



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

August 11, 2015

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. Victims Right Application
 - E. Correspondence
 1. NEMCOG Project Review 2015-07
 - F. Minutes:
 1. Finance/Business Meeting of July 14, 2015 and Committee of the Whole Meeting of July 28, 2015
 2. Health Board – 6/16/15
 3. NEMCOG – 5/21/15
 4. NLEA July-August 2015 Newsletter and August President's Report
 5. North Country Community Mental Health – 6/18/15
 6. NEMCSA – 6/5/15
 7. Millage Appropriation Committee – 7/10/15
 8. Cheboygan County Fair Board – 7/6/15
 9. Cheboygan County Road Commission – 7/1/15 & 7/16/15
 10. Cheboygan City Council – 6/23/15
 11. Planning Commission Meeting – 6/3/15 & 7/1/15
 12. ZBA – 6/24/15
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Sole Vendor List Policy 300-2A Revision
 - B. Equalization Agreement
 - C. Equalization Director – Acceptance of Resignation
 - D. Wage & Salary Resolution Amendments
 1. Amendment #8 – Equalization
 2. Amendment #9 – Straits Regional Ride
 - E. Security System Policy #600-1
13. **Citizens Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

CHEBOYGAN COUNTY FINANCE REPORT AUGUST 2015

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 08/11/15

FINANCE TOTAL \$24,905.00

PREPARED BY: KARI KORTZ

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARNATION RESTAURANT	24,905.00		
TOTAL ALL CLAIMS	24,905.00		

CHEBOYGAN COUNTY PREPAIDS REPORT AUGUST 2015

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	1,246,496.97
MINUS JULY FINANCE	\$	61,441.90

TOTAL PREPAIDS	\$	1,185,055.07
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CHECKS 7/14/15 WERE APPROVED JUNE FINANCE CLAIMS

PREPARED BY: KARI KORTZ

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
07/02/2015	1	58393	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR CHEB CTY EMP UNION DUES JULY 15	1,425.25
07/02/2015	1	58394	BEET A	ANDREW BEETHEM	PC #8004404 REST BY CHRISTOPHER HARMON	50.00
07/02/2015	1	58395	BOND-CLERK	CYNTHIA JETT	CC BOND 15-5055FH PEO V WILLIAM KELLEY	450.00
07/02/2015	1	58396	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PAY 7/3/15	358.24
07/02/2015	1	58397	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND 1505055FH PEO V WILLIAM KELLEY	50.00
07/02/2015	1	58398	CTC	CHEBOYGAN TITLE COMPANY	CR OVERPYMT OF FEES	6.00
07/02/2015	1	58399	CTC	CHEBOYGAN TITLE COMPANY	CR OVERPYMT C-54938 CUSATIS/OLIVER	5.00
07/02/2015	1	58400	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR CHEB CTY SHERIFF UNION DUES FOR JULY	168.00
07/02/2015	1	58401	FB INS	FARM BUREAU SUBROGATION	PC RESTITUTION BY KURK ST AMOUR	30.88
07/02/2015	1	58402	FB INS	FARM BUREAU SUBROGATION	PC #1001428 REST BY DANIEL BADGLEY	7.22
07/02/2015	1	58403	GARNISH	CHECK & CASH USA LLC	PR GARNISHMENT TINA JEWELL 14-9511SC 7/3	25.00
07/02/2015	1	58404	GARNISH	MISDU	PR GARNISH G STANKEWITZ 913068876 200900	35.17
07/02/2015	1	58405	GARNISH	MISDU	PR GARNISH M FAIRCHILD 910220383 2002007	170.80
07/02/2015	1	58406	GELC	GOVERNMENTAL EMPLOYEES	PR CHEB CTY SHERIFF UNION DUES JULY 15	564.38
07/02/2015	1	58407	JAKE JE	JEFFREY JAKEWAY	PC #15008486 REST BY NOAH MORGAN	40.00
07/02/2015	1	58408	JAKE JE	JEFFREY JAKEWAY	PC #15008486 REST BY NOAH MORGAN	30.00
07/02/2015	1	58409	POLC	POLICE OFFICERS LABOR COUNCIL	PR CHEB CTY SHERIFF DEPT UNION DUES FOR	784.00
07/02/2015	1	58410	REF-TREA	BETH ABBOTT	TR OVERPYMT 2014 TAX 210-005-300-002-04	7.64
07/02/2015	1	58411	TOTO C	CASIMIR TOTON	PA RESTITUTION PAUL MORSE 15-0036-ST	500.00
07/02/2015	1	58412	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR CHEB CTY EMP DEDUCTIONS PAY 6/27/15	11.00
07/02/2015	1	58413	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR CHEB CTY EMP DEFER COMP PAY END 6/27/	284.99
07/07/2015	1	58414	CAS	CHEBOYGAN AREA SCHOOLS	TR PRE DENIAL DUE SCHOOLS 4/1-6/30/15	3,646.27
07/07/2015	1	58415	CHEB	CITY OF CHEBOYGAN	TR PRE DENIALS DUE CITY 4/1-6/30/15	167.28
07/07/2015	1	58416	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX DUE ESD	2,361.86
07/07/2015	1	58417	HANSEL	DONNA HANSEL	CR CD OF REFEREE HEARING	25.00
07/07/2015	1	58418	ILS	INLAND LAKES SCHOOLS	TR PRE DENIALS DUE SCHOOL 4/1-6/30/15	5,406.02
07/07/2015	1	58419	INVERNESS	INVERNESS TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP 4/1-6/30/15	48.50
07/07/2015	1	58420	NATC	NORTH AMERICAN TITLE CO	CR OVERPYMT OF FEES BEERY	18.00
07/07/2015	1	58421	NUNDA	NUNDA TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP 4/1-6/30/15	27.72
07/07/2015	1	58422	REF-PLAN	CHARLES JEWELL	PZ ZONING PERMIT REFUND	30.00
07/07/2015	1	58423	REF-TREA	JOAN CLEMENS	TR OVERPYMT 2014 TAX 251-020-400-002-05	7.37
07/07/2015	1	58424	SOM-EDTAX	STATE OF MICHIGAN	TR PERSONAL SET DUE STATE	3,632.76
					TR TRAILER PARK FEE	334.00
						<u>3,966.76</u>
07/07/2015	1	58425	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR DUE ST LOCAL CORR OFFICER TRAINING FU	418.50
07/07/2015	1	58426	SOM-PRE	STATE OF MICHIGAN	TR INTEREST ON PRE DUE STATE 4/1-6/30/15	147.64
07/07/2015	1	58427	SOM-WEAPON	STATE OF MICHIGAN	CR CONCEALED PISTOL LICENSE THRU 6/19/15	640.00
07/07/2015	1	58428	SOM-WEAPON	STATE OF MICHIGAN	CR SEX OFFENDER REGISTRATIONS THRU JUNE	900.00
07/07/2015	1	58429	TREAS	CHEBOYGAN COUNTY TREASURER	TR INTEREST ON PRE DUE COUNTY 4/1-6/30/1	1,033.47
07/07/2015	1	58430	TUSCARORA	TUSCARORA TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP 4/1-6/30/15	153.40
07/07/2015	1	58431	WCS	WOLVERINE COMMUNITY SCHOOLS	TR PRE DENIALS DUE SCHOOL 4/1-6/30/15	1,387.75
07/07/2015	1	58432	WILMOT	WILMOT TOWNSHIP	TR PRE DENIALS DUE TOWNSHIP 4/1-6/30/15	2.66
07/08/2015	1	58433	ANTK J	JOSEPH ANTKOVIAK	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58434	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4916-FH GARRETT CHILDERS	79.00
07/08/2015	1	58435	BAIL S	SHANE BAILEY	CC REST #13-4724-FC VELTON MILLER JR	5.00
07/08/2015	1	58436	BLAN C	CLAYTON BLANCHARD	CC REST #89-0225-FH DANNY LAYNE	20.00
07/08/2015	1	58437	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58438	BRAZ M	MELISSA BRAZIER	CC REST #06-3407-FH CYNTHIA COGSWELL	20.00
07/08/2015	1	58439	BURT D	DAWN BURTON	CC REST #09-4029-FC STANLEY PEEK	20.00
07/08/2015	1	58440	CLC	CHEBOYGAN LUMBER COMPANY	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	5.00
07/08/2015	1	58441	DRIE J	JOYCE DRIER	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58442	DYKS B	BRITTANY DYKSTRA	CC REST #11-4339-FH STEVEN MCELHINEY	3.00
07/08/2015	1	58443	ELEN V	VERNA ELENBAAS	CC REST #02-2546FH DAVID SOVA	33.33
07/08/2015	1	58444	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58445	FB INS	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	12.50

User: kkortz

CHECK DATE FROM 07/01/2015 - 07/31/2015

DB: CHEBOYGAN

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/08/2015	1	58446	FB INS	FARM BUREAU SUBROGATION	CC REST #14-4995-FH JORDAN RAYMUS	30.00
07/08/2015	1	58447	GEZO C	CYNTHIA GEZON	CC REST #13-4748-FH JOSHUA TEMPLE	20.00
07/08/2015	1	58448	GIPP R	ROBERT GIPPRICH	CC REST #14-4987-FH CHRISTOPHER NARSESIA	109.00
07/08/2015	1	58449	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
07/08/2015	1	58450	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
07/08/2015	1	58451	HART JA	JAMES HARTLEY	CC REST #14-4935-FC JAMES TURNER	250.00
07/08/2015	1	58452	HEAT G	GERALD HEATH	CC REST #09-4106-FH SONYA WAGNER	300.00
07/08/2015	1	58453	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58454	JONE P	PATRICIA JONES	CC REST #09-3952-FH WALTER JONES	200.00
07/08/2015	1	58455	JONES	WERNIG	CC REST #91-0683-FH ERNEST HARRINGTON	50.00
07/08/2015	1	58456	JONES	WERNIG	CC REST #91-0687-FH SAM HILL	150.00
07/08/2015	1	58457	KEEL L	LARRY OR LEONA KEELEAN	CC REST #05-3123-FH ROGER ORMSBEE	12.50
07/08/2015	1	58458	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH DAVID SOVA	33.38
07/08/2015	1	58459	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	3.00
07/08/2015	1	58460	LIEG J	JOSEPH LIEGHIO	CC REST #15-5002-FH HAYLEY ST ANDREW	2,300.00
07/08/2015	1	58461	MARC T	TYLER MARCH	CC REST #13-4781-FH EUGENE FRADETTE III	7.50
07/08/2015	1	58462	MARS R	RICHARD MARSHALL	CC REST #99-2141-FH CHASITY COMPTON	5.00
07/08/2015	1	58463	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58464	MCKI DA	DAVID MCKINLEY	CC REST #13-4661-FC LANCE DEACONS	25.00
07/08/2015	1	58465	MELC D	DELORES MELCHING	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58466	MOOR D	DANIELLE MOORE	CC REST #13-4698-FH JOSEPH HILLIKER	150.00
07/08/2015	1	58467	NCB-PNC	NATIONAL CITY BANK NKA PNC BANK	CC REST #04-3051-FH CYNTHIA COGSWELL	20.00
07/08/2015	1	58468	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	200.00
07/08/2015	1	58469	NEXTDOOR	NEXT DOOR FOOD STORE	CC REST #14-4934-FH BRANDON CRAWFORD	11.25
07/08/2015	1	58470	OSDHHS	OSCODA COUNTY DHHS	CC REST #15-4997-FH APRIL DULL	2,400.00
07/08/2015	1	58471	P&G	PAT & GARY'S PARTY STORE	CC REST #14-4936-FH ANGELA KIMBLER	250.00
07/08/2015	1	58472	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	3.00
07/08/2015	1	58473	PERR S	SOPHIA PERRY	CC REST # 13-4781-FH EUGENE FRADETTE III	7.50
07/08/2015	1	58474	RACI D	DENNIS & CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	50.00
07/08/2015	1	58475	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58476	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	5.00
07/08/2015	1	58477	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5031-FH JOSEPH BEACH	50.00
07/08/2015	1	58478	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5068-FH BRANDON CRAWFORD	11.25
07/08/2015	1	58479	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4902-FC ROSE KOZLOWSKI	10.00
07/08/2015	1	58480	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4838-FH JENELLE MCFALL	7.00
07/08/2015	1	58481	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5017-FC SCOTT MILLS	60.00
07/08/2015	1	58482	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4841-FH BRETT SEBASTION	25.00
07/08/2015	1	58483	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4801-FH BRENT STEMPKY	15.00
07/08/2015	1	58484	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4891-FH DONALD VIAU	12.50
07/08/2015	1	58485	SCH S	SHARON SCHALOW	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58486	SHAF E	EDWARD OR JANICE SHAFFER	CC REST #05-3123-FH ROGER ORMSBEE	12.50
07/08/2015	1	58487	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58488	SOM	STATE OF MICHIGAN	CC REST #14-4842-FH DAVID JEWELL	10.00
07/08/2015	1	58489	SOM-DOMB	STATE OF MICHIGAN	CC REST #01-2402-FH THOMAS TURI	20.00
07/08/2015	1	58490	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58491	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	3.00
07/08/2015	1	58492	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	3.00
07/08/2015	1	58493	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	50.00
07/08/2015	1	58494	TUCK G	GARY TUCKER	CC REST #15-5020-FH MASON LIETAERT	25.00
07/08/2015	1	58495	VANH J	JEFFREY VANHOORNE	CC REWT #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58496	WENG R	ROBERT WENGER	CC REST #02-2546-FH DAVID SOVA	33.33
07/08/2015	1	58497	WHIT RA	MR OR MRS RANDY WHITTAKER	CC REST #13-4786-FH JOSHUA WILSON	12.50
07/08/2015	1	58498	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	500.00
07/08/2015	1	58499	WILS T	TRACY OR M. ANNE WILSON	CC REST 96-1478-FH CHARLES RYCKMAN	20.00
07/08/2015	1	58500	SOM-EDTAX	STATE OF MICHIGAN	TR PERSONAL SET DUE STATE	3,632.76
07/08/2015	1	58501	SOM-EDTAX	STATE OF MICHIGAN	TR TRAILER PARK FEE	334.00
07/10/2015	1	58502	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 14-4970-FH MEGAN MACLEOD	780.00
07/10/2015	1	58503	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5060-FH GEORGE THOMAS	708.00
07/10/2015	1	58504	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5046-FH ROBERT STEWARD	650.00
07/10/2015	1	58505	REF-CLERK	CHALGIAN & TRIPP LAW	CR OVERPYMT OF FEES CK#154612	6.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/15/2015	1	58506	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR BCBS 007016244 0001 AUG 15	7,484.50
07/15/2015	1	58507	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 0011 CHEB CTY EMP PPO HEALT	3,314.82
07/15/2015	1	58508	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 0014 CHEB CTY EMP COBRA	1,303.60
07/15/2015	1	58509	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 0013 CHEB CTY HMO INS COBRA	429.70
07/15/2015	1	58510	BOND-CLERK	RYAN JEWELL	CR BOND 15-5046-FH PEO V ROBERT STEWARD	180.00
07/15/2015	1	58511	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PAY 7/17/15	358.24
07/15/2015	1	58512	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5060-FH PEO V GEORGE THOMAS J	90.00
07/15/2015	1	58513	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5042-FH PEO V JORDAN DRYER	450.00
07/15/2015	1	58514	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5060-FH PEO V GEORGE THOMAS J	10.00
07/15/2015	1	58515	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5046-FH PEO V ROBERT STEWARD	20.00
07/15/2015	1	58516	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5042-FH PEO V JORDAN DRYER	50.00
07/15/2015	1	58517	CPL	CHEBOYGAN PUBLIC LIBRARY	TR PENAL FINES 7/1/15 THRU 6/30/15	67,775.17
07/15/2015	1	58518	GARNISH	MISDU	PR GARN G STANKWITZ 913068876	35.17
07/15/2015	1	58519	GARNISH	MISDU	PR GARN M FAIRCHILD 910220383	170.80
07/15/2015	1	58520	GARNISH	CHECK & CASH USA LLC	PR GARN TINA JEWELL 14-9511-SC 7/17/15	25.00
07/15/2015	1	58521	IRAL	INDIAN RIVER AREA LIBRARY	TR PENAL FINES 7/1/14 THRU 6/30/15	14,819.42
07/15/2015	1	58522	LAW LIB	CHEBOYGAN COUNTY LAW LIBRARY	TR PENAL FINES 7/1/14 THRU 6/30/15	3,500.00
07/15/2015	1	58523	MAPL	MACKINAW AREA PUBLIC LIBRARY	TR PENAL FINES 7/1/14THRU 6/30/15	3,331.69
07/15/2015	1	58524	MESC	STATE OF MICHIGAN	PR CHEB CTY UIA TAX 2ND QTR 2015 0601434	4,824.79
07/15/2015	1	58525	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS PERMITS THRU 7/2/15	640.00
07/15/2015	1	58526	PIDL	PRESQUE ISLE DISTRICT LIBRARY	TR PENAL FINES 7/1/14- THRU 6/30/15	7,326.78
07/15/2015	1	58527	REF-CLERK	DAT BANK	CR REFUND CHECK #106766	7.00
07/15/2015	1	58528	REF-CLERK	ENJO INC	CR REFUND 12-4599 FH ASHLEY LEESE	25.00
07/15/2015	1	58529	TPL	TOPINABEE PUBLIC LIBRARY	TR PENAL FINES 7/1/14 THRU 6/30/15	8,058.48
07/15/2015	1	58530	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR CHEB CTY EMP DED PAY END 7/11/15	11.00
07/15/2015	1	58531	UNUM	UNUM LIFE INSURANCE COMPANY	PR GEN LTD INS AUG 15 #0125011-001 9	1,383.52
07/15/2015	1	58532	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS AFSCME AUG 15 0150450-001 2	735.01
07/15/2015	1	58533	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS GELC AUG 15 0125010-001 2	383.84
07/15/2015	1	58534	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP LIFE INS AUG 15 0116187-001 5	696.10
07/15/2015	1	58535	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP OPT LIFE INS AUG 15 0150451-001 9	714.71
07/15/2015	1	58536	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR 305959 CHEB CTY EMP DEFERRED COMP PAY	284.99
07/15/2015	1	58537	WCL	WOLVERINE COMMUNITY LIBRARY	TR PENAL FINES 7/1/14 THRU 6/30/15	13,356.00
07/16/2015	1	58538	BOND-CLERK	LEAH BRANT	CR PEO V ADAMS #15-5038-FH BOND	450.00
07/16/2015	1	58539	CLERK	CHEBOYGAN COUNTY CLERK	CR PEO V ADAMS #15-5038-FH BOND FORFEITU	50.00
07/17/2015	1	58540	BOND-CLERK	DEBORAH BRINGARD	CR PEO V DUFFIN 15-5053-FH BOND	180.00
07/17/2015	1	58541	CLERK	CHEBOYGAN COUNTY CLERK	CR PEO V DUFFIN 15-5053-FH BOND FORFEITU	20.00
07/17/2015	1	58542	REF-CLERK	ALLEN & MERILOU NASH	CR OVERPYMT OF FEES CK #20677	11.00
07/20/2015	1	58543	BCNM	BLUE CARE NETWORK OF MICHIGAN	FN 00188643 G001 HEALTH INS AUG 15	101,818.03
07/20/2015	1	58544	BCNM	BLUE CARE NETWORK OF MICHIGAN	FN 00188643C0001 AUG 2015 COBRA	385.64
07/20/2015	1	58545	REF-TREA	ROBERT DUBEY	TR OVERPYMT ON 2014 TAX 210-S05-000-009-	67.37
07/21/2015	1	58546	EMC INS	EMC INSURANCE COMPANIES	PC #15008486 REST NOAH MORGAN	95.00
07/21/2015	1	58547	HILE L	LAURA ANN HILES TRUST	PC #1001374 REST TRAVIS WAYBRANT	100.00
07/21/2015	1	58548	JAKE JE	JEFFREY JAKEWAY	PC #15008486 REST NOAH MORGAN	5.00
07/21/2015	1	58549	JAKE JE	JEFFREY JAKEWAY	PC #15008481 REST AUSTIN MOORE	50.00
07/21/2015	1	58550	JAKE JE	JEFFREY JAKEWAY	PC #15008482 REST CHAYTON DENNIS	100.00
07/21/2015	1	58551	JAKE JE	JEFFREY JAKEWAY	PC #15008486 REST NOAH MORGAN	50.00
07/21/2015	1	58552	MASB-SEG	MASB-SEG PROPERTY	PC #14008428 REST ROBERT WELKER	150.00
07/21/2015	1	58553	SCOT B	BRIAN SCOTT	PC #15008494 REST MATTHEW GRIM	50.00
07/24/2015	1	58554	BOND-CLERK	CALLEN CHAPMAN	CR BOND 15-5052-FH PEO V CHAPMAN	150.00
07/24/2015	1	58555	CLERK	CHEBOYGAN COUNTY CLERK	CR 15-5052-FH PEO V CHAPMAN FORFEITURE	50.00
07/24/2015	1	58556	CLERK	CHEBOYGAN COUNTY CLERK	CR 15-5052-FH PEO V CHAPMAN FINES/COSTS	300.00
07/24/2015	1	58557	REF-CODE	CARL DRAYTON BUILDERS	CD PB15-0063 CANCEL PERMIT - PARTIAL REF	904.30
07/28/2015	1	58558	FOC	FRIEND OF THE COURT	CR BOND 2011-9526 DS POWELL V MCGRATH	1,000.00
07/30/2015	1	58559	BLAN C	CLAYTON BLANCHARD	CC REST #89-0225-FH DANNY LAYNE	20.00
07/30/2015	1	58560	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PAY END 7/25	358.24
07/30/2015	1	58561	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #15-5056-FH STORM MAYBANK FINES	100.00
07/30/2015	1	58562	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #15-5049-FH CASEY BOUCARD FINES	250.00
07/30/2015	1	58563	GARNISH	MISDU	PR G STANKWITZ 913068876 2009007526	35.17
07/30/2015	1	58564	GARNISH	MISDU	PR M FAIRCHILD 910220383 2002007381	170.80
07/30/2015	1	58565	GARNISH	CHECK & CASH USA LLC	PR TINA JEWELL 14-9511-SC PAID 7/31/15	25.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/30/2015	1	58566	REF-CLERK	TITLE RESOURCES	CR OVERPYMT OF FEES CK #40048412	6.00
07/30/2015	1	58567	SOM-EDTAX	STATE OF MICHIGAN	TR PERSONAL/SUMMER SET DUE STATE	9,256.43
07/30/2015	1	58568	TELECHECK	TELECHECK	CR REST BY DANIEL MARX II #14-4862-FH	66.70
07/30/2015	1	58569	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX DUE COUNTY	10,227.05
07/30/2015	1	58570	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR CHEB CTY EMP DEDUCTIONS PAY END 7/25/	11.00
07/30/2015	1	58571	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR CHEB CTY EMP DEDUCTIONS PAY END 7/25/	284.99
07/31/2015	1	58572	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FINES JULY 15	884.73
07/31/2015	1	58573	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC OUIL ASSESSMENT JULY 15	100.00
07/31/2015	1	58574	MCP	MACKINAW CITY POLICE	DC ORDINANCE FINES JULY 15	563.32
07/31/2015	1	58575	REF-CODE	WERNER PLUMBING & HEATING	CD JOB CANCELLED - NO PERMIT EVER ISSUED	450.00
07/31/2015	1	58576	REF-DC	THOMAS LEE GABELMAN	DC OVERPAYMENT REFUND #15-44953SN-1	20.00
07/31/2015	1	58577	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT JULY 15	600.00
07/31/2015	1	58578	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES JULY 1	5,758.82
07/31/2015	1	58579	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES JULY	23,834.95
07/31/2015	1	58580	SOM-NETF	STATE OF MICHIGAN	CR NOTARY ED/TRAIN FUND JULY 15	4.00
07/31/2015	1	58581	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JULY 15	1,434.60
07/31/2015	1	58582	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES JULY 15	178.50
07/31/2015	1	58583	TTP	TUSCARORA TOWNSHIP POLICE	DC OUIL ASSESSMENT JULY 15	250.00
07/31/2015	1	58584	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FINES JULY 15	100.00

1 TOTALS:

Total of 192 Checks:

342,944.50

Less 2 Void Checks:

3,986.76

Total of 190 Disbursements:

338,957.74

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
07/01/2015	2	162010	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE PAYMENT JUL 15	1,500.00
07/01/2015	2	162011	CAVI C	CAMERON CAVITT	FN DRAIN COMM SALARY JUL-SEP 15	150.00
07/01/2015	2	162012	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN 2015 3RD QUARTER APPROPRIATION	3,125.00
07/01/2015	2	162013	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE JUL 15	23,979.75
07/01/2015	2	162014	DH #4	DISTRICT HEALTH DEPT #4	FN 2015 3RD QUARTER APPROPRIATION	51,876.00
07/01/2015	2	162015	EMMET CK	EMMET COUNTY CLERK	TR AMBULANCE MILLAGE JUL 15	1,925.00
07/01/2015	2	162016	GRAN J	JAMES H GRANGER	FN COUNTY SURVEYOR SALARY JUL-SEP 15	150.00
07/01/2015	2	162017	HUMANE	CHEB COUNTY HUMANE SOCIETY	FN 2015 3RD QUARTER APPROPRIATION	34,118.75
07/01/2015	2	162018	NCCMH	NORTH COUNTRY COMMUNITY	FN 2015 3RD QUARTER APPROPRIATION	27,998.75
07/01/2015	2	162019	NSB	NORTHERN STAR BROADCASTING	SRR TOWER LEASE JUL 15	300.00
07/01/2015	2	162020	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE JUL 15	1,192.91
07/01/2015	2	162021	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT JUL 15	11,710.58
07/01/2015	2	162022	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER CONTRACT JUL 15	735.44
07/01/2015	2	162023	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILLAGE REQUEST JUL 15	47,581.25
07/01/2015	2	162024	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE REQUEST JUL 15	4,791.66
07/02/2015	2	162025	C2AE	C2AE	AD CCCOA SEPTIC SYSTEM DESIGN	905.92
07/02/2015	2	162026	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE SURCHARGES	273.08
07/02/2015	2	162027	CODE	DEPT OF BUILDING SAFETY	AD CCHS ANIMAL SHELTER PHASE 2 PERMIT	350.00
07/02/2015	2	162028	DIEL J	JENNIFER DIELMAN	PC #11619 CASE NO. 10008130 CHRISTOPHER	45.00
07/02/2015	2	162029	FERN FORD	FERNELIUS FORD LINCOLN	AD OLF/TIRE ROTATION #3	26.95
07/02/2015	2	162030	MOW	MICHIGAN OFFICEWAYS INC	EQ CREDENZA/HUTCH/INSTALLATION	1,309.88
07/02/2015	2	162031	PNC VISA	PNC BANK	FN VISA CHARGES THRU 6/18/15	2,310.57
07/02/2015	2	162032	PNC VISA	VOID		
07/02/2015	2	162033	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD INSURANCE 1 OF 3 7/1/15 - 7/1/16	77,452.50
07/02/2015	2	162034	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD INSURANCE 1 OF 3 7/1/15 - 7/1/16	10,000.00
07/02/2015	2	162035	SIMMONS	GEORGE SIMMONS	H14-354 BERGER 10% PAYMENT	3,162.97
07/02/2015	2	162036	TELE-RAD	TELE-RAD INC	SD INSTALLATION ON 16-8 - INSURANCE CLAI	8,114.95
07/02/2015	2	162037	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN/DED PAY 7/3/15	229,025.83
07/06/2015	2	162038	ALPENA CC	ALPENA COMMUNITY COLLEGE	SDJ LOCAL CORRECTIONS ACADEMY- NEIL SIMM	875.00
07/06/2015	2	162039	CARQUEST	CARQUEST	SD SUPPLIES	2.46
07/06/2015	2	162040	ECSD	EMMET COUNTY SHERIFF DEPT	SD NORTHERN MI MUTUAL AID DUES	300.00
07/06/2015	2	162041	INTAPOL	INTAPOL INDUSTRIES	SD MOTORCYCLE BOOTS/LALONDE	263.98
07/06/2015	2	162042	NYE	NYE UNIFORM COMPANY	SD LALONDE/BLOUSE COAT	402.10
					SD BARS/MEDALS	105.04
					SD LALONDE/HONOR GUARD UNIFORM	897.46
					SD WALLET BADGES	228.72
					SD TEBO/BRASS	59.66
					SD LALONDE/BLOUSE COAT RETURN	(320.95)
					SD LALONDE BLOUSE COAT RETURN	(350.00)
					SD LALONDE/HAT RETURN	(99.50)
						<u>922.53</u>
07/06/2015	2	162043	NYE	VOID		
07/06/2015	2	162044	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ OFFICE VISIT MCKENZIE	149.00
07/07/2015	2	162045	AFG	THE ARCHITECT FORUM GROUP LLC	AD CCHS PHASE II CONTRACT ADM/DESIGN	540.00
07/07/2015	2	162046	ASHB C	CYNTHIA E ASHBAUGH	PC #11622 CELL PHONE FOR JUNE 15	45.00
07/07/2015	2	162047	CULLIGAN	CULLIGAN WATER	CC JURY ROOM WATER	49.50
07/07/2015	2	162048	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPOINTED ATTORNEY	1,235.00
07/07/2015	2	162049	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES	260.00
07/07/2015	2	162050	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY 6/27/15 (HUTCHISON)	291.18
07/07/2015	2	162051	WHEELER	WHEELER MOTORS INC	AD #15 NEW TIRES/REPAIR BRAKES	80.18
					AD #16 REPAIR BRAKES	252.50
						<u>332.68</u>
07/07/2015	2	162052	ALLEN V	VICKI ALLEN	DHS CC #5438235 MILEAGE 10/23-10/31/14	32.37

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/09/2015	2	162124	TSG	TRINITY SERVICES GROUP INC	SDJ PAK ORDERS	15.65
					SDJ COMMISSARY ORDERS	1,101.87
					SDJ PAK ORDERS	16.75
					SDJ COMMIAARY ORDERS	1,171.93
					SDJ PAK ORDERS	18.35
					SDJ COMMISSARY ORDERS	1,220.09
					SDJ PAK ORDERS	12.75
					SDJ COMMISSARY ORDERS	898.45
					SDJ ENTRANCE PACKS	19.70
					SDJ COMMISSARY ORDERS	946.48
						<u>5,422.02</u>
07/09/2015	2	162125	TSG	VOID		
07/10/2015	2	162126	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING JUNE 2015	238.39
07/10/2015	2	162127	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENTS JUNE 2015	1,064.00
07/10/2015	2	162128	LIND S	STEPHEN LINDSAY	CC 15-5051 FC HOPKINSON	510.00
07/10/2015	2	162129	NOP	NATIONAL OFFICE PRODUCTS	JB COPY PAPER	18.18
					CC OFFICE SUPPLIES	26.88
						<u>45.06</u>
07/10/2015	2	162130	SHEP P	PENELOPE SHEPHERD	CC TRANSCRIPTS #13-4711FC FENSTERMAKER	237.50
07/10/2015	2	162131	SOM-SCF	STATE OF MICHIGAN	CC JIS SUPPORT JUL-SEPT 15 #1530-07	2,743.91
07/10/2015	2	162132	USC	UNDERGROUND SECURITY COMPANY	CR MICROFILM STORAGE	1,042.20
07/13/2015	2	162133	BUTTS	ROBERT J BUTTS	PC TRAVEL/MEALS/LODGING CONFERENCES 6/12	524.67
07/13/2015	2	162134	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD CCE 911 3RD QTR ALLOCATION	112,623.75
07/13/2015	2	162135	LEXIS-PC	LEXIXNEXIS RISK DATA MANAGE INC	PC #3368 PACS INFORMATION RESEARCH JUNE	50.00
07/13/2015	2	162136	LEXISNEXIS	LEXISNEXIS RISK DATA MANAGE INC	FOC INFORMATION RESEARCH JUNE 15	50.00
07/13/2015	2	162137	SOM-DLRA	STATE OF MICHIGAN	CF COUNTY FAIR CORPORATION UPDATE 2013,	60.00
07/13/2015	2	162138	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 5/30-6/27/15	148.29
07/13/2015	2	162139	VATF	VETERANS ASSISTANCE FUND	VATF ADMINISTRATIVE REIMBURSE FY 2014/15	500.00
07/13/2015	2	162140	VATF	JOSEPH WILDBERG	VATF APPLICATION REVIEW MILEAGE 7/8/15	27.35
07/13/2015	2	162141	VATF	PHILLIP KERNS	VATF APPLICATION REVIEW MILEAGE 7/2/15	23.92
07/14/2015	2	162142	CARNATION	CARNATION RESTAURANT	SDJ INMATE MEALS JUNE 15 6578 @ \$3.40	22,365.20
07/14/2015	2	162143	GABRIDGE	GABRIDGE & COMPANY PLC	FN FINANCIAL AUDIT 2014 FINAL BILLING	10,080.00
07/14/2015	2	162144	MAC	MICHIGAN ASSOCIATION OF COUNTIES	AD MAC MEMBERSHIP 7/1/15 - 6/30/16	11,602.95
07/14/2015	2	162145	MSU MSUEBO	MICHIGAN STATE UNIVERSITY	FN 3RD QUARTER MOA PAYMENT	17,393.75
07/15/2015	2	162146	AT&T/SBC	AT&T	SDJ TELEPHONE CHARGES THRU 7/27/15	141.04
07/15/2015	2	162147	AT&T/SBC	AT&T	SRR PHONE CHARGES THRU 6/28/15	75.72
07/15/2015	2	162148	AT&T/SBC	AT&T	SRR PHONE CHARGES THRU 6/28/15	138.83
07/15/2015	2	162149	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES	242.34
07/15/2015	2	162150	BOHL K	KERI BOHL	TR BANKING MILAGE JAN-JUNE 2015	46.58
07/15/2015	2	162151	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #209 REPAIR SHOCK/ABS MODULE/PLU	136.50
					SRR BUS #409 REPAIR W/C LIFT/PENDENT CON	139.10
					SRR BUS #509 REPPACE SHOCKS	500.38
					SRR BUS #809 REPLACE AIR DRYER/VALVE	705.53
					SRR BUS #212 FULL SERVICE/OIL SAMPLE	311.93
						<u>1,793.44</u>
07/15/2015	2	162152	CAPITAL	CAPITAL TIRE INC	SD TIRES ACCT#525695	146.00
07/15/2015	2	162153	CARD	CARDMEMBER SERVICE	SD VISA CHARGES THRU 6/24/15	1,735.64
07/15/2015	2	162154	CRON TY	TYLER CRONK	SDM MARINE MILEAGE MAY/JUNE 2015	245.53
07/15/2015	2	162155	CRONAN	LINDA CRONAN	TR BANKING MILEAGE JAN-JUNE 2015	158.70
07/15/2015	2	162156	DH #4	DISTRICT HEALTH DEPT #4	SDJ NURSE VISITS DURING JUNE 2015	2,306.25
07/15/2015	2	162157	HUTC JO	JON HUTCHISON	SDM MARINE MILEAGE JUNE 2015	184.57
07/15/2015	2	162158	JENNAS	JENNA'S SIGNS & DESIGNS	SD CAR DECALS/MAGNETS	329.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SDJ JAIL SIGNS	43.00
						<u>372.00</u>
07/15/2015	2	162159	KELLY	KELLY SERVICES, INC.	CD ELEC INSPEC KETCHMAN W/E 5/31/15	337.13
07/15/2015	2	162160	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES	119.07
07/15/2015	2	162161	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ INMATE OFFICE VISIT	149.00
07/15/2015	2	162162	RDIC	RIVERTOWN DO-IT CENTER	SD SUPPLIES	3.40
07/15/2015	2	162163	SAP	STRAITS AREA PRINTING	PZ BUSINESS CARDS SCHNELL/JANKOVIK	102.00
07/15/2015	2	162164	SIMMONS	GEORGE SIMMONS	HS H-2014-348 RICHARD CAMPEAU 50% PYMT	13,758.00
07/15/2015	2	162165	VALL R	RACHEL VALLANCE	TR MILEAGE TO ALOHA/INVERNESS/BEAUG/WILM	110.40
07/15/2015	2	162166	WELDON	BUFFY WELDON	TR BANKING MILAGE JAN-JUNE 2015	8.63
07/15/2015	2	162167	WHEELER	WHEELER MOTORS INC	SD TIRE MOUNT/BALANCE/DISPOSAL	91.41
					SD TIRE MOUNT, BALANCE, DISPOSAL	12.76
					SD OIL CHANGE	18.94
					SD OIL CHANGE	16.95
					SD TIRE MOUNT/BALANCE/DISPOSAL	44.00
					SD REPLACE SPEED SENSOR	89.28
					SD OIL CHANGE AND FILTER	49.24
					SD OIL CHANGE	29.00
					SD OIL CHANGE/BRAKE INSPECTION	56.02
						<u>407.60</u>
07/15/2015	2	162168	WHEELER	VOID		
07/15/2015	2	162169	ZIPS	ZIPS HARLEY DAVIDSON	SD 2012 HARLEY LEASE FY 2015	750.00
07/16/2015	2	162170	ALLO S	SUE ALLOR	BOC COMM MILEAGE 7/14/15	34.50
07/16/2015	2	162171	BROWN C	CHRISTOPHER BROWN	BOC COMM MILEAGE 7/1/15	40.25
					BOC COMM MILEAGE 7/14/15	18.40
						<u>58.65</u>
07/16/2015	2	162172	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #1851067 6/1-6/3/15	111.00
07/16/2015	2	162173	CONFIRM BI	CONFIRM BIOSCIENCES	DC DRUG TESTS	395.00
07/16/2015	2	162174	DELRIDGE	DELRIDGE CORPORATION	FOC COURT FORMS	68.95
07/16/2015	2	162175	GOUI C	CAL GOUINE	BOC COMM MILEAGE 7/14/15	4.03
07/16/2015	2	162176	INK & TONE	INK & TONER ALTERNATIVE	DC COLOR TONER	15.99
07/16/2015	2	162177	MATELSKI	ANTHONY MATELSKI	BOC COMM MILEAGE 6/17-7/10/15	143.75
					BOC COMM MILEAGE 7/14/15	29.33
						<u>173.08</u>
07/16/2015	2	162178	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES	144.42
07/16/2015	2	162179	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES	5.78
					DC OFFICE SUPPLIES	70.02
						<u>75.80</u>
07/16/2015	2	162180	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DRUG TESTING	35.00
07/16/2015	2	162181	REDM P	PETER REDMOND	BOC COMM MILEAGE 7/14/15	8.05
07/16/2015	2	162182	SAP	STRAITS AREA PRINTING	FN GENERAL ACCOUNT LASER CHECKS (5,000)	501.58
					DC TRAFFIC HANDOUTS	101.40
						<u>602.98</u>
07/16/2015	2	162183	SELI D	DALE SELIN	DC CELL PHONE JUNE 15	45.00
07/16/2015	2	162184	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY END 7/11/15	164,078.68
07/16/2015	2	162185	WALLACE	JOHN WALLACE	BOC COMM MILEAGE 6/24 - 7/6/15	63.25
					BOC COMM MILEAGE 7/14/15	28.75

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User: kkortz
DB: CHEBOYGAN

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						92.00
07/16/2015	2	162186	WILS P	PAULA WILSON MA LPC	PA WITNESS FEE AUTUMN WAYBRANT	598.00
07/16/2015	2	162187	YOUN K	KIMBERLY YOUNGS	DC CELL PHONE JUNE 15	45.00
07/16/2015	2	162188	JURY CC	AUDREY MILLER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	27.58
07/16/2015	2	162189	JURY CC	TRACY SKINNER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162190	JURY CC	RICHARD BABCOCK	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162191	JURY CC	ANN KRUCZYNSKI	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.62
07/16/2015	2	162192	JURY CC	FRANKLYN FLOCK III	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162193	JURY CC	TAMMIE HENNING	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162194	JURY CC	LAWRENCE NANNI	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162195	JURY CC	RICHARD KAUFFMAN	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	25.50
07/16/2015	2	162196	JURY CC	REBECCA VELFLING	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.62
07/16/2015	2	162197	JURY CC	HEATHER LAHAIE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.10
07/16/2015	2	162198	JURY CC	SANDRA DRAYTON	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	26.54
07/16/2015	2	162199	JURY CC	SCOTT WYZLIC	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	19.26
07/16/2015	2	162200	JURY CC	DEBORAH RECKINGER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162201	JURY CC	SHIRLEY ORMSBEE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162202	JURY CC	KAREN TAYLOR	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.62
07/16/2015	2	162203	JURY CC	TONY REINHOUT	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162204	JURY CC	JOCELYN STUTZ	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	14.06
07/16/2015	2	162205	JURY CC	LISA GORAL	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	21.86
07/16/2015	2	162206	JURY CC	KOURTNEY GIBBS	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	14.06
07/16/2015	2	162207	JURY CC	COLLEEN DAVIS	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162208	JURY CC	MITCHELL LAPORTE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162209	JURY CC	CAROL TASKEY	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162210	JURY CC	MICHAEL KENT	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162211	JURY CC	KRISTEN HART	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	32.26
07/16/2015	2	162212	JURY CC	TERESA DOUGLAS	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	21.86
07/16/2015	2	162213	JURY CC	JUANITA ROGERS	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162214	JURY CC	LISA LEBLANC	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	16.66
07/16/2015	2	162215	JURY CC	PATRICK MCDONALD	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	16.14
07/16/2015	2	162216	JURY CC	SHELLI FRANCE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162217	JURY CC	RUSSELL MECKLENBURG	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	25.50
07/16/2015	2	162218	JURY CC	CARRIE TAYLOR	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	14.06
07/16/2015	2	162219	JURY CC	JEFFREY JAKEWAY	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162220	JURY CC	DIANA ISARD	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162221	JURY CC	CHERYL AYOTTE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	14.06
07/16/2015	2	162222	JURY CC	ALAN HAIGHT	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162223	JURY CC	DALE HUDAK	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	16.66
07/16/2015	2	162224	JURY CC	DAVID HANSEN II	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.62
07/16/2015	2	162225	JURY CC	DENISE WEBER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	18.74
07/16/2015	2	162226	JURY CC	JOHN MOORE JR	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	29.66
07/16/2015	2	162227	JURY CC	CHRISTY MCKILLIP	CC JURY SELECTION 7/14/15 MILEAGE/PERDI	13.54
07/16/2015	2	162228	JURY CC	JUDITH CROOKER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	22.90
07/16/2015	2	162229	JURY CC	MARYLOU JUNGE	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162230	JURY CC	JOYCE SZAREK	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	19.26
07/16/2015	2	162231	JURY CC	TAMMY MANNING	CC JURY SELECTION 7/14/5 MILEAGE/PER DIE	13.54
07/16/2015	2	162232	JURY CC	STEVEN SCHALOW	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	14.58
07/16/2015	2	162233	JURY CC	CHRISTOPHER SANGSTER	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	18.74
07/16/2015	2	162234	JURY CC	KASEY HOCQUARD	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	15.10
07/16/2015	2	162235	JURY CC	THERESA NEWBURN	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	13.54
07/16/2015	2	162236	JURY CC	SHERYL BROWN	CC JURY SELECTION 7/14/15 MILEAGE/PER DI	28.10
07/16/2015	2	162237	AT&T/SBC	AT&T	IS TELEPHONE THRU 7/31/15	585.50
07/16/2015	2	162238	AT&T/SBC	VOID		
07/16/2015	2	162239	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES FOR JUNE 2015	6,887.42
07/16/2015	2	162240	CONFIRM BI	CONFIRM BIOSCIENCES	DC SBC DRUG TESTS	375.00
07/16/2015	2	162241	ELK	ELK RUN LANDFILL	HD HEALTH DEPT REMODEL DISPOSAL	67.03
07/16/2015	2	162242	HARBOR	HARBOR HALL INC	PC SA COUNSELLING FOR MAY 15	350.00
07/16/2015	2	162243	N-VINT	N-VINT	IS REMOTE SUPPORT	300.00

