

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
DECEMBER 8, 2015**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor.

Absent: None

Public hearing opened at 9:31 AM

Commissioner Redmond opened public hearing regarding the proposed 2016 Cheboygan County Budget. Administrator Lawson highlighted the 2016 proposed budget contents for those in attendance. Administrator Lawson stated the budget is developed based on county goals, objectives and evaluations of previous goals and objectives. Finance Director Kortz reviewed the budget process timeline for those in attendance. The public hearing is the last step in the budget process before budget adoption.

No public requests for additional information.

Public hearing closed at 9:38 AM

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Allor pulled Item A *Approve Monthly Finance Claims* from the Consent Agenda and placed in under New Business as Item 13-J.

Motion by Commissioner Gauthier, seconded by Commissioner Allor, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Matelski, seconded by Commissioner Brown, to approve the consent agenda as follows:

- ~~A. Approve Monthly Finance Claims (Moved to New Business)~~
- B. Budget Adjustments
- C. Public Official Bond
- D. 2016 Attorney Contract for Delinquency & Child Protection Proceedings
- E. Straits Regional Ride
- MDOT Project Authorization 2012-0061/P13 Operating Funds
- Letter of Understanding
- F. Correspondence
 - 1. Letter from Leonard Page Regarding Enbridge Line 5
- G. Minutes:
 - Finance/Business Meeting of November 10, 2015
 - Health Board – 10/20/15
 - NEMCSA – 11/16/15
 - NLEA November & December President's Reports
 - North Country Community Mental Health – 10/15/15
 - Cheboygan County Road Commission – 11/5/15
 - Cheboygan City Council – 10/27/15 & 11/10/15
 - Planning Commission Meeting – 10/21/15
 - ZBA – 9/23/15

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Commissioner Redmond presented a Certificate of Appreciation to Assistant Prosecuting Attorney Aaron Gauthier. Assistant Prosecutor Gauthier accepted a position with the Michigan Supreme Court. Prosecutor Vizina thanked Assistant Prosecutor Gauthier for his service with Cheboygan County. Assistant Prosecutor Gauthier expressed gratitude to Prosecutor Vizina, Board of Commissioners and the citizens of Cheboygan County. Assistant Prosecutor Gauthier commented on his Cheboygan County career emphasis on drunk driving and rehabilitation.

Kevin Houghton, former Cheboygan County Veteran's Services Office employee, commented on leaving his position with Cheboygan County by choice because of the blatant negligence and mismanagement that he encountered on a daily basis. Mr. Houghton stated that the office is there to help veterans make compensatory claims and claims are not made by Melissa Hokans even though she is certified to write claims. Mr. Houghton stated that Melissa Hokans has attempted to eliminate the veteran's services vehicle because it was too complicated to schedule but that he did not find scheduling complicated. Mr. Houghton stated that the Veterans Emergency fund is in place to help veterans with emergency needs to be paid out right through the county office and that Mr. Houghton was directed not to accept applications for need of that fund money and not one penny left the fund in his 4.5 months of employment with Cheboygan County. Mr. Houghton has made these claims to Administrator Lawson and he would like to see action taken in the Veteran's Services Office.

Leo Forster, a citizen of Inverness Township, complained about several encounters he's had with the Veteran's Services Office because of Melissa Hokans.

Vincent Lumetta, a citizen of Beaugrand and Mackinaw Township, commented about a mailing he recently received from the Enbridge group that assures people there is no threat to the Enbridge Line 5 Pipeline. Mr. Lumetta requested a report from the Spill Drill that occurred earlier this year where Sheriff Clarmont and Emergency Manager Greg Williams were in attendance. Mr. Lumetta requested that the Board continue to keep pressure on Enbridge to do the right thing. Commissioner Redmond responded to what was covered at the Spill Drills and that Cheboygan County Board has had involvement.

Cynthia Kress, a citizen of Mentor Township, thanked the Board of Commissioners for inviting Dr. Timm to a January Board meeting and for taking the Enbridge Line 5 Pipeline issue seriously. Ms. Kress requested the County Administrator to inform the township boards of the January 26 Board meeting and to hear the presentation by Dr. Timm as the townships may not be well informed on the Line 5 Pipeline issue.

David Dwyer, a citizen of Mackinaw Township, commented about how there was more state regulation over the pipeline in the early 1990's than today. He stated that today there is only an "advisory" board at the state level and he urged the commissioners to support the resolution.

Carl Muscott, a citizen of Tuscarora Township, thanked the commissioners for acting with haste in drafting the pipeline resolution and encouraged them to approve it.

Leonard Page, a citizen of Grant Township, encouraged the board to approve the pipeline resolution.

Sheriff Clarmont stated that he was present for the Pipeline Spill Drill in Mackinaw and there was a report drafted entitled the "After Action Review" and he stated that he voiced grave concerns with the Enbridge Pipeline and our ability to respond in an emergency.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended October 31, 2015. She reported total year-to-date revenue of \$10,351,873.56, or 87.54% of budget, compared to \$9,911,444.87, or 87.25% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$8,500,967.10 or 71.88% of

Finance/Business Meeting – DECEMBER 8, 2015

budget, compared to \$8,659,531.22, or 76.23%, last year as of the end October. Ms. Kortz presented the Cash Investment Report.

