



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

**Finance/Business Meeting
February 12, 2019
9:30 a.m.**

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation/Pledge of Allegiance**
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. SRR-2020 MDOT Annual Application – Resolution #19-03
 - E. Michigan Veterans Affairs Agency's County Training Reimbursement
 - F. Top O Michigan Outboard Racing Club Request for Waiver of "No Wake"
 - G. Correspondence
 1. Bay County Resolution for a Revision of Medicare Prescription Drug Bill of 2003
 2. Jackson County Resolution in Opposition of the MI Indigent Defense Commission
 - H. Minutes:
 1. Organizational Meeting 1/2/19, Finance/Business Meeting 1/8/19 & Committee of the Whole Meeting 1/22/19
 2. NCCMH – 12/20/18
 3. City Council Meetings – 12/11/18, 1/8/19
 4. Health Board Meeting – 12/18/18
 5. County Road Commission – 12/20/18, 1/3/19, County Public Hearing 12/20/18 & Organizational Meeting 1/3/19
 6. County Fair – 12/3/18
 7. NEMCOG – 12/20/18
 8. NEMCSA – 12/7/18
 9. Planning Commission – 12/5/18, 12/19/18 & 1/2/19
 10. ZBA – 8/22/18 & 9/26/18
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Fair – Michigan Monster Truck Shootout Agreement
 - B. Zoning Amendment Ordinance #150 – Amend Cheboygan County Zoning Ordinance No. 200 relative to Solar Energy Systems
 - C. Zoning Amendment Ordinance #151 – Amend Cheboygan County Zoning Ordinance No. 200 relative to Indoor Storage Facilities and Special Use Permit Procedures and Standards
 - D. Zoning Amendment Ordinance #152 – Rezoning property in Tuscarora Township from Agriculture and Forestry Management to Residential Development
 - E. 2019 Sheriff Patrol Vehicles Purchase Proposal
 - F. MGT of America Inc.: County Wide Central Service Indirect Cost Plan Agreement FY 2018-2020

G. Resolution #19-04 – to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities - CCE 911 Radio Project

13. Citizens Comments

14. Board Member Comments

15. CLOSED SESSION – Pursuant to MCL 15.268(h) Attorney Client Privilege Correspondence

16. Adjourn to the Call of the Chair

CHEBOYGAN COUNTY FINANCE REPORT FEBRUARY 2019

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 2/12/19

FINANCE TOTAL \$142,275.95

PREPARED BY: DEBI KUCZYNSKI

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. BCI CONSTRUCTION LLC	100,000.00		
2. NORTHERN LAKES ECONOMIC	42,275.95		
TOTAL ALL CLAIMS	142,275.95		

CHEBOYGAN COUNTY PREPAIDS REPORT JANUARY 2019

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	1,453,643.16
MINUS JANUARY FINANCE	\$	136,847.30
TOTAL PREPAIDS	\$	1,316,795.86

FINANCE CLAIMS FOR JANUARY PAID ON CHECK #177790 & 177791 DATED 1/8/19.
PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
01/02/2019	1	66166	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	28,550.42
01/02/2019	1	66167	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	172.00
01/02/2019	1	66168	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	27,257.77
01/02/2019	1	66169	TUSCARORA	TUSCARORA TOWNSHIP	TR CASH REFUND 161-H25-000-027-00 PROPER	7.87
01/03/2019	1	66170	REF-TREA	LESLIE & KATHERINE WEAVER	TR CASH REFUND 104-009-200-001-03 - OVER	101.62
01/03/2019	1	66171	REF-CLERK	MARTY BRUDER	CC CASH REFUND 18-5573-FH PEO V MARTY B	11.86
01/08/2019	1	66172	MAC-WCF	MAC WORKERS COMP FUND	PR 2019 1ST QTR BILLING - MEMBER 730	25,246.48
01/08/2019	1	66173	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS PERMITS (15 RENEWAL	1,703.00
01/08/2019	1	66174	REF-TREA	CHEBOYGAN COUNTY CLERK	TR CASH REFUND - NAME CHANGE RECEIPTED I	186.00
01/11/2019	1	66175	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES JAN 2019	1,412.45
01/11/2019	1	66176	CHIM K	KIM CHIMNER	PR REFUND UNION DUES. NO LONGER IN UNIO	40.65
01/11/2019	1	66177	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES JAN 2019	156.00
01/11/2019	1	66178	FOPLC	FRATERNAL ORDER OF POLICE	PR SHERIFF UNION DUES JAN 2019	602.00
01/11/2019	1	66179	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES JAN 2019	648.30
01/11/2019	1	66180	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J. FAIRC	186.90
01/11/2019	1	66181	MISDU	MISDU	PR 913080283 DONALD D. BEDELL PAID 1/11	194.71
01/11/2019	1	66182	MISDU	MISDU	PR 912856424 PAUL ALLEN MORSE PAID 1/11	109.66
01/11/2019	1	66183	SLG	SHERMETA LAW GROUP	PR TINA M. GONSER JEWELL #15-5314-GC PAI	75.00
01/11/2019	1	66184	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/5/19	12.00
01/11/2019	1	66185	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMPENSATION PE	186.51
01/11/2019	1	66186	ANTK J	JOSEPH ANTKOVIK	CC REST# 02-2546-FH SOVA, DAVID	7.18
01/11/2019	1	66187	BLAN C	CLAYTON BLANCHARD	CC REST# 89-0225-FH LAYNE, DANNY	20.00
01/11/2019	1	66188	BORG W	WILLIAM BORGERDING	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66189	BURE F	FARM BUREAU INSURANCE	CC REST# 06-3503-FH BODA, ALAN	100.00
01/11/2019	1	66190	CALCITE	CALCITE CREDIT UNION	CC REST# 10-4231-FH BARBANI, JASON	25.00
01/11/2019	1	66191	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 04-2874-FH STEMPKY, BRENT	75.00
01/11/2019	1	66192	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 07-3726-FH ECKLOFF, DEREK	8.33
01/11/2019	1	66193	CNB	CITIZENS NATIONAL BANK	CC REST# 04-2937-FH BROWN, HEATHER	10.00
01/11/2019	1	66194	COLE P	PAMELA COLEMAN	CC REST# 97-1713-FH ROCHESTER, STUART	250.00
01/11/2019	1	66195	DRIE J	JOYCE CARLSON-DRIER	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66196	DYKS B	BRITTANY MARSHALL	CC REST# 11-4339-FH MCELHINEY, STEVEN	10.00
01/11/2019	1	66197	ELEN V	VERNA ELENBAAS	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66198	ELLI M	MARK H. ELLIOTT	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66199	FISH K	KURT FISHER	CC REST# 08-3902-FC PROCKNOW, RAMON	100.00
01/11/2019	1	66200	FLON P	PAMELA FLONES	CC REST# 97-1713-FH ROCHESTER, STUART	250.00
01/11/2019	1	66201	FLYN M	MR. OR MRS. MICHAEL FLYNN	CC REST# 15-5099-FH WALTERS, KILEY	50.00
01/11/2019	1	66202	GIBBONS	KEVIN GIBBONS	CC REST# 05-3264-FH ROBINSON JR, RICHARD	20.00
01/11/2019	1	66203	GOHE D	DONALD OR JEAN GOHESKI	CC REST# 13-4687-FH WOODS, SUSAN	500.00
01/11/2019	1	66204	HEAT G	GERALD HEATH	CC REST# 09-4106-FH WAGNER, SONYA	200.00
01/11/2019	1	66205	HINK G	GREGORY HINKLEY	CC REST# 18-5587-FH NEELIS, JOSEPH	86.66
01/11/2019	1	66206	JOHN JA	E JAMES JOHNSON	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66207	JULL D	DAVID OR DIANE JULLETTE	CC REST# 17-5351-FH JULLETTE, AARON	40.00
01/11/2019	1	66208	KELL D	DAVID KELLOGG	CC REST# 18-5564-FH MCQUAID, KAMRON	5.00
01/11/2019	1	66209	LAHA R	ROGER LAHAIE	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66210	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 09-4108-FC CALLEAUX, DAVID	200.00
01/11/2019	1	66211	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-3006-FH LONCOUR, KEVIN	75.00
01/11/2019	1	66212	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-2958-FH NOBLE, JASON	50.00
01/11/2019	1	66213	LEIG E	ENZO LEIGHIO	CC REST# 11-4422-FC EVANS, RICHARD	240.00
01/11/2019	1	66214	LEIG E	ENZO LEIGHIO	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
01/11/2019	1	66215	LOWN J	JENNIFER LOWNSBERRY	CC REST# 10-4141-FH WILSON, TRAVIS	100.00
01/11/2019	1	66216	MCKE K	KENNETH MCKERVEY	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66217	MCLAREN-PE	MCLAREN NORTHERN MICHIGAN	CC REST# 17-5422-FH MERCHANT, DONNA	2,000.00
01/11/2019	1	66218	MDHHS	STATE OF MICHIGAN	CC REST# 16-5213-FH ANTILLA, WILLIAM	25.00
01/11/2019	1	66219	MDHHS	STATE OF MICHIGAN	CC REST# 18-5613-FH HOPKINSON, SANDRA	75.00
01/11/2019	1	66220	MILL H	HOLLY MILLER	CC REST# 17-5358-FH PETERS, RANDY	50.00
01/11/2019	1	66221	MILL J	JACOB MILLER	CC REST# 17-5358-FH PETERS, RANDY	25.00
01/11/2019	1	66222	MOOD N	NATALIE MOODY-BROWN	CC REST# 05-3300-FH ROMINE, JOSHUA	100.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 01/01/2019 - 01/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/11/2019	1	66223	NAS	NORTHLAND AUTO SALES	CC REST# 09-4069-FH SERRA, JOSEPH	900.00
01/11/2019	1	66224	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST# 08-3779-FH JOHNSON, VICKY	200.00
01/11/2019	1	66225	NEXTDOOR	NEXT DOOR FOOD STORE	CC REST# 14-4934-FH CRAWFORD, BRANDON	200.00
01/11/2019	1	66226	PARKSIDE	PARKSIDE INN	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
01/11/2019	1	66227	RACI D	DENNIS OR CONNIE RACINE	CC REST# 04-3023-FH KELLEY, THERESA	50.00
01/11/2019	1	66228	REF-CLERK	MARTY BRUDER	CC CASH REFUND #18-5573-FH PEO V MARTY B	48.00
01/11/2019	1	66229	ROBE C	FLORENCE ROBERTS	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66230	ROCH S	STUART ROCHESTER	CC REST# 16-5197-FH ROSE II, STEVEN PAUL	15.00
01/11/2019	1	66231	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 10-4231-FC BARBANI, JASON	25.00
01/11/2019	1	66232	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 14-4904-FH HARTLEY, CRYSTAL	50.00
01/11/2019	1	66233	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 16-5315-FH BUNKER, PAUL	25.00
01/11/2019	1	66234	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5626-FH CARTER-LOY, ISAAC	25.00
01/11/2019	1	66235	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 16-5245-FH CONNERS, CONRAD	3.34
01/11/2019	1	66236	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 08-3854-FH ECKLOFF, DEREK	8.34
01/11/2019	1	66237	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 13-4726-FH HOLLOPETER, MAIGAN	10.00
01/11/2019	1	66238	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 16-5242-FH QUINTANILLA, CASSAND	10.00
01/11/2019	1	66239	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5434-FH SCHOOLCRAFT, MICHAEL	75.00
01/11/2019	1	66240	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5387-FH WALKER, MATTHEW	10.00
01/11/2019	1	66241	SCH S	SHARON SCHALOW	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66242	SEARS	SEARS HOLDINGS	CC REST# 03-2716-FH RILEY, TIFFANY	50.00
01/11/2019	1	66243	SMIT C	CHARLES SMITH JR	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66244	SMITH JL	JAMES OR LAURA SMITH	CC REST# 18-5564-FH MCQUAID, KAMRON	10.00
01/11/2019	1	66245	SPRA R	ROBERT SPRAY	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66246	SUPERIOR	SUPERIOR VENDING	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
01/11/2019	1	66247	TERR E	ECTON TERREBONNE	CC REST# 06-3534-FC POPE, ROBERT	50.00
01/11/2019	1	66248	THIG	THE HANOVER INSURANCE GROUP	CC REST# 03-2854-FH SOUTHWELL, JUDY	100.00
01/11/2019	1	66249	TUCK G	GARY TUCKER	CC REST# 15-5020-FH LIETAERT, MASON	26.50
01/11/2019	1	66250	VANH J	JEFFREY VANHOORNE	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66251	WALMART	WALMART	CC REST# 13-4756-FH ATKINSON, ERIC	65.35
01/11/2019	1	66252	WALMART	WALMART	CC REST# 04-2937-FH BROWN, HEATHER	10.00
01/11/2019	1	66253	WALMART	WALMART	CC REST# 17-5379-FH WILHELM, THOMAS	7.50
01/11/2019	1	66254	WALMART	WALMART	CC REST# 18-5521-FH PANICALI, AMANDA	15.00
01/11/2019	1	66255	WENG R	ROBERT WENGER	CC REST# 02-2546-FH SOVA, DAVID	7.14
01/11/2019	1	66256	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
01/14/2019	1	66257	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 4TH QTR 2018 COLLECTION	497.08 V
01/14/2019	1	66258	CHA-EM-ISD	CHARLEVOIX-EMMET ISD	TR CURRENT TAX COLLECTED BY COUNTY	14,474.05
01/14/2019	1	66259	CITI	CITI STREET	PR CHEB CTY JUDGE RETIREMENT PE 1/5/19	700.00
01/14/2019	1	66260	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY	252,804.97
01/14/2019	1	66261	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY	132,468.22
01/14/2019	1	66262	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED	218.00
01/14/2019	1	66263	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	18,899.61
01/14/2019	1	66264	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	239,437.62
01/14/2019	1	66265	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 4TH QTR COLLECTION 2018 - (LOCA	467.08
01/14/2019	1	66266	NUNDA	NUNDA TOWNSHIP	TR CASH REFUND 251-025-100-059-00-JOHN M	169.74
01/15/2019	1	66267	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 FEB 2019	2,588.04
01/15/2019	1	66268	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0012 FEB 2019	1,346.83
01/15/2019	1	66269	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 FEB 2019	37.92
01/15/2019	1	66270	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 FEB 2019	3,287.24
01/15/2019	1	66271	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0020 FEB 2019	12.06
01/15/2019	1	66272	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0021 FEB 2019	185.20
01/15/2019	1	66273	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 FEB 2019	1,146.27
01/15/2019	1	66274	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 FEB 2019	17.25
01/15/2019	1	66275	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 FEB 19	382.49
01/15/2019	1	66276	BEE T A	ANDREW BEETHEM	PC RESTITUTION #8004404 - CHRISTOPHER HA	40.00
01/15/2019	1	66277	BEE T A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON, CHRISTOP	80.00
01/15/2019	1	66278	BURE F	FARM BUREAU INSURANCE	PC RESTITUTION #9004447 ST AMOUR, KURK W	50.00
01/17/2019	1	66279	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 G001 FEB 2019	98,694.36
01/17/2019	1	66280	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 C001 FEB 2019	1,485.54
01/17/2019	1	66281	BOND-CLERK	RICHARD LEE BOHANNON	CC BOND# 18-5669-FH PEO V BOHANNON	10,000.00
01/17/2019	1	66282	CLERK	CHEBOYGAN COUNTY CLERK	CC REST# 18-5669-FH BOHANNON, RICHARD -	1,043.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/17/2019	1	66283	CLERK	CHEBOYGAN COUNTY CLERK	CC REST# 18-5634-FH SABALA, ELIZABETH -	500.00
01/17/2019	1	66284	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE JAN 2019	3,523.89
01/17/2019	1	66285	MESC	STATE OF MICHIGAN	PR 4TH QTR 2018 UNEMPLOYMENT TAXES	2,149.51
01/17/2019	1	66286	REF-CLERK	KAREN BOHANNON	CC CASH REFUND #18-5573-FH PEO V RICHARD	360.00
01/17/2019	1	66287	BIG BEAR	BIG BEAR ADVENTURE	DC REST# 18-0860-SM MATLACK, IYZIK MAKWA	34.19
01/17/2019	1	66288	FERRELL	FERRELL GAS COMPANY	DC REST# 13-0970-SD SKIDMORE, MELISSA DA	200.00
01/17/2019	1	66289	HALL JO	JOSHUA HALL	DC REST# 17-0130-FY LENNON JR, ANDREW W	100.00
01/17/2019	1	66290	LAND A	ALEX LANDA	DC REST# 16-0395-FY BROWN, HERBERT DANI	1,000.00
01/17/2019	1	66291	MUIA	MI UNEMPLOYMENT INS AGENCY	DC REST# 05-0565-SM STEC, CHRISTOPHER JO	37.00
01/17/2019	1	66292	NSAC	NORTH STRAITS ANIMAL CLINIC	DC REST# 18-0741-FY STILSON, MARY LIN	704.00
01/17/2019	1	66293	WALMART	WALMART	DC REST# 18-0178-SM PARR, ANTHONY SCOTT	10.00
01/17/2019	1	66294	WALMART	WALMART	DC REST# 18-0678-SM ORMSBEE, ANGELA ROSE	485.06
01/17/2019	1	66295	WALMART	WALMART	DC REST# 18-0711-SM GERACI, BRIANNA LYNN	36.74
01/22/2019	1	66296	BEET A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON	40.00
01/23/2019	1	66297	FOC	FRIEND OF THE COURT	CC BOND# 05-5657-DS GOGA V CHARBONEAU	500.00
01/24/2019	1	66298	BEET A	ANDREW BEETHEM	PC REST# 8004401 HARMON	40.00
01/24/2019	1	66299	CITI	CITI STREET	PR CHEB CTY JUDGE RETIREMENT PE 1/19/19	700.00
01/24/2019	1	66300	MISC	MICHIGAN EDUCATION TRUST	PR EMPLOYEE DEDUCTION CONTRACT #19-0G500	150.00
01/24/2019	1	66301	MISDU	MISDU	PR 913080283 DONALD D. BEDELL PAID 1/25	194.71
01/24/2019	1	66302	MISDU	MISDU	PR 912856424 PAUL ALLEN MORSE PAID 1/25	109.66
01/24/2019	1	66303	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J. FAIRC	186.90
01/24/2019	1	66304	SLG	SHERMETA LAW GROUP	PR TINA M. GONSER JEWELL #15-5314-GC PA	75.00
01/24/2019	1	66305	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/19/19	12.00
01/24/2019	1	66306	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMPENSATION PE	186.51
01/29/2019	1	66307	CHA-EM-ISD	CHARLEVOIX-EMMET ISD	TR CURRENT TAX COLLECTED BY COUNTY	233,213.32
01/29/2019	1	66308	COP	COP ISD	TR CURRENT TAX COLLECTED BY COUNTY	385,145.53
01/29/2019	1	66309	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY	261,424.89
01/29/2019	1	66310	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	28,153.99
01/29/2019	1	66311	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	18.00
01/29/2019	1	66312	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	434,900.81
01/29/2019	1	66313	REF-CODE	WHITE PINES ELECTRIC INC.	CD PARTIAL REFUND - FLOREK - PERMIT AMEN	55.00
01/31/2019	1	66314	BEET A	ANDREW BEETHEM	PC RESTITUTION #8004404 HARMON, CHRISTOP	40.00
01/31/2019	1	66315	REF-CLERK	MDOC-CFA	CC CASH REFUND #94-4676-DL DITTA, LEVI -	28.50
01/31/2019	1	66316	WALMART	WALMART	PC RESTITUTION #18008768 - JORDAN MATTHE	37.63
01/31/2019	1	66317	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE JAN 19	657.30
01/31/2019	1	66318	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL JAN 19	130.00
01/31/2019	1	66319	MCP	MACKINAW CITY POLICE	DC OUIL ASSESSMENT JAN 19	63.00
01/31/2019	1	66320	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER JAN 19	54,157.50
01/31/2019	1	66321	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC ORDINANCE FEES JAN 19	250.00
01/31/2019	1	66322	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES JAN 1	5,021.06
01/31/2019	1	66323	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES JAN	16,508.49
01/31/2019	1	66324	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND JAN	6.00
01/31/2019	1	66325	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JAN 19	503.26
01/31/2019	1	66326	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JAN 19	1,233.13
01/31/2019	1	66327	TUSCARORA	TUSCARORA TOWNSHIP	CC OUIL REIMBURSEMENT #18-5669-FH PEO V	100.00
01/31/2019	1	66328	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE JAN 19	268.68

1 TOTALS:
 Total of 163 Checks: 2,307,469.05
 Less 1 Void Checks: 497.08
 Total of 162 Disbursements: 2,306,971.97

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
01/01/2019	2	177723	AIRPORT	AIRPORT AUTHORITY, CHEBOYGAN	FN 2019 TOTAL APPROPRIATION	80,000.00
01/01/2019	2	177724	CAVI C	CAMERON CAVITT	FN DRAIN COMMISSION 4TH QUARTER PMT	250.00
01/01/2019	2	177725	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN 1ST QUARTER APPROPRIATION	3,125.00
01/01/2019	2	177726	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	FN 1ST QUARTER APPROPRIATION	40,013.25
01/01/2019	2	177727	DH #4	DISTRICT HEALTH DEPT #4	FN 1ST QUARTER PMT	59,213.75
01/01/2019	2	177728	GRAN J	JAMES H GRANGER	FN 1ST QUARTER PMT	250.00
01/01/2019	2	177729	NCCMH	NORTH COUNTRY COMMUNITY	FN 1ST QUARTER PMT	27,998.75
01/01/2019	2	177730	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER JAN 2019	11,783.67
01/01/2019	2	177731	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGE JAN 2019	735.44
01/02/2019	2	177744	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR MONTHLY PAYMENT JAN 2019	26,488.83
01/02/2019	2	177745	EMMET CTY	EMMET COUNTY	TR MONTHLY PAYMENT JAN 2019	2,100.08
01/02/2019	2	177746	OAA	ONAWAY AREA AMBULANCE	TR MONTHLY PAYMENT JAN 2019	1,284.50
01/02/2019	2	177747	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT JAN 2019	48,333.33
01/02/2019	2	177748	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT JAN 2019	4,991.00
01/03/2019	2	177754	CREATE CAB	CREATIVE CABINETRY LLC	PC DESK & 3 TABLES	2,312.50
01/03/2019	2	177755	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 0216832	62.00
01/03/2019	2	177756	DANI K	KAREN DANIEL	DHS BOARD MEETING 12/27/18	48.72
01/03/2019	2	177757	DEKETO	DEKETO LLC	ROD LICENSE ENHANCEMENT (527 DOCUMENTS)	1,054.00
01/03/2019	2	177758	DUES	UNITED COUNTY OFFICERS ASS'N	CR MEMBERSHIP DUES-JAMES GRANGER, CHEBOY	110.00
01/03/2019	2	177759	DUES	MACAO	AD JEFFERY LAWSON - MI ASSOC OF CTY ADM	190.00
01/03/2019	2	177760	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES FOR DRUG COUR	159.40
01/03/2019	2	177761	MEMBER	NMCOA TREASURER	CD NMCOA MEMBERSHIP DUES 2019 - CHASE, C	300.00
01/03/2019	2	177762	MGT	MGT OF AMERICA INC	FN FY 2017 COST ALLOCATION PLAN	7,000.00
01/03/2019	2	177763	NACO	NACO	BOC MEMBERSHIP DUES 2019 10/26/18	523.00
01/03/2019	2	177764	NEMCOG	NEMCOG	AD FY 2019 MEMBERSHIP DUES 10/1/18 - 9/3	11,231.49
01/03/2019	2	177765	REGISTER	MI ASSOCIATION OF COUNTY CLERKS	CR 2019 DUES - K. BREWSTER - M.A.C.C.	225.00
01/03/2019	2	177766	REGISTER	MI ASSOCIATION OF REGISTER OF DEEDS	CR MEMBERSHIP DUES - K. BREWSTER (DAWN	275.00
01/03/2019	2	177767	REGISTER	UCOA	CR MEMBERSHIP DUES - K. BREWSTER	110.00
01/03/2019	2	177768	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD 3RD INSTALLMENT OF 3 FOR PERIOD 7/1/1	46,162.25
01/03/2019	2	177769	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 12/27/18	50.90
01/03/2019	2	177770	SOM-FIA	STATE OF MICHIGAN	PC ADCF PAYMENTS 2019	1,176.49
01/03/2019	2	177771	SOM-NOT	STATE OF MICHIGAN	CR NOTARY FEE FOR DAWN M. REO	10.00
01/03/2019	2	177772	TASC	TASC	PR TASC ID 4500-9580-0113 11/17/18	1,499.00
01/03/2019	2	177773	TASC	TASC	PR TASC ID 4500-9580-0113 11/17/18	1,499.00
01/08/2019	2	177775	ALLPHASE	ALL-PHASE	MA SUPPLIES - U-BEND T8, U-BEND SOCKET B MA SUPPLIES - FLUOR LAMP, LED T8 4" TUBE	108.10 312.53 <hr/> 420.63
01/08/2019	2	177776	APEX	APEX SOFTWARE	EQ SKETCHING SOFTWARE - ANNUAL MAINTENAN	940.00
01/08/2019	2	177777	FLEETWOOD	FLEETWOOD INN & SUITES	CF JUDGES ROOM 8/8/18- 8/9/18	76.59
01/08/2019	2	177778	HEMMER	RALPH HEMMER	PZ ZONING BOARD OF APPEALS MTG 12/26/18	56.35
01/08/2019	2	177779	INK & TONE	INK & TONER ALTERNATIVE	DC HP TONER HIGH YIELD BLACK	74.99
01/08/2019	2	177780	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES #18008746 MCFA	175.00
01/08/2019	2	177781	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP DEC 2018	100.79
01/08/2019	2	177782	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH DEC 2018	50.00
01/08/2019	2	177783	MAPLE	MAPLE CLINIC OF TRAVERSE CITY INC	PC TRIAL COURT APPT ATTY - #17008655 - W	1,500.00
01/08/2019	2	177784	OFF DEPOT	OFFICE DEPOT	EQ OFFICE SUPPLIES - DESKPAD, PENS, MECH EQ OFFICE SUPPLIES - TAPE MEASURE	41.21 12.59 <hr/> 53.80
01/08/2019	2	177785	PNC VISA	PNC BANK	FN CREDIT CARD CHARGES THROUGH 12/19/18	5,888.76
01/08/2019	2	177786	PNC VISA	VOID		
01/08/2019	2	177787	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT DEC 2018	45.00
01/08/2019	2	177788	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT DEC 2018	45.00
01/08/2019	2	177789	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT DEC 2018	45.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 01/01/2019 - 01/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/08/2019	2	177790	BCI	BCI CONSTRUCTION LLC	AD SDJ EXPANSION PROJECT	108,912.75
01/08/2019	2	177791	KUJAWA	KUJAWA CONSTRUCTION	AD SD - STORAGE BUILDING PAYMENT #7	27,934.55
01/09/2019	2	177792	ACPS	AUTO CENTER PIT STOP	CD 4 NEW TIRES - JEEP COMPASS	468.20
01/09/2019	2	177793	DUES	N.M.E.D.A.	EQ 2019 DUES - NORTHERN MICHIGAN EQUALIZ	60.00
01/09/2019	2	177794	DUES	FOCA	FOC 2019 FOCA DUES FOR FRIENDS	375.00
01/09/2019	2	177795	FOCA	FRIEND OF THE COURT ASSOCIATION	FOC FOCA DUES 2019	200.00
01/09/2019	2	177796	GEWY	YOUNG, GRAHAM & WENDLING PC	AD LEGAL SERVICES THROUGH 12/31/18	4,139.21
01/09/2019	2	177797	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 1/8/19	4.06
					BOC COMMISSIONER MILEAGE 1/2/19	4.06
						<u>8.12</u>
01/09/2019	2	177798	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 1/8/19 + 3 MEET	89.02
					BOC COMMISSIONER MILEAGE 1/2/19	30.16
						<u>119.18</u>
01/09/2019	2	177799	MEMBER	MI ASSOCIATION OF COUNTY TREASURERS	TR MACT MEMBERSHIP DUES 2019	700.00
01/09/2019	2	177800	MEMBER	UCOA - UNITED COUNTY OFFICERS ASSOC	TR UNITED COUNTY OFFICERS ASSOCIATION 20	110.00
01/09/2019	2	177801	MEMBER	MI ASSOC OF EQUALIZATION DIRECTORS	EQ 2019 MEMBERSHIP DUES- E.ZABIK-CHEBOYG	100.00
01/09/2019	2	177802	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/8/19	5.22
					BOC COMMISSIONER MILEAGE 1/2/19	5.22
						<u>10.44</u>
01/09/2019	2	177803	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES - LETTER & LEGAL SIZE	67.50
					PA OFFICE SUPPLIES - CLOROX WIPES	39.21
					PR MAHOGANY DESK, 3 & 4 SHELF BOOK CASES	1,568.97
						<u>1,675.68</u>
01/09/2019	2	177804	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER BALANCE DUE JAN 19	501.33
01/09/2019	2	177805	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 1/2/18	4.06
					BOC COMMISSIONER MILEAGE 1/8/19	4.06
						<u>8.12</u>
01/09/2019	2	177806	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 1/2/19	29.00
					BOC COMMISSIONER MILEAGE 1/8/19 + 4 MEET	159.75
						<u>188.75</u>
01/09/2019	2	177807	WARF S	STEVE WARFIELD	BOC COMMISISONER MILEAGE 1/2/19	38.28
					BOC COMMISSIONER MILEAGE 1/8/19	38.28
						<u>76.56</u>
01/09/2019	2	177808	ACH	ADVANCED CORRECTIONAL HEALTHCARE	SDJ IBUPROFIN	17.20
					SD 4TH QTR BILLING CREDIT & ON SITE SERV	8,279.89
						<u>8,297.09</u>
01/09/2019	2	177809	BROW K	KENDRA BROWN	DHS CC# 4353197 12/7/18 - 12/20/18	241.36
01/09/2019	2	177810	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 015662	46.28
01/09/2019	2	177811	TAYL J	JESSICA TAYLOR	DHS CC# 1416188 12/7/18 - 12/20/18	241.36
01/09/2019	2	177812	TAYL J	JESSICA TAYLOR	DHS CC# 1416188 12/21/18 - 1/3/19	241.36
01/09/2019	2	177813	VANS M	MELISSA VANSCHOTEN	DHS CC# 20554812 11/26/18 - 11/30/18	86.20
01/09/2019	2	177814	VANS M	MELISSA VANSCHOTEN	DHS CC# 20554812 12/1/18 - 12/9/18	155.16

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/09/2019	2	177815	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 12/1- 12/31/18	959.96
01/10/2019	2	177816	AIRPORT	AIRPORT AUTHORITY, CHEBOYGAN	SRR LEASE AGREEMENT JAN 2019	1,500.00
01/10/2019	2	177817	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 1ST QTR ALLOCATION JAN-MAR 2019	114,777.50
01/10/2019	2	177818	COUT M	MIKE COUTURE	SRR COPY OF CRASH REPORT FOR BUS# 318 -	5.00
01/10/2019	2	177819	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - EXPANDING FILES, P	49.76
01/10/2019	2	177820	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE AGREEMENT JAN 2	600.00
01/10/2019	2	177821	SOM-NOT	STATE OF MICHIGAN	DC NOTARY APPLICATION FOR MARIAH WINTERS	10.00
01/10/2019	2	177822	SPARTAN	SPARTAN STORES LLC	CC MISC CHARGES FOR JURORS - COFFEE, CRE	46.28
01/10/2019	2	177823	AT&T/SBC	AT&T	CCM GAS PUMP MODEM ACCT# 23162733618012	58.29
01/10/2019	2	177824	BRIGHT GUY	BRIGHT GUY	SD SMART CHARGE BRACKET & MICRO USB CHAR	25.31
01/10/2019	2	177825	CAR-SD	CARQUEST AUTO PARTS	SD WIPERS	39.92
01/10/2019	2	177826	CARD	CARDMEMBER SERVICE	SD CARD SERVICES THROUGH 12/26/18	676.38
01/10/2019	2	177827	DH #4	DISTRICT HEALTH DEPT #4	SDJ NURSE VISIT - NOV 2018	375.00
01/10/2019	2	177828	EDEN	EDEN K9 CONSULTING & TRAINING CORP	SD K9 TRACKING PROGRAM	348.00
01/10/2019	2	177829	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH DEC 2018	50.00
01/10/2019	2	177830	MOD PHAR	MODERN PHARMACY	SDJ INMATE MEDICATIONS DEC 2018	82.35
01/10/2019	2	177831	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING FOR DRUG COURT PARTI	520.00
01/10/2019	2	177832	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - PRINTER CARTRIDGE	62.95
01/10/2019	2	177833	ROWLEYS	ROWLEYS WHOLESALE	SD 4 TIRES	487.16
01/10/2019	2	177834	SALVATION	SALVATION ARMY	CC DGC SUPERVISION FEES - BALANCE DUE	600.00
01/10/2019	2	177835	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES DEC 2018	8,884.62
01/10/2019	2	177836	STELLAR	STELLAR SERVICES	SDJ INMATES SUPPLIES - INDIGENT KITS	7.26
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	855.57
					SDJ INMATES SUPPLIES - INDIGENT KITS	7.26
					SDJ INMATES SUPPLIES - COMMISSARY ORDERS	929.63
						<u>1,799.72</u>
01/10/2019	2	177837	WHEELER	WHEELER MOTORS INC	CD ESCAPE #19 - OIL CHANGE, ROTATE TIRES	40.96
					SD PLUGS/WIRES - 2016 FORD UTILITY POLIC	191.45
					SD OIL CHANGE - 2017 FORD POLICE INTERCE	16.95
					SD OIL CHANGE/ BULB - 2010 CHEVROLET TRA	44.15
					SD TIRE MOUNT & BALANCE - 2018 CHEVROLET	44.00
					SD OIL CHANGE/BULB - 2015 FORD UTILITY P	34.89
					SD OIL CHANGE - 2017 FORD POLICE INTEREC	16.95
					SD TIMING CHAINS - 2010 CHEVROLET TRAVER	1,177.48
					SD PADS/ROTORS - 2015 FORD UTILITY POLIC	478.98
						<u>2,045.81</u>
01/10/2019	2	177838	WHEELER	VOID		
01/11/2019	2	177839	CARNATION	CARNATION RESTAURANT	SDJ INMATE MEALS (6999 MEALS & GATORADE/	24,008.84
01/11/2019	2	177840	PRESIDIO	PRESIDIO NETWORKED SOLUTIONS LLC	SD SECURITY SYSTEM - QUOTE# 200341882713	995.00
					SD SECURITY SYSTEM - QUOTE# 200341882713	13,350.00
						<u>14,345.00</u>
01/11/2019	2	177841	SURV G	GRANGER SURVEYING	EQ REMONUMENTATION ADMINISTRATION - 201	975.00
01/11/2019	2	177842	SURV G	GRANGER SURVEYING	EQ REMONUMENTATION CORNERS (14) - 2018 G	420.00
01/11/2019	2	177843	AT&T/SBC	AT&T	SD MONTHLY PHONE SERVICE ACCT# 231627315	239.16
01/11/2019	2	177844	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD 2019 DUES 11/6/18	750.00
01/11/2019	2	177845	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 1/5/1	165,224.09
01/11/2019	2	177846	VANS M	MELISSA VANSCHOTEN	DHS CC# 20554812 12/9/18 - 12/24/18	104.04
01/11/2019	2	177847	VANS M	MELISSA VANSCHOTEN	DHS CC# 20554812 12/10/18 - 12/23/18	241.36
01/11/2019	2	177848	WOE	WILLIAMS OFFICE EQUIPMENT	AD COPIER TONER CARTRIDGE	185.00
01/11/2019	2	177849	CDW-G	CDW-G	CC INDIGENT DEFENSE MICROSOFT SURFACE PR	3,982.29
01/11/2019	2	177850	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	CC ATTORNEY ARRAIGNMENT BILLINGS DEC 20	7,745.55
					CC ATTORNEY ARRAIGNMENT BILLINGS NOV 20	5,875.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						13,620.55
01/11/2019	2	177851	WHEELER	WHEELER MOTORS INC	CD JEEP COMPASS - OIL CHANGE/ NEW TIRES/	492.55
01/14/2019	2	177852	AT&T/SBC	AT&T	IS MONTHLY PHONE SERVICE ACCT# 231R01221	1,091.02
01/14/2019	2	177853	AT&T/SBC	VOID		
01/14/2019	2	177854	ATE	ACE TEX ENTERPRISES	MA HUCK TOWELS	189.22
01/14/2019	2	177855	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA PURCHASE 109 GALLONS DIESEL	290.10
01/14/2019	2	177856	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA PURCHASE 10,005 GALLONS GASOLINE	14,303.34
01/14/2019	2	177857	BROW C	CHARLES BROWN	PC SAYPA FDTA FIRST SESSION BILLING	1,643.30
01/14/2019	2	177858	CHARTER	CHARTER COMMUNICATIONS	IS MSU INTERNET ACCT# 8245122670095926	84.98
01/14/2019	2	177859	EPSI	ENGINEERED PROTECTION SYSTEMS	MA HEALTH DEPT - ALARM SYSTEM SERVICE AG	323.01
01/14/2019	2	177860	GFL	GFL ENVIRONMENTAL USA, INC.	MA TRASH REMOVAL ACCT# 4198 12/1/18 - 1	553.72
01/14/2019	2	177861	KSS	KSS ENTERPRISES	MA SUPPLIES - MULTIFOLD TOWELS, GREEN CE	696.89
01/14/2019	2	177862	SPARTAN	SPARTAN STORES LLC	MA COFFEE FOR COMMISSIONERS ROOM	43.44
01/15/2019	2	177863	ASHE C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT JAN 2019	45.00
01/15/2019	2	177864	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT JAN 2019	45.00
01/15/2019	2	177865	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT JAN 2019	1,475.00
01/15/2019	2	177866	GILB	JAMES L GILBERT	PC ATTORNEY CONTRACT	1,475.00
01/15/2019	2	177867	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT JAN 2019	1,475.00
01/15/2019	2	177868	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT JAN 2019	1,475.00
01/15/2019	2	177869	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT JAN 2019	1,475.00
01/15/2019	2	177870	NOP	NATIONAL OFFICE PRODUCTS	CC MIDC OFFICE SUPPLIES - (10) POCKET FO	31.96
01/15/2019	2	177871	QCMC	QUICK CARE MEDICAL CENTER	AD EMPLOYMENT PHYSICALS/DRUG SCREENINGS	384.00
01/15/2019	2	177872	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	AD HELP WANTED - 12/6/18 TRANS#: 3001353	480.25
01/15/2019	2	177873	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	AD PUBLIC NOTICE - BOARD MEETING MINUTES	23.50
01/15/2019	2	177874	SPECTRUM	SPECTRUM HEALTH HOSPITALS	CR AUTOPSY - CAMERON JACOB VORDERMARK	1,522.80
01/15/2019	2	177875	STRA P	STRAITSLAND PUBLISHING	AD PUBLIC NOTICE-BOARD MEETING MINUTES,	20.40
01/15/2019	2	177876	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION BILLING DEC 201	3,927.00
01/15/2019	2	177877	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE DEC 2018	748.72
01/15/2019	2	177878	WHEELER	WHEELER MOTORS INC	AD L.O.F., REPLACED 3 WIPER BLADES - #4	48.31
					AD L.O.F., TIRE ROTATION - #1 - 2017 FOR	29.00
						<u>77.31</u>
01/17/2019	2	177879	APPLIED	APPLIED IMAGING	PC RICOH SP C360DNW COLOR PRINTER	318.00
01/17/2019	2	177880	BLASKOWSKI	BLASKOWSKI FEED & SEED	RC UNIFORMS (CARHARTT BIBS, CARHARTT JE	378.90
01/17/2019	2	177881	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLE FEES DEC 2018	7,607.50
01/17/2019	2	177882	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER (4 CASES OF 96)	107.56
					MA TOILET PAPER (5 CASES 96 & 5 CASES JU	219.35
						<u>326.91</u>
01/17/2019	2	177883	GEC	GLOBAL INDUSTRIAL	MA DORIS REID BLDG-FOLD WALL MOUNT	125.63
01/17/2019	2	177884	KSS	KSS ENTERPRISES	MA STYROFOAM CUPS, ROLL TOWELS, MULTIFOL	719.16
					MA ICE MELT ROCK SALT (49 - 50LB BAGS)	381.29
						<u>1,100.45</u>
01/17/2019	2	177885	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	PZ ADS - ZBA NOTICE 12/26, PC NOTICE 1/1	440.10
01/17/2019	2	177886	STELLAR	STELLAR SERVICES	SDJ INMATES SUPPLIES - WELCOME KITS 9	435.00
01/17/2019	2	177887	WASH	WASH MULTIFAMILY LAUNDRY SYSTEMS	CCM EQUIPMENT RENTAL - 40% OF 2018 PROFI	100.80
01/18/2019	2	177888	CARQUEST	CARQUEST	MA SUPPLIES - PNCH, HACKSAW FRAME, HYDRA	103.42
					MA SUPPLIES - FUNNEL, AIR FILTER	24.99
						<u>128.41</u>
01/18/2019	2	177889	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES (351.4 GALLONS GAS, 216	5,647.04
01/18/2019	2	177890	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLE FEES DEC 2018	6,820.00
01/18/2019	2	177891	MISC	LAKEBORN NETWORK	SRR PHONE SYSTEM WORK SETTING UP AND DIA	140.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/18/2019	2	177892	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - 6 OUTLET GRND TAP, BLK COR	24.95
					MA SUPPLIES - U BOLT	5.29
					MA SUPPLIES - 1/4" BALL VALVE	19.98
					MA SUPPLIES	1.38
						<u>51.60</u>
01/18/2019	2	177893	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - FLANGED WAX GASKET, 16" TO	14.46
01/18/2019	2	177894	BHI	BARTLETTS HOME INTERIORS	TR, PC CARPET REMOVAL AND INSTALLATION	4,070.11
01/18/2019	2	177895	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 309 - BI-ANNUAL , ADJUST P BRAK	342.44
					SRR BUS# 409 - REPLACE BREAKER, REMOVE O	276.00
					SRR BUS# 509 - REPLACE BAD BATTERIES & C	295.50
					SRR BUS# 709 - FIX LEAK IN ROOF, REPLACE	373.25
					SRR BUS# 218 - FULL SERVICE, MAKE & INST	321.25
					SRR BUS# 509 - BI-ANNUAL INSPECTION, NEW	1,417.00
						<u>3,025.44</u>
01/18/2019	2	177896	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES (500.9 GALLONS DIESEL)	1,112.00
01/18/2019	2	177897	CCE	CCE CENTRAL DISPATCH AUTHORITY	SRR 2019 TOWER CHARGES-TOWER RENTAL ELEC	240.00
01/18/2019	2	177898	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC# 2290229 10/1/18 - 10/10/18	265.90
01/18/2019	2	177899	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC# 2290229 10/11/18 - 11/1/18	584.98
01/18/2019	2	177900	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC# 703083 10/1/18 - 10/10/18	265.90
01/18/2019	2	177901	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC# 703083 10/11/18 - 11/1/18	584.98
01/18/2019	2	177902	CHARTER	CHARTER COMMUNICATIONS	SRR PHONE/INTERNET ACCT# 824512269001458	232.40
01/18/2019	2	177903	COUT M	MIKE COUTURE	SRR SNOW PLOWING - 4X	382.50
01/18/2019	2	177904	ED'S LOCK	ED'S LOCK	SRR (9) KEYS CUT FOR MONEY BAG SPARES	30.00
01/18/2019	2	177905	GEYE G	GARFIELD C GEYER	DPW MEETING 1/15/19	51.60
01/18/2019	2	177906	HEIL R	ROBERT HEILMAN	DPW MEETING 1/15/19	61.46
01/18/2019	2	177907	ID NET	ID NETWORKS	SD LIVESCAN ANNUAL MAINTENANCE 1/1/19 -	4,495.00
					SD IMAGENET ANNUAL MAINTENANCE 1/1/19 -	778.00
						<u>5,273.00</u>
01/18/2019	2	177908	LENDING PR	LENDING PRO SOFTWARE	HS COMPUTER SOFTWARE ANNUAL TECH SUPPORT	75.00
01/18/2019	2	177909	LENN B	BARBARA LENNON	SD MEETING 1/15/19	40.00
01/18/2019	2	177910	LEORTC	L.E.O.R.T.C.	SD CORRECTIONS TRAINING - EXCITED DELIRI	135.00
01/18/2019	2	177911	MEMBER	NMJOA	PC NMJOA MEMBERSHIP DUES 2019 - K. CULBE	40.00
01/18/2019	2	177912	MSU	MICHIGAN STATE UNIVERSITY	FN 1ST QTR MOA PAYMENT	18,917.75
01/18/2019	2	177913	NOP	NATIONAL OFFICE PRODUCTS	PZ DESK SHELL	169.09
					PZ OFFICE SUPPLIES - SURGE 7 OUTLET	23.59
					DRAIN COMMISSIONER - DATE BOOK 10/30/18	10.89
						<u>203.57</u>
01/18/2019	2	177914	OHEN D	DANIEL L OHENLEY	RC REIMBURSEMENT FOR DOT DRIVERS PHYSICA	123.00
01/18/2019	2	177915	OMS	OMS COMPLIANCE SERVICES INC	SRR RANDOM DRUG TEST CHARGES - WHALEY	84.25
01/18/2019	2	177916	REGISTER	MACVC	VA MACVC SPRING CONFERENCE/ CEU TRAINING	130.00
01/18/2019	2	177917	SAG	STRAITS AREA GLASS	MA SDJ JAIL PROJECT - FLEXI PATTERN JAIL	47.63
01/18/2019	2	177918	SPIES	SPIES AUTO PARTS & TIRE	MA ATC-40 FUSE 11/13/18	2.20
					MA ICERIPPER, SNOW BRUSH26" SNOWBRUSH	16.27
					MA SUPPLIES - WIPERS	39.98
						<u>58.45</u>
01/18/2019	2	177919	SPIES-RC	SPIES AUTO PARTS & TIRE	RC SUPPLIES - (2) NEW TIRES, DISMOUNT &	874.16
					RC SUPPLIES - (12) POWER SERVICE DIESEL,	223.67

