



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

March 14, 2017

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Fairgrounds Event Agreements
 1. Cheboygan County 4-H Program
 2. Cheboygan County Humane Society
 3. Cheboygan Conservation District
 - D. Investment Report
 - E. Michigan Horsepulling Association Inc.
 - F. Housing Project H16-365 & Housing Project H16-370
 - G. Minutes:
 1. Finance/Business Meeting of February 14, 2017 & Committee of the Whole Meeting of February 28, 2017
 2. District No. 4 Health Board – 1/17/17
 3. NEMCSA – 2/3/17
 4. NEMCOG – 1/19/17 & 2/16/17
 5. City Council Minutes – 1/24/17 & 2/14/17
 6. Board Appointments & Procedures – 3/8/17
 7. Planning Commission Minutes – 2/1/17
 8. Special County Road Commission – 2/15/17
 9. Cheboygan County Road Commission – 2/3/17 & 2/16/17
 10. Fair Board – 2/6/17
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
 - A. Reappointment to Cheboygan County Tax Allocation
 - B. Appointment to Cheboygan County Airport Authority
 - C. Appointment to the Jury Board
 - D. Reappointment to North Country Community Mental Health Board
11. **Old Business**
 - A. Remonumentation Grant Administrator
12. **New Business**
 - A. Purchasing Policy Revision - Sole Vendor Listing 300 - 2A
13. **Citizens Comments**
14. **Board Member Comments**
15. **CLOSED SESSION – Pursuant to MCL 185.268(a) Administrator's Evaluation**
16. **Adjourn to the Call of the Chair**

There are no March finance claims to approve in this Board packet.

All bills received during
February 2017
that were greater than \$25,000
were included on the prepaid
check writing approval list.

CHEBOYGAN COUNTY PREPAIDS REPORT MARCH 2017

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	838,422.30
MINUS FEBRUARY FINANCE	\$	42,418.00
TOTAL PREPAIDS	\$	796,004.30

FINANCE CLAIMS FOR FEBRUARY WERE PAID ON 2/14/17.

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
02/02/2017	1	61932	BOND-CLERK	JONATHAN WILLIAMS	CR BOND #16-5289-FH PEO VS. DENA WILLIAM	450.00
02/02/2017	1	61933	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5295-FH DOUGLAS COOL	200.00
02/02/2017	1	61934	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5315-FH PAUL BUNKER	400.00
02/02/2017	1	61935	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5289-FH PEO VS DENA WILLIAMS	50.00
02/02/2017	1	61936	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5283-FH PEO VS JENNIFER LAVA	50.00
02/02/2017	1	61937	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5283-FH PEO VS JENNIFER LAVA	450.00
02/07/2017	1	61938	REST-PA	BRYON SACKRIDER	PA REST #17-0052-FY PEO VS ROBIADEK	100.00
02/07/2017	1	61939	REST-PA	NORTH STRAITS ANIMAL CLINIC	PA REST #116-20-17	329.00
02/08/2017	1	61940	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES FEB 2017	1,310.10
02/08/2017	1	61941	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 JAN/FEB 201	727.68
02/08/2017	1	61942	CAS	CHEBOYGAN AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	30,229.47
02/08/2017	1	61943	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRECT TAX COLLECTED BY COUNTY DUE I	168,913.80
02/08/2017	1	61944	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 2/4	1,115.23
02/08/2017	1	61945	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY DUE I	491,689.44
02/08/2017	1	61946	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT MILLAGE COLLECTED BY COUNTY D	312,447.89
02/08/2017	1	61947	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUE FEB 2017	162.00
02/08/2017	1	61948	FOC	FRIEND OF THE COURT	CR BOND #96-5708-DP GIBSON VS MILLER	1,000.00
02/08/2017	1	61949	FOC	FRIEND OF THE COURT	CR BOND #11-9547-DP TELGENHOF VS LEAZIER	200.00
02/08/2017	1	61950	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES FEB 2017	608.96
02/08/2017	1	61951	ILS	INLAND LAKES SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOLS	6,105.46
02/08/2017	1	61952	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PE	170.80
02/08/2017	1	61953	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PE	35.17
02/08/2017	1	61954	OAS	ONAWAY AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	480.24
02/08/2017	1	61955	PAS	PELLSTON AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	1,342.32
02/08/2017	1	61956	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES FEB 2017	753.75
02/08/2017	1	61957	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PE 2	75.00
02/08/2017	1	61958	SOM-PRE	STATE OF MICHIGAN	TR DISTRIBUTION OF PRE INTEREST OCT-DEC	2,031.05
02/08/2017	1	61959	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	396,255.91
02/08/2017	1	61960	TREAS	CHEBOYGAN COUNTY TREASURER	TR DISTRIBUTION OF PRE INTEREST OCT-DEC	5,486.45
02/08/2017	1	61961	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 2/4/17	12.00
02/08/2017	1	61962	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 2/4/17	289.95
02/08/2017	1	61963	WCS	WOLVERINE COMMUNITY SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	1,491.49
02/13/2017	1	61964	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0013 MAR 2017	1,236.47
02/13/2017	1	61965	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0011 MAR 2017	2,854.22
02/13/2017	1	61966	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0012 MAR 2017	429.88
02/13/2017	1	61967	BEAUGRAND	BEAUGRAND TOWNSHIP	TR PRE EXEMPTIONS	822.92
02/13/2017	1	61968	BENTON	BENTON TOWNSHIP	TR PRE EXEMPTIONS	844.65
02/13/2017	1	61969	BURT TWP	BURT TOWNSHIP	TR PRE EXEMPTIONS	60.40
02/13/2017	1	61970	CHEB	CITY OF CHEBOYGAN	TR PRE EXEMPTIONS	40.62
02/13/2017	1	61971	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5289-FH DENA WILLIAMS	200.00
02/13/2017	1	61972	FOREST	FOREST TOWNSHIP	TR PRE EXEMPTIONS	15.61
02/13/2017	1	61973	INVERNESS	INVERNESS TOWNSHIP	TR PRE EXEMPTIONS	315.92
02/13/2017	1	61974	KOEHLER	KOEHLER TOWNSHIP	TR PRE EXEMPTIONS	18.11
02/13/2017	1	61975	MULLETT	MULLETT TOWNSHIP	TR PRE EXEMPTIONS	64.26
02/13/2017	1	61976	NUNDA	NUNDA TOWNSHIP	TR PRE EXEMPTIONS	285.45
02/13/2017	1	61977	TUSCARORA	TUSCARORA TOWNSHIP	TR PRE EXEMPTIONS	161.48
02/13/2017	1	61978	ANTK J	JOSEPH ANTKOVIK	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	61979	AO INS	AUTO OWNERS INSURANCE AGENCY	CR REST #14-4914-FH JOSHUA PAGE	20.00
02/13/2017	1	61980	AO INS	AUTO OWNERS INSURANCE AGENCY	CR REST #14-4936-FH ANGELA KIMBLER	100.00
02/13/2017	1	61981	AO INS	AUTO OWNERS INSURANCE AGENCY	CR REST #14-4916-FH GARRETT CHILDERS	39.00
02/13/2017	1	61982	AO INS	AUTO OWNERS INSURANCE AGENCY	CR REST #14-4915-FH JASON NOBLE	70.00
02/13/2017	1	61983	BORG W	WILLIAM BORGERDING	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	61984	BRYA W	WILLIAM BRYAN	CR REST #03-2843-FH KURT DELPH JR.	25.00
02/13/2017	1	61985	CINCI INS	CINCINNATI INSURANCE CO	CR REST #04-2874-FH BRENT STEMPLY	75.00
02/13/2017	1	61986	CLL	CHEBOYGAN LITTLE LEAGUE	CR REST #07-3714-FH MICHAEL LAVIGNE	40.00
02/13/2017	1	61987	DRIE J	JOYCE DRIER	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	61988	ELEN V	VERNA ELENBAAS	CR REST #02-2546-FH DAVID SOVA	35.71

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/13/2017	1	61989	ELLI J	JANETTE ELLIOTT	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	61990	EZMART-IR	EZ MART/BP GAS STATION	CR REST #08-3849-FH RYAN CHARLES DIAMOND	124.37
02/13/2017	1	61991	FB INS	FARM BUREAU INSURANCE	CR REST #06-3503-FH ALAN BODA	80.00
02/13/2017	1	61992	GARS M	MR. OR MRS. MICHAEL GARST	CR REST #15-5125-FH JOHN GARST	180.00
02/13/2017	1	61993	GIBBONS	KEVIN GIBBONS	CR REST #05-3264-FH RICHARD ROBINSON	5.00
02/13/2017	1	61994	GOHE D	DONALD OR JEAN GOHESKI	CR REST #13-4687-FH SUSAN WOODS	500.00 V
02/13/2017	1	61995	HANOVER	THE HANOVER INSURANCE GROUP	CR REST #03-2854-FH JUDY SOUTHWELL	100.00
02/13/2017	1	61996	HEAT G	GERALD HEATH	CR REST #09-4106-FH SONYA WAGNER	100.00
02/13/2017	1	61997	JOHN JA	E JAMES JOHNSON	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	61998	JONE P	PATRICIA JONES	CR REST #09-3952-FH WALTER JONES	200.00
02/13/2017	1	61999	JONES	JIM WERNIG INC	CR REST #91-0687-FH SAMUEL HILL	30.00
02/13/2017	1	62000	KEEL L	LARRY OR LEONA KEELAN	CR REST #05-3123-FH ROGER ORMSBEE	12.50
02/13/2017	1	62001	LAHA R	ROGER LAHAIE	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62002	LATITUDE	LATITUDE SUBROGATION SERVICES	CR REST #15-5178-FH CAELAN RICHARDSON	25.00
02/13/2017	1	62003	LATITUDE	LATITUDE SUBROGATION SERVICES	CR REST #04-2958-FH JASON NOBLE	35.00
02/13/2017	1	62004	MARSHALL R	RICHARD MARSHALL	CR REST #99-2141-FJ CHASITY COMPTON	5.00
02/13/2017	1	62005	MCKE K	KENNETH MCKERVEY	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62006	MINI T	MR & MRS THOMAS MINICK	CR REST #13-4676-FH BRENTON DENNERT-MICH	192.50
02/13/2017	1	62007	MOOD N	NATALIE MOODY-BROWN	CR REST #05-3300-FH JOSHUA ROMINE	200.00
02/13/2017	1	62008	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CR REST #08-3779-FH VICKY JOHNSON	250.00
02/13/2017	1	62009	OCDHHS	OSCODA COUNTY DHHS	CR REST #15-5158-FH SANDRA MILLBOCKER	12.50
02/13/2017	1	62010	PAVW A	ALLEN PAVWOSKI	CR REST #11-4451-FC DENNIS PARRIS	5.00
02/13/2017	1	62011	RACI D	DENNIS OR CONNIE RACINE	CR REST #04-3023-FH THERESA KELLEY	200.00
02/13/2017	1	62012	RDIC	RIVERTOWN DO-IT CENTER	CR REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
02/13/2017	1	62013	REDM MAR	MARIANNE REDMAN	CR REST #11-4451-FC DENNIS PARRIS	5.00
02/13/2017	1	62014	ROBE C	FLORENCE ROBERTS	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62015	ROCH S	STEWART ROCHESTER	CR REST #16-5197-FH STEVEN PAUL ROSE II	11.50
02/13/2017	1	62016	ROMA K	KYLE ROMAN	CR REST #16-5279-FH RALSTON BROWN	278.00
02/13/2017	1	62017	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CR REST #14-4859-FH COLLEEN ROSEANNE WHI	50.00
02/13/2017	1	62018	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CR REST #13-4719-FH JESSICA FEIN	10.00
02/13/2017	1	62019	SANE	STRAITS AREA NARCOTICS ENF	CR REST #16-5234-FH ARTHUR ST. JOHN JR.	50.00
02/13/2017	1	62020	SANE	STRAITS AREA NARCOTICS ENF	CR REST #15-5165-FH JACOB GECHT JR.	20.00
02/13/2017	1	62021	SANE	STRAITS AREA NARCOTICS ENF	CR REST #16-5227-FH BETH COLE	10.00
02/13/2017	1	62022	SANE	STRAITS AREA NARCOTICS ENF	CR REST #16-5315-FH PAUL BUNKER	200.00
02/13/2017	1	62023	SANE	STRAITS AREA NARCOTICS ENF	CR REST #07-3643-FH JOHN BICKMANN JR.	20.00
02/13/2017	1	62024	SCH S	SHARON SCHALOW	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62025	SHAF E	EDWARD OR JANICE SHAFFER	CR REST #05-3123-FH ROGER ORMSBEE	12.50
02/13/2017	1	62026	SMIT C	CHARLES SMITH JR	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62027	SPRA R	ROBERT SPRAY	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62028	TERR E	ECTON TERREBONNE	CR REST #06-3534-FC ROBERT POPE	100.00
02/13/2017	1	62029	TUCK G	GARY TUCKER	CR REST #15-5020-FH MASON LIETAERT	115.00
02/13/2017	1	62030	VANH J	JEFFREY VANHOORNE	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62031	WENG R	ROBERT WENGER	CR REST #02-2546-FH DAVID SOVA	35.71
02/13/2017	1	62032	WILS T	TRACY OR M. ANNE WILSON	CR REST #96-1478-FH CHARLES RYCKMAN	20.00
02/13/2017	1	62033	ZALE P	PAUL ZALEWSKI JR	CR REST #06-3451-FH ALAN BODA	80.00
02/15/2017	1	62034	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 MAR 2017	17.21
02/15/2017	1	62035	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS #00188643 MARCH 2017	85,763.75
02/15/2017	1	62036	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS #00186643 C001 MARCH 2017	1,532.46
02/15/2017	1	62037	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE MAR 2017	2,874.74
02/15/2017	1	62038	MAC-WCF	MAC WORKERS COMP FUND	PR WORKERS COMP #730 2ND QTR 2017	24,202.35
02/15/2017	1	62039	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS	2,246.00
02/15/2017	1	62040	REF-DEEDS	BOSCH KILLMAN VANDERWAL	RD REFUND OVERPAYMENT OF FEES #25030	10.00
02/15/2017	1	62041	REF-TREA	CHRISTOPHER BEST OR	TR REFUND OVERPAYMENT 041-B02-100-090-00	178.51
02/17/2017	1	62043	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX COLLECTED BY COUNTY	4,219.33
02/17/2017	1	62044	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY	285,251.21
02/17/2017	1	62045	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT MILLAGE COLLECTED BY COUNTY	164,299.59
02/17/2017	1	62046	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	23,177.75
02/17/2017	1	62047	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	260.00
02/17/2017	1	62048	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED	166,997.27
02/21/2017	1	62049	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 MAR 2017	1,163.56

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/21/2017	1	62050	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 MAR 2017	2,583.08
02/21/2017	1	62051	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 MAR 2017	6,360.22
02/21/2017	1	62052	REF-CLERK	JOSEPH HILLIKER	CR REFUND OVERPAYMENT OF CHILD SUPPORT	1,485.21
02/21/2017	1	62053	REF-TREA	WILLIAM BALL	TR REFUND OVERPAYMENT 030-036-100-003-00	162.16
02/21/2017	1	62054	REF-TREA	WILLIAM BALL OR	TR REFUND OVERPAYMENT 030-036-100-003-00	78.40
02/22/2017	1	62055	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5294-FH PEO VS KRISTEN ARBUT	50.00
02/22/2017	1	62056	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5263-FH PEO VS JOHNSON	30.00
02/22/2017	1	62057	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5263-FH PEO VS JOHNSON	270.00
02/22/2017	1	62058	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #16-5294-FH PEO VS ARBUTUS	450.00
02/22/2017	1	62059	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	50.00
02/22/2017	1	62060	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE EDWARD KELLER	50.00
02/23/2017	1	62061	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 2/18	1,115.23
02/23/2017	1	62062	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #16-5320-FH JORDAN DUNHAM	700.00
02/23/2017	1	62063	MISDU	MISDU	PR 910220383 2002007381 M FAIRCHILD	170.80
02/23/2017	1	62064	MISDU	MISDU	PR 913068876 2009007526 G STANKEWITZ	35.17
02/23/2017	1	62065	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PE 2	75.00
02/23/2017	1	62066	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 2/18/17	12.00
02/23/2017	1	62067	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 2/18	289.95
02/27/2017	1	62068	AO INS	AUTO OWNERS INC	DC REST #08-0938-FY LONNIE EVERETT BOUDR	100.00
02/27/2017	1	62069	DNR-GFO	DNR GAYLORD FIELD OFFICE	DC REST #16-0242-SM JUSTIN PATRICK ODLE	100.00
02/27/2017	1	62070	ESPER A	ANTHONY ESPER	DC REST #13-0887-SM CLYDE EDWARD HOPKINS	40.00
02/27/2017	1	62071	FAM FARE	FAMILY FARE	DC REST #15-0763-SM AUBREY LYN AYOTTE	61.25
02/27/2017	1	62072	FARMERS IN	FARMERS INSURANCE	DC REST #14-0121-ST RALPH HOWARD PRUDER	200.00
02/27/2017	1	62073	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SM MELISSA DAWN SKIDMOR	200.00
02/27/2017	1	62074	GLENS	GLEN'S MARKET (FAMILY FARE)	DC REST #13-0762-SM CHRISTOPHER JAMES BI	4.99
02/27/2017	1	62075	KENS	KEN'S VILLAGE MARKET	DC REST #16-0911-SM MARY ANN BISHOP	6.38
02/27/2017	1	62076	KING M	MARILYN KING	DC REST #16-0539-SD CODY MICHAEL BONILLA	142.50
02/27/2017	1	62077	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST ANTHONY ROBERT PECZY	75.00
02/27/2017	1	62078	NOWA V	VALERIE NOWACZYK	DC REST #16-0729-FY NICHOLAS EDWARD MEIS	97.50
02/27/2017	1	62079	PI	PROGRESSIVE INSURANCE	DC REST #15-0603-ST KATHERINE DOUGLAS GR	75.00
02/27/2017	1	62080	PTAS S	STEPHEN PTASNIK	DC REST #16-0792-SD ARVIDS DRIKSNA	62.50
02/27/2017	1	62081	REF-TREA	MELINDA HAMBLETON OR	TR DELINQUENT TAX OVERPAYMENT	96.67
02/27/2017	1	62082	REST-PA	JODI CHARBONEAU	PA REST #16-0904-SM SARA MCINTOSH	586.00
02/27/2017	1	62083	WALMART	WALMART	DC REST #13-0762-SM CHRISTOPHER JAMES BI	20.01
02/27/2017	1	62084	WALMART	WALMART	DC REST #15-1007-SM MARLEE ANN MATHEWS	124.00
02/27/2017	1	62085	WALMART	WALMART	DC REST #16-0209-SM AUBREY LYN AYOTTE	45.75
02/27/2017	1	62086	WALMART	WALMART	DC REST #16-0452-SM MATTHEW RICHARD LAFO	57.50
02/27/2017	1	62087	WARD T	THERESA WARD	DC REST #16-0845-ST CHRISTINA MARIE OLSO	130.00
02/28/2017	1	62088	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX COLLECTED BY COUNTY	90,172.19
02/28/2017	1	62089	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CUIRRENT TAX COLLECTED BY COUNTY	297,823.22
02/28/2017	1	62090	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY	178,944.64
02/28/2017	1	62091	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	30,092.41
02/28/2017	1	62092	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	222,883.97
02/28/2017	1	62093	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE FEB 2017	656.67
02/28/2017	1	62094	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASSESSMENT FEB 2017	100.00
02/28/2017	1	62095	MCP	MACKINAW CITY POLICE	DC CONVICTED OUIL ASSESSMENT FEB 2017	100.00
02/28/2017	1	62096	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER FEB 2017	28,736.25
02/28/2017	1	62097	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION	900.00
02/28/2017	1	62098	PI	PROGRESSIVE INSURANCE	DC REST #15-0603-ST KATHERINE GRAINGER	50.00
02/28/2017	1	62099	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASSESSMENT FEB 2017	200.00
02/28/2017	1	62100	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEE FEB 201	5,307.82
02/28/2017	1	62101	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES FEB 2	16,970.00
02/28/2017	1	62102	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION TRAINING FUND FEB 20	8.00
02/28/2017	1	62103	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES FEB 2017	487.50
02/28/2017	1	62104	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES FEB 2017	991.69
02/28/2017	1	62105	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL ASSESSMENT FEB 2017	429.00
02/28/2017	1	62106	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEE FEB 2017	33.33
02/28/2017	1	62107	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE FEB 2017	20.00

1 TOTALS:

03/08/2017 12:35 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 02/01/2017 - 02/28/2017

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Total of 175 Checks:						3,089,723.65
Less 1 Void Checks:						500.00
Total of 174 Disbursements:						<u>3,089,223.65</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
02/01/2017	2	169422	ABE	AUTOMATED BUSINESS EQUIPMENT	EQ SEALER SOLUTION	76.81
02/01/2017	2	169423	AST	ADVANCED SAFETY TRAINING	DC INCENTIVE AWARD/FREE DRUG SCREEN	15.00
02/01/2017	2	169424	BROW C	CHARLES BROWN	PC SA FDTA WINTER 2ND SESSION	1,550.00
02/01/2017	2	169425	CAR-SD	CARQUEST AUTO PARTS	SD HEADLIGHT, WIPERS, WINDSHIELD FLUID SD FLOOR DRY	114.83 23.48
						<u>138.31</u>
02/01/2017	2	169426	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER JAN 2017	22.00
02/01/2017	2	169427	FERN FORD	FERNELIUS FORD LINCOLN	CD WIPERS JEEP PATRIOT	22.36
02/01/2017	2	169428	FERN FORD	FERNELIUS FORD LINCOLN	CD SERPENTINE BELT/TIRES/ESCAPE #8	516.48
02/01/2017	2	169429	FOP	FRATERNAL ORDER OF POLICE	SD UNDERSHERIFF DUES 2017	35.00
02/01/2017	2	169430	LENDING PR	LENDING PRO SOFTWARE	HS COMPUTER SOFTWARE ANNUAL TECH SUPPORT	75.00
02/01/2017	2	169431	MCLE D	HON DONALD J MCLENNAN	DC MILEAGE EXPENSE FOR HEARING	48.15
02/01/2017	2	169432	NYE	NYE UNIFORM COMPANY	SD MATELSKI PANTS SD COOK PANTS SD ROSS PANTS SD TIES SD GINOP SHIRTS	316.36 97.00 48.50 66.00 189.16
						<u>717.02</u>
02/01/2017	2	169433	PFC	PFC PRODUCTS INC	CR MARRIAGE CERTIFICATE FOLDERS CR STORK BIRTH RECORD FOLDERS	174.99 164.00
						<u>338.99</u>
02/01/2017	2	169434	SELI D	DALE SELIN	DC CELL REIMBURSEMENT JAN 2017	45.00
02/01/2017	2	169435	SPIES-SD	SPIES AUTO PARTS & TIRE	SD BATTERY	115.99
02/01/2017	2	169436	STAN L	LIZ STANKEWITZ	DC CELL REIMBURSEMENT JAN 2017	45.00
02/01/2017	2	169437	STRAITS	STRAITSLAND RESORTER	AD ADVERTISEMENTS, HELP WANTED/ BOC MTG/	48.45
02/01/2017	2	169438	YOUN K	KIMBERLY YOUNGS	DC CELL REIMBURSEMENT JAN 2017	45.00
02/02/2017	2	169439	ASHE M	MEGAN FENLON	PC BRIDGE FARE TO VISIT YOUTH IN DETENTI	8.00
02/02/2017	2	169440	BARTLETT	STUART BARTLETT	PZ COMMISSION MTG 1/18/17	53.91
02/02/2017	2	169441	BOROWICZ	HAROLD BOROWICZ	PZ COMMISSION MTG 1/18/17	48.56
02/02/2017	2	169442	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN STATE OF MICHIGAN 911 WIRELESS DISTRI	37,357.00
02/02/2017	2	169443	CROF P	PATTY CROFT	PZ COMMISSION MTG 1/18/17	72.10
02/02/2017	2	169444	EAGLE	EAGLE VILLAGE	PC ANOTHER COUNTY INSTITUTION	875.00
02/02/2017	2	169445	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 1/18/17	47.49
02/02/2017	2	169446	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY RENEZZMAI DANIELS	150.00
02/02/2017	2	169447	LAMB M	MICHAEL H LAMBLE	PC COURT APPT ATTY DAVE CZINKI	50.00
02/02/2017	2	169448	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVEIW VIEAU/WOLF	80.00
02/02/2017	2	169449	NOP	NATIONAL OFFICE PRODUCTS	PZ STORAGE BOX, TAPE	35.45
02/02/2017	2	169450	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MTG 1/18/17	51.77
02/02/2017	2	169451	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT FEB 2017	11,709.60
02/02/2017	2	169452	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER WAGES FEB 2017	735.44
02/02/2017	2	169453	SBOM	STATE BAR OF MICHIGAN	PC 2017 APRIL ALPHABETICAL ROSTER	35.00
02/02/2017	2	169454	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT FEB 2017	46,747.92
02/02/2017	2	169455	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT FEB 2017	4,991.00
02/03/2017	2	169456	CARNATION	CARNATION RESTAURANT	SDJ JAN 2017 MEALS 5,910 @ \$3.40	20,094.00
02/03/2017	2	169457	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD HELP WANTED CHIEF DEPUTY COUNTY CLERK	156.60
02/03/2017	2	169458	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE JAN 2017	24,653.08
02/03/2017	2	169459	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 12/15-1/16/17	27.30
02/03/2017	2	169460	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117473 12/15-1/16/17	22.57
02/03/2017	2	169461	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117523 12/15-1/16/17	35.25
02/03/2017	2	169462	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 12/15-1/16/17	31.22
02/03/2017	2	169463	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117358 12/15-1/16/17	85.85

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/03/2017	2	169464	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117309 12/15-1/16/17	22.57
02/03/2017	2	169465	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100000225340 DEC 2016	19.66
02/03/2017	2	169466	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC 100032117416 12/15-1/16/1	75.30
02/03/2017	2	169467	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC 100045328463 DEC 2017	19.26
02/03/2017	2	169468	CONSUMERS	CONSUMERS ENERGY	MA DRB ELECTRIC 103003539980 12/9-1/11/1	1,709.10
02/03/2017	2	169469	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 12/8-1/19/17	42.93
02/03/2017	2	169470	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 12/9-1/10/17	5,241.93
02/03/2017	2	169471	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 10029199252 12/13-1/12/17	22.57
02/03/2017	2	169472	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 12/12-1/11/17	173.08
02/03/2017	2	169473	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 DEC 2016	13.13
02/03/2017	2	169474	DTE	DTE ENERGY	FG/RC GAS 456433400011 12/6-1/10/17	153.99
02/03/2017	2	169475	DTE	DTE ENERGY	MA DRB GAS USAGE 456433900036 12/12-1/9/	430.10
02/03/2017	2	169476	DTE	DTE ENERGY	MA GAS USAGE 456433900010 12/12-1/9/17	3,689.61
02/03/2017	2	169477	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE JAN 2017	2,012.50
02/03/2017	2	169478	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE JAN 2017	1,188.58
02/03/2017	2	169479	OMS	OMS COMPLIANCE SERVICES INC	AD NON-DOT PRE EMPLOYEMENT DRUG TEST	79.50
02/03/2017	2	169480	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT 946590000	15.15
02/03/2017	2	169481	SIMMONS	GEORGE SIMMONS	HS GRANT (CDBG) PROGRAM INCOME/CONTRACTO	15,537.00
02/03/2017	2	169482	SWANSON S	SWANSON SERVICES	SDJ ENTRANCE PAKS/SHOWER SHOES	438.00
02/07/2017	2	169483	ACKE	CHRISTOPHER ACKERMAN	PC SA INDEPENDENT CONTRACTOR FEB 2017	1,000.00
02/07/2017	2	169484	ALLPHASE	ALL-PHASE	MA LIGHT BULBS	11.85
02/07/2017	2	169485	BBC	BERNARD BUILDING CENTER	MA MATERIALS FOR DC PROJECT	180.77
					MA CEILING TILE GRID	25.56
						<u>206.33</u>
02/07/2017	2	169486	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA DIESEL #2 DYED	255.80
02/07/2017	2	169487	BOUR T	TRACY BOURGEOIS	FOC REIMBURSE MILEAGE/MEALS TRAINING	113.83
02/07/2017	2	169488	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK REPAIR	336.32
02/07/2017	2	169489	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC DIESEL FUEL JAN 2017	791.21
02/07/2017	2	169490	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD PUBLIC NOTICE BOC MINUTES/WATERWAYS M	114.80
02/07/2017	2	169491	CHEB	CITY OF CHEBOYGAN	MA WATER USAGE 10/1/16-12/31/16	6,500.96
02/07/2017	2	169492	CHEB	CITY OF CHEBOYGAN	MA DRB WATER USAGE 10/1/16-12/31/16	376.58
02/07/2017	2	169493	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT FEB 2017	1,375.00
02/07/2017	2	169494	DUNC L	LISA DUNCAN	CF GIFT BASKET FOR CONVENTION REIMBURSEM	98.00
02/07/2017	2	169495	EKDAHL	MICHAEL J EKDAHL	PC ATTORNEY CONTRACT FEB 2017	1,375.00
02/07/2017	2	169496	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLING FEES JAN 2017	7,217.50
					RC TIPPING FEE REFUND	(1,059.90)
						<u>6,157.60</u>
02/07/2017	2	169497	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE JEEP COMPASS	30.79
02/07/2017	2	169498	FERN FORD	FERNELIUS FORD LINCOLN	RC PICKUP REPAIR RECYCLING TRUCK	255.18
02/07/2017	2	169499	FERN FORD	FERNELIUS FORD LINCOLN	MA SERVICE ON 2015 F250 TRUCK	67.88
02/07/2017	2	169500	GPLLC	GOVERNMENTAL PRODUCTS LLC	TR LABELS	180.66
02/07/2017	2	169501	GRAINGER	WW GRAINGER	MA FLOOR COATING, MOTOR	347.30
					MA FLOOR COATING	33.45
						<u>380.75</u>
02/07/2017	2	169502	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT FEB 2017	1,375.00
02/07/2017	2	169503	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT FEB 2017	1,375.00
02/07/2017	2	169504	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT FEB 2017	1,375.00
02/07/2017	2	169505	OFF DEPOT	OFFICE DEPOT	FOC CHAIR/SELF-STICK NOTES	127.11
02/07/2017	2	169506	RDIC	RIVERTOWN DO-IT CENTER	MA MISC HARDWARE	7.29
					MA DRILL BIT, IMPACT BIT	17.97
					MA CHALK REEL, BROAD KNIFE	34.47
					MA PAINT, ROLLER COVER, TRAY, BRUSHES	98.69