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07/16/2015	2	162244	RWS	REPUBLIC SERVICES #239	MA TRASH SERVICE FOR JUNE 2015 FG TRASH SERVICE JUNE 2015	457.44 384.68 <hr/> 842.12
07/16/2015	2	162245	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPIER MAINTENANCE JUNE 2015	1,990.48
07/17/2015	2	162246	ARCTIC	ARCTIC GLACIER INC	CCM ICE CCM ICE	69.00 39.14 <hr/> 108.14
07/17/2015	2	162247	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GAS/DIESEL FUEL	13,715.39
07/17/2015	2	162248	KORTZ	KARI KORTZ	FN/CCE/MILEAGE TO CCE911 MTGS 7/8 & 7/15	87.40
07/17/2015	2	162249	MERCER	MERCER	CCM REPAIR FUEL SYSTEM	37.50
07/17/2015	2	162250	RDIC	RIVERTOWN DO-IT CENTER	CCM DOCK MAINTENANCE CCM DOCK REPAIRS CCM DOCK MAINTENANCE	42.56 26.78 5.08 <hr/> 74.42
07/17/2015	2	162251	RWS	REPUBLIC SERVICES #239	CCM WASTE REMOVAL FOR JUNE 15	161.28
07/20/2015	2	162252	BARTLETT	STUART BARTLETT	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/14/15 PZ ZBA MTG 5/27/15 PZ ZBA MTG 6/9/15	54.95 54.95 64.15 54.95 54.95 <hr/> 283.95
07/20/2015	2	162253	BOROWICZ	HAROLD BOROWICZ	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/14/15 PZ NCCIPC SPECIAL MTG 6/29/15	49.20 49.20 50.93 45.55 <hr/> 194.88
07/20/2015	2	162254	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE SURCHARGES	47.86
07/20/2015	2	162255	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE SURCHARGES	55.60
07/20/2015	2	162256	CHUR S	STEPHEN CHURCHILL	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15	56.10 56.10 <hr/> 112.20
07/20/2015	2	162257	CROF P	PATTY CROFT	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/15/15	74.50 74.50 40.00 <hr/> 189.00
07/20/2015	2	162258	FELE A	ALFRED FELEPPA	PC COURT APPOINTED ATORNEY 1012043	190.25
07/20/2015	2	162259	FREESE	CHARLES FREESE	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/12/15	72.20 72.20 82.55 <hr/> 226.95
07/20/2015	2	162260	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERV THRU 6/30/15	3,270.00
07/20/2015	2	162261	GRULKE	MICHAEL GRULKE	PC MEALS WHILE AT TRAINING	13.66

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07/20/2015	2	162262	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES	520.00
07/20/2015	2	162263	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/8/15	48.05 48.05 68.75
						<u>164.85</u>
07/20/2015	2	162264	LYON S	SHARON LYON	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15	71.05 71.05
						<u>142.10</u>
07/20/2015	2	162265	MSHC	MACKINAW STRAITS HEALTH CENTER	AD PRE-EMPLOYMENT PHYSICAL/DRUG TEST FAI	118.00
07/20/2015	2	162266	NOP	NATIONAL OFFICE PRODUCTS	AD COPY PAPER	2,507.00
07/20/2015	2	162267	OSTWALD	CHARLES OSTWALD	PZ COMM MTG 7/1/15 PZ COMM MTG 7/15/15 PZ SITE VISIT 7/14/15	52.65 52.65 69.90
						<u>175.20</u>
07/20/2015	2	162268	RWS	REPUBLIC SERVICES #239	RC RECYCLE BINS HAULED 6/19-6/24/15	7,691.11
07/20/2015	2	162269	SARR J	JOANNE SARRAULT	FOC GAS/MEAL/SHUTTLE 7/15/15 CHILD SUPPO	15.12
07/20/2015	2	162270	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	FN SOM SPEC SERV COA 3RD QTR FY 2015	6,250.00
07/20/2015	2	162271	SOM-SCF	STATE OF MICHIGAN	PC #3369 JIS SOFTWARE SUPPORT JULY THRU	2,606.27
07/21/2015	2	162272	BREG R	ROBERT BREGE	DHS CC #20623834 6/12-6/25/15	241.36
07/21/2015	2	162273	BREG R	ROBERT BREGE	DHS CC #20623834 6/26-7/9/15	241.36
07/21/2015	2	162274	BREG R	ROBERT BREGE	DHS CC #20623835 6/12-6/25/15	241.36
07/21/2015	2	162275	BREG R	ROBERT BREGE	DHS CC #20623835 6/26-7/9/15	241.36
07/21/2015	2	162276	BREG R	ROBERT BREGE	DHS CC #20623836 6/12-6/25/15	241.36
07/21/2015	2	162277	BREG R	ROBERT BREGE	DHS CC #20623836 6/26-7/9/15	241.36
07/21/2015	2	162278	BREG R	ROBERT BREGE	DHS CC #1525157 6/10-6/23/15	241.36
07/21/2015	2	162279	BREG R	ROBERT BREGE	DHS CC #1525157 6/24-7/7/15	241.36
07/21/2015	2	162280	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 6/12-6/25/15	372.26
07/21/2015	2	162281	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 6/12-6/25/15	241.36
07/21/2015	2	162282	MARTECH	MARTECH SYSTEMS INC	CF LASER TAGS	104.01
07/21/2015	2	162283	MULL K	KAYLA MULLETT	DHS CC #6960925 6/9-6/22/15	241.36
07/21/2015	2	162284	MULL K	KAYLA MULLETT	DHS CC #6960925 6/23-7/6/15	241.36
07/22/2015	2	162285	BERG B	BRENDA BERGSTROM	JB PER DIEMS/MILEAGE 7/20-7/22/15	217.25
07/22/2015	2	162286	ICC	INTERNATIONAL CODE COUNCIL INC	CD CODE BOOKS	38.00
07/22/2015	2	162287	KELLY	KELLY SERVICES, INC.	CD ELECTRICAL INSPECTOR MILEAGE 6/28/15	126.50
07/22/2015	2	162288	PHILLIPS	BECKY PHILLIPS	JB PER DIEMS/MILEAGE 7/20-7/22/15	217.25
07/22/2015	2	162289	SCHR KA	KAREN SCHRAMM	JB PER DIEMS/MILEAGE 7/20-7/22/15	227.60
07/22/2015	2	162290	ALGE B	BARB ALGENSTEDT	SDJ BLOOD DRAW/DUNDBAR/ABRAMS/PAGE	150.00
07/22/2015	2	162291	ALPENA CC	ALPENA COMMUNITY COLLEGE	SDJ SIMMONS ACADEMY LODGING	260.49
07/22/2015	2	162292	ANDE AD	ADRIAN ANDERSON	SDM MARINE MILEAGE JUNE 2015 107 MILES	61.52
07/22/2015	2	162293	BLARNEY	BLARNEY CASTLE OIL COMPANY	SDM MARINE FUEL 299.4 GAL COUNTY MARINA	1,042.12
07/22/2015	2	162294	BLARNEY	BLARNEY CASTLE OIL COMPANY	SDM MARINE FUEL ANCHOR INN 500 GAL	1,736.33
07/22/2015	2	162295	BLARNEY	BLARNEY CASTLE OIL COMPANY	SDM MARINE FUEL 500 GAL INDIAN RIVER MAR	1,736.33
07/22/2015	2	162296	BLARNEY	BLARNEY CASTLE OIL COMPANY	SDM MARINE FUEL 500 GAL HOWE MARINA	1,736.67
07/22/2015	2	162297	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	178.92
07/22/2015	2	162298	BURK R	REGINA BURKE	DHS BOARD MTG 7/22/15	63.00
07/22/2015	2	162299	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 7/23-8/22/15	81.82
07/22/2015	2	162300	DANI K	KAREN DANIEL	DHS BOARD MTG 7/22/15	49.20
07/22/2015	2	162301	MORR M	MELISSA MORROW	SDM MARINE MILEAGE JUNE 2015	155.82
07/22/2015	2	162302	MOW	MICHIGAN OFFICEWAYS INC	FN ADD ROLLS/PENS/PLANNER/INDEXES	41.35
07/22/2015	2	162303	NESS P	PRESTON NESS	SDM MARINE MILEAGE 81 MILES JUN 2015	46.57
07/22/2015	2	162304	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ LAB WORK/MCKENZIE	122.00
07/22/2015	2	162305	SAP	STRAITS AREA PRINTING	SD RAMSEY CARDS	36.40
07/22/2015	2	162306	STAC D	DANIEL STACKS	SDM MARINE MILEAGE JUNE 2015 88 MILES	50.60

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/22/2015	2	162307	WHEELER	WHEELER MOTORS INC	SD CAR DEDUCTIBLE/BUR CAR/DEER	250.00
07/23/2015	2	162308	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES 14008473	540.00
07/23/2015	2	162309	BURNHAM	BURNHAM FLOWERS OF MICHIGAN	TR BOND RENEWAL 15-16 SUMMER	4,770.00
07/23/2015	2	162310	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW 15014086 NEIL WEI	89.32
07/23/2015	2	162311	INK & TONE	INK & TONER ALTERNATIVE	PC #3373 TONER	54.99
07/23/2015	2	162312	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES	300.00
07/23/2015	2	162313	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW 1011959 D RUSIECK	35.00
07/23/2015	2	162314	WEST-PC	THOMSON REUTERS - WEST	PC #3374 LIBRARY PLAN CHARGES	18.45
07/24/2015	2	162315	CCPC	CHARLEVOIX COUNTY 7TH	PC FC PER DIEMS 6/1-7/1/15	7,390.00
07/24/2015	2	162316	CRANHAM	BRUCE CRANHAM PC	FOC REFEREE HEARINGS MAY AND JUNE 2015	1,800.00
07/24/2015	2	162317	EPSI	ENGINEERED PROTECTION SYSTEMS	MA ALARM SYSTEM AGREEMENT 8/1-10/31/15	313.59
07/24/2015	2	162318	FREESE	CHARLES FREESE	PZ ZBA MTG 7/22/15	72.20
					PZ ZBA SITE VISIT 7/20/15	60.70
						<u>132.90</u>
07/24/2015	2	162319	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	235.80
07/24/2015	2	162320	GRAINGER	WW GRAINGER	MA PARTS AND SUPPLIES	46.70
					MA FLOOR SCRAPER/PARTS	111.34
						<u>158.04</u>
07/24/2015	2	162321	HEMMER	RALPH HEMMER	PZ ZBA MTG 7/22/15	57.25
					PZ ZBA SITE VISIT 7/20/15	81.98
						<u>139.23</u>
07/24/2015	2	162322	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES	300.00
07/24/2015	2	162323	MSHDA	MSHDA-COMMUNITY DEVELOPMENT DIV	HS STEVE SCHNELL 2015 REGIONAL TRAINING	15.00
07/24/2015	2	162324	RDIC	RIVERTOWN DO-IT CENTER	MA TWINE	3.79
					MA LIGHT BULBS/SCREWS/BITS	15.84
					MA SPRAYER	49.99
					MA BOLTS/LEVEL	24.48
					MA NOZZLE/PAINT	24.96
					MA REPAIR PARTS	29.27
					MA BITS	1.78
					MA SOCKET ADAPTER	7.58
					MA REPAIR PARTS	12.23
					MA LEVEL	19.79
					MA MOUSE TRAPS	6.58
					MA CAULK	13.98
					MA SCREWS/TURNUCKLES	7.94
					MA KEYS	3.58
						<u>221.79</u>
07/24/2015	2	162325	RDIC	VOID		
07/24/2015	2	162326	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
07/24/2015	2	162327	SPARTAN	SPARTAN STORES LLC	MA COFFEE SUPPLIES	27.87
					MA COFFEE SUPPLIES	37.55
						<u>65.42</u>
07/24/2015	2	162328	STREET	MARY STREET	PZ ZBA MTG 7/22/15	56.68
					PZ ZBA SITE VISIT 7/21/15	69.90
						<u>126.58</u>
07/24/2015	2	162329	THOM JO	JOHN THOMPSON	PZ ZBA MTG 7/22/15	60.70

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07/24/2015	2	162330	WELD TECH	WELD - TECH	MA STEEL PLATE FOR SHOWER IN JAIL	45.00
07/24/2015	2	162331	BEEET W	WILLIAM BEETHEM	MVTF TRAINING MILEAGE 7/14/15	84.24
07/24/2015	2	162332	CAR-CF	CARQUEST AUTO PARTS	CF CABLE TIES	17.62
					CF TARP STRAPS	19.98
						37.60
07/24/2015	2	162333	DH #4 CHEB	DISTRICT HEALTH #4	CF FAIR CAMPING PERMIT 2015	298.00
07/24/2015	2	162334	FITZNER	STEVEN FITZNER	CCD CONSERVATION MTG 7/22/15 - ADJUSTMEN	60.00
07/24/2015	2	162335	KERN P	PHILLIP KERNS	MVTF TRAINING MILEAGE	62.40
07/24/2015	2	162336	KMART	KMART	CF OFFICE/OTHER SUPPLIES	76.65
					CF OFFICE/OTHER SUPPLIES	98.99
						175.64
07/24/2015	2	162337	MAYO R	RICHARD MAYO	MVTF TRAINING MILEAGE 7/14/15	88.14
07/24/2015	2	162338	NSB	NORTHERN STAR BROADCASTING	CF 2015 BROKEN HORN RODEO	850.00
07/24/2015	2	162339	ORMS B	LEROY ORMSBEE	CCD CONSERVATION MTG 7/22/15 - ADJUSTMEN	50.00
07/24/2015	2	162340	REIM C	CARL REIMANN	CCD CONSERVATION MTG 7/22/15 - ADJUSTMEN	60.00
07/24/2015	2	162341	SAP	STRAITS AREA PRINTING	CF RACK CARDS	739.00
07/24/2015	2	162342	WHIT G	GREGORY WHITTAKER	CCD CONSERVATION MTG 7/22/15 - ADJUSTMEN	60.00
07/24/2015	2	162343	WILD J	JOSEPH WILDBERG	MVTF TRAINING MILEAGE 7/14/15	65.91
07/24/2015	2	162344	JURY CC	FRANKLYN FLOCK III	CC JURY TRIAL 7/23/15/MILEAGE/PER DIEM/M	59.08
07/24/2015	2	162345	JURY CC	RICHARD KAUFFMAN	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	53.00
07/24/2015	2	162346	JURY CC	REBECCA VELFLING	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	45.11
07/24/2015	2	162347	JURY CC	DEBORAH RECKINGER	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM	50.40
07/24/2015	2	162348	JURY CC	JOCELYN STUTZ	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM	41.56
07/24/2015	2	162349	JURY CC	MICHAEL KENT	JURY TRIAL 7/23/15 MILEAGE/PER DIEM/MEAL	57.60
07/24/2015	2	162350	JURY CC	CARRIE TAYLOR	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	51.05
07/24/2015	2	162351	JURY CC	JEFFREY JAKEWAY	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM	55.60
07/24/2015	2	162352	JURY CC	CHERYL AYOTTE	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	46.52
07/24/2015	2	162353	JURY CC	ALAN HAIGHT	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM	55.60
07/24/2015	2	162354	JURY CC	DAVID HANSEN II	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	58.29
07/24/2015	2	162355	JURY CC	JUDITH CROOKER	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	55.36
07/24/2015	2	162356	JURY CC	THERESA NEWBURN	CC JURY TRIAL 7/23/15 MILEAGE/PER DIEM/M	44.22
07/27/2015	2	162357	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW 7/22/15	114.50
07/27/2015	2	162358	DECKA	DECKA DIGITAL	CC WINDOW ENVELOPES	98.00
07/27/2015	2	162359	INK & TONE	INK & TONER ALTERNATIVE	PA TONER	139.99
07/27/2015	2	162360	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC #11668 COURT ORDERED SERVICES	110.00
07/27/2015	2	162361	MLRA	MICHIGAN LAW REVIEW ASSOCIATION	LL US SUBSCRIPTION VOL 114	60.00
07/27/2015	2	162362	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING FOR JULY 2015	614.00
07/27/2015	2	162363	NOP	NATIONAL OFFICE PRODUCTS	CC DGC CASH BOX	25.29
07/27/2015	2	162364	OFF DEPOT	OFFICE DEPOT	CCP BATTERIES	10.39
					CCP FOLDERS/LABELS/PENS/ETC	41.97
						52.36
07/27/2015	2	162365	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING FOR JUNE 2015	358.00
07/27/2015	2	162366	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 6/5-7/4/15	63.45
07/27/2015	2	162367	WEST-CCP	THOMSON REUTERS - WEST	CCP MI CRIMINAL LAWS 2015 PAMPHLET	161.50
07/27/2015	2	162368	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN THRU 7/4/15	271.35
07/27/2015	2	162369	WEST-LL	THOMSON REUTERS - WEST	LL WEST INFORMATION CHARGES FOR JUNE 201	731.50
07/27/2015	2	162370	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 6/5-7/4/15	48.60
07/28/2015	2	162371	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL FUEL	5,022.84
					CCM GASOLINE	8,655.23
					CCM DIESEL FUEL	5,095.99
					CCM DIESEL	4,746.25
					CCM DIESEL FUEL	3,351.92

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					CCM GASOLINE	2,583.91
					CCM GASOLINE	8,494.90
					CCM DIESEL FUEL	2,555.34
					CCM GASOLINE	4,389.65
					CCM GASOLINE	3,972.27
					CCM DIESEL FUEL	2,521.43
					CCM DIESEL FUEL/GASOLINE	11,991.15
					CCM 2 CYCLE OIL	51.90
						<u>63,432.78</u>
07/28/2015	2	162372	BLARNEY	VOID		
07/28/2015	2	162373	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET SERVICE 7/24 - 8/23/15	95.00
07/28/2015	2	162374	CONSUMERS	CONSUMERS ENERGY	CCM 1000 3039 0080 ELEC THRU 7/13/15	235.57
07/28/2015	2	162375	CONSUMERS	CONSUMERS ENERGY	CCM 1000 3033 9863 ELEC THRU 7/13/15	1,858.04
07/28/2015	2	162376	CONSUMERS	CONSUMERS ENERGY	CCM 1000 3039 0270 ELEC THRU 7/13/15	163.73
07/28/2015	2	162377	CONSUMERS	CONSUMERS ENERGY	RC 1000 4532 8463 ELECTRIC FOR JUNE 2015	21.55
07/28/2015	2	162378	CONSUMERS	CONSUMERS ENERGY	HD #1030 0353 9980 ELEC 6/9-7/9/15	1,286.18
07/28/2015	2	162379	CONSUMERS	CONSUMERS ENERGY	MA #1000-260-19925 ELEC 6/6-7/6/15	32.89
07/28/2015	2	162380	CONSUMERS	CONSUMERS ENERGY	MA #1000 0010 7183 ELECTRIC 6/9-7/9/15	7,454.29
07/28/2015	2	162381	CONSUMERS	CONSUMERS ENERGY	MA #1000 2919 9252 ELEC 6/10-7/9/15	22.61
07/28/2015	2	162382	CONSUMERS	CONSUMERS ENERGY	MA #1000 2773 2369 ELEC 6/9-7/9/15	78.88
07/28/2015	2	162383	CONSUMERS	CONSUMERS ENERGY	MA #1000 0016 3434 ELEC 6/1-6/30/15	14.63
07/28/2015	2	162384	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 8323 ELEC 6/12-7/13/15	69.46
07/28/2015	2	162385	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7473 ELEC 6/12-7/13/15	48.02
07/28/2015	2	162386	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7523 ELEC 6/12-7/13/15	4.26
07/28/2015	2	162387	CONSUMERS	CONSUMERS ENERGY	FG #1000 4502 5812 ELEC 6/12-7/13/15	46.03
07/28/2015	2	162388	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7358 ELEC 6/12-7/13/15	75.59
07/28/2015	2	162389	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7309 ELEC 6/12-7/13/15	205.43
07/28/2015	2	162390	CONSUMERS	CONSUMERS ENERGY	FG #1000 0022 5340 ELEC 6/1-6/30/15	21.55
07/28/2015	2	162391	CONSUMERS	CONSUMERS ENERGY	FG/RC #1000 3211 7416 ELEC 6/12-7/13/15	93.59
07/28/2015	2	162392	DTE	DTE ENERGY	FG/RC ELECTRIC THRU 7/14/15	76.49
07/28/2015	2	162393	DTE	DTE ENERGY	HD #4564 339 0003 6 GAS 6/9 - 7/7/15	50.87
07/28/2015	2	162394	DTE	DTE ENERGY	MA GAS 6/9-7/10/15 #4564 339 0001 0	452.07
07/28/2015	2	162395	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT FOR JULY 201	45.00
07/28/2015	2	162396	GASLIGHT	GASLIGHT MEDIA	IS DSL/WEBSITE HOST/SEARCH ENGIINE MAINT	289.95
07/28/2015	2	162397	GTP	G.T. PACKAGING	CCM TWELS/TISSUE/CUPS/CANLINERS	408.58
07/28/2015	2	162398	PAETEC	PAETEC	IS LONG DISTANCE 2734148 THRU JULY 15	396.70
07/28/2015	2	162399	PAETEC	VOID		
07/28/2015	2	162400	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC #9465900000 ELECTRIC 7/7-7/14/15	14.65
07/28/2015	2	162401	SAFELITE	SAFELITE FULFILLMENT INC	AD CAR#18 WINDSHIELD REPLACEMENT	236.85
07/30/2015	2	162402	ALLO S	SUE ALLOR	BOC COMM MILEAGE 7/28/15	34.50
07/30/2015	2	162403	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA FUEL	6.00
07/30/2015	2	162404	BLASKOWSKI	BLASKOWSKI FEED & SEED	FG 40 T POSTS	198.00
					FG INSECT KILLER/STRAW	12.95
						<u>210.95</u>
07/30/2015	2	162405	BROWN C	CHRISTOPHER BROWN	BOC COMM MILEAGE 7/28/15	18.40
07/30/2015	2	162406	CARQUEST	CARQUEST	MA REPAIR PARTS	46.37
					MA REPAIR PARTS RETURN	(2.20)
						<u>44.17</u>
07/30/2015	2	162407	CHER CAR	CHER CAR KENNELS	SD K9 DUTCH SHEPHERD PUPPY	1,800.00
07/30/2015	2	162408	EATO J	JANICE EATON	EQ MILEAGE FOR MAED CONF IN TAWAS CITY 2	156.40
07/30/2015	2	162409	GOUJ C	CAL GOUINE	BOC COMM MILEAGE 7/28/15	4.03
07/30/2015	2	162410	IPT	IMPACT POWER TECHNOLOGIES LLC	SDM RECHARGEABLE RADIO BATTERIES	717.00
					SD RECHARGEABLE RADIO BATTERIES	486.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						1,203.00
07/30/2015	2	162411	MATELSKI	ANTHONY MATELSKI	BOC COMM MILEAGE 7/28/15	29.33
07/30/2015	2	162412	MERCER	MERCER	MA ANNUAL COMPLIANCE TESTING FUEL SYSTEM	352.00
07/30/2015	2	162413	MOORE	JOHN MOORE	PZ BOARD OF APPEALS MTG 7/22/15	77.95
					PZ BD OF APPEALS SITE VISIT 7/17/15	61.85
						<u>139.80</u>
07/30/2015	2	162414	OFF DEPOT	OFFICE DEPOT	SD THERMAL PAPER/STAPLER	75.28
07/30/2015	2	162415	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ FLOREK/OFFICE VISIT	100.00
07/30/2015	2	162416	RDIC	RIVERTOWN DO-IT CENTER	FG MEASURING WHEEL	69.99
					FG DRY WALL SCREWS	16.99
					FG REPAIR SUPPLIES	147.13
					FG SQUARE/MASON LINE	14.98
						<u>249.09</u>
07/30/2015	2	162417	REDM P	PETER REDMOND	BOC COMM MILEAGE 7/15 & 7/16/15	62.10
					BOC COMM MILEAGE 7/28/15	8.05
						<u>70.15</u>
07/30/2015	2	162418	REGISTER	SHANNON KREGER, MACVC TREASURER	VA MACVC FALL CONFERENCE 9/22-9/24/15	45.00
07/30/2015	2	162419	SPRAYS	SPRAY'S LANDSCAPE SERVICE	MA FLOWERS	828.20
07/30/2015	2	162420	TREAS	CHEBOYGAN COUNTY TREASURER	TR PASSPORT POSTAGE REIMBURSEMENT	9.96
07/30/2015	2	162421	WALLACE	JOHN WALLACE	BOC COMM MILEAGE 7/28/15	28.75
07/30/2015	2	162422	WIT PA	KENDELL ABEN	PA WITNESS FEES-GAS ROUND TRIP	241.42
07/30/2015	2	162423	BUTTS	ROBERT J BUTTS	PC MEALS AT NAT JUDICIAL COLLEGE TRAININ	50.19
07/30/2015	2	162424	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW 7/27/15	35.00
07/30/2015	2	162425	NFPA	NFPA	CD CODE BOOKS/REFERENCE MANUALS	379.95
07/30/2015	2	162426	SCHW J	JEAN SCHWIND	PC GUARDIANSHIP REVIEW 7/24/15	41.50
07/30/2015	2	162427	SIMMONS	GEORGE SIMMONS	HS H-2014-348 CAMPEAU 40% PYMT	11,186.00
07/30/2015	2	162428	SOM-MDA	STATE OF MICHIGAN	CCM RENEWAL MOTOR FUEL RETAIL OUTLET LIC	100.00
07/30/2015	2	162429	SOM-NOT	STATE OF MICHIGAN	PC NOTARY RENEWAL FOR TONI SCHNEIDER	10.00
07/30/2015	2	162430	SPIES	SPIES AUTO PARTS & TIRE	SRR WINDSHIELD WASHER (24 JUGS)	47.76
07/30/2015	2	162431	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN/DED FOR PAY END 7/2	75,471.70
07/30/2015	2	162432	WEST-PC	THOMSON REUTERS - WEST	PC #3380 LIBRARY CHGS 6/5-7/4/15	50.85
07/31/2015	2	162433	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #809 REPLACE KING PIN/BUSHINGS/S	1,115.33
					SRR BUS #111 BI-ANNUAL INSPECTION/BRAKES	829.24
					SRR BUS #309 BRAKES/SERVICE/REPLACE & WE	1,041.87
					SRR BUS #709 FIX A/C SYSTEM	1,265.07
						<u>4,251.51</u>
07/31/2015	2	162434	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	DC ORV DUE TO COUNTY ROAD	37.50

2 TOTALS:

Total of 425 Checks:	1,246,496.97
Less 8 Void Checks:	0.00
Total of 417 Disbursements:	<u>1,246,496.97</u>

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
07/02/2015	3	6570	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 14	140.00
07/02/2015	3	6571	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN/DED PAY 6/5/15	1,496.31
07/07/2015	3	6572	BAMLC	B AND M LAWN CARE	TR GRASS CUTTING ON FORECLOSED PROPERTIE	110.00
07/07/2015	3	6573	TOUS R	RONALD TOUSSAINT	TR TAXES RECEIVABLE 2014	643.58
07/07/2015	3	6574	TOUS R	RONALD TOUSSAINT OR CHEBOYGAN	TR TAXES RECEIVABLE 2014	24.00
07/10/2015	3	6575	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 11	110.00
07/15/2015	3	6576	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADM FEES 410 PARCELS	2,150.25
07/15/2015	3	6577	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY END 7/11/15	1,351.03
07/23/2015	3	6578	LAVE J	JOSEPH LAVENDER	TR CHANGED LOCK ON FORECLOSED PROPERTY	50.00
07/23/2015	3	6579	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCHES 106 NEW/263 RECURRING	11,445.25
07/29/2015	3	6580	HOMESTEAD	BLACK RIVER LIMITED PARTNERSHIP	TR VALUE CHANGE JBOR JUL 15	182.54
07/29/2015	3	6581	HOMESTEAD	RAE BONTEKOE	TR PRE GRANTED JBOR JUL 15	1,303.51
07/29/2015	3	6582	HOMESTEAD	KATHLEEN BRINKMAN, TRUSTEE	TR PRE GRANTED JBOR JUL 15	2,765.17
07/29/2015	3	6583	HOMESTEAD	DENNIS BROCKWAY	TR PRE GRANTED JBOR JUL 15	114.51
07/29/2015	3	6584	HOMESTEAD	DENNIS BROCKWAY OR	TR PRE GRANTED JBOR JUL 15	87.80
07/29/2015	3	6585	HOMESTEAD	KELLY CARLSON	TR PRE GRANTED JBOR JUL 15	649.03
07/29/2015	3	6586	HOMESTEAD	PAMELA CHITWOOD	TR PRE GRANTED JBOR JUL 15	50.47
07/29/2015	3	6587	HOMESTEAD	GARY & SUE DAHL	TR PRE GRANTED JBOR JUL 15	2,066.19
07/29/2015	3	6588	HOMESTEAD	ANDREW & BRENDA DUNHAM	TR PRE GRANTED JBOR JUL 15	2,001.61
07/29/2015	3	6589	HOMESTEAD	DONALD EATON	TR REMOVED SPECIAL ASSESSMENT JBOR JUL 1	89.55
07/29/2015	3	6590	HOMESTEAD	MARGARET EISEN OR LEE ROBERTS	TR VALUE CHANGE JBOR JUL 15	1,188.43
07/29/2015	3	6591	HOMESTEAD	JOSEPH & KATRINKA FOX	TR REMOVED SPECIAL ASSESSMENT JBOR JUL 1	130.82
07/29/2015	3	6592	HOMESTEAD	MARCELLE FREEBY	TR PRE GRANTED JBOR JUL 15	612.37
07/29/2015	3	6593	HOMESTEAD	CHARLES & JANET GETZ	TR PRE GRANTED JBOR JUL 15	629.84
07/29/2015	3	6594	HOMESTEAD	JOHN GIBSON	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	0.41
07/29/2015	3	6595	HOMESTEAD	DOMINIC PACK GREEN	TR PRE GRANTED JBOR JUL 15	889.97
07/29/2015	3	6596	HOMESTEAD	DOMINIC PACK GREEN OR	TR PRE GRANTED JBOR JUL 15	846.31
07/29/2015	3	6597	HOMESTEAD	DAVID HANSEN JR OR	TR PRE GRANTED JBOR JUL 15	56.68
07/29/2015	3	6598	HOMESTEAD	ROGER & MARGARET HARRIS	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	90.73
07/29/2015	3	6599	HOMESTEAD	INDIAN WOODS TRAIL ASSOCIATION	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	41.27
07/29/2015	3	6600	HOMESTEAD	K & CT TRUST	TR PRE GRANTED JBOR JUL 15	1,231.67
07/29/2015	3	6601	HOMESTEAD	MICHAEL & LINDA KONICKI	TR PRE GRANTED JBOR JU L15	1,094.37
07/29/2015	3	6602	HOMESTEAD	CAROLYN KOVICK	TR PRE GRANTED JBOR JUL 15	903.54
07/29/2015	3	6603	HOMESTEAD	JOHN & PAMELA KROEGER	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	46.62
07/29/2015	3	6604	HOMESTEAD	CHARLES & CAROL LAFAVE	TR PREGRANTED JBOR JUL 15	52.71
07/29/2015	3	6605	HOMESTEAD	LARRY & JILL LUTZ	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	69.36
07/29/2015	3	6606	HOMESTEAD	ROGER & BARBARA MILLER	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	95.46
07/29/2015	3	6607	HOMESTEAD	DAVID & BRENDA NASH	TR PRE GRANTED JBOR JUL 15	4.77
07/29/2015	3	6608	HOMESTEAD	TROY NELSON	TR PRE GRANTED JBOR JUL 15	679.93
07/29/2015	3	6609	HOMESTEAD	VANESSA OSTRANDER	TR PRE GRANTED JBOR JUL 15	727.20
07/29/2015	3	6610	HOMESTEAD	MICHAEL & COURTNEY PELCHA	TR PRE GRANTED JBOR JUL 15	688.74
07/29/2015	3	6611	HOMESTEAD	LEON PLOURDE OR KYLE ODGLEN	TR PRE GRANTED JBOR JUL 15	2,045.94
07/29/2015	3	6612	HOMESTEAD	ERICH PAUL	TR VALUE CHANGE JBOR JUL 15	21.02
07/29/2015	3	6613	HOMESTEAD	RYAN REDMOND	TR PRE GRANTED JBOR JUL 15	1,494.85
07/29/2015	3	6614	HOMESTEAD	BENJAMIN SCHLEY	TR PRE GRANTED JBOR JUL 15	569.04
07/29/2015	3	6615	HOMESTEAD	HERMAN SENGER	TR REMOVED FROM SPECIAL ASSESSMENT JBOR	46.75
07/29/2015	3	6616	HOMESTEAD	JEFFERY SHARP	TR PRE GRANTED JBOR JUL 15	183.17
07/29/2015	3	6617	HOMESTEAD	JOSEPH STAVIG	TR PRE GRANTED JBOR JUL 15	572.43
07/29/2015	3	6618	HOMESTEAD	JOSEPH STAVIG OR	TR PRE GRANTED JBOR JUL 15	554.57
07/29/2015	3	6619	HOMESTEAD	STEVEN TAMLYN	TR PRE GRANTED JBOR JUL 15	1,216.24
07/29/2015	3	6620	HOMESTEAD	JAMES & SHARI VELLER	TR PRE GRANTED JBOR JUL 15	899.53
07/29/2015	3	6621	HOMESTEAD	DAVID & LYNN WICHLACZ	TR PRE GRANTED JBOR JUL 15	418.03
07/29/2015	3	6622	HOMESTEAD	DALE WILLIAMSON	TR PRE GRANTED JBOR JUL 15	661.48
07/29/2015	3	6623	HOMESTEAD	KEITH YOUNGS	TR VALUE CHANGE JBOR JUL 15	173.70
07/29/2015	3	6624	HOMESTEAD	DONALD ADAMS OR	TR PRE GRANTED JBOR JUL 15 (RECYCLE DUE)	15.05
07/29/2015	3	6625	HOMESTEAD	TIMOTHY BABCOCK OR	TR PRE GRANTED JBOR JUL 15	15.19
07/30/2015	3	6626	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN & DED FOR PAY END 7	1,312.13

08/06/2015 05:39 PM
User: kkortz
DB: CHEBOYGAN

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2015 - 07/31/2015

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
3 TOTALS:						
Total of 57 Checks:						47,111.12
Less 0 Void Checks:						0.00
Total of 57 Disbursements:						<u>47,111.12</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
07/31/2015	5	2100674	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/7/15	88,805.84
07/31/2015	5	2100675	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/15/15	741,056.78
07/31/2015	5	2100676	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 7/20/15	63,979.92
5 TOTALS:						
Total of 3 Checks:						893,842.54
Less 0 Void Checks:						0.00
Total of 3 Disbursements:						<u>893,842.54</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
07/04/2015	9	9571	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	808.75 V
07/05/2015	9	9572	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	53.00
07/05/2015	9	9573	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	147.00
07/07/2015	9	9574	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,650.00
07/07/2015	9	9575	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	100.00
07/07/2015	9	9576	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	3,424.10
07/07/2015	9	9577	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	808.75
07/10/2015	9	9578	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	0.26
07/13/2015	9	9579	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
07/14/2015	9	9580	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	14.72
07/19/2015	9	9581	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	155.00
07/19/2015	9	9582	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,653.00
07/24/2015	9	9583		Void		V
07/25/2015	9	9584	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,400.00
07/29/2015	9	9585	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	71.00
07/30/2015	9	9586	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	10,427.13
07/30/2015	9	9587	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	7,470.10
9 TOTALS:						
Total of 17 Checks:						31,182.81
Less 2 Void Checks:						808.75
Total of 15 Disbursements:						<u>30,374.06</u>



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Cheboygan County Board of Commissioners' Meeting August 11, 2015

Title: Budget Adjustment – Raise Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 301

On July 27, 2015, the Sheriff's Department received a RAP grant award from M.M.R.M.A. for internal investigation training. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Employee Training expenditure line item by \$200.

Due to qualifying changes in circumstance, the health insurance expenditure included in the Sheriff's Department current budget is no longer sufficient. This budget adjustment raises the Fund Equity revenue line item and the Fringe expenditure line item by \$5,362.

Department 338

The Sheriff's Department is requesting to purchase a new K-9 with funds available from unexpended donations from prior years. These unexpended donations, which currently sit in a deferred revenue line item, will be transferred into the donation revenue line item when the expenditure occurs. This budget adjustment raises the Donation K-9 Unit revenue line item and the Miscellaneous expenditure line item by \$1,800.

Probation Enhancement – Fund 111

In August of last year the Board approved a budget adjustment for Circuit Court Probation to purchase a new copier as their current one was beyond repair and would no longer be covered under our service contract; our service provider performed additional maintenance and the machine lasted until now, however the current required repair to the mother board is too costly for a 10-year old machine. Since this replacement was expected to occur last year, an appropriation was not included in the 2015 budget. They will use fund balance that has accumulated in previous years. This budget adjustment raises the Fund Equity revenue line item and the Office Furniture and Equipment expenditure line item by \$2,196.

Financial Impact:

Fund 101 total budget increase of \$7,362.

Fund 111 total budget increase of \$2,196.

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$9,558 in the line items provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

July 29, 2015

RAISE REVENUE AND EXPENDITURE

100-400-582.00	\$200.00+
Sheriff Local Grants	

101-301-957.00	\$200.00+
Employee training	

Adjustment for RAP Grant award internal investigation training

Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved at the 8/11/15 BOC Mtg

(W)

8/6/2015

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00	\$5,362.00 +
Fund Equity	

101-301-712.00	\$5,362.00 +
Fringe	

Signed: Approved at the 8/11/15 BOC Meeting

Prepared by: Kari Kortz



July 29, 2015

RAISE REVENUE AND EXPENDITURE

Canine Unit

101-400-675.06 Donation K-9 Unit	\$1,800+
101-338-959.00 Misc	\$1,800+

Signed *Joe V. Clement*

Prepared by: Jodi Beauchamp

Approved at the 8/11/15 BDL Mtg

(kw)

8/6/2015

RAISE REVENUE AND EXPENDITURE

Probation Enhancement Fund - Fund 111

111-400-699.00	\$2,196.00 +
Fund Equity	

111-131-977.00	\$2,196.00 +
Office Equipment and Furniture	

Signed: Approved at the 8/11/15 BOC Meeting

Prepared by: Kari Kortz





Cheboygan County Board of Commissioners' Meeting August 11, 2015

Title: Budget Adjustment –Transfers > \$10,000 *and/or Request for Use of Carried Forward Fund Equity*

Summary:

The County Purchasing Policy states that any budget adjustment greater than \$10,000 be approved by the Board of Commissioners. *It has also been practice that the Board reviews all requests for use of fund balance.* Based on this criteria, the following budget adjustments require Board review:

- Childcare expenditures in DHS managed cases are exceeding the budget in Direct DHS Supervision Foster Care; however expenditures are coming in lower than budgeted in Institutional Foster Care. DHS needs to reallocate funds. This budget adjustment transfers funds from Institutional Foster Care expenditure line item to the Direct Supervised DHS – Foster Care expenditure line items in the amount of \$20,000.
- *Due to a lengthy repair to the Recycling Department hauling vehicle and the need for an outside service provide to haul bins, the transportation expenditure included in the Recycling Fund's current budget is no longer sufficient. This budget adjustment increases the Transportation expenditure line item and decreases the Carried Forward Fund Equity expenditure line item by \$12,000.*

Financial Impact:

None – inter-department budget transfers, no additional appropriations.

Recommendation:

Motion to approve the inter-department budget transfer provided in the following attachment.

Prepared by: Kari Kortz

Department: Finance



Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: Budget Adjustment – Inter-budget Transfer – Payroll Related	
Summary: On the following inter-budget transfer request, the Finance Department is requesting transfers related to a personal services (payroll) line item: <ul style="list-style-type: none">On July 14 the Board approved a budget adjustment for the Finance Department moving budget from the full-time line item to the overtime line item as an employee on a leave of absence had exhausted their paid time off bank. After this adjustment was processed, the employee requested and received donated leave so these funds are not available for other staff working in excess of 40 hours and need to be returned to the full-time line item where the donated leave will be paid from. This budget adjustment transfers budget from the Overtime expenditure line item to the Full-time line item in the amount of \$1,807.	
Financial Impact: None – inter-department budget transfer, no additional appropriations.	
Recommendation: Motion to approve the inter-department budget transfer provided in the following attachment.	
Prepared by: Kari Kortz	Department: Finance



Cheboygan County Board of Commissioners' Meeting

Title: Crime Victim's Right Application 2016

Summary: This grant is between the Michigan Department of Community Health and County of Cheboygan. This grant offsets the cost of victim's rights services provided through the prosecutor's office. This grant is applied for each fiscal year and is included in the General Fund budget. Since the agreement is between the State and the County, the prosecuting attorney is requesting the Board approval.

Financial Impact: State Grant revenue totaling \$50,424.

Recommendation: Authorize grant acceptance and execution of all other necessary grant documents after review of the County Finance Director and Legal Council (if applicable) by the County Chairperson.

Prepared by: Daryl Vizina
Signature: 

Department: Prosecuting Attorney

Victim Rights Prosecutor-2016

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Fiscal Agent Information

(Carefully read the instructions before completing this form)

1. Fiscal Agent Information

- a. Fiscal Agent Name Cheboygan County of Prosecutor
b. Organizational Unit 2386004841
c. Address 870 S. Main St.
d. Address 2 Rm 143
e. City Cheboygan State MI Zip 49721-2283
f. Federal Id Number 38-6004841 Reference No. 038622874
g. Fiscal Agent fiscal year (beginning month and day) October-01
h. Agency Type (Please check one)
 Private, Non-Profit Public
1. Select the appropriate radio button to indicate the agency method of accounting. (Please select one from list)
- Accrual
 Cash
 Modified Accrual

2. Program Information

- a. Program Name Victim Rights Prosecutor-2016
b. Is implementing agency same as Fiscal Agent (Please select Yes or No) Yes No
c. Implementing Agency Name
d. Project Start Date Oct-01-2015 End Date Sep-30-2016
e. Amount of Funds Requested \$50,424.00 Project Cost \$50,424.00

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3. Certification / Contacts Information

a. Project Director

Name Peggy Mills
Title Administrator
Mailing Address PO Box 70
City Cheboygan State MI Zip 49721
Telephone (231) 627-8879 Fax (231) 627-8840
E-mail Address peggy@cheboygancounty.net

b. Authorized Official

Name Peter Redmond
Title Chairperson
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8855 Fax (231) 627-8881
E-mail Address kkortz@cheboygancounty.net

c. Financial Officer

Name Kari Kortz
Title Financial Officer
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8430 Fax (231) 627-8893
E-mail Address jmanko@cheboygancounty.net

Certifications

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4. Assurances and Certifications

A. SPECIAL CERTIFICATIONS

- a By checking this box, the individual or officer certifies that he or she is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Contractor.
- b By checking this box, the individual or officer certifies that he or she is authorized to sign the agreement on behalf of the responsible governing board, official or Contractor.

