



## Cheboygan County Board of Commissioners

### MISSION STATEMENT

*Cheboygan County officials and staff efficiently provide public services with pride in an open and courteous manner with responsible management of county resources.*

### Organizational/Finance/Business Meeting January 14, 2020 9:30 a.m.

#### Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Chairperson requests nominations for Vice-Chairperson
5. Reaffirmation of County Mission and Vision Statements
6. Committee Appointments
7. 2020 Meeting Calendar
8. 2020 Rules of Order
9. Community Corrections Advisory Board – Reappoint Judge Gauthier, Judge Vizina and Judge Barton
10. Close Organizational Portion of Meeting
11. **Approve Agenda**
12. **Approve Consent Agenda**
  - A. Approve Monthly Finance Claims
  - B. Budget Adjustments
  - C. MDOT Contract 2017-0032/P12/R1-FY 2020 Specialized Services Operating Assistance Program
  - D. MDOT Contract 2017-0032/P6/R1-2018 Section 5311 Capital
  - E. Correspondence:
    1. Bay County Resolution Requesting Declaration of the Great Lakes Shoreline as a Disaster and Seeking Assistance
    2. Bay County Resolution Supporting HB 4937-38 and SB 504-505 to Enact Four-year Terms for County Commissioners
    3. Kalkaska County Resolution in Support of Line 5 Tunnel
    4. Kalkaska County Resolution Supporting HB 4937-38 and SB 504-505 to Enact Four-year Terms for County Commissioners
    5. State of Michigan – DNR Land Transaction #20190181 & Notice of Estimated PILT
    6. City of Cheboygan – Public Hearing Notice on Establishment of a Commercial Rehabilitation District No. 2
  - F. Minutes:
    1. Finance/Business Meeting of December 10, 2019
    2. Health Board - 11/19/19
    3. NEMCOG – 10/17/19
    4. Cheboygan County Fair Board – 12/2/19
    5. Cheboygan County Road Commission – 11/20/19, 11/21/19 & 12/5/19
    6. Cheboygan County Road Commission Public Hearing – 11/21/19
    7. City Council – 11/12/19, 11/26/19 & 12/10/19
    8. Planning Commission – 11/20/19
    9. NCCMH – 11/21/19
    10. ZBA – 9/25/19
13. **Brief Citizens Comments – (3 minutes per person)**
14. **Scheduled Visitors**
15. **Finance Director's Report**
16. **Administrator's Report**

- 17. Committee Reports**
- 18. Old Business**
- 19. New Business**
  - A. Cheboygan County Remonumentation
    - 1. 2020 Surveyor Agreements
    - 2. 2020 Peer Group Agreements
    - 3. 2020 Administrative Staff Agreement
  - B. 2020 Sheriff Vehicle Purchase
  - C. 53<sup>rd</sup> Circuit Court/FOC – Referee Services Contract
- 20. Citizens Comments**
- 21. Board Member Comments**
- 22. CLOSED SESSION – Pursuant to MCL 15.268(h) Attorney Client Privilege Correspondence**
- 23. Adjourn to the Call of the Chair**

# CHEBOYGAN COUNTY MISSION STATEMENT

**CHEBOYGAN COUNTY OFFICIALS AND STAFF  
WILL STRIVE TO PROVIDE PUBLIC SERVICES  
IN AN OPEN AND COURTEOUS MANNER AND  
WILL RESPONSIBLY MANAGE COUNTY RESOURCES.**

Adopted by Cheboygan County Board of Commissioners January 2, 2015



# CHEBOYGAN COUNTY VISION STATEMENT

THE COUNTY OF CHEBOYGAN WILL STRENGTHEN  
ITS POSITION AS A DIVERSE, FAMILY-ORIENTED  
COMMUNITY WHILE PROMOTING A HIGHER QUALITY  
OF LIFE, A SAFE ENVIRONMENT, BALANCED GROWTH  
AND POSITIVE INTERACTION WITH ALL CITIZENS.

Adopted by Cheboygan County Board of Commissioners July 13, 2004  
Revised June 15, 2011



## 2019-2020 Appointments-Board of Commissioners

COMMITTEE	APPOINTMENT	MEETS	LOCATION	DAY/TIME
Airport Authority Board	Newman (Gouine alternate) Liaison	Bi-Monthly	Airport	1st Thur @ 5:15
Alcona Health Advisory Board	Sangster	Monthly	Lincoln	2nd Thur @ 3:30
Ambulance Board	Wallace	Bi-monthly	Cheb Amblnrc Grg	Last Wed @ Noon
Area Agency on Aging AAA	Matelski Liaison	Monthly	Alpena	4th Mon @ 1:00 pm
Board Appointments & Procedures	*Sangster, Matelski & Gouine	As called	County Bldg	Varies
CCE 911 Board	Wallace (Newman alternate)	Monthly	Petoskey	3rd Wed @ 3:00
CCE OEM Board	Wallace	Quarterly	Petoskey	2nd Thur @ 11:30
Cheboygan Cnty Council on Aging	Newman Liaison	Bi-monthly	Cheb Senior Cntr	2nd Thur @ 9:30
Community Corrections Advisory Board 511	Wallace	Quarterly	Gaylord M-Tech	3rd Fri @ 11:00 am
District #4 Health Board	Newman, Gouine (Matelski, Sangster alt. w/vote)	Monthly	Rotates 4 Cnties	3rd Tues @ 10:00
Economic Development Corp/Brownfield	Sangster, Wallace	Monthly	County Bldg	3rd Thur @ 2:00
Emergency Food & Shelter Program	Wallace	Varies	Salvation Army	Varies
Fair Board	Gouine (Matelski alternate)	Monthly	County Bldg	1st Mon @ 7:00
Finance Committee	*Wallace & Entire Board	Monthly	County Bldg	2nd Tues @ 9:30
LEPC/LPT	*Wallace, Sangster	Quarterly	County Bldg	2nd Mon @ 10:00
MAC Workman's Comp Board/Safety	Newman	Quarterly	Lansing	Varies
Millage Appropriation Committee	*Gouine, Wallace, Tryban	As called	County Bldg	Varies
North Country Mental Health Board	Newman	Monthly	Petoskey/Bellaire	3rd Thur @ 4:00
NrthEast MI Cncl of Gvrnmnts NEMCOG	Wallace	Monthly	Gaylord	3rd Thur @ 10:00
NrthEast MI Consortium	Wallace	Quarterly	Atlanta	4th Mon @ 10:00 am
NrthEast MI Comm Services Agency NEMCSA	Sangster	Monthly	Varies	1st Fri @ Noon
Nrthrn Cheb Cnty Intermunicipal Pnng Comr	Newman, Sangster, Tryban	Quarterly	Inverness Twp Hall	1st Mon @ 7:00 pm
Nrthrn Lakes Economic Alliance NLEA	Sangster	Bi-Monthly	Boyne City	3rd Thur @ 9:00
Nrthrn MI Regional Entity	Wallace	Bi-Monthly	Gaylord	1st Mon @ 10:00
Nrthrn MI Counties Association	Warfield	Monthly	Grayling Twp Hall	3rd Mon @ 9:45-12:00
Pigeon River Advisory Council	Horrocks	Quarterly	Vanderbilt	Varies @ 5:00
Planning Commission	Gouine (Matelsi, Tryban alternates)	Monthly 2-3	County Bldg	1st & 3rd Wed @ 7:00
Plat Board	Tryban	As called	County Bldg	Varies
PIE&G	Matelski Liaison	Monthly	PIE&G Onaway	4th Tues @ 9:30 am
Remonumentation Peer Group Meetings	Wallace Liaison	As called	County Bldg	Varies
Road Commission	Warfield	Monthly 2	Road Commission	Varies
Soil Conservation Board	Gouine Liaison	Bi-Monthly	County Bldg	4th Tues @ 7:00 pm
Straits Area Narcotics Enforcement Team	Newman (Wallace alternate)	Quarterly	Rotates Counties	3rd Thur @ 10:00
Straits Area Regional Ride	Gouine, Sangster	Quarterly	County Bldg	4th Wed @ 10:00
Tax Allocation Board	Wallace	As called	County Bldg	Varies/Spring
Trailways Advisory Council	Warfield	Monthly	County Bldg	4th Wed @ 8:30 am
Veterans Services	Gouine Liaison	As Called	County Bldg	Varies
Waterways Commission	Gouine (Sangster alternate)	Monthly(8)	County Bldg	3rd Wed @ 8:00
Zoning Board of Appeals	Gouine (Warfield alternate)	Monthly	County Bldg	4th Wed @ 7:00 pm



# 2020

## Cheboygan County Commissioners

### Calendar of Board Meetings

**January**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**April**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**July**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**November**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

RED = 9:30 AM (mornings)

Tri-County = TBD

**2020 RULES OF ORDER  
BOARD OF COMMISSIONERS  
CHEBOYGAN COUNTY, MICHIGAN**

**1.0 AUTHORITY**

These rules are adopted by the Board of Commissioners of the County of Cheboygan pursuant to Section 46.11 of the Compiled Laws of Michigan, as amended.

**2.0 MEETINGS**

**2.1 Organizational Meeting**

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the county clerk shall preside. As the first item of business the county clerk shall administer the oath of office to the commissioners if the oath has not previously been administered.

The second item of business shall be election of the chairperson of the board and the vice-chairperson. The term of the chairperson shall be for two (2) years, while the term for the vice-chairperson shall be for one (1) year. The clerk shall call for nominations for the office of chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the clerk shall order the roll of commissioners to be called. When one nominee receives a majority of the votes of the members elected and serving, that nominee shall be declared chairperson. The election of the board chairperson may be by secret ballot with the approval of a majority of commissioners present.

The newly elected chairperson shall assume the chair and proceed with the election to the office of vice-chairperson, which shall be conducted by roll call vote.

If the commissioners present shall not cast a majority for one nominee, the county clerk shall continue to preside until a majority of commissioners elects one of its members to be chairperson. The board of commissioners may proceed onto other agenda items, as they shall decide.

**2.2 Regular Meetings**

The county board shall meet on the second and fourth Tuesday of each month. At its first meeting in each calendar year, the board of commissioners shall establish its schedule of regular meetings for the balance of the year. The "Business" meeting shall be the second Tuesday of each month and the "Committee of the Whole" meeting shall be the fourth Tuesday of each month. Exceptions to the above will be dates set by State Statute. Most generally, items for board action will not be placed on the agenda of the committee of the whole meeting. The purpose of the committee of the whole meeting shall be presentations, department reports, and forum for addressing the board. Materials and information may be distributed at the Committee of the Whole meeting. If any regularly scheduled meeting falls on a legal holiday, the board will meet on

the next secular day that is not a holiday. All meetings of the board, regular, reconvened, special, and committee of the whole shall be adjourned to the call of the chair.

### **2.3 Reconvened Meetings.**

All meetings adjourned to the call of the chair may be reconvened by the chair, following the notice required by Paragraph 3.3 of these Rules.

### **2.4 Special Meetings**

The board of commissioners shall meet in special session upon a written petition to the county clerk and signed by no less than three (3) members of the board. The petition for a special meeting shall specify the time, date, place, and purpose of the meeting.

### **2.5 Emergency Meetings**

Emergency meetings of the board of commissioners may be held only in the event of a severe and imminent threat to the health, safety, or welfare of the public when two-thirds of the members of the board of commissioners elected and serving decide that delay would be detrimental to efforts to lessen or respond to the threat.

### **2.6 Place of Meetings**

Meetings of the board of commissioners shall be held in the chambers of the board of commissioners in the county courthouse unless public notice of the meeting states a different location. Whenever the regular meeting place of the board of commissioners shall appear inadequate for members of the public to attend, the chairperson may change the meeting location to a larger facility in the county. If the relocated meeting is called to order within 36 hours of the time when the previous meeting was adjourned to the call of the chair, then no additional public notice (other than posting the new location prominently on the door of the regular meeting place and at a location visible from the outdoors) is required under the open meetings act. If, however, the relocated meeting is called to order more than 36 hours after the previous meeting was adjourned to the call of the chair, then 18 hour notice is required as provided in Rule 3.3. The clerk shall also give notice of the change in the meeting place in a newspaper if time permits.

### **2.7 Time of Regular Meetings**

The time of the regular meetings will be 9:30 a.m. and shall be stated in the regular schedule of meetings adopted under Rule 2.2.

### **2.8 Change in Schedule**

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the members. In the event the board shall meet and a quorum is not present, the board, with the approval of those present, may adjourn the meeting to a later day and time provided that proper notice to members and the public is given.

### **3.0 PUBLIC NOTICE OF MEETINGS**

The county clerk shall provide the proper notice for all meetings of the board of commissioners. Such notice shall be posted in a conspicuous location at the county courthouse visible from the outdoors and include, but not necessarily be limited to, the following:

#### **3.1 Regular Meetings**

Posting a notice within 10 days after the first meeting of the county board in each calendar year indicating the date, time, and place of the board's regularly scheduled meeting.

#### **3.2 Schedule Change**

Whenever the board shall change its regular schedule of meetings, a posting of notice of the change within three days following the meeting in which the change was made.

#### **3.3 Reconvened, Special and Emergency Meetings**

If the board chair reconvenes an adjourned meeting of the board of commissioners under Rule 2.3 or if the board schedules a special meeting under Rule 2.4 or an emergency meeting under Rule 2.5 a notice of such meeting shall be posted immediately. No meetings, except emergency meetings, shall be held until the notice has been posted in a conspicuous location at the county courthouse visible from the outdoors at least 18 hours prior to such meeting. In addition to posting the notice as provided herein, the county clerk, or his or her designee, shall deliver a notice of a reconvened or special meeting, which includes the purpose of the reconvened or special meeting, to the residence of each commission by personal delivery, facsimile transmission, email transmission, or registered mail no less than 18 hours prior to such special meeting.

#### **3.4 Notification to Media and Others**

The county clerk shall notify, without charge, any newspaper or radio or television station of the board's meeting schedule, schedule changes, or reconvened, special or emergency meetings whenever such newspaper or radio or television station has filed with the clerk a written request for such notice. The clerk shall also notify other individuals or organizations of regular meeting schedules, changes in the schedule, or reconvened, special and emergency meetings, but only upon their written request and agreement to pay the county for printing and postage expenses. With written consent of the persons or agencies requesting notification, notice may be made by facsimile transmission or email. In the absence of such consent, notices shall be made by first class mail.

### **4.0 QUORUM AND ATTENDANCE**

#### **4.1 Quorum**

A majority of commissioners of the board elected and serving (four members) shall constitute a quorum for the transaction of ordinary business of the board.

## **4.2 Attendance**

No member of the county board may absent himself or herself without first having notified the chairperson of his or her intent to be absent from a scheduled meeting.

## **5.0 AGENDA FOR REGULAR MEETINGS**

The county clerk in conjunction with the administrator, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all regularly scheduled commission meetings. Anyone desiring to place a matter on the agenda shall notify the clerk of such item by 12:00 noon on the Tuesday preceding the next regular meeting of the board. Documentation and information necessary for board action requests must be submitted by the above deadline. No item shall be placed on a board agenda unless the administrator has first reviewed the item, has sufficient information for recommendation to the board including finance director concurrence, and has made the determination as to the item being Business meeting or Committee of the Whole format. The chairperson of the board shall review and add or delete items as he/she considers proper. The board, except upon the consent of a majority of the members present, shall not consider items not received by the clerk of the board by the stated deadline.

### **5.1 Agenda for Reconvened, Special and Emergency Meetings**

Whenever the board is called into a reconvened or special session pursuant to Rule 2.3 or Rule 2.4, the agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs. The agenda for emergency meetings pursuant to Rule 2.5 shall be provided along with the notice of the meeting to commissioners, if time permits. At other times, the chairperson shall declare the agenda upon the approval of a majority of the members present.

### **5.2 Distribution of Agenda and Materials**

Upon the completion of the agenda, the administrative secretary shall immediately distribute copies of the agenda together with copies of reports, explanations, etc., which relate to the matters of business on the agenda. Commissioners shall be entitled to receive such materials no later than two days prior to the next regular meeting. Committee of the Whole meetings typically will not necessitate packets of information unless an authorized action item is necessary. Agenda will be sent out prior to the meeting.

### **5.3 Consent Agenda (Defined)**

The consent agenda shall consist of those matters that the commission has determined to be "routine" and usually are matters about which the board commonly concurs. Among such matters are the approval of minutes, approval of bills for payment, appointment of persons to budgeted and classified positions, correspondence, and other matters that the board of commissioners is required by statute or board rule to approve.

#### **5.4 Consent Agenda – Procedure**

The county clerk, in preparing the meeting agenda, shall list those matters under the heading of “consent agenda” and include the associated materials with those distributed to the members in accordance with Rule 5.2.

At a meeting of the commissioners for which a consent agenda has been prepared, the board, upon the motion of a commissioner, shall vote on the approval of the matters included under the consent agenda. Before putting the question to the commissioners, the chairperson shall permit the commissioners to remove from the consent agenda, those items on which they have questions or wish to debate. The chairperson shall then direct the clerk to remove such matters and place them in their usual place on the meeting’s agenda. A vote shall not be required to remove a matter from the consent agenda.

#### **5.5 Order of Business (Business Regular Meeting)**

The agenda shall be arranged in the following order:

1. Call to order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Approve Consent Agenda
6. Brief Citizens Comments (3 minutes per person)
7. Committee Reports
8. Old Business
9. New Business
10. Citizens Comments
11. Board Member Comments
12. Adjournment

#### **5.6 Order of Business (Committee of the Whole Regular Meeting)**

The agenda shall be arranged in the following order:

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Citizens Comments
6. Scheduled Visitors/Department Reports
7. New Business
8. Board Matters for Discussion
9. Citizens Comments
10. Board Member Comments/Reports
11. Adjournment

## **6.0 CONDUCT OF MEETINGS**

### **6.1 Chairperson**

The person elected chairperson of the board of commissioners shall preside at all meetings of the board. The chairperson shall have the same privilege in voting as all other members. In the absence of the chairperson, the person elected vice-chairperson shall preside. If neither the chairperson nor the vice-chairperson is present, the clerk shall preside until the commissioners present elect a commissioner to preside during the absence of the chairperson and vice-chairperson.

### **6.2 Form of Address**

Board members wishing to speak shall first obtain the approval of the chairperson and each person who speaks shall address the chairperson. Other persons at the meeting shall not speak unless recognized by the chairperson.

#### **6.2.1 Rules for Citizen Comments to the Board**

1. The public may only address the board at the time designated on the agenda.
2. The persons addressing the board shall, when requested, identify themselves.
3. Each member of the public addressing the board may speak for three (3) minutes unless they contact the county clerk and administrator by 12:00 noon on the Friday before the meeting and specify the purpose of the presentation and length of time requested (maximum time allowed 15 minutes per speaker or group). Purpose of the presentation may be determined to be committee of the whole meeting format by clerk and/or administrator.
4. The provisions above shall in no way impair the right of the chairperson, as presiding officer, under MCL 46.3

### **6.3 Disorderly Conduct**

The chairperson shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the chairperson shall have determined whether the person is in order. If a person so engaged in a presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the board of commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the chairperson may request the Sheriff, a deputy sheriff, or other police officer to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

## **7.0 RECORD OF MEETINGS**

### **7.1 Minutes and Official Records**

The county clerk shall be clerk of the board and shall be responsible for maintaining the official record and minutes of each meeting of the board. The minutes shall include all the actions and decisions of the board with respect to substantive (non-procedural) motions. The minutes shall include the names of

the mover and seconder and the vote of the commissioners. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted. The clerk shall maintain, in the office of the clerk, copies of each resolution and ordinance or other matter acted upon by the board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

## **7.2 Record of Discussion**

The clerk shall not be responsible for maintaining a written record or summary of the discussion or comments of the board members nor of the comments made by members of the public. The clerk, though, shall be responsible for making an audio/visual tape recording of each meeting of the board of commissioners. Each such recording shall be maintained in the office of the clerk until the minutes are transcribed and formally approved by the board of commissioners. Thereafter, the recording may be erased or destroyed, unless the recording is pertinent to any pending or reasonably anticipated legal proceeding.

## **7.3 Request for Remarks to Be Included**

Any commissioner may have his or her comments printed as part of the record upon the concurrence of a majority of the other members. Comments to be included in the record shall be provided in writing by the member.

## **7.4 Public Access to Meeting Records**

The county clerk shall make available to members of the public the records and minutes of the board meetings in accordance with the Michigan Open Meetings Act and the Michigan Freedom of Information Act. Board minutes, prepared but not approved by the board, shall be available for public inspection not more than eight business days following the meeting. Minutes approved by the board shall be available within five business days of the meeting at which they were approved. The county clerk will place an ad in local newspapers of general circulation advising that the approved minutes are available at the clerk's office and also posted on the county website.

## **8.0 COMMITTEES**

### **8.1 Appointment**

Each year, following the election of the board chairperson, the chairperson shall appoint commissioners to boards and committees either as a member or as a liaison. The board chairperson shall be an ex officio member of all boards and committees without a vote.

Upon the motion of any board member, and approval by a majority of the board, the board may discharge a committee from further consideration of any matter.

### **8.2 Committee Meetings**

A majority of the members of a committee shall constitute a quorum. Because a committee is included within the definition of a public body under the Michigan Open Meetings Act and because each committee is appointed by the board

chairperson, each committee shall comply with the provisions of the Michigan Open Meetings Act and the Freedom of Information Act.

### **8.3 Exercise of Governmental Function**

A committee shall not exercise a governmental function as defined by the open meetings act in a meeting not open to the public unless the open meetings act permits the action to be considered in executive session closed to the public. The responsibility of each committee is to make recommendations to the board of commissioners and to report matters considered and rejected as well as those considered and recommended.

## **9.0 EXECUTIVE MEETINGS (CLOSED SESSION)**

**9.1** The vote to hold an executive meeting shall be recorded in the minutes of the meeting at which the decision was made.

**9.2** The board of commissioners may meet in executive session, closed to members of the public, upon the motion of any member and roll call approval by two-thirds of the members for the following purposes:

**9.2.1** To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.

**9.2.2** To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county board.

**9.2.3** To meet with an attorney to consider the attorney's written opinion.

**9.2.4** To review the specific contents of an application for employment to a county position and the applicant requests that the application remain confidential. Whenever the board meets to interview an applicant, the meeting shall be open to the public.

**9.2.5** Other Reasons

**9.2.5.1** The board may also meet in executive session for the following reasons without the requirement of a two-thirds vote:

**9.2.5.2** To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.

**9.2.5.3** To consider strategy connected with the negotiation of a collective bargaining agreement.

### **9.3 Minutes, Executive Meetings**

For each executive meeting, the county clerk shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The clerk shall destroy the minutes after one year and one day have passed after the meeting at which the board approved the minutes of the meeting at which the board voted to hold the executive meeting.

## **10.0 PROCEDURAL MOTIONS AND RESOLUTIONS**

### **10.1 Statement by Chairperson, Motions, and Resolutions**

No motion or resolution shall be entertained unless the same is seconded. No motion or resolution shall be adopted until the presiding officer states the motion. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

### **10.2 Non-debatable Motions**

The motions to fix the time of the next meeting, adjourn, recess, point of privilege, call for orders of the day, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

### **10.3 Motion to reconsider**

The motion to reconsider shall be in order on any question that the board has decided, but no question shall be reconsidered more than once. The motion to reconsider shall be in order on the same day as the vote to be reconsidered was taken. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the board has adopted a motion to reconsider, however, motions to amend shall be in order.

### **10.4 Motion to clear the floor**

The motion to clear the floor may be made by the chairperson or a member, whenever procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

### **10.5 Temporary suspension of the rules**

These rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the board in a legal manner.

### **10.6 Appeal rulings of the chairperson**

Any commissioner may appeal the ruling of the chairperson. On all appeals receiving a second, the question shall be, "Shall the decision of the chairperson stand as the decision of the county board of commissioners?"

## **11.0 VOTING**

### **11.1 Abstaining from voting**

Except as provided herein, whenever the chairperson puts a question to the members, every commissioner present shall vote on the question. No member present shall abstain from voting "yes" or "no". If there is a conflict of interest which prevents a board member present from voting, the nature of such conflict of interest shall be stated on the record and its existence confirmed by the board chairperson with the advice of the board's legal counsel. Once the conflict of interest is confirmed, the board member with the conflict of interest shall abstain from voting.

### **11.2 Roll call votes**

The names and votes of commissioners shall be recorded on board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. A roll call vote shall be taken on other motions and actions at the request of any board member.

### **11.3 Votes Required**

Procedural and other questions arising at a meeting of the commissioners, except for those decisions required by statute to have a higher majority, shall be decided by a majority of the members present. A majority of the members elected and serving shall be required for final passage or adoption of a measure, resolution, or the allowance of a claim.

## **12.0 PARLIAMENTARY AUTHORITY**

Generally Robert's Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these rules or by state or federal law. The legal counsel to the board shall serve as the board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

Rules adopted by the Cheboygan County Commissioners at the Organizational Meeting held on January 14, 2020.

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Chairperson

There are no January finance claims to approve in this Board packet.

All bills received during  
December 2019  
that were greater than \$25,000  
were included on the prepaid  
check writing approval list.

CHEBOYGAN COUNTY PREPAIDS REPORT DECEMBER 2019

CHECK REGISTERS

BANK 1 TRUST & AGENCY  
BANK 2 GENERAL  
BANK 3 TAX PAYMENT/FORECLOSURE FUND  
BANK 5 COUNTY ROAD  
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	852,831.43
MINUS NOVEMBER FINANCE	\$	0
TOTAL PREPAIDS	\$	852,831.43

NO FINANCE CLAIMS TO REPORT THIS MONTH.

PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
12/03/2019	1	67956	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND# 18-5598-FH PEO V BRANDOW - TO B	500.00
12/06/2019	1	67957	FOC	FRIEND OF THE COURT	CC BOND #11-9467-DM DINGMAN V DINGMAN	1,500.00
12/10/2019	1	67958	CHEB	CITY OF CHEBOYGAN	TR 2019 SALE PROCEEDS	66.87
12/10/2019	1	67959	REF-CLERK	ATA NAT'L TITLE	CR REFUND - OVERPAYMENT OF FEES	5.50
12/10/2019	1	67960	REF-CODE	MICHIGAN FUTURE HYBRID CONSTRUCTION	CD PARTIAL REFUND - MAGERS - JOB CANCELL	50.00
12/10/2019	1	67961	REF-CODE	FOUNDATION SYSTEMS OF MICHIGAN	CD PARTIAL REFUND PB19-0234 & PP19-0098	109.29
12/10/2019	1	67962	REF-CODE	WW FAIRBAIRN & SONS, INC	CD PARTIAL REFUND - GARY RITZ #PM19-0306	60.00
12/10/2019	1	67963	REST-PA	DIANNA BUTLER	PA RESTITUTION #19-0571-SM SZATKOWSKI, A	332.80
12/10/2019	1	67964	TREAS	CHEBOYGAN COUNTY TREASURER	TR LAND AUCTION SALE PROCEEDS - 2019	246,418.53
12/17/2019	1	67965	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES DEC 2019	1,441.95
12/17/2019	1	67966	BEE T A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON, CHRISTOP	40.00
12/17/2019	1	67967	BEE T A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON, CHRISTOP	40.00
12/17/2019	1	67968	CAC	CREDIT ACCEPTANCE CORPORATION	PR GARNISHMENT PAUL A MORSE PD: 12/13/1	212.29
12/17/2019	1	67969	CITI	CITI STREET	PR CTY PROBATE JUDGE RETIRE PE 12/7/19	715.57
12/17/2019	1	67970	CLERK	CHEBOYGAN COUNTY CLERK	CC E 19-5835-FH SHAMPINE, DYLAN - MOVEAB	138.90
12/17/2019	1	67971	CLERK	CHEBOYGAN COUNTY CLERK	CC #19-5828-FH BLANCHARD, KYLE - MOVEABL	250.00
12/17/2019	1	67972	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPT UNION DUES DEC 2019	162.00
12/17/2019	1	67973	FOPLC	FRATERNAL ORDER OF POLICE	PR SHERIFF UNION DUES DEC 2019	602.00
12/17/2019	1	67974	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES DEC 2019	639.66
12/17/2019	1	67975	MISDU	MISDU	PR 912856424 PAUL A MORSE PD: 12/13/19	109.66
12/17/2019	1	67976	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J FAIRCH	186.90
12/17/2019	1	67977	REF-CLERK	CHEBOYGAN TITLE CO	CR REFUND CR#2387 - OVERPAYMENT OF FEES	30.00
12/17/2019	1	67978	REF-PLAN	DWAYNE FLINT	PZ REFUND-PZ19-0365 -OVERPAYMENT ON ZONI	5.00
12/17/2019	1	67979	REF-PR	MATHEW FRIDAY	PR REFUND OF INITIAL PAYMENT - ALREADY D	10.00
12/17/2019	1	67980	REF-TREA	STEP FORWARD MICHIGAN	TR 052-W59-010-011-00 REFUND-DLQ OVERPAY	40.34
12/17/2019	1	67981	REF-TREA	MULLETT TOWNSHIP TREASURER	TR 130-N11-004-029-00 REFUND-DLQ OVERPAY	8.09
12/17/2019	1	67982	REF-TREA	WILLIAM HIPKINS	TR 130-N11-004-029-00 REFUND - DLQ TAX O	11.96
12/17/2019	1	67983	REF-TREA	CITY OF CHEBOYGAN TREASURER	TR 052-W59-010-011-00 REFUND-DLQ OVERPAY	336.85
12/17/2019	1	67984	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PD:	75.00
12/17/2019	1	67985	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	15,339.66
12/17/2019	1	67986	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	14,645.16
12/17/2019	1	67987	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 12/7/19	12.00
12/17/2019	1	67988	ANTK J	JOSEPH ANTKOVIK	CC REST# 02-2546-FH SOVA, DAVID	7.18
12/17/2019	1	67989	AUTO OWNER	AUTO OWNERS	CC REST# 14-4936-FH KIMBLER, ANGELA	200.00
12/17/2019	1	67990	BORG W	WILLIAM BORGERDING	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	67991	BRYA W	WILLIAM BRYAN	CC REST# 03-2843-FH DELPH JR, KURT	225.00
12/17/2019	1	67992	BUTL R	RYAN OR LEANN BUTLER	CC REST# 12-4600-FC ISELER, JOSEPH	7.89
12/17/2019	1	67993	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 04-2874-FH STEMPKY, BRENT	25.00
12/17/2019	1	67994	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 04-2876-FH WILLIS JR, DONALD	50.00
12/17/2019	1	67995	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	CC REST# 15-5076-FH SNIFF, DANIEL	105.17
12/17/2019	1	67996	DRIE J	JOYCE CARLSON-DRIER	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	67997	DURS L	LYNNE DURSTON	CC REST# 14-4941-FH BRYAN, GARY	255.88
12/17/2019	1	67998	DYKS B	BRITTANY MARSHALL	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
12/17/2019	1	67999	ELEN V	VERNA ELENBAAS	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68000	ELLI M	MARK H. ELLIOTT	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68001	FARM SUBRO	FARM BUREAU SUBROGATION UNIT	CC REST# 19-5812-FH WALDIE, CALEB	75.59
12/17/2019	1	68002	FIND H	HEATHER FINDLAY	CC REST# 15-5004-FC VANDERHILL, RUSSELL	30.39
12/17/2019	1	68003	FISH BR	BRADEN FISHER	CC REST# 19-5804-FH SCHROEDER, JAMES	5.00
12/17/2019	1	68004	FRANK INS	FRANKENMUTH INSURANCE	CC REST# 99-2050-FH PERCY, JEFFREY	1.25
12/17/2019	1	68005	FREMONT	FREMONT INSURANCE	CC REST# 19-5721-FH TYREE, ETHAN	1,334.32
12/17/2019	1	68006	FREMONT	FREMONT INSURANCE	CC REST# 19-5805-FH KITCHEN, BLAKE	20.00
12/17/2019	1	68007	GAHN JA	JAMES GAHN	CC REST# 13-4638-FH WHITE, JOHNA LEE	5.00
12/17/2019	1	68008	GOHE D	DONALD OR JEAN GOHESKI	CC REST# 13-4687-FH WOODS, SUSAN	500.00
12/17/2019	1	68009	HALB A	AMY HALBERG	CC REST# 17-5494-FH TEMPLETON, CHRISTOPH	264.23
12/17/2019	1	68010	HEAT G	GERALD HEATH	CC REST# 09-4106-FH WAGNER, SONYA	200.00
12/17/2019	1	68011	JOHN JA	E JAMES JOHNSON	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68012	JONE P	PATRICIA JONES	CC REST# 09-3952-FH JONES, WALTER	200.00

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 12/01/2019 - 12/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/17/2019	1	68013	KECK R	RICHARD KECK	CC REST# 12-4600-FC ISELER, JOSEPH	96.83
12/17/2019	1	68014	LACROSS	LEANNA LACROSS	CC REST# 19-5721-FH TYREE, ETHAN	225.00
12/17/2019	1	68015	LAHA R	ROGER LAHAIE	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68016	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-3006-FH LANCOUR, KEVIN	75.00
12/17/2019	1	68017	LEIG E	ENZO LEIGHIO	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
12/17/2019	1	68018	LITC T	THOMAS LITCHARD	CC REST# 16-5226-FH HOPKINSON JR, BARRY	10.00
12/17/2019	1	68019	MCFA R	ROY OR JOAN MCFARLAND	CC REST# 19-5797-FH BLANCHARD, ETHAN	50.00
12/17/2019	1	68020	MCFA R	ROY OR JOAN MCFARLAND	CC REST# 19-5796-FH HERMAN, TYLER	50.00
12/17/2019	1	68021	MCKE K	KENNETH MCKERVEY	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68022	MCLAREN-PE	MCLAREN NORTHERN MICHIGAN	CC REST# 17-5422-FH MERCHANT, DONNA	2,000.00
12/17/2019	1	68023	MDHHS	STATE OF MICHIGAN	CC REST# 18-5635-FH SAURO, JOHN	15.00
12/17/2019	1	68024	MIFT D	DENIELLE MIFTARAJ	CC REST# 03-2779-FH PERCY, JEFFREY	5.00
12/17/2019	1	68025	MOOD N	NATALIE MOODY-BROWN	CC REST# 05-3300-FH ROMINE, JOSHUA	200.00
12/17/2019	1	68026	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST# 08-3779-FH JOHNSON, VICKY	300.00
12/17/2019	1	68027	NSAC	NORTH STRAITS ANIMAL CLINIC	CC REST# 16-5312-FH DISTASIO, THOMAS	50.00
12/17/2019	1	68028	OKUL J	JOHN OKULY	CC REST# 99-2050-FH PERCY, JEFFREY	3.75
12/17/2019	1	68029	OSTR D	DONNA OSTROWSKI	CC REST# 17-5412-FH KITCHEN, BLAKE	10.00
12/17/2019	1	68030	OXLE C	CARL OXLEY III	CC REST# 19-5812-FH WALDIE, CALEB	174.41
12/17/2019	1	68031	PARKSIDE	PARKSIDE INN	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
12/17/2019	1	68032	PAUL T	TRACY PAULL	CC REST# 19-5810 LOWNSBERRY, CHEYANNE	323.29
12/17/2019	1	68033	PERC R	ROSEMARY PERCY	CC REST# 15-4999-FC PERCY, JEFFREY	10.00
12/17/2019	1	68034	RACI D	DENNIS OR CONNIE RACINE	CC REST# 04-3023-FH KELLEY, THERESA	100.00
12/17/2019	1	68035	ROBE C	FLORENCE ROBERTS	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68036	ROSE B	BRIAN ROSE	CC REST# 07-3740-FC ELLIOTT, RYAN	30.00
12/17/2019	1	68037	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 18-5642-FH PRESTON, LUCUS	50.00
12/17/2019	1	68038	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5801-FH COGSWELL, CYNTHIA	65.00
12/17/2019	1	68039	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5667-FH DIETSCH JR, RICHARD	10.00
12/17/2019	1	68040	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5763-FH GARDNER, HOWARD	30.00
12/17/2019	1	68041	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5361-FC JEWELL, NICOLE	177.86
12/17/2019	1	68042	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5484-FC PARRIS, DENNIS	10.00
12/17/2019	1	68043	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5443-FH PROUSE, DANIEL	10.00
12/17/2019	1	68044	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 14-4865-FH WHITE, JOHNNA LEE	5.00
12/17/2019	1	68045	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5440-FH WILLNOW, ROBERT	52.19
12/17/2019	1	68046	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5791-FH O'GRADY, JEREMY	100.00
12/17/2019	1	68047	SCH S	SHARON SCHALOW	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68048	SLOC M	MARGO SLOCUM	CC REST# 15-5004-FC VANDERHILL, RUSSELL	30.37
12/17/2019	1	68049	SMIT C	CHARLES SMITH JR	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68050	SOVA G	GERALD SOVA/SALLY VANHOORNE	CC REST# 15-5004-FC VANDERHILL, RUSSELL	30.37
12/17/2019	1	68051	SOVA RE	REBECCA SOVA	CC REST# 15-5004-FC VANDERHILL, RUSSELL	30.37
12/17/2019	1	68052	SPRA R	ROBERT SPRAY	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68053	SSADMS	SOCIAL SECURITY ADMINISTRATION	CC REST# 18-5552-FH LAVIOLETTE, DANIEL	33.34
12/17/2019	1	68054	SUPERIOR	SUPERIOR VENDING	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
12/17/2019	1	68055	SZYM E	ELIZABETH SZYMONIAK	CC REST# 15-5004-FC VANDERHILL, RUSSELL	30.37
12/17/2019	1	68056	TERR E	ECTON TERREBONNE	CC REST# 06-3534-FC POPE, ROBERT	50.00
12/17/2019	1	68057	THIG-	THE HANOVER INSURANCE GROUP	CC REST# 03-2854-FH SOUTHWELL, JUDY	100.00
12/17/2019	1	68058	VANH J	JEFFREY VANHOORNE	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68059	WALMART	WALMART	CC REST# 04-2937-FH BROWN, HEATHER	20.00
12/17/2019	1	68060	WALMART	WALMART	CC REST# 05-3207 LAVIOLETTE, DANIEL	33.33
12/17/2019	1	68061	WALMART	WALMART	CC REST# 18-5521-FH PANICALI, AMANDA	9.50
12/17/2019	1	68062	WENG R	ROBERT WENGER	CC REST# 02-2546-FH SOVA, DAVID	7.14
12/17/2019	1	68063	WERNIG	WERNIG	CC REST# 91-0683-FH HARRINGTON, ERNEST	100.00
12/17/2019	1	68064	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
12/17/2019	1	68065	WERNIG	WERNIG & JONES	CC REST# 05-3149-FH LAVIOLETTE, DANIEL	33.33
12/17/2019	1	68066	WHAL J	JEFF & CENITHIA WHALEN	CC REST# 18-5598-FH BRANDOW, TRAVIS	145.80
12/17/2019	1	68067	WILL J	JOHN WILLIAMS	CC REST# 15-5001-FC MORRILL, BERNARD	40.00
12/17/2019	1	68068	WILS J	JAMES WILSON	CC REST# 01-2488-FH BYARD, LAWRENCE	200.00
12/17/2019	1	68069	WOLF G	GERALD B WOLFGRAM	CC REST# 18-5651-FH WILSON, JACOB	25.00
12/19/2019	1	68070	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 JAN 2020	2,736.26
12/19/2019	1	68071	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0012 JAN 2020	1,327.37
12/19/2019	1	68072	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 JAN 2020	112.05