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA ANTI-SIPHONE VALVE, MISC HARDWARE	45.98
					MA PAINT BRUSHES, ENAMEL	129.74
					MA KEY ACCESSORIES	3.58
					MA BOLTS, SCREWS, SHINGLES, ROLLER COVER	35.79
						<u>373.51</u>
02/07/2017	2	169507	RDIC	VOID		
02/07/2017	2	169508	SAG	STRAITS AREA GLASS	MA MIRROR PULL	9.10
02/07/2017	2	169509	SPIES	SPIES AUTO PARTS & TIRE	MA TUBE	8.95
					MA FHP POWERATED BELT	34.96
						<u>43.91</u>
02/07/2017	2	169510	SPIES-RC	SPIES AUTO PARTS & TIRE	RC WINDSHIELD WASH/BLUE DF	24.98
					RC PEAK GLOBAL	21.98
					RC BUTANE TORCH, BUTANE FUEL	30.98
					RC BLUE DF, POWER SERVICE DIESEL	76.96
						<u>154.90</u>
02/07/2017	2	169511	VERIZON	VERIZON	IS CELL PHONES 12/14-1/13	1,499.98
02/07/2017	2	169512	WOE	WILLIAMS OFFICE EQUIPMENT	CF WEB HOSTING	254.85
02/08/2017	2	169513	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE PAYMENT FEB 2017	1,500.00
02/08/2017	2	169514	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE PAYMENT JAN 2017	1,500.00
02/08/2017	2	169515	ALGE B	BARB ALGENSTEDT	SDJ BLOOD DRAW KELSO	50.00
02/08/2017	2	169516	AT&T-SRR	AT&T	SRR PHONE SERVICE 12/29/16-1/28/17	119.67
02/08/2017	2	169517	AT&T-SRR	AT&T	SRR PHONE SERVICE 12/29/16-1/28/17	50.78
02/08/2017	2	169518	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD DOG FOOD	72.32
02/08/2017	2	169519	CACOC	CHEB AREA CHAMBER OF COMMERCE	AD CHAMBER MEMBERSHIP DUES OCT 16 - SEPT	300.00
02/08/2017	2	169520	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #109 REMOVE SALVAGABLE PARTS FOR	520.00
					SRR BUS #212 FULL SERVICE/OIL SAMPLE/MIS	470.71
					SRR BUS #309 BI-ANNUAL INSPECTION, FIX S	865.06
					SRR BUS #212 REPLACE MISSING AIR COMP, F	198.43
						<u>2,054.20</u>
02/08/2017	2	169521	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR DIESEL FUEL CHARGES JAN 2017	4,719.33
02/08/2017	2	169522	CCE	CCE CENTRAL DISPATCH AUTHORITY	SRR TOWER CHARGES FOR 2017	240.00
02/08/2017	2	169523	CDT-SRR	CHEBOYGAN DAILY TRIBUNE	SRR LOCAL OPEN RATE - PUBLIC NOTICE	231.08
02/08/2017	2	169524	FERN FORD	FERNELIUS FORD LINCOLN	SRR BUS #116 BLINKER REPAIRS NOT UNDER W	339.67
02/08/2017	2	169525	GLMAS	GREAT LAKES MASONRY	FN CCHS REMAINING AMOUNT OF CONTRACT	5,300.00
02/08/2017	2	169526	HOME	HOME CONFINEMENT	SD HOME CONFINEMENT BUNKER	72.00
02/08/2017	2	169527	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH JAN 2017	50.00
02/08/2017	2	169528	MISC	CITY OF PETOSKEY	SD FOOD FOR TRAINING	80.00
02/08/2017	2	169529	OHEN D	DANIEL L OHENLEY	RC CELL PHONE REIMBURSE NOV/DEC 2016	70.00
02/08/2017	2	169530	OPEC	OPEC RADIO COMMUNICATIONS	SRR INSTALL RADIO IN BUS #302	177.50
02/08/2017	2	169531	PNC VISA	PNC BANK	FN VISA CHARGES DEC 2016	1,710.33
					FN VISA CHARGES THRU 1/19/17	5,987.89
						<u>7,698.22</u>
02/08/2017	2	169532	PNC VISA	VOID		
02/08/2017	2	169533	QCMC	QUICK CARE MEDICAL CENTER	AD PRE EMPLOYMENT PHYSICAL/DRUG SCREEN M	128.00
02/08/2017	2	169534	REGISTER	JJAM	PC SA JJAM MID-WINTER CONFERENCE	60.00
02/08/2017	2	169535	RON'S AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS #111 HEAVY DUTY TOWING TO ZAREMB	360.00
02/08/2017	2	169536	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES JAN 2017	2,323.29
02/08/2017	2	169537	SOM	SOM - DISCOVERY & TAX ENFORCE	FN TAX INCREASE OF INVENTORY GAS & DIESE	829.07
02/08/2017	2	169538	SPARTAN	SPARTAN STORES LLC	SDJ INMATE SUPPLIES JAN 2017 ACCT #18878	33.85
02/08/2017	2	169539	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 12/20/16-1/18/17	272.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/08/2017	2	169540	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR FUNNEL, PLIERS, METRIC HEX, LOCK EAS SRR REFUND - OVERCHARGED	124.75 (58.12)
						<u>66.63</u>
02/08/2017	2	169541	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR ICE MELT FOR AIRPORT ENTRANCE	11.99
02/08/2017	2	169542	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR 2 CASES OF GLASS CLEANER	64.56
02/08/2017	2	169543	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS SDJ COMMISSARY ORRDERS SDJ PAK ORDERS SDJ COMMISSARY ORDERS SDJ PAK ORDERS SDJ COMMISSARY ORDERS SDJ PAK ORDERS SDJ COMMISSARY ORDERS SDJ PAK ORDERS SDJ COMMISSARY ORDERS	11.80 725.35 9.70 753.81 7.15 734.58 13.55 758.44 12.60 856.37
						<u>3,883.35</u>
02/08/2017	2	169544	SWANSON S	VOID		
02/08/2017	2	169545	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE/DEDUCTIONS PE 2/4/17	234,963.84
02/08/2017	2	169546	WAIT J	JONI WAIT	DHS CC #2181374 1/1/17-1/14/17	241.36
02/08/2017	2	169547	WAIT J	JONI WAIT	DHS CC #4030266 1/1/17-1/14/17	241.36
02/08/2017	2	169548	WELDON	BUFFY WELDON	TR MILEAGE TO MACT TRAINING LANSING	233.26
02/08/2017	2	169549	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE SD OIL CHANGE/MOUNT & BALANCE SD OIL CHANGE/MT & BALANCE/ROTOR & PADS SD OIL CHANGE/ROTATE TIRES SD BULB SD CHANGE TIRE/ALIGNMENT SD MOUNT & BALANCE TIRES SD OIL CHANGE/TIRE ROTATION SD CALIPER REPLACEMENT/BALL JOINT SD VALVE STEM	16.95 38.95 327.87 28.99 65.43 98.95 44.00 39.56 418.19 17.33
						<u>1,096.22</u>
02/08/2017	2	169550	WHEELER	VOID		
02/08/2017	2	169551	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC #20973561 8/23/16-8/31/16	54.00
02/13/2017	2	169552	CARD G	GAYLOR CARDINAL	PC COURT APPT ATTY D. DOUGLAS	135.00
02/13/2017	2	169553	DEAN	NANCY B DEAN	PC COURT APPT ATTY R. DANIELS	150.00
02/13/2017	2	169554	HANSEL	DONNA HANSEL	PC COURT APPT ATTY WARREN	150.00
02/13/2017	2	169555	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES A. LOY	675.00
02/13/2017	2	169556	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH JAN 2017	50.00
02/13/2017	2	169557	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR INFORMATION SEARCH JAN 2017	97.85
02/13/2017	2	169558	MGT	MGT OF AMERICA INC	FN FY 2015 CAP COURT PLAN RQD FOR CHILDC	4,000.00
02/13/2017	2	169559	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR SNOWBRUSH FOR BUS	11.49
02/13/2017	2	169560	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR WINDSHIELD WASHER FLUID	46.80
02/13/2017	2	169561	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES	199.75
02/13/2017	2	169562	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION	840.00
02/13/2017	2	169563	AT&T-SDJ	AT&T	SDJ PHONE CHARGES 12/29/16-1/28/17	146.60
02/13/2017	2	169564	AT&T/SBC	AT&T	FN GAS PUMP MODEM 12/29/16-1/28/17	35.16
02/13/2017	2	169565	AT&T/SBC	AT&T	IS PHONE USAGE 1/2-2/1/17	186.83
02/13/2017	2	169566	AT&T/SBC	VOID		
02/13/2017	2	169567	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	72.32
02/13/2017	2	169568	BREWSTER	KAREN BREWSTER	CR REIMBURSE MEALS QVF TRAINING GAYLORD	14.47
02/13/2017	2	169569	BURIAL	JOHN SCANLON	VA BURIAL ALLOWANCE FRANCIS SCANLON	300.00
02/13/2017	2	169570	CARD	CARDMEMBER SERVICE	SD VISA CHARGES THRU 1/25/16	2,647.03

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/13/2017	2	169571	CDT FOC	CHEBOYGAN DAILY TRIBUNE	FOC 52 WEEK SUBSCRIPTION	108.00
02/13/2017	2	169572	DEKETO	DEKETO LLC	CR THERMAL TRANSFER RIBBON, LABELS	222.00
02/13/2017	2	169573	KNV	KERIF NIGHT VISION	SD SPOTLIGHT THERMAL IMAGER	3,700.00
02/13/2017	2	169574	MOTOROLA	MOTOROLA	SD PORTABLE RADIOS	7,955.50
02/13/2017	2	169575	MSHC	MACKINAW STRAITS HEALTH CENTER	AD PRE EMPLOYMENT PHYSICAL/DRUG SCREEN G	146.00
02/13/2017	2	169576	NYE	NYE UNIFORM COMPANY	SD PANTS	215.39
					SD PANTS	48.50
					SD RETURN PANTS	(110.16)
						<u>153.73</u>
02/13/2017	2	169577	OFF DEPOT	OFFICE DEPOT	EQ DATER, ORGANIZER, SCISSORS, PAD, MOIS	34.94
02/13/2017	2	169578	OFF DEPOT	OFFICE DEPOT	SD STAMP/PENS/INDEX HANING FOLDERS	73.07
02/13/2017	2	169579	OFF DEPOT	OFFICE DEPOT	SD CLIPBOARD/BINDER	35.94
02/13/2017	2	169580	PROLINE	PROLINE GARAGE DOOR SALES	MA NEW GARAGE DOOR AT SD SECURITY ENTRAN	2,333.00
					MA SD GARAGE DOOR REPAIR	245.00
						<u>2,578.00</u>
02/13/2017	2	169581	REGISTER	UCOA	CR MEMBERSHIP DUES K BREWSTER, D REO	120.00
02/13/2017	2	169582	REGISTER	L.E.O.R.T.C.	SDJ TRAINING BONNETT, GORLEWSKI, HOULE	135.00
02/13/2017	2	169583	SOM-NOT	STATE OF MICHIGAN	CR NOTARY FEE FOR KIRSTEN THATER	10.00
02/13/2017	2	169584	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ INMATE MEDICATION JAN 2017	619.31
02/13/2017	2	169585	WOE	WILLIAMS OFFICE EQUIPMENT	CR REMONUMENTATION COPIER	3,895.00
					SD TOSHIBA ESTUDIO 3508A COPIER	7,295.00
						<u>11,190.00</u>
02/14/2017	2	169586	NLEA	NORTHERN LAKES ECONOMIC	AD ANNUAL MEMBERSHIP 2017	42,418.00
02/15/2017	2	169587	AFG	THE ARCHITECT FORUM GROUP LLC	AD CONTRACT ADMIN DESIGN DORIS REID BLDG	210.00
02/15/2017	2	169588	AFG	THE ARCHITECT FORUM GROUP LLC	AD REVISIONS DESIGN ANIMAL SHELTER PHASE	2,205.00
02/15/2017	2	169589	AFG	THE ARCHITECT FORUM GROUP LLC	AD CONTRACT ADMIN DESIGN ANIMAL SHELTER	280.00
02/15/2017	2	169590	APA	AMERICAN PLANNING ASSOCIATION	PZ APA & AICP MEMBERSHIP 2017	500.00
02/15/2017	2	169591	BERG B	BRENDA BERGSTROM	JB WORK 1/2 DAY 2/14/17	45.40
02/15/2017	2	169592	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 2/2, 2/14	32.10
02/15/2017	2	169593	CAPITAL	CAPITAL TIRE INC	SD 4 TIRES	545.52
02/15/2017	2	169594	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	123.00
02/15/2017	2	169595	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSE VISITS JAN 2017	3,630.00
02/15/2017	2	169596	FAIR M	MICHAEL FAIRCHILD	IS CELL REIMBURSE JAN 2017	45.00
02/15/2017	2	169597	FELEPPA	ALFRED FELEPPA	PA CELL REIMBURSEMENT JAN 2017	45.00
02/15/2017	2	169598	FERN FORD	FERNELIUS FORD LINCOLN	AD HUB, BEARING, PIGTAIL, C/V SHAFT #3	1,133.23
02/15/2017	2	169599	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THRU JAN 31, 2017	2,910.00
02/15/2017	2	169600	GOOD M	MELISSA GOODRICH	PA CELL REIMBURSE JAN 2017	45.00
02/15/2017	2	169601	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 2/14	3.75
02/15/2017	2	169602	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 1/12-2/14	257.34
02/15/2017	2	169603	MSU MSUEBO	MICHIGAN STATE UNIVERSITY	FN MSU 1ST QTR MOA PAYMENT	18,094.75
02/15/2017	2	169604	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 2/14	4.82
02/15/2017	2	169605	ROWLEYS	ROWLEYS WHOLESALE	SD TIRES	457.36
02/15/2017	2	169606	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 2/3. 2/14	91.59
02/15/2017	2	169607	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 2/14	26.75
02/16/2017	2	169608	AINS J	JOHN AINSLIE	PC SA FDTA MILEAGE STIPEND	300.00
02/16/2017	2	169609	BOYE J	JAMES BOYER	PC SA FDTA MILEAGE STIPEND	100.00
02/16/2017	2	169610	BROW TO	TONI BROWN	PC SA FDTA MILEAGE STIPEND	100.00
02/16/2017	2	169611	BROWN ML	MARYLYNN BROWN	PC SA FDTA MILEAGE STIPEND	100.00
02/16/2017	2	169612	FRAZ D	DANIEL FRASIER	PC SA FDTA SPEAKER FEE	50.00
02/16/2017	2	169613	JOHN SH	SHANI JOHNSON	PC SA FDTA MILEAGE STIPEND	300.00
02/16/2017	2	169614	KENN G	GLORIA KENNEDY	PC SA FDTA MILEAGE STIPEND	100.00
02/16/2017	2	169615	KWIA J	JAMI KWIATKOWSKI	PC SA FDTA MILEAGE STIPEND	100.00
02/16/2017	2	169616	MPEC	MICHIGAN POLICE EQUIPMENT CO	SD CLUTCH BACKS	21.78

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/16/2017	2	169617	SAP	STRAITS AREA PRINTING	SD BUSINESS CARDS LALONDE	46.60
02/16/2017	2	169618	VATF	WOODLANDS RESORT	VA MVTF 1ST MONTH RENT KEITH PATTENAUDE	725.00
02/16/2017	2	169619	WHIT DE	DEBRA WHITE	PC SA FDTA MILEAGE STIPEND	300.00
02/16/2017	2	169620	YORK R	ROBERT YORK	PC SA FDTA MILEAGE STIPEND	100.00
02/17/2017	2	169621	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED DEC 2016	31,847.62
02/17/2017	2	169622	CDT CC	CHEBOYGAN DAILY TRIBUNE	CC PAPER RENEWAL 52 WEEKS	108.00
02/17/2017	2	169623	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030339863 1/16-2/12	433.87
02/17/2017	2	169624	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390080 1/16-2/12	31.69
02/17/2017	2	169625	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390270 1/16-2/12	22.57
02/17/2017	2	169626	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER	49.50
02/17/2017	2	169627	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTY FOR DRUG COURT JAN 2	250.00
02/17/2017	2	169628	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES JAN 2017	40.00
02/17/2017	2	169629	ICC	INTERNATIONAL CODE COUNCIL INC	CD VARIOUS CODE BOOKS	1,367.60
					CD VARIOUS CODE BOOKS	92.00
						<u>1,459.60</u>
02/17/2017	2	169630	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES JAN/FEB 2017	180.00
02/17/2017	2	169631	MCLE D	HON DONALD J MCLENNAN	CC MILEAGE TO/FROM ROGERS CITY PEO VS CO	48.15
02/17/2017	2	169632	MOW	MICHIGAN OFFICEWAYS INC	FOC DATE/MESSAGE STAMP, POCKET FOLDERS,	66.64
02/17/2017	2	169633	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING JAN 2017	360.00
02/17/2017	2	169634	NOP	NATIONAL OFFICE PRODUCTS	CC CORRECTION TAPE	5.21
					CC FILE FOLDERS	78.78
					CC MAGNETIC CLIPS, MAGNETS, PUSH PINS	49.28
						<u>133.27</u>
02/17/2017	2	169635	PAVLICH	SCOTT L PAVLICH	CC REIMBURSE FOR CONFERENCE IN LANSING	279.28
02/17/2017	2	169636	PAWLOWSKI	NICOLE PAWLOWSKI	CC CELL PHONE REIMBURSEMENT JAN/FEB 2017	90.00
02/17/2017	2	169637	ROTTER	GREGORY ROTTER	CC COURT APPT ATTY JENNIFER LECHOWICZ	234.54
02/17/2017	2	169638	SPARTAN	SPARTAN STORES LLC	CC MISC CHARGES FOR JURORS	61.43
02/17/2017	2	169639	STELLAR	STELLAR SERVICES	SD SDJ COMMISSARY	1,326.15
02/17/2017	2	169640	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 1/5-2/4	69.95
02/17/2017	2	169641	WEST-LL	THOMSON REUTERS - WEST	LL INFORMATION CHARGES JAN 2017	776.05
02/17/2017	2	169642	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 1/5-2/4	299.17
02/21/2017	2	169643	BARTLETT	STUART BARTLETT	PZ COMMISSION MTG 2/1/17	53.91
					PZ COMMISSION MTG 2/15/17	53.91
						<u>107.82</u>
02/21/2017	2	169644	BBI	BROWN BUILDERS INC	MA CCHS INSTALL KENNEL DOORS/TRIM & BLOC	450.00
02/21/2017	2	169645	BOROWICZ	HAROLD BOROWICZ	PZ COMMISSION MTG 2/1/17	48.56
					PZ COMMISSION MTG 2/15/17	48.56
						<u>97.12</u>
02/21/2017	2	169646	CROF P	PATTY CROFT	PZ COMMISSION MTG 2/1/17	72.10
					PZ COMMISSION MTG 2/15/17	72.10
						<u>144.20</u>
02/21/2017	2	169647	DIEBOLD	DIEBOLD INC	MA FRONT DOOR REPAIR	298.00
02/21/2017	2	169648	EJIRI	EJ USA, INC.	CR REMONUMENTATION MARKERS	835.59
02/21/2017	2	169649	FREESE	CHARLES FREESE	PZ COMMISSION MTG 2/1/17	69.96
					PZ COMMISSION MTG 2/15/17	69.96
						<u>139.92</u>
02/21/2017	2	169650	G SHIPPING	G'S SHIPPING STORE	SRR CASE OF CENTER PULL TOWELS FOR AIRPO	16.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/21/2017	2	169651	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 2/1/17 PZ COMMISSION MTG 2/15/17	47.49 47.49 <hr/> 94.98
02/21/2017	2	169652	LODGING	LANSING RADISSON HOTEL	CD LODGING MSFA CONFERENCE M. CRONK	234.90
02/21/2017	2	169653	LYON S	SHARON LYON	PZ COMMISSION MTG 2/15/17	68.89
02/21/2017	2	169654	MISC	KEITH OLSEN	CD INSPECTION TRAVEL FILL-IN INSPECTOR	17.12
02/21/2017	2	169655	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	239.90
02/21/2017	2	169656	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE FEB 2017	600.00
02/21/2017	2	169657	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY LEASE JAN 2017	600.00
02/21/2017	2	169658	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MTG 2/1/17 PZ COMMISSION MTG 2/15/17	51.77 51.77 <hr/> 103.54
02/21/2017	2	169659	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2017 ASSESSMENT CHANGE NOTICES	9,989.55
02/21/2017	2	169660	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL JAN 2017	553.32
02/21/2017	2	169661	RWS	REPUBLIC SERVICES #239	RC TRASH REMOVAL	3,349.92
02/21/2017	2	169662	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR SNOW BRUSHES	22.98
02/22/2017	2	169663	ADV AUTO	ADVANCE AUTO PARTS	MA WIPERS FOR F250 MA OIL FOR F250	33.98 6.29 <hr/> 40.27
02/22/2017	2	169664	ASHB C	CYNTHIA E EBERLY	PC CELL REIMBURSE FEB 2017	45.00
02/22/2017	2	169665	ASHE M	MEGAN FENLON	PC CELL REIMBURSE FEB 2017	45.00
02/22/2017	2	169666	CAVI C	CAMERON CAVITT	CCDC PER DIEM & MILEAGE JAN/FEB 2017	397.45
02/22/2017	2	169667	CCO	CHEBOYGAN CARPET OUTLET	MA COVE BASE	10.20
02/22/2017	2	169668	CDT PC	CHEBOYGAN DAILY TRIBUNE	PC PAPER SUBSCRIPTION 52 WEEK	108.00
02/22/2017	2	169669	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES SHAMPINE	330.00
02/22/2017	2	169670	DEAN	NANCY B DEAN	PC COURT APPT ATTY PEEK	150.00
02/22/2017	2	169671	DOBI M	MARK DOBIAS	PC COURT APPT ATTY MCNAMARA	75.00
02/22/2017	2	169672	EAGLE	EAGLE VILLAGE	PC ANOTHER COUNTY INSTITUTION LOY	2,275.00
02/22/2017	2	169673	GRAINGER	WW GRAINGER	MA REPLACEMENT FAUCETS MA MOP HANDLE	683.40 61.10 <hr/> 744.50
02/22/2017	2	169674	KENWORTH	MICHIGAN KENWORTH	RC TRUCK REPAIR	87.50
02/22/2017	2	169675	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY RAMIREZ	150.00
02/22/2017	2	169676	KSS	KSS ENTERPRISES	MA DRAIN SOLVENT, ERASE ALL, ICE MELT, C MA LINERS, BOWL CLEANER MA FOAMING CLEANER, GLASS CLEANER, MOPS, MA ENZYMATIC DIGESTER MA GLOVES, LIINERS MA MOPS MA LINERS MA ICE MELT, ENZYMATIC DIGESTER	312.33 277.13 550.23 14.69 442.40 27.80 29.85 457.30 <hr/> 2,111.73
02/22/2017	2	169677	KSS	VOID		
02/22/2017	2	169678	MEMBER	MPJRA	PC MPJRA MEMBERSHIP DUES PATRICIA HANSEN	75.00
02/22/2017	2	169679	NOP	NATIONAL OFFICE PRODUCTS	CR NAME PLATE BREWSTER CR SIGNATURE STAMPS CR DATE, SIGNATURE STAMP CR STAMP	12.50 279.00 120.20 27.20

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					CR REFUND FOR STAMP	(27.20)
						411.70
02/22/2017	2	169680	PENGAD	PENGAD INC	PC FORMS	46.40
02/22/2017	2	169681	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW	115.00
02/22/2017	2	169682	SPLASH	SPLASH & DASH CAR WASH	RC WASH TOKENS	40.00
02/22/2017	2	169683	STANS	STANS ELECTRIC	MA HD MEETING ROOM	1,024.00
02/22/2017	2	169684	SURV-KAP	SURV-KAP INC	CR REMONUMENTATION CAPS	553.03
02/22/2017	2	169685	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE JAN 2017	422.02
02/22/2017	2	169686	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION FEE JAN 2017	3,850.00
02/22/2017	2	169687	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN 1/5-2/4/17	56.06
02/23/2017	2	169688	BCBS REST	BCBS OF MICHIGAN	SDJ JANUARY MEDICAL	1,016.50
02/23/2017	2	169689	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 8245122670006824	112.61
02/23/2017	2	169690	CHASE	DAN CHASE	CD MEAL REIMBURSE TRAINING GAYLORD	8.68
02/23/2017	2	169691	CONSUMERS	CONSUMERS ENERGY	MA DRB ELECTRIC 103003539980 1/12-2/9	1,523.33
02/23/2017	2	169692	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC 100045328463 JAN 2017	20.65
02/23/2017	2	169693	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 1/17-2/13	26.78
02/23/2017	2	169694	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117473 1/17-2/17	22.57
02/23/2017	2	169695	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117523 1/17-2/13	34.63
02/23/2017	2	169696	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 1/17-2/13	26.07
02/23/2017	2	169697	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC #100032117358 1/17-2/13	131.02
02/23/2017	2	169698	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117309 1/17-2/13	22.57
02/23/2017	2	169699	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100000225340 JAN 2017	20.65
02/23/2017	2	169700	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC 100032117416 1/17-2/13	64.35
02/23/2017	2	169701	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 1/10-2/7	40.37
02/23/2017	2	169702	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 1/11-2/9	5,278.73
02/23/2017	2	169703	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 1/13-2/10	22.57
02/23/2017	2	169704	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 1/12-2/9	164.70
02/23/2017	2	169705	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 JAN 2017	13.88
02/23/2017	2	169706	CPSI	CREATIVE PRODUCT SOURCING INC	FN DARE WORKBOOKS	155.87
02/23/2017	2	169707	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES	130.00
02/23/2017	2	169708	DTE	DTE ENERGY	MA DRB GAS #456433900010 1/9-2/9	384.50
02/23/2017	2	169709	DTE	DTE ENERGY	MA GAS #456433900010 1/9-2/9	3,585.21
02/23/2017	2	169710	DTE	DTE ENERGY	FG/RC GAS #821600210/971179610 12/6-2/6	186.15
02/23/2017	2	169711	HANSEL	DONNA HANSEL	PC COURT APPT ATTY MICHELLE CONLIN	150.00
02/23/2017	2	169712	JLA	JOHNSTON LEWIS ASSOCIATES, INC	AD INSURANCE ON UNDERGROUND STORAGE TANK	906.10
02/23/2017	2	169713	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES PAVWOSKI	675.00
02/23/2017	2	169714	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY KEITH SHIFLETT	155.00
02/23/2017	2	169715	NOP	NATIONAL OFFICE PRODUCTS	PC STAMP	59.00
02/23/2017	2	169716	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT 9465900000	15.49
02/23/2017	2	169717	REGISTER	MACVC	VA MACVC SPRING CONFERENCE REGISTRATION	110.00
02/23/2017	2	169718	REGISTER	L.E.O.R.T.C.	SD REPORT WRITING TRAINING	240.00
02/23/2017	2	169719	TASC	TASC	PR TASC ID 4500-9580-0113 ADMIN FEE/CARD	1,119.60
02/23/2017	2	169720	TREAS	CHEBOYGAN COUNTY TREASURER	TR EMP FRINGE & DEDUCTIONS PE 2/18	134,499.28
02/23/2017	2	169721	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN 1/5-2/4/17	20.34
02/23/2017	2	169722	WREG K	KEITH WREGGLESWORTH	CD MEAL REIMBURSE TRAINING GAYLORD	8.58
02/27/2017	2	169723	ARAMARK	ARAMARK	MA DEPARTMENT UNIFORMS	89.94
					MA DEPARTMENT UNIFORMS	694.75
					MA DEPARTMENT UNIFORMS	94.95
					MA DEPARTMENT UNIFORMS	610.68
						1,490.32
02/27/2017	2	169724	BREWSTER	KAREN BREWSTER	CR MILEAGE TO TRAININGS PETOSKEY & TOPIN	52.44
02/27/2017	2	169725	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #1525157 JAN 2017	689.44
02/27/2017	2	169726	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #21883988 JAN 2017	869.44
02/27/2017	2	169727	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #21849790 JAN 2017	534.44
02/27/2017	2	169728	CHARTER	CHARTER COMMUNICATIONS	CCM PHONE 3/1/17-3/28/17 824512267008450	149.94
02/27/2017	2	169729	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER FEB 2017	22.00
02/27/2017	2	169730	DANI K	KAREN DANIEL	DHS BOARD MEETING 2/22/17	48.56

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/27/2017	2	169731	FASTENAL	FASTENAL COMPANY	MA DUCT TAPE	19.75
02/27/2017	2	169732	FELEPPA	ALFRED FELEPPA	PA CELL REIMBURSE FEB 2017	45.00
02/27/2017	2	169733	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	152.88
					MA TOILET PAPER	101.92
					MA TOILET PAPER	101.92
					MA TOILET PAPER	101.92
						<u>458.64</u>
02/27/2017	2	169734	GOOD M	MELISSA GOODRICH	PA CELL REIMBURSE FEB 2017	45.00
02/27/2017	2	169735	MISC-PA	LORI MILLHOUSE-SPRAY	PA REIMBURSE FOOD FOR WITNESSES	14.39
02/27/2017	2	169736	OFF DEPOT	OFFICE DEPOT	CR HANGING FOLDERS	55.24
					CR ENVELOPES, HOLEPUNCH, TAPE, POST IT N	74.21
					CR TAPE DISPENSER, HOLEPUNCH	29.68
					CR STAPLER & SCISSORS	28.18
						<u>187.31</u>
02/27/2017	2	169737	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR REPAIR	774.00
02/27/2017	2	169738	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
02/27/2017	2	169739	SAP	STRAITS AREA PRINTING	CR ENVELOPES 1,000 #10 REG & WINDOW	289.10
02/27/2017	2	169740	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 2/22/17	50.70
02/27/2017	2	169741	STELLAR	STELLAR SERVICES	SDJ PACKS	172.00
					SDJ COMMISSARY	1,003.67
					SDJ PACKS	42.60
					SDJ COMMISSARY	1,049.83
						<u>2,268.10</u>
02/27/2017	2	169742	TEBO L	LESLIE TEBO	DHS BOARD MEETING 2/22/17	40.00
02/27/2017	2	169743	TFHOU	TEACHING FAMILY HOMES OF UPPER	DHS CC #1704761 2/22/16-2/22/16	190.34
02/27/2017	2	169744	VIZINA	DARYL VIZINA	PA REIMBURSE MILEAGE PAAM CONF/PEO VS VI	156.76
02/27/2017	2	169745	WAIT J	JONI WAIT	DHS CC #2181374 1/15/17-1/28/17	241.36
02/27/2017	2	169746	WAIT J	JONI WAIT	DHS CC #4030266 1/15/17-1/28/17	241.36
02/27/2017	2	169747	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHARGES 1/5-2/4	53.58
02/27/2017	2	169748	WLS	WELLSPRING LUTHERAN SERVICES	DHS CC#20973561 1/1-17-1/25/17	664.75
02/28/2017	2	169749	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 2/28/17	17.12
02/28/2017	2	169750	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #114 REPAIR TRANSMISSION ISSUE	900.75
					SRR BUS #609 FULL SERVICE, REPLACE EXHAU	303.70
					SRR BUS #709 CHECK OUT AIR COMPRESSOR, R	133.75
						<u>1,338.20</u>
02/28/2017	2	169751	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #709 BUZZER ALARM ON, CHECK CODE	390.00
02/28/2017	2	169752	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #509 BI ANNUAL INSPECTION, MISC	900.88
02/28/2017	2	169753	EAGLE SUP	EAGLE SUPPLY CO.	MA SOAP	39.40
02/28/2017	2	169754	ELK	ELK RUN LANDFILL	MA HEALTH DEPARTMENT PROJECT	30.65
02/28/2017	2	169755	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE - ESCAPE	29.17
02/28/2017	2	169756	GALLS	GALLS INCORPORATED	SD BOOTS	128.49
					SD BOOTS	100.94
					SD BOOTS RETURN	(119.36)
					SD BOOTS RETURN	(89.99)
						<u>20.08</u>
02/28/2017	2	169757	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 2/28/17	3.75
02/28/2017	2	169758	GRAINGER	WW GRAINGER	MA CABLES, TAILPIECE	79.15
02/28/2017	2	169759	HVC	HURON VETERINARY CLINIC	SD K9 MIKE VET VISIT	84.00
02/28/2017	2	169760	LEORTC	L.E.O.R.T.C.	SDJ LEGAL UPDATE TRAINING	240.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/28/2017	2	169761	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 2/28/17	27.29
02/28/2017	2	169762	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE FEB 2017	440.33
02/28/2017	2	169763	NOP-SRR	NATIONAL OFFICE PRODUCTS	SRR TIME CARDS	33.49
02/28/2017	2	169764	NYE	NYE UNIFORM COMPANY	SD PANTS/HECKO	318.49
					SD BOOTS/PARSONS	89.50
					SD SHOES/HOULE	124.50
						<u>532.49</u>
02/28/2017	2	169765	OFF DEPOT	OFFICE DEPOT	VA PAPER, KEYBOARD, ADHESIVE	65.46
					VA SCISSORS, ORGANIZER	17.18
						<u>82.64</u>
02/28/2017	2	169766	OFF DEPOT	OFFICE DEPOT	TR CALCULATOR, LABELS, CORRECTION TAPE	54.38
02/28/2017	2	169767	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST SALLY NASH	73.75
02/28/2017	2	169768	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR SERVICE 3/1-5/31/17	441.54
02/28/2017	2	169769	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	FN STATE OF MI 1ST QUARTER 2017 STATE FU	6,250.00
02/28/2017	2	169770	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 1/19/17-2/20/17	146.35
02/28/2017	2	169771	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ STAINAWAY, DETERGENT, FABRIC SOFTNER	468.66
02/28/2017	2	169772	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 2/28/17	26.75
02/28/2017	2	169773	WISE	WISE HEATING & COOLING INC.	AD HVAC SYSTEMS FOR DORIS REID/WRC & CCH	3,061.11
02/28/2017	2	169774	WREG K	KEITH WREGGLESWORTH	CD REIMBURSE MEALS/GAS FOR TRAINING	54.10
02/28/2017	2	169775	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR BUS #111 NEEDS NEW DPF	2,760.62

2 TOTALS:

Total of 354 Checks:	838,422.30
Less 6 Void Checks:	0.00
Total of 348 Disbursements:	<u>838,422.30</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
02/08/2017	3	6965	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	390.00
02/08/2017	3	6966	TITLE CK	TITLE CHECK LLC	TR FEB CERTIFIED MAILING EXPENSE/2015 TA TR FEB INTERNATIONAL MAIL/2015 TAX FORFE	6,999.72 18.45
						<u>7,018.17</u>
02/08/2017	3	6967	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE/DEDUCTIONS PE 2/4	670.87
02/15/2017	3	6968	CDT-TR	CHEBOYGAN DAILY TRIBUNE	TR TAX NOTICE INSERTS	448.80
02/15/2017	3	6969	MISC-BOR	ANGELA ROBERTS	TR PRE GRANTED DBOR 041-006-100-054-00	3,774.52
02/15/2017	3	6970	MISC-BOR	DANIEL T. ROBLADEK	TR PRE GRANTED DBOR 041-021-100-003-02	769.21
02/23/2017	3	6971	TITLE CK	TITLE CHECK LLC	TR ADMIN FEE 1/12TH ANNUAL FEE	1,949.28
02/23/2017	3	6972	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 2/18	629.01
02/28/2017	3	6973	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	900.00
3 TOTALS:						
Total of 9 Checks:						16,549.86
Less 0 Void Checks:						0.00
Total of 9 Disbursements:						<u>16,549.86</u>

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User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 02/01/2017 - 02/28/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
02/28/2017	5	2100754	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/1/17	73,817.09
02/28/2017	5	2100755	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/2/17	263,461.29
02/28/2017	5	2100756	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/13/17	76,696.52
02/28/2017	5	2100757	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/16/17	199,883.55
02/28/2017	5	2100758	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/28/17	73,481.74

5 TOTALS:
Total of 5 Checks: 687,340.19
Less 0 Void Checks: 0.00
Total of 5 Disbursements: 687,340.19

03/08/2017 12:36 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 02/01/2017 - 02/28/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
02/09/2017	9	1000	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
02/09/2017	9	1001	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
02/13/2017	9	10013	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	38.65
02/13/2017	9	10014	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,323.29 V
02/13/2017	9	10015	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,113.13
02/13/2017	9	10016	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,151.47
02/28/2017	9	1002	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,347.15
02/28/2017	9	1003	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,536.97
9 TOTALS:						
Total of 8 Checks:						19,210.66
Less 1 Void Checks:						2,323.29
Total of 7 Disbursements:						16,887.37



Cheboygan County Board of Commissioners' Meeting March 14, 2017

Title: Budget Adjustment –Transfer > \$25,000 *and/or Request for Use of Carried Forward Fund Equity*

Summary:

The County Budget Adoption and Amendment Policy states that any budget adjustment greater than \$25,000 be approved by the Board of Commissioners. *It has also been practice that the Board reviews all requests for use of fund balance.* Based on this criteria, the following budget adjustment requires Board review:

- During the preparation of the 2017 budget, the transfer to cover Probate related childcare expenditures were erroneously put in the line item for transfers to cover DHS related childcare expenditures; the line items are in consecutive lines in the budget worksheet. This budget adjustment transfers funds from the transfer to DHS childcare expenditure line item to the transfer to Probate childcare expenditure line item in the amount of \$337,533.

Financial Impact:

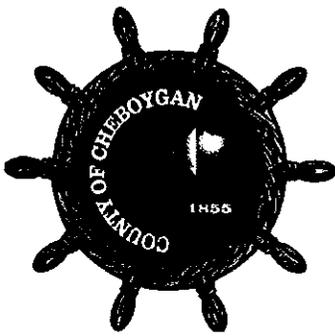
None – inter-department budget transfer, no additional appropriations. (From 101-902 to 101-902 totaling \$337,533)

Recommendation:

Motion to approve the inter-department budget transfer provided in the following attachment.

Prepared by: Kari Kortz

Department: Finance



Cheboygan County Board of Commissioners' Meeting March 14, 2017

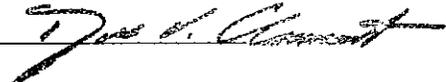
Title: Budget Adjustments – Raise Revenues and Expenditures	
Summary: <u>General Fund – Fund 101</u> <i>Department 301</i> On February 16, 2017, the Sheriff's Department received drug forfeitures. These amounts are designated to be used for drug forfeiture activities. This budget adjustment raises the Drug Forfeitures – Sheriff revenue line item and Drug Forfeiture Activities expenditure line item by \$550. <u>General Fund – Fund 101 and Childcare Fund - Fund 292</u> During the Childcare Fund state approval process, the County was not permitted to include Allocated Costs until it prepared a court-specific cost allocation plan and submitted it to the State of Michigan for approval. This cost plan was approved in February and our State Childcare budget was amended to include \$11,821 of Allocated Costs that will be re-couped by the County General Fund. This budget adjustment raises the Charge for Service revenue line item and the Carried Forward Fund Equity and Transfer to Fund 292 expenditure line items by a total of \$11,821 in the General Fund. This budget adjustment also raises State Revenue Offset Probate and Contribution From Other Funds revenue line items and the Allocated Cost expenditure line item by a total of \$11,821 in the Childcare Fund.	
Financial Impact: Fund 101 total budget increase of \$12,371 Fund 292 total budget increase of \$11,821	
Recommendation: Motion to approve the budget adjustments to raise revenues and expenditures for \$24,192 in the line items provided in the following attachments.	
Prepared by: Kari Kortz	Department: Finance

February 28, 2017

RAISE REVENUE AND EXPENDITURE

Drug forfeiture activities	
100-400-657.00	\$550.00+
Drug forfeitures-sheriff	
101-301-744.09	
Drug Forfeiture activities	\$550.00+

Adjustment for forfeiture

Signed 

Prepared by: Jodi Beauchamp

Approved by the BOC at
the 3/14/17 Mtg.



