideration of School District Annual Tax Collection Request.**

Clerk/Treasurer Kwiatkowski stated we have been collecting summer taxes for the school system for quite a number of years now; there is no additional burden on the staff. The current fiscal year we collected about \$11,000.00 in admin fees just from the school collection. If we do not do this, the County, of course, will collect them and receive the admin fee. The last meeting the School Board had regarding this issue, they adopted a resolution to levy a summer tax in perpetuity and our motion states that tonight. The recommendation is to continue to collect that summer tax.

Councilman Lavender moved to approve the request from the Board of Education of Cheboygan Area Schools, Cheboygan and Presque Isle Counties, that the City of Cheboygan collect the District's summer school property taxes, including debt service beginning with a summer property tax levy in 2016; also, City to levy a 1% administration fee on all summer taxes collected except City operating, debt and special assessments, and authorize the City Treasurer to sign the Summer Tax Collection Agreement on behalf of the City. This shall continue from year to year until specifically revoked by City Council or the Cheboygan Area Public Schools Board of Education. Supported by Councilwoman Kwiatkowski. A roll call note was taken; motion carried unanimously.

- **Consideration of Recommended 2016/2017 Property-Tax Millage Rates for General Obligation Bonds and City Operation Requirements.**

City Manager Eustice stated this is the 2016/2017 tax rate request for the City of Cheboygan, which has to be approved by Council for our general Operating Millage of 15 mills. We have three debt

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service millages – Rural Development being water/sewer type bonds (1.2 mills); GO Bonds are the addition to the fire and police station (1.2 mills); and Refunded Bonds for infrastructure, sewer and water improvements (2.6 mills). City Manager Eustice explained the Operating Millage of 15 mills did not get rolled back, as this is what we levy by Charter and is the most we can levy. We have not had a rollback in several years. We have to levy the millage for the debt services in order to pay the debt. He explained the Clerk/Treasurer calculates what is needed to pay the debt in the next fiscal year.

Mayor Pro Tem Couture moved to approve the recommended property-tax millage rates for general obligations bonds and operations requirements as presented; supported by Councilman King. A rollcall vote was taken; motion carried unanimously.

- **Consideration to Schedule a Public Hearing for June 28, 2016 for Adoption of the Fiscal Year 2016-17 Operating Budget for all Funds of the City of Cheboygan.**

City Manager Eustice commented the City's fiscal year begins July 1 and we need a public hearing to adopt the 2016-17 budget (July 1, 2016 through June 30, 2017).

Mayor Pro Tem Couture moved to schedule a public hearing for June 28, 2016 for adoption of the fiscal Year 2016-17 Operating Budget for all funds of the City of Cheboygan; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

- **Consideration of Requests for Proposals – Repaving of W. Lincoln Avenue from the West City Limits to S. Western Avenue AND Duncan Avenue from Eastern Avenue to Marina Drive.**

City Manager Eustice reported City Engineer Granger sent out requests for proposals on the repaving on a portion of Duncan Avenue and W. Lincoln Avenue. He pointed out the two bids that were received, along with the City Engineer's cost estimates. The bids were received from Reith-Riley and Payne & Dolan. The Reith-Riley bid was the lowest for Duncan Avenue at \$52,908.00 versus \$56,208.00 for Payne & Dolan. For W. Lincoln Avenue, the Reith-Riley bid was \$116,214.60 and the bid from Payne & Dolan was \$121,986.44. Our recommendation is to award Reith-Riley both of these paving projects. Councilman King asked when the paving would begin. City Manager Eustice stated they are looking at July 5, 2016 for W. Lincoln Avenue; Duncan Avenue will probably be the first week of August.

Councilman King moved to award the Requests for Proposals for the repaving of W. Lincoln Avenue from the west City limits to S. Western Avenue AND Duncan Avenue from Eastern Avenue to Marine Drive to Reith-Riley in the amount of \$167,431.37; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

Clerk/Treasurer Kwiatkowski commented this will be the first project we have funded from the new road millage and will be fully paid in cash; we will not be issuing any debt for this project.

- **Discussion – Request for Full-Time Department of Public Safety Officer in 2016-2017.**

City Manager Eustice stated Council has a memo from Chief Kurt Jones regarding adding a full-time position for the Department of Public Safety (Police Department). The City currently has six full-time police officers and the Chief. In 2009 there were nine full-time police officers and the Chief. In a poor economy in 2009 the City laid off two officers, reducing staff to seven full-time officers. About a year ago Office Dan Frazier retired and was not replaced, leaving six full-time officers. In the

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interim, we have tried to service the seventh officer with part-timers. City Manager Eustice noted there have been three different part-time officers trying to help with scheduling a 24/7 operation, which has been costly. We are over budget on wages and benefits, but thinks if we can lessen the part-time help and fund the seventh position with a full-time person we can reduce the part-time help that we need. City Manager Eustice went on to state if we do hire a seventh officer, we will have to make budget adjustments for next year to be able to fund that position. He noted that part of the funding may come from a rental fee for rental properties, which they are working on. There has been a lot of time spent on ordinance issues this year; the part-time officers have been working a lot on that. Also, there is a State statute where we can levy a millage without a vote to help with police services, but the City Manager wants to do everything he can to not do that.

Councilman King asked what we are looking at for predicted retirements in the next five years. Chief Jones stated we are slated for a possible retirement next summer and three to four in the next five years. He went on to explain that we have come to a time where we have lost several of the part-time officers to other agencies for full-time positions. This year they called a couple officers out of retirement to work for us part-time, i.e. former Chief from Indian River and Officer Frazier has been back as a training advisor for the new blight officer.

Councilman Lavender asked City Manager Eustice what his recommendation is. City Manager Eustice stated in speaking with Chief Jones and the Officers they are certainly overwhelmed with work at this time. They need some help, especially on the day shift and feel they are missing some police services and quality of police services because they are short. He went on to state he thinks we have had some good part-time officers here. Part-time Officer Danny Stacks went to the County, as well as Officer Patrick Holt. He thinks we are training officers for the County, and the County speaks highly of them. Councilman King stated this is a loss for us when we train them. Mayor Pro Tem Couture stated he feels the same way except for the simple fact that everything that comes in front of us as additions to the budget, he catches himself looking over at the Treasurer for his reaction. Treasurer Kwiatkowski stated he just finished the fiscal budget for 2016/2017 and right now we are projected to dip into the Fund Balance for \$109,000.00 without any additions or capital outlay. His recommendation is if you are going to hire an officer that he be an officer and not a full-time blight officer. The other officers really need help. During the current fiscal year for Parks & Recreation and the Police Department, after the next payroll, we will have paid out \$100,000.00 in part-time wages for those two departments. Treasurer Kwiatkowski went on to state he thinks we need to look at reducing part-time and getting a full-time officer and try and minimize how much more we are going to have to dip into the Fund Balance. Mayor Pro Tem Couture asked Treasurer Kwiatkowski if he feels we need to look at the numbers more extensively before we make a decision on that, adding he does not want to hold things up but doesn't want to jump into spending money that we haven't analyzed. He stated he has been on Council for eight years and at the very beginning there were some pretty heart-wrenching decisions made regarding the Police Department because of financial responsibilities. He still wants to be fiscally responsible which is why they are sitting on Council and it's their duty, but we are making these decisions without analyzing numbers. Treasurer Kwiatkowski replied right now the City has a pretty healthy Fund Balance in its General Fund, but if things continue the way they are where we have to continually dip in, he can see six or seven years or sooner that we will be looking at restructuring, i.e. layoffs. Mayor Pro Tem Couture stated that is unacceptable in his opinion. Treasurer Kwiatkowski commented they had a budget committee in 2008, when we lost all of our taxable value, and maybe it's time now to get one together again and take a look at the next six/seven years out. Councilman Lavender asked if the projected dip into the Fund Balance of

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\$109,000.00 includes the Port property expenses. Treasurer Kwiatkowski replies yes, explaining the Port property for the upcoming fiscal year just for the debt service will cost us \$40,000.00 out of the General Fund, which is one place it should never come from but it's the only place to take it from. If we continue to pay debt service in the next four years \$160,000.00 to \$200,000.00 will be coming out of the General Fund balance. Councilman Lavender commented we need to get the property moved. Treasurer Kwiatkowski agreed.

Councilman Temple commented, with regard to the Police Department, a lot of times there is only one officer on duty and that is not good, especially at this time with the way the economy is going. The officer(s) are at the apartment communities several times a night. There is just not enough coverage. City Manager Eustice agreed, stating he has done a little research on other communities and had a long conversation with Mr. Joe Duff, Gaylord City Manager. Gaylord has a little better budget than we do and 3,800 people in the City of Gaylord. They have eight full-time officers, full-time police chief, and a full-time administrative assistant; however, their Police Department budget is 1.8 million dollars. Gaylord levies a millage of 1.25 mills to help fund their Police Department. Mr. Duff just did some research last year on similar communities (City of Clare, City of Bad Axe, etc.) to Gaylord, less population than Cheboygan, and all of them have at least seven full-time officers. City Manager Eustice went on to state he and Mr. Duff talked about the quality of police services between a full-time officer and using part-time officers. Mr. Duff says there is a huge difference and Gaylord does not ever use part-time police officers. Mayor Pro Tem Couture stated his feeling is adding another full-time police officer is probably the right move, but wants to make sure we stop dipping into the Fund Balance and the police officer is just an additional to that. This creates the argument more so to look at this a little closer and all the expenditures that are going out. He truly thinks one of the greatest services we do offer is our Police Department. He is not against it, but wants to be sure we are stepping in the right direction. He asked what are the differences in the numbers of the part-time officers and a new full-time officer and would like to know that before making a decision. City Manager Eustice stated he and Chief Jones have spoken about reducing the hours of the part-time officers significantly to be able to balance that. Mayor Bronson asked if the seventh officer is just replacing Dan Frazier. City Manager Eustice stated it is in some respects, as he was not replaced when he retired. He believes the Council made the decision to keep seven full-time officers back then and were considering laying off an officer in 2012/2013, but we kept the officer on until Officer Frazier retired. When he retired it got us back to a balanced budget. By adding an officer we are going to be slightly over budget. Mayor Pro Tem Couture asked how many mills would pay for that service. Treasurer Kwiatkowski replied the number he was given by Chief Jones was 2/10ths of a mill or \$20,000.00. City Manager Eustice stated we have to levy one mill. Treasurer Kwiatkowski commented that may have to go for a vote. City Manager Eustice interjected in Gaylord it is all done by Council, reiterating there is a State statute that allows them to do that. Mayor Pro Tem Couture stated he is not sure that is a great option either, but it is a viable option and thinks we should ask. Mayor Bronson stated when the State took the personal property tax off the tax roll, there was an amendment that allows cities to assess something. City Manager Eustice stated yes, levy a millage for police services for loss of taxable value, which can be done by Council approval. City Manager Eustice stated he would like not to levy a millage and try and fund it some other way, because we levy almost 56 ½ mills against the taxable value on commercial properties and non-homestead properties. Mayor Bronson pointed out we just approved 20 mills tonight for City operating and debt.

Councilman King asked if we have any statistics on the number of cases, calls, or court appearances, from 2009 to now and have they increased, decreased or stayed the same. Chief Jones replied it is

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roughly the same. Some of the activity, because we have two less officers, such as building inspections have declined; the number of calls to Central Dispatch has remained relatively the same. Mayor Pro Tem Couture inquired with the three part-time officers you have used, the City would have had to look at the numbers as far as hiring a full-time employee. Is it much more expensive to have a full-time employee with benefits; has this been looked at side by side? Chief Jones replied primarily it is the difference in the benefit cost, with some in the wage cost. A rookie officer starts at \$2.00+/hour less than a full-time certified officer. Mayor Pro Tem Couture stated there has to be a cost in the training of continually training new part-time officers. Chief Jones stated this is correct, but the most difficult part is since 2009 we have probably lost 12 officers to other agencies for full-time positions. This is why he had to call two officers out of retirement; he ran out of available bodies the last couple months. Chief Jones noted that an officer has been out with a broken foot and will return to work tomorrow night. Councilman Temple commented we train them and then they move on. Chief Jones responded correct. Mayor Pro Tem Couture asked if Council should take action in this tonight. City Manager Eustice stated Council can. Mayor Pro Tem Couture stated he is looking for some guidance and recommendation from the City Manager on this. Councilman Temple stated he already gave us a recommendation. City Manager Eustice stated in his opinion we should add a full-time officer, but he will have to figure out how to fund that. We are going to have to manage our part-time officers. He thinks this should be a full-time officer doing all police work. He and Chief Jones have talked a little bit about the ordinance enforcement that we are doing. When we get to a rental fee for rental properties, he thinks we can use that funding to help pay for a part-time ordinance officer under the Department of Public Safety. He doesn't necessarily have to be a police officer, but somebody that can write citations. City Manager Eustice stated he really believes to provide the quality of police services that we need to provide, we need another full-time officer. Mayor Bronson stated he was on Council when they laid off two officers and he believed at the time the intent was never to permanently reduce the size of the Department but to give us some breathing room. At that time he does not think it was expected to be seven or eight years. He then stated it is counter-productive to keep paying part-timers that we lose all the time; we are training them and getting them equipped that helps their resume because then they go on and find another job.

Councilman Temple moved to hire another full-time Department of Public Safety officer; supported by Councilman Lavender.

Councilman Lavender commented he is confident when the Port property gets behind us it will alleviate of the strain on the General Fund between the debt service and the legal fees we've been paying.

A roll call vote was taken; motion carried unanimously.