Narrative

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5. Program Synopsis

The Cheboygan County Prosecutor's Office strives to provide extensive victim rights services to all victims of crimes, pursuant to CVRA. The dedicated staff continually works at enhancing the Victim Rights Unit by working with coordinated councils in the county to 1.) Advise and educate our communities about victims' rights, 2.) Identify victims' needs and services available to accommodate those needs, and 3.) Identify and implement prevention programs to help reduce criminal behaviors.

6. Program Target Area

Counties

Counties project will serve (check all that apply):

- | | | |
|---|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input type="checkbox"/> Allegan |
| <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim | <input type="checkbox"/> Arenac |
| <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input type="checkbox"/> Bay |
| <input type="checkbox"/> Benzie | <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch |
| <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input checked="" type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford | <input type="checkbox"/> Delta |
| <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet |
| <input type="checkbox"/> Genesee | <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic |
| <input type="checkbox"/> Grand Traverse | <input type="checkbox"/> Gratiot | <input type="checkbox"/> Hillsdale |
| <input type="checkbox"/> Houghton | <input type="checkbox"/> Huron | <input type="checkbox"/> Ingham |
| <input type="checkbox"/> Ionia | <input type="checkbox"/> Iosco | <input type="checkbox"/> Iron |
| <input type="checkbox"/> Isabella | <input type="checkbox"/> Jackson | <input type="checkbox"/> Kalamazoo |
| <input type="checkbox"/> Kalkaska | <input type="checkbox"/> Kent | <input type="checkbox"/> Keweenaw |
| <input type="checkbox"/> Lake | <input type="checkbox"/> Lapeer | <input type="checkbox"/> Leelanau |
| <input type="checkbox"/> Lenawee | <input type="checkbox"/> Livingston | <input type="checkbox"/> Luce |
| <input type="checkbox"/> Mackinac | <input type="checkbox"/> Macomb | <input type="checkbox"/> Manistee |
| <input type="checkbox"/> Marquette | <input type="checkbox"/> Mason | <input type="checkbox"/> Mecosta |
| <input type="checkbox"/> Menominee | <input type="checkbox"/> Midland | <input type="checkbox"/> Missaukee |
| <input type="checkbox"/> Monroe | <input type="checkbox"/> Montcalm | <input type="checkbox"/> Montmorency |
| <input type="checkbox"/> Muskegon | <input type="checkbox"/> Newaygo | <input type="checkbox"/> Oakland |
| <input type="checkbox"/> Oceana | <input type="checkbox"/> Ogemaw | <input type="checkbox"/> Ontonagon |
| <input type="checkbox"/> Osceola | <input type="checkbox"/> Oscoda | <input type="checkbox"/> Otsego |
| <input type="checkbox"/> Ottawa | <input type="checkbox"/> Out Wayne | <input type="checkbox"/> Presque Isle |
| <input type="checkbox"/> Roscommon | <input type="checkbox"/> Saginaw | <input type="checkbox"/> Sanilac |
| <input type="checkbox"/> Schoolcraft | <input type="checkbox"/> Shiawassee | <input type="checkbox"/> St. Clair |
| <input type="checkbox"/> St. Joseph | <input type="checkbox"/> Tuscola | <input type="checkbox"/> Van Buren |
| <input type="checkbox"/> Washtenaw | <input type="checkbox"/> Wayne | <input type="checkbox"/> Wexford |

U.S. Congressional, State and House Districts

U.S. Congressional Districts

- US Congress District 1

State Senate District

State Senate District 37

State House Districts

State House District 106

State House District 107

7. Mission Statement

The mission of the Cheboygan County Prosecutor's Office is to zealously serve and defend adults and children by seeking justice for the betterment of all, maintaining a positive and professional demeanor, and safeguarding victim's rights while treating all persons with respect.

8. Project Resources

Provide a general description of staff needed to implement Victims Rights in your county. Identify the most critical activities that you perform when providing victim rights.

Our county currently has 1.34 FTE's (based on a 35 hour work week) funded through our state victim rights contract. The full-time CVR Coordinator provides extensive CVR services to victim involved with criminal cases in the adult court system, coordinates with the county's Women's Resource Center regarding their contracted services for our DV and SA victims, is responsible for all financial reporting to the Victim Services Commission, as well as assists the .34 FTE position. The .34 FTE provides extensive CVR services to victims involved with criminal cases in the juvenile court system, as well as implements and oversees the process of recouping losses for the criminal bad check cases.

If you utilize the services of volunteers in the provision of Victim Rights, please explain how this is accomplished.

Currently our Victim Rights program is not using volunteers in any capacity. We have in the past considered the possibility of using high school student as volunteers as well as volunteers from the community, but felt that confidentiality was still our primary goal, as we serve a small community in Northern Michigan.

9. Michigan Crime Victim Notification Network (MCVNN)

Does your agency participate in MCVNN?

Yes No

Provide the number of victims registered to use MCVNN in your county for court events during the past calendar year.

74

To obtain statistics for number of Victims Registered with MCVNN visit the website <https://www.vinewatch.com/vinewatch/>

Please describe your programs efforts to utilize MCVNN.

Our county utilizes the MI-VINE system for all court notifications, providing our victims with access information to MI-VINE in all our communication starting first in our initial letter and communications thereafter. Our letters clearly state the MI-VINE's commitment to confidentiality and their commitment to crime victims' notification. We also include in every initial letter sent to our victims V106E brochure and V107E Crime Victim Notification Network Pad, for their convenience and to encourage easy usage for all victims.

10. Community Coordination

1. Community Coordination Activity 1 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Women's Resource Center: Prosecutor's Office and the Women's Resource Center have a written agreement to assist with domestic violence and sexual assault victims as an outreach program.

BULLYING Not Tolerated: Cheboygan Prosecutor's Office has implemented into our schools as prevention for bullying, a county wide, a program in which the legal and general dynamics of bullying are explored. This program's goal is to

educate and promote a healthy environment in our schools by relating that bullying in any s form, is not tolerated in our County.

Community Advisory Committee – Thunder Bay/Cheboygan School Health Center

As the Victim Advocate we serve as a committee member in helping with the by-laws and polices set for the School Health Center that will be opening in the Cheboygan Area. The School Health Center will be located in the Intermediate School Building from 7:30am to 4:00pm year around. The School Health Center will be conducting some of the following:

Physical exams for school, sport and college

Well Child exams

EPSDT screenings

Treatment for chronic and acute illness and injury

Developmental assessments

Vision and hearing screenings

Oral and dental screening

Immunizations

As well as many other services such as: pregnancy testing and HIV testing

There will also be a Certified Application Counselor based in the School Health Center.

Health insurance is not required and no student will be denied services based on ability to pay. Students will be assisted to apply for Medicaid or other insurance.

Child Advocacy

This is a grant funded program in Cheboygan County that is actively promoting community related programs such as: educating parents on how to raise children, community awareness and youth interventions. Our goal is to help families stay together, intervene when parents need a little extra help with their children and help keeping our community youth active at the Youth Center to keep them off the streets and out of trouble. As the Victim Rights Coordinator, I currently serve in a Chairperson position.

2. Community Coordination Activity 2 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Cheboygan County Youth Task Force

This group the members are the prosecutor's office and Juvenile Rights , the court system, school officials, law enforcement, Department of Health & Human Services, Community Mental Health, Medical Staff, Friend of the Court, and many other members. We discuss issues at the school level regarding court issues, truancy and incorrigibility. We also discuss other community programs that the schools are putting on to help families. We meet 5 to 6 times during the school year.

Child Death Review Board

This group consists of a number of members in the community from the Prosecutor's Office (Victim Advocate), Law Enforcement, Department of Health & Human Services, EMT, Medical Examiner, Health Department and Community Mental Health. When there is a death in the county, Law Enforcement does an investigation and the Medical Examiner determines the cause of death. Then the group gets together to discuss the death and the Coordinator collects all of the

information to submit a report to the state.

The purpose of this group is to help the team to take action on how to prevent child deaths in the county whether it is accidental, suicide or murder.

3. Community Coordination Activity 3 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

From Decisions to Actions

Decision to Actions is a Court ordered program for troubled youths' and their parents' that are in the Cheboygan Probate Court system. It is a 10 week program that helps youths learn to make better choices in their day to day decisions.

All mentors' in this program are volunteers and mentor one-on-one with a youth. We discuss their homework for the week and life situations that they are handling and see if they can come up with a reasonable solution to solve that problem(s).

The parents are in group sessions with the Director and a moderator going over helpful ideas on how to handle difficult situations and as a group discuss other solutions and resolutions to family problems.

Work Plan

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11. Work Plan

- Objective :** A. Implement the requirements of the William Van Regenmorter, Crime victim Rights Act, P.A. 87 of 1985
- Activity :** Provided victims with information outlining charges, their rights and the name of the person in the Prosecutor's Office with information relative to their case.
- Responsible Staff :** Victim Advocate
- Date Range :** 10/01/2015 - 09/30/2016
- Expected Outcome :** Victim will be notified of their rights.
- Measurement :** ACT/JCT or comparable case tracking program
- Objective :** B. Implement the requirements of the William Van Regenmorter, Crime victim Rights Act, P.A. 87 of 1985
- Activity :** Provide the Victim with information relative to the Victim Impact Statement process.
- Responsible Staff :** Victim Advocate
- Date Range :** 10/01/2015 - 09/30/2016
- Expected Outcome :** Victims given opportunity for written expression of impact of crime.
- Measurement :** ACT/JCT or comparable case tracking program
- Activity :** Attendance at PAAM training
- Responsible Staff :** Victim Advocate
- Date Range :** 10/01/2015 - 09/30/2016
- Expected Outcome :** Victim Rights staff development, increased awareness, empathy & self-care.
- Measurement :** Increased staff retention, higher morale, increased job satisfaction.
- Activity :** The grantee will fulfill reporting requirements of the Victim Rights Contract.
- Responsible Staff :** Program Manager, Financial Manager, Victim Advocate
- Date Range :** 10/01/2015 - 09/30/2016
- Expected Outcome :** All budget reports are entered correctly and on a timely basis
- Measurement :** On-Line Grant System

Budget

FOR OFFICE USE ONLY:		Version # _____	APP # _____				
Line Item	Qty	Rate	Units	UOM	Amount	Total	
DIRECT EXPENSES							
Program Expenses							
1	Salary & Wages						
Coordinator Notes : Victim Rights Coordinator Attachment : COORD_1_Victim Rights Coordinator_PD.pdf	1.0000	34502.000	0.000	FTE	34,502.00	34,502.00	
Advocate Notes : Juvenile Rights Victim Advocate Attachment : ADVT_2_Juvenile Rights Victim Advoca.PDF	0.3000	33008.000	0.000	FTE	9,902.00	9,902.00	
Total for Salary & Wages					44,404.00	44,404.00	
2	Fringe Benefits						
FICA	0.0000	7.650	44404.000		3,397.00	3,397.00	
Worker's Compensation	0.0000	0.241	44404.000		107.00	107.00	
Unemployment	0.0000	4.410	18000.000		794.00	794.00	
Total for Fringe Benefits					4,298.00	4,298.00	
3	Travel						
Mileage-In State Training	0.0000	0.000	0.000		161.00	161.00	
Meals and Bridge Fare	0.0000	0.000	0.000		111.00	111.00	
Total for Travel					272.00	272.00	
4	Supplies & Materials						
Office Supplies Notes : Pens, Paper, Paper Clips, Correction	0.0000	0.000	0.000		450.00	450.00	

Budget Detail for Victim Rights Prosecutor-2016
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2016

8/6/2015

	Line Item	Qty	Rate	Units	UOM	Amount	Total
	Tapes, Post It Notes, Envelopes						
	Postage Notes : Postage for VCR required mailings	0.0000	0.000	0.000		800.00	800.00
	Computers/Tablets Notes : Computer Keyboard	0.0000	0.000	0.000		200.00	200.00
Total for Supplies & Materials						1,450.00	1,450.00
5	Contractual						
6	Equipment						
7	Other Expense						
Total Program Expenses						50,424.00	50,424.00
TOTAL DIRECT EXPENSES						50,424.00	50,424.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
Total Indirect Costs						0.00	0.00
TOTAL INDIRECT EXPENSES						0.00	0.00
TOTAL EXPENDITURES						50,424.00	50,424.00

Budget Summary for Victim Rights Prosecutor-2016
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2016

8/6/2015

	Category	Amount	Total	Narrative
DIRECT EXPENSES				
Program Expenses				
1	Salary & Wages	44,404.00	44,404.00	
2	Fringe Benefits	4,298.00	4,298.00	
3	Travel	272.00	272.00	
4	Supplies & Materials	1,450.00	1,450.00	
5	Contractual	0.00	0.00	
6	Equipment	0.00	0.00	
7	Other Expense	0.00	0.00	
Total Program Expenses		50,424.00	50,424.00	
TOTAL DIRECT EXPENSES		50,424.00	50,424.00	
INDIRECT EXPENSES				
Indirect Costs				
1	Indirect Costs	0.00	0.00	
Total Indirect Costs		0.00	0.00	
TOTAL INDIRECT EXPENSES		0.00	0.00	
TOTAL EXPENDITURES		50,424.00	50,424.00	

Source of Funds

	Category	Amount	Cash	Inkind	Total	Narrative
1	Source of Funds					
	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	50,424.00	0.00	0.00	50,424.00	
	Local	0.00	0.00	0.00	0.00	

Budget Summary for Victim Rights Prosecutor-2016
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2016

8/6/2015

Federal	0.00	0.00	0.00	0.00	
Other	0.00	0.00	0.00	0.00	
Total Source of Funds	50,424.00	0.00	0.00	50,424.00	
Totals	50,424.00	0.00	0.00	50,424.00	

Miscellaneous

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15. **Supporting documentation, if required**

Attachments Index

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#	Section	Title	File Name
1	Budget Detail	Coordinator	<u>COORD_1_Victim Rights Coordinator_PD.pdf</u>
2	Budget Detail	Advocate	<u>ADVT_2_Juvenile Rights Victim Advoca.PDF</u>

Title: Victim Rights Coordinator

Under the direction and in coordination with the Prosecuting Attorney, under immediate supervision of the office manager, the Victim Rights Coordinator shall ensure that all services are efficiently and effectively provided to all victims of crime as mandated by law within the Crime Victims Rights Act. Job responsibilities include:

1. Possess thorough knowledge of the Crime Victims Rights Act which addresses the law pertaining to the rights of crime victims and dictates the activities of the Prosecutor's Office relating to CVR.
2. Effectively implement requirements mandated by the Crime Victims Rights Act, primarily for cases in District and Circuit courts.
3. Supervise and provide assistance to Victim Advocate – Juvenile Division.
4. Meet personally and work with victims to assist them in dealing with their questions, fears, concerns, anger, and many other troubling feelings they experience as a result of being victimized and having to go through the criminal justice system.
5. Monitor and provide requests to the courts for any special bond conditions.
6. Accompany victims to court.
7. Possess thorough knowledge of community services available to assist victims of crime.
8. Provide to crime victims written notifications of court hearings, final judgment information, and instructions for receiving notification from the Michigan Department of Corrections for their case status.
9. Respond, assist and work with victims on their verifications to the courts regarding claims for restitution, impact statements, etc.
10. Schedule appointments with victims/witnesses for case preparation as instructed by the prosecutor.
11. Assist Department of Corrections, County Clerk's Office and Courts with criminal cases involving restitution. Schedule restitution hearings if necessary and/or discrepancies.
12. Monitor notifications to victims of criminal sexual conduct of defendant's HIV testing and DNA profiling.
13. Assist victims with applications to the State Crime Victims Compensation Board.
14. Annually attend various trainings, conferences and meetings which apply to the crime victim rights field.
15. Complete and submit quarterly and yearly reports to the state per the requirements of the county's contractual agreement.
16. Assist County Clerk's Office in locating correct address information for restitution and witness fee checks returned.
17. Budget and voucher management pursuant to CVR contract.
18. Assist Prosecuting Attorney in developing policies and procedures to ensure the enforcement and cohesiveness essential to successfully provide victims of crime their rights to which they are entitled as specified in the Crime Victims Rights Act.
19. Liaison with the Women's Resource Center pursuant to contract.
20. Actively participate as a member of the Cheboygan County Domestic Violence Task Force.
21. Actively participate as representative of the Prosecuting Attorney's Office on the Cheboygan County Child Advocacy Council.
22. Generate subpoenas for witnesses needed in District and Circuit Court hearings.
23. Call off witnesses when notified cases are adjourned, canceled, or rescheduled.

Title: Juvenile Rights Victim Advocate

Under the direction and in coordination with the Prosecuting Attorney, under immediate supervision of the office manager, the Victim Advocate Juvenile Division shall ensure all services are efficiently and effectively provided to all victims of crime in Juvenile Court as mandated by law within the Crime Victims Rights Act. Job responsibilities include: 1. Provide notifications of court hearings to victims. 2. Accompany victims to court. 3. Meet personally and work with victims to assist them in dealing with their fears, concerns, anger and many other troubling feelings they experience as a result of being victimized. 4. Assist and work with victims on verifications to the courts regarding Claims for Restitution and Victim Impact Statements. 5. Assist Juvenile Probation Office with criminal cases involving restitution. 6. Schedule restitution hearings when needed. 7. Assist victims with applications for restitution to the Victim Services Commission. 8. Attend various trains and conferences which apply to victim rights field. 10. Generate letters and monitor activity of Non Sufficient Funds and Closed Account criminal cases. 11. Voucher restitution monies received by this office. 12. Record total monies received as a result of generating the bad check letters. 13. Generate special subpoenas for as requested for medical records, telephone records, etc.



Regional Project Review For July, 2015

Region 9 Federal Grant Applications

#	Total	From	Applicant	Project
1	\$8,528,735	DOT	Crawford County Road Commission	Grayling Region I-75 Access Project

Region 9 Other Grant Applications

#	Total	From	Applicant	Project
				NONE

Public Notice

1	NONE
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Other

1	NONE
---	------

Statewide Grant Applications

#	Total	From	Applicant	Project
1				NONE

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
JULY 14, 2015**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor.

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Allor pulled Item 5-B *Budget Adjustments* from the Consent Agenda; Item 5-E-1 *Correspondence from Kalkaska County RE: First Amendment Enabling Resolution of North Country Community Mental Health* from the Consent Agenda; and, Item 5-E-2 *Correspondence from Carl Muscott RE: Capital Improvements* from the Consent Agenda. T.

Motion by Commissioner Wallace, seconded by Commissioner Allor, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Matelski, seconded by Commissioner Gouine, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claim (Finance total = \$61,441.90; Prepays total = \$753,805.91)
- B. ~~Budget Adjustments (Moved to New Business)~~
- C. Cheboygan County Fair Contracts – Animal Oasis
- D. Fairground Usage Agreement – Clio Boy Scouts
- E. Correspondence
 1. ~~Correspondence from Kalkaska County RE: First Amendment to Enabling Resolution of North Country Community Mental Health (Moved to New Business)~~
 2. ~~Correspondence from Carl Muscott RE: Capital Improvement Program (Moved to New Business)~~
 3. Correspondence from Marie Fineout RE: Raises
 4. North Country Community Mental Health 2014 Annual Report
- E. Minutes
 1. Finance/Business Meeting of June 9, 2015 and Committee of the Whole Meeting of June 23, 2015
 2. Health Board – 5/19/15
 3. NEMCOG – 2/20/14 Annual General Membership Meeting
 4. NLEA June-July 2015 Newsletter and July President's Report
 5. North Country Community Mental Health – 5/15/15
 6. C.C.E. 9-1-1 Board Packet 6/17/15 – Board of Directors Minutes 5/6/15; Agenda Items; and Director's Report 6/17/15
 7. Cheboygan County Fair Board – 6/1/15
 8. Board Appointments & Procedures Committee – 6/17/15
 9. Cheboygan County Road Commission – 6/18/15
 10. Cheboygan City Council – 5/26/15 & 6/9/15
 11. Planning Commission Meeting – 5/20/15 & 6/17/15
 12. ZBA – 5/27/15

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance/Business Meeting – JULY 14, 2015

CITIZENS COMMENTS

Don Duczkowski, a citizen of Beaugrand Township and a 2007 Retiree of Cheboygan County, asked the Board to reconsider an increase to retiree wages. Mr. Duczkowski mentioned 10% inflation rates and pensions being taxed since 2012 have a takes from everyone's pensions.

Maryann Stillwell, also a citizen of Beaugrand Township and a 2004 Retiree of Cheboygan County, also asked the Board to reconsider an increase to retiree wages. Ms. Stillwell stated that she is aware of large raises certain county employees recently have been given and would like to see a raise in retiree wages for 2016.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended May 31, 2015. She reported total year-to-date revenue of \$1,441,267.62, or 12.29% of budget, compared to \$1,419,484.72, or 12.51% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$4,224,060.41 or 36.02% of budget, compared to \$4,185,463.98, or 36.90%, last year as of the end May. Ms. Kortz presented the Cash Summary Report for May 2015.

ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on several projects. He said staff continues to work with the Office of Emergency Management on developing goals and objectives for their proposed budgets. Mr. Lawson stated that staff also continues to work with C.C.E. 9-1-1 and Charlevoix and Emmet County Administrators to develop their goals and objectives for their proposed budget and staffing guidelines. Administrator Lawson noted the animal shelter project required an extension of bids for the construction portion of the building until August 4. He reported the footings and foundation and backfill are in place. Mr. Lawson stated that the Senior Center septic project is currently under construction and should be finished by next week. Mr. Lawson stated that the Reid Building project demolition is moving forward to prepare the space for the Women's Resource Center. He also reported that the Straits Regional Ride contract with Straits Area Services is up for renewal in August. Commissioner Matelski asked if the Senior Center is closed down while the septic tank is being replaced. Mr. Lawson stated that the center is still active but they are targeting the work hours when the center is closed in the afternoons. Commissioner Matelski asked if Community Mental Health has cut funding to Straits Area Services. Mr. Lawson stated that that is the indication he has received. Discussion was held.

COMMITTEE REPORTS

Commissioner Brown attended township meetings, an Airport Authority meeting, a Board Appointments and Procedures Committee meeting.

Commissioner Wallace attended various meetings.

Commissioner Allor attended two Forest Township meetings, a Village of Wolverine meeting, the Wilmot, Walker and Ellis Township meetings, a Cheboygan County Council on Aging meeting, a Northern Michigan Counties Association meeting, a District No. 4 Health Department meeting, the North Country Community Mental Health meeting, the Area Agency on Aging meeting, and the local Michigan Townships Association meeting. She stated that County Treasurer Linda Cronan did a presentation on the Tax Foreclosure Sale process at the Michigan Townships Association meeting. Commissioner Allor stated that all of the assessor's in the county will be audited by the State Tax Commission this year. Commissioner Allor stated that the Walker Township Treasurer resigned and the Walker Township Clerk will be resigning in September.

Commissioner Gauthier attended a Board Appointments and Procedures Committee meeting, a Port Commission meeting, and a North Cheboygan County Intergovernmental Planning Committee meeting.

Finance/Business Meeting – JULY 14, 2015

Commissioner Gouine attended the Millage Appropriation Committee meeting, and an Inverness Township meeting.

Commissioner Matelski attended two Planning Commission meetings, the ZBA meeting, the Waterways Commission meeting, the Millage Appropriation Committee meeting and the Koehler Township meeting.

Commissioner Redmond attended a District No. 4 Health Board meeting and a Waterways Commission meeting.

OLD BUSINESS – None

NEW BUSINESS

Marisue Moreau, Director of the Northeast Michigan Consortium, presented the Northeast Consortium Public Act 7 Agreement. Ms. Moreau stated that a 1983 agreement between eight counties created the Northeast Consortium. She is requesting to reopen the Public Act 7 Agreement to add three more counties – Iosco, Ogemaw and Roscommon.

Motion by Commissioner Wallace, seconded by Commissioner Gauthier to allow the Northeast Michigan Consortium open the Public Act 7 Agreement to allow the counties of Iosco, Ogemaw and Roscommon to join our local area and authorize the Chairperson to sign the new Public Act 7 agreement. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Community Development Director Steve Schnell presented Zoning Ordinance Amendment #129 allowing porches, decks and similar structures in required setbacks.

Motion by Commissioner Brown, seconded by Commissioner Matelski to adopt the following based on the Planning Commission's recommendation of approval:

Zoning Ordinance Amendment #129

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE #200 TO PROVIDE FOR PORCHES, DECKS AND SIMILAR STRUCTURES TO BE ALLOWED IN A REQUIRED SETBACK.

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 17.2.2.b.

Section 17.2.2.b. of the Cheboygan County Zoning Ordinance #200 is hereby amended to read in its entirety as follows:

b. Decks, covered porches, or similar structures, including attached railings, which provide ingress and egress from a building and is no larger than the minimum width and depth as required by the adopted Michigan Building Code shall be permitted in any required setback in the Commercial Development Zoning District. Decks, covered porches, or similar structures, including attached railings, which provide ingress and egress from a building which are no larger than nine (9) square feet shall be permitted in any required setback in all zoning districts except the Commercial Development Zoning District.

Section 2. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the 2016 Byrne Justice Assistance Grant application for SAYPA. Ms. Kortz stated that the most recent grant received was in 2012/2013. She said the funding request is

Finance/Business Meeting – JULY 14, 2015

for \$80,000 to cover some of the existing program cost of wages and contractual services. In addition to currently budgeted items, the grant will also provide for an additional part-time assistant to aid in the classroom. This position would only be funded as long as grant funds are available. Assistant Megan Fenlon was present for questions. Discussion was held.

Motion by Commissioner Gouine, seconded by Commissioner Gauthier to approve the Byrne Justice Assistance Grant – SAYPA application and authorize the Finance Director to submit using the MAGIC on-line grant management system. Furthermore, we authorize the Chairperson to sign any forthcoming agreements or required documentation upon the review and approval of the Finance Director, Kari Kortz and legal counsel, if applicable and authorize the Finance Director to submit using the MAGIC on-line grant management system any future reporting requirements on behalf of the County. Motion carried with 6 yes, 1 no (Commissioner Matelski) and 0 absent.

Administrator Lawson presented DHHS Agreement DFA13-16001 Amendment #1. The amendment extends the agreement for one year until September 30, 2016.

Motion by Commissioner Wallace, seconded by Commissioner Brown to approve Amendment #1 to Department of Health and Human Services Agreement DFA13-16001 for the Home Aide position and authorize the Chairperson to sign and authorize all necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the 2016 Budget Process Timeline. Commissioner Redmond commented that there is slightly more added to the timeline due to contract negotiations but that it is comparable to the timeline of 2015 and it was a successful timeline.

Motion by Commissioner Gauthier, seconded by Commissioner Brown to approve the 2016 Budget Process Timeline as presented. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented a Purchasing Policy Revision – Sole Vendor Listing 300-2A. This is a revision adds FarmTec, Inc. and Janice B. Eaton, LLC as a private contractor. Commissioner Allor expressed concern with naming Ms. Eaton as a Sole Vendor because the purpose of the Sole Vendor list is to eliminate the needs to obtain bids and the county is locked into Ms. Eaton this way. Administrator Lawson stated that the recommendation was made based on the knowledge Ms. Eaton has and in the Equalization field at this time there is very little available Level 3 Assessors like Ms. Eaton and there are many counties seeking Equalization Directors. Administrator Lawson said that the Board can always make a change to the Sole Vendor listing if things change in the future and that there is no advantage to seek bids in this market at this time. Elizabeth Clemens, currently a property appraiser in Equalization, is in pursuit of Level 3 certification; however, this process can take several years to complete. Commissioner Gauthier expressed the same concern. Commissioner Redmond said that Cheboygan doesn't want to lose Ms. Eaton to another county.

Motion by Commissioner Matelski, seconded by Commissioner Wallace to adopt the revised Sole Vendor Listing 300-2A to become effective July 14, 2015. Motion carried with 6 yes, 1 no (Commissioner Allor) and 0 absent.

Administrator Lawson presented the one-year agreement for professional equalization service. Discussion was held.

Motion by Commissioner Gauthier, seconded by Commissioner Matelski to approve the Professional Equalization Service Agreement with Janice B. Eaton, LLC and authorize the Chairperson to sign and authorize any necessary budget adjustments. A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Allor) and 0 absent.

Sheriff Dale Clarmont presented a Memorandum of Understanding with GELC, the correction officers unions in the department. He said corrections officers have requested a uniform conversion and have agreed to purchase the uniforms if permitted to use the cleaning allowance paid in January of 2016 as reimbursement to their cost.

Finance/Business Meeting – JULY 14, 2015

Motion by Commissioner Allor, seconded by Commissioner Matelski to approve Memorandum of Understanding with Governmental Employees Labor Council (GELC) for uniform conversion. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Judge Maria Barton presented a District Court staffing issue regarding a temporary reclassification of the part-time magistrate position. Judge Barton explained that the Magistrate has been on sick leave since April 10, 2015 and will be out until September 15, 2015. The Court Part-time Bailiff has been covering the daily/weekend Magistrate work. She requested a temporary reclassification for the Bailiff to Magistrate retroactive to April 10, 2015 and to adjust the hourly wage to the Magistrate pay-rate of \$18.21 during the Magistrate's leave of absence. This would not require a Wage and Salary Amendment as this is only a temporary reclassification. The additional wage and fringe of \$11,856 would come from the General Fund.

Motion by Commissioner Wallace, seconded by Commissioner Brown to approve the temporary reclassification of Dale Selin from Court Bailiff to Magistrate, for the time period of April 10, 2015 through September 15, 2015, and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Judge Maria Barton presented a District Court and Prosecutor's office staffing issue regarding the on-call magistrate position. Judge Maria Barton advised that a recent ruling from the State Court Administrator's office made it such that magistrates are no longer allowed to have preset bond conditions with the exception of minor infractions. Both the District Court and the Prosecutor's office have incurred on-call pay for hourly support to accommodate this change.

Motion by Commissioner Brown, seconded by Commissioner Allor to approve the budget adjustments including the one presented by the Finance Department today to raise revenues and expenditures for \$4,922 in the line items provided in the attachments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Allor asked about the budget adjustment for an engine failure for a recycling pickup truck at a cost of \$5,259. Administrator Lawson stated that we need to get more information on it from Wheeler Motors. Administrator Lawson said this morning someone ran into this vehicle at the fairgrounds.

Commissioner Allor expressed concern about the correspondence from Kankaska County regarding the First Amendment to Enabling Resolution of North Country Community Mental Health. Cheboygan County approved this enabling resolution several weeks ago. She said in the packet she received from North Country Community Mental Health a reference was made regarding Antrim County and Kankaska County planning on not signing the enabling resolution. She said she will keep this board updated on this matter.

Commissioner Allor addressed correspondence received from Carl Muscott regarding Capital Improvement Program. Commissioner Allor was looking for clarification as to township being considered departments or agencies of the County. Civil Counsel Peter Wendling said townships are not considered departments or agencies of the County. Administrator Lawson stated that it is common that township units may submit proposed projects to counties.

Motion by Commissioner Allor, seconded by Commissioner Gauthier to approve the Budget Adjustments as presented and to receive and file the Kankaska County Correspondence and the Correspondence letter from Carl Muscott. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott, a citizen of Mullett Township, thanked Commissioner Allor for pulling his letter from the Consent Agenda. Mr. Muscott stated that the County's Capital Improvement Plan should not have township issues included.

Finance/Business Meeting – JULY 14, 2015

BOARD MEMBER COMMENTS

Commissioner Matelski stated that the Cop Drop is scheduled for August 8 at the Cheboygan County Airport.

Administrative Assistant Kathy Morrow reminded the Board about the MAC Regional Summit Conference at the University Center in Gaylord is scheduled for August 3 from 10:00 AM to 3:00 PM.

Commissioner Gauthier responded to Mr. Muscott regarding indicating township projects as specifically township projects in a Capital Improvement Plan. Commissioner Gauthier stated that he would like to see a proposal created for retiree raises and brought up for a vote. Administrator Lawson stated that a new actuary would have to be done to determine costs and an actuary is approximately \$900. Commissioner Redmond asked how many active retirees there are currently. Administrator Lawson stated there are approximately 70 retirees at this time. Administrator Lawson stated that up to 2008 it was common that counties gave COLA increases for retirees. Commissioner Redmond stated that he has had some discussion on this subject with the Administrator and they will continue discussion.

Commissioner Gouine asked if the Fair Board has contacted the county to get guardrails up for the mud run. Finance Director Kortz stated she hasn't been contacted regarding that.

Motion by Commissioner Allor, seconded by Commissioner Wallace to adjourn this meeting to the call of the chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:45 AM.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Pete Redmond
Chairperson

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
JULY 28, 2015**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace and Sue Allor

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Allor, seconded by Commissioner Wallace to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – None

SCHEDULED VISITORS/DEPARTMENT HEAD REPORTS

Mike Grulke, Head of the Juvenile Probation Department, presented some positive news about the Juvenile Probation Department programs including SAYPA, Decisions to Actions and Intensive Probation. Judge Robert Butts stated that the Juvenile Probation Department would not be the same without Mr. Grulke. Judge Butts passed around a photograph of some recent SAYPA program graduates. Chris Ackerman, Director of the SAYPA Program, presented an update on the SAYPA program. He stated that they focus the program to support and train SAYPA students to be successful with both academics and behavior. Megan Fenlon, Case Worker for the SAYPA Program, presented information on the SAYPA Summer Program geared towards training SAYPA students to gain workforce skills in cooperation with community organizations. Commissioner Gauthier stated that he worked with some of the SAYPA Summer Program students at the Cheboygan History Center and that he was impressed with the kids and the program. Commissioner Wallace asked what geographic area that SAYPA mainly serves. Mr. Ackerman stated that the students are from all over Cheboygan County. Judge Butts stated that since the implementation of all three previously mentioned programs, the number of out-of-home placements have gone down significantly. Charles Brown, Coordinator for the From Decisions to Actions Program, presented an update on the From Decisions to Actions Program. Mr. Brown stated that the program has been successful because it focuses on working with students and their parents. Mr. Brown stated that the program is supported by volunteer mentors for the students. Commissioner Wallace asked where the program is held and how students get into the program. Mr. Brown stated that the program is 10 weeks long, that it is held at the Inverness Academy and that referrals come from the Juvenile Probation Department, Child Protective Services, and Community Mental Health. Commissioner Allor asked if the parents meet separately from the students. Mr. Brown stated that it involves both – parents have sessions with students working on communication and they have sessions separate from students in order to discuss the students. Commissioner Gauthier commented that the benefits of the program will reach beyond graduation because these same students will be parents one day too. Commissioner Gauthier asked Mr. Brown if he has enough mentors for the program. Mr. Brown stated that they can never have enough mentors. Judge Butts stated that there is a lot of food donated so that it makes potluck meals available before the From Decisions to Actions classes. Judge Butts also stated that at the end of the program, families are supposed to make a family statement and that a lot of the time they find there is an increase in communication in their families because of the program. He thanked the Board for supporting the programs.

COMMITTEE OF THE WHOLE MEETING – July 28, 2015

Commissioner Redmond, on behalf of the Board and the citizens of Cheboygan County, thanked everyone for their presentations and their efforts in all of the Juvenile Probation programs.

John Bruning, Administrative Health Officer for District No. 4 Health Department, presented a health services update for the District No. 4 Health Department. Mr. Bruning stated that the Health Department provides administrative services, environmental health services and personal healthcare services. Karen Nowicki-Compeau, District No. 4 Health Department Coordinator, presented an update on the personal healthcare services offered through the department including WIC, jail health support, hearing and vision screenings for school age children, immunizations, family planning, women cancer screening, children's special health care services, maternal infant health program, communicable disease program, and Girls on the Run. Commissioner Gauthier asked about the prevalence of HIV cases in Cheboygan County. Ms. Nowicki-Compeau stated that there are low incidents of HIV in the county but high incidents of Hepatitis C which she prospectively attributed to an increase in heroin use through needle sharing. Commissioner Gauthier stated that he heard that Tuberculosis is making a comeback. Ms. Nowicki-Compeau stated that she has not heard that or seen evidence of that. Commissioner Gauthier asked if it's true that Cheboygan County has the highest vaccination waiver rate in the state. Ms. Nowicki-Compeau confirmed that as true and said that the State of Michigan is trying to make it less convenient to waive vaccination requirements by requiring waiver education. Commissioner Gauthier asked about a front page story in the Cheboygan Tribune from a citizen who claimed vaccinations are linked to autism. Mr. Bruning affirmed that there is no scientific evidence supporting any link between vaccinations and autism. Commissioner Wallace asked if there was a noticeable difference in the ages of people with sexually transmitted diseases. Ms. Nowicki-Compeau stated that it has stayed relatively the same over time – people in their twenties and people in their fifties and sixties. Commissioner Redmond thanked Mr. Bruning and Ms. Nowicki-Compeau for the presentation and thanked Mr. Bruning specifically for his service to District No. 4 Health Department as he has submitted his resignation.

Dallas Hyde, Director of Cheboygan Life Support Systems, presented a Cheboygan Life Support services update. Mr. Hyde reported that Cheboygan Life Support Systems recently underwent a large change as they have been contracted to do billing and management services for several surrounding area life support programs. Mr. Hyde stated that they hired a part-time billing person to absorb the excess workload. He said CLSS have a 10-year capital improvement plan in place which sets up for the replacement of an ambulance truck every 18 months. Mr. Hyde spoke to the amount of emergency trips that are from Cheboygan to Petoskey and Gaylord. He said t with the increase in mileage that there may be a need to change the capital improvement plan to replace a truck every 12 months. Mr. Hyde stated that Cheboygan Life Support Systems is doing very well and is fiscally responsible. Commissioner Wallace asked Mr. Hyde to explain how the paramedics decide what hospital to take a patient to. Mr. Hyde explained that there is a transportation matrix based on the illness that guides the paramedics where to go and that the transportation matrix is protocol approved by the State of Michigan. Commissioner Redmond asked what happens if a patient requests to go to a specific hospital. Mr. Hyde stated that the paramedics will take people directly to a specific hospital but it depends on the situation. Commissioner Allor asked Mr. Hyde to explain the subscription program. He explained its procedures and benefits of the subscription program. Mr. Hyde stated that the Cheboygan area generally does not take full advantage of the program despite his advertising efforts and that Cheboygan Life Support Services generally breaks even from it. Commissioner Brown asked Mr. Hyde if he has noticed an increase in funds due to the affordable care act. Mr. Hyde stated that he has not noticed an increase but rather a decrease in reimbursements from commercial insurance companies. Commissioner Redmond thanked Mr. Hyde for his presentation and service.

ADMINISTRATOR'S REPORT

Administrator Lawson provided an update on the Equalization Director contract. He stated that the county is unable to carry forward with the contract agreement based on legal counsel opinion.

COMMITTEE OF THE WHOLE MEETING – July 28, 2015

Mr. Lawson stated that Ms. Eaton has submitted her resignation from her position as Equalization Director effective August 28, 2015. Mr. Lawson stated that a plan is needed for the Equalization Department. Commissioner Redmond stated that qualified Equalization Directors are hard to find at this time. Administrator Lawson stated that the county building security doors are active and that employees should be using their identification cards for entry. He said that the public is only to enter from the Main Street entrance through the security door. There is temporary signage directing the public to the front entrance and he is looking for improvement feedback before permanent signs are made. Commissioner Gouine asked about a tray with a conveyer belt at the front entrance security door for metal items to go through and people to bring in. Commissioner Gouine stated he had trouble getting in with his iPad. Commissioner Allor stated that it may be worthwhile to contact legislators to make them aware of the shortage of equalization directors throughout the state. Mr. Lawson stated that the requirements to become a Level 4 Equalization Director is a good curriculum but it takes a long time to get through the program.

OLD BUSINESS – None

NEW BUSINESS – None

CITIZENS COMMENTS

Carl Muscott, a citizen of Tuscarora Township, stated that it was unfortunate that there weren't more members of the public present to hear about the successes of the SAYPA program. Mr. Muscott stated that there should be an item slide through tray at the security door to the county building.

Undersheriff Tim Cook stated that Cheboygan County Sheriff Department Dispatch can monitor the security door. Undersheriff Cook stated that the door is not to prohibit the public from entering but to act as a deterrent to people considering violence.

BOARD MEMBER COMMENTS

Commissioner Matelski stated that the Waverly Township recycling bins need to be sandblasted and repainted. Mr. Lawson stated that there is funding available to refurbish the bins.

Commissioner Gauthier stated that the Governor's Petroleum Safety Task Force Report is now available and that it indicates that Pipeline 5's life is going to be terminated at some point.

Commissioner Wallace stated that Charlie Brown is very good at what he does.

Motion by Commissioner Matelski, seconded by Commissioner Wallace, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:13 A.M.

Amber Libby
Chief Deputy Clerk/Register of Deeds

Pete Redmond
Chairperson

Health Board Meeting
June 16, 2015

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bert LaFleche, June 16, 2015, at 10:00 a.m. The meeting was held at Commissioners Room of the Presque Isle County Courthouse, Presque Isle County.

ROLL CALL

Present:

Alpena County:	Adrian, Lawson
Cheboygan County:	Allor, Redmond
Montmorency County:	LaFleche, Peterson
Presque Isle County:	Altman, Lang

Absent:

Excused:

Others Present:

John Bruning, Joshua Meyerson,
Scott Smith, Judy Greer, Wendy
Byers-Phillips

AGENDA CHANGES

None.

MINUTES

May 19, 2015 Health Board Minutes: Motion by Altman with support from Allor to approve the May 19, 2015 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

May 27, 2015 through June 12, 2015: Motion by Allor with support from Lang to approve the Listing of Claims submitted from May 27, 2015 through June 12, 2015. Roll call vote. Ayes all, motion carried.

RECEIVED

JUL 27 2015

CHEBOYGAN CO. CLERK

PUBLIC COMMENT

Scott Smith, Environmental Health Director introduced Zachary Birmingham to the Board. Birmingham has been hired to fill the Environmental Sanitarian position in the Presque Isle office and briefly discussed his duties.

ENVIRONMENTAL HEALTH DIRECTORS REPORT:

Department of Agriculture and Health Department Inspections: Smith discussed the letter that the Board authorized Bruning and Smith to send to the State departments. Smith since found out that there was a bill introduced to the House and that the issue was already being addressed. The bill passed the house on May 21, 2015 and passed the senate on June 3, 2015 and final acceptance by the Governor scheduled for today, June 16, 2015. Smith has also talked with Michigan Association of Local Environmental Health Association (MALEHA) regarding this as well. Smith would like to hold off on sending that letter until the white paper is issued and see the outcome of it sometime in July.