Kai

RAISE REVENUE AND EXPENDITURE

Childcare Fund - Fund 292

292-400-676.04 County Appropriation Transfer	\$5,910.50 +
292-400-676.25 State Revenue Offset Probate	\$5,910.50 +
292-150-954.00 Allocated Cost	\$11,821.00 +

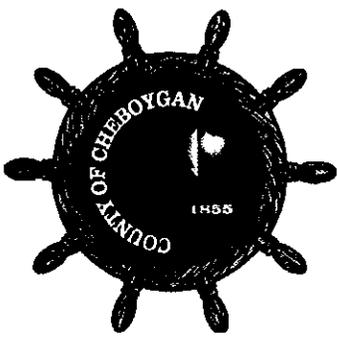
General Fund - Fund 101

101-400-607.04 Charge for Service	\$11,821.00 +
101-700-955.01 Carried Forward Fund Equity	\$5,910.50
101-902-965.01 Transfer to Childcare #292	\$5,910.50 +

Signed: Approved at the 3/14/17 BOC Meeting

Prepared by: Kari Kortz





JK

Cheboygan County Board of Commissioners' Meeting March 14, 2017

Title: Budget Adjustment – Inter-budget Transfer – Payroll Related

Summary:

On the following three inter-budget transfer requests, the Finance Department is requesting transfers related to a personal services (payroll) line items:

- During the preparation of the 2017 County budget, several items affecting fringe (including updated MESC and worker's comp rates and insurance premium costs) were not available for the Finance Department's calculation. Some changes were also required due to staff changes and employee benefit elections changes that occurred after the budget was drafted for adoption. These budget adjustments transfer budget from the Carried Forward Fund Equity expenditure line item to the Victim's Rights, Treasurer's, Sheriff's Secondary Road Patrol, Corrections, Medical Examiner, MSU-E and Fairgrounds Fringe expenditure line item in the amount of \$21,133 and transfers budget from the Fringe expenditure line item in the Board of Commissioners, Circuit Court, District Court, Probate Court, Finance, Administration, Clerk, Equalization, Information Systems, Prosecutor's, GIS, Maintenance, Sheriff's Road Patrol, Marine, Local Grants, Planning/Zoning, and Veterans to the Carried Forward Fund Equity expenditure line item in the total amount of \$35,865. This results in future fund balance of \$14,732.

Financial Impact:

None – inter-department budget transfers, no additional appropriations.

Recommendation:

Motion to approve the inter-department budget transfers provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
101-101	Transfer	\$4,524.00	101-101-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-131	Transfer	\$1,555.00	101-131-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-136	Transfer	\$1,157.00	101-136-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-139	Transfer	\$133.00	101-700-955.01	101-139-712.00
			Carried Forward Fund Equity	Fringe
101-148	Transfer	\$3,453.00	101-148-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-202	Transfer	\$2,254.00	101-202-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-212	Transfer	\$529.00	101-212-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-215	Transfer	\$7,664.00	101-215-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-225	Transfer	\$3,425.00	101-225-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-228	Transfer	\$1,283.00	101-228-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-229	Transfer	\$1,210.00	101-229-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
prepared by Kari Kortz		\$27,187.00		

Approved at the 3/14/17 Board of Commissioner's Meeting - Wage Related

Signed



3/14/2017

Date

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
101-243	Transfer	\$724.00	101-243-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-253	Transfer	\$3,788.00	101-700-955.01	101-253-712.00
			Carried Forward Fund Equity	Fringe
101-265	Transfer	\$474.00	101-265-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-301	Transfer	\$6,367.00	101-301-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-331	Transfer	\$27.00	101-331-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-333	Transfer	\$250.00	101-700-955.01	101-333-712.00
			Carried Forward Fund Equity	Fringe
101-335	Transfer	\$40.00	101-335-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-351	Transfer	\$16,822.00	101-700-955.01	101-351-712.00
			Carried Forward Fund Equity	Fringe
101-412	Transfer	\$970.00	101-412-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
101-648	Transfer	\$1.00	101-700-955.01	101-648-712.00
			Carried Forward Fund Equity	Fringe
101-682	Transfer	\$209.00	101-682-712.00	101-700-955.01
			Fringe	Carried Forward Fund Equity
prepared by Kari Kortz		\$29,672.00		

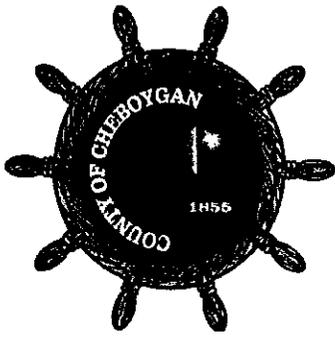
Approved at the 3/14/17 Board of Commissioner's Meeting - Wage Related

Signed



3/14/2017

Date



Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Fairgrounds Event Agreements	
Summary: I have a list of Fairgrounds events to be approved for this year. They are all events that are scheduled every year and have been before the County board in the past.	
Cheboygan County 4 H: Would like to use the horse barn, arenas, restrooms and several buildings for their events on May 2 nd , June 15 th thru 18 th , and June 20 th thru 24 th , 2017.	
Animal Shelter, Garage Sale: The Humane Society would like to use most of the buildings on the midway August 18 th thru August 28 th for their annual garage sale	
Cheboygan Conservation District: Would like to use building number 5 for their annual tree sale on April 18 th thru April 22 nd , 2017	
Financial Impact: All of these groups are nonprofit organizations and they are considered County Adult Nonprofit in our Fairgrounds Policy, therefore they will not be charged for the use of the Fairgrounds.	
Recommendation: Approve Event Agreements as presented and authorize Chair to sign.	
Prepared by: Tim Mason	Department: Maintenance

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on January 18, 2016, between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 ("County") and Cheboygan County 4-H Program, whose address is 825 S. Huron St, Suite 5, Cheboygan, MI 49721 (Event Holder).

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: (see attached sheet) (the "Property") for the following period: (see attached sheet) (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): Cheboygan County 4-H Program events (see attached sheet for specifics)

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ 0) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to authorize any improvements shall be by the County Administrator in the exercise of his

or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorneys fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

Its:

EVENT HOLDER:

Leigh Ann Theunick
Cheboygan County 4-H Program Coordinator

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on _____ between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Cheboygan County Humane Society, whose address is 1536 Hackelbury Rd, Cheboygan, MI 49721.

For-profit Organization

Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: all buildings & Midway (the "Property") for the following period: August 18-28th

_____ (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): Annual Garage Sale

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ — 0 —) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

Its: Chairperson of the Cheboygan
County Board of Commissions

EVENT HOLDER:

Mary A. Talaske
Signature

Name: MARY A. TALASKE

Address: 1536 HASKEL BERRY RD
CHEBOYGAN, MI 49721

Phone: 231-238-8221

Cell: 231-420-0883

Email: cheboyganhamare@hughes.net

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on January 25, 2017 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Cheboygan Conservation District whose address is 870 S. Main, Cheboygan.

____ For-profit Organization

____ Non-profit Organization

Local Unit of State Government

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Building #5 (the "Property") for the following period: April 18 - April 22, 2017 (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): District Spring Tree Sale

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ _____) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

Its: Chairperson of the Cheboygan
County Board of Commissions

EVENT HOLDER:

Peggy Bannatyne
Signature District Manager
Name: Peggy Bannatyne
Address: 870 S. Main
Cheboygan, MI
Phone: (231) 627-8484
Cell: (231) ~~627-8484~~ 818-0948
Email: pegbannatyne@gmail.com

INVESTMENT REPORT AS OF DECEMBER 31, 2016

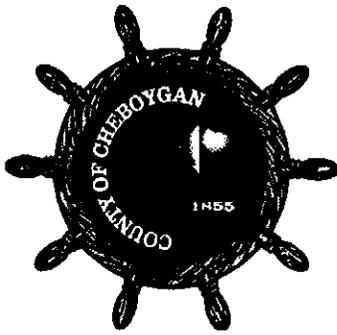
FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER	
POINT & PAY	C.N.B.	CHECKING	0.1000%	\$11,862.15	N/A	
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.1000%	\$20,830.04	N/A	
T & A	C.N.B.	CHECKING	0.1000%	\$1,449,011.79	\$954,114.49	
GENERAL	C.N.B.	CHECKING	0.1000%	\$6,014,029.23	\$9,740,473.97	
GENERAL (CLOSED 08/31/16) MI CLASS/COMERICA	PNC	CHECKING	0.0000%	\$0.00		
PREMIUM BUSINESS MONEY MARKET	PNC	PM	0.2500%	\$1,880,393.11		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$504,056.35		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4800%	\$507,795.18		
LIQUID ASSETS ACCOUNT	MICHIGAN CLASS	LQ	0.8500%	\$482,288.50		
GENERAL CD DUE (09/30/17) #385111578030	COMERICA	CD	0.9600%	\$501,156.17		
INVERNESS SEWER PJT	C.N.B.	IMMA	0.1000%	\$5,354.60		
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$4,836.88	\$4,467.28	
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$825.23	\$411.25	
100% TAX FUND	C.N.B.	CHECKING	0.1000%	\$4,247,364.78	\$8,464,643.42	
2009 TAX FUND	PNC	IMMA	0.2500%	\$253,531.18		
TAX FUND CD DUE (07/19/19) #259282	C.N.B.	CD	0.6000%	\$1,064,601.25		
TAX FUND CD DUE (10/04/19) #259334	C.N.B.	CD	0.6000%	\$506,806.08		
TAX FUND CD DUE (11/08/19) #259362	C.N.B.	CD	0.6000%	\$637,369.24		
1996 TAX FUND CD DUE (07/01/19)	1ST COMMUNITY	CD	0.5500%	\$398,056.81		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$504,056.35		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4900%	\$858,647.24		
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.1000%	\$1,255,964.08	\$1,296,608.81	
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.0999%	\$44,897.49		
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.1000%	\$318,234.33	\$318,234.33	
INMATE TRUST FUND	C.N.B.	CHECKING	0.0000%	\$11,907.36	\$11,201.14	
INMATE TRUST FUND (OPENED 11/07/16)	C.N.B.	CHECKING	0.0000%	\$1,000.00		
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$190.00	\$190.00	
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.1000%	\$256,710.99	\$256,141.99	
CASH AND INVESTMENTS PER THE BANK STATEMENTS				\$21,741,776.41	\$21,046,486.68	CASH AND INVESTMENTS
IMPREST CASH - CASH ON HAND				\$1,445.00	\$1,445.00	IMPREST CASH
TOTAL CASH AND INVESTMENTS				\$21,743,221.41	\$21,047,931.68	TOTAL CASH AND INVESTMENTS

***TYPE**

CD-CERTIFICATE OF DEPOSIT
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
 PM-PREMIER MUNICIPAL ACCOUNT
 LQ-LIQUID ASSETS

DIFFERENCE \$695,289.73 RECONCILING ITEMS AS OF 12/31/16

Note: Information presented is unaudited and is subject to change.



JD

Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Michigan Horsepulling Association, Inc.

Summary: The Michigan Horsepulling Association will provide a judge, clerk and event insurance for all horse pulling events on Tuesday, August 8th, 2017. Civil Counsel has reviewed this contract in the past which has remained the same for several years.

Financial Impact: \$250 from Fair Budget for service.

Recommendation: Motion to approve the Michigan Horsepulling Association, Inc. Agreement and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

Michigan Horsepulling Association, Inc.

9529 Glovers Lake Road

Bear Lake, MI 49614

(231) 864-2030

January 1, 2017

Dear Cheboygan County Fair,

The Michigan Horsepulling Association, Inc. would like to thank you for giving us the opportunity, over the past several years, to hold a Horsepull Event at your Fair.

We would very much like to represent the Horsepulling community by holding an event at your Fair again in the 2017 season. The fees and services we provide have remained the same for this upcoming year.

We have enclosed a contract for your review. If you have any question on this form, please call our President: Ben Reed (231) 864-2030.

Thank you again, and we look forward to hearing from you soon.

Sincerely,



Ben Reed
President
Michigan Horsepulling Association, Inc.
9529 Glovers Lake Road
Bear Lake, MI 49614

MICHIGAN HORSEPULLING ASSOCIATION, INC.
HORSEPULL EVENT CONTRACT

Location: Cheboygan County Fair Date: 8/8/2017 Time: 7:00 pm
Tuesday

Your Fair/Festival will provide the following:

1. Adequate parking for all horsepullers with their trucks and trailers.
2. Equipment capable of lifting 1000# weights and an operator for equipment. (Boat pulls only).
3. A public address system for announcing the contest. (The Association can provide one, if necessary.)
4. Entry into your fair/festival for all personnel that the Michigan Horsepulling Association provides.
5. All fees for services rendered by MHPA will be paid on the day of contest to the individuals providing the services.
6. Event Insurance must be paid with the signed contract, prior to April 15 of the event year.

This Insurance Fee is Non-Refundable

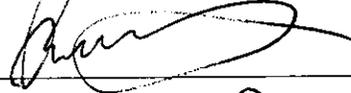
The Michigan Horsepulling Association can provide the following services to our fair/festival, for the agreed upon fees listed below. If any services listed below are not required, please cross them out, and initial the changes.

	PRICE	FAIR/FEST. SUPPLIES
Event Insurance (Due with contract)	<u>125.00</u>	
Contest: Boat & Weights	<u>-</u>	<u>provided by fair</u>
Judge (1 Judge is Mandatory)	<u>75.00</u>	
Clerk	<u>50.00</u>	
Announcer	<u>-</u>	<u>provided by fair</u>
Contest: Dynamometer Truck (Includes Fuel Charge)		
Judge (1 Judge is Mandatory)		
Clerk		
Announcer		

Trophies to be awarded by Fair/Festival: 1st _____ 2nd _____ 3rd _____ Other _____ (please specify)

Premium checks for horse pullers will be issued: Day of Pull _____ Mailed
 Entry Fee will be returned to exhibitor who places out of the premiums: Yes _____ No _____
 Pull will be for: Heavyweights Lightweights _____
 Entry Fee 25.00 Entry Fee _____

Premiums:
 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____
 11. _____ 12. _____ 13. _____ 14. _____ 15. _____ 16. _____ 17. _____ 18. _____ 19. _____ 20. _____

Fair/Festival Authorized Representative:  phone #: 231-627-7051 Date: 07-7-17
 Michigan Horsepulling Association, Inc. Authorized Representative: Benson Reed phone#: (231)864-2030 Date: 1/1/2017

The Michigan Horsepulling Association, Inc. encourages all Fairs/Festivals to conduct random drug testing of horses at horse pulling events. If your Fair/Festival wishes to have drug testing performed at the above listed event, please contact us for more information. Thank you for the opportunity to serve you.

2017 ADDENDUM TO EXHIBITOR CONTRACT

This addendum to the exhibitor's contract and the exhibitor's contract are effective and binding on the last date entered below by the signatories to this addendum and exhibitor's contract, ("Exhibition Agreement"), unless otherwise provided in Paragraph 4 below, by and between the Cheboygan County Fair Board (hereafter "Fair Board") P.O. Box 70, 870 South Main Street, Cheboygan, MI 49721, and Michigan Horsepulling Association, Inc, (hereafter, Exhibitor), 9529 Glovers Lake Road, Bear Lake, MI 49614 (231)864-2030 and in consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. ADDENDUM CONTROLS

The parties anticipate entering into an Exhibition Agreement with regard to 2017 Cheboygan County Fair. The terms of this addendum are deemed by the parties to be terms of the exhibitor's contract (Exhibition Agreement) and where the terms of the exhibitor's contract and this addendum conflict, the terms of this addendum shall control.

2. PROVISION OF INSURANCE

Exhibitor shall provide to the Fair Board a copy of the declarations page of a valid, paid up policy of general liability insurance which names "**Cheboygan County, Its Officers, Agents, Boards, Commissions and Employees**" as additional insured, and which has a face amount of at least \$1,000,000 per occurrence. This declarations page, and the declaration page of Exhibitor's liability policy shall be provided to the Fair Board at least one month prior to the first day of the Cheboygan County Fair.

3. ASSIGNMENT

This Exhibition Agreement (addendum and contract) may not be assigned or sublet without the prior written approval of the parties.

4. REVIEW AND ACCEPTANCE OF AGREEMENT

The Exhibition Agreement shall be effective on the last date entered below by the Fair Board and Exhibitor.

5. PARTICIPANT WAIVERS

Depending on the event and not including the carnival show, the Exhibitor will require each participant or crew member in the event to knowingly and intelligently execute a release, approved in advance by the civil counsel for Cheboygan County, which specifically waives any claim or liability as against the Fair Board, Cheboygan County, their officers, agents or employees, for any damage, up to and including death, loss of income, loss of consortium, or any other claim as a result of involvement or participation in Exhibitor's activities on the fairgrounds.

6. CREW MEMBERS AND FAIR PERSONNEL

If a Cheboygan County Fair employee, agent, servant, contractor or volunteer is assigned to perform work during the event itself for the Contractor or is supervised by the Contractor during the event itself, the Contractor shall be the employer, supervisor, or master of that person(s). A crew member shall include only those persons, agents, servants, contractors or volunteers who are brought to the exhibition or employed by the Contractor, with or without compensation, and who have not been supplied by the Fair or the County, to aid in the presentation of the exhibit.

7. INDEPENDENT CONTRACTOR

The Exhibitor represents and agrees that it is an independent contractor with respect to its relationship with the Fair Board and the County of Cheboygan.

8. INDEMNIFICATION

Exhibitor agrees to indemnify, hold harmless and defend the Fair Board, the County of Cheboygan, its agents, assigns, insurance companies, and employees for any claims made of damages in any way arising from the Exhibitor use or occupancy of the fairgrounds or violation of this Agreement, including the costs of any litigation or other legal proceeding, and reasonable attorneys fees as provided by or through the Exhibitor's insurance policy and if none available the by the Exhibitor. This provision shall apply to any claims by Exhibitor, its agents or any other third party or any person, business or other entity deriving any and all claims through or on behalf of the Exhibitor in performance of the Exhibition Agreement, as described above.

This provision shall not apply to the extent that such claims by the Exhibitor or third parties arise from the breach of this Exhibition Agreement or are due to the sole and exclusive negligence, or willful misconduct by the Fair Board, the County of Cheboygan, or their respective agents, employees, or assigns.

9. MISCELLANEOUS

- A. The premises covered by this Agreement shall not be used for any unlawful purpose.
- B. The Exhibitor shall abide by all federal, state and local laws in respect to the operation of a business on the premises and in respect to the manner in which it uses the premises.
- C. Exhibitor agrees that if the interest created by this Agreement shall be taken in execution or by other process of law or if Exhibitor shall become bankrupt or insolent, according to law, or any receiver be appointed for the business or property of the Exhibitor, or if any assignment shall be made of Exhibitor's property for the benefit of creditors, then and in such event, this agreement may be cancelled at the option of the Fair Board.
- D. This Exhibition Agreement has been approved in advance by Exhibitor, and Exhibitor has or will have had the opportunity to review the Exhibition Agreement with legal counsel. If Exhibitor is a corporation, its execution of this Exhibition Agreement has

been approved in advance in accord with its bylaws, and the party executing on behalf of Exhibitor has the legal authority to do so and to bind the Exhibitor.

- E. If any provisions of this agreement shall be declared invalid or unenforceable, the remainder of the Exhibition Agreement shall continue in full force or effect.
- F. This Exhibition Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.
- G. The Cheboygan County Fair Board has been authorized by Cheboygan County to execute this agreement.
- H. This contract is to be construed pursuant to the laws of the State of Michigan.

IN WITNESS WHEREOF this addendum has been executed on the day and year set forth below.

IN THE PRESENCE OF:

**The Cheboygan County
Fair Board**

Witness

By: Ron Williams
Its: President

Dated: _____

Exhibitor

Witness

By:
Its:

Dated: _____

Approved as to form:

**Anthony M. Matelski, Chairperson
Cheboygan County Board of Commissioners**

Dated: _____



98

Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Housing Department Bid Recommendation for Project H16-365	
Summary: <p>This project will provide new windows, roof, flooring repairs, bathroom plumbing repair, and lead based paint removal. This is a family of 6 who income-qualify. The lowest reasonable bid submitted by Simmons & Son Builders was \$39,273. The homeowner has reviewed the bids and agrees with the selection. Staff is recommending the bid amount to be financed as listed above. All mortgages under this grant are held by the State of Michigan, Michigan Strategic Fund rather than Cheboygan County as in the past. They are 50% forgivable loans with 10% forgiven for each of the first five years of the loan. These are the terms of the loans during this grant cycle as determined by the State of Michigan. This project and the mortgage and note have been approved by the Michigan Strategic Fund for approval.</p>	
Financial Impact: \$39,273 is included in 283-823-810.22 budget to be reimbursed by the CDBG grant.	
Recommendation: Approve project #H16-365 for a total cost of \$39,273	
Prepared by: Steve Schnell	Department: Community Development/Home Improvement Loan Services



JS

Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Housing Department Bid Recommendation for Project H16-370	
Summary: <p>This project will provide new windows, crawlspace repair, handicap accessible ramp to the home, flooring repair of trip hazard, ceiling water damage repair, new roof, electrical system repair, door replacement, bathroom upgrades for handicap accessibility for a disable veteran. The lowest reasonable bid submitted by Simmons & Son Builders was \$33,594. The bid was below the project estimate. The homeowner has reviewed the bids and agrees with the selection. Staff is recommending the bid amount to be financed as listed above. All mortgages under this grant are held by the State of Michigan, Michigan Strategic Fund rather than Cheboygan County as in the past. They are 50% forgivable loans with 10% forgiven for each of the first five years of the loan. These are the terms of the loans during this grant cycle as determined by the State of Michigan. This project and the mortgage and note have been approved by the Michigan Strategic Fund for approval.</p>	
Financial Impact: \$33,594 is included in 283-823-810.22 budget to be reimbursed by the CDBG grant.	
Recommendation: Approve project #H16-370 for a total cost of \$33,594	
Prepared by: Steve Schnell	Department: Community Development/Home Improvement Loan Services

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Finance/Business Meeting
February 14, 2017

The Finance/Business Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Commissioner Matelski at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioner Chris Brown, Richard Sangster, Michael Newman, Call Gouine, Tony Matelski, John Wallace and Robert Bolinger.

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Brown seconded by Commissioner Wallace to approve the agenda. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$42,418; Prepaid Total = \$1,101,525,97.
- B. Budget Adjustments as follows:
 - 2017 Payroll Inter-budget Transfers
 - From 101-202 To 101-202 Totaling \$4,834
 - 2017 Lower Revenue/Expenditures
 - 1) Fund 101 Total Budget Decrease Totaling \$308.89
 - 2) Fund 101 Total Budget Decrease Totaling \$314
 - 3) Fund 267 Total Budget Decrease Totaling \$3,521
 - 2017 Raise Revenue/Expenditures
 - 1) Fund 101 Total Budget Increase Totaling \$6261
 - 2) Fund 267 Total Budget Increase Totaling \$500
- C. Bay County Resolution regarding Revision to Medicare Prescription Drug Bill of 2003
- D. Straits Regional Ride – 2018 Annual Grant Application Resolution 17-03
- E. Top O Michigan Outboard Racing Club Request for Waiver of “No Wake
- F. NEMCOG Project Reviews – November 2016, December 2016 & January 2017
- G. Minutes:
 - 1. Finance/Business Meeting of January 10, 2017, Committee of the Whole Meeting of January 24, 2017 and Special Meeting of January 19, 2017
 - 2. Fair Board Minutes – 11/7/16 and 12/5/16
 - 3. ZBA – 11/23/16
 - 4. Planning Commission Minutes – 12/21/16 & 1/18/17

5. Board Appointments & Procedures – 1/18/17
6. Department of Public Works – 1/17/17
7. City Council Minutes – 12/27/16 & 1/10/17
8. County Road Commission Minutes – 1/5/17
9. NEMCOG – 10/20/16
10. NEMSCA – 1/6/17
11. Millage Appropriation Minutes – 2/13/17

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Citizens Comments

Carl Muscott had a formal request of the Board of Commissioners to waive the fees for a FOIA request to the Community Development Department regarding the continuance of transient rentals that he submitted. This was done for public information. He commented on the Zoning Ordinance Amendment #137 – Mobile Food Units. The previous actions for Mobile Food Units were approved under the building center zoning in Indian River. This amendment ignores the building center zoning and only allows for Mobile Food Units in commercial areas. There are three (3) different business districts located in Indian River: the Village Center, Village Center Overlay and Commercial Development Zoning District. This would allow for Mobile Food Units to go halfway down Straits Highway. He encouraged the Board of Commissioners not to pass the amendment because of loopholes and it not being business friendly.

Chuck Freese presented information regarding short term rentals. He stated that the topic of short term rentals came up at the ZBA Meeting, which was tabled and given to the Planning Commission. The Planning Commission was looking at the regulations to either abolish or allow short term rentals. At their next meeting, they will be changing the language and bringing it to the Board of Commissioner's for approval. At this time short term rentals are not being allowed. Cheboygan County has a problem with encouraging business. The population is aging, three out of four elementary schools have closed, local business have folded such as Fox Valley, Detroit Tap and Tool, Proctor and Gamble, Cheboygan Co-op, Kroger's, Cheboygan Fitness Center, Woolworths, Wrightway Homes, Cheboygan Hospital, Erb Lumber, Cheboygan Lumber, etc... There have been some replacements where the owners are from out of town, which results in profits not staying in the county. There has been a downsize of the local hospital with the high paying jobs for doctors and nurses being gone. Young people have moved out so school enrollments are down. There were people in Cheboygan that had the philosophy that they were happy with the way things were. Retirees do not spend a lot of money, but young people do. Younger families spend money on clothing, entertainment, food and other things. Commissioner Wallace suggested that Mr. Freese submit his report to the Board of Commissioner for review.

Scheduled Visitors - None

Finance Director's Report

Finance Director Kari Kortz stated that there will be no General Fund Revenue and Expenditure Report for December 31, 2016 because the 2016 year-end adjustments were still being posted. Also Cash Summary by Fund Cash and Investment for December 2016 will not be presented until all the 2016 adjusting entries are posted, as cash balances could be affected. She gave an explanation of the Summarization of all budget adjustments posted from July 1, 2016 through December 31, 2016. Discussion held. Auditors are scheduled to be here the first week of May.

Administrator's Report - None

Committee Reports

Commissioner Sangster attended a NEMSCA meeting in Alpena where they redid new contracts for their staff, several City Council meetings, and a Port Commission meeting. On the agenda for tonight's meeting was the land acquisition and sale of the port property to two existing anchor properties.

Commissioner Gouine attended an Airport Authority meeting, Board Appointments & Procedures meeting, Planning Commission meeting, Straits Regional Area Ride meeting, and Inverness Township meeting He explained that if the Inverness Township goes with a 425 agreement, they would probably have to renegotiate their sewer loan agreement with the County. He updated the Board on the Airport Authority, which was still trying to get permission to leave the building where it was. They have a couple of options. One was to get a separate description to put another driveway in to the building.

Commissioner Newman attended a Community Mental Health meeting, CCE 911 Board meeting, District #4 Health Board meeting, Benton Township meeting, Northern Michigan Counties Association and Cheboygan County Council on Aging. He handed out a new pamphlet from Cheboygan County Council on Aging.

Commissioner Brown attended a Beaugrand Township meeting, a Mackinaw Township meeting, a Board Appointments & Procedures meeting, and two Airport Authority meetings. He reported that the Airport Authority had funds on hold for new garages to be built for snow equipment, which were lifted. He reported that the Board Appointments & Procedures had a vacancy on the Airport Authority Board to be filled and encouraged people who want to get involved in county government to apply to sit on these boards.

Commissioner Wallace attended a CCE 911 Board meeting where he is Vice-chair and Northeast MI Consortium. He handed out last month's activity report for the Northeast MI Consortium.

Commissioner Matelski attended a CCE Office of Emergency Management Board meeting, District #4 Health Board meeting, Waterways Commission meeting, two Planning Commission meetings, Economic Development Corporate meeting, Zoning Board of Appeals meeting, Millage Appropriation Committee Meeting, MEDC meeting, Michigan Association of Townships, Black Lake Level meeting, and Tower Dam Removal.

Old Business – None

New Business

Community Development Planner Scott McNeil presented the Zoning Ordinance Amendment #137 – Mobile Food Units. Mobile food units, also known as food trucks, by their nature are portable and often operate on multiple sites. Therefore, a more streamline method of review and permitting was being proposed via the subject amendment.

Currently mobile food units fall under a restaurant use, which requires site plan review or special use permit approval for each location where a mobile food unit would like to operate. The subject amendment would approve review via a zoning permit for each site where a mobile food unit would like to operate within the Commercial Development zoning district. This amendment allows approval by staff as opposed to processing a site plan review application and attending a Planning Commission meeting for approval in the Commercial Development zoning district. This process takes less time to review and has lower fees, compared to a process, which would involve review by the Planning Commission.

Section 1 of the amendment document provides definitions for Mobile Food Unit and Vehicle. Section 2 of the amendment document provides for Mobile Food Units as allowed to use in the Commercial Development zoning district pursuant to provisions as provided in Section 3. The regulations and standards for approval are proposed under Section 3 of the amended document.

A public hearing was held by the Planning Commission on December 7, 2016 on the proposed zoning ordinance amendment. Meeting minutes which included the public hearing discussion was included. The zoning ordinance amendment was reviewed by legal counsel. Discussion held.

Motion by Commissioner Brown seconded by Commissioner Wallace to adopt the following Cheboygan County Zoning Ordinance:

Zoning Ordinance Amendment #137

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE No. 200 TO PROVIDE DEFINITION, REGULATIONS AND STANDARDS FOR MOBILE FOOD UNITS. THE

COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 2.2.

Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following new definition its appropriate alphabetical location, which new definition shall read in its entirety as follows:

Mobile Food Unit

A temporary establishment that is a vehicle-mounted food service designed to be readily movable without disassembly where food and beverages are served primarily for consumption off-premises, but may have limited outdoor seating.

Vehicle

Every device that possesses a current license registration under the laws of the State of Michigan in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices exclusively moved by human power or used exclusively upon stationary rails or tracks.

Section 2. Amendment of Section 6.2.

Section 6.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 6.2.30. which shall read in its entirety as follows:

6.2.30. Mobile food units, subject to the requirements of Section 17.29.

Section 3, Amendment of Article 17.

Article 17 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Section 17.29, which shall read in its entirety as follows:

Section 17.29. Mobile food unit.

A mobile food unit shall comply with the following regulations and standards:

- a. A mobile food unit shall not be placed within a right-of-way of any public road unless the governmental unit with jurisdiction over that public road right of way consents in writing to such placement.
- b. A zoning permit shall be required for each lot on which a mobile food unit will be open for business to the public unless that location is part of a special event as approved by the local governmental unit. The zoning permit application shall include statements as to the days and hours of operation and shall indicate that all of the applicable regulations and standards of this section are met.
- c. The use of a mobile food unit shall be limited to food sales.
- d. A mobile food unit shall meet applicable requirements of the Health Department.
- e. In addition to signage placed on the mobile food unit, a mobile food unit shall be allowed one (1) temporary accessory sign no greater than 8 square feet in sign surface area and no greater than three (3) feet in height displayed at the location of the mobile food unit. The sign shall be displayed only during times when food is being served from the mobile food unit. The temporary sign shall not be placed in a road right of way without the approval of the governmental unit with jurisdiction.
- f. No more than twelve (12) accessory chairs and no more than three (3) accessory tables may be placed out of doors on the lot.
- g. Each mobile food unit shall have a minimum of two (2) off street parking spaces if no accessory seating is offered or a minimum of three (3) off street parking spaces if accessory seating is offered. Parking spaces as required for the main use or uses of the lot shall be maintained in addition to those required for the mobile food unit. If parking space requirements for the property may be waived as permitted in other parts of this ordinance, then the required parking spaces for

the mobile food unit may be waived in the same manner.

- h. A mobile food unit shall have a minimum of one (1) trash receptacle with a minimum capacity of thirty (30) gallons available for use by its customers. Trash shall be removed from the lot daily or more frequently as needed.
- i. A mobile food unit shall meet all setback requirements as would pertain to a structure greater than 150 square feet even if that mobile food unit is of a smaller size.

Section 4. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 5. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Community Development Director Steve Schnell presented the Data Sharing Agreement – Little Traverse Conservancy. Little Traverse Conservancy has requested that they share Geographic Information Systems (GIS) data. The agreement was approved by legal counsel, which allowed them to provide data files and receive others' data files. They provide data on location of their assets and they provide data, which they use as base maps for reference when viewing their easements and recreational assets.

Civil Counsel Bryan Graham stated that when a document was given to the County, it's subject to FOIA. They cannot agree by contract that it was not going to be shared. A conservation easement gets recorded in the Register of Deeds and it is a public document. He reads this language to say that they are not going to post it on the County's website and suggested that the language be made more clear. Lengthy discussion held.

Motion by Commissioner Gouine seconded by Commissioner Wallace to table the Data Sharing Agreement – Little Traverse Conservancy. Motion carried with 7 yes, 0 no and 0 absent.

Community Development Director Steve Schnell presented the Construction Code Ordinance #01-2017. Cheboygan County was currently recognized as the enforcing agency to administer and enforce the State Construction Code Act. This has been in place for many years and the State of Michigan has confirmed that they are recognized as the enforcing agency. This ordinance affirms that at the same time declares to the state that the County intends to enforce the Act treating violations as civil infractions.

The State Construction Code Act treats violations as misdemeanors unless a local ordinance states otherwise. This ordinance confirms their assumption of the responsibility to administer and enforce. In addition, under Section 3 of this ordinance was the statement that violations of this ordinance will be handled as a municipal civil

infraction. Misdemeanors are more serious violations compared to civil infractions. Also, punishment is more severe for misdemeanors when compared to civil infractions. Compliance with State Construction Code Act can typically be gained utilizing civil infractions and without the need for more severe penalties associated with misdemeanors.

Civil Counsel Bryan Graham explained that the purpose of enforcement was to get compliance. They want citizens to voluntarily comply with the code. Over the last decade, Construction Code had been successful in getting voluntary compliance, but there was always an individual that may pop up in the future, no matter what they do to get voluntary compliance. So if this was the case, they have two choices; either ignore the violation or to take court action. If they were going to take court action, this was the economical, fastest, and easiest way to get a court order requiring them to comply. Commissioner Sangster would like this monitored to see how many actions was taken in the next year.