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/19/2019	1	68073	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 JAN 2020	3,405.13
12/19/2019	1	68074	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0020 JAN 2020	14.45
12/19/2019	1	68075	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0021 JAN 2020	60.81
12/19/2019	1	68076	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 JAN 2020	1,241.44
12/19/2019	1	68077	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 JAN 2020	531.44
12/19/2019	1	68078	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 JAN 2020	12.48
12/19/2019	1	68079	FERRELL	FERRELL GAS COMPANY	DC REST# 13-0970-SD SKIDMORE, MELISSA DA	200.00
12/19/2019	1	68080	HUMANE	CHEB COUNTY HUMANE SOCIETY	DC REST# 19-0450-SM SPEETER, CHRISTOPHER	150.00
12/19/2019	1	68081	LAND A	ALEX LANDA	DC REST# 16-0395-FY BROWN, HERBERT DANIE	150.00
12/19/2019	1	68082	PA	CHEBOYGAN COUNTY PROSECUTOR	DC REST# 18-0777-SD MCKINLEY, KRISTA RAE	12.50
12/19/2019	1	68083	REF-CLERK	AMROCK	ROD CASH REFUND - #18278 -OVERPAYMENT OF	10.00
12/19/2019	1	68084	TIMM S	SHERRY TIMMER	DC REST# 19-0561-SM TIMMONS, HAYLEE ROSE	213.80
12/19/2019	1	68085	WALMART	WALMART	DC REST# 18-0990-SM WEBER JR, BRUCE ALLE	10.00
12/19/2019	1	68086	WALMART	WALMART	DC REST# 19-0283-SM BUENZ, THOMAS MICHAE	128.91
12/19/2019	1	68087	WALMART	WALMART	DC REST# 19-0462-SM WALKER, HORTENCIA	40.00
12/19/2019	1	68088	WALMART	WALMART	DC REST# 19-0496-SM GLEASON, JASON ARTHU	25.09
12/19/2019	1	68089	WALMART	WALMART	DC REST# 19-0497-SM BECKETT, DANIELLE LY	61.32
12/19/2019	1	68090	WALMART	WALMART	DC REST# 19-0539-SM OLESNAVAGE, DESTINY	2.98
12/20/2019	1	68091	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 G001 JAN 2020	102,718.06
12/20/2019	1	68092	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 C001 JAN 2020	1,923.51
12/20/2019	1	68093	BEBT A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON, CHRISTOP	40.00
12/20/2019	1	68094	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND# 19-5838-FH PEO V WROCKLAGE	50.00
12/20/2019	1	68095	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND# 19-5874-FH PEO V STILES	50.00
12/20/2019	1	68096	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND# 19-5874-FH PEO V STILES - TO B	125.00
12/20/2019	1	68097	REF-CLERK	JORI M WROCKLAGE	CC BOND# 19-5838-FH PEO V WROCKLAGE	450.00
12/20/2019	1	68098	REF-CLERK	TONYA RENAE STILES	CC BOND# 19-5874-FH PEO V STILES	325.00
12/20/2019	1	68099	REF-CODE	ARCHAMBO ELECTRIC, INC.	CD HARRISON REFUND-DUPLICATE - NO PERMIT	120.00
12/20/2019	1	68100	REF-TREA	BENTON TOWNSHIP TREASURER	TR 101-034-313-121-00 REFUND-DLQ TAX OVE	218.60
12/26/2019	1	68101	CAC	CREDIT ACCEPTANCE CORPORATION	PR GARNISH P MORSE PD 12/27/19	212.29
12/26/2019	1	68102	CITI	CITI STREET	PR PRB JUDGE RETIRE PE 12/21/19	715.57
12/26/2019	1	68103	MISDU	MISDU	PR 910220383 2002007381 M FAIRCHILD PD 1	186.90
12/26/2019	1	68104	MISDU	MISDU	PR 912856424 P MORSE PD 12/27/19	109.66
12/26/2019	1	68105	SLG	SHERMETA LAW GROUP	PR TINA GONSER JEWELL PD 12/27/19	75.00
12/26/2019	1	68106	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 12/21/19	12.00
12/31/2019	1	68107	REF-TREA	CHRISTIN M ENGLISH	TR 091-026-400-016-00 REFUND - DLQ OVERP	17.86
12/31/2019	1	68108	REF-TREA	87TH DISTRICT COURT	TR BOND MARVIN ARTHUR SCHOOLCRAFT- FTA S	600.00
12/31/2019	1	68109	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE DEC 2019	976.99
12/31/2019	1	68110	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC OUIL REIMBURSEMENT - CITY OF CHEBOYGA	200.00
12/31/2019	1	68111	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASMNT DEC 2019	150.00
12/31/2019	1	68112	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER DEC 2019	79,042.50
12/31/2019	1	68113	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASMNT DEC 2019	205.00
12/31/2019	1	68114	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES DEC 2	2,860.97
12/31/2019	1	68115	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES DEC	15,304.29
12/31/2019	1	68116	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND DEC	12.00
12/31/2019	1	68117	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES DEC 2019	1,395.00
12/31/2019	1	68118	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES DEC 2019	1,048.68
12/31/2019	1	68119	SOM-SURV	STATE OF MICHIGAN	RD REMON FEES OCT-DEC 2019	7,151.10
12/31/2019	1	68120	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL ASMNT DEC 2019	120.00
12/31/2019	1	68121	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE DEC 2019	399.56

1 TOTALS:

Total of 166 Checks:	520,192.38
Less 0 Void Checks:	0.00
Total of 166 Disbursements:	520,192.38

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
12/03/2019	2	181895	BROW C	CHARLES BROWN	PC COMPASS FDTA THIRD SESSION BILLING D	1,643.30
12/03/2019	2	181896	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR MONTHLY PAYMENT, DQ PERSONAL PROPERTY	18,351.20
12/03/2019	2	181897	EMMET CTY	EMMET COUNTY	TR MONTHLY PAYMENT DEC 2019	2,333.55
12/03/2019	2	181898	JURY DC	MARY ANNE BACON	DC JURY SELECTION 11/26/19 PEO V INGERS	18.64
12/03/2019	2	181899	JURY DC	DANIEL LENNARD BELANGER	DC JURY SELECTION 11/26/19 PEO V INGERS	23.84
12/03/2019	2	181900	JURY DC	PAULETTE KRYSZYNA BELLMER	DC JURY SELECTION 11/26/19 PEO V INGERS	25.92
12/03/2019	2	181901	JURY DC	LOUIS WILLIAM BOROWICZ	DC JURY SELECTION 11/26/19 PEO V INGERS	17.08
12/03/2019	2	181902	JURY DC	KRISTOHER LEE BOSMA	DC JURY SELECTION 11/26/19 PEO V INGERS	20.20
12/03/2019	2	181903	JURY DC	ANDREA MICHELLE BUNKER	DC JURY SELECTION 11/26/19 PEO V INGERS	32.16
12/03/2019	2	181904	JURY DC	ETHAN JAMES CAMPEAU	DC JURY SELECTION 11/26/19 PEO V INGERS	20.20
12/03/2019	2	181905	JURY DC	EMILY ANN CRONK	DC JURY SELECTION 11/26/19 PEO V INGERS	22.28
12/03/2019	2	181906	JURY DC	PAMELA JEAN DOMBROSKI	DC JURY SELECTION 11/26/19 PEO V INGERS	21.24
12/03/2019	2	181907	JURY DC	NICOLE MARIE DRAKE	DC JURY SELECTION 11/26/19 PEO V INGERS	16.04
12/03/2019	2	181908	JURY DC	JOSHUA THOMAS EASTER	DC JURY SELECTION 11/26/19 PEO V INGERS	22.80
12/03/2019	2	181909	JURY DC	RONDA KAY EVERINGHAM	DC JURY SELECTION 11/26/19 PEO V INGERS	33.20
12/03/2019	2	181910	JURY DC	STEPHEN ROSS EVOY	DC JURY SELECTION 11/26/19 PEO V INGERS	30.60
12/03/2019	2	181911	JURY DC	DARELL LEE FENBERT	DC JURY SELECTION 11/26/19 PEO V INGERS	36.24
12/03/2019	2	181912	JURY DC	SHELLY LEE FLEMING	DC JURY SELECTION 11/26/19 PEO V INGERS	23.32
12/03/2019	2	181913	JURY DC	JUSTIN JAMES FLOWERS	DC JURY SELECTION 11/26/19 PEO V INGERS	22.80
12/03/2019	2	181914	JURY DC	SUSAN KAY FOLDENAUER	DC JURY SELECTION 11/26/19 PEO V INGERS	24.36
12/03/2019	2	181915	JURY DC	MARY LILLIAN GRANATA	DC JURY SELECTION 11/26/19 PEO V INGERS	25.92
12/03/2019	2	181916	JURY DC	RICHARD MICHAEL GREEN	DC JURY SELECTION 11/26/19 PEO V INGERSO	15.52
12/03/2019	2	181917	JURY DC	LARRY ROBERT HULL	DC JURY SELECTION 11/26/19 PEO V INGERS	23.84
12/03/2019	2	181918	JURY DC	LISA JO JANISSE	DC JURY SELECTION 11/26/19 PEO V INGERS	23.84
12/03/2019	2	181919	JURY DC	SCOTT RICHARD KAGE	DC JURY SELECTION 11/26/19 PEO V INGERS	22.80
12/03/2019	2	181920	JURY DC	CODY DYLAN LIPTAK	DC JURY SELECTION 11/26/19 PEO V INGERS	15.52
12/03/2019	2	181921	JURY DC	STEVEN ROY MAIN	DC JURY SELECTION 11/26/19 PEO V INGERS	26.70
12/03/2019	2	181922	JURY DC	JULIE ANNE MAKIMAA	DC JURY SELECTION 11/26/19 PEO V INGERS	18.64
12/03/2019	2	181923	JURY DC	KIMBERLY KAYE MANKIN	DC JURY SELECTION 11/26/19 PEO V INGERS	31.30
12/03/2019	2	181924	JURY DC	THOMAS ANTHONY MARTIN	DC JURY SELECTION 11/26/19 PEO V INGER	20.20
12/03/2019	2	181925	JURY DC	SHAWN WALTER MCMULLEN	DC JURY SELECTION 11/26/19 PEO V INGERS	16.04
12/03/2019	2	181926	JURY DC	RUTH ELAINE MOLLEN	DC JURY SELECTION 11/26/19 PEO V INGERS	16.56
12/03/2019	2	181927	JURY DC	MICHAEL THOMAS MORELL	DC JURY SELECTION 11/26/19 PEO V INGERS	28.00
12/03/2019	2	181928	JURY DC	DAVID ALLAN NASH	DC JURY SELECTION 11/26/19 PEO V INGERS	49.59
12/03/2019	2	181929	JURY DC	ROBERT ALLEN NEUMANN	DC JURY SELECTION 11/26/19 PEO V INGERS	22.80
12/03/2019	2	181930	JURY DC	AHMIR CORTES RAGSAC	DC JURY SELECTION 11/26/19 PEO V INGERS	52.68
12/03/2019	2	181931	JURY DC	ERIN ELIZABETH RYZNAR	DC JURY SELECTION 11/26/19 PEO V INGERS	30.60
12/03/2019	2	181932	JURY DC	BRENDA NICOLE SANGSTER	DC JURY SELECTION 11/26/19 PEO V INGERSO	30.52
12/03/2019	2	181933	JURY DC	DEBRA KAYE SCHRYER	DC JURY SELECTION 11/26/19 PEO V INGERS	18.64
12/03/2019	2	181934	JURY DC	JILL RENEE VIGNEAU	DC JURY SELECTION 11/26/19 PEO V INGERS	25.40
12/03/2019	2	181935	JURY DC	KAYLA JOY WEISS	DC JURY SELECTION 11/26/19 PEO V INGERS	46.53
12/03/2019	2	181936	JURY DC	CAROL GENEVIEVE WILLIAMS	DC JURY SELECTION 11/26/19 PEO V INGERS	19.16
12/03/2019	2	181937	JURY DC	ERIK RUSSELL WILTFONG	DC JURY SELECTION 11/26/19 PEO V INGERS	34.16
12/03/2019	2	181938	JURY DC	JERA LYNN WREGGLEWORTH	DC JURY SELECTION 11/26/19 PEO V INGERS	28.00
12/03/2019	2	181939	OAA	ONAWAY AREA AMBULANCE	TR MONTHLY PAYMENT DEC 2019	693.37
12/03/2019	2	181940	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDERS CONTRACTUAL FEE DEC	12,285.00
12/03/2019	2	181941	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGE DEC 2019	876.83
12/03/2019	2	181942	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT DEC 2019	48,333.33
12/03/2019	2	181943	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT DEC 2019	4,991.00
12/04/2019	2	181944	AIRPORT	AIRPORT AUTHORITY, CHEBOYGAN	SRR LEASE AGREEMENT DEC 2019	1,500.00
12/04/2019	2	181945	DEAN	NANCY B LUCAS-DEAN	PC ATTORNEY CONTRACT DEC 2019	1,475.00
12/04/2019	2	181946	DEEDS	REGISTER OF DEEDS	PZ REGISTER/DISCHARGE MORTGAGE - STRAUB-	30.00
					PZ REGISTER/DISCHARGE MORTGAGE - MEYERS	30.00
						60.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/04/2019	2	181947	FREESE	CHARLES FREESE	PZ ZONING BOARD OF APPEALS MTG 11/27/19	72.48
					PZ ZONING BOARD OF APPEALS SITE VISIT 11	48.12
						<u>120.60</u>
12/04/2019	2	181948	GILB	JAMES L GILBERT	PC ATTORNEY CONTRACT DEC 2019	1,475.00
12/04/2019	2	181949	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT DEC 2019	1,475.00
12/04/2019	2	181950	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT DEC 2019	1,475.00
12/04/2019	2	181951	LOZNAK	DANIEL J LOZNAK PC	SRR RENT PAYMENT DEC 2019	1,000.00
12/04/2019	2	181952	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT DEC 2019	1,475.00
12/04/2019	2	181953	MACMILLAN	MACMILLAN ASSOCIATES INC	MA TREASURY VAULT WALL EVALUATION	3,000.00
12/04/2019	2	181954	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE AGREEMENT DEC 2	600.00
12/04/2019	2	181955	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST - DALE SOVA	84.25
12/04/2019	2	181956	OTEC	PHILLIP P VANDENBERGE DBA OTEC	SRR WBG-KW WEBGATE COMPUTER	115.00
12/04/2019	2	181957	PNC VISA	PNC BANK	FN CREDIT CARD CHARGES THROUGH 11/18/19	2,964.10
12/04/2019	2	181958	PNC VISA	VOID		
12/04/2019	2	181959	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	CC MIDC ATTORNEY ARRAIGNMENT BILLING OC	10,561.50
12/04/2019	2	181960	RONS AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS# 71 - HEAVY DUTY TOWING - SPRING	500.00
					SRR BUS# 212 - HEAVY DUTY TOWING - SPRIN	380.00
						<u>880.00</u>
12/04/2019	2	181961	SAP	STRAITS AREA PRINTING	AD FORMS-PER DIEM/MILEAGE FORMS (1000) &	129.80
12/04/2019	2	181962	SIMMONS	GEORGE SIMMONS & SON BUILDER LLC	PZMAULDIN-H-2019-378 - CONTRACTORS-PROG	10,840.00
12/04/2019	2	181963	TREAS	CHEBOYGAN COUNTY TREASURER	TR COST ALLOCATION FOR AMBULANCE/SENIOR	7,988.00
12/04/2019	2	181964	WELDON	BUFFY WELDON	TR 12 MONTHS OF CELL PHONE REIMBURSEMENT	540.00
12/04/2019	2	181965	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN OCT 2019	35.28
12/04/2019	2	181966	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES (522.8 GALLONS DIESEL)	1,259.95
12/04/2019	2	181967	DEKETO	DEKETO LLC	ROD LICENSE ENHANCEMENT (571 DOCUMENTS)	1,142.00
12/04/2019	2	181968	FULLFORD	FULLFORD SURVEYING & MAPPING PC	EQ REMONUMENTATION CORNERS - 2019 GRANT	1,218.00
12/04/2019	2	181969	GRANGER	GRANGER PROFESSIONAL SERVICES INC.	EQ REMONUMENTATION ADMINISTRATION - 2019	1,200.00
12/04/2019	2	181970	INK & TONE	INK & TONER ALTERNATIVE	EQ OFFICE SUPPLIES - HP TONER CARTRIDGES	529.96
12/04/2019	2	181971	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP NOV 2019	103.81
12/04/2019	2	181972	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - 3" BINDER, INSERT D	25.78
12/04/2019	2	181973	PRESIDIO	PRESIDIO NETWORKED SOLUTIONS LLC	AD QUOTE: 2003519013505-01 - SDJ SOFTWAR	1,105.00
12/04/2019	2	181974	REGISTER	M.A.F.E.	CF 2019 DUES - MI ASSOCIATION OF FAIRS &	365.00
12/04/2019	2	181975	REGISTER	M.A.F.E.	CF 21 BANQUET TICKETS, CONVENTION REGIST	1,960.00
12/04/2019	2	181976	REGISTER	AMWAY GRAND PLAZA HOTEL	CF 14 ROOMS FOR MAFE CONVENTION -10 KING	1,904.00
12/04/2019	2	181977	SIP	STATE INDUSTRIAL PRODUCTS	MA SUPPLIES - MORNING FRESH	775.42
12/04/2019	2	181978	SPIES	SPIES AUTO PARTS & TIRE	RC SUPPLIES - 2.5 DEF, POWER SERVICE DIE	103.86
					RC SUPPLIES - TOWHK RCVR MNT, TOW STRAP	131.12
						<u>234.98</u>
12/04/2019	2	181979	SURV G	GRANGER SURVEYING	EQ REMONUMENTATION CORNERS - 2019 GRANT	1,218.00
12/05/2019	2	181980	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT DEC 2019	45.00
12/05/2019	2	181981	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 0216832 NOV 201	38.75
12/05/2019	2	181982	DANI K	KAREN DANIEL	DHS BOARD MEETING 11/27/19	49.28
12/05/2019	2	181983	GAUTHIER	AARON J GAUTHIER	CC REIMBURSE MILEAGE TO/FROM LANSING - J	255.20
12/05/2019	2	181984	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES #19008793 PROC	175.00
12/05/2019	2	181985	OFF DEPOT	OFFICE DEPOT	CC PROBATION - KEYBOARD DRAWER	50.99
12/05/2019	2	181986	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 11/27/19	51.60
12/05/2019	2	181987	STON E	HON ERIK J STONE	CC MILEAGE FROM/TO ROGERS CITY -(7/10/19	52.20
12/05/2019	2	181988	VIZINA	DARYL VIZINA	CC MILEAGE/MEALS - COVERING OTHER COUNTI	175.91
12/05/2019	2	181989	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 10/5-11/4/19	139.70
12/05/2019	2	181990	WEST-CC	THOMSON REUTERS - WEST	CC PROBATION - LIBRARY PLAN CHARGES 10/5	29.77
12/05/2019	2	181991	WISN K	KATHY WISNIEWSKI	CC TRANSCRIPT CHARGES (WILLNOW, GRIGSBY,	328.55
12/06/2019	2	181992	ACH	ADVANCED CORRECTIONAL HEALTHCARE	SDJ MEDS & JANUARY ON SITE	8,523.92
12/06/2019	2	181993	AMC	ANIMAL MEDICAL CENTER	SD THOR-OFFICE VISIT	83.04
12/06/2019	2	181994	AT&T/SBC	AT&T	MA GAS PUMP MODEM ACCT# 23162733618012	71.23
12/06/2019	2	181995	BURIAL	NORDMAN-CHRISTIAN FUNERAL HOME	VA BURIAL EXPENSE VETERAN: RICHARD MILLE	300.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/06/2019	2	181996	CAR-SD	CARQUEST AUTO PARTS	SD STRIPE OFF WHEEL SD ADHESIVE CLEANER SD WIRE TERMINAL/WASHER FLUID	77.10 10.75 50.96 <u>138.81</u>
12/06/2019	2	181997	CENTURY	CENTURYLINK	IS MONTHLY PHONE ACCT# 88901091 OCT 201	138.69
12/06/2019	2	181998	CENTURY	VOID		
12/06/2019	2	181999	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	134.98
12/06/2019	2	182000	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET ACCT# 8245122670068360 11/2	109.98
12/06/2019	2	182001	DRUG D	DIAMOND PHARMACY SERVICES	SDJ MEDS SEPT 2019 9/30/19	138.70
12/06/2019	2	182002	DRUG D	DIAMOND PHARMACY SERVICES	SDJ MEDS OCT 2019	5.13
12/06/2019	2	182003	EMMET CTY	EMMET COUNTY	SRR REIMBURSE FAIRS EMMET COUNTY 11/1 - FN 2019 EMERGENCY MGMT 7/1 - 9/30/19	4,143.00 20,553.51 <u>24,696.51</u>
12/06/2019	2	182004	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES FOR DRUG COUR	180.00
12/06/2019	2	182005	HOLT P	PATRICK HOLT	SD REIMBURSE FOR BOOTS	220.00
12/06/2019	2	182006	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES - LGL PADS, STICK IT CC OFFICE SUPPLIES - SCISSORS	89.89 6.65 <u>96.54</u>
12/06/2019	2	182007	NOP	NATIONAL OFFICE PRODUCTS	CCP - CREDIT TO INV OZZ34C, AWARDS CERTI	2.01
12/06/2019	2	182008	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - LITHIUM BATTERIES SD OFFICE SUPPLIES - GEL PENS	13.98 12.24 <u>26.22</u>
12/06/2019	2	182009	RDIC	RIVERTOWN DO-IT CENTER	CCM SCREWS & BOLTS	51.36
12/06/2019	2	182010	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING KITS FOR DRUG COURT CC DGC DRUG TESTING FOR DRUG COURT PARTI	191.05 1,710.76 <u>1,901.81</u>
12/06/2019	2	182011	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES NOV 2019	3,501.66
12/06/2019	2	182012	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR WINDSHIELD WASH, 5W20 & 5W30 (CASE O	89.88
12/06/2019	2	182013	SZUKALA	SZUKALA LAW, PLLC	CC DGC DEFENSE ATTORNEY ATTENDANCE AT DR	150.00
12/06/2019	2	182014	WEST-CC	THOMSON REUTERS - WEST	CC INFORMATION CHARGES 10/1 - 10/31/19	1,014.96
12/06/2019	2	182015	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 10/5-11/4/19	346.33
12/06/2019	2	182016	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENTS NOV 2019 IS COPY MAINTENANCE AGREEMENTS OCT 2019	1,099.56 947.89 <u>2,047.45</u>
12/06/2019	2	182017	EMMET CTY	EMMET COUNTY	SRR REIMBURSE FAIRS EMMET COUNTY 11/1 -	4,143.00
12/06/2019	2	182018	EMMET CTY	EMMET COUNTY	FN 2019 EMERGENCY MGMT 7/1 - 9/30/19	20,553.51
12/11/2019	2	182019	ADV AUTO	ADVANCE AUTO PARTS	MA SUPPLIES - BATTERY	161.48
12/11/2019	2	182020	BBC	BERNARD BUILDING CENTER	MA HUMANE SOCIETY - SCREW/BOLTS, FUEL CE	124.73
12/11/2019	2	182021	BREWSTER	KAREN BREWSTER	CR REIMBURSE MEALS AT MACC CONFERENCE, 4	144.11
12/11/2019	2	182022	BURNHAM	BURNHAM & FLOWER INSURANCE GROUP	TR RENEW (POLICY# 81BSBID1594) BOND - WI	2,335.00
12/11/2019	2	182023	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED OCT 2019	194.98
12/11/2019	2	182024	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED OCT/NOV	204.55
12/11/2019	2	182025	CHARTER	CHARTER COMMUNICATIONS	CCM PHONE ACCT# 8245122670084508 11/29	224.94
12/11/2019	2	182026	CHARTER	CHARTER COMMUNICATIONS	CF INTERNET/PHONE ACCT# 8245122670087873	209.94
12/11/2019	2	182027	CHARTER	CHARTER COMMUNICATIONS	SRR INTERNET/PHONE ACCT# 824512267010501	366.24
12/11/2019	2	182028	CHASE	DAN CHASE	CD MEAL - GAYLORD	5.30
12/11/2019	2	182029	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER - NOV 2019	11.75

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 12/01/2019 - 12/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/11/2019	2	182030	FDSI	FLOTATION DOCKING SYSTEMS INC	CCM COIL STEEL & LIFT TANKS PURCHASED	4,740.00
12/11/2019	2	182031	GBS	GBS INC	CR 100 MASTER CARDS (5 PKS)	54.48
12/11/2019	2	182032	GEWY	YOUNG, GRAHAM & WENDLING PC	AD LEGAL SERVICES THROUGH 11/30/19	2,028.00
12/11/2019	2	182033	GFL	GFL ENVIRONMENTAL USA, INC.	MA TRASH REMOVAL ACCT# 1533209 NOV 2019	581.20
12/11/2019	2	182034	GRAINGER	WW GRAINGER	MA SUPPLIES - EPOXY FLOOR COATING, COATI	236.34
12/11/2019	2	182035	GRANGER	GRANGER PROFESSIONAL SERVICES INC.	CCS SURVEYOR CONFERENCE 2019	448.60
12/11/2019	2	182036	GRAPHIC	GRAPHIC SCIENCES INC	ROD IMAGE CONVERSION TO FILM FOR UNDERGR	824.20
12/11/2019	2	182037	HART S	SARAH HARTMAN	PA REIMBURSE MEAL - CHILD SUPPORT TRAINI	12.70
12/11/2019	2	182038	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION RESEARCH OCT 2019	150.00
12/11/2019	2	182039	LOFF W	WENDY LOFFER	TR REIMBURSE HOTEL, MILEAGE, MEAL - OKEM	510.20
12/11/2019	2	182040	MCKI D	DARLENE MCKINLEY	JB WORK DAY 12/9/19	93.92
12/11/2019	2	182041	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - APPOINTMENT BOOK	23.30
12/11/2019	2	182042	PHILLIPS	BECKY PHILLIPS	JB WORK DAY 12/9/19	85.80
12/11/2019	2	182043	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - SHARKBITE CAPS, PUSH CAPS	34.56
					MA SUPPLIES - NUMBERS, LETTERS & SIGNS, T	23.30
					MA SUPPLIES - VICTOR MOUSE TRAPS	7.98
					MA SUPPLIES - RSS STRUCTUR	3.15
					MA SUPPLIES - SCREWS, BOLTS, TAPE MEASUR	41.71
					MA SUPPLIES - SNOW PUSHERS	58.97
					MA SUPPLIES - GOLD PUSH BUTTON	13.98
						<u>183.65</u>
12/11/2019	2	182044	RDIC	RIVERTOWN DO-IT CENTER	RC SUPPLIES - TORCH KIT (SELF IGNIT), GF	54.46
12/11/2019	2	182045	SAP	STRAITS AREA PRINTING	CR ENVELOPES (500 #10, 500 BUSINESS CARD	230.30
12/11/2019	2	182046	SAP	STRAITS AREA PRINTING	FOC #10 ENVELOPES (2000 CT)	178.20
12/11/2019	2	182047	SCHR KA	KAREN SCHRAMM	JB WORK DAY 12/9/19	89.28
12/11/2019	2	182048	STANS	STANS ELECTRIC	MA (6) LED PARKING LOT LIGHTS	700.00
12/11/2019	2	182049	STRA P	STRAITSLAND PUBLISHING	AD BOARD MTG MINUTES (11/14)	12.00
12/11/2019	2	182050	TRAIN	NMMPPIA	CD DON - MECHANICAL & PLUMBING TRAINING	70.00
12/11/2019	2	182051	WERNER	WERNER PLUMBING & HEATING	MA FIX HEAT - SHERIFF DEPT - REPLACE IGN	399.03
12/11/2019	2	182052	WHEELER	WHEELER MOTORS INC	AD CAR#17 - TIRE ROTATION/ HOLE IN TIRE/	170.52
12/11/2019	2	182053	WOODLAND	WOODLAND STRUCTURES LLC	PC COMPASS STORAGE SHED	1,595.00
12/13/2019	2	182054	ALLPHASE	ALL-PHASE	MA NEW LED PARKING LOT LIGHTS (4)	3,846.00
					MA SUPPLIES - LMP	119.50
						<u>3,965.50</u>
12/13/2019	2	182055	CARD	CARDMEMBER SERVICE	SD CARD SERVICES THROUGH 10/25/19	1,790.75
12/13/2019	2	182056	SPEC I	INSTALLATION SPECIALTIES	RC NEW GARAGE DOOR FOR RECYCLE BLDG AT F	5,080.00
12/13/2019	2	182057	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 12/7/	254,156.64
12/16/2019	2	182058	APPLIED	APPLIED IMAGING	PC SUPPLIES - PRINT CARTRIDGES (BLACK, C	567.05
12/16/2019	2	182059	BCTO	BAY COUNTY TREASURER	PC ANOTHER COUNTY INSTITUTION -STRIEBICH	765.00
12/16/2019	2	182060	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS#12 - CHECK ENGINE LITE, REPLACE	508.00
					SRR BUS# 218 - FULL SERVICE, OIL SAMPLE	221.50
					SRR BUS# 71 - BI-ANNUAL INSPECTION, REPL	1,020.67
					SRR BUS# 70 - FIX CHAIR LIFT, BI-ANNUAL	292.50
					SRR BUS# 409 - REPLACE BROKEN LICENSE PL	728.85
					SRR BUS# 509 - FULL SERVICE, OIL SAMPLE,	997.64
						<u>3,769.16</u>
12/16/2019	2	182061	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES (2353.9 GALLONS DIESEL	7,190.57
12/16/2019	2	182062	CFP	COY FIRE PROTECTION LLC	MA 2019 ANNUAL SYSTEM INSPECTION	410.00
12/16/2019	2	182063	CHAP K	KAREN CHAPMAN	CC REIMBURSE MEALS & MILEAGE TO/FROM LAN	283.15
12/16/2019	2	182064	CHEB TOW	CHEBOYGAN TOWING	CD ESCAPE#19 - TOW TO WHEELERS	116.00
12/16/2019	2	182065	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLE FEES NOV 2019	8,197.50
12/16/2019	2	182066	G SHIPPING	G'S SHIPPING STORE	MA SUPPLIES - 96 ROLL CASE (6), JUMBO TI	217.89

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA SUPPLIES - 96 ROLL CASE (6), JUMBO TI	200.44
						418.33
12/16/2019	2	182067	GAUTHIER	AARON J GAUTHIER	CC REIMBURSE MILEAGE TO/FROM LANSING - C	255.20
12/16/2019	2	182068	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 12/10/19	4.06
12/16/2019	2	182069	HEMMER	RALPH HEMMER	PZ ZONING BOARD OF APPEALS MTG 11/27/19	48.70
					PZ ZONING BOARD OF APPEALS SITE VISIT 11	67.26
						115.96
12/16/2019	2	182070	HOME	HOME CONFINEMENT	PC COURT ORDERED SERVICES - GRAINER #190	32.00
12/16/2019	2	182071	KEOGH	WILLIAM L KEOGH PC	PC TRIAL COURT APPT ATTY (KINSMAN)	150.00
12/16/2019	2	182072	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH NOV 2019	50.00
12/16/2019	2	182073	MACARTHUR	TIMOTHY MACARTHUR	PC TRAIL COURT APPT ATTY (HENDRICKSON)	65.00
12/16/2019	2	182074	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 12/10/19 + 2 ME	71.92
12/16/2019	2	182075	NEWHOUSE	KRISTAN A NEWHOUSE	PC TRIAL COURT APPT ATTY (CATER & KENNED	150.00
12/16/2019	2	182076	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 12/10/19	5.22
12/16/2019	2	182077	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DRUG TESTING -REIMBURSE INCENTIVES :J	154.00
12/16/2019	2	182078	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING OCT 2019	113.25
12/16/2019	2	182079	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT NOV 2019	45.00
12/16/2019	2	182080	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT NOV 2019	45.00
12/16/2019	2	182081	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION (STRIEBICH	1,080.00
12/16/2019	2	182082	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 12/10/19	4.06
12/16/2019	2	182083	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 12/10/19	29.00
12/16/2019	2	182084	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 12/10/19	38.28
12/16/2019	2	182085	WHEELER	WHEELER MOTORS INC	CD ESCAPE#4 - BALANCE TIRES, OUTER TIE R	333.34
12/16/2019	2	182086	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT NOV 2019	45.00
12/17/2019	2	182087	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC ACCT# 100032118323 11/13	169.37
					FG/RC ELECTRIC #100032117473 11/13 - 12	41.12
					FG/RC ELECTRIC #100032117523 11/13 - 12	96.63
					FG/RC ELECTRIC # 100045025812 11/13 - 1	39.27
					FG/RC ELECTRIC #100032117358 11/13 - 12	101.10
					FG/RC ELECTRIC #100032117309 11/13 - 12	216.85
					FG/RC ELECTRIC # 100000225340 11/1 - 11	25.72
						690.06
12/17/2019	2	182088	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT#100030339863,100030390	390.70
12/17/2019	2	182089	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC ACCT# 100045328463 11/1 - 1	25.72
12/17/2019	2	182090	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC #100032117416 11/13 - 12/	57.58
12/17/2019	2	182091	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC #100026019925 11/5 - 12/4/1	27.44
12/17/2019	2	182092	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC #100029199252 11/8 - 12/8/1	40.84
12/17/2019	2	182093	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC #100027732369 11/7 - 12/6/1	188.29
12/17/2019	2	182094	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC # 100000163434 11/1 - 11/30	16.61
12/17/2019	2	182095	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100083879849 11/7 - 1	78.40
12/17/2019	2	182096	HUGH D	DARIAN HUGHEY	MA REIMBURSE 12 MONTHS - CELL PHONE FOR	540.00
12/17/2019	2	182097	INK & TONE	INK & TONER ALTERNATIVE	CR SUPPLIES - HP TONER	54.99
12/17/2019	2	182098	INK & TONE	INK & TONER ALTERNATIVE	PZ OFFICE SUPPLIES - HP TONER - BLACK	139.99
12/17/2019	2	182099	MOW	MICHIGAN OFFICEWAYS INC	PZ OFFICE SUPPLIES - DESK PAD, #10 ENVEL	180.50
12/17/2019	2	182100	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES - WALL CALENDAR, TURB	75.83
12/17/2019	2	182101	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC ACCT# 9465900000 - OUTDOOR LIGHTS	8.30
12/17/2019	2	182102	PITNEY	PITNEY BOWES LEASE	FN POSTAGE MACHINE LEASE ACCT# 001731770	1,462.71
12/17/2019	2	182103	PROLINE	PROLINE GARAGE DOOR SALES	SD REPAIR SECURE DOOR - DEDUCTABLE	1,000.00
12/17/2019	2	182104	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	CR NOTICES - BOARD MTG MINUTES, BUDGET	72.40
12/18/2019	2	182105	ABS	ADVANTAGE BUSINESS SYSTEMS	DC REPLACE CHECK# 181482 DATED 10/30/19	690.00
12/18/2019	2	182106	ALGE B	BARB ALGENSTEDT	SDJ LEGAL BLOOD DRAWS - SCHEELE, COBB	100.00
12/18/2019	2	182107	GALLS	GALLS INCORPORATED	SD BOOTS - THERMO ROGUE TACTICAL - TIM C	213.31
12/18/2019	2	182108	KOSZ P	PAUL KOSZEGI	CCM WATERWAYS COMMISSION MTGS APR-OCT 2	280.00

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12/18/2019	2	182109	LEORTC	L.E.O.R.T.C.	SD TRAINING-"THE ADAPTIVE SUPERVISOR" - SD TRAINING - "REPORT WRITING" - (GORLEW	210.00 240.00 <u>450.00</u>
12/18/2019	2	182110	MICK J	R. JAMES MICK	CCM WATERWAYS COMMISSION MTGS APR-OCT 2	280.00
12/18/2019	2	182111	NOP	NATIONAL OFFICE PRODUCTS	PA WALL CALENDAR - SARAH PA WIRELESS MOUSE - CELESTE	15.38 31.80 <u>47.18</u>
12/18/2019	2	182112	OFF DEPOT	OFFICE DEPOT	TR CREDIT (408586260001) & OFFICE SUPPLI	92.54
12/18/2019	2	182113	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES - LABELS	12.79
12/18/2019	2	182114	PIKE G	GEORGE N PIKE	CCM WATERWAYS COMMISSION MTGS MAR-OCT 2	320.00
12/18/2019	2	182115	PSI	PRINTING SYSTEMS INC	FN YEAR END TAX FORMS (W-2 & 1099)	121.05
12/18/2019	2	182116	REDM P	PETER REDMOND	CCM WATERWAYS COMMISSION MTGS & MILEAGE	433.08
12/18/2019	2	182117	SPIES-SD	SPIES AUTO PARTS & TIRE	SD SUPPLIES - ADHESIVE REMOVER	21.06
12/18/2019	2	182118	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - COMMISSARY ORDERS SDJ INMATE SUPPLIES - INDIGENT ORDERS SDJ INMATE SUPPLIES - COMMISSARY ORDERS	800.60 10.26 833.06 <u>1,643.92</u>
12/18/2019	2	182119	STEW C	BENJAMIN C STEWART	CCM WATERWAYS COMMISSION MTGS MAR-OCT 2	389.60
12/18/2019	2	182120	TELE-RAD	TELE-RAD INC	SD (5) GETAC MDT'S & OPERATING ACCESSORI	25,978.00
12/18/2019	2	182121	TELE-RAD	TELE-RAD INC	SD INSTALL MODEM INTO ANIMAL CONTROL VEH	320.00
12/18/2019	2	182122	WHEELER	WHEELER MOTORS INC	SD MOUNT, BALANCE, DISPOSAL, OIL SD MOUNT, BALANCE, DISPOSAL SD MOUNT, BALANCE, DISPOSAL, OIL, SKID P SD OIL CHANGE SD OIL CHANGE SD OIL CHANGE SD PADS/ROTORS	107.71 72.60 166.37 18.94 16.95 16.95 346.26 <u>745.78</u>
12/18/2019	2	182123	WIT PA	JESSICA SOCOLOVITCH	PA WITNESS FEE - PEO V INGERSOLL	14.40
12/18/2019	2	182124	WIT PA	FRED WILKINSON	PA WITNESS FEE - PEO V INGERSOLL	14.40
12/18/2019	2	182125	WIT PA	TYLER SOCOLOVITCH	PA WITNESS FEE - PEO V INGERSOLL	13.00
12/18/2019	2	182126	WIT PA	BREINNE HULL-UNKEFER	PA WITNESS FEE - PEO V INGERSOLL	57.80
12/18/2019	2	182127	WIT PA	ZACHARY ENGSTROM	PA WITNESS FEE - PEO V INGERSOLL	12.50
12/18/2019	2	182128	WIT PA	TIARA BINNO	PA WITNESS FEE - PEO V INGERSOLL	64.60
12/18/2019	2	182129	WIT PA	THOMAS HARTSUFF	PA WITNESS FEE - PEO V INGERSOLL	35.60
12/18/2019	2	182130	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK REPAIR	658.95
12/18/2019	2	182131	CAVI C	CAMERON CAVITT	DC REIMBURSE 2019 PER DIEM/ MILEAGE	946.71
12/18/2019	2	182132	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT#100000107183 11/15 - 1	5,670.44
12/18/2019	2	182133	CONSUMERS	CONSUMERS ENERGY	MA DORIS REID ELECTRIC# 103003539980 11	1,219.97
12/18/2019	2	182134	DROG G	GREG DROGOWSKI	CCD CONSERVATION MTG 12/11/19	40.00
12/18/2019	2	182135	FITZNER	STEVEN FITZNER	CCD CONSERVATION MTG 12/11/19	40.00
12/18/2019	2	182136	JAVS	JUSTICE AV SOLUTIONS INC	DC PORTABLE ASST LISTENING DEVICE	3,236.99
12/18/2019	2	182137	KSS	KSS ENTERPRISES	MA SUPPLIES - KITCHEN ROLL TOWELS (2), C	491.79
12/18/2019	2	182138	NOP	NATIONAL OFFICE PRODUCTS	MA SUPPLIES - APT BOOK	66.06
12/18/2019	2	182139	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	CC MIDC ATTORNEY ARRAIGNMENT BILLING NO	8,106.50
12/18/2019	2	182140	REIM C	CARL REIMANN	CCD CONSERVATION MTG 12/11/19	40.00
12/18/2019	2	182141	SCIENTIFIC	SCIENTIFIC BRAKE & EQUIPMENT	MA REPAIR PLOW ON 2015 FORD	1,351.94
12/18/2019	2	182142	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	PZ PZ TELECAD, OMEGA ELECTRIC, AMEND ORD	366.75
12/18/2019	2	182143	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 11/5 - 12/4/19	5.16
12/18/2019	2	182144	WHIT G	GREGORY WHITTAKER	CCD CONSERVATION MTG 12/11/19	40.00
12/20/2019	2	182145	BURIAL	MICHAEL KENNEDY	VA BURIAL EXPENSE - VETERAN: MICHAEL KEN	300.00