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						1,097.83
01/18/2019	2	177920	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR TAPE, BUS CURCUIT BREAKER	13.85
					SRR WINDOW WSH (42 GAL), BRAKE FLUID (15	816.96
					SRR SUPPLIES- CREDIT & GAS, ANTI-FREEZE,	233.65
					SRR SUPPLIES - BUS FUSES KIT	19.95
						<u>1,084.41</u>
01/18/2019	2	177921	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION #18008680	360.00
01/18/2019	2	177922	VANS M	MELISSA VANSCHOTEN	DHS CC# 20554812 12/24/18 - 12/31/18	137.92
01/18/2019	2	177923	WEX	WEX BANK	SRR FUEL ACTIVITY ACCT# 7560001322551 C	756.61
01/18/2019	2	177924	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES #18008739 BUSH	56.00
01/18/2019	2	177925	HOME	HOME CONFINEMENT	PC INTENSIVE NEGLECT #15008493, 17008645	360.00
01/18/2019	2	177926	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES - CORRECT FLUID, LTR	25.62
01/18/2019	2	177927	VIZINA	DARYL VIZINA	PC REIMBURSE MILEAGE/ MEAL - JUDGES CONF	280.53
01/18/2019	2	177928	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS 12/5/18-1/4/19	82.13
01/23/2019	2	177929	DBS	DUNN'S BUSINESS SOLUTIONS	EQ OFFICE SUPPLIES - CALENDARS	24.37
01/23/2019	2	177930	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC ETG TESTING FOR DRUG COURT PARTIC	61.60
					CC DGC DRUG TESTING FOR DRUG COURT PARTI	1,603.65
						<u>1,665.25</u>
01/23/2019	2	177931	STAA M	MICHAEL D. STAAKE	PC TRIAL COURT APPT ATTY - #11889 MCVEY	50.00
01/23/2019	2	177932	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 12/5- 1/4/19	329.84
01/23/2019	2	177933	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 12/5/18-1/4/19	28.35
01/23/2019	2	177934	BARTLETT	STUART BARTLETT	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1	110.16
					PZ PLANNING COMMISSION SITE VISIT 1/15/1	75.96
						<u>186.12</u>
01/23/2019	2	177935	BOROWICZ	HAROLD BOROWICZ	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1	98.56
01/23/2019	2	177936	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC ACCT#100032118323 12/12/1	29.61
					FG/RC ELECTRIC ACCT# 100032117473 12/12	25.40
					FG/RC ELECTRIC ACCT# 100032117523 12/12	67.82
					FG/RC ELECTRIC ACCT# 100045025812 12/12	26.46
					FG/RC ELECTRIC ACCT# 100032117358 12/12/	99.38
					FG/RC ELECTRIC ACCT# 100032117309 12/12/	110.15
						<u>358.82</u>
01/23/2019	2	177937	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100045328463 (6001 MA	47.40
01/23/2019	2	177938	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC ACCT# 100032117416 12/12/	59.24
01/23/2019	2	177939	CROF P	PATTY CROFT	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1	149.60
					PZ PLANNING COMMISSION SITE VISIT 1/16/1	40.00
						<u>189.60</u>
01/23/2019	2	177940	DECKA	DECKA DIGITAL	CC VARIOUS PRINTED MATERIAL - NEW JUDGE	467.64
01/23/2019	2	177941	DTE	DTE ENERGY	MA REID BLDG GAS ACCT# 910021270889 12/	283.93
01/23/2019	2	177942	DTE	DTE ENERGY	MA GAS ACCT# 920009425827 12/8/18-1/9/1	3,747.14
01/23/2019	2	177943	FREESE	CHARLES FREESE	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1	144.96
01/23/2019	2	177944	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES #15-8502-DL	650.00
01/23/2019	2	177945	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION MTG 1/2/19 & 1/16	96.24
					PZ PLANNING COMMISSION SITE VISIT 1/9/19	56.24
						<u>152.48</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/23/2019	2	177946	LYON S	SHARON LYON	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1 PZ PLANNING COMMISSION SITE VISIT 1/16/1	142.64 63.20 <u>205.84</u>
01/23/2019	2	177947	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES - VIZINA & GAUTHIER S PA OFFICE SUPPLIES - (4) CALENDARS PZ OFFICE SUPPLIES - 4 FT POWER STRIP	42.00 89.07 6.99 <u>138.06</u>
01/23/2019	2	177948	OSTWALD	CHARLES OSTWALD	PZ PLANNING COMMISSION MTGS 1/2/19 & 1/1 PZ PLANNING COMMISSION SITE VISIT 1/16/1	105.52 69.00 <u>174.52</u>
01/23/2019	2	177949	SALT R	RAEANN SALTER	PC TRIAL COURT APPT ATTY #86000908 PAULL	35.00
01/23/2019	2	177950	SCPC	SAGINAW CTY PROBATE COURT	PC TRIAL COURT APPT ATTY #8013076 KELLEY	65.00
01/23/2019	2	177951	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 12/5/18-1/4/19	80.09
01/23/2019	2	177952	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHARGES 12/5/18-1/4/19	33.60
01/23/2019	2	177953	ACPS	AUTO CENTER PIT STOP	AD VEHICLE# 4- 2010 FORD ESCAPE - (2) TI	242.70
01/23/2019	2	177954	APPLIED	APPLIED IMAGING	IS FN COPY MACHINE MAINTENANCE DEC 2018	51.08
01/23/2019	2	177955	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL SERVICES THROUGH 12/31/	135.00
01/23/2019	2	177956	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100026019925 12/6/18-1 MA ELECTRIC ACCT# 100029199252 12/10/18 MA ELECTRIC ACCT# 100027732369 12/8/18	25.40 39.51 190.28 <u>255.19</u>
01/23/2019	2	177957	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100000163434 12/1 - 12	30.82
01/23/2019	2	177958	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100083879849 12/8/18-	82.29
01/23/2019	2	177959	DTE	DTE ENERGY	FG/RC ELECTRIC ACCT#910021270475 12/8/1	153.48
01/23/2019	2	177960	EPSI	ENGINEERED PROTECTION SYSTEMS	MA HEALT DEPT - ALARM SYSTEM REPAIRS	191.10
01/23/2019	2	177961	GOUJ C	CAL GOUJNE	BOC COMMISSIONER MILEAGE 1/22/19	4.06
01/23/2019	2	177962	INK & TONE	INK & TONER ALTERNATIVE	AD (2) PRINTER TONERS (MAGENTA & BLACK)	154.98
01/23/2019	2	177963	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 1/22/19 + 3 MET	85.84
01/23/2019	2	177964	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/22/19 + 6 MEE	193.72
01/23/2019	2	177965	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DRUG TESTING REIMBURSEMENT - J.ROBBIN	217.00
01/23/2019	2	177966	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - POST IT PAD, POST I	27.18
01/23/2019	2	177967	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC OUTDOOR LIGHT 1/9 - 1/15/19	15.67
01/23/2019	2	177968	REGISTER	INTERNATIONAL CODE COUNCIL	CD 2019 MEMBERSHIP DUES - CRONK, CHEBOYG	135.00
01/23/2019	2	177969	REGISTER	NMCOA	CD MADCAD 2019 MEMBERSHIP DUES - CRONK,R	350.00
01/23/2019	2	177970	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 1/8/19 BOC COMMISSIONER MILEAGE 1/2/19 BOC COMMISSIONER MILEAGE 1/22/19	0.70 0.70 0.70 <u>2.10</u>
01/23/2019	2	177971	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR SUPPLIES - BUS TIRE GUAGES FOR BUSES	101.10
01/23/2019	2	177972	TREAS	CHEBOYGAN COUNTY TREASURER	MA RECYCLING PERMIT FOR BLDG	2,285.77
01/23/2019	2	177973	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGES & DEDUCTIONS PE 1/19	254,399.31
01/23/2019	2	177974	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 1/22/19	4.06
01/23/2019	2	177975	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 1/22/19	29.00
01/23/2019	2	177976	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 1/22/19 + 2 MEE	93.96
01/23/2019	2	177977	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 12/5/18-1/4/19	4.91
01/23/2019	2	177978	WHEELER	WHEELER MOTORS INC	AD TIRE ROTATATION - CAR #17	10.95
01/23/2019	2	177979	WOE	WILLIAMS OFFICE EQUIPMENT	CF INTERNET WEBHOSTING - CHEBOYGANCOUNTY IS COPY MACHINE MAINTENANCE DEC 2018	269.85 1,818.61 <u>2,088.46</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/24/2019	2	177980	BOB BARKER	BOB BARKER COMPANY INC	SDJ SPORKS (2)	49.32
					SDJ SUPPLIES - TOWELS, MAXITHINS, LAUNDR	223.21
						<u>272.53</u>
01/24/2019	2	177981	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED DEC 18 & JAN 1	259.94
01/24/2019	2	177982	CENTURY	CENTURYLINK	IS MONTHLY PHONE SERVICE ACCT# 88901091	258.05
01/24/2019	2	177983	CENTURY	VOID		
01/24/2019	2	177984	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	115.33
01/24/2019	2	177985	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET ACCT# 8245122670068360 1/24	109.98
01/24/2019	2	177986	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100000107183 12/16/18	6,120.99
01/24/2019	2	177987	CONSUMERS	CONSUMERS ENERGY	MA REID BLDG ELECTRIC ACCT# 103003539980	1,371.14
01/24/2019	2	177988	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT JAN 2019	45.00
01/24/2019	2	177989	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
01/24/2019	2	177990	GRAP P	PERSONAL GRAPHICS, INC	SD EMBROIDER UNIFORMS (3 SHIRTS) - BECK	36.60
01/24/2019	2	177991	LODGING	DIANE D. STRABLOW	SD LODGING FOR NEIL SIMMONS TRAINING - 4	1,067.00
01/24/2019	2	177992	MOW	MICHIGAN OFFICEWAYS INC	CR OFFICE SUPPLIES - DAY TIME PLANNERS,	77.69
01/24/2019	2	177993	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - INSERT 8-TAB DIVIDE	13.96
					CR OFFICE SUPPLIES - 8X10 PLANNER	13.49
						<u>27.45</u>
01/24/2019	2	177994	PRESIDIO	PRESIDIO NETWORKED SOLUTIONS LLC	SDJ SECURITY SYSTEM FOR EXPANSION-ATTORN	4,035.00
01/24/2019	2	177995	TRAIN	MI MUNICIPAL RISK MGMT AUTHORITY	SD TRAINING-TACTICAL ENCOUNTERS - SUPERN	470.00
01/24/2019	2	177996	VERIZON	VERIZON	IS CELL PHONE SERVICE 12/2/18 - 1/1/19	1,114.11
01/24/2019	2	177997	WHEELER	WHEELER MOTORS INC	AD VEHICLE# 16 - REAR PADS & ROTORS	252.60
01/24/2019	2	177998	CACOC	CHEB AREA CHAMBER OF COMMERCE	AD STATE OF THE COMMUNITY BREAKFAST 10/5	15.00
01/24/2019	2	177999	CEMENT	CHEBOYGAN CEMENT PRODUCTS	CF GRAND STAND EVENTS - RETAINING WALL	2,000.00
01/24/2019	2	178000	COMM DIR	COMMUNICATIONS DIRECT INC	CR RADIO RENTAL 8/16/18	897.50
01/24/2019	2	178001	DBS	DUNN'S BUSINESS SOLUTIONS	EQ OFFICE EQUIPMENT - 2 DRAWER FILE CABI	369.00
01/24/2019	2	178002	MACARTHUR	TIMOTHY MACARTHUR	PC GUARDIANSHIP REVIEW #18014653	180.00
01/24/2019	2	178003	MISC	COLLTHE COLLINS GROUP, INC	MA FLAGS - NAVY, MARINE, AIR FORCE, COAS	215.00
01/24/2019	2	178004	MISC	DIAMOND DRUGS, INC	SDJ DECEMBER MEDS	1,056.05
01/24/2019	2	178005	PRESIDIO	PRESIDIO NETWORKED SOLUTIONS LLC	SD SECURITY SYSTEM - QUOTE# 200341882713	95,494.71
01/24/2019	2	178006	SAVE	SAVE - A - LOT	CF BALANCE DUE ON PALLET OF ICE 8/12/17	149.32
01/24/2019	2	178007	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	CF ADVERTISING - 11/30/18 - SPECIAL SECT	245.00
01/24/2019	2	178008	WELD TECH	WELD - TECH	MA HUMANE SOCIETY - ANGLE FOR KENNELS	175.00
01/24/2019	2	178009	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 12/5/18-1/4/19	15.31
01/24/2019	2	178011	MOW	MICHIGAN OFFICEWAYS INC	EQ HON LATERAL FILE DRAWER	369.00
01/29/2019	2	178012	CAVI C	CAMERON CAVITT	CCDC PER DIEM - 2018	120.00
01/29/2019	2	178013	MOW	MICHIGAN OFFICEWAYS INC	EQ HON LATERAL FILE DRAWER	369.00
01/29/2019	2	178014	CDW-G	CDW-G	PC MICROSOFT SURFACE PRO COMPUTER & ACCE	1,400.00
					PC BROTHER IMAGECENTER ADS DOCUMENT SCAN	2,820.68
					PC COMPUTER, KEYBOARD, DOCKING STATION,	1,626.68
						<u>5,847.36</u>
01/29/2019	2	178015	CHARTER	CHARTER COMMUNICATIONS	CCM MARINA PHONE ACCT# 8245122670084508	224.94
01/29/2019	2	178016	CHASE	DAN CHASE	CD MEAL - GAYLORD	10.96
01/29/2019	2	178017	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT# 100030339863,10003039	638.88
01/29/2019	2	178018	DELRIDGE	DELRIDGE CORPORATION	FOC LEGAL SOFTWARE - MI COURT FORMS FOR	100.00
01/29/2019	2	178019	MART	DANIEL MARTIN	CC REPRESENTATION OF BLAKE HINES #18-124	112.50
01/29/2019	2	178020	MDHHS	STATE OF MICHIGAN	FN CONTRACTUAL SERVICES HOMEMAKER 2019	48,650.00
01/29/2019	2	178021	MORS PA	PAUL MORSE	CD MEAL - GAYLORD	14.38
01/29/2019	2	178022	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES - (2) INKJET CARTRIDG	50.79
01/29/2019	2	178023	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES - CD SLEEVES (2 PKS	30.62
01/29/2019	2	178024	OCEI	ONAWAY CUSTOM EMBROIDERY INC	PC SAYPA (10 HOODED SWEATSHIRTS & (18) P	549.00
01/29/2019	2	178025	ROSE EXT	ROSE EXTERMINATOR	SDJ PEST CONTROL CONTRACT JAN 2019	73.00
01/29/2019	2	178026	WHEELER	WHEELER MOTORS INC	CD JEEP PATRIOT - OIL CHANGE	16.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/30/2019	2	178027	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 509 BI-ANNUAL INSPECTION, REPLA SRR BUS# 318 FULL SERVICE OIL CHANGE, IN SRR BUS# 118 - FULL SERVICE, TAKE OIL SA SRR BUS# 609 FULL SERVICE, TAKE OIL SAM SRR BUS# 112 BI-ANNUAL, NEED NEW ALTERNA SRR BUS# 309 REPLACE BAD ABS CABLE, REPA SRR BUS# 212 FULL SERVICE, OIL SAMPLE, R	115.25 523.94 398.35 666.50 1,227.14 432.19 2,096.16 <u>5,459.53</u>
01/30/2019	2	178028	HANSEL	DONNA HANSEL	PC TRIAL COURT APPT ATTY #18008685	150.00
01/30/2019	2	178029	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES #18008723	150.00
01/30/2019	2	178030	KSS	KSS ENTERPRISES	MA SUPPLIES - CAN LINERS, BOWL CLEANER, MA SUPPLIES - CAN LINERS MA SUPPLIES - ENZYMATIC DIGESTER, GLASS FG SUPPLIES - ICE MELT, ROCK SALT	367.57 81.70 91.05 180.20 <u>720.52</u>
01/30/2019	2	178031	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY #18008685	150.00
01/30/2019	2	178032	MISC	DAVID MERRILL	SRR REIMBURSE FOR WIPER BLADE	12.53
01/30/2019	2	178033	NEWM MI	MICHELLE NEWMAN	PC TRIAL COURT APPT ATTY - #15014033	125.00
01/30/2019	2	178034	QCMC	QUICK CARE MEDICAL CENTER	SRR PRE-EMPLOYMENT DOT PHYSICAL - DAVID	105.00
01/30/2019	2	178035	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES MA SUPPLIES MA SUPPLIES - COUPLER, PHONE CORD MA SUPPLIES - FOAM COVERS, PLASTIC BOND MA SUPPLIES - FOAM BRUSH, WELD EPOXY	1.79 4.83 27.96 12.48 6.36 <u>53.42</u>
01/30/2019	2	178036	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - FLANGED WAX GASKET	8.97
01/30/2019	2	178037	SALT R	RAEANN SALTER	PC TRIAL COURT APPT ATTY #7012929, 10013	105.00
01/30/2019	2	178038	SPIES-RC	SPIES AUTO PARTS & TIRE	RC SUPPLIES - POWER SERVICE DIESEL, RADI RC SUPPLIES - WINDSHIELD WASH, KINCO GLO	19.47 32.93 <u>52.40</u>
01/30/2019	2	178039	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR WIPER BLADES AND CREDIT FOR WIPER BL SRR (4) RADIOS FOR REPLACEMENT, ROUND SP	60.40 257.93 <u>318.33</u>
01/30/2019	2	178040	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS# 116 - WASH PLUS ACID BATH, NO P	1,888.08
01/31/2019	2	178041	BOB BARKER	BOB BARKER COMPANY INC	SDJ MATTRESSES	3,508.32
01/31/2019	2	178042	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT JAN 19	45.00
01/31/2019	2	178043	FOP	FRATERNAL ORDER OF POLICE	SD SHERIFF & UNDERSHERIFF MEMBERSHIP DUE	70.00
01/31/2019	2	178044	GALLS	GALLS INCORPORATED	SDJ UNIFORMS & SUPPLIES - SHIRTS - BREGE SDJ UNIFORMS & SUPPLIES - HANDCUFFS/SHIR	73.95 152.39 <u>226.34</u>
01/31/2019	2	178045	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT JAN 19	45.00
01/31/2019	2	178046	LIBB A	AMBER LIBBY	PA CELL PHONE REIMBURSEMENT JAN 19	45.00
01/31/2019	2	178047	MEMBER	NWMAA	EQ NWMAA MEMBERSHIP DUES 2019 (NORTHWEST	30.00
01/31/2019	2	178048	NOP	NATIONAL OFFICE PRODUCTS	MSU OFFICE SUPPLIES - INK PENS, TAPE, SC	60.13
01/31/2019	2	178049	NYE	NYE UNIFORM COMPANY	SD UNIFORMS - SHIRTS - LACHAPELLE	114.58

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/31/2019	2	178050	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - FOLDERS/ ENVELOPES	35.17
					SD OFFICE SUPPLIES - POST IT FLAGS	5.79
					SD OFFICE SUPPLIES - DUSTER	14.44
					SD OFFICE SUPPLIES - MEMORY STICKS	48.98
						<u>104.38</u>
01/31/2019	2	178051	POLICEONE	PRAETORIAN GROUP, INC.	SD TRAINING - SUPER & RUNSTROM TASER REC	990.00
01/31/2019	2	178052	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - INDIGENT ORDERS 1	12.78
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	1,375.18
					SDJ INMATE SUPPLIES - INDIGENT ORDER 1/1	4.26
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	751.74
					SDJ INMATE SUPPLIES - INDIGENT ORDERS 1/	8.52
					SDJ INMATE SUPPLIES - COMMISSARY ORDER 1	224.94
					SDJ INMATE SUPPLIES - INDIGENT ORDERS 1/	9.78
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	938.41
						<u>3,325.61</u>
01/31/2019	2	178053	STELLAR	VOID		
2 TOTALS:						
Total of 312 Checks:						1,463,533.94
Less 10 Void Checks:						<u>9,890.78</u>
Total of 302 Disbursements:						<u>1,453,643.16</u>

V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
01/10/2019	3	7425	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCH FEE - 1084 DECEMBER CERT	6,148.47
01/11/2019	3	7426	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (12)	360.00
01/11/2019	3	7427	MISC	HOLLAND SENTINEL/ FLASHES PUBLISHER	TR PRINTING OF FORFEITURE INSERTS - ALLE	802.10
01/11/2019	3	7428	REF-TREA	JUSTIN FLOWERS	TR # 172-C01-000-007-00 PRE REINSTATED B	456.26
01/14/2019	3	7429	REF-TREA	TODD & DONNA MERCHANT	TR PRE GRANTED DBOR 055-P36-001-007-00	489.89
01/15/2019	3	7430	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (5)	150.00
01/15/2019	3	7431	REF-TREA	JOHN & RHONDA SMIT	TR TREASURY INCREASED PRE % 241-015-400-	292.34
01/17/2019	3	7432	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCH FEE -2016 TAX FORFEITURE	2,247.96
01/23/2019	3	7433	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (4)	120.00
01/29/2019	3	7434	REF-TREA	BRIAN E RADCLIFFE	TR MTT GRANTED VETERAN EXEMPTION 104-035	567.38
01/29/2019	3	7435	TITLE CK	TITLE CHECK LLC	TR (1330) FEBRUARY CERTIFIED MAILING EXP	7,474.60
01/29/2019	3	7436	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (11)	330.00

3 TOTALS:

Total of 12 Checks:	19,439.00
Less 0 Void Checks:	0.00
Total of 12 Disbursements:	<u>19,439.00</u>

02/06/2019 09:15 AM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 01/01/2019 - 01/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
01/31/2019	5	2100856	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/2/19	81,633.38
01/31/2019	5	2100857	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/3/19	62,650.13
01/31/2019	5	2100858	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/14/19	90,337.13
01/31/2019	5	2100859	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/17/19	193,777.15
01/31/2019	5	2100860	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/29/19	81,624.93

5 TOTALS:

Total of 5 Checks:	510,022.72
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	510,022.72

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
01/04/2019	9	1211	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,800.00
01/04/2019	9	1212	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,785.00 V
01/04/2019	9	1213	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
01/04/2019	9	1214	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	785.00
01/08/2019	9	1215	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,155.00
01/11/2019	9	1216	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/23/2019	9	1217	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/25/2019	9	1218	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/25/2019	9	1219	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
01/31/2019	9	1220	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	16,801.72

9 TOTALS:

Total of 10 Checks:	25,026.72
Less 1 Void Checks:	1,785.00
Total of 9 Disbursements:	<u>23,241.72</u>



Cheboygan County

Board of Commissioners' Meeting

February 12, 2019

Title: Budget Adjustments – Raise Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 301

On January 2, 2019, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the 2019 original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Drug Investigation expenditure line item by \$400.

Department 700

During 2018, the Carried Forward Fund Equity expenditure line item went over-budget by mistake. In order to correct this error, the difference needs to be adjusted from Fund Equity. This budget adjustment raises the Fund Equity revenue line item and the Carried Forward Fund Equity expenditure line item by \$1,436.

General Fund – Fund 101 and County Law Library – Fund 269

During 2018, the updates to Law Library references exceeded the amount budgeted; therefore, the Law Library requires an additional appropriation to avoid having a deficit fund balance. This budget adjustment transfers fund equity to cover the transfer needed to the Law Library Fund to cover the membership and subscriptions and printed matter. This budget adjustment increases the Fund Equity revenue line item and increases the Transfer to the County Law Library #269 expenditure line item by \$848 in the General Fund and raises the Contribution from Other Funds revenue line item and the Printed Matter and Memberships and Subscriptions expenditure line items by a total of \$848 in the Law Library Fund.

Veterans Memorial Park Fund - Fund 272

This fund was established by Board Resolution 18-20 on 11/27/18 to accept donations toward projects at Veterans Memorial Park. The Veterans Office received donations in the amount of \$1,200 during December 2018. This budget adjustment raises the Contribution and Donations revenue line item and the Expenditure Control expenditure line item by \$1,200.

Jail Commissary Fund – Fund 595

The activity in the jail commissary fund has exceeded the 2018 budget. This budget adjustment raises the Jail Commissary revenue line item and the Inmate Supplies expenditure line item by \$4,212.

Financial Impact:

Fund 101 total budget increase of \$2,684.
Fund 269 total budget increase of \$848.
Fund 272 total budget increase of \$1,200.
Fund 595 total budget increase of \$4,212.

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$8,944 in the line items provided in the following attachments.

Prepared by: James Manko

Department: Finance

01/02/19

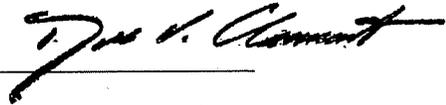
RAISE REVENUE AND EXPENDITURE

General Fund – Sheriff's Department (301)

101-400-582.00 Sheriff-Local Grants	\$400.00+
101-301-744.08 Drug Investigation	\$400.00+

Adjustment for Nova Southeastern survey

Signed



Prepared by: Jodi Beauchamp

Approved at the 2/12/19
BOC meeting

JEM

CHEBOYGAN COUNTY SHERIFF
870 SOUTH MAIN STREET
P.O. BOX 70
CHEBOYGAN, MI 49721

231-627-3155

OFFICIAL RECEIPT

RECEIPT 7470

CASHIER jbeauchamp

DATE 01/02/2019

THE SUM OF \$400.00

Received Of:
NOVA SOUTHEASTERN UNIVERSITY

101-400-582.00	SHERIFF LOCAL GRANTS	400.00
JULY-SEPT SURVEY		Total <u>400.00</u>

TENDERED: CHECKS 11865724 400.00

Signed: _____

2/9/2019

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00	\$1,436.00 +
Fund Equity	

101-700-955.01	\$1,436.00 +
Carried Forward Fund Equity	

Signed: Approved at the 2/12/19 BOC Meeting

Prepared by: James Manko

Post date: 12/31/2018



RAISE REVENUE AND EXPENDITURE

County Law Library Fund - Fund 269

269-400-676.00	\$848.00 +
Contributions from Other Funds	
269-143-728.00	\$277.00 +
Printed Matter	
269-143-827.00	\$571.00 +
Membership & Subscriptions	

General Fund - Fund 101

101-400-699.00	\$848.00 +
Fund Equity	
101-902-958.02	\$848.00 +
Transfer To County Law Library Fund #269	

Signed: Approved at the 2/12/19 BOC Meeting

Prepared by: James Manko

Post Date: 12/31/2018



2/9/2019

RAISE REVENUE AND EXPENDITURE

Veterans Memorial Park Fund - Fund 272

272-400-675.00	\$1,200.00 +
Contributions & Donations	

272-753-700.00	\$1,200.00 +
Expenditure Control	

Signed: Approved at the 2/12/19 BOC Meeting

Prepared by: James Manko

Post date: 12/31/2018



2/9/2019

RAISE REVENUE AND EXPENDITURE

Jail Commissary Fund - Fund 595

595-400-626.00	\$4,212.00 +
Jail Commissary Fund	

595-351-727.03	\$4,212.00 +
Inmate Supplies	

Signed: Approved at the 2/12/19 BOC Meeting

Prepared by: James Manko

Post date: 12/31/2018





Cheboygan County Board of Commissioners' Meeting February 12, 2019

Title: Budget Adjustment – Inter-budget Transfer – Payroll Related

Summary:

On the following inter-budget transfer request are requesting transfers related to a personal services (payroll) line item:

- The amount of Fringe went over-budget during 2018 in the Sheriff's Work Crew Fund #260, however there is available budget in Part-Time to use. This budget adjustment decreases the Part-Time expenditure line item and increases the Fringe expenditure line item by \$104.

Financial Impact:

None – inter-department budget transfer, no additional appropriations. (from 260-351 to 260-351 totaling \$104).

Recommendation:

Motion to approve the inter-department budget transfer provided in the following attachment.

Prepared by: James Manko

Department: Finance

INVESTMENT REPORT AS OF DEC. 31, 2018

FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER		
POINT & PAY	C.N.B.	CHECKING	0.1000%	\$210.20	N/A		
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.1000%	\$6,032.13	N/A		
T & A	C.N.B.	CHECKING	0.1000%	\$1,286,658.98	\$1,031,092.22	701-721	
GENERAL	C.N.B.	CHECKING	0.1000%	\$10,405,210.43	\$11,261,070.15	101-802	
PREMIUM BUSINESS MONEY MARKET (CLOSED 5/7/2018)	PNC	PM	0.0000%	\$0.00			
COMMERCIAL MONEY MARKET (CLOSED 4/11/2018)	FIRST FEDERAL	PM	0.0000%	\$0.00			
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4800%	\$512,684.30			
LIQUID ASSETS ACCOUNT	MICHIGAN CLASS	LQ	2.5800%	\$497,557.99			
INVERNESS SEWER PJT	C.N.B.	IMMA	0.1000%	\$5,365.38			
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$1,222.63	\$415.86	561-000-004.04	
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$2,636.31	\$1,971.40	561-000-004-05	
100% TAX FUND	C.N.B.	CHECKING	0.1000%	\$1,786,163.87	\$6,052,578.30	516-517	
2009 TAX FUND	PNC	IMMA	0.8000%	\$256,781.89			
TAX FUND CD DUE (07/19/19) #259282	C.N.B.	CD	0.6000%	\$1,077,450.20			
TAX FUND CD DUE (10/04/19) #259334	C.N.B.	CD	0.6000%	\$512,922.85			
TAX FUND CD DUE (11/08/19) #259362	C.N.B.	CD	0.6000%	\$645,061.81			
1996 TAX FUND CD DUE (07/01/19)	1ST COMMUNITY	CD	1.4000%	\$403,316.10			
COMMERCIAL MONEY MARKET (CLOSED 7/16/2018)	FIRST FEDERAL	PM	0.0000%	\$0.00			
COMMERCIAL MONEY MARKET	M BANK	PM	0.2500%	\$506,560.48			
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4900%	\$867,058.01			
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.1000%	\$1,974,364.81	\$2,019,440.35	201	
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.1033%	\$44,987.38			
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.1000%	\$373,766.22	\$373,734.68	352	
INMATE TRUST FUND - NEW ACCOUNT	C.N.B.	CHECKING	0.0000%	\$11,307.61	\$10,615.61	764	
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$190.00	\$200.00	706	
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.1000%	\$4,999.60	\$4,979.60	760	
				CASH AND INVESTMENTS PER THE BANK STATEMENTS	\$21,182,509.18	\$20,756,098.17	CASH AND INVESTMENTS
				IMPREST CASH - CASH ON HAND	\$1,445.00	\$1,445.00	IMPREST CASH
				TOTAL CASH AND INVESTMENTS	\$21,183,954.18	\$20,757,543.17	TOTAL CASH AND INVESTMENTS
				DIFFERENCE		\$426,411.01	RECONCILING ITEMS AS OF 12/31/18

***TYPE**

CD-CERTIFICATE OF DEPOSIT
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
 PM-PREMIER MUNICIPAL ACCOUNT
 LQ-LIQUID ASSETS

Note: Information presented is unaudited and is subject to change.



SERVICING CHEBOYGAN, EMMET
AND PRESQUE ISLE COUNTIES
Phone: 1-866-731-1204

February 12, 2019

Title: 2020 MDOT Annual Application

Summary:
The Bureau of Passenger Transportation requires an annual application. All information is submitted through the Passenger Transportation Management System (PTMS) created by the Michigan Department of Transportation. We also prepare a hard copy for the appropriate signatures to keep on file. This is a summary of the annual application. Enclosed are the general information requested by MDOT. All applications are due 2/15/2019, and It has been reviewed by County Civil Counsel over the years with no changes

1. **Revenue, Expense, Capital requests and Non-financial route statistics.**
2. **5333(b) Labor warrantee;** this form lets the state know our union or non-union position of our transit service. As well as listing our competitors and their union affiliation
3. **ADA Complaint information:** this form assures the state we have had no ADA complaints or lawsuits in the last year
4. **Contract clauses certification:** this insures we have entered into a master agreement and will abide by the clauses set forth in the master agreement. Also this Board has had the opportunity to review and agree.
Coordination plan for local bus operating assistance: This form is to let the State know which agency's in our area we coordinate with and our future coordination efforts up coming.
5. **FTA Certifications and assurances:** this form is to assure we will comply to all with all applicable requirements set forth by Federal Government. Also This Board has had the opportunity to review these Clauses
6. **Resolution of intent:** this is the official document where we certify we are requesting funds from act 51 of 1951 by revenue stream with our total estimated expenses and capital requests stamped and signed by the Clerk.
7. **State certifications and assurances:** this is where we assure the State we have operational lifts on our buses and that we carry liability insurance.
8. **Title VI information:** this is where we need to assure the federal government that we have had no lawsuits or outside reviews of our title VI program, also to list the date of our last review.
9. **Vehicle Accessibility plan update:** this is where we let the government know if our fare structure, service area, hours of operation, days of

service, fleet size have changed as well as the makeup of our L.A.C. committee meetings and the make-up of that committee.

10. **LAC meeting minutes:** we have to supply the meeting minutes of the LAC signed by the board chair of the committee.

11. **Public Notice:** This is where we supply the public notice copy to insure it has went in the local newspaper as well as listing the funding we have requested from the State and Federal Government in operating monies and Capital monies assist SRR in its 2020 operations.

Financial Impact: Cheboygan, Emmet and Presque Isle Counties will be responsible for ridership percentages and left over costs that are not covered by State, Federal, fare box and contracts for SRR By way of 2019 Letter of Understanding Signed by agents representing all three counties involved..

Recommendation:

motion for the Board to approve the 2020 M-DOT annual application and authorize the Chair Person to sign.

Prepared by:

**Michael Couture
Transportation Director/SRR**



Welcome couturem2877

Statewide Transit Agency

- Profile
- Application
 - » [Checklist](#)
 - » [Capital Request](#)
 - » [Annual Budgeted OARs](#)
 - » [TA Forms](#)
 - » [Attachments](#)
- Vehicles
- Equipment
- Facilities
- All Operating Reports
- Milestone Reporting

- Statewide Vehicle**
- Statewide Equipment**
- Statewide Facilities**
- Statewide Capital Requests**
- Reports**

PTMS - Operating Assistance Request

Information - OAR Summary data successfully saved

- Summary**
- Revenue Schedule
- Expense Schedule
- Non-Financial Schedule

Summary Details:

Transit Agency: Straits Regional Ride
Agency/Service Type: Nonurban County/Regular Service
Fiscal Year: 2020
Report Type: Annual Budgeted
Begin Date: Oct 1, 2019
End Date: Sep 30, 2020

Comments:
 -Budgeted costs up 148,142.00 or .1133 percent over 2019 approved budget mostly due to wage and fringe increases as well as additional positions to accommodate expansion to handle Emmet county, also added two dispatchers and two floating drivers to cover counties generous time off policy's.

Status: *

Initial Submit Date:

*Indicates a required field

Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2020

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$80,500
409 :	Local Revenue	
40910	Local Operating Assistance (-Three County funds to make whole)	\$65,017
40950	Local Service Contract/Local Source (-Contracts with Emmet County, SASI INC., SAYPA and COPESD.)	\$512,898
411 :	State Formula and Contracts	
41101	State Operating Assistance (-.380667)	\$539,511
413 :	Federal Contracts	
41301	Section 5311 Operating (.18)	\$255,110

Total Revenues: \$1,453,036

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2020**

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-Drivers)	\$564,177
50102	Other Salaries & Wages (-Director and Ops Manager)	\$103,210
50103	Dispatchers' Salaries & Wages (- New two full time)	\$58,381
502 :	Fringe Benefits	
50200	Fringe Benefits (- + pension const of 35,757 GASB # 68 Ineligible)	\$328,110
503 :	Services	
50302	Advertising Fees (-Driver ads, public notices, display adds)	\$2,050
50305	Audit Costs (-recent bid 2018 three yrs)	\$2,000
50399	Other Services (-Allocated costs of 57357, Maintenance 130,000, contractual services of 12,000)	\$199,357
504 :	Materials and Supplies	
50401	Fuel & Lubricants (-8.5 mpg on 431000 miles at 3.00 aprox)	\$154,000
50402	Tires & Tubes (-108 wheel positions = 115 per tire)	\$12,500
50404	Major Purchases (Explain in comment field) (-Office chair and misc off ice equipt.)	\$404
50499	Other Materials & Supplies (-computer maint.internet,postage,brochures,office supplies,)	\$5,580
505 :	Utilities	
50500	Utilities (-Office and cell phones)	\$4,700
506 :	Insurance	
50603	Liability Insurance (-Liability and bus insurance MMRMA)	\$13,496

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2020**

Expense Schedule Report

Code	Description	Amount
50700	Taxes & Fees (plates)	\$25
509 :	Misc Expenses	
50902	Travel, Meetings & Training (Travel, Training, lodging, milage, materials driver training-)	\$3,546
50903	Association Dues & Subscriptions (-)	\$1,500
513 :	Depreciation	
51300	Depreciation (- Depreication ineligible)	\$104,398
550 :	Ineligible Expenses	
55007	Ineligible Depreciation (-)	\$104,398

Total Expenses: \$1,557,434

Total Ineligible Expenses: \$104,398

Total Eligible Expenses: \$1,453,036

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2020**

Non Financial Schedule Report

Public Service

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	22,000	0	0	22,000
611	Vehicle Miles	413,900	0	0	413,900
615	Unlinked Passenger Trips - Regular	15,225	0	0	15,225
616	Unlinked Passenger Trips - Elderly	11,125	0	0	11,125
617	Unlinked Passenger Trips - Persons w/Disabilities	24,600	0	0	24,600
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	7,050	0	0	7,050
622	Total Demand-Response Unlinked Passenger Trips	58,000	0	0	58,000
625	Days Operated	250	0	0	250

Total Passengers: 58,000

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	18
656	Demand-Response Vehicle w/ Lifts	18
658	Total Transit Vehicles	18

Total Vehicles: 18

Miscellaneous Information

Code	Description	Quantity DR
660	Diesel/Gasoline Gallons Consumed	48,000
661	Total Transit Agency Employees (Full-Time Equivalents)	21
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	18



Welcome couturem2877

PTMS - Capital Request Details

Capital Request Details | History

Statewide Transit Agency

- Profile
- Application
 - > Checklist
 - > **Capital Request**
 - > Annual Budgeted OARS
 - > TA Forms
 - > Attachments

- Vehicles
- Equipment
- Facilities
- All Operating Reports
- Milestone Reporting

- Statewide Vehicle**
- Statewide Equipment**
- Statewide Facilities**
- Statewide Capital Requests**
- Reports**

Capital Request Details

Transit Agency Name: Straits Regional Ride
Application Year: 2020
Requested Year: * 2021 ▾
Priority - Section 5310 Only: ## [Click here to see priority list](#)
TIP (for agencies in UZAs only): Yes No

Justification: [\(Help\)](#)

Replace bus 07-04 also known as local bus number 70 and bus 114 as both have meet there useful life and will also have meet there useful life in miles by 2021 This will allow to maintain current levels of service without interruptions
 Include eligible item # and eligibility of age and/or miles.

Current

Status: PRE-REQUESTED
Type: * Vehicle ▾
Sub Type: LghtDby-Cutaway ▾
Action: * REPLACE ▾
Program: * STP ▾

Change Date: 01/19/2019

Requested Qty: 2

Eligible/Pending Qty: 2

Description: Small Bus, 158 in wheelbase, w/ lift, gas engine

Additional Options Two way GPS enabled radio and Antenna co-ax and install 840.00 New Bus Decals and the installing 600.00 10,000 up in price from dealer discussion due to new contract and up charge in Steel

Request Total: \$174,800

Federal %: % : \$139,840

State %: % : \$34,960

Local %: % : \$0

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s): ▾

Vehicle Request Form List

<input type="checkbox"/>	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$76,000	\$11,400	\$87,400	PENDING	EXT
<input type="checkbox"/>	\$76,000	\$11,400	\$87,400	PENDING	EXT

**Straits Regional Ride
Capital Requests For FY 2021**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
021	STP							
Pending:2 Ad:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, gas engine (Two way GPS enabled radio and Antenna co-ax and install 840.00 New Bus Decals and the installing 600.00 10,000 up in price from dealer discussion due to new contract and up charge in Steel) Justn:Replace bus 07-04 also known as local bus number 70 and bus 114 as both have meet there useful life and will also have meet there useful life in miles by 2021 This will allow to maintain current levels of service without interruptions or reduction in routes	\$139,840	\$34,960	\$0	\$174,800	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$139,840	\$34,960	\$0	\$174,800		
Sub Total By Request Year			\$139,840	\$34,960	\$0	\$174,800		



Welcome couturem2877

PTMS - Capital Request Details

Statewide Transit Agency

- Profile
- Application
 - » [Checklist](#)
 - » [Capital Request](#)
 - » [Annual Budgeted OARs](#)
 - » [TA Forms](#)
 - » [Attachments](#)

- Vehicles
- Equipment
- Facilities
- All Operating Reports
- Milestone Reporting

- Statewide Vehicle**
- Statewide Equipment**
- Statewide Facilities**
- Statewide Capital Requests**
- Reports**

Information - Capital Request Item successfully saved

Capital Request Details | History

Capital Request Details

Transit Agency Name: Straits Regional Ride

Application Year: 2020

Requested Year: * 2023

Priority - Section 5310 Only: ## [Click here to see priority list](#)

TIP (for agencies in UZAs only): Yes No

Justification: [\(Help\)](#)
 Replace bus 116 As it will Have meet its useful life and allow us to continue to operate without any reduction in services or disruption to quality of services offered to passengers

Include eligible item # and eligibility of age and/or miles.

Current Status: PRE-REQUESTED

Type: * Vehicle

Sub Type: LghtDty-Cutaway

Action: * REPLACE

Program: * SEC 5339 - Bus and Bus Facilities

Change Date: 01/19/2019

Requested Qty: 1

Eligible/Pending Qty: 1

Description: Small Bus, 176 in. wheelbase, w/ lift, diesel engine

Additional Options: New two way radio with GPS tracking and Antenna and co-ax with total install 840.00 Also New bus decals installed 575.00 due to the timing of this falling under new bus contract dealer suggest 10000 up tick in pricing due to new contract and increasing costs in steel

Request Total: \$107,255

Federal %:	<input type="text" value="80"/>	\$85,804
State %:	<input type="text" value="20"/>	\$21,451
Local %:	<input type="text" value="0"/>	\$0

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s):

Vehicle Request Form List

	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$96,000	\$11,255	\$107,255	PENDING	EXT

**Straits Regional Ride
Capital Requests For FY 2021**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2023	SEC 5339 - Bus and Bus Facilities							
ending:1 start:1	Vehicle	<p>Desc:Small Bus, 176 in. wheelbase, w/ lift, diesel engine (New two way radio with GPS tracking and Antenna and coax with total install 840.00 Also New bus decals installed 575.00 due to the timing of this falling under new bus contract dealer suggest 10000 up tick in pricing due to new contract and increasing costs in steel)</p> <p>Justn:Replace bus 116 As it will Have meet its useful life and allow us to continue to operate without any reduction in services or disruption to quality of services offered to passengers</p>	\$85,804	\$21,451	\$0	\$107,255	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$85,804	\$21,451	\$0	\$107,255		
Sub Total By Request Year			\$85,804	\$21,451	\$0	\$107,255		
Grand Total			\$225,644	\$56,411	\$0	\$282,055		

FY 2020 5333(b) LABOR WARRANTY

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

is applying for Section 5311, 5311(f), and/or 5339 funding under Federal Transit Law, as amended, for the application year. We will be bound by the provisions of this special 5333(b) [former 13(c)] labor warranty for the period of the grant.

Does a union represent the applicant's employees?

Yes No

Does agency use a third party transportation provider?

Yes No

Are there other surface transportation providers in your area?

Yes No

Note: Do not include school bus transportation providers and their unions

Indicate surface transportation providers and their union representation or none. (Providers serving the general public, including public agencies, private providers, and/or non-profit providers and their unions in your jurisdictional area)

Provider :	Emmet County Friendship	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Cheboygan County COA	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Presque Isle COA	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Petoskey Club	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Air Bear Travel	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Mackinaw Trolley	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Sheplers Transit	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Star line Transit	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Bay Connect	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Little Traverse Band	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Griffin Taxi	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Around the Clock Taxi	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Up North Rides	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Top of the Hill Taxi	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Americab	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Little Traverse Taxi &	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Chippewa Cab	Union Names:		None	<input checked="" type="checkbox"/>
Provider :		Union Names:		None	<input type="checkbox"/>
Provider :		Union Names:		None	<input type="checkbox"/>
Provider :		Union Names:		None	<input type="checkbox"/>

FY 2020 ADA COMPLAINT INFORMATION

You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

Has the agency been named in any lawsuits or complaints in the last year which allege an individual was discriminated against or denied full participation in transportation based on disability?

Yes No

In the last year, have you had an ADA compliance review conducted on your transportation program as part of an overall FTA or MDOT Compliance Review?

Yes No

Have any changes been made to your ADA Complaint Policy?

Yes No

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

Cheboygan County Board of Commissioners Board Chair person as assigned

Legal Organization Name

Cheboygan County Board of Commissioners - Straits Regional Ride

Title Of Authorized Signer

Signature Of Authorized Signer ** (See Below) Date

Board Chair Person as assigned

02/12/2019

**** If the organization has a master agreement with MDOT, the organization name must match the name as it appears on the master agreement and the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove and authorized signer at any time by completing a signature resolution.**

FY 2020 COORDINATION PLAN FOR LOCAL BUS OPERATING ASSISTANCE

All agencies applying for Local Bus Operating Assistance must submit a coordination plan. (If an agency also is applying for Specialized Services Operating Assistance, only the Specialized Services coordination plan is required.)

Organizations must ensure that the level and quality of service will be provided without regard to race, color or national origin and that there is no disparate impact on groups protected by Title VI of the Civil Rights Act of 1964 and related statutes and regulations.

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

TRANSIT PROVIDER/PURCHASER AND COORDINATION EFFORTS

Describe efforts for coordinating transit services with each of these agencies, including any purchase of service arrangements, training, maintenance, and dispatching services, etc. Also include a description of the process used to ensure coordination efforts are being pursued (i.e., LAC meetings, public hearings, etc.)

We have a new negotiated three year contract with SASI and we work closely communicating daily through Email and Telephone. Also we have a additional contract with COPESD that makes two contracts currently with them we work closely with the Special Education Supervisor also through Email and Telephone. We received a new contract for starting in January 2,2019 with the County of Emmet to Provide new services in their County, one of the last Counties in the State to not have formal transit services. I am in touch with the FEET group and the Emmet County administrator up to daily conversations. Some but not all of the other agencies we work closely with are, Brooke Retirement community, Tender Care of Cheboygan and Rogers City Michigan. Michigan Works in Cheboygan Onaway and Petoskey. North Country Community Health offices located in Petoskey, Petoskey Club developmentally disabled community, Emmet County Friendship Center and its dispatch to coordinate ridership services. Cheboygan Council on Aging to transport people to and from their facility as needed. NEMSCA purchases individual bus passes for their clients to get across Northern Michigan as needed. We also provide vouchers to Cheboygan and Emmet County Department of Health Services for transit to their needed locations. We have Transit Services we provide to Cheboygan County Probate Court to a organization known as SAYPA for troubled teens, for in home treatment services other than out County treatment. We also coordinate with Alanson, Cheboygan, Indian River, Mackinaw City, Onaway, Petoskey and Wolverine Schools daily to transport to school of choice. Since we have started working in Emmet County daily there are places like Bay Bluffs, Independence Village, Villa by the Bay and many others we are now currently work with also, Most work directly through Dispatch, However major Accounts and Contracts are handled by the Director of Straits Regional Ride.

FUTURE TRANSIT OBJECTIVES

Describe your future objectives regarding coordination/consolidation of transit services:

Work hard to maintain current contracts as well as work to keep Emmet County involved in Growing and expanding in there populated areas to serve the public in general, at some point taking all Friendship centers Transportation, except that they use to get Seniors to and from there Facility. Also, explore not only Emmet County but all three Counties to expand Contracts to fund Straits Regional Ride until it gets big enough to the point that The involved Counties make a real decision to buy into more than general funding to cover the minute loss. Explore at that time if we can get a Three County vote to support Transit through Millage, make a decision on a central location, build a sufficient Office and Maintenance and Bus storage facility to serve this region to its best and fairest was possible.

FY 2020 FTA CERTIFICATIONS AND ASSURANCES

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

The Applicant agrees to comply with the applicable requirements of Groups 1-15.
Those requirements that do not apply to you or your project will not be enforced.

<u>Categories</u>	<u>Descriptions</u>
01.	Required Certifications and Assurance for Each Applicant.
02.	Lobbying.
03.	Procurement and Procurement Systems.
04.	Private Sector Protection.
05.	Rolling Stock Reviews and Bus Testing.
06.	Demand Responsive Service.
07.	Intelligent Transportation Systems.
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.
10.	Alcohol and Controlled Substances Testing.
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicles Deployment Grant Programs.
12.	Seniors and Individuals with Disabilities Programs.
13.	Formula Grants for Rural Areas Program.
14.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).
15.	Hiring Preferences

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connect with any program administered by FTA.

Michigan Department
Of Transportation
3078

FY 2020 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2020 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the
Cheboygan County Board of Commissioners - Straits Regional Ride (hereby known as **THE APPLICANT**)
established under Act 94 to provide a local transportation program for the state fiscal year of 2018 and,
therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION , has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 255,110 estimated state funds \$ 539,511 estimated local funds \$ 658,415 with total estimated expenses of \$ 1,453,036

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Michael Couture as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2020

I, Clerk / Register of Deeds (Name) Karen Brewster

(Secretary/Clerk) of THE Applicant , having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of February 20 19 with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said , this day of A.D 20

SIGNATURE

FY 2020 STATE CERTIFICATIONS AND ASSURANCES

Form 1

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects.

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e (17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990.
- The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements in exhibit a of your master agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.

Cheboygan County Board of Commission ensures that the level and quality of transportation service is provided without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address given below.
(Applicant's Name)

The proposed application is on file at Cheboygan County Board of Commission, 870 South Main Street Cheboygan Michigan
49721 and may be reviewed during a 30-day period January 30, 2019 to February 28
(Applicant's Name) *(Address)*
(From date/year to date/year)
between the hours of 9:00 am to 4:00 pm. Written comments regarding the application and/or written requests for
(Work Hours)
a public hearing to review the application must be received by February 28th, 2019. If a hearing is requested,
(Date) *(Year)*
notice of the scheduled date, time, and location will be provided at least 10 days in advance.

Submittals should be sent to: Cheboygan County Board of Commission, P.O. Box 870 Cheboygan Michigan 49721
(Applicant's Name) *(Address)*
or via email to: mcouture@cheboygancounty.net
(Email Address)

YOUR NEWS

Treasury: Individual income tax filing season begins

MI NewsWire

Michigan's individual income tax filing season officially began yesterday, according to the Michigan Department of Treasury.

Effective immediately, Michiganers can start filing their 2018 tax year state individual income tax returns online or submit paper forms through the U.S. Postal Service. All individual income tax returns must be e-filed or postmarked by Monday, April 15, 2019.

"All systems are operating as normal," said Deputy State Treasurer Glenn White, who oversees Treasury's Tax Administration program. "Filing electronically is the easiest and quickest way for Michigan taxpayers to get their refund. This helps ensure tax returns are accurate and improves tax refund turnaround times."

Choosing electronic filing and direct deposit is convenient, safe and secure. Last year, more

than 4.2 million Michigan taxpayers e-filed, which is 83 percent of state income tax filers.

For more information about e-filing, go to www.mifastfile.org.

After Feb. 1, printed tax forms will be available in limited quantities at public libraries, some northern Michigan post offices, Michigan Department of Health and Human Services county offices and Treasury Field Offices.

For the benefit and convenience of taxpayers, both the beginning and end of the individual income tax filing season are the same as the Internal Revenue Service (IRS).

Tax-related identity theft protections

To protect Michigan taxpayers, the state Treasury Department continues to implement security measures to stop tax-related identity theft. As a result, some

individual income tax returns may be selected for identity confirmation.

If an individual income tax return has been selected for identity confirmation, the taxpayer will receive a letter from Treasury asking them to confirm their identity by completing a short online quiz or submitting paperwork. A phone option is available for those individuals who need additional assistance.

After a taxpayer confirms his or her identity, their tax refund will be issued in about a month.

"Don't wait to file your tax returns," White said. "By filing early, taxpayers can prevent cybercriminals from stealing their refunds."

Taxpayers who have been recent victims of identity theft are asked to report their circumstances to the state Treasury Department. Reporting identity theft helps thwart cybercriminals who attempt to file returns and steal state tax

refunds.

To learn more about reporting tax-related identity theft, go to www.michigan.gov/identitytheft.

Since 2016, the state Treasury Department's increased security measures protected more than 4,500 taxpayers who confirmed their identity was stolen and used to request state of Michigan income tax refunds. This prevented more than \$19 million from being distributed to scammers.

Free tax help

Individuals with low income, disabilities or are 60 years of age or older may qualify for free tax preparation help from IRS-certified volunteers. For information about free tax help, go to <https://irs.treasury.gov/freetaxprep/> or dial 2-1-1.

To learn more about Michigan's individual income tax or to download forms, go to www.michigan.gov/incometax.

State aims to stop wrong-way drivers with flashing signs

The Associated Press

KALAMAZOO — The Michigan Department of Transportation plans to install a new warning system on highway ramps with the goal of reducing deadly wrong-way crashes by alerting drivers with bright flashing lights.

The flashing lights are being installed at exit ramps on U.S. 131 in Kalamazoo and I-194 in Battle Creek, said Nick Schirripa, a department spokesman. The locations were picked because of the traffic volume and crash history, he said.

"The goal is to add another level of notification," Schirripa said. "If someone is trying to turn on the highway and take a wrong turn, we want to notify them as quickly as possible."

There were 374 wrong-way crashes in the state in 2017, which resulted in 13 deaths, according to department records.

Drugs and alcohol were involved in 27 percent of those wrong-way crashes.

"More often than not, wrong-way crashes involve some kind of substance," Schirripa said. "Some are sleep and fatigue related. I don't know of many that are just mistakes."

Sensors in the warning system will trigger bright LED lights to alert drivers when their vehicles are approaching the highway in the wrong direction. The sensors are meant to quickly alert drivers, even if they are impaired.

"If you see them, you've done something wrong," Schirripa said.

LOCAL CALENDAR/HAPPENING NOW

Local calendar listings can be a maximum of 30 words and cannot be for profit organizations/events. The calendar is meant to be for community events such as: free events for the organization, meetings of the community, support groups, etc. If you have paid for an ad in the CDT or Shoppers Fair we will add your event to this section upon your request. Thank you. Submit your local calendar listings to announcements@cheboygantribune.com or drop off at the Tribune.

Wed., Jan. 30

ROTARY CLUB OF CHEBOYGAN: Will meet at noon at the Great Lakes Grill in the Fireside room. Program to be determined.

BISHOP BARAGA SPAGHETTI DINNER: 4:30 - 7:30 p.m. at the K of C Hall in Cheboygan. Spaghetti, homemade sauce, garlic bread, salad and dessert. Cost by donation. Carry out is available.

Wed., Jan. 30

CHEBOYGAN COUNTY DEMOCRATIC PARTY: 6 p.m., lower level of the Cheboygan Public Library. Optional potluck dinner begins at 5 p.m. Please bring personal hygiene items for St. Thomas Food Pantry. This meeting was postponed from last Wednesday due to weather.

Fri., Feb. 1

BLACK LAKE STURGEON SHIVAREE: Visit <https://www.sturgeonfortomorrow.org/shivaree/> for event schedule.

Sat., Feb. 2

BLACK LAKE STURGEON SHIVAREE: Visit <https://www.sturgeonfortomorrow.org/shivaree/> for event schedule.

Thurs., Feb. 7

EARTHWEEK PLUS PLANNING MEETING: Cheboygan Public Library at 3 p.m. Anyone interested in participating is welcome to join.

MUNRO HELPING HANDS CLUB: St. Paul's Lutheran Church at 9:30 a.m. Lunch will be provided.

HAPPENING NOW

VITA VOLUNTEERS: Volunteers needed to help with tax preparation and receptionists. No experience necessary, free training January 7-10 at the library. All welcome. For info, call Betty at 231-625-2290.

VETERAN'S COFFEE HOUR: 9 a.m. - 10 a.m. in the front room of McDonald's in Cheboygan on the fourth Wednesday of every month. Free coffee and doughnuts provided.

FLU IMMUNIZATIONS AVAILABLE: At Cheboygan County Health Department. Medicaid and private insurance accepted. Uninsured clients pay a small fee. Call 231-627-8850 to schedule an appointment.

VETERANS OF FOREIGN WARS POST #3623: Meets at 7 p.m. on the second Tuesday of the month at the VFW Hall on State Street in Cheboygan.

AMERICAN LEGION FRANCIS A. BARLOW POST

#95: meets the first Tuesday of the month at the VFW post on State Street in Cheboygan at 6:30 p.m.

CANCER SUPPORT GROUP: meets the second Tuesday of the month at 1 p.m. in the Salvation Army Community Room (444 S. Main) Call Juanita Morrison at 537-2277 for additional information.

THE LORD'S KITCHEN: serves a free hot meal Monday to anyone wishing to come. Free Laundry facilities available to use. Call 231-627-1173 to schedule a laundry time between 9 a.m. and 1 p.m.

MONTHLY PASTIE SALE: The Lord's Kitchen. Pasties are also sold at Family Fare on from 1:30 p.m. until sold out.

BOOK NOOK: Operated by Friends of the Library is located on the lower level of the Library and is open every Tuesday and Saturday from 10:30 a.m. - 2:00 p.m. All proceeds support Library programs.

WOMEN'S RESOURCE CENTER OF NORTHERN MICHIGAN: provides confidential services to survivors of domestic abuse, sexual assault, child abuse, stalking and harassment; call 247/231-347-0082 or 800-275-1995.

KIWANIS CLUB: meetings every Monday, 5 p.m. supper

and meeting is at 6 p.m. at the Seneca Cheboygan Recreation Center weigh-ins begin at 9 a.m. For more information, please call Luco at 627-5928.

HOURS FOR GENEALOGICAL MEMBERS: assisting in the research genealogical room at the library are Tuesdays & Thursdays, 10 - 12 p.m. These articles have been copied, binders versus searching newspapers on file.

THE DIABETES AND NUTRITIONAL COUNSELING CENTER: of McLaren Northern Michigan is seeing patients in Cheboygan every first Tuesday of the month. For more information call 231-487-3118.

ZUMBA GOLD COURSES: for the young at heart at the senior center. 1st/3rd Wednesdays of the month at 2 p.m. and 2nd/4th Mondays at 10 a.m.

FOOD PANTRY/ CLOTHES CLOSET: At Alkison Nazarene Church, 4 - 5:30 p.m. on Wednesdays. Hot meals served, food and clothing to take home if needed. Call 231-548-9462 for info.

NORTHERN CARE CENTER FREE MEDICAL CLINIC: open Monday-Thursdays, 10-3 p.m. Walk-in clinic is open first/3rd Tuesday of the month in the evening. Registration is 4-6 p.m. Call 231-333-3019.

CHEBOYGAN COUNTY

meet at 10 a.m. Thursdays at the Cheboygan Recreation Center weigh-ins begin at 9 a.m. For more information, please call Luco at 627-5928.