Motion by Commissioner Gouine seconded by Commissioner Newman to adopt Construction Code Ordinance #01 of 2017 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Director Michael Couture presented the Straits Regional Ride – Northern Star Broadcasting Lease Agreement. The lease was for SRR to raise its repeater from a height of 150 ft. to 320 ft. and a Yagi style antenna at 75 ft. to transfer signal to the Petoskey tower. The NSB tower was located on Douglas Road. This will allow SRR better radio communication. The contract was for a term of 120 months commencing from 1/1/2017 with the option to renew, for two additional terms of 120 months each. The cost to SRR for this contract was an additional \$300 per month and could be paid once per year with the sum of \$7,200 or \$600, which included back up electrical power. Additionally, it will be subject to CPI of the Midwest Region and it will be measured from August 31 of each year. The County of Cheboygan shall maintain liability insurance naming lessor as an additional insured. The contact was reviewed by Civil Counsel.

Motion by Commissioner Brown seconded by Commissioner Sangster to approve the Northern Star Broadcasting/ SRR Tower Lease Agreement and to approve the necessary budget adjustments and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the 2017 Salary & Wage Resolution #16-21 Amendment #2. Due to the transfer of an employee to the Treasurer's Office, Administration would like to restructure positions within the Finance Department creating the position of Payroll/HR Specialist which will be a non-union position, maintain the Accountant position which is currently non-union position as well as maintain the Accounting Clerk position which will now be placed within the Union. She believed the restructuring was appropriate to reposition workloads and responsibilities as well as to place positions to protect confidentiality during contract negotiations.

Administration has signed a MOU with AFSME Local No. 3325 Union recognizing the position changes within the Union. The Accountant position wage for 2017 will be set at \$19.02 per hour, which is (\$1.05) lower than the existing wage. This difference will be utilized to set the Payroll/HR Specialist wage at \$19.02 per hour for 2017. Wages for these positions remain below the regional wage comparable averages utilized by the County to set wages. The Accounting Clerk position wage will remain set at \$17.10 per hour for 2017.

Motion by Commissioner Wallace seconded by Commissioner Brown to adopt Amendment #2 to the 2017 Salary and Wage Resolution – Non-Union General Employee #16-021 to be effective February 15, 2017, and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the 2017 Fee Resolution #16-25 Agreement #1. When creating the 2017 Fee Resolution, Administration was still finalizing the Cheboygan County Township Road Loan Program Policy 300-6. This Policy requires the Board of Commissioners to set an interest rate for all road loans on an annual basis. This will be incorporated into the annual fee resolution adopted in December. The 2017 interest rate will be 3.5%. This rate was determined by taking the average Prime Rate from the twelve month period, December 2015 through November 2016. The same time period will be used from year to year to establish the new interest rate to include on the fee resolution; 2018 interest rate will be based on December 2016 through November 2017.

Motion by Commissioner Sangster seconded by Commissioner Newman to adopt Amendment #1 to Resolution #16-025 – 2017 Fee Resolution to become effective February 14, 2017 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the Road Loan Program – Benton Township Application & Agreement. The County received one application in the first round of the Township Road Loan Program. The application was received from Benton Township requesting to borrow \$200,000 at 3.5 % to be paid back over five years to use toward the reconstruction of two project areas. A .06 mile portion of Canton Road, which scored a 14 and a 3.4 mile portion of West Black Lane, which scored a 16 when evaluated by the Millage Appropriation Committee. Staff reviewed the financial information provided by the Benton Township, which identified the township was requesting to borrow 40% of the total cost of \$500,000 for both projects. A \$200,000 loan was being taken from the Tax Revolving Loan Fund. There will be two semi-annual payments of \$21,975.07, which will begin on April 1, 2018. The reason why they are not starting in 2017 was because it is believed that the funds will not be disbursed until October 1, 2017. If something would change and the township would need the money ahead of October 1st, obviously, the payment schedule would change. She stated that they spoke with township officials and they were on board based on the current plan.

Motion by Commissioner Brown seconded by Commissioner Newman to approve a five year loan of \$200,000 to Benton Township for reconstruction of a portion of Canton Road and West Black Lane and authorize the Chair to sign loan agreement prepared by Civil Counsel. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Citizens Comments

Cheboygan County Road Commissioner Ken Paquet thanked the Board of Commissioners for approving the road loan. He hoped that other townships would take advantage of it.

Benton Township Supervisor Andrew Archambo also thanked the Board of Commissioners for being first in the state to adopt this road loan agreement. He stated that there were several other special assessment districts that were ready to go in the past several weeks.

Doug Dom property owner on West Black Lane and Canton Road thanked the Board of Commissioners. He stated that he had worked on this project for approximately one year and it was nice to see that Cheboygan County and Benton Township was possibly the first county in Michigan to take advantage of Public Act 77 where counties being able to loan money to the townships for road improvement. This is a great opportunity for townships to repair their roads.

Carol Muscott stated he appreciated everyone's efforts. Regarding Public Act 77, legislators thought it would be an opportunity for counties to loan money to townships for the general population. Obviously, in this case, it is for a special assessment district. This means for a special group, which will serve only a limited number of residence. Loans need to be available to the general public and not just the special assessment districts.

Board Member Comments

Commissioner Brown commented on the public act. A great business agreement to serve the citizens of the township. He commented on the short term rentals.

Motion by Commissioner Wallace, seconded by Commissioner Gouine, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:00 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

Anthony M. Matelski
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
February 28, 2017**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Tony Matelski at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Chris Brown, Richard Sangster, Michael Newman, Cal Gouine, Tony Matelski, and John Wallace.

ABSENT: Commissioner Robert Bolinger

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Brown seconded by Commissioner Sangster to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS

Carl Muscott, citizen of Tuscarora Township congratulated Thom Wissner on his retirement of 36 years of employment with Cheboygan County. He commented on the Planned Unit Development District. It looks like the Community Development Department was asking to be excused from the Planned Unit Development process. Emmet County has been more successful in the PUD. Ideally, this was how they would of approached the Meijer Project here in Cheboygan County. First, to have the planning done and then to know how the infrastructure was going to be set. When the Board of Commissioners get involved, it creates better planning.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Prosecuting Attorney Daryl Vizina introduced himself and the rest of his Staff. He stated that a couple weeks ago, he introduced part of his staff, so this is the other half. Legal Secretary Julie Rettell has been with the prosecutor's office for as long as he had been in the office and for a little while before he was elected. She works primarily under Attorney Fred Feleppa on District Court cases. Jessica Farver, works in his office as the Child Support Specialist. She deals with the establishment of paternity and also establishment of support where the state was paying for children who are born or there's some sort of child support out there that the state was paying. It was her job within the office to seek out those individuals who are not active in their children's lives or paying child support and it's her goal to get them to pay support back to the state, so that the taxpayers aren't expending money on these children. Attorney Fred Feleppa joined the office in December 2015. He was the Chief Assistant Prosecuting Attorney, a position that was held for many years by Tony Damiano before he retired. Before

coming to Cheboygan County, Feleppa was elected Prosecuting Attorney in Mackinaw County for 6 years. He also worked in private practice for a period of time. He handles primary the misdemeanor docket, felony cases, and, occasionally, handles some cases in Probate Court.

Commissioner Matelski stated certificates of appreciation would be presented to four individuals who will be leaving county government for various reasons, including retirement.

Commissioner Matelski presented a Certificate of Appreciation to Senior Property Appraiser Thom Wissner for his 36 years of service with Cheboygan County.

Commissioner Matelski presented a Certificate of Appreciation to Del Reynolds of the Cheboygan County Airport Authority Board for his years of service.

Darl Taylor and Colette Andres of the Cheboygan County Fair Board were not present.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson handed out a letter regarding the update on the Heritage Cove Farms from the Court of Appeals.

Administrator Jeff Lawson stated that they have been contacted by the State of Michigan regarding a Michigan Indigent Defense Commission that was formed over the last couple of years and these are new standards coming from the state that would have to be met in the court systems for the defense. Finance Director Kari Kortz was asked to put some numbers together for the general cost for 2011 - 2013 time periods. A report will be put together as to how they will meet these new standards. The state expects that these will be approved by the end of April and then the County would have approximately six months to put its plan together and submit it to the state. If it is approved, they would cover any cost difference between the average cost of providing the attorneys and the new costs. He stated that this is something that has been talked about at the state level probably going back to 2012. Periodic information had been received from MAC on that topic, but now it's all coming together at the state level and the county would have to comply with these new rules. Judge Pavlich would be handling it from the court level and then would work within the staff to set up and meet these standards.

Administrator Jeff Lawson reported that the Jail Expansion study draft has been completed and the staff will be meeting next week.

OLD BUSINESS - None

NEW BUSINESS

Cheboygan County Undersheriff Tim Cook presented the Cheboygan County Sheriff Department which was requesting the Cheboygan County Board of Commissioners approval of the purchase of two (2) Ford Police Interceptor 2017 vehicles. One was to be used as administrative or undercover car and one to be used as the detective and undercover car. In the 2017 budget, there had been an allocation of \$60,000 for the purchase of new patrol vehicles for the department. The two new vehicles came in at \$60,617. They were looking at a trade in, but there's been a change to the trade in at the county administrator level.

Finance Director Kari Kortz explained the purchases. The Sheriff's Department collected bids for the two vehicles from both the Macomb County State of Michigan Equipment and Fernelius Auto Group. Fernelius' bid was \$98 over the state bid, but the sheriff's department chose to go with awarding the bid to the Fernelius in order to keep the business local. The trade's considered were a 2010 Ford Escape with a little under 70,000 miles on it. This vehicle had a bad transmission in it, but when the county looked at the Kelly Blue Book Value, it was determined it would be more cost effective to fix the issue and put the vehicle back into rotation somewhere in the country car pool. It would then get rid of another vehicle somewhere in the car pool that was in worse shape. They have some vehicles like right now they were considering getting rid of a 2007 Jeep Liberty that had over 200,000 miles on it. They were only going to give them \$2,000 for a trade in because of the transmission problem and it booked out between \$5,000 - \$8,000 if the transmission was in working order. They believed that it would be good to keep the newer Ford vehicle, repair the transmission and get rid of the Jeep. It would cost \$3,000 - \$5,000 to fix the Ford Escape and put it back into the rotation. That vehicle would then be given to SRR after getting the transmission fixed to replace the Jeep Liberty. Typically, the sheriff's department purchases two vehicles annually, putting around 100,000 miles on the vehicles a year. The department tried to replace the oldest vehicles first, keeping the best vehicles on the road for the health and safety of the deputies and the public.

Motion by Commissioner Sangster seconded by Commissioner Gouine to allow the purchase of two (2) Ford Police Interceptor vehicles from Cheboygan Fernelius Auto Group from the approved 2017 Budget line item #101-301-977.60 and authorize the necessary budget adjustments. Motion approved 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz presented the Marine Safety Program Grant Application 2017. Annually the Cheboygan County Sheriff Department submits an application for the Marine Safety Grant Program. This grant application is requesting reimbursement for wages and fringe benefits related to patrol hours worked by the full-time Recreation Sergeant and four part-time seasonal Marine Deputies at an estimated cost of \$78,327. Also this grant application requests reimbursement for patrol vehicle usage, patrol boat usage, materials and supplies and other services related to the operation of the Marine Safety Department at an estimated cost of \$26,400. The reimbursement was based on a statewide needs study conducted by the Michigan DNR. Local match was required

for the difference between the amount requested and the amount granted, based on the needs study; the 2016 local match was 51.16% - \$51,226.90 (including \$15,675.34 of capital outlay for a new board motor). She stated that this grant would secure funding for a portion of the Marine Safety Program operations already included in the 2017 budget and was due March 1, 2017. The department typically receives donations of around \$10,000 for the Marine Safety Department from the different lake associations around Cheboygan County. The money was used for additional patrols around the Inland Lakes, including Mullett and Burt Lake. Deputies use jet skis to patrol around the lake associations properties to make sure that people are complying with the laws. Donations from the lake associations pays for the wages and fringe, as well as fuel and travel to and from the lake.

Motion by Commissioner Brown seconded by Commissioner Sangster to submit the 2017 State of Michigan Marine Safety Program Grant, authorize the Sheriff to sign the application and all future forthcoming documentation after review and approval by the Finance Director and legal counsel if applicable. Motion carried with 6 yes, 0 no and 1 absent.

BOARD MEMBER MATTERS FOR DISCUSSION

Community Development Scott McNeil presented the Planned Unit Development Zoning Ordinance Language – Draft Proposal. They were requesting discussion with the Board of Commissioners prior to proposing a formal ordinance amendment because of the extent that this changes the county's traditional zoning process. The proposed amendment offers an approval process called a Planned Unit Development (PUD). This proposed PUD option would allow for uses to be approved on a parcel that wouldn't normally be allowed under that parcel's zoning district regulations. This is a significant change to zoning because, as it stands now, to get permission to conduct a land use that isn't allowed under the current zoning district would involve a zoning amendment which, as you know, requires a law change and approval by the Board of Commissioners.

A PUD provides for a mixing of new uses to be approved if the applicant can show how the new use is compatible with surrounding land uses and is paired with additional open space, screening, or other improvements that ensure compatibility with surrounding land uses.

Since new land uses, which require a rezoning must currently be decided upon by the Commissioners and the PUD amendment as currently proposed would change the zoning to PUD District, they were seeking input on a change that would allow the Planning Commission to make this decision. Does the Board prefer to keep the ability to approve new land uses not currently allowed on a parcel or would they be comfortable with the Planning Commission, under a new ordinance, making these decisions? Legal Counsel is suggesting that these types of decisions regarding PUD's should be made by the Planning Commission rather than the Board of Commissioners.

COMMITTEE OF THE WHOLE – February 28, 2017

Currently Article 19 of the zoning ordinance regarding PUD's only allows uses which are allowed in the zoning district in which the PUD was proposed. This proposed amendment completely rewrites article 19 pursuant to the adopted goal in the Master Plan.

Commissioner Brown stated that PUD's were complex things, but having that process available can be helpful when having areas to promote growth in. The buck would still stop with the Board of Commissioners. They would have the authority to approve it or not approve because it would be changes within the zoning. The Board of Commissioners could expedite those processes by having the Planning Commission to first review the request under a normal planning ordinance and then give the Board the opportunity to get involved in it. If it had to go thru the normal Planning Commission review stages, it could be tied up for six months.

Commissioner Sangster expressed concern about having commissioners taken out of the process. He stated that the thing that worried him was they would have unelected bureaucrats making decisions.

Administrator Lawson stated that legal counsel was saying to place it in a planning and development process just with the Planning Commission and not rezoning because rezoning have to go thru a two step process. There would be the recommendation from the Planning Commission and then the final decision from the Board of Commissioners. Legal counsel relayed that there might be some liability from the Board of Commissioners reviewing it. He stated that some units do it that way and some do not, but the process and level of review was different. So the Planning Commission can make that decision. As far as any appeals, there could be a variance appealed, but usually in a situation if the process was not working properly, they would go be back and redraft the language to change the process.

Commissioner Wallace stated that he was concerned about having a non-elected board making the final decision.

Commissioner Matelski stated that the consensus of the Board was that they want to be the final arbitrary based on how it was presented.

Administrator Lawson stated that he would report that back to legal counsel.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

COMMITTEE OF THE WHOLE – February 28, 2017

Commissioner Matelski stated that the Board needs to determine a date for a Board Planning Session and suggested April 25th. There was a Board consensus on that date. Discussion was held on the topics to be put on the agenda.

Commissioner Sangster stated that he had spoken with the Administrator regarding IT and the county's webpage. There were comments from several townships that didn't have webpages and he wondered if there was a substantial cost. He questioned the possibility of offering this service to the smaller townships. It might be cheaper for them to parallel with the county's webpage.

Commissioner Brown suggested that the County Directory be put on as an electronic version on the county's website and create an open public meetings page.

Administrator Lawson stated that there was public comment asking about the townships who did not have a webpage or calendar. One level would be to make an active calendar where the county could populate their open meetings. The second level would be to make the county directory available on the website as an electronic version. The third level, which would tie into the EDC where there are other jurisdictions in Northern Michigan where they would talk to the townships bandwidth and purchase from a centralized county pool and then aggregate that out. This was a different conversation, but leads to coverage or if lack of coverage, they could talk about these issues.

Commissioner Matelski received a telephone call from the DNR - Little Traverse Conservancy regarding trading land and they wanted to know the consensus of the Board. He stated that the county would lose approximately 40 acres and the land swap would result in these parcels coming off of the tax rolls. Discussion was held on the proposed land swap on parcels located in Hebron and Waverly Townships.

Commissioner Matelski stated that the consensus of the Board was that they opposed the land swap.

Administrator Lawson stated he would draft a letter to the DNR – Little Traverse Conservancy reflecting the Board's position.

Motion by Commissioner Gouine seconded by Commissioner Sangster to adjourn to the call of the chairperson. Motion carried with 6 yes, 0 no and 1 absent. Meeting adjourned at 10:28 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

Anthony M. Matelski
Chairperson

Health Board Meeting
January 17, 2017

The regular meeting of the District No. 4 Health Board was called to order by Vice-Chairman Stephen Lang, January 17, 2017 at 10 a.m. The meeting was held in the Conference Room, Thunder Bay Community Health Services, Hillman, and Montmorency County.

ROLL CALL

<u>Present:</u>	Alpena County:	Adrian, Fournier
	Cheboygan County:	Gouine, Matelski
	Montmorency County:	Peterson, LaFleche
	Presque Isle County:	Altman, Lang

Absent:

Excused:

<u>Others Present:</u>	Denise Bryan, Judy Greer, Joshua Meyerson, Scott Smith, Karen Nowicki-Compeau, Michael Newman – Cheb Co Comm Alternate, Anne Marie Farrell
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ELECTION OF OFFICERS:

Vice-Chairman Stephen Lang assumed the Chair to initiate the Election of Officers.

<u>Chairman:</u>	Lang was nominated for Chairman by Altman. Motion to close nominations made by Altman with support from Matelski. Ayes all, motion carried. Lang was elected Chairman by unanimous vote.
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Chairman Lang assumed the chair to conduct the remainder of the Officer elections.

<u>Vice-Chairman:</u>	Fournier was nominated for Vice-Chairman by Matelski. Fournier declined the nomination. Adrian was nominated for Vice-Chairman by Peterson. Motion to close nominations was made by Altman with support from Fournier. Ayes all, motion carried. Adrian was elected Vice-Chairman by unanimous vote.
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<u>Secretary-Treasurer:</u>	Peterson was nominated for Secretary/Treasurer by Fournier. LaFleche was nominated for Secretary/Treasurer by Altman. Motion to close nominations was made by Fournier with support from Matelski. Ayes all, motion carried. Peterson was elected Secretary/Treasurer by unanimous vote.
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AGENDA CHANGES:

None.

MINUTES

December 20, 2016 Health Board Minutes: Motion by Matelski with support by Peterson to approve the December 20, 2016 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

December 28, 2016 through January 13, 2017: Motion by LaFleche with support by Fournier to approve the Listing of Claims submitted from December 28, 2016 through January 13, 2017. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

Introductions were done with all the individuals present at the Board Meeting today.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Collaboration with Mid-Michigan Hospital: We are collaborating with Mid-Michigan Hospital regarding the Zonta Club of Alpena funds for the breast health program. We are working to ensure that clients receive the funding available for the Breast and Cervical Cancer Control Program first and then apply for the use of the Zonta funds if necessary.

Collaboration with Thunder Bay Community Health Services: Collaborating with TBCHS in the Onaway area and looking at how we can increase our services so that clients don't travel so far to obtain necessary services.

Wear One Campaign: Working with Health Department of Northwest Michigan regarding this campaign. There would be condoms out in the community with a specific logo and be offered in locations throughout the community. The potential is to decrease the communicable disease rates.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED

BSN Student: We currently have a BSN Student working with our agency through U-M Michigan BSN Program.

Alp Cham of Commerce: Nowicki -Compeau recently presented at the Alpena Chamber of Commerce. She shared what the Health Department does and how we work with the community.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Revised Total Coliform Rules: Smith has been discussing this at past Board meetings. Data entry of the lab results will now be forwarded to the State lab for data entry into the Well Logic system. The partial chemical analysis samples are now required to be chilled and we are working on getting the appropriate shipping method to accommodate this requirement. Smith will advise the Board as this progresses.

Smith mentioned that the letter he was asked to send in the past, he would like to discuss the potential legislative letters with Denise Bryan, Health Officer before he progresses with the letter.

Discussion occurred regarding the water sample for residential facilities as well as the frequency of public water testing.

Hedgerow: We have gone live with the Food Program. We are tracking data in that system. We are in the configuration stage with the Private Water Program as well as the Sewage Program. Smith would like the system to go live before the construction season starts, approximately April 1, 2017. We will work towards the software doing other programs such as pools and campgrounds. We are able to progress towards implementing other Environmental Health programs into the software in the future.

Late Food Licenses: Smith sent a packet of information regarding the Late Food Licenses. Smith stated that we do not have a lot of individuals that pay double fines. Smith would like the language to be changed as outlined under Recommendations. He also referenced the fiscal implications with late licenses. Altman expressed is discontent with the way that the fee structure is designed at this time. Smith is willing to reevaluate the fee structure for the fall.

Motion by Matelski with support by Peterson to accept the changes of the Fees/Civil Fines for Operation of a Food Establishment without a License as presented. Discussion occurred regarding the reason for the change. Roll call vote. Ayes – Adrian, Fournier, Matelski, and Peterson. Naves – Gouine, LaFleche, Altman and Lang. Motion failed.

Meyerson stressed that the Health Officer has the authority to close a Food Facility for not paying their licensing fee. This is a violation of the Public Health Code and will be handled appropriately.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for December 1, 2016 through December 31, 2016 was mailed to the Board with the packet for the month. There is an active case of Tuberculosis in Alpena County. Meyerson explained the process when someone is diagnosed with tuberculosis and the increased amount of staff time required. There is a Communicable Disease fund at the County level. If the client is unable to pay for the care, the county that they reside in is responsible for the care of a client with a communicable disease. This individual does have medical insurance that is covering the cost at this time. Nowicki-Compeau stressed that there is dedication as a public health nurse which required relinquishing their vacation as this came during the holiday season.

Alpena County Building: Last week we met with an architect regarding the Alpena Building renovation. There would be some very minor renovations and potentially getting a bid at the cost of such renovations. We are still waiting to hear from Alpena County regarding the building reversion. Meyerson shared the history of the building and how they come about being built. Adrian shared that Alpena County has no interest in taking over the building.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue, Expenditure and Trial Balance Reports to Health Board members with the notice of the meeting for review. Amount be deducted from Fund Balance as of November 30, 2015 is \$29,098.44.

Alpena County Older American Funds: Greer informed the Board that we received a grant from Alpena County Older American Funds in the amount of \$37,000 for the Adult Day Care.

Motion by Adrian with support by LaFleche authorize Chairman to sign accepting the grant. Ayes, all. Motion carried.

Policy Updates: Distributed in the packets was a listing that included all the new and revised policies from 2016. All policies are available in the offices for review if necessary.

Motion by Adrian with support by LaFleche to approve the listing of new and revised policies as presented. Discussion occurred. Include the new policies and forms with the approval request was recommended. Ayes all, motion carried.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Welcome and Overview: Bryan distributed a power point and has felt welcomed within the Agency. Her intent is to visit all the offices in the near future. Bryan would like to continue the strategic planning process and feels that would be beneficial for our agency.

Bryan has submitted a letter of intent to apply for a \$10,000 grant through Michigan Public Health Institute for Continuous Quality Improvement. She wrote this grant in the past for District Health Department No. 2. She explained her ideas for the use of this grant. The grant would start in March 2017, if awarded. Bryan will keep the Board updated.

Bryan discussed the Maternal Infant Health investment. She shared a graph that showed the infant mortality in the State of Michigan.

Bryan talked about the Expanded Medicaid plan and how Michigan handles the funding for this program. The concern is for the potential of many individuals losing their expanded Medicaid coverage or Marketplace insurance due to the repeal of the Affordable Care Act.

Regional Community Health Assessment: We participate with physicians and also ask the community what their ideas of health needs. District Health Department No 4 is working in conjunction with Health Department of Northwest Michigan on this assessment.

Minimum Program Requirements (MPR): Bryan shared the background into the minimum program requirements that are required for the accreditation process. The Plan of Organization will need to be rewritten for the Agency and Bryan plans on working on this document.

Bryan shared some of the documents that District Health Department No. 2 has completed and would like to work towards some of these for District Health Department No.4. The Annual Report needed is so the agency is "not invisible". The intent of the annual report is to share information with the community.

The Performance Management plan is a tool that gives the Department the ability to do our own "report card". Self-monitoring of data/outputs is a proactive way to evaluate services.

Communities Achieving Excellence and Accountability: Bryan has a grant that will cover the cost for her to attend this conference in the Saginaw area.

Board Appointment of Delegate and Alternate to MALPH Board of Directors: Currently the MALPH Bylaws require that the Delegate and Alternate must be the Health Officer and a jurisdictional member.

Motion by Altman with support by LaFleche to appoint Bryan the Delegate and Chairman Lang the Alternate to the MALPH Board of Directors. Ayes all, motion carried.

NEW BUSINESS

Appointment to Executive Committee: Chairman Lang assigned officers to sit on the Executive Committee. The following was determined:

Alpena County - Adrian
Cheboygan County - Gouine
Montmorency County – Peterson
Presque Isle County - Lang

2017 Meeting Schedule: The 2017 Meeting Schedule was mailed in the packets to Health Board Members.

Motion by Altman with support by Peterson to adopt the 2017 meeting schedule as presented. Ayes all, motion carried.

Carbon Monoxide Testing: The Board would like to have a Public Service Announcement (PSA) in regards to Carbon Monoxide. Nowicki-Compeau will ask Cathy Goike, Health Educator to develop a PSA. Adrian stated that the new Carbon Monoxide detectors have a built in battery that is good for approximately 10 years.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT:

There being no further business to come before the Board, motion by LaFleche with support by Altman to adjourn. Ayes all, motion carried.

Adjournment: 11:50 a.m.

Stephen Lang, Chairman

Darryl Peterson, Secretary/Treasurer

Judy Greer, Recording Secretary

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
NEMCSA Main Office Alpena, MI
February 3, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:43 p.m. President Pete Hennard welcomed new board members Lisa Salgat, Arenac County Commissioner, Brandy Wright, Oscoda County Commissioner, alternate Brenda Fournier, Alpena County Commissioner and alternate Laurie Jamison, Crawford County Commissioner to the meeting.

ROLL CALL

Stuart Bartlett	Mark McKulsky
Earl Corpe	John Morrison
Brenda Fournier/alt	Leonard Page
Jean Garratt	Corleen Proulx
Kenneth Glasser	Patricia Rondeau
Pete Hennard	Susan Root
Meagan Holmes	Lisa Salgat
Laurie Jamison/alt	Richard Sangster
Albert LaFleche	Kathleen Vichunas
Steve Lang	Gerald Wall
Jennifer Lopez	Brandy Wright

Excused: Carol Athan, Lyn Behnke, Lee Gapczynski, Thomas Green, Aubrey Haskill, Melissa Holt, Danielle Martz, Camille Nerkowski, Sharon Priebe, Rose Walsh, Carol Wenzel

Absent:

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Gina Bey, Tricia Grifka, Cathy MacFalda, Dorothy Pintar, Diane Price, Jim Robarge, Carol Shafto, Fran Whitney and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Richard Sangster to approve the agenda as presented. Support by Stuart Bartlett. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Richard Sangster led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.
No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of January 2017 draft meeting minutes
- b. Approval of Head Start Selection Criteria for 2017-2018
- c. Approval of Early Head Start Selection Criteria for 2017-2018

is adopted as presented.

COMMUNICATION

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report that was distributed prior to the meeting.

Financial Report – Jim Robarge

Jim Robarge distributed and reviewed the Head Start/Early Head Start Recorded Expenses as of January 31, 2017 for the Grant Period February 1, 2016 through January 31, 2017.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Steve Lang. All ayes, Motion carried.

Program Updates – Diane Price, Administrative Services Director

Diane Price presented a PowerPoint presentation on NEMCSA Employment Statistics.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met prior to the regular meeting. The committee reviewed and recommended for approval the submission of the Community Service Block Grant (CSBG) Revision.

Motion by Jean Garratt to approve the submission of the Community Service Block Grant (CSBG) Revision as presented. Support by Meagan Holmes. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

No meeting. No report.

Ken Glasser noted that Echelbarger, Himebaugh, Tamm & Co., P.C. (EHTC) auditors met with fiscal staff members this past week. Ken also noted the audit firm of EHTC has received a peer review rating of pass for the year ended June 30, 2016.

Membership Committee – John Morrison

No meeting. No report.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee – Megan Holmes

The Personnel Committee met prior to the board meeting to review and recommend for approval the Executive Director Contract. The committee also reviewed and discussed the Executive Director Evaluation results.

Motion by Gerald Wall to approve the Executive Director Contract as presented. Support by Ken Glasser. All ayes, Motion carried.

Discussion.

Roll Call Vote-

Stuart Bartlett, no; Earl Corpe, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Meagan Holmes, yes; Albert LaFleche, no; Steve Lang, yes; Jennifer Lopez, yes; Mark McKulsky, yes; John Morrison, yes; Brenda Fournier, yes; Leonard Page, no; Corleen Proulx, no; Pat Rondeau, yes; Susan Root, yes; Lisa Salgat, yes; Richard Sangster, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Brandy Wright, yes; Laurie Jamison, yes.

18 yes 4 no - Executive Director Contract approved.

INFORMATION ITEMS

New Business

No new business

The March board meeting will be held at BJ’s Restaurant in Gaylord on March 3, 2017.

Motion by Albert LaFleche to adjourn the meeting at 2:02 p.m. Support by Earl Corpe. All ayes, Motion carried.

Date Prepared: March 3, 2017

Date Approved: _____

Board Secretary

Date

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
JANUARY 19, 2017
UNIVERSITY CENTER
GAYLORD, MI**

Call to Order

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by Robert Heilman at 10:00 a.m. and it was declared there was a lack of a quorum.

Roll Call

Governing Board

Members Present: Jonathan Scheel, Marisue Moreau, Carl Altman, Norm Brecheisen, LaNita Olsen, Rick Anderson, Adam Poll, Rob Pallarito and Robert Heilman

Staff Present: Diane Rekowski, Meg Foote, Denise Cline, Nico Tucker and Theresa Huff

Adjournment

The meeting was adjourned at 10:01am.

The next meeting will be held on February 16, 2017.

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
FEBRUARY 16, 2017
UNIVERSITY CENTER
GAYLORD, MI**

Call to Order

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by President Robert Heilman at 10:00 a.m.

Roll Call

Governing Board

Members Present: Kathleen Vichunas, Cam Habermehl, John Wallace, Rick Anderson, Jon Scheel, LaNita Olsen, Robert Pallarito, Carl Altman, Adam Poll, Marisue Moreau, Robert Heilman, Bruno Wojcik, Gary Nowak, Doug Baum, Dave Post, Bill Wishart and Jeff Lawson.

Staff Present: Diane Rekowski, Meg Foote and Theresa Huff

A quorum was declared present.

Approval of Minutes

R. Heilman presented the Minutes of the October 16, 2016 and January 17, 2017 meeting. C. Habermehl moved, supported by J. Wallace to approve the minutes. All ayes, motion carried.

Financial Report

M. Foote reviewed the January 31, 2017, financial statements with the Board. A motion to change reporting of net income line item on the financial statements was made by J. Scheel, supported by R. Anderson. All ayes, motion carried. C. Altman moved, supported by D. Post to receive and file the January 31, 2017 financial report. All ayes, motion carried.

Election of Officers

R. Heilman called for nominations for President. D. Post moved, seconded by J. Wallace to nominate Robert Heilman as President, Richard Anderson for Vice-President and Jeff Lawson as Executive Board Member. A motion was made by M. Moreau, seconded by D. Post to close nominations. Ayes all, motion carried. B. Wojcik moved, supported by R. Pallarito to reappoint the slate of officers. Ayes all, motion carried.

Board Appointments

The following Committee appointments were made:

Bylaws: Doug Baum, Robert. Heilman, Gene Thornton.

Finance: Jonathon Scheel, Gene Thornton, Dave Post, Carl Altman, Adam Poll.

Nominating: Kathy Vichunas, Dave Post

A motion was made by C. Habermehl, seconded by A. Poll to concur with the Bylaws, Finance and Nominating Committee appointments. Ayes all, motion carried.

The following serve as representative to NEMCO, according to Bylaws:

Executive Board: Robert Heilman, Rick Anderson, Jeff Lawson.

RPI Collaborative: Doug Baum, Chair of the RPI Collaborative.

MI Association of Regions (MAR): President of NEMCOG serves on MAR.

President's Report

Regional Project Review: None

MI Association of Regions (MAR):

D. Rekowski reported on the January MAR meeting. A presentation on the Governors Infrastructure Initiative was held, with updates from MDOT and other partners. NEMCOG will be sponsoring the MAR Annual meeting to be held in Alpena on July 16 & 17th. All board members are welcome to attend.

Other: None

Director's Report: D. Rekowski

D. Rekowski reported on the following:

- Reviewed Program Highlights which provides programs and projects agency staff are working on.
- Received the Department of Defense contract for Camp Grayling and Alpena Joint Military Training Center, Joint Land Use Study (JLUS).
- Completed and submitted the EDA Grant (3 years). First time in 30 years or more the grant was increased from \$55,000 to \$70,000. The match is committed by project funds that support the goals and objectives of the EDA work program.
- Community Corrections Grant: Senator Booher received Crawford County's Resolution on the DOC's denial of the Community Corrections grant. A meeting was held with stakeholders (judges, jail administrators) to discuss community corrections programming. A follow-up meeting will be held with the Department's Manager to discuss FY 2018's grant.
- RPI: Received grant award of \$180,987. Contract has not yet been received.
- Recreation Grants will be written for fee of \$1,500.

Committee Reports

Nominating Committee: K. Vichunas presented the following nominations to fill the Board Vacancies:

Municipal: Bruno Wojcik as

At-Large: Mary Ann Heidemann

Municipal: Gary Nowak.

R. Anderson moved to approve the appointments as presented, supported by K. Vichunas, Ayes all, motion carried.

Previous Business

None.

New Business

Resolution/Authorization for Contract Signatory 2017

B. Wojcik moved to waive the reading of the Resolution/Authorization for Contract Signatory 2017, supported by A. Poll, all ayes, motion passed. D. Post moved to approve resolution, supported by B. Wojcik, all ayes, motion passed.

Resolution: NE MI Economic Development Administration 3-Year Planning Grant: Commitment of Match.

D. Baum moved to waive the reading of the Resolution, supported by B. Wojcik. Ayes all, motion passed. B. Wojcik moved to approve the Resolution, supported by D. Baum, Ayes all, motion passed.

County Updates:

Alpena Co.: Discussed the rising costs of the County's Childcare fund.

Alcona Co.: Alcona County Board as a result of the election or not running for office, have several new members. Some office moving is taking place. Filling part-time vacancies with MSU and the Clerk's office. Having some MERS liability issues.