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12/20/2019	2	182146	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 609 - FULL SERVICE, OIL SAMPLE, SRR BUS# 709 - FULL SERVICE, OIL SAMPLE, SRR BUS# 11 - FULL SERVICE, REBRAKED FRO SRR BUS# 12 - FULL SERVICE, CHECK ENGINE SRR BUS# 318 - FULL SERVICE, OIL SAMPLE, SRR BUS# 114 - FULL SERVICE, OIL SAMPLE,	354.17 416.62 583.22 314.63 2,167.61 407.32 <hr/> 4,243.57
12/20/2019	2	182147	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET ACCT# 8245122670095926 12/6	331.58
12/20/2019	2	182148	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW #19014833 SWANTEK	93.20
12/20/2019	2	182149	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT DEC 2019	45.00
12/20/2019	2	182150	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
12/20/2019	2	182151	GBS	GBS INC	CR ENDURO BRIGHT WHITE PAPER	118.51
12/20/2019	2	182152	GRAP P	PERSONAL GRAPHICS, INC	SD EMBROIDERY - L MACLEOD	16.54
12/20/2019	2	182153	LEORTC	L.E.O.R.T.C.	SD "WINNING MIND FOR WOMEN" TRAINING - B	315.00
12/20/2019	2	182154	LOFF W	WENDY LOFFER	TR REIMBURSE MILEAGE - 2019 BANK MILES (	29.58
12/20/2019	2	182155	MDS	MEDICAL DIAGNOSTIC SERVICES	SDJ HAND X-RAY - WILLIAM KINSMAN	80.00
12/20/2019	2	182156	MGT	MGT OF AMERICA INC	FOC CRP BILLING SERVICE OCT-DEC 2019	1,372.30
12/20/2019	2	182157	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING NOV 2019	37.60
12/20/2019	2	182158	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - BINDER, AA & AAA B VA OFFICE SUPPLIES - DRY ERASE MARKERS VA OFFICE SUPPLIES - WALL CALENDAR, DRY	27.86 3.35 70.83 <hr/> 102.04
12/20/2019	2	182159	OHEN D	DANIEL L OHENLEY	RC 2019 CELL PHONE REIMBURSEMENT JAN-DE	540.00
12/20/2019	2	182160	TRAIN	SAVANT LEARNING SYSTEMS	SD VIRTUAL TRAINING ACADEMY	1,104.00
12/20/2019	2	182161	VALL R	RACHEL VALLANCE	TR REIMBURSE 2019 BANK MILES (9 MILES)	5.22
12/20/2019	2	182162	VERIZON	VERIZON	IS CELL PHONE ACCT# 282979161-00001 11/	2,213.52
12/20/2019	2	182163	WELDON	BUFFY WELDON	TR REIMBURSE MILEAGE - 2019 BANK RUNS &	240.12
12/20/2019	2	182164	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 11/5 - 12/4/19	16.08
12/20/2019	2	182165	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 11/5 - 12/4/19	35.28
12/20/2019	2	182166	WEX	WEX BANK	SRR FUEL CHARGES 11/19 - 12/12/19	1,977.13
12/20/2019	2	182167	WILL KI	KIM WILLIAMS	PC GUARDIANSHIP REVIEW #19014826 VANALST	180.80
12/23/2019	2	182168	ACPS	AUTO CENTER PIT STOP	AD VEHICLE#17 - (4) SNOW TIRES - 2009 FO	306.16
12/23/2019	2	182169	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT DEC 2019	45.00
12/23/2019	2	182170	BARTLETT	STUART BARTLETT	PZ PLANNING COMMISSION MTG 12/18/19	55.08
12/23/2019	2	182171	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	SDJ MEDICAL - MILNE/VERTZ -NOV 19	1,068.75
12/23/2019	2	182172	BOROWICZ	HAROLD BOROWICZ	PZ PLANNING COMMISSION MTG 12/18/19	49.28
12/23/2019	2	182173	BS&A	BS&A EQUALIZER SOFTWARE SYST	TR EMPLOYEE TRAINING - GOVERNMENTAL ACCO	410.00
12/23/2019	2	182174	CANTEEN	CANTEEN SERVICES OF NORTHERN MI	SDJ MEALS (6946) NOV 2019	16,323.10
12/23/2019	2	182175	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC#58471998 6/12/19 - 6/12/19	26.59
12/23/2019	2	182176	CROFT P	PATY CROFT	PZ PLANNING COMMISSION MTG 12/18/19	74.80
12/23/2019	2	182177	DANI K	KAREN DANIEL	DHS BOARD MEETING 12/12/19	49.28
12/23/2019	2	182178	DEAN	NANCY B DEAN	PC TRIAL COURT APPT ATTY (KINSMAN-BRANDO	150.00
12/23/2019	2	182179	DSS	DSS CORPORATION	TR SCAN TAX ROLLS-BOOKS 1980-1984	8,000.00
12/23/2019	2	182180	DTE	DTE ENERGY	DORIS REID GAS ACCT# 910021270889 11/7	264.14
12/23/2019	2	182181	DTE	DTE ENERGY	MA GAS ACCT# 910021270764, 920009425827	3,071.29
12/23/2019	2	182182	DTE	DTE ENERGY	FG/RC ACCT# 910021270475 11/7 - 12/5/19	138.46
12/23/2019	2	182183	DUES	N.M.E.D.A.	EQ E ZABIK - 2020 MEMBERSHIP	60.00
12/23/2019	2	182184	FREESE	CHARLES FREESE	PZ PLANNING COMMISSION MTG 12/18/19	72.48
12/23/2019	2	182185	GLAD	GREAT LAKES ASSESSORS & DIRECTORS	EQ E ZABIK & D SULLIVAN - BOR & KEY TOPI	10.00
12/23/2019	2	182186	JOHN K	KAREN JOHNSON	PZ PLANNING COMMISSION MTG 12/18/19	44.29
12/23/2019	2	182187	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES #18008721 WILL	350.00
12/23/2019	2	182188	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION MTG 12/18/19	48.12
12/23/2019	2	182189	LYON S	SHARON LYON	PZ PLANNING COMMISSION MTG 12/18/19	71.32
12/23/2019	2	182190	MCNI T	TERRY MCNITT	PC CELL PHONE REIMBURSEMENT DEC 2019	45.00
12/23/2019	2	182191	MEMBER	MI ASSOC OF EQUALIZATION DIRECTORS	EQ E. ZABIK - MEMBERSHIP DUES	100.00
12/23/2019	2	182192	MGT	MGT OF AMERICA INC	PA DHS-286 & TIME LOGS OCT-DEC 2019	1,510.90
12/23/2019	2	182193	MORS PA	PAUL MORSE	CD MEAL - GAYLORD	9.00

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12/23/2019	2	182194	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING FOR DRUG COURT PARTI	380.00
12/23/2019	2	182195	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES - POWER STRIP PZ OFFICE SUPPLIES - SCREEN WIPES	156.98 6.49 <u>163.47</u>
12/23/2019	2	182196	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES - DESK CALENDAR	13.08
12/23/2019	2	182197	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES - WALL CALENDAR	15.38
12/23/2019	2	182198	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - 3" BINDER CR OFFICE SUPPLIES - RTRC PENS	19.69 6.96 <u>26.65</u>
12/23/2019	2	182199	OFF DEPOT	OFFICE DEPOT	AD COPY PAPER (120 CASES - \$29.99 EACH)	3,598.80
12/23/2019	2	182200	OSTWALD	CHARLES OSTWALD	PZ PLANNING COMMISSION MTG 12/18/19	52.76
12/23/2019	2	182201	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING FOR DRUG COURT PARTI CC DGC ETG TESTING FOR DRUG COURT PARTIC	1,806.70 44.00 <u>1,850.70</u>
12/23/2019	2	182202	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 12/12/19	51.60
12/23/2019	2	182203	SPARTAN	SPARTAN STORES LLC	CC DGC DRUG COURT INCENTIVES 11/6/19 & 1	172.98
12/23/2019	2	182204	SUBSCRIPT	THE ALPENA NEWS	CC SUBSCRIPTION RENEWAL - 26 WEEKS (1/8/	156.00
12/23/2019	2	182205	TEBO L	LESLIE TEBO	DHS BOARD MEETING 12/12/19	40.00
12/23/2019	2	182206	TRAIN	NMMPA	CD "CROSS CONNECTION" - DON BEDELL - MEC	114.00
12/23/2019	2	182207	TREAS	CHEBOYGAN COUNTY TREASURER	PC COMPASS BUS AIDE NOV 2019	1,163.51
12/23/2019	2	182208	TREAS	CHEBOYGAN COUNTY TREASURER	PC COMPASS TRANSPORTATION BILLING NOV 2	3,996.27
12/23/2019	2	182209	WEST-CC	THOMSON REUTERS - WEST	CC PROBATION LIBRARY PLAN CHARGES 11/5 -	29.77
12/23/2019	2	182210	WEST-CC	THOMSON REUTERS - WEST	CC INFORMATION CHARGES 11/1 - 11/30/19	988.76
12/23/2019	2	182211	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 11/5- 12/4/19	139.70
12/23/2019	2	182212	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 11/5-12/4/19	346.33
12/23/2019	2	182213	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS11/5 - 12/4/19	86.24
12/26/2019	2	182214	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE/DED PE 12/21/19	135,575.15
12/31/2019	2	182215	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD BOOTS	135.00
12/31/2019	2	182216	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 212 - RAMP ACTUATOR PLATE BOLT SRR BUS# 318 - CHAIRLIFT NOT WORKING, SW SRR BUS# 71 - CHECK OUT INTERMITTANT HEA SRR BUS# 12 - CHECK COOLANT LEAK, TIGHTE SRR BUS# 119 - FULL SERVICE, PUT BIKE RA SRR BUS# 219 - FIX LOOSE HEADLITE, 1ST	178.00 176.00 274.86 245.00 307.50 71.50 <u>1,252.86</u>
12/31/2019	2	182217	CCE	CCE CENTRAL DISPATCH AUTHORITY	SRR 2019 TOWER CHARGES - CUSTOMER# 0002	240.00
12/31/2019	2	182218	CDW-G	CDW-G	IS SD MICROSOFT SURFACE LAPTOP - 8 GB IS BARRACUDA RENEWAL - EXTENDED SERVICE PZ VIEWSONIC VX3216 CURVED MONITOR IS PC MICROSOFT SURFACE PRO 6 & KEYBOARD	1,177.89 1,611.12 239.88 <u>1,061.11</u> 4,090.00
12/31/2019	2	182219	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	134.98
12/31/2019	2	182220	CHS	CORDANT HEALTH SOLUTIONS	DC DRUG TESTS	503.95
12/31/2019	2	182221	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL SERVICES - SRR LEGAL/ G	3,465.00
12/31/2019	2	182222	DH #4	DISTRICT HEALTH DEPT #4	CC COURT ORDERED TESTING (GERMAIN-SMITH/	300.00
12/31/2019	2	182223	ESI	ENGINEERING SUPPLY CORPORATION	EQ GIS - PAPER & INK FOR PLOTTER PRINTER	368.67
12/31/2019	2	182224	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT DEC 2019	45.00
12/31/2019	2	182225	G SHIPPING	G'S SHIPPING STORE	MA SUPPLIES - ROLL CASE (4), JUMBO TISSU	197.61



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
12/31/2019	2	182245	STELLAR	VOID			V
12/31/2019	2	182246	TELE-RAD	TELE-RAD INC	SD MDT	5,000.00	
12/31/2019	2	182247	TELNET	TELNET WORLDWIDE	IS MONTHLY PHONE ACCT# 62931 12/1 - 12/	740.94	
12/31/2019	2	182248	TELNET	VOID			V
12/31/2019	2	182249	TRAIN	MSU/HIGHWAY TRAFFIC SAFETY PROGRAM	SD AL TRAINING - RENWICK	675.00	
12/31/2019	2	182250	WIT PA	EATON COUNTY CIVIL DIVISION	PA SUBPOENA, MILEAGE - #19-5784-FH PEO V	50.36	
12/31/2019	2	182251	APEX	APEX SOFTWARE	EQ SKETCHING SOFTWARE ANNUAL MAINTENANCE	940.00	
12/31/2019	2	182252	BLASKOWSKI	BLASKOWSKI FEED & SEED	RC UNIFORMS - NO DETAILS ON INVOICE	471.95	
12/31/2019	2	182253	CAR-RC	CARQUEST	RC (2) 25 FT OUTDOOR CORDS	59.98	
12/31/2019	2	182254	HANSEL	DONNA HANSEL	PC TRIAL COURT APPT ATTY (EVANS,WANG,STY	750.00	
12/31/2019	2	182255	JOHN CON	JOHNSON CONTROLS FIRE PROTECTION LP	MA SUB PANEL FOR FIRE ALARM EQUIPMENT	2,498.00	
12/31/2019	2	182256	KEOGH	WILLIAM L KEOGH PC	PC TRIAL COURT APPT ATTY (HILL #6004105)	150.00	
12/31/2019	2	182257	KSS	KSS ENTERPRISES	MA SUPPLIES - U FILTERS, PINE SOL, ENZYM	374.83	
12/31/2019	2	182258	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY (DANGLER, STYLE	305.00	
12/31/2019	2	182259	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY (COOLBAUGH, HER	3,529.00	
12/31/2019	2	182260	MBM	MATT BARBER MASONRY	MA HS CONSTRUCTION WORK AT HUMANE SOCIET	28,500.00	
12/31/2019	2	182261	MISC	WORKBOOTS.COM	MA UNIFORMS - BOOTS	597.00	
12/31/2019	2	182262	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - 2 HOLE PUNCH, HIGHL	67.55	
					CR OFFICE SUPPLIES - HIGHLIGHTERS, FINGE	14.65	
					CR OFFICE SUPPLIES - 2' SEALS, PENS	29.65	
						<u>111.85</u>	
12/31/2019	2	182263	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES - LABELS, INK REFILL,	40.44	
12/31/2019	2	182264	REGISTER	MICHIGAN ASSOCIATION COUNTY CLERKS	CR MACC QTRLY CONFERENCE - 2/13 - 2/14/1	50.00	
12/31/2019	2	182265	SWAN	SWAN PLUMBING INC	MA HUMANE SOCIETY HVAC SYSTEM INSTALL	29,620.87	
12/31/2019	2	182266	TANNER	TANNER ELECTRIC INC	MA HUMANE SOCIETY - ELECTRICAL WORK	186.31	

## 2 TOTALS:

Total of 372 Checks:

877,722.92

Less 6 Void Checks:

24,891.49

Total of 366 Disbursements:

852,831.43

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
12/06/2019	3	7626	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (13)	390.00
12/13/2019	3	7627	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (11)	330.00
12/13/2019	3	7628	REF-TREA	FRANK & CAROL PARSONS	TR 251-M06-000-014-00 PRE GRANTED DBOR	101.81
12/13/2019	3	7629	REF-TREA	JAMES MACMILLAN	TR 120-E23-000-004-00, 120-020-200-028-0	4,839.14
12/13/2019	3	7630	REF-TREA	BARRY & SUSAN FITZPATRICK	TR 231-011-400-007-03 PRE GRANTED DBOR	1,237.55
12/16/2019	3	7631	REF-TREA	SCOTT & CONNIE MACLEOD	TR 104-034-414-142-00 PRE GRANTED DBOR	124.67
12/16/2019	3	7632	TREAS	CHEBOYGAN COUNTY TREASURER	TR CLQ TAX DECLARED SURPLUS FROM TAX REV	392,197.44
12/20/2019	3	7633	MISC	STAFFORD MEDIA, INC	TR PRINTING OF FORFEITURE INSERTS (4200)	514.80
12/20/2019	3	7634	TITLE CK	TITLE CHECK LLC	TR PROPERTY INSPECTION VISIT - 2017 TAX	9,205.00
12/20/2019	3	7635	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCH FEE - 2017 TAX	2,048.84
12/26/2019	3	7636	MISC-TR	ROBERT & LIESA JONES	TR 231-036-100-015-01 POVERTY EXEMPTION	1,101.25
12/31/2019	3	7637	BURT TWP	BURT TOWNSHIP	TR 2019 DQ PRE DENIAL-PRINCIPAL RESIDENC	40.71
12/31/2019	3	7638	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (12)	360.00

## 3 TOTALS:

Total of 13 Checks:

412,491.21

Less 0 Void Checks:

0.00

Total of 13 Disbursements:

412,491.21

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
12/31/2019	5	2100903	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/3/19	113,660.37
12/31/2019	5	2100904	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/5/19	1,488,827.31
12/31/2019	5	2100905	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/17/19	116,453.09
12/31/2019	5	2100906	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/20/19	312,007.50
12/31/2019	5	2100907	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/30/19	75,634.12
12/31/2019	5	2100908	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/30/19	73,958.87
5 TOTALS:						
Total of 6 Checks:						2,180,541.26
Less 0 Void Checks:						0.00
Total of 6 Disbursements:						2,180,541.26

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
12/02/2019	9	1293	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
12/02/2019	9	1294	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	375.00
12/05/2019	9	1295	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,500.00
12/05/2019	9	1296	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	700.00
12/05/2019	9	1297	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	300.00
12/11/2019	9	1298	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
12/17/2019	9	1299	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	300.00
12/30/2019	9	1300	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	17,514.96
12/30/2019	9	1301	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5,000.00

## 9 TOTALS:

Total of 9 Checks:

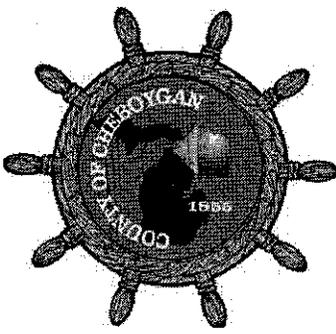
26,389.96

Less 0 Void Checks:

0.00

Total of 9 Disbursements:

26,389.96



# Cheboygan County

## Board of Commissioners' Meeting

January 14, 2020

**Title:** Budget Adjustments – Raise Revenues and Expenditures

**Summary:**

**2019 Budget Adjustments**

County Road Commission - Fund 201

During 2019, the County Road Commission spent more road tax dollars than included in the amended budget and based on trends they are estimated to need to fund balance as well. This fund is a flow-through for the County. This budget adjustment is being proposed by the Finance Department; no correspondence has been received from the Road Commission regarding the budget variance. This budget adjustment raises the Revenue Control, Interest Earned and Fund Equity revenue line items and the Withdrawal Transfers expenditure line item by \$2,075,424.

Ambulance Millage – Fund 217

The delinquent personal property taxes expenditure line item was not budgeted for 2019 and was missed by mistake. This budget adjustment raises the Fund Equity revenue line item and raises the Delinquent Personal Property and Mackinaw City Ambulance expenditure line items by \$604.72.

Sheriff's Work Crew – Fund 260

Revenue collected from participants and various work sites exceeded the amount included in the 2019 budget. This budget adjustment raises the Charge for Service – Participant Fee and Work Site Fee – Senior revenue line items and the Fringe, Part-Time and Gas expenditure line items by a total of \$465.

**Financial Impact:**

Fund 201 total budget increase of \$2,075,424.

Fund 217 total budget increase of \$604.72.

Fund 260 total budget increase of \$465.

**Recommendation:**

Motion to approve the budget adjustments to raise revenues and expenditures for \$2,076,493.72 in the line items provided in the following attachments.

**Prepared by:** James Manko

**Department:** Finance

**RAISE REVENUE AND EXPENDITURE**

County Road Fund - Fund 201

201-400-400.00 1,771,460.00 +  
Revenue Control

*Note: Current additional revenue through December 2019 is \$1,771,460.*

201-400-665.00 1,115.00 +  
Interest Earned

*Note: Current additional revenue through December 2019 is \$1,115.*

201-400-699.00 302,849.00 +  
Fund Equity

*Note: Amount needed to use from Fund Balance.*

201-253-700.50 2,075,424.00 +  
Withdrawal Transfers

*Note: The withdrawal budget was exceeded in December 2019 by \$2,075,424.*

Signed: Approved at the 1/14/20 BOC Meeting

Prepared by: James Manko

Post date: 12/31/2019



CHEBOYGAN COUNTY  
RAISE / LOWER REVENUE AND EXPENDITURE

TREASURER - FUND 217

217-253-813.02	DEL PERSONAL PROPERTY	\$391.10 +
217-651-810.08	MACKINAW CITY AMB SERVICE	\$213.62 +
217-400-699.00	FUND EQUITY	\$604.72 +

NOTE: 2019 ZERO BUDGET FOR DELINQUENT PERSONAL PROPERTY.  
MACKINAW CITY AMBULANCE SERVICE DUE MORE THAN BUDGET WITH  
THE COLLECTION OF CURRENT PROPERTY TAX.



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BUFFY JO WELDON  
CHEBOYGAN COUNTY TREASURER

12/26/2019

Approved at the 1/14/20 BOC meeting  
Post date 12/31/19 GEM

**RAISE REVENUE AND EXPENDITURE**

Sheriff's Work Crew - Fund 260

260-400-607.04 Charge For Service - Participant Fee	\$110.00 +
260-400-634.10 Work Site Fee - Senior	\$355.00 +
260-351-712.00 Fringe	\$46.00 +
260-351-719.00 Part-Time	\$35.00 +
260-351-747.03 Gas/Sheriff	\$384.00 +

Signed: Approved at the 1/14/20 BOC Meeting

Prepared by: James Manko

Post date: 12/31/2019





# Cheboygan County

## Board of Commissioners' Meeting

January 14, 2020

**Title:** Budget Adjustment – Inter-budget Transfer – Payroll Related

**Summary:**

On the following inter-budget transfer requests are requesting transfers related to a personal services (payroll) line item:

- The amount of Full-Time and On Call Reimbursement budgeted for 2019 was insufficient and went over-budget in Probate Court however, there is available budget in Fringe and Visiting Judges. This budget adjustment decreases the Fringe and Visiting Judges expenditure line items and increases Probate Court's Full-Time and On Call Reimbursement expenditure line items by \$346.
- The amount of Fringe budgeted for 2019 was insufficient and went over-budget in the Maintenance Department however, there is available budget in Shift Differential Pay. This budget adjustment decreases the Shift Differential Pay expenditure line item and increases Maintenance Department's Fringe expenditure line items by \$23.
- When preparing the 2019 budget for the Sheriff's Department Marine Division, we underestimated the amount needed for Full-Time and Fringe. However, the Sheriff's Department Recreation Officer used less hours in the ORV & Snowmobile Divisions than budgeted leaving an available balance to use for the Marine Division. This budget adjustment decreases the Snowmobile Full-Time, Fringe, ORV Fring and Marine Gas expenditure line items and increases the Marine Full-Time and Fringe expenditure line items by a total of \$5,680.
- During the 2019 budget process, the number of hours paid for Holiday Pay and Shift Differential in the Sheriff's Department Corrections was underestimated. In addition, the Sheriff's Department Corrections Overtime went over-budget due to a change in the union contract regarding overtime pay. There is available budget in the Food expenditure line to cover these shortages. This budget adjustment decreases the Food expenditure line item and increases the Holiday Pay, Shift Differential Pay and Overtime expenditure line items by a total of \$12,698.
- The amount of Full-Time budgeted for 2019 was insufficient and went over-budget in the Building Safety Department however, there is available budget in Fringe. This budget adjustment decreases the Fringe expenditure line item and increases the Building Safety Department's Full-Time expenditure line item by \$678.

- The amount of Fringe went over-budget during 2019 in the Sheriff's Work Crew Fund #260, however there is available budget in Other Supplies to use. This budget adjustment decreases the Other Supplies expenditure line item and increases the Part-Time expenditure line item by \$956.
- The Sheriff's Department will have a Road Patrol Officer out on medical leave starting January 20, 2020. As a result, a Corrections Officer will move over to Road Patrol to fill the vacancy. When the Road Patrol Officer returns to work, the person will transfer over to the Corrections Department for light duty work. This budget adjustment decreases the Corrections Fringe and Road Patrol Full-Time expenditure line items and increases the Road Patrol Fringe and Corrections Fringe expenditure line items by a total of \$17,063.

**Financial Impact:**

None – inter-department budget transfer, no additional appropriations. (from 101-148 to 101-148 totaling \$346; from 101-265 to 101-265 totaling \$23; from 101-332/101-302/101-331 to 101-331 totaling \$5,680; from 101-351 to 101-351 totaling \$12,698; from 249-371 to 249-371 totaling \$678; 260-351 to 260-351 totaling \$956; and from 101-351/101-301 to 101-301/101-351 totaling \$17,063).

**Recommendation:**

Motion to approve the inter-department budget transfers provided in the following attachments.

**Prepared by:** James Manko

**Department:** Finance













# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Rd. Ptrl/Corrections	TRANSFER	\$6,042.00	101-351-712.00 Fringe	101-301-712.00 Fringe
Rd. Ptrl/Corrections	TRANSFER	\$11,021.00	101-301-718.00 Full Time	101-351-718.00 Full Time
CO will work Rd Ptrl while deputy				
works corrections desk.	Total	\$ 17,063.00		
PREPARED BY: Diane Ogden				

Approved at the 1/14/20 BOC meeting - Wage Related  
 Signed: *[Signature]*  
 Date: 1/14/20 *[Signature]*



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# Cheboygan County

## Board of Commissioners' Meeting

January 14, 2020

**Title:** Revised Project Authorization 2017-0032P12/R1 Specialized Services Agreement

**Summary:** The purpose of Revision 1 is to provide additional funding for operating assistance and extend the authorization term 15 days.

**Financial Impact:** Additional funding for operating assistance of \$4,000.

**Recommendation:** Motion to approve Revision 1 to MDOT Agreement 2017-0032/P12/R1 authorize the Chair to sign and authorize any necessary budget adjustments.

**Prepared by:** Rebecca Charboneau

**Department:** Straits Regional Ride

Unsigned Copy  
For Your Files

Date: October 28, 2019  
Agreement No.: 2017-0032  
Authorization No.: P12/R1  
Job No.: 208138  
Agenda: MA

**REVISED PROJECT AUTHORIZATION  
CHEBOYGAN COUNTY BOARD OF COMMISSIONERS  
FY 2020 SPECIALIZED SERVICES  
OPERATING ASSISTANCE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2019  
Authorization Expiration Date: October 15, 2020

The AGENCY shall enter into contracts with all parties listed in this PROJECT AUTHORIZATION. An executed copy of these third party contracts must be submitted to MDOT.

In accordance with Section 8 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies that are not self certified must submit third party contracts over \$25,000 to MDOT for approval before payments will be processed. Please refer to Section 8 of the Agreement for competitive bidding requirements.

Up to one-fourth (1/4) of the funds provided by the STATE set forth in the PROJECT AUTHORIZATION will be payable each quarter contingent upon receipt of any outstanding reports from the previous quarter as required.

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Said reports are due within forty (40) days after the end of each fiscal year quarter. Instructions for preparing the report are available in the "Specialized Services Manual." The manual is available on the web at [www.michigan.gov/mdotptd](http://www.michigan.gov/mdotptd) by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

**The purpose of Revision 1 is to provide additional funding for operating assistance, and extend the authorization term by 15 days.**

<u>Line No.</u>	<u>Agency/Subrecipient</u>	<u>Activity Code</u>	<u>Funding Rate</u>	<u>Maximum Funding</u>
1	Cheboygan County Council on Aging	898	\$1.20/mile	\$29,267

**Funding source:**  
2020/65150/1120      \$29,267 (S)

PRF Nos.: 2019-381  
2020-16

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**

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Signature

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Print Name and Title

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Signature

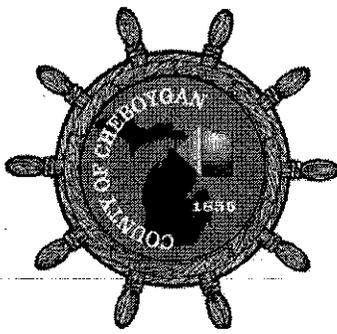
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Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

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Title: Department Director



# Cheboygan County Board of Commissioners' Meeting

January 14, 2020

**Title:** MDOT Contract 2017-0032P6/R1

**Summary:** The purpose of Revision 1 is to add a line for computer equipment and adjust the funding among the line items. There was a balance of \$3475.00 after the purchase of the maintenance plow truck. This money could be used by SRR. It was determined that there was a need for a laptop, desk computer (to be used for employee education training) and a large wall mounted monitor (to aid Dispatch for GPS tracking of the buses) all of which will be paid for by the balance of this authorization.

**Financial Impact:** None.

**Recommendation:** Board of Commissioners approve Revision 1 to MDOT Agreement 2017-0032/P6/R1, authorize the Chair to sign and authorize any necessary budget adjustments.

**Prepared by:** Rebecca Charboneau

**Department:** Straits Regional Ride

**Unsigned Copy**  
For Your Files

Date: December 13, 2019  
Agreement No.: 2017-0032  
Authorization No.: P6/R1  
Job No.: 202173  
Agenda: MA

**REVISED PROJECT AUTHORIZATION  
CHEBOYGAN COUNTY BOARD OF COMMISSIONERS  
FY 2018 SECTION 5311 CAPITAL  
FORMULA GRANTS FOR  
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: September 19, 2018  
Authorization Expiration Date: September 18, 2021  
Fiscal Year of Effective Contract Clauses: 2018

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2018-4/Permanent No. MI-2018-034. Award Year: 2018

The Data Universal Numbering System (DUNS) number for the AGENCY is 038622874.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: [www.lol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm](http://www.lol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm).

The AGENCY agrees to prepare and submit to MDOT quarterly milestone reports for Section 5311. Reports are due 10 days after the end of each quarter.

**Timely Expenditure of Funds**

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

**The purpose of Revision 1 is to add a line for a computer equipment and adjust the funding among the line items.**

<u>Line No.</u>	<u>Item</u>	<u>Line Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
	<u>Maintenance equipment:</u>				
1	Plow truck	11.42.06	\$25,220	\$6,305	\$31,525
	<u>Terminal/office equipment:</u>				
2	Computer equipment	11.42.07	<u>2,780</u>	<u>695</u>	<u>3,475</u>
	Total		\$28,000	\$7,000	\$35,000

**Funding sources:**

2018/56150/3120    \$28,000 (F)  
 2018/C87750/1120    \$ 7,000 (S)

PRF Nos.: 2018-553  
 2019-744

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
 Title: Department Director

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 10, 2019

BAY COUNTY RESOLUTION REQUESTING DECLARATION OF THE GREAT LAKES SHORELINE AS A DISASTER AREA AND SEEKING ASSISTANCE

- WHEREAS, Near record high water levels in the Great Lakes, as well as the bays and rivers connected to them, have contributed toward major erosion on beaches and shorelines all across the State of Michigan throughout 2019; and
- WHEREAS, With the Michigan winter, ice flows and jams will continue to worsen the already bad situation throughout the Great Lakes; and
- WHEREAS, The Great lakes are Michigan's most vital and precious resource; and
- WHEREAS, The County of Bay realizes that storms, high water, and wind driven wave action are causing severe erosion of the shoreline; and
- WHEREAS, The Great Lakes are the State of Michigan's economic and property value driver for the tax base along the shoreline and connecting tributaries; and
- WHEREAS, The current conditions of the Great Lakes shoreline negatively affects businesses and the tourism industry by limiting access to the beaches; the loss of private property along the shoreline negatively affects the local, county, and state tax base; and municipal water systems and the inland water levels throughout the state are all negatively affected; Now, Therefore, Be it Hereby
- RESOLVED That the Bay County Board of Commissioners requests that the Governor of the State of Michigan along with our State Legislature declare the Shoreline of the Great Lakes in the State of Michigan a disaster area, and that the Governor and the State Legislature seek assistance from Congress and the President of the United State for this devastating situation which has a negative impact statewide.

ERNIE KRYGIER, 2<sup>ND</sup> DISTRICT  
BAY COUNTY COMMISSIONER

Krygier - Great Lakes Shoreline Disaster Area Declaration

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 10, 2019

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, The 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and  
 WHEREAS, The Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and  
 WHEREAS, Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and  
 WHEREAS, The scope of duties of a county commissioner has greatly increased in the last century — road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and  
 WHEREAS, Michigan is only one of five states in the United States that provides for exclusively two-year terms for county commissioners; and  
 WHEREAS, All other county and township elected officials in Michigan are elected to terms of at least four years; and  
 WHEREAS, The position of county commissioner is a highly complex oversight role that requires years to master; and  
 WHEREAS, Legislation to amend state law to enact four-year terms has been filed in the form of House bills 4937-38 and Senate Bills 504-505; and  
 WHEREAS, The Michigan Association of Counties supports the legislation as introduced; Therefore, Be It RESOLVED That the Bay County Board of Commissioners supports House Bills 4937-38 and Senate Bills 504-505 to enact four-year terms for county commissioners; Be It Further RESOLVED That a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Kevin Daley, Representatives Brian Elder and Annette Glenn, the Michigan Association of Counties and the other 82 Michigan Counties.

MICHAEL J. DURANCZYK, CHAIR  
AND BOARD

Commissioner 4 Year Terms

Resolution co-sponsored by Commissioners Michael J. Duranczyk, 1<sup>st</sup> District, and Ernie Krygier, 2<sup>nd</sup> District

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. RYDER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

# Kalkaska County Board of Commissioners

## Resolution 2019-51

### In Support of Line 5 Tunnel

At a Regular Meeting of the Kalkaska County Board of Commissioners, on November 20, 2019: Motioned by West. Supported by Comai:

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in the Straits of Mackinac for more than 66 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state, and 69% of the needs of Upper Peninsula residents; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. Multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac.

WHEREAS, consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed.

WHEREAS, the State of Michigan, under the Snyder administration, and Enbridge negotiated an "agreement" for a 5 year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate the chances of any leaks of product into the Great Lakes.

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a law-suit in Ingham County Circuit Court to close down Line 5 immediately, effectively canceling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the court with no assurance of the outcome and;

WHEREAS, the time to resolved the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the State to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE BE IT RESOLVED, the Kalkaska County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED, that Mackinac County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce risks to our environment.

Motioned by West. Supported by Comai. Roll call vote:

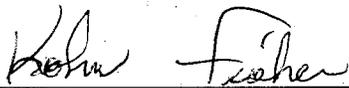
Yeas: West, Comai, Cox, Ngirarsaol, Fisher.

Nays: Crambell, Sweet.

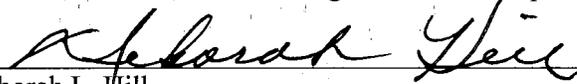
Absent: None

5 yeas. 2 nays.

Motion Carried.

 12-10-2019  
\_\_\_\_\_  
Kohn E. Fisher,  
Chairman of the Board of Commissioners Kalkaska County

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners, at its Regular Meeting on November 20, 2019 the original of which is part of the Board's minutes.

  
\_\_\_\_\_  
Deborah L. Hill  
Clerk of the Board of Commissioners Kalkaska County

/

**Kalkaska County Board of Commissioners  
Resolution 2019-56  
Supporting Passage of Legislation to Adopt 4-Year  
Terms for County Commissioners**

At a Regular Meeting of the Kalkaska County Board of Commissioners, on December 18, 2019:

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the County Board of Supervisors, the preceding body to today's Board of Commissioners; and

WHEREAS the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with the Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new County Commissioners shall be concurrent with that of State Representatives, as specified, as specified in Article IV, Section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a County Commissioner has greatly increased in the last century – road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response, etc.; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for County Commissioners; and

WHEREAS all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS the position of County Commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-years terms has been filed in the form of House Bills 4937-38 and Senate Bills 504-505; and

WHEREAS the Michigan Association of Counties supports the legislation as introduced;

THEREFORE, BE IT RESOLVED that the Kalkaska County Board of Commissioners supports House Bills 4937-38 and Senate Bills 504-505 to enact four-year terms for County Commissioners.

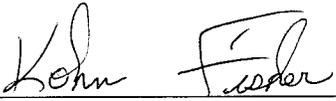
Motioned by West to adopt Resolution 2019-56. Supported by Comai. Roll call vote:

Yeas: West, Comai, Crambell, Sweet, Fisher.

Nays: None

Absent: Cox, Ngirarsaol

5 yeas. 0 nays. 2 absent. Motion Carried.

 12-18-2019  
\_\_\_\_\_  
Kohn E. Fisher,  
Chairman of the Board of Commissioners Kalkaska County

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners, at its Regular Meeting on December 18, 2019 the original of which is part of the Board's minutes.

  
\_\_\_\_\_  
Deborah L. Hill  
Clerk of the Board of Commissioners Kalkaska County



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



DANIEL EICHINGER  
DIRECTOR

December 30, 2019

CERTIFIED MAIL

Ms. Buffy Jo Weldon  
Cheboygan County Treasurer  
870 South Main Street, Room 201  
Cheboygan, Michigan 49721

Dear Treasurer:

SUBJECT: FOR INFORMATION ONLY  
Notice of Estimated Payments in Lieu of Taxes  
DNR Land Transaction #20190181

In accordance with Public Acts 294 of 2012 and 240 of 2018, this notice is being provided to you as the Treasurer of the local taxing unit where the Department of Natural Resources (DNR) is acquiring new public land. These Acts require that the DNR estimate the amount of annual payments in lieu of taxes (PILT) on public lands it is acquiring and provide that information to the treasurer at least 30 days before the acquisition. Please note that these are only estimates.

The DNR does not have the authority to determine the valuation of real property for the annual PILT payments. Pursuant to MCL 324.2153, this authority lies with the State Tax Commission. The following is a breakdown of the DNR's estimate of annual PILT payments for public lands where Act 451 of 1994, Part 21, Subpart 14 – Payment in Lieu of Taxes on Certain State Lands, directs the state to make these payments. Subpart 13 directs the payment of taxes on tax reverted, recreation, and forest lands that are not covered under Subpart 14.

Subpart 13 - Estimated annual swamp tax payments:	\$	0.00
Subpart 14 - Estimated annual PILT payments:	\$	770.00

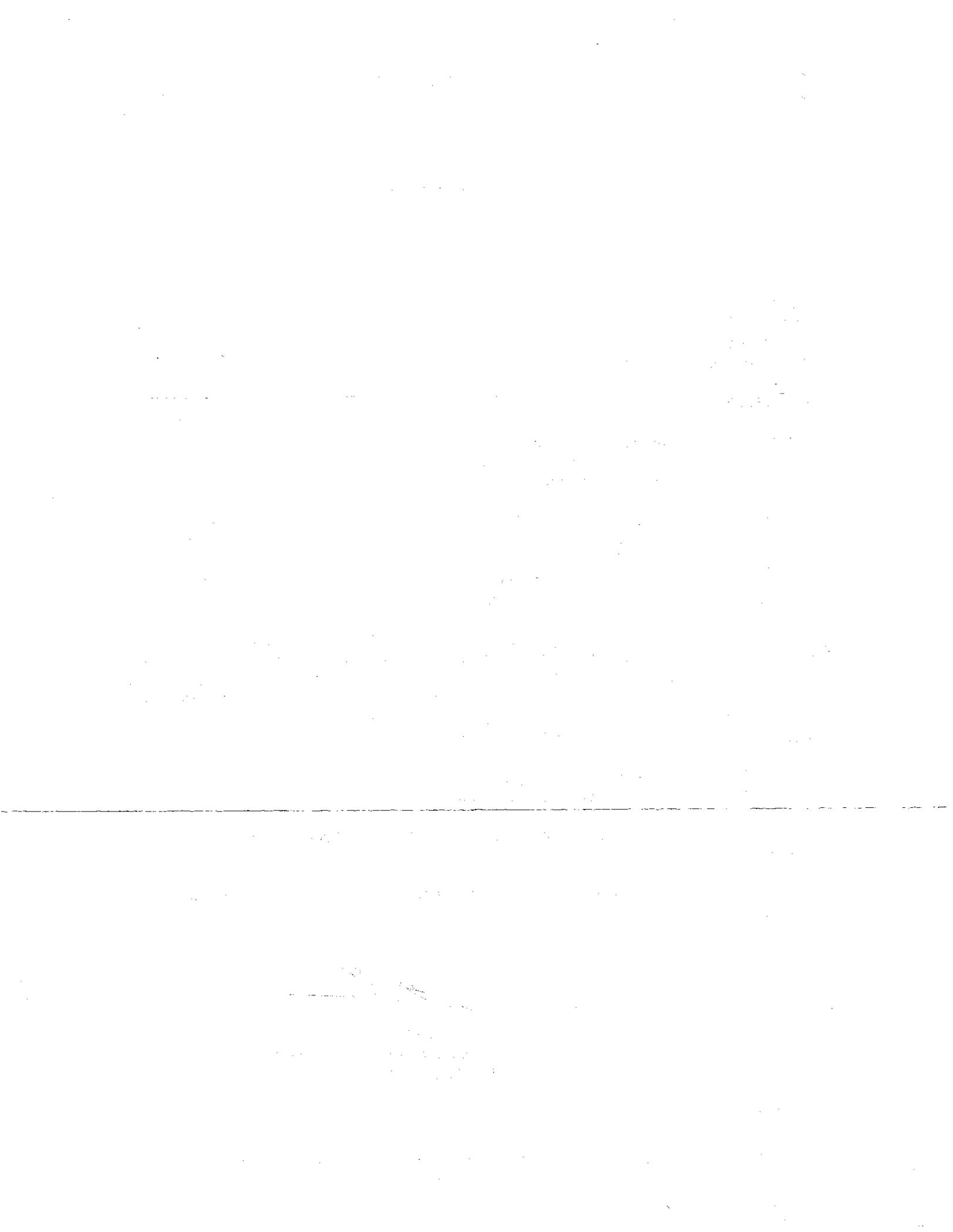
For your information, enclosed is a memo that summarizes this acquisition of public land within your jurisdiction.

If you have questions, please feel free to contact me at [goemans@michigan.gov](mailto:goemans@michigan.gov) or at the number listed below.

Sincerely,

Scott Goeman, Manager  
Real Estate Services Section  
517-284-5972

Enclosure





GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



DANIEL EICHINGER  
DIRECTOR

November 12, 2019

**TO:** Daniel Eichinger, Director

**INFORMATION:** Natural Resources Commission

**Transaction:** Forest Resources Land Acquisition  
Pigeon River Country Management Unit – Cheboygan County  
The Gapczynski Tract – Little Traverse Conservancy  
Land Transaction Case #20190181

**Purchase:** 120 acres - \$120,000.00

**Funding Source:** Land Exchange Facilitation Fund

**PA 240 of 2018:** PILT Estimate: \$770.00  
This parcel is located north of the Mason-Arenac county line and will result in an increase of 120 acres of DNR-managed lands.

**Description:** Cheboygan County, Forest Township, T33N, R01E, Section 5:  
The N 1/2 of the SE 1/4, and the SE 1/4 of the SW 1/4

**Seller(s):** Little Traverse Conservancy, Harbor Springs, Michigan

**Authority:** Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

**Notice:** This item will appear on the Department of Natural Resources (Department) December 3, 2019 calendar and is eligible for approval on December 10, 2019.

**Management Purpose:** Acquisition of this property will allow it to be managed as part of the Pigeon River Country Management Unit. The Pigeon River Country State Forest is unique in its public offerings and this acquisition will consolidate ownership while providing increased wildlife habitat, public recreation opportunities and forest management.

**Comments:** This tract of land consists of an 80-acre parcel and a 40-acre parcel which are adjacent to each other. The property is surrounded by state-owned land and acquisition will consolidate state ownership. The property is in the heart of Michigan's elk range and offers habitat for a variety of additional wildlife species.

This tract of land will be used as a portion of the cost-share for the USDA Forest Legacy Program's 'Elk Forest at Black River' grant award. The property will be managed consistent with Forest Legacy Program guidelines to ensure the property is sustainably managed as a working

forest in perpetuity, and to increase public access to forest resources for outdoor recreation.