Public Comments:

Blight Enforcement - Mr. Roger Kopernik stated he was at the Council meeting a couple of weeks ago and is a resident of the City of Cheboygan. After the last meeting he spoke with Chief Jones who mentioned he may be getting a couple of letters. The Chief made mention of someone parking at an angle or too close to the porch. He informed the Chief that he has owned the rental almost 20 years and the tenants have always parked in front and he told the tenant to park at an angle, noting as far as he is concerned it is his property. Mr. Kopernik stated with regard to his second property, somebody was not parking on the asphalt part of the driveway. He spoke with his tenant who informed him that sometimes his son comes to visit. He re-read a portion of the letter from the Department of Public

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Safety as follows: “letter to notify you of unsafe or deteriorating condition of your property at the above referenced address”. Mr. Kopernik noted that his home was also on there. In speaking with other landlords that live in the City, their personal residence was on there, too. He understands the letter to personal residences was an accident or oversight, but it is his opinion this should not have happened. Mr. Kopernik then read: “a visual inspection was made to the exterior of the property and was found to be in violation of the City Code of Ordinances specifically nuisances and blight and building code regulations, electrical code regulations, plumbing code regulations and mechanical code regulations”. He then explained to Council the work he has done on the rental home since he purchased it and he is always trying to make improvements, but he does not have an endless money pit. Mr. Kopernik stated it is the tone of the letter and does not represent him as a resident. That letter should not be sent to anyone else. He then suggested a letter stating: “please disregard that letter written on May 11, 2016 and apologize for any inconvenience”. Mr. Kopernik commented that other landlords will not come to Council as they are afraid of repercussions. We don’t want to hear that somebody in our City is going to threaten somebody if they don’t get stuff done. He went on to state he is in support of the City. There needs to be a letter citing specific violations. He then stated when he drives down Sutherland or some of the other streets and there is knee-high weeds on the side because the City is not trimming all the grass, he does not call. Mr. Kopernik stated he knows blight when he sees it and feels we have to move diplomatically through the City because a lot of people are struggling. He commented he would like to see a motion to get the letter rescinded.

Mrs. Audrey Martinchek introduced herself stating they received that letter also. They got the letter, which stated the two addresses of their rentals, reading a portion of the letter, as Mr. Kopernik did. She stated, like Mr. Kopernik, when they moved here 30 years ago they couldn’t find a decent rental in town. They decided once they got a couple of dollars to buy some of these properties and help improve the look of our City. She explained they did all the repairs necessary to their rental properties in a timely manner. She then stated they have supported local contractors, Bernard’s, Do It Center, Cheboygan Carpet, etc. in improving their properties to try and give clean and safe rentals. They have right now a single male parent with a small child, barely able to make his rent. They have a single female with a new baby, who has a hard time in the winter paying her rent plus heat. Also, they have a mentally challenged man in the back of their one unit, who has destroyed the inside. There is also an elderly gentleman that has been with them for six years and just retired, and a Fernelius salesperson who literally said to them (he was paying \$500.00 in one of their nicest apartments) he could not have paid more. We are not Harbor Springs or Charlevoix and we don’t have the income; the people that are renting from them do not have the income. She commented on the fees and the blight officer, telling Council to save money by getting rid of the officer that came over and told them on the grass that was cut three days ago that if they did not cut the grass the City is going to put it on their tax bill because the dandelions popped up two days later. We need to use the money for safety that we need in our housing areas and City – we do need another officer because we are putting our officers out there at a disadvantage without proper care and overworking them; not to walk around and try to take people that are trying to provide services for this area and fee them to death. If all these fees are put in she will have to pass those fees on. Mrs. Martinchek then commented on the negative income from the rentals and was asked why they don’t get rid of them. She stated the reality is there are a lot of people in this town if we didn’t have rentals would be laying on the streets with their kids. While we are talking about blight, let’s see if we can have some programs where we can get people or volunteer groups to help the elderly clean up and help get stuff thrown away. Let’s take an approach where we are not trying to belittle people, scare people or go after people; let’s take our new officer and let’s have him be a safety person so that all of our kids are safe. We need to make better decisions in this

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town. She is totally willing to, with no time available in her schedule, to try and help put together a community to help some of our people. It is not all landlords. Mrs. Martinchek commented there are people in the Council room who have personal residences with peeling paint that would be considered blight. And then you want to go after the landlords and try and fee them. When she has to increase rent to \$700.00 a month for the single mom with a baby she can't afford it. Ms. Melching at the Cheboygan Housing Commission says they can't help pay any more than \$450.00 to help with rent. Where are the people going to go? Mrs. Martinchek then said she found the letter to be so offensive, noting the bulliness that is going on and the phone call that they are getting as realtors. They are not responsible for their client's properties. They make phone call and take is seriously and encourage their people all the time to clean their place up and make it look nice because of road side appeal if they want to get it sold. She has heard from several people that they are afraid of retaliation. Mrs. Martinchek stated she thinks we need to see what it can do to help this community look nicer, such as what programs, grants and resources are available to help the elderly, residents, and landlords to make this a nicer town because she loves Cheboygan, too.

Ms. Billie Livingston introduced herself stating she also received that letter. She has five rental properties that were in that envelope and was totally offended. Her husband works downstate and comes up, noting they work very hard on their properties, which are their retirements. The letter was received on a Saturday afternoon after work and it ruined their total weekend and they drove around their properties trying to figure out what the letter was talking about. Ms. Livingston stated the City is talking about a blight officer and we need a policeman, and yet you have somebody running around saying your grass needs to be cut. She stated she lives on Division Street (corner of Ball and Division) and the house across the street from her has been vacant for almost 20 years; it has an empty garage that houses all the cats and skunks in the neighborhood. It smells, has broken windows and the City mows the grass. This is certainly not helping that house and is not helping the value of her home. It bewilders her why the City sent a letter to people in this room who are taking care of these properties. Ms. Livingston went on to state she has been in the MSHDA Program for her apartment building and she can't charge more than \$450.00 for a two-family, so how are you going to raise the rent to now cover the cost of what the City is going to charge them, as landlords, to be in a landlord program. There may need to be inspections and maybe there are some bad landlords out there; why isn't the City attacking them and why is the City attacking the people in this room, who are the people who care. The City needs to hit everybody. Ms. Livingston stated she serves on three different committees in Cheboygan and is at City Hall at least once a week, but nobody came up to her and said we have a problem with one your rentals. Instead she gets a letter with pictures of her homes that are 20 years old. Somebody dropped the ball someplace, it was a horrible letter, and it would be nice to get an apology for it.

Mrs. Susan Blum introduced herself stating she was extremely offended when she got the letter – she totally ignored the letter because she wanted to see what was going to happen. Would she be arrested? Chief Jones did talk to her husband and told him that all she had to do was to make a list of all the defects in our rentals and bring them in to him. Then as I took care of the problems he could check them off. She asked if this is a Gestapo or what? This is her business and she has people coming around telling her how to run her business. She is a very responsible, conscientious landlord, and does an excellent job. What the City is doing is totally wrong, questioning the charging of a fee to landlords. City Manager Eustice replied that is certainly a possibility. Mrs. Blum stated that is all she needs and the only reason they are making it is they have other businesses and uses the money from there to fix the rentals. Having cash flow from a rental in Cheboygan is a joke. She thinks the City

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has the wrong idea what it's like to be a landlord in Cheboygan because we are a very poor depressed community. To say the least we have incredibly interesting people to rent to and when they finally get evicted or whatever it is thousands of dollars to clean-up after those people. Furthermore, most of those people are on a program through MSHDA or Cheboygan Housing Commission, usually families, and even though their rent will be a small amount of money they don't even pay their small amount of money. She does not think the MSHDA program was a great thing for our community; we have people that come from downstate to take advantage of our rental program, which is one of the reasons we have so many low end people show up here that are not responsible. Mrs. Blum went on to state she will take a chance on people because they are nice people. She commented the City is actually going to hire another police officer to come around and check on the blight of our rentals and they have to pay a fee to have the City do this. She state she went around taking photos today of some horrible looking rentals (Andy Beethem). The lady that lives there said that there has been a police officer coming around and warning them they need to get the bikes out of the yard. They pay \$350.00 per month for rent, which is all they can afford. They are being harassed by police officers that we the citizens are paying for with our taxes. Why isn't the City picking on the landlord? That building was terrible and it looked like the roof was going to cave in. She asked why the City is not going after the people that need to be gone after. Mrs. Blum then asked about the Goldfront that the owner has owned for five years and is a total dump. Why isn't somebody doing something about that? Will this end up with water in the basement and black mold, only to be torn down at the City's expense and our taxes? Some attitudes are really wrong about Cheboygan and if you think you are ever going to clean up Cheboygan to look like Rogers City; that is not what Cheboygan is. Mayor Bronson told Mrs. Blum on all the properties she mentioned the City has ongoing communications with them, noting it takes years to get it taken care of. He stated there are a lot of things going on behind the scene and this is just part of the bigger picture. Mrs. Blum asked why the City is picking on them. Mayor Bronson stated he feels they are not picking on her, adding both the City Manager and Chief called him and told him they regretted sending the letter out even before they heard any of it. It is not just landlords being cited; single family home owners have been told to clean up. Mrs. Blum stated her home is even on the list. She stated she is always improving and it cost money to improve, adding the rental business is just awful. Mayor Pro Tem Couture commented he thinks there are two sides to this and the people that are here are right, stating he does not know all the properties of everybody that is here, but he see some pictures of some of them and they are in good shape. He totally agrees the letter that got sent to the landlords of the pictures shown should not have been sent. We should have singled out the problems around the City and went to the individual land owners, whether they are homeowners or landlords, and addressed those situations individually. On the other side, Council is happy that the landlords in attendance do keep up their properties, by looking at the pictures. There are plenty of landlords, locations and homeowners that need that because they have been asked and told to certain levels, but are not doing anything about it. Mayor Pro Tem Couture thinks this is where the cost of sending a police officer out continually over that takes away from not only the cost of being employed to that situation but also for what they could be doing otherwise. The letter was intended to be sent in place of another officer making another visit. Mrs. Blum commented the letter made her think that some people are snobs and think they are better than other people and they are going to decide you can't have your bicycle on your lawn, etc. Where are these people coming from that dreamed up these rules and regulations? Mrs. Blum stated she thinks there is an ordinance against putting your sign for a rummage sale up on a telephone pole, adding who cares and are we not getting a little picky, picky here. Who is getting so arrogant that they can do this? Mayor Pro Tem Couture agreed stating there are levels of this blight that we are addressing. What Council hears from people is we all want values in our homes at the end of the day. The place across from Mrs. Livingston's home needs to be

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addressed so her value is better; the whole City in general. They are trying to create a culture in Cheboygan so they can provide jobs, fill our schools up, etc. That is exactly the intent of all of this as to why we would form a committee and why we pretty much volunteer our time sitting up here. Mayor Pro Tem Couture stated there is a fine line to walk between offending someone and trying to get the best result.

Mr. Kopernik stated he agreed one hundred percent with Mayor Pro Tem Couture. He commented the letter was sent out by representatives of the City and does not like it. He reiterated what he previously said earlier in the meeting.

Mrs. Martinchek commented if she sells her rentals and they become homesteads, the taxes are less. In addition she stated what if someone purchases them and does not take care of them like they do. She reiterated what she previously said earlier in the meeting, adding she believes their homes are in the 75% to 80% of the nicest homes in the City of Cheboygan.

Mr. Kopernik spoke again on rescinding the original letter and apologizing. If there is an issue with something, then you address each issue. He does not want to hear the City is going after landlords.

Mrs. Blum reiterated what she previously said earlier in the meeting, adding she is insulted. She added no one wants to live here not because of blight but because there is no jobs and the bad attitude. She then stated Mrs. Livingston is thinking about leaving, the kitchen shop is closing, the camera shop owner has to work outside the camera shop to support himself and Jeanette Bronson has her place for sale. Cheboygan seems to be going down the tubes and we will never be able to sell any real estate.

Mr. Kopernik stated he always has a positive attitude, noting he had a solution in the first meeting, again reiterating what he said earlier.

Mrs. Angela Chastain introduced herself, stating she is a resident of the City of Cheboygan and she also manages about 40 rentals in Cheboygan, so she has a big interest in this. She stated she had a genuine question from the letter stating: "This is to notify you of unsafe or deteriorating condition of your property at the above referenced addresses. A visual inspection was made of the exterior of the property and has been found to be in violation of the City of Cheboygan Code of Ordinances." Mrs. Chastain stated it says specifically, it does not say may include, "nuisances and blight and building code regulation, electrical code regulation, plumbing code regulation and mechanical code regulation." She wants to know how the City did a visual inspection citing it violated all of the ordinances; how can you tell by driving by a house that it's in violation of the electrical, plumbing or mechanical code. You can't tell that by a visual inspection. Mayor Pro Tem Couture stated she is right. He went on to state since the last meeting there was a new version of the letter that has replaced that letter that changes a lot of those words. Mrs. Chastain said it would have been different if it had not been so scary, intimidating or bullying. Mayor Pro Tem Couture stated even the people that created that letter have agreed. Mrs. Chastain ended that the application of the letter was in very poor taste.

Mayor Bronson asked Treasurer Kwiatkowski if 20 mills is all the City charges for City taxes and the extra money property owners are paying as non-homestead is not money that comes to the City. Treasurer Kwiatkowski replied that is correct, it is a school tax. Mayor Bronson repeated it is not money that comes to the City.

