

**COUNTY BOARD OF COMMISSIONERS  
FINANCE/BUSINESS MEETING  
September 11, 2018**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present

**Present:** Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Robert Bolinger.

**Absent:** None

There was a moment of silence in Remembrance of 911.

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

**Motion** by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the agenda adding item B. Advertising Agreement between SRR and Black Diamond Broadcasting under "New Business". A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Wallace, second by Commissioner Johnson, to approve the consent agenda pulling item 2 under correspondence and adding it under "New Business" as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$362,440.80; Prepaid Total = \$1,005,792.63.
- B. Budget Adjustments as follows:
  - 2018 Raise Revenue and Expenditures
    - 1. Fund 294 Total Budget Increase of \$284
  - 2018 Inter-budget Transfer
    - 1. From 418-253 to 418-253 Totaling \$9,113
    - 2. From 561-556 to 561-556 Totaling \$8,608
  - 2018 Payroll Inter-budget Transfer
    - 1. From 101-351 to 101-351 Totaling \$8,000
- C. Bryne Justice Assistance Grant 2019 Application - SAYPA
- D. Recycling Interlocal Agreement – Mullett Township
- E. DHHS Homemaker Contract
- F. Correspondence:
  - 1. Antrim County Resolution in Opposition to Senate Bill 1031
  - 2. ~~Antrim County Resolution Opposing the DNR Plan to Eliminate Baiting and Sale of Bait~~
  - 3. Antrim County Resolution Opposing the Legalization of Marijuana for General Use
  - 4. Marquette County Resolution the Development of an Additional Lock
  - 5. Menominee County Resolution in Opposition of HB 6049 and SB 1025
  - 6. Tuscola County Resolution in Opposition of Senate Bill 1031
  - 7. Van Buren County Resolution in Opposition of Senate Bill 1031
  - 8. Wexford County Resolution in Opposition to Senate Bill 1031

9. Celebrating 40<sup>th</sup> Anniversary Invite – Moran Iron Works
- G. Minutes:
1. Finance/Business Meeting of August 14, 2018 and Committee of the Whole Meeting of July 24, 2018 and August 28, 2018
  2. NEMSCA – 8/3/18
  3. District #4 Health Department – 7/17/18
  4. City Council – 7/24/18
  5. Planning Commission – 7/18/18, 8/1/18 & 8/15/18
  6. ZBA – 7/25/18
  7. Fair – 7/2/18
  8. NEMCOG- 6/21/18

### **CITIZENS COMMENTS**

Andy Evans citizen of Benton Township and a candidate for District #3 Board of Commissioner thanked the Board of Commissioners for their service and also the very brave and first responders on this day of Remembrance of 911. He commented on the resolution received from Antrim County opposing the legalization of marijuana. There have been several counties opposing the use of recreational marijuana in the State of Michigan and he was disputing some of the figures that were quoted. He had brought some of his figures that he wanted to share with the Board after the meeting.

**SCHEDULED VISITORS** - None

### **Finance Director's Report**

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending July 31, 2018. He reported total year-to-date revenue of \$2,283,286.36, or 14.49% of the budget, compared to \$2,426,782.88, or 19.95% of the budget last year at this same time. He reviewed each line item number that was fluctuating greater or less than \$11,000. Mr. Manko reported expenditures year-to-date of \$6,619,829.50 or 42.01% of the budget, compared to \$6,428,809.88 or 52.86%, last year as of the end of July 2017. He reviewed each department that was fluctuating less than \$17,000. Mr. Manko reported on the Cash Summary by Fund Cash for July 2018, which totaled \$19,668,829.21. An explanation of the deficit balance accounts was given. Mr. Manko also reported on the Summary of Budget Adjustments posted from January 1, 2018 through June 30, 2018.

### **Administrator's Report**

Administrator Jeff Lawson gave an update on the Michigan Indigent Defense. The County is required to begin implementation of the new Indigent Defense Standards in October of this year. The County will receive a grant funding from the Michigan Indigent Defense Commissioner in mid-October to pay for the additional cost to the County above the base expenses paid by the County in previous years. Staff expects to receive the grant agreement for signature in September and will place it on the agenda for Board approval. The County will also need to establish a new fund and revenue account for indigent defense revenues and expenditures for the remainder of the 2018 fiscal year.