The Little Traverse Conservancy provided a valuable partnership in this acquisition by purchasing the tract of land from the private landowners, allowing the Department the necessary time to secure funding.

The seller will convey mineral rights relative to this property.

**Engagement:** As required by PA 240 of 2018, notice of this acquisition was published in the local newspaper on November 1, 2019, and posted on the Department's website. Public notices were also sent to Cheboygan County and Forest Township.

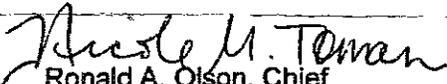
- Recommendation:**
1. That the acquisition be approved, with payment to be made from the Land Exchange Facilitation Fund.
  2. That this land be dedicated as part of the Pigeon River Country Management Unit.
  3. That gratitude be given to the Little Traverse Conservancy for their partnership role in this acquisition.



James L. Dexter, Chief  
Fisheries Division

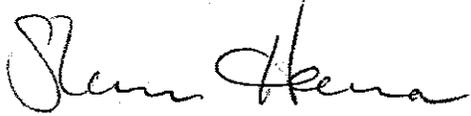


Deb Begalle, Chief  
Forest Resources Division

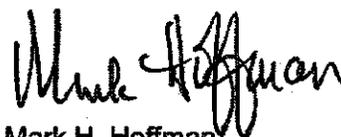
for   
Ronald A. Olson, Chief  
Parks and Recreation Division



Rex Ainslie, Acting Chief  
Wildlife Division

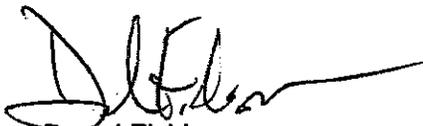


Shannon Hanna  
Natural Resources Deputy



Mark H. Hoffman  
Chief Administrative Officer

I approve the staff recommendations.



Daniel Eichinger  
Director

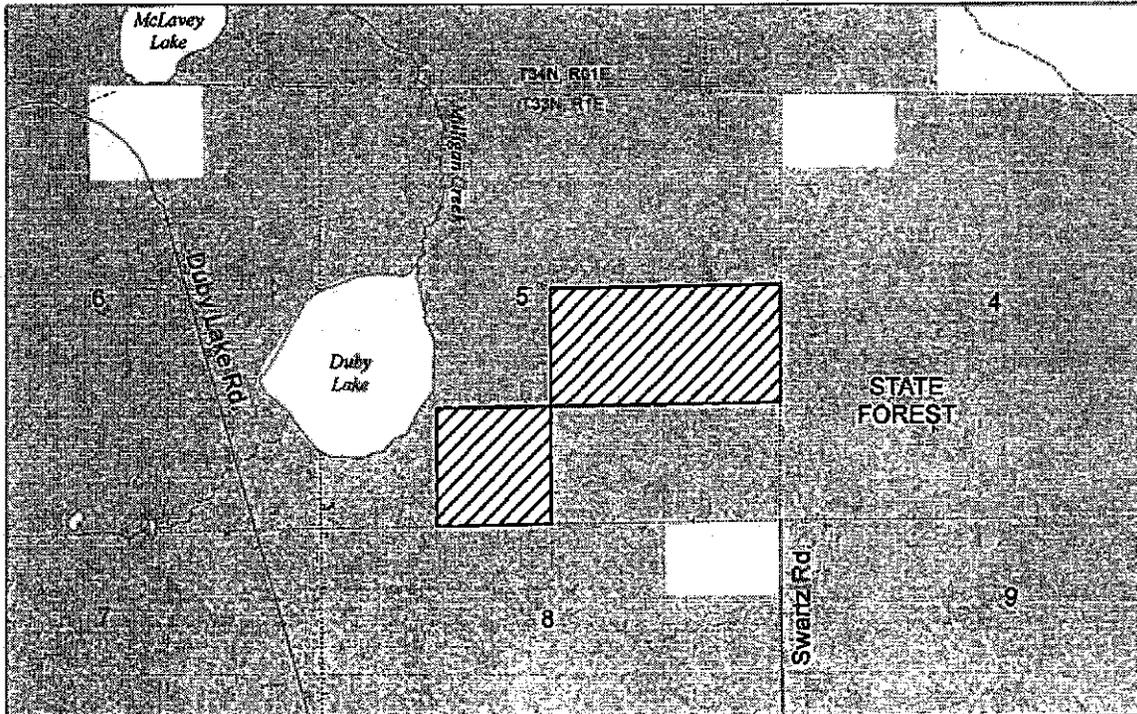
12/12/19

Date Approved

# FOREST RESOURCES LAND ACQUISITION

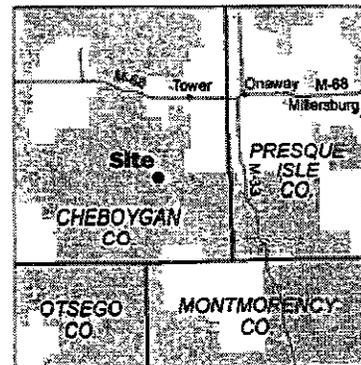
## Pigeon River Country Management Unit - Cheboygan County

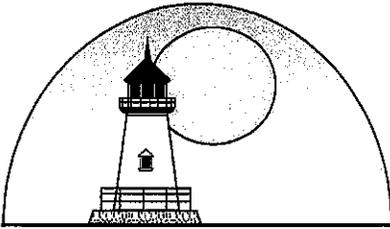
### Land Transaction Case #20190181



Section 5, T33N, R01E, Forest Township

- Land to be acquired by DNR (120 acres)
- State land
- Private land





# CITY OF CHEBOYGAN

P.O. Box 39 • 403 North Huron • Cheboygan, Michigan 49721 • 231-627-9931

*www.cheboygan.org • TDD: 231-597-0315 • Fax Phone: 231-627-6351 • Department of Public Safety: 231-627-4321 • Crime Stoppers: 1-800-465-STOP*

December 26, 2019

Mr. Jeffery Lawson, County Administrator  
Cheboygan County  
PO Box 70  
Cheboygan, MI 49721

Dear Mr. Lawson:

The City of Cheboygan will conduct a Public Hearing on the establishment of a Commercial Rehabilitation District No. 2 as authorized by Public Act 210 of 2005, as amended.

The proposed District is as follows:

COM AT INT OF N & S 1/4 LINE OF SEC 32 AND HWY US 23 TH N 102.2FT ON SD 1/4 LINE TH E AT R/A TO SD 1/4 LINE 204.28FT TH S PAR TO SD 1/4 LINE 208.49FT TO US-23 TH NWLY AL US-23 R/W 219.8FT M/L TO SD 1/4 LINE & POB. ALSO ALL THAT PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN LYING N OF HWY US-23 R/W. ALSO COM CEN 1/4 COR SD SEC TH N 00D 06M W ALG N-S 1/4 LI 659.60 FT TO POB TH CONT N 00D 06M W 95 FT TH S 87D 15M E 155 FT TH S 00D 06M E 95 FT TH N 87D 15M W 155 FT TO POB EXC COM CEN 1/4 COR SEC 32; TH N 0D 6M W ALG N-S 1/4 LI 562.4 FT TO NLY R/W OF US 23 AND POB; TH N 57D 33M W ALG SD R/W 69.85 FT TO SLY R/W OF DAVID ST; TH N 61D 13M 10S E 67.41 FT TO N-S 1/4 LI; TH N 0D 6M W 27.1 FT; TH N 61D 13M 10SS E 69.93 FT; TH S 56D 44M E 20.68 FT; TH S 33D 16M W 142.94 FT TO POB. BEING PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN AND PART OF SW 1/4 OF NE 1/4 SEC 32 T 38 N, R 1 W  
[Property Addresses – 807 & 811 E. State Street, Cheboygan, MI 49721] [Property ID Nos: 052-032-203-015-02 and 052-203-015-03]

A Public Hearing will be held at a meeting of the City Council on Tuesday, January 14, 2020 at 7:00 p.m. at the Cheboygan City Hall (Council Chambers), 403 N. Huron Street, Cheboygan, Michigan.

The City Clerk's Office has notified by certified mail all real property owners within the proposed District. The public, including any resident or taxpayer of the City of Cheboygan are invited to attend this meeting and will be afforded an opportunity to speak. For more information contact the City Clerk's Office at 231-627-9931.

Sincerely,

Bridget E. Brown  
Clerk/Treasurer

#### MISSION STATEMENT

*The Mission of the City of Cheboygan is to promote economic opportunity and enhance quality of life through innovative commitment of human and natural resources with continued planning, financial allocation, and implementation of goals by responsive staff, and elected and appointed officials.*

# Cheboygan County

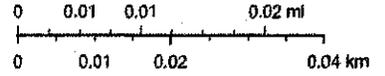


12/26/2019, 9:11:13 AM

Parcel Data

PROPERTY

1:1,128



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus

Cheboygan County makes no warranty, express or implied, as to the  
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

# Real Estate Summary Sheet

\*\*\*Information herein deemed reliable but not guaranteed\*\*\*

12/27/2019 9:41 AM

**Parcel:** 052-032-203-015-02  
**Owner's Name:** MIGDA, MICHAEL CRAIG SR  
**Property Address:** 807 E STATE ST  
CHEBOYGAN, MI 49721  
**Liber/Page:** 1368/910  
**Split:** // **Created:** // **Active:** Active  
**Public Impr.:** Paved Road, Water, Sewer, Electric, Gas  
**Topography:** Level, High

**Current Class:** 200.COMMERCIAL  
**Previous Class:** 200.COMMERCIAL  
**Gov. Unit:** 051 CITY OF CHEBOYGAN  
**MAP #**  
**School:** 16015 CHEBOYGAN AREA  
**Neighborhood:** 00200 COMMERCIAL 2015

## Mailing Address:

MIGDA, MICHAEL CRAIG SR  
141 DAVID ST  
CHEBOYGAN MI 49721

## Description:

COM AT INT OF N & S 1/4 LINE OF SEC 32 AND HWY US 23 TH N 102.2FT ON SD 1/4 LINE TH E AT R/A TO SD 1/4 LINE 204.28FT TH S PAR TO SD 1/4 LINE 208.49FT TO US-23 TH NWLY AL US-23 R/W 219.8FT M/L TO SD 1/4 LINE & POB. ALSO ALL THAT PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN LYING N OF HWY US-23 R/W. ALSO COM CEN 1/4 COR SD SEC TH N 00D 06M W ALG N-S 1/4 LI 659.60 FT TO POB TH CONT N 00D 06M W 95 FT TH S 87D 15M E 155 FT TH S 00D 06M E 95 FT TH N 87D 15M W 155 FT TO POB EXC COM CEN 1/4 COR SEC 32; TH N 0D 6M W ALG N-S 1/4 LI 562.4 FT TO NLY R/W OF US 23 AND POB; TH N 57D 33M W ALG SD R/W 69.85 FT TO SLY R/W OF DAVID ST; TH N 61D 13M 10S E 67.41 FT TO N-S 1/4 LI; TH N 0D 6M W 27.1 FT; TH N 61D 13M 10SS E 69.93 FT; TH S 56D 44M E 20.68 FT; TH S 33D 16M W 142.94 FT TO POB. BEING PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN AND PART OF SW 1/4 OF NE 1/4 SEC 32 T 38 N, R 1 W 1358/96;1368/910

## Most Recent Sale Information

Sold on 08/12/2018 for 0 by CHEBOYGAN COUNTY TREASURER.

**Terms of Sale:** INVALID

**Liber/Page:** 1368/910

## Most Recent Permit Information

None Found

## Physical Property Characteristics

<b>2020 S.E.V.:</b>	29,100	<b>2020 Taxable:</b>	12,228	<b>Lot Dimensions:</b>	
<b>2019 S.E.V.:</b>	12,000	<b>2019 Taxable:</b>	12,000	<b>Acreage:</b>	0.35
<b>Zoning:</b>	B-4 (*)	<b>Land Value:</b>	21,715	<b>Frontage:</b>	101.0
<b>PRE:</b>	0.000	<b>Land Impr. Value:</b>	2,437	<b>Average Depth:</b>	150.0

## Improvement Data

# of Commercial Buildings: 1  
Type: Garages - Service/Fleet Facilities Repair  
Desc:  
Class: C  
Quality: Average  
Built: 0 Remodeled: 0  
Overall Building Height: 0  
Floor Area: 1,200  
Sale Price/Floor Area: 0.00  
Estimated TCY: 34,074  
Cmts:

## Image



# Real Estate Summary Sheet

\*\*\*Information herein deemed reliable but not guaranteed\*\*\*

12/27/2019 9:41 AM

**Parcel:** 052-032-203-015-03  
**Owner's Name:** MIGDA, MICHAEL C  
**Property Address:** 811 E STATE ST  
CHEBOYGAN, MI 49721

**Liber/Page:** Created: //  
**Split:** // **Active:** Active

**Public Impr.:** Paved Road, Water, Sewer, Electric, Gas  
**Topography:** Level, High

**Current Class:** 200.COMMERCIAL  
**Previous Class:** 200.COMMERCIAL  
**Gov. Unit:** 051 CITY OF CHEBOYGAN  
**MAP #**  
**School:** 16015 CHEBOYGAN AREA  
**Neighborhood:** 00200 COMMERCIAL 2015

**Mailing Address:**

MIGDA, MICHAEL C  
141 DAVID ST  
CHEBOYGAN MI 49721

**Description:**

COM AT INT OF N & S 1/4 LINE OF SEC 32 AND HWY US 23 TH N 102.2FT ON SD 1/4 LINE TH E AT R/A TO SD 1/4 LINE 204.28FT TH S PAR TO SD 1/4 LINE 208.49FT TO US-23 TH NWLY AL US-23 R/W 219.8FT M/L TO SD 1/4 LINE & POB. ALSO ALL THAT PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN LYING N OF HWY US-23 R/W. ALSO COM CEN 1/4 COR SD SEC TH N 00D 06M W ALG N-S 1/4 LI 659.60 FT TO POB TH CONT N 00D 06M W 95 FT TH S 87D 15M E 155 FT TH S 00D 06M E 95 FT TH N 87D 15M W 155 FT TO POB EXC COM CEN 1/4 COR SEC 32; TH N 0D 6M W ALG N-S 1/4 LI 562.4 FT TO NLY R/W OF US 23 AND POB; TH N 57D 33M W ALG SD R/W 69.85 FT TO SLY R/W OF DAVID ST; TH N 61D 13M 10S E 67.41 FT TO N-S 1/4 LI; TH N 0D 6M W 27.1 FT; TH N 61D 13M 10SS E 69.93 FT; TH S 56D 44M E 20.68 FT; TH S 33D 16M W 142.94 FT TO POB. BEING PART OF LOT 1 BLK 5 CHARLES BELLANTS ADD TO CITY OF CHEBOYGAN AND PART OF SW 1/4 OF NE 1/4 SEC 32 T 38 N, R 1 W 1381/515

## Most Recent Sale Information

Sold on 08/28/2019 for 7,810 by PATEN, VERNON.

**Terms of Sale:** ARMS-LENGTH

**Liber/Page:** 1392/898

## Most Recent Permit Information

Permit PB15-0085 on 05/05/2015 for \$8,000 category RES - POLE BLDG.

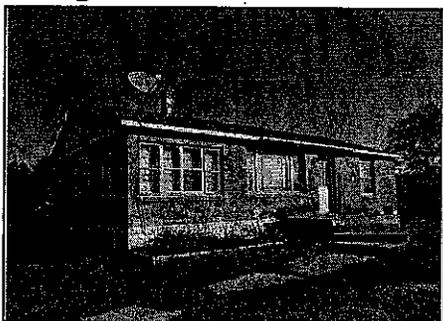
## Physical Property Characteristics

<b>2020 S.E.V.:</b> 21,000	<b>2020 Taxable:</b> 21,000	<b>Lot Dimensions:</b>
<b>2019 S.E.V.:</b> 21,100	<b>2019 Taxable:</b> 17,413	<b>Acreage:</b> 0.43
<b>Zoning:</b> B-4 (*)	<b>Land Value:</b> 15,500	<b>Frontage:</b> 124.0
<b>PRE:</b> 0.000	<b>Land Impr. Value:</b> 0	<b>Average Depth:</b> 150.0

## Improvement Data

# of Residential Buildings: 1  
Year Built: 0  
Occupancy: Single Family  
Class: CD  
Style: RANCH  
Exterior: Vinyl  
% Good (Physical): 23  
Heating System: Forced Air w/ Ducts  
Electric - Amps Service: 150  
# of Bedrooms: 3  
Full Baths: 1 Half Baths: 0  
Floor Area: 1,080  
Ground Area: 1,080  
Garage Area: 0  
Basement Area: 1,080  
Basement Walls: Block  
Estimated TCV: 26,541

## Image



Frequently Asked Questions  
Commercial Rehabilitation Act  
(PA 210 of 2005, as amended)

The following frequently asked questions are being provided as a service to assessors and taxpayers to better inform them about the administration of Public Act 210 of 2005, MCL 207.841 *et seq.*, as amended.

**Note: The information contained in these frequently asked questions constitutes an analysis of one or more statutes and not legal advice. Since the analysis is limited to general statutory requirements, individual facts may result in different conclusions being reached. Therefore, individuals may wish to consult legal counsel.**

**1. What is a Commercial Rehabilitation Exemption?**

The Commercial Rehabilitation Act, PA 210 of 2005, MCL 207.841 *et seq.*, as amended, provides a property tax exemption for multifamily residential, commercial business enterprises, or qualified retail food establishments that are rehabilitated and meet the requirements of the Act. Types of commercial business enterprises may include, but are not limited to: office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Multifamily residential is defined as housing that consists of five or more units. Qualified retail food establishments are primarily retail supermarkets, grocery stores, produce markets or delicatessens that offer fresh USDA inspected meat and poultry, fresh fruits and vegetables, and dairy products for sale.

Exemptions are approved for a term of 1-10 years as determined by the local unit of government. The property taxes are based on the previous year's, which is the year prior to the rehabilitation, taxable value. The taxable value is frozen for the duration of the exemption. Completed applications are sent to the local governmental unit for review and approval. Qualified retail food establishment applicants must also submit an additional application. If the local governmental unit approves an application, it is forwarded to the State Tax Commission (STC) for further review and approval.

Commercial Rehabilitation Tax Exemption Certificate applications are available from the Michigan Department of Treasury at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

**2. Who establishes a Commercial Rehabilitation District?**

The legislative body of a "qualified local governmental unit" may establish a commercial rehabilitation district on its own initiative or upon a written request filed by the owner or owners of property comprising at least 50% of all taxable value of the property located within a proposed commercial rehabilitation district. See question 26 for an explanation of what constitutes a "qualified local governmental unit."

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**3. What are the requirements for the formation of a Commercial Rehabilitation District?**

A Commercial Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract of land or portion of a parcel or tract of land within the district is a “qualified facility,” as defined by MCL 207.842(h) (see question 27).

A “Commercial Rehabilitation District” or “district” is further defined by MCL 207.842(b) as: “an area not less than 3 acres in size of a qualified local governmental unit . . . . However, if the commercial rehabilitation district is located in a downtown or business area or contains a qualified retail food establishment, as determined by the legislative body of the qualified local governmental unit, the district may be less than 3 acres in size.”

Before adopting a resolution establishing a commercial rehabilitation district, the qualified local governmental unit must give written notice by certified mail to the county in which the proposed district is to be located and the owners of all real property within the proposed commercial rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district. The qualified local governmental unit must give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.”

Following the public hearing, the legislative body of the qualified local governmental unit may establish a Commercial Rehabilitation District by resolution. The resolution must set forth a finding determination that the district meets the requirements of the Act. A sample resolution can be found at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

**4. Can a request to establish a Commercial Rehabilitation District be denied?**

Yes. The qualified local governmental unit must “give written notice by certified mail to the county in which the proposed district is to be located and the owners of all real property within the proposed commercial rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district at which any of those owners and any other resident or taxpayer of the qualified local governmental unit may appear and be heard.” MCL 207.843(3). The local governmental unit may deny the establishment of the district by resolution.

Once the county receives a copy of the resolution establishing a Commercial Rehabilitation District, they have 28 days to reject the establishment of the district by written notification to the qualified local governmental unit by the elected county executive. If the county does not have an elected county executive, the county can reject the establishment of the district by resolution of the county board of commissioners. MCL 207.843(5).

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**5. How do I apply for a Commercial Rehabilitation Exemption Certificate?**

Applications for Commercial Rehabilitation Exemption Certificates are filed with the local governmental unit by the owner of the property.

File two (2) copies of the completed application and all attachments with the clerk of the local governmental unit where the property is located. The property must meet the following requirements:

- a. The property must be located in a “qualified local governmental unit” as defined by MCL 207.842(i).
- b. The property must be located in a “commercial rehabilitation district” as defined by MCL 207.842(b).
- c. The property must meet the definition of “commercial property” as defined by MCL 207.842(a).
- d. The proposed project must meet the definition of “rehabilitation” in MCL 207.842(k).

**6. What documents must accompany an application for a Commercial Rehabilitation Exemption Certificate?**

- a. A general description of the facility (including year built, original use, most recent use, number of stories, square footage);
- b. A general description of the rehabilitated facility’s proposed use;
- c. A detailed description of the general nature and extent of the rehabilitation to be undertaken;
- d. A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility;
- e. A time schedule for undertaking and completing the facility’s rehabilitation;
- f. A statement of economic advantages expected from the exemption;
- g. A legal description of the property outlined in the application;
- h. A building permit, if construction has started on the project.

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- i. A contractor's bid or itemized list of costs matching the investment amount reported on the box titled *Estimated Cost of Rehabilitation* on the first page of the application.
- j. A copy of the resolution approved by the local unit establishing the eligible district;
- k. The local unit resolution, containing all the required statements, approving the application for the exemption; and
- l. If applicable, a completed Form 4753, Commercial Rehabilitation Exemption Certification for Qualified Retail Food Establishments.

**7. What does the local governmental unit need to do upon receipt of a Commercial Rehabilitation Exemption Certificate Application?**

Upon receipt of an application for a Commercial Rehabilitation Exemption Certificate, the clerk of the qualified local governmental unit shall notify, in writing, the assessor and the legislative body of each taxing unit that levies ad valorem property taxes in the qualified local governmental unit in which the qualified facility is located.

Before acting on the application, the qualified local governmental unit must hold a hearing on the application and give notice to the applicant, assessor, a representative of the affected taxing units, and the general public. The hearing must be held separately from the hearing on the establishment of the Commercial Rehabilitation District.

Not more than 60 days after receiving an application, the qualified local governmental unit must approve or disapprove the application by resolution. Certain resolution statements are required. A sample resolution with all required statements, can be found at: [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

**8. What requirements for a Commercial Rehabilitation Exemption Certificate must be met to gain approval at the local governmental unit level?**

An applicant seeking a Commercial Rehabilitation Exemption Certificate must meet the following qualifications:

- a. The commencement of the rehabilitation of the qualified facility does not occur earlier than six months before the applicant files the application for the Commercial Rehabilitation Exemption Certificate.
- b. The application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of the act and that shall be situated within a Commercial Rehabilitation District established in a qualified local governmental unit eligible under the act.

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- c. Completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the qualified facility is situated.
- d. The applicant states, in writing, that the rehabilitation of the qualified facility would not be undertaken without the applicant's receipt of the exemption certificate.
- e. The applicant is not delinquent in the payment of any taxes related to the qualified facility.

**9. What happens if the qualified local governmental unit approves the application?**

If the qualified local governmental unit approves the application, the clerk must forward a copy of the application and resolution to the STC.

**10. What happens if the qualified local governmental unit disapproves the application?**

If the local governmental unit disapproves the application, the reason for disapproval must be set forth in writing in the resolution, and the clerk must send a copy of the resolution to the applicant and assessor by certified mail.

**11. Are there provisions in the application process that are time sensitive?**

Yes. MCL 207.848 requires that the commencement of the rehabilitation of the qualified facility does not occur earlier than six months before the applicant files the application for the Commercial Rehabilitation Exemption Certificate.

In addition, State Tax Commission Rule 209.111(2) states that “[a]ll complete applications for commercial rehabilitation exemption certificates received through October 31 shall receive consideration and action by the commission before December 31. An application received on or after November 1 shall be considered by the commission contingent upon staff availability.”

**12. What does the STC do when it receives an application and resolution from the clerk of the qualified local governmental unit?**

The STC reviews the application for completeness and compliance with the statute. If the application is incomplete, staff sends a letter requesting the missing information. Once the application is complete, the STC is required to either approve or disapprove the application within 60 days. If the application is approved, the STC issues a Commercial Rehabilitation Exemption Certificate, and it is effective December 31<sup>st</sup> immediately following the date of issuance by the STC.

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**13. Who determines if a facility qualifies for a Commercial Rehabilitation Exemption Certificate?**

Initially, that determination is made when the application is filed and reviewed by the local governmental unit. However, the local governmental unit's determination is then reviewed by the STC. The STC can approve, modify, or deny the application.

**14. Can a decision of the STC regarding a Commercial Rehabilitation Exemption Certificate be appealed?**

Yes. A party aggrieved by the issuance, refusal to issue, revocation, transfer or modification of a Commercial Rehabilitation exemption certificate may appeal a final decision of the STC by filing a petition with the Michigan Tax Tribunal, [www.michigan.gov/taxtrib](http://www.michigan.gov/taxtrib), within 35 days. MCL 205.735a(6).

**15. What is the term of a Commercial Rehabilitation Exemption Certificate?**

A certificate may be issued for a period to be determined by the legislative body of the local governmental unit of at least 1 (one) year but not to exceed 10 (ten) years. If the number of years determined is less than 10 (ten), the certificate may be subject to review by the legislative body of the qualified local governmental unit and the certificate may be extended. The total amount of time determined for the certificate, including any extensions, shall not exceed 10 (ten) years after the completion of the qualified facility.

**16. What determines the starting date of a Commercial Rehabilitation Exemption Certificate?**

The effective date of the certificate is December 31<sup>st</sup> immediately following the date of issuance of the certificate by the STC.

**17. How is the Commercial Rehabilitation Tax computed for a rehabilitated facility?**

A specific tax, known as the commercial rehabilitation tax, is levied upon every owner of a rehabilitated facility to which a Commercial Rehabilitation Exemption Certificate is issued. MCL 207.850.

Calculating the commercial rehabilitation tax is a two-step process.

First, multiply the total mills levied as ad valorem taxes for that year by all taxing units by the taxable value of the real property (excluding land) for the tax year immediately preceding the effective date of the commercial rehabilitation exemption.

Second, multiply the local school district operating and state education tax mills by the difference between the taxable value of the real property (excluding land) for the current

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tax year and the taxable value of the real property (excluding land) for the year immediately preceding the effective date of the exemption.

For a qualified retail food establishment that was issued a certificate on or before December 31, 2009, the tax is the sum of the product computed by multiplying the total mills levied as ad valorem taxes for that year by all taxing units (including local school district operating and the state education tax) by the taxable value of the real property (excluding land) for the tax year immediately preceding the rehabilitation and the product computed by multiplying the local school district operating and state education tax mills by the difference between the taxable value of the real property (excluding land) for the current tax year and the taxable value of the real property (excluding land) for the tax year immediately preceding the rehabilitation.

**18. Are special assessment millage rates impacted by the granting of a Commercial Rehabilitation Exemption Certificate?**

Special assessment millage rates may be impacted. Millage-based special assessments levied under Public Act 33 of 1951 do not apply to property with a Commercial Rehabilitation Act exemption. However, the special assessments would still be applicable to the land on which the Commercial Rehabilitation Act exemption property is located. Conversely, for millage-based special assessments levied under public acts other than Public Act 33 of 1951, property with a Commercial Rehabilitation Act exemption pays on the full special assessment millage rate, the same as any “ad valorem” property.

**19. For Qualified Retail Food Establishments, how do you determine if you are located in an “underserved area?”**

Under the “Commercial Rehabilitation Act” link on the Property Tax Exemption Section website ([www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions)) click on “Qualified Retail Food Establishments.” Then click on “Eligibility Requirements,” which describes how to find the census tract that you are located in. Last, click on “Census Tracts Regarding Underserved Areas” for a listing of qualifying census tracts.

**20. Can a Commercial Rehabilitation Exemption Certificate be transferred or amended?**

Yes. MCL 207.853 allows a certificate to be transferred and assigned by the holder to a new owner of the qualified facility. The new owner must first apply and be approved by the qualified local governmental unit before the transfer may occur. A certificate may also be amended if the number of years initially exempted was fewer than ten. The certificate may then be subject to review by the legislative body of the qualified local governmental unit and be extended.

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**21. Can a Commercial Rehabilitation Exemption Certificate be revoked?**

Yes. The legislative body of the qualified local governmental unit may, by resolution, revoke the Commercial Rehabilitation Exemption Certificate of a facility if it finds that the completion of rehabilitation of the qualified facility has not occurred within the time authorized by the legislative body in the exemption certificate or a duly authorized extension of that time or that the holder of the Commercial Rehabilitation Exemption Certificate has not proceeded in good faith with the operation of the qualified facility in a manner consistent with the purposes of the act and in the absence of circumstances that are beyond control of the holder of the exemption certificate. MCL 207.852(1).

In addition, the holder of a Commercial Rehabilitation Certificate may send, by certified mail, a request to revoke the certificate to the qualified local governmental unit. Upon receipt of the request, the legislative body of the local governmental unit may, by resolution, revoke the certificate. MCL 207.852(2).

**22. When does the revocation of a Commercial Rehabilitation Exemption Certificate take effect?**

The revocation of a Commercial Rehabilitation Exemption Certificate is effective the December 31<sup>st</sup> of the year in which the local governmental unit resolves to revoke the certificate.

**23. Can a revoked Commercial Rehabilitation Exemption Certificate be reinstated?**

Yes. Pursuant to MCL 207.853(3), a Commercial Rehabilitation Certificate can be revoked under two circumstances. If the holder of the revoked certificate is requesting reinstatement, they must submit a written request to the qualified local governmental unit and the STC. If a subsequent owner is requesting reinstatement of a revoked certificate, they must file an application with the qualified local governmental unit.

If the legislative body of the qualified local governmental unit submits a resolution of concurrence to the STC, and the facility continues to qualify under the Act, a revoked Commercial Rehabilitation Exemption Certificate may be reinstated by the STC.

**24. What is the definition of “Commercial Property?”**

MCL 207.842(a) defines “Commercial Property” as:

“. . . land improvements classified by law for general ad valorem tax purposes as real property including real property assessable as personal property pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206; MCL 211.8 and 211.14, the primary purpose and use of which is the operation of a commercial business enterprise or multifamily residential use. Commercial property shall also include facilities related to

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a commercial business enterprise under the same ownership at that location, including, but not limited to, office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Commercial property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to the operation of a commercial business enterprise. Commercial property **does not** include any of the following: land or property of a public utility” (emphasis added).

**25. What is the definition of “multifamily residential use?”**

“‘Multifamily residential use’ means multifamily housing consisting of 5 or more units.” MCL 207.842(g).

**26. What is the definition of a “qualified local governmental unit?”**

“‘Qualified local governmental unit’ means a city, village, or township.” MCL 207.842(i).

**27. What is the definition of a “Qualified Facility?”**

A “Qualified Facility” is defined by MCL 207.842(h) as:

“A qualified retail food establishment or a building or group of contiguous buildings of commercial property that is 15 years old or older or has been allocated for a new market tax credit under section 45d of the internal revenue code, 26 USE 45d. Qualified facility also includes a building or a group of contiguous buildings, a portion of a building or group of contiguous buildings previously used for commercial or industrial purposes, obsolete industrial property, and vacant property which within the immediately preceding 15 years, was commercial property as defined in subdivision (a). Qualified facility shall also include vacant property located within a city with a population of more than 500,000 according to the most recent federal decennial census and from which a previous structure has been demolished and on which commercial property is or will be newly constructed provided an application for a certificate has been filed with that city before July 1, 2010. A qualified facility also includes a hotel or motel that has additional meeting or convention space that is attached to a convention and trade center that is over 250,000 square feet in size and that is located within a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census. A qualified facility **does not** include property that is to be used as a casino or a professional sports stadium. As used in this subdivision, “casino” means a casino or a parking lot, hotel, motel, or retail store owned or operated by a casino, an affiliate, or an affiliated company, regulated by this state pursuant to the

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Michigan gaming control and revenue act, 1996 IL 1, MCL 432.201 to 432.226” (emphasis added).

**28. How is “rehabilitation” defined as it pertains to the Commercial Rehabilitation Act?**

“Rehabilitation” is defined by MCL 207.842(k) as:

“. . . [C]hanges to qualified facilities that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. Rehabilitation includes major renovation and modification including, but not necessarily limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment including heating, ventilation, and lighting, reducing multistory facilities to 1 or 2 stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the property to an economically efficient condition. Rehabilitation for a qualified retail food establishment also includes new construction. Rehabilitation also includes new construction of a qualified facility that is a hotel or motel that has additional meeting or convention space that is attached to a convention or trade center that is over 250,000 square feet in size, located within a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census, if that new construction is an economic benefit to the local community as determined by the qualified local governmental unit. Rehabilitation also includes new construction on vacant property from which a previous structure has been demolished and if that new construction is an economic benefit to the local community as determined by the qualified local governmental unit. Rehabilitation shall not include improvements aggregating less than 10% of the true cash value of the property at commencement of the rehabilitation of the qualified facility.”

**29. What is required of the Local Governmental Unit regarding the yearly status reporting of Commercial Rehabilitation Exemptions to the STC?**

No later than October 15<sup>th</sup> of each year, the assessor of each qualified local governmental unit containing properties subject to a Commercial Rehabilitation Exemption Certificate shall file Form 4769 *Assessing Officer Report for Commercial Rehabilitation Exemption* with the STC. The report must include the current value of the property to which the exemption pertains, the value on which the commercial rehabilitation tax is based, and a current estimate of the number of jobs retained or created by the exemption, and the number of new residents.

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**30. Where can I obtain copies of previously issued Commercial Rehabilitation Exemption Certificates?**

Copies of certificates acted upon by the STC after January 1, 2013 are available on the Department of Treasury website at:

[www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

Choose the exemption program under which the certificate was issued. Within the “Certificate Activity” link, the certificates are listed according to the date they were acted upon.

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS**  
**Finance/Business Meeting**  
**December 10, 2019**

The Finance/Business Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present.

**Present:** Commissioner Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Steve Warfield.

**Absent:** None

Commissioner Wallace gave the Invocation and Commissioner Gouine led the Pledge of Allegiance.

**Motion** by Commissioner Gouine, seconded by Commissioner Tryban, to approve the agenda pulling the Monthly Finance Claims and moving it to 7-A.. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Gouine, seconded by Commissioner Warfield, to approve the consent agenda pulling the Monthly Finance Claims and moving it to 7-A.

A. ~~Approve Monthly Finance Claims (Finance Total = \$0; Prepaid Total = \$1,251,129.97)~~

B. Budget Adjustments as follows:

2019 Raise Revenue/Expenditures:

- 1) Fund 108 Total Budget Increase Totaling \$2,068.23
- 2) Fund 230 Total Budget Increase Totaling \$2,080
- 3) Fund 266 Total Budget Increase Totaling \$204
- 4) Fund 276 Total Budget Increase Totaling \$59,851.16
- 5) Fund 278 Total Budget Increase Totaling \$705,642
- 6) Fund 352 Total Budget Increase Totaling \$5,000
- 7) Fund 509 Total Budget Increase Totaling \$9,979

2019 Inter-budget Transfers:

- 1) From 101-331 to 101-331 Totaling \$2,312
- 2) From 249-371 to 249-371 Totaling \$1,350
- 3) From 101-412 to 101-412 Totaling \$1,500
- 4) From 101-253 to 101-253 Totaling \$70
- 5) From 101-265 to 101-265 Totaling \$210
- 6) From 101-682 to 101-682 Totaling \$100
- 7) From 101-301 to 101-301 Totaling \$5,500
- 8) From 588-599 to 588-599 Totaling \$26,973
- 9) From 267-165 to 267-134 Totaling \$16,981.84
- 10) From 509-752 to 509-752 Totaling \$10,622

C. Unpaid Miscellaneous Receivables

D. SRR and Emmet County's First Amendment to Transportation Agreement

E. 2020 Medical Marihuana Operation and Oversight Grant

F. Cheboygan County Public Defenders 2020-2021 Contract - Addendum

G. 2020 Attorney General Contract for Delinquency & Child Protection Proceedings

H. Correspondence:

1. Crawford County Resolution Regarding the 2020 Budget

2. Eaton County Resolution to Encourage Changes to the Application of a Fee-For-Service Model for Local Substance Abuse Service Delivery
3. Huron County Resolution Supporting HB 4937-38 and SB 504-505 to Enact Four-Year Terms for County Commissioners
4. Manistee County Resolution Requesting to Declare the Great Lakes Coast a Disaster Area and Seeking Assistance
5. Otsego County Resolution Supporting Passage of Legislation to Adopt 4-year Terms for County Commissioners

I. Minutes:

1. Finance/Business Meeting of November 12, 2019 and Committee of the Whole Meeting of November 26, 2019
2. District No. 4 Health Board – 10/15/19
3. NEMCSA – 11/1/19
4. Planning Commission – 10/2/19 & 10/16/19
5. City Council – 10/22/19
6. Board Appointments & Procedures – 9/26/19
7. County Road Commission – 10/17/19 & 11/7/19
8. NEMCOG – 10/17/19
9. Fair Board – 11/4/19

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**Public hearing opened at 9:30 a.m.**

Commissioner Wallace opened the public hearing regarding the proposed 2020 Cheboygan County Budget. Finance Director James Manko highlighted the 2020 proposed budget contents and process for those in attendance. The final recommended budget included the use of approximately \$1,079,877 of general fund balance compared to \$1,276,929 last year. In summary the proposed 2020 Cheboygan County Budget, with all funds included, tallied up to \$43,330,301. Of this total, \$14,178,219 represents the general fund budget and the combined total of all other funds from 102 through 802 is \$29,152,082 in revenues and expenditures. The Cheboygan County allocated tax (General Fund Operating) that shall be levied and collected on July 1, 2020 with an estimated property tax levy of 5.7284 mills. Also as part of the process, the County Board of Commissioners establishes the following millage rates: Senior Citizens Center Operations .5000 mills; Ambulance Funding up to 0.2993 mills; Road Improvements 1.000 mills and CCE 911 800 MHz Radio Project .5000 mills subject to any Headlee rollback. The proposed millage rate for 2020 is estimated at 7.9784 mills. This public hearing was the last step in the budget process before the 2020 Cheboygan County Budget was adopted.

**Motion** by Commissioner Sangster, seconded by Commissioner Warfield, to close the public hearing regarding the proposed 2020 Cheboygan County Budget. Motion carried with 7 yes, 0 no and 0 absent.

**Public hearing was closed at 9:36 a.m.**

**Citizens Comments**

County Surveyor James Granger gave an update on the Remonumentation Program. He stated that he was here to start the process of changing the Remonumentation Program due to the fact that at the end of 2018 the program amended ACT 345, which set up the Remonumentation

Program back in 1990. Significant changes were being made on how the program would function. Briefly, the first major change was that they allowed surveyors to take corners out of the program that didn't need to be in there. For example on Federal and State Forest Lands, which have been surveyed and monumented surveyors did not need to survey because the land corners were not going to change. Monies can then be taken out of that part of the program. In turn, the program allows surveyors to add center corners where they were not allowed before and most significantly with the center section, which controls a lot of property lines in various areas throughout the County. With these changes being made, the Remonumentation County Plan will have to be rewritten. This will be put on the agenda in January for Board approval.

Louis Vallance citizen of Grant Township commented on the correspondence in the Board's packet regarding the Manistee County's Resolution declaring Great Lakes Coast a disaster area and seeking assistance. He was wondering if Cheboygan County was going to do the same as the Cheboygan County Road Commission cannot take care of their ditches along the shore lines or take care of the roads, and the City of Cheboygan cannot take care of the drainage issues in the area. Secondly, he was concerned with regard to the public safety aspect of the County road infrastructure. Lastly, he suggested that Straits Regional Ride is supplied a garage to house the busses instead of being parked at the Fairgrounds.

### **Scheduled Visitors**

Commissioner Wallace presented a Certificate of Appreciation to Ron Williams for his 10 years of loyal and dedicated service to the Cheboygan County Fair Board. Ron Williams commented that he appreciated the honor. It has been his privilege to serve the County and he looked forward to serving in the future.