Otsego Co.: Also having Childcare fund issues. Had a recent visit from the Canadian Snowbirds – Air Team. They will be celebrating their 150th Birthday and will be at the Otsego County's Air Show this year.

Briley Twp.: No Report.

Village of Hillman: Shopping for insurance for employees. Working on Stormwater And Wastewater (SAW) grant. Equipment for GIS planning will be purchased through this grant, with the assistance of Nico Tucker. The Airport Well test results indicated there is not enough water for their use. Started radio station just over a year ago, it's doing well. Doing basketball games currently. Getting a lot of community support.

City of Rogers City: Will be hiring fulltime the City Manager that Rogers City has been sharing with Onaway, starts April 1st. Having MERS issues, large deficit.

Crawford Co.: Veteran Counselor is doing a good job. Mental Health evaluations are being done, 3 veteran interviews performed each week. Airport: On March 1st there will be a public hearing to address 60 hazardous threats identified at the airport. Discussed shortage of housing concerns. Crawford County Board remained the same.

City of Alpena: Draw bridge work continues through late April/May. Informed the Board of the Medical Marijuana training that will be held, completing a min-grant received for Trail Signage. Holiday Inn expecting to open in early June. Received DNR Recreation grant funds for a Splash Park.

City of Grayling: Discussed their Bridge project and DNR bringing funds for the project through a non-grant source. Updated on the County/City Iron Bell Trail project; staff changes; new Kirtland Health and Science Institute enrollments have far exceeded their expectations. New development projects are going on – 5 buildings have been sold. ARAUCO announced official ground breaking to be held on April 12th. Housing is a major issue already, and they haven't even opened yet. Developers are working to come up with a solution.

City of Gaylord: Discussed issues with the Farmers market. Downtown projects to start in the spring from Main Street to Otsego. Projects include water and sewer upgrades, changing from 4 to 3 lanes, all to be completed by July 1, 2017. Working on MERS issues. Has gotten the last township involved with the Iron Belle Trail project and are excited about that.

Oscoda County: County voted to rebuild what was lost in the fire. Working with the funds that the insurance company is paying. EDC: Dark Sky Park is in the works, working on signage and advertising. Planning Commission had 3 members resign, hope to have them filled and in place before summer. EMS budget is having some issues, but is putting a good plan in place as they move forward.

Presque Isle Co.: Approved the Recreation Plan that NEMCOG prepared. Updating 911 system to include Fire, Police and EMS on 800 radio service. Will cost \$1 million dollars and will be expensed over 10 years. County will raise the fee on phone bills to help cover some of the cost. County Board is holding a workshop to plan for the future. Have a new Equalization person who moved up to fill the position when previous person retired.

Michigan Works!: Talent fair coming up in Mackinaw City, 3 large counties will be having a fair April. Are trying to set up expos in schools to offer job information to students.

Emmet County: Dark Sky Park grand opening will be June 22. Recent freezing rain shut down the airport for 3 days. Board level-Agenda software is being purchased to help clerk. It will be viewable as it is being prepared. Selling “The Welcome” ship to a private owner who wants to put it in the bay at Mackinaw City. Looking at EMS closely. Budget is being challenged, has become more costly than what was anticipated. Updating financial software. Lost Community Director, struggling to see what to do about the position.

Cheboygan County: Completing jail study analysis with the focus on a kitchen, cells and storage areas. MERS budget issues-went to a hybrid plan for new staff. Regional 911 system: 911 draft report coming in next month or so, estimating it will cost \$5-7 million to update. Working on how to pay for it.

Mackinaw City: Belles Fisheries will not reopen. Discussed: MERS issue; updating of Zoning Ordinance and Master Plan using NEMCOG services of Denise Cline; Marijuana business ordinance; lawsuits; vacation home rentals,

Public Comment:

None.

Adjournment

The meeting was adjourned at 11:30 a.m. The next meeting will be held on March 16, 2016.

REGULAR CITY COUNCIL MEETING
January 24, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Temple, King, Riddle, Couture and Kwiatkowski

Absent: Lavender

Mayor Bronson led the Pledge of Allegiance to the Flag.

Mayor Bronson stated there is an addition to the Agenda, 7-D, Consideration to File an Approved Deficit Elimination Plan for the Port Property Fund for the Fiscal Year Ended June 30, 2016.

Approval of Agenda, and Receive and File all Communications:

Councilwoman Riddle moved to approve the Agenda with the addition of 7-D, as stated, and receive and file all communications; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Approval of Prior Meeting Minutes of January 10, 2017:

Councilman King moved to approve the Regular City Council Meeting Minutes of January 10, 2017 as presented; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Department, Board and Commission Reports:

- **Department of Public Safety Statistics, December 2016** – *(Received and filed.)*

General Business:

- **Consideration of Proposals for Engineering Services for the ICE Grant (Huron Street Infrastructure Improvements)** – City Manager Eustice stated we sent out Requests for Qualifications for Engineering Services for the MEDC ICE Grant funding we received. We did put a Notice in the *Cheboygan Daily Tribune*, as well as mailing to nine engineering firms in Northern Michigan. We received only one full packet back, which was from Gourdie-Fraser of Traverse City. We also received a letter from U.P. Engineers stating their workload was too significant to respond. A couple others firms, Wade-Trim and C2AE requested more time, but because we met the requirements for the process, we denied the request for more time to submit. Our recommendation for engineering services for the ICE (Infrastructure Capacity Enhancement) Grant is Gourdie-Fraser. Mayor Bronson asked for an amount of the engineering services. City Manager Eustice replied we don't need an amount. Councilman King asked if this project is 89% funded by the ICE Grant and the remaining 11% (match) will be funded by the Water and Sewer Department. Councilwoman Riddle asked if there was not enough time for the other engineering companies to submit. City Manager Eustice stated a couple of the firms said they did not have enough time due to the Holidays, noting at least one firm was closed for a couple of weeks and found our Request for Qualifications when they came back. He informed Council Gourdie-Fraser did the City's Water Reliability Study, so they have already done some preliminary engineering on this project and he thinks many firms understood that.

Councilwoman Riddle moved to award the proposal for engineering services for the ICE Grant (Huron Street Infrastructure Improvements) to Gourdie-Fraser/Granger & Associates, Inc.

Regular City Council Meeting – January 24, 2017

Mayor Pro Tem Couture asked the City Manager to explain doing this with no cap or cost. City Manager Eustice stated the engineering costs are typically 17% of the project, so the costs don't vary, adding it really is not necessary to approve with an amount. He noted he will bring a Contract back to Council.

supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Opera House Management Agreement** – City Manager Eustice stated the Opera House Management Agreement expired in November 2016. City Attorney Stephen Lindsay redrafted the Agreement, noting the Opera House Board wanted the City to put in a specific amount that we would guarantee what we would provide for operations. Currently we provide \$21,000.00 annually to help with maintenance of the Opera House and for staff. We told the Opera House that we were not comfortable with any kind of an amount and would have to determine that from year to year and should not be tied to a five year contract. Some of the delay is that the Opera House did not have a Board meeting until January, at which time Vicky Pryzynski, Executive Director, took it to the Board and informed them the City would not agree to a specific amount year-to-year and the Board made a motion to take it out of the contract. City Manager Eustice then stated there are really no ties to any financial obligation in the contract, as it is just a management agreement. We will have to each budget year determine what we are going to offer to the Opera House in a financial capability. Mayor Bronson asked if the City Manager envisions somebody will come, make a presentation and a request in this amount. City Manager Eustice replied we budget for it, but thinks the best approach is for the Director of the Opera House to come and request an amount and the Council has the right to determine what that might be; depending on what the budget looks like it could be nothing or it could be more. City Manager Eustice stated he would be more comfortable tying it to operations of the Opera House. Mayor Pro Tem Couture asked if we should notify them that the correct way to get an allocation is to come to Council with a request at the same time of year they do their annual report. City Manager Eustice stated their fiscal operating year is different than the City's, but thinks we could have the Director make a presentation to Council in March or April, while we are still looking at next year's budget. Mayor Pro Tem Couture asked if it is the City Manager's recommendation to approve the Management Agreement as stated. City Manager Eustice replied yes.

Mayor Pro Tem Couture moved to approve the Opera House Management Agreement effective November 14, 2016 through November 13, 2021 as presented; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of 2016/2017 6-Month Budget Revision** - Clerk/Treasurer Kwiatkowski stated the only revision now is the replacement of the telephone system in City Hall, which goes under a capital outlay item. As far as the other line items in the budget, typically he does not do anything until the fourth quarter. The Department Heads know to say something if there is anything that's really significant, and one thing that comes to mind is the Sewer Fund and the repairs done on the lift stations causing overages in supplies and contracted services, and is sure we will run into more before the end of the Fiscal Year. If Council has anything in the Budget those numbers are six month numbers. If something comes up after the meeting during the week, just call him any time and he will go over things with them. Councilwoman Riddle asked if he is saying we do not need to do a motion on the 6-month Budget. Clerk/Treasurer Kwiatkowski stated this has always been done in the past and we got away from it when Mr. McNeil left. When Mr. McNeil was here every quarter the Council approved the Budget. Purchases would be added when they were approved by Council, but we have not had anything like that this year. He then asked for a motion to adopt the 6-month budget revision

Regular City Council Meeting – January 24, 2017

to amend it for the capital outlay for the telephone system. City Manager Eustice commented it is really a requirement by Charter.

Councilwoman Riddle moved to adopt the 6-Month Budget Revision with the inclusion of the telephone system for City Hall for the 2016/2017 Fiscal Year as presented; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

▪ **Consideration to File an Approved Deficit Elimination Plan for the Port Property Fund for the Fiscal Year Ended June 30, 2016** – Clerk/Treasurer Kwiatkowski stated as a result of the Audit presented at the last meeting we have a deficit in the Port Fund in the amount of \$22,986.00 and he needs to file a Deficit Elimination Plan with the State Treasury, which has to be done fairly quickly or they withhold your revenue sharing funds. The Elimination Plan is quite simple. We have pending sales to Kokosing and Ryba and when those take place, it will eliminate the debt as far as what's on the City's books and at that point and time we will close out the Port Fund and any money left over will be transferred back to the General Fund. Councilman Temple asked how we are coming on the sales, as it seems like they are taking forever. City Manager Eustice stated both Ryba and Kokosing have the Purchase Agreements and would expect they will sign them within the week. He got an e-mail from Stan Neff at Kokosing just before this meeting and they have made some minor changes to the Purchase Agreement after review by their legal counsel and they have it in the hands of their local legal counsel, Dan Loznak, who is reviewing it. Once he approves it, they will sign it and get it back to us. Ryba is ready to sign, as well. There is only one issue with Ryba and that is they want to secure or retain two land divisions as only one was put into the Purchase Agreement. He noted there can be two available because neither one of these transactions will be land divisions because they are going to the same company and are line adjustments. He has not heard back from Attorney Joppich as to whether or not he is okay with that, but he thinks there are two eligible land divisions and does not see any reason why we can't put that in. We have a ten year deed restriction on both sales to Kokosing and Ryba that the property can only be used for Port related services. Mr. Zac Morrish of Ryba is looking out 15 years from now. If something doesn't happen in 10 or 12 years then he may have a different option in the future. Councilwoman Riddle asked what happens after the Purchase Agreements come back signed. City Manager Eustice replied there would have to be a Special Council Meeting, with all seven members required to be present, because it is three weeks before the next scheduled Council meeting on February 14, 2017. Councilwoman Riddle asked when Councilman Lavender is supposed to be back in town. City Manager Eustice replied by end of this week and will be available by Monday of next week. Councilman Temple asked when we sell these two pieces of property, are we going to be rid of our attorney. City Manager Eustice answered yes, soon after the sales transactions go through we can stop those legal services. Councilwoman Riddle inquire about the parcel of land on the east side of the River that the Conservancy is purchasing. City Manager Eustice stated the City has a Purchase Agreement drafted for that transaction, as well, at \$130,000.00 and that is probably going to be signed very quickly and we should be able to do approval of sales for all three at one Council meeting. Councilwoman Riddle asked if Attorney Joppich is also involved in the property on the east side. City Manager Eustice replied yes. Councilwoman Riddle then stated it would be nice to have closure on all of the properties. Mayor Pro Tem Couture stated one of the last correspondences Council had via e-mail was the Purchase Agreement and a question mark on the liability of the port operations. He does not know if the City Manager wants to touch on that now or talk about it later. City Manager Eustice stated he was going to bring it up in an e-mail, but he has spoken to Mayor Bronson on how e-mails are really public information so he may as well do it publicly. He went on to state he tried to clarify what Attorney Joppich's opinion is; we were trying to develop a Port Operations Agreement and he was very concerned about the liability of tying the City of Cheboygan to these two private entities and their operations for shipping and receiving. He

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and Mr. Zac Morrish talked about a different type of agreement that is more of port marketing agreement where we aren't part of their day to day activities and their business, but yet we can market them as port operators. Both Kokosing and Ryba have agreed to allow us to market their names and services as long as they give prior approval so if we go to a road show to a business that's interested in locating here, we will market them as the Port operators and entities that will provide the Port services and that they are in a competitive market. If we get a manufacturer that locates here, they know they can bid on providing those Port services. Some people have concerns about a guarantee of those Port services, but he thinks in partnering with these two entities that have the capabilities, equipment, licensing and regulatory requirements, and 10-year deed restrictions on these properties regarding port related activities, that is a guarantee. City Manager Eustice went on to state he thinks these are two solid companies that are in the business and is a positive effect as we go out and market the Port of Cheboygan and try and get a manufacturer here. These are two companies we need to partner with to develop the Port. Councilwoman Riddle asked what the Port Commission's opinion is on how things are progressing on the sale of the properties. City Manager Eustice stated the Commission's last recommendation was a port operations agreement and to sell the properties with some sort of port operations agreement. Mayor Pro Tem Couture stated is that not what the Council agreed and made a motion on. City Manager Eustice stated there was no motion made at the Council level. He then stated if Council is not comfortable with the recommendation of the Port Commission, Council can ask to go back to the Port Commission. Mayor Bronson commented that group has not met since December. City Manager Eustice stated there was a regular scheduled meeting in January but did not have a quorum. This is something to consider but will also slow it down. Mayor Pro Tem Couture stated that may be the case, but something else might slow it down. He stated there is a need for both the timeliness of the sale and to make sure it is done. He then asked City Manager Eustice if he had a recommendation for the Council tonight in that regard because we don't have purchase agreements or nothing yet. City Manager Eustice replied that is correct. Mayor Bronson stated we will have to come up with a different Deficit Elimination Plan if something changes. City Manager Eustice agreed.

Councilman King moved to approve the Deficit Elimination Plan for the Port Property Fund for the Fiscal Year Ended June 30, 2016; supported by Councilwoman Riddle. A roll call vote was taken; motion carried unanimously.

Public Comments:

County Commissioner Richard B. Sangster spoke of the meeting last week regarding the Meijer project, noting the City Manager did a fine job with no notes and was definitely on top of the game. He then stated his question for Council is if and when there is an opportunity to move forward are we prepared to support a 425 or Utility Service Agreement? There has been some question on the 425 for the ease and for the value to the City. He understands there is a meeting with Inverness Township tomorrow. City Manager Eustice replied tomorrow at 2:00 p.m. He then asked when, if any, was the last contact with Meijer's. City Manager Eustice answered from the City's perspective December 9 was the last contact; however, the Township has not had any contact since that time. County Commissioner Sangster then asked if they are comfortable with one of the agreements. City Manager Eustice stated he will address it under City Manager Comments.

City Clerk/Treasurer's Comments:

- **Wastewater Treatment Plant Update**– Clerk/Treasurer Kwiatkowski informed Council he has filed just shy of one million dollars' worth of claims with our insurance company and so far we have received a little over \$800,000.00. Right now we have about \$130,000.00 to \$150,000.00 worth of outstanding invoices and at this point and time he is putting pressure on our insurance company as it has been ten weeks since we have seen any money and we have some vendors that would like to be

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paid. He is copying everything to the City Attorney, DPW Director Karmol and Paul Olson, local insurance representative. Our insurance company wants to wrap this up pretty quick and we are not ready to do that. Councilwoman Riddle asked if we are still getting invoices. Clerk/Treasurer Kwiatkowski replied yes, we got one yesterday. Mayor Pro Tem Couture asked if the work is completed. DPW Director Karmol commented he does not call the work complete because the main building does most of our treatment and we have several secondary buildings that are not used 365 days a year, so their main effort was to get the main building functioning to where we could treat, which we do, but we haven't troubleshot every secondary process yet. The insurance company would like him to wrap it up before we can troubleshoot the rest of the Plant, so what we are doing now is pushing them to allow us to troubleshoot the rest of plant and ran into some difficulties because they did not want to pay us for our time that we were spending, so we had about a week delay when he was not allocating any of our labor to further the insurance work because they weren't going to reimburse us for it. We did a lot of effort to save the insurance company money only to find out they didn't want to pay us. Then the insurance company wanted to close the claim but he couldn't even continue without putting forth more effort. Now that we have gone past that impasse he hopes they will pay the bill he submitted because it is just time and material, at the rate he would charge the County. They did not use contractors' rates. Now he can progress forward with his labor and troubleshoot the secondary processes. The insurance company is not as forgiving as they were at the beginning; they don't even want to pay what is obviously damaged now. He thinks they have exceeded some dollar amount in their mind and don't really want to pay out anymore. The last little bit will be tough to get them to finish up. He is questioning whether we should even make a concession of using used electrical equipment to feed our secondary building. The insurance company told him they would make it right and work when they were done and that is what he wants to hold them to. All the effort the City put forward already, he is hesitant to give them the same kind of effort after they refused to pay his bill. He thinks it will drag out because the insurance company does not want to pay for anything they have found going forward. They could not troubleshoot everything because this is a mechanical monster. We are now having to start up processes we don't need just to troubleshoot. The insurance company does not want to pay the electricity or his operators to do it, so he does not think it is over yet.

City Manager's Report:

- **Meijer's** – City Manager Eustice stated he would like to thank Commissioner Sangster for spearheading a County Commissioner's meeting last Thursday, which was very informational and thinks the County Commissioners appreciated their update and information as to where the progress is in our negotiation process. The County Commissioners can be helpful, but this is really between the Township and the City. At this point, we have two options: Utility Service Agreement (USA) that is basically ready to go and Inverness Township has it. The Township has made some edits and the City has made some minor things in the Agreement, with City Manager Eustice adding it is a workable Agreement. The other option, which should be on the table, is a 425 Agreement. The Inverness Township DDA Board (US 27 DDA) about one month ago recommended unanimously to go with a 425 Agreement because they have some major concerns that the Township can't deliver the end result, which is to get a waterline to that site. The Township Board is more confident with a 425 Agreement the City of Cheboygan can get water to that site. The City needs to prepare for that, because all along we have been told from the Township that they will not enter into a 425 Agreement, which is why we worked on a Utility Service Agreement for the last four months. Now, even the Township Board, is leaning towards a 425 Agreement and requires a 3 to 2 vote. City Manager Eustice then stated we are going to get tax revenue with a 425 Agreement, but it may not be enough depending on how much debt we have to take on. If Meijer's offers us the same funding agreement they offered the Township, which was to pay for only one-third of the project, the City would have to pay for two-thirds and would be taking on as much as \$400,000.00 in debt on that project and would only receive about

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\$57,000.00 annually in taxes to the General Fund. In the end Meijer's would basically give us a loan that we would have to pay back over time, and the turn-around might be too fast and the monies from tax revenues might not be enough to pay the debt back. We would also have to put that in front of Meijer's for options. Councilman Temple asked if we can check with Meijer's before we go in front of Inverness Township so we have an answer. City Manager Eustice replied we could and he can do that in the form of a letter to Mr. Chris Jones, noting he has been contemplating that for some time. He then stated Council got a letter accusing the City Manager of negotiating on behalf of the Township, so he has been reluctant to step in the way of Inverness Township because it's their decision. Mayor Pro Tem Couture stated the Township needs to make a decision and then it comes onto the City one way or the other. City Manager Eustice stated his concern with a USA is if the Township agrees they are not confident they can pay for anything. He thinks it might delay it even further and Meijer's might come back and say they worked with the Township and they don't seem to have the ability to get them water, so they are going to go back to the City and get a 425 Agreement. This is what the Inverness DDA is concerned about and they do not think the Township has the ability. DPW Director Karmol believes they do and would help them through the permit process to get the USA done, noting engineering would also be required.

County Commissioner Sangster asked if Council has chosen or approved to go with the Utility Service Agreement. City Manager replied no. County Commissioner Sangster stated a USA may put a delay into this when it comes back from Inverness Township because they are not sure they can deliver those services. Mayor Bronson commented he has seen a draft of the USA. County Commissioner Sangster stated the County has had discussions and has the ability to bond it to take the burden off the City, so there is an alternative available. He then asked if \$57,000.00 is the City's general return. City Manager Eustice replied yes. County Commissioner Sangster stated if the intent is to move things forward there are options to get it done and make it as painless to the City, as possible. Mayor Bronson stated they are hoping some decision is made on the USA, but if it comes back as a 425 Agreement who do we have to negotiate with - Meijer's or the Township? City Manager Eustice stated with a 425 Agreement we would negotiate with the Township. If Meijer's is going to fund the project, that would be a separate agreement. Mayor Bronson stated we would need to know this information as we are making a decision. He understands the City Manager is cautious in contacting Meijer's, but we need to know. Mayor Pro Tem Couture stated as long as the City Manager is acting in the best interest of the City, then the City Manager needs to do what he needs to do. Mayor Bronson reiterated we need to have that information whichever decision we make. Mayor Pro Tem Couture commented they talked about have a shovel-ready project, as these are both potential items that are going to be coming in front of the City and feel we should move forward as fast as possible. We should be proactive instead of reactive to the decision made by Inverness Township. He is still leaving it up to the City Manager's decision whether he does that or not. This is his opinion. Councilwoman Riddle stated she feels the County may help facilitate the process. County Commissioner Sangster replied only if asked, noting the meeting was only to basically bring everyone up to speed as he thinks there was a lot of misconception that the County has more power. His point was he thinks it's important to be prepared and time is of the essence. Councilwoman Riddle stated the City and Township are both within the County and are trying to get this together and the County is part of both. For anyone facilitating this, why it would not be the County he does not understand. County Commissioner Sangster stated it is just not the County's jurisdiction, which is his understanding and the County does not have that ability. He stated his concern with the USA was the County was the signatory on the sewer project originally, which was one of his concerns if anything got changed he wanted the County to be prepared and we are proactive and ready to go if we needed to be a signatory. He believes it is the County's hope to do anything they can to move this project forward. It is important that the Council have an understanding of what the other 425 may look like,

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as that is the only way for the City to move forward. The City needs to let Meijer's know they are prepared either way when the Township makes their approval and it is in the Township's control right now to make a decision to either go with one of the Agreements or not have Meijer's in the Township. Mayor Bronson stated he knows in casual conversations with Meijer's a 425 Agreement has been discussed. County Commissioner Sangster then asked the City Manager how many 425's does Meijer's currently have in their Company stores. City Manager Eustice replied 37 out of 110 in the State of Michigan. County Commissioner Sangster stated this is nothing new to Meijer's. The City has a professional in DPW Director Karmol to deliver those services, noting it is 2,600+ feet of water line. The City has the ability to get the job done when the go ahead is there. City Manager Eustice stated he was hoping the Township would make a decision one way or another more quickly than what they have because that was kind of the consensus of the Board meeting early in January that they wanted to come to a finalization. In fact they tried to vote on a 425 Agreement, but the motion fell through for lack of support. He noted there is a meeting tomorrow at 2:00 p.m. to finalize the USA. Mayor Bronson asked if DPW Director Karmol will attend in addition to Attorney Lindsay. City Manager Eustice replied yes, in addition to Inverness Township representatives Ron Neumann, Jean Beethem and Legal Counsel MacArthur. City Manager Eustice stated he will make contact with Mr. Chris Jones, noting he has asked the Township to let Mr. Jones know what position they are in at this point. Supervisor Neumann did send Mr. Jones an e-mail asking him if Meijer's was okay with a 425 Agreement, and Mr. Jones responded yes, absolutely. City Manager Eustice noted we need to get the 425 Agreement in our favor, so we don't take on additional debt.

- **State Street Bridge Maintenance** - City Manager Eustice reported the maintenance is on schedule and they plan on getting one lane open by February 14 for access to the east side across the Bridge. A couple businesses are really struggling at this point but there is not much we can do about that.

- **Lincoln & Main Traffic Light** – City Manager Eustice informed Council MDOT changed the traffic light sequence at Main and Lincoln. He told Council he sat there again this morning between 7:30 a.m. and 8:00 a.m. and there was a lot of traffic through the intersection. An inquiry was made regarding the gas trucks on “B” Street. City Manager Eustice stated they contacted US Oil and one particular company using “B” Street. Councilman Temple replied that is Blarney Castle. City Manager Eustice then informed Council we are getting larger signage to put up that says no truck traffic, which have been approved by MDOT.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Investigation of Water into WWTP, Plant Repair & Insurance Claim and Snow Blower** – Councilman King inquired as to the City's investigation of the substantial flow into WWTP. DPW Director Karmol stated the slow melt has been very helpful, but the recent warmup has caused quite a bit of flow to the Plant. Not all of the equipment is functioning so we still have valves that would be automated to help them direct flow. It is all manually done and half of it has been taken apart and needs to be put back together. To give Council an idea, they made ½ million gallons of water and is pumping about 5 million gallons in the Plant, so it is about 10 times the amount of water produced that is being taken in at the Plant, which is a compromised Plant at that because they are still trying to piece it back together from the event. At least the Plant can take this early melt slowly so we don't have even more than we have now. The colder temperatures now have helped slow down the flow to the Plant. With the colder temperatures he does not think we will have extended periods of 5 million gallons of flow and the rest of the ground saturation will stop here shortly and we will be able to recover. He will be looking at spring to make sure those processes that he needs are back up and running at their normal April trial. Normally they will get some kind of melt in December, but now we have had just two weeks of melt. Councilman King commented on not having the freeze-ups that we had a couple of years ago. Councilwoman Riddle stated she hopes to get snow before really cold

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weather to prevent a lot of breaks in the system. DPW Director Karmol stated he can do other things he is not normally able to do, such as with the well houses he was able to extend the well run times. He was able to go in and change some things. Because of some of the equipment swap that they had, he has some new tools to help us with an old infrastructure and able to do things with an old infrastructure that were not available before. There is a lot of equipment he wouldn't have replaced in the wastewater upgrades, but unfortunately they were burned up in the incident and most of the things replaced by the insurance claim were items he was not going to upgrade. Even though they have done a lot of work there and he does have new options, none of those options were playing into our upgrade because we did have good electrical equipment before it was fried. He is trying to make lemons out of lemonade and now that he is given more options with the equipment that's replaced, he is able to do some things to help us with the whole infrastructure. Mayor Bronson asked if DPW Director Karmol is anticipating any run water orders. DPW Director Karmol replied not yet. He then stated he is prepared to answer questions about the new snow blower. Councilman Temple asked if he has prices. DPW Director Karmol replied yes, adding he has spent nearly 1 ½ weeks polling every facility that would return his calls, asking how their equipment works, would they purchase another one and what kind of equipment has broken down. He did this because he wanted to understand this new piece of equipment and how everybody else is doing it around us to get a better understanding who would have buyer's remorse. He lost about 1 ½ weeks getting all of the data to find out how to correctly make a recommendation to Council and not get into some purchase we might regret later. During that 1 ½ weeks we did have melting snow and he did watch people struggling to walk down near Great Lakes Tissue and did watch the school struggle to keep the sidewalk open. Also, Bishop helped us down on our end. He took in 18 quotes and narrowed it down to 2 that he wants to recommend because of his poll of the areas around us.

- **Budget Workshop** – Mayor Pro Tem Couture asked if we should schedule another Budget Workshop, stating he does not think he got everything he wanted to talk about and a few new things came up. Clerk/Treasurer Kwiatkowski stated on February 14 he will be on his way back from Florida and if he gets delayed he will not be here, noting the 28th is okay. The Budget Workshop was scheduled for February 28 at 5:00 p.m. Mayor Pro Tem Couture asked if they can look at other surrounding areas as to how they do agreements, such as baseball fields, soccer fields, etc. and how they address that. He then stated one thing he wanted to look at today, but there was not time for it, is clarification on salary. He does not need to see every person that works for the City, but it would be easier to see each position because he knows, for example, the DPW staff is paid out of different funds. Councilman King suggested a pie chart with totals. Another suggestion was to put line items under the City Clerk, City Manager, etc. as to where they get paid. Clerk/Treasurer Kwiatkowski replied he can do that, noting the ones that typically get split, and it's a percentage split, are the City Manager, himself and DPW Director Karmol. DPW and Wastewater, in any given payroll, can be under 6 or 7 different budgets. He can give the percentages as far as the three he mentioned.

- **E-Mail Ruling** - Mayor Bronson mentioned he talked to City Manager Eustice and read an article in the Michigan Municipal League on a ruling that e-mail between Council Members is public record and feels they all need to be aware of that. We need to see where that is saved if someone wants to see it, such as e-mail correspondence for 2016 on a flash drive. Councilman King stated it would be really helpful, which he is doing, i.e. councilmanking@cheboygan.org. Clerk/Treasurer Kwiatkowski asked if Council would be interested in an e-mail policy, as he is sure the League website would have templates. He will see what he can find. Mayor Pro Tem Couture stated he does not use a different e-mail and would like to, so he needs some help to set it up. Councilman Temple stated he would like a different e-mail because his e-mail got hacked. City Manager Eustice stated we should have an e-mail policy, noting the e-mails should be saved as he has polled the Council on various issues including

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information from our legal services. He thinks this is okay, but as Mayor Bronson says we should keep that information.

Excusing of Councilman Lavender:

Motion by Councilwoman Kwiatkowski supported by Councilman King to excuse Councilman Lavender. Motion carried unanimously.

Adjournment:

Mayor Pro Tem Couture moved to adjourn the meeting at 8:10 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
February 14, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Temple, King, Riddle, Couture, Kwiatkowski and Lavender

Mayor Bronson led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:

Councilwoman Riddle moved to approve the Agenda and receive and file all communications; supported by Councilman King. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilman King moved to approve the Regular City Council Meeting Minutes of January 24, 2017 as presented; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Bills and Disbursements:

▪ **Prepaid Bills and Disbursements for the Month of January 2017.**

Councilman Lavender moved to approve the prepaid bills and disbursements for the month of January 2017 in the amount of \$568,562.49; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

▪ **Unpaid Bills and Disbursements for the Month of January 2017.**

Councilwoman Riddle questioned the expenditure for a water fountain installation. City Manager Eustice replied it was a replacement at the Recreation Center

Councilman King moved to approve the unpaid bills and disbursements for the month of January 2017 in the amount of \$36,996.05; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

Department, Board and Commission Reports:

▪ **Planning Commission, January 16, 2017** - City Manager Eustice stated the next regularly scheduled Planning Commission meeting of February 20, 2017 will be cancelled because he and Planning Commissioner James Granger are trying to set up a meeting with Mr. Dick Carlisle to finalize the Zoning Ordinance, perhaps meeting halfway to take care of this and also due to a special Board meeting at Inverness Township.

▪ **Parks & Recreation Commission, January 18, 2017** - City Manager Eustice reported this Commission does not meet that often, but they are going to try and meet more often to work on the Recreation Plan for the next budget year, adding some discussion has already taken place. Mayor Bronson asked if there are any openings on this Commission. City Manager Eustice replied there is one opening and there is also one opening on the Planning Commission.

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Resolutions:

▪ **Consideration of Local Government Approval for Redevelopment Liquor License, Section 521a(1)(b) of PA 501 of 2006 for Nauti Inn Barstro, LLC, 330 N. Main Street** - City Manager Eustice informed Council the applicant name has been changed to Nauti Inn Barstro, LLC from Lange Productions, LLC. He explained the Redevelopment Liquor Licenses are intended for specific areas and downtown development authorities qualify for being able to apply for this license. The license is a little less costly than a regular liquor license. If there is not an available liquor license in the County, one can apply for a Redevelopment Liquor License, which is more specific to the business and not easily transferrable. It is a process that allows a business to obtain a liquor license and one stipulation is the owner has to invest \$75,000.00 into the facility. City Manager Eustice went on to state this building is the former Walkway Café/Asian Fusion, etc. Brian and Sharen Lange are basically going to develop it into a nautical type theme and have some very good ideas on how to renovate it. The City is also going to get them included in the Façade Program along with the Simply Marcella building and the Creation Station building.

Councilman Lavender moved to approve the Local Government Approval for Redevelopment Liquor License, Section 521a(1)(b) of PA 501 of 2006 for Nauti Inn Barstro, LLC, 330 N. Main Street; supported by Councilman Temple.

Mrs. Sharen Lange introduced herself, clarifying what City Manager Eustice stated. The Redevelopment Liquor Licenses are provided to communities as golden tickets from the State to communities and Cheboygan happens to hold six of them. They are very site specific and their license will stay with 330 N. Main Street. It is not an asset to them; it's non-transferrable unless another business were to come in and take over that establishment with that same business model. So, if for some reason they were to dissolve, the license goes back to Cheboygan and they cannot sell it to another. The \$75,000.00 is a basic investment they have to put into the building for consideration for that license. There will be an additional \$20,000.00 they will have to pay Liquor Control for that license at issue. Mrs. Lange went on to state they were referred to Mr. John Carlin, the leading Counsel for the State of Michigan for hospitality licensing. He is out of Gaylord originally and the law firm is now located in Southfield. Mr. Carlin and the senior partner in his firm handle all the resorts in Michigan and do all of the franchises. Mr. Carlin will be overseeing them, and he suggested for liability purposes to separate the building from the company that was holding that asset, which is the reason for the change. Mrs. Lange informed Council they do have the best guy in the State and he will be making sure everything will go completely and correctly.

A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Resolution Approving the Sale of Properties** - City Manager Eustice stated we have been waiting a long time for this to happen and these are basically agreed upon deals with: (1) Kokosing Industrial, Inc. who is buying approximately three acres and 767 feet of Riverfront on the north end of the Port property for \$428,000.00. He noted that all three sales are cash sales, which will allow us to pay off our existing land contract that is just over \$410,000.00; (2) Morrish Marine, LLC, who already purchased 300 feet on the south end of the Port property will purchase an additional 368.5 feet, or roughly 1.4 acres, for \$148,000.00. We blended what Morrish had already purchased with what they are currently going to purchase so they are paying the same price as Kokosing at \$558.00 a front foot, so no favoritism is shown to either entity. (3) Little Traverse Conservancy, Inc. has signed an Agreement and should be closed quicker than the other two. They are purchasing 73.6 acres on the east side, part of it coming with the land acquisition of the Port property and a 19.5 acre piece that the

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City has owned since 1899 that was put into the sale so the Little Traverse Conservancy will have this waterfront in addition to the Duncan Preserve, they own already. The City's two pieces will tie into the Duncan Preserve piece and are predominately wetlands. The properties are for preservation purposes. The Conservancy is paying \$130,000.00.