Albert Township Letter of Support: Smith sent a letter of support to Albert Township in regards to a sewer project in their area.

Keller Accident: Smith updated the Board on Keller's accident last week as his recuperating at home. We have informed the Board of the current condition and waiting to hear on his return to work paperwork. Keller is an Environmental Sanitarian with the Department.

Environmental Health 2014 Annual Report: Smith presented the 2014 Environmental Health Annual Report and highlighted areas of interest. Commissioners had questions that Smith clarified.

Motion by Lang with support by Allor to accept the 2014 Environmental Health Annual Report as presented. Ayes all, motion carried.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period May 1, 2015 through May 31, 2015 was mailed to the Board with the packet for the month.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Amount added to the Fund balance through April 30, 2015 is \$ 141,391.29.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Private Duty Statistical and Revenue Reports: Byers-Phillips stated that the Private Duty Statistical and Revenue Report for May 2015 were included in the packet.

Staffing: Byers-Phillips has advertised for our vacant positions in social work, registered nursing, and licensed practical nurse. Byers-Phillips highlighted the requirements for the positions set by the State of Michigan programs. We plan to interview within the next week for the vacant positions within the department.

MIHP Review: Overall the review went well; we have a few corrections that will need to be addressed.

Grant Applications: Byers-Phillips has written three grants this last month.

Veteran's Administration: Tomorrow the Veteran's Administration will be reviewing the Adult Day Care policies and procedures. They provide some funding for veterans that attend the Adult Day Care.

WIC Consultant: Thursday and Friday of this week, the State WIC Consultant will be at our office helping us prepare for our Management Evaluation in August.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Cross Jurisdictional Sharing: We are continuing to work towards the system upgrade of our software. We are working with other agencies as well as the software company to ensure that we can move forward with this upgrade. We are looking at either sharing a system or sharing the upkeep of the system.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Software Upgrade: Bruning mentioned in the past we have received \$20,000 from an Immunization Billing Enhancement Grant and \$50,000 in cooperation with Health Department of Northwest Michigan towards the upgrade. Bruning has also learned of the approval of up to \$ 170,000 from the Northern Health Plan with some shared participation. Bruning explained the cooperation within the Tencon and the Northern Health Plan. Our current system is not capable to tie into the Health Exchange. We are pleased that we have obligated to us for the system upgrade of approximately \$250,000. Bruning, Greer and Nathan Scott have talked and have discussed the potential implementation of financial software to start. We will need to replace our current system with three systems to do all that we currently do. There will be a finance package, a public health package as well as an environmental health program.

Community Health innovation: Bruning discussed activity surrounding the State Innovation Model (SIM) and Community Health Innovation Regions (CHIR) associated with the SIM. This is a new initiative for coordinating and networking associated with health care services delivery and the state has received approximately \$70 million. Right now there is an assessment taking place to determine capacity for CHIR backbone organizations. Northern Health Plan and TENCON health plan are submitting information for consideration as a CHIR backbone organization in our region. The sharing opportunities associated with our IT project align well with objectives associated with the CHIR. It may be some time before we learn the outcome of the capacity assessment. Bruning will update the board when more information is available.

Local Public Health Mutual Aid Agreement: Bruning included with the packet a Local Public Health Mutual Aid Agreement. He stated the Attorney Jim Young has reviewed the agreement. Bruning thought that we are the final agency to authorize this agreement. Bruning mentioned that this would be used in an instance when Grand Traverse County had the outbreak this past year to provide immunization services. That event got agencies thinking about the necessary agreements with other qualified agencies.

Motion by Redmond with support by Lang to authorize Bruning to sign the Local Public Health Mutual Aid Agreement. Ayes all, motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, motion by Redmond with support from Altman to adjourn. Ayes all, motion carried.

Adjournment: 11:33 a.m.

Bert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Judy Greer, Recording Secretary

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
MAY 21, 2015
BRUSH CREEK MILL
HILLMAN, MI**

Call to Order

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by board president Robert Heilman at 10:05 a.m.

Roll Call

Governing Board

Members Present: Kathleen Vichunas, Cam Habermehl, Rick Anderson, Dan Plasencia, Bruno Wojcik, Jack Kischnick, Robert Heilman, Adam Poll, Doug Baum and Dave Post

Staff Present: Diane Rekowski and Theresa Huff

A quorum was declared present

Special Presentation

Tom Stephenson, Connect Michigan: presented an update to the Board on advancements made in Broadband technology in the Region. Connect Michigan, in partnership with the Michigan Public Service Commission, is working to ensure that all can experience the benefits of high-speed internet access. Advancements have been made in the region on availability of affordable high-speed internet. Interactive maps are online at www.connectmi.org

T. Stephanson provided interesting statistics:

- *70% of people go to their mobile phones to search for restaurants, housecleaners, etc.
- *65% of Businesses have a website, 55% in rural areas.
- *1 in 5 employees work from home full-time or part-time.
- *Business barriers – 44% think they don't need a website. 40% of businesses want faster speed. 80% of businesses use broad band every day.

Fiber Mapping – <http://www.miconnects.org/> allows you to enter a specific address to see what options are available.

Approval of Minutes

J. Kischnick moved, supported by C. Habermehl to approve minutes for May 16, 2015 meeting. All ayes, motion passed.

Financial Report

D. Rekowski reviewed April, 2015 financial statements. Net income of \$7,000, zero balance on line of credit loan. B. Wojcik moved, supported by A. Poll to approve Financial Statement for April, 2015. All ayes, motion passed. D. Rekowski noted the Accounting Assistant has begun working for NEMCOG on a part-time basis and is doing great.

President's Report

Regional Project Review: President R. Heilman presented (1) Federal Grant project for regional review. There were (0) Non-federal Grants applications, (0) Public Notices, (0) "Other" and (0) State Grant

Applications. K. Vichunas moved , supported by D. Plasencia to recommend approval of the grant. All ayes, motion passed.

MAR: No report.

Other: No report.

Director's Report

Funding: D. Rekowski covered recent grants: Received \$50,000 from the DEQ for a four-county Regional Recycling Education program; MEDC funds of \$50,000for the interior counties for the development of a wood products business plan.

D. Rekowski informed the Board of the Community Correction's grants currently being written. Discussed 2016 Community Corrections grant application and changes made to the program. Distributed County Resolutions for concurrence with the grant application for approval at members' respective county.

Events: Attended the Governor's Recycling Conference in Lansing and the dedication of NE MI Birding Trail with R. Heilman.

Regional Prosperity Initiative: Executive Committee Meeting with MI Works!, continuing to work on Administrative Board consolidation . Will be meeting with EMCOG Director to discuss alignment of planning commission's boundaries with the RPI boundaries.

RPI Newsletter: Newsletters on the RPI program have been developed and distributed throughout the region and have received great feedback.

DNR Recreation Department: – Steve Debrabrander oversees Land Trust and Recreation Grants would like to meet with the Board. Will arrange as the guest speaker for next month's Annual Meeting

M. Foote and D. Rekowski will be meeting with the DEQ Director next month regarding the amount of administrative reporting.

Previous Business

None.

New Business

None.

Committee Reports

None.

County Updates

- **City of Grayling:** No report.
- **City of Alpena:** MEDC Riverfront feasibility study in process. Projects are going smooth, Meijer is open, and hotel is being built.
- **MI Works!:** Career Planning and Tours. Lots of jobs available in region.

- **Briley Township:** Working on DOT Grant application, branding for M-33 Route. D. Cline is assisting with the project and it's in the very early stages. Briley Township Master Plan is being updated. It's been about 16 years since it's been updated and will incorporate an Economic Development piece that will coincide with Planning and Zoning.
- **Emmet:** M119 Ambulance to be completed June. Hosting an Open House. Next Mackinaw Ambulance Building approved demolition contract. Will begin anytime. Hired 2 more paramedics, up to 26 now. Ramping up due to tourist season. June 12, 2015 bids are due back for the Head Land Observatory. Mackinaw bird watching had a huge turnout. They are asking for help from the Rec's to build platform and perhaps obtain property with help from County. On 6/6 the DNR Trust Fund is having a Dedication for work on Fish Hatchery.
- **Village of Hillman:** MLive reported Montmorency County is leading the state in Income Growth 36%. Lost jobs between 1990 and 2013 – only 48. FOIA documents are due by 7/1/15. Finishing up Zoning, last section, hope to adopt by fall. Radio Station contest raised \$11,000-\$12,000 so far. Received equipment donation, however some of it is outdated.
- **Crawford County:** New budget year. 4 contracts to be negotiated.
- **Alcona County:** Part of Michigan Care for Tourism was held on 5/19/15. About 150 people showed up. Lots of UP and college people attended. Each person paid \$50-60 to participate. Did lots of work at the Lighthouse, tremendous work. They cut down trees, shredded/chipped it. Dinner was provided to them. Volunteers served and provided various foods for the meal. The County Fair is August 19 through the 25th. Other events coming up are the Spring Fling, tree sale and the Farmers Market.
- **Alpena County:** No report.
- **Oscoda County:** Hiring a new Ambulance Directory. Have 7 interviews through next Wednesday. Restructuring the court system with retirement of Judge. There may be only one judge.
- **Mackinaw City:** Signed a \$900,000 bond to work on street projects. Finished police contract. West Central Trail Mackinaw to Charlevoix to Petoskey working on now. Made offer to hire Manager. FOIA – hope to have done by the end of June.

Adjournment

The meeting was adjourned at 11:45 a.m. The next meeting will be held on June 18, 2015.

NLEA July-August 2015 Newsletter



Providing resources for communities and entrepreneurs to create and retain jobs in Antrim, Charlevoix, Cheboygan & Emmet Counties.

Business Assistance

Services for Communities

Success Stories

Publications

Regional Information and Demographics

Living Here

Partnerships

- Welcome Mark Hitchcock, Business Attraction and Growth
- Take a Peek at What Our Interns are Up To
- Walloon Lake Village Adds "Crown Jewel"
- Beaver Island Public Schools Utilize Robot Teachers
- New Manufacturing Training Opportunities for Kids & Adults!
- Register Today for Inaugural Paddle Antrim
- Connecting Entrepreneurial Communities Conference Registration Now Open
- Great Workshops, Seminars, and Conferences

Welcome Mark Hitchcock, Business Attraction and Growth

Please join us in welcoming Mark Hitchcock as the NLEA's new Business Attraction and Growth Specialist. Mark comes to us from the Northeast side of the state as an MSU Extension Educator. He will continue to be part of the MSUE team as well. Mark will focus on assisting local entrepreneurship-teams, maintain a general catalogue of local sites & buildings available for attraction and expansion, assist communities in building capacity to ensure for a rapid response upon new business inquiries and much more. We excited for the expertise and experience Mark's brings to the NLEA team and our local communities. Visit our website to learn more about Mark. He can be reached at mark@northernlakes.net or 231-582-6482.



Mark Hitchcock-NLEA Business Attraction and Growth and MSUE Educator

Take a Peek at What Our Interns are Up To

Thanks to a grant funded by the DTE Energy Foundation; NLEA was able to hire two summer interns, Jordyn Kopp and Cassidy Shankelton to work on promotion of Northern Michigan's extensive trails system. They have created and continued to develop a "trail blog" as a means to share their work and further promote the vast trail networks that run throughout Northern Michigan. The main purpose of the trail blog is to serve as a tool for trail enthusiasts to use when researching specific trails and the amenities and stops offered along the way. Read the full story at www.northernlakes.net

UPNORTHTRAILTALES

[HOME](#) [ABOUT US](#) [CAMPING ALONG THE TRAILS](#)

[LITTLE TRAVELER WHEELWAY](#) [NORTH CENTRAL STATE TRAIL](#)

[NORTH WESTERN STATE TRAIL](#) [TRAILHEADS](#)



"Up North Trail Tales Blog" shares photos, videos, and descriptions of amenities offered.

Walloon Lake Village Adds “Crown Jewel”

The recently opened Hotel Walloon is the first new hotel lodging option along Walloon Lake in over 50 years. This 32 room luxury waterfront hotel features a Victorian era exterior and the interior incorporates modern technology along with traditional Northern Michigan lodging elegance. Read the full story at www.northernlakes.net



Hotel Walloon a “Staycation” destination on Walloon Lake.

Beaver Island Public Schools Utilize Robot Teachers

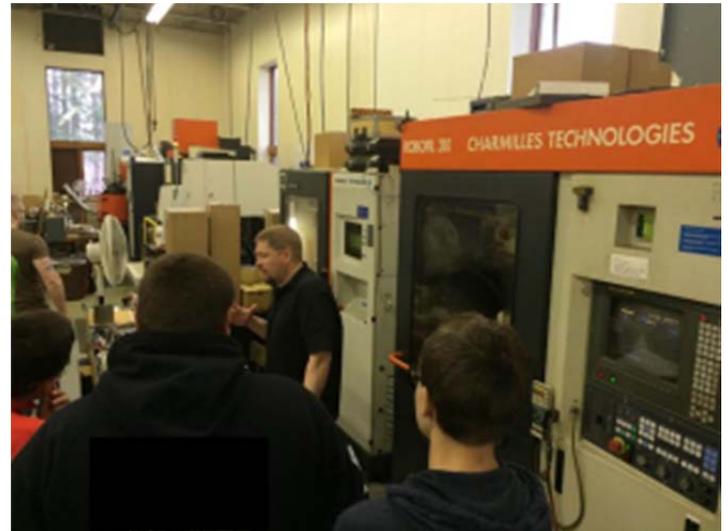
When your school faces extreme challenges, like being located on the second most remote island in the largest freshwater bodies of water on the Earth, technology can be a friend or a foe but on Beaver Island, the public schools have embraced cutting edge technology to give their students a truly unique learning experience. Beaver Island is one of just a few schools in the country that is equipped with a pilot program for the “Double Telepresence” mobile robot which arrived on premise April 22, 2015. Read the full story at www.northernlakes.net



Photo by Northern Islander showing the new technology

New Manufacturing Training Opportunities for Kids & Adults!

Baker College is offering two great programs at Charlevoix High School to help promote and advance manufacturing training and knowledge in our region. The first is a 3 day program for 6th-8th grade students. This 3 day program will provide youth with knowledge and practical experience with modern manufacturing technologies: Computer Numeric Control (CNC), Computer Aided Design (CAD) and 3-D printing. The second is a two part series. These evening seminars are designed to help those who are currently employed improve quality and productivity in using SOLIDWORKS or GibbsCAM; the leading software applications available today for manufacturing modeling and computer assisted manufacturing (CAM). Read the full story at www.northernlakes.net



Students learning the latest in Manufacturing Technology with Baker College programs.

Register Today for Inaugural Paddle Antrim

The inaugural Paddle Antrim Festival will be September 18 and 19. The two day, 40 mile kayak paddle from Ellsworth to Elk Rapids goes through Antrim County's Chain of Lakes. This non-competitive event encourages paddlers to choose their adventure. Early registration for the two days will be \$100 with one day registration being \$65. Read the full story at www.northernlakes.net



The Paddle Antrim Festival set for September 18 & 19, 2015 will be packed with fun events!

Connecting Entrepreneurial Communities Conference Registration Now Open

MSU Extension is excited to announce programming and registration information for the annual state-wide "CEC" Conference. This popular conference brings together key people from like-minded communities to learn programs and resources, share best practices and ideas, and empower ourselves and others to assist entrepreneurs grow our local communities. Following several successful years with one state-wide conference location, the planning team decided to expand the offerings and offer two conference locations in 2015, Houghton/Hancock and Sturgis. Each location has excellent keynote speakers and over 25 educational sessions to choose from. Plus... you'll enjoy the unique venues as the breakout sessions are actually embedded in various businesses throughout the downtowns. Visit our website to learn more.

Connecting Entrepreneurial Communities



2015 Conference Registration Now Open

Great Workshops, Seminars, and Conferences

- 08/11/2015 Lean Manufacturing Champion
- 08/17/2015 Manufacturing Academy 2015
- 08/18/2015 Baker College Advanced Manufacturing Seminars
- 08/28/2015 The Business of Maple Syrup Conference
- 08/31/2015 5-DAY LUMBER GRADING SHORT COURSE
- 09/13/2015 EUROPE TRADE MISSION 2015
- 09/22/2015 2015 Small Business Association of Michigan Matchmaking Summit
- 10/07/2015 Connecting Entrepreneurial Communities 2015 Conferences
- 11/10/2015 Making It In Michigan Conference

Visit www.northernlakes.net for details on each.

- Core Partners -

MICHIGAN STATE UNIVERSITY | Extension



PURE MICHIGAN
Michigan Economic Development Corporation

Char-Em
CHARLEVOIX-EMMET ISD

Congratulations Petoskey Trail Project and good luck to the Ellsworth Community Square. Both projects have/are utilizing crowdfunding to raise funds for their community based projects. Both projects are part of the Michigan Economic Development Corporation's "Patronicity Program", which means that when the goal is met, the MEDC will "match the funds", effectively doubling the dollars raised. This project supports local place-making efforts and is a perfect way for small projects to receive grant support.



The **Petoskey Trails Project** recently surpassed their goal of \$20,000 to build a 5K walk/XC ski trail at Petoskey High School. Add in the \$20,000 MEDC match and that project raised a total of \$42,500.

The **Ellsworth Community Square Project** is raising \$26,000 to build a "community square" in their downtown on the site of a former auto repair shop that burned down a few years ago. Once the goal is achieved, the MEDC will double it.

To view the Ellsworth project video and consider your support visit <https://youtu.be/MNvTzL9dfBY>

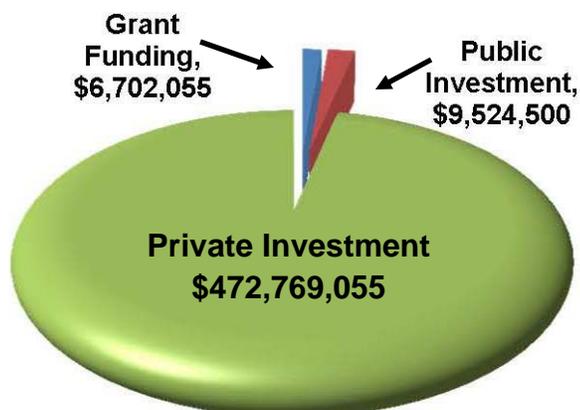
To find out how your community can utilize the "Patronicity Program" for crowdfunding your community projects contact the NLEA.

Summer is in full swing...Enjoy your week!

Andy Hayes, President

Projects In Progress

62 Community & Business Assistance Projects



Total Investment- \$ 488,995,610

498 Anticipated Jobs Created
805 Anticipated Jobs Retained
13 Anticipated Business Startups

Website Statistics

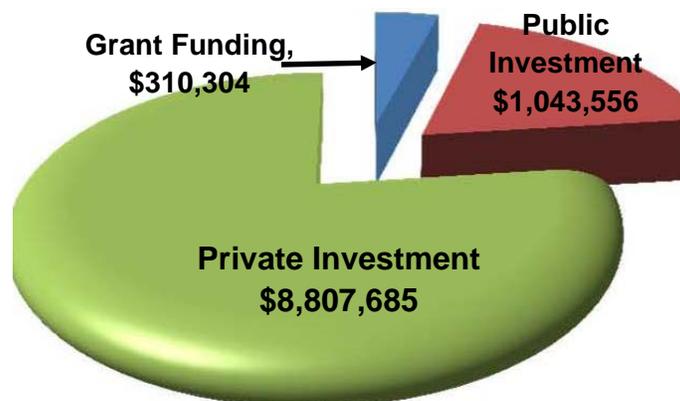
Month	Unique visitors	Number of visits	Pages viewed
July	1,306	2,427	6,445

Recent Retention Visits (July 2015)

7/2	Beaver Island Boat Company, Charlevoix
7/2	Redi-Rock International, Charlevoix
7/2	WES Corp, Charlevoix
7/2	Jervis B Webb, Charlevoix
7/23	Link Industries, Cheboygan
7/23	Black Lake UAW Education Center, Cheboygan
7/23	Seasons of the North Winery, Cheboygan
Total YTD: 41 visits	

Completed Projects

18 Community & Business Assistance Projects



Total Investment- \$ 10,161,545

87 Jobs Created
315 Jobs Retained
3 Business Startup

Up-coming Events:

- 08/11 Lean Manufacturing Champion
- 08/17 Manufacturing Academy 2015
- 08/18 Baker College Advanced Manufacturing Seminars
- 08/28 The Business of Maple Syrup Conference
- 08/31 5-DAY LUMBER GRADING SHORT COURSE
- 09/10 Growth Company CEO Forum
- 09/13 EUROPE TRADE MISSION 2015
- 09/22 Small Business Association of Michigan Matchmaking Summit
- 10/07 Connecting Entrepreneurial Communities 2015 Conferences
- 11/10 Making It In Michigan Conference

For details visit: www.northernlakes.net

Cool Stuff: Local Crowdfunding

Check out Ellsworth Community Square Project Video
<https://youtu.be/MNvTzL9dfBY>

All of this is made possible through various partners working in collaboration, visit www.northernlakes.net/partnerships-139/ for a complete list.

Contact us at 231-582-6482 • info@northernlakes.net • www.northernlakes.net

MINUTES OF THE BOARD
June 18, 2015
North Country Community Mental Health
Board Room
1420 Plaza Drive
Petoskey, Michigan

BOARD MEMBERS PRESENT: Louis Scholl, Sr. Augusta Stratz, Karla Sherman, Joel Evans, Dennis Priess, Paul Liss, Ed Ginop, Dan Plasencia, Christian Marcus, Gary Averill, Sue Allor, Craig Crambell, Bob Boyd

STAFF: Christine Gebhard, Joan Booth, Donna Wheeler

Mr. Ginop called the meeting to order at 4:30 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, April 30, 2015	\$7,635,332.39
Receipts, Adjustments & Transfers, May	\$1,558,881.39
Total Disbursements & Adjustments, May	\$4,495,776.07
Decrease in Cash Balance	\$2,936,894.68
Balance, May 31, 2015	\$4,698,437.71

*Approximately \$1,998,023 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, April 30, 2015	\$ 958,070.54
Receipts, Adjustments & Transfers, May	\$ 100,448.47
Total Disbursements & Transfers, May	\$ 1,013,061.56
Decrease in Cash Balance	912,613.09
Balance, May 31, 2015	\$ 45,457.45

*Included in the balance is the Medicaid Internal Service Fund balance of \$0.00.

MOTION BY JOEL EVANS, SECOND BY LOUIS SCHOLL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Plasencia discussed Budget Amendment #2, FY15.

**MOTION BY DAN PLASENCIA TO APPROVE BUDGET AMENDMENT #2 FY15.
MOTION CARRIED.**

Mr. Plasencia reviewed the notification received from Legal Claimant Services that there is a dormant stock account still registered to Antrim Kalkaska Community Mental Health. The account is comprised of 407 shares and has an approximate value of \$21,579.

RESOLUTION

BE IT RESOLVED, that it is hereby certified that at its regular monthly meeting, the Board of North Country Community Mental Health, organized and existing under and by virtue of laws of the State of Michigan, adopted the following resolution that is now in full force and effect:

BE IT FURTHER RESOLVED, that Alexis Kaczynski, Director of North Country Community Mental Health is fully authorized and empowered to transfer, endorse, sell, assign, set over and deliver any and all shares of stock, bonds, debentures, options, notes, or other securities, now or hereafter standing in the name of or owned by North Country Community Mental Health, and any and all written instruments necessary or proper to effectuate the authority hereby conferred.

IT IS CERTIFIED that the authority thereby conferred is not inconsistent with the By-laws of North Country Community Mental Health.

MOTION BY KARLA SHERMAN, SECOND BY ROBERT BOYD, TO APPROVE THE RESOLUTION AUTHORIZING ALEXIS KACZYNSKI, DIRECTOR, TO SIGN THE AGREEMENT WITH LEGAL CLAIMANT SERVICES ALLOWING THEM TO PURSUE THE DORMANT STOCK ACCOUNT ON BEHALF OF NORTH COUNTRY COMMUNITY MENTAL HEALTH. MOTION CARRIED.

Discussion ensued and Ms. Kaczynski explained that in this matter the case # 1317-44847 is specific to this issue. It was suggested that “past and future” should be struck from the resolution. It also was suggested that an attorney be consulted and Kathy Abbot from Emmet County was recommended. Ms. Kaczynski will reword the resolution based on the recommendations of the Board members, contact Kathy Abbot and make sure it is written in a proper legal format.

Ms. Sherman and Mr. Boyd withdrew their previous motion

MOTION BY BOB BOYD, SECOND BY KARLA SHERMAN, TO HAVE THE DIRECTOR WORK WITH THE EMMET COUNTY CIVIL COUNSEL TO REVIEW AND FINALIZE THE PROPOSED RESOLUTION TO APPROVE THE STOCK SALE. MOTION CARRIED WITH ONE OPPOSED, SUE ALLOR.

Mr. Plasencia reported on the request for the purchase of the Report Writer for the accounting software.

MOTION BY DAN PLASENCIA TO APPROVE THE PURCHASE OF THE REPORT WRITING SOFTWARE IN THE AMOUNT OF \$24,849. MOTION CARRIED.

Donna Wheeler reported that no other bids were sought; however, this is the only vendor in Michigan able to install this software, provide training in its use and write the most common reports used by staff.

Building Committee Meeting

Mr. Ginop reported that the committee members reviewed the preliminary plans from Edgewater Design Group for the canopies on the West and North sides of the building. The committee suggested some minor changes to the design. There are enclosures proposed for the north and west entrances, and a canopy proposed to cover the telephone equipment on the north side of the building.

MOTION BY KARLA SHERMAN, SECOND BY GARY AVERILL, TO PURSUE THE DESIGN AND SEND IT OUT FOR BID. MOTION CARRIED.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Regulatory Compliance Plan

Ms. Kaczynski referred to the plan that was included in the board mailing package. This is the Regulatory Compliance Plan for the Northern Michigan Regional Entity, but North Country CMH has adopted it as its own in the past. The plan has been revised and she is asking the Board to consider the revised plan for adoption.

MOTION BY PAUL LISS, SECOND BY GARY AVERILL, TO APPROVE THE REVISED REGULATORY COMPLIANCE PLAN. MOTION CARRIED.

PRESENTATION

Training for Residential Services Staff

Stacey Chipman introduced herself and showed a video about direct support professionals who work in group homes and day programs and provide other community living supports. She reviewed each profession and explained what it does. Thirty-five years ago she was a direct support professional working in a skilled nursing facility. She described how she was under-

trained for the job and discussed the demands of direct support professionals in the current day. The job has become more complex because of the transition from institutions to individuals' homes.

There are several areas of participant involvement such as communication, community services, networking, community living skills and supports, career support, crisis prevention, building and maintaining friendships and relationships and supporting health and wellness. Training needs are being addressed in many areas such as recipient rights, non-violent crisis intervention, first aid, CPR, gentle teaching, supervisor training, etc. Discussion ensued about the community becoming involved in training. She feels that there is a need to raise the bar of training to have more skilled people working with people with intellectual and developmental disabilities.

NORTHERN MICHIGAN REGIONAL ENTITY

Ms. Kaczynski referred to the minutes of the meeting that were included in the Board mailing.

Mr. Priess asked a question regarding the Access Center because some of the other boards are pulling out of the Access Center. If too many leave another alternative may have to be developed.

OLD BUSINESS

Ms. Kaczynski brought up the topic of the amendment to the enabling resolution and mentioned that Antrim and Kalkaska Counties have not passed the amendment. She asked the Board members what course of action they wanted to pursue. Mr. Crambell felt that there were some wording changes sought by the Kalkaska Board of Commissioners and if the changes were made Kalkaska County would sign it. Mr. Marcus indicated that his sub-committee felt the changes being requested were not needed at all in Antrim County. This situation is the decision of the commissioners and if Antrim County is not ever going to approve it then it is a moot point. It was suggested that maybe Kathy Abbot could talk to the counties about the change and they may convince the counties to approve it. There is a vacancy left by the resignation of George Anthony and this seat moves to Otsego County and Ms. Kaczynski is working to fill this seat with a primary consumer from this county.

After discussion, it was decided not to pursue the amendment to the enabling resolution.

NEW BUSINESS

Ms. Kaczynski reviewed the Legislation/Policy Committee minutes and explained what is happening with the budget and that it is getting close to being signed. She also reviewed other agenda items, i.e. Kevin's Law, ABLE Savings Plan which is just a house bill at this point and has not passed yet; Pharmaceutical Coverage HB 4671, the House Republicans roads proposal which should generate about \$1 billion for roads by 2019; Medicaid Spend Down, Healthcare reform initiatives, Managed Care rebid; Certified Community Behavioral Health Clinics and state innovation in which local health care related partners have submitted proposals to be Community Health Innovation Regions. CMH participation has been sought as a partner in this.

Ms. Kaczynski referred to the process of annual policy review and asked that a meeting of the Executive Committee be convened to review the board by-laws.

A question was asked by Mr. Marcus about the Health Information Exchange and Ms. Kaczynski explained what it is. North Country CMH has decided to go with Great Lakes and the Northern Physicians Organization (NPO). Ms. Gebhard further described the system.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski referred to the report contained in the Board Mailing.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

Ms. Gebhard reported on the QI Council Update and described the components. Access timeliness was reviewed and all indicators were met in the first quarter of 2015. Inpatient recidivism was extremely low. She referred to the Key Indicators report and reviewed the percentages for various population groups. Healthy Michigan as a percentage of funding went up. Openings and closings for the year were reviewed. Distribution of referrals and intake assessments stayed about the same. Inpatient hospitalization was reviewed. Regarding emergency services by county; Emmet County showed a reduction from the first quarter. She discussed the status of the Access Center.

MOTION BY KARLA SHERMAN, SECOND BY GARY AVERILL, TO ADJOURN THE MEETING AT 6:30 P.M. MOTION CARRIED.

Ed Ginop, Board Chair

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Eagle Ridge Golf Club, Glennie, MI
June 5, 2015

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:45 p.m.

ROLL CALL

Carol Athan

Stuart Bartlett

Erin Bills

Earl Corpe

Bob Cudney

Bruce Gauthier

Kenneth Glasser

Mark Grantner

Pete Hennard

Meagan Holmes

Melissa Holt

Albert LaFleche

Steve Lang

Jack Mahank

John Morrison

Leonard Page

Corleen Proulx

Patricia Rondeau

Kathleen Vichunas

Gerald Wall

Rose Walsh

Carol Wenzel

Virginia Zygiel

Excused: Lee Gapczynski, Mary Hess, Dale Huggler, Dawn Lawrence, Sharon Priebe

Absent: Gail Fortune, John Smock

Quorum present - yes

Staff Members Present:

Lisa Bolen, Susan Bowen, Barb Dault, Karen Godi, Trisha Grifka, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, John Swise, and Sue Zolnierek

APPROVAL OF AGENDA

Ken Glasser requested that the addition of the Discretionary Spending Limitation be added as an action item under the Audit/Finance Committee report.

Jack Mahank requested to move the Area Agency on Aging Draft 2016 Annual Implementation Plan submission from Program Planning & Evaluation Committee report and be placed under Information Items.

Motion by Jack Mahank to approve the agenda as amended. Support by Virginia Zygiel. All ayes, Motion carried.

Conflict of Interest Disclosures

Ken Glasser, disclosed that his wife owns a home health care business that receives funding from the MI Choice Waiver Program. Ken asked that the conflict be noted in the Board minutes and stated that he will abstain from voting on submission of the Annual Implementation Plan.

John Swise led the Board in the Pledge of Allegiance.
Gerald Wall provided the blessing for the meal.
John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

Motion by Gerald Wall to approve the administrative consent agenda items including the May 8, 2015 board meeting minutes. Support by Earl Corpe. All ayes, Motion carried.

COMMUNICATION

Pete Hennard read a letter of resignation from Karen Lee.

Motion by Jack Mahank to accept Karen's resignation with regret and to have a letter sent to Karen thanking her for her years of service. Support by Rose Walsh. All ayes, Motion carried.

Pete announced the resignation of Donna Dietz. Donna spoke with Karen Godi per a phone call.

Motion by Ken Glasser to accept Donna's resignation with regret and to have a letter sent to Donna thanking her for her years of service. Support by Earl Corpe. All ayes, Motion carried.

Meagan Holmes read Gail Fortune's resignation which was sent to her via email.

Motion by Carol Athan to accept Gail's resignation with regret and to have a letter sent to Gail thanking her for her service to the board. Support by Earl Corpe. All ayes, Motion carried.

COMMITTEE REPORTS

Head Start Policy Council – Meagan Holmes

The Head Start Policy Council met and discussed and approved the Head Start Transportation Waiver Request. Credit Card expenditures in the amount of \$42,612.53 were reviewed and approved as well as new hires/terminations.

Regional Council on Aging – Earl Corpe

The Regional Council on Aging met on May 18. The Annual Implementation Plan was discussed but no further action was taken as a quorum was not present. Sawyer Plume spoke about the Best Practice Conference. Elder Abuse training is planned for the fall.

Volunteer Program Advisory Groups – Patricia Rondeau

The Volunteer Program Advisory Group met on May 18th. Annual program evaluations completed by members at the February meeting were reviewed. There were many positive comments indicating satisfaction with service delivery in both programs. The response rate for FGP was 100% with a 90% return for SCP. Volunteers celebrated National Volunteer Week at the Alpena and Gaylord April In-services. Special packets of M&Ms were given to volunteers to thank them for being "Magnificent and Marvelous." The SCP Recognition Dinner will be held on Tuesday June 23 at The Sanctuary Inn in Alpena at 11:00 a.m.

Client Services Advisory Council –

No meeting. No report.

Personnel Committee – Meagan Holmes

The Personnel Committee met and discussed the Executive Director Succession Plan. The committee recommended the following changes: Page 3, change the word should to will and Item J should read – reference and background checks will be conducted.

Motion by Meagan Holmes to approve the Executive Director Succession Plan with the recommended changes and make it part of the Strategic Plan. Support by Albert Lafleche. All ayes, Motion carried.

Membership Committee – John Morrison

No meeting.

The new private member application was approved with changes that were made via emails. John announced that Election of Officers will be held at the August meeting. Contact John Morrison or Karen Godi with nominations.

Audit/Finance Committee – Ken Glasser

The Audit/Finance Committee met and discussed and approved credit card expenditures in the amount of \$2,252.99 for the month of April and \$706.44 for May. Discretionary Spending Limitation for the Executive Director was reviewed and discussed and recommended for approval by the full board.

Motion by Ken Glasser to approve the Discretionary Spending Limitation as presented. Support by Stuart Bartlett.

Roll call vote: Carol Athan, yes; Stuart Bartlett, yes; Erin Bills, yes; Earl Corpe, yes; Bob Cudney, yes; Bruce Gauthier, yes; Ken Glasser, yes; Mark Grantner, yes; Pete Hennard, yes; Melissa Holt, yes; Meagan Holmes, yes; Albert Lafleche, yes; Steve Lang, yes; Jack Mahank, yes; John Morrison, yes; Leonard Page, yes; Corleen Proulx, yes; Pat Rondeau, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Rose Walsh, yes; Carol Wenzel, yes; Virginia Zygiel, yes.
23 Yes 0 No. Motion carried

Early Childhood Services Ad Hoc Committee –

No meeting. No report.

Program Planning and Evaluation Committee – Mark Grantner

Approval to submit the Area Agency on Aging FY 2016 Draft Annual Implementation Plan was moved to the Directors Report and will be voted on following the PowerPoint presentation by Laurie Sauer and Susan Bowen.

The committee reviewed and recommended for approval submission of the Head Start Transportation Waiver request as presented

Motion by Jack Mahank to approve submission of the Head Start Transportation Waiver Request as presented. Support by Rose Walsh. All ayes. Motion carried.

The committee concluded their revisions of the bylaws. The bylaws will go back to the attorney for his review. A copy of the proposed bylaws will be mailed to each board member in July to review. They will be voted on at the August Board meeting.

INFORMATION ITEMS

Directors Report:

Program Updates:

School Success - Dorothy Pintar

The School Success program will receive an additional \$150,000.00 in funding for the new year and will expand into 3 more counties, Crawford, Ogemaw and Roscommon. The program will add another position at the Oscoda High School.

Aging - Laurie Sauer

Laurie spoke about the state funding which will be flat for this year. No word yet on new year Federal funding. The Older American's Act is 50 years old this year.

Financial Report – Jim Robarge

Jim Robarge reviewed the Head Start/Early Head Start Statement of Financial Condition recap of budget comparison for the contract period 2/1/2015 through 1/31/2016.

Jim reviewed the Area Agency on Aging (AAA) Statement of Financial Condition for contract period 10/1/2014 through 9/30/2015. Copies of both reports were distributed to those present prior to the meeting. Discussion. Jim advised that contracts are on target for the year and that the Fiscal department uses specific software to track revenue and expenditures. Any questions can be directed to Ken Glasser or Jim Robarge.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Rose Walsh. All ayes. Motion carried.

Area Agency on Aging Draft 2016 Annual Implementation Plan Presentation – Laurie Sauer and Susan Bowen

Laurie Sauer and Susan Bowen presented a PowerPoint presentation on the Region 9 Area Agency on Aging Draft 2016 Annual Implementation Plan (AIP) for the fiscal year 2016.

Motion by Jack Mahank to submit Area Agency on Aging Draft 2016 Annual Implementation Plan. Support by Rose Walsh. Motion carried. Ken Glasser abstained.

New Business

No new business

Program Information Report –

There will be no board meeting in the month of July.

The August board meeting will be held at The Alpena Events Complex (Aplex) in Alpena on August 7, 2015.

Motion by Earl Corpe to adjourn the meeting at 2:11 p.m. Support by Virginia Zygiel. All ayes,
Motion carried

Date Prepared: June 5, 2015

Date Approved: _____

Board Secretary

Date

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Millage Appropriation Committee Meeting
July 10, 2015

The meeting was called to order 8:30 a.m. in the Commissioners' Room at the County Building by Commissioner Sue Allor.

Present: Commissioner Allor, Commissioner Gouine, Commissioner Matelski, Administrator Lawson, and Clerk Tryban.

Absent: None

Roll called and a quorum present.

Public Comment - None

Motion by Commissioner Matelski, seconded by Commissioner Gouine to approve the minutes of October 3, 2014. Motion carried.

NEW BUSINESS

The committee reviewed the Application for Participation in the Cheboygan County Senior Citizens Millage and Guidelines for Project funding. At the present time a balanced budget, minutes and financial audit are required from Cheboygan County Council on Aging only. Commissioner Allor asked if these items should be required of all applicants and the consensus was should be the same for everyone. Commissioner Allor presented proposed changes to Items 9 and 16 to wording and revised the charts on those pages. On the Guidelines she proposed three additional items. I. Provide balanced budget said year; J. Provide copies of minutes of all regular and special meetings of the Group or Organization; and K. Provide copy of most recent financial audit. These three items would not pertain to MSU-E as they are not applicable.

Discussion held whether membership is required, the number of members served the number of visitors served, average meal donation, and the timeline. It was suggested to change Item 7 to reflect those over 55, not 60 years of age. Elimination of Items 14 and 15 was discussed as they are very similar to Items 13 and 16. There really is no need to file Articles of Incorporation annually. Commissioner Allor said the application should be changed to electronic format that can be filled in. The address of the County Building should be added to the form.

On the chart of Expenses and Revenue in the application an item listed under Expenses designated as "Board Designed Future" was questions. Administrator Lawson said it is worded strange and he will make it clearer.

Administrator Lawson said this is the first year for Wawatam Senior group to submit an audit since in the past the audit was a component of Village of Mackinaw City's audit.

MSU-E's Project Fresh is basically the number of booklets distributed and the amount redeemed.

Brief discussion on the possibility of a change of ownership for both the Cheboygan and Wolverine centers.

A deadline of receipt of the applications will be September 1st.

Administrator Lawson will make the recommended changes to the Application and Guidelines and email the form to each committee member.

Motion by Commissioner Matelsi, seconded by Commissioner Gouine, to adjourn. Meeting adjourned at 8:18 a.m.

Mary Ellen Tryban
County Clerk/Register



**Cheboygan County Fair
Board Meeting
July 6th, 2015
CheboyganCountyFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

President Chuck Robiadek called the meeting to order at 6:30 PM in the Commissioners Room at the County Building.

DIRECTORS PRESENT:

Chuck Robiadek	Matt Horrocks	Darl Taylor
Dan Frazier	Nate Howell	Ron Fenlon
Keith Kwiatkowski	Kelsey Kennedy	Colette Andres
John Brown Jr.	Steve Sanford	

DIRECTORS ABSENT: Beth Buhr (E) Ron Williams (E)

FAIR MANAGER &

OFFICERS: Dan O'Henley Terry Drake Lisa Duncan

2. Pledge of Allegiance to the Flag was recited by all.

3. Roll call was taken by Lisa Duncan.

4. Approval of Agenda – Additions/Deletions.

MOTION by Matt Horrocks, seconded by Steve Sanford to approve the agenda with additions.

MOTION CARRIED

5. Public Comment

- Matt Horrocks on behalf of CCYLP; a couple of kids lost animals and they are being replaced. The repair bill for the scale will be coming to the fairgrounds but CCYLP will be paying it.

6. Minutes – Minutes of the June 1st, 2015 Fair Board Meeting were presented.

MOTION by Keith Kwiatkowski, seconded by Matt Horrocks to approve these minutes as presented.

MOTION CARRIED

7. TREASURERS REPORT:

- Terry Drake gave her report.

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve the treasurer's report as presented.

MOTION CARRIED

8. MANAGER'S REPORT:

- Dan wanted to verify the boards standing on camping fees for barn superintendents. It was clarified/verified this issue was dealt with last year; everyone pays the same fee of \$100 for fair week camping.
- Rock and Wrestling wants to come back this year, discussion of how it went last year. Dan to handle it.
- Mud pit; 3 bids needed by the county in order to proceed.
- Security contract has been received.
- Crumbled asphalt near entrance is to be patched and charged to recycling not fair maintenance per manager.
- Buildings will be ready for access after July 14th.

9. COMMITTEE REPORTS: none

10. OLD BUSINESS:

- Matt Horrocks spoke about the individuals who caused problems at the end of last year's fair. All except 3 of them fulfilled their recompense duties as instructed. The 3 that have not are either no longer in a youth group affiliated with the county fair or never was. Complaints regarding "we fulfilled our obligation how come they don't have too"lots of back and forth discussion.

MOTION by Steve Sanford, seconded by Kelsey Kennedy, to have Dan O'Henley handle this matter in regards to said 3 individuals. **MOTION CARRIED**

■ Rodeo Review:

Great job, profitable, some comments that it wasn't as good as last year, need to start band at a different time (starting at half time or later) and book it out much more in advance.

- Thank you to Megan Fenlon for coordinating the float for the Fourth of July parade.

11. NEW BUSINESS: none

12. PUBLIC COMMENT:

- 50/50 ticket booklets are available for the directors to take and sell.
- Monday August 3rd is our next board meeting. Commissioners room 6:30.

13. MOTION TO ADJOURN

MOTION by Keith Kwiatkowski, seconded by Ron Fenlon, to adjourn.

MOTION CARRIED

Meeting adjourned at 7:10 PM

At the August 3rd, 2015 meeting:

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve these minutes as presented.