MAC Executive Director, Steve Currie gave an update on what was happening with the Michigan Association of Counties. MAC has a new website [www.micountymatters.org](http://www.micountymatters.org), which helps better educate the public, the age of terms of its legislators and on everything that county government involves. Another service provided was the Commissioners Forum, which was designed to give commissioners a way to communicate directly with their peers around the state. To register, go to <http://micounties.boards.net/>. MAC has 16 Board members elected by commissioners. Two seats from each of six regions ensure broad representation. MAC Board meets four times a year: Legislative Conference, June, Annual Conference and November. Elections are held in August (in 2020, seats are up in Region 1, 2, 3, 5 and at-large). General county data was given stating there were 83 counties in Michigan with Wayne County being the largest and Keweenaw County being the smallest. MAC employs more than 33,000 people. 60 of the 83 counties were shrinking according to the EIG report. Counties are front line agencies in providing social and public safety services such as foster care system; public health; Circuit Courts; Sheriff and jail and other constitutional offices (clerk, treasurer, prosecutor and register of deeds). Counties collaborate every day with other local unites on tax assessment and collections. Counties receive statutory revenue sharing ONLY. A list of the State Priorities for 2019 were reforming the financing local government; ensuring state funding for changes to juvenile justice; lengthening commissioner terms to 4 years; establishing stable and comprehensive funding for courts; enhancing programs to divert offenders from county jail; reimbursing counties for veterans property tax exemption; reforming Michigan Tax Tribunal and investing in/property managing infrastructure. The Fiscal Year 2020 Budget vetoes took \$60 million from counties. Legislature and governor brokered agreement December 3<sup>rd</sup> that would restore most of the funding hit by the governor's vetoes as follows: PILT \$27 million; jails \$14.9 million and road patrols \$13 million. Revenue sharing 2% increase \$5 million to 81 of 83 counties back in formula and total RS to counties \$227 million. Restoration deal still requires

final passage and governor's signature. In 2017, 66 of 83 counties relied on property taxes for at least 55 percent of general fund revenue. Proposal A prevents revenue recovery. MAC supports policies that create stable and sufficiently funded revenue streams for counties by requiring the state to reimburse counties for revenues lost to exemptions; the creation of a secure and dedicated county revenue sharing trust fund, mandated reimbursements for increases in services, flexibility in local revenue options and cost-sharing models and elimination of millage reduction requirement when revenue exceed inflation. Introduced this fall was a Road Policy 21 bill package, which would allow county option for ballot for a gas tax and/or county registration fee. Revenue would be collected by the state, than remitted to local road agencies within each county, based 50% on population and 50% on miles of road. SB 322-323 removes the sunset on the ability of a county to either dissolve their road commission (if appointed) or put the matter to a vote of the people to dissolve their road commission (if elected). The bills were approve by the Senate in August and is expected to clear House Ways and Means Committee on December 10<sup>th</sup>. MAC will keep us updated. In the Fiscal Year 2020 Budget – Section 298, legislature allowed Medicaid health plans to contract directly with other service providers, revised the report on statewide integration trigger to January 2022 and implementation to October 2023. In October 2019, MDHHS announces the end of Section 298 pilots and unveils “vision” for the future: [www.michigan.gov/mdhhs](http://www.michigan.gov/mdhhs). HB 4590 Coastal Hotel Tax Option allows coastal counties the option to put on the ballot an excise tax on hotels/motels to be used for public safety and recreation related to increased tourism. Tax will be capped at 5% of the price of the room. There are five (5) counties eligible: Alger, Luce, Marquette, Ontonagon, and Schoolcraft Counties. MAC has seven (7) committees that study legislation and make recommendations to the MAC Board, which are Finance, Environmental, Natural Resources and Regulatory Affairs, General Government, Health and Human Services, Judiciary and Public Safety, Transportation and Agriculture and Tourism. Mac has a MACPAC, which provides financial support to incumbent state legislators who are friends of county government. Donate at [www.micounties.org](http://www.micounties.org). Upcoming dates for the Legislative Conference were scheduled for April 15-17, 2020 and April 27-29, 2021 and the Annual Conference was scheduled for August 16-19, 2020 and September 26-28, 2021. MAC conferences provide top speakers, intensive policy workshops and plenty of opportunities to network with county leaders. MAC Service Corporation sponsored other programs that counties can participate in such as the Abilita program, Allstate Voluntary Benefits, Blue Cross Blue Shield Administrative, COBRA Administration, COPRO+ program, Lincoln Financial program and Nationwide 457 program. Cheboygan County was already active with the Michigan Counties Worker's Compensation Fund program with Commissioner Newman sitting on that Board. The MCWCF has 80 members and routinely issues premium dividends in excess of \$3 million each year. Recently MAC updated their website: [www.micounties.org](http://www.micounties.org). The primary changes were a single county logon to ease access, improved site navigation, County resolutions database and a direct access to digital advocacy tools. MAC also has other communication methods with a full suite of social media channels. Discussion was held regarding the Veteran's property tax reimbursement and why there are not any sentencing guidelines for District Court.

Commissioner Gouine questioned why it took so long to pay the Audie's Restaurant billing from the Board Planning Session held in May. Administrative Secretary Kathy Morrow stated that it was overlooked by the restaurant and once the billing was received, it was paid immediately.

**Motion** Commissioner Sangster seconded by Commissioner Gouine, to approve the Monthly Finance Claims (Finance Total: \$0 & Prepaid Totals: \$1,251,129.97). A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

## Finance Director's Report

Finance Director James Manko presented the General Fund Revenue and Expenditure Report for October 31, 2019. He reported total year-to-date revenue of \$10,285,491.97, or 74.28% of the budget, compared to \$10,612,830.43, or 67.01% of the budget last year at this same time. An explanation was given of each line that was fluctuating with any changes +/- \$25,000. He also reported on the total year-to-date expenditures of \$9,561,045.71 or 69.05% of budget, compared to \$9,263,277.71, or 58.49% last year as of the end of October 31, 2018. An explanation of the deficit balance accounts was given and a report on the Cash Summary by Fund with a beginning balance as of October 1, 2019 of \$26,648,124.92 and an ending balance as of October 31, 2019 of \$23,512,465.97. An explanation was given for funds with a negative cash balance.

**Motion** by Commissioner Sangster, seconded by Commissioner Newman, to receive and file the financial reports as presented. Motion carried with 7 yes, 0 no and 0 absent.

## Administrator's Report

Administrator Lawson gave an update on the Marina Fuel Dock Project. The County has received permit approval from EGLE for the marina fuel dock project. The permit and plans will now be sent to the Michigan State Waterways Commission staff for approval to post for bid request to construct the project. Construction is planned to begin in the spring of 2020.

Administrator Lawson gave an update on the County Building Repairs. The structural engineer is preparing a quote that will include architectural and engineering design prints and specifications to provide to Clark Construction for repair of the wall in the spring of 2020. Remove the top wall. Decision will be made on what materials to be used.

Administrator Lawson gave an update on the Animal Shelter. Installation of the mechanical systems at the animal shelter continues. The electrical contractor has completed the rough electrical installation and the contractor will be finishing the drywall installation in the near future. Once the drywall is completed, insulation will be installed in the attic space and final painting of the kennel room will be completed.

Administrator Lawson gave an update on Phone System Replacement. Staff is working with the phone contractor to schedule system installation in January.

## Committee Reports

Commissioner Sangster attended a Board Appointments & Procedures Meeting and accepted the recommendations for the following appointments/reappointments.

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to accept the reappoint Marty Sarrault, Dennis Despain and Richard Cartmill to the Cheboygan County Airport Authority for a 3-year term commencing January 1, 2020 through December 31, 2022; to reappoint Ed Ginop, Bobbie Christensen and William Thompson to the Cheboygan County Construction Code Board of Appeals for a 2-year term commencing January 1, 2020 through December 31, 2021; to reappoint John Brown Jr., Derrick Dotski, Ron Fenlon, Beau Johnson and Brenda Mushlock to the Cheboygan County Fair Board for a 3-year term beginning January 1, 2020 through December 31, 2022; to appoint Christy Stempky to the Cheboygan County Fair

Board for a 2-year term beginning January 1, 2020 through December 31, 2021; to reappoint Patty Croft, Sharon Lyon and Ed Delana to the Cheboygan County Planning Commission for a 3-year term commencing December 16, 2019 through December 15, 2022; to reappoint Pete Redmond and George Pike to the Cheboygan County Waterways Commission for a 3-year term commencing January 1, 2020 through December 31, 2022; to reappoint John Moore and Ralph Hemmer to the Cheboygan County Zoning Board of Appeals for a 3-year term commencing January 1, 2020 through December 31, 2022; to reappoint Garfield Geyer to the Cheboygan County Department of Public Works for a 3-year term commencing January 1, 2020 through December 31, 2022 and to reappoint Jeff Lawson to the Northern Lakes Economic Alliance for a 3-year term commencing January 1, 2020 through December 31, 2022. A roll call vote was carried. Motion carried with 7 yes 0 no and 0 absent.

**Old Business - None**

**New Business**

Administrator Jeff Lawson presented a Letter of Support – Safe Routes to Parks Grant. The Cheboygan County Community Foundation in cooperation with the City of Cheboygan Parks and Recreation Commission is requesting a letter supporting their application for a Safe Routes to Parks grant application to the Safe Routes Partnership, Healthy Communities Program to secure grant funding to develop plans and engineering specifications for the construction of an asphalt trail along South Street and Lincoln Avenue connecting Major City Park to the Cheboygan Fairgrounds and existing sidewalks and trail systems. This trail would be adjacent to State and County owned property.

**Motion** by Commissioner Sangster, seconded by Commissioner Tryban, to approve the Letter of Support – Safe Routes to Parks Grant and authorize the chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Agreement for Indigent Assigned Counsel Administrator Services. The County desires to engage the services of Contractor to provide Assigned Counsel Administrator services to facilitate monitor and coordinate the County's indigent criminal defense program, pursuant to Michigan Indigent Defense Commission standards (MIDC), as specified in the Indigent Defense Assigned Counsel Administrator Services RFP. The agreement is for three (3) years.

**Motion** by Commissioner Sangster, seconded by Commissioner Matelski, to approve the Agreement for Indigent Assigned Counsel Administrator Services and authorize the Chair to sign. A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Warfield) and 0 absent.

Treasurer Buffy Weldon presented the Delinquent Tax Revolving Fund Surplus Request for Transfer and Resolution. In December of each year, the County Treasurer submitted a Surplus Request for Transfer along with a Resolution prepared by the Finance Director to the Board of Commissioners identifying a surplus from the Delinquent Tax Revolving Fund and the transfer of those funds. All or a portion may be transferred into the General Fund of the County by the Board of Commissioners. Although, the law requires the County Treasurer to declare a surplus, this action provided for the surplus to be approved, transferred and moved to the appropriate funds. Pursuant to the State Statute in MCL 211.87b (7), specifically authorized the transfer of a "surplus" to the County General Fund by appropriate action of the Board of Commissioners.

She was pleased to report that there was \$392,197.44 in the Delinquent Tax Revolving Fund that could be moved into the General Fund.

**Motion** by Commissioner Newman, seconded by Commissioner Warfield, to adopt the following Resolution and instruction the Treasurer to move

**Resolution #19-21**

**NOW, THEREFORE, BE IT RESOLVED** that

1. Pursuant to the authority granted under MCL MCL 211.87b (7) the amount of the Surplus Funds specified in Recital E of this Resolution is hereby transferred from the Delinquent Tax Revolving Fund to the county General Fund.
2. Pursuant to the authority granted under MCL MCL 141.436(3) the following amounts are hereby transferred from the county General Fund to the following described funds maintained by the county:
  - a. An amount not to exceed \$282,197.44 shall be transferred to the Courthouse Preservation Fund.
  - b. An amount not to exceed \$110,000 shall be transferred to the Animal Control Capital Project Fund.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Judge Daryl Vizina presented the Compass Academy – Cheboygan Area Schools 2019-2020 Agreement. Cheboygan County Juvenile Court and the Cheboygan Area Schools have created a contract where there previous was not one in place. Commissioner Warfield congratulated the Judge and his staff because it was a very worthy program. The Judge invited the Board to attend the graduation ceremony “From Decisions to Actions Program” tomorrow night at 6 P.M..

**Motion** by Commissioner Warfield, seconded by Commissioner Sangster, to approve the Compass Academy/Cheboygan Area Schools agreement and authorize the Chairperson to sign any forthcoming agreements upon the review of 2019-2020 agreement. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the adoption of Budget Resolution #19-20 and the 2020 Cheboygan County Budget.

**Motion** by Commissioner Wallace, seconded by Commissioner Warfield, to adopt the following resolution and the 2020 General Fund budget in the amount of \$14,178,219 and all other fund budgets with a combined total of \$29,152,082 resulting in a Cheboygan County budget in the amount of \$43,330,301.

**RESOLUTION 19-20**

**RESOLUTION TO ADOPT  
THE 2020 CHEBOYGAN COUNTY BUDGET AND  
GENERAL APPROPRIATIONS ACT**

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

**WHEREAS**, the County Administrator has prepared a recommended budget as required by the statute, and the Board of Commissioners as a Committee of the Whole has reviewed the departmental request and Administrator's

recommended budget as required by statute, and has recommended a balanced budget to the Board of Commissioners for approval, and

**WHEREAS**, the Board of Commissioners in accordance with Public Act 5 of 1982 (Truth in Taxation Act) and Public Act 621 of 1978 (Uniform Budgeting and Accounting Act) held a public hearing on said budget on December 10, 2019, after notice was published in a newspaper of general circulation, and

**NOW THEREFORE, BE IT RESOLVED that** the Cheboygan County Budget for the General Fund and other funds set forth in the attached 2020 Proposed Budget which is incorporated by reference herein, is hereby adopted on a basis consistent with Cheboygan County's policies and is subject to all currently adopted or future policies adopted regarding the expenditure of funds as well as the conditions set forth in this resolution.

**BE IT FURTHER RESOLVED**, that the Cheboygan County Board of Commissioners establishes the following millage rates: Senior Citizens Centers .5000 mills, Ambulance Funding up to .2993 mills, Road Improvements 1.000 mills and CCE 800 MHz Radio Project .5000 subject to any "Headlee" millage reduction fraction.

**BE IT FURTHER RESOLVED, that** in accordance with Public Act 357 of 2004, the Cheboygan County allocated tax (General Fund Operating) shall be levied and collected on July 1, 2020, at the maximum amount allowable after the application of the "Headlee" millage reduction fraction and that this budget includes an estimated property tax levy of 5.7284 mills for General County Operations.

**BE IT FURTHER RESOLVED** that this attached budget reflects a reasonable allocation of available resources to the various County departments, boards and agencies and allows for all mandated services, programs and activities to be performed at reasonable, necessary and serviceable levels.

**BE IT FURTHER RESOLVED** that the budget is adopted at the Activity/Department level for the General Fund and at the fund level for all other funds and shall be in accordance with provisions of the Uniform Budgeting and Accounting Act and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with policies and procedures established by the Board of Commissioners.

**BE IT FURTHER RESOLVED** that fund transfers shall be authorized in accordance with policies and procedures established by the Board of Commissioners and applicable law.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (A copy can be obtained from the County Clerk.)

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Sangster, seconded by Commissioner Tryban, to cancel the Cheboygan County Board of Commissioners December 24, 2019 Committee of the Whole meeting. Motion carried with 7 yes, 0 no and 0 absent.

**Citizens Comments** - None

**Board Member Comment.** - None

**Motion** by Commissioner Sangster, seconded by Commissioner Tryban to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:46 a.m.

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Karen L. Brewster  
Cheboygan County Clerk/Register

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John B. Wallace  
Chairperson Board of Commissioners

Health Board Meeting  
November 19, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bert LaFleche, November 19, 2019, at 10:00 a.m. The meeting was held in the Birch Room, at District Health Department No. 4, Alpena, Michigan.

**ROLL CALL**

**Present:**

Alpena County:	Adrian, Fournier
Cheboygan County:	Gouine, Newman
Montmorency County :	LaFleche, Peterson
Presque Isle County:	Altman, Gapczynski

**Absent:**

**Excused:**

**Others Present:**

Denise, Bryan, Joshua Meyerson,  
Scott Smith, Judy Greer

**RECEIVED**  
DEC 23 2019  
CHEBOYGAN CO. CLERK

**AGENDA CHANGES**

None.

**MINUTES**

**October 15, 2019 Health Board Minutes:** Motion by Gapczynski with support from Gouine to approve the September 17, 2019 Health Board Minutes as presented. Ayes all, motion carried.

**CLAIMS**

**October 16, 2019 through November 15, 2019:** Motion by Adrian with support from Gapczynski to approve the Listing of Claims submitted from October 16, 2019 through November 15, 2019. Roll call vote. Ayes all, motion carried.

**PUBLIC COMMENT**

None.

**ADMINISTRATIVE HEALTH OFFICER'S REPORT**

**Personal Health Nursing Director Position:** Currently receiving applications. Incredible team work and recognition to Leah and Judy for working diligently to cover a variety of items during the transition. Bryan will keep the Board updated on the candidates. Meyerson is covering the Communicable Disease program.

**WIC Audit:** Originally scored in the 70%'s, Reassessment - scored 83%. Leah did an excellent job reviewing with staff, working with the State and submitting our Corrective Action Plan.

**Family Planning Annual Report Card:** Bryan reviewed the Family Planning Annual Report Card for 2018.

**Harm Reduction:** Looking at off-site testing locations. Alpena Community College, High-risk location outside of city limits. December 1<sup>st</sup> is World AIDS Day and walk in testing is being promoted in Alpena County on December 2, 2019.

**Deputy Health Officer:** Position has been posted internally and is now closed. Review and interviews pending with start date for January 1, 2020.

**Budgeting 2019 & 2020:** Recognition to Judy for working diligently at this busy time with accruals and preparing the next budget with many unknowns and benefits are increasing. Judy, Leah and Denise stayed until 7pm on Thursday going through the budget line by line. The budget is used as a tool for decision making.

**Stabilizing Public Health Monies:** The stabilizing public health monies from the legislature are moving forward. Alpena County is identified as the fiduciary when funds get released.

**Health Insurance 2020:** Wellness programming consideration with Health Insurance 2020. This is a negotiated commitment to explore with AFSCME.

**PFAS:** PFAS resampling letters went out November 18<sup>th</sup> for homes around the CRTC. Unknown amount of PFAS funding for 2020.

**ENVIRONMENTAL HEALTH DIRECTOR'S REPORT**

**PFAS:** Smith reiterated the information regarding the letters that have been issued. A press release will also go out this week.

**ENVIRONMENTAL HEALTH DIRECTOR'S REPORT CONTINUED**

**Radon Action Week:** Did not have as many individuals obtaining the kits as in the past. Will occur again in January.

**Type II Non-Community Water Supply:** Having 30% of noncompliance with individuals sampling as required. DHD4 is attempting to get voluntary compliance of sampling timely. Going to send a calendar out in January to show when everyone needs to sample. Postcards will be sent 6 weeks prior to the end of the time to sample, calls will also be placed 1-2 weeks before the end of the quarter. State average is at 20% non-compliance. Alternative is to obtain some robo-calling software to call. Bryan would like to see the reasons why compliance is not occurring. Gapczynski questioned what types of individuals are not complying. Adrian explained some of the difficulty obtaining the sampling to be in compliance along with the additional expense.

**ADMINISTRATIVE SERVICES DIRECTOR'S REPORT**

**Revenue/Expenditure and Trial Balance Report:** Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund balance to decrease by \$ 111,728.24 as of September 30, 2019.

**CLEE – Lead Grant:** Greer distributed the handout regarding the CLEE Lead Grant billboards that will appear in our counties. The billboards will be paid for with grant funds specifically for this use. The State of Michigan will be approving the billboards before being installed.

Motion by Peterson with support by Fournier to allow the child testing and occupational lead billboards. Discussion occurred. Not in favor of the hunting and fishing boards. Ayes all, motion carried.

**MEDICAL DIRECTOR'S REPORT**

**Communicable Disease Report:** The report for September 1, 2019 through September 30, 2019 was distributed to the Board. Meyerson reviewed the report with the Board.

Meyerson reported that we have an individual in the hospital of West Nile Encephalitis. The individual had clear travel, and almost sure that it was contracted in another State.

**Opioid Epidemic:** The announcement by Governor Whitmer that there has been a Michigan Opioid Taskforce created. There is a three prong approach to dealing with the Opioids epidemic. There is going to be a media campaign to reduce the stigma of Opioid usage. Meyerson highlighted the numerous attempts that will be taking place into 2020. This also includes the Harm Reduction that is occurring in our jurisdiction.

**OLD BUSINESS**

**Health Insurance Wellness Option:** Greer received some information regarding the BCN Healthy Blue Living. Adrian felt that the Board needs to exempt out of Public Act. Bryan felt that we should meet with the Union the first week of December. Bryan felt that a few commissioners should sit at the meeting with the Union. Adrian and Altman will sit on the Insurance Group.

**NEW BUSINESS**

**Temporary WIC Coordinator Position:** State guidelines are that a Bachelor prepared leader is required in order to be Coordinator for the WIC program. The Health Officer reached out to the union president to discuss internal temporary coordinator position. This position would have not handle human resource concerns, evaluations, and budgeting issues. Temporary Part-Time WIC Coordinator has been approved by the Union to offer this to see if there are any current employees that would be interested. Bryan would like to offer an additional \$.50/hour up to 7.5 Hours additional each week to perform the duties, in addition be able to work an additional 5 hours per week. Union felt that it was feasible. This is a new coordinator position.

Motion by Gapczynski with support by Adrian to offer the Temporary WIC Coordinator at a premium of \$.50/hour. Hours at the discretion of the Health Officer. Ayes all, motion carried.

**Motion: Policy 6.09.005** Greer presented the policy regarding Rapid HCV Testing. Meyerson has assisted and approved of the policy.

Motion by Altman with support by Fournier to approve the Rapid HCV Testing policy as presented. Ayes all, motion carried.

**2020 County Appropriations:** Greer discussed the County Allocation request with a 2% increase for 2020. LaFleche asked what the Board had felt. Action will be taken at the December meeting.

**2020 Budget Preview:** Greer presented the 2020 Budget for review. Rent was an area of discussion during budget discussion. Bryan updated the Board on the status of the building and what happened in the past. Adrian shared his knowledge of the building. Action on the budget will be taken at the December meeting.

**NEW BUSINESS CONTINUED**

**Health Officer Contract:** Greer updated the Board on Bryan's contract. DHD2 sets the wages for Bryan. DHD4 contributes 46% of Bryan's expenses. Bryan shared that her first year at DHD2 she took a freeze on her salary. She would consider holding for the 2%, she would have to discuss this with the Board Chairman at DHD2. Bryan appreciates the expertise and experience that the Board brings. Altman appreciates the conversation.

Motion by Adrian with support by Altman to renew Bryan's contract for 1 year. Bryan will discuss with her Board Chair a 2% increase on the DHD4 portion. Ayes – Adrian, Fournier, LaFleche, Peterson, Altman Naves – Gouine, Newman, Gapczynski

**ADJOURNMENT**

There being no further business to come before the Board, motion by Adrian with support from Fournier to adjourn. Ayes all, motion carried.

Adjournment: 11:56 a.m.

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Bert LaFleche, Chairman

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Carl Altman, Secretary/Treasurer

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Judy Greer, Recording Secretary



## Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

### MINUTES OF THE NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS' MEETING

October 17, 2019

University Center  
Gaylord, MI

#### **Call to Order**

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Robert Heilman, President, at 10:00 a.m.

#### **Roll Call**

Board Members Present: Dan Gauthier, Dave Karschnick, John Wallace, Daryl Peterson, Robert Pallarito, Carl Altman, Adam Poll, Robert Heilman, Mary Ann Heidemann, Scott McLennan, Doug Baum, Dave Post and Norm Brecheisen

Staff Present: Diane Rekowski, Theresa Huff, Karen Cole and Steve Schnell

Public Present: None

#### **Approval of Minutes**

R. Heilman presented the Minutes of the September 19, 2019 meeting. J. Wallace moved, seconded by D. Karschnick to approve the minutes as presented. Yes all, motion carried.

#### **Financial Report**

K. Cole reviewed the September, 2019 financial statements. M. Heidemann moved, seconded by R. Pallarito to receive and file the September, 2019 Financial Report as presented. Yes all, motion carried. K. Cole stated the financial statements are a snap-shot as of now since the year-end closing is still being completed. The year-end work is going well and should end well.

**Special Presentation:** Dave Emmel, Northeast MI Regional Director of the Small Business Development Center (SBDC) provided an overview of what services SBDC provides to small businesses and start-ups in the region and how the organization is funded. SBDC has 4 Teams: Small Business Team (this is the team includes D. Emmel), Business Growth Team, Export Assistance Team and the Technology Commercialization Team. SBDC works collaboratively with the economic development organizations throughout the region and is integrally involved with the Regional Prosperity Initiative and the Collaborative Development Council. D. Emmel also informed the Board that Saginaw Valley State University in Saginaw is the new regional host of NE MI's SBDC. It is expected that this partnership will bring new opportunities for NE MI.

## **President's Report**

**Regional Project Review:** R. Heilman stated there were (0) Federal Grant project for regional review; (0) Other projects for regional review and (1) public notices.

**MI Association of Regions (MAR):** None

**Other:** D. Rekowski informed the board that former NEMCOG employee, Dave Glenn had passed away unexpectedly.

## **Director's Report**

S. Schnell gave an update on the 2020 CENSUS. He provided a few handouts and said he can assist groups and boards with getting the word out and providing info.

D. Rekowski informed the Board that they have been very busy with year-end closing and new FY programs. Provided a brief summary of the following:

- The Regional Prosperity Initiative is likely not going to be funded. If there is funding the program will be focused on Integrated Asset Management.
- MDOT 2020 Project Authorizations have been signed.
  - Community Corrections recommended approval for NEMCCAB's with an increased budget from 2019.
  - Regional Events: Held the Regional Materials Market Development Workshop which was well attended. Partnered with the Bridge magazine to host a Community Conversation on Drinking Water.
  - Integrated Asset Management – Denise and Nico attended day and ½ training. NEMCOG is hosting an Asset Management Workshop for communities on November 6<sup>th</sup>.
  - JLUS: Implementation grant was allowed to be submitted to the Office of Economic Adjustment.
- Business and Talent Attraction Videos being developed for each county by Aaron Peterson Videos from the U.P. should be completed by the end of December.
- Informed the Board that NEMCOG received a regional e-Waste grant to purchase enclosed storage units for Electronics. a meeting is being organized for December 4<sup>th</sup> in Atlanta at the Courthouse: 11-1pm to discuss grant logistics.
- Hazard Mitigation Plans are being updated and will need to have the local match.

## **Committee Reports**

**Finance Committee:** None

**RPI Committee:** S. Schnell informed the Board of one of the projects being funded through the RPI Collaborative and MEDC: Alcona County's FFA program that teaches entrepreneurship through farming. The Region 3: RPI Collaborative will continue to meet even though the RPI program at the State level is no longer funded.

### **Previous Business**

None

### **New Business**

None

### **Public Comment**

None

### **County Updates**

Alcona Co.: The EDC revitalization is making progress and are meeting next Wednesday. Have a couple of new broadband providers in the county. Working on budget.

Alpena Co.: The new Jail construction is underway and moving forward. The Airport Grand Opening will be held in late January 2020. Working on budget, have MERS/pensions issues to work out.

Cheboygan Co.: Cheboygan and Presque Isle are involved in a lawsuit regarding Black Lake levels. Cheboygan County passed a resolution in support of the Line 5 tunnel.

City of Alpena: Hired new City Manager, Rachael Smolinski. Working on MEDC Grants and Master Plan with NEMCOG.

City of Grayling: Updated the Board on the many projects happening in Grayling: Finalizing Parks and Recreation Plan; Road contract claim is ongoing; \$1 million EGLE Brownfield Grant; Neighborhood zone; Holding a public hearing regarding curbside recycling; POAM contract; completed Fire contract with Air Base; meeting regarding Blight Ordinance and Cost sharing with Crawford County Sheriff for officer.

Livingston Township: Small 40 acre parcel timber cut will bring in approximately \$32,000 of revenue to the Township.

Montmorency County: CENSUS!! It's very important. Elected officials presented department figures. Looking for ways to consolidate departments due to budget constraints. Union negotiations have been temporarily delayed.

Otsego Co.: In the second week of budget deliberations. Working with SANE to get 1 officer. Gaylord recently did this as well. Working on budget and discussed impacts of state cuts.

Presque Isle Co.: Working to secure Court house security. Have one lawsuit pending. Budget was completed in July.

Rogers City: Pension liability issue is being put to rest. Huron Pines assisting on project to cleanup storm water system. NEMI Community Foundation can assist with funding for such projects. RRC certification close to wrapping up. Main Street Program in Rogers City set to begin. MEDC funding has been cut so funding will be limited.

Village of Hillman: Working on mid-term budget. 70/30 RRC Grant with MEDC. Recently read an article in the Detroit Free Press stating that the Northern Lower Michigan is an “Education Desert”, recommended reading it.

Village of Mackinaw City: 1 MERS issue but was caused by a staff error and has been corrected. It’s been quiet but it is still tourist season. Island should be packed today with a Christian Women’s Group.

**Adjournment**

The meeting was adjourned at 11:40 a.m. The next Board Meeting will be held on Thursday, December 19, 2019 at the University Center in Gaylord.

**REMINDER: There will NOT be a meeting in November.**



## **CHEBOYGAN COUNTY FAIR BOARD MEETING**

**Monday, December 2, 2019**

**6:30 PM**

**Cheboygan County Building  
Commissioners Room**

### Call to order

Vice President Ron Fenlon called the meeting to order at 6:30 PM.

### Pledge of Allegiance

### Roll call

Directors present: John Brown Jr., Ron Fenlon,  
Keith Ginop, Matt Horrocks, Beau Johnson, Kelsey Kennedy, Brenda Mushlock,  
Zach Taylor

Directors absent: Bubba Borowicz (excused), Beth Buhr, Derrick Dotski, Steve Sanford,  
Gary Spray (excused)

### Approve agenda

Motion Keith Ginop, support Brenda Mushlock to approve agenda with the addition of  
proposed under new business. Motion carried unanimously.

### Public comment

None

### Approve minutes of November 4, 2019

Motion Keith Ginop, support Matt Horrocks to approve minutes. Motion unanimously  
carried.

### Treasurer's report

Motion Brenda Mushlock, support Keith Ginop to approve November treasurer's  
report. Motion unanimously carried.

### Manager's report

None

### Committee reports

None

### Old business

None

New Business

Motion Keith Ginop, support Brenda Mushlock to approve proposed budget. Motion carried unanimously.

Public comment

Leigh Ann (4H) ~ confirmed Rabbit and Poultry judges, working on Horse judge for Monday and Thursday. There will be one 4H goat showman. 4H will host Cloverbud Camp again during fair week. 4H Fair Book changes will be ready before Christmas break.

Adjournment

Motion John Brown Jr., support Zach Taylor to adjourn. Motion unanimously carried.  
Meeting adjourned at 6:45 pm.

Respectfully submitted,

Cheryl Heiny  
Fair Board Secretary

Chairman D. Brown called the Special Meeting to order of the Cheboygan County Road Commission at 8:30 A.M.

Special Meeting was held for the Annual Township Meetings of 2019

Acting Clerk T. Horrocks took roll call and a quorum was present.

Brown YES Brandt NO LaHaie YES Ginop YES Paquet YES

Pledge of Allegiance was recited.

**PRESENT:** D. Brown, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Acting Clerk T. Horrocks.

**ABSENT:** D. Brandt (excused) and Clerk D. Stempky (excused)

**HEBRON TOWNSHIP- 8:30 A.M.**

**VISITORS:** Chum Ostwald, Shane Redmond

- Engineer/Manager presented the Township's PASER Ratings.
- 517 cyd gravel in inventory.
- Chum has concerns with Douglas Road, it is narrow and could use some brushing.
- Chum asked about ditching along a few of his roads and addressing the problem along Old Mackinaw, where that one guy was complaining.
- The option for crushing road gravel in the Munro area is limited and the CCRC is planning on having Afton gravel hauled and piled up in that area if the Township would like to participate.

**BEAUGRAND TOWNSHIP- 8:53 A.M.**

**VISITORS:** Mike and Marcia Rocheleau, Shane Redmond

- Engineer/Manager presented the Township's PASER Ratings. Marcia is questioning the ratings on Coulson Drive because it was one of the latest roads that have been paved in her Township. Brent invited her to ride along with us when we rate her Township next summer.
- 225 cyd gravel in inventory
- Marcia brought up the Hill Road estimate and likes the 3 phases, but is questioning the why engineering went the route they did, deciding to only dig up 18" of the road. Engineer/Manager Shank explained why. Marcia wants to proceed with Phase 1 of the project on Hill Road.
- A Large discussion on the drainage ditch along the west side of the city and the problems it is causing in the Township.
- Township Officials and residents are happy with the results of Old Mackinaw Road.
- Marcia is interested in changing Inverness Trail from a local road to a Primary.

**WAVERLY TOWNSHIP- 9:36 A.M.**

**VISITORS:** Rebecca Hyde, Shane Redmond, Ted Hand, Mary Ellen Sheridan, Charlie Antkoviak

- Engineer/Manager presented the Township's PASER Ratings.
- No gravel in inventory, the Township buys on an as needed basis.
- Becky discussed possible projects for the future.
- The Township is happy with the Maxon Road Project.

## SPECIAL MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION NOVEMBER 20, 2019

**MUNRO TOWNSHIP- 9:55 A.M.**

**VISITORS:** Shane Redmond, Ted Hand, Mary Ellen Sheridan, Don Tracie, Bill Hartwig, Charlie Antkoviak, Rod LaHaie, Ronald Neuman

- Engineer/Manager presented the Township's PASER Ratings.
- Discussed potential projects from MacArthur Road, Munro Lake Drive, Douglas Lake Boat launch and Pell's Island View.

**INVERNESS TOWNSHIP- 10:28 A.M.**

**VISITORS:** Rod LaHaie, Ronald Neuman, Shane Redmond, Andy Archambo

- Engineer/Manager presented the Township's PASER Ratings.
- 1122 gravel in inventory
- The Township discussed potential road projects on Indian Trail, and Polish Line Road.
- Mr. Neuman would like to have the 5-year road plan updated for the Township.

**BENTON TOWNSHIP- 10:52 A.M.**

**VISITORS:** Shane Redmond, Charlie Beckwith, Andy Archambo

- Engineer/Manager presented the Township's PASER Ratings.
- 5014 gravel in inventory.
- Beebe Road estimate was discussed.
- A discussion on the road funding program that the CCRC offers.
- Andy brought up how the road commission handles taking over road ends.
- Andy also asked questions about the road name sign program that the county commission has been talking about.

Chairman Brown recessed special meeting at 11:13 a.m. for lunch and until next Township arrives.  
Chairman Brown resumed special meeting at 12:23 p.m.

**BURT TOWNSHIP- 12:23 P.M.**

**VISITORS:** Harold Koviak, Hobie Kirsch, Darry August, Shane Redmond

- Engineer/Manager presented the Township's PASER Ratings.
- No gravel in inventory, buying Afton gravel on an as needed basis.
- Harold discussed potential projects on Birchwood Road.
- Harold thinks Indian Point Road looks great still.

**MULLETT TOWNSHIP- 12:57 P.M.****VISITORS:** Hobie Kirsch, Darry August, Shane Redmond

- Engineer/Manager presented the Township's PASER Ratings.
- Township buys Afton Gravel on an as needed basis
- Hobie discussed the progress on Woodruff Street Boat launch, he said the check and resolution should be in the mail.
- Hobie brought up the edges of Topinabee Mail Route are breaking up bad, there is a plan to fix that portion in the next few years.
- Hobie discussed a few roads that would be possible gravel projects, Brown & Richardson Road.
- Hobie also discussed Ranch Road for a possible overlay.

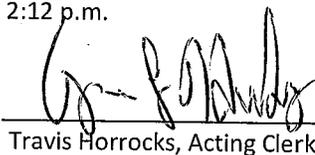
**GRANT TOWNSHIP- 1:35 P.M.****VISITORS:** Gil Archambo, Charlie Verenos, Ted Hand, Shane Redmond

- Engineer/Manager presented the Township's PASER Ratings.
- 838 cyd of gravel in inventory
- Gil is happy with the Archambo Street gravel project, but would like to have the brush and old stumps on shoulder area removed so the grass can be cut.
- Gil said he has been getting a lot of complaining out in Ross Road, Page Road and Forsyth Road areas.

**ALOHA TOWNSHIP- 1:58 P.M.****VISITORS:** Charlie Verenos, Ted Hand, Shane Redmond

- 446 cyd gravel in inventory, but the Township prefers to use Afton Gravel.
- The Township has spent a lot of money in the recent past years, no potential projects in the near future.
- Charlie brought up that a phone line was hit during the construction project on Mann Road and people are still with out phone. Charlie was informed that this issue is not the Road Commissions problem, it is between the contractor and the Phone company.
- Charlie also brought up that intersection at Hiawatha Drive and Long Lake Road is extremely dangerous and he thinks another stop sign needs to be installed because the people coming off Hiawatha Drive are rolling the stop sign. The Engineer-Manager will look into it and get back with Charlie.

Chairman Brown adjourned the Special meeting at 2:12 p.m.

  
\_\_\_\_\_  
David D. Brown, Chairman  
\_\_\_\_\_  
Travis Horrocks, Acting Clerk

Chairman D. Brown called the Public Hearing to order of the Cheboygan County Road Commission at 8:30 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Eng/Mgr B. Shank and Clerk D. Stempky

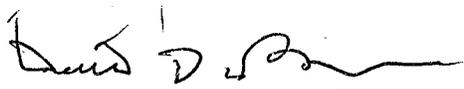
VISITORS: T. Horrocks, C. Veneros and G. Archambo

Public Hearing was called to discuss proposed permit fee changes

B. Shank noted several of the surrounding counties are adopting the statewide recommended fees. The Road Commission currently subsidizes the driveway permits and utilities will see in increase. The utilities are a bid factor in the statewide fee schedule, as they wanted consistency throughout the state.

Question was asked about abandoned poles and who is responsible. Public Utilities are responsible for that and there is currently a separate policy for the private utilities.

Chairman D. Brown closed the public hearing at 8:42 A.M. as no additional comments were heard.



D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.  
Clerk Stempky took roll call and a quorum was present.

**PRESENT:** D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**VISITORS:** T. Horrocks, D. August, B. Hartwig, F. Cribb, C. Veneros, J. Moore, G. Archambo, C. Antkoviak and G. Boyk

**MOTION by D. Brandt seconded by K. Paquet to approve minutes of last regular meeting of 11/7/2019 as mailed. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #19-45-\$83,117.28 and accounts payable voucher #19-46-\$231,296.86. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 5 Yeas CARRIED**

G. Boyk lives on Forsyth Road and would like someone to look at drainage.

**MOTION by D. Brandt seconded by K. Paquet to adopt revised permit fee schedule as presented and discussed at the public hearing. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by H. Ginop to adopt Resolution establishing Authorized Signatories for MERS contracts and service credit purchase approvals, naming Clerk and Engineer/Manager as authorized officials that can sign MERS adoption agreements, resolutions, participation agreements, administrative service agreements, withdrawal agreements and any other contracts between MERS and the employer with respect to employer's participation in the MERS administered product and any amendment and addendums as well as Defined Benefit service credit purchase approvals. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by R. LaHaie to set Organizational Meeting of the Cheboygan County Road Commission, Thursday, January 2, 2020 at 9:00 A.M. with regular meeting to follow. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by K, Paquet to receive and file the following correspondence: Township Meeting Minutes: Koehler 10/14/19, Aloha 10/14/19, Burt 11/7/19, Inverness 11/5/19, Munro 10/8/19 and Mullett 11/5/19 and 11/12/19. 5 Yeas CARRIED**

**Update Engineer/Manager Shank:**

- Gainer Bridge set for February Letting
- Plow comments from previous meeting-CH 12 drivers and have 16 one ways, IR 11 drivers and 16 one ways, Tower 3 drivers and 5 one ways. Even with services not completed on plows there are plenty to use
- Frame work on trucks is still financially feasible to complete in house, to outsource the labor alone is \$20,000 to \$22,000 plus parts, while the in-house cost is approximately 120 hours \$6,500.
- Face book updates have been posted by Travis
- Daltons has extended their 2019 pricing for spraying for the 2020 season, would like to look at guardrail areas

**D. August, Foreman**, winter maintenance, patching and brushing

**T. Horrocks, Eng Tech**, working on federal aid projects for letting. South River is looking at a May/June letting

B. Hartwig-Douglas Lake Improvement Association-**THANK YOU TO THE CCRC CREW** and Munro Township for the work they do.

**D. Brown, Chairman**, recessed regular meeting at 9:35 A.M. before Annual Township Meetings.

**Chairman Brown called Regular Meeting back to order at 10:00 A.M.**

**FOREST TOWNSHIP 10:00 A.M.**

**VISITORS:** Pam Crowe, T. Hand, F. Cribb and T. Horrocks

- Engineer/Manager presented the Township's PASER ratings
- Requesting ditching be done on Freeman Road, Tucker Road and Dunn Hill. Large amount of logging being done in the Pigeon River area
- T. Hand commented on how the routes are completed. Shank commented T. Hand follows the policy for winter maintenance.

**KOEHLER TOWNSHIP 10:30 A.M.**

**VISITORS:** R. Knight, D. August, F. Cribb, H. Zimmer and T. Horrocks

- Engineer/Manager presented the Township's PASER ratings
- Hackleburg Road and Parrott's Point are on the schedule for spring. Township would like another section Hackleburg completed for 2020: Engineer/Manager will put together an estimate for another section.
- Will purchase gravel as they have done in 2019. They will give a dollar amount for the Foreman to use

**NUNDA TOWNSHIP 10:35 A.M.**

**VISITORS:** J. Moore, D. August and T. Horrocks

- Engineer/Manager presented Township's PASER ratings
- Wurm Road is a spring project
- The roads around Wildwood Lake need gravel on the shoulders, approximately 6 miles. Shank will put an estimate together for renting Emmet County's shoulder spreader machine and operator to complete that task. Will also put a cost together to resurface those 6 miles, or possible wedge those roads.
- Trowbridge Road south of the interstate needs attention
- 1,900 yards gravel in Rondo Pit
- D. August would like to ditch by the golf course

**Chairman D. Brown recessed at 11:05 A.M. for lunch.**

**Chairman D. Brown resumed Regular Meeting at 12:20 P.M.**

**WALKER TOWNSHIP 12:20 P.M.**

**VISITORS:** D. O'Henley, T. Horrocks and D. August

- Engineer/Manger presented Township's PASER ratings
- Would like shoulder gravel finished
- Montgomery Road pot holes filled, Engineer/Manager will put together an estimate for placing a gravel lift using Township Allocation funds
- Feels need a caution light at Fingerboard Corner (M68/M33). Engineer/Manager will pass onto MDOT
- Brassier Road needs attention

**ELLIS TOWNSHIP 1:00 P.M.**

**VISOTORS:** J. LaPeer, D. August and T. Horrocks

- Engineer/Manger presented Township's PASER ratings
- 2,864 yards gravel
- Asked if there was anything that could be done to Ford Road, Eng/Mgr Shank commented the beaver situation is quite a ways off the road and taking a piece of equipment back there is not an option.
- Hatch Road, the safety grant was denied for guardrail on the last round of applications, will re apply. Eng/Mgr Shank noted the safety grant monies is more difficult to receive for those projects and they are looking more for signage type situations.
- Afton Road by Ford Road, that is on the list to redo with additional MTF monies in 2022 at this time.

