



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Committee of the Whole Meeting

May 22, 2018

9:30 a.m.

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation/Pledge of Allegiance**
4. **Approve Agenda**
5. **CITIZENS COMMENTS - (3 minutes per person)**
6. **SCHEDULED VISITORS/DEPARTMENT REPORTS**
 - A. Introduction – Lindsey Gardner, MSU-E, Government and Public Policy Educator
 - B. Peter Pallas & Albert Janutolo – Department of Defense-Guard & Reserve
 - C. Ron Dye, Straits of Mackinac Enhancement Corporation
 - D. Brittany VanderWall - Michigan Forestry Assistance Program 2017 Annual Report
 - E. Lt. Ken Mills - Sane 2017 Annual Report
 - F. Introduction – Pam Woodbury, CCE-911
7. **ADMINISTRATOR'S REPORT**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - A. Resolution 18-06 Opposing Proposed Budget Reductions to the Qualified Forest Program
 - B. Edward Byrne Memorial Justice Assistance Grant/Michigan Drug Court Grant Applications
 - C. MSHDA Blight Program Grant Amendment Grant MBP-11 – Gold Front/Gold Dust Buildings
10. **BOARD MATTERS FOR DISCUSSION**
11. **CITIZENS COMMENTS**
12. **BOARD MEMBER COMMENTS**
13. **ADJOURN TO THE CALL OF THE CHAIR**

Mackinaw City Planning Commission
102 South Huron
P.O. Box 580
Mackinaw City, MI 49701

March 27, 2018

Cheboygan County Board of Commissioners
870 Main Street
Cheboygan, MI 49721

Board of Commissioners,

The Mackinaw City Planning Commission would like to present to you the enclosed proposal to participate in the creation of The Straits of Mackinac Enhancement Corporation. The Planning Commission believes that the creation of this Enhancement Corporation would allow for greater regional cooperation among the governmental leadership of the Straits of Mackinac to improve health, recreation, transportation, education, economic development, and environmental management for the betterment of all the citizens of the Straits of Mackinac.

The Mackinaw City Planning Commission stands ready to assist in the creation of The Straits of Mackinac Enhancement Corporation. This could include arranging an initial organizational meeting of the Enhancement Corporation should that be helpful. We have designated Planning Commission Vice Chairperson, Ron Dye, as our resource contact concerning this proposal. Ron's contact information is: phone 765-490-8899; email photodyenamics@gmail.com; mailing address P.O. Box 902, Mackinaw City, MI 49701.

We hope you share our belief that the time has come to create The Straits of Mackinac Enhancement Corporation in order to maximize growth opportunities for all the communities of the Straits of Mackinac.



John Lemanski
Planning Commission Chairperson

A Proposal to Create “The Straits of Mackinac Enhancement Corporation”

From
The Mackinaw City Planning Commission

Mission:

To bring together the communities of the Straits of Mackinac to better enhance the quality of life of all the Strait's communities via mutual cooperation to improve health, recreation, transportation, education, economic development, political influence, and environmental management.

Membership:

The following entities would have one voting member appointment each to the Enhancement Corporation and could appoint themselves or a representative:

- The Mayor of St Ignace
- The Mackinac County Board of Commissioners
- The Sault Tribe of the Chippewa Indians
- The Clark Township Board of Trustees to represent Hessel, Cedarville and the Les Cheneaux Islands
- The Bois Blanc Township Board of Trustees
- The City of Mackinac Island Mayor
- The Cheboygan County Board of Commissioners
- The Mayor of Cheboygan
- The Emmet County Board of Commissioners
- The Village of Mackinaw City Council
- The Little Traverse Bay Bands of the Odawa Indians
- The Mackinac Bridge Authority

Appointments could be for a yet to be determined length of time and/or at the pleasure of the appointing authority. Officers of the Straits of Mackinac Enhancement Corporation to be elected by the voting members of the Corporation. After being established the Straits of Mackinac Enhancement Corporation could add ex-officio members to the Corporation by a majority vote of the voting members.

Meetings:

Meetings of the Straits of Mackinac Enhancement Corporation would be scheduled by the President of the Corporation with a minimum of 4 meetings per calendar year: one in January, one in April, one in July, and one in October.

Legal Status:

The Straits of Mackinac Enhancement Corporation would not hold real property nor get involved in the management of property nor programs. It's purpose is not to supplant any existing government body, not for profit organization, or private business. The members of the Enhancement Corporation would probably want to be organized as a 501c3 not for profit but that would be a decision for the Corporation.



2017 ANNUAL REPORT

“Conservation Districts helping private landowners manage their land.”



January 2018



Background

Since October 2013, the goal of Michigan's Forestry Assistance Program (FAP) has been to increase the active management of non-industrial private forestland through landowner outreach and technical assistance. The Michigan Department of Agriculture and Rural Development (MDARD), conservation districts, other agencies, and private sector natural resource professionals work together to help family forestland owners achieve their goals and get the most out of their wooded property.

The FAP now provides coverage in 50 counties through 20 conservation district foresters. Foresters working in the program do not compete with the private sector. They serve as an initial point of contact for forestry-related natural resource concerns in their community.

The program is funded through General Fund support and restricted funds from the Private Forestland Enhancement Fund that is derived from enrollment in the Qualified Forest Program.



Program Achievements

- \$10.1 million of economic activity through referrals;
- Over 2,000 landowner site visits;
- 864 referrals to the private sector (335 of which were for timber harvests and 383 for the development of a forest management plan);
- More than 660 referrals to the public sector for financial assistance and technical assistance; and
- A total of 104 risk assessments completed for the Michigan Agriculture Environmental Assurance Program's Forest, Wetlands, and Habitat*A*Syst and 109 American Tree Farm System inspections.

2017 Targeted Goals and Accomplishments

1. Develop a more robust training program for new FAP foresters.
2. Institute a structured mentoring program for new FAP foresters to learn from experienced foresters through experiential learning.
3. Provide quality training opportunities to experienced FAP foresters.
4. Create opportunities for FAP foresters to provide high quality workshops and field days that are valuable to natural resource professionals and private forestland owners.
5. Implement a spatial database for helping FAP foresters track forestland owners.
6. Maintain positive relationships with private sector service providers.

Training for new foresters and experienced foresters are critical to the success of the program. Experienced foresters require continuing education that helps them remain excited about helping landowners as well as address new and complex problems. Goals 1, 2, and 3 above are addressed through the creation of a Forestry Assistance Program Training Workgroup. The workgroup is made up of FAP foresters, conservation district managers, and MDARD program staff. The workgroup meets as needed and plans topics for the two annual Michigan Association of Conservation Districts events, other external trainings, and new forester orientation.

The group is currently working on a structured mentoring program whereby FAP foresters create formal, one-on-one relationships to share issues, opportunities, and problem-solving strategies. The original goal was for new foresters to learn from experienced foresters. Our experience over the past year has guided us to open the program to foresters of all levels.

The FAP continues to work with experts in natural resource management to educate both forestland owners and other natural resource professionals. Each group requires its own approach, but both require up-to-date information to help them make more informed decisions about Michigan's forests.



Through a partnership with the Michigan Department of Natural Resources (MDNR), the program now has a spatial database to track forestland owners. Using MDNR's ArcOnline platform, FAP foresters can track the landowners they work with on a map. They collect information on program participation and landowner concerns. This tracking method brings consistency and uniformity across the program, which will aid in issues related to forester turnover and give conservation districts and MDARD another tool to help tell the story of the FAP.

Annual meetings of each district's local forestry advisory committee for goal setting and program direction has helped maintain positive relationships with private sector service providers. The private sector has an opportunity to influence the work of the district and a platform to discuss any potential issues that arise throughout the course of a year.

Events

Workshops and field days provide community members and natural resource professionals with opportunities to learn from experts. Workshop topics include objectives-based management, timber and taxes, USDA Farm Bill programs, and forest health to name a few. In 2017, FAP



foresters conducted 407 outreach events that were attended by more than 17,700 people.

Four FAP foresters hosted American Tree Farm System field days (funded by Michigan Tree Farm). These field days are a great opportunity to teach landowners about the American Tree Farm System. Some worked collaboratively with another conservation district to provide forest management education to a wider range of landowners.

Referrals

After a FAP forester helps the landowner understand their options for forest management, the forester assists the landowner with a referral. The landowner is connected to the service provider and/or government program that best suits the landowner's resources and goals.

Public sector referrals involve work or assistance directed to an agency or non-governmental organization, usually in the form of program participation for tax savings, financial assistance, technical assistance, or habitat development. The program made 663 referrals to the public sector on nearly 75,000 acres.

Referrals to the private sector often take the form of finding a professional forester to develop a forest management plan or set up a timber sale. Private sector referrals also include expert testimony for timber trespass issues, road construction, non-commercial habitat development, and many others. FAP foresters have made 864 referrals (on more than 65,000 acres) to the private sector. Estimated economic activity through referrals totaled \$10.1 million in 2017.



Qualified Forest Program

The purpose of the Qualified Forest Program (QFP) is to encourage non-industrial private forestland owners to manage their forests in an economically viable and environmentally sustainable manner. Enrolled landowners receive an exemption from certain local school operating taxes and/or exemptions from the "uncapping" of the taxable value of the property after a change in ownership.

The Forestry Assistance Program actively promotes enrollment in the QFP to all landowners that meet the eligibility criteria. They are connected with a "qualified forester" to create and implement a forest management plan—necessary for enrollment in the QFP. In 2017, more than 77,000 acres were enrolled into the QFP, bringing total participation to 444,816 acres.

Goals for 2018

1. Simplify the reporting requirements for FAP foresters.
2. Help FAP foresters play a greater role in their local Cooperative Invasive Species Management Area (CISMA).
3. Build on the existing structured mentoring framework.
4. Increase awareness and enrollment in Michigan's Qualified Forest Program.
5. Conduct 2,100 on-site visits to forest properties.
6. Verify 175 ownerships in MAEAP Forest, Wetlands and Habitat system.
7. Conduct 1,500 referrals to the public and private sectors.
8. Host 220 workshops and field days.
9. Prepare 330 articles published in newsletters, magazines, newspapers, radio, or television.



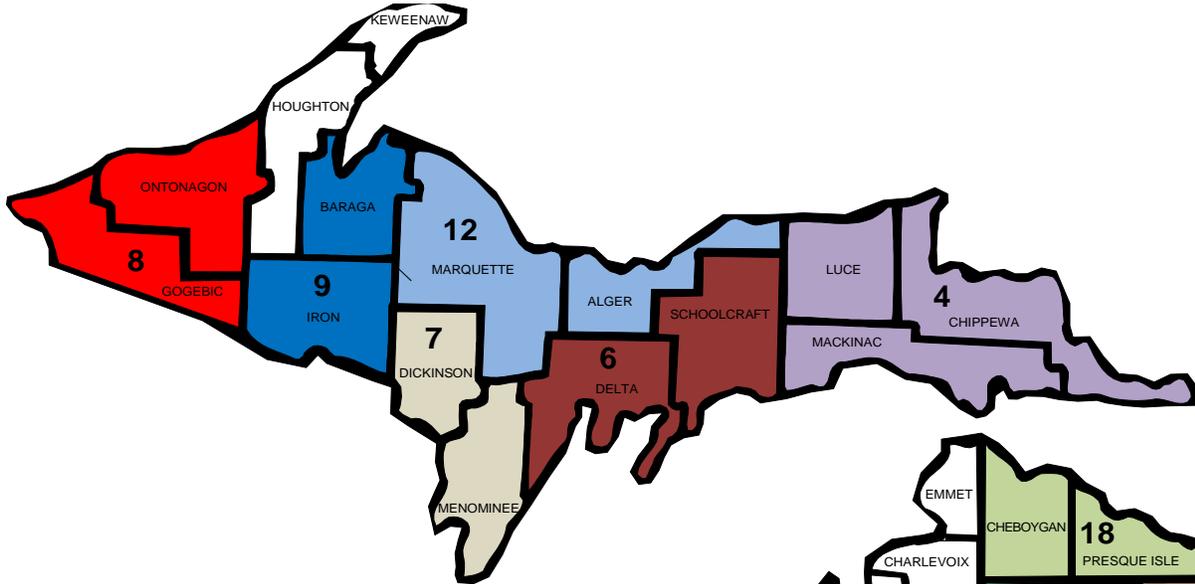
Forestry Assistance Program Staff

John Switzer, Conservation Programs Manager, SwitzerJ3@michigan.gov
Ben Schram, Forestry Assistance Program Coordinator, SchramB1@michigan.gov
Jack Knorek, Regional Coordinator, KnorekJ@michigan.gov
Jim Pawlowicz, Regional Coordinator, PawlowiczJ@michigan.gov
Chris Savona, Regional Coordinator, SavonaC@michigan.gov
And two other positions which will be filled in the coming months.



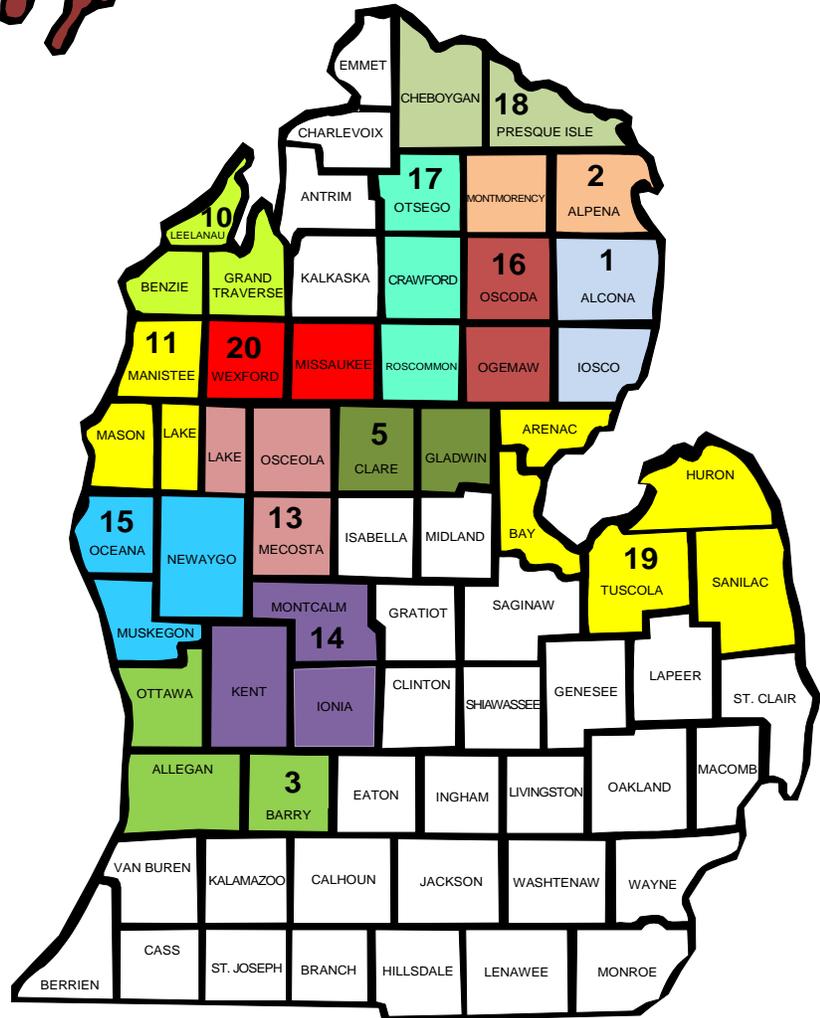
MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT

FORESTRY ASSISTANCE PROGRAM FY 2018



1	Alcona 989-724-5272
2	Alpena-Montmorency 989-356-3596, ext. 3
3	Barry 269-908-4135
4	Chippewa Luce Mackinac 906-635-1278
5	Clare 989-539-6401
6	Delta 906-553-7700
7	Dickinson 906-774-1550, ext. 180
8	Gogebic 906-663-4512
9	Iron-Baraga 906-875-3765
10	Leelanau 231-256-9783

11	Manistee 231-889-9666, ext. 102
12	Marquette 906-226-2461, ext. 128
13	Mecosta 231-796-0909, ext. 3
14	Montcalm 989-831-4606, ext. 5
15	Oceana 231-861-5600, ext. 5
16	Oscoda 989-826-8824
17	Otsego 989-732-4021
18	Presque Isle 989-734-4000
19	Tuscola 989-673-8174, ext. 3
20	Wexford 231-775-7681, ext. 3



The Michigan Forestry Assistance Program

Increasing Michigan's financial future through forest-based economic development by providing technical assistance to non-industrial private forest landowners

Forestry Assistance Program (FAP) Deliverables FY2013-FY2017

FAP Program Totals:

- **20 FAP Foresters providing service to 50 Counties**
- **1,000,000 Acres** assessed by Forestry Assistance Foresters employed by Michigan Conservation Districts
- **7,000 Referrals** for management plans and active management projects have been referred to the private sector
- **\$42.7 Million** in cumulative economic value of FAP referrals (2013-2017)

FAP Impact on Qualified Forest Program and the Private Forestland Enhancement Fund:

- **4,595 Enrollments**
- **448,541 Acres** Enrolled
- **\$10.3 Million** in harvested timber stumpage value paid to landowners
- **37% toward 1.2 Million Acre** enrollment cap
- **\$435,085 in 2018 Revenue into the Private Forestland Enhancement Fund**

FAP Impact on the Michigan Agriculture Environmental Assurance Program since FY2016:

- Forestry Wetlands and Habitat (FWH) Assessment Tool established
- **223 FWH verifications** completed

FY2019 Qualified Forest Program Funding Request

The Michigan Association of Conservation Districts requests **FULL FUNDING of \$1.3 million in the Qualified Forest Program allocation, which funds the Forestry Assistance Program, within the Department of Agriculture and Rural Development Fiscal Year 2019 Budget.**

This funding supports 20 FAP grants to Michigan Conservation Districts to provide the DIRECT ASSISTANCE to LANDOWNERS, the CORE MISSION and DRIVING FORCE of the program.