VETERAN DROP BOX: located at the American Legion in Ontonagon. For more information and/or a wish list contact Don at 895-3517126.

RECREATION CENTER IN CHEBOYGAN: Mondays/Wednesdays for males; 2nd-8th grade, 5:30 - 8 p.m. high school students/adults, 8 - 10:30 p.m. Tuesdays/Thursdays for females (same times). Call 231-627-2151 for info.

POETRY AT THE LIBRARY: Each last Thursday of the month at 3 p.m. For more information, contact Bruce Gauthier, 627-7892.

CHEBOYGAN PARKINSON SUPPORT GROUP MEETING: 8-11:30 p.m. McLaren Cheboygan Campus, 3rd floor conference room, every third Tuesday of the month. For more information, call 231-445-1595.

FREE HANGMOORAM AND PAP TESTS: for eligible women, specifically those that are uninsured. For more information, call 231-627-8850.

TOPS (Take Off Pounds Sensibly) Chapter 0632: meetings, 6:15 p.m., Thursdays, at the Cheboygan Wesleyan Community Church. Weigh-ins begin at 5:15 p.m. For information call 231-627-3451.

TOPS CHAPTER: #1026, Take Off Pounds Sensibly,

meets at 6 p.m. on the lower level of the Cheboygan Area Public Library; optional potluck dinner begins at 5 p.m. Personal hygiene items will be collected for the St. Thomas Food Pantry.

CRIBRAGE: Every Monday starting January 7 at the Wawatam Area Senior Center in Mackinaw City starting at 1:30. All welcome, call 627-4326 for info.

SWING DANCE CLUB: Thursdays at the Carnegie, 5:30-7 p.m. every Thursday. Free, all are welcome.

HYMN SING CELLERATION: held on the 4th Sunday of each month at the Wesleyan Church on 625 E. 6th Street, 4-5 p.m. Free and open to the public, featuring old hymns of the church.

CHILDREN'S STORY HOUR: held each Tuesday morning at the Cheboygan Area Public Library. Puppets, story reading, activities and more happen each Tuesday at 10:00 a.m.

CHEBOYGAN LIONS CLUB: meets the second and fourth Monday of the month at 6:00 p.m. at the Eagles lodge.

OVEREATERS ANONYMOUS: Tuesdays, 10:15 a.m. at the Cheboygan Library. OA is not a diet club. There are no dues, fees or weigh-ins. The only requirement for membership is the desire to stop eating compulsively.

Facebook "like" us on facebook

Bingo 65



JANUARY BINGO CARDS ARE DUE FEB. 8TH

CELEBRITY CIPHER by Luis Campos

Celebrity Cipher cryptograms are created from quotations by famous people, past and present. Each letter in the cipher stands for another.

"N K T D T J K G X S E D . X V A Z S J T D T J U V S X X V K S R Z N J H R Z T R K N H Z R P S X R Y T J H S , N L J U S Y X R T J U N R . "

— P S J N W N V U S E R V Y V

Previous Solution: "I auditioned for Robert Redford once... got kind of nervous... took a step and tripped and fell on my face." — Ethan Hawke

TODAY'S CLUE: A senga D

PUBLIC NOTICE

Cheboygan County Board of Commissioners

On behalf of Straits Regional Ride

PROPOSED STATE AND FEDERAL APPLICATION FOR OPERATING AND/OR CAPITAL ASSISTANCE

All citizens are advised that Cheboygan County Board of Commissioners has prepared an application for the State of Michigan financial assistance for fiscal year 2020 as required under Act 51 of the public acts of 1951, as amended, and for federal assistance as required under the Federal Transit Laws, as amended.

County Board of Commissioners is requesting a total of \$1,453,036.00 through the following funding sources):

Program	Description	Total Amount
State Formula	State Operating	\$539,511.00
Federal Section 5311	Federal Operating	\$255,110.00

Cheboygan County Board of Commissioners ensures that the level and quality of transportation service provided without regard to race, color, or national origin in accordance with Title VI of the civil rights act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address below.

The proposed application is on file at Cheboygan County Board of Commission at 870 South Main Street, Cheboygan MI 49721 and may be reviewed during a 30 day period from January 30, 2019 to February 28, 2019 between the hours of 9 a.m. to 4 p.m., Monday through Friday.

Written comments regarding the application and/or written requests for public hearing to review the application must be received by February 28, 2019. If a hearing is requested, notice of the scheduled date, time and location will be provided at least 10 days in advance. Submittals should be sent to Cheboygan County Board of Commission, P.O. Box 870, Cheboygan, MI 49721 or via email to mcouture@cheboygancounty.net.

FY 2020 VEHICLE ACCESSIBILITY PLAN UPDATE

NOTICE: The Local Advisory Council(LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

Name Of Applicant (legal organization name)

Cheboygan County Board of Commissioners - Straits Regional Ride

1. Total D-R Fleet anticipated for application year (including locally funded vehicles)

15

2.Total Anticipated D-R Fleet Accessible or lift-equipped (including locally funded vehicles)

15

3. Has the agency made any changes in vehicle inventory described in No. 1 and No. 2 above since the last accessibility plan update was submitted?

(If "yes" explain changes and reasons for those changes below.)

Yes No

Explain changes and reasons for those changes

Straits Regional Took on A new COPESD route Daily through a new Contract also Straits Regional Ride took on a new Contract to provide 33.5 Hours of New service per Day In and for Emmet County.

4.Has the agency made any changes in the following since the last accessibility plan update was submitted?

- A. Fare structure** Yes No
B. Service area information Yes No
C. Service availability information Yes No
D. Service Hours/days of operation Yes No

Expanded Dispatch hours from 5:00pm To 5:30 Daily to allow later Emmet County Routes ability to schedule rides until 5:30 for pickups and drop offs up to 6:00 pm.

E.Local advisory council membership Yes No

Board Chair resigned

5.Has the agency made any other changes in its vehicle accessibility plan since last submission of an accessibility plan or annual update?

Yes No

Added vehicles, expanded Dispatch hours 30 minutes a day in the evening from 5:00 pm to 5:30pm added Routes thru Contracts that makes more Public transportation possible.

6. Please indicate the number of times per year the agency's LAC meets

Annually Quarterly Monthly Other

7. LAC MEMBER LIST (List below the members of your agency LAC. Attach a separate page of additional names if necessary.)

NOTICE: The Local Advisory Council (LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

NOTE: MDOT Administrative Rule 202 requires that the applicant agency shall establish a LAC composed of a minimum of three members. No LAC member shall be a staff or board member of the applicant agency. The applicant agency shall ensure all of the following:

1) 50% of the LAC membership represents persons who are 65 years of age or older and persons who have disabilities within the service area;

2) the LAC membership includes people who have diverse disabilities and the elderly who are users of public transportation; and

3) the applicant agency has approved at least one member, or 12% of the membership, jointly with the area agency on aging.

Does the list of members reflect the membership in the minutes?

Yes No

1. CHAIR PERSON'S NAME

Affiliation (Name of organization, if any)

Jon Lyons

none

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

2. NAME

Affiliation (Name of organization, if any)

Elaine Lyons

none

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

3. NAME

Affiliation (Name of organization, if any)

James Beebe

none

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

4. NAME

Affiliation (Name of organization, if any)

Joseph Kiogima

Appointed joint by CCCOA

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

5. NAME

Affiliation (Name of organization, if any)

Margo Craig

none

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A Person with Disabilities

6. NAME

Affiliation (Name of organization, if any)

Donna Tallman

none

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A Person with Disabilities

7. NAME

Affiliation (Name of organization, if any)

James Vits

none

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A Person with Disabilities

8. NAME

Affiliation (Name of organization, if any)

Ralph Moore

none

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
 Age 65 or older A Person with Disabilities

Annual L.A.C. Meeting

Attendees:

Jon Lyons- Board Chair- Senior

Elaine Lyons- Senior

James Beebe – Disabled Senior Bus Rider

Joseph Kiogima – Disabled Bus Rider

Margo Craig – Senior Bus Rider

Donna Tallman – Senior Bus Rider

James Vits – Senior Bus Rider

Ralph Moore- Senior Rider

Dennis Oikarinen – CCOA- M-DOT Coordinator in Training

Stacy Agee – CCOA Administrative Assistant / Transportation Coordinator

Angel Manning – SRR Operations MGR.

Michael Couture – SRR Director

Absent:

Martha Swartz – Disabled

William Edgecombe – Senior

Darleen Ormsbee – Senior

Joyce Wilson – Disabled senior

Dennis Wilson – Senior

Resigned:

Leo Delmas – Board Chair

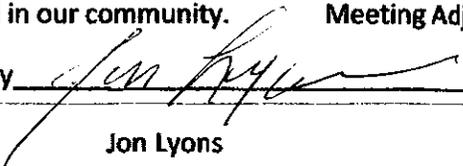
Ramona Delmas- Senior

Ron Oesteckeicher

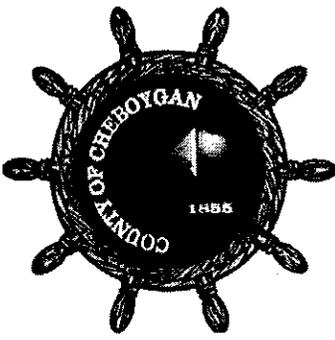
Annual LAC Meeting called to order @ 11:08 am. Stacy from the CCOA notified the committee that Leo Delmas that had been dedicated to this Committee as the Board Chair regrets due to illness he and Ramona have resigned. Therefore, Stacy let the Committee know we needed a new Chair and Jon Lyons volunteered to assume the responsibility. Also there needed to be a new jointly appointed person by the CCCOA. That person Stacy recommended Joe Kiogima, There was a motion by Donna and support by Elaine motion carried. Stacy then presented the CCCOA Vehicle associability plan as follows, The CCCOA is requesting their standard \$25,000 in Operating that they have for many years now, Also they had requested three replacement vehicles and two of those were funded and ordered in January 2019. Two lift accessibly Mini vans w/Lifts were ordered. The CCCOA 5310 program still has and uses the two lift accessible Mini vans we have to provide services from Sunday to Thursday 8:00 am to 3:00 pm and the fares remain the same at \$1.50 and \$3:00 per trip. There is also a year pass available for \$200.00 to purchase. Just to inform the Committee Stacy let us all know she has accepted a new job. Dennis Oikarinen will be taking over her duties as the MDOT Coordinator for the CCCOA as soon as trained. Jon Made a motion to accept the Vehicle accessibility plan for the CCCOA and it had support by James Beebe motion carried. Next Mike went over the vehicle accessibility plan for Straits Regional Ride. The addition of a Contract for COPESD picking up children in Tower and Afton going to Onaway allowing an additional trip to Onaway with return that is open to the Public. The next change was adding 33.5 hours to new route Hours in Emmet County allowing more flexibility for Dial A Ride passengers in the town of Petoskey, Alanson, Harbor Springs, levering and Pellston Open to the Public. We have increased our fleet to 15 vehicles on the road all with lifts and our Dispatch hours changed from 5:00pm to 5:30 pm Monday thru Friday. Straits Regional Ride Fare structure has stayed the same for many years and is again unchanged. Mike also talked about the meeting schedule for the Advisory committee and how it's the member's opportunity to tell us what they would like changed and give us feedback on issues as well as positive things, If at any time you all as a committee want more meetings let Stacy know and they can be held more often up to Bi-annual, quarterly or Monthly as issues arise we are here to serve all you on this committee. Mike asked as far as the Public Transit side of things is there any complaints or issues, Joe K. spoke to how polite the drivers are Mike replied that all SRR drivers must be polite no matter the issue and if you encounter a issue with one of them please let me know by calling the dispatch number and asking for the Director as I handle all complaints personally. James Beebe asked about Saturday Services for all in Cheboygan County Transit, Mike told the group that he will bring to the board of Commissioners but he also answers to them so he cannot demand and that he has brought this up to them many years in a row. The most helpful way to deal with this is to come to a Cheboygan County Board of Commissioners meeting on the fourth Tuesday of the Month and during public comment period have as many of the people that you know who support this speak to as why it is needed in our community.

Meeting Adjourned @ 12:15 pm

Meeting Minutes certified by


Jon Lyons

1.24.2019
Date



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Michigan Veterans Affairs Agency's (MVAA) County Training Reimbursement

Summary:

Application for the MVAA County Training Reimbursement requires a Board signature.

2019 Annual Spring Michigan Association of County Veterans Counselors (MACVC) training is being held in Frankenmuth, MI, April 23rd – April 26th. This is required training for both county Veteran Service Officers to get their required CEU's to maintain accreditation.

In past years, the registration and lodging was paid for directly by the State. The State only reimbursed food and mileage. Starting in 2018, it has changed to a 100% reimbursement funding. The Counties must apply for the reimbursement of all costs after training is complete.

Since the training is cover at no cost to the County via this grant, the training is not reflected in the current budget.

The initial application must be sent to MVAA via regional coordinator no less than 30-days prior to training.

Financial Impact: None

Recommendation: Motion to approve submittal of MVAA Reimbursement Application, authorize Board Chair to sign necessary Agreements and authorize any necessary budget adjustments.

Prepared by: Richard Wiles

Department: Veterans Affairs

**Application for the Michigan Veterans Affairs Agency's
County Training Reimbursement Program**

Date of Application: 2/18/2019 County Applying: Cheboygan

Veteran Service Director: Richard Wiles Phone Number: 231-627-8833

Office Address: 870 S Main St, PO Box 70, Cheboygan, MI 49721

Names of County Counselors Requesting Training: Richard Wiles, Sara Cunningham

Title/Description of Training: NACVSO CEU Training

Training Location: Bavarian Inn of Frankenmuth

Training Dates: 4/23/2019 - 4/26/2019

Estimated Training Costs:

Registration \$ 130.00 Lodging \$ 508.50

Mileage \$ 261.12 Meals \$ 195.00

Parking \$ 0.00 Tolls \$ 0.00

Total Amount Requested: \$ 1,094.62

Specify any additional information: _____

Meals Include: Tues L/D, Wed All. Thurs., and Fri B/L

Signature, Chairperson, Board of Directors

Date

Printed Name

Signature, Director

Date

Richard Wiles

Printed Name

Top O Michigan Outboard Racing Club

P.O. Box 873
Harbor Springs, MI. 49740

January 22, 2019

Karen L. Brewster, Clerk
Cheboygan County
870 South Main St., P.O. Box 70
Cheboygan, MI. 49721

Dear Mrs. Brewster,

I am pleased to announce that the American Power Boat Association has once again asked the Top O'Michigan Outboard Racing Club to conduct the Marathon National Championships. They have scheduled the race for **August 10th – August 11th, 2019**. I am, therefore, requesting a waiver of the “no wake” ordinance on those dates between the hours of 11:00 AM and 2:00 PM. I would appreciate it if you would bring this letter to the attention of your board and ask if they will approve a waiver of the “no wake” ordinance.

As always, we welcome suggestions you might have on how we can continue to improve this great event.

Sincerely,

Dave Umbarger
(231) 818-0283

RECEIVED

JAN 24 2019

CHEBOYGAN CO. CLERK

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 8, 2019

RESOLUTION

BY: COMMISSIONER KIM J. COONAN, 4TH DISTRICT (1/8/19)

WHEREAS, Health care costs continue to rise for all Americans and, for some Americans, this increase can be devastating; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the Treasury too much money. Technically, the term "entitlement" is correct but it has an unfortunate connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and

WHEREAS, Due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, When congress enacted Medicare Prescription Drug Bill they enacted a law that does not allow Medicare to negotiate with pharmaceutical companies for drug price the way Medicaid and the Veterans Administration does; and

WHEREAS, One economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, Rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, The increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and

WHEREAS, We must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable ways to deal with a flawed Medicare Prescription Drug Bill; and

WHEREAS, We must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, We must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and

WHEREAS, We cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners goes on record urging our Legislators to immediately commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; Be It Further

RESOLVED That a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, the Michigan Association of Counties and the other Michigan counties.

**KIM J. COONAN, 4TH DISTRICT
COUNTY COMMISSIONER**

Coonan - Revision to Medicare Prescription Drug Bill of 2003

MOVED BY COMM. KRYGIER

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0
 DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

**JACKSON COUNTY BOARD OF COMMISSIONERS
RESOLUTION # 01-19.06
Michigan Indigent Defense Commission**

WHEREAS, The State of Michigan created Act 93 of 2013 Michigan Indigent Defense Commission Act, MCL 780.981, effective July 1, 2013, an act to create the Michigan Indigent Defense Commission (MIDC) and to provide for its powers and duties, to provide indigent defendants in criminal cases with effective assistance of counsel, to provide for the appointment of legal counsel, to provide for and limit certain causes of action and to provide for certain appropriations and grants; and

WHEREAS, MCL 780.993(6-7) and MCL 780.997(2) provide that the state of Michigan will pay for any increased funding that is necessary to meet minimum standards developed by the MIDC. The MIDC Act requires the state to provide grants to local delivery systems (trial court funding units), in order to comply with the new standards. A local system's duty of compliance is dependent on this funding; and

WHEREAS, the first four out of eight standards have been approved by MIDC with the final 4 standards pending approval at this time; and

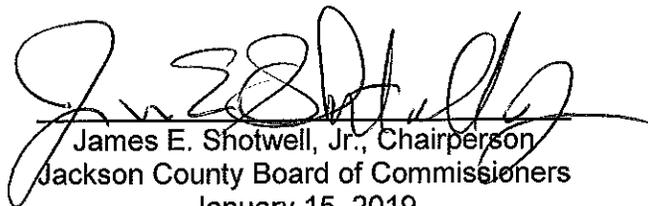
WHEREAS, Jackson County was advised March 27, 2018 that the MIDC had approved it's required compliance plan for the first four standards with approved funding from the State of Michigan in the amount of \$1,244,032.74 for fiscal year 2018; and

WHEREAS, additional concerns have developed with regard to the actual complete funding from the State of Michigan of actual increased costs due to compliance with the MIDC standards; and

WHEREAS, it has come to the attention of Jackson County that additional expenses such as court and prosecutor staffing and additional duties resulting from compliance will not be covered under compliance plan grant funding, thereby creating unfunded mandates on local systems of delivery; and

WHEREAS, additional amended legislation regarding 2018 Public Act 214, MCL 780.993(17), effective December 23, 2018 requires 20 percent of payments from partially indigent defendants with court appointed attorneys to be remitted to the Department of Licensing and Regulatory Affairs, creating additional unfunded mandates on the local systems of delivery.

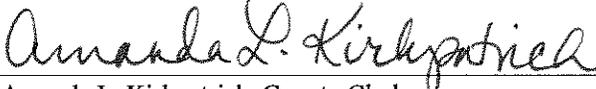
THEREFORE, BE IT RESOLVED, Jackson County chooses not to enter into an agreement for compliance and funding with MIDC until such time as full funding is provided for compliance with all new MIDC standards.


James E. Shotwell, Jr., Chairperson
Jackson County Board of Commissioners
January 15, 2019

STATE OF MICHIGAN)
) SS.
COUNTY OF JACKSON)

I, Amanda L. Kirkpatrick, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a Board meeting thereof held on the 15th day of January, 2019 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 15th day of January, 2019



Amanda L. Kirkpatrick, County Clerk

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
January 2, 2019**

The Organization meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by County Clerk Karen Brewster at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Clerk Brewster administered the Oaths of Office to all Commissioners.

Citizens Comment

Judge Aaron Gauthier introduced himself to the Board of Commissioners as the newly appointed Circuit Court Judge for Cheboygan and Presque Isle County. He wanted the Board of Commissioners know that he was committed to smooth operations of the Cheboygan County government and that he had an open door policy. Commissioner Newman thanked Judge Gauthier for his quick action on appointing Melissa Goodrich as the new Prosecuting Attorney.

Sheriff Dale Clarmont congratulated the new Board of Commissioners, the new Circuit Court Judge and the newly appointed Prosecuting Attorney. He invited the Board of Commissioners to a walk through in the new jail expansion and storage building. As of yesterday, the Sheriff's Department started feeding the inmates through their new kitchen.

Administrator Lawson presented the options for term of office for the Board Chairperson. He reported that civil counsel advised if the Board wishes to have the term for one year rather than two years, a resolution to that effect would be necessary.

Clerk Brewster opened the floor for nominations for the Cheboygan County Board of Commissioners Chairperson. Commissioner Newman nominated Commissioner Wallace for Board Chairperson, seconded by Commissioner Sangster.

Motion by Commissioner Newman, seconded by Commissioner Sangster to close nominations and cast a unanimous ballot for John Wallace for Board Chair. A roll call vote was taken. Motion carried with 6 yes, 0 no, 0 absent and 1 abstain (Commissioner Wallace).

Commissioner Wallace opened the floor for nominations for the Cheboygan County Board of Commissioner Vice-Chair. Commissioner Gouine nominated Richard Sangster for Vice-Chair, Commissioner Tryban seconded the nomination.

Motion by Commissioner Gouine, seconded by Commissioner Tryban to close nominations and cast a unanimous ballot for Richard Sangster for Board Vice-Chair. A roll call vote was taken. Motion carried with 6 yes, 0 no, 0 absent and 1 abstain (Commissioner Sangster).

Clerk Brewster administered the Oaths of Office to Commissioner John Wallace as Chair for 2019-2020 and Commissioner Richard Sangster as Vice Chair for 2019-2020 of the Cheboygan County Board of Commissioners.

Chairman Wallace presented the current Cheboygan County Mission and Vision Statement.

Finance/Business Meeting – January 2, 2019

Motion by Commissioner Gouine, seconded by Commissioner Matelski, to reaffirm the Cheboygan County Mission and Vision Statement. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Wallace handed out the 2019 Committee Appointments. He stated that he had made some changes based on the recommendations of a few members of the Board that wanted to lighten the load and spread the load out a little more evenly. These can be changed at any time. He stated that he tried to address some of their wants and dislikes. There have been some questions as to which of the board members would take part in the new Economic Development board that has been formed, as well as the liaisons to the Northern Lake Economic Alliance Board. The board would be looking further into this and any suggestions would be appreciated. He stated that the new mileage rate reimbursement for 2019 is .58 cents.

Commissioner Wallace addressed the Cheboygan County Board of Commissioners meeting calendar for 2019. The two regular meetings will continue to be held on the second and fourth Tuesday of every month, with the Finance/Business meetings held on the second Tuesday and the Committee of the Whole meetings to be held on the fourth Tuesday.

Motion by Commissioner Gouine, seconded by Commissioner Warfield to adopt the meeting calendar for 2019 as presented. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to adopt the 2019 Rules of Order of the Cheboygan County Board of Commissioners as presented. Motion carried with 7 yes, 0 no and 0 absent.

County Treasurer Buffy Weldon handed out a detailed Foreclosure Report for the years 2016-2018 with the number of properties foreclosed on and the total amount of the sales. These amounts are the amounts involved in the class action lawsuit. Summary Disposition was scheduled for March 1, 2019 in the Charlevoix County Circuit Court. This information was requested at the last Finance Business meeting. Commissioner Gouine questioned the difference from 2016 to 2018. Commissioner Sangster commented that when the judgment comes through what amount of monies would be able to be kept in the future. Administrator Lawson commented that because the county was in a legal action and civil counsel was not here to comment, he would prefer to wait for correspondence.

County Treasurer Buffy Weldon presented the Depository Resolution 19-01, Investment Resolution 19-02 and Investment Policy.

Motion by Commissioner Gouine, seconded by Commissioner Newman to adopt the

DEPOSITORY RESOLUTION 19-01 FOR CHEBOYGAN COUNTY

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies, belonging to, or held for, the State, County or other political units coming into the hands of the County Treasurer, in one or more banks, savings and loan associations or credit unions within the State.

THEREFORE BE IT RESOLVED that the Board of Commissioners of Cheboygan County hereby directs the Cheboygan County Treasurer to deposit all public monies, including monies and funds held for the State Board of Escheats or missing heirs, coming into the hands of the County Treasurer in any bank, savings and loan association or credit union within the State which is a legal depository as defined by State and/or Federal law.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Tryban, seconded by Commissioner Matelski to adopt the Cheboygan County

Finance/Business Meeting – January 2, 2019

RESOLUTION 19-02
AUTHORIZING INVESTMENT OF COUNTY FUNDS
AND APPROVING COUNTY INVESTMENT POLICY

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, ("Act 20") the Board of Commissioners of the County of Cheboygan may authorize the County Treasurer to invest County Funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, Section 5 of Act 20 requires this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the County Treasurer has submitted a proposed Investment policy which complies with provisions of Act 20.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHEBOYGAN as follows:

1. The County Treasurer is authorized to invest funds of the County of Cheboygan in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 2, 2019
3. Before executing an order to purchase or trade the funds of the County of Cheboygan, a financial intermediary, broker or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form attached as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.
5. This resolution shall take effect immediately.
6. A vote on the foregoing resolution was taken and was as follows:

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to appoint Honorable Judge Aaron Gauthier, Honorable Judge Daryl Vizina and reappoint Honorable Judge Maria Barton for a one year term to the Community Corrections Advisory Board effective January 1st, 2019. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to adjourn to the call of the Chair. Meeting adjourned at 9:56 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
January 8, 2019**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Gouine, seconded by Commissioner Tryban, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, second by Commissioner Tryban, to approve the consent agenda with the omission of the minutes of the 1-2-19 Organizational Meeting under E. 1:

- A. Approve Monthly Finance Claims (Finance Total = \$136,847.30; Prepaid Total = \$873,286.73.)
- B. Budget Adjustments as follows:
 - 2018 Inter-department Budget Transfer
 - 1. From 101-332 to 101-332 totaling \$10
 - 2. From 101-301 to 101-301 & 101-351 totaling \$225
 - 3. From 101-351 to 101-351 totaling \$145
 - 4. From 101-191 to 101-215 totaling \$1,136
 - 5. From 588-599 to 588-599 totaling \$4,269
 - 6. From 101-700 to 101-301 totaling \$3,208
 - 7. From 101-700 to 101-301 totaling \$928
 - 2018 Raise Revenues/Expenditures
 - 1. Fund 101 total budget increase of \$104,666.23
 - 2. Fund 201 total budget increase of \$1,305,400
 - 3. Fund 217 total budget increase of \$363.13
 - 4. Fund 226 total budget increase of \$38,818
 - 5. Fund 276 total budget increase of \$61,500
 - 6. Fund 292 total budget increase of \$194,000
- C. 2019 Attorney Contract to Delinquency and Child Protection Proceedings
- D. Correspondence
 - 1. Bay County Resolution for Governor Snyder
 - 2. Kalkaska County Resolution Opposing SB 396
 - 3. Wexford County Resolution Opposing to SB 1031
- E. Minutes:
 - 1. Finance/Business Meeting of 12/11/18 & ~~Organization Meeting~~
1/2/19
 - 2. NCCMH – 11/15/18
 - 3. City Council Meetings –11/27/18
 - 4. Health Board Meetings – 11/20/18

5. County Road Commission – 11/21/18 & 12/6/18
6. County Fair – 11/5/18
7. NEMCOG – 10/18/18

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent

CITIZENS COMMENTS

Sheriff Dale Clarmont thanked Commissioner Matelski for her donation of \$5,000 to the Cheboygan County Sheriff's Department's K-9 Unit. This was the thirteen year that the Matelski Family has given a donation to the K-9 Unit Program and she was handed a receipt.

John Kurczewski citizen of Tuscarora Township addressed the health care issues with the 5G technology. A packet was given to the Board at a previous meeting to look over and the Board was asked for a resolution in opposition of the 5G technology. He stated that Governor Whitmer signed her first directive with dealing with the health care provision of the Michigan Constitution, which our politicians are totaling ignoring. She is basically saying that if there is something in here that has been proven to be detrimental to the health and wealth fare of the general citizens she wants to know about it. Commissioner Wallace informed him that this matter has been scheduled for the 2nd Commissioner's Meeting in February.

Jamie Chimner citizen of the City of Cheboygan addressed Governor Whitmer's directive of 5G technology.

SCHEDULED VISITORS - None

Finance Director's Report

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending November 30, 2018. He reported total year-to-date revenue of \$10,988,420.52, or 69.63% of the budget, compared to \$10,767,300.40, or 88.12% of the budget last year at this same time. He reviewed each line item number that was fluctuating greater or less than \$25,000. Mr. Manko reported expenditures year-to-date of \$10,305,804.02 or 65.31% of the budget, compared to \$9,780,001.85 or 80.04%, last year as of the end of November 2018. He reviewed each department that was fluctuating greater or less than \$25,000. Mr. Manko reported on the Cash Summary by Fund Cash for November 2018, which totaled \$20,706,127.07. An explanation of the deficit balance accounts was given. Discussion was held on the road loans and getting a more detailed report.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to receive and file the financial reports. Motion carried with 7 yes 0, no and 0 absent.

Administrator's Report

Administrator Jeff Lawson and Sheriff Dale Clarmont gave an update on the Jail Project. The kitchen is operational and is serving meals. A project punch list is currently being addressed by the contractor. The security contractor is currently in the process of completing wiring for the door, camera and intercom systems.

The storage building contractor has completed the initial punch list items and will return in the spring to complete the final items dependent on the weather conditions.

Administrator Jeff Lawson gave an update on the CCE 911 Radio Project. Staff and the Treasurer will be meeting with the Bond Counsel and the Financial Advisers to begin the Installment Loan Purchase to secure proceeds for the project. Commissioner Newman commented that it was presented to the public with Motorola being the vendor and he was totally opposed to having it bid out. Sheriff Clarmont stated that Motorola has been tried and proven. When asked by his constituents, he wanted to stay with Motorola. To put this out there for bids again will delay the process and it is a safety issue to the first responders. It needs to move forward. Commissioner Wallace commented that this issue can be relayed to the CCE 911 Board, but it is the responsibility of the Board to make the final decision.

Administrator Jeff Lawson commented that the City of Cheboygan has presented them with a copy of their Recreational Plan and a public hearing will be scheduled.

COMMITTEE REPORTS

Commissioner Gouine commented that the Inverness Township Board is moving along and is working well with communicating with Meijer's.

OLD BUSINESS

Motion by Commissioner Sangster, seconded by Commissioner Newman to approve the 2019-2020 Committee Appointments – Board of Commissioners. Motion carried with 7 yes, 0 no and 0 absent.

NEW BUSINESS

Transportation Director, Mike Couture presented the MDOT Third party contract #2017-0032/P6-S1. This contract is to insure as a vendor, Jorgensen Ford Sales agrees to the Federal contract clauses. The County of Cheboygan agrees that they have abided by the Federal bidding process for materials and supplies under \$150,000.00 as well as prompt payment clauses as part of this purchase. Discussion was held on the usage of the vehicle.

Motion by Commissioner Gouine, seconded by Commissioner Newman, to approve the MDOT Contract 2017-0032/P6-S1 for the purchase of a maintenance plow truck in the amount of \$31,524.99 for SRR and make the necessary revenue and expenditure adjustments to the SRR budget for 2019 and authorize the chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Legal Services Agreement. The County has contracted with Young, Graham & Wendling, P.C. for legal services since 2003. This long term relationship is a benefit to the County due to the fact that the firm has provided legal recommendations concerning many of the County's programs and services, which establish a familiarity that aligns with the County's legal philosophy and provides cost savings when programs, services and contracts are reviewed for legal guidance.

Motion by Commissioner Tryban, seconded by Commissioner Sangster, to approve the four (4) year per hour billing Legal Services Agreement with Young, Graham & Wendling, P.C. and

authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Solid Waste Plan Amendment Notice of Intent. The County would like to take action to file a Notice of Intent to amend the County's Solid Waste Management Plan.

Motion by Commissioner Sangster, seconded by Commissioner Matelski to submit a Notice of Intent to the State of Michigan, Department of Environmental Quality designating the Northeast Michigan Council of Governments as the Planning Agency to prepare a plan amendment to the County's Solid Waste Management Plan and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the Annual Remonumentation Agreements including 2019 Surveyor Agreements, individual Peer Group Agreements and Administrative Staff Services Agreement. The amount of the 2019 Remonumentation Grant was \$56,224.

Motion by Commissioner Sangster, seconded by Commissioner Gouine to approve all five agreements of the Professional Service Agreement between Cheboygan County and Granger and Associates; Fullford Surveying & Mapping and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2019; to approve the individual Remonumentation Peer Group Services Agreement between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2019 and ending December 31, 2019, and to approve the Administrative Staff Services Agreement between Cheboygan County and Granger & Associates, Inc. for the period beginning January 1, 2018 and ending December 31, 2018 and authorize the Chair to sign. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the retroactive wage budget adjustment – Sheriff Department Detective Lieutenants. A review of the wages for the Detective Lieutenants determined that the Detective Lieutenant – Level I and Detective Lieutenant – Level II pay rates were incorrect for the past two years (2017 – 2018). The Detective Lieutenant – Level II should have received the same wage rate as a Sergeant position in the POLC Command union. The Detective Lieutenant – Level I should have received 5% above the Detective Lieutenant – Level II wage rate. This budget adjustment will correct that mistake and the two employees will receive retroactive pay.

Motion by Commissioner Gouine, seconded by Commissioner Warfield to approve the retroactive wage budget adjustment for the Sheriff Department's Detective Lieutenants and to approve the necessary budget adjustment. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the FOP – Sheriff Command Officers Union Contract. A summarization of the contract language terms as follows: Wage Increase: 1st year – 3%; 2nd year – 3% and 3rd year – 3%; language changing setting shift differential pay between 6:00 P.M. to 6:00 a.m. at an additional \$1.00 per hour; language changing setting Longevity Benefits as follows: five but less than ten years of service - \$300, ten but less than fifteen years of service - \$400, fifteen years of service or more - \$500; the County will provide the employee the ability to choose from multiple plans available from BC/BS and Blue Care Network product menus; the County will pay the State of Michigan designate "Hard Cap" as established under P. A. 152 of 2011 as amended and released by the State of Michigan each

year for One Person, Two Person or Family Coverage or up to the cost of the Blue Care Network HMO 250 Plan cost for One Person, Two Person or Family Plan, whichever, is less for medical and prescription coverage to eligible employees; beginning, January 1, 2017 the County will provide the employee the ability to choose from Blue Cross/Blue Shield's product a Dental and Vision Plan; the County will pay up to the cost of the Blue Dental 50/50/50 Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision; any additional costs of a plan selected by the employee shall be the responsibility of the employee and shall be deducted on pre-tax from the employee's pay check each pay; new employees will be eligible to receive health insurance for their spouse and/or dependents on the next enrollment date after thirty (30) days of service; an employee may not be enrolled in both the County's and their spouse's coverage; language change clarifying the collection of dues and payment to the Michigan Fraternal Order of Police Labor Council; language clarifying Indemnity Provisions; language changing the identifying arbitrator will be the Michigan Employment Relation Commissions (MERC) and language change clarifying that an employee will be paid overtime or receive comp time.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the three-year contract agreement effective January 1, 2019 between the Cheboygan County Board of Commissioners – Cheboygan County Sheriff – The Sheriff's Department Command Officers Employees and the Michigan Fraternal Order of Police Labor Council and authorize the Chair and Administrator to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the FOP – Sheriff Deputies Road Patrol Union Contract. A summarization of the FOP Sheriff Deputies Road Patrol Labor Union contract language terms as follows: Wage Increase: 1st year – 3%; 2nd year – 3% and 3rd year – 3%; language changing setting shift differential pay between 6:00 P.M. to 6:00 a.m. at an additional \$1.00 per hour; language changing setting Longevity Benefits as follows: five but less than ten years of service - \$300, ten but less than fifteen years of service - \$400, fifteen years of service or more - \$500; the County will provide the employee the ability to choose from multiple plans available from BC/BS and Blue Care Network product menus; the County will pay the State of Michigan designate "Hard Cap" as established under P. A. 152 of 2011 as amended and released by the State of Michigan each year for One Person, Two Person or Family Coverage or up to the cost of the Blue Care Network HMO 250 Plan cost for One Person, Two Person or Family Plan, whichever, is less for medical and prescription coverage to eligible employees; beginning, January 1, 2017, the County will provide the employee the ability to choose from Blue Cross/Blue Shield's product a Dental and Vision Plan; the County will pay up to the cost of the Blue Dental 50/50/50 Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision; any additional costs of a plan selected by the employee shall be the responsibility of the employee and shall be deducted on pre-tax from the employee's pay check each pay; new employees will be eligible to receive health insurance for their spouse and/or dependents on the next enrollment date after thirty (30) days of service; an employee may not be enrolled in both the County's and their spouse's coverage; language change clarifying the collection of dues and payment to the Michigan Fraternal Order of Police Labor Council; language clarifying Indemnity Provisions; language changing the identifying arbitrator will be the Michigan Employment Relation Commissions (MERC) and language change clarifying that an employee will be paid overtime or receive comp time.

Motion by Commissioner Newman, seconded by Commissioner Gouine, to approve the three-year contract agreement effective January 1, 2019 between Cheboygan County Board

of Commissioners- Cheboygan County Sheriff – The Sheriff's Department Deputies Road Patrol Employees and the Michigan Fraternal Order of Police Labor Council and authorize the Chair and the Administrator to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Policy Revision to 500-16 Medical Insurance. A revision was made to the policy language identifying when the insurance coverage begins for new employees, spouse, and/or dependents. It removes the reference to glide path. This provision provides insurance to spouse and dependents of a new employee at the time of hire from another municipal unit providing that insurance may also apply to employees covered under AFSCME and GELC Agreements with Union approval.

Motion by Commissioner Tryban, seconded by Commissioner Matelski to approve the revision to Policy 500-16 Medical Insurance and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Policy Revision to 500-19 Vacations. A revision of the policy language was given as follows: Providing five vacation days for new employees after 6 months of employment; increases vacation earned for employees with one to five years of service from twelve to thirteen days per year; creates a new category for employees with five to ten years of service providing seventeen days per year; creates a new category for employees with ten to fifteen years of service providing eighteen days per year; creates a new category for employees with fifteen to twenty years of service providing twenty-one days per year; creates a new category for employees with twenty to twenty-five years of service providing twenty-two days per year and creates a new category for employees with more than twenty-five years of service providing twenty-three days per year.

Motion by Commissioner Sangster, seconded by Commissioner Tryban to approve revision to Policy 500-19 Vacations and authorize the Chair to sign. A roll vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the Purchasing Policy Revision – Sole Vendor Listing 300-2A. These changes included: Updating the Sole Vendor Listing by: Adding = Justice AV Solutions – Courtroom Recording Provider, Pitney Bowes – Postage for Mail Machine; Presidio – Jail Security System; Scuba North LLC – Dive Equipment/Maintenance Vendor and Wex Bank, Marathon Fleet Card – Diesel Card Program for Straits Regional Ride; Removing = Great Lakes Scuba – Dive Equipment Vendor; Neopost – Postage for Mail Machine; Speedway Super America – Diesel Card Program for Straits Regional Rider and SunGard Public Sector, Inc. – 911 Workstation Maintenance Vendor.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to adopt the revised Sole Vendor Listing 300-2A to become effective January 8, 2019. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Court Policy Revision. The Courts have requested a revision to their policies related to vacations, paid personal days and longevity payments. The Courts policies in these areas have not been changed since 2003. The Court is requesting to amend their policy to be equivalent to the County's General Policy concerning vacation, personal days and longevity payments. The Courts current policy for vacations provides the following: 1–5 years = 12 days off, 5-10 years = 15 days off, 10-15 years = 17 days off and 15 years or more = 20 days off. The Court would like to revise the current

vacation policy as follows: 6 months to one year = 5 days off, 1-5 years = 13 days off, 5-10 years = 18 days off, 10-15 years = 18 days off, 15-20 years = 21 days off, 20-25 years = 22 days off and 25 years or more = 23 days off. The Courts current policy related to Paid Personal Leave requires the employee to use sick time. The County's General Policy provides employees with three (3) personal days per year without using sick time. The Courts policy related to longevity pay does not have a category for employees with twenty years or more of service. The County's General policy provides for \$400 per year longevity payment for employees with over 20 years of service. In all other service time categories, the courts payments match the County's General Policy payments.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to approve the revision to the Court Policies and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

John Chimner citizen of Aloha Township commented on what the resolutions listed on the agenda were about and if they were going to be discussed. Commissioner Wallace stated that the Board neither approved nor disapproved them, but they were not going to be discussed. He would make sure that Mr. Chimner got a copy of them.

Scott Swanson of the Straitsland Resorter inquired as to if the plow truck that was being purchased by Straits Regional Ride was bid out. Straits Regional Ride Director Michael Couture confirmed that it was an open bid process advertised to many truck dealers throughout the State of Michigan, with the low bid being accepted.

BOARD MEMBERS COMMENTS

Commissioner Wallace commented on a hand out from Northern Michigan Regional Entity for the 2017-2018 services. The pie chart showed the kind of drugs, the types of services that were being used by the liquor tax money and many other statistics. He stated that he heard that there was a Cheboygan County Drug Free Coalition, which is really under the office of Cheboygan Catholic Human Services. A presentation would be forth coming to let the Board know as to what is being done.

Commissioner Sangster commented that he has had a couple concerns regarding recycling bins, but at the end of the discussion it was determined that it was over the holidays. There were concerns about the bins being full and he asked to keep an eye on that.

Motion by Commissioner Sangster, seconded by Commissioner Guine, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:00 AM.

Dawn M. Reo
Chief Deputy Clerk/Register

John B. Wallace
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
January 22, 2019**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:31 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Steve Warfield.

ABSENT: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Judge Daryl Vizina thanked Tim Cook and Patrick Charboneau who volunteered their labor with the remodeling of Probate Court. He also thanked Sam Arms and Kim Chimner for their time. It is not quite finished with carpet to be installed and some electrical work to be finished. He invited everyone to come up and check out the new remodeled courtroom.

Mark Chimner citizen of Benton Township commented about some issues with the Cheboygan County Airport. He has his airplane stored 50 miles away and he would like to rent a hanger. Commissioner Wallace stated that he would pass this information on to Civil Counsel for a ruling.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Chairperson Wallace and Administrator Lawson presented Probate Administrator Patty Hansen an appreciation certificate for her 36 years of service with Cheboygan County. She received a standing ovation. Ms. Hansen thanked the academy and expressed her appreciation for the opportunity to serve the Probate Court. Probate Court is the most important Court because of the people that they serve.

Prosecutor Melissa Goodrich introduced herself and complimented the Prosecuting Attorney's staff for all their help with the transition. She introduced her new staff members, Assistant Prosecutor Amber Libby and Clerk Sarah Hartman.

Emergency Management Director Megan Anderson presented an update on the EOC/Emergency Management. A handout was given out, which gave an outline of the

Emergency Management Overview, which included the Department of Homeland Security's Mission for Emergency management; Michigan Emergency Management Act (P.A.) 390 of 1976; list of Enabling Legislation; Emergency Management Programmatic Requirements; High Level OEM-Disaster Declaration; Mid-Level OEM-Level Emergency/Incident and Off-Site/Routine Assistance. A Public Officials Conference was to be scheduled this summer to be held at the Emmet/Charlevoix Fairgrounds T-Barn. She gave examples of certain emergency situations and the plan of attack and also a summary of her background.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson gave an update on the Jail Project. Jail Security Contractor Presidio is expecting to be finished at the end of the month. Testing to be done in early February on the door and camera systems.

Administrator Jeff Lawson gave an update on the Solid Waste Management Plan Amendment. Staff sent the notice of intent for the Solid Waste Management Plan Amendment into NEMCOG, which would be relayed to the State of Michigan so we will be ready to begin formulating a committee again for that process.

Administrator Jeff Lawson gave an update on the NLEA contract. Staff was notified by the NLEA that Emmet County has not approved their agreement for 2019 for services. Conversation should be entered into with them, but until then, NLEA will not be providing any other services to Emmet County at this time.

Administrator Jeff Lawson gave an update on the Black River Limited Partnership. A request to participate in a Dispute Resolution Process conducted by the Federal Energy Regulatory Commission staff to come to an agreement between Black River LP, Black Lake Association and the Black Lake Preservation Society as to the long term protocol of the hydroelectric dam and head pond in relate to the water level of Black Lake. Staff and the Drain Commissioner have received information and have participated in conversations held between the parties over the past year and will submit correspondence identifying that the County will participate in the Dispute Resolution Process.

Commissioner Gouine commented on if there has been any progress on the Rapid River research. Administrator Jeff Lawson stated that we submitted a grant a little over a year ago and the Feds have agreed to pay for 50% of that study with additional conversation whereby no one else agreeing to pay the remaining 50%. The study was designed, basically, to look back at the 1964 study and reconfirm that the Smith Rapids actual restriction of high water events. Nothing further has happened with that, but if this comes up in the conversation, he would relay this back to the parties to talk about it.

Commissioner Newman questioned the punch list on the Jail Expansion and the generator. Administrator Lawson stated that there is still punch list items to be

addressed. BCI was scheduled to be here tomorrow to finish up on a few things. A generator was provided as a backup until the shipment of the permanent generator.

OLD BUSINESS - None

NEW BUSINESS

Finance Director James Manko presented the 2019 National Crime Victims Grant. The County is eligible for grant funding from the Prosecuting Attorneys Association of Michigan for Public Awareness for Crime Victim Rights Week. Last year they received \$400 from PAAM and the year before that they received \$350. The grant needs to be applied for by the end of this month.

Motion by Commissioner Sangster, seconded by Commissioner Warfield, to authorize grant submittal and execution of all other necessary grant documents by the County Board Chairperson after review from Finance Director and Legal Counsel. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the 2019 Medical Marihuana Operation and Oversight Grant. The State of Michigan has designated the use of Medical Marihuana Operation and Oversight funds to provide education program through the Health Department. This grant was released by the State in late December and had to be submitted prior to the meeting. The County will be the fiduciary agency for the grant funds. Discussion was held on the allocation of funds and the short period of time to apply for the grant.

Motion by Commissioner Tryban, seconded by Commissioner Matelski, to ratify submittal of the 2019 Medical Marihuana Operation and Oversight Grant. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Rieth-Riley remaining Jail/Storage Building Pavement Agreement. In order to close out the Jail/Storage Building Project prior to next spring, the remaining pavement cost will be deducted from the BCI and Kujawa Agreements. The agreement coordinates directly with Rieth-Riley to complete remaining pavement work in the spring.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to approve the agreement with Rieth-Riley to complete the Jail/Storage Building pavement project in the amount of \$25,542.00. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Maintenance Superintendent Employment Agreement with Darian Hughey. The position of Maintenance Superintendent was advertised by the County on the County web site and in the local newspapers. The County received twelve (12) applications for the position and interviewed four (4). Mr. Hughey will be promoted from the Custodian II position.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the employment agreement with and appoint Darian Hughey as the Maintenance Superintendent with a starting salary of \$48,000. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

BOARD MATTERS FOR DISCUSSION

Commissioner Wallace commented that he has asked Catholic Human Services to come in to do a presentation on how and what they are doing for drug and alcohol treatment as well as education in Cheboygan County.

CITIZENS COMMENTS

Louis Vallance a citizen of Grant Township and City property owner commented on the ongoing drainage issues on the east side of Cheboygan County located by the Cheboygan Cement Plant on Lafayette to Duncan Bay, over to Butler and Alpena State Road. The land over there does not drain properly. The Drain Commissioner and County Road Commission needs to do their duties as to Public Act 51. A developer did a soil sample and the land was too soft for development. Administrator Lawson commented that they have talked in the past. As far as drains in the County, there are not any designated drainage districts in Cheboygan County. The process of maintaining drains goes back to the jurisdictions that would have control over them. Property owners can petition the Drain Commission to develop a drainage district, which would allow the drain commission to look at improvements. We can look at and identify which jurisdiction that it is under, talk about what has to be done and move forward at that point and time. Mr. Vallance commented on the SRR service not being available for public transportation other than for contracted services. Yesterday, he was unable to receive a ride into town from his residence to meet with Senator Schmidt. Commissioner Wallace commented that this would be taken under advisement.

BOARD MEMBER COMMENTS

Commissioner Matelski commented that she attended a couple meetings with one being the Veterans Park Committee meeting last Wednesday. The committee was really working at moving forward on the park renovation.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to adjourn to the call of the chairperson. Meeting adjourned at 10:43 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson

MINUTES OF THE BOARD

December 20, 2018

North Country Community Mental Health

Bay View Inn, 2011 Woodland Dr. Petoskey, Michigan

BOARD MEMBERS PRESENT: Sr. Augusta Stratz, Ed Ginop, Ron Iseler,
Karla Sherman, Robert Boyd,
Joel Evans, Louis Scholl, Christian Marcus,
Caroline Loper, Patty Cox, Dennis Priess, Michael
Newman

BOARD MEMBERS ABSENT: Betsy White, Paul Liss

STAFF: Christine Gebhard, Scott Shearer, Stacy Chipman, Brian
Babbitt, Joe Balberde, Lorraine Manary, Joan Booth

GUESTS: Cathy Scholl, Ann Marie Farrell, Linda Ginop,
Tom Renkes, Kathy Frake, and William Santos

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members staff and guests to the meeting.

PUBLIC COMMENT

Ms. Gebhard introduced Lorraine Manary, who is replacing Joan as Executive Assistant, and presented a lovely corsage to Joan in recognition of her final meeting. She also invited the board to attend a retirement reception at the CMH office on January 4 to say farewell to Joan and Mary MacNaughton, Administrative Assistant.

CONSENT AGENDA

Ed Ginop asked that the Financial Statements be pulled from the Consent Agenda and placed under "Action Items". .

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

Motion by Karla Sherman, second by Robert Boyd to move to accept the consent agenda with the removal of the finance committee. MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

There were no committee meetings today.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Ms. Gebhard reviewed the Mission, Vision and Values Policy. She pointed out and read the changes made. There is a typo in the vision statement (responsive) which should be corrected.

Motion by Patty Cox, second by Louis Scholl to approve the revisions to the Mission, Vision and Values Policy. MOTION CARRIED.

Scott Shearer gave a review of the updated October 31, 2018 Financial Statements shared at the meeting. There were some redistributions within revenue and expense categories that did not impact the bottom line. Currently we are overspent on General Funds, slightly over spent on Medicaid, and underspent on Healthy MI. . The agency has not yet closed the books on year ending Sept. 30, 2018.

The initial audit work has been completed, the full audit will be during the third week of January with the report coming to the board in March. Ms. Gebhard noted that the MDHHS has not issued final rates for the remainder of FY19.

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Oct. 31, 2018	\$6,959,648.34
Receipts, Adjustments & Transfers, Nov.	\$1,519,309.27
Total Disbursements & Adjustments, Nov.	\$4,772,177.02
Decrease in Cash Balance	\$3,252,867.75
Balance, Nov. 30, 2018	\$3,706,780.59

Motion by Robert Boyd, second by Caroline Loper to approve the revised Financial Statements as given. MOTION CARRIED.

PRESENTATION

Recipient Rights Annual Report

Kim Rappleyea introduced herself and shared her annual report of FY 2018 year-end recipient's rights demographics and statistics. She noted the department served 4030 recipients and conducted 104 site visits throughout the state. Ms. Rappleyea shared a data summary pointing out that incidents were down from last year. She explained the process for investigating complaints and provided the main categories with dignity and respect being at the top.

There was a significant variance in some data fields from last year due to the transition to the new electronic health record. Joe Balberde will investigate.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard reviewed her written report, drawing the boards attention to a few items.

- Nov. 17th – Christine met with Prosecutor Allen Telgenhof regarding the Stepping Up initiative. His office is receptive and interested in working with us.
- Dec. 3 – NMCHIR, the State Innovation Model funding ends in 2019. Christine met with a group looking into possible funding for an additional two years with hope of expanding from the current 10 counties to 32 counties.

- Christine noted that a first “Town Hall” meeting was held with 54 sites participating. Agency funding and reimbursement systems were explained stressing the importance of maintaining Medicaid enrollment.
- The board was given a handout on the Systematic Underfunding of the Community Mental Health System published by the CMHAM. She encouraged all members, but especially the county commissioners to review this.
- A “Crain’s Detroit Business” article on the state’s Medicaid mental health system and privatization was distributed. Christine noted inaccuracies in the report and also shared a response Robert Sheehan, CEO, CMH Association of MI provided. The CMHAM is providing information to the Governor-Elect and other legislators to assist them in understanding the funding and importance of this issue.

Ms. Gebhard directed the boards attention to the press release included in the board packet announcing the new toll-free numbers for the access center and emergency services.

QUALITY IMPROVEMENT UPDATE

Ms. Gebhard reported for Amy Christie. She directed board members to the report in their packet, noting the MI Performance indicators are improved. The LEAN process continues with ten staff attending “yellow belt” training one day a month for four months starting in January.

NORTHERN MICHIGAN REGIONAL ENTITY

There were no minutes from NMRE’s most recent meeting. They will be distributed with the next board packet.

