



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Organizational Finance/Business Meeting January 9, 2018 9:30 a.m.

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation/Pledge of Allegiance**
- 4. Chairperson requests nominations for Vice-Chairperson**
- 5. 2018 Meeting Calendar**
- 6. 2018 Rules of Order**
- 7. Community Corrections Advisory Board – Reappoint Judge Pavlich, Judge Butts and Judge Barton**
- 8. Close Organizational Portion of Meeting**
- 9. Approve Agenda**
- 10. Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Straits Regional Ride – SASI Inc. Transportation Agreement Amendment
 - D. Sheriff Vehicle Purchases
 - E. Correspondence:
 1. Huron County Resolution in Opposition of HB 5096-5098
 - F. Minutes:
 1. Finance/Business Meeting 12/12/2017 & Joint Meeting 12/20/17
 2. NEMCSA – 12/1/2017
 3. City Council Meetings - 11/28//17
 4. Health Board Meeting - 11/21/17
 5. County Road Commission – 11/22/17 & 12/7/17
 6. Fair Board Meetings – 9/11/17, 11/6/17 & 12/4/17
 7. Planning – 12/6/17
- 11. Brief Citizens Comments – (3 minutes per person)**
- 12. Scheduled Visitors**
- 13. Finance Director’s Report**
- 14. Administrator’s Report**
- 15. Committee Reports**
- 16. Old Business**

17. New Business

- A. Zoning Ordinance Amendment #143 – Office, Health & Fitness Center Uses
- B. Zoning Ordinance Amendment #144 – Bar & Restaurant Uses
- C. Resolution 18-01 to increase Recycling Surcharge from \$24 to \$25
- D. Vehicle Repair Contract 2018-2021
- E. Cheboygan County Remonumentation
 - 1. 2018 Surveyor Agreements
 - 2. 2018 Peer Group Agreements
 - 3. 2018 Administrative Agreement
- F. Purchasing Policy Revision – Sole Vendor Listing 300-2A
- G. 2018 Salary & Wage Resolution #17-09 – Non-Union General Employees – Amendment #2 – Probate Court
- H. National Crime Victim's Rights Grant – 2018
- I. Defined Contribution Plan (457) changing from Security Benefit Plan to The Standard Plan

18. Citizens Comments

19. Board Member Comments

20. Adjourn to the Call of the Chair



2018

Cheboygan County Commissioners Calendar of Board Meetings

January

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GREEN = 9:30 AM (mornings)

Tri-County—TBD

**2018 RULES OF ORDER
BOARD OF COMMISSIONERS
CHEBOYGAN COUNTY, MICHIGAN**

1.0 AUTHORITY

These rules are adopted by the Board of Commissioners of the County of Cheboygan pursuant to Section 46.11 of the Compiled Laws of Michigan, as amended.

2.0 MEETINGS

2.1 Organizational Meeting

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the county clerk shall preside. As the first item of business the county clerk shall administer the oath of office to the commissioners if the oath has not previously been administered.

The second item of business shall be election of the chairperson of the board and the vice-chairperson. The term of the chairperson shall be for two (2) years, while the term for the vice-chairperson shall be for one (1) year. The clerk shall call for nominations for the office of chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the clerk shall order the roll of commissioners to be called. When one nominee receives a majority of the votes of the members elected and serving, that nominee shall be declared chairperson. The election of the board chairperson may be by secret ballot with the approval of a majority of commissioners present.

The newly elected chairperson shall assume the chair and proceed with the election to the office of vice-chairperson, which shall be conducted by roll call vote.

If the commissioners present shall not cast a majority for one nominee, the county clerk shall continue to preside until a majority of commissioners elects one of its members to be chairperson. The board of commissioners may proceed onto other agenda items, as they shall decide.

2.2 Regular Meetings

The county board shall meet on the second and fourth Tuesday of each month. At its first meeting in each calendar year, the board of commissioners shall establish its schedule of regular meetings for the balance of the year. The "Business" meeting shall be the second Tuesday of each month and the "Committee of the Whole" meeting shall be the fourth Tuesday of each month. Exceptions to the above will be dates set by State Statute. Most generally, items for board action will not be placed on the agenda of the committee of the whole meeting. The purpose of the committee of the whole meeting shall be presentations, department reports, and forum for addressing the board. Materials and information may be distributed at the Committee of the Whole meeting. If any regularly scheduled meeting falls on a legal holiday, the board will meet on

the next secular day that is not a holiday. All meetings of the board, regular, reconvened, special, and committee of the whole shall be adjourned to the call of the chair.

2.3 Reconvened Meetings.

All meetings adjourned to the call of the chair may be reconvened by the chair, following the notice required by Paragraph 3.3 of these Rules.

2.4 Special Meetings

The board of commissioners shall meet in special session upon a written petition to the county clerk and signed by no less than three (3) members of the board. The petition for a special meeting shall specify the time, date, place, and purpose of the meeting.

2.5 Emergency Meetings

Emergency meetings of the board of commissioners may be held only in the event of a severe and imminent threat to the health, safety, or welfare of the public when two-thirds of the members of the board of commissioners elected and serving decide that delay would be detrimental to efforts to lessen or respond to the threat.

2.6 Place of Meetings

Meetings of the board of commissioners shall be held in the chambers of the board of commissioners in the county courthouse unless public notice of the meeting states a different location. Whenever the regular meeting place of the board of commissioners shall appear inadequate for members of the public to attend, the chairperson may change the meeting location to a larger facility in the county. If the relocated meeting is called to order within 36 hours of the time when the previous meeting was adjourned to the call of the chair, then no additional public notice (other than posting the new location prominently on the door of the regular meeting place and at a location visible from the outdoors) is required under the open meetings act. If, however, the relocated meeting is called to order more than 36 hours after the previous meeting was adjourned to the call of the chair, then 18 hour notice is required as provided in Rule 3.3. The clerk shall also give notice of the change in the meeting place in a newspaper if time permits.

2.7 Time of Regular Meetings

The time of the regular meetings will be 9:30 a.m. and shall be stated in the regular schedule of meetings adopted under Rule 2.2.

2.8 Change in Schedule

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the members. In the event the board shall meet and a quorum is not present, the board, with the approval of those present, may adjourn the meeting to a later day and time provided that proper notice to members and the public is given.

3.0 PUBLIC NOTICE OF MEETINGS

The county clerk shall provide the proper notice for all meetings of the board of commissioners. Such notice shall be posted in a conspicuous location at the county courthouse visible from the outdoors and include, but not necessarily be limited to, the following:

3.1 Regular Meetings

Posting a notice within 10 days after the first meeting of the county board in each calendar year indicating the date, time, and place of the board's regularly scheduled meeting.

3.2 Schedule Change

Whenever the board shall change its regular schedule of meetings, a posting of notice of the change within three days following the meeting in which the change was made.

3.3 Reconvened, Special and Emergency Meetings

If the board chair reconvenes an adjourned meeting of the board of commissioners under Rule 2.3 or if the board schedules a special meeting under Rule 2.4 or an emergency meeting under Rule 2.5 a notice of such meeting shall be posted immediately. No meetings, except emergency meetings, shall be held until the notice has been posted in a conspicuous location at the county courthouse visible from the outdoors at least 18 hours prior to such meeting. In addition to posting the notice as provided herein, the county clerk, or his or her designee, shall deliver a notice of a reconvened or special meeting, which includes the purpose of the reconvened or special meeting, to the residence of each commission by personal delivery, facsimile transmission, email transmission, or registered mail no less than 18 hours prior to such special meeting.

3.4 Notification to Media and Others

The county clerk shall notify, without charge, any newspaper or radio or television station of the board's meeting schedule, schedule changes, or reconvened, special or emergency meetings whenever such newspaper or radio or television station has filed with the clerk a written request for such notice. The clerk shall also notify other individuals or organizations of regular meeting schedules, changes in the schedule, or reconvened, special and emergency meetings, but only upon their written request and agreement to pay the county for printing and postage expenses. With written consent of the persons or agencies requesting notification, notice may be made by facsimile transmission or email. In the absence of such consent, notices shall be made by first class mail.

4.0 QUORUM AND ATTENDANCE

4.1 Quorum

A majority of commissioners of the board elected and serving (four members) shall constitute a quorum for the transaction of ordinary business of the board.

4.2 Attendance

No member of the county board may absent himself or herself without first having notified the chairperson of his or her intent to be absent from a scheduled meeting.

5.0 AGENDA FOR REGULAR MEETINGS

The county clerk in conjunction with the administrator, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all regularly scheduled commission meetings. Anyone desiring to place a matter on the agenda shall notify the clerk of such item by 12:00 noon on the Tuesday preceding the next regular meeting of the board. Documentation and information necessary for board action requests must be submitted by the above deadline. No item shall be placed on a board agenda unless the administrator has first reviewed the item, has sufficient information for recommendation to the board including finance director concurrence, and has made the determination as to the item being Business meeting or Committee of the Whole format. The chairperson of the board shall review and add or delete items as he/she considers proper. The board, except upon the consent of a majority of the members present, shall not consider items not received by the clerk of the board by the stated deadline.

5.1 Agenda for Reconvened, Special and Emergency Meetings

Whenever the board is called into a reconvened or special session pursuant to Rule 2.3 or Rule 2.4, the agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs. The agenda for emergency meetings pursuant to Rule 2.5 shall be provided along with the notice of the meeting to commissioners, if time permits. At other times, the chairperson shall declare the agenda upon the approval of a majority of the members present.

5.2 Distribution of Agenda and Materials

Upon the completion of the agenda, the administrative secretary shall immediately distribute copies of the agenda together with copies of reports, explanations, etc., which relate to the matters of business on the agenda. Commissioners shall be entitled to receive such materials no later than two days prior to the next regular meeting. Committee of the Whole meetings typically will not necessitate packets of information unless an authorized action item is necessary. Agenda will be sent out prior to the meeting.

5.3 Consent Agenda (Defined)

The consent agenda shall consist of those matters that the commission has determined to be "routine" and usually are matters about which the board commonly concurs. Among such matters are the approval of minutes, approval of bills for payment, appointment of persons to budgeted and classified positions, correspondence, and other matters that the board of commissioners is required by statute or board rule to approve.

5.4 Consent Agenda – Procedure

The county clerk, in preparing the meeting agenda, shall list those matters under the heading of “consent agenda” and include the associated materials with those distributed to the members in accordance with Rule 5.2.

At a meeting of the commissioners for which a consent agenda has been prepared, the board, upon the motion of a commissioner, shall vote on the approval of the matters included under the consent agenda. Before putting the question to the commissioners, the chairperson shall permit the commissioners to remove from the consent agenda, those items on which they have questions or wish to debate. The chairperson shall then direct the clerk to remove such matters and place them in their usual place on the meeting’s agenda. A vote shall not be required to remove a matter from the consent agenda.

5.5 Order of Business (Business Regular Meeting)

The agenda shall be arranged in the following order:

1. Call to order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Approve Consent Agenda
6. Brief Citizens Comments (3 minutes per person)
7. Committee Reports
8. Old Business
9. New Business
10. Citizens Comments
11. Board Member Comments
12. Adjourn to the Call of the Chair

5.6 Order of Business (Committee of the Whole Regular Meeting)

The agenda shall be arranged in the following order:

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Brief Citizens Comments (3 minutes per person)
6. Scheduled Visitors/Department Reports
7. New Business
8. Board Matters for Discussion
9. Citizens Comments
10. Board Member Comments/Reports
11. Adjourn to the Call of the Chair

6.0 CONDUCT OF MEETINGS

6.1 Chairperson

The person elected chairperson of the board of commissioners shall preside at all meetings of the board. The chairperson shall have the same privilege in voting as all other members. In the absence of the chairperson, the person elected vice-chairperson shall preside. If neither the chairperson nor the vice-chairperson is present, the clerk shall preside until the commissioners present elect a commissioner to preside during the absence of the chairperson and vice-chairperson.

6.2 Form of Address

Board members wishing to speak shall first obtain the approval of the chairperson and each person who speaks shall address the chairperson. Other persons at the meeting shall not speak unless recognized by the chairperson.

6.2.1 Rules for Citizen Comments to the Board

1. The public may only address the board at the time designated on the agenda.
2. The persons addressing the board shall, when requested, identify themselves.
3. Each member of the public addressing the board may speak for three (3) minutes unless they contact the county clerk and administrator by 12:00 noon on the Friday before the meeting and specify the purpose of the presentation and length of time requested (maximum time allowed 15 minutes per speaker or group). Purpose of the presentation may be determined to be committee of the whole meeting format by clerk and/or administrator.
4. The provisions above shall in no way impair the right of the chairperson, as presiding officer, under MCL 46.3

6.3 Disorderly Conduct

The chairperson shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the chairperson shall have determined whether the person is in order. If a person so engaged in a presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the board of commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the chairperson may request the Sheriff, a deputy sheriff, or other police officer to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

7.0 RECORD OF MEETINGS

7.1 Minutes and Official Records

The county clerk shall be clerk of the board and shall be responsible for maintaining the official record and minutes of each meeting of the board. The minutes shall include all the actions and decisions of the board with respect to substantive (non-procedural) motions. The minutes shall include the names of

the mover and seconder and the vote of the commissioners. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted. The clerk shall maintain, in the office of the clerk, copies of each resolution and ordinance or other matter acted upon by the board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

7.2 Record of Discussion

The clerk shall not be responsible for maintaining a written record or summary of the discussion or comments of the board members nor of the comments made by members of the public. The clerk, though, shall be responsible for making an audio/visual tape recording of each meeting of the board of commissioners. Each such recording shall be maintained in the office of the clerk until the minutes are transcribed and formally approved by the board of commissioners. Thereafter, the recording may be erased or destroyed, unless the recording is pertinent to any pending or reasonably anticipated legal proceeding.

7.3 Request for Remarks to Be Included

Any commissioner may have his or her comments printed as part of the record upon the concurrence of a majority of the other members. Comments to be included in the record shall be provided in writing by the member.

7.4 Public Access to Meeting Records

The county clerk shall make available to members of the public the records and minutes of the board meetings in accordance with the Michigan Open Meetings Act and the Michigan Freedom of Information Act. Board minutes, prepared but not approved by the board, shall be available for public inspection not more than eight business days following the meeting. Minutes approved by the board shall be available within five business days of the meeting at which they were approved. The county clerk will place an ad in local newspapers of general circulation advising that the approved minutes are available at the clerk's office and also posted on the county website.

8.0 COMMITTEES

8.1 Appointment

Each year, following the election of the board chairperson, the chairperson shall appoint commissioners to boards and committees either as a member or as a liaison. The board chairperson shall be an ex officio member of all boards and committees without a vote.

Upon the motion of any board member, and approval by a majority of the board, the board may discharge a committee from further consideration of any matter.

8.2 Committee Meetings

A majority of the members of a committee shall constitute a quorum. Because a committee is included within the definition of a public body under the Michigan Open Meetings Act and because each committee is appointed by the board

chairperson, each committee shall comply with the provisions of the Michigan Open Meetings Act and the Freedom of Information Act.

8.3 Exercise of Governmental Function

A committee shall not exercise a governmental function as defined by the open meetings act in a meeting not open to the public unless the open meetings act permits the action to be considered in executive session closed to the public. The responsibility of each committee is to make recommendations to the board of commissioners and to report matters considered and rejected as well as those considered and recommended.

9.0 EXECUTIVE MEETINGS (CLOSED SESSION)

9.1 The vote to hold an executive meeting shall be recorded in the minutes of the meeting at which the decision was made.

9.2 The board of commissioners may meet in executive session, closed to members of the public, upon the motion of any member and roll call approval by two-thirds of the members for the following purposes:

9.2.1 To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.

9.2.2 To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county board.

9.2.3 To meet with an attorney to consider the attorney's written opinion.

9.2.4 To review the specific contents of an application for employment to a county position and the applicant requests that the application remain confidential. Whenever the board meets to interview an applicant, the meeting shall be open to the public.

9.2.5 Other Reasons

9.2.5.1 The board may also meet in executive session for the following reasons without the requirement of a two-thirds vote:

9.2.5.2 To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.

9.2.5.3 To consider strategy connected with the negotiation of a collective bargaining agreement.

9.3 Minutes, Executive Meetings

For each executive meeting, the county clerk shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The clerk shall destroy the minutes after one year and one day have passed after the meeting at which the board approved the minutes of the meeting at which the board voted to hold the executive meeting.

10.0 PROCEDURAL MOTIONS AND RESOLUTIONS

10.1 Statement by Chairperson, Motions, and Resolutions

No motion or resolution shall be entertained unless the same is seconded. No motion or resolution shall be adopted until the presiding officer states the motion. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

10.2 Non-debatable Motions

The motions to fix the time of the next meeting, adjourn, recess, point of privilege, call for orders of the day, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

10.3 Motion to reconsider

The motion to reconsider shall be in order on any question that the board has decided, but no question shall be reconsidered more than once. The motion to reconsider shall be in order on the same day as the vote to be reconsidered was taken. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the board has adopted a motion to reconsider, however, motions to amend shall be in order.

10.4 Motion to clear the floor

The motion to clear the floor may be made by the chairperson or a member, whenever procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

10.5 Temporary suspension of the rules

These rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the board in a legal manner.

10.6 Appeal rulings of the chairperson

Any commissioner may appeal the ruling of the chairperson. On all appeals receiving a second, the question shall be, "Shall the decision of the chairperson stand as the decision of the county board of commissioners?"

11.0 VOTING

11.1 Abstaining from voting

Except as provided herein, whenever the chairperson puts a question to the members, every commissioner present shall vote on the question. No member present shall abstain from voting "yes" or "no". If there is a conflict of interest which prevents a board member present from voting, the nature of such conflict of interest shall be stated on the record and its existence confirmed by the board chairperson with the advice of the board's legal counsel. Once the conflict of interest is confirmed, the board member with the conflict of interest shall abstain from voting.

11.2 Roll call votes

The names and votes of commissioners shall be recorded on board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. A roll call vote shall be taken on other motions and actions at the request of any board member.

11.3 Votes Required

Procedural and other questions arising at a meeting of the commissioners, except for those decisions required by statute to have a higher majority, shall be decided by a majority of the members present. A majority of the members elected and serving shall be required for final passage or adoption of a measure, resolution, or the allowance of a claim.

12.0 PARLIAMENTARY AUTHORITY

Generally Robert's Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these rules or by state or federal law. The legal counsel to the board shall serve as the board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

Rules adopted by the Cheboygan County Commissioners at the Organizational Meeting held on January 9, 2018.

John B. Wallace, Chairperson

CHEBOYGAN COUNTY PREPAIDS REPORT DECEMBER 2017

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	991,120.97
MINUS DECEMBER FINANCE	\$	159,900.00
TOTAL PREPAIDS	\$	831,220.97

FINANCE CLAIMS FOR DECEMBER WERE PAID ON 12/12/17 ON CHECK #173364.

PREPARED BY: DAWN WREGGLESWORTH

There are no January finance claims to approve in this Board packet.

All bills received during
December 2017
that were greater than \$25,000
were included on the prepaid
check writing list.

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
12/01/2017	1	63774	EMAU B	BRUCE EMAUS	CC REST #17-5404-FH EMAUS, BRUCE	200.00
12/01/2017	1	63775	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE NOV 2017	649.96
12/01/2017	1	63776	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASMNT NOV 2017	155.00
12/01/2017	1	63777	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #17-5419-FH RIGGS, GARY- TO PAY	1,100.00
12/01/2017	1	63778	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #17-5415-FH HOWELL, JARED - TO P	1,218.00
12/01/2017	1	63779	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER TAX NOV 2017	129,315.00
12/01/2017	1	63780	REF-DC	MIKE KIMMEL	DC REFUND #17-S000491-SI KIMMEL, MICHAEL	15.00
12/01/2017	1	63781	REF-DC	CHRISTOPHER JOHN SENIOR	DC REFUND #17-S000479-SI SENIOR, CHRISTO	35.00
12/01/2017	1	63782	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASMNT NOV 2017	150.00
12/01/2017	1	63783	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES NOV 20	2,220.50
12/01/2017	1	63784	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES NOV 2	15,258.33
12/01/2017	1	63785	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND NOV	14.00
12/01/2017	1	63786	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES NOV 2017	1,847.87
12/01/2017	1	63787	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES NOV 2017	1,088.50
12/01/2017	1	63788	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEES NOV 2017	131.68
12/01/2017	1	63789	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNIONN DUES DEC 2017	1,419.20
12/01/2017	1	63790	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 11/25/17	1,115.23
12/01/2017	1	63791	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPT UNION DUES DEC 2017	168.00
12/01/2017	1	63792	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES DEC 2017	612.52
12/01/2017	1	63793	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90
12/01/2017	1	63794	MISDU	MISDU	PR 91306876 2009007526 G. STANKEWITZ PAI	35.17
12/01/2017	1	63795	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES DEC 2017	804.00
12/01/2017	1	63796	REF-TREA	JEFFREY J WHITMAN OR BURT TOWNSHIP	TR REFUND OVERPAID DLQ TAX 120-036-300-0	3,565.07
12/01/2017	1	63797	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
12/01/2017	1	63798	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 11/25/17	12.00
12/01/2017	1	63799	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 11/25/17	186.51
12/05/2017	1	63800	BOND-CLERK	FRIEND OF THE COURT	CC BOND #11-9547-DP TELGENHOF V LEAZIER	500.00
12/06/2017	1	63801	BOND-CLERK	DANIEL WILLIAM KAHN	CC BOND #13-4718-FH PEO V KAHN	4,752.00
12/06/2017	1	63802	BOND-CLERK	KEN SMITH	CC BOND#17-5460-FH PEO V NORRIS	350.00
12/06/2017	1	63803	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND#17-5460-FH PEO V NORRIS (MINUS 1	100.00
12/06/2017	1	63804	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND#13-4718-FH PEO V KAHN (TO BE APP	248.00
12/06/2017	1	63805	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND#17-5460-FH PEO V NORRIS	50.00
12/06/2017	1	63806	BOND-CLERK	FRIEND OF THE COURT	CC BOND#16-10855-DM TRUMAN V RADLE	2,269.00
12/11/2017	1	63807	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS (28 RENEWALS	3,544.00
12/11/2017	1	63808	REF-PC	LENA STAFFELD	PC REFUND - JUDGE NOT AUTHORIZED PETITIO	175.00
12/11/2017	1	63809	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2014 LAND AUCTION SALE PROCEEDS	127,438.07
12/13/2017	1	63810	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 JAN 2018	34.55
12/13/2017	1	63811	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS007016244 0024 JAN 2018	459.55
12/13/2017	1	63812	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 JAN 2018	1,142.60
12/13/2017	1	63813	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 JAN 2018	1,933.56
12/13/2017	1	63814	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 JAN 2018	111.96
12/13/2017	1	63815	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0013 JAN 2018	1,164.97
12/13/2017	1	63816	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0011 JAN 2018	2,665.24
12/13/2017	1	63817	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 JAN 2018	2,876.32
12/13/2017	1	63818	BEE T A	ANDREW BEETHEM	PC REST #8004404 HARMON, CHRISTOPHER	100.00
12/13/2017	1	63819	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY	149.59
12/13/2017	1	63820	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY	59.40
12/13/2017	1	63821	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 DENNIS, CHAYTON WYATT	50.00
12/13/2017	1	63822	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90
12/13/2017	1	63823	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PA	35.17
12/13/2017	1	63824	REF-DC	CRAIG'S BAIL BONDS	DC DISCHARGE OF SURETY BOND #17-0296-ST	750.00
12/13/2017	1	63825	SET SEG	SET SEG	PC REST #4002358 FORD, JEFFREY ROSS	10.00
12/13/2017	1	63826	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
12/13/2017	1	63827	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY - PER	23,017.52
12/13/2017	1	63828	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY - TRA	256.00
12/13/2017	1	63829	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	21,503.55
12/13/2017	1	63830	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 12/9/17	12.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/13/2017	1	63831	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 12/9/17	186.51
12/14/2017	1	63832	ALLE L	LEIGH OR CANDACE ALLEN	CC REST #07-3726-FH ECKLOFF, DEREK	18.00
12/14/2017	1	63833	ANTK J	JOSEPH ANTKOVIK	CC REST #02-2546-FH SOVA, DAVID	7.18
12/14/2017	1	63834	AUTO OWNER	AUTO OWNERS	CC REST #14-4936-FH KIMBLER, ANGELA	250.00
12/14/2017	1	63835	AUTO OWNER	AUTO OWNERS	CC REST #14-4915-FH NOBLE, JASON	32.50
12/14/2017	1	63836	BLAN C	CLAYTON BLANCHARD	CC REST #89-0223-FH ENGLAND, ROBERT	30.00
12/14/2017	1	63837	BLAN C	CLAYTON BLANCHARD	CC REST #89-0225-FH LAYNE, DANNY	45.00
12/14/2017	1	63838	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63839	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH MACE, THOMAS	200.00
12/14/2017	1	63840	BURE F	FARM BUREAU INSURANCE	CC REST #06-3503-FH BODA, ALAN	77.69
12/14/2017	1	63841	CARL C	CORY CARLSON	CC REST #12-4533-FH WHEELER, RAYMOND	22.29
12/14/2017	1	63842	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC REST #13-4627-FH COLLENE, NICHOLAS	5.00
12/14/2017	1	63843	CINCI INS	CINCINNATI INSURANCE CO	CC REST #04-2874-FH STEMPKY, BRENT	50.00
12/14/2017	1	63844	CINCI INS	CINCINNATI INSURANCE CO	CC REST #07-3726-FH ECKLOFF, DEREK	15.00
12/14/2017	1	63845	DRIE J	JOYCE DRIER	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63846	DYKS B	BRITTANY MARSHALL	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
12/14/2017	1	63847	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63848	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63849	FARM BUR	FARM BUREAU INSURANCE	CC REST #96388 LAVIGNE, JAN	40.00
12/14/2017	1	63850	FLYN M	MR. OR MRS. MICHAEL FLYNN	CC REST #15-5099-FH WALTERS, KILEY	50.00
12/14/2017	1	63851	GILB	JAMES L GILBERT	CC REST #11-4311-FH NOVEL, BRUNO	1.00
12/14/2017	1	63852	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH WOODS, SUSAN	500.00
12/14/2017	1	63853	HEAT G	GERALD HEATH	CC REST #09-4106-FH WAGNER, SONYA	200.00
12/14/2017	1	63854	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63855	JONE P	PATRICIA JONES	CC REST #09-3952-FH JONES, WALTER	200.00
12/14/2017	1	63856	JULL D	DAVID OR DIANE JULLETTE	CC REST #17-5351-FH JULLETTE, AARON	60.00
12/14/2017	1	63857	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63858	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-3006-FH LANCOUR, KEVIN	70.00
12/14/2017	1	63859	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH NOBLE, JASON	32.50
12/14/2017	1	63860	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #15-5178-FH RICHARDSON, CAELAN	25.00
12/14/2017	1	63861	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC STEWARD, BEAU	100.00
12/14/2017	1	63862	LEIG E	ENZO LEIGHIO	CC REST #11/4339-FH MCELHINEY, STEVEN	5.00
12/14/2017	1	63863	LIEG P	LIEGHIO PROPERTY	CC REST #17-5419-FH RIGGS, GARY	1,100.00
12/14/2017	1	63864	LONG K	KERRIANN LONG	CC REST #17-5339-FH LAHAIE, RYAN	18.75
12/14/2017	1	63865	MARSHALL R	RICHARD MARSHALL	CC REST #99-2141-FH COMPTON, CHASITY	10.00
12/14/2017	1	63866	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63867	MDEQ	MI DEPT OF ENVIRONMENTAL QUALITY	CC REST #16-5277-FH GODLEY, KENNETH	5,057.20
12/14/2017	1	63868	MDHHS	STATE OF MICHIGAN	CC REST #16-5212-FH RILEY, TIFFANY	25.00
12/14/2017	1	63869	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH ROMINE, JOSHUA	100.00
12/14/2017	1	63870	MULL N	NANCY MULLETT	CC REST #14-4879-FH MULLETT, TARA	10.00
12/14/2017	1	63871	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH JOHNSON, VICKY	200.00
12/14/2017	1	63872	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
12/14/2017	1	63873	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH KELLEY, THERESA	100.00
12/14/2017	1	63874	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH PRZYBYLOWICZ, JOSEPH	10.00
12/14/2017	1	63875	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63876	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #14-4904-FH HARTLEY, CRYSTAL	25.00
12/14/2017	1	63877	SANE	STRAITS AREA NARCOTICS ENF	CC REST #08-3854-FH ECKLOFF, DEREK	34.00
12/14/2017	1	63878	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4953-FC ATKINSON, STEVEN	20.45
12/14/2017	1	63879	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5273 DOMINOWSKI, JENNI	25.00
12/14/2017	1	63880	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5427-FH GOTTS, MARVIN	20.00
12/14/2017	1	63881	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5329-FC LOWNSBERRY, DAVID	15.00
12/14/2017	1	63882	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5316-FH PEEL, DEVON	25.00
12/14/2017	1	63883	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5327-FH PEEL, SHERRY	15.00
12/14/2017	1	63884	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5242-FH QUINTANILLA, CASSAND	5.00
12/14/2017	1	63885	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5435-FH SCHOOLCRAFT, SHANNON	10.00
12/14/2017	1	63886	SCH S	SHARON SCHALOW	CC REST #02-2546-FH SOVA, DAVID	7.14
12/14/2017	1	63887	SEARS	SEARS HOLDINGS	CC REST #03-2716-FH RILEY, TIFFANY	20.00
12/14/2017	1	63888	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST #16-5252-FH HANKINS, TIFFANY	20.00
12/14/2017	1	63889	SJLC	ST JOHNS LUTHERAN CHURCH	CC REST #17-5370-FH SMITH, REBECCA	20.00
12/14/2017	1	63890	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH SOVA, DAVID	7.14

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
12/14/2017	1	63891	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH SOVA, DAVID	7.14	
12/14/2017	1	63892	SUNRISE	GARY MOREHOUSE	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00	
12/14/2017	1	63893	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00	
12/14/2017	1	63894	THIG	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH SOUTHWELL, JUDY	100.00	
12/14/2017	1	63895	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH SOVA, DAVID	7.14	
12/14/2017	1	63896	WENG R	ROBERT WENGER	CC REST #02-2546-FH SOVA, DAVID	7.14	
12/14/2017	1	63897	WERNIG	WERNIG	CC REST #91-0683-FH HARRINGTON, ERNEST	50.00	
12/14/2017	1	63898	WERNIG	WERNIG & JONES	CC REST #91-687-FH HILL, SAMUEL	30.00	
12/14/2017	1	63899	WILS J	JAMES WILSON	CC REST #01-2488-FH BYARD, LAWRENCE	600.00	
12/14/2017	1	63900	WILSON J	JOHN WILSON	CC REST #15-5004-FC VANDERHILL, RUSSELL	7.13	
12/14/2017	1	63901	ZELL S	SANDRA ZELLER	CC REST #01-2485-FH BOSEL, DAVID	20.00	
12/18/2017	1	63902	ACCO D	ACCOUNTING DHHS	DC REST #15-1019-FY STEWART, JESSICA ANN	5.44	
12/18/2017	1	63903	AUTO OW	AUTO OWNERS INC	DC REST #08-0938-FY/ CK CLAIM#015-4689-0	100.00	
12/18/2017	1	63904	BAKE M	MELVIN BAKER	DC REST #17-0796-SM BAKER, KEVIN LEE	1,644.98	
12/18/2017	1	63905	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	DC REST #17-0629-SM HOPKINSON, HOLLY MAR	50.00	
12/18/2017	1	63906	CLOC S	STEVEN & CHARLIE CLOCK	DC REST #17-0745-SM ZILLA JR, LOUIS ANDR	505.00	
12/18/2017	1	63907	DIEL J	JENNIFER DIELMAN	DC REST #16-0860-FY THOMAS, KEVIN GRANT	58.10	
12/18/2017	1	63908	DNR-GFO	DNR GAYLORD FIELD OFFICE	DC REST #16-0242-SM ODLE, JUSTIN PATRICK	50.00	
12/18/2017	1	63909	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD SKIDMORE, MELISSA DA	300.00	
12/18/2017	1	63910	IR EZ	INDIAN RIVER E-Z MART	DC REST #17-0795-SM ROYCE EARL-JOHANNES	9.16	
12/18/2017	1	63911	NC INN	NORTH COUNTY INN	DC REST #12-0512-SM GALINAC, DAVID ANDRA	25.00	
12/18/2017	1	63912	PAUL DO	DOUGLAS PAULEY	DC REST #17-0360-ST BOARDMANN III, GERAL	742.62	
12/18/2017	1	63913	QUIK	QUIK CHEK	DC REST #16-0910-SM BOND, JUSTIN STEWART	50.00	
12/18/2017	1	63914	WALMART	WALMART	DC REST #12-0512-SMN GALINAC, DAVID ANDR	25.00	
12/18/2017	1	63915	WALMART	WALMART	DC REST #17-0595-SM MURPHY, SAMANTHA MAR	54.41	
12/18/2017	1	63916	WALMART	WALMART	DC REST #17-0817-SM LITTLE, TAHNIA MARIE	53.75	
12/18/2017	1	63917	WWR	WWR	DC REST #15-0603-ST GRAINGER, KATHERINE	100.00	
12/20/2017	1	63918	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 1/1 - 1/3	80,682.34	
12/20/2017	1	63919	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 12/9/17	1,042.23	
12/20/2017	1	63920	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 DENNIS, CHAYTON WYATT	25.00	
12/20/2017	1	63921	REF-TREA	ELLIS TOWNSHIP TREASURER	TR CASH REFUND	146.50	
12/20/2017	1	63922	WERNER	WERNER PLUMBING & HEATING	CD PARTIAL REFUND PM17-0046 EASTON & PM1	125.00	
12/28/2017	1	63923	ALOHA	ALOHA TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	7,046.60	
12/28/2017	1	63924	BEAUGRAND	BEAUGRAND TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	7,022.24	
12/28/2017	1	63925	BENTON	BENTON TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	17,822.60	
12/28/2017	1	63926	BOND-CLERK	KEITH MACLEOD	CC BOND# 11-9406-DS PEO V MACLEOD	360.00	
12/28/2017	1	63927	BOUC J	JEFF & CASEY BOUCARD	PC RESTITUTION #15008506 HAINES, CLIFTON	100.00	
12/28/2017	1	63928	BURT TWP	BURT TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	3,589.14	
12/28/2017	1	63929	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 12/23/17	1,192.25	
12/28/2017	1	63930	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND#11-9406-DS PEO V MACLEOD (APPLIE	100.00	
12/28/2017	1	63931	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	PA RESTITUTION #17-0948-ST EMERY, ANDREA	227.93	
12/28/2017	1	63932	ELLIS	ELLIS TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	14,276.97	
12/28/2017	1	63933	FOC	FRIEND OF THE COURT	CC BOND# 11-9406-DS PEO V MACLEOD	40.00	V
					CC BOND# 96-5824-DP EGAS V WESTBROOK	1,000.00	V
					CC BOND# 08-7077-DS DUFFINEX V WHITMORE	500.00	V
						<u>1,540.00</u>	
12/28/2017	1	63934	FOREST	FOREST TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	44,812.85	
12/28/2017	1	63935	GRANT	GRANT TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	29,834.54	
12/28/2017	1	63936	HEBRON	HEBRON TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	17,368.41	
12/28/2017	1	63937	INVERNESS	INVERNESS TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	911.46	
12/28/2017	1	63938	KOEHLER	KOEHLER TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	21,540.54	
12/28/2017	1	63939	MACKINAW	MACKINAW TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	5,968.50	
12/28/2017	1	63940	MENTOR	MENTOR TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	24,630.03	
12/28/2017	1	63941	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PA	35.17	
12/28/2017	1	63942	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90	
12/28/2017	1	63943	MULLETT	MULLETT TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	3,762.20	
12/28/2017	1	63944	MUNRO	MUNRO TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	1,937.48	
12/28/2017	1	63945	NUNDA	NUNDA TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	48,753.84	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/28/2017	1	63946	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
12/28/2017	1	63947	TREAS	CHEBOYGAN COUNTY TREASURER	TR SWAMP TAX DUE COUNTY	357,289.89
12/28/2017	1	63948	TUSCARORA	TUSCARORA TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	8,342.13
12/28/2017	1	63949	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 12/9/17	12.00
12/28/2017	1	63950	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 12/23/17	186.51
12/28/2017	1	63951	WALKER	WALKER TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	24,609.86
12/28/2017	1	63952	WAVERLY	WAVERLY TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	43,344.33
12/28/2017	1	63953	WILMOT	WILMOT TOWNSHIP	TR SWAMP TAX DUE TOWNSHIP	31,715.35
12/28/2017	1	63954	FOC	FRIEND OF THE COURT	CC BOND #08-7077-DS DUFFINEY V WHITMORE	500.00
12/28/2017	1	63955	FOC	FRIEND OF THE COURT	CC BOND #11-9406-DS PASSENO V MACLEOD	40.00
12/28/2017	1	63956	FOC	FRIEND OF THE COURT	CC BOND #96-5824-DP EGAS V WESTBROOK	1,000.00
12/31/2017	1	63957	CHAR C	CELESTE CHARBONEAU	PR REFUND COBRA LANCE CHARBONEAU	66.63
12/31/2017	1	63958	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE DEC 2017	580.80
12/31/2017	1	63959	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL DEC 2017	164.00
12/31/2017	1	63960	DARO J	JAMES & NICOLE DAROU	PC RESTITUTION WESTEN HUSH	100.00
12/31/2017	1	63961	FB INS	FARM BUREAU SUBROGATION	PC RESTITUTION KURK ST AMOUR	50.00
12/31/2017	1	63962	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER	57,971.25
12/31/2017	1	63963	REF-DC	DANIEL JAMES SIMPSON	DC REFUND 17-660071-SM	15.00
12/31/2017	1	63964	REST-PA	RONALD COVELL	PA RESTITUTION 17-5483-FH	750.00
12/31/2017	1	63965	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC ORDINANCE FEE/OUIL DEC 2017	497.35
12/31/2017	1	63966	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES DEC 20	3,100.14
12/31/2017	1	63967	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES DEC 2	14,258.54
12/31/2017	1	63968	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY SUMME	20,327.82
12/31/2017	1	63969	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY TRAIL	256.00
12/31/2017	1	63970	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 4TH QTR COLLECTION 2017	400.34
12/31/2017	1	63971	SOM-NETF	STATE OF MICHIGAN	DR NOTARY EDUCATION & TRAINING FUND DEC	4.00
12/31/2017	1	63972	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEE DEC 2017	831.50
12/31/2017	1	63973	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES DEC 2017	2,000.97
12/31/2017	1	63974	SOM-SURV	STATE OF MICHIGAN	RD REMONUMENTATION OCT-DEC 2017	6,623.14
12/31/2017	1	63975	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE DEC 2017	176.65
12/31/2017	1	63976	VOM	VILLAGE OF MACKINAW	DC OIUL REIMBURSEMENT	100.00

1 TOTALS:

Total of 203 Checks:	1,281,829.79
Less 1 Void Checks:	1,540.00
Total of 202 Disbursements:	1,280,289.79