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Mr. Joel Martinchek stated they have two rentals in town and have owned them for several years, and pride themselves on trying to keep them up in a good way. They are very offended about the letter. He and Audrey have been living in Cheboygan 30 years. His job brought them here and the people were so good to them they decided to stay. It hurts him immensely as to what happened here. Mr. Martinchek then told Chief Jones “shame on you”. To have the letter with Chief Jones signature on it is offensive and he needs to publicly apologize to all the citizens of Cheboygan. He stated he is very emotional about this and prides himself in trying to be an advocate to try and get people to come to our town and he is finding we have closed the doors on too many opportunities, noting Meijer’s as a prime example. He understands Sault Ste. Marie started after Cheboygan and Meijer’s is already employing people. Why didn’t Meijer’s work? We have a reputation in Northern Michigan as being the hardest community to get a new business off the ground and it’s because we haven’t streamlined the process. There are too many people that are worried about what if, not what could be. We need to focus on our future; we need to focus on what should be and what the vision of the town is. It is not neighbor against neighbor or police officer against the neighbor. Let’s do it in a polite way and in a way that people feel like doing it, not be offensive because of it. There are ways to do this and ways to get it done. It appalls him when he drives into town from Mackinaw City and he sees what our town looks like; it is a problem and there is a solution. The solution is to get everybody together and get them working as a team, not where we are offensive and all fighting amongst ourselves. Mr. Martinchek commented our town is a great town and he has never seen a town pull together when somebody has a problem; we are always there. He is in the Kiwanis Club and he cannot believe how much money the people give the Kiwanis so Kiwanis can help. We are a good town, let’s make it stronger.

Councilwoman Riddle stated Mr. Martinchek made a couple comments about Meijer’s and how he thinks it’s the City that stood in the way. Mr. Martinchek commented he did not say the City specifically because he is not up to date on everything that has happened, but he does understand there is a water issue, which is the only thing he knows for sure that is standing in the way. Mrs. Martinchek stated being in real estate for 30 years, Cheboygan has a reputation that spreads not only downstate but into Ohio and Wisconsin that you don’t want to come to Cheboygan – they are not easy to work with, they don’t want you here and they make it really clear. The people that have come up to this area that have opened places in Alanson said they were told you don’t want to go to Cheboygan. Mrs. Martinchek stated this is heartbreaking. Mayor Pro Tem Couture agreed. Mrs. Martinchek said let’s work together if we have a problem. We have poured our hearts into trying to make good housing for people in this town. Her husband, Joel, came right down to meet with Chief Jones and, to be honest, Chief Jones was pleasant but there was pretty much this is way it’s going to be and we are going to be billing fees. She added hire a police officer to have safety in our town so that our police officers are not understaffed. Then send out letters to people that have the cat house that needs to be torn down and the people who have very unsafe conditions they are putting people in. Mr. Martinchek commented one of the things that upset about the letter was that it spoke in specifics and when he asked Chief Jones, he said they never did come and see it. He noted the letter stated they did a visual inspection, so the letter is not even truthful. He then asked who makes the rules as to what is blight and what is not; also what is safety and what is not safety. A lot of these homes are one hundred years old and you can’t expect the homeowner to go in and bring them up to code. Their homes were inspected 20 years ago when they bought them. Mr. Martinchek stated if the City is going to have to amend the budget to hire a new officer, especially if hiring a blight officer, it is a problem that the whole community has, not just the landlords. We need to address it as a millage increase. We already are one of the highest millage rates in Northern Michigan and what are we getting for our services. Councilwoman Riddle stated we are not hiring that police officer as a blight officer; we are hiring him

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as a safety officer. Mrs. Martinchek commented the City is over the budget for part-time and the City mentioned blight, stating this is their point. City Manager Eustice stated the City needs to do both, safety and blight, and this is what they are trying to do. We are trying to get full-time officers to provide the public safety services that are necessary for the City, and are also considering hiring a part-time blight officer but we don't have funding to do that, which is where the rental fees come in. He commented former Officer Frazier has come in and done some training on blight enforcement.

Councilman Lavender asked when is the next scheduled Blight Committee meeting. City Manager Eustice replied they had a meeting today and are kind of moving forward with a rental fee. Councilman Temple commented they are not trying to get this fee just so we can hire a blight officer; we are trying to protect the people that move into these places so we can go out and inspect to make sure that everything is right, i.e. electrical, plumbing, etc. There are a lot of other cities that have this already, such as Alpena. Mrs. Martinchek stated they have a stronger economic community where people can afford to pay the rent. Councilman Temple stated this is not to get the money to hire another officer. Mrs. Martinchek commented on somebody that is stacking shelves for \$9.00 an hour at Walmart can barely pay their rent. If the fee goes on her, guess where she has to put the fee.

The City Manager was asked if he has an idea of price per rental unit. City Manager Eustice replied most communities are at a \$100.00 annual fee. An audience member mentioned that those landlords that are being slumlords are causing this fee for all landlords, and the good landlords are being punished. City Manager Eustice stated part of the reason for the fee is to also help disabled people, senior citizens, etc. Also, community service people through the Sheriff's Department will also help. Mrs. Martinchek stated as a landlord she is going to be helping clean up everybody else's yard. Mr. Kopernik asked if this will be a vote of Council to do this. City Manager Eustice replied yes, it will be an Ordinance with a public hearing. Mr. Kopernik then stated, again, he really just came here to get a little relief from the letter. He just wants the old letter to go away and if a new letter is coming out let it be specific.

Mrs. Livingston asked if there is a landlord on the Blight Committee, as she volunteered to be on the Committee. City Manager Eustice replied no. Mrs. Livingston stated without even knowing the hardships the landlords are facing, the \$100.00 will be a hardship on the landlords, which will have to be passed on to the tenants and you cannot raise some of these rents any higher than they already are. \$25.00 a month will hurt the tenants. Mrs. Martinchek said she feels we need to look at the average income for the people living in this community as not everybody makes the wage she and her husband make. Let's look at that single mom with the little one.

Mr. Kopernik commented he sits on the Planning Commission and used to sit on the City Council and is busy, and involved in the community. He thinks the idea of a safer City and a City with less blight is a good idea, but he is saying that letter doesn't represent his City or him. He is not opposed to a landlord on the Blight Committee. Also, he would not be opposed to a fee to all the businesses. Mrs. Martinchek suggested a study of what the rents and income are in this town, adding talk to Cheboygan Housing and the MSHDA Program and see what's out there. She noted in 10 years they have not raised rent, in fact they have cut their rent. They have even given \$100.00 off their renters rent each December so they can afford to go buy Christmas gifts for their family. She added with another \$100.00, and her houses are nice, she will sell them and then there will be two less very nice homes that will house people in this community. Mrs. Blum stated she feels as landlords they are being bullied. City Manager Eustice commented he does not think the landlords are being bullied and does

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not know if a \$50.00 annual fee to manage rental units is unreasonable. Mrs. Blum stated it's a \$50.00 fee and then we will be told everything we have to do to it based on what the City's decides we need to do, whether if they are in perfectly livable condition. Mr. Kopernik commented that MSHDA does inspect the rentals. Perhaps the City can have that gentleman do the inspection at a lower fee or work through Cheboygan Housing if the City cares about the safety of the tenants. City Manager Eustice stated that is part of it. Mr. Kopernik stated he is looking for relief from the first letter. Mrs. Martinchek commented it will affect all of Council if they end up with a daughter who needs a place to live, or a son, or a disabled or elderly relative who has a mental illness. She does not know where the Council thinks the money comes from for the fee. Mr. Martinchek stated it is not the \$50.00 fee; it's when will the person have time to do the inspection as they have renters going in and renters coming out. Do we have to wait a week for this person to come in? The next thing you know the renter cannot move in until this, this and this are fixed. Mayor Bronson stated we are getting a little ahead here. Mrs. Martinchek stated the City is talking about things that not only affect the people in this room, but a lot of tenants and owners in this town. If you want to go after blight, look at all the residences with the rotten wood, peeling paint and porches that are dangerous. Let's address this the right way. Mrs. Chastain stated start with the outside – the broken down vehicles, broken down boats, numerous lawnmowers and grass that is high.

Councilman King said he is on the Blight Committee and apologizes for the letter, stating he did not see it before it was mailed out. He really appreciates what the landlords are saying and would love to have that kind of feedback and conversation more often to help guide us. Junk cars in his mind was a target list to help property values go up. He then commented on the value of having good rentals. Mr. Kopernik reiterated he does not understand why the letter cannot be recalled.

City Manager Eustice stated part of the reason they are trying to develop this blight ordinance and a fee is to have decent rental properties in the City, stating there are so many properties that are not even livable. Mrs. Martinchek states she is subsidizing her two rentals in the City every month because of taxes, insurance and the payment to do the improvements that need to be done. She or her tenants cannot afford any more and there has to be another way to figure that out.

City Manager Eustice stated he does not recall Mrs. Billie Livingston asking to be on the Blight Committee, because we only have one citizen on the Committee. Councilwoman Riddle stated she did say she would like to be on the Committee. City Manager Eustice stated perhaps they can add Mrs. Livingston to the Committee. It would be nice to have input from the landlords. Mayor Bronson asked if the Blight Committee meetings are open to the public. City Manager Eustice replied not necessarily as they are a sub-committee meeting.

Mrs. Martinchek thanked the Council for listening to all of them, noting they are also speaking for a lot of others who are not here. Mr. Kopernik asked for relief, a letter. Mayor Pro Tem Couture informed Mr. Kopernik the Council is in public comment; and cannot make an action. Mrs. Chastain stated she thinks Chief Jones should apologize. Mayor Bronson stated it does not require an action of the City Council, as it was not an action of the Council to send the first letter. Mrs. Chastain questioned a second letter being drafted. Mayor Bronson stated a replacement letter was drafted for anybody receiving a letter from the City addressing blight. Mayor Pro Tem Couture explained the first letter went out to the first group; the revised letter was sent out and will be sent out to others in groups or phases.

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City Clerk/Treasurer's Comments:

▪ **Deadline for Nominating Petitions for Council/Mayor** – Clerk/Treasurer Kwiatkowski stated the deadline for nominating petitions for anyone that wants to run in the November election for City Council and Mayor is July 21, 2016. The petitions are available at City Hall, noting there are going to be three Council seats plus the Mayor.

City Manager's Report:

▪ **Community Garden** - The Cheboygan County Board of Commissioners approved today his application for use of the Fairgrounds parking lot to develop a community garden. There is an area in the parking lot (South Street side), the area where Cheboygan Catholic High School used to have their locker rooms, that can be used, noting DPW Director Jason Karmol is going to help us try and develop a community garden, as he has done these in the past. It may be that nothing will be able to be grown this year. The reason for this location is there is a water meter there that is currently capped off. Councilwoman Riddle asked if this is an extended use. City Manager Eustice stated it is for a one-year use, but in speaking with Mr. Lawson he stated as it grows it can be taken to the Board of Commissioner for perpetual or long-term use. Councilwoman Riddle commented Mr. Karmol came up with the idea of using sandbags and having raised beds, which is a real economical way of doing it. Then you have access to topsoil and other mediums in the bottom and have the availability of making four or six beds initially to get it started.

▪ **Special Joint City Council/DDA Meeting** – City Manager Eustice stated he would like to have a joint City Council/DDA Meeting on Tuesday, June 28, 2016 at 6:00 p.m. Ms. Bethany Whitley from Northern Lakes Economic Alliance (NLEA) will make a presentation on Main Street Programs. This is something the City looked at several years ago and there are a lot of advantages to it as far as getting funding and you can have access to up to one million dollars of services if you are certified as a Main Street Community. Such services would be architect renderings for a façade program and other services for grant funding. It is a little time consuming to get certified as a Main Street Community but there are some advantages. City Manager Eustice commented that Ms. Whitley has helped Boyne City and Charlevoix with this. Councilwoman Riddle congratulated City Manager Eustice stating he has gone above and beyond in trying to find different ways to fund and get grants because we don't have cash flow and need to get help wherever we can to help the community, such as the rental program. She went on to state she feels City Manager Eustice is doing a really good job. City Manager Eustice stated because of our taxable value, which has not changed since 2009, these are things we need to do.

▪ **ICE Grant** – City Manager Eustice stated the City applied for an ICE (Infrastructure Community Enhancement) Grant, noting there is 8.5 million dollars to be disbursed to 40 communities in the State of Michigan. He thinks our application will be very favorable and if we were a Main Street Community we would have gotten it for sure, and we still may. He explained this grant is an infrastructure grant. Mayor Bronson commented this grant is to rebuild Huron Street. City Manager Eustice noted we applied for one million dollars, as the grants are between \$500,000.00 and \$1,000,000.00. Councilwoman Riddle asked when we find out on this grant. City Manager Eustice stated it was supposed to be released on June 10, but it was backed up to June 17 because they received 40 applications. They will tell us on June 17 whether we are into the second round; then we have to apply for the second round. He noted we may not get one million dollars, but we will get some sort of funding.

▪ **Kokosing Proposal** – City Manager Eustice informed Council the he and Mayor Bronson met with Kokosing last week in regard to the offer they have on the table and the City's counter-offer and how

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we want to proceed in our counter-offer. The Port Commission's opinion is we need a port operation agreement with Kokosing along with a sales price to sell them property. City Manager Eustice stated he and Stan Neff of Kokosing are working on the port operation agreement, which he will run by Attorney Steve Joppich. We will then make a counter-offer to Kokosing. Mayor Bronson stated the Port Commission provided examples of port operation agreements in existence, which they also gave to Kokosing. Councilwoman Riddle asked if Kokosing seemed favorable with going that route. City Manager Eustice stated he believes so. Mayor Bronson commented the City can negotiate with Kokosing much better if we have the agreement in place because there is value and because we are putting conditions on the land. He added it was a very positive meeting. City Manager Eustice explained it is basically a guarantee that the property they buy from us will always be used for shipping and receiving – port related activities so that we can market that to investors that want to build manufacturing facilities here. We can tell them that we have an active port where you can ship and receive out of.