OLD BUSINESS

Ms. Gebhard provided an update on the email compromise. A forensic investigation was conducted both internally and by a firm specializing in Cyber Security. No personal health information was accessed. The final cost for this is unknown but will be less than the insurance deductible.

NEW BUSINESS

Ed Ginop presented resolutions to the board of directors recognizing Betsy White and Joel Evans years of participation on the NCCMH Board of Directors and recognizing Joan Booth’s years of service with the agency.

- **Resolution – Joan Booth**
Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED
- **Resolution – Joel Evans**
Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED

○ **Resolution – Betsy White**

Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED

Ms. Gebhard discussed the Wellness Committee activity and 2019 workplan. They would like to award two winners of the 5M Bingo Game with a half day of PTO.

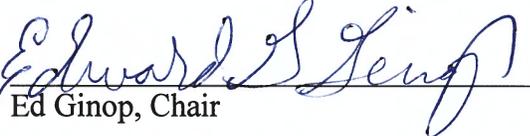
Motion by Dennis Priess, second by Karla Sherman to allow two ½ day PTO as awards for employee wellness activities. MOTION CARRIED.

Ms. Gebhard apprised the Board of discussions to have a DHHS Worker on site full time at NCCMH. The cost will be split between NCCMH and DHHS with the employee remaining an employee of DHHS. This worker will be dedicated to serving our client base; enrolling or re-enrolling clients, and otherwise helping clients with their Medicaid benefits. This person may be on site as early as Feb. The contract will come to Finance Committee next month for approval.

Mr. Ginop asked for any other business.

- Ms. Gebhard reminded the Board members about the CMHAM conference in February asking that board members interested in attending let us know as soon as possible.
- Staff recognition will be at Boyne Mountain on Jan. 10, starting at noon.
- Mr. Ginop received a certificate from the CMHAM for 30 years (2015); which was just sent to us.

Motion by Bob Boyd, second by Patty Cox, to adjourn the meeting at 5:35 P.M. MOTION CARRIED.


Ed Ginop, Chair

REGULAR CITY COUNCIL MEETING
December 11, 2018

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Kwiatkowski, Johnston, Bronson, Mallory, Temple, and King

Absent: Couture

Councilman King moved to excuse Mayor Pro Tem Couture; supported by Councilman Mallory. Motion carried unanimously.

Public Comments: None

Approval of Agenda and Receive and File all Communications:

- Councilwoman Kwiatkowski moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of November 27, 2018 as presented, supported by Councilman King. Motion carried unanimously.

Bills and Disbursements:

- Councilman King moved to approve the prepaid bills and disbursements for the month of November 2018 in the amount of \$456,139.20; supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- Councilman King moved to approve the unpaid bills and disbursements for the month of November 2018 in the amount of \$56,517.54; supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.

Department, Boards and Commission Reports:

- Parks & Recreation Commission Meeting, November 19, 2018.
- Planning Commission meeting, November 19, 2018.
- Historic Resource Commission Meeting, December 3, 2018.
- Zoning Board of Appeals Meeting, December 5, 2018.

General Business:

- Councilman Mallory moved to schedule a Public Hearing for January 8, 2019 at 7:00 p.m. for public comment on the new Parks & Recreation Plan; supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- Councilman Mallory moved to adopt the Cell Phone Policy to Prevent Distracted Driving; supported by Councilman King. A roll call vote was taken, motion carried unanimously. Clerk/Treasurer Brown will work with Chief Jones to clarify the language and will present the reworded policy for information purposes only.

City Clerk's and Treasurers Comments: None

City Manager's Report:

- The DNR will decide on December 19th whether to deed property located north of the County Marina to the city. If they approve to deed the property over, they would expect to complete

that process late January or early February. Councilman Temple suggested the city sell any property currently owned but not being used.

- City Manager Eustice reported that Ciena Healthcare would like to donate the property they purchased to the city at no cost and with no restrictions which would allow the city to sell or auction the property off.
- The 425 agreement between the City of Cheboygan and Inverness Township is moving forward.
- City Manager Eustice discussed the current Recreation Commission and potentially expanding the eligibility to the entire school district which would require a public hearing.
- The Michigan Main Street Application was submitted on December 7, 2018. On January 17th there will be a site visit with a decision being made in March.

Committee Updates:

- The Blight Committee will schedule a meeting for after the New Year.

Messages and Communications from Mayor and Council Members:

- Councilwoman Johnston inquired about the dumpster on Main Street in front of the Title Company and whether that should be moved due to the snow. She also requested current copies of the budget and the charter.
- Councilman Temple discussed the sidewalk complaints and whose responsibility that was to remove the snow and ice.
- Councilman Mallory discussed the condition of the Huron Street Tabernacle and also the corner where Bailey St turns to Sammons St, which has low visibility if cars are parked along the road. Chief Jones stated they would look at putting out no parking signs.
- Councilman King reported that the city barber has purchased the old bike shop.
- Mayor Bronson reported that there was one opening on the Recreation Commission but they would wait on the public hearing to receive applications. The Planning Commission also has an open position and there are three positions open on the DDA Board of which one member needs to be a council member. After discussing, Mayor Bronson appointed Councilman Mallory to the DDA Board. Mayor Bronson also asked for one more council member to join the Organization Analysis Committee, Councilman Temple volunteered to join.

Meeting adjourned at 7:57 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett A. Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING

January 8, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Kwiatkowski, Johnston, Bronson, Mallory, Temple, and Couture

Absent: King

Councilwoman Kwiatkowski moved to excuse Councilman King; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Public Comments:

- David Harvey with Fleis & VanderBrink introduced himself as part of the Request for Qualifications for the Wasterwater System Master Plan and Upgrades.
- Ray Lofgren has a concern about Item #35 on the monthly prepaid report. The item in question was for hydrant repairs at the corner of 1st street with the work being performed by E.F. Wilkinson & Sons, Inc.
- Sheri Nelson with the Bring It Cheboygan group commented on the government shutdown and how it was impacting the local Coast Guard. The Bring It Cheboygan Group is raising money with the Chamber of Commerce to donate to the Coast Guard and is also working on getting local discounts for the those service men and women.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Kwiatkowski moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of November 27, 2018 as presented, supported by Councilwoman Kwiatkowski. Motion carried unanimously.
- Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of December 11, 2018 as presented; supported by Councilwoman Johnston. Motion carried unanimously.

Public Hearings:

- Consideration of Adoption of a New Parks & Recreation Plan for the City of Cheboygan
 - Connie Rieger commented on the comprehensiveness of the plan and how fantastic it was.
 - Councilwoman Kwiatkowski moved to adopt the new Parks & Recreation Five Year Plan, 2019-2024, as presented; supported by Councilman Mallory. A roll call vote was taken; motion carried unanimously.

Communications and Petitions:

- Department of Public Works Director, Jason Karmol presented the Asset Management Plan for the Wastewater Treatment and Collection System which is required by the Department of Environmental Quality.
- Department of Public Works Director, Jason Karmol also briefly reviewed the Request for Qualifications for Wastewater System Master Plan and Upgrades. He is asking council to review the four firms that submitted qualifications and rank them 1-4 prior to the next Regular City Council Meeting on January 22, 2019. The firm will be selected based on the ratings.

Bills and Disbursements:

- Councilwoman Johnston moved to approve the prepaid bills and disbursements for the month of December 2018 in the amount of \$448,334.93; supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Mayor Pro Tem Couture moved to approve the unpaid bills and disbursements for the month of December 2018 in the amount of \$33,004.91; supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- The Budget Report showing Revenues & Expenses by Fund as of December 31, 2018 was presented with some additional discussion. The report will be included on a monthly basis going forward.

Department, Boards and Commission Reports:

- Department of Public Safety Monthly Stats-September, October, November & December 2018.
- Downtown Development Authority Board Meeting – December 4, 2018.

General Business:

- Mayor Pro Tem Couture moved to adopt an Amended Policy Regarding Section 3.5 of the City Charter – “Eligibility for Office in City”, to be effective January 8, 2019. A roll call vote was taken, motion carried unanimously.
- Mayor Pro Tem Couture moved to approve the hourly wage increases for the Parks & Recreation Department full-time and part-time staff as presented, to be effective January 1, 2019. A roll call vote was taken, motion carried unanimously.
- Councilwoman Kwiatkowski moved to appoint Brian Lange to the Downtown Development Authority Board of Directors, term to expire June 20, 2020; supported by Mayor Pro Tem Couture. Motion carried unanimously.
- Councilwoman Kwiatkowski moved to appoint Emily Eckhart to Downtown Development Authority Board of Directors, term to expire September 14, 2021; supported by Councilwoman Johnston. Motion carried unanimously.
- Motion by Mayor Pro Tem Couture to schedule a Public hearing for February 12, 2019 at 7:00 p.m. to consider an amendment to Chapter 96, parks & Recreation, of the Cheboygan City Code, Section 96.52A; supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.

City Clerk's and Treasurers Comments:

- Annual Audit Report was submitted to the Treasury on January 2, 2019.
- An updated cell phone policy was provided with one of the redundant bullet points removed and a comment about the Department of Public Safety being covered by their own policies.

City Manager's Report:

- City Manager Tom Eustice reported that Chad Socolovitch is planning on painting the "Bunny Wall" in the spring.
- City Manager Tom Eustice is scheduling the roof repair for City Hall. The Opera House roof has been leaking for quite a few years. He is working with Doyle Roofing Company and John E Green to get the roof repairs and ventilation repairs scheduled for the spring. He estimates the cost of repairs to be between \$60,000 and \$80,000.
- The Michigan Main Street Committee site visit will be on January 17, 2019 at 12:00 p.m. and the presentation in Lansing is scheduled for February 12, 2019 with a final decision being made in March of 2019. Mayor Pro Tem Couture asked for additional discussion regarding the budget and salaries. He asked for information to be provided for the new council members.
- City Manager Tom Eustice reported that he is looking into the Coast Guard City Designation and how the City of Cheboygan can apply. There are currently two cities in the State of Michigan that hold the designation.
- A Trail Town Advisory Committee is being formed with a meeting scheduled for January 24, 2019 at 9 a.m. City Manager Tom Eustice would like to apply to become a Trail Town Community, he believes it will be a useful marketing tool. The application is due June 1, 2019.

Committee Updates:

- The Blight Committee will be meeting on Monday January 14, 2019.
- The Organizational Analysis Committee is working on reconvening, City Manager Tom Eustice will set up the next meeting.
- The Inverness Township/425 Committee is waiting for Meijer executives to review the 425 agreement. Per City Manager Tom Eustice, Inverness Township and the City of Cheboygan will not enter into a 425 agreement until there is a commitment from Meijer to start the project.

Messages and Communications from Mayor and Council Members:

- Councilwoman Johnston reported on the new Parks & Recreation Plan and how they are brainstorming for additional fundraising plans. She also inquired about the schedules and routes for the plow trucks, she has heard several complaints about the plowing. She also reported that she will be unavailable to attend the February 12, 2019 Regular City Council meeting.
- Councilman Mallory suggested that City Council discuss whether additional streets be required to keep the sidewalks clear of snow and ice.
- Mayor Pro Tem inquired about the next major agenda item for the Parks & Recreation Commission. He would like to know what type of funding is needed.
- Councilman Temple asked about the sidewalks along State Street near the State Street Bridge and who was responsible to keep those clear.

- Mayor Bronson discussed the Blight Grant Funds and whether the City of Cheboygan would be eligible to receive any of those funds even though the county does not currently have a landbank. Applications for grant funds are due February 15, 2019.

Meeting adjourned at 9:00 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Health Board Meeting
December 18, 2018

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, December 18, 2018, at 9:30 a.m. The meeting was held in the Conference Room of District Health Department No. 4, Cheboygan County, Cheboygan, Michigan.

ROLL CALL

Present:

Alpena County:	Adrian, Fournier
Cheboygan County:	Gouine, Newman
Montmorency County:	LaFleche, Peterson
Presque Isle County:	Altman, Schell

Absent:

Excused:

Lang

Others Present:

Judy Greer, Joshua Meyerson, Scott Smith, Karen Nowicki-Compeau, Denise Bryan, Brenda Hanson

AGENDA CHANGES

None.

RECEIVED

JAN 22 2019

MINUTES

CHEBOYGAN CO. CLERK

November 20, 2018 Health Board Minutes: Motion by Fournier with support from Gouine to approve the November 20, 2018 Health Board Minutes as amended. Ayes all, motion carried.

CLAIMS

November 29, 2018 through December 14, 2018: Motion by LaFleche with support from Fournier to approve the Listing of Claims submitted from November 29, 2018 through December 14, 2018, Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

Bryan introduced Brenda Hanson, Support Services Supervisor to the Board. Bryan highlighted duties that will be assigned to her.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

State Sanitary Code: Smith updated the Board on the status of the State Sanitary Code and will keep the Board updated.

Campground Inspections: Smith stated that DHD4 completed all campground inspections for FY18 and have submitted for payment.

Medical Marijuana: Smith stated that there will be an impact for licensed restaurants regarding the medical marijuana.

CRTC Letter: Received letter from DEQ about known contamination at the CRTC site. Smith highlighted the details of the letter.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund Balance being used through October 31, 2018 is \$33,424.03.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period November 1, 2018 through November 30, 2018 was mailed to the Board with the packet for the month. Meyerson discussed the influenza that is happening in Michigan. Meyerson discussed the Hepatitis A outbreak across the state. He also highlighted some vaccine preventable disease cases in Michigan.

Acute Flaccid Myelitis: Meyerson distributed and discussed the handout regarding Acute Flaccid Myelitis (AFM).

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Hepatitis B Excursion: Nowicki-Compeau discussed the Hepatitis B Excursion and the rules and guidelines that need to be followed. The facility in Alpena is recalling all individuals that need to be revaccinated due to the excursion. The facility is handling the revaccination and its costs.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED

VFC Compliance Concerns: There has been a provider office that is not complying with the guidelines for the VFC program. We are closely involved with the State regarding this facility and may end with a warning letter.

Children's Special Health Care Services Success Story: An Alpena staff member had been working with the State and with the family, for several months, to have their family member approved for CSHCS. After several months, the family had finally been approved for the program. Nowicki-Compeau explained the purpose of the CSHCS program and its guidelines and our staffs' responsibilities within the program.

Community Connections: Nowicki-Compeau has communicated to outlying clinics that our Community Connections program can assist clients that need assistance with navigation and follow up to ensure that the services are obtained and followed. Follow up communication with provider offices takes place regarding the outcome.

MIHP Review – Results Pending: Completed State audit last Thursday and Friday. There will probably be another 18-month review, with a goal of 36-month review for future reviews. Definitely an improvement from the past audits. Official results should be received by the end of the week. Bryan commended Nowicki-Compeau for stepping forward when the need arose.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Insurance Cost Containment Meeting: Insurance Cost Containment Meeting took place on December 5, 2018. Bryan and Greer met with Union AFSCME to discuss. Bryan reviewed the minutes from the meeting with the Board.

HRSA Grant for CHIR: HRSA Federal grant is a planning grant to expand the Community Connections program. DHD2 & DHD4 wrote for the grant that focuses on prevention services. The services are provided by a Community Health Worker. The goal is that DHD2 & DHD4 work towards a HUB.

Marijuana prevention Grant: Bryan shared the Medical Marijuana grant information. The grant funds in the past went to law enforcement, however, LARA is now saying that law enforcement cannot have the funding. The County Administrators have been notified regarding the change in funding. Public Health has been notified that we eligible for the funding. Bryan will discuss with the County Administrators and doesn't want to miss an opportunity for our counties.

Motion by Schell with support by Altman to pursue the Marijuana grant.. Ayes all, motion carried.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Legislation: Bryan is following closely the proposed legislation in the Lame Duck sessions.

OLD BUSINESS

None.

NEW BUSINESS

Alpena County Older Persons Funding: Greer informed the Board that we received the agreement from Alpena County for the Older Persons Funding in the amount of \$37,537 for the Adult Day Care.

Motion by Altman with support by Peterson to authorize the Chairman and Health Officer to sign the agreements for the Alpena County Older Persons Funding. Roll call vote. Ayes all, motion carried.

Settlement: Bryan reviewed the history of the EMH software that is not available at this time. DHD4 had paid \$100,000 towards the software a few years ago. Bryan reviewed the settlement that is being offered at this time, and that needs to be settled by December 31, 2018. DHD2 will be hosting the software on their server.

Motion by LaFleche with support by Fournier to authorize the Health Officer to sign the settlement offer that was discussed with the Board. Discussion occurred. Roll call vote. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support by Fournier to adjourn. Ayes all, motion carried.

Adjournment 10:45am

Bob Adrian, Chairman

Cal Gouine, Secretary/Treasurer

Judy Greer, Recording Secretary

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 20, 2019

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:10 A.M.

PRESENT: D. Brown, D. Brandt, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: C. O'Connor (excused)

VISITORS: S. Redmond, C. Veneros, J. Moore, F. DuBois, T. Sullivan, S. Eno, F. Cribb, E. Cribb, B. Hartwig, C. Maziasz, B. DuBois, G. Archambo, C. Antkoviak, Z. Morrish, J. Armstrong, T. Horrocks and A. Bishop

MOTION by D. Brandt seconded by K. Paquet to approve minutes of last regular meeting of 12/6/2018. 4 Yeas Absent O'Connor CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #18-49-\$104,876.40 and accounts payable voucher #18-50-\$148,463.49. 4 Yeas 1 Absent O'Connor CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 4 Yeas Absent O'Connor CARRIED

MOTION by K. Paquet seconded by D. Brandt to approve 2018 amended budget and 2019 proposed budget as presented, allow to adjust the budget after December 31, 2018 to modify various revenue and expenditure accounts which cannot be accurately projected prior to year end and make a part of the minutes. Roll call: Ginop-yes, Brandt-yes, Paquet-yes, Brown-yes Absent O'Connor CARRIED

Proposed Abandonment request was received for Grant Siding Road from Zac Morrish.

Engineer/Manager Shank presented information regarding the request and history of Grant Siding Road:

- Mr. Morrish is requesting to abandon 720' of the southern section seasonal portion of Grant Siding Road.
- Received Abandonment fee, petition which is signed by all property owners of the section being abandoned as well as 7 free holders of the Township. Received a letter of support from Aloha Township approving the abandonment as well as a letter from Mr. Maziasz stating at the next Aloha Township Meeting Township will be revoking that decision. Received a copy of the survey of the area from Mr. Morrish.
- Due to the fact all property owners have signed the petition, the Road Commission has 20 days to grant or deny request of abandonment.
- The Road is approximately 500 feet short of the state land access.
- Prior to 1953 the Road Commission certified a longer distance, 1953 and thereafter the certification shows .89 mile.
- Contacted the DNR and they understand there is no public easement through the private property. They have no easements themselves.
- There is no deeded access.

F. DuBois feels the end of Grant Siding is an access and does not feel the loggers were ever given special permission in the past to use. Feels it is an access due to there being fence lines on both sides of the road.

C. Maziasz, Aloha Township Supervisor, commented the Board originally approved the request but the consensus of the Board is to revoke that decision at their next regular meeting. He feels the Road Commission should not abandon the road and the property owner can block off his property at the end of the seasonal road if he feels that is the right option.

C. Veneros, Aloha Township Treasurer, feels the petition should not be accepted, being a member of the Board was one of the 7 freeholders to sign the petition.

2018 Budget and 2018 Estimate Amended Comparison

<u>REVENUES</u>	<u>2018 Budget</u>	<u>2018 Estimate Amended Budget</u>
MI Transportation Funds - Primary	\$ 2,879,595.00	\$ 2,906,000.00
MI Transportation Funds - Local	\$ 2,278,197.00	\$ 2,596,000.00
MI Transportation Funds - Engineering	\$ 10,000.00	\$ 10,000.00
MI Transportation Funds - Snow	\$ 145,509.00	\$ 189,812.43
Millage	\$ 1,201,182.00	\$ 1,205,597.00
State and Federal Funds - Forest Funds	\$ 119,633.00	\$ 119,632.00
Safety Funds/STP/Federal/FWS	\$ -	\$ 298,600.00
STP-Primary	\$ 552,164.00	\$ 29,789.00
State and Federal Funds - CAT D/GF	\$ 132,402.00	\$ 1,173,152.00
Maintenance Advance	\$ 17,140.00	\$ -
MDOT Contract and Non-Maintenance	\$ 1,845,358.00	\$ 2,354,000.00
Township Agreements	\$ 449,603.00	\$ 688,124.00
Permit Fees	\$ 37,800.00	\$ 3,900.00
Interest	\$ 2,600.00	\$ 3,400.00
Miscellaneous	\$ 50,000.00	\$ 40,000.00
Installment Loan Equipment	\$ 750,000.00	\$ 370,500.00
TOTAL REVENUES	\$ 10,471,183.00	\$ 11,988,506.43

EXPENDITURES

Primary Roads - Heavy Maintenance	\$ 1,993,205.00	\$ 1,710,000.00
Local Roads-Heavy Maintenance	\$ 726,967.00	\$ 969,000.00
Primary Roads-Routine Maintenance	\$ 2,625,698.00	\$ 2,000,000.00
Local Roads-Routine Maintenance	\$ 2,147,408.00	\$ 2,700,000.00
MDOT Contract	\$ 1,805,248.00	\$ 2,200,000.00
Administrative Expense	\$ 610,000.00	\$ 694,000.00
Administrative Credits	\$ (165,000.00)	\$ (189,000.00)
Debt Service Interest	\$ 57,625.00	\$ 52,170.00
Capital Outlay	\$ 834,032.00	\$ 887,000.00
Depreciation	\$ (469,000.00)	\$ (469,000.00)
Debt Service Principal	\$ 135,000.00	\$ 135,000.00
Equipment Loan Payment	\$ 170,000.00	\$ 21,467.64
Equipment Maintenance	\$ 2,150,000.00	\$ 2,485,000.00
Equipment Rents	\$ (2,150,000.00)	\$ (2,485,000.00)
TOTAL EXPENDITURES	\$ 10,471,183.00	\$ 10,710,637.64

2019 Proposed Budget

REVENUES

MI Transportation Funds-Primary	\$ 2,946,062.00
MI Transportation Funds-Local	\$ 2,624,107.00
MI Transportation Funds-Engineering	\$ 10,000.00
MI Transportation Funds-Snow	\$ 189,812.00
State/Federal Funds-Forest	\$ 119,633.00
Huron Pines/FWS	\$ 100,720.00
STP- Primary	\$ 1,227,564.00
State/Federal Funds-CAT D	\$ 226,711.00
Millage Revenue	\$ 1,251,000.00
Safety Funds/STP/Federal	\$ -
Maintenance Advance	
MDOT Maintenance and Non-Maintenance	\$ 1,869,777.00
Township Agreements	\$ 192,940.00
Interest	\$ 3,000.00
Permits	\$ 37,800.00
Miscellaneous	\$ 50,000.00
TOTAL REVENUES	<u>\$ 10,849,126.00</u>

EXPENDITURES

Primary Roads-Heavy Maintenance	\$ 3,135,275.00
Local Roads-Heavy Maintenance	\$ 502,322.00
Primary Roads-Routine Maintenance	\$ 2,463,700.00
Local Roads-Routine Maintenance	\$ 2,184,769.00
MDOT Contract	\$ 1,869,777.00
Administrative Expense	\$ 700,000.00
Administrative Credits	\$ (190,000.00)
Capital Outlay	\$ 320,000.00
Depreciation	\$ (469,000.00)
Equipment Maintenance	\$ 2,485,000.00
Equipment Rents	\$ (2,485,000.00)
Equipment Loan Payment	\$ 128,806.00
Debt Service Principal	\$ 140,000.00
Debt Service Interest	\$ 54,925.00
Maintenance Advance	\$ 8,552.00
TOTAL EXPENDITURES	<u>\$ 10,849,126.00</u>

S. Eno, resident of Grant Siding Road, noted that ROW was used by her family 45 years plus to access a piece of state land. She discussed two options for easements that she has researched and they are easement by prescription or easement by necessity. Easement by prescription states if used 15 plus years then deemed an easement. She feels the state land will be landlocked. The other options to enter the land are swampy and not accessible by foot. Feels per our mission statement not in the best interest of the public and would like the Road Commission to work on making it a right of way.

Z. Morrish, requestor of the abandonment, purchased approximately 1 month ago and have researched and had legal counsel review the complex situation. He stated would not be requesting if he felt there was a legal public access. If the request is not granted he plans on blocking the access off at the end of the seasonal section of Grant Siding Road. If residents feel he is wrong they can pursue in Circuit Court.

Engineer/Manager Shank recapped that prior to 1953 there was additional section certified but for 65 years since 1953 the Road Commission has only certified .89 mile. The Road Commission cannot have easement by prescription. Easements have to show 10 years of maintenance and received funds for it. The Road Commission cannot show either of these for that section of Grant Siding Road. The Road Commission needs to render a decision within 20 days due to the petition holding the name of the property owners on all three sides.

MOTION by D. Brandt seconded by H. Ginop to deny abandonment request of the south 720' feet of Grant Siding Road by Zac Morrish as presented. Roll call Brandt-yes, Paquet-abstained, Ginop-yes, Brown-yes Absent-O'Connor **CARRIED**

D. Brandt stated the property owner has the right to do what he chooses with the access beyond the seasonal section of Grant Siding Road.

Chairman D. Brown recessed regular meeting at 9:45 A.M.

Return to regular session at 9:47 A.M.

Presented Non Union agreements for extension of 6 years thru 12/31/2024. D. Brandt would like to see changes to the Longevity schedule as well as the sick leave payouts. He would like to see the longevity equivalent to the hourly unit and the sick payouts paid at 50% up to 1,000 hours. Discussion of the sick leave, Clerk noted the Road Commission has a long term disability plan in place due to the sick leave is working as the short term plan. Clerk noted the longevity is currently equivalent to the Supervisor contract. K. Paquet suggested this be effective for new hires after January 1, 2019 and not effect current employees.

MOTION by D. Brandt seconded by seconded by K. Paquet to approve the extension of the Non Union contract thru 12/31/2024 with the following changes: Longevity to be equivalent to the hourly contract and the sick leave to be paid at 50% up to 1,000 hours, this is for new hires hired after January 1, 2019. 4 Yeas Absent O'Connor **CARRIED**

Engineer Manager Contract presented for extension thru 12/31/2024. D. Brandt would like the same changes noted above for Engineer Manager contract as well.

MOTION by D. Brandt seconded by H. Ginop to approve contact extension for Engineer/Manager Contract thru 12/31/2024 with the addition of the Longevity equivalent to the hourly contract and sick leave payouts at 50% up to 1,000 hours, effective for new hires hired after January 1, 2019. 4 Yeas Absent O'Connor **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes-Koehler 11/12/18 and Grant 11/13/18; Aloha Township support abandonment request Grant Siding Road; R. Trabbic Ref. Krause Road; Safety Committee Meeting Minutes 11/28/2018 and 12/12/2018; November State Maintenance and State of Michigan Ref. Audit Refund. 4 Yeas **CARRIED**

Engineer/Manger Shank Update:

- SB396 no action as of yet
- Union Contracts were sent to legal council to review
- Badger was placed on Ranger.bid auction website. Minimum bid of \$10,000 was set, need permission to allow to release if over the minimum bid price

MOTION by K. Paquet seconded by H. Ginop to release the Badger if sold over the minimum \$10,000 on Rangerbid.com auction site. 4 Yeas Absent O'Connor **CARRIED**

Foreman Update:

S. Redmond: Ice blading, and mowing Levering Road to prepare for the brush spraying in the spring. Serviced 11 trucks this week. Feels if benefits are changed will have a harder time finding and retaining employees. Feels private sector is starting to pass the public sector. Would like the Badger kept for the Tower garage until it stops working.

Chairman D. Brown adjourned regular meeting at 10:05 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:10 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, E. Cribb, S. Redmond, C. Veneros, B. Hartwig, J. Moore, S. Eno, S. Eno, G. Archambo,
J. LaHaie, M. Sarrault, R. Sangster, D. August and T. Horrocks

MOTION by D. Brandt seconded by K. Paquet to approve minutes of public hearing and last regular meeting of 12/20/2018. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by H. Ginop to approve for payment current payroll voucher #19-01-\$81,633.38 and accounts payable vouchers #18-51-\$785,768.98 and #19-02-\$62,650.13. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to approve agenda as presented. 5 Yeas **CARRIED**

J. Moore, **Thank you** for work on January 1 winter maintenance. **Job WELL DONE**

S. Eno, Grant Siding Road, questioning the two types of easements she had noted, easement by necessity and if the Road Commission could pursue the easement. Eng/Mgr Shank noted that type of situation would have to be pursued privately. She has communicated with Lucas from DNR regarding making the non motorized trail from Mann Road to the State property a motorized trail to access the property. Requesting the Road Commission to support option, conveyed to her that is a non motorized trail and out of the jurisdiction of the Road Commission. If the Road Commission supports something like that we are stepping out of our jurisdiction.

G. Archambo, Grant Township, commented residents are questioning Twin Lake Road paving and the humming you hear while driving.

New Commissioners workshop being held February 25, 2019, Mount Pleasant

MOTION by D. Brandt seconded by H. Ginop to approve Rick LaHaie to attend the New Commissioners Workshop, February 25, 2019, Mount Pleasant. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by R. LaHaie to receive and file the following correspondence as follows: Township Meeting Minutes: Benton 11/13/18, Burt 12/4/18, Munro 9/11/18, 10/9/18 and 11/13/18, Mullett 12/4/18 and Tuscarora 11/13/18 and 12/4/18. 5 Yeas **CARRIED**

Engineer/Manager Shank Update:

- M. Sarrault has located a Used Tractor Mower with a flail and rotary mower. New Holland 115 HP, 4 wd, 2008. Located on Bidranger.com auction site and was owned by another municipality. Would like permission to pursue purchasing

MOTION by D. Brandt seconded by H. Ginop to approve a maximum of \$50,000 to bid on 2008, New Holland Mower Tractor located on Bidranger.com auction site. 5 Yeas **CARRIED**

REGULAR MEETING OF THE CHEOBYGAN COUNTY ROAD COMMISSION JANUARY 3, 2019

- Township Meetings will be held in February-will be talking about road funding and how it works as well as the county loan program. Will also be explaining the difference between maintenance and heavy maintenance.

Foreman Updates:

S. Redmond-winter maintenance, roadside mowing, patching. Thank you for Christmas luncheon
D. August-cleaning up trees and stumps, patching, painted the wash bay and lines in shop.

T. Horrocks-Project update:

- Ready for bids is Mann Road (Millage section), S. Straits Hwy and Reams/Parke Road.
- Within the contracts have added liquidated damages as well as dust control

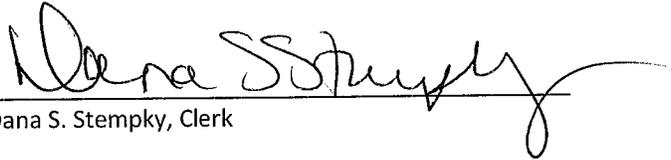
Board welcomes R. LaHaie

D. Brandt questioned whether we need to look at on call for certain days. Both Foremen noted they do not have any problems with staff coming in to work the holidays.

Chairman D. Brown adjourned regular meeting at 9:45 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman Brown called to order the Public Hearing of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: C. O'Connor (excused)

VISITORS: S. Redmond, C. Veneros, J. Moore, F. DuBois, T. Sullivan, S. Eno, F. Cribb, E. Cribb, B. Hartwig, C. Maziasz, B. DuBois, G. Archambo, C. Antkoviak, Z. Morrish, J. Armstrong, T. Horrocks and A. Bishop

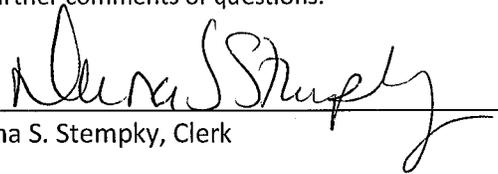
Public Hearing called to discuss 2018 amended budget and proposed 2019 budget.

Clerk discussed the 2019 proposed budget line by line. Discussed the proposed project list for primary and local roads. Primary consist of E Mullett Lake Road and Mann Road (Federal Aid), Millage projects Parke Road, Mann Road and South Straits Hwy and Part of Reams Road with increase in revenues funding as well as Gaynor Bridge Engineering under the Local Bridge Program. Local Projects consist of Needles and Stafford Road, Burt Township, that was not completed in 2018, Mundt Rd, Archambo St, Wurm Road and Culvert jobs on Seffern Road and Alpena State Road in cooperation with Huron Pines. Noted there is \$250,000 in the budget for Local Township Program and well as a carryover for Burt Township Needles and Stafford plus a small excess not used in 2018. Capital Outlay proposing to purchase one Wheeled excavator and miscellaneous as needed. Also noted in the budget there is additional contributions to unfunded Pension and OPEB for 2019, as we had proposed when we submitted the waivers in 2018. There are plans for crack sealing, brush spraying, pavement markings, aggregate processing and bridge inspections.

Chairman closed Public Hearing at 9:10 A.M. being no further comments or questions.



David D. Brown, Chairman



Dana S. Stempky, Clerk

David D. Brown called the Organizational Meeting to order at 9:00 A.M

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, E. Cribb, R. Sangster, J. LaHaie, D. August, S. Redmond, C. Veneros, J. Moore, T. Horrocks, G. Archambo, M. Sarrault, S. Eno, S. Eno, and B. Hartwig

MOTION by D. Brandt seconded by K. Paquet to appoint D. Stempky as Acting Chairperson for the purpose of reorganization of Cheboygan County Road Commission for 2019. 5-Yeas 0-Nays **CARRIED**

Election of officers called for by Acting Chairperson D. Stempky

MOTION by D. Brandt seconded by K. Paquet to appoint David Brown as Board Chairman for 2019. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by H. Ginop to appoint David Brandt as Board Vice-Chairman for 2019. 5-Yeas 0-Nays **CARRIED**

D. Brown took over as Chairman

MOTION by K. Paquet seconded by H. Ginop to adopt Board Rules of Order for 2019 as presented. 5-Yeas 0-Nays **CARRIED**

MOTION by H. Ginop seconded by D. Brandt to appoint Brent Shank as Engineer/Manager of Cheboygan County Road Commission for the year 2019. 5-Yeas 0-Nays **CARRIED**

MOTION by D. Brandt seconded by K. Paquet to appoint D. Stempky as Clerk of Cheboygan County Road Commission for the year 2019. 5-Yeas 0- Nays **CARRIED**

MOTION by H. Ginop seconded by D. Brandt to appoint Brent Shank as Chief Administration Officer for the year 2019. 5-Yeas 0-Nays **CARRIED**

MOTION by K. Paquet seconded by H. Ginop to appoint D. Stempky as Chief Fiscal Officer for the year 2019. 5-Yeas 0- Nays **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to schedule Cheboygan County Road Commission Regular Meetings for every 1st and 3rd Thursdays of the month, starting with January 3, 2019 at 9:00 A.M. Summer work schedule meetings will change to 8:00 A.M. With the following changes and additions for 2019:

Friday, February 8, 2019 from Thursday, February 7, 2019

Wednesday, February 20, 2019, 8:30 A.M. Special Annual Township Meeting

Wednesday, July 3, 2019 from Thursday, July 4, 2019

Tuesday, July 16, 2019 from Thursday, July 18, 2019

Wednesday, October 2, 2019 from Thursday, October 3, 2019

Budget Public Hearing, Thursday, December 19, 2019, 9:00 A.M. Regular Meeting to follow
5-Yeas 0-Nays **CARRIED**

MOTION by K. Paquet seconded by D. Brandt to appoint Michael Kluck as Labor Council to represent Cheboygan County Road Commission for 2019 as needed.

5-Yeas 0- Nays

CARRIED

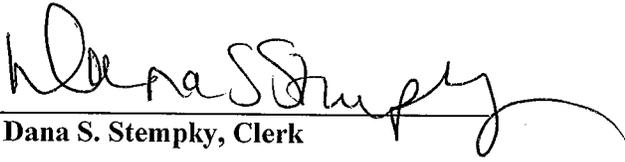
MOTION by K. Paquet seconded by D. Brandt to appoint representatives for the MTA 2019 Schedule as presented. 5-Yeas 0-Nays

CARRIED

Chairman Brown adjourned Organizational Meeting at 9:10 A.M.



David D. Brown, Chairman



Dana S. Stempky, Clerk



Cheboygan County Fair Board Meeting
December 3, 2018
6:30 PM
Cheboygan County Building
Commissioners Room

Call to order

President Ron Williams called the meeting to order at 6:33 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Ron Fenlon, Keith Ginop, Matt Horrocks, Brenda Mushlock, Steve Sanford, Ron Williams.

Directors absent: Beth Buhr (excused), Derrick Dotski (excused), Kelsey Kennedy, Gary Spray (excused)

Approve agenda

Ron Williams added invoicing issues as an agenda item. Motion Matt Horrocks, support Steve Sanford to approve the agenda with the added item. Motion carried.

Public comment

Ron Williams thanked the new Fair Board Directors, Zach Taylor and Beau Johnson for attending this meeting and welcomed our County Commissioners, Cal Gouine and Michael Newman.

Approve minutes of November 5, 2018

Motion Keith Ginop, support Steve Sanford to approve minutes. Motion carried.

Treasurer's report

Motion Steve Sanford, support Brenda Mushlock to approve treasurer's report of November 2018. Motion carried.

Manager's report

Nothing to report

Committee reports

Nothing to report

Old business

Directors were polled for fair convention banquet attendance.

New business

Invoicing issues: Ron Williams reported that in the past two weeks, he has received five phone calls from vendors that have not yet been paid from fair week. Also, the county has not yet paid for the 2019 fair convention. Ron is looking for guidance from the County Commissioners. Commissioners requested a list of vendors.

Public comment

None

Adjournment

Motion Brenda Mushlock, support Ron Fenlon to adjourn. Motion carried. Adjourned at 6:46 PM.

Respectfully submitted,

Cheryl Heiny Fair Board Secretary

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' MEETING**

December 20, 2018

**Treetops Resort
Gaylord, MI**

Call to Order

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Board President Robert Heilman at 10:01 a.m.

A quorum was declared.

Roll Call

Board Members Present: John Wallace, Rick Anderson, Jonathan Scheel, Daryl Peterson, Robert Pallarito, Carl Altman, Adam Poll, Mari sue Moreau, Robert Heilman, Mary Ann Heidemann, Doug Baum, Dave Post, Bill Wishart, Jeff Lawson, Norm Brecheisen

Staff Present: Diane Rekowski, Denise Cline, Theresa Huff, Nichole Palmer, Steve Schnell, Nico Tucker and Karen Cole

Special Guests/Public: Myron McIntire, Doug Paulus, Lisa Kaspriak, David Turner, Teri Cherwinski and Anna Marie Deeter

Approval of Minutes

R. Heilman presented the Minutes of the October 18, 2018 meeting. R. Pallarito moved, seconded by B. Wishart to approve the minutes as presented. Yes all, motion carried.

Financial Report

K. Cole reviewed the November, 2018 financial statements. Stated October and November went as expected, cash flow is good. Cash balance is doing well. Nearing the end of the 2017 audit and she is reviewing the draft. She hopes to have it ready for board approval in January. 2018 ended well. A. Poll moved, seconded by M. Heidemann to receive and file the October, 2018 Financial Report as presented. Yes all, motion carried.

Special Presentation

Doug Paulus, representing the Grayling Regional Local Food Hub provided an overview of Agriculture in Northeast MI. Discussed: data available and the need to get the data to the agricultural community; dramatic change in farming in the last 40 years, successful young aggressive farmers are doing very well with much less land; need for Government and farmers to work together to remain successful and informed the Board of future trends.

President's Report

Regional Project Review: R. Heilman stated there was (1) Federal Grant projects for regional review; (0) State Grant projects for regional review and (0) public notice. The NEMCSA Revised Duration Grant Application was presented. M. Moreau moved, seconded by J. Lawson to recommend approval of the project. Ayes all, motion carried.

MI Association of Regions (MAR): Informed the Board of the following: MAR hired a new very part-time Executive Director along with contracting with Sara Wycoff- McCauley/ Strategic Policy Consultants for capacity building; MEDC's Redevelopment Ready Communities (RRC) Training is now online for community certification; MDOT-Asset Management Plan Training and the MI Infrastructure Council.

Director's/Staff Report

D. Rekowski: Presented a handout on historical data of NEMCOG. Informed the Board of the following:

- Waiting to hear on the 2019 RPI grant
- Hazard Mitigation: was funded, hoping to have contract soon.
- NE MI Logistics Grant: working on an EDA grant to fund a regional analysis of transportation of goods in and out of the region and recommendations to improve efficiencies.
- RPI/Steve Schnell: provided an update on the many initiatives of the program.

Previous Business

None

Committee Reports

None

New Business

None

County Updates

Village of Hillman/M. McIntire: Discussed recycling issue. **D. Post:** Informed the Board on the need for regional marketing by Chambers; Hillman Community Radio station is available on Facebook and adding lights to the bridge.

City of Grayling/D. Baum: Economic Development is moving along. Commercial and Residential projects are making progress. Had to lay off three Fire Fighters due to Camp Grayling not renewing their contract. There is a lot of growth and changes taking place in Grayling and will look very different 5 years from now.

Emmet County/J. Scheel: Discussed tight Budget due to \$15 million bond from past board; 3 new commissioners and improving and expanding the recycling in the county.

Public Comment

Lisa Kaspriak/Mid-Michigan Medical Examiners Group informed the group of the likelihood of new regulations.

Special Recognition

D. Rekowski presented departing board member of 16 years, Rick Anderson and departing board member of 2 years, Jonathan Scheel (Cam Habermehl was not present to receive his) with a gift to show the Board's appreciation of their dedication to the agency and Northeast Michigan. A round of applause was given.

Adjournment

The meeting was adjourned at 11:05 a.m. The next Board Meeting will be held on January 17, 2019 at the University Center in Gaylord.

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Ramada Alpena, MI
December 7, 2018

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:39 p.m. President Pete Hennard welcomed new Policy Council member Tina Schumacher and returning Policy Council member Aubrey Haskill.

ROLL CALL

Lyn Behnke	Mark McKulsky
Earl Corpe	John Morrison
Chuck Corwin	Sharon Priebe
Nick Florian	Corleen Proulx
Jean Garratt	Patricia Rondeau
Kenneth Glasser	Lisa Salgat
Pete Hennard	Richard Sangster
Aubrey Haskill	Tina Schumacher
Patrick Kelly	Kathleen Vichunas
Rebecca Kwilinski	Dave Wagner
Steve Lang	Gerald Wall
Jennifer Lopez-Suess	Rose Walsh
Leo Marciniak	

Excused: Lee Gapczynski, Dan Gauthier, Shiree Robidou, Carol Wenzel

Absent: Nick Modrzynski

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Trisha Grifka, Dorothy Pintar, Jim Robarge, Laurie Sauer, Kristina Warner, Val Williams and Sue Zolnierek

APPROVAL OF AGENDA

President Pete Hennard asked that the Early Head Start budget revision for year ending January 31, 2019 be added to the agenda as item 2 under the Program Planning and Evaluation Committee report.

Ken Glasser asked that the Housing Ad Hoc Committee report be included under the Audit/Finance Committee report.

Motion by Steve Lang to approve the agenda as amended. Support by Rose Walsh. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Patrick Kelly led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves.
No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of November 2018 draft meeting minutes
- b. Approval of the 2019 Board Meeting Calendar
- c. Approval of Area Agency on Aging Association of Michigan (AAAAM) Board Appointment
- d. Receive and file October 2018 RSVP Program Advisory Council meeting minutes
- e. Receive and file October 2018 Head Start Policy Council meeting minutes
- f. Receive and file October 2018 Regional Council on Aging meeting minutes

is adopted as presented.

COMMUNICATION

None

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Financial Report – Jim Robarge

Jim Robarge reviewed the Head Start/Early Head Start recorded expenses as of November 30, 2018. The report was distributed prior to the meeting.

Motion by Ken Glasser to receive and file the Head Start/Early Head Start recorded expenses report as presented. Support by Sharon Priebe. All ayes, Motion carried.

Program Presentation – Kristina Warner, Operations/Data Quality Analyst, presented the FY18 year end ROMA report and the FY19 ROMA plan.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The committee met jointly with the Early Childhood Services Ad Hoc Committee to review and recommend for approval the Head Start Policy Council Operating Procedures, and the Early Head Start budget revision request for year ending January 31, 2019. The budget revision is necessary to purchase a 2019 Chevy Traverse for use within the program.

Motion by Mark McKlusky to approve the Head Start Policy Council Operating Procedures as presented. Support by Nick Florian. All ayes, Motion carried.

Motion by Jean Garratt to approve the budget revision as presented for program year ending January 31, 2019 to purchase a 2019 Chevy Traverse. Support by Lyn Behnke. All ayes, Motion carried.

Roll Call

Lyn Behnke, yes; Earl Corpe, yes; Chuck Corwin, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, yes; Aubrey Haskill, yes; Pete Hennard, yes; Patrick Kelly, yes; Becky Kwilinski, yes; Steve Lang, yes; Jennifer Lopez, yes; Leo Marciniak, yes; Mark McKulsky, yes; John Morrison, yes; Sharon, Priebe, yes; Corleen Proulx, yes; Pat Rondeau, yes; Lisa Salgat, yes; Richard Sangster, yes; Tina Schumacher, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh.

Yes 24 No 0 Motion carried.

Audit/Finance Committee – Ken Glasser

The committee reviewed and recommend for approval the October corporate credit card expenditures in the amount of \$4,003.64 and the November corporate credit card expenditures in the amount of \$632.63.

Motion by Ken Glasser to approve the October corporate credit card expenditures in the amount of \$4,003.64 and the November corporate credit card expenditures in the amount of \$632.63 as presented. Support by Sharon Priebe. All ayes, Motion carried.

Ken Glasser provided and update on a conference call the committee held on December 6th with Lori Pung. Three specific sites have been identified for further interest. Ken noted that preliminary scoring of each site showed that they all scored well for Senior Housing using the Low Income Tax Credit (LITC) scoring criteria. The sites are located in Alpena, Gaylord and Rogers City. Ken also stated that the committee discussed the contract with Lori Pung and indicated it was a tiered contract which allowed payment to take place in stages. Ken stated the next step will be to decide on a location and whether to rehab an existing building or construct a new build. Discussion.

Membership Committee – John Morrison

The committee met prior to the regular meeting to review and recommend for approval the By-law amendment. The committee also reviewed a new private member application for membership on the NEMCSA Board.

No comments or concerns were received on the proposed changes to the by-laws previously mailed to all board members. The committee recommended their approval.

Motion by Dave Wagner to approve the amended Bylaws as presented. Support by Earl Corpe. All ayes, Motion carried.

John Morrison stated that due to work and time constraints, the committee proposed that Lyn Behnke's membership change from board member to board consultant. Lyn will continue to receive the regular board packets and will attend the board meetings as she is able. The committee also proposed that Pete Hennard, who applied for Private sector membership, be approved to move from a Public member to a Private member beginning January 1, 2019.

Motion by Steve Lang to change Lyn Behnke's membership to board consultant and approve Pete Hennard to become a private sector member. Support by Richard Sangster. All ayes, Motion carried.

Karen Godi explained the Community Service Block Grant (CSBG) Board residency waiver requirement that states all board members must reside within the eleven county CSBG service area. Karen stated that in 2015 a blanket waiver was approved however the State is now requiring a waiver be submitted for each effected board member. Currently there are four members who need waivers. Karen stated that letters have been prepared for signature and submission.

Motion by Steve Lang to approve submission of the waiver letters under President Pete Hennard's signature. Support by John Morrison. All ayes. Motion carried.

Personnel Committee – Steve Lang

The committee met prior to the regular meeting to review and discuss the Executive Director, Lisa Bolen, evaluation and goals for the upcoming year. Steve read some of the comments received through the evaluation process and stated that the committee recommended an increase to Lisa's salary from \$121,051.50 to \$125,000 beginning January 1, 2019 thru December 2019. The increase includes the 2.7% COLA received by all staff and rounding. Discussion. Steve stated that Lisa is in year 3 of a 5 year contract.

Motion by Steve Lang to approve the Executive Director salary be increased to \$125,000.00 beginning January 1, 2019 thru December 2019. Support by Ken Glasser.

Roll Call

Lyn Behnke, yes; Earl Corpe, yes; Chuck Corwin, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, yes; Aubrey Haskill, yes; Pete Hennard, yes; Patrick Kelly, yes; Becky Kwilinski, yes; Steve Lang, yes; Jennifer Lopez, yes; Mark McKulsky, yes; John Morrison, yes; Sharon Priebe, yes; Corleen Proulx, yes; Pat Rondeau, yes; Lisa Salgat, yes; Richard Sangster, yes; Tina Schumacher, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh.

Yes 23 No 0 Motion Carried.

Early Childhood Services Committee – Jean Garratt

The Early Childhood Service committee met jointly with the Program Planning & Evaluation Committee.

NEW BUSINESS

None

There will be no board meeting in the month of January.

The February board meeting will be held at Kirtland Community College, Grayling Campus, Grayling, MI.

Motion by Earl Corpe to adjourn the meeting at 2:02 p.m. Support by Richard Sangster. All ayes, Motion carried.

Date Prepared: December 7, 2018

Date Approved: _____

Board Secretary

Date



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO Box 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, DECEMBER 5, 2018 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk
ABSENT: Churchill
STAFF: Mike Turisk
GUESTS: John Brown, Carl Muscott, Mark Underwood, Bruce Brandt, Andrew Sweet, Eric Boyd, Bob Lyon, Roberta Matelski, Russell Crawford, Cheryl Crawford, Cal Gouine, John Moore, Scott Eno, Karen Johnson, Charles Maziasz, Chuck Leady

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The November 7, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

MU Campgrounds, LLC/Mark Underwood - Requests a special use amendment to construct a non-residential, accessory storage building, per Section 18.11. The subject property is zoned Commercial Development (D-CM) and located at 9575 N. M-33 Hwy., Inverness Twp., Section 18, Parcel #092-018-400-007-00.

Mr. Turisk reviewed the background information contained in the staff report covering the application.

Discussion was held and Ms. Lyon questioned the location of the septic field and whether it would interfere with the building location. Mr. Kavanaugh pointed out that District Health Department #4 had inspected the site and found no problems. Mr. Kavanaugh asked if the building would only be used for storage. Mr. Sweet answered yes.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to waive the topography requirement. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The Planning Commission reviewed and approved the General Findings and the Finding of Fact Under Section 18.7. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit amendment based on the General Findings and the Finding of Fact Under Section 18.7 with the condition that Department of Building Safety requirements be met. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Bruce Brandt - Requests a special use permit for a motor vehicle sales and/or repair facility, per Section 9.3.2. The subject property is zoned Agriculture and Forestry Management (M-AF) and located at 6530 N. M-33 Hwy., Benton Twp., Section 33, Parcel #104-033-100-008-00.

Mr. Turisk reviewed the background information contained in the staff report covering the application. Mr. Turisk indicated that elevation drawings have been provided which were obtained from Department of Building Safety and based on the floor plan drawing the required parking is a total of 9 spaces plus ADA. Discussion was held. Mr. Freese indicated that the parking spaces are not included on the site plan.

Motion by Mr. Freese, seconded by Mr. Borowicz, to waive the topography requirement. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Ms. Croft asked for public comments. Mr. Brown stated that he is in favor of this project. Public comment closed.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 with the following conditions:

1. Department of Buildings Safety requirement be met.
2. District Health Department #4 requirement be met.
3. MDOT requirement be met.
4. Submission of a revised site plan showing the location of required parking spaces.

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Andrew Sweet - Requests site plan review for firewood production and sales as well as bulk mulch and topsoil sales in a Commercial Development (D-CM) zoning district, pursuant to Section 6.2.14. The subject property is zoned Commercial Development (D-CM) and is located at 3499 E. Mullett Lake Rd., Koehler Township, Section 20, Parcel #171-020-200-010-00.

Mr. Turisk reviewed the background information contained in the staff report covering the application.

Discussion was held. Mr. Kavanaugh stated that the existing site is always well kept and he was sure the additional site would be well kept. Mr. Kavanaugh asked whether the fence would be the same as that on the parcel across the road and was told that it would be the same.

Ms. Croft asked for public comments. Mr. Muscott stated that he didn't feel the use advertised was an adequate description of the actual use. Mr. Turisk indicated that legal counsel had stated the use description was the most appropriate use listed in the regulation. Public comment closed.

Mr. Freese indicated that the sign location would have to comply with section 12.20.B and 12.20.C.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Borowicz, to approve the special use permit based on the General Findings and the Specific Findings of Fact Under Section 20.10 with the following conditions:

1. Relocate sign in accordance with section 17.20B and 17.20C and submit a revised site plan showing its location.
2. Provide curbs and gutters in accordance with Cheboygan County Road Commission requirements.