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
12/01/2017	2	173224	FITZNER	STEVEN FITZNER	CCD CONSERVATION MTG 11/29/17	40.00
12/01/2017	2	173225	ORMS B	LEROY ORMSBEE	CCD CONSERVATION MTG 11/29/17	40.00
12/01/2017	2	173226	REIM C	CARL REIMANN	CCD CONSERVATION MTG 11/29/17	40.00
12/01/2017	2	173227	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR CURRENT MILLAGE COLLECTED BY COUNTY	24,653.08
12/01/2017	2	173228	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENT AGREEMENTS NOV 20	1,122.00
12/01/2017	2	173229	EMMET CTY	EMMET COUNTY	TR CURRENT MILLAGE COLLECTED BY COUNTY	2,012.50
12/01/2017	2	173230	OAA	ONAWAY AREA AMBULANCE	TR CURRENT MILLAGE COLLECTED BY COUNTY	1,188.58
12/01/2017	2	173231	PUB DEF 3B	WILLIAM KEOGH OR JAMES GILBERT	FN PUBLIC DEFENDER CONTRACT DEC 2017	11,709.58
12/01/2017	2	173232	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGES DEC 2017	735.44
12/01/2017	2	173233	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR CURRENT MILLAGE COLLECTED BY COUNTY	46,747.92 V
12/01/2017	2	173234	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 11/25	231,778.55
12/01/2017	2	173235	WELDON	BUFFY WELDON	TR CELL PHONE REIMBURSEMENT-12 MONTHS -	540.00
12/01/2017	2	173236				V
12/01/2017	2	173237	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT DEC	46,747.88 V
12/01/2017	2	173238	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT DEC	4,991.00 V
12/01/2017	2	173240	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT DEC	46,747.88
12/01/2017	2	173241	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT DEC	4,991.00
12/05/2017	2	173242	AT&T-SDJ	AT&T	SDJ PHONE CHARGES ACCT# 23162731553815	196.98
12/05/2017	2	173243	AT&T/SBC	AT&T	FN CCM GAS PUMP MODEM #23162733618012	47.75
12/05/2017	2	173244	BIAS J	JAMES BIAS PLLC	PC TRIAL COURT APPT ATTY- WEST, CASSIE	181.36
12/05/2017	2	173245	BOLI K	KATHRYN L. BOLINGER	PC TRIAL COURT APPT ATTY- WEST, CASSIE	120.00
12/05/2017	2	173246	BREWSTER	KAREN BREWSTER	CR CELL PHONE REIMBURSEMENT OCT-DEC 2017	135.00
12/05/2017	2	173247	BROW C	CHARLES BROWN	PC SA FDTA THIRD SESSION	1,643.30
12/05/2017	2	173248	CAPITAL	CAPITAL TIRE INC	SD 8 TIRES	1,151.84
12/05/2017	2	173249	CAR-SD	CARQUEST AUTO PARTS	SD MULTI-CONDUCTOR CBL, WIRE LOOM	99.50
12/05/2017	2	173250	CEMENT	CHEBOYGAN CEMENT PRODUCTS	CCHS MATERIALS FOR PROJECT	1,475.90
					CCHS CEMENT MATERIALS FOR PROJECT	191.60
					CCHS MATERIALS FOR SHELTER PROJECT	347.50
						<u>2,015.00</u>
12/05/2017	2	173251	CENTERLINE	CENTERLINE TOWING	MA RC TOWING BILL FOR RECYCLE TRUCK TO R	432.50
12/05/2017	2	173252	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT DEC 2017	1,375.00
12/05/2017	2	173253	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSING OCT 2017 (57 3/4 HOU	3,465.00
12/05/2017	2	173254	EKDAHL	MICHAEL J EKDAHL	PC ATTORNEY CONTRACT DEC 2017	1,375.00
12/05/2017	2	173255	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT NOV 2017	45.00
12/05/2017	2	173256	GL PLUM	GREAT LAKES PLUMBING, HEATING & A/C	CCHS REMOVE GAS LINE IN PUPPY ROOM	158.34
12/05/2017	2	173257	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT NOV 2017	45.00
12/05/2017	2	173258	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT DEC 2017	1,375.00
12/05/2017	2	173259	KENWORTH	MICHIGAN KENWORTH	MA RC TRUCK REPAIR FOR RECYCLE TRUCK	876.50
12/05/2017	2	173260	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT DEC 2017	1,375.00
12/05/2017	2	173261	LEORTC	L.E.O.R.T.C.	SD WORKING BEHIND BARS TRAINING	150.00
12/05/2017	2	173262	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT DEC 2017	1,375.00
12/05/2017	2	173263	MOD PHAR	MODERN PHARMACY	SDJ INMATE MEDICATIONS NOV 2017	124.65
12/05/2017	2	173264	NOP	NATIONAL OFFICE PRODUCTS	CD OFFICE SUPPLIES- SCALE FOR KEITH	7.74
12/05/2017	2	173265	SAG	STRAITS AREA GLASS	MA RC WINDSHIELD FOR RECYCLE TRUCK	220.70
12/05/2017	2	173266	SALT R	RAEANN SALTER	PC TRIAL COURT APPT ATTY-NAU, BRUSKE, DE	100.00
12/05/2017	2	173267	SPIES	SPIES AUTO PARTS & TIRE	MA ANTIFREEZE, FUNNEL	12.48
12/05/2017	2	173268	WHEELER	WHEELER MOTORS INC	SD MOUNT & BALANCE	44.00
					SD OIL CHANGE	16.95
					SD SNOW TIRE MOUNT/ OIL CHANGE	78.98
					SD REPLACE PADS & ROTORS	696.07
					SD TIRE REPAIR	11.00
					SD SNOW TIRE MOUNT	40.00
					SD SNOW TIRE MOUNT	44.00
					SD OIL CHANGE	16.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SD REAR HUB REPLACEMENT	355.40
						<u>1,303.35</u>
12/05/2017	2	173269	WHEELER	VOID		
12/06/2017	2	173270	BBI	BROWN BUILDERS INC	MA HD OFFICE DRYWALL, INSTALL DOOR, FRAM	3,100.00
12/06/2017	2	173271	CARNATION	CARNATION RESTAURANT	SDJ INMATE FOOD 6499 MEALS & ENSURE	22,266.20
12/06/2017	2	173272	G SHIPPING	G'S SHIPPING STORE	SRR CENTER PULL HAND TOWELS (1 CASE - 6	16.00
12/06/2017	2	173273	GRAPHIC	GRAPHIC SCIENCES INC	CR IMAGES TO FILM (27,139 TO 3 CDS)	909.46
12/06/2017	2	173274	INK & TONE	INK & TONER ALTERNATIVE	IS TONER CARTRIDGES (CLERK/ PROBATE)	323.96
12/06/2017	2	173275	MCKI D	DARLENE MCKINLEY	JB WORK DAY 12/5/17	52.84
12/06/2017	2	173276	NOP	NATIONAL OFFICE PRODUCTS	SRR WHITE OUT LIQUID CORRECTION TAPE (QT	18.39
12/06/2017	2	173277	PAETEC	PAETEC	IS MONTHLY PHONE SERVICE 10/16- 11/15/17	254.55
12/06/2017	2	173278	PAETEC	VOID		
12/06/2017	2	173279	PHILLIPS	BECKY PHILLIPS	JB WORK DAYS 12/5/17	45.35
12/06/2017	2	173280	SCHR KA	KAREN SCHRAMM	JB WORK DAY 12/5/17	48.56
12/06/2017	2	173281	SOM-SCF	STATE OF MICHIGAN	PC JIS USER FEE OCT-DEC 2017	2,873.42
12/06/2017	2	173282	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 9/18/17 - 11/17/17	1,756.10
12/06/2017	2	173283	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR VALVE STEM EXTENSION 212	7.50
					SRR BUS #114 MOUNT & DISMOUNT 4 REAR TIR	120.00
					SRR TIRE GAUGES 4 FLEET	202.20
						<u>329.70</u>
12/06/2017	2	173284	VERIZON	VERIZON	IS CELL PHONE SERVICE 10/14- 11/13/17	2,011.94
12/06/2017	2	173285	GRAPHIC	GRAPHIC SCIENCES INC	CR DEEDS CONVERT FILES TO MICROFILM FOR	909.46
12/07/2017	2	173286	JURY CC	BRENDA KAY DELOY	CC JURY SELECTION 12/5/17	18.74
12/07/2017	2	173287	JURY CC	JENNIFER LEE LONG	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173288	JURY CC	SCOTT WILLIAM DEITZ	CC JURY SELECTION 12/5/17	13.54
12/07/2017	2	173289	JURY CC	JOAN ALICE KELLEY	CC JURY SELECTION 12/5/17	19.78
12/07/2017	2	173290	JURY CC	TAMMARA LYNN COUTURE	CC JURY SELECTION 12/5/17	16.66
12/07/2017	2	173291	JURY CC	DONNA MARIE CLAIRMONT	CC JURY SELECTION 12/5/17	15.10
12/07/2017	2	173292	JURY CC	DENNIS LEE ELYEA	CC JURY SELECTION 12/5/17	15.10
12/07/2017	2	173293	JURY CC	JON MICHAEL HOSNER	CC JURY SELECTION 12/5/17	28.10
12/07/2017	2	173294	JURY CC	JOE ADAM HART	CC JURY SELECTION 12/5/17	28.10
12/07/2017	2	173295	JURY CC	RANDIE LYNN LANDRIE	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173296	JURY CC	GAIL LYNN PHELAN	CC JURY SELECTION 12/5/17	22.90
12/07/2017	2	173297	JURY CC	NICHOLAS CHARLES COUTURE	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173298	JURY CC	MICHAEL JAMES CHARBONEAU	CC JURY SELECTION 12/5/17	15.10
12/07/2017	2	173299	JURY CC	PIERRE HARVEY HUDSON	CC JURY SELECTION 12/5/17	14.58
12/07/2017	2	173300	JURY CC	LINDA DIANA FIELDS	CC JURY SELECTION 12/5/17	23.94
12/07/2017	2	173301	JURY CC	DONNA KRISTINE BALDWIN	CC JURY SELECTION 12/5/17	13.54
12/07/2017	2	173302	JURY CC	DANIELLE MARIE CUNNINGHAM	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173303	JURY CC	SUZANNE CLAIRE HOWARD	CC JURY SELECTION 12/5/17	19.78
12/07/2017	2	173304	JURY CC	RONALD ANGELO DOTY	CC JURY SELECTION 12/5/17	24.98
12/07/2017	2	173305	JURY CC	CANDACE MARY HENDRIX	CC JURY SELECTION 12/5/17	14.06
12/07/2017	2	173306	JURY CC	NICOLE MARIE DRAKE	CC JURY SELECTION 12/5/17	13.54
12/07/2017	2	173307	JURY CC	WILLIAM CRAIG CARVER	CC JURY SELECTION 12/5/17	30.70
12/07/2017	2	173308	JURY CC	THOMAS GERALD COMPS	CC JURY SELECTION 12/5/17	16.66
12/07/2017	2	173309	JURY CC	ABIGAIL JOY BANCROFT	CC JURY SELECTION 12/5/17	16.66
12/07/2017	2	173310	JURY CC	THERESA MARIE BERG	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173311	JURY CC	DALE DOUGLAS DUBAY	CC JURY SELECTION 12/5/17	18.74
12/07/2017	2	173312	JURY CC	CAROLYN DENISE GRISDALE	CC JURY SELECTION 12/5/17	13.02
12/07/2017	2	173313	JURY CC	TRACIE JO DEGE	CC JURY SELECTION 12/5/17	22.38
12/07/2017	2	173314	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE AGREEMENT DEC 2017	1,500.00
12/07/2017	2	173315	BRP	BRP US INC	SD BOAT OIL	1,242.93
12/07/2017	2	173316	CARD	CARDMEMBER SERVICE	SD CARD SERVICE NOV 2017	1,297.22
12/07/2017	2	173317	CFD	CHEBOYGAN FAMILY DENTISTRY	VA VSRF EMERGENCY DENTAL EXTRACTIONS- VE	680.00
12/07/2017	2	173318	COUT M	MIKE COUTURE	SRR REIMBURSE MILEAGE TO PULL BUS #114 O	21.93
12/07/2017	2	173319	IRSC	INDIAN RIVER SPORTS CENTER	SD REPAIR & PAINT BOAT MODEL: 2017 YAM-V	1,375.00
12/07/2017	2	173320	MACC	MACC	CR CONFERENCE REGISTRATION JAN 18-19, 20	50.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/07/2017	2	173321	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE DEC 2017	600.00
12/07/2017	2	173322	SPIES-SD	SPIES AUTO PARTS & TIRE	SD 4 TRAILER TIRES	349.80
12/07/2017	2	173323	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR TOW STRAP FOR PULLING OUT BUSES	129.99
12/07/2017	2	173324	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES- COMMISSARY ORDER	1,415.31
					SDJ INMATE SUPPLIES - INDIGENT ORDER	9.78
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	1,098.70
					SDJ INMATE SUPPLIES - INDIGENT ORDER	8.52
						<u>2,532.31</u>
12/07/2017	2	173325	WMP	WEST MARINE PRO	SD MARINE SUPPLIES	123.92
12/11/2017	2	173326	AST	ADVANCED SAFETY TRAINING	CC DRUG TESTING FOR DRUG COURT PARTICIPA	52.00
12/11/2017	2	173327	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 23159792627040	125.91
12/11/2017	2	173328	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 23159701784023	45.73
12/11/2017	2	173329	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR 2531.9 GALLONS DIESEL FUEL FOR NOV 2	5,747.41
12/11/2017	2	173330	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED NOV 2017	387.98
12/11/2017	2	173331	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES NOV 2017	40.00
12/11/2017	2	173332	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 0216832	87.50
12/11/2017	2	173333	DECKA	DECKA DIGITAL	CC ENVELOPES	138.66
12/11/2017	2	173334	DUES	MICHIGAN JUDGES ASSOCIATION	CC MJA 2018 MEMBERSHIP DUES HON. SCOTT P	225.00
12/11/2017	2	173335	EKDAHL	MICHAEL J EKDAHL	CC DEFENSE ATTORNEY AT DRUG COURT NOV 20	150.00
12/11/2017	2	173336	HANSEL	DONNA HANSEL	CC COURT APPT ATTY #05-6561-DP CASE, SEA	150.00
12/11/2017	2	173337	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES NOV 2017	169.07
12/11/2017	2	173338	INK & TONE	INK & TONER ALTERNATIVE	EQ HP TONER CARTRIDGES (4)	529.96
12/11/2017	2	173339	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP NOV 2017	97.85
12/11/2017	2	173340	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES NOV 2017	90.00
12/11/2017	2	173341	MICKEYS	MICKEY'S MINI MART	CC DONUTS, COOKIES - TRANQUILLA JURORS 1	27.41
12/11/2017	2	173342	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DRUG TESTING FOR DRUG COURT PARTICIPA	132.00
12/11/2017	2	173343	PAVLICH	SCOTT L PAVLICH	CC REIMBURSE MILEAGE TO/FROM LANSING-MJI	235.40
12/11/2017	2	173344	SPARTAN	SPARTAN STORES LLC	CC MISC CHARGES/ JURORS ACCT# 15662	65.08
12/11/2017	2	173345	TREAS	CHEBOYGAN COUNTY TREASURER	TR COST ALLOCATION FOR AMBULANCE/SENIOR	10,865.00
12/11/2017	2	173346	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 10/5- 11/4/17 AC	74.85
12/11/2017	2	173347	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 10/5- 11/4/17 AC	43.55
12/11/2017	2	173348	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 10/5- 11/4/17 AC	445.86
12/11/2017	2	173349	YOUN L	LAUREL KELLY YOUNG	CC REPRESENT KENNEDY SCALES #16-5203-FC	1,432.55
12/11/2017	2	173350	CHASE	DAN CHASE	CD MEAL - GAYLORD	7.19
12/11/2017	2	173351	CMP	CENTRAL MICHIGAN PAPER	PC SA COPY PAPER (20 CASES)	487.00
12/11/2017	2	173352	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES, PAVWOSKI, ADA	440.00
12/11/2017	2	173353	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW- WOOLLARD, LAURET	44.98
12/11/2017	2	173354	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE & TIRE REPAIR-ESCAPE #8	49.48
12/11/2017	2	173355	KING B	BRIAN KING	CD MEAL - ROSCOMMON	13.09
12/11/2017	2	173356	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH NOV 2017	50.00
12/11/2017	2	173357	MART	DANIEL MARTIN	CC REPRESENTATION #15-10745-DS DOUGHERTY	112.50
12/11/2017	2	173358	TELE-RAD	TELE-RAD INC	SD PUSH BUMPER FOR PATROL CAR	930.00
12/11/2017	2	173359	GALLS	GALLS INCORPORATED	SD SHIRTS/PANTS - BRENDA BECKWITH	275.38
12/11/2017	2	173360	MEMBER	IAAO	EQ IAAO MEMBERSHIP DUES 2017 L. ZABIK	190.00
12/11/2017	2	173361	PFC	PFC PRODUCTS INC	CR STOCK BIRTH RECORD FOLDER (200 CT) 9	173.05
12/11/2017	2	173362	BURNHAM	BURNHAM FLOWERS OF MICHIGAN	TR INSURANCE & BONDS- ITEM#74619 - WINTE	2,040.00
12/11/2017	2	173363	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DRUG TESTING REIMBURSEMENT - R.SOUTHW	128.00
12/12/2017	2	173364	MERS	MUNICIPAL EMPLOYEE RETIREMENT SYS	PR MERS ADDITIONAL CONTRIBUTION FOR 2017	159,900.00
12/12/2017	2	173365	MERS	VOID		
12/13/2017	2	173366	AT&T/SBC	AT&T	IS MONTHLY PHONE SERVICE 11/2 - 12/1/17	1,089.73
12/13/2017	2	173367	AT&T/SBC	VOID		
12/13/2017	2	173368	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK SERVICE - 2011 FRTL	156.72
					RC TRUCK SERVICE - 2011 FRTL	808.60
						<u>965.32</u>
12/13/2017	2	173369	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES NOV 2017	1,063.04
12/13/2017	2	173370	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD PUBLIC NOTICE-BOARD MEETING MINUTES	30.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/13/2017	2	173371	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER OCT & NOV 2017	37.00
12/13/2017	2	173372	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLING FEES NOV 2017	6,126.47
12/13/2017	2	173373	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THROUGH 11/30/17	2,464.50
12/13/2017	2	173374	GTMC	GRAND TRAVERSE MOBILE	IS ID CARDS FOR DOOR SYSTEM	232.10
12/13/2017	2	173375	INK & TONE	INK & TONER ALTERNATIVE	DC HP TONERS, CYAN, YELLOW, MAGENTA 8/3	389.97
12/13/2017	2	173376	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH NOV 2017	50.00
12/13/2017	2	173377	MISC	MICHIGAN ASSOCIATION OF PLANNING	AD WEBSITE AD-DIRECTOR OF PLANNING & ZON	75.00
12/13/2017	2	173378	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - CAN LINERS, APPT B	81.65
12/13/2017	2	173379	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS, RUBBERBANDS, CLIPS	249.08
12/13/2017	2	173380	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - TONER	71.98
					DC OFFICE SUPPLIES - PAD REPLACEMENTS	29.97
						<u>101.95</u>
12/13/2017	2	173381	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	71.00
12/13/2017	2	173382	RWS	REPUBLIC SERVICES #239	RC BINS EMPTIED WHEN TRUCK WAS REPAIRED	1,392.28
12/13/2017	2	173383	SAP	STRAITS AREA PRINTING	DC #10 WINDOW ENVELOPES (1000 CT)	116.85
12/13/2017	2	173384	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT NOV 2017	45.00
12/13/2017	2	173385	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	521.65
12/13/2017	2	173386	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS# 116 REMOVE AND REPLACE 2 DRIVE	60.00
12/13/2017	2	173387	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT NOV 2017	45.00
12/13/2017	2	173388	STRA P	STRAITSLAND PUBLISHING	AD, CR - PUBLIC NOTICE-BOARD MEETING MIN	45.60
					AD HELP WANTED-PLANNING DIRECTOR & FAIR	50.45
						<u>96.05</u>
12/13/2017	2	173389	WHEELER	WHEELER MOTORS INC	AD #15 - INSTALLED SNOW TIRES	22.00
					AD #18 - MOUTN, BALANCE :& TIRE DISPOSAL	60.95
						<u>82.95</u>
12/13/2017	2	173390	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENTS DEC 2017	1,424.16
12/13/2017	2	173391	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT NOV 2017	45.00
12/14/2017	2	173392	JURY DC	WILMA CHRISTINA BENNETT	DC JURY SELECTION 12/11/17	22.90
12/14/2017	2	173393	JURY DC	BRIAN MARK BOLINGER	DC JURY SELECTION 12/11/17	31.22
12/14/2017	2	173394	JURY DC	KATHY LYNN BUNKER	DC JURY SELECTION 12/11/17	22.90
12/14/2017	2	173395	JURY DC	LINDA MARIE FRISKE	DC JURY SELECTION 12/11/17	21.86
12/14/2017	2	173396	JURY DC	BRENT ANTHONY GAHN	DC JURY SELECTION 12/11/17	17.70
12/14/2017	2	173397	JURY DC	DERRICK ROGER GAHN	DC JURY SELECTION 12/11/17	13.02
12/14/2017	2	173398	JURY DC	SHIRLEY FAYE HALE	DC JURY SELECTION 12/11/17	28.10
12/14/2017	2	173399	JURY DC	LINDA LOU JAROCHE	DC JURY SELECTION 12/11/17	30.70
12/14/2017	2	173400	JURY DC	JACK EDWARD KITCHEN	DC JURY SELECTION 12/11/17	15.10
12/14/2017	2	173401	JURY DC	ROBERT ANTHONY KWIATKOSKI	DC JURY SELECTION 12/11/17	15.62
12/14/2017	2	173402	JURY DC	MARK CHARLES LORENZ	DC JURY SELECTION 12/11/17	15.62
12/14/2017	2	173403	JURY DC	KENDRA ANN LOWNSBERRY	DC JURY SELECTION 12/11/17	25.50
12/14/2017	2	173404	JURY DC	BARBARA ANN MCGREGOR	DC JURY SELECTION 12/11/17	15.10
12/14/2017	2	173405	JURY DC	JEROME ORION MELDRUM	DC JURY SELECTION 12/11/17	14.58
12/14/2017	2	173406	JURY DC	MARY LOUISE MILLS	DC JURY SELECTION 12/11/17	19.00
12/14/2017	2	173407	JURY DC	AMANDA RAYE PRALL	DC JURY SELECTION 12/11/17	28.10
12/14/2017	2	173408	JURY DC	KELISUE STACHON	DC JURY SELECTION 12/11/17	18.74
12/15/2017	2	173409	BERD D	DEBORAH BERDEN	SDJ LEGAL BLOOD DRAWS NOV 2017	50.00
12/15/2017	2	173410	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL	135.00
12/15/2017	2	173411	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENT AGREEMENTS - 12/	3,000.00
12/15/2017	2	173412	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 12/12/17	3.75
12/15/2017	2	173413	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 12/12/17	3.75
12/15/2017	2	173414	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 12/12/17 + 2 OT	66.34
12/15/2017	2	173415	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 12/12/17	4.82
12/15/2017	2	173416	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES	74.17

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					CR OFFICE SUPPLIES - PAINT	3.98
					CR OFFICE SUPPLIES - PAINT	2.09
					CR OFFICE SUPPLIES	2.09
						<u>82.33</u>
12/15/2017	2	173417	OMS	OMS COMPLIANCE SERVICES INC	SRR RANDOM DRUG TEST - SOVA, DALE	83.75
12/15/2017	2	173418	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL NOV 2017	637.96
12/15/2017	2	173419	VIZINA	DARYL VIZINA	PA REIMBURSE MEALS & GAS - MELISSA & DAR	123.30
12/15/2017	2	173420	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 12/12/17 + 9 OT	321.00
12/18/2017	2	173421	AFE	ALPENA FIRE EQUIPMENT	SRR ANNUAL MAINT/SERVICE FIRE EXTINGUISH	116.30
12/18/2017	2	173422	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT DEC 2017	45.00
12/18/2017	2	173423	BOB BARKER	BOB BARKER COMPANY INC	SD INMATE SUPPLIES - SANITARY NAPKINS &	231.34
12/18/2017	2	173424	BROW C	CHARLES BROWN	PA SA FDTA BOOKS	67.96
12/18/2017	2	173425	BUTTS	ROBERT J BUTTS	PC REIMBURSE MEAL FOR SCAO/CIP MEETING 1	34.68
12/18/2017	2	173426	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR DQ PERSONAL PERPERTY	262.37
12/18/2017	2	173427	EMMET CTY	EMMET COUNTY	TR MACKINAW AMBULANCE SERVICE	208.45
12/18/2017	2	173428	HUNG T	THOMAS R HUNGERFORD LLC	DC COURT APPT ATTY #17-0748-SM PEO V LIN	375.00
12/18/2017	2	173429	KORTZ	KARI KORTZ	FN CELL PHONE REIMBURSEMENT OCT - DEC 20	135.00
12/18/2017	2	173430	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY-PRIEST, OLSON,	1,485.30
12/18/2017	2	173431	NMRE	NORTHERN MICH REGIONAL ENTITY	TR CONVENTION FACILITY FUND	21,580.17
12/18/2017	2	173432	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING	16.90
12/18/2017	2	173433	OFF DEPOT	OFFICE DEPOT	PC SUPPLIES DVD SPINDLE, CARDS, PADS, EN	37.22
12/18/2017	2	173434	PITNEY	PITNEY BOWES LEASE	FN POSTAGE MACHINE LEASE 9/30 - 12/29/17	1,460.10
12/18/2017	2	173435	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW SCOTT,WILMA & GIB	65.00
12/18/2017	2	173436	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #409 FOUR NEW RECAPS REMOVE & RE	569.85
					SRR BUS #07-04 NEW REAR DRIVE TIRES MOUN	623.80
					SRR BUS#07-04 - WIPER BLADES & BUS #409	27.95
						<u>1,221.60</u>
12/18/2017	2	173437	TREAS	CHEBOYGAN COUNTY TREASURER	TR CONVENTION FACILITY FUND	21,580.20
12/18/2017	2	173438	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION NOV 2017	3,850.00
12/18/2017	2	173439	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE NOV 2017	538.77
12/18/2017	2	173440	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 12/9/	128,060.21
12/18/2017	2	173441	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 12/1 - 12/31/17	14.58
12/18/2017	2	173442	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHARGES 11/5 - 12/4/17	32.00
12/20/2017	2	173443	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT DEC 2017	45.00
12/20/2017	2	173444	BREG RO	ROBERT & LOIS BREGE	DHS CC #22353916 11/3/17 - 11/16/17	241.36
12/20/2017	2	173445	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD VEHICLE MAINTENANCE BID-TRIBUNE 11/16	84.90
12/20/2017	2	173446	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT#8245122670006820	114.06
12/20/2017	2	173447	CRANHAM	BRUCE CRANHAM PC	FOC REFEREE HEARINGS NOV-DEC 2017	1,800.00
12/20/2017	2	173448	DECKA	DECKA DIGITAL	MSU OFFICE SUPPLIES - #10, BOOKLET & CAT	419.35
12/20/2017	2	173449	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES - ROSS,ANDREW	46.00
12/20/2017	2	173450	ECKE J	JEFF ECKER	AD REMON CORNERS - 2017 GRANT	534.50
12/20/2017	2	173451	EKDAHL	MICHAEL J EKDAHL	PC WITNESS & MILEAGE FEES FOR DALE BETLE	84.66
12/20/2017	2	173452	FERN FORD	FERNELIUS FORD LINCOLN	CD ESCAPE #19 OIL CHANGE/ TIRE ROTATION/	168.67
12/20/2017	2	173453	FULL B	BRIAN FULLFORD	AD REMON CORNERS - 2017 GRANT	534.50
12/20/2017	2	173454	GALLS	GALLS INCORPORATED	SD SHIRTS/PANTS - BRENDA BECKWITH	145.00
12/20/2017	2	173455	GRANGER	GRANGER & ASSOCIATES INC	AD REMON ADMIN OCT-DEC 2017 - 2017 GRANT	975.00
					AD REMON CORNERS (10 CORNERS) - 2017 GRA	534.50
						<u>1,509.50</u>
12/20/2017	2	173456	ICLE	ICLE	PC MI MODEL CIVIL JURY INSTRUCTIONS NOV	138.50
12/20/2017	2	173457	KORTZ	KARI KORTZ	FN REIMBURSE MILEAGE/MEAL MICPA CONFEREN	239.99
12/20/2017	2	173458	LAND	LANDMARK DESIGN GROUP PC	AD PROFESSIONAL SERVICES-COUNTY JAIL PRO	11,442.87
12/20/2017	2	173459	MACARTHUR	TIMOTHY MACARTHUR	PC TRAIL COURT APPT ATTY - LOOMIS, SHARO	85.00
12/20/2017	2	173460	MANK J	JAMES MANKO	TR MILEAGE TO/FROM BANK & POST OFFICE -	17.66
12/20/2017	2	173461	NOP	NATIONAL OFFICE PRODUCTS	CR SIT-STAND LIFTING WORKSTATION	439.88
12/20/2017	2	173462	SOM-DOMB	STATE OF MICHIGAN	AD 2018 MI DELIVERING EXTENDED AGREEMENT	230.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/20/2017	2	173463	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - COMMISSARY ORDER	831.56
					SDJ INMATE SUPPLIES - INDIGENT ORDER	7.26
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	992.40
					SDJ INMATE SUPPLIES - INDIGENT ORDER	1.26
						<u>1,832.48</u>
12/20/2017	2	173464	VALL R	RACHEL VALLANCE	TR REIMBURSE MILEAGE TO/FROM POST OFFICE	8.03
12/20/2017	2	173465	WELDON	BUFFY WELDON	TR MILEAGE TO/FROM BANK & POST OFFICE -	171.74
12/20/2017	2	173466	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 11/5- 12/4/17	4.40
12/20/2017	2	173467	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS	73.53
12/20/2017	2	173468	WMP	WEST MARINE PRO	SD MARINE GPS SONAR EQUIPMENT	1,796.00
12/20/2017	2	173469	WREG K	KEITH WREGGLESWORTH	CD MEAL - GAYLORD	18.51
12/20/2017	2	173470	JURY CC	CHRISTINA LYNN KIEFER	CC JURY SELECTION 12/18/17	17.70
12/20/2017	2	173471	JURY CC	TAMMY MARIE BISHOP	CC JURY SELECTION 12/18/17	20.30
12/20/2017	2	173472	JURY CC	VICKI LYNN KNIGHT	CC JURY SELECTION 12/18/17	23.42
12/20/2017	2	173473	JURY CC	JOHN ALAN BLASKOWSKI	CC JURY SELECTION 12/18/17	19.26
12/20/2017	2	173474	JURY CC	JACQUELINE SUE FRIEWORTH	CC JURY SELECTION 12/18/17	20.30
12/20/2017	2	173475	JURY CC	SCOTT DAVID HURLEY	CC JURY SELECTION 12/18/17	22.90
12/20/2017	2	173476	JURY CC	TIFFANY ANN COMBEN	CC JURY SELECTION 12/18/17	19.26
12/20/2017	2	173477	BREG RO	ROBERT & LOIS BREGE	DHS CC #22353916 11/17/17 - 11/30/17	241.36
12/20/2017	2	173478	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING NOV 2017	268.95
12/20/2017	2	173479	CONSUMERS	CONSUMERS ENERGY	MA/ RC ELECTRIC ACCT #100026019925 - RA	37.50
12/20/2017	2	173480	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT #100000107183 11/15- 1	4,155.77
12/20/2017	2	173481	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT #100029199252 11/8 - 1	23.42
12/20/2017	2	173482	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT #100027732369 11/7 - 1	160.00
12/20/2017	2	173483	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT #100000163434 11/1 - 1	14.41
12/20/2017	2	173484	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC #100045328463 11/1 - 11/30/	21.67
12/20/2017	2	173485	CONSUMERS	CONSUMERS ENERGY	MA DORIS REID BLDG ELECTRIC #10300353998	1,294.17
12/20/2017	2	173486	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032118323 11/10 -	26.68
12/20/2017	2	173487	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032117473 11/10 -	23.77
12/20/2017	2	173488	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032117523 11/10 -	42.36
12/20/2017	2	173489	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100045025812 11/10 -	24.36
12/20/2017	2	173490	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032117358 11/10 -	119.13
12/20/2017	2	173491	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032117309 11/10 -	23.42
12/20/2017	2	173492	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100000225340 11/1 - 1	21.67
12/20/2017	2	173493	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC ACCT #100032117416 11/10 -	56.72
12/20/2017	2	173494	DTE	DTE ENERGY	MA GAS ACCT #910021270764 11/4- 12/6/17	2,754.36
12/20/2017	2	173495	DTE	DTE ENERGY	MA DORIS REID BLDG GAS ACCT #91002127088	290.96
12/20/2017	2	173496	DTE	DTE ENERGY	FG/RC GAS ACCT #910021270475 11/7-12/7/	125.85
12/20/2017	2	173497	FERN FORD	FERNELIUS FORD LINCOLN	PZ 2010 FORD ESCAPE-REPAIR/MAINTENANCE	47.09
12/20/2017	2	173498	GPLLC	GOVERNMENTAL PRODUCTS LLC	TR DOG & KENNEL TAGS FOR 2018 (400 CT)	91.50
12/20/2017	2	173499	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES	13.50
12/20/2017	2	173500	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT ACCT #9465900000	15.83
12/27/2017	2	173501	ASHB C	CYNTHIA E EBERLY	PC MONITORING/TRACKING-PROBATION ON PATR	37.50 V
12/27/2017	2	173502	ASHE M	MEGAN FENLON	PC MONITORING/ TRACKING - PROBATION ON P	37.50 V
12/27/2017	2	173503	BBC	BERNARD BUILDING CENTER	CCHS HUMANE SOCIETY PROJECT SUPPLIES	642.80
					CCHS HUMANE SOCIETY PROJECT SUPPLIES	43.80
					CCHS HUMANE SOCIETY PROJECT SUPPLIES	4,063.17
					CCHS HUMANE SOCIETY PROJECT SUPPLIES	1,132.00
					CCHS HUMANE SOCIETY PROJECT SUPPLIES	15.98
					CCHS HUMANE SOCIETY PROJECT SUPPLIES RET	(30.66)
					CCHS HUMANE SOCIETY PROJECT SUPPLIES RET	(325.34)
						<u>5,541.75</u>
12/27/2017	2	173504	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 116 FULL SERVICE & BI ANNUAL	371.45
					SRR BUS #111 PASS DOOR WON'T OPEN-BROKEN	623.38

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SRR BUS# 709 FULL SERVICE, MIRROR BRACE,	366.95
					SRR BUS# 709 REPLACE BELT TENSIONER	186.16
					SRR BUS # 212 STARTS HARD TEST BATTERIES	1,113.30
					SRR BUS #111 AIR LEAK REPLACE AIR GOVENO	90.00
						<u>2,751.24</u>
12/27/2017	2	173505	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURING NOV 2017 (51 3/4 HOURS	3,105.00
12/27/2017	2	173506	HESS M	MARIANNA HESSELINK	PC MONITORING/TRACKING- PROBATION ON PAT	37.50
12/27/2017	2	173507	INK & TONE	INK & TONER ALTERNATIVE	PZ OFFICE SUPPLIES - HP WASTE TONER	14.99
12/27/2017	2	173508	OMH	OTSEGO MEMORIAL HOSPITAL	SD MEDICAL TREATMENT - COOK/OFFICE VISIT	100.00
12/27/2017	2	173509	SAP	STRAITS AREA PRINTING	CR LETTERHEAD (500 CT)	158.90
12/27/2017	2	173510	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES OCT 2017	6,230.11
12/27/2017	2	173511	SOM-SCF	STATE OF MICHIGAN	CR SERVICES RENDERED OCT, NOV, DEC 2017	3,025.15
12/27/2017	2	173512	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR 2010 FORD ESCAPE OIL/FILTER & 6 QTS	20.19
12/27/2017	2	173513	ADV REST	ADVANCED AUTO	MA CD CAR #9 - BATTERY	136.99
12/27/2017	2	173514	ARAMARK	ARAMARK	MA UNIFORMS	9.90
12/27/2017	2	173515	BBC	BERNARD BUILDING CENTER	CCM RV ANTIFREEZE (2) - WINTERIZING MARI	5.58
					CCM RV ANTIFREEZE (4) WINTERIZE MARINA	11.16
						<u>16.74</u>
12/27/2017	2	173516	CUMMINS	CUMMINS BRIDGEWAY	MA HEALTH DEPT-GENERATOR REPAIR	636.07
					MA HEALTH DEPT-GENERATOR SERVICE	172.93
						<u>809.00</u>
12/27/2017	2	173517	G SHIPPING	G'S SHIPPING STORE	MA ROLL TOWELS (14 CASES)	299.84
12/27/2017	2	173518	GRAINGER	WW GRAINGER	MA HEALTH DEPT - DRAIN ASSEMBLY, VALVES	222.69
					MA HEALTH DEPT - FAUCET, VALVES	972.86
						<u>1,195.55</u>
12/27/2017	2	173519	KORTZ	KARI KORTZ	FN REIMBURSE MILEAGE TO PETOSKEY-CCE911	40.66
12/27/2017	2	173520	KSS	KSS ENTERPRISES	MA CAN LINERS (6 CASES)	217.05
					MA CLEANING SUPPLIES, KITCHEN TOWELS, ST	2,435.25
						<u>2,652.30</u>
12/27/2017	2	173521	NEMCOG	NEMCOG	RC MI RECYCLING EDUCATION COLLABORATIVE	480.00
12/27/2017	2	173522	RDIC	RIVERTOWN DO-IT CENTER	MA ACCT# 3069 COUNTY BLDG SUPPLIES	4.49
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	139.48
					MA ACCT# 3069 COUNTY BLDG SUPPLIES	53.55
						<u>197.52</u>
12/27/2017	2	173523	BARTLETT	STUART BARTLETT	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1	107.82
					PZ SITE VISIT 12/5/17	52.84
						<u>160.66</u>
12/27/2017	2	173524	BBC	BERNARD BUILDING CENTER	MA HEALTH DEPT PROJECT SUPPLIES	141.69
					MA HEALTH DEPT PROJECT SUPPLIES	116.50
					MA HEALTH DEPT PROJECT SUPPLIES RETURN	(97.90)
						<u>160.29</u>
12/27/2017	2	173525	BOROWICZ	HAROLD BOROWICZ	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1	97.12
12/27/2017	2	173526	BUTTS	ROBERT J BUTTS	PC REIMBURSE MEAL - LUNCH FOR VISITING J	26.50

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 12/01/2017 - 12/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/27/2017	2	173527	CROF P	PATTY CROFT	PZ COMMISSION MEETING 12/20/17	72.10
12/27/2017	2	173528	FREESE	CHARLES FREESE	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1 PZ SITE VISIT 12/2/17	139.92 68.36 <u>208.28</u>
12/27/2017	2	173529	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 12/20/17	3.75
12/27/2017	2	173530	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 12/20/17	3.75
12/27/2017	2	173531	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1 PZ SITE VISIT 12/1/17	94.98 46.42 <u>141.40</u>
12/27/2017	2	173532	LYON S	SHARON LYON	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1 PZ SITE VISIT 12/6/17	137.78 68.89 <u>206.67</u>
12/27/2017	2	173533	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 12/20/17	27.82
12/27/2017	2	173534	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 12/20/17 + 7 OT	238.63
12/27/2017	2	173535	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MEETINGS 12/6/17 & 12/20/1 PZ SITE VISIT 12/4/17	103.54 53.91 <u>157.45</u>
12/27/2017	2	173536	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 12/20/17 BOC COMMISSIONER MILEAGE 12/12/17 BOC COMMISSIONER MILEAGE 11/28/17 BOC COMMISSIONER MILEAGE 11/14/17	0.64 0.64 0.64 0.64 <u>2.56</u>
12/27/2017	2	173537	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 12/20/17	26.75
12/28/2017	2	173538	ACPS	AUTO CENTER PIT STOP	AD CAR #18 (4) WEATHER READY TIRES	326.24
12/28/2017	2	173539	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD CR SENIOR MILLAGE FUND AD 10/17/17 AD ANNUAL FINANCIAL AUDIT AD 10/18/17 AD ANNUAL FINANCIAL AUDIT AD 10/21/17	97.80 73.35 73.35 <u>244.50</u>
12/28/2017	2	173540	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET SERVICE 12/24 - 1/23/18 ACCT	99.98
12/28/2017	2	173541	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL	570.00
12/28/2017	2	173542	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT# 100030339863 11/9 - 1	128.48
12/28/2017	2	173543	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT# 100030390080 11/9 -	260.33
12/28/2017	2	173544	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT# 100030390270 11/9 -	23.42
12/28/2017	2	173545	ESI	ENGINEERING SUPPLY CORPORATION	EQ HP INK CARTRIDGES	239.68
12/28/2017	2	173546	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
12/28/2017	2	173547	GRAINGER	WW GRAINGER	CCM DOCK REPAIR	52.48
12/28/2017	2	173548	NOP	NATIONAL OFFICE PRODUCTS	AD OFFICE SUPPLIES - 9X12 ENVELOPES	11.99
12/28/2017	2	173549	OAK SHER	OAKLAND SHERIFF DEPT	CC PROCESS SERVICE IN ADVANCE PEO V NOVE	48.15
12/28/2017	2	173550	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 12/23	125,985.43
12/28/2017	2	173551	WBSI	WHITLOCK BUSINESS SYSTEMS INC	EQ 2017 PERS PROPERTY FORMS	532.00
12/29/2017	2	173552	APEX	APEX SOFTWARE	EQ SKETCHING SOFTWARE-ANNUAL MAINTENANCE	940.00
12/29/2017	2	173553	BOHL S	SAM BOHL	FOC REIMBURSE MILEAGE - TRAVEL TO BANK (A	24.40
12/29/2017	2	173554	CAVI C	CAMERON CAVITT	CCDC MILEAGE MARCH - AUGUST 2017 (159 MI CCDC MILEAGE REIMBURSEMENT DEC 2017 (20. CCDC PER DIEM - MAR-DEC 2017	85.34 10.80 480.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						576.14
12/29/2017	2	173555	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD HELP WANTED-DIRECTOR OF PLANNING/ZONI	267.40
12/29/2017	2	173556	CHARTER	CHARTER COMMUNICATIONS	CCM MARINA TELEPHONE ACCT# 8245122670084	209.94
12/29/2017	2	173557	CHEB	CITY OF CHEBOYGAN	FG/RC WATER USAGE ACCT# 001-01122-00	247.75
12/29/2017	2	173558	EKDAHL	MICHAEL J EKDAHL	CC DEFENSE ATTORNEY AT DRUG COURT DEC 20	100.00
12/29/2017	2	173559	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT DEC 2017	45.00
12/29/2017	2	173560	FERN FORD	FERNELIUS FORD LINCOLN	AD CAR #14 - REPLACE SERPENTINE BELT	135.70
12/29/2017	2	173561	GALLS	GALLS INCORPORATED	SD SHIRTS/PANTS - BECKWITH	149.50
					SD SHIRTS - COOK	231.00
						<u>380.50</u>
12/29/2017	2	173562	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPT ATTY #17-5420-FH G. LINDEM	450.00
12/29/2017	2	173563	HYDE	HYDE EQUIPMENT	RC BLAST & PAINT 30 YD CONTAINERS (#2 &	6,702.00
12/29/2017	2	173564	ICLE	ICLE	CC MI MODEL CIVIL JURY INS NOV 2017 UPDA	138.50
12/29/2017	2	173565	MANNINGS	MANNINGS NORTHERN TIRE	MA TUBE FOR SNOW BLOWER	20.00
12/29/2017	2	173566	MGT	MGT OF AMERICA INC	PA DNS-286 BILLINGS & TIME LOGS OCT-DEC	1,551.50
12/29/2017	2	173567	NOP	NATIONAL OFFICE PRODUCTS	FN SIT-STAND DEKS W/COMPUTER ARMS	439.98
12/29/2017	2	173568	NOP	NATIONAL OFFICE PRODUCTS	MA DAILY APPT BOOK	21.07
12/29/2017	2	173569	NOP	NATIONAL OFFICE PRODUCTS	CC DGC OFFICE SUPPLIES - APPT BOOK, FOLD	128.02
12/29/2017	2	173570	OFF DEPOT	OFFICE DEPOT	CC MISC OFFICE SUPPLIES - WEEKLY PLANNER	27.62
12/29/2017	2	173571	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC ETG TESTING FOR DRUG COURT PARTICIPAN	176.00
12/29/2017	2	173572	RED TOX	REDWOOD TOXICOLOGY LABORATORY	SD DRUG TESTS	1,405.32
12/29/2017	2	173573	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DRUG TESTING FOR DRUG COURT PARTICIPA	1,020.00
12/29/2017	2	173574	SD PETTY	PETTY CASH	SD PETTY CASH REIMBURSEMENT	25.97
12/29/2017	2	173575	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - INDIGENT ORDER	8.52
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	501.48
					SDJ INMATE SUPPLIES - INDIGENT ORDER	6.78
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	879.69
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	149.15
						<u>1,545.62</u>
12/29/2017	2	173576	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ STAINAWAY/SOFTENER	533.38
12/29/2017	2	173577	TREAS	CHEBOYGAN COUNTY TREASURER	TR REIMBURSE COUNTY TREASURER POSTAGE-PA	4.75
12/29/2017	2	173578	VERIZON	VERIZON	IS CELL PHONE SERVICE 11/14 - 12/13/17	2,257.15
12/29/2017	2	173579	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 11/5- 12/4/17	314.13
12/29/2017	2	173580	WEST-CC	THOMSON REUTERS - WEST	CC WEST INFORMATION CHARGES 11/1 - 11/30	814.85
12/29/2017	2	173581	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 11/5 - 12/4/17	27.00
12/29/2017	2	173582	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 11/5 -12/4/17	74.85
12/29/2017	2	173583	PNC VISA	PNC BANK	FN CREDIT CARD CHARGES THROUGH 12/19/17	1,711.74
12/29/2017	2	173584	PNC VISA	VOID		
12/29/2017	2	173585	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 11/18 - 12/18/17	836.18

2 TOTALS:

Total of 361 Checks:	1,090,674.71
Less 14 Void Checks:	99,553.74
Total of 347 Disbursements:	<u>991,120.97</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
12/06/2017	3	7138	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (15)	450.00
12/11/2017	3	7139	CHEB	CITY OF CHEBOYGAN	TR 2017 CURRENT TAXES- REFUNDS GENERAL 0	815.47
12/11/2017	3	7140	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (13)	390.00
12/11/2017	3	7141	TITLE CK	TITLE CHECK LLC	TR PA 123 PROPERTY INSPECTION VISIT, 201	7,910.00
12/18/2017	3	7142	TREAS	CHEBOYGAN COUNTY TREASURER	TR BOC 516 FUND DECLAIRED SURPLUS- TRANS	318,765.00
12/18/2017	3	7143	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (29)	870.00
12/18/2017	3	7144	TITLE CK	TITLE CHECK LLC	TR 1/12 ANNUAL FEE PER MONTH (324)	1,697.76
12/20/2017	3	7145	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	TR GOLD FRONT PROPERTIES ADVERTISING	81.50
12/28/2017	3	7146	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (2)	60.00
12/28/2017	3	7147	MISC-BOR	FRANK SCANLON	TR PRE GRANTED DBOR 102-026-300-008-00	658.91
12/28/2017	3	7148	MISC-BOR	MATTHEW TETREALT	TR PRE GRANTED DBOR 102-029-200-002-01	921.23
12/28/2017	3	7149	MISC-BOR	GARY & MARTHA YOUNG	TR PRE GRANTED DBOR 104-027-300-005-00	470.87
12/28/2017	3	7150	MISC-BOR	RONALD A. FISH, JR	TR PRE GRANTED DBOR 104-035-102-020-00	93.20
12/28/2017	3	7151	MISC-BOR	RONALD A FISH, JR OR	TR PRE GRANTED DBOR 104-035-102-020-00	1,374.23
12/28/2017	3	7152	MISC-BOR	EUGENE MAGAR	TR PRE GRANTED DBOR 105-C13-000-582-00	229.20
12/28/2017	3	7153	MISC-BOR	JOHN BOYATT	TR PRE GRANTED DBOR 105-S59-000-010-00	938.74
12/28/2017	3	7154	MISC-BOR	PAGTRICK & JAYLYNN PEACOCK	TR PRE GRANTED DBOR 030-030-100-004-02	144.90
12/28/2017	3	7155	MISC-BOR	JOHN AINSLIE, JR	TR PRE GRANTED DBOR 091-013-400-001-02	155.22
12/28/2017	3	7156	MISC-BOR	RANDY STEMPKY & ANTHONY STEMPKY	TR PRE GRANTED DBOR 091-061-100-002-06	350.88
12/28/2017	3	7157	MISC-BOR	JACK BOLL & STEPHANIE EBY	TR PRE GRANTED DBOR 092-Y31-000-060-00	1,397.01
12/28/2017	3	7158	MISC-BOR	JOSEPH & JOEI HILL	TR PRE GRANTED DBOR 091-027-200-001-00	239.52
12/28/2017	3	7159	MISC-BOR	PATRICK A. HILL	TR PRE GRANTED DBOR 251-016-300-001-00/	1,566.06
12/28/2017	3	7160	MISC-BOR	COREY & GENEVIEVE WILLEY	TR PRE GRANTED DBOR 251-006-100-001-06	1,368.95
12/28/2017	3	7161	MISC-BOR	ANTHONY CREAMER OR	TR PRE GRANTED DBOR 251-020-409-090-00	861.69
12/28/2017	3	7162	MISC-BOR	ANTHONY CREAMER OR	TR PRE GRANTED DBOR 251-020-409-090-00	475.37
12/28/2017	3	7163	MISC-BOR	THOMAS FRISKE	TR PRE GRANTED DBOR 161-012-300-005-01	712.66
12/28/2017	3	7164	MISC-BOR	SHERMAN & BONNIE THOMPSON	TR PRE GRANTED DBOR 162-007-300-001-00	369.94
12/28/2017	3	7165	MISC-BOR	WILLIAM HAWN	TR PRE GRANTED DBOR 182-H03-002-008-01	430.02

3 TOTALS:

Total of 28 Checks:	343,798.33
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	<u>343,798.33</u>

01/03/2018 03:48 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 12/01/2017 - 12/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
12/31/2017	5	2100800	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/4/17	93,499.58
12/31/2017	5	2100801	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/7/17	207,690.73
12/31/2017	5	2100802	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/19/17	139,214.74
12/31/2017	5	2100803	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/20/17	661,552.59
12/31/2017	5	2100804	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 12/29/17	290,030.51

5 TOTALS:
Total of 5 Checks: 1,391,988.15
Less 0 Void Checks: 0.00
Total of 5 Disbursements: 1,391,988.15

01/03/2018 03:44 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 12/01/2017 - 12/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
12/09/2017	9	1095	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
12/20/2017	9	1096	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,230.11
12/22/2017	9	1097	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	300.00
12/28/2017	9	1098	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,521.54
12/28/2017	9	1099	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,571.90
9 TOTALS:						
Total of 5 Checks:						18,123.55
Less 0 Void Checks:						0.00
Total of 5 Disbursements:						18,123.55



Cheboygan County

Board of Commissioners' Meeting

January 9, 2018

Title: Budget Adjustments – Raise Revenues and Expenditures

Summary:

2017 Budget Adjustments

PA 106 Fund – Fund 108

More convention and tourism tax revenue was collected from the State of Michigan to be passed through to NMSAS/NMRE and the General Fund than was included in the 2017 budget. This budget adjustment raises the Convention and Tourism Tax revenue line item and the Rehabilitation Services (NMRE) and Convention Facility Tax (General Fund) expenditure line items by a total of \$3,185.37.

Ambulance Millage – Fund 217

During 2017, more delinquent personal property taxes were collected related to the Ambulance Millage than estimated in the budget. We pass all millage monies collected through to the ambulance service in the related township. This budget adjustment raises the Personal Property/Commercial Forest/Tax Reverted revenue line item and the Delinquent Personal Property expenditure line items by \$259.82.

Jail Commissary Fund – Fund 595

The activity in the Jail Commissary Fund has exceeded the 2017 budget. This budget adjustment raises the Jail Commissary and Fund Equity revenue line items and the Inmate Supplies expenditure line item by a total of \$10,445.

Financial Impact:

2017 Budget Adjustments

Fund 108 total budget increase of \$3,185.37

Fund 217 total budget increase of \$259.82

Fund 595 total budget increase of \$10,445

Total budget increase of \$13,890.19

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures in the 2017 budget for \$13,890.19 in the line items provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

CHEBOYGAN COUNTY
RAISE / LOWER REVENUE AND EXPENDITURE

TREASURER - FUND 108

108-400-404.00	CONVENTION & TOURISM TAX	\$ 3,185.37 +
108-253-801.02	REHABILITATION SERVICES	\$ 1,592.67 +
108-253-801.04	PUBLIC ACT 106 FUND	\$ 1,592.70 +

NOTE: MORE CONVENTION & TOURISM TAX REVENUE WAS COLLECTED FROM SOM
TO PASS THRU TO NMRE AND GENERAL FUND THAN WAS IN THE 2017 BUDGET.



BUFFY JO WELDON
CHEBOYGAN COUNTY TREASURER

Approved at the 1/9/18 BOC Mtg (KW)
Post date 12/27/17

CHEBOYGAN COUNTY
RAISE / LOWER REVENUE AND EXPENDITURE

TREASURER - FUND 217

217-400-406.01	PERS PROP / COMM FOR / TAX REVERT	\$ 259.82 +
217-253-813.02	DEL PERSONAL PROPERTY	\$ 259.82 +

NOTE: MORE CONVENTION & TOURISM TAX REVENUE WAS COLLECTED FROM SOM
TO PASS THRU TO NMRE AND GENERAL FUND THAN WAS IN THE 2017 BUDGET.



BUFFY JO WELDON
CHEBOYGAN COUNTY TREASURER

12/21/2017

Approved at the 1/9/18 BOC Mtg (NW)

Post date 12/21/17

12/27/17

RAISE REVENUE AND EXPENDITURE

595 Jail Commissary

595-400-626.00 Jail commissary fund	\$ 445.00+
595-400-699.00 Fund equity	\$10,000.00+
595-351-727.03 Inmate supplies	\$10,445.00+

Adjustment for inmate supplies

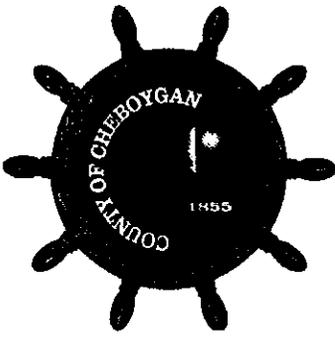
Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved as me 1/2/18 BOC Mgr.

Post date 12/27/17

(KW)



73

Cheboygan County Board of Commissioners' Meeting January 9, 2018

Title: Budget Adjustments – Inter-budget Transfers – Payroll Related

Summary:
2017 Budget Adjustments

The following inter-budget transfers are requesting a transfer related to a personal services (payroll) line items:

- The Probate Judge received a raise during the last quarter of 2017 that caused the fringe line item budget to be insufficient. This budget adjustment decreases the Full-time expenditure line item and increases the Fringe expenditure line item by \$97.
- During December 2017, a mandatory meeting caused the Corrections' Department to exceed their adjusted overtime budget. This budget adjustment decreases the Fringe expenditure line item and increases the Overtime expenditure line item by \$958.
- During the 2017 budget process, the MERS rate in the Register of Deeds Automation Fund was underestimated. This budget adjustment decreases the Full-time expenditure line item and increases the Fringe expenditure line item by \$23.

Financial Impact:

None – inter-department budget transfers, no additional appropriations. (From 101-148 to 101-148 in the amount of \$97; From 101-351 to 101-351 in the amount of \$958; From 256-215 to 256-215 in the amount of \$23)

Recommendation:

Motion to approve the inter-department budget transfers provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Probate	TRANSFER	\$97.00	101-148-718.00	101-148-712.00
			Full Time	Fringe
increase in fringe due to Judge raise from state 10/1/17				
PREPARED BY: Diane Ogden				

Approved at the 1/9/18 BOC Mtg.
Signed
12/29/17 Post Date
Date

NO

Wage related

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Corrections	TRANSFER	\$958.00	101-351-712.00	101-351-704.05
			Fringe	Overtime
Mandatory meeting-3 hrs OT each CO and corporal per contract				
	PREPARED BY: Diane Ogden			

Approved at the 1/9/18 BOC meeting - way related
 Signed _____
 Date 12/28/17 Post-Date KW



Cheboygan County

Board of Commissioners' Meeting

January 9, 2018

Title: Straits Area Services Inc. Contract Amendment #1.