The current proposed budget cut of \$530,000 includes the 2019 Executive Budget cut of \$130,000 and the House Appropriations Subcommittee on Agriculture and Rural Development cut of \$400,000.

This cut will significantly undermine the program, reducing grants to conservation districts by five, resulting in an estimated:

- 25% reduction in referrals to the private sector
- 25% reduction in yearly economic value of referrals to the private sector
- 25% reduction in QFP enrollments
- 25% reduction in FWH verifications

A restoration in funding to \$1.3 million, with boilerplate language to allocate the \$130,000 Executive Budget cut to the establishment of two new FAP grant opportunities to cover the counties of Emmet, Charlevoix, Antrim and Kalkaska. This increase will bring an estimated additional enrollment of 15,000 acres into the Qualified Forest Program per year.

2017 ANNUAL REPORT

Straits Area
Narcotics Enforcement

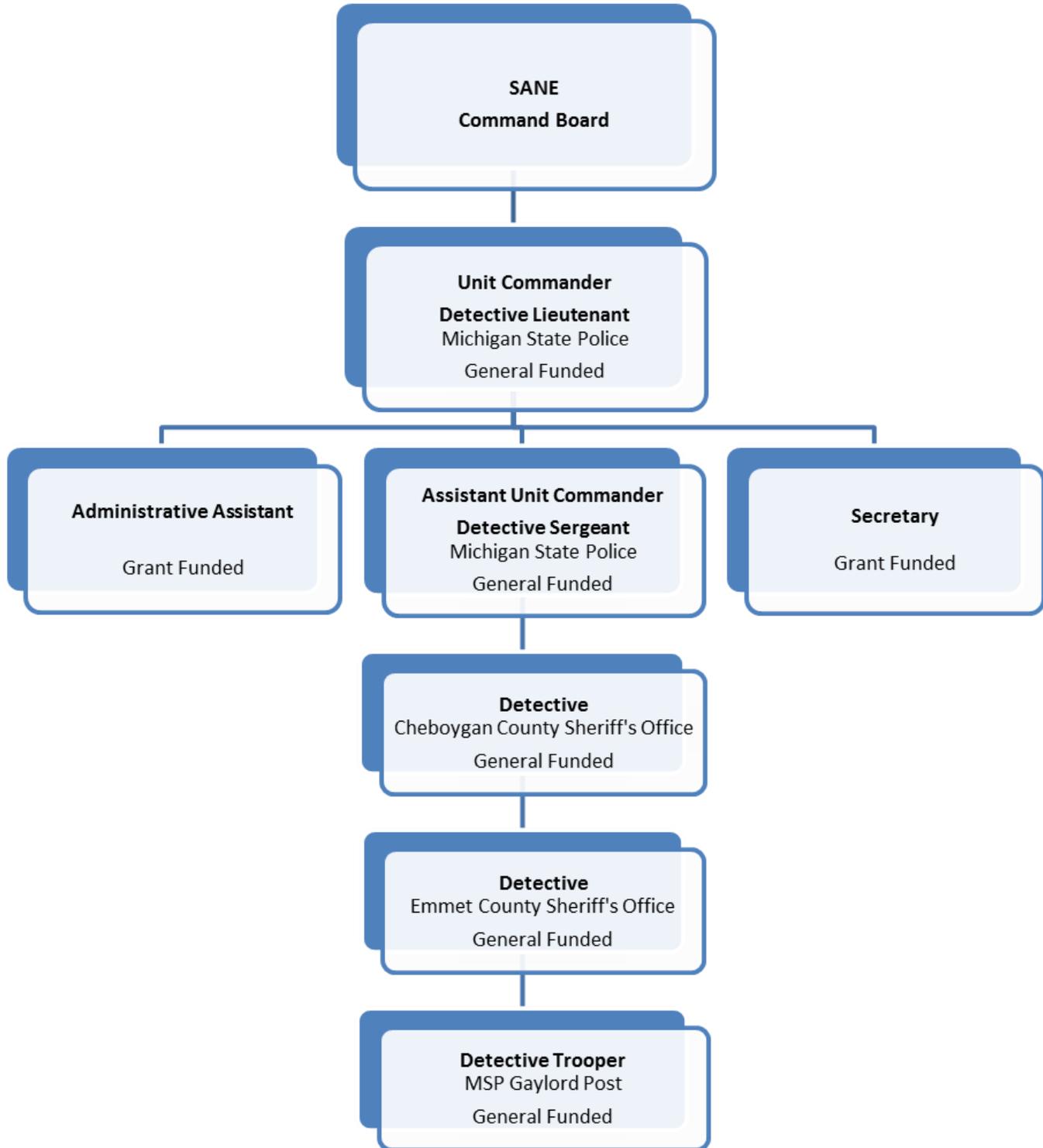


S . A . N . E .

Contents

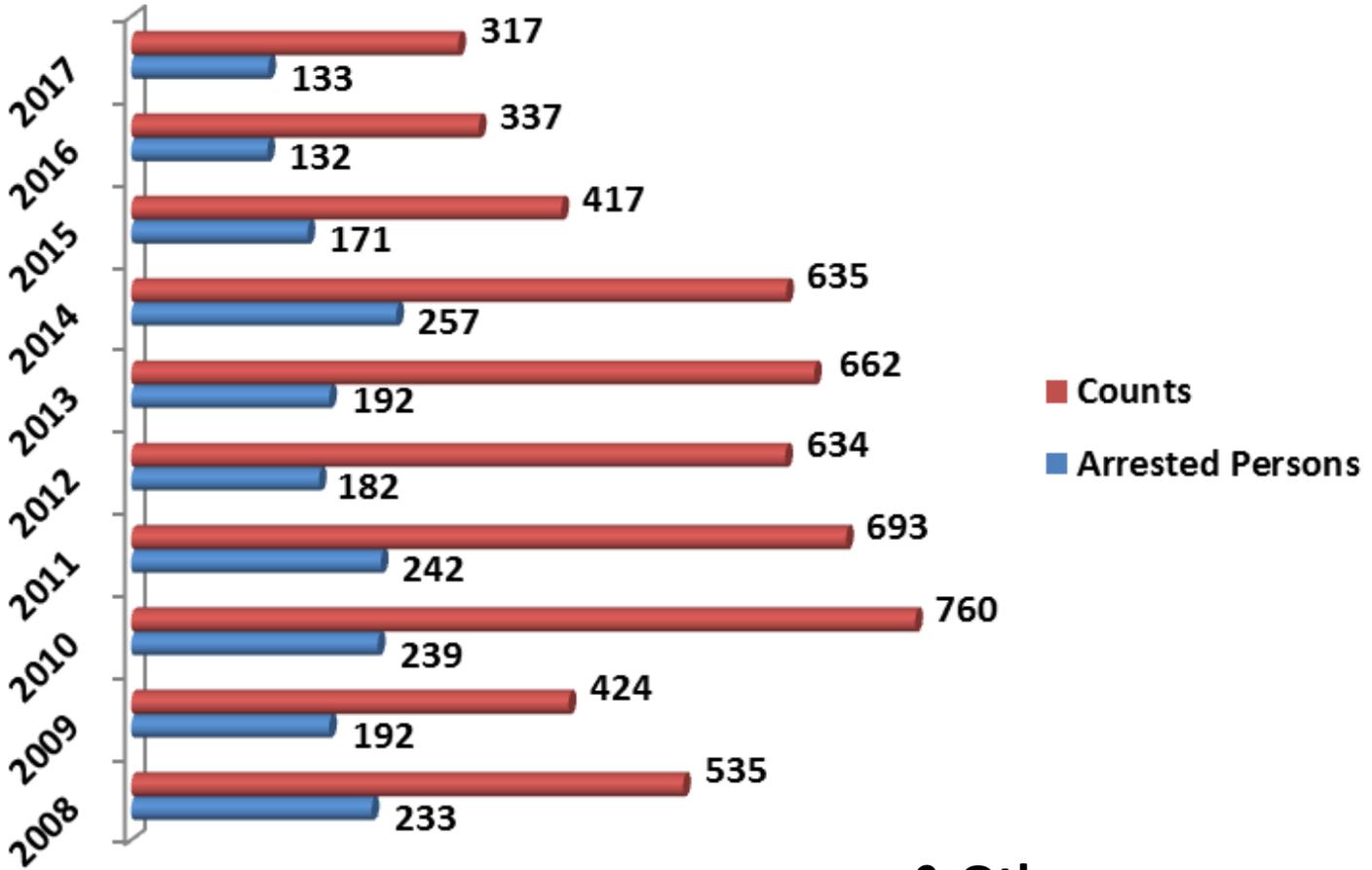
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3 Organization Chart