Mayor Bronson stated City Manager Eustice was going to tell Council about his conflict of interest. City Manager Eustice reported that his son works for Durocher Marine this summer and worked there last summer. He is doing a paid internship in the engineering department and does some high level work. He went on to state he talked to Attorney Joppich about this and was told that as long as this is disclosed that you have a family member working for them you should be able to negotiate any sale with them without any conflict. He then stated any of Council can challenge if he says something that doesn't look like it's on the up and up. City Manager Eustice said he is not going to show them any favoritism because his son works there.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Blight Letter and Fee** - Mayor Pro Tem Couture suggested that Council come up with a plan of action or a consensus on what direction we need to go with this. He does not want a fee to be thrown out there without knowing about, as it sounds like a Blight Committee member did not know about or read the letter before it went out. This cannot happen. Mayor Bronson stated any fee would come before Council. Mayor Pro Tem Couture said he is not pointing fingers at anybody, as it is what it is, but do we want, as it has been requested of us, to send a letter somehow apologizing essentially for the previous letter. He then asked City Manager Eustice what he thought. City Manager Eustice replied he does not think that is unreasonable. Mayor Pro Tem Couture stated the wording in the letter was changed because we agreed it was wrong, asking if we should send a letter to apologize. Councilman King stated he is for that. Mayor Bronson commented it does not take City Council action to send out a letter, stating it is up to City Manager Eustice to decide. Mayor Pro Tem Couture stated if there is Council consensus they do not have to take action. If we don't tell him to do it he doesn't have to. Councilwoman Riddle stated she questions another mass mailing because we know certain people have expressed a very strong opinion on the letter. She mentioned a conversation and an apology or clarification of why person to person. If someone is too afraid to make a comment, the squeaky wheel gets the grease. The person that makes a comment gets taken care of and the person that sits back and complains and does not do anything about it, then nothing happens. Mr. Kopernik commented the squeaky wheel sometimes speaks for more than one person. Once you acknowledge that the letter was wrong, the wording was wrong, the targeting was wrong, he doesn't see anything wrong with sending something out to people that don't know what to do. Mayor Bronson informed Mr. Kopernik that this is City Council comment time. Mayor Bronson then stated he thinks City Manager Eustice has the consensus and direction from Council. Mayor Pro Tem Couture asked if we need to progress to sending future letters with more precision. Councilman King stated if we are going to write a ticket or

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citation we are going to write the details on there. It could take more work, but this issue is something that you can't just send out a blanket letter to, it has to be pinpointed. Mayor Pro Tem Couture stated if we don't talk about it then it will continue until the next Council meeting and then be brought up and suggests that we end it, if we can. He asked what action Council needs to take to make it right, unless Councilman King and he are the only ones that feel it needs to be more precise. Councilman Lavender and Councilwoman Kwiatkowski stated they agreed. Mayor Pro Tem Couture then asked City Manager Eustice where to go with it – does he want a request put on an agenda to be voted on or a consensus. City Manager Eustice stated a consensus is fine. Councilman Lavender commented it is an administrative procedure and perhaps add another member to the Blight. Councilman Temple stated if the blight officer goes out and finds something wrong, write it down what's wrong and give it to that person. So if it takes two months to get everybody a letter fine, but at least we are getting it to the person that it needs to get to. Mayor Pro Tem Couture asked Chief Jones if that was not the way it was supposed to go and has been going, so there must have been an issue with that timeliness and went to this next step. He added he does not like being in the dark. City Manager Eustice replied the letter was somewhat strong but we consulted with other communities that have blight committees and ordinances and we were told in order to enforce blight ordinances you have to be very strong, which is why the letter got developed the way it was. Councilman King reiterated you need an itemized list. City Manager Eustice stated as Mrs. Chastain read, in the first letter it stated you do have these violations not you may have these types of violations, so that was confusing to a lot of people and they understood it differently. Councilman Temple commented he does not think the Chief, when he sent the letter out, meant to hurt anybody's feelings. He was just doing as Council said; we want to get the City cleaned up. Mr. Kopernik then commented again.

Adjournment:

Councilman King moved to adjourn the meeting at 9:39 p.m.; supported by Councilman Lavender. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski



CHEBOYGAN COUNTY PLANNING COMMISSION

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PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, JUNE 1, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdyk
ABSENT: None
STAFF: Scott McNeil
GUESTS: Carl Muscott, Russell Crawford, Cheryl Crawford, Charles Maziasz, Bob Lyon, Judy Ostwald, John Moore, Tony Matelski

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The May 18, 2016 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Toni Wilson – Requests a Site Plan Review for a Retail, Restaurant and Office (salon) (Sections 13B.2.7. 13B.2.8 and 13B.2.9). The property is located at 3499 South M-27, Tuscarora Township, section 24, parcel #161-024-200-006-00 and is zoned Village Center Indian River Overlay (VC-IR-O).

Mr. McNeil stated that this is a new business in the Village Center Indian River Overlay Zoning District. Mr. McNeil stated that the applicant is proposing a retail store, salon (that falls within the definition of the office use), restaurant use (deli). Mr. McNeil stated that the applicant is also requesting outdoor display area and seating. Mr. McNeil stated that the retail display area will be located on the north side of the building and the front of the building between the walkway and the door. Mr. McNeil stated there is new construction of a porch that is associated with the salon. Mr. McNeil stated that the applicant received approval for a permit for a freestanding sign. Mr. McNeil stated that on-site parking is not required and there is a zero line setback requirement for any new construction in the Village Center Indian River Overlay Zoning District.

Ms. Wilson stated the restaurant is a use that she may want to add in the future and will not be started this year. Ms. Wilson stated that the salon and retail store will be started this year. Ms. Wilson stated the outdoor seating will be for customers to enjoy the town and the marina. Ms. Wilson stated the outdoor seating will not be for serving customers.

Ms. Croft asked for public comments. Mr. Muscott stated that he would like to commend Ms. Wilson as she is a risk taker. Mr. Muscott stated that Ms. Wilson has preserved a lot of the historic qualities of the building and it will be nice to see this business back to retail use again. Public comment closed.

Mr. Kavanaugh stated that there is a new water supply and will be connected to the sewer.

Motion by Mr. Borowicz, seconded by Mr. Bartlett, to grant the topography waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Ostwald, to approve the site plan based on the General Findings and the Specific Findings of Fact Under Section 20.10 subject to meeting the requirements of

Department of Agriculture, Health Department and Department of Building Safety. Motion carried unanimously.

Jacki Hanel and Toni Wilson – Requests a Site Plan Review Amendment for a Restaurant (Section 13B.2.8). The property is located at 6060 River Street, Tuscarora Township, parcel #161-I31-010-002-00, section 24, and is zoned Village Center Indian River Overlay (VC-IR-O).

Mr. McNeil stated that the Planning Commission approved the original site plan for a takeout restaurant facility at this location which is located in the Village Center Indian River Overlay Zoning District. Mr. McNeil stated that the applicants are requesting an amendment to allow outdoor seating. Mr. McNeil stated that outdoor seating requires review by the Planning Commission. Mr. McNeil reviewed the site plan and noted that bench seating (4 seats) is proposed for the dock. Mr. McNeil stated the applicant is also proposing countertop seating for 4 seats and 6 seats at the top of the hill. Mr. McNeil stated that a 6ft. high fence has been added to the west boundary.

Ms. Lyon asked how the applicant plans to prevent the soil from eroding on the bank. Ms. Wilson stated that this area will be landscaped. Ms. Wilson stated that they have met with the Soil Erosion Officer also. Ms. Wilson stated that they will comply with whatever the Soil Erosion Officer requires. Discussion was held.

Mr. Freese asked for an update on the approval by the township or the use of the restroom facilities. Ms. Wilsons stated that the township can not approve or disapprove the request. Ms. Wilson explained that this is the taxpayer's community bathroom. Mr. McNeil stated that he received an e-mail from the township saying that they do not approve or disapprove of anyone using the restroom facility as it can be used by anyone. Mr. Kavanaugh stated that the Planning Commission approved the request subject to the hours of operation being the same as when the restroom facilities are open. Mr. Kavanaugh stated that the Health Department granted a variance Mr. Kavanaugh stated that it would be difficult to have a bathroom in the existing structure. Ms. Lyon agreed with Mr. Kavanaugh and asked if there is a well and if this will be connected to the sewer. Mr. Kavanaugh stated there is a new well and they will be connected to the sewer. Discussion was held.

Ms. Lyon stated she is concerned about the topography waiver request because of the river bank. Ms. Lyon stated she sees a potential problem due to the slope of the land. Mr. Kavanaugh stated he agreed with Ms. Lyon and noted the Planning Commission approved the topography waiver request when the previous application was approved. Mr. Kavanaugh stated that this has the most grade change that the Planning Commission has seen in a long time. Mr. Kavanaugh stated that this should be reviewed by the Soil Erosion Officer and the DEQ. Mr. McNeil stated that the criteria does not say whether the topography survey is finished topography or existing topography. Mr. McNeil stated that the Planning Commission is looking at finished topography. Mr. Kavanaugh asked if it would be worthwhile to ask for when the project is completed. Mr. McNeil stated that this may be something that the Soil Erosion Officer requires. Mr. Kavanaugh suggested including this as a condition on the approval. Discussion was held.

Mr. Kavanaugh asked who owns the dock and the benches. Ms. Wilson stated that the adjacent property has picnic tables on the dock and it appears that they do own the dock and there are setbacks 20 feet. Mr. Kavanaugh asked Mr. Ridley if the seating is allowed on the dock. Mr. Ridley stated he believes that it can as there is seating on the other dock by the bridge. Discussion was held.

Ms. Croft stated that a revised site plan should be submitted showing the correct location for the well.

Mr. Kavanaugh asked if Hank Jankoviak (Soil Erosion Officer) requires final plan after the work is completed. Mr. McNeil explained that the plan is submitted, with the application and if there are changes to the plan a revised plan is submitted.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Kavanaugh stated that seating will be necessary. Discussion was held.

Discussion was held regarding the topography waiver request. Mr. McNeil stated if the site plan is approved it can be subject to a final finished topography drawing being submitted. Mr. Freese stated that an existing plan and a final plan should be submitted prior to starting the project. Discussion was held. Mr. Kavanaugh stated that a plan was submitted to the Soil Erosion Officer and it was later revised. Mr. Kavanaugh stated that this plan should be used and then an as-built plan should be submitted when the work is completed.

Motion by Mr. Borowicz, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan based on the General Findings and the Specific Findings of Fact Under Section 20.10 subject to Health Department requirements and Department of Building Safety requirements and letters of approval from Soil and Sedimentation and DEQ and a final as-built topography plan. Motion carried unanimously.

Tuscarora Township - Requests a Site Plan Review Amendment for playground equipment (sections 6.2.1 and 4.2.4). The property is located at Onaway Road and Club Road, Tuscarora Township, section 24, parcel #161-I31-012-002-00 and #161-I31-012-003-02 and is zoned Commercial Development (D-CM).

Mr. McNeil noted that the Planning Commission approved the original site plan. Mr. McNeil stated reviewed the site plan and the detailed site plan. Mr. McNeil noted the location of the proposed playground area will be to the north of the pavilion and that the setback requirements will be met. Mr. McNeil stated that an overhead schematic and elevation drawing of the playground equipment have also been submitted.

Mr. Borowicz stated that a copy of the original topography plan is on file and questioned if it should be required for this request. Mr. McNeil stated that a topographic plan was only submitted for the detailed area. Mr. Borowicz stated that the playground area was included in the topography plan. Mr. Borowicz stated that it has been provided and should suffice. Mr. Freese noted that there are no proposed changes to the topography.

Mr. Ridley explained that a family approached the township and stated that they would like to make a donation in memory of their child. Mr. Ridley stated that the family wanted to have the playground equipment in Marina Park.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Discussion was held regarding topography. Mr. Borowicz noted that the topography plan is already included in the site plan.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan based on the General Findings and the Specific Findings of Fact Under Section 20.10 subject to Department of Building Safety requirements. Motion carried unanimously.

UNFINISHED BUSINESS

Capital Improvement Program Project Presentation For Cheboygan County Marina

Mr. Lawson stated in 2008 Cheboygan County had a plan completed by UDA to review the Marina and what improvements needed to be done. Mr. Lawson stated that from the plan there was \$3,000,000 in improvements that were identified. Mr. Lawson stated that in the last two cycles of Capital Improvement the Planning Commission saw two phases of projects that were posted for the future.

Mr. Lawson stated in 2008 the first project was an electrical upgrade in 2009 based on some of the findings of critical electrical work that needed to be done. Mr. Lawson stated that some of the roof was replaced in 2012. Mr. Lawson stated that the major gap between 2008 and today is financially driven and these were the two projects that were affordable. Mr. Lawson stated the roof project was paid from marina funds and the electrical upgrade was paid for with a 50 % state grant and 50% marina funds.