Summary: SASI requested the following amendment to their contract that goes until September 30, 2018. Requesting that on days that Cheboygan Area Schools are closed that we do not transport any of their clients from their homes to SASI workshop, it is not cost effective for them to have a full staff and get very little participation from their clientele. In addition they also wanted a provision in the contract that in the event of vandalism, Strikes or any other causes that does not allow SRR to provide the services we are contracted to perform that SRR shall credit SASI the applicable rate for each day full service cannot be provided. This contract amendment has been written and reviewed by Civil Counsel.

Financial Impact: \$406.00 per day for any days that full services cannot be performed due to vandalism, strikes or other such causes.

Recommendation: The Board to approve and authorize the Chair to sign.

Prepared by: Michael Couture

Department: Straits Regional Ride

**FIRST AMENDMENT TO
TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND STRAITS AREA SERVICES INC. (SASI)**

THIS AMENDMENT is effective 12-15, 2017 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and Straits Area Services, Inc., Michigan nonprofit corporation, whose address is 1320 W. State Street, Cheboygan, Michigan 49721 (SAS).

Recitals

- A. On October 1, 2015 the parties entered into a Transportation Agreement for a term ending September 30, 2018.
- B. The parties desire to amend the Transportation Agreement related to transportation services on days that the Cheboygan Public Schools are closed due to inclement weather.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree to amend the above referenced Transportation Agreement as follows:

- 1. Notwithstanding any other provision of the above referenced Transportation Agreement, SRR shall not transport any SAS clients on those days the Cheboygan Public Schools are closed due to inclement weather.
- 2. Notwithstanding any other provision of the above referenced Transportation Agreement, in the event SRR is not able to provide the full services specified in the Transportation Agreement due to bus vandalism, strikes, or other causes, then SRR shall provide SAS a credit at the then applicable daily rate for each day full service cannot be provided.
- 3. Except as provided herein, all of the terms of the above referenced Transportation Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

Its: Board Chair

STRAITS AREA SERVICE INC.

Dated: 12-15-17

By: 
Amy Carter

Its: Executive Director



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

870 S. Main St.
Cheboygan, MI 49721

Brenda Beckwith
Jail Administrator

TIMOTHY C. COOK
UNDERSHERIFF

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

Jodi Beauchamp
Administrative Assistant

Date: January 9, 2018

To: Cheboygan County Board of Commissioners
Administrator Jeff Lawson

From: Sheriff Dale V. Clarmont

Ref: **2018 Vehicle Request**

I would like to take this opportunity to briefly outline my proposal to purchase two (2) new 2018 patrol vehicles.

Reasoning:

The replacement of these vehicles is for several reasons, which I will briefly outline:

- The Cheboygan County Sheriff Department has traditionally replaced two (2) patrol vehicles annually.
- The Sheriff Department attempts to average mileage on the older vehicles first. Average annual mileage for a patrol vehicle usage approximates 100,000 miles.
- There was a time recently in the past that once patrol vehicles reached between 80,000-100,000 they were removed from service. With the newer SUV's we look at 100,000 – 140,000.
- Health and safety concerns for our Deputies and general public are the primary reasons for this rotation schedule.
- Maintenance costs increase as the patrol vehicles increase in mileage and age.
- Liabilities on the County increases as the usage of older, higher mileage patrol vehicles are used.
- For Health and Safety concerns, Maintenance cost considerations, and Liability on the County, I believe the one high mileage patrol vehicle and the one high mileage K-9 vehicle should be replaced.



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
Cheboygan, MI 49721

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

Cost:

The Macomb County State of Michigan bid through Signature Ford for one (1) Ford patrol vehicle is:

2018 Ford Police Interceptor SUV with required equipment:	\$ 29,482.00
Re-Fit and rewire (approximate):	2,463.00
Total:	\$ 31,945.00

Fernelius Auto Group bid for one (1) Ford patrol vehicle is:

2018 Ford Police Interceptor SUV with required equipment:	\$ 29,859.00
Re-fit and rewire (approximate)	2,463.00
Total:	\$ 32,322.00

GMC Factory Fleet bid for one (1) Chevrolet patrol vehicle is:

2018 Chevrolet Tahoe PPV 4WD	\$ 36,843.00
Re-fit and rewire (approximate)	7,861.00
Total:	\$ 44,704.00

Wheeler Motors bid for one (1) Chevrolet Patrol vehicle is:

2018 Chevrolet Tahoe PPV 4WD	\$ 34,513.00
Re-fit and rewire (approximate)	7,861.00
Total:	\$ 42,374.00



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
Cheboygan, MI 49721

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Fax: 231-627-8880
sheriff@cheboygancounty.net

Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

Additional Costs:

Installation of bumper guard for 16-5	\$ 320.00
Hot and Pop K-9 door system K-9, new 16-12	\$ 1,696.00
Total Additions:	\$ 2,016.00

Cost Offsets:

Trade in of 2015 Police Interceptor SUV through Fernelius Auto Group:	\$ 2,500.00
Trade in of 2012 Chevrolet Tahoe K-9 Police vehicle through Wheeler Motors:	\$ 3,000.00
Total assistance from Tony and Roberta Matelski for K-9 Tahoe:	\$ 1212.00
Total Offsets:	\$ 6,712.00

Total 2018 costs to County for two (2) patrol vehicle purchases: \$ 70,000.00

2018 patrol vehicle allocation as approved by the Board of Commissioners: \$ 70,000.00

The 2018 budget line item # 101-301-977.60 was approved by the County Board of Commissioners for purchase of these vehicles.

I recommend Cheboygan County accept the bid submitted by Fernelius Auto Group and purchase the Ford patrol vehicle for the following reasons:

1. Fernelius Auto Group is a local business with a bid price that is within the County purchase policy of 5% for the price of the patrol vehicle.
2. Fernelius Auto Group will accept the trade in of the 2015 Ford Patrol vehicle.
3. Signature Ford could not supply a trade-in value for the used vehicle.



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
Cheboygan, MI 49721

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

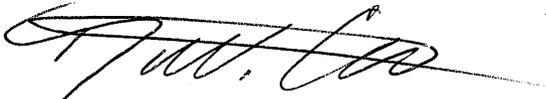
Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

I recommend Cheboygan County accept the bid submitted by Wheeler Motors and purchase the Chevrolet Tahoe patrol vehicle for the following reasons:

1. Wheeler Motors is a local business with a bid price that is lower than the GM Fleet vehicle price.
 - a. Wheeler Motors is contributing their discount in addition to the GM Factory Fleet vehicle discount.
 - b. Wheeler Motors is contributing their Community Foundation discount in addition to the GM Factory Fleet vehicle discount.
2. They will accept the trade in of the 2012 Chevrolet Tahoe

Respectfully Submitted:



Sheriff Dale V. Clarmont



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

870 S. Main St.
Cheboygan, MI 49721

Brenda Beckwith
Jail Administrator

TIMOTHY C. COOK
UNDERSHERIFF

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

Jodi Beauchamp
Administrative Assistant

December 29, 2017

The purchase of a new K-9 vehicle for Deputy Matthew LaCross; this will replace the 2012 Chevy Tahoe with high miles. This vehicle requires all new K-9 equipment as it will be a new model year and replacing aged equipment.

2018 Chevy Tahoe	*Wheeler's Bid	GM Fleet Bid
• Purchase price	\$34,513.00	\$36,843.00
• Equipment/Installation	7,333.00	7,333.00
• Sheriff Lettering (MSA)	288.00	288.00
• Decal installation	175.00	175.00
• Sheriff dept. lettering stickers	65.00	65.00
TOTAL:	\$42,374.00	\$44,704.00

*Includes Wheeler Motors Community Foundation donation and Wheeler Motors discount

The purchase of a new Ford Utility interceptor replacing 16-7, a 2015 Ford Interceptor Utility, as part of standard rotation

2018 Ford Interceptor	Fernelius Bid	State Bid
• Purchase Price	\$29,859.00	\$29,482.00
• Installation	1,975.00	1,975.00
• Sheriff Lettering (MSA)	288.00	288.00
• Decal installation	175.00	175.00
• Sheriff Dept.-lettering stickers	25.00	25.00
TOTAL:	\$32,322.00	\$31,945.00

Additional Costs:

Installation of bumper guard for 16-5 \$ 320.00

Hot and Pop door system K-9, new 16-12 \$ 1,696.00

TOTAL: \$76,712.00

Allocation: 70,000.00

(\$ 6,712.00)

Trade in 2015 Police Ford Interceptor 2,500.00

Trade in 2012 Chevrolet Tahoe Police 3,000.00

Donation from:

Tony and Roberta Matelski for K-9 Tahoe: \$ 1212.00



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

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Jodi Beauchamp
Administrative Assistant

TOTAL:

Estimated date of delivery for the two new vehicles is the first part of April 2018. Expected in-service date for the two new vehicles is April 30, 2018.

Projected out of service date for both vehicles is April 2018. The projected estimated trade in values were supplied by Fernelius Ford and Wheeler Motors; subject to change.

The bids for the Chevy Tahoe were solicited through Wheeler Motors which is our GM Fleet provider. Wheeler Motors came in lower than the Fleet bid because of their local discounts.

The bids for the Ford Police Interceptor were solicited through the State bid Signature Ford and Fernelius Ford. Fernelius Ford was 1.3% above the State bid.

Attachments:

- Wheeler Motors bid quote-Chevy Tahoe
- Wheeler Motors GM Fleet bid quote-Chevy Tahoe
- Fernelius Auto Group bid quote-Ford Utility Interceptor
- Macomb State bid through Signature Ford-Ford Utility Interceptor
- Telerad (sole source) quote for equipment/installation of both vehicles
- MSA quote for lettering
- Decal installations quote by Wheeler Motors
- Jenna's Signs quote vehicle identification stickers
- Hot & Pop bids for K-9 vehicle, asking for the lowest bid
- Telerad quote for bumper installation 16-5
- Fernelius quote 16-7 trade in value
- Wheeler Motor's Quote 16-12 vehicle trade in value

Submitted by:

Undersheriff Tim Cook

Tim Cook

From: Spencer Libby <slibby@wheelermotors.com>
Sent: Tuesday, December 19, 2017 1:24 PM
To: Tim Cook
Cc: Travis Libby
Subject: Fw: 2018 Chevrolet Tahoe

From: Spencer Libby
Sent: Monday, December 18, 2017 5:05 PM
To: Travis Libby
Subject: 2018 Chevrolet Tahoe

Tim,

Just wanted to confirm our findings on the 2018 Chevrolet Tahoe for the Cheboygan County Sheriff Department. The following details will confirm the discussion we had with you and Deputy Lacrosse. You can confirm the details on the website gmfleet.com/overview/police. Standard equipment and all options not quoted are listed on the website.

2018 Chevrolet Tahoe Police Pursuit Vehicle (PPV) 4 WD 9CI \$47,225.00

Specified Option;

white color		
front cloth buckets with center console removed	9U3	
red and white front dome lighting	6C7	\$170.00
grill lamps and siren speaker wiring	6J3	92.00
horn and siren circuit wiring	6J4	41.00
flasher system, headlamp and taillamp	6J7	495.00
left and right hand spotlights	7X7	850.00
daytime running lights and automatic light delete	9G8	50.00

Total options; \$1613.00

Total price; \$48,838.00

Wheeler discount \$4225.00

GM Fleet Cheboygan County discount \$7600.00

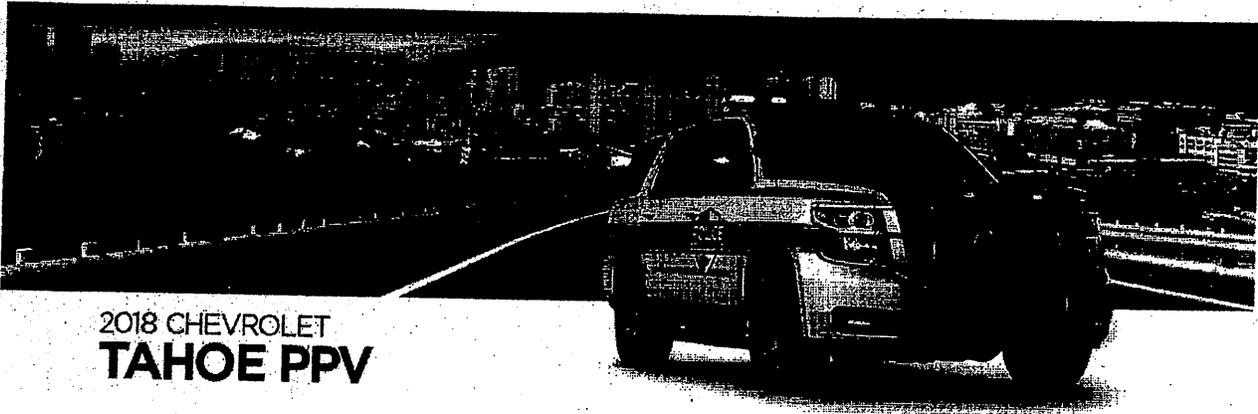
Wheeler Motors Community Foundation discount \$2500.00

Cheboygan County Sheriff Department Price \$34513.00

Order time is approximately 12-16 weeks. The price is FOB Cheboygan. The vehicle quoted has a comprehensive warranty that includes 2 free maintenance visits (LOF and tire rotation), 3 year/36000 mile bumper to bumper, 5 year/100,000 powertrain and roadside assistance warranties. Additional warranties and or coverage's, or extension of time/and or miles are available upon request.

Spencer Libby
Wheeler Chevrolet Buick
231.627.7126
slibby@wheelermotors.com

GENERAL MOTORS FLEET 



2018 Chevy Tahoe PPV Key Attributes

GM FLEET

THE 2018 CHEVROLET TAHOE PPV - THE POLICE SUV BUILT FOR TOUGHNESS

Discover the ultimate combination of performance and safety offered by the 2018 Chevrolet Tahoe Police Pursuit Vehicle. Delivering a segment leading 120.7 cu. ft. of interior room and 112.1 cu. ft. cargo space¹, the 2018 Tahoe PPV is a full-size SUV ready for extreme conditions. Body-on-frame construction and available advanced safety technologies help ensure durability and dependability no matter where the pursuit takes you.

Equipment from independent suppliers, shown in images throughout, is not covered by the GM New Vehicle Limited Warranty. GM is not responsible for the safety or quality of independent supplier alterations.

	\$ 42,830	BASE
-	1,613	OPTIONS
	<hr/>	
	\$ 44,443	
-	7,600	GM FLEET DISCOUNT
	<hr/>	
	\$ 36,843	TOTAL

GALLERY

FERNELIUS AUTO GROUP

10459 N. STRAITS HWY, BOX 289
 CHEBOYGAN, MI. 49721
 231-627-9966 FAX 231-627-7546

*ATTN:
 Tim
 Cook*

Bid/Quote Sheet

Date: 12/14/2017

County of Cheboygan
PO Box 70
Cheboygan, MI 49721

Contact Person: Tim Cook

Fleet Account No.: QG826

Model: 2018 Ford Explorer Police Interceptor

Option#	Description	Cost
9W	Cloth bucket seats - rear vinyl	0.00
	No center console	
	Equipped as per bid sheet given.	
	Total of Options:	
	Total of Options:	
	Doc. Fee:	\$210.00
	Sales Tax:	N/A
	Lic./Reg.:	.00
	Delivery:	
	TOTAL COST:	29859.00

FERNELIUS AUTO GROUP

10459 N. STRAITS HWY, BOX 289

CHEBOYGAN, MI. 49721

231-627-9966 FAX 231-627-7546

Comments.....3 year/36,000 mile – 5 year/50,000 mile powertrain warranty

TERMS NET 15 DAYS.

Vehicle Quoted by:

MARKA FOLSKI 

Macomb County Bid Price
 (Bid #71-15, MY2017) in the
State of Michigan
2018 Utility Police Interceptor
Major Standard Equipment

MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover

- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console with sunglass holder
 - 1st row task lights (driver and passenger)
 - Dome Lamp – 1st row (red/white)
 - 2nd / 3rd row overhead map light

INTERIOR/COMFORT (continued)

- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats – 1st Row Police Grade Cloth Trim, Dual Front Buckets
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
 - Sun visors, color-keyed, non-illuminated
 - Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up /Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
 - AM/FM / CD / MP3 Capable / Clock / 6 speakers
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - 5-way Steering Wheel Switches, Redundant Controls
- Note: Radio does "not" include USB Port or Aux. Audio Input Jack Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack
 - OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (4 keys, w/o microchip, easy to replace)
- Two-way radio pre-wire
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

Police Interceptor Utility Base Prices

- Utility All Wheel Drive (3.7L V6 FFV, 305 HP, 131 MPH) K8A/500A
- Utility All Wheel Drive (3.5L V6 GTDI EcoBoost, 365 HP, 148 MPH, 99T/44C) K8A/500A

NEW PRICE - 2018
 \$25,924.00 + 1128.00
 \$29,290.00
 1
 27,052.00

TOTAL WITH OPTIONS = \$ 29,482.00

Payment Terms: Net 10 days

VEHICLE BRAND AND MODEL: Ford Utility Police Interceptor

BID PRICE EXPIRES: TBD.

Subject to change without notice by Ford Motor Company

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u>	
	<u>Charcoal Black (9W)</u>	
Arizona Beige Clearcoat Metallic	[E3]	[]
Medium Brown Metallic	[BU]	[]
Dark Toreador Red Clearcoat Metallic	[JL]	[]
Dark Blue	[LK]	[]
Norsea Blue Clearcoat Metallic	[KR]	[]
Royal Blue	[LM]	[]
Light Blue Metallic	[LN]	[]
Vermillion Red	[E4]	[]
Smokestone Clearcoat Metallic	[HG]	[]
Silver Grey Metallic	[TN]	[]
Ingot Silver Clearcoat Metallic	[UX]	[]
Shadow Black	[G1]	[]
Oxford White Clearcoat	[YZ]	<input checked="" type="checkbox"/>
Kodiak Brown Metallic	[J1]	[]
Blue Metallic	[FT]	[]
Sterling Grey Metallic	[UJ]	[]
Medium Titanium Clearcoat Metallic	[YG]	[]
Ultra Blue (Extra Cost Paint \$870)	[21U17]	[]
Fire Engine Bright Red (Extra Cost Paint \$1050)	[12R13]	[]

INTERCEPTOR OPTIONAL FEATURES:

Flooring/Seats

	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	FW/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	35.00
<input checked="" type="checkbox"/> <u>Interior Upgrade Package</u>	65U	390.00
• 1st and 2nd Row Carpet Floor Covering		
• Cloth Seats - Rear		
• Center Floor Console less shifter w/unique Police console finish plate – Includes Console Top Plate – Finish 3 (incl. 2 cup holders)		
• Floor Mats, front and rear (Carpeted)		
Note: Not available with (67G), (67H) & (67U)		

Lamps/Lighting

<input checked="" type="checkbox"/> Dark Car Feature – Courtesy lamp disable when any door is opened	43D	20.00
<input type="checkbox"/> Auto Headlamps	86L	115.00
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B	290.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L/60A	600.00
<input type="checkbox"/> Forward Indicator Pocket Warning Light – Warn, Park, Turn (Driver side Red/ Passenger side – Blue)	21W/60A	690.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W/85R	1150.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light (Not Avail. w/Interior Upgrade Pkg (65U)	96T/85R	1435.00
<input type="checkbox"/> Dome Lamp – Red/White in Cargo Area	17T	50.00
<input type="checkbox"/> Pre-wiring for grille lamp, siren, and speaker	60A	50.00
<input type="checkbox"/> Spot Lamp – Driver Only (Incandescent Bulbs)	51Y	215.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	395.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Wheien)	51T	395.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (Incandescent Bulbs)	51Z	350.00
<input checked="" type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Wheien)	51V	665.00

Body

<input type="checkbox"/>	Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/>	Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
<input type="checkbox"/>	Roof Rack Side Rails – Black	68Z	155.00
<input type="checkbox"/>	Deflector Plate	76D	335.00

Wheels

<input type="checkbox"/>	Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<input type="checkbox"/>	18" Painted Aluminum Wheel	64E	475.00

Misc

<input type="checkbox"/>	Engine Block Heater	41H	90.00
<input type="checkbox"/>	License Plate Bracket – Front	153	N/C
<input type="checkbox"/>	Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/>	100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
<input type="checkbox"/>	Aux Air Conditioning	17A	610.00
<input type="checkbox"/>	Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/>	My Speed Fleet Management	43S	60.00
<input type="checkbox"/>	Scuff Guards	55D	90.00

Audio/Video

<input type="checkbox"/>	Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)	87R	N/C
Note: This option would replace the camera that comes standard in the 4" center stack area.			
<input type="checkbox"/>	SYNC® Basic (Voice Activated Communication System)	53M	295.00
<input type="checkbox"/>	Remappable (4) switches on steering wheel	61R/61S	155.00

Doors/Windows

<input type="checkbox"/>	Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
<input type="checkbox"/>	Hidden Door Lock Plunger	52H	140.00
<input type="checkbox"/>	Hidden Door Lock Plunger and Rear Door Handle Inoperable	52P	160.00
<input checked="" type="checkbox"/>	Rear Door Handles Inoperable/Locks Operable	68L	35.00
<input checked="" type="checkbox"/>	Rear Door Handles Inoperable/Locks Inoperable	68G	35.00
<input type="checkbox"/>	Windows-Rear window power delete, operable from front driver side switches	18W	25.00
<input type="checkbox"/>	Lock system; Single Key/All Vehicles Keyed Alike	59	50.00
	Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D		
	Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G		
	Keyed Alike 1111x= 59J		

Safety & Security

<input type="checkbox"/>	Ballistic Door Panels – Driver Front Door Only (Level 3)	90D	1585.00
<input type="checkbox"/>	Ballistic Door Panels – Driver & Pass Front Doors (Level 3)	90E	3170.00
<input type="checkbox"/>	Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2415.00
<input type="checkbox"/>	Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
<input type="checkbox"/>	BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
<input type="checkbox"/>	Mirrors– Heated, Non BLIS	549	60.00
<input type="checkbox"/>	Lockable Gas Cap for Easy Fuel Capless Fuel-Filler	19L	20.00
<input type="checkbox"/>	Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/55F	460.00
<input type="checkbox"/>	Remote Keyless Entry w/4 Key Fobs (w/o Keypad)	55F	340.00
<input type="checkbox"/>	Police Engine Idle Feature	47A	260.00
<input type="checkbox"/>	Extra Key \$6.00x___ =	Parts	6.00 ea
<input type="checkbox"/>	Remote Starter (Must Order Keyless Entry 55F)	Parts	550.00
<input type="checkbox"/>	Reverse Sensing	76R	275.00
<input type="checkbox"/>	Trailer Hitch and Wiring	OHP	395.00
<input type="checkbox"/>	Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00
<input type="checkbox"/>	Front Headlamp/Police Interceptor Housing Only	86P	125.00
	– Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies)		
	– Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)		

Note: Not available with options: 66A and 67H

<p><input checked="" type="checkbox"/> Front Headlamp Lighting Solution</p> <ul style="list-style-type: none"> - Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights - Includes pre-wire for grille LED lights, siren and speaker (60A) - Wiring, LED lights included. Controller "not" included <p>Note: Not available with option: 67H</p>	66A	850.00
<p><input type="checkbox"/> Police Wire Harness Connector Kit – Front</p> <ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: • (2) Male 4-pin connectors for siren & (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector & (1) 14-pin IP connector <p>Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com</p>	47C	105.00
<p><input type="checkbox"/> Tail lamp/Police Interceptor Housing Only</p> <ul style="list-style-type: none"> - Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) <p>Note: Not available with options: 66B and 67H</p>	86T	60.00
<p><input checked="" type="checkbox"/> Tail Lamp Lighting Solution</p> <ul style="list-style-type: none"> - Includes base LED lights plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps - LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p>	66B	425.00
<p><input type="checkbox"/> Police Wire Harness Connector Kit – Rear</p> <ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: • (1) 2-pin connector for rear lighting and (1) 2-pin connector • (6) Female 4-pin connectors and (6) Male 4 pin connectors • (1) 10-pin connector <p>Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com</p>	21P	130.00
<p><input checked="" type="checkbox"/> Rear Lighting Solution</p> <ul style="list-style-type: none"> - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) mounted to inside liftgate glass) - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) - LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p>	66C	455.00
<p><input type="checkbox"/> Ultimate Wiring Package</p> <ul style="list-style-type: none"> - Rear console mounting plate (85R) – contours through 2nd row; channel for wiring - Pre-wiring for grille LED lights, siren and speaker (60A) - Wiring harness I/P to rear (overlay) <ul style="list-style-type: none"> o Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) o Two (2) 50-amp battery and ground circuits in RH rear-quarter o One (1) 10-amp siren/speaker circuit engine cargo area - Rear hatch/cargo area wiring – supports up to six (6) rear LED lights <ul style="list-style-type: none"> o Recommend Police Wire Harness Connector Kits 47C and 21P <p>Note: Not available with options: 65U, 67G, 67H</p>	67U	550.00
<p><input type="checkbox"/> Police Interceptor 24 – Cargo Wiring Upfit Package</p> <ul style="list-style-type: none"> - Rear console plate (85R) – contours through 2nd row; channel for wiring - Wiring overlay harness with lighting and siren interface connections - Vehicle Engine Harness: <ul style="list-style-type: none"> o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors o Two (2) 50 amp battery ground circuits in right hand rear-quarter power distribution junction block o One (1) 10-amp siren/speaker circuit (engine to cargo area) - Whelen Lighting PCC8R Control Head - Whelen PCC8R Light Relay Center (mounted behind 2nd row seat) - Light Controller / Relay Center Wiring (jumper harness) - Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head - Pre-wiring for grille LED lights, siren and speaker (60A) - Does "not" include LED lights <ul style="list-style-type: none"> o Recommend Police Wire Harness Connector Kits 47C and 21P <p>Note: Not available with options: 65U, 67H and 67U</p>	67G	1340.00

- | | | |
|--|------------|----------------|
| <input type="checkbox"/> Ready for the Road Package All-in Complete Package | 67H | 3415.00 |
|--|------------|----------------|
- Includes Police Interceptor Packages 66A, 66B, 66C plus:**
- Whelen Cencom Light Controller Head with dimmable backlight
 - Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat)
 - Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails
 - High current pigtail
 - Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head
 - Pre-wiring for grille LED lights, siren and speaker (60A)
 - Rear console plate (85R) - contours through 2nd row; channel for wiring
 - Grille linear LED Lights (Red / Blue)
 - 100-Watt Siren / Speaker
 - Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P)
 - Wiring Harness: Two (2) 50 amp battery and ground circuits in RH rear-quarter
- Note:** Not available with options: 66A; 66B; 66C; 67G, 67U

VINYL WRAP OPTIONS

- | | | |
|---|------------|---------------|
| <input type="checkbox"/> Two-Tone Vinyl Package #1 | 91A | 840.00 |
| <ul style="list-style-type: none"> • Roof Vin • RH/LH Front Doors Vinyl • RH/LH Rear Doors Vinyl | | |
| <input type="checkbox"/> Two-Tone Vinyl Package #3 | 91C | 700.00 |
| <ul style="list-style-type: none"> • Roof Vinyl • RH/LH Front Doors Only Vinyl | | |
| <input type="checkbox"/> Two-Tone Vinyl Package #8 | 91H | 490.00 |
| <ul style="list-style-type: none"> • Roof Vinyl (Vinyl Wrap in Police White (YZ) Only) | | |
| <input type="checkbox"/> Two-Tone Vinyl Package #9 | 91J | 305.00 |
| <ul style="list-style-type: none"> • RH/LH Front Doors Only Vinyl (Vinyl Wrap in Police White (YZ) Only) | | |
| <input type="checkbox"/> Vinyl Word Wrap | 91D | 795.00 |
| <ul style="list-style-type: none"> - "POLICE" located on LH/RH sides of vehicle ("White" lettering) | | |
| <input type="checkbox"/> Reflective Vinyl Word Wrap | 91E | 795.00 |
| <ul style="list-style-type: none"> - "POLICE" located on LH/RH sides of vehicle ("Black" lettering) | | |
| <input type="checkbox"/> Reflective Vinyl Word Wrap | 91F | 795.00 |
| <ul style="list-style-type: none"> - "POLICE" located on LH/RH sides of vehicle ("White" lettering) | | |
| <input type="checkbox"/> Vinyl Word Wrap | 91G | 795.00 |
| <ul style="list-style-type: none"> - "SHERIFF" located on LH/RH sides of vehicle ("White" lettering) | | |

Extended Warranty Options for Police Interceptor Utility

Extended Warranty Option's (\$100.00 Deductible) 100,000 Mile Coverage

- | | |
|--|----------------|
| <input type="checkbox"/> 5-Year Premium Care Warranty (500 Plus Components Coverage) | 2150.00 |
| <input type="checkbox"/> 4-Year Premium Care Warranty (500 Plus Components Coverage) | 2110.00 |
| <input type="checkbox"/> 3-Year Premium Care Warranty (500 Plus Components Coverage) | 2080.00 |
| <input type="checkbox"/> 5-Year Extra Care Warranty (113 Essential Components Coverage) | 1955.00 |
| <input type="checkbox"/> 4-Year Extra Care Warranty (113 Essential Components Coverage) | 1925.00 |
| <input type="checkbox"/> 3-Year Extra Care Warranty (113 Essential Components Coverage) | 1905.00 |
| <input type="checkbox"/> 5-Year Base Care Warranty (84 Major Components Coverage) | 1860.00 |
| <input type="checkbox"/> 4-Year Base Care Warranty (84 Major Components Coverage) | 1840.00 |
| <input type="checkbox"/> 3-Year Base Care Warranty (84 Major Components Coverage) | 1820.00 |

Total Price \$ 29,482 ea

Tim Cook

From: bcampbell@signatureautogroup.com
Sent: Wednesday, November 01, 2017 6:24 PM
To: Tim Cook
Subject: 2018 Ford Police Interceptor Utility
Attachments: 2018 Police Interceptor Utility.doc

Undersheriff,

I received your voicemail. Attached is the current pricing for the 2018 Ford Police Interceptor Utility. It is good thru 11-30-2017. After 11-30-2017 the cost will be going up \$1,128.00. It's a great savings if you can make the cutoff. You had mentioned a brochure in your voicemail. The brochure is too large of a file to attach and I haven't updated my website because of the price increase coming up. Below is a website you can access the current brochure on if you would like. Please see attached and please see website link below.

Website Link: <https://www.ford.com/fordpoliceinterceptor/>

Thank you

Bill Campbell
Fleet and Government Sales Manager
Signature Ford Lincoln
1960 E Main St
Owosso, MI 48867
Phone: 888.923.5338
Fax: 517.625.5832
Website: www.signaturefordfleet.com



511 E. 8th St.

Holland MI 49423

(616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 36346 - 00 EC

DATE: 12/26/17

TERMS: NET 15 DAYS

DELIVERY:

Please reference Quote No. on

Correspondence & purchase orders.

Quote expires: 01/25/2018

1CHECS

TO: CHEBOYGAN COUNTY SHERIFF
 COUNTY BUILDING
 870 SOUTH MAIN STREET
 CHEBOYGAN, MI 49721

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
	2012 TO 2018 TAHOE - K-9 LABOR @ TC GARAGE			
1	K9-C23-PT HAVIS '15-'17 TAHOE PPV K9 PRISONER TRANSPORT SYS	2,775.00		2,775.00
1	MKEZ93 STRAP KIT FOR CHEVY TAHOE 2016 FOR LIBERTY BAR	60.00		60.00
1	C-B67 HAVIS TUNNEL MOUNT PLATE CHEVY TAHOE	75.00		75.00
1	C-HDM-204 HEAVY DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE	140.00		140.00
1	C-MD-112 HAVIS 11" SLIDE OUT LOCK ARM W/MOTION ADAPTER	250.00		250.00
1	C-EB35-F64-1P HAVIS 1 PC MOUNT BRACKET FOR FED SIG PA640 SIREN	25.00		25.00

Continued on following page

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.

Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).

BY CLIFF TOMSON / 616-502-7089 7004

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by

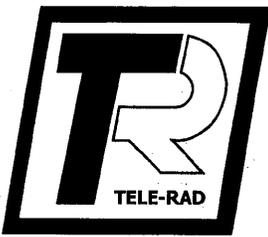
LEGAL NAME OF PURCHASER

P.O. No.

AUTHORIZED SIGNATURE

Date

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	HAD4008 ANTENNA KIT QUARTER WAVE VHF 150.8-162 MHz	20.00		20.00
1	640000 640 SERIES SIREN W/LIGHT CNTRL AND PROGRAMMABLE SLIDE SWITCH	405.00		405.00
1	ETSS100N SOS 100N SERIES SPEAKER	160.00		160.00
1	ETHFSS-SP SS HL FLASHER SELECT A PATTERN	40.00		40.00
1	ETFBSN-P SOS FLASHBACK ALTERNATING TAILLIGHT FLASHER	40.00		40.00
4	IONJ WHELEN LIGHTHEAD - RED / BLUE	120.00		480.00
1	100-TC SALES ORDER INSTALLATION TRAVERSE CITY SERVICE	2,082.50		2,082.50
1	MISC400 MISCELLANEOUS INSTALL PARTS 16-9 BELOW	200.00		200.00
4	IONJ WHELEN LIGHTHEAD - RED / BLUE	120.00		480.00
		Item summary		7,232.50
		Subtotal		7,232.50
		Freight		100.00
		Sales Tax		.00
		GRAND TOTAL:		7,332.50



511 E. 8th St.

Holland MI 49423

(616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 35809 - 00 EC

DATE: 11/14/17

TERMS: NET 15 DAYS

DELIVERY:

Please reference Quote No. on

Correspondence & purchase orders.

Quote expires: 12/31/2018

1CHECS

TO: CHEBOYGAN COUNTY SHERIFF
 COUNTY BUILDING
 870 SOUTH MAIN STREET
 CHEBOYGAN, MI 49721

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
	2018 FORD PI UTILITY REMOVAL DONE BY CUSTOMER			
1	HAD4008 ANTENNA KIT QUARTER WAVE VHF 150.8-162 MHz	20.00		20.00
2	IONJ WHELEN LIGHTHEAD - RED / BLUE	120.00		240.00
1	ETSP6F SOS 600 SERIES 6 FNCTION SWTCH W/6 ROCKER SWTCHS & UNIV BRCKT	85.00		85.00
1	100-TC SALES ORDER INSTALLATION TRAVERSE CITY SERVICE	1,580.00		1,580.00
1	MISC400 MISCELLANEOUS INSTALL PARTS	50.00		50.00
		Item summary		1,975.00
		Subtotal		1,975.00
Continued on following page				

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.

Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).

BY CLIFF TOMSON / 616-502-7089 7004 9109

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by _____

LEGAL NAME OF PURCHASER

P.O. No. _____

Date _____

AUTHORIZED SIGNATURE

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
		Sales Tax		.00
		GRAND TOTAL:		1,975.00

Michigan Sheriffs' Association
 620 S. Capitol Ave. Suite 320A
 Lansing, MI 48933

QUOTATION

Quote Number: 2017-28
 Quote Date: Dec 19, 2017
 Page: 1

Voice: 517 485 3135
 Fax:

Quoted To:
Cheboygan Co Sheriff's Office PO BOX 70 Cheboygan, MI 49721

Customer ID	Good Thru	Payment Terms	Sales Rep
c cheboygan	12/19/17	Net 30 Days	

Quantity	Description	Unit Price	Amount
2.00	Vehicle Striping for 1 Ford SUV Police Interceptor and 1 Chevy Tahoe SUV	209.00	418.00
4.00	22 inch Sheriff Decal ref	30.25	121.00
4.00	3 inch Sheriff Lettering - SHERIFF	6.00	24.00
1.00	Shipping and Handling - approx.	12.00	12.00

Subtotal	575.00
Sales Tax	
TOTAL	575.00

TOTAL FOR BOTH VEHICLES

Tim Cook

From: scampeau@wheelermotors.com
Sent: Thursday, December 21, 2017 3:29 PM
To: Tim Cook
Subject: quote to install decals on new units

WHEELER MOTORS

Tim, \$150 for each vehicle to have decals installed. 16-10 was charged \$150 Steve



PREMIER K9
by Criminalistics, Inc.

40436 Hess Rd.
Scio, OR 97374

844-4K9-SAFE (459-7233)

www.PremierK9.com 503-200-1018

ESTIMATE

Date	Estimate #
11/6/2017	1700063

Name / Address
Cheboygan County Sheriff Dept Deputy Matt LaCross 870 S Main St. Cheboygan, MI 49721

Ship To
Cheboygan County Sheriff Dept Deputy Matt LaCross 870 S Main St. Cheboygan, MI 49721

ITEM	DESCRIPTION	QTY	RATE	AMOUNT	DISC	TOTAL
PK9-K0220	Premier K9 System w/Bail Out, GM SUV	1	1,299.00	1,299.00	-10.00%	1,169.10
PK9-IK210	Kit, 10" Window Fan w/brackets	1	219.00	219.00	-10.00%	197.10
PK9-IK300	Add-on Pager System w/decal antenna	1	329.00	329.00	-10.00%	296.10
Freight	Shipping & Handling	1	35.00	35.00		35.00

Quote Valid Until March 31, 2018
We accept credit cards.

TOTAL

\$1,697.30

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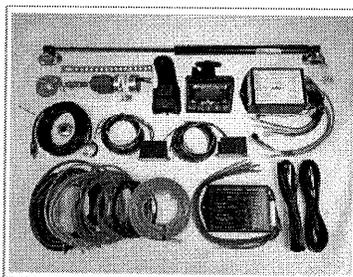
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K9 Transport Hot-N-Pop Unit Option

Part # K9-A-201

[Transport Solutions](#) / [K9 Transports](#) / [K9 Accessories](#)



Click image for full-sized photo



[DETAILS](#) [RESOURCES](#) [RELATED PRODUCTS](#)

MSRP: \$2,470.92*

Quantity:

* Visit [How to Buy](#) for personalized pricing information.

Product Details:

- * K9 transport option
- * Includes heat alarm pro K9-A-203
- * Includes remote door pop system K9-A-205 for sedans, SUV's and trucks
- * Order optional C-EB35-RHP-1P or C-EB35-RHS-1P bracket if mounting control head in console
- * Effective 12/1/10 K9-A-303 K9 remote pager/beeper module is no longer included as a standard feature with this item and must be purchased separately
- * As of 10/1/12 K9-A-306 engine stall sensor is no longer included as a standard feature and must be purchased separately
- * Sept 2011- sept 2012 the no K9 left behind feature was included, and now it is an optional feature. part # K9-A-304 must be purchased separately
- * K9-A-201 includes:
 - control head
 - intelabox
 - protective relay module
 - s.o.s horn honk
 - output
 - siren activation output
 - lightbar activation output
 - dual window drop kit
 - dual temperature sensors
 - remote with holster for door p

Specifications:

- * **Gross Weight:** 13.00 lbs

Abbreviated Product Description:

K9, ACSY, HTPOP, HD, SP.

[HOME](#) [ABOUT HAVIS](#) [CONTACT](#) [PRODUCTS](#) [SUPPORT](#) [BLOG](#) [CAREERS](#) [SITE MAP](#) [PRIVACY POLICY](#)



QUOTE- From AceK9.com

Doc No	Quote Date
9618	10/18/2017

Company
Radiotronics, Inc. 1315 SW Commerce Way Stuart, FL 34997-7231



Phone: 772-600-7574
 Fax: 772-600-7012

Terms	Sales Rep
	B

Office Hours: M-F 8am-4:30pm EST
 E-Mail: k9sales@acek9.com

Customer
Cheboygan County Sheriff Office-MI Todd Ross 870 South Main Street PO Box 70 Cheboygan MI 49721

Ship To
Cheboygan County Sheriff Office-MI Deputy LaCross 870 South Main Street PO Box 70 Cheboygan MI 49721

Item	Description	QTY	UOM	Price Per	Total Price
HP51CT15	K9 Hot-N-Pop(R) PRO For 2015-18 TAHOE, SUBURBAN & YUKON w/ S.O.S. Horn activation, Siren activation, Light Bar activation, Dual Window Drop Module and Integrated Remote Door Sys.	1	EA	1,299.00	1,299.00
HA-FKT-10-P	10" Fan, Activation Module, Manual Switch & Materials	1	EA	239.00	239.00
HP-RBM-27-400	PART# HP-RBM-27-400 Long Range Remote Pager Module with HP-ANT-27-400 Dual Band Antenna Kit, 10" Fiberglass Mast with NMO-3/8 Adapter, 3/8 Antenna Swivel, coax, coupler box & adaptors	1	EA	325.00	325.00

Prepared By: SBuller
 Memo: mlacross@cheboygancounty.net
 2017 TAHOE

Sub-Total:	1,863.00
	0.00
UPS	38.05
Taxes	0.00
Total	1,901.05



511 E. 8th St.

Holland MI 49423

(616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 35987 - 00 EC

DATE: 11/28/17

TERMS: NET 15 DAYS

DELIVERY:

Please reference Quote No. on

Correspondence & purchase orders.

Quote expires: 12/28/2017

1CHECS

TO: CHEBOYGAN COUNTY SHERIFF
 COUNTY BUILDING
 870 SOUTH MAIN STREET
 CHEBOYGAN, MI 49721

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
	2017 FORD INTERCEPTOR UTILITY			
1	HK0810ITU16 PB6VS HEADLIGHT GURD W/PB5 FENDER WRAP PKG- ALUM - FORD	500.00		500.00
1	BK0534ITU16-BP6 PB400VS ALUMINUM PUSH BUMPER FOR 2016-2017 FORD UTILITY SUV	330.00		330.00
1	100-TC SALES ORDER INSTALLATION TRAVERSE CITY SERVICE	320.00		320.00
LABOR ONLY BUMPER PREV. PAID FOR		Subsummary		1,150.00
		Inbound Ship		100.00
		Sales Tax		.00
		GRAND TOTAL:		1,250.00

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.

Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).

BY CLIFF TOMSON / 616-502-7089 7004

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by _____
 LEGAL NAME OF PURCHASER

P.O. No. _____

 AUTHORIZED SIGNATURE

Date _____

▶ Fax

From:

Phone: 231-627-9966

Fax: 231-627-7546

Company Name: Fernelius Ford Lincoln

To:

Tim Cook

Phone:

Fax: 231-627-8880

Company Name:

Chebogan County

Comments:

16-7 TRADE IN

Urgent

For Review

Please Comment

Please Reply

Please Recycle

Customer Information

You may drive and appraise my vehicle

Initials _____

Customer signature _____

Manager signature _____

Name: Cheboygan County Sheriff

Address: 870 South Main Street

City: Cheboygan

State/Region: Michigan Postal Code: 49721

Email: _____

Phone (Home): (231) 627-3155

Phone (Work): _____

Phone (Mobile): _____

Vehicle Information

VIN: 1FM5K8AR6FGC16250 Odometer: 170,000

Year: 2015 Interior Color: _____

Make: Ford Exterior Color: White

Model: Utility Police Interceptor Transmission: Automatic

Series: Base Condition: _____

Additional Information

Comments: Vehicle value based on current condition and estimated miles.

Extended Warranty: _____ Good Until: _____

Factory Certification: _____ Time: _____ Odometer: _____

Vehicle Salvaged: _____ Flood Damage: _____

Factory Buyback: _____ Odometer Replaced: _____

Improvements: _____

Tag or Plate: _____ Tag State/Region: _____ Exp: _____

Lien Holder: _____ Phone: _____

Lien Account #: _____

Lien Address: _____

Lien Payoff: _____ Good Until: _____ Per Diem: _____

DMV Fee: _____

Title in Name of: Cheboygan County

Title in State/Region of: Michigan

Salesperson: _____ Appraisal Date: 12/19/2017 Est. Record./Certif.: _____

Appraiser: Terry Campeau Good Until: _____ Appraisal Amount: \$2,500.00

Signature _____

Tim Cook

From: Travis Libby <tlibby@wheelermotors.com>
Sent: Tuesday, January 02, 2018 9:02 AM
To: Tim Cook
Subject: CCSD Trade-In Tahoe

Tim!

Sorry for the delay in communicating about this, but yes we do have a value for the 2012 K9 Tahoe. It's worth **\$3,000** on trade as it sits.

Having said that, you could certainly revert it back to its original condition, but this would not give you much more if any value in the Tahoe. I would encourage you to keep it as is. Especially considering the labor just to return it back, as you mentioned earlier.

Let me know what questions you have. Talk with you again soon!

Travis Libby
Sales & Finance
Wheeler Chevrolet Buick
Phone: 906.869.0819
E-Mail: tlibby@wheelermotors.com



<https://www.facebook.com/wheelermotors/>

11401 N. Straits Hwy
Cheboygan, MI 49721



RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the SAFETY COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

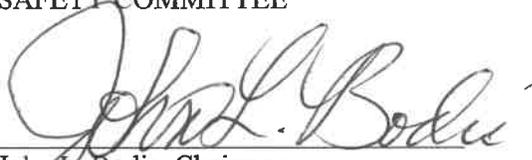
WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Canfield and Senator Pavlov to oppose HB 5096-5098 as well; and

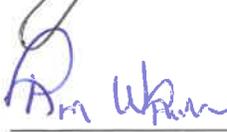
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Canfield, Senator Pavlov, the Michigan Association of Counties, and the other 82 counties.

Respectfully submitted,

SAFETY COMMITTEE



John L. Bodis, Chairman



Ron Wruble, Vice Chairman



Todd Talaski, Member

Dated: December 12, 2017

VOICE / ROLL CALL VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN L. BODIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DAVID G. PERUSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RON WRUBLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD TALASKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN A. NUGENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STEVE VAUGHAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

RESOLUTION: ADOPTED DEFEATED TABLED

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Finance/Business Meeting
December 12, 2017

The Finance/Business Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioner Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the agenda. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gouine, seconded by Commissioner Johnson, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$: Prepaid Total = \$755,534.75)
- B. Budget Adjustments as follows:
 - 2017 Raise Revenue/Expenditures
 - 1) Fund 101 Total Budget Increase Totaling \$648,711
 - 2) Fund 201 Total Budget Increase Totaling \$893,526
 - 3) Fund 249 Total Budget Increase Totaling \$19,367.09
 - 4) Fund 292 Total Budget Increase Totaling \$255,000
 - 5) Fund 352 Total Budget Increase Totaling \$5,000
 - 6) Fund 516 Total Budget Increase Totaling \$275,000
 - 7) Fund 517 Total Budget Increase Totaling \$150,000.48
 - 8) Fund 595 Total Budget Increase Totaling \$15,000
 - 2017 Inter-budget Transfers
 - 1) From 101-700 to 101-136 Totaling \$1,000
 - 2) From 101-139 to 101-139 Totaling \$30
 - 3) From 101-700 to 101-148 Totaling \$903
 - 4) From 101-700 to 101-225 Totaling \$58
 - 5) From 276-165 to 276-165 Totaling \$23,400
 - 6) From 101-331 to 101-331 Totaling \$375
 - 7) From 101-351 to 101-351 Totaling \$300
 - 8) From 588-599 to 588-599 Totaling \$1,200
- C. Straits Regional Ride
 - 1. Letter of Understanding
 - 2. CCE 911 Tower Lease Extension
- D. 2018-2019 Cheboygan Public Defender Contract
- E. 2018 Attorney Contract Delinquency and Child Protection Proceedings

F. Correspondence:

1. Gratiot County Resolution in Support of Funding for Great Lakes Restoration

G. Minutes:

1. Finance/Business Meeting of November 14, 2017 & Committee of the Whole Meeting of November 28, 2017
2. District No. 4 Health Board – 10/17/17
3. NEMCSA – 11/3/17
4. Planning Commission – 10/18/17, 11/1/17 & 11/15/17
5. City Council Minutes – 10/24/17 & 11/14/17
6. Board Appointments & Procedures – 10/2/17
7. Road Commission – 10/19/17 & 11/2/17

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Public hearing opened at 9:33 a.m.