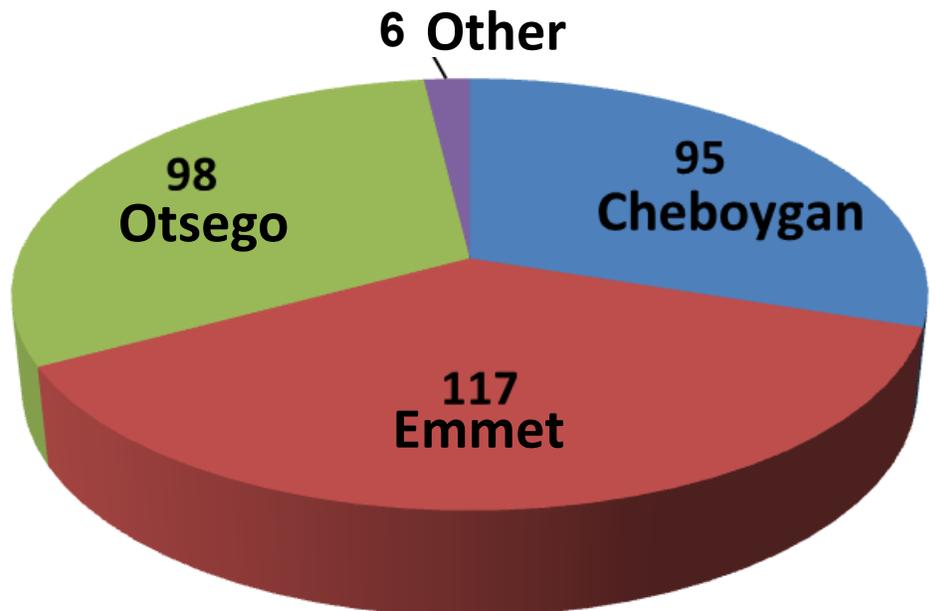


SANE Arrests 4

SANE Arrests and Arrest Counts — 10 Years

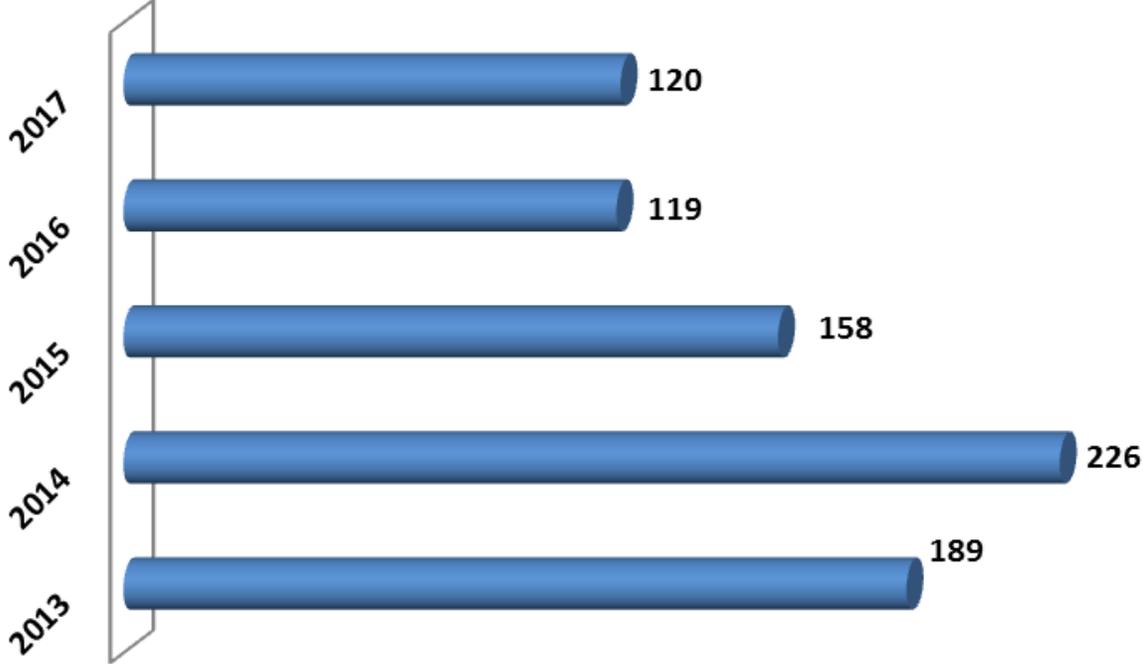


2017 Arrest Counts by Jurisdiction

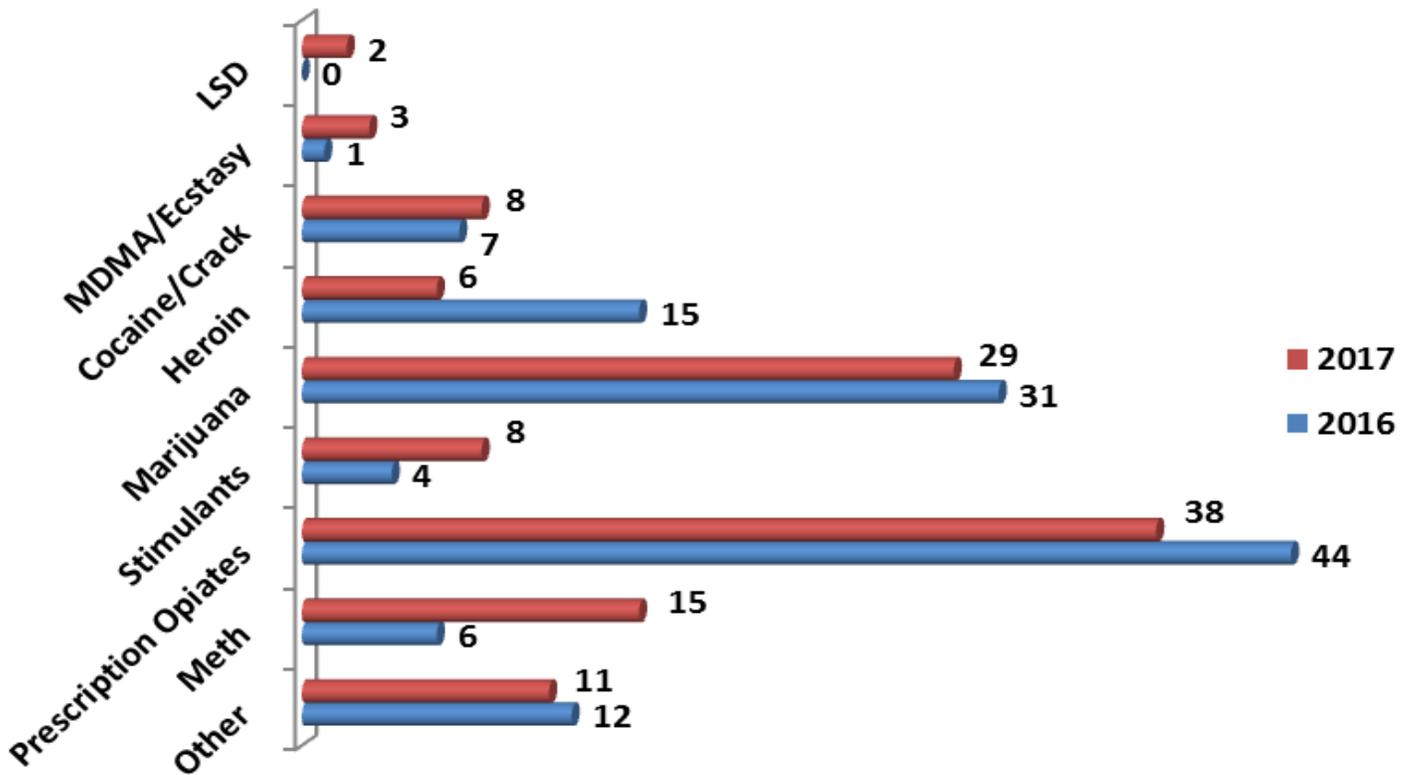


5 Cases/Substances

SANE Cases Initiated For The Past 5 Years



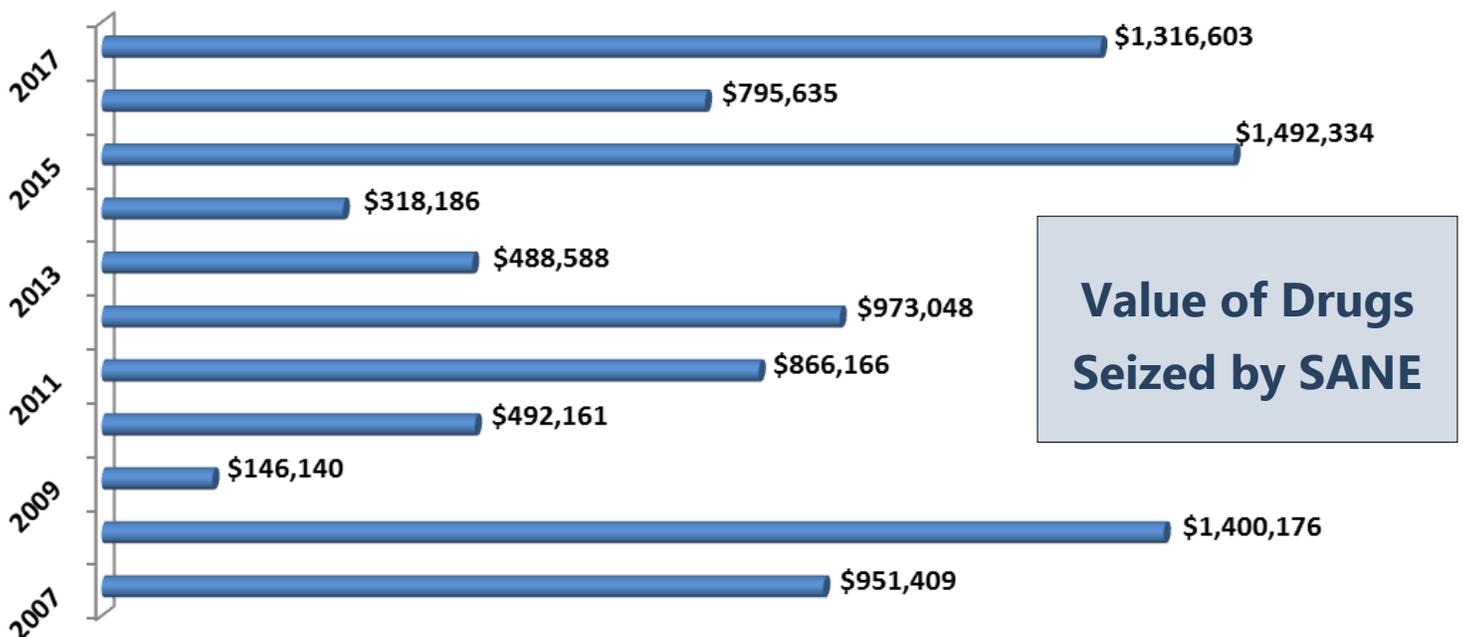
Substances Involved in SANE Cases



Drugs Seized 6

2017 SANE Drug Seizures by Type

Drug	Weight	Value
Cocaine (<i>grams</i>)	22	\$2,200.00
Crack cocaine (<i>grams</i>)	7	\$700.00
Heroin (<i>grams</i>)	19	\$4,750
Marijuana (<i>grams</i>)	12,700	\$127,007
Marijuana (<i>plants</i>)	128	\$128,000
Ecstasy/MDMA (<i>units</i>)	70	\$1,775.00
LSD (<i>units</i>)	102	\$306.00
Psilocybin mushrooms (<i>grams</i>)	18	\$1,080.00
Medible MJ (<i>grams</i>)	102,933.5	\$1,029,935.00
Hashish (<i>grams</i>)	131	\$1,310.00
Methamphetamine (<i>grams</i>)	4	\$400.00
Methadone (<i>units</i>)	11	\$165.00
Prescription Stimulants (<i>units</i>)	130	\$1,950.00
Prescription Opiates (<i>units</i>)	1,232	\$16,633.50
Other (<i>misc. units</i>)	535	\$397.50
		\$1,316,609.00



7 Drug Arrests/Tiers

		Tier 1	Tier 2	Tier 3	Tier 4
Schedule 1-5 Powder or Rock (except marijuana, psilocybin, or peyote)	Distribute or possess in any single offense	Less than 20 grams	20-49 grams	50-399 grams	400 grams or more
Schedule 1-5 Dosage Units (except marijuana, psilocybin, or peyote)	Distribute or possess in any single offense	Less than 10 units	10-99 units	100-999 units	1,000 units or more
Marijuana, Psilocybin, Peyote	Possess in a single offense	Less than 10 pounds	10-49 pounds	50-99 pounds	100 pounds or more
Lab	Operate lab or possess precursors	Less than 25 grams and does not expose	25-49 grams or expose children	50-399 grams	400 grams or more
Health Care Professional	Involved in diversion of Rx	None	0-499 units	500-999 units	1,000 units or more
Conspiracy of a Drug Crime		At the level of trafficker above	At the level of trafficker above	At the level of trafficker above	At the level of trafficker above
Drug Arrest			Involving cash seizure greater than \$5,000		
Drug Arrest			Including a weapons charge		
Drug Arrest			2nd or Habitual Offender charge added		
Drug Arrest			Including recovery of stolen property		
Drug Sale				Resulting in OD or death	
Drug Use		Use without distribution or beyond level of possession in other tiers			

SANE Arrests by Tier

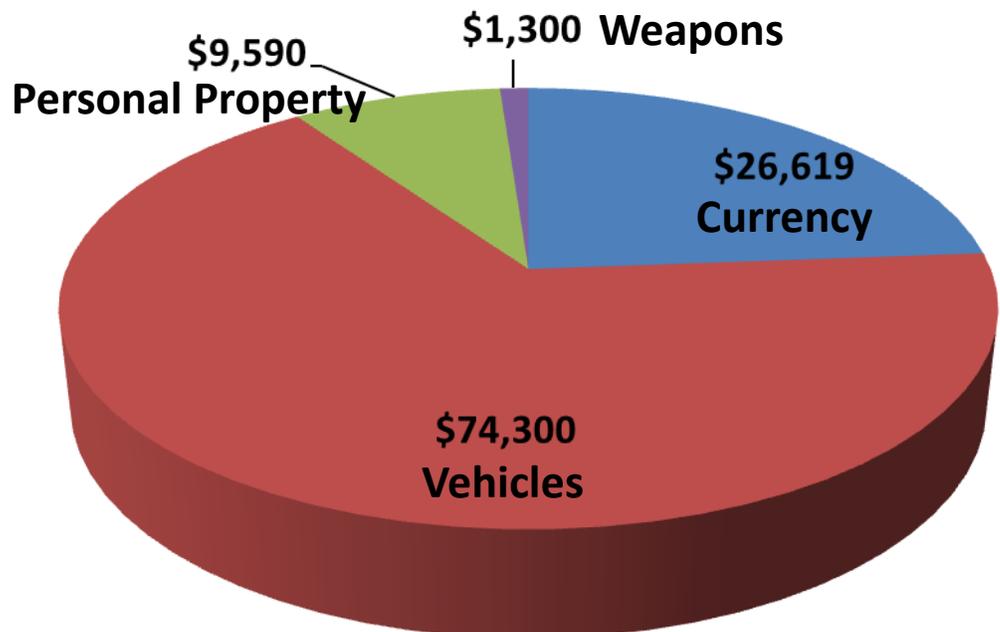
	2016	2017
Tier 1	36	34
Tier 2	73	73
Tier 3	14	5
Tier 4	0	10
Parole, Fugitive, and Other Non-Drug Related Arrests	14	8

Forfeitures/Seizures

2017 Adjudicated Forfeitures

	SEIZED PROPERTY	DISPOSED FORFEITED PROPERTY	FORFEITURE EXPENSES
CURRENCY	\$26,619	\$27,300	0
REAL PROPERTY	0	0	0
VEHICLES	\$74,300	\$8,665	\$23.00
PERSONAL PROPERTY	\$9,590	0	0
WEAPONS	\$1,300	0	0
<i>Totals</i>	\$111,809	\$35,965	\$23.00

Value of Seized Forfeiture Property



17 Highlights & Metrics

SANE Highlighted Enforcement

The distribution of prescription medication, specifically opiates, continues to be the biggest problem in the SANE service area:

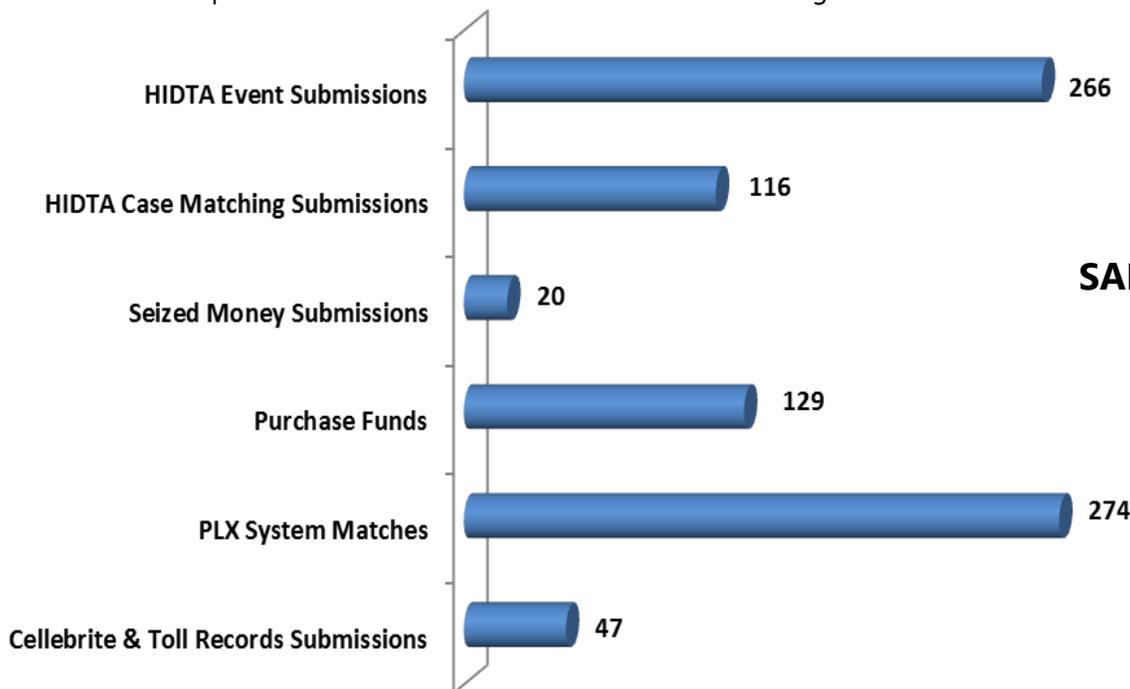
- 45% of SANE drug cases in 2017 involved prescription drugs
- 79% of prescription drug arrest counts involved prescription opiates

The diversion of prescription opiates is directly tied to the heroin problem in northern Michigan. Prescription opiates, unlike heroin, come from northern Michigan. The availability, the demand and money are what drive the opiate problem in northern Michigan. The prescription opiates that SANE conducts controlled purchases on are prescribed by physicians and dispensed by pharmacies in northern Michigan. The number of people living in northern Michigan who are addicted to opiates is high, so there will continue to be a market. This makes it profitable for those who hold valid prescriptions for opiates to sell them. SANE identified this as a problem and has worked on prevention efforts with treatment officials, DHHS, the medical field and others for over a decade.

These prevention efforts have focused on disposal, educating the medical field, and educating the public. For over a decade, SANE has been alerting more than 500 pharmacies and physician offices of SANE prescription drug arrests. This has improved the communication with opiate prescribers and pharmacists, and alerted them to trends and patterns. These efforts have had a positive impact on the problem; however, given the nature of this ongoing problem, SANE will continue to make these cases a priority and focus on efforts to keeping our community safe.

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All MSP multijurisdictional task forces report metrics including the following:

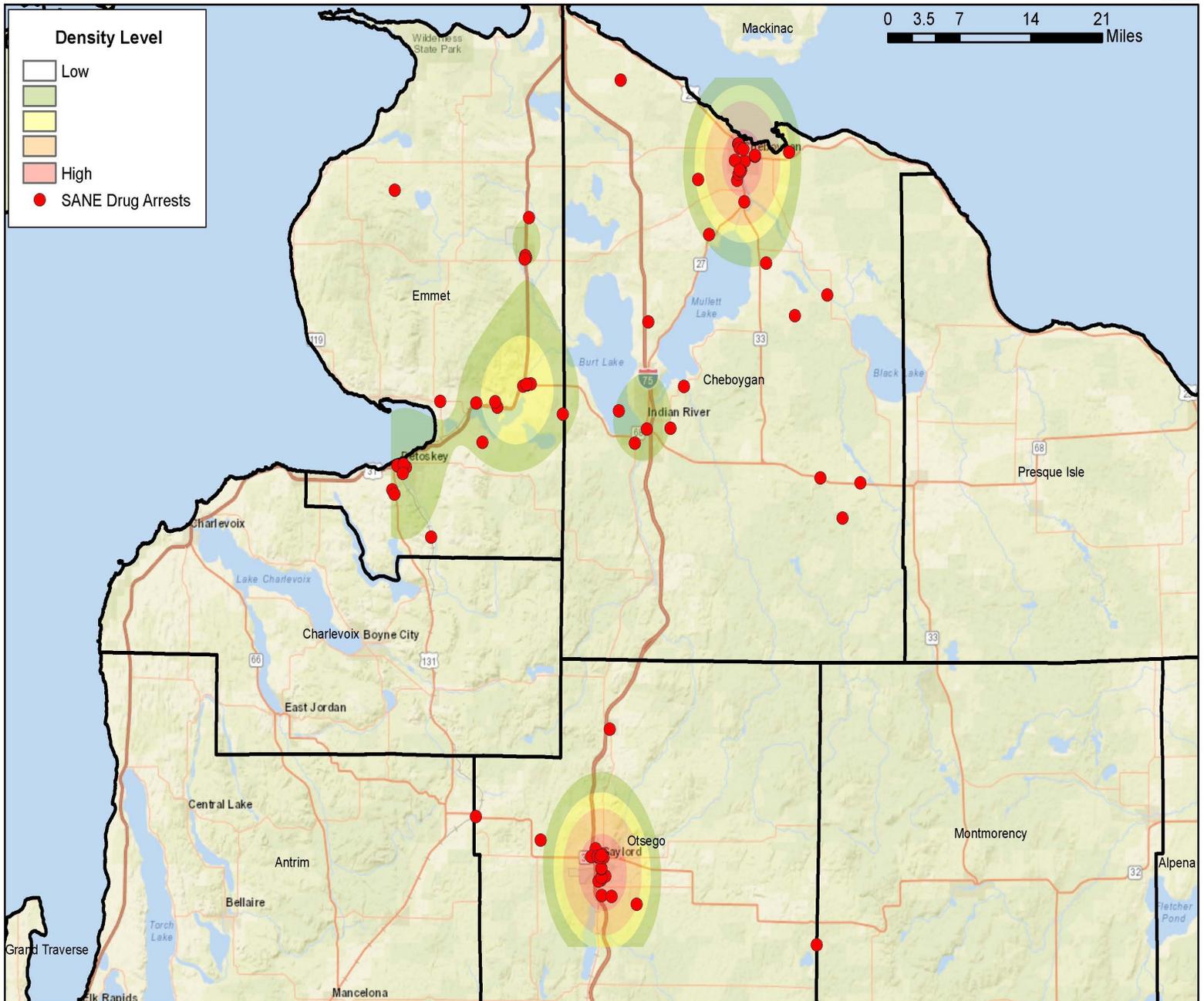
- Submission of telephone data downloads and pen register information (toll records)
- Submission of purchase funds and currency seized
- Participation in the HIDTA deconfliction and case matching initiatives