Mr. Lawson stated that the board allowed authorization to put in a grant application for \$800,000 for tank replacement. Mr. Lawson stated the cost estimate. Mr. Lawson stated that the major portion of the investment is for replacement of the fuel tanks. Mr. Lawson stated right now there are 2 6,000 gallon tanks. Mr. Lawson stated the new tank would be a dual compartment 20,000-gallon tank (10,000 for diesel and 10,000 for regular fuel). Mr. Lawson referred to the aerial photo and stated the lines running from the marina building will be replaced and all the landscaping will be redone. Mr. Lawson stated that some of the sidewalks will have to be replaced as there are 2 inches or more of depth change. Mr. Lawson stated that this is an insurance regulation. Mr. Lawson explained that the main fuel dock, refueling building and pumps will be replaced/upgraded. Mr. Lawson stated the estimated cost of the project is \$800,000. Mr. Lawson stated if the grant is awarded (in September) the Cheboygan County Board Of Commissioners will make a decision to approve or disapprove the \$400,000 expenditure. Mr. Lawson explained that the existing tanks are 26-27 years old and are the heaviest liability.

Mr. Jazdyk asked what the normal budget is every year for the Marina. Mr. Lawson stated he would have to check to make sure, but believes for the operational side of the marina it would be \$250,000-\$300,000. Mr. Lawson stated that enough

money is made on a yearly basis to pay operational costs, but capital expenditure money has been an issue for the past 10-12 years. Mr. Jazdyk asked if the capital improvements come out county money and grants. Mr. Lawson stated the grant would pay for half and the Cheboygan County Board Of Commissioners would have to decide to approve the \$400,000 expenditure. Mr. Lawson stated it would most likely be use of a tax revolving loan fund, which would show up as a loan from that fund to the marina and if there is any excess from operation; funds would be moved to pay back the loan. Mr. Lawson noted that it looks like it would take over 30 years to pay back \$400,000. Discussion was held.

Review of proposed definitions re: uses related to Gas Station and Party Store

Mr. McNeil reviewed the proposed definition for automobile service station and small scale convenience store. Mr. McNeil stated he surveyed convenience stores in the county for square footage. Mr. McNeil stated the largest convenience store is Schultz's Party Store which is just little smaller than 5,000sf. Mr. McNeil stated this is how he established a 5,000sf limit. Mr. McNeil reviewed the proposed definition and noted that a restaurant use could be proposed along with a convenience store use.

Mr. McNeil reviewed the proposed definition for motor vehicle repair which includes equipment repair and boat repair. Mr. Freese asked how dealerships will be classified. Mr. McNeil stated there could be automobile sales and motor vehicle repair. Mr. Freese stated these can not be looked at as separate functions as a dealership is required to have the vehicle repair. Mr. McNeil stated that motor vehicle repair could be included in the definition of an automobile dealership, but this allows the motor vehicle repair to take place separately from the automobile dealership. Mr. Borowicz stated if boats are repaired at a marina then we should also have a definition for a repair use. Mr. Borowicz stated that these three uses will replace a number of other uses as currently named in the ordinance. Mr. Freese stated his concern regarding the service station definition only addressing automobiles and the vehicle repair definition address all types of motor vehicles. Mr. Borowicz suggested changing Automobile Service State to Motor Vehicle Service Station. Discussion was held.

Review of proposed definitions re: uses related to Restaurant and Bar

Mr. McNeil reviewed the definitions of restaurant, carry out restaurant, fast food restaurant, drive-through, and bar. Mr. McNeil stated that the definition of restaurant recognizes that the use will happen in a principal building where food sales is a primary source of gross sales. Mr. McNeil explained that the carry out restaurant definition was added to also allow uses such as coffee shops and food trucks. Mr. McNeil stated that fast food restaurants are currently in the ordinance, but is not defined. Mr. Borowicz suggested changing the definition of fast food restaurant to say that food is primarily served to patrons through a drive-through. Mr. McNeil stated that he has proposed a definition for a drive-through only. Discussion was held regarding drive-in restaurants. Mr. Kavanaugh suggested adding a category for restaurant/bar. Mr. Kavanaugh suggested revising the definition of restaurant to say, ".....beverages, including alcoholic beverages...". Mr. McNeil noted that the definition of bar addresses the hours of operation and the entertainment impact. Mr. McNeil stated that it could be called a night club. Mr. Kavanaugh suggested bar/night club.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. McNeil stated that the draft of the Capital Improvement Plan will be reviewed at the next Planning Commission meeting. Mr. McNeil stated that boat houses will be included on the next agenda.

Mr. Freese stated that there are 11 boat houses between the mouth of the Cheboygan River and the intersection with the Black River. Mr. Freese stated there are 4 boat houses on the Black River. Mr. Freese stated that many of which were considered boat houses based on the aerial photos are actually permanent structures on the water that are probably illegal. Mr. Freese stated that many of the 11 boat houses were actually boat shelters (open sides). Discussion was held. Mr. Kavanaugh stated that there are 1100 parcels Mr. Kavanaugh stated that there are 1100 parcels on the Indian River, Cheboygan River and Black River that could be interested in a boat house and there have only been 8 requests in 11 years. Mr. Kavanaugh stated that most of the existing boat houses are old and repairs are allowed. Mr. Freese stated that repairs are allowed. Mr. Kavanaugh stated that the Zoning Board of Appeals has approved these types of requests.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:17pm.

A handwritten signature in cursive script, appearing to read "Charles Freese", written in black ink. The signature is positioned above a horizontal line.

Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, MAY 25, 2016 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood

Members Absent: None

Others Present: Scott McNeil, Allen Carter, Tony Matelski, John Palmer, Charles Maziasz, Mary Smith

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the April 27, 2016 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Hemmer, seconded by Mr. Thompson, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

John Palmer – Requests a 42ft. frontage variance and a 43ft. width variance for a lot with a dwelling. The property is located at 5289 Long Lake Road, Aloha Township, Section 12, parcel #140-012-100-019-00 and is zoned Lake and Stream Protection (P-LS). A lot must have a minimum of 100 feet of frontage and a minimum of 100 feet in width per dwelling in this zoning district pursuant to Section 17.1., note M of the Cheboygan County Zoning Ordinance #200.

Mr. McNeil stated that this variance request is to divide a lot for a dwelling with width and frontage requirements that do not meet section 17.1 for a lot for a dwelling. Mr. McNeil stated that in section 17.1 there is a requirement for 100ft. of width and 100ft. of frontage in the Lake and Stream Protection Zoning District. Mr. McNeil explained that Mr. Palmer is asking for a 42ft. frontage variance and a 43ft. width variance. Mr. McNeil stated that this would allow a lot with 58ft. of frontage and 57ft. of width. Mr. McNeil stated that the lot with the two dwellings is non-conforming. Mr. McNeil stated it is not non-conforming under the ordinance as there are shared waterfront standards which allow two dwellings to be located on a lot to share waterfront if it has no less than 150ft. of frontage and 22,500sf of area. Mr. McNeil stated that this lot does meet the shared waterfront requirement.

Mr. Moore asked if the second home is too large to be considered a guest house. Mr. McNeil stated yes, as there is approximately 680sf of living space.

Mr. Palmer stated he purchased the house and the cottage as they currently exist. Mr. Palmer explained that someday he may want to move into the cottage and sell the house.

Mr. Freese asked if there is any correspondence. Mr. McNeil stated no. Mr. Freese asked for public comments. Mr. Maziasz, Aloha Township Supervisor, stated that upon the initial review of this request it appeared to be an unusual request. Mr. Maziasz stated that after looking at the lots on Long Lake he realized there are many old lots that are 65ft. wide. Mr. Maziasz explained that this lot is also an old lot and the structures have existed for 25-30 years. Mr. Maziasz stated that there are many 65ft. lots in this area that have huge homes with double the square footage of this dwelling. Mr. Maziasz stated the township does not oppose this request unless there is any negative feedback from the neighbors. Mr. Maziasz stated he has not received any negative comments in regards to this request. Mr. Maziasz stated the lot is deep which allows space for a septic system and water well. Mr. Maziasz stated the township has no objections to this request.

Mr. Schneider stated he is an adjacent property owner. Mr. Schneider stated his concern that no one knows at this time if the variance will affect adjacent properties. Mr. Schneider asked if this variance is approved will other variances be granted in the future for further buildings such as a garage. Mr. Schneider stated he is concerned how this will affect property values.

Public comment closed.

Mr. Freese stated that the two buildings were constructed after zoning went into effect. Mr. Freese asked Mr. McNeil if he was able to find if a building permit was issued. Mr. McNeil stated he was not able to find a building permit. Mr. Freese stated the dwellings and the lot are non-conforming. Mr. Freese stated that shared waterfront requirements went into effect in 2006 and made it conforming from this standpoint, however, it was not conforming prior to 2006. Mr. Freese stated if the Zoning Board of Appeals approves the variance request, another non-conforming lot will be created.

The Zoning Board of Appeals reviewed the General Findings and the Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

Allen Carter - Requests a 9 ft. front setback variance to construct a garage. (30ft. x 40ft.). The property is located at 2567 Riggsville Road, Inverness Township, Section 15, parcel #091-015-100-005-00 and is zoned Agriculture and Forestry Management. (M-AF). A 50 ft. front setback is required in this zoning district period pursuant to Section 17.1. of the Cheboygan County Zoning Ordinance #200.

Mr. McNeil stated that Mr. Carter is seeking a 9ft. front setback variance for construction of a storage building/garage. Mr. McNeil stated that a 50ft. front setback is required in the Agriculture and Forestry Management Zoning District. Mr. McNeil reviewed the plot plan and stated that the variance request is a result of his calculations after a site visit. Mr. McNeil stated that Mr. Carter had different measurements.

Mr. Carter stated he is asking to construct a storage building where he currently has a permanent structure. Mr. Carter stated he is not asking for anymore. Mr. Carter stated he just wants to make it a little longer and a little wider. Mr. Carter noted that the current structure has been in this location for over 20 years. Discussion was held.

Mr. Freese asked if there is any correspondence. Mr. McNeil stated no. Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated that there is a lot of property and the applicant would like to tear down three buildings to construct a new building in the same location. Mr. Freese stated that after talking to Mr. Carter, one of his concerns in the parking area which he does not want to reduce. Mr. Freese stated that during the site visit, he pointed out to Mr. Carter that the proposed building could be constructed without materially reducing the size of the parking area by turning the building and moving it back. Mr. Freese stated the setbacks would be met. Discussion was held.

Mr. Moore asked if Mr. Carter would like to take time to review Mr. Freese's suggestion to see if it will work for him. Mr. Moore noted that Mr. Carter will not be able to submit another variance application if the Zoning Board of Appeals makes a decision on this request now. Mr. Carter stated that he would like for the Zoning Board of Appeals to make a decision tonight regarding this request.

The Zoning Board of Appeals reviewed the General Findings and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

Mr. McNeil stated that the Planning Commission has requested that Mr. McNeil come up with language for the regulation of boat houses. Mr. McNeil stated that this may possibly be an overlay district with consideration for the Cheboygan River, Black River and Indian River. Mr. McNeil stated that the Planning Commission has requested Mr. McNeil to come up with structure specifications.

Mr. Moore asked for information on the photo that was submitted to the Zoning Board of Appeals. Mr. McNeil stated that this photo was provided by Mr. Muscott and it is a photo of a subject lot from the previous Zoning Board of Appeals meeting. Mr. McNeil stated that Mr. Muscott asked that this photo be provided to the Zoning Board of Appeals. Discussion was held regarding what is considered the front of a parcel when it is within 500ft. of a lake or river.

NEW BUSINESS

No comments.

ZBA COMMENTS

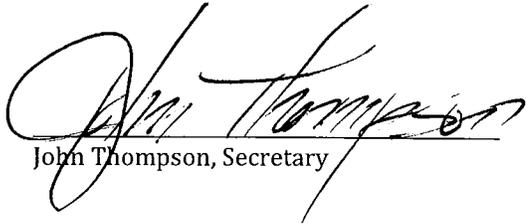
No comments.

PUBLIC COMMENTS

No comments.

ADIURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:33pm.



John Thompson, Secretary

User: jmanko

DB: Cheboygan

PERIOD ENDING 05/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 05/31/2015	2016		YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/16	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2016 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,566,377.99	491,393.42	7,607,279.00	7,607,279.00	445,064.11	0.00	7,162,214.89	5.85
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	420,758.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-401.03	CURRENT TAX INTEREST	36,429.53	32,780.09	36,539.00	36,539.00	30,244.11	0.00	6,294.89	82.77
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	125,593.50	77,482.00	66,173.00	66,173.00	21,025.50	15,361.50	45,147.50	31.77
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	6,256.47	2,359.76	3,057.00	3,057.00	63.98	29.99	2,993.02	2.09
101-400-424.00	COMMERCIAL FOREST RESERVEE	193.13	0.00	209.00	209.00	0.00	0.00	209.00	0.00
101-400-425.00	SWAMP TAX REFUND	347,303.38	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	(12.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	913.00	426.50	1,000.00	1,000.00	556.00	109.00	444.00	55.60
101-400-476.00	SOIL SEDIMENTATION	10,640.00	3,695.00	10,500.00	10,500.00	2,905.00	1,390.00	7,595.00	27.67
101-400-477.00	LIC & PERMITS-NON-BUSINESS	17,143.00	6,806.00	15,000.00	15,000.00	7,506.00	1,158.00	7,494.00	50.04
101-400-478.00	DOG LICENSES	1,276.50	1,035.50	1,100.00	1,100.00	1,095.00	65.00	5.00	99.55
101-400-478.01	CO MARRIAGE LIC FEE	1,275.00	315.00	1,200.00	1,200.00	420.00	160.00	780.00	35.00
101-400-479.01	ZONING PERMITS	24,034.01	8,037.15	22,880.00	22,880.00	8,770.22	3,304.12	14,109.78	38.33
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	6,960.00	6,960.00	0.00	0.00	6,960.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	9,908.00	619.00	13,000.00	12,910.00	3,440.00	0.00	9,470.00	26.65
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	50,456.57	16,754.99	55,699.00	55,699.00	24,639.72	4,486.16	31,059.28	44.24
101-400-507.01	PROS ATTY VICTIMS RIGHTS	52,491.73	13,218.41	50,424.00	50,157.73	12,032.84	0.00	38,124.89	23.99
101-400-507.02	WELFARE FRAUD	652.50	0.00	500.00	500.00	607.50	225.00	(107.50)	121.50
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	500.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-400-510.00	STONEGARDEN GRANT	31,225.82	19,355.73	14,300.00	14,300.00	11,476.36	1,841.66	2,823.64	80.25
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	45,653.00	0.00	45,107.00	45,107.00	0.00	0.00	45,107.00	0.00
101-400-533.00	HOUSING ADMIN	34,497.43	0.00	19,885.00	48,325.00	0.00	0.00	48,325.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	132,614.08	59,958.00	129,489.00	129,489.00	58,374.00	0.00	71,115.00	45.08
101-400-541.00	PROBATE JUDGES' SALARY	103,080.98	47,097.50	94,195.00	94,195.00	47,097.50	0.00	47,097.50	50.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	22,862.00	45,724.00	45,724.00	22,862.00	0.00	22,862.00	50.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	22,862.00	45,724.00	45,724.00	22,862.00	0.00	22,862.00	50.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	18,289.60	36,579.00	36,579.00	18,289.60	0.00	18,289.40	50.00
101-400-542.00	ORV ENFORCEMENT GRANT	17,028.82	0.00	25,283.00	25,283.00	0.00	0.00	25,283.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	55,068.13	18,726.20	52,359.00	52,359.00	17,025.77	0.00	35,333.23	32.52
101-400-543.04	M.M.R.M.A GRANT	0.00	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	44,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	7,224.75	7,429.01	21,918.00	8,000.00	0.00	0.00	8,000.00	0.00
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,170.42	10,170.42	10,000.00	10,000.00	10,419.74	10,419.74	(419.74)	104.20
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-554.00	STATE GRANT	0.00	0.00	0.00	7,386.00	0.00	0.00	7,386.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	6,829.26	27,317.00	27,317.00	6,829.26	0.00	20,487.74	25.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	243,565.54	61,044.00	451,402.00	451,402.00	270,828.00	0.00	180,574.00	60.00
101-400-574.01	REVENUE SHARING - COUNTY INCEN	60,891.39	40,435.00	112,850.00	112,850.00	75,232.00	0.00	37,618.00	66.67
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	52,524.78	21,823.11	50,931.00	50,931.00	20,917.69	4,586.29	30,013.31	41.07

User: jmanko

DB: Cheboygan

PERIOD ENDING 05/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 05/31/2015	2016		YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/16	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2016 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-582.00	SHERIFF LOCAL GRANTS	3,770.65	600.00	0.00	700.00	700.00	0.00	0.00	100.00
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	38,293.99	14,623.64	40,000.00	40,000.00	21,531.21	2,183.87	18,468.79	53.83
101-400-601.01	ATTY FEE REIMB/CIRCUIT	28,284.25	10,968.05	30,000.00	30,000.00	10,748.86	1,556.00	19,251.14	35.83
101-400-601.10	CIR CT GARNISHMENT	885.00	240.00	800.00	800.00	165.00	75.00	635.00	20.63
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	392,324.42	124,982.93	300,000.00	300,000.00	161,658.60	35,472.21	138,341.40	53.89
101-400-603.01	PROBATE CRT COSTS	1,958.00	287.00	1,500.00	1,500.00	861.00	167.00	639.00	57.40
101-400-603.11	SMOKING FEES	600.00	300.00	300.00	300.00	225.00	75.00	75.00	75.00
101-400-607.02	CTY GENERAL FILING FEE	5,580.00	2,294.00	6,000.00	6,000.00	2,015.00	651.00	3,985.00	33.58
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	206,624.60	0.00	210,062.00	210,062.00	0.00	0.00	210,062.00	0.00
101-400-608.01	MOTION FEE COUNTY	2,920.00	1,160.00	4,000.00	4,000.00	870.00	170.00	3,130.00	21.75
101-400-608.02	COUNTY APPEAL FEE	56.00	31.00	200.00	200.00	87.00	25.00	113.00	43.50
101-400-610.00	JURY FEE CIR CT	1,150.00	485.00	1,500.00	1,500.00	540.00	230.00	960.00	36.00
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	875.00	295.00	1,500.00	1,500.00	330.00	100.00	1,170.00	22.00
101-400-613.00	DIST CRT/CIVIL FEES	54,529.95	15,365.00	55,000.00	55,000.00	13,516.95	2,393.25	41,483.05	24.58
101-400-613.10	COUNTY REMONUMENTATION	329.70	118.74	300.00	300.00	117.54	25.80	182.46	39.18
101-400-614.00	VIOLATION CLEARANCE RECORD	2,851.67	1,201.67	3,000.00	3,000.00	1,393.33	120.00	1,606.67	46.44
101-400-615.00	DIST CRT/BOND COSTS & FEES	8,594.00	3,395.00	7,000.00	7,000.00	2,915.00	495.00	4,085.00	41.64
101-400-617.00	PROBATE CRT - FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.01	CERTIFIED FEES	825.00	341.00	800.00	800.00	532.00	151.00	268.00	66.50
101-400-617.02	MARRIAGE CEREMONIES	124.00	64.00	120.00	120.00	68.00	12.00	52.00	56.67
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	30.00	0.00	(10.00)	150.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	0.00	100.00	100.00	100.00	50.00	0.00	100.00
101-400-617.07	INVENTORY FEE	7,370.87	4,079.89	7,500.00	7,500.00	2,957.46	729.63	4,542.54	39.43
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	0.00	0.00	20.00	20.00	20.00	0.00	0.00	100.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,460.00	610.00	1,100.00	1,100.00	570.00	170.00	530.00	51.82
101-400-618.00	CO TREAS-CURRENT SERVICES	4,624.00	2,854.00	4,000.00	4,000.00	2,431.00	1,930.00	1,569.00	60.78
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	2,700.00	0.00	0.00	0.00	1,495.00	490.00	(1,495.00)	100.00
101-400-619.00	CO CLERK/CURRENT SERVICES	34,159.74	14,553.01	26,000.00	26,000.00	8,909.00	1,568.00	17,091.00	34.27
101-400-619.01	PASSPORT FEES	1,775.00	675.00	1,400.00	1,400.00	775.00	150.00	625.00	55.36
101-400-619.02	CREMATION FEE	1,270.00	600.00	1,800.00	1,800.00	420.00	60.00	1,380.00	23.33
101-400-619.03	SUBPOENA FEE	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,785.03	684.31	1,800.00	1,800.00	614.21	131.34	1,185.79	34.12
101-400-619.05	STATE FORENSIC ADMIN FEE	15.75	0.50	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.06	NOTARY FEES	384.00	176.00	500.00	500.00	168.00	16.00	332.00	33.60
101-400-620.00	REGISTER OF DEEDS FEES	234,002.35	80,434.45	225,000.00	225,000.00	80,024.85	22,985.90	144,975.15	35.57
101-400-622.00	C.C.F. COLLECTION FEE	3,424.44	1,614.21	2,200.00	2,200.00	808.13	180.81	1,391.87	36.73
101-400-622.01	25% ATTY FEES REIMB	520.69	321.25	1,000.00	1,000.00	126.00	7.50	874.00	12.60
101-400-622.02	ATTY FEE REIMB/PROBATE	1,562.09	963.75	2,200.00	2,200.00	378.00	22.50	1,822.00	17.18
101-400-625.00	DNA COLLECTION	36.00	0.00	0.00	0.00	93.20	18.00	(93.20)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,740.00	1,940.00	2,900.00	2,900.00	2,440.00	340.00	460.00	84.14
101-400-625.25	DNA COLLECTION - SHERIFF	90.00	0.00	0.00	0.00	248.00	45.00	(248.00)	100.00
101-400-625.36	DNA COLLECTION - DISTRICT COUP	0.00	0.00	0.00	0.00	6.00	0.00	(6.00)	100.00
101-400-628.02	BOAT LIVERY INSPECTIONS	64.00	44.00	100.00	100.00	16.00	16.00	84.00	16.00
101-400-628.03	PRISONER BOARD	51,652.23	20,295.36	45,000.00	45,000.00	14,572.63	2,180.26	30,427.37	32.38
101-400-628.04	PRISONER MEDICAL	5,762.59	1,694.65	3,500.00	3,500.00	2,384.81	354.84	1,115.19	68.14
101-400-628.05	ACCIDENT REPORT FEES	884.71	498.61	500.00	500.00	369.38	27.00	130.62	73.88
101-400-628.07	DOC/TRANSPORT REIMB	3,452.45	1,687.40	2,500.00	2,500.00	546.35	250.90	1,953.65	21.85
101-400-628.08	WORK RELEASE	51,079.88	13,895.00	30,000.00	30,000.00	13,616.60	2,505.50	16,383.40	45.39
101-400-628.09	PRISONER BOARD-OUT COUNTY	1,470.00	35.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00

User: jmanko

DB: Cheboygan

PERIOD ENDING 05/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 05/31/2015	2016		YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/16	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2016 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	63,172.50	22,455.00	60,000.00	60,000.00	16,295.00	1,450.00	43,705.00	27.16
101-400-628.12	PRISONER TRANSPORT REIMBURSE	261.70	261.70	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	8,800.00	3,600.00	7,000.00	7,000.00	4,400.00	800.00	2,600.00	62.86
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	60.00	150.00	150.00	155.00	40.00	(5.00)	103.33
101-400-628.17	CCW FINGERPRINT FEE	510.00	0.00	0.00	0.00	2,565.00	315.00	(2,565.00)	100.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	5,335.00	2,231.00	3,500.00	3,500.00	1,681.00	300.00	1,819.00	48.03
101-400-628.19	TETHER FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-630.00	OTHER REVENUE	215.67	71.30	50.00	50.00	190.65	60.25	(140.65)	381.30
101-400-630.03	SALE BOOK	236.00	0.00	170.00	170.00	0.00	0.00	170.00	0.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	96.39	25.49	0.00	0.00	66.00	17.50	(66.00)	100.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	38.00	38.00	0.00	0.00	19,322.00	19,300.00	(19,322.00)	100.00
101-400-647.00	DVD RECORDINGS	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SEP	12,524.00	5,930.00	12,500.00	12,500.00	5,735.00	1,389.00	6,765.00	45.88
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	5,371.00	2,500.00	6,000.00	6,000.00	2,380.00	150.00	3,620.00	39.67
101-400-656.01	ORDINANCE FINES & COSTS	17,103.74	3,496.65	15,000.00	15,000.00	7,962.44	1,446.67	7,037.56	53.08
101-400-657.00	DRUG FORFEITURES - SHERIFF	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	3,054.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-665.00	INTEREST EARNED	10,320.62	3,144.15	8,500.00	8,500.00	4,184.24	845.67	4,315.76	49.23
101-400-665.01	T & A INTEREST	1,375.02	346.30	1,000.00	1,000.00	368.97	24.76	631.03	36.90
101-400-668.00	RENTS	62,200.08	24,166.70	62,242.00	62,242.00	24,166.70	4,833.34	38,075.30	38.83
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	8,226.00	0.00	(8,226.00)	100.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	15,838.98	8,165.23	10,000.00	22,000.00	2,410.69	526.76	19,589.31	10.96
101-400-676.00	CONT FROM OTHER FUNDS	36,209.00	0.00	21,929.00	21,929.00	0.00	0.00	21,929.00	0.00
101-400-676.01	REIMBURSEMENTS	2,218.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.13	89TH JURY REIMBURSEMENT	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	6,962.50	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	113,837.70	5,869.70	5,870.00	5,870.00	6,090.44	0.00	(220.44)	103.76
101-400-681.00	ELECTION REFUNDS	188.48	46.56	700.00	700.00	83.68	41.12	616.32	11.95
101-400-682.00	DATA PROCESSING FEES	20,864.02	290.00	18,500.00	18,500.00	2,000.00	0.00	16,500.00	10.81
101-400-682.01	PA BLOOD TEST REIMB	270.98	101.30	125.00	125.00	163.81	80.51	(38.81)	131.05
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	400.00	125.00	300.00	300.00	249.61	25.00	50.39	83.20
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	12,516.84	2,487.34	11,070.00	11,070.00	5,149.00	1,781.50	5,921.00	46.51
101-400-687.00	WAGE REIMBURSEMENT	6,319.00	0.00	18,331.00	18,331.00	0.00	0.00	18,331.00	0.00
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	8,166.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.00	REFUNDS - GENERAL	3,658.68	2,154.89	2,000.00	2,000.00	1,543.98	182.20	456.02	77.20
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	1,452.18	2,351.86	12,742.00	12,742.00	2,756.16	523.28	9,985.84	21.63
101-400-688.08	INMATE TELEPHONE	17,943.43	3,815.15	20,000.00	20,000.00	6,003.81	1,936.41	13,996.19	30.02

PERIOD ENDING 05/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2016 ORIGINAL	2016 AMENDED	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		12/31/2015	05/31/2015	BUDGET	BUDGET	05/31/2016	MONTH 05/31/16	BALANCE	USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.09	NON-REIMBURSABLE/REIMB	781.65	366.11	1,000.00	1,000.00	213.11	7.50	786.89	21.31
101-400-688.11	M.A.P.S.	7,851.99	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	2,574.00	1,431.00	2,100.00	2,100.00	244.00	14.00	1,856.00	11.62
101-400-688.17	POSTAGE REIMBURSEMENTS	104.29	81.23	100.00	100.00	19.87	8.34	80.13	19.87
101-400-688.19	SHERIFF DRUG SCREENS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-690.00	INS & SURETY PREMIUM REFUND	62,571.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	(33.50)	(95.00)	0.00	0.00	60.08	20.00	(60.08)	100.00
101-400-696.00	INSURANCE PROCEEDS	8,114.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-698.00	MISC	363.16	108.19	0.00	0.00	268.22	0.00	(268.22)	100.00
101-400-699.00	FUND EQUITY	0.00	0.00	844,659.00	865,978.00	0.00	0.00	865,978.00	0.00
101-400-699.99	TRANSFER IN	180,612.26	9,279.70	185,121.00	225,921.00	40,799.78	0.00	185,121.22	18.06
TOTAL Revenues		11,530,933.59	1,441,267.62	11,807,216.00	11,903,586.73	1,658,732.25	157,386.58	10,244,854.48	13.93
Expenditures									
101	COMMISSIONERS	136,281.69	58,181.84	140,105.00	138,316.00	51,632.08	15,438.74	86,683.92	37.33
131	CIRCUIT COURT	283,106.83	119,513.33	295,165.00	300,857.00	113,542.91	32,104.05	187,314.09	37.74
136	DISTRICT COURT	570,103.47	209,369.94	602,809.00	624,693.00	234,904.28	47,097.50	389,788.72	37.60
139	VICTIM'S RIGHTS	69,697.13	25,630.22	78,795.00	80,396.73	30,928.31	6,872.24	49,468.42	38.47
145	JURY BOARD	6,337.19	4,502.77	10,810.00	10,810.00	4,373.79	2,500.14	6,436.21	40.46
148	PROBATE COURT	558,728.28	216,875.18	584,236.00	591,195.00	220,965.16	48,442.17	370,229.84	37.38
191	ELECTIONS	3,258.29	3,463.11	35,141.00	35,141.00	44,892.82	22,223.49	(9,751.82)	127.75
202	FINANCE DEPARTMENT	276,427.05	102,670.13	292,530.00	293,266.00	107,221.98	22,339.42	186,044.02	36.56
212	ADMINISTRATIVE OFFICE	204,238.27	77,797.44	213,530.00	213,356.00	77,347.16	15,232.42	136,008.84	36.25
215	CLERK/REGISTER	401,187.99	151,625.18	402,243.00	413,029.00	152,684.30	36,510.14	260,344.70	36.97
225	EQUALIZATION	232,729.60	88,844.77	266,097.00	256,361.00	85,197.09	15,978.57	171,163.91	33.23
228	INFORMATION SYSTEMS	209,963.81	55,988.61	292,652.00	295,287.00	108,595.02	31,722.16	186,691.98	36.78
229	PROSECUTING ATTORNEY	546,893.13	197,510.38	591,854.00	614,842.00	225,615.49	54,294.94	389,226.51	36.69
243	GIS	64,327.85	23,473.40	64,841.00	65,842.00	23,941.40	4,807.26	41,900.60	36.36
253	COUNTY TREASURER	205,643.77	74,750.72	215,511.00	215,863.00	77,866.79	16,260.55	137,996.21	36.07
260	TAX ALLOCATION BOARD	605.37	0.00	940.00	940.00	0.00	0.00	940.00	0.00
265	COUNTY MAINTENANCE DEPT	449,783.82	161,688.61	437,221.00	444,421.00	161,343.03	35,455.94	283,077.97	36.30
267	MAJOR EQ/BLDG IMP	37,339.18	13,152.48	167,000.00	168,242.15	995.57	304.68	167,246.58	0.59
270	HUMAN RESOURCE	4,983.87	616.50	5,325.00	5,325.00	1,317.78	60.00	4,007.22	24.75
275	DRAIN COMMISSIONER	3,570.44	1,646.61	5,890.00	5,890.00	1,035.64	21.65	4,854.36	17.58
284	COUNTY SURVEYOR	1,524.88	874.88	1,750.00	1,750.00	1,004.56	0.00	745.44	57.40
285	GENERAL COUNTY	447,693.36	226,997.04	480,913.00	480,913.00	221,799.93	35,040.31	259,113.07	46.12
301	SHERIFF	1,552,301.40	622,995.94	1,502,905.00	1,564,274.00	640,432.07	125,190.32	923,841.93	40.94
302	ORV ENFORCEMENT	16,743.81	316.93	25,283.00	27,941.00	2,814.43	2,484.72	25,126.57	10.07
325	CCE 911	431,111.60	215,512.10	431,362.00	431,362.00	215,497.64	107,728.30	215,864.36	49.96
331	MARINE SAFETY	94,691.24	21,967.33	98,067.00	115,126.00	35,599.95	22,309.70	79,526.05	30.92
332	SNO-MOBILE SAFETY *	8,499.70	8,499.70	25,787.00	9,412.00	9,010.33	676.00	401.67	95.73
333	SHERIFF SECONDARY ROAD PATROL	69,983.34	26,926.45	72,357.00	72,945.00	27,236.74	5,749.37	45,708.26	37.34
334	STONEGARDEN GRANT	31,225.82	20,477.31	14,300.00	14,300.00	10,179.58	1,105.45	4,120.42	71.19
335	SHERIFF - LOCAL GRANTS	8,490.10	0.00	9,806.00	9,885.00	0.00	0.00	9,885.00	0.00
337	SHERIFF-FEDERAL GRANTS	9,907.93	2,303.63	13,000.00	12,910.00	5,163.86	0.00	7,746.14	40.00
338	CANINE UNIT	15,838.98	8,165.23	10,000.00	10,000.00	2,410.69	526.76	7,589.31	24.11
351	CORRECTIONS/COMMUNICATIONS	1,469,577.82	534,699.28	1,464,379.00	1,510,801.00	558,405.35	112,242.61	952,395.65	36.96
412	PLANNING/ZONING DEPT	377,459.49	141,672.36	378,962.00	382,487.00	133,216.38	25,610.75	249,270.62	34.83
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	59,732.02	15,512.01	79,907.00	79,907.00	27,076.79	27,076.79	52,830.21	33.89
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	143,999.75	72,116.66	150,950.00	150,950.00	73,356.02	366.86	77,593.98	48.60

PERIOD ENDING 05/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 05/31/2015	2016		YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/16	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2016 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
441	DEPARTMENT OF PUBLIC WORKS	165.44	165.44	340.00	340.00	253.46	0.00	86.54	74.55
600	HEALTH DEPARTMENTS	327,230.00	159,749.50	331,978.00	331,978.00	165,989.00	0.00	165,989.00	50.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	16,632.73	8,510.17	21,088.00	21,618.00	3,915.44	735.44	17,702.56	18.11
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	93,588.78	30,484.74	131,022.00	130,302.00	36,434.46	7,794.60	93,867.54	27.96
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	69,240.00	0.00	0.00	69,240.00	0.00
731	COUNTY MSU EXTENSION OFFICE	124,419.46	55,960.05	127,261.00	127,731.00	56,698.02	4,311.92	71,032.98	44.39
751	FAIR GROUNDS / EVENTS	20,975.45	5,538.78	36,716.00	36,806.00	7,298.79	2,729.11	29,507.21	19.83
753	VETERAN'S PARK	6,130.00	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
784	SOIL CONSERVATION	13,229.21	6,373.39	13,750.00	13,750.00	6,373.38	0.75	7,376.62	46.35
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	90,918.61	90,918.61	88,575.00	88,575.00	80,000.00	0.00	8,575.00	90.32
902	APPRO/TRANSFERS TO OTHER FUNDS	797,878.84	321,019.56	1,014,106.00	1,014,106.00	167,197.79	6,847.38	846,908.21	16.49
941	GENERAL CONTINGENCY	0.00	0.00	387,957.00	229,347.00	0.00	0.00	229,347.00	0.00
954	INSURANCES	164,194.26	39,007.10	188,000.00	188,000.00	45,087.35	0.00	142,912.65	23.98
TOTAL Expenditures		10,659,351.05	4,224,065.41	11,807,216.00	11,904,828.88	4,256,852.61	896,193.20	7,647,976.27	35.76
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,530,933.59	1,441,267.62	11,807,216.00	11,903,586.73	1,658,732.25	157,386.58	10,244,854.48	13.93
TOTAL EXPENDITURES		10,659,351.05	4,224,065.41	11,807,216.00	11,904,828.88	4,256,852.61	896,193.20	7,647,976.27	35.76
NET OF REVENUES & EXPENDITURES		871,582.54	(2,782,797.79)	0.00	(1,242.15)	(2,598,120.36)	(738,806.62)	2,596,878.21	19,163.17

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
 FROM 05/01/2016 TO 05/31/2016
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2016	Total Debits	Total Credits	Ending Balance 05/31/2016
101	GENERAL COUNTY	5,821,405.27	482,179.00	1,209,988.84	5,093,595.43
102	FAMILY COUNSELING FUND	24,253.32	270.00	0.00	24,523.32
105	TERMINATION LIABILITY FUND	20,024.81	0.00	0.00	20,024.81
107	P A 302 TRAINING FUND	5,550.05	1,914.23	0.00	7,464.28
108	PUBLIC ACT 106 FUND	0.00	0.00	0.00	0.00
111	PROBATION ENHANCEMENT FUND	14,312.33	48.50	156.41	14,204.42
112	VICTIM'S RESTITUTION FUND	103.30	0.00	0.00	103.30
114	COUNTY REMONUMENTATION GRANT FUND	(12,338.19)	0.00	0.00	(12,338.19)
201	COUNTY ROAD	2,620,038.25	692,205.76	479,575.44	2,832,668.57
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	4,820.32	0.00	421.23	4,399.09
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(54,406.86)	83,465.77	84,129.20	(55,070.29)
217	AMBULANCE MILLAGE	223,368.73	1.25	27,504.33	195,865.65
220	DORIS REID BUILDING	42,416.95	7,275.39	1,068.41	48,623.93
226	RECYCLING	288,370.46	7,560.34	18,404.53	277,526.27
230	CELLULAR PHONE FLOW THROUGH	0.00	0.00	0.00	0.00
231	CCE 911 4% PHONE SURCHARGE	0.00	37,670.35	37,670.35	0.00
234	DNR FOREST FLOW THROUGH	0.00	5,126.54	5,126.54	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	(30,196.06)	54,490.21	38,190.81	(13,896.66)
256	REGISTER OF DEEDS AUTOMATION	354,523.87	2,712.09	3,635.74	353,600.22
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	3,960.03	2,641.15	2,221.08	4,380.10
262	SHERIFF SPECIAL PROJECTS FUND	1,139.22	0.00	0.00	1,139.22
263	ORV FUND	1,762.50	0.00	0.00	1,762.50
264	LOCAL CORR OFFICER TRAIN FUND	17,834.52	580.37	213.32	18,201.57
266	D.A.R.E.	3,398.69	0.00	174.40	3,224.29
267	DRUG COURT - ADULT - CIRCUIT	(5,973.99)	34,707.40	23,394.16	5,339.25
268	SOBRIETY COURT	9,263.15	2,548.00	278.42	11,532.73
269	COUNTY LAW LIBRARY	364.97	0.00	0.00	364.97
270	VETERANS ASSISTANCE FUND	22,883.19	0.00	0.00	22,883.19
276	SAYPA PROGRAM	(10,316.43)	1,914.91	9,083.66	(17,485.18)
277	SENIOR CITIZEN MILLAGE	565,332.81	2.50	47,253.25	518,082.06
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	28,653.98	87.15	0.00	28,741.13
283	CHEBOYGAN COUNTY HOUSING GRANT	193,189.05	242.96	269.41	193,162.60
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	40.00	59.44	99.44	0.00
292	CHILD CARE - FAMILY COURT	(77,011.26)	42,286.89	45,473.62	(80,197.99)
293	SOLDIERS RELIEF	0.00	373.00	373.00	0.00
294	VETERANS TRUST	858.68	0.00	0.00	858.68
297	SENIOR CITIZENS/BUSING FUND	0.00	6,250.00	6,250.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,350.57	0.43	0.00	5,351.00
352	CTY ROAD CONST PROJECT DEBT SERVICE	202,153.02	18,015.57	0.00	220,168.59
401	CRT HOUSE PRESERVATION FUND	80.00	20.00	5,685.00	(5,585.00)
418	D.H.S. BUILDING FUND	0.00	18,799.92	0.00	18,799.92
422	DORIS REID BUILDING CAPITAL PROJECT	(6,843.30)	0.00	6,095.00	(12,938.30)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 05/01/2016 TO 05/31/2016
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2016	Total Debits	Total Credits	Ending Balance 05/31/2016
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(35,917.21)	0.00	785.85	(36,703.06)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	299,177.96	4,933.25	4,933.25	299,177.96
509	COUNTY MARINA	86,255.14	32,569.92	6,285.86	112,539.20
516	100% TAX PAYMENT FUND	6,292,478.38	284,349.04	6,163.65	6,570,663.77
517	TAX FORCLOSURE FUND	291,960.14	5,522.67	7,186.55	290,296.26
561	COUNTY FAIR	(5,079.69)	1,614.85	6,763.17	(10,228.01)
588	STRAITS REGIONAL RIDE	40,048.72	118,079.61	104,375.42	53,752.91
595	JAIL COMMISSARY FUND	25,372.38	13,151.42	11,183.19	27,340.61
701	T & A ACCOUNT	168,499.37	522,359.95	515,313.15	175,546.17
706	FRIEND OF THE COURT	200.00	0.00	0.00	200.00
721	LIBRARY	192,359.51	15,175.30	0.00	207,534.81
760	DISTRICT COURT	511,230.65	1.87	0.00	511,232.52
764	INMATE TRUST FUND	12,451.04	29,493.83	25,967.99	15,976.88
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	18,174,143.70	2,530,700.83	2,741,693.67	17,963,150.86

ADMINISTRATOR'S REPORT

7-12-16

WOLVERINE SENIOR CENTER:

The contractor has completed the installation of new roofing at the senior center. Quotes are being received for sealcoating and pavement markings for the parking area.

RFP PRE- ARCHITECTURAL SERVICES:

Request for proposals are being sought for pre-architectural services to develop a preliminary site plan, floor plan and cost estimate to determine the feasibility of the Sheriff's Department Jail expansion project to construct 2-4 cell addition, kitchen facility and storage.

FLEET VEHICLE BID:

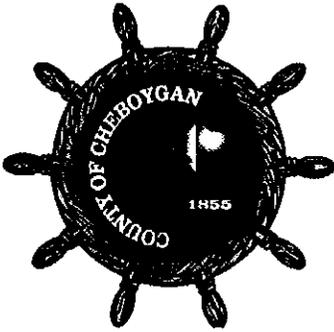
Bids are currently being accepted for one 2016 Ford Fusion or Chevrolet Cruz or Chevrolet Impala. Local dealers are urged to provide bids to compare with State of Michigan bid contracts for similar vehicles.

POLICY REVIEWS:

Staff has begun the review of policies for the organization. The last major review was completed in 2010. This is a standard process to review existing policies to check for any necessary changes related to state or federal law or needed policy changes related to operation of the County. This project will take several months to complete.

MAC REGIONAL SUMMIT:

The MAC Regional Summit will be held on August 16th at the University Center in Gaylord from 9:00 A.M to 1:30 P.M. Please let Kathy know if you would like to attend the meeting.



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Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: Byrne Justice Assistance Grant Application – Straits Area Youth Promotion Academy

Summary:

The SAYPA Program was awarded a Byrne JAG Grant for the 2012/2013 funding cycle. This grant was \$100,000 and covered expenses from October 1, 2012 through September 30, 2013. Due to a focus change by the granting agency, the SAYPA Program did not qualify for funding for 2013/2014 or 2014/2015. In the summer of 2015, the SAYPA Program was notified by the Michigan State Police Grant Management Division that, once again, the program qualified for funding under the 2015/2016 granting agency guidelines. They applied for and were awarded an \$80,000 grant for the 2015/2016 funding cycle. Due to across the board cuts, SAYPA was notified that the maximum award for 2016/2017 period would be \$55,000 (a reduction of \$25,000). Staff has completed the Byrne JAG Grant application on-line. The funding request is for \$55,000 (the maximum allowable request). This grant will fund similar items as the previous grant (wages and contractual services). There is no required local match.

This grant application must be submitted by July 15, 2016 using the on-line MAGIC grant management system, under the Authorized Official's (Peter Redmond's) user name and password.

Financial Impact:

\$55,000 federal grant revenue to offset SAYPA programming.

Recommendation:

Approve the Byrne Justice Assistance Grant – SAYPA application and authorize the Finance Director to submit using the MAGIC on-line grant management system. Furthermore, we authorize the Chairperson to sign any forthcoming agreements or required documentation upon the review and approval of the Finance Director, Kari Kortz and legal counsel, if applicable and authorize the Finance Director to submit using the MAGIC on-line grant management system any future reporting requirements on behalf of the County.

Prepared by: Kari Kortz

Department: Finance

Byrne Justice Assistance Grant Application - 17

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000044-53rd Circuit Court, Famil-17
Budget Narrative**

1.Salaries \$16,588.00

In order to achieve the program's goals and objectives, it is anticipated that the following staffing will be needed:

(a) Part-time classroom monitor

Part-time classroom monitor whose time is devoted to objective #1 positive interaction with local and state agencies by helping the youth be successful in the program classroom to avoid truancy or incurability charges. Total hours for part-time classroom monitor are 1508 with a rate that reflects his estimated salary for 2017.

2.Fringe Benefits (Total \$1,730.00)

(a) Part-time classroom monitor

Fringe Benefits are as follows: FICA total \$1,269.00, Work Compensation total \$151.00 and unemployment Insurance total \$310.00.

3.Sub contractual/ Sub recipients

(a)From Decisions to Actions

There will be a subcontract with the employees of From Decisions to Actions, whose 100% of their time will be devoted to objective #2. The "From decision to Actions" program provides a 10 week class for troubled youth and their families with a total for 4 sessions, the total cost to run the program is \$27,682.00

(b)Program Coordinator: Chris Ackerman

There will be a subcontract with Chris Ackerman for the duties of Program Coordinator whose time will be devoted to both Objective 1&2 with a total of \$9,000.00.

Byrne Justice Assistance Grant Application - 17

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000044-53rd Circuit Court, Famil-17

Budget Summary

Line Item Titles	Grant Funds
SALARIES & WAGES	\$16,588
Total FTE/Hours	
FRINGE BENEFITS	\$1,730
PERSONNEL TOTAL	\$18,318
TRAVEL	\$0
SUPPLIES & MATERIALS	\$0
CONTRACTUAL (Subcontracts/Subrecipients)	\$36,682
EQUIPMENT	\$0
OTHER EXPENSES	\$0
TOTAL	\$55,000



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Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: 2016 Salary & Wage Resolution - Non-Union General Employees #16-01 – Amendment #5

Summary:

Judge Barton is taking advantage of attrition and considering not replacing an employee who retired June 3rd. She is requesting to restructure the existing wage scale in her department to correct some of the comparable wage disparities that exist for current staff while still providing for a significant overall budget savings to the County. By eliminating a position, \$15.32 is available per hour; she applied \$9.82 to four departmental employees whose 2016 salaries remained behind the average as previously set. The amount applied to each employee was based on the amount they were paid under the average during the 2015 comparable county wage survey. This adjustment will move each of these positions to the average of the comparable county wages.

These rate changes will go into effect retroactively to June 6, 2016, the first day after the retirement of the employee.

Financial Impact:

Annual estimated cost savings of wage (\$5.50 per hour) and fringe in the amount of \$22,893.

Note: Some of the initial year savings are expected to be used for office reconfiguration.

Recommendation:

Adopt Amendment #5 to the 2016 Salary and Wage Resolution – Non-Union General Employee #16-01 to be effective June 6, 2016, authorize the Chair to sign and approve the necessary budget adjustments.

Prepared by: Kari Kortz

Department: Finance

Amendment #5 to the 2016 Salary and Wage Resolution
 Non-Union General Employees
 Approved 16-01 on January 12, 2016

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2016 Salary or Hourly Rate</i>	<i>2016 Increase %</i>	<i>2016 Increase \$</i>	<i>2016 Salary or Hourly Rate</i>
DISTRICT COURT							
Magistrate	1	40	2080	19.30	17.88%	3.45	22.75
Civil Deputy Clerk	1	35	1820	17.96	0.00%	-	17.96
Criminal/Traffic Deputy Clerk	1	40	2080	15.32	This position is being permanently eliminated.		
Criminal Deputy Clerk	1	40	2080	16.39	6.22%	1.02	17.41
Court Recorder / Civil Deputy Clerk	1	40	2080	17.56	10.25%	1.80	19.36
Court Administrator	1	40	2080	25.57	13.88%	3.55	29.12
Union Positions Not Detailed in Wage Resolution	0						
On-Call	NA	NA	NA	11,202.00	0.00%	-	11,202.00

Adopted by the Cheboygan County Commissioners on the following date to be effective June 6, 2016.

Signed by: _____
 Peter Redmond, Chairperson

Date Signed: _____



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Cheboygan County

Board of Commissioners' Meeting

July 12, 2016

Title: 2016 Salary & Wage Resolution - Non-Union General Employees #16-01 – Amendment #6	
Summary: Due to a medical circumstance, Straits Regional Ride needed to move a part-time driver into a full-time driving position. This requires the creation of a new classification on the Salary & Wage Resolution. The first day this position was utilized was June 27, 2016; this amendment will be retroactive to that date.	
Financial Impact: Unknown at this time; depends of duration of the medical issue – any required budget adjustments will be brought to the Board for approval at a later date.	
Recommendation: Adopt Amendment #6 to the 2016 Salary and Wage Resolution – Non-Union General Employee #16-01 to be effective June 27, 2016, authorize the Chair to sign.	
Prepared by: Kari Kortz	Department: Finance

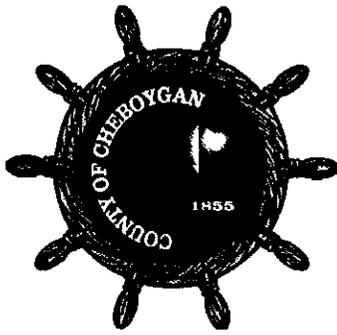
Amendment #6 to the 2016 Salary and Wage Resolution
 Non-Union General Employees
 Approved 16-01 on January 12, 2016

	Number of Positions	Hours per Work Week	Hours per Year	2016 Salary or Hourly Rate	2016 Increase %	2016 Increase \$	2016 Salary or Hourly Rate
STRAITS REGIONAL RIDE							
Transportation Manager	1	Salary	Salary	51,121.88	0.00%	-	51,121.88
Administrative Support	1	Hours Vary	Hours Vary	16.22	0.00%	-	16.22
Senior Driver	4	40	2080	14.79	0.00%	-	14.79
Full-Time Swing	1	40	2080	13.66	0.00%	-	13.66
Full-Time Driver	1	40	2080				New Classification 13.40
Part-Time Driver	Number Varies	Hours Vary	Hours Vary	11.94	0.00%	-	11.94
Bus Aide	1	Hours Vary	Hours Vary	10.04	0.00%	-	10.04
Bus Aide	1	Hours Vary	Hours Vary	9.24	0.00%	-	9.24
On-Call	NA	NA	NA	5,226.99	0.00%	-	5,226.99
Over-Time	NA	NA	NA	3,309.47	0.00%	-	3,309.47

Adopted by the Cheboygan County Commissioners on the following date to be effective June 27, 2016.

Signed by: _____
 Peter Redmond, Chairperson

Date Signed: _____



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Cheboygan County Board of Commissioners' Meeting

July 12, 2016

Title: 2017 Budget Process Timeline

Summary: As prescribed in the Budget Adoption and Amendment Policy, "a budget timeline shall be presented and approved by the Board of Commissioners prior to the inception of budget preparation". Attached you will find the 2017 Budget Process Timeline.

The timeline outlines a process similar to prior years with the public hearing and final adoption occurring at the last finance/business meeting of the 2016 fiscal year.

Financial Impact: N/A

Recommendation: Motion to approve the 2017 Budget Process Timeline as presented.

Prepared by: Kari Kortz

Department: Finance

**CHEBOYGAN COUNTY
2017 BUDGET PROCESS TIMELINE**

TIMELINE	ACTIVITY	RESPONSIBILITY
July 13 - July 22	Revenue Projections - Calculated and Input	Department Heads, including Elected Officials
July 13 - August 5	Outside Entities Prepare Funding Request	Other Agencies
July 25 - August 5	Expenditure Requests - Calculated and Input	Department Heads, including Elected Officials
August 8	Begin Updating Departmental Goals and Objectives for 2017	Department Heads, including Elected Officials
August 8 - August 12	Outside Entities Submit Funding Request	Other Agencies
August 8 - August 12	Enter Wage and Benefits Projections as Meetings Occur	Finance Department
August 15 - August 19	Review and Compilation by Finance Department	Finance Director
August 22 - August 26	Preliminary Budget Assembled	Administrator/Finance Director
August 26	Submit Updated Departmental Goals and Objectives for 2017	Department Heads, including Elected Officials
August 29 - September 2	Meeting with Department Heads, including Elected Officials and Other Agencies ONLY REQUIRED IF REQUESTING NEW PROGRAMMING OR SIGNIFICANT INCREASES	Administrator/Finance Director
September 5 - September 9	Review and Compilation by Finance Department	Finance Director
September 13	Status Update to to the Board	Administrator/Finance Director
September 13	Adopt Capital Improvement Plan	Community Development
September 12 - September 16	Preliminary Budget Document Printed and Delivered for Board Preview	Finance Director
September 27	Elected's Presentation to Board (if necessary)	Elected Officials
October 11	Adopt Salary and Wage Resolution	Board
October 12 - October 14	Draft Budget Assembled	Administrator/Finance Director
October 17 - October 18	Draft Budget Reviewed by Department Heads	Department Heads, including Elected Officials
October 19 - October 21	Final Review by Finance Department - Draft Budget Document Printed and Delivered for Board Preview	Administrator/Finance Director
October 25	Budget Reviewed by the Board	Administrator/Finance Director - Board
October 26 - October 28	Board Recommended Changes Incorporated	Finance Director
October 31 - November 4	Final Draft Budget Document Printed and Delivered for Board Preview	Finance Director
November 8	Final Draft Budget Reviewed by the Board	Board/Administrator/Finance Director
November 14 - November 18	Board Recommended Changes Incorporated	Finance Director
November 22	Budget Reviewed by the Board - OPTIONAL	Board/Administrator/Finance Director
November 23 - December 2	Board Recommended Changes Incorporated - IF ADDITIONAL BOARD REVIEW OCCURS ON NOVEMBER 24	Finance Director
December 6 - December 10	Final Budget Document Printed and Delivered for Board Preview	Finance Department
December 12	Prepare Presentation for the Public Hearing	Administrator/Finance Director
December 13	Public Hearing / Adopt Budget	Board