Administrator Jeff Lawson gave an update on the Animal Shelter. Requests for proposals to install mechanical equipment for a heating and cooling system for a portion of the building have been extended to Friday, September 28, 2018 at 2:00 P.M...

Administrator Jeff Lawson gave an update on the Jail Project. The contractor will be completing the exterior wall insulation and brick installation over the next few weeks. Internal work on cell areas and doors continue. Interior painting will begin this week followed by tile work.

The storage building contractor continues work on the steel roof and side walls. The garage doors and building doors have been installed in the heated portion area of the building. Staff met with the contractor and architect concerning pavement drainage. Although the architect stated that their design provides adequate drainage with acceptable slopes; after discuss with the contractors, staff requested the cost to remove additional pavement area to decrease slope from drains and swales to doors and move the swale area farther from the east door on the south side of the building along the steepest area of the hill. This portion of the pavement is over 20 years old.

Administrator Jeff Lawson stated that they were notified by the District #4 Health Department concerning discontinued health care services for the jail. Sheriff Dale Clarmont commented that unfortunately they were notified yesterday that District #4 Health Department was not going to be able to continue to provide the health care services that the jail has contracted with them for the past 15 years. Each year when he gives his annual report, he gives the comparisons in this county to other counties. Last year, the Sheriff Department was at \$52,000 compared to the other jails in the area with comparable size of over \$100,000. It has been a huge savings. However, they have some internal personnel issues. With these issues, they are not going to be able to provide service. The Sheriff Department was currently in discussion with them because there is a 60 day termination clause. His staff was actively seeking other avenues with a company called Advanced Correctional Health Care, which was in use by 27 Counties in the State of Michigan including Emmet, Presque Isle, Otsego, Montmorency, and Alpena. This Company is headquartered out of Illinois. He stated that he has requested a draft contract from them, which he will forward to civil counsel through the administrator as soon as he receives it. The reviews about this company was very good, however, this would take at least sixty (60) days to get the contract laid out. He stated that he wants to stay with the District #4 Health Department for the healthcare needs of the inmates and he is very hopeful all of the issues will get worked out soon. As an inmate comes into the jail, by law, he has 15 days to do a medical review of the inmate. There is also the day-today-medical issues the department has to deal with.

Commissioner Newman commented that he hoped to have something resolved and he would keep the Board informed.

Commissioner Sangster stated that he was disappointed with the District #4 Health Department's chair on an article that was emailed regarding PFAS.

Administrator Jeff Lawson commented that he hoped that the District #4 Health Department can work this out, but was asking for a motion from the Board to waive any bidding or quoting requirements to use as a backup agreement.

**Motion** by Commissioner Sangster, seconded by Commissioner Newman, to waive any bidding requirements for this jail emergency. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson gave an update on the District Health #4 Department remodeling. He stated maintenance have hung two (2) bathroom doors, cabinets were to be delivered

next week, some touch up painting will have to be done, installation of new counter tops and a chair railing is to be installed.

Administrator Jeff Lawson commented that a new smart board/screen TV was delivered by the Board of Emergency Management for the center. We look forward to using it and will have to train our staff.

**COMMITTEE REPORTS**

Commissioner Wallace called the Boards attention to the invitation from Moran Iron Works for their 40<sup>th</sup> Anniversary Open House scheduled on September 28<sup>th</sup>.

Commissioner Gouine attended a Township meeting and a Fair Board Meeting stating there have been some concerns about incidents happening on the grounds specifically at the entrance and on the midway. The other concerns that the Fair Board had were the lack of handicap parking. Administrator Lawson commented that it was based on what type of activity was going on. He wants the handicap parking to be as close as possible to the events. During the Fair, they have designated area. With other events, they were relatively small in comparison to the Fair so they can park fairly close. There were some designated areas by the grandstands, but other than that there were no other designated areas. He stated there was not a lot of parking in general that was not paved. Events would have to be looked at so that parking would be distributed throughout the Fair grounds. Commissioner Gouine questioned the rental of a golf cart for handicap assistance. Administrator Lawson stated that they would need to look at the Fair Board to identify the resources that they would need.

