



## Cheboygan County Board of Commissioners

### MISSION STATEMENT

*Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.*

**Finance/Business Meeting  
September 11, 2018  
9:30 a.m.**

### Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
  - A. Approve Monthly Finance Claims
  - B. Budget Adjustments
  - C. Bryne Justice Assistance Grant 2019 Application - SAYPA
  - D. Recycling Interlocal Agreement – Mullett Township
  - E. DHHS Homemaker Contract
  - F. Correspondence:
    1. Antrim County Resolution in Opposition to Senate Bill 1031
    2. Antrim County Resolution Opposing the DNR Plan to Eliminate Baiting and Sale of Bait
    3. Antrim County Resolution Opposing the Legalization of Marijuana for General Use
    4. Marquette County Resolution the Development of an Additional Lock
    5. Menominee County Resolution in Opposition of HB 6049 and SB 1025
    6. Tuscola County Resolution in Opposition of Senate Bill 1031
    7. Van Buren County Resolution in Opposition of Senate Bill 1031
    8. Wexford County Resolution in Opposition to Senate Bill 1031
    9. Celebrating 40<sup>th</sup> Anniversary Invite – Moran Iron Works
  - G. Minutes:
    1. Finance/Business Meeting of August 14, 2018 and Committee of the Whole Meeting of July 24, 2018 and August 28, 2018
    2. NEMSCA – 8/3/18
    3. District #4 Health Department – 7/17/18
    4. City Council – 7/24/18
    5. Planning Commission – 7/18/18, 8/1/18 & 8/15/18
    6. ZBA – 7/25/18
    7. Fair – 7/2/18
    8. NEMCOG- 6/21/18
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
  - A. Introduction MSU-E District Coordinator – Adam Koivisto
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
  - A. Resolution #18-13 – Supporting Carnegie Library Redevelopment & the Cheboygan Heritage Project
12. **New Business**
  - A. Jail Project Change Order #5 – Booking Room and Electrical Panel
13. **Citizens Comments**

14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

CHEBOYGAN COUNTY FINANCE REPORT SEPTEMBER 2018

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY  
INVOICES TO BE PAID 9/11/18

FINANCE TOTAL                      \$362,440.80

PREPARED BY: DEBI KUCZYNSKI

09/05/2018 10:05 AM  
User: DWALINSKY  
DB: Cheboygan

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY  
POST DATES 09/11/2018 - 09/11/2018  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: 2

| Claimant                | Amount Claimed | Amount Owed | Amount Rejected |
|-------------------------|----------------|-------------|-----------------|
| 1. BCI CONSTRUCTION LLC | 203,849.10     |             |                 |
| 2. KUJAWA CONSTRUCTION  | 158,591.70     |             |                 |
| ***TOTAL ALL CLAIMS***  | 362,440.80     |             |                 |

CHEBOYGAN COUNTY PREPAIDS REPORT AUGUST 2018

CHECK REGISTERS

BANK 1 TRUST & AGENCY  
BANK 2 GENERAL  
BANK 3 TAX PAYMENT/FORECLOSURE FUND  
BANK 5 COUNTY ROAD  
BANK 9 INMATE TRUST FUND

BANK 2:

|                      |    |              |
|----------------------|----|--------------|
| GENERAL EXPENDITURES | \$ | 1,227,914.73 |
| MINUS AUGUST FINANCE | \$ | 222,122.10   |
| TOTAL PREPAIDS       | \$ | 1,005,792.63 |

FINANCE CLAIMS FOR AUGUST PAID ON CHECK #175901 & 175902 DATED 8/14/18.  
PREPARED BY: DEBI KUCZYNSKI

| Check Date            | Bank | Check | Vendor    | Vendor Name                   | Description                              | Amount    |
|-----------------------|------|-------|-----------|-------------------------------|--|-----------|
| Bank 1 TRUST & AGENCY |      |       |           |                               |  |           |
| 08/08/2018            | 1    | 65254 | MAC-WCF   | MAC WORKERS COMP FUND         | PR 2017 FINAL AUDIT BILLING - MEMBER# 73 | 15,460.34 |
| 08/08/2018            | 1    | 65255 | MSP       | MICHIGAN STATE POLICE         | CR CONCEALED WEAPONS PERMITS (31 RENEWAL | 3,929.00  |
| 08/08/2018            | 1    | 65256 | REF-CLERK | ALLEGIANCE TITLE AGENCY       | CR CASH REFUND - OVERPAYMENT OF FEES     | 5.00      |
| 08/08/2018            | 1    | 65257 | REF-CODE  | STAN'S ELECTRIC, INC.         | CD REFUND - OVERPAID - DUPLICATE PERMIT  | 126.00    |
| 08/09/2018            | 1    | 65258 | DEET D    | DOUGLAS DEETER                | DC REST# 12-0253-ST PERRY, THEODORE WILL | 25.00     |
| 08/09/2018            | 1    | 65259 | FERRELL   | FERRELL GAS COMPANY           | DC REST# 13-0970-SD SKIDMORE, MELISSA DA | 200.00    |
| 08/09/2018            | 1    | 65260 | GRAH I    | IAN GRAHAM                    | DC REST# 18-0261-SM HOGREFE, ANTHONY MIC | 250.00    |
| 08/09/2018            | 1    | 65261 | MANK L    | LINDA MANKEL                  | DC REST# 16-1079-FY SAWMICK, GREGORY GEO | 50.00     |
| 08/09/2018            | 1    | 65262 | MUIA      | MI UNEMPLOYMENT INS AGENCY    | DC REST# 05-0565-SM STEC, CHRISTOPHER JO | 37.50     |
| 08/09/2018            | 1    | 65263 | WALMART   | WALMART                       | DC REST# 17-0708-SM BROWN, BRITTANY MAYE | 50.00     |
| 08/09/2018            | 1    | 65264 | WALMART   | WALMART                       | DC REST# 17-0830-SM CLARK, JOSH DANIEL   | 50.00     |
| 08/09/2018            | 1    | 65265 | WALMART   | WALMART                       | DC REST# 17-0956-SM KING, LANCE JOSEPH   | 127.85    |
| 08/09/2018            | 1    | 65266 | WALMART   | WALMART                       | DC REST# 18-0038-SM BIDWELL JR, HOWARD L | 10.00     |
| 08/09/2018            | 1    | 65267 | WALMART   | WALMART                       | DC REST# 18-0316-SM BORIEO, MATTHEW ADAM | 2.50      |
| 08/09/2018            | 1    | 65268 | WALMART   | WALMART                       | DC REST# 18-0424-SM TURNER, GINER CAROL  | 258.86    |
| 08/09/2018            | 1    | 65269 | AFSCME    | MICHIGAN COUNCIL #25 AFSCME   | PR EMPLOYEE UNION DUES AUG 2018          | 1,412.45  |
| 08/09/2018            | 1    | 65270 | BEE T A   | ANDREW BEETHEM                | PC REST# 8004404 HARMON                  | 40.00     |
| 08/09/2018            | 1    | 65271 | CITI      | CITI STREET                   | PR CHEB CTY JUDGE RETIREMENT PE 8/4/18   | 1,115.23  |
| 08/09/2018            | 1    | 65272 | DEP UNION | DEPUTY SHERIFFS' ASSOCIATION  | PR SHERIFF DEPUTY UNION DUES AUG 2018    | 156.00    |
| 08/09/2018            | 1    | 65273 | GELC      | GOVERNMENTAL EMPLOYEES        | PR SHERIFF DEPT UNION DUES AUG 2018      | 629.52    |
| 08/09/2018            | 1    | 65274 | HILE L    | LAURA ANN HILES TRUST         | PC REST# 1001374 WAYBRANT                | 83.21     |
| 08/09/2018            | 1    | 65275 | MISDU     | MISDU                         | PR 913080283 DONALD D. BEDELL PAID 8/10/ | 194.71    |
| 08/09/2018            | 1    | 65276 | MISDU     | MISDU                         | PR 910220383 2002007381 MICHAEL FAIRCHIL | 186.90    |
| 08/09/2018            | 1    | 65277 | POLC      | POLICE OFFICERS LABOR COUNCIL | PR SHERIFF UNION DUES AUG 2018           | 804.00    |
| 08/09/2018            | 1    | 65278 | PROGRESS  | PROGRESSIVE INSURANCE         | PC REST# 1001374 WAYBRANT                | 16.79     |
| 08/09/2018            | 1    | 65279 | SLG       | SHERMETA LAW GROUP            | PR TINA M. GONSER JEWELL #15-5314-GC PAI | 75.00     |
| 08/09/2018            | 1    | 65280 | UN WAY    | CHEBOYGAN COUNTY UNITED WAY   | PR EMPLOYEE DEDUCTIONS PE 8/4/18         | 12.00     |
| 08/09/2018            | 1    | 65281 | VANTAGE   | VANTAGEPOINT TRANS AGENTS-457 | PR #305959-457 DEFERRED COMPENSATION PE  | 186.51    |
| 08/09/2018            | 1    | 65282 | WALMART   | WALMART                       | PC REST# 18008701 HONSON                 | 49.90     |
| 08/10/2018            | 1    | 65283 | ALP       | ALPENA OIL                    | CC REST# 17-5460-FH NORRIS, CINDY        | 19.54     |
| 08/10/2018            | 1    | 65284 | ANTK J    | JOSEPH ANTKOVIK               | CC REST# 02-2546-FH SOVA, DAVID          | 7.18      |
| 08/10/2018            | 1    | 65285 | BLAN C    | CLAYTON BLANCHARD             | CC REST# 89-0225-FH LAYNE, DANNY         | 25.00     |
| 08/10/2018            | 1    | 65286 | BOA       | BANK OF AMERICA               | CC REST# 17-5460-FH NORRIS, CINDY        | 15.46     |
| 08/10/2018            | 1    | 65287 | BORG W    | WILLIAM BORGERDING            | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65288 | BRYA W    | WILLIAM BRYAN                 | CC REST# 03-2843-FH DELPH JR, KURT       | 50.00     |
| 08/10/2018            | 1    | 65289 | CHEB-DPS  | CHEBOYGAN DEPT PUBLIC SAFETY  | CC REST# 13-4627-FH COLLENE, NICHOLAS    | 10.00     |
| 08/10/2018            | 1    | 65290 | CHIM MI   | MIKAELA CHIMNER               | CC REST# 18-5516-FC HOBSON, BRANDON      | 67.50     |
| 08/10/2018            | 1    | 65291 | CINCI INS | CINCINNATI INSURANCE CO       | CC REST# 04-2874-FH STEMPKY, BRENT       | 50.00     |
| 08/10/2018            | 1    | 65292 | CINCI INS | CINCINNATI INSURANCE CO       | CC REST# 04-2876-FH WILLIS JR, DONALD    | 100.00    |
| 08/10/2018            | 1    | 65293 | CLERK     | CHEBOYGAN COUNTY CLERK        | CC REST# 12-4609-FH BRUDER, MARTY        | 9.86      |
| 08/10/2018            | 1    | 65294 | CLL       | CHEBOYGAN LITTLE LEAGUE       | CC REST# 07-3714-FH LAVIGNE, MICHAEL     | 80.00     |
| 08/10/2018            | 1    | 65295 | CSPM      | COURT STREET PARTY MART       | CC REST# 04-2937-FH BROWN, HEATHER       | 41.81     |
| 08/10/2018            | 1    | 65296 | DRIE J    | JOYCE DRIER                   | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65297 | ELEN V    | VERNA ELENBAAS                | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65298 | ELLI J    | JANETTE ELLIOTT               | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65299 | FARM BUR  | FARM BUREAU INSURANCE         | CC REST# 11-4456-FH LAVIGNE, JAN         | 50.00     |
| 08/10/2018            | 1    | 65300 | FCB       | FIRST COMMUNITY BANK          | CC REST# 12-4570-FH MOLLEN, OLIVIA       | 80.00     |
| 08/10/2018            | 1    | 65301 | FENL D    | DEBBIE FENLON                 | CC REST# 10-4268-FH EVANS, RICHARD       | 11.82     |
| 08/10/2018            | 1    | 65302 | FIFTH     | FIFTH THIRD BANK              | CC REST# 03-2843-FH DELPH JR, KURT       | 100.00    |
| 08/10/2018            | 1    | 65303 | FISH K    | KURT FISHER                   | CC REST# 08-3902-FC PROCKNOW, RAMON      | 200.00    |
| 08/10/2018            | 1    | 65304 | GIBBONS   | KEVIN GIBBONS                 | CC REST# 05-3264-FH ROBINSON JR, RICHARD | 10.00     |
| 08/10/2018            | 1    | 65305 | GOHE D    | DONALD OR JEAN GOHESKI        | CC REST# 13-4687-FH WOODS, SUSAN         | 500.00    |
| 08/10/2018            | 1    | 65306 | HEAT G    | GERALD HEATH                  | CC REST# 09-4106-FH WAGNER, SONYA        | 200.00    |
| 08/10/2018            | 1    | 65307 | JOHN JA   | E JAMES JOHNSON               | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65308 | JONE P    | PATRICIA JONES                | CC REST# 09-3952-FH JONES, WALTER        | 200.00    |
| 08/10/2018            | 1    | 65309 | LAHA R    | ROGER LAHAIE                  | CC REST# 02-2546-FH SOVA, DAVID          | 7.14      |
| 08/10/2018            | 1    | 65310 | LATITUDE  | LATITUDE SUBROGATION SERVICES | CC REST# 09-4108-FC CALLEUX, DAVID       | 200.00    |

| Check Date | Bank | Check | Vendor     | Vendor Name                       | Description                              | Amount     |
|------------|------|-------|------------|-----------------------------------|--|------------|
| 08/10/2018 | 1    | 65311 | LATITUDE   | LATITUDE SUBROGATION SERVICES     | CC REST# 04-3006-FH LANCOUR, KEVIN       | 50.00      |
| 08/10/2018 | 1    | 65312 | LATITUDE   | LATITUDE SUBROGATION SERVICES     | CC REST# 04-2958-FH NOBLE, JASON         | 40.00      |
| 08/10/2018 | 1    | 65313 | LATITUDE   | LATITUDE SUBROGATION SERVICES     | CC REST# 10-4125-FC WILLIAMS, TONJA      | 200.00     |
| 08/10/2018 | 1    | 65314 | LEIG E     | ENZO LEIGHIO                      | CC REST# 11-4422-FC EVANS, RICHARD       | 53.00      |
| 08/10/2018 | 1    | 65315 | LUBE B     | BARBARA LUBECKE                   | CC REST# 17-5356-FC GREENWOOD, RACHEL    | 102.20     |
| 08/10/2018 | 1    | 65316 | MCKE K     | KENNETH MCKERVEY                  | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65317 | MCLAREN-PE | MCLAREN NORTHERN MICHIGAN         | CC REST# 17-5422-FH MERCHANT, DONNA      | 1,000.00   |
| 08/10/2018 | 1    | 65318 | MDHHS      | STATE OF MICHIGAN                 | CC REST# 15-5158-FH MILLBOCKER, SANDRA   | 100.00     |
| 08/10/2018 | 1    | 65319 | MDHHS      | STATE OF MICHIGAN                 | CC REST# 16-5212-FH RILEY, TIFFANY       | 1,227.25   |
| 08/10/2018 | 1    | 65320 | MINI T     | MR & MRS THOMAS MINICK            | CC REST# 13-4676-FH DENNERT-MICHAELS, BR | 25.00      |
| 08/10/2018 | 1    | 65321 | MONTGOMERY | MONTGOMERY COUNTY                 | CC REST# 12-4609-FH BRUDER, MARTY        | 85.14      |
| 08/10/2018 | 1    | 65322 | MOOD N     | NATALIE MOODY-BROWN               | CC REST# 05-3300-FH ROMINE, JOSHUA       | 100.00     |
| 08/10/2018 | 1    | 65323 | MULL N     | NANCY MULLETT                     | CC REST# 14-4879-FH MULLET, TARA         | 100.00     |
| 08/10/2018 | 1    | 65324 | NAS        | NORTHLAND AUTO SALES              | CC REST# 09-4069-FH SERRA, JOSEPH        | 70.00      |
| 08/10/2018 | 1    | 65325 | NEXTDOOR   | NEXT DOOR FOOD STORE              | CC REST# 14-4934-FH CRAWFORD, BRANDON    | 125.00     |
| 08/10/2018 | 1    | 65326 | NMOA       | NMOA                              | CC REST# 08-3779-FH JOHNSON, VICKY       | 200.00     |
| 08/10/2018 | 1    | 65327 | QUIK       | QUIK CHEK                         | CC REST# 04-2937-FH BROWN, HEATHER       | 10.89      |
| 08/10/2018 | 1    | 65328 | RACI D     | DENNIS OR CONNIE RACINE           | CC REST# 04-3023-FH KELLEY, THERESA      | 50.00      |
| 08/10/2018 | 1    | 65329 | ROBE C     | FLORENCE ROBERTS                  | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65330 | ROSE B     | BRYAN ROSE                        | CC REST# 07-3740-FC ELLIOTT, RYAN        | 20.00      |
| 08/10/2018 | 1    | 65331 | SAFCU      | STRAITS AREA FEDERAL CREDIT UNION | CC REST# 14-4904-FH HARTLEY, CRYSTAL     | 25.00      |
| 08/10/2018 | 1    | 65332 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 16-5315-FH BUNKER, PAUL         | 50.00      |
| 08/10/2018 | 1    | 65333 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 18-5536-FH MACLEOD, DEVYN       | 15.00      |
| 08/10/2018 | 1    | 65334 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 17-5448-FH PALMER, WALTER       | 25.00      |
| 08/10/2018 | 1    | 65335 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 17-5443-FH PROUSE, DANIEL       | 12.50      |
| 08/10/2018 | 1    | 65336 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 16-5242-FH QUINTANILLA, CASSAND | 35.00      |
| 08/10/2018 | 1    | 65337 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 17-5407-FH SCOBY, CARLA         | 37.50      |
| 08/10/2018 | 1    | 65338 | SANE       | STRAITS AREA NARCOTICS ENF        | CC REST# 17-5387-FH WALKER, MATHEW       | 75.00      |
| 08/10/2018 | 1    | 65339 | SCH S      | SHARON SCHALOW                    | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65340 | SCS        | SENTRY CLAIMS SERVICE             | CC REST# 03-2843-FH DELPH JR, KURT       | 50.00      |
| 08/10/2018 | 1    | 65341 | SMIT C     | CHARLES SMITH JR                  | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65342 | SPRA R     | ROBERT SPRAY                      | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65343 | TERR E     | ECTON TERREBONNE                  | CC REST# 06-3534-FC POPE, ROBERT         | 50.00      |
| 08/10/2018 | 1    | 65344 | THIG       | THE HANOVER INSURANCE GROUP       | CC REST# 03-2854-FH SOUTHWELL, JUDY      | 100.00     |
| 08/10/2018 | 1    | 65345 | TM         | TOPINABEE MARKET                  | CC REST# 04-2937-FH BROWN, HEATHER       | 27.30      |
| 08/10/2018 | 1    | 65346 | VANH J     | JEFFREY VANHOORNE                 | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65347 | WALMART    | WALMART                           | CC REST# 11-4422-FC EVANS, RICHARD       | 72.00      |
| 08/10/2018 | 1    | 65348 | WENG R     | ROBERT WENGER                     | CC REST# 02-2546-FH SOVA, DAVID          | 7.14       |
| 08/10/2018 | 1    | 65349 | WERNIG     | WERNIG                            | CC REST# 91-0683-FH HARRINGTON, ERNEST   | 50.00      |
| 08/10/2018 | 1    | 65350 | WILL J     | JOHN WILLIAMS                     | CC REST# 15-5001-FC MORRILL, BERNARD     | 10.00      |
| 08/15/2018 | 1    | 65351 | COP        | COP EDUCATIONAL SERVICE DISTRICT  | TR CURRENT TAX COLLECTED BY COUNTY       | 1,573.26   |
| 08/15/2018 | 1    | 65352 | CTY ROAD   | CHEBOYGAN CTY ROAD COMMISSION     | TR CURRENT TAX COLLECTED BY COUNTY       | 95.97      |
| 08/15/2018 | 1    | 65353 | CTY ROAD   | CHEBOYGAN CTY ROAD COMMISSION     | TR CURRENT TAX COLLECTED BY COUNTY       | 164.19     |
| 08/15/2018 | 1    | 65354 | REF-CODE   | JAMES SCHAAF                      | CD PARTIAL REFUND - JOB CANCELLED PB18-0 | 148.85     |
| 08/15/2018 | 1    | 65355 | REF-PLAN   | MARK COOK                         | PZ REFUND - VARIANCE APPLICATION CANCELL | 110.00     |
| 08/15/2018 | 1    | 65356 | SOM-EDTAX  | STATE OF MICHIGAN                 | TR CURRENT TAX COLLECTED BY COUNTY - SUM | 831,225.36 |
| 08/15/2018 | 1    | 65357 | SOM-EDTAX  | STATE OF MICHIGAN                 | TR CURRENT TAX COLLECTED                 | 252.00     |
| 08/15/2018 | 1    | 65358 | TREAS      | CHEBOYGAN COUNTY TREASURER        | TR CURRENT TAX COLLECTED BY COUNTY       | 813,881.38 |
| 08/15/2018 | 1    | 65364 | VOM        | VILLAGE OF MACKINAW               | TR CURRENT TAX COLLECTED BY COUNTY       | 95.97      |
| 08/16/2018 | 1    | 65359 | CLERK      | CHEBOYGAN COUNTY CLERK            | CC REST# 18-5529-FH KING, ERIC           | 978.00     |
| 08/16/2018 | 1    | 65360 | FARM BUR   | FARM BUREAU INSURANCE             | CC REST# 06-3503-FH BODA, ALAN           | 80.00      |
| 08/16/2018 | 1    | 65361 | KINGSTON   | KINGSTON THEATRE                  | CC REST# 07-3755-FC BENTON II, GERALD    | 37.50      |
| 08/16/2018 | 1    | 65362 | LIEG E     | ENZO LIEGHIO                      | CC REST#16-5251-FH BENTON II, GERALD     | 37.50      |
| 08/16/2018 | 1    | 65363 | MDHHS      | STATE OF MICHIGAN                 | CC REST# 16-5213-FH ANTILLA, WILLIAM     | 10.00      |
| 08/16/2018 | 1    | 65365 | BEAUGRAND  | BEAUGRAND TOWNSHIP                | TR COMMERCIAL FOREST DUE TOWNSHIP        | 2.20       |
| 08/16/2018 | 1    | 65366 | CAS        | CHEBOYGAN AREA SCHOOLS            | TR COMMERCIAL FOREST DUE SCHOOL          | 18.07      |
| 08/16/2018 | 1    | 65367 | COP        | COP EDUCATIONAL SERVICE DISTRICT  | TR COMMERCIAL FOREST DUE SCHOOL          | 57.26      |
| 08/16/2018 | 1    | 65368 | CPL        | CHEBOYGAN PUBLIC LIBRARY          | TR COMMERCIAL FOREST DUE LIBRARY         | 7.36       |
| 08/16/2018 | 1    | 65369 | ELLIS      | ELLIS TOWNSHIP                    | TR COMMERCIAL FOREST DUE TOWNSHIP        | 14.10      |
| 08/16/2018 | 1    | 65370 | HEBRON     | HEBRON TOWNSHIP                   | TR COMMERCIAL FOREST DUE TOWNSHIP        | 6.96       |

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 08/01/2018 - 08/31/2018

| Check Date | Bank | Check | Vendor    | Vendor Name                      | Description                              | Amount       |
|------------|------|-------|-----------|----------------------------------|--|--------------|
| 08/16/2018 | 1    | 65371 | ILS       | INLAND LAKES SCHOOLS             | TR COMMERCIAL FOREST DUE SCHOOL          | 48.14        |
| 08/16/2018 | 1    | 65372 | INVERNESS | INVERNESS TOWNSHIP               | TR COMMERCIAL FOREST DUE TOWNSHIP        | 2.27         |
| 08/16/2018 | 1    | 65373 | KOEHLER   | KOEHLER TOWNSHIP                 | TR COMMERCIAL FOREST DUE TOWNSHIP        | 41.93        |
| 08/16/2018 | 1    | 65374 | MCPS      | MACKINAW CITY PUBLIC SCHOOLS     | TR COMMERCIAL FOREST DUE SCHOOL          | 2.62         |
| 08/16/2018 | 1    | 65375 | MENTOR    | MENTOR TOWNSHIP                  | TR COMMERCIAL FOREST DUE TOWNSHIP        | 6.67         |
| 08/16/2018 | 1    | 65376 | MUNRO     | MUNRO TOWNSHIP                   | TR COMMERCIAL FOREST DUE TOWNSHIP        | 7.92         |
| 08/16/2018 | 1    | 65377 | SOM-CF    | STATE OF MICHIGAN                | TR COMMERCIAL FOREST DUE STATE           | 1,536.00     |
| 08/16/2018 | 1    | 65378 | TREAS     | CHEBOYGAN COUNTY TREASURER       | TR COMMERCIAL FOREST DUE COUNTY/SENIOR/A | 245.87       |
| 08/16/2018 | 1    | 65379 | WCL       | WOLVERINE COMMUNITY LIBRARY      | TR COMMERCIAL FOREST DUE LIBRARY         | 4.15         |
| 08/16/2018 | 1    | 65380 | WCS       | WOLVERINE COMMUNITY SCHOOLS      | TR COMMERCIAL FOREST DUE SCHOOL          | 7.58         |
| 08/17/2018 | 1    | 65381 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0013 SEPT 2018   | 1,164.97     |
| 08/17/2018 | 1    | 65382 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0011 SEPT 2018   | 1,332.62     |
| 08/17/2018 | 1    | 65383 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0001 SEPT 2018   | 2,743.02     |
| 08/17/2018 | 1    | 65384 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0025 SEPT 2018   | 20.73        |
| 08/17/2018 | 1    | 65385 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0024 SEPT 2018   | 464.44       |
| 08/17/2018 | 1    | 65386 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0022 SEPT 2018   | 1,380.27     |
| 08/17/2018 | 1    | 65387 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0021 SEPT 2018   | 59.04        |
| 08/17/2018 | 1    | 65388 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0020 SEPT 2018   | 14.17        |
| 08/17/2018 | 1    | 65389 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0023 SEPT 2018   | 2,981.52     |
| 08/17/2018 | 1    | 65390 | BCBSOM    | BLUE CROSS BLUE SHIELD OF MICH   | PR HEALTH INS 007016244 0019 SEPT 2018   | 37.32        |
| 08/17/2018 | 1    | 65391 | BCNM      | BLUE CARE NETWORK OF MICHIGAN    | PR HEALTH INS 00188643 C001 SEPT 2018    | 916.16       |
| 08/17/2018 | 1    | 65392 | BCNM      | BLUE CARE NETWORK OF MICHIGAN    | PR HEALTH INS 00188643 G001 SEPT 2018    | 95,584.00    |
| 08/17/2018 | 1    | 65393 | MSP       | MICHIGAN STATE POLICE            | CR SEX OFFENDER REGISTER (8 REGISTRATION | 240.00       |
| 08/17/2018 | 1    | 65394 | REF-CLERK | DANA CARVER                      | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65395 | REF-CLERK | STEVE WARFIELD                   | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65396 | REF-CLERK | JOSEPH LAHAIE                    | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65397 | REF-CLERK | KENNETH PAQUET                   | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65398 | REF-CLERK | MARY ELLEN TRYBAN                | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65399 | REF-CLERK | ANDREW EVANS                     | CR REFUND OF FILING FEES FOR AUGUST PRIM | 100.00       |
| 08/17/2018 | 1    | 65400 | REF-CLERK | RICHARD LAHAIE                   | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65401 | REF-CLERK | RICHARD SANGSTER                 | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65402 | REF-CLERK | JOHN WALLACE                     | CR REFUND OF FILING FEE FOR AUGUST PRIMA | 100.00       |
| 08/17/2018 | 1    | 65403 | REF-DC    | KATHERINE GRAINGER               | DC REIMBURSE VICTIM - NO LONGER WISHES T | 200.00       |
| 08/21/2018 | 1    | 65404 | REF-PLAN  | BRUCE BRANDT                     | PZ REFUND OVERPAY -CHANGE PERMIT PROCESS | 55.00        |
| 08/22/2018 | 1    | 65405 | DEARBORN  | DEARBORN NATIONAL INSURANCE      | PR LTD/LIFE INSURANCE AUGUST 2018        | 3,427.92     |
| 08/22/2018 | 1    | 65406 | BEEET A   | ANDREW BEETHEM                   | PC REST# 8004404 HARMON                  | 40.00        |
| 08/22/2018 | 1    | 65407 | MISDU     | MISDU                            | PR 910220383 2002007381 MICHAEL FAIRCHIL | 186.90       |
| 08/22/2018 | 1    | 65408 | MISDU     | MISDU                            | PR 913080283 DONALD D. BEDELL PAID 8/24/ | 194.71       |
| 08/22/2018 | 1    | 65409 | NEMOA     | NORTHEAST MICH OSTEOPATHIC ASSOC | CC REST# 08-3779-FH JOHNSON, VICKY       | 200.00       |
| 08/22/2018 | 1    | 65410 | PROGRESS  | PROGRESSIVE INSURANCE            | PC REST# 1001374 WAYBRANT                | 100.00       |
| 08/22/2018 | 1    | 65411 | SLG       | SHERMETA LAW GROUP               | PR TINA M. GONSER JEWELL #15-5314-GC PAI | 75.00        |
| 08/22/2018 | 1    | 65412 | UN WAY    | CHEBOYGAN COUNTY UNITED WAY      | PR EMPLOYEE DEDUCTIONS PE 8/18/18        | 12.00        |
| 08/22/2018 | 1    | 65413 | VANTAGE   | VANTAGEPOINT TRANS AGENTS-457    | PR #305959-457 DEFERRED COMPENSATION PE  | 186.51       |
| 08/23/2018 | 1    | 65414 | CITI      | CITI STREET                      | PR CHEB CTY JUDGE RETIREMENT PE 8/18/18  | 1,115.23     |
| 08/23/2018 | 1    | 65415 | CLERK     | CHEBOYGAN COUNTY CLERK           | CC REST# 18-5564-FH MCQUAID, KAMRON- BEI | 125.00       |
| 08/23/2018 | 1    | 65416 | CLERK     | CHEBOYGAN COUNTY CLERK           | CC REST# 18-5575-FH BELLMORE, PAIGE - BE | 200.00       |
| 08/23/2018 | 1    | 65417 | CLERK     | CHEBOYGAN COUNTY CLERK           | CC REST# 18-5558-FH GREEN, GRETCHEN-BEIN | 500.00       |
| 08/23/2018 | 1    | 65418 | CLERK     | CHEBOYGAN COUNTY CLERK           | CC REST# 18-5590-FH LAGALO VI, JESSICA-  | 250.00       |
| 08/27/2018 | 1    | 65419 | MAC-WCF   | MAC WORKERS COMP FUND            | PR 2018 4TH QTR BILLING - MEMBER# 730    | 29,455.53    |
| 08/27/2018 | 1    | 65420 | COP       | COP EDUCATIONAL SERVICE DISTRICT | TR CURRENT TAX COLLECTED BY COUNTY       | 214.02       |
| 08/27/2018 | 1    | 65421 | CTY ROAD  | CHEBOYGAN CTY ROAD COMMISSION    | TR CURRENT TAX COLLECTED BY COUNTY       | 101.33       |
| 08/27/2018 | 1    | 65422 | SOM-EDTAX | STATE OF MICHIGAN                | TR CURRENT TAX COLLECTED BY COUNTY - SUM | 194,174.13   |
| 08/27/2018 | 1    | 65423 | TREAS     | CHEBOYGAN COUNTY TREASURER       | TR CURRENT TAX COLLECTED BY COUNTY       | 1,054,488.34 |
| 08/27/2018 | 1    | 65424 | VOM       | VILLAGE OF MACKINAW              | TR CURRENT TAX COLLECTED BY COUNTY       | 20.98        |
| 08/30/2018 | 1    | 65425 | REF-TREA  | COREY/TAMARA WARD OR             | TR CASH REFUND 120-024-201-010-00 - OVER | 100.00       |
| 08/30/2018 | 1    | 65426 | REST-PA   | WAYNE MAHONEY                    | PA RESTITUTION CASE #2018000609          | 270.04       |
| 08/30/2018 | 1    | 65427 | BEEET A   | ANDREW BEETHEM                   | PC REST# 8004404 HARMON                  | 40.00        |
| 08/30/2018 | 1    | 65428 | BEEET A   | ANDREW BEETHEM                   | PC REST# 8004404 HARMON                  | 40.00        |
| 08/30/2018 | 1    | 65429 | REF-TREA  | RODNEY ISON                      | TR CASH REFUND 104-036-200-007-00 2017 T | 9.25         |
| 08/31/2018 | 1    | 65430 | CCP       | CHEBOYGAN CITY POLICE            | CC 99-2014-FH G. BENTON FORENSIC LAB F   | 0.93         |

| Check Date | Bank | Check | Vendor    | Vendor Name                   | Description                             | Amount     |
|------------|------|-------|-----------|-------------------------------|---|------------|
| 08/31/2018 | 1    | 65431 | CHEB      | CITY OF CHEBOYGAN             | DC ORDINANCE FEE AUG 2018               | 1,515.09   |
| 08/31/2018 | 1    | 65432 | CHEB-DPS  | CHEBOYGAN DEPT PUBLIC SAFETY  | DC CONVICTED OUIL AUG 2018              | 400.00     |
| 08/31/2018 | 1    | 65433 | MDT-TRTAX | MICHIGAN DEPT OF TREASURY     | RD REAL ESTATE TAX TRANSFER AUG 2018    | 106,721.25 |
| 08/31/2018 | 1    | 65434 | REF-DC    | JEFFREY ALEXANDER BYRNE       | DC REFUND #18-X3339766-SI               | 135.00     |
| 08/31/2018 | 1    | 65435 | SHERIFF   | CHEBOYGAN COUNTY SHERIFF DEPT | DC ORDINANCE FEES AUG 2018              | 780.00     |
| 08/31/2018 | 1    | 65436 | SOM-CC    | STATE OF MICHIGAN             | CC 98-1941-FH L. JEWELL FORENSIC LAB F  | 2.40       |
| 08/31/2018 | 1    | 65437 | SOM-CC    | STATE OF MICHIGAN             | CC 53RD CIRCUIT COURT FILING FEES AUG 2 | 5,036.49   |
| 08/31/2018 | 1    | 65438 | SOM-DC    | STATE OF MICHIGAN             | DC 89TH DISTRICT COURT FILING FEES AUG  | 21,951.57  |
| 08/31/2018 | 1    | 65439 | SOM-NETF  | STATE OF MICHIGAN             | CR NOTARY EDUCATION & TRAINING FUND AUG | 6.00       |
| 08/31/2018 | 1    | 65440 | SOM-PC    | STATE OF MICHIGAN             | PC PROBATE COURT FILING FEES AUG 2018   | 857.91     |
| 08/31/2018 | 1    | 65441 | SOM-PC    | STATE OF MICHIGAN             | PC PROBATE COURT FILING FEES AUG 2018   | 1,278.00   |
| 08/31/2018 | 1    | 65442 | VOM       | VILLAGE OF MACKINAW           | DC ORDINANCE FEES AUG 2018              | 596.71     |

## 1 TOTALS:

Total of 189 Checks:

3,215,458.62

Less 2 Void Checks:

295.97

Total of 187 Disbursements:

3,215,162.65



| Check Date | Bank | Check  | Vendor    | Vendor Name                        | Description                              | Amount    |
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| 08/02/2018 | 2    | 175797 | SAP       | STRAITS AREA PRINTING              | PC 5,000 REG & 2,500 WINDOW ENVELOPES    | 448.10    |
| 08/02/2018 | 2    | 175798 | SAP       | STRAITS AREA PRINTING              | FN #10 WINDOW ENVELOPES (5000 CT)        | 497.45    |
| 08/02/2018 | 2    | 175799 | SPIES     | SPIES AUTO PARTS & TIRE            | MA ALTERNATOR BELT                       | 14.69     |
| 08/02/2018 | 2    | 175800 | SPLASH    | SPLASH & DASH CAR WASH             | RC SELF SERVE WASH TOKENS (50 CT)        | 40.00     |
| 08/02/2018 | 2    | 175801 | TPS       | TAYLOR POWER & SUPPLY              | MA MOWER SERVICE - COUNTRY CLIPPER W/O#  | 262.82    |
| 08/02/2018 | 2    | 175802 | UHECI     | UNIVERSAL HANDLING EQUIPMENT       | RC 30 YD ROLL OFF CONTAINER 5/21/18      | 7,638.00  |
| 08/03/2018 | 2    | 175803 | BBC       | BERNARD BUILDING CENTER            | CCM DOCK HOUSE - FAN/POWER STRIP         | 37.37     |
| 08/03/2018 | 2    | 175804 | CAS-TRAN  | CHEBOYGAN AREA SCHOOLS             | SRR FUEL CHARGES (2256.3 GALLONS DIESEL) | 5,731.00  |
| 08/03/2018 | 2    | 175805 | CAS-TRAN  | CHEBOYGAN AREA SCHOOLS             | RC FUEL CHARGES (422 GALLONS DIESEL)     | 1,071.88  |
| 08/03/2018 | 2    | 175806 | CCE       | CCE CENTRAL DISPATCH AUTHORITY     | FN STATE OF MICHIGAN 911 WIRELESS DISTRI | 42,003.00 |
| 08/03/2018 | 2    | 175807 | CHEB      | CITY OF CHEBOYGAN                  | MA WATER USAGE ACCT# 002-01575-01 (COUNT | 5,946.00  |
| 08/03/2018 | 2    | 175808 | CHEB      | CITY OF CHEBOYGAN                  | RC WATER USAGE ACCT# 002-02222-00 (825 S | 336.94    |
| 08/03/2018 | 2    | 175809 | DEAN      | NANCY B DEAN                       | PC ATTORNEY CONTRACT AUG 2018            | 1,375.00  |
| 08/03/2018 | 2    | 175810 | GILB      | JAMES L GILBERT                    | PC ATTORNEY CONTRACT AUG 2018            | 1,375.00  |
| 08/03/2018 | 2    | 175811 | HANSEL    | DONNA HANSEL                       | PC ATTORNEY CONTRACT AUG 2018            | 1,375.00  |
| 08/03/2018 | 2    | 175812 | KEOGH     | WILLIAM L KEOGH PC                 | PC ATTORNEY CONTRACT AUG 2018            | 1,375.00  |
| 08/03/2018 | 2    | 175813 | MACARTHUR | TIMOTHY MACARTHUR                  | PC ATTORNEY CONTRACT AUG 2018            | 1,375.00  |
| 08/03/2018 | 2    | 175814 | MISC-CF   | TONY JOHNSON                       | CF OPEN CLASS JUDGE - PHOTOGRAPHY        | 25.00     |
| 08/03/2018 | 2    | 175815 | MISC-CF   | TAMMY PIOTROWSKI                   | CF OPEN CLASS JUDGE - FINE ARTS/ FOLK AR | 25.00     |
| 08/03/2018 | 2    | 175816 | MISC-CF   | HELEN WILCOME                      | CF OPEN CLASS JUDGE - CANNED GOODS       | 25.00     |
| 08/03/2018 | 2    | 175817 | MISC-CF   | JOANNE HOWELL                      | CF OPEN CLASS JUDGE- FOOD                | 25.00     |
| 08/03/2018 | 2    | 175818 | MISC-CF   | BEVERLY HINKLEY                    | CF POLLURUM TESTING                      | 100.00    |
| 08/03/2018 | 2    | 175819 | MISC-CF   | LINDA REEB                         | CF OPEN CLASS JUDGE - QUILTS             | 25.00     |
| 08/03/2018 | 2    | 175820 | MISC-CF   | KRIS KWIATKOWSKI                   | CF OPEN CLASS JUDGE- SEWING/NEEDLECRAFT  | 25.00     |
| 08/03/2018 | 2    | 175821 | MISC-CF   | KRIS KWIATKOWSKI                   | CF OPEN CLASS JUDGE - SEWING/NEEDLEWORK  | 25.00     |
| 08/03/2018 | 2    | 175822 | MISC-CF   | LYNDA TRACEY                       | CF OPEN CLASS JUDGE- AGRICULTURE, HORTIC | 25.00     |
| 08/03/2018 | 2    | 175823 | MISC-CF   | DAN WELIHAN                        | CF OPEN CLASS JUDGE - PHOTOGRAPHY        | 25.00     |
| 08/03/2018 | 2    | 175824 | MISC-CF   | SUE WEBER                          | CF OPEN CLASS JUDGE- QUILTS              | 25.00     |
| 08/03/2018 | 2    | 175825 | MISC-CF   | OTTO MILLER                        | CF HORSE PULL ANNOUNCER                  | 200.00    |
| 08/03/2018 | 2    | 175826 | MISC-CF   | PENNY MATTHEWS                     | CF OPEN CLASS JUDGE - ANTIQUES           | 25.00     |
| 08/03/2018 | 2    | 175827 | NMRE      | NORTHERN MICH REGIONAL ENTITY      | R CONVENTION FACILITY FUND - REHABILITAT | 22,396.00 |
| 08/03/2018 | 2    | 175828 | NOP       | NATIONAL OFFICE PRODUCTS           | PZ OFFICE SUPPLIES - CLIPS, ENVELOPES, S | 65.42     |
| 08/03/2018 | 2    | 175829 | OMS       | OMS COMPLIANCE SERVICES INC        | SRR RANDOM TEST- DOT ALCOHOL - COUTURE # | 60.00     |
| 08/03/2018 | 2    | 175830 | PNC VISA  | PNC BANK                           | FN CREDIT CARD CHARGES THROUGH 7/19/18   | 3,546.14  |
| 08/03/2018 | 2    | 175831 | PNC VISA  | VOID                               |  |           |
| 08/03/2018 | 2    | 175832 | TREAS     | CHEBOYGAN COUNTY TREASURER         | TR CONVENTION FACILITY FUND - COUNTY SHA | 22,396.00 |
| 08/03/2018 | 2    | 175833 | ZABI E    | ELIZABETH ZABIK                    | EQ TRAVEL REIMBURSE - PORPOSED ASSESSING | 53.59     |
| 08/07/2018 | 2    | 175834 | REGISTER  | JUVENILE JUSTICE ASSOC OF MICHIGAN | PC SA JJAM ANNUAL CONFERENCE/SEMINAR SEP | 60.00     |
| 08/07/2018 | 2    | 175835 | WIT PA    | L. DENNIS DESPAIN                  | PA WITNESS FEE/MILEAGE 1/23/18           | 7.80      |
| 08/07/2018 | 2    | 175836 | WIT PA    | ROSALIE DESPAIN                    | PA WITNESS FEE/MILEAGE 1/23/18           | 7.80      |
| 08/07/2018 | 2    | 175837 | WIT PA    | ROBERT ZIMMERMAN                   | PA WITNESS FEE/ MILEAGE 5/16/18          | 8.80      |
| 08/07/2018 | 2    | 175838 | WIT PA    | BARB BROWN                         | PA WITNESS FEE/ MILEAGE 4/13/18          | 8.40      |
| 08/07/2018 | 2    | 175839 | WIT PA    | WESLEY FAY                         | PA WITNESS FEE/ MILEAGE 4/5/18           | 11.00     |
| 08/07/2018 | 2    | 175840 | WIT PA    | JOSHUA CATER                       | PA WITNESS FEE/ MILEAGE 3/5/18           | 6.30      |
| 08/07/2018 | 2    | 175841 | CDT CC    | CHEBOYGAN DAILY TRIBUNE            | CC FRIEND OF COURT NOTICE FOR ANNUAL REV | 130.40    |
| 08/07/2018 | 2    | 175842 | CULLIGAN  | MCCARDEL CULLIGAN-PETOSKEY         | CC JURY ROOM WATER ACCT# 216832          | 68.50     |
| 08/07/2018 | 2    | 175843 | ICLE      | ICLE                               | CC MI FAMILY LAW, MAY 2018 UPDATE        | 138.50    |
| 08/07/2018 | 2    | 175844 | MISC      | MICHIGAN LAW REVIEW                | CC US SUBSCRIPTION VOLUME 117            | 60.00     |
| 08/07/2018 | 2    | 175845 | NOP       | NATIONAL OFFICE PRODUCTS           | CC OFFICE SUPPLIES - INK CARTRIDGE       | 63.94     |
|            |      |        |           |                                    | CC OFFICE SPPLIES - INK CARTRIDGE, SCISS | 33.13     |
|            |      |        |           |                                    |  | 97.07     |
| 08/07/2018 | 2    | 175846 | SPARTAN   | SPARTAN STORES LLC                 | CC MISC CHARGES - COFFEE, CREAMER,CUTLER | 53.75     |
| 08/07/2018 | 2    | 175847 | WEST-CC   | THOMSON REUTERS - WEST             | CC LIBRARY PLAN CHARGES 6/1 - 6/30/18    | 932.00    |
| 08/07/2018 | 2    | 175848 | WEST-CC   | THOMSON REUTERS - WEST             | CC LIBRARY PLAN CHARGES 6/5 - 7/4/18     | 314.13    |
| 08/07/2018 | 2    | 175849 | WEST-CC   | THOMSON REUTERS - WEST             | CC LIBRARY PLAN CHARGES 6/5 - 7/4/18     | 74.85     |
| 08/07/2018 | 2    | 175850 | WEST-CC   | THOMSON REUTERS - WEST             | CC LIBRARY PLAN CHARGES 6/5 - 7/4/18     | 27.00     |
| 08/07/2018 | 2    | 175851 | WORD D    | DAVID WORDEN                       | CC REPRESENTATION OF CLIFTON HAINES #17- | 652.74    |

| Check Date | Bank | Check  | Vendor    | Vendor Name                   | Description   | Amount   |
|------------|------|--------|-----------|-------------------------------|---|--|
| 08/07/2018 | 2    | 175852 | RED TOX   | REDWOOD TOXICOLOGY LABORATORY | CC DGC ETG TESTING FOR DRUG COURT PARTIC<br>CC DGC DRUG TESTING FOR DRUG COURT PARTI  | 104.00<br>882.00<br><u>986.00</u>  |
| 08/07/2018 | 2    | 175853 | CAR-SD    | CARQUEST AUTO PARTS           | SD SUPPLIES - FUSES<br>SD SUPPLIES - BUSHINGS   | 20.49<br>45.00<br><u>65.49</u>   |
| 08/07/2018 | 2    | 175854 | CARD      | CARDMEMBER SERVICE            | SD CARD SERVICES THROUGH 7/24/18  | 1,509.90   |
| 08/07/2018 | 2    | 175855 | FELEPPA   | ALFRED FELEPPA                | PA CELL PHONE REIMBURSEMENT JULY 2018   | 45.00  |
| 08/07/2018 | 2    | 175856 | GOOD M    | MELISSA GOODRICH              | PA CELL PHONE REIMBURSEMENT JULY 2018   | 45.00  |
| 08/07/2018 | 2    | 175857 | HOWE      | HOWE MARINE                   | SD REPAIR - REPLACE SPARK PLUGS, COMPUTE<br>SD - FUSE BLOCK   | 343.63<br>24.75<br><u>368.38</u>   |
| 08/07/2018 | 2    | 175858 | OFF DEPOT | OFFICE DEPOT                  | SD OFFICE SUPPLIES - TONER, GEL PENS, TI<br>SD OFFICE SUPPLIES - SHREDDER, AA BATTER  | 340.39<br>181.38<br><u>521.77</u>  |
| 08/07/2018 | 2    | 175859 | SECURUS   | SECURUS TECHNOLOGIES          | SDJ INMATE PHONE USAGE CHARGES - JULY 20  | 6,042.28   |
| 08/07/2018 | 2    | 175860 | STELLAR   | STELLAR SERVICES              | SDJ INMATES SUPPLIES - ADMIN KITS (100 C<br>SDJ INMATES SUPPLIES - SNACK PACKS (200<br>SDJ INMATES SUPPLIES - INDIGENT ORDER<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS<br>SDJ INMATES SUPPLIES - INDIGENT KIT<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS<br>SDJ INMATES SUPPLIES - INDIGENT KIT<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS<br>SDJ INMATES SUPPLIES - INDIGENT KIT<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS<br>SDJ INMATES SUPPLIES - INDIGENT KIT<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS<br>SDJ INMATES SUPPLIES - INDIGENT KIT<br>SDJ INMATES SUPPLIES - COMMISSARY ORDERS | 435.00<br>850.00<br>4.26<br>67.65<br>17.04<br>1,139.67<br>4.26<br>929.53<br>12.78<br>1,012.06<br>7.26<br>1,041.18<br><u>5,520.69</u> |
| 08/07/2018 | 2    | 175861 | STELLAR   | VOID                          |   |  |
| 08/07/2018 | 2    | 175862 | VIZINA    | DARYL VIZINA                  | PA CELL PHONE REIMBURSEMENT JULY 2018   | 45.00  |
| 08/07/2018 | 2    | 175863 | VM FORM   | VM FORMING                    | SD DUTY HOLSTERS & ACCESSORIES  | 2,145.00   |
| 08/07/2018 | 2    | 175864 | WMP       | WEST MARINE PRO               | SD MARINE - SPOT LIGHT<br>SD MARINE - SAFETY SWITCHES<br>SD MARINE - SPOT LITES   | 82.96<br>26.96<br>125.96<br><u>235.88</u>  |
| 08/07/2018 | 2    | 175865 | GRIM C    | CHRIS GRIMM                   | CF LIVESTOCK JUDGE  | 1,132.27   |
| 08/07/2018 | 2    | 175866 | MCDONALDS | MCDONALD'S OF CHEBOYGAN       | CF KIDS DAY - (50) \$5.00 GIFT CERTIFICAT   | 250.00   |
| 08/07/2018 | 2    | 175867 | MISC-CF   | MEGAN RENAE STUDIOS           | CF PRINCESS APPEARANCES - CINDERELLA & E  | 575.00   |
| 08/07/2018 | 2    | 175868 | MISC-CF   | DAPHAN NEUMANN                | CF JUDGE - CCR/ BOOKS   | 25.00  |
| 08/07/2018 | 2    | 175869 | OHEN MA   | MARY OHENLEY                  | CF REIMBURSE FOR SUPPLIES - MISC, KIDS D  | 835.78   |
| 08/07/2018 | 2    | 175870 | RYNE R    | ROSANNE RYNERSON              | CF REIMBURSE FAIR SECRETARY - OPEN HORSE  | 5.64   |
| 08/07/2018 | 2    | 175871 | SASI      | STRAITS AREA SERVICES INC     | CF BUTTONS (606 CT)   | 321.18   |
| 08/07/2018 | 2    | 175872 | TOP WATER | TOP WATER GOODS LLC           | CF OPEN HORSE SHOW PRIZES - (10) EMBROID<br>CF UNIFORMS FOR FAIR BOARD- (2) POLO SHI  | 79.50<br>104.76<br><u>184.26</u>   |

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CHECK REGISTER FOR CHEBOYGAN COUNTY  
 CHECK DATE FROM 08/01/2018 - 08/31/2018

| Check Date | Bank | Check  | Vendor     | Vendor Name                    | Description                              | Amount          |
|------------|------|--------|------------|--------------------------------|--|-----------------|
| 08/08/2018 | 2    | 175873 | ASHE M     | MEGAN FENLON                   | CF REIMBURSE MEALS, ICE, MISC OTHER SUPP | 234.91          |
| 08/08/2018 | 2    | 175874 | DEKETO     | DEKETO LLC                     | ROD LICENSE ENHANCEMENT AGREEMENTS (566) | 1,132.00        |
| 08/08/2018 | 2    | 175875 | DRAK T     | TERRY DRAKE                    | CF REIMBURSE FOR GAS CARDS FOR MEGA TRUC | 987.57          |
| 08/08/2018 | 2    | 175876 | MISC       | LINGUISTICA                    | DC INTERPRETOR (6/27/18)                 | 14.25           |
| 08/08/2018 | 2    | 175877 | MISC-CF    | TWISTER JOE                    | CF KID'S DAY EVENT                       | 500.00          |
| 08/08/2018 | 2    | 175878 | OFF DEPOT  | OFFICE DEPOT                   | CR GEL PENS                              | 32.59           |
|            |      |        |            |                                | CR COLOR PAPER, PENS                     | 16.61           |
|            |      |        |            |                                | CR FLAIR PENS, PREM DIVIDERS             | 44.60           |
|            |      |        |            |                                |  | <u>93.80</u>    |
| 08/08/2018 | 2    | 175879 | RYNE R     | ROSANNE RYNERSON               | CF REIMBURSE MEALS, WATER, DRINKS, MISC  | 265.75          |
| 08/08/2018 | 2    | 175880 | SAP        | STRAITS AREA PRINTING          | DC BOND CHECKS (500 CT)                  | 197.44          |
| 08/08/2018 | 2    | 175881 | SELI D     | DALE SELIN                     | DC CELL PHONE REIMBURSEMENT JULY 2018    | 45.00           |
| 08/08/2018 | 2    | 175882 | STAN L     | LIZ STANKEWITZ                 | DC CELL PHONE REIMBURSEMENT JULY 2018    | 45.00           |
| 08/08/2018 | 2    | 175883 | TARGET     | TARGET                         | DC FORMS - DEMAND FOR POSSESSION, NOTICE | 26.52           |
| 08/08/2018 | 2    | 175884 | UPS        | UNITED PARCEL SERVICE          | FN UPS CHARGES 6/24 - 7/28/18            | 5.76            |
| 08/08/2018 | 2    | 175885 | WEST-DC    | THOMSON REUTERS - WEST         | DC LIBRARY PLAN CHARGES 6/5 - 7/4/18     | 14.58           |
| 08/08/2018 | 2    | 175886 | YOUN K     | KIMBERLY TILTON                | DC CELL PHONE REIMBURSEMENT JULY 2018    | 45.00           |
| 08/08/2018 | 2    | 175887 | BREG L     | LOIS BREGE                     | DHS CC# 22353916 7/2/18 - 7/15/18        | 241.36          |
| 08/08/2018 | 2    | 175888 | CCE        | CCE CENTRAL DISPATCH AUTHORITY | FN 4% PHONE SURCHARGE COLLECTED DURING J | 15,882.43       |
| 08/08/2018 | 2    | 175889 | CULLIGAN   | MCCARDEL CULLIGAN-PETOSKEY     | PA BOTTLED WATER ACCT#0858292 JULY 2018  | 31.00           |
| 08/08/2018 | 2    | 175890 | CZUB G     | GOSLING CZUBAK                 | AD DRILLING/ GEO ENGINEERING/ MATERIAL T | 2,885.00        |
| 08/08/2018 | 2    | 175891 | KSS        | KSS ENTERPRISES                | MA ROLL TOWELS (6), ENZYMATIC DIGESTER ( | 503.97          |
|            |      |        |            |                                | MA GREEN FOAM HAND SOAP (2), PROFORCE VA | 558.45          |
|            |      |        |            |                                | MA CAN LINERS (5) 24X32, (5) 45X47 X-HEA | 358.45          |
|            |      |        |            |                                | MA GLASS CLEANER (24), DRAIN SOLVE (2)   | 219.71          |
|            |      |        |            |                                | MA DISINFECTANT FOAMING CLNR (24)        | 122.79          |
|            |      |        |            |                                | MA CAN LINERS 24X32 (4), MULTIFOLD TOWEL | 249.63          |
|            |      |        |            |                                | MA FOAM HAND SOAP (2), U SCREEN FILTER ( | 308.28          |
|            |      |        |            |                                |  | <u>2,321.28</u> |
| 08/08/2018 | 2    | 175892 | MISC       | MICHIGAN VETERANS TRUST FUND   | VA RECONCILIATION REFUND TO MVTF (MICHIG | 283.64          |
| 08/08/2018 | 2    | 175893 | NEMCOG     | NEMCOG                         | AD HOME IMPROVEMENT LOAN SERVICES THROUG | 393.63          |
| 08/08/2018 | 2    | 175894 | NOP        | NATIONAL OFFICE PRODUCTS       | TR CALCULATOR (WENDY) 4/5/18             | 119.59          |
| 08/08/2018 | 2    | 175895 | NOP        | NATIONAL OFFICE PRODUCTS       | TR OFFICE CHAIR (CHRISTINE) 5/11/18      | 128.99          |
| 08/09/2018 | 2    | 175896 | CAS        | CHEBOYGAN AREA SCHOOLS         | PZ 6/26/18 PLANNING COMMISSION MTG HELD  | 132.00          |
| 08/09/2018 | 2    | 175897 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS      | TR MEMBERSHIP JULY 2018                  | 102.79          |
| 08/09/2018 | 2    | 175898 | NOP        | NATIONAL OFFICE PRODUCTS       | PZ OFFICE SUPPLIES - (2) NAME PLATES - M | 24.00           |
| 08/09/2018 | 2    | 175899 | TREAS      | CHEBOYGAN COUNTY TREASURER     | PR EMPLOYEE FRINGE & DEDUCTIONS PE 8/4/1 | 238,075.31      |
| 08/09/2018 | 2    | 175900 | VERIZON    | VERIZON                        | IS CELL PHONE SERVICE 6/14 -7/13/18      | 1,499.04        |
| 08/14/2018 | 2    | 175901 | BCI        | BCI CONSTRUCTION LLC           | AD SDJ EXPANSION PROJECT PMT#3           | 167,535.00      |
| 08/14/2018 | 2    | 175902 | KUJAWA     | KUJAWA CONSTRUCTION            | AD APPLICATION & CERTIFICATION FOR PAYME | 54,587.10       |
| 08/15/2018 | 2    | 175903 | AT&T-SRR   | AT&T                           | SRR PHONE SERVICE ACCT#23159701784023 6  | 77.04           |
| 08/15/2018 | 2    | 175904 | AT&T-SRR   | AT&T                           | SRR PHONE SERVICE ACCT#23159792627040 6  | 174.24          |
| 08/15/2018 | 2    | 175905 | AT&T/SBC   | AT&T                           | SD MONTHLY PHONE SERVICE 6/29 - 7/28/18  | 239.84          |
| 08/15/2018 | 2    | 175906 | AT&T/SBC   | AT&T                           | IS MONTHLY PHONE SERVICE ACCT# 231R01221 | 1,091.68        |
| 08/15/2018 | 2    | 175907 | AT&T/SBC   | VOID                           |  |                 |
| 08/15/2018 | 2    | 175908 | AT&T/SBC   | AT&T                           | CCM GAS PUMP MODEM ACCT# 23162733618012  | 58.46           |
| 08/15/2018 | 2    | 175909 | BCBS-SD    | BLUE CROSS BLUE SHIELD OF MICH | SD MEDICAL GROUP#7016242 - SERVICE FOR J | 8.85            |
| 08/15/2018 | 2    | 175910 | CARNATION  | CARNATION RESTAURANT           | SDJ INMATE FOOD (5993 MEALS & JUICE)     | 20,400.20       |
| 08/15/2018 | 2    | 175911 | CHARTER    | CHARTER COMMUNICATIONS         | IS MSU INTERNET ACCT#8245122670095926 8  | 84.98           |
| 08/15/2018 | 2    | 175912 | KILL E     | ELIZABETH KILLINGBECK          | SD MARINE - REIMBURSE MILEAGE- JUL (140  | 76.30           |
| 08/15/2018 | 2    | 175913 | KNOL J     | JESSEE KNOLTON                 | SD MARINE - REIMBURSE MILEAGE - JUNE & J | 221.81          |
| 08/15/2018 | 2    | 175914 | MORS N     | NOAH MORSE                     | SD MARINE - REIMBURSE MILEAGE (291 MILES | 158.59          |
| 08/15/2018 | 2    | 175915 | RWS        | REPUBLIC SERVICES #239         | CCM TRASH REMOVAL ACCT# 302390061345 8/  | 193.41          |
| 08/15/2018 | 2    | 175916 | RWS        | REPUBLIC SERVICES #239         | FG TRASH REMOVAL ACCT#302391306112 JUL   | 296.38          |
| 08/15/2018 | 2    | 175917 | RWS        | REPUBLIC SERVICES #239         | MA COUNTY BLDG TRASH REMOVAL ACCT# 30239 | 637.96          |
| 08/15/2018 | 2    | 175918 | WOE        | WILLIAMS OFFICE EQUIPMENT      | IS COPY MACHINE AGREEMENT JULY2018       | 1,713.22        |