SANE 2017 Metrics

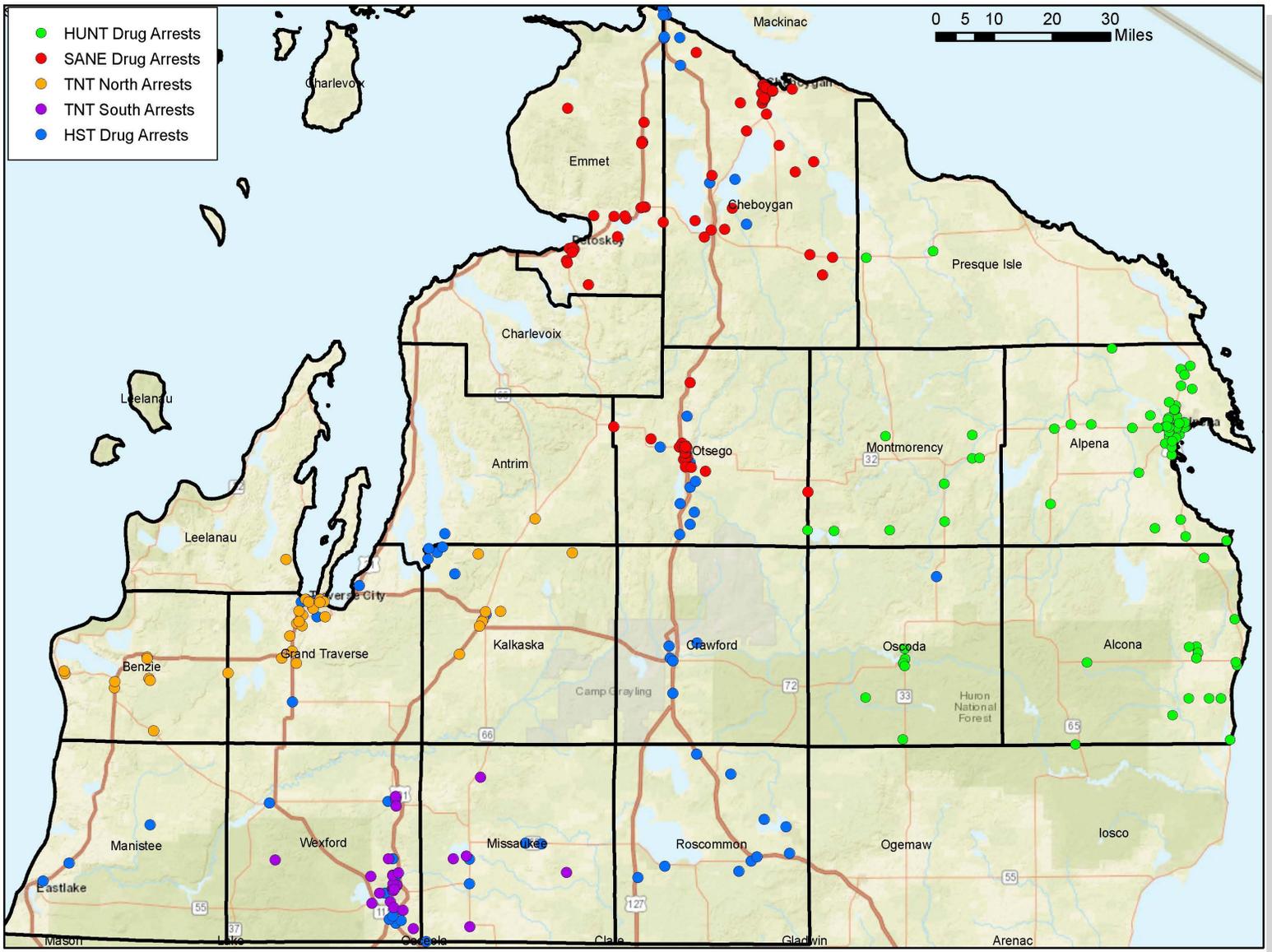
Arrest Density Map 18

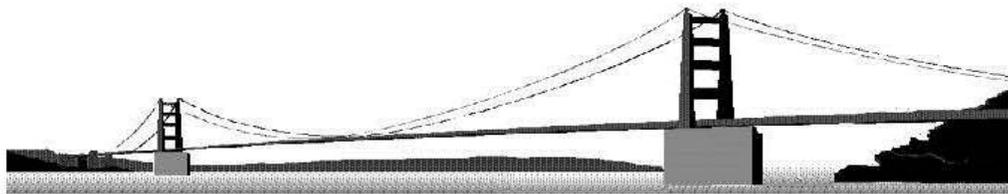
SANE 2017 DRUG ARREST DENSITY MAP



19 MSP Team Arrests

Michigan State Police Seventh District 2017 DRUG ARREST TOTALS BY TEAM





S . A . N . E .

STRAITS AREA NARCOTICS ENFORCEMENT

Mailing Address	P.O. Box 345 Topinabee, MI 49791
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Toll Free Phone	800-621-8651
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Fax	231-238-4228
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ADMINISTRATOR'S REPORT

5-22-18

PLANNING

COMMISSION:

At the Planning Commission's May 16, 2018 meeting the commission reviewed draft language concerning solar regulations and provided input for language modifications. The Planning Commission will continue work to move toward scheduling a public hearing in the future.

JAIL PROJECT/

STORAGE BUILDING:

The Jail contractor has finished installation of underground work, the geo-foam system and is in the process of pouring the footings and foundation of the addition. Due to ground water issues, a change order was approved in the amount of \$3,189.00 to place 3" of limestone as a base layer under the geo-foam pursuant to the recommendation of the soils engineer. Staff has authorization to approve up to \$25,000 in change orders for projects.

The storage contractor has ordered the steel building. The side walls of the steel building will be Sahara Tan and the roof Burnished Slate. Site work for the project should begin in the near future.

CCE 911:

As part of the 800 MHz Radio project, an amendment to the Interlocal agreement creating the 911 Central Dispatch Authority of Lower Michigan has been completed by the legal counsels of CCE-911 and the Counties. The amendment restates the articles of incorporation to reaffirm the legal basis for incorporation, confirm the commonly used name of CCE-911 Central Dispatch Authority, clarify its powers, and limitations. There are no changes to the board make up. The agreement does place new provisions that require CCE-911 to submit their budget to the counties for review by August 31 each year and requires any increase in the budget for operational or capital projects above the CPI to be approved by the Counties before adoption by CCE-911. The percentage cost each unit pays for operational cost has not changed. This document will be discussed at CCE-911's Tri-County meeting to be held at the Headlands on Wednesday, May 23, 2018 at 12:00 p.m. All Board members are encouraged to attend. A copy of the agreement is attached. This item will be placed on the June 12, 2018 for adoption.

Each County will also need to discuss and finalize their approach to funding the 800 MHz radio project. The two ballot options for voter consideration are a millage vote or an increase in phone surcharge. At the Boards work session, discussion was held concerning a request to increase the phone surcharge for operational and capital needs on the November Ballot for voter consideration. Staff will prepare information concerning funding options for Board review at the June 12, 2018 meeting. One factor to consider is that the Act that permits for a surcharge to be placed on a phone bill is scheduled to sunset at the end of 2021. Although the bill is likely to be extended it is not certain at this time.

**INDIGENT
DEFENSE:**

The County's Indigent Defense Plan has been approved by the MIDC. The County will have 180 days to implement the approved plan once funding is awarded.

**INTERLOCAL AGREEMENT
AMENDING THE AGREEMENT
CREATING THE
911 CENTRAL DISPATCH AUTHORITY OF LOWER MICHIGAN**

THIS INTERLOCAL AGREEMENT is among Charlevoix County, a Michigan political subdivision, whose address is 203 Antrim St., Charlevoix, Michigan 49720 (Charlevoix), Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 (Cheboygan), and Emmet County, a Michigan political subdivision, whose address is 200 Division Street, Petoskey, Michigan 49770 (Emmet), (collectively the Counties or the Incorporating Municipalities).

Recitals

- A. The Counties created the 911 Central Dispatch Authority of Lower Michigan (911 C.A.L.M.) under the Urban Cooperation Act, MCL 124.501, *et seq* (UCA), in 1993.
- B. The purpose of 911 C.A.L.M. was to centralize dispatch of emergency service responders within the Counties and to provide such services through an authority that is a legal entity separate from the Counties (“Authority”).
- C. 911 C.A.L.M. has performed such primary PSAP services under the auspices of the UCA Agreement and the Emergency 911 Service Enabling Act, MCL 484.1101 *et seq* (“911 Act”) since its creation and is commonly known as “CCE.”
- D. The Counties, therefore, desire to Restate the Articles of Incorporation for the Authority, to reaffirm that the legal basis for its incorporation is under the Urban Cooperation Act, to rename the Authority to its commonly used name of “CCE 911 Central Dispatch Authority,” and to continue providing centralize dispatch of emergency service responders within the Counties.

Agreement

Therefore, in consideration of the mutual promises contained herein, the Counties hereby agree that the 911 C.A.L.M. Agreement shall be amended to read in its entirety as follows:

RESTATED ARTICLES OF INCORPORATION OF THE CCE 911 CENTRAL DISPATCH AUTHORITY

I. CONTINUATION OF LEGAL ENTITY

The Counties expressly agree that these Restated Articles of Incorporation are intended to continue the legal entity created by the Counties under the 1993 C.A.L.M Agreement and not to create a new municipal corporation.

II. NAME

The name of the Authority shall be the "CCE 911 Central Dispatch Authority," which may be shortened to "CCE".

III. PURPOSE

The purposes of the Authority shall be to provide emergency health or safety services, specifically to provide a primary public safety answering point (PSAP) within the meaning of the 911 Act within the total territory of the Incorporating Municipalities, and to provide public safety systems and communications services.

IV. LEGAL ENTITY

As provided in Section 7 of the UCA, the Authority shall be a separate, non-profit body corporate, with power to sue or be sued in any court of this state. The Authority shall possess all the powers necessary to carry out the purpose of its incorporation, and those incident to those purposes. The enumeration of the powers in these Restated Articles of Incorporation shall not be construed as a limitation upon the Authority's general powers.

V. POWERS

Except as provided in Article VI below, the Authority shall have the following powers, which shall be liberally construed in its favor:

- A. All powers provided in the UCA and the 911 Act, now or in the future, in connection with the delivery of the emergency health or safety services specified in these Restated Articles.
- B. To acquire real and personal property by purchase, lease, gift, devise, or condemnation, either within or without the territorial limits of the Authority.
- C. To hold, manage, control, sell, exchange, or lease the real and personal property it has acquired.
- D. To condemn private property under Act No. 149 of the Public Acts of 1911, being sections 213.1 to 213.25 of the Michigan Compiled Laws, and the uniform condemnation procedures act, Act No. 87 of the Public Acts of 1980, being sections 213.1 to 213.77 of the Michigan Compiled Laws.
- E. Subject to any limitations provided in the UCA, to hire and discharge employees, attorneys, accountants, a fiscal agent, clerical staff, and consultants as the Authority Board considers necessary to carry out the purpose of the Authority.
- F. To adopt bylaws and rules of administration to accomplish the purposes of the Act, including but not limited to establishing rules and regulations for the governance of the Authority's employees and for the care and management of the Authority's equipment and property.
- G. To apply for and accept grants, loans, or contributions from the federal government or any of its agencies, the state, or other public or private agencies to be used to carry out the purpose of the Authority.
- H. To enter into any contracts with other entities not prohibited by law.
- I. To investigate emergency services requirements, needs, and programs and engage, by contract, consultants as may be necessary and cooperate

with the federal government, state, political subdivisions, and other authorities in those investigations.

- J. To carry over fund balances from year to year consistent with sound financial management for capital improvements, equipment purchases, contingencies and other similar purposes for which contingency fund balances are customary.
- K. To take any additional action or make any policy necessary to implement these powers or carry out the purpose of the Authority.

VI. LIMITATIONS

Notwithstanding the powers enumerated and conferred in Article V above, any of the following activities must be approved by the legislative bodies of all of the then current Incorporating Municipalities before the Authority Board may exercise its authority:

- A. The issuance of any bonds.
- B. The condemnation of any property.
- C. The addition of any Incorporating Municipalities to the Authority.
- D. The provision of any emergency services beyond 911 call answering and dispatching services and public safety systems and communications services.

VII. BOARD OF DIRECTORS

The Authority shall be governed by a Board of Directors (the Authority Board). The Authority Board shall exercise final authority regarding the powers of the Authority. The Authority Board may delegate to its staff and committees such powers as it deems appropriate, as long as such delegation does not create a conflict of interest or is otherwise unlawful.

- A. The Authority Board shall be comprised of nine (9) members, which to the extent reasonably possible shall be geographically diverse within each County, to be composed as follows:

1. Three county commissioners, one appointed from each County Board of Commissioners. Each County Board of Commissioners shall appoint one alternate board member.
 2. Three city or village representatives, one selected from each County. The local government representative and an alternate shall be selected by majority vote of all of the mayors and village presidents in the county, and shall be a mayor, village president, village trustee, city council member or city manager.
 3. Three township representatives, one selected from each County. This representative and an alternate shall be selected by a majority vote of the Michigan Township Association chapter in each County. and shall be an elected township official,
- B. Each alternate shall be entitled to participate and vote at Authority Board meetings in the absence of the regular Board member for which that alternate serves.
- C. A quorum of the Authority Board necessary to conduct business shall be a majority of the entire Authority Board (i.e., five (5) board members). All decisions of the Authority Board establishing official policies of the Authority and expending funds of the Authority shall be made by the vote of a majority of the entire board members (i.e., a vote of five (5) board members) and not simply by a majority of those board members present. All other decisions of the Authority Board shall be made by the vote of a majority of the board members present.
- D. Except for the standing committees established under these Restated Articles of Incorporation, the Authority Board may create and discharge such committees as it deems appropriate.
- E. The Authority Board shall set its schedule for meetings, but at a minimum shall meet at least quarterly each year.
- F. The Authority Board may reimburse its members, officers, and employees for authorized expenses which have been incurred on behalf of the Authority.

- G. The Authority Board shall adopt its own rules of procedure. The Authority Board shall also comply with the Open Meetings Act, as amended, and the Freedom of Information Act, as amended.

VIII. OFFICERS

The Authority Board shall annually select from its members a Chairperson, Vice Chairperson, and Secretary at its January meeting. Each officer shall serve for a term of one (1) year, or until his or her successor is appointed and assumes office. The Chairperson shall be the presiding officer of the Authority Board. In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Authority. In addition to the officers specified herein, the Authority Board shall select a fiscal agent, who is not required to be a member of the Authority Board and who shall serve at the pleasure of the Authority Board. The fiscal agent shall maintain all financial records of the Authority and shall report to the Authority Board at its regular meetings. At the request of the Authority Board, the fiscal agent shall give the Authority a bond in an amount determined by the Authority Board for the faithful performance of his or her duties. No Authority funds shall be expended, except by a check or other bank draft signed by the fiscal agent and one Authority officer as determined by the Authority Board.

IX. STANDING COMMITTEES

The following standing committees are hereby established:

- A. Executive Committee. An Executive Committee of the Authority Board is hereby established and shall be composed of the Chairperson, Vice Chairperson, and Secretary during the times they hold their respective offices. The Executive Committee shall be empowered to transact Authority business between Authority Board meetings, as necessary, except that the Executive Committee shall not be authorized to approve an annual operating budget, amend these Restated Articles of Incorporation, or amend or repeal any resolution of the Authority Board. The Executive Committee shall meet as needed at the call of the Chairperson or upon the written request of two (2) of the committee members filed with the Authority's Executive Director. The Executive Director

shall mail or deliver, either personally or by electronic means, a notice of the meeting to the Executive Committee members no less than three (3) days before the meeting. A quorum of the Executive Committee shall be a majority of its members present in person, and all business transacted by the Executive Committee shall be by a majority vote of the members present in person. The Executive Committee shall keep minutes of its proceedings, which minutes shall be filed with the minutes of the Authority Board, and any action taken by the Executive Committee shall be presented to the Authority Board for ratification at its next regular meeting.

