

Chairman D. Brown called the Regular Meeting to order of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: M. Ridley, C. Antkoviak, D. August, C. Veneros, F. Cribb, E. Cribb, T. Horrocks, S. Redmond, B. Hartwig, G. Archambo and J. Moore.

MOTION by K. Paquet seconded by H. Ginop to approve minutes of last regular meeting of 11/21/2018 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve for payment current payroll voucher #18-47-\$112,830.31 and accounts payable voucher #18-48-\$129,292.78. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by D. Brandt to approve agenda as presented. 5 Yeas **CARRIED**

B. Hartwig distributed the DL (Douglas Lake) Improvement Association Newsletter. Thanked the Road Commission employees for road maintenance and the access site area on Douglas Lake.

M. Ridley, Tuscarora Township, updated the Board on the Pedestrian Safety Project (streetscape). They have applied for pre-approval of a USDA grant. When they are finished with the downtown project, they would like the road to be reconstructed as well. They have met with Consumers Energy regarding options with the line crossings over the downtown on S. Straits Hwy. If the projects come under budget, they would like to participate in helping with repaving of S. Straits Hwy through town. They are proposing putting a road millage on the ballot and will work with Engineer/Manager Shank to develop a plan to use for a millage if it passes. Tentatively want to start the streetscape by August 2019.

T. Horrocks discussed the proposed Safety Committee by Law changes:

- Article IV-Membership; Article V-Organization; Article VII-Safety Award Program, Article VIII-Accident/Injury Review and Article X-New Employee Training.
- D. Brandt prefers the Director not have sole authority to make decisions without the Safety Committee involvement. T. Horrocks will make the recommended changed and bring back to the Board for review.

County Engineers' Workshop, February 5-7, 2019 at Kewadin Resort, Sault Ste Marie.

MOTION by K. Paquet seconded by C. O'Connor to approve B. Shank and T. Horrocks to attend the County Engineers' Workshop on February 5-7, 2019. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to authorize Clerk Stempky to run a final account payable before 2018 year end. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to authorize Engineer/Manager Shank to sign Blue Cross Blue Shield ASC (Administrative Services Contract) for Cheboygan County Road Commission, Renewal term 1/1/2019-12/31/2019 as presented. 5 Yeas **CARRIED**

Engineer/Manager 6-month evaluation, he is requesting a closed session after regular session.

Engineer/Manager Shank Update:

- SB396 voted down but CRA noted will still be brought up in lame duck session
- Finished PASER ratings for primary roads and ratings have stayed flat
- Budget Committee met last week and have additional information: Currently have \$487,000 for Gaynor Road Bridge and will need to have obligated by 2019 for construction in 2020, need to take into consideration where we will be looking for additional funding to complete bridge project
- Long range plan to add an additional employee for the Cheboygan garage in 2020, we will not look at budgeting for that until 2020, adding an additional employee is approximately \$106,000 per year.
- Committee wanted to look at the cost to have sand hauled in to the garages by an outside contractor, cost ranged from \$4-8 per yard, at this time not feasible to have contracted out.
- Committee wanted to look at cost of an outside contractor to replace the culvert jobs we have with Huron Pines. Estimated cost to outsource is approximately \$150,000, at this time not feasible to contract out.
- Currently have approximately 4 miles of PASER 7 and 1 mile of PASER 6 to crack seal and whatever the Townships may want.
- Long Range plan for structures was to replace Tower Garage, will put together a needs study internally to see if feasible option for the future.
- Planning on brush spraying in 2019, will budget \$10,000 as a pilot program.
- Would like to look into selling our Federal Aid dollars to another Road Commission. Eng/Mgr Shank noted we can still complete a project as planned with the amount of revenue we receive, due to the additional Federal Aid project requirements. Board felt was a good option to explore for 2020.

Foremen Updates:

D. August: Finished hauling sand; trappers for beavers have been busy; Osmun Road had to be fixed up; patching; grader with stinger blades have been out trying to grade when possible; getting ready to start brushing/

S. Redmond: Patching; winter maintenance; grading with stinger blades when possible; finished hauling sand

C. O'Connor asked to be excused from next meeting. Chairman Brown thanked him for his time as a Road Commissioner.

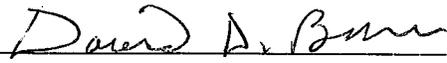
Chairman Brown recessed regular meeting at 10:40 A.M. before going into closed session at request of Engineer/Manager Shank for his 6-month evaluation.

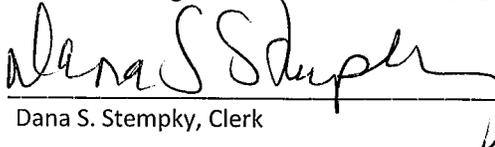
Return to regular session at 10:50 A.M.

MOTION by K. Paquet seconded by H. Ginop to go into closed session at 10:50 A.M. at request of Engineer/Manager Shank for 6-month evaluation at 10:50 A.M. Roll call: Yeas: O'Connor, Ginop, Brandt, Paquet, Brown Nays: 0 **CARRIED**

MOTION by C. O'Connor seconded by K. Paquet to return to open session at 12:05 P.M. Roll call: Yeas: Ginop, Brandt, Paquet, O'Connor, Brown Nays: 0 **CARRIED**

Chairman D. Brown adjourned regular meeting at 12:05 P.M. being no further business to come before the Board.


David D. Brown, Chairman


Dana S. Stempky, Clerk