**MENTOR TOWNSHIP 1:25 P.M.**

**VISITORS:** D. August, T. Horrocks and P. Canistra

- Engineer/Manger presented Township's PASER ratings
- The work on Bilder Road Township pleased with, Eng/Mgr will put another estimate together to do some more graveling projects with Township Allocation funds.
- D. August is homing to install a culvert on Woodshomestead intersection.

**WILMOT TOWNSHIP 1:40 P.M.**

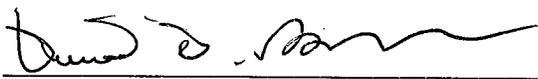
**VISITORS:** D. August, T. Horrocks, D. Sharke

- Engineer/Manger presented Township's PASER ratings
- Would like to pave Peters Road that gravel was placed on in 2019
- Will invoice for gravel as Foreman sees gravel is needed

**TUSCARORA TOWNSHIP 2:30 P.M.****VISITORS:** M. Ridley, T. Horrocks and D. August

- Engineer/Manger presented Township's PASER ratings
- Invoice as needed for gravel
- Streetscape-utility poles still an issue, utility company has not confirmed what they are doing
- Waubee Road looks like a go for special assessment
- Chippewa Beach and Prospect sill working on special assessment
- Wilson Road by school still issue, would like Road Commission, Township and School meet together to discuss.
- Club Road special assessment too expensive.

Chairman D. Brown adjourned regular meeting of the Cheboygan County Road Commission at 3:00 P.M.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

**PRESENT:** D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Eng/Mgr B. Shank and Clerk D. Stempky

**VISITORS:** C. Veneros, D. August, F. Cribb, J. Moore, T. Horrocks, R. Powers, J. LaHaie, G. Archambo and B. Hartwig

**MOTION by K. Paquet seconded by R. LaHaie to approve minutes of Special Meeting of 11/20/2019 and Public Hearing of 11/21/2019 and Regular Meeting of 11/21/2019. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #19-47-\$113,660.37 and accounts payable voucher #19-48-\$1,488,827.31. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 5 Yeas CARRIED**

R. Powers questioning having to pro rate her final invoice for the rest area maintenance, Clerk D. Stempky, commented the final month has always been prorated based on the last day worked. Clerk D. Stempky also was in contact with MDOT R. Hall and B. Wahl for their opinion and they agreed with the Road Commission's decision. Powers feels she should be eligible for the whole contract price whether they worked it or not.

B. Shank noted the administrative contract wages were not set for 2020, due to the Hourly and Supervisor contracts had not been ratified when the administrative contract was completed. The wage increase for the other contracts was 3% and administrative staff is requesting the same.

**MOTION by K. Paquet seconded by R. LaHaie to approve a 3% wage increase for 2020 for Eng/Mgr Shank, Clerk Stempky, Payroll Clerk Valley and Eng/Tech Horrocks. 5 Yeas CARRIED**

**MOTION by H. Ginop seconded by D. Brandt to allow Clerk D. Stempky to sign the contract between BCBS and Cheboygan County Road Commission, effective 1/1/2020-12/31/2020. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by R. LaHaie to receive and file the following correspondence: Township Meeting Minutes: Mackinaw 11/19/19 and Tuscarora 11/5/19 and November 2019 State Maintenance. 5 Yeas CARRIED**

Eng/Mgr Shank requesting himself and Travis Horrocks to attend the County Engineering Workshop, Feb 4-6

**MOTION by K. Paquet seconded by H. Ginop to approve B. Shank and T. Horrocks to attend the County Engineers Workshop, February 4-6, 2020. 5 Yeas CARRIED**

**B. Shank Update:**

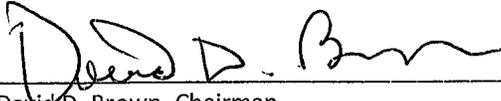
- Attended the Legal Symposium and Strategic Planning Meeting-both very informative.
- Had M. Sarrault check into the military trucks, they are purchasing them for \$11-15 thousand a piece and have a total of \$75-100 into the truck when complete. More information to come

**Foreman Update:**

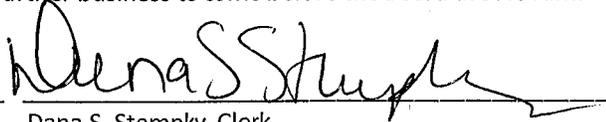
**D. August-**

- Ice blading, patching and tried to grade but ground frozen

Chairman D. Brown adjourned regular meeting being no further business to come before the Board at 9:40 A.M.



David D. Brown, Chairman



Dana S. Stempky, Clerk

## REGULAR CITY COUNCIL MEETING

November 12, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

### Roll Call:

Present: Kwiatkowski, Johnston, Bronson, Mallory, Temple and Raab

Absent: Couture

### Public Comments:

- Ms. Trudy Lofgren inquired about the sunken manholes on South Main Street and whether those are going to be fixed. She also discussed the issues her daughter is having with her property located off of Eastern Avenue and the commercial operations that are occurring.
- Mr. Jay Falkenberg discussed the Chicken Ordinance and the issues he has dealt with trying to obtain a permit for a coop.

### Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, seconded by Councilman Temple. Motion carried unanimously.

### Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of October 22, 2019, seconded by Councilman Mallory. Motion carried unanimously.

### Public Hearings:

- Consideration to Adopt an Ordinance to Amend the Code of the City of Cheboygan by Adding Chapter 100, Article IX of the City Code, Re: MRTMA (Michigan Regulation and Taxation of Marijuana Act).
  - Public Hearing was opened at 7:26 pm
  - City Manager Eustice explained that this ordinance will opt the City of Cheboygan out of Recreational Marijuana. The issue can be revisited at a later date when the State of Michigan has made the regulations clearer.
  - Public Hearing was closed at 7:33 pm
  - Councilwoman Kwiatkowski moved to adopt an Ordinance to Amend the Code of the City of Cheboygan by adding Chapter 100, Article IX of the City Code, Re: MRTMA (Michigan regulation and Taxation of Marijuana Act), supported by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.

**Bills and Disbursements:**

- Prepaid Bills and Disbursements for the Month of October 2019.
  - Motion by Councilwoman Johnston to approve the prepaid bills and disbursements for the month of October 2019 in the amount of \$817,773.52, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of October 2019.
  - Motion by Councilwoman Johnston to approve the unpaid bills and disbursements for the month of October 2019 in the amount of \$60,906.80, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.

**Department, Boards and Commission Reports:**

- Parks & Recreation Commission Meeting, October 16, 2019.
- Planning Commission Meeting, October 21, 2019.
- Historic Resources Commission Meeting, November 4, 2019.

**Resolutions:**

- Consideration to Adopt a City of Cheboygan Resolution Authorizing Issuance of 2019 Capital Improvement Bonds and Other Matters Relating Thereto.
  - Councilwoman Johnston moved to adopt a City of Cheboygan Resolution Authorizing Issuance of 2019 Capital Improvement Bonds and Other Matters Relating Thereto, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.

**General Business:**

- Consideration of City Council 2020 Regular Meeting Schedule.
  - Councilman Temple moved to approve the City Council 2020 Regular Meeting Schedule as presented, seconded by Councilwoman Raab. Motion carried unanimously.
- Consideration to Cancel Public Hearing for November 26, 2019, re: Chapter XI Business Regulations: Rental Dwellings, Adding a New Section 121 (Rental Registration).
  - Mr. Jim Conboy discussed the proposed ordinance and recommended that it not be passed unless there is a fee associated, if no fee is associated with the registration the City would be instituting an unfunded mandate.
  - Mr. Leo Chamberlain does not agree with the ordinance/fee. As a rental property owner he feels that landlords already pay the highest taxes.
  - Councilwoman Johnston moved to cancel the Public Hearing for November 26, 2019, re: Chapter XI Business Regulations: rental Dwellings, adding a new Section 121 (Rental Registration), seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.
- Consideration to Reschedule the Regularly Scheduled City Council meeting of December 24, 2019.
  - Councilman Mallory moved to reschedule the Regular City Council meeting of December 24, 2019 for December 23, 2019, seconded by Councilwoman Johnston. Motion carried unanimously.

**City Clerk's and Treasurer's Comments:**

- Revenue & Expenses by Fund as of October 31, 2019.

**City Manager's Report:**

- City Manager Eustice reported that the 6<sup>th</sup> Street Sanitary Sewer Replacement Project is complete with the exception of the final coat of blacktop which will have to be completed in the spring.
- City Manager Eustice also reported that the Center/North Street Water Main Replacement is wrapping up with some asphalt down and the rest to be finished in the spring.
- City Manager Eustice discussed the recent sale of the Zany Kitchen building and the potential plan and also the possibility of a local investor being seriously interested in purchasing the property adjacent to the "Bunny Wall."

**Committee Updates:**

- The DDA/Main Street Committee will be meeting on Thursday, December 19, 2019 at 5:30 pm at the Cheboygan Area Public Library for the volunteer kick off.
- The Ordinance Enforcement Committee met is working on a fee schedule.
- The Organizational Analysis Committee is considering scheduling a meeting for November 26, 2019.

**Messages and Communications from Mayor and Council Members:**

- Councilwoman Raab mentioned how pleased she was to be able to work for the City of Cheboygan.
- Councilwoman Kwiatkowski inquired about the status of Tammy Lofgren's road issue. City Manager Eustice reported that he had sent out an email regarding the issue a few weeks back and he would get that information to Councilwoman Kwiatkowski and Councilman Temple.
- Councilwoman Johnston discussed the permit that was issued by the City for the shipping container that is currently being used as a storage shed. Per Ordinance 95.02 shipping containers are prohibited and the permit should be revoked. Councilwoman Johnston also discussed how well the Invest Cheboygan night went. Lastly, Councilwoman Johnston requested a meeting with City Manager Eustice and Parks & Recreation Chairperson Schulz to discuss the James Felix Neighborhood Park.

**Adjournment**

- Meeting adjourned at 8:23 p.m.

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Mayor Mark C. Bronson

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Clerk/Treasurer Bridget E. Brown

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Councilman Brett Mallory

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Councilwoman Sara Johnston

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Councilman Vaughn Temple

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski

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Councilwoman Diane E. Raab

## REGULAR CITY COUNCIL MEETING

November 26, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

### Roll Call:

Present: Johnston, Temple, Bronson, Mallory, Raab, Couture, & Kwiatkowski

Absent: None

### Public Comments:

- Ms. Susan Cheli shared an article with City Council titled, "It's a Really Good Time to be a Weed Smuggler." She discussed how she would like to see the ordinance development regarding marijuana slowed down; she feels that more education is needed on how the community will be impacted before any decisions are made.

### Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, seconded by Councilwoman Raab. Motion carried unanimously.

### Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of November 12, 2019 with the addition of a comment made during the Public Hearing, seconded by Councilwoman Kwiatkowski. Motion carried unanimously.

### Public Hearings:

- Consideration of a Request from Bishop Cheboygan Properties LLC to Vacate Clinton Street (between W. First Street & Mackinaw Avenue) described as: A 66 foot wide public right-of-way, bound on the northeast by the southerly right-of-way of E. First Street and bound on the southeast by the northerly right-of-way of Mackinaw Avenue (US 23), a total distance of 396 feet.
  - Public Hearing opened at 7:15 p.m.
  - Mr. Ray Lofgren commented that Mr. Bishop serves his community and his neighbors and he believes the vacation of Clinton Street will be a great thing and will allow Mr. Bishop to expand.
  - Mr. Tom Bishop mentioned the letter of support that was received from the owner of Bernard Building Center, located across First Street from Bishop Cheboygan Properties.
  - Public Hearing closed at 7:20 p.m.
  - Councilwoman Johnston inquired about public safety. City Manager Tom Eustice replied that the vacation of Clinton Street shouldn't cause a safety issue.
  - Councilman Temple inquired about the residents who currently use Antoine Street and whether they would have to back out if they use the street. City Manager Eustice responded that they should be able to turn around but the street will dead end.

- City Manager Eustice commented that the motion would need to include language to reserve the right of an easement for all public and private utilities located in the right-of-way.
- Mayor Pro Tem Couture moved to approve the request from Bishop Cheboygan Properties LLC to Vacate Clinton Street (between W. First Street & Mackinaw Avenue) described as: A 66 foot wide public right-of-way, bound on the northeast by the southerly right-of-way of E. First Street and bound on southeast by the northerly right-of-way of Mackinaw Ave (US23), a total distance of 396 feet with easement rights being retained for all public and private utilities located in the right-of-way and with snow removal maintenance to be determined by Bishop Cheboygan Properties LLC and the City of Cheboygan, seconded by Councilman Mallory. A roll call vote was taken. Yes votes: Bronson, Mallory, Couture, Raab, Kwiatkowski and Johnston. No votes: Temple. Motion passed.

**Communications and Petitions:**

- Report on City of Cheboygan Main Street DDA Accomplishments, Current Projects, and Future Goals.

**Resolutions:**

- Consideration of a Resolution for Local Government Approval from Hive North LLC for a New Class C Redevelopment Liquor License – Section 521(a)(1)(b) of PA 501 of 2006 to be located at 100 S. Main Street.
  - City Manager Eustice explained that there are six (6) Class C Redevelopment Liquor Licenses available in Cheboygan, with two (2) already being issued. He also explained that this type of license has to stay with the building, it cannot be sold and transferred to another location. The building must be located in a designated redevelopment area and the purchaser must show an investment of \$75,000.
  - Main St/DDA Director Kirsten Guenther commented that the DDA unanimously supported the issuance of the license.
  - Councilwoman Johnston moved to recommend the Application be considered for approval by the Michigan Liquor Control Commission for Hive North LLC for a new Class C Redevelopment Liquor License Section 521 (a)(1)(b) of PA 501 of 2006 to be located at 100 S. Main Street, supported by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.
- Consideration of a Resolution in Support of the Cheboygan Community Foundation’s Application for Safe Routes to Parks.
  - Councilman Mallory moved to adopt the Resolution in Support of the Cheboygan Community Foundation’s Application for Safe Routes to Parks, seconded by Mayor Pro Tem Couture. A roll call vote was taken, motion carried unanimously.

**General Business:**

- Consideration of Acceptance of County Foreclosed Properties in the City of Cheboygan.
  - Mayor Pro Tem Couture moved to not accept these properties from the County of Cheboygan and authorize the City Clerk to sign the rejection notice, seconded by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Consideration of Exemption from Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2020.
  - Councilwoman Johnston moved to accept the recommendation of Option 1 – State Hard Cap with regard to Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2020, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.
- Consideration to Contract with the Land Information Access Association (LIAA) to Consult in the Development and Implementation of Forming a Recreation Authority.
  - Mayor Pro Tem Couture moved to authorize the contracting with the Land Information Access Association (LIAA) to consult in the development and implementation of forming a Recreation Authority, supported by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.

**City Clerk's and Treasurer's Comments:**

- City Clerk/Treasurer Brown reported that the Utility Billing Clerk/Typist job has been posted, to date there have been ten applications received.
- City Clerk/Treasurer also reminded Councilmembers about the Extraordinary Governance Training scheduled for December 12, 2019 at 5:30 p.m. in Council Chambers.

**City Manager's Report:**

- City Manager Eustice reported that a Planning Commission Workshop will be held on Monday, December 2, 2019 at 4:00 p.m. to discuss the Medical Marijuana Ordinance.
- City Manager Eustice also reported that the December Board of Review will be held on December 10, 2019 at 5:15 p.m. in Council Chambers.

**Committee Updates:**

- Councilman Mallory reported that the DDA/Main St. Board created their subcommittees; Tax Increment Financing Committee, Outreach (Organization & Promotion) Committee, Business Development Committee and the Events Committee. There will be a volunteer kickoff on December 19, 2019 at the Cheboygan Area Public Library at 5:30 p.m.
- Councilwoman Johnston reported that the Recreation Commission is revisiting their goals. They are still waiting to hear about the Trailstown Application. They are also reviewing the creation of a Recreation Authority.
- The Organizational Analysis Committee is currently looking at the DDA Agreement and also reviewing the Public Safety Department and the Recreation Authority.
- The Ordinance Enforcement Committee is working on the Rental Registration Ordinance.
- Mayor Bronson appointed Councilwoman Raab to the Historic Resources Commission.

**Messages and Communications from Mayor and Council Members:**

- Mayor Pro Tem Couture reported that he will be unable to attend the December Board of Review. He also welcomed Councilwoman Raab and thanked former Councilman O'Brien.
- Councilman Temple inquired about reopening Locust Street. City Manager Eustice responded that he would look into it.
- Councilwoman Raab inquired about the chicken coop permit issue and the road issue off Eastern Avenue. City Manager Eustice reported that chicken coop permit can now be issued and the fence issue is being taken care of by the property owners. City Manager Eustice also reported that there was a meeting with himself, Mr. Ray Lofgren, and Mayor Bronson to discuss the road issue. Ultimately it is the responsibility of the City to maintain the road; however, the other property owner is looking at relocating his operations.
- Mayor Bronson inquired about the status of Hope Network's MSHDA application. City Manager Eustice reported that MSHDA will announce their decisions in December. Mayor Bronson also mentioned a streetlight located at Pine St. and Ball St. that isn't working.

**Adjournment**

- Meeting adjourned at 8:25 p.m.

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Mayor Mark C. Bronson

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Clerk/Treasurer Bridget E. Brown

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Councilman Brett Mallory

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Councilwoman Sara Johnston

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Councilman Vaughn Temple

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski

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Councilwoman Diane E. Raab

## REGULAR CITY COUNCIL MEETING

December 10, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

### Roll Call:

Present: Kwiatkowski, Johnston, Bronson, Mallory, Temple and Raab

Absent: Couture

### Public Comments:

- Ms. Susan Cheli provided information to the Council titled, "Healthy & Productive Michigan Public Health Concerns." She discussed the negative impacts of marijuana in communities including the stated social cost of \$10 for every \$1 in tax revenue from marijuana sales.

### Approval of Agenda and Receive and File all Communications:

- Councilman Mallory moved to approve the Agenda and receive and file all communications, seconded by Councilwoman Raab. Motion carried unanimously.

### Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of November 26, 2019, seconded by Councilwoman Kwiatkowski. Motion carried unanimously.

### Bills and Disbursements:

- Prepaid Bills and Disbursements for the Month of November 2019.
  - Motion by Councilwoman Johnston to approve the prepaid bills and disbursements for the month of November 2019 in the amount of \$678,384.97, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of November 2019.
  - Motion by Councilwoman Johnston to approve the unpaid bills and disbursements for the month of November 2019 in the amount of \$66,651.87, seconded by Councilman Temple. A roll call vote was taken, motion carried unanimously.

### Department, Boards and Commission Reports:

- Planning Commission Meeting, November 18, 2019.
- Parks & Recreation Commission Meeting, November 20, 2019.

### General Business:

- Consideration of Annual Fireworks Agreement for July 4, 2020.
  - Councilwoman Johnston move to approve the Contract Agreement with Wolverine Fireworks Display, Inc. for the July 4, 2020 fireworks display in the amount of \$7,000.00 and to authorize the City Manager to sign said Agreement; to approve the Hold

Harmless Agreement with the County of Cheboygan and authorize the City Manager and Director of Public Safety to sign the same; Authorize the City Manager to sign the Application for Fireworks Other Than Consumer or Low Impact, when available, from the State of Michigan; and authorize the Mayor to sign the Permit for Fireworks Other Than Consumer or Low Impact, when available, from the State of Michigan, seconded by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.

- Consideration to Make a Current Part-Time Public Safety Officer a Full-Time Public Safety Officer.
  - Councilman Mallory moved to authorize the City Manager to transition the current part-time Public Safety Officer to a full-time Public Safety Officer, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.

**City Clerk's and Treasurer's Comments:**

- Revenue & Expenses by Fund as of November 30, 2019.
- At the request of Council, Clerk/Treasurer Brown will reschedule the Extraordinary Governance Training from December 12, 2019 to January of 2020, date to be determined.

**City Manager's Report:**

- City Manager Eustice reported that the Rental Registration Ordinance is near completion and will be presented to Council for review after which the Public Hearing can be set. Currently there is a proposed fee of \$25 every two years for single family rentals.
- City Manager Eustice commented on the successful Christmas Parade on Saturday, December 7<sup>th</sup>.
- City Manager Eustice mentioned that the next Planning Commission meeting scheduled for December 16<sup>th</sup> at 7:00 p.m. will address the Medical Marijuana Ordinance.
- It was reported that the Coast Guard City Application has been submitted; the City will likely hear back this month if we were selected.
- City Manager Eustice discussed the grants that have been awarded to the Cheboygan Area Arts Council (CAAC); \$10,000 was received from the Community Foundation and \$20,000 was received from the Michigan Council for Arts and Cultural Affairs. The CAAC Executive Director Kathy King Johnson has discussed donating those funds to the City to pay for repairs to the Opera House.
- City Manager Eustice discussed some options for videotaping and live streaming meetings.

**Committee Updates:**

- Councilwoman Raab reported that the last Historic Resources Commission meeting was cancelled due to a lack of a quorum. The Commission is discussing adding a new member and updating the bylaws to replace members that are not attending the meetings. The next meeting is scheduled for January 6, 2020.
- Councilman Mallory reported the DDA/Main St Board will hold a volunteer kick off on December 19<sup>th</sup> at the Cheboygan Area Public Library. The Committee is also looking at adding a treasurer and a secretary position.

- Councilwoman Johnston requested that an Organizational Analysis Meeting be scheduled prior to the next Council Meeting. City Manager Eustice responded that they could meet on December 23<sup>rd</sup> at 6:00 p.m.
- Councilwoman Johnston requested the Ordinance Enforcement Committee resume regularly scheduled meetings.
- Mayor Bronson reported that the Planning Commission is navigating through the different regulations for Medical and Recreational Marijuana and determining zoning issues, specifically the boundaries between marijuana establishments and schools or churches. City Attorney Stephen Lindsay is compiling additional information to present at the December 16<sup>th</sup> meeting.

**Adjournment**

- Meeting adjourned at 8:17 p.m.

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Mayor Mark C. Bronson

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Clerk/Treasurer Bridget E. Brown

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Councilman Brett Mallory

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Councilwoman Sara Johnston

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Councilman Vaughn Temple

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski

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Councilwoman Diane E. Raab



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana  
**ABSENT:** Johnson  
**STAFF:** Mike Turisk, Jen Merk  
**GUESTS:** Eric Boyd, John F. Brown, Carl Muscott, Russell Crawford, Cheryl Crawford, Cal Gouine, John Moore, Charles Maziasz, Amy Rodriguez

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

### APPROVAL OF MINUTES

The October 2, 2019 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Ms. Lyon, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

The October 16, 2019 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

### PUBLIC HEARING AND ACTION ON REQUESTS

**TeleCAD Wireless Site Design, Inc. on behalf of Verizon Wireless and Chuck and Carol Underwood** - A special use permit request for a wireless communication facility, per Section 17.13 of the Zoning Ordinance. The proposed wireless communication facility's address is 4802 Carlson Rd. The property address is 4981 Riggsville Rd., located in Inverness Twp., Section 20, Parcel # 091-020-300-002-00 and zoned Agriculture and Forestry Management (M-AF). A special use permit was approved in October 2017; however, per Section 18.12., an approved special use permit shall expire one year following approval by the Planning Commission unless substantial construction has begun pursuant to the permit prior to the expiration, or the property owner applies to the Planning Commission for an extension prior to the expiration of the special use permit.

Ms. Merk reviewed the background information contained in the staff report.

Ms. Rodriguez stated that she represents Telecad Wireless. Ms. Rodriguez stated that she originally obtained the special use permit, building permit and driveway permit and then the project was put on hold. Ms. Rodriguez stated that if she received Planning Commission approval tonight, she will update the construction drawings and resubmit the applications for the building permit and driveway permit. Mr. Borowicz asked if there were any substantial changes. Ms. Rodriguez stated that the only change is to the driveway and is due to the line of sight issue identified by the Road Commission.

Mr. Freese noted that the applicant has requested five waivers. Mr. Freese referred to the waiver request for item e and noted that the ditches are shown on the site plan. Mr. Freese referred to the waiver request for item j and noted that there are no sidewalks proposed so this is not applicable. Mr. Freese referred to the waiver request for item n and noted that this is

covered in the narrative. Mr. Freese referred to the waiver request for item p and noted that there are no trash receptacles proposed so this is not applicable. Mr. Freese referred to the waiver request for item r and noted that there are no storage facilities for hazardous materials proposed so this is not applicable. Mr. Freese stated that the applicant does not have to request any waivers.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Board held discussion. The Planning Commission reviewed and approved the General Findings, Findings Of Fact Under Section 17.13.1, Findings Of Fact Under Section 17.13.2, Finding of Fact Under Section 18.7 and Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the special use permit based on the General Findings, Findings Of Fact Under Section 17.13.1, Findings Of Fact Under Section 17.13.2, Finding of Fact Under Section 18.7 and Specific Findings of Fact Under Section 20.10 subject to:

1. Meet FCC/FAA standards
2. Meet Road Commission standards
3. Meet Department of Building Safety standards

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

### **UNFINISHED BUSINESS**

#### **Continued discussion regarding proposed Zoning Ordinance Amendment #154 relative to Home Occupations, Limited Commercial Enterprises and Private Storage Buildings.**

Mr. Turisk explained that proposed Zoning Ordinance Amendment #154 will expand small business opportunities by allowing for an expansion of Home Occupation businesses specifically allowing them in standalone private storage buildings/workshops. Mr. Turisk stated that the Planning Commission previously discussed a definition for Limited Commercial Enterprise that makes a distinction between home occupations and the expanded home occupation small business type uses in standalone private storage buildings, agricultural buildings and private storage/workshop buildings. Mr. Turisk stated that the proposed changes to the amendment are highlighted in yellow. Mr. Turisk noted that the changes highlighted in green are the latest additions per legal counsel's recent direction. Mr. Turisk noted that legal counsel suggested identifying in the amendment the structures (Agricultural/Private Storage/Workshop Building, Private Storage Building and Private Storage/Workshop Building) where Limited Commercial Enterprises will be conducted. Mr. Turisk stated that the amendment had to be renumbered due to these changes. Mr. Turisk noted that the application shall include "Additional information as may be determined necessary." was added to the amendment. Mr. Turisk stated this was added to quell any concerns about Limited Commercial Enterprise uses going beyond what is considered small scale non-residential use. Mr. Turisk stated that there were concerns regarding whether a contractor's yard would be allowed under this amendment and this is not the case. Mr. Turisk stated that currently offices related to contractors or contractor's yards are allowed as a Home Occupation. Mr. Turisk stated that a contractor's yard would not be allowed as a Home Occupation or a Limited Commercial Enterprise use. Mr. Turisk stated that an office related to this use would likely be approved. Mr. Turisk noted that permitted uses for Home Occupations and Limited Commercial Enterprise were included together in section 17.21.2. Mr. Turisk stated that staff did leave the language in the proposed amendment regarding restricting the types of bathroom fixtures. Mr. Turisk stated that this proposed amendment will fulfill an identified goal in the 2014 Master Plan.

Mr. Freese referred to section 17.21.1 and stated that this section states that a zoning permit is not necessary unless all of the items listed apply. Mr. Freese stated that this is a change from requiring a zoning permit if any one or more of the items apply. Mr. Turisk stated that legal counsel felt that this section was misleading and that it said that Home Occupations are limited to those items listed. Mr. Freese stated that he does not read it this way at all. Mr. Freese stated that the way it is proposed to read is that Home Occupations and Limited Commercial Enterprise uses shall not require a zoning permit unless all of the conditions listed apply. Mr. Turisk stated that this may not have been fully considered by legal counsel. Mr. Borowicz referred to section 17.21.1B and read "No Home Occupation or Limited Commercial Development shall be conducted until a zoning application has been approved...". Mr. Borowicz questioned if a zoning permit is or is not required. Mr. Freese stated that work is needed on section 17.21.1A and 17.21.1B.

Mr. Freese referred to the definition of private storage/workshop building and questioned why Home Occupation was deleted from this definition. Mr. Turisk stated that we are allowing the Limited Commercial Enterprise use in standalone private storage buildings and Home Occupation is not an appropriate term. Mr. Freese noted that private storage/workshop building is not part of the Limited Commercial Enterprise definition. Mr. Turisk stated that Home Occupation can be added back in this definition.

Discussion was held regarding section 17.21.1A and section 17.21.1B. Mr. Borowicz suggested replacing the work "all" with "any" in section 17.21.1. Mr. Borowicz suggested "No Home Occupation or Limited Commercial Enterprise requiring a permit shall be conducted...." for the first sentence of section 17.21.1B.

Mr. Turisk referred to section 17.21.3G and stated that this section limits Limited Commercial Enterprise uses to one on the same lot of record or one or more contiguous lots of record. Mr. Turisk stated that the intent is to preclude multiple Limited Commercial Enterprises on the same lot. Discussion was held.

Mr. Kavanaugh stated that most of the Planning Commission agreed on limiting the toilet facilities. Mr. Kavanaugh stated that he would like to see the language regarding bathtub and shower facilities being prohibited from section 17.23.1h included in the each of the definitions.

Mr. Freese and Mr. Kavanaugh agreed that this amendment is ready after these minor changes. Discussion was held regarding retail activities in Home Occupations and Limited Commercial Enterprises. Mr. Turisk noted that it is staff's discretion to determine if there are ancillary sales. Mr. Freese stated that this should be included in the amendment. Mr. Kavanaugh stated that legal counsel can come up with language to cover the minor retail sale.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing on Amendment #154 for December 18, 2019. Motion carried. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

#### **NEW BUSINESS**

Mr. Turisk stated that staff distributed a calendar for Planning Commission meetings in 2020. Discussion was held regarding the first Planning Commission meeting in 2020 being scheduled for January 1, 2020. Mr. Freese proposed changing the meeting date to January 8, 2020. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to move the January 1, 2020 meeting to January 8, 2020. Motion carried. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Delana), 0Nays, 1 Absent (Johnson)

#### **STAFF REPORT WITH UPDATE ON MASTER PLAN REVISION**

Mr. Turisk stated that the Planning Commission has received copies of the adopted Cheboygan County Recreation Plan. Mr. Turisk stated that the Planning Commission will be updating the Recreation Plan during the first quarter of 2020. Mr. Turisk stated that copies were distributed to allow the Planning Commission members time to review the Cheboygan County Recreation Plan. Mr. Turisk stated that completed plans are due to the Department of Natural Resources on February 1<sup>st</sup> of the year that you apply for grant funding. Discussion was held.

Mr. Turisk stated that the Planning Commission talked about the Master Plan revision in January. Mr. Turisk asked the Planning Commission if now is a good time to begin the Master Plan revision. Mr. Freese stated that there were two pages of Master Plan goals and he believes the Planning Commission should review this list of goals to identify which are important. Mr. Turisk stated that the Planning Commission discussed PUD's, Home Occupations and tiny homes at the January meeting. Mr. Turisk stated that the Planning Commission decided to consider tiny homes as part of the PUD and will be discussed when the PUD amendment is discussed. Mr. Turisk stated that Home Occupations are currently being addressed. Mr. Turisk stated that Article 22 of the Zoning Ordinance regarding non-conforming uses and structures is in desperate need of revision. Mr. Turisk stated that legal counsel has reviewed Article 22 and agreed that it needs to be revised. Mr. Turisk asked if Article 22 is something that the Planning Commission would like to discuss. Mr. Turisk stated that we are looking to get a budget appropriation for 2020 to at least revise the format of the Zoning Ordinance. Mr. Turisk stated that this would speak in part to the matrix that Mr. Freese created. Mr. Turisk stated that this would be most appropriate to undertake in 2021 when we take on a comprehensive revision to the Zoning Ordinance. Mr. Freese explained that the matrix was created with the goal of satisfying legal counsel's direction on the PUD amendment. Mr. Freese stated that the definitions and uses listed in the Zoning Ordinance must be consolidated. Mr. Freese explained that there are multiple uses listed for all the same use. Mr. Freese stated that there are definitions within the text of the Zoning Ordinance. Mr. Freese stated there are uses authorized in sections of the Zoning Ordinance in which you would not think to look for them. Mr. Freese stated that parts of Article 22 are illegal and can't be enforced. Mr. Freese stated Article 22 needs to be revised and this is something that the Zoning Board of Appeals runs in almost every meeting. Mr. Freese stated that the Zoning Board of Appeals is not following Article 22. Mr. Freese stated there is no other way around it if the problem keeps coming to the Zoning Board of Appeals. Mr. Freese stated if the problem keeps coming to the Zoning Board of Appeals, they solve the problem. Discussion was held regarding revising Article 22.

Mr. Turisk stated that staff is starting review of previous site plan reviews and special use permits. Mr. Turisk stated that the

special use permits and site plan reviews are being reviewed for compliance with the approved conditions. Mr. Turisk stated that the next enforcement report in January will provide information on how this process is working in terms of time and difficulty.

**PLANNING COMMISSION COMMENTS**

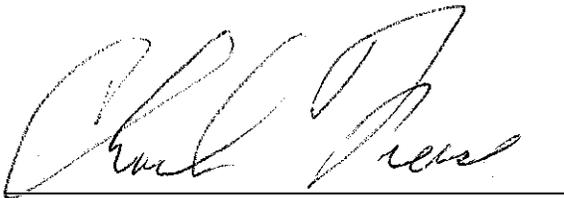
Mr. Freese provided an update on the Charlevoix County Planner's Forum that he attended on October 30<sup>th</sup> 2019. Discussion was held.

**PUBLIC COMMENTS**

Mr. Muscott stated that Emmet County Planning Commission is considering a rezoning of 25 parcels from business resort to residential. Mr. Muscott stated that Emmet County Planning Commission is proposing reducing the minimum floor area for a dwelling from 720sf to 560sf. Mr. Muscott stated that they are also considering reducing the minimum lot width requirement to 60ft. Mr. Muscott stated that a second hearing has been scheduled for amendment #154 and questioned why the Planning Commission would make the same mistake again. Mr. Muscott stated his concerns regarding the wording of the amendment. Mr. Muscott stated that he has not found any planning documents that reference the term Limited Commercial Enterprise. Mr. Muscott stated that the term Limited Commercial Enterprise is ambiguous and vague. Discussion was held. Mr. Muscott stated his concerns regarding the fact that these types of businesses located in residential areas are now competing with commercial and industrial properties. Mr. Muscott stated that Limited Commercial Enterprise uses can be established on any parcel in the Agriculture and Forestry Management zoning district and noted that no one will want to purchase a commercial parcel and build a commercial building.

**ADJOURN**

**Motion** by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:43pm.



Charles Freese  
Planning Commission Secretary

**MINUTES OF THE BOARD**  
**November 21, 2019**  
**North Country Community Mental Health**  
**1420 Plaza Drive, Petoskey MI 49770**

**BOARD MEMBERS PRESENT:** Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, Caroline Loper

**BOARD MEMBERS ABSENT:** Dennis Priess, Louis Scholl, Paul Liss, David White, Patty Cox

**STAFF:** Christine Gebhard, Kevin Hartley, Amy Christie, Joe Balberde, Brian Babbitt, Stacey Chipman, Lorraine Manary

**GUESTS:** None

Mr. Ginop called the meeting to order at 10:04 a.m.

**ROLL CALL**

Mr. Ginop welcomed Board members and staff to the meeting. It was noted that Mr. Priess, Mr. Liss, Mr. White, Ms. Cox and Mr. Scholl were unable to attend. There was a quorum present.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

**Motion to accept the consent agenda as presented by Mr. Boyd, support by Sr. Stratz.**  
**MOTION CARRIED.**

**COMMITTEE RECOMMENDATIONS – BOARD ACTION\***

None

**ACTION ITEM(S) WITHOUT COMMITTEE REVIEW:**

**Financial Statement:** Mr. Hartley, CFO, reported details of the Revenue and Expenditure Report, and Bills through October 31, 2019. Balance on September 3, 2019 was \$3,030,724.80. Receipts through October were \$8,020,795.24; expenditures were \$4,779,566.40. Ending balance as of October 31 was \$6,271,953.64.

Mr. Hartley explained the Interim Financial Statements through September 30, 2019 including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

Medicaid (including Autism): North Country capitation payments through the month of September were \$41,881,043; expenditures were \$43,798,538, resulting in an OVER expenditure of \$1,917,495.

Healthy Michigan Plan: North Country capitation payments received through September 30 were \$3,437,487. Expenditures were \$3,338,990 resulting in an UNDER expenditure of \$98,497.

State General Funds allotted to North Country for the period were \$1,982,282. General Funds expenditures were \$1,217,194, resulting in an UNDER expenditure of \$710,336. Of this, \$100,000 was transferred to NLCMH and CWN. Mr. Hartley also shared totals by line item and answered questions on our investments and indicated there were no large capital expenditures anticipated this fiscal year.

**Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed the reports be placed on file for audit.**

**Policy Approval:** Services Suited to Condition. Ms. Gebhard reviewed changes which brings this policy up to Office of Recipient Rights standards.

**Motion to approve the updated policy “Services Suited to Condition” by Sr. Stratz, support by Mr. Boyd; MOTION CARRIED.**

**PRESENTATION:**

None due to retreat immediately following Board meeting.

**CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS**

Ms. Gebhard had the opportunity to provide testimony to the House Appropriation Subcommittee for Health and Human Services on Nov. 6 and provided a copy to the board. While in Lansing Ms. Gebhard also met with Majority Floor Leader Tristan Cole, Senator Wayne Schmidt, and Senator Curt VanderWall to give thanks for this year’s appropriation, and to ask for their support for federal legislation to reinstate Medicaid coverage 30 days prior to release from jail/prison.

Ms. Gebhard attended and participated in a meeting of the Northeast Michigan Community Corrections Advisory Board (NEMCCAB). The NEMCCAB service area includes Cheboygan and Otsego counties. She also attended a meeting with MDHHS leadership staff in Lansing to discuss the future direction of the public behavioral health system. Seventeen CMH CEOs were invited to participate and a preliminary report is expected mid-December.

On Nov. 7, NCCMH hosted a summit on the Stepping Up Initiative on jail diversion. It was presented by Wayne State University’s Center for Behavioral Health and Justice. Stakeholders from Cheboygan, Antrim, and Emmet were in attendance. Counties are considering passing a resolution to support this initiative.

The CARF Survey Report was reviewed briefly. The reviewers noted many areas of strength; there were several recommendations identified that require a quality improvement plan. CARF gave the agency a three-year accreditation, expiring on November 30, 2022.

## **CORRESPONDENCE, ARTICLES, AND INFORMATIONAL ITEMS**

Ms. Gebhard shared several items of correspondence, including:

**From the Community Mental Health Association of MI (CMHAM)**, Ms. Gebhard shared the Community Mental Health Association of MI's (CMHAM) Design Elements to a Sound Integrated Specialty Plan (ISP). If implemented, the ISP would be a contractual relationship between a public mental health system partner and a Health Plan Partner. While CMHAM is not endorsing this model, it provided several recommendations should the Department seriously consider this option.

## **QUALITY IMPROVEMENT UPDATE**

Ms. Christie reviewed the Customer Satisfaction Surveys noting that NCCMH's overall average survey score (on a 4-point Likert scale) was 3.30 as compared to the overall PIHP score of 3.32. Ms. Christie noted that the survey format and timeline changed this year. The survey was conducted via survey monkey rather than print. NCCMH printed the survey to facilitate client's ability to respond. 34.3% of all respondents were from NCCMH. More importantly, NCCMH clients reported they were satisfied or extremely satisfied with the services they received. The highest scoring question was "staff treat me with dignity and respect", consistently scored as strongly agreed. The QI work plan goal is 90% overall satisfaction and 3 of 6 programs exceeded the goal; the ACT team scored 95.5%. Ms. Christie also shared several client comments with the board.

## **NORTHERN MICHIGAN REGIONAL ENTITY**

The draft minutes of October 23, 2019 Northern Michigan Regional Entity board meeting were shared as well as the October 15<sup>th</sup> draft minutes of the Operations Committee. Ms. Gebhard also reviewed the NMRE Funding Source Report which shows North Country CMH in relation to other members of the PIHP.

## **OLD BUSINESS**

There was no old business brought before the board.

## **NEW BUSINESS**

**Union Negotiations** – Ms. Gebhard informed the board that she and Mr. Babbitt had an initial meeting with the union representative. Parties agreed to sign an MOU extending the current contract through February, while funding levels become clear and revisions to the Agreement are worked out.