Commissioner Gouine asked about expenditures from the Veterans Assistance Fund and Soldier's Relief Fund. Ms. Kortz stated that there was an expenditure of \$200 out of the Veterans Assistance Fund in October.

ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on several items. He stated that there is transparency and accountability information for the County on the website that goes with the revenue sharing funds received. Administrator Lawson stated that staff will be meeting with administrators of Charlevoix and Emmet County to review staffing at the 911 division this month. Administrator Lawson stated that it's likely a new position will be created in their mid-management range and the county has been asked by the 911 to review that information for structure. Administrator Lawson stated that construction at the Animal Shelter continues and that they have completed installing the siding, windows and doors. Administrator Lawson stated that the Veteran's Office will begin looking for a new assistant and that Straits Regional Ride is helping coordinate drivers for the DAV van.

COMMITTEE REPORTS

Commissioner Gauthier attended a Board Appointments and Procedures Committee and there are several appointments to several boards with terms expiring at the end of the year. Commissioner Gauthier attended a NEMCSA meeting, an NLEA meeting, a Planning Commission meeting, a City Council meeting, and a Trails Town meeting at the Chamber of Commerce.

Motion by Commissioner Gauthier, seconded by Commissioner Matelski to accept the recommendation of the Board Appointments & Procedures Committee and reappoint John Thompson and appoint Carol Sherwood to the Cheboygan County Zoning Board of Appeals for three year terms commencing January 1, 2016 through December 31, 2018; to accept the recommendation from the Agricultural Society to reappoint Matt Horrocks, Collette Andres, Keith Kwiatkowski, and Ron Williams to the Cheboygan County Fair Board for terms commencing January 1, 2016 through December 31, 2018 and to appoint Jeremy Borowicz and Gary Spray for two year terms commencing January 1, 2016 through December 31, 2017 and appoint Derrick Dotski to a one year term commencing January 1, 2016 through December 31, 2016; to reappoint Marcia Rochleleau, Tom Palmer and Charles Brew to the Cheboygan County Airport Authority for a three year terms commencing January 1, 2016 through December 31, 2018; to reappoint Harold Borowicz to the Cheboygan County Planning Commission for three year term January 1, 2016 through December 31, 2018; to reappoint Ed Ginop and Barbara Lennon to the Department of Public Works for a three year term commencing January 1, 2016 through December 31, 2018; and to accept the recommendation of Judge Scott Pavlich to reappoint Karen Schramm, Brenda Bergstrom and Becky Phillips to the Cheboygan County Jury Board for a three year term January 1, 2016 through December 31, 2018. Discussion was held. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Gouine attended an Inverness Township meeting and a Fair Board meeting.

Commissioner Matelski attended two Planning Commission meeting, two Road Commission meetings, one ZBA meeting and two Township Board meetings.

Commissioner Brown attended a Mackinaw Township meeting, a Beaugrand Township meeting, an MTA meeting, a ZBA meeting, two Mackinaw City Village Council meetings, and a 100-year celebration of MSU-E in Cheboygan County.

Commissioner Wallace attended a North East Consortium and Michigan Works meeting in Alpena, a 911 meeting, and a Tuscarora Township meeting.

Commissioner Allor attended a District No. 4 Health Board meeting, a Wilmot Township meeting, a Community Mental Health meeting, an Area Agency on Aging meeting, a Forest Township meeting.

Finance/Business Meeting – DECEMBER 8, 2015

Commissioner Redmond attended a District No. 4 Health Board meeting and a 100-year celebration of MSU-E in Cheboygan County.

OLD BUSINESS – None

NEW BUSINESS

Motion by Commissioner Matelski, seconded by Commissioner Gauthier to adopt Cheboygan County Resolution 15-15 – 2016 Fee Resolution to become effective January 1, 2016 and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gauthier, seconded by Commissioner Gouine to adopt Cheboygan County Resolution 15-16 and Resolution of the Board for the Corporation, Cheboygan County Fair, to Authorize the Conveyance of the Fairground Property to Cheboygan County (copy on file in the Office of the County Clerk) and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Brown, seconded by Commissioner Gauthier to adopt Cheboygan County

Resolution 15-17

WHEREAS, Line 5 is a pipeline owned by Enbridge that transports crude oil and natural gas liquids since 1953 from Superior, WI, eastward across Michigan's Upper Peninsula to where a dual pipeline crosses the bottom of the Straits of Mackinac, just west of the Mackinac Bridge continuing South crossing under the Indian River, in Cheboygan County, on its route through the Lower Peninsula to its terminus point in Sarnia, Ontario; and

WHEREAS, Line 5 was constructed prior to Public Act 247 of 1955 Great Lakes Submerged Land Act as amended which purpose is to protect the waters of the Great Lakes and the Great Lakes bottomlands by requiring a permit when constructing structures in the Great Lakes within Michigan; and