Commissioner Wallace opened the public hearing regarding the proposed 2018 Cheboygan County Budget. Finance Director Kortz highlighted the 2018 proposed budget contents and process for those in attendance. She stated that the public hearing was the last step in the budget process before the budget was approved. Discussion was held on capital expenses, retirement (MERS), health insurance, Road Commission, revolving tax fund and child care.

Commissioner Wallace closed the public hearing regarding the proposed 2018 Cheboygan County Budget.

Public hearing closed at 10:06 a.m.

Citizens Comments - None

Scheduled Visitors - None

Finance Director's Report

Finance Director Kari Kortz presented the General Fund Revenue and Expenditure Report for October 31, 2017. She reported total year-to-date revenue of \$10,268,357.04, or 84.03% of the budget, compared to \$10,024,501.33, or 83.96% of the budget last year at this same time. She also reported on the total year-to-date expenditures of \$9,030,735.93, or 73.90% of budget, compared to \$8,769,059.92, or 73.45% last year as of the end of October 31, 2016. An explanation of the deficit balance accounts was given and a report on the Cash Summary by Fund with a beginning balance as of October 1, 2017 of \$25,263,628.21 and an ending balance as of October 31, 2017 of \$22,139,731.10.

Administrator's Report

Administrator Lawson gave an update on the opioid legislature. He stated that he had spoken with Civil Counsel and was looking for final clarification from the Board of Commissioners to put together an RFP for companies to return proposals back for this litigation. A hearing was scheduled on December 19, 2017 in Ohio. Civil Counsel Peter Wendling stated that there were several law firms involved and this was why he recommended an RFP, so the county would have the benefit of receiving different perspectives from different law firms. To date the county had been contacted by several law firms with a presentation from Sommers Schwartz. He recommended the Board to move on this because the cases would be consolidated before a single judge. Mr. Wendling stated that he wasn't aware of a deadline for filing, but a decision should be made by this Board sometime in January and he didn't recommend opting out because there might be some money in it for the county. Discussion was held on who would figure out the loss for the county and how to keep the costs down when gathering such information. It was the consensus of the Board to have a RFP put together.

Administrator Lawson gave an update on the Inverness Township/City of Cheboygan mediation negotiation on the Meijer Project. He stated that he had spoken with several township and city officials. The primary issue was that one unit would like to have discussion concerning the existing sewer agreement and the Inverness Township feels that there doesn't need to be any adjustments. Both parties were asked to make a list of what their concerns were and he would aggregate that plan this week by making a list. Then both parties would be asked to assign a negotiation team to sit down and talk about these concerns on an initial level and, hopefully, each unit could look at the specific topics.

Administrator Lawson reported that the State and Federal Help America Vote Act had funding available to purchase new voting equipment for all precincts and a resolution would need to be adopted at the December 20, 2017 joint meeting as to not lose grant funding. County Clerk Register, Karen Brewster gave a summary of the procedure for purchasing the new election equipment.

Administrator Lawson gave an update on the adjacent property located next to the marina. Several months ago the state had a proposal from the yacht club to perhaps build a clubhouse on the property. There has been continued conversation with the DNR and the DNR has given the county an indication that the property should be transferred to the county or another municipal unit. It was stated that there would be some type of cost, but not at market value. Research would have to be done to determine the cost. Staff would put together a report and bring it back to the Board for discussion.

Administrator Lawson updated the Board on the Gold Front Project stating that it was pretty much at the same status as presented at the last meeting. The county would be going with the RFP, which combined the plan for demolition with the contractor. Mr. Lawson stated that the State did not have an issue with that and the RFP just needed to

be released. Last week, the environmental company was here and their report would be forthcoming.

Committee Reports

Commissioner Sangster attended a Board Appointments & Procedures Meeting and accepted the recommendations for the following reappointments and stated there were still a couple of seats to be filled, but there were no applicants available.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to reappoint Arlene Hansen to the Cheboygan County Airport Authority for a 3-year term commencing January 1, 2018 through December 31, 2020; to reappoint Ed Ginop, Bobbie Christensen and William Thompson to the Cheboygan County Construction Code Board of Appeals for a 2-year term commencing January 1, 2018 through December 31, 2019; to reappoint Leslie Tebo to the Cheboygan County Department of Health and Human Services for a 3-year term commencing November 1, 2017 through October 31, 2020; to reappoint Kelsey Kennedy, Beth Buhr, Jeremy Borowicz, Steve Sanford and Gary Spray to the Cheboygan County Fair Board for a 3-year term beginning January 1, 2018 through December 31, 2020; to reappoint Charles Ostwald, Stuart Bartlett and Charles Freese to the Cheboygan County Planning Commission for a 3-year term commencing December 16, 2017 through December 15, 2020; to reappoint James Mick to the Cheboygan County Waterways Commission for a 3-year term commencing January 1, 2018 through December 31, 2020; to reappoint Charles Freese to the Cheboygan County Zoning Board of Appeals for a 3-year term commencing January 1, 2018 through December 31, 2020; to reappoint Robert R. Heilman to the Cheboygan County Department of Public Works for a 3-year term commencing January 1, 2018 through December 31, 2020; to reappoint James Granger to the Economic Development Corporation for a 6-year term commencing October 1, 2017 through September 30, 2023 and to reappoint Sue Eno and James Granger to the Northern Lakes Economic Alliance for a 3-year term commencing January 1, 2018 through December 31, 2020. Motion carried with 7 yes 0 no and 0 absent.

Commissioner Matelski attended a Board Appointments and Procedures Meeting.

Commissioner Johnson attended a Planning Commission and Zoning Board of Appeals Meeting. She stated one of the issues that came up was regarding tiny/small homes. This was going to be brought up for future discussion as to how Cheboygan County wanted to deal with it.

Commissioner Sangster attended a Board Appointments and Procedures Meeting, NEMSCA Meeting, and a Port of Cheboygan Meeting. At the Port of Cheboygan Meeting, they met with two of the port operators, Durocher Marine Division of Kokosing Industrial Inc. and Ryba Marine for a four (4) hour meeting with a representative from EDG International, which was freight forwarding company out of Chicago. This was a company who shipped in freight from all around the world. He stated that they were going to meet again this week to finalize the rest of the information.

Commissioner Gouine attended a Boards Appointment & Procedures Meeting, District Health Department Meeting, Zoning Board of Appeals Meeting and he met with the DNR regarding the lake levels. There was discussion about the sea levels and how the new electronic was different from the old one that was used in 1934 for measuring sea levels.

Commissioner Newman attended a Northern Michigan Counties Association Meeting, District Health Department Meeting, a Senior Citizens Meeting, and a CCE 911 Meeting where the Board was in the process of selecting a director. He was concerned with changing over to the 800 MHz and it being such a costly endeavor.

Commissioner Wallace handed out a MI Works! Northeast Consortium newsletter. He stated that CCE 911 was starting the interview process for a new director in January and there also has been some administration changes.

Old Business - None

New Business

Community Development Director Scott McNeil presented Zoning Ordinance Amendment #142 regarding content neutral regulations for signs. This ordinance amendment was proposed as a result of a Supreme Court decision known as Reed vs. Town of Gilbert. In this case, the Court ruled that sign regulation based on the content or message of a sign was unconstitutional. He gave a summary of the amendments to the ordinance. A public hearing was held on November 15, 2017 regarding the proposed zoning ordinance amendment. The amendment was developed in conjunction with legal counsel.

Motion by Commissioner Gouine, seconded by Commissioner Johnson, to adopt the

**CHEBOYGAN COUNTY
Zoning Ordinance Amendment #142**

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE No.200 TO PROVIDE DEFINITIONS, REGULATIONS AND STANDARDS FOR SIGNS.

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS

Section 1. Repeal of Section 11.7.1

Section 11.7.1. is hereby repealed and reserved for future use.

Section 2. Amendment of Section 17.19.1.

The following definitions within Section 17.19.1 of the Cheboygan County Zoning Ordinance No. 200 are hereby repealed:

Neighborhood identification sign, Noncommercial sign, Off-premise sign, Political sign, and Real Estate Sign.

Section 3. Amendment of Section 17.19.2.

Section 17.19.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to read in its entirety as follows:

17.19.2. SIGNS NOT REQUIRING A ZONING PERMIT

The following signs may be placed in any zoning district without a zoning permit, provided such signs are established in a lawful manner and do not create a nuisance or safety hazard:

- A. Incidental signs, not exceeding 3 square feet of sign surface area.
- B. Any temporary sign constructed using a wire, metal, wood or other support structure capable of being placed in the ground and removed from the ground by a single individual with relative ease subject to the following requirements:
 - 1. Each sign shall be removed no more than two (2) days after the subject matter of the sign has expired, except as otherwise provided by law.
 - 2. The total sign surface area of all signs shall be no more than forty (40) square feet on lots with a lot width up to one hundred (100) feet. An additional ten (10) square feet of sign surface shall be allowed for each additional one hundred (100) feet of lot width up to a maximum of eighty (80) square feet of sign surface area except as otherwise provided by law.
 - 3. All signs shall be limited to 4 feet in height unless otherwise provided by law.
- C. Governmental signs.
- D. One (1) dwelling owner or occupant name plate per use which is not illuminated and does not exceed an area of two (2) square feet of sign surface area, and may be in addition to any other permitted sign.
- E. Signs that have been approved in conjunction with a valid site plan or PUD.
- F. Any sign authorized pursuant to a written contract between the owner of the lot on which the sign will be located and any third party and placed on the lot for a specified period of time subject to the following requirements:
 - 1. Each sign shall be removed from the lot within thirty (30) days after the contract authorizing the sign matter of the sign has expired.
 - 2. Each sign shall be limited to thirty two (32) square feet of sign surface area.
 - 3. There shall be no more than one (1) sign per lot.
- G. Signs on motor vehicles not used primarily for advertising purposes.
- H. The use of any balloons, flags, pennants or pinwheels, individually, as a group, or connected to a sign intended to draw attention to a specific event at a specific location subject to the following requirements:
 - 1. Balloons, flags, pennants or pinwheels, shall not be placed on the lot more than fifteen (15) days before the specific event.
 - 2. Balloons flags, pennants or pinwheels shall be removed from the lot within two (2) days after the specific event is over.

Section 4. Amendment of Section 17.19.3.

Subsection 17.19.3. of the Cheboygan County Zoning Ordinance No 200 is hereby amended to read in its entirety as follows:

17.19.3. PROHIBITED SIGNS

The following signs are prohibited in all zoning districts.

- A. Signs with moving or revolving parts.
- B. Signs affixed to any governmental utility structure or public utility structure, except incidental signs.
- C. Signs located in the right-of-way of a public sidewalk or highway, unless the governmental body with jurisdiction over the public sidewalk or highway consents in writing to the placement of the sign and such sign otherwise meets the applicable sign regulations of this Ordinance.
- D. Signs utilizing vehicles, trucks, vans, trailers or other similar wheeled devices, including those where the wheels have been removed, excluding signs on vehicles that are used in the day to day operations of the business to which the sign pertains.
- E. Signs that interfere with traffic visibility or public services.
- F. Signs located as to constitute a safety hazard to vehicular traffic.

Section 5. Amendment of Section 17.19.5.

Subsection 17.19.5. of the Cheboygan County Zoning Ordinance No 200 is hereby amended to read in its entirety as follows:

17.19.5. VILLAGE CENTER INDIAN RIVER ZONING DISTRICT SIGN REQUIREMENTS

In addition to requirements of section 17.19.8., signs in the Village Center Indian River zoning district shall comply with the following requirements:

- A. All signs shall be constructed of metal, masonry, wood, or a wood simulator such as molded plastic or routed foam.
- B. For lots which face more than one (1) street, sign requirements of Section 17.19.8 shall apply to each street front.

- C. Signs shall not extend or overhang into the public right of way (ROW), unless they are 11 ft. above the ROW (at their lowest point) and unless the governmental body with jurisdiction of the public sidewalk or right-of-way consents in writing to the placement of such sign.
- D. In addition to the maximum sign surface area, all lots shall be allowed a bonus of three (3) square feet of sign surface area for each additional use above one (1). This bonus applies to Projecting, Freestanding, and Wall signs only.

Section 6. Amendment of Section 17.19.5.A.

Subsection 17.19.5.A. of the Cheboygan County Zoning Ordinance No 200 is hereby amended to read in its entirety as follows:

17.19.5.A VILLAGE CENTER TOPINABEE ZONING DISTRICT SIGN REQUIREMENTS

In addition to requirements of section 17.19.8., signs in the Village Center Topinabee zoning district shall comply with the following requirements:

- A. All signs shall be constructed of metal, masonry, wood, or a wood simulator such as molded plastic or routed foam.
- B. Lots with more than one (1) lot line abutting a public right-of-way may have one (1) permanent sign located on the lot along each public right-of-way, subject to the total size requirements under Section 17.19.8. Provided, however, this provision shall not apply to canopy signs.
- C. Signs shall not extend or overhang into the public right of way (ROW), unless they are 11 ft. above the ROW (at their lowest point) and unless the governmental body with jurisdiction of the public sidewalk or right-of-way consents in writing to the placement of such sign.

Section 7. Amendment of Section 17.19.7.D.

Section 17.19.7.D. of the Cheboygan County Zoning Ordinance No 200 is hereby amended to read in its entirety as follows:

- D. Billboards as defined by the Highway Advertising Act of 1972 (1972 PA 106), that border interstate highways, freeways, or primary highways, as defined in said Act, shall be regulated and controlled by the provisions of such Act, notwithstanding the provisions of this ordinance.

Section 8. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 9. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson gave an update on the Director of Building Safety Employment Agreement. He stated that with the restructuring of the Community Development Department, the Building Safety Division would become its own department. The Director of Building Safety was created to manage and lead the department and serves as the County's Building Official. The recommended wage for this position was based on the average wage calculation from the five (5) comparable Counties. The new position would have a salary of \$61,084. Commissioner Sangster stated he would like to know what the total fringe benefits of these new positions were and not just the salaries. Commissioner Gouine asked about the job description. Administrator Lawson stated that Mr. Cronk would not be making any decisions in Planning and Zoning, but he might be consulted with any language changes. His main job description would be with budgeting and personnel decisions. Commissioner Johnson stated that the complaints she had heard were not necessarily regarding issues with the building code itself, but it

was mostly regarding the timeline on how long the process was with going through the building department. Administrator Lawson stated that he would be happy to identify the process and stated there was always room for improvement.

Motion by Commissioner Sangster, seconded by Commissioner Wallace to approve an employment agreement with and appoint Matthew Cronk as the Director of Building Safety/Building Official. A roll call vote was taken. Motion carried with 5 yes, 2 no (Commissioner Gouine and Commissioner Johnson) and 0 absent.

Finance Director Kortz presented Amendment #6 – 2017 Salary and Wage Resolution and Related Budget Adjustment/New Position Classification and Related Budget Adjustment. She stated the County would be reorganizing the Community Development Department into two separate divisions; the Planning and Zoning Department and the Building Safety Department.

The Building Official would be reclassified to the Director of Building Safety. The 2017 recommended salary for the position was \$61,083.74. This would require an amendment to the 2017 Salary and Wage Resolution.

Administration was proposing to create a new AFSCME union position classification of Assistant to the Director of Planning and Zoning at a pay rate of \$19.83 per hour and promote the department's current department Clerk II into this position. This position would provide staff support to the Director of Planning and Zoning as well as process and approve general zoning permits that do not have to be approved by the Planning Commission. This change did not require an amendment to the salary and wage resolution as individual union titles were not included on the resolution. Administration was also requesting authorization for a new position classification of Assistant to the Director of Planning and Zoning.

Motion by Commissioner Sangster, seconded by Commissioner Newman to adopt Amendment #6 to the 2017 Salary and Wage Resolution – Non-Union General Employee #16-021 to be effective December 13, 2017, authorize the new position classification of Assistant to the Director of Planning and Zoning, authorize the Chair to sign and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (Copy can be obtained from the County Clerk's Office)

Finance Director Kortz presented the 2018 Salary & Wage Resolution – Non-Union Employees #17-009 – Amendment #1 – Building/Assistant to the Director of Planning & Zoning Union Classification. Pursuant to the restructuring plan for the Community Development Department, Mr. Cronk had been reclassified as the Director of Building Safety. The 2018 recommended salary was \$62,000. This would require an amendment to the 2018 Salary and Wage Resolution.

Motion by Commissioner Newman, seconded by Commissioner Bolinger to adopt Amendment #1 to the 2018 Salary and Wage Resolution – Non-Union General

Employee #17-009 to be effective October 10, 2017 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (Copy can be obtained from the County Clerk's Office).

Administrator Lawson presented the Northern Lakes Economic Alliance Service Agreement stating the NLEA provided the County with economic development services. Services consist of business and entrepreneur assistance and education as well as assistance to County staff. The County has partnered with NLEA since 2007. In 2017, this agreement cost the county \$42,518 and was projected to cost the county approximately \$43,174 in 2018.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger to approve the Northern Lakes Economic Alliance Service Agreement effective January 1, 2018 through December 31, 2020 and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the Remonumentation Grant Application. The State of Michigan provided Michigan Counties access to Remonumentation Grant funding to complete required verification of survey corners within the State pursuant to the Survey and Remonumentation Act, 1990 P.A. 345.

Motion by Commissioner Johnson, seconded by Commissioner Bolinger to approve the 2018 Survey and Remonumentation Grant Application in the amount of \$59,985 and authorize Administrator Lawson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the audit bid award. The three-year Audit Services Agreement expired with the audit for the year ending December 31, 2016. The County issued a request for proposals in October and received five (5) proposals on November 8, 2017. Gabridge & Company was the low bidder at \$68,210.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to award the three-year (2017-2019) audit services bid to Gabridge & Company in the amount of \$68,210 and authorize the Administration to sign the engagement letters. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the 2018 Fee Resolution #17-013. The 2018 Fee Resolution was a compilation of all County fees for the Board's review and approval. It included a list of fees charged by the County that were not statutorily set. A summary of the changes was given. Commissioner Gouine suggested eliminating the \$100 permit fee to tear down sheds because the county was trying to clean up the blight. Administrator Lawson stated the fee could be eliminated, but the state building code required a permit.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger to adopt Resolution #17-013 – 2018 Fee Resolution waiving the fee of demolish of a residential accessory structure to become effective January 1, 2018 and authorize the Chair to

sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (A copy can be obtained from the County Clerk.)

Treasurer Buffy Weldon presented the Delinquent Tax Revolving Fund Surplus Request for Transfer and Resolution. In December of each year, the County Treasurer submitted a Surplus Request for Transfer along with a Resolution prepared by the Finance Director to the Board of Commissioners identifying a surplus from the Delinquent Tax Revolving Fund and the transfer of those funds. All or a portion may be transferred into the General Fund of the County by the Board of Commissioners. Although, the law required the County Treasurer to declare a surplus, this action provided for the surplus to be approved, transferred and moved to the appropriate funds. Pursuant to the State Statute in MCL 211.87b(7), specifically authorized the transfer of a "surplus" to the County General Fund by appropriate action of the Board of Commissioners. She was pleased to report that there was \$318,765 in the Delinquent Tax Revolving Fund that could be moved into the General Fund.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to adopt the following Resolution and instruction the Treasurer to move funds.

**Resolution 17-014
Declaration of Surplus Funds**

NOW, THEREFORE, BE IT RESOLVED that

1. Pursuant to the authority granted under MCL 211.87b(7) the amount of the Surplus Funds specified in Recital E of this Resolution is hereby transferred from the Delinquent Tax Revolving Fund to the county General Fund. An amount of \$43,765 will remain in the General Fund and be used to fund wage and fringe expenditures in the Treasurer's Department.
2. Pursuant to the authority granted under MCL 141.436(3) the following amounts are hereby transferred from the county General Fund to the following described funds maintained by the county:
 - a. An amount not to exceed \$200,000 shall be transferred to the Road Loan Program Fund.
 - b. An amount not to exceed \$5,000 shall be transferred to the Courthouse Preservation Fund.
 - c. An amount not to exceed \$20,000 shall be transferred to the Doris Reid Building Capital Project Fund.
 - d. An amount not to exceed \$50,000 shall be transferred to the Animal Control Capital Project Fund.
 - e. An amount not to exceed \$0 shall be transferred to the Marina Fund.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the adoption of the 2018 Cheboygan County Budget. A summary of the changes was given from the final draft of November 28, 2017 thru today. She stated that Cheboygan County would adopt a line item level budget for the

General Fund and a fund level budget for all other funds, as prescribed in the Budget Adoption and Amendment Policy. The recommended General Fund budget totaled \$15,745,453 in revenues and expenditures. The combined total of all other funds from Fund 102 through Fund 802 were \$22,356,388 in revenues and expenditures.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger to adopt the 2018 General Fund budget in the amount of \$15,745,453 and all other funds budgets with a combined total of \$22,356,388 resulting in a Cheboygan County budget in the amount of \$38,101.841. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (A copy can be obtained from the County Clerk.)

Citizens Comments

Carl Muscott citizen of Tuscarora Township thanked the Board for their efforts of putting together the 2018 budget. He commented on the fee resolution in regard to a couple buildings that were torn down in Indian River without a permit because he was concerned with the environmental issues of asbestos and lead paint. This was why demolish permits were required. On the fee resolution, there was no fee increases on the soil permits. Several years ago, there was a recommendation from the DEQ that the county raise these fees because the county was not at a breakeven point and also to adopt a resolution to recoup the costs if there was a case that had to go to court. The 3rd anniversary was coming up on February 18, 2018 from when the site plan approval was given for the Meijer Store. A summary was given of the different procedures that needed to be done prior to this approval.

Board Member Comments

Commissioner Gouine commented that Tim Mason did an excellent job fixing the roof at the Doris Reed Center. This issue had been going on for a couple of years. He questioned a leak in the jail. Administrator Lawson stated that the water was coming through a vent and would be fixed this spring with the upcoming project.

Commissioner Newman commented on the public comment. He stated that the county was doing all that the Board could do at this point with the Meijer Project. This was between the City of Cheboygan and Inverness Township.

Commissioner Johnson commented on the response from the Sheriff Department and the surrounding Fire Departments regarding the accident that occurred on M-68. It was greatly appreciated and professional.

Commissioner Wallace reminded the Board about the Reconvened Meeting with the Planning Commission scheduled for Wednesday, December 20, 2018 at 7 P.M.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to cancel the Cheboygan County Board of Commissioner December 26, 2017 Committee of the Whole meeting. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Wallace, seconded by Commissioner Newman to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:48 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson Board of Commissioners

**RECONVENED CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
CHEBOYGAN COUNTY PLANNING COMMISSION
Joint Meeting
December 20, 2017**

The Reconvened Cheboygan County Board of Commissioners and Planning Commission Joint Meeting was called to order in the Commissioners Room by Commissioner Wallace at 7:00 P.M.

Roll called and a quorum present.

Present: Commissioner Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski and John Wallace, Patty Croft, Harold Borowicz, Michael Kavanaugh, Charles Freese, Stuart Bartlett, Chum Ostwald, Sharon Lyon and John Jazdyk.

Absent: Commissioner Bolinger and Stephen Churchill (Excused)

Staff: Scott McNeil, Karen Brewster and Jeff Lawson

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

Citizens Comments

Board of Canvassers Chairman Dale Giddings stated he was not aware of any shortcomings with the current election equipment, but, whatever system that was going to be used there were two criteria's that needed to be met. First, there must be paper ballots, which was the bedrock of any good voting system. He stated this was the only way that a recount could be held to make sure the voting equipment was accurate. Secondly, the tabulators must be programmed to operate separately from the internet. The internet was vulnerable to hackers and he wanted to stress the importance. The voting system must be fair, secure and accurate.

Old Business – None

New Business

County Clerk Register Karen Brewster stated that Secretary of State Johnson announced this summer that the State Administrative Board approved a 10-year contract with three vendors with optical-scan voting systems that read and tabulated paper ballots marking the votes. Michigan's voting equipment that had served the State over the past 12 years, was nearing the end of its expected lifespan and needed to be retired. She was asking for approval to apply to the Secretary of State for a grant to purchase a new voting system with Dominion for all precincts, which included precinct

tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

Partial funding for the new voting system would be provided by the State, and would include a combination of Federal Help America Vote Act and State appropriated funds in the amount of \$40,635. The State's Budget also included the support for years 1-5. An annual extended service and maintenance expense for years 6-10 in the amount of \$3,383 to be paid by the county.

Discussion held on election training, installation of the new voting equipment and transmission of results through VPN (virtual private network).

Motion by Commissioner Gouine, seconded by Commissioner Johnson to adopt the following resolution in support of the Cheboygan County Clerk's Office to apply to the Secretary of State for a grant in the amount of \$40,635 to purchase a new voting system for all precincts, authorize the chairperson to sign and approve the necessary budget adjustment.

RESOLUTION 17-15

WHEREAS, the Cheboygan County Clerk's Office wishes to apply to the Secretary of State for a grant to purchase a new voting system for all precincts, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software; and

WHEREAS, partial funding for the new voting system will be provided by the State, and would include a combination of Federal Help America Vote Act and State-appropriated funds; and

WHEREAS, the County and local jurisdiction funding obligations would be required with estimated details available on the attached quote (Cheboygan County's initial expense was at \$40,635 with an estimated annual expense of \$3,383 for years 6-10); and

WHEREAS, the Cheboygan County Clerk plans to begin implementation of the new voting system in 2018.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Cheboygan County Board of Commissioners authorizes the County Clerk to sign the proposed vendor selection and quote for a State Grant Application on behalf of Cheboygan County.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Joint Discuss of Planning and Zoning Matters

Commissioner Wallace stated that there was a copy of the County's Mission and Vision statement along with the Strategic Planning – Budgeting Process that was handed out.

Administrator Lawson stated that this was a chance for the Board of Commissioners and the Planning Commission to have a joint discussion on topics relating to Planning and Zoning and also a chance to review some of the procedures. The Board of Commissioners meet each Spring, usually in March or April and had a policy discussion meeting to set the Board's Goals and Objectives. Goals focus the direction on an organizations work under the guidance from the Vision and Mission Statement. The goals of the Board of Commissioners were as follows: public safety, economic

development, quality of county services, recognizing social issues, addressing multiple facility needs and collaboration service. The steps of the strategic planning-budgeting were to develop goals, identify objectives and outcomes; appropriate funds to meet objectives that were designed to produce the outcomes that support the goals of the organization and review, monitor, and analyze.

Planning Director Scott McNeil stated that the Master Plan was adopted in early 2015 and took approximately two years of work. The Master Plan was a requirement for any Planning Commission under the Planning Enabling Act of 2008 where all Planning Commissions were required to develop a Master Plan. Also the Zoning Enabling Act of 2006 required a zoning ordinance be based on a Master Plan, which spelled out specific requirements that the plan should include. Since the adoption of the Master Plan, the Planning Commission has reviewed some of the goals, objectives, and recommendations within that plan and has brought forth some changes to the zoning ordinance amendments, which the Board of Commissioner have approved over the last couple of years. Some of these included use terminology review. He stated that the Master Plan itself was a vision for the future. It provided guidelines for land use making decisions.

Goals and objectives were formed directly from input gathered from Cheboygan County stakeholders. A listing of the brief process overview of actions and zoning ordinance amendments, which had been adopted or were in development pursuant to goals listed in the Master Plan. Create a new, user friendly zoning map. An audit of the rezoning amendments was completed. Zoning maps were updated accordingly. New maps were added to the zoning ordinance and the GIS department updated the zoning mapping system for internal use and use on the Cheboygan County website.

The master plan had zoning change recommendations regarding the P-LS Lake & Stream Protection zoning districts. Refine this zoning district to better identify water resources in need of protection rather than everything that was on the USGS topographical map. Amendment #131 was adopted, which rezoned property located on ponds, drains and intermittent streams from Lake and Stream Protection to a zoning district consistent with the surrounding area over the entire county.

The master plan goal was to refine for clarity in the allowable uses in each district; create a table of allowable uses within the ordinance and create consistent terminology of permitted uses. Also it listed all permitted uses in each district rather than referencing allowable uses in other zoning districts. A seven point work plan was developed with items 1 through 3 of the work plan being addressed. As a result of this ongoing project amendment #135 regarding use listings was to be deleted, #140 regarding assembly uses, #141 regarding uses related to convalescent homes have been adopted. Proposed amendment #144 relative to office and service uses and #145 regarding restaurant and bar uses have been subject to public hearings and have been recommended for submission to the Board of Commissioners. Another proposed amendment relative to vehicle repair and gasoline sales was near completion.

The master plan provided some update on the PUD (Planned Unit Development) language, which considered allowing other uses and PUD rezoning options to provide more flexibility. Action on a PUD zoning ordinance amendment was developed, which would provide conditions and approval process to allow a mixing of uses currently allowed in different districts. Further discussion would continue with regard to the approval as a rezoning, which would include approval by the Planning Commission and the Board of Commissioners or provide for approval by the Planning Commission only as allowed under the Zoning Enabling Act of 2006. He stated a byproduct of the PUD discussion produced amendment #136. This amendment provided for an approval process and standards for a Planned Project. Provision of the amendment included the ability of the Planning Commission to reduce setback, parking and dwelling size requirements in conjunction with approval of an overall mixed use development plan for property within a single zoning district.

Commissioner Sangster questioned where the issue with tiny houses was coming into play. Mr. Freese stated that there was a ZBA case coming up and he would really like some guidance from the Board of Commissioners.

Mr. McNeil stated that tiny homes should be run through the Planning Commission process as opposed to the ZBA approving it, but tiny homes was certainly a trend. The minimum square footage was 720 sq. ft.. If the home was within 500 feet of the river or the Lake & Stream Protection zoning district, a minimum width requirement of 24 feet, 14 feet in a residential zoning district and with no minimum width in an agriculture or forestry zoning district.

Administrator Lawson stated that Mr. McNeil identified the process, but if there was a case in front of the ZBA, the ZBA would have to make a decision on that. Several years ago, this was part of the general discussion of the master plan, but it might not have been referred to as tiny homes. The Planning Commission should research the topic, approve preliminary language and provide a recommendation to the Board.

Commissioner Sangster stated that the appeal of these tiny homes was to conserve energy with strong concerns about the environment to live efficiently especially in later years of being on a fixed income.

Sharon Lyon stated that she would rather see someone living in a tiny home versus living in their car. If there were rules and regulations, these homes could be quite nice. Charles Freese stated that the zoning ordinance could only regulate these homes in certain ways such as size and setback requirements. The way that a tiny home would look would not be something that would be under the control of the zoning ordinance. He stated there were some areas where these tiny homes would be fine and he was just looking for some guidance from the Board of Commissioners.

Mike Kavanaugh stated that the Planning Commission would do some basic research on the subject and then bring it back to the Board of Commissioners for review. There were a lot of benefits to small homes, but there could be a lot of disadvantages. Planning Commission would use caution on where they would go, but would not be able

to restrict the type of siding that would be used. He felt that it was worth the research and there were other areas in Michigan that were allowing them. If there was a specific area set, then a homeowners association could restrict the height, siding and any of these other issues.

Commissioner Wallace stated that this was the goal of the Board of Commissioners to always have public safety first and encourage economic development. It was the consensus of the Board of Commissioners to have the Planning Commission move forward with research because tiny homes located at the right place do have a benefit.

Commissioner Johnson stated that Cheboygan County did not do a good job with the enforcement and maintenance of the property code, which was part of the State of Michigan Building Code. There was a little pamphlet from Building Code that addressed these issues such as blight, not having the proper siding on the home and things like that. She stated that one of the things that she noticed was that the zoning ordinances were not clear and concise when the Planning Commission made decisions. Then the Building Department did not enforce them word for word where the Planning Commission had indicated. In particular, bonding becomes an issue and this needed to be addressed.

Charles Freese indicated that this had been an issue that he had been concerned with for years. He stated that the Planning Commission does a pretty good job of evaluating each issue that comes before them. The Planning Commission puts a number of restrictions on almost every one of the items that were passed. Once it was passed, it then becomes an enforcement issue. There has been a problem with enforcement for as long as he had been around. If there wasn't a person that could go out and check these items that they put restrictions on and see that they were being followed, it didn't do any good.

Mike Kavanaugh agreed that enforcement has been a problem, especially special use permits, which was a request from a developer to do something in a zoning district that was not normally done. He stated that the Planning Commission didn't put any restrictions on that were not reasonable and enforcement needed to be worked on.

Administrator Lawson stated that in the past, there had been a lot of discussion on enforcement and with moving forward with staff changes. When changes were set under a special use permit say in the spring, there were a number of employees that could check the progress of the provisions when they were in the field. In moving forward, the plan was to hire another enforcement officer, but if any of the other inspectors were out there and witnessed something, he would want them to take notes. There should be an immediate review with any project launched. He stated that he thought that part of the issue was for example when a development had been there three or four years, then there needed to be a provision where they take a number of plans per year and re-inspect them possibly on staffing's down time. When enforcement got to a standard where the County needed to take court action, there was a very specific process outlined and legal counsel was involved with guidance. He stated that he had talked with Commissioner Johnson and she had suggested that maybe there

should be more clarification to the public and to possibly discuss it at the Planning Commission or even at the Board level. When the County did enforcement especially in a situation when heading towards court action, the public could be better informed of what that process was.

Charles Freese stated that in the number of amendments that had taken place from the zoning ordinances, he has tried to see that the changes that were made were loosened up rather than being tightened as far as homeowners rights as to what they could do on their own property. Most of the amendments that have taken place in that regard have been positive. When you look at the number of amendments that have been made to the zoning ordinances in the past several months, a lot of these amendments have been nothing more than clarifying terms and straightening out things that were wrong from the beginning in the ordinance. If a term was going to be used, it would have to be defined and consistent all the way thru the ordinance. He explained that there were two ways of zoning. For example an ordinance that specified what could be done in the various zoning districts, identifying each and everything that could be done or there could be an ordinance written where in various zoning districts there could not be certain things done. This Planning Commission was set up as to what could be done in each of these zoning districts. With the revolution of what was going on in the county, there were new uses coming up that were not in the ordinances. This would make a change in the zoning ordinances.

Mike Kavanaugh agreed that most of the revisions and amendments that the Planning Commission made were to loosen up ordinances such as the camping requirements and setbacks on the lake and stream restrictions. If Mr. Freese found a problem, it was brought up to the Planning Commission. There have been a lot of changes, but the reason why they came up has been for refining their definitions. He stated that moving thru these ordinances as they have been was essential to getting them straightened up.

Commissioner Sangster suggested as a policy, going back through and reevaluate these ordinances and amendments because this would be a good exercise to keep a check and balance system.

John Jazdyk stated that based on where the Planning Commission was at right now, they were just looking at what they had in order to make it better. There was a whole other world out there and if the group would like to, the Planning Commission could look into other forms of zoning that was available.

Charles Freese stated that one example would be Emmet County. Emmet County's zoning ordinances were made simple and small with the difference being that Emmet County had each of their townships doing their own zoning. Cheboygan County only had one township that did their own zoning, which was Burt Township. If all of the townships were doing their own zoning, Cheboygan County would have a simple ordinance. He stated that this was not going to work in Cheboygan County. The Planning Commission has patiently been waiting for correspondence back from Tuscarora Township after having scheduled several meetings and a draft of the regulation had been mailed to them asking the township for their comments. This has

been ongoing for approximately eight (8) months. Commissioner Wallace asked for further information from the Community Development Director.

Administrator Lawson stated that in other counties the Planning Commission had provisions set up for a specific time period such as one (1) month, which allowed the townships time to review the wording and give the Planning Commission feedback. Then after that, everyone knew what the process was and would move forward. Patty Croft stated that this had been addressed with the township with no results.

Charles Freese stated that what people do not realize was that on a special use permit there were a certain number of questions that needed to be answered. If the questions were answered positively, the Planning Commission had to grant the special use permit because it could not be legally turned down.

Commissioner Johnson commented regarding the SUP's and the list of questions and things that had to be met. With regard to putting on the restrictions, a yes answer with restrictions was actually a no answer. These get put thru, but if you were to answer the questions with the information that was provided by the client, these answers could be no. Instead the Planning Commission goes thru and makes restrictions instead of turning the questions back to the client to fix and then bringing it back to the Planning Commission with the requirements as to what they want met. There may be restrictions put on that might ultimately could not be met, but the restrictions were put out there and an SUP was granted, which might lead to some confusion.

Charles Freese stated that if a question had to be answered in the affirmative and it could be answered in the affirmative if restrictions were there, the Planning Commission was going to have to grant it. For example if a person would want to use a driveway in a particular location and there was a reason for public safety and it could not be there, then it would be granted, but not with the driveway in that location. He stated that if it was at the other end of the property, there would not be a problem. The client could not be turned down because the Planning Commission did not like the idea.

Commissioner Johnson stated that when a client comes in and was presented with the list of questions that they needed to answer, which was based off of the information that they provided to the Planning Commission. This was not the information that the Planning Commission was going to hand back to the client. She believed that the client needed to come back to the Planning Commission with what their intentions were and what they intended to do. If it wasn't approved, then the client automatically knew that they had to do something in order to bring this back before the Planning Commission to get it approved.

Charles Freese stated that this was where they were supposed to be supplying support to the general public. Mr. McNeil receives applications where they come in on the back of paper napkins, which to him was not an acceptable site plan. Mr. McNeil works with these clients, sometimes at great lengths, trying to get them to come up with the information that needed to be there. He stated that if you were relying on clients to

come in with a complete site plan, 70% of the applications would be turned down and would never make it to the Planning Commission.

Scott McNeil stated that the ordinance would refer to the additional requirements that the Planning Commission would be putting on the special use permit as conditions. There was a section in the zoning ordinance that sets forth as to what can or cannot be a condition. He stated that he was not aware of any plans that were not clear on what they intended to do. The Planning Commission would see that and would say that on this particular case because of the surroundings or because of the testimony, they were in need of additional information. This additional information would be the conditions, which was the general course of action.

Charles Freese stated the garbage disposal business could have been located at other places that would have been a great deal better for this operation than the proposed location, but for whatever the reason, the applicant wanted it to be in that location. It was up to the Planning Commission to approve, disapprove, or approve it with enough restrictions to insure that it wouldn't cause the type of problems that they could anticipate. He summarized the numerous restrictions and stated that with these restrictions, it would have prevented any real problems occurring, if only they had been followed. Now there was a pending court action. He stated that in his opinion everything that came up to the Planning Commission and the Zoning Board of Appeals, he tried to look at it from a stand point of, is it legally sustainably the decisions that they make. If it was going to automatically result in ending up in court, then there was a problem and this was not being handled correctly. Legal Counsel would be contacted. In the past several years, they have done a pretty good job of staying out of court.

Commissioner Wallace asked the Planning Commission if they were getting enough education or training. Mr. Freese stated that most of them had extensive training early on, but some of them haven't had any training. The basic training that they had gone through was many hours of extensive training, which was very beneficial. Ms. Croft stated that a refresher course would be very helpful. Mr. Jazdyk stated that he did not receive any training and it would be helpful, because most of his learning had been on the fly. Mr. McNeil stated that the tools that they have had in the past for training hadn't been offered. There was the Citizens Planner course offered through the MSU-E, but it was a multidimensional course that took several months to complete and often times, the Planning Commission were not able to have the time to put towards this type of training. Mr. Freese stated that Brian Graham came over a couple years ago and gave them several hours of training on what they could or couldn't do to keep them out of trouble.

Administrator Lawson stated that the staff would work with the Planning Commission over the next couple of months to talk about the Citizens Planner course offered through the MSU-E, which could be held here on site or reviewed on line. He stated that in the next couple of months, MSU-E would be interviewing for another educator who would be based here out of Cheboygan County, which would be another resource. His primary job would be to educate on land use issues and zoning.

Community Director Scott McNeil summarized the Planned Unit Development (PUD) ordinance that was currently in the zoning ordinance, which didn't really take advantage of the flexibility that was allowed under the Zoning Enabling Act. The current PUD provided for much like the planned project ordinance that was passed, which allowed certain deviations from development standards, but only allowed the development of uses that were allowed in one single particular zoning district. When, in fact, a PUD could mix uses from many different zoning districts into one development. A PUD draft amendment had been put together that sets forth the ability to mix uses on a much higher level than was currently existing in the zoning ordinance and provided that flexibility in the some of the development standards. The ordinance that was last presented to the Board of Commissioners set forth the criteria for a PUD, which included some of the standards for development and reductions in the minimum lot sizes and minimum lot widths. There were some requirements for some open space that set up the ability for pre-application conferences where the proposed developer could sit down and talk about the development in general terms with the basic conceptual plan. The current amendment sets forth a process by which the Planning Commission would review it and sets forth the requirements for an existing conditions plan and a new plan for development. A PUD was proposed to be in a rezoning district. When a rezoning was going to occur, this was a law change that was going to require the approval of the Board of Commissioners. This amended document also proposed for the Planning Commission to make a recommendation and then a final decision to be made on that PUD by the Board of Commissioners. The Zoning Enabling Act also allowed for a PUD to be approved by the Planning Commission only, which was more like a special use permit. Since the last discussion about PUD's, there has been varying degree of thought as to whether a PUD should be left to the Planning Commission or whether the Board of Commissioners should be involved in the rezoning type of situation. Legal Counsel has provided a legal opinion in that regard.

Charles Freese gave a summary of when the PUD came before the Board of Commissioners and summarized the review process, which would take several months of meetings, if the Board of Commissioner would want to take this on, as their responsibility.

Community Director Scott McNeil stated that with the approval process, there were specific standards and the standards were viewed, exhibits were cited with each standard and the approvals have to be reviewed based on each particular standard that was in the ordinance. This would require some extra work from the Board of Commissioners if they did not want to accept the Planning Commission's findings, which they could do under the ordinance.

Commissioner Wallace stated that the Planning Commission had the most important job and felt that the Planning Commission should make the final decision. It was the consensus of the Board of Commissioners to have the Planning Commission consider the PUD's and to approve or deny them.

Administrator Lawson stated that he would have Mr. McNeil prepare the draft language and to check with legal counsel on that format and then bring the specifics of that

criteria being reviewed back to the Board. Then from there the comments would be sent back to the Planning Commission for final draft of language and recommendations.

Board/Planning Commission Comments

Commissioner Sangster commented that he was glad to have the opportunity to discuss these issues with the Planning Commission because, as a Commissioner, they only hear the bad things. Cheboygan County was up for development and he just wanted to make sure that the county was pushing forward with what they had to work with.

Chum Ostwald commented that the thing that needed to be looked at was the time element. This was a big problem with the public and he didn't know what the answer was. Commissioner Sangster commented that this would fall under Goal #3 "Quality County Service – To work diligently to provide courteous, efficient, quality services."

Citizens Comments

Carl Muscott citizen of Tuscarora Township thanked the Board and Planning Commission for their comments. He appreciated Commissioner Wallace's comment on how hard the Planning Commission worked. This was a great group of people and one of the best volunteer groups in the county. He has watched the whole process on the PUD and the current wording was much too restrictive. If you were looking for flexibility from a PUD, then it should be much broader and it had to allow the Board of Commissioners to be involved because you cannot reach across separate zoning districts with a PUD. He invited everyone to read it.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 6 yes, 0 no and 1 absent. Meeting adjourned at 9:04 P.M.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson Board of Commissioners

Charles Freese
Planning Commission Secretary

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Ramada Alpena, MI
December 1, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:48 p.m. President Pete Hennard welcomed new Policy Council members Natalie Clarke and Ian Robb to the board.

ROLL CALL

Stuart Bartlett	John Morrison
Lyn Behnke	Leonard Page
Natalie Clarke	Sharon Priebe
Earl Corpe	Corleen Proulx
Lee Gapczynski	Ian Robb
Kenneth Glasser	Patricia Rondeau
Pete Hennard	Lisa Salgat
Meagan Holmes	Richard Sangster
Patrick Kelly	Kathleen Vichunas
Steve Lang	Gerald Wall
Jennifer Lopez	Rose Walsh
Mark McKulsky	Carol Wenzel
Nick Modrzynski	

Excused: Carol Athan, Danielle Martz, Dave Wagner,

Absent: Jean Garratt, Susan Root

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Trisha Grifka, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, Fran Whitney, Val Williams and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Richard Sangster to approve the agenda as presented. Support by Earl Corpe. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Sharon Priebe led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves.
No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items;

- a. Approval of November 2017 draft meeting minutes
- b. Approval of the 2018 Board Meeting Calendar
- c. Receive and file November 2017 Volunteer Program Advisory Council meeting minutes
- d. Receive and file October 2017 Head Start Policy Council meeting minutes

is adopted as presented.

COMMUNICATION

No Communication

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Board Member Recognition – Lisa Bolen presented each board member with a certificate of appreciation and a NEMCSA board member pin.

Financial Report – Jim Robarge

Jim Robarge reviewed the Head Start, Early Head Start and Mid-Michigan programs monthly progress report for December 2017. The report was distributed prior to the meeting.

Motion by Ken Glasser to receive and file the Head Start, Early Head Start and Mid-Michigan programs monthly progress report as presented. Support by Stuart Bartlett. All ayes, Motion carried.

Program Presentation – Fran Whitney, Outreach and Communication Coordinator, presented a PowerPoint presentation giving an update on NEMCSA's web site.

Poverty Exercise – Karen Godi lead the members through a group activity utilizing a family scenario and the agency service brochure. Each group was asked to review, discuss and report on what NEMCSA programs could be utilized to help the family. All comments were verbally presented.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met with Tricia Grifka prior to the regular meeting to review and recommend for approval the waiver request for non-federal share for Head Start duration funding.

Motion by Earl Corpe to approve the waiver request for non-federal share for Head Start duration funding as presented. Support by Rose Walsh. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The committee met prior to the regular meeting to review and recommend for approval credit card expenditures for October and November totaling \$1,855.10.

Motion by Ken Glasser to approve the credit card expenditures in the amount of \$1,855.10 as presented. Support by Richard Sangster. All ayes, Motion carried.

Membership Committee – John Morrison

The membership committee met prior to the regular board meeting to review an application for the Private Sector vacancy. Following review and discussion a decision was rendered to contact the interested candidate to invite him to the January meeting. The committee will meet with the individual prior to making recommendation to the full board.

Personnel Committee – Steve Lang

The Personnel Committee met prior to the regular meeting to review the results of the Executive Director Evaluation and discuss salary options. Lisa Bolen received 5.17 points out a possible 6 points on the evaluation. The committee recommended a wage increase from \$117,500.00 to \$121,050.00 and cap at that amount for the remainder of her current contract.

Motion by Steve Lang to approve the wage increase for Lisa Bolen, Executive Director, from \$117,500.00 to cap at \$121,050.00 and cap at that amount for the remainder of her contract which ends in January 2021. Support by Gerald Wall.

Discussion.

Roll Call

Stuart Bartlett, no; Lyn Behnke, no; Natalie Clarke, no; Earl Corpe, yes; Lee Gapczynski, no; Ken Glasser, no; Pete Hennard, yes; Patrick Kelly, no; Steve Lang, yes; Jennifer Lopez, no; Mark McKulsky, no; John Morrison, no; Leonard Page, no; Corleen Proulx, no; Ian Robb, no; Pat Rondeau, yes; Lisa Salgat, no; Richard Sangster, yes; Kathleen Vichunas, no; Gerald Wall, yes; Rose Walsh, yes; Carol Wenzel, yes.

8 yes, 14 no. Motion lost.

Discussion.

Motion by Steve Lang to approve the recommended wage increase from \$117,500.00 to \$121,150.00 with the option to review the contract at the end of each year for the remainder of the contract. Support by Gerald Wall.