## **BOARD & STAFF COMMENTS - None**

## **ADJOURNMENT**

**There being no further business to come before the board, the meeting was adjourned at 11:10 a.m. by Board Chair, Ed Ginop.**

  
\_\_\_\_\_  
Edward Ginop, Board Chair



**CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING**  
**WEDNESDAY, SEPTEMBER 25, 2019 AT 7:00PM**  
**ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING**

**Members Present:** Charles Freese, Ralph Hemmer, John Moore, Nini Sherwood

**Members Absent:** John Thompson

**Others Present:** Michael Turisk, Carl Muscott, Cal Gouine, James Chase Caldwell, David Hansen, Debbie Willey, Russell Crawford, C. Maziasz, Michelle Freeman, Doug Rozek, Jim Brown, Renee Brown

The meeting was called to order by Chairperson Freese at 7:00pm.

**PLEDGE OF ALLEGIANCE**

Chairperson Freese led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was presented. Mr. Freese stated that “Discussion Regarding Proving Practical Difficulty For A Dimensional Variance Request” under New Business will be discussed prior to Public Hearing and Action of Requests. **Motion** by Mr. Moore, seconded by Mr. Freese, to accept the agenda as amended. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

**APPROVAL OF MINUTES**

Minutes from the August 28, 2019 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the minutes as presented. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

**Discussion Regarding Proving Practical Difficulty For A Dimensional Variance Request**

Mr. Freese stated that he would like to review the standards and procedures that must be followed in making a decision on a variance request. Mr. Freese asked each of the Zoning Board of Appeals members to follow along with him with the template attached as enclosure A that has been provided to each member.

Mr. Freese explained that the first item of importance is the general findings, which is the listing of all the general pertinent facts pertaining to the request. Mr. Freese explained that the members should review each of these statements and make sure that they agree that they are accurate as they are relevant to the request. If they feel that they are not accurate or do not pertain to the request under consideration then they should make their views known and allow discussion to resolve any doubts. They should also offer any additional general findings of fact that they feel are applicable.

Mr. Freese stated the next thing to be decided upon is the question of whether the five factors under section 23.5.4 are met. Mr. Freese explained that to help clarify each of the questions under section 23.5.4, the facts in support or denial of the standards are broken into two groups A & B. An introductory sentence precedes each grouping to help explain and simplify how each group of facts relates to meeting the standard. Facts listed under “A” support the standard having been met. Facts listed under “B” deny the standard having been met. The standards are 23.5.4.1, 23.5.4.2, 23.5.4.3, 23.5.4.4 and 23.5.4 and not the explanatory sentences that follow the “A” or “B”.

Mr. Freese stated that any member of the Zoning Board of Appeals can disagree with any of the facts listed under A or B or may suggest additions or deletion of any of the facts, but the suggestions should be brought up in a timely manner so they may be discussed and added, changed or deleted, but once agreed upon, if the facts listed in “A” are agreed to be accurate and pertinent then the standard under consideration **has been met**. If the facts listed in “B” are agreed to be accurate and pertinent then the standards under consideration **has not been met**.

Mr. Freese went over a few specific factors which should be considered when making a determination whether each subsection under 23.5.4 have been met.

23.5.4.1 - Factors listed to be considered under this section are narrowness, shape, water or topography, however, additional items which must be considered include septic and well location and necessary setbacks from these items. Nonconformities are not considered as having been caused by the applicant. If alternatives to granting a variance are available regardless of how costly or how not aesthetically pleasing, they variance cannot be granted.

23.5.4.2 – Any changes in topography created by the applicant such as raised gardens, patios or other landscaping and changes to the waterfront such as creation of a boat well or construction of a boat house are considered as being self-created unless found to be nonconforming.

23.5.4.3 – A situation whereby regulations might be unnecessarily burdensome might be where complying with setbacks would not leave enough buildable area for a structure to meet standards of the regulation.

23.5.4.4 – An example of the minimum variance would be when dwellings on either side of the lakefront property are located within the front setback then the average of the distance of these dwellings is averaged in order to determine the variance for the front setback for the dwelling in the center rather than allowing the dwelling to be placed as close to the water as the dwelling encroaching furthest into the setback.

23.5.4.5 – If the majority of the other properties in the general area have the same features and allowed structures, then allowing the applicant the same would not be considered as having an adverse impact on the surrounding properties. This might justify allowing a variance for the same features.

As a general statement the cost of alternatives or their esthetic impacts cannot be a consideration in granting a variance.

#### **PUBLIC HEARING & ACTION ON REQUESTS**

**Debra Willey** – Requests a 19 ft. front setback variance for construction of a garage and an addition to single family dwelling in a Commercial Development (D-CM) zoning district (where a 25 ft. front setback is required). The property is located at 6053 Prospect St. in Tuscarora Township; Parcel No. 161-131-006-005-00; Section 24.

Mr. Turisk reviewed information included in the staff report.

Mr. Freese asked for public comments. Mr. Muscott pointed out that additional parking requirements generated by this construction would interfere with traffic on Prospect Avenue and also with parking for the funeral home on the other side of Prospect Street.

Ms. Willey stated that arrangements had been made for off-site parking for any overflow requirements and that they had made arrangements to share her parking areas with Lintz Funeral Home in the event of a funeral. Public comment closed.

The Zoning Board of Appeals revised the General Findings. The Zoning Board of Appeals revised #5 “The next door neighbor was granted a variance for a porch addition into the front setback in 2015. The Zoning Board of Appeals added the following to the General Findings:

8. A garage is an accessory structure common to this area.
9. The garage accessory to the dwelling of the east extends to within one foot of the front setback line.
10. The area to the east of the proposed garage site is occupied by the drain field.

The Zoning Board of Appeals revised and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

**David Hansen/James and Kaylin Caldwell** – Requests a 3 ft. 8 in. side setback variance for construction of an addition to a single family dwelling in a Lake and Stream Protection (P-LS) zoning district (where an 8 ft. side setback is required). The property is located at 8991 N. Canal Dr. in Benton Township; Parcel No. 105-L29-000-028-00; Sections 18 and 19.

Mr. Turisk reviewed the information included in the staff report.

Discussion was held. Mr. Freese discussed alternative locations for the proposed addition, however, it could not be determined whether space available would allow movement of the addition approximately 4’ to the north. Applicant requested the matter be tabled until October 23, 2019 to verify actual distances on the site plan. **Motion** by Mr. Freese, seconded by Mr. Moore, to table until October 23, 2019. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

**James Brown** – Requests a front setback variance of 26 ft. 6 in. to cover two existing decks accessory to a single family dwelling in an Agriculture and Forestry Management (M-AF) zoning district (where a 50 ft. front setback is required). The property is located at 7066 Mc Donald Rd. in Benton Township; Parcel No. 104-029-100-018-00; Section 29.

Mr. Turisk reviewed information included in the staff report.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated that most dwellings in the area extend into the front setback to an extent comparable with that requested by the applicant and in fact the structure immediately across McDonald Road extends into the right of way.

The Zoning Board of Appeals added the following to the General Findings:

6. The dwelling, including the porches, are legal nonconforming structures as they were constructed prior to zoning.
7. Overhanging roofs on a permitted structure can extend two (2) feet into a setback.

The Zoning Board of Appeals revised and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

**Michelle Freeman-Keyser Industries/Indian River Trading Post** – Requests a variance from section 17.19.8.1.B of the Zoning Ordinance (that indicates that the area of an electronic sign surface shall not exceed 75% of the total sign surface) to replace the existing menu board with a new digital menu board with an electronic surface greater than 75% of the total sign surface. The property is zoned Commercial Development (D-CM) and located at 6153 M-68 Hwy. in Tuscarora Township; Parcel No. 161-025-200-044-00; Section 25.

Mr. Turisk reviewed the information included in the staff report.

Ms. Freeman presented information regarding the application, proposed plan and changes in current sign technology.

Mr. Freese asked for public comments. Mr. Muscott stated that technology has caught up with the Zoning Ordinance. Mr. Muscott stated that this sign will be less obtrusive and this is driven by technology and worthy of a variance. Public comment closed.

The Zoning Board of Appeals reviewed the General Findings and added “Application of the .75 factor to the existing 23sq. ft. sign would allow an electric sign surface of 32.25 sq. ft.” as General Finding #9. The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. The Zoning Board of Appeals added “The sign is located on a driveway, screened completely on side by the building and on the opposite side by a fence and vegetative screening, thus not allowing the sign to be viewed from adjacent properties.” as General Finding #10. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

#### **UNFINISHED BUSINESS**

No comments.

#### **NEW BUSINESS**

##### **Review and Revision of Zoning Board of Appeals Rules of Procedure**

Ms. Sherwood suggested changing the last sentence of section 3.5 to “He or she shall also perform such other duties as may be assigned or delegated to them by the Chairperson of the ZBA.” Discussion was held regarding section 4.4.

Mr. Freese stated that a new section 4.6 should be added:

#### 4.6 Meeting Cancellation

1. Meetings may be cancelled by the Director of Planning & Zoning after consulting with the Chairman, in the event that no new business is proposed or there is no old business that has been tabled to the date of the proposed meeting.

2. Meeting may be cancelled by the Chairman after consultation with the Director of Planning & Zoning in the case of severe inclement weather or other natural disaster.

Mr. Freese stated that the existing section 4.6. will be renumbered to 4.7. Mr. Freese stated that this sentence is to be revised to "4.7 Meeting Attendance. Each regular member of the ZBA shall attend all regular and special meetings of the ZBA, unless excused by the Chairperson for good cause. Two (2) unexcused absences, consecutive or nonconsecutive, by a regular member of the ZBA can serve as a basis for removal from the Zoning Board of Appeals by the Cheboygan County Board of Commissioners following notice and a hearing."

Mr. Freese stated that a new section 3.7 is to be added:

3.7 Training. Four (4) hours of career development training are required yearly. In house classes scheduled by the Planning Director shall count toward this requirement. Outside training may also count in whole or in part toward this objective if approved by the Planning Director.

Mr. Freese stated that the Planning Commission and the Zoning Board of Appeals will be meeting on 10/02/19 for a training session with Bryan Graham. Discussion was held.

**ZBA COMMENTS**

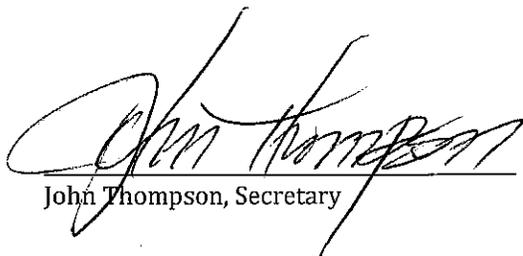
Mr. Moore questioned what is the justification for a 50ft. front setback in the Agriculture and Forestry Management Zoning District. Mr. Moore noted that a farmhouse that was built prior to zoning being enacted in Cheboygan County most likely does not meet the 50 ft. front setback requirement. Discussion was held.

**PUBLIC COMMENTS**

Mr. Muscott stated that he agrees with Mr. Moore and he believes that there are setbacks and other dimensional requirements in the ordinance that are arbitrary. Mr. Muscott stated that setbacks were originally designed for fire safety. Mr. Muscott stated that the American Sign Association has a model ordinance and our lumens for LED signs are far higher than what the American Sign Association recommends. Discussion was held.

**ADJOURN**

**Motion** by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 9:29pm.



John Thompson, Secretary

PERIOD ENDING 11/30/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 11/30/2018	2019		YTD BALANCE 11/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2019	DIFF 11/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET		MONTH 11/30/19				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-401.00	CURRENT TAX	8,141,454.58	8,051,197.42	8,223,681.00	8,223,681.00	8,216,291.85	627,885.42	7,389.15	99.91	165,094.43	
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-401.03	CURRENT TAX INTEREST	31,860.64	31,860.64	35,760.00	35,760.00	29,861.06	0.00	5,898.94	83.50	(1,999.58)	
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-404.00	CONVENTION & TOURISM TAX	69,788.46	37,619.00	70,000.00	70,000.00	70,822.62	15,873.12	(822.62)	101.18	33,203.62	
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	3,219.29	3,219.29	5,254.00	5,254.00	3,816.88	0.00	1,437.12	72.65	597.59	
101-400-424.00	COMMERCIAL FOREST RESERVE	188.72	188.72	165.00	165.00	172.70	0.00	(7.70)	104.67	(16.02)	
101-400-425.00	SWAMP TAX REFUND	365,880.67	0.00	357,289.00	357,289.00	0.00	0.00	357,289.00	0.00	0.00	
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-441.00	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-452.00	LICENSES & PERMITS-BUSINESS	873.00	775.50	1,100.00	1,100.00	611.50	17.50	488.50	55.59	(164.00)	
101-400-476.00	SOIL SEDIMENTATION	17,405.00	17,105.00	12,650.00	12,650.00	16,030.00	715.00	(3,380.00)	126.72	(1,075.00)	
101-400-477.00	LIC & PERMITS-NON-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-478.00	DOG LICENSES	1,535.00	1,360.00	1,300.00	1,300.00	1,705.00	5.00	(405.00)	131.15	345.00	
101-400-478.01	CO MARRIAGE LIC FEE	1,375.00	1,350.00	1,600.00	1,600.00	800.00	25.00	800.00	50.00	(550.00)	
101-400-479.01	ZONING PERMITS	28,595.93	27,763.89	28,000.00	28,000.00	23,417.20	879.24	4,582.80	83.63	(4,346.69)	
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-501.03	ENFORCEMENT ZONE GRANT	8,002.00	8,002.00	0.00	0.00	0.00	0.00	0.00	0.00	(8,002.00)	
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	63,705.80	52,120.82	66,446.00	66,446.00	53,218.96	4,951.02	13,227.04	80.09	1,098.14	
101-400-507.01	PROS ATTY VICTIMS RIGHTS	53,834.58	39,919.56	60,615.00	58,618.00	42,334.50	0.00	16,283.50	72.22	2,414.94	
101-400-507.02	WELFARE FRAUD	337.50	337.50	500.00	500.00	1,721.25	225.00	(1,221.25)	344.25	1,383.75	
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-508.00	WOMEN'S RESOURCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-510.00	STONEGARDEN GRANT	27,969.68	27,473.00	50,000.00	106,281.00	39,690.61	0.00	66,590.39	37.34	12,217.61	
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-532.00	CONSTRUCTION CODE ADMIN	46,729.00	0.00	53,568.00	53,568.00	0.00	0.00	53,568.00	0.00	0.00	
101-400-533.00	HOUSING ADMIN	3,066.58	0.00	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00	0.00	
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-540.00	COURT EQUITY FUND	120,133.00	74,976.00	112,585.00	112,585.00	70,136.00	0.00	42,449.00	62.30	(4,840.00)	
101-400-541.00	PROBATE JUDGES' SALARY	109,973.34	109,973.34	102,745.00	103,498.00	113,121.30	10,368.03	(9,623.30)	109.30	3,147.96	
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	0.00	0.00	100.00	0.00	
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	44,511.60	0.00	1,212.40	97.35	(1,212.40)	
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	36,579.20	36,579.00	36,579.00	36,579.20	0.00	(0.20)	100.00	0.00	
101-400-542.00	ORV ENFORCEMENT GRANT	14,795.53	0.00	18,000.00	18,000.00	16,651.52	0.00	1,348.48	92.51	16,651.52	
101-400-543.00	SECONDARY RD PATROL/GRANT	45,806.69	26,112.07	42,225.00	53,485.00	33,790.38	0.00	19,694.62	63.18	7,678.31	
101-400-543.04	M.M.R.M.A GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	49,700.00	49,700.00	0.00	0.00	49,700.00	0.00	0.00	
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	6,000.00	6,000.00	6,000.00	6,000.00	4,385.06	0.00	1,614.94	73.08	(1,614.94)	
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	8,536.58	8,536.58	10,000.00	10,000.00	7,528.79	0.00	2,471.21	75.29	(1,007.79)	
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-554.00	STATE GRANT	13,426.98	13,426.98	0.00	6,113.00	5,536.38	2,213.88	576.62	90.57	(7,890.60)	
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	20,487.78	27,317.00	27,317.00	20,487.78	0.00	6,829.22	75.00	0.00	
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-400-573.00	LOCAL COMMUNITY STABILIZATION	28,663.45	28,663.45	7,840.00	7,840.00	31,927.34	0.00	(24,087.34)	407.24	3,263.89	
101-400-574.00	STATE REVENUE SHARING	462,591.07	532,426.07	465,270.00	465,270.00	536,850.91	0.00	(71,580.91)	115.38	4,424.84	
101-400-574.01	REVENUE SHARING - COUNTY INCEN	112,846.64	131,654.64	112,847.00	112,847.00	131,654.64	0.00	(18,807.64)	116.67	0.00	

PERIOD ENDING 11/30/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 11/30/2018	2019		YTD BALANCE 11/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE DIFF 11/30/2019 11/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET		MONTH 11/30/19			
Fund 101 - GENERAL COUNTY										
Revenues										
101-400-575.00	TWP LIQUOR LICENSE	770.00	770.00	770.00	770.00	3,602.50	0.00	(2,832.50)	467.86	2,832.50
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	58,041.35	53,450.17	61,759.00	61,759.00	55,615.63	6,410.43	6,143.37	90.05	2,165.46
101-400-582.00	SHERIFF LOCAL GRANTS	2,300.00	2,300.00	1,800.00	3,600.00	1,800.00	0.00	1,800.00	50.00	(500.00)
101-400-583.00	LOCAL GRANTS	400.00	400.00	400.00	400.00	400.00	0.00	0.00	100.00	0.00
101-400-601.00	CIR CRT COSTS	51,360.58	48,245.43	50,000.00	50,000.00	46,571.63	4,358.50	3,428.37	93.14	(1,673.80)
101-400-601.01	ATTY FEE REIMB/CIRCUIT	30,548.81	29,203.31	31,000.00	31,000.00	31,337.95	1,482.95	(337.95)	101.09	2,134.64
101-400-601.10	CIR CT GARNISHMENT	540.00	525.00	550.00	550.00	585.00	45.00	(35.00)	106.36	60.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	384,182.60	356,373.15	390,000.00	390,000.00	326,074.61	28,882.84	63,925.39	83.61	(30,298.54)
101-400-603.01	PROBATE CRT COSTS	635.00	585.00	1,000.00	1,000.00	450.00	0.00	550.00	45.00	(135.00)
101-400-603.11	SMOKING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.02	CTY GENERAL FILING FEE	5,103.00	4,762.00	5,250.00	5,250.00	4,087.00	279.00	1,163.00	77.85	(675.00)
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	171,143.83	92,212.44	117,000.00	117,000.00	114,014.93	5,164.47	2,985.07	97.45	21,802.49
101-400-607.14	CHARGE FOR SERVICE - COURT SPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-608.01	MOTION FEE COUNTY	1,905.00	1,815.00	3,000.00	3,000.00	1,870.00	180.00	1,130.00	62.33	55.00
101-400-608.02	COUNTY APPEAL FEE	112.00	87.00	200.00	200.00	56.00	0.00	144.00	28.00	(31.00)
101-400-610.00	JURY FEE CIR CT	1,355.00	1,185.00	1,600.00	1,600.00	545.00	85.00	1,055.00	34.06	(640.00)
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	2,706.10	2,671.10	1,400.00	1,400.00	940.00	0.00	460.00	67.14	(1,731.10)
101-400-613.00	DIST CRT/CIVIL FEES	55,874.25	53,176.75	45,000.00	45,000.00	55,667.25	4,834.50	(10,667.25)	123.71	2,490.50
101-400-613.10	COUNTY REMONUMENTATION	349.44	321.66	300.00	300.00	330.66	33.60	(30.66)	110.22	9.00
101-400-614.00	VIOLATION CLEARANCE RECORD	3,112.00	2,872.00	3,000.00	3,000.00	2,628.33	211.00	371.67	87.61	(243.67)
101-400-615.00	DIST CRT/BOND COSTS & FEES	2,290.00	2,090.00	5,000.00	5,000.00	1,940.00	230.00	3,060.00	38.80	(150.00)
101-400-617.00	PROBATE CRT - FEES	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	(10.00)
101-400-617.01	CERTIFIED FEES	1,159.00	1,090.00	1,400.00	1,400.00	2,571.00	251.00	(1,171.00)	183.64	1,481.00
101-400-617.02	MARRIAGE CEREMONIES	80.00	68.00	100.00	100.00	48.00	12.00	52.00	48.00	(20.00)
101-400-617.03	JURY FEE DEMAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	200.00	175.00	200.00	200.00	225.00	0.00	(25.00)	112.50	50.00
101-400-617.07	INVENTORY FEE	8,617.62	8,489.83	6,700.00	6,700.00	11,253.51	1,380.87	(4,553.51)	167.96	2,763.68
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	10.00	20.00	20.00	30.00	0.00	(10.00)	150.00	20.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,320.00	1,250.00	1,400.00	1,400.00	1,880.00	70.00	(480.00)	134.29	630.00
101-400-618.00	CO TREAS-CURRENT SERVICES	1,852.50	1,852.50	2,500.00	2,500.00	1,662.00	0.00	838.00	66.48	(190.50)
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	6,345.00	5,940.00	4,800.00	4,800.00	5,945.00	545.00	(1,145.00)	123.85	5.00
101-400-619.00	CO CLERK/CURRENT SERVICES	22,189.00	20,768.00	21,500.00	21,500.00	22,611.75	2,095.30	(1,111.75)	105.17	1,843.75
101-400-619.01	PASSPORT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.02	CREMATION FEE	1,350.00	1,230.00	1,000.00	1,000.00	1,260.00	150.00	(260.00)	126.00	30.00
101-400-619.03	SUBPOENA FEE	0.00	0.00	0.00	0.00	30.00	0.00	(30.00)	100.00	30.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,543.31	1,434.01	1,700.00	1,700.00	1,416.40	167.95	283.60	83.32	(17.61)
101-400-619.05	STATE FORENSIC ADMIN FEE	33.69	33.69	0.00	0.00	6.20	0.00	(6.20)	100.00	(27.49)
101-400-619.06	NOTARY FEES	488.00	464.00	300.00	300.00	400.00	32.00	(100.00)	133.33	(64.00)
101-400-620.00	REGISTER OF DEEDS FEES	324,999.82	301,427.96	250,000.00	250,000.00	308,974.03	27,890.50	(58,974.03)	123.59	7,546.07
101-400-622.00	C.C.F. COLLECTION FEE	2,630.10	2,495.10	2,400.00	2,400.00	2,134.60	251.40	265.40	88.94	(360.50)
101-400-622.01	25% ATTY FEES REIMB	425.75	350.75	500.00	500.00	379.94	73.75	120.06	75.99	29.19
101-400-622.02	ATTY FEE REIMB/PROBATE	1,277.25	1,052.25	1,200.00	1,200.00	1,945.38	321.82	(745.38)	162.12	893.13
101-400-625.00	DNA COLLECTION	430.20	418.20	100.00	100.00	514.80	65.20	(414.80)	514.80	96.60
101-400-625.01	SEX OFFENDER REGISTRATION	3,220.00	3,180.00	3,300.00	3,300.00	2,635.00	40.00	665.00	79.85	(545.00)
101-400-625.25	DNA COLLECTION - SHERIFF	1,075.50	1,045.50	400.00	400.00	1,286.99	163.00	(886.99)	321.75	241.49
101-400-625.36	DNA COLLECTION - DISTRICT COUR	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	12.00	12.00	50.00	50.00	36.00	0.00	14.00	72.00	24.00
101-400-628.03	PRISONER BOARD	41,150.02	36,914.71	45,000.00	45,000.00	30,656.77	1,680.03	14,343.23	68.13	(6,257.94)



REVENUE AND EXPENDITURE REPORT FOR CHEBOYGAN COUNTY

PERIOD ENDING 11/30/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 11/30/2018	2019		YTD BALANCE 11/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2019	DIFF 11/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET		MONTH 11/30/19				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-683.00	RETURNED CHECK FEES	318.77	293.77	200.00	200.00	150.00	0.00	50.00	75.00		(143.77)
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	47,859.37	45,465.23	48,000.00	48,000.00	27,878.96	3,413.57	20,121.04	58.08		(17,586.27)
101-400-687.00	WAGE REIMBURSEMENT	0.00	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00		0.00
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	9,618.90	7,070.55	11,000.00	11,000.00	6,421.65	0.00	4,578.35	58.38		(648.90)
101-400-688.00	REFUNDS - GENERAL	8,949.06	8,650.53	2,000.00	2,000.00	3,606.93	796.79	(1,606.93)	180.35		(5,043.60)
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	50.00	0.00	(50.00)	100.00		50.00
101-400-688.06	SHERIFF WAGE REIMB	18,744.59	18,744.59	500.00	500.00	285.71	0.00	214.29	57.14		(18,458.88)
101-400-688.08	INMATE TELEPHONE	12,416.05	10,907.84	15,000.00	15,000.00	12,065.23	951.70	2,934.77	80.43		1,157.39
101-400-688.09	NON-REIMBURSABLE/REIMB	325.69	318.19	500.00	500.00	318.75	0.00	181.25	63.75		0.56
101-400-688.11	M.A.P.S.	8,047.60	8,047.60	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00		(8,047.60)
101-400-688.15	SHERIFF PBT'S	109.00	103.00	100.00	100.00	80.00	2.00	20.00	80.00		(23.00)
101-400-688.17	POSTAGE REIMBURSEMENTS	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00		0.00
101-400-688.19	SHERIFF DRUG SCREENS	684.50	656.50	600.00	600.00	539.00	33.00	61.00	89.83		(117.50)
101-400-690.00	INS & SURETY PREMIUM REFUND	76,739.00	76,739.00	50,000.00	50,000.00	11,525.85	0.00	38,474.15	23.05		(65,213.15)
101-400-695.00	CASH OVER/SHORT	30.46	15.46	0.00	0.00	35.00	0.00	(35.00)	100.00		19.54
101-400-696.00	INSURANCE PROCEEDS	12,350.00	12,350.00	0.00	0.00	350.00	0.00	(350.00)	100.00		(12,000.00)
101-400-698.00	MISC	861.69	617.54	0.00	0.00	573.18	0.00	(573.18)	100.00		(44.36)
101-400-699.00	FUND EQUITY	0.00	0.00	1,276,929.00	1,393,475.00	0.00	0.00	1,393,475.00	0.00		0.00
101-400-699.99	TRANSFER IN	3,067,800.47	0.00	822,954.00	822,954.00	0.00	0.00	822,954.00	0.00		0.00
TOTAL REVENUES		14,872,886.14	10,988,420.52	13,645,042.00	13,846,798.00	11,069,552.57	784,060.60	2,777,245.43	79.94		81,132.05
Expenditures											
101	COMMISSIONERS	132,912.48	120,940.62	157,185.00	157,185.00	115,892.82	14,883.06	41,292.18	73.73		(5,047.80)
131	CIRCUIT COURT	292,974.10	264,907.94	340,234.00	340,328.00	271,028.39	31,213.17	69,299.61	79.64		6,120.45
136	DISTRICT COURT	626,787.22	559,923.29	637,840.00	639,120.00	562,953.59	72,922.66	76,166.41	88.08		3,030.30
139	VICTIM'S RIGHTS	67,696.92	61,359.81	76,968.00	75,404.00	66,385.89	7,401.04	9,018.11	88.04		5,026.08
145	JURY BOARD	5,274.54	5,258.85	10,810.00	10,810.00	6,047.33	0.00	4,762.67	55.94		788.48
148	PROBATE COURT	607,042.95	544,713.23	631,441.00	645,580.00	568,109.71	63,605.30	77,470.29	88.00		23,396.48
191	ELECTIONS	31,091.61	19,761.33	20,876.00	20,876.00	449.64	218.58	20,426.36	2.15		(19,311.69)
202	FINANCE DEPARTMENT	282,783.59	256,725.04	283,873.00	301,826.00	265,484.87	31,613.03	36,341.13	87.96		8,759.83
212	ADMINISTRATIVE OFFICE	225,137.32	200,402.34	240,659.00	240,709.00	206,068.42	25,346.09	34,640.58	85.61		5,666.08
215	CLERK/REGISTER	452,483.82	406,573.79	471,681.00	471,866.00	425,575.60	58,618.08	46,290.40	90.19		19,001.81
225	EQUALIZATION	205,250.18	186,575.90	231,380.00	234,380.00	201,547.76	25,839.45	32,832.24	85.99		14,971.86
228	INFORMATION SYSTEMS	320,467.49	292,731.86	388,985.00	474,185.00	391,908.33	45,023.01	82,276.67	82.65		99,176.47
229	PROSECUTING ATTORNEY	614,691.81	557,365.00	654,957.00	663,775.00	519,945.18	65,421.82	143,829.82	78.33		(37,419.82)
243	GIS	69,369.62	62,587.23	72,695.00	72,695.00	64,889.23	7,721.74	7,805.77	89.26		2,302.00
253	COUNTY TREASURER	310,405.66	273,648.10	347,102.00	347,102.00	292,583.27	34,775.79	54,518.73	84.29		18,935.17
260	TAX ALLOCATION BOARD	0.00	0.00	850.00	850.00	0.00	0.00	850.00	0.00		0.00
265	COUNTY MAINTENANCE DEPT	485,425.33	436,397.53	512,674.00	477,474.00	410,245.36	51,219.83	67,228.64	85.92		(26,152.17)
267	MAJOR EQ/BLDG IMP	66,187.56	39,747.30	78,500.00	77,585.00	60,657.48	16,799.93	16,927.52	78.18		20,910.18
270	HUMAN RESOURCE	3,781.46	3,732.36	5,775.00	6,690.00	6,505.80	218.65	184.20	97.25		2,773.44
275	DRAIN COMMISSIONER	1,192.48	1,069.41	6,090.00	6,090.00	3,122.86	8.75	2,967.14	51.28		2,053.45
284	COUNTY SURVEYOR	2,149.36	2,149.36	2,150.00	2,150.00	1,701.40	0.00	448.60	79.13		(447.96)
285	GENERAL COUNTY	460,211.78	483,975.14	593,416.00	452,012.00	354,458.12	29,028.94	97,553.88	78.42		(129,517.02)
301	SHERIFF	1,809,905.36	1,630,124.32	1,914,341.00	2,001,988.00	1,681,917.59	241,739.52	320,070.41	84.01		51,793.27
302	ORV ENFORCEMENT	14,552.26	14,552.26	34,517.00	35,776.00	32,757.57	0.00	3,018.43	91.56		18,205.31
325	CCE 911	430,762.00	430,762.00	439,527.00	439,527.00	439,377.00	0.00	150.00	99.97		8,615.00
331	MARINE SAFETY	95,954.93	85,012.06	111,502.00	111,502.00	106,185.18	11,527.33	5,316.82	95.23		21,173.12
332	SNO-MOBILE SAFETY *	9,200.68	9,200.68	11,400.00	11,400.00	6,587.75	0.00	4,812.25	57.79		(2,612.93)

PERIOD ENDING 11/30/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 11/30/2018	2019		YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE DIFF 11/30/2019 11/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET					
Fund 101 - GENERAL COUNTY										
Expenditures										
333	SHERIFF SECONDARY ROAD PATROL	76,285.46	68,786.69	82,039.00	82,039.00	72,285.11	8,505.02	9,753.89	88.11	3,498.42
334	STONEGARDEN GRANT	27,969.68	27,473.00	50,000.00	106,281.00	43,300.16	3,457.52	62,980.84	40.74	15,827.16
335	SHERIFF - LOCAL GRANTS	6,861.86	6,861.86	10,412.00	10,412.00	8,432.13	0.00	1,979.87	80.98	1,570.27
337	SHERIFF-FEDERAL GRANTS	8,002.57	8,002.57	0.00	0.00	0.00	0.00	0.00	0.00	(8,002.57)
338	CANINE UNIT	22,338.70	19,867.89	10,000.00	21,000.00	17,819.90	435.10	3,180.10	84.86	(2,047.99)
340	COURTHOUSE SECURITY	320.30	0.00	46,868.00	46,868.00	38,631.21	4,940.42	8,236.79	82.43	38,631.21
351	CORRECTIONS/COMMUNICATIONS	1,544,013.23	1,363,522.59	1,558,567.00	1,572,067.00	1,380,052.02	156,746.35	192,014.98	87.79	16,529.43
412	PLANNING/ZONING DEPT	227,466.89	197,155.13	325,273.00	325,273.00	288,004.47	35,441.72	37,268.53	88.54	90,849.34
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	76,782.97	36,791.83	81,479.00	81,479.00	34,798.41	0.00	46,680.59	42.71	(1,993.42)
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	174,885.64	174,307.80	166,053.00	166,053.00	163,718.74	305.75	2,334.26	98.59	(10,589.06)
441	DEPARTMENT OF PUBLIC WORKS	253.96	253.96	340.00	340.00	153.06	0.00	186.94	45.02	(100.90)
600	HEALTH DEPARTMENTS	343,157.00	343,157.00	348,850.00	354,963.00	350,687.68	0.00	4,275.32	98.80	7,530.68
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
648	MEDICAL EXAMINER	15,152.72	12,417.28	20,798.00	29,798.00	26,088.49	876.83	3,709.51	87.55	13,671.21
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	115,693.38	104,040.17	131,060.00	131,060.00	109,775.03	13,563.77	21,284.97	83.76	5,734.86
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	98,295.00	14,788.00	0.00	0.00	14,788.00	0.00	0.00
731	COUNTY MSU EXTENSION OFFICE	134,785.57	129,208.58	138,001.00	138,001.00	120,489.94	47.52	17,511.06	87.31	(8,718.64)
751	FAIR GROUNDS / EVENTS	50,013.20	49,255.53	56,093.00	56,093.00	27,411.44	1,062.16	28,681.56	48.87	(21,844.09)
753	VETERANS MEMORIAL PARK	1,100.00	1,100.00	9,000.00	9,000.00	2,367.50	1,867.50	6,632.50	26.31	1,267.50
784	SOIL CONSERVATION	13,155.15	12,993.92	13,720.00	13,720.00	13,074.12	1.55	645.88	95.29	80.20
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	103,500.00	103,500.00	80,000.00	80,000.00	80,000.00	0.00	0.00	100.00	(23,500.00)
902	APPRO/TRANSFERS TO OTHER FUNDS	3,720,377.75	519,766.83	1,914,374.00	2,090,778.00	609,704.23	45,754.50	1,481,073.77	29.16	89,937.40
941	GENERAL CONTINGENCY	0.00	0.00	28,492.00	0.00	0.00	0.00	0.00	0.00	0.00
954	INSURANCES	179,439.64	177,144.64	197,400.00	197,400.00	226,267.41	6,250.00	(28,867.41)	114.62	49,122.77
TOTAL EXPENDITURES		14,465,248.18	10,305,804.02	13,645,042.00	13,846,798.00	10,675,447.19	1,114,401.48	3,171,350.81	77.10	369,643.17
Fund 101 - GENERAL COUNTY:										
TOTAL REVENUES		14,872,886.14	10,988,420.52	13,645,042.00	13,846,798.00	11,069,552.57	784,060.60	2,777,245.43	79.94	81,132.05
TOTAL EXPENDITURES		14,465,248.18	10,305,804.02	13,645,042.00	13,846,798.00	10,675,447.19	1,114,401.48	3,171,350.81	77.10	369,643.17
NET OF REVENUES & EXPENDITURES		407,637.96	682,616.50	0.00	0.00	394,105.38	(330,340.88)	(394,105.38)	100.00	(288,511.12)

FROM 11/01/2019 TO 11/30/2019

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2019	Total Debits	Total Credits	Ending Balance 11/30/2019
101	GENERAL COUNTY	9,251,654.33	1,298,727.40	1,842,446.49	8,707,935.24
102	FAMILY COUNSELING FUND	33,523.32	75.00	0.00	33,598.32
105	TERMINATION LIABILITY FUND	(32,974.08)	0.00	0.00	(32,974.08)
107	P A 302 TRAINING FUND	9,450.22	0.00	54.67	9,395.55
108	PUBLIC ACT 106 FUND	31,746.23	0.00	31,746.23	0.00
111	PROBATION ENHANCEMENT FUND	8,473.00	39.69	287.37	8,225.32
112	VICTIM'S RESTITUTION FUND	3,800.05	0.00	0.00	3,800.05
114	COUNTY REMONUMENTATION GRANT FUND	(5,801.17)	0.00	1,218.00	(7,019.17)
201	COUNTY ROAD	2,953,585.76	848,101.22	983,645.56	2,818,041.42
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	4,865.59	0.00	0.00	4,865.59
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(71,658.73)	90,663.58	118,121.37	(99,116.52)
217	AMBULANCE MILLAGE	54,207.48	22.05	29,873.41	24,356.12
218	TOWNSHIP ROAD LOAN PRG	0.00	223,000.00	223,000.00	0.00
220	DORIS REID BUILDING	143,824.47	6,601.92	2,290.91	148,135.48
226	RECYCLING	261,348.73	4,187.06	22,539.83	242,995.96
230	CELLULAR PHONE FLOW THROUGH	17,876.00	0.00	17,876.00	0.00
231	CCE 911 4% PHONE SURCHARGE	874.59	38,889.57	39,661.24	102.92
234	DNR FOREST FLOW THROUGH	37.40	0.00	0.00	37.40
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	10,319.95	46,265.67	65,372.44	(8,786.82)
256	REGISTER OF DEEDS AUTOMATION	431,154.88	3,125.95	1,417.73	432,863.10
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
259	MICHIGAN INDIGENT DEFENSE	(24,792.01)	14,153.17	14,153.17	(24,792.01)
260	SHERIFF'S WORK CREW PROGRAM	(14,652.24)	3,625.93	5,907.71	(16,934.02)
262	SHERIFF SPECIAL PROJECTS FUND	537.21	0.00	0.00	537.21
263	CONCEALED PISTOL LICENSING	60,229.18	1,096.34	0.00	61,325.52
264	LOCAL CORR OFFICER TRAIN FUND	26,611.88	465.58	433.02	26,644.44
266	D.A.R.E.	1,445.14	0.00	0.00	1,445.14
267	DRUG COURT - ADULT - CIRCUIT	34,084.59	5,481.86	12,811.13	26,755.32
268	SOBRIETY COURT	17,176.83	1,140.00	334.05	17,982.78
269	COUNTY LAW LIBRARY	2,506.68	0.00	329.84	2,176.84
270	VETERANS ASSISTANCE FUND	21,285.63	50.00	250.00	21,085.63
272	VETERANS MEMORIAL PARK	0.00	0.00	0.00	0.00
273	ORV FUND	1,762.50	0.00	0.00	1,762.50
276	COMPASS ACADEMY PROGRAM	38,319.02	3,024.20	9,703.32	31,639.90
277	SENIOR CITIZEN MILLAGE	359,179.95	44.09	53,405.83	305,818.21
278	CCE 911 MILLAGE	705,280.65	44.09	0.00	705,324.74
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	40,917.06	87.15	0.00	41,004.21
283	CHEBOYGAN COUNTY HOUSING GRANT	215,626.72	2,139.76	1,181.69	216,584.79
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	100.88	100.88	0.00
292	CHILD CARE - FAMILY COURT	60,874.51	42,405.73	72,743.46	30,536.78
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	0.00	0.00	0.00	0.00
297	SENIOR CITIZENS/BUSING FUND	0.00	6,250.00	6,250.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,369.41	0.46	0.00	5,369.87
352	CTY ROAD CONST PROJECT DEBT SERVICE	364,575.57	18,030.96	0.00	382,606.53
401	CRT HOUSE PRESERVATION FUND	(159,836.08)	0.00	0.00	(159,836.08)
418	D.H.S. BUILDING FUND	49,542.12	1,725.00	0.00	51,267.12
422	DORIS REID BUILDING CAPITAL PROJECT FUND	0.00	0.00	0.00	0.00
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(41,652.65)	0.00	1,743.56	(43,396.21)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	392,177.96	0.00	0.00	392,177.96
509	COUNTY MARINA	115,958.35	3,406.86	19,303.16	100,062.05
516	100% TAX PAYMENT FUND	5,675,569.49	82,337.62	677.45	5,757,229.66

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY  
 FROM 11/01/2019 TO 11/30/2019  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2019	Total Debits	Total Credits	Ending Balance 11/30/2019
517	TAX FORCLOSURE FUND	702,945.19	9,176.23	2,708.84	709,412.58
561	COUNTY FAIR	24,902.26	7,910.24	3,242.36	29,570.14
588	STRAITS REGIONAL RIDE	86,853.48	180,861.00	193,805.53	73,908.95
595	JAIL COMMISSARY FUND	58,751.17	9,499.23	8,074.58	60,175.82
701	T & A ACCOUNT	1,363,373.41	827,200.88	1,913,159.41	277,414.88
706	FRIEND OF THE COURT	200.00	0.00	0.00	200.00
721	LIBRARY	170,625.03	17,193.22	65.00	187,753.25
760	DISTRICT COURT	21,227.58	0.00	568.33	20,659.25
764	INMATE TRUST FUND	12,441.00	25,575.42	25,887.47	12,128.95
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	23,512,465.97	3,822,725.01	5,726,391.04	21,608,799.94

## ADMINISTRATOR'S REPORT

1-14-20

- MARINA:** The County has received permit approval from EGLE for the marina fuel dock project. The project also needs to receive final approval from the Army Corps of Engineers and final approval from MI Waterways Staff prior to bidding.
- COUNTY BUILDING REPAIRS:** MacMillan Associates the structural engineer that prepared the preliminary inspection report to repair the vault walls in the Treasurer's Office has provided a service agreement in the amount of \$ 19,295.00 to provide plans, specifications, bid coordination and project inspection for the project. Staff will be signing the agreement after legal review. Once plans and specifications are completed bids will be requested from contractors.
- CITY OF CHEBOYGAN COMMERCIAL REHABILITATION DISTRICT:** The City of Cheboygan has provided notice to the County of a Public hearing to review the establishment of a Commercial Rehabilitation District at 807 and 811 E. State Street within the City of Cheboygan. Staff has attached information under Correspondence from the State of Michigan providing answers to frequently asked question concerning the requirements to establish a district. The Act does not require the County to approve the district but does permit the County to reject the district within 28 days of receiving a copy of the resolution from the City establishing the district.
- PHONE SYSTEM REPLACEMENT:** The contractor has completed the installation of the majority of phones in the County building and will be back on site next week to complete installation at Straits Regional Ride, MSU Extension and address any remaining installation issues.
- VEHICLE PURCHASE:** Request for bids from local dealers for the purchase of three SUV's will be posted next week to compare to Vehicle pricing under the State's MiDEAL Purchasing Program.