Commissioner Johnson stated that the Airport SRE Building would soon be delivered and things were moving forward.

**OLD BUSINESS**

Commissioner Wallace presented Resolution 18-13 Supporting the Carnegie Library Redevelopment and the Cheboygan Heritage Project.

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to approve

**CHEBOYGAN COUNTY  
Supporting the Carnegie Library Redevelopment and the  
Cheboygan Heritage Project  
Resolution # 18-13**

**WHEREAS**, Mary J. Hebert has purchased the Cheboygan Carnegie Library and an adjacent property; and

**WHEREAS**, the Cheboygan Carnegie Library was built in 1913 and is one of the County's most prestigious historic sites; and

**WHEREAS**, Mary J. Hebert has proposed to redevelop this historic site with the planned Cheboygan Heritage Project and the Cheboygan County Board of Commissioners recognizes the economic and historic preservation impact this project will have on our community; and

**WHEREAS**, the Cheboygan County Board of Commissioners will advocate and support the Cheboygan Heritage Project's efforts to search for funding through State and Federal agencies.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Cheboygan County Board of Commissioners hereby wholeheartedly supports the Cheboygan Heritage Project and the Redevelopment of the Cheboygan Carnegie Library and adjacent property.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

### **NEW BUSINESS**

Sheriff Dale Clarmont presented the Jail Addition Change Order: Booking Room and Electrical Panel. This change order is to relocate the new booking control room area within the jail. The originally designed area was to be located in an existing block storage room, which does not provide visibility to the jail area for the employee stationed there to operate the jail cameras and control systems while also being able to process bookings. This area would require two employees to be stationed where only one would be needed if the control room was moved to the current booking area.

The change order also indicates an additional electrical panel in the boiler room for the new addition area. The existing panel does not have enough room to place an additional 400 Amp service and there is not enough room adjacent to the panel to place an additional box requiring additional conduit and wiring to accommodate the new panel.

**Motion** by Commissioner Newman, seconded by Commissioner Bolinger, to approve a Jail Project Change Order #5 for the Booking Room relocation and electrical panel installation in the amount of \$31,915.59 contingent upon final architect review, authorize any necessary budget adjustments and authorize the Chair to sign.

A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Gouine) and 0 absent.

Straits Regional Ride Director Michael Couture presented the advertising agreement between SRR and Black Diamond Broadcasting. The agreement is for a three (3) year term, from September 11, 2018 through September 14, 2021 totaling \$22,750 over the three (3) year term or \$7,583.33 per year. No monies will be exchanged; SRR will allow BDB to put decals on the rear of all thirteen SRR buses with their radio station logo at BDB expense. NSB will provide radio air time for thirty to sixty second advertising spots on several of their stations promoting DRR at their current air time rates. All materials produced for air time will be approved by SRR Director prior to running on the air. Any costs to BDB for decals, installation or removal will be at sole expense of BDB. This agreement was written and reviewed by civil counsel.

**Motion** by Commissioner Sangster, seconded by Commissioner Bolinger to approve the SRR and Black Diamond Broadcasting advertising agreement and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Gouine commented on the Antrim County resolution opposing the DNR plan to eliminate baiting and the sale of bait. The sale of bait really helps the farmers and it would make it safer for the hunters because they would not be walking around in the woods. Commissioner Sangster commented on a bigger deer population, more vehicle accidents and the concern for the next generation of hunters.

**Motion** by Commissioner Gouine, seconded Commissioner Sangster to approve a letter in opposition of banning baiting and the sale of bait. Motion carried with 7 yes, 0 no and 0 absent.

**BOARD MATTERS FOR DISCUSSION** - None

**CITIZENS COMMENTS** - None

**BOARD MEMBERS COMMENTS**

Commissioner Johnson commented on the Remembrance of 911.

Commissioner Gouine questioned the progress on the enforcement officer for the Planning and Zoning Department. Administrator Lawson commented that this job opening was out for advertising for at least another week.

Administrator Lawson commented that they did hire a new Plan Reviewer for Construction Code and part of their job description was enforcement with more focus on construction code and area of soil conservation.

**Motion** by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:38 a.m.

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Karen L. Brewster  
Cheboygan County Clerk/Register

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John B. Wallace  
Chairperson