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

UNFINISHED BUSINESS

Mr. Turisk asked for a date to be determined for the public hearing on the solar ordinance that had been canceled. Discussion was held. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to reschedule the public hearing on the Solar Ordinance Amendment to January 16, 2019. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Mr. Freese stated the reason given for cancellation of the November 21, 2018 meeting was that it fell on the day before Thanksgiving and the perception might be that we were attempting to avoid a larger public discussion of the Solar Ordinance by scheduling it on a date that many people would not be available to attend the meeting. The Solar Ordinance was established as the number one priority by the Cheboygan County Board of Commissioners early last spring and has been a subject of discussion at virtually every meeting since April 18, 2018. In the eight meetings that the regulation has been

discussed, comments from commercial solar energy sources and the general public have been incorporated as have those of legal counsel. Seven revisions have been made in an attempt to produce a comprehensive draft for presentation at the public hearing. It is anticipated that the initial public hearing will not be the only public hearing on this ordinance but will require additional hearings to discuss and incorporate public comments. The public hearing that was canceled was to solicit comments on the solar regulation and not on an actual special use permit for a solar farm which might in the future be located in Grant Township. The object of the hearing is to obtain comments from the public on how the proposed regulation might be tightened or loosened to more adequately fit the public needs and if possible accommodate their objections.

Mr. Freese stated that the notice in the Tribune is not a very effective means of getting information across to the general public but he isn't sure of a better way and that perhaps email or some other form of social media might be more effective, however, cost and time requirements might make these means prohibitive. The newspaper notice requires preparation to begin 20 days prior to the meeting date. It takes about 16 hours to get the mailing list prepared to notify property owners within 300 feet of any parcel proposed for a special use permit, site plan review or Zoning Board of Appeals action requiring public notification and the actual notice has to be submitted to the newspaper by Friday of the week before the notice is to appear on Tuesday. This is a 20 day lead time for every public notice. There are usually three meetings per month (1 Zoning Board of Appeals and 2 Planning Commission) which require this effort for a total of 48 hours. This requires over 27% of one person's time each month. Because of the large number of State owned property in Cheboygan County and the fact that many property owners in the County are only seasonal, many notices are returned undeliverable. All this effort is both time consuming and expensive. In addition to the mailing lists, several email lists are maintained to attempt to keep those involved with an interest in Planning and Zoning issues. Keeping these lists current is also time consuming. Additionally, this material that is to be presented at a public meeting is also posted on the County website subject to the material being available in a timely manner and no technical problems being encountered with the website. It should be noted that only the newspaper notice and the letter notification to property owners within 300ft. are legally required. The email list and the website are efforts to get Planning and Zoning information across to a greater proportion of the general public. Mr. Freese stated the US Postal Service might provide a more effective means of keeping the public informed and hopefully more involved. He suggested informational letters might be sent to all County residents providing information on current Planning and Zoning issues similar to those letters utilized by politicians. A one time request by letter or postcard could ask whether the recipient would wish to be placed on an email list for particular subject categories (e.g. new regulations or changes, special use permits, site plan reviews or variance requests). The mailing lists could be created by zip code to localize the area of interest. This type of bulk mailing would be much cheaper than 1st class mail. He stated that contact with local high schools to the civics classes might be useful to create interest in Planning & Zoning issues with young people. He also felt contact with computer programming classes might be useful in finding a better way to involve the general public through other social media means since students are more effective with these means.

Mr. Maziasz stated that he felt the newspaper notification and website were adequate for anyone with a real interest in a subject and that the time spent on this issue was off the Solar Ordinance subject under discussion and that Mr. Freese was not in favor of public hearings. Mr. Freese stated that this was not correct and that he has not stated that he was not in favor of public hearings. Mr. Freese stated that he feels that the means of notifying the public of the hearings was not as effective as it might be and that some other method or combination of methods might be better than just a notice in the paper and a letter to those property owners within 300 feet of a proposed site to generate interest and the involvement of the public.

Mr. Jazdyk stated that he felt meeting the basic legal requirements was sufficient and that those that were interested would get the notice. Mr. Muscott indicated that material that was supposed to be available on the website was not available in a timely manner. Discussion was held on the problems which have been encountered with timely postings of materials on the website.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk stated that he would be providing information on recreational marijuana at the next meeting. He also stated that the Motor Vehicle Repair and Sales amendment had been approved by the Cheboygan County Board of Commissioners.

PLANNING COMMISSION COMMENTS

Mr. Freese stated that the issue of bathrooms in pole barns should be discussed in one of the next meetings.

PUBLIC COMMENTS

Ms. Gardner provided a brief summary available through the MSU Extension office and thanked everyone for participation in the Citizen Planner training program which is being completed.

Mr. Leady discussed information on small cell tower units, their potential health issues and who controls permits for their location. He feels local control is important and measures are under consideration at both the state and federal level to take control away from local jurisdictions. He feels the permitting process should require all pertinent technical specifications on any of this type tower and that control of these installations should remain at the local level.

Mr. Brown stated that he would like to see the review of the Master Plan be amended to include the provision to allow a hardship permission to rebuild a business which is nonconforming when it is destroyed or damaged by natural causes.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:45pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 • PO BOX 70 • CHEBOYGAN, MI 49721
PHONE: (231)627-8489 • TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, DECEMBER 19, 2018 AT 7:00 PM ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Lyon
- ABSENT:** Churchill
- STAFF:** Michael Turisk
- GUESTS:** Bob Lyon, Eric Boyd, John F. Brown, Roberta Matelski, Cal Gouine, Russell Crawford, Cheryl Crawford, John Moore, Charles Maziasz

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Lyon), 1 Absent (Churchill), 0 Nays

APPROVAL OF MINUTES

The December 5, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Lyon), 1 Absent (Churchill), 0 Nays

PUBLIC HEARING AND ACTION ON REQUESTS

No comments.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Proposed Ordinance to amend Sections 17.27. and 18.7 of Zoning Ordinance No. 200

Mr. Turisk presented a staff report of the proposed amendment. There was no public comment. **Motion** by Freese, seconded by Mr. Kavanaugh to schedule a public hearing for February 6, 2019 on this amendment.

Discussion regarding the five-year review of the current Cheboygan County Master Plan

Mr. Turisk presented information on the conditions required for a five year review of the Master Plan and determine whether the plan is acceptable as it stands, needs minor review or needs a complete rewrite. Mr. Turisk presented information on the decline of county population and its increasing aging trend.

Discussion was held and consensus was to update goals and update statistical data where information is available. Ms. Lyon suggested listing a goal on each meeting agenda and this goal be addressed at each meeting even if no action is taken.

The final decision is to evaluate the goals on pages 30 and 31 of the Master Plan along with the February 9th memo by Scott McNeil on determining priorities for work in 2019 and to incorporate any updates or changes into the Master Plan.

Discussion regarding the Planning Commission's Bylaws and possible future amendment(s)

The Planning Commission decided to add training requirements, adopt the meeting calendar at the first meeting in January, seek guidance from legal counsel on whether Planning Commission members with a conflict of interest were required to leave

the room or whether they could remain in the audience during deliberations on the subject, limit length of time on public comments at the discretion of the chair, and determine whether a public notice of the Open Meetings Act requiring it be posted in the in the window of the County Building was satisfied by posting such notice on the bulletin board in the building.

Discussion regarding the Planning Commission's meeting calendar for 2019

Motion by Mr. Kavanaugh, seconded by Mr. Freese, to accept the calendar without change. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Lyon), 1 Absent (Churchill), 0 Nays

STAFF REPORT

Mr. Turisk gave a progress report on enforcement actions.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Muscott stated that zoning should be business friendly, builder friendly and homeowner friendly and he came to this area to develop properties and build homes and since that time there have been 30 amendments to the Zoning Ordinance. Mr. Muscott stated his concerns regarding declining property values and declining population. Mr. Muscott stated that the way that the windmill generation regulation is written there will not be any windmills in Cheboygan County because the regulation is very restrictive.

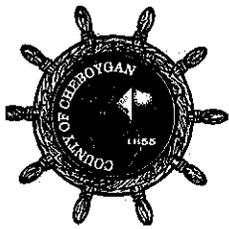
Mr. Boyd recommended tackling one item at a time on the five year plan.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:23pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 2, 2019 AT 7:00 PM ROOM 135 – COMMISSIONER'S ROOM – CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon
ABSENT: Jazdyk, Churchill
STAFF: Michael Turisk
GUESTS: Bob Lyon, John F. Brown, Carl Muscott, Eric Boyd, John Moore, Russell Crawford, Cheryl Crawford, Ed Delana

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

UNFINISHED BUSINESS

Continued discussion regarding a five year review of the adopted Cheboygan County Master Plan (2014), including proposed Zoning Ordinance changes based on the Master Plan Goals.

Mr. Turisk reviewed the staff report and explained his chart proposing prioritization of objectives listed in table 2 on pages 30 and 31. Mr. Turisk gave a brief rundown on the progress which has been made for each item.

NEW BUSINESS

2019 Annual Meeting

Bylaw revisions were discussed concerning the following:

1. The Pledge of Allegiance was added as item 7.1b.
2. The amount of time for public comment to be limited at the discretion of the chair in Section 8.3.
3. A new Section 10 on Ex Parte communications to be added.
4. Section 4.1 to require the schedule of regular meetings to be established in the first meeting in January.
5. Item 7.14f should read "scheduled public hearings".
6. Item 3.2 "Election of Officers" changed to read "first meeting in January".
7. Item 7.1.i should read staff report with update on Master Plan revision.
8. Annual training requirement is added as paragraph 12.

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to reelect the current officers for 2019. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Jazdyk, Churchill)

Mr. Kavanaugh questioned what was meant by expedited administrative review. Mr. Turisk explained what was meant. Mr. Kavanaugh stated he would like the PUD subject moved to a higher priority. Mr. Kavanaugh stated that he felt the subdivision identification issue had already been completed. Mr. Kavanaugh questioned what was meant by the phrase "add standards for access management." Mr. Turisk explained the term referred to transportation management and access. Discussion of splitting agriculture and forestry uses was held with suggestions made to protect prime agricultural lands. Mr. Freese stated the solar ordinance is near completion in the area of renewable power resources and the wind power ordinance could be revised to better allow exploitation of wind power assets. Mr. Freese also indicated the tiny home issue should be addressed. He stated the P-RC District should be addressed since the zoning map has little if any, association with county resources, natural or otherwise, which should be protected. Mr. Freese stated the item concerning the relaxation of sign sizes had already been addressed. Mr. Freese stated there is a discrepancy in the regulation concerning the percentage of changed allowed by administrative authority in items such as floor plan sizing and parking requirements between that allowed for special use permits and that allowed for site plan reviews. He stated that the latitude allowed should be consistent at 20%. Mr. Freese stated that a great deal of the material on the February 9th listing of priority items could be completed by using the matrix he had completed previously without much additional effort. Discussion was held on revisions concerning home occupations, accessory dwelling units and tiny homes and it was agreed that staff would prepare amendment language for

those items discussed which could be accomplished with simple language changes and bring them back to the Planning Commission for review and scheduling for public hearings. Items identified as a priority item requiring extensive work would be scheduled for future meetings. Discussion was held on the use of the matrix for eliminating duplication of terms, clarification of ambiguous terms and compilation of a solid list of permissible uses by zoning district. This approach versus a complete rewrite of the Zoning Ordinance was discussed and the consensus of opinion was that a complete rewrite was not desirable.

STAFF REPORT

Mr. Turisk stated the City of Cheboygan is updating its Recreation Plan. He also mentioned upcoming changes on the marijuana law. Mr. Turisk stated that Jennifer Merk has been hired as a Planner.

PLANNING COMMISSION COMMENTS

Mr. Freese stated that he has talked to several people regarding the involvement of young people in the planning and zoning issues with respect to providing training and additional educational opportunities in order to provide incentives to keep them in the area after graduation. He stated that it was felt by those he had talked to that the Wolverine School District had the most aggressive and successful programs.

PUBLIC COMMENTS

Mr. Muscott suggested adding a period for public comment at the time the agenda is approved. Mr. Muscott stated he does not feel the ex parte communications section to be added to the Planning Commission Bylaws applicable to the Planning Commission in the execution of their duties. Mr. Kavanaugh questioned where the language on ex parte communications originated. Mr. Turisk stated it was a combination of verbiage from the law and partially his own wording, but that it would be reviewed by legal counsel. Mr. Muscott pointed out that paragraph 12 of the Bylaws requires proposed changes to the laws be made one month prior to the meeting at which the change is to be considered.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:21 pm.



Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, AUGUST 22, 2018 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, Nini Sherwood

Members Absent: John Thompson

Others Present: Michael Turisk, Cal Gouine, Carl Muscott, Dian Praither, Ruth Wolf, Russell Crawford, Cheryl Crawford, Brenda Archambo, Art Archambo, Mark E. Markiewicz, Patricia Markiewicz

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to accept the agenda as presented. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

APPROVAL OF MINUTES

Minutes from the July 25, 2018 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the minutes as presented. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

PUBLIC HEARING & ACTION ON REQUESTS

Gil Archambo - Requests an approximately 3ft. front setback (at its closest) to construct a deck and lean-to in the Lake and Stream Protection (P-LS) zoning district. A 40ft. front setback is required in the Lake and Stream Protection zoning districts, per Section 17.1 of the Zoning Ordinance. The property is located at 6325 Arthur St., Tuscarora Township, Section 24, Parcel #161-024-200-007-00.

Mr. Turisk reviewed the information included in the staff report.

Mr. Archambo explained that the area in which he proposes for the construction previously was occupied by two large cedar trees which he had removed and the resulting depressions filled with sand and covered by indoor/outdoor carpet. He wished to place a covered deck over this area 9' x 22'.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese explained that this is a situation with a legal nonconforming structure on a legal nonconforming lot and the applicant is requesting a variance to the 40ft. front setback from the water. Mr. Freese stated that with the water on three sides and a neighbor's dwelling on the remaining side, if no variance were granted, the total buildable area on the parcel would be approximately 95sf. The present building is approximately 525sf and allowing the variance for the addition would result in the dwelling meeting the 720sf minimum. Mr. Freese stated that most parcels in the area have structures built close to or at the ordinary high water mark.

Mr. Freese added the following to the General Findings: 6. The addition of the lean to would bring the present dwelling of 595sf into compliance with the 720sf minimum for a dwelling. The Zoning Board of Appeals approved the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to grant the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

Ruth Wolf – Requests a variance from the minimum lot width (150ft.) and lot size (1 acre) standards for properties zoned Agriculture and Forestry Management (M-AF), per Section 17.1 of the Zoning Ordinance. The applicant seeks to create a parcel with reduced a reduced lot width and lot size. The property is zoned Agriculture and Forestry Management and is located at 4359 Wilson Rd., Tuscarora Township, Section 25, Parcel #161-025-200-050-04.

Mr. Turisk reviewed the information included in the staff report.

Ms. Praither explained how the original parcel owned by her mother and father had three parcels split from the original parcel. Her father subsequently had one of the parcels closest to the original dwelling recombined into the original parcel and that it was now desired to reestablish this third parcel.

Mr. Freese asked if other lot configurations had been considered to avoid the need for the variance. He explained how a lot could be configured which would have allowed one acre, allow the dwelling to remain on the parcel and have the necessary 150ft of frontage by splitting 50ft off the frontage from the main parcel or by establishing a rear lot of one acre with only a driveway easement to the road.

Ms. Praither asked whether the lot could be rezoned to Residential to eliminate the need for a variance. Ms. Praither stated she had talked of this possibility with Mr. Ridley, Tuscarora Township Supervisor, who had suggested this possibility. She indicated she would also like to consider a division of her parcel, which is adjacent to the main parcel in question in the future.

Mr. Freese stated that rezoning all the parcels involved could be considered if it were agreeable to all the property owners and formally requested. He asked if Ms. Praither would like to have the variance request tabled or whether she would rather have the variance request to be considered at this time. Ms. Praither conferred with Ms. Wolf and indicated she would like to have the variance request tabled until such time as action on possible rezoning could be taken.

Motion by Mr. Freese seconded by Mr. Moore, to table the variance request. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

United Auto Workers Education Center – Requests a variance from the maximum 18 sq.-ft. free-standing sign surface area standard in the Agriculture and Forestry Management (M-AF) zoning districts, per Section 17.19.8. of the Zoning Ordinance. The applicant requests an approximately 45 sq.-ft. free-standing sign surface area. The property is located at the northeast corner of Maxon Rd. and N. Allis Hwy., (addressed as 2000 Maxon Rd.), Waverly Township, Section 13, Parcel #182-013-100-001-01.

Mr. Turisk reviewed the information included in the staff report.

No representative was present from the United Auto Workers Education Center.

Mr. Freese asked for public comments. Mr. Muscott stated that setback requirements for signage at road intersections to prevent interference with visibility were not addressed. Public comment closed.

Mr. Moore stated he would like to know what the sign actually looks like since the overall size may not all be considered as part of the 18sf allowed but rather be part of the frame or support structure. Mr. Turisk stated that a picture of the actual sign had been requested but not received.

Mr. Freese stated that in view of the fact that no representative of the UAW had elected to attend the meeting and no picture or diagram of the proposed sign had been furnished, the requested variance of 27sf would be considered as requested.

Mr. Freese added the following to the General Findings: 4. The location of the sign is at the northeast corner of a four way stop intersection. The Zoning Board of Appeals reviewed the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4 with the requirement that a letter be sent to the applicant clearly explaining that the 18sf limitation refers to the actual sign board message area and not the area which includes the sign's supporting structure. Motion carried. 4 Ayes (Freese, Moore, Hemmer, Sherwood), 0 Nays, 1 Absent (Thompson)

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Ms. Gardner presented information on Citizen Planner training session open to Zoning Board of Appeals members.

ZBA COMMENTS

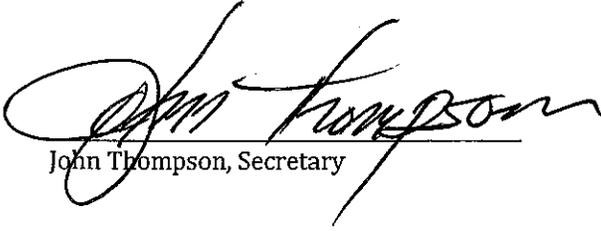
No comments.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Ms. Moore to adjourn. Motion carried. Meeting adjourned at 7:49 pm.

A handwritten signature in cursive script, appearing to read "John Thompson". The signature is written in black ink and is positioned above a horizontal line. Below the line, the name "John Thompson, Secretary" is printed in a standard font.

John Thompson, Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, SEPTEMBER 26, 2018 AT 7:00PM
ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood

Members Absent: None

Others Present: Michael Turisk, Jeff Fitzgerald, Evan Perry, Cal Gouine, Russell Crawford, Cheryl Crawford, Karen Johnson, C. Maziasz, Carl Muscott, David McDade

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the August 22, 2018 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Thompson, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Zoning Board of Appeals Interpretation - A request for an interpretation by the Zoning Board of Appeals to determine if Gratiot St. in Tuscarora Township is a minor residential street for the purpose of serving a future proposed Special Use for a restaurant/bar. Per Section 18.7.f. of the Zoning Ordinance, minor residential streets shall not be used to serve as access to uses having larger area-wide patronage.

Mr. Turisk presented information provided in the staff report.

Mr. Freese presented the discussion topic:

The term "Minor Residential Street" is not defined in the Zoning Regulation No 200 and therefore must be determined by the words used and the context in which they are used. "Minor" when used in conjunction with the county road terminology could only be associated with the lowest county road class "County local" as opposed to what might be considered "major" i.e. "County Primary" or "State Trunk Line" designations.

This term "Residential" cannot obviously be applied to a road and must therefore be intended to apply to the uses permitted on parcels abutting the road to be defined. A literal interpretation would then be: A county local road abutted by parcels with residential usage. Since "Residential Dwelling" is a use authorized in all zoning districts in the county, the broad literal translation would not be consistent with that intended, since the definition could be applied to most county local roads over a portion or all of the length and would not provide the restrictions intended. A minor local definition would use the term residential in relation to the zoning district created for residential uses i.e. D-RS. The definition resulting from this analysis must be considered in the context in which it is applied. The term minor residential street is used only once in the regulation and that being Section 18.7.f. which governs the conditions which must be met in order to grant a special use permit. The sentence in which it is used reads "Minor Residential Streets shall not be used to serve or access to uses having larger area-wide patronage" The restrictions in this sentence cannot be applied to the "Street" by a zoning regulation since any limitations on a county road can only be placed by the County Road Commission or the Michigan State Police. The zoning regulation could be utilized to restrict the uses authorized for parcels which abut the road in question in the district thru which the road runs. The sentence is extremely restrictive since it would prohibit any use which would draw traffic from outside the immediate area. If this restrictive interpretation is accepted it would effectively exclude almost all uses requiring a special use permit drawing patronage from a wide geographical area, e.g.

4.3.2 Nurseries and Day care centers

4.3.6 Parks, playgrounds, golf courses and other recreational facilities

4.3.9 Public non-commercial recreational camps

4.3.11 Marinas

4.3.12 Assembly, educational or social event facilities

4.3.13 Planned projects subject to provisions on Section 17.20

Since the restrictive language can only be applied to uses requiring a SUP under section 18.7, it could not be applied to users permitted by right in the same district which would also draw traffic from a larger geographical area, e.g.

4.2.6 Home Occupations

4.2.7 Office or studio of a physician dentist or other professional person residing on the premises

4.2.10 State licensed residential facilities (6 or less)

The language "shall not be used to serve as access to uses having larger area-wide patronage" would preclude any road from being designated a "Minor Residential Street" if it serves as the only access to another road which has no other exit and which abuts parcels which are zoned for use which necessitate larger area-wide patronage.

The term "Minor Residential Streets" is obviously intended to restrict traffic in areas of predominately residential dwellings. However residential dwellings along a road do not create a de facto residential zoning district. A large proportion of the general public believes this to be the case. If this result is desirable, the area could be rezoned D-RS. Uses permitted by right or with an approved special use permit should not be unnecessarily curtailed or prohibited because of the proximity of private dwellings. The first two sentences of Section 18.7.f read: "The proposed special land use shall not increase traffic hazards or cause congestion on the public or private highways and streets of the area in excess of current capacity. Adequate access to the site shall be furnished either by existing roads and highways or proposed roads and highways."

These conditions allow the prevention of the uses proposed by an SUP from exceeding the capacity or creating a traffic hazard on the road upon which they are to be located. The goal as outlined in the Cheboygan County Master Plan to promote growth and development by the zoning ordinance, the infrastructure necessary to support and the uses and locations permitted by zoning should be developed to the greatest extent possible with the resources of the county. This infrastructure includes roads, sewers and other utilities. Infrastructure should not govern zoning, but rather should support the growth and development permitted by zoning. Any necessary curtailments to uses permitted by zoning because they outstrip the capacity of the infrastructure are permitted and governed by the provisions of section 18.7.f.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese presented the following General Findings:

1. County Road Have three classifications:
 - a. State trunk lines
 - b. County primary roads
 - c. County local roads
2. Gratiot Street is classed as a county local road which begins at its north end at its intersection with South Straits Highway and runs south approximately 2470ft. south, gradually diverging from South Straits Highway, at which point it makes a 90 degree turn to the west and becomes Hemlock Street.
3. Hemlock Street runs for 420ft. west, where it crosses South Straits Highway.
4. Apple Blossom Street begins at its intersection with Gratiot Street and runs east for 290ft. where it then turns north until it terminates at the Indian River Marina.
5. The Commercial Zoning district extends 660ft. on either side of South Straits Highway in this area.
6. The entire length of Gratiot Street and the parcels abutting it to the east and west lie within the Commercial Zoning district except parcel #162-019-100-032-00 which is addressed as 3249 Gratiot Street and extends to the Indian River. The western portion of this parcel lies in the Commercial Zoning district and the eastern portion lies in the Lake and Stream Protection Zoning District.
7. The north end of Gratiot Street is developed commercially with commercial indoor storage units on the west side and an electrical power distribution facility on the east side.
8. South of the commercial uses at the north end, the remaining parcels on Gratiot Street are used for residential dwellings or are undeveloped.
9. Parcels abutting Apple Blossom Street are used for residential dwellings with the exception of the Indian River Marina at its north terminus which is a commercial use.
10. Gratiot Street is the only route to Apple Blossom Street and therefore the Indian River Marina which is not accessible by any other road access.
11. A bar and restaurant are uses authorized by a special use permit in both the Commercial Development and the Lake and Stream Protection Zoning Districts.
12. The term "minor residential street" is not defined in Zoning Ordinance No. 200.
13. The Cheboygan County Road Commission and the State Police are the only entities that can place restrictions on county roads through the weight restrictions, seasonal limitation load limits, frost laws, parking and signage or other uses within the right of way.

Motion by Mr. Freese, seconded by Mr. Moore, to accept the final definition of the term "minor residential street" to read "A county local road in the D-RS zoning district which does not serve as a thru street from and/or to other zoning districts and is not the only access to intersecting roads which have no other outlet and are abutted by parcels with permitted uses which require access to wider-area patronage. A road can only be designated as such if parcels abutting it are restricted to uses which only generate local traffic." Motion carried unanimously.

Motion by Mr. Thompson, seconded by Mr. Moore, that Gratiot Street is determined not to be a minor residential street. Motion carried unanimously.

Motion by Mr. Freese, seconded by Mr. Moore, to recommend to the Planning Commission that Because of the extreme limitations required by this term, it is recommended that the subject be referred to the Planning Commission with a recommendation that Section 18.7.f be amended by deleting the sentence containing the term "Minor Residential Streets". The designation of a road by this term would necessitate the area bordering such road to be restricted to a residential zoning district with virtually only those uses permitted by right, in effect, a new zoning classification. Motion carried unanimously.

Shorestone Custom Builders/Mansfield – The applicant requests approval of an approximately 103-ft. front setback variance to construct a new porch on a waterfront property in a Natural Rivers (P-NR) zoning district. Per Section 17.1 of the Zoning Ordinance, a minimum of 200-ft. of front setback is required for waterfront lots in the P-NR zoning districts. The subject property is located at 4707 Big Sky Trail in Koehler Township, Parcel No. 172-P23-000-024-01 (Plat of Pigeon River Woods; Lot 24), Section 27.

Mr. Turisk presented information provided in the staff report.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals revised the following General Findings:

2. The Zoning Ordinance requires a minimum 200 ft. front setback for new construction in the P-NR zoning district for mainstream lots.
3. The applicant is seeking a 97ft. front setback variance from the Pigeon River to construct a new, attached porch measuring 6ft. 8in. x 8ft. 8in.

The Zoning Board of Appeals added the following to the General Findings:

5. The proposed variance is in the rear setback area. Construction Code requires an entrance porch of at least 3ft. x 3ft. and ADA requires a 5ft. x 5ft. porch for a main entrance.
6. Past precedent has established that the DNR has not had any objections to new construction which does not extend further into the front setback than that of the existing legal non-conforming structure.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

No comments.

PUBLIC COMMENTS

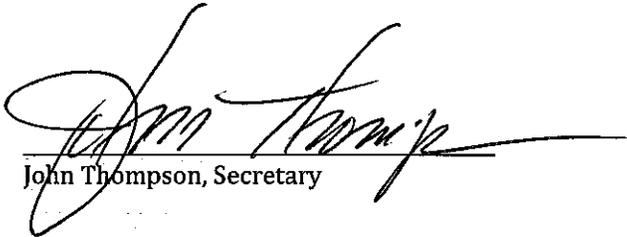
Mr. Muscott stated his concerns regarding Cheboygan County's regulation being more punitive than the State of Michigan's regulation regarding Natural Rivers. Mr. Freese stated that Cheboygan County's regulation can be more restrictive, but not less restrictive. Discussion was held.

Mr. Muscott stated that the owner of The River Deck originally spoke with Scott McNeil in February of 2018 and submitted a special use permit application in July of 2018. Mr. Muscott stated his concern regarding the delay in processing the special use permit application. Mr. Freese explained that there has been a delay due to the ZBA interpretation of the minor residential street. Discussion was held.

Mr. Freese explained that the variance request for Mansfield could not be approved administratively using the State regulation for a minor variance. Mr. Freese stated that according to the State a minor variance is 25% of the setback. Mr. Freese noted that 97ft. would be over 40%. Mr. Freese stated the Planning Commission should look at the State's regulation to allow the Zoning Administrator to review these types of applications. Discussion was held.

ADJOURN

Motion by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 7:48 pm.



John Thompson, Secretary

General Fund
Revenue and Expenditure
Report for
December 31, 2018

will not be presented as 2018
year-end adjustments are still
being posted.

Cash Summary by Fund

Cash for December 2018

will not be presented until all the 2018 adjusting entries are posted as cash balances could be affected.

Summary of Budget
Adjustments posted from
July 1, 2018 through
December 31, 2018 will
be presented at the
March 12, 2019 Board of
Commissioner's Meeting.

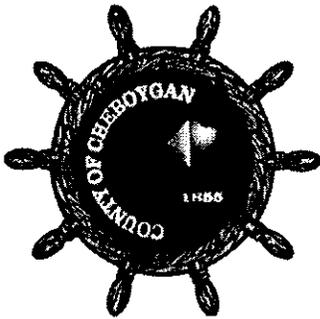
ADMINISTRATOR'S REPORT

2-12-19

JAIL PROJECT: The general contractor is nearing completion of final punch list items. The security contractor is currently in the process of completing computer programming for door and intercom operations. The projects will be primarily completed by March 1, 2019. The general contractor will have some exterior landscaping and door weatherization to complete in the spring.

NLEA BROADBAND CONSORTIUM: The County has participated in discussions with the NLEA and partner Counties concerning the creation of a Broadband Consortium over the past two years and approved a preliminary resolution of support to form a consortium this past summer. The goal of the consortium is to provide another tool/option for companies to get high speed internet and to provide a comparison pricing option with their current provider. The consortium would work to provide access to high speed internet for business and economic development. A draft consortium agreement is currently under review by staff and legal counsel. The tentative date for Board consideration is the 3-12-2019 meeting.

EMERGENCY REPAIR LOANS: Staff is working with MSHDA to modify the County's housing repair loan program guidelines. The State has discontinued housing loan grants throughout many areas of the State. The State will only permit the expenditure of program income received from past loans to be spent on emergency repair. This is required when more than \$35,000 is collected within a year. If less than \$35,000 is collected, funds must be transferred to the General Fund going forward. The County may allocate these funds to housing loans that are not subject to State guidelines. The County collected slightly over \$35,000 at the end of the last measurement date in July 2018. Once the program guidelines are modified these funds can be spent on emergency repairs. The funds must be programmed and expended by the end of June 2019 or balance must be returned to the State. Amended guidelines are planned to be presented for Board approval in March.



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Cheboygan County Fair Agreement- Michigan Monster Truck Shootout	
Summary: The Fair Board would like the County to enter into an agreement with Michigan Monster Truck Shootout in the base amount of \$9,600 and a 50%/50% grandstand event gate split for amounts above the base contract amount for a Monster Truck Show during the Fair on August 9, 2019.	
Financial Impact: \$9,600 from Fair budget for show.	
Recommendation: Motion to approve the Michigan Monster Truck Shootout Agreement and authorize the Chair to sign.	
Prepared by: Jeffery B. Lawson	Department: Administration

ARTIST ENGAGEMENT CONTRACT

Agreement made this 11 January 2019 between Michigan Monster Truck Shootout (MMTS) (Hereinafter referred to as "ARTIST")

and Cheboygan County Fair (herein after referred to as "PURCHASER")

It is mutually agreed between the parties as follows:

The PURCHASER hereby engages the ARTIST and the ARTIST hereby agrees to perform the engagement hereafter provided, upon all of the terms and conditions herein set forth, including those hereof entitled "Additional Terms and Conditions."

1. PLACE OF ENGAGEMENT: Cheboygan County Fair Grounds
Exact address: 204 E Lincoln Ave Cheboygan Mi 49721
2. DATE(S) OF ENGAGEMENT: August 9th, 2019
3. HOUR(S) OF ENGAGEMENT: 7:00 pm
4. SET UP TIME: _____
5. FULL PRICE AGREED UPON: \$9,600.00 guaranteed to MMTS there after split gate/ ticket sales 50%/50%

*grandstand event gate only
and event*

All deposits shall be paid by certified check, money order, bank draft or cash as follows:

- (a) \$ -0- Shall be paid to Michigan Monster Truck Shootout not later than _____
- (b) \$ See above Shall be paid by PURCHASER to ARTIST not later than the completion for the event in cash.

6. Performers reserve the right to sell novelties and souvenirs without paying commission.
7. SPECIAL PROVISIONS: 4 professional Monster Trucks, one mini monster truck and the mini truck quads.

ALL PAYMENTS SHALL BE MADE IN FULL WITHOUT ANY DEDUCTIONS.

OTHER TERMS:

1. MMTS provides full insurance coverage: \$2 million liability policy. Insurance certificate will be sent in advance of the event.
2. If due to illness, accident, death or causes legally known as acts of GOD, the artist is forced to cancel a contract, neither the artists, nor any other representative shall be liable for any amount over that paid as deposit by the employer-sponsor.
3. There shall be no penalty if the artist performance is prevented or suspended by reason of any unlawful strike, ban, unfair list, order or requirement of any governmental body or any association of which the artist are members or whose jurisdiction affects them.
4. The performance is not to be recorded, reproduced or transmitted from the place of performance, in the absence of a specific agreement for such a purpose.
5. The party signing this contract personally, or through a representative, acknowledges his authority to do so and assumes liability for the terms of the contract.
6. Attached: Monster Truck Show Rider is part of contract and must be signed & sent back along with contract.
7. Monster Truck(s) performing at your event are mechanical. Artist shall not be held responsible for lack of performance due to mechanical malfunction.
8. MMTS reserves the right to display sponsor related advertising on the day of such event.

Michigan Monster Truck Shootout

Artist

Purchaser

By _____

By _____

Address _____

Return signed copies to:

Michigan Monster Truck Shootout
3108 Pinewood Dr. Port Huron, Mi. 48060
810-941-8749
MichiganMonsterTruckShootout.com

Phone: _____

Michigan Monster Truck Shootout

----- Rider -----

The basic show is an hour ~~and a half~~ (60 minutes) in length and has a set program. Tell us your needs and budget, we can set a program for you.

Using 4 monsters – destroying 14 to 20 cars

Monster Truck Show provides a complete program:

- Professional Monster Trucks
- Our own announcer/music
- Labor – including pit crew, timers and officials
- Mini Monsters
- During event, managing of:
 - Ugliest Truck Contest
 - Show-n-Shine Contest
 - Back to Back Pulls
 - We provide Trophies and Prizes
- Fair web link on MichiganMonsterTruckShootout.com
- Advertising and promotional material
- MMTS provides full insurance coverage: \$2 million Liability Policy. Insurance certificate to be sent in advance of event

Fairground Provides

- Cars to be destroyed (minimum 14 – maximum 20 cars – full size, not compact – if compact then count 2 for 1) Vehicles must be matching sets of two (example: 2 station wagons).
 - All cars must have engines or hoods on, if not, then something to fill the engine cavity (i.e. old tires, hay bales, etc.).
- One runnable sedan car which will be used during the show, and must be capable of starting and running at speeds of 50 to 60 mph (optional).
- Forklift – capable of lifting a car and moving it around the track.
- Equipment operator and clean-up track after show
- Security for crowd control.
- PA sound system.
- Fire and/or ambulance when needed.
- Dirt ramps in front of cars (60 yards of dirt).

Return signed copies to:

Michigan Monster Truck Shootout
3108 Pinewood Dr. Port Huron, MI. 48060
810-941-8749
MichiganMonsterTruckShootout.com

Signed: _____ Date: _____

Return signed copies to:

Michigan Monster Truck Shootout
3108 Pinewood Dr. Port Huron, Mi. 48060
810-941-8749
MichiganMonsterTruckShootout.com

2019 ADDENDUM TO EXHIBITOR CONTRACT

This addendum to the exhibitor's contract and the exhibitor's contract are effective and binding on the last date entered below by the signatories to this addendum and exhibitor's contract, ("Exhibition Agreement"), unless otherwise provided in Paragraph 4 below, by and between the Cheboygan County Fair Board, whose address is P.O. Box 70, 870 South Main Street, Cheboygan, MI 48721 (hereafter "Fair Board") and Michigan Monster Truck Shootout (hereafter "Exhibitor"), whose address is 3108 Pinewood Dr., Port Huron, MI 48060, (810) 941-8749.

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. ADDENDUM CONTROLS

The parties anticipate entering into a Exhibition Agreement with regard to the 2019 Cheboygan County Fair. The terms of this addendum are deemed by the parties to be terms of the exhibitor's contract (Exhibition Agreement) and where the terms of the exhibitor's contract and this addendum conflict, the terms of this addendum shall control.

2. PROVISION OF INSURANCE

Exhibitor shall provide to the Fair Board a copy of the declarations page of a valid, paid up policy of general liability insurance which names Cheboygan County and the Cheboygan County Fair Board as additional insured, and which has a face amount of at least \$2,000,000 per occurrence. This declarations page, and the declaration page of Exhibitor's liability policy shall be provided to the Fair Board at least one month prior to the first day of the Cheboygan County Fair.

3. ASSIGNMENT

This Exhibition Agreement (addendum and contract) may not be assigned or sublet without the prior written approval of the parties.

4. REVIEW AND ACCEPTANCE OF AGREEMENT

The Exhibition Agreement shall be effective on the last date entered below by the Fair Board and Exhibitor.

5. PARTICIPANT WAIVERS

The Exhibitor will require each participant or crew member in the event to knowingly and intelligently execute a release, approved in advance by the civil counsel for Cheboygan County, which specifically waives any claim or liability as against the Cheboygan County Fair Board, Cheboygan County, their officers, agents or employees, for any damage, up to and including death, loss of income, loss of consortium, or any other claim as a result of involvement or participation in Exhibitor's activities on the fairgrounds.

6. FAIR PERSONNEL AND CONTRACTOR'S CREW MEMBERS

If an individual associated with the Cheboygan County Fair (an employee, agent, or volunteer) is assigned to perform a task during the event and is supervised directly by the Contractor concerning when and how the task is to be done, then that individual shall be legally considered an employee of the Contractor. On the other hand, if the individual associated with the Cheboygan County Fair is not directly supervised by the Contractor concerning when and how the task is to be done, then that individual shall not be legally considered an employee of the Contractor, but shall retain his or her association with the Cheboygan County Fair. A Contractor's crew member shall include only those persons, agents, servants, contractors or volunteers who are brought to the exhibition or employed by the Contractor, with or without compensation, and who have not been supplied by the Fair or the County, to aid in the presentation of the exhibit.

7. INDEPENDENT CONTRACTOR

The Exhibitor represents and agrees that it is an independent contractor with respect to its relationship with the Cheboygan County Fair Board and the County of Cheboygan.

8. INDEMNIFICATION

Exhibitor agrees to indemnify, hold harmless and defend the Cheboygan County Fair Board, the County of Cheboygan, their agents, assigns, insurance companies, and employees for any claims made or damages in any way arising from the Exhibitor use or occupancy of the fairgrounds or violation of this Agreement, including the costs of any litigation or other legal proceeding, and reasonable attorneys fees as provided by or through the Exhibitor's insurance policy and if none available then by the Exhibitor. This provision shall apply to any claims by Exhibitor, its agents or any other third party or any person, business or other entity deriving any and all claims through or on behalf of the Exhibitor in performance of this Exhibition Agreement, as described above.

This provision shall not apply to the extent that such claims by the Exhibitor or third parties arise from the breach of this Exhibition Agreement or are due to the sole and exclusive negligence, or willful misconduct by the Cheboygan County Fair Board, the County of Cheboygan, or their respective agents, employees, or assigns.

9. MISCELLANEOUS

- A. The premises covered by this Agreement shall not be used for any unlawful purpose.
- B. The Exhibitor shall abide by all federal, state and local laws in respect to the operation of a business on the premises and in respect to the manner in which it uses the premises.
- C. Exhibitor agrees that if the interest created by this Agreement shall be taken in execution or by other process of law or if the Exhibitor shall become bankrupt or insolvent, according to law, or any receiver be appointed for the business or property of the Exhibitor, or if any assignment shall be made of Exhibitor's property for the benefit of creditors, then and in such event, this agreement may be canceled at the option of the Fair Board.

- D. This Exhibition Agreement has been approved in advance by Exhibitor, and Exhibitor has or will have had the opportunity to review the Exhibition Agreement with legal counsel. If Exhibitor is a corporation, its execution of this Exhibition Agreement has been approved in advance in accord with its bylaws, and the party executing on behalf of Exhibitor has the legal authority to do so and to bind the Exhibitor.
- E. If any provisions of this agreement shall be declared invalid or unenforceable, the remainder of the Exhibition Agreement shall continue in full force or effect.
- F. This Exhibition Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.
- G. The Fair Board has been authorized by Cheboygan County to execute this agreement.
- H. This contract is to be construed pursuant to the laws of the State of Michigan.

IN WITNESS WHEREOF this addendum has been executed on the day and year set forth below.

The Cheboygan County Fair Board

Dated: _____

 By:
 Its: Board Chair

Exhibitor

Dated: _____

 By:
 Its:

Approved as to form:

 Chairperson
 Cheboygan County Board of Commissioners

Dated: _____



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Cheboygan County Zoning Ordinance Amendment #150
An Ordinance to Amend the Cheboygan County Zoning Ordinance No. 200 Relative to Solar Energy Systems.

Introduction:

Amendment #150 intends to govern the siting and development of various Solar Energy Systems in Cheboygan County, including systems intended for wholesale and off-site energy distribution. Broadly speaking, Amendment #150 seeks systems design, development and implementation that aims to ensure appropriate siting and project compatibility with existing and anticipated future area development by, for example, providing specifics regarding Solar Energy Systems application submittal requirements and development standards.

The following bullet points touch upon several major provisions of Amendment #150 that would:

- Include new Definitions that identify Level I, II and III Solar Energy Systems and their respective permit application requirements, review processes and development standards;
- Distinguish between *Type I*, Level 2 and *Type II*, Level 2 Solar Energy Systems; and
- Establish standards and protocols for performance guarantees, final decommissioning and adequate reclamation, as applicable.

Included with this summary report is Zoning Ordinance Amendment #150.

Summary:

The effort to draft Zoning Ordinance Amendment #150 began in early 2018 and with considerable oversight from legal counsel and the Planning Commission. On January 16, 2019 the Planning Commission held a public hearing whereby public comments were received and brief discussion was had on text refinements and several formatting edits. On February 6, 2019, the Planning Commission held brief discussion regarding the refinements, and unanimously voted in favor of forwarding Amendment #150 to the Board of Commissioners with a recommendation of approval as drafted,

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #150 via the following motion:
Motion by _____, second by _____, to adopt Zoning Ordinance Amendment #150 to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in connection with its consideration of Zoning Ordinance Amendment #150.

Prepared by: Michael Turisk

Department: Planning and Zoning

CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #150

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200
RELATIVE TO SOLAR ENERGY SYSTEMS

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Ordinance 200 is hereby amended to add the following definitions in their appropriate alphabetical locations which shall read in their entirety as follows:

ELECTRICAL ENERGY STORAGE SYSTEM

A system for storage of electrical energy (usually battery) for release and use in connection with a SES-PV System.

GENERATION STATION STEP-UP TRANSFORMER FACILITY

A security fenced compound including transformers, switching gear and all associated equipment necessary to accept low voltage, alternating current (AC) converted by inverters located within a Level 3 Solar Energy System and increase the voltage for high voltage transmission.

INVERTER

A device that converts direct current (DC) captured by solar panels into alternating current (AC).

LEVEL 3 SES-PV FACILITY PERIMETER

The boundary of the leased parcel(s) or any portion thereof upon which any solar panels, fencing, screening, equipment, support buildings, electrical storage system or service drives are located. The facility may be one contiguous unit or several non-contiguous parcels connected by an easement(s).

SOLAR ENERGY SYSTEM - PHOTOVOLTAIC (SES-PV)

All components and subsystems necessary to convert incident solar radiation into electric energy for immediate use on-site or for wholesale or retail sales off-site. Electrical energy storage systems may be integrated with these systems. Solar Energy Systems (SES-PV) are classified as follows:

- A. Level 1 SES-PV System – Any building mounted SES-PV System used to produce electrical energy primarily for on-site use in accordance with Section 17.30.6.A.
- B. Level 2 SES-PV System – Any ground mounted SES-PV System used to produce electrical energy for use primarily on-site in accordance with Section 17.30.6.B. Level 2 SES-PV Systems shall be subcategorized as follows:
 - i. Type I, Level 2 SES-PV System – Level 2 SES-PV Systems that include solar panel arrays larger than 1,333 square-feet, but smaller than 33,323 square-feet (0.765 acres).
 - ii. Type II, Level 2 SES-PV System – Level 2 SES-PV Systems that include solar panel arrays and their supporting equipment larger than 33,323 square-feet (0.765 acres).
- C. Level 3 SES-PV System – Any ground mounted SES-PV System used to produce electrical energy for wholesale distribution and use off-site in accordance with Section 17.30.6.C.

SOLAR FARM

A Level 3 SES-PV System, including the land upon which it is located, and related facilities such as road and fencing, generating electricity for wholesale distribution through the electric grid operated by a utility.

SOLAR INTEGRATED SYSTEM

Any solar energy system directly or indirectly connected to the commercial energy grid for the wholesale or retail sale of electric energy or on site self-consumption.

Section 2. Amendment of Sections 4.2, 6.2, 7.2, 8.2, 9.2, 10.2, 12.2, 13.2, 13A.2, 13B.2, 13C.2, 13D.2, 13E.2 and 14.2

Sections 4.2, 6.2, 7.2, 8.2, 9.2, 10.2, 12.2, 13.2, 13A.2, 13B.2, 13C.2, 13D.2, 13E.2 and 14.2 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to add new subsections 4.2.4, 6.2.34, 7.2.2, 8.2.2, 9.2.10, 10.2.5, 12.2.6, 13.2.11, 13A.2.13, 13B.2.8, 13C.2.12, 13D.2.5, 13E.2.4 and 14.2.13, which shall read in their entirety as follows:

- 4.2.4 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 6.2.34 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 7.2.2 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 8.2.2 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 9.2.10 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 10.2.5 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 12.2.6 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13.2.11 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13A.2.13 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13B.2.8 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13C.2.12 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13D.2.5 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 13E.2.4 Level 1 SES-PV Systems in accordance with Section 17.30.6.A
- 14.2.13 Level 1 SES-PV Systems in accordance with Section 17.30.6.A

Section 3. Amendment of Sections 4.2, 6.2, 7.2., 8.2, 9.2, 10.2, 12.2, 13.2, 13A.2, 13B.2, 13C.2, 13D.2, 13E.2 and 14.2

Sections 4.2, 6.2, 7.2, 8.2, 9.2, 10.2, 12.2, 13.2, 13A.2, 13B.2, 13C.2, 13D.2, 13E.2 and 14.2 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to add new subsections 4.2.5, 6.2.35, 7.2.3, 8.2.3, 9.2.17, 10.2.6, 12.2.7, 13.2.16, 13A.2.20, 13B.2.14, 13C.2.17, 13D.2.16, 13E.2.5 and 14.2.14 which shall read in their entirety as follows:

- 4.2.5 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 6.2.35 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 7.2.3 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 8.2.3 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 9.2.17 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 10.2.6 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 12.2.7 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13.2.16 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13A.2.20 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13B.2.14 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13C.2.17 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13D.2.16 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13E.2.5 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 14.2.14 Type I, Level 2 SES-PV Systems in accordance with Section 17.30.6.B

Section 4. Amendment of Sections 4.3, 6.3, 7.3., 8.3, 9.3, 10.3, 12.3, 13.3, 13A.3, 13B.3, 13C.3, 13D.3, 13E.3 and 14.3

Sections 4.3, 6.3, 7.3, 8.3, 9.3, 10.3, 12.3, 13.3, 13A.3, 13B.3, 13C.3, 13D.3, 13E.3 and 14.3 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to add new subsections 4.3.10, 6.3.18, 7.3.19, 8.3.18, 9.3.26, 10.3.3, 12.3.5, 13.3.11, 13A.3.9, 13B.3.6, 13C.3.10, 13D.3.8, 13E.3.9 and 14.3.14 which shall read in their entirety as follows:

- 4.3.10 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 6.3.18 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 7.3.19 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 8.3.18 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 9.3.26 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 10.3.3 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 12.3.5 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13.3.11 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13A.3.9 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13B.3.6 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13C.3.10 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13D.3.8 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 13E.3.9 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B
- 14.3.14 Type II, Level 2 SES-PV Systems in accordance with Section 17.30.6.B

Section 5. Amendment of Sections 6.3, 7.3, 8.3, 9.3 and 10.3

Sections 6.3, 7.3, 8.3, 9.3 and 10.3 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to add new subsections 6.3.19, 7.3.20, 8.3.19, 9.3.27 and 10.3.16 which shall read in their entirety as follows:

- 6.3.19 Level 3 SES-PV Systems in accordance with Section 17.30.6.C
- 7.3.20 Level 3 SES-PV Systems in accordance with Section 17.30.6.C
- 8.3.19 Level 3 SES-PV Systems in accordance with Section 17.30.6.C
- 9.3.27 Level 3 SES-PV Systems in accordance with Section 17.30.6.C
- 10.3.16 Level 3 SES-PV Systems in accordance with Section 17.30.6.C

Section 6. Amendment of Article 11.

Article 11 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 11.7, which new section shall read in its entirety as follows:

SECTION 11.7 SOLAR ENERGY SYSTEMS

Solar Energy Systems shall be allowed in the Natural Rivers Protection District (P-NR) as provided in this Section.

- 11.7.1 A Level 1 SES-PV System shall be a permitted use in accordance with Section 17.30.6.A.
- 11.7.2 A Type I, Level 2 SES-PV System shall be a permitted use in accordance with Section 17.30.6.B.
- 11.7.3 A Type II, Level 2 SES-PV System shall be a use requiring a special use permit in accordance with Section 17.30.6.B.

Section 7. Amendment of Article 17

Article 17 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add Section 17.30., which shall read in its entirety as follows:

SECTION 17.30 SOLAR ENERGY SYSTEMS – PHOTOVOLTAIC (SES-PV)

17.30.1 PURPOSE

The purpose of this Section is to promote the development of renewable solar energy resources in Cheboygan County, and promote economic development, protect the health, safety and welfare and prevent adverse impacts on the agricultural, water, recreational, scenic and wildlife resources of the county while furthering the State of Michigan’s renewable energy goals. This Section will address Solar Energy Systems – Photovoltaic (SES-PV) for a range of applications, from strictly on-site utilization to wholesale distribution off-site, and will provide guidance on the planning, design, construction, operation and subsequent decommissioning of solar facilities at the end of their economic lives.

17.30.2 GENERAL PROVISIONS APPLICABLE TO ALL SOLAR ENERGY SYSTEMS

Code Compliance:

Any SES-PV Systems shall meet or exceed any applicable standards and regulations of the International Fire Code as amended, the National Electric Safety Code as amended and any other applicable regulations of the state and federal government with the authority to regulate solar energy systems in effect at the time of SES-PV System approval.

17.30.3 APPLICATION REQUIREMENTS

In addition to the application requirements of Article 18 and Article 20 of this Ordinance, an application for site plan review and/or special use permit for SES-PV Systems shall be required to furnish all of the following information unless expressly indicated otherwise.

1. Level 1 SES-PV Systems shall require the following:

A site plan review for any electrical storage system associated with the Level 1 SES-PV to include the type, size and location of all components in addition to the requirements of Section 20.10.

2. Type I, Level 2 SES-PV Systems shall require the following:

A. Site plan review per the requirements of Section 20.10. for any Type I, Level 2 SES-PV System that includes panels in the solar collection array less than 1,333 square-feet.

B. Site plan review for Type I, Level 2 SES-PV Systems that include panels in the solar collection array larger than 1,333 square-feet shall include the following information in addition to the requirements of Section 20.10.:

- i. Information on the height, length and angle of panels in the solar collection array.
- ii. The size, height, length, and location of solar arrays, parcel boundaries, setback lines and location of all buildings on site.
- iii. The type, size, location and engineering specifications for any energy storage system proposed to be part of the Type I, Level 2 SES-PV System.

3. Type II, Level 2 SES-PV Systems shall require the following:

Special use permit per the requirements of Section 18.7. The application shall also include the following information:

- i. All land/timber clearing proposed.
- ii. The percentage of private farm land to be used.
- iii. Access or service roads to be developed.

4. Level 3 SES-PV Systems shall require a special use permit in accordance with Section 18.7. and a site plan review in accordance with Section 20.10.