Roll Call

Stuart Bartlett, yes; Lyn Behnke, yes; Natalie Clarke, yes; Earl Corpe, yes; Lee Gapczynski, yes; Ken Glasser, yes; Pete Hennard, yes; Patrick Kelly, yes; Steve Lang, yes; Jennifer Lopez, yes; Mark McKulsky, yes; John Morrison, yes; Leonard Page, yes; Corleen Proulx, yes; Ian Robb, yes; Pat Rondeau, yes; Lisa Salgat, yes; Richard Sangster, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Rose Walsh, yes; Carol Wenzel, yes.

22 yes, 0 no. Motion carried.

They committee also approved the revised verbiage provided by the attorney for the agency Nepotism policy.

NEW BUSINESS

No new business

The January board meeting will be held at Thunder Bay National Marine Sanctuary in Alpena, MI on January 5, 2018.

Motion by Mark McKlusky to adjourn the meeting at 2:18 p.m. Support by Gerald Wall. All ayes, Motion carried.

Date Prepared: December 1, 2017

Date Approved: _____

Board Secretary

Date

REGULAR CITY COUNCIL MEETING
November 28, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Kwiatkowski, Lavender, Bronson, Temple, King, Riddle and Couture

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Public Comments:

Mr. Ray Lofgren introduced himself commenting he is not sure he likes the public comments at the front of the meetings. He stated the Meijer's project was not talked about at the last meeting, wondering if it will be discussed by the City Manager this evening. City Manager Eustice replied he will be making some comments. Mr. Lofgren then stated he hoped everybody had a nice Thanksgiving.

Approval of Agenda, and Receive and File all Communications:

Councilman King moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of November 14, 2017 as presented; supported by Councilman Lavender. Motion carried unanimously.

Communications and Petitions:

▪ **Presentation of Asset Management and Rates – Jason Karmol, DPW Director – DPW Director** Karmol stated he has given the Council an outline because he will be talking about a few different things for this, which is as follows:

Purpose: Update on Rates, Asset Management, Road Report (verbal) and Level of Service

➤ **Rates:**

- Mike Engels from Michigan Rural Water spent the following days in Cheboygan working on Water / Sewer Rates: 9/27/17, 11/20/17, 11/21/17, and 11/28/17
- We set the rates to balance the budget for both water and sewer without the additional proposed projects
- Projects can now be individually added to show rate increase (if rate funded)
- Suggested separating Water and Sewer proposed projects before entering cost into Rate calculations
- Mike will be back to help with this process
- Would like to suggest a special budget meeting in late Jan, early Feb just for these enterprise accounts (Water / Sewer)
- DPW and General Fund should be addressed separately

Regular City Council Meeting – November 28, 2017

- **Asset Management**
 - Overview (What is it?)
 - Tried 4 different free programs, ultimately built the one displayed
 - It will be used for Water, Sewer, DPW
- **Road Report**
 - Started with Paser Study, then added
 - Locust St. (Credit Union)
 - Lincoln (Western to City limits)
 - Duncan Ave (Eastern to end)
 - West State Street
 - West Elm St (Modern Pharmacy)
- **Level of Service**
 - Water System needs this to be in compliance as of 1/1/18
 - Limit upper end of Rate, contemplated putting 1.5% as minimum
 - City does not qualify for grants until we reach 1.5%

He stated Mike Engels of Rural Water spent four days here working on water and sewer rates. The first thing they did was balance the budget and then started adding proposed improvements. One of the things they noticed was we need to raise rates just to balance both budgets. It is a small increase in the water and a little bit more in the sewer. One of the suggestions Mr. Engels had was for the Council to have a special meeting just for the enterprise funds of water and sewer because of the complications involved with the rates and the choices we have moving forward. Mr. Karmol went on to explain he has a whole file that went into these rates on the four days spent on it. It is fairly complicated, but they tried to boil it down to the choices and the dollar amount associated with those choices. Mr. Engels offered to come back a fifth and sixth day to answer questions and DPW Director Karmol would like to take him up on it and is suggesting either late January or early February ahead of the other meeting, because he is looking for adoption by Council. He wants to preview this first so Council can consider having a special meeting and believes it will take at least 1 ½ hours to go over the information and explain the choices. Mr. Engels does not want to confuse this with General Fund money because these are enterprise accounts and they are trying to make them self-sufficient. It is now up to DPW Director Karmol to convince Council to have a separate special budget meeting just for the enterprise funds.

Mr. Karmol explained they did some things with the rates, which they will show when Mr. Engels comes back, noting they did a spreadsheet with all the projects listed and we can take projects away or add them and it will show cost.

With regard to Asset Management, DPW Director Karmol stated a spreadsheet calculates out all of the known items that we list in the Water System, and he showed a sample to Council. He went on to state there are 80 items in the Water System that are over \$1,000.00; anything under \$1,000.00 they did not bother to list. They inputted all of the items, i.e. water tower; they did a replacement value; it was done in 1964 and its service is 100 years. What this does is calculates out all of our painting and maintenance and at 100 years it tries to give us enough money to at least fund a replacement. DPW

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Director Karmol explained some systems say Asset Management is too complicated to try to teach the township. What he did was go to four different asset managers (programs) and he tends to agree that those asset managers are too complicated to use for budgetary approval. They are built for technical people like him. After running four numbers through four different asset managers he realized he does not like any of them. There was one he liked from the EPA, but it was water specific. So he built one from scratch that he can use the same asset manager for Water, Wastewater and DPW, as well as a blank that we can use for whatever we want. It helps to balance the budget and project future costs out. He then demonstrated how the asset manager works, noting they take the line items and input the 80+ water system items and then it starts to spit out the number on the funding table. We give each of those a rating. In the level of service when we have a problem or customer complaint it is going to change the asset criticality rating, the condition and the performance. For example on Center Street where we had water complaints, if it was adequate for medium what it does is make him change that to 4 or failing, so that this will escalate the replacement of that asset. Each one gets a condition rating based off of those perimeters and it spits out a funding table. He chose 20 years for the Funding Table to go out. The first year also shows how far we are behind. After the first year, it starts to show you a pattern of how much money you need on an average to maintain the system, or at least if you don't buy the piece there's money there when it fails. He noted at the bottom it says we are \$890,000.00 behind on the Water System, but that doesn't necessarily scare him because he has done a lot of these and has seen a lot of crazy numbers in the first year. It just shows how much you would have to have to make everything not poor, to get out of the high risk rating. We see the next year is \$205,000.00, \$181,000.00, \$200,000.00... to maintain it. This is a picture of what we should plan in the budget so that in future years we will have money to replace Well 5 at \$175,000.00 or money to paint the tower, so he does not have to come and ask Council repeatedly for items we know have maintenance needs in the future. We did all this so we could see what the average is in some of these years. DPW Director Karmol stated he built this to have a budgetary tool for Council and would like to take a little bit of time to train Council because all of his are going to look the same now. Each line item will tell if we have a low risk, medium risk or a high risk. He is always going to be trying to fund the high risk items that are listed; right now there are only a few and reviewed the same. By using this tool, Council will be able to project and see what he is going to ask for in the near future or in the long term future. If we have to make concessions it is always prioritized so that Council knows what the first thing is on the chopping block.

DPW Director Karmol went on to state this also figures out depreciation on another page, which shows the service years left. It is trying to assess useful life, as well. He likes to use analogies because most people own a vehicle; one knows when a vehicle is past its useful life because you are spending way more money then you will get back out of it. He informed Council he wanted to give them this overview because as the budget meetings come up or there is a budget workshop, this is not necessarily new to them and it's simple enough to understand; in addition, he needs to do a report for the MDEQ and he will be asked if we use Asset Management as a live tool, as well as a whole list of questions. He would like to be all answering the transparent side or working with Council to understand this. Some of the other tools he did not want to present because they were not usable tools to the Council for budgetary reasons. He then asked if there were any questions.

DPW Director Karmol then moved on to the Road Report, which he was asked about. He reminded Council the City invested in a PASER Study, which tested the conditions of the roads. He then showed Council a map with the conditions of the roads in different colors. DPW Director Karmol informed Council he has been going by the PASER Study and wants to take a few minutes to explain

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the process. He is trying to attack the old roads, but he needs old roads with new infrastructure but he is running out. He noted that the roads that have been done are Locust, Lincoln, Duncan, W. State and W. Elm, which have 1970's or newer infrastructure underneath. As we go into the budgetary process we are going to have some choices to make on what we pave over. We might have to take some risk and pave over some older infrastructure and hope it holds on for 15 to 20 years. DPW Director Karmol told Council he would like input from them on where do we try and do this, noting he will give them some choices based off the PASER Study. He then showed Council where work was done on a map. He then showed Council the areas, overlaid on a Google map, the areas where he wants to do improvements, stating this has been reviewed with the Utility Committee. He is coordinating this map with the PASER Study in order to pave. If we have money to fund a project, he is going to make sure we have enough money to pave it, as well. Then if we have additional monies he will start attacking the lowest rated roads with the most recent infrastructure. The plan is pretty simple, even though some of the details get kind of complicated. He then asked for questions.

Councilman Lavender asked, with regard to Asset Management, if DPW Director Karmol will be sending the actual spreadsheets to Council. DPW Director Karmol replied yes, he will do that, and has a blank one if Council wishes to do for whatever they need. Councilman Lavender then asked on the risk assessments for the high risk assets in that category are determined, is that something that is determined by DPW Director Karmol? DPW Director Karmol replied they took three different classes on this because the rating of risk assessments are subjective. They took a class just to show that they could give a description of a utility and each of us rated it slightly different and they had to provide justification for their ratings and wanted to know what was going to be funded next. There were a whole list of broken down items and had us put them in and try to prioritize that spending in a tight budget. What is helpful is that there are not three department heads rating this; there is one department head applying the same principle to each department. What came out of the meeting was to try and have the same person do the same condition rating and keep things consistent and then try to pass that methodology down to the next person doing it so that it remains consistent. Most of them have five levels of condition all the way from zero to five and those get multiplied out to get the risk rating. Councilman King asked if Council can have a view only of the spreadsheet as it is ongoing and the map, as well. DPW Director Karmol stated he tried, for public view on Google map, but started to get comments from people that were not in town, so he put it back to private because he realized he did not want this information to be editable and there are some people that can get into his map program. He closed it down when he saw there were other people in there; although he did not give them editing permission it does not mean they were not savvy enough to edit his work. He needs to find out how to give private links to Council to view all of his Google maps, which he believes he has 28 on various things. He needs to make these links private and sees that he can embed them in e-mail, but he needs to figure out how to make user permission for Council. Councilwoman Riddle stated she likes the idea of a January 2 meeting so Council can understand this more, so when they get the information they can understand the Asset Management and all the elements presented to them. DPW Karmol replied he agreed and implores Council to use Mike Engels time, as Mr. Engels knows more about this then he will ever learn; he got to spend 4 days with him, and is very appreciative of his time. He got to learn a lot of things and take a lot of input. Having Mr. Engels here to answer questions from Council is the best. When they were doing rates, he thinks he saw 80 files from other communities that Mr. Engels is consistently working on; most of which were smaller communities. Everybody that uses Rural Water are not big cities, but rural communities. If Mr. Engels offered to have two more visits with the Council to help us determine the rates, he would definitely consider making a special meeting and utilizing his time to get the most out of him and the work he did.

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Mayor Bronson inquired on Bailey Street and Young Street, EI. DPW Director Karmol stated he is noting what kind of pipe and EI is cast iron. There is also a transite or AC, but you won't see any plastic on it now because it is too new for him to worry about. There is still a lot of 1892 cast iron in the ground and some of it he has dug up since he has been here. Most of the cast iron companies estimate it as a 75-year life and he thinks the City got their monies worth. It's time to start going after it before we spend money and we need to put new stainless steel repair clamps on. We are also starting to get some water quality issues with 1920 cast iron on Center, Byron and Brown Streets. There is also iron coming off the mains and causing other customer complaints. It is disheartening to see how crystal clean the water comes out of the well and then a customer hands him a jar of discolored water and says they do not want to pay their water bill. We need to fix the transmission of this excellent quality water so that it gets to people's homes in the same condition it is pumped out at. DPW Director Karmol stated he also listed proposed Tower no. 2 at the Wells 7 & 8 site with regards to the proposed development that the State will make him do right away. He is not sure the Utility Committee knows he is using this as part of the street program to go along with the PASER Study to help him plan out where is the next paving; if we do a watermain project he will make sure the paving is funded and then we will take care of somebody else. DPW Director Karmol stated he will send Council the original and update, explaining how to see each layer for each year. It might be helpful to show some detail on a computer.

DPW Director Karmol stated the most important thing tonight is to have Council adopt a Level of Service Policy. If we don't adopt a Policy we will be out of compliance with our Water System as of January 1. His report to the MDEQ will look almost exactly like his Annual Report. He has been practicing his reports and is ready to put it into practical application, noting Council has been the Guinea pig of the format and now he is ready to utilize that format to submit it to MDEQ. He is going to save a lot of time by copying and pasting a lot of sections. He should be able to expedite the report after the Level of Service because most of the overview of the service he has given in several other reports. DPW Director Karmol stated he would like to point out he contemplated a lot regarding the rates. They put one level of service goal that tells us the top rate; 5% is a lot and the City will not get there and will not get there even with all the projects he is proposing. What that is doing is limiting the water and sewer to \$1,200.00 a year. The reason he has placed that in there is because we are kind of a low income community so that top end rate should not be above 5%, which they call a threshold of pain for customers. 5% would be about a \$1,200.00 utility bill annually or about \$100.00 per month. Even with all these projects we are not approaching that. What is going through DPW Director Karmol's mind is that several times he put in a minimum; we should set rates between 1 ½ and 5%. This he took out at the last minute. We need a rate of 1 ½ times our median household income even to qualify for grants and we are not even to that point. It would add about \$8.00 a month to everyone's bill to be at that point, but we do not qualify for any other grants that the State or EPA offers or even USDA. Our rates are not high enough and we do not qualify for these grants. He did not want to lock us into that in the future and that is why he did not put that in there. If we decide to aggressively attack some of these things in a short period of time, he didn't want to hold us into raising rates just to keep it at 1.5%. If we spend more than that for a while, he didn't want to take away the opportunity for the City to dip below 1.5% when we don't need the grants; we could allow the rates to stay the same because we aggressively attacked something. DPW Director Karmol noted grants are going away and it will be loan only funding in the future. We kind of need to meet that goal in order to get grant funding; he is hoping we maintain above the 1.5% so we are always grant eligible.

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Councilwoman Riddle stated there is also something we have to maintain in order to apply for loans, asking if he has addressed this. DPW Director Karmol replied yes, stating 5 of the Levels of Service are required and the other ones he addresses as 2 of them are goals he is trying to meet. As he stated in the last Council meeting, he wants to come to Council and tell them when he does not meet his own goals for the City. One of them he did just for grant funding. DPW Director Karmol informed Council the most important thing they can do tonight is to approve the Level of Service Goals so that the City's Water System is in compliance and he can include those in the report to the MDEQ. He then asked for any questions.

General Business:

▪ Consideration of Adoption of Level of Service Goals – Water Department

Councilman Lavender moved to adopt the Level of Service Goals for the City of Cheboygan Water Department as presented; supported by Councilman Temple. A roll call vote was taken. Motion carried unanimously.

Mayor Bronson asked DPW Director Karmol to check with Mr. Mike Engels to see what a good date is for Mr. Engels to meet. DPW Director Karmol stated Mr. Engels would like to hear from Council, noting the end of January/early February is long enough out for him to arrange his schedule. Mr. Engels knows when the City Council meetings are and can come at 5:30 p.m. before a regular meeting, because he would not be just available during the day. Mayor Bronson suggested 5:30 p.m. on January 23, 2018. Clerk/Treasurer Kwiatkowski commented he does not feel that is enough time because when he met with DPW Director Karmol and Mr. Engels it took a lot longer than 1 ½ hours because there is a lot to cover. DPW Director Karmol stated he thought 1 ½ hours is enough time for the first meeting. It was recommended that the January 23 meeting with Mr. Engels begin at 5:00 p.m. DPW Director Karmol stated he will contact Mr. Engels tomorrow morning on his availability and then will get back with City Council.

City Clerk's and Treasurer's Comments:

▪ **Munetrix Information** – Clerk/Treasurer Kwiatkowski stated Council has been provided with Munetrix information, which he provides and updates every year for the City's website. There are budgets, retention information, and debt schedules for every year, etc. On the third page, he updated the 2017 budget that's on the website, which is the actual. There is a 2018 budget and a forecast budget for 2019. The City gets a fiscal score for each year – 1 being the very best and 10 meaning you are in a world of hurt financially. The City has consistently received ones and twos. There is no score for 2018 yet; this is all done for the State Treasury. Clerk/Treasurer Kwiatkowski stated he checked a couple of days ago and there is approximately \$152,000.00 in Revenue Sharing Funds that are connected to this information being available on our website. If the information is not there, the funds are lost.

▪ **Rural Development 40 Year Loans** – Clerk/Treasurer Kwiatkowski stated he met with DPW Director Karmol and Mr. Engels today and the Federal Government is looking at doing away with the 40 year loans that we get through Rural Development. The loans at 40 years were typically 3% or less simple interest, very affordable and great for big projects. They are looking at a 20-year revolving fund for the State which would price a lot of projects that we do out of our capability. So as Council is looking at rates and grants and funding different projects in water and sewer, hopefully we can do it sooner than later because within a year or two we may not have the ability to do any projects at all. If

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we do them, it will come at a much higher cost. The 20 years really puts a financial burden on a small community.

City Manager's Report:

- **Bridge on North Central Trail System** - City Manager Eustice reported between the trail groomers, local snowmobile club and the MDNR came up with a remedy for the bridge. They have a temporary replacement bridge they hope to have in place by mid-December. The trail groomer will be able to cross it, as well. This is good news. Eventually it will be replaced.
- **December Board of Review** - City Manager Eustice informed Council the December Board of Review will take place before the December 12, 2017 City Council Meeting at 5:15 p.m.
- **Winter Tax Bills** - City Manager Eustice stated the December tax bills will be mailed this week.
- **Meijer's** - City Manager Eustice reported Mr. Jeff Lawson is still meeting with the Township officials individually and may eventually want to meet with Council Members individually. The City has provided Mr. Lawson with a lot of data from the original sewer agreement and the City's interpretation of it both in concept and cost; the most recent USA document; the 425 Agreement; and a sewer agreement related to the 425 Agreement that we would like to have updated. The Committee does not believe the changes that were made to the Sewer Agreement are that significant, which the Township seems to be balking at. City Manager Eustice noted the original Agreement does have some flaws in it and we are trying to correct those flaws. Mayor Bronson commented he met with Mr. Lawson last week and Mr. Lawson would be contacting other Council Members. Mayor Pro Tem Couture said he met with Mr. Lawson today and Councilman Temple stated he meets with Mr. Lawson tomorrow.
- **Christmas Parade** – City Manager Eustice announced the Christmas Parade/Parade of Lights is Saturday, December 2, 2017 at 6:00 p.m. We are going to close the east side of Main Street from Elm Street to State Street, although the Chamber wanted all of Main Street closed downtown. The parade goes from the Salvation Army to the Eagles and the number of participants is much less. There will be a small event in Festival Square following the Parade. Councilwoman Riddle asked if anything is planned at Festival Square for the New Year. City Manager Eustice replied there is not. Councilman King noted various events taking place for New Year's.
- **Ice Skating in Festival Square** – City Manager Eustice stated the City will try and build a skating rink in Festival Square this year. The fencing is put up and the rope chains have been put away for the year.
- **Monitors in Council Room** – City Manager Eustice informed Council there have been issues using a projector for a presentation, so we are going to put up video monitors for the Council and audience. We are hoping to have them up by Monday for a Port workshop with Lisa Waller from BDG International of Elgin, Illinois. They move a lot of cargo around the Great Lakes. Ms. Waller was here about five years ago and is well aware of what we have in Cheboygan far as a Port and what our capabilities are. She will be here Monday to make a presentation to a group and will have a marketing plan or proposal and ideas to help us develop the Port. She will also help us recruit manufacturers. It is going to be a valuable experience and helpful as we continue to move forward on the Port of Cheboygan Project in trying to get investors to locate here and use the Port facility. Mayor Bronson questioned whether this would be an open meeting. City Manager Eustice stated no.

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Messages and Communications from Mayor and City Council Members:

- **City's New Website** – Councilman King inquired when the new website will go live. City Manager Eustice replied he will ask Mr. Ginop to turn it on tomorrow, noting he was ready to go two weeks ago, but he will try and get it turned on this week. He did not want to turn it on last week because he was gone. Councilwoman Riddle asked how to access the new website. City Manager Eustice replied the address will be the same – www.cheboygan.org.
- **Presentation by DPW Director Karmol** – Councilman Lavender commented it was nice to see the Asset Management Tool, the outlook, planning and transparencies.
- **Palmyra Street Patch** – Councilman Temple asked DPW Director Karmol what the status of getting the watermain leak cleaned up on Palmyra Street. DPW Director Karmol replied it is still wet there and they need to allow it to dry. They are going to keep putting gravel in it and he is not sure it will get patched until spring. They are going to try and maintain it this winter and leave cones or barricades there because of the dip. Councilwoman Riddle asked if a communication can go out to residents close to that watermain as to what the plan is and why. DPW Director Karmol replied they could start using door hangers. Right now just with maintaining that gravel hole, it is going to be difficult. They seem to find his number to complain about it and is not sure they need an additional piece of information. Councilwoman Riddle stated she feels the residents need some kind of alert and explanation, i.e. the ground is too wet and the cold patch won't hold and this is what we have to do until spring. DPW Director Karmol said two residents there are dealing with sand and debris that washed out and we still need to clean that area in the ditch. There is some further clean-up we can do that isn't road related, so that is what made him think of the door hangers to let the residents know he has not forgotten about the sand that washed onto your property, etc. One property owner wanted to personally use some of the sand and was given permission.
- **Asset Management Tool** – Mayor Pro Tem Couture told the City Manager this would be an ideal tool to use department wide. Any department with assets would benefit from this and other department heads could be trained.
- **Teachers' Contract** – Councilman King reported the Teachers' Contract was passed last night. One thing added was three civil days and he will be able to use these with a couple days advance notice from the City.
- **Kiwanis Park Equipment** – Councilman King informed Council the Kiwanis Park equipment has been delivered and thanked Durocher for helping with that. Clerk/Treasurer Kwiatkowski stated it will cost the City \$300.00 to have the equipment insured, which has been added.
- **The Urban Bird Company** – Councilman King mentioned Ms. Lindsey Miller, The Urban Bird Company, for her success in the regional Pitch Night event.
- **Microsoft Office and Spreadsheets** – Councilman King asked DPW Director Karmol how often he uses Microsoft Office and spreadsheets. DPW Director Karmol said he tries to stay away from it. Mayor Pro Tem Couture commented it is part of his job. DPW Director Karmol stated it saves him a lot of time in management to utilize that correctly. He is not sure he can get everything that he is doing done without Outlook alerting him, etc. They are an invaluable tool for him to try to responsibly take care of the infrastructure. He is not sure he can do it without it. He would not be the same kind of manager without those tools at his disposal.
- **High School Government Class** - Councilman King commented all Government students have the opportunity to get certified in Microsoft software.
- **DPW Director Karmol's Asset Management Presentation** - Councilwoman Kwiatkowski thanked DPW Director Karmol for all his hard work.

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- **Fall Clean-Up** - Mayor Bronson asked if leaf pick-up is still going on. City Manager Eustice replied no. Councilwoman Riddle commented we have in the last couple years alerted people to the fact that they can load up their leaves and take them to behind the DPW garage. She added maybe we need to send that alert out again. DPW Director Karmol stated he relays that message verbally to anyone that calls him and a lot of people have done that. We are continuing to move that pile nearly every week. Mayor Pro Tem Couture asked if this information is in the newsletter and on the website. DPW Director Karmol replied he did not think so. Mayor Pro Tem Couture stated it should be available on the internet, Facebook page and website. Councilwoman Riddle commented it should be noted that there will be another pick-up in the spring. Mayor Pro Tem Couture stated the notice can be reinforced with door hangers. Councilman King commented people sign up for the school’s text alerts and automatic phone calls. Mayor Bronson stated he feels there are still a fair number of people that do not have electronics. Councilwoman Riddle added or they don’t understand it.
- **December 26, 2017 Council Meeting** - Mayor Bronson stated if no one is opposed the December 26, 2017 Council meeting will be cancelled, noting if something comes up a special meeting can be called.
- **January Budget Meetings** – Mayor Bronson asked the City Manager if he begins to build the budget in January, noting they talked about getting the Council members involved. City Manager Eustice replied yes. Mayor Bronson stated they need to talk about how to set this up, adding he does look at the Munetrix on the current website and it is a good starting point. City Manager Eustice mentioned the second week of January would be a good starting point. Mayor Bronson mentioned the budget has to be approved by the end of June.

Adjournment:

Councilman King moved to adjourn the meeting at 8:05 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Health Board Meeting
November 21, 2017

The regular meeting of the District No. 4 Health Board was called to order by Chairman Steve Lang, November 21, 2017, at 10:00 a.m. The meeting was held in the Cedar Room of District Health Department No. 4, Alpena County.

ROLL CALL

Present:

Alpena County:	Adrian, Fournier
Cheboygan County:	Gouine, Newman
Montmorency County:	Peterson, LaFleche
Presque Isle County:	Altman, Lang

Absent:

Excused:

Others Present:

Judy Greer, Karen Nowicki-Compeau, Joshua Meyerson, Denise Bryan, Annette Ross, Elizabeth Wright, Meagan Wright

AGENDA CHANGES

Add: 2018 Proposed Budget under Administrative Services Director

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DEC 27 2017

CHEBOYGAN CO. CLERK

MINUTES

October 17, 2017 Health Board Minutes: Motion by Fournier with support from Peterson to approve the October 17, 2017 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

October 18, 2017 through November 17, 2017: Motion by LaFleche with support from Newman to approve the Listing of Claims submitted from October 18, 2017 through November 17, 2017. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

Denise Bryan, introduced the Alpena moving champions: Jenny McNamara, Carrie Zaborney, Mindy Daoust, and Kelly Karsten. The Health Officer thanked them for the leadership and dedication during the moving process. The Board applauded their hard work efforts and team dedication.

PUBLIC COMMENT CONTINUED

Annette Ross was present to speak on the opposition of the Family Planning billboards. She felt that the billboards were inappropriate and no county should have been subjected to them. She expressed her disapproval of them. Felt it didn't convey a message that was appropriate for the entire community.

Elizabeth Wright was also in opposition of the billboards. She stated that the billboards were repulsive. She understands that it was a grant and understands what we are attempting to do, but does not align with what she is teaching children.

Meagan Wright is also in opposition of the billboards. She felt that her age group was targeted and that the reason behind the billboards is not what they think about, they are concentrating on school. She expressed her concerns and her views on the billboards. She felt that the boards were completely revolting.

Lang expressed that the billboards are now down. The commissioners have heard from others and the next time that we anticipate using billboards, we will look at it differently.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period October 1, 2017 through October 31, 2017 was mailed to the Board with the packet for the month. He stated that we are seeing some influenza activity now.

Hepatitis A Outbreak: Discussed continued activity related to the Hepatitis A outbreak. As of last Friday, there are 485 cases. It has spread to additional counties now; Bryan shared that there has been an individual in Alcona County that now has Hepatitis A from attending a wedding in the Detroit area. We have provided education to our food establishments, health care providers and the public. Meyerson shared what he thought that the risk areas are in our communities.

PFAS-PFOA - Meyerson provided documentation to providers so that they know what the guidelines for them to follow with patients that present with concerns. Lang stated that he was going to share with NEMCSA at their next meeting.

Immunization Highlights: ACIP recommends that all pregnancy women get Tdap during every single pregnancy. This would result in the babies carrying some of the antibodies. All individuals should have one. There is a new shingles vaccine (Shindrix) that became available in October approved by the FDA. It is recommended by the ACIP and people need to receive two doses for individuals over the age of 50.

Website Presentation Cathy Goike, Health Educator and PIO, gave the Board of Health a presentation on the new DHD4 website. www.dhd4.org

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. As of September 30, 2017 there would be \$ 46,310.24 used from the Fund Balance.

2018 Annual Budget: Greer distributed the revenue and expenditures for 2018 budget today. We have included the county appropriations that are being requested and the 2% increase of fees in the budget.

Motion by LaFleche with support by Altman to adopt the 2018 Annual Budget as presented. Roll call vote. Ayes all, motion carried.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Karen Nowicki-Compeau has included a summary of the Personal Health Division that was mailed with the packet.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Scott Smith has included a summary of the Environmental Health Division that was mailed with the packet.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

PFOS/PFOA Update: There have been 44 samplings collected and results are pending. Results are expected after the beginning of 2018. Governor Snyder has created a Michigan PFAS Action Response Team (MPART). The focus is on quality, timely, and consistent response as Michigan sites increase.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Alpena Building: The renovation list is needed as soon as possible. Bryan would support a rental payment in the amount of \$8,000/month with the dedicated funds to support building maintenance costs, utilities and future renovations (in writing) with a priority tier approach.

Cheboygan Office: There has been a leaking roof for over two (2) years. This is unacceptable. Bryan has had communication with the County Commissioners from Cheboygan, Cheboygan maintenance personnel, and Jeff Lawson, County Administrator. Newman has had communication with the County Administrator as well. Health Officer will commit to an office day in Cheboygan in the near future.

Drive Thru Flu Clinics: Alpena and Cheboygan held drive thru flu clinics this fall. There was a debrief for lessons learned and costs. Report distributed. This is a good practice for Emergency Preparedness. There has been recent concern with equitable treatment/service delivery for all counties.

Boil Water Notice: Alpena Township and City of Alpena had a boil water notice this past weekend. We placed this on our facebook page when the incident occurred and updated it when the notice with cancelled. Fournier felt that the City dropped the ball when the Health Department was not contacted.

OLD BUSINESS

Alpena Building Lease: Executive Committee met with Alpena County last week to discuss the lease agreement. Attorney Russ Rhynard attempted to contact Steve Lang yesterday and did not reach him at that time. Lang reviewed the contract with the changes discussed during the meeting. Discussion occurred regarding the lease payment. The payments would be deposited into an account for sole use on this building. Lang does not want Alpena Building to end up like Cheboygan Building. Adrian felt that we need to put some trust in Alpena County.

Motion by Peterson with support by LaFleche to pay a non-precedented amount of \$9,828 for December rent and continue discussion towards obtaining a lease agreement. Roll call vote. Ayes all, motion carried.

Medical Director Agreement:

Motion by LaFleche with support by Peterson to have Bryan sign the agreement for Medical Director Services through Health Department of Northwest Michigan. Roll call vote. Ayes all, motion carried.

NEW BUSINESS

Health Officer Evaluation & Contract: Lang reviewed with Bryan the evaluation report. Lang conducted a 360 evaluation by meeting with senior staff and discussed concerns and she is working on them. Staff felt that Bryan is confident, hardworking, and intelligent to name a few of her outstanding qualities. Effective January 1, 2018 DHD4 budget for the shared Health Officer will increase by approximately \$2,070. Lang recommends that we continue to contract with DHD2 to continue services for Health Officer. Bryan stated that it has been a pleasure and privilege to serve as Health Officer for DHD4.

Motion by Altman with support by LaFleche to authorize Chairman Lang to sign the contract for 1 year for continued Health Officer services. Roll call vote, Ayes all.

Motion – Appropriations:

Motion by Adrian with support Newman to approve the 2018 County Allocation request as presented. Roll call vote, ayes all.

Motion – Presque Isle County Lease Addendum (regarding business telephones):

Lang recommended that this motion be tabled until the December 19, 2017 meeting.

Motion – Equipment/Furniture Asset Inventory & Control:

Emergency Preparedness is in need of the policy that has been presented to the Board in regards to Equipment/Furniture Asset Inventory and Control.

Motion by Fournier with support by Gouine to adopt the Equipment/Furniture Asset Inventory & Control Policy as presented. Ayes all, motion carried.

Motion- LPN to RN Position:

An LPN position is limited in Public Health services compared to a RN, therefore, Bryan recommended converting PN to RN position.

Motion by Peterson with support by Adrian to change the LPN position to an RN position as presented. Roll call vote. Ayes all, motion carried.

NEW BUSINESS CONTINUED

December 19, 2017 Meeting:

Motion by Altman with support by Peterson to move the December 19, 2017 meeting from Cheboygan to Presque Isle with a time change to 9am. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support by Newman to adjourn. Ayes all, motion carried.

Adjournment 12:12 pm

Steve Lang, Chairman

Daryl Peterson, Secretary/Treasurer

Judy Greer, Recording Secretary

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSISON NOVEMBER 22, 2017

Chairman D. Brown called to order the Regular Meeting of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky tool roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: C. Hahn, B. Hartwig, F. Cribb, C. Muscott, G. Bunker, S. Redmond, C. Gouine, J. Moore, C. Veneros, C. Antkoviak, T. Horrocks, C. Overmire, M. Sarrault T. Olson, G. Archambo and D. Novak

MOTION by K. Paquet seconded by C. O'Connor to approve minutes of last regular meeting minutes of 11/2/17 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve for payment current payroll vouchers #17-44-\$67,183.18 and #17-45-\$66,984.20 and accounts payable voucher #17-46-\$187,121.3. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve agenda as presented. 5 Yeas **CARRIED**

C. Gouine-questioned whether Laperell Road was completed and if the Township or residents are informed of project progress. Engineer/Manager Shank commented there are issues that need to be addressed by the contractor and there are plans drawn up and placed on the website as well as available to anyone that wishes to have a copy.

Bids were received and opened for an All Wheel Drive Articulated Motor Grader on November 20, 2017 at 9:00 A.M.

Two bids were received as follows: AIS-John Deere \$329,573.00 and Michigan Cat- Cat \$305,747.00. Engineer/Manager Shank recommends award to low bidder, both graders met the specifications.

MOTION by C. O'Connor seconded by K. Paquet to accept all Motor Grader bids and award to Michigan Cat for 2018 CAT 12M3 AWD for \$305,747.00 as presented. Roll call: O'Connor-yes, Ginop-yes, Brandt-yes, Paquet-yes and Brown-yes **CARRIED**

Discussion of Motor Grader, roller attachment and usage.

MOTION by D. Brandt seconded by H. Ginop to set Public Hearing to discuss 2018 Budget, Thursday, December 21, 2017 at 9:00 A.M. with regular meeting to follow. 5 Yeas **CARRIED**

Engineer/Manager received Non Motorized Trail agreements as well as a set of plans for Phase 2 of the Trail project with Burt Township.

MOTION by D. Brandt seconded by K. Paquet to accept and authorize Engineer/Manager Shank and Chairman D. Brown to sign Funding Agreement for Non Motorized Path Enhancement Funds and Exhibit A Non Motorized Pathway Agreement between Cheboygan County Road Commission and Burt Township for Phase 2 to Construct a non motorized pathway along West Burt Lake Road from end of existing pathway to Riggsville Road and Riggsville Road from West Burt Lake Road to East Burt Lake Road, all together with necessary related work. 5 Yeas **CARRIED**

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION NOVEMBER 22, 2017

Discussion of Phase 2 Trail and whether it is out of the ROW, there is one area it is close but will not impede the ROW if the road is reconstructed in the future.

MOTION by D. Brandt seconded by C. O'Connor to receive and file the following correspondence as follows: Township Meeting Minutes: Mackinaw 10/17/17, Mullett 10/3/17, Tuscarora 10/3/17, Koehler 10/9/17, Beaugrand 9/13/17, 10/11/17 & 10/30/17, Munro 9/12/17 & 10/10/17, Ellis 10/10/17, Grant 10/10/17; Safety Committee Meeting Minutes 11/8/17; October State Maintenance ; Linda and Ronald Luxton Ref. Ellinger Road; and Paul Nows Ref. Silver Strand Road. 5 Years CARRIED

Engineer/Manager Shank Update:

- Laperell Road-Contractor will need to clean up some issues but may not be until spring
- Beebe Road-Correspondence sent to property owner reference to gate put back up on the ROW, CCRC will be removing December 6, 2017, feels time to get option of attorney.
- Deer Crossing signs inquired about last meeting has been forwarded to MDOT
- Registration for CRA Conference will be coming soon, who is interested in attending: Shank, Brandt and Ginop
- Preliminary Budget has been given to you, who would like to review with staff: Brandt and Paquet
- Has been involved with the DDA Streetscape and they are looking at holding Public Hearings for input and then will bring to the Road Commission to inform them of plans to before moving forward.
- D. Whittaker has filed for permit to place fencing in the Road ROW of Wolverine Road. Proposed placement is approximately 40-70 feet off shoulder of the ROW.

MOTION by C. O'Connor seconded by D. Brandt to allow Management to issue permit to Dave Whittaker to place fencing along Wolverine Road within the ROW, with the understanding CCRC may revoke the permit at any time in future. 5 Years CARRIED

- E. Mullett Lake Road has been recognized for an award to Rieth Riley and CCRC

Foremen Update:

Redmond and Bunker both grading when weather will permit and patching. Bunker noted the interviews for full time and temporaries have been completed. Management noted full time will be starting next week.

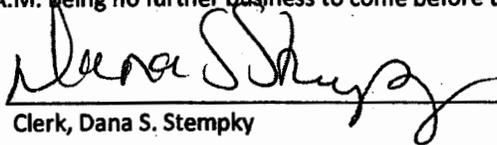
Commissioners Update:

- O'Connor questioned status of Snowmobile Trail Bridge, CCRC's temporary bridge too short and the DNR is looking at other sources.

Chairman D. Brown adjourned Regular Meeting at 9:40 A.M. being no further business to come before the Board.



Chairman, David D. Brown



Clerk, Dana S. Stempky

Chairman Brown called to order the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: K. Muscott, C. Gouine, J. Moore, R. Witthoff, D. Jensen, I. Drier, A. Jensen, F. Cribb, S. Witthoff, C. Veneros, S. Redmond, G. Archambo, T. Maylone, C. Antkoviak, B. Hartwig, C. Krensire, G. Bunker, S. Redmond, T. Horrocks, and K. Hahn.

MOTION by D. Brandt seconded by H. Ginop to approve minutes of last regular meeting of 11/22/2017 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #17-47-\$93,499.58 and accounts payable voucher #17-48-\$207,690.73. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 5 Yeas **CARRIED**

Chairman D. Brown presented G. Bunker with a retirement Plaque, card and hat for his 32 years of service and the Board wished him well.

Tim Maylone-Cherry Capital Communications

- Discussed they are a high speed service provider and currently working in Benton and Grant Township. They install 20 foot towers for internet service which is in high demand in areas where they have no options for service. Discussed the policy the Board passed in July requirements of \$100 permit fee upon installation, \$300 annual fee for maintenance and a \$4,000 fee per tower installed in the ROW, non refundable. Feels the fees are high for private companies trying to bring a service to the County. Would like the Board to consider changes the policy. He currently is working in 12 counties and feels Cheboygan has been the most costly regarding the fees. Engineer/Manager Shank commented the policy the Road Commission adopted was used from CRA and MCRCISIP examples. CRA and MCRCISIP wanted counties to be consistent statewide and were recommending a \$10,000 price, we reduced to \$4,000 similar to the surrounding counties. Manager stated we need to protect ourselves in case these companies no longer exist and the Towers need to be removed if in the ROW. Mr. Maylone will gather additional information of what he has done in other counties and forward onto Cheboygan. He did state he is currently working in Emmet County and working on private property at this time.

Ron Witthoff-Silver Strand Resident (private section)

- Discussed to history of the maintenance for the last 40 years and was conducted under contract with the Road Commission. Feels the road is same in appearance as the county section of the Road, There are approximately 13 residents that are impacted. He feels the proposed area of the turn-around to be potentially built is not in a good spot and being able to use the turn-around at the end of the private portion is the best option. The residents are pursuing an option of Statue MCL 221.20A where the residents can petition the Township with the consent of the Road Commission to have a private road taken over as a public road through a friendly lawsuit in Circuit Court. There are a few requirements and one is the Consent of the Road Commission, friendly lawsuit, public funds spent on maintenance for last 10 years, 51% support of property owners and Township support. The Statue also provides the Road standards can be lessened for these type of situations if the Road Commission chooses. Engineer/Manager Shank stated he has been to a few meetings lately and Road Commissions he has

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 7, 2017

talked to says not to accept anything under 66 feet of ROW, feel should not further burden the system with lesser standards of less than 66 feet ROW. Manager stated the public portion of Silver Strand Road has a 66 foot ROW. The current road is approximately 20 feet ROW and the Board feels that is not enough for the Board to take over. The Board feels the residents and Engineer/Manager can continue to meet and lay out the 66 foot ROW to see where it falls and work from there.

Engineer/Manager Shank 6 month evaluation will be performed in closed session after the regular session at request of Shank.

County Engineers' Workshop is set for February 13-15, 2018.

MOTION by K, Paquet seconded by H. Ginop to authorize B. Shank and T. Horrocks to attend the County Engineers' Workshop, February 13-15, 2018. 5 Yeas CARRIED

Clerk stated a typo appears in the November 2, 2017 minutes, the motion states a 3.5% employee contribution and should be 3.0% per contract agreements.

MOTION by D. Brandt seconded by K. Paquet correct minutes of November 2, 2017 to state Defined Benefit Plan Adoption Agreements reflect the employee contribution changes for 2018 from 2.5% to 3.0% contribution with each unit effective dates different. 5 Yeas CARRIED

MOTION by H. Ginop seconded by C. O'Connor to receive and file the following correspondence: Township Meeting Minutes: Burt 5/4/17, 6/1/17, 7/6/17, 8/3/17, 9/7/17, 10/5/17 & 11/2/17; Mackinaw 11/21/17 and Mullett 11/7/17; Safety Committee Minutes of 12/1/17 and State Maintenance November 2017. 5 Yeas CARRIED

Engineer/Manager Shank Update:

- Tri County Excavating is aware of the restoration finishes for Laperell Road and will complete in the spring
- Beebe Road the gate and posts will be removed 12/8/17

Foremen Updates:

Greg: Winter maintenance, beavers are a big issue this year on Osmun Road. Currently training his successor Darry August.

Shane: Winter maintenance and grading. Feels the safety training on chain saws has been very helpful to the crew.

Board thanks for the CREW for GOOD Job

C. Muscott commends the Board for sticking to the policy of the Board for private road issues.

C. Veneros and G. Archambo commented they would like to see the high speed service come into the County. Engineer/Manager commented that it is a statewide issue with the DAS systems and the Road Commissions need to stay uniform.

Recess regular session at 10:12 a.m. before the closed session of the Engineer/Manager's 6 month evaluation.

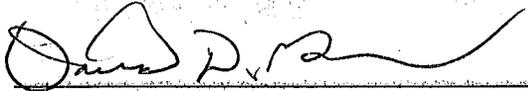
Return to regular session at 10:20 a.m.

MOTION by K. Paquet seconded by C. O'Connor to go into closed session at 10:21 a.m. for the Engineer/Manager Shank 6 month evaluation per request of B. Shank. 5 Yeas CARRIED

MOTION by C. O'Connor seconded by H. Ginop to return to open session at 10:55 a.m. 5 Yeas CARRIED

Discussion of preliminary Budget

Chairman adjourned regular meeting at 11:05 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

**Cheboygan County Fair
Board Meeting
September 11, 2017
Cheboyganfair.com**

1. Call to Order:

President Ron Williams called the meeting to order at 6:30 p.m. at the Fairgrounds.

Directors Present:	Ron Williams	Ron Fenlon	Matt Horrocks
	Beth Buhr	Nate Howell	John Brown Jr.
	Steve Sanford	Bubba Borowicz	Gary Spray
	Keith Ginop	Brenda Mushlock	

Directors Absent: Keith Kwiatkowski (E)
Derrick Dotski
Kelsey Kennedy

**Fair Manager &
Officers:** Dan O'Henley (E) Terry Drake

2. Pledge of Allegiance was recited by all

3. Roll Call was taken by Ron Williams

4. Approval of Agenda –Additions and Deletions included

-Motion by Gary Spray, second by John Brown Jr. to approve the agenda as presented with additions of a resignation and Ag Society meeting information.

MOTION CARRIES

5. Public Comment

-None

6. Minutes

-Minutes of the July 10, 2017 Fair Board meeting were presented.

-Motion by Gary Spray, second by Steve Sanford to approve the minutes as presented.

MOTION CARRIES

7. Treasurer's Report:

-Treasurer Terry Drake gave her report detailing comparisons between 2016-2017 years.

-Motion by Gary Spray, seconded by Beth Buhr to approve treasurer's report as presented.

MOTION CARRIES

8. Manager's Report:

-None

9. Committee Reports:

-discussion of collecting all volunteer time and having it turned in by next meeting (includes any time of people that are not a Fair Board Member)

-discussion of advertisement and the need to go on Facebook and 'rate' our fair

10. Old Business:

-None

11. New Business:

-Resignation of Lisa Duncan as Fair book/premiums clerk, Board and Agg Secretary

-Agricultural society dues must be paid by October meeting to vote in election

-Grandstand Events: come to convention with new ideas that you want brought in (include powerpoint/video/brochures detailing the proposed event). Keith Ginop noted it would be beneficial to try and have events that we operate ourselves versus paying others and should attempt to have a grandstand event each night.

-Mega Truck pulls brought into grounds (what needs to be done for the track?)

-recap of events finding that there is a decrease in Super MOD spectators

-Tabled Convention attendance until October Meeting

12. Public Comment:

-Sue Cleary attended discussing concern on lack of vendors, lack of animal projects and barn participants. Also noted office staff absent during posted hours/lack of office staff to assist people. Concerned about too much focus on grandstand and carnival.

-4-H coordinator spoke of need for leaders in many areas.

13. Motion to Adjourn

-Motion made by Nate Howell, second by Gary Spray to adjourn.

MOTION CARRIES

Meeting adjourned at 7:33 p.m.

Submitted by Brenda Mushlock
Fair Board Member

NOMINATING COMMITTEE

**CHEBOYGAN COUNTY FAIR
BOARD MEETING
November 6, 2017
Cheboyganfair.com**

1. **Call to order:**
President Ron Williams called the meeting to order at 6:30 pm at the Commissioner's Room

DIRECTORS PRESENT:

Ron Williams
Beth Buhr
Steve Sanford
Keith Ginop

Ron Fenlon
Nate Howell
Bubba Borowicz
Brenda Mushlock

Matt Horrocks
John Brown, Jr.
Gary Spray
Derrick Dotski

DIRECTORS ABSENT:

Keith Kwiatkowski - excused
Kelsey Kennedy - excused

FAIR MANAGER & OFFICERS:

Dan O'Henley Terry Drake

2. **Pledge of Allegiance was recited by all.**
3. **Roll Call was taken by Ron Williams**

4. Approval of Agenda - Additions/Deletions

Motion by Matt Horrocks, seconded by Beth Buhr to approve the agenda as presented.
MOTION CARRIES

5. Public Comment - None

6. Minutes

- Minutes of the October 2, 2017 Fair Board meeting were presented, along with addition of nominating committee, being Matt Horrocks, Keith Ginop and Keith Kwiatkowski
- Motion by Matt Horrocks, seconded by Gary Spray to approve the minutes as presented.
MOTION CARRIES

7. Treasurer's Report

- Treasurer Terry Drake gave her report.
- Motion by Gary Spray, seconded by Beth Buhr to approve the Treasurer's Report as presented.

MOTION CARRIES

8. Manager's Report - NONE

9. Committee Reports - NONE

10. Old Business

- Convention Attendance - John Brown will not be attending. Everyone else is going. Convention dates: January 11 through 13, 2018.
- Ron Williams will be getting convention raffle tickets in advance. Anyone that requested a raffle ticket, please bring money to meeting.
- Everyone agreed that the fair board will not be attending the banquet at fair convention.
- Ag society dues were collected and Ag Society meeting to be held on November 6, 2017.

11. New Business - NONE

12. Public Comment

- Fire Association thanked the fair board for use of the fairgrounds.
- Lots of discussion held for position of new Secretary and Clerk. Secretary will receive \$1200 per year; Clerk will receive \$1800 per year.
- Committee will do interview with applicants.