City Manager Eustice went on to state the Purchase Agreements state 90 days to closing and by tomorrow he will have earnest money checks to Cheboygan Title and signed Purchase Agreements. From that point on we will set a closing date and feels it will not be more than 60 days out to closing. Everything that is necessary has been completed as far as baseline environmental assessments, surveys, and all the due diligence is in place. The Port Commission at their regularly scheduled meeting on February 6, 2017 made a motion to approve the sales and recommend to Council the sale of these properties. These three sales equate to \$706,000.00, which will be reduced some by closing costs and other fees. Then it will be the start of the Port of Cheboygan Marketing Program working with Kokosing and Morrish Marine (Ryba) to market our Port and try to attract manufacturing opportunities in Cheboygan that need water transportation. Planning Commissioner James Granger had asked what the function is of the Port Commission going forward, to which he responded it is probably going to increase because now we have to market it, and get on our road show, get to industrial type shows throughout the country, so we are going to partner with the Cheboygan Community Foundation who has committed to help us with some of the marketing as far as financial backing. The MEDC will (since a non-profit foundation is going to engage in an economic development opportunity) match the funding by the Cheboygan Community Foundation up to \$50,000.00. If the Community Foundation were set out \$25,000.00, the MEDC will match that for a total of \$50,000.00 for marketing campaign funding. City Manager Eustice noted for the Port Commission going forward this will be the change. We have gone through land acquisition to land sales transactions, and now are going into the marketing campaign. He then informed Council that both Kokosing and Morrish Marine (Ryba) have the licensing and regulatory requirements to ship and receive both domestically and internationally. They have the equipment and cranes, but will need to make improvements, as well. All improvements will be taxable. City Manager Eustice then commented he thinks this is good for Cheboygan and a big step towards the good of our future.

Councilman Lavender thanked everybody, including the Port Commission that worked so hard on this project, as well as the volunteers and people involved. Mayor Pro Tem Couture told the City Manager good job. City Manager Eustice thanked County Commissioner Richard Sangster for his work. Mr. Bud Darnell commented we need some \$15.00 to \$20.00 an hour jobs and this is our avenue to get there. Councilwoman Riddle stated it gives us a foot in.

Councilwoman Riddle moved to adopt the Resolution Approving the Sale of properties to Kokosing Industrial, Inc., Morrish Marine LLC, and the Little Traverse Conservancy; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

Councilman Temple stated he was really doubtful the property would sell and he was wrong and is glad it sold. He stated he would be the first to admit it if he was wrong.

Unfinished Business:

▪ **Consideration of Resolutions for Deficit Elimination Plan for the Port Fund for the Fiscal Year Ending June 30, 2016** – City Manager Eustice stated Council made a motion three weeks ago in regards to the Deficit Elimination Plan, which was filed with the State of Michigan. Our Elimination Plan (5-year cure) was that we were selling these properties. The State asked what the City's second plan was in the case we don't sell the properties, so we are required to have a contingency plan. He

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then explained Plan “A” is that we are going to sell the Port properties to eliminate that deficit and Plan “B” is that we will have to take general fund dollars to supplement the Port Fund, which will not happen but we are still required to file this with the State of Michigan. Mayor Bronson commented that amount would be \$22,986.00. City Manager Eustice noted the Port funds were separate funds and you can’t continue to hold a fund in a deficit from year to year. These filings need to be completed by the end of the month with the State of Michigan or they could withhold 25% of State Revenue Sharing.

Mayor Pro Tem Couture moved to adopt the Resolution for the City of Cheboygan Deficit Elimination Plan “A”; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

Councilman Lavender moved to adopt the Resolution for the City of Cheboygan Deficit Elimination Plan “B”; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Removal of Asbestos and Structure at 324 North “C” Street** - Director Public Safety Kurt R. Jones presented the Council with photographs of this property and an amended Memo on the Removal of Structure/Debris Removal Bid dated February 14, 2017. He explained the local contractor had to increase his bid by \$300.00 due to the increase in the cost of dumpsters, noting he was still the low bidder at \$9,250.00. On the asbestos removal, two quotes came in at \$1,800.00 and the other bid came in at \$2,080.00. The bidder on the \$2,080.00 asbestos removal also submitted a bid for demolition, etc. at \$8,800.00, totaling \$10,880.00 and making that the low bid. There were some things not included in this bid, so Director Jones’ recommendation is, if Council decides to go with this project, to go with ASB Services of Traverse City to remove the asbestos material found by the survey in the amount of \$1,800.00; and award the demolition and debris removal, cement and block removal along with two outbuildings, and backfill with sand to the grade and then put in topsoil, seed and mulch all the disturbed areas to E.F. Wilkinson & Sons, Cheboygan in the amount of \$11,150.00 which includes the \$100.00 demolition fee to Cheboygan County.

Director Jones then stated an alternative is to not spend any money and let it go back to the property owner who got the property on a promise from the original owner, neither of which were insured. The current owner has no money and his alternative is to be cited every day for not cleaning this up or to sign a deed of the property to the City, with the City doing the demolition and cleaning it up, if Council wishes. Director Jones stated his fear is the property owner is going to abandon the property, even though we still cite him, and let it go for back taxes and let it sit for two more years. Councilwoman Riddle asked the size of the lot. Chief Jones stated it is 50’ x 140’ and is a rebuildable lot. Councilwoman Riddle then asked if it would be a viable piece of property for Habitat. City Manager Eustice stated it could be. Director Jones explained the property is located in the center of a block, briefly explaining the area. Mayor Pro Tem Couture asked if the person who purchased next to this property on tax sale would be interested in this property. Director Jones stated he has contacted him twice and he has not said yes or no. He stated he does not think we will have any problem selling the lot at current market value and does not think we can get all the costs and projected costs out of it. City Manager Eustice stated the value of just the lot may be as much as \$3,000.00. Councilman Temple asked if you can build on a 50 foot lot. City Manager Eustice replied yes, as lots that are less than 60 feet and are platted, are grandfathered in. He noted that one would need to meet the current setbacks, and that is why we see houses put in long ways on a lot. Councilman Temple said he thought a few years ago they talked about if you build on a lot in the City there has to be a door in the front of it on the street side. City Manager Eustice replied that is probably true. Councilman Temple stated there is a new house on Ball Street with no door facing the street.

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Councilwoman Riddle suggested using the 324 North “C” property as a community garden site. City Manager Eustice stated that is possible, although it is not real large. He added that is what they are doing in Detroit. Mayor Pro Tem Couture stated his concern is the fact that we are doing anything at all and bailing someone out. Logically setting precedence, what happens when something happens with the next house and then the next one? Councilman King stated this is not the only home out there and his worry is opening up this can of worms. If we had the budget each year to take care of blight in our City, on a first come first serve basis we could take care of these things. He would then feel more comfortable or if we had grants to take care of these things. Councilman King told Director Jones he appreciates his hard work, but for him he feels very uncomfortable with setting that precedence. Councilwoman Riddle stated we already set that precedence with the former Woolworth building. Councilman King commented that was a commercial building. Councilwoman Riddle stated it is the same thing, as the property owner was allowed to get away with that. Councilman Temple commented if he remembers right that is how the former Ottawa Hotel was handled. Councilwoman Kwiatkowski stated with the City’s Blight Ordinance and with what we are trying to do with the blight and okay another officer, it is almost like are we going to take care of our blight or leave it. There are other people that don’t do clean up and are we going to be responsible. Mayor Bronson asked the City Manager if we explored a land bank. City Manager Eustice stated yes, and it would have to be done through the County. He had conversations with former County Treasurer Linda Cronan. Mayor Bronson then stated a land bank could enable Federal funding asking if there a possibility this can go ahead. City Manager Eustice answered yes, noting the new Treasurer is Buffy Weldon. Mayor Bronson stated the land bank may be a better long-term solution to some of these blighted problems. He then asked Director Jones if there could be a third motion that we would remove the asbestos and not demolish the building. Director Jones replied yes, that is Council’s prerogative. Mayor Bronson commented he is wondering for safety concerns getting the asbestos out of there and then deal with the County in two years.

Councilman Lavender stated there is a process that is available, but it takes a little bit of time where it is going to go back for taxes; we would condemn it and put a lien on the taxes and then the City would be made whole through the process. It is a longer process. He does not feel what was presented was our only options, as the process is already there and we have seen it done in other areas where there has been fires or condemned structures. Mayor Pro Tem Couture commented it is a decision between letting the process that is already in place continue on and is it okay for us to let the property, as seen in the photos, sit there and potentially create or enhance a precedence in this regard. Councilman King wondered if getting the asbestos removed could open the door for the property owner to get help in taking the building done, perhaps with volunteers to help this person out. Director Jones stated another consideration is do we want to let it sit for two more years, as it will be one year on April 1.

County Commissioner Sangster asked if in two years the property would ultimately still become a tax burden by the community to take down. Director Jones replied it could be taken down under the land bank. County Commissioner Sangster then commented there would still be a case by case basis in the future. Director Jones replied yes. County Commissioner Sangster stated he appreciates the uncomfortableness of spending the tax dollar now, but it alleviates the problem and appreciates the concern.

Councilwoman Riddle moved to proceed with the asbestos and demolition of the burned structure at 324 North “C” Street in the total amount of \$11,150.00; supported by Councilman Temple. A roll call vote was taken. Yes votes: Temple, Kwiatkowski and Riddle; No Votes: Couture, King, Bronson and Lavender. Motion failed.

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Councilwoman Riddle asked what a land bank involves. City Manager Eustice stated it has to go through the County Treasurer's office to develop a land bank, noting many counties have land banks. County Commissioner Sangster asked for clarification of a land bank. Mayor Bronson replied a land bank would have money to buy properties that are blighted and then have them demolished. County Commissioner Sangster then asked if the property stays on the tax roll. Mayor Bronson stated usually the land bank funds itself and doesn't have the restrictions that a city would have. Councilman King asked if the sale goes into the land bank to replenish it. Mayor Bronson stated that would be determined by the plan. He then explained a land bank is primarily how the City of Detroit is funding all the demolition they are doing, with the monies coming primarily from Federal funding. Councilman Lavender stated Emmet County has a land bank, also. City Manager Eustice said he feels this is something the County should seriously look at as it's a very good option. Councilwoman Riddle asked what the cost of removal of the asbestos. City Manager Eustice replied \$1,800.00. Councilwoman Riddle then asked if the owner has the responsibility of taking care of the asbestos. Director Jones replied yes. Councilwoman Riddle asked what the process is for having the owner take care of the asbestos since it is hazardous. Director Jones replied the City has to follow the process under the Ordinance and issue a citation. Councilwoman Riddle asked if this will be done and will go through the Court system. Director Jones replied yes. Councilman Temple stated Director Jones said the owner didn't have any money. Director Jones responded when it comes to the Court, he is sure he will come up with some money, although he may not have the money to tear it down. Councilman Lavender asked if there has been discussion with the Blight Committee about a long-term solution, noting a land bank is a potential avenue? Director Jones stated they are trying to seek funding through grants, noting the City of Cadillac received one last year. City Manager Eustice stated there is more and more funding for this type of thing, as the State has freed up funding for the blight issue because there is so much blight throughout the State of Michigan in municipalities. Councilwoman Riddle asked what we are looking at in terms of time going through the proper channels with fines and court, etc. before the owner has to make good on his responsibilities. Director Jones replied he is going to call him tomorrow and tell him the outcome of tonight's meeting and then his first citation would be issued within a week to 10 days and then he will probably have a 30 to 60 day court process, which will depend on what steps he takes to answer that citation. Councilwoman Riddle then asked in the interim while we are waiting for that process to take its course, is there any protection that can be put on the property like putting plastic on the windows so things do not blow around in the elements. Director Jones answered most of the openings are boarded up. City Manager Eustice recommended, since the first motion failed, that Council at least address the second motion.

Councilman King moved to require the current property owner to remove asbestos materials and demolish and remove debris and outbuildings and clean-up the property in accordance with City specifications and take any enforcement action necessary; supported by Councilman Lavender. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Consideration of Reappointment of Russell Barrette, George Chorey and Richard B. Sangster to the Zoning Board of Appeals** – City Manager Eustice informed Council these three Board Members have expired terms and would like to reappoint them.

Mayor Pro Tem Couture moved to reappoint Russell Barrette, George Chorey and Richard B. Sangster to the Zoning Board of Appeals, terms to expire October 10, 2019, January 9, 2020 and January 9, 2020 respectively; supported by Councilwoman Kwiatkowski. Motion carried.

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▪ **Consideration of Reappointment of Susan Muschell, Donald Horrocks, Selina Hayden and Kenneth Sheldon to the Recreation Commission** – City Manager Eustice informed Council this is a five-member Commission and we currently only have four members, whose terms are expired and are willing to serve another term. We do need to add a fifth member. Mayor Pro Tem Couture asked if it has to be a City resident. City Manager Eustice replied yes.

Mayor Pro Tem Couture moved to reappoint Susan Muschell, Donald Horrocks, Selina Hayden and Kenneth Sheldon to the Recreation Commission, terms to expire July 1, 2019, July 1, 2019, July 1, 2019 and July 1, 2018 respectively; supported by Councilman Temple. Motion carried.

▪ **Consideration of Reappointment of Roger Kopernik and Christine Khan-King to the Planning Commission** - City Manager Eustice informed Council this is a seven-member Commission and these two Commissioner terms have expired and they have agreed to be reappointed to new terms. There is also an opening on the Planning Commission. Councilwoman Riddle asked how many of the members need to be City residents. City Manager Eustice replied five. Councilwoman Riddle then asked if he is counting Ms. King as a City resident. City Manager Eustice replied no.

Mayor Pro Tem Couture moved to reappoint Roger Kopernik and Christine Khan-King to the Planning Commission, terms to expire October 10, 2019 and January 14, 2020 respectively; supported by Councilman King. Motion carried.

▪ **Consideration of Contract for Governmental Business Legal Services, Lindsay & Lindsay, LLP** – City Manager Eustice stated this is basically a motion to authorize the City Manager to execute the legal services contract for Mr. Stephen Lindsay for Civil Counsel, which the Council previously approved.

County Commissioner Sangster commented Mr. Lindsay is very able bodied and has done a great job for the community, but he wants to remind everyone on the monumental step today in selling the Port property where we sought legal services from another service. Council Members made a lot of comments and had good discussion regarding negotiations with Inverness Township for so long, and would hope that Council would have a very comfortable understanding that their legal counsel is strongly behind you, if you are strongly behind the agreement with Inverness Township, in moving forward with the Meijer project. His ability to do it legally is certainly there and just hopes that Council is comfortable with the opinion of our legal counsel that he is intended to get that project and job done.

Councilman King moved to approve the Contract for Governmental Business Legal Services, Lindsay & Lindsay, LLP and to authorize the City Manager to execute the same on behalf of the City of Cheboygan; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Contract for Legal Services – Ordinance Enforcement/Criminal Prosecution – Thomas R. Hungerford** – City Manager Eustice stated Council previously awarded the ordinance enforcement and criminal prosecution legal services to Mr. Thomas R. Hungerford and approval is needed for the City Manager to sign the contract. He noted both contracts are three year contracts and in both contracts they are binding, but open-ended. In the case of Mr. Lindsay, either party may terminate his contract with 30-days written notice without any cause. The same with Mr. Hungerford, although his contract has a 90-days termination. He wanted the Council to know they have an out with

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either of the legal services contracts.

Councilman Lavender moved to approve the Contract for Legal Services – Ordinance Enforcement/Criminal Prosecution – Thomas R. Hungerford and to authorize the City Manager to execute the same on behalf of the City of Cheboygan; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

Public Comments:

County Commissioner Richard B. Sangster introduced himself stating a letter from the Inverness Township to some residents was circulated regarding the Meijer Project that stated the REUs, if under a Utility Service Agreement, would then go to lower their debt and with a 425 it would not, asking if this is true for clarification purposes. City Manager Eustice stated that is not the case, and in either case the Township will be able to levy their REUs on the sewer. County Commissioner Sangster stated he does not know where the negotiation is on a public level, and feel free not to answer this, but in a 425 Agreement that the City is potentially offering, what is the millage rate the City is offering the Township. City Manager Eustice stated it is not concrete but 3 mills and 12 mills were discussed because the 3 mills is what the Township can otherwise levy right now. There certainly could be other reasons not to give them anything. Commissioner Sangster then asked is not the current 425 with Walmart an extra mill then they are legally levied. City Manager Eustice answered it is 1.9 and their general operating is only a mill, but they levy their operating and fire millage.

County Commissioner Richard B. Sangster encouraged Council to read the Recreation Commission minutes, noting on page 7 half-way down in the minutes, this is something for anyone who has worked hard, and the Council has and the previous people have, he finds it a little disheartening. He feels we have been rolling a rock uphill for over a decade here. He stated as a County Commissioner the County will continue to work with the City, adding he is available for comments. Councilman King stated he hopes Commissioner Sangster brings this up to the County Commissioners. Commissioner Sangster replied he will.

City Manager's Report:

- **MEDC Meeting on February 10, 2017 in the Opera House** - City Manager Eustice stated there was a very nice turnout for the recent MEDC meeting, somewhere around 125 people. Mr. Steve Arwood, CEO of the MEDC spoke and Mr. Christopher Germain, Planner, made a very good presentation on the Redevelopment Ready Communities which we are engaged in and trying to get that certification, which was the main purpose for the meeting. There was also had a presentation by Mr. Ken Yarsevich from Pure Michigan Campaign on what Pure Michigan is doing for the community, which is funded by \$50,000.00 from the Tourist Bureau and the MEDC matches that, so each year they have \$100,000.00 to do radio spots (mainly in southern Michigan). Although it is hard to measure, he thinks it is working very well to get some tourism dollars here. A brief presentation was done on the Main Street Program, with the City being at the Associate Level and are working to get to the Select Level. City Manager Eustice then reviewed the MEDC representatives who attended. Mayor Bronson commented on the spending in the Cheboygan area is \$450,000,000.00 a year. City Manager Eustice replied yes, on tourism in Cheboygan County, which includes Mackinaw City. He noted the Mackinaw City portions of Cheboygan and Emmet Counties are separated as best they can.
- **Meijer's** – City Manager Eustice informed Council the City has been in negotiations with Inverness Township and have a final draft of the Utility Service Agreement, which the Township has, and yesterday we told the Township that if they want to go into the water supply business and they want to distribute water to the site, then a Utility Service Agreement is the way to do it. He is not

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certain the Township has made a decision to go that direction. The 425 Agreement is an option and thinks their Board is leaning somewhat they way, as well. City Manager Eustice then stated next Monday, February 20, 2017, they will hopefully make a decision to go one direction or another. Councilwoman Riddle asked if a 425 Agreement would delay things. City Manager Eustice replied not necessarily, noting there would have to be negotiations and a public hearing with the City of Cheboygan and a public hearing with the Township, which requires 15 days notification. He thinks a 425 Agreement could move along just as quickly as a Utility Service Agreement. Mayor Pro Tem Couture stated if the Township chooses the route of a 425 Agreement it is then on the City to discuss that and to enter into negotiations with them. We have a lot of things to look at from the City level with a 425 Agreement and the cost to the City and cost to City taxpayers and the liability that comes with that versus what the overall benefit to the community is. There are tax recaptures on a 425 Agreement that would be on the City. Mayor Bronson asked if there has been discussions on a 425 Agreement, as a motion at the last Township meeting was a dual path of negotiations. City Manager Eustice replied yes, stating the Township also has a draft of a 425 Agreement. It is very similar to those on the Walmart and Huron Estates properties. It is basically just a matter of negotiating how that millage rate is going to be separated. As County Commissioner Sangster mentioned, right now we have talked about 12 mills to 3 mills on a 425 Agreement but it does not have to be that as it is not set in stone. Mayor Bronson commented that is a negotiation process along with length. City Manager Eustice replied yes, adding they have talked with their administration about 25 years because their debt on the sewer retires in 2042. Mayor Bronson wanted to clarify from County Commissioner Sangster's question that even with a 425 Agreement that property remains in the sewer district. City Manager Eustice replied yes, as far as the use of the sewer and Meijer's would contribute to help pay off the debt. The main property, 38.8 acres is not in the US 27 DDA, so that property could be under a 425 Agreement and we just have to have easements to tie into their sewer and they would get the REUs from that property. Councilman Lavender asked if there has been discussions on what properties are being looked at to include in a 425 Agreement or is it just the Meijer properties or is it encompassing more along that corridor. City Manager Eustice answered there has been some discussion about that. Again, for a 425 Agreement to work we would only need those two main properties that are not in the US 27 DDA and/or the sewer district, which is where the main building is going to go. Most of the taxable value is going to sit on those two properties. The gas station and the out lot on the site plan are in the US 27 DDA District. If there was a 425 Agreement on those back two properties, we will get a 12 inch watermain out there, which Meijer's would have to pay for (or in either scenario) and then we could sell water, in the case of a 425 Agreement, to the out lot and gas station at 1 ½ times what City residents pay because they would be non-City residents. The main store would become a City property. There is some concern with City staff that the tax dollars we are going to get isn't enough for the services we have to provide, because we would get about \$71,000.00 in new taxes - \$57,000.00 would go to General Fund so we can levy our debt millages against the property, which is about 4.1 mills that equates to another \$14,000.00 that we would get to help pay the debt from our debt millages. But, is \$57,000.00 enough to provide services. Mayor Bronson stated you could say that about any piece of property, noting he pays \$600.00 a year and feels he gets more than \$600.00 in value from the City. Councilwoman Riddle pointed out the Mayor lives in the City and the Meijer property is in the Township. She then stated we shouldn't be short-changed and should at least get what we put into it. We need to look out for the City residents, and are doing a benefit to Inverness Township, and if we don't at least to get our costs, then we shouldn't be doing it. Mayor Pro Tem Couture stated he does not want any more of our staff time used on this matter until there is a decision from the Township Board because we don't even know if there is going to be a decision made or what it is going to be. He does not want to say wasted time, because it is not, as this is an important project to our community. But it's not on the City yet. We have done what we need to do.

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- **State Street Bridge** – City Manager Eustice reported the State Street Bridge is going to be open to two-lane traffic next Wednesday, February 22. We have had some inquiries as to when they were going to go to one-lane, as initially we were told there would be one-lane traffic for three to four weeks. This is a good thing for the businesses on the east side. The contractor is a little behind, but pretty much on schedule.
- **March Board of Review** – City Manager Eustice announced the March Board of Review will be Monday, March 13 (9:00 am to 12:00 noon and 1:00 pm to 4:00 pm) and Wednesday, March 15 (1:00 pm to 4:00 pm and 6:00 pm to 9:00 pm). March 7 will be the Organizational Meeting at 5:15 p.m.
- **Budget Meeting – February 28** – City Manager Eustice announced the second Budget Meeting will be held February 28 at 5:00 p.m., prior to the Regular City Council Meeting. City Manager Eustice stated Clerk/Treasurer Kwiatkowski will be back tomorrow and will have time to gather the data requested.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Michigan Main Street Program** - Councilwoman Riddle brought up the request to have two Council Members involved with the Michigan Main Street Program training. City Manager Eustice stated they are trying to get six participants, which is number allowed by the MEDC. There are two separate training sessions (different topics) and you do not necessarily have to attend both. There will be at least one DDA member, two Council Members, the Chamber Director, Kirsten Guenther and himself. A brief discussion was held. The training sessions are July 18 in Owosso and August 17 in Grayling. Councilwoman Riddle stated there was not much interest in the April and May sessions. There was another comment Kirsten Guenther made about attending both sessions. Mayor Bronson asked that Ms. Guenther send out an e-mail because if we are only allowed six attendees, she did not know that at the time, we better do a head count before we try and recruit more. Councilman King asked to be placed on a sub-list.
- **Council City E-Mail Accounts** – Mayor Bronson stated he has not yet received an e-mail on his City e-mail account.
- **Microphones & Transcription** - Councilwoman Riddle asked Deputy Clerk Janet Gahn about discussion held before the meeting concerning the inability to pick up some voices in transcribing. She asked if there is difficulty hearing some members of Council, noting she has difficulty hearing Councilman Lavender. Deputy Clerk Gahn stated she can hear Councilwoman Riddle, Councilman Temple and Mayor Pro Tem Couture, noting the other voices fade. She noted this is an issue with any Board or Commission. Mayor Bronson commented on getting lapel mics. City Manager Eustice stated this might be the best option and will get some pricing.
- **Parks & Recreation** – Councilman King commented when he ran for Council he really wanted to focus on parks and recreation. It is very discouraging on the relationship between the County and the City. For the County to bring up an issue from 20 years ago is stalling progress and something that can benefit everybody in the County. He thinks it is completely irresponsible to have that mindset if you are in those positions. He noted with regards to the recreation property if we don't do something with it then we should get rid of it, as it is prime location for commercial development. The fact is we have no public restrooms and have porta-johns on the field and we can do better than that. If we can work together with the County on it, it can really be a gem in our community. It is all on us as City taxpayers, when it is something that is benefiting a majority of the people that live outside the City. Councilman King again stated we really need to get out of the mindset that we live here or there; no, we live in Cheboygan County. If something like Meijer can happen for opportunities for young families to move here, if you take a look at some of the facilities we have they might think twice about it. Now that the Port is kind of pushed aside, Councilman King would like to see the City work on the parks & recreation more and he would like to be more involved with the Recreation Commission and

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even get a dialog going with the County Commissioners to try and smooth this out and really project what we want to be down the road. Councilwoman Riddle commented she used to be a member of the Recreation Commission when she was on Council initially, noting there has not been a Council person on the Recreation Commission for a while. The appointment of Councilman King to the Recreation Commission will be placed on the next Council agenda.

▪ **CCE Council Appointment** – Mayor Bronson noted that Councilman Lavender has a conflict in attending the CCE Board meetings asking if anyone else is willing to do this, adding they take place once a month on a Wednesday at 3:00 p.m. Councilwoman Riddle asked where the meetings are held. Councilman Lavender stated they are moving the meetings around to different areas, other than the 911 Center. Mayor Bronson commented the meetings usually last 2 hours. Councilwoman Riddle stated being retired she would be able to attend those meetings. Mayor Bronson noted there is a meeting tomorrow. Councilman Lavender noted it is at the Central Dispatch Building, on US 131 at 4:00 p.m. tomorrow. County Commissioner Sangster commented there are no signs for the building.

▪ **Intergovernmental Meetings** – Mayor Pro Tem Couture asked if there has been, in the past, an intergovernmental committee in the City or County. City Manager Eustice replied yes. County Commissioner Sangster said they met a couple times while he was Mayor and then it fizzled out. He is presently on that committee at the County and will find out information. Mayor Bronson commented the Townships involved were Benton, Beaugrand and Inverness. Mayor Pro Tem Couture commented no matter who is involved in it and what the topics are, it is just the group of people that are going to spearhead that talk and bringing it back to their Board to relay the message of let’s work together at some level and then come up with a priority list. This would be similar to what is done with the police and fire departments and there should be the same relationship with the governmental units.

Adjournment:

Councilman King moved to adjourn the meeting at 8:36 p.m.; supported by Councilman Lavender. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
BOARD APPOINTMENTS & PROCEDURES
March 8, 2017**

The meeting was called to order at 9:00 a.m. in the Commissioners Room by Committee Chairperson John Wallace.

PRESENT: Commissioner John Wallace, Commissioner Cal Gouine, Commissioner Chris Brown, and County Clerk Karen L. Brewster

CITIZENS COMMENTS – None

Motion by Commissioner Gouine, seconded by Commissioner Brown, to approve the agenda and the minutes of January 18, 2017 as presented. Motion carried.

OLD BUSINESS - None

NEW BUSINESS

Cheboygan County Tax Allocation Board

Commissioner Wallace stated this was an annual appointment that had been held by Alice Mushlock for the past several years.

Motion by Commissioner Brown, seconded by Commissioner Gouine, to recommend to the full board the reappointment of Alice Mushlock to the Cheboygan County Tax Allocation Board for a one (1) year term effective April 1, 2017 through March 31, 2018. Motion carried.

Cheboygan County Airport Authority

Commissioner Wallace stated that they had one vacancy on the Airport Authority Board and had received two applications. Discussion was held about the applicants.

Motion by Commissioner Gouine, seconded by Commissioner Brown, to recommend to the full board the appointment of Marty Sarrault to the Cheboygan County Airport Authority for a three year term. Motion carried.

Cheboygan County Jury Board

Commissioner Wallace stated Judge Pavlich received a letter of resignation of the Cheboygan County Jury Board from Brenda Bergstrom effective March 1, 2017. A recommendation was received from Judge Pavlich to appoint Darlene McKinley.

Motion by Commissioner Brown, seconded by Commissioner Gouine, to recommend to the full board the appointment of Darlene McKinley to the Cheboygan Jury Board commencing March 1, 2017 through December 31, 2021. Motion carried.

North Country Community Mental Health Board

Commissioner Wallace stated that the term of Ed Ginop expired on March 31, 2017 from the North Country Community Mental Health Board.

Motion by Commissioner Gouine, seconded by Commissioner Brown to recommend to the full board the reappointment of Ed Ginop to the North Country Community Mental Health Board for a three (3) year term effective April 1, 2017 and ending on March 31, 2019. Motion carried.

Administrator's Evaluation

The committee reviewed the evaluations. The clerk will formalize all of the responses and answers from the evaluation sheets. The summarized report will be presented at the March Finance/Business meeting, which will be a closed session.

CITIZENS COMMENTS - None

Motion by Commissioner Gouine, seconded by Commissioner Brown, to adjourn. Motion carried. Meeting adjourned at 9:38 a.m.

Karen L. Brewster, Cheboygan County Clerk



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, FEBRUARY 1, 2017 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk
ABSENT: Lyon, Churchill,
STAFF: Scott McNeil, Steve Schnell
GUESTS: Eric Boyd, Judy Ostwald, Carl Muscott, Roger Jacobs, Dana Stempky, Kathleen Hart, John Moore, Tony Matelski, John F. Brown, Cal Gouine, Charlie Veneros, Steve Shaw, Russell Crawford, Cheryl Crawford, C. Maziasz, Steve Crusoe, Austin Ross, Bill Stark, Peg Stark, Angela Chastain, Tom Wilson, Kimberly Heigle, Gene Fradette, Chris Kindsvatter, Christine English, Kevin Harrison, Roger Kopernik, Bethany Harrison, Steven Dubois, Cory Budnick

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk) 0 Nays, 2 Absent (Lyon, Churchill)

APPROVAL OF MINUTES

The January 18, 2017 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Ostwald, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk) 0 Nays, 2 Absent (Lyon, Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

No comments.

UNFINISHED BUSINESS

Review Of Sign Ordinance Relative To Content Based Regulation

Mr. McNeil stated that grammatical changes have been made to this proposed amendment. Mr. McNeil stated that the draft zoning ordinance amendment has been reviewed by legal counsel. Mr. McNeil stated that this amendment addresses signs placed in the right of way. Mr. McNeil explained that this ordinance amendment is proposed as a result of a Supreme Court decision where sign regulations based on the content or the message of a sign is unconstitutional. Mr. McNeil stated that this amendment removes any references to signs based on the message. Mr. McNeil stated that signs are to be regulated on placement, size, height, type of construction and condition under which the sign may be erected (sign subject to a contract). Mr. McNeil stated that a public hearing can be scheduled for the proposed amendment. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to schedule a public hearing for March 1, 2017. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk) 0 Nays, 2 Absent (Lyon, Churchill)

Use Terminology Review; Convalescent Homes

Mr. McNeil stated that the Planning Commission has made it a priority to review all the uses listed in the Zoning Ordinance. Mr. McNeil stated that those uses with common name meanings may be able to be included under a single common definition. Mr. McNeil stated that the Planning Commission is looking at consolidating uses, such as convalescent or nursing home, assisted living facility and elderly housing. Mr. McNeil reviewed the proposed definitions for assisted living center, health living center and adult day care center. Mr. McNeil explained that these definitions would replace the other similar terms in the Zoning Ordinance.

Mr. Freese referred to the definitions of assisted living center and healthcare living center and stated that "except a state licensed residential facility as defined under Public Act 110 of 2006." should be changed to "however, state-licensed residential facilities, as defined by Public Act 110 of 2006 are not subject to regulations under this ordinance."

Mr. Kavanaugh stated that mental and physical are included in the definitions and that is important.

Mr. McNeil stated that he will put this into an amendment format and bring it back to a future meeting of the Planning Commission to review.

NEW BUSINESS

2018 Capital Improvement Program Timeline

Mr. McNeil stated that notices requesting projects for 2018 were sent to agencies and departments of the county. Mr. McNeil stated that he also sent a letter inviting townships, who have a recreation plan or are part of the Cheboygan County Recreation Plan, to submit projects. Mr. McNeil stated that this timeline is the same timeline as last year. Mr. McNeil stated that this represents the same time frame and the same procedure. The Planning Commission members agreed that the time is acceptable.

Discussion Of Vacation Rentals

Mr. Schnell stated that previously he talked to the Planning Commission regarding vacation rentals. Mr. Schnell stated that he has received additional complaints in the past 2-3 years regarding transient rentals, which are also known as short-term rentals. Mr. Schnell stated that these are single family homes that are being turned into a commercial rental by the day or by the week. Mr. Schnell stated the most popular websites for transient rentals are vrbo.com and airbnb.com. Mr. Schnell stated that this is part of what is called a sharing economy. Mr. Schnell stated that vrbo.com has allowed a lot of people to offer their home for rent by the day or by the week. Mr. Schnell stated that approximately 2-3 years ago municipalities began hearing about these short term rentals. Mr. Schnell stated that there were negative and positive comments. Mr. Schnell stated that many communities found that this use was boosting property values and local income. Mr. Schnell stated that one of the property owners, that enforcement action was taken on, bought the home as an early retirement investment. Mr. Schnell stated that he realized these complaints needed to be addressed. Mr. Schnell stated that some of the complaints did not have to be addressed because they were not illegal since they were grandfathered. Mr. Schnell stated that the complaints that needed to be addressed occurred in the past few years and he did talk to legal counsel to confirm that in the Lake and Stream Protection Zoning District there isn't a permitted use to allow for short term rentals. Mr. Schnell stated that short term rentals are allowed by special use permit in Agriculture and Forestry Management Zoning District. Mr. Schnell stated that it could be allowed under boarding and lodging houses if the Planning Commission chooses to allow the use. Mr. Schnell stated that a use variance application has been submitted to the Zoning Board of Appeals. Mr. Schnell explained that the application has been tabled to allow for more discussion to occur. Mr. Schnell stated that this conversation is important. Mr. Schnell stated that when this use was previously discussed, he did not ask for a decision by the Planning Commission as to what to do next with this use. Mr. Schnell stated that right now the use is illegal and this has been confirmed with legal counsel. Mr. Schnell stated that he has heard positive and negative public comments regarding vacation rentals. Mr. Schnell stated that after this meeting he will provide a summary memo to the Cheboygan County Board of Commissioners to keep them updated on the conversations being held at the Planning Commission meetings. Mr. Schnell stated that cities, villages, and townships have different regulations than counties. Mr. Schnell stated that counties can't have blight ordinances and noise ordinances. Mr. Schnell stated that this type of use is being allowed in cities and villages and they also have licensing control over this type of use. Mr. Schnell stated that if there are 2-3 violations of the noise ordinance, then the license could be revoked. Mr. Schnell stated that there was a joint meeting with the City of Marquette City Council and City of Marquette Planning Commission. Mr. Schnell stated that over two years they held 20 public forums to discuss the topic. Mr. Schnell stated that they realized that the Planning Commission and City Council had different ideas of where they were going with short term rentals. Mr. Schnell stated that after this meeting he will provide a summary memo to the Cheboygan County Board of Commissioners to keep them updated. Mr. Schnell stated that some of the cons of short term rentals are that there are different neighbors all of the time and there is no one on site which is different from a bed and breakfast where the owner/manager lives on site. Mr. Schnell stated that there is the potential for more noise and a loss of long-term housing stock. Mr. Schnell stated that some of the pros of short term rentals are additional income, more tourist options other than a motel and resident owners can offset housing costs by renting out a room. Mr. Schnell stated the next steps will be getting feedback from the Planning Commission and the public. Mr. Schnell suggested holding a public forum and inviting other entities. Mr. Schnell stated that included in the Planning Commission packets was a letter from the Cheboygan Chamber of Commerce who has offered assistance to facilitate the conversation. Mr. Schnell stated that some of the lake associations do not allow short term rentals and for us to regulate short term rentals either helps the lake association or over-regulates. Mr. Schnell stated we would ask for feedback from the lake associations. Mr. Schnell stated that entities to add to the list include lake associations, realtors, home owners, residents

and other members of the public other organizations. Mr. Schnell stated that he does not want to draft anything at this point as he would prefer to hear feedback from the Planning Commission. Mr. Schnell asked the Planning Commission for guidance as to what they want him to do next.