MOTION CARRIED

Submitted by
Lisa Duncan
Fair Board Secretary

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JULY 1, 2015

Chairman J. Johnson called Regular Meeting to order of the Cheboygan County Road Commission at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: J. Johnson, D. Brown, B. Chadwick, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: C. O'Connor

VISITORS: J. Moore, F. Cribb, M. Ennes, G. Bunker, B. Hartwig, J. Vance, D. Holt, B. Holt, G. Archambo, D. Miller, C. Veneros, C. Kendavalte, G. Comben, A. Darkancelo, P. Foster, D. Williams, M. Boettger, T. Hartwell, C. Sponable, G. Elmhirst, H. Koviak, L. McCully, K. Barrow, J. Nuckles, J and M. Marchall, J. & D Young, N. Kayfez, J. Smith, S. Chervry, M. Chervry, J. Auote J. Keyes, C. Keyes, E. Kennedy, C. Kennedy, D. Eyen, B. Hager, L. Hagar, L. Andres, C. Elliott, M. Elliot, M. Ridley, D. Hayes, G. Benhare, J. Bunce, S. Petre, L. McCully, S & P Krauss, M. Ennes, K. Hahn and T. Hand

MOTION by K. Paquet seconded by D. Brown to approve minutes of last regular meeting of 6/18/2015 as mailed. 4 Yeas 1 Absent (O'Connor) CARRIED

MOTION by K. Paquet seconded by B. Chadwick to approve for payment current payroll voucher #15-25-\$63,681.82 and accounts payable voucher #15-26-\$121,820.33. 4 Yeas 1 Absent (O'Connor) CARRIED

MOTION by D. Brown seconded by K. Paquet to approve agenda as presented. 4 Yeas 1 Absent (O'Connor) CARRIED

K. Swanson commented on the parking situation in the downtown area regarding parking and ADA accessibility.

Bids for South Straits Hwy Project were received and opened June 30, 2015 at 9:00 A.M., copy of bid tabulation on file in office. B. Shank discussed Rieth Riley was low bid.

MOTION by K. Paquet seconded by D. Brown to accept all bids for South Straits Highway and award the bid to Rieth Riley. 4 Yeas 1 Absent (O'Connor) CARRIED

MOTION by D. Brown seconded by B. Chadwick to receive and file the following correspondence: K. Swanson Ref. Parking in Indian River, J. Mandelaris Ref. Commissioners and Jeff and Denise Phillips Ref. Reams Road. 4 Yeas 1 Absent (O'Connor) CARRIED

Chairman J. Johnson recessed regular meeting at 8:10 A.M. to move out to parking garage for a larger area for Public Hearing on Eagles Nest Road.

Return to regular session at 8:15 A.M. for Public Hearing on Eagles Nest Road, held in parking garage.

PUBLIC HEARING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JULY 1, 2015

Public hearing held at 8:15 A.M.

Public Hearing held to discuss the crush and shaping of Eagles Nest Road, which will put the road to a gravel surface.

Comments were heard as follows:

- Lived there for 40 years and do not want gravel road
- Lived there for 50 years and wants to know why was not paved when Burt side was completed, Brent commented funding was the issue and local roads are normally funded with special assessments.
- Why can it not be completed with tax dollars, we all pay a lot of taxes, discussed the fact that roads are not funded with property tax dollars except for the recent local millage that was passed.
- Question was asked what the cost was to pave and the preliminary estimate is approximately \$250,000
- Mike Ridley commented there is a resident that is circulating a petition for special assessment, noted the Township typically contributes 10% towards local projects.
- Asked when they thought the road would be crushed if that was the choice, possibly August when the contractor comes in for S. Straits Hwy project to help with the mobilization costs.
- Concerns of maintenance on a gravel road, noted the road would be graded and gravel added as needed similar to other gravel road surfaces.
- Concern of the gravel surface for winter maintenance, maintained as in the past for winter maintenance.
- Resident commented he does not want a gravel surface, discussed the options they were given years past regarding special assessments and was not feasible to most with regards to the cost split for residents that owned very little property or large amounts of property.
- Asked why Road Commission cannot pave road like they did with S. Extension, commented that S, Extension is a primary road and there are different funding sources available than a local road such as Eagles Nest. Resident wanted to know the process to make Eagles Nest a Primary, Engineer/Manger noted to make a road primary you have to give up some primary somewhere else in the County and that is handles through the Transportation Department.
- Some residents from Burt Township are willing and eager to help in the cost of repaving Eagles Nest in Tuscarora Township section. Chairman Johnson suggested a Committee form and set up an account at the local Bank for Eagles Nest to accept local donations.
- Resident would prefer a gravel surface rather than multiple car repairs and he appreciates the Road Commission hearing their concerns.
- Resident commented if the Road Commission is paying to have crush and shaped are the other Townships going to get the same treatment for funding, Chairman noted each project would have to be a case by case basis, Eagles Nest is a safety concern at this point.
- Asked of the Board why we are neglecting fixing up the road, Chairman noted we have been patching which is maintenance, does not feel we are neglecting the road.
- Ridley asked Engineer/Manager to explain the temporary fix that was proposed, The Road Commission was suggesting wedging the edges for 6 feet on each side in the bad area, which would be a band aid for 2-5 years, but would help with the edges.
- Harold Koviak-commented that Burt Township has a ½ mill road millage, that is how Burt Township fund their road projects. He believes in regards to collecting funds to help with cost would have to be handles through another source, would have to check with legal counsel. Harold feels a gravel surface at this time is safer and a better option for the time being.
- Engineer/Manger Shank noted there was 450+ miles of roads in the last five years and 92 miles in the last year state wide that have been put back to gravel surfaces.

J. Johnson closed public hearing on Eagles Nest Road at 9:07 A.M. being no further discussion to come before the Board.

Chairman J. Johnson called regular meeting back in session at 9:15 A.M. and returned to Board Room.

Discussion of Public Hearing comments.

MOTION by K. Paquet seconded by D. Brown to proceed with the crush and shape of Eagles Nest Road as soon as a contractor is able to arrive, use Afton Stone instead of road gravel. Roll call Chadwick-

**yes, Johnson-yes, Brown-yes Paquet-yes 1 Absent (O'Connor)
CARRIED**

Discussion of parking and bump outs on S. Straits Hwy. K. Swanson is researching ADA accessibility requirements and will pass on information as becomes available.

Engineer/Manger update:

- Devereaux Lake Road was not obligated, with all the advance construct projects those were funded first and therefore left no funds for other projects. Highway bill has been extended to end of July. Legislators want a new highway bill and no more extensions. Will review the project again by the first meeting in August or before if information is known regarding funding.
- Introduced Ted Hand, the permanent Crew Leader at the Tower Garage. Board congratulated him.

Chairman Johnson welcomed Bob Chadwick aboard. Bob was appointed by the County Commissioners to fill the vacancy due to the death of D. Spray.

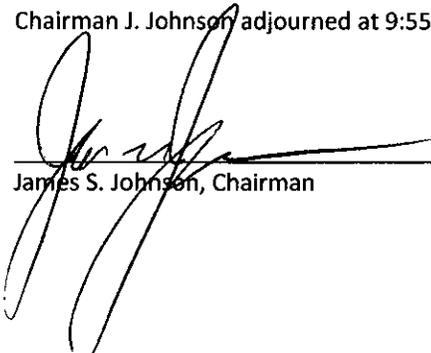
K. Paquet attend a Trails meeting Burt Township is hoping to get an agreement with Biological Station to place the trail through their property, MTA meeting and Brent gave a presentation regarding maintenance and revenue, also attended an Intermunicipal Meeting and the Meijer project is still moving forward.

J. Moore wanted it noted that Nunda Township brined 5 miles of primary roads located in Nunda Township for the Road Commission

MOTION by D. Brown seconded by K. Paquet to go into closed session at 9:45 A.M. to discuss pending litigation on Woodruff Street public access. Roll Call: Johnson-yes, Brown-yes, Paquet-yes, Chadwick-yes 1 Absent (O'Connor) CARRIED

MOTION by D. Brown seconded by K. Paquet to return to open session at 9:55 A.M. Roll Call: Brown-yes, Paquet-yes, Chadwick-yes, Johnson-yes 1 Absent (O'Connor) CARRIED

Chairman J. Johnson adjourned at 9:55 A.M. being no further business to come before the Board.


James S. Johnson, Chairman


Dana S. Stempky, Clerk

Chairman J. Johnson called the Regular Meeting to order of the Cheboygan County Road Commission at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: J. Johnson, C. O'Connor, B. Chadwick, K. Paquet, Engineer/manager B. Shank and Clerk D. Stempky.

ABSENT: D. Brown (excused)

VISITORS: F. Cribb, J. Moore, M. Ennes, T. Olson, C. Veneros, G. Archambo, C. Antkoviak, P. Nows, G. Bunker, J. Zrimec, B. Hartwig, k. Swanson and K. Hahn

MOTION by K. Paquet seconded by B. Chadwick to approve minutes of last regular meeting of 07/01/15 and public hearing minutes of 7/01/15 as mailed. 4 Yeas 1 Absent (Brown) CARRIED

MOTION by K. Paquet seconded by C. O'Connor to approve for payment current payroll voucher #15-27-\$88,805.84 and accounts payable voucher #15-28-\$741,056.78. 4 Yeas 1 Absent (Brown) CARRIED

MOTION by K. Paquet seconded by C. O'Connor to approve agenda as presented. 4 Yeas 1 Absent (Brown) CARRIED

Engineer/Manager Shank presented a New Speed Limit Policy to correspond with the changes in the law.

MOTION by K. Paquet seconded by C O'Connor to rescind the current policy #36 speed limit policy. 4 Yeas 1 Absent (Brown) CARRIED

MOTION by K. Paquet seconded by B. Chadwick to adopt new speed limit policy #36 as follows:

Cheboygan County Road Commission

Speed Limit Policy

The Cheboygan County Road Commission will set realistic and enforceable speed limits on roads under the jurisdiction of the Road Commission.

A request for a speed limit on a road must be made by the Township where the road is located. After a request is received the Road Commission will conduct a speed study to determine if a speed limit will be warranted. After the speed study is completed and if it is determined that a change in the current speed limit is warranted, the Road Commission will contact the Michigan State Police and Township to obtain a Traffic Control Order for the new speed limit. Only after a Traffic Control Order is issued by the Michigan State Police will a speed limit sign be installed.

All speed limits will be in accordance with MCL 257.627. Speed limits will be based on the 85th percentile of speed of the traffic that is using the road (determined by the speed study) or by the number of access points within a ½ mile segment of road (as specified in MCL 257.627).

4 Yeas 1 Absent (Brown)

CARRIED

Engineer/Manager Shank discussed the bids opened on Tuesday, July 14, 2015. Bid Tab on file in office.

MOTION by K. Paquet seconded by C. O'Connor to accept all bids for Molineaux Road and award to Payne and Dolan in the amount of \$249,650.75. 4 Yeas 1 Absent (Brown) CARRIED

MOTION by K. Paquet seconded by B. Chadwick to accept all bids for Webb Road and award to Rieth Riley in the amount of \$75,295.50. 4 Yeas 1 Absent (Brown) CARRIED

MOTION by K. Paquet seconded by C. O'Connor to accept all Bi Annual Bridge Inspection bids and award to OHM in the amount of \$7,020.00. 4 Yeas 1 Absent (Brown) CARRIED

Municipal Employees Retirement System Annual Meeting October 8-9, 2015. Dana Stempky and Lois Valley requesting to attend.

MOTION by K. Paquet seconded by B. Chadwick to appoint Dana S. Stempky as Officer Delegate for the Municipal Employees Retirement System Annual Meeting October 8-9, 2015 and approve the attendance of Dana S. Stempky and Lois Valley to attend seminar in Grand Rapids. 4 Yeas 1 Absent (Brown) CARRIED

Superintendents Seminar September 30-Oct 2, 2015

MOTION by K. Paquet seconded by B. Chadwick to approve Shane Redmond and Greg Bunker to attend the Association of County Road Superintendents Annual Seminar, September 30-October 2, Kewadin Casino in Sault Ste Marie. 4 Yeas 1 Absent (Brown) CARRIED

Straits Area Council quarterly meeting August 4, 2015 with Brent Shank, Ken Paquet, Clary O'Connor and D. Stempky to attend.

MOTION by K. Paquet seconded by B. Chadwick to receive and file the following correspondence as follows: Straits Area Council Agenda and Meeting Minutes of May 5, 2015; Superintendents Seminar Agenda; June State Maintenance; and CRASIF-Risk Control Honor Roll for 2014-2015. 4 Yeas 1 Absent (Brown) CARRIED

Veneros asked if the new speed study will be implemented for Needle Point when the equipment is purchased, Shank confirmed that.

B. Chadwick requesting to be absent from first Meeting in August.

K. Paquet commented on following:

- Handicap parking situation for the new bump out area in downtown Indian River, B. Shank commented supposedly the handicap parking is a guideline to follow and not a requirement. When information is received from Engineers will be forwarded to Insurance Pool (MCRCSIP) for review.
- Discussed whether to advance construct Devereaux Lake Road project. If do not advance reconstruct may lose the funding altogether as well as having to reapply and start all over to put project on the TIPP list.

MOTION by J. Johnson seconded by K. Paquet to allow Management to start the process to advance construct the Devereaux Lake Road Project for federal portion. Roll Call: O'Connor-yes, Chadwick-yes, Johnson-yes, Paquet-yes 1 Absent (Brown) CARRIED

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JULY 16, 2015

J. Johnson recessed regular meeting at 8:35 A.M. until public hearing at 9:00 A.M.

J. Johnson resumed to regular session at 9:00 A.M.

PUBLIC HEARING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JULY 16, 2015

Called public hearing to order at 9:00 A.M.

PRESENT: J. Johnson, C. O'Connor, B. Chadwick, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: G. Bunker, B. Hartwig and J. Moore

Public Hearing called to discuss revised Permit requirements and fee schedules.

Engineer/Manager discussed highlights:

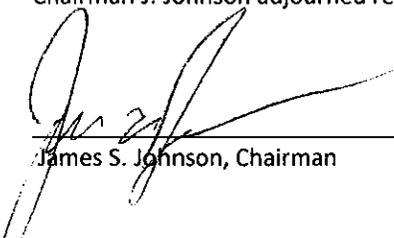
- Classification of driveways will be categorized as: Residential, Access Driveways (farm, utility, logging, etc), Multifamily (2-4 homes using one driveway, with these having a paved approach) and Commercial (5 or more homes, business location). These will have to be paved and concrete curb and gutter.
- Site distance requirement in placement of a drive. Cannot deny access just may have to move the location to meet those requirements.
- Items listed that will not allowed in ROW
- Adding a larger fine if a permit is not pulled prior to work performed.

No further business to be heard at Public Hearing for permits, Chairman J. Johnson closed the hearing at 9:15 A.M.

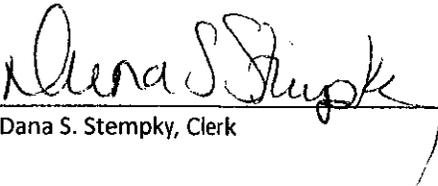
Return to regular session at 9:15 A.M.

Engineer/Manager Shank stated will revise the permit policy with the items discussed and bring back a later date for adoption.

Chairman J. Johnson adjourned regular meeting at 9:15 A.M. being no further business to come before the Board.



James S. Johnson, Chairman



Dana S. Stempky, Clerk

REGULAR CITY COUNCIL MEETING
June 23, 2015

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Riddle, Kwiatkowski, Bronson and Temple

Absent: Couture, Lavender and King

Councilwoman Riddle moved to excuse Mayor Pro Tem Couture, Councilman King and Councilman Lavender; supported by Councilman Temple. Motion carried unanimously.

Councilwoman Riddle led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:

City Manager Eustice he does not have any additions to the Agenda, but under Public Comments representatives from Loyola University and Little Traverse Conservancy will make a short presentation on the City beach area and possibly talk about the extension of the walkway.

Councilwoman Riddle moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior City Council Meeting Minutes:

▪ **Regular City Council Meeting Minutes – June 9, 2015.**

Mayor Bronson noted a correction on page 24 – second paragraph, first word, change Me. to Mr.

Councilwoman Kwiatkowski moved to approve the City Council meeting minutes of June 9, 2015 as corrected; supported by Councilman Temple. Motion carried unanimously.

Public Hearing:

▪ **Consideration of Approval of the Fiscal Year 2015-16 Operating Budget for all Funds of the City of Cheboygan** – City Manager Eustice stated the General Fund Operating Budget for the 2015-16 year is \$2,034,750.00, which is similar to what it has been for the last few years. He commented the General Fund Operating Budget in 1992 was \$2.1 million dollars, stating the General Fund Operating Budget today is due to State Revenue Sharing declines. City Manager Eustice went on to state the City operates its Police Department, Fire Department, City offices and Street Department from its General Fund and it's a very difficult Budget to manage because of expenses and increased costs. He thinks over the years, the City has done a very good job with keeping the Budget in line. He further stated we have a total operating budget of \$4.3 million, with the Water Fund, Sewer Fund and DDA; he noted that the Water and Sewer Funds are enterprise funds and are funded by the water and sewer billings. He pointed out the General Fund monies come from property taxes and State Revenue Sharing.

Regular City Council Meeting – June 23, 2015

Clerk/Treasurer Kwiatkowski commented in the 2014-15 Budget, which is the current budget year, the City started out with a prior year carryover, which is a dip into the Fund Balance of approximately \$49,000.00; this year with the amended budget we are at almost \$250,000.00 mainly due to the Port property. He went on to state he is happy to say at this point for the upcoming fiscal year they are projecting no dip into the Fund Balance, although we may see something there. Councilwoman Riddle asked how much the cost of living has gone up since 1992. City Manager Eustice stated it has at least tripled. Mayor Bronson commented to look at the number of employees the City had in 1992 compared to current. City Manager Eustice stated there were 13 people in the DPW in 1992 and today there are 5, commenting the type and quality of equipment used today makes a big difference in allowing us to operate with less manpower. Councilman Temple commented one of the reasons we can do it with less manpower is because the City crew now does not do half the things the other crew did, such as paving.

Mayor Bronson opened the Public Hearing to the public and Council simultaneously.

Mayor Bronson inquired on page 1, fourth column, under State Shared Revenue, \$350,000, asking if the City is waiting for payment. Clerk/Treasurer Kwiatkowski replied they are waiting for two payments, one in July and one in August, explaining what is done at the end of the fiscal year is they book the revenue as though it were received and also book a corresponding receivable. He added they go on the State of Michigan's fiscal year which ends at the end of September. Clerk/Treasurer Kwiatkowski pointed out the same thing happens with the Major and Local Street Funds, the P.A.:51 Funds; we will not receive the May and June payments until July and August, so we also book them as receivables. Mayor Bronson asked are they expecting when this is done and goes to the auditors then it's going to be comparable to the previous 2013-14 year amended budget. Clerk/Treasurer Kwiatkowski replied yes.

Mayor Bronson referred to page 7, regarding Dept. 977, Contribution to Retiree Health Care – noting there is nothing in there for the current year, but then in the requested budget there is \$50,000.00, asking if this is new coming in. Clerk/Treasurer Kwiatkowski replied it had its own fund, being around \$200,000.00 and what they would do is make transfers into it and then transfer funds back out of it. The former City Manager, Dale Stuart, made the decision to use those funds until they were depleted and then start doing these transfers to cover. Actually what will happen, the transfers will not be made to the Fund any more; they will actually be made to the General Fund from the Major and Local Street Funds, Water and Sewer Funds and the General Fund. Everything will funnel into the General Fund to make the payments, which have been averaging roughly \$100,000.00 a year. There is about \$65,000.00 in retiree health care costs for the current year and that should be going down over the next three or four years as the older retirees go off it. Mayor Bronson asked if the \$50,000.00 is a place making amount. Clerk/Treasurer Kwiatkowski stated it will be lower. Councilwoman Riddle asked if this line item will be discontinued completely. Clerk/Treasurer Kwiatkowski replied yes.

Mayor Bronson referred to page 20, Dept, 728, Economic Development – asking what kind of things do we use this for. Clerk/Treasurer Kwiatkowski replied you will see this in the Woolworth Fund, Port Authority Fund, and in the General Fund, where there is a line item for economic

Regular City Council Meeting – June 23, 2015

development. Mayor Bronson then asked what is paid from this. Clerk/Treasurer Kwiatkowski replied it is usually a combination of supplies and contracted services.

Mayor Bronson inquired on page 23, Debt Service, asking if we keep account or factor in any where for the tax capture for the DDA. Clerk/Treasurer Kwiatkowski replied yes and it's contained in Fund 248, the DDA Fund, explaining this is the only fund they actually have to do an estimate based on capture value. The capture value was low so the DDA received more revenue. Mayor Bronson asked if the DDA capture taxes on each of the bonds. Clerk/Treasurer Kwiatkowski replied yes, adding it's not factored in on this particular bond. Mayor Bronson then commented that the Clerk/Treasurer does a DDA Financial Report each year that shows all this.

Mayor Bronson asked on page 32 as to the difference between a drop-in ice fee and an open skate fee. Clerk/Treasurer Kwiatkowski stated there are a couple of groups that play hockey on Friday afternoons and they call it "drop in hockey", as it's not open to the public for free skate. City Manager Eustice stated these fees are a little less. Mayor Bronson commented it looks like that budget is looking alright as far as revenue generated. City Manager Eustice stated it isn't too bad. Clerk/Treasurer Kwiatkowski commented in the current year, referring Council to his memo, when you look at revenues versus expenses, expenses only exceeded revenues by a little over \$1,000.00. That's probably the best year they've had since we took over. City Manager Eustice pointed out part of the reason for this is the increase in ice fees for the Hockey Association and ice times. Councilwoman Riddle asked if that also figured in the new ceiling or does that go under a different area. Clerk/Treasurer Kwiatkowski replied it is in the same budget but when we are looking purely at operations the other is capital expenditures and that basically came out of the Spies monies and once everything is paid for we will still net from the Spies fund around \$69,000.00 for the Pavilion Fund. Councilwoman Riddle asked if the things we have done for the Ice Arena puts the Arena in good standing for right now, or are there still things out there that we have to take care of right away. City Manager Eustice stated it is in very good shape, commenting when we get to the Capital Improvement Plan he will explain a couple of things that might be necessary in the long run, but the only thing mechanically that might be an issue are the compressors, the chillers that freeze the ice. A couple have been replaced over the years, but we still have two of them that are 22/23 years old. According to Arnold's Refrigeration, who services them, they have a lot of life left in them. Councilwoman Riddle then asked if we have availability holding monies back, like we do for trucks and equipment. City Manager Eustice stated it's budgeted, i.e. we budget and try and purchase a police vehicle every two years, but we are not setting aside money to pay for those. They will just be in that budget year as an expense. Councilwoman Riddle asked if setting aside money is something we can do. Clerk/Treasurer Kwiatkowski replied it would be difficult for the other funds, as the Equipment Fund runs a little over \$300,000.00 for the year and as the year progresses they are looking at a negative cash balance. We don't do any transfers until the end of the fiscal year, so by the end of June there will be a big \$300,000.00 negative in cash and then he does an inter-fund transfer from the different budgets that use equipment (Police, DPW, Parks & Recreation, Water & Sewer) and a lot of it comes from the Street Fund, Police Fund and Fire Fund. Clerk/Treasurer Kwiatkowski stated if Council wanted to set aside more they would have to increase the size of those transfers, which would negatively affect, over time, the General Fund balance and the other fund balances, and he does not think we could sustain it. Mayor Bronson

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commented if we had budget surpluses then at the end of the year we may be able to do that. Clerk/Treasurer Kwiatkowski stated we have been fortunate because for any large purchases we have been dealing locally with the banks and they have been real good as far as their rates so we have been able to manage our cash flow pretty well that way.

Mayor Bronson asked on page 33, Fund 590, asked if there was a negative fund balance of \$159,607. Clerk/Treasurer Kwiatkowski replied yes, noting it was for the last fiscal year, not the current.

Mayor Bronson referred to page 36, Dept. 262, Elections, stating it notes supplies, etc. for the Cemetery. Clerk/Treasurer Kwiatkowski stated he has not gotten around to changing the Cemetery Department number from 262, but this is for the Cemetery.

Mayor Bronson referenced page 39, in net revenues the Amended Budget for this fiscal year denotes \$554,122 while the Activity through 6/30/2015 denotes \$69,508, asking if he is expecting to spend most of the \$554,122. Clerk/Treasurer Kwiatkowski stated that is actually a deceptive number. When you purchase assets you show an expense, but at the end of the year we capitalize the assets so when you have an expense it's a debit in your accounts. When you capitalize, it's a credit. It cancels it out. It stays in the same fund, but now it's an asset. Clerk/Treasurer Kwiatkowski explained we had some large purchases that he capitalized a couple of weeks ago, so that is why it looks like we have this big overage as far as cash goes. What you really have is more assets.

Mayor Bronson closed the Public Hearing.

Councilwoman Kwiatkowski moved to approve the Fiscal Year 2015-16 Operating Budget for all Funds of the City of Cheboygan; supported by Councilwoman Riddle. A roll call vote was taken. Motion carried unanimously.

General Business:

- **Consideration of Third and Fourth Quarter 2014-15 Budget Amendments** – City Manager Eustice explained there were several Budget Amendments because of the capital outlay we experienced this year from the Port Project and the attorney's fees and down payment related to that; it was a very unusual year as far as capital outlay. Although the General Fund balance went down 20%, we still have a pretty healthy Fund Balance for a municipality this size. We are not going to be able to do those types of things any more. We need to try and get some of that General Fund balance back and that's what we are working on with the Port Project in trying to recover some of that expense, adding there were multiple adjustments right at the end of the year with the Port land acquisition, attorney fees, and doing due diligence with baseline environmental assessments and soil boring testing, which were not budgeted at all. All of these costs totaled near \$250,000.00. Mayor Bronson asked if there was a document showing the Budget adjustments. Clerk/Treasurer Kwiatkowski stated he can print one; pointing out there is an Adopted Budget column and an Amended column. Councilwoman Riddle stated during a period of time when she wasn't on Council the Council became very educated on the budget and she missed that, and stated

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it might be good for Council to get a little education on the budget again. She stated this was overwhelming for her and was glad the Mayor asked the questions, adding there is a lot in it that kind of slips through the cracks for her in terms of understanding it. Mayor Bronson commented in the past Council had a special meeting and went through the Budget line by line, adding that when someone gets paid from the DPW they may be getting it from three different sources and it is hard to follow that path. Clerk/Treasurer Kwiatkowski stated it is up to Council if they want a special meeting or a couple of Council Members could meet with him. Mayor Bronson stated he thinks it helps when Council is all together. Clerk/Treasurer Kwiatkowski said the basic thing is starting with the account number itself, the fund, department and the activity; adding if you look at the budget it just keeps repeating as far as the activity goes which is all standard and comes from the State of Michigan Uniform Chart of Accounts we have to follow. He stated it would be easy for him to explain it, but he would have to sit down with Council. Councilwoman Riddle stated she knows about three meetings or so ago Clerk/Treasurer Kwiatkowski gave Council a piece of paper that had things that money had been spent on that was not in the Budget, asking if these are in here now. Clerk/Treasurer Kwiatkowski stated those items are in the Budget document now. He noted that for instance in the last audit we had a deficit in our equipment fund and we didn't catch it, but when we sent a copy of the audit down to the Treasury they caught it, and then we had to file a Deficit Elimination Plan, which isn't bad if it's a small mistake, which it was, but if it's something you don't amend that's very large it can get real sticky.

Mayor Bronson then asked if there were any questions on the Budget Amendments. City Manager Eustice commented that a separate Budget meeting would be helpful for him, too. Although he understands the Budget, everything is pretty restrictive. For example, we don't have money to pave streets in the City and have to go get a transportation bond or do something differently to get funding to do this type of thing. For the type of funding that we need to get our streets back to where they should be is significant, being between two and three million dollars. He stated it would be helpful knowing what direction the Council wants to go, so having those conversations in an open meeting would be helpful not only to him but to the taxpayers of the City. He went on to state he is going to have to find grant funding, loans and bonds to do the projects.

Councilwoman Riddle moved to approve the Third and Fourth Quarter Budget Amendments and to authorize the Clerk-Treasurer to make appropriate 2014-15 Fiscal Year Budget Amendments as required; supported by Councilman Temple. A roll call vote was taken. Motion carried unanimously.

- **Consideration of Five-Year Capital Improvement Plan** – City Manager Eustice stated the Council has a draft copy of the 2015 Capital Improvement Plan and his memo, stating at the last meeting he presented a preliminary list of capital improvements. He noted he added the Ice Rink Pavilion. He stated that most of what's contained in the Plan are items that he has heard from the Council and administration as to what we need, adding he had a staff meeting with the Department Heads. City Manager Eustice commented that often times this should be put in front of the Planning Commission, which was not done this year, but will be done going forward, as the Planning Commission has a lot of very valuable input into the Plan. He informed Council there has not been a Capital Improvement Plan since 2010 and he has not had a lot of time to work on it this

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year. He then explained the Plan is a five-year plan, but it needs to be done annually as it is helpful for the budget as to what we are going to spend monies on. Councilwoman Riddle inquired as to the financing for Downtown Development Authority (DDA) projects, questioning possible supplement from the City of Cheboygan's General Fund upon special appropriation from the City Council. City Manager Eustice replied that can happen and actually has happened with the City paying part of the loan for the Festival Square project. Clerk/Treasurer Kwiatkowski stated this was a \$500,000.00 issue and when the debt payment is made, the DDA pays 75% and the City pays 25% out of the General Fund. Councilwoman Riddle asked if this is for mainly larger projects, as she always thought the DDA needed to stay within their budget with the capturing of the tax. City Manager Eustice responded this should be the case and when the DDA funds a project most of the money should come from captured tax dollars. He noted in order to get Festival Square completed, the City Council approved appropriations from the General Fund to help pay the loan. He went on to state there is nothing wrong with that because the DDA was not able to complete the project without General Fund monies from the City, which is okay because it is a project within the City. Mayor Bronson stated Council was pushing for Festival Square to be a DDA project and that was part of the reason the City wanted to partner with them. City Manager Eustice commented there were some things at the end of the project that were more costly than anticipated. Mayor Bronson noted that all these projects have to be approved by the City Council.

City Manager Eustice reported there is a total projected cost in this five-year Plan of \$18,016,400.00 for all departments, which is certainly unrealistic, and we will not spend this over the next five years, but they are all ideas in the Plan. The important thing about a Capital Improvement Plan is that putting the items in the Plan helps the City get grant funding, as grant funding agencies will ask if the project is included in the City's Capital Improvement Plan approved by Council. Councilwoman Kwiatkowski asked even as vague as some of the items are in the Plan is it good enough to get grants. City Manager Eustice replied yes, noting the larger items are certainly the most important and some of the items will be paid for through the General Fund. Councilwoman Kwiatkowski inquired if the new computers and programs for the City need to be in the Plan. City Manager Eustice stated no. Clerk/Treasurer Kwiatkowski explained those purchases would be normal operational costs. City Manager Eustice stated Clerk/Treasurer Kwiatkowski did include these items in his submission for the Plan, but there is really no place to put these, as the cost will be spread over all the various departments.

City Manager Eustice commented the Ice Rink/Pavilion is really in pretty good condition. The ceiling was done last year and paid for, the new dehumidifier is in place and will be up and operating for the winter, and the duct work that was put in needs to be adjusted and a stainless steel elbow has been ordered for that so the cold air blows out on the rink area instead of into the stands. Mayor Bronson inquired about the need for another Zamboni. City Manager Eustice stated this would be a back-up, as they currently have one that is operable and one that is not operable and needs a lot of work. He anticipates purchasing a more modern Olympia or Zamboni and use the one operating now as a backup. They are very costly to purchase new and the best option is to purchase used.

Mayor Bronson inquired on sidewalk improvements in the Street Department with an allocation of

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\$850,000.00 in 2016 and 2017, asking if this is for replacement of sidewalks or new. City Manager Eustice replied both, noting the City does not have a sidewalk program in place. This would include replacements and improvements to sidewalks, in addition to new sidewalks where there are no sidewalks now. He noted that \$850,000.00 for each of those two years is probably low. Mayor Bronson stated he seemed to recall a figure of four to six million dollars to replace all the sidewalks, although he does not know that all the sidewalks need replacing. Mayor Bronson then inquired that this is not saying that the City is paying for that, just that the City is allocating for the project and it will be paid somehow. City Manager Eustice replied that is correct, between grant funding and matching dollars, \$850,000.00 in one year is significant. Mayor Bronson commented an option would be to get a bond with repayment over 20 years. City Manager Eustice stated a sidewalk replacement plan is on his priority list. Councilwoman Riddle commented a number of years back the City was talking about a ten year plan, which was turned down by their constituents. City Manager Eustice stated UDA did a summary of sidewalk replacements that need to be done and suggestions approximately five years ago that now needs to be updated and prioritized. Councilwoman Riddle commented it is always nice to see new sidewalks go in, mentioning the new one near the Trailhead. Councilman Temple inquired who put in the new sidewalk. Councilwoman Riddle and City Manager Eustice replied the City put the sidewalk in. City Manager Eustice added the Armory put in new sidewalk and the City put in about 1,800 feet of new sidewalk so people would not have to walk in the street. He stated there are two significant bike rallies in Cheboygan, one being the Michigander in July which will originate from the Trailhead. Councilwoman Riddle commented that the Churchill Classic has started from the Trailhead in the past, asking if they will be starting from the Trailhead this year. City Manager Eustice stated he is unsure. Councilwoman Kwiatkowski stated the Chamber is planning a walk/race/run on the Trailhead this year. Mayor Bronson asked who did the sidewalk. City Manager Eustice stated it was done by Xtreme Asphalt but to State specifications, with the DPW monitoring the project.

Mayor Bronson asked about the meter replacements noted in the Water Department section, inquiring if the City is going to be installing some of the more modern water meters. City Manager Eustice replied yes, noting this figure may be underestimated. He explained the City has about 100 meters now, but not all of them are in, adding the City has a software program where they can scan it in and get the reading and then download it into the computer in Debbie Herring's office – the readings will be done electronically. The plan is to replace the meters as we can. Mayor Bronson inquired what the range is of the Wi-Fi signal. City Manager Eustice stated he thinks they have to get fairly close to the meter. Mayor Bronson commented they should be able to walk on the sidewalk next to it. Councilwoman Riddle asked if they are still not able to read the meters in the winter time. City Manager Eustice stated that was correct. Mayor Bronson asked if the Wi-Fi would work during the winter. City Manager Eustice stated it might in some cases. Councilman Temple commented if this will work on the meter on the side of the house, adding it's not going to work on the meter in the ground. City Manager Eustice stated that is correct and they would have to read those manually.

Mayor Bronson asked, under Buildings & Grounds, if the City Manager Eustice has spoken with the Opera House Director on their needs. City Manager Eustice stated he has not spoken to them, adding Director Vicky Pryzynski will be at the next Council meeting to update Council on their

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fiscal year and to discuss these things. Mayor Bronson then asked if additional items for the Opera House will make it into this document. City Manager Eustice stated he did ask her if she had any major projects coming up for our fiscal year and she stated she did not. He noted the Opera House roof repair is something that needs to be addressed by Council, adding it is going to be very difficult to bid out. He spoke with Joel Ross of Doyle Roofing who informed him that until they get in there and start taking the wall out they are not sure what they are going to run into. Mr. Ross did tell him they will not likely overrun the \$20,000.00 cost. They will need to have ventilation changed by Werner Plumbing & Heating, and on the north side of the Opera House the air conditioner is blowing under the façade outside, so all the air conditioning is going outside, so they don't run it. Mr. Howell from Doyle Roofing spent four hours on the roof one day in a rain storm and did not charge the City to try and figure what was happening. Doyle Roofing does not even know the specifications to give the City for this project, as it is almost an emergency fix. Councilwoman Kwiatkowski asked if there is a grant available for the roof or for carpet. City Manager Eustice replied perhaps for carpet, but not typically for repair services. Mayor Bronson commented there may be some grants for historic buildings or humanities. City Manager Eustice stated Ms. Pryzynski will also inform Council at the next meeting as to fundraising they will be doing, noting theater grant funding at the State level has kind of dried up and it is very difficult to get. Councilman Temple inquired as to any ideas to take care of the Festival Square trip hazard. City Manager Eustice replied nothing that is feasible at this point. Beckett & Raeder basically had some of the same ideas of putting barriers and benches up so people can't walk through there. He did ask them about grinding down the concrete and they said that would not work; it would have to be replaced or changed out. He went on to state he is still trying to find a bumper type system, which Mr. Richard Sangster had a sample of, that could be placed up against the lip which tapers down. Mr. Sangster is trying to find where he saw it. Mayor Bronson stated he is also looking. City Manager Eustice explained where the beams are, which are also trip hazards, those could be blocked off, leaving the open areas where the parking spots are. Councilman Temple inquired if this was not thought of when it was constructed. Mayor Bronson stated when it was discussed there was a lot of transition in administration, too, and it didn't get the due diligence it should have.

Mayor Bronson inquired under Public Safety no amounts are indicated for turnout gear and a Fire Department pick-up truck. Clerk/Treasurer Kwiatkowski stated turnout gear would not typically be a capital expenditure. City Manager Eustice noted the Public Safety pick-up truck is already here, so that is why there is no expenditure amount included.

Councilwoman Riddle moved to adopt the Five-Year Capital Improvement Plan beginning with the Fiscal Year July 1, 2015 through June 30, 2016; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried unanimously.

- **Consideration of Freedom of Information Act Policy (FOIA)** – Clerk/Treasurer Kwiatkowski informed Council that this new Policy will replace what we currently have and it's mandated by the State of Michigan and will be effective July 1. He explained the high points are the designation of the City Clerk/Treasurer as FOIA Coordinator and Director of Public Safety as FOIA Coordinator for that Department; better information on how to submit a FOIA request with emphasis on all the digital ways you can request information, via e-mail, fax, etc.; allowable fees for processing a FOIA

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request, noting in certain instances we can require a deposit before any research or labor is done, explaining the various costs involved (Clerk/Treasurer Kwiatkowski noted that in the State these costs were all over the board, noting the City has always charged 5 cents per copy while some cities were charging 50 cents for the first page and one dollar for the second page, which is one of the main reasons our Legislature got involved in this, in addition to a lot of jurisdictions not responding timely to the requests, circumstances where fees may be waived or discounted, such as Council minutes, especially since they are a taxpayer; there is an appeals process for the denial of public records for excess fees including appeals to the local Circuit Court; and the requirement for posting the City FOIA Policy and Summary of FOIA Procedures and Guidelines and various forms on the City's website. Clerk/Treasurer Kwiatkowski stated what the City is doing in this regard is not subject to modification by any City Official; it's what's required by the State of Michigan. Mayor Bronson commented that if these rules are not followed the State can withhold funds. Clerk/Treasurer Kwiatkowski noted that the City has five days to respond, pointing out if it's something big we can take an extra ten days.

Councilwoman Riddle moved to adopt the City of Cheboygan FOIA Policy effective July 1, 2015; supported by Councilman Temple. A roll call vote was taken. Motion carried unanimously.

▪ **Consideration of Week-End Burial Fee for Cremains at Pinehill Cemetery** – Clerk/Treasurer Kwiatkowski stated he gets calls from time to time regarding families that are having cremations buried on the weekend and on the Cemetery Rates approved by City Council effective April 11, 2001. This is one thing that was never broken out as a line item probably because at that time most burials were full body. His recommended to Council to set a weekend burial fee for cremations of \$100.00 for a City resident/taxpayer or \$200.00 for a non-resident and thinks it's fair. Ms. Grace Larson has done several already this year and it doesn't take a lot of time. Basically what he is recommending is to correct something that should have been corrected before now.

Councilwoman Riddle moved to adopt the change in the week-end burial fee for cremains at Pinehill Cemetery to \$100.00 for residents and \$200.00 for non-residents; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried unanimously.

▪ **Consideration of City Audit Proposals** – Clerk/Treasurer Kwiatkowski reviewed the proposals as follows for three years and a single audit: Gabridge & Company, \$38,720.00/\$2,000.00; Anderson, Tackman & Co., PLC, \$55,500.00/\$2,500.00; and Vredeveld Harfner LLC, \$63,000.00/\$3,050.00. He stated the County of Cheboygan uses Gabridge & Company and stated overall it was a good audit, so based on this he is recommending Gabridge & Company. Councilman Temple inquired as to where Gabridge was from. Clerk/Treasurer Kwiatkowski replied they are from the Grand Rapids area.

Councilwoman Riddle moved to award the proposal for the City's audit for the fiscal years 2014-15, 2015-16 and 2016-17 and the single audit fee to Gabridge & Company in the amounts of \$38,720.00 for the Fiscal Year audits and \$2,000.00 for a single audit; supported by Councilman Temple. A roll call vote was taken. Motion carried unanimously.

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Public Comments:

▪ **Presentation by Loyola University & Little Traverse Conservancy– Cattail Marsh Project and Boardwalk Extension** – City Manager Eustice stated Brendan Carson of Loyola University Chicago and Greta Jankoviak of the Little Traverse Conservancy will speak on the Cattail Marsh Project, to help eliminate an invasive species, in addition to the trail extension including a boardwalk through the Cattail Marsh. Mr. Carson stated he has been working for the research group that has been doing work in the Cheboygan wetlands just west of the mouth of the Cheboygan River and the City beach, stating research has been ongoing for about 13 years now studying the effects that the invasive cattails have on the marsh. Mr. Carson stated as part of the present grant for the project, they got a little bit of money to build a trail down at the City Park area and are partnering with the Little Traverse Conservancy to do that and wanted to map out where the trail would be and explain to Council what is proposed. He then presented a PowerPoint presentation, pointing out on a map the amount of Great Lakes shoreline that is owned by the State of Michigan, showing how extensive the natural resource is in our State. The Great Lakes coastal wetlands are really cool habitats in that they support a lot of fish species and birds and also are important for nutrient processing. Wetlands are also important for migrating water fowl. Mr. Carson went on to state there are a lot of other wetlands around the State, adding there are a lot in this region. He noted the invasive species are animals, plants or insects that are not originally from the area and often times become really numerous having an impact on the ecosystem. He then mentioned the Zebra mussels which have been in the Great Lakes for quite a while noting they will cause a change in the lake system by filtering out of all the algae, etc. Mr. Carson also mentioned the Emerald Ash Borer that has been around for five to ten years.

Mr. Carson informed Council the issue they are focusing on in the Cheboygan Marsh is the hybrid cattail, an invasive species of cattail. He noted that when the native cattail and the European cattail hybridize with each other their offspring is bigger and take up any excess nutrients that are in the wetlands system. In Northern Michigan and the Eastern Upper Peninsula you will find hybrid cattails mainly growing in areas where you find a runoff of nutrients. He noted that the Wastewater Treatment Plant is adjacent to the Cattail Marsh and over time there has been nitrogen and phosphorous that has gotten into the Marsh. Probably 70 years ago, the Marsh would have been a mix of the native cattail, flowering wetland plants, etc., but it also would have been a lot less dense. Basically the invasive cattail uses all the extra nutrients and then takes all the energy it got from the sun photosynthesis and puts it back into the roots storing it over the winter, noting the leaves die and fall over during the winter. The result is a really large accumulation of large leaves in the Marsh, making it dense and causing no standing water in the wetland. Thus there is not the open habitat for ducks or fish to come in and spawn. Everything is kind of choked out.