13. Motion to Adjourn

- Motion made by Brenda Mushlock, seconded by Gary Spray to adjourn.

MOTION CARRIES

Meeting adjourned at

Submitted by Mary O'Henley
Fill-in Secretary

**Cheboygan County Fair
Board Meeting
December 4, 2017**

President, Ron Williams, called the meeting to order at 6:33 pm in the Commissioners Room at the County Building.

DIRECTORS PRESENT:

Ron Williams		
Keith Kwiatkowski	John Brown, Jr.	Matt Horrocks
Derrick Dotski	Gary Spray	
Brenda Muschlock	Bubba Borowicz	

DIRECTORS ABSENT: All Excused

Beth Buhr	Kelsey Kennedy	Nate Howell
Steve Sanford	Ron Fenlon	Keith Ginop

FAIR MANAGER & OFFICERS:

Dan O'Henley (absent) Terry Drake

1. Pledge of Allegiance to the Flag was recited by all.
2. Roll call was taken by Terry Drake.
3. Approval of Agenda – Additions/Deletions

MOTION by Brenda Muschlock., seconded by Gary Spray to approve agenda as presented.

MOTION CARRIED

4. Public Comment – None
5. Minutes – Minutes of the November 6, 2017, Fair Board Meeting were presented.

MOTION by Matt Horrocks., seconded by Derrick Dotski, to approve minutes with a change to the heading date and a change in the date in #6.

MOTION CARRIED

6. Treasurer's Report – Report was presented by Terry Drake.

MOTION by Gary Spray, seconded by Matt Horrocks, to approve the Treasurer's report as presented.

MOTION CARRIED

7. **Manager's Report** – In the absence of the manager, no report was given.
8. **Committee Reports** – Ron Williams reported that the Fair was voted Best County Attraction in the Cheboygan Daily Tribune
9. **Old Business** – Cheryl Heiney has been approved by the County as the new Fair Board Secretary. We are still searching for a Fair Book Clerk.
10. **New Business** – None
11. **Public Comment** – LeAnn Theunick asked about fair book changes and they should be presented as soon as a Fair Book Clerk is in place. She also presented a plan to have a Cloverleaf Camp during fair week.

MOTION by Matt Horrocks, seconded by Brenda Muschlock, to support this program.

MOTION CARRIED

12. Motion to adjourn

MOTION by Matt Horrocks, seconded by Gary Spray to adjourn.

MOTION CARRIED

Meeting adjourned at 7:12 pm.

Submitted by

Terry L. Drake
Acting Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, DECEMBER 6, 2017 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk
ABSENT: Croft, Churchill
STAFF: Scott McNeil
GUESTS: Dave Fernelius, Carl Muscott, Bob Lyon, Eric Boyd, Cal Gouine, John Moore, John Grzelak, David McFarland, Justin Fernelius

The meeting was called to order by Vice-Chairperson Borowicz at 7:00pm.

PLEDGE OF ALLEGIANCE

Vice-Chairperson Borowicz led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), Nays, 2 Absent (Croft, Churchill)

APPROVAL OF MINUTES

The November 15, 2017 Planning Commission minutes were presented. **Motion** by Mr. Jazdzyk, seconded by Mr. Ostwald to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), Nays, 2 Absent (Croft, Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

Dave Fernelius – Requests a Site Plan Review for auto sales show room, auto receiving and office addition (section 6.2.2). The property is located at 10459 N. Straits Hwy., Inverness Twp, section 7, parcel # 092-007-400-009-02 and # 092-007-400-009-03 and is zoned Commercial Development (D-CM).

Mr. McNeil stated that the parcel is located in a Commercial zoning district. Mr. McNeil stated that there is an existing auto dealership. Mr. McNeil referred to the site plan and noted the proposed location for the addition and parking lot. Mr. McNeil stated that the new addition will have a show room, offices, prep area for service, detailing and new car receiving area. Mr. McNeil stated that this is a permitted use which requires site plan review for auto sales and maintenance activity. Discussion was held regarding the new drive which will be located on the south side of the parcel.

Mr. Borowicz asked for public comments. There were no public comments. Public comment closed.

The Planning Commission reviewed and approved the General Findings and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the site plan based on the General Findings and the Specific Findings of Fact Under Section 20.10 subject to approval from the Department of Buildings Safety and MDOT. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdzyk), Nays, 2 Absent (Croft, Churchill)

An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to rezone property located within five hundred (500) feet from an intermittent stream located in sections 17, 20 and 21, T37N,R1W, Benton Township, Cheboygan County from Lake and Stream Protection District (P-LS) to Agriculture and Forestry Management District (M-AF) and Residential Development District (D-RS).

Mr. McNeil referred to an aerial photo and noted the location proposed to be rezoned to Residential and Agriculture and Forestry Management. Mr. McNeil stated that the area to be rezoned is currently zoned Lake and Stream Protection. Mr. McNeil explained that prior to 2015 all property that was within 500ft. of a stream or body of water indicated on the USGS maps were zoned Lake and Stream Protection. Mr. McNeil stated that many of the bodies of water were intermittent streams or drains. Mr. McNeil stated that in 2015 the properties that were within 500ft. of intermittent streams and drains were rezoned to the same type of zoning as the surrounding properties. Mr. McNeil stated that the subject area remained in the

Lake and Stream Protection Zoning District but in fact has an intermittent stream next to it. Mr. McNeil stated that in order to be consistent with the 2015 zoning amendment, it is now proposed by the Planning Commission to rezone this area from Lake and Stream Protection to Agriculture and Forestry Management and Residential.

Mr. Borowicz asked for public comments. Mr. Berden asked if this amendment will change it so it will not have to be kept open for the water flow. Mr. McNeil stated yes and noted that the drain would still be there and the same setbacks will still be required. Public comment closed.

The Planning Commission reviewed the General Findings and Rezoning Factors:

GENERAL FINDINGS OF FACT

1. The Planning Commission proposes rezoning certain real properties currently zoned Lake and Stream Protection (P-LS) to Agriculture and Forestry Management (M-AF) and Residential Development (D-RS). See exhibit 4.
2. The Planning Commission finds that the properties to be rezoned, are represented in the attached proposed amendment document. See exhibit 5.
3. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the properties with the proposed rezoning as being offered as Forest/Agricultural, See exhibit 2 and exhibit 4 figure 2.
4. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

REZONING FACTORS

1. ***Is the proposed rezoning reasonably consistent with surrounding uses?***
 - A. The Planning Commission finds that the properties are directly contiguous to areas already located in the proposed zoning districts, such that adding the subject properties as proposed for rezoning would not result in an isolated, detached area of land rezoned. See exhibit 4.
 - B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.
 - C. The Planning Commission finds that the 5 Five-year Implementation Plan (Zoning Plan) within the Cheboygan County Master Plan provides the following recommendation regarding the current Lake and Stream Protection zoning district; Refine these zoning districts to better identify water resources in need of protection rather than everything that is on a 7.5' USGS topographical map. See exhibits 2 and 4.
 - D. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 4.
This standard has been met.
2. ***Will there be an adverse physical impact on surrounding properties?***
 - A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties as like uses currently exist. Activities which could occur if the subject properties are rezoned would not physically disturb the properties surrounding the land proposed for rezoning.
This standard has been met.
3. ***Will there be an adverse effect on property values in the adjacent area?***
 - A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the rezoning is approved, there would be an adverse effect on property values in the areas proposed for rezoning.
This standard has been met.
4. ***Have there been land changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?***
 - A. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P- LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 2 and 4.
 - B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.
This standard has been met.

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accord with existing regulations?

- A. The Planning Commission finds that there is no evidence that the rezoning would deter the improvement or development of adjacent property in accordance with existing regulations and the proposed rezoning is consistent with the future land use plans as proposed in Cheboygan County's future land use map. See exhibits 1, and 4 figure 2.
This standard has been met

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?

- A. The Planning Commission finds that properties are directly contiguous to areas already located in the proposed zoning district, such that adding the subject properties as proposed for rezoning would not result in an isolated, detached area of land rezoned and will not grant a special privilege to an individual property owner. See exhibit 4.
This standard has been met.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 2 and 4.
B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

This standard has been met

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that the future use of the properties proposed for rezoning as being consistent with the categories of as provided on the Future Land Use Map and the County's Master Plan. See exhibit 2 and 4 figure 2
This standard has been met.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that this factor is not applicable.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

- A. The Planning Commission finds that properties which are within five hundred (500) feet of and perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 4.
B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

This standard has been met.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to forward the proposed rezoning to the Cheboygan County Board of Commissioners with a recommendation for approval based on the General Findings and the Rezoning Factors. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdyk), Nays, 2 Absent (Croft, Churchill)

An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to establish and consolidate use listings related to motor vehicle maintenance and fuel sales.

Mr. McNeil stated that this amendment and the next two amendments are continuing the Planning Commission's efforts to categorize use listings and also refine them into consistent use listings. Mr. McNeil stated that this is a Master Plan goal. Mr. McNeil stated that the definition of gasoline service station is proposed to be deleted and definitions for car wash and motor vehicle service station, motor vehicle repair facility and retail sales establishment small-scale convenience will be added.

Mr. McNeil explained that in the Commercial district section 6.2.2 will be revised, "Automobile, boat, motorized and non-motorized recreational vehicles, farm machinery sales and rental establishments." Mr. McNeil stated that there are three new permitted use listings in the Commercial District for car wash, motor vehicle service station and retail sales establishment small scale convenience. Mr. McNeil stated gasoline service stations and garages will be removed and motor vehicle repair facility will be added to uses that require a special use permit.

Mr. McNeil referred to the uses that require a special use permit in the Agriculture and Forestry Management district and stated that the automobile repair and service station and gasoline station will be removed and motor vehicle repair facility will

be added. Mr. McNeil stated that grocery and party stores will be removed and retail sales establishment small scale convenience will be added

Mr. McNeil referred to the uses requiring a special use permit in Village Center and stated that the automobile repair and washing establishment will be removed and car wash, motor vehicle service station and motor vehicle repair facility will be added. Mr. McNeil stated that gasoline service stations and garages will be removed and this section will be reserved for future use.

Mr. McNeil referred to the uses which require a special use permit in Village Center Topinabee and stated that automobile repair and washing establishments will be removed and car wash and motor vehicle repair facility will be added. Mr. McNeil stated that gasoline service stations and garages will be removed and this section will be reserved for future use. Mr. Borowicz asked if a motor vehicle service station will be a permitted use. Mr. Borowicz noted that a repair facility will be a use that requires a special use permit. Mr. McNeil stated that he will check the other sections of the Zoning Ordinance with regard to Village Center. Mr. McNeil stated that this is something that the Planning Commission can review, but he does not believe the use was there previously. Mr. Freese stated that this should be reviewed further. Mr. Borowicz and Mr. Freese noted that there is an existing gas station. Mr. Muscott noted that the gas station is located in the Commercial zoning district, not Village Center Topinabee zoning district. Mr. Borowicz stated this is not a problem. Mr. Jazdyk noted that a car wash can be used for more than washing a car. Mr. Jazdyk stated that a car wash can also be used to wash a trailer, recreational vehicles, and tractors. Mr. Jazdyk stated that is a misnomer to say that it can only be a car wash. Mr. Freese stated that this would only be a problem with a trailer because the definition refers to motor vehicles. Mr. Freese stated that as long as there is a motor, it is acceptable. Discussion was held.

Mr. McNeil referred to uses which require a special use permit in Rural Character Country Living and stated that automobile repair business will be removed and motor vehicle repair facility will be added. Mr. McNeil stated that gas stations will be removed and this section will be reserved for future use. Mr. McNeil stated that grocery and party stores will be removed and retail sales establishment small scale convenience will be added. Mr. Borowicz asked if gasoline sales will be a permitted use. Mr. McNeil stated that gasoline sales generally go along with retail sales establishment small scale convenience.

Mr. Borowicz asked for public comments. Mr. Muscott stated that he attended the meetings in Mullett Township regarding Village Center and he believes the intent was to create a district that is pedestrian friendly and not motor vehicle orientated. Mr. Muscott asked if this amendment was sent to Tuscarora Township Planning Commission. Mr. McNeil stated yes. Mr. McNeil stated that automobile repair and washing establishments were added after the original meetings were held. Discussion was held. Mr. Jazdyk stated that there is an oil change facility in the downtown area. Mr. Muscott stated that is an existing use that is grandfathered but this is not what most people would consider being a downtown area. Mr. McNeil noted that this is not the overlay district. Mr. Muscott stated that if one district is created and then you whittle away at the basic intent you may as well call it Commercial. Mr. Muscott stated that there are a lot of people wondering why there are three zoning districts that are within a ½ mile. Mr. Kavanaugh asked if Mullett Township or Tuscarora Township submitted any comments. Mr. McNeil stated that the townships did not respond. Mr. Freese stated that this has already been presented to the townships. Mr. McNeil stated that this is in keeping with what was previously established. Mr. Borowicz stated that the Planning Commission is not changing the intent. Discussion was held. Mr. Freese stated that motor vehicle repair facility allows virtually any type of equipment to be repaired. Mr. Freese stated that the definitions could be separated into several definitions or the other solution is to preclude it entirely in the district. Mr. Kavanaugh stated that it should be precluded. Mr. Muscott stated that this would be the best fix. Discussion was held regarding sending the proposed amendment to Mullett Township and Tuscarora Township Planning Commission. Mr. McNeil stated that he will make a telephone call to each of the township supervisors. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to table the proposed amendment until the January 17, 2018 Planning Commission meeting. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdyk), Nays, 2 Absent (Croft, Churchill)

An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to establish and consolidate use listings related to bar and restaurant uses.

Mr. McNeil explained that the proposed amendment provides new definitions for bar, drive through restaurant, restaurant carry out, restaurant drive in and restaurant fast food. Mr. McNeil stated that the less consistent use terminology for these types of uses will be replaced with the new definitions. Mr. McNeil reviewed the new definition of family, "An individual or a group of individuals, whether related or unrelated, who are occupying a dwelling." Mr. McNeil stated that the updated definition of family is to help facilitate short-term rental uses throughout the county.

Mr. McNeil stated under permitted uses in the Commercial zoning district, bars and tavern will be replaced with Bar and Restaurant, Restaurant, carry out, Restaurant, drive in and Restaurant, fast food. Mr. McNeil stated that drive in eating

establishments, fast food establishments, and restaurants will be replaced with drive through. Mr. McNeil stated that in under uses requiring a special use permits in the Agriculture and Forestry Management zoning district, entertainment and eating establishments will be replaced by bar and restaurant. Mr. McNeil stated that under uses requiring a special use permit in the Lake and Stream Protection zoning district, restaurant/bar will be replaced by bar and restaurant. Mr. McNeil stated that under permitted uses in the Village Center zoning district, bars and taverns will be replaced by bar and restaurant. Mr. McNeil noted that the restaurants use listing will be removed and reserved for future use. Mr. McNeil stated that under permitted uses in the Village Center Indian River zoning district, bars and taverns will be replaced by bar, restaurant and restaurant carryout and that the restaurants use listing will be removed and reserved for future use. Mr. McNeil stated that under the uses requiring a special use permit in the Village Center Indian River, Village Center Topinabee and Village Center Topinabee Overlay, bars and taverns will be replaced with bar, restaurant carryout. Mr. McNeil stated that the restaurants use listing will be removed and reserved for future use. Discussion was held.

Mr. Borowicz asked for public comment. There were no public comments. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to forward the proposed amendment to the Cheboygan County Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdyk), Nays, 2 Absent (Croft, Churchill)

An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to establish and consolidate use listings related to office, health and fitness center and personal service center uses.

Mr. McNeil stated that there are new definitions proposed for health and fitness center, personal service center, office and pet grooming. Mr. McNeil stated that this amendment provides a new section for planned projects in the Residential zoning district.

Mr. McNeil stated that health and fitness center, personal service center and pet grooming will be allowed in the Commercial zoning district with site plan review. Mr. McNeil stated that in Village Center Indian River zoning district, personal service center and pet grooming will be allowed with site plan review. Mr. McNeil stated that in the Village Center Topinabee zoning district, personal service center will be allowed with site plan review.

Mr. Borowicz asked for public comment. There were no public comments. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to forward the proposed amendment to the Cheboygan County Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdyk), Nays, 2 Absent (Croft, Churchill)

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Mr. Freese stated that there is a variance application for a tiny home scheduled for the 12/27/17 Zoning Board of Appeals meeting. Mr. Freese stated that this is a potential change to the regulation that the Planning Commission should review. Mr. Freese stated that tiny homes are being addressed by many other jurisdictions and the applicant has cited a number of municipalities that have regulations authorizing tiny homes. Mr. Freese stated that the Planning Commission should determine if Cheboygan County needs to provide regulations for tiny homes. Mr. Freese stated that he does not believe a variance is the appropriate way for an applicant to receive an approval for a tiny home. Discussion was held regarding reviewing the tiny home use with the Cheboygan County Board of Commissioners at the 12/20/17 joint meeting.

Mr. Kavanaugh stated that Triple D Disposal is still an issue as they are starting a new building, semi-trucks are on site, garbage trucks are on site, 8-10 people are either living on site or working on site and both roads are being used. Mr. Kavanaugh stated that they have not complied with the conditions of the approval. Mr. Kavanaugh asked how the Planning Commission finds out if an injunction is possible. Mr. McNeil stated that we have filed for a hearing in District Court and the original date of the hearing was 12/15/17 but there was a conflict with the date. Mr. McNeil stated that he will let the Planning Commission know the date of the hearing. Mr. McNeil stated that we are seeking an injunction.

STAFF REPORT

Mr. McNeil stated that in regards to Heritage Cove Farms, a hearing has been set in the Court of Appeals for 01/04/18. Mr. McNeil stated that Peter Wendling will attend the hearing on behalf of Cheboygan County.

Mr. McNeil noted that a copy of the 12/20/17 agenda for the Planning Commission and Cheboygan County Board of Commissioners joint meeting was distributed. Discussion was held.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Muscott stated that he has followed the tiny home movement for a long time. Mr. Muscott stated that a single person may not need 700sf. Mr. Muscott stated that tiny homes are homes that remain on axles and are approximately 200sf. Mr. Muscott stated 250sf – 500sf is referred to as a small home. Mr. Muscott stated there is a television show on CNBC regarding a tiny home manufacturer who builds tiny homes on wheels that cost around \$80,000. Mr. Muscott stated that we have to remember that many residents in Cheboygan County can't afford to buy a new home. Mr. Muscott stated that the typical cost for a home in the United States is \$240,000. Mr. Muscott stated that Pinella County, Arizona followed a variation of the uniform building code. Mr. Muscott stated that they did not have a minimum home size. Mr. Muscott stated that they had a minimum room size.

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:04pm.



Charles Freese
Planning Commission Secretary

PERIOD ENDING 11/30/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016	YTD BALANCE 11/30/2016	2017		YTD BALANCE 11/30/2017	ACTIVITY FOR MONTH 11/30/17	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,642,315.29	7,448,415.12	7,835,432.00	7,835,432.00	7,927,627.58	259,896.35	(92,195.58)	101.18
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-401.03	CURRENT TAX INTEREST	32,952.27	32,179.99	33,972.00	33,972.00	38,130.17	1,584.69	(4,158.17)	112.24
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	68,900.48	68,900.48	67,305.00	67,305.00	47,317.50	0.00	19,987.50	70.30
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	1,013.23	1,013.23	3,286.00	3,286.00	6,345.72	0.00	(3,059.72)	193.11
101-400-424.00	COMMERCIAL FOREST RESERVEE	200.76	200.76	200.00	200.00	182.33	0.00	17.67	91.17
101-400-425.00	SWAMP TAX REFUND	350,215.71	0.00	347,303.00	347,303.00	0.00	0.00	347,303.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-441.00	LOCAL COMMUNITY STABILIZATION	22,878.13	22,878.13	0.00	0.00	3,031.98	0.00	(3,031.98)	100.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,121.50	1,056.00	1,000.00	1,000.00	1,005.00	64.00	(5.00)	100.50
101-400-476.00	SOIL SEDIMENTATION	11,310.00	10,965.00	10,710.00	10,710.00	13,905.00	940.00	(3,195.00)	129.83
101-400-477.00	LIC & PERMITS-NON-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-478.00	DOG LICENSES	1,291.00	1,196.00	1,275.00	1,275.00	1,191.50	10.00	83.50	93.45
101-400-478.01	CO MARRIAGE LIC FEE	1,500.00	1,425.00	1,600.00	1,600.00	1,240.00	10.00	360.00	77.50
101-400-479.01	ZONING PERMITS	26,600.82	25,862.22	23,338.00	23,338.00	29,173.76	1,253.76	(5,835.76)	125.01
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	605.00	0.00	(605.00)	100.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	6,795.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	15,724.00	12,794.00	12,983.00	24,460.00	9,487.00	0.00	14,973.00	38.79
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	61,298.98	54,586.22	60,401.00	60,401.00	50,347.12	0.00	10,053.88	83.35
101-400-507.01	PROS ATTY VICTIMS RIGHTS	52,313.91	37,596.81	52,224.00	53,292.01	36,839.49	0.00	16,452.52	69.13
101-400-507.02	WELFARE FRAUD	832.50	607.50	500.00	500.00	765.00	0.00	(265.00)	153.00
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	500.00	500.00	0.00	500.00	500.00	0.00	0.00	100.00
101-400-510.00	STONEGARDEN GRANT	13,861.51	13,861.51	32,100.00	72,376.00	38,269.30	8,004.58	34,106.70	52.88
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	45,107.00	0.00	52,859.00	52,859.00	0.00	0.00	52,859.00	0.00
101-400-533.00	HOUSING ADMIN	1,187.86	0.00	60,155.00	60,155.00	0.00	0.00	60,155.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	128,206.51	128,206.51	125,000.00	125,000.00	78,714.00	0.00	46,286.00	62.97
101-400-541.00	PROBATE JUDGES' SALARY	103,377.49	103,377.49	95,594.00	95,594.00	95,592.87	0.00	1.13	100.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	0.00	0.00	100.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	0.00	0.00	100.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	36,579.20	36,579.00	36,579.00	36,579.20	0.00	(0.20)	100.00
101-400-542.00	ORV ENFORCEMENT GRANT	17,700.00	17,700.00	17,700.00	17,700.00	18,000.00	0.00	(300.00)	101.69
101-400-543.00	SECONDARY RD PATROL/GRANT	55,583.57	34,073.81	52,359.00	52,359.00	30,849.24	0.00	21,509.76	58.92
101-400-543.04	M.M.R.M.A GRANT	2,535.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	48,900.00	0.00	48,900.00	48,900.00	0.00	0.00	48,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	8,007.44	8,000.00	8,000.00	7,608.00	7,992.56	0.00	(384.56)	105.05
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,419.74	10,419.74	10,000.00	10,000.00	10,436.30	0.00	(436.30)	104.36
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-554.00	STATE GRANT	7,385.75	7,385.75	0.00	6,261.00	6,261.00	0.00	0.00	100.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	20,487.78	27,317.00	27,317.00	20,487.78	0.00	6,829.22	75.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-573.00	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	22,292.85	22,292.85	(22,292.85)	100.00
101-400-574.00	STATE REVENUE SHARING	451,283.47	519,817.47	456,893.00	456,893.00	526,282.59	69,389.00	(69,389.59)	115.19
101-400-574.01	REVENUE SHARING - COUNTY INCEN	112,820.86	131,628.86	112,847.00	112,847.00	131,654.67	18,808.00	(18,807.67)	116.67
101-400-575.00	TWP LIQUOR LICENSE	770.00	770.00	770.00	770.00	770.00	0.00	0.00	100.00

PERIOD ENDING 11/30/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		12/31/2016	11/30/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET		MONTH 11/30/17		
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	52,782.46	47,237.58	54,297.00	54,297.00	48,710.44	4,712.22	5,586.56	89.71
101-400-582.00	SHERIFF LOCAL GRANTS	4,484.00	1,700.00	0.00	1,050.00	1,400.00	0.00	(350.00)	133.33
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	350.00	350.00	0.00	0.00	100.00
101-400-601.00	CIR CRT COSTS	58,358.78	55,212.00	48,000.00	48,000.00	46,020.01	2,875.20	1,979.99	95.88
101-400-601.01	ATTY FEE REIMB/CIRCUIT	33,123.00	31,334.50	30,000.00	30,000.00	21,393.54	1,842.91	8,606.46	71.31
101-400-601.10	CIR CT GARNISHMENT	600.00	585.00	500.00	500.00	690.00	75.00	(190.00)	138.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	407,248.60	381,573.02	380,000.00	380,000.00	368,902.15	29,766.68	11,097.85	97.08
101-400-603.01	PROBATE CRT COSTS	2,170.00	2,050.00	2,000.00	2,000.00	1,085.00	390.00	915.00	54.25
101-400-603.11	SMOKING FEES	525.00	525.00	600.00	600.00	0.00	0.00	600.00	0.00
101-400-607.02	CTY GENERAL FILING FEE	4,743.00	4,526.00	5,250.00	5,250.00	4,293.00	62.00	957.00	81.77
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	221,483.00	102,774.00	127,284.00	139,105.00	63,779.00	0.00	75,326.00	45.85
101-400-607.14	CHARGE FOR SERVICE - COURT SPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-608.01	MOTION FEE COUNTY	2,980.00	2,790.00	3,000.00	3,000.00	2,090.00	150.00	910.00	69.67
101-400-608.02	COUNTY APPEAL FEE	137.00	137.00	200.00	200.00	211.00	0.00	(11.00)	105.50
101-400-610.00	JURY FEE CIR CT	1,400.00	1,400.00	1,500.00	1,500.00	2,170.00	120.00	(670.00)	144.67
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	495.00	495.00	500.00	500.00	2,926.65	0.00	(2,426.65)	585.33
101-400-613.00	DIST CRT/CIVIL FEES	52,719.45	49,400.45	45,000.00	45,000.00	47,090.50	3,145.75	(2,090.50)	104.65
101-400-613.10	COUNTY REMONUMENTATION	348.12	317.64	300.00	300.00	321.36	32.34	(21.36)	107.12
101-400-614.00	VIOLATION CLEARANCE RECORD	3,139.66	2,947.99	3,000.00	3,000.00	2,459.01	271.67	540.99	81.97
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,954.00	6,544.00	7,500.00	7,500.00	3,350.00	100.00	4,150.00	44.67
101-400-617.00	PROBATE CRT - FEES	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.01	CERTIFIED FEES	1,258.00	1,247.00	1,400.00	1,400.00	1,530.00	128.00	(130.00)	109.29
101-400-617.02	MARRIAGE CEREMONIES	156.00	148.00	120.00	120.00	88.00	4.00	32.00	73.33
101-400-617.03	JURY FEE DEMAND	60.00	60.00	60.00	60.00	30.00	0.00	30.00	50.00
101-400-617.06	WILLS/SAFE KEEPING	200.00	200.00	150.00	150.00	425.00	25.00	(275.00)	283.33
101-400-617.07	INVENTORY FEE	7,188.07	6,773.38	7,500.00	7,500.00	9,217.12	1,413.13	(1,717.12)	122.89
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	20.00	20.00	20.00	20.00	10.00	0.00	10.00	50.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,550.00	1,450.00	1,400.00	1,400.00	1,220.00	130.00	180.00	87.14
101-400-618.00	CO TREAS-CURRENT SERVICES	3,343.00	3,223.00	3,500.00	3,500.00	3,107.00	0.00	393.00	88.77
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	4,650.00	4,210.00	4,100.00	4,100.00	5,775.00	650.00	(1,675.00)	140.85
101-400-619.00	CO CLERK/CURRENT SERVICES	21,887.00	19,992.00	21,000.00	21,000.00	22,546.00	1,756.00	(1,546.00)	107.36
101-400-619.01	PASSPORT FEES	1,500.00	1,275.00	1,700.00	1,700.00	1,375.00	225.00	325.00	80.88
101-400-619.02	CREMATION FEE	1,120.00	990.00	1,000.00	1,000.00	1,320.00	140.00	(320.00)	132.00
101-400-619.03	SUBPOENA FEE	15.00	15.00	0.00	0.00	30.00	0.00	(30.00)	100.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,713.17	1,590.78	1,700.00	1,700.00	1,494.61	99.32	205.39	87.92
101-400-619.05	STATE FORENSIC ADMIN FEE	15.00	15.00	0.00	0.00	16.00	0.00	(16.00)	100.00
101-400-619.06	NOTARY FEES	288.00	280.00	250.00	250.00	458.00	66.00	(208.00)	183.20
101-400-620.00	REGISTER OF DEEDS FEES	260,399.21	234,233.06	225,000.00	225,000.00	304,290.85	32,857.95	(79,290.85)	135.24
101-400-622.00	C.C.F. COLLECTION FEE	2,112.13	1,993.65	2,200.00	2,200.00	1,987.09	76.07	212.91	90.32
101-400-622.01	25% ATTY FEES REIMB	357.80	352.80	500.00	500.00	372.25	87.50	127.75	74.45
101-400-622.02	ATTY FEE REIMB/PROBATE	1,073.42	1,058.42	1,200.00	1,200.00	2,141.75	262.50	(941.75)	178.48
101-400-625.00	DNA COLLECTION	266.04	241.24	0.00	0.00	345.63	10.00	(345.63)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	3,220.00	3,140.00	3,500.00	3,500.00	2,680.00	0.00	820.00	76.57
101-400-625.25	DNA COLLECTION - SHERIFF	680.08	618.08	200.00	200.00	856.55	25.00	(656.55)	428.28
101-400-625.36	DNA COLLECTION - DISTRICT COUR	6.00	6.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	52.00	52.00	100.00	100.00	30.00	0.00	70.00	30.00
101-400-628.03	PRISONER BOARD	44,823.88	41,765.83	45,000.00	45,000.00	48,726.04	3,812.20	(3,726.04)	108.28
101-400-628.04	PRISONER MEDICAL	4,203.75	4,070.16	3,500.00	3,500.00	2,994.82	163.40	505.18	85.57
101-400-628.05	ACCIDENT REPORT FEES	690.61	672.61	500.00	500.00	794.05	24.00	(294.05)	158.81

PERIOD ENDING 11/30/2017

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016	YTD BALANCE 11/30/2016	2017		YTD BALANCE 11/30/2017	ACTIVITY FOR MONTH 11/30/17	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.07	DOC/TRANSPORT REIMB	1,786.35	1,786.35	2,500.00	2,500.00	3,489.29	295.45	(989.29)	139.57
101-400-628.08	WORK RELEASE	42,246.51	39,029.55	30,000.00	30,000.00	24,788.69	1,287.00	5,211.31	82.63
101-400-628.09	PRISONER BOARD-OUT COUNTY	1,185.00	1,185.00	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	20,460.00	18,640.00	30,000.00	30,000.00	22,025.00	4,880.00	7,975.00	73.42
101-400-628.12	PRISONER TRANSPORT REIMBURSE	400.00	400.00	1,000.00	1,000.00	451.95	0.00	548.05	45.20
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	8,000.00	8,000.00	7,000.00	7,000.00	12,800.00	1,600.00	(5,800.00)	182.86
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	285.00	275.00	200.00	200.00	100.00	0.00	100.00	50.00
101-400-628.17	CCW FINGERPRINT FEE	5,280.00	5,085.00	0.00	0.00	3,015.00	255.00	(3,015.00)	100.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	4,686.00	4,376.00	3,500.00	3,500.00	2,510.00	225.00	990.00	71.71
101-400-628.19	TETHER FEES	720.00	720.00	1,000.00	1,000.00	730.00	0.00	270.00	73.00
101-400-630.00	OTHER REVENUE	364.95	359.95	250.00	250.00	1,370.80	203.40	(1,120.80)	548.32
101-400-630.03	SALE BOOK	204.00	204.00	170.00	170.00	105.00	0.00	65.00	61.76
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	127.50	122.50	0.00	0.00	92.00	9.50	(92.00)	100.00
101-400-633.00	TAX RECORDS SEARCH FEE	635.60	635.60	1,500.00	1,500.00	888.40	0.00	611.60	59.23
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	442.00	442.00	0.00	0.00	70.00	0.00	(70.00)	100.00
101-400-647.00	DVD RECORDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	16,183.00	14,929.00	13,500.00	13,500.00	14,002.00	1,939.00	(502.00)	103.72
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	6,355.00	6,265.00	1,000.00	1,000.00	12,150.00	650.00	(11,150.00)	1,215.00
101-400-656.01	ORDINANCE FINES & COSTS	18,097.56	17,116.23	15,000.00	15,000.00	17,902.87	1,563.36	(2,902.87)	119.35
101-400-657.00	DRUG FORFEITURES - SHERIFF	0.00	0.00	0.00	3,800.00	3,250.00	0.00	550.00	85.53
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	0.00	0.00	0.00	0.00	550.00	0.00	(550.00)	100.00
101-400-665.00	INTEREST EARNED	15,540.06	10,751.17	11,650.00	11,650.00	20,057.89	2,059.05	(8,407.89)	172.17
101-400-665.01	T & A INTEREST	1,627.21	1,453.69	1,400.00	1,400.00	1,928.50	397.86	(528.50)	137.75
101-400-668.00	RENTS	62,242.08	53,166.74	62,284.00	62,284.00	53,166.74	4,833.34	9,117.26	85.36
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	9,252.00	9,252.00	0.00	0.00	526.00	0.00	(526.00)	100.00
101-400-673.01	CAMPING	105.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	19,608.05	7,363.77	10,000.00	10,000.00	5,599.82	248.04	4,400.18	56.00
101-400-676.00	CONT FROM OTHER FUNDS	21,929.00	0.00	19,464.00	19,464.00	0.00	0.00	19,464.00	0.00
101-400-676.01	REIMBURSEMENTS	3,407.67	513.96	0.00	0.00	417.40	204.40	(417.40)	100.00
101-400-676.13	89TH JURY REIMBURSEMENT	450.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	6,332.50	1,865.00	4,300.00	4,300.00	2,410.00	0.00	1,890.00	56.05
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	82,894.44	82,894.44	6,090.00	6,090.00	62,875.57	0.00	(56,785.57)	1,032.44
101-400-681.00	ELECTION REFUNDS	194.24	194.24	200.00	200.00	98.08	0.00	101.92	49.04
101-400-682.00	DATA PROCESSING FEES	23,306.93	5,125.00	18,500.00	18,500.00	6,000.00	2,000.00	12,500.00	32.43
101-400-682.01	PA BLOOD TEST REIMB	246.76	230.76	250.00	250.00	18.61	1.28	231.39	7.44
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	475.00	450.00	500.00	500.00	680.71	116.72	(180.71)	136.14
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	20,469.94	18,114.27	25,500.00	25,500.00	40,379.17	3,146.51	(14,879.17)	158.35
101-400-687.00	WAGE REIMBURSEMENT	7,375.00	730.00	18,354.00	18,354.00	0.00	0.00	18,354.00	0.00
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	9,958.04	0.00	11,716.00	11,716.00	7,747.60	0.00	3,968.40	66.13
101-400-688.00	REFUNDS - GENERAL	3,447.05	3,255.27	1,000.00	1,000.00	3,125.90	435.32	(2,125.90)	312.59

PERIOD ENDING 11/30/2017

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		12/31/2016	11/30/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET	11/30/2017	MONTH 11/30/17	BALANCE	USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	1,285.12	8,827.85	1,200.00	1,200.00	135.28	0.00	1,064.72	11.27
101-400-688.08	INMATE TELEPHONE	15,355.13	15,355.13	20,000.00	20,000.00	13,700.06	1,467.96	6,299.94	68.50
101-400-688.09	NON-REIMBURSABLE/REIMB	816.86	813.11	1,000.00	1,000.00	127.50	0.00	872.50	12.75
101-400-688.11	M.A.P.S.	7,359.33	3,951.63	10,000.00	10,000.00	3,363.10	3,363.10	6,636.90	33.63
101-400-688.15	SHERIFF PBT'S	487.00	473.00	1,000.00	1,000.00	65.00	0.00	935.00	6.50
101-400-688.17	POSTAGE REIMBURSEMENTS	42.93	42.93	50.00	50.00	11.51	0.00	38.49	23.02
101-400-688.19	SHERIFF DRUG SCREENS	391.00	335.00	500.00	500.00	579.38	0.00	(79.38)	115.88
101-400-690.00	INS & SURETY PREMIUM REFUND	66,173.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	44.24	44.24	0.00	0.00	26.25	10.00	(26.25)	100.00
101-400-696.00	INSURANCE PROCEEDS	22,338.83	22,338.83	0.00	2,594.24	2,594.24	0.00	0.00	100.00
101-400-698.00	MISC	613.91	528.54	0.00	0.00	712.68	0.00	(712.68)	100.00
101-400-699.00	FUND EQUITY	0.00	0.00	822,112.00	875,812.00	0.00	0.00	875,812.00	0.00
101-400-699.99	TRANSFER IN	230,845.99	152,076.21	167,511.00	167,511.00	106,235.48	0.00	61,275.52	63.42
TOTAL REVENUES		11,438,891.86	10,385,352.73	12,086,982.00	12,219,487.25	10,767,300.40	498,943.36	1,452,186.85	88.12
Expenditures									
101	COMMISSIONERS	130,252.95	114,412.69	143,637.00	139,113.00	110,776.05	13,319.30	28,336.95	79.63
131	CIRCUIT COURT	296,117.42	253,943.01	312,461.00	312,451.00	238,148.08	23,743.08	74,302.92	76.22
136	DISTRICT COURT	625,197.83	533,410.24	623,024.00	621,867.00	530,028.45	50,572.52	91,838.55	85.23
139	VICTIM'S RIGHTS	82,228.47	70,026.21	84,143.00	69,130.01	58,234.07	4,917.52	10,895.94	84.24
145	JURY BOARD	6,579.18	6,573.55	10,810.00	10,810.00	6,369.00	1.35	4,441.00	58.92
148	PROBATE COURT	589,706.48	501,278.34	596,964.00	593,511.00	506,697.34	44,638.35	86,813.66	85.37
191	ELECTIONS	24,090.82	27,139.42	28,818.00	28,818.00	(737.47)	(554.84)	29,555.47	(2.56)
202	FINANCE DEPARTMENT	299,647.05	254,192.02	304,114.00	301,860.00	248,537.16	24,111.20	53,322.84	82.34
212	ADMINISTRATIVE OFFICE	210,040.28	177,605.49	221,776.00	223,259.00	181,948.25	16,830.30	41,310.75	81.50
215	CLERK/REGISTER	415,810.57	350,696.88	447,393.00	438,951.00	368,165.06	35,024.43	70,785.94	83.87
225	EQUALIZATION	244,475.99	205,084.14	257,468.00	254,043.00	179,665.91	16,309.98	74,377.09	70.72
228	INFORMATION SYSTEMS	244,186.70	206,996.24	310,077.00	308,794.00	179,695.28	16,096.94	129,098.72	58.19
229	PROSECUTING ATTORNEY	613,813.15	512,969.47	608,258.00	633,291.55	502,780.04	45,747.31	130,511.51	79.39
243	GIS	67,091.88	57,523.96	68,605.00	67,988.89	59,768.65	5,585.46	8,220.24	87.91
253	COUNTY TREASURER	226,073.97	190,510.27	262,257.00	266,045.00	263,603.07	22,547.68	2,441.93	99.08
260	TAX ALLOCATION BOARD	749.57	749.57	950.00	950.00	0.00	0.00	950.00	0.00
265	COUNTY MAINTENANCE DEPT	441,323.36	381,557.76	480,134.00	479,660.00	408,442.09	38,515.62	71,217.91	85.15
267	MAJOR EQ/BLDG IMP	43,355.40	27,683.15	167,000.00	103,076.45	64,150.47	17,036.19	38,925.98	62.24
270	HUMAN RESOURCE	5,071.40	4,498.44	5,895.00	5,895.00	3,517.30	596.76	2,377.70	59.67
275	DRAIN COMMISSIONER	2,823.47	2,726.38	6,090.00	6,090.00	2,402.43	2.61	3,687.57	39.45
284	COUNTY SURVEYOR	1,744.56	1,744.56	1,750.00	1,950.00	1,950.00	0.00	0.00	100.00
285	GENERAL COUNTY	439,779.15	417,748.67	507,379.00	510,612.00	431,603.88	31,703.40	79,008.12	84.53
301	SHERIFF	1,699,467.48	1,442,160.42	1,666,212.00	1,740,216.30	1,485,204.09	141,084.73	255,012.21	85.35
302	ORV ENFORCEMENT	26,629.44	26,629.44	19,474.00	19,474.00	17,428.35	0.00	2,045.65	89.50
325	CCE 911	431,001.86	431,001.86	431,362.00	431,362.00	431,249.92	0.00	112.08	99.97
331	MARINE SAFETY	100,036.89	86,161.87	107,148.00	107,199.00	84,564.03	14,416.72	22,634.97	78.89
332	SNO-MOBILE SAFETY *	9,019.08	9,010.33	9,804.00	9,412.00	9,367.32	0.00	44.68	99.53
333	SHERIFF SECONDARY ROAD PATROL	74,397.02	62,737.37	75,800.00	76,050.00	63,878.94	5,508.11	12,171.06	84.00
334	STONEGARDEN GRANT	13,861.51	13,861.51	32,100.00	72,376.00	38,269.30	9,045.67	34,106.70	52.88
335	SHERIFF - LOCAL GRANTS	7,932.15	7,932.15	9,885.00	9,845.00	6,942.55	957.46	2,902.45	70.52
337	SHERIFF-FEDERAL GRANTS	15,724.44	14,173.82	12,983.00	24,460.00	9,486.43	0.00	14,973.57	38.78
338	CANINE UNIT	7,608.05	7,363.77	10,000.00	10,000.00	5,599.82	248.04	4,400.18	56.00
351	CORRECTIONS/COMMUNICATIONS	1,497,024.54	1,254,064.47	1,477,271.00	1,500,100.50	1,283,545.48	117,100.65	216,555.02	85.56
412	PLANNING/ZONING DEPT	350,770.75	297,319.31	360,611.00	359,533.11	283,934.73	21,050.02	75,598.38	78.97

PERIOD ENDING 11/30/2017

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016	YTD BALANCE 11/30/2016	2017		YTD BALANCE 11/30/2017	ACTIVITY FOR MONTH 11/30/17	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	51,522.45	46,676.85	82,503.00	82,503.00	65,400.32	0.00	17,102.68	79.27
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	148,293.33	147,836.55	155,440.00	195,517.00	180,162.99	467.89	15,354.01	92.15
441	DEPARTMENT OF PUBLIC WORKS	253.46	253.46	340.00	340.00	203.33	0.00	136.67	59.80
600	HEALTH DEPARTMENTS	331,978.00	331,978.00	338,149.00	338,149.00	338,149.00	0.00	0.00	100.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,159.68	10,424.24	19,507.00	19,508.00	11,152.94	1,230.44	8,355.06	57.17
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	106,066.01	90,679.39	122,725.00	122,516.00	98,669.53	8,607.20	23,846.47	80.54
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	6,150.94	0.00	0.00	6,150.94	0.00
731	COUNTY MSU EXTENSION OFFICE	127,744.97	120,182.37	130,860.00	130,977.00	123,558.48	4,526.19	7,418.52	94.34
751	FAIR GROUNDS / EVENTS	20,810.66	20,660.44	47,772.00	47,794.00	36,279.14	4,978.17	11,514.86	75.91
753	VETERAN'S PARK	0.00	0.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
784	SOIL CONSERVATION	13,469.01	13,348.26	13,720.00	13,720.00	13,230.52	120.78	489.48	96.43
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	86,125.00	86,125.00	86,575.00	86,575.00	80,000.00	0.00	6,575.00	92.41
902	APPRO/TRANSFERS TO OTHER FUNDS	807,965.38	531,394.15	1,074,907.00	1,084,712.50	597,491.42	13,178.69	487,221.08	55.08
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	170,071.96	170,071.96	188,000.00	188,000.00	170,488.11	0.00	17,511.89	90.69
TOTAL EXPENDITURES		11,119,092.77	9,521,117.45	12,086,982.00	12,219,487.25	9,780,001.85	749,265.92	2,439,485.40	80.04
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,438,891.86	10,385,352.73	12,086,982.00	12,219,487.25	10,767,300.40	498,943.36	1,452,186.85	88.12
TOTAL EXPENDITURES		11,119,092.77	9,521,117.45	12,086,982.00	12,219,487.25	9,780,001.85	749,265.92	2,439,485.40	80.04
NET OF REVENUES & EXPENDITURES		319,799.09	864,235.28	0.00	0.00	987,298.55	(250,322.56)	(987,298.55)	100.00

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 11/01/2017 TO 11/30/2017

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2017	Total Debits	Total Credits	Ending Balance 11/30/2017
101	GENERAL COUNTY	9,131,848.18	851,914.49	1,089,530.51	8,894,232.16
102	FAMILY COUNSELING FUND	29,213.32	30.00	0.00	29,243.32
105	TERMINATION LIABILITY FUND	(23,321.85)	1,102.08	3,001.99	(25,221.76)
107	P A 302 TRAINING FUND	8,835.87	0.00	0.00	8,835.87
108	PUBLIC ACT 106 FUND	0.00	43,160.37	0.00	43,160.37
111	PROBATION ENHANCEMENT FUND	12,684.34	9.00	392.03	12,301.31
112	VICTIM'S RESTITUTION FUND	548.96	0.00	0.00	548.96
114	COUNTY REMONUMENTATION GRANT FUND	(1,687.20)	0.00	0.00	(1,687.20)
201	COUNTY ROAD	1,807,477.63	893,823.50	577,463.53	2,123,837.60
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	4,865.59	0.00	0.00	4,865.59
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(83,285.15)	39,638.19	57,782.47	(101,429.43)
217	AMBULANCE MILLAGE	58,387.20	1.26	27,854.16	30,534.30
218	TOWNSHIP ROAD LOAN PRG	(200,000.00)	0.00	0.00	(200,000.00)
220	DORIS REID BUILDING	85,731.62	7,004.42	1,919.38	90,816.66
226	RECYCLING	250,307.56	5,073.54	18,637.05	236,744.05
230	CELLULAR PHONE FLOW THROUGH	0.00	38,323.00	38,323.00	0.00
231	CCE 911 4% PHONE SURCHARGE	18,204.29	23,251.50	41,455.79	0.00
234	DNR FOREST FLOW THROUGH	0.00	0.00	0.00	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	7,883.84	43,167.75	42,674.07	8,377.52
256	REGISTER OF DEEDS AUTOMATION	383,080.73	2,947.05	1,175.94	384,851.84
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	(12,028.46)	3,255.22	3,962.74	(12,735.98)
262	SHERIFF SPECIAL PROJECTS FUND	1,671.47	0.00	0.00	1,671.47
263	CONCEALED PISTOL LICENSING	26,983.44	1,379.87	0.00	28,363.31
264	LOCAL CORR OFFICER TRAIN FUND	22,146.36	764.58	0.00	22,910.94
266	D.A.R.E.	2,608.83	0.00	0.00	2,608.83
267	DRUG COURT - ADULT - CIRCUIT	(822.29)	2,607.24	9,688.73	(7,903.78)
268	SOBRIETY COURT	12,838.16	530.00	159.98	13,208.18
269	COUNTY LAW LIBRARY	2,870.19	0.00	1,096.16	1,774.03
270	VETERANS ASSISTANCE FUND	22,314.70	100.00	430.00	21,984.70
273	ORV FUND	1,762.50	0.00	0.00	1,762.50
276	SAYPA PROGRAM	4,306.81	1,423.48	7,110.90	(1,380.61)
277	SENIOR CITIZEN MILLAGE	292,560.31	2.50	51,738.92	240,823.89
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	33,620.25	248.85	0.00	33,869.10
283	CHEBOYGAN COUNTY HOUSING GRANT	90,729.23	451.81	243.00	90,938.04
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	238.52	238.52	0.00
292	CHILD CARE - FAMILY COURT	93,951.16	10,514.67	37,174.71	67,291.12
293	SOLDIERS RELIEF	0.00	80.00	80.00	0.00
294	VETERANS TRUST	283.64	0.00	0.00	283.64
297	SENIOR CITIZENS/BUSING FUND	12,500.00	0.00	12,500.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,358.62	0.47	0.00	5,359.09
352	CTY ROAD CONST PROJECT DEBT SERVICE	308,553.78	18,027.05	0.00	326,580.83
401	CRT HOUSE PRESERVATION FUND	(17,012.90)	40.00	12,488.32	(29,461.22)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 11/01/2017 TO 11/30/2017
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2017	Total Debits	Total Credits	Ending Balance 11/30/2017
418	D.H.S. BUILDING FUND	20,896.32	1,566.66	0.00	22,462.98
422	DORIS REID BUILDING CAPITAL PROJECT	(29,003.66)	0.00	4,499.52	(33,503.18)
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(3,681.44)	0.00	5,940.24	(9,621.68)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	330,177.96	0.00	0.00	330,177.96
509	COUNTY MARINA	140,774.40	10,874.45	15,191.78	136,457.07
516	100% TAX PAYMENT FUND	7,903,599.49	137,747.98	159.38	8,041,188.09
517	TAX FORCLOSURE FUND	459,065.73	14,732.17	2,270.10	471,527.80
561	COUNTY FAIR	23,727.31	22,458.84	31,109.88	15,076.27
588	STRAITS REGIONAL RIDE	66,349.34	110,370.43	113,331.93	63,387.84
595	JAIL COMMISSARY FUND	47,337.45	5,917.88	7,422.78	45,832.55
701	T & A ACCOUNT	630,373.92	730,493.70	930,826.84	430,040.78
706	FRIEND OF THE COURT	200.00	0.00	0.00	200.00
721	LIBRARY	119,624.83	14,623.73	0.00	134,248.56
760	DISTRICT COURT	7,696.41	675.67	0.00	8,372.08
764	INMATE TRUST FUND	9,880.95	20,085.89	15,596.20	14,370.64
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	22,139,731.10	3,058,657.81	3,163,470.55	22,034,918.36

ADMINISTRATOR'S REPORT
1-9-18

GOLD FRONT
DEMOLITION:

The revised Request for Proposal (RFP) packet for demolition of Gold Front Buildings will be posted and advertised by 1-12-18. The RFP requires contractors to inspect and prepare a demolition plan in conjunction with a structural engineer and submit a cost for building demolition. The demolition contractor will be required to meet the minimum liability coverage requirements identified in the grant.