Mr. Ostwald asked if Mr. Schnell has talked with Traverse City as they allow short term rental use in residential areas. Mr. Schnell stated he will contact Grand Traverse County. Discussion was held. Mr. Schnell stated that some of the ordinances that he researched have red zones where the short-term rentals were not allowed but there were certain areas where short-term rentals were allowed like along the waterfront. Mr. Schnell stated that it may take a long time to try and find the neighborhoods where short terms rentals are happening and where they are not happening.

Mr. Freese stated he is the Zoning Board of Appeals Chairperson and he is the bridge between the Planning Commission and the Zoning Board of Appeals. Mr. Freese stated that last week the Zoning Board of Appeals tabled a request for a short term rental. Mr. Freese stated that the Zoning Board of Appeals could have made a decision for this request but this issue deserves more than the Zoning Board of Appeals settling that one request only. Mr. Freese stated he is not convinced that the legal determination is really sound on whether it is or is not legal to rent for short terms. Mr. Freese stated that zoning determines land use and the question is if you can rent for 30 days or more why does that preclude from renting for 30 days or less. Mr. Freese stated he does not see the difference. Mr. Freese stated that after talking to legal counsel, the distinction seems to be made that the term transient is determined at a 30-day level. Mr. Freese stated you may want to look at the 30 days or less renters differently than you would the 30 days or more renters. Mr. Freese stated that at 30 days, the renters have certain rights. Mr. Freese stated that the right to evict is not instantaneous if the rental is for over 30 days. Mr. Freese stated that he does not see that with the 30 days or less renters, the owner's rights should be curtailed because it is for 30 days or less. Mr. Freese stated that in the Lake and Stream Protection Zoning District, single family dwellings are a permitted use by right. Mr. Freese stated the use of the dwelling by multi-families or multiple individuals not related, would not be covered by the single family dwelling definition, however, in the Lake and Stream Protection Zoning District there are multiple uses that are allowed for multi-families or multiple individuals not related. Mr. Freese stated that they are treated differently in that a single family dwelling is a use by right and the multi-family or multiple unrelated individual rental uses are allowed with a special use permit. Mr. Freese stated that a special use permit allows the Planning Commission to look at each individual use that comes under one of these definitions and review how or where it will be used and there are restrictions that can be placed by the Planning Commission on these uses. Mr. Freese stated that he is happy that the request was tabled because the Planning Commission should look at the broader picture. Mr. Freese stated the short term rentals in the Lake and Stream Protection Zoning District bring in a lot of money. Mr. Freese stated his concerns about depending on all of the Lake and Stream Protection property being occupied by people who have retired. Mr. Freese stated that retirees do not spend the money that young families spend. Mr. Freese stated that by limiting short-term rentals we are knocking out a significant portion of the income to this county. Mr. Freese stated that he does not believe this is a good idea. Mr. Freese stated that the problems that have come up in enforcement have been as a result of a few instances. Mr. Freese stated that the concerns have been regarding noise, vehicles, and watercraft. Mr. Freese stated Cheboygan County has a regulation that governs how many watercrafts on any piece of property and it is based on the amount of frontage. Mr. Freese stated if there are too many personal watercraft and boats the Zoning Department can issue a violation notice. Mr. Freese stated that nothing can be done if there are too many vehicles on the property. Mr. Freese stated if the vehicles are parked on the street then it is an issue with the Cheboygan County Road Commission. Mr. Freese stated that we can't govern noise, but the township, cities, and villages can govern noise. Mr. Freese stated that if we decide to allow short-term rentals it can be handled very easily. Mr. Freese stated that whether Cheboygan County allows or does not allow short term rentals, local associations can prohibit short term rentals. Mr. Freese stated that he believes we are cutting off our nose to spite our face if we prohibit short term rentals.

Mr. Kavanaugh stated that he agrees with Mr. Freese. Mr. Kavanaugh asked how many enforcement issues there have been regarding short term rentals. Mr. Kavanaugh stated that there are hundreds of these types of rentals and very few complaints. Mr. Kavanaugh stated that after a public hearing, the Planning Commission agreed to allow 180 days of camping with an outhouse, no garbage collection and no restrictions on the number of people. Mr. Kavanaugh stated that the Planning Commission recently approved allowing additions within 5ft. of neighbor's property line on narrow lots in the Lake and Stream Protection Zoning District. Mr. Kavanaugh stated that there have been very few problems. Mr. Kavanaugh stated that the Planning Commission can regulate boats, docks, and parking. Mr. Kavanaugh stated that without knowing what the public has to say; he believes that Frankfurt has a good idea to allow short term rentals until they become a greater problem. Mr. Kavanaugh stated that it is ridiculous to have everyone come into the Planning Commission for a special use permit to rent their cottage or home. Mr. Kavanaugh stated there are many existing short term rentals and people are maintaining their properties well. Mr. Kavanaugh stated that we should take a good look at this use before we do any enforcement or change an ordinance. Mr. Schnell stated that we have to do enforcement because that is the way the ordinance is written. Mr. Schnell stated that the number of enforcement matters right now is only 6-8. Mr. Schnell stated that every time he looks at this use he has to equitable. Mr. Schnell stated his concerns about the number of short-term rentals on vrbo.com. Mr. Schnell stated that

is why he brought up short term rentals for discussion. Mr. Schnell stated that if he would rather it be changed instead of doing all of the enforcement as that is not the intent. Mr. Freese stated that the Planning Commission has been complaining for years about enforcement. Mr. Freese commended Mr. Schnell on enforcing short term rentals but he believes the regulation needs to be changed. Mr. Kavanaugh agreed with Mr. Freese. Mr. Freese stated that the criticism is not about the enforcement of short-term rentals.

Mr. Jazdzyk stated that we have to be careful to not overreact to some of the complaints. Mr. Jazdzyk stated his concerns that the Planning Commission could approve an amendment for short term rentals and then there may still be problems with noise and parking. Mr. Jazdzyk stated that he has had a lot of experience with rentals. Mr. Jazdzyk stated that he has found that it comes down to the kind of connection you have in your neighborhood and what the renter does to police his own property. Mr. Jazdzyk stated that when he rented his property he knew what they did during the week because he had a rental manager because he lived in another state. Mr. Jazdzyk stated that the rental manager patrolled the property a couple times a week and if that person created a problem, then he did not rent to him again. Mr. Jazdzyk stated that his neighbors rent and he does not have any complaints. Mr. Jazdzyk stated that he agrees with Mr. Freese and Mr. Kavanaugh regarding short term rentals. Mr. Jazdzyk stated that he has used vrbo.com to advertise his rental and it is a significant chance to increase rentals. Mr. Jazdzyk stated that our livelihood is tourism and he would not support a lot of activity to try to limit short-term rentals.

Mr. Freese stated it will be easy if the Planning Commission decides to allow this use and if the Cheboygan County Board of Commissioners approves it. Mr. Freese stated that it will just be a couple of sentences that will need to be added to the Zoning Ordinance. Discussion was held.

Mr. Jazdzyk stated that he would like to hear from the public and then the Planning Commission should have a discussion as to what the next step will be. Mr. Schnell suggested having a forum at another location to discuss this topic only. Mr. Freese stated that this meeting could be held at the High School and only this topic should be discussed.

STAFF REPORT

No comments.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Mr. Maziasz, Aloha Township Supervisor, stated that Aloha Township is in favor of short term rentals as they know what it brings into the area and to their township. Mr. Masiasz stated that this is a depressed area and short term rentals have worked out well. Mr. Maziasz stated that the Aloha Township board has not received any complaints. Mr. Maziasz stated that Aloha Township is in favor of the Planning Commission approving short-term rentals in Cheboygan County.

Mr. Harrison stated that he just recently moved to Cheboygan County and one of his goals is to open a property management business in this area. Mr. Harrison stated he knows the potential for this type of use. Mr. Harrison stated that it will bring money and people are needed for management, cleaning, repairs and construction. Mr. Harrison stated that if it is managed properly by a property manager, they will control the noise, parking, and upkeep.

Mr. Kirsch, Mullett Township Supervisor, stated that a lot of the homeowner's associations do not allow short term rentals. Mr. Kirsch stated that it would be detrimental to our economy to not allow short term rentals.

Mr. Shaw stated that studies have been done through VRMA (Vacation Rental Manager's Association) in reference to the economic benefits of short term rentals. Mr. Shaw stated that the most recent study in a similar economy was Berrien County. Mr. Shaw stated that Berrien County is located on Lake Michigan and is a one season vacation rental market. Mr. Shaw stated that just from vacation rentals, Berrien County gets \$22.2 million every year into their economy. Mr. Shaw stated that he prorated that figure based on the census and it comes to over \$17 million for Cheboygan County. Mr. Shaw stated VRMA found that with every \$100 spent on the vacation rental, \$200 is spent in the community. Mr. Shaw stated that there were 300 jobs that were directly attributed to vacation rentals in Berrien County. Mr. Shaw stated that when prorated out it comes to 256 jobs for Cheboygan County. Mr. Shaw stated that according to our census, 76% of our residential structures are seasonal properties. Mr. Shaw stated that we actually represent the minority, which is something we need to understand and consider. Mr. Shaw stated that STRA (Short Term Rental Activity) reported \$24 million in Berrien County. Mr. Shaw stated that 1/3 of the 300 jobs are in food service. Mr. Shaw stated that our employment rate is going down, but not in the labor force. Mr. Shaw stated that retirees and people who do not work account for 45.9% in Cheboygan County. Mr. Shaw stated the unemployment rate is 13.9%. Mr. Shaw stated that Cheboygan County has the potential to surpass Berrien County. Mr. Shaw stated that he

would use airbnb.com to find a short term rental for the weekend in Cheboygan County. Mr. Shaw stated that the short term rental would cost \$40 and he would spend \$200 at Mulligans. Mr. Shaw stated there are 2 national resources which are VRMA and STRA. Mr. Shaw stated that VRMA and STRA are advocacy groups for vacation rentals.

Mr. Crusoe stated that he is the Aloha Township Trustee and an employee of Citizen's National Bank. Mr. Crusoe stated he is also involved with Anchor In Marina and Mullett Lake Marina. Mr. Crusoe stated that Cheboygan County should be careful in limiting watercraft at rental sites. Mr. Crusoe stated that we have the inland waterway in our county. Mr. Crusoe stated that people who vacation in Cheboygan County may decide to live here. Mr. Crusoe stated that he understands that personal watercraft can be a little noisy, but so can snowmobiles, ski boats and automobiles. Mr. Crusoe stated that he does not believe that watercraft is a big problem and he does not want to see restrictions on docks or watercraft. Mr. Schnell stated that the limit on docks and watercraft is on shared waterfront only and we do not regulate docks or watercraft if there is no shared waterfront.

Mr. Stempky stated that he talked to NEMCOG and according to them, we are the only county in their district that is trying to regulate short-term vacation rentals. Mr. Stempky stated that NEMCOG's opinion is that it is contrary to their objective which is to bring people into the county and promote tourism for the well-being of the county. Mr. Stempky stated that NEMCOG determined that short-term vacation rentals were not out of line with the single family dwelling use although people may not be related. Mr. Stempky stated the use was the same as a single family.

Mr. Kopernik stated that his aunt used to have cottages in the 1960's on Mullett Lake. Mr. Kopernik stated that Bill Stark has a cottage that he currently rents. Mr. Kopernik explained that the money from the rentals helps with the repair costs for the cottage. Mr. Kopernik stated that he agrees with Mr. Freese's comments. Mr. Kopernik stated that people have been renting for 50 years. Mr. Kopernik stated his concerns that code enforcement officers are going to some of the vacation rentals. Mr. Kopernik stated that he does not know what will change if a public hearing is held at the Opera House. Mr. Kopernik stated that the Planning Commission can add the language to allow short term rentals and the Cheboygan County Board of Commissioners can rule in favor. Mr. Kopernik stated that there are better things for enforcement officers to do than to go after property owners who have short term vacation rentals.

Mr. Muscott thanked Mr. Stempky for bringing this issue to the public as he has no idea how many people have might have been persuaded from renting their cottages if this enforcement had continued. Mr. Muscott stated that he attends these meetings as he believes that planning is often negative to the community. Mr. Muscott stated that this is an issue that hits the pocketbook. Mr. Muscott stated that Emmet County Planning Commission has an ordinance that works better than Cheboygan County, which has been band-aided for many years now. Mr. Muscott stated that the Emmet County Planning Commission meets 12 times a year, which is half as often as Cheboygan Planning Commission. Mr. Muscott reviewed agendas for Emmet County Planning Commission. Mr. Muscott stated that Cheboygan County should support growth. Mr. Muscott stated that the Cheboygan County Planning Commission should not have to continue to rewrite Zoning Ordinance #200. Mr. Borowicz asked how many townships in Emmet County take care of their own zoning. Mr. Muscott stated there are quite a few townships. Mr. Borowicz stated that this probably explains the size of the Planning Commission's agenda. Discussion was held.

Ms. Harrison stated that she recently moved to Cheboygan County. Ms. Harrison stated that her husband grew up in Cheboygan. Ms. Harrison stated that her daughter just graduated from school and she is finding a hard time getting a job before she goes to college. Ms. Harrison stated that business owners want responsible people not someone right out of high school who are inexperienced. Ms. Harrison stated that very few, other than fast food restaurants, will hire them. Ms. Harrison asked what the Planning Commission is planning to do for growth. Ms. Harrison stated that she loves Cheboygan. Ms. Harrison stated that people come to Cheboygan and rent for the lakes, rivers, hunting, recreation, restaurants and stores. Ms. Harrison asked what it looks like to the public if it is difficult for someone to start a business in Cheboygan. Ms. Harrison stated she grew up in Emmet County and she may have seen what Harbor Springs and Petoskey have but it doesn't mean we can't make Cheboygan great again. Ms. Harrison stated her concerns that there isn't a fully functioning hospital in Cheboygan. Ms. Harrison stated that she knows of 2 people that left Cheboygan County after buying a house because they can't be cared for in Cheboygan. Ms. Harrison stated that they had to go to Gaylord or Traverse City for a fully functioning hospital. Ms. Harrison asked what is stopping the Planning Commission from allowing these uses. Ms. Harrison asked why it is so hard for Meijer to come to Cheboygan. Ms. Harrison stated her concerns regarding younger viewpoints being available on the Planning Commission. Ms. Harrison asked Mr. Schnell what he can do to help bring in business to Cheboygan County.

Mr. Dubois stated that he was born in Cheboygan and went to Inland Lakes High School. Mr. Dubois stated it has been his dream to live in Cheboygan and retire in Cheboygan. Mr. Dubois suggested that the Planning Commission talk to townships about where there are issues with short term vacation rentals. Mr. Dubois suggested that the townships rewrite the noise ordinance. Mr. Dubois stated that he is the owner of a successful small business in Cheboygan County. Mr. Dubois stated he

would like to purchase a cottage on a lake and rent it out weekly to support the payment. Mr. Dubois stated that there are a lot of people that would like to move back to Cheboygan County on a lake or river.

Mr. Jacobs stated that he is from Indian River and he has had a business in Cheboygan County for 60 years. Mr. Jacobs stated that he has seen business going down for the last 40 years. Mr. Jacobs stated that we do not have the number of boats on the rivers that we used to have years ago. Mr. Jacobs stated that holidays used to be 2-3 times busier than today. Mr. Jacobs stated that the people are not coming to Cheboygan anymore and one of the reasons is because there has been a decrease in the number of fish over the past 40 years. Mr. Jacobs stated that things have happened on some of the streams that the DNR has approved. Mr. Jacobs stated that there are not many local lakes and streams that he doesn't know much about. Mr. Jacobs stated that regarding boats, most of the people on a river or lake have riparian rights. Mr. Jacobs questioned how the Planning Commission can restrict how many docks are put out. Mr. Jacobs stated cottages that were rented out 100 years ago do not exist anymore. Mr. Jacobs stated that most of the cottages and resorts have been sold out individually because the taxes were so high and the people couldn't afford the taxes. Mr. Jacobs stated that a lot of these cottages are not rented out. Mr. Jacobs stated that the Michigan Township Association assumes that people in northern Michigan make the same amount of money as people down state. Mr. Jacobs stated that he knows of properties that have been put up for bid that were supposed to sell for \$200,000 but they sold for \$400,000. Mr. Jacobs asked if anyone has kept a record of who has made complaints, how often and the location of the property. Mr. Jacobs stated that this information should be made available to the public. Mr. Jacobs stated that a single family could actually be 12 people. Mr. Jacobs stated that regarding noise, he lives next to the Inn Between Bar in Indian River and he does not have that much trouble with noise. Mr. Jacobs stated that he can see some of the regulations, but a lot of it is uncalled for if it is interfering with people making a living.

Ms. Budnick stated that she is from Rogers City and she owns a cottage on the Cheboygan River that she and her husband purchased 2 years ago. Ms. Budnick stated that even though they live 40 miles away, the last 17 years they spent on the Inland Waterway with their children. Ms. Budnick stated that their tourism money has been spent in Cheboygan because they love the waterway and they love to boat. Ms. Budnick explained that the previous owners of the cottage had rented it out seasonally and she planned to continue renting it out to pay for the carrying costs such as taxes and insurance. Ms. Budnick stated that they have owned the house for 2 years. Ms. Budnick stated that the average age of her renters is 40. Ms. Budnick stated that she has never had to keep a security deposit and she has never received a complaint from a neighbor. Ms. Budnick stated that her renters are families that come for a week. Ms. Budnick stated that she is a business owner in Rogers City. Ms. Budnick stated that Rogers City would love to have what Cheboygan has and Cheboygan should capitalize on it as much as possible with tourism. Ms. Budnick stated that at the age of 37 she was able to buy a second home. Ms. Budnick stated that she recommends that the Planning Commission reconsider this and there may be a handful of complaints but there are a lot of vacation rentals. Ms. Budnick stated that Cheboygan County is doing well if there are only 6-8 complaints for over 200 vacation rentals in the county.

Mr. Brown stated that he understands that Mr. Schnell or Mr. McNeil will draft the ordinance amendment and the Planning Commission will make a motion to forward the ordinance amendment to the Cheboygan County Board of Commissioners for final approval. Mr. Brown stated that he has heard enough comments tonight and he encourages one of the Planning Commission members to make a motion to instruct staff to change the ordinance.

Public comment closed.

Mr. Kavanaugh stated that there is a good cross-section of people attending the meeting and it is clear from the comments that there is no opposition to short-term vacation rentals. Mr. Kavanaugh stated that the Planning Commission didn't know that there was an enforcement issue with short term vacation rentals. Mr. Kavanaugh stated that the Planning Commission was aware of 1-2 enforcement issues. Mr. Kavanaugh stated that we should look at language that will clear this up.

Mr. Freese stated that in regards to businesses closing, he has retired friends that lived in Virginia and he convinced them to move to Cheboygan. Mr. Freese stated that the woman has severe asthma problems. Mr. Freese stated they bought property on Campbell Road because it was near the full-service hospital. Mr. Freese stated that the hospital closed and they now live in Indiana. Mr. Freese stated that they couldn't live here without the full-service hospital.

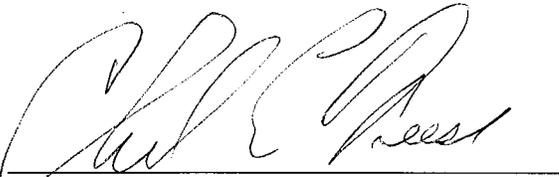
Mr. Freese stated that in regards to not being able to find a job after high school, both of his children graduated from Cheboygan High School and went to college. Mr. Freese stated that his daughter has a doctor of veterinary medicine degree and has a business in Indian River. Mr. Freese stated that his son has 3 degrees in engineering and business and he is a high executive at General Motors Corporation. Mr. Freese stated that his son couldn't live in Cheboygan County as there wouldn't be a position that he could take. Mr. Freese stated that his daughter has a profession that she can make a decent living locally. Mr. Freese stated that she has 10 people working for her. Mr. Freese stated that his daughter has a second business that is dog

and pet boarding. Mr. Freese stated that most people are not that fortunate. Mr. Freese stated that a minuscule number of children graduating from high school in the county will be able to find a decent job. Mr. Freese stated that if we can't keep some of the income in Cheboygan County, this county will continue to decline. Mr. Freese stated that Cheboygan lost Proctor and Gamble, a full-service hospital, many grocery stores and Detroit Tap and Tool. Mr. Freese stated that unless we can come up with a way to keep money and make money, Cheboygan will die. Mr. Freese stated that Cheboygan has been dying for 40 years.

Mr. Jazdyk stated that he agrees with Mr. Kavanaugh that the Planning Commission should instruct Mr. McNeil to draft an ordinance amendment. Mr. Jazdyk stated that there will be an opportunity for the public to review the ordinance amendment and there will be public hearing which the location will be publicized. Mr. Kavanaugh stated that there are two reviews of the ordinance amendment. Mr. Kavanaugh stated that the Planning Commission will have a public hearing and the Cheboygan County Board of Commissioners will also have to review the ordinance amendment. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to ask staff to draft language to allow short term rentals. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdyk) 0 Nays, 2 Absent (Lyon, Churchill)

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:35 pm.

A handwritten signature in cursive script, appearing to read 'Charles Freese', written over a horizontal line.

Charles Freese
Planning Commission Secretary

Chairman D. Brown called the Special Meeting to order of the Cheboygan County Road Commission at 8:30 a.m.

Special Meeting was held for the Annual Township Meeting of 2017

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

HEBRON TOWNSHIP-8:30 A.M.

VISITORS: T. Horrocks, Chum Ostwald and Shane Redmond

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update
- Hebron Mail Route Road from Potter Road north, breaks up bad in spring. An estimate will be completed for an upgrade cost.
- 2,976 yards gravel
- Discussed match program for Townships to use, max \$25,000

BEAUGRAND TOWNSHIP-No Show, Rescheduled for Thursday February 16, 2017

MACKINAW TOWNSHIP-9:30 A.M.

VISITORS: Glenn Crisp, D. Falor, S. Redmond, and T. Horrocks

- No Gravel
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Stimpson Road-Shane feels needs some attention

MUNRO TOWNSHIP-9:55 A.M.

VISITORS: C. Antkoviak, T. Horrocks, and S. Redmond

- No gravel
- Bonnett Road-suggest they preserve the existing pavement-possibly wedge-an estimate will be developed
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update
- Discussion of N. Extension Road and the 90 degree curve, will review for submission of a possible safety project
- Want Afton Stone used on roads, bill Township as purchase and use

INVERNESS TOWNSHIP-10:25 A.M.

VISITORS: R. Neuman, B. Schramm, S. Redmond, T. Horrocks, G. Archambo and R. Boyd

- Foote Road drainage discussed-When shots were taken of the area it was pretty much flat, Foreman will continue to monitor the area
- Laparell Road-Township wants Eng/Mgr to review previous estimate to make sure numbers are still good to use for possible project
- Mullett Lake Road is planned for a late fall project after the summer season is done, may possibly look at paving farther north while contractor is there
- 3,940 yards gravel
- Township wants an estimate for south end of Inverness Trail Road for reconstruction.
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update

GRANT TOWNSHIP-10:45 A.M.

VISITORS: G. Archambo, S. Redmond, T. Horrocks and E. Boyd

- Township would like an estimate to gravel Twin Lakes Road west of North Black River Road with Afton Stone, may need to do in segments
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update
- Township would like us to keep Twin Lakes Road east of North Black River Road on the list if millage money is available.
- Township would like a couple of the curves on N. Back River Road looked at when safety projects are being reviewed (at Page Road and Trudeau Road)
- Brushing at intersection of Bayou Drive and Twin Lakes Road, Foreman will review
- Thank you to Road Commission for expediting the Zolner Road permit
- Thank you to crew for the culvert replacements at Owens and Ross Road
- No gravel inventory, would like some crushed

BENTON TOWNSHIP-11:10 A.M.

VISITORS: A. Archambo, T. Horrocks, S. Redmond and T. Hand

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update
- 1,064 gravel Meyer Pit, want 7,500 yards produced this year
- Township would like gravel placed on Little Canada Road
- Pot holes fixed on North Black River Road, Foreman noted that will be done with the weather being nice.
- They will be signing the contract for Canton Drive/West Black Lane as soon as their loan agreements with the County have been reviewed by Attorney and signed. Andy Archambo would like to be at the bid opening for the projects.
- Township questioned whether Orchard Beach Road was going to be blocked off as the past during weight restrictions? Foreman will be monitoring and if it looks like getting bad will block off and allow local traffic.

Chairman Brown recessed regular meeting at 11:45 A.M. until next Township scheduled.
Chairman Brown resumed special session at 12:25 P.M.

BURT TOWNSHIP- 12:25 P.M.

VISITORS: G. Bunker, S. Redmond, T. Horrocks, H. Kovik and H. Kirsch

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update
- Township has requested Eng/Mgr put a three year plan together for them regarding roads
- Contract for Brutus and Indian Point Road for 2017-requested \$25,000 of match monies from CCRC
- 2018 may look at sealcoating
- Afton stone is what the Township prefers to use and bill Township as purchase
- Township requested Birchwood Road get a grader this summer to smooth out, look at Birchwood/Crump Road intersection, needs a few loads of gravel.
- Trail update: have received the MDOT grant and waiting to hear from DNR grant.
- VERY pleased with the Road Commission and their work on the roads

MULLETT TOWNSHIP-1:00 P.M.

VISITORS: G. Bunker, S. Redmond, H. Kirsch and T. Horrocks

- Township is pursuing Woodruff Road End access and should be receiving that Resolution in the mail. They will be looking at W. Devereaux Lake Road and Jewel Road access in the future.
- Would like an additional sign placed at W. Devereaux Lake Road access, top of hill with a no boat access sign, will review and bill the Township for sign if it allows.
- Approved \$10,000 for Afton stone, Road Commission will bill Township as purchased and used on the roads.
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local gravel and paved roads.
- Engineer/Manager Millage project update

ALOHA TOWNSHIP-No SHOW-rescheduled for Thursday, Feb 16, 2017 at 9:30 A.M.

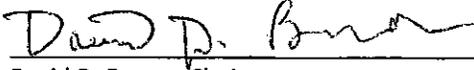
Chairman Brown recessed at 1:30 P.M. until next meeting
Chairman Brown resumed special session at 2:15 P.M.

WAVERLY TOWNSHIP-2:15 P.M.

VISITORS: B. Hyde, T. Hand, S. Redmond and T. Horrocks

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for each.
- Engineer/Manager Millage project update
- Waverly will continue to pay for Afton stone as the Road Commission uses and purchases
- Township feels County Line Road from Stony Creek north needs attention. Will send them an estimate with some options
- Twin School Road will also send the Township estimates with some options.
- Corbat Road, T. Hand will be making some spillways further up the hill to divert water before reaches bottom of hill

Chairman D. Brown adjourned Special Meeting at 2:35 P.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION FEBRUARY 3, 2017

Chairman Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk Stempky took roll call and Quorum was present

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: J. Moore, C. Muscott, S. Redmond, C. Veneros, F. Cribb, C. Antkoviak, G. Bunker, T. Horrocks and K. Hahn

MOTION by D. Brandt seconded by K. Paquet to approve minutes of last regular meeting of 1/19/2017 a mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #17-05-\$73,817.09 and accounts payable voucher #17-06-\$263,461.29. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to approve the agenda as presented. 5 Yeas **CARRIED**

MTA Schedule 2017 was reviewed and Commissioners appointed to attend

MOTION by K. Paquet seconded by C. O'Connor to approve and authorize Chairman Brown to sign same, Declaration of Restrictive Covenant for a Restricted Nonresidential Corrective Action for property located at 3998 S. Black River Road, Onaway, MI, Tower Garage Location. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by C. O'Connor to approve and authorize Chairman Brown and Vice-Chairman Brandt to sign Title Sheet for E. Mullett Lake Road, Section 3 & 10, T35N, R2W, Koehler Township and Section 28, 33, 34, T36N, R2W, Mullett Township, Cheboygan County, Control Section # STL 16555, Job Number 124283A. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by C. O'Connor to approve and authorize Chairman Brown and Vice-Chairman Brandt to sign Title Sheet for Mullett Lake Road, Section 25 and 26, T37N, R2W, Inverness Township, Cheboygan County, Control Section Number HRRR16609, Job Number 130879. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve and authorize Chairman Brown to sign ACT 51 Certification Maps, 12/31/2016, as presented, Cheboygan County. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by D. Brandt to receive and file the following correspondence as follows: Munro 11/14/16 and 12/13/16, Mackinaw 1/17/17, Mullett 1/3/17 and Tuscarora 1/3/17; Aloha Township wants to produce gravel in Meyer Pit 2017 and January 2017 State Maintenance. 5 Yeas **CARRIED**

Engineer/manager Shank update:

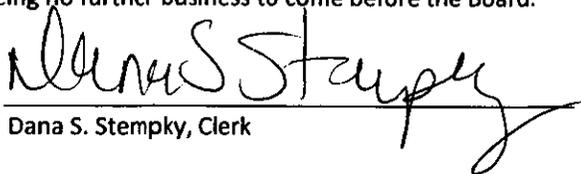
- Brent and Travis attended County Engineers Workshop-Kirk Steudle reminded Counties with the new funding increases would recommend using for road improvements and not buildings, equipment and staff. Would like Counties to give an update of what they spent their increases on.
- Revised truck permits will be available soon
- CRA noted the rewrite for ACT 51 is tabled for now

Board would like an appraisal performed on the Cheboygan Garage Property for future information with the developing of the Port Property moving forward.

Chairman Brown adjourned regular meeting at 9:25 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman Brown called the Regular Meeting to order of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, J. Moore, C. Muscott, T. Hand, C. Veneros, M. Sarrault, S. Redmond, G. Bunker, K. Hahn, T. Horrocks and J. Vance

MOTION by K. Paquet seconded by H. Ginop to approve minutes of last regular meeting of 2/3/17 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve for payment current payroll voucher #17-07-\$76,696.52 and accounts payable voucher #17-08-\$199,883.55. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by C. O'Connor to approve agenda as presented. 5 Yeas **CARRIED**

Appointment M. Ridley and D. Nivelt did not show

Bi Annual Bridge inspections as due to be completed for 2017 and requesting OHM Advisors be approved to complete them for 2017

MOTION by K. Paquet seconded by H. Ginop to authorize OHM Advisors to complete 2017 Cheboygan County Road Commission Bi-Annual Bridge Inspections, 37 structures, at a cost not to exceed \$7,400. 5 Yeas **CARRIED**

February 7, 2017, Bids were received and opened for Single Axle Trucks and Fit outs for the Trucks. Marty Sarrault, Mechanic Foreman, recommending 2 Single Axle Trucks be awarded to Zarembo Equipment and Fit Outs awarded to Truck and Trailer Specialties. Engineer/Manager Shank also commented our inventory also supported International trucks as well as Monroe products.

MOTION by D. Brandt seconded by C. O'Connor to accept all Single Axle Truck Bids and award per recommendation to Zarembo Equipment Inc-Two (2)-Cab and Chasse units, at a total cost of \$216,449.64 as per bid specifications. 5 Yeas **CARRIED**

MOTION by C. O'Connor seconded by K. Paquet to accept all Truck Equipment bids and award as recommend to Truck and Trailer Specialties for Two (2) units, at a total cost of \$214,396.00 as per bid specifications. 5 Yeas **CARRIED**

CRA Board of Directors Ballot received and for the Northern Michigan Association of Road Commission candidate one nominee, Burt Thompson, Antrim.

MOTION by K. Paquet seconded by C. O'Connor to approve nomination of Burt Thompson, Antrim County for Northern Michigan Association of Road Commission, Board of Directors Ballot. 5 Yeas **CARRIED**

CRA Amendments to Constitution and Bylaws.

Proposed Amendment #1, acknowledge the addition of a standing S.A.M Committee with the focus of review and comment on questions and policies specifically related to operations and maintenance issues encountered by the County Road Agencies.

MOTION by D. Brandt seconded by K. Paquet to approve Amendment #1, Article V, Section 13, adding a S.A.M Committee with the focus of review and comment on questions and policies specifically related to operations and maintenance issues encountered by the County Road Agencies. 5 Years
CARRIED

CRA Amendment #2 would acknowledge the membership of associate members that wish to further the objectives and purposes of the association and who is otherwise ineligible for membership under Section 1 or Article III.

MOTION by K. Paquet seconded by H. Ginop to approve Amendment #2 to establish associate membership, that wish to further the objectives and purposes of the association and who is otherwise ineligible for membership under Section 1 or Article III. 5 Years
CARRIED

Road Commissioners Seminar April 9-11, 2017

MOTION by D. Brown seconded by D. Brandt to approve Ken Paquet to attend the Commissioners Seminar, April 9-11, 2017. 5 Years
CARRIED

CRA Finance and Human Resource Seminar May 16-18, 2017

MOTION by D. Brown seconded by D. Brandt to authorize Dana Stempky and Lois Valley to attend the Finance and Human Resource Seminar, May 16-18, 2017. 5 Years
CARRIED

MOTION by C. O'Connor seconded by D. Brandt to receive and file the following correspondence: Township Meeting Minutes: Mullett 2/7/17; 2017 CRA Legislative Priorities; Benton Township wants to purchase gravel 2017; and Safety Committee Meeting Minutes of 2/10/17. 5 Years
CARRIED

Engineer/Manager Shank update:

- Weight Restrictions going on in Cheboygan County, Monday, February 20, 2017, 9:00 A.M.
- Found an appraisal service for commercial property, approximately \$1,200-\$1,500, to complete the Cheboygan Garage Appraisal
- Would like to set up a Public Hearing to make some Seasonal Road Revisions per the list distributed to the Commissioners.