WHEREAS, there is a potential risk that Line 5 could develop a leak which would cause environmental damage to the Great Lakes as well as economic loss; and

WHEREAS, the State of Michigan has the legal authority to manage the bottomlands and waters of the Great Lakes within Michigan from the prevention of pollution and to protect the natural resources of the State; and

NOW, THEREFORE, BE IT RESOLVED, that the Cheboygan County Board of Commissioners request that Governor Snyder utilize the State's Authority by acting immediately to restrict Line 5 to its original design capacity and to limit its cargo to non-oil products (e.g., Liquid Petroleum Gas and Propane) until the recommendations within the Michigan Petroleum Pipeline Task Force Report specifically; requiring an independent risk analysis and adequate financial assurance for the straits pipelines, an independent analysis of alternatives to the existing straits pipelines as well as obtaining any additional information requested from the report is completed and analyzed.

AND BE IT FURTHER RESOLVED, that Cheboygan County will send a copy of this resolution to the Governor, Attorney General, our State Representatives and State Senators.

Discussion was held. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Director Mike Couture presented FY 2016 Section 5311 Capital Formula Grant 2012-0061/P12 for the purchase of a replacement bus.

Motion by Commissioner Wallace, seconded by Commissioner Matelski to approve the purchase of one new bus for Straits Regional Ride, the necessary budget adjustments to the 2016 budget and authorize the Chairperson to sign the MDOT authorization 2012-0061/P12. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented Cheboygan County Sheriff Department 2016 Vehicle Proposal.

Finance/Business Meeting – DECEMBER 8, 2015

Motion by Commissioner Matelski, seconded by Commissioner Brown to allow the purchase of one (1) Ford Police Interceptor vehicle from Fernelius Auto Group, Cheboygan and one (1) Chevrolet Tahoe Pursuit Vehicle from Wheeler Motors, Cheboygan from the approved 2016 Budget line item #101-301-977.60 and authorize the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented the Cheboygan County Sheriff Department Inmate Work Crew Program.

Motion by Commissioner Wallace, seconded by Commissioner Brown to approve the continuation and expansion of the Cheboygan County Sheriff Department Inmate Work Crew Program for fiscal year 2016 and authorize the necessary budget adjustments. Discussion was held. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented the House Arrest Services, Inc. proposed contract. This contract is for tether services. Discussion was held.

Motion by Commissioner Gouine, seconded by Commissioner Matelski to approve the contract with House Arrest Services, Inc. and the Cheboygan County Sheriff Department for tether services. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gauthier, seconded by Commissioner Brown to adopt the 2016 General Fund budget in the amount of \$11,807,216 and all other funds budgets with a combined total of \$14,255,267 resulting in a Cheboygan County budget in the amount of \$26,062,483. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented Great Lakes Masonry Payment No. 2.

Motion by Commissioner Matelski, seconded by Commissioner Brown to authorize payment of \$5,980 to Great Lakes Masonry as identified on payment request No. 2, with no retainage being held for completed work. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the NEMCSA Letter of Support. The letter will be forward with NEMCSA's application to the Michigan State Housing Development Authority to secure HOME funds to implement a regional homebuyer purchase rehabilitation program. This program assists qualified applicants to obtain down payment assistance and rehabilitation assistance when buying a home. Discussion was held.

Motion by Commissioner Gauthier, seconded by Commissioner Wallace, to authorize the Board Chairperson to sign the letter of support for NEMCSA. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Matelski, seconded by Commissioner Brown to cancel the December 22, 2015 Committee of the Whole meeting. Motion carried with 6 yes, 1 no (Commissioner Gauthier) and 0 absent.

Commissioner Allor addressed a question on the finance claims regarding expenditure for mileage and mentor expenses to the Finance Director. Ms. Kortz said those expenses are for the Decisions to Action Program.

Motion by Commissioner Allor, seconded by Commissioner Brown, to approve the monthly finance claims as presented, Finance = \$57,091.80 and Prepaids = \$735,973.74. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz reported on expenditures in the Veteran's Funds

Finance/Business Meeting – DECEMBER 8, 2015

CITIZENS COMMENTS

Sheriff Clarmont commented on the Veteran Services Director, stating she is trying her best to run the department. He also stated he takes issue with some of the words, such as “most” and “all” spoken by Mr. Houghton regarding the Veteran’s Department.

BOARD MEMBER COMMENTS

Commissioner Gouine reported a very nice display of fireworks sponsored by Tom Moran of Moran Iron Works was held recently.

Commissioner Wallace passed out the “report card” for Michigan Works.

Motion by Commissioner Wallace, seconded by Commissioner Brown, to go into closed session for the purpose of a strategy session connected with the negotiation of a collective bargaining agreement as authorized by Section 8 (c) of the Open Meetings Act, being MCL 15.268 (c). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

ENTERED INTO CLOSED SESSION AT 12:17 P.M.

RETURNED TO OPEN SESSION AT 1:11 P.M.

Motion by Commissioner Matelski, seconded by Commissioner Gauthier, to adjourn this meeting to the call of the chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 1:11 P.M.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Pete Redmond
Chairperson