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| 08/15/2018 | 2    | 175919 | BLARNEY    | BLARNEY CASTLE OIL COMPANY          | CF #2 DIESEL - DYED ULS ( 198.8 GALLONS)  | 543.18          |
| 08/15/2018 | 2    | 175920 | BLASKOWSKI | BLASKOWSKI FEED & SEED              | CF STOCK TANK & FLAKES                    | 217.00          |
| 08/15/2018 | 2    | 175921 | BOB BARKER | BOB BARKER COMPANY INC              | SDJ INMATES SUPPLIES/UNIFORMS - ORANGE S  | 529.63          |
| 08/15/2018 | 2    | 175922 | EMMET DPW  | EMMET COUNTY DPW                    | RC MONTHLY RECYCLE FEES JULY 2018         | 13,659.00       |
| 08/15/2018 | 2    | 175923 | JOY VALLEY | JOY VALLEY COUNSELING & CONSULT     | PC COURT ORDERED SERVICES JUL 2018        | 350.00          |
| 08/15/2018 | 2    | 175924 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS           | PC INFORMATION SEARCH JULY 2018           | 50.00           |
| 08/15/2018 | 2    | 175925 | MISC       | DTE ENERGY                          | AD APPLICATION FOR GAS LINE INSTALLATION  | 3,617.00        |
| 08/15/2018 | 2    | 175926 | MOD PHAR   | MODERN PHARMACY                     | SDJ INMATE MEDICATIONS JULY 2018          | 259.48          |
| 08/15/2018 | 2    | 175927 | NOP        | NATIONAL OFFICE PRODUCTS            | MA DESK SIGN FRAME 8.5 X 11               | 8.13            |
| 08/15/2018 | 2    | 175928 | NYE        | NYE UNIFORM COMPANY                 | SD UNIFORMS - (BRAD RENWICK) & RETURNED J | 613.67          |
| 08/15/2018 | 2    | 175929 | S&W        | DAVID J. SWIDERSKI                  | PC TRIAL COURT APPT ATTY CASE# 11889      | 60.00           |
| 08/15/2018 | 2    | 175930 | SOM-SCF    | STATE OF MICHIGAN                   | PC JIS USER FEE JUL-SEP 2018              | 2,946.23        |
| 08/15/2018 | 2    | 175931 | STANS      | STANS ELECTRIC                      | CCM REPLACE PARKING LOT LIGHTS & LIGHTS   | 811.30          |
| 08/15/2018 | 2    | 175932 | SYSCO      | SYSCO FOODS OF GRAND RAPIDS         | SD LAUNDRY SUPPLIES - STAINAWAY, DETERGE  | 630.60          |
| 08/15/2018 | 2    | 175933 | TELE-RAD   | TELE-RAD INC                        | SD CARGO COVER                            | 450.00 V        |
|            |      |        |            |                                     | SD REFIT & REWIRE 2018 FORD INTERCEPTOR   | 1,975.00 V      |
|            |      |        |            |                                     | SD INSTALL ON K9 UNIT (FRONT FASCIA & GR  | 480.00 V        |
|            |      |        |            |                                     |   | <u>2,905.00</u> |
| 08/15/2018 | 2    | 175934 | CARTER     | CARTER RECOVERY                     | RC TOW PICKUP TRUCK TO WHEELERS (FROM FA  | 85.00           |
| 08/15/2018 | 2    | 175935 | CENTERLINE | CENTERLINE TOWING                   | RC TOW BILL FOR BIG TRUCK TO REPAIR SHOP  | 451.25          |
| 08/15/2018 | 2    | 175936 | CROS C     | CAROL CROSS                         | PC GUARDIANSHIP REVIEWS - CASE# 18014581  | 109.91          |
| 08/15/2018 | 2    | 175937 | GL PLUM    | GREAT LAKES PLUMBING, HEATING & A/C | MA HEALTH DEPT-PLUMBING-NEW LINES TO SIN  | 2,750.00        |
| 08/15/2018 | 2    | 175938 | KSS        | KSS ENTERPRISES                     | MA ROLL TOWELS (4), JUMBO TISSUE (2 CASE  | 141.52 V        |
|            |      |        |            |                                     | MA ROLL TOWELS (4-96 ROLL CASES), JUMBO   | 175.48 V        |
|            |      |        |            |                                     | MA ROLL CASE (6), CENTER PULL TOWELS (6   | 263.22 V        |
|            |      |        |            |                                     |   | <u>580.22</u>   |
| 08/15/2018 | 2    | 175939 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS           | FOC INFORMATION SEARCH JUL 2018           | 50.00           |
| 08/15/2018 | 2    | 175940 | MOW        | MICHIGAN OFFICEWAYS INC             | FOC OFFICE SUPPLIES - POST-IT NOTES, COR  | 80.05           |
| 08/15/2018 | 2    | 175941 | NMJOA      | NORTHERN MICH JUVENILE OFFICERS     | PC REGISTRATION FALL 2018 CONFERENCE - S  | 35.00           |
| 08/15/2018 | 2    | 175942 | TELE-RAD   | TELE-RAD INC                        | SD REFIT & REWIRE 2018 FORD INTERCEPTOR   | 1,975.00 V      |
|            |      |        |            |                                     | SD PRO GARD CARGO COVER                   | 450.00 V        |
|            |      |        |            |                                     |   | <u>2,425.00</u> |
| 08/15/2018 | 2    | 175943 | TELE-RAD   | TELE-RAD INC                        | SD INSTALL ON K9 UNIT - FRONT FASCIA & G  | 480.00          |
| 08/15/2018 | 2    | 175944 | TREAS      | CHEBOYGAN COUNTY TREASURER          | PC SAYPA TRANSPORTATION BILLING JULY 201  | 3,927.00        |
| 08/15/2018 | 2    | 175945 | TREAS      | CHEBOYGAN COUNTY TREASURER          | PC SAYPA TRANSPORTATION BUS AIDE JULY 2   | 285.42          |
| 08/15/2018 | 2    | 175946 | WOE        | WILLIAMS OFFICE EQUIPMENT           | FOC HP PRINTER CARTRIDGE FOR PRINTER #3   | 219.95          |
| 08/16/2018 | 2    | 175947 | ARBOR      | ARBOR SOLUTIONS, INC                | IS SUPPORT ON AS400 SERVER                | 354.06          |
| 08/16/2018 | 2    | 175948 | BBC        | BERNARD BUILDING CENTER             | CCM SUPPLIES FOR DOCK REPAIR              | 9.89            |
|            |      |        |            |                                     | CCM SUPPLIES FOR DOCK REPAIR              | 33.92           |
|            |      |        |            |                                     | CCM SUPPLIES FOR DOCK REPAIR              | 4.99            |
|            |      |        |            |                                     |   | <u>48.80</u>    |
| 08/16/2018 | 2    | 175949 | BBC        | BERNARD BUILDING CENTER             | MA SUPPLIES FOR GARAGE - MOULDING, SCREW  | 225.99          |
| 08/16/2018 | 2    | 175950 | CHEB LION  | CHEBOYGAN LIONESS CLUB              | CF FARM BUREAU BLDG SUPERVISORS           | 600.00          |
| 08/16/2018 | 2    | 175951 | FAIR       | CHEBOYGAN COUNTY FAIR               | CF PREMIUM DEPOSIT                        | 1,500.00        |
| 08/16/2018 | 2    | 175952 | FREESE     | CHARLES FREESE                      | PZ ZONING BOARD OF APPEALS MTG 7/25/18    | 70.52           |
|            |      |        |            |                                     | PZ ZONING BOARD OF APPEALS SITE VISIT 7/  | 96.14           |
|            |      |        |            |                                     |   | <u>166.66</u>   |
| 08/16/2018 | 2    | 175953 | G SHIPPING | G'S SHIPPING STORE                  | MA ROLL TOWELS (4- 96 ROLL CASES), JUMBO  | 141.52          |

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|            |      |        |           |                                     | MA ROLL TOWELS (4), JUMBO TISSUE (4)     | 175.48        |
|            |      |        |           |                                     | MA ROLL TOWELS (6), CENTER PULL TOWELS ( | 263.22        |
|            |      |        |           |                                     |  | <u>580.22</u> |
| 08/16/2018 | 2    | 175954 | HEMMER    | RALPH HEMMER                        | PZ ZONING BOARD OF APPEALS MTG 7/25/18   | 56.35         |
|            |      |        |           |                                     | PZ ZONING BOARD OF APPEALS SITE VISIT 7/ | 43.27         |
|            |      |        |           |                                     |  | <u>99.62</u>  |
| 08/16/2018 | 2    | 175955 | MERCER    | MERCER                              | CCM RECONFIGURE MECHANICAL COMPUTERS ON  | 386.25        |
| 08/16/2018 | 2    | 175956 | MISC      | MI DEPT LICENSING/REGULATORY AFFAIR | CD INSPECTOR REGISTRATION RENEWAL - MATT | 450.00        |
| 08/16/2018 | 2    | 175957 | MISC-CF   | P.E.P.                              | CF FARM BUREAU BLDG SETUP & CLEANUP      | 300.00        |
| 08/16/2018 | 2    | 175958 | MOORE     | JOHN MOORE                          | PZ ZONING BOARD OF APPEALS MTG 7/25/18   | 75.97         |
|            |      |        |           |                                     | PZ ZONING BOARD OF APPEALS SITE VISIT 7/ | 53.08         |
|            |      |        |           |                                     |  | <u>129.05</u> |
| 08/16/2018 | 2    | 175959 | NVINT     | NVINT SERVICES LLC                  | IS SUPPORT ON SERVER                     | 170.44        |
| 08/16/2018 | 2    | 175960 | OFF DEPOT | OFFICE DEPOT                        | DC OFFICE SUPPLIES - CORRECTION TAPE, CL | 25.63         |
| 08/16/2018 | 2    | 175961 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - GALV COUPLING, RUBBER COAT | 13.93 V       |
|            |      |        |           |                                     | MA SUPPLIES - PAINT TRAY LINER, BRUSH, R | 74.05 V       |
|            |      |        |           |                                     | MA SUPPLIES - SCREWS, BOLTS              | 29.28 V       |
|            |      |        |           |                                     | MA SUPPLIES - GEO ENTRY LOCK             | 31.49 V       |
|            |      |        |           |                                     | MA SUPPLIES - INSECT KILLER              | 6.99 V        |
|            |      |        |           |                                     | MA SUPPLIES - SCREWS, BOLTS              | 5.90 V        |
|            |      |        |           |                                     |  | <u>161.64</u> |
| 08/16/2018 | 2    | 175962 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - FLANGED WAX GASKET, TOILET | 9.76          |
| 08/16/2018 | 2    | 175963 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - SCREWS, DRYWALL SCREWS     | 14.48         |
| 08/16/2018 | 2    | 175964 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - GRK BIT                    | 4.79          |
| 08/16/2018 | 2    | 175965 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - FOAM COVERS, SCREWS, BOLTS | 67.47         |
| 08/16/2018 | 2    | 175966 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - INSECT KILLER, SCREWS, BOL | 16.78         |
| 08/16/2018 | 2    | 175967 | REHMANN   | REHMANN ROBSON                      | AD GOVERNMENT OUTSOURCING                | 480.00        |
| 08/16/2018 | 2    | 175968 | STRA P    | STRAITSLAND PUBLISHING              | AD PUBLIC NOTICE-BOARD MTG MINUTES, HELP | 23.85         |
| 08/16/2018 | 2    | 175969 | TAYL J    | JESSICA TAYLOR                      | DHS CC#1416188 7/20/18 - 8/2/18          | 241.36        |
| 08/16/2018 | 2    | 175970 | TELE-RAD  | TELE-RAD INC                        | SD PRO GARD CARGO COVER                  | 450.00        |
| 08/16/2018 | 2    | 175971 | TELE-RAD  | TELE-RAD INC                        | SD REFIT & REWIRE 2018 FORD INTERCEPTOR  | 1,975.00      |
| 08/16/2018 | 2    | 175972 | WHEELER   | WHEELER MOTORS INC                  | AD #18 - L.O.F./ TIRE ROTATION/ AIR FILT | 41.80         |
|            |      |        |           |                                     | AD #16 - L.O.F./ TIRE ROTATION/ REPLACE  | 501.49        |
|            |      |        |           |                                     |  | <u>543.29</u> |
| 08/16/2018 | 2    | 175973 | WHEELER   | WHEELER MOTORS INC                  | CD JEEP COMPASS - OIL CHANGE, ROTATE TIR | 82.08         |
| 08/16/2018 | 2    | 175974 | WHEELER   | WHEELER MOTORS INC                  | CD JEEP COMPASS- BALANCE TIRES           | 54.41         |
| 08/16/2018 | 2    | 175975 | RDIC      | RIVERTOWN DO-IT CENTER              | MA SUPPLIES - GALV COUPLING, RUBBER COAT | 13.93         |
|            |      |        |           |                                     | MA RETURN & SUPPLIES - PAINT TRAY LINERS | 66.05         |
|            |      |        |           |                                     | MA SUPPLIES - SCREWS, BOLTS              | 29.28         |
|            |      |        |           |                                     | MA SUPPLIES - GEO ENTRY LOCK             | 31.49         |
|            |      |        |           |                                     | MA SUPPLIES - INSECT KILLER              | 6.99          |
|            |      |        |           |                                     | MA SUPPLIES - SCREWS, BOLTS              | 5.90          |
|            |      |        |           |                                     |  | <u>153.64</u> |
| 08/16/2018 | 2    | 175976 | ADV AUTO  | ADVANCE AUTO PARTS                  | SD MARINE - HOSE CLAMP                   | 5.98          |
|            |      |        |           |                                     | SD MARINE HOSE CLAMP                     | 5.98          |
|            |      |        |           |                                     | SD MARINE - HOSE CLAMP                   | 5.98          |
|            |      |        |           |                                     | SD MARINE - QUIK STEEL EPOXY             | 6.99          |

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|            |      |        |            |                              |  | 24.93     |
| 08/16/2018 | 2    | 175977 | ALGE B     | BARB ALGENSTEDT              | SDJ LEGAL BLOOD DRAWS - TAYLOR, CAMERON  | 100.00    |
| 08/16/2018 | 2    | 175978 | BERD D     | DEBORAH BERDEN               | SDJ LEGAL BLOOD DRAWS - GIBSON, DALRIFMP | 100.00    |
| 08/16/2018 | 2    | 175979 | BLARNEY    | BLARNEY CASTLE OIL COMPANY   | CCM PURCHASE 2489.2 GALLONS GAS          | 8,518.61  |
|            |      |        |            |                              | CCM PURCHASE 1201.5 GALLONS DIESEL       | 3,100.99  |
|            |      |        |            |                              | CCM PURCHASE 1200.8 GALLONS GAS          | 4,175.32  |
|            |      |        |            |                              | CCM PURCHASE 2001.0 GALLONS DIESEL & 200 | 12,543.17 |
|            |      |        |            |                              |  | 28,338.09 |
| 08/16/2018 | 2    | 175980 | BLARNEY    | BLARNEY CASTLE OIL COMPANY   | FN PURCHASED DIESEL (2000.0 GALLONS)     | 5,062.95  |
| 08/16/2018 | 2    | 175981 | BLARNEY    | BLARNEY CASTLE OIL COMPANY   | SD MARINE - 400 GALLONS GAS              | 1,338.86  |
| 08/16/2018 | 2    | 175982 | BLARNEY    | BLARNEY CASTLE OIL COMPANY   | SD MARINE - 500.10 GALLONS GAS           | 1,672.40  |
| 08/16/2018 | 2    | 175983 | BOB BARKER | BOB BARKER COMPANY INC       | SDJ PENS                                 | 67.13     |
| 08/16/2018 | 2    | 175984 | CARQUEST   | CARQUEST                     | MA SUPPLIES - V-BELT UTILITY (2)         | 26.98     |
|            |      |        |            |                              | MA SUPPLIES - ALL PURPOSE PATCH KIT, 5 M | 10.78     |
|            |      |        |            |                              | MA SUPPLIES - V-BELT UTILITY, LUB        | 104.02    |
|            |      |        |            |                              | MA SUPPLIES - HYDRAULIC HOSE-BULK, HOSE  | 36.04     |
|            |      |        |            |                              | MA SUPPLIES -ACETYLENE CONTENTS          | 85.74     |
|            |      |        |            |                              | MA SUPPLIES - OIL SNOW PLOW, HOSE GUARD, | 81.54     |
|            |      |        |            |                              |  | 345.10    |
| 08/16/2018 | 2    | 175985 | DH #4      | DISTRICT HEALTH DEPT #4      | SDJ NURSE VISIT - JULY2018               | 2,610.00  |
| 08/16/2018 | 2    | 175986 | HEMP A     | ASHLEY HEMPENSTALL           | SD MARINE - REIMBURSE MILEAGE FOR AUGUST | 87.20     |
| 08/16/2018 | 2    | 175987 | KSS        | KSS ENTERPRISES              | SRR SUPPLIES - ROLL TOWEL (2), MOP HEAD, | 84.08     |
| 08/16/2018 | 2    | 175988 | NOP        | NATIONAL OFFICE PRODUCTS     | SRR OFFICE SUPPLIES - WHITE OUT, PENS, M | 54.28     |
| 08/16/2018 | 2    | 175989 | NOP        | NATIONAL OFFICE PRODUCTS     | SRR OFFICE SUPPLIES - TIME CARDS         | 35.50     |
| 08/16/2018 | 2    | 175990 | NYE        | NYE UNIFORM COMPANY          | SD NAME BAR - RENWICK                    | 28.66     |
| 08/16/2018 | 2    | 175991 | RDIC       | RIVERTOWN DO-IT CENTER       | FG SUPPLIES - PAINT, SCREWS, DUCT TAPE,  | 282.99    |
|            |      |        |            |                              | FG SUPPLIES - PAINT                      | 110.97    |
|            |      |        |            |                              |  | 393.96    |
| 08/16/2018 | 2    | 175992 | SAP        | STRAITS AREA PRINTING        | SD BUSINESS CARDS - RENWICK              | 46.60     |
| 08/16/2018 | 2    | 175993 | SFD        | SOUTHERN FOLGER DETENTION    | SD JAIL DOOR KEY                         | 85.39     |
| 08/16/2018 | 2    | 175994 | SPIES-SRR  | SPIES AUTO PARTS & TIRE      | SRR SERVICE CALL & MILEAGE - ROADSIDE AS | 96.25     |
| 08/16/2018 | 2    | 175995 | VET INFO   | VETERANS INFORMATION SERVICE | VA SUPSCRIPTION - 2019 EDITION "WHAT EVE | 60.00     |
| 08/16/2018 | 2    | 175996 | WHEELER    | WHEELER MOTORS INC           | SD OIL CHANGE                            | 16.95     |
|            |      |        |            |                              | SD TIRE REPAIR                           | 13.48     |
|            |      |        |            |                              | SD OIL CHANGE                            | 16.95     |
|            |      |        |            |                              | SD OIL CHANGE                            | 35.01     |
|            |      |        |            |                              | SD OIL CHANGE/ ROTATE TIRES/ WIPERS      | 50.88     |
|            |      |        |            |                              | SD MOUNT/ BALANCE/ DISPOSAL              | 49.05     |
|            |      |        |            |                              | SD ALIGNMENT                             | 65.95     |
|            |      |        |            |                              |  | 248.27    |
| 08/16/2018 | 2    | 175997 | ZORO       | ZORO TOOLS, INC.             | SD HAND SOAP (20-1 GALLON BOTTLES) SO# S | 225.60    |
|            |      |        |            |                              | SD HAND SOAP (20-1 GALLON BOTTLES & 20%  | 180.48    |
|            |      |        |            |                              |  | 406.08    |
| 08/17/2018 | 2    | 175998 | ASHE M     | MEGAN FENLON                 | CF MEALS FOR FAIR STAFF                  | 23.76     |
| 08/17/2018 | 2    | 175999 | BOHL S     | SAM BOHL                     | FOC REIMBURSE MILEAGE TO BANK 4/26 - 8/1 | 26.16     |
| 08/17/2018 | 2    | 176000 | FAIR       | CHEBOYGAN COUNTY FAIR        | CF MEALS FOR FAIR STAFF                  | 16.26     |
| 08/17/2018 | 2    | 176001 | FELEPPA    | ALFRED FELEPPA               | PA MILEAGE & LUNCH FOR SPECIAL CASE - PE | 67.56     |
| 08/17/2018 | 2    | 176002 | GLGC       | GREAT LAKES GOLF CARS        | CF GOLD CART RENTAL - ((2) 2 PASSENGER,  | 1,460.00  |

| Check Date | Bank | Check  | Vendor     | Vendor Name                  | Description                              | Amount   |
|------------|------|--------|------------|------------------------------|--|----------|
| 08/17/2018 | 2    | 176003 | GORDON     | GORDON FOOD SERVICE          | CF MEALS FOR FAIR STAFF                  | 21.98 V  |
| 08/17/2018 | 2    | 176004 | GORDON     | GORDON FOOD SERVICE, INC.    | CF MEALS FOR FAIR STAFF - BURGER, CHEESE | 793.72 V |
| 08/17/2018 | 2    | 176005 | GOUJ C     | CAL GOUINE                   | BOC COMMISSIONER MILEAGE 8/14/18         | 3.82     |
| 08/17/2018 | 2    | 176006 | GRAINGER   | WW GRAINGER                  | MA SUPPLIES                              | 33.74    |
|            |      |        |            |                              | MA SUPPLIES                              | 178.08   |
|            |      |        |            |                              |  | 211.82   |
| 08/17/2018 | 2    | 176007 | JOHN K     | KAREN JOHNSON                | BOC COMMISSIONER MILEAGE 8/14/18 + 5 MEE | 25.09    |
| 08/17/2018 | 2    | 176008 | MATE R     | ROBERTA MATELSKI             | BOC COMMISSIONER MILEAGE 8/14/18 + 4 MEE | 78.48    |
| 08/17/2018 | 2    | 176009 | MISC-CF    | ZOJA NORTHRUP                | CF PHOTOGRAPHY & MILEAGE                 | 462.60   |
| 08/17/2018 | 2    | 176010 | MISC-CF    | AWARDS PLUS                  | CF TROPHIES                              | 722.00   |
| 08/17/2018 | 2    | 176011 | MOW        | MICHIGAN OFFICEWAYS INC      | FOC OFFICE SUPPLIES - STORAGE BOXES, POS | 130.15   |
|            |      |        |            |                              | FOC OFFICE SUPPLIES - POST IT FLAGS      | 10.92    |
|            |      |        |            |                              |  | 141.07   |
| 08/17/2018 | 2    | 176012 | NEWM M     | MICHAEL NEWMAN               | BOC COMMISSIONER MILEAGE 8/14/18         | 4.91     |
| 08/17/2018 | 2    | 176013 | OCEI       | ONAWAY CUSTOM EMBROIDERY INC | CF SHIRTS (62) RED TSHIRTS, GREEN SAFETY | 1,094.00 |
| 08/17/2018 | 2    | 176014 | OHEN MA    | MARY OHENLEY                 | CF LADIES DAY EXPENSE - BLUEBERRY PIES   | 34.95    |
| 08/17/2018 | 2    | 176015 | QSTI       | QUALITY SIGNATURE TOPS INC   | MA HEALTH DEPT - COUNTER TOPS/SINKS IN L | 3,396.60 |
|            |      |        |            |                              | MA AS COUNTER TOPS & SINKS IN PUPPY & EX | 1,158.00 |
|            |      |        |            |                              |  | 4,554.60 |
| 08/17/2018 | 2    | 176016 | RDIC       | RIVERTOWN DO-IT CENTER       | MA RC SUPPLIES - FABRIC BUNK STRAPING    | 419.98   |
| 08/17/2018 | 2    | 176017 | REGALIA    | REGALIA                      | CF RIBBONS - (25) ROSETTE RIBBONS & RUSH | 140.36   |
| 08/17/2018 | 2    | 176018 | RYNE R     | ROSANNE RYNERSON             | CF FAIR SECRETARY - MISC SUPPLIES (DIET  | 14.47    |
| 08/17/2018 | 2    | 176019 | S&B        | SIGN & BANNER FACTORY        | CF YARD SIGNS & BANNERS & DEDICATION BAN | 1,140.50 |
| 08/17/2018 | 2    | 176020 | ST PAULS   | ST PAUL'S METHODIST CHURCH   | CF MEALS FOR FAIR STAFF                  | 191.00   |
| 08/17/2018 | 2    | 176021 | VIZINA     | DARYL VIZINA                 | PA MILEAGE TO/FROM CHARLEVOIX - SPECIAL  | 57.77    |
| 08/17/2018 | 2    | 176022 | WALLACE    | JOHN WALLACE                 | BOC COMMISSIONER MILEAGE 8/14/18 + 7 ME  | 267.05   |
| 08/17/2018 | 2    | 176023 | WEST-DC    | THOMSON REUTERS - WEST       | DC LIBRARY PLAN CHARGES ACCT#1000381395  | 14.58    |
| 08/17/2018 | 2    | 176024 | WIT PA     | ROBERT WALTER ZWINGMAN       | PA WITNESS FEE/ MILEAGE 5/16/18 PEO V AD | 8.80     |
| 08/17/2018 | 2    | 176025 | BREWSTER   | KAREN BREWSTER               | CR MILEAGE FOR 2018 AUGUST PRIMARY ELECT | 39.24    |
| 08/17/2018 | 2    | 176026 | CDT-GEN    | CHEBOYGAN DAILY TRIBUNE      | AD ADVERTISING - SEALED BIDS - ROOF OVER | 27.20    |
| 08/17/2018 | 2    | 176027 | CDT-GEN    | CHEBOYGAN DAILY TRIBUNE      | AD ADVERTISING - SEALED PROPOSALS - 2010 | 23.00    |
| 08/17/2018 | 2    | 176028 | CDT-GEN    | CHEBOYGAN DAILY TRIBUNE      | AD ADVERTISING - SEASONAL MARINE ATTENDA | 128.60   |
| 08/17/2018 | 2    | 176029 | CFSNW      | CHILD & FAMILY SERVICES NW   | DHS CC#2290229 7/1/18 - 7/31/18          | 824.29   |
| 08/17/2018 | 2    | 176030 | CFSNW      | CHILD & FAMILY SERVICES NW   | DHS CC#703083 7/1/18 - 7/31/18           | 824.29   |
| 08/17/2018 | 2    | 176031 | CFSNW      | CHILD & FAMILY SERVICES NW   | DHS CC#703083 6/19/18 - 6/30/18          | 72.00    |
| 08/17/2018 | 2    | 176032 | FPI        | FAR PRODUCTS INC             | CCM SEWAGE PUMP PARTS - DOCK REPAIR      | 330.80   |
| 08/17/2018 | 2    | 176033 | GEWY       | YOUNG, GRAHAM, ELSENHEIMER   | AD LEGAL SERVICES THROUGH 7/31/18        | 2,139.00 |
| 08/17/2018 | 2    | 176034 | INK & TONE | INK & TONER ALTERNATIVE      | CR HP HIGH YIELD TONER                   | 159.99   |
| 08/17/2018 | 2    | 176035 | MCKI D     | DARLENE MCKINLEY             | JB WORK DAYS 7/16, 8/13, 8/14, 8/15/18   | 292.32   |
| 08/17/2018 | 2    | 176036 | MISC       | SAULT CHEBOYGAN MEDIA GROUP  | PZ ADVERTISING - NOTICE FOR 8/15/18 MEET | 770.18   |
| 08/17/2018 | 2    | 176037 | NEMCOG     | NEMCOG                       | AD HOME IMPROVEMENT LOAN SERVICE THROUGH | 1,016.62 |
| 08/17/2018 | 2    | 176038 | PHILLIPS   | BECKY PHILLIPS               | JB WORK DAYS 7/16, 8/13, 8/14, 8/15/18   | 261.80   |
| 08/17/2018 | 2    | 176039 | ROSE EXT   | ROSE EXTERMINATOR            | MA SDJ PEST CONTROL CONTRACT             | 73.00    |
| 08/17/2018 | 2    | 176040 | SCHR KA    | KAREN SCHRAMM                | JB WORK DAYS 7/16, 8/13, 8/14, 8/15/18   | 274.24   |
| 08/17/2018 | 2    | 176041 | SPARTAN    | SPARTAN STORES LLC           | VA VAF COMMUNITY PROJECT - FOOD FOR VETE | 196.83   |
| 08/17/2018 | 2    | 176042 | STANS      | STANS ELECTRIC               | MA HEALTH DEPT - ELECTRICAL WORK IN NEW  | 285.29   |
| 08/17/2018 | 2    | 176043 | STEV R     | RUSSELL STEVENS              | DHS CC#22759770 7/2/18 - 7/30/18         | 1,272.03 |
| 08/17/2018 | 2    | 176044 | TAYL J     | JESSICA TAYLOR               | DHS CC#1416188 5/1/18 - 6/1/18           | 147.99   |
| 08/17/2018 | 2    | 176045 | WERNER     | WERNER PLUMBING & HEATING    | MA REPAIR - OHMED OUT CONDENSOR BLEW     | 136.32   |
| 08/17/2018 | 2    | 176046 | WEST-CR    | THOMSON REUTERS - WEST       | CR LIBRARY PLAN CHARGES 7/5 - 8/4/18 ACC | 4.68     |
| 08/17/2018 | 2    | 176047 | WHEELER    | WHEELER MOTORS INC           | CD OIL CHANGE ON JEEP COMPASS            | 15.45    |
| 08/20/2018 | 2    | 176048 | JURY CC    | TYLER NICHOLAS CRONK         | CC JURY SELECTION 8/14/18                | 17.60    |
| 08/20/2018 | 2    | 176049 | JURY CC    | MARY ANN STANCZAK            | CC JURY SELECTION 8/14/18                | 16.04    |

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 08/01/2018 - 08/31/2018

| Check Date | Bank | Check  | Vendor  | Vendor Name                | Description                              | Amount |
|------------|------|--------|---------|----------------------------|--|--------|
| 08/20/2018 | 2    | 176050 | JURY CC | DOROTHY KAY EALY           | CC JURY SELECTION 8/14/18                | 28.00  |
| 08/20/2018 | 2    | 176051 | JURY CC | JEANETTE DORRETTA KORN     | CC JURY SELECTION 8/14/18                | 15.52  |
| 08/20/2018 | 2    | 176052 | JURY CC | CHRISTOPHER ALLEN LACROSS  | CC JURY SELECTION 8/14/18                | 16.56  |
| 08/20/2018 | 2    | 176053 | JURY CC | JENNIFER SUE LOWNSBERRY    | CC JURY SELECTION 8/14/18                | 30.60  |
| 08/20/2018 | 2    | 176054 | JURY CC | ADAM DAVID GROTE           | CC JURY SELECTION 8/14/18                | 17.08  |
| 08/20/2018 | 2    | 176055 | JURY CC | MICHAEL LLOYD SUTTON       | CC JURY SELECTION 8/14/18                | 19.68  |
| 08/20/2018 | 2    | 176056 | JURY CC | DALE LEE BLASKOWSKI        | CC JURY SELECTION 8/14/18                | 17.08  |
| 08/20/2018 | 2    | 176057 | JURY CC | LEANN BERDEN               | CC JURY SELECTION 8/14/18                | 15.52  |
| 08/20/2018 | 2    | 176058 | JURY CC | HEIDI NICOLE MERCER        | CC JURY SELECTION 8/14/18                | 21.24  |
| 08/20/2018 | 2    | 176059 | JURY CC | MARK CHRISTOPHER REMEUR    | CC JURY SELECTION 8/14/18                | 23.32  |
| 08/20/2018 | 2    | 176060 | JURY CC | JEFFREY LEE WARD           | CC JURY SELECTION 8/14/18                | 16.56  |
| 08/20/2018 | 2    | 176061 | JURY CC | JAMES VINSON HOGUE         | CC JURY SELECTION 8/14/18                | 28.52  |
| 08/20/2018 | 2    | 176062 | JURY CC | HEATHER MAE-IRENE CARTER   | CC JURY SELECTION 8/14/18                | 21.24  |
| 08/20/2018 | 2    | 176063 | JURY CC | DONALD IRA LANDON JR       | CC JURY SELECTION 8/14/18                | 18.64  |
| 08/20/2018 | 2    | 176064 | JURY CC | JESSI LYNN WATERSTON       | CC JURY SELECTION 8/14/18                | 19.68  |
| 08/20/2018 | 2    | 176065 | JURY CC | BETTY JO MOORE             | CC JURY SELECTION 8/14/18                | 16.04  |
| 08/20/2018 | 2    | 176066 | JURY CC | JORDAN CHRISTOPHER HOGG    | CC JURY SELECTION 8/14/18                | 15.52  |
| 08/20/2018 | 2    | 176067 | JURY CC | MARTHA ANN LOWNSBERRY      | CC JURY SELECTION 8/14/18                | 25.92  |
| 08/20/2018 | 2    | 176068 | JURY CC | JOSEPH MICHAEL BARR        | CC JURY SELECTION 8/14/18                | 16.04  |
| 08/20/2018 | 2    | 176069 | JURY CC | BRYAN DECOU LIEBENOW       | CC JURY SELECTION 8/14/18                | 22.80  |
| 08/20/2018 | 2    | 176070 | JURY CC | RENEE MARIE-LILLIAN SERRES | CC JURY SELECTION 8/14/18                | 16.56  |
| 08/20/2018 | 2    | 176071 | JURY CC | CURTIS JOHN MUSHLOCK       | CC JURY SELECTION 8/14/18                | 22.28  |
| 08/20/2018 | 2    | 176072 | JURY CC | ANDREA ELAINE HAYTH        | CC JURY SELECTION 8/14/18                | 20.20  |
| 08/20/2018 | 2    | 176073 | JURY CC | KIMBERLY OLIVER MCCAFFERTY | CC JURY SELECTION 8/14/18                | 23.84  |
| 08/20/2018 | 2    | 176074 | JURY CC | JIM OTTO SESSIONS          | CC JURY SELECTION 8/14/18                | 25.40  |
| 08/20/2018 | 2    | 176075 | JURY CC | LISA MARIE BEDELL          | CC JURY SELECTION 8/14/18                | 19.68  |
| 08/20/2018 | 2    | 176076 | JURY CC | JASON PAUL ROBINSON        | CC JURY SELECTION 8/14/18                | 16.04  |
| 08/20/2018 | 2    | 176077 | JURY CC | FREDERICK CHARLES CRAWFORD | CC JURY SELECTION 8/14/18                | 16.04  |
| 08/20/2018 | 2    | 176078 | JURY CC | CAROL ANN NEUMANN          | CC JURY SELECTION 8/14/18                | 20.20  |
| 08/20/2018 | 2    | 176079 | JURY CC | JEFFREY ALLEN YODER        | CC JURY SELECTION 8/14/18                | 20.20  |
| 08/20/2018 | 2    | 176080 | JURY CC | LEONARD JAY BARRETTE       | CC JURY SELECTION 8/14/18                | 18.64  |
| 08/20/2018 | 2    | 176081 | JURY CC | SCOT EARL-MORRIS THOMPSON  | CC JURY SELECTION 8/14/18                | 19.16  |
| 08/20/2018 | 2    | 176082 | JURY CC | DENNIS RICHARD MICHEL      | CC JURY SELECTION 8/14/18                | 25.92  |
| 08/20/2018 | 2    | 176083 | JURY CC | TODD MICHAEL LAROCQUE      | CC JURY SELECTION 8/14/18                | 17.60  |
| 08/20/2018 | 2    | 176084 | JURY CC | CAROL GENEVIEVE WILLIAMS   | CC JURY SELECTION 8/14/18                | 19.16  |
| 08/20/2018 | 2    | 176085 | JURY CC | LAURA ANN HUGGETT          | CC JURY SELECTION 8/14/18                | 17.60  |
| 08/20/2018 | 2    | 176086 | JURY CC | JERRY LEE MARTIN           | CC JURY SELECTION 8/14/18                | 33.72  |
| 08/20/2018 | 2    | 176087 | JURY CC | TRAVIS MICHAEL VIZINA      | CC JURY SELECTION 8/14/18                | 22.80  |
| 08/20/2018 | 2    | 176088 | JURY CC | JOSEPH E DERK              | CC JURY SELECTION 8/14/18                | 16.56  |
| 08/20/2018 | 2    | 176089 | JURY CC | SONYA MAE GRONDIN          | CC JURY SELECTION 8/14/18                | 20.20  |
| 08/20/2018 | 2    | 176090 | JURY CC | JULIA JENEE EINHARDT       | CC JURY SELECTION 8/16/18                | 33.12  |
| 08/20/2018 | 2    | 176091 | JURY CC | BRYAN MATTHEW ELENBAAS     | CC JURY SELECTION 8/16/18                | 32.08  |
| 08/20/2018 | 2    | 176092 | JURY CC | TIMOTHY LAURENCE CARTER    | CC JURY SELECTION 8/16/18                | 32.08  |
| 08/20/2018 | 2    | 176093 | JURY CC | LYNN ANN KENNEDY           | CC JURY SELECTION 8/16/18                | 56.00  |
| 08/20/2018 | 2    | 176094 | JURY CC | TRACY ALLEN ANDERSON       | CC JURY SELECTION 8/16/18                | 61.20  |
| 08/20/2018 | 2    | 176095 | JURY CC | ALEX MICHAEL LANDON        | CC JURY SELECTION 8/16/18                | 42.48  |
| 08/20/2018 | 2    | 176096 | JURY CC | PAIGE ASHLEIGH STEWART     | CC JURY SELECTION 8/16/18                | 52.88  |
| 08/20/2018 | 2    | 176097 | JURY CC | MARGO KAYE GASSER          | CC JURY SELECTION 8/16/18                | 61.20  |
| 08/20/2018 | 2    | 176098 | JURY CC | SUSAN MARIE FLOCK          | CC JURY SELECTION 8/16/18                | 61.20  |
| 08/20/2018 | 2    | 176099 | JURY CC | DELBERT FRANCIS EALY       | CC JURY SELECTION 8/16/18                | 42.48  |
| 08/20/2018 | 2    | 176100 | JURY CC | BOBBIE JO WHITTEN          | CC JURY SELECTION 8/16/18                | 61.20  |
| 08/20/2018 | 2    | 176101 | JURY CC | JEFFREY MICHAEL ARNOLD     | CC JURY SELECTION 8/16/18                | 56.00  |
| 08/20/2018 | 2    | 176102 | JURY CC | CHRISTIAN LEA ODONNELL     | CC JURY SELECTION 8/16/18                | 49.76  |
| 08/21/2018 | 2    | 176103 | BBC     | BERNARD BUILDING CENTER    | CCM SUPPLIES - TREATED CA RED PINE, ANGL | 47.89  |
| 08/21/2018 | 2    | 176104 | BISC R  | RACHEL BISCHOFF-PEEL       | CF TICKET TAKER                          | 78.38  |
| 08/21/2018 | 2    | 176105 | BLIS S  | SUE BLISS                  | CF TICKET TAKER                          | 212.50 |
| 08/21/2018 | 2    | 176106 | BORO J  | JEREMY BOROWICZ            | CF FAIR BOARD DIRECTORS PER DIEM         | 800.00 |
| 08/21/2018 | 2    | 176107 | BROW J  | JOHN BROWN JR              | CF FAIR BOARD DIRECTORS PER DIEM         | 800.00 |
| 08/21/2018 | 2    | 176108 | BUHR B  | BETH BUHR                  | CF FAIR BOARD DIRECTORS PER DIEM         | 800.00 |
| 08/21/2018 | 2    | 176109 | CONL M  | MADISON NICOLE CONLIN      | CF TICKET TAKER                          | 159.56 |



| Check Date | Bank | Check  | Vendor     | Vendor Name                   | Description                              | Amount           |
|------------|------|--------|------------|-------------------------------|--|------------------|
| 08/21/2018 | 2    | 176149 | ELECTION   | BRIAN MAY                     | CR BOARD OF CANVASSERS MTGS 8/8, 8/9, 8/ | 144.52           |
| 08/21/2018 | 2    | 176150 | ELECTION   | BOBIE CRONGEYER               | CR BOARD OF CANVASSERS MTGS 8/8, 8/9, 8/ | 126.54           |
| 08/21/2018 | 2    | 176151 | ELECTION   | GREG HARWICK                  | CR BOARD OF CANVASSERS MTGS 8/8, 8/9, 8/ | 159.24           |
| 08/21/2018 | 2    | 176152 | ELECTION   | DALE GIDDINGS                 | CR BOARD OF CANVASSERS MTGS 8/8, 8/9, 8/ | 208.29           |
| 08/21/2018 | 2    | 176153 | FREESE     | CHARLES FREESE                | PZ PLANNING COMMISSION MTGS 8/1/18 & 8/1 | 141.04           |
|            |      |        |            |                               | PZ PLANNING COMMISSION SITE VISIT 8/14/1 | 70.52            |
|            |      |        |            |                               |  | <u>211.56</u>    |
| 08/21/2018 | 2    | 176154 | KAVANAUGH  | MICHAEL KAVANAUGH             | PZ PLANNING COMMISSION MTGS 8/1/18 & 8/1 | 95.26            |
|            |      |        |            |                               | PZ PLANNING COMMISSION SITE VISIT 8/11/1 | 51.99            |
|            |      |        |            |                               |  | <u>147.25</u>    |
| 08/21/2018 | 2    | 176155 | LYON S     | SHARON LYON                   | PZ PLANNING COMMISSION MTGS 8/1/18 & 8/1 | 138.86           |
|            |      |        |            |                               | PZ PLANNING COMMISSION SITE VISIT 8/15/1 | 61.80            |
|            |      |        |            |                               |  | <u>200.66</u>    |
| 08/21/2018 | 2    | 176156 | NOP        | NATIONAL OFFICE PRODUCTS      | PA OFFICE SUPPLIES - KEYBOARD CLEANER, B | 101.47           |
|            |      |        |            |                               | PA CS OPERATING EXPENSES - KEYBOARD CLEA | 37.56            |
|            |      |        |            |                               |  | <u>139.03</u>    |
| 08/21/2018 | 2    | 176157 | OFF DEPOT  | OFFICE DEPOT                  | SD OFFICE SUPPLIES - PENS, 3X3 NOTE, AA  | 57.45            |
| 08/21/2018 | 2    | 176158 | OMH        | OTSEGO MEMORIAL HOSPITAL      | SD MEDICAL - CHAMPLIN- OFFICE VISIT      | 100.00           |
| 08/21/2018 | 2    | 176159 | OSTWALD    | CHARLES OSTWALD               | PZ PLANNING COMMISSION MTGS 8/1/18 & 8/1 | 103.98           |
|            |      |        |            |                               | PZ PLANNING COMMISSION SITE VISIT 8/14/1 | 62.89            |
|            |      |        |            |                               |  | <u>166.87</u>    |
| 08/21/2018 | 2    | 176160 | PUC        | PETOSKEY URGENT CARE          | SD EMPLOYMENT PHYSICAL- REWICK, BRAD     | 254.00           |
| 08/21/2018 | 2    | 176161 | SD PETTY   | PETTY CASH                    | SD MISC EXPENSES - BRIDGE FARE, COURT-CO | 38.87            |
| 08/21/2018 | 2    | 176162 | WIT PA     | MELISSA BRANDENBURG           | PA WITNESS FEE & MILEAGE REIMBURSEMENT C | 138.40           |
| 08/21/2018 | 2    | 176163 | WIT PA     | PATRICK R. CHARBONEAU II      | PA WITNESS FEE & MILEAGE REIMBURSEMENT - | 8.20             |
| 08/22/2018 | 2    | 176164 | BLARNEY    | BLARNEY CASTLE OIL COMPANY    | CCM PURCHASE 2001.0 GALLONS DIESEL & 340 | 17,465.01        |
|            |      |        |            |                               | CCM PURCHASE 2273.7 GALLONS DIESEL       | 5,829.74         |
|            |      |        |            |                               | CCM PURCHASE 2187.8 GALLONS GAS          | 7,840.99         |
|            |      |        |            |                               | CCM PURCHASE 1399.0 GALLONS DIESEL & 240 | 11,394.94        |
|            |      |        |            |                               | CCM PURCHASE 1900.0 GALLONS DIESEL       | 4,783.37         |
|            |      |        |            |                               | CCM PURCHASE 1343 GALLONS GAS            | 7,913.67         |
|            |      |        |            |                               |  | <u>55,227.72</u> |
| 08/22/2018 | 2    | 176165 | BLARNEY    | BLARNEY CASTLE OIL COMPANY    | CCM PURCHASE 948.6 GALLONS GAS           | 3,640.43         |
| 08/22/2018 | 2    | 176166 | BS&A       | BS&A EQUALIZER SOFTWARE SYST  | FN ANNUAL SERVICE/SUPPORT FEE 2018-2019  | 7,005.00         |
|            |      |        |            |                               | EQ ANNUAL SERVICE/SUPPORT FEE 8/1/18 - 8 | 3,328.00         |
|            |      |        |            |                               |  | <u>10,333.00</u> |
| 08/22/2018 | 2    | 176167 | CACOC      | CHEB AREA CHAMBER OF COMMERCE | AD ANNUAL MEMBERSHIP DUES - OCT 2018-SEP | 475.00           |
| 08/22/2018 | 2    | 176168 | CEMENT     | CHEBOYGAN CEMENT PRODUCTS     | FG QUIKRETE PALLET, REDI-MIX CONCRETE (4 | 266.80           |
| 08/22/2018 | 2    | 176169 | CRANHAM    | BRUCE CRANHAM PC              | FOC REFEREE HEARINGS JULY & AUGUST 2018  | 2,400.00         |
| 08/22/2018 | 2    | 176170 | FAIR       | CHEBOYGAN COUNTY FAIR         | CF TO REIMBURSE START UP CASH - MEALS FO | 758.38           |
| 08/22/2018 | 2    | 176171 | GINOP      | GINOP SALES                   | FG PARTS FOR TRACTOR & EQUIPMENT         | 343.17           |
| 08/22/2018 | 2    | 176172 | INK & TONE | INK & TONER ALTERNATIVE       | AD HP TONERS - YELLOW, MAGENTA, CYAN, BL | 314.96           |
| 08/22/2018 | 2    | 176173 | OMS        | OMS COMPLIANCE SERVICES INC   | AD NON-DOT PRE EMPLOYMENT DRUG TEST - DA | 80.00            |
| 08/22/2018 | 2    | 176174 | OTIS       | OTIS ELEVATOR COMPANY         | MA ELEVATOR SERVICE FROM 9/1/18 - 11/30/ | 446.10           |

| Check Date | Bank | Check  | Vendor     | Vendor Name                     | Description                              | Amount          |
|------------|------|--------|------------|---------------------------------|--|-----------------|
| 08/22/2018 | 2    | 176175 | PIE&G      | PRESQUE ISLE ELECTRIC & GAS     | RC OUTDOOR LIGHTING 7/13 - 8/14/18       | 15.67           |
| 08/22/2018 | 2    | 176176 | SPIES-CF   | SPIES AUTO PARTS & TIRE         | CF SUPPLIES 7/5/18                       | 299.34          |
| 08/22/2018 | 2    | 176177 | TASC       | TASC                            | PR TASC PMT 4500-9580-0113               | 951.00          |
| 08/22/2018 | 2    | 176178 | TREAS      | CHEBOYGAN COUNTY TREASURER      | PR EMPLOYEE FRINGES & DEDUCTIONS PE 8/18 | 139,508.74      |
| 08/23/2018 | 2    | 176179 | ASHE C     | CYNTHIA E EBERLY                | PC CELL PHONE REIMBURSEMENT AUG 2018     | 45.00           |
| 08/23/2018 | 2    | 176180 | ASHE M     | MEGAN FENLON                    | PC CELL PHONE REIMBURSEMENT AUG 2018     | 45.00           |
| 08/23/2018 | 2    | 176181 | BOWM       | BRIDGES OF WEST MICHIGAN PLLC   | PC COURT ORDERED SERVICES #15008493 BETL | 150.00          |
| 08/23/2018 | 2    | 176182 | DANI K     | KAREN DANIEL                    | PC GUARDIANSHIP REVIEW - #84000791 JOHNS | 20.00           |
| 08/23/2018 | 2    | 176183 | DRAK T     | TERRY DRAKE                     | PC GUARDIANSHIP REVIEW - #9013116 VERON  | 38.08           |
| 08/23/2018 | 2    | 176184 | DSSI       | DRUG SCREEN SOLUTIONS INC       | PC COURT ORDERED SERVICES #18008684 FIOL | 30.00           |
| 08/23/2018 | 2    | 176185 | EAGLE      | EAGLE VILLAGE                   | PC COURT ORDERED SERVICES #18008727 WILL | 500.00          |
| 08/23/2018 | 2    | 176186 | GILB       | JAMES L GILBERT                 | PC TRIAL COURT APPT ATTY - #18008723-CAT | 150.00          |
| 08/23/2018 | 2    | 176187 | HANSEL     | DONNA HANSEL                    | PC TRIAL COURT APPT ATTY- #17008655 WELL | 150.00          |
| 08/23/2018 | 2    | 176188 | HANSEL     | DONNA HANSEL                    | PC TRIAL COURT APPT ATTY #18008723 CATER | 150.00          |
| 08/23/2018 | 2    | 176189 | INK & TONE | INK & TONER ALTERNATIVE         | PC OFFICE SUPPLIES - HP TONER - BLACK, M | 106.98          |
| 08/23/2018 | 2    | 176190 | JOY VALLEY | JOY VALLEY COUNSELING & CONSULT | PC COURT ORDERED SERVICES -HINMON        | 1,300.00        |
| 08/23/2018 | 2    | 176191 | KEOGH      | WILLIAM L KEOGH PC              | PC TRIAL COURT APPT ATTY #18008721 WILLN | 150.00          |
| 08/23/2018 | 2    | 176192 | MCJC       | MIDLAND COUNTY JUVENILE CARE    | PC ANOTHER COUNTY INSTITUTION #17008669  | 775.00          |
| 08/23/2018 | 2    | 176193 | MNM        | MCLAREN NORTHERN MICHIGAN-CHEB  | PC ADVERTISING - BOOTH AT CHEBOYGAN SENI | 25.00           |
| 08/23/2018 | 2    | 176194 | NOP        | NATIONAL OFFICE PRODUCTS        | PC OFFICE SUPPLIES - FILE JACKETS 6/20/  | 51.54           |
| 08/23/2018 | 2    | 176195 | OFF DEPOT  | OFFICE DEPOT                    | PC OFFICE SUPPLIES - FILE FOLDERS, #10 E | 53.92           |
| 08/23/2018 | 2    | 176196 | REGISTER   | SHANTY CREEK                    | PC REGISTER - JUVENILE JUSTICE ASSOC OF  | 345.00          |
| 08/23/2018 | 2    | 176197 | WEST-PC    | THOMSON REUTERS - WEST          | PC LIBRARY PERIODICALS- ACCT#1000712545  | 56.87           |
|            |      |        |            |                                 | PC LIBRARY PERIODICALS ACCT#1003548706   | 27.00           |
|            |      |        |            |                                 | PC LIBRARY PERIODICALS ACCT#1003229398 7 | 21.35           |
|            |      |        |            |                                 |  | <u>105.22</u>   |
| 08/23/2018 | 2    | 176198 | APPLIED    | APPLIED IMAGING                 | SRR RICOH SP C360DNW COLOR PRINTER       | 306.00          |
| 08/23/2018 | 2    | 176199 | BS&A       | BS&A EQUALIZER SOFTWARE SYST    | PZ ANNUAL SERVICE/SUPPORT - COMMUNITY DE | 1,632.00        |
| 08/23/2018 | 2    | 176200 | CALS       | CAL'S MOBILE HEAVY EQUIPMENT    | SRR BUS# 212 TIRE BLEW DAMAGING FENDER S | 664.00          |
|            |      |        |            |                                 | SRR VBUS# 114 REPLACE A/C LINE, RECHARGE | 780.25          |
|            |      |        |            |                                 | SRR BUS# 509 REPAINT FRONT BUMPER, REPLA | 692.70          |
|            |      |        |            |                                 | SRR BUS# 218 FULL SERVICE, OIL SAMPLE    | 272.25          |
|            |      |        |            |                                 | SRR BUS#116 TRANSMISSION SERVICE- NOT SH | 360.63          |
|            |      |        |            |                                 | SRR BUS# 112 RUNS ROUGH, CUTTING OUT, CH | 1,824.68        |
|            |      |        |            |                                 |  | <u>4,594.51</u> |
| 08/23/2018 | 2    | 176201 | CHS-DGC    | CATHOLIC HUMAN SERVICES         | CC DGC COUNSELING SERVICES FOR DRUG COUR | 35.00           |
| 08/23/2018 | 2    | 176202 | CULLIGAN   | MCCARDEL CULLIGAN-PETOSKEY      | CC JURY ROOM WATER ACCT# 0216832         | 62.00           |
| 08/23/2018 | 2    | 176203 | EKDAHL     | MICHAEL J EKDAHL                | CC DGC DEFENSE ATTORNEY ATTENDANCE AT DR | 200.00          |
| 08/23/2018 | 2    | 176204 | HARBOR     | HARBOR HALL INC                 | CC DGC COUNSELING SERVICES FOR DRUG COUR | 95.72           |
| 08/23/2018 | 2    | 176205 | NMIDS      | NORTHERN MI IND DRUG SCREEN LLC | CC DGC DRUG TESTING FOR DRUG COURT PARTI | 124.00          |
| 08/23/2018 | 2    | 176206 | NOP        | NATIONAL OFFICE PRODUCTS        | SRR SHREDDER                             | 484.99          |
| 08/23/2018 | 2    | 176207 | RED TOX    | REDWOOD TOXICOLOGY LABORATORY   | CC DGC DRUG TESTING FOR DRUG COURT PARTI | 814.50          |
|            |      |        |            |                                 | CC DGC ETG TESTING FOR DRUG COURT PARTIC | 88.95           |
|            |      |        |            |                                 |  | <u>903.45</u>   |
| 08/23/2018 | 2    | 176208 | TRANSCRIPT | KAYLA BEAVER                    | CC TRANSCRIPT CHARGES PEO V HUNGERFORD   | 75.85           |
| 08/23/2018 | 2    | 176209 | WEST-CC    | THOMSON REUTERS - WEST          | CC LIBRARY PLAN CHARGES ACCT#1000258918  | 74.85           |
| 08/23/2018 | 2    | 176210 | WEST-CC    | THOMSON REUTERS - WEST          | CC LIBRARY PLAN CHARGES ACCT# 1000295901 | 932.00          |
| 08/23/2018 | 2    | 176211 | WEST-CC    | THOMSON REUTERS - WEST          | CC LIBRARY PLAN CHARGES ACCT#1000295901  | 314.13          |
| 08/24/2018 | 2    | 176212 | BS&A       | BS&A EQUALIZER SOFTWARE SYST    | CD ANNUAL SERVICE/SUPPORT - COMMUNITY DE | 1,632.00        |
| 08/24/2018 | 2    | 176213 | CDT MSU    | CHEBOYGAN DAILY TRIBUNE         | MSU ANNUAL SUBSCRIPTION RENEWAL          | 195.00          |
| 08/24/2018 | 2    | 176214 | CENTURY    | CENTURYLINK                     | IS MONTHLY PHONE SERVICE ACCT# 88901091  | 333.22          |
| 08/24/2018 | 2    | 176215 | CENTURY    | VOID                            |  |                 |
| 08/24/2018 | 2    | 176216 | CHARTER    | CHARTER COMMUNICATIONS          | IS INTERNET ACCT#8245122670068360 8/24 - | 109.98          |

| Check Date | Bank | Check  | Vendor    | Vendor Name                         | Description  | Amount   |
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| 08/24/2018 | 2    | 176217 | FAIR M    | MICHAEL FAIRCHILD                   | IS CELL PHONE REIMBURSEMENT AUG 2018   | 45.00  |
| 08/24/2018 | 2    | 176218 | GASLIGHT  | GASLIGHT MEDIA                      | IS MONTHLY WEBSITE HOSTING & SEARCH ENGI   | 150.00   |
| 08/24/2018 | 2    | 176219 | MISC      | MI DEPT LICENSING/REGULATORY AFFAIR | CD BUILDING OFFICIAL REGISTRATION RENEWA   | 75.00  |
| 08/24/2018 | 2    | 176220 | SKILLPATH | SKILLPATH SEMINARS                  | MSU TRAINING SEMINAR-DIGITAL MARKETING B   | 330.91   |
| 08/24/2018 | 2    | 176221 | STRAITS   | STRAITSLAND RESORTER                | MSU ANNUAL SUBSCRIPTION RENEWAL  | 35.00  |
| 08/24/2018 | 2    | 176222 | CDT-DC    | CHEBOYGAN DAILY TRIBUNE             | DC ANNUAL SUBSCRIPTION RENEWAL 8/23/18-8   | 195.00   |
| 08/24/2018 | 2    | 176223 | CDT-GEN   | CHEBOYGAN DAILY TRIBUNE             | AD ANNUAL SUBSCRIPTION RENEWAL - E-EDITI   | 168.00   |
| 08/24/2018 | 2    | 176224 | CENTURY   | CENTURYLINK                         | IS MONTHLY PHONE SERVICE ACCT#88901091 C   | 421.94   |
| 08/24/2018 | 2    | 176225 | CENTURY   | VOID                                |  |  |
| 08/27/2018 | 2    | 176226 | CHARTER   | CHARTER COMMUNICATIONS              | CCM MARINA PHONE ACCT#8245122670084508   | 368.94   |
| 08/27/2018 | 2    | 176227 | CONSUMERS | CONSUMERS ENERGY                    | MA ELECTRIC ACCT# 100026019925 7/9 - 8/<br>MA ELECTRIC ACCT#100000107183 7/19-8/16<br>MA ELECTRIC ACCT#100029199252 7/12- 8/<br>MA ELECTRIC ACCT#100027732369 7/11 - 8/<br>MA ELECTRIC ACCT#100000163434 7/1 - 7/3 | 32.71<br>8,135.14<br>31.85<br>83.31<br>1.09<br><u>8,284.10</u> |
| 08/27/2018 | 2    | 176228 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032118323 7/16-8  | 275.53   |
| 08/27/2018 | 2    | 176229 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032117473 7/16-   | 237.92   |
| 08/27/2018 | 2    | 176230 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032117523 7/16-8  | 625.26   |
| 08/27/2018 | 2    | 176231 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100045025812 7/16-8  | 105.54   |
| 08/27/2018 | 2    | 176232 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032117358 7/16 -  | 675.89   |
| 08/27/2018 | 2    | 176233 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032117309 7/16-8  | 437.12   |
| 08/27/2018 | 2    | 176234 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100000225340 7/1 -   | 24.95  |
| 08/27/2018 | 2    | 176235 | CONSUMERS | CONSUMERS ENERGY                    | FG/RC ELECTRIC ACCT#100032117416 7/16-8  | 416.18   |
| 08/27/2018 | 2    | 176236 | CONSUMERS | CONSUMERS ENERGY                    | MA ELECTRIC ACCT#100045328463 7/1 - 7/3  | 2.14   |
| 08/27/2018 | 2    | 176237 | CONSUMERS | CONSUMERS ENERGY                    | MA DORIS REID ELECTRIC ACCT#103003539980   | 1,044.60   |
| 08/27/2018 | 2    | 176238 | DTE       | DTE ENERGY                          | MA GAS ACCT#910021270764 7/11-8/9/18   | 373.17   |
| 08/27/2018 | 2    | 176239 | DTE       | DTE ENERGY                          | FG/RC GAS ACCT#910021270475 7/10 - 8/7/  | 80.47  |
| 08/27/2018 | 2    | 176240 | DTE       | DTE ENERGY                          | MA DORIS REID GAS ACCT#910021270889 7/1  | 45.80  |
| 08/27/2018 | 2    | 176241 | CHARTER   | CHARTER COMMUNICATIONS              | FG/RC PHONE ACCT#8245122670087873 9/1 -  | 204.94   |
| 08/27/2018 | 2    | 176242 | CONSUMERS | CONSUMERS ENERGY                    | CCM ELECTRIC ACCT#: 100030339863, 100030   | 1,985.26   |
| 08/27/2018 | 2    | 176243 | GRAINGER  | WW GRAINGER                         | MA SUPPLIES - CRUSH RESISTANT HOSE   | 37.94  |
| 08/27/2018 | 2    | 176244 | PITNEY    | PITNEY BOWES LEASE                  | MA POSTAGE MACHINE - INK CARTRIDGE & SUP   | 246.49   |
| 08/27/2018 | 2    | 176245 | SHERWIN   | SHERWIN-WILLIAMS                    | MA ANIMAL SHELTER 0 (3) GALLONS PAINT  | 165.00   |
| 08/29/2018 | 2    | 176246 | BROW C    | CHARLES BROWN                       | PC SAYPA FDTA REGISTRATION & PREP PERIOD   | 1,643.30   |
| 08/29/2018 | 2    | 176247 | C&D       | C&D MINI MART                       | CF MEALS FOR FAIR STAFF - SALADS (FRUIT,   | 338.49   |
| 08/29/2018 | 2    | 176248 | CDT-GEN   | CHEBOYGAN DAILY TRIBUNE             | AD ADVERTISING - PUBLIC NOTICE   | 33.50  |
| 08/29/2018 | 2    | 176249 | COCM      | COCM                                | CD 2018 FALL CONFERENCE-MATT KRONK (CODE   | 260.00   |
| 08/29/2018 | 2    | 176250 | GRAINGER  | WW GRAINGER                         | MA SUPPLIES - URINAL KITS, ACTUATOR CART   | 96.59  |
| 08/29/2018 | 2    | 176251 | HOWE      | HOWE MARINE                         | SD MARINE - REMOVE & REPLACE TRAILER STR   | 220.72   |
| 08/29/2018 | 2    | 176252 | KSS       | KSS ENTERPRISES                     | CF PAPER & CLEANING SUPPLIES FOR FAIR WE<br>CF PAPER & CLEANING SUPPLIES FOR FAIR WE<br>CF PAPER & CLEANING SUPPLIES FOR FAIR WE   | 1,270.79<br>757.67<br>108.14<br><u>2,136.60</u>                |
| 08/29/2018 | 2    | 176253 | KSS       | KSS ENTERPRISES                     | CCM MULTIFOLD TOWELS (2), CAN LINERS (5)   | 360.52   |
| 08/29/2018 | 2    | 176254 | KSS       | KSS ENTERPRISES                     | CCM SUPPLIES - MULTIFOLD TOWELS  | 135.62   |
| 08/29/2018 | 2    | 176255 | MCNALLY   | MCNALLY ELEVATOR                    | MA HEALTH DEPT - ELEVATOR MAINTENANCE  | 525.00   |
| 08/29/2018 | 2    | 176256 | NINI S    | NINI SHERWOOD                       | PZ ZONING BOARD OF APPEALS MTG 4/25/18<br>PZ ZONINIG BOARD OF APPEALS SITE VISIT 4   | 40.82<br>59.62<br><u>100.44</u>                                |
| 08/29/2018 | 2    | 176257 | OFF DEPOT | OFFICE DEPOT                        | AD COPY PAPER - (80 CASES, 10 REAMS PER  | 2,300.00   |
| 08/29/2018 | 2    | 176258 | OFF DEPOT | OFFICE DEPOT                        | SD OFFICE SUPPLIES - USB (10 PK)   | 49.99  |
| 08/29/2018 | 2    | 176259 | PRO-TECH  | PRO-TECH                            | SD - (3) VESTS & CARRIERS - BECKWITH, M  | 2,886.00   |

| Check Date | Bank | Check  | Vendor    | Vendor Name                      | Description                              | Amount           |
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| 08/29/2018 | 2    | 176260 | RW MERC   | R.W. MERCER CO., INC.            | CCM REPLACE VR-10 MECHANICAL COMPUTER FO | 825.98           |
| 08/29/2018 | 2    | 176261 | SHERWIN   | SHERWIN-WILLIAMS                 | MA ANIMAL SHELTER FLOORS                 | 299.94           |
| 08/29/2018 | 2    | 176262 | TREAS     | CHEBOYGAN COUNTY TREASURER       | PR EMPLOYEE FRINGE & DEDUCTION PE 8/18/1 | 38.03            |
| 08/29/2018 | 2    | 176263 | VCER      | VALLEY CITY ELECTRONIC RECYCLING | RC ELECTRONICS RECYCLING (13,414 LBS) +  | 2,812.10         |
| 08/29/2018 | 2    | 176264 | VERIZON   | VERIZON                          | IS CELL PHONE SERVICE 7/14 - 8/13/18     | 1,430.64         |
| 08/29/2018 | 2    | 176265 | ZIPS      | ZIPS HARLEY DAVIDSON             | SD LEASE PAYMENT ON 2017 HARLEY POLICE B | 1,000.00         |
| 08/29/2018 | 2    | 176266 | BREWSTER  | KAREN BREWSTER                   | CR REIMBURSE MILEAGE/ MEAL FOR MACC CONF | 18.46            |
| 08/29/2018 | 2    | 176267 | DANI K    | KAREN DANIEL                     | DHS BOARD MEETING 8/22/18                | 48.72            |
| 08/29/2018 | 2    | 176268 | GOUJ C    | CAL GOUINE                       | BOC COMMISSIONER MILEAGE 8/28/18         | 3.82             |
| 08/29/2018 | 2    | 176269 | JOHN K    | KAREN JOHNSON                    | BOC COMMISSIONER MILEAGE 8/28/18         | 3.82             |
| 08/29/2018 | 2    | 176270 | KSS       | KSS ENTERPRISES                  | MA SUPPLIES - MULTIFOLD TOWELS, CAN LINE | 407.83           |
|            |      |        |           |                                  | MA SUPPLIES - NITRILE GLOVES (5 BOXES -1 | 378.45           |
|            |      |        |           |                                  |  | <u>786.28</u>    |
| 08/29/2018 | 2    | 176271 | MATE R    | ROBERTA MATELSKI                 | BOC COMMISSIONER MILEAGE 8/28/18 + 2 MEE | 81.75            |
| 08/29/2018 | 2    | 176272 | NEWM M    | MICHAEL NEWMAN                   | BOC COMMISSIONER MILEAGE 8/28/18 + 7 MEE | 160.78           |
| 08/29/2018 | 2    | 176273 | OFF DEPOT | OFFICE DEPOT                     | CR SUPPLIES- SHARPIES, MAGNETIC WALL FIL | 32.63            |
|            |      |        |           |                                  | CR SUPPLIES - 2" SEALS, FINE PAPER       | 27.13            |
|            |      |        |           |                                  |  | <u>59.76</u>     |
| 08/29/2018 | 2    | 176274 | SANG R    | RICHARD SANGSTER                 | BOC COMMISSIONER MILEAGE 8/28/18 + 3 MEE | 236.09           |
|            |      |        |           |                                  | BOC COMMISSIONER MILEAGE 8/14/18         | 0.65             |
|            |      |        |           |                                  | BOC COMMISSIONER MILEAGE 7/24/18         | 0.65             |
|            |      |        |           |                                  | BOC COMMISSIONER MILEAGE 7/10/18         | 0.65             |
|            |      |        |           |                                  |  | <u>238.04</u>    |
| 08/29/2018 | 2    | 176275 | SAP       | STRAITS AREA PRINTING            | CR LETTERHEAD (500 CT)                   | 158.90           |
| 08/29/2018 | 2    | 176276 | SCHW J    | JEAN SCHWIND                     | DHS BOARD MEETING 8/22/18                | 50.90            |
| 08/29/2018 | 2    | 176277 | TEBO L    | LESLIE TEBO                      | DHS BOARD MEETING 8/22/18                | 40.00            |
| 08/29/2018 | 2    | 176278 | TEEZ2DAY  | CHAD SOCOLOVITCH                 | PC 10 SAYPA SHIRTS (TEEZ 2 DAY)          | 90.00            |
| 08/29/2018 | 2    | 176279 | WALLACE   | JOHN WALLACE                     | BOC COMMISSIONER MILEAGE 8/28            | 49.05            |
| 08/30/2018 | 2    | 176280 | AIRPORT   | CHEBOYGAN AIRPORT AUTHORITY      | SRR LEASE AGREEMENT SEPT 2018            | 1,500.00         |
| 08/30/2018 | 2    | 176281 | BLARNEY   | BLARNEY CASTLE OIL COMPANY       | CCM PURCHASE 8283.38 GALLONS GAS         | 8,283.38         |
|            |      |        |           |                                  | CCM PURCHASE 1501.0 GALLONS DIESEL       | 4,123.28         |
|            |      |        |           |                                  |  | <u>12,406.66</u> |
| 08/30/2018 | 2    | 176282 | BURIAL    | NORDMAN-CHRISTIAN FUNERAL HOME   | VA VETERANS BURIAL EXPENSE DOD: 8/15/18  | 300.00           |
| 08/30/2018 | 2    | 176283 | CDT-CR    | CHEBOYGAN DAILY TRIBUNE          | CR ADVERTISING- NOTICE OF PUBLIC ACCURAC | 823.15           |
| 08/30/2018 | 2    | 176284 | CDW-G     | CDW-G                            | IS SRR STORAGE/BACKUP FOR SRR            | 571.00           |
| 08/30/2018 | 2    | 176285 | FELEPPA   | ALFRED FELEPPA                   | PA CELL PHONE REIMBURSEMENT AUG 2018     | 45.00            |
|            |      |        |           |                                  | PA OVERDOSE DEATH INVESTIGATION SEMINAR- | 377.38           |
|            |      |        |           |                                  |  | <u>422.38</u>    |
| 08/30/2018 | 2    | 176286 | FREESE    | CHARLES FREESE                   | PZ ZONING BOARD OF APPEALS MTG 8/22/18   | 70.52            |
|            |      |        |           |                                  | PZ ZONING BOARD OF APPEALS SITE VISIT 8/ | 97.23            |
|            |      |        |           |                                  |  | <u>167.75</u>    |
| 08/30/2018 | 2    | 176287 | GILB      | JAMES L GILBERT                  | CC MIDC PLANNING MEETINGS (12.5 HOURS)   | 1,062.00         |
| 08/30/2018 | 2    | 176288 | GOOD M    | MELISSA GOODRICH                 | PA CELL PHONE REIMBURSEMENT AUG 2018     | 45.00            |
| 08/30/2018 | 2    | 176289 | HANSEL    | DONNA HANSEL                     | CC MIDC PLANNING MEETINGS (4 HOURS)      | 340.00           |
| 08/30/2018 | 2    | 176290 | HEMMER    | RALPH HEMMER                     | PZ ZONING BOARD OF APPEALS MTG 8/22/18   | 56.35            |