MOTION by C. O'Connor seconded by D. Brandt to set a Public Hearing for Thursday, April 20, 2017 at 9:00 A.M. for discussion of various proposed Seasonal Road Revisions as presented. The listed roads will be considered for designation as a Seasonal Road. Seasonal Roads are not open to public travel from November 1st to April 30th, the Regular Meeting to follow Public Hearing. 5 Years
CARRIED

- Attended the Straits Area Council Meeting and there was a presentation on Invasive Plant Species, very informative, have presented some of the information to employees in the past.
- Patching and brushing will be starting due to weight restrictions being placed on Monday.

Carl Muscott advised the Road Commission TO MOVE cautiously regarding Woodruff Street access as he feels the public in Mullett Township was not advised of the situation in a timely manner.

Chairman Brown recesses regular meeting at 9:30 A.M. and will resume after a short recess

Chairman Brown resumed regular session at 9:43 A.M. with Continuation of Annual Township Meetings.

ALOHA TOWNSHIP-9:43 A.M.

VISITORS: C. Veneros, S. Redmond, T. Hand, F. Cribb and T. Horrocks

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Recommendation of Engineer/Manager for project would be Hiawatha Beach Drive for a reseal.
- Township is not doing any projects at this time.
- 1,138 yards gravel
- Would like Afton Stone used and be notified when the Foreman want to use and approval prior to placement

FOREST TOWNSHIP-NO SHOW

KOEHLER TOWNSHIP-10:20 A.M.

VISITORS: T. Horrocks, G. Bunker, F. Cribb and R. Knight

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Township would like Temple Road looked at for a possible project, will get the Township an estimate
- Engineer/Manager feels should look at Hackieburg Road for a resurface
- G. Bunker Foreman would like to place some gravel on Carter Road, south end
- The Township will continue to pay for Afton Stone at a cost of \$20,000, bill the Township as use and place. F. Cribb would like notification of where stone is being placed.
- Township has concerns of Stony Creek Road drainage, were told there was additional ditching performed in 2016 and had been addressed. Engineer/Manager feels the Township should hard surface the Road with 3 inches of asphalt and that would eliminate the issues, will sent the Township an estimate. With the CCRC allocation program, that could help them with the cost.

NUNDA TOWNSHIP-10:44 A.M.

VISITORS: J. Moore, G. Bunker and T. Horrocks

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- CCRC is hoping to get with other Counties and do some micro seals in 2018, the Township roads with a rating of 6 would be good candidates for that
- Have signed contract for Wurm Road work for 2017, will utilize the \$25,000 Allocation program with that.
- 1,595 yards gravel
- G. Bunker would like to place some stone on Riverview and Mt. Gabriel, Moore requested the bids be received for the project first and will go from there.
- Lance Lake hill cut discussed
- Township VERY pleased with cooperation and participation for the Road Commission

Chairman Brown recessed regular meeting at 11:05 A.M. until after lunch

Chairman Brown resumed regular meeting at 12:30 P.M.

WALKER TOWNSHIP-12:30 P.M.

VISITORS: T. Horrocks, G. Bunker and D. O'Henley

- Township only concerns the curve on Walker Road at Pigeon River Road and on Montgomery Road. Foreman keeps an eye on them.
- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- 158 yards gravel
- Township has a road millage, not sure on the amount of funds generates. Discussed the Township Allocation policy and may be able to afford to reseal one of their miles of road, will send them an estimate.

ELLIS TOWNSHIP-1:00 P.M.

VISITORS: G. Bunker, T. Horrocks, J. LaPeer and B. Beebe

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Township two concerns to complete are seal coat Rondo Road and bridge on Hatch Road. Engineer/Manager Shank was just notified last week that Otsego Road Commission may be able to do some seal coating for Cheboygan. Estimate for Hatch Road will be completed for Township
- Anther Road needs some brush trimming as well as the intersection of Afton Road and Beebe School Road looking to the South.
- 2,453 yards gravel

MENTOR TOWNSHIP-1:30 P.M.

VISITORS: T. Horrocks, G. Bunker and P. Canistra

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Engineer/Manager feels Rondo Road could use an overlay, will get an estimate to the Township.
- Township has approved \$5,000 to use for gravel, will bill as purchase and use it.

TUSCARORA TOWNSHIP-1:55 P.M.

VISITORS: M. Ridley, T. Horrocks and G. Bunker

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Club Road and Prospect Street are being looked at by the Township. Township would like Parke Road to be put on a list for reconstruction in the future.

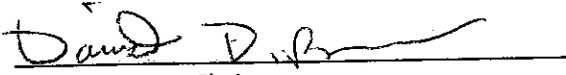
- 4,859 yards gravel

BEAUGRAND TOWNSHIP-2:30 P.M.

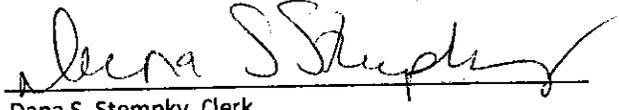
VISITORS: T. Horrocks, S. Redmond, Marcia and Mike Rocheleau

- Engineer/Manager presented a short slide presentation of PASER Ratings and proposed projects and budgetary numbers for local road gravel and paved roads.
- Engineer/Manager Millage project update
- Township would like to do a project on Campbell Road (Inverness Trail to Rose Road) as their next project in the future
- Two other roads of concern would be Beaugrand Estates and Pinewood Circle sub to get resurfaced.
- Wants Foreman to look at intersection of Airport and LaHaie Road for possible gravel placement
- 2,361 yards gravel
- Foreman would like to place gravel on north end of Rose Road and Goebel Road,

Chairman Brown adjourned Regular Meeting at 2:50 P.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk



**Cheboygan County Fair
Board Meeting
February 6th, 2017
CheboyganFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

President Ron Williams called the meeting to order at 6:30 p.m. in the Commissioners Room at the County Building.

DIRECTORS PRESENT:	Ron Williams	Matt Horrocks	Beth Buhr
	Keith Kwiatkowski	John Brown Jr.	Bubba Borowicz
	Gary Spray	Derrick Dotski	Keith Ginop

DIRECTORS ABSENT:	Ron Fenlon (E)	Nate Howell (E)	Kelsey Kennedy (E)
	Steve Sanford (E)	Brenda Mushlock (E)	

FAIR MANAGER & OFFICERS:	Dan O’Henley (E)	Terry Drake	Lisa Duncan
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2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.

3. ROLL CALL was taken by Lisa Duncan.

4. APPROVAL OF AGENDA – Additions/Deletions.

MOTION by John Brown Jr., second by Keith Kwiatkowski, to approve the agenda as presented.

MOTION CARRIES

5. PUBLIC COMMENT

NONE

6. MINUTES – Minutes of the January 9th, 2017 Fair Board Meeting were presented.

MOTION by Keith Kwiatkowski, second by Beth Buhr, to approve these minutes as presented.

MOTION CARRIES

7. TREASURERS REPORT:

➤ Treasurer Terry Drake gave her report.

MOTION by John Brown Jr., second by Gary Spray, to approve the treasurer’s report as presented.

MOTION CARRIES

8. MANAGER'S REPORT:

- Fair Queen Pageant to be brought back for 2017 fair, paperwork is being processed.
- Regarding the Livestock Auction; Ron Fenlon and Dan O’Henley have worked on this issue together and have come up with a recommendation to the Fair board: CCYLP is doing a great job, this is a County Fair, our recommendation is that we stay with 1 auction, and both sides (CCYLP & 4H) work together as a group to provide a fair (equal) auction to all the kids. Their suggestion is to get representation from both groups (as well as fair board members) to sit down and work out the details, meet in the middle, make it good for the kids, after all that’s who it’s for. Bottom line; have 1 auction (non-issue, this can be worked out) and separate showing classes for Market animals for CCYLP and 4H to accommodate the changes 4H is making. The changes necessary (the addition of 9 more market classes, 3 each for 3 species, beef/sheep/swine are to be brought before the board at the March meeting for approval.

9. COMMITTEE REPORTS:

- Committee Appointments/Changes for 2017 were made.

MOTION by Gary Spray, second by John Brown Jr., to assign these changes as outlined.

MOTION CARRIES

10. OLD BUSINESS:

None

11. NEW BUSINESS:

None

12. PUBLIC COMMENT:

- President Williams recognized our Commissioners in attendance, Mike and Cal, and our guests from CCYLP and MSUE.
- CCYLP President Luke Munger commented that 93% of exhibitors showing livestock at the Cheboygan County Fair are CCYLP members.
- Dan O’Henley stated that 4H wants to have more responsibility in the process at fair time; they are willing to do more work in the livestock auction, etc.

13. MOTION TO ADJOURN

MOTION by John Brown Jr., second by Gary Spray, to adjourn.

MOTION CARRIES

Welcome back Keith Ginop!
Meeting adjourned at 7:10 PM

At the March 6th, 2017 meeting:

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve these minutes as presented.

MOTION CARRIES

Submitted by
Lisa Duncan
Fair Board Secretary

PERIOD ENDING 01/31/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		12/31/2016	01/31/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET		MONTH 01/31/17		
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-581.00	REV FROM OTHER COUNTIES	52,782.46	4,064.14	54,297.00	54,297.00	4,141.46	4,141.46	50,155.54	7.63
101-400-582.00	SHERIFF LOCAL GRANTS	1,700.00	350.00	0.00	0.00	350.00	350.00	(350.00)	100.00
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	58,358.78	3,349.39	48,000.00	48,000.00	3,319.54	3,319.54	44,680.46	6.92
101-400-601.01	ATTY FEE REIMB/CIRCUIT	33,123.00	1,279.50	30,000.00	30,000.00	1,493.00	1,493.00	28,507.00	4.98
101-400-601.10	CIR CT GARNISHMENT	600.00	15.00	500.00	500.00	30.00	30.00	470.00	6.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	407,248.60	26,238.90	380,000.00	380,000.00	32,423.86	32,423.86	347,576.14	8.53
101-400-603.01	PROBATE CRT COSTS	2,170.00	120.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-400-603.11	SMOKING FEES	525.00	75.00	600.00	600.00	0.00	0.00	600.00	0.00
101-400-607.02	CTY GENERAL FILING FEE	4,743.00	248.00	5,250.00	5,250.00	434.00	434.00	4,816.00	8.27
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	113,548.00	0.00	127,284.00	127,284.00	0.00	0.00	127,284.00	0.00
101-400-608.01	MOTION FEE COUNTY	2,980.00	70.00	3,000.00	3,000.00	240.00	240.00	2,760.00	8.00
101-400-608.02	COUNTY APPEAL FEE	137.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-400-610.00	JURY FEE CIR CT	1,400.00	85.00	1,500.00	1,500.00	335.00	335.00	1,165.00	22.33
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	495.00	25.00	500.00	500.00	80.00	80.00	420.00	16.00
101-400-613.00	DIST CRT/CIVIL FEES	52,719.45	3,153.80	45,000.00	45,000.00	2,942.00	2,942.00	42,058.00	6.54
101-400-613.10	COUNTY REMONUMENTATION	348.12	22.86	300.00	300.00	24.72	24.72	275.28	8.24
101-400-614.00	VIOLATION CLEARANCE RECORD	3,139.66	150.00	3,000.00	3,000.00	60.00	60.00	2,940.00	2.00
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,954.00	730.00	7,500.00	7,500.00	350.00	350.00	7,150.00	4.67
101-400-617.00	PROBATE CRT - FEES	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.01	CERTIFIED FEES	1,258.00	133.00	1,400.00	1,400.00	103.00	103.00	1,297.00	7.36
101-400-617.02	MARRIAGE CEREMONIES	156.00	12.00	120.00	120.00	4.00	4.00	116.00	3.33
101-400-617.03	JURY FEE DEMAND	60.00	30.00	60.00	60.00	0.00	0.00	60.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	200.00	25.00	150.00	150.00	125.00	125.00	25.00	83.33
101-400-617.07	INVENTORY FEE	7,188.07	401.39	7,500.00	7,500.00	748.63	748.63	6,751.37	9.98
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	20.00	10.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,550.00	180.00	1,400.00	1,400.00	80.00	80.00	1,320.00	5.71
101-400-618.00	CO TREAS-CURRENT SERVICES	3,343.00	132.00	3,500.00	3,500.00	55.00	55.00	3,445.00	1.57
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	4,650.00	305.00	4,100.00	4,100.00	390.00	390.00	3,710.00	9.51
101-400-619.00	CO CLERK/CURRENT SERVICES	21,887.00	1,429.00	21,000.00	21,000.00	1,734.00	1,734.00	19,266.00	8.26
101-400-619.01	PASSPORT FEES	1,500.00	250.00	1,700.00	1,700.00	250.00	250.00	1,450.00	14.71
101-400-619.02	CREMATION FEE	1,120.00	80.00	1,000.00	1,000.00	200.00	200.00	800.00	20.00
101-400-619.03	SUBPOENA FEE	15.00	0.00	0.00	0.00	15.00	15.00	(15.00)	100.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,713.17	141.16	1,700.00	1,700.00	83.93	83.93	1,616.07	4.94
101-400-619.05	STATE FORENSIC ADMIN FEE	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.06	NOTARY FEES	288.00	40.00	250.00	250.00	32.00	32.00	218.00	12.80
101-400-620.00	REGISTER OF DEEDS FEES	260,399.21	15,521.30	225,000.00	225,000.00	19,917.25	19,917.25	205,082.75	8.85
101-400-622.00	C.C.F. COLLECTION FEE	2,112.13	93.75	2,200.00	2,200.00	104.25	104.25	2,095.75	4.74
101-400-622.01	25% ATTY FEES REIMB	357.80	7.50	500.00	500.00	22.92	22.92	477.08	4.58
101-400-622.02	ATTY FEE REIMB/PROBATE	1,073.42	22.50	1,200.00	1,200.00	68.76	68.76	1,131.24	5.73
101-400-625.00	DNA COLLECTION	266.04	12.00	0.00	0.00	19.20	19.20	(19.20)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	3,220.00	540.00	3,500.00	3,500.00	640.00	640.00	2,860.00	18.29
101-400-625.25	DNA COLLECTION - SHERIFF	680.08	30.00	200.00	200.00	48.00	48.00	152.00	24.00
101-400-625.36	DNA COLLECTION - DISTRICT COUR	6.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	52.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.03	PRISONER BOARD	44,823.88	2,642.09	45,000.00	45,000.00	5,686.15	5,686.15	39,313.85	12.64
101-400-628.04	PRISONER MEDICAL	4,203.75	348.13	3,500.00	3,500.00	173.42	173.42	3,326.58	4.95
101-400-628.05	ACCIDENT REPORT FEES	690.61	109.72	500.00	500.00	132.50	132.50	367.50	26.50
101-400-628.07	DOC/TRANSPORT REIMB	1,786.35	0.00	2,500.00	2,500.00	250.90	250.90	2,249.10	10.04
101-400-628.08	WORK RELEASE	42,246.51	3,040.22	30,000.00	30,000.00	3,062.00	3,062.00	26,938.00	10.21

PERIOD ENDING 01/31/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		12/31/2016	01/31/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.06	SHERIFF WAGE REIMB	11,243.16	12.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-400-688.08	INMATE TELEPHONE	15,355.13	0.00	20,000.00	20,000.00	1,026.18	1,026.18	18,973.82	5.13
101-400-688.09	NON-REIMBURSABLE/REIMB	816.86	7.50	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-688.11	M.A.P.S.	7,359.33	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	487.00	127.00	1,000.00	1,000.00	12.00	12.00	988.00	1.20
101-400-688.17	POSTAGE REIMBURSEMENTS	42.93	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-400-688.19	SHERIFF DRUG SCREENS	391.00	0.00	500.00	500.00	27.00	27.00	473.00	5.40
101-400-690.00	INS & SURETY PREMIUM REFUND	66,173.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	44.24	20.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-696.00	INSURANCE PROCEEDS	22,338.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-698.00	MISC	613.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-699.00	FUND EQUITY	0.00	0.00	822,112.00	827,651.00	0.00	0.00	827,651.00	0.00
101-400-699.99	TRANSFER IN	152,076.21	40,799.78	167,511.00	167,511.00	0.00	0.00	167,511.00	0.00
TOTAL REVENUES		11,058,354.55	420,289.47	12,086,982.00	12,091,820.11	474,922.57	474,922.57	11,616,897.54	3.93
Expenditures									
101	COMMISSIONERS	130,252.95	8,266.10	143,637.00	143,637.00	8,055.49	8,055.49	135,581.51	5.61
131	CIRCUIT COURT	296,117.42	20,421.42	312,461.00	313,239.00	16,165.78	16,165.78	297,073.22	5.16
136	DISTRICT COURT	625,197.83	39,736.06	623,024.00	623,024.00	37,860.92	37,860.92	585,163.08	6.08
139	VICTIM'S RIGHTS	82,228.47	5,784.12	84,143.00	67,270.11	4,086.90	4,086.90	63,183.21	6.08
145	JURY BOARD	6,579.18	0.00	10,810.00	10,810.00	0.00	0.00	10,810.00	0.00
148	PROBATE COURT	589,706.48	38,105.14	596,964.00	596,964.00	36,475.07	36,475.07	560,488.93	6.11
191	ELECTIONS	24,090.82	(2,431.44)	28,818.00	28,818.00	0.00	0.00	28,818.00	0.00
202	FINANCE DEPARTMENT	299,647.05	18,024.42	304,114.00	304,114.00	14,980.05	14,980.05	289,133.95	4.93
212	ADMINISTRATIVE OFFICE	210,040.28	14,904.55	221,776.00	221,776.00	12,964.64	12,964.64	208,811.36	5.85
215	CLERK/REGISTER	415,810.57	23,384.43	447,393.00	446,615.00	22,598.59	22,598.59	424,016.41	5.06
225	EQUALIZATION	244,475.99	15,424.45	257,468.00	257,468.00	17,231.97	17,231.97	240,236.03	6.69
228	INFORMATION SYSTEMS	244,186.70	10,149.71	310,077.00	310,077.00	7,970.85	7,970.85	302,106.15	2.57
229	PROSECUTING ATTORNEY	613,813.15	36,105.73	608,258.00	624,822.00	30,339.70	30,339.70	594,482.30	4.86
243	GIS	67,091.88	4,140.32	68,605.00	68,605.00	4,058.84	4,058.84	64,546.16	5.92
253	COUNTY TREASURER	226,073.97	13,061.36	262,257.00	262,257.00	14,454.51	14,454.51	247,802.49	5.51
260	TAX ALLOCATION BOARD	749.57	0.00	950.00	950.00	0.00	0.00	950.00	0.00
265	COUNTY MAINTENANCE DEPT	441,323.36	26,085.94	480,134.00	480,134.00	24,859.91	24,859.91	455,274.09	5.18
267	MAJOR EQ/BLDG IMP	43,355.40	(3,376.46)	167,000.00	167,000.00	(2,106.82)	(2,106.82)	169,106.82	(1.26)
270	HUMAN RESOURCE	5,071.40	0.00	5,895.00	5,895.00	79.50	79.50	5,815.50	1.35
275	DRAIN COMMISSIONER	2,823.47	201.28	6,090.00	6,090.00	346.95	346.95	5,743.05	5.70
284	COUNTY SURVEYOR	1,744.56	300.00	1,750.00	1,950.00	350.00	350.00	1,600.00	17.95
285	GENERAL COUNTY	439,779.15	82,477.11	507,379.00	511,379.00	30,616.94	30,616.94	480,762.06	5.99
301	SHERIFF	1,699,467.48	114,312.08	1,666,212.00	1,664,673.00	109,565.70	109,565.70	1,555,107.30	6.58
302	ORV ENFORCEMENT	26,629.44	0.00	19,474.00	19,474.00	0.00	0.00	19,474.00	0.00
325	CCE 911	431,001.86	41.04	431,362.00	431,362.00	107,690.50	107,690.50	323,671.50	24.97
331	MARINE SAFETY	100,036.89	2,362.06	107,148.00	107,226.00	3,740.63	3,740.63	103,485.37	3.49
332	SNO-MOBILE SAFETY *	9,019.08	2,086.28	9,804.00	9,412.00	885.79	885.79	8,526.21	9.41
333	SHERIFF SECONDARY ROAD PATROL	74,397.02	4,901.57	75,800.00	75,800.00	4,832.68	4,832.68	70,967.32	6.38
334	STONEGARDEN GRANT	13,861.51	0.00	32,100.00	32,100.00	798.69	798.69	31,301.31	2.49
335	SHERIFF - LOCAL GRANTS	7,932.15	0.00	9,885.00	9,885.00	0.00	0.00	9,885.00	0.00
337	SHERIFF-FEDERAL GRANTS	15,724.44	0.00	12,983.00	12,983.00	0.00	0.00	12,983.00	0.00
338	CANINE UNIT	7,608.05	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
351	CORRECTIONS/COMMUNICATIONS	1,497,024.54	91,328.01	1,477,271.00	1,477,271.00	84,718.18	84,718.18	1,392,552.82	5.73
412	PLANNING/ZONING DEPT	350,770.75	24,371.57	360,611.00	360,611.00	21,347.49	21,347.49	339,263.51	5.92
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	46,676.85	0.00	82,503.00	82,503.00	0.00	0.00	82,503.00	0.00

PERIOD ENDING 01/31/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016	YTD BALANCE 01/31/2016	2017		YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/17	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	148,293.33	36,236.68	155,440.00	155,440.00	37,252.55	37,252.55	118,187.45	23.97
441	DEPARTMENT OF PUBLIC WORKS	253.46	253.46	340.00	340.00	203.33	203.33	136.67	59.80
600	HEALTH DEPARTMENTS	331,978.00	82,994.50	338,149.00	338,149.00	84,537.25	84,537.25	253,611.75	25.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,159.68	929.56	19,507.00	19,507.00	735.44	735.44	18,771.56	3.77
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	106,066.01	6,173.08	122,725.00	122,725.00	5,735.35	5,735.35	116,989.65	4.67
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	2,800.00	0.00	0.00	2,800.00	0.00
731	COUNTY MSU EXTENSION OFFICE	127,744.97	3,208.39	130,860.00	130,860.00	3,719.63	3,719.63	127,140.37	2.84
751	FAIR GROUNDS / EVENTS	20,810.66	1,389.64	47,772.00	47,772.00	0.00	0.00	47,772.00	0.00
753	VETERAN'S PARK	0.00	0.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
784	SOIL CONSERVATION	13,469.01	3,125.38	13,720.00	13,720.00	3,125.75	3,125.75	10,594.25	22.78
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	86,125.00	80,000.00	86,575.00	86,575.00	80,000.00	80,000.00	6,575.00	92.41
902	APPRO/TRANSFERS TO OTHER FUNDS	591,627.38	30,526.55	1,074,907.00	1,074,907.00	7,854.23	7,854.23	1,067,052.77	0.73
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	170,071.96	43,726.25	188,000.00	188,000.00	46,728.25	46,728.25	141,271.75	24.86
TOTAL EXPENDITURES		10,897,909.17	878,730.34	12,086,982.00	12,091,820.11	884,861.23	884,861.23	11,206,958.88	7.32
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,058,354.55	420,289.47	12,086,982.00	12,091,820.11	474,922.57	474,922.57	11,616,897.54	3.93
TOTAL EXPENDITURES		10,897,909.17	878,730.34	12,086,982.00	12,091,820.11	884,861.23	884,861.23	11,206,958.88	7.32
NET OF REVENUES & EXPENDITURES		160,445.38	(458,440.87)	0.00	0.00	(409,938.66)	(409,938.66)	409,938.66	100.00

Cash Summary by Fund
Cash and Investment Report
for January 2017

will not be presented as 2016
adjusting entries are still being
posted and beginning cash
balances could be affected.

ADMINISTRATOR'S REPORT

3-14-17

SOLID WASTE PLAN

AMENDMENT:

Staff will prepare information for discussion at the March 28, 2017 Board meeting to identify the sections of the Solid Waste Plan that need to be amended as well as outline the amendment process.

PLANNED UNIT

DEVELOPMENT :

Correspondence from the County's legal counsel has been provided to the Board for review. Continued discussion of the topic will be placed on the April 11, 2017 agenda.

SECURITY DOOR:

Staff has been in communication with Diebold and the door manufacture to receive estimates on door modifications to place employee at the door during peak use times or modify the existing remote system to provide additional scanning capability.

ANIMAL SHELTER:

Work continues at the Animal Shelter. In the summer of 2016, staff requested bids to complete the remainder of all project components in one bid. The County only received one bid for the work which was substantially higher than the estimated completion budget for the project. Since that time the County has returned to bidding the project in smaller components. Staff has requested quotes for concrete removal and replacement for the remodeling of a portion of the existing kennel building. Quotes will be reviewed on Monday March 13, 2016 and awarded shortly afterward. Once this portion of the project is completed quote request will be sought for carpentry, electrical and plumbing in these sections.

Bids will also be requested this spring for the final addition area and final kennel remodel area to complete the project.

REID BUILDING:

Work continues on renovation of the Health Department portion of the Reid Building. Relocation and remodeling of the meeting room for the Health Department nears completion as well as two offices along the west side of the building. Crews will continue with office remodeling along the west side of the building over the next month.

Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Board Appointments & Procedures Committee Recommendations

Summary: The Board Appointments & Procedures Committee met on March 8, 2017.

Financial Impact: N/A

Recommendation:

Motion to accept the recommendation of the Board Appointments & Procedures Committee

- to reappoint Alice Mushlock to the **Cheboygan County Tax Allocation Board** for a one (1) year term effective April 1, 2017 through March 31, 2018.
- to appoint Marty Sarrault to the **Cheboygan County Airport Authority** for a three (3) year term commencing January 1, 2017 and ending December 31, 2019.
- to appoint Darlene McKinley to the **Cheboygan County Jury Board** commencing March 1, 2017 through December 31, 2021.
- to reappoint Ed Ginop to the **North Country Community Mental Health Board** for a three (3) year term effective April 1, 2017 and ending on March 31, 2019.

Karen L. Brewster

Department: County Clerk/Register

Cheboygan County Board of Commissioners' Meeting

March 14, 2017

Title: Remonumentation Grant Administrator

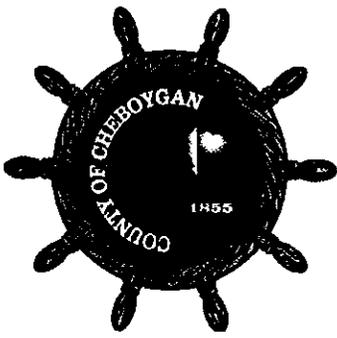
Summary: The Remonumentation grant requires a grant administrator for the program. With the retirement of Mary Ellen Tryban, the Board needs to designate a new grant administrator.

Financial Impact: NA

Recommendation: Motion to designate Jeffery B. Lawson, County Administrator as grant administrator for the Cheboygan County Remonumentation Program.

Prepared by: Jeffery B. Lawson

Department: Administration



SK

Cheboygan County Board of Commissioners' Meeting March 14, 2017

Title: Purchasing Policy Revision – Sole Vendor Listing 300-2A

Summary:

Attached is the revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners. Instances have come up which prompted changes to the policy.

These changes included:

- Updating the Sole Vendor Listing by:

Adding

- 1) Bob Barker, Inc. – specialized (jail) supplies

Unless additional changes are suggested by the Board of Commissioners, we submit this revised policy for adoption.

Financial Impact:

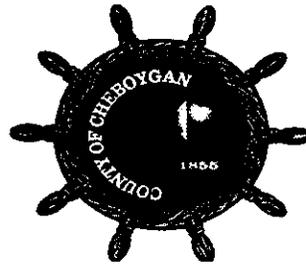
None.

Recommendation:

Adopt the revised Sole Vendor Listing 300-2A to become effective March 14, 2017

Prepared by: Kari Kortz

Department: Finance



Policy Department: Finance

Policy Number: 300-2A

Prepared by: Kari Kortz, _____

Adopted: March 14, 2017

Effective: March 14, 2017

Last Revised: January 12, 2016

**Sole Vendor Listing
As Referenced in the Cheboygan County Purchasing Policy 300-2**

Vendor	Department	Product or Service	Added By	Date Added
360 Service	Equalization	Personal Property Tax Prep	Joe Lavender	3/9/2010
Auto Center Pit Stop	Administration	Tires (Distributor Under State Bid)	Jeff Lawson	8/14/2012
Blarney Castle Oil Company	Sheriff – Marine Division	Fuel Stored at Local Marinas	Kari Kortz	3/9/2010
Blarney Castle Oil Company	Marina	Fuel for Resale	Curt Chambers	12/14/2010
Blue Cross Blue Shield	Corrections	Inmate Medical Coverage	Dale Clarmont	2/13/2008
Bob Barker, Inc.	Corrections	Jail Supplies	Dale Clarmont	3/14/2017
BRP US, Inc.	Marine	Marine Craft Equipment and Repairs	Dale Clarmont	8/14/2012
BS&A	All	Software and Support	Kari Kortz	2/13/2008

Vendor	Department	Product or Service	Added By	Date Added
Business Information Systems	District Court	Courtroom Equipment Repairs and Maintenance	Judge Johnson	2/13/2008
Cal's Mobile Equipment	SRR	Bus Repairs/Maintenance /24 Hour Mobile Road Side Repair	Mike Couture	2/13/2008
Cardmember Services	Sheriff / Corrections	Credit Card Provider	Dale Clarmont	2/13/2008
Cheboygan Area Schools	Recycling	Diesel Fuel	Tim Mason	8/14/2012
Cheboygan Area Schools	SRR	Diesel Fuel	Mike Couture	3/10/2009
CDW-G	IS	McAfee Anti-Virus Updates	Matt Hellens	3/9/2010
CM Rubber Recycling, LLC	Recycling	Processing (Tires)	Kari Kortz	2/10/2015
Core Technology Corporation	District Court	Multibridge Service Tunnel	Judge Johnson	2/13/2008
Decatur Electronics, Inc.	Sheriff	Radar Units	Dale Clarmont	1/12/2016
Dell	IS	Computers	Matt Hellens	2/13/2008
Deketo, LLC (formerly Cherry LAN Systems)	Clerk	Software and Support	Mary Ellen Tryban	8/14/2012
Dickinson Wright PLLC	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Counsel	Jeff Lawson	10/8/2013
Diebold, Incorporated	Administration	Secure Entry System, Installation and Service	Jeff Lawson	1/13/15
Digital Ally	Sheriff	Car Video Equipment	Dale Clarmont	1/14/2014
Drug & Laboratory Disposal	Recycling	Processing (Hazardous Waste)	Kari Kortz	2/10/2015
Emmet County DPW	Recycling	Processing	Kari Kortz	2/10/2015
ESRI	GIS	Computer Mapping Software	Steve Schnell	2/13/2008
FarmTek, Inc.	Fair	Lighting	Dan O'Henley	7/14/2015
Floatation Docking	Marina	Dock Repairs and Maintenance	Curt Chambers	2/13/2008
FSG	Corrections	Software and Support	Dale Clarmont	2/13/2008
Ginop Sales, Inc.	Maintenance	Tractor Repairs and Maintenance	Tim Mason	6/24/2014

Vendor	Department	Product or Service	Added By	Date Added
Governmental Business Service	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Great Lakes Scuba	Sheriff	Dive Equipment	Dale Clarmont	3/10/2009
Hilliard Lyons	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Advisor / Underwriter	Jeff Lawson	10/8/2013
ID Networks	Sheriff	Livescan	Dale Clarmont	2/13/2008
James D. Banner, D.O.	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Judicial Information Systems	Probate	Software and Support	Judge Butts	2/13/2008
Judicial Management Systems	District Court	Software and Support	Judge Johnson	2/13/2008
KERIF Night Vision	Sheriff	Specialized Equipment	Dale Clarmont	2/10/2015
Kirtland Community College	Sheriff / Corrections	Education / Training	Dale Clarmont	2/13/2008
McLaren (formerly Community Memorial Hospital)	Corrections	Inmate Medical Services	Dale Clarmont	8/14/2012
Michigan Election Resources	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Michigan Pathology Specialists	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Michigan Policy Equipment	Sheriff	Body Armor	Dale Clarmont	8/11/2015
Neopost	Maintenance	Postage on Call for Mail Machine	Tim Mason	2/13/2008
Northern Pathology Associates	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Northern Michigan Dive Center, LLC	Sheriff	Dive Equipment/Maintenance	Dale Clarmont	12/14/2010
Nye	Sheriff / Corrections	Uniforms	Dale Clarmont	2/13/2008
NVINT	IS	AS400 Maintenance ONLY	Matt Hellens	4/14/2009
Oscar W. Larson	Marina	Fuel Tank Repairs and Maintenance	Curt Chambers	2/13/2008

Vendor	Department	Product or Service	Added By	Date Added
Otis Elevator	Maintenance	Elevator Maintenance	Tim Mason	2/13/2008
Pro-Tech	Sheriff	Communications Equipment	Dale Clarmont	11/13/2012
PNC Visa	General	Credit Card Provider	Kari Kortz	8/14/2012
Pummill Business Forms	Equalization	Printed Supplies	Joe Lavender	2/13/2008
Republic Services	Recycling	Bin Transportation	Kari Kortz	2/10/2015
RW Mercer	Marina / General	Fuel Pump System Repairs and Maintenance	Curt Chambers / Jeff Lawson	2/13/2008 / 5/12/2015
Spectrum Health	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Speedway Super America	SRR	Diesel Fuel – Card Program	Mike Couture	2/13/2008
State Electronics	SRR	Radio Tower and Repeater Repairs and Maintenance	Mike Couture	2/13/2008
State of Michigan	District Court	LEIN Program	Judge Johnson	2/13/2008
Sunguard Public Sector Inc.	Sheriff	911 Workstation Maintenance	Dale Clarmont	3/9/2010
Swansons	Corrections	Inmate Commissary	Dale Clarmont	2/13/2008
Sysco	Corrections	Inmate Supplies	Dale Clarmont	2/13/2008
Telerad	Sheriff	Communications Equipment, Repairs and Maintenance	Dale Clarmont	2/13/2008
TASER International	Sheriff	Taser Equipment, Repairs and Maintenance	Dale Clarmont	5/12/2015
United Design Associates / Edgewater Design	Administration / Marina	Marina Engineer and Permit Services	Jeff Lawson	3/12/2013
Universal Handling Equipment	Recycling	Recycling Bins	Kari Kortz	3/9/2010
Valley City Environmental Services	Recycling	Processing (Light Bulbs)	Kari Kortz	2/10/2015
Werner Plumbing and Heating	Maintenance	A/C and Boiler Equipment and Repairs	Tim Mason	8/14/2012
Wheeler Motors	Sheriff	DF Vehicle	Dale Clarmont	10/22/2013
Williams Office Equipment	IS	Copiers and Maintenance	Matt Hellens	3/9/2010