- B. Technical Advisory Committee. A Technical Advisory Committee (TAC) is hereby established as an advisory committee to the Authority Board. The members of the TAC shall serve without compensation from the Authority.
1. Membership. The members of the TAC shall be all of the following. Alternate members may participate and vote at TAC meetings when the regular member is not present.
 - a. The Executive Director of the Authority, or his or her designated alternate.
 - b. The County Sheriff of each County, or the Sheriff's designated alternate.
 - c. One (1) Chief of Police or Director of Public Safety from each County appointed by the Authority Board, or the designated alternate appointed by the Authority Board.
 - d. One (1) representative of the Michigan State Police, or alternate, designated by the Michigan State Police.
 - e. One (1) Fire Chief or representative from the County Fire Association from each County appointed by the Authority Board, or the designated alternate appointed by the Authority Board.

- f. One (1) Emergency Medical Services representative appointed by the medical authority of each County, or the designated alternate appointed by the medical authority of each County.
 - g. A Prosecuting Attorney from one of the Counties appointed by the Authority Board, or the designated alternate appointed by the Prosecuting Attorney.
 - h. The Chief of Police of the Little Traverse Bay Bands of Odawa Indians, or the designated alternate appointed by the Bands.
2. Officers of the TAC. The TAC shall select at its January meeting from its members a Chairperson, Vice Chairperson, and Secretary, who shall each serve a term of one (1) year, or until their successors are appointed and assume office. The Chairperson shall be the presiding officer of the TAC. In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the TAC.
3. Responsibilities of the TAC. The TAC shall advise and make recommendations to the Authority Board concerning technological and other issues related to the Authority's ability to provide quality centralized dispatch services to emergency service responders within the Counties. The TAC may form a subcommittee composed of the law enforcement TAC members to supervise the Authority's compliance with LEIN rules and regulations as promulgated by the Michigan State Police.
4. Meetings. The TAC shall meet as needed at the call of the Chairperson or upon the written request of five (5) of the TAC members filed with the Executive Director. The Executive Director shall mail or deliver, either personally or by electronic means, a notice of the meeting to the executive committee members no less than three (3) days before the meeting. A quorum of the TAC shall be a majority of its

members present in person, and all business transacted by the TAC shall be by a majority vote of the members present in person. The TAC shall keep minutes of its proceedings, which minutes shall be filed with the minutes of the Authority Board.

X. DURATION

The Authority shall continue indefinitely unless it is dissolved as provided by these Restated Articles of Incorporation.

XI. FINANCES

- A. Except as provided herein, the Authority Board shall have budgetary and financial control over the Authority. The Authority Board, however, shall adopt a line item budget. A copy of the Authority's proposed budget must be given to each Incorporating Municipality on or before August 31 each year. Any increase in the Authority's budget, including all capital improvement projects, that exceeds the annual Midwest Consumer Price Index for All Urban Consumers (not seasonally adjusted) calculated for September (hereafter the CPI-U) times the prior year's originally approved budget and that necessitates additional funds from the Counties beyond the CPI-U increase shall be approved by the legislative bodies of all of the then current Incorporating Municipalities before the Authority Board may adopt that budget. In addition, any budget amendment(s), either individually or collectively, that requires additional contributions from the Incorporating Municipalities shall be approved by the legislative bodies of all of the then current Incorporating Municipalities before the Authority Board may adopt the budget amendment(s).
- B. The Authority shall also receive bond funds, private and public grants and other non-county general fund revenues for PSAP and other emergency services funds including but not limited to all state 911 surcharge payments distributed to the Counties.
- C. Each County shall have the responsibility to fund the Authority based on the following: Charlevoix County – 32.77%; Cheboygan County – 30.77%; and Emmet County – 36.46%, which allocation percentages are the same

as existed at the time these Restated Articles of Incorporation were adopted by the Counties.

- D. Each County shall, in the sole exercise of its discretion, determine the funding mechanism desired to meet its responsibility to fund the Authority. These funding mechanisms may include one (1) or more of the following methods:
1. Each County may assess a county 9-1-1 charge, as authorized under the 911 Act, either with or without approval of the voters, as provided in the statute. Each County shall then distribute the county 911 charge collected to the Authority pursuant to this Interlocal Agreement, since the Authority is providing primary PSAP services for each County.
 2. By extra-voted millage requested by each County individually and approved by the electorate within that County.
 3. By general fund appropriations from each County, as determined by the Board of Commissioners of that County.
 4. By supplemental payments by one or more of the Incorporating Municipalities, which in its/their sole discretion it/they may elect.
- E. Each County shall pay the Authority its share of the Authority's funding in equal quarterly installments, on or before January 31, April 30, July 31, and October 31 each year.

XII. FISCAL YEAR

The fiscal year of the Authority shall begin on January 1 and end on December 31 each year.

XIII. WITHDRAWAL

- A. An Incorporating Municipality may not elect to withdraw as an Incorporating Municipality from the Authority unless and until all of the following conditions are satisfied:

1. Any bonded indebtedness of the Authority is discharged, or the Incorporating Municipality desiring to withdraw pays all of its share of such bonded indebtedness prior to the withdrawal; and,
 2. All outstanding obligations the Incorporating Municipality desiring to withdraw has to the Authority are discharged and all outstanding obligations the Authority has to the Incorporating Municipality desiring to withdraw are discharged.
- B. After the conditions of paragraph A, above, have been satisfied, an Incorporating Municipality may withdraw from the Authority following the procedures of this paragraph.
1. Before an Incorporating Municipality may vote on a resolution concerning withdrawal from the Authority, it must publish in a newspaper of general circulation within such Municipality, a public notice that the Municipality is considering withdrawing from the Authority. The notice shall be published at least ten (10) days before the meeting.
 2. The effective date of the resolution to withdraw as an Incorporating Municipality shall be no less than two (2) months after the meeting at which the resolution was adopted.
 3. A certified copy of the resolution to withdraw as an Incorporating Municipality shall be sent by certified mail to the Chairperson of the Authority Board and the clerks of the remaining Incorporating Municipalities. The resolution must be mailed no less than two (2) months before the effective date of the resolution.
- C. An Incorporating Municipality that withdraws from the Authority shall pay its share of the Authority's funding for the year of the withdrawal, prorated to the effective date of the withdrawal.
- D. An Incorporating Municipality that withdraws from the Authority shall remain liable for its proportion of the normal debts and liabilities of the Authority up to the effective date of the withdrawal, but shall not be liable for any capital expenditures incurred by the Authority between the date the resolution to withdraw was adopted and the effective date of the

withdrawal. The proportion of the Authority's normal debts and liabilities for which an Incorporating Municipality remains liable under this provision shall be determined under the same formula used to apportion the Counties' share of funding the Authority under Article XI C above which is in existence at the time of withdrawal.

XIV. DISSOLUTION

The Authority may be dissolved by a two-thirds (2/3) vote of the entire Authority Board after all of the conditions and procedures for withdrawal specified in Article XIII above have been met. Upon dissolution, the debts of the Authority shall be paid and the net assets shall be divided among or between the Incorporating Municipalities in existence at the time of the dissolution as determined under the same formula used to apportion the Counties' share of funding the Authority under Article XI C above which is in existence at the time of dissolution. Each Incorporating Municipality in existence at the time of the dissolution shall also be subject to the obligations imposed by the UCA. If the Authority's assets are insufficient to pay all of the Authority's debts, then each Incorporating Municipality in existence at the time of the dissolution shall remain liable for those debts. The proportion of the Authority's debt for which an Incorporating Municipality remains liable shall be determined under the same formula used to apportion the Counties' share of funding the Authority under Article XI C above which is in existence at the time of dissolution.

XV. MERGER AND AMENDMENT

These Restated Articles of Incorporation replace, modify, and supersede all prior and contemporaneous written or oral understandings among the parties and may be amended or modified by a subsequent written Interlocal Agreement only and then only if such amendment or modification is duly approved by each County and signed by an authorized representative of each County.

XVI. FILING

The Charlevoix County Clerk shall be responsible for filing a copy of these Restated Articles of Incorporation with the County Clerk of each County and for filing a certified copy of these Restated Articles with the Secretary of State as required by the UCA.

XVII. EFFECTIVE DATE

These Restated Articles of Incorporation shall become effective upon the approval of all Counties.

The foregoing Restated Articles of Incorporation were adopted by the Charlevoix County Board of Commissioners at a meeting duly held on the _____ day of _____, 2018.

By: _____
Joel Evens

Its: Board Chair

By: _____
Cheryl Potter Browe

Its: Clerk

The foregoing Restated Articles of Incorporation were adopted by the Cheboygan County Board of Commissioners at a meeting duly held on the _____ day of _____, 2018.

By: _____
John B. Wallace

Its: Board Chair

By: _____
Karen L. Brewster

Its: Clerk

The foregoing Restated Articles of Incorporation were adopted by the Emmet County Board of Commissioners at a meeting duly held on the _____ day of _____, 2018.

By: _____
William Shorter

Its: Board Chair

By: _____
Juli Wallin

Its: Clerk



Cheboygan County

Board of Commissioners' Meeting

May 22, 2018

Title: Resolution 18-06 Resolution Against Budget Reductions to the Qualified Forest Program

Summary: Resolution to voice opposition to proposed budget reductions to the Qualified Forest Program. The proposed budget cuts would result in a 25% reduction referrals of management plans to the private sector, 25% reduction in yearly economic value referrals to the private sector, 25% reduction in Qualified Forest Program enrollments and Forestland Enhancement Fund verifications.

Financial Impact: NA

Recommendation: Approve Resolution 18-06 and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

Cheboygan County Board of Commissioners

Resolution No. 18-06

Resolution Against Proposed Budget Reductions to the Qualified Forest Program

Whereas, Cheboygan County recognizes the importance of the Qualified Forest Program and the positive effects of the Forestry Assistance Program Foresters to the local economy and positive response of the public to the services offered by Forestry Assistance Program Foresters.

Whereas, the County of Cheboygan has been positively augmented by the presence of a Michigan Department of Agriculture funded Qualified Forest Program, Forestry Assistance Program Forester.

Whereas, the State of Michigan has proposed budget reductions to the Qualified Forest Program.

Whereas, the County of Cheboygan is firmly opposed to any funding reduction that effects the quantity of Forestry Assistance Program Foresters.

Whereas, the County of Cheboygan is firmly opposed to any funding reductions to the Qualified Forest Program.

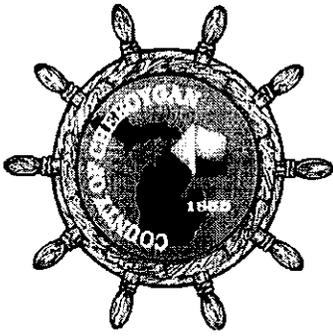
Now, therefore be it resolved, that the Cheboygan County Board of Commissioners is against the passage or enactment of budget reductions to the **Qualified Forest Program**.

Be it further resolved, that a copy of this resolution shall be transmitted to the Michigan State Senate the Michigan State House of Representatives, and the Governor of the State of Michigan.

John B. Wallace, Chair

I, Karen L. Brewster, Clerk of the Cheboygan County Board of Commissioners, do hereby certify and set my seal to the above resolution formally adopted on Tuesday, May 22nd, 2018, in the Commissioners Room of the Cheboygan County Courthouse, Cheboygan, Michigan.

Karen L. Brewster, County Clerk



Cheboygan County Board of Commissioners' Meeting

MEETING DATE: May 22, 2018

Title: Drug Court – Approval of MDCGP and Edward Byrne Memorial Justice Assistance Grant Certification Application

Summary: Cheboygan County Drug Court desires to apply for grant funds to continue the Drug Court Program. The application/certification for these grants is due June 1, 2018.

Financial Impact: The Drug Court is requesting a grant award amount of \$130,785.87 for Byrne JAG, and/or \$141,185.87 for MDCGP for FY 2018.

Recommendation:

Motion to approve the submittal of the Cheboygan County Drug Court Grant/Certification Application, and all future forthcoming documentation after review and approval by the Finance Director, and legal counsel, if applicable.

Prepared by:
Judge Scott Pavlich

Department: 53rd Circuit Court

*	Cheboygan City	Michigan State/Province	49721 Postal Code/Zip
Phone:*	231-627-8818		Ext.
Fax:	231-627-8419		

Funding

Does your program intend to apply for grant funding through SCAO?*

Yes

Select all grants that your program intends to apply for.

Michigan Drug Court Grant Program, Byrne JAG

Applicant Contact Information

Select your court* C53 Cheboygan/Presque Isle

Regional Administrator* Jerome Kole

People served* Men, Women

Program Fiduciary: * Cheboygan

Date that the program accepted or anticipates first participant* 11/03/2009

Please pick your program type* Adult Circuit Drug Court

Is your program operational?*

Yes

Courthouse name (example: Frank Murphy Hall of Justice) Cheboygan County Building

Courthouse street address* 870 South Main Street

Room/Floor

City* Cheboygan

State* MI

Zip code* 49721

Chief Judge: First Name* Scott

Chief Judge: Last Name* Pavlich

Chief Judge: E-mail Address* circuitjudge@cheboygancounty.net

Program Judge: First Name* Scott
Program Judge: Last Name* Pavlich
Title* Judge
Program Judge: E-mail Address* circuitjudge@cheboygancounty.net
Program Judge: Phone Number* 231-627-8818

Ext.

Program Judge's Mailing Address: Street* 870 South Main Street
Program Judge's Mailing Address: Room/Floor
Program Judge's Mailing Address: City* Cheboygan
Program Judge's Mailing Address: State* MI
Program Judge's Mailing Address: Zip Code* 49721

Judge 2: First Name
Judge 2: Last Name
Judge 2: Title Judge
Judge 2: E-mail Address
Judge 2: Phone Number

Ext.

Judge 2 Mailing Address: Street
Judge 2 Mailing Address: Room/Floor
Judge 2 Mailing Address: City
Judge 2 Mailing Address: State
Judge 2 Mailing Address: Zip Code

Judge 3: First Name
Judge 3: Last Name
Judge 3: Title Judge
Judge 3: E-mail Address
Judge 3: Phone Number

Ext.

Judge 3 Mailing Address:
Street

Judge 3 Mailing Address:
Room/Floor

Judge 3 Mailing Address:
City

Judge 3 Mailing Address:
State

Judge 3 Mailing Address:
Zip Code

Judge 4: First Name

Judge 4: Last Name

Judge 4: Title Judge

Judge 4: E-mail Address

Judge 4: Phone Number

Ext.

Judge 4 Mailing Address:
Street

Judge 4 Mailing Address:
Room/Floor

Judge 4 Mailing Address:
City

Judge 4 Mailing Address:
State

Judge 4 Mailing Address:
Zip Code

Court Administrator: First Name* Karen

Court Administrator: Last Name* Chapman

Court Administrator: E-mail Address* kjc@cheboygancounty.net

Project Director (Main Program Contact): First Name* Nicole

Project Director: Last Name* Pawlowski

Project Director: Title* Case Manager/Drug Court Coordinator

Project Director: E-mail Address* npawlowski@cheboygancounty.net

Project Director: Phone Number* 231-627-8818

Ext.

Project Director Mailing Address: Street* 870 S. Main Street

Project Director Mailing Address: Room/Floor

Project Director Mailing Address: City* Cheboygan

Project Director Mailing Address: State* MI

Project Director Mailing Address: Zip Code* 49721

Financial Officer: First Name* James

Financial Officer: Last Name* Manko

Financial Officer: Title* Financial Director

Financial Officer: E-mail Address* jmanko@cheboygancounty.net

Financial Officer: Phone Number* 231-627-8430

Ext.

Financial Officer Mailing Address: Street* 870 S. Main Street

Financial Officer Mailing Address: Room/Floor

Financial Officer Mailing Address: City* Cheboygan

Financial Officer Mailing Address: State* MI

Financial Office Mailing Address: Zip Code* 49721

Authorizing Official: First Name* John

Authorizing Official: Last Name* Wallace

Authorizing Official: Title* Cheboygan County Board of Commissioners Chairperson

Authorizing Official: E-mail Address* jwallace@cheboygancounty.net

Authorizing Official: Phone Number* 231-627-8855

Ext.