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CHECK REGISTER FOR CHEBOYGAN COUNTY  
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| Check Date | Bank | Check  | Vendor    | Vendor Name                 | Description                              | Amount        |
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|            |      |        |           |                             | PZ ZONING BOARD OF APPEALS SITE VISIT 8/ | 88.60         |
|            |      |        |           |                             |  | <u>144.95</u> |
| 08/30/2018 | 2    | 176291 | KEOGH     | WILLIAM L KEOGH PC          | CC MIDC PLANNING MEETINGS (10 HOURS)     | 850.00        |
| 08/30/2018 | 2    | 176292 | KTR       | KNAFFLE'S TENT RENTAL       | CCM TENT RENTAL FOR ANNUAL MARINA PICNIC | 589.00        |
| 08/30/2018 | 2    | 176293 | MACARTHUR | TIMOTHY MACARTHUR           | CC MIDC PLANNING MEETINGS (5.6 HOURS)    | 476.00        |
| 08/30/2018 | 2    | 176294 | MER       | MICHIGAN ELECTION RESOURCES | CR PRECINCT SUPPLIES FOR AUGUST PRIMARY  | 2,186.95      |
| 08/30/2018 | 2    | 176295 | MOORE     | JOHN MOORE                  | PZ ZONING BOARD OF APPEALS MTG 8/22/18   | 75.97         |
|            |      |        |           |                             | PZ ZONING BOARD OF APPEALS SITE VISIT 8/ | 89.60         |
|            |      |        |           |                             |  | <u>165.57</u> |
| 08/30/2018 | 2    | 176296 | NINI S    | NINI SHERWOOD               | PZ ZONING BOARD OF APPEALS MTG 8/22/18   | 40.00         |
|            |      |        |           |                             | PZ ZONING BOARD OF APPEALS SITE VISIT 8/ | 79.24         |
|            |      |        |           |                             |  | <u>119.24</u> |
| 08/30/2018 | 2    | 176297 | NSB       | NORTHERN STAR BROADCASTING  | SRR MONTHLY TOWER LEASE SEPT 2018        | 600.00        |
| 08/30/2018 | 2    | 176298 | ROTTER    | GREGORY ROTTER              | CC MIDC PLANNING MEETINGS (3 HOURS)      | 255.00        |
| 08/30/2018 | 2    | 176299 | SPIES-SRR | SPIES AUTO PARTS & TIRE     | SRR (24) JUGS WINDSHIELD WASHER FLUID FO | 46.80         |
| 08/30/2018 | 2    | 176300 | VIZINA    | DARYL VIZINA                | PA CELL PHONE REIMBURSEMENT AUG 2018     | 45.00         |
| 08/30/2018 | 2    | 176301 | ZABI E    | ELIZABETH ZABIK             | EQ REIMBURSE BRIDGE FARE - ESCANABA, MI  | 8.00          |

2 TOTALS:  
 Total of 543 Checks: 1,235,156.09  
 Less 13 Void Checks: 7,241.36  
 Total of 530 Disbursements: 1,227,914.73

09/05/2018 10:31 AM  
User: DWALINSKY  
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 08/01/2018 - 08/31/2018

| Check Date                 | Bank | Check | Vendor   | Vendor Name              | Description                              | Amount     |
|----------------------------|------|-------|----------|--------------------------|--|------------|
| Bank 3 TAX REVOLVING FUND  |      |       |          |                          |  |            |
| 08/08/2018                 | 3    | 7355  | DEEDS    | REGISTER OF DEEDS        | TR RECORD REDEMPTION CERTIFICATES (4)    | 120.00     |
| 08/08/2018                 | 3    | 7356  | GOOD P   | PETER GOODSTEIN          | TR DRAFTED RESPONSE - VANKIRK #251-W23-0 | 281.25     |
| 08/08/2018                 | 3    | 7357  | RLS      | RIVERTOWN LAWN SERVICE   | TR 8@30 EACH - GRASS CUTTING ON FORECLO  | 240.00     |
| 08/17/2018                 | 3    | 7358  | DEEDS    | REGISTER OF DEEDS        | TR RECORD REDEMPTION CERTIFICATES (5)    | 150.00     |
| 08/17/2018                 | 3    | 7359  | DEEDS    | REGISTER OF DEEDS        | TR RECORD REDEMPTION CERTIFICATES (3)    | 90.00      |
| 08/17/2018                 | 3    | 7360  | TITLE CK | TITLE CHECK LLC          | TR TITLE SEARCHES FOR 2016 TAX FORFEITUR | 2,247.96   |
| 08/21/2018                 | 3    | 7361  | LINDEMAN | LINDEMAN ROOFING, INC.   | TR CUT BLOCK & CAP ROOFING - LINDE FURNI | 1,200.00   |
| 08/21/2018                 | 3    | 7362  | REF-TREA | DEBRA DUFFIN-BRINGARD OR | TR FORFEITURE ADJUSTMENT 053-M29-001-015 | 66.22      |
| 08/27/2018                 | 3    | 7363  | PITSCH   | PITSCH COMPANIES         | TR DEMOLITION -GOLD FRONT PROPERTIES (41 | 246,000.00 |
| 08/30/2018                 | 3    | 7364  | DEEDS    | REGISTER OF DEEDS        | TR RECORD REDEMPTION CERTIFICATES (19)   | 570.00     |
| <b>3 TOTALS:</b>           |      |       |          |                          |  |            |
| Total of 10 Checks:        |      |       |          |                          |  | 250,965.43 |
| Less 0 Void Checks:        |      |       |          |                          |  | 0.00       |
| Total of 10 Disbursements: |      |       |          |                          |  | 250,965.43 |

09/05/2018 10:32 AM  
User: DWALINSKY  
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 08/01/2018 - 08/31/2018

| Check Date                   | Bank | Check   | Vendor   | Vendor Name                   | Description               | Amount     |
|------------------------------|------|---------|----------|-------------------------------|---------------------------|------------|
| Bank 5 COUNTY ROAD TRANSFERS |      |         |          |                               |                           |            |
| 08/31/2018                   | 5    | 2100835 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 8/1/18  | 683,968.46 |
| 08/31/2018                   | 5    | 2100836 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCM ROAD TRANSFER 8/14/18 | 76,444.83  |
| 08/31/2018                   | 5    | 2100837 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCM ROAD TRANSFER 8/15/18 | 600,882.76 |
| 08/31/2018                   | 5    | 2100838 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCM ROAD TRANSFER 8/27/18 | 71,540.77  |

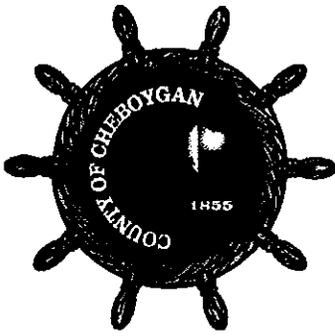
5 TOTALS:

|                           |                     |
|---------------------------|---------------------|
| Total of 4 Checks:        | 1,432,836.82        |
| Less 0 Void Checks:       | 0.00                |
| Total of 4 Disbursements: | <u>1,432,836.82</u> |

| Check Date            | Bank | Check | Vendor | Vendor Name          | Description           | Amount    |
|-----------------------|------|-------|--------|----------------------|-----------------------|-----------|
| Bank 9 INMATE ACCOUNT |      |       |        |                      |                       |           |
| 08/07/2018            | 9    | 1172  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 6,456.42  |
| 08/07/2018            | 9    | 1173  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 472.60    |
| 08/15/2018            | 9    | 1174  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00    |
| 08/20/2018            | 9    | 1175  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00    |
| 08/20/2018            | 9    | 1176  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00    |
| 08/20/2018            | 9    | 1177  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 100.00    |
| 08/30/2018            | 9    | 1178  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 150.00    |
| 08/31/2018            | 9    | 1179  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 23,303.56 |
| 08/31/2018            | 9    | 1180  | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 22,303.56 |

9 TOTALS:

|                           |                  |
|---------------------------|------------------|
| Total of 9 Checks:        | 54,286.14        |
| Less 1 Void Checks:       | 23,303.56        |
| Total of 8 Disbursements: | <u>30,982.58</u> |



# Cheboygan County

## Board of Commissioners' Meeting

September 11, 2018

**Title:** Budget Adjustments – Raise / Lower Revenues and Expenditures

**Summary:**

Veterans Trust – Fund 294

*Department 683*

The Cheboygan County Veterans Office was notified by the Michigan Veterans Affairs Agency that the Michigan Veterans Trust Fund (MVTF) will no longer be needed to be administered by the County. All expenditures will now be paid out of the MVTF State office instead. The remaining amount paid back to the MVTF was \$284. This budget adjustment raises the Fund Equity revenue line item and the Expenditure Control expenditure line item by \$284.

**Financial Impact:**

Fund 294 total budget increase of \$284.

**Recommendation:**

Motion to approve the budget adjustments to raise revenue and expenditure for \$284 in the line items provided in the following attachment.

**Prepared by:** James Manko

**Department:** Finance

**RAISE REVENUE AND EXPENDITURE**

Veterans Trust - Fund 294

|                |            |
|----------------|------------|
| 294-400-699.00 | \$284.00 + |
| Fund Equity    |            |

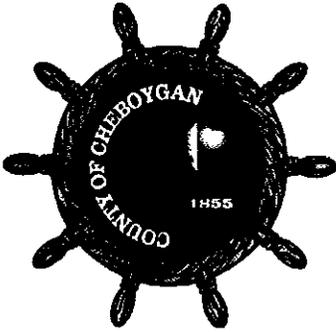
|                     |            |
|---------------------|------------|
| 294-683-700.00      | \$284.00 + |
| Expenditure Control |            |

Signed: Approved at the 9/11/18 BOC Meeting

Prepared by: James Manko

Post date: 9/11/2018





# Cheboygan County Board of Commissioners' Meeting September 11, 2018

**Title:** Budget Adjustment –Transfer > \$25,000 *and/or Request for Use of Carried Forward Fund Equity*

**Summary:**

The County Budget Adoption and Amendment Policy states that any budget adjustment greater than \$25,000 be approved by the Board of Commissioners. *It has also been practice that the Board reviews all requests for use of fund balance.* Based on this criteria, the following budget adjustment requires Board review:

- The air conditioner unit at the DHHS Building broke down and needed to be replaced in the amount of \$8,421 and a picnic table needs to be replaced for \$692. The amount of funds budgeted in Carried Forward Fund Equity are \$18,800. This budget adjustment transfers funds from the Carried Forward Fund Equity expenditure line item to the Capital Outlay expenditure line item in the amount of \$9,113 in Fund 418.
- When the 2018 budget was prepared, the County Fair requested \$10,000 in Lodging, Meals & Training, but only \$1,000 was approved. Approximately the remaining amount of \$8,608 was moved into Carried Forward Fund Equity to balance the County Fair budget. The Fair Board is requesting to use \$8,608 sitting in Carried Forward Fund Equity. This budget adjustment transfers funds from the Carried Forward Fund Equity expenditure line item to the Lodging, Meals & Training expenditure line item in the amount of \$8,608 in Fund 561.

**Financial Impact:**

None – inter-department budget transfer, no additional appropriations. (From 418-253 to 418-253 in the amount of \$9,113; From 561-556 to 561-556 in the amount of \$8,608)

**Recommendation:**

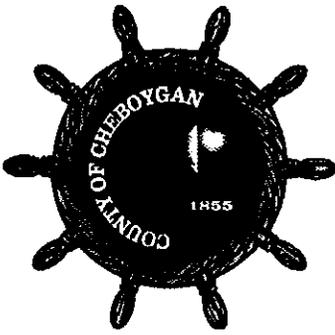
Motion to approve the inter-department budget transfer provided in the following attachments.

**Prepared by:** James Manko

**Department:** Finance







# Cheboygan County Board of Commissioners' Meeting September 11, 2018

**Title:** Budget Adjustment – Inter-budget Transfer – Payroll Related

**Summary:**

On the following inter-budget transfer request, the Sheriff's Department is requesting transfers related to a personal services (payroll) line item:

- During 2018, the Sheriff's Department Corrections Overtime went over-budget based on the following reason. Sheriff Department Jail staff had to monitor three separate inmates while admitted to McLaren Hospital in Petoskey with 24/7 supervision. The duration of stay for each inmate ranged from over one week to close to three weeks. This year was especially difficult with inmate hospitalization whereas in past years this was not the case.

**Financial Impact:**

None – inter-department budget transfer, no additional appropriation. (101-351 to 101-351 in the amount of \$8,000)

**Recommendation:**

Motion to approve the inter-department budget transfers provided in the following attachment.

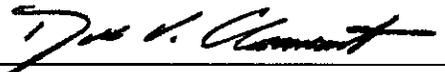
**Prepared by:** James Manko

**Department:** Finance

# INTERBUDGET TRANSFERS AND/OR APPROPRIATIONS

| Department              | Operation | Amount  | From (Line Item# & Name)                 | To (Line Item # & Name)     |
|-------------------------|-----------|---------|--|-----------------------------|
| Sheriff/<br>Corrections | Transfer  | \$4,000 | 101-351-744.07<br>Misc prisoner supplies | 101-351-704.05<br>Overtime  |
| Sheriff/<br>Corrections | Transfer  | \$2,000 | 101-351-746.01<br>Employee uniforms      | 101-351-704.05<br>Overtime  |
| Sheriff/<br>Corrections | Transfer  | \$2,000 | 101-351-831.00<br>Laundry                | 101-351-704-.05<br>Overtime |
|                         |           |         |  |                             |
|                         |           |         |  |                             |
|                         |           |         |  |                             |
|                         |           |         |  |                             |
|                         |           |         |  |                             |
|                         |           |         |  |                             |

\*\*To cover overtime expenditures

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 Date 8/1/2018

Approved at the 9/11/18 BOC Meeting - Wage Related  
 JEM



# Cheboygan County Board of Commissioners' Meeting September 11, 2018

**Title:** Byrne Justice Assistance Grant Application – Straits Area Youth Promotion Academy

**Summary:**

The SAYPA Program was awarded a Byrne JAG Grant for the 2017/2018 funding cycle. This grant was \$60,000 and covered expenses from October 1, 2017 through September 30, 2018. During August 2018, the SAYPA program qualified to apply once again for the BYRNE JAG grant. Staff has completed the BYRNE JAG grant request for the 2018/2019 funding cycle online. The funding request is for \$61,500. This grant will fund similar items as the previous grant (wages and contractual services). This application requests funding for a full-time classroom monitor and the From Decisions to Actions Program. There is no required local match.

This grant application must be submitted by September 14, 2018 by 12:00 p.m. (noon EST) using the on-line MAGIC (IntelliGrants) grant management system, under the Authorized Official's (John Wallace's) user name and password.

**Financial Impact:**

\$61,500 federal grant revenue to offset SAYPA programming.

**Recommendation:**

Approve the Byrne Justice Assistance Grant – SAYPA application and authorize the Finance Director to submit using the MAGIC on-line grant management system. Furthermore, we authorize the Chairperson to sign any forthcoming agreements or required documentation upon the review and approval of the Finance Director, James Manko and legal counsel, if applicable and authorize the Finance Director to submit using the MAGIC on-line grant management system any future reporting requirements on behalf of the County.

**Prepared by:** Mari Hesselink  
James Manko

**Department:** S.A.Y.P.A.  
Finance



Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19

Applicant and Project Information

\*Entity Name County of Cheboygan

Implementing Agency: 53rd Circuit Court, Family Division - County of Cheboygan

Street Address: 870 S. Main St. P.O. Box 70
City: Cheboygan State: MI Zip: 49721
Phone: (231) 627-4139

\*Project Title Straits Area Youth Promotion Academy (S.A.Y.P.A.)

\*Program Area Juvenile-Focused Community Policing

Start Date: 10/01/2018 End Date: 09/30/2019

\*Population of geographic area served by this project: 25,369

\*County(ies) in which the project will operate

Table with 5 columns listing Michigan counties: Alcona, Alger, Allegan, Alpena; Antrim, Arenac, Barry, Bay; Benzie, Berrien, Branch, Calhoun, Cass; Charlevoix, Cheboygan, Chippewa, Clare, Clinton; Crawford, Delta, Dickinson, Eaton, Emmet; Genesee, Gladwin, Gogebic, Grand Traverse, Gratiot; Hillsdale, Houghton, Huron, Ingham, Ionia; Iosco, Iron, Isabella, Jackson, Kalamazoo; Kalkaska, Kent, Keweenaw, Lake, Lapeer; Leelanau, Lenawee, Livingston, Luce, Mackinac; Macomb, Manistee, Marquette, Mason, Mecosta; Menominee, Midland, Missaukee, Monroe, Montcalm; Montmorency, Muskegon, Newaygo, Oakland, Oceana; Ogemaw, Ontonagon, Osceola, Oscoda, Otsego; Ottawa, Presque Isle, Roscommon, Saginaw, St. Clair; St. Joseph, Sanilac, Schoolcraft, Shiawassee, Tuscola; Van Buren, Washtenaw, Wayne, Wexford.

NOTE: If the applicant agency has: 1) not registered a DUNS number with the System for Award Management (www.sam.gov), formerly known as Central Contractor Registration; 2) is not current with annual registration; or, 3) does not have documentation identifying that the registration is in process, then the application will not be considered.

\*Federal Tax Identification Number: 38-6004841

\*DUNS Number: 038622874

\*DUNS Number expiration date: 1/31/2019

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19  
Applicant and Project Information**

Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19  
Federal Funding Disclosure

Instructions:

- Please answer the following questions below.
  - Click Save to save the page.
- \*1) Did your jurisdiction receive direct Byrne Justice Assistance (BJA) formula grant funding within the past three years from the United States Department of Justice, Bureau of Justice Assistance?

Yes ✓

No

\*Please explain, including:

- The amount of funding your jurisdiction was awarded and how the funds will be used.
- Why the funds you are requesting within this application were not considered to be funded with your direct BJA Grant.

*Cheboygan County Circuit Court, Family Division (Straits Area Youth Promotion Academy) was awarded a BYRNE-JAG grant in the amount of \$80,000, active beginning 10-1-15 and ending 9-30-16.*

*Cheboygan County Circuit Court, Family Division (Straits Area Youth Promotion Academy) was awarded a BYRNE-JAG grant in the amount of \$60,000, active beginning 10-1-17 and ending 9-30-18.*

- \*2) Will the project you are applying for be supported by any other grant or foundation dollars (Federal, State or Private)?

Yes

No ✓

\*Please explain:

N/A

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Political Districts**

**\*U.S. Congressional District**

|             |   |             |             |             |
|-------------|---|-------------|-------------|-------------|
| State wide  | ✓ | District 1  | District 2  | District 3  |
| District 4  |   | District 5  | District 6  | District 7  |
| District 8  |   | District 9  | District 10 | District 11 |
| District 12 |   | District 13 | District 14 | District 15 |

**\*State House District**

|              |  |              |                |                |
|--------------|--|--------------|----------------|----------------|
| State Wide   |  | District 1   | District 2     | District 3     |
| District 4   |  | District 5   | District 6     | District 7     |
| District 8   |  | District 9   | District 10    | District 11    |
| District 12  |  | District 13  | District 14    | District 15    |
| District 16  |  | District 17  | District 18    | District 19    |
| District 20  |  | District 21  | District 22    | District 23    |
| District 24  |  | District 25  | District 26    | District 27    |
| District 28  |  | District 29  | District 30    | District 31    |
| District 32  |  | District 33  | District 34    | District 35    |
| District 36  |  | District 37  | District 38    | District 39    |
| District 40  |  | District 41  | District 42    | District 43    |
| District 44  |  | District 45  | District 46    | District 47    |
| District 48  |  | District 49  | District 50    | District 51    |
| District 52  |  | District 53  | District 54    | District 55    |
| District 56  |  | District 57  | District 58    | District 59    |
| District 60  |  | District 61  | District 62    | District 63    |
| District 64  |  | District 65  | District 66    | District 67    |
| District 68  |  | District 69  | District 70    | District 71    |
| District 72  |  | District 73  | District 74    | District 75    |
| District 76  |  | District 77  | District 78    | District 79    |
| District 80  |  | District 81  | District 82    | District 83    |
| District 84  |  | District 85  | District 86    | District 87    |
| District 88  |  | District 89  | District 90    | District 91    |
| District 92  |  | District 93  | District 94    | District 95    |
| District 96  |  | District 97  | District 98    | District 99    |
| District 100 |  | District 101 | District 102   | District 103   |
| District 104 |  | District 105 | ✓ District 106 | ✓ District 107 |
| District 108 |  | District 109 | District 110   |                |

**\*State Senate District**

|             |  |             |             |             |
|-------------|--|-------------|-------------|-------------|
| State Wide  |  | District 1  | District 2  | District 3  |
| District 4  |  | District 5  | District 6  | District 7  |
| District 8  |  | District 9  | District 10 | District 11 |
| District 12 |  | District 13 | District 14 | District 15 |
| District 16 |  | District 17 | District 18 | District 19 |

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19**

**Political Districts**

|             |   |             |  |             |  |             |
|-------------|---|-------------|--|-------------|--|-------------|
| District 20 |   | District 21 |  | District 22 |  | District 23 |
| District 24 |   | District 25 |  | District 26 |  | District 27 |
| District 28 |   | District 29 |  | District 30 |  | District 31 |
| District 32 |   | District 33 |  | District 34 |  | District 35 |
| District 36 | ✓ | District 37 |  | District 38 |  |             |

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19  
Grant Summary**

**\*This brief summary will be used for a short description of your project and for press notification, should you be awarded a grant. Be sure your description accurately presents your project.**

53rd Circuit Court Family Division, SAYPA, and Intensive Juvenile Probation provides youth with 24/7 support, supervision, education, tools, and empathy to assist each youth to overcome their individual issues and remain in their communities. The project combines resources from the 53rd Circuit court, County Sheriff Dept. Liaison Officer, Michigan State Police, and local rehabilitative entities.

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19  
Problem Statement**

In 1999, Cheboygan County Circuit Court; Family Division, Cheboygan County Prosecutor's Office, Cheboygan Area Schools, and other community agencies formed a multi-disciplinary collaborative committee in order to design a youth program that would simultaneously address issues concerning the high cost of out-of-home placement, substance abuse, school and home incorrigibility, and the overall recidivism rate in Cheboygan County. Through collaboration, Straits Area Youth Promotion Academy (SAYPA) was formed and to date, SAYPA has been able to assist 371 "at-risk" youth that were in danger of progressing further into the Juvenile Justice System.

According to 2017 U.S. Census Bureau demographic information, Cheboygan County, MI has:

- A total population of 25,369 individuals of which 16.8% are youth under the age of 18.
- 18.0% of the county's population lives under the poverty level which is 2.0% higher than the state poverty level of 15.0%

According to the 2017 Michigan State Police Incident Crime (ICR) Report:

- Out of 257 reported "property crimes" (Burglary, Larceny, Motor Vehicle Theft), 6% were committed by youth between the ages of 14 and 17.
- Out of 21 reported CSC offenses, 36% of perpetrators were youth between the ages of 12 and 17.

According to 2017-2018 Cheboygan County Juvenile Court records:

- From January 1st, 2017 to August 26th, 2018, there were 161 juvenile cases brought before the court.
- Out of 161 cases, 36% were "crimes against persons" (CSC, Assaults, Domestic Violence, stalking), committed between the ages of 13 and 17.
- Out of 161 cases, 27.3% were "property crimes" (Burglary, Larceny, Vehicle Theft, etc.), committed by youth between the ages of 14 and 17.
- Out of 161 cases, 36.7% were "crimes against society" (weapon offenses, substance violations, trespassing), committed by youth between the ages of 10 and 17.

The use of drugs and alcohol lead to the many other charges youth are adjudicated for such as assault, burglary, vandalism, as well as many status offenses including school incorrigibility. Youth who participate in such high risk behaviors end up deeper in the legal system where they tend to become more delinquent. In small rural communities such as Cheboygan, options for treatment and placement are limited. The options that are available tend to be more restrictive than necessary to accomplish the restoration of the youth or to ensure the safety of the community.

Without immediate intervention services, the high-risk behaviors demonstrated by youth will continue to escalate to the point that the youth will be placed out-of-home and into a long term facility which is contrary to the long term welfare and treatment of delinquent juveniles, costly to the county, and counter-productive to building strong families and communities.

Placement for a single juvenile is quite costly. Depending on the level of supervision and treatment required, the cost averages between \$120.00 per day (short term detention) to \$695.00 or more per day for long term housing and treatment of a violent offender. At the low end of the spectrum, this equates to \$43,800 annually for a single youth. The potential cost for a violent youthful offender in a secure treatment facility can reach \$253,675 annually. There is also the cost to family members (transportation and gas, taking time off work, etc.) who are usually required to attend a minimum of one monthly, in-person visit with the youth and facility counselor. At this point, the youth is not only dealing with his/her legal and/or substance abuse issues; now they must do so in unfamiliar surroundings and without the daily support of their families and loved ones in the community.

There is a growing host of information which indicates that long-term juvenile incarceration does not reduce recidivism, and may actually increase juvenile crime rates (OJJDP, 2011). According to a study published in 2013 by scholars from MIT and Brown University, juvenile incarceration results in a significant decrease in the

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Problem Statement**

likelihood that a youth will graduate from high school, while significantly increasing their chances of adult incarceration (Aizer, Doyle 2013). Therefore we must focus on increasing the impact of justice interventions, promote policies which address each youth's individual pattern of offending and needs, and target youth considered to be high risk (Heller de Leon, 2012).

## Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19

### Project Description

SAYPA is a day prevention program for adjudicated delinquents 11-18 years of age who are no longer able to attend or find success within the regular school system. The program combines education, nutrition, and treatment services designed to address undesired behavior, teach valuable life skills, and restore youth to the community. Youth must be adjudicated as delinquent and court-ordered to attend the SAYPA program. It is important to stress that there are no other education services or alternatives to incarceration available for adjudicated delinquents in Cheboygan County, making the SAYPA program vital to local juvenile-focused community policing efforts.

SAYPA is focused on rehabilitation of both the individual youth and the family unit as a whole. The primary goals of the SAYPA program are:

- To instill accountability for actions thereby developing maturity to equip youth for productive citizenship
- To provide adjudicated 'at-risk' youth with a highly structured community-based program with education and treatment designed to restore them to responsibility and prevent delinquent behavior
- To provide parents with support and equip them with the skills necessary to reinforce the goals of the academy as well as address any issues in the home that increase delinquent behavior
- To reduce or eliminate costly out-of-home placement, allowing the youth to remain at home and in the community
- To provide academic opportunities, rehabilitative services, and life skills training to at-risk youth
- To reduce the rate of recidivism among youth in Cheboygan County
- To provide delinquent youth with a means to transition from placement back to their home, school, and community

Program youth benefit from a highly structured environment where they receive a myriad of services. The program offers:

- School credits which are fully transferable, high school diploma upon graduation
- Small class sizes, certified at-risk trained teachers
- On-site juvenile officer to implement the program, monitor the youth, address behavior issues as they arise, and provide intervention services
- Pre-placement assessment to identify the educational and treatment needs of each youth and their family
- On-site nutrition classes, crisis intervention, life skills training, vocational training, recreational opportunities, physical education, substance abuse treatment and education, community service projects, tutoring, counseling, and mentoring
- Transition support services

SAYPA utilizes a four level system that describes the expected behavior, consequences, and earned privileges based on the youth's ability and willingness to meet program expectations. Once youth demonstrate academic competence and appropriate social skills development (level 4), they begin the transition back into their original school and community with support services. SAYPA seeks to build a school, community, and family support structure around delinquent youth to maximize success and reduce recidivism.

SAYPA is a multi-dimensional drug, violence, and other anti-social behavioral prevention program that utilizes a host of excellent community resources which are committed to promoting youth development. This list includes: Thunder Bay Behavioral Health Services and other private mental health providers, Cheboygan Schools, Cheboygan County Sheriff's Dept., MSP Community Services Trooper, Women's Resource Center, Harbor

## Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19

### Project Description

Hall Treatment Services, DHHS, Parenting Programs, Decisions to Actions, MSU Extension, and Moral Recognition Therapy. SAYPA has a strong behavioral health service component, which is necessary to address and prevent substance use and violence by these youth. The program recognizes that delinquency must be addressed within the context of the community and the family as a whole. In addition, SAYPA seeks to build a community and family support structure that is consistent with the treatment goals of the youth in order to ensure the long term success of home placement and prevent future delinquent behavior.

The 'From Decisions to Actions' program provides a 10 week class for troubled youth and their parents that meets for two hours, once each week. Three sessions are held each school year. The youth are provided with an adult mentor and given course work that examines their decision-making processes, attitudes, and other essential social skills. Parents are given a parallel course in a group setting with the program director and his staff, mainly apart from the youth. Parents learn to identify their self-defeating behaviors, and the differences between passive, aggressive, and assertive parenting styles. Regular guest speakers are called upon to speak to the parents and youth on a variety of pertinent topics throughout the 10 weeks. These speakers have included the Prosecutor, 53rd Circuit Judge, City police officers, and substance abuse speakers from Harbor Hall Treatment.

We are seeking grant funding to provide us with the means to create and maintain a more safe and effective program which focuses on rehabilitation of delinquent youth and their families in Cheboygan County. In 2016, the SAYPA program staff consisted of a Director, a Case Manager, and a part time grant-funded Aide as well as our contracted FDTA staff. At the start of the 2017-2018 year, SAYPA staff consisted of the Director and contracted FDTA staff (with the FDTA program being greatly reduced, relying heavily on donations due to lack of funding). This lack of resources places a great strain on both staff and SAYPA youth. The lack of staffing is prohibitive when considering the implementation of new rehabilitative programs and the continuation of current programming. At this time, the county budget does not include funding for a secondary employee (classroom monitor). This position is solely based on grant availability, and the current grant-funded classroom monitor position ends when the 2017-18 BYRNE award is complete on September 30th.

Funding in 2019 will improve the program in many ways:

- Placing more emphasis on handling behavior issues in the classroom, thereby keeping youth in school as opposed to utilizing suspension
- Providing support for the understaffed teachers at the school the program resides in
- Providing increased one-on-one interaction between SAYPA students and staff
- Allowing for increased supervision at all times
- Providing the staff necessary to maintain the program for 1+ hours daily in order to give extra counseling, community service, physical education, and tutoring opportunities
- Reducing liability through increased supervision during the school year as well as during the summer portion of the program when youth are in the community
- Allowing the Director to handle administrative duties i.e. court hearings, trainings, meetings which require leaving the premises
  - Increasing compliance and academic achievement through further one-on-one interaction in the classroom setting
- Providing staffing support for the Director in case of emergency or illness

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19**

**Project Description**

Funding will also allow the From Decisions to Actions program to continue to provide services to Cheboygan county youth and their families, adding an indispensable "parenting" and family compliance aspect to the SAYPA program.

The continued employment of the grant-funded classroom monitor will be instrumental in allowing SAYPA to continue providing delinquent youth with the support and services they need while placing an emphasis on academic performance. Youth will be further provided with increased structure which is crucial to program success. It is our expectation that the increased staff and the availability of extra rehabilitative services will further reduce the recidivism rate of juvenile delinquents in Cheboygan County.

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Project Timeline**

**\*First Quarter**

- 53rd Circuit Court will continue employment of the current grant-funded full time classroom monitor
  - Employment for contractual employee
  - Continue increased daily program hours
  - Begin bi-weekly visits with Michigan State Police Trooper
  - Increase overall law enforcement presence and interaction in the school/program
  - Offer new and updated life skills/vocational skills training through community agencies/volunteers
  - Begin From Decisions to Actions parenting/mentoring program session 1 out of 4
- Total cost for first quarter: \$15,375.00.

**\*Second Quarter**

- Continued employment of classroom monitor
  - Employment for contractual employee
  - Continued extended program hours
  - Continue bi-weekly MSP Trooper visits
  - Continue to increase interaction between law enforcement and youth
  - From Decisions to Actions parenting/mentoring program session 2 out of 4
  - Continued skills training sessions
- Total cost for second quarter: \$15,375.00.

**\*Third Quarter**

- Continued employment of classroom monitor
  - Employment for contractual employee
  - Continued extended program hours
  - Continued bi-weekly MSP Trooper visits
  - Continued increased interactions between law enforcement and youth
  - From Decisions to Actions parenting/mentoring program session 3 out of 4
  - Continued skills training sessions
  - Cooking Matters class/Serve Safe certification classes in collaboration with MSU Extension
- Total cost for third quarter: \$15,375.00

**\*Fourth Quarter**

- Continued employment of classroom monitor
  - Employment for contractual employee
  - Continued extended program hours
  - Continued bi-weekly MSP Trooper visits
  - Continued increased interactions between law enforcement and youth
  - From Decisions to Actions parenting/mentoring program final session
  - Continued skills training sessions
  - SAYPA summer program begins in collaboration with Cheboygan County Sheriff's Department
- Total cost for fourth quarter: \$15,375.00

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Anticipated Outcomes and Performance Measures: To reduce delinquency with positive local community involvement and law enforcement intervention**

\*Goal (100 character max):

To reduce delinquency with positive local community involvement and law enforcement intervention

\*Performance Measures:

Performance will be determined by data collected during the program year and compiled by SAYPA from the following records:

-Cheboygan Circuit Court, Family Division: increase/decrease in juvenile recidivism rate

-Circuit/ District Court: increase/decrease in number of youth who have proceeded into adult court within 1 year

-State Police, growth in attendance for program youth

-School District: increase/decrease in number of program youth passing all classes

-Probate Court: budget shows increase/decrease in out-of-home placements

Also collected by staff:

\* Number and type of new offenses committed while in the SAYPA program

\* Number of youth attending, completing, or failing to complete the SAYPA program

\* Number of youth attending and completing the From Decisions to Actions program

\* Increase/decrease in number of positive drug screens

\* Increase in attendance at events with law enforcement interaction

\* Recidivism rate 1 year after program completion

\*Objective 1:

To increase the amount of positive interaction between youth and the SAYPA program with local and state policing agencies, increase law enforcement presence in the program/school environment,.

\*Activity(ies):

Youth in the SAYPA program will be required to attend all scheduled school meetings/presentations by state and local law enforcement officers. The MSP trooper and the Cheboygan County Liaison Officer will be invited to school functions such as: assemblies, holiday lunches, open houses, fun days, and other community activities the youth attend while in the SAYPA program. Law enforcement will be encouraged to stop by frequently and have lunch with the youth, use the school facilities, and interact with the students as they go about their day.

If successful, the increased presence of law enforcement in the program setting where their presence is non-threatening will foster positive relationships and attitudes toward law enforcement which will transfer to their interaction within the community. Youth may gain a new perspective on officers and their duties. It is our goal to increase the positive perception of police among youth in the community.

Objective 2:

To increase the amount of interaction and foster communication between community organizations, local law enforcement agencies (prosecutor, judge, probation department, etc.) and the SAYPA program.

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Anticipated Outcomes and Performance Measures: To reduce delinquency with positive local community involvement and law enforcement intervention**

**Activity(ies):**

The "From Decisions to Actions" program is a 10 week class for at-risk youth and their families, meeting for two hours, once each week. Three sessions are held each school year. The youth are provided with an adult volunteer mentor and given course work that examines their decision making processes, attitudes, and addresses other essential social skills. Parents are given a parallel course in a group setting apart from the youth. Parents learn to identify their self-defeating behaviors and the differences between passive, aggressive, and assertive parenting styles. The youth and the parents come together during the program at varied intervals to work on communication skills together. Regular guest speakers are called upon to speak to the parents and youth on a variety of pertinent topics throughout the program. These speakers include the prosecutor, 53rd Circuit Court Judge, city police officers, employers, community members, and substance abuse speakers from Harbor Hall.

**Objective 3:**

To increase the amount of services and opportunities available to program youth and fostering youth involvement with the community through volunteerism, community service, and collaborative efforts with local non-profit organizations.

**Activity(ies):**

During the SAYPA summer program, youth are taken out into the community and supervised by SAYPA staff as well as the Sheriff's department liaison officer as they perform community service throughout Cheboygan county. Youth are given hands-on opportunities to gain work-related experience, develop work ethic, learn empathy through volunteerism, and experience what it means to be part of a community. Valuable professional relationships are also established between SAYPA and local organizations during this time as the program becomes more visible in the community.

**Objective 4:**

**Activity(ies):**

**Objective 5:**

**Activity(ies):**

**Project Director**

|   |   |
|---|---|
| NAME<br>Mari Hesselink  | TITLE<br>Director                               |
| ADDRESS<br>870 S. Main St. P.O. Box 70 Cheboygan Michigan-49721 |   |
| FAX NUMBER<br>(231) 627-4180                                    | EMAIL ADDRESS<br>mhesselink@cheboygancounty.net |

**Financial Officer**

|   |   |
|---|---|
| NAME<br>Mr. James Manko                             | TITLE<br>Finance Director                   |
| ADDRESS<br>870 S. Main St. Cheboygan Michigan-49721 |   |
| AGENCY<br>County of Cheboygan                       | PHONE NUMBER<br>(231) 627-8430              |
| FAX NUMBER<br>(231) 627-8893                        | EMAIL ADDRESS<br>jmanko@cheboygancounty.net |

**Authorized Official**

|  |   |
|--|---|
| NAME<br>Mr. John Wallace   | TITLE<br>Chairperson                        |
| ADDRESS<br>870 S. Main Street<br>PO Box 70<br>Cheboygan Michigan-49721 |   |
| AGENCY<br>Cheboygan County Board                                       | PHONE NUMBER<br>(231) 627-8855              |
| FAX NUMBER<br>(231) 627-8881   | EMAIL ADDRESS<br>jmanko@cheboygancounty.net |

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19**

**Budget Narrative**

The SAYPA program is prepared to accommodate between 10 and 20 youth at any given time. These at-risk youth require consistency, accountability, and constant supervision by program staff. Without the grant funded classroom monitor position, the SAYPA program employs a solitary staff member (Director) who must handle both administration and daily program operations concerning all youth. The continued employment of a classroom monitor will:

- Allow the program to assist more youth, as regulations do not allow for the supervision of a high number of youth by a solitary worker
- Provide youth with greater opportunities for academic, physical, life/job skills, and mental health/substance abuse training and education
- Allow for more one-on-one interaction between staff and program youth
- Encourage compliance through the presence of a classroom monitor within the classroom and school building
- Reduce the potential for liability through increased supervision of program youth by the classroom monitor
- Provide a secondary employee (the classroom monitor) to take over operations in the event of Director illness or emergency

The From Decisions to Actions (FDTA) program is a vital part of treatment and rehabilitation of juvenile offenders and their families in Cheboygan County. This sub contract allows our program to bring experienced mentors and family educators on board to work on a holistic rehabilitative approach to juvenile delinquency, addressing communication and structure in the home. This is crucial to supporting a home environment conducive to reducing delinquency and out-of-home placement.

Classroom Monitor: Salary, Wages, Fringe

Hourly Wage: \$11.59, 40 Hours per Week

The classroom monitor will spend 100% of his/her time with youth in the classroom, supervising groups of youth during program activities including the summer portion of the program, and working individually with program youth as needed. This individual's annual salary will be covered by grant funds for the 12 months of the contract

The total amount of grant funds requested for Classroom Monitor wages is \$24,108.

This position includes a Full-time Benefit Package which includes the following fringe benefits:

- FICA
- Dental and Vision Insurance
- Retirement
- Hospital Insurance
- Life Insurance
- Unemployment Insurance
- Worker's Compensation

The total amount of grant funds requested for fringe is \$ 11,007.

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19**

**Budget Narrative**

From Decisions to Actions: Contractual (Sub-Contracts)

From Decisions to Actions is a sub contractual employee that will be providing the following service to the SAYPA program from October 1st, 2018 to September 30th, 2019.

From Decisions to Actions Provides a 10 week class for troubled youth and their parents that meets for two hours, once each week. Three sessions are held each school year. Each youth is provided with an adult mentor and given course work that examines their decision-making processes, attitudes, and other essential social skills. Parents are given a parallel course in a group setting with the program director and staff, mainly apart from the youth. Parents learn to identify their self-defeating behaviors, and the differences between passive, aggressive, and assertive parenting styles. Regular guest speakers are called upon to speak to the parents and youth on a variety of pertinent topics throughout the 10 weeks.

These services provided may also include:

- Books and materials for students and parents
- Training and course materials for mentors
- Speaker fees
- Mentor stipends
- Director wages

A sub-contract for From Decisions to Actions will be provided within 60 days of the start date of the grant contract which is October 1st, 2018.

The total amount of grant funds requested for the From Decisions to Actions program (Sub Contract) is \$26,385.00.

The total amount of grant funds requested is \$61,500.

Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19

Salaries, Wages and Fringe Benefits: Classroom Monitor

Are there Fringe Benefits expenses associated with this position?  Yes  No

Provide a specific description of this position (e.g., position title):  
Classroom Monitor Grant Funds  
\$24,108

Comments:

FTE 1 OR Hours

Provide a specific description of the fringes associated with this position:  
Full Time Benefit Package Grant Funds  
\$11,007

**Fringe Benefits**, Check all that apply

|                     |                                     |                         |                                     |
|---------------------|-------------------------------------|-------------------------|-------------------------------------|
| FICA:               | <input checked="" type="checkbox"/> | Life Insurance:         | <input checked="" type="checkbox"/> |
| Dental Insurance:   | <input checked="" type="checkbox"/> | Unemployment Insurance: | <input checked="" type="checkbox"/> |
| Vision Insurance:   | <input checked="" type="checkbox"/> | Work Compensation:      | <input checked="" type="checkbox"/> |
| Retirement:         | <input checked="" type="checkbox"/> | Hearing Insurance:      |                                     |
| Hospital Insurance: | <input checked="" type="checkbox"/> | Other:                  |                                     |

Comments:

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19  
Travel Expenses**

Grant Funds

Description:

**Total                      \$0**

Byrne Justice Assistance Grant Application - 19

Organization: 53rd Circuit Court, Family Division - County of Cheboygan 00000002-53rd Circuit Court, Famil-19

Contractual (Subcontracts): Employees of From Decisions to Actions

\* Agency Type:

Private

\* Name of Contractor:

Employees of From Decisions to Actions

\* Services:

Parenting and Youth Mentoring Program

\* Does this include personnel?

Yes  No

If yes, enter FTE: 1

If yes, enter number of positions: 1

\* Address:

7461 N. Straits Hwy

\* City:

Cheboygan

\* State:

Michigan

\* Zip code:

49721

\* Enter the dollar amount associated with the budget item.

Grant Funds

\$26,385

**Byrne Justice Assistance Grant Application - 19**

**Organization: 53rd Circuit Court, Family Division - County of Cheboygan      00000002-53rd Circuit Court, Famil-19**

**Other Expenses**

| Provide a specific description of this budget item: | Grant Funds |
|---|-------------|
|   | \$0         |
| <b>Total</b>  | <b>\$0</b>  |



**CHEBOYGAN COUNTY  
INTERLOCAL AGREEMENT  
REGARDING COUNTY RECYCLING SURCHARGE**

THIS AGREEMENT is entered into by and between the County of Cheboygan, a municipal corporation and political subdivision of the State of Michigan, whose address is 870 S. Main Street, P.O. Box 70, Cheboygan, Michigan 49721 (hereafter, "the County") and the Township of MULLET TOWNSHIP, whose address is P.O. BOX 328, TOPINABEE, MI 49791 (hereafter, "the Township").

**Recitals**

- A. Cheboygan County has adopted a Solid Waste Management Plan, as required under Part 115 of the Natural Resources and Environmental Protection Act of 1994, being Act 451 of the Public Acts of 1994, as amended.
- B. A component of the Solid Waste Management Plan is the County's Recycling Program, which encompasses waste reduction and collection of consumer source separated services and related educational programs.
- C. Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), authorizes the Cheboygan County Board of Commissioners to impose by resolution a surcharge on households within the county of not more than \$25.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in Part 115 of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.
- D. The Cheboygan County Board of Commissioners has imposed an annual surcharge of up to \$25.00 per household within the county as authorized by Section 8a(1) of the Urban Cooperation Act of 1967, for a period of five (5) years, 2018 through 2022, inclusive.
- E. Section 8a(3) of the Urban Cooperation Act of 1967, being MCL 124.508a(3), provides that Cheboygan County shall defer the imposition and collection of the surcharge until the County has entered into interlocal agreements with the local units of government within the county relating to the collection and disposition of the surcharge.
- F. Section 5(a) of the Urban Cooperation Act of 1967, being MCL 124.505(a), provides that an interlocal agreement may provide for the purpose of the interlocal agreement or the power to be exercised and the method by which the purpose will be accomplished or the manner in which the power will be exercised.

- G. Section 5(h) of the Urban Cooperation Act of 1967, being MCL 124.505(h), provides that an interlocal agreement may provide for the fixing and collecting of charges and of the making and promulgation of necessary rules and regulations and their enforcement by or with the assistance of the participating parties to the interlocal agreement.
- H. The parties previously entered into an interlocal agreement relating to the collection and disposition of the surcharge.
- I. The parties therefore desire to fulfill the statutory requirement for interlocal agreements and to specify their respective rights and responsibilities concerning the collection and disposition of the surcharge by entering into this new interlocal agreement, which will cover the time of the newly extended surcharge.

### **Agreement**

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. Surcharge. By entering this Agreement, the Township agrees with the County's imposition of an annual surcharge of up to \$25.00 per household in the Township for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in Part 115 of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.
2. Definition of "Household". For purposes of this Agreement and the imposition of the surcharge authorized by Section 8a(1) of the Urban Cooperation Act of 1967, the parties agree that a household shall mean a mobile home and a single unit building or portion thereof, including but not limited to a house, apartment, and condominium unit, which provides complete independent living facilities (permanent provisions for living, sleeping, eating, cooking and sanitation) for one (1) family for residential purposes and which is occupied for residential purposes at any time during the year.
3. Billing, Collection, and Disposition of Surcharge. The Township shall include the surcharge imposed on households within the county by the Cheboygan County Board of Commissioners with the Township's annual winter ad valorem property tax bills for the real property on which the households are located. The Township's treasurer shall collect the surcharge at the time he or she collects the Township's winter ad valorem property taxes. The Township's treasurer shall account for and remit to the Cheboygan County Treasurer the surcharges collected on or before March 1 of the year following the annual winter ad valorem property tax bills.

4. Indemnification. The County hereby agrees to indemnify and hold harmless the Township from any liability and damages of any nature whatsoever resulting from the Township's entering into this Agreement or resulting from the Township's collection and disposition of the surcharge imposed under Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1). In addition, the County hereby agrees to pay the actual and reasonable attorney fees of the Township in the defense of any proceeding, litigation or lawsuit brought against the Township as a result of entering into this Agreement or as a result of its collection and disposition of the surcharge imposed under Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), or in the alternative and at the sole discretion of the County, to fully defend the Township in any proceeding, litigation or lawsuit arising as a result of entering into this Agreement or as a result of its collection and disposition of the surcharge.
5. Exemption from Surcharge. A Township may exempt a household from a surcharge imposed by the Cheboygan County Board of Commissioners under Section 8a(1) of the Urban Cooperation Act of 1967 if and only if the Township exempts the property owner, in whole or in part, from taxation pursuant to the terms and condition of Section 7u of the General Property Tax Act, being MCL 211.7u, or other similar state law or charter provisions.
6. Effective date; Contingency. This Agreement shall become effective when signed by both parties.
7. Term. Unless terminated as provided in Paragraph 8, the term of this Agreement shall be for up to six (6) years, beginning on the effective date specified in Paragraph 6 and ending on March 31, 2023, or at the expiration of the authorization for the annual surcharge of up to \$25.00 per household within the county as authorized by Section 8a(1) of the Urban Cooperation Act of 1967, whichever occurs later.
8. Termination. Either party may terminate this Agreement by providing the other party written notice of the intent to terminate no less than sixty (60) days prior to the effective date of the termination. Provided, however, the effective date of any such termination shall not be after September 1 in any calendar year. Termination of this Agreement shall not result in a reimbursement of any surcharge funds collected pursuant to this Agreement.
9. Amendments. This Agreement may not be amended, modified or changed in whole or in part in any manner other than by an agreement in writing duly signed by the authorized representatives of both parties.

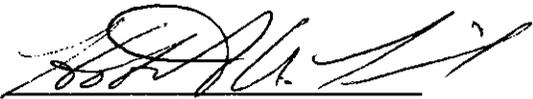
10. Authority to Sign Agreement. The persons signing this Agreement on behalf of the parties certify by their signatures that they are duly authorized to sign on behalf of the parties, and that this Agreement has been authorized by the parties.

IN WITNESS WHEREOF, the authorized representatives of the County and the Township have executed this Agreement to be effective as provided herein.

COUNTY OF CHEBOYGAN

TOWNSHIP OF MULLETT

By:   
John B. Wallace

By: 

Its: Chairperson

Its:

Date: 8/17/18

Date: AUGUST 14, 2018



# Cheboygan County Board of Commissioners' Meeting

September 11, 2018

**Title:** DHHS Agreement DFA19-16001

**Summary:** The County has an agreement with the State of Michigan Health and Human Services to pay 50% of the cost of the Home Aide position employed by the State to provide instruction, guidance, assistance, motivation, and training in basic child/family care. This agreement is for a period of one year until September 30, 2019.

**Financial Impact:** Cost to the County \$48,650 Child Care (50% State / 50% County) an increase of \$900 from 2018.

**Recommendation:** Motion to approve DHHS Agreement DFA19-16001 for the Home Aide position and authorize the Chair to sign and authorize all necessary budget adjustments.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

**State of Michigan**  
**Department of Health and Human Services**  
**Bureau of Grants and Purchasing (BGP)**  
**PO Box 30037, Lansing, MI 48909**  
**Or**  
**235 S. Grand Avenue, Suite 1201, Lansing, MI 48933**

**AGREEMENT NUMBER: DFA19-16001**  
**Between**  
**THE STATE OF MICHIGAN**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**hereinafter referred to as the "Department"**  
**And**

|  |                    |                 |                                 |
|--|--------------------|-----------------|---------------------------------|
| AGENCY                                     |                    | PRIMARY CONTACT | EMAIL                           |
| Cheboygan County Board of Commissioners    |                    | Jeff Lawson     | adminlawson@cheboygancounty.net |
| AGENCY ADDRESS                             |                    |                 | TELEPHONE                       |
| 870 South Main Street, Cheboygan, MI 49721 |                    |                 | 231-627-8430                    |
| STATE CONTACT                              | NAME               | TELEPHONE       | EMAIL                           |
| Contract Administrator                     | Christen Satchwell | 906-235-5843    | SatchwellC@Michigan.gov         |
| BGP Analyst                                | Tony Bartlett      | 517-241-5717    | BartlettA4@Michigan.gov         |

| AGREEMENT SUMMARY                              |  |                    |                        |
|--|--|--------------------|------------------------|
| SERVICE DESCRIPTION                            | Donated Fund Agreement   |                    |                        |
| POSITIONS                                      | one (1) Home Aide  |                    |                        |
| GEOGRAPHIC AREA                                | Cheboygan County   |                    |                        |
| LOCATION OF FACILITIES                         | Cheboygan County Department of Health and Human Services: 827 S. Huron Street, Cheboygan, MI 49721 |                    |                        |
| INITIAL TERM                                   | EFFECTIVE DATE   | EXPIRATION DATE    | AVAILABLE OPTION YEARS |
| 1 Year   | October 1, 2018  | September 30, 2019 | 0                      |
| MISCELLANEOUS INFORMATION                      |  |                    |                        |
| ESTIMATED AGREEMENT VALUE AT TIME OF EXECUTION |  | \$ 48,650.00       |                        |
| AGREEMENT TYPE                                 | Revenue  |                    |                        |

The individual or officer signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the responsible governing board, official or Agency.

**FOR THE AGENCY:**

Cheboygan County Board of Commissioners  
 \_\_\_\_\_  
 Agency

\_\_\_\_\_  
 Signature of Director or Authorized Designee

\_\_\_\_\_  
 Print Name Title

\_\_\_\_\_  
 Date

**FOR THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES:**

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Signature of Director or Authorized Designee

Jeanette Hensler, Director, Grants Division, Bureau of Grants and Purchasing  
 \_\_\_\_\_

\_\_\_\_\_  
 Print Name Title

\_\_\_\_\_  
 Date



**Part II**  
**General Provisions**

**I. Responsibilities - Agency**

The Agency in accordance with the general purposes and objectives of this Agreement shall:

**A. Agency Operations**

1. Provide the necessary administrative, professional, and technical staff for operation of the program. Obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of this Agreement.
2. Provide MDHHS with updated contact information within 10 days of change. Contact Information includes email address, contractor name, mailing address, telephone number and contact name.
3. Provide the Department copies of all rules, regulations, procedures, and staff relations policies to which the Departmental employee(s) are expected to adhere.
4. Provide the support services including, but not limited to the following to be available Monday through Friday, including holiday/non-workdays not shared with the schedule of State of Michigan employees, located in an area that offers security to the Departmental employee(s), where clients will not interfere with the Agency's activities:
  - a. Minimum N/A square feet hazard-free workstation space and work surfaces including entry locks, one lockable file cabinet for each Departmental employee and limited access to work space.
  - b. Install active telephone and fax line, access to fax machine and copier within the Departmental employee(s)' work space.
  - c. Space for a N/A person waiting area either in the employee's room or in an area immediately adjacent to the Departmental employee(s)' office and out of the way of regular agency activities, along with confidential interview space.
  - d. Internet access for on-site Departmental employee(s).
  - e. Costs associated with relocating Departmental employee(s) during the term of this Agreement.
  - f. Courier service to and from the Department None days per week.
  - g. Agency facility parking fees, if applicable for the Departmental out-stationed employee(s).
  - h. Agency will pay mileage in excess of the \$511.00 that is provided by Department. This excess travel/mileage reimbursement is incorporated in the total agreement amount when applicable.
  - i. Other: None
5. Ensure that the assigned Departmental employee(s) perform only tasks appropriate for their Department classification as listed in Special Provisions.

**B. Reporting**

Utilize all report forms and reporting formats required by the Department at the effective date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

**C. Record Maintenance/Retention**

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. Assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this Agreement will be maintained for a period of not less than three years from the date of termination, the date of submission of the final expenditure report or until litigation and audit findings have been resolved. This Section applies to Agency, any parent, affiliate, or subsidiary organization of Agency, and any subcontractor that performs Agreement Activities in connection with this Agreement.

**D. Authorized Access**

1. The State of Michigan or it's designee may audit Agency to verify compliance with this Agreement.

Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, Federal Grantor Agency, Inspector Generals, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, papers, files, documentation and personnel related to this Agreement, to the extent authorized by applicable state or federal law, rule or regulation.

2. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.
3. The Agency must cooperate and provide reasonable assistance to authorized representatives of the Department and others when those individuals have access to the Agency's records.
4. Permit the Department's authorized representatives at reasonable times, rights to enter the Agency's premises, or any other places where the Department's employee(s) are working and where services are being performed and have access to work-in-progress. To the extent that the access will not interfere or jeopardize the safety or operation of the systems or facilities, the Department's representative must be allowed to inspect, monitor, or otherwise evaluate the work being performed. The Agency must provide facilities and assistance for the Department's representative.

**E. Notification of Modifications**

Provide timely notification to the Department, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of services, funding or compliance with operational procedures.

**F. Mandatory Disclosures**

1. Disclose to the Department in writing within 14 days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Agency, a subcontractor, or an officer or director of the Agency or subcontract, or that arises during the term of this Agreement including:
  - a) All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.

- b) A criminal proceeding;
  - c) A parole or probation proceeding;
  - d) A proceeding under the Sarbanes-Oxley Act;
  - e) A civil proceeding involving;
    - i. A claim that might reasonably be expected to adversely affect the Agency's viability or financial stability; or
    - ii. A governmental or public entity's claim or written allegation of fraud;
  - or
  - f) A proceeding involving any license that Agency is required to possess to perform under this Agreement.
2. Notify the Department, at least 90 calendar days before the effective date, of a change in Agency's ownership and/or executive management.

**G. Conflict of Interest and Code of Conduct Standards**

- 1. The Agency is subject to the provisions of 1968 PA 317, as amended, 1973 PA 196, as amended, and Title 2 Code of Federal Regulations, Section 200.318 (c) (1) and (2).
- 2. The Agency will uphold high ethical standards and is prohibited from:
  - a. Holding or acquiring an interest that would conflict with this Agreement;
  - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
  - c. Attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or
  - d. Paying or agreeing to pay any person, other than employees and consultants working for the Agency, any consideration contingent upon the award of this Agreement.
- 3. Immediately notify the Department of any violation or potential violation of these standards. This Section applies to the Agency, any parent, affiliate, or subsidiary organization of the Agency, and any subcontractor that performs activities in connection with this Agreement.

**H. Insurance Requirements**

- 1. Maintain a minimum of the insurances listed below and is responsible for all deductibles. All required insurance must:
  - a. Protect the State of Michigan from claims that may arise out of, are alleged to arise out of, or result from the Agency's or a subcontractor's performance;
  - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the State; and
  - c. Be provided by a company with an A.M. Best rating of "A" or better and a financial size of VII or better.
- 2. Insurance Types
  - a. Commercial General Liability Insurance.

If the Agency will deal with children, schools, or the cognitively impaired, coverage must not have exclusions or limitations related to sexual abuse and molestation liability.

- b. Workers' Compensation Insurance: Coverage according to applicable laws governing work activities. Waiver of subrogation, except where waiver is prohibited by law.
  - c. Employers Liability Insurance
3. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Agency from any obligations under this Agreement.

**I. Return State Equipment/Resources**

The Agency must return to the Department any Department-furnished equipment, facilities, and other resources when no longer required for the Agreement in the same condition as when provided by the Department, reasonable wear and tear excepted. Any computer equipment or other resources funded or otherwise provided through this Agreement by the Department, is property of the Department and will revert to the Department upon expiration or termination of the Agreement.

**II. Responsibilities - Department**

The Department in accordance with the general purposes and objectives of this Agreement will:

**A. Assign Employees to Agency's location**

Assign the agreed number of Departmental employee(s), as identified in the attached Special Provisions to provide services consistent with their job classification per Department policy. An assigned Departmental employee(s) shall be deemed to be an employee of the Department for all purposes, including workers' compensation, unemployment, social security and the payment of wages inclusive of holiday and vacations.

**B. Employee Supervision**

- 1. Ensure that the employee(s) shall be supervised by the Department and shall be duly trained and qualified prior to placement on-site at the location of the facilities.
- 2. Provide the employee(s) with copies of the Agency's applicable rules, regulations, procedures and staff relations policies.
- 3. Ensure that the on-site Departmental employee(s) shall follow the rules of conduct, policies, and procedures of the Agency while still enjoying the benefits and protections afforded under the Civil Service rules and their collective bargaining Agreement.
- 4. Provide each Departmental employee the following:
  - a. Staff travel/mileage reimbursement following the established MDHHS processes for reimbursement up to \$511.00.
    - i. Travel/mileage reimbursement in excess of \$511.00 shall be the responsibility of the Agency, and incorporated into the total agreement amount when applicable, and disbursed following the established

MDHHS process for reimbursement.

- b. Desktop office supplies, including paper and printed material.
  - c. Computer with VPN to access Department systems.
  - d. Printer/scanner
  - e. Other (specify): Hours worked will be 40 per week, Monday through Friday, between 8:00 A.M., and 7:00 P.M. with either a 30 minute (half hour) lunch break, or a 60 minute (one hour) lunch break.
5. Provide any report forms and reporting formats required by the Department at the effective date of this Agreement and provide to the Agency any new report forms and reporting formats proposed for issuance thereafter at least 90 days prior to their required usage to afford the Agency an opportunity to review and offer comment.

**C. Performance/Progress Reports**

1. Meet or exceed program the outcome metrics and/or reporting requirements as listed in the attached Special Provisions.

**III. Assurances**

The following assurances are hereby given to the Department:

**A. Compliance with Applicable Laws**

The Agency will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement. The Agency will also comply with all applicable general administrative requirements, such as Title 2 Code of Federal Regulations (CFR) covering cost principles, grant/Agreement principles, and audits, in carrying out the terms of this Agreement.