The following information shall be required in addition to that required in Section 18.7. and Section 20.10.:

A. Project Description:

Identify the Level 3 SES-PV Facility perimeter of the project development area, maximum rated power output, safety and noise characteristics of the individual components of the system, including inverters and transformers system including the transmission line/grid connection. Identify the project construction timeframe, project life, potential development phases and potential future expansions.

B. Visual Impacts:

Graphically demonstrate the visual impact of the project using digital and/or photographic renditions with consideration given to required setbacks and proposed landscaping.

C. Waste:

Identify any solid or hazardous waste generated by the project and provide a disposal plan for such waste.

- D. Lighting:
Provide a plan showing all lighting within the facility. All lighting shall be in compliance with the standards of Sections 3.7.1 and 20.10h.
- E. Transportation Plan:
Provide a proposed access plan to be utilized during construction and operational phases. The plan must show proposed project service road ingress and egress locations to adjacent roadways. Due to infrequent access following construction, it is not required to provide for paved curbs and gutters on access drives unless required by the State Department of Transportation or County Road Commission.
- F. Public Safety:
Identify emergency and normal shutdown procedures, potential hazards to adjacent properties, public roadways and to the general public that may be created.
- G. Engineering and Installation:
A preliminary design layout shall be provided to include standard drawings of the structural components of the solar farm and any electrical storage system in support of the Level 3 SES-PV System, including base and footings along with engineering data and calculations to demonstrate compliance with the applicable approval standards of this Ordinance.
- H. Drainage and Soil Erosion:
i. The application shall show compliance with stormwater runoff and soil erosion control requirements and shall demonstrate how solar panels shall be positioned to prevent erosion.
ii. The application shall also demonstrate how vegetative cover will be maintained under and around the solar panels.
- I. Impervious Surface/Stormwater:
If more than 8,000 square-feet of impervious surface will be located on the site, the application shall require a drainage plan prepared by a registered civil engineer showing how stormwater runoff from hardstand areas will be managed and demonstrating that runoff from the site will not exceed the natural runoff rate or otherwise cause undue flooding. Material Safety Data Sheets (MSDS) shall be supplied for all hazardous materials to be used on site. Any necessary permits from outside agencies for off-site discharge or disposal shall be provided. Solar panels are not considered impervious.
- J. Safety Access:
A security access plan shall be provided with the application for Level 3 SES-PV Systems. Lockboxes and keys shall be provided for any locked entrances for emergency personnel access to any locked fenced portions of the facility.
- K. County Review:
Because of the ever-changing technical capabilities of photovoltaic solar panels and of new technology in general, the County Planning Commission will have the authority to review and consider alternatives in both the dimensional and physical requirements contained in this Section as part of the special land use review process.
- L. Telecommunications Infrastructure:
Identify any electromagnetic fields that are generated that will interfere with electronic communication devices located outside the perimeter of the facility.
- M. Final Decommissioning and Reclamation Plan:
A decommissioning and reclamation plan shall be developed and furnished to the Planning Commission describing actions to be taken at the end of the Level 3 SES-PV System's useful life or in the event of abandonment and termination of the project. The information shall include a description of how the following conditions shall be met:

- i. Removal of all non-utility owned equipment, including conduit buried at less than three (3) feet, structures, fencing, roads and foundations.
- ii. Restoration of the property to its original condition prior to construction of the Level 3 SES-PV System, subject to reasonable wear and tear. The owner of the leased parcel, however, may request the restored ground surface not to be revegetated, and may request that graveled areas, developed access roads, fences, vegetative screening and berms remain.
- iii. A timeframe for completion of decommissioning with specific timeframes specified for:
 - a) All above ground buildings, equipment and structures.
 - b) All below ground foundations and electrical cables.
 - c) Restoration of all ground surfaces not specifically exempt.
 - d) Furnishing a description and copy of any memorandum of lease or any other agreement(s) with the landowner(s) regarding decommissioning.
 - e) Providing a list of names, addresses and telephone numbers of persons or parties responsible for designating the contractor(s) responsible for decommissioning.
 - f) Providing a plan and schedule for updating the decommissioning plan every 5 (five) years.
 - g) Justification for the requested decommissioning time period requested must be sufficient to allow the Planning Commission to approve or revise the proposed decommissioning timeframe based on the material submitted.

17.30.4 APPLICATION REVIEWED BY ZONING ADMINISTRATOR

- A. The Zoning Administrator shall review the application and information submitted under Section 17.30.3 of this Ordinance within 15 business days to determine if all required information is provided. If the Zoning Administrator determines that the application is deficient, written notification shall be sent to the applicant identifying all deficiencies. Applications for Level 3 SES-PV Systems shall not proceed until all required information has been submitted.
- B. Once all the required information is submitted, the Zoning Administrator shall forward the application to the Planning Commission for review under the procedures of Section 17.30.3 and 18.5.

17.30.5 PUBLIC HEARING COMMENTS

Following receipt of a complete application for a Level 3 SES-PV System, the Planning Commission shall hold at least one (1) public hearing. Notice of the public hearing shall be provided per the requirements of Section 18.5. of this Ordinance.

17.30.6 STANDARDS AND CONDITIONS

17.30.6.A Level 1 Solar Energy Systems - Photovoltaic (SES-PV):

Level 1 SES-PV Systems can be placed on any building, and shall comply with all of the following:

- i. Permitted Districts: Level 1 SES-PV systems shall be permitted uses in all zoning districts.
- ii. Size: A Level 1 PV-SES PV System should be sized small enough that it does not exceed the customer's electrical needs on an annual basis, and can either be connected or not connected to the electrical grid operated by a commercial public utility provider.
- iii. Setbacks: Level 1 SES-PV Systems shall meet the setback requirements of the zoning district in which the building(s) on which they are mounted is located.
- iv. Height Restrictions: Except for buildings with a flat roof, the placement of a Level 1 SES-PV System shall not exceed the height limitations of the building on which the system is placed. A Level 1 SES-PV System installed on a building(s) with a flat roof shall not be higher than ten (10) feet above the flat roof.
- v. Placement on residential structures: solar collection panels of any type shall be placed in accordance with Michigan Residential Code (2015 MRC, dated February 8, 2016 as amended).

See Diagrams in Enclosure 1

17.30.6.B Level 2 Solar Energy Systems - Photovoltaic (SES-PV):

Any ground-mounted solar energy photovoltaic system accessory to the primary or secondary use of any principal or accessory building(s) on a parcel or combination of contiguous parcels under the same ownership or control and producing electric power primarily for the use of the owner or tenant shall comply with all of the following requirements:

- A. Type I, Level 2 SES-PV Systems shall be permitted uses in all zoning districts.
- B. Type II, Level 2 SES-PV Systems (Systems that include solar panel arrays and their supporting equipment larger than 33,323 square-feet [0.765 acres]) shall be permitted in all zoning districts subject to special use permit approval.
- C. Location and Placement:
Level 2 SES-PV Systems may be located on any lot or lot of record to service each building on that lot or lot of record. However, Level 2 SES-PV Systems shall not be placed between the front lot line and the principal structure on the lot or lot of record.
- D. Size:
Level 2 SES-PV Systems should be sized small enough so that they do not exceed the customer's electrical needs on an annual basis, and can be connected or unconnected to the electrical grid operated by a commercial public utility provider.
- E. Setbacks:
All Level 2 SES-PV Systems shall comply with all setback requirements of the zoning district in which located.
- F. Height Restriction:
All Level 2 SES-PV Systems shall not exceed 16-feet in height when oriented at maximum tilt and as measured from the grade at the base of the system structures.
- G. Maximum Lot Coverage:
 - i. Level 2 SES-PV Systems on parcels of less than two (2) acres shall be limited to 50% of the area within the setback boundaries of the parcel after subtracting the areas covered by any building(s) on the parcel.
 - ii. Level 2 SES-PV Systems on parcels of two (2) acres or more with more than 1,333 square-feet of solar collection surface shall require a site plan review application in accordance with Section 20.10. If the solar array covers more than 33,323 square-feet (0.765 acres), setbacks shall be as follows:
 - a) 100 feet from any dwelling not owned by the owner of the proposed Level 2 SES-PV System. This setback may be waived upon written request of the owner of the dwelling.
 - b) 50 feet from any adjacent parcel boundary not abutting a public or private road.
 - c) 50 feet from any public or private road right of way.
 - d) 500 feet from any major body of water as listed in Section 10.1.2.
 - e) 40 feet from any perennial stream, other than those listed in Section 10.1.2, shown as part of the Lake and Stream Protection (P-LS) zoning district.

17.30.6.C. Level 3 Solar Energy Systems - Photovoltaic (SES-PV):

Level 3 SES-PV Systems shall be allowed in the Commercial Development (D-CM), Light Industrial Development (D-LI), General Industrial Development (D-GI), Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS) zoning districts. All Level 3 SES-PV Systems and associated electrical storage facilities shall comply with the following requirements:

- A. Setbacks:
 - i. All Level 3 SES-PV Systems along with their supporting structures, inverters and supporting buildings and equipment (excluding fencing, vegetative screening, berms, roads, underground

cables and generator system step-up transformer facilities) shall comply with the following setbacks:

- a) 100 feet from any dwelling. This setback may be waived or reduced if requested by the owner of the dwelling to be screened.
 - b) 50 feet from any Level 3 SES-PV Facility perimeter not abutting a private or public road unless requested to be waived by the property owner of the parcel to be screened.
 - c) 50 feet from any public or private road right of way..
 - d) 500 feet from any major body of water as listed in section 10.1.2.
 - e) 40 feet from any perennial stream, other than those listed in Section 10.1.2, shown as part of the P-LS zoning district. However, underground cables may be allowed if permitted by the Michigan Department of Environmental Quality (MDEQ) and the Army Corps of Engineers.
- ii. The generator system step-up transformer facility and any electrical storage facility shall meet the following setbacks:
 - a) 500 feet from any dwelling.
 - b) 250 feet from any public or private road abutting the Level 3 SES-PV Facility perimeter of or bisecting the project.
 - c) 500 feet from the ordinary high water mark of any body of water listed in Section 10.1.2.
 - iii. All tree plantings utilized for screening shall have setbacks of seven (7) feet from any property line, public or private road right(s)-of-way, utility or driveway easement(s) or the Level 3 SES-PV Facility perimeter. The seven (7) foot setback shall be measured at the time of planting from the center of the trunks of the trees used for screening.
 - iv. Fencing shall be no closer than one (1) foot from any property line, public road right(s)-of-way, utility or driveway easement(s) or the established Level 3 SES-PV Facility perimeter. Fencing is considered a security measure and cannot be considered as adequate screening for a Level 3 SES-PV System.

B. Vegetative Screening and Landscaping:

- i. Level 3 SES-PV facilities abutting a public or private road or property line of an adjacent parcel shall comply with the following requirements:
 - a) Screening shall be required along any public or private road right(s)-of-way and opposite any dwelling on the same or adjacent parcels unless the owner of the dwelling to be screened requests in writing otherwise.
 - b) Evergreen coniferous trees or a combination of trees and berms shall be the minimum acceptable methods of screening wherever screening is required.
 - c) Minimum height at time of planting requirements for trees utilized for screening are as follows:
 1. Trees planted opposite a dwelling shall be a minimum of eight (8) feet tall at the time of planting. The tree height may be reduced by one (1) foot for each one (1) foot in the height of the berm on which it is planted, i.e., the total of the berm and tree height must be a minimum of eight (8) feet in height. If the road bed is elevated above the surrounding land surface at the location requiring screening, tree tops shall be at least eight (8) feet above the road surface.
 2. Tree height at the time of planting shall not be allowed to be reduced below four (4) feet in height regardless of berm height (see Figure 2).
 3. Trees planted for screening along road rights-of-way not opposite a dwelling shall require a minimum height at the time of planting of five (5) feet.
- ii. Buried electrical cables within easements used to connect noncontiguous parcels with the Level 3 SES-PV facility, although an integral part of the facility, shall not require screening regardless of proximity to any dwelling.

- iii. All tree plantings or combination of trees and berms utilized for screening opposite a dwelling shall extend 100 feet in either direction from a point on the Level 3 SES-PV facility perimeter directly opposite the midpoint of the opposing dwelling.
- iv. In the event a property line lies within the road right(s)-of-way, setbacks shall be measured from the edge of the road right(s)-of-way.
- v. At road or driveway intersections, vegetative screening or combination of trees and berms or fences shall be established or maintained in a manner that does not obstruct the view of vehicular traffic in any direction. All right-of-way intersections shall be provided and maintained with a clear unobstructed vision corner extending not less than 20 feet from all right-of-way line intersections along said right-of-way line in the form of a triangle.
- vi. Natural vegetative screening is encouraged to be incorporated and maintained into the evergreen coniferous tree screening requirements per Section 17.30.6.C.B. However, natural vegetative screening shall be considered an addition to, and not a replacement for, the evergreen coniferous tree screening requirements.
- vii. All trees planted for screening shall be maintained in good condition for the life of the project. All dead, dying or diseased trees shall be replaced within one (1) year with trees in compliance with the standards set forth in this Section.

C. Noise:

No Level 3 SES-PV facility shall generate noise that, when measured at the Level 3 SES-PV Facility's perimeter, shall exceed 60 decibels (dBA). This standard does not apply during construction, routine equipment maintenance, repair or replacement, or at the time of decommissioning and reclamation.

D. Electrical Interconnection:

All electrical interconnections or distribution lines shall comply with all applicable codes and standards. Only existing above-ground transmission lines as well as above-ground transmission lines from the project generation station step-up transformer facility to the point of interconnection with transmission lines are permitted above ground. All other electrical interconnections shall be buried unless other requirements are determined at the time of building permit review

E. Height Restriction:

Level 3 SES-PV solar collection panels with their support structures shall not exceed 20 feet in height when oriented at maximum tilt. All other structures except those within the generation station step-up transformer facility and associated transmission towers shall be limited to thirty-five (35) feet. Equipment within the generation station step-up transformer facility shall be exempt from height restrictions.

F. Performance Guarantee:

In conjunction with the approval of a Level 3 SES-PV System the Planning Commission shall require the owner of the Level 3 SES-PV System to furnish the County with a performance guarantee in the form of a cash deposit, certified check, irrevocable letter of credit or surety bond acceptable to the County in an amount equal to the estimated costs associated with removal of the Level 3 SES-PV facility, including all solar panels, supporting structures, inverters, transformers and all associated equipment in accordance with the decommissioning and restoration plan in Section 17.30.3.3.M. This performance guarantee shall be furnished prior to the construction of the Level 3 SES-PV System and may be combined with any performance guarantee required to be given to the owner of the site.

G. Final Reclamation:

Any Level 3 SES-PV System not operated for a continuous period of twelve (12) months shall be considered abandoned. The owner of any Level 3 SES-PV System that is abandoned as provided herein shall be removed from the property upon receipt of notice from the Zoning Administrator of such abandonment, or the end of operation under the terms and conditions of this subsection. The timeframe for final reclamation shall be determined and approved by the Planning Commission and made a condition of approval of the special use permit.

Except as provided herein, the Level 3 SES-PV System shall be removed from the property by the owner of the Level 3 SES-PV System, including all structures, equipment, components, and subsystems, except underground cables buried at a depth greater than three (3) feet. Berms and trees, service roads and fencing, however, if requested by the owner of the property on which the Level 3 SES-PV System is located, shall be permitted to remain. Furthermore, the property owner may request that the property on which the Level 3 SES-PV System functioned remain unvegetated.

If the property owner on which the Level 3 SES-PV System is located obtains zoning approval for a Level 2 SES-PV System on the same property that incorporates a portion of a Level 3 SES-PV System, then that portion of the Level 3 SES-PV System incorporated into the approved Level 2 SES-PV System may remain as part of the approved Level 2 SES-PV System and the associated trees and berms allowed to remain. The owner of the Level 3 SES-PV System shall remediate the property to its condition immediately prior to the construction of the Level 3 SES-PV System, subject to reasonable wear and tear.

Failure to remove the Level 3 SES-PV System during the timeframe approved by the Planning Commission at a public hearing and made as a condition of approval of the special use permit shall be grounds for the County to remove the Level 3 SES-PV System as provided herein at the expense of the owner of the Level 3 SES-PV System.

Section 8. Severability

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

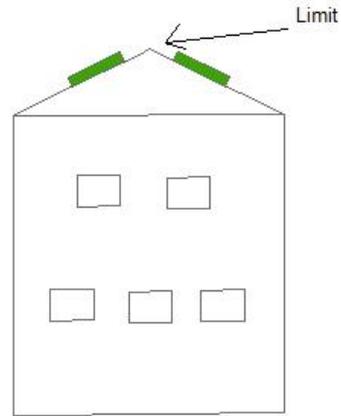
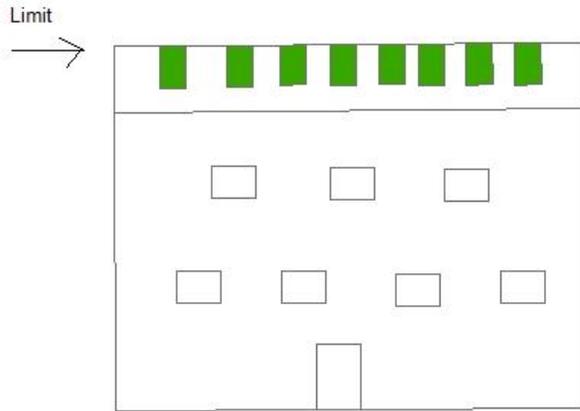
Section 9. Effective Date

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

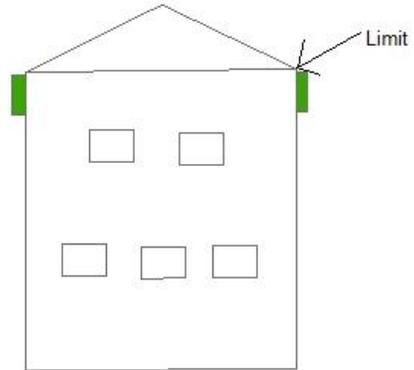
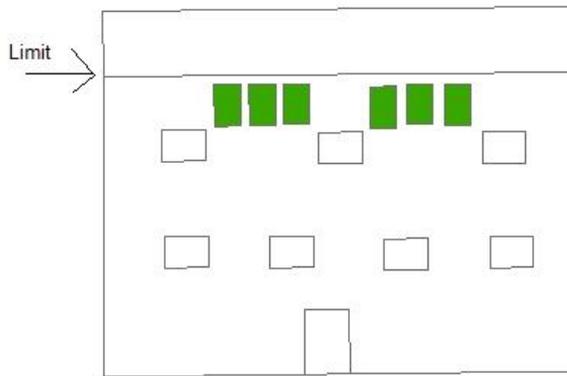
CHEBOYGAN COUNTY

By: _____
John B. Wallace
Its: Chairperson

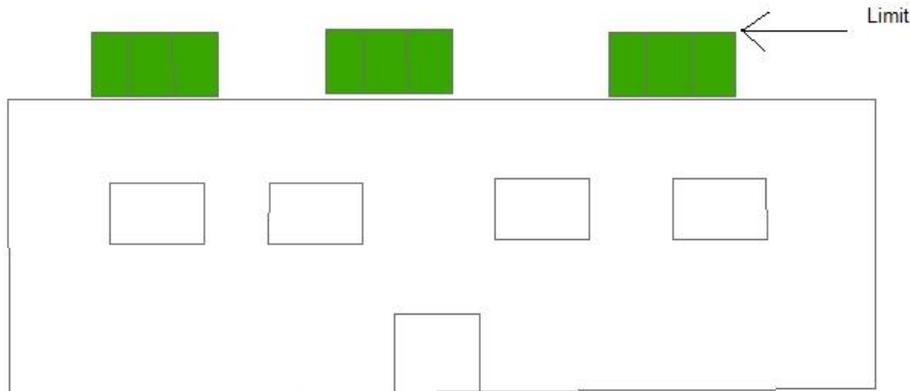
By: _____
Karen L. Brewster
Its: Clerk



Roof mount not to exceed height of roof peak.

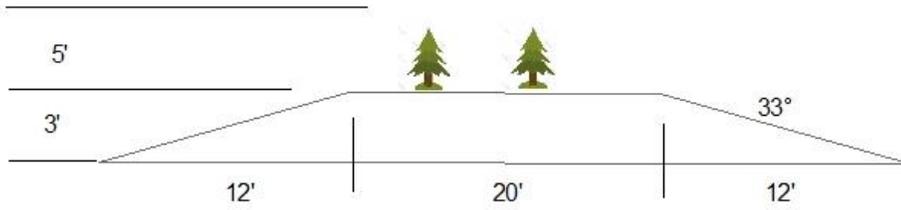


Wall mount not to exceed wall height.

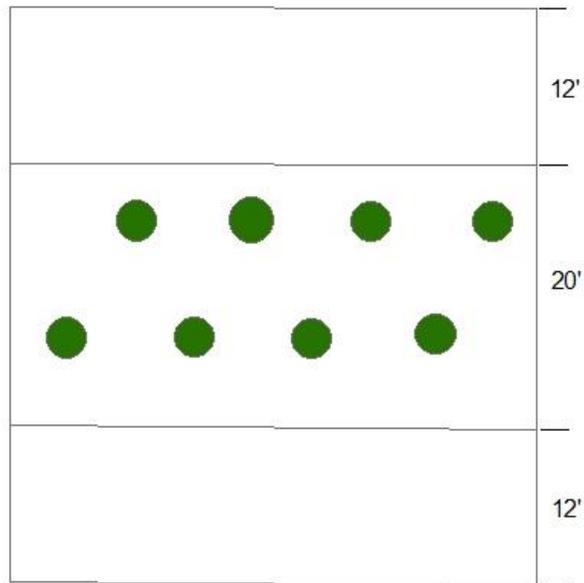


Flat Roof Mount not to exceed 10 feet above the roof or 35' above ground level, whichever is less.

Enclosure 1



Cross Section View



Top View

Enclosure 2

Data To Be Considered

This is not part of Amendment #150 to Cheboygan County Zoning Ordinance #200

1. 1 acre = 43,560 square-feet or approximately 208.71 feet x 208.71 feet.
2. 43,560 square-feet/acre x 15 watts/square-foot = 653,400 watts/acre.
3. 1 megawatt = 1,000 kilowatts.
4. A solar farm of 300 - 400 acres would produce approximately 196 - 261 MV.
5. 20 kW is a manufacturing standard for non-commercial systems. This equates to 1,333 square-feet of solar collection surface (36.3 feet x 36.3 feet).
6. 40kW requires 51.6 feet x 51.6 feet (2,663 square-feet) of solar panel surface.
7. 500kW requires 33,323 square-feet or 0.765 acres of solar panel surface.
8. 15 Watts/square-foot = expected output currently for PV.
9. Maximum solar efficiency output is 1,000 watts per square-meter at the equator at high noon.
10. It is anticipated that electric car batteries will be repurposed into systems for electrical storage in the future.
11. Current car batteries have a storage capacity of 60-160kV and it is anticipated they will have a capacity of 200kV in the near future.
12. Michigan's Net Metering Program ended June 1, 2018, replaced with an avoided-cost tariff or "inflow/outflow" model. (https://www.michigan.gov/documents/mpsc/U-18383_4-18-18_620947_7.pdf)
13. Bodies of water listed in Section 10.1.2.:

Black River (Lower)
Cheboygan River
Indian River
Sturgeon River
Black Lake
Burt Lake
Devereaux Lake
Douglas Lake
Echo Lake
Munro Lake

Mullett Lake
Kleber Pond
Lake Huron
Lake Rondo
Lancaster Lake
Lance Lake
Long Lake
Paradise Lake
Reswell Lake
Roberts Lake

Silver Lake (Koehler
Township)
Silver Lake (Wilmot
Township)
Tower Pond
Twin Lakes
Vincent Lake
Wildwood Lake
Woldan Pond



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 16, 2019 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk
- ABSENT:** Churchill
- STAFF:** Mike Turisk
- GUESTS:** Roberta Matelski, Eric Boyd, Gil Archambo, Carl Muscott, Roger Jacobs, Russell Crawford, Cheryl Crawford, Elyn Kallio, Ed Delana, Calvin Lewis, Gary Lewis, Max Grubinski, Dennis Lafrinere, Maureen Lafrinere, Bill Carver, Dana Carver, Martha Young, Gary Young, Cal Gouine, Ruth Wolf, Dian Praither, Charles Maziasz, Bob Lyon, Donna Keene, Chris Keene, Brad Forester, Colleen Davis, Mike Peltier, Jeff Jocks, John Moore, Marcia Rocheleau, Karen Johnson

The meeting was called to order by Chairperson Croft at 7:00pm.

Ms. Croft explained that due to the number of people attending the meeting the public hearing would have to be held at another venue to accommodate the public. Many audience members offered to step out of the meeting room to allow the meeting to continue. Ms. Croft stated that legal counsel has requested that she inform the public that by leaving the meeting they are waiving their rights to participate in the public hearing. Ms. Croft stated that she will need the names of the people who are leaving the meeting.

An audience member asked if the administrative search warrant will not be heard tonight and if this is true, it may alleviate the number of people attending the meeting. Mr. Graham stated that the administrative search warrant will not be in the solar amendment and he would like to address this issue at this time. Mr. Graham stated that there are a lot of misconceptions. Mr. Graham stated that the police cannot go into a house to search without consent or a search warrant. Mr. Graham stated that the police need a search warrant from the court if they do not receive consent because of the Fourth Amendment. Mr. Graham explained how a search warrant is obtained. Mr. Graham stated that a government employee’s right to search/inspect private property is limited, subject to the protections of the Fourth Amendment. Mr. Graham stated that the proposed amendment language puts into the zoning ordinance the recognition of the constitutional rights that everyone is entitled to under the Fourth Amendment. Mr. Graham stated that that if the zoning officials want to inspect your property for a potential violation he will need your permission or ask the court for an administrative search warrant. Mr. Graham stated that in such a situation a zoning official would be requesting an administrative search warrant and he is not looking for evidence of a crime. An audience member asked if they will have to search for a specific item. Mr. Graham stated yes. The audience member asked if it is for a broad search of the property. Mr. Graham stated no. The audience member asked what does this have to do with zoning. Mr. Graham stated that there could be a zoning violation such as a garage not meeting the side setback requirement. Mr. Graham stated that the proposed language reflects the current law and protects private property rights. Mr. Maziasz asked why this language is being included in the Zoning Ordinance if it can already be done. Mr. Graham stated that it reminds the governmental official that he has the right to inspect and that it is limited by the Fourth Amendment. An audience member asked if the administrative search warrant is an open ended search warrant or is it specific to an individual case. Mr. Graham stated that it is specific to an individual case and it would have to be reviewed by the court to determine if there is sufficient reason to have a government official conduct the inspection. The audience member asked why does this need to be amended since there is precedence. Mr. Graham stated that the purpose of including this language is to remind the government official that he has the right to inspect and that it is limited by the Fourth Amendment.

Ms. Croft stated that due to capacity issues the Planning Commission will not be able to address the solar power amendment. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to table the public hearing for the solar power amendment. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Mr. Graham stated that this amendment will not contain the administrative search warrant provision as part of the public hearing. Mr. Graham stated that the administrative search warrant provision can be addressed at a future meeting. Mr.

Graham explained that audience members can stay and comment during the public hearing tonight for the solar amendment. Discussion was held. Ms. Croft stated that audience members that leave the meeting are voluntarily agreeing to not participate in the discussion.

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to withdraw the motion to table the public hearing for the solar power amendment. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The November 7, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The December 19, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The January 2, 2019 Planning Commission minutes were presented. **Motion** by Mr. Jazdzyk, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

Ruth Wolf – Requests a rezoning from Agriculture and Forestry Management (M-AF) to Residential Development (D-RS). The subject property is located in Tuscarora Township, addressed as 4359 Wilson Rd., Section 25, Parcel #161-025-200-050-04 .

Mr. Turisk reviewed the background information contained in the staff report covering the application. Mr. Turisk explained that the Zoning Board of Appeals tabled a request for variance. Mr. Turisk explained that the Zoning Board of Appeals suggested the applicant request that the property be rezoned to Residential Development. Mr. Turisk stated that the Residential Development zoning district has less stringent site development standards (minimum lot size and minimum lot width).

Ms. Croft asked for public comments. Mr. Muscott stated he attended the Zoning Board of Appeals meeting where Ms. Wolf's request was reviewed and he agreed with Mr. Freese that this parcel should be rezoned. Mr. Muscott stated that Mr. Freese suggested the ½ acre lots in this area also be included in the rezoning. Mr. Muscott stated his concern that these lots were not included in the rezoning request. Mr. Muscott stated that the Residential Development zoning district is not less restrictive as there are more restrictions. Mr. Muscott stated that the Residential District does allow for smaller lots.

Ms. Keene stated she believes this parcel should remain Agriculture and Forestry Management.

Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to approve the rezoning request based on the General Findings and the 10 Rezoning Factors and to forward to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Cheboygan County Planning Commission - The proposed ordinance amends the Cheboygan County Zoning Ordinance No. 200 to permit solar energy systems as land uses within the county.

Mr. Turisk stated this proposed amendment regards solar energy ranging from small scale residential to utility scale solar farms. Mr. Turisk stated that this effort has been ongoing for several months. Mr. Turisk explained that the amendment includes definitions that identify Level I, II, and III Solar Energy Systems and respective permit review processes and application and development requirements. Mr. Turisk explained that the amendment distinguishes between Level 1, Level 2 and Level 3 Solar Energy Systems and identifies specific information and the degree of detail required for application

submittals. Mr. Turisk explained that the amendment requires a decommissioning plan and adequate reclamation for Level 3 facilities.

Mr. Kavanaugh stated that this is not the first draft of the solar amendment as the Planning Commission has been working on this for months. Mr. Kavanaugh stated that this is the final draft after receiving comments from solar representatives and the public.

Ms. Croft asked for public comments.

Mr. Muscott thanked Mr. Freese for his work on the solar amendment. Mr. Muscott stated that in the Planning Commission packet there are comments from Orion Renewable Energy requesting changes to the amendment. Mr. Muscott referred to paragraph B on page 7 and questioned if a special use permit should be required as this may be intrusive for a parcel that is only 0.765 acres. Mr. Muscott stated that a Level 1 system may not be allowed or may be modified by the Michigan Building Code.

Mr. Boyd stated his concerns regarding the required berms for Level 3 systems being below road grade.

Mr. Jocks stated that he is an attorney from Traverse City and is speaking on behalf of Orion Renewable Energy. Mr. Jocks thanked the Planning Commission for their work on this amendment and for understanding the public needs. Mr. Jocks stated that he believes that delaying the meeting in November was appropriate. Mr. Jocks reviewed suggested changes to the proposed amendment from Peter Moritzburke's letter dated November 19, 20188 (see attachment A).

Ms. Carver stated she understands the rules for corporations, but questioned why there are rules for private property.

Ms. Davis asked if there is a particular location where this will take place. Mr. Freese stated that this is a regulation for the county and not a specific location.

Public comment closed.

The Planning Commission agreed to make the following changes after reviewing Orion Renewable Energy Group's suggested changes (see attachment A):

- Section 2.2, Electrical Energy Storage System – Use suggested text
- Section 2.2, Generation Station Step-Up Transformer Facility – delete “138KV, 230V or 345KV”
- Section 17.30.2 – Use suggested text
- Section 17.30.3-4A – Use suggested text
- Section 17.30.3-4B – Use suggested text
- Section 17.30.3-4E – Use suggested text
- Section 17.30.3-4G – Change to “At the time of zoning permit application submittal detailed engineering drawings shall be provided to include standard drawings of the structural components of the solar farm and any electrical storage system in support of the Level 3 SES-PV System, demonstrate compliance with the approval standards of this ordinance. Drawings and engineering calculations shall be certified by a registered engineer licensed to practice in the State of Michigan.
- Section 17.30.3-4H(i) – Use suggested text
- Section 17.30.3-4H(ii) – Use suggested text
- Section 17.30.3-4I – Use suggested text
- Section 17.30.3-4J – Use suggested text
- Section 17.30.4-1 – Add “within 15 business days”
- Section 17.30.6.C-B(iii, v and vi) – Add “Existing vegetation may be allowed to remain wherever it is present.”
- Section 17.30.6.C-D- Add “Existing vegetation may be allowed to remain wherever it is present.”
- Section 17.30.6.C-E – Use suggested text

Discussion was held regarding setbacks being measured from the edge of the right of way or from the center of the road. Mr. Graham stated that all references to “building permit” are to be changed to “zoning permit”.

Discussion was held regarding berms for Level 3 systems being below road grade. The Planning Commission agreed to include “The screening across from dwellings will have to be 8ft. above road grade.”

Mr. Borowicz referred to 17.30.6.C-D(i) and suggested revising this section, "Evergreen coniferous trees and or berms or a combination of the two shall be the only acceptable methods of screening....". Discussion was held.

An audience member stated he is in favor of this because you should be able to do what you want with private property but he does not want to see something similar to what happened in North Carolina. The audience member stated it cost \$5 million to put the wind farm in and when it didn't work out it cost the neighbor \$10 million to remove it. The audience member doesn't want to be required to cover any costs to remove it.

Discussion was held regarding this amendment being on the next Planning Commission agenda.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk stated that Jennifer Merk has been hired as the Planner. Mr. Turisk stated that she will be attending the February 6, 2019 Planning Commission meeting.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Muscott stated that some counties in Michigan, such as Antrim County, do not have zoning. Mr. Muscott stated that some zoning is administered at the township and village levels. Mr. Muscott stated that they may still have a master plan and hold 4 meetings a year, but there are no zoning restrictions at the county level. Mr. Muscott stated that Antrim County has lost some big employers, but they have lost less population than Cheboygan County. Mr. Muscott believes that property values are negatively impacted by zoning restrictions.

An audience member thanked the Planning Commission for their input on the amendment such as adding in evergreens. She stated that anytime the Planning Commission can make verbiage more understandable, it appears that they are hiding less.

Mr. Boyd asked if setbacks will be measured from the edge of the right of way or from the center of the road. Mr. Borowicz stated that the Planning Commission will address this at the next meeting as they are waiting on an interpretation.

Mr. Carver asked if the microphones and speakers could be used so the audience members in the back of the room can hear the discussion.

Mr. Keene stated his concerns regarding the degeneration of berms over time. Mr. Freese stated that the cross section of the berm along with the planting design is in the regulation. Mr. Kavanaugh stated that maintenance of the berm is also required.

Mr. Jocks thanked the Planning Commission for their work on the amendment.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:41pm.



Charles Freese
Planning Commission Secretary



155 Grand Avenue, Suite 706
Oakland, CA 94612
Phone: 510-267-8921
Fax: 510-267-8911

November 19, 2018

Mr. Michael Turisk
Director, Cheboygan County Planning and Zoning
870 South Main Street
Cheboygan, MI 49721

Subject: Comments on Zoning Ordinance Amendment #150

Dear Michael:

Thank you for the opportunity to provide comments on the draft Zoning Ordinance Amendment #150. Please find attached the comments of Orion Renewable Energy Group.

As discussed, we regret that an Orion member will not be able to attend the Planning and Zoning meeting on November 21. Our attorney, Jeff Jocks with Sondee, Racine & Doren, will be attending however. In addition, I am able to participate by phone if you will have call-in facilities available. Please let me know.

Thank you again.

Best regards,

A handwritten signature in black ink, appearing to read "Peter Moritzburke", written in a cursive style.

Peter Moritzburke
Development Consultant

Section	Current Draft Text	Suggested Text	Explanation
Section 2.2.	<p>ELECTRICAL ENERGY STORAGE SYSTEM A system for storage of electrical energy (usually battery) for release and use at times of little or no solar energy generation when utilized in connection with a SES-PV System.</p>	<p>ELECTRICAL ENERGY STORAGE SYSTEM A system for storage of electrical energy (usually battery) for release and use at times of little or no solar energy generation when utilized in connection with a SES-PV System.</p>	<p>Depending on electricity grid requirements, the grid operator may require storage system releases at times when the solar system is generating electricity.</p>
Section 2.2	<p>GENERATION STATION STEP-UP TRANSFORMER FACILITY A security fenced compound including transformers, switching gear and all associated equipment necessary to accept low voltage, alternating current (AC) converted by inverters located within a Level 3 Solar Energy System and increase the voltage 138KV, 230KV or 345KV for high voltage transmission.</p>	<p>GENERATION STATION STEP-UP TRANSFORMER FACILITY A security fenced compound containing transformers, switching gear and associated equipment necessary to accept low voltage, alternating current (AC) converted by inverters located within a Level 3 Solar Energy System and increase the voltage 138KV, 230KV or 345KV for high voltage transmission which connects the Level 3 SES-PV with the electrical grid.</p>	<p>Inaccurate description of PV system function.</p> <p>The transmission grid has other voltages.</p>
Section 2.2	<p>SOLAR FARM A Level 3 SES-PV System, including the land upon which it is located, generating electricity for wholesale distribution off-site through a generation station step-up transformer facility to high-voltage transmission lines. A facility of this type is large-scale, typically measuring hundreds of acres.</p>	<p>SOLAR FARM A Level 3 SES-PV System, including the land upon which it is located generating electricity for wholesale distribution off-site through a generation station step-up transformer facility to high-voltage transmission lines. A facility of this type is large-scale, typically measuring hundreds of acres and related facilities such as roads and fencing, generating electricity for wholesale distribution through the electrical grid operated by a utility.</p>	<p>Incomplete PV system definition and transmission line voltage which may be medium voltage.</p> <p>Level 3 SES-PV Systems may be considerably smaller in total acreage.</p>

Section 17.30.1	<p>PURPOSE</p> <p>The purpose of this Section is to promote the development of renewable solar energy resources in Cheboygan County, and promote economic development, protect the health, safety and welfare and prevent adverse impacts on the agricultural, water, recreational, scenic and wildlife resources of the county while furthering the State of Michigan’s renewable energy goals. This Section will address Solar Energy Systems – Photovoltaic (SES-PV) for a range of applications, from strictly on-site utilization to wholesale distribution off-site, and will provide guidance on the planning, design, construction, operation and subsequent decommissioning of solar facilities at the end of their economic lives.</p>	<p>PURPOSE</p> <p>The purpose of this Section is to promote the development of renewable solar energy resources in Cheboygan County, and promote economic development, protect the health, safety and welfare and prevent adverse impacts on the agricultural, water, recreational, scenic and wildlife resources of the county while furthering the State of Michigan’s renewable energy goals. This Section will address Solar Energy Systems – Photovoltaic (SES-PV) for a range of applications, from strictly on-site utilization to wholesale distribution off-site, and will provide guidance on the planning, design, construction, operation and subsequent decommissioning of solar facilities at the end of their economic lives.</p>	<p>Incomplete description of benefits provided to state, and regional communities by renewable energy, including economic, environmental and other benefits.</p>
17.30.2	<p>GENERAL PROVISIONS APPLICABLE TO ALL SOLAR ENERGY SYSTEMS</p> <p>Any SES-PV Systems shall meet or exceed any standards and regulations of the International Fire Code as amended, the National Electric Safety Code as amended and any other regulations of the state and federal government with the authority to regulate solar energy systems in effect at the time of SES-PV System approval.</p>	<p>GENERAL PROVISIONS APPLICABLE TO ALL SOLAR ENERGY SYSTEMS</p> <p>Any SES-PV Systems shall meet or exceed any applicable standards and regulations of the International Fire Code as amended, the National Electric Safety Code as amended and any other applicable regulations of the state and federal government with the authority to regulate solar energy systems in effect at the time of SES-PV System approval.</p>	<p>Addition to clarify applicability.</p>

17.30.3 – 4A	<p><u>Project Description:</u> Identify the Level 3 SES-PV Facility perimeter of the project development area, size, rated power output, performance, safety and noise characteristics of the individual components of the system, including inverters and transformers system including the transmission line/grid connection. Identify the project construction timeframe, project life, potential development phases and potential future expansions.</p>	<p><u>Project Description:</u> Identify the Level 3 SES-PV Facility perimeter of the project development area, size, maximum rated power output, performance, safety and noise characteristics of the individual components of the system, including inverters and transformers system including the transmission line/grid connection. Identify the project construction timeframe, project life, potential development phases and potential future expansions.</p>	Unclear how “size” and “performance” would be defined beyond the other characteristics identified.
17.30.3 – 4B	<p><u>Visual Impacts:</u> Graphically demonstrate the visual impact of the project using digital and/or photographic renditions with consideration given to setbacks and proposed landscaping.</p>	<p><u>Visual Impacts:</u> Graphically demonstrate the visual impact of the project using digital and/or photographic renditions with consideration given to <u>required</u> setbacks and proposed landscaping.</p>	Clarification specifying setbacks and proposed landscaping requirements as defined by the Zoning Ordinance.
17.30.3 – 4E	<p><u>Transportation Plan:</u> Provide a proposed access plan to be utilized during construction and operational phases. The plan must show proposed project service road ingress and egress locations to adjacent roadways and the layout of the facility service road system. Due to infrequent access following construction, it is not required to provide for paved curbs and gutters on access drives unless required by the State Department of Transportation or County Road Commission.</p>	<p><u>Transportation Plan:</u> Provide a proposed access plan to be utilized during construction and operational phases. The plan must show proposed project service road ingress and egress locations to adjacent roadways and the layout of the facility service road system. Due to infrequent access following construction, it is not required to provide for paved curbs and gutters on access drives unless required by the State Department of Transportation or County Road Commission.</p>	Service road locations within the project perimeter may not have advanced designs during the building permit application phase.

17.30.3 – 4G	<u>Engineering and Installation:</u> Detailed engineering drawings shall be provided to include standard drawings of the structural components of the solar farm and any electrical storage system in support of the Level 3 SES-PV System, including base and footings along with engineering data and calculations to demonstrate compliance with the applicable structural design provisions of building code at the time of building permit submittal. Drawings and engineering calculations shall be certified by a registered engineer licensed to practice in the State of Michigan.	<u>Engineering and Installation:</u> At the time of building permit application submittal detailed engineering drawings shall be provided to include standard drawings of the structural components of the solar farm and any electrical storage system in support of the Level 3 SES-PV System, including base and footings along with engineering data and calculations to demonstrate compliance with the applicable structural design provisions of building code at the time of building permit submittal. Drawings and engineering calculations shall be certified by a registered engineer licensed to practice in the State of Michigan.	Clarification regarding timing of submittal requirements.
17.30.3 – 4H(i)	Show how panels shall be positioned to allow water runoff without channeling it in such a way as to cause erosion.	In conformance with stormwater runoff and soil erosion control requirements, prior to building permit application approval show how panels shall be positioned to allow water runoff without channeling it in such a way as to cause erosion.	These requirements are typically defined during the building permit process.
17.30.3 – 4H(ii)	Show how vegetative cover will be provided and maintained under and around the solar panels.	Show how vegetative cover will be provided and maintained under and around the solar panels.	To prevent shading, foundation degradation and proper equipment function, vegetation is typically not planted under and around solar panels. Maintenance may be required.

17.30.3 – 4I	<p><u>Impervious Surface/Stormwater:</u> If more than 8,000 square-feet of impervious surface will be located on the site, the application shall include a drainage plan prepared by a registered civil engineer showing how stormwater runoff from hardstand areas will be managed and demonstrating that runoff from the site will not exceed the natural runoff rate or otherwise cause undue flooding. Material Safety Data Sheets (MSDA) shall be supplied for all hazardous materials to be used on site. Any necessary permits from outside agencies for off-site discharge or disposal shall be provided. Solar panels are not considered impervious.</p>	<p><u>Impervious Surface/Stormwater:</u> If more than 8,000 square-feet of impervious surface will be located on the site, the building permit application approval shall include require a drainage plan prepared by a registered civil engineer showing how stormwater runoff from hardstand areas will be managed and demonstrating that runoff from the site will not exceed the natural runoff rate or otherwise cause undue flooding. Material Safety Data Sheets (MSDA) shall be supplied for all hazardous materials to be used on site. Any necessary permits from outside agencies for off-site discharge or disposal shall be provided. Solar panels are not considered impervious.</p>	These requirements are typically defined during the building permit process.
17.30.3 – 4J	<p><u>Safety access:</u> A security access plan shall be proposed and reviewed/approved for Level 3 SES-PV Systems. Lockboxes and keys shall be provided for any locked entrances for emergency personnel access to any locked fenced portions of the facility.</p>	<p><u>Safety access:</u> A security access plan shall be proposed and reviewed/approved for Level 3 SES-PV Systems prior to issuance of a building permit. Lockboxes and keys shall be provided for any locked entrances for emergency personnel access to any locked fenced portions of the facility.</p>	These requirements are typically defined during the building permit process.
17.30.4 – 1	The Zoning Administrator shall review the application and information submitted under Section 17.30.3 of this Ordinance to determine if all required information is provided. If the Zoning Administrator	The Zoning Administrator shall review the application and information submitted under Section 17.30.3 of this Ordinance within 14 calendar days to determine if all required information is provided. If the Zoning	Intent is to provide some timeframe for initial application review.

	determines that the application is deficient, written notification shall be sent to the applicant identifying all deficiencies. Applications for Level 3 SES-PV Systems shall not proceed until all required information has been submitted.	Administrator determines that the application is deficient, written notification shall be sent to the applicant identifying all deficiencies. Applications for Level 3 SES-PV Systems shall not proceed until all required information has been submitted.	
17.30.6.C. – A(i)	100 feet from any dwelling. This setback may be waived if requested by the owner of the dwelling to be screened.	100 50 feet from any dwelling. This setback may be waived if requested by the owner of the dwelling to be screened.	This distance is roughly consistent with Clinton County solar ordinance.
17.30.6.C. – A(ii)	50 feet from any Level 3 SES-PV Facility perimeter not abutting a private or public road unless requested to be waived by the property owner of the parcel to be screened.	50 20 feet from any Level 3 SES-PV Facility perimeter not abutting a private or public road unless requested to be waived by the property owner of the parcel to be screened.	This distance is roughly consistent with Clinton County solar ordinance.
17.30.6.C. – A(iii)	80 feet from any public or private road. Underground cables, however, are exempt from this setback requirement if necessary for road crossings.	80 50 feet from any public or private road. Underground cables, however, are exempt from this setback requirement if necessary for road crossings.	This distance is roughly consistent with Clinton County solar ordinance. The lead-in paragraph to this section excludes underground cables already.
17.30.6.C. – B(iii, v and vi)	Vegetative Screening and Fencing Setbacks:	Planted Vegetative Screening and Fencing Setbacks: <i>Include language in sections iii, v and vi emphasizing that native existing vegetation should be retained to the extent possible and is preferred in place of planted vegetative screening.</i>	Native existing vegetation typically conforms to existing landscapes better and provides better visual screening than planted vegetative buffers.
17.30.6.C. – B(vii)(a)	500 feet from any dwelling.	500 250 feet from any dwelling.	This setback, with vegetative screening in conformance with the ordinance, should provide sufficient privacy buffer.

17.30.6.C. – B(vii)(b)	250 feet from any public or private road abutting the Level 3 SES-PV Facility perimeter of or bisecting the project.	250 100 feet from any public or private road abutting the Level 3 SES-PV Facility perimeter of or bisecting the project.	The large setback may displace equipment required for interconnection to the transmission grid, which may be located near roadways. This setback, with vegetative screening in conformance with the ordinance, should provide sufficient visual buffer.
17.30.6.C. – D	Landscaping:	Planted and Existing Landscaping: <i>Include language emphasizing that native existing vegetation should be retained to the extent possible and is preferred in place of planted vegetative landscaping.</i>	Native existing vegetation typically conforms to existing landscapes, and provides better visual screening, than planted landscaping.
17.30.6.C. – D(i)	Evergreen coniferous trees and or berms shall be the only acceptable methods of screening wherever screening is required. Fencing is considered a security measure and cannot be considered as adequate screening for a Level 3 SES-PV System.	Evergreen coniferous trees and or berms shall be the only planted vegetation acceptable methods of screening wherever screening is required. Fencing is considered a security measure and cannot be considered as adequate screening for a Level 3 SES-PV System.	This clears any ambiguity that both trees and berms are required.
17.30.6.C. – E	All electrical interconnections or distribution lines shall comply with all applicable codes and standards for commercial large-scale electrical utilities. Only existing above-ground transmission lines as well as above-ground transmission lines from the project generation station step-up transformer facility to the point of interconnection with high-voltage transmission lines are	All electrical interconnections or distribution lines shall comply with all applicable codes and standards for commercial large-scale electrical utilities . Only existing above-ground transmission lines as well as above-ground transmission lines from the project generation station step-up transformer facility to the point of interconnection with high-voltage transmission lines are	This captures codes and standards requirements more broadly, which may be different from those specific to “commercial large-scale electrical utilities.” In some cases interconnection may be made to medium voltage transmission lines, so “high-voltage” is too restrictive. Guidance in principal to

	permitted above ground. All other electrical interconnections shall be buried.	permitted above ground. All other electrical interconnections shall be buried unless other requirements are determined through the building permit process.	bury interconnection cables is appropriate, but other requirements should be considered at the building permit phase.
17.30.6.C. – G	In conjunction with the approval of a Level 3 SES-PV System the Planning Commission shall require the owner of the Level 3 SES-PV System to furnish the County with a performance guarantee in the form of a cash deposit, certified check, irrevocable letter of credit or surety bond acceptable to the County in an amount equal to the estimated costs associated with removal of the Level 3 SES-PV facility, including all solar panels, supporting structures, inverters, transformers and all associated equipment in accordance with the decommissioning and restoration plan in Section 17.30.3.3.m.	In conjunction with the approval of Consistent with terms and conditions of any land leases, or in any event not later than 15 years after achieving commercial operation, for a Level 3 SES-PV System the Planning Commission shall require the owner of the Level 3 SES-PV System to furnish the County with a performance guarantee in the form of a cash deposit, certified check, irrevocable letter of credit or surety bond acceptable to the County in an amount equal to the estimated costs associated with removal of the Level 3 SES-PV facility, including all solar panels, supporting structures, inverters, transformers and all associated equipment in accordance with the decommissioning and restoration plan in Section 17.30.3.3.m.	This is preferred to maintain consistency with typical lease terms and prevent undue financial burden on the project.

Deborah Tomlinson

From: carl muscott <carlmuscott@yahoo.com>
Sent: Saturday, January 12, 2019 5:53 PM
To: John B. Wallace; Richard Sangster; Cal Gouine; Roberta Matelski; Mike Newman; Steve Warfield; Mary Ellen Tryban
Cc: Jeff Lawson; pwendling@upnorthlaw.com; Deborah Tomlinson; L. Scott Swanson; Matt Friday
Subject: January 16, 2019 Planning Hearing-Secreted Agenda

Follow Up Flag: Follow up
Flag Status: Completed

County Commissioners,

On December 26, 2018, your current Planning and Zoning Director Michael Turisk published in the Cheboygan Tribune notice of the Solar Energy amendment hearing for January 16, 2019. There was no mention of an additional unrelated amendment for an Administrative Search Warrant.

On Friday, 1/11/2019, at about 3 PM, the Planning Dept finally made the meeting agenda and packet public. An Administrative Search Warrant amendment is tagged onto the end of the Solar Ordinance. It is in fact an entirely different section of the zoning law, an enforcement tool, that empowers the Cheboygan County Planning Dept staff "*to inspect land, buildings and/or structures to determine violations of or compliance with this Ordinance*".

Michael Turisk has now added an Administrative Search Warrant amendment into the meeting agenda. That is a violation of the required 15 days notice by publication in a newspaper of general circulation as required by law. More info and the actual published notice from 12/26/2018 and 1/16/2019 agenda made available on Friday are available and posted on the Cheboygan County Watchdog blog.

<https://cheboygancountywatchdogs.blogspot.com/>

Lawmakers need to follow the laws. There is no reason to empower Cheboygan County staff, exemplified by people like Michael Turisk who lacks a degree in land planning and any Michigan planning experience, to search our property or homes. That Administrative Search Warrant may and could be used to violate the Fourth Amendment rights of any property owner in Cheboygan County. Mr Turisk need not worry. He owns no property in Cheboygan and I suspect Michael Turisk has never been a landowner.

Michael C. Turisk

From: Peter Moritzburke <peter@orionrenewables.com>
Sent: Wednesday, January 23, 2019 3:28 PM
To: Michael C. Turisk
Subject: RE: Cheboygan County solar ordinance

Hi Michael – As follow up to our call last week, below are the main points we discussed. I'm happy to have a call with you and Patty Croft this or next week, and in person on 2/5. Please let me know.