Authorizing Official Mailing Address: Street* 870 S. Main Street

Authorizing Official Mailing Address: Room/Floor

Authorizing Official Mailing Address: City* Cheboygan

Authorizing Official Mailing Address: State* MI

Authorizing Official 49721
 Mailing Address: Zip
 Code*

I have reviewed the above
 information for accuracy* Yes

DCCMIS Contact Information

DCCMIS Administrator
 (The person responsible
 for reporting data to
 SCAO): First Name* Nicole

DCCMIS Administrator:
 Last Name* Pawlowski

DCCMIS Administrator:
 E-mail Address* npawlowski@cheboygancounty.net

DCCMIS Administrator:
 Phone Number* 231-627-8818

Ext.

Assessments

*

How does the court determine whether a participant is eligible for the program? Explain the process and timeline for entry.

Eligibility:

- 1) Resident of courts jurisdiction (county)
- 2) Defendant to have a serious pattern of substance abuse or dependency
- 3) The offense must be a high court misdemeanor or felony
- 4) Must not have serious mental health issues that would impede him/her from completing the program successfully.
- 5) Non-violent offenders

Once the referral and application packet is received by the Prosecutor, legal eligibility is determined as to whether the person fits the aforementioned criteria for the drug court program. The Prosecutor evaluates cases and makes plea offers, attends staffing and hearings to offer information about the candidate. In some cases a substance abuse evaluation is recommended at this stage of the process.

The application packet is then turned over to the Case Manager for review. The candidate is called and told to have a substance abuse evaluation done and to sign a release of information so the Case Manager can receive a copy of this recommendation, via mail or fax. The candidate will then have an intake/screening done with the Case Manager within 48 hours of receiving the referral and application packet. If the candidate is in jail the Case Manager goes to the jail and conducts the intake and screening there. The intake/screening form used is provided by DCCMIS.

The Drug Court team then looks at the potential participant for consideration and a vote for admission into the program is done at the next meeting after the intake/screening and assessment is complete. If the candidate

is voted into the program and our substance abuse counselors feel the participant would benefit from inpatient treatment then Northern Michigan Regional Entity (NMRE) is faxed paperwork filled out by participant and an intake is done, via phone. NMRE and the treatment center will then set up when the participant goes and how long they will go for. If the participant is in jail NMRE is called from the jail with the Case Manager present and the substance abuse assessment is conducted and will state if the candidate should have inpatient residential treatment or intensive outpatient treatment. The Drug Court Team meets weekly. The timeline for this process occurs within one week.

*

How does the program determine clinical diagnosis?

Our two treatment providers do a substance abuse evaluation prior to the participant entering into inpatient counseling. The screening tools used are the SASSI-4, BHI, MAST, DAST, Socrates, Modified Simply Screening (self-administered), and the Mental Health Screening Form (self-administered).

The treatment providers then use the DSM-5 for the clinical diagnosis and this is based upon the assessment matched to the DSM-5 criteria.

Provide the name of the clinical assessment tool(s) used.

* BHI-MV with narrative
 SASSI-4
 BHI
 MAST
 DAST
 Socrates
 Modified Simply Screening (self administered)
 Mental Health Screening Form (self administered)

Does the court allow charges other than substance use or possession?

* Yes

Does the court screen and exclude violent offenders as defined in MCL 600.1060?

* Yes

Does the court use subjective screenings for motivation to change or preparedness for treatment when determining suitability for drug court?

* Yes

Does the program use a standardized risk and needs assessment tool(s)?

* Yes

Provide the name(s) of the standardized risk and needs assessment tool(s).

SNAP-Strengths, Needs, Assessment, Preferences

Is the participant reassessed for risk/needs throughout the program?

* Yes

Problem Solving Court Team

Title	Name of Team Member	How often does this member attend staffing meetings?	How often does this team member attend status review hearings
Judge or Judicial Officer	Scott Pavlich	Always	Always
Prosecutor	Daryl Vizina	Always	Sometimes
Defense Counsel	Mike Ekdahl	Always	Sometimes
Treatment Representative	Diane Lissfelt	Always	Sometimes
Program Coordinator	Nicole Pawlowski	Always	Always
Probation Officer	Jim Feagan	Always	Always
Law Enforcement Officer	Todd Ross	Always	Sometimes
Evaluator	Karen Chapman	Always	Sometimes
Other		Always	Always

Problem Solving Court Team

If your program has additional team members not listed above, please include them here. Do these team members attend status review hearings and staffing meetings? If yes, how often? Please include any other relevant information.

Les Tebo - drug court team's compliance officer. Les always attends the drug court staff meetings and sometimes attends the status review hearings.

If one or more of the above team members does not regularly attend staffing meetings and/or status review hearings, how does the court ensure that team members actively contribute to the program and to participant success?

Team members always attend the staffing meetings and actively contribute to the program during this meeting. Some of the team members that do not attend some of the status review hearings, but know what will take place during the review hearing because it is discussed prior in the staffing meeting.

How do team members share information as necessary to appraise participants' progress in treatment and compliance with the conditions of drug court? *

Journal entry using DCCMIS, Phone, Fax, Staffing meeting, E-mail, In-person

Role of the Judge

How did the judge become involved in the program?

Volunteered

Assigned **Yes**

How long has the judge been a member of the team? * **>2 years**

Do participants ordinarily appear before the same judge throughout their enrollment in the program?

***** **Yes**

Does the judge base interactions with program participants on the four principles of procedural fairness?

Voice?* **Yes**
The ability to participate in the case by expressing their viewpoint.

Neutrality?* **Yes**
Consistently applied legal principles, unbiased decision makers, and a "transparency" about how decisions are made.

Respectful treatment?* **Yes**
Individuals are treated with dignity, and their rights are obviously protected.

Trustworthy authorities?* **Yes**
Authorities are benevolent, caring, and sincerely trying to help the participants.

How does the judge consider the perspectives of all team members before making decisions that affect participants' welfare or liberty interests?

The judge meets with the Drug Court team on a weekly basis. If any participant has engaged in conduct that may result in a sanction, their conduct and progress is discussed by the entire team with all parties having a full chance to express themselves before any decisions are made.

Does the judge rely on the expert input of duly trained treatment professionals when imposing treatment-related conditions?

***** **Yes**

Does the program have phases?

***** **Yes**

How frequently do participants appear before the judge for status review hearings while in the program?

Phase 1 **Weekly**

Phase 2 **Bi-weekly**

Phase 3 **Monthly**

Phase 4 or Above **Monthly**

Does the judge spend at least three minutes interacting with each participant during the status review hearing?

***** **Yes**

Does the judge offer supportive comments to participants, stress the importance of their commitment to treatment and other program requirements, and express optimism about their abilities to improve their health and behavior?

***** **Yes**

Does the judge allow participants a reasonable opportunity to explain their perspectives concerning factual controversies and the imposition of sanctions, incentives, and therapeutic adjustments?

* Yes

Confidentiality

Have any team members received training on federal confidentiality requirements and how they affect treatment court practitioners and contractors?

* Yes

Please explain what federal confidentiality training each team member has received.

Our team members, except our defense counsel, attended NDCI Adult Drug Court Operational Tune-Up Training in Midland, MI., 05/10/18 and 05/11/18

The Judge and Case Manager attended the Annual MADCP two day training in Grand Rapids, MI., March 2018.

*

How does the court ensure that confidential records are protected after consent expires or is revoked?

All participants' files are kept in a secure locked file cabinet. All participant files that are terminated, completed successfully, or did not qualify are in a secured file cabinet and not accessible, except by court personnel.

Does the program have written procedures and/or policies that regulate and control access to and use of written and electronic confidential records?

* Yes

Please attach the policies and procedures document.

Policy and Procedure Manual.doc

Does the court have a Memorandum of Understanding (MOU) that includes confidentiality?

* Yes

Please attach the MOU that includes confidentiality.

DOC053017-05302017093530.pdf

Have all statutorily required team members signed the MOU?

* Yes

Is electronic data protected by security walls and password-protected?

* Yes

Is access to the electronic data controlled and limited?

* Yes

Are pre-court staffing meetings closed to participants and the public?

* Yes

Does the treatment court have a team member designated as a confidentiality compliance officer?

* Yes

Who is the team's confidentiality compliance officer?

Nicole Pawlowski

Due Process

Does the drug court conduct home visits of participants as part of a standard monitoring program?

* Yes

Do participants give a waiver against unreasonable searches and seizures as a condition of probation?

* No

Does termination meet the requirements under MCR 6.445 Probation Revocation?

* Yes

Please explain in detail how termination meets the requirements under MCR 6.445. Include what is provided to the participant, and how decisions are made.

Termination only occurs after a full review of the participant's case with the entire drug court team. The judge makes the final decision on termination after receiving the team's input.

Once a participant is terminated, it is treated the same as any other probation violation and the provisions of MCR 6.445 are implemented. The probation agent prepares a probation violation bench warrant, which is discussed with and presented to the participant, who is then arraigned in court shortly thereafter. At that time, the participant is advised of the possible penalties as well as his/her rights to a hearing and to be represented. If the participant does not admit then a hearing is scheduled within 14 days.

*

How does the court ensure that a sanction that implicates a liberty interest meets procedural protections under due process? Include what is provided to the participant, and how decisions are made. Please explain in detail.

If there is an alleged violation, the participant is advised of this by the probation agent or the case manager. If the participant admits to the infraction, they sign an admission form and a sanction is imposed by the judge. If the participant denies the allegation, a hearing is scheduled. Participants receiving a written notice or probation violation are arraigned, advised of their rights, and a hearing is scheduled.

Participant Supervision and Compliance

How many active participants does each case manager/probation officer supervise?

- * There is one case manager and one probation officer supervising the Drug Court participants. The number of participants they can supervise is 30 total.

Do participants regularly attend self-help or peer-support groups in addition to professional counseling?

- * Yes

Do these peer-support groups follow a structured model or curriculum such as 12-step or Smart Recovery models?

Yes

Are non-faith-based peer-support options available?

Yes

Does the program have phases?

- * Yes

*How frequently do participants meet with a clinical case manager or comparable treatment professional during the **first** phase of the program?*

Weekly

What are the participant requirements for each phase of the program?

Phase One Phase 1: Participants must meet with Case Manager/Probation Officer once per week and provide schedule/appointments. They must also attend Drug Court weekly, followed by a weekly Life Skills group. Attend minimum of 3 AA/NA meetings weekly and provide verification. Obtain a sponsor within 30 days of entering the program. Attend Enhanced Outpatient Counseling as directed, as well as any other recommended counseling. Participants submit to a minimum of three random drug screens per week and any additional testing that may be ordered by the court. OUIL 3 offenders are on tether during this first phase. Participants must adhere to a curfew (9:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have 90 days of continued drug and alcohol free sobriety before phase advancement. Participant must also submit an essay requesting advancement to next phase.

Phase Two Phase 2: Participants must meet with Case Manager/Probation Officer once a week and provide schedule/appointments. They must also attend Drug Court on a bi-weekly basis. Attend minimum of 3 AA/NA meetings weekly and provide verification. Must continue to attend all substance abuse counseling and any other services ordered. Participants must develop a Healthy Living Plan which includes an evaluation of the physical, emotional, mental and spiritual aspects of their lives. This plan must also include education, employment, housing and relationship goals. Must submit to a minimum of two random drug screens per week and any additional testing that may be ordered by the court. Participants must adhere to a curfew (10:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have six months of continued drug and alcohol free sobriety, must submit an essay requesting advancement to next phase and be making payments as ordered by the court.

Phase Three Phase 3: Participants must meet with Case Manager/Probation Officer once a week and provide schedule/appointments. They must attend Drug Court on a monthly basis on the first Tuesday of the month, unless otherwise directed, and continue to attend a minimum

of 3 AA/NA meetings per week and provide verification. Must continue to attend all substance abuse counseling and any other counseling services as recommended. Participants should be employed, actively seeking employment, and/or enrolled in a vocational training/educational program. Must submit to a minimum of two random drug screens per week and any additional testing that may be ordered by the court. Must adhere to a curfew (11:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have a full six months of continued drug and alcohol free sobriety before phase advancement, must complete and essay requesting advancement to the final phase and must be making monthly payments as ordered by the court.

Phase Four and Above Phase 4: Participants meet with Drug Court Case Manager/Probation Officer monthly and attend Drug Court once a month, however, during the final month of Phase 4, weekly Drug Court attendance is required. Participants must attend counseling once a month, minimally, or as recommended by the Clinical Assessor, and continue to attend a minimum of three AA/NA meetings weekly and provide verification. Must adhere to a curfew (12:00 a.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. They must submit to one drug test a week and random drug screens are determined by the case manager or probation officer. This phase is four months, but participants must be clean and sober for at least six months and have all court ordered amounts paid in full to graduate.

Do participants receive assistance finding safe, stable, and drug-free housing?

* Yes

Where applicable, are ignition interlock devices and restricted driver licenses made available to eligible participants?

* Yes

*

Describe the incentives the court uses, and describe the actions/behaviors/accomplishments that result in each incentive.

The incentives that we have used to date are varied.

Participants in Phase 1 advancing to Phase 2 receive a gift certificate from the Circuit Court for \$20 to apply against their fines and costs and they are given an inspirational book signed by all members of the Drug Court team. They are also presented with a certificate of achievement. Completing Phase 1 means that the participant is complying with drug court recommendations and has a minimum of three months sobriety.

Participants in Phase 2 advancing to Phase 3 receive a gift card (varied) for \$15 and a certificate of achievement. Completing Phase 2 means that the participant is complying with drug court recommendations and has a minimum of six months sobriety.

Participants in Phase 3 advancing to Phase 4 receive a \$20 gift card (varied) and also a certificate of achievement. Completing Phase 3 means the participant is complying with all recommendations and has a minimum of six months sobriety.

Completing Phase 4 the graduating participants receive a "recovery" travel mug along with a certificate of completion. Graduating drug court means a minimum of six months sobriety, completion of counseling, and an exit interview.

Incentives are awarded to reinforce positive behaviors and encourage sober living. The judge and the team applaud and commend when sobriety time is announced, verbal praise is done when the participant is satisfying the drug court requirements.

*

Describe the sanctions the court uses, and describe the violations/behaviors that result in each sanction.

Technical violations, such as positive drug/alcohol screens, failing to report, failing to attend counseling/treatment, curfew, and/or felon association are sanctioned using a variety of methods, but are not limited to:

- 1) Incarceration
- 2) Community Service Work
- 3) Increased Reporting
- 4) Monetary Fine for Missing Counseling
- 5) Home Confinement
- 6) Alcohol Monitoring Tethers
- 7) Writing an Essay
- 8) Increased Drug Testing

Some examples - community service work is often assigned for participants who commit minor infractions such as missing a counseling appointment, losing a job, etc. Participants have been required to prepare and submit essays on various topics when a minor infraction occurs, such as a curfew violation, dishonesty, etc.

Jail time and being required to start over in a phase are sanctions that are employed when participants fail or miss a drug or alcohol test and/or dilute tests. Jail time imposed for these infractions would be 2-3 days, and in no event exceed 14 days.

*

How soon are sanctions imposed after noncompliant behavior? Explain all relevant scenarios.

The judge administers each sanction and is generally assessed in the courtroom at the first Drug Court appearance after the incident. Jail sanctions for drugs or alcohol use are generally imposed within 24 hours of a positive, missed, or diluted test. All other noncompliant behavior is addressed by the judge within the next business day, if this violation occurs during the weekend or holiday. If violations occur during the work week, sanctions are imposed within 24 hours.

Are participants given access to counsel and a fair hearing if a jail sanction might be imposed?

* Yes

Do participants receive punitive sanctions if they are otherwise compliant with their treatment and supervision requirements but are not responding to treatment interventions?

* No

*

What are the requirements for graduation? Include information on program requirements, sobriety days, and other social/economic requirements.

Graduation requires participants successfully complete phase 4 of the program and they must have at least six months sobriety. All fines, costs and restitution must be paid in full. The participant is required to complete counseling, individual and group. The work history for the graduating participant requires them to maintain a job, which is established in Phase 2 and carried through to graduation. Some participants referred to drug court are required by a probation order to complete their GED or Diploma and they are strongly encouraged to complete this prior to graduation.

*

List reasons why a participant may be terminated from the program.

Reasons for termination vary. Generally, termination occurs after multiple failed tests and continued use. Sometimes this has been coupled with attempts to submit fraudulent samples and overall lack of effort. If participants commit new felonies (other than use or possession), they are terminated. Some have been terminated as a result of absconding, and one was terminated due to health reasons (cancer, multiple surgeries, medications, coupled with low motivation).

*

How is the decision to terminate a participant from the program reached?