**B. Non-Discrimination**

1. The Agency must comply with the Department's non-discrimination statement: Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, political beliefs, or disability. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom will contain a provision requiring non-discrimination in employment, service delivery and access, as herein specified binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and any breach thereof may be regarded as a material breach of the contract or purchase order.
2. The Agency will comply with all federal statutes relating to nondiscrimination. These include but are not limited to:
  - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin;
  - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis

of sex;

- c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disabilities;
  - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
  - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
  - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - g. §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records
  - h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
  - i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
3. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Agency shall incorporate language in all contracts awarded: (1) prohibiting discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) making discrimination a material breach of contract.

**C. Health Insurance Portability and Accountability Act**

To the extent that this act is pertinent to the services that the Agency provides to the Department under this Agreement, the Agency assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA) requirements including the following:

1. The Agency must not share any protected health data and information provided by the Department that falls within HIPAA requirements except as permitted or required by applicable law; or to a subcontractor as appropriate under this Agreement.
2. The Agency will ensure that any subcontractor will have the same obligations as the Agency not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Agency must only use the protected health data and information for the purposes of this Agreement.
4. The Agency must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Agency's employees.

5. The Agency must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Agency becomes aware. The Agency will work with the Department to mitigate the breach, and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part II, Section V. Agreement Termination.
7. In accordance with HIPAA requirements, the Agency is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information by the Agency received from the Department or any other source.
8. The Agency will enter into a business associate Agreement should the Department determine such an Agreement is required under HIPAA.

**K. Website Incorporation**

The Department is not bound by any content on the Agency's website unless expressly incorporated directly into this Agreement.

**L. Survival**

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

**M. Non-Disclosure of Confidentiality Information**

1. The Agency agrees to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such Confidential Information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such Confidential Information for any purpose whatsoever other than the performance of this Agreement.

Meaning of Confidential Information

For the purpose of this Agreement the term "Confidential Information" means all information and documentation of a part that:

- a. Has been marked "confidential" or with words or similar meaning, at the time of disclosure by such part;
- b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning and
- c. Should reasonably be recognized as confidential information of the disclosing party,

The term "Confidential Information" does not include any information or documentation that was:

- a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
- b. Already in the possession of the receiving party without an obligation of confidentiality;
- c. Developed independently by the receiving party, as demonstrated by the

- receiving party, without violating the disclosing party's proprietary rights;
- d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or
  - e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving part)
2. The Agency shall assure that medical services to and information contained in medical records of persons served under this Agreement, or other such recorded information required to be held confidential by federal or state law, rule or regulation, in connection with the provision of services or other activity under this Agreement shall be privileged communication, shall be held confidential, and shall not be divulged without the written consent of either the patient or a person responsible for the patient, except as may be otherwise permitted or required by applicable state or federal law or regulation. Such information may be disclosed in summary, statistical, or other form, which does not directly or indirectly identify particular individuals.

**N. Funding Sources**

The Agency guarantees that the funds paid to the Department are not federal or state funds, except in such instances as the Federal Act authorizing expenditures of said funds permits their use for matching other federal funds. Furthermore, the Agency guarantees that these donated funds have not been used as a match to obtain other federal funds.

**O. General Indemnification**

The Agency must defend, indemnify and hold the State, its departments, division, agencies, offices, commissions, officers, and employees harmless without limitation, from and against any and all actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or related to:

1. Any breach by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable) of any of the promises, Agreements, representations, warranties, or insurance requirements contained in this Agreement.
2. Any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party;
3. Any bodily injury, death or damage to real or tangible personal property occurring wholly or in part due to action or inaction by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable); and
4. Any acts or omission of the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable).

The State will notify the Agency in writing if indemnification is sought; however, failure to do so will not relieve the Agency, except to the extent that the Agency is materially prejudiced. The Agency must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

The State is entitled to (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense if the State deems necessary. The Agency will not without the State's written

consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding. To the extent that any State employee, official, or law may be involved or challenged, the State may, at its own expense, control the defense of that portion of the claim.

Any litigation activity on behalf of the State, or any of its subdivisions under this Section, must be coordinated with the Department of Attorney General. An attorney designated to represent the State may not do so until approved by the Michigan Attorney General and appointed as a Special Assistant Attorney General.

**IV. Financial Requirements**

**A. Reimbursement Method**

The Agency will reimburse to the Department the total of this Agreement for the placement and performance of Department employees in accordance with the terms of this Agreement

**B. Payment Submission**

The Agency shall send payments to:

State of Michigan  
MDHHS-Cashier Unit  
PO Box 30802  
Lansing, MI 48909-8302

Or

The Agency may also choose to pay by Electronic Funds Transfer (EFT), using the State of Michigan MiCaRS payment system, at <https://payinvoice.state.mi.us/qaa>.

All payments sent to the Department shall include a reference to the Agreement number.

**C. Payment Schedule**

1. Payment to the Department shall be made in accordance with the annual payment schedule below. The Agency shall make final payments to the Department no later than July 1 for each year of the Agreement.

| PAYMENT DUE DATES | AMOUNT OF PAYMENT |
|-------------------|-------------------|
| January 1, 2019   | \$ 48,650.00      |
| April 1, 2019     | \$ .00            |
| July 1, 2019      | \$ .00            |

2. The Department may vacate a position without penalty for 10 consecutive work days or less due to vacation, illness or position vacancy. If a vacancy exceeds 10 consecutive days, upon execution of an amendment, the amount owed by the Agency shall be reduced on a prorated basis determined by the Department and the Department shall refund the amount due to the Agency.

**V. Agreement Termination**

The Department may cancel this Agreement without further liability or penalty to the Department for any of the following reasons:

- A. This Agreement may be terminated by either party by giving 30 days written notice to the

other party stating the reasons for termination and the effective date.

B. This Agreement may be terminated immediately if the Agency or an official of the Agency or an owner is convicted of any activity referenced in Section III.D. of this Agreement during the term of this Agreement or any extension thereof.

C. This Agreement may be terminated if the Department does not receive a scheduled payment from the Agency within 10 business days of the due date upon written notification to the Agency.

**VI. Final Reporting Upon Termination**

Should this Agreement be terminated by either party, within 30 days after the termination, the Agency shall provide the Department with all financial, performance and other reports required as a condition of this Agreement.

**VII. Severability**

If any part of this Agreement is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Agreement will continue in full force and effect.

**VIII. Waiver**

Failure to enforce any provision of this Agreement will not constitute a waiver to enforce any other provision of this agreement.

**IX. Amendments**

Any changes to this Agreement will be valid only if made in writing and accepted by all parties to this Agreement. Any change proposed by the Agency which would affect the funding of the Agreement, must be submitted in writing to the Department for approval immediately upon determining the need for such change. The Agency shall, upon request of the Department and receipt of a proposed amendment, amend this Agreement.

**X. Liability**

All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Agency in the performance of this Agreement shall be the responsibility of the Agency, and not the responsibility of the Department, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Agency, any subcontractor, anyone directly or indirectly employed by the Agency, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Agency or its employees by statute or court decisions. The Department is not liable for consequential, incidental, indirect or special damages, regardless of the nature of the action.

**XI. State of Michigan Agreement**

This is a State of Michigan Agreement and must be exclusively governed by the laws and construed by the laws of Michigan, excluding Michigan's choice-of-law principle. All claims related to or arising out of this agreement, or its breach, whether sounding in contract, tort, or otherwise, must likewise be governed exclusively by the laws of Michigan, excluding Michigan's choice-of-law principles. Any dispute as a result of this agreement shall be resolved in the state of Michigan.

## OTHER SPECIFIC PROGRAM REQUIREMENTS

MDHHS shall assign one (1) Home Aide, who is/are full-time MDHHS employee(s) to provide services consistent with the following Department job classification(s):

### Department classification

#### Administrative Support:

See Position Description for Word Processing or General Office Assistant:

[http://www.michigan.gov/documents/WordProcessing/Assistant\\_12989\\_7.pdf](http://www.michigan.gov/documents/WordProcessing/Assistant_12989_7.pdf)

[http://www.michigan.gov/documents/GeneralOfficeAssistant\\_12692\\_7.pdf](http://www.michigan.gov/documents/GeneralOfficeAssistant_12692_7.pdf)

#### Departmental Analyst

See Position Description for Eligibility Specialist:

[http://www.michigan.gov/documents/DepartmentalAnalyst\\_12505\\_7.pdf](http://www.michigan.gov/documents/DepartmentalAnalyst_12505_7.pdf)

#### Eligibility Specialist:

See Position Description for Eligibility Specialist:

[http://www.michigan.gov/documents/AssistancePaymentsWorker\\_12090\\_7.pdf](http://www.michigan.gov/documents/AssistancePaymentsWorker_12090_7.pdf)

#### Family Home Aide:

See Position Description for Home Aide:

[http://www.michigan.gov/docuemnts/HomeAide\\_12720.pdf](http://www.michigan.gov/docuemnts/HomeAide_12720.pdf)

#### Family Independence Manager:

See Position Description for Family Independence Manager:

[http://www.michigan.gov/documents/FamilyIndependenceManager\\_12648\\_7.pdf](http://www.michigan.gov/documents/FamilyIndependenceManager_12648_7.pdf)

#### Family Independence Specialist:

See Position Description for Family Independence Specialist:

[http://www.michigan.gov/documents/FamilyIndependenceSpecialist\\_12650\\_7.pdf](http://www.michigan.gov/documents/FamilyIndependenceSpecialist_12650_7.pdf)

#### Services Specialist:

See Position Description for Services Specialist:

[http://www.michigan.gov/documents/ServicesSpecialist\\_29422\\_7.pdf](http://www.michigan.gov/documents/ServicesSpecialist_29422_7.pdf)

The assigned Departmental employee(s) shall:

- a. Meet or exceed the program Standard of Promptness (SOP)
- b. Report the following metrics:
  - i. Total applications by program received each year.
  - ii. Total applications processed by program each month.
  - iii. Monthly SOP per program as well as overall SOP.
- c. Submit monthly progress reports by the 10<sup>th</sup> of the following month to the Local Department office



ANTRIM COUNTY  
BOARD OF COMMISSIONERS  
P.O. Box 520  
Bellaire, Michigan 49615  
Phone (231) 533-6353  
Fax (231) 533-6935  
Chairman: EDGAR BOETTCHER, III

August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

**RESOLUTION #19-2018** By Christian Marcus, seconded David Heeres  
**RESOLUTION IN OPPOSITION TO SENATE BILL 1031, A BILL TO AMEND 1893 PA 206, ENTITLED,  
"THE GENERAL PROPERTY TAX ACT, "(MCL 211.1 to 211.155)  
By adding section 9p**

**WHEREAS**, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

**WHEREAS**, "Qualified utility personal property" under the Act would include both the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmissions and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

**WHEREAS**, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Antrim County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

**WHEREAS**, SB 1031 in its present form as introduced on May 29, 2018, that the Antrim County Board of Commissioners supports the concerns of its Townships and the position taken of the Michigan Township Association; and

**WHEREAS**, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018, and

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners does hereby oppose SB 1031.

**BE IT FURTHER RESOLVED** that this resolution will be forwarded to all counties in Michigan, State Representative Tristan Cole, State Senator Wayne Schmidt, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.

YES – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgrers, Dawn LaVanway, Scott Kruger, Christian Marcus;

NO – None;

ABSENT – None.

RESOLUTION #19-2018 DECLARED ADOPTED

AUG 23 2018

CHEBOYGAN CO. CLERK

ANTRIM COUNTY CLERK, BELLAIRE, MI  
STATE OF MICHIGAN, COUNTY OF ANTRIM, ss  
I, Sheryl A. Guy, Clerk of the County of Antrim, do  
certify the above is a true and exact copy of the  
original record now remaining in this office.  
IN TESTIMONY WHEREOF, I have set my hand  
and official seal of the County of Antrim  
this 27<sup>th</sup> day of August, 20 18  
Sheryl A. Guy County Clerk



ANTRIM COUNTY  
BOARD OF COMMISSIONERS  
P.O. Box 520  
Bellaire, Michigan 49615  
Phone (231) 533-6353  
Fax (231) 533-6935  
Chairman: EDGAR BOETTCHER, III

August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

**RESOLUTION #20-2018** By Christian Marcus, seconded by David Heeres

**OPPOSE THE DEPARTMENT OF NATURAL RESOURCES  
PLAN TO ELIMINATE BAITING AND SALE OF BAIT**

**WHEREAS**, the Michigan Department of Natural Resources (DNR) will be recommending a baiting ban to the Natural Resources Commission due to the discovery of Chronic Wasting Disease (CWD) in the deer population in Southwest Michigan, and

**WHEREAS**, in addition to other options, there has been discussions by the DNR regarding the potential of a baiting ban that would include the entire Lower Peninsula of Michigan, and

**WHEREAS**, Antrim County which is located on the shore of Lake Michigan in the upper northwestern portion of the Lower Peninsula and geographically at least 70 miles from any County in which deer has been tested and found to have Chronic Wasting Disease (CWD), and

**WHEREAS**, a baiting ban throughout the Lower Peninsula would include Antrim County, and

**WHEREAS**, a plan to eliminate baiting and a ban on the sale of bait in Antrim County is not in the best interest of the overall economy of Antrim County or the State of Michigan in general.

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners does hereby oppose any baiting ban and banning of the sale of bait that would include the entire Lower Peninsula of the State of Michigan.

**BE IT FURTHER RESOLVED**, that this resolution will be forwarded to all counties in Michigan, State Representative Tristan Cole, State Senator Wayne Schmidt, Governor Rick Snyder, Department of Natural Resources and the Natural Resource Commission.

YES – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

NO – None;

ABSENT - None.

**RESOLUTION #20-2018 DECLARED ADOPTED.**

**RECEIVED**

AUG 27 2018

CHEBOYGAN CO. CLERK

ANTRIM COUNTY CLERK, BELLAIRE, MI  
STATE OF MICHIGAN, COUNTY OF ANTRIM, ss  
I, Sheryl A. Guy, Clerk of the County of Antrim, do  
certify the above is a true and exact copy of the  
original record now remaining in this office.  
IN TESTIMONY WHEREOF, I have set my hand  
and official seal of the County of Antrim  
this 27<sup>th</sup> day of August, 2018  
Sheryl A. Guy County Clerk



ANTRIM COUNTY  
 BOARD OF COMMISSIONERS  
 P.O. Box 520  
 Bellaire, Michigan 49615  
 Phone (231) 533-6353  
 Fax (231) 533-6935  
 Chairman: EDGAR BOETTCHER, III

August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

**RESOLUTION #21-2018** By Christian Marcus, seconded by David Heeres

**RESOLUTION OPPOSING THE LEGALIZATION OF MARIJUANA FOR GENERAL USE**

*(This resolution does not relate to the use of marijuana approved for medical purposes in compliance with current state law.)*

**WHEREAS**, proposals to legalize the general use of marijuana are being placed on the ballot across Michigan; and

**WHEREAS**, general marijuana use and possession is not permitted by federal and state law; and

**WHEREAS**, The National Institute on Drug Abuse reports that 1 in 6 teens that use marijuana become addicted to its use; and Marijuana is now the number one reason kids enter treatment for substance abuse – more than alcohol, cocaine, heroin, meth, ecstasy, and other drugs combined; and

**WHEREAS**, THE University of Colorado, Denver reports that marijuana-impaired driver related fatalities have risen 114% in Colorado since the state legalized the use of marijuana; and

**WHEREAS**, increased consumption of Marijuana would likely lead to higher public health and financial costs for society. Addictive substances like alcohol and tobacco already result in much higher social costs than the revenue they generate. The cost to society of alcohol alone is estimated to be more than 15 times the revenue gained by their taxation; and

**WHEREAS**, it is not possible to foresee and mitigate all the associated risks and impact to our communities through the legalization of marijuana for general use; and

**WHEREAS**, at this time there are no certified testing methods and or devices available to verify the levels of Tetrahydrocannabinol (THC) in a suspected marijuana users system; and

**RESOLVED** that the Antrim County Board of Commissioners is opposed to the legalization of marijuana for general use; and

**BE IT FURTHER RESOLVED** that Antrim County encourages other communities to oppose the legalization of marijuana for general use including the adoption of similar resolutions in opposition to the legalization on non-medical marijuana.

YES – David Heeres, Ed Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

NO – Melissa Zelenak, Karen Bargy;

ABSENT: None.

RESOLUTION #21-2018 DECLARED ADOPTED.

**RECEIVED**

AUG 29 2018

CHEBOYGAN CO. CLERK

ANTRIM COUNTY CLERK, BELLAIRE, MI  
 STATE OF MICHIGAN, COUNTY OF ANTRIM, ss  
 I, Sheryl A. Guy, Clerk of the County of Antrim, do  
 certify the above is a true and exact copy of the  
 original record now remaining in this office.  
 IN TESTIMONY WHEREOF, I have set my hand  
 and official seal of the County of Antrim  
 this 27th day of August 20 18  
 Sheryl A. Guy County Clerk



**County of Marquette  
BOARD OF COMMISSIONERS**

**Courthouse Complex  
Marquette, Michigan 49855  
Phone: (906) 225-8151  
Fax: (906) 225-8155  
www.co.marquette.mi.us**

**Gerald O. Corkin, *Chairman***  
**Joe Derocha, *Vice-Chair***  
**Karen Alholm**  
**Bill Nordeen**  
**Johnny DePetro**  
**Stephen Adamini**

**RESOLUTION  
THE DEVELOPMENT OF AN ADDITIONAL LOCK**

WHEREAS, the Soo Locks are a vital economic contributor, not just for Michigan, but for the entire U.S. Economy as well. Currently, there are only two locks that are currently being utilized for shipping which are the Poe and MacArther. The 49-year-old Poe Lock is in need of repair and the MacArther Lock's size is not suitable for modern freighters to pass through, and;

WHEREAS, closing the Poe Lock would cause a negative economic impact of \$160 million within a 30-day span, and;

WHEREAS, a shutdown of the Locks would result in the halt of the North American automotive production within a matter of weeks, and;

WHEREAS, the Soo Locks (out of 196 locks) is ranked number one in its significance to the economy and saves approximately \$3.5 billion in costs for transportation each year, and;

WHEREAS, having the Locks closed for even six months would result in 11 million jobs being lost, and;

WHEREAS, the locks are a critical pathway to ship national resources such as iron ore and agricultural products critical to the economic vitality of the Upper Peninsula of Michigan that are exported nationally and internationally, so;

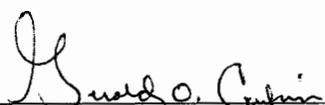
THEREFORE, building a new lock, in addition to the Poe Lock, would allow for more efficient and redundant transportation opportunities;

BE IT RESOLVED, that the Board of Commissioners of Marquette County supports the development and the funding of the twinning of the Poe Lock as soon as possible.

Yeas: Comm. DePetro, Comm. Derocha, Comm. Adamini, Comm. Nordeen, Comm. Alholm and Chairperson Corkin

Nays: None

Absent: None

  
Gerald Corkin, Chairman

**RECEIVED**

SEP 04 2018

CHEBOYGAN CO. CLERK

Date: August 21, 2018

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **RESOLUTION 2018-20**

#### **Resolution in Opposition of HB 6049 and SB 1025**

**WHEREAS**, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to revise the functions, qualifications, restrictions, and requirements of property tax assessors' statutory duties in Michigan; and

**WHEREAS**, HB 6049/SB 1025 will impose a potential financial burden on Menominee County and local assessing units due to the mandated structure of increased staffing while providing only a 1% administrative fee distributed by the local units and undefined "start-up funding" by January 1, 2019; and

**WHEREAS**, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are managed and the locations throughout the County where they are conducted. By putting specialized BOR's at the county level, HB 6049/SB 1025 has the potential to remove local control over the tax administration process, and presents a hardship to taxpayers to travel great distances to appeal their valuations; and

**WHEREAS**, HB 6049/SB 1025 has neglected to include assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its extensive changes until just recently by introduction into the Michigan Legislature; and

**WHEREAS**, HB 6049/SB 1025 offers no guarantees that education will be available in the Upper Peninsula or even regionally to allow for the increased certification levels and increased staffing levels imposed; and

**WHEREAS**, HB 6049/SB 1025 proposed levels of certification for assessors will not achieve the ultimate result. The solution lies in improved and more thorough auditing procedures of current assessors by the State Tax Commission, and

**WHEREAS**, Menominee County views HB 6049/SB 1025 in its current form as unfunded mandates on already impoverished Counties without correcting the issues of establishing more accurate auditing measures.

*Steven Gromala*

*Gerald Piche – Chairperson*

*William Cech – Vice Chairperson*

*Larry Phelps*

*John Nelson*

*Jan Hafeman*

*Charlie Meintz*

*Bernie Lang*

*Larry Schei*

**NOW, THEREFORE, BE IT RESOLVED** that the Menominee County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it remain in the House Tax Policy Committee and the Senate Finance Committee until the funding issues and other problems identified above can be properly addressed.

**BE IT FURTHER RESOLVED** that this resolution will be forwarded to all counties in Michigan, Michigan House Representative Beau LaFave, Senator Tom Casperson, and Governor Rick Snyder.

**A ROLL CALL VOTE WAS TAKEN AS FOLLOWS**

**AYES:** 8 **NAYS:** 0

**RESOLUTION DECLARED ADOPTED.**



Gerald Piche, Chairman, Menominee County Board of Commissioners

I hereby certify that the foregoing is a true and complete copy of **Resolution 2018-20** adopted by the County Board of Commissioners at a regular meeting held on **August 14, 2018**, and I further certify that the public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

8/14/18  
Date

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

## RESOLUTION OPPOSING SENATE BILL 1031, A bill to amend 1893 PA 206, entitled "The general property tax act," (MCL 211.1 to 211.155)

WHEREAS, Senate bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

WHEREAS, "Qualified utility personal property" under the Act would include both of the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

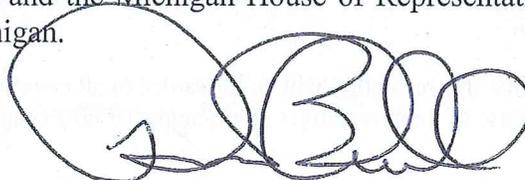
WHEREAS, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Tuscola County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

WHEREAS, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018

NOW, THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners does hereby oppose SB 1031.

BE IT FURTHER RESOLVED that this resolution will be forwarded to all counties in Michigan, and each member of the Michigan State Senate and the Michigan House of Representatives representing Tuscola County and to the Governor of Michigan.

Date 8-16-18



Thom Bardwell, Chairperson  
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on August 16, 2018

Date 8-16-18



Jodi Fetting  
Tuscola County Clerk

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

25 W. Lincoln Street  
Tuscola, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

## RESOLUTION OPPOSING House Bill (HB) 6049 and SENATE BILL (SB) 1025 that seek to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Tuscola County as well as Michigan's other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined "start-up funding" to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Tuscola County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BOR's at the county level, HB 6049/SB 1025 has the potential to strip elected townships supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certification levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025's proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirement that may be impossible to achieve and that do nothing to weed out the bad assessors; and

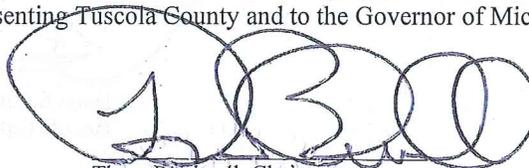
WHEREAS, Tuscola County views HB 6049/SB 1025 in its current form as an unfunded mandate which does little or nothing to accomplish its stated goals; be it.

RESOLVED that the Tuscola County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be referred back to the House Tax Policy Committee and the Senate Finance Committee until the funding issues and other problems identified above can be properly addressed.

NOW, THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners does hereby oppose HB 6049/SB 1025.

BE IT FURTHER RESOLVED that this resolution will be forwarded to all counties in Michigan, and each member of the Michigan State Senate and the Michigan House of Representatives representing Tuscola County and to the Governor of Michigan.

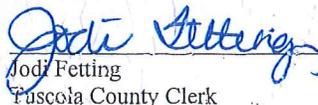
Date 8-16-18



Thom Bardwell, Chairperson  
Tuscola County Board of Commissioners

Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on August 16, 2018

Date 8-16-18



Jodi Fetting  
Tuscola County Clerk

# VAN BUREN COUNTY BOARD OF COMMISSIONERS

RESOLUTION  MOTION  REPORT OF ADMINISTRATIVE AFFAIRS COMMITTEE

HONORABLE BOARD OF COMMISSIONERS:

**WHEREAS**, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act, and;

**WHEREAS**, "Qualified utility personal property" under the Act would include both of the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017, and;

**WHEREAS**, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Van Buren County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase, and'

**WHEREAS**, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on July 24, 2018.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Van Buren County Board of Commissioners hereby opposes SB 1031.

**BE IT FURTHER RESOLVED** that this resolution will be forwarded to all counties in Michigan, Michigan House Representatives Pagel and LaSata, Senator John Proos, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.

Signed: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: August 14, 2018

FOR CLERK'S USE ONLY

MOTION BY: Freestone  
SECONDED BY: Schincariol

CARRIED   
NOT CARRIED

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the fifteenth day of August, at 5:30 p.m.

PRESENT: Michael MacCready, Leslie D. Housler, Robert Hilty, Mike Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

ABSENT: Mike Bengelink

The following preamble and resolution were offered by Commissioner Theobald and supported by Commissioner Taylor.

**RESOLUTION NO. 18-22**

**OPPOSITION TO SENATE BILL 1031, A BILL TO AMEND 1893 PA 206, ENTITLED, "THE GENERAL PROPERTY TAX ACT," (MCL 211.1 TO 211.155) BY ADDING SECTION 9P**

**WHEREAS**, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

**WHEREAS**, "Qualified utility personal property" under the Act would include both of the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distributions systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

**WHEREAS**, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Wexford County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

**WHEREAS**, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018.

**NOW, THEREFORE BE IT RESOLVED** that the Wexford County Board of Commissioners does hereby oppose SB 1031.

**BE IT FURTHER RESOLVED**, that this resolution will be forwarded to all counties in Michigan, State Representative Michelle Hoitenga, State Senator Darwin Booher, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Nichols, Goodwill, MacCready, Hilty, Bush, Theobald, Taylor, and Housler;

NAYS: None

RESOLUTION DECLARED ADOPTED.

*Leslie D. Housler*

Leslie Housler, Chairman, Wexford County Board of Commissioners

*Elaine L. Richardson*

Elaine L. Richardson, County Clerk

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF WEXFORD    )

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-22 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on August 15, 2018 and I further certify that public notice of such meeting was given as provided by law.

*Elaine L. Richardson*

Elaine L. Richardson, County Clerk

CELEBRATING  
**40<sup>th</sup>**  
1978 2018  
**ANNIVERSARY**

Join Us For Our 40<sup>th</sup>  
**ANNIVERSARY CELEBRATION!**

Come celebrate our 40th Anniversary and join us for facility tours of our fabrication facility, The Industrial Arts Institute - our local welding trade school, and Awakon Park - a historical perspective on early 20th Century industry filled with the metal sculptures of Thomas Moran. A picnic lunch will be provided, along with a prize raffle featuring a metal creation by Tom Moran as the Grand Prize.

Enter to win a Metal Creation  
**MADE BY TOM MORAN**  
*\*Other prizes to be awarded*

FRIDAY, SEPTEMBER 28<sup>TH</sup>  
10:00 A.M. - 2:00 P.M.  
MORAN IRON WORKS  
11739 M-68/33  
ONAWAY, MI 49765



Celebrating 10 Years of  
**STEEL DAY!**  
September 28, 2018

**COUNTY BOARD OF COMMISSIONERS  
FINANCE/BUSINESS MEETING  
August 14, 2018**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present

**Present:** Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Robert Bolinger.

**Absent:** None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

**Motion** by Commissioner Bolinger, seconded by Commissioner Sangster, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Gouine, second by Commissioner Bolinger, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$222,122.10; Prepaid Total = \$1,195,201.03.
- B. Budget Adjustments as follows:
  - 2018 Raise Revenue and Expenditures
  - 1) Fund 101 Total Budget Increase of \$14,500
  - 2018 Payroll Inter-budget Transfer
  - 1) From 588-599 to 588-599 Totaling \$5,000
- C. Investment Report
- D. Crime Victim Rights FY 2019 Grant Application
- E. Secondary Road Patrol Grant
- F. Straits Regional Ride – COP-ESD Rogers City to Onaway School Contract 2018 -19 School Year
- G. Correspondence
  1. Bay County Resolution in Opposition to HB 6049 and SB 1025
  2. Huron County Resolution Banning Baiting and the Sale of Bait
  3. Huron County Resolution in Opposition to SB 1031
  4. Kalkaska Resolution Opposing SB 1031
  5. Leelanau County Resolution in Opposition of SB 1031
  6. Marquette Letter of Support amending the State Constitution to create an Independent Citizens Redistricting Commission
  7. Mecosta County Resolution in Opposition to HB 6049 and SB 1025
  8. Otsego County Resolution Opposing the Legalization of Marijuana for Independent Citizens Redistricting Commission
  9. Sanilac County Resolution Opposing SB 1031
  10. Washtenaw County Resolution Opposing Extraction of MI Waters by Nestle and Banning the Purchase of Nestle Brand Bottled Water
  11. NLEA President's Report – July 2018
  12. A. Department of Treasury's Request for Improvement of Deficiencies-Corrective Action Plan - SRR

H. B. County's Response to Department of Treasury's Request  
Minutes:

1. Finance/Business Meeting of July 10, 2018
2. Fair Board – 6/4/18
3. District Health Department #4 – 6/19/18
4. Cheboygan City Council – 6/26/18 & 7/10/18
5. NEMCSA – 6/1/18
6. Planning Commission Meeting – 6/20/18, 6/26/18 & 7/11/18
7. ZBA – 3/28/18, 4/25/18, 5/29/18 & 6/27/18

**CITIZENS COMMENTS**

Roger Nash citizen of Waverly Township addressed an incident that occurred with the Cheboygan County Fair Manager, Dan O'Henley during Fair Week. Commissioner Wallace suggested that he meet with the County Administrator to discuss this matter.

Wendy Dixon citizen of Tuscarora Township addressed the Cheboygan Dam issue. She displayed a map of the watershed and stated that she has met with Drain Commissioner Cam Cavitt and Administrator Jeff Lawson with her concerns about flooding and water levels of the lakes. Administrator stated that there was a meeting scheduled for tomorrow at 11 a.m. with the DNR. She asked the Board to please review the letter that she submitted.

**SCHEDULED VISITORS - None**

**Finance Director's Report**

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending June 30, 2018. He reported total year-to-date revenue of \$2,008,903.35, or 12.75% of the budget, compared to \$2,271,722.21, or 18.68% of the budget last year at this same time. He reviewed each line item number that was fluctuating greater than \$10,000. Mr. Manko reported expenditures year-to-date of \$ 5,495,584.86 or 34.88% of the budget, compared to \$5,457,055.43 or 44.87%, last year as of the end of June 2017. He reviewed each department that was fluctuating less than \$17,000. Mr. Manko reported on the Cash Summary by Fund Cash for June 2018, which totaled \$19,132,952.67. An explanation of the deficit balance accounts was given. The Quarterly Fund Balance Report as of June 30, 2018 was given with a beginning balance of \$23,515,914 and a year-to-date fund balance of \$22,837.647. An explanation of the deficit balance accounts was given. Mr. Manko reported on the Summary of Expenses by Category for June 30, 2018. Summary of Budget Adjustments posted from January 1, 2018 through June 30, 2018 will be presented at the September 11, 2018 Board of Commissioner's Meeting.

**Administrator's Report**

Administrator Jeff Lawson gave an update on the Gold Front/Gold Dust Demolition of Buildings. He stated the contractor is currently completing the lot restoration as well as grouting the remaining portions of the north and south walls for weatherization. The tops of the remaining walls will be covered with material to weatherize. Once the wall grouting and capping have been completed, Quit Claim Deeds will be prepared to reset the property lines along the walls to place ownership to adjacent property owners. The north property owner has identified that their intent is to side the walls over the next year. The County will be

seeking quotes to paint the south wall. Cost associated with grouting, patching, painting and weatherizing will come from the Treasurer's Tax Foreclosure Fund.

Administrator Jeff Lawson gave an update on the Solid Waste Plan Amendment. Staff has discussed the County's intent to amend the solid waste plan with the DEQ. The State has identified that they are currently working on new plan standards, but do not anticipate that the standards will be implemented for the next three (3) years. Staff will secure a quote from NEMCOG as the Designated Planning Agency to provide assistance to complete the plan amendment.

Administrator Jeff Lawson gave an update on Straits Regional Ride stating the staff is currently working with Emmet County staff to develop a draft agreement for review and approve for route expansion in Emmet County to launch in 2019. Route expansion costs will be paid for by Emmet County contributions as well as state and federal transit match reimbursements. Staff will submit an amendment to the Straits Regional Ride's transit budget for 2019 with the State of Michigan by mid-August to plan for the route extensions.

Administrator Jeff Lawson gave an update on the Planning Commission. Legal Counsel is currently reviewing the solar regulation language prior to the Planning Commission setting a public hearing for language consideration.

Administrator Jeff Lawson gave an update on the City of Cheboygan and the Inverness Township. In July, staff met with the City and Township Representatives to review and discuss specific information on the sewer agreement and areas of change. He believed that they were working on this at this point and time. City Council has voted to bill the township sewer customers in October for operation and maintenance. He would be working with legal counsel for information on the contracts because the County was a party to the original sewer agreement and there were several amendments the County would have to also approve any amendments.

Administrator Jeff Lawson gave an update on the Jail Project stating the contractor is currently starting work on the roof of the addition as well as completing the final block wall sections. Internal work on cell areas area is under construction in various areas of the jail. Staff is working with the architect and contractor on a change order to relocate the new control room area within the jail. This area does not provide visual access to the jail area for the employee stationed there to operate the jail cameras and control systems while also being able to process bookings. This area would require two employees to be stationed where only one would be needed in the control room if moved to the current booking area. This will require a block wall construction as well as security glass to be installed.

Administrator Jeff Lawson gave an update on the storage building stating the contractor has received the steel shipment. Installation of the steel and the utilities are being worked. The architect has provided the contractor with a revised drainage plan for the drive approaches to the building. This plan will be reviewed with the paving contractor. Discussion was held on the drainage plan and any legal action needed in the future.

Administrator Jeff Lawson gave an update on the Animal Shelter. Requests for proposals are currently available to complete the remodeling in the final kennel area as well as a separate proposal to install mechanical equipment for a heating and cooling system.

Administrator Jeff Lawson gave an update on the Solar System Agreement. Planning Commission would have to notice for the fifteen (15) days out for the Public Hearing. This could possibly happen sometime in September. Legal Counsel, Bryan Graham stated that he should have his review done later this week or early next week. Unless there were significant issues, it would be brought back to the Board sometime in October.

**COMMITTEE REPORTS**

Commissioner Sangster stated that Alcona Health was celebrating their 40th Anniversary in the health care business. He attended a NEMSCA Meeting, where they were looking at and researching getting into some housing.

Commissioner Gouine attended a Zoning Board of Appeals Meeting.

Commissioner Newman attended several meetings last month including a SANE Meeting.

Commissioner Matelski attended several Township Meetings, a Planning Commission Meeting and an MTA Meeting.

Commissioner Johnson attended a Planning Commission and an Airport Authority Board Meeting. At the Planning Commission Meeting the members made a motion to come to the Board of Commissioners for the hiring of an Enforcement Officer for the Planning and Zoning Department. This would be someone solely for that position and not someone that would be utilized in numerous departments. At the Airport Authority Board Meeting, capital improvement projects were high on their priority list and the updating of lighting. Also the SRE Building was moving forward.

Commissioner Wallace commented on the hand out of the CCE Central Dispatch June 2018 CADS events for Cheboygan County.

**OLD BUSINESS**

Administrator Jeff Lawson presented the Resolution in opposition to HB 6049 and SB 1025 concerning the restructuring of the tax assessing qualifications, process and boundaries of local assessing units. A letter was submitted a couple months ago to the State in opposition and today there is a meeting being held in Gaylord concerning this topic and he hoped to get some feedback.

**Motion** by Commissioner Johnson, seconded by Commissioner Bolinger, to adopt

**RESOLUTION 18-11**

**IN OPPOSITION TO HB 6049 and SB 1025**

**WHEREAS**, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

**WHEREAS**, HB 6049/SB 1025 will impose a huge financial burden on Cheboygan County as well as Michigan's other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined "start-up funding" to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

**WHEREAS**, HB 6049/SB 1025 will put Cheboygan County at odds with its local townships by

## Finance/Business Meeting – August 14, 2018

requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

**WHEREAS**, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BORs at the county level, HB 6049/SB 1025 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

**WHEREAS**, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature. In this context, it is difficult to view HB 6049/SB 1025 as anything other than a power grab generating from Lansing; and

**WHEREAS**, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certification levels imposed by HB 6049/SB 1025; and

**WHEREAS**, HB 6049/SB 1025's proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad actors; and

**WHEREAS**, Cheboygan County views HB 6049/SB 1025 in its current form as an unconstitutional unfunded mandate which does little or nothing to accomplish its stated goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the Cheboygan County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be withdrawn from consideration until the funding issues and other problems identified above can be properly addressed.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

### **NEW BUSINESS**

Finance Director James Manko presented the 2018 Salary & Wage Resolution – Non-General Employees #17-009 - Amendment #6. With the new COPESD contract beginning in September, SRR will need to increase staff by adding one new bus driver and one bus transportation monitor to meet its obligation from September 1, 2018 to December 31, 2018. The wage for a full time bus driver pay is \$14.36 per hour and full time bus transportation monitor is \$11.25 per hour.

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to approve the hiring of a new bus driver and bus transportation monitor for the new COPESD contract at an addition cost in wage and fringe of \$19,297. Also, Adopt Amendment #6 to the 2018 Salary and Wage Resolution – Non-Union General Employee #17-009 to be effective August 15, 2018, authorize any necessary budget adjustments and authorize the Chair to sign.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Transportation Director Michael Couture presented the COP-ESD Afton/Tower to Onaway School Contract 2018/2019 School Year. This is to provide one Bus with Aide and Driver to transport children from Afton/Tower to Onaway classroom in the morning by 8:00 a.m. and return in the afternoon after school at 2:45 P.M. This contract was written and reviewed by Legal Counsel.

**Motion** by Commissioner Gouine, seconded by Commissioner Newman, to approve the Afton/Tower to Onaway School contract in the amount of \$71,550.88 per year to be paid in

quarterly installments of \$17,887,72, authorize the Chair to sign and approve any necessary budget adjustments to the SRR budget.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Transportation Director Michael Couture presented the MDOT Contract 2017-0032/P6 Purchase of Plow Truck for Straits Regional Ride. The 5311 Rural Task Force capital grant for the purchase of a 2500 series regular cab pickup truck with 8 foot box, V-8 engine and 8 foot western v-plow from the Rural Task Force Funds. SRR will receive \$28,000 Federal and \$7,000 State for a total cost of \$35,000. This will be added to the SRR maintenance equipment line item in PTMS and have straight line depreciation for 60 months. Discussion was held.

**Motion** by Commissioner Newman, seconded by Commissioner Gouine, to approve the MDOT Contract 2017-0032/P6 for the purchase of a maintenance plow truck for SRR and to approve any necessary budget adjustments to SRR's budget.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Transportation Director Michael Couture presented the M-DOT Contract 2017-032/P8 from funding source 2018/8870/1120. This is a 100% State funded contract to provide SRR with one (1) bus up to 30 feet. This is a fourteen (14) seat bus, which would maneuver better in a congested area.

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to approve the purchase of a bus for SRR and approve any necessary budget adjustments and authorize the Chair to sign.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

NLEA Community Director Janet Koch presented the City of Cheboygan's Establishment of a Commercial Rehabilitation District. On July 24, 2018, the City of Cheboygan approved resolutions to establish two tax abatement districts, a Commercial Rehabilitation District under Public Act 2019 of 2005 and a Commercial Redevelopment District under Public Act 255 of 1978. The boundaries of both districts are the legal boundaries of the City's Downtown Development Authority (DDA).

The intent of both PA 210 and PA 255 is to incentivize growth through an abatement of property taxes for a defined period of time (PA 210 = up to 10 years, PA 255 = up to 12 years). The two types of tax abatement districts also function similarly; both require the property owner to submit a tax abatement application to the City, and if the City approves it, the application is sent to the State Tax Commission.

Taxable Values are frozen from 1-10 years for each parcel that is issued a certificate. The benefit for the property owner is to have a frozen taxable value so taxes are not increasing year to year as the property transforms. The DDS's captured value is the difference between the taxable value and the base value so it should remain constant.

If the parcel qualified for a "Restored Facility" the millage calculates by 100% on the frozen taxable value (current year's TV & 50% millage levied) so the DDA and the County would continue to receive the same tax dollars as the prior years.

If the parcel qualifies for “New or Replacement Facility” the millage calculates by 50% on the frozen taxable value (current years TV 50% millage levied) so the DDA and the County would receive 50% less tax dollars than prior years. Only State Education Tax would be calculated at 100% the millage rate.

Under PA 210 of 2005, the County can by resolution of the County Board of Commissioner reject the establishment of a district, but cannot reject under PA 255 of 1978.

The City of Cheboygan is requesting the Board of Commissioners to approve the establishment of the City of Cheboygan Commercial Rehabilitation District under PA 210 of 2005.

**Motion** by Commissioner Sangster, seconded by Commissioner Johnson, to approve the City of Cheboygan’s request to establish a Commercial Rehabilitation District under the Commercial Rehabilitation Act 210 of 2005.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**BOARD MATTERS FOR DISCUSSION - None**

**CITIZENS COMMENTS - None**

**BOARD MEMBERS COMMENTS**

Commissioner Newman addressed the recall with Inverness Township and asked the County Clerk for an update. County Clerk Karen Brewster stated that the Inverness recall was moving forward and she outlined the process. He also addressed the repair at the Veteran’s Memorial Park.

Commissioner Gouine addressed the District Health Department #4 being overwhelmed with telephone calls and inspections. He brought it up the Board and they were going to try to get someone from Atlanta or Rogers City to fill in. He asked for the Board of Commissioners to send a letter requesting another person for a floater or a part-time inspector for this area. While in the building, he noticed a lot of loose ends from the construction project. Administrator Lawson stated that the County was trying to do the work, but if maintenance does not have the time, then an RFP will be sent out to have the work completed. Commissioner Gouine stated that he has been hearing a lot of complaints from the fish cleaning station at the marina.

**Motion** by Commissioner Gouine, seconded by Commissioner Sangster, to send a letter to the District Health Department #4 to hire more staffing. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Sangster addressed the Cheboygan County Marine improvement issues. Also he has had several concerns brought to him about the front of the County Building. These are issues that the Board has talked about and there definitely needs to be something done.

Commissioner Wallace stated that he has been talking to the County Administrator about scheduling another half day of the Planning Session on the topics that were not finished in the next month.

Finance/Business Meeting – August 14, 2018

**Motion** by Commissioner Sangster, seconded by Commissioner Bolinger, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:18 a.m.

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Karen L. Brewster  
Cheboygan County Clerk/Register

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John B. Wallace  
Chairperson

**Cheboygan County Board of Commissioners  
Committee of the Whole Meeting  
July 24, 2018**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:30 a.m.

Roll called and a quorum present.

**PRESENT:** Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

**ABSENT:** None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

**Motion** by Commissioner Gouine, seconded by Commissioner Bolinger, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

**CITIZENS COMMENTS**

Carl Muscott citizen of Tuscarora Township commented on the proposed 800 MHz Radio System Millage Proposal. He stated that he was in full support of it and sees the need. Each of the Counties has their own opportunity to finance it as they see fit. Cheboygan County does have sufficient funds to pay for it from unassigned funds without even impacting the reserves. Charlevoix was going to pay the infrastructure costs from their unassigned funds and then do some sort of ballot proposal for the balance. In an article from the Petoskey News regarding the 800 MHz Radio System, the Emmet County Commissioners approved a five (5) year .31 mill ballot proposal by a 6 to 1 vote. Emmet County's cost was estimated at \$3.4 million dollars total and the ballot proposal millage would bring in \$4.12 million dollars. This should bring the Board cognoscente of how much extra monies the County was wasting by financing something that the County already has reserve funds for. He would like the voters to know that this was a new or extra millage and not an existing millage. The language was not clear.

Vince Lumetta citizen of Beaugrand Township commented on the 800 MHz Radio System. At the last Board meeting there were some questions on the number of radios to be supplied, the number of units in place, and he would like to get some clarity. Commissioner Wallace stated that this was just an estimate.

Tom Smith citizen of Inverness Township commented on the Veterans Memorial Park located on Court Street. The grass was not cut for the memorial celebration. The park is old and the plaques need to be refurbished. He would like to see the park done over. Let's get that park cleaned up and show the respect that these folks deserve.

**SCHEDULED VISITORS/DEPARTMENT REPORTS**

Frances Whitney presented the NEMCSA 2017 Annual Report with a power point presentation. A refresher was given on what community action agencies were included in NEMCSA. The community action agencies were established under the Economic Opportunity Act of 1964, which was President Lyndon Johnson's war on poverty. NEMCSA was one of 29 in the State of Michigan and by far, the largest geographically. There were over 1,000 community action

agencies throughout the country. NEMCSA was formed in August of 1968 in Alpena, Michigan and this year was their 50<sup>th</sup> Anniversary. NEMCSA was formed to alleviate the causes and conditions of poverty here in Northern Michigan. They started with just a budget of \$500,000 and by 2017 the operating budget was over \$51 million dollars. NEMCSA was a private non-profit community action agency that provided assistance to an adverse age range of under privilege individuals thru federal and state funds as well as public and employment funding systems. They truly are an agency that provides assistance from cradle to grave. An abbreviated mission of the agency was to provide quality programs and services to strengthen and enhance the self-sufficiency of individuals, families and communities, focusing on those who were experiencing an economic hardship. Not all the programs were income based, but referral based. NEMCSA has 22 core counties, which provides 35 programs. Approximately 700 employees were employed with an operating budget of \$51 million. The programs were lumped into divisions: Senior Services a/k/a Region 9 Agency Area on Aging, Care Management Program, In Home Services, Foster Grandparent Program, Senior Companion Program, Retired and Senior Volunteer Program, Early Head Start, Head Start, School Success Program, Homeless Assistance Program, Emergency Food Assistance Program, and Utility and Deliverable Fuels Program. NEMCSA has been here for 50 years to help alleviate causes of poverty in Northern Michigan. According to the Federal poverty guidelines in the State of Michigan, a family of four (4) who lives on an income of \$24,250 was considered living in poverty. Currently 16.7% of the State was living in poverty. 23.5% of children and 8.8% of senior citizens. In Cheboygan County, there were 30.1% of children and 9% of senior citizens ages 60 and better living in poverty with an average overall percentage of 18.2. For more information please visit [www.nemcsa.org](http://www.nemcsa.org).

Veterans Director Richard Wiles presented the 2017 Veteran Services Annual Report. VA Benefits had been granted to over 2,400 veterans in Cheboygan County. VA Benefits not only improve veteran's life, but also the local economy. Over \$20.7 million dollars in federal benefits in FY 2016 was awarded to Cheboygan County Veterans per Geographic Distribution of VA Expenditures Fiscal Year 2017. Services provided were as follows: Service Connected Disability Compensation; Veteran Pension; Survivor Pension; Burial Benefits; Dependency and Indemnity Compensation; VA Health Care Enrollment; DAV Van ride coordination and other travel options; Military Records Request; Vocational Rehabilitation and Employment; Emergency Financial Assistance; Automotive and Special Adaptive Equipment; Dependent and Survivor Benefits; VA Ancillary Benefits; and Veteran Advocacy. 2017/2018 Goals were presented. There were a total of 1,178 walk-ins and appointments. The office also received 2,314 phone calls in 2017. The claims processed by type were as follows: 66 Compensation; 9 Pension; 17 Surviving Spouse; 80 Burials; 52 Records Requested; 35 Health Care; 5 Homeless and 35 Intent to File. Veterans expenditures in Cheboygan County, which were monies coming into the County through VA Benefits were \$20,748,000. The Veterans population for Cheboygan County was 9.5%. The VSO provides financial assistance for emergency needs to qualified veterans and their families for temporary assistance covering emergencies or hardships concerning shelter, food utilities, automobiles, and other circumstances. Assistance MUST be for an emergency and not for the relief of an inconvenience, want, or desire and cannot be used for long term or reoccurring problems. There were three assistance funds available through their office and each had specific eligibility requirements for the veteran or family member to qualify as follows: Veterans Assistance Fund (funded solely by donations), Soldiers Relief Fund (funded by Cheboygan County), and MI Veterans Trust Fund (funded by MVTF) (State). If approved, assistance was always paid directly to a vendor, not the applicant. Financial assistant accounts were paid from the Veterans Assistance Fund of \$1,109.05; Soldier Relief Fund of \$1,632.08 and MI Veterans Trust Fund of \$8,498.23. The county office regained control of the DAV Van operations in March 2016. At that time, veterans were only being transported to

Mackinaw City or Gaylord. They worked with the VA in Saginaw to get permission to expand their travel limits and were now able to transport veterans not only to regular VA medical appointments, but also to any VA referred private medical appointment within the state. They were also able to use any prearranged high visibility, public location as a pickup and drop off spot to make it more convenient for the county veterans. Presently, included were Veteran Service buildings, Mackinaw CBOC, and Assisted Living facilities. Van rides were dependent on volunteer driver availability and weather. Average time for a volunteer driver to go through the approval process had been 1-2 months. The DAV van's annual miles totaled 16,071 with 53 veterans driven by 7 volunteer drivers. The Board of Commissioners and Sheriff Clarmont thanked the Veteran's office for their great service. Discussion was held on the refurbishing of the Veterans' Memorial Park by getting some sort of committee together.

## **ADMINISTRATOR'S REPORT**

Administrator Jeff Lawson gave an update on the Gold Front/Gold Dust Demolition of Buildings. The Contractor is currently removing debris from the site this week and will be backfilling the site the week of the 30<sup>th</sup>. Discussion was held with the owners on patching the outside walls and remodeling. On the north side, they would most likely side it and on the south side, discussion was held to either paint it or try to clean it up prior to transferring ownership.

Administrator Jeff Lawson gave an update on the Straits Regional Ride. Emmet County has identified they would like to move forward with the expansion of three (3) routes in 2019. Straits Regional Ride Staff have been working with Emmet County's committee on route development and cost over the past year. A draft agreement will be developed for review and approval. The route expansion cost will be paid for by Emmet County contributions as well as state and federal transit match reimbursements. Staff will submit an amendment to Straits Regional Ride's transit budget for 2019 with the State of Michigan by mid-August to plan for the route extensions.

Administrator Jeff Lawson stated the Planning Commission has requested staff to send the draft solar regulations to legal counsel for final review prior to setting a public hearing for language consideration. Final consideration to be brought back to the Board for the September 11<sup>th</sup> Board Meeting.

Administrator Jeff Lawson gave an update on the Jail Expansion stating that the contractor was still working on the block walls and materials were coming in today to start working on the roof. Also the contractor has been working in various areas inside the jail. The Storage Building floors were to be poured tomorrow. An RFP was to be sent out for the security system upgrade.

Administrator Jeff Lawson commented on the Veterans Park. As Mr. Newman stated this was reported to us and he apologized for the condition of the park. It was discussed that the County needs to do more weed control of the park. He would appreciate it if there was a committee or a few veterans who would like to meet with him to discuss the future improvements of the park.

## **OLD BUSINESS**

Administrator Jeff Lawson presented the Emergency Services Radio Millage Proposal. The Cheboygan County is one of three counties that have created the "CCE 911 Central Dispatch Authority" (CCE) for the purpose of providing emergency health or safety services, specifically to provide a primary public safety answering point (PSAP) and to provide public safety systems and communications services. CCE 911 has completed a radio study report that has identified the need to upgrade the radio system infrastructure to improve system coverage, system

security, voice clarity and interoperability between agencies due to past and proposed future FCC narrow banding. The project includes purchasing new radios and upgrading tower equipment utilized by CCE 911, police, fire and ambulance services throughout the County to maintain safe and reliable communications between CCE 911 and these emergency services providers. Discussion was held on the importance, how to present/clarify this to the public and the purchase price of the units.

**Motion** by Commissioner Newman, seconded by Commissioner Bolinger, to approve

**Resolution #18-10**

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that the following proposal, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the electors of Cheboygan County for a vote at the November 6, 2018 general election:

**CHEBOYGAN COUNTY Emergency Services**

**Radio Millage Proposal**

This proposal will permit the County to levy up to .5 mills for the purpose of providing funds to pay its share of the costs of the radio equipment and infrastructure upgrade for use by the CCE 911 Central Dispatch Authority (CCE) and the emergency service providers within the county in the years 2018-2021, inclusive.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Cheboygan, State of Michigan, against taxable property in the County be increased by up to .5 mills (\$.50 per \$1,000 of taxable value) for a period of four (4) years, 2018 through 2021, inclusive, for the purpose of providing Cheboygan County's share of the funds needed by the CCE 911 Central Dispatch Authority (CCE) to purchase, install, maintain, and replace upgraded radio equipment for use by CCE and emergency service providers within Cheboygan County and to upgrade radio system infrastructure, including tower and tower equipment, required by the upgraded radio equipment, and shall the Cheboygan County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$717,761 for Cheboygan County in 2018.

A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Gouine) and 0 absent.

**NEW BUSINESS**

Administrator Jeff Lawson presented the Cheboygan County Emergency Operations Plan. OEM Staff in conjunction with the County's Local Planning Team have completed an update to the County's Emergency Basic Plan. The purpose of the plan is to establish policies and procedures that allow the County to provide a coordinated response to save lives, minimize injuries, protect property, preserve functioning civil government and maintain economic activities essential to survival and recovery from natural disasters and technological hazards.

**Motion** by Commissioner Sangster, seconded by Commissioner Johnson, to approve the Cheboygan County Emergency Operations Plan (EOP) and authorize the Chair to sign. A roll call vote was taken. Motion carried 7 yes, 0 no and 0 absent.

**BOARD MEMBER MATTERS FOR DISCUSSION**

Commissioner Johnson commented that discussion was held in the past on updating the front security door. She would like to know if the Board would want to revisit this issue with winter coming. Administrator Lawson stated that there was a quote from ISO TEC, which was basically a drawer system with a part-time staff person. Items such as purses or metal could be passed through and searched. The numbers have been put together. He stated that there was a person from ISO TEC coming on Wednesday to look at the upgrade to install safety windows and doors in the courtrooms. This has been part of the delay because they were trying to coordinate these two projects together. If the timing doesn't work, then they might have to move forward with the upgrade of the security door.

Commissioner Johnson commented that at the last meeting there were resolutions opposing the assessing reform and she suggested that Cheboygan County do something like this. Administrator Lawson stated that this would be an action item at the next meeting. She commented on the Planning Commission making good movement on the solar issue, the expedited timing and the additional resources that they utilized was a huge benefit for Cheboygan County.

**CITIZENS COMMENTS**

Carl Muscott citizen of Tuscarora Township thanked Commissioner Johnson for bringing up the security of the front door. He commented on the Planning Commission and the Planning and Zoning Department positions that were open. There were currently two positions currently posted. An acceptable wage for these types of positions was going to be difficult. He thanked Chuck Freese for his hard work on the solar farm ordinance.

Vince Lumetta citizen of Beaugrand Township offered a suggestion to the Board on the Veterans Memorial Park. In Cheboygan County, there were two (2) garden clubs that were very active, which were Bring It Volunteers and the Garden Club. It would be a good community spirited project.

**BOARD MEMBER COMMENTS - None**

**Motion** by Commissioner Wallace seconded by Commissioner Newman to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:56 a.m.

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Karen L. Brewster  
Cheboygan County Clerk Register

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John B. Wallace  
Chairperson

**Cheboygan County Board of Commissioners  
Committee of the Whole Meeting  
August 28, 2018**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:30 a.m.

Roll called and a quorum present.

**PRESENT:** Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger.

**ABSENT:** None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

**Motion** by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the agenda with the change to add: A. Letters of Appreciation for Coast Guardsman: Michael Looney and Joshua Mittelstedt. Motion carried with 7 yes, 0 no and 0 absent.

**CITIZENS COMMENTS** - None

**SCHEDULED VISITORS/DEPARTMENT REPORTS**

Sheriff Dale Clarmont presented Certificates of Appreciation to Coast Guardsman: Petty Officer Michael Looney and Petty Officer Joshua Mittelstedt for their assistance on a personal injury accident on July 6, 2018. He stated these two officers stopped to help a family and a semi driver who had been in an accident, rendering assistance until emergency personnel could arrive on the scene. Sheriff Clarmont also thanked the families of the two Petty Officers.

President Leonard Page gave the history of the Cheboygan County 100 Club and read their Mission Statement. Founder Richard Kolb of the Cheboygan County 100 Club presented a plaque to Deputy Jeremy Runstrom, thanking him for his actions. This was their 3<sup>rd</sup> lifesaving award that they have given out, but it was probably the most important because he risked his life to save this man. Sheriff Dale Clarmont presented a Michigan Sheriff's Association Lifesaving Award and a pin to Deputy Jeremy Runstrom for his assistance on a person injury accident on December 5, 2017. A synopsis of the accident was given. Sheriff Clarmont stated that this was only the 2<sup>nd</sup> time this award has been given to one of the deputies in Cheboygan County. Mr. Runstrom thanked the Board of Commissioners, Sheriff Dale Clarmont, the 100 Club and John and Gail Stenbeck for the award. For more information on this organization please visit [100clubofcheboygancounty.org](http://100clubofcheboygancounty.org).

Sheriff Clarmont introduced his newest Deputy Brad Renwick. Deputy Renwick graduated from Lake Superior State University this past May receiving his bachelor's degree in Criminal Justice. He is originally from Pentwater, Michigan, has been very active in high school sports and has been an assistant coach for the Cheboygan's 7<sup>th</sup> and 8<sup>th</sup> grade football teams. He enjoys fishing and is a highly energetic young man that the Sheriff's Department welcomes to their team.

Cheboygan Carnegie Heritage Project – Owner Mary Hebert gave the history of the Carnegie Library. She wants to fully renovate and redesign this historic building from top to bottom, open and operate the Cheboygan Carnegie as a re-imagined multidimensional project. The Carnegie

Library has been given National Recognition. A letter of support from the City was received. A resolution or letter of support was requested from the Cheboygan County Board of Commissioners acknowledging the economic benefits of the project. The benefits of this project were given as follows: Improves an area of economic distress; leads to near-term generations of private jobs; strong local support with financial commitment, public and private leadership involvement; incubator for new spin off business; “Explore Cheboygan!”; increase tourism; foster civic pride and support neighborhood amenities and compliments local businesses. In October 2018, NEMCOG will gather a group of funders for the purpose of funding the Cheboygan Carnegie Project. Special key points and highlights were given. The anticipated outcome was to have the Carnegie Campus fully restored and operational by 2022.

**Motion** by Commissioner Gouine, seconded by Commissioner Sangster, to approve a resolution supporting the Carnegie Library Redevelopment and the Cheboygan Heritage Project to be drafted by the Administrator and to authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Dale Clarmont presented the 2017 Cheboygan County Sheriff’s Department Annual Report. The actual expenditures of the Department came in at \$3,720,639 (3%) below the requested budget of \$3.85 million. Sheriff Clarmont stated that the jail revenues were \$313,775, grant funding and donation revenues were \$212,127, and other assorted revenues produced the total revenue for the jail of \$529,867 in 2017. The expenditures of the Department in 2017 were \$3.720 million with the 2017 actual cost totaling \$3.190 million. The average In-County inmate totaled 80 inmates per year. The Cheboygan County Work Crew Program totaled a net savings to taxpayers of \$3,536. The total labor hours were 4,756. Sheriff Clarmont stated that the county work crew program was a win-win. Road Patrol statistics logged in calls totaling 11,065 and there were 605 arrests in 2017. Continued services from the Cheboygan County Sheriff Department Search and Rescue Team with local fire department of seventeen (17) emergency response calls, which were 100% successful; project lifesaver program and a child missing program; continued effective School Liaison Officer Program for all Cheboygan County Schools; continued effective ORV/Marine/Snowmobile Patrols and continued Department K-9 Unit. There were a total of 70 calls responded to by the K-9 Unit. Sheriff Clarmont thanked Tony and Roberta Matelski who donated an additional \$10,000 for the canine unit in 2017. The Sheriff’s Department does Community Education/Committee appointments; continuing collaborative effort with the Cheboygan County Council on Aging and have continued hours of the Wolverine substation on Thursdays from 11:00 a.m. to 1:00 P.M.. Jail medical program had continued success with reducing costs and prescriptions with District Health Department #4 and the jail was Narcotic Free. The Fiscal Year 2017 County Jail Medical Expenditures totaled \$52,394. Sheriff Clarmont reported that the Department was 100% compliance with MSTC Corrections Officers Training Certification; MDOC Administrative Rules and MCOLES training standards. Programs offered within the jail were Alcoholics Anonymous, Community Mental Health, Abuse Counseling and Prevention and Bible Study. He addressed why the kitchen was being put back into the jail. Continued success with Department minimum staffing on holidays 2017 requested \$75,628 and 2017 expended \$68,018.

## **ADMINISTRATOR’S REPORT**

Administrator Jeff Lawson gave an update on the Gold Front/Gold Dust Demolition of Buildings. The Contractor has completed lot restoration. Once the wall roof capping has been completed, quit claim deeds will be prepared to reset the property lines along the walls to place ownership to adjacent property owners. The County is seeking quotes to paint the south wall. Commissioner Gouine had concerns about the north wall. Administrator Lawson stated that

Linde Furniture Store was going to tie it to their building. Commissioner Sangster addressed the vandalism of the landscape.

Administrator Jeff Lawson presented the Solid Waste Plan Amendment stating based on the discussion during the Boards Planning Session the following items were discussed: How to process new requests for Type B transfer stations related to definition, siting, approval and number; whether to license solid waste haulers; and enforcement.

NEMCOG suggested developing draft platform language concerning the Board of Commissioner's amendment topics to provide to the Solid Waste Planning Committee that would provide direction and also allow NEMOG to develop a quote for their planning cost. He would recommend prior to activating the Solid Waste Planning Committee that the Board of Commissioners discuss the above topics at a Committee of the Whole Meeting to provide direction to allow draft platform language to be established. Legal counsel can be requested to attend to provide information concerning the above items. The amendment process should also verify existing solid waste disposal facilities and review the fees for siting facilities.

Administrator Jeff Lawson gave an update on the Straits Regional Ride. He stated work continues on the development of a draft agreement for route expansion in Emmet County for launch in 2019.

Administrator Jeff Lawson gave an update on the solar regulation. Legal counsel has provided recommended changes to the solar regulation language for revision prior to the Planning Commissioner setting a public hearing for language consideration.

Administrator Jeff Lawson gave an update on the Jail Expansion. Request for proposals for a jail security system to control the doors and intercoms within the jail as well as installing additional cameras to the new and renovated jail areas are currently out for response. Also requests for proposals are being sought for Inmate Food Services to begin in the new kitchen facility in January 2019.

Administrator Jeff Lawson gave an update on the Animal Shelter. Requests for proposals to install mechanic equipment for the heating and cooling system for a portion of the building were scheduled to be opened on Tuesday, August 28, 2018 at 2:00 P.M.