JAIL PROJECT:

The bid packet for the Jail addition and storage building project will be posted and advertised this month. Once bids are received they will be reviewed by the architect and a recommendation will be provided for award of the project.

JOB POSTINGS:

The Job Postings for Finance Director and Director of Planning and Zoning are posted online and on several municipal websites. The first review of applicants is scheduled for 1-16-18.



Cheboygan County Board of Commissioners' Meeting January 9, 2018

Title: Zoning ordinance amendment #143 relating to Office, Health and fitness center and Personal service uses.

Summary:

Included with this report is the draft ordinance amendment relative to the subject.

This zoning ordinance amendment is a continuation of what will be a series of proposed amendments as recommended in the Master Plan's Zoning Plan, which is written as follows:

Refine for clarity the allowable uses in each district. Create a table of allowable uses within the ordinance. Create consistent terminology of permitted uses. List all permitted uses in each district rather than referencing allowable uses in other zoning districts.

The above recommendation from the Master Plan was adopted as a priority by the Planning Commission.

This proposed amendment was developed in part based on communication with the Tuscarora Township Planning Commission relative to the Indian River Village Center zoning districts. It was determined that the current definition of Office was too broad as it includes service and social uses.

The current definition of Office reads as follows:

OFFICE (Rev. 09/28/11, Amendment #92)

The use of a building primarily for conducting the affairs of a business, profession, or service (excluding however any manufacturing or industrial uses) such as financial, legal, insurance, health, real estate, educational, social, and similar services.

Sections 1 and 2 of the amendment document provides definitions for Pet grooming, Health and fitness center and Personal service center and a new definition for Office.

Section 3 provides new section 4.3.13. for Planned projects in the Residential Development district which was mistakenly replaced by a recent amendment.

Section 4 provides for Health and fitness center, Personal service center and Pet grooming to be allowed in the Commercial Development zoning district with site plan review approval.

Section 5 provides for Personal service center and Pet grooming to be allowed in the Indian River Village Center zoning district and Personal service center to be allowed in the Indian River Village Center Overlay zoning district with site plan review approval.

A public hearing was held by the Planning Commission on December 6, 2017 on the proposed zoning ordinance amendment. There were no public comments received during the public hearing.

This amendment has been reviewed by legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #143 per Planning Commission recommendation of approval.

Prepared by: Scott McNeil
Interim Planning and Zoning Director

Department: Community Development

CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #143
AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO.
200 RELATIVE TO OFFICE, HEALTH AND FITNESS CENTER AND PERSONAL SERVICE
CENTER USES.

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following definitions in their appropriate alphabetical location which shall read in their entirety as follows:

Health and fitness center

A commercial establishment where passive or active exercises and/or use of equipment or apparatus for health maintenance and improvement, weight control, muscle building and muscle massage may take place. Associated merchandise and health food may also be sold.

Personal service center

A commercial establishment where barbering, cosmetology and other nonmedical body treatment services may be offered including body massage, nail care and tanning. Associated merchandise may also be sold.

Pet grooming.

A commercial establishment where the hygienic care and cleaning of a domesticated pet including haircuts and grooming is provided and where pets are not kept overnight

Section 2. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to change the following definition which shall read in its entirety as follows:

Office.

The use of a building or portion of a building for conducting the affairs of a business such as architectural, accounting, education, engineering, governmental, insurance, legal, real estate, stock broker and similar services excluding a home occupations.

Section 3. Amendment of Section 4.3.

Section 4.3. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new section 4.3.13. which shall read in its entirety as follows:

4.3.13. Planned Projects subject to provisions of Section 17.28.

Section 4. Amendment of Section 6.2.

Section 6.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following sections 6.2.31., 6.2.32. and 6.2.33 which shall read in their entirety as follows:

6.2.31. Health and fitness center

6.2.32. Personal service center

6.2.33. Pet grooming

Section 5. Amendment of Sections 13A.2. and 13B.2.

Section 13A.2. and 13B.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following sections 13A.2.18., 13A.2.19 and 13B.2.13. which shall read in their entirety as follows:

13A.2.18. Personal service center

13A.2.19. Pet grooming

13B.2.13. Personal service center

Section 6. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 7. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By:

John B. Wallace

Its: Chairperson

By:

Karen L. Brewster

Its: Clerk



Cheboygan County Board of Commissioners' Meeting

January 9, 2018

Title: Zoning ordinance amendment #144 relating to Bar and Restaurant uses.

Summary: Included with this memo is a draft ordinance amendment relative to the subject. Also included is a report with the proposed use listing changes to the current zoning ordinance as discussed in this memo annotated in red print.

This zoning ordinance amendment is a continuation of what will be a series of proposed amendments as recommended in the Master Plan's Zoning Plan, which is written as follows:

Refine for clarity the allowable uses in each district. Create a table of allowable uses within the ordinance. Create consistent terminology of permitted uses. List all permitted uses in each district rather than referencing allowable uses in other zoning districts.

The above recommendation from the Master Plan was adopted as a priority by the Planning Commission.

This proposed amendment developed in part based on communication with the Tuscarora Township Planning Commission relative to the Indian River Village Center zoning districts.

Section 1 of the amendment document provides a new definitions for Bar, Dive through, Restaurant, Restaurant, carry out, Restaurant, drive in, and Restaurant, fast food.

Section 2 is a house keeping type measure to clarify that an individual is covered under the definition of Family and allowed to occupy a dwelling under the zoning ordinance.

Section 3 provides as follows:

Establishes a Drive through to be allowed in the Commercial Development zoning district with site plan review approval.

Replaces the current Drive in eating establishments, fast food establishment and restaurants use listings with Restaurant, carry out, Restaurant, drive in, and Restaurant fast food as uses which require site plan review in the Commercial Development zoning district.

Replaces the current use listings of Bars and taverns, Entertainment and eating establishments and Restaurant/Bar with Bar and Restaurant as uses which require site plan review in the Commercial Development zoning district and uses which require a special use permit in the Agriculture and Forestry Management and Lake and Stream Protection zoning districts respectively.

Replaces the current use listing of Bars and taverns with Bar and Restaurant as uses which require site plan review in the Village Center, zoning district.

Replaces the current use listing of Bars and taverns with Bar, Restaurant and Restaurant, carry out as uses which require site plan review in the Village Center Indian River, Village Center Indian River Overlay, Village Center Topinabee and Village Center Topinabee Overlay zoning districts.

Section 4 repeals the single use listing of Restaurants in the Village Center Indian River, Village Center Indian River Overlay, Village Center Topinabee and Village Center Topinabee Overlay zoning districts and reserves the sections for future use.

Section 5 changes language in section 13A.4.5 to allow outdoor seating on a public sidewalk or in a public right-of-way in the Indian River Village Center zoning district with approval of the government body with jurisdiction. Currently review and approval by the Planning Commission is required.

A public hearing was held by the Planning Commission on December 6, 2017 on the proposed zoning ordinance amendment. There were no public comments received during the public hearing.

This amendment has been reviewed by legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #144 per Planning Commission recommendation of approval.

Prepared by: Scott McNeil
Interim Planning and Zoning Director

Department: Community Development

CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #144
AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO.
200 RELATIVE TO BAR AND RESTAURANT USES.

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following definitions in their appropriate alphabetical location which shall read in their entirety as follows:

Bar

An establishment where alcoholic beverages are primarily served for consumption within a principal building on the premises, where food may also be served and consumed and where hours of operation extend beyond 11:00 PM on any day of the week. Dancing and entertainment where permitted may also take place at a bar. Food and beverages may be served outdoors on the premises as an accessory use where allowed by the Michigan Liquor Control Commission.

Drive-through

An establishment so developed that some portion of its retail or service character is dependent upon providing a driveway approach and staging area specifically designed for motor vehicles so as to serve patrons while in their motor vehicles, rather than within a building or structure, for carry out and consumption or use after the vehicle is removed from the premises.

Restaurant

An establishment where food and beverages are served and consumed primarily within a principal building on the premises and where food sales constitute the primary source of the gross sales. Food and beverages may be served outdoors on the premises as an accessory use. Alcoholic beverages may be served where allowed by the Michigan Liquor Control Commission.

Restaurant, carry out

An enterprise where food and beverages are served primarily for consumption off premises and may serve food to patrons via a Drive-through and/or via an **accessory** parking lot. Carry out restaurants may have limited seating (no more than 15 seats) within a building or outdoors.

Restaurant, drive in

An establishment where food and beverages are prepared in a principal building and served primarily to patrons in **motor** vehicles which are parked in an **accessory** parking lot. A drive in restaurant may have limited outdoor seating (no more than 15 seats) and may also serve food and beverages for carry out.

Restaurant, fast food

An establishment where food and beverages are served and consumed within a principal building on the premises and to patrons via a Drive-through. Food and beverages may be served outdoors on the premises as an accessory use.

Section 2. Amendment of Section 2.2.

Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to change the following definition which shall read in its entirety as follows:

Family

An individual or a group of individuals, whether related or unrelated, who are occupying a dwelling.

Section 3. Amendment of Sections 6.2.3. 6.2.9., 9.3.5.,10.3.14, 13.2.2., 13A.2.4., 13B.2.2., 13C.2.4., and 13D.2.1

Sections 6.2.3. 6.2.9., 9.3.5.,10.3.14, 13.2.2., 13A.2.4., 13B.2.2., 13C.2.4., and 13D.2.1 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to read in their entirety as follows:

6.2.3. Bar and Restaurant, Restaurant, carry out, Restaurant, drive in and Restaurant, fast food.

6.2.9 Drive-through

9.3.5. Bar and Restaurant

10.3.14. Bar and Restaurant

13.2.2 Bar and Restaurant

13A.2.4. Bar, Restaurant and Restaurant, carry out..

13B.2.2. Bar, Restaurant and Restaurant, carryout.

13C.2.4. Bar, Restaurant and Restaurant carryout

13D.2.1. Bar, Restaurant and Restaurant carryout

Section 4. Amendment of Sections 13.2.11., 13A.2.13. 13B.2.8., 13C.2.12., and 13D.2.5.

Sections 13.2.11., 13A.2.13. 13B.2.8., 13C.2.12., and 13D.2.5. of the Cheboygan County Zoning Ordinance No. 200 are hereby repealed and reserved for future use.

Section 5. Amendment of Section 13A.4.5

Section 13A.4.5. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to read in its entirety as follows:

13A.4.5. Outdoor seating for any use shall not be located on a public sidewalk or public right-of-way, unless the government body with jurisdiction over the public sidewalk or public right-of-way consents in writing to such outdoor seating.

Section 6. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 7. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: John B. Wallace
Its: Chairperson

By: Karen L. Brewster
Its: Clerk

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>Under ARTICLE 6 – COMMERCIAL DEVELOPMENT DISTRICT (D-CM)</p> <p>SECTION 6.2. PERMITTED USES</p> <p>6.2.1. Any use permitted in the D-RS, Residential Development District. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.2. Automobile, boat, equipment, and farm machinery sales, repair, rental and washing establishments.</p> <p>6.2.3. Bar and Restaurant, Restaurant, carry out, Restaurant, drive in and Restaurant, fast food. Bars and taverns.</p> <p>6.2.4. Bed and Breakfast (Rev. 10/25/09, Amendment #80)</p> <p>6.2.5. Bowling alleys, pool or billiard parlors.</p> <p>6.2.6. Cabinet making shops.</p> <p>6.2.7. Dance, music, voice studios.</p> <p>6.2.8. Dress making, millinery, clothing stores.</p> <p>6.2.9. Drive through Drive in eating establishments, fast food establishments, and restaurants. (Rev.04/12/07, Amendment #67)</p> <p>6.2.10. Farm product stands.</p> <p>6.2.11. Funeral homes, undertaking establishments.</p> <p>6.2.12. Hotels, motels.</p> <p>6.2.13. Laboratories.</p> <p>6.2.14. Nurseries for flowers and plants.</p> <p>6.2.15. Offices.</p> <p>6.2.16. Parking lots, buildings and garages.</p> <p>6.2.17. Retail sales establishment, General</p> <p>6.2.18. Retail sales establishment, Household</p> <p>6.2.19. Retail sales establishment, Specialty</p> <p>6.2.20. Retail lumber yards.</p> <p>6.2.21. Rifle or pistol ranges when in completely enclosed buildings. (Rev. 09/28/11, Amendment #92)</p> <p>6.2.22. Assembly, Educational or Social Event Facility</p> <p>6.2.23. Wholesale sales and storage when in completely enclosed buildings. (Rev. 09/28/11, Amendment #92)</p> <p>6.2.24. Multiple family housing. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.25. Nurseries and day care centers for children. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.26. Elderly housing, nursing and convalescent homes. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.27. Boarding and lodging houses. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.28. Medical clinics and doctor's offices. (Rev. 05/23/15, Amendment #127)</p> <p>6.2.29. Private storage buildings, subject to the requirements of Section 17.23. Rev. 05/23/15, Amendment #127)</p>

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>Under ARTICLE 9 – M-AF AGRICULTURE AND FORESTRY MANAGEMENT DISTRICT SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS</p> <p>9.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special uses and ARTICLE 18, SPECIAL LAND USE (SLU) PERMIT PROCEDURES AND STANDARDS for instructions on applying for permits.</p> <p>9.3.2. Automobile repair and service and gasoline stations.</p> <p>9.3.3. Assembly, Educational or Social Event Facility</p> <p>9.3.4. Public parks and recreational areas, playgrounds and campgrounds.</p> <p>9.3.5. Bar and Restaurant Entertainment and eating establishments.</p> <p>9.3.6. Commercial Hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)</p> <p>9.3.7. Golf courses, country clubs and sportsmen’s associations or clubs.</p> <p>9.3.8. Grocery and party stores.</p> <p>9.3.9. Resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities.</p> <p>9.3.10. Slaughter houses and meat packing plants.</p> <p>9.3.11. Travel trailer courts, tenting areas and general camping grounds.</p> <p>9.3.12. Public airports and landing fields, with appurtenant facilities.</p> <p>9.3.13. Non-essential public utility and service buildings.</p> <p>9.3.14. Nursing or convalescent homes.</p> <p>9.3.15. Animal feedlots or piggeries.</p> <p>9.3.16. Earth removal, quarrying, gravel processing, mining and related mineral extraction businesses.</p> <p>9.3.17. Commercial kennels, pet shops, and veterinary hospitals according to Section 17.16. (Rev.11/23/09, Amendment #81)</p> <p>9.3.18. Junk yards, salvage yards and waste disposal sites. (Rev. 04/26/08, Amendment #75)</p> <p>9.3.19. Commercial composting (Rev. 04/28/00, Amendment #14)</p> <p>9.3.20. Contractor’s Yards, provided all of the following requirements are met: (Rev. 12/24/03, Amendment #26)</p> <p>9.3.20.1. Minimum 10 acre parcel.</p> <p>9.3.20.2. Minimum 330’ of road frontage / lot width.</p> <p>9.3.20.3. Minimum Setbacks: 100’ front; 75’ side; 100’ rear.</p> <p>9.3.20.4. All related equipment and materials must be stored within an enclosed building, not to exceed 5,000 square feet, or screened from view from public or private roads and adjoining properties under different ownership behind a wooden fence or greenbelt.</p> <p>9.3.20.5. Buildings and uses permitted herein shall only be approved for parcels occupied by the parcel owner and which shall contain the owner’s primary residence.</p> <p>9.3.21. Public and private wind generation and anemometer towers. (Rev. 06/17/04, Amendment #31)</p> <p>9.3.22. Uses which are not expressly authorized in any zoning district, either by right or By special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district. (Rev. 04/26/08, Amendment #75)</p>

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS (Continued)</p> <p>9.3.23 Child Caring Institutions, subject to the requirements of Section 17.24. (Rev. 04/28/10, Amendment #85)</p> <p>9.3.24 Indoor Storage Facilities, subject to requirements of section 17.27.1. (Rev.05/25/13, Amendment #116)</p> <p>Under ARTICLE 10 – P-LS LAKE AND STREAM PROTECTION DISTRICT</p> <p>SECTION 10.3. USES REQUIRING SPECIAL LAND USE PERMITS</p> <p>10.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special land uses and ARTICLE 18, SPECIAL LAND USE PERMIT PROCEDURES AND STANDARDS for instructions on applying for special land use permits.</p> <p>10.3.2. Campgrounds, camps and clubs for recreational use. (Rev. 09/20/03, Amendment #23)</p> <p>10.3.3. <i>(reserved for future use)</i></p> <p>10.3.4. Retail stores and shops.</p> <p>10.3.5. Boat liveries, marinas and launching ramps.</p> <p>10.3.6. Golf courses, driving ranges and country clubs. (Rev. 09/20/03, Amendment #23)</p> <p>10.3.7. Motels and hotels.</p> <p>10.3.8. Duplexes, multi-family and apartment buildings.</p> <p>10.3.10. Assembly, Educational or Social Event Facility</p> <p>10.3.11. Housing of any animals other than pet dogs and/or cats.</p> <p>10.3.12. Use of any parcel of waterfront property as a common use area for access to the water by one (1) or more non-waterfront single family dwelling(s). (See Section 10.4.4) (Rev. 02/23/11, Amendment #90)</p> <p>10.3.13. Public access sites.</p> <p>10.3.14. Bar and Restaurant <u>Restaurant/Bar</u> (Rev. 04/28/00, Amendment #14)</p> <p>10.3.15. Bed & Breakfasts (Rev. 05/17/06, Amendment #57)</p>

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>Under ARTICLE 13 – D-VC VILLAGE CENTER</p> <p>SECTION 13.2. PERMITTED USES</p> <p>13.2.1 Any use permitted in the D-RS District.</p> <p>13.2.2 <u>Bar and Restaurant</u> Bars and taverns.</p> <p>13.2.3 Bed and Breakfasts.</p> <p>13.2.4 Bowling alleys, pool or billiard parlors.</p> <p>13.2.5 Chambers of Commerce.</p> <p>13.2.6 Day care centers.</p> <p>13.2.7 Farm product stands.</p> <p>13.2.8 Grocery and party stores.</p> <p>13.2.9 Offices</p> <p>13.2.10 Parking lots and garages.</p> <p>13.2.11 Restaurants. (Reserved for future use)</p> <p>13.2.12 Retail sales establishments, General.</p> <p>13.2.13 Retail sales establishments, Household.</p> <p>13.2.14 Retail sales establishments, Specialty.</p> <p>13.2.15 Theaters, excluding drive-in theaters. (Rev. 09/28/11, Amendment #92)</p>
	<p>Under ARITCLE 13A – VC-IR VILLAGE CENTER INDIAN RIVER DISTRICT</p> <p>SECTION 13A.2. PERMITTED USES</p> <p>13A.2.1. Bowling alleys, pool or billiard parlors</p> <p>13A.2.2. Artisan workshop which may include an artisan residence</p> <p>13A.2.3. Bakeries</p> <p>13A.2.4. <u>Bar, Restaurant and Restaurant, carryout</u> Bars and taverns.</p> <p>13A.2.5. Bed and Breakfasts.</p> <p>13A.2.6. Day care centers.</p> <p>13A.2.7. Farm product stands, farmers markets</p> <p>13A.2.8. Grocery and party stores.</p> <p>13A.2.9. Home occupations subject to Section</p> <p>13A.2.10. Hotels and motels</p> <p>13A.2.11. Multiple-family housing</p> <p>13A.2.12. Offices</p> <p>13A.2.13. Restaurant (Reserved for future use)</p> <p>13A.2.14. Retail sales establishments, General</p> <p>13A.2.15. Retail sales establishments, Household</p> <p>13A.2.16. Retail sales establishments, Specialty</p> <p>13A.2.17. Single-family, two-family dwellings.</p>

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>Under ARTICLE 13B VC-IR-O VILLAGE CENTER INDIAN RIVER OVERLAY DISTRICT</p> <p>SECTION 13B.2.</p> <p>13B.2.1. Bakeries</p> <p>13B.2.2. Bar , Restaurant and Restaurant , carryout Bars and taverns-</p> <p>13B.2.3. Bed and Breakfasts.</p> <p>13B.2.4. Farmers markets which meet the Michigan Department of Agriculture's Generally Accepted Agricultural Management Practices for Farm Markets</p> <p>13B.2.5. Home occupations subject to Section 17.21.</p> <p>13B.2.6. Multiple-family housing</p> <p>13B.2.7. Offices</p> <p>13B.2.8. Restaurant (Reserved for future use)</p> <p>13B.2.9. Retail sales establishments, General</p> <p>13B.2.10. Retail sales establishments, Household</p> <p>13B.2.11. Retail sales establishments, Specialty</p> <p>13B.2.12. Single-family, two-family dwellings according to Section 13A.4.3.</p> <p>SECTION 13B.3.</p> <p>USES REQUIREING SPECIAL LAND USE PERMITS</p> <p>13B.3.1. Arcades, bowling alleys, pool or billiard parlors.</p> <p>13B.3.2. Artisan workshop which may include an artisan residence</p> <p>13B.3.3. Farm product stands, farmers markets</p> <p>13B.3.4. Grocery and party stores.</p> <p>13B.3.5. Visitor Center</p> <p>Under ARTICLE 13C VC-T VILLAGE CENTER TOPINABEE DISTRICT</p> <p>SECTION 13C.2.</p> <p>PERMITTED USES</p> <p>13C.2.1. Arcades, bowling alleys, pool or billiard parlors.</p> <p>13C.2.2. Artisan workshop which may include an artisan residence</p> <p>13C.2.3. Bakeries</p> <p>13C.2.4. Bar, Restaurant and Restaurant, carryout Bars and taverns</p> <p>13C.2.5. Detached single family dwellings</p> <p>13C.2.6. Farm product stands, farmers markets</p> <p>13C.2.7. Grocery and party stores</p> <p>13C.2.8. Home occupations subject to Section 17.21</p> <p>13C.2.9. Hotels and Motels</p> <p>13C.2.10. Multi-family housing</p> <p>13C.2.11. Offices</p> <p>13C.2.12. Restaurants (Reserved for future use)</p> <p>13C.2.13. Retail sales establishments, General</p> <p>13C.2.14. Retail sales establishments, Household</p> <p>13C.2.15. Retail sales establishments, Specialty</p> <p>13C.2.16. Two family dwellings according to Section</p>

Notes	Proposed Changes to Zoning Ordinance 200 regarding uses related to Bars and Restaurants
	<p>Under ARTICLE 13D VC-T VILLAGE CENTER TOPINABEE OVERLAY DISTRICT SECTION 13D.2.</p> <p>13D.2.1. Bars, Restaurant and Restaurant , carryout Bars and taverns.</p> <p>13D.2.2. Farmers markets which meet the Michigan Department of Agriculture's Generally Accepted Agricultural Management Practices for Farm Markets.</p> <p>13D.2.3. Home occupations according to Section 17.21.</p> <p>13D.2.4. Real Estate Offices (see Section 13D.4.2.b.)</p> <p>13D.2.5. Restaurants (Reserved for future use)</p> <p>13D.2.6. Retail sales establishments, General</p> <p>13D.2.7. Retail sales establishments, Household</p> <p>13D.2.8. Retail sales establishments, Specialty</p> <p>13D.2.9. Single family dwellings according to Section 13D.4.1</p>

Cheboygan County Board of Commissioners' Meeting

January 9, 2018

Title: Resolution #18-01 Imposing a Recycling Surcharge of up to \$25 Per Year Per Household

Summary: The County must renew its Interlocal Agreements with participating municipal units to collect a recycling surcharge fee to fund the County's recycling program. Since 2007 the County has imposed a recycling surcharge of up to \$24 per year per household. Due to increases in cost for the program, staff is recommending that the Board approve the following Resolution permitting the collection of up to \$25 a year per household. The surcharge fee would be charged on an annual basis for a period of five years between 2018 and 2022.

Financial Impact: The Surcharge is estimated to raise \$291,000 if set at \$25.

Recommendation: Motion to approve Resolution #18-01 Imposing a Recycling Surcharge of up to \$25 Per Year Per Household and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

RESOLUTION OF CHEBOYGAN COUNTY
BOARD OF COMMISSIONERS

Resolution 18 - 01

IMPOSING A RECYCLING SURCHARGE OF UP TO
\$25 PER YEAR PER HOUSEHOLD

At a regular meeting of the Cheboygan County Board of Commissioners held in the Cheboygan County Building located at 870 South Main Street, Cheboygan, Michigan, on January 9, 2018.

PRESENT: _____

ABSENT: _____

The following resolution was made by _____ and seconded by _____, to-wit:

Recitals

- A. Cheboygan County has adopted a Solid Waste Management Plan, as required under Part 115 of the Natural Resources and Environmental Protection Act of 1994, being Act 451 of the Public Acts of 1994, as amended.
- B. A component of the Solid Waste Management Plan is the County's Recycling Program, which encompasses waste reduction and collection of consumer source separated services and related educational programs.
- C. Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), authorizes the Cheboygan County Board of Commissioners to impose by resolution a surcharge on households within the county of not more than \$25.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in Part 115 of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

- D. Since 2007 the County has imposed a surcharge of \$24 per year per household, as authorized by the above statute. However, due to increased costs for the County's recycling program, the Board has determined that it is necessary to increase the surcharge to \$25 per year per household.
- E. Section 8a(3) of the Urban Cooperation Act of 1967, being MCL 124.508a(3), provides that Cheboygan County shall defer the imposition and collection of the surcharge until the County has entered into interlocal agreements with the local units of government within the county relating to the collection and disposition of the surcharge.
- F. The Cheboygan County Board of Commissioners hereby continues to recognize that a sufficient number of local units of government have agreed to enter into interlocal agreements with Cheboygan County to make the recycling program economically feasible.
- G. The Cheboygan County Board of Commissioners therefore desires to impose an annual surcharge of up to \$25.00 on each household within the local units of government within the county that either have entered into, or will on or before November 1, 2018 enter into, interlocal agreements with Cheboygan County relating to the collection and disposition of the surcharge as authorized by Section 8a(1) of the Urban Cooperation Act of 1967.
- H. The Cheboygan County Board of Commissioners also desires to reimburse the local units of government that either have or will enter into interlocal agreements for the administrative expenses incurred in assessing and collecting the surcharge.

Resolution

NOW, THEREFORE, BE IT RESOLVED that the Cheboygan County Board of Commissioners hereby:

1. Imposes an annual surcharge of up to \$25.00 on each household within the local units of government within the county that either have entered into, or will enter into before November 1, 2018 interlocal agreements with Cheboygan County relating to the collection and disposition of the surcharge as authorized by Section 8a(1) of the Urban Cooperation Act of 1967. For purposes of Section 89c of the General Property Tax Act, being MCL 211.89c, the annual surcharge imposed by this Resolution shall mean the "solid waste fee" specified in Section 89c.
2. The surcharge imposed pursuant to this Resolution shall be for a period of five (5) years, 2018 through 2022, inclusive.

3. For the purpose of imposing the surcharge specified above, a household shall continue to be defined as follows:

A household shall mean a mobile home and a single unit building or portion thereof, including but not limited to a house, apartment, and condominium unit, which provides complete independent living facilities (permanent provisions for living, sleeping, eating, cooking and sanitation) for one (1) family for residential purposes and which is occupied for residential purposes at any time during the year.

4. County shall reimburse the local units of government that either have entered into, or will enter into before November 1, 2018 interlocal agreements with Cheboygan County ten cents (\$.10) per parcel annually for the administrative expenses incurred in assessing and collecting the surcharge.

YES: _____

NO: _____

RESOLUTION DECLARED ADOPTED.

CHEBOYGAN COUNTY BOARD OF
COMMISSIONERS

By: _____
John B. Wallace, Chairperson

I, the undersigned, the Clerk of the County of Cheboygan, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of Commissioners at its regular meeting held on January 9, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: January 9, 2018

Karen L. Brewster
Cheboygan County Clerk/Register



Cheboygan County Board of Commissioners' Meeting

Date 1-9-18

Title: Vehicle Maintenance and Repair Contract

Summary: Request for bids were advertised in the newspapers within the County and bid packets were mailed to local vehicle repair/dealerships within the County. Two proposals were received for repair service.

Wheeler Motors submitted the most competitive proposal (see attached) identifying an hourly repair rate for labor of \$54.95. Parts and materials will be charged at the supplier rate plus 20%. Oil changes will be charged \$16.95 per change up to 6 quarts.

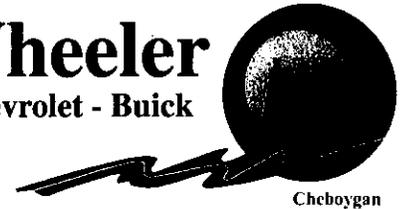
Tires will be purchased from Auto Center Pit-Stop, (Sault Sainte Marie MI) a Good Year Dealer and state contract distributor. Tires will be mounted by maintenance providers. This insures the County will receive state contract pricing. No tire distributors within the County participate as state contract distributors at this time.

Financial Impact: Vehicle parts and maintenance fees are estimated to cost approximately \$54,165 per year.

Recommendation: Motion to approve the maintenance contract with Wheeler Motors and authorize the Chairperson to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



CHEBOYGAN COUNTY VEHICLE MAINTENANCE, REPAIR AND TIRE PURCHASE CONTRACT BID

Wheeler Motors is pleased to provide the County of Cheboygan our bid for the Maintenance, Repair and Tire purchases for County vehicles. This bid would apply for the contract years January 10, 2018 to January 9, 2021.

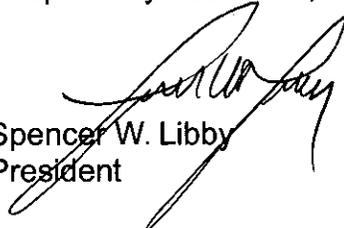
- 1) Copy of State License enclosed. All mechanical work done by trained, Certified Technicians.
- 2) We are a full service tire repair and collision facility that can perform all major and minor repairs and preventative maintenance. We will monitor and inspect all County vehicles for maintenance and recommend per manufacturer's guidelines.
- 3) Copy of Liability Insurance and Workmen's Compensation enclosed.
- 4) We will guarantee first priority for all County Vehicles and guarantee secure storage for Sheriff and all vehicles.
- 5) We will have a mechanic on call 24 hours a day, 7 days a week. Store hours are Monday through Friday 6:30 a.m. to 5:30 p.m. and Saturday 8:00 a.m. to 12:00 p.m.
- 6) Hourly rate to Cheboygan County for all vehicles will be \$54.95 for regular hours and emergency hours.
- 7) For all parts and materials, the County will be charged cost plus 20%.
- 8) Routine 6 quart standard oil changes, with inspection, will be charged to the County at \$16.95. Synthetic or semi-synthetic oils are extra.

- 9) Wheeler Motors can coordinate tire installation and maintenance with the county suppliers.
- 10) Tire rotation \$10.95. Mounting and balancing \$10.00 per tire, this includes disposal.
- 11) All parts and labor on repairs will be warranted for 12 months or 12,000 miles. Some OEM parts are lifetime warranty.
- 12) All repairs will only be done with proper authorization from County of Cheboygan personnel.

In addition to the County of Cheboygan required items for vehicle maintenance and repair Wheeler Motors provides the following services to all County Vehicles and employees of Cheboygan County.

- 1) Car wash and vacuum with each vehicle serviced.
- 2) Pick up and delivery is available for all services.
- 3) Shuttle service is available.
- 4) Wheeler Motors Service and Tire Center is open Saturday.
- 5) All vehicles that qualify for Manufacturers Warranty will have warranty work performed under the applicable (GM, Ford, Chrysler etc...) Manufacturer Warranty.
- 6) Wheeler Motors will monitor County Vehicles for repairs and maintenance through a 29-point inspection process and will advise manufacturer recommended maintenance.
- 7) Collision repair available at stated discounted parts and labor rates.

Respectfully Submitted,



Spencer W. Libby
President



3909 RESEARCH PARK DR. SUITE 400 | ANN ARBOR, MI 48108
PHONE 866-919-9578 FAX 734-572-9297 WEB MADSIF.COM

CERTIFICATE OF COVERAGE

POLICY HOLDER
WHEELER MOTORS, INC.
11401 N STRAITS HWY
CHEBOYGAN MI 49721

MAILING ADDRESS
WHEELER MOTORS INC
PO BOX 285
CHEBOYGAN MI 49721

MADSIF POLICY NUMBER: 380378

This will certify that the company identified above is a participant in good standing with MADSIF and is thereby guaranteed full statutory coverage for workers' disability compensation claims filed under the Michigan Workers' Disability Compensation Act. This coverage is provided through authority granted by the State of Michigan under Chapter 6, Section 418.611(1)(a) of the Workers' Disability Compensation Act.

Effective Date of Coverage: 01/01/2018

Coverage Terminates: 01/01/2019

Part One: Workers Compensation Coverage
Limit: Statutory Limits

Part Two: Employer's Liability Coverage
Limits: \$1,000,000

Insurance Carriers:
MADSIF Self-Insured Retention \$750,000 per Occurrence
Safety National Casualty Corporation excess of MADSIF Self-Insured Retention

Date: December 27, 2017

Timothy E. Roberts
Fund Administrator

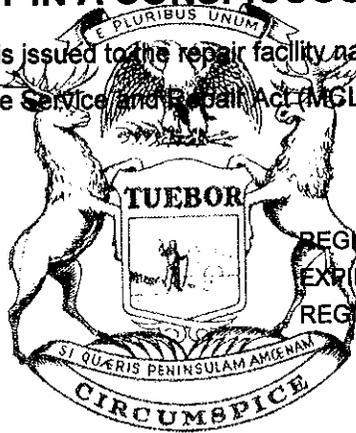
MOTOR VEHICLE REPAIR FACILITY REGISTRATION

DISPLAY IN A CONSPICUOUS PLACE

This motor vehicle repair facility registration is issued to the repair facility named below by the Secretary of State under the authority in Section 9 of the Motor Vehicle Service and Repair Act (MCL 257.1309).

WHEELER MOTORS INC

11401 N STRAITS HWY BOX 285
CHEBOYGAN, MI 49721



REGISTRATION NUMBER: F129788
EXPIRATION DATE: 08/08/2018
REGISTRATION PRINTED: 7/27/17

MICHIGAN DEPARTMENT OF STATE

VEHICLE DEALER LICENSE

Class ABCE

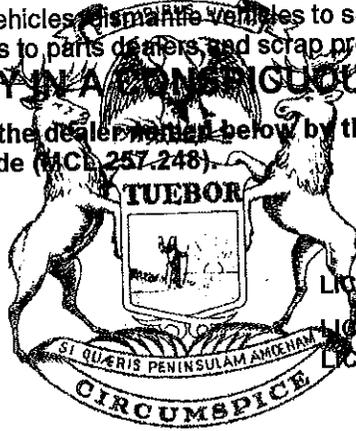
To buy and sell new and used vehicles, dismantle vehicles to sell component parts; and sell used vehicles to parts dealers and scrap processors.

DISPLAY IN A PROMINENT PLACE

This vehicle dealer license is issued to the dealer named below by the Secretary of State under the authority in Section 248 of the Michigan Vehicle Code (M.C. 257.248).

Wheeler Motors Inc

11401 N Straits Hwy PO Box 285
Cheboygan, MI 49721



LICENSE NUMBER: **A000479**

LICENSE ISSUED: **01/01/1985**

LICENSE EXPIRES: **12/31/2018**

Cheboygan County Board of Commissioners' Meeting

January 9, 2018

Title: Annual Remonumentation Agreements

Summary: The annual Remonumentation Agreements have been reviewed by Civil Counsel in past years. The 2018 contracts reflect the same basic language as used in previous years.

Financial Impact: The amount of the 2018 Remonumentation Grant is \$59,985. The amount of this grant over the last five years has been as follows:

2013 Grant = \$43,333
2014 Grant = \$65,297
2015 Grant = \$60,304
2016 Grant = \$38,974
2017 Grant = \$46,131

Recommendation: Motion to approve the Professional Service Agreement between Cheboygan County and Granger and Associates for Remonumentation beginning January 1, 2018 and authorize the Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Fullford Surveying & Mapping for Remonumentation beginning January 1, 2018 and authorize the Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2018 and authorize the Chair to sign.

Motion to approve the individual Remonumentation Peer Group Services Agreements between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2018 and ending December 31, 2018, and authorize the Chair to sign.

Motion to approve the Administrative Staff Services Agreement between Cheboygan County and Granger & Associates, Inc. for the period beginning January 1, 2018 and ending December 31, 2018 and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and GRANGER & ASSOCIATES, INC., 224 S. Main St., Cheboygan, MI 49721, MONUMENTATION SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

SECTION 2 - BASIC SERVICES

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County

2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.

2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.

2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.

2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

SECTION 3 - OWNER'S RESPONSIBILITIES

3.1 OWNER will provide:

3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.

3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

SECTION 4 - PERIOD OF SERVICE

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

SECTION 5 - PAYMENT

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46th day on the amount unpaid as defined in Section 5.2.

SECTION 6 - INSURANCE AND IDEMNIFICATION

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman’s Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

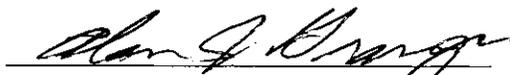
This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR
Granger & Associates, Inc.

Chairman, Board of Commissioners



Authorized Representative

Date: _____

Date: 12/24/17

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN CHEBOYGAN COUNTY AND
GRANGER & ASSOCIATES, INC.**

Dated January 1, 2018

ASSIGNMENT

1. Perform research, field investigation, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude & Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
 - a) directly from a Continuously Operating Reference Station (CORS),
 - b) from supplemental control established from CORS, or
 - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
 - Latitude 00 00' 00.00000"
 - Longitude 00 00' 00.00000"
 - Estimated Reputability/Accuracy 0.01" of arc
 - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
 - Date of Observation: DD-MMM-YYYY
 - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1.

PERIOD OF SERVICE

Complete corner research and review data at Peer Group meeting on March 13, 2018

Complete field investigation and final report and review data at Peer Group meeting on September 11, 2018

Set corner monument, prepare LCRC and submit to County Surveyor by November 13, 2018

PAYMENT

For each corner researched, presented and reviewed by Peer Group\$500
For each corner field investigated, presented and reviewed,
and concurrence with MON. SURVEYOR by Peer Group\$750
Setting of corner monument, preparation and submittal of
LCRC forms, with recording fee, to County Surveyor\$30

CORNERS ASSIGNED

T36N R1E M.C. I-J01, M.C. H-I01, M.C. G-H01, M.C. N I01-02, M.C. S I02-03, B09,
C09, C08, D09, G06, E09, M.C. E07-08, M.C. E08-09, M.C. E-F09

Research	14 @ \$500 = \$	7,000
Monumentation	14 @ \$737 = \$	10,318
LCRC	14 @ \$30 = \$	<u>420</u>
	Total	\$ 17,738



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/05/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 231-627-4381
Barnich Kavanaugh & Cooper Inc
P.O. Box 326, 220 Water Street
Cheboygan, MI 49721-0326
Kimberly Valot

CONTACT NAME: Kimberly Valot	
PHONE (A/C, No, Ext): 231-627-4381	FAX (A/C, No):
E-MAIL ADDRESS: kvalot@bkcinurance.com	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Michigan Insurance Company	NAIC # 10857
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED Granger and Associates, Inc
224 S Main Street
Cheboygan, MI 49721

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPJ0023640	11/01/2017	11/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CCJ0015178	11/01/2017	11/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCJ0012915	11/01/2017	11/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

GRAIN-1

Granger & Associates Inc.
224 S. Main Street
Cheboygan, MI 49721

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Kimberly Valot

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and FULLFORD SURVEYING & MAPPING, 097 S. Straits Hwy., Ste. A, Indian River, Mi, 49749, MONUMENTATION SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

SECTION 2 - BASIC SERVICES

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County

2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.

2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.

2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.

2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

SECTION 3 - OWNER'S RESPONSIBILITIES

3.1 OWNER will provide:

3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.

3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

SECTION 4 - PERIOD OF SERVICE

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

SECTION 5 - PAYMENT

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46th day on the amount unpaid as defined in Section 5.2.

SECTION 6 - INSURANCE AND IDEMNIFICATION

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR
Fullford Surveying & Mapping

Chairman, Board of Commissioners



Authorized Representative

Date: _____

Date: 12/19/17

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN CHEBOYGAN COUNTY AND
FULLFORD SURVEYING & MAPPING, P.C.**

Dated January 1, 2018

ASSIGNMENT

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
 - a) directly from a Continuously Operating Reference Station (CORS),
 - b) from supplemental control established from CORS, or
 - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
 - Latitude 00 00' 00.00000"
 - Longitude 00 00' 00.00000"
 - Estimated Reputability/Accuracy 0.01" of arc
 - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
 - Date of Observation: DD-MMM-YYYY
 - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1

PERIOD OF SERVICE

Complete corner research and review data at Peer Group meeting on March 13, 2018

Complete field investigation and final report and review data at Peer Group meeting on September 11, 2018

Set corner monument, prepare LCRC and submit to County Surveyor by November 13, 2018

PAYMENT

For each corner researched, presented and reviewed by Peer Group\$500
For each corner field investigated, presented and reviewed, and
concurrence with MON. SURVEYOR, by Peer Group.....\$737
Setting of corner monument, preparation and submittal of
LCRC forms, with recording fee, to County Surveyor.....\$ 30

CORNERS ASSIGNED

T34N R2W D03, B03, C06, C05, B05, B07, C07, C08, D07, I08, J11, I10, I09, J09

Research	14 @ \$500 =	\$ 7,000
Monumentation	14 @ \$750 =	\$ 10,318
LCRC	14 @ \$ 30 =	<u>\$ 420</u>
		\$ 17,738



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/23/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eric Moore Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	CONTACT NAME: Cyndi Armstrong PHONE (A/C, No, Ext): (517) 439-9345 E-MAIL ADDRESS: info@mooreinsuranceservices.com	FAX (A/C, No): (517) 439-5536
INSURED Fullford Surveying & Mapping, P.C. PO Box 969 5097 S Straits Hwy. Suite A Indian River MI 49749	INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company NAIC # 13056 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1752201693 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability W/Pollution Incident			RDP0029067	05/24/2017	05/24/2018	Per Claim \$250,000 Aggregate \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Cheboygan County Mary Ellen Tryban, Clerk 870 Main Street Cheboygan, MI 49721	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Eric Moore/CYNDI <i>Eric A Moore</i>

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and ECKER SURVEYING INC., 9597 N. STRAITS HWY., CHEBOYGAN, MI 49721, MONUMENTATION SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

SECTION 2 - BASIC SERVICES

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County
- 2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.
- 2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.
- 2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.
- 2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

SECTION 3 - OWNER'S RESPONSIBILITIES

3.1 OWNER will provide:

- 3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.
- 3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

SECTION 4 - PERIOD OF SERVICE

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

SECTION 5 - PAYMENT

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46th day on the amount unpaid as defined in Section 5.2.

SECTION 6 - INSURANCE AND IDEMNIFICATION

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman’s Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR

Ecker Surveying Incorporated



JEFF ECKER

Authorized Representative

Chairman, Board of Commissioners

Date: _____

Date: 12-7-2017

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN CHEBOYGAN COUNTY AND
ECKER SURVEYING INCORPORATED**

Dated January 1, 2018

ASSIGNMENT

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedurè with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be recorded to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
 - a) directly from a Continuously Operating Reference Station (CORS),
 - b) from supplemental control established from CORS, or
 - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificates (LCRC):
 - Latitude 00 00' 00.00000"
 - Longitude 00 00' 00.00000"
 - Estimated Reputability/Accuracy 0.01" of arc
 - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
 - Date of Observation: DD-MMM-YYYY
 - Method of Survey: narrative explanation

PERIOD OF SERVICE

Complete corner research and review data at Peer Group meeting on March 13, 2018

Complete field investigation and final report and review data at Peer Group meeting on September 11, 2018

Set corner monument, prepare LCRC and submit to County Surveyor by November 13, 2018

PAYMENT

- For each corner researched, presented and reviewed by Peer Group\$500
- For each corner field investigated, presented and reviewed, and
concurrence with MON. SURVEYOR, by Peer Group.....\$737
- Setting of corner monument, preparation and submittal of
LCRC forms, with recording fee, to County Surveyor.....\$ 30

CORNERS ASSIGNED

T38N R3W L03, I02, I03, J03, K03, K02, I04, I05, J05, K05, L05, K06, I06, K04

Research	14 @ \$500 =	\$ 7,000
Monumentation	14 @ \$737 =	\$ 10,318
LCRC	14 @ \$ 30 =	<u>\$ 430</u>
		\$ 17,738

PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Ronald Brand, 533 Greenfield Dr., Gaylord, MI 49735, PEER GROUP SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

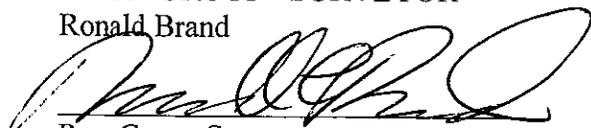
5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR
Ronald Brand

Chairperson, Board of Commissioners


Peer Group Surveyor

Date _____

Date 12/6/2017

PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Carl Kiiskila, 1732 W. M-32, Gaylord, MI 49735, PEER GROUP SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR
Carl Kiiskila

Chairperson, Board of Commissioners

Carl Kiiskila

Peer Group Surveyor

Date _____

Date 12-17-17

PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Brian Fullford, 5097 S. Straits Hwy., Indian River, MI 49709, PEER GROUP SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

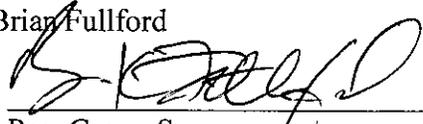
5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR
Brian Fullford

Chairperson, Board of Commissioners



Peer Group Surveyor

Date _____

Date 12/19/17

PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Alan Granger, 224 S. Main Street, Cheboygan, MI ,49721, PEER GROUP SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

SECTION 2 - BASIC SERVICES

- 2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:
- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
 - 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
 - 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
 - 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
 - 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
 - 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

SECTION 3 - PERIOD OF SERVICE

- 3.1 The period of this AGREEMENT is for one calender year commencing on January 1 and ending on December 31 for the year stated above.
- 3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

SECTION 4 - COMPENSATION

- 4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.
- 4.2 Compensation per meeting attended shall be set by the County.
- 4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR
Alan Granger

Chairperson, Board of Commissioners


Peer Group Surveyor

Date _____

Date 12/4/17

PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Jeff Ecker, 9597 N. Straits Hwy., Cheboygan, MI 49721, PEER GROUP SURVEYOR.