Mr. Carson went on to explain the group he is working with went in and manually removed the cattail from four by four metered quadrants in the area since 2011. After they did this there were actually plants that came up that had been in the soil for 50 to 60 years, as the seeds were still viable. He noted it is really cool to see this response of plants that are able to return. Councilwoman Kwiatkowski inquired if the plants coming back are the good plant. Mr. Carson responded stated yes, they are all native species. In the areas that are cattail dominated marshes,

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they are really mainly cattail, although there are a few other things that grow.

Mr. Carson stated they got a grant from the Great Lakes Restoration Initiative to do the wetland harvesting. The harvesting will have a less impact than someone walking out there. He explained the process to the Council. The equipment does not go under water so they will cut to the water line. Mr. Carson stated the plants that will be cut will be removed from the water, noting they can be turned into compost by adding organic materials. Mr. Carl Reiman will be adding a lot of the cattails to his fields near I-75. He then stated you can also allow the cattails to decompose and harvest the methane coming off of it, adding they are working on some projects with that. Mr. Carson also stated that they are going to be doing some harvesting for the Cleveland Natural History Museum in Ohio and they are going to be making electricity with it by harvesting methane and feeding that methane into a generator.

Mr. Carson stated part of the grant from the Great Lakes Restoration Initiative is for building a trail out into the system and opening the area up to the public, in addition to placing interpretative signs regarding Great Lakes Coastal Wetlands and different animals that use it as a habitat. He then presented and reviewed a proposed map of the trail around the perimeter of the marsh. Mr. Carson informed Council that the Little Traverse Conservancy already owns the property adjacent to the Cattail Marsh, called Gauthier Nature Preserve, noting there is a trail going through it but because it is so isolated it sounds like it has not been getting a lot of use.

Mr. Carson then turned the presentation over to Ms. Greta Jankoviak of the Little Traverse Conservancy. Ms. Greta Jankoviak stated she went out and saw the proposed trail and feels it is rather feasible for the Little Traverse Conservancy to do it as a volunteer project. Most recently they worked with Loyola and the Biological Station getting some sort of trail together and it is in the Conservancy's best interest to do more trails in this area. This definitely would be a large volunteer project, with two or three staff members with power equipment and they would also recruit a volunteer group such as a community organization, local business or school group. Ms. Jankoviak noted that this project is quite extensive as there is a lot of thick brush to be removed so that's where staff members would be using chainsaws. They are looking at a rough single path trail throughout this area. There are a few areas that are rather wet, so boardwalks would have to be put in, which would be part of the volunteer day. It would probably take two to three days, at most, to finalize the trail. Little Traverse Conservancy is definitely open to helping get the volunteer day set up. Ms. Jankoviak stated afterward the trail would be turned over to the City for maintaining.

Mr. Carson asked what the cost would be to the City to maintain the boardwalk. Ms. Jankoviak stated it would be someone's time to go and walk the trail and make sure the boardwalks are still sturdy and ascertain if they are under water or not. She stated for most of their Preserves they have volunteers that are Preserve Monitors or Trail Stewards that go out and do this work for the Conservancy. Ms. Jankoviak mentioned the Osprey nest that is currently active, adding the Sunrise Coast Birding Trail was recently established and features Gordon Turner Park as one of their spots. Also, there is environmental education with Little Traverse Conservancy provides, which are free programs for schools and in the Cheboygan area they are looking for more places to take students out to. They do the Cheboygan State Park quite frequently, but the marsh/wetland area certainly

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would be something different.

Councilwoman Riddle stated near the exit off the expressway coming into Cheboygan, between Cheboygan and south of Topinabee there is a major cattail area on either side of the road as you come up, asking if that is also the invasive species of cattails. Mr. Carson replied yes, in most places where you see big stretches of cattails, it is going to be the invasive species.

Mayor Bronson asked once the Marsh is cleared out, what measures are taken to keep that invasive species from coming back in. Mr. Carson stated they are not really going to be able to get rid of them; it is more of an experimental restoration technique they are working on. He noted the MDNR and Fisheries & Wildlife either contract out or do themselves a big management campaign, where they will spray everything with herbicide or burn it. What happens with this is the herbicide will kill the leaves and they will die, not removing it and opening up space and eventually you will have the same thing coming up. It is not really allowing other plants to grow either because the herbicide will kill everything. With the harvesting, he thinks eventually they will be able to make the plant less competitive.

Councilwoman Riddle stated cattails are a natural filter, much like water running over rock, and it's always been told that we are really lucky that we have the large cattail area because it is a nice fresh water filtering system. She asked if the clearing is going to be detrimental or will it make it more viable by getting rid of all the dead plant material underneath. Mr. Carson stated there are other wetlands plants that the cattails replace. He noted there will probably be about two weeks to a month where it will look like a wasteland during harvesting. The cattails themselves grow back pretty quickly. By doing the harvesting for several years it will take the energy out of the plant because most of the living plant underground is the root system, but when you cut down all the leaves and take them out, you are taking away its energy source. He thinks there will still be a lot of cattails there; it's just going to be not as dense. Mr. Carson stated it is a pretty well documented idea that the wetlands filters out the nutrients before they get into the lakes. He noted that after a time the wetlands become saturated with nutrients.

Mayor Bronson commented the roots are so thick you can hardly walk through the Marsh. Mr. Carson stated part of that is due to the water level going down. As the water level goes down the cattails become a little more successful in becoming dense. Mayor Bronson stated with the Gauthier Preserve, it will be nice to look at the plans people presented about four years ago in connecting the Gauthier Preserve. Mr. Carson commented that was also the Little Traverse Conservancy and it's worked into this. He noted the design presented is not connected to the Gauthier Preserve but they should be able to put a trail in to connect other than the road.

Mayor Bronson stated it would be nice to have some descriptive information to go with the map presented. Mr. Carson estimates the boardwalks sections would be four sections about 10 feet long each. There may need to be a longer boardwalk in a section that is a little wetter, although they may be able to reroute it. Councilwoman Riddle asked what materials are used for the boardwalks. Ms. Jankoviak stated usually a treated wood – 12 x 12 boards and 6 x 6 boards, cut to size, put down and leveled out with natural materials. Mayor Bronson stated he believes the new treated wood doesn't

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leach as much or have as much toxic material in it. Councilwoman Riddle stated it used to contain arsenic, too. Mr. Carson stated the boardwalks are placed pretty well above the high water line and if there is a ditch going through, the boardwalk will be more of a bridge over the ditch area. He noted one area where the water rises a lot higher, a boardwalk may make more sense. Councilwoman Riddle stated with the Conservancy building the trail and boardwalk, if the water level rises would the Conservancy come back and make changes. Ms. Jankoviak stated ultimately they would implement but not be responsible for the changes, adding there could be grant money available for this. Mr. Carson stated they may be able to work something out where they would purchase extra boardwalk material to give to the City for future use, if needed.

Mayor Bronson then reminded Mr. Carson the Council needs a narrative description to go with the trail/boardwalk, in addition to an estimate of the amount of boardwalk they will be installing. He would like the other Council Members to be involved in this, too. Mayor Bronson then mentioned that a public hearing may also be required.

Mr. Carson informed Council that they will begin the harvesting in about a week and one-half, inviting Council to come by.

Councilwoman Riddle asked if the trail would be entirely a walking trail. Ms. Jankoviak replied yes, and would not be ADA compliant.

City Clerk/Treasurer's Comments:

- Lincoln Avenue Bridge Underwater Inspection - Clerk/Treasurer Kwiatkowski stated the Lincoln Avenue Bridge is due for a five-year underwater inspection, adding he has spoken with MDOT and he is in the process of getting three quotes from companies that do that service. Sometime in the next month he will be bringing this to Council, as it needs to be completed this summer.

Councilwoman Riddle stated a neighbor told her one of the light posts on the Bridge is loose and informed someone of it and it is still loose.

Clerk/Treasurer Kwiatkowski stated the two-year inspection was recently received from Rowe, the company that oversaw the building of the Bridge. There are some recommendations but he has not had time to call the engineer, and would like Jason Karmol, DPW Director, to also speak with them. Overall the Bridge is in pretty good shape.

Councilwoman Riddle stated she noticed the paint peeling on the cement. City Manager Eustice stated they are looking into that as to how they are going to repaint it, as it's a little difficult as you need to protect the water. He and Chief Jones have been looking at that and will get some cost estimates.

City Manager's Report:

- **Report on Water Freeze-Ups/Breaks & Fixes** – City Manager Eustice stated Council has a report from DPW Director Karmol regarding all the water freeze-ups this past winter, in addition to the breaks and repairs that occurred. He noted there were 144 commercial and residential lead

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freeze-ups, some being frozen for a significant amount of time. Mayor Bronson commented that Mr. Karmol's idea of sending out a mailer on running water is a good idea. City Manager Eustice agreed that educating the people is important.

▪ **Little Free Library** – City Manager Eustice presented an e-mail received today from Ms. Tori J. Oxley Otstot regarding a Little Free Library in honor of her mom, Teri Elliott. They did talk about putting it in Washington Park a few months ago and Mr. Ron Hart informed him today it is ready. City Manager Eustice commented it is smaller than he thought and feels it will be pretty non-invasive in Washington Park. Mayor Bronson stated they are very popular right now. City Manager Eustice stated they take out books to read and put other books in. He noted Washington Park is much more accessible for foot traffic than Ottawa Park. Mayor Bronson stated he feels Washington Park is the better location for the Little Free Library. Councilman Temple suggested it be placed back in the Park and not right on Main Street. City Manager Eustice stated he will bring a recommended location back for Council's approval. Councilwoman Riddle suggested a bench be located near the Library, also.

▪ **S. Huron Street Culvert & Bank Repair** – City Manager Eustice stated there is a major problem on S. Huron Street behind the Hospital. There is a big ravine that contains a culvert located about 20 feet down that is starting to collapse and the bank on both sides of Huron Street are starting to collapse, explaining on one side it's to the point where if we get significant rainfall it is going to start washing away underneath the road, as it's to the blacktop right now. He noted this is a very serious situation and the City needs to do something regarding this very soon. City Manager Eustice informed Council that James Granger, P.E. has done some investigation and looked at the site, which was not easy to do, as to the structural damage of the bank. Also, Chuck Robiadek of Robiadek & Sons Excavating, Inc. spent some time with Mr. Granger to look at the best options for repairing it and gave us two estimates; one being \$110,650.00 to do a very extensive replacement and the other at \$57,350.00. Mr. Granger just reviewed the lower estimate tonight and already has ideas on how to cut this cost, such as not using sand fill but using some of the fill the City has from excavating blacktop that we can put in the ravine. City Manager Eustice stated he and Mr. Granger will speak with Mr. Robiadek and smooth out the cost. Mayor Bronson commented this is more of an emergency, thus no time to take bids. City Manager Eustice replied yes. Councilman Temple asked if we can do this repair at this cost without taking bids. City Manager Eustice replied the City Council can approve an emergency situation as the City could have some serious liability. Councilman Temple then asked where the money comes from for the repair. City Manager Eustice stated there is a little over \$100,000.00 in the Major Street Fund, which he was hoping to use to repave streets, and these monies are not currently earmarked for anything. Councilman Temple commented that street gets a lot of traffic. Mr. James Granger, P.E. spoke briefly stating when he reviewed the situation with Mr. Robiadek they found some additional issues other than just the street itself; for example, there is a storm sewer that comes out on the west side of S. Huron Street (running from the south to the north) and also comes out at the end of the last house which already has signs of washout. On the east side of the street if you go in two to three feet from the edge it's almost vertical wash down already, so the problem is a little more extensive than what he originally anticipated. Councilwoman Riddle asked if the final cost is going to be somewhere between the two estimates. Mr. Granger responded no, adding the bottom line is the plan that Mr. Robiadek and he worked together with Mr. Karmol on a different plan when the three were on site. He noted just to the west a short distance (50 feet) there was a 42 inch culvert years ago emptying into that gully,

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adding part of the ditch was filled in. He explained they have to come out quite a ways from the street to get a slope that's not too steep so it doesn't run back into the same wash out problem. By extending the pipe to the west they are almost up to the other pipe that is already there, so it makes more sense to hook the two pipes together, fill the gully in the same way, enclose the pipe coming up Huron Street and connect it into the pipe that goes underneath Huron Street, so you don't have water washing on the surface. Since Mr. Robiadek will be excavating all that dirt on Locust Street, we need to talk to Mr. Robiadek about using this for fill instead of sand. Councilwoman Riddle stated there is a garage built fairly close to that area, asking how close it is and how it may interfere. Mr. Granger replied the closest thing to that ditch is the residence on the south side and actually this will be a benefit because instead of having a 20 foot deep gully, now we will only have it 10 foot deep. He stated the only thing the City needs to do is to talk to the property owner of the little house to the north side, as it's on their property and he does not believe the City has an easement there for drainage, suggesting the City may want to also talk to City Attorney Lindsay. It would be to the City's benefit, if they go forward with this, to approach the owner to get permission to do this and then get an easement. On the east side, Mr. Robiadek does have to get his machine down in the gully to work and clean it out and put the pipe in and extend it. Mr. Granger went on to state he has spoken to Mr. Lawson at the County and asked him if it would be alright to repair that and go in on the lawn area by the Doris Reed Center and then whatever damage was done would be repaired and restored; Mr. Lawson gave verbal permission for us to do that. There are just a couple things in the estimate he wants to get back with Mr. Robiadek about to see if we can get the price a little lower. City Manager Eustice stated he located an easement, noting Ms. Brenda Cafolla is the owner of the property and he will make contact with her.

Councilman Temple moved to give the City Manager authority to move forward on the repair on S. Huron Street; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried unanimously.

- **Fourth of July Holiday** – City Manager Eustice noted the City Hall is closed on July 3rd in observance of the 4th of July Holiday.
- **Port Property Land Acquisition** – City Manager Eustice stated at the last Council meeting he was directed to bring Ryba Marine and Bois Blanc Township together to look at what each would like as far as property is concerned. The Township did not want to do that; they said the City made offers with two options and they will still honor those if the Council so chooses. If not, then the City needs to come back with a counter-offer for them to look at. City Manager Eustice then stated he has spoken with Mr. Zac Morrish of Ryba Marine and he is open to some other ideas, as well. Mayor Bronson and member(s) of the Port Commission along with himself need to sketch out the options. He noted that Bois Blanc Township does not want to move locations; they either want to be at the southern most end of the property or 100 feet away from the southern most end. Councilwoman Kwiatkowski asked if there will be any communication with Plaunt. City Manager Eustice stated there can be, as there have been some communication. Councilwoman Kwiatkowski stated she feels we have an obligation to those people who have been here and who pay taxes and support the City. Councilwoman Riddle commented she speaks up for the Township as they have been behind the project right from the beginning and feels if the City backs down from what they promised the Township it is going to hurt the City's image. She stated the City has to be very

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cautious about this whole process and be sure that it works out. The best case scenario is that the two entities that are interested in the property can reach an agreement and both get what they want. Mayor Bronson asked if Mr. Plaunt has communicated any desire to purchase property. City Manager Eustice stated yes, he has mentioned that. Mayor Bronson then asked if Mr. Plaunt has identified a piece of property he is interested in. City Manager Eustice replied no. City Manager Eustice suggested that he, the Mayor and the Port Commission Chairman meet later this week. Councilwoman Riddle commented that those not involved in the inner-circle regarding the Port property do not know what was said to different people, and not knowing, it's kind of hard to make the decisions. She does not want the City to get a black eye by not following through on commitments that we technically were assuring people. Councilman Temple asked if the gentleman from Bois Blanc Township said that he was assured they would get that particular piece of property and the Mayor also said this is what happened. Whoever was talking to the gentleman from the Township said they could have that amount of property they wanted. Mayor Bronson clarified the Township was initially going to be partners with the City and sign on the same day, so there was a description of property they would buy the same day that we bought. City Manager Eustice stated it was all verbal agreements, although there was a draft purchase agreement of what they wanted and for how much, but it was never signed. Mayor Bronson added it could never be worked out for a simultaneous sale, and the Township still assumes that property is still available to them, although that has changed things. Councilwoman Riddle asked isn't it true they are working under the same guidelines that we work under as a municipality and there are certain things that you can't do. They could not, because of being a municipality, sign on the same date as we; they would have liked to but could not, so they should not be penalized because of that. Mayor Bronson told City Manager Eustice that he is available this week for a meeting to try and get this matter resolved.

▪ **Water to Meijer's** – City Manager Eustice informed Council the City is working with Inverness Township on getting water to Meijer's, noting there are a lot of issues to work out. This past Monday he had a conversation with Mr. Chris Jones, Real Estate Manager for Meijer's and Meijer's is still really interested in locating in Cheboygan and their choice is to build in Inverness Township. Mayor Bronson said after the first time Mr. Jones looked at the east side property it was never an option because they were not sure it was not wetlands. City Manager Eustice stated it was mainly because of the soil conditions. He went on to state it is much more complex than just extending our water service into Inverness Township. Originally the store was targeted to open in 2018, adding it might open in 2017 if things move a little quicker. Mayor Bronson added it also could be as late as 2020. Councilman Temple asked how long Meijer's will stick around if things don't move along. City Manager Eustice stated he thinks they are okay at this point, stating engineering wise and physically the City can supply water out there, but it's a matter of how it's going to be funded, as we have to be very careful not to use any City taxpayer dollars to help with that project; it will have to be Inverness Township and Meijer's. Mayor Bronson then stated he does not think a 425 Agreement is a dead issue yet. He noted another thing we need to watch is if they exercise their options to purchase property that will be a strong indication they are going to move ahead with the project. Councilman Temple stated in other words, if Inverness Township and Meijer's can come up with the money to run the water, the City can get them the water. City Manager Eustice responded that is correct, which is the best case scenario besides a 425 Agreement. If the City is going to put any monies into this, we are going to need revenue coming back to the City. Mayor Bronson noted that water revenue is not enough to fund the system. City Manager Eustice stated

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that is correct. It was noted that the City would have to do all the maintenance on the system. City Manager Eustice then stated U.P. Engineers is now re-engaged, they originally did the site plan for Meijer's, since Inverness Township realizes it cannot supply water to Meijer's. Meijer's wants a couple of scenarios from U.P. Engineers on supplying water and the costs by the end of this week. Councilwoman Riddle asked who we need to get in touch with on the land that is located on the east side to determine whether it is wetlands because this is something that comes up and we have to be able to do something to market the land that is over there because the water is already there. Manager City Eustice stated the City can do a wetlands delineation and sometimes the Corps of Engineers will do that for a municipality. Mr. Granger stated we already have some elevations out there. He then stated east of Eastern Avenue the City does not have sewer. Mayor Bronson pointed out that traffic counts on E. State Street never worked for Meijer's either.

Messages and Communications from Mayor and Council Members: *(None.)*

Adjournment:

Councilman Temple moved to adjourn the meeting at 9:39 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING

WEDNESDAY, JUNE 3, 2015 AT 7:00 P.M.

ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk
ABSENT: None
STAFF: Scott McNeil
GUESTS: Tony Matelski, Carl Muscott, Judy Ostwald, John F. Brown, Bob Lyon, John Moore

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. Ms. Croft stated that “Discussion Regarding Camping Amendment” will be added under Unfinished Business. **Motion** by Mr. Freese, seconded by Mr. Churchill, to approve the agenda as revised. Motion carried unanimously.

APPROVAL OF MINUTES

The May 20, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried unanimously.

UNFINISHED BUSINESS

Discussion Regarding Camping Amendment

Mr. McNeil stated that legal counsel has reviewed the camping amendment and questioned the requirement relative to the use of campers within 300ft. of a dwelling. Mr. McNeil stated that legal counsel questioned if the Planning Commission wanted to include the dwelling that might be on the lot where the tent/camper will be or does the Planning Commission want this to reference dwellings on other lots. The Planning Commission agreed that this was to reference dwellings on other lots. Mr. McNeil stated he will work on adding this language to the amendment.

Discussion Regarding Road Right Of Way And Front Setbacks On S. Straits Highway

Mr. McNeil referred to his memo dated 05/28/15 and explained that changing the front setbacks in the various zoning districts along Straits Highway will be complicated. Mr. McNeil presented a S. Straits Highway Overlay District amendment. Mr. McNeil referred to Section 15.B.4.2 and noted that the minimum front setback will include a 33ft. right of way and 30ft. front setback. Mr. McNeil stated there will be 10ft. if the right of way extends beyond the 66ft. Discussion was held regarding creating a uniform regulation.

Mr. McNeil stated he received a call from Brent Shank from the Road Commission. Mr. McNeil stated that Mr. Shank has been discussing this matter with other jurisdictions. Mr. McNeil stated a few jurisdictions have vacated portions of right of ways up to 55ft. from the centerline in the event that someone would apply. Mr. McNeil stated that Mr. Shank believes that this could be implemented in this situation.

Mr. Kavanaugh stated there are not a lot of these cases and he would like to see people work it out with the Road Commission instead of creating overlay districts. Mr. Kavanaugh stated this may work but if it doesn't the Planning Commission can amend the ordinance. Mr. Ostwald agreed with Mr. Kavanaugh. Discussion was held. Mr. Kavanaugh asked if this information was provided in a letter or e-mail to Mr. McNeil. Mr. McNeil stated no. Discussion was held. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to request that staff forward a letter to the Road Commission requesting a written response. Motion carried unanimously.

Discussion Regarding Zoning Ordinance Amendment – Article 5, Rural Stream Protection District (P-RS)

Mr. McNeil stated that the recommended minimum floor area for a dwelling has been changed from 720sf to the standard for the other zoning districts and to 14ft width as required in Residential. Mr. McNeil stated everything else in the amendment is

as it was previously discussed. Mr. McNeil stated that Mr. Schnell noted that there may be confusion between the D-RS and P-RS zoning districts. Mr. McNeil suggested changing this zoning district to the Country Stream Protection District.

Mr. Kavanaugh referred to Section 5.4.1.5 and questioned if this would only be allowed if they maintained a 150ft. setback. Mr. McNeil stated it is allowed in the district but not in the 40ft. front setback area. Mr. Kavanaugh questioned if the Planning Commission wants farms and raising animals this close to a stream. Mr. Kavanaugh stated 40ft. is not enough for a commercial farm. Ms. Lyon asked what a reasonable setback would be for fertilizer and manure. Mr. Kavanaugh stated we would have to refer to GAMPs. Mr. Borowicz stated more fertilizer can be put on an acre of lawn than on an acre of farm land. Ms. Lyons stated lawns will not be allowed in the 40ft. front setback and there will have to be a natural vegetative buffer. Mr. Freese noted that existing lawns can remain. Discussion was held. Mr. Kavanaugh stated that we should seek direction from a farm expert. Mr. McNeil stated he will look into it.

Ms. Lyon asked if smaller square footage for homes is being considered for this district. Mr. McNeil stated he is recommending keeping it the same as the other zoning districts at this time and the smaller homes can be discussed in the future. Ms. Croft asked if legal counsel has reviewed this amendment. Mr. McNeil stated it has not been reviewed yet. Discussion was held.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. McNeil referred to a memo from Steve Schnell to the Planning Commission regarding a meeting on June 9, 2015 with Aloha Township. Mr. McNeil stated at this meeting there will be a discussion regarding a possible rezoning of a portion of the Village of Aloha.

Mr. McNeil stated at the next meeting Draft Capital Improvement Plan will be on the agenda.

PLANNING COMMISSION COMMENTS

Mr. Jazdyk referred to the proposed Village of Aloha rezoning and stated in the introduction section some of the business people were concerned about zoning language and barriers to expansion. Mr. Jazdyk stated he would like a general idea as to what is causing the problems. Mr. McNeil stated the Planning Commission should concentrate on the planning process. Mr. McNeil stated it may be the fear of the unknown and we should let the people know that they will be involved every step of the way. Mr. McNeil stated there may have been the impression that the entire village would be rezoned when it was just to be a couple of the main streets. Discussion was held.

Mr. Kavanaugh stated there used to be a pre-application meeting when there were controversial issues in the past. Mr. Kavanaugh stated an example of where a pre-application meeting would have helped was with the recent rezoning request on VFW Road. Mr. Kavanaugh stated a conditional rezoning should have been considered. Mr. Kavanaugh stated there is another application coming up that is controversial and the Planning Commission is not aware of this issue. Mr. Kavanaugh stated there was a recent meeting at Aloha Township. Mr. Kavanaugh stated a Planning Commission member should be attending these types of meetings to provide feedback to the other Planning Commission members. Mr. McNeil stated there is a provision in the ordinance for the pre-application meeting and he can bring this up to applicants. Discussion was held.

PUBLIC COMMENTS

Mr. Matelski stated the proposed Rural Stream Protection Zoning District may not be passed by the Cheboygan County Board of Commissioners due to the natural vegetative buffer requirement. Mr. Kavanaugh stated there is no use forwarding the amendment if the Cheboygan County Board of Commissioners is not going to approve it. Mr. Kavanaugh stated the Planning Commission appreciates these types of comments so they can try a different approach. Mr. McNeil stated the big issue is including the agricultural uses. Mr. McNeil stated the vegetative strips are not being proposed on the big lakes and big rivers where all of the residential development occurs. Mr. Matelski stated the EPA and Corps of Engineers have finalized the new rules and we do not know what will happen. Mr. Matelski suggested holding off on the amendment to see what will happen.

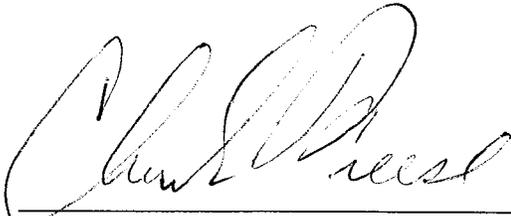
Mr. Borowicz suggested going back to the original proposal and requested not including streams that don't hold water and that are still on the USGS maps. Mr. McNeil stated perennial streams would remain in the Lake and Stream Protection District and the other streams would be rezoned. Discussion was held. Mr. McNeil stated he will work on making these changes.

Mr. Muscott stated the protection of the streams is worthwhile and he appreciates the Planning Commission's input on this difficult issue. Mr. Muscott stated he is not sure where the federal legislation will go. Mr. Muscott stated he does not want to see more zoning districts created and he would prefer an overlay if there is an impact on zoning. Mr. Muscott stated

residences and agriculture should not be changed as this zoning already exists. Mr. Muscott stated the vast majority of people would be on board with these changes if the Planning Commission can keep this as simple as possible to protect the watershed. Mr. Muscott stated the Planning Commission has a thankless task. Mr. Muscott stated he is a firm believer in property rights and he has done developments all over the country. Mr. Muscott stated any type of zoning negatively impacts growth. Mr. Muscott stated he would like to see simpler laws and laws that are not in flux all of the time.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:35pm.

A handwritten signature in cursive script, appearing to read "Charles Freese". The signature is written in black ink and is positioned above a horizontal line.

Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JULY 1, 2015 AT 7:00 P.M.

ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk
ABSENT: None
STAFF: Scott McNeil
GUESTS: John F. Brown, Carl Muscott, Bob Lyon, Russell Crawford, Cheryl Crawford, John Moore, Tony Matelski

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The June 17, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Otsego Memorial Hospital / Burdco Inc. - Requests a Site Plan Review Amendment regarding revised parking for a medical office (Section 6.2.1 and Section 5.2.6.). The property is located at 3860 S. Straits Hwy., Tuscarora Township, Section 24, parcel #161-024-400-225-00 and is zoned Commercial Development (D-CM).

Mr. McNeil stated the most recent site plan that the Planning Commission approved for this proposed clinic in Indian River provided 130 parking spaces. Mr. McNeil stated the requirement was 4 parking spaces for every examination/treatment room and 1 for every employee. Mr. McNeil stated there are 27 exam rooms and 24 employees. Mr. McNeil stated an amendment was approved that reduced the parking requirement to 2 parking spaces per examination/treatment room and 1 for every employee. Mr. McNeil stated 78 parking spaces are now required based on the amendment. Mr. McNeil stated 78 parking spaces are included on the site plan.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to approve the site plan review amendment based on the General Findings and the Specific Findings of Fact Under Section 20.10. Motion carried unanimously.

UNFINISHED BUSINESS

Draft Zoning Ordinance Amendment Dated 6/23/15 Relative To Section 17.7. Tents, Campers, Travel Trailers, Motor Homes And Undersize Mobile Homes.

Mr. McNeil stated at a recent meeting the Planning Commission requested language that will provide a 300ft. distance standard for limitation of use to 3 periods of 30 consecutive days in a calendar year is relative to dwellings on separate lots in all zoning districts except Agriculture and Forestry Management. Mr. McNeil stated all other language remains the same. Mr. McNeil stated this has been reviewed by legal counsel. Mr. McNeil recommended scheduling a public hearing for August 19, 2015. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing for August 19, 2015. Motion carried unanimously.

Proposed Zoning Ordinance Amendment - P-Is Related Rezoning Zoning, District Boundaries And Setback From Intermittent Streams, Ponds Or Lakes In Other Zoning Districts.

Mr. McNeil stated the Map Depicting Ordinance Amendment has been inserted into the amendment. Mr. McNeil stated this amendment leaves within the Lake and Stream Protection zoning district all areas that are within 500ft. of the lakes and rivers that are specifically named and the perennial streams. Mr. McNeil stated intermittent streams and drains are proposed for rezoning as depicted on the map. Mr. McNeil stated the amendment requires a 40ft. setback from intermittent streams and drains even though they may be rezoned. Mr. McNeil stated that sections 9 and 10 provide clarifying language regarding the encouragement of a natural vegetation strip and removes references which may indicate a requirement. Mr. McNeil stated the zoning ordinance calls for the northerly boundary of the Pigeon River portion of the Natural Rivers zoning district to be Hackelburg Road Bridge. Mr. McNeil stated this will be changed to East Mullett Lake Road Bridge. Mr. McNeil stated the 100ft. minimum width requirement for a newly developed lot for a dwelling was inadvertently removed from the ordinance. Mr. McNeil stated the 100ft. minimum width requirement will be included in the amendment.

Mr. Freese stated there was to be a reduced distance for the perennial streams other than the 500ft. Mr. McNeil explained that the Planning Commission was only looking at the reduced distance when there was a new zoning district. Mr. Freese noted the only thing that has changed is that intermittent streams and drains are not included in the Lake and Stream Protection. Discussion was held. Mr. Kavanaugh stated that this amendment is acceptable. Mr. Freese stated it is better than what was in this ordinance previously. Ms. Lyon stated that the Planning Commission may have to look at it in the future again. Ms. Lyon stated she is not comfortable with not having vegetation strips as they are important to water quality. The Planning Commission requested that this amendment be reviewed by legal counsel.

Capital Improvement Program- Review Draft Program Report

Mr. McNeil stated the draft Capital Improvement Plan is available for the Planning Commission to review. Mr. McNeil stated that all of the proposed projects for 2015 are included in this document along with the designations of needed or desirable that was assigned by the Planning Commission. Mr. McNeil recommended scheduling a public hearing. **Motion** by Mr. Freese, seconded by Mr. Bartlett, to schedule a public hearing for August 19, 2015. Motion carried unanimously.

Letter From Cheboygan County Road Commission Manager Brent Shank And Further Discussion Regarding Road Right Of Way And Front Setbacks On S. Straits Highway.

Mr. McNeil stated a letter was received from Brent Shank explaining the procedure for abandonment of road right of way. Mr. McNeil stated that Mr. Shank included a copy of the Abandonment Policy with his letter. Mr. McNeil stated that with this information the Planning Commission can discuss if they want to continue to move forward by providing an overlay district with setbacks that can be based on the width of the right of way or whether they want to see how this procedure with the Road Commission will work or rely on the Zoning Board of Appeals.

Mr. Freese stated it would be foolish to go through the Road Commission and meet all of the requirements when the property owner could apply for a variance through the Zoning Board of Appeals and most likely be approved.

Mr. Kavanaugh stated this allows the applicant 2 choices; applying for a variance to the Zoning Board of Appeals and petition to abandon public road to the Road Commission. Mr. Kavanaugh stated we should try these two options instead of having another overlay district. Mr. Kavanaugh stated if these options do not work the Planning Commission can look at it again.

Mr. Jazdyk stated his concerns regarding each property owner having to pay \$300 to petition the Road Commission to abandon a road. Mr. Jazdyk and Mr. Freese agreed that there should be an overlay district. Discussion was held. Ms. Lyon stated the Road Commission can put in a road even if there is an overlay. Mr. Freese stated it would allow a property owner to build to the edge of the easement. Mr. McNeil stated that it would allow property owners to build closer to road. Mr. McNeil noted there is a 50ft. front setback in Agriculture/Forestry Management.

Mr. Kavanaugh stated that there have not been a lot of these situations. Mr. Kavanaugh stated that we will not gain anything by the overlay. Mr. Kavanaugh stated that there are two options for property owners to try and the Planning Commission can consider an overlay if this process is too cumbersome or if there are a lot of these requests.

Mr. Jazdyk asked if the property owners could be made aware of the Road Commission's Abandonment Policy when they apply for a variance. Mr. McNeil stated this is not common knowledge and he will let the property owners know of the Abandonment Policy.

NEW BUSINESS

Consideration Of Future Projects From Chapter 5 Of The Master Plan (Zoning Plan)

Mr. McNeil stated Chapter 5 of the Master Plan lists possible projects that can be under taken by way of rezonings or amendments. Mr. McNeil stated staff recommends clarifying/consolidating some of the uses in each of the zoning districts and update the PUD ordinance to allow more flexibility.

Mr. Freese stated the Planning Commission started going through all of the terms and definitions at one time and did not get far. Ms. Croft asked when was the last time someone asked about doing a PUD. Mr. McNeil stated it doesn't happen too often and that it may come up a couple of times when there is a more complicated development. Mr. McNeil stated the current PUD requirements do not allow for a mix of uses. Discussion was held.

Mr. McNeil stated the Planning Commission will also look at the definition for contractor's yard. Mr. McNeil stated there have been changes to the law regarding communication facilities and the ordinance will need to be updated. Mr. McNeil stated there has been a recent Supreme Court ruling regarding content and signage and legal counsel will have to review the ordinance.

Mr. Kavanaugh asked Mr. Matelski if the revised Lake and Stream Protection amendment is acceptable regarding the vegetation strip. Mr. Matelski stated yes and he thinks vegetation strips should be encouraged and not required.

STAFF REPORT

Mr. McNeil stated the agenda for the 07/15/15 meeting is available for the Planning Commission on their Ipad. Mr. McNeil stated he will be on vacation and Mr. Schnell will attend the 07/15/15 Planning Commission meeting.

PLANNING COMMISSION COMMENTS

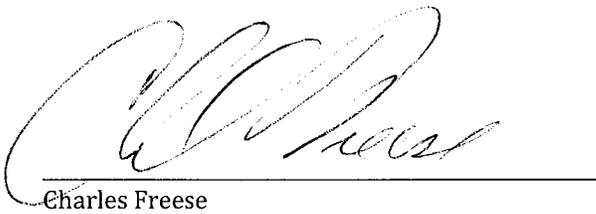
No comments.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:33pm.



Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, JUNE 24, 2015 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Mary Street

Members Absent: None

Others Present: Scott McNeil, Debbie Willey, Dan Sachs, Karen Sachs, Tony Matelski

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Ms. Street, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the May 27, 2015 Zoning Board of Appeals meeting were presented. **Motion** by Ms. Street, seconded by Mr. Moore, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Debra Willey- Requests a 10 ft. side setback variance for construction of a 14 ft. x 32 ft. private storage building which is accessory to a dwelling in a Commercial Development (D-CM) zoning district. The property is located at 6035 Prospect St., Tuscarora Township, Section 24, parcel #161-I31-006-005-00. A 10ft side setback is required in this zoning district.

Mr. McNeil reviewed the site plan and stated that the applicant is requesting a 10ft. side setback variance to construct a storage building. Mr. McNeil stated a 10ft side setback is required in the Commercial Development zoning district.

There was no correspondence to be read.

Ms. Willey stated she would like to construct the storage building to clean up her yard and to store her lawn mower and snow blower. Ms. Willey stated there is no place else on the property for the storage building.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated along the west side of the property is the Rails to Trails and Ms. Willey is proposing to place the storage building up against the existing retaining wall. Mr. Freese noted the location of a utility line and stated it is not possible to build further to the east. Mr. Freese stated that the septic field is located at the north end of the property and it is not possible to build in this location. Mr. Freese stated that Ms. Willey can't build towards the south end of the property due to the floodplain of the river where the septic field is located. Mr. Freese stated there is no other location on the property to construct the storage building without a variance. Mr. Freese stated in the past the Zoning Board of Appeals has granted variances for utility sheds along the Rails to Trails.

Mr. Thompson asked if the proposed storage building is a temporary building that is moveable. Ms. Thompson stated yes.

The Zoning Board of Appeals added the following to the General Findings:

5. Space in front of the property is limited by the drain field and the area to the rear drops off sharply to the river and in this area is a second drain field.
6. Storage buildings have previously been allowed where space is limited on waterfront lots along the Rails to Trails right of way in this area.
7. The only area available is next to the Rails to Trails right of way and is partially screened by the retaining wall along the trail.

The Zoning Board of Appeals reviewed and approved the Specific Findings of Fact under Section 23.5.4. **Motion** by Ms. Street, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

Daniel Sachs - Requests a 25ft. front setback variance for construction of garage in an Agriculture and Forestry Management (D-RS) zoning district. The property is located at 6311 M33/68, Forest Township, Section 6, parcel #231-006-300-013-00. A 50ft front setback is required in this zoning district

Mr. McNeil stated that the applicant is requesting a 25ft. front setback variance for construction of garage and the property is located on M-33/68 where there is a 150ft. right of way. Mr. McNeil stated that the applicant is proposing to build the garage 25ft. from the front property line which would require a 25ft. variance.

Mr. Sachs stated he is not able to move the garage to the rear of the property due to the drain field. Mr. Freese stated the location of the drain field was not marked when he visited the site. Mr. Sachs stated this is his only option as the house was built 40 years ago. Discussion was held regarding the location of the proposed garage and alternate options that are available. Mr. Freese noted there is sufficient area available to place the garage on the 45ft. x 60ft. graveled area to the west of the house without extending any further into the front setback. Ms. Sachs stated they want definition to their house and they do not want one straight line. Mr. Freese stated that if there are options that can be met without the variance then the Zoning Board of Appeals is not able to grant a variance. Mr. Freese stated the existing house is located in the front setback area. Mr. Sachs stated that the house was built 40 years ago. Discussion was held regarding building the garage and not extending it any further than the front of the house. Mr. Freese stated the Zoning Board of Appeals could grant a variance to allow the garage to extend no further into the front setback area than the front of the house (not the porch). Mr. Freese asked if this is acceptable to Mr. Sachs. Mr. Sachs stated yes.

There was no correspondence to be read. Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

3. The applicant is proposing to construct a garage measuring 32 ft. and 36 ft. and 5 feet or equal to the front of existing house structure.
4. Location for the garage is limited to the west by a drain field and to the east by the water well.
5. The present house already extends into the front setback.
6. Sufficient area is available to place the requested garage on the 45ft. x 60ft. graveled area to the west of the house without extending any further into the front setback.
7. There is a 150ft. road right of way in this area.

The Zoning Board of Appeals reviewed and approved the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Ms. Street, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

No comments.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:27pm.