Administrator Jeff Lawson gave an update on the Marina Engineering. He stated the County received a grant from the State of Michigan to remove and replace the fuel tanks and fuel dock at the Marina. The grant project estimate was \$800,000 with \$400,000 from the State and \$400,000 from the County. In July of 2017, the County requested bids from engineering companies to submit design proposal costs. The proposals were placed in the paper, online, in the state plan rooms and sent to various engineering firms. No proposals were received. The County was contacted by Gourdie Fraser of Traverse City, MI that they were interested in the project and would provide the county with a proposal when their schedule permitted. The State of Michigan, Waterways Division was notified and indicated that this process would meet state grant requirements/ Gourdie Fraser has provided the County with a proposal, which has been reviewed by the State Waterway's Staff in the amount of \$110,000. This agreement for services will be place on the September 11, 2018 agenda for Board consideration.

**OLD BUSINESS - None**

## NEW BUSINESS

Straits Regional Ride Director Michael Couture presented the 2019 Annual Application, updated Resolution of Intent for revised budget. The resolution of intent identified the funding source as Act: (94). Of the local Transportation program that received it's funding under Act: (51) of 1951. It identifies the funding sources from Federal dollars of \$238,015.00. State funding of \$494,813.00. With an estimated local match of \$690,346.00. The total funding amounts totaled \$1,423,174.00 for the 2019 Operations of Straits Regional Rides. Note: Local funding was made up of Contracts, Fare Box, and other Local Revenues.

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to approve the 2019 Resolution of Intent #18-12, authorize the Chair to sign and SRR to send to M-DOT Passenger Transportation Services. A roll call vote was taken. Motion carried 7 yes, 0 no and 0 absent.

Straits Regional Ride Director Michael Couture presented the FY 2018 Section 5310 Enhanced Mobility to Seniors and Disabled. M-DOT contract #2017-0032/P7 Funded from 2018/65150/3120 State and 2018/87750/1120 Federal. Section 5310 Enhance Mobility of Seniors and Individuals with Disabilities to purchase one (1) bus up to thirty (30) foot.

**Motion** by Commissioner Gouine, seconded by Commissioner Johnson, to approve the Bus purchase, authorize the Chair to sign and make the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Director Michael Couture presented the MDOT Project Authorization 2017-0032/P5/R1 5311 FY 2018 Operating funds. This is the contract that supplies SRR with their Federal operating funds to operate. SRR will be receiving 18.5 percent of allowable expenses from this contract. This revision is for the balance of these funds to complete 5311 funding for 2018.

**Motion** by Commissioner Gouine, seconded by Commissioner Matelski, to approve the MDOT Project authorization 2017-0032/P5/R1 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Animal Shelter Phase 3 Kennel Remodel. Requests for bids were sought for the labor to remodel and paint the final kennel area of the Animal Shelter. The project consists of labor to demolish existing concrete floors and kennels and replacement with new concrete floors and kennels with painting as well as ceiling replacement and exterior siding. Only one bid was received from Matt Barber Masonry in the amount of \$28,500.

**Motion** by Commissioner Johnson, seconded by Commissioner Matelski, to award the bid to Matt Barber Masonry in the amount of \$28,500 and authorize the Chair to sign the Agreement for Services. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the 2018 Salary & Wage Resolution-Non-Union General Employees #17-009 – Amendment #7 Marina Harbormaster Wage. The original wage resolution set the Harbormaster wages at \$16.59 per hour. Due to the current Harbormaster taking a new position, the County will be filling this seasonal position with the former Harbormaster Curtis Chambers at a rate of \$20.00 per hour. A discussion was held on if there were any benefits offered.

**Motion** by Commissioner Gouine, seconded by Commissioner Sangster, to adopt Amendment #7 to the 2018 Salary & Wage Resolution – Non-Union General Employee #17-009 to be effective August 29, 2018, authorize any necessary budget adjustments and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**BOARD MEMBER MATTERS FOR DISCUSSION**

Commissioner Sangster commented on the Marina Grant and the importance of moving forward with the improvements to keep the property maintained and kept up.

Commissioner Gouine commented on the Veterans Memorial Park. Administrator Lawson stated that the Veterans Director Rick Wiles asked a group of veterans to meet and discuss creating a subcommittee for the park. The next step would be to have the Board sign and create an actual subcommittee. Since this was the first meeting held to see what the interest was, another meeting would have to be scheduled. Once this happens, he would bring it back to the Board for approval. It was the consensus of the Board to follow this.

Commissioner Newman stated he attended a Tip of the Mitt Watershed meeting yesterday. There was a lot of interesting information provided by a representative from the Tissue Plant. In the future, this Board might be interested in seeing the presentation.

Commissioner Matelski was glad that Board was moving along with the animal shelter remodeling.

Commissioner Wallace commented on the NEMCOG Program Highlights hand out from February 1, 2018 – June 30, 2018. This was really a report card of what goes on with NEMCOG.

**CITIZENS COMMENTS**

Mary Hebert thanked the Board for their support and the support from the local community. The amount of support that she has received was really humbling, over whelming and incredible. She would like to do this project, but if there was more that she could contribute in some way, she would be happy to do it.

**BOARD MEMBER COMMENTS - None**

**Motion** by Commissioner Sangster, seconded by Commissioner Gouine, to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:11 a.m.

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Karen L. Brewster  
Cheboygan County Clerk Register

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John B. Wallace  
Chairperson

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**Up North 23 Restaurant, MI**  
**August 3, 2018**

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:34 p.m.

**ROLL CALL**

Stuart Bartlett  
Lyn Behnke  
Earl Corpe  
Chuck Corwin  
Nick Florian  
Lee Gapczynski  
Jean Garratt  
Kenneth Glasser  
Pete Hennard  
Steve Lang  
Jennifer Lopez  
Leo Marchiniak  
Mark McKulsky

Nick Modrzynski  
John Morrison  
Sharon Priebe  
Corleen Proulx  
Patricia Rondeau  
Lisa Salgat  
Richard Sangster  
Kathleen Vichunas  
Dave Wagner  
Gerald Wall  
Rose Walsh  
Carol Wenzel

**Excused:** Alvin Clarke, Natalie Clarke, Dan Gauthier, Patrick Kelly, Leonard Page

**Absent:** Danielle Martz

Quorum present - yes

**Staff Members Present:**

Lisa Bolen, Karen Godi, Dorothy Pintar, Jim Robarge, Yvette Smigelski, Fran Whitney, Val Williams and Sue Zolnierak

**APPROVAL OF AGENDA**

Ken Glasser asked that the Housing Ad-Hoc Committee, item G, be moved to the first item under committee reports.

**Motion** by Ken Glasser to approve the agenda as amended. Support by Lyn Behnke. All ayes, Motion carried.

**CONFLICT OF INTEREST DISCLOSURES**

Ken Glasser disclosed that his wife owns a home health care business that receives funding from the MI Choice Waiver Program. Ken asked that the conflict be noted in the Board minutes and stated that he will abstain from voting on Program Planning and Evaluation item 1, approval of FY 2019 Funding Recommendations for Aging Programs.

Chuck Corwin disclosed that he is financially compensated for teaching Evidence Based Health Programs (EBHP) for Region 9 Area Agency on Aging and Roscommon County Commission on Aging. Chuck asked that the conflict be noted in the Board minutes and stated that he will abstain from voting on Program Planning and Evaluation Committee item 1, Approval of FY 2019 Funding Recommendations for Aging Program.

Steve Lang led the Board in the Pledge of Allegiance.

John Morrison provided the blessing for the meal.

John Morrison provided reflections.

### **INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Members introduced their guests. Present staff introduced themselves. President Pete Hennard introduced Jill Sutton, Executive Director and William Reder, Board Chairperson from Mid-Michigan Community Action Agency.

No public comment.

### **ADMINISTRATIVE CONSENT AGENDA APPROVAL**

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. Ken Glasser asked that the June 2018 Board draft meeting minutes be removed from the Consent Agenda and moved to New Business. President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Receive and file May & June 2018 Head Start Policy Council meeting minutes
- b. Receive and file May and June 2018 Regional Council on Aging meeting minutes
- c. Receive and file May 2018 Client Service Policy Advisory Committee meeting minutes
- d. Receive and file Agency wide Risk Assessment summary report
- e. Corporate Signature Authority
- f. Fair Housing Policy

is adopted as amended.

### **COMMUNICATION**

President Pete Hennard read communication from the Administration for Children & Families, Office of Head Start dated June 5, 2018 concerning the Head Start enrollment initiative. NEMCSA Head Start thus far has maintained enrollment above 97%. Initial reports for this fall indicate numbers are down. Staff are working very hard to recruit eligible families.

President Pete Hennard read communication from the State of Michigan Department Health and Human Services, Bureau of Community Action & Economic Opportunity dated May 29, 2018 summarizing the results of an on-site technical monitoring visit for the Weatherization Assistance Program. Monitoring results indicated zero technical monitoring observations identified during the visit.

President Pete Hennard read communication from the Michigan Department Health and Human Services Bureau of Community Action & Economic Opportunity dated June 29, 2018 concerning the results of a recent desk monitoring review. A corrective action plan addressing the two findings and two Administrative recommendations is being prepared.

**Motion** by Lyn Behnke to receive and file all communication as presented. Support by Mark McKulsky. All ayes, Motion carried.

### **INFORMATION ITEMS**

#### **Directors Report – Lisa Bolen**

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

#### **Financial Report – Jim Robarge**

Jim Robarge reviewed the Head Start/Early Head Start recorded expenses as of July 31, 2018. The report was distributed prior to the meeting.

**Motion** by Ken Glasser to receive and file the financial report as presented. Support by Rose Walsh. All ayes, Motion carried.

**Program Presentation:** Jill Sutton, Executive Director and William Reder, Board Chairperson from Mid-Michigan Community Action Agency presented a PowerPoint presentation on their Housing Development Projects.

### **COMMITTEE REPORTS**

#### **Housing Ad-Hoc Committee – Ken Glasser**

Ken Glasser provided an update from a recent committee conference call and his attendance at the MCA Summer conference.

#### **Program Planning and Evaluation Committee – Earl Corpe**

The committee met with Yvette Smigelski prior to the regular board meeting to review and recommend for approval the FY 2019 Aging Program funding recommendations for the Merit Award #1 & #2, the 2019 Title IIID Disease Prevention and Health Promotion, the 2019 Title VII Elder Abuse Prevention and the 2019 Title IIIE National Caregiver Support Program.

**Motion** by Mark McKlusky to approve the Regional Council on Aging's funding recommendations as presented for the FY 2019 Merit Award #1 and #2 Adult Day Services, the 2019 Title IIID Disease Prevention and Health Promotion, the 2019 Title VII Elder Abuse Prevention and the 2019 Title IIIE National Caregiver Support Program as presented. Support by Lisa Salgat. Ken Glasser and Chuck Corwin abstained. Motion carried.

The committee also met with Karen Godi to review and recommend for approval the FY 2018 Community Service Block Grant (CSBG) revised application and budget, the FY 2019 Community Service Block Grant Program application and budget and the FY 2019 Community Service Block Grant School Success Program Budget (SSP).

**Motion** by Mark McKulsky to approve submission of the FY 2018 Community Service Block Grant revised application and budget as presented. Support by Lisa Salgat. All ayes, Motion carried.

**Motion** by Mark McKulsky to approve submission of the FY 2019 Community Service Block Grant Program application and budget as presented. Support by Lyn Behnke. All ayes, Motion carried.

**Motion** by Lynn Behnke to approve the submission of the FY 2019 Community Service Block Grant School Success Program budget as presented. Support by Patricia Rondeau. All ayes. Motion carried.

The committee also reviewed and recommended for approval the adoption of By-law revisions with a change to Section 5 Proxy Voting – teleconference or virtual meetings may be permitted for committee meetings if acceptable to all board members with the exception of the Executive committee. Due to the Open Meetings Act, the Executive committee cannot meet by teleconference or virtual meeting.

**Motion** by Mark McKulsky to approve the adoption of the revised By-laws including the above change. Support by Lyn Behnke.

#### Roll Call Vote

Stuart Bartlett, yes; Lyn Behnke, yes; Earl Corpe, yes; Chuck Corwin, yes; Nick Florian, yes; Lee Gapczynski, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Steve Lang, yes; Leo Marciniak, yes; Mark McKulsky, yes; John Morrison, yes; Nick Modrzynski, yes; Corleen Proulx, yes; Patricia Rondeau, yes; Lisa Salgat, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Carol Wenzel, yes.

20 yes, 0 no. Motion carried.

The committee also reviewed and recommended for approval an amendment to the Articles of Incorporation. The by-laws state 11 counties and conflict with the current Articles that indicate a 12 county service area for the agency. The amendment was necessary to change the incorrectly stated service area of 12 counties to the current service area of 11 counties.

**Motion** by Mark McKulsky to approve the Articles of Incorporation amendment as presented. Support by Lyn Behnke.

#### Roll Call Vote

Stuart Bartlett, yes; Lyn Behnke, yes; Earl Corpe, yes; Chuck Corwin, yes; Nick Florian, yes; Lee Gapczynski, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Steve Lang, yes; Leo Marciniak, yes; Mark McKulsky, yes; John Morrison, yes; Nick Modrzynski, yes; Corleen Proulx, yes; Patricia Rondeau, yes; Lisa Salgat, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Carol Wenzel, yes.

20 yes, 0 no. Motion carried.

### **Audit/Finance Committee – Ken Glasser**

The committee met prior to the regular meeting to review and recommend for approval the June corporate credit card expenditures in the amount of \$99.40, the July corporate credit card expenditures in the amount of \$2,215.82 and the May Head Start purchasing card expenditures in the amount of \$41,274.18. The committee also reviewed and recommended for approval a spending limit in the amount of \$25,000.00 on a single item purchase by the Executive Director.

**Motion** by Ken Glasser to approve the June corporate credit card expenditures in the amount of \$99.40, the July corporate credit card expenditures in the amount of \$2,215.82 and the May Head Start purchasing card expenditures in the amount of \$41,274.18. Support by Jean Garratt. All ayes, Motion carried.

**Motion** by Ken Glasser to approve a spending limit of \$25,000.00 for any single item purchase made by the Executive Director. Support by Stuart Bartlett. All ayes, Motion carried.

### **Membership Committee – John Morrison**

The Membership committee met to review and recommend a new Board member appointment. Following review of information and discussion, the committee would like to welcome Becky Kwilinski to the Board of Directors as a consumer member.

The committee also discussed the election of officers. It was recommended that the current slate of officers be presented for re-election. Pete Hennard for President, Patricia Rondeau, Vice President and Ken Glasser, Treasurer.

John Morrison asked if there were any nominations from the floor for the position of President. None were noted.

John Morrison asked if there were any nominations from the floor for the position of Vice President. None were noted.

John Morrison asked if there were any nominations from the floor for the position of Treasurer. None being noted.

**Motion** by Steve Lang to close nominations and cast a unanimous ballot to reelect all officers for another term. Support by Gerald Wall. All ayes, Motion carried.

### **Personnel Committee – Steve Lang**

The Personnel committee met to review and discuss the revised Executive Director evaluation form.

### **Early Childhood Services Committee – Jean Garratt**

No meeting. No report.

### **NEW BUSINESS**

Ken stated that the June 2018 Board draft meeting minutes needed to be corrected as follows: under the Conflict of Interest the ‘d’ from the word recused needs to be dropped.

**Motion** by Ken Glasser to approve the corrected June 2018 Board Draft meeting minutes as noted. Support by Jean Garratt. All ayes, Motion carried.

The September board meeting will be held at Ma Deeters Restaurant in Luzerne, MI on September 7, 2018.

**Motion** by Steve Lang to adjourn the meeting at 2:37 p.m. Support by John Morrison. All ayes, Motion carried.

Date Prepared: August 3, 2018

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Health Board Meeting  
July 17, 2018

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, July 17, 2018, at 10:00 a.m. The meeting was held in the Cedar Room of District Health Department No. 4, Alpena County.

**ROLL CALL**

**Present:** Alpena County: Adrian, Fournier  
Cheboygan County: Newman  
Montmorency County: Peterson, LaFleche  
Presque Isle County: Lang, Schell

**Absent:** Gouine

**Excused:** Altman

**Others Present:** Denise Bryan, Judy Greer, Scott Smith,  
Karen Nowicki-Compeau, Joshua Meyerson

**AGENDA CHANGES**

None.

**MINUTES**

**June 19, 2018 Health Board Minutes:** Motion by Lang seconded by Peterson to approve the June 19, 2018 Health Board Minutes. Ayes all, motion carried.

**CLAIMS**

**June 27, 2018 through July 13, 2018:** Motion by Lang seconded by LaFleche to approve the Listing of Claims submitted from June 27, 2018 through July 13, 2018. Roll call vote. Ayes all, motion carried.

**PUBLIC COMMENT**

None.

**RECEIVED**

AUG 27 2018

CHEBOYGAN CO. CLERK

**PERSONAL HEALTH NURSING DIRECTOR'S REPORT**

**Accreditation Preparation:** Nowicki-Compeau is preparing for Accreditation that will take place in November 2018. Policies and procedures approved by Meyerson to be presented at next meeting.

**Community Connection Project:** Recently submitted a 2019 budget to Northern Health Plan for the Community Connection Project. Orientation will begin very soon. Nowicki-Compeau highlighted what disciplines will be involved in this project.

**Medical Chairs:** Nowicki-Compeau will be costing out medical chairs for pregnant clients and/or moms with young children. OSHA compliant, comfort and professional looking. Utilizing grant funds at the end of the fiscal year.

**Adult Day Care Audit:** NEMCSA audit on the Adult Day Care took place yesterday. We received a verbal approval of the audit with a few suggestions.

**Be Healthy at the Fair:** Nowicki-Compeau shared the posters that may be displayed at the local fairs.

**ENVIRONMENTAL HEALTH DIRECTORS REPORT:**

**State Sanitary Code:** House bill. Recent activity by DEQ, Governor's office and Representative Lauwers. A substitute bill being drafted. Smith explained the concerns of many agencies.

**Vapor Intrusion:** Smith updated the Board on the Vapor Intrusion in Alpena and Cheboygan Counties. No new results at this time.

**CRTC Alpena:** Site visit by DHD4 for review on steps being taken by the National Guard/DEQ regarding the PFAS contamination.

**ADMINISTRATIVE SERVICES DIRECTOR'S REPORT**

**Revenue/Expenditure and Trial Balance Report:** Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Amount of fund balance being used through June 30, 2017 is \$ 102,528.49.

**Credit Card Payments:** Greer updated the Board that DHD4 has collected \$ 25,676.63 in credit card payments from June 2017 – May 2018.

**MEDICAL DIRECTOR'S REPORT**

**Communicable Disease Report:** The report for period June 1, 2018 through June 30, 2018 was mailed to the Board with the packet for the month. Legionnaires disease discussion occurred.

**Dental Clinics Update:** Prior to July 1, 2018 MCDC contractually ran the dental clinics for the Health Department of Northwest Michigan. Effective July 1, 2018, Dental Clinics North is under the leadership of HDNW. DHD4 IT staff assisted with the transition of Dental Clinics North in Alpena, HDNW was grateful. Meyerson explained the service model and goals recognizing oral health and the importance of prevention in children.

**ADMINISTRATIVE HEALTH OFFICER'S REPORT**

**Mother Infant Health Improvement Plan – June 20<sup>th</sup>:** Town hall meeting was held to discuss Maternal Infant Health at Kirkland Community College in Grayling.

**Rural Communities Opioid Response Planning HRSA Grant:** Application for the Rural Communities Opioid Response Planning HRSA Grant underway with collaborative partners. Bryan included the letter of support that was sent. The HRSA Federal statistics has determined the counties that qualify for the event; Alpena County not being included in the grant application at this time. Bryan has been attending weekly meetings.

**Regional Community Health Assessment:** Regional Community Health Assessment underway for 31 counties. MITHRIVE (Northern Alliance). The funding for the work is coming from the hospitals and other sources. A Community Health Assessment report will be developed as the outcome. Next step after that is a Community Health Improvement Plan (CHIP).

**MERS Annual Meeting:** The MERS Annual Meeting to take place October 3-5, 2018 in Grand Rapids. The cost of the registration is \$175 (\$88 for DHD4).

Motion by Lang with support by Fournier to pay ½ the cost for Bryan to attend the MERS Annual Meeting in Grand Rapids. Ayes all, motion carried.

**Child Lead Poisoning Elimination Board Report and Forum Event:** Bryan attended the Child Lead Poisoning town hall in West Branch. Highlighted the importance of the lead screening in the WIC program. Lead abatement can be very costly for the general public. Nowicki-Compeau shared what the Health Department does when a child presents with an elevated lead level.

**Cheboygan Board of Commissioners:** Thank you to Cheboygan's Board of Commissioners for hospitality at their June Board meeting. Scheduling to visit the other 3 counties. Annual report distributed at the Board meeting.

**ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED**

**PFAS and Bridge Magazine article on 2012 Delaney Report:** Bryan received a copy of the 2012 Delaney Report from the DEQ via media FOIA request. Bryan shared some of the history of PFAS and disappointment of just learning of this 2012 report.

**Local Public Health Funding:** Email regarding more local public health funding and emergent funding or combination. There is an increase recommended in local public health funding. Bryan has asked all the monies go to local health departments. Adrian suggested sending a thank you letter to Representative Allor and Senator Stamas regarding budget discussions.

**Mentoring Program Pilot:** Mentoring Program Pilot for new Health Officers and other leaders. (Northern Alliance). Nowicki-Compeau shared the importance of the mentoring program pilot.

**Legislative Roundtable:** Otsego Club, July 19, 2018 at 1pm. All Board members received an invitation to the event.

**July 30, 2018 Meeting:** Confidential meeting with vendor on July 30, 2018.

**Accreditation Preparation:** Accreditation preparation is in full mode.

**Grievance – Step 4 & 5:** Bryan updated our attorney.

**Staffing FMLA:** Bryan shared information regarding the FMLA and staffing concerns. The staff can only rally for so long. The majority of the FMLA are within the public health division.

**Staffing:** Discussion regarding the potential future positions within the department occurred. Once back to full staff, Nowicki-Compeau will be tasked with Performance Management and CQI monitoring of staffing levels and availability of clinics.

**OLD BUSINESS**

**Atlanta Office:** Bryan met with Joel Otto, landlord. He is agreeable to painting, changing a door, and security glass and sprucing up. The building is currently for sale for \$149,000. Bryan and Otto discussed many items to be updated. Phase I to be completed by October 31, 2018.

**NEW BUSINESS**

**Administrative Charter:** DHD4 did not have any written Board approved guidance on the salary and benefits for Management staff/non-Union. The Executive Board met several times with Management staff to comprehensively discuss and capture all aspects of benefits.

Motion by Lang seconded by LaFleche to adopt the Administrative Charter as presented. Roll call vote. Ayes all, motion carried.

**NEW BUSINESS CONTINUED**

**Vaccination Fees:** Greer recommends setting the vaccine fees at \$2.00 above the highest reimbursable rate rounded up to the nearest dollar per injection effective August 1, 2018. By setting the fees as outlined, DHD4 would receive the maximum allowable fees from third party payers.

Motion by LaFleche seconded by Fournier to set the immunization fees as outlined above. Roll call vote. Ayes all, motion carried.

**Animal Bites/Rabies Investigation:** After review by Meyerson, Smith and Nowicki-Compeau propose the policy for Animal Bites/Rabies Investigation as presented in the attached policy.

Motion by Lang seconded by Fournier to adopt the Animal Bites/Rabies Investigation Policy as presented. Ayes all, motion carried.

**PUBLIC COMMENT:**

Meyerson introduced Dr. Mert Aksu, Interim Director of Dental Clinics North. Dr. Aksu shared his mission when visiting all the dental clinics.

**ADJOURNMENT**

There being no further business to come before the Board, motion by LaFleche seconded by Lang to adjourn. Ayes all, motion carried.

Adjournment 12.20pm

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Robert Adrian, Chairman

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Cal Gouine, Secretary/Treasurer

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Judy Greer, Recording Secretary

**REGULAR CITY COUNCIL MEETING**  
**July 24, 2018**

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

**Roll Call:**

Present: Lavender, Bronson, Temple, King Riddle and Couture

Absent: Kwiatkowski

Council Lavender moved to excuse Councilman Kwiatkowski; supported by Councilman. Motion carried.

Councilman Lavender led the Pledge of Allegiance to the Flag.

**Public Comments:**

- Mr. Ray Lofgren introduced himself stating he talked to Council a couple of months ago about a meeting he asked to have regarding the sewer and water project; mainly the problem of the sewer being pulled out of the water/sewer grant. He is assuming all of Council received a letter from him. It appears in the original grant we had with the MEDC of about 1.4 million dollars we have now no records in the City Hall of what and where that money is. According to the Clerk/Treasurer's letter, which Council received a copy of dated July 19 there is no information here at City Hall. It was suggested he to go to Gourdie-Fraser out of Gaylord. Mr. Lofgren went on to say he does not understand why the City has no records of what he is talking about. The meeting he asked the Mayor for three meetings ago never happened. He had no alternative but to do a Freedom of Information Act (FOIA) request. He did receive some information that he never asked for in the FOIA, of which Council received a copy of the letter. Mr. Lofgren stated the last letter suggests that there is no record in the City Hall of the project. He knows that Council is not supposed to answer any questions for him, but he wanted to bring this to Council's attention that the Council is here representing the betterment of this community in spending our money, but have no understanding of what is going on with our sewer and water project financially.
  
- Ms. Sherry Nelson, Explore Cheboygan Tours, wanted to thank Council for putting it on the Agenda expeditiously because while the tours have been extremely well received the golf cart would enhance a viability for those unable to walk. She thanked the Council for their consideration.
  
- Ms. Lois Ballard stated she was recently appointed to the Historic Resources Commission and wondered who calls the meetings and when are they and is there any background information to know what has gone in the past for new members. City Manager Eustice said he calls the meetings asking if she was given any kind of a packet when sworn in. Ms. Ballard replied no, stating we will get that information to her and will have a regularly scheduled meeting in August.

## **Regular City Council Meeting – July 24, 2018**

### **Approval of Agenda and Receive and File all Communications:**

Councilman Lavender moved to approve the Agenda and receive and file all communications; supported by Councilman Temple. Motion carried unanimously.

### **Approval of Prior Meeting Minutes:**

Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of July 10, 2018 as presented; supported by Councilman King. Motion carried unanimously.

### **Public Hearings:**

#### **Consideration to Approve a Brownfield Plan for WB Vacation Properties, LLC, for 103 and 107 W. State Street, Cheboygan, Michigan and adopt the Resolution - City Manager**

Eustice commented this is the former Cheboygan Hardware building, which Council discussed at the last meeting, noting it has been passed down by the Planning Commission and Brownfield Redevelopment Authority. The Brownfield Authority has recommended that this Brownfield Plan be adopted by Council and this Public Hearing is set to answer any questions. The Brownfield Plan is in place and the Work Plan will follow. Approval by Council is needed to move forward with the project to get Brownfield Tax Incentives for Brian and Wendy Fleming, who are the owners. Mayor Bronson inquired if it has been determined there is contamination there. City Manager Eustice replied yes. Councilman King stated he has been asked by several people if establishing an Obsolete Property Rehabilitation District for this property does not mean any additional taxes like the DDA; it is to only establish the boundary that is in place for the rehabilitation. City Manager Eustice explained it is specific to that property; there is no tax increase on anybody else. It is an abatement under OPRA which is on the Agenda, as well, specific to these owners also. The DDA will not lose any money and the City will not lose any money; however, the taxes that are on the facility now will be the same. Councilman Lavender inquired from Mayor Bronson as to whether or not Public Hearing has to be opened and closed because the timeline on this project is pretty tight and he wants to make sure we are doing it in the proper steps. City Manager Eustice stated Mayor Bronson opened the meeting and we will first take Council comments and then public comments and then the public hearing will be closed, noting a roll call will be required in the motion.

Mayor Bronson then asked if there was anyone from the audience who wanted to address Council on this subject. Someone inquired as to the nature of the contamination and what needs to be remediated. Mr. Dave VanHaaren, Environmental Consultant, on behalf of the project, stated the property has been mostly obsolete and blighted. There is asbestos in the building for the Brownfield Plan to help offset the costs for demolition of the building, abatement of the asbestos and lead-based paint and to help with the rehab of the property, as well, including replacing the seawall/retaining wall. The issues are mostly blight and asbestos and lead-based paint. A gentleman stated they are part-time owners in Cheboygan and inquired as to where the property is located. Mayor Bronson replied the property is on the southwest end of the State Street Bridge. The gentleman then asked who the contractor and owners are. Ms. Wendy Fleming, owner, introduced herself stating she and her husband Brian are the developers. Mayor Bronson then said the gentleman for his name. He replied Paul Dierksen of 120 W. State Street who commented they are seasonal residents but noticed the Bridge on the west end is making an extraordinary noise this year compared to last year, noting the Bridge may not be the City's responsibility, stating he thinks the Bridge needs to be

## Regular City Council Meeting – July 24, 2018

addressed not only for this project but the residents in the area. City Manager Eustice replied the responsibility of the Bridge belongs with MDOT and he will definitely have them take a look at it. A gentleman then asked for a copy of the Brownfield Application. Mayor Bronson then asked for his name. The gentleman replied Clarence Roznowski stating he did not know you could get brownfield for blight so he would like to know how much money you can get for that and would like a copy of the Application and Plan. City Manager Eustice stated he can provide the information to Mr. Roznowski and show him what is eligible. Mayor Bronson commented it has been used on a few properties in town to help rehabilitate grounds that are contaminated, but it can be for blighted buildings, also.

Mayor Bronson then closed the public hearing.

Mayor Pro Tem Couture moved to approve the Brownfield Plan for WB Vacation Properties, LLC for 103 and 107 W. State Street, Cheboygan, Michigan and adopt the Resolution; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

**Consideration to Establish an Obsolete Property Rehabilitation District, Pursuant to P.A. 146 of 2000 for 103 and 107 W. State Street, Cheboygan, Michigan and adopt the Resolution** – City Manager Eustice stated again this is related to the same location for this project of the former Cheboygan Hardware. This is a different Public Act, being PA 146 of 2000, which has some of the similar qualifications to get tax abatements for blighted properties that are a nuisance. A portion of this property has been vacant since 2006, so it qualifies under the Obsolete Property Rehabilitation Act (OPRA) as they are going to obviously be doing some significant renovations to this property. OPRA will have to through the Planning Commission and then will come to Council. This Act freezes the taxable value for a specified period of time up to 12 years and Council will have the choice as to how many years they want to put the OPRA in effect. It will be frozen at the current taxable value and any improvements that are made will not be taxed until the end of the period that Council choose to give them the exemption for. At the end of the period that value will come on to the assessment roll. Mayor Bronson then inquired as to the maximum time period. City Manager Eustice replied 12 years. Mayor Bronson stated we have to establish a District so they can be eligible for the funding. City Manager Eustice replied yes and that is what this Public Hearing is for and the establishment of the District is specific to that property only. He then went on to state there will be another Public Hearing to submit the Application once the District is established. Mayor Pro Tem Couture asked if there should be a policy in force that if we establish a district there are guidelines so we stay consistent with what we require when people come to ask Council who want to be a part of it or is it always case by case. City Manager Eustice stated they are typically but we are working on a policy related to the investment for the number of years; if someone is going to invest one million dollars plus we could give them a maximum of 12 years; if somebody is going to invest \$100,000.00 then maybe it will only be four or five years. Mayor Bronson commented they talked about setting up some guidelines for that and some of the things you can have in that are the number of jobs created, as well as a variety of things, and also it can be reviewed during that period. City Manager Eustice stated the NLEA is helping us with that and we have some examples of other municipalities that do have guidelines, but not all municipalities have those guidelines because these also have to approved by the State of Michigan; often times there are the factors that the State of Michigan will approve. Mayor Pro Tem Couture asked if we are creating this District in the whole DDA.

## Regular City Council Meeting – July 24, 2018

City Manager Eustice answered for this particular Public Act it is only inclusive of this property. Mayor Pro Tem Couture asked in the future if someone wanted to do this, there would have to be another public hearing for that property. City Manager Eustice replied yes to establish the District and we have established OPRA properties, i.e. the former Woolworth Building before the DDA got it. As we got forward tonight with our last two public hearings we are establishing DDA as a district for two other Public Acts. OPRA is more specific and the criteria to get OPRA funding is a lot more detailed and it has to be a blighted building and a nuisance and it could not have been in use for a period of time. Mayor Pro Tem Couture then clarified the two public hearings later in the meeting are the ones explained to the Council by the NLEA at their last meeting. City Manager Eustice replied yes and with those two public acts we are trying to establish the DDA as the entire District.

Mayor Bronson then asked for questions from the public.

Mr. Ray Lofgren inquired if there is going to be a gap between the existing DDA boundary and the hardware store talked about. Mayor Bronson replied no. Mr. Lofgren then asked where the boundary line is on Water Street. Mayor Bronson replied it is the River. Councilwoman Riddle added it goes across the River. Mayor Pro Tem Couture explained this public hearing being heard now is just the former hardware properties on State Street. Mr. Lofgren asked if the hardware properties are already in the DDA District. Mayor Pro Tem Couture replied yes.

Mayor Bronson closed the Public Hearing.

Mayor Pro Tem Couture moved to establish an Obsolete Property Rehabilitation District, pursuant to P.A. 146 of 2000, for 103 and 107 W. State Street, Cheboygan, Michigan and adopt the Resolution; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

**Consideration to Adopt a Resolution of the City of Cheboygan regarding Obsolete Property Rehabilitation Application No. 2018-01** – City Manager Eustice stated this is again related to the former Cheboygan Hardware properties, noting we first had to establish the District, which the Council just did. This Public Hearing is to approve the Application for the OPRA. Again, it will be managed by the City but it has to have approval from the State of Michigan. Mayor Bronson asked for questions from Council.

Mayor Bronson then asked for questions from the public. There were none. Mayor Bronson then closed the Public Hearing.

Councilman King moved to adopt a Resolution of the City of Cheboygan regarding Obsolete Property Rehabilitation Application No. 2018-01; supported by Councilman Lavender. A roll call vote was taken; motion carried unanimously.

**Consideration to Establish a Commercial Redevelopment District; Proposed District being the Entire District Boundaries of the Downtown Development Authority** – City Manager Eustice stated the next two Public Hearings are establishing the District for two different Public Acts. This Public Hearing is Public Act 255 of 1978 and amended by Public Act 227 of 2008, which extended it into 2020. Again, we are establishing a District and using

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the DDA boundaries as that District is to basically promote development in the DDA District. This can be used for obsolete buildings and blighted buildings and buildings that are vacant and it also can be used on vacant property which is important with the development of the Gold Front property. Mayor Bronson asked for any questions by Council. Mayor Pro Tem Couture asked how easy it is to expand the District once we have created it; would we use the same process. He does not want to leave out properties that could potentially be developed out of this and then have to go back. City Manager Eustice explained we would have to establish a District based on the specific legal description for that property. As long as you are in the Downtown area you can establish a District and this Act is not specific to a minimum acreage. Public Act 210 outside of the Downtown District has to be three plus acres. Mayor Bronson asked if there is a limit on how many of these Districts we can establish within the City. City Manager Eustice replied no. Mayor Pro Tem Couture asked what would be the negative of starting off with a bigger District and what if the boundaries of the City of Cheboygan were the District; what is the downfall and he does not know why it would be limited unless these Acts are specific only to the downtown area, although it does not sound both are. City Manager Eustice said probably the biggest thing is the return on investment in downtown is not as good as outside of downtown, such as the southern part of the City where you can buy property that has a lot of more value and invest in that property and get a return on your investment. Mayor Bronson commented this is a tool for the City to encourage development in an area that we want developed. Mayor Pro Tem Couture said just based on that, we definitely would want to include U.S. 23 in both directions, adding we are trying to push for an area of growth and redevelopment in just downtown, but there are more properties that would benefit from this. He then added we could do it again, if that is the case. City Manager Eustice commented on a case by case basis. Councilman King stated it is a nice carrot to dangle for anybody thinking that this is already done. Mayor Pro Tem Couture said if we are trying to promote new to development and this is what our thought process is, and asks if we have any land available we can then tell them we have a District set up and there is land available. He went on to state he is not against this at all; it is just the boundaries of the District wondering if we are in the right place. Councilman Lavender commented whether it is a District now or not it can be offered to a potential development down the road, because going through the process like we are doing today is pretty simple. He then stated he agrees that we should not leave out anybody. Mayor Bronson stated it sounds like we need to do some Master Planning soon and this seems like a very focused discussion for that because the question in his mind is do we want to guide where developers go or not. City Manager Eustice said the Planning Commission is reviewing the Master Plan and working on that currently. Mayor Pro Tem Couture asked if the former hardware store development falls under one of these Acts. City Manager Eustice stated it can but they are not going to utilize either one of these. Mayor Pro Tem Couture stated these Acts would not hold that project up if we didn't adopt these at this point. City Manager Eustice said it would not. Mayor Bronson commented it would affect the project the Costins are trying to develop as they have a very tight timeframe.

Mayor Bronson then opened the Public Hearing to the public.

Ms. Sherry Nelson asked if it were true that the only difference between “D” and “E” is that “D” recognizes redevelopment and “E” recognizes rehabilitation. There are no numbers that describe either one as far as a policy number. Mayor Bronson answered “D” is PA 255 of 1978 and “E” is PA 210 of 2005. City Manager Eustice said there is a little bit of difference

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between them. Mayor Bronson stated some differences between the two Acts are when construction can start, before or after, what is eligible, the time period, etc. There are differences between the two. Councilwoman Riddle stated one of the big differences that was brought up is that one of the Acts you cannot have begun any work on your project before applying for it. The other one you can apply after you have started. City Manager Eustice added you have six months after the start to apply, noting the Commercial Redevelopment Act can be used on vacant property, where the next Act (PA 210) cannot and can only be used for rehabilitation of an existing building. Ms. Nelson then stated it might be helpful on the Resolution to put the numbers of the Acts in. City Manager Eustice stated the Public Act number does not appear on the Agenda but it is in Resolution. Mayor Bronson noted the Resolution is a couple pages in length.

Mayor Bronson then closed the Public Hearing.

Councilman Lavender moved to adopt a Resolution to Establish a DDA Commercial Redevelopment District, being the entire District boundaries of the Downtown Development Authority and contained in said Resolution; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

**Consideration to Establish a DDA Commercial Rehabilitation District; Proposed District being the Entire District Boundaries of the Downtown Development Authority** – City Manager Eustice explained this is Public Act 210 of 2005 and the legal description is the entire DDA District. This Act can only be used for rehabilitation and cannot be used on vacant property, which is why it is good to have the first Act that was approved. Again, these Districts are just tools to help revitalize downtown and be able to offer these tools up front to any developer or investor coming to Cheboygan. We can use these tools outside the District, as well, as Mayor Pro Tem Couture commented, but the building has to qualify and then we can set a District on a specific building outside the DDA District. Mayor Pro Tem Couture stated it needs to be noted to bring this up when the Master Plan is discussed as part of our goal to dangle a carrot for the different areas.

Mayor Bronson opened the Public Hearing up to the public. There were no comments. Mayor Bronson then closed the Public Hearing.

Councilman King moved to adopt a Resolution to Establish a DDA Commercial Rehabilitation District, being the entire District boundaries of the Downtown Development Authority and contained in said Resolution; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

### **Communications and Petitions:**

- Update (PowerPoint) on Cheboygan Carnegie Project, Ms. Mary Hebert – Ms. Mary Hebert introduced herself stating she is going to present a PowerPoint on the Cheboygan Heritage Project. She stated she wanted to do a refreshing for Council of where the Project is going and the needs they have. She thanked everyone stating one of the biggest things that happened for the Project is that they were included in the DDA. With that happening it opened the door to other possibilities. Ms. Hebert then introduced Bilal Hammond, who is an intern that she met at the Step-In. Ms. Hammond is from Wayne State University. Mr. Hammond commented he

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has been here about two weeks stating he is honored to be here and absolutely humbled by a town where everyone has been nothing delightful and treated him with so much respect. He is very excited to meet everyone and give the town as much respect and support as has been provided him. Ms. Hebert said Mr. Hammond will be working on a number of things including the Michigan Main Street Program inventory and also redoing the ticket office at the Opera House and media items that are related to what the Carnegie is doing with the website and social media. Mr. Hammond will also be bringing a Swing Band Club to Cheboygan.

Ms. Hebert informed the Council the Cheboygan Heritage Project has been launched after two and one-half years in the making. The grand opening of the Carnegie was in 1913, showing photos from 1913, 1951 and 2018. In 2018 they began to program the space even though it is far from being renovated. Tonight she is going to review the Project quickly and will be asking the Council to consider two specific things. She showed a photo from February 2016, the first day the building was purchased, including the Mayor and all the kids from the Building Trades Program who did all the interior demolition, shown in the next photo, explaining what was done. They also did work in the basement. In May 2016 the photo depicts the building almost in its original condition with the exception of some heating units. She went on to state the most important part of what they are going to be doing is three-fold as follows, and did not just come about by including a lot of people in the process of determining what would be the highest and best use of the property. The three components are: (1) Educational Initiatives, mostly being lifelong learning; Wayne State University has stated they would be very interested in looking at Cheboygan for a satellite University but that is a long process, but some of the preliminary conversations could begin. (2) Cultural Development, which includes concerts, exhibits, classes, and all kinds of performing and visual arts. They can augment with the Library who already does a wonderful of doing. Also they are full of programs all the way to January 1, with many of those cultural opportunities. (3) Small Business Collaboration, which becomes really important as they begin to seek funding. They have one business start-up that came from conversations with Ms. Sherry Nelson, which is the Explore Cheboygan Program that has been very successful. She noted that Ms. Lynn Turner of the Northern Michigan Drum Company continues to expand. Those kind of activities are extremely important and that is the road they are going on.

Ms. Hebert then shows a slide showing red stars indicating all the things that have been accomplished in two years, which included reviewing all the history, all of the emergence issues in the whole City that would be related to the Cheboygan Carnegie, and they have everything done regarding the legal and financial structures that will finalized with the Rehmann Group next week. She went on to state they met with the Flemings and reviewed the business plan and pro forma, etc. and they gave them an A+, but they do have to go back and do something with the legal structures because they did not have additional properties. They have now formed a 501(C)3 and also had an LLC which owned some of the real estate and they are trying to determine now how that can be for the benefit and purposes of receiving grants. She then mentioned they want to be fully restored and operational by 2022 but so much of the underlying work has already been done that she feels they can now jetstream to go ahead and begin the actual work. Ms. Hebert then showed a map of the Carnegie Campus including the Library, the house next door and a 10,000 square foot warehouse, both being recently purchased. The models for this are from Three Rivers Michigan where they have taken similar configurations of buildings and put them together for the purpose of arts and

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cultural heritage. In Petoskey they have a Carnegie Library and added a building to house some of the elevators and ADA compliant issues, which we will also have to do.

Ms. Hebert then showed the estimated cost to rebuild the building today, done by David Kimble, AIA, who is State Historic Preservation Officer certified, stating this is important because grants will not be permitted if they don't have an architect with that certification. It would be actually cost today about \$756,000.00 for the building and what it actually would cost today for the entire building and in addition to house an elevator, ADA compliant facilities and a commercial kitchen it would probably be closer to \$950,000.00. The cost for the acquisition of the building was around \$50,000.00 and had a new roof, new furnace and a clean environmental, which she knew would make the building doable in terms of the restoration costs. The value of what the kids in the Building Trades Program did was probably about \$30,000.00 in in-kind contributions, which is again really valuable when going for grants. The 501(C)3 was prepared, which they are also now, layered on top of ownership of the building was probably a \$2,000.00 in-kind contribution. The operational costs of the building are around \$150,000.00 and recently in the last two weeks they acquired the house and warehouse for \$145,000.00. There is a \$375,000.00 personal investment in debt free real estate. They will be looking at about 1.2 million dollars for a full restoration of the Library and some of the adjacent buildings.

Ms. Hebert went on to state there are two things she is requesting from the City Council. The first being a resolution or letter of support from the City Council acknowledging the economic benefits of the project. She has been asked to acquire this for grant applications she is doing. The second thing they need is, because they qualify on so many levels for so much different funding, help with coordination and support from the City in looking at all these things she just talked about for some of the other projects. It is important that they bring to bear the same projects and funding to complete this property. The immediacy of this project is that NEMCOG called and what they want to do is gather 10 to 12 funders just for this project because they believe in the project; they believe in the transformation of what it is going to do for the community so they want to get behind it really strongly. Recently they did receive a \$5,000.00 grant from NEMCOG for the website and social media and another \$15,000.00 from the Michigan Historic Preservation Network for heat stabilization, ac and sump pump issues. There is so much demand for the building and so many people in it constantly.

Ms. Hebert then indicated the three sections of funding they are looking at as follows: Private Sector Funding and she is looking for collaborative opportunities with the Cheboygan Opera House, the Cheboygan County Community Foundation and the local History Center so that they can benefit for the programming part they want to do. The next is the Public Sector Funding and they would be looking at grants from the Michigan Department of Agriculture and Rural Development, noting there are probably other people working on projects that could benefit from the Public Sector Funding list. She then pointed out the list of what the MEDC now has the ability to use within communities for any kind of development projects. This is where they really need a lot of advocacy because she is sure in some ways people are not aware of what is available and that deters them from actually doing projects. She is thinking of projects such as the one over at the Co-Op, which is a likely candidate and could probably use about 10 of these various funding possibilities if they layered them, which is what she intends to do at the Carnegie. The last funding source is Project and Program Revenue and already

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they have anticipated revenue of about \$40,000.00 and if they average in the in-kind donations received and some of the artifacts that are donated that have a lot of value, then they probably have around \$150,000.00 a year already without really trying and without really charging anybody for the use of the building.

Ms. Hebert went on to state she based the acquisition of the property on the Historic Preservation Model that is used by the National Trust Service that speaks to sustainability and as to why the benefit of historic preservation serves a community. She then spoke on the Creative Economy Model that speaks to what can happen with arts and cultural as an economic driver, and if you put arts and cultural heritage together the benefits to the community are really huge.

In closing, Ms. Hebert said the benefits for the project are: drastically improve an area of economic distress; there will be near-term generation of private jobs; we have already shown strong local support of financial commitment from both public and private leadership involvement as many people have made sizable contributions to the project; we incubated one new business; they have increased tourism; they have fostered a lot of civic pride; and they believe they support the neighborhood amenities and compliment local businesses such as the newly opened Queen's Head. She went on to state there has been great community support with many people through the building and wanted to say this is just the beginning of what they believe they can do in terms of a transformational and send a new approach and attitude about working together with other arts and historical entities and a celebration of cultural heritage in a whole new way. It will be a strong economic benefit. She then said she would happy to answer any questions and wanted to show it is a sustainable project before going any further, noting there has been over 5,000 in attendance in two years. Councilwoman Riddle asked what the resolution is she is asking for. Ms. Hebert stated it does not have to be a resolution but can be a letter from the City Council in favor of the project and the economic benefits. When she goes to the meeting in September when NEMCOG brings in all the funders, that is when she has to have per Pro Forma numbers really strong and has to be able to say there would be support within the City if she wants a tax abatement or if the CBDG wants to do the exterior because she is trying to layer as much of the funding as she can so that we can complete the entire project without piece mealing it over a number of years, which sometimes kills the momentum of what you are trying to do. Ms. Hebert then stated copies of the presentation are available. She also commented that she met with the Flemings and Mr. Bruce Johnston, stating he is an economic development specialist and does that work all day long. She noted that the Flemings are going to be involved in the construction part of the Carnegie project, but the details have not been worked out but are hopeful they can work together on that.

City Manager Eustice suggested that the Council do a resolution in support of the Carnegie project and do it at the next Council meeting.

■ **Presentation on Library Millage Request – Mary Kronberg, Board President** – Ms. Kronberg handed out some information to Council about the campaign for the Cheboygan Area Public Library millage election that is coming up August 7. She introduced herself stating she serves as a Trustee for the Cheboygan Area Public Library and is here with information regarding the Library and campaign. She said she handed out a flyer with

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information regarding the importance of this proposal for the Library and does have extra copies she can leave on the table for anyone. On August 7, 2018 voters will be asked in the Cheboygan Area Public Library District to vote for a new operating millage. The millage requested is .35 mills, which is \$.35 on each \$1000.00 of taxable valuation; for example a home with a taxable of \$50,000.00 this millage would cost \$1.49 per month or \$17.50 per year. The intention is with the millage is to fulfill the Library's mission and the mission that they have going forward. She noted the Library was renovated 12 years ago and they are at a point where they need to keep growing now and need help doing that. They try to respond to the needs of the community in terms or programming, hours of operation, what do they need in terms of technology, and how to they expand and provide services to meet those needs. Ms. Kronberg went on to state they are also at a point, since it has been 12 years, where they need to do maintenance work and basically provide insurance changes in some cases and finish a couple of meeting rooms that are available to exercise and enrichment programs. She noted the four areas they are focusing on in the handout. She then stated the programming they provide she feels is enormous to the community. Right now they are focusing on children's programs that include science, technology, engineering, arts and math. They started a brand new camp this summer and people are just coming out of the woodwork to be part of it. They are also offering exercise enrichment programs. Also they have meeting rooms for presentations and services like that. Some of the issues they addressed are environmental educational issues and also provided the "e" books and they are growing those classes, as well. She asked for encouragement and support from the Council, noting an attachment to the flyer is a way that we can move this forward on an individual basis. For instance, you can help people get to the polls on the 7<sup>th</sup>. Mayor Bronson commented the election is two weeks from today. Also, it is a 10 year millage request, so it has an expiration date. Mayor Bronson held a discussion with someone in the audience on getting support and people to the polls. Councilman King inquired on the genealogy classes, wondering if it is on an on-line basis. Ms. Kronberg stated people would like digital access to the Library's data, so we are looking at doing that. She also mentioned scanning. Mayor Bronson commented there are data basis that are available and are expensive for the Library to purchase, but are not very expensive for an individual to purchase; because we are making them available, the public is getting a premium. He went on to state as Ms. Kronberg pointed out the programs they have this summer, noting there were 130 people attend a program a week ago. The last program is tomorrow night. Ms. Kronberg commented they are very proud of their young leaders noting there is a literacy program for those who kids who haven't started school yet. An issue with the last millage election was the language on the ballot and this year they cleaned that up and make it clearer. The fact that there is a 10 year life on the millage is also helpful. A woman was making comments from the audience regarding rides to the polls and praise for the Library and its programs. Some asked how much is the current Library budget. Mayor Bronson commented they are collecting .74 mills right now and all of their revenue stream is it about \$500,000.00 and this new millage would collect about \$190,000.00. Ms. Kronberg then expressed thanks.

### **Department, Boards and Commission Reports:**

- **Recreation Commission Meeting Minutes, May 23, 2018** – City Manager Eustice stated they continue to work on the new Recreation Plan and had a meeting last night. The new Plan will be 2019 – 2024, as we typically do five-year Plans. We have a committee put together to meet outside of the regular Recreation Commission to try and move this along quickly. They hope to have a new Recreation Plan done before the end of the year and get it adopted. He

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then stated the Commission has been expanded from 5 to 7 Commissioners and that has helped, noting they have a lot of new ideas coming from new Commissioners to develop the Recreation Plan. Councilman King commented Chairperson Kate Schulz did a great job just with the initial framework. She has also done a really good job in keeping everyone on the Commission in the loop. City Manager Eustice stated he was a little concerned that as a Commission we could develop a Plan, but with the talent we have on the Commission he thinks we can develop it ourselves. He noted many municipalities will contract with NEMCOG or an independent organization to develop a Plan, but thinks we have done a lot of due diligence on other municipalities (Alpena, Gaylord, Petoskey) and we are going to tailor our Plan with the help of these Plans. We are going to do it in-house and not spend any additional monies. Mayor Pro Tem Couture commented at the Council level he is happy to see that this is getting traction and has legs now, but we have to wait for the Recreation Plan in order to address our budget issues in the Recreation Department at Council, and he is waiting to see what our deficiencies are financially and what we currently wrap up in our Plan to develop a central pitch to go look for funding sources to help maintain what we currently have and maybe improve it. Time is of the essence when it comes to the Recreation Plan or to at least know what we are looking for financially and where the Council is at. City Manager Eustice said they are looking at multiple options and a Recreational Authority will be in the Plan whether it is a feasible option or not. We are going to put it in the Plan and pursue it as a possibility because that will bring a funding source to the Recreation Department.

- **Brownfield Redevelopment Authority Board Meeting Minutes – July 9, 2018** – City Manager Eustice stated the only item on the Agenda was the development of the former Cheboygan Hardware building; they recommended it go to Council who approved that to go forward tonight. The Brownfield Board will be tasked with managing that project from the brownfield side going forward.

### **Resolutions:**

- **Consideration of Resolution for the Sidewalk Program** - Mayor Bronson pointed out this is an amendment of the current Resolution. City Manager Eustice noted this was discussed at the last Council meeting and we had some ideas to amend the original Resolution and he does have a couple of questions. In the original Resolution the payback that was approved in 1998 was 5 years and Council thought we should expand that to 10 years. City Manager Eustice went on to state he looked at that and thought maybe we should give the taxpayer an option to payback over a 5 or 10 year period or increments in between, which can be done in the Agreement. If someone wants to repair their sidewalk and they want to pay it back in five years that is an option they have, as well as a 10 year pay back option. The only other thing that might need clarification is the 1% interest, as he is not sure it should not be a 1% admin fee. Councilman Lavender mentioned we have an admin fee that would be applied on the tax bill. Mayor Bronson said that was his thought, too. City Manager Eustice said he feels this is more easily manageable because we can then just apply it to the tax bill and do not have to calculate interest every year. Councilwoman Riddle asked if we charge an admin fee to other things. City Manager Eustice replied yes. Councilman Lavender asked if the revolving fund is just the General Fund. City Manager Eustice replied no, informing Council he has talked with Citizens National Bank and they are willing to fund it on a loan basis, so there would be interest involved. Mayor Bronson commented it also depends on how many people step forward whether we can handle it in-house or not. Councilman Lavender asked if

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it is going to be on a demand basis. City Manager Eustice replied yes, noting we can fund it with the General Fund to a certain extent. Councilman Temple stated if we charge a 1% admin fee and the bank charges more interest, how is that going to work out. City Manager Eustice replied that is a good questions and if we only charge an admin fee and no interest on those loans, the City is going to fund that part of that. The admin fee would help offset that. Councilman Lavender asked if there is a way to revisit this based on the response. Mayor Pro Tem Couture suggested building it into the Resolution and not put anything for interest in there unless we get to a cap. Councilman King asked if there is anyway to have a projection on the cost over time if there is a lot of sign up and we have to finance through a bank. He went on to state he is a little insure of pulling the trigger on this without seeing the interest rate. Mayor Pro Tem Couture asked what the bank interest rate would be. City Manager Eustice stated probably more like 3%. Councilman Lavender recommended adding “with the potential of levying an interest rate up to 3%” to the Resolution. Councilwoman Riddle stated if we do end up having to take a loan out that has 3% interest then it is covered. Mayor Bronson inquired as to how many people signed up when the City ran this program before. City Manager Eustice replied probably about 75 over a four or five year period. Councilwoman Riddle said we kind of held that down because we had a maximum that we could invest into the new sidewalks, and now we are making a bigger push to get more sidewalks done. It would be nice to gather in as many people as we can. Mayor Pro Tem Couture said so we come up with a cap of how many dollars the City is willing to use from the General Fund and once we get above that we charge the interest, or we charge a flat interest fee from the start, perhaps 2% interest, and then it is covered when we don’t have to get a loan and when we do. Councilman Temple said what bothers him with this whole thing is it is a City sidewalk but it is up to the homeowner to put a new one in, and feels it does not make sense. City Manager Eustice said this is pursuant to Ordinance. Mayor Bronson added it is an unenforceable Ordinance. Councilman Temple suggested we check with other cities. City Manager Eustice responded it is pretty common that it is the responsibility of the property owners to repair the sidewalks in front of their property. Councilwoman Riddle said the other thing we are going to run into when sidewalks get done are tree roots uprooting the sidewalk and we have to take those trees down that are affecting the sidewalk if the trees are in the right-of-way. She went on to state we are also going to have to add that in in terms of tree removal, asking how much tree removal we are currently doing. City Manager Eustice commented we can only remove trees that are dead in the right-of-way, so we are doing multiple parts of the City. Councilman King stated the City is going to keep funding this to get these sidewalks repaired and if trees are in the right-of-way they have to go. Mayor Bronson said DPW Director Karmol would like to see some designated funds for tree removal and also to restrict the planting of trees in the rights-of-way. Councilwoman Riddle added DPW Director Karmol wants to use the rights-of-way, as roads get done, for storm drains and sewer, so they are out of the road and have less a chance of freezing. Mayor Pro Tem Couture commented regarding the Resolution, Council needs to make a decision if we are going to eat the interest in the future; if not, it needs to be reworded. Councilman King asked if it is too big of a task to table this until the next meeting so Council has some kind of projection of financing this. Mayor Bronson stated there is no way of knowing how many people will sign up and he is tired of tabling it, noting it has been on the Agenda for 20 years, noting the City would eat the interest for new sidewalks. Councilman King said when you look at the liability it is huge. Councilman Temple commented an area on the east does not have sidewalk for about two blocks. Councilman Lavender said he knows this is a volunteer program, asking if DPW Director Karmol has any plans for doing sidewalks

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for City owned property. City Manager Eustice replied not necessarily. Mayor Pro Tem Couture commented there is zero dollars in that fund. Mayor Bronson said the City has put in handicap access where we had to. City Manager Eustice noted they are looking again at the Safe Routes to School Funding, which is matching funding at 100%. You can get as much as \$200,000.00 on the Safe Routes to School Funding, but the City has to match the \$200,000.00. This is something the City can do on Loomis Street and in and around the High School and Middle School Campus. Mayor Bronson said his hope with this is that we can get people to volunteer to do their sidewalks and we need to look at the City Ordinance on sidewalks and put some language into that where we can make our Ordinance enforceable because right now it is not. Mayor Pro Tem Couture commented this is just a mechanism to allow people to fix their sidewalk and not have to front it all upfront. He then asked if we need to recoup the interest if we get a full response and then build it in as a 2% admin fee and then we don't have to worry about it and that is going to recoup the interest. There has to be a way to send this in motion or we stick with the 1%. Mayor Bronson stated the original interest was 6%, which he thinks is too much and way beyond what interest rates are right now, which is why we talked about changing it. City Manager Eustice said we can also use PA 51 monies because the PA 51 Statute says that we should use 10% of the monies for sidewalks or parking lots, other than roads. This funding we could put in from the City's perspective and does not come from the General Fund. Mayor Bronson said this would replace our obligation on City owned sidewalks. Councilwoman Riddle asked if we have a count on how much money it is going to cost to do the City sidewalks. City Manager Eustice replied the only thing is sidewalks by our specification costs about \$4.00 a foot, so if you do 100 feet of sidewalk it is going to cost you \$4,000.00. This program will be all over the City and it is a voluntary program and are the only people that are going to be included in the program. Councilwoman Riddle again asked if the City has a count on what we really need to repair with the sidewalks that are the responsibility of the City. City Manager Eustice replied we do not have a dollar figure on that; we do have a study from 2010 that shows the areas of the City, including City property that needs improvement. Mayor Pro Tem Couture said he is definitely against enforcing our current Ordinance unless we have money to put in and repair the ones we have. This is voluntary. Councilman Temple said when he was on Council in the 1990s there was a meeting at the old junior high school and the place was packed because we were going to make people to do their sidewalks and a lot of elderly people could not do it and a lot were against it back then. Volunteer is fine. Councilman King asked Mayor Pro Tem Couture if he was okay with the 2% admin fee.

Councilman King moved to adopt the Resolution for a Sidewalk Program with a change to a five to ten year period and a 2% admin fee for the sidewalk program;

Councilman Lavender questioned whether the 2% admin fee is legal and that may be a question to look into. Councilman King asked that the City Attorney review this and that it qualifies.

supported by Councilwoman Riddle. A roll call vote was taken. Yes Votes: King, Riddle, Bronson, Lavender and Couture; No Votes: Temple

■ **Consideration of Resolution to Allow Use of Golf Carts on Public Streets -** DPW Director of Public Safety, Kur R. Jones, addressed the Council stating they have the Resolution

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within their packet. This is on the request from Cheboygan Tours and a few other private citizens that apparently own golf carts and would like to drive them around town to save on gas. He went on to state as they talked two weeks ago when they addressed the one for the sailboat race that is this weekend, and they will be running two, they cannot run on any of the State Highways so Main Street, Mackinaw Avenue and E. State Street are all off limits. They have to ride to the right side of the road, be 16 years of age with a valid driver's license to operate, helmets are not required, speed fast enough to maintain a forward motion like 15 mph but there are parts of it that talk about less than 30 mph with the exception of crossing a highway. The Resolution basically spells out all the requirements and there will be some inspections required and you have to register with the City at his office and there is no fee with copies proved to the Clerk's office so she does not have to bear that extra duty at this time. The operation would be on side streets, no sidewalks, and eventually we may be like other communities and end up with some paths they would be allowed on. Director of Public Safety Jones recommend the passing of this Resolution to become effective immediately upon the Council's approval tonight. Electric golf courts are primarily part of the statute, but gasoline golf carts are not excluded, but it might require some additional input like turn signals, etc. He is going to recommend the use of turn signals for the Tour Group anyway and thinks they want to lean that way. The only other requirement he would put in there is that the driver over the weekend should not be the driver, noting the guy had a little accident. Ms. Mary Hebert wondered if there should be a fee associated with the registration of the golf carts and does not think anyone would mind if it went for recreation. Councilwoman Riddle inquired about riding lawnmowers, noting in her neighborhood there are people who ride their lawnmowers up and down the road, asking what are then guidelines. Director of Public Safety Jones said they are not restricted but again they have to stay on the right side of the road. He did not know there were four of them around, he knew of one. Councilman King asked if the same goes for motorized scooters. Director of Public Safety Jones said the handicap scooters are lower profile and require a flag; mopeds have to have the 2 inch wide sticker on the end.

Councilwoman moved to adopt the Resolution to Allow Use of Golf Carts on Public Streets; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

### **Unfinished Business:**

■ **Consideration of Billing all Sewer Customers in the Inverness Township Sewer District Operation and Maintenance Fees based on REU's Applied to Properties in the Sewer District, which is allowed by Contract** – City Manager Eustice said this is an issue we tabled a couple times, once back in December 2017 and then at the last Council meeting. It was tabled because the City had somewhat of a mediation meeting the next day with the County. Coming out of that meeting he does not think anything is going to be resolved any time soon and he and City Attorney Lindsay believe that we have the legal right to bill operation and maintenance to all Sewer District parcels that are billed debt service, which is the way the Contract was originally written. Over the years between the Township and the City we have eliminated operation and maintenance on some properties, i.e. seasonal people and vacant land but the original Contract was set up to pay both debt service and operation & maintenance, even if you have a vacant parcel because there are leads to the parcels and are part of the sewer program. The operation and maintenance funding side of it is for the entire sewer system to service the lift stations, the sewer main, our waste treatment facility, our labor, and our equipment that we use to service the Township sewer system; thus he believes we should bill

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operation and maintenance to all the parcels that are billed debt service. City Manager Eustice pointed out in the handout provided, the first parcel at 10646 N. Straits Highway does not get billed operation and maintenance and Council will see there is a debt service on there and also an Inverness RR&I (repair, replace and improvement) Fund, which is a Fund the Township established just six months and started billing it because they did not have enough monies in the RR&I Fund to repair the system, as they are responsible to repair the system if a lift station goes down or a line breaks other than the sewer main. The USDA required them to start and RR&I Fund to accumulate monies to help repair, replace and improve the sewer system. The second bill shows an example of a residential property that does get billed operation and maintenance and is an active parcel. The third bill is a commercial property that gets billed debt service, operation & maintenance and RR&I. City Manager Eustice stated DPW Director Karmol provided a spreadsheet that shows the accounts we are not billing operation and maintenance. There are 199 accounts that are billed debt service and 79 of those accounts are not billed operation & maintenance and 12 are seasonal. It accounts for a shortfall of \$27,518.55 that we believe is by Contract what we should have for operation and maintenance. We don't get any more monies today then we did in 2004 for operation and maintenance. The last fiscal year we got \$71,000.00 and in 2004 we got \$70,000.00, so the reason for that is over the years operation and maintenance has come off various properties for seasonal property and some vacant properties or people who were not using the sewer system. The original Contract did not allow for people who didn't use the system to not pay operation and maintenance. The operation and maintenance is for the entire system including the waste treatment plant, equipment for DPW services, Sewer Department Services, and for labor to service the system. It is not for individual property owners. We believe the property owners should pay both whether they are using the system or not. City Manager Eustice explained to Council that we are now asking that we now bill all customers that are billed debt service also operation and maintenance. Mayor Pro Tem Couture inquired if the City Attorney concurs with that because the original Contracts states that should be done, that we should bill for operation and maintenance. He went on to state we did not give any approval nor did we receive any approval from the Inverness Township Board as a whole to do that; they did not vote to do that. City Manager Eustice replied they did not, and it is based on the original Contract. He added it is the case with the sewer rates we just raised; it is part of the Contract but they have to approve the sewer increase. Unless they have a valid reason for not approving the sewer rates, they shouldn't oppose that because it is in the Contract that they will pay the same rate that City sewer customers pay; but that has to be approved. This issue is something that fell off without any resolutions or anything in writing. Mayor Pro Tem Couture asked if we didn't really know about this until we started diving into this, correct. City Manager Eustice replied correct, it is something we discovered as we were reviewing the sewer contracts and trying to develop a utility service agreement and a 425. Councilman King commented we are not going retroactive on mistakes that were made in the past according to the Contract. City Manager Eustice responded right.