The decision to terminate has always been decided by a vote of the majority of the team.

*

If a participant is terminated from the program because adequate treatment is not available, what is the process for sentencing?

No participant is terminated from the program due to adequate treatment not being available.

Drug and Alcohol Testing

Substance Abuse Testing Procedures and Policies

Policy	
Witnessed collection?	Yes
Testing observed by same-gendered staff?	Yes
Random testing?	Yes
Evening testing?	Yes
Holiday testing?	Yes
Weekend testing?	Yes
Routine examination for dilution and adulteration?	Yes
Completion of a chain-of-custody form?	Yes

Substance Abuse Testing Policies

If your program uses multiple testing agencies that do not have the same testing procedures, please describe the differences. [For example, testing agency "A" has observed testing, and testing agency "B" does not.]

Drug Testing Types

Type of Test	
Urinalysis	Yes
Oral Fluid	No
Alcohol Tether	Yes
Hair Test	No
Portable Breathalyzer	Yes
Remote Alcohol Monitoring	Yes
Blood Test	No
Sweat Test	No

Testing Substances

Substance	Included in Panel?
Opioids	Yes
Cocaine	Yes
Marijuana	Yes
Benzodiazepine	Yes
Oxycodone	Yes
MDMA	
Barbiturates	
Bath Salts	
Amphetamine	Yes

Methamphetamine	Yes
Methadone	Yes
PCP	
Synthetic Marijuana	
Alcohol	Yes
Heroin	Yes

Substances

If your program tests for substances not provided in the list above, please list them here.

Tramadol and Buprenorphine are included in our panel tests. Although not contained in our panel tests, upon request, we also can have Redwood Lab test for Ritalin, MDM, Barbiturates, Kratom, SOMA, Fentanyl, PCP, Gabapentin, etc. There are also tests available on our request for Spice/K2 and bath salts.

Does the program have phases?

* Yes

What are the testing requirements for each phase of the program?

Phase 1 Must submit to random drug and alcohol testing three times per week. Additional testing may be ordered by the Court.

Phase 2 Must submit to random drug and alcohol twice a week. Additional testing may be ordered by the Court.

Phase 3 Must submit to random drug and alcohol twice a week. Additional testing may be ordered by the Court.

Phase 4 and above Must submit to one random drug test a week. Additional testing may be ordered by the Court.

How soon after a participant is notified to report to a drug test must the participant report?

* Within 10 hours

How soon are drug testing results received after the test is administered?

* Within 24 hours, Within 48 hours, More than 48 hours

If more than one response is selected from the question above, explain each notification timeline.

Drug testing results are anywhere from 24 to 48 hours and sometimes longer. Drug tests are sent out by mail to a forensic lab, so depending on the day of the week the drug test is collected determines the day we receive the results. The courier, Fedex, only picks up Monday through Friday and they are overnighted, so weekend collections are sent out on Monday. The negative drug screens come back faster than the positive drug tests because positive drug tests are confirmed. The negative test only takes about 24 hours to get the results back and the positive test take between 3 and 4 days.

If a participant denies substance use in response to a positive screening test, what type of confirmation instrument is used to verify the positive?

* EtG/EtS, LC/MS/MS

If a confirmation is required, how soon is the team notified of the results?

* More than 48 hours

Who conducts drug testing for your program?

* Collection sites:
Northern Michigan Independent Drug Screening, LLC

Forensic Lab:
Redwood Toxicology

Services

Types of Services	
Individual outpatient	Yes
Group outpatient	Yes
Detoxification	Yes
Residential treatment	Yes
Sober living	Yes
Intensive outpatient	Yes
Gender-specific groups	Yes
Mental health treatment	Yes
Medication assisted treatment	Yes
Trauma-Informed	Yes
Other	No

Treatment

If you selected "Yes" in the "Other" category above, please provide details of the additional programs that are available to participants.

How many treatment agencies are primarily responsible for managing the delivery of treatment services for program participants?

* 4

Is a clinically trained representative from one of these agencies a core member of the team?

* Yes

Do they regularly attend team meetings?

* Yes

Do they regularly attend status review hearings?

* Yes

How soon after program entry are participants linked to treatment?

* Within 1 week of admission

Do treatment providers use evidence-based models and administer treatments that are documented in manuals and have been demonstrated to improve outcomes?

* Yes

Please specify models as well as treatments used.

Screening tools prior to starting counseling:
 SASSI-4
 BHI
 MAST
 DAST
 Socrates
 Modified Simply Screening (self administered)
 Mental Health Screening Form (self administered)

Groups:
 CBT-Cognitive Behavioral Therapy
 REBT-Rational Emotive Behavior Therapy
 DBT-Dialectical Behavior Therapy
 SAMHSA-Substance Abuse Anger Management Program
 Recovery Storytelling Relapse Prevention
 Co-Occurring
 Intake Basic Awareness

Risk and Needs Assessments:
 SNAP

Recovery Meetings:
 AA/NA
 SMART Recovery
 Celebrate Recovery

Who determines how often a participant must attend treatment?

* The Drug Court Guidelines and the counselor/therapists recommendations.

How many hours of treatment do participants typically receive in a week?

* The participants receive 5 hours of treatment a week.

Medication Assisted Treatment (MAT), Part 1

MAT Policy Statements	
We allow the use of medication assisted treatment when appropriate; and we link participants to prescribing physicians, facilities, and services.	
We allow the use of medication assisted treatment when appropriate, but we do not link participants to services.	Yes
We do not allow participants to use medication assisted treatment in the program.	
We deny admission to potential participants who use medication assisted treatment for opioid or alcohol use disorders.	
Our program has no policy regarding medication assisted treatment.	

Medication Assisted Treatment, Part 2

If your program allows the use of medication assisted treatment when appropriate, does it engage in a fact-sensitive inquiry in each case?

Yes

Is the fact-sensitive inquiry guided by input from physicians with expertise in addiction medicine and medication assisted treatment?

No

Education

*

What type of training did the team receive before the program became operational?

The National Drug Court Institute (NDCI) Adult Drug Court Planning Initiative Training Program (five days)

Do team members attend continuing education workshops on at least an annual basis to gain up-to-date knowledge about best practices and drug court topics?

*

No

Does the program have a plan in place for new hires of the drug court to complete formal training or an orientation after assuming their position?

*

Yes

Does the judge attend current training events on:

Legal and constitutional issues in drug courts*	Yes
Judicial ethics*	Yes
Evidence-based substance abuse and mental health treatment*	Yes
Behavior modification*	Yes
Community Supervision*	Yes

Program Evaluation

*

How does the program use data to monitor program operations and make programmatic changes when necessary?

Drug court maintains an electronic database; DCCM, DCAS, and Redwood Toxicology Laboratory (drug testing lab). This allows the case manager to monitor the progress of participants, program incentives, sanctions, treatment, ancillary services, data entries from treatment professionals, drug screens, AA/NA, payments, review hearings, ignition interlock devices, employment/education, which will provide the drug court team with information on how to change certain components of our drug court program. The case manager will be using DCAS to run analysis, periodically throughout the year.

Has the program enlisted the services of an independent evaluator?

*

No

What methods and tools does your team use to evaluate the structure of your program? How often is the evaluation performed?

Our target population has remained consistent, being adult high risk felons, who have an alcohol or opiate drug addiction at the core of their criminality. The initial legal screening occurs at the prosecutor's office after a defendant requests and fills out the referral forms. If the participant is legally eligible then a substance abuse screening is performed and submitted to the entire team with the participant's application. The matter is discussed fully and then the team votes on admission. Once voted in, admission is less than two weeks from the start of the application process. The participants are then set up with treatment, whether it is inpatient, outpatient and/or mental health, this is done right away or no longer than a week after accepted into the program. If mental health is part of the treatment process the participant does this along with outpatient substance abuse counseling.

Every time a participant appears in drug court the case manager provides feedback regarding the participants counseling attendance and progress, any curfew violations, employment or educational status, as well as legal status. The drug court team meets weekly to discuss participants that are appearing for the review hearing and any other matters that need attention from the team. So, Phase 1 is three months and the participant appears weekly, Phase 2 is six months and the participant appears bi-weekly, Phase 3 is six months and the participant appears monthly, and Phase 4 is four months and appears monthly and to graduate drug court the participant has to have a minimum of six months sobriety, complete counseling and pay off all fines and cost. All the phases in drug court total 19 months and a minimum of 34 review hearings. The graduate is then placed on six months' probation and reports monthly to the probation agent. After this is completed the total is 25 months in the drug court program.

The drug testing is done by a forensics lab and we use their software to schedule our tests. Phase 1 will test 3 times a week, Phase 2 and 3 will test 2 times a week, and Phase 4 will test once a week, but all phases are subject to random testing and this can be utilized through our lab or an instant test. After we have the positive or negative result from the lab, the case manager enters this information into DCCMIS, bi-weekly to monthly.

Home and curfew check are done by the case manager, probation agent, and the compliance officer. Home check done by the case manager and probation agent are done on a monthly basis, unless they are new to the program or move then the participant is checked within a week of being at their new residence. Our compliance officer is out at night making sure the participants are home at curfew, this happens randomly, unannounced and throughout the week. Our compliance officer also checks them for alcohol (PBT's) while at the residence, if there is any concern while there our compliance officer will contact the probation agent and/or case manager. The case manager is in constant contact with the participants; days, nights, holidays, and weekends and this information is put into DCCMIS and shared with the team when necessary.

The drug court teams meets every week and participants are discussed on an individual basis, but overall with the structure of our drug court we evaluate bi-annually to annually and on an as needed basis.

What methods and tools does your team use to evaluate your program's outcomes? How often is the evaluation performed?

The case manager runs performance measures from DCCMIS weekly. At each weekly meeting that information obtained is shared regarding counseling attended, AA/NA or SMART Recovery, drug screens taken with a pass or failed result, negative or positive conduct, and work/school/community service performance. If there is a negative conduct it is discussed before any sanction is imposed. Sanctions can be jail, curfew, moved back in a phase, cost, community service, or written essay. With positive behavior the

participant receives affirmation by the court for this positive conduct, such as completing a phase, obtaining a job or getting a promotion at work, reuniting with their children, extended sobriety. These incentives and sanctions are all entered into DCCMIS and reports are run to present to the team.

Statistics regarding percentages of participants, successful and unsuccessful are reviewed with the case manager and judge at least every quarter and with the drug court team it is discussed bi-annually or annually. The total number of sanctions, incentives, admissions, graduations, and terminations are compiled every year and shared with the team. These numbers are also shared with our board of commissioners in our annual report. We will periodically run analysis of data through DCAS and this information is dicussed with the judge quarterly and with the team bi-annually to annually.

Certification Form

Authorizing Official

By checking the box, I certify that the below-referenced person is the Authorizing Official for the court program.* Yes

Authorizing Official Name:* John Wallace

Date:* 06/01/2018

Project Director

By checking the box, I certify that the below-referenced person is the Project Director for the court program.* Yes

Project Director Name:* Nicole Pawlowski

Date:* 06/01/2018

Financial Officer

By checking the box, I certify that the below-referenced person is the Financial Officer for the court program.* Yes

Financial Officer Name:* James Manko

Date:* 06/01/2018

By checking this box, I certify that the Chief Judge of this court supports our program applying for certification.* Yes

Certification Updates

Has this program previously applied for Certification? * Yes

Are you using the 'Copy Existing Application' to start this application? Yes

Are there any changes to the answers in this application? Yes

Identify the changes made to this application- include the section of the application where each change is made and a brief description of each change.

Applicant Contact Information: Financial Officer information and Authorizing Officials information.

Assessments: The program eligibility is structured better to help with the timeline for entry.

Clinical assessment tools have been updated. The Risks and Needs Assessments have been updated.

Sanctions: Increased drug testing was added and the length of time in jail was changed.

Notification Timeline for Drug Screens: This section has been updated on how long our drug screens take to receive results.

Treatment: In this section we updated the assessments, groups offered, risk and needs assessment, and recovery meetings.

Program Evaluation: The sections of evaluating and measuring outcomes needed to be modified to meet the standards and best practices.

Certification Form: Authorizing Official and Financial Officer has been updated.

What day(s) of the week does the program usually hold staffing and status review hearings?

Tuesday is staffing meetings and review hearings for the men. Wednesday is the review hearing for the women. This is every week.



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Application

Application: 13806 - Fiscal Year 2019 Michigan Drug Court Grant Program (MDCGP)

Program Area: Michigan Drug Court Grant Program (MDCGP)

Funding Opportunities: 12788 - Fiscal Year 2019 Michigan Drug Court Grant Program (MDCGP)

Application Deadline: 06/01/2018

Personnel

Mark as Complete | Go to Application Forms | Add

Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Nicole Pawlowski	Drug Court Coordinator/Case Manager	520 hrs @ \$19.82; 1580 hrs @ \$20.41	\$42,153.18	\$0.00	\$0.00	\$0.00	\$42,153.18
Les Tebo	Law Enforcement Officer	169 hrs @ \$15.65; 507 hrs @ \$16.12	\$0.00	\$0.00	\$10,817.44	\$0.00	\$10,817.44
			\$42,153.18	\$0.00	\$10,817.44	\$0.00	\$52,970.62

Personnel Justification

Personnel Justification*

Justify personnel (i.e., wages) associated with the proposed project.

The Drug Court utilizes the services of Les Tebo. Mr. Tebo is a retired County Sheriff Deputy, and his services to the Drug Court include making home visits to the participants, work visits when necessary, verifying curfew compliance, etc. Mr. Tebo's services and input have been a valuable asset to the program. It is our experience that one of the best tools for a successful drug court program is that the participants know that the rules will be monitored and enforced, and that they will have to comply with them. Mr. Tebo's services have allowed us to greatly enhance that reality within our program. Mr. Tebo works 13 hours per week, and will be paid \$15.65 per hour for October 1 to December 31, 2018, and \$16.12 per hour beginning January 1st and running through September 30, 2019.

Nicole Pawlowski is the Drug Court Coordinator and Case Manager for the Drug Court. She is full-time at 40 hours per week. Her salary will be \$19.82 per hour for October 1 to December 31, 2018, and \$20.41 per hour beginning January 1st and running through September 30, 2019.

Fringe Benefits

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	6.2%	\$2,635.20	\$0.00	\$570.68	\$0.00	\$3,305.88
Retirement	0%	\$8,067.10	\$0.00	\$0.00	\$0.00	\$8,067.10
Hospital Insurance	0%	\$18,208.13	\$0.00	\$0.00	\$0.00	\$18,208.13
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	3.17%	\$285.30	\$0.00	\$285.30	\$0.00	\$570.60
Workers Compensation	0%	\$501.54	\$0.00	\$329.93	\$0.00	\$831.47
Life Insurance	0%	\$31.20	\$0.00	\$0.00	\$0.00	\$31.20
Other	1.45%	\$616.30	\$0.00	\$158.85	\$0.00	\$773.15
Other	0%	\$247.92	\$0.00	\$0.00	\$0.00	\$247.92
Totals		\$30,592.69	\$0.00	\$1,442.76	\$0.00	\$32,035.45

Fringe Benefits Justification

Fringe Benefits Justification*

Justify fringe benefit costs associated with the proposed project.

Fringes for Les Tebo will be approximately \$1,442.76 (FICA - 6.2%; Workers Comp. - 3.05%; Medicare (other) - 1.45%)

Fringes for Nicole Pawlowski will be approximately \$30,592.69 (Workers Comp. - 1.18%; FICA 6.2%; Medicare (other) - 1.45%; Long-term disability (other))

Contractual

Add

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contributions	Total	Subrecipient	Contractor/Vendor
Counseling Services	Catholic Human Services, Diane Lissfelt, Harbor Hall	various	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	No	Yes
Transitional Housing	Salvation Army	\$9.00 per day up to 60 days PER PARTICIPANT	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	No	Yes

Mental Health Services	PsychNorth, PLLC	\$260 eval; \$210 follow-up & supp. therapy; \$100 limited follow-up	\$5,360.00	\$0.00	\$0.00	\$0.00	\$5,360.00	No	Yes
Drug Testing	Redwood Toxicology, Northern Michigan Independent Drug Screening, LLC	various	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	No	Yes
Defense Attorney Services	Michael Ekdahl	\$100/hour; max of \$600/month	\$7,200.00	\$0.00	\$0.00	\$0.00	\$7,200.00	No	Yes
Medicated Assisted Treatment	Alcona Health Center	varies (see below)	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	No	Yes
Drug Testing	DTPM (Drug Testing Program Mngmt)	\$10.50 per test/200 tests per month	\$25,200.00	\$0.00	\$0.00	\$0.00	\$25,200.00	No	Yes
			\$64,960.00	\$0.00	\$0.00	\$0.00	\$64,960.00		

Contractual Justification

Contractual Justification*

Justify contractual costs associated with the proposed project

The Drug Court contracts with several counseling providers. Catholic Human Services and Harbor Hall provide counseling services, therapy and assessments for drug court participants. Rates for their services are as follows: if funded through NMRE, individual sessions are \$10 each and group sessions are \$5 each; if not funded, those rates are \$80 and \$50 respectively. It is anticipated amounts to Catholic Human Services and Harbor Hall will average approximately \$80 per month, for a total of \$960 annually. Diane Lissell's rate is \$90 per hour (average of \$270/month) for a total of \$3,240 annually. These fees are consistent with the rate that is being paid in Northern Michigan for the services being provided. The Drug Court has contacted all possible providers in order to ensure that the lowest possible rates could be obtained.