Mary Street, Secretary

User: jmanko
DB: Cheboygan

PERIOD ENDING 06/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 06/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 06/30/2015	ACTIVITY FOR MONTH 06/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,462,953.24	460,367.00	7,561,151.00	7,561,151.00	493,081.30	1,687.88	7,068,069.70	6.52
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	560,073.00	560,073.00	420,541.00	420,541.00	420,758.77	420,758.77	(217.77)	100.05
101-400-401.03	CURRENT TAX INTEREST	36,538.95	32,914.38	37,349.00	37,349.00	32,780.09	0.00	4,568.91	87.77
101-400-401.05	PROBATE BOND FEE	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	121,883.50	72,119.50	126,116.00	126,116.00	77,482.00	0.00	48,634.00	61.44
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	2,952.92	2,016.89	3,167.00	3,167.00	5,786.29	3,426.53	(2,619.29)	182.71
101-400-424.00	COMMERCIAL FOREST RESERVEE	208.59	208.59	580.00	580.00	193.13	193.13	386.87	33.30
101-400-425.00	SWAMP TAX REFUND	260,481.59	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,021.00	481.50	1,000.00	1,000.00	510.00	83.50	490.00	51.00
101-400-476.00	SOIL SEDIMENTATION	10,190.00	4,025.00	10,000.00	10,000.00	5,015.00	1,320.00	4,985.00	50.15
101-400-477.00	LIC & PERMITS-NON-BUSINESS	15,498.00	7,790.00	15,000.00	15,000.00	7,831.00	1,025.00	7,169.00	52.21
101-400-478.00	DOG LICENSES	1,052.50	796.50	1,000.00	1,000.00	1,086.00	50.50	(86.00)	108.60
101-400-478.01	CO MARRIAGE LIC FEE	1,135.00	425.00	1,100.00	1,100.00	535.00	220.00	565.00	48.64
101-400-479.01	ZONING PERMITS	21,133.68	9,924.92	22,000.00	22,000.00	10,302.15	2,265.00	11,697.85	46.83
101-400-479.02	SP ZONING MTG	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	0.00	0.00	0.00	9,979.00	4,811.00	4,192.00	5,168.00	48.21
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	47,166.45	23,159.60	42,500.00	42,500.00	25,151.86	8,396.87	17,348.14	59.18
101-400-507.01	PROS ATTY VICTIMS RIGHTS	44,440.46	21,792.00	50,424.00	50,267.55	24,644.92	11,426.51	25,622.63	49.03
101-400-507.02	WELFARE FRAUD	1,372.50	0.00	225.00	225.00	0.00	0.00	225.00	0.00
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	0.00	0.00	0.00	0.00	500.00	500.00	(500.00)	100.00
101-400-510.00	STONEGARDEN GRANT	68,740.19	55,589.31	33,500.00	33,500.00	27,405.71	8,049.98	6,094.29	81.81
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	20,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	52,678.00	0.00	45,653.00	45,653.00	0.00	0.00	45,653.00	0.00
101-400-533.00	HOUSING ADMIN	9,266.44	0.00	47,116.00	47,116.00	0.00	0.00	47,116.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	129,701.76	58,663.00	129,489.00	129,489.00	59,958.00	0.00	69,531.00	46.30
101-400-541.00	PROBATE JUDGES' SALARY	103,265.50	70,646.25	94,195.00	94,195.00	70,646.25	23,548.75	23,548.75	75.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	11,431.00	11,431.00	75.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	11,431.00	11,431.00	75.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	27,434.40	36,579.00	36,579.00	27,434.40	9,144.80	9,144.60	75.00
101-400-542.00	ORV ENFORCEMENT GRANT	14,288.62	0.00	17,750.00	17,750.00	0.00	0.00	17,750.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	52,797.82	34,199.56	52,359.00	52,359.00	35,006.42	16,280.22	17,352.58	66.86
101-400-543.04	M.M.R.M.A GRANT	2,617.00	2,617.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	11,082.17	11,995.84	7,500.00	7,500.00	7,429.01	0.00	70.99	99.05
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	11,525.58	11,525.58	10,000.00	10,000.00	10,170.42	0.00	(170.42)	101.70
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	13,658.52	27,317.00	27,317.00	13,658.52	6,829.26	13,658.48	50.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	879.00	879.00	0.00	0.00	879.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	0.00	0.00	242,507.00	242,507.00	129,261.00	68,217.00	113,246.00	53.30
101-400-574.01	REVENUE SHARING - COUNTY INCEN	0.00	0.00	60,627.00	60,627.00	50,558.00	10,123.00	10,069.00	83.39
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	51,411.02	26,057.78	42,596.00	42,596.00	25,797.07	3,973.96	16,798.93	60.56
101-400-582.00	SHERIFF LOCAL GRANTS	1,807.94	902.00	0.00	600.00	900.00	300.00	(300.00)	150.00

User: jmanko

DB: Cheboygan

PERIOD ENDING 06/30/2015

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 06/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 06/30/2015	ACTIVITY FOR MONTH 06/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	39,178.77	22,353.74	42,000.00	42,000.00	18,979.37	4,355.73	23,020.63	45.19
101-400-601.01	ATY FEE REIMB/CIRCUIT	29,608.43	13,501.40	29,000.00	29,000.00	14,540.84	3,572.79	14,459.16	50.14
101-400-601.10	CIR CT GARNISHMENT	810.00	165.00	500.00	500.00	270.00	30.00	230.00	54.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	272,860.93	146,893.63	300,000.00	300,000.00	169,703.90	44,720.97	130,296.10	56.57
101-400-603.01	PROBATE CRT COSTS	1,880.00	680.00	1,500.00	1,500.00	322.00	35.00	1,178.00	21.47
101-400-603.11	SMOKING FEES	75.00	0.00	300.00	300.00	300.00	0.00	0.00	100.00
101-400-607.02	CTY GENERAL FILING FEE	5,425.00	2,728.00	6,000.00	6,000.00	2,821.00	527.00	3,179.00	47.02
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	223,958.00	0.00	207,000.00	207,000.00	0.00	0.00	207,000.00	0.00
101-400-608.01	MOTION FEE COUNTY	3,160.00	1,760.00	4,000.00	4,000.00	1,360.00	200.00	2,640.00	34.00
101-400-608.02	COUNTY APPEAL FEE	106.00	50.00	200.00	200.00	31.00	0.00	169.00	15.50
101-400-610.00	JURY FEE CIR CT	895.00	375.00	2,000.00	2,000.00	570.00	85.00	1,430.00	28.50
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	3,145.00	2,020.00	1,500.00	1,500.00	295.00	0.00	1,205.00	19.67
101-400-613.00	DIST CRT/CIVIL FEES	54,794.50	18,265.00	50,000.00	50,000.00	18,659.60	3,294.60	31,340.40	37.32
101-400-613.10	COUNTY REMONUMENTATION	317.82	149.70	300.00	300.00	145.56	26.82	154.44	48.52
101-400-614.00	VIOLATION CLEARANCE RECORD	2,638.33	1,340.00	2,700.00	2,700.00	1,564.13	362.46	1,135.87	57.93
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,575.00	3,040.00	6,300.00	6,300.00	4,230.00	835.00	2,070.00	67.14
101-400-617.00	PROBATE CRT - FEES	40.00	30.00	30.00	30.00	0.00	0.00	30.00	0.00
101-400-617.01	CERTIFIED FEES	1,353.00	808.00	800.00	800.00	406.00	65.00	394.00	50.75
101-400-617.02	MARRIAGE CEREMONIES	116.00	56.00	120.00	120.00	68.00	4.00	52.00	56.67
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	75.00	200.00	200.00	0.00	0.00	200.00	0.00
101-400-617.07	INVENTORY FEE	10,011.39	4,307.44	7,500.00	7,500.00	4,413.85	333.96	3,086.15	58.85
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	0.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,410.00	740.00	1,100.00	1,100.00	680.00	70.00	420.00	61.82
101-400-618.00	CO TREAS-CURRENT SERVICES	4,743.50	3,314.00	4,000.00	4,000.00	3,124.00	270.00	876.00	78.10
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.00	CO CLERK/CURRENT SERVICES	25,602.72	13,567.77	25,000.00	25,000.00	16,626.01	2,073.00	8,373.99	66.50
101-400-619.01	PASSPORT FEES	1,525.00	900.00	1,250.00	1,250.00	800.00	125.00	450.00	64.00
101-400-619.02	CREMATION FEE	1,730.00	890.00	1,800.00	1,800.00	700.00	100.00	1,100.00	38.89
101-400-619.03	SUBPOENA FEE	30.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,691.15	782.12	1,500.00	1,500.00	848.00	163.69	652.00	56.53
101-400-619.05	STATE FORENSIC ADMIN FEE	1.00	0.00	0.00	0.00	0.50	0.00	(0.50)	100.00
101-400-619.06	NOTARY FEES	328.00	176.00	500.00	500.00	224.00	48.00	276.00	44.80
101-400-620.00	REGISTER OF DEEDS FEES	201,164.60	86,385.90	200,000.00	200,000.00	97,123.10	16,688.65	102,876.90	48.56
101-400-622.00	C.C.F. COLLECTION FEE	3,821.72	1,522.20	2,000.00	2,000.00	1,930.70	316.49	69.30	96.54
101-400-622.01	25% ATTY FEES REIMB	940.21	474.87	1,200.00	1,200.00	347.00	25.75	853.00	28.92
101-400-622.02	ATY FEE REIMB/PROBATE	4,065.89	2,540.88	5,000.00	5,000.00	1,041.00	77.25	3,959.00	20.82
101-400-625.00	DNA COLLECTION	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,420.00	1,840.00	2,800.00	2,800.00	2,160.00	220.00	640.00	77.14
101-400-625.25	DNA COLLECTION - SHERIFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-625.36	DNA COLLECTION - DISTRICT COUF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	46.00	44.00	100.00	100.00	58.00	14.00	42.00	58.00
101-400-628.03	PRISONER BOARD	55,570.92	30,023.41	45,000.00	45,000.00	25,106.46	4,811.10	19,893.54	55.79
101-400-628.04	PRISONER MEDICAL	6,333.58	2,831.53	6,000.00	6,000.00	2,021.75	327.10	3,978.25	33.70
101-400-628.05	ACCIDENT REPORT FEES	1,191.31	543.84	1,000.00	1,000.00	590.36	91.75	409.64	59.04
101-400-628.07	DOC/TRANSPORT REIMB	3,138.97	1,879.17	2,500.00	2,500.00	1,687.40	0.00	812.60	67.50
101-400-628.08	WORK RELEASE	29,668.25	10,640.25	30,000.00	30,000.00	20,160.00	6,265.00	9,840.00	67.20
101-400-628.09	PRISONER BOARD-OUT COUNTY	5,507.00	3,102.00	20,000.00	20,000.00	70.00	35.00	19,930.00	0.35
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	80,102.00	36,477.50	60,000.00	60,000.00	22,890.00	435.00	37,110.00	38.15

User: jmanko

DB: Cheboygan

PERIOD ENDING 06/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 06/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 06/30/2015	ACTIVITY FOR MONTH 06/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.12	PRISONER TRANSPORT REIMBURSE	441.77	220.49	2,000.00	2,000.00	261.70	0.00	1,738.30	13.09
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	13,400.00	6,800.00	7,000.00	7,000.00	3,600.00	0.00	3,400.00	51.43
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	150.00	100.00	100.00	110.00	50.00	(10.00)	110.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	4,094.00	2,362.50	3,000.00	3,000.00	2,511.00	280.00	489.00	83.70
101-400-630.00	OTHER REVENUE	28,904.71	17,411.31	100.00	100.00	75.60	4.30	24.40	75.60
101-400-630.03	SALE BOOK	162.00	10.00	50.00	50.00	124.00	124.00	(74.00)	248.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	59.50	31.50	0.00	0.00	36.68	11.19	(36.68)	100.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	4,742.00	20.00	0.00	0.00	38.00	0.00	(38.00)	100.00
101-400-647.00	DVD RECORDINGS	325.00	200.00	400.00	400.00	150.00	0.00	250.00	37.50
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	12,237.00	6,017.00	15,000.00	15,000.00	6,555.00	625.00	8,445.00	43.70
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	9,650.00	875.00	7,000.00	7,000.00	2,910.00	410.00	4,090.00	41.57
101-400-656.01	ORDINANCE FINES & COSTS	15,260.71	6,053.32	15,000.00	15,000.00	5,169.33	1,672.68	9,830.67	34.46
101-400-657.00	DRUG FORFEITURES - SHERIFF	6,656.58	4,156.58	0.00	0.00	0.00	0.00	0.00	0.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	0.00	0.00	0.00	0.00	5.60	5.60	(5.60)	100.00
101-400-665.00	INTEREST EARNED	7,457.16	2,273.57	6,000.00	6,000.00	3,719.89	575.74	2,280.11	62.00
101-400-665.01	T & A INTEREST	909.46	0.08	500.00	500.00	360.29	13.99	139.71	72.06
101-400-668.00	RENTS	62,200.08	29,000.04	62,200.00	62,200.00	29,000.04	4,833.34	33,199.96	46.62
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	2,307.69	1,402.55	5,000.00	15,000.00	11,599.65	3,434.42	3,400.35	77.33
101-400-676.00	CONT FROM OTHER FUNDS	37,524.47	0.00	36,209.00	36,209.00	0.00	0.00	36,209.00	0.00
101-400-676.01	REIMBURSEMENTS	2,823.44	488.00	0.00	0.00	285.00	285.00	(285.00)	100.00
101-400-676.13	89TH JURY REIMBURSEMENT	780.00	780.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	1,767.50	1,395.00	3,000.00	3,000.00	2,957.50	2,957.50	42.50	98.58
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	58,949.64	5,176.64	5,177.00	5,177.00	5,869.70	0.00	(692.70)	113.38
101-400-681.00	ELECTION REFUNDS	715.84	200.64	800.00	800.00	95.68	49.12	704.32	11.96
101-400-682.00	DATA PROCESSING FEES	19,826.14	1,725.00	18,500.00	18,500.00	2,290.00	2,000.00	16,210.00	12.38
101-400-682.01	PA BLOOD TEST REIMB	116.25	48.47	150.00	150.00	131.69	30.39	18.31	87.79
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	322.04	247.04	600.00	600.00	154.77	29.77	445.23	25.80
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	13,365.78	5,791.11	26,600.00	26,600.00	2,487.34	0.00	24,112.66	9.35
101-400-687.00	WAGE REIMBURSEMENT	6,000.00	0.00	17,543.00	17,543.00	0.00	0.00	17,543.00	0.00
101-400-688.00	REFUNDS - GENERAL	17,026.16	3,241.18	4,500.00	4,500.00	2,589.59	434.70	1,910.41	57.55
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	73.29	48.29	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	12,244.12	4,175.71	9,000.00	9,000.00	5,012.88	2,661.02	3,987.12	55.70
101-400-688.08	INMATE TELEPHONE	21,633.00	10,427.79	25,000.00	25,000.00	6,301.58	2,486.43	18,698.42	25.21
101-400-688.09	NON-REIMBURSABLE/REIMB	5,669.44	1,787.63	2,000.00	2,000.00	481.65	115.54	1,518.35	24.08
101-400-688.11	M.A.P.S.	8,930.25	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	2,209.31	778.00	2,000.00	2,000.00	1,519.00	88.00	481.00	75.95
101-400-688.17	POSTAGE REIMBURSEMENTS	148.30	42.25	100.00	100.00	81.23	0.00	18.77	81.23

PERIOD ENDING 06/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 06/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 06/30/2015	ACTIVITY FOR MONTH 06/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Expenditures									
682	VETERANS	128,002.08	66,165.77	137,264.00	135,555.00	39,019.06	8,534.32	96,535.94	28.78
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	2,446.24	0.00	0.00	2,446.24	0.00
731	COUNTY MSU EXTENSION OFFICE	121,195.68	59,253.21	127,601.00	126,200.00	60,296.65	4,336.60	65,903.35	47.78
751	FAIR GROUNDS / EVENTS	35,853.53	17,498.34	36,581.00	36,581.00	7,981.94	2,443.16	28,599.06	21.82
753	VETERAN'S PARK	0.00	0.00	10,900.00	10,900.00	0.00	0.00	10,900.00	0.00
784	SOIL CONSERVATION	12,899.01	6,344.51	13,350.00	13,350.00	6,464.50	91.11	6,885.50	48.42
802	PLAT BOARD	0.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
900	SPECIAL APPROPRIATIONS	87,250.00	60,000.00	88,000.00	88,000.00	90,918.61	0.00	(2,918.61)	103.32
902	APPRO/TRANSFERS TO OTHER FUNDS	1,004,635.78	281,408.82	1,119,370.00	1,121,308.76	330,499.58	9,480.02	790,809.18	29.47
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	144,222.09	38,130.85	147,015.00	147,015.00	39,007.10	0.00	108,007.90	26.53
TOTAL Expenditures		10,711,379.33	4,896,403.46	11,629,504.00	11,737,504.55	4,909,116.97	685,051.56	6,828,387.58	41.82
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,113,742.03	2,152,885.17	11,629,504.00	11,737,504.55	2,267,207.78	825,940.16	9,470,296.77	19.32
TOTAL EXPENDITURES		10,711,379.33	4,896,403.46	11,629,504.00	11,737,504.55	4,909,116.97	685,051.56	6,828,387.58	41.82
NET OF REVENUES & EXPENDITURES		402,362.70	(2,743,518.29)	0.00	0.00	(2,641,909.19)	140,888.60	2,641,909.19	100.00

FROM 06/01/2015 TO 06/30/2015

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/01/2015	Total Debits	Total Credits	Ending Balance 06/30/2015
101	GENERAL COUNTY	4,009,053.45	1,066,341.67	969,779.73	4,105,615.39
102	FAMILY COUNSELING FUND	21,833.32	390.00	0.00	22,223.32
105	TERMINATION LIABILITY FUND	17,647.60	0.00	0.00	17,647.60
107	P A 302 TRAINING FUND	5,755.43	2,122.78	0.00	7,878.21
108	PUBLIC ACT 106 FUND	0.00	0.00	0.00	0.00
111	PROBATION ENHANCEMENT FUND	17,301.41	305.50	241.03	17,365.88
112	VICTIM'S RESTITUTION FUND	103.30	0.00	0.00	103.30
114	COUNTY REMONUMENTATION GRANT FUND	(12,054.72)	77,721.10	38,860.55	26,805.83
201	COUNTY ROAD	2,682,604.05	412,656.66	741,934.15	2,353,326.56
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	2,880.58	15.77	0.00	2,896.35
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(26,908.82)	38,943.83	60,625.16	(48,590.15)
217	AMBULANCE MILLAGE	192,698.97	301.22	27,097.66	165,902.53
220	DORIS REID BUILDING	39,508.35	6,687.01	3,309.84	42,885.52
226	RECYCLING	242,426.22	6,347.63	26,089.18	222,684.67
230	CELLULAR PHONE FLOW THROUGH	0.00	0.00	0.00	0.00
231	CCE 911 4% PHONE SURCHARGE	306.45	359.06	392.43	273.08
234	DNR FOREST FLOW THROUGH	8,745.36	2.51	8,747.87	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	(15,936.57)	81,011.23	43,351.25	21,723.41
256	REGISTER OF DEEDS AUTOMATION	338,479.55	2,625.83	887.10	340,218.28
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	0.00	1,832.31	1,672.65	159.66
262	SHERIFF SPECIAL PROJECTS FUND	1,556.05	0.00	0.00	1,556.05
263	ORV FUND	1,687.50	0.00	0.00	1,687.50
264	LOCAL CORR OFFICER TRAIN FUND	15,750.07	896.58	1,093.73	15,552.92
266	D.A.R.E.	3,559.13	0.00	160.44	3,398.69
267	DRUG COURT - ADULT - CIRCUIT	(12,731.98)	2,862.44	7,376.44	(17,245.98)
268	SOBRIETY COURT	9,334.54	775.00	814.17	9,295.37
269	COUNTY LAW LIBRARY	49.10	2,133.75	1,274.20	908.65
270	VETERANS ASSISTANCE FUND	21,431.11	100.00	0.00	21,531.11
276	SAYPA PROGRAM	23,094.60	0.00	342.40	22,752.20
277	SENIOR CITIZEN MILLAGE	514,429.75	601.64	52,372.91	462,658.48
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	24,199.59	87.15	89.00	24,197.74
283	CHEBOYGAN COUNTY HOUSING GRANT	152,159.39	464.92	13,273.18	139,351.13
286	REVENUE SHARING RESERVE FUND	420,734.23	24.54	420,758.77	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	152.20	152.20	0.00
292	CHILD CARE - FAMILY COURT	31,867.73	30,832.98	89,125.70	(26,424.99)
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	1,006.69	0.00	0.00	1,006.69
297	SENIOR CITIZENS/BUSING FUND	0.00	0.00	0.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,345.63	0.42	0.00	5,346.05
352	CTY ROAD CONST PROJECT DEBT SERVICE	192,762.26	18,015.12	0.00	210,777.38
401	CRT HOUSE PRESERVATION FUND	(374.88)	10.00	0.00	(364.88)
418	D.H.S. BUILDING FUND	0.00	0.00	0.00	0.00
422	DORIS REID BUILDING CAPITAL PROJECT	(259.28)	0.00	539.90	(799.18)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 06/01/2015 TO 06/30/2015
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/01/2015	Total Debits	Total Credits	Ending Balance 06/30/2015
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	18,725.04	0.00	655.00	18,070.04
450	CCE 911 DEVELOPMENT & CAPITAL FUND	268,177.96	0.00	0.00	268,177.96
509	COUNTY MARINA	84,160.60	72,986.14	61,336.01	95,810.73
516	100% TAX PAYMENT FUND	6,188,100.62	547,204.71	9,403.05	6,725,902.28
517	TAX FORCLOSURE FUND	264,686.11	8,559.00	88,396.99	184,848.12
561	COUNTY FAIR	(6,788.55)	7,953.49	19,470.01	(18,305.07)
588	STRAITS REGIONAL RIDE	78,896.45	125,800.32	116,084.40	88,612.37
595	JAIL COMMISSARY FUND	28,564.09	9,234.47	7,768.79	30,029.77
701	T & A ACCOUNT	96,086.72	479,620.81	462,497.53	113,210.00
706	FRIEND OF THE COURT	2,633.01	0.00	2,143.00	490.01
721	LIBRARY	123,299.05	18,800.28	0.00	142,099.33
760	DISTRICT COURT	14,187.16	2,137.22	0.00	16,324.38
764	INMATE TRUST FUND	4,590.91	34,400.89	32,568.83	6,422.97
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	16,112,105.69	3,061,318.18	3,310,685.25	15,862,738.62

QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 6/30/15
PREPARED BY - JAMES MANKO, ACCOUNTANT

Fund	Fund Name	Beginning Fund Balance Per Audit	Year-to-Date Revenues	Year-to-Date Expenditures	Year-to-Date Fund Balance	Net Change in Fund Balance
101	General County	\$6,933,007	\$2,267,208	\$4,909,117	\$4,291,098	(\$2,641,909)
102	Family Counseling	\$21,218	\$1,005	\$0	\$22,223	\$1,005
105	Termination Liability	\$17,647	\$0	\$0	\$17,647	\$0
107	PA 302 Training	\$9,715	\$2,123	\$3,960	\$7,878	(\$1,837)
108	Public Act 106	\$0	\$154,964	\$154,964	\$0	\$0
111	Probation Enhancement	\$16,326	\$1,902	\$863	\$17,365	\$1,039
112	Victim's Restitution	\$104	\$0	\$0	\$104	\$0
114	Remonumentation Grant	\$23,610	\$24,122	\$20,625	\$27,107	\$3,497
201	County Road	\$1,151,459	\$4,456,172	\$3,254,304	\$2,353,327	\$1,201,868
211	Community Projects	\$2,818	\$500	\$421	\$2,897	\$79
215	Friend of the Court	\$0	\$222,602	\$222,602	\$0	\$0
217	Ambulance Millage	\$0	\$328,488	\$162,586	\$165,902	\$165,902
220	Doris Reid Building	\$54,159	\$39,672	\$50,840	\$42,991	(\$11,168)
226	Recycling	\$29,443	\$301,045	\$86,885	\$243,603	\$214,160
230	Cellular Phone Flow Through	\$0	\$77,086	\$77,086	\$0	\$0
231	CCE 911 4% Phone Surcharge	\$319	\$79,473	\$79,519	\$273	(\$46)
234	DNR Forest Flow Through	\$0	\$8,780	\$8,780	\$0	\$0
245	Public Improvement	\$6,041	\$0	\$0	\$6,041	\$0
249	Building Department Fund	\$0	\$187,892	\$166,169	\$21,723	\$21,723
256	Register of Deeds Automation	\$337,680	\$17,113	\$14,574	\$340,219	\$2,539
258	Disaster Contingency	\$10,000	\$0	\$0	\$10,000	\$0
260	Sheriff Work Crew Program	\$0	\$1,280	\$1,120	\$160	\$160
262	Sheriff Special Projects	\$1,557	\$0	\$0	\$1,557	\$0
263	ORV	\$1,650	\$38	\$0	\$1,688	\$38
264	Local Corrections Officer Training	\$18,349	\$3,811	\$6,607	\$15,553	(\$2,796)
266	D.A.R.E	\$3,559	\$0	\$160	\$3,399	(\$160)
267	Drug Court	\$8,437	\$42,628	\$39,283	\$11,782	\$3,345
268	Sobriety Court	\$8,656	\$2,730	\$2,091	\$9,295	\$639
269	Law Library	\$0	\$6,401	\$5,493	\$908	\$908
270	Veterans Assistance	\$19,611	\$2,130	\$210	\$21,531	\$1,920
276	SAYPA	\$24,395	\$62,152	\$1,681	\$84,866	\$60,471

QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 6/30/15
PREPARED BY - JAMES MANKO, ACCOUNTANT

Fund	Fund Name	Beginning Fund Balance Per Audit	Year-to-Date Revenues	Year-to-Date Expenditures	Year-to-Date Fund Balance	Net Change in Fund Balance
277	Senior Citizen Millage	\$127,295	\$657,108	\$321,744	\$462,659	\$335,364
281	Housing Escrow	\$19,486	\$8,727	\$4,015	\$24,198	\$4,712
283	Housing Grant	\$152,418	\$65,262	\$87,759	\$129,921	(\$22,497)
286	Revenue Sharing Reserve	\$420,630	\$128	\$420,758	\$0	(\$420,630) C
289	Cheboygan Social Service	\$0	\$833	\$833	\$0	\$0 F
292	Child Care Welfare/Probate	\$48,306	\$543,332	\$600,376	(\$8,738)	(\$57,044)
293	Soldier's Relief	\$0	\$771	\$771	\$0	\$0 F
294	Veterans Trust	\$1,560	\$3,188	\$3,741	\$1,007	(\$553)
297	Senior Citizens/Busing	\$0	\$12,500	\$12,500	\$0	\$0 Z
299	DAV Van	\$600	\$0	\$0	\$600	\$0
351	Inverness Sewer Project	\$5,344	\$62,671	\$62,669	\$5,346	\$2
352	County Road Debt Service	\$276,362	\$108,075	\$155,660	\$228,777	(\$47,585) R
401	Court House Preservation	\$0	\$40	\$405	(\$365)	(\$365) A
422	Doris Reid Building Capital Project	\$0	\$0	\$799	(\$799)	(\$799) A
430	Animal Control Capital Project	\$0	\$28,000	\$9,930	\$18,070	\$18,070 A
450	CCE 911 Development	\$268,178	\$9,867	\$9,867	\$268,178	\$0
509	County Marina	\$1,556,664	\$113,724	\$167,649	\$1,502,739	(\$53,925)
516	100% Tax Payment Fund	\$8,858,341	\$325,351	\$25,384	\$9,158,308	\$299,967
517	Tax Foreclosure Fund	\$293,091	\$72,632	\$128,940	\$236,783	(\$56,308)
561	County Fair	\$0	\$6,206	\$22,908	(\$16,702)	(\$16,702)
588	Straits Regional Ride	\$562,272	\$384,059	\$419,987	\$526,344	(\$35,928)
595	Jail Commissary Fund	\$13,593	\$60,982	\$44,546	\$30,029	\$16,436
802	Revolving Drain Fund	\$100	\$0	\$0	\$100	\$0
TOTALS		\$21,304,000	\$10,754,773	\$11,771,181	\$20,287,592	(\$1,016,408)

* Pass through account - disbursement to be made prior to year end - fund balance will be \$0.

A Funded by an annual year end appropriation - fund balance will be positive at year end.

C Final year of the Revenue Sharing Reserve - fund will be closed at 12/31/15.

F Funded on an as needed basis - fund should have a zero (\$0) fund balance at the end of the year.

N New fund for 2015.

R As recorded on the books of the County.

These entities do their own record keeping and trial balances are combined at year end for audit purposes.

Z Pass through account or reimbursement grant - fund should have a zero (\$0) fund balance.

Cheboygan County
Summary of Expenses by Category
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Reviewed by Kari Kortz - Finance Director

Activity	Description	2014 AMENDED BUDGET	2014 ACTIVITY THRU 6/30/14	2015 AMENDED BUDGET	2015 ACTIVITY THRU 6/30/15	% Change From 2014 Budget to 2015 YTD Budget	% Change From 2014 YTD Activity to 2015 YTD Activity	2014 % of Total Activity	2015 % of Total Activity
700 Total	Uncategorized	29,153	20,335	8,818	0	-69.75%	-100.00%		
	Subtotal Uncategorized	29,153	20,335	8,818	0	-69.75%	-100.00%	0.42%	0.00%
703 Total	Wages	1,071,591	531,182	1,129,755	523,765	5.43%	-1.40%		
704 Total	Wages	36,444	12,187	34,315	13,233	-5.84%	8.59%		
705 Total	Wages	0	0	7,982	3,842	100.00%	100.00%		
718 Total	Wages	3,293,511	1,640,076	3,519,862	1,661,037	6.87%	1.28%		
719 Total	Wages	41,321	17,649	43,349	16,319	4.91%	-7.53%		
720 Total	Wages	22,777	4,400	21,604	3,509	-5.15%	-20.25%		
724 Total	Wages	10,791	5,220	10,405	3,974	-3.58%	-23.87%		
	Subtotal Wages	4,476,435	2,210,713	4,767,272	2,225,679	6.50%	0.68%	45.15%	45.34%
706 Total	Per Diem	49,740	19,410	61,300	28,140	23.24%	44.98%		
	Subtotal Per Diem	49,740	19,410	61,300	28,140	23.24%	44.98%	0.40%	0.57%
712 Total	Fringe Benefits	2,244,787	1,139,466	2,317,862	1,128,211	3.26%	-0.99%		
717 Total	Cleaning Allowance	18,000	18,000	18,050	18,050	0.28%	0.28%		
721 Total	Rx Reimbursement	1,500	500	1,500	0	0.00%	-100.00%		
	Subtotal Fringe Benefits	2,264,287	1,157,966	2,337,412	1,146,261	3.23%	-1.01%	23.65%	23.35%
722 Total	Year-end Salary Adjustments (Accruals)	0	(267,045)	0	(295,533)	0.00%	10.67%		
	Subtotal Year-end Salary Adjustments	0	(267,045)	0	(295,533)	0.00%	10.67%	-5.45%	-6.02%
727 Total	Office Supplies	83,909	27,094	73,277	43,391	-12.67%	60.15%		
728 Total	Printed Matter	2,578	0	1,000	0	-61.21%	0.00%		
729 Total	Other Supplies	600	228	2,100	331	250.00%	45.28%		
730 Total	Postage	69,752	43,228	75,469	38,231	8.20%	-11.56%		
740 Total	Inmate Meals	250,000	94,963	255,722	102,294	2.29%	7.72%		
744 Total	Other Supplies	33,602	3,763	26,195	8,504	-22.04%	125.97%		
746 Total	Uniform Expense	8,720	7,080	8,050	3,800	-7.68%	-46.33%		
747 Total	Oil/Gas/Repairs	107,112	45,348	104,368	24,627	-2.56%	-45.69%		
748 Total	Periodicals	2,200	761	2,200	643	0.00%	-15.48%		
750 Total	Operating Supplies	430,762	211,158	430,762	215,381	0.00%	2.00%		
760 Total	Medical Supplies	37,100	16,222	40,174	23,902	8.29%	47.35%		
775 Total	Janitorial Supplies	26,000	14,944	28,000	13,789	7.69%	-7.73%		
	Subtotal Supplies	1,052,334	464,787	1,047,317	474,894	-0.48%	2.17%	9.49%	9.67%

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802 Total	Professional and Contractual Services - Health	4,695	1,539	5,595	2,244	19.17%	45.77%		
803 Total	Filing Fees	400	0	1,000	0	150.00%	0.00%		
804 Total	Transcripts	9,400	3,064	9,008	1,488	-4.17%	-51.44%		
805 Total	Jury Fees	17,725	4,541	17,725	12,621	0.00%	177.95%		
806 Total	Witness Fees	6,650	1,821	15,050	75	126.32%	-95.87%		
809 Total	Appeals Fees	8,000	4,712	8,035	8,035	0.44%	70.51%		
810 Total	Professional/Contractual Services	185,344	98,966	198,175	103,950	6.92%	5.04%		
811 Total	Professional and Contractual Services - Janitorial	8,000	4,188	8,000	4,284	0.00%	2.29%		
812 Total	Extraditions	5,356	4,416	2,000	0	-62.66%	-100.00%		
813 Total	Outside Reporter	0	0	392	392	100.00%	100.00%		
825 Total	Professional/Contractual Services - Legal	317,488	148,553	320,153	136,878	0.84%	-7.86%		
827 Total	Memberships and Subscriptions	48,345	22,622	49,493	23,360	2.37%	3.26%		
831 Total	Laundry	5,000	2,155	5,000	0	0.00%	-100.00%		
	Subtotal Professional and Contractual Services	616,403	296,577	639,626	293,327	3.77%	-1.10%	6.06%	5.98%
833 Total	Veteran's Burial	13,500	1,425	13,500	1,965	0.00%	37.89%		
	Subtotal Veteran's Burial	13,500	1,425	13,500	1,965	0.00%	37.89%	0.03%	0.04%
835 Total	Health Services	350,004	170,402	352,479	175,990	0.71%	3.28%		
	Subtotal Health Services	350,004	170,402	352,479	175,990	0.71%	3.28%	3.48%	3.58%
837 Total	Other Welfare Services	111,995	55,998	112,616	55,998	0.55%	0.00%		
	Subtotal Other Welfare Services	111,995	55,998	112,616	55,998	0.55%	0.00%	1.14%	1.14%
846 Total	Uniform Expense	2,150	1,273	2,150	1,070	0.00%	-15.99%		
	Subtotal Uniforms	2,150	1,273	2,150	1,070	0.00%	-15.99%	0.03%	0.02%
852 Total	Utilities - Telephone	29,995	11,338	34,000	13,309	13.35%	17.38%		
	Subtotal Communications (Utilities)	29,995	11,338	34,000	13,309	13.35%	17.38%	0.23%	0.27%
863 Total	Travel/Lodging/Meals	55,841	20,578	57,699	18,097	3.33%	-12.06%		
957 Total	Training/Education	24,627	9,435	25,670	9,057	4.23%	-4.01%		
	Subtotal Travel/Training	80,469	30,012	83,369	27,153	3.60%	-9.53%	0.61%	0.55%
900 Total	Advertising	9,604	3,539	8,925	4,625	-7.07%	30.69%		
	Subtotal Printing and Publishing	9,604	3,539	8,925	4,625	-7.07%	30.69%	0.07%	0.09%
910 Total	Insurance	200,713	39,758	148,794	40,786	-25.87%	2.59%		
	Subtotal Insurance	200,713	39,758	148,794	40,786	-25.87%	2.59%	0.81%	0.83%
920 Total	Utilities	126,000	69,217	133,000	62,181	5.56%	-10.17%		
	Subtotal Utilities	126,000	69,217	133,000	62,181	5.56%	-10.17%	1.41%	1.27%

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930 Total	Repairs and Maintenance	40,983	2,501	100,570	7,315	145.39%	192.44%		
934 Total	Repairs and Maintenance	40,000	10,857	40,000	11,672	0.00%	7.50%		
935 Total	Repairs and Maintenance	4,500	62	3,000	0	-33.33%	-100.00%		
936 Total	Repairs and Maintenance	18,000	16,772	33,000	11,737	83.33%	-30.02%		
937 Total	Equipment Maintenance	18,950	8,970	20,000	7,610	5.54%	-15.16%		
	Subtotal Repairs	122,433	39,162	196,570	38,333	60.55%	-2.12%	0.80%	0.78%
949 Total	Rental Expense	4,500	3,135	4,725	3,685	5.00%	17.54%		
950 Total	Equipment	66,587	51,636	47,988	16,655	-27.93%	-67.74%		
	Subtotal Rental	71,087	54,771	52,713	20,340	-25.85%	-62.86%	1.12%	0.41%
955 Total	Carried Forward Fund Equity	68	0	2,446	0	3497.41%	0.00%		
	Subtotal Carried Forward Fund Equity	68	0	2,446	0	3497.41%	0.00%	0.00%	0.00%
956 Total	Miscellaneous Expenses/Other Services	750	0	0	0	-100.00%	0.00%		
958 Total	Miscellaneous Expenses/Fees	7,385	7,547	9,345	6,906	26.54%	-8.49%		
959 Total	Miscellaneous Expenses/Fees	495	820	3,000	3,000	506.06%	265.85%		
960 Total	Miscellaneous Expenses/Other Services	49,173	30,486	56,200	21,814	14.29%	-28.44%		
	Subtotal Miscellaneous Expense	57,803	38,853	68,545	31,721	18.58%	-18.36%	0.79%	0.65%
903 Total	Appropriations	89,250	60,000	88,000	90,919	-1.40%	51.53%		
904 Total	Appropriations	6,966	1,988	6,861	0	-1.50%	-100.00%		
961 Total	Appropriations	153,663	18,683	156,948	47,722	2.14%	155.43%		
963 Total	Appropriations	49,650	0	56,700	0	14.20%	0.00%		
964 Total	Appropriations	245,124	76,784	136,725	70,049	-44.22%	-8.77%		
965 Total	Appropriations	757,735	177,454	683,114	206,328	-9.85%	16.27%		
966 Total	Appropriations	10,750	18,084	10,750	(8,881)	0.00%	-149.11%		
	Subtotal Appropriations	1,313,137	352,992	1,139,099	406,136	-13.25%	15.06%	7.21%	8.27%
969 Total	Contingency	3,700	0	162,331	0	4287.32%	0.00%		
	Subtotal Contingency	3,700	0	162,331	0	4287.32%	0.00%	0.00%	0.00%
970 Total	Capital Outlay/Equipment	121,817	53,154	110,504	95,426	-9.29%	79.53%		
975 Total	Maintenance/Equipment/Miscellaneous	11,215	3,357	11,515	5,671	2.67%	68.93%		
977 Total	Office Equipment/Furniture/Computers	170,734	68,408	170,779	55,646	0.03%	-18.66%		
	Subtotal Capital Outlay	303,766	124,919	292,798	156,743	-3.61%	25.48%	2.55%	3.19%
999 Total	Transfer Out	62,381	0	72,425	0	16.10%	0.00%		
	Subtotal Transfer Out	62,381	0	72,425	0	16.10%	0.00%	0.00%	0.00%
Grand Total		11,347,157	4,896,403	11,737,505	4,909,117	3.44%	0.26%	100.00%	100.00%

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Fringe Benefit Detail									
	Health Insurance		256,981		252,109		-1.90%		
	MERS and Administrator's Retirement		133,981		139,393		4.04%		
	Longevity		4,930		5,330		8.11%		
	Opt-out		43,018		41,506		-3.51%		
	FICA, Worker's Comp, MESC, LTD, Life Insurance, Deferred Comp Match		700,556		689,873		-1.52%		
712 Total	Fringe Benefits	2,244,787	1,139,466	2,317,862	1,128,211	3.26%	-0.99%		

Wage and Fringe	6,790,462	3,121,045	7,165,984	3,104,547	5.53%	-0.53%	63.74%	63.24%
Supplies	1,052,334	464,787	1,047,317	474,894	-0.48%	2.17%	9.49%	9.67%
Prof/Con Services	616,403	296,577	639,626	293,327	3.77%	-1.10%	6.06%	5.98%
Appropriations and Transfers Out	1,313,137	352,992	1,139,099	406,136	-13.25%	15.06%	7.21%	8.27%
Total Highlighted Categories	9,772,336	4,235,401	9,992,025	4,278,904	2.25%	1.03%	86.50%	87.16%
Remaining Categories	1,574,821	661,003	1,745,479	630,213	10.84%	-4.66%	13.50%	12.84%
Grand Total	11,347,157	4,896,403	11,737,505	4,909,117	3.44%	0.26%	100.00%	100.00%

**SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JANUARY 1, 2015 THROUGH JUNE 30, 2015**

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2015 BUDGET	2015 ADOPTED BUDGET	CHANGE TO BUDGET INCREASE (DECREASE)	2015 AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-101-712.00	FRINGE	03/10/2015	69292			9,014.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-101-712.00 Total					47,716.00		56,730.00		
101-101-810.00	CONTRACTUAL SERVICES	04/14/2015	69363			3,211.00		Inter-departmental Transfer - Use of Fund Equity	04/14/15
101-101-810.00 Total				Yes	-	3,211.00	3,211.00		
101-131-712.00	FRINGE	03/10/2015	69292			(682.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-131-712.00 Total					67,868.00	(682.00)	67,186.00		
101-131-804.00	TRANSCRIPTS	04/23/2015	69399			(392.00)		Inter-departmental Transfer	No
101-131-804.00 Total					4,500.00	(392.00)	4,108.00		
101-131-809.00	STATE APPELLATE FEES	06/26/2015	69527			35.10		Inter-departmental Transfer	No
101-131-809.00 Total					8,000.00	35.10	8,035.10		
101-131-813.00	OUTSIDE REPORTER	04/23/2015	69399			392.00		Inter-departmental Transfer	No
101-131-813.00 Total				Yes	-	392.00	392.00		
101-131-825.00	LEGAL-CRT APPOINTED ATTYS	06/26/2015	69527			(35.10)		Inter-departmental Transfer	No
101-131-825.00 Total					27,000.00	(35.10)	26,964.90		
101-136-712.00	FRINGE	03/10/2015	69292			(1,848.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-136-712.00 Total					199,710.00	(1,848.00)	197,862.00		
101-139-712.00	FRINGE	03/10/2015	69292			(278.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-139-712.00 Total					23,937.00	(278.00)	23,659.00		
101-139-730.00	POSTAGE	01/02/2015	69177			(156.45)		Lower Revenue and Expenditure	02/10/15
101-139-730.00 Total					1,000.00	(156.45)	843.55		
101-148-712.00	FRINGE	03/10/2015	69292			(1,279.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-148-712.00 Total					132,139.00	(1,279.00)	130,860.00		
101-148-802.02	GUARDIANSHIP REVIEW	06/15/2015	69502			1,000.00		Inter-departmental Transfer	No
101-148-802.02 Total					2,220.00	1,000.00	3,220.00		
101-148-810.00	CONTRACTUAL SERVICES	06/15/2015	69502			(1,000.00)		Inter-departmental Transfer	No
101-148-810.00 Total					5,000.00	(1,000.00)	4,000.00		
101-202-703.66	FINANCE DIRECTOR	04/14/2015	69364			8,551.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-202-703.66 Total					74,725.00	8,551.00	83,276.00		
101-202-704.05	OVERTIME	06/09/2015	69496			2,972.00		Inter-departmental Transfer - Payroll Related	06/09/15
101-202-704.05 Total				Yes	-	2,972.00	2,972.00		
101-202-712.00	FRINGE	03/10/2015	69293			(963.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-202-712.00	FRINGE	04/14/2015	69364			1,774.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-202-712.00 Total					85,473.00	811.00	86,284.00		
101-202-718.00	FULL TIME	06/09/2015	69496			(2,972.00)		Inter-departmental Transfer - Payroll Related	06/09/15
101-202-718.00 Total					111,334.00	(2,972.00)	108,362.00		
101-212-703.50	COUNTY ADMINISTRATOR	04/14/2015	69365			(8,588.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-212-703.50 Total					115,140.00	(8,588.00)	106,552.00		

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101-212-712.00	FRINGE	03/10/2015	69293			(302.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-212-712.00	FRINGE	04/14/2015	69365			(1,695.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-212-712.00 Total					63,171.00	(1,997.00)	61,174.00		
101-215-712.00	FRINGE	03/10/2015	69293			(1,010.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-215-712.00 Total					112,048.00	(1,010.00)	111,038.00		
101-225-712.00	FRINGE	03/10/2015	69293			(716.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-225-712.00 Total					69,114.00	(716.00)	68,398.00		
101-225-827.00	MEMBERSHIP & SUBSCRIPTIONS	04/30/2015	69414			100.00		Inter-departmental Transfer	No
101-225-827.00 Total					600.00	100.00	700.00		
101-225-977.00	OFFICE EQUIP & FURNITURE	04/30/2015	69414			(100.00)		Inter-departmental Transfer	No
101-225-977.00 Total					400.00	(100.00)	300.00		
101-228-712.00	FRINGE	03/10/2015	69293			(3,251.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-228-712.00 Total					46,520.00	(3,251.00)	43,269.00		
101-228-950.00	EQUIPMENT	05/01/2015	69422			(5,502.00)		Inter-departmental Transfer	No
101-228-950.00 Total					35,000.00	(5,502.00)	29,498.00		
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	02/24/2015	69211			1,200.00		Inter-departmental Transfer	No
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	03/20/2015	69300			(4,030.00)		Inter-departmental Transfer	No
101-228-977.03 Total					42,500.00	(2,830.00)	39,670.00		
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	03/20/2015	69300			4,030.00		Inter-departmental Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	05/01/2015	69422			5,502.00		Inter-departmental Transfer	No
101-228-977.68 Total					5,000.00	9,532.00	14,532.00		
101-229-712.00	FRINGE	03/10/2015	69294			(1,165.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-229-712.00	FRINGE	05/12/2015	69427			314.00		Raise Revenue and Expenditure	05/12/15
101-229-712.00	FRINGE	05/12/2015	69428			737.00		Raise Revenue and Expenditure	05/12/15
101-229-712.00	FRINGE	05/12/2015	69429			316.00		Raise Revenue and Expenditure	05/12/15
101-229-712.00 Total					153,007.00	202.00	153,209.00		
101-229-718.00	FULL TIME	05/12/2015	69427			1,578.00		Raise Revenue and Expenditure	05/12/15
101-229-718.00	FULL TIME	05/12/2015	69428			3,739.00		Raise Revenue and Expenditure	05/12/15
101-229-718.00	FULL TIME	05/12/2015	69429			1,602.00		Raise Revenue and Expenditure	05/12/15
101-229-718.00 Total					272,429.00	6,919.00	279,348.00		
101-229-803.00	FILING FEES	05/15/2015	69437			(500.00)		Inter-departmental Transfer	No
101-229-803.00 Total					1,500.00	(500.00)	1,000.00		
101-229-806.00	WITNESS FEES	05/15/2015	69437			(1,000.00)		Inter-departmental Transfer	No
101-229-806.00 Total					5,000.00	(1,000.00)	4,000.00		
101-229-977.00	OFFICE EQUIP & FURNITURE	05/15/2015	69437			500.00		Inter-departmental Transfer	No
101-229-977.00	OFFICE EQUIP & FURNITURE	05/15/2015	69437			1,000.00		Inter-departmental Transfer	No
101-229-977.00 Total					1,000.00	1,500.00	2,500.00		
101-243-712.00	FRINGE	03/10/2015	69294			(311.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-243-712.00 Total					24,584.00	(311.00)	24,273.00		