Councilwoman Riddle moved to approve the billing of all sewer customers in the Inverness Township Sewer District operation and maintenance fees based on REU's (Residential Equivalency Units) applied to properties in the Sewer District, which is allowed by Contract beginning with the July 1, 2018 billing; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

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**General Business:** *None.*

**City Clerk's and Treasurer's Comments:** Clerk/Treasurer Brown stated she does not have much to report but provided Council with the professional services expenses for the DDA, which Councilman Lavender asked about at the last meeting. You can see that a lot of activity during the last year was due to the Music Fest and Fall Festival. City Manager Eustice stated he knew the answer when that came up but thinks he was sleeping because it was late in the evening. He then stated the professional services expense side is about \$11,000.00 over budget and is the FallFest monies that were expended; on the revenue side we created a line item for the Fall Festival donations which equated to almost \$13,000.00 and under miscellaneous revenues we got another \$6,000.00, so we ended up about \$7,000.00 over. There is also a line item for DDA advertising that was over budget which had to do with the FallFest. City Manager Eustice stated in the end we came out about \$7,000.00 ahead for the FallFest not realizing the former City/Treasurer expended those monies under professional services.

### **City Manager's Report:**

- **Mailboxes** – City Manager Eustice informed Council there have been some issues in the City with mailboxes and he had conversation with the Post Office over the last few weeks. The Post Office is requiring new property owners to put mailboxes in the rights-of-way. They can do one of two things – they can put it at the sidewalk, if there is a sidewalk there, on a post or they can put it in the right-of-way. This has happened on multiple occasions over the last year and it poses a couple of problems. The first being if you place mailboxes near the right-of-way or near the road in the winter time we are going to damage some of those mailboxes if we get a heavy snowfall; it will, however, be the responsibility of the property owner to take care of. The other issue is what do you do if you park in front of it, are they going to deliver mail because you have the legal right to park on the street where there is a mailbox. There are also senior citizens that absolutely need mailboxes on their house so they don't have to walk in the wintertime out to the road to get mail. These are all concerns. City Manager Eustice went on to state he has had some conversations again with the Post Office and their issue is that there is not enough quality sidewalk in the City to deliver mail to houses and issues with not everybody shoveling their sidewalk. We do not have an Ordinance that says you will shovel your front sidewalk on a residential property, but we do on commercial property. If you have a mailbox on your front porch you do not necessarily have to shovel your sidewalk. The Post Office has said they don't like to deliver mail where they have to walk through snow and then get up on a porch. Also, there are multiple properties in the City with damaged porches and it is a safety hazard. Councilwoman Riddle commented she shovels her sidewalk and has it all good for the mail person, but they don't walk on the sidewalk – they walk across her yard in her flowerbed; they go the closet route. She went on to state this is not a valid excuse they are coming up with. Mayor Bronson said the problem he has with that is that it is the City right-of-way and for one thing they should be getting permission before putting anything in the City right-of-way. Councilwoman Riddle commented it could be put on the inside of the sidewalk, noting the County is always replacing mailboxes because they rip the mailboxes out of the ground. Mayor Bronson said they also don't deliver mail if they think it is too dangerous to go up the steps. City Manager Eustice said the Post Office would prefer to have the mailboxes on the inside of the sidewalk. Mayor Bronson added or off the porch, noting he did move his down to the yard. City Manager Eustice then stated they apparently cannot force anybody to

## Regular City Council Meeting – July 24, 2018

move their mailbox unless there is a transfer of property, then they can do it. Councilwoman Riddle commented they forced her when her mailbox was on her porch because they stated they did not want to go up and down the steps because of the fear of them falling. She moved it down off the steps, but that is as far as it is going to go and it is not going out to the road. Mayor Bronson asked what the conclusion is because it seems to be at the whim of the Post Master. City Manager Eustice said they are willing to come to a Council meeting and address it. Councilwoman Riddle stated we need to address the elderly so they are not made to walk out where they could injure themselves, so there has to be a list of people. Mayor Pro Tem Couture asked who has the final authority as to where mailboxes need to be placed and they need to make that decision and the other party can pitch to them and hope they agree; are we the boss or is it the Post Office. He would assume the Federal Government ranks. He does not think we have any discussion since they tell us what the rules are. Someone can always get a Post Office box and it is there at your Post Office. Mayor Bronson asked who is responsible if someone is digging a hole for a mailbox and severs the storm sewer. City Manager Eustice added or a gas line. Mayor Bronson commented they don't usually go to Miss Dig because they are only digging a small hole in their front yard. Councilman Temple commented they are only trying to save a little bit of money. Councilwoman Riddle asked if there is a list of the elderly people or handicap people that would have difficulty. City Manager Eustice said the Post Office does have that; you can write a letter to the Post Office and request that the mail come to their house and they abide by that. Mayor Bronson stated this is also something that we can put in the City newsletter on how people can apply to mail delivered at their door. City Manager Eustice then asked Council if they would like the Post Master and/or Manager of the Post Office attend a Council meeting. The consensus of Council was yes.

▪ **N. Huron Street Project** - City Manager Eustice stated regarding Mr. Lofgren's comments during Public Comments he will address the information request, noting there was some information the City did not have. He asked for information and those documents were not produced regarding engineering and changing engineering, which was just done through the MEDC and Gordie Fraser and we don't have anything on paper to document the change, noting it was all done verbally. It was done by a project scope amendment and we can provide that. The other thing is Gordie Fraser does have the original documents for the procurement and we can get that. Gordie Fraser wanted their own FOIA request to see those documents, but he will ask Mr. Brian Boals to provide those for us. Mayor Bronson stated we could FOIA them. City Manager Eustice stated they are truly the City's property. Mayor Bronson added if Gourdie Fraser is going to have technicalities like that can't we FOIA. Councilwoman Riddle said for our records for things that are done in the City we need to have a full set of records to have that on file in the City. City Manager Eustice replied yes, that makes sense. Mr. Ray Lofgren raised his hand to speak asking if the City Manager stated he has the records or is going to get them, asking if he will be able to get records from the City. City Manager Eustice stated yes, but there are some records Mr. Lofgren requested that don't exist. He explained to Mr. Lofgren that the documents exist but the City hired Gourdie Fraser to manage that and do the grant administration so they have those documents and they requested that Mr. Lofgren FOIA them, but he will request the documents so Mr. Lofgren does not have to FOIA Gourdie Fraser. City Manager Eustice said they are really the City's documents by Contract so they wanted Mr. Lofgren to FOIA Gourdie Fraser, but they are documents we should have access to. He will get the documents for Mr. Lofgren.

## Regular City Council Meeting – July 24, 2018

### Messages and Communications from Mayor and Council Members:

- **Inverness Township Sewer Rates/Contracts** – Mayor Pro Tem Couture asked when we sent Inverness Township the new billing rates when the City of Cheboygan took on new rates, does the Contract state the Township has to adopt the new rates at their Board level. City Manager Eustice replied yes, by resolution. Mayor Pro Tem Couture asked if they do not is it a breach of Contract. City Manager Eustice replied it very well could be and if they don't have a reasonable reason to not increase it. Mayor Pro Tem Couture asked if he knows when they make the decision, is it not on an agenda or is there a timeline. City Manager Eustice stated we are going to try and get it on the August agenda, but it is pretty tight. According to DPW Director Karmol regardless of the Contract by State law you can't raise rates on another municipality without the resolution of their board. Mayor Pro Tem Couture said we also have a Contract in place that states that. City Manager Eustice says it states they should raise rates as we raise rates. In the Contract it says they will pay the same rate as the City sewer users pay, so they should not unreasonably deny that. Mayor Pro Tem Couture stated he was unable to attend the last Committee meeting but he got a synopsis from Mayor Bronson, but feels the Committee should recommend to our Council that we put out one agreement that is in our best interest and is fair to all parties and the re-write of the Sewer Contract, if that is what we deem needs to happen, before anything can move forward; and have that completed document available for not just Inverness Township but for anyone who wants to roll inside the City limits or needs water or sewer services from the City of Cheboygan. We should have that available and yes it may have to be amended each time, but we should have that shelf ready document available and especially for this project because there is already a need. We should have the one document that we feel is proper for this Council or the Council after that adopts. Mayor Pro Tem Couture said he does not know where the discussion is at this point, but we should have that available, noting we already sent Inverness Township that document and should have that available and adopted – one option. City Manager Eustice asked if Mayor Pro Tem Couture is suggesting a 425 Agreement and a rewrite of the Sewer Agreement. Mayor Pro Tem Couture replied yes and it comes to the Council for adoption. City Manager Eustice clarified to set the millage rate and everything. Mayor Pro Tem Couture replied yes, everything. Councilwoman Riddle said she particularly would like to make a comment about it would be a basis that any other Township that wanted to get water and sewer from the City that could be base to begin. Mayor Pro Tem Couture said we have one with the Wal-Mart property; there is already one there. There is our baseline and it can be amended based on different things when we get down to the negotiation process. We already have a template we should be using and we already explored a lot of different options and ran into a brick wall, so let's just put that out there and be done with it. It will save a lot of people a lot of time. It is our stuff and we know how much we need to get as far as recouping dollars so that the City taxpayers are not subsidizing it. It is pretty cut and dry. Mayor Bronson stated he would agree.
- **Committee Updates Section on Agenda** – Councilman King commented on having a section of the Agenda for Committee updates, perhaps the second meeting of each month. Mayor Bronson said we can put it on the Agenda between the City Manager Report and Messages and Communications from Mayor and Council Members.
- **Water Street Condominiums Trees** - Councilman King stated he asked the question a couple meetings ago about the Water Street Condominiums trees growing over the sidewalk on State Street, asking if there has been any conversation with the property owner. City Manager

## Regular City Council Meeting – July 24, 2018

Eustice replied yes and it is their responsibility. He talked to Mr. Ed Nyhus, who actually came to us initially to say that they need to clean it up but has had issues with the Condominium Association because they don't want to pay for it.

- **Tree Overhanging Streets** - Councilman King said he noticed on Duncan Avenue and a few other places in town where the trees are getting in the way of traffic.
- **Music Fest** – Councilman King commented the Music Fest is this coming weekend. City Manager Eustice mentioned the J35 Sailboat Race is also taking place.
- **Passing of Sam Fralick** – Councilman King mentioned the passing of Mr. Sam Fralick, noting he was kind of a mentor to him. Mr. Fralick was always a cheerleader for this community and put in a lot of time as a Council Member. Councilman King stated he is wondering if the City can do a proclamation if Council agrees. City Manager Eustice noted Mr. Fralick was a 90 year resident of the City of Cheboygan.

### Adjournment:

Councilman Temple moved to adjourn the meeting at 9:08 p.m.; supported by Mayor Pro Tem Couture. Motion carried unanimously.

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Mayor Mark C. Bronson

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Clerk/Treasurer Bridget E. Brown

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Councilman Joseph Lavender

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Councilwoman Winifred L. Riddle

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Councilman Vaughn Temple

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Councilman Nathan H. King

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 • PO BOX 70 • CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 • TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION SPECIAL MEETING & PUBLIC HEARING WEDNESDAY, JULY 18, 2018 AT 7:00 PM ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon  
**ABSENT:** Ostwald  
**STAFF:** Michael Turisk  
**GUESTS:** Eric Boyd, Russell Crawford, Cheryl Crawford, Roberta Matelski, Bob Lyon, Carl Muscott, John Moore, Karen Johnson, Tom Mangum, Larry Lutz, Mike Boyer, Walt Czapiga, David Lurie, Lawrence Hanson

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh seconded by Mr. Churchill, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

### APPROVAL OF MINUTES

The June 26, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

The July 11, 2018 Planning Commission minutes were presented. Mr. Jazdyk noted that he did not attend the July 11, 2018 Planning Commission meeting. **Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, to approve the meeting minutes as amended. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

### PUBLIC HEARING AND ACTION ON REQUESTS

**Cheboygan County** – Requests review of a capital improvement expenditure for a storage building. The property is located at 1536 Hackleburg Rd., Koehler Township, Section 8, parcel #172-008-200-001-02 and is zoned Agriculture & Forestry Management (M-AF).

Mr. Turisk reviewed the background information contained in the staff report. There were no public comments.

The Planning Commission reviewed the General Findings and Specific Findings. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve without further comment. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

**Lawrence Hanson and Heritage Cove Farm, Inc.** – Mr. Turisk stated the purpose of this meeting and public hearing is to hear comments about and consider findings under Section 18.7.e. as provided in the State of Michigan Court of Appeals unpublished Opinion dated January 16, 2018 being 'Docket No. 335159; 335206, Grandview Beach Association, Plaintiff/Appellant v County of Cheboygan and Cheboygan County Planning Commission, Defendants/Appellees and Heritage Cove Farm, Inc., Lawrence P. Hanson, Elizabeth A. Hanson, and Lib. Lib, LLC, Intervenor/Appellees. The applicants have requested and received a Special Use Permit and approval based upon a submitted site plan and other evidence as part of the record, with such approval being appealed by Plaintiff/Appellant Grandview Beach Association. Remaining matters pursuant to the Michigan Court of Appeals is a determination under Cheboygan County Zoning Ordinance Section 18.7.e. which reads as follows: "The proposed special land use will not place demands on fire, police, or other public resources in excess of

current capacity nor increase hazards from fire or other dangers to the subject property or adjacent properties.” The property is located at 625 Grandview Beach Rd., Tuscarora Township, sections 5 and 6, parcel #162-005-300-002-00, #162-006-400-004-00 and #162-006-400-005-00 and are zoned Agriculture and Forestry Management District (M-AF) and Lake and Stream Protection District (P-LS). Mr. Turisk stated that the applicant has requested the item be tabled to a date uncertain.

**Motion** by Mr. Kavanaugh, seconded by Mr. Churchill to table the request until a date uncertain. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

#### **UNFINISHED BUSINESS**

##### **Proposed Zoning Ordinance Amendment Relating To Motor Vehicle Repair And Fuel Sales Uses**

Mr. Freese stated he was not happy with 13.3.1 and 13C.3.2 and that these sections which list multiple uses on the same line should be separated into individual uses. The Planning Commission agreed. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing at the earliest convenience and that no further legal review is required. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

Mr. Freese reviewed a proposed change to the solar array amendment regarding the property owners to keep vegetative screening, fences, berms and buildings upon their request at the point in time of decommissioning. Mr. Freese also added a revision for exclusion of screening requirements on easements for buried electrical cables which connect non-contiguous portions of a solar farm regardless of their proximity to a dwelling. The commission agreed with the amendments. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh to send to legal counsel. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Jazdyk, Churchill, Lyon), 0 Nays, 1 Absent (Ostwald)

#### **NEW BUSINESS**

No comments.

#### **STAFF REPORT**

No comments.

#### **PLANNING COMMISSION COMMENTS**

Mr. Kavanaugh indicated that he felt further delays of the Heritage Cove Farm consideration to an unspecified date was not reasonable. Mr. Jazdyk indicated that further delays might not be justified. Mr. Freese stated that this delay was requested by the applicant and that the applicant would have no reason to delay this matter any longer than was absolutely necessary and that the delay was perfectly justified in view of the necessity for the applicant to review all materials submitted by July deadline. Mr. Hanson stated that an outside consultant had been hired from downstate to produce the impact study and that he anticipated this to be completed in the next two weeks.

#### **PUBLIC COMMENTS**

Mr. Lurie stated his concerns that it has been 924 days since the Planning Commission approved the Heritage Cove Farm application with the condition of completion of an impact study. Mr. Lurie noted that at the 06/26/18 Planning Commission meeting Mr. Wendling recommended allowing two weeks for submission of additional information for the Heritage Cove Farm to complete their impact study. Heritage Cove Farm has requested the matter be tabled to a date unknown. Mr. Lurie demanded 120 days to review, research and respond to the new material and to hire their own consultant. Mr. Lurie is demanding additional time to present their findings other than the three minutes allowed for public comments. Mr. Lurie asked if the questions that were submitted in writing will be answered by the Planning Commission.

Mr. Mangum agreed that the Planning Commission's decision was a horrible decision and was based on the threat of a lawsuit. Mr. Mangum stated that the Planning Commission is in possession of information that clearly demonstrates that people with schizophrenia and bipolar are at a higher risk to commit a violent crime. Mr. Mangum stated that Heritage Cove Farm poses a risk to the subject property and the adjacent properties. Mr. Mangum stated that Mr. Freese noted in a previous meeting that there is enough information provided that establishes that people with schizophrenia or bipolar disease do pose an increased risk and that if you increase the likelihood of crime by 13.8 times based on the percentage of the population there is an increase in the crime rate in Cheboygan County by 1.3%. MR. Mangum stated that the Planning Commission should look out for the best interest of the county and themselves. Mr. Mangum stated that it is not the Grandview Beach lawsuit or the threat of lawsuit from the applicant that the Planning Commission should worry about. Mr. Mangum stated that it will be when someone dies because they crammed the project through a ridiculous process and against everything in the zoning code and this is the one that they will have to worry about.

**ADJOURN**

**Motion** by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:46pm.

A handwritten signature in black ink, appearing to read "Charles Freese". The signature is written in a cursive style with large, sweeping letters.

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Charles Freese  
Planning Commission Secretary



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, AUGUST 1, 2018 AT 7:00 PM ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk, Churchill, Lyon
- ABSENT:** None
- STAFF:** Michael Turisk
- GUESTS:** Eric Boyd, Karen Johnson, Bob Lyon, Cal Gouine, John F. Brown, Russell Crawford, Cheryl Crawford, John Moore, Roberta Matelski, Carl Muscott, Cheryl Clarkson, Jim Clarkson

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

### APPROVAL OF MINUTES

The July 18, 2018 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

### PUBLIC HEARING AND ACTION ON REQUESTS

No comments.

### UNFINISHED BUSINESS

#### Continued discussion regarding draft Planned Unit Development (PUD) language.

Mr. Turisk stated that there is good language that the Planning Commission has worked on so far for the proposed PUD amendment. Mr. Kavanaugh stated that a PUD committee was created and there were quite a few committee meetings that were held to discuss the PUD amendment.

Mr. Freese stated that the Planning Commission should consider whether performance bonds will be required or what type of collateral will be required. Mr. Freese stated that the Planning Commission needs to decide if it should be put into this regulation. Ms. Croft stated that Mr. McNeil was checking with legal counsel on this question. Mr. Freese stated that legal counsel would rather see it in the section where it is already covered. Mr. Kavanaugh stated that there were questions about who can change the amount of the bond. Mr. Kavanaugh stated that this should be reviewed by legal counsel. Discussion was held.

Discussion was held regarding an application that has been submitted for Planning Commission review. Mr. Freese stated that he has proposed deleting from consideration the overlay districts. Mr. Freese stated that this project is a fairly large parcel and the applicant is considering several different uses that might not otherwise be authorized due to the zoning. Mr. Freese stated that several uses might be considered for parcels in the overlay districts. Mr. Freese stated that there is a five acre requirement, but the Planning Commission can consider a smaller parcel. Mr. Freese stated that the Planning Commission has rezoned a parcel that has two zoning districts and it has not always turned out for the best. Mr. Freese stated that if the Planning Commission could have considered a PUD, there may not have been as many problems. Mr. Freese asked the Planning Commission members if they would consider opening up some of the districts to consideration for a PUD. Mr. Freese stated that most of the application would have to be considered with a reduction of the 5 acre requirement. Mr. Kavanaugh stated that without the overlay, there isn't a lot that could be considered on some of the parcels.

Discussion was held on the matrix to be used for the PUD amendment. Mr. Freese suggested using the twenty categories that

he supplied for the PUD amendment instead of using the matrix. Mr. Freese stated that the matrix can be used for consolidating and redefining terms in the future. Ms. Lyon and Mr. Kavanaugh stated their concerns about existing rules still being in place such as not allowing a medical marijuana shop next to a school. Mr. Turisk noted that a PUD should be complimentary and serve the immediate community. Mr. Turisk stated it should make land use sense. Mr. Turisk agrees that this should be kept broader as there are oversight mechanisms in place, such as a concept plan, with the pre-application meeting. Mr. Freese asked the Planning Commission members to consider all of the uses that they would want to allow in the twenty categories that he provided. Mr. Freese and Ms. Croft asked that the matrix be mailed to all Planning Commission members.

Mr. Turisk asked if the Planning Commission would consider for future discussion, identifying areas that would not be considered open space. Mr. Turisk noted that some communities have had developers try to use utility right of way for open space. Mr. Turisk stated that applicants may try to justify using off street parking and community drain fields as open space.

## **NEW BUSINESS**

### **Citizen Planner Program -- Lindsey Gardner, Government and Community Educator, Michigan State University Extension**

Ms. Croft stated that there are only a couple of Planning Commission members who have signed up for the Citizen Planner Program. Mr. Turisk stated that the Citizen Planner Program start on October 1, 2018. Mr. Turisk stated that there will only be six sessions. Mr. Turisk stated in 2009 there was a resolution that adopted by the board that speaks to providing the Planning Commission a minimum of 4 hours of training annually. Mr. Turisk stated that this program is not required, but it would qualify for fulfilling the training requirement. Discussion was held.

Ms. Gardner stated she is the Government and Community Educator for MSU Extension. Ms. Gardner stated that her role is to bring the latest and greatest resources from Michigan State University to local officials and residents. Ms. Gardner stated that she is the first educator based out of the Cheboygan MSU Extension office. Ms. Gardner stated that she focuses on community development and land use directly to serve the Planning Commission, Zoning Board of Appeals, Cheboygan County Board of Commissioners and any local unit of government. Ms. Gardner provided example of trainings that are available for the Planning Commission. Ms. Gardner stated that the Citizen Planner is a six week certificate course and is designed to sharpen the skills land use decision makers. Ms. Gardner stated that it will be held at the Tuscarora Township Hall on Monday evenings in October and November from 6:00pm to 9:00pm. Ms. Gardner stated that if you are not able to attend all six sessions, you can watch a recording and complete the program. Ms. Gardner reviewed the benefits of the Citizen Planner program. Ms. Gardner explained Master Citizen Planner. Mr. Turisk asked if there is a maintenance requirement for Master Citizen Planner. Ms. Gardner stated yes there are educational opportunities each year that are usually 2-4 hours as a webinar or conference. Ms. Gardner stated that 4-8 educational opportunities are offered each year.

Ms. Gardner that there will be a special program on Planning and Zoning for Solar in Alpena Township on September 19, 2016 from 6:00pm until 8:30pm. Ms. Lyon stated that this will be held on the Planning Commission's regular meeting day and asked if this will be offered as a webinar. Ms. Gardner stated that another program can be held in this area if there is enough interest. Discussion was held.

Mr. Turisk noted that the deadline to sign up for Citizen Planner is September 24, 2018.

## **STAFF REPORT**

Mr. Turisk noted that the draft solar amendment is currently under review by legal counsel. Mr. Turisk stated that this should be on the Planning Commission's agenda at a September meeting.

Mr. Turisk reviewed items that will be on the 08/15/18 Planning Commission agenda.

## **PLANNING COMMISSION COMMENTS**

Mr. Bartlett stated that he was on another Planning Commission that reviewed a PUD on a lake with a golf course. Mr. Bartlett stated that there were a tremendous number of different uses and the PUD went over very well. Mr. Bartlett stated it was a tremendous asset to the community.

## **PUBLIC COMMENTS**

Ms. Clarkson stated that she lives on Silver Beach Road and she has a neighbor five houses away free ranges chickens and the chicken end up in her garage and yard. Ms. Clarkson stated that she has spoken to the owners and the chickens are still in her yard and garage. Ms. Clarkson asked what are her rights with free range chickens on her lakefront property. Mr. Turisk stated that he has spoken with Ms. Clarkson on several occasions and we are currently investigating the possible options for possible

recourse. Mr. Turisk stated that in the Commercial zoning district, hobby farms are a permitted use and this is one avenue to explore. Mr. Turisk stated that the investigation is ongoing. Mr. Turisk stated that animal control and law enforcement have been out to investigate and there has been very little in the way of clear direction as to what can be done. Mr. Jazdyk asked how long it will take to look at the available options. Mr. Turisk stated that he needs to consult with legal counsel on a few questions and this could take a few days. Mr. Kavanaugh asked how long this has been going on. Ms. Clarkson stated that she has been trying to resolve this for two years. Ms. Clarkson stated that she does not have use of her property as the chickens defecate in her yard, chase her and go after her dog. Mr. Churchill asked how many chickens are in her yard. Ms. Clarkson stated 5-6 chickens. Mr. Jazdyk asked if this is a commercial operation or is it for their personal use. Ms. Clarkson stated that she does not know. Mr. Kavanaugh stated that there must be some relief for having these animals on your property. Mr. Borowicz stated that animal control would take care of it if they were dogs that were roaming. Discussion was held. Mr. Borowicz stated that he can raise and sell, free range chickens but they have to range free on his property not his neighbor's property. Mr. Borowicz stated that the Right To Farm Act does not allow him to use other people's property for his profit. Mr. Turisk stated that he needs to review this point with legal counsel. Discussion was held.

Ms. Johnson stated that coming up with a solution for Ms. Clarkson does not resolve the issue in Cheboygan County and that need to be addressed and taken seriously. Ms. Johnson that there is a resolution to the situation that she is dealing with and there is no enforcement.

Mr. Freese stated that for the past 15 years he has stated that there is a problem in this county with enforcement and we will continue to have problems until somebody does something about it. Mr. Freese stated that at several times we have had an enforcement officer and then his duties are expanded and he no longer has time for enforcement. Mr. Freese stated that this position can't have three different job descriptions and expect him to do a good job on all of them. Ms. Johnson agreed with Mr. Freese. Mr. Freese stated that unless the position is authorized and filled there is nothing that the Planning Commission can do about it at this level other than complain and they have been doing it for years. Ms. Johnson suggested making a resolution of support to be brought to the Cheboygan County Board of Commissioners. Ms. Johnson stated that she had tried to address this issue with the Board of Commissioners. Mr. Kavanaugh stated that there are three Commissioners at the Planning Commission meeting tonight. Mr. Kavanaugh stated that the Planning Commission members bring up this enforcement issue on a regular basis. Mr. Kavanaugh stated that there is an ordinance and it is not enforced. Mr. Kavanaugh stated that stipulations that are placed on approvals are not enforced. Mr. Turisk stated that we do not have enforcement staff currently and he and Mr. Lawson have been doing code enforcement. Mr. Turisk stated that a complaint regarding a trailer along Barbara Avenue has been resolved recently. Mr. Turisk stated that in the last few weeks there has been an influx of complaint submittals which is reasonable given the seasonal nature to our community. Mr. Churchill and Mr. Freese ask if this is an effective use of his time and Mr. Lawson's time. Mr. Turisk stated that the concerns have been conveyed to administration from him, others and the public. Mr. Turisk stated he has noticed a general lack of enforcement within a few weeks of being here. Mr. Turisk stated that there has to be some oversight mechanism that enforces the Zoning Ordinance, but not proactive where staff is driving around looking for violations. Mr. Turisk stated we do not have the will or the budget for that type of enforcement. Mr. Turisk stated that violations are complaint driven and we rely on the neighbors and the community to report violations. Mr. Turisk stated that when we get a complaint we have a responsibility to follow through on the complaint. Mr. Turisk stated that as the department head, he does not have the time to devote to enforcement. Mr. Turisk stated that administration does recognize the need for enforcement. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that a full time enforcement officer is necessary to carry out the duties that are required for enforcement in Cheboygan County. Motion carried unanimously. Mr. Freese stated that this motion is to be forwarded to the Board of Commissioners.

Mr. Muscott stated that this is a great motion and the Planning Commission has to be more vocal on these issues as they have been ongoing for years. Mr. Muscott stated that Emmet County has zoning enforcement that keeps a spreadsheet of complaints with what action is being taken. Mr. Muscott stated that this report is forwarded to the Planning Commission, Zoning Board of Appeals and Board of Commissioners each month. Mr. Muscott stated that there is a food truck operating at the Modern Pharmacy location. Mr. Muscott stated that this is another enforcement issue. Discussion was held.

#### ADJOURN

**Motion** by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 8:41pm.



Charles Freese  
Planning Commission Secretary



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO BOX 70 ▪ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, AUGUST 15, 2018 AT 7:00 PM ROOM 135 – COMMISSIONER'S ROOM – CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon  
**ABSENT:** Borowicz, Jazdzyk  
**STAFF:** Michael Turisk  
**GUESTS:** Eric Boyd, Roberta Matelski, John F. Brown, Carl Muscott, Cal Gouine, John Moore, Russell Crawford, Cheryl Crawford, Karen Johnson, Bob Lyon, David Meckstouth

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdzyk)

### APPROVAL OF MINUTES

The August 1, 2018 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Bartlett, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdzyk)

### PUBLIC HEARING AND ACTION ON REQUESTS

**Tuscarora Township** – An amendment of an approved Special Use Permit to include an outdoor recreational area (sports field), per Section 9.3.4. of the Zoning Ordinance. The property is currently unaddressed and located adjacent and to the east and south of Cooperation Park in Tuscarora Township, Section 35, parcel #161-035-200-031-03 (this parcel was recently created via combining parcel #s 161-035-200-030-00 and 161-035-200-031-02). The subject property is zoned Agriculture and Forestry Management (M-AF) and Commercial Development (D-CM).

Mr. Turisk reviewed the background information contained in the staff report.

Mr. Kavanaugh asked if there will be any additional irrigation wells. A representative for Tuscarora Township stated yes, but he does not know the proposed location of the well. Mr. Kavanaugh stated that this can be added to the site plan record. Mr. Turisk stated that a recommended condition of approval is that the township obtains any applicable permits from the Department of Building Safety. Mr. Turisk stated that Supervisor Ridley indicated that next year there will be dugouts and backstop installed. Ms. Croft stated that the proposed location for the dugouts and backstop are not indicated on the site plan. Mr. Turisk noted the location for the dugouts and backstop. Mr. Kavanaugh stated that if the Planning Commission approves this application, they will request that the site plan be updated to include the backstop and dugouts.

Ms. Croft asked for public comments. Mr. Muscott noted that there is a sign at Cooperation Park that states it was established in 1963. Mr. Muscott stated that Cooperation Park is a great asset. Mr. Muscott noted the application states that it does not include the dugouts and backstop and he believes it should be included as the township will not have to submit an application to amend the site plan. Discussion was held. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdzyk)

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 with the following conditions:

1. Submit an amended site plan (to include backstop, dugouts, and water well) to Planning & Zoning Department
2. Meet District Health Department #4 requirements
3. Meet Department of Building Safety requirements

Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdyk)

**David McDade** - A Special Use Permit request for a restaurant/bar, per Section 10.3.14. of the Zoning Ordinance. The subject property is zoned Lake and Stream Protection (P-LS) and Commercial Development (D-CM) and located at 3249 Gratiot St. in Tuscarora Township, Sections 18 and 19, parcel #162-019-100-032-00. The applicant has requested that this application be tabled until the October 3, 2018 Planning Commission meeting.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to table this special use permit request until the October 3, 2018 Planning Commission meeting. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdyk)

**Cheboygan County Planning Commission** - An Ordinance to amend Cheboygan County Zoning Ordinance #200 regarding removing automobile, boat, motorized and non-motorized recreational vehicles, farm machinery, sales, and repair and rental establishments from the list of Permitted Uses in the Commercial Development (D-CM) zoning districts, and adding these uses to the list of Special Uses in the D-CM zoning districts.)

Mr. Turisk stated that there is one word missing from the proposed amendment and that is "repair". Mr. Turisk explained that it has been added to the proposed amendment and noted that it is highlighted in red. Discussion was held.

Ms. Croft asked for public comments. Mr. Brown asked if this language is more restrictive. Mr. Freese stated yes. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to send the entire amendment to the Cheboygan County Board of Commissioners with a recommendation for approval to be considered at their earliest convenience. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Churchill, Lyon), 0 Nays, 2 Absent (Borowicz, Jazdyk)

## **UNFINISHED BUSINESS**

### **Continued Discussion Regarding Draft Planned Unit Development Amendments**

Mr. Turisk stated that Mr. Graham recommends stating that a PUD would allow a mix of special or permitted uses listed in the district. Mr. Turisk stated that Mr. Graham also suggests identifying potential uses outside of the respective zoning district that may be appropriate. Mr. Turisk stated that this would address Mr. Graham's concerns from a legal standpoint.

Mr. Freese stated that what Mr. Graham suggests, is the same as that which the Planning Commission is attempting to do. Mr. Kavanaugh asked if Mr. Turisk agrees with what the Planning Commission has tried to do by putting the uses into categories. Mr. Turisk stated that Mr. Graham suggests that we do not have to do this for the Planned Unit Development amendment. Mr. Turisk stated that is more of a formatting issue and should be tackled during a broader comprehensive update to the Zoning Ordinance. Mr. Turisk suggested the following language "the uses listed under permitted and special uses may be allowed as part of a PUD application in addition to the following uses:". Mr. Turisk stated that the additional uses can be pulled from other zoning districts. Mr. Turisk stated that he prefers tables/matrixes, but in this case it should be reserved for a broader amendment effort. Mr. Turisk stated that Mr. Freese's efforts on the matrix will be beneficial when we tackle the comprehensive update to the Zoning Ordinance. Mr. Turisk stated that he is conveying Mr. Graham's recommendation and his agreement with the recommendation to the Planning Commission. Mr. Turisk stated that if the Planning Commission feels that they should take a different direction, it is open for discussion. Mr. Freese noted that there are 13 different terms for single family dwelling, two family dwelling and multi family dwelling in the Zoning Ordinance. Mr. Freese asked if it is acceptable to list only single family dwelling, two family dwelling and multi family dwelling. Mr. Turisk stated that Mr. Graham is suggesting that this be a broader amendment to the Zoning Ordinance. Mr. Freese proposed using the 20 categories that he created and that additional categories could be created. Mr. Freese noted that one term is agricultural activities and is a broad term. Mr. Freese stated that we would have to identify which existing terms fit these categories and this could be something that the Planning Commission could use. Discussion was held. Mr. Kavanaugh suggested that Mr. Turisk prepare an example of a

zoning district using the proposed language and uses outside of the zoning district that the Planning Commission may want to consider.

Mr. Turisk stated that Mr. Graham suggests that a PUD be approved under the special use permit process as opposed to a rezoning. Discussion was held.

Mr. Freese stated he will work on consolidation and refinement of definitions.

**NEW BUSINESS**

Mr. Freese stated that he talked with Lindsey Gardner, who is the MSU Extension Educator. Mr. Freese stated that she gave him sample regulations on governing livestock and the Planning Commission may want to incorporate it in the regulation. Discussion was held regarding amending the Zoning Ordinance.

**STAFF REPORT**

Mr. Turisk stated that Heritage Cove Farm will be on the September 5, 2018 Planning Commission agenda. Mr. Turisk stated that copies of the impact study have been distributed to the Planning Commission members.

Mr. Turisk stated that the solar array amendment is being reviewed by legal counsel.

Discussion was held regarding the Citizen Planner program that will be starting on October 1, 2018.

**PLANNING COMMISSION COMMENTS**

No comments.

**PUBLIC COMMENTS**

Mr. Gouine stated that the Cheboygan County Board of Commissioners voted and they want to have the final approval on PUD's.

**ADJOURN**

**Motion** by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:11pm.



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Charles Freese  
Planning Commission Secretary

**CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING**  
**WEDNESDAY, JULY 25, 2018 AT 7:00PM**  
**ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING**

**Members Present:** Charles Freese, Ralph Hemmer, John Moore

**Members Absent:** Nini Sherwood, John Thompson

**Others Present:** Michael Turisk, Carl Muscott, John F. Brown, Russell Crawford, Cheryl Crawford, Karen Johnson

The meeting was called to order by Chairperson Freese at 7:00pm.

**PLEDGE OF ALLEGIANCE**

Chairperson Freese led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was presented. **Motion** by Mr. Moore seconded by Mr. Hemmer to accept the agenda as amended with the withdrawal of the Burrus/Jung Cottage variance application. Motion carried. 3 Ayes (Freese, Hemmer, Moore), 0 Nays, 2 Absent (Sherwood, Thompson)

**APPROVAL OF MINUTES**

Minutes from the June 27, 2018 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Hemmer, seconded by Mr. Freese, to approve the minutes as presented. Motion carried. 3 Ayes (Freese, Hemmer, Moore), 0 Nays, 2 Absent (Sherwood, Thompson)

**PUBLIC HEARING & ACTION ON REQUESTS**

**Steven Sweany** - Requests a 1.1 ft. side setback variance (where 5.6 ft. is required) to construct a garage addition in a Lake and Stream Protection (P-LS) zoning district. The property is located at 9150 Silver Strand Rd., Munro Township, Section 18, parcel #080-S15-000-031-00. An 8 ft. side setback and is required in the Lake and Stream Protection (P-LS) zoning district. However, per Section 17.1.J. of the Zoning Ordinance, if the subject lot is less than 80 feet in width (the subject lot is 56.2 ft. in width), then each side setback shall be 10% of the lot width, or 5 feet, whichever is greater.

Mr. Tursisk reviewed information included in the staff report.

Mr. Sweany explained his reasoning for needing the variance and explained how any different configuration of the propose garage addition would be unsightly and adversely impact the surrounding property values.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals reviewed the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to grant the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried. 3 Ayes (Freese, Hemmer, Moore), 0 Nays, 2 Absent (Sherwood, Thompson)

**UNFINISHED BUSINESS**

No comments.

**NEW BUSINESS**

No comments.

**ZBA COMMENTS**

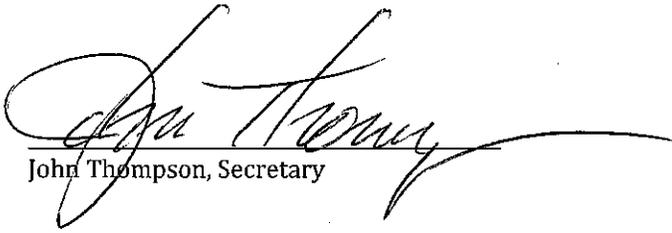
No comments.

**PUBLIC COMMENTS**

No comments.

**ADJOURN**

**Motion** by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 7:45pm.



John Thompson, Secretary



## Cheboygan County Fair Board Meeting

July 2, 2018

6:30 PM

Cheboygan County Fairgrounds  
Fair Board Directors Building

### Call to order

President Ron Williams called the meeting to order at 6:32 PM.

### Pledge of Allegiance

### Roll call

Directors present: Bubba Borowicz, John Brown Jr., Beth Buhr, Ron Fenlon, Keith Ginop, Brenda Mushlock, Steve Sanford, Gary Spray, Ron Williams  
Dan O'Henley (Fair Manager)

Directors absent: Derrick Dotski, Matt Horrocks, Nate Howell (excused), Kelsey Kennedy (excused), Keith Kwiatkowski (excused)

### Approve agenda

Additions to agenda: August meeting and Gold Pass Resolution

Motion Keith Ginop, support Steve Sanford to approve the agenda as amended. Motion carried.

### Public comment

No public comment

### Approve minutes of June 4, 2018

Motion John Brown, support Brenda Mushlock to approve minutes. Motion carried.

### Treasurer's report

Motion Gary Spray, support Beth Buhr to approve treasurer's report. Motion carried.

### Manager's report

No one has applied for the position of grounds keeper.

Will have the help of one or two SAYPA students.

Hired Rosanne Rynerson as fair office secretary.

Removing slab is not going to happen before fair (cost estimate is \$5000-need to discuss who covers this cost-county or fair board?)

### Committee reports

Advertising: Tractor Supply will give the same donation as in the past.

Fair book is online and waiting for Tribune to print.

Motion Beth Buhr, support Steve Sanford to have Ron Williams pursue Duke's Dogs to supply food for the pits and request for him to have a fair special. Motion carried.

50/50 raffle tickets: Contact Megan Fenlon with names and phone numbers of people who would like to sell tickets.

Fourth of July parade: Painted and repaired Ferris wheel.  
Meet Tuesday, July 3 at 6:00 pm to decorate.  
Meet for parade at county building Wednesday, July 4 at 9:30 pm.

Lawnmower races: Steve Sanford talked to Gordy and as of now, planning to race.  
Check out Let's Mow website for rules and regulations.

#### Old business

No old business

#### New business

Motion Beth Buhr, support Ron Fenlon to hold August meeting immediately after Directors' dinner on Friday, August 3. Motion carried.

Motion Brenda Mushlock, support Keith Ginop to approve Gold Pass Resolution as written. Ron Williams will file with county building. Motion carried unanimously.

##### *Cheboygan County Fair Board Gold Pass Resolution*

*During the conception of the Cheboygan County Fair Board, officers and directors made the decision to award a Gold Pass to any fair board member that served honorably for three consecutive three year terms (nine consecutive years) or ten non-consecutive years. This was done as a retention incentive and reward for diligent service to the board. This policy has been in place and observed since that time and has been confirmed by the oldest living board members available. The Gold Pass allows the named board member and spouse free entry into the fair event and fair grandstand events for the balance of their life. The pass is non-transferable and non-generational (does not pass on to other family members) and can only be used by the named board member and/or spouse.*

#### Public comment

Mandy Munger, CCYLP: Received donation of \$1500 for improvements to electrical in lamb barn.  
Would also like to add water cups in lamb barn.  
Brian Howard and inmates providing free labor to paint inside of beef barn.  
Thank you for allowing the hoof trimmer to camp and hold a clinic.  
Dan O'Henley needs to meet first to discuss these improvements.  
Ron Williams stated that we appreciate the donation and all you do.

Leigh Ann, 4H: Doors to horse band replaced and painted.  
Orientation for fair (requirement for 4H)  
Cloverbud camp – advertisement on Facebook and radio (two kids have signed up)  
Barn duty – requesting that 4H building be allowed to close at 8 pm. (opens at 11 am)  
Ron Williams suggested the times change from noon to 10 pm. (2 hours/family)  
Terry Drake stated that we still need judges' contracts from 4H.

Megan Fenlon: Free lunch program during fair week.  
Will contact Jenny Hayden and Marianne Ridings to put on Facebook pages.

#### Adjournment

Motion Beth Buhr, support John Brown to adjourn. Motion carried.  
Meeting adjourned at 7:02 PM.

Respectfully submitted,

Cheryl Heiny  
Fair Board Secretary

**MINUTES  
OF THE  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS' MEETING**

**June 21, 2018  
University Center  
Gaylord, MI**

**Call to Order**

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Board President Robert Heilman at 10:00 a.m...

A quorum was declared.

**Roll Call**

Board Members Present: Dan Gauthier, Cameron Habermehl, Rick Anderson, LaNita Olsen, Robert Pallarito, Carl Altman, Adam Poll, Marisue Moreau, Robert Heilman, Bruno Wojcik, Mary Ann Heidemann, Doug Baum.

Staff Present: Steve Schnell, Karen Cole and Diane Rekowski

**Approval of Minutes**

R. Heilman presented the minutes of the May 17, 2018 meeting R. Pallarito moved, seconded by L. Olsen to approve the minutes as presented. All ayes, motion carried.

**Financial Report**

K. Cole reviewed the April 2018 financial statements. K. Cole explained the new Accounting System is reporting differently. C. Altman moved, seconded by D. Baum to receive and file the April 2018 financial report. Ayes all, motion carried.

**President's Report**

**Regional Project Review:** R. Heilman stated there was (1) Federal Grant project for regional review; Head Start-Early Head Start COLA Application from the NE MI Community Service Agency (NEMCSA). A. Poll moved, seconded by D. Post to recommend approval of the project. Ayes all, motion carried.

**MI Association of Regions (MAR):** D. Rekowski provided an update on the MAR Annual meeting that was held earlier in the week in Kalamazoo. The first day included tours of the Food Innovation Hub, Downtown Development projects and a presentation on the Promise program. The Association meeting was held on the second day including the election of officers, Annual Work Plan and Renewal of Consultant contract.

**Director's/Staff Report**

*Administrative:*

D. Rekowski reported that Theresa Huff will be coming back to NEMCOG to fill the Administrative Assistant position. The staff that took Theresa's place resigned due to medical issues. D. Rekowski informed the Board that this position is not secretarial and takes a skilled person to handle the variety of work.

*Regional Issue(s): Medical Examiner*

A meeting was held to discuss possible collaboration between counties to share a medical examiner. The meeting was attended by representatives from Crawford, Oscoda and Otsego counties. They concluded the following:

1. A Regional Medical Examiner would save money.
2. A Regional Autopsy Center to serve all of northern MI and portions of the UP was needed.
3. Pursue standard protocols in region. Many needless autopsies being conducted.
4. Have Mid MI Regional Medical Examiner group attend Board meeting to present their program.
5. Issue: County without a hospital – sending across county lines to hospital. Receiving county pays the bills, once person is pronounced dead.

Discussion followed by the Board with consensus to invite all counties to the next meeting.

*Regional Workshops*

D. Rekowski informed the Board that they will be organizing the following workshops:

1. Solar Workshop with MSU Extension in the Fall.
2. Possible Capital Improvements Training
3. Solid Waste featuring the new direction towards Material Management.

*Project Updates:*

An update on the following program areas was provided by D. Rekowski:

MDOT:

1. Nonmotorized Maps –seeking funds to update
2. Culvert Inventory – Oscoda County conducting inventory-

RPI:

2019 Boiler plate approved. Concerns were raised at MAR meeting over the amount of funds that can be requested for Collaborative level. Governor's office is looking into this.

Solid Waste:

1. NEMCOG received a State Award from the DEQ for the assistance provided the recycling programs.
2. Part 115 of the current SW statute is undergoing a rewrite- Materials Management focus: recycling, composting, etc. emphasis taken off of landfill capacity.
3. Governor looking at paying for Plan Updates and Implementation of Plans through raising landfill tipping fees. Michigan is currently the lowest in the country. Currently at \$0.13/yd<sup>3</sup>. Governor would like to increase it to \$4.75/yd<sup>3</sup>. Ohio at \$4.75/ton, other states up to \$13/ton.
4. Counties would receive \$60,000 for Plan Development. If Regional Plan, \$10,000 per county more. Counties would continue to receive annually the funds for implementation.

Munetrix - will ask to present at a future Board meeting.

1. Counties can receive a cash match for subscription from State.
2. Transparency Requirements for TIF
3. Infrastructure – inventory
4. Priority concern: succession planning at local level (institutional data) then pension funding, etc., infrastructure

## New Contracts

1. Hazard Mitigation Grant
2. Hawes Twp. Zoning
3. Beaver Creek Twp. Master Plan Update

Steve Schnell provided an overview on the Opportunity Zones and the Redevelopment Ready Communities program. Alpena is a RRC certified community and Grayling to be certified shortly.

## Committee Reports

RPI Collaborative: D. Rekowski provided a draft Region 3 Transition Plan to the Board. The draft Plan was developed by the Consultants, Strategic Policy to move from the RPI Collaborative level to the Council Level. Recommendations involve furthering the collaboration between NEMCOG and the NE Consortium through the formation of an executive governing entity between the organizations.

Finance Committee: C. Altman provided a synopsis of the Finance Committee meeting held in Hillman on June 14, 2018. Audit: The Audit will be put out for bid this year. Expenditure review: The committee reviewed the Cash Disbursement Report from January from January 17 – June 13, 2018. Appropriations: a 2% increase in appropriations for counties and a \$50/municipality is recommended to the Board for 2019. It has been 6 years since the last increase. Cost of Living Increase for staff was discussed and was agreed upon by the committee. Salary increases will continue to be addressed by the committee based on budget per year.

C. Altman moved, seconded by D. Baum to approve a 2% increase for county appropriations and \$50 per municipality for FY 2019. Roll Call: All Yes, motion carried.

## Previous Business

None

## New Business

None

## County Updates

**Alpena County:** City of Alpena: Splash Park will be completed by the 4<sup>th</sup> of July. The Dog Park is almost completed. The City is now RRC certified. Informed the group of new projects in the City: Northland Credit Union and the new Thunder Bay Transit Authority building. Also, new trolley routes were established.

**Alcona County:** Ratified contracts with unions. Informed the Board there will be 3 new millage proposals on the ballot. Applying for Brownfield Redevelopment funds. Finalized Audit and is looking that the reserve fund could be depleted in five years if things continue as they are.

**Briley Township:** The sidewalk plan is completed and is in need of any sidewalk ordinances any communities may have. Working on a Capital Improvements Plan and there are many festivals occurring.

**Cheboygan County:** The Tri- county 911(Charlevoix, Emmet and Cheboygan counties) will cost around 10 million, looking for a way to fund it. Starting demolition of the Goldfront building and began construction on the addition to the jail.

**City of Grayling:** City of Grayling working on funding for the Northern Market. Will need to tear down the building versus rehab but will be able to repurpose wood from the old to the new building. The sewer –force main project is underway. Demolishing 2-3 downtown buildings.

**Crawford County:** Allot of building is going on. Discussed the many organizations and groups that use Camp Grayling for training such as Northern Strike, law enforcement from throughout the state and the need for Camp Grayling. County completed a new budget. Rising Tide program has identified child care as a critical need and working on the issue.

**Mackinaw City-** The SAW grant is completed. First ever Rosie the Riveter garden. Adopted a Resolution for a loan that would be at 2.9% interest for 40 years to be used for infrastructure; Water Tower Storage. Adopted the RRC Resolution and a resolution for casino revenue from the new slot machines being added. Former Bell's Fishery is now a business specializing in organic foods, smoked products and maple syrup products.

**Montmorency County:** County Courthouse repairs underway involving the ramp, steps and a new roof. Purchasing two new sheriff's cars. Settled the lawsuit and will be meeting with EDA to close the Revolving Loan Fund.

**Oscoda County:** The County extended bid period for courthouse construction project. Economic Development group, Vision Quest, prioritized broadband as the number one priority. Wages are finalized with a 2.1% increase. Looking into security upgrades.

**Otsego County:** Funding for the Iron Belle Trailhead project in the City of Gaylord is coming together. County is working with Townships on a couple building demolitions. County has entered into a reciprocal agreement between Crawford, Otsego and Cheboygan counties for a Building Inspector.

**Presque Isle County:** Completed the budget and ending the year in the black. County building has now only one entrance due to security concerns. Discussed possible millages on ballot for county operations. Friends of the Ocqueoc Camp received some grant funding for building repairs, produced a video on the history of the Camp and the facility is available to rent and can be found on Facebook. Also seeing allot of building going on in the county.

**NE MI Consortium:** Informed the Board that the new Medicaid legislation is now tied to jobs. Clients will be needing many services. There will be informational meetings on the Governor's Marshal Plan, July 10<sup>th</sup> in Alpena and August 29 in Grayling.

#### **Public Comment**

None

#### **Adjournment**

The meeting was adjourned at 11:30. The next meeting will be held on August 16, 2018.

PERIOD ENDING 07/31/2018

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER                 | DESCRIPTION                    | END BALANCE  | YTD BALANCE | 2018            |                     | YTD BALANCE | ACTIVITY FOR | AVAILABLE    | % BGD  |
|---------------------------|--------------------------------|--------------|-------------|-----------------|---------------------|-------------|--------------|--------------|--------|
|                           |                                | 12/31/2017   | 07/31/2017  | ORIGINAL BUDGET | 2018 AMENDED BUDGET |             |              |              |        |
| Fund 101 - GENERAL COUNTY |                                |              |             |                 |                     |             |              |              |        |
| Revenues                  |                                |              |             |                 |                     |             |              |              |        |
| 101-400-401.00            | CURRENT TAX                    | 7,819,004.77 | 571,372.45  | 8,011,930.00    | 8,011,930.00        | 465,791.95  | 0.00         | 7,546,138.05 | 5.81   |
| 101-400-401.03            | CURRENT TAX INTEREST           | 38,637.69    | 34,737.50   | 38,500.00       | 38,500.00           | 31,860.64   | 0.00         | 6,639.36     | 82.75  |
| 101-400-404.00            | CONVENTION & TOURISM TAX       | 68,897.70    | 16,124.00   | 70,399.00       | 70,399.00           | 15,223.00   | 0.00         | 55,176.00    | 21.62  |
| 101-400-417.00            | UNPAID PERSONAL PROPERTY TAX   | 6,829.12     | 5,362.34    | 3,873.00        | 3,873.00            | 3,053.28    | 261.29       | 819.72       | 78.84  |
| 101-400-424.00            | COMMERCIAL FOREST RESERVE      | 182.33       | 0.00        | 165.00          | 165.00              | 0.00        | 0.00         | 165.00       | 0.00   |
| 101-400-425.00            | SWAMP TAX REFUND               | 357,289.89   | 0.00        | 339,354.00      | 339,354.00          | 0.00        | 0.00         | 339,354.00   | 0.00   |
| 101-400-441.00            | LOCAL COMMUNITY STABILIZATION  | 3,031.98     | 3,031.98    | 0.00            | 0.00                | 0.00        | 0.00         | 0.00         | 0.00   |
| 101-400-452.00            | LICENSES & PERMITS-BUSINESS    | 1,069.00     | 632.50      | 1,100.00        | 1,100.00            | 553.00      | 63.00        | 547.00       | 50.27  |
| 101-400-476.00            | SOIL SEDIMENTATION             | 14,230.00    | 8,055.00    | 12,000.00       | 12,000.00           | 8,575.00    | 1,590.00     | 3,425.00     | 71.46  |
| 101-400-478.00            | DOG LICENSES                   | 1,316.50     | 1,121.00    | 1,300.00        | 1,300.00            | 1,290.00    | 55.00        | 10.00        | 99.23  |
| 101-400-478.01            | CO MARRIAGE LIC FEE            | 1,320.00     | 695.00      | 1,600.00        | 1,600.00            | 885.00      | 270.00       | 715.00       | 55.31  |
| 101-400-479.01            | ZONING PERMITS                 | 30,177.20    | 18,174.03   | 27,000.00       | 27,000.00           | 18,041.03   | 3,543.44     | 8,958.97     | 66.82  |
| 101-400-479.02            | SP ZONING MTG                  | 605.00       | 0.00        | 0.00            | 0.00                | 0.00        | 0.00         | 0.00         | 0.00   |
| 101-400-501.03            | ENFORCEMENT ZONE GRANT         | 12,392.00    | 6,356.00    | 11,477.00       | 8,572.00            | 4,107.00    | 0.00         | 4,465.00     | 47.91  |
| 101-400-507.00            | CO-OP REIMB-PROS ATTY/ADC      | 61,938.51    | 35,346.78   | 55,699.00       | 55,699.00           | 36,012.74   | 11,548.28    | 19,686.26    | 64.66  |
| 101-400-507.01            | PROS ATTY VICTIMS RIGHTS       | 50,369.66    | 24,618.21   | 53,701.00       | 53,474.68           | 26,702.81   | 0.00         | 26,771.87    | 49.94  |
| 101-400-507.02            | WELFARE FRAUD                  | 765.00       | 450.00      | 500.00          | 500.00              | 337.50      | 0.00         | 162.50       | 67.50  |
| 101-400-508.00            | WOMEN'S RESOURCE GRANT         | 500.00       | 0.00        | 0.00            | 0.00                | 0.00        | 0.00         | 0.00         | 0.00   |
| 101-400-510.00            | STONEGARDEN GRANT              | 40,191.74    | 29,161.32   | 40,276.00       | 29,258.81           | 19,779.38   | 1,133.67     | 9,479.43     | 67.60  |
| 101-400-532.00            | CONSTRUCTION CODE ADMIN        | 52,859.00    | 0.00        | 46,729.00       | 46,729.00           | 0.00        | 0.00         | 46,729.00    | 0.00   |
| 101-400-533.00            | HOUSING ADMIN                  | 24,354.45    | 0.00        | 27,714.00       | 27,714.00           | 0.00        | 0.00         | 27,714.00    | 0.00   |
| 101-400-540.00            | COURT EQUITY FUND              | 121,073.00   | 78,714.00   | 121,477.00      | 121,477.00          | 40,988.00   | 0.00         | 80,489.00    | 33.74  |
| 101-400-541.00            | PROBATE JUDGES' SALARY         | 105,004.48   | 71,694.32   | 99,834.00       | 99,834.00           | 74,875.31   | 0.00         | 24,958.69    | 75.00  |
| 101-400-541.01            | PROBATE STAND/PAYMT            | 45,724.00    | 34,293.00   | 45,724.00       | 45,724.00           | 34,293.00   | 0.00         | 11,431.00    | 75.00  |
| 101-400-541.02            | CIRCUIT STAND/PAYMT            | 45,724.00    | 34,293.00   | 45,724.00       | 45,724.00           | 34,293.00   | 0.00         | 11,431.00    | 75.00  |
| 101-400-541.03            | DISTRICT STAND/PAYMT           | 36,579.20    | 27,434.40   | 36,579.00       | 36,579.00           | 27,434.40   | 0.00         | 9,144.60     | 75.00  |
| 101-400-542.00            | ORV ENFORCEMENT GRANT          | 18,000.00    | 0.00        | 18,200.00       | 18,200.00           | 0.00        | 0.00         | 18,200.00    | 0.00   |
| 101-400-543.00            | SECONDARY RD PATROL/GRANT      | 51,466.17    | 30,849.34   | 46,729.00       | 46,729.00           | 26,112.07   | 0.00         | 20,616.93    | 55.88  |
| 101-400-544.00            | MARINE SAFETY PROGRAM          | 47,900.00    | 0.00        | 49,700.00       | 49,700.00           | 0.00        | 0.00         | 49,700.00    | 0.00   |
| 101-400-544.01            | SNO-MOBILE SAFETY/PROGRAM      | 7,992.56     | 8,000.00    | 7,800.00        | 7,800.00            | 6,000.00    | 0.00         | 1,800.00     | 76.92  |
| 101-400-545.01            | CASEFLOW ASSIST GRANT/DIST     | 10,436.30    | 10,436.30   | 10,000.00       | 10,000.00           | 8,536.58    | 0.00         | 1,463.42     | 85.37  |
| 101-400-554.00            | STATE GRANT                    | 6,261.00     | 0.00        | 0.00            | 7,099.85            | 785.85      | 0.00         | 6,314.00     | 11.07  |
| 101-400-560.00            | COUNTY JUVENILE OFFICER GRANT  | 27,317.04    | 13,658.52   | 27,317.00       | 27,317.00           | 13,658.52   | 0.00         | 13,658.48    | 50.00  |
| 101-400-573.00            | LOCAL COMMUNITY STABILIZATION  | 22,292.85    | 0.00        | 0.00            | 0.00                | 2,954.41    | 0.00         | (2,954.41)   | 100.00 |
| 101-400-574.00            | STATE REVENUE SHARING          | 456,893.59   | 342,670.00  | 462,591.00      | 462,591.00          | 346,945.00  | 0.00         | 115,646.00   | 75.00  |
| 101-400-574.01            | REVENUE SHARING - COUNTY INCEN | 112,846.67   | 94,040.00   | 112,847.00      | 112,847.00          | 94,040.00   | 0.00         | 18,807.00    | 83.33  |
| 101-400-575.00            | TWP LIQUOR LICENSE             | 770.00       | 0.00        | 770.00          | 770.00              | 0.00        | 0.00         | 770.00       | 0.00   |
| 101-400-581.00            | REV FROM OTHER COUNTIES        | 54,490.93    | 31,917.00   | 55,189.00       | 55,189.00           | 33,486.33   | 4,449.73     | 21,702.67    | 60.68  |
| 101-400-582.00            | SHERIFF LOCAL GRANTS           | 1,400.00     | 1,400.00    | 0.00            | 1,900.00            | 1,900.00    | 0.00         | 0.00         | 100.00 |
| 101-400-583.00            | LOCAL GRANTS                   | 350.00       | 350.00      | 0.00            | 400.00              | 257.29      | 0.00         | 142.71       | 64.32  |
| 101-400-601.00            | CIR CRT COSTS                  | 48,938.81    | 31,255.81   | 50,000.00       | 50,000.00           | 30,289.79   | 4,986.20     | 19,710.21    | 60.58  |
| 101-400-601.01            | ATTY FEE REIMB/CIRCUIT         | 22,526.88    | 15,005.97   | 31,000.00       | 31,000.00           | 20,225.95   | 2,862.96     | 10,774.05    | 65.25  |
| 101-400-601.10            | CIR CT GARNISHMENT             | 705.00       | 210.00      | 550.00          | 550.00              | 60.00       | 0.00         | 490.00       | 10.91  |
| 101-400-603.00            | DISTRICT CRT COSTS             | 394,902.11   | 227,138.38  | 390,000.00      | 390,000.00          | 221,416.49  | 35,606.56    | 168,583.51   | 56.77  |
| 101-400-603.01            | PROBATE CRT COSTS              | 1,085.00     | 280.00      | 1,000.00        | 1,000.00            | 420.00      | 0.00         | 580.00       | 42.00  |
| 101-400-607.02            | CTY GENERAL FILING FEE         | 4,572.00     | 2,914.00    | 5,250.00        | 5,250.00            | 2,821.00    | 279.00       | 2,429.00     | 53.73  |
| 101-400-607.04            | CHARGE FOR SERVICE             | 152,873.28   | 9,194.12    | 116,561.00      | 116,561.00          | 27,320.00   | 4,469.86     | 89,241.00    | 23.44  |
| 101-400-608.01            | MOTION FEE COUNTY              | 2,140.00     | 1,330.00    | 3,000.00        | 3,000.00            | 1,135.00    | 230.00       | 1,865.00     | 37.83  |
| 101-400-608.02            | COUNTY APPEAL FEE              | 386.00       | 180.00      | 200.00          | 200.00              | 87.00       | 0.00         | 113.00       | 43.50  |
| 101-400-610.00            | JURY FEE CIR CT                | 2,170.00     | 1,505.00    | 1,600.00        | 1,600.00            | 580.00      | 85.00        | 1,020.00     | 36.25  |
| 101-400-612.01            | GIS                            | 2,926.65     | 2,901.65    | 1,800.00        | 1,800.00            | 906.10      | 0.00         | 893.90       | 50.34  |
| 101-400-613.00            | DIST CRT/CIVIL FEES            | 50,031.50    | 18,641.25   | 45,000.00       | 45,000.00           | 20,560.25   | 3,351.50     | 24,439.75    | 45.69  |
| 101-400-613.10            | COUNTY REMONUMENTATION         | 350.94       | 187.92      | 300.00          | 300.00              | 187.08      | 31.26        | 112.92       | 62.36  |
| 101-400-614.00            | VIOLATION CLEARANCE RECORD     | 2,745.67     | 1,365.00    | 3,000.00        | 3,000.00            | 1,741.00    | 272.67       | 1,259.00     | 58.03  |