We have contracted with Northern Michigan Independent Drug Screening, LLC to perform drug screens for drug court participants. It is anticipated they will perform up to approximately 100 total drug screens per month, at a rate of \$4.00 per test.

Redwood Toxicology will be performing lab drug testing, at various rates, depending on what is requested on an individual basis. Pricing begins at \$8.50 for a 9 panel test, which will be utilized for the majority of our testing. At times, we will also request certain Specialty Urine Test Panels, which range from \$15.00 to \$70.00, depending on the substance(s) requested to be tested for, i.e. Kratom, Ritalin, Bath Salts, Synthetic Marijuana, masking agents, etc.

DTPM provides instant in-house testing. The testing equipment is provided to our Drug Court to utilize in-house, at a rate of \$10.50 per test. It is estimated that we would perform approximately 200 tests per month. We believe this would be an accurate testing procedure to allow quicker results.

PsychNorth, PLLC will be providing psychiatric/mental health services for participants referred as necessary. Services will be provided by JoAnn Haderer, DNP, PMHNP-BC and Shari Froelich, DNP. They will provide new patient evaluations (\$260), follow-up and supportive therapy (\$210), and limited follow-ups (\$100) as needed (normally two). Generally, they will see participants one month after initial medication adjustments, and then every three months if stable. It is anticipated we would request these services for up to eight participants for the year.

The Salvation Army provides transitional housing for Drug Court participants as needed. There is a t-house for men and a t-house for women.

Michael Ekdahl is our Drug Court defense attorney. Mr. Ekdahl attends the staffings and court sessions of the Drug Court, as well as participates in the decision-making for drug court participants. Those services are not billed to any individual. Mr. Ekdahl will receive \$100 per hour, not to exceed \$600 per month.

We are able to utilize Alcona Health Center for MAT services/medication. The following amounts are ranges, depending on the participants' insurance carrier. Evaluations: \$16.00-\$217.00; Office visits for new patients: \$61.00-\$287.00; established patients: \$62.00 - \$199.00. Medications also vary in price depending on insurance. Pricing without insurance: Vivitrol begins at \$48.50 month; Naltrexone injections - \$232.10 for 10 injections. We anticipate 5-6 participants annually may be seen at Alcona Health Center for MAT.

Supplies

Add

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Incentives	Gift cards, graduations gifts, etc.	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Office supplies	Estimation	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Drug Testing Supplies		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Office Space		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Cell Phone use	\$45 per month	\$0.00	\$0.00	\$540.00	\$0.00	\$540.00
On Demand Training for Risk/Needs Assessments	\$499 one time fee	\$0.00	\$0.00	\$499.00	\$0.00	\$499.00
Risk/Needs (cognitive) Assessments	\$10.25 each	\$615.00	\$0.00	\$0.00	\$0.00	\$615.00
		\$2,165.00	\$0.00	\$1,039.00	\$13,000.00	\$16,204.00

Supplies Justification

Supplies Justification*

Justify supply costs associated with the proposed project.

Gift cards, graduation gifts, inspirational books, movie tickets, etc. are given to drug court participants at the time of phase advancement or graduation. It is estimated that this will total approximately \$1,300.

MDOC continues to supply drug testing supplies that are currently utilized by the probation office and case manager for instant drug testing.

The County of Cheboygan contributes \$45.00 per month to the Case Manager for cell phone use.

\$499 is requested from the County of Cheboygan for a one-time On Demand (online) training for Nicole Pawlowski to perform Risk/Needs Assessments.

It is estimated up to 60 assessments will be performed. The cost for each assessment is \$10.25.

Travel							Add
Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total	
Mileage for home calls	100 miles/month @ \$.545	\$0.00	\$0.00	\$654.00	\$0.00	\$654.00	
MADCP Registration Fees	\$305 per person, three person limit	\$915.00	\$0.00	\$0.00	\$0.00	\$915.00	
MADCP Conference extras	Estimation to allev. costs	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	
National Drug Court Conference	Estimation (air fare, lodging, etc)	\$0.00	\$0.00	\$8,246.80	\$0.00	\$8,246.80	
Bus tokens for Drug Court Participants	\$10.00 each/40 tokens total	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	
		\$1,315.00	\$0.00	\$9,200.80	\$0.00	\$10,515.80	

Travel Justification

Travel Justification*

Justify travel costs associated with the proposed project.

The amount of \$654.00 is being requested to reimburse drug court staff for mileage costs incurred for mainly home visits, but also for transporting participants to counseling, interviews, training related appointments, medical appointments, etc. We are estimating 100 miles per month at a rate of \$.545 per mile. This amount is being requested from the County of Cheboygan.

\$300.00 is requested from the County of Cheboygan to alleviate the costs for lodging/mileage/meals costs for the MADCP Conference.

Drug Court team members anticipate attending the National Drug Court Conference in 2019. \$8,246.80 is requested to pay for/alleviate the costs of such a training (air fare, accommodations, meals, etc.)

Bus tokens allow participants to attend necessary meetings, drug court sessions, reporting, appointments, job seeking, etc. As we are a rural area, it is often difficult for participants to find transportation. Tokens are \$10.00 each. The costs for fares vary, ranging from \$4.00 for up to five miles and \$8.00 for 35 miles and over.

Total Budget

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$141,185.87	\$0.00	\$22,500.00	\$13,000.00	\$176,685.87

Last Edited By: Karen Chapman, 05/18/2019



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Application

Application: 13797 - Fiscal Year 2019 Federal: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) - CFDA 16.738

Program Area: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) CFDA 16.738

Funding Opportunities: 12787 - Fiscal Year 2019 Federal: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) - CFDA 16.738

Application Deadline: 06/01/2018

Personnel

[Go to Application Forms](#) | [Add](#)

Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Nicole Pawlowski	Drug Court Coordinator/Case Manager	520 hrs @ \$19.82, 1560 hrs @ \$20.41	\$42,153.18	\$0.00	\$0.00	\$0.00	\$42,153.18
Les Tebo	Law Enforcement Officer	169 hrs @ \$15.65, 507 hrs. @ \$16.12	\$0.00	\$0.00	\$10,817.44	\$0.00	\$10,817.44
			\$42,153.18	\$0.00	\$10,817.44	\$0.00	\$52,970.62

Personnel Justification

Personnel Justification*

Justify personnel (i.e., wages) associated with the proposed project.

The Drug Court utilizes the services of Les Tebo. Mr. Tebo is a retired County Sheriff Deputy, and his services to the Drug Court include making home visits to the participants, work visits when necessary, verifying curfew compliance, etc. Mr. Tebo's services and input have been a valuable asset to the program. It is our experience that one of the best tools for a successful drug court program is that the participants know that the rules will be monitored and enforced, and that they will have to comply with them. Mr. Tebo's services have allowed us to greatly enhance that reality within our program. Mr. Tebo works 13 hours per week, and will be paid \$15.65 per hour for October 1 to December 31, 2018, and \$16.12 per hour beginning January 1st and running through September 30, 2019.

Nicole Pawlowski is the Drug Court Coordinator and Case Manager for the Drug Court. She is full-time at 40 hours per week. Her salary will be \$19.82 per hour for October 1 to December 31, 2018, and \$20.41 per hour beginning January 1st and running through September 30, 2019.

Fringe Benefits

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	6.2%	\$2,635.20	\$0.00	\$670.68	\$0.00	\$3,305.88
Retirement	0%	\$8,067.10	\$0.00	\$0.00	\$0.00	\$8,067.10
Hospital Insurance	0%	\$18,208.13	\$0.00	\$0.00	\$0.00	\$18,208.13
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	3.17%	\$285.30	\$0.00	\$285.30	\$0.00	\$570.60
Workers Compensation	0%	\$501.54	\$0.00	\$329.93	\$0.00	\$831.47
Life Insurance	0%	\$31.20	\$0.00	\$0.00	\$0.00	\$31.20
Other	1.45%	\$616.30	\$0.00	\$156.85	\$0.00	\$773.15
Other	0%	\$247.92	\$0.00	\$0.00	\$0.00	\$247.92
Totals		\$30,592.69	\$0.00	\$1,442.76	\$0.00	\$32,035.45

Fringe Benefits Justification

Fringe Benefits Justification*

Justify fringe benefit costs associated with the proposed project.

Fringes for Les Tebo will be approximately \$1,442.76 (FICA - 6.2%; Workers Comp. - 3.05%; Medicare (other) - 1.45%)

Fringes for Nicole Pawlowski will be approximately \$30,592.69 (Workers Comp. - 1.18%; FICA 6.2%; Medicare (other) - 1.45%; Long-term disability (other))

Contractual

[Add](#)

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contributions	Total	Subrecipient	Contractor/Vendor
Counseling Services	Catholic Human Services, Diane Lissfelt, various Harbor Hall		\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	No	Yes
Participant Monitoring	Salvation Army	\$100 per week	\$5,200.00	\$0.00	\$0.00	\$0.00	\$5,200.00	No	Yes

Mental Health Services	PsychNorth, PLLC	\$260 eval \$210 follow-up & supp. therapy: \$100 limited follow-up	\$5,360.00	\$0.00	\$0.00	\$0.00	\$5,360.00	No	Yes
Drug Testing	Redwood Toxicology, Northern Michigan Independent Drug Screening, LLC	various	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	No	Yes
Medicated Assisted Treatment	Alcona Health Center	varies (see description below)	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	No	Yes
Drug Testing	DTPM (Drug Testing Program Mngmt)	\$10.50 per test/200 tests per month	\$25,200.00	\$0.00	\$0.00	\$0.00	\$25,200.00	No	Yes
			\$54,960.00	\$0.00	\$0.00	\$0.00	\$54,960.00		

Contractual Justification

Contractual Justification*

Justify contractual costs associated with the proposed project

The Drug Court contracts with several counseling providers. Catholic Human Services and Harbor Hall provide counseling services, therapy and assessments for drug court participants. Rates for their services are as follows: if funded through NMRE, individual sessions are \$10 each and group sessions are \$5 each; if not funded, those rates are \$80 and \$50 respectively. It is anticipated amounts to Catholic Human Services and Harbor Hall will average approximately \$80 per month, for a total of \$960 annually. Diane Lissfel's rate is \$90 per hour (average of \$270/month) for a total of \$3,240 annually. These fees are consistent with the rate that is being paid in Northern Michigan for the services being provided. The Drug Court has contacted all possible providers in order to ensure that the lowest possible rates could be obtained.

We have contracted with Northern Michigan Independent Drug Screening, LLC to perform drug screens for drug court participants. It is anticipated they will perform up to approximately 100 total drug screens per month, at a rate of \$4.00 per test.

Redwood Toxicology will be performing lab drug testing, at various rates, depending on what is requested on an individual basis. Pricing begins at \$8.50 for a 9 panel test, which will be utilized for the majority of our testing. At times, we will also request certain Specialty Urine Test Panels, which range from \$15.00 to \$70.00, depending on the substance(s) requested to be tested for, i.e. Kratom, Ritalin, Bath Salts, Synthetic Marijuana, masking agents, etc.

DTPM provides instant in-house testing. The testing equipment is provided to our Drug Court to utilize in-house, at a rate of \$10.50 per test. It is estimated that we would perform approximately 200 tests per month. We believe this would be an accurate testing procedure to allow quicker results.

PsychNorth, PLLC will be providing psychiatric/mental health services for participants referred as necessary. Services will be provided by JoAnn Haderer, DNP, PMHNP-BC and Shari Froelich, DNP. They will provide new patient evaluations (\$260), follow-up and supportive therapy (\$210), and limited follow-ups (\$100) as needed (normally two). Generally, they will see participants one month after initial medication adjustments, and then every three months if stable. It is anticipated we would request these services for up to eight participants for the year.

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Supplies

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Add Total
Incentives	Gift cards, graduations gifts etc.	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00
Office supplies (basic supplies)	Estimation	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Drug Testing Supplies		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Office Space		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Cell phone use	\$45.00 per month	\$0.00	\$0.00	\$540.00	\$0.00	\$540.00
MRT Workbooks	\$30.00 per book (up to 30 books)	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
On Demand Training for Risk/Needs Assessments	\$499.00 one-time fee	\$0.00	\$0.00	\$499.00	\$0.00	\$499.00
Risk/Needs Assessments	\$10.25 each	\$615.00	\$0.00	\$0.00	\$0.00	\$615.00
		\$1,765.00	\$0.00	\$2,139.00	\$13,000.00	\$16,904.00

Supplies Justification

Supplies Justification*

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It is estimated that up to 60 assessments will be performed. The cost of each assessment is \$10.25.

Travel							Add
Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total	
Mileage for home calls	100 miles @ \$.545 (per month)	\$0.00	\$0.00	\$654.00	\$0.00	\$654.00	
MADCP Registration Fees	\$305 per person, three person limit	\$915.00	\$0.00	\$0.00	\$0.00	\$915.00	
MADCP Conference extras	Estimation to allev. costs	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	
National Drug Court Conference	Estimation to allev. costs (air fare, lodging, etc.)	\$0.00	\$0.00	\$7,146.80	\$0.00	\$7,146.80	
Bus tokens (mileage) for Drug Court Participants	\$10 each token (40 tokens)	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	
		\$1,315.00	\$0.00	\$8,100.80	\$0.00	\$9,415.80	

Travel Justification

Travel Justification*

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\$300.00 is requested from the County of Cheboygan to alleviate the costs for lodging/mileage/meals costs for the MADCP Conference.

Drug Court team members anticipate attending the National Drug Court Conference in 2019. \$7,146.80 is requested to pay for/alleviate the costs of such a training (air fare, accommodations, meals, etc.)

Bus tokens allow participants to attend necessary meetings, drug court sessions, reporting, appointments, job seeking, etc. As we are a rural area, it is often difficult for participants to find transportation. Tokens are \$10.00 each. The costs for fares vary, ranging from \$4.00 for up to five miles and \$8.00 for 35 miles and over.

Total Budget

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$130,785.87	\$0.00	\$22,500.00	\$13,000.00	\$166,285.87

Last Edited By: Karen Chapman, 05/18/2018



Cheboygan County

Board of Commissioners' Meeting

May 22, 2018

Title: MSHDA Blight Program Grant Amendment MBP-11– Removal of Gold Front Structures

Summary: The County has requested and has been granted a grant term extension to 9/30/2018 to complete the project.

Financial Impact: NA

Recommendation: Motion to approve the MSHDA Blight Program Grant Amendment - Grant # MBP-11 and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson, County
Administrator
Buffy Jo Weldon,
County Treasurer

Department: Administration and Treasurer

**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
OPERATIONS DIVISION
MSHDA Blight Program Grant Amendment**

Grantee: Cheboygan County

Grant #: MBP-11 Amendment #: 1 Effective Date: May 14, 2018

Purpose of Amendment:

- Budget Increase:
- Budget Decrease:
- Change in Cost Category/Activity:

New Budget Amount:
New Budget Amount:

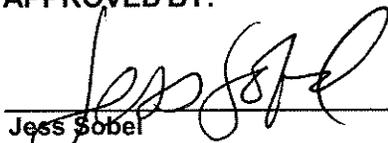
Component-Activity	Current Budget		Revised Budget	
	MSHDA	OTHER	MSHDA	OTHER
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Grant Term or Period Change

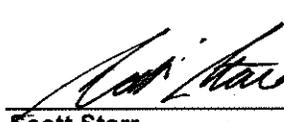
From: 9/1/2017 - 7/31/2018 To: 9/1/2017 - 9/30/2018

- Change in Scope of Work (See attached revision)
- Change in Special Conditions (See attached revision)

APPROVED BY:



Jess Sobel
Grants Manager, Operations Division



Scott Starr
Director, Operations Division

Authorized Signatory of Recipient

Date