SECTION 1 - ASSIGNMENT

1.1 OWNER engages PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

SECTION 2 - BASIC SERVICES

- 2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:
- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
 - 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
 - 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
 - 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
 - 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
 - 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

SECTION 3 - PERIOD OF SERVICE

- 3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.
- 3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

SECTION 4 - COMPENSATION

- 4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.
- 4.2 Compensation per meeting attended shall be set by the County.
- 4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

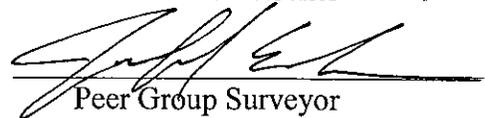
This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

PEER GROUP SURVEYOR

Jeff Ecker

Chairperson, Board of Commissioners


Peer Group Surveyor

Date _____

Date 12-7-2017

ADMINISTRATIVE STAFF SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2018 between Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Granger & Associates, Inc., 224 S. Main Street, Cheboygan, MI 49721, ADMINISTRATIVE STAFF.

SECTION - 1

1.1 OWNER engages the services of ADMINISTRATIVE STAFF to perform services outlined in Section 2 in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, as amended, administrative rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County model plan.

SECTION - 2 BASIC SERVICES

2.1 ADMINISTRATIVE STAFF shall provide the following services to complete the ASSIGNMENT:

- 2.1.1 Assist Grant Administrator with the annual grant application
- 2.1.2 Assist Grant Administrator with work scope fee structure
- 2.1.3 Assist Grant Administrator with overseeing monumentation surveyors in the performance of their responsibilities
- 2.1.4 Assist County Surveyor with written communications to OLSR
- 2.1.5 Assist County Surveyor with written communications to other agencies relative to their projects which may temporarily, or permanently, impact PLSS corners
- 2.1.6 Assist County Surveyor with documentation and communications of appointing Peer Group members
- 2.1.7 Assist County Surveyor with planning and written communications to peer group members
- 2.1.8 Assist County Surveyor with maintaining filing system for PLSS corner dossiers
- 2.1.9 Assist County Surveyor with developing work program documentation for the yearly grant application
- 2.1.10 Assist County Surveyor with other administrative services as requested

SECTION - 3 PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31

SECTION - 4 COMPENSATION

4.1 Compensation shall be \$3,900 annually payable by specific requests per Section 4.2

4.2 Appropriate pay requests shall be submitted to the County Grant Administrator to be processed and paid

SECTION - 5 GENERAL

5.1 This ADMINISTRATIVE STAFF SERVICES AGREEMENT is and shall be deemed an

INDEPENDENT CONTRACT. In such regard, any and all employees hired under this AGREEMENT shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage.

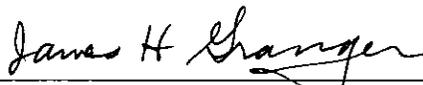
- 5.2 Either party may terminate this AGREEMENT by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, ADMINISTRATIVE STAFF shall be compensated under the terms of this Agreement for all services to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.
- 5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
- 5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.
- 5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and ADMINISTRATIVE STAFF. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

ADMINISTRATIVE STAFF

Chairperson, Board of Commissioners



Authorized Representative

Date _____

Date 12 - 5 - 17



93

Cheboygan County Board of Commissioners' Meeting January 9, 2018

Title: Purchasing Policy Revision – Sole Vendor Listing 300-2A

Summary:

Attached is the revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners. Instances have come up which prompted changes to the policy.

These changes included:

- Updating the Sole Vendor Listing by:

Adding

- 1) Hyde Equipment – refurbish recycling containers (Note: The County recently requested quotes from Hyde Equipment, Schwartz Boiler Shop and Moran Iron Works to refurbish recycling containers; Hyde Equipment was the only company interested in bidding; therefore Tim Mason is requesting that they be made sole vendor.)

Unless additional changes are suggested by the Board of Commissioners, we submit this revised policy for adoption.

Financial Impact:

None.

Recommendation:

Adopt the revised Sole Vendor Listing 300-2A to become effective January 9, 2018

Prepared by: Kari Kortz

Department: Finance



Policy Department: Finance

Policy Number: 300-2A

Prepared by: Kari Kortz, KK

Adopted: January 9, 2018

Effective: January 9, 2018

Last Revised: May 9, 2017

**Sole Vendor Listing
As Referenced in the Cheboygan County Purchasing Policy 300-2**

Vendor	Department	Product or Service	Added By	Date Added
360 Service	Equalization	Personal Property Tax Prep	Joe Lavender	3/9/2010
Auto Center Pit Stop	Administration	Tires (Distributor Under State Bid)	Jeff Lawson	8/14/2012
Blarney Castle Oil Company	Sheriff – Marine Division	Fuel Stored at Local Marinas	Kari Kortz	3/9/2010
Blarney Castle Oil Company	Marina	Fuel for Resale	Curt Chambers	12/14/2010
Blue Cross Blue Shield	Corrections	Inmate Medical Coverage	Dale Clarmont	2/13/2008
Bob Barker, Inc.	Corrections	Jail Supplies	Dale Clarmont	3/14/2017
BRP US, Inc.	Marine	Marine Craft Equipment and Repairs	Dale Clarmont	8/14/2012
BS&A	All	Software and Support	Kari Kortz	2/13/2008

Vendor	Department	Product or Service	Added By	Date Added
Business Information Systems	District Court	Courtroom Equipment Repairs and Maintenance	Judge Johnson	2/13/2008
Cal's Mobile Equipment	SRR	Bus Repairs/Maintenance /24 Hour Mobile Road Side Repair	Mike Couture	2/13/2008
Cardmember Services	Sheriff / Corrections	Credit Card Provider	Dale Clarmont	2/13/2008
Cheboygan Area Schools	Recycling	Diesel Fuel	Tim Mason	8/14/2012
Cheboygan Area Schools	SRR	Diesel Fuel	Mike Couture	3/10/2009
CDW-G	IS	McAfee Anti-Virus Updates	Matt Hellens	3/9/2010
CM Rubber Recycling, LLC	Recycling	Processing (Tires)	Kari Kortz	2/10/2015
Core Technology Corporation	District Court	Multibrige Service Tunnel	Judge Johnson	2/13/2008
Decatur Electronics, Inc.	Sheriff	Radar Units	Dale Clarmont	1/12/2016
Dell	IS	Computers	Matt Hellens	2/13/2008
Deketo, LLC (formerly Cherry LAN Systems)	Clerk	Software and Support	Mary Ellen Tryban	8/14/2012
Dickinson Wright PLLC	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Counsel	Jeff Lawson	10/8/2013
Diebold, Incorporated	Administration	Secure Entry System, Installation and Service	Jeff Lawson	1/13/2015
Digital Ally	Sheriff	Car Video Equipment	Dale Clarmont	1/14/2014
Drug & Laboratory Disposal	Recycling	Processing (Hazardous Waste)	Kari Kortz	2/10/2015
Emmet County DPW	Recycling	Processing	Kari Kortz	2/10/2015
ESRI	GIS	Computer Mapping Software	Steve Schnell	2/13/2008
FarmTek, Inc.	Fair	Lighting	Dan O'Henley	7/14/2015
Floatation Docking	Marina	Dock Repairs and Maintenance	Curt Chambers	2/13/2008
FSG	Corrections	Software and Support	Dale Clarmont	2/13/2008
Ginop Sales, Inc.	Maintenance	Tractor Repairs and Maintenance	Tim Mason	6/24/2014

Vendor	Department	Product or Service	Added By	Date Added
Governmental Business Service	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Great Lakes Scuba	Sheriff	Dive Equipment	Dale Clarmont	3/10/2009
Hilliard Lyons	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Advisor / Underwriter	Jeff Lawson	10/8/2013
Hyde Equipment	Recycling	Refurbish Recycling Containers	Tim Mason	1/9/2018
ID Networks	Sheriff	Livescan	Dale Clarmont	2/13/2008
James D. Banner, D.O.	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Judicial Information Systems	Probate	Software and Support	Judge Butts	2/13/2008
Judicial Management Systems	District Court	Software and Support	Judge Johnson	2/13/2008
KERIF Night Vision	Sheriff	Specialized Equipment	Dale Clarmont	2/10/2015
Kirtland Community College	Sheriff / Corrections	Education / Training	Dale Clarmont	2/13/2008
McLaren (formerly Community Memorial Hospital)	Corrections	Inmate Medical Services	Dale Clarmont	8/14/2012
Michigan Election Resources	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Michigan Pathology Specialists	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Michigan Police Equipment	Sheriff	Body Armor	Dale Clarmont	8/11/2015
Neopost	Maintenance	Postage on Call for Mail Machine	Tim Mason	2/13/2008
Northern Pathology Associates	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Northern Michigan Dive Center, LLC	Sheriff	Dive Equipment/Maintenance	Dale Clarmont	12/14/2010
Nye	Sheriff / Corrections	Uniforms	Dale Clarmont	2/13/2008
NVINT	IS	AS400 Maintenance ONLY	Matt Hellens	4/14/2009

Vendor	Department	Product or Service	Added By	Date Added
Oscar W. Larson	Marina	Fuel Tank Repairs and Maintenance	Curt Chambers	2/13/2008
Otis Elevator	Maintenance	Elevator Maintenance	Tim Mason	2/13/2008
Pro-Tech	Sheriff	Communications Equipment	Dale Clarmont	11/13/2012
PNC Visa	General	Credit Card Provider	Kari Kortz	8/14/2012
Pummill Business Forms	Equalization	Printed Supplies	Joe Lavender	2/13/2008
Republic Services	Recycling	Bin Transportation	Kari Kortz	2/10/2015
RW Mercer	Marina / General	Fuel Pump System Repairs and Maintenance	Curt Chambers / Jeff Lawson	2/13/2008 / 5/12/2015
Spectrum Health	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Speedway Super America	SRR	Diesel Fuel – Card Program	Mike Couture	2/13/2008
State Electronics	SRR	Radio Tower and Repeater Repairs and Maintenance	Mike Couture	2/13/2008
State of Michigan	District Court	LEIN Program	Judge Johnson	2/13/2008
Stellar Services	Corrections	Inmate Commissary	Dale Clarmont	5/3/2017
Sunguard Public Sector Inc.	Sheriff	911 Workstation Maintenance	Dale Clarmont	3/9/2010
Sysco	Corrections	Inmate Supplies	Dale Clarmont	2/13/2008
Telerad	Sheriff	Communications Equipment, Repairs and Maintenance	Dale Clarmont	2/13/2008
TASER International	Sheriff	Taser Equipment, Repairs and Maintenance	Dale Clarmont	5/12/2015
United Design Associates / Edgewater Design	Administration / Marina	Marina Engineer and Permit Services	Jeff Lawson	3/12/2013
Universal Handling Equipment	Recycling	Recycling Bins	Kari Kortz	3/9/2010
Valley City Environmental Services	Recycling	Processing (Light Bulbs)	Kari Kortz	2/10/2015
Werner Plumbing and Heating	Maintenance	A/C and Boiler Equipment and Repairs	Tim Mason	8/14/2012
Wheeler Motors	Sheriff	DF Vehicle	Dale Clarmont	10/22/2013
Williams Office Equipment	IS	Copiers and Maintenance	Matt Hellens	3/9/2010



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Cheboygan County

Board of Commissioners' Meeting

January 9, 2018

Title: 2018 Salary & Wage Resolution - Non-Union General Employees #17-009 – Amendment #2
- Probate Court (Correction of an Error)

Summary:

An error was made during the preparation of the 2018 Salary & Wage Resolution. On May 30, 2017, the starting wage of the Deputy Juvenile/Probate Registrar was decreased to \$16.00 for a new hire. This 2017 wage was not carried over correctly to 2018 schedule. This amendment merely corrects this error by restating the beginning wage, the 2018 raise in dollars and the 2018 wage (see attached).
Note: No budget adjustments are necessary at this time as the correct wage was incorporated into the 2018 Budget that was adopted at the December 12, 2017 Board Meeting.

Financial Impact:

None.

Recommendation:

Adopt Amendment #2 to the 2018 Salary and Wage Resolution – Non-Union General Employee #17-009 to be effective January 1, 2018 and authorize the Chair to sign.

Prepared by: Kari Kortz

Department: Finance

Amendment #2 2018 Salary and Wage Resolution
 Non-Union General Employees
 Approved 17-009 on October 10, 2017

PROBATE COURT / JUVENILE PROBATION / CHILDCARE	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2017 Salary or Hourly Rate</i>	<i>2018 Increase %</i>	<i>2018 Increase \$</i>	<i>2018 Salary or Hourly Rate</i>
Deputy Juvenile / Probate Registrar	1	35	1820	16.00	2.00%	0.32	16.32

Adopted by the Cheboygan County Commissioners on the following date to be effective January 1, 2018.

Signed by: _____
 John Wallace, Board Chairperson

Date Signed: _____



Cheboygan County Board of Commissioners' Meeting

Date 1-9-2018

Title: National Crime Victims' Grant

Summary: The County is eligible to apply for Grant funding from the Prosecuting Attorneys Association of Michigan for Public Awareness funds for Crime Victim Rights Week for 2018.

Financial Impact: Last year the County Received \$350.00 and estimates a similar award this year.

Recommendation: Authorize grant submittal and execution of all other necessary grant documents by the County Board Chairperson after review from Finance Director and Legal Counsel (if Applicable)

Prepared by: Daryl P. Vizina

Department: Prosecuting Attorney



National Crime Victims' Rights Week | April 8-14
2018

Application for Funding

DEADLINE: January 31, 2018

Please download this document to your computer, fill out the form (below), then re-save/name and attach it to your email to send back.

YOUR CONTACT INFORMATION

PLEASE FILL OUT COMPLETELY

County: Cheboygan County

Contact Name: Celeste Charboneau

If Funding is granted, make checks payable to: Cheboygan County – Victim's Rights Unit

Mail Check to: Cheboygan County Prosecutor's Office – Victim's Rights Unit

Address: 870 S. Main Street, Room 143

City, State, ZIP: Cheboygan, MI 49721

1. Please provide a list of the activities you are planning for CVR Week 2017. Explain how each activity will raise public awareness:

Our office wants to have a small luncheon to bring awareness of the Domestic Violence and Sexual Assault matters happening in our county, and give our victim's past and present an opportunity to speak up or be able to help others in the same situations.

2. If you are forming a planning committee with other victim service agencies within your county, please list those agencies/parties:

3. If you are collaborating /coordinating with other victim organizations/agencies in your county, please list:

Women's Resource Center

4. How do your plans differ from past years? Last year I worked with our local newspaper with daily



National Crime Victims' Rights Week | April 8-14
2018

ads.

5. Are you focusing your activities on a particular population? If so, which one?

Adult

Other: Click or tap here to enter text.

6. Are you planning on focusing on a particular type of crime (such as domestic violence, child abuse, sexual assault, elder abuse, etc.)? If so, which one(s), and what is your approach?

Domestic Violence & Sexual Assault matters. Our approach is to bring victims together and have speakers talk about the support systems in the area to help understand that it is not their fault, they did not do this and how to move forward in a more positive mind set.

7. Do you plan to engage local/state media to bring attention to CVR Week 2017 and victim issues? If so, please describe what you are planning for each type of media coverage:

Our local newspaper to write an article and television station to do a story that will bring more awareness to the public.

REMEMBER: DEADLINE FOR FUNDING APPLICATION IS JANUARY 31, 2018.

Submit your application to:

Sue Palin, PAAM Victim Rights Conference Coordinator
palins@michigan.gov

Questions? Email or call Sue at (517) 334-6060, ext. 804



Cheboygan County Board of Commissioners' Meeting

January 9, 2018

Title: Change in 457 Defined Contribution Plan from Security Benefit Plan to The Standard Plan.

Summary: The County provides employees the option to invest employee funds into 457 defined contribution retirement plans. The County provides five such plans for employees to choose from. The County has worked with Retirement Plan Advisors to provide services associated with investments to the County's Security Benefit Plan. Retirement Plan Advisors has recommended the change in plan investment from the Security Benefit Plan to The Standard Plan. Retirement Plan Advisors has held an information meeting for employees who have investments in the Security Benefit Plan to explain the change. Retirement Plan Advisors recommendation is primarily based on the index fund investment options offered by The Standard Plan vs the Security Benefit Plan.

Financial Impact: Adopting new plan would move employee invested funds from the Security Benefit Plan to The Standard Plan. The Standard would be responsible to cover transfer fees charged from the Security Benefit Plan to complete the transaction.

Recommendation: Motion to approve and authorize the County Administrator contingent upon final document review by legal counsel and/or auditors to sign Investment Service Agreement with Retirement Plan Advisors as well as the Portfolio Selection Agreement, Advisor Selection Form and Plan Document Forms with The Standard to transfer funds from the Security Benefit Plan to the Standard Plan.

Prepared by: Jeffery B. Lawson

Department: Administration



RPA Group Retirement Plan Full Service Investment Advisory Services Agreement

Employer Name: Cheboygan County ("Plan Sponsor")
Plan Name(s): Cheboygan County, MI 457 DC Plan ("Plan")
Plan Number(s): _____
Recordkeeper: The Standard ("Recordkeeper")

This Investment Advisory Services Agreement ("Agreement") is entered into by and between the **Cheboygan County** ("Plan Sponsor") and **Retirement Plan Advisors, LLC** ("RPA", an Illinois Limited Liability Corporation), a registered investment advisor ("RIA"). The scope of the Agreement is limited to the Plan Sponsor's 457 plan(s) (the "Plan") and is separate and distinct from other agreements relating to the plan(s), including recordkeeping, compliance, administration and investment product offerings. The purpose of this Agreement is to provide certain investment advisory, consulting, plan design, and participant services to the Plan Sponsor.

The Plan Sponsor has entered into an arrangement with Recordkeeper to offer group retirement plan recordkeeping and administrative services. The Plan Sponsor hereby appoints RPA to provide:

1. Plan-level investment advisory services through Sponsor*Plus* (the "Program") on the investment options available through Recordkeeper's recordkeeping platform ("Program Fund List");
2. Employee education, enrollment and retirement planning services to Plan participants; and
3. Discretionary managed account services through RPA's Portfolio*Plus* program. Portfolio*Plus* is a voluntary optional service offered for an additional fee.

I. RPA Representations. RPA Agrees to:

1. Provide and maintain the RPA Sponsor*Plus* Investment Policy Statement ("IPS"); see Exhibit A.
2. Provide the initial selection of the Program Fund List in accordance with the IPS.
3. Transition Plan assets to the Program Fund List. Conversion may include: adding or deleting investment options, mapping assets, or action needed to implement the Program.
4. Monitor the Program Fund List investment options on an ongoing basis.
5. Remove and replace any investment options in the Plan that fail to meet the selection process in accordance with the IPS.
6. Provide written notice to the Plan Sponsor at least thirty (30) days prior to making any Program Fund List investment option changes.
7. Provide periodic reports to the Plan Sponsor no less frequently than annually.
8. Provide the Plan and its participants with regular access to an investment professional for employee education, enrollment and investment advisory services, including seminars, retirement counseling, portfolio modeling and customized investment recommendations.
9. Act as a fiduciary, specifically within the meaning of sections 3(21) and 3(38) of ERISA, with respect to the investment advisory services provided to the Plan and/or its participants.
10. Be deemed as a fiduciary, within the meaning of sections 3(21) and 3(38) of ERISA, with respect to the investment advisory services provided to your Plan participants through the Portfolio*Plus* program.
11. Hold the Plan Sponsor harmless from damages, judgments, settlements, and reasonable defense costs resulting from any breach of these fiduciary duties, provided the Plan Sponsor notifies RPA promptly of the commencement of such action and cooperates as necessary in such defense.

II. Plan Sponsor Agrees to:

1. Adopt the RPA Sponsor*Plus* Investment Policy Statement; see Exhibit A.
2. Utilize the Program Fund List as the Plan's investment option menu.
3. Grant limited power of attorney to RPA to, at its sole discretion:

- a. Create and maintain a menu of investment options (“Program Fund List”) that complies with the IPS; and
- b. Provide instructions to its Recordkeeper necessary to maintain the Program Fund List. Such instructions may include, but are not limited to, the following:
 - i. Add investment options to the Plan’s investment option menu.
 - ii. Delete investment options from the Plan’s investment option menu.
 - iii. Close investment options on the Plan’s investment option menu.
 - iv. Map future contributions and/or assets from deleted and/or closed investment options to one or more investment options in the Program Fund List.
4. Provide an adequate work area for RPA investment professional(s) during scheduled service visits.
5. Periodically disseminate communication and educational materials provided by RPA to employees.
6. Encourage eligible employees to meet with RPA investment professional(s) at work locations during work hours.

III. Plan Sponsor Authorizes Recordkeeper to:

1. Provide RPA full access to all Plan and Participant data.
2. Execute all requests made by RPA in accordance with the language in Section II. 3. as if the instructions were directly from the Plan Sponsor. (Note: RPA’s authority described in Section II. 3. specifically prohibits RPA from requesting and/or directing any distributions or withdrawals from the Plan.)
3. Direct all communications regarding the Program Fund List to RPA.
4. Provide written notice to RPA prior to making any changes to the Plan’s investment option menu. Changes include adding, deleting, merging, or closing investment options.
5. Deduct the fee specified in Section IV from participant accounts quarterly.

IV. RPA Fees:

RPA’s fee The fee for the services detailed in Section I is 65 basis points (0.65%) per year. The fee is charged quarterly in arrears and is deducted from participant accounts prorated based on individual account balances.]

V. PortfolioPlus Agreement and Fee Schedule:

The Plan Sponsor has entered into an arrangement to offer mutual fund investments and fixed account/stable value investments made available on Recordkeeper’s recordkeeping platform to participants in the Plan (“Participants”). The Plan Sponsor hereby approves RPA (the “Designated RIA”), as an authorized provider of investment advisory and discretionary managed account services (“PortfolioPlus”) to those Participants who elect the Designated RIA to manage their individual accounts and acknowledges that RPA will exercise discretionary investment authority with respect to all Plan assets of such Participants.

In consideration of services rendered to such Participants, the Plan Sponsor hereby acknowledges, subject to specific approval by each Participant electing the Designated RIA as their respective investment advisor, a **1.00%** annual investment advisory fee. The fee shall be determined monthly and payable quarterly in arrears, based on each Participant’s account balance as of the end of each calendar month. In addition, there is a **\$15.00** annual administration fee which shall be payable at the rate of \$3.75 per calendar quarter.

The Plan Sponsor hereby consents to the withdrawal of both fees from Participant’s accounts held on Recordkeeper’s recordkeeping platform. The Plan Sponsor hereby authorizes the Recordkeeper or its affiliate companies to deduct these fees from Participant’s accounts, and to remit them to RPA in accordance with RPA’s instructions. Recordkeeper shall have no obligation to deduct such fees unless provided with a copy of this Agreement by Designated RIA. RPA and Plan Sponsor agree to hold Recordkeeper harmless from any damages, judgments, settlements, and reasonable defense costs that may result from Recordkeeper’s facilitation of the payment of these fees to RPA.

PortfolioPlus fee is in addition to Plan recordkeeping, administration, and participant service fees as well as mutual fund fees (e.g., advisory fees, 12b-1 fees, and other fund expenses). RPA and/or its Agent do not reasonably expect to receive any other compensation, direct or indirect, for its/their services under the Agreement.

RPA will provide all participants utilizing PortfolioPlus a copy of RPA's Form ADV Part 2A Client Brochure and Privacy Policy. RPA's Form ADV documents and Privacy Policy may be updated from time to time.

VI. General Provisions:

1. *Contract Termination.* This Agreement shall remain in effect from the date this Agreement is signed until the end of the quarter in which it is canceled by either party following a thirty (30) day written notice.
2. RPA reserves the right to require Plan Sponsor participation in SponsorPlus in order to offer PortfolioPlus to Plan Participants.
3. *Arbitration.* The parties agree that any controversy, claim, or dispute that may arise between the Plan Sponsor and RPA, its Agents and/or any third party performing services for RPA and/or its Agents, including but not limited to any broker/dealer affiliated with RPA and/or its Agents, in connection with or arising out of this Investment Advisory Services Agreement ("Agreement") shall be submitted to and resolved by binding arbitration under the rules of the Financial Industry Regulatory Authority. The award of the arbitrators shall be final and binding on the parties, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. Plan Sponsor further understands that: (a) the parties are waiving their right to seek remedies in court, including the right to jury trial; (b) pre-arbitration discovery is generally more limited than and different from court proceedings; and (c) the arbitrator's award is not required to include factual findings for legal reasoning and any party's right to appeal or to seek modifications of rulings by the arbitrators is strictly limited.
4. *Entire Agreement.* This Agreement, along with the IPS, generally constitutes the entire agreement between the parties, merging all prior presentations, discussions and negotiations. This Agreement may be amended at any time, but only by written agreement signed by all parties.
5. It is expressly understood by the Plan Sponsor that the universe of investment options is limited to funds available through Recordkeeper's recordkeeping platform that meet the operational and pricing standards contracted for under the Plan.
6. RPA is NOT a fiduciary on any investment options added outside of the Program Fund List that fail to meet our investment selection process in accordance with the IPS. This includes any investments held in a Self-Directed Brokerage Account (SDBA) option within the Plan.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their authorized representatives.

Effective Date: _____

PLAN SPONSOR

By: _____ Date: _____

Print Name: _____ Title: _____

Email: _____

In addition to aforementioned Plan Sponsor, the following individual(s) should receive SponsorPlus reports:

Name/Title/Email: _____

Name/Title/Email: _____

Name/Title/Email: _____

RETIREMENT PLAN ADVISORS

By: _____ Date: _____

Print Name: _____ Title: _____

Email: _____



Standard Retirement Services, Inc.
1100 SW Sixth Avenue Portland OR 97204-1093

Profile Portfolio Selection Agreement

AGREEMENT AND TERMS OF USE FOR PROFILE PORTFOLIOS

This Agreement is entered into by and among Standard Retirement Services, Inc. ("The Standard" or "we"), the plan sponsor named below ("Plan Sponsor"), and the investment advisor named below ("Advisor"), relating to the retirement plan identified below ("Plan").

For the period an Administrative Services Agreement or Retirement Plan Services Agreement ("Service Agreement") for the Plan is in place between The Standard and Plan Sponsor, and while Advisor serves as investment advisor to the Plan, we will make available for Plan participants on The Standard's website and in various Plan forms and documents investment allocation portfolios created by Advisor, provided the attached Guidelines for Profile Portfolios are satisfied.

Advisor represents that it is a registered investment advisor under the Investment Advisers Act of 1940. Advisor and Plan Sponsor acknowledge that The Standard is not providing investment advice to the Plan or its participants with respect to the Profile Portfolios and is not responsible for the asset allocation mix or choice of funds within the Profile Portfolios. Advisor and Plan Sponsor represent that they have an appropriate investment services agreement in place between them for the provision of the Profile Portfolios as investment options for the Plan and its participants.

This Agreement will remain in effect until terminated. If the Service Agreement terminates or Advisor ceases to provide investment advisory services for the Plan, this Agreement will also terminate. In addition, any party may terminate this Agreement at any time by providing reasonable advance notice to the other parties.

Each person signing below represents that he or she has the requisite authority to enter into this Agreement on behalf of that party.

Cheboygan County, MI 457 DC Plan

Plan name

Cheboygan County

Plan Sponsor name

Signature

Printed name

Date

Retirement Plan Advisors

Advisor name

Signature

Printed name

Date

STANDARD RETIREMENT SERVICES, INC

Signature

Printed Name

Date

GUIDELINES FOR PROFILE PORTFOLIOS

Profile Portfolio set

1. A Profile Portfolio set may consist of up to five, pre-mixed portfolios.
2. Each Profile Portfolio may have a unique name. Naming conventions will apply.
3. A plan can offer only one portfolio set, either Profile Portfolios or Guided Portfolios.
4. The Guided Planner risk assessment tool is not compatible with Profile Portfolios.
5. Profile Portfolios may not be offered in combination with Mainspring Managed.

Profile Portfolio investments

1. Each Profile Portfolio may include a maximum of 11 asset classes; each asset class may include up to five funds.
2. An investment fund will be assigned to **one asset class** based on Morningstar classification.
3. Asset classes will always be identified by the same name, e.g. "Large Cap Blend" will be called that for all products, plans and portfolios.
4. The investment options in the Profile Portfolios may vary from plan to plan. On a plan level, asset classes must be represented by the same investment(s).
5. All funds offered in the portfolio set must also be available as individual investments in the plan.
6. Each asset class may have up to five funds. An equal allocation to each fund within the asset class will be assigned with any fractions assigned to the last fund.
7. The allocation percentage of an asset class must not be less than the number of funds assigned. For example, if an asset class has five funds, the advisor must ensure the allocation is at least 5 percent of the portfolio.

Changes to Profile Portfolios

1. Investment funds may be changed within a Profile Portfolio set once each calendar quarter. In a style drift situation, the fund must be replaced before its Morningstar asset class changes.
2. Profile Portfolio set allocations may be changed no more frequently than quarterly.

The participant experience

1. A participant can select either a Profile Portfolio or individual investments. A participant must defer 100 percent into a Profile Portfolio.
2. Profile Portfolio changes – either a change in asset allocation or investment fund choices – will:
 - Update participant's directives for future contributions consistent with the change.
 - Rebalance participant's existing account assets consistent with the change and the rebalance frequency in effect. If the participant has opted out of Auto Rebalancer, existing assets will not be rebalanced.



Standard Retirement Services, Inc.
1100 SW Sixth Avenue Portland OR 97204-1093

Advisor Selection Form

Plan Name Cheboygan County, MI 457 DC Plan	Contract Number
--	-----------------

PLAN DOCUMENT PREPARATION

Plan document, plan amendment and plan design consulting	<input checked="" type="checkbox"/> Prepared by The Standard <input type="checkbox"/> Prepared by outside firm: with plan design consulting from The Standard <input type="checkbox"/> Prepared by outside firm: advisor will provide <i>all</i> plan design consulting
--	---

PLAN ADMINISTRATION *Check only one box in each section below*

Client is required to provide all necessary data (including home addresses for participants and their beneficiaries) with each payroll submitted. Any exceptions will not be eligible for 3(16) fiduciary services from The Standard.

Compliance Testing*	<input type="checkbox"/> The Standard: <input type="checkbox"/> IS a 3(16) fiduciary <input type="checkbox"/> IS NOT a 3(16) fiduciary <input checked="" type="checkbox"/> Not Required
Enrollment Alert*	<input type="checkbox"/> The Standard: <input type="checkbox"/> IS a 3(16) fiduciary <input type="checkbox"/> IS NOT a 3(16) fiduciary <input type="checkbox"/> Advisor <input type="checkbox"/> Employer <input checked="" type="checkbox"/> None
Manager of the Approval Process*	<i>Who will review and approve request for distributions, loans, hardships and QDROs?</i> <input checked="" type="checkbox"/> The Standard: <input type="checkbox"/> IS a 3(16) fiduciary <input checked="" type="checkbox"/> IS NOT a 3(16) fiduciary <input type="checkbox"/> Employer
Required Notices*	<i>Required notices will be distributed to participants (and beneficiaries) by:</i> <input type="checkbox"/> The Standard: <input type="checkbox"/> IS a 3(16) fiduciary <input type="checkbox"/> IS NOT a 3(16) fiduciary <input type="checkbox"/> Advisor <input checked="" type="checkbox"/> Employer
Form 5500	<input type="checkbox"/> The Standard: Cannot be the 3(16) fiduciary on form 5500 <input checked="" type="checkbox"/> Not Required

**The plan document must be prepared by The Standard if The Standard is to be a 3(16) fiduciary on these items.*

PARTICIPANT EDUCATION AND ENROLLMENT *Check appropriate box(es) in each section below.*

Map existing balances	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Map existing investment directives	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Map based on future contribution choices that are in affect at Security Benefit (note: includes mapping Portfolio Plus and rebalancing the mapped accounts at takeover based on the mapped future contribution choices).			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Personalized Snapshot	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, a generic snapshot will be provided		
Required if Mainspring Managed plan			
Initial enrollment meeting	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	Meeting type: <input type="checkbox"/> Express <input checked="" type="checkbox"/> Comprehensive		
	Facilitated by: <input type="checkbox"/> The Standard <input checked="" type="checkbox"/> Advisor		
	Enrollment materials: <input type="checkbox"/> Online only <input type="checkbox"/> Easy Enrollment Card <input checked="" type="checkbox"/> Brochure		
Ongoing enrollment meetings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	Meeting type: <input type="checkbox"/> Express <input checked="" type="checkbox"/> Comprehensive		
	Facilitated by: <input type="checkbox"/> The Standard <input checked="" type="checkbox"/> Advisor		
Enrollment logo	<input type="checkbox"/> Employer <input checked="" type="checkbox"/> Advisor <input checked="" type="checkbox"/> The Standard		
Participant statement logo	<input type="checkbox"/> Employer <input checked="" type="checkbox"/> Advisor <input checked="" type="checkbox"/> The Standard		
Education meetings	<input type="checkbox"/> Online <input checked="" type="checkbox"/> Periodic, facilitated by: <input type="checkbox"/> The Standard <input checked="" type="checkbox"/> Advisor		

Advisor Selection Form

PLAN CONSULTING *Check only one box in each section below*

Plan Consulting <ul style="list-style-type: none"> • Plan Design • Operations Consulting 	<i>Who will lead delivery of plan consulting services?</i> <input checked="" type="checkbox"/> Advisor leads consulting; relationship manager provides training and support and <input type="checkbox"/> WILL <input checked="" type="checkbox"/> WILL NOT attend meeting <input type="checkbox"/> Relationship manager leads consulting and WILL attend the meeting
Investment Consulting	<i>Who will lead delivery of investment advisory services?</i> <input checked="" type="checkbox"/> Advisor leads consulting; The Standard provides training and support and <input type="checkbox"/> WILL <input checked="" type="checkbox"/> WILL NOT attend meeting <input type="checkbox"/> The Standard leads consulting and WILL attend the meeting
Plan Review	<i>Who will create and deliver a plan review document?</i> <input type="checkbox"/> Advisor creates and delivers the advisor's plan review document; relationship manager WILL NOT attend meeting <input checked="" type="checkbox"/> Advisor delivers The Standard's plan review document; relationship manager <input type="checkbox"/> WILL <input checked="" type="checkbox"/> WILL NOT attend meeting <input type="checkbox"/> Relationship manager delivers The Standard's plan review document and WILL attend the meeting
Action Plan	<i>Who will create and deliver the action plan?</i> <input checked="" type="checkbox"/> Advisor creates and delivers the advisor's action plan; relationship manager WILL NOT attend meeting <input type="checkbox"/> Advisor delivers The Standard's action plan; relationship manager <input type="checkbox"/> WILL <input type="checkbox"/> WILL NOT attend meeting <input type="checkbox"/> Relationship manager delivers The Standard's action plan and WILL attend the meeting

INVESTMENT ADVISORY SERVICES 3(21) AND 3(38) *Check only one box in each section below*

Investment Advisory Services	<p>For GA plans, The Standard is always the 3(21) investment advisory and the 3(38) investment management fiduciary.</p> <p>For NAV plans, please select advisory services options:</p> <input type="checkbox"/> No advisory services provided by StanCorp Investment Advisers, Inc., or The Standard <input type="checkbox"/> The Standard provides the following fiduciary services as an ERISA 3(21) investment advisor: <ul style="list-style-type: none"> • Investment policy statement • Fund selection and monitoring • QMR (Quarterly Monitoring Report) <p>For selections above, provide name(s) of persons authorized to make decisions as an ERISA 3(38) investment manager:</p> <p>_____</p> <p>_____</p> <input checked="" type="checkbox"/> The Standard provides the following fiduciary services as an ERISA 3(21) investment advisor and as a 3(38) investment manager: <ul style="list-style-type: none"> • Investment policy statement (3(21)) • Fund selection and monitoring (3(21)) • QMR (Quarterly Monitoring Report (3(21)) • Discretionary replacement of funds that fail to meet fund monitoring criteria 3(38)
QMR Delivery	<input type="checkbox"/> Send to employer only <input type="checkbox"/> Send to employer and advisor/TPA at the same time <input checked="" type="checkbox"/> Send to advisor first, then employer <input type="checkbox"/> 3 days later OR <input checked="" type="checkbox"/> 3 weeks later <p>The selections below are not available to plans where The Standard is the 3(21) and/or 3(38) investment management fiduciary:</p> <input type="checkbox"/> Send to advisor only <input type="checkbox"/> No delivery to employer; advisor will provide

AUTHORIZATION

Advisor Printed Name: _____	
Advisor Signature: _____	Date Signed: _____



Standard Retirement Services, Inc.
1100 SW Sixth Avenue Portland OR 97204-1093

Client Information Form

PLAN INSTALLATION INFORMATION REQUEST

Plan Type: 401(k) 401(a) 403(b) 457(b) Nonqualified

Service Type (Full Service, RKO): Full Service

Installation Type (New Plan, Takeover Plan): Takeover Plan

Custodian: The Standard

Service Offering: Non-Managed Managed with Collectives Managed with Portfolio

Retirement Plan Consultant: Bob Burke

Relationship Manager: _____

Regional Investment Advisor (if applicable): _____

1. PLAN SPONSOR INFORMATION

A. Full legal name and address of plan sponsor (the employer who is establishing the plan)

Legal name: Cheboygan County, MI 457 DC Plan

Employer's assumed business name (DBA): _____

Street address: 870 SOUTH MAIN STREET

City, State, ZIP: Cheboygan, MI 49721

Phone: (231) 627-8857 Fax: (231) 627-8881

Plan sponsor website: _____

B. Employer Information

Employer EIN: _____ Fiscal year end: _____ Plan year end: 12/31

Principal State of Business: _____ State of Organization: _____

Type of Business: Government Entity

Form of organization – choose one:

C corporation S corporation Sole Proprietor Partnership

Government entity – has entity elected NOT to be covered under Social Security? Yes No

Limited Liability Company – How is LLC taxed? Partnership Corporation

Church/church group Other (please specify) _____

Tax-exempt 501(c) organization? Yes No If yes, specify type of 501(c): _____

Payroll frequency: _____ Number of payroll locations: _____

Does employer sponsor any other retirement plans? Yes No

If yes, specify plan type: _____

Provider name: _____

Client Information Form

Standard Retirement Services, Inc.
1100 SW Sixth Avenue Portland OR 97204-1093

ORGANIZATIONAL STRUCTURE

OWNER(S) OF THE PLAN SPONSOR		
Name of all persons or organizations with an ownership interest (or controlling interest in the case of nonprofits) in this plan sponsor	Percent ownership	Are any of these persons or organizations related to another person or organization on this list? If yes, indicate the nature of that relationship.
	%	
	%	
	%	
	%	
	%	

A. Does this plan sponsor, or its owner(s), have an ownership interest in another business?

- No
 Yes, but it is less than a 5% interest in a publicly traded company.
 Yes (Please complete Section A of the Additional Ownership Questions below)

B. Will more than one employer participate in this plan?

- No
 Yes (Please complete Section B of the Additional Ownership Questions below)

C. Will any related employer be excluded from this plan?

- No Yes

If yes, specify the name of the related employer and whether it contributes to another plan:

ADDITIONAL OWNERSHIP QUESTIONS

Use additional sheet if needed

A. Identify all businesses in which the plan sponsor or its owner(s) have an ownership interest

Business name	Name(s) of the owner(s) and ownership percentage(s)
	%
	%
	%
	%
	%
	%

B. Identify all participating employers in this plan

Name, address and telephone number of the participating employer	EIN	Name(s) of the owner(s) and ownership percentage(s)	Original effective date of participation
		%	
		%	
		%	
		%	
		%	
		%	

Do all participating employers have the same fiscal year end? Yes No

If no, please explain: _____

Client Information Form

Standard Retirement Services, Inc.
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2. PLAN APPOINTMENTS AND AUTHORIZATIONS

A. Corporate Plan Trustee

Individual Plan Trustee(s) if Self-Trusteed (as marked in the Appointments and Authorizations on the following page)

OR

Company (choose one):

Reliance Trust Company (Fees apply)

1100 Abernathy Road NE, Suite 400

Atlanta, GA 30328

Phone: 404.965.7200

Charles Schwab Trust Company (not available for GA) (Fees apply)

211 Main Street, 14th Floor

San Francisco, CA 94105

Phone: 877.456.0777

Other corporate trustee (insert contact information below)

Contact Name: _____

Title: _____

Mailing Address: _____

City, State, ZIP: _____

Phone: _____ Fax: _____

Email: _____

Online distributions (and loans, if applicable) will be available to participants.

Check here only if the plan sponsor does NOT want The Standard to activate this feature:

DO NOT ACTIVATE

Please specify name of appropriate individual to receive:

Undeliverable participant statements: _____

Fee Invoices: _____

Compliance Information (e.g., 5500s): _____

Client Information Form

Standard Retirement Services, Inc.
1100 SW Sixth Avenue Portland OR 97204-1093

B. Appointments and Authorizations

Online Access						
	Appointments (check all that apply)	PlanNet	PDM (check all that apply)	PRO	CDR (check all that apply)	Loans & Distributions (check all that apply)
Full Legal Name: Joseph Hilliard Title: Advisor Email: jhilliard@retirementplanadvi Phone: 906-293-4933 If not employee, indicate relationship: <input checked="" type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input checked="" type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)
Full Legal Name: Title: Email: Phone: If not employee, indicate relationship: <input type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)
Full Legal Name: Title: Email: Phone: If not employee, indicate relationship: <input type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)
Full Legal Name: Title: Email: Phone: If not employee, indicate relationship: <input type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)
Full Legal Name: Title: Email: Phone: If not employee, indicate relationship: <input type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)
Full Legal Name: Brett Pendleton Title: Director of Group Plan Operations Email: bpendleton@retirementplanadvisors.com Phone: 573-659-4443, x1303 If not employee, indicate relationship: <input checked="" type="checkbox"/> Advisor <input type="checkbox"/> Consulting Firm <input type="checkbox"/> TPA <input type="checkbox"/> Other	<input type="checkbox"/> Trustee <input type="checkbox"/> Plan Sponsor Designee <input type="checkbox"/> Plan Administrator <input type="checkbox"/> Primary Administrative Contact <input type="checkbox"/> Payroll Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/> Access PDM <input type="checkbox"/> Approve EFT funding for payroll file <input type="checkbox"/> Act as Banking Designee <input type="checkbox"/> Receive online participant changes	<input checked="" type="checkbox"/>	<input type="checkbox"/> Review <input type="checkbox"/> Submit	<input type="checkbox"/> Online Access (GOLD) <input type="checkbox"/> Approve Loan and Distribution requests <input type="checkbox"/> Receive email notifications (loans and distributions)

Client Information Form

3. PLAN INFORMATION

A. For takeover plans, please complete prior provider information

<input checked="" type="checkbox"/> Custodian (where assets are held) firm name: <u>Security Benefit</u>	
Contact name: _____	Contact phone number: _____
Email: _____	
<input checked="" type="checkbox"/> Third-party administrator (that does compliance, 5500s) firm name: <u>Security Benefit</u>	
Contact name: _____	Contact phone number: _____
Email: _____	

- B. Does the plan hold employer stock? Yes No
- C. Does the plan have or has it ever had Roth contributions? Yes No
- D. Does the plan currently hold individual brokerage accounts? Yes No
- Are brokerage accounts an ongoing investment option (not available on 403(b) plans) Yes No
- Does the plan wish to add brokerage accounts as an investment option? Yes No
- Does the plan have any other assets that will be held outside The Standard? Yes No
- If yes, please explain: _____

4. METHOD OF FEE PAYMENT (Select desired payment method below)

Fee Type	Deduct from Plan Assets Pro-Rata	Bill Plan Sponsor	Deduct from Participant Account	N/A
Base Plan Administration Fee	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Non-core Service Administration Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Per-Participant Administration Fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Asset-based Fee <small>This fee is always deducted from plan assets with Group Annuity as funding vehicle (SRS is custodian)</small>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Distribution Fee		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Loan Fee (if applicable)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Qualified Domestic Relations Order Fee		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mainspring Managed Participant Fee		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- A. If the Plan Document allows forfeitures to be used to offset plan expenses, apply toward:
- Fees deducted from participant accounts only Fees billed to plan sponsor only
- Apply first to billed and then to deducted fees Apply first to deducted and then to billed fees
- N/A
- B. If the asset-based fee is deducted from plan assets, please select how this should be displayed on participant statements:
- Include in change in value column Include in deductions/credits column
- C. For terminated employees, should participant fees be deducted from affected participant accounts?
- Yes No
- D. Select loan fee frequency (if applicable):
- One time up-front Annual maintenance fee

Note: Mutual fund revenue and any other credits first offset any plan expenses paid from plan assets.
 Check here if you wish to have this money first offset any invoices billed to the employer.

5. REQUESTED PLAN PROVISION CHANGES

Please indicate any plan provision changes requested in conjunction with this plan installation:

Add automatic enrollment provision

Please indicate any other special requests or comments:

6. AUTHORIZATION TO INSTALL PLAN

I authorize Standard Retirement Services, Inc., to install the plan based on the information provided in this Client Information Form.

As an authorized representative of the Plan, I understand and acknowledge that information available on PlanNet, Participant Reports Online and Participant Data Management (collectively "Systems") includes financial and personally identifiable information of plan participants and is confidential. I certify that the individuals named above who have been authorized to receive access to such Systems are personnel who have a legitimate business reason to examine the information. I understand that The Standard assumes no responsibility for the use of the information on the Systems by such individuals (including those individuals who have been authorized at any time and whose authorization has not been removed using the Online Services Access and Authorized contracts form) or for the sharing of any password with individuals who are not authorized. If the employment of one of the individuals granted authorized access privileges terminates, I agree to contact my Standard Account Manager immediately to revoke access privileges. I understand that at least one individual must be authorized for PlanNet in order to approve distributions. I understand that the authorized Banking Designee will have the ability to set up and maintain bank account information for the Plan using the Participant Data Management Application.

Further, pursuant to applicable state or federal electronic transaction laws, as an authorized representative of the Plan I consent to sending and receiving electronic records and to the use of electronic signatures. This consent applies to information, documents including but not limited to contracts, policies, plan documents, summary plan descriptions and amendments, forms, applications statements, or other communications made or exchanged under any plans administered by The Standard. I understand that I will need web browser software and Adobe® Reader® software on a computer capable of accessing the Internet and a valid email address to access and retain those electronic records. I understand that I may request a paper version of any of the electronically furnished documents at any time and The Standard will provide that document. There may be a charge for a paper version of certain documents. I will inform The Standard if the designated e-mail address changes or if I prefer to receive communications at a different e-mail address. In addition, I may withdraw this consent at any time by notifying my Standard account manager that I no longer consent to sending and receiving electronic records or to the use of electronic signatures. I understand that The Standard may choose to offer additional on-line services in the future that it will provide under terms and conditions other than or in addition to those described above, and as a condition of accessing or receiving those additional services, I may be asked to agree to different or additional terms of use.

Employer Signature _____ Date _____