- 17.30.3 – 4G-J: In general, detailed facility engineering work is done for the building permit, rather than for the zoning permit. At zoning permit phase solar developers are able to provide a conceptual level of design detail, but it will require significantly more detail work for the building permit application. Typically the detail provided for the zoning permit includes a “maximum extents” layout, designed to demonstrate the maximum potential impact of the project in terms of equipment setbacks, vegetative screening, noise propagation, etc. Thus any future changes to the design submitted for the building permit would have less impact than the design approved for the zoning permit.
- 17.30.6.C – B: Any vegetative screening requirements should take into consideration the distance from dwellings, road rights-of-way, and property lines, and not overburden the project with unreasonable screen heights. Specifically, if vegetation screening is required to consider road elevation relative to the solar equipment, setbacks should be reasonable and, if met, should not require vegetative screening. For example, if a road is 1000 feet away from, and at a grade 50 feet above, the equipment, the project should not be required to plant vegetative screening 58 feet tall (at time of planting).
- 17.30.6.C – A, B and D: These sections overlap considerably, causing potential cross-reference issues. It seems A and B should be integrated for setbacks, and vegetative screening should be integrated with landscaping (D).
- 17.30.6.C – G: We request that this performance guarantee be required at time of commercial operation (or land use permit issuance) rather than at time of zoning permit approval. The time gap between zoning permit and construction may be substantial. In addition, because our leases also require a removal bond (posted no later than 15 years after commercial operation), we would request that bond fulfill both requirements. Landowner could be added as a named beneficiary or other designation.

I plan to attend the 2/6 Planning Commission meeting as well. Thanks for continuing to be open to input.

Best,
Peter

Peter F. Moritzburke
Development Consultant
Orion Renewable Energy Group
Cell: (415)306-1214

From: Michael C. Turisk <mturisk@cheboygancounty.net>
Sent: Friday, January 18, 2019 5:25 AM
To: Peter Moritzburke <peter@orionrenewables.com>
Subject: RE: Cheboygan County solar ordinance

Peter, sorry, but I was unavailable to talk yesterday. However, I would be available at 3pm or later this afternoon if you wish to talk today.

Michael C. Turisk

From: Peter Moritzburke <peter@orionrenewables.com>
Sent: Monday, January 28, 2019 12:57 PM
To: Michael C. Turisk
Subject: RE: Cheboygan County solar ordinance

Michael – Thanks for the updated version. My understanding is that:

- Even if the Facility and associated structures meets or exceeds setback requirements, vegetative buffers will still be required unless waived by the adjacent property owner. This seems onerous in the event that associated structures are distant (greater than the setback requirements) from dwellings, roads, etc.
- Trees planted for the vegetative screening would be 7 feet from the Facility perimeter, but fencing could be 1 foot from the property line or public road ROW. If so it seems that the fence would be between the property line and the vegetative screening, effectively limiting the value of the vegetative screening.

Are these correct interpretations?

Please let me know if you see a need, or value, of having a call with Patty this week. I'm able to meet 2/5 as well.

Best,
Peter

Peter F. Moritzburke
Development Consultant
Orion Renewable Energy Group
Cell: (415)306-1214

From: Michael C. Turisk <mturisk@cheboygancounty.net>
Sent: Monday, January 28, 2019 8:29 AM
To: Peter Moritzburke <peter@orionrenewables.com>
Subject: RE: Cheboygan County solar ordinance
Importance: High

Peter, please find attached two iterations of the latest Ordinance Amendment, one "clean" and the second showing Track Changes. Note that legal counsel agreed that a compromise could be made regarding assurances.

Sincerely,

Michael Turisk
Director, Cheboygan County Planning and Zoning
870 South Main St.
Cheboygan, MI 49721
Phone: 231.627.8489
Fax: 231.627.3646
Email: mturisk@cheboygancounty.net



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Cheboygan County Zoning Ordinance Amendment #151
An Ordinance to Amend Cheboygan County Zoning Ordinance No. 200 Relative to Indoor Storage Facilities and Special Land Use Permit Procedures and Standards.

Introduction:

Currently, the Zoning Ordinance restricts Indoor Storage Facilities to County primary roads and State trunklines, per Section 17.27.3. (Indoor Storage Facilities). Amendment #151, however, would strike this language from the Zoning Ordinance, thus allowing expanded opportunities to establish this commercial land use.

Furthermore, Amendment #151 intends to strike the following text from Section 18.7 (Standards for Special Land Use Approval:

“Minor residential streets shall not be used to serve as access to uses having larger area-wide patronage.”

Included with this summary report is Zoning Ordinance Amendment #151 as well as the meeting minutes from the March 28, 2018 and September 26, 2018 Zoning Board of Appeals meetings and the October 3, 2018 Planning Commission meeting as they are considered relevant to Amendment #151.

Summary:

On December 19, 2018 the Planning Commission briefly discussed Amendment #151 and scheduled a public hearing for February 6, 2019 .at which time the Planning Commission voted in favor of forwarding Amendment #151 to the Board of Commissioners with a recommendation of approval,

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #151 via the following motion:
Motion by _____, second by _____, to adopt Zoning Ordinance Amendment #151 to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in connection with its consideration of Zoning Ordinance Amendment #151.

Prepared by: Michael Turisk

Department: Planning and Zoning

CHEBOYGAN COUNTY ZONING ORDINANCE
AMENDMENT #151

AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200
RELATIVE TO INDOOR STORAGE FACILITIES AND
SPECIAL LAND USE PERMIT PROCEDURES AND STANDARDS

Section 1. Amendment of Section 17.27.

Section 17.27.3. of the Cheboygan County Zoning Ordinance No. 200 is hereby repealed in its entirety and reserved for future use.

Section 2. Amendment of Section 18.7.

Section 18.7. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to read in its entirety as follows:

Section 18.7. Standards for Special Land Use Approval (**Rev. __/__/19, Amendment #151**)

The Planning Commission shall approve, or approve with conditions, an application for a special land use permit only upon a finding that the proposed special land use complies with all of the following standards:

- a. The property subject to the application is located in a zoning district in which the proposed special land use is allowed.
- b. The proposed special land use will not involve uses, activities, processes, materials, or equipment that will create a substantially negative impact on the natural resources of the County or the natural environment as a whole.
- c. The proposed special land use will not involve uses, activities, processes, materials, or equipment, or hours of operation that will create a substantially negative impact on other conforming properties in the area by reason of traffic, noise, smoke, fumes, glare, odors, or the accumulation of scrap material that can be seen from any public or private highway or seen from any adjoining land owned by another person.
- d. The proposed special land use will be designed, constructed, operated, and maintained so as not to diminish the opportunity for surrounding properties to be used and developed as zoned.
- e. The proposed special land use will not place demands on fire, police, or other public resources in excess of current capacity nor increase hazards from fire or other dangers to the subject property or adjacent properties.
- f. The proposed special land use shall not increase traffic hazards or cause congestion on the public or private highways and streets of the area in excess of current capacity. Adequate access to the site shall be furnished either by existing roads and highways or proposed roads and highways. ~~Minor residential streets shall not be used to serve as access to uses having larger area wide patronage.~~ Signs, buildings, plantings, or other elements of the proposed project shall not interfere with driver visibility or safe vehicle operation. Entrance drives to the use and to off-street parking areas shall be no less than 25 feet from a street intersection (measured from the road right-of-way) or from the boundary of a different zoning district.

- g. The proposed special land use will be adequately served by water and sewer facilities, and refuse collection and disposal services.
- h. The proposed special land use will comply with all specific standards required under this Ordinance applicable to it.

Section 3. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

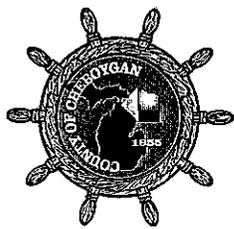
Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By:
John B. Wallace
Its: Chairperson

By:
Karen L. Brewster
Its: Clerk



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO BOX 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, OCTOBER 3, 2018 AT 7:00 PM ROOM 135 – COMMISSIONER’S ROOM – CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Churchill, Lyon
ABSENT: None
STAFF: Michael Turisk
GUESTS: Eric Boyd, Carl Muscott, Cal Gouine, John F. Brown, Marcia Rocheleau, Karen Johnson, Louis Vassilakos, Russell Crawford, Cheryl Crawford, Gary C. Painter, Rae Bontekoe, John Moore, Sharon Churchill, Steven Vohs, Chuck Maziasz, Mary Athearn, Gary Radcliffe, Rose Radcliffe, Bruce Athearn

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz seconded by Mr. Churchill, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Motion by Mr. Kavanaugh, seconded by Mr. Freese, to rescind the September 5, 2018 minutes. Motion carried unanimously.

The September 5, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the meeting minutes as revised. Motion carried unanimously.

The September 19, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Rae Bontekoe – The applicant is seeking a one year extension of an approved Special Use for an Events Venue for a property zoned Agriculture and Forestry Management (M-AF). Per Section 18.12., an approved special use permit shall expire one year following approval by the Planning Commission, unless substantial construction has begun pursuant to the permit prior to the expiration, or the property owner applies to the Planning Commission for an extension prior to the expiration of the Special Use permit. The subject property is located at 8739 Brudy Rd., Ellis Township, Section 18, Parcel 210-018-400-002-01.

Mr. Turisk reviewed the background information contained in the staff report.

Ms. Bontekoe stated that she had not been able to obtain a contractor to perform the work required to date, and that the project remains as previously approved.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to find that due to unforeseen difficulties beyond the control of the property owner have prevented completion of the project and that standards and requirements for its completion have not changed any that a one year extension of the special use permit be granted. Motion carried unanimously.

Steven Vohs – A request for site plan review approval for an accessory storage structure for an existing retail business in a Commercial Development (D-CM) zoning district, per Section 6.2.19. The property is located at 3927 S. Straits Hwy., Tuscarora Twp., section 24, Parcel #161-024-400-573-00.

Mr. Turisk reviewed the background information contained in the staff report.

Mr. Freese stated that of the three waivers requested:

1. The area is basically flat and that therefore topography could be waived.
2. Utilities are shown on the drawing and therefore a waiver is not required.
3. Elevation drawings are required.

Mr. Vohs provided, as an exhibit, a drawing to show building elevations.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to waive the topography requirement. Motion carried unanimously.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

The Planning Commission reviewed and approved the General Finding and the Specific Findings of Fact Under Section 20.10.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan review based on the General Findings and the Specific Findings of Fact Under Section 20.10 subject to Department of Building Safety. Motion carried unanimously.

David McDade - The applicant requests approval of a Special Use application for a bar/restaurant for a property largely within a Lake and Stream Protection (P-LS) zoning district with a portion zoned Commercial Development (D-CM), per Sections 10.3.14. and 6.2.3., respectively. The subject property is located at 3249 Gratiot St., adjacent to the Indian River in Tuscarora Township, Section 19, Parcel 162-019-100-032-00.

Mr. Turisk reviewed the background information contained in the staff report.

Mr. Kavanaugh requested information concerning whether Gratiot was a minor residential street which was addressed by the Zoning Board of Appeals, a copy of their findings which had been provided to the Planning Commission. Mr. Freese stated that in the regulation. He stated that the Zoning Board of Appeals had come up with a definition of "minor residential street" to be utilized in the future and that when applied to Gratiot Street it was determined that Gratiot Street was not a minor residential street. He further stated that this was all contained in the September 26, 2018 minutes of the Zoning Board of Appeals. A pertinent portion of which had been provided to the Planning Commission. Mr. Freese further explained the consequences of the designation of a road as a "minor residential street" and recommended that the sentence containing this term be deleted from section 18.7.f.

Mr. Freese stated that he felt that additional screening was required along the north property line from the end of the line of screening along the west side of the parking area eastward at least halfway to the river in order to provide the screening required of the parking area and the loading area. Mr. Freese stated that an additional parking space was required to meet the standards based on the seating capacity and the number of staff proposed. Mr. McDade stated that the number of staff should have been given as 4 rather than 8 since there will be 4 per shift and that this would reduce the number of parking spaces required.

Mr. Bartlett questioned what the outside entertainment would entail. Mr. McDade stated that the entertainment would not be loud, as would be the case with full amplification bands, but would be small scale and quieter such as Mike Ridley and would only occur during daylight hours from 10:00am to 10:00pm during the summer season when there is activity on the river.

Mr. Bartlett asked whether the outdoor recreational activities would be artificially lighted. Mr. McDade stated that they would only be for daylight use.

Mr. Freese questioned whether the hours of operation are 10:00am to 10:00pm or 10:00am to 11:00pm. Mr. McDade indicated that their hours would be daylight hours from 10:00am to 10:00pm. Mr. Freese asked whether they were officially indicating the hours would be from 10:00am to 10:00pm. Mr. McDade stated yes, that was their business plan.

Mr. Freese asked what their proposed entertainment days of operation would be. Mr. McDade stated that outside entertainment would end by 8:00pm on Fridays, Saturdays, and Sundays during the months that they are open with additional days on holiday weekends.

Mr. Kavanaugh asked what types of games would be available. Mr. McDade stated that soft games without any safety hazard such as horseshoes would be utilized.

Ms. Lyon asked what the surface of the parking lot would be. Mr. McDade stated it would be gravel in order to limit water runoff.

Mr. Jazdyk asked whether take-out food service would be provided. Mr. McDade stated that that was what was planned.

Ms. Croft asked for public comments. Mr. Muscott stated that he didn't want to see hours of operation unreasonably limited. He stated that this was proposed to be a family oriented business and strict hours of operation could prove detrimental. Mr. Muscott stated that one of the proposed restrictions was that no customer parking was to be allowed on Gratiot Street and that only the Cheboygan County Road Commission could limit on street parking.

Mary and Bruce Athearn stated that they own the property bordering the applicant's property on the north side and that the fill that was placed on the east side had caused runoff on to their property. They in turn had to add fill on their parcel along the river to alleviate the problem which had resulted in the runoff causing problems for the property on the south side of the applicant's property. Mr. Athearn stated that he was not happy to be looking out his front door to a view of a restaurant/bar all summer long and questioned whether he would have to endure people trespassing on his property to retrieve volley balls from the recreational facilities proposed to be located next to his property. Mrs. Athearn complained about the noise potential and about the lack of screening.

Mr. Radcliff questioned whether the boat slips on the parcel would have to be vacated when the restaurant closed or whether they could be used for partying after hours. Mr. Radcliff also stated that he felt customers would park along Gratiot creating a safety hazard at that turn of the road.

Public comment closed.

Board held discussion. Mr. Freese questioned the use of the boat slips and whether they would be rented or allowed to be used for parking overnight. Mr. McDade stated that the slips would only be allowed for customers to dock during business hours and that they would be cleared by closed of business.

Mr. Freese asked whether Mr. McDade would be amenable to placing a double row of pines along the north property line to screen the Athearn's property. Mr. McDade stated he would be amenable to that.

Mr. Kavanaugh asked whether the recreational area could be moved to the south side of the parcel. Mr. McDade stated that this was agreeable.

Mr. McDade stated that he was agreeable and that, when they were regrading for construction, that they would try to alleviate the drainage to the north.

Ms. Croft asked for any changes to the General Findings. Mr. Kavanaugh stated that the materials from the Zoning Board of Appeals concerning the minor residential street and the emails from Mr. Turisk to the Road Commission should be added to the General Findings. Mr. Freese added that this should be the actual minutes of the September 26, 2018 Zoning Board of Appeals meeting. Mr. Kavanaugh amended his addition to the General Findings to read the actual minutes of the Zoning Board of Appeals meeting.

Motion by Mr. Freese, seconded by Mr. Churchill, to approve the special use permit subject to the amended General Findings and the Findings of Fact under Section 18.7 subject to the following conditions:

1. The applicant shall install screening to obscure the loading zone from public streets per the requirements of Section 17.4.8.i. Screening shall be repaired and maintained as needed. Additional screening in the form of a double row of Austrian Pines shall be planted along an east/west line along the north property boundary to screen the home north from the parking lot and the restaurant in accordance with Section 17.18.
2. All outdoor lighting fixtures shall be fully shielded to minimize light trespass.
3. Submittal of building permit and soil and sedimentation pollution control permit applications prior to construction.
4. Compliance with all applicable District Health Department requirements.
5. Off street parking on the parcel along Gratiot Street shall be prohibited.
6. Accessible parking spaces to meet the provisions of the Americans with Disabilities Act of 1990 (ADA) standards shall be provided.
7. Any future expansions shall require submittal and approval of a Special Use amendment application per the standards set forth in Section 18.11.

8. Hours of operation shall be limited to 10:00am to 10:00pm during the period May 1st through October 31st.
9. A revised site plan shall be submitted showing screening required by condition 1 (above).
10. Construction shall be in compliance with Department of Building Safety requirements.
11. Outdoor entertainment shall be limited to the hours of 10:00am to 8:00pm on Fridays, Saturdays and Sundays with the exception that they may be extended for additional days to cover holidays on extended holiday weekends.
12. Recreational activity areas shall be relocated to the south side of the restaurant building and their location shown on the revised site plan.
13. All DNR and DEQ requirements shall be met.
14. Boat slips shall be limited to use by patrons of the restaurant and shall be vacated by 10:00pm with a rope placed across the mouth of the slips to prevent their use after hours.
15. Discussion to be held between applicant and homeowners to the north at the time site is graded.

Motion carried unanimously.

UNFINISHED BUSINESS

Continued discussion regarding the County's Capital Improvement Plan.

Mr. Turisk introduced material on the Capital Improvement Plan. Mr. Vassilakos, Chairman of the Airport Authority, and Mr. Painter presented handout material on airport projects. Mr. Painter stated the terminal building is in dire need of renovation. He explained the the funding of the projects that being 90% Federal, 5% State and 5% local. The source and use of funds was explained. It was explained that Federal funding establishes Federal ownership of the facility and if the airport ceased to operate, the City and the County would have to repay the Federal funds which had been provided. Airport operations were explained. Mr. Jazdyk questioned if the airport provides value commensurate with the cost. Discussion held on the value of services provided. It was also pointed out that the Straits Regional Ride is based out of the airport facility.

Mr. Lawson provided information on County projects covered on the Capital Improvement Plan. He provided information on the relocation of the fuel dispensing facility at the Marina. Mr. Jazdyk asked why gas is being sold at the Marina. Mr. Lawson explained that the Marina is part of the Harbor of Refuge System on the Great Lakes and that the gas sales is a large part of the revenue for the operation of the facility. Mr. Lawson provided information on the operation of the Marina. Mr. Jazdyk asked why the Marina is providing services which might be better provided by private firms.

Mr. Freese gave a status on the Solar Ordinance.

NEW BUSINESS

Mr. Kavanaugh stated the planning training was very worthwhile.

Mr. Freese made comments concerning the Zoning Board of Appeals findings on "minor residential streets" and said this sentence should be deleted from the regulation.

Discussion was held on several minor amendments that should be completed which has previously been agreed upon by the Planning Commission.

STAFF REPORT

Mr. Turisk went over information on amendments in progress and the priorities on them.

PLANNING COMMISSION COMMENTS

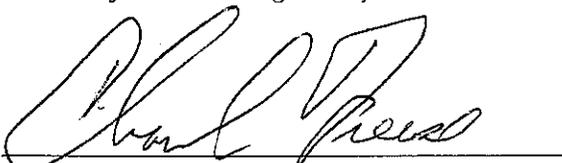
No comments.

PUBLIC COMMENTS

Mr. Muscott stated that he feels the priority should be continued to be concentrated on the solar ordinance.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:11pm.



Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, SEPTEMBER 26, 2018 AT 7:00PM
ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Michael Turisk, Jeff Fitzgerald, Evan Perry, Cal Gouine, Russell Crawford, Cheryl Crawford, Karen Johnson, C. Maziasz, Carl Muscott, David McDade

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the August 22, 2018 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Thompson, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Zoning Board of Appeals Interpretation - A request for an interpretation by the Zoning Board of Appeals to determine if Gratiot St. in Tuscarora Township is a minor residential street for the purpose of serving a future proposed Special Use for a restaurant/bar. Per Section 18.7.f. of the Zoning Ordinance, minor residential streets shall not be used to serve as access to uses having larger area-wide patronage.

Mr. Turisk presented information provided in the staff report.

Mr. Freese presented the discussion topic:

The term "Minor Residential Street" is not defined in the Zoning Regulation No 200 and therefore must be determined by the words used and the context in which they are used. "Minor" when used in conjunction with the county road terminology could only be associated with the lowest county road class "County local" as opposed to what might be considered "major" i.e. "County Primary" or "State Trunk Line" designations.

This term "Residential" cannot obviously be applied to a road and must therefore be intended to apply to the uses permitted on parcels abutting the road to be defined. A literal interpretation would then be: A county local road abutted by parcels with residential usage. Since "Residential Dwelling" is a use authorized in all zoning districts in the county, the broad literal translation would not be consistent with that intended, since the definition could be applied to most county local roads over a portion or all of the length and would not provide the restrictions intended. A minor local definition would use the term residential in relation to the zoning district created for residential uses i.e. D-RS. The definition resulting from this analysis must be considered in the context in which it is applied. The term minor residential street is used only once in the regulation and that being Section 18.7.f. which governs the conditions which must be met in order to grant a special use permit. The sentence in which it is used reads "Minor Residential Streets shall not be used to serve or access to uses having larger area-wide patronage" The restrictions in this sentence cannot be applied to the "Street" by a zoning regulation since any limitations on a county road can only be placed by the County Road Commission or the Michigan State Police. The zoning regulation could be utilized to restrict the uses authorized for parcels which abut the road in question in the district thru which the road runs. The sentence is extremely restrictive since it would prohibit any use which would draw traffic from outside the immediate area. If this restrictive interpretation is accepted it would effectively exclude almost all uses requiring a special use permit drawing patronage from a wide geographical area, e.g.

- 4.3.2 Nurseries and Day care centers
- 4.3.6 Parks, playgrounds, golf courses and other recreational facilities
- 4.3.9 Public non-commercial recreational camps
- 4.3.11 Marinas
- 4.3.12 Assembly, educational or social event facilities
- 4.3.13 Planned projects subject to provisions on Section 17.20

Since the restrictive language can only be applied to uses requiring a SUP under section 18.7, it could not be applied to users permitted by right in the same district which would also draw traffic from a larger geographical area, e.g.

4.2.6 Home Occupations

4.2.7 Office or studio of a physician dentist or other professional person residing on the premises

4.2.10 State licensed residential facilities (6 or less)

The language "shall not be used to serve as access to uses having larger area-wide patronage" would preclude any road from being designated a "Minor Residential Street" if it serves as the only access to another road which has no other exit and which abuts parcels which are zoned for use which necessitate larger area-wide patronage.

The term "Minor Residential Streets" is obviously intended to restrict traffic in areas of predominately residential dwellings. However residential dwellings along a road do not create a de facto residential zoning district. A large proportion of the general public believes this to be the case. If this result is desirable, the area could be rezoned D-RS. Uses permitted by right or with an approved special use permit should not be unnecessarily curtailed or prohibited because of the proximity of private dwellings. The first two sentences of Section 18.7.f read: "The proposed special land use shall not increase traffic hazards or cause congestion on the public or private highways and streets of the area in excess of current capacity. Adequate access to the site shall be furnished either by existing roads and highways or proposed roads and highways."

These conditions allow the prevention of the uses proposed by an SUP from exceeding the capacity or creating a traffic hazard on the road upon which they are to be located. The goal as outlined in the Cheboygan County Master Plan to promote growth and development by the zoning ordinance, the infrastructure necessary to support and the uses and locations permitted by zoning should be developed to the greatest extent possible with the resources of the county. This infrastructure includes roads, sewers and other utilities. Infrastructure should not govern zoning, but rather should support the growth and development permitted by zoning. Any necessary curtailments to uses permitted by zoning because they outstrip the capacity of the infrastructure are permitted and governed by the provisions of section 18.7.f.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese presented the following General Findings:

1. County Road Have three classifications:
 - a. State trunk lines
 - b. County primary roads
 - c. County local roads
2. Gratiot Street is classed as a county local road which begins at its north end at its intersection with South Straits Highway and runs south approximately 2470ft. south, gradually diverging from South Straits Highway, at which point it makes a 90 degree turn to the west and becomes Hemlock Street.
3. Hemlock Street runs for 420ft. west, where it crosses South Straits Highway.
4. Apple Blossom Street begins at its intersection with Gratiot Street and runs east for 290ft. where it then turns north until it terminates at the Indian River Marina.
5. The Commercial Zoning district extends 660ft. on either side of South Straits Highway in this area.
6. The entire length of Gratiot Street and the parcels abutting it to the east and west lie within the Commercial Zoning district except parcel #162-019-100-032-00 which is addressed as 3249 Gratiot Street and extends to the Indian River. The western portion of this parcel lies in the Commercial Zoning district and the eastern portion lies in the Lake and Stream Protection Zoning District.
7. The north end of Gratiot Street is developed commercially with commercial indoor storage units on the west side and an electrical power distribution facility on the east side.
8. South of the commercial uses at the north end, the remaining parcels on Gratiot Street are used for residential dwellings or are undeveloped.
9. Parcels abutting Apple Blossom Street are used for residential dwellings with the exception of the Indian River Marina at its north terminus which is a commercial use.
10. Gratiot Street is the only route to Apple Blossom Street and therefore the Indian River Marina which is not accessible by any other road access.
11. A bar and restaurant are uses authorized by a special use permit in both the Commercial Development and the Lake and Stream Protection Zoning Districts.
12. The term "minor residential street" is not defined in Zoning Ordinance No. 200.
13. The Cheboygan County Road Commission and the State Police are the only entities that can place restrictions on county roads through the weight restrictions, seasonal limitation load limits, frost laws, parking and signage or other uses within the right of way.

Motion by Mr. Freese, seconded by Mr. Moore, to accept the final definition of the term "minor residential street" to read "A county local road in the D-RS zoning district which does not serve as a thru street from and/or to other zoning districts and is not the only access to intersecting roads which have no other outlet and are abutted by parcels with permitted uses which require access to wider-area patronage. A road can only be designated as such if parcels abutting it are restricted to uses which only generate local traffic." Motion carried unanimously.

Motion by Mr. Thompson, seconded by Mr. Moore, that Gratiot Street is determined not to be a minor residential street. Motion carried unanimously.

Motion by Mr. Freese, seconded by Mr. Moore, to recommend to the Planning Commission that Because of the extreme limitations required by this term, it is recommended that the subject be referred to the Planning Commission with a recommendation that Section 18.7.f be amended by deleting the sentence containing the term "Minor Residential Streets". The designation of a road by this term would necessitate the area bordering such road to be restricted to a residential zoning district with virtually only those uses permitted by right, in effect, a new zoning classification. Motion carried unanimously.

Shorestone Custom Builders/Mansfield – The applicant requests approval of an approximately 103-ft. front setback variance to construct a new porch on a waterfront property in a Natural Rivers (P-NR) zoning district. Per Section 17.1 of the Zoning Ordinance, a minimum of 200-ft. of front setback is required for waterfront lots in the P-NR zoning districts. The subject property is located at 4707 Big Sky Trail in Koehler Township, Parcel No. 172-P23-000-024-01 (Plat of Pigeon River Woods; Lot 24), Section 27.

Mr. Turisk presented information provided in the staff report.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals revised the following General Findings:

2. The Zoning Ordinance requires a minimum 200 ft. front setback for new construction in the P-NR zoning district for mainstream lots.
3. The applicant is seeking a 97ft. front setback variance from the Pigeon River to construct a new, attached porch measuring 6ft. 8in. x 8ft. 8in.

The Zoning Board of Appeals added the following to the General Findings:

5. The proposed variance is in the rear setback area. Construction Code requires an entrance porch of at least 3ft. x 3ft. and ADA requires a 5ft. x 5ft. porch for a main entrance.
6. Past precedent has established that the DNR has not had any objections to new construction which does not extend further into the front setback than that of the existing legal non-conforming structure.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

No comments.

PUBLIC COMMENTS

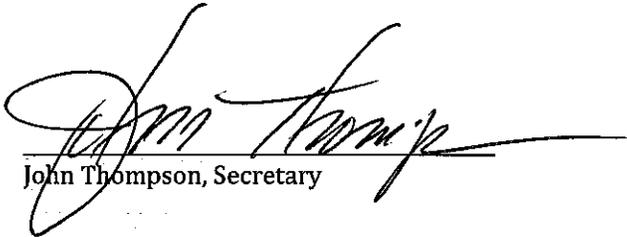
Mr. Muscott stated his concerns regarding Cheboygan County's regulation being more punitive than the State of Michigan's regulation regarding Natural Rivers. Mr. Freese stated that Cheboygan County's regulation can be more restrictive, but not less restrictive. Discussion was held.

Mr. Muscott stated that the owner of The River Deck originally spoke with Scott McNeil in February of 2018 and submitted a special use permit application in July of 2018. Mr. Muscott stated his concern regarding the delay in processing the special use permit application. Mr. Freese explained that there has been a delay due to the ZBA interpretation of the minor residential street. Discussion was held.

Mr. Freese explained that the variance request for Mansfield could not be approved administratively using the State regulation for a minor variance. Mr. Freese stated that according to the State a minor variance is 25% of the setback. Mr. Freese noted that 97ft. would be over 40%. Mr. Freese stated the Planning Commission should look at the State's regulation to allow the Zoning Administrator to review these types of applications. Discussion was held.

ADJOURN

Motion by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 7:48 pm.



John Thompson, Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, MARCH 28, 2018 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Jeff Lawson, John F. Brown, Terry Knaffle, Tom Chastain, Carl Muscott, Janice Heilman, Cal Gouine, Marcia Rocheleau, Bruce Socha, Mary Rocheleau, Joel Martinechek, Audrey Martinchek, Micalleen Susyan

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Hemmer seconded by Mr. Moore to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the Wednesday, January 24, 2018 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore seconded by Ms. Sherwood to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Terry Knaffle – Requests a variance from section 17.27.3 which states that Indoor Storage Facilities shall be located on a county primary road or state trunkline. The property is located at 12106 Inverness Trail, Beaugrand Township, Section 35, parcels 041-035-300-008-02 and 041-035-300-008-06 and is zoned Agriculture and Forestry Management (M-AF). Indoor Storage Facilities is a use which requires a special use permit (section 9.3.24) in the Agriculture and Forestry Management Zoning District (M-AF).

Mr. Lawson stated that this is a variance application for Mr. Knaffle who would like to construct three additional indoor storage facilities on property that is not located on a county primary road or a state trunkline. Mr. Lawson stated that the property is located at 12106 Inverness Trail in Beaugrand Township. Mr. Lawson stated that the property is zoned Agriculture Forestry Management and indoor storage facilities are permitted in the district by special use permit. Mr. Lawson stated that the applicant is seeking a variance from Section 17.27.3 that requires indoor storage facilities to be constructed on a county primary road or a state trunkline. Mr. Lawson stated that the surrounding zoning is Agriculture and Forestry Management and the surrounding land use is primarily residential. Mr. Lawson stated that there are no additional environmental sensitivity areas. Mr. Lawson stated that public comments were received and all commissioners should have received copies.

Mr. Knaffle stated that he received a call that this property was for sale and he decided to buy it as his units are full. Mr. Knaffle stated that he has noticed garbage trucks, dump trucks, fire department trucks using Inverness Trail Road. Mr. Knaffle stated that storage units are not a place that people go to visit on a daily basis. Mr. Knaffle stated a renter will store their goods and they might not visit the site for another 6-8 months. Mr. Knaffle stated the customers pays him monthly or yearly. Mr. Knaffle stated that they may store a car, a boat, 4 wheeler or household goods. Mr. Knaffle stated that there are people that are moving to Cheboygan and there are no storage units available. Mr. Knaffle stated that he looked at the locations of the storage units around the county and all of them have houses that are across the road, alongside the road or behind the buildings.

Mr. Freese asked how much of Mr. Knaffle’s clientele are local. Mr. Knaffle stated that he had one customer who owned a house 3-4 houses down the road and needed a storage unit for 3-4 years. Mr. Knaffle stated that other neighbors have rented storage units from him. Mr. Knaffle stated he has people from Mackinaw City rent units from him. Mr. Knaffle stated that the traffic for storage units is infrequent. Mr. Knaffle stated that once the goods are stored, they have no reason to come back unless they are picking up goods or moving to a new location.

Mr. Freese asked for public comment.

Mr. Muscott stated that he is pro-business and anti-government. Mr. Muscott stated that it appears that Mr. Knaffle’s

property started as conforming and was treated as non-conforming through an amendment to Zoning Ordinance #200. Mr. Muscott stated that he agrees with Mr. Knaffle's argument. Mr. Muscott stated that the creation of a primary road in the county is an arbitrary decision by the Road Commission and not based on use. Mr. Muscott stated that he supports Mr. Knaffle's variance request and he would like to see an amendment to the ordinance to remove the requirement which states that Indoor Storage Facilities be located on a county primary road or state trunkline.

Mr. Socha stated that he is a resident of Woiderski Road and he is currently staying at a residence on Inverness Trail. Mr. Socha stated that he agrees with some of Mr. Knaffle's statements. Mr. Socha stated that there is a need for storage and he has contacted a few people who are excited about expanding their facilities on a major trunkline or a county primary road. Mr. Socha stated he is concerned that Mr. Knaffle's proposed storage facility will impact the other 16 storage facilities that may have future plans of additional storage. Mr. Socha stated that he believes that Mr. Knaffle does not meet four of the five standards for granting the variance. Mr. Socha stated that he is concerned that sooner or later business property switches hands. Mr. Socha stated that Mr. Knaffle does very well at keeping his place clean and neat, but that should be expected. Mr. Socha stated that the original parcel of land that Mr. Knaffle owns started out being a small mom and pop ceramic and wreath shop owned by people that had zoning approval through Beaugrand Township. Mr. Socha stated that now it has become a medium sized storage building with 136 units. Mr. Socha stated that Mr. Knaffle has accomplished his goal of maximizing his business but it has added an inequality to the neighborhood. Mr. Socha stated that this recent purchase, which has increased Mr. Knaffle's land mass 275% resulted in the proposed storage units no longer fitting in this old neighborhood. Mr. Socha stated they have tolerated the site of the storage buildings, lights in the windows, theft, drinking, traffic, noisy vehicles, water problems and excessive litter in the ditches of Inverness Trail and Woiderski Road. Mr. Socha stated that adding more units will likely amplify these issues and most likely added security (additional lighting and fencing) will be necessary. Mr. Socha stated that it will also displace storage units that are on major trunk lines. Mr. Socha stated that it may be true that storage units are hard to find in the Cheboygan area and when business is good everyone wants some of it. Mr. Socha stated that adding a storage building to an area that wasn't intended will eventually become a problem for those operating storage buildings on the county or major trunkline and for the residents of Inverness Trail and Woiderski Road. Mr. Socha stated that any expansion should be done in the area zoned for it and let them make the investments so the business can remain in the area designated. Mr. Socha stated that the property that Mr. Knaffle purchased is in close proximity to many residences and this proposed expansion will affect all of these residences. Mr. Socha stated that Mr. Knaffle should not be granted a variance because he does not show justification. Mr. Socha stated that increasing the property from 2 acres to the newly purchased property of 3.5 acres last fall and combining the parcels and asking for a variance for the whole parcel looks to be self-created. Mr. Socha stated that Mr. Knaffle is currently grandfathered and is under the older zoning. Mr. Socha stated that no one is stopping Mr. Knaffle from using his property for his permitted purpose and he operates under a grandfather clause under the old zoning. Mr. Socha stated that Mr. Knaffle has maxed his property and does not need to expand as there will be an adverse impact on surrounding properties and property values. Mr. Socha stated that this variance will not do justice to the residents and landowners and the beneficiary is Mr. Knaffle. Mr. Socha stated that doubling the size of the storage facility will have an adverse impact on surrounding property values and the use and enjoyment of the property in the neighborhood. Mr. Socha stated that a variance is not necessary and right now Mr. Knaffle can operate as he always has and enjoy the fruits of his labor. Mr. Socha stated that as for the residents of Woiderski Road and Inverness Trail, that is all that they can tolerate. Mr. Socha stated that Mr. Knaffle is asking for a variance to greatly increase his business as he states in his answers B C D and E.

Mr. Freese asked Mr. Socha to explain the type of existing water problems. Mr. Socha stated that water flows from west to east in this area and there is a culvert that was put in about 50 years ago. Mr. Socha stated that the culvert crossed from the west side of Inverness Trail to the east side across from Mr. Knaffle's storage. Mr. Socha stated that the culvert relieved the water problem as it was backing up on the west side of Inverness trail. Mr. Socha stated that since then it's been filled in and it has created flooding. Mr. Socha explained that the water issue has been a long ongoing issue. Mr. Socha stated that if Mr. Knaffle fills his property, it will be dammed up water and will make the impact on the west side of the road even greater. Mr. Freese stated that his maps show flow from west to east crossing Inverness Trail north of Mr. Knaffle's property and that this drainage problem is caused by the road bed elevation of Inverness Trail Road at that point and would not be influenced by anything occurring on Mr. Knaffle's parcel. Discussion was held. Mr. Socha stated that the county has tried to dig the ditch on the west side of Inverness Trail to get the water to flow south which there was some success. Mr. Socha stated it has since filled in and the water continues to move east.

Mr. Freese asked Mr. Socha to comment on the problems with the police. Mr. Socha stated that he has noticed the police at the storage facility several times. Mr. Freese asked if the police are called as a result of noise or parties. Mr. Socha stated that no one really complained and they just tolerated. Mr. Freese asked if Mr. Socha's comments are because the police have been in the area. Mr. Socha stated yes. Mr. Socha stated that there has been drinking at this storage facility. Mr. Socha stated that there has been an increase in the garbage due to the storage facility.

Ms. Mary Rocheleau stated she lives on Inverness Trail across from the storage facility. Ms. Rocheleau stated that she likes Mr. Knaffle and he runs a good business. Ms. Mary Rocheleau stated that Mr. Knaffle also plows snow for her in the winter. Ms. Rocheleau stated that she is opposed to the expansion of the storage facility as she does not want more traffic going in and out at night. Ms. Mary Rocheleau stated that there are vehicles that should not be at the storage facility and when they leave the car lights on, they shine directly into her living room window. Ms. Mary Rocheleau stated the proposed storage buildings are too much for the residential neighborhood. Ms. Rocheleau believes there will be more traffic. Ms. Mary Rocheleau stated that this is not the place for this large of a storage facility.

Ms. Heilman stated that she lives on the south of Mr. Knaffle's storage units. Ms. Heilman stated that Mr. Knaffle purchased the property from her originally. Ms. Heilman stated Mr. Knaffle provides a contract to his clients that requires there to be no one in or out after dusk. Ms. Heilman stated that there are lights going in and out of the storage facility quite a bit and she has called Mr. Knaffle numerous times. Ms. Heilman stated that Mr. Knaffle gives approval to some clients to be there after dark. Ms. Heilman stated that the water is terrible and that Mr. Knaffle is supposed to maintain the fence. Ms. Heilman stated that her fence is falling apart. Ms. Heilman stated that her son found meth lab products in the woods before Mr. Knaffle put up the fence. Ms. Heilman stated that between the storage units there are lights that are coming and going all the time. Ms. Heilman explained that she believes that there are drug deals that are going on in between these units. Ms. Heilman stated that there are cars coming in all hours of the night and she told Mr. Knaffle about it and he doesn't care. Ms. Heilman stated that she told Mr. Knaffle to put a fence up to keep the people out after dark. Ms. Heilman stated that she can call and complain and by the time Mr. Knaffle gets there the people have left. Ms. Heilman asked if she should be calling Mr. Knaffle to complain or if she should be calling 911 to complain.

Ms. Marcia Rocheleau stated that in Mr. Knaffle's defense, water was an existing issue before he put in his storage facility. Ms. Marcia Rocheleau stated that this is the first time as a township supervisor that I have heard any of these concerns.

Mr. Socha noted that Mr. Knaffle can continue to operate his existing storage facility as he has in the past without getting a variance. Mr. Freese stated that is correct. Mr. Socha stated that the only reason Mr. Knaffle wanted to request a variance is to expand and more than double the size of his storage facility. Mr. Socha stated that he does not see a hardship and he only sees a personal gain. Mr. Socha questioned if Mr. Knaffle can live with what is existing for the storage facility and not expand any further. Mr. Socha stated he does not feel that Mr. Knaffle needs to increase the business. Mr. Socha suggested using the additional parcel as a greenbelt.

Mr. Knaffle stated that he is surprised by the comments regarding the fence. Mr. Knaffle stated that he knows that the fence is in poor condition but he has never been approached about repairing the fence. Mr. Knaffle stated that he paid for the fence. Mr. Knaffle stated that he plans to replace the fence this year. Mr. Knaffle stated that regarding garbage on Inverness Trail, there is the same problem on Levering Road. Mr. Knaffle stated that it doesn't matter where you go, there will be garbage. Mr. Knaffle stated that his business hours are different than daylight hours. Mr. Knaffle stated that he is trying to be courteous to the neighbors by saying that the hours of operation are daylight hours only. Mr. Knaffle provided a copy of his contract showing the note regarding access to all units is during daylight hours only. Mr. Knaffle stated that regarding traffic, there are days that there are only one or two cars at the storage facility.

Mr. Freese asked if there have been any complaints from the police. Mr. Knaffle stated that if there was a problem that the police would call him first. Mr. Knaffle explained that the police park in different locations in the county. Mr. Knaffle stated that he believes his storage facility was one of the locations for the police to park. Mr. Knaffle stated that another issue is that he gave the previous owners of this new property verbal approval for access through the storage units. Mr. Knaffle stated that was the only way they could access the property. Mr. Knaffle stated that the property owner had a fire pit and the light that the neighbors are referring to was probably coming from the previous owners.

Mr. Socha asked if the proposed expansion could be located on Mr. Knaffle's property on Levering Road, which is a class A county road. Mr. Knaffle stated that he owns 2 acres on Levering Road. Mr. Freese stated that is not material to this case that is being reviewed by the Zoning Board of Appeals.

Mr. Socha stated that Mr. Knaffle does not live by the storage facility and the information about the lights is not true.

Public comment closed.

Board held discussion. Mr. Moore stated that Mr. Knaffle can stay with what is existing. Mr. Moore stated that perhaps there is an error in the amendment, which lists only state trunklines and primary roads. Mr. Moore stated that there are many primary roads in the county that are dirt roads and the use of those roads is all residential and forestry/agriculture which is the same as these roads. Mr. Moore questioned the genesis of that amendment and stated that this is certainly a better road than a number of primary roads in the county. Mr. Moore stated that having storage nearby residences is

good and in the past he has rented a unit from a storage facility that was a mile from his house.

Mr. Freese stated that obviously one of the advantages of having facilities of that type is convenience. Mr. Freese stated that private storage is authorized in this district for each and every occupant. Mr. Freese stated indoor storage facilities are a commercial operation and are only allowed on a state trunkline or primary road and anywhere else is prohibited. Mr. Freese stated that any one of the private residences can put up a storage building in this district. Mr. Freese stated that any other business can put up an accessory storage building, but this particular usage is defined as indoor storage for a fee and Amendment #116 has forced it to be on a state trunkline or a county primary road. Mr. Freese stated that the regulation is designed to accommodate particular businesses and usages in the Agriculture and Forestry Management Zoning District and it recognizes the need for indoor storage. Mr. Freese stated the limitation to state trunklines or county primary roads could be to ensure better access or to try and force businesses of this type to locate in particular areas.

The Zoning Board of Appeals reviewed Findings of Fact and the Specific Findings of Fact under Section 23.5.3. The Zoning Board of Appeals agreed that 23.5.3.1, 23.5.3.3, 23.5.3.4 and 23.5.3.5 had been met but 23.5.3.2 had not been met. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.3. Motion carried unanimously.

Thomas Chastain - Requests a 30ft. front setback variance to construct a garage (14ft. x 20ft.) in a Lake and Stream Protection (P-LS) Zoning District. The property is located at 1351 Michigami Drive, Beaugrand Township, Section 23, parcel #041-023-100-013-00 and #041-B02-100-047-01. A 40ft. front setback and is required in the Lake and Stream Protection (P-LS) Zoning District

Mr. Lawson stated that Mr. Chastain is requesting a variance to allow a 30 ft. front setback variance to construct a garage in the Lake and Stream Protection Zoning District. Mr. Lawson stated that the property is located 1351 Michigami Drive in Beaugrand Township. Mr. Lawson stated that the subject parcel is a triangle shaped nonconforming lot of record which contains approximately .2 acres. Mr. Lawson stated that the lot is dissected by a creek with 91.6ft. on Michigami Drive. Mr. Lawson stated that a dimensional variance was previously granted by the ZBA to remove a mobile home which was in disrepair and to construct a 768 square foot single family home. Mr. Lawson stated that the applicant is seeking to construct a 280sf garage on the lot. Mr. Lawson stated that the applicant is requesting a variance to allow a garage within 10ft. of the front lot line where a 40ft. front setback is required from the creek. Mr. Lawson stated that aerial photos were provided showing the surrounding zoning is Lake and Stream Protection. Mr. Lawson stated noted that there were no public comments submitted regarding this request.

Mr. Chastain stated that this is a unique problem as Dynamite Creek flows through the right hand side and around the back of a property. Mr. Chastain stated that he came before the Zoning Board of Appeals in 2015 for a variance to construct a home. Mr. Chastain stated that the project has been completed and he has a gentleman who is interested in purchasing this parcel and one of the conditions was he'd like to put up a 14ft. x 20ft. garage. Mr. Chastain stated that he does believe that he qualifies for a hardship.

Mr. Freese asked for public comments. Ms. Susanger stated that she is the vice president of the Beaugrand Estates property homeowners association and she has a home across the road from Mr. Chastain's home and she believes it would be advantageous for the garage to be built as it would look nice as well as increase property values. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

6. A garage is considered an accessory use, permitted by right, for a private dwelling of this type.
7. The Department of Building Safety requires that 10ft. between the septic field and any permanent structure.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4.

Mr. Freese stated that a lesser variance would be needed if the garage maintains the minimum setback of 10ft. from the road right of way and 10ft. from the septic field. Mr. Freese stated that this should be included in the approval, but also it should not be any more than the variance requested. Mr. Moore stated that more room may be necessary so as not to drive over the drain field. Mr. Moore stated that as the garage is moved closer to the road, it limits the access to a second vehicle. Mr. Moore stated the applicant's proposed location allows parking between the garage and the road. Mr. Moore stated this would allow an emergency vehicle to park on the parcel instead of on the road. Mr. Moore stated that this is a narrow road. Mr. Moore stated his concerns regarding giving adequate space from the edge of a traveled road to a building regardless of the location of the right of way. Mr. Moore stated that he agrees that it would be simple enough to move the building a little more toward the road, but believes that there needs to be adequate space for safety purposes.

Board held discussion. Mr. Moore asked Mr. Chastain if he would accept a lesser variance. Mr. Chastain stated yes and noted that the road does widen and it is

on a curve. Mr. Chastain stated that additional parking would not be a problem. Mr. Freese stated that there is enough room for parking. Discussion was held regarding the location of the right of way. Mr. Lawson stated that this is a platted subdivision and the circle marker on the drawing should indicate the right way unless there were provisions in the deed or in the subdivision documents stating that it overlapped. Mr. Freese asked Mr. Chastain if he has any objections to a lesser variance. Mr. Chastain stated no. Mr. Freese stated that Mr. Chastain agrees in a location that meets the offset from the drain field of 10ft. and locate the garage as close to the road as possible and still meet the side setback requirement. Mr. Freese stated that whatever dimension the variance calls for at that point, it's going to be less than what is advertised. Mr. Freese stated that by moving the garage closer to the road the distance to Dynamite Creek is increased thereby decreasing the front setback variance requested.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to approve the variance request with the condition that the garage be in a location that meets the offset from the drain field of 10ft. and locate the garage as close to the road as possible and still meet the side setback requirement which results in a variance that will be less than the front setback variance requested, based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

Mr. Moore stated that he would be more comfortable with the front setback being called a waterfront setback. Mr. Moore stated that he would be more comfortable with the back setback being called a road setback. Discussion was held.

Mr. Freese stated that regarding the indoor storage problem created by the change to the regulation, this is not the first time we've had a problem of this type. Mr. Freese stated that it has been circumvented by several means in the past. Mr. Freese stated that a previous indoor storage facility (Inverness Dairy) did not meet the road requirements and the applicant applied for a conditional rezoning to Commercial which eliminated the road requirement and also eliminated the requirement that is inherent in the use of indoor storage facilities in the Agriculture and Forestry Management Zoning District. Mr. Freese stated that this storage facility is basically an open indoor storage facility, but it is in a Commercial Development Zoning District now. Mr. Freese stated that there is a large parcel on a county road just north of Wing Road but also borders Straits Highway. Mr. Freese stated that the problem of the location on a state highway was solved by changing the address from Wing Road to Straits Highway. Mr. Freese stated that the change in the regulation has caused problems for two cases in the last year that resulted from the change in the regulation requiring location on specific highways and the cases had to be resolved in another manner. Mr. Freese stated that this raises the question whether the amendment to the regulation is really necessary. Mr. Freese stated that he plans on bringing this issue up to the Planning Commission to see if the reason for the change in the regulation was to ensure that a storage facility of this type was on an all weather hard surface road. Mr. Freese noted that if this is the reasoning, then it is too restrictive as there are hard surfaced all-weather roads that are not county primary roads or state trunk lines. Mr. Freese stated that if the objective is really to force this type of activity into certain areas in a district then it should be stated that way. Mr. Freese stated he will discuss this issue with the Planning Commission at the next meeting. Mr. Freese stated that Mr. Knaffle also has the right to come back in and request a conditional rezoning to Commercial Development and the restrictions would not apply.

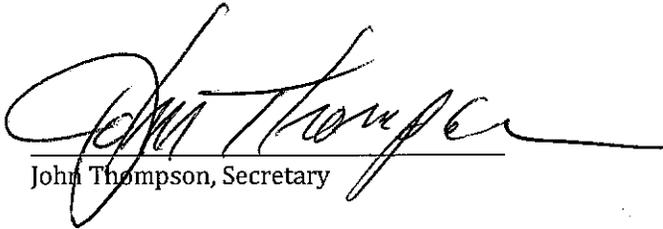
PUBLIC COMMENTS

Ms. Rocheleau asked which standards were not met in regards to Mr. Knaffle's request. Mr. Moore reviewed which standards were not met. Ms. Rocheleau stated that the other suggestion is spot zoning. Mr. Lawson stated that it is not considered spot zoning because the conditions are specific to the request and not all rights or uses from that zoning district are permitted. Discussion was held. Mr. Muscott asked if a conditional rezoning would be reviewed by the Board of Commissioners. Mr. Muscott asked if public comments would be received by the Board of Commissioners for a conditional rezoning request. Mr. Freese stated that the conditional rezoning application would be reviewed by the Planning Commission and the Planning Commission's recommendation is reviewed by the Board of Commissioners and either accepted or deleted. Mr. Freese stated that the neighbors will be able to make comments to the Planning Commission and the Board of Commissioners. Discussion was held.

Mr. Muscott stated that the first week in April the Emmet County Planning Commission will be reviewing 2 PUD applications. Mr. Muscott stated that legal counsel suggests that the Board of Commissioners should not be involved in the PUD review. Mr. Muscott stated that Emmet County Board of Commissioners are involved in the PUD approval process. Mr. Muscott explained the types of PUD application that will be reviewed by the Emmet County Planning Commission. Discussion was held.

ADIURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 8:31pm.



John Thompson, Secretary



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Consideration of a rezoning application submitted by Ruth Wolf to rezone property from Agriculture and Forestry Management (M-AF) to Residential Development (D-RS).

Introduction:

Section 24.2 of the Cheboygan County Zoning Ordinance #200 provides for the procedure required for review and processing of zoning amendments, including those for rezoning applications. Rezoning applications require a public hearing to be held by the Planning Commission, public notice requirements and transmitting the Planning Commission's recommendation to the Board of Commissioners.

Included with this summary report are the following documents that create the official record for the rezoning application:

- The rezoning application;
- Staff report;
- Findings of Fact and findings under each of the 10 rezoning factors by the Planning Commission, including the final decision/recommendation;
- Minutes of the January 16, 2019 Planning Commission meeting; and
- Zoning Ordinance Amendment #152 document.

Summary:

The applicant has requested rezoning that portion of the subject property located at 4359 Wilson Rd. in Tuscarora Township zoned Agriculture and Forestry Management (M-AF) to Residential Development (D-RS) in order to facilitate the creation of a dimensionally conforming lot.

The respective Permitted and Special Uses for the current M-AF zoning and proposed D-RS zoning district are included in the staff report. The staff report also provides analysis of site conditions, neighboring properties and consistency with the County and Tuscarora Township Master Plans.

The Planning Commission held a public hearing regarding the rezoning application on January 16, 2019, and determined that the rezoning request is reasonable given support by the County and Tuscarora Township Master Plans and Future Land Use Maps. The Planning Commission also determined that the rezoning as proposed is consistent with area zoning and land uses.

The Planning Commission developed General Findings and Findings of Fact relative to the 10 rezoning factors, and voted unanimously to forward a recommendation of approval to the Board of Commissioners.