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101-253-712.00	FRINGE	03/10/2015	69294			(514.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-253-712.00	Total				64,762.00	(514.00)	64,248.00		
101-265-712.00	FRINGE	03/10/2015	69294			(1,652.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-265-712.00	Total				134,975.00	(1,652.00)	133,323.00		
101-301-712.00	FRINGE	03/10/2015	69294			(3,242.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-301-712.00	FRINGE	03/10/2015	69301			1,525.00		Raise Revenue and Expenditure	03/10/15
101-301-712.00	FRINGE	04/14/2015	69366			(571.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-301-712.00	FRINGE	05/12/2015	69423			11,079.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	05/12/15
101-301-712.00	Total				425,488.00	8,791.00	434,279.00		
101-301-718.00	FULL TIME	03/10/2015	69301			6,001.00		Raise Revenue and Expenditure	03/10/15
101-301-718.00	FULL TIME	04/14/2015	69366			(2,248.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-301-718.00	Total				835,829.00	3,753.00	839,582.00		
101-301-744.00	OTHER SUPPLIES	06/03/2015	69481			(461.00)		Inter-departmental Transfer	No
101-301-744.00	Total				2,000.00	(461.00)	1,539.00		
101-301-744.08	DRUG INVESTIGATION	01/02/2015	69178			5,405.00		Raise Revenue and Expenditure	02/10/15
101-301-744.08	DRUG INVESTIGATION	04/14/2015	69369			300.00		Raise Revenue and Expenditure	04/14/15
101-301-744.08	DRUG INVESTIGATION	05/12/2015	69425			300.00		Raise Revenue and Expenditure	05/12/15
101-301-744.08	Total			Yes	-	6,005.00	6,005.00		
101-301-744.09	DRUG FORFEITURE ACTIVITIES	01/02/2015	69179			9,151.00		Raise Revenue and Expenditure	02/10/15
101-301-744.09	Total			Yes	-	9,151.00	9,151.00		
101-301-863.10	TRAVEL/LODGING/MEALS ETC	06/09/2015	69500			(350.00)		Inter-departmental Transfer	No
101-301-863.10	Total				3,500.00	(350.00)	3,150.00		
101-301-957.00	EMPLOYEE TRAINING	06/09/2015	69500			350.00		Inter-departmental Transfer	No
101-301-957.00	Total				4,000.00	350.00	4,350.00		
101-301-977.00	OFFICE EQUIP & FURNITURE	06/03/2015	69481			461.00		Inter-departmental Transfer	No
101-301-977.00	Total				500.00	461.00	961.00		
101-301-977.60	NEW VEHICLE PURCHASE	01/13/2015	69087			16,430.00		Raise Revenue and Expenditure	01/13/15
101-301-977.60	Total			Yes	-	16,430.00	16,430.00		
101-302-712.00	FRINGE	03/10/2015	69295			(41.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-302-712.00	Total				4,409.00	(41.00)	4,368.00		
101-331-712.00	FRINGE	03/10/2015	69295			(494.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-331-712.00	Total				16,705.00	(494.00)	16,211.00		
101-332-863.22	SNOWMOBILE TOWING MILEAGE	04/21/2015	69380			(295.00)		Inter-departmental Transfer	No
101-332-863.22	Total				600.00	(295.00)	305.00		
101-332-950.00	EQUIPMENT	04/21/2015	69380			295.00		Inter-departmental Transfer	No
101-332-950.00	Total				100.00	295.00	395.00		

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101-333-712.00	FRINGE	03/10/2015	69295			(195.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-333-712.00 Total					28,281.00	(195.00)	28,086.00		
101-335-712.00	FRINGE	03/10/2015	69295			(105.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-335-712.00 Total					1,086.00	(105.00)	981.00		
101-337-705.48	IMPAIRED DRIVING ENFORCEMENT WAGES	06/09/2015	69498			4,796.00		Raise Revenue and Expenditure	06/09/15
101-337-705.48 Total				Yes	-	4,796.00	4,796.00		
101-337-705.49	SAFETY BELT ENFORCEMENT WAGES	06/09/2015	69498			3,186.00		Raise Revenue and Expenditure	06/09/15
101-337-705.49 Total				Yes	-	3,186.00	3,186.00		
101-337-712.00	FRINGE	06/09/2015	69498			1,997.00		Raise Revenue and Expenditure	06/09/15
101-337-712.00 Total				Yes	-	1,997.00	1,997.00		
101-338-727.99	SUPPLIES	05/12/2015	69426			740.00		Raise Revenue and Expenditure	05/12/15
101-338-727.99 Total					1,000.00	740.00	1,740.00		
101-338-760.00	MEDICAL SERVICES	05/12/2015	69426			74.00		Raise Revenue and Expenditure	05/12/15
101-338-760.00 Total					100.00	74.00	174.00		
101-338-930.01	VEHICLE REPAIR	05/12/2015	69426			370.00		Raise Revenue and Expenditure	05/12/15
101-338-930.01 Total					500.00	370.00	870.00		
101-338-957.04	EDUCATION	05/12/2015	69426			481.00		Raise Revenue and Expenditure	05/12/15
101-338-957.04	EDUCATION	06/09/2015	69500			14.00		Inter-departmental Transfer	No
101-338-957.04 Total					650.00	495.00	1,145.00		
101-338-959.00	MISC	05/12/2015	69426			3,000.00		Raise Revenue and Expenditure	05/12/15
101-338-959.00 Total				Yes	-	3,000.00	3,000.00		
101-338-970.04	EQUIP/ NEW & REPLACED	05/12/2015	69426			5,335.00		Raise Revenue and Expenditure	05/12/15
101-338-970.04	EQUIP/ NEW & REPLACED	06/09/2015	69500			(14.00)		Inter-departmental Transfer	No
101-338-970.04 Total					2,750.00	5,321.00	8,071.00		
101-351-712.00	FRINGE	03/10/2015	69295			(3,595.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-351-712.00	FRINGE	05/12/2015	69424			1,913.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	05/12/15
101-351-712.00 Total					413,570.00	(1,682.00)	411,888.00		
101-351-740.00	FOOD	03/10/2015	69302			35,000.00		Raise Revenue and Expenditure	03/10/15
101-351-740.00	FOOD	05/26/2015	69440			(4,278.00)		Raise/Lower Revenue and Expenditure	05/26/15
101-351-740.00 Total					225,000.00	30,722.00	255,722.00		
101-351-970.04	EQUIP/ NEW & REPLACED	06/03/2015	69481			(697.00)		Inter-departmental Transfer	No
101-351-970.04 Total					3,500.00	(697.00)	2,803.00		
101-351-977.00	OFFICE EQUIP & FURNITURE	06/03/2015	69481			697.00		Inter-departmental Transfer	No
101-351-977.00 Total				Yes	-	697.00	697.00		
101-400-501.03	ENFORCEMENT ZONE GRANT	06/09/2015	69498			9,979.00		Raise Revenue and Expenditure	06/09/15
101-400-501.03 Total				Yes	-	9,979.00	9,979.00		
101-400-507.01	PROS ATTY VICTIMS RIGHTS	01/02/2015	69177			(156.45)		Lower Revenue and Expenditure	02/10/15
101-400-507.01 Total					50,424.00	(156.45)	50,267.55		
101-400-582.00	SHERIFF LOCAL GRANTS	04/14/2015	69369			300.00		Raise Revenue and Expenditure	04/14/15
101-400-582.00	SHERIFF LOCAL GRANTS	05/12/2015	69425			300.00		Raise Revenue and Expenditure	05/12/15
101-400-582.00 Total				Yes	-	600.00	600.00		

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101-400-675.06	DONATION - CANINE UNIT	05/12/2015	69426			10,000.00		Raise Revenue and Expenditure	05/12/15
101-400-675.06 Total					5,000.00	10,000.00	15,000.00		
101-400-699.00	FUND EQUITY	01/01/2015	69037			5,238.00		Raise Revenue and Expenditure	12/09/14
101-400-699.00	FUND EQUITY	01/01/2015	69088			202.00		Raise Revenue and Expenditure	01/13/15
101-400-699.00	FUND EQUITY	01/02/2015	69178			5,405.00		Raise Revenue and Expenditure	02/10/15
101-400-699.00	FUND EQUITY	01/02/2015	69179			9,151.00		Raise Revenue and Expenditure	02/10/15
101-400-699.00	FUND EQUITY	01/02/2015	69180			340.00		Raise Revenue and Expenditure	02/10/15
101-400-699.00	FUND EQUITY	01/13/2015	69087			16,430.00		Raise Revenue and Expenditure	01/13/15
101-400-699.00	FUND EQUITY	03/10/2015	69301			7,526.00		Raise Revenue and Expenditure	03/10/15
101-400-699.00	FUND EQUITY	03/10/2015	69302			35,000.00		Raise Revenue and Expenditure	03/10/15
101-400-699.00	FUND EQUITY	05/12/2015	69427			1,892.00		Raise Revenue and Expenditure	05/12/15
101-400-699.00	FUND EQUITY	05/12/2015	69428			4,476.00		Raise Revenue and Expenditure	05/12/15
101-400-699.00	FUND EQUITY	05/12/2015	69429			1,918.00		Raise Revenue and Expenditure	05/12/15
101-400-699.00 Total					520,785.00	87,578.00	608,363.00		
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	01/01/2015	69037			4,313.00		Raise Revenue and Expenditure	12/09/14
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	01/01/2015	69088			166.00		Raise Revenue and Expenditure	01/13/15
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	04/14/2015	69367			2,296.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-412-703.90 Total					59,687.00	6,775.00	66,462.00		
101-412-712.00	FRINGE	01/01/2015	69037			925.00		Raise Revenue and Expenditure	12/09/14
101-412-712.00	FRINGE	01/01/2015	69088			36.00		Raise Revenue and Expenditure	01/13/15
101-412-712.00	FRINGE	03/10/2015	69296			(1,765.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-412-712.00	FRINGE	04/14/2015	69367			475.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-412-712.00 Total					133,057.00	(329.00)	132,728.00		
101-430-747.01	GAS/ANIMAL CONTROL	03/18/2015	69299			(79.00)		Inter-departmental Transfer	No
101-430-747.01 Total					9,000.00	(79.00)	8,921.00		
101-430-910.05	INSURANCE	03/18/2015	69299			79.00		Inter-departmental Transfer	No
101-430-910.05 Total					1,700.00	79.00	1,779.00		
101-441-706.00	PER DIEM	01/02/2015	69180			240.00		Raise Revenue and Expenditure	02/10/15
101-441-706.00 Total				Yes	-	240.00	240.00		
101-441-863.10	TRAVEL/LODGING/MEALS ETC	01/02/2015	69180			100.00		Raise Revenue and Expenditure	02/10/15
101-441-863.10 Total				Yes	-	100.00	100.00		
101-682-703.32	VETERANS ADMIN	04/14/2015	69368			(1,000.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-682-703.32 Total					42,577.00	(1,000.00)	41,577.00		
101-682-712.00	FRINGE	03/10/2015	69296			(512.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-682-712.00	FRINGE	04/14/2015	69368			(197.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-682-712.00 Total					35,013.00	(709.00)	34,304.00		
101-682-727.00	OFFICE SUPPLIES	04/30/2015	69415			(253.00)		Inter-departmental Transfer	No
101-682-727.00	OFFICE SUPPLIES	05/01/2015	69417			(15.00)		Inter-departmental Transfer	No
101-682-727.00	OFFICE SUPPLIES	05/04/2015	69416			(20.00)		Inter-departmental Transfer	No
101-682-727.00 Total					2,500.00	(288.00)	2,212.00		

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101-682-827.00	MEMBERSHIP & SUBSCRIPTIONS	04/30/2015	69415			253.00		Inter-departmental Transfer	No
101-682-827.00	MEMBERSHIP & SUBSCRIPTIONS	05/04/2015	69416			20.00		Inter-departmental Transfer	No
101-682-827.00	Total				150.00	273.00	423.00		
101-682-977.00	OFFICE EQUIP & FURNITURE	05/01/2015	69417			15.00		Inter-departmental Transfer	No
101-682-977.00	Total				500.00	15.00	515.00		
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69292			(9,014.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69292			682.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69292			1,848.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69292			278.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69292			1,279.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69293			963.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69293			302.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69293			1,010.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69293			716.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69293			3,251.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69294			1,165.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69294			311.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69294			514.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69294			1,652.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69294			3,242.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69295			41.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69295			494.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69295			195.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69295			105.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69295			3,595.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15

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101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69296			1,765.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69296			512.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69296			201.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69303			539.58		Raise/Lower Revenue and Expenditure	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69304			(89.00)		Raise/Lower Revenue and Expenditure	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69305			459.50		Raise/Lower Revenue and Expenditure	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69307			74.00		Raise/Lower Revenue and Expenditure	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69308			1,355.16		Raise/Lower Revenue and Expenditure	03/10/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69363			(3,211.00)		Inter-departmental Transfer - Use of Fund Equity	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69364			(8,551.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69364			(1,774.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69365			8,588.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69365			1,695.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69366			2,248.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69366			571.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69367			(2,296.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69367			(475.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69368			1,000.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	04/14/2015	69368			197.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	04/14/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	05/12/2015	69423			(11,079.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	05/12/15
101-700-955.01	CARRIED FORWARD FUND EQUITY	05/12/2015	69424			(1,913.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	05/12/15
101-700-955.01 Total				Yes	-	2,446.24	2,446.24		
101-731-712.00	FRINGE	03/10/2015	69296			(201.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
101-731-712.00 Total					25,416.00	(201.00)	25,215.00		
101-731-977.63	COMPUTER-HARD/SOFT/MAINT	02/24/2015	69211			(1,200.00)		Inter-departmental Transfer	No
101-731-977.63 Total					1,200.00	(1,200.00)	-		
101-902-904.00	COUNTY FAIR #561	03/10/2015	69307			(74.00)		Raise/Lower Revenue and Expenditure	03/10/15
101-902-904.00 Total					6,935.00	(74.00)	6,861.00		

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101-902-961.01	F.O.C. FUND #215	03/10/2015	69303			(539.58)		Raise/Lower Revenue and Expenditure	03/10/15
101-902-961.01 Total					78,843.00	(539.58)	78,303.42		
101-902-961.03	BUILDING DEPT FUND 249	03/10/2015	69304			89.00		Raise/Lower Revenue and Expenditure	03/10/15
101-902-961.03 Total					78,556.00	89.00	78,645.00		
101-902-965.01	CHILD CARE/PROB #292	03/10/2015	69305			(459.50)		Raise/Lower Revenue and Expenditure	03/10/15
101-902-965.01 Total					452,857.00	(459.50)	452,397.50		
101-902-965.24	REGIONAL TRANSPORTATION	03/10/2015	69308			(1,355.16)		Raise/Lower Revenue and Expenditure	03/10/15
101-902-965.24 Total					84,657.00	(1,355.16)	83,301.84		
101-902-999.00	TRANSFER OUT	05/26/2015	69440			4,278.00		Raise/Lower Revenue and Expenditure	05/26/15
101-902-999.00 Total					68,147.00	4,278.00	72,425.00		
201-253-700.50	WITHDRAWAL TRANSFERS	01/02/2015	69181			(164,901.00)		Lower Revenue and Expenditure	02/10/15
201-253-700.50 Total					6,294,791.00	(164,901.00)	6,129,890.00		
201-400-400.00	REVENUE CONTROL	01/02/2015	69181			(164,901.00)		Lower Revenue and Expenditure	02/10/15
201-400-400.00 Total					5,378,791.00	(164,901.00)	5,213,890.00		
215-141-712.00	FRINGE	03/10/2015	69303			(1,587.00)		Raise/Lower Revenue and Expenditure	03/10/15
215-141-712.00 Total					169,437.00	(1,587.00)	167,850.00		
215-400-505.00	CO-OP REIMB-FOC/ADC	03/10/2015	69303			(1,047.42)		Raise/Lower Revenue and Expenditure	03/10/15
215-400-505.00 Total					293,067.00	(1,047.42)	292,019.58		
215-400-676.00	CONT FROM OTHER FUNDS	03/10/2015	69303			(539.58)		Raise/Lower Revenue and Expenditure	03/10/15
215-400-676.00 Total					78,843.00	(539.58)	78,303.42		
226-525-712.00	FRINGE	03/10/2015	69297			(486.00)		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
226-525-712.00 Total					29,420.00	(486.00)	28,934.00		
226-525-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69297			486.00		Inter-departmental Transfer - Use of Fund Equity/Payroll Related	03/10/15
226-525-955.01 Total					30,097.00	486.00	30,583.00		
226-525-970.01	EQUIPMENT - NEW	04/01/2015	69310			(508.00)		Inter-departmental Transfer	No
226-525-970.01 Total					22,500.00	(508.00)	21,992.00		
226-525-977.00	OFFICE EQUIP & FURNITURE	04/01/2015	69310			508.00		Inter-departmental Transfer	No
226-525-977.00 Total				Yes	-	508.00	508.00		
249-371-712.00	FRINGE	03/10/2015	69304			(1,091.00)		Raise/Lower Revenue and Expenditure	03/10/15
249-371-712.00 Total					115,779.00	(1,091.00)	114,688.00		
249-371-727.00	OFFICE SUPPLIES	05/20/2015	69438			(250.00)		Inter-departmental Transfer	No
249-371-727.00 Total					4,500.00	(250.00)	4,250.00		
249-371-863.10	TRAVEL/LODGING/MEALS ETC	05/20/2015	69438			250.00		Inter-departmental Transfer	No
249-371-863.10 Total					400.00	250.00	650.00		
249-400-676.00	CONT FROM OTHER FUNDS	03/10/2015	69304			89.00		Raise/Lower Revenue and Expenditure	03/10/15
249-400-676.00 Total					78,556.00	89.00	78,645.00		
249-400-699.00	FUND EQUITY	03/10/2015	69304			(1,180.00)		Raise/Lower Revenue and Expenditure	03/10/15
249-400-699.00 Total				Yes	-	(1,180.00)	(1,180.00)		
256-215-970.00	CAPITOL OUTLAY	03/11/2015	69298			8,488.00		Inter-departmental Transfer	No
256-215-970.00 Total				Yes	-	8,488.00	8,488.00		
256-215-977.50	COMPUTER-HARD/SOFT/MAINT	03/11/2015	69298			(8,488.00)		Inter-departmental Transfer	No
256-215-977.50 Total					31,709.00	(8,488.00)	23,221.00		
260-351-704.05	OVERTIME	05/26/2015	69440			7,306.00		Raise/Lower Revenue and Expenditure	05/26/15
260-351-704.05 Total				Yes	-	7,306.00	7,306.00		

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260-351-712.00	FRINGE	05/26/2015	69440			1,813.00		Raise/Lower Revenue and Expenditure	05/26/15
260-351-712.00 Total				Yes	-	1,813.00	1,813.00		
260-351-910.05	INSURANCE	05/26/2015	69440			970.00		Raise/Lower Revenue and Expenditure	05/26/15
260-351-910.05 Total				Yes	-	970.00	970.00		
260-351-955.01	CARRIED FORWARD FUND EQUITY	05/26/2015	69440			12,789.00		Raise/Lower Revenue and Expenditure	05/26/15
260-351-955.01 Total				Yes	-	12,789.00	12,789.00		
260-400-607.04	CHARGE FOR SERVICE	05/26/2015	69440			12,400.00		Raise/Lower Revenue and Expenditure	05/26/15
260-400-607.04 Total				Yes	-	12,400.00	12,400.00		
260-400-630.00	OTHER REVENUE	05/26/2015	69440			6,200.00		Raise/Lower Revenue and Expenditure	05/26/15
260-400-630.00 Total				Yes	-	6,200.00	6,200.00		
260-400-699.99	TRANSFER IN	05/26/2015	69440			4,278.00		Raise/Lower Revenue and Expenditure	05/26/15
260-400-699.99 Total				Yes	-	4,278.00	4,278.00		
264-351-957.00	EMPLOYEE TRAINING	03/30/2015	69337			(1,320.00)		Inter-departmental Transfer	No
264-351-957.00 Total					8,000.00	(1,320.00)	6,680.00		
264-351-977.72	COMPUTER-HARD/SOFT/MAINT	03/30/2015	69337			1,320.00		Inter-departmental Transfer	No
264-351-977.72 Total				Yes	-	1,320.00	1,320.00		
267-165-810.00	CONTRACTUAL SERVICES	01/02/2015	69182			(16,814.00)		Lower Revenue and Expenditure	02/10/15
267-165-810.00 Total					83,775.00	(16,814.00)	66,961.00		
267-400-527.00	BRYNE GRANT	01/02/2015	69182			(16,814.00)		Lower Revenue and Expenditure	02/10/15
267-400-527.00 Total					85,000.00	(16,814.00)	68,186.00		
276-156-811.20	INCENTIVES/SUPPLIES	04/15/2015	69370			15.00		Inter-departmental Transfer	No
276-156-811.20 Total					500.00	15.00	515.00		
276-156-861.00	TRANSPORTATION	06/30/2015	69531			300.00		Inter-departmental Transfer	No
276-156-861.00 Total					500.00	300.00	800.00		
276-156-959.00	MISC	04/15/2015	69370			(15.00)		Inter-departmental Transfer	No
276-156-959.00	MISC	06/09/2015	69499			37.85		Raise Revenue and Expenditure	06/09/15
276-156-959.00 Total					900.00	22.85	922.85		
276-156-959.06	FTE MISC	06/30/2015	69531			(300.00)		Inter-departmental Transfer	No
276-156-959.06 Total					500.00	(300.00)	200.00		
276-400-630.00	OTHER REVENUE	06/09/2015	69499			37.85		Raise Revenue and Expenditure	06/09/15
276-400-630.00 Total				Yes	-	37.85	37.85		
277-253-900.00	ADVERTISING	04/23/2015	69381			147.00		Inter-departmental Transfer	No
277-253-900.00 Total				Yes	-	147.00	147.00		
277-253-970.00	CAPITOL OUTLAY	04/23/2015	69381			(147.00)		Inter-departmental Transfer	No
277-253-970.00	CAPITOL OUTLAY	05/26/2015	69441			32,743.00		Raise Revenue and Expenditure	05/26/15
277-253-970.00 Total					20,000.00	32,596.00	52,596.00		
277-400-699.00	FUND EQUITY	05/26/2015	69441			32,743.00		Raise Revenue and Expenditure	05/26/15
277-400-699.00 Total				Yes	-	32,743.00	32,743.00		
281-400-630.00	OTHER REVENUE	01/13/2015	69089			3,750.00		Raise Revenue and Expenditure	01/13/15
281-400-630.00 Total				Yes	-	3,750.00	3,750.00		
281-822-703.55	ADMINISTRATION REIMB	03/04/2015	69267			(75.00)		Inter-departmental Transfer	No
281-822-703.55	ADMINISTRATION REIMB	04/14/2015	69378			(101.00)		Inter-departmental Transfer	No
281-822-703.55 Total					3,210.00	(176.00)	3,034.00		
281-822-959.00	MISC	01/13/2015	69089			3,750.00		Raise Revenue and Expenditure	01/13/15
281-822-959.00	MISC	04/14/2015	69378			101.00		Inter-departmental Transfer	No
281-822-959.00 Total				Yes	-	3,851.00	3,851.00		

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281-822-977.11	COMPUTER-HARD/SOFT/MAINT	03/04/2015	69267			75.00		Inter-departmental Transfer	No
281-822-977.11 Total				Yes	-	75.00	75.00		
283-723-703.55	ADMINISTRATION REIMB	01/06/2015	69085			(28.00)		Inter-departmental Transfer	No
283-723-703.55	ADMINISTRATION REIMB	01/07/2015	69086			(14.00)		Inter-departmental Transfer	No
283-723-703.55	ADMINISTRATION REIMB	04/23/2015	69382			(80.00)		Inter-departmental Transfer	No
283-723-703.55 Total					11,434.00	(122.00)	11,312.00		
283-723-730.00	POSTAGE	04/23/2015	69382			80.00		Inter-departmental Transfer	No
283-723-730.00 Total				Yes	-	80.00	80.00		
283-723-810.03	CONSULTANTS/PROGRAMERS	03/27/2015	69309			5,000.00		Inter-departmental Transfer	No
283-723-810.03 Total				Yes	-	5,000.00	5,000.00		
283-723-810.22	CONTRACTORS	03/27/2015	69309			(5,000.00)		Inter-departmental Transfer	No
283-723-810.22	CONTRACTORS	04/23/2015	69382			(40.00)		Inter-departmental Transfer	No
283-723-810.22 Total					45,735.00	(5,040.00)	40,695.00		
283-723-901.05	REGISTER/DISCHARGE MORTGAGE	04/23/2015	69382			40.00		Inter-departmental Transfer	No
283-723-901.05 Total				Yes	-	40.00	40.00		
283-723-901.17	DISCHGE MORT - ADMIN COST	01/06/2015	69085			28.00		Inter-departmental Transfer	No
283-723-901.17	DISCHGE MORT - ADMIN COST	01/07/2015	69086			14.00		Inter-departmental Transfer	No
283-723-901.17 Total				Yes	-	42.00	42.00		
283-823-810.22	CONTRACTORS	04/23/2015	69383			(14.00)		Inter-departmental Transfer	No
283-823-810.22 Total					132,507.00	(14.00)	132,493.00		
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	04/23/2015	69383			14.00		Inter-departmental Transfer	No
283-823-901.05 Total				Yes	-	14.00	14.00		
292-148-700.05	FOSTER CARE/PER DIEM	06/05/2015	69482			7,000.00		Inter-departmental Transfer	No
292-148-700.05 Total					25,000.00	7,000.00	32,000.00		
292-148-821.71	OTHER CNTY INSTITUTIONAL - CARE PAYMENTS	06/05/2015	69482			(7,000.00)		Inter-departmental Transfer	No
292-148-821.71 Total					56,000.00	(7,000.00)	49,000.00		
292-150-712.00	FRINGE	03/10/2015	69305			(715.00)		Raise/Lower Revenue and Expenditure	03/10/15
292-150-712.00 Total					67,776.00	(715.00)	67,061.00		
292-150-727.00	OFFICE SUPPLIES	06/29/2015	69528			100.00		Inter-departmental Transfer	No
292-150-727.00 Total					300.00	100.00	400.00		
292-150-863.10	TRAVEL/LODGING/MEALS ETC	06/29/2015	69528			(100.00)		Inter-departmental Transfer	No
292-150-863.10 Total					1,000.00	(100.00)	900.00		
292-161-712.00	FRINGE	03/10/2015	69305			(204.00)		Raise/Lower Revenue and Expenditure	03/10/15
292-161-712.00 Total					25,818.00	(204.00)	25,614.00		
292-400-676.00	CONT FROM OTHER FUNDS	03/10/2015	69305			(459.50)		Raise/Lower Revenue and Expenditure	03/10/15
292-400-676.00 Total					452,857.00	(459.50)	452,397.50		
292-400-676.09	STATE REVENUE MONTHLY OFFSET	03/10/2015	69305			(459.50)		Raise/Lower Revenue and Expenditure	03/10/15
292-400-676.09 Total					152,500.00	(459.50)	152,040.50		
352-253-991.00	PRINCIPAL PAYMENT	06/09/2015	69497			20,000.00		Inter-departmental Transfer - Greater than \$10,000	06/09/15
352-253-991.00 Total					105,000.00	20,000.00	125,000.00		
352-253-995.00	INTEREST ON NOTES PAYABLE	06/09/2015	69497			(20,000.00)		Inter-departmental Transfer - Greater than \$10,000	06/09/15
352-253-995.00 Total					195,109.00	(20,000.00)	175,109.00		
509-400-699.00	FUND EQUITY	03/10/2015	69306			(636.00)		Lower Revenue and Expenditure	03/10/15
509-400-699.00 Total					77,150.00	(636.00)	76,514.00		
509-752-712.00	FRINGE	03/10/2015	69306			(636.00)		Lower Revenue and Expenditure	03/10/15
509-752-712.00 Total					17,151.00	(636.00)	16,515.00		

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509-752-863.10	TRAVEL/LODGING/MEALS ETC	03/06/2015	69268			(500.00)		Inter-departmental Transfer	No
509-752-863.10 Total					2,000.00	(500.00)	1,500.00		
509-752-900.00	ADVERTISING	03/06/2015	69268			500.00		Inter-departmental Transfer	No
509-752-900.00 Total					1,500.00	500.00	2,000.00		
561-400-676.00	CONT FROM OTHER FUNDS	03/10/2015	69307			(74.00)		Raise/Lower Revenue and Expenditure	03/10/15
561-400-676.00 Total					6,800.00	(74.00)	6,726.00		
561-556-712.00	FRINGE	03/10/2015	69307			(167.00)		Raise/Lower Revenue and Expenditure	03/10/15
561-556-712.00 Total					3,818.00	(167.00)	3,651.00		
561-556-810.99	FAIR EVENTS	06/15/2015	69546			(470.00)		Inter-departmental Transfer	No
561-556-810.99 Total					29,000.00	(470.00)	28,530.00		
561-556-955.01	CARRIED FORWARD FUND EQUITY	03/10/2015	69307			93.00		Raise/Lower Revenue and Expenditure	03/10/15
561-556-955.01 Total					6,977.00	93.00	7,070.00		
561-556-970.01	EQUIPMENT - NEW	06/15/2015	69546			470.00		Inter-departmental Transfer	No
561-556-970.01 Total					3,000.00	470.00	3,470.00		
588-400-504.01	FEDERAL OPERATING REV 5311	03/10/2015	69308			(541.60)		Raise/Lower Revenue and Expenditure	03/10/15
588-400-504.01 Total					141,781.00	(541.60)	141,239.40		
588-400-550.10	STATE OF MI REIMBURSEMENT	03/10/2015	69308			(1,230.11)		Raise/Lower Revenue and Expenditure	03/10/15
588-400-550.10 Total					323,110.00	(1,230.11)	321,879.89		
588-400-581.00	REV FROM OTHER COUNTIES	03/10/2015	69308			(258.13)		Raise/Lower Revenue and Expenditure	03/10/15
588-400-581.00 Total					16,125.00	(258.13)	15,866.87		
588-400-676.08	CONTR FROM OTHER FUNDS	03/10/2015	69308			(1,355.16)		Raise/Lower Revenue and Expenditure	03/10/15
588-400-676.08 Total					84,657.00	(1,355.16)	83,301.84		
588-599-712.00	FRINGE	03/10/2015	69308			(3,385.00)		Raise/Lower Revenue and Expenditure	03/10/15
588-599-712.00 Total					192,098.00	(3,385.00)	188,713.00		
588-599-728.00	PRINTED MATTER	06/18/2015	69518			96.50		Inter-departmental Transfer	No
588-599-728.00 Total					500.00	96.50	596.50		
588-599-747.10	FUEL/OIL	06/18/2015	69518			(96.50)		Inter-departmental Transfer	No
588-599-747.10	FUEL/OIL	06/30/2015	69535			(50.00)		Inter-departmental Transfer	No
588-599-747.10 Total					132,000.00	(146.50)	131,853.50		
588-599-900.00	ADVERTISING	06/30/2015	69535			50.00		Inter-departmental Transfer	No
588-599-900.00 Total					1,200.00	50.00	1,250.00		
595-351-727.03	INMATE SUPPLIES	01/13/2015	69090			700.00		Raise Revenue and Expenditure	01/13/15
595-351-727.03	INMATE SUPPLIES	01/13/2015	69091			6,200.00		Raise Revenue and Expenditure	01/13/15
595-351-727.03	INMATE SUPPLIES	01/13/2015	69094			(700.00)		Voided BA Above - Was for 2014 not 2015	No
595-351-727.03	INMATE SUPPLIES	01/13/2015	69095			(6,200.00)		Voided BA Above - Was for 2014 not 2015	No
595-351-727.03 Total					92,575.00	0.00	92,575.00		
595-400-626.00	JAIL COMMISSARY FUND	01/13/2015	69090			700.00		Raise Revenue and Expenditure	01/13/15
595-400-626.00	JAIL COMMISSARY FUND	01/13/2015	69091			6,200.00		Raise Revenue and Expenditure	01/13/15
595-400-626.00	JAIL COMMISSARY FUND	01/13/2015	69094			(700.00)		Voided BA Above - Was for 2014 not 2015	No
595-400-626.00	JAIL COMMISSARY FUND	01/13/2015	69095			(6,200.00)		Voided BA Above - Was for 2014 not 2015	No
595-400-626.00 Total					96,000.00	0.00	96,000.00		

ADMINISTRATOR'S REPORT
8-11-15

ANIMAL
SHELTER
PROJECT:

Two bids were received and opened on August 4th, 2015 at 2:00 p.m. The apparent low bid was received from Brown Builders of Cheboygan in the amount of \$79,100. The architect will review the bid and prepare AIA contract documents for legal review and Board consideration at the September 8th, 2015 meeting.

Below are photos showing the completion of the floor and kennel wall of the addition.

SENIOR CENTER
SEPTIC PROJECT:

The excavating contractor has completed installation of the septic system at the center and is in the process of restoration. The Health Department has recommended disconnecting the water softener discharge from the system into a dry well. Staff will discuss this with senior center staff and develop a plan to disconnect the water softener discharge from the septic system.

Below is a photo of the septic field area being prep for seeding.

BUDGET:

Departments have started to submit preliminary figures for review. Finance staff has completed gathering wage comparable information with selected counties and has distributed to each department for review. Staff is scheduled to meet with departments beginning August 10, 2015 to review the comparable information.

STORM DAMAGE:

Veterans Park suffered tree damage from the storm that came through the area on Sunday, August 7th, 2015. Crews continue clean-up of the park. Staff will also schedule for a tree company to trim branches in remaining trees that need to be removed.









Cheboygan County Board of Commissioners' Meeting August 11, 2015

Title: Purchasing Policy Revision – Sole Vendor Listing 300-2A

Summary:

Attached is the revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners. Instances have come up which prompted changes to the policy.

These changes included:

- Updating the Sole Vendor Listing by:

Adding

- 1) Michigan Police Equipment – specialized equipment (i.e. body armor)

Deleting

- 1) Janice B. Eaton, LLC

Unless additional changes are suggested by the Board of Commissioners, we submit this revised policy for adoption.

Financial Impact:

None.

Recommendation:

Adopt the revised Sole Vendor Listing 300-2A to become effective August 11, 2015.

Prepared by: Kari Kortz

Department: Finance



CHEBOYGAN COUNTY SHERIFF DEPARTMENT

DALE V. CLARMONT
SHERIFF

TIMOTHY C. COOK
UNDERSHERIFF

870 S. Main St.
Cheboygan, MI 49721

231-627-3155
Fax: 231-627-8880
sheriff@cheboygancounty.net

Brenda Beckwith
Jail Administrator

Jodi Beauchamp
Administrative Assistant

July 29, 2015

Kari Kortz
Financial Director
Cheboygan County

Ref: Sole source letter for: Michigan Police Equipment
6521 Lansing Road
Charlotte MI 48813
517-322-0443

Dear Ms. Kortz:

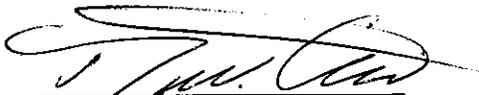
This letter is being written as a request for the Cheboygan County Sheriff Department to allow Michigan Police Equipment to be a sole source vender for body armor. Every five years we change out all body armor that is worn by the Deputies per the manufacture warranty.

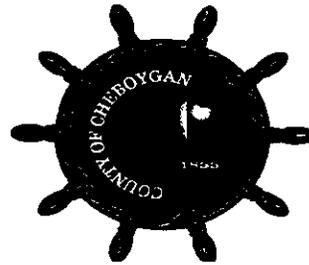
We have traditionally used MPE as our vender of choice for body armor. Much of our equipment is purchased through them. MPE has a record keeping process for our equipment, including our body armor which includes measurements. After researching several venders I find that MPE meets our needs.

This fall I will be submitting an order for body armor and outfitting the department in January 2016.

If you should have any further questions please feel free to contact me.

Respectfully Submitted,


Dale V. Clarmont, Sheriff



Policy Department: Finance

Policy Number: 300-2A

Prepared by: Kari Kortz, ____

Adopted: August 11, 2015

Effective: August 11, 2015

Last Revised: July 14, 2015

**Sole Vendor Listing
As Referenced in the Cheboygan County Purchasing Policy 300-2**

Vendor	Department	Product or Service	Added By	Date Added
360 Service	Equalization	Personal Property Tax Prep	Joe Lavender	3/9/2010
Auto Center Pit Stop	Administration	Tires (Distributor Under State Bid)	Jeff Lawson	8/14/2012
Blarney Castle Oil Company	Sheriff – Marine Division	Fuel Stored at Local Marinas	Kari Kortz	3/9/2010
Blarney Castle Oil Company	Marina	Fuel for Resale	Curt Chambers	12/14/2010
Blue Cross Blue Shield	Corrections	Inmate Medical Coverage	Dale Clarmont	2/13/2008
BRP US, Inc.	Marine	Marine Craft Equipment and Repairs	Dale Clarmont	8/14/2012
BS&A	All	Software and Support	Kari Kortz	2/13/2008
Business Information Systems	District Court	Courtroom Equipment Repairs and Maintenance	Judge Johnson	2/13/2008

Vendor	Department	Product or Service	Added By	Date Added
Cal's Mobile Equipment	SRR	Bus Repairs/Maintenance /24 Hour Mobile Road Side Repair	Mike Couture	2/13/2008
Cardmember Services	Sheriff / Corrections	Credit Card Provider	Dale Clarmont	2/13/2008
Cheboygan Area Schools	Recycling	Diesel Fuel	Tim Mason	8/14/2012
Cheboygan Area Schools	SRR	Diesel Fuel	Mike Couture	3/10/2009
CDW-G	IS	McAfee Anti-Virus Updates	Matt Hellens	3/9/2010
CM Rubber Recycling, LLC	Recycling	Processing (Tires)	Kari Kortz	2/10/2015
Core Technology Corporation	District Court	Multibridge Service Tunnel	Judge Johnson	2/13/2008
Dell	IS	Computers	Matt Hellens	2/13/2008
Deketo, LLC (formerly Cherry LAN Systems)	Clerk	Software and Support	Mary Ellen Tryban	8/14/2012
Dickinson Wright PLLC	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Counsel	Jeff Lawson	10/8/2013
Diebold, Incorporated	Administration	Secure Entry System, Installation and Service	Jeff Lawson	1/13/15
Digital Ally	Sheriff	Car Video Equipment	Dale Clarmont	1/14/2014
Drug & Laboratory Disposal	Recycling	Processing (Hazardous Waste)	Kari Kortz	2/10/2015
Emmet County DPW	Recycling	Processing	Kari Kortz	2/10/2015
ESRI	GIS	Computer Mapping Software	Steve Schnell	2/13/2008
FarmTek, Inc.	Fair	Lighting	Dan O'Henley	7/14/2015
Floatation Docking	Marina	Dock Repairs and Maintenance	Curt Chambers	2/13/2008
FSG	Corrections	Software and Support	Dale Clarmont	2/13/2008
Ginop Sales, Inc.	Maintenance	Tractor Repairs and Maintenance	Tim Mason	6/24/2014
Governmental Business Service	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Grand Traverse Mobile Communications	IS	Security Enhancements	Matt Hellens	3/12/2013

Vendor	Department	Product or Service	Added By	Date Added
Great Lakes Scuba	Sheriff	Dive Equipment	Dale Clarmont	3/10/2009
Hilliard Lyons	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Advisor / Underwriter	Jeff Lawson	10/8/2013
ID Networks	Sheriff	Livescan	Dale Clarmont	2/13/2008
James D. Banner, D.O.	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Janice B. Eaton, LLC	Equalization	Equalization Service Provider	Jeff Lawson	7/14/2015
Judicial Information Systems	Probate	Software and Support	Judge Butts	2/13/2008
Judicial Management Systems	District Court	Software and Support	Judge Johnson	2/13/2008
KERIF Night Vision	Sheriff	Specialized Equipment	Dale Clarmont	2/10/2015
Kirtland Community College	Sheriff / Corrections	Education / Training	Dale Clarmont	2/13/2008
McLaren (formerly Community Memorial Hospital)	Corrections	Inmate Medical Services	Dale Clarmont	8/14/2012
Michigan Election Resources	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Michigan Pathology Specialists	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Michigan Policy Equipment	Sheriff	Body Armor	Dale Clarmont	8/11/2015
Neopost	Maintenance	Postage on Call for Mail Machine	Tim Mason	2/13/2008
Northern Pathology Associates	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Northern Michigan Dive Center, LLC	Sheriff	Dive Equipment/Maintenance	Dale Clarmont	12/14/2010
Nye	Sheriff / Corrections	Uniforms	Dale Clarmont	2/13/2008
NVINT	IS	AS400 Maintenance ONLY	Matt Hellens	4/14/2009
Oscar W. Larson	Marina	Fuel Tank Repairs and Maintenance	Curt Chambers	2/13/2008
Otis Elevator	Maintenance	Elevator Maintenance	Tim Mason	2/13/2008

Vendor	Department	Product or Service	Added By	Date Added
Pro-Tech	Sheriff	Communications Equipment	Dale Clarmont	11/13/2012
PNC Visa	General	Credit Card Provider	Kari Kortz	8/14/2012
Pummill Business Forms	Equalization	Printed Supplies	Joe Lavender	2/13/2008
Republic Services	Recycling	Bin Transportation	Kari Kortz	2/10/2015
RW Mercer	Marina / General	Fuel Pump System Repairs and Maintenance	Curt Chambers / Jeff Lawson	2/13/2008 / 5/12/2015
Spectrum Health	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Speedway Super America	SRR	Diesel Fuel – Card Program	Mike Couture	2/13/2008
State Electronics	SRR	Radio Tower and Repeater Repairs and Maintenance	Mike Couture	2/13/2008
State of Michigan	District Court	LEIN Program	Judge Johnson	2/13/2008
Sunguard Public Sector Inc.	Sheriff	911 Workstation Maintenance	Dale Clarmont	3/9/2010
Swansons	Corrections	Inmate Commissary	Dale Clarmont	2/13/2008
Sysco	Corrections	Inmate Supplies	Dale Clarmont	2/13/2008
Telerