

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**  
**FINANCE BUSINESS MEETING**  
**April 12, 2016**

The Finance/Business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

**Present:** Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

**Absent:** None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Redmond tabled New Business Item 12-C *AIA Agreement – Wolverine Senior Center Re-roof Bid Award*.

Commissioner Allor requested to pull Item 5-D-2 *Kalkaska County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States”* from the Consent Agenda. Commissioner Redmond placed item under New Business E. Commissioner Allor requested to pull Item D-4 *Marquette County Resolution Urging State Transparency* from the Consent Agenda. Commissioner Redmond placed the item under New Business F. Commissioner Allor requested to pull Item D-5 *NEMCOG Notice of Intent by Burt Township to Apply for Assistance From Michigan Department of Natural Resources Trust Fund* from the Consent Agenda. Commissioner Redmond placed the item under New Business G.

**Motion** by Commissioner Allor, seconded by Commissioner Gauthier, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Matelski, seconded by Commissioner Gouine, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claim (Finance = \$25,739.88, Prepays = \$701,181.43)
- B. Budget Adjustments
- C. Fairgrounds Usage Agreements
  1. Relay for Life
  2. Cheboygan Conservation District
  3. Cheboygan Area Jaycees
- D. Correspondence
  1. Letter from Marquette County Regarding Appointment to the State Tax Tribunal
  2. ~~Kalkaska County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States” (Moved to New Business)~~
  3. Kalkaska County Resolution Opposing HB 5016
  4. ~~Marquette County Resolution Urging State Transparency (Moved to New Business)~~
  5. ~~NEMCOG Notice of Intent by Burt Township to Apply for Assistance from Michigan Department of Natural Resources Trust Fund (Moved to New Business)~~
  6. NEMCOG Regional Project Review March 2016
  7. NEMCSA Foster Grandparent Volunteer Program NEMCOG – Draft 2015 – 2020 Comprehensive
- E. Minutes

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1. Committee of the Whole Meeting of February 23, 2016, Finance/Business Meeting of March 8, 2016 and Committee of the Whole Meeting of March 22, 2016
2. Health Board – 2/16/16
3. NEMCOG – 2/18/16
4. NEMCSA – 3/4/16
5. North Country Community Mental Health – 2/18/16
6. Cheboygan County Fair Board – 2/1/16
7. Cheboygan City Council – 1/12/16, 1/26/16, 2/23/16 & 3/9/16
8. Planning Commission Meeting – 3/2/16 & 3/16/16

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**CITIZENS COMMENTS** – None

### **SCHEDULED VISITORS**

Sheriff Dale Clarmont presented a Certificate of Appreciation and Retirement and a Meritorious Medal to Deputy Patrick Charboneau. Deputy Charboneau served Cheboygan County for 32 years. Commissioner Redmond presented a Certificate of Appreciation to Deputy Charboneau on behalf of the Board of Commissioners and the citizens of Cheboygan County.

### **FINANCE DIRECTOR'S REPORT**

Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended February 29, 2016. She reported total year-to-date revenue of \$667,562.16, or 5.64% of budget, compared to \$436,594.86, or 3.74% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$1,683,726.67 or 14.24% of budget, compared to \$1,663,601.31, or 14.26%, last year as of the end February.

### **ADMINISTRATOR'S REPORT**

Administrator Lawson stated that the electrical contractor is completing work within the storage addition area and that the architect is completing bid documents for the demolition of a portion of the current dog kennel area in the Animal Shelter project. Administrator Lawson stated that bids for the expansion of the kennel area will go out in May for award in June. He noted that renovations are continuing in the Reid Building for the Women's Resource Center.

Administrator Lawson stated that the Board of Commissioners Planning Session to discuss Board goals, objectives and economic development is set for the April 26, 2016 Committee of the Whole Meeting at 9:30 AM at the Tuscarora Township Hall. He said that the Equalization Director will present the Equalization Report for Board approval as the report is time sensitive for submission to the state. He said a report on the County Economic Development Corporation would be available to the Commission at the April 26, 2016 Planning Session for discussion.

Administrator Lawson stated that the State of Michigan has sent notification that the carpet in the DHS Building is in need of replacement. He said that the cost of the carpet will be paid for from rental proceeds funds set aside for capital improvements. The estimated cost for replacement is \$38,000.

Administrator Lawson noted that the County's recycling agreement with Emmet County for material processing will be provided for Commission consideration at the May 10, 2016 meeting. The base costs for material processing is expected to increase about 5% from 2015 due to market demand.

Commissioner Allor voiced a reminder that Sheriff Clarmont requested Jail kitchen project be address during Planning Session. Administrator Lawson said will be on the agenda. Commissioner Wallace said the jail kitchen was removed from the jail in the first place because of costs. Sheriff Clarmont noted that

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there is an assortment of reasons to bring back a kitchen for inmate meal preparation in the jail. Discussion was held.

### COMMITTEE REPORTS

Commissioner Gauthier attended an Alcona Health Center meeting, an NLEA meeting, a McLaren Community Advisory Committee meeting, a NEMCSA meeting and a Port Commission meeting.

Commissioner Gouine attended a Fair Board meeting, a Mullett Township meeting, a Planning Commission meeting, and an Airport Authority meeting.

Commissioner Matelski reported attending a Road Commission meeting, two Planning Commission meetings, a ZBA meeting, two township meetings, and the local MTA meeting. Commissioner Matelski would like some information from SRR about how many people they pick up from the marina and bring them into town to get an idea of people from out-of-town contributing to the local economy. Finance Director Kortz said it's possible to glean that information from the daily logs. Commissioner Redmond asked Administrator Lawson to look into that.

Commissioner Brown attended a Burt Township meeting, a Mackinaw Township meeting, and a Wawatam Senior Center meeting.

Commissioner Wallace attended all the committees and commissions that he was appointed to. He reminded the Board of the 9-1-1 Tri County meeting coming up in May.

Commissioner Allor reported attending a Forest Township meeting, a Walker Township meeting, a Wilmot Township meeting, a Village of Wolverine meeting, a District No. 4 Health Board meeting, a Burt Watershed meeting in Tuscarora Township and a Community Mental Health meeting. Commissioner Allor stated that the Area Agency on Aging meeting and the Northern Michigan Counties Association meeting were cancelled last month.

Commissioner Redmond attended a District No. 4 Health Board meeting and an Office of Emergency Management meeting, a Benton Township meeting and a Local Emergency Planning Committee meeting followed by a tabletop exercise. Discussion was held.

**OLD BUSINESS** – None

### NEW BUSINESS

Administrator Lawson presented Policy Revision 500-4 regarding Retirement. Administrator Lawson stated that MERS has provided language slightly revising the Hybrid Plan description for clarification in the policy.

**Motion** by Commissioner Matelski, seconded by Commissioner Allor to approve revision to Policy 500-4 Retirement and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson introduced the new Veterans Service Officer, Richard Wiles. Administrator Lawson stated that Mr. Wiles is a 30-year military veteran retiring as a Command Master Chief from the U.S. Coast Guard and has extensive knowledge of military compensation, education benefits and compensation claims.

**Motion** by Commissioner Gauthier, seconded by Commissioner Brown to approve the employment agreement with Richard Wiles for the Veterans Service Officer and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

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Administrator Lawson presented a fairgrounds event usage agreement for National Barrel Horse Association MI 02 scheduled for June 3, 4, 5. Use of the horse arenas, announcer booth, barns and camping area was requested,

**Motion** by Commissioner Matelski, seconded by Commissioner Wallace to approve a Fairgrounds Event Agreement with National Barrel Horse Association MI 02 presented and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Allor addressed the Kalkaska County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States”. Commissioner Allor stated that she would like for the Board to consider doing another resolution comparable to one they did last September/October to address the proposed EPA rule at its new stage. Commissioner Brown stated that he wholeheartedly agrees with Commissioner Allor. Commissioner Redmond asked Administrator Lawson to look into drafting another resolution.

Commissioner Allor addressed Marquette County Resolution Urging State Transparency regarding FOIA applicability to legislators and the governor from issues arising out of the Flint water crisis. Commissioner Allor stated that Representative Lee Chatfield has introduced a bill addressing this issue as well. Commissioner Allor would like the Board to consider drafting a similar resolution and asked Administrator Lawson to look into it.

Commissioner Allor addressed NEMCOG Notice of Intent by Burt Township to Apply for Assistance From Michigan Department of Natural Resources Trust Fund. Commissioner Allor asked why NEMCOG needs to be notified about grants. Administrator Lawson clarified that COGs have traditionally been reported to by municipalities especially regarding federal grants for grant approval. Discussion was held.

**Motion** by Commissioner Matelski, seconded by Commissioner Allor to receive and file the Kalkaska County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States”, the Marquette County Resolution Urging State Transparency, and the NEMCOG Notice of Intent by Burt Township to Apply for Assistance From Michigan Department of Natural Resources Trust Fund correspondence. Motion carried with 7 yes, 0 no and 0 absent.

Civil Counsel Brian Graham thanked the Board of Commissioners for the flowers and card.

### **CITIZENS COMMENTS – None**

### **BOARD MEMBER COMMENTS**

Commissioner Allor stated that she has been checking with the townships in her district regarding their usage of NLEA at the township level. Commissioner Allor stated that only one of her townships utilizes NLEA and suggested that the other Commissioners do the same. Commissioner Brown stated that he has several townships that employ NLEA and have received a lot of benefit from it. Commissioner Gauthier stated that the City also utilizes NLEA.

Commissioner Wallace commented on an article in today’s Detroit Free Press regarding nuclear power plants as the cleanest generation of power in the world and that the US is behind in utilizing it. Commissioner Gauthier noted that solar power is the cleanest source of energy.

Commissioner Matelski stated that he purchased the Handbook of Corrosion Engineering and is reading through it. Commissioner Matelski stated that Enbridge looks pretty good so far.

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**Motion** by Commissioner Allor, seconded by Commissioner Wallace, to adjourn to the call of the Chairperson. Meeting adjourned at 10:38 AM.

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Mary Ellen Tryban  
Cheboygan County Clerk/Register

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Peter Redmond  
Chairperson