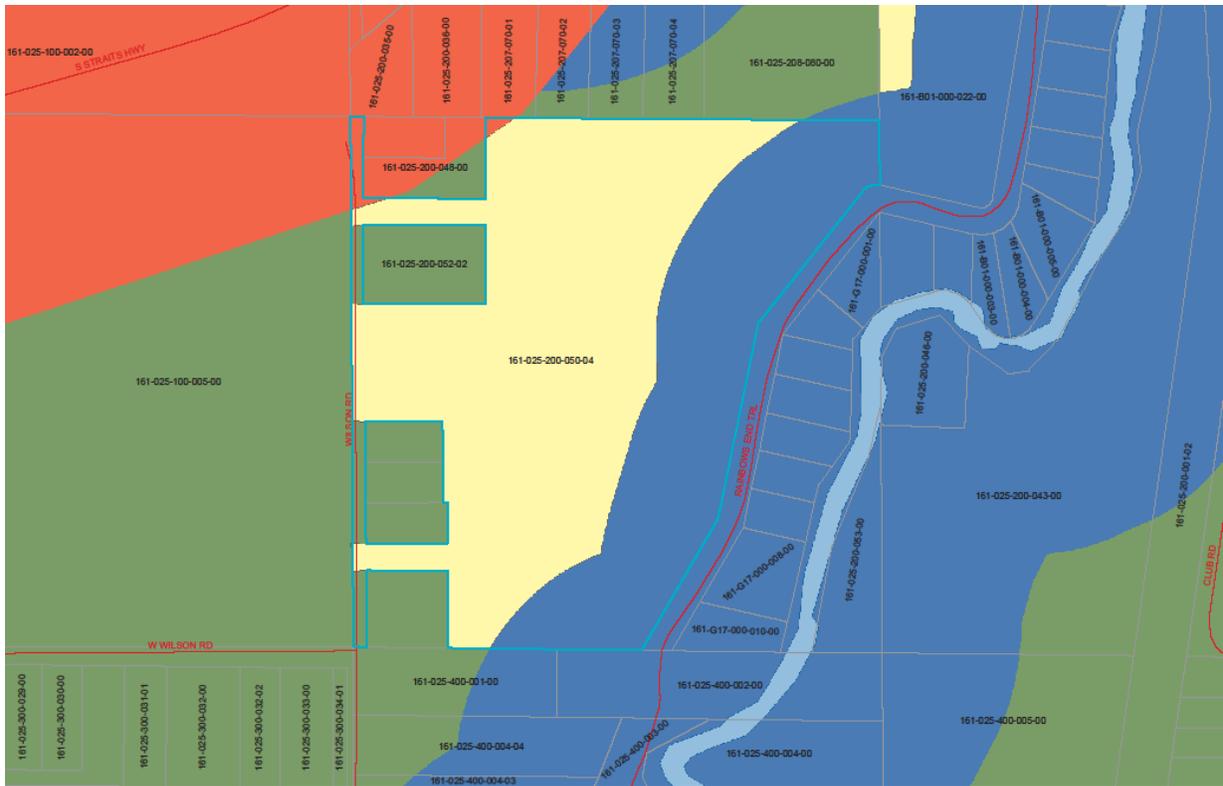
Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #152 via the following motion: Motion by _____, second by _____, to adopt Zoning Ordinance Amendment #152 to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in

connection with its consideration of the rezoning request, and to adopt as its own the findings made by the Planning Commission at its meeting on January 16, 2019 on the rezoning factors considered by the Planning Commission regarding the rezoning application.

Prepared by: Michael Turisk

Department: Planning and Zoning



Map depicting the property after rezoning to Residential Development (D-RS) shown in yellow

Section 2 -- Severability

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 3 -- Effective Date

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: John Wallace

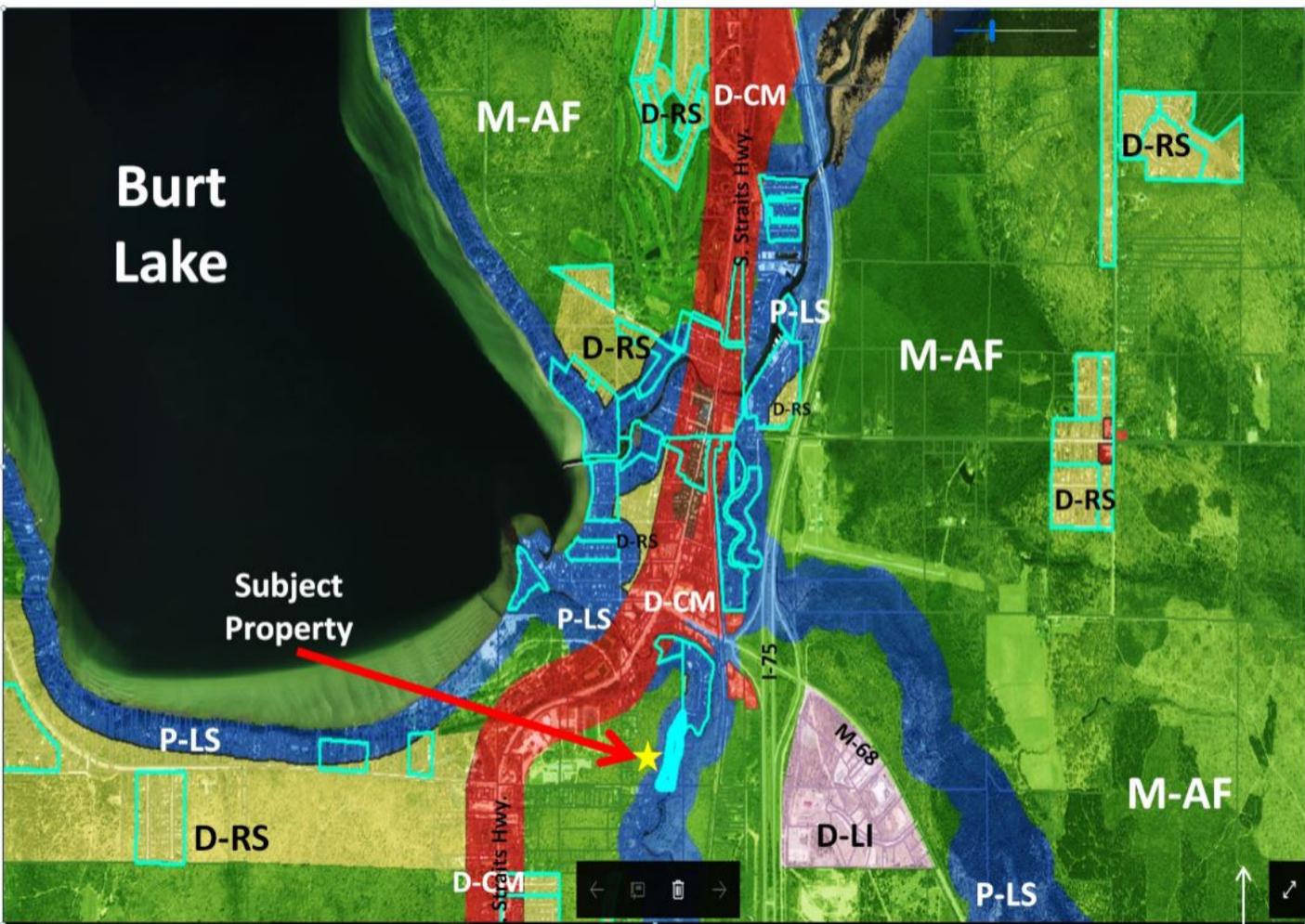
Its: Chairperson

By: Karen L. Brewster

Its: Clerk

Burt Lake

Subject Property





CHEBOYGAN COUNTY PLANNING AND ZONING DEPARTMENT

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8485 ■ FAX: (231)627-3646
www.cheboygancounty.net/planning/

MEMORANDUM

Date: January 10, 2019

To: Cheboygan County Planning Commission

From: Michael Turisk, Planning Director

Re: Application to rezone property in Tuscarora Township from Agriculture and Forestry Management (M-AF) to Residential Development (D-RS).

1. **Request:**

The applicant has requested rezoning that portion of the subject property located at 4359 Wilson Rd. in Tuscarora Township zoned Agriculture and Forestry Management (M-AF) to Residential Development (D-RS) in order to facilitate a dimensionally conforming lot split.

2. **Surrounding Zoning:**

North: Agriculture and Forestry Management (M-AF); Lake and Stream Protection (P-LS); Commercial Development (D-CM) particularly nearer to M-27; a comparatively small portion of Residential Development (D-RS) zoning exists to the northeast.

East: Lake and Stream Protection (P-LS)

South: Agriculture and Forestry Management (M-AF); Lake and Stream Protection (P-LS)

West: Agriculture and Forestry Management (M-AF); Commercial Development (D-CM) nearer to M-27.

3. **Surrounding Land Uses:**

Medium-density residential land uses, particularly along Wilson Rd., but also to the east and proximate to the Sturgeon River. The Inland Lakes High School and associated property are to the west. Parkey's Taxidermy is to the south. Commercial land uses exist to the north and proximate to South Straits Hwy.

4. **Background:**

The subject property includes a single-family dwelling, a "cabin" and several accessory storage structures. This rezoning application is in part the result of the Zoning Board of Appeals (ZBA) denial of a dimensional variance application on August 18, 2018 whereby the applicant requested the creation of a non-conforming lot with regards to M-AF minimum lot width (100-ft.) and lot size (one-acre) standards. (The variance requests intended to reestablish a previous 100-ft. x 200-ft. lot configuration [created circa 1976] of a former property that is now part of the parent parcel). In order to help achieve the applicant's goal, the ZBA recommended submitting a request to rezone (*see Exhibit 8*).

The applicant has indicated the intent of this rezoning request is to split property from the parent parcel so as to meet minimum dimensional site development standards, as the minimum dimensional standards in the D-RS districts are smaller in comparison to the M-AF districts.

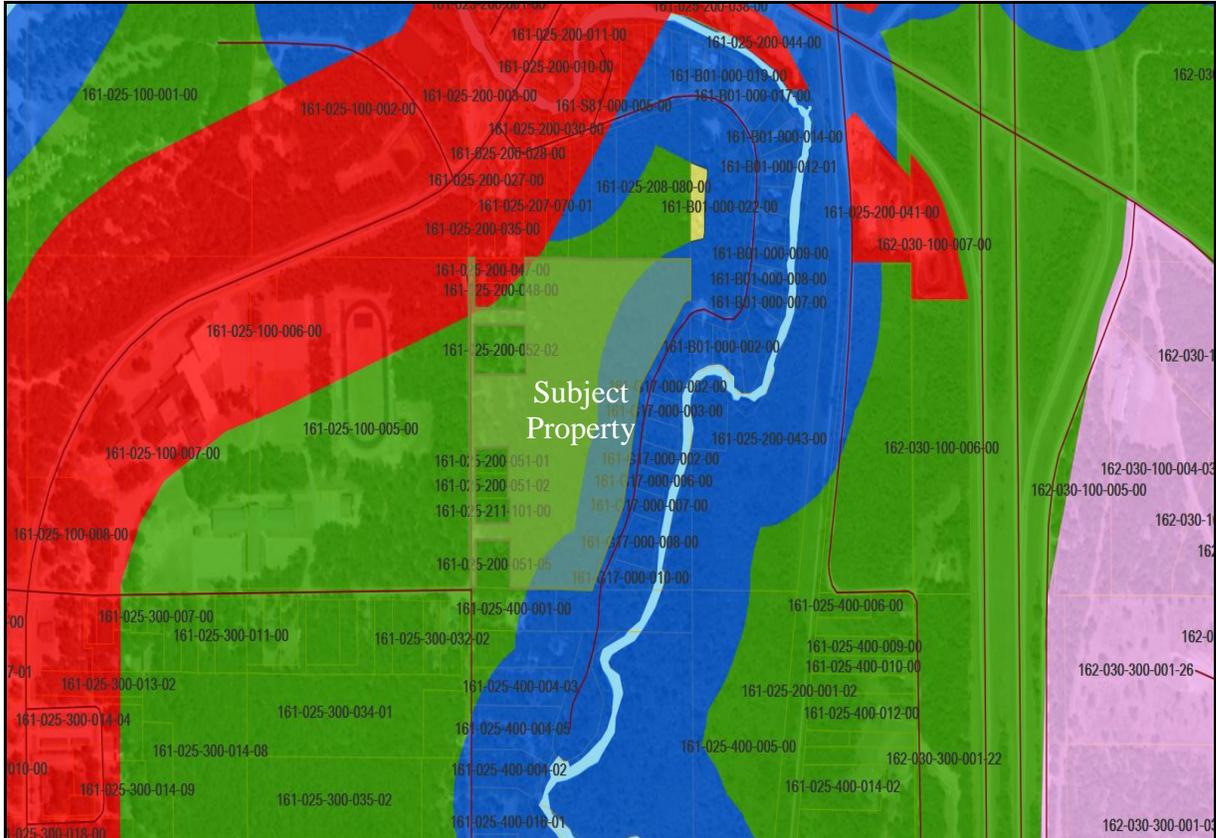


Figure 1. Location of subject property at center located at 4359 Wilson Rd., Tuscarora Twp.

5. Consistency with Cheboygan County Master Plan/Tuscarora Township Master Plan:

The *Cheboygan County Master Plan* indicates that the subject area is Residential. These are areas intended to be comparatively restrictive regarding land use by focusing on residential uses and appropriate accessory uses. Typical residential development includes platted subdivisions, site condominiums or smaller parcel splits with comparatively few intense land uses permitted.

In Michigan, Townships have the authority to conduct planning and zoning activities. Tuscarora Township has an adopted Master Plan and Future Land Use Map (2012). According to Michigan statute, zoning must be based on a plan in order to be legally valid. The Cheboygan County Master Plan recommends that the Township’s Master Plan be used for land use decision-making in the Township, including the most recently adopted Future Land Use Map (that should take the place of more general recommendations developed for the County). However, Tuscarora Township has not adopted a township-specific zoning ordinance and therefore County zoning is applicable.

The Township’s Future Land Use Map designates the subject area as Single Family Residential and the Plan itself encourages single-family homes that are compatible with agricultural uses and the rural character of the Agriculture and Forestry Management zoning district.

The comparatively small properties adjacent to the east of the subject property lie within the Gibson's Sturgeon River and Ray Billmeyer's Sturgeon River Subdivisions. (Note that Section 3.8.2. of the Zoning Ordinance indicates that unless specified otherwise, all platted subdivisions in the jurisdiction of Cheboygan County Ordinance No. 200 are zoned Residential Development).

The area in which the subject property is located is largely characterized by medium-density residential development. Relatively high-density (lot size less than one-acre) residential development is encouraged in and around Indian River, while medium-density residential development (minimum one-acre lots) are encouraged in the outlying areas such as north of Indian River and areas along Burt Lake.

This rezoning request is suggested *not* to constitute a "spot zoning" (small areas or spots of different zoning districts that otherwise have large contiguous areas of the same zoning). To be considered a spot zone, the subject property typically must meet the following criteria:

1. The area is small compared to districts surrounding the parcel in question.
2. The spot zone would confer a special benefit on the individual property owner not commonly enjoyed by the owners of similar property.
3. The existence of the spot zone conflicts with the policies in the text of the master plan and the future land use map.
4. The new district allows land uses inconsistent with those allowed in the vicinity.

The character of development in the immediate area of the subject parcel is largely residential, and the new Residential Development district would be more restrictive in terms of permitted uses, thus providing a measure of protection for other nearby residential uses.

6. Public Comments:

Staff received calls on January 10, 2019 from the Department of Natural Resources (DNR) and the Tuscarora Township Supervisor conveying "no concerns."

7. Comparisons of Permitted and Special Uses:

Permitted Uses in the Residential Development (D-RS) zoning districts (proposed zoning):

- 4.2.1. Single Family Dwellings and Two Family Dwellings
- 4.2.2. Gardening.
- 4.2.3. Existing farms and agricultural uses.
- 4.2.6. Home occupations subject to the limitations as defined.
- 4.2.7. Office or studio of a physician, dentist or other professional person residing on the premises.
- 4.2.8. Essential public utility services, excluding buildings and regulator stations.
- 4.2.10. State licensed residential facilities (6 or less persons).
- 4.2.11. Private storage buildings, subject to the requirements of Section 17.23.

Uses Requiring Special Land Use Permits in the Residential Development (D-RS) zoning districts:

- 4.3.2. Nurseries and day care centers for children.
- 4.3.3. Assisted Living Center (
- 4.3.4. Multi-family housing.
- 4.3.5. Patio homes, townhouses, apartment buildings, condominiums.
- 4.3.6. Parks, playgrounds, golf courses, and other recreational facilities.

- 4.3.7. Cemeteries.
- 4.3.8. Essential public utility service buildings, or gas or electric regulator stations or buildings (excluding public works garages and storage yards).
- 4.3.9. Private non-commercial recreation camps.
- 4.3.11. Marinas.
- 4.3.12. Assembly, Educational or Social Event Facilities
- 4.3.13 Planned Projects subject to provisions of Section 17.28

Permitted Uses in the Agriculture and Forestry Management (M-AF) zoning districts (current zoning):

- 9.2.1. Single Family Dwellings and Two Family Dwellings
- 9.2.2. Commercial Farm Buildings.
- 9.2.3. Commercial Farms.
- 9.2.4. Greenhouses and nurseries.
- 9.2.5. Markets for the sale of products grown or produced upon the premises together with incidental products related thereto not grown or produced upon the premises but which are an unsubstantial part of said business.
- 9.2.6. Home occupations as defined in this ordinance.
- 9.2.7. Essential services.
- 9.2.8. Cemeteries.
- 9.2.9. Private aircraft landing strips.
- 9.2.11. Tree farms, forest production and forest harvesting operations including portable sawmills, log storage yards and related activities.
- 9.2.12. Hunting grounds, fishing sites and wildlife preserves.
- 9.2.13. Private hunting and fishing cabins.
- 9.2.14. Private Storage Buildings, Private Storage/ Workshop Buildings and Agricultural/Private Storage/Workshop Buildings
- 9.2.15 Hobby Farm Buildings.
- 9.2.16 Hobby Farms.

Uses Requiring Special Land Use Permits in the Agriculture and Forestry Management (M-AF) zoning districts:

- 9.3.2. Automobile repair and service and gasoline stations.
- 9.3.3. Assembly, educational or social event facilities.
- 9.3.4. Public parks and recreational areas, playgrounds and campgrounds.
- 9.3.5. Bar and Restaurant.
- 9.3.6. Commercial Hunting and fishing cabins.
- 9.3.7. Golf courses, country clubs and sportsmen's' associations or clubs.
- 9.3.8. Grocery and party stores.
- 9.3.9. Resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities.
- 9.3.10. Slaughter houses and meat packing plants.
- 9.3.11. Travel trailer courts, tenting areas and general camping grounds.
- 9.3.12. Public airports and landing fields, with appurtenant facilities.
- 9.3.13. Non-essential public utility and service buildings.
- 9.3.14. Adult Daycare Center, Assisted Living Center or Health Care Living Center.
- 9.3.15. Animal feedlots or piggeries.
- 9.3.16. Earth removal, quarrying, gravel processing, mining and related mineral extraction businesses.
- 9.3.17. Commercial kennels, pet shops, and veterinary hospitals according to Section 17.16.
- 9.3.18. Junk yards, salvage yards and waste disposal sites.

- 9.3.19. Commercial composting.
- 9.3.20. Contractor's Yards, provided all of the following requirements are met:
 - 9.3.20.1. Minimum 10 acre parcel.
 - 9.3.20.2. Minimum 330' of road frontage / lot width.
 - 9.3.20.3. Minimum Setbacks: 100' front; 75' side; 100' rear.
 - 9.3.20.4. All related equipment and materials must be stored within an enclosed building, not to exceed 5,000 square feet, or screened from view from public or private roads and adjoining properties under different ownership behind a wooden fence or greenbelt.
 - 9.3.20.5. Buildings and uses permitted herein shall only be approved for parcels occupied by the parcel owner and which shall contain the owner's primary residence.
- 9.3.21. Public and private wind generation and anemometer towers.
- 9.3.22. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.
- 9.3.23 Child Caring Institutions, subject to the requirements of Section 17.24.
- 9.3.24 Indoor Storage Facilities, subject to requirements of section 17.27.1.
- 9.3.25 Planned Projects subject to provisions of Section 17.28.

8. Comparisons of Site Development Standards:

Site Development Standards	M-AF (current)	D-RS (proposed)
Minimum Lot Area	one-acre	12,000 sq.-ft.
Minimum Lot Width	150-ft.	75-ft.
Minimum Front Setback	50-ft.	30-ft.
Minimum Side Setback	10-ft.	8-ft.
Minimum Rear Setback	30-ft.	12-ft.

CHEBOYGAN COUNTY PLANNING COMMISSION

Ruth Wolf
Rezoning

Applicant: Ruth Wolf
4359 Wilson Rd.
Indian River, MI 49749

Owners: Ruth Wolf
4359 Wilson Rd.
Indian River, MI 49749

Parcel: Section 25, Tuscarora Township
Parcel No. 161-025-200-050-04

Hearing Date: Wednesday, January 16, 2019 at 7:00 p.m.

PROPERTY DESCRIPTION

The property of Owners is described more fully as: Situated in the Township of Tuscarora, County of Cheboygan and State of Michigan.

COM CEN 1/4 COR SEC 25, T35N,R3W; TH S 87D 53M 30S E 33FT TO ELY R/W CO RD; TH N 1D 47M 30S E ALG SD R/W 554.90FT TO POB; TH N 1D 47M 30S E 100FT; TH S 87D 59M 40S E 200FT; TH S 1D 47M 30S W 100FT; TH N 87D 59M 40S W 200FT TO POB. **AND** BEG 333FT E OF NW COR SW1/4 OF NE1/4; TH S 200FT; TH W 300FT; TH S 66FT; TH E 190FT; TH S 196FT; TH W 190FT; TH S 200FT; TH E 200FT; TH S 100FT; TH W 10FT; TH S 200FT; TH E 10FT; TH S 100FT; TH W 200FT; TH S 66FT; TH E 200 FT; TH S 189.26FT; TH E ON 1/4 LI TO WLY LI OF GIBSON'S STURGEON RIVER SUB; TH NELY ON WLY LI SD SUB TO E 1/8 LI; TH N TO NE COR OF SW1/4 OF NE1/4; TH W ON N 1/8 LI TO POB. *EXC: COM AT A PTE 854.37FT N 1D 47M 30S E & 223FT S 87D 59M 40S E FROM CEN POST; TH N 1D 47M 30S E 196FT; TH S 87D 59M 40S E 110FT ALG S LI OF A 66FT WIDE EASEMENT; TH S 1D 47M 30S W 196FT; TH N 87D 59M 40S W 110FT TO POB, PT OF SW1/4 OF NE1/4. COMBINED ON 08/22/2007 FROM 161-025-200-050-03 & 161-025-200-052-00; 941/640;1266/295

Hereinafter referred to as the "Property."

APPLICATION

The Applicant seeks approval for rezoning, requesting the following:

1. Rezone that portion of the subject parcel currently zoned M-AF (Agricultural and Forestry Management) to D-RS (Residential Development).

The Planning Commission having considered the Application, the Planning Commission having heard the statements of the Applicant, the Planning Commission having considered letters submitted by members of the public and comments by members of the public and written evidence and Exhibits on the record, and the Planning Commission having reached a decision on this matter, states as follows:

GENERAL FINDINGS OF FACT

1. The Planning Commission finds that the applicant proposes rezoning of certain real property in the application from Agricultural and Forest Management (M-AF) to Residential Development (D-RS). (See Exhibits 3 and 15)
2. The Planning Commission finds that the application is made by Ruth Wolf (See Exhibit 3).
3. The Planning Commission finds that the legal description of the property at issue, including the proposed property to be rezoned, is attached to the application (noted above).
4. The Planning Commission finds that the Tuscarora Township Master Plan and Future Land Use Map designates the area for the proposed rezoning as being offered as Single Family Residential. (See Exhibit 6)
5. The Planning Commission finds that the parcels to the north are zoned Agriculture and Forestry Management (M-AF), Lake and Stream Protection (P-LS) and Commercial Development (D-CM). Furthermore, the parcels to the east are zoned Lake and Stream Protection (P-LS), the parcels to the south are zoned Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS), and the parcels to the west are zoned Agriculture and Forestry Management (M-AF) and Commercial Development (D-CM). (See Exhibit 5)
6. The Planning Commission finds that the parcel is located in the general vicinity of property Zoned Residential Development and with existing residential principal uses. (See Exhibits 5 and 15)

REZONING FACTORS

1. **Is the proposed rezoning reasonably consistent with surrounding uses?**
 - A. The Planning Commission finds that the subject property is an area that has D-RS Residential Development zoning and residential land uses, such that rezoning the subject property as proposed to D-RS would not result in an isolated, detached area of land rezoned to D-RS. (See Exhibits 5 and 15)
 - B. The Planning Commission finds that based upon the information provided in the staff report and the Tuscarora Township Future Land Use Map, the subject property is in the Single Family Residential land use category. (See Exhibits 6 and 7).
 - C. The Planning Commission finds that upon review of the specific nature of the property that the rezoning would not create a negative impact on surrounding property. (See Exhibit 15)

This standard has been met.

2. **Will there be an adverse physical impact on surrounding properties?**
- A. The Planning Commission finds that there is no evidence that the rezoning as proposed would result in adverse physical impact on surrounding properties as residential uses exist in the area. Activities that could occur if the property is rezoned would be more restrictive and likely would not physically disturb surrounding properties. (See Exhibit 15)
 - B. The Planning Commission finds that, per the adopted Tuscarora Township Master Plan, the future land use categories for surrounding properties may very well better describe the desired future land use on any given parcel, there is support that this proposed rezoning would allow land uses which would be compatible with surrounding properties and meet the County's and Township's land use goals. (See Exhibits 6, 7 and 15)

This standard has been met.

3. **Will there be an adverse effect on property values in the adjacent area?**
- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document or study that shows that if the rezoning as proposed is granted, there would be an adverse effect on property values in the area.

This standard has been met.

4. **Have there been changes in land use or other conditions in the immediate area or in the community in general that justify rezoning?**
- A. The Planning Commission finds that there have not been changes in land use, character or other conditions in the immediate area or in the community in general.

This standard has not been met.

5. **Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?**
- A. The Planning Commission finds that there is no evidence that the rezoning as proposed would deter the improvement or development of adjacent property in accordance with existing regulations, much less future land use plans as proposed in the Tuscarora Township Master Plan and Future Land Use Map. (See Exhibits 6 and 7)

This standard has been met.

6. **Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?**
- A. The Planning Commission finds that if the subject property is rezoned as proposed, it would be in a general area with some measure of residential zoning and residential uses. As such, the proposed rezoning does not create a special privilege nor result in spot zoning. (See Exhibits 5 and 15)

This standard has been met.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds that the property proposed for rezoning is currently zoned Agriculture and Forestry Management (M-AF) and thus permits residential land uses. However, the Planning Commission finds that given Tuscarora Township's Master Plan and Future Land Use Map, rezoning as proposed would be more in line with uses allowed under the future land use designation for the area. (See Exhibits 6 and 7)

This standard has been met.

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that Tuscarora Township's Master Plan and Future Land Use Map depicts the future use of the property as being in the Single Family Residential category. (See Exhibits 6 and 7)
- B. The Planning Commission finds that, per the adopted Tuscarora Township Master Plan and Future Land Use Map, the future land use categories for surrounding properties may very well better describe the desired future land use on any given parcel and that there is support in the County and Township Master Plans for this proposed rezoning that would allow land uses compatible with surrounding properties and meet County and Township land use goals. (See Exhibits 6 and 7)

This standard has been met.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that the property is or will be served by adequate public and private facilities by the applicant considering the type of uses which may be permitted on the property.

This standard has been met.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

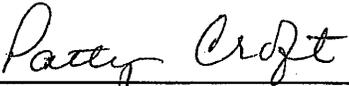
- A. The Planning Commission finds that the subject property, if rezoned, would provide for maximum utilization for residential land uses.

This standard has been met.

DECISION

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to approve the rezoning request based on the General Findings and the Rezoning Factors and to forward to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

DATE DECISION AND ORDER ADOPTED
January 16, 2019



Chair, Patty Croft



Secretary, Charles Freese



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 16, 2019 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk
- ABSENT:** Churchill
- STAFF:** Mike Turisk
- GUESTS:** Roberta Matelski, Eric Boyd, Gil Archambo, Carl Muscott, Roger Jacobs, Russell Crawford, Cheryl Crawford, Elyn Kallio, Ed Delana, Calvin Lewis, Gary Lewis, Max Grubinski, Dennis Lafrinere, Maureen Lafrinere, Bill Carver, Dana Carver, Martha Young, Gary Young, Cal Gouine, Ruth Wolf, Dian Praither, Charles Maziasz, Bob Lyon, Donna Keene, Chris Keene, Brad Forester, Colleen Davis, Mike Peltier, Jeff Jocks, John Moore, Marcia Rocheleau, Karen Johnson

The meeting was called to order by Chairperson Croft at 7:00pm.

Ms. Croft explained that due to the number of people attending the meeting the public hearing would have to be held at another venue to accommodate the public. Many audience members offered to step out of the meeting room to allow the meeting to continue. Ms. Croft stated that legal counsel has requested that she inform the public that by leaving the meeting they are waiving their rights to participate in the public hearing. Ms. Croft stated that she will need the names of the people who are leaving the meeting.

An audience member asked if the administrative search warrant will not be heard tonight and if this is true, it may alleviate the number of people attending the meeting. Mr. Graham stated that the administrative search warrant will not be in the solar amendment and he would like to address this issue at this time. Mr. Graham stated that there are a lot of misconceptions. Mr. Graham stated that the police cannot go into a house to search without consent or a search warrant. Mr. Graham stated that the police need a search warrant from the court if they do not receive consent because of the Fourth Amendment. Mr. Graham explained how a search warrant is obtained. Mr. Graham stated that a government employee’s right to search/inspect private property is limited, subject to the protections of the Fourth Amendment. Mr. Graham stated that the proposed amendment language puts into the zoning ordinance the recognition of the constitutional rights that everyone is entitled to under the Fourth Amendment. Mr. Graham stated that that if the zoning officials want to inspect your property for a potential violation he will need your permission or ask the court for an administrative search warrant. Mr. Graham stated that in such a situation a zoning official would be requesting an administrative search warrant and he is not looking for evidence of a crime. An audience member asked if they will have to search for a specific item. Mr. Graham stated yes. The audience member asked if it is for a broad search of the property. Mr. Graham stated no. The audience member asked what does this have to do with zoning. Mr. Graham stated that there could be a zoning violation such as a garage not meeting the side setback requirement. Mr. Graham stated that the proposed language reflects the current law and protects private property rights. Mr. Maziasz asked why this language is being included in the Zoning Ordinance if it can already be done. Mr. Graham stated that it reminds the governmental official that he has the right to inspect and that it is limited by the Fourth Amendment. An audience member asked if the administrative search warrant is an open ended search warrant or is it specific to an individual case. Mr. Graham stated that it is specific to an individual case and it would have to be reviewed by the court to determine if there is sufficient reason to have a government official conduct the inspection. The audience member asked why does this need to be amended since there is precedence. Mr. Graham stated that the purpose of including this language is to remind the government official that he has the right to inspect and that it is limited by the Fourth Amendment.

Ms. Croft stated that due to capacity issues the Planning Commission will not be able to address the solar power amendment. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to table the public hearing for the solar power amendment. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Mr. Graham stated that this amendment will not contain the administrative search warrant provision as part of the public hearing. Mr. Graham stated that the administrative search warrant provision can be addressed at a future meeting. Mr.

Graham explained that audience members can stay and comment during the public hearing tonight for the solar amendment. Discussion was held. Ms. Croft stated that audience members that leave the meeting are voluntarily agreeing to not participate in the discussion.

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to withdraw the motion to table the public hearing for the solar power amendment. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The November 7, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The December 19, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

The January 2, 2019 Planning Commission minutes were presented. **Motion** by Mr. Jazdzyk, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

Ruth Wolf – Requests a rezoning from Agriculture and Forestry Management (M-AF) to Residential Development (D-RS). The subject property is located in Tuscarora Township, addressed as 4359 Wilson Rd., Section 25, Parcel #161-025-200-050-04 .

Mr. Turisk reviewed the background information contained in the staff report covering the application. Mr. Turisk explained that the Zoning Board of Appeals tabled a request for variance. Mr. Turisk explained that the Zoning Board of Appeals suggested the applicant request that the property be rezoned to Residential Development. Mr. Turisk stated that the Residential Development zoning district has less stringent site development standards (minimum lot size and minimum lot width).

Ms. Croft asked for public comments. Mr. Muscott stated he attended the Zoning Board of Appeals meeting where Ms. Wolf's request was reviewed and he agreed with Mr. Freese that this parcel should be rezoned. Mr. Muscott stated that Mr. Freese suggested the ½ acre lots in this area also be included in the rezoning. Mr. Muscott stated his concern that these lots were not included in the rezoning request. Mr. Muscott stated that the Residential Development zoning district is not less restrictive as there are more restrictions. Mr. Muscott stated that the Residential District does allow for smaller lots.

Ms. Keene stated she believes this parcel should remain Agriculture and Forestry Management.

Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to approve the rezoning request based on the General Findings and the 10 Rezoning Factors and to forward to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdzyk), 0 Nays, 1 Absent (Churchill)

Cheboygan County Planning Commission - The proposed ordinance amends the Cheboygan County Zoning Ordinance No. 200 to permit solar energy systems as land uses within the county.

Mr. Turisk stated this proposed amendment regards solar energy ranging from small scale residential to utility scale solar farms. Mr. Turisk stated that this effort has been ongoing for several months. Mr. Turisk explained that the amendment includes definitions that identify Level I, II, and III Solar Energy Systems and respective permit review processes and application and development requirements. Mr. Turisk explained that the amendment distinguishes between Level 1, Level 2 and Level 3 Solar Energy Systems and identifies specific information and the degree of detail required for application

submittals. Mr. Turisk explained that the amendment requires a decommissioning plan and adequate reclamation for Level 3 facilities.

Mr. Kavanaugh stated that this is not the first draft of the solar amendment as the Planning Commission has been working on this for months. Mr. Kavanaugh stated that this is the final draft after receiving comments from solar representatives and the public.

Ms. Croft asked for public comments.

Mr. Muscott thanked Mr. Freese for his work on the solar amendment. Mr. Muscott stated that in the Planning Commission packet there are comments from Orion Renewable Energy requesting changes to the amendment. Mr. Muscott referred to paragraph B on page 7 and questioned if a special use permit should be required as this may be intrusive for a parcel that is only 0.765 acres. Mr. Muscott stated that a Level 1 system may not be allowed or may be modified by the Michigan Building Code.

Mr. Boyd stated his concerns regarding the required berms for Level 3 systems being below road grade.

Mr. Jocks stated that he is an attorney from Traverse City and is speaking on behalf of Orion Renewable Energy. Mr. Jocks thanked the Planning Commission for their work on this amendment and for understanding the public needs. Mr. Jocks stated that he believes that delaying the meeting in November was appropriate. Mr. Jocks reviewed suggested changes to the proposed amendment from Peter Moritzburke's letter dated November 19, 20188 (see attachment A).

Ms. Carver stated she understands the rules for corporations, but questioned why there are rules for private property.

Ms. Davis asked if there is a particular location where this will take place. Mr. Freese stated that this is a regulation for the county and not a specific location.

Public comment closed.

The Planning Commission agreed to make the following changes after reviewing Orion Renewable Energy Group's suggested changes (see attachment A):

- Section 2.2, Electrical Energy Storage System – Use suggested text
- Section 2.2, Generation Station Step-Up Transformer Facility – delete “138KV, 230V or 345KV”
- Section 17.30.2 – Use suggested text
- Section 17.30.3-4A – Use suggested text
- Section 17.30.3-4B – Use suggested text
- Section 17.30.3-4E – Use suggested text
- Section 17.30.3-4G – Change to “At the time of zoning permit application submittal detailed engineering drawings shall be provided to include standard drawings of the structural components of the solar farm and any electrical storage system in support of the Level 3 SES-PV System, demonstrate compliance with the approval standards of this ordinance. Drawings and engineering calculations shall be certified by a registered engineer licensed to practice in the State of Michigan.
- Section 17.30.3-4H(i) – Use suggested text
- Section 17.30.3-4H(ii) – Use suggested text
- Section 17.30.3-4I – Use suggested text
- Section 17.30.3-4J – Use suggested text
- Section 17.30.4-1 – Add “within 15 business days”
- Section 17.30.6.C-B(iii, v and vi) – Add “Existing vegetation may be allowed to remain wherever it is present.”
- Section 17.30.6.C-D- Add “Existing vegetation may be allowed to remain wherever it is present.”
- Section 17.30.6.C-E – Use suggested text

Discussion was held regarding setbacks being measured from the edge of the right of way or from the center of the road. Mr. Graham stated that all references to “building permit” are to be changed to “zoning permit”.

Discussion was held regarding berms for Level 3 systems being below road grade. The Planning Commission agreed to include “The screening across from dwellings will have to be 8ft. above road grade.”

Mr. Borowicz referred to 17.30.6.C-D(i) and suggested revising this section, "Evergreen coniferous trees and or berms or a combination of the two shall be the only acceptable methods of screening....". Discussion was held.

An audience member stated he is in favor of this because you should be able to do what you want with private property but he does not want to see something similar to what happened in North Carolina. The audience member stated it cost \$5 million to put the wind farm in and when it didn't work out it cost the neighbor \$10 million to remove it. The audience member doesn't want to be required to cover any costs to remove it.

Discussion was held regarding this amendment being on the next Planning Commission agenda.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk stated that Jennifer Merk has been hired as the Planner. Mr. Turisk stated that she will be attending the February 6, 2019 Planning Commission meeting.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Muscott stated that some counties in Michigan, such as Antrim County, do not have zoning. Mr. Muscott stated that some zoning is administered at the township and village levels. Mr. Muscott stated that they may still have a master plan and hold 4 meetings a year, but there are no zoning restrictions at the county level. Mr. Muscott stated that Antrim County has lost some big employers, but they have lost less population than Cheboygan County. Mr. Muscott believes that property values are negatively impacted by zoning restrictions.

An audience member thanked the Planning Commission for their input on the amendment such as adding in evergreens. She stated that anytime the Planning Commission can make verbiage more understandable, it appears that they are hiding less.

Mr. Boyd asked if setbacks will be measured from the edge of the right of way or from the center of the road. Mr. Borowicz stated that the Planning Commission will address this at the next meeting as they are waiting on an interpretation.

Mr. Carver asked if the microphones and speakers could be used so the audience members in the back of the room can hear the discussion.

Mr. Keene stated his concerns regarding the degeneration of berms over time. Mr. Freese stated that the cross section of the berm along with the planting design is in the regulation. Mr. Kavanaugh stated that maintenance of the berm is also required.

Mr. Jocks thanked the Planning Commission for their work on the amendment.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:41pm.



Charles Freese
Planning Commission Secretary

Cheboygan County
Board of Commissioners' Meeting
February 12, 2019

Title: Cheboygan County Sheriff Department 2019 Vehicle Proposal	
Summary: The Cheboygan County Sheriff Department is requesting the Cheboygan County Board of Commissioners approve the purchase of three (3) patrol vehicles for 2019.	
Financial Impact: \$120,900 from the approved 2019 Budget line item #101-301-977.60	
Recommendation: I recommend the Cheboygan County Board of Commissioners make a motion to allow the purchase of three (3) Ford Police Interceptor vehicles from Fernelius Auto Group, Cheboygan from the approved 2019 Budget line item # 101-301-977.60 and authorize the necessary budget adjustments.	
Prepared by: Sheriff Dale V. Clarmont	Department: Cheboygan County Sheriff Department



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
Cheboygan, MI 49721

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

Date: February 12, 2019

To: Cheboygan County Board of Commissioners
Administrator Jeff Lawson

From: Sheriff Dale V. Clarmont

Ref: **2019 Vehicle Request**

I would like to take this opportunity to outline my proposal to purchase three (3) new 2020 Ford Police Interceptor vehicles.

Reasoning:

- The Cheboygan County Sheriff Department has traditionally replaced two (2) vehicles annually.
- The Sheriff Department attempts to average mileage on the older vehicles first. Average annual mileage for vehicle usage approximates 100,000 miles.
- Traditionally the Sheriff Department has attempted to take vehicles out of service after 80,000 - 100,000 miles of usage.
- Health and safety concerns for our Deputies and the general public are the primary reasons for this rotation schedule.
- Maintenance costs increase as the vehicles increase in mileage and age.
- Liabilities on the County increases as the usage of older, higher mileage vehicles are used.
- For Health and Safety concerns, Maintenance cost considerations, and Liability on the County, I believe the three (3) high mileage Sheriff Department vehicles should be replaced.



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
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Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

Cost:

The State of Michigan Equipment bid for the 2020 Ford Police vehicle is:

2020 Ford Police Interceptor w/required equipment:	\$ 34,689
Re-fit and rewire (approximate):	<u>\$ 4,720</u>
Total per vehicle:	\$ 39,409
Total for three:	\$118,227

Fernelius Auto Group of Cheboygan bid for the 2020 Ford Police vehicle is:

2020 Ford Police Interceptors w/required equipment:	\$ 35,580
Re-fit and rewire (approximate):	<u>\$ 4,720</u>
Total per vehicle:	\$ 40,300
Total for three:	\$120,900

Total 2019 Budget impact: **\$120,900**

Cost Offsets:

No trade in value commitment at this time; value will be calculated at time of possession.

The 2019 budget line item # 101-301-977.60 was approved by the County Board of Commissioners for purchase of two (2) of these vehicles.

Unforeseen Ford Motor Company refit of their police vehicle plants has delayed the delivery and order options for the 2019 Patrol vehicles requiring the department to order three (3) 2020 model patrol vehicles versus the two (2) 2019 vehicles originally forecast.

I recommend Cheboygan County accept the bid submitted by Fernelius Auto Group and purchase the patrol vehicles for the following reasons:

- 1: Fernelius Auto Group is a local business with a bid price that is within the 2017 County purchase policy of 5% for the base price of the patrol vehicles.

Respectfully Submitted:

Sheriff Dale V. Clarmont

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00	\$47,900.00 +
Fund Equity	

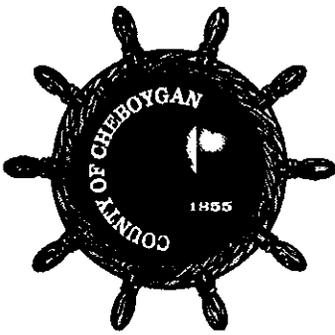
101-301-977.60	\$47,900.00 +
New Vehicle Purchase	

Note: 2019 budget included (2) patrol vehicles. Budget adjustment necessary for additional vehicle per proposal by the Sheriff's Department.

Signed: Approved at the 2/12/19 BOC Meeting

Prepared by: James Manko





JK

Cheboygan County

Board of Commissioners' Meeting

February 12, 2019

Title: County-Wide Central Services Indirect Cost Plan

Summary:

The contract to prepare the county-wide central services indirect cost plan has expired this year. When researching our options on consulting firms to complete these services, we received a multi-year quote from MGT of America, Inc. (our current provider, who is based in Tallahassee, FL). A summary is attached.

MGT currently provides Cost Plan Services to 43 Michigan Counties All of the assigned staff members would be from Bay City, MI. MGT also handles our Monthly IV-D billings for the Prosecuting Attorney's Office and Friend of the Court's Office.

Based on the facts that all of MGT staff working on these services are housed in Michigan and they have provided great service over the past seven years, it is our recommendation to award the multi-year agreement to MGT of America, Inc.

Financial Impact:

2018 - \$7,300 2019 - \$7,300 2020 - \$7,300

Recommendation:

Award the three-year (County FY 2018-2020) consulting services bid to MGT of America, Inc. in the total amount of \$21,900 to provide the County-Wide Central Services Indirect Cost Plan and authorize the Chairperson to sign.

Prepared by: James Manko

Department: Finance

CONSULTING SERVICES AGREEMENT

By and Between
Cheboygan County, Michigan
and
MGT of America Consulting, LLC

THIS AGREEMENT is made this _____ day _____ 2019, by and between the County of Cheboygan County, Michigan ("Client"), and MGT of America Consulting, LLC, a Florida Company ("MGT").

In consideration of the mutual covenants set forth in this Agreement, the parties agree as follows:

1. Description of Services.

MGT shall, as an independent contractor, provide the services specified in section 1.1 below ("the Services"), on the schedule specified in section 1.2 below.

1.1 Scope of Services

MGT shall provide to Client the following services:

A Countywide 2 CFR Part 200 central services cost allocation plan based on actual costs for fiscal years 2018, 2019 and 2020.

Negotiation of the cost allocation plan with representatives of the federal cognizant agency and/or the State, as required.

Explain calculation methods and assumptions used in the indirect cost allocation plan. This explanation may be written or verbal as requested by the Client.

Provide recommendations on methods to enhance indirect cost revenues.

Assistance with the preparation of initial claims to recover costs due from the State and monitor the claims progress to ensure recoveries occur.

1.2 Timetable for Services.

The Services shall be performed and the product(s) of the services shall be delivered on the following schedule:

The proposed services will be completed within eight months after the fiscal year ends, depending on the availability of data from the County.

2. Compensation.

For its work under this Agreement, MGT shall be paid a fixed fee of:

\$ 7,300 for the FY 2018 Cost Plan (completed in 2019)

\$ 7,300 for the FY 2019 Cost Plan (completed in 2020)

\$ 7,300 for the FY 2020 Cost Plan (completed in 2021)

The fees shall be paid as follows:

MGT will render to Client one invoice for each Service after delivery of each of the final Cost Allocation Plans to the Client. Payment will be due thirty (30) days after each invoice is submitted.

3. Term, Renewal Options, and Termination.

This agreement shall become effective upon its execution and delivery by the parties and shall remain in effect until completion of, and full payment for, the Services. At Client's option and approved by MGT, the contract may be renewed for two (2) additional one (1) year periods. This contract may be terminated prior to completion of the Services at the option of either party, upon delivery of written notice by the terminating party to the other party. In the event of early termination by Client, MGT shall be paid, upon invoicing in accordance with this Agreement, the agreed compensation. If, due to termination, there is no agreed value for the services performed to date, MGT's standard hourly rates plus expenses incurred shall apply for Services performed prior to termination.

4. Independent Contractor Status

The relationship of MGT to Client is that of an independent contractor, and nothing in this Agreement shall be construed as creating any other relationship. As an independent contractor, MGT shall comply with all laws relating to federal and state income taxes, associated payroll and business taxes, licenses and fees, workers compensation insurance, and all other applicable state and federal laws and regulations. Neither MGT nor anyone employed or subcontracted by MGT shall be, represent, act, purport to act, or be deemed to be an agent, representative, employee or servant to Client.

5. Project Managers

James Olson shall serve as Project Manager and point of contact for MGT under this Agreement.

James Manko shall serve as Project Manager and point of contact for Client under this Agreement. By written notice to the other party, either party may change the identity of its project manager during the term of this Agreement.

6. Miscellaneous

6.1 No Continuing Waiver

The failure or forbearance by either party in exercising any remedy available to it upon a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or continuing breach by either party.

6.2 Entire Agreement.

This written Agreement represents the entire agreement of the parties, and neither party is relying upon any negotiation, representation, warranty, promise, or covenant not set forth in this Agreement. This Agreement may not be modified or amended except by a written instrument for that purpose duly executed by both parties.

6.3 Subcontracting and Assignment.

MGT may utilize subcontractors in performing the Services, but MGT shall remain responsible to Client for performance under this Agreement. This contract shall be binding upon and inure to the benefit of both Client and MGT and their respective successors and assigns, if any, and legal representatives.

6.4 Interpretation, Venue, and Severability.

This agreement shall be construed, interpreted, and enforced in accordance with Michigan law without regard to conflicts of laws principles. Should any provision of this Agreement be held invalid or unenforceable by final judgment of a court of competent jurisdiction, it is the parties' intention that the remainder of this Agreement shall nevertheless be given effect as written. Any action arising out of or relating to this Agreement may be brought only in the Michigan state court having jurisdiction. If more than one party executes this Agreement as Client, then each such party shall be jointly and severally responsible for Client's performance and payment under this Agreement.

6.5 Prior Performance.

Services performed by MGT pursuant to Client's authorization, but before execution of this Agreement, shall be considered as having been performed pursuant to the terms and conditions of this Agreement.

6.6 Notices.

All written notices, demands or requests pursuant to this Agreement may be served (as an alternate to personal service) by registered or certified mail or air freight services that provide proof of delivery, with postage and fees thereon fully prepaid, and addressed to the parties so to be served as follows:

If to MGT:

MGT of America Consulting, LLC
2343 Delta Road
Bay City, Michigan 48706

If to Client:

Cheboygan County
870 South Main St.
Cheboygan, MI 49721

Service of any such notice or demand so made by mail shall be deemed complete on the day of actual delivery as shown by the addressee's registry or certification receipt. Either party hereto may, from time to time, by written notice served upon the other as aforesaid, designate a different mailing address, or (a) different or additional person(s) to which or to whom all such notices or demands are thereafter to be addressed. Persons named to receive copies of notices are listed for accommodation only, and are not required to be personally served to comply with service of notice on a party.

IN WITNESS WHEREOF, this agreement has been executed and delivered by Client and MGT on the date first written above.

CHEBOYGAN, MICHIGAN

MGT OF AMERICA CONSULTING, LLC



J. Bradley Burgess
Executive Vice President

Date:

Date: January 4, 2019

870 South Main St.
Cheboygan, MI 49721

2343 Delta Road
Bay City, MI 48706
989-316-2220



Cheboygan County Board of Commissioners' Meeting

February 12, 2019

Title: Resolution #19-04 to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities – CCE 911 Radio Project

Summary: Resolution begins the process to issue municipal securities to secure funding to purchase and construct radios and radio equipment to finance the County's share of the CCE 911 radio system upgrade for use by CCE 911 and Cheboygan County emergency service providers. The Resolution identifies the County can borrow a principle amount up to \$2,900,000 to finance all or a portion of the project. Once the Resolution is approved the attached Notice of Intent to Issues Bonds is published in the paper.

Financial Impact: Issue up to \$2,900,000 for project cost.

Recommendation: Approve Resolution #19-04 to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities.

Prepared by: Jeffery B. Lawson

Department: Administrative

BOARD OF COUNTY COMMISSIONERS
COUNTY OF CHEBOYGAN
State of Michigan

RESOLUTION NO. 19-04

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
CAPITAL IMPROVEMENTS AND TO PUBLISH NOTICE OF INTENT
TO ISSUE MUNICIPAL SECURITIES**

Minutes of a regular meeting of the Board of Commissioners of the County of Cheboygan, State of Michigan, held on February __, 2019, at _____ .m., local time.

PRESENT: Members: _____

ABSENT: Members: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the County of Cheboygan (the "County") proposes to issue its tax-exempt bonds in one or more series (collectively, the "Bonds") to finance the cost of the County's share of the CCE 911 Central Dispatch Authority's ("CCE") purchasing, installing, maintaining, and replacing capital improvement items, including but not limited to, radios and radio equipment for use by the CCE and Cheboygan County emergency service providers and to upgrade radio system infrastructure, including, but not limited to, tower improvements and tower equipment required by the upgraded radio equipment, as well as other capital improvement items as determined by the County (the Project); and

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$2,900,000 (the "Bonds") to finance all or part of the cost of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution.

2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Cheboygan, which notice shall not be less than ¼ page in size in such newspaper.

3. The firm of Dickinson Wright PLLC is employed as bond counsel to the County with respect to the Bonds.

4. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of the County of Cheboygan, State of Michigan, at a regular meeting held on February 12, 2019, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2019

Karen L. Brewster, Clerk

EXHIBIT A

[NOTE TO PUBLISHER: PUBLICATION MUST BE ¼ PAGE SIZE]

**NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF CHEBOYGAN**

NOTICE IS HEREBY GIVEN that the County of Cheboygan, Michigan (the “County”), intends to issue limited tax general obligation bonds in one or more series in the principal amount of not to exceed \$2,900,000 for the purpose of financing the cost of the County’s share of the CCE 911 Central Dispatch Authority’s (“CCE”) purchasing, installing, maintaining, and replacing capital improvement items, including but not limited to, radios and radio equipment for use by the CCE and Cheboygan County emergency service providers and to upgrade radio system infrastructure, including, but not limited to, tower improvements and tower equipment required by the upgraded radio equipment, as well as other capital improvement items as determined by the County.

The bonds will bear interest from their date at a rate or rates to be determined at a competitive or negotiated sale but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County. The sources of payment of the principal of and interest on the bonds will include revenues from the County’s Emergency Services Radio Millage.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds, the improvements to be financed by proceeds of the bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Cheboygan, 870 S. Main Street, Cheboygan, Michigan 49721.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001,
as amended.

Karen L. Brewster, Clerk
County of Cheboygan