# Cheboygan County Board of Commissioners' Meeting

January 14, 2020

**Title:** Annual Remonumentation Agreements

**Summary:** The annual Remonumentation Agreements have been reviewed by Civil Counsel in past years. The 2020 contracts reflect the same basic language as used in previous years.

**Financial Impact:** The amount of the 2020 Remonumentation Grant is \$51,430. The amount of this grant over the last five years has been as follows:

2015 Grant = \$60,304  
2016 Grant = \$38,974  
2017 Grant = \$46,131  
2018 Grant = \$59,985  
2019 Grant = \$56,224

**Recommendation:** Motion to approve the Professional Service Agreement between Cheboygan County and Granger Surveying for Remonumentation beginning January 1, 2020 and authorize Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Fullford Surveying & Mapping for Remonumentation beginning January 1, 2020 and authorize Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2020 and authorize Chair to sign.

Motion to approve the individual Remonumentation Peer Group Services Agreements between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2020 and ending December 31, 2020 and authorize Chair to sign.

Motion to approve the Administrative Staff Services Agreement between Cheboygan County and Granger Professional Services Incorporated for the period beginning January 1, 2020 and ending December 31, 2020 and authorize Chair to sign.

**Prepared by:** Elizabeth Zabik

**Department:** Equalization & Remonumentation Admin.

## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and GRANGER SURVEYING., 224 S. Main St., Cheboygan, MI 49721, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County

2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.

2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.

2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.

2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.

3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

**SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

**SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

**SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

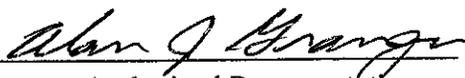
This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR  
Granger Surveying

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 12/13/19

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
GRANGER SURVEYING**

**Dated January 1, 2020**

**ASSIGNMENT**

1. Perform research, field investigation, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude & Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1.

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 19, 2019

Complete field investigation and final report and review data at Peer Group meeting on September 26, 2019

Set corner monument, prepare LCRC and submit to County Surveyor by November 30, 2019

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$450  
For each corner field investigated, presented and reviewed,  
and concurrence with MON. SURVEYOR by Peer Group .....\$600  
Setting of corner monument, preparation and submittal of  
LCRC forms, with recording fee, to County Surveyor .....\$105.38

**CORNERS ASSIGNED**

T36N R1E B04, B06, B10, D02, D04, D06, D08, D10, F02, M.C. C04/05 N, M.C. C04/05 S,  
M.C. E 06/07 N, M.C. E 06/07 S

Research	13 @ \$450 =	\$ 5,850
Monumentation	13 @ \$600 =	\$ 7,800
LCRC	13 @ \$105.38 =	<u>\$ 1,369.94</u>
		\$15,019.94



## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and FULLFORD SURVEYING & MAPPING, 5097 S. Straits Hwy., Ste. A, Indian River, Mi, 49749, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County

2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.

2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.

2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.

2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.

3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

**SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

**SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

**SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

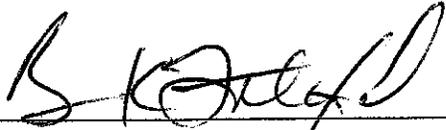
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In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR  
Fullford Surveying & Mapping

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 12/20/19

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
FULLFORD SURVEYING & MAPPING, P.C.**

**Dated January 1, 2020**

**ASSIGNMENT**

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 17, 2020

Complete field investigation and final report and review data at Peer Group meeting on September 24, 2020

Set corner monument, prepare LCRC and submit to County Surveyor by November 30, 2020

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$450  
For each corner field investigated, presented and reviewed, and  
concurrence with MON. SURVEYOR, by Peer Group.....\$600  
Setting of corner monument, preparation and submittal of  
LCRC forms, with recording fee, to County Surveyor.....\$105.38

**CORNERS ASSIGNED**

T34N R2W B02, B04, B06, B08, B10, B12, D02, D04, D08, D10, D12, F10, F12

Research	13 @ \$450 =	\$ 5,850
Monumentation	13 @ \$600 =	\$ 7,800
LCRC	13 @ \$105.38 =	\$ 1,369.94
		<b>\$15,019.94</b>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	North Country Insurance Agency, Inc PO Box 518 Indian River MI 49749	CONTACT NAME: Terry Baxter	
		PHONE (A/C No. Ext): 231-238-9882	FAX (A/C No): 231-238-4321
		E-MAIL ADDRESS: Generalmail@northcountryins.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
INSURED	Fullford Surveying & Mapping, PC. Brian Fullford P.O. Box 969 Indian River MI 49749	INSURER A: Property-Owners Insurance Company	01063100
		INSURER B: Progressive Insurance Company	46271
		INSURER C: Auto-Owners Insurance Company	01063100
		INSURER D: Home-Owners Insurance Company	01063100
		INSURER E:	
		INSURER F:	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		33023720	12/05/2019	12/05/2020	EACH OCCURRENCE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		02797191-4	12/05/2019	12/05/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$					
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	33037255	12/05/2019	12/05/2020	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
		N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Cheboygan Country  
870 S Main St  
Cheboygan MI 49721

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	<b>CONTACT NAME:</b> Cyndi Armstrong <b>PHONE (A/C, No, Ext):</b> (517) 439-9345 <b>E-MAIL ADDRESS:</b> camstrong@mooreinsuranceservices.com <b>FAX (A/C, No):</b> (517) 439-5538
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> RLI Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Fullford Surveying & Mapping, P.C. PO Box 969 5097 S Straits Hwy, Suite A Indian River MI 49749	

**COVERAGES**

CERTIFICATE NUMBER: CL1952302474

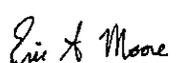
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability w/ Pollution Incident			RDP0036407	05/24/2019	05/24/2020	Per Claim \$250,000 Aggregate \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Cheboygan County 870 Main Street Cheboygan MI 49721	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and ECKER SURVEYING INC., 9597 N. STRAITS HWY., CHEBOYGAN, MI 49721, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County
- 2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.
- 2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.
- 2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.
- 2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

- 3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.
- 3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

## **SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

## **SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

## **SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

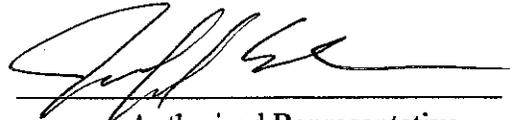
This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR  
Ecker Surveying Incorporated

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 12/20/2019

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
ECKER SURVEYING INCORPORATED**

**Dated January 1, 2020**

**ASSIGNMENT**

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be recorded to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificates (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 17, 2020

Complete field investigation and final report and review data at Peer Group meeting on September 24, 2020

Set corner monument, prepare LCRC and submit to County Surveyor by November 30, 2020

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$450  
For each corner field investigated, presented and reviewed, and  
concurrence with MON. SURVEYOR, by Peer Group.....\$600  
Setting of corner monument, preparation and submittal of  
LCRC forms, with recording fee, to County Surveyor.....\$105.38

**CORNERS ASSIGNED**

T38N R3W A02, A03, A04, A07, A08, B08, B10, B12, D12, F12, H12 M.C. A05/05, M.C. A06/07  
All A<sup>\*</sup> corners will also have to be presented at Emmet Co. Peer Group meeting for review.

<b>Research</b>	<b>13 @ \$450 =</b>	<b>\$ 5,850</b>
<b>Monumentation</b>	<b>13 @ \$600 =</b>	<b>\$ 7,800</b>
<b>LCRC</b>	<b>13 @ \$ 105.38 =</b>	<b><u>\$ 1,369.94</u></b>
		<b>\$15,019.94</b>



Home-Owners Insurance Company

59495 (8-11)Y

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**CANCELLATION OR NONRENEWAL  
DESIGNATED PERSON(S) OR ORGANIZATION(S)  
OTHER THAN THE NAMED INSURED**

It is agreed:

This policy is subject to the following condition:

If this policy is canceled or nonrenewed, the designated person(s) or organization(s) shown in the SCHEDULE below shall be notified at least:

1. 10 days prior to the effective date of cancellation if we cancel for nonpayment of premium; or
2. The number of days shown in the SCHEDULE prior to the effective date if we cancel for any other reason.

If the law of the state in which notice is mailed to requires a longer notice period, we will comply with those requirements.

<b>SCHEDULE</b>	
<b>Number of Days Notice</b> <u>010</u>	
<b>Name Of Designated Person(s) Or Organization(s)</b> CHEBOYGAN COUNTY A MICHIGAN POLITICAL SUBDIVISION	<b>Mailing Address</b> 870 S MAIN ST  CHEBOYGAN MI 49721-2283

**(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)**

All other policy terms and conditions apply.



insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its

intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C.** With respect to the insurance afforded to these additional insureds, the following is added to

**Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Auto-Owners Insurance Company

59495 (8-11)Z

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**CANCELLATION OR NONRENEWAL  
DESIGNATED PERSON(S) OR ORGANIZATION(S)  
OTHER THAN THE NAMED INSURED**

It is agreed:

This policy is subject to the following condition:

If this policy is canceled or nonrenewed, the designated person(s) or organization(s) shown in the SCHEDULE below shall be notified at least:

1. 10 days prior to the effective date of cancellation if we cancel for nonpayment of premium; or
2. The number of days shown in the SCHEDULE prior to the effective date if we cancel for any other reason.

If the law of the state in which notice is mailed to requires a longer notice period, we will comply with those requirements.

<b>SCHEDULE</b>	
<b>Number of Days Notice</b> <u>030</u>	
<p><b>Name Of Designated Person(s) Or Organization(s)</b> CHEBOYGAN COUNTY BOARD OF COMMISSIONERS</p>	<p><b>Mailing Address</b> 870 S MAIN ST CHEBOYGAN, MI 49721-2283</p>

**(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)**

All other policy terms and conditions apply.

Auto-Owners Insurance Company

58503 (1-15)

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

**COMMERCIAL AUTO POLICY**

**SECTION II - COVERED AUTOS LIABILITY COVER-  
AGE** is amended. The following provision is added.  
Each person or organization shown in the Schedule is  
an **insured** for Covered Autos Liability Coverage, but  
only to the extent that person or organization qualifies as

an **insured** under **SECTION II - COVERED AUTOS  
LIABILITY COVERAGE, A. COVERAGE, 1. Who Is An  
Insured.**

All other policy terms and conditions apply.

**Name Of Person(s) or Organization(s):**

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

(Information required to complete this endorsement, if not shown above, will be shown in the Declarations.)

## **PEER GROUP SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Ronald Brand, 533 Greenfield Dr., Gaylord, MI 49735, PEER GROUP SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### **SECTION 2 - BASIC SERVICES**

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### **SECTION 3 - PERIOD OF SERVICE**

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year for which compensation is paid. However, additional uncompensated meetings may be called as determined by the County Surveyor.

### **SECTION 4 - COMPENSATION**

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR

Ronald Brand



\_\_\_\_\_  
Chairperson, Board of Commissioners

Peer Group Surveyor

Date \_\_\_\_\_

Date 12/16/2019

## **PEER GROUP SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Carl Kiiskila, 2528 Hickorywood Drive, Gaylord, MI 49735, PEER GROUP SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### **SECTION 2 - BASIC SERVICES**

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### **SECTION 3 - PERIOD OF SERVICE**

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year for which compensation is paid. However, additional meetings may be called as determined by the County Surveyor.

### **SECTION 4 - COMPENSATION**

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR

Carl Kiiskila



\_\_\_\_\_  
Chairperson, Board of Commissioners

\_\_\_\_\_  
Peer Group Surveyor

Date \_\_\_\_\_

Date 12/6/19

## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2020 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Brian Fullford, 5097 S. Straits Hwy., Indian River, MI 49749, PEER GROUP SURVEYOR.

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### SECTION 2 - BASIC SERVICES

- 2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:
- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
  - 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
  - 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
  - 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
  - 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
  - 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

- 3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.
- 3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

- 4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.
- 4.2 Compensation per meeting attended shall be set by the County.
- 4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

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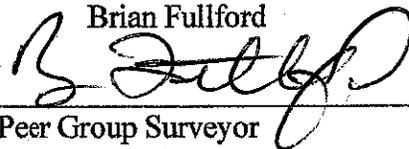
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OWNER, Cheboygan County

PEER GROUP SURVEYOR

Brian Fullford



Peer Group Surveyor

\_\_\_\_\_  
Chairperson, Board of Commissioners

Date \_\_\_\_\_

Date 12/20/19

## **PEER GROUP SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Alan Granger, 224 S. Main Street, Cheboygan, MI ,49721, PEER GROUP SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### **SECTION 2 - BASIC SERVICES**

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### **SECTION 3 - PERIOD OF SERVICE**

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year for which compensation is paid. However, additional meetings may be called as determined by the County Surveyor.

### **SECTION 4 - COMPENSATION**

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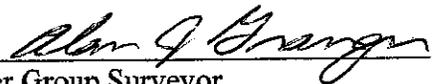
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OWNER, Cheboygan County

PEER GROUP SURVEYOR  
Alan Granger

\_\_\_\_\_  
Chairperson, Board of Commissioners

  
Peer Group Surveyor

Date \_\_\_\_\_

Date 12/11/19

## **PEER GROUP SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2020 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Jeff Ecker, 9597 N. Straits Hwy., Cheboygan, MI 49721, PEER GROUP SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### **SECTION 2 - BASIC SERVICES**

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- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
  - 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
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  - 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
  - 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
  - 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### **SECTION 3 - PERIOD OF SERVICE**

- 3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.
- 3.2 The Peer Group will normally meet two (2) times a year for which compensation is paid. However, additional uncompensated meetings may be called as determined by the County Surveyor.

### **SECTION 4 - COMPENSATION**

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- 4.2 Compensation per meeting attended shall be set by the County.
- 4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

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SECTION 5 - GENERAL

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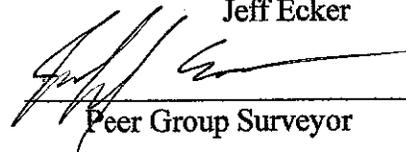
This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR

Jeff Ecker

\_\_\_\_\_  
Chairperson, Board of Commissioners

  
\_\_\_\_\_  
Peer Group Surveyor

Date \_\_\_\_\_

Date 12/20/2019

## ADMINISTRATIVE STAFF SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2020 between Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Granger Professional Services Inc., 119 South E Street, Cheboygan, MI 49721, ADMINISTRATIVE STAFF.

### SECTION - 1

1.1 OWNER engages the services of ADMINISTRATIVE STAFF to perform services outlined in Section 2 in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, as amended, administrative rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Remonumentation Plan.

### SECTION - 2 BASIC SERVICES

- 2.1 ADMINISTRATIVE STAFF shall provide the following services to complete the ASSIGNMENT:
- 2.1.1 Assist Grant Administrator with the annual grant application
  - 2.1.2 Assist Grant Administrator with work scope fee structure
  - 2.1.3 Assist Grant Administrator with overseeing monumentation surveyors in the performance of their responsibilities
  - 2.1.4 Assist County Surveyor with written communications to OLSR
  - 2.1.5 Assist County Surveyor with written communications to other agencies relative to their projects which may temporarily, or permanently, impact PLSS corners
  - 2.1.6 Assist County Surveyor with documentation and communications of appointing Peer Group members
  - 2.1.7 Assist County Surveyor with planning and written communications to peer group members
  - 2.1.8 Assist County Surveyor with maintaining filing system for PLSS corner dossiers
  - 2.1.9 Assist County Surveyor with developing work program documentation for the yearly grant application
  - 2.1.10 Assist County Surveyor with other administrative services as requested

### SECTION - 3 PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calender year commencing on January 1 and ending on December 31

### SECTION - 4 COMPENSATION

- 4.1 Compensation shall be \$4,500 annually payable by specific requests per Section 4.2
- 4.2 Appropriate pay requests shall be submitted to the County Grant Administrator to be processed and paid

### SECTION - 5 GENERAL

5.1 This ADMINISTRATIVE STAFF SERVICES AGREEMENT is and shall be deemed an

INDEPENDENT CONTRACT. In such regard, any and all employees hired under this AGREEMENT shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage.

- 5.2 Either party may terminate this AGREEMENT by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, ADMINISTRATIVE STAFF shall be compensated under the terms of this Agreement for all services to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.
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This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and ADMINISTRATIVE STAFF. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

ADMINISTRATIVE STAFF

\_\_\_\_\_  
Chairperson, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date \_\_\_\_\_

Date 12-3-19

# Cheboygan County Board of Commissioners' Meeting

January 14, 2020

**Title:** Cheboygan County Sheriff Department 2020 Vehicle Proposal

**Summary:** The Cheboygan County Sheriff Department is requesting the Cheboygan County Board of Commissioners approve the purchase of two of the three budgeted patrol vehicles for 2020.

**Financial Impact:** \$84,774 from the approved 2020 Budget line item #101-301-977.60

**Recommendation:** I recommend the Cheboygan County Board of Commissioners make a motion to allow the purchase of two (2) Ford Police Interceptor vehicles from Fernelius Auto Group, Cheboygan from the approved 2020 Budget line item #101-301-977.60 and authorize the necessary budget adjustments.

**Prepared by:** Sheriff Dale V. Clarmont

**Department:** Cheboygan County Sheriff Department



# CHEBOYGAN COUNTY SHERIFF DEPARTMENT

**DALE V. CLARMONT**  
SHERIFF

TIMOTHY C. COOK  
UNDERSHERIFF

870 S. Main St.  
Cheboygan, MI 49721

231-627-3155  
Fax: 231-627-8880  
[sheriff@cheboygancounty.net](mailto:sheriff@cheboygancounty.net)

Brenda Beckwith  
Jail Administrator

Jodi Beauchamp  
Administrative Assistant

January 14, 2020

## INFORMATION:

The Cheboygan County Sheriff Department is looking to purchase two (2) 2020 Ford Utility Police Interceptor vehicles under the approved 2020 budget to order in January 2020 and to take possession in the spring of 2020. This pricing was formulated using state bid pricing which in December 2020 was \$34,489 which included factory options and a bid from Fernelius Ford with the same factory options.

The pricing of the 2020 Ford Utility Police Interceptor base price has also gone up roughly \$5,000.00 from the 2019 model due to design changes and upgrades. Due to this there will need to be the purchase of new equipment and or conversion kits.

Equipment and upload is through our sole source vender Tele-Rad.

## COST:

The purchase costs of two (2) new Ford Utility Police Interceptors, replacing two current high mile road patrol vehicles, as part of standard rotation is as follows:

2020 Ford Interceptor	Fernelius Bid	State Bid
• Purchase Price	\$ 35,489.00	\$ 34,489.00
• Equipment	4,455.00	4,455.00
• Installation	1,900.00	1,900.00
• Sheriff decals	368.00	368.00
• Decal installation	175.00	175.00
	<hr/>	<hr/>
TOTAL:	\$ 42,387.00	\$ 41,387.00
X two (2) vehicles =	\$ 84,774.00	\$ 82,774.00
	<hr/>	<hr/>
2020 Allocation:	\$135,000.00	\$135,000.00
	<hr/>	<hr/>
	\$ 50,226.00*	\$ 52,226.00*

## TRADE IN:

Fernelius will consider the trade-in value of one high mileage vehicle at time of possession.  
A 2017 Ford Interceptor

A 2018 Ford Interceptor will be retained by the Sheriff Department.



# CHEBOYGAN COUNTY SHERIFF DEPARTMENT

**DALE V. CLARMONT**  
SHERIFF

TIMOTHY C. COOK  
UNDERSHERIFF

870 S. Main St.  
Cheboygan, MI 49721

231-627-3155  
Fax: 231-627-8880  
[sheriff@cheboygancounty.net](mailto:sheriff@cheboygancounty.net)

Brenda Beckwith  
Jail Administrator

Jodi Beauchamp  
Administrative Assistant

## DELIVERY:

Estimated date of delivery for the two new vehicles is spring 2020. Expected in-service date for the two new vehicles is prior to July 31, 2019.

## BID VALUES:

The bids for the Ford Utility Police Interceptor were solicited through the Macomb County State bid and Fernelius Ford. Fernelius Ford was 2.86% above the State bid or \$1,000.00 per vehicle.

## QUOTES:

Fernelius Auto Group bid quote-Ford Utility Interceptor  
Macomb State bid through Signature Ford-Ford Utility Interceptor  
Telerad (sole source) quote for equipment/installation of vehicles  
MSA quote for lettering  
Decal installations by Wheeler Motors-verbal  
Jenna's Signs quote vehicle identification stickers

\*A 2020 Tahoe PPV K-9 vehicle is also budgeted but at this time Chevrolet is not in production yet. Pricing cannot be calculated for the Tahoe at this time. Comparing the pricing for the last Tahoe purchase in 2018 plus the equipment needed to outfit the vehicle as a K-9 vehicle, the remaining budgeted amount appears to be adequate with either bid.

Submitted by:

Undersheriff Tim Cook

Cheboygan County Sherriff Bid Price

From Fernellus Ford

2020 Utility Police Interceptor

K8A	4 Door AWD Police Interceptor	\$40,615.00
500A	Equipment Group (AM/FM Stereo)	
YZ	Exterior: Oxford White	
96	Interior: Ebony Cloth Buckets/ Vinyl Rear	0.00
99B	Engine: 3.3L V6 TI-VCT	- 3,530.00
44U	Transmission: 10 Speed Automatic	0.00
17T	Cargo Dome Lamp	50.00
425	50 State Emission	0.00
43D	Courtesy Lamp Disable when door is opened	25.00
51V	Spot Lamp – Dual Driver & Passenger LED Bulbs	665.00
55F	Remote Keyless Entry with 4 Key Fobs (No Keypad)	340.00
66A	Front Headlamp Lighting Solution	895.00
66B	Tail Lamp Lighting Solution	430.00
66C	Rear Light Package	455.00
68G	Rear Door Handles INOP/ Locks INOP/ Rear Windows INOP	75.00
86T	Tail Lamp Housing	0.00
	<u>Destination &amp; Delivery</u>	<u>1,195.00</u>
	<i>Retail Price:</i>	<i>\$41,215.00 each</i>
	<b><i>Cheboygan County Sherriff (QG826) Price:</i></b>	<b><i>\$35,489.00 each</i></b>

Justin Fernellus  
Fernellus Ford  
10459 North Straits Highway  
Cheboygan, MI 49721

**Macomb County Bid Price  
(Bid #21-18, MY2020) in the  
State of Michigan  
2020 Utility Police Interceptor  
Major Standard Equipment**

**MECHANICAL**

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine – V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed)
- Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed)
- Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H7 AGM Battery (800 CCA/80-amp)
- Lithium-Ion Battery Pack
- Suspension – independent front & rear
- Transmission – 10-speed automatic

**EXTERIOR**

- Antenna, Roof-mounted
- Cladding – Lower body-side cladding MIC
- Door Handles – Black (MIC)
- Exhaust True Dual (down-turned)
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
- Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
- Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
- Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U).
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

**INTERIOR/COMFORT**

- Cargo Hooks
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)

**INTERIOR/COMFORT (continued)**

- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
- Overhead Console
- Red/White Task Lighting in Overhead Console
- 3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
- 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
- 1st Row – Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way manual lumbar)
- 1st Row – Passenger 2-way manual track (fore/aft, with manual recline)
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

**SAFETY/SECURITY**

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

**FUNCTIONAL**

- Audio
- AM/FM / MP3 Capable / Clock / 4-speakers
- Bluetooth® interface
- 4.2" Color LCD Screen Center-Stack "Smart Display"
- Note: Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ – Includes Ford Modem and complimentary 2-year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper Wipers – Front

**WARRANTY**

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

**Police Interceptor Utility Base Prices**

Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99E/44U) K8A/500A  
**\$31,644.00**

Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A  
**\$35,356.00**

Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A  
**\$34,669.00**

**Payment Terms: Net 10 days**

VEHICLE BRAND AND MODEL: Ford Utility Police Interceptor

**BID PRICE EXPIRES: TBD.**

Subject to change without notice by Ford Motor Company

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u>	
	<u>Charcoal Black (96)</u>	
Arizona Beige Clearcoat Metallic	[E3]	[ ]
Medium Brown Metallic	[BU]	[ ]
Dark Toreador Red Clearcoat Metallic	[JL]	[ ]
Dark Blue	[LK]	[ ]
Norsea Blue Clearcoat Metallic	[KR]	[ ]
Royal Blue	[LM]	[ ]
Light Blue Metallic	[LN]	[ ]
Vermillion Red	[E4]	[ ]
Smokestone Clearcoat Metallic	[HG]	[ ]
Silver Grey Metallic	[TN]	[ ]
Iconic Silver Clearcoat Metallic	[JS]	[ ]
Agate Black	[UM]	[ ]
<del>Oxford White Clearcoat</del>	[YZ]	<input checked="" type="checkbox"/>
Blue Metallic	[FT]	[ ]
Sterling Grey Metallic	[UJ]	[ ]
Medium Titanium Clearcoat Metallic	[YG]	[ ]
Ultra Blue (Extra Cost Paint \$870)	[21U17]	[ ]

**INTERCEPTOR OPTIONAL FEATURES:**

Flooring/Seats

	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg - 65U)	85R	45.00
<input checked="" type="checkbox"/> <u>Interior Upgrade Package</u>	65U	390.00

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats - Rear
- Center Floor Console less shifter w/unique Police console finish plate
- Includes Console and Top Plate with 2 cup holders
- Floor Mats, front and rear (carpeted)
- Deletes the standard console mounting plate (85D)
- SYNC@ 3
  - Enhanced Voice Recognition Communications and Entertainment System
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - AppLink@
  - 911 Assist@

Note: SYNC@ AppLink@ lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms.

Lamps/Lighting

<input checked="" type="checkbox"/> Dark Car Feature - Courtesy lamp disable when any door is opened	43D	20.00
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B/60A	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxillary Light (Driver side - Red / Passenger side - Blue)	21L/60A	600.00
<input type="checkbox"/> Rear Auxillary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	395.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W	1145.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1495.00
<input checked="" type="checkbox"/> Dome Lamp - Red/White in Cargo Area	17T	50.00

[ ] Pre-wiring for grille lamp, siren, and speaker	60A	50.00
[ ] Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	395.00
[ ] Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
[ ] Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
[ ] Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	665.00
<b>Body</b>		
[ ] Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
[ ] Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
[ ] Deflector Plate	76D	335.00
<b>Wheels</b>		
[ ] Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
[ ] 18" Painted Aluminum Wheel	64E	475.00
<b>Misc</b>		
[ ] Engine Block Heater	41H	90.00
[ ] License Plate Bracket – Front	153	N/C
[ ] Badge Delete (Police Interceptor Badge Only)	16D	N/C
[ ] 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
[ ] Aux Air Conditioning	17A	610.00
[ ] Noise Suppression Bonds (Ground Straps)	60R	100.00
[ ] Rear Bumper Step Pad	16Y	95.00
[ ] My Speed Fleet Management	43S	60.00
<b>Audio/Video</b>		
[ ] Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)	87R	N/C
Note: This option would replace the camera that comes standard in the 4" center stack area.		
[ ] Rear Camera On-Demand – allows driver to enable rear camera on-demand	19V	230.00
<b>Doors/Windows</b>		
[ ] Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
[ ] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
[ ] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	68G	75.00
[ ] Lock system; Single Key/All Vehicles Keyed Alike	59	50.00
Keyed Alike 1284x= 59B	Keyed Alike 1294x= 59C	Keyed Alike 0135x= 59D
Keyed Alike 1435x= 59E	Keyed Alike 0576x= 59F	Keyed Alike 0151x= 59G
Keyed Alike 1111x= 59J		
<b>Safety &amp; Security</b>		
[ ] Ballistic Door Panels – Driver Front Door Only (Level 3)	90D	1585.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 3)	90E	3170.00
[ ] Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2415.00
[ ] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
[ ] BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
[ ] Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68B	675.00
[ ] Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) Note: Not available with option 96W	76P	145.00
[ ] Mirrors – Heated, Non BLIS	549	60.00
[ ] Lockable Gas Cap for Easy Fuel Capless Fuel-Filler	19L	20.00
[ ] Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/55F	460.00
[ ] Remote Keyless Entry w/4 Key Fobs (w/c Keypad)	55F	340.00
[ ] Police Engine Idle Feature	47A	260.00
[ ] Extra Key \$6.00x__ =	Parts	6.00 ea
[ ] Remote Starter (Must Order Keyless Entry 55F)	Parts	550.00
[ ] Reverse Sensing	76R	275.00
[ ] Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)	52T	80.00
[ ] H8 AGM Battery (900 CCA/92-amp)	19K	110.00
[ ] Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00
[ ] Front Headlamp Lighting Solution	66A	895.00
* Includes LED Low beam/High beam headlamp, Wig-wag function and Red/Blue/White LED side warning lights (driver's side White/Red / passenger side White/Blue)		
* Includes pre-wire for grille LED lights, siren and speaker (60A)		
* Wiring, LED lights included. Controller "not" included		
Note: Not available with option: 67H		

<b>Note: Recommend using Ultimate Wiring Package (67U)</b>		
<b>[ ] Police Wire Harness Connector Kit – Front/Rear</b>	<b>67V</b>	<b>185.00</b>
For connectivity to Ford PI Package solutions includes:		
• Front		
– (2) Male 4-pin connectors for siren		
– (5) Female 4-pin connectors for lighting/siren/speaker		
– (1) 4-pin IP connector for speakers		
– (1) 4-pin IP connector for siren controller connectivity		
– (1) 8-pin sealed connector		
– (1) 14-pin IP connector		
• Rear		
– (2) Male 4-pin connectors for siren		
– (5) Female 4-pin connectors for lighting/siren/speaker		
– (1) 4-pin IP connector for speakers		
– (1) 4-pin IP connector for siren controller connectivity		
– (1) 8-pin sealed connector		
– (1) 14-pin IP connector		
<b>Note: See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a></b>		
<b>[ ] Tail lamp/Police Interceptor Housing Only</b>	<b>86T</b>	<b>60.00</b>
• Pre-existing holes with standard twist lock sealed capability (does not include LED Strobe lights) (eliminates need to drill housing assemblies)		
<b>Note: Not available with options: 66B and 67H</b>		
<b>[ ] Tail Lamp Lighting Solution</b>	<b>66B</b>	<b>430.00</b>
• Includes LED lights plus two (2) rear integrated hemispheric lighthead white LED side Warning lights in taillamps		
• LED lights only. Wiring, controller, "not" included		
<b>Note: Not available with option: 67H</b>		
<b>Note: Recommend using Ultimate Wiring Package (67U)</b>		
<b>[ ] Rear Lighting Solution</b>	<b>66C</b>	<b>455.00</b>
• Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass		
• Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)		
• LED lights only. Wiring, controller "not" included		
<b>Note: Not available with option: 67H</b>		
<b>Note: LED lights only – does "not" include wiring or controller</b>		
<b>Note: Recommend using Ultimate Wiring Package (67U)</b>		
<b>[ ] Ultimate Wiring Package</b>	<b>67U</b>	<b>560.00</b>
• Rear console mounting plate (85R) – contours through 2nd row; channel for wiring		
• Pre-wiring for grille LED lights, siren and speaker (60A)		
• Wiring harness I/P to rear cargo area (overlay)		
– Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)		
– One (1) 10-amp siren/speaker circuit engine cargo area		
• Rear hatch/cargo area wiring – supports up to six (6) rear LED lights		
• Does "not" include LED lights, side connectors or controller		
– Recommend Police Wire Harness Connector Kit 67V		
<b>Note: Not available with options: 65U, 67H</b>		

<b>[ ] Ready for the Road Package All-in Complete Package</b>	<b>67H</b>	<b>3595.00</b>
<b>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b>		
• Whelen Cencom Light Controller Head with dimmable backlight		
• Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat)		
• Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails		
• High current pigtail		
• Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head		
• Pre-wiring for grille LED lights, siren and speaker (60A)		
• Rear console plate (85R) – contours through 2nd row; channel for wiring		
• Grille linear LED Lights (Red / Blue) and harness		
• 100-Watt Siren / Speaker		

• Hidden Door-Lock Plunger w/Rear-door controls Inoperable (locks, handles and windows) (52P)  
Note: Not available with options: 66A, 66B, 66C, 67U and 65U

Total Price \$ 34,474 ea

LIC      15

TOTAL - 34,489



511 E. 8th St.

Holland MI 49423  
 (616) 396-3541 Fax: (616) 392-9707

**QUOTATION**

QUOTE NO.: 46135 - 00 EC  
 DATE: 12/10/19  
 TERMS: NET 15 DAYS  
 DELIVERY: INSTALL  
 Please reference Quote No. on  
 Correspondence & purchase orders.  
 Quote expires: 01/09/2020

1CHECS  
 TO: CHEBOYGAN COUNTY SHERIFF  
 COUNTY BUILDING  
 870 SOUTH MAIN STREET  
 CHEBOYGAN, MI 49721

*FINAL*

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:-

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
	(2) 2020 FORD PI UTILITY PPV			
2	C-VS-1012-INUT HAVIS 2020 FORD INT UTILITY SPECIFIC ANGLED CONSOLE 22"	400.00		800.00
2	CUP2-1001 HAVIS SELF ADJUSTING DOUBLE CUP HOLDER	50.00		100.00
2	C-ARM-108 HAVIS SIDE MOUNT FLIP UP ARM REST	140.00		280.00
2	INC C-EB40-CCS-1P HAVIS WHELEN CENCOM FACEPLATE FILL REST WITH FILLER PLATES			
2	CSC47UINT20 PRO-GARD STEEL CARGO SECURITY COVER - 2020 FORD PI UTILITY	440.00		880.00
2	5706FEM GO RHINO REAR PARTITION STEEL MESH SCREEN '20 FORD UTL	380.00		760.00

Continued on following page

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

- \*Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.
- \*Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).
- \*Your purchase of MOTOTRBO radios includes a 5 year essential services warranty and software support package. Additional investment may be required to extend essential service after 5 years.

BY **CLIFF TOMSON / 616-502-7089** 7004

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by

LEGAL NAME OF PURCHASER

P.O. No.

AUTHORIZED SIGNATURE

Date



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# JENNA'S SIGNS

## ESTIMATE

231-625-8515

[jennassigns@yahoo.com](mailto:jennassigns@yahoo.com)

9140 John Werner Drive  
Cheboygan, Michigan  
49721

Cheboygan County Sheriff Department

Cheboygan, MI 49721

Date: 12/18/19

Project Title: Patrol Cars

Project Description: Reflective Lettering

P.O. Spring Patrol Cars

Invoice Number: 8862

Terms: 30 Days

Description	Quantity	Unit Price	Cost
Patrol Car lettering sets	2	\$ 80.00	\$ 160.00
		Subtotal	\$ 160.00
	Tax		
		Total	\$ 160.00

Thank you for your business. It's a pleasure to work with you on your project.

Sincerely yours,

Jenna Wheelock

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**Michigan Sheriffs' Association**

620 S. Capitol Ave. Suite 320A  
Lansing, MI 48933

**QUOTATION**

Quote Number: 2019-019

Quote Date: Dec 17, 2019

Page: 1

Voice: 517 485 3135

Fax:

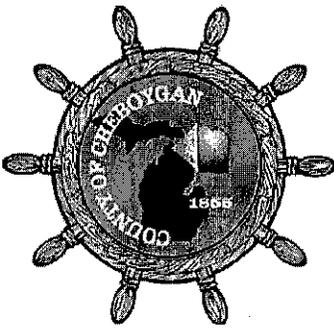
**Quoted To:**

Cheboygan Co Sheriff's Office  
PO BOX 70  
Cheboygan, MI 49721

Customer ID	Good Thru	Payment Terms	Sales Rep
c cheboygan	1/16/20	Net 30 Days	

Quantity	Description	Unit Price	Amount
2.00	Vehicle Striping for 2 Ford SUV 2020 Police Interceptors (horizontal black/gold striping)	209.00	418.00
4.00	22 inch Sheriff Decal ref	30.25	121.00
4.00	3 inch Sheriff Lettering - SHERIFF	6.00	24.00
1.00	Shipping and Handling - approx.	12.00	12.00

Subtotal	575.00
Sales Tax	
<b>TOTAL</b>	<b>575.00</b>



# Cheboygan County Board of Commissioners' Meeting

January 14, 2020

**Title:** Authorize three year Contract for Referee Services – 53<sup>rd</sup> Circuit Court, Friend of the Court.

**Summary:** The Contract for Referee Services covers a three year period to lock in a rate for the Referee during that time and ensure consistency of services. The Referee conducts domestic relations evidentiary hearings involving child custody, parenting time and child support. In addition, the Referee conducts Show Cause Hearings scheduled by the Friend of the Court for individuals who are delinquent in child support payments.

**Financial Impact:** The Friend of the Court will continue to pay for these services from the existing Friend of the Court budget. The contract payment terms reflect a rate increase from \$600.00 to \$800.00 per day. The Referee's compensation has not increased since 2009. The \$800.00 per day rate is competitive with compensation for the same work in this region of the State.

**Recommendation:** The Friend of the Court, with the approval of the Chief Judge, Aaron J. Gauthier, recommends that the Board of Commissioners authorize this three year contract.

**Prepared by:** Kevin W. Weller

**Department:** Friend of the Court

**CONTRACT FOR REFEREE SERVICES**  
**53<sup>rd</sup> Circuit Court, Friend of the Court**

**THIS CONTRACT**, made by and entered into between the **Friend of the Court of the 53<sup>rd</sup> Circuit Court, Kevin W. Weller, Bruce Cranham, Attorney at Law**, hereinafter referred to as, "**Referee**" and the **Chief Judge** of the 53<sup>rd</sup> Circuit Court, Aaron J. Gauthier, each of whom understands as follows:

The Friend of the Court and the 53<sup>rd</sup> Circuit Court agree to contract for the services of Bruce Cranham as **Referee** for a period of three (3) years, subject to the terms and conditions as listed herein. Said three (3) year period shall commence January 1, 2020 and end **January 1, 2023**.

**SECTION 1:**

**DUTIES**

The Referee agrees to faithfully perform duties pursuant to MCL 552.507 and as listed in the description of duties contained in the Referee Procedures of the 53<sup>rd</sup> Circuit Court (Local Administrative Order) and as further described in the MCR 3.215.

The Referee agrees to fulfill the requirements of a "subcontractor" as outlined in the Cooperative Reimbursement Program Agreement between the State of Michigan and the 53<sup>rd</sup> Circuit Court, Friend of the Court.

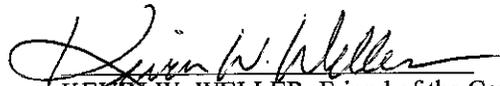
**SECTION 2:**

**TERMS**

1. **Remuneration:** The Friend of the Court agrees to pay the Referee in monthly increments of \$800.00 for each day of Referee hearings.
2. **Decisions:** Written decisions shall be submitted to the Court within 21 days of the conclusion of the hearing. The Friend of the Court shall prepare all proposed orders regarding show cause hearings.
3. **Independent Contractor:** The Referee acts as an independent contractor, and neither he nor his employees acquire any tenure nor any rights from Cheboygan County by way of workers compensation, benefits under any of the above named county's personnel program covering medical and hospital care, sick pay, vacation pay, severance pay, professional liability or any other benefits of employment.
4. The Referee shall provide his own office and secretarial assistance. The Friend of the Court, in conjunction with the Circuit Court Assignment Clerk, shall schedule all matters on the Referee's docket. Hearings will occur in an available courtroom, the proceedings will be recorded by the Referee on equipment provided by the Friend of the Court. The Referee shall conduct the proceedings in a fair and orderly manner and in accordance with the Michigan Court Rules.
5. The Referee shall not otherwise practice law in the 53<sup>rd</sup> Judicial Circuit.
6. This Contract may be terminated by either party on the condition that the party desiring to terminate the Contract provides a 60 day notice to the other party.

**IN WITNESS WHEREFORE**, the Chief Judge of the 53<sup>rd</sup> Circuit Court, Aaron J. Gauthier, the Friend of the Court, Kevin W. Weller, and the Referee, Bruce Cranham, have signed and executed this Contract For Referee Services on the day and year written below. **This agreement is duly authorized by the Cheboygan County Board of Commissioners.**

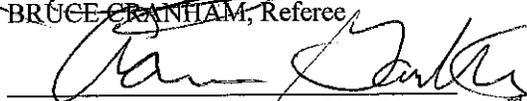
Dated: 12/26/19

  
KEVIN W. WELLER, Friend of the Court

Dated: 12/17/19

  
BRUCE CRANHAM, Referee

Dated: 12-12-19

  
AARON J. GAUTHIER, Chief Judge, 53<sup>rd</sup> Circuit Court

Dated \_\_\_\_\_

John B. Wallace, Board Chair