

**THE SPECIAL MEETING OF THE CHEBOYGAN COUNTY PLANNING COMMISSION
SCHEDULED FOR WEDNESDAY, JUNE 10, 2020 at (7:00 P.M.)
at 870 S. Main Street, Cheboygan, Michigan
will be conducted via Telephonic Attendance by Cheboygan
County Resolution 2020-06 and Executive Order 2020-75**

In accordance with Gov. Gretchen Whitmer and the Michigan Department of Health and Human Services's recommendations designed to help prevent the spread of Coronavirus Disease 2019 (COVID-19) and Executive Order 2020-15 declaring public bodies subject to the Open Meetings Act can use telephone conferencing technology to meet and conduct business, the Cheboygan County Planning Commission will hold a special meeting via telephone conferencing at **7:00 P.M. on Wednesday, June 10, 2020.**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/665147277>

The public may access the meeting by calling:

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 665-147-277

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Those that are hearing impaired may dial 7-1-1. Please provide the operator the toll free number and meeting access code to be connected to the phone call with help from MI Relay. If other aids and services are needed for individuals with disabilities please contact the County Clerk. The Planning Commission packet is available for download at: www.cheboygancounty.net.

ELECTRONIC PLANNING COMMISSION MEETING PARTICIPATION

The public will be asked to identify themselves. When you call please state your name until acknowledged for the record.

- Public comment—will be taken only during the Public Comment portion of the meeting agenda.
- Please make your public comment when called upon to do so or state no comment.
- The time limit for an individual's public comments shall be 3 minutes.

The following Planning Commission members will be attending the meeting by phone:

- Patty Croft, pmattson@freeway.net
- Harold Borowicz, hborowicz@yahoo.com
- Michael Kavanaugh, kavandann@gmail.com
- Stuart Bartlett, sbartlett@cheboygancounty.net
- Sharon Lyon, sjl07@juno.com
- Karen Johnson, karenjohnson@sbcglobal.net
- Ed Delana, edelana@cheboygancounty.net
- Charles Freese
- Chum Ostwald
- Cheboygan County Director of Planning and Zoning – Michael Turisk mturisk@cheboygancounty.net



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST. ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231) 627-8489 ■ FAX: (231) 627-3646

CHEBOYGAN COUNTY PLANNING COMMISSION *SPECIAL MEETING & PUBLIC HEARING*
WEDNESDAY, JUNE 10, 2020 AT 7:00 PM
ROOM 135 – COMMISSIONERS ROOM
CHEBOYGAN COUNTY BUILDING, 870 S. MAIN ST., CHEBOYGAN, MI 49721

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

SCHEDULED PUBLIC HEARING

NEW BUSINESS

UNFINISHED BUSINESS

1. Continued discussion regarding temporary zoning amendment intended to assist local businesses during the COVID-19 pandemic and associated economic fallout.

STAFF REPORT WITH UPDATE ON MASTER PLAN REVISION

PLANNING COMMISSION COMMENTS

PUBLIC COMMENTS

ADJOURNMENT



CHEBOYGAN COUNTY PLANNING AND ZONING DEPARTMENT

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231) 627-8489 ■ FAX: (231) 627-3646
www.cheboygancounty.net/planning/

MEMORANDUM

Date: June 4, 2020 for the June 10, 2020 Planning Commission Special Meeting

To: Planning Commissioners

From: Michael Turisk, Planning Director 

Re: Continued discussion regarding temporary zoning amendment intended to assist local businesses during the COVID-19 pandemic and associated economic fallout.

Planning Commissioners,

Recall that on May 13, 2020 we had an open discussion regarding providing a measure of temporary regulatory relief and flexibility for Cheboygan County businesses given the widespread and well-documented pandemic-driven economic fallout.

As an aside, recall, too, that as part of that discussion the Planning Commission directed staff to schedule a public hearing for July 1 that would allow more administrative authority to grant extensions of site plan review and special use permit approvals.

You will note that attached is a brief, coarse framework of topics for continued discussion during our special meeting scheduled for Wednesday, June 10.

Feel free to contact me should you have questions prior to our telephonic/virtual meeting.



Enclosure:

Regulatory framework for discussion RE: temporary zoning amendment

DRAFT Zoning Ordinance No. 200 Framework Amendment 061020

Cheboygan County recognizes that business activities, particularly those regarding local restaurant and food services, continue to be severely impacted by the COVID-19 pandemic and corresponding social distancing requirements. Therefore, in an effort to help ease the economic conditions caused by the COVID-19 pandemic on local businesses and the community, Cheboygan County will adopt a temporary zoning ordinance amendment that pertains to the outdoor conduct of business, the use of on-site parking and accessory structures, and the placement of temporary signage associated with business uses, as well as regulations governing mobile food units. An amendment intended as temporary would be valid until November 1, 2021 unless repealed at an earlier date.

Retail uses:

- Allow for parking lot/sidewalk sales as a temporary accessory use to permitted retail uses.

Off-street parking:

- Allow off-street parking spaces assigned to a permitted retail or restaurant use to temporarily accommodate outdoor sales areas including the use of tents or other temporary structures (not for recreational use or accessory and subordinate buildings (as approved by the building inspector), for example, for merchandise display areas, food and beverage sales, outdoor seating areas and transaction activities, as necessary. A minimum of 40% of the required dedicated off-street parking area shall be maintained to provide parking for the principal use.

Temporary signage:

- Except for those signs not requiring a zoning permit, per Section 17.19.2, until further notice, Cheboygan County will allow any combination of sign types as described in Section 17.19.8 as temporary signage with up to 100 square feet of total additional sign surface area permitted. Any temporary signage would be in addition to any permitted permanent signage. Temporary signage installed during this period requires a zoning permit (informational only), but at no cost to the applicant, subject to the following:
 - a. Temporary signage shall be for a permitted use.
 - b. Temporary signage shall not create a public safety hazard, by, for example, obstructing site lines for pedestrian and vehicular traffic.
 - c. Temporary signage must be located on the property on which the permitted business is located.
 - d. Temporary signage may be placed within a County public right-of-way subject to approval by the Cheboygan County Road Commission, and shall not impede vehicular or pedestrian traffic and not obstruct driveways.
 - e. All temporary signage shall be removed within thirty (30) days from the date of expiration of the temporary amendment.

▪ **Mobile food units:**

- Mobile food units would be permitted as a temporary, accessory use on the same property as an established, permitted "brick-and-mortar" restaurant. Mobile food units operating under the approved amendment shall, in addition to compliance with the requirements and standards for mobile food units as set forth in Section 17.29 (e.g., limited to food sales; compliance with Health Department requirements) shall comply with the following additional requirements:
 - a. Mobile food unit activities shall operate in a manner that allows patrons, including those waiting to be served, to comply with minimum social distancing guidelines as prescribed and amended.
 - b. A zoning permit (informational only) shall be required at no cost to the applicant for each property on which a mobile food unit will operate as a temporary, accessory use, per Section 17.29b.
 - c. Zoning approval for mobile food units employed as temporary, accessory uses may be subject to conditions of approval that are in keeping with the protection of the health, welfare, and safety of the public.