PERIOD ENDING 07/31/2018

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER                 | DESCRIPTION                    | END BALANCE | YTD BALANCE | 2018            |                     | YTD BALANCE | ACTIVITY FOR   | AVAILABLE   | % BGD    |
|---------------------------|--------------------------------|-------------|-------------|-----------------|---------------------|-------------|----------------|-------------|----------|
|                           |                                | 12/31/2017  | 07/31/2017  | ORIGINAL BUDGET | 2018 AMENDED BUDGET |             | MONTH 07/31/18 |             |          |
| Fund 101 - GENERAL COUNTY |                                |             |             |                 |                     |             |                |             |          |
| Revenues                  |                                |             |             |                 |                     |             |                |             |          |
| 101-400-615.00            | DIST CRT/BOND COSTS & FEES     | 3,700.00    | 2,320.00    | 7,000.00        | 7,000.00            | 1,230.00    | 30.00          | 5,770.00    | 17.57    |
| 101-400-617.00            | PROBATE CRT - FEES             | 0.00        | 0.00        | 0.00            | 0.00                | 10.00       | 0.00           | (10.00)     | 100.00   |
| 101-400-617.01            | CERTIFIED FEES                 | 1,563.00    | 876.00      | 1,400.00        | 1,400.00            | 675.00      | 43.00          | 725.00      | 48.21    |
| 101-400-617.02            | MARRIAGE CEREMONIES            | 100.00      | 56.00       | 100.00          | 100.00              | 44.00       | 4.00           | 56.00       | 44.00    |
| 101-400-617.03            | JURY FEE DEMAND                | 30.00       | 0.00        | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-617.06            | WILLS/SAFE KEEPING             | 425.00      | 275.00      | 200.00          | 200.00              | 125.00      | 0.00           | 75.00       | 62.50    |
| 101-400-617.07            | INVENTORY FEE                  | 10,794.15   | 3,639.55    | 6,500.00        | 6,500.00            | 4,565.01    | 575.71         | 1,934.99    | 70.23    |
| 101-400-617.08            | PROBATE CRT/DEPOSIT BOXES      | 10.00       | 10.00       | 20.00           | 20.00               | 10.00       | 0.00           | 10.00       | 50.00    |
| 101-400-617.10            | PROBATE CRT-MOT/PET/ACCT/OB    | 1,260.00    | 710.00      | 1,400.00        | 1,400.00            | 760.00      | 210.00         | 640.00      | 54.29    |
| 101-400-618.00            | CO TREAS-CURRENT SERVICES      | 3,107.00    | 3,062.00    | 3,700.00        | 3,700.00            | 1,843.50    | 0.00           | 1,856.50    | 49.82    |
| 101-400-618.02            | REGISTER OF DEEDS TAX CERTIFIC | 6,260.00    | 3,040.00    | 4,500.00        | 4,500.00            | 3,335.00    | 615.00         | 1,165.00    | 74.11    |
| 101-400-619.00            | CO CLERK/CURRENT SERVICES      | 24,461.00   | 14,506.00   | 21,000.00       | 21,000.00           | 13,360.00   | 2,047.00       | 7,640.00    | 63.62    |
| 101-400-619.01            | PASSPORT FEES                  | 1,375.00    | 850.00      | 1,600.00        | 1,600.00            | 0.00        | 0.00           | 1,600.00    | 0.00     |
| 101-400-619.02            | CREMATION FEE                  | 1,430.00    | 780.00      | 1,000.00        | 1,000.00            | 770.00      | 100.00         | 230.00      | 77.00    |
| 101-400-619.03            | SUBPOENA FEE                   | 30.00       | 15.00       | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-619.04            | CRIME VICTIM ADMIN FEES        | 1,609.59    | 1,009.01    | 1,700.00        | 1,700.00            | 848.67      | 156.48         | 851.33      | 49.92    |
| 101-400-619.05            | STATE FORENSIC ADMIN FEE       | 16.00       | 15.00       | 0.00            | 0.00                | 6.76        | 2.50           | (6.76)      | 100.00   |
| 101-400-619.06            | NOTARY FEES                    | 474.00      | 256.00      | 275.00          | 275.00              | 272.00      | 48.00          | 3.00        | 98.91    |
| 101-400-620.00            | REGISTER OF DEEDS FEES         | 327,124.40  | 176,921.50  | 250,000.00      | 250,000.00          | 175,724.05  | 31,525.10      | 74,275.95   | 70.29    |
| 101-400-622.00            | C.C.F. COLLECTION FEE          | 2,100.84    | 1,579.77    | 2,400.00        | 2,400.00            | 1,795.86    | 97.50          | 604.14      | 74.83    |
| 101-400-622.01            | 25% ATTY FEES REIMB            | 377.25      | 171.50      | 500.00          | 500.00              | 301.25      | 18.75          | 198.75      | 60.25    |
| 101-400-622.02            | ATTY FEE REIMB/PROBATE         | 2,156.75    | 1,314.50    | 1,200.00        | 1,200.00            | 903.75      | 56.25          | 296.25      | 75.31    |
| 101-400-625.00            | DNA COLLECTION                 | 375.63      | 245.33      | 0.00            | 0.00                | 257.94      | 31.74          | (257.94)    | 100.00   |
| 101-400-625.01            | SEX OFFENDER REGISTRATION      | 2,720.00    | 2,520.00    | 3,500.00        | 3,500.00            | 2,600.00    | 40.00          | 900.00      | 74.29    |
| 101-400-625.25            | DNA COLLECTION - SHERIFF       | 931.55      | 613.30      | 200.00          | 200.00              | 644.84      | 79.34          | (444.84)    | 322.42   |
| 101-400-625.36            | DNA COLLECTION - DISTRICT COUR | 0.00        | 0.00        | 100.00          | 100.00              | 0.00        | 0.00           | 100.00      | 0.00     |
| 101-400-628.02            | BOAT LIVERY INSPECTIONS        | 30.00       | 30.00       | 50.00           | 50.00               | 12.00       | 0.00           | 38.00       | 24.00    |
| 101-400-628.03            | PRISONER BOARD                 | 50,697.60   | 25,533.48   | 45,000.00       | 45,000.00           | 25,694.61   | 10,581.22      | 19,305.39   | 57.10    |
| 101-400-628.04            | PRISONER MEDICAL               | 3,238.69    | 1,901.91    | 3,500.00        | 3,500.00            | 2,891.86    | 556.62         | 608.14      | 82.62    |
| 101-400-628.05            | ACCIDENT REPORT FEES           | 830.05      | 614.05      | 700.00          | 700.00              | 536.50      | (5,682.97)     | 163.50      | 76.64    |
| 101-400-628.07            | DOC/TRANSPORT REIMB            | 3,489.29    | 1,839.16    | 2,500.00        | 2,500.00            | 2,045.76    | 0.00           | 454.24      | 81.83    |
| 101-400-628.08            | WORK RELEASE                   | 26,119.51   | 17,086.69   | 30,000.00       | 30,000.00           | 21,028.20   | 2,490.00       | 8,971.80    | 70.09    |
| 101-400-628.09            | PRISONER BOARD-OUT COUNTY      | 0.00        | 0.00        | 1,050.00        | 1,050.00            | 0.00        | 0.00           | 1,050.00    | 0.00     |
| 101-400-628.10            | DIVERTED FELONS-LOC REIMBURSE  | 23,385.00   | 12,545.00   | 20,000.00       | 20,000.00           | 7,420.00    | 217.50         | 12,580.00   | 37.10    |
| 101-400-628.12            | PRISONER TRANSPORT REIMBURSE   | 471.95      | 391.95      | 1,000.00        | 1,000.00            | 50.00       | 0.00           | 950.00      | 5.00     |
| 101-400-628.13            | MEDICAL REIMBURSE-OUT COUNTY   | 0.00        | 0.00        | 50.00           | 50.00               | 0.00        | 0.00           | 50.00       | 0.00     |
| 101-400-628.14            | FINDERS FEE SS JAIL            | 13,400.00   | 8,000.00    | 8,000.00        | 8,000.00            | 6,000.00    | 600.00         | 2,000.00    | 75.00    |
| 101-400-628.16            | PRE-EMPLOYMENT FINGERPRINTS    | 120.00      | 80.00       | 200.00          | 200.00              | 80.00       | 0.00           | 120.00      | 40.00    |
| 101-400-628.17            | CCW FINGERPRINT FEE            | 3,210.00    | 2,070.00    | 5,000.00        | 5,000.00            | 2,535.00    | 330.00         | 2,465.00    | 50.70    |
| 101-400-628.18            | DRUNK DRIVERS ASSESSMENT       | 2,660.00    | 1,560.00    | 3,500.00        | 3,500.00            | 1,785.00    | 350.00         | 1,715.00    | 51.00    |
| 101-400-628.19            | TETHER FEES                    | 930.00      | 0.00        | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-630.00            | OTHER REVENUE                  | 1,901.30    | 1,133.65    | 25.00           | 25.00               | 86.00       | 61.50          | (61.00)     | 344.00   |
| 101-400-630.03            | SALE BOOK                      | 105.00      | 75.00       | 200.00          | 200.00              | 80.00       | 30.00          | 120.00      | 40.00    |
| 101-400-632.00            | ADMIN/CRIME VIC RIGHTS ASST    | 95.50       | 60.20       | 0.00            | 0.00                | 43.49       | 10.00          | (43.49)     | 100.00   |
| 101-400-633.00            | TAX RECORDS SEARCH FEE         | 888.40      | 876.80      | 1,200.00        | 1,200.00            | 1,608.01    | 510.60         | (408.01)    | 134.00   |
| 101-400-644.00            | SALE OF SCRAP & SALVAGE        | 70.00       | 50.00       | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-651.10            | REGISTER OF DEEDS - ONLINE SER | 15,613.00   | 8,124.00    | 15,000.00       | 15,000.00           | 9,344.00    | 1,339.00       | 5,656.00    | 62.29    |
| 101-400-656.00            | BOND FORFEITURES               | 14,700.00   | 770.00      | 1,000.00        | 1,000.00            | 16,020.00   | 100.00         | (15,020.00) | 1,602.00 |
| 101-400-656.01            | ORDINANCE FINES & COSTS        | 19,587.92   | 7,914.75    | 15,000.00       | 15,000.00           | 18,739.09   | 5,490.68       | (3,739.09)  | 124.93   |
| 101-400-657.00            | DRUG FORFEITURES - SHERIFF     | 3,250.00    | 3,250.00    | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-658.00            | FORFEITURES - SHERIFF          | 550.00      | 550.00      | 0.00            | 0.00                | 0.00        | 0.00           | 0.00        | 0.00     |
| 101-400-665.00            | INTEREST EARNED                | 24,941.00   | 12,152.42   | 15,600.00       | 15,600.00           | 14,408.24   | 1,909.90       | 1,191.76    | 92.36    |
| 101-400-665.01            | T & A INTEREST                 | 2,046.64    | 871.86      | 1,700.00        | 1,700.00            | 621.72      | (46.87)        | 1,078.28    | 36.57    |
| 101-400-668.00            | RENTS                          | 62,284.08   | 33,833.38   | 58,000.00       | 58,000.00           | 29,000.04   | 0.00           | 28,999.96   | 50.00    |

PERIOD ENDING 07/31/2018

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER                 | DESCRIPTION                    | END BALANCE   | YTD BALANCE  | 2018            |                     | YTD BALANCE  | ACTIVITY FOR | AVAILABLE     | % BGD    |
|---------------------------|--------------------------------|---------------|--------------|-----------------|---------------------|--------------|--------------|---------------|----------|
|                           |                                | 12/31/2017    | 07/31/2017   | ORIGINAL BUDGET | 2018 AMENDED BUDGET |              |              |               |          |
| Fund 101 - GENERAL COUNTY |                                |               |              |                 |                     |              |              |               |          |
| Revenues                  |                                |               |              |                 |                     |              |              |               |          |
| 101-400-673.00            | SALE OF FIXED ASSETS           | 1.00          | 1.00         | 0.00            | 0.00                | 2,151.00     | 0.00         | (2,151.00)    | 100.00   |
| 101-400-675.06            | DONATION - CANINE UNIT         | 6,074.65      | 4,304.84     | 10,000.00       | 10,000.00           | 17,015.15    | 14,825.00    | (7,015.15)    | 170.15   |
| 101-400-676.00            | CONT FROM OTHER FUNDS          | 0.00          | 0.00         | 23,652.00       | 23,652.00           | 0.00         | 0.00         | 23,652.00     | 0.00     |
| 101-400-676.01            | REIMBURSEMENTS                 | 4,013.99      | 213.00       | 0.00            | 0.00                | 6,663.13     | 0.00         | (6,663.13)    | 100.00   |
| 101-400-676.13            | 89TH JURY REIMBURSEMENT        | 120.00        | 0.00         | 0.00            | 0.00                | 195.00       | 0.00         | (195.00)      | 100.00   |
| 101-400-676.14            | CIR CRT JURY REIMBURSEMENT     | 3,385.00      | 2,410.00     | 4,300.00        | 4,300.00            | 605.00       | 0.00         | 3,695.00      | 14.07    |
| 101-400-678.00            | INSURANCE & BOND REIMBURSEMENT | 62,875.57     | 62,875.57    | 5,780.00        | 5,780.00            | 123,699.00   | 117,338.00   | (117,919.00)  | 2,140.12 |
| 101-400-681.00            | ELECTION REFUNDS               | 127.04        | 63.52        | 200.00          | 200.00              | 67.04        | 0.00         | 132.96        | 33.52    |
| 101-400-682.00            | DATA PROCESSING FEES           | 21,733.75     | 4,000.00     | 18,500.00       | 18,500.00           | 4,000.00     | 0.00         | 14,500.00     | 21.62    |
| 101-400-682.01            | PA BLOOD TEST REIMB            | 19.35         | 14.73        | 250.00          | 250.00              | 15.14        | 3.47         | 234.86        | 6.06     |
| 101-400-683.00            | RETURNED CHECK FEES            | 780.71        | 395.10       | 200.00          | 200.00              | 244.29       | 25.00        | (44.29)       | 122.15   |
| 101-400-686.00            | P/A LEGAL/ABUSED & NEG CHLD    | 42,212.79     | 28,506.02    | 48,000.00       | 48,000.00           | 19,893.59    | 0.00         | 28,106.41     | 41.44    |
| 101-400-687.00            | WAGE REIMBURSEMENT             | 0.00          | 0.00         | 6,200.00        | 6,200.00            | 0.00         | 0.00         | 6,200.00      | 0.00     |
| 101-400-687.06            | SHERIFF WAGE REIMB/INTERNAL TR | 9,620.86      | 0.00         | 11,918.00       | 11,918.00           | 4,611.31     | 0.00         | 7,306.69      | 38.69    |
| 101-400-688.00            | REFUNDS - GENERAL              | 3,314.49      | 1,819.80     | 1,300.00        | 1,300.00            | 6,371.56     | 1,716.23     | (5,071.56)    | 490.12   |
| 101-400-688.01            | MOVEABLE ITEMS                 | 0.00          | 0.00         | 0.00            | 0.00                | 23.70        | 23.70        | (23.70)       | 100.00   |
| 101-400-688.06            | SHERIFF WAGE REIMB             | 135.28        | 2,682.18     | 1,200.00        | 1,200.00            | 0.00         | 0.00         | 1,200.00      | 0.00     |
| 101-400-688.08            | INMATE TELEPHONE               | 14,698.08     | 6,336.97     | 10,800.00       | 10,800.00           | 7,495.81     | 2,067.65     | 3,304.19      | 69.41    |
| 101-400-688.09            | NON-REIMBURSABLE/REIMB         | 146.25        | 127.50       | 1,000.00        | 1,000.00            | 190.69       | 37.50        | 809.31        | 19.07    |
| 101-400-688.11            | M.A.P.S.                       | 6,417.29      | 0.00         | 10,021.00       | 10,021.00           | 0.00         | 0.00         | 10,021.00     | 0.00     |
| 101-400-688.15            | SHERIFF PBT'S                  | 96.00         | 50.00        | 500.00          | 500.00              | 89.00        | 30.00        | 411.00        | 17.80    |
| 101-400-688.17            | POSTAGE REIMBURSEMENTS         | 11.51         | 11.51        | 50.00           | 50.00               | 0.00         | 0.00         | 50.00         | 0.00     |
| 101-400-688.19            | SHERIFF DRUG SCREENS           | 606.38        | 371.88       | 500.00          | 500.00              | 485.50       | 45.00        | 14.50         | 97.10    |
| 101-400-690.00            | INS & SURETY PREMIUM REFUND    | 62,284.00     | 0.00         | 50,000.00       | 50,000.00           | 0.00         | 0.00         | 50,000.00     | 0.00     |
| 101-400-695.00            | CASH OVER/SHORT                | 26.25         | 21.25        | 0.00            | 0.00                | 15.10        | (5.00)       | (15.10)       | 100.00   |
| 101-400-696.00            | INSURANCE PROCEEDS             | 2,594.24      | 2,594.24     | 0.00            | 0.00                | 12,350.00    | 8,550.00     | (12,350.00)   | 100.00   |
| 101-400-698.00            | MISC                           | 787.73        | 551.44       | 0.00            | 0.00                | 471.45       | 109.49       | (471.45)      | 100.00   |
| 101-400-699.00            | FUND EQUITY                    | 0.00          | 0.00         | 681,056.00      | 696,608.95          | 0.00         | 0.00         | 696,608.95    | 0.00     |
| 101-400-699.99            | TRANSFER IN                    | 523,134.09    | 106,235.48   | 3,790,397.00    | 3,790,397.00        | 0.00         | 0.00         | 3,790,397.00  | 0.00     |
| TOTAL REVENUES            |                                | 11,877,099.56 | 2,426,782.88 | 15,745,453.00   | 15,756,257.29       | 2,283,286.36 | 274,383.01   | 13,472,970.93 | 14.49    |
| Expenditures              |                                |               |              |                 |                     |              |              |               |          |
| 101                       | COMMISSIONERS                  | 126,211.06    | 70,588.04    | 145,920.00      | 145,943.00          | 73,561.71    | 8,640.71     | 72,381.29     | 50.40    |
| 131                       | CIRCUIT COURT                  | 278,290.29    | 154,124.72   | 331,234.00      | 331,362.00          | 157,041.30   | 19,696.62    | 174,320.70    | 47.39    |
| 136                       | DISTRICT COURT                 | 617,171.06    | 338,914.42   | 636,234.00      | 636,706.00          | 346,832.39   | 47,612.64    | 289,873.61    | 54.47    |
| 139                       | VICTIM'S RIGHTS                | 68,489.78     | 37,599.73    | 68,397.00       | 68,611.68           | 38,159.46    | 5,589.17     | 30,452.22     | 55.62    |
| 145                       | JURY BOARD                     | 6,520.21      | 5,375.81     | 10,810.00       | 10,810.00           | 4,265.65     | 16.45        | 6,544.35      | 39.46    |
| 148                       | PROBATE COURT                  | 587,349.38    | 330,140.51   | 618,500.00      | 618,661.00          | 341,343.74   | 45,965.48    | 277,317.26    | 55.17    |
| 191                       | ELECTIONS                      | (737.47)      | (643.99)     | 28,860.00       | 28,860.00           | 4,391.64     | 2,422.27     | 24,468.36     | 15.22    |
| 202                       | FINANCE DEPARTMENT             | 290,520.62    | 152,340.00   | 313,274.00      | 289,890.00          | 158,986.40   | 20,280.40    | 130,903.60    | 54.84    |
| 212                       | ADMINISTRATIVE OFFICE          | 215,086.10    | 116,623.16   | 235,184.00      | 235,288.00          | 124,440.92   | 16,821.48    | 110,847.08    | 52.89    |
| 215                       | CLERK/REGISTER                 | 434,556.87    | 232,352.41   | 450,059.00      | 450,318.00          | 251,134.18   | 34,145.28    | 199,183.82    | 55.77    |
| 225                       | EQUALIZATION                   | 212,436.32    | 115,451.76   | 217,303.00      | 217,651.00          | 115,529.79   | 15,152.88    | 102,121.21    | 53.08    |
| 228                       | INFORMATION SYSTEMS            | 240,491.96    | 107,753.40   | 365,019.00      | 365,112.00          | 214,211.93   | 34,224.55    | 150,900.07    | 58.67    |
| 229                       | PROSECUTING ATTORNEY           | 589,852.39    | 320,710.16   | 639,924.00      | 649,041.00          | 347,640.13   | 45,502.26    | 301,400.87    | 53.56    |
| 243                       | GIS                            | 68,906.18     | 37,327.35    | 70,993.00       | 71,035.00           | 37,727.30    | 5,145.11     | 33,307.70     | 53.11    |
| 253                       | COUNTY TREASURER               | 308,686.60    | 137,464.02   | 326,490.00      | 326,670.00          | 160,994.66   | 22,082.41    | 165,675.34    | 49.28    |
| 260                       | TAX ALLOCATION BOARD           | 0.00          | 0.00         | 950.00          | 950.00              | 0.00         | 0.00         | 950.00        | 0.00     |
| 265                       | COUNTY MAINTENANCE DEPT        | 473,174.77    | 264,233.35   | 505,026.00      | 506,681.00          | 271,157.10   | 34,919.15    | 235,523.90    | 53.52    |
| 267                       | MAJOR EQ/BLDG IMP              | 67,809.49     | 48,152.37    | 196,530.00      | 196,663.00          | 22,985.85    | (5,361.71)   | 173,677.15    | 11.69    |
| 270                       | HUMAN RESOURCE                 | 4,882.10      | 2,186.21     | 5,775.00        | 5,775.00            | 1,718.00     | 369.70       | 4,057.00      | 29.75    |
| 275                       | DRAIN COMMISSIONER             | 2,981.54      | 2,141.39     | 6,090.00        | 6,090.00            | 806.33       | 252.63       | 5,283.67      | 13.24    |

PERIOD ENDING 07/31/2018

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER                      | DESCRIPTION                    | END BALANCE<br>12/31/2017 | YTD BALANCE<br>07/31/2017 | 2018               |                        | YTD BALANCE<br>07/31/2018 | ACTIVITY FOR<br>MONTH<br>07/31/18 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--------------------------------|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|
|                                |                                |                           |                           | ORIGINAL<br>BUDGET | 2018<br>AMENDED BUDGET |                           |                                   |                      |                |
| Fund 101 - GENERAL COUNTY      |                                |                           |                           |                    |                        |                           |                                   |                      |                |
| Expenditures                   |                                |                           |                           |                    |                        |                           |                                   |                      |                |
| 284                            | COUNTY SURVEYOR                | 1,950.00                  | 1,267.15                  | 2,150.00           | 2,150.00               | 1,322.02                  | 250.00                            | 827.98               | 61.49          |
| 285                            | GENERAL COUNTY                 | 438,326.38                | 312,852.66                | 501,424.00         | 502,829.80             | 348,168.84                | 58,385.70                         | 154,660.96           | 69.24          |
| 301                            | SHERIFF                        | 1,734,200.56              | 972,751.42                | 1,739,739.00       | 1,764,576.00           | 1,017,383.30              | 125,603.62                        | 747,192.70           | 57.66          |
| 302                            | ORV ENFORCEMENT                | 17,428.35                 | 9,456.65                  | 20,065.00          | 20,065.00              | 8,659.08                  | 2,526.54                          | 11,405.92            | 43.16          |
| 325                            | CCE 911                        | 431,290.58                | 323,274.80                | 439,528.00         | 439,528.00             | 323,071.50                | 107,690.50                        | 116,456.50           | 73.50          |
| 331                            | MARINE SAFETY                  | 101,426.60                | 47,693.73                 | 109,868.00         | 110,281.00             | 42,851.31                 | 10,295.47                         | 67,429.69            | 38.86          |
| 332                            | SNO-MOBILE SAFETY *            | 9,367.32                  | 9,512.85                  | 9,670.00           | 9,670.00               | 9,200.68                  | 0.00                              | 469.32               | 95.15          |
| 333                            | SHERIFF SECONDARY ROAD PATROL  | 74,877.79                 | 41,845.38                 | 78,883.00          | 79,498.00              | 42,968.22                 | 5,916.28                          | 36,529.78            | 54.05          |
| 334                            | STONEGARDEN GRANT              | 40,191.74                 | 29,174.55                 | 40,276.00          | 29,258.81              | 21,410.14                 | 2,764.43                          | 7,848.67             | 73.18          |
| 335                            | SHERIFF - LOCAL GRANTS         | 6,942.55                  | 4,140.58                  | 10,091.00          | 10,162.00              | 3,786.59                  | 1,764.23                          | 6,375.41             | 37.26          |
| 337                            | SHERIFF-FEDERAL GRANTS         | 12,391.43                 | 6,635.14                  | 11,477.00          | 8,572.00               | 4,524.14                  | 417.02                            | 4,047.86             | 52.78          |
| 338                            | CANINE UNIT                    | 6,122.64                  | 4,304.84                  | 10,000.00          | 10,000.00              | 17,015.15                 | 14,825.00                         | (7,015.15)           | 170.15         |
| 351                            | CORRECTIONS/COMMUNICATIONS     | 1,531,927.82              | 819,051.47                | 1,529,452.00       | 1,533,461.00           | 842,263.66                | 119,768.90                        | 691,197.34           | 54.93          |
| 412                            | PLANNING/ZONING DEPT           | 317,751.50                | 192,891.50                | 364,098.00         | 357,829.08             | 108,568.02                | 20,506.14                         | 249,261.06           | 30.34          |
| 426                            | TRI-COUNTY EMERGENCY MANAGEMEN | 82,007.89                 | 32,912.40                 | 78,285.00          | 78,285.00              | 21,011.61                 | 0.00                              | 57,273.39            | 26.84          |
| 430                            | ANIMAL SHELTER/DOG WARDEN      | 180,480.89                | 113,681.36                | 157,709.00         | 157,709.00             | 130,432.04                | 39,377.60                         | 27,276.96            | 82.70          |
| 441                            | DEPARTMENT OF PUBLIC WORKS     | 203.33                    | 203.33                    | 340.00             | 340.00                 | 253.96                    | 0.00                              | 86.04                | 74.69          |
| 600                            | HEALTH DEPARTMENTS             | 338,149.00                | 253,611.75                | 343,157.00         | 343,157.00             | 257,367.75                | 85,789.25                         | 85,789.25            | 75.00          |
| 605                            | C/D - HEALTH DEPARTMENT        | 0.00                      | 0.00                      | 500.00             | 500.00                 | 0.00                      | 0.00                              | 500.00               | 0.00           |
| 648                            | MEDICAL EXAMINER               | 11,888.38                 | 7,671.18                  | 19,508.00          | 19,518.00              | 6,794.76                  | 735.44                            | 12,723.24            | 34.81          |
| 682                            | VETERANS                       | 113,425.40                | 62,022.61                 | 125,568.00         | 128,091.85             | 65,853.75                 | 8,347.09                          | 62,238.10            | 51.41          |
| 700                            | CASH CONTROL                   | 0.00                      | 0.00                      | 229,128.00         | 235,274.00             | 0.00                      | 0.00                              | 235,274.00           | 0.00           |
| 731                            | COUNTY MSU EXTENSION OFFICE    | 131,648.98                | 87,060.60                 | 134,862.00         | 134,901.00             | 89,297.43                 | 23,217.91                         | 45,603.57            | 66.19          |
| 751                            | FAIR GROUNDS / EVENTS          | 36,794.68                 | 10,045.32                 | 56,012.00          | 56,058.00              | 35,842.89                 | 3,208.74                          | 20,215.11            | 63.94          |
| 753                            | VETERAN'S PARK                 | 0.00                      | 0.00                      | 7,000.00           | 7,000.00               | 975.00                    | 975.00                            | 6,025.00             | 13.93          |
| 784                            | SOIL CONSERVATION              | 13,231.66                 | 9,821.71                  | 13,720.00          | 13,720.00              | 9,863.19                  | 3,245.79                          | 3,856.81             | 71.89          |
| 900                            | SPECIAL APPROPRIATIONS         | 80,000.00                 | 80,000.00                 | 112,500.00         | 112,500.00             | 80,000.00                 | 0.00                              | 32,500.00            | 71.11          |
| 902                            | APPRO/TRANSFERS TO OTHER FUNDS | 1,134,259.95              | 383,727.23                | 4,230,471.00       | 4,231,805.07           | 312,538.14                | 38,381.01                         | 3,919,266.93         | 7.39           |
| 954                            | INSURANCES                     | 172,528.11                | 140,364.85                | 197,400.00         | 197,400.00             | 145,477.85                | 96,775.50                         | 51,922.15            | 73.70          |
| TOTAL EXPENDITURES             |                                | 11,611,492.78             | 6,428,809.88              | 15,745,453.00      | 15,756,257.29          | 6,619,829.50              | 1,124,244.64                      | 9,136,427.79         | 42.01          |
| Fund 101 - GENERAL COUNTY:     |                                |                           |                           |                    |                        |                           |                                   |                      |                |
| TOTAL REVENUES                 |                                | 11,877,099.56             | 2,426,782.88              | 15,745,453.00      | 15,756,257.29          | 2,283,286.36              | 274,383.01                        | 13,472,970.93        | 14.49          |
| TOTAL EXPENDITURES             |                                | 11,611,492.78             | 6,428,809.88              | 15,745,453.00      | 15,756,257.29          | 6,619,829.50              | 1,124,244.64                      | 9,136,427.79         | 42.01          |
| NET OF REVENUES & EXPENDITURES |                                | 265,606.78                | (4,002,027.00)            | 0.00               | 0.00                   | (4,336,543.14)            | (849,861.63)                      | 4,336,543.14         | 100.00         |

FROM 07/01/2018 TO 07/31/2018

FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

| Fund | Description                              | Beginning<br>Balance<br>07/01/2018 | Total<br>Debits | Total<br>Credits | Ending<br>Balance<br>07/31/2018 |
|------|--|------------------------------------|-----------------|------------------|---------------------------------|
| 101  | GENERAL COUNTY                           | 4,771,711.31                       | 852,067.46      | 1,713,902.88     | 3,909,875.89                    |
| 102  | FAMILY COUNSELING FUND                   | 30,518.32                          | 460.00          | 0.00             | 30,978.32                       |
| 105  | TERMINATION LIABILITY FUND               | 38,727.60                          | 7,260.75        | 11,203.38        | 34,784.97                       |
| 107  | P A 302 TRAINING FUND                    | 7,687.43                           | 0.00            | 511.68           | 7,175.75                        |
| 108  | PUBLIC ACT 106 FUND                      | 0.00                               | 44,792.00       | 0.00             | 44,792.00                       |
| 111  | PROBATION ENHANCEMENT FUND               | 11,338.38                          | 34.58           | 155.63           | 11,217.33                       |
| 112  | VICTIM'S RESTITUTION FUND                | 864.99                             | 0.00            | 0.00             | 864.99                          |
| 114  | COUNTY REMONUMENTATION GRANT FUND        | (3,363.20)                         | 54,682.86       | 27,341.43        | 23,978.23                       |
| 201  | COUNTY ROAD                              | 3,575,997.16                       | 499,079.15      | 700,181.48       | 3,374,894.83                    |
| 210  | JAWS OF LIFE FUND                        | 0.00                               | 0.00            | 0.00             | 0.00                            |
| 211  | COMMUNITY PROJECTS                       | 4,865.59                           | 0.00            | 0.00             | 4,865.59                        |
| 214  | SANE/SPECIAL PROSECUTION UNIT            | 0.00                               | 0.00            | 0.00             | 0.00                            |
| 215  | FRIEND OF THE COURT-FAMILY COURT FUND    | (54,648.34)                        | 101,221.62      | 114,909.52       | (68,336.24)                     |
| 217  | AMBULANCE MILLAGE                        | 169,364.01                         | 41.73           | 28,764.17        | 140,641.57                      |
| 218  | TOWNSHIP ROAD LOAN PRG                   | (178,024.93)                       | 0.00            | 0.00             | (178,024.93)                    |
| 220  | DORIS REID BUILDING                      | 111,816.27                         | 7,471.08        | 1,547.71         | 117,739.64                      |
| 226  | RECYCLING                                | 385,749.74                         | 8,372.80        | 39,182.98        | 354,939.56                      |
| 230  | CELLULAR PHONE FLOW THROUGH              | 0.00                               | 42,003.00       | 0.00             | 42,003.00                       |
| 231  | CCE 911 4% PHONE SURCHARGE               | 0.00                               | 15,882.43       | 0.00             | 15,882.43                       |
| 234  | DNR FOREST FLOW THROUGH                  | 0.00                               | 0.00            | 0.00             | 0.00                            |
| 245  | PUBLIC IMPROVEMENT                       | 6,041.36                           | 0.00            | 0.00             | 6,041.36                        |
| 249  | BUILDING DEPARTMENT FUND                 | (25,561.46)                        | 75,549.70       | 51,907.30        | (1,919.06)                      |
| 256  | REGISTER OF DEEDS AUTOMATION             | 397,979.85                         | 3,032.09        | 1,204.95         | 399,806.99                      |
| 258  | DISASTER CONTINGENCY FUND                | 10,000.00                          | 0.00            | 0.00             | 10,000.00                       |
| 260  | SHERIFF'S WORK CREW PROGRAM              | (6,509.95)                         | 4,826.41        | 5,188.67         | (6,872.21)                      |
| 262  | SHERIFF SPECIAL PROJECTS FUND            | 1,671.47                           | 0.00            | 0.00             | 1,671.47                        |
| 263  | CONCEALED PISTOL LICENSING               | 38,960.99                          | 1,763.25        | 0.00             | 40,724.24                       |
| 264  | LOCAL CORR OFFICER TRAIN FUND            | 21,995.57                          | 767.28          | 612.06           | 22,150.79                       |
| 266  | D.A.R.E.                                 | 2,161.21                           | 0.00            | 12.50            | 2,148.71                        |
| 267  | DRUG COURT - ADULT - CIRCUIT             | 7,920.95                           | 50,419.16       | 33,629.57        | 24,710.54                       |
| 268  | SOBRIETY COURT                           | 14,412.22                          | 395.00          | 130.43           | 14,676.79                       |
| 269  | COUNTY LAW LIBRARY                       | 1,221.94                           | 3,500.00        | 0.00             | 4,721.94                        |
| 270  | VETERANS ASSISTANCE FUND                 | 21,525.82                          | 0.00            | 0.00             | 21,525.82                       |
| 273  | ORV FUND                                 | 1,762.50                           | 0.00            | 0.00             | 1,762.50                        |
| 276  | SAYPA PROGRAM                            | 51,981.05                          | 10,882.90       | 10,094.94        | 52,769.01                       |
| 277  | SENIOR CITIZEN MILLAGE                   | 539,542.75                         | 83.14           | 51,738.84        | 487,887.05                      |
| 281  | CHEBOYGAN COUNTY HOUSING COMM-ESCROW     | 34,537.22                          | 177.14          | 0.00             | 34,714.36                       |
| 283  | CHEBOYGAN COUNTY HOUSING GRANT           | 212,496.86                         | 865.35          | 1,207.82         | 212,154.39                      |
| 286  | REVENUE SHARING RESERVE FUND             | 0.00                               | 0.00            | 0.00             | 0.00                            |
| 289  | CHEB SOC SER - COUNTY FUNDS              | 0.00                               | 338.86          | 338.86           | 0.00                            |
| 292  | CHILD CARE - FAMILY COURT                | 101,776.62                         | 63,992.46       | 83,880.53        | 81,888.55                       |
| 293  | SOLDIERS RELIEF                          | 0.00                               | 521.00          | 521.00           | 0.00                            |
| 294  | VETERANS TRUST                           | 283.64                             | 0.00            | 0.00             | 283.64                          |
| 297  | SENIOR CITIZENS/BUSING FUND              | 0.00                               | 0.00            | 0.00             | 0.00                            |
| 299  | DAV VAN                                  | 600.00                             | 0.00            | 0.00             | 600.00                          |
| 351  | INVERNESS SEWER PROJECT                  | 5,362.22                           | 0.43            | 0.00             | 5,362.65                        |
| 352  | CTY ROAD CONST PROJECT DEBT SERVICE      | 290,985.88                         | 18,022.92       | 25,410.00        | 283,598.80                      |
| 401  | CRT HOUSE PRESERVATION FUND              | (358,222.41)                       | 0.00            | 173,693.30       | (531,915.71)                    |
| 418  | D.H.S. BUILDING FUND                     | 33,429.60                          | 0.00            | 0.00             | 33,429.60                       |
| 422  | DORIS REID BUILDING CAPITAL PROJECT FUND | (83,405.70)                        | 0.00            | 13,690.36        | (97,096.06)                     |
| 430  | ANIMAL CONTROL CAPTIAL PROJECT FUND      | (38,140.13)                        | 0.00            | 110.00           | (38,250.13)                     |
| 450  | CCE 911 DEVELOPMENT & CAPITAL FUND       | 361,177.96                         | 4,933.25        | 4,933.25         | 361,177.96                      |
| 509  | COUNTY MARINA                            | 159,629.70                         | 157,361.68      | 122,169.30       | 194,822.08                      |
| 516  | 100% TAX PAYMENT FUND                    | 7,326,585.50                       | 249,449.23      | 74,170.76        | 7,501,863.97                    |
| 517  | TAX FORCLOSURE FUND                      | 599,068.31                         | 6,963.27        | 16,550.96        | 589,480.62                      |
| 561  | COUNTY FAIR                              | (15,013.03)                        | 14,551.02       | 10,541.64        | (11,003.65)                     |
| 588  | STRAITS REGIONAL RIDE                    | 110,663.62                         | 113,938.92      | 116,796.64       | 107,805.90                      |

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY  
FROM 07/01/2018 TO 07/31/2018  
FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

| Fund | Description          | Beginning<br>Balance<br>07/01/2018 | Total<br>Debits | Total<br>Credits | Ending<br>Balance<br>07/31/2018 |
|------|----------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 595  | JAIL COMMISSARY FUND | 54,344.90                          | 14,081.96       | 11,730.27        | 56,696.59                       |
| 701  | T & A ACCOUNT        | 123,472.24                         | 2,275,432.83    | 585,109.62       | 1,813,795.45                    |
| 706  | FRIEND OF THE COURT  | 200.00                             | 0.00            | 0.00             | 200.00                          |
| 721  | LIBRARY              | 240,563.71                         | 16,259.10       | 161,656.50       | 95,166.31                       |
| 760  | DISTRICT COURT       | 5,143.22                           | 8,522.82        | 0.00             | 13,666.04                       |
| 764  | INMATE TRUST FUND    | 9,602.14                           | 34,301.42       | 33,694.58        | 10,208.98                       |
| 802  | REVOLVING DRAIN FUND | 100.00                             | 0.00            | 0.00             | 100.00                          |
|      | TOTAL - ALL FUNDS    | 19,132,952.67                      | 4,764,302.05    | 4,228,425.51     | 19,668,829.21                   |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION             | POST DATE  | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2018 BUDGET | 2018 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2018 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION                 | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|----------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|---|---------------------------------------|
| 101-101-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 23.00                                |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-101-712.00 Total</b> |                            |            |       |  | 60,810.00           | 23.00                                | 60,833.00           |   |                                       |
| 101-131-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 128.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-131-712.00 Total</b> |                            |            |       |  | 85,912.00           | 128.00                               | 86,040.00           |   |                                       |
| 101-136-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 472.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-136-712.00 Total</b> |                            |            |       |  | 215,607.00          | 472.00                               | 216,079.00          |   |                                       |
| 101-136-727.00              | OFFICE SUPPLIES            | 03/19/2018 | 72303 |  |                     | (179.80)                             |                     | Inter-departmental Transfer                   | None                                  |
| 101-136-727.00              | OFFICE SUPPLIES            | 04/06/2018 | 72362 |  |                     | (80.00)                              |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-136-727.00 Total</b> |                            |            |       |  | 5,000.00            | (259.80)                             | 4,740.00            |   |                                       |
| 101-136-746.00              | UNIFORMS                   | 03/19/2018 | 72303 |  |                     | 179.80                               |                     | Inter-departmental Transfer                   | None                                  |
| 101-136-746.00              | UNIFORMS                   | 04/06/2018 | 72362 |  |                     | 80.00                                |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-136-746.00 Total</b> |                            |            |       |  | 50.00               | 259.80                               | 310.00              |   |                                       |
| 101-139-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 41.00                                |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-139-712.00 Total</b> |                            |            |       |  | 28,660.00           | 41.00                                | 28,701.00           |   |                                       |
| 101-139-730.00              | POSTAGE                    | 02/09/2018 | 72226 |  |                     | (176.96)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-139-730.00 Total</b> |                            |            |       |  | 652.00              | (176.96)                             | 475.00              |   |                                       |
| 101-139-863.10              | TRAVEL/LODGING/MEALS ETC   | 02/09/2018 | 72226 |  |                     | (49.36)                              |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-139-863.10 Total</b> |                            |            |       |  | 343.00              | (49.36)                              | 294.00              |   |                                       |
| 101-139-959.00              | MISC                       | 05/01/2018 | 72556 |  |                     | 400.00                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-139-959.00 Total</b> |                            |            |       | X  | -                   | 400.00                               | 400.00              |   |                                       |
| 101-148-704.05              | OVERTIME                   | 01/12/2018 | 72203 |  |                     | 3,236.00                             |                     | Inter-departmental Transfer - Payroll Related | 1/23/2018                             |
| <b>101-148-704.05 Total</b> |                            |            |       | X  | -                   | 3,236.00                             | 3,236.00            |   |                                       |
| 101-148-712.00              | FRINGE                     | 01/12/2018 | 72203 |  |                     | 292.00                               |                     | Inter-departmental Transfer - Payroll Related | 1/23/2018                             |
| 101-148-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 161.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-148-712.00 Total</b> |                            |            |       |  | 130,265.00          | 453.00                               | 130,718.00          |   |                                       |
| 101-148-718.00              | FULL TIME                  | 01/12/2018 | 72203 |  |                     | (3,236.00)                           |                     | Inter-departmental Transfer - Payroll Related | 1/23/2018                             |
| 101-148-718.00              | FULL TIME                  | 01/12/2018 | 72203 |  |                     | (292.00)                             |                     | Inter-departmental Transfer - Payroll Related | 1/23/2018                             |
| <b>101-148-718.00 Total</b> |                            |            |       |  | 187,197.00          | (3,528.00)                           | 183,669.00          |   |                                       |
| 101-191-727.00              | OFFICE SUPPLIES            | 04/05/2018 | 72360 |  |                     | (4,000.00)                           |                     | Inter-departmental Transfer                   | None                                  |
| 101-191-727.00              | OFFICE SUPPLIES            | 05/18/2018 | 72484 |  |                     | (552.96)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-191-727.00 Total</b> |                            |            |       |  | 19,000.00           | (4,552.96)                           | 14,447.00           |   |                                       |
| 101-191-730.00              | POSTAGE                    | 04/05/2018 | 72360 |  |                     | 4,000.00                             |                     | Inter-departmental Transfer                   | None                                  |
| 101-191-730.00              | POSTAGE                    | 06/27/2018 | 72594 |  |                     | (486.00)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-191-730.00 Total</b> |                            |            |       |  | 200.00              | 3,514.00                             | 3,714.00            |   |                                       |
| 101-191-900.00              | ADVERTISING                | 05/18/2018 | 72484 |  |                     | 552.96                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-191-900.00 Total</b> |                            |            |       |  | 600.00              | 552.96                               | 1,153.00            |   |                                       |
| 101-191-977.62              | COMPUTER-HARD/SOFT/MAINT   | 06/27/2018 | 72594 |  |                     | 486.00                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-191-977.62 Total</b> |                            |            |       |  | 1,400.00            | 486.00                               | 1,886.00            |   |                                       |
| 101-202-703.66              | FINANCE DIRECTOR           | 03/13/2018 | 72292 |  |                     | (14,256.00)                          |                     | Inter-departmental Transfer - Payroll Related | 3/13/2018                             |
| <b>101-202-703.66 Total</b> |                            |            |       |  | 89,274.00           | (14,256.00)                          | 75,018.00           |   |                                       |
| 101-202-712.00              | FRINGE                     | 03/13/2018 | 72292 |  |                     | (9,307.00)                           |                     | Inter-departmental Transfer - Payroll Related | 3/13/2018                             |
| 101-202-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 179.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-202-712.00 Total</b> |                            |            |       |  | 89,964.00           | (9,128.00)                           | 80,836.00           |   |                                       |
| 101-202-810.00              | CONTRACTUAL SERVICES       | 04/19/2018 | 72380 |  |                     | 50.00                                |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-202-810.00 Total</b> |                            |            |       |  | 50.00               | 50.00                                | 100.00              |   |                                       |
| 101-202-827.00              | MEMBERSHIP & SUBSCRIPTIONS | 02/20/2018 | 72237 |  |                     | (350.00)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-202-827.00 Total</b> |                            |            |       |  | 1,200.00            | (350.00)                             | 850.00              |   |                                       |
| 101-202-863.10              | TRAVEL/LODGING/MEALS ETC   | 04/19/2018 | 72380 |  |                     | (50.00)                              |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-202-863.10 Total</b> |                            |            |       |  | 1,150.00            | (50.00)                              | 1,100.00            |   |                                       |
| 101-202-977.00              | OFFICE EQUIP & FURNITURE   | 02/20/2018 | 72237 |  |                     | 350.00                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-202-977.00 Total</b> |                            |            |       |  | 500.00              | 350.00                               | 850.00              |   |                                       |
| 101-212-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 104.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-212-712.00 Total</b> |                            |            |       |  | 75,765.00           | 104.00                               | 75,869.00           |   |                                       |
| 101-215-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 259.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-215-712.00 Total</b> |                            |            |       |  | 144,704.00          | 259.00                               | 144,963.00          |   |                                       |
| 101-225-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 348.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-225-712.00 Total</b> |                            |            |       |  | 53,453.00           | 348.00                               | 53,801.00           |   |                                       |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION             | POST DATE  | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2018 BUDGET | 2018 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2018 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION                 | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|----------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|---|---------------------------------------|
| 101-228-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 93.00                                |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-228-712.00 Total</b> |                            |            |       |  | 50,556.00           |                                      | 93.00               | 50,649.00                                     |                                       |
| 101-228-827.00              | MEMBERSHIP & SUBSCRIPTIONS | 04/03/2018 | 72346 |  |                     | 99.00                                |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-228-827.00 Total</b> |                            |            |       |  | 100.00              |                                      | 99.00               | 199.00  |                                       |
| 101-228-977.68              | COMPUTER-HARD/SOFT/MAINT   | 04/03/2018 | 72346 |  |                     | (99.00)                              |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-228-977.68 Total</b> |                            |            |       |  | 62,300.00           | (99.00)                              | 62,201.00           |   |                                       |
| 101-229-700.00              | EXPENDITURE CONTROL        | 05/08/2018 | 72461 |  |                     | 8,818.00                             |                     | Raise Revenue and Expenditure                 | 5/8/2018                              |
| <b>101-229-700.00 Total</b> |                            |            |       | X  | -                   | 8,818.00                             | 8,818.00            |   |                                       |
| 101-229-712.00              | FRINGE                     | 04/10/2018 | 72374 |  |                     | 299.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-229-712.00 Total</b> |                            |            |       |  | 178,486.00          |                                      | 299.00              | 178,785.00                                    |                                       |
| 101-229-727.00              | OFFICE SUPPLIES            | 04/13/2018 | 72379 |  |                     | (405.00)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-229-727.00 Total</b> |                            |            |       |  | 3,000.00            | (405.00)                             | 2,595.00            |   |                                       |
| 101-229-853.00              | CELL PHONE                 | 04/13/2018 | 72379 |  |                     | 405.00                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-229-853.00 Total</b> |                            |            |       |  | 1,080.00            | 405.00                               | 1,485.00            |   |                                       |
| 101-243-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 42.00                                |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-243-712.00 Total</b> |                            |            |       |  | 25,750.00           | 42.00                                | 25,792.00           |   |                                       |
| 101-253-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 180.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-253-712.00 Total</b> |                            |            |       |  | 89,737.00           | 180.00                               | 89,917.00           |   |                                       |
| 101-265-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 1,655.00                             |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-265-712.00 Total</b> |                            |            |       |  | 159,517.00          | 1,655.00                             | 161,172.00          |   |                                       |
| 101-265-775.00              | JANITORIAL SUPPLIES        | 01/16/2018 | 72143 |  |                     | (3,447.50)                           |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-265-775.00 Total</b> |                            |            |       |  | 28,000.00           | (3,447.50)                           | 24,553.00           |   |                                       |
| 101-265-934.00              | BLDG REPAIRS & MAINT       | 01/16/2018 | 72143 |  |                     | 3,447.50                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-265-934.00 Total</b> |                            |            |       |  | 20,000.00           | 3,447.50                             | 23,448.00           |   |                                       |
| 101-267-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 133.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-267-712.00 Total</b> |                            |            |       |  | 5,810.00            | 133.00                               | 5,943.00            |   |                                       |
| 101-267-930.00              | GROUNDS MAINT/EQUIP        | 02/21/2018 | 72236 |  |                     | (4,500.00)                           |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-267-930.00 Total</b> |                            |            |       |  | 20,000.00           | (4,500.00)                           | 15,500.00           |   |                                       |
| 101-267-970.01              | EQUIPMENT - NEW            | 02/21/2018 | 72236 |  |                     | 4,500.00                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-267-970.01 Total</b> |                            |            |       | X  | -                   | 4,500.00                             | 4,500.00            |   |                                       |
| 101-284-827.00              | MEMBERSHIP & SUBSCRIPTIONS | 01/03/2018 | 72144 |  |                     | 10.00                                |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-284-827.00 Total</b> |                            |            |       |  | 100.00              | 10.00                                | 110.00              |   |                                       |
| 101-284-957.00              | EMPLOYEE TRAINING          | 01/03/2018 | 72144 |  |                     | (10.00)                              |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-284-957.00 Total</b> |                            |            |       |  | 400.00              | (10.00)                              | 390.00              |   |                                       |
| 101-285-827.00              | MEMBERSHIP & SUBSCRIPTIONS | 01/19/2018 | 72205 |  |                     | 1,405.80                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-285-827.00 Total</b> |                            |            |       |  | 16,000.00           | 1,405.80                             | 17,406.00           |   |                                       |
| 101-301-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 5,910.00                             |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-301-712.00 Total</b> |                            |            |       |  | 541,237.00          | 5,910.00                             | 547,147.00          |   |                                       |
| 101-301-727.00              | OFFICE SUPPLIES            | 03/19/2018 | 72302 |  |                     | (200.00)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-301-727.00 Total</b> |                            |            |       |  | 5,500.00            | (200.00)                             | 5,300.00            |   |                                       |
| 101-301-744.08              | DRUG INVESTIGATION         | 01/04/2018 | 72204 |  |                     | 400.00                               |                     | Raise Revenue and Expenditure                 | 1/23/2018                             |
| 101-301-744.08              | DRUG INVESTIGATION         | 01/23/2018 | 72229 |  |                     | 350.00                               |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| 101-301-744.08              | DRUG INVESTIGATION         | 02/09/2018 | 72227 |  |                     | 3,577.00                             |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| 101-301-744.08              | DRUG INVESTIGATION         | 03/26/2018 | 72342 |  |                     | 400.00                               |                     | Voided - Wrong Date Used - See Below          | N/A                                   |
| 101-301-744.08              | DRUG INVESTIGATION         | 03/27/2018 | 72345 |  |                     | (400.00)                             |                     | Voided - Wrong Date Used - See Above          | N/A                                   |
| 101-301-744.08              | DRUG INVESTIGATION         | 04/10/2018 | 72378 |  |                     | 400.00                               |                     | Raise Revenue and Expenditure                 | 4/10/2018                             |
| 101-301-744.08              | DRUG INVESTIGATION         | 05/10/2018 | 72557 |  |                     | 350.00                               |                     | Raise Revenue and Expenditure                 | 6/12/2018                             |
| <b>101-301-744.08 Total</b> |                            |            |       | X  | -                   | 5,077.00                             | 5,077.00            |   |                                       |
| 101-301-744.09              | DRUG FORFEITURE ACTIVITIES | 02/09/2018 | 72228 |  |                     | 7,136.00                             |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| <b>101-301-744.09 Total</b> |                            |            |       | X  | -                   | 7,136.00                             | 7,136.00            |   |                                       |
| 101-301-802.01              | HEALTH SERVICES            | 03/19/2018 | 72302 |  |                     | 200.00                               |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-301-802.01 Total</b> |                            |            |       | X  | -                   | 200.00                               | 200.00              |   |                                       |
| 101-301-970.01              | EQUIPMENT - NEW            | 03/22/2018 | 72340 |  |                     | 6,314.00                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-301-970.01 Total</b> |                            |            |       |  | 10,000.00           | 6,314.00                             | 16,314.00           |   |                                       |
| 101-331-712.00              | FRINGE                     | 04/10/2018 | 72375 |  |                     | 413.00                               |                     | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-331-712.00 Total</b> |                            |            |       |  | 18,709.00           | 413.00                               | 19,122.00           |   |                                       |
| 101-331-727.00              | OFFICE SUPPLIES            | 06/07/2018 | 72554 |  |                     | (65.00)                              |                     | Inter-departmental Transfer                   | None                                  |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION           | POST DATE  | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2018 BUDGET | 2018 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2018 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION                 | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|--------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|---|---------------------------------------|
| <b>101-331-727.00 Total</b> |                          |            |       |  | 200.00              | (65.00)                              | 135.00              |   |                                       |
| 101-331-863.10              | TRAVEL/LODGING/MEALS ETC | 06/07/2018 | 72554 |  |                     |                                      | 65.00               | Inter-departmental Transfer                   | None                                  |
| <b>101-331-863.10 Total</b> |                          |            |       |  | 500.00              |                                      | 565.00              |   |                                       |
| 101-333-712.00              | FRINGE                   | 04/10/2018 | 72375 |  |                     |                                      | 615.00              | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-333-712.00 Total</b> |                          |            |       |  | 30,269.00           |                                      | 30,884.00           |   |                                       |
| 101-334-704.05              | OVERTIME                 | 03/01/2018 | 72377 |  |                     | (2,297.76)                           |                     | Lower Revenue and Expenditure                 | 4/10/2018                             |
| <b>101-334-704.05 Total</b> |                          |            |       |  | 23,478.00           | (2,297.76)                           | 21,180.00           |   |                                       |
| 101-334-712.00              | FRINGE                   | 03/01/2018 | 72377 |  |                     | (669.97)                             |                     | Lower Revenue and Expenditure                 | 4/10/2018                             |
| <b>101-334-712.00 Total</b> |                          |            |       |  | 6,273.00            | (669.97)                             | 5,603.00            |   |                                       |
| 101-334-863.04              | MILEAGE                  | 03/01/2018 | 72377 |  |                     | (93.96)                              |                     | Lower Revenue and Expenditure                 | 4/10/2018                             |
| <b>101-334-863.04 Total</b> |                          |            |       |  | 2,528.00            | (93.96)                              | 2,434.00            |   |                                       |
| 101-334-950.00              | EQUIPMENT                | 03/01/2018 | 72377 |  |                     | (7,955.50)                           |                     | Lower Revenue and Expenditure                 | 4/10/2018                             |
| <b>101-334-950.00 Total</b> |                          |            |       |  | 7,997.00            | (7,955.50)                           | 42.00               |   |                                       |
| 101-335-712.00              | FRINGE                   | 04/10/2018 | 72375 |  |                     |                                      | 71.00               | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-335-712.00 Total</b> |                          |            |       |  | 891.00              |                                      | 962.00              |   |                                       |
| 101-337-704.05              | OVERTIME                 | 02/09/2018 | 72230 |  |                     | (2,316.39)                           |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| <b>101-337-704.05 Total</b> |                          |            |       |  | 8,859.00            | (2,316.39)                           | 6,543.00            |   |                                       |
| 101-337-712.00              | FRINGE                   | 02/09/2018 | 72230 |  |                     | (588.61)                             |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| <b>101-337-712.00 Total</b> |                          |            |       |  | 2,618.00            | (588.61)                             | 2,029.00            |   |                                       |
| 101-338-727.99              | SUPPLIES                 | 01/29/2018 | 72202 |  |                     |                                      | 250.00              | Inter-departmental Transfer                   | None                                  |
| <b>101-338-727.99 Total</b> |                          |            |       |  | 2,000.00            |                                      | 2,250.00            |   |                                       |
| 101-338-970.04              | EQUIP/ NEW & REPLACED    | 01/29/2018 | 72202 |  |                     | (250.00)                             |                     | Inter-departmental Transfer                   | None                                  |
| <b>101-338-970.04 Total</b> |                          |            |       |  | 3,000.00            | (250.00)                             | 2,750.00            |   |                                       |
| 101-351-712.00              | FRINGE                   | 04/10/2018 | 72375 |  |                     |                                      | 4,009.00            | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-351-712.00 Total</b> |                          |            |       |  | 422,443.00          |                                      | 426,452.00          |   |                                       |
| 101-400-501.03              | ENFORCEMENT ZONE GRANT   | 02/09/2018 | 72230 |  |                     | (2,905.00)                           |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| <b>101-400-501.03 Total</b> |                          |            |       |  | 11,477.00           | (2,905.00)                           | 8,572.00            |   |                                       |
| 101-400-507.01              | PROS ATTY VICTIMS RIGHTS | 02/09/2018 | 72226 |  |                     | (226.32)                             |                     | Raise Revenue and Expenditure                 | 2/13/2018                             |
| <b>101-400-507.01 Total</b> |                          |            |       |  | 53,701.00           | (226.32)                             | 53,475.00           |   |                                       |
| 101-400-510.00              | STONEGARDEN GRANT        | 03/01/2018 | 72377 |  |                     | (11,017.19)                          |                     | Lower Revenue and Expenditure                 | 4/10/2018                             |
| <b>101-400-510.00 Total</b> |                          |            |       |  | 40,276.00           | (11,017.19)                          | 29,259.00           |   |                                       |
| 101-400-554.00              | STATE GRANT              | 03/22/2018 | 72340 |  |                     |                                      | 6,314.00            | Raise Revenue and Expenditure                 | 3/27/2018                             |
| 101-400-554.00              | STATE GRANT              | 05/01/2018 | 72595 |  |                     |                                      | 785.85              | Raise Revenue and Expenditure                 | 3/13/2018                             |
| <b>101-400-554.00 Total</b> |                          |            |       | X  | -                   | 7,099.85                             | 7,100.00            |   |                                       |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 01/04/2018 | 72204 |  |                     |                                      | 400.00              | Raise Revenue and Expenditure                 | 1/23/2018                             |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 01/23/2018 | 72229 |  |                     |                                      | 350.00              | Raise Revenue and Expenditure                 | 2/13/2018                             |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 03/26/2018 | 72342 |  |                     |                                      | 400.00              | Raise Revenue and Expenditure                 | 3/26/2018                             |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 03/27/2018 | 72345 |  |                     | (400.00)                             |                     | Raise Revenue and Expenditure                 | Reversal                              |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 04/10/2018 | 72378 |  |                     |                                      | 400.00              | Raise Revenue and Expenditure                 | 4/10/2018                             |
| 101-400-582.00              | SHERIFF LOCAL GRANTS     | 05/10/2018 | 72557 |  |                     |                                      | 350.00              | Raise Revenue and Expenditure                 | 6/12/2018                             |
| <b>101-400-582.00 Total</b> |                          |            |       | X  | -                   | 1,500.00                             | 1,500.00            |   |                                       |
| 101-400-583.00              | LOCAL GRANTS             | 05/01/2018 | 72556 |  |                     |                                      | 400.00              | Raise Revenue and Expenditure                 | 6/12/2018                             |
| <b>101-400-583.00 Total</b> |                          |            |       | X  | -                   | 400.00                               | 400.00              |   |                                       |
| 101-400-699.00              | FUND EQUITY              | 01/19/2018 | 72205 |  |                     |                                      | 1,405.80            | Raise Revenue and Expenditure                 | 1/23/2018                             |
| 101-400-699.00              | FUND EQUITY              | 02/09/2018 | 72227 |  |                     |                                      | 3,577.00            | Raise Revenue and Expenditure                 | 2/13/2018                             |
| 101-400-699.00              | FUND EQUITY              | 02/09/2018 | 72228 |  |                     |                                      | 7,136.00            | Raise Revenue and Expenditure                 | 2/13/2018                             |
| 101-400-699.00              | FUND EQUITY              | 03/09/2018 | 72291 |  |                     | (5,280.62)                           |                     | Raise Revenue and Expenditure                 | 3/13/2018                             |
| 101-400-699.00              | FUND EQUITY              | 05/08/2018 | 72461 |  |                     |                                      | 8,818.00            | Raise Revenue and Expenditure                 | 5/8/2018                              |
| <b>101-400-699.00 Total</b> |                          |            |       |  | 681,056.00          | 15,656.18                            | 696,712.00          |   |                                       |
| 101-412-712.00              | FRINGE                   | 03/09/2018 | 72291 |  |                     | (619.92)                             |                     | Raise Revenue and Expenditure                 | 3/13/2018                             |
| 101-412-712.00              | FRINGE                   | 04/10/2018 | 72375 |  |                     |                                      | 449.00              | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-412-712.00 Total</b> |                          |            |       |  | 114,031.00          | (170.92)                             | 113,860.00          |   |                                       |
| 101-412-718.00              | FULL TIME                | 03/09/2018 | 72291 |  |                     | (5,600.00)                           |                     | Raise Revenue and Expenditure                 | 3/13/2018                             |
| <b>101-412-718.00 Total</b> |                          |            |       |  | 147,182.00          | (5,600.00)                           | 141,582.00          |   |                                       |
| 101-648-712.00              | FRINGE                   | 04/10/2018 | 72375 |  |                     |                                      | 10.00               | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |
| <b>101-648-712.00 Total</b> |                          |            |       |  | 142.00              | 10.00                                | 152.00              |   |                                       |
| 101-682-712.00              | FRINGE                   | 04/10/2018 | 72376 |  |                     |                                      | 83.00               | Inter-departmental Transfer - Payroll Related | 4/10/2018                             |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION              | POST DATE  | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2018 BUDGET | 2018 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2018 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION                    | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|-----------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|--|---------------------------------------|
| 101-682-712.00              | FRINGE                      | 05/08/2018 | 72463 |  |                     | 351.00                               |                     | Inter-departmental Transfer - Use of Fund Equity | 5/8/2018                              |
| <b>101-682-712.00 Total</b> |                             |            |       |  | 19,155.00           | 434.00                               | 19,589.00           |  |                                       |
| 101-682-718.00              | FULL TIME                   | 05/08/2018 | 72463 |  |                     | 1,304.00                             |                     | Inter-departmental Transfer - Use of Fund Equity | 5/8/2018                              |
| <b>101-682-718.00 Total</b> |                             |            |       |  | 35,984.00           | 1,304.00                             | 37,288.00           |  |                                       |
| 101-682-863.10              | TRAVEL/LODGING/MEALS ETC    | 05/01/2018 | 72595 |  |                     | 655.85                               |                     | Raise Revenue and Expenditure                    | 3/13/2018                             |
| <b>101-682-863.10 Total</b> |                             |            |       |  | 5,000.00            | 655.85                               | 5,656.00            |  |                                       |
| 101-682-957.00              | EMPLOYEE TRAINING           | 05/01/2018 | 72595 |  |                     | 130.00                               |                     | Raise Revenue and Expenditure                    | 3/13/2018                             |
| <b>101-682-957.00 Total</b> |                             |            |       |  | 1,000.00            | 130.00                               | 1,130.00            |  |                                       |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 03/13/2018 | 72292 |  |                     | 14,256.00                            |                     | Inter-departmental Transfer - Payroll Related    | 3/13/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 03/13/2018 | 72292 |  |                     | 9,307.00                             |                     | Inter-departmental Transfer - Payroll Related    | 3/14/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (23.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (128.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (472.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (41.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (161.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (179.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (104.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (259.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (348.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (93.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72374 |  |                     | (299.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (42.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (180.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (1,655.00)                           |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (133.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (5,910.00)                           |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (413.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (615.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (71.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (4,009.00)                           |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (449.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72375 |  |                     | (10.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72376 |  |                     | (83.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72376 |  |                     | (39.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 04/10/2018 | 72376 |  |                     | (46.00)                              |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 05/08/2018 | 72463 |  |                     | (1,304.00)                           |                     | Inter-departmental Transfer - Payroll Related    | 5/9/2018                              |
| 101-700-955.01              | CARRIED FORWARD FUND EQUITY | 05/08/2018 | 72463 |  |                     | (351.00)                             |                     | Inter-departmental Transfer - Payroll Related    | 5/9/2018                              |
| <b>101-700-955.01 Total</b> |                             |            |       | X  | -                   | 6,146.00                             | 6,146.00            |  |                                       |
| 101-731-712.00              | FRINGE                      | 04/10/2018 | 72376 |  |                     | 39.00                                |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| <b>101-731-712.00 Total</b> |                             |            |       |  | 27,019.00           | 39.00                                | 27,058.00           |  |                                       |
| 101-751-712.00              | FRINGE                      | 04/10/2018 | 72376 |  |                     | 46.00                                |                     | Inter-departmental Transfer - Payroll Related    | 4/10/2018                             |
| <b>101-751-712.00 Total</b> |                             |            |       |  | 1,273.00            | 46.00                                | 1,319.00            |  |                                       |
| 101-751-930.00              | GROUNDS MAINT/EQUIP         | 05/08/2018 | 72447 |  |                     | (9,590.00)                           |                     | Inter-departmental Transfer                      | None                                  |
| 101-751-930.00              | GROUNDS MAINT/EQUIP         | 05/10/2018 | 72464 |  |                     | (308.00)                             |                     | Inter-departmental Transfer                      | None                                  |
| <b>101-751-930.00 Total</b> |                             |            |       |  | 19,000.00           | (9,898.00)                           | 9,102.00            |  |                                       |
| 101-751-970.00              | CAPITOL OUTLAY              | 05/08/2018 | 72447 |  |                     | 9,590.00                             |                     | Inter-departmental Transfer                      | None                                  |
| 101-751-970.00              | CAPITOL OUTLAY              | 05/10/2018 | 72464 |  |                     | 308.00                               |                     | Inter-departmental Transfer                      | None                                  |
| <b>101-751-970.00 Total</b> |                             |            |       |  | 18,000.00           | 9,898.00                             | 27,898.00           |  |                                       |
| 101-902-961.03              | BUILDING DEPT FUND 249      | 03/09/2018 | 72291 |  |                     | 939.30                               |                     | Raise Revenue and Expenditure                    | 3/13/2018                             |
| <b>101-902-961.03 Total</b> |                             |            |       |  | 84,430.00           | 939.30                               | 85,369.00           |  |                                       |
| 226-525-935.03              | GROUNDS REPAIR/IMPROVEMENT  | 05/01/2018 | 72422 |  |                     | (7,638.00)                           |                     | Inter-departmental Transfer                      | None                                  |
| <b>226-525-935.03 Total</b> |                             |            |       |  | 8,900.00            | (7,638.00)                           | 1,262.00            |  |                                       |
| 226-525-970.01              | EQUIPMENT - NEW             | 03/14/2018 | 72290 |  |                     | 8,600.00                             |                     | Inter-departmental Transfer                      | None                                  |
| 226-525-970.01              | EQUIPMENT - NEW             | 05/01/2018 | 72422 |  |                     | 7,638.00                             |                     | Inter-departmental Transfer                      | None                                  |
| <b>226-525-970.01 Total</b> |                             |            |       |  | 32,000.00           | 16,238.00                            | 48,238.00           |  |                                       |
| 226-525-975.22              | MAINT/EQUIP/MISC            | 03/14/2018 | 72290 |  |                     | (8,600.00)                           |                     | Inter-departmental Transfer                      | None                                  |
| <b>226-525-975.22 Total</b> |                             |            |       |  | 13,750.00           | (8,600.00)                           | 5,150.00            |  |                                       |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION           | POST DATE  | REF # | NEW LINE ITEM<br>OR NEW FUND<br>NOT ORIGINALLY<br>INCLUDED IN THE<br>2018 BUDGET | 2018<br>ADOPTED<br>BUDGET | CHANGE TO<br>BUDGET<br>INCREASE<br>(DECREASE) | 2018<br>AMENDED<br>BUDGET | BUDGET ADJUSTMENT<br>DESCRIPTION | DATE<br>PREVIOUSLY<br>APPROVED<br>BY THE<br>BOARD |
|-----------------------------|--------------------------|------------|-------|--|---------------------------|---|---------------------------|----------------------------------|---|
| 249-371-705.12              | TEMPORARY                | 03/09/2018 | 72291 |  |                           | 5,600.00                                      |                           | Raise Revenue and Expenditure    | 3/13/2018   |
| <b>249-371-705.12 Total</b> |                          |            |       | X  | -                         | 5,600.00                                      | 5,600.00                  |                                  |   |
| 249-371-712.00              | FRINGE                   | 03/09/2018 | 72291 |  |                           | 619.92  |                           | Raise Revenue and Expenditure    | 3/13/2018   |
| <b>249-371-712.00 Total</b> |                          |            |       |  | 148,531.00                | 619.92  | 149,151.00                |                                  |   |
| 249-400-676.00              | CONT FROM OTHER FUNDS    | 03/09/2018 | 72291 |  |                           | 939.30  |                           | Raise Revenue and Expenditure    | 3/13/2018   |
| <b>249-400-676.00 Total</b> |                          |            |       |  | 84,430.00                 | 939.30  | 85,369.00                 |                                  |   |
| 249-400-699.00              | FUND EQUITY              | 03/09/2018 | 72291 |  |                           | 5,280.62                                      |                           | Raise Revenue and Expenditure    | 3/13/2018   |
| <b>249-400-699.00 Total</b> |                          |            |       | X  | -                         | 5,280.62                                      | 5,281.00                  |                                  |   |
| 267-131-810.00              | CONTRACTUAL SERVICES     | 04/04/2018 | 72348 |  |                           | (996.36)                                      |                           | Inter-departmental Transfer      | None  |
| 267-131-810.00              | CONTRACTUAL SERVICES     | 06/07/2018 | 72555 |  |                           | (21.36)                                       |                           | Inter-departmental Transfer      | None  |
| <b>267-131-810.00 Total</b> |                          |            |       |  | 6,385.00                  | (1,017.72)                                    | 5,367.00                  |                                  |   |
| 267-131-811.20              | INCENTIVES/SUPPLIES      | 05/15/2018 | 72485 |  |                           | (471.73)                                      |                           | Inter-departmental Transfer      | None  |
| <b>267-131-811.20 Total</b> |                          |            |       |  | 1,300.00                  | (471.73)                                      | 828.00                    |                                  |   |
| 267-131-863.10              | TRAVEL/LODGING/MEALS ETC | 04/04/2018 | 72348 |  |                           | 996.36  |                           | Inter-departmental Transfer      | None  |
| 267-131-863.10              | TRAVEL/LODGING/MEALS ETC | 05/15/2018 | 72485 |  |                           | 1,268.00                                      |                           | Inter-departmental Transfer      | None  |
| 267-131-863.10              | TRAVEL/LODGING/MEALS ETC | 05/15/2018 | 72485 |  |                           | 471.73  |                           | Inter-departmental Transfer      | None  |
| 267-131-863.10              | TRAVEL/LODGING/MEALS ETC | 06/07/2018 | 72555 |  |                           | 21.36   |                           | Inter-departmental Transfer      | None  |
| <b>267-131-863.10 Total</b> |                          |            |       |  | 292.00                    | 2,757.45                                      | 3,049.00                  |                                  |   |
| 267-131-957.00              | EMPLOYEE TRAINING        | 05/08/2018 | 72462 |  |                           | 203.00  |                           | Raise Revenue and Expenditure    | 5/8/2018  |
| 267-131-957.00              | EMPLOYEE TRAINING        | 05/15/2018 | 72485 |  |                           | (1,268.00)                                    |                           | Inter-departmental Transfer      | None  |
| <b>267-131-957.00 Total</b> |                          |            |       |  | 1,815.00                  | (1,065.00)                                    | 750.00                    |                                  |   |
| 267-134-810.00              | CONTRACTUAL SERVICES     | 02/09/2018 | 72231 |  |                           | (3,327.00)                                    |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>267-134-810.00 Total</b> |                          |            |       |  | 5,000.00                  | (3,327.00)                                    | 1,673.00                  |                                  |   |
| 267-165-810.00              | CONTRACTUAL SERVICES     | 02/09/2018 | 72232 |  |                           | (844.53)                                      |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>267-165-810.00 Total</b> |                          |            |       |  | 17,910.00                 | (844.53)                                      | 17,065.00                 |                                  |   |
| 267-400-527.00              | BRYNE GRANT              | 02/09/2018 | 72232 |  |                           | (844.53)                                      |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>267-400-527.00 Total</b> |                          |            |       |  | 90,000.00                 | (844.53)                                      | 89,155.00                 |                                  |   |
| 267-400-554.00              | STATE GRANT              | 02/09/2018 | 72231 |  |                           | (3,327.00)                                    |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>267-400-554.00 Total</b> |                          |            |       |  | 5,000.00                  | (3,327.00)                                    | 1,673.00                  |                                  |   |
| 267-400-675.00              | CONTRIB & DONATIONS      | 05/08/2018 | 72462 |  |                           | 203.00  |                           | Raise Revenue and Expenditure    | 5/8/2018  |
| <b>267-400-675.00 Total</b> |                          |            |       | X  | -                         | 203.00  | 203.00                    |                                  |   |
| 268-136-957.00              | EMPLOYEE TRAINING        | 01/08/2018 | 72145 |  |                           | 25.00   |                           | Inter-departmental Transfer      | None  |
| <b>268-136-957.00 Total</b> |                          |            |       |  | 1,500.00                  | 25.00   | 1,525.00                  |                                  |   |
| 268-136-960.03              | TETHER/DRUG TESTING FEES | 01/08/2018 | 72145 |  |                           | (25.00)                                       |                           | Inter-departmental Transfer      | None  |
| <b>268-136-960.03 Total</b> |                          |            |       |  | 1,000.00                  | (25.00)                                       | 975.00                    |                                  |   |
| 276-165-712.00              | FRINGE                   | 02/09/2018 | 72233 |  |                           | (897.79)                                      |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>276-165-712.00 Total</b> |                          |            |       |  | 10,215.00                 | (897.79)                                      | 9,317.00                  |                                  |   |
| 276-165-718.00              | FULL TIME                | 02/09/2018 | 72233 |  |                           | (4,533.75)                                    |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>276-165-718.00 Total</b> |                          |            |       |  | 23,400.00                 | (4,533.75)                                    | 18,866.00                 |                                  |   |
| 276-165-810.36              | CONTRACTOR/CONSULTANTS   | 02/09/2018 | 72233 |  |                           | (7,014.45)                                    |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>276-165-810.36 Total</b> |                          |            |       |  | 26,385.00                 | (7,014.45)                                    | 19,371.00                 |                                  |   |
| 276-400-527.00              | BRYNE GRANT              | 02/09/2018 | 72233 |  |                           | (12,445.99)                                   |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>276-400-527.00 Total</b> |                          |            |       |  | 60,000.00                 | (12,445.99)                                   | 47,554.00                 |                                  |   |
| 281-822-810.22              | CONTRACTORS              | 02/02/2018 | 72212 |  |                           | (75.00)                                       |                           | Inter-departmental Transfer      | None  |
| <b>281-822-810.22 Total</b> |                          |            |       |  | 31,043.00                 | (75.00)                                       | 30,968.00                 |                                  |   |
| 281-822-977.11              | COMPUTER-HARD/SOFT/MAINT | 02/02/2018 | 72212 |  |                           | 75.00   |                           | Inter-departmental Transfer      | None  |
| <b>281-822-977.11 Total</b> |                          |            |       | X  | -                         | 75.00   | 75.00                     |                                  |   |
| 283-400-569.04              | ST GRANT/CHEB CO HOUSING | 02/09/2018 | 72234 |  |                           | 1,500.00                                      |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| <b>283-400-569.04 Total</b> |                          |            |       | X  | -                         | 1,500.00                                      | 1,500.00                  |                                  |   |
| 283-723-810.22              | CONTRACTORS              | 04/02/2018 | 72349 |  |                           | (2,000.00)                                    |                           | Inter-departmental Transfer      | None  |
| <b>283-723-810.22 Total</b> |                          |            |       |  | 81,716.00                 | (2,000.00)                                    | 79,716.00                 |                                  |   |
| 283-723-810.83              | CONSULTANTS - ADMIN COST | 04/02/2018 | 72349 |  |                           | 2,000.00                                      |                           | Inter-departmental Transfer      | None  |
| <b>283-723-810.83 Total</b> |                          |            |       | X  | -                         | 2,000.00                                      | 2,000.00                  |                                  |   |
| 283-823-703.55              | ADMINISTRATION REIMB     | 02/09/2018 | 72234 |  |                           | 150.00  |                           | Raise Revenue and Expenditure    | 2/13/2018   |
| 283-823-703.55              | ADMINISTRATION REIMB     | 04/03/2018 | 72347 |  |                           | 727.50  |                           | Inter-departmental Transfer      | None  |
| <b>283-823-703.55 Total</b> |                          |            |       | X  | -                         | 877.50  | 878.00                    |                                  |   |
| 283-823-730.00              | POSTAGE                  | 04/03/2018 | 72347 |  |                           | 38.98   |                           | Inter-departmental Transfer      | None  |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED  
FROM JANUARY 1, 2018 THROUGH JUNE 30, 2018

| GL NUMBER                   | GL DESCRIPTION                           | POST DATE  | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2018 BUDGET | 2018 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2018 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION                  | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|--|------------|-------|--|---------------------|--------------------------------------|---------------------|--|---------------------------------------|
| 283-823-730.00              | POSTAGE                                  | 04/05/2018 | 72361 |  |                     | 3.30                                 |                     | Inter-departmental Transfer                    | None                                  |
| <b>283-823-730.00 Total</b> |  |            |       | X  | -                   | 42.28                                | 42.00               |  |                                       |
| 283-823-810.22              | CONTRACTORS                              | 02/09/2018 | 72234 |  |                     | 1,350.00                             |                     | Raise Revenue and Expenditure                  | 2/13/2018                             |
| 283-823-810.22              | CONTRACTORS                              | 04/03/2018 | 72347 |  |                     | (727.50)                             |                     | Inter-departmental Transfer                    | None                                  |
| 283-823-810.22              | CONTRACTORS                              | 04/03/2018 | 72347 |  |                     | (38.98)                              |                     | Inter-departmental Transfer                    | None                                  |
| 283-823-810.22              | CONTRACTORS                              | 04/05/2018 | 72361 |  |                     | (3.30)                               |                     | Inter-departmental Transfer                    | None                                  |
| <b>283-823-810.22 Total</b> |  |            |       | X  | -                   | 580.22                               | 580.00              |  |                                       |
| 292-150-747.10              | FUEL/OIL                                 | 03/01/2018 | 72281 |  |                     | (1,200.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-150-747.10 Total</b> |  |            |       |  | 1,200.00            | (1,200.00)                           | -                   |  |                                       |
| 292-150-863.04              | MILEAGE                                  | 03/01/2018 | 72281 |  |                     | 1,200.00                             |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-150-863.04 Total</b> |  |            |       | X  | -                   | 1,200.00                             | 1,200.00            |  |                                       |
| 292-160-810.55              | COURT ORDERED SERVICES                   | 03/01/2018 | 72280 |  |                     | (2,000.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| 292-160-810.55              | COURT ORDERED SERVICES                   | 06/30/2018 | 72615 |  |                     | 2,000.00                             |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-160-810.55 Total</b> |  |            |       | X  | -                   | 0.00                                 | -                   |  |                                       |
| 292-164-810.55              | COURT ORDERED SERVICES                   | 03/01/2018 | 72280 |  |                     | 2,000.00                             |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-164-810.55 Total</b> |  |            |       | X  | -                   | 2,000.00                             | 2,000.00            |  |                                       |
| 292-670-821.01              | DIR. SUP. DHS - FOSTER CARE PAYMENTS     | 01/09/2018 | 72146 |  |                     | (5,000.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-670-821.01 Total</b> |  |            |       |  | 45,000.00           | (5,000.00)                           | 40,000.00           |  |                                       |
| 292-670-821.02              | DIR. SUP. DHS - NONSCHEDULED PAYMENTS    | 03/06/2018 | 72268 |  |                     | 2,000.00                             |                     | Inter-departmental Transfer                    | None                                  |
| 292-670-821.02              | DIR. SUP. DHS - NONSCHEDULED PAYMENTS    | 05/02/2018 | 72446 |  |                     | 5,000.00                             |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-670-821.02 Total</b> |  |            |       |  | 1,150.00            | 7,000.00                             | 8,150.00            |  |                                       |
| 292-670-821.03              | DIR. SUP. DHS - NONREIMB. EXPENDITURES   | 01/09/2018 | 72146 |  |                     | 5,000.00                             |                     | Inter-departmental Transfer                    | None                                  |
| 292-670-821.03              | DIR. SUP. DHS - NONREIMB. EXPENDITURES   | 03/06/2018 | 72268 |  |                     | (2,000.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-670-821.03 Total</b> |  |            |       | X  | -                   | 3,000.00                             | 3,000.00            |  |                                       |
| 292-670-821.11              | FAM. CARE PRIVATE - FOSTER CARE PAYMENTS | 05/02/2018 | 72446 |  |                     | (5,000.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| 292-670-821.11              | FAM. CARE PRIVATE - FOSTER CARE PAYMENTS | 06/30/2018 | 72615 |  |                     | (2,000.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| <b>292-670-821.11 Total</b> |  |            |       |  | 35,000.00           | (7,000.00)                           | 28,000.00           |  |                                       |
| 401-136-828.00              | PROFESSIONAL SERVICES                    | 02/16/2018 | 72235 |  |                     | 14,500.00                            |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-828.00              | PROFESSIONAL SERVICES                    | 03/05/2018 | 72260 |  |                     | 15,000.00                            |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-828.00              | PROFESSIONAL SERVICES                    | 04/30/2018 | 72425 |  |                     | 25,000.00                            |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-828.00              | PROFESSIONAL SERVICES                    | 06/13/2018 | 72572 |  |                     | 25,000.00                            |                     | Inter-departmental Transfer                    | None                                  |
| <b>401-136-828.00 Total</b> |  |            |       | X  | -                   | 79,500.00                            | 79,500.00           |  |                                       |
| 401-136-900.00              | ADVERTISING                              | 02/16/2018 | 72235 |  |                     | 500.00                               |                     | Inter-departmental Transfer                    | None                                  |
| <b>401-136-900.00 Total</b> |  |            |       | X  | -                   | 500.00                               | 500.00              |  |                                       |
| 401-136-971.00              | CAPITAL OUTLAY                           | 02/16/2018 | 72235 |  |                     | (14,500.00)                          |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-971.00              | CAPITAL OUTLAY                           | 02/16/2018 | 72235 |  |                     | (500.00)                             |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-971.00              | CAPITAL OUTLAY                           | 03/05/2018 | 72260 |  |                     | (15,000.00)                          |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-971.00              | CAPITAL OUTLAY                           | 04/30/2018 | 72425 |  |                     | (25,000.00)                          |                     | Inter-departmental Transfer                    | None                                  |
| 401-136-971.00              | CAPITAL OUTLAY                           | 06/13/2018 | 72572 |  |                     | (25,000.00)                          |                     | Inter-departmental Transfer                    | None                                  |
| <b>401-136-971.00 Total</b> |  |            |       |  | 2,535,000.00        | (80,000.00)                          | 2,455,000.00        |  |                                       |
| 422-267-900.00              | ADVERTISING                              | 03/20/2018 | 72314 |  |                     | 65.20                                |                     | Inter-departmental Transfer                    | None                                  |
| <b>422-267-900.00 Total</b> |  |            |       | X  | -                   | 65.20                                | 65.00               |  |                                       |
| 422-267-970.00              | CAPITOL OUTLAY                           | 03/20/2018 | 72314 |  |                     | (65.20)                              |                     | Inter-departmental Transfer                    | None                                  |
| <b>422-267-970.00 Total</b> |  |            |       |  | 240,000.00          | (65.20)                              | 239,935.00          |  |                                       |
| 509-752-799.02              | OIL PURCHASE                             | 06/30/2018 | 72636 |  |                     | (7.00)                               |                     | Voided - Wrong Account Number Used - See Below | N/A                                   |
| 509-752-799.02              | OIL PURCHASE                             | 06/30/2018 | 72637 |  |                     | 7.00                                 |                     | Voided - Wrong Account Number Used - See Above | N/A                                   |
| 509-752-799.02              | OIL PURCHASE                             | 06/30/2018 | 72638 |  |                     | 7.00                                 |                     | Inter-departmental Transfer                    | None                                  |
| <b>509-752-799.02 Total</b> |  |            |       |  | 100.00              | 7.00                                 | 107.00              |  |                                       |
| 509-752-863.10              | TRAVEL/LODGING/MEALS ETC                 | 06/30/2018 | 72636 |  |                     | 7.00                                 |                     | Voided - Wrong Account Number Used - See Below | N/A                                   |
| 509-752-863.10              | TRAVEL/LODGING/MEALS ETC                 | 06/30/2018 | 72637 |  |                     | (7.00)                               |                     | Voided - Wrong Account Number Used - See Above | N/A                                   |
| 509-752-863.10              | TRAVEL/LODGING/MEALS ETC                 | 06/30/2018 | 72638 |  |                     | (7.00)                               |                     | Inter-departmental Transfer                    | None                                  |
| <b>509-752-863.10 Total</b> |  |            |       |  | 875.00              | (7.00)                               | 868.00              |  |                                       |
| 588-599-747.10              | FUEL/OIL                                 | 06/20/2018 | 72593 |  |                     | (2,450.00)                           |                     | Inter-departmental Transfer                    | None                                  |
| <b>588-599-747.10 Total</b> |  |            |       |  | 121,500.00          | (2,450.00)                           | 119,050.00          |  |                                       |
| 588-599-863.10              | TRAVEL/LODGING/MEALS ETC                 | 06/20/2018 | 72593 |  |                     | 2,450.00                             |                     | Inter-departmental Transfer                    | None                                  |
| <b>588-599-863.10 Total</b> |  |            |       |  | 1,000.00            | 2,450.00                             | 3,450.00            |  |                                       |

## ADMINISTRATOR'S REPORT

9-11-18

### Michigan Indigent Defense:

The County is required to begin implementation of new Indigent Defense Standards in October of this year. The County will receive grant funding from the Michigan Indigent Defense Commission by mid-October to pay for the additional cost to the County above the base expenses paid by the County in previous years. Staff expects to receive the grant agreement for signature in September and will place on the agenda for Board approval. The County will also need to establish a new fund and revenue account for indigent defense revenues and expenditures for the remainder of the 2018 fiscal year.

### ANIMAL SHELTER:

Requests for proposals to install mechanical equipment for the heating and cooling system for a portion of the building have been extended to Friday, September 28, 2018 at 2:00 P.M.

### JAIL PROJECT:

The Jail contractor will be completing exterior wall insulation and brick installation over the next few weeks. Internal works on cell areas and doors continue. Interior painting will begin this week followed by tile work.

The storage building contractor continues work on the steel roof and side walls. Garage doors and building doors have been installed in the heated portion area of the building. Staff met with the contractor and architect concerning pavement drainage. Although the architect stated that their design provides adequate drainage with acceptable slopes; after discussion with the contractors, staff requested cost to remove additional pavement area to decrease slope from drains and swales to doors and move the swale area farther from the east door on the south side of the building along the steepest area of the hill. This portion of the pavement is over 20 years old.



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# Cheboygan County

## Board of Commissioners' Meeting

September 11, 2018

**Title:** Resolution 18-13 Supporting the Carnegie Library Redevelopment and the Cheboygan Heritage Project

**Summary:** Resolution to support the efforts of the Carnegie Heritage Project to restore and utilize the Cheboygan Carnegie Library.

**Financial Impact:** NA

**Recommendation:** Approve Resolution 18-13 and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

**CHEBOYGAN COUNTY**  
**Supporting the Carnegie Library Redevelopment and the**  
**Cheboygan Heritage Project**  
**Resolution # 18-13**

**WHEREAS**, Mary J. Hebert has purchased the Cheboygan Carnegie Library and an adjacent property; and

**WHEREAS**, the Cheboygan Carnegie Library was built in 1913 and is one of the County's most prestigious historic sites; and

**WHEREAS**, Mary J. Hebert has proposed to redevelop this historic site with the planned Cheboygan Heritage Project and the Cheboygan County Board of Commissioners recognizes the economic and historic preservation impact this project will have on our community; and

**WHEREAS**, the Cheboygan County Board of Commissioners will advocate and support the Cheboygan Heritage Project's efforts to search for funding through State and Federal agencies.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Cheboygan County Board of Commissioners hereby wholeheartedly supports the Cheboygan Heritage Project and the Redevelopment of the Cheboygan Carnegie Library and adjacent property.

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John B. Wallace, Chairperson  
Cheboygan County Board of Commissioners

I, Karen L. Brewster Clerk of the County of Cheboygan, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners at a regular meeting on September 11, 2018.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 11<sup>th</sup> day of September 2018 at Cheboygan, Michigan.

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Karen L. Brewster  
Cheboygan County Clerk/Register



# Cheboygan County

## Board of Commissioners' Meeting

September 11, 2018

**Title:** Jail Addition Change Order: Booking Room and Electrical Panel

**Summary:** This change order is to relocate the new booking control room area within the jail. The originally designed area was to be located in an existing block storage room. This area does not provide visibility to the jail area for the employee stationed there to operate the jail cameras and control systems while also being able to process bookings. This area would require two employees to be stationed were only one would be needed if the control room is moved to the current booking area.

The change order also indicates an additional electrical panel in the boiler room for the new addition area. The existing panel does not have enough room to place an additional 400 A service and there is not enough room adjacent to the panel to place an additional box requiring additional conduit and wiring to accommodate the new panel.

**Financial Impact:** \$39,399.41

**Recommendation:** Motion to approve Jail Project Change Orders for Booking Room relocation and electrical panel installation in the amount of \$39,399.41, authorize any necessary budget adjustments and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

# CHANGE ORDER

AIA DOCUMENT G701

|            |                                     |
|------------|-------------------------------------|
| OWNER      | <input checked="" type="checkbox"/> |
| ARCHITECT  | <input checked="" type="checkbox"/> |
| CONTRACTOR | <input checked="" type="checkbox"/> |
| FIELD      | <input type="checkbox"/>            |
| OTHER      | <input type="checkbox"/>            |

|                                   |   |                         |                      |
|-----------------------------------|---|-------------------------|----------------------|
| PROJECT:<br>(name, address)       | Cheboygan County Jail<br>Renovation and Addition<br>870 South Main St.<br>Cheboygan, MI 49721 | CHANGE ORDER NUMBER:    | Five                 |
| TO CONTRACTOR:<br>(name, address) | BCI Construction<br>0-11248 Linden Dr. NW<br>Grand Rapids, MI 49534                           | DATE:                   | September 5, 2018    |
|                                   |   | ARCHITECT'S PROJECT NO: | 16-012-A             |
|                                   |   | CONTRACT DATE:          | March 27, 2018       |
|                                   |   | CONTRACT FOR:           | General Construction |

The Contract is changed as follows:

- |  |                    |
|--|--------------------|
| 1. Revised Bulletin Two dated July 25, 2018, labor and materials for main electrical service change as noted in BCI email dated August 27, 2018. | Add = \$ 9,372.00  |
| 2. Revised Bulletin Three dated August 8, 2018, cost per BCI Construction dated August 29, 2018.   | Add = \$ 30,027.41 |

**Change Order Five:                      Total Add = \$ 39,399.41**

**Not valid until signed by the Owner, Architect and Contractor.**

|   |                 |
|---|-----------------|
| The original (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) was .....   | \$ 2,020,200.00 |
| Net change by previously authorized Change Orders .....   | \$ 41,727.14    |
| The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) prior to this Change Order was .....   | \$ 2,061,927.14 |
| The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) will be (increased) ( <del>decreased</del> )<br>( <del>unchanged</del> ) by this Change Order in the amount of ..... | \$ 39,399.41    |
| The new (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) including this Change Order will be ..   | \$ 2,101,326.55 |

The Contract Time will be (~~increased~~) (~~decreased~~) (~~unchanged~~) by ( 0 ) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

|  |                        |                     |
|--|------------------------|---------------------|
| Landmark Design Group, P.C.  | BCI Construction       | Cheboygan County    |
| ARCHITECT  | CONTRACTOR             | OWNER               |
| 3883 Linden SE, Suite A  | 0-11248 Linden Dr. NW  | 870 South Main St   |
| Add  | Address                | Address             |
| Grand Rapids, MI 49548   | Grand Rapids, MI 49534 | Cheboygan, MI 49721 |
| BY  | BY _____               | BY _____            |
| DATE September 5, 2018   | DATE _____             | DATE _____          |

**Bob VanPutten**

---

**From:** Karl Keuning <Karl@bcimi.com>  
**Sent:** Monday, August 27, 2018 1:44 PM  
**To:** Steve Jara; bob@landmark.us.com; morgan@mldon.com; Travis Kamstra  
**Subject:** Fwd: Bulletin 2&3

Break down for bulletin 2

Begin forwarded message:

**From:** joshua geno <[harborspringselectric@gmail.com](mailto:harborspringselectric@gmail.com)>  
**Date:** August 27, 2018 at 1:12:34 PM EDT  
**To:** Karl Keuning <[Karl@bcimi.com](mailto:Karl@bcimi.com)>  
**Subject:** Re: Bulletin 2&3

Karl,

Bulletin # 2 break down. For some reason our quick books is not sending out our estimates.

|   |                   |          |
|---|-------------------|----------|
| 1.) Labor for the service change. (\$5,800.00)        | \$5,800.00        |          |
| 2.) Materials for service change. (\$2,720.00)        | \$2,720.00        |          |
| <del>3.) Doors labor and materials (\$2,980.00)</del> | \$8,520.00        |          |
|   | \$852.00          | 10% OH&P |
|   | <u>\$9,372.00</u> |          |

Total - Bulletin 2

Thanks,

*Joshua Geno*

*Harbor Springs Electric  
145 Franklin Park Harbor Springs, Mi 49740  
(cell)231-881-7281  
[harborspringselectric.com](http://harborspringselectric.com)  
fax-231-412-6467*

On Mon, Aug 27, 2018 at 9:29 AM Karl Keuning <[Karl@bcimi.com](mailto:Karl@bcimi.com)> wrote:  
I am still waiting on bulletin 2 break down and bulletin 3.

On Aug 25, 2018, at 6:30 AM, joshua geno <[harborspringselectric@gmail.com](mailto:harborspringselectric@gmail.com)> wrote:

Karl,

I had my office manager scan and email that yesterday. Please check your spam, we were having issues with our wireless printer/scanner.

If you don't find it please shoot me a text and I'll run to the office.

Thanks,  
Josh

Sent from my iPhone

On Aug 24, 2018, at 10:18 AM, Karl Keuning <[Karl@bcimi.com](mailto:Karl@bcimi.com)> wrote:

Josh

You are the only number I am waiting for bulletin 3. I need to get this to the owner.

Landmark Design still waiting for bulletin 2 breakdown. If you have material that can not be used please list that on your breakout.

Karl Keuning

BCI Construction

616-437-4127 cell

616-677-6025 Office



## Landmark Design Group, P.C.

3883 Linden Ave, SE, Suite A. Grand Rapids, MI 49548, 616/956-0606

**Issue Date:** July 25, 2018 **REVISED**

**To:** Travis Kamstra  
BCI Construction  
O-11248 Linden DR. NW  
Grand Rapids, MI 49534

**From:** Landmark Design Group, P.C.  
3883 Linden Avenue SE, Suite A  
Grand Rapids, Michigan 49548

**Project::** Cheboygan County  
Jail Addition and Renovation  
870 S. Main St.  
Cheboygan, MI 49721

**Project No.:** 16-012 A

**Copies To:** Karl Keuning, Superintendent, BCI Construction  
Dave Koks, BCI Construction  
Jeff Lawson, Administrator, Cheboygan County  
Tim Cook, Undersheriff, Cheboygan County Sheriff Dept.  
Tim Mason, Maintenance, Cheboygan County  
Morgan Landon, Morgan M. Landon, P.E., LLC  
Bob Van Putten, President, Landmark Design Group, P.C.  
Steve Jara, Project Manager, Landmark Design Group, P.C.

### Bulletin Two **REVISED**

The following is a list of items for which we are requesting adjustments in pricing only. Upon acceptance by the Owner, a change order authorizing the Work will be issued. All applicable provisions of General and Supplementary Conditions, and all other contract documents apply to this change order request.

The general character of the work required by this change order request shall be the same as originally specified, and all incidentals required in connection with the work hereinafter described shall be included even though not specifically mentioned. The Contractor shall be held responsible to include and adjust the work of all trades involved as required to complete the work described hereinafter. All contractors and subcontractors shall review the change order request as it alters the work shown on the Drawings and in the Project Manual/Specifications.

The bulletin consists of two (2) pages and one (1) attached drawing.

A. SHEET E101, GENERAL NOTES, ONE LINE DIAGRAM AND SCHEDULES (REISSUED)

1. Refer to the attached revised One-Line Diagram:
  - a. In lieu of the 400A breaker originally shown in the existing MDP, provide the following:

An 800A SF Lug Kit # SL800M5 in the existing MDP

A 600A fused disconnect (new lugs in the MDP will only accept a minimum of 600A wire) mounted as closely adjacent to the existing MDP as possible. Provide 400A fuses in the new disconnect switch

600A wiring from the new lug kit to the new disconnect as shown on the one-line diagram.
  - b. 400A wiring to the new addition, 400A panel, 400A disconnect, 400A ATS, and 80KW generator to remain as shown originally and currently in the contract.

**ADD/DEDUCT**

B. SHEET E201, FIRST FLOOR POWER PLAN (NOT REISSUED)

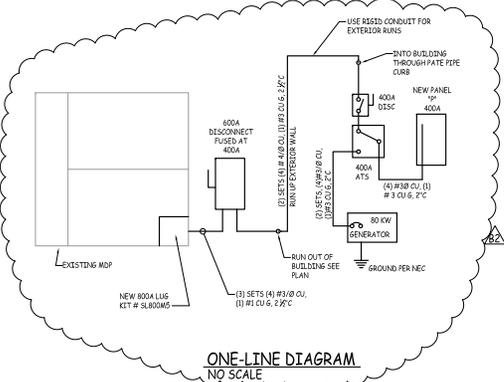
1. Furnish and install 120V, 1 phase power for new doors with power supplies listed in the door schedule. Assume (2) new circuits for this work.

This affects power to the power supplies scheduled for Doors 101, 102, 103, 108, 109, 111, 112, 113, 116, 117, 118, 119, 120, 121, 122 and 124.

**ADD**

**End of Bulletin Two REVISED**

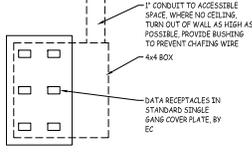
| PANEL P CHEBOYGAN COUNTY JAIL ADDITION |                                 |        |       |       |       |    |                            |
|--|---------------------------------|--------|-------|-------|-------|----|----------------------------|
| 240/120 VOLT / 3 PHASE / 4 WIRE        |                                 |        |       |       |       |    |                            |
| LOCATION: NEW CLOSET                   |                                 |        |       |       |       |    |                            |
| SHEET NUMBER: E01                      |                                 |        |       |       |       |    |                            |
| MOUNTING SURFACE                       |                                 |        |       |       |       |    |                            |
| QTY                                    | DESCRIPTION                     | BA     | VIA   | VIA2  | VIA3  | BA | DESCRIPTION                |
| 1                                      | 17U-1 (CONFORM WITH MC)         | 15     | 1000  | 600   | 800   | 20 | KITCHEN, RECEPTACLES       |
| 3                                      |                                 |        |       |       |       |    | FSE 12                     |
| 7                                      | 17U-1 (CONFORM WITH MC)         | 60     | 1000  | 600   | 1000  | 15 | FSE 31                     |
| 11                                     | FSE MUA AC (CONFORM WITH FSC)   | 30     | 2500  | 600   | 3000  | 60 | FSE 35                     |
| 15                                     |                                 |        |       |       |       |    | FSE 14                     |
| 17                                     |                                 |        |       |       |       |    | GARAGE RECEPTACLES 18      |
| 19                                     | 17U-2 (CONFORM WITH MC)         | 90     | 4300  | 600   | 600   | 20 | GARAGE RECEPTACLES 20      |
| 21                                     |                                 |        |       |       |       |    | RECEPTACLES 22             |
| 23                                     |                                 |        |       |       |       |    | RECEPTACLES 24             |
| 25                                     | FSE (2) EF 5 (CONFORM WITH FSC) | 20     | 800   | 400   | 600   | 20 | BATTERY CHARGER, GENERATOR |
| 27                                     |                                 |        |       |       |       |    | BLOCK HEATER, GENERATOR    |
| 29                                     | FSE 55                          | 20     | 1000  | 800   | 800   | 20 | RECEPTACLES 30             |
| 31                                     | FSE 55                          | 20     | 1000  | 800   | 800   | 20 | DOWN TV RECEPTACLES 32     |
| 33                                     | RECEPTACLES, KITCHEN            | 20     | 800   | 800   | 1000  | 15 | FSE 31                     |
| 35                                     | FSE 50                          | 20     | 1000  | 1000  | 1000  | 20 | FSE 21                     |
| 37                                     |                                 |        |       |       |       |    | FSE 34                     |
| 39                                     | FSE 41                          | 15     | 1000  | 1000  | 1000  | 15 | MUA FAN FSE 38             |
| 41                                     |                                 |        |       |       |       |    | FSE 42                     |
| 43                                     | FSE 60                          | 15     | 1000  | 1000  | 1000  | 20 | WATER HEATERS 44           |
| 45                                     |                                 |        |       |       |       |    | FSE 46                     |
| 47                                     |                                 |        |       |       |       |    | FSE 48                     |
| 49                                     | FSE 68                          | 15     | 1000  | 1000  | 1000  | 20 | FSE 50                     |
| 51                                     |                                 |        |       |       |       |    | FSE 52                     |
| 53                                     | FSE 69                          | 15     | 1000  | 1000  | 1000  | 20 | FSE 54                     |
| 55                                     | FSE COOLER                      | 20     | 1500  | 800   | 800   | 20 | DOOR HEATER COOLER FSE     |
| 57                                     | FSE SERVICE FREEZER             | 20     | 1500  | 800   | 800   | 20 | DOOR HEATER FREEZER FSE    |
| 59                                     | FSE COOLER CONDENSING UNIT      | 20     | 1500  | 800   | 800   | 20 | FSE 60                     |
| 61                                     |                                 |        |       |       |       |    | FSE 62                     |
| 63                                     |                                 |        |       |       |       |    | FSE 64                     |
| 65                                     |                                 |        |       |       |       |    | FSE 66                     |
| 67                                     | FSE FREEZER CONDENSING UNIT     | 20     | 1500  | 800   | 800   | 20 | FSE 68                     |
| 69                                     |                                 |        |       |       |       |    | FSE 70                     |
| 71                                     |                                 |        |       |       |       |    | FSE 72                     |
| 73                                     | EDH-1                           | 40     | 4000  | 4000  | 4000  | 20 | FSE 74                     |
| 75                                     |                                 |        |       |       |       |    | FSE 76                     |
| 77                                     |                                 |        |       |       |       |    | LSIGHTING 78               |
| 79                                     | EDH-2                           | 25     | 2000  | 1000  | 1000  | 20 | LSIGHTING 80               |
| 81                                     |                                 |        |       |       |       |    | LSIGHTING 82               |
| 83                                     | LSIGHTING, WALL PACKS           | 20     | 42750 | 43550 | 43550 | 20 | HOOD LSIGHTING 84          |
| <b>TOTALS</b>                          |                                 |        |       |       |       |    |                            |
| CONNECTED VA                           |                                 | 128150 |       | 70775 |       |    | DEMAND VA                  |
| CONNECTED AMPS                         |                                 | 309    |       | 171   |       |    | DEMAND AMPS                |
| MAIN LUGS ONLY                         |                                 |        |       |       |       |    | MAIN BUS + 400             |
| SQUARE D TYPE NQ                       |                                 |        |       |       |       |    | 18,000 AIC RATING          |



| POWER SHEET SYMBOLS |   |          |  |
|---------------------|---|----------|--|
| SYMBOL              | DESCRIPTION   | SYMBOL   | DESCRIPTION  |
| [Symbol]            | GROUNDING DUPLEX RECEPTACLE (NEMA 5-20R) MOUNTED 18" AFF UON. NUMBER INDICATES CIRCUIT. | [Symbol] | GROUNDING QUADRUPLEX RECEPTACLE (NEMA 5-15R) MOUNTED 18" AFF UON.                      |
| [Symbol]            | GROUNDING DUPLEX RECEPTACLE (NEMA 5-15R) GROUND FAULT INTERRUPTOR                       | [Symbol] | SPECIAL PURPOSE RECEPTACLE. SEE NOTES  |
| [Symbol]            | GROUNDING DUPLEX RECEPTACLE (NEMA 5-15R) MOUNTED 40" AFF                                | [Symbol] | SPECIAL FLOOR RECEPTACLE. LETTER INDICATES TYPE. TYPE DEFINED BY NOTATION OR SCHEDULE. |
| [Symbol]            | MULTI OUTLET ASSEMBLY. LETTER INDICATES TYPE. TYPE DEFINED BY NOTATION OR SCHEDULE.     | [Symbol] | GROUNDING SINGLE FLOOR RECEPTACLE (NEMA 5-15R)   |
| [Symbol]            | THREE PHASE MOTOR   | [Symbol] | ELECTRICAL FLOOR BOX. SEE NOTE 2   |
| [Symbol]            | TELEPHONE, OR DATA OUTLET BOX. SEE NOTE 1   | [Symbol] | POWER ASSISTED DOOR ACTIVATOR  |
| [Symbol]            | SPECIAL CONNECTION POWER  | [Symbol] | MAGNETIC DOOR HOLD OPEN DEVICE   |
| [Symbol]            | POWER PANEL   | [Symbol] | TRANSFORMER. SEE SCHEDULE  |

1. PROVIDE 4-4 BOX WITH CONDUIT TO ACCESSIBLE SPACE. SEE DETAIL. PROVIDE SWITCH PLATE COVER WITH NUMBER OF DATA RECEPTACLES SHOWN. RUN CAT 6 CABLE FROM EACH RECEPTACLE TO DATA ROOM AND TERMINATE AT PATCH PANEL. PROVIDE PATCH PANEL AND CABINET.

2. X = NUMBER OF DUPLEX RECEPTACLES  
Y = NUMBER OF DATA RECEPTACLES  
Z = POWER CIRCUIT NUMBER(S)



### FIRE ALARM SYSTEM REQUIREMENTS

- THE FIRE ALARM SYSTEM FOR THIS PROJECT SHALL BE A COMPLETE DESIGN BUILD EXTENSION OF THE EXISTING SYSTEM. THE EC SHALL INCLUDE THE COST OF THIS WORK IN HIS BASE BID FOR THE PROJECT. THE FIRE ALARM CONTRACTOR SHALL PROVIDE ALL REQUIRED: SYSTEM DESIGN, SUBMITTAL, MATERIALS, EQUIPMENT, INSTALLATION, ETC. THAT MAY BE REQUIRED TO OBTAIN A FULLY CODE COMPLIANT FIRE ALARM SYSTEM FOR THIS PROJECT.
- THE FIRE ALARM SYSTEM SHALL BE INSTALLED IN FULL COMPLIANCE WITH NFPA 72, AS WELL AS ALL OTHER RULES, CODES, ORDINANCES, ORDERS, AND LEGAL REQUIREMENTS OF THE AUTHORITIES HAVING JURISDICTION WHICH MAY APPLY TO THIS BUILDING.
- THE CONTRACTOR SHALL INSTALL THE FIRE ALARM SYSTEM COMPLETE AND OPERABLE AS SHOWN ON THE DRAWINGS, AND REQUIRED BY CODE. ALL MATERIALS, LABOR, AND EQUIPMENT REQUIRED TO PROPERLY COMPLETE THE SYSTEM INSTALLATION SHALL BE PROVIDED BY THE CONTRACTOR AS A PART OF HIS BASE BID ON THE PROJECT.
- FURNISH AND INSTALL AN ADDRESSABLE FIRE ALARM SYSTEM COMPLETE WITH CONTROL PANEL(S), STYLE A INITIATING DEVICE CIRCUITRY, AND STYLE I INITIATING APPLIANCE CIRCUITRY. BATTERY BACKUP OPERATION SHALL BE FOR A MINIMUM OF 48 HOURS WITH A FIVE MINUTE RUNDOWN AT THE END OF THE 48 HOUR PERIOD. PROVIDE A NAMEPLATE READING "FIRE ALARM CONTROL PANEL" ON THE FRONT OF EACH REQUIRED PANEL. INSTALL FIRE DEPARTMENT LOCK, IF REQUIRED.
- THE LOCATIONS OF FIRE ALARM DEVICES SHOWN ON THE PLANS ARE FOR REFERENCE ONLY. THE FIRE ALARM CONTRACTOR RETAINS COMPLETE RESPONSIBILITY FOR PROVIDING COMPLETE CODE COMPLIANT SYSTEM.
- INSTALL 3/4" EMT CONDUIT (MINIMUM) FOR ALL CABLE.
- FIRE ALARM CABLE SHALL BE SOLID CONDUCTOR.
- FURNISH AND INSTALL END-OF-LINE RESISTORS AND CLEARLY MARK THE LOCATION OF THE DEVICE.
- 846 ALL SMOKE DETECTORS, NEW AND EXISTING, UNTIL FINAL FIRE DEPARTMENT INSPECTION.
- FURNISH AND INSTALL ALL REQUIRED FULL STATIONS, SMOKE DETECTORS, HEAT DETECTORS, HORNS, AND HORNS/STROBES. STROBES TO HAVE ADJUSTABLE CANDELLA RATINGS.
- CONNECT DUCT SMOKE DETECTORS IN THE HVAC SYSTEM (FURNISHED BY THE EC, INSTALLED BY THE AIG), ACTIVATE FIRE ALARM SYSTEM AND SHUTDOWN HVAC COMPONENTS IN THE EVENT OF ACTIVATION.
- DUCT MOUNTED SMOKE DETECTORS SHALL HAVE ACCESSIBLE TEST STATION LOCATED OUTSIDE LOCK-UP AREAS.
- ALL FIRE ALARM SYSTEM COMPONENTS SHALL BE UL LISTED.



### GENERAL ELECTRICAL NOTES:

- ALL SYSTEMS AND INSTALLATION SHALL CONFORM TO ALL APPLICABLE CODE REQUIREMENTS. ELECTRICAL WORK FOR THIS PROJECT IS GOVERNED BY THE 2011 NATIONAL ELECTRICAL CODE. INSTALLING CONTRACTOR IS ASSUMED TO BE FAMILIAR WITH THIS CODE, AND IS HEREBY CHARGED WITH COMPLETING THE INSTALLATION OF THE SYSTEMS SHOWN HEREON IN COMPLETE COMPLIANCE WITH THIS CODE, AS WELL AS ALL OTHERS THAT MAY APPLY.
- THE CONTRACTOR SHALL PROVIDE AND PAY FOR ALL WORK, MATERIALS, AND LABOR TO ESTABLISH COMPLETE AND PROPERLY WORKING SYSTEMS.
- THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL REQUIRED PERMITS, APPLICATIONS, AND FEES AS MAY BE NECESSARY TO COMPLETE THE WORK. THIS INCLUDES ANY AND ALL REVIEW FEES THAT MAY BE REQUIRED FOR THE PERMITTING PROCESS.
- FINAL ROUTING OF ALL CONDUITS SHALL BE ESTABLISHED BY THE ELECTRICAL CONTRACTOR IN COORDINATION WITH THE WORK OF ALL OTHER TRADES.
- FIELD MOUNTED DEVICES SUCH AS SWITCHES, MOTOR STARTERS, RECEPTACLES, ETC., ARE SHOWN IN THEIR PROGRAMME LOCATIONS UNLESS NOTED TO THE CONTRARY ON THE PLANS. COORDINATE EXACT LOCATIONS BASED ON ACTUAL FIELD CONDITIONS.
- ALL POWER WIRING SHALL BE STRANDED COPPER CONDUCTOR WITH THIN INSULATION RATED 600 VOLTS. MINIMUM WIRE SIZE, #12 AWG, WHERE THE CODE ALLOWS THE USE OF AC CABLE WITH SOLID WIRE. THIS METHOD IS ACCEPTABLE.
- INDICATE WIRE SIZES NOTED ON PLANS OR IN SCHEDULES AS REQUIRED BY CODE FOR LUGGING.
- ALL WIRING AND CONDUIT MATERIALS SHALL BE IN STRICT ACCORDANCE WITH THE REQUIREMENTS WITH APPLICABLE CODES AND STANDARDS.
- THE ELECTRICAL CONTRACTOR SHALL PROPERLY GROUND ALL SYSTEMS AND EQUIPMENT IN ACCORDANCE WITH THE REQUIREMENTS OF THE NATIONAL ELECTRIC CODE.
- ALL RECEPTACLES IN BATHROOMS, AND KITCHENS, AND OTHER LOCATIONS AS REQUIRED BY THE CODE, SHALL BE GFCI TYPE.
- ALL MATERIALS AND EQUIPMENT PROVIDED FOR THIS PROJECT SHALL BE NEW AND UL APPROVED FOR THE INTENDED USE.
- THE CONTRACTOR SHALL PERFORM ALL REQUIRED TESTING OF ALL ELECTRICAL SYSTEMS. THE CONTRACTOR SHALL CORRECT ALL DEFECTS IDENTIFIED BY TESTING AND RE-TEST UNTIL SATISFACTORY RESULTS ARE OBTAINED.
- NO EQUIPMENT SHALL BE ENERGIZED UNTIL ALL TESTS AND ADJUSTMENTS HAVE BEEN COMPLETED.
- REFER TO ARCHITECTURAL REFLECTED CEILING PLAN FOR EXACT FIXTURE LOCATIONS. ARCHITECTURAL PLANS TAKE PRECEDENCE.
- SEE ARCHITECTURAL DRAWINGS FOR CEILING LAYOUT, MATERIALS AND HEIGHTS.
- ALL FIXTURES TO BE CENTERED IN CEILING TILE UON.
- VERIFY MOUNTING HEIGHT OF ALL SUSPENDED FIXTURES WITH ARCHITECT.
- VERIFY ALL ROUGH-INS WITH ARCHITECT PRIOR TO INSTALLATION.
- SWITCHES AND RECEPTACLES SHALL BE BLACK WITH SS FACE PLATES, OR AS MAY BE REQUIRED BY THE ARCHITECT. ALL TO BE COMMERCIAL GRADE, 20 AMP.
- ELECTRICAL CONNECTIONS INDICATED TO MECHANICAL AND OTHER EQUIPMENT ARE BASED UPON INFORMATION AVAILABLE AT THE TIME OF THE DESIGN. THE EC SHALL COORDINATE AND CONFIRM ALL SUCH BEFORE ANY ELECTRICAL MATERIALS OR EQUIPMENT ARE PURCHASED, AND SHALL ADJUST BREAKERS, WIRE SIZES, ETC. TO MEET THE ACTUAL NEEDS OF EQUIPMENT PROVIDED BY THE VARIOUS OTHER CONTRACTORS ON THE PROJECT.

### DEMOLITION GENERAL NOTES:

- INFORMATION SHOWN HERE REFLECTS EXISTING RECORDS, AND RECENT ON-SITE OBSERVATIONS. THE DEMOLITION WORK SHOWN IS INTENDED TO CONVEY THE GENERAL NATURE AND SCOPE OF WORK REQUIRED. THE CONTRACTOR SHALL PERFORM ALL DEMOLITION WORK NECESSARY TO PROPERLY COMPLETE THE NEW WORK SHOWN ON THESE PLANS.
- PROVIDE TEMPORARY MECHANICAL AND ELECTRICAL AS NECESSARY TO MAINTAIN PROPER OPERATION OF ALL SYSTEMS.
- REMOVE ALL EXISTING PIPING, DUCTWORK, WIRING, ETC. THAT IS NOT REQUIRED TO SUPPORT THE PROPER OPERATION OF THE NEW SYSTEMS AND EXISTING SYSTEMS TO REMAIN.
- SEE BELOW FOR ADDITIONAL DEMOLITION NOTES AND REQUIREMENTS.

**MORGAN W. LANDON, P.E., LLC**  
2024 Franklin Drive NW  
Grand Rapids, Michigan 49508  
morg@mfllc.com

**Jail Addition and Renovation**  
Cheboygan County  
870 South Main Street  
Cheboygan, Michigan 49721

**Landmark Design Group, P.C.**  
3083 Linden Ave. S.E. Suite A, Grand Rapids, MI 49508-3408  
lr@landmarkdesign.com  
761.956.9508

Issued For: [Blank]  
Revised From: [Blank]  
Date: 03/25/2018  
By: 03/25/2018  
Title: 16-012A - REVISED

Project Number: [Blank]  
Drawing Project Number: [Blank]  
16-012A

16-012A  
E101



## Landmark Design Group, P.C.

3883 Linden Ave, SE, Suite A. Grand Rapids, MI 49548, 616/956-0606

**Issue Date:** August 8, 2018 **REVISED**

**To:** Travis Kamstra  
BCI Construction  
O-11248 Linden DR. NW  
Grand Rapids, MI 49534

**From:** Landmark Design Group, P.C.  
3883 Linden Avenue SE, Suite A  
Grand Rapids, Michigan 49548

**Project::** Cheboygan County  
Jail Addition and Renovation  
870 S. Main St.  
Cheboygan, MI 49721

**Project No.:** 16-012 A

**Copies To:** Karl Keuning, Superintendent, BCI Construction  
Dave Koks, BCI Construction  
Jeff Lawson, Administrator, Cheboygan County  
Tim Cook, Undersheriff, Cheboygan County Sheriff Dept.  
Tim Mason, Maintenance, Cheboygan County  
Morgan Landon, Morgan M. Landon, P.E., LLC  
Bob Van Putten, President, Landmark Design Group, P.C.  
Steve Jara, Project Manager, Landmark Design Group, P.C.

### Bulletin Three - REVISED

The following is a list of items for which we are requesting adjustments in pricing only. Upon acceptance by the Owner, a change order authorizing the Work will be issued. All applicable provisions of General and Supplementary Conditions, and all other contract documents apply to this change order request.

The general character of the work required by this change order request shall be the same as originally specified, and all incidentals required in connection with the work hereinafter described shall be included even though not specifically mentioned. The Contractor shall be held responsible to include and adjust the work of all trades involved as required to complete the work described hereinafter. All contractors and subcontractors shall review the change order request as it alters the work shown on the Drawings and in the Project Manual/Specifications.

The bulletin consists of four (4) pages, four (4) drawings and five (5) reissued mechanical and electrical drawings.

A. CONTROL ROOM 127 - ARCHITECTURAL

1. Refer to the attached drawings B3-01, B3-02, B3-03 and B3-04 for architectural details regarding the new Master Control/Booking 127. The following changes are requested:
  - a. Delete the renovation work in the existing storage room indicated as Control Room 127 on the original drawings. Delete new flooring, base, walls, millwork, ceilings and lighting. The proposed new data equipment power and cooling systems in this space to remain unchanged.

ADD/ DEDUCT 5,399.05

- b. Construct the new Master Control/Booking 127 in the existing Booking area to the immediate south. Refer to drawings attached. Furnish and install the following, but not limited to:

Demolition of flooring, ceilings, lights.

Reuse Door 124 in the new location per the drawings.

New 2'-10" high, 6" CMU sill wall, grouted solid. Reinforce as shown on the drawings.

16 gage hollow metal frames with security glazing. Security glazing shall match the glass currently installed in the existing detox/holding cells.

Contact: Straits Area Glass, 10994 N Straits Hwy., Cheboygan, MI 49721. Ph: (231) 627-4426.

Weld 16 gage plate connections at all corners and connection to Door 124 frame. Grout solid. Paint.

Transaction window glass to receive bottom cut-out, 4" high by 20" wide.

Install counter mounted, battery operated, talk-through communication unit at the transaction window. Equal to Model No. SC-300, Haven Technology Corporation, (909) 340-0800.

Stud wall framing above windows – 5/8" impact resistant gypsum board on both sides over 1/2" OSB on one side on 3 5/8" metal studs at 16" O.C. Fill with sound batt insulation. Construct wall as high as possible above ceiling. Install diagonal bracing as required.

Plastic laminate covered countertop with hardwood edging stained and finished. Furnish and install grommets at 24" O.C.

New suspended acoustic tile ceiling at a minimum of 8'-6" high.

Patch existing flooring and ceilings as required outside of the control room.

Remove existing VCT flooring in the area or the new Master Control/Booking 127 to expose the existing terrazzo floor. Neatly cut existing edge of VCT flooring to remain outside of the Master Control/Booking space.

Clean/remove adhesives from existing terrazzo flooring. Patch/fill existing holes with concrete, flush with terrazzo.

Rubber base, both sides of new wall. Cut/patch/repair existing base to remain on the exterior of the control room.

Painting. Paint all new construction. Repaint existing walls outside of the new control room to match existing as required due to new construction

Mechanical and electrical as listed below.

ADD / DEDUCT 18,398.06

B. DRAWING FP101

1. Refer to the plan for the revised layout at the new Master Control/Booking 127:
  - a. Delete sprinkler adjustments in the previous control room.
  - b. Add/adjust sprinkler heads as required for the new Master Control/Booking Room.

ADD / DEDUCT 2720.30

C. DRAWING M201

1. Refer to the plan for the revised layout at the new Master Control/Booking 127:
  - a. Temperature sensors for the addition to be monitored in the new Master Control/Booking 127.
  - b. Extend supply and return air as indicated.

ADD / DEDUCT N/A

D. SHEET ME101, MECHANICAL AND ELECTRICAL DEMOLITION PLAN AND NOTES, RE-ISSUED HEREWITH:

1. Delete demolition shown on the original plan
2. Add demolition work as indicated for the new Master Control/Booking 127

ADD / DEDUCT 30.00

E. SHEET E201, ELECTRICAL POWER PLAN AND NOTES, RE-ISSUED HEREWITH:

1. Refer to the plan for the revised layout at the new Master Control/Booking 127:
  - a. Delete removal of existing electric panels in storage room.
  - b. Add new surface mounted panel adjacent to existing panels in storage room
  - c. Install power and data outlets under the countertop in the new Master Control/Booking 127. These outlets were originally shown on the bid drawings in what is now the storage room.
  - d. Install power and data outlets above windows (+96") for new monitors in the new Master Control/Booking 127. These outlets were originally shown on the bid drawings in what is now the storage room.
  - e. Install new smoke detector. Adjust existing smoke detectors where required.

ADD / DEDUCT 4290.00

F. SHEET E301, ELECTRICAL LIGHTING PLAN AND NOTES, RE-ISSUED HEREWITH:

1. Refer to the plan for the revised layout at the new Master Control/Booking 127:
  - a. Delete new lighting shown in the original Control Room.
  - b. Install new LED Type G fixtures on dimmer control switch.
  - c. Adjust existing lighting outside of new Master Control/Booking 127

ADD / DEDUCT (810.00)

**End of Bulletin Three - REVISED**



*B*uilding ~ *C*ontracting ~ *I*nteriors

O-11248 Linden Drive N.W. Grand Rapids, MI 49534

Phone & Fax: 616-677-6025

All Credits shown in 'RED' and mark up has been adjusted to number.

| JOB: Cheboygan Jail Addition         | CHANGE/BULLETIN:       |                        | Bulletin #3-Revised |                 |                 |                    |                    | 8/29/2018           |
|--------------------------------------|------------------------|------------------------|---------------------|-----------------|-----------------|--------------------|--------------------|---------------------|
| SUBCONTRACTOR/SUPPLIER/LABOR         | (A.) 1. Control Rm 127 | (B.) 1. Control Rm 127 | B. Drawing FP 101   | C.#1 DRWG M201  | D.Sheet ME101   | E. Sheet E201      | F. Sheet E301      |                     |
| Straus Masonry                       | \$ (1,350.00)          | \$ 2,000.00            |                     |                 |                 |                    |                    |                     |
| BCI Construction-Genreal Trades/Demo | \$ (324.00)            | \$ 1,620.00            |                     |                 |                 |                    |                    |                     |
| Flair Wood-Case Work (shop drwgs)    | \$ 300.00              | \$ -                   |                     |                 |                 |                    |                    |                     |
| L & L                                |                        | \$ 5,045.00            |                     |                 |                 |                    |                    |                     |
| Harbor Spings                        |                        |                        |                     |                 | \$ (450.00)     | \$ 3,900.00        | \$ (810.00)        |                     |
| Ballard                              | \$ 6,993.00            | \$ 480.00              |                     | See A1 Controls | \$ 480.00       |                    |                    |                     |
| Bauma                                | \$ (125.78)            | \$ 1,485.51            |                     |                 |                 |                    |                    |                     |
| Total Fire Protection                |                        |                        | \$ 2,473.00         |                 |                 |                    |                    |                     |
| Whale Painting                       | \$ (585.00)            | \$ 350.00              |                     |                 |                 |                    |                    |                     |
| HMF-SA Morman                        |                        | \$ 2,145.00            |                     |                 |                 |                    |                    |                     |
| Security Glass-Strait Glass          |                        | \$ 3,600.00            |                     |                 |                 |                    |                    |                     |
| TOTAL PER ITEM                       | \$ 4,908.23            | \$ 16,725.51           | \$ 2,473.00         | \$ -            | \$ 30.00        | \$ 3,900.00        | \$ (810.00)        | \$ -                |
| SUBTOTAL                             | \$ 4,908.23            | \$ 16,725.51           | \$ 2,473.00         | \$ -            | \$ 30.00        | \$ 3,900.00        | \$ (810.00)        | \$ -                |
| 10% MARKUP OVER HEAD/PROFIT          | \$ 490.82              | \$ 1,672.55            | \$ 247.30           | \$ -            | N/A             | \$ 390.00          | N/A                | \$ -                |
| <b>TOTAL</b>                         | <b>\$ 5,399.05</b>     | <b>\$ 18,398.06</b>    | <b>\$ 2,720.30</b>  | <b>\$ -</b>     | <b>\$ 30.00</b> | <b>\$ 4,290.00</b> | <b>\$ (810.00)</b> | <b>\$ 30,027.41</b> |

Total - Bulletin 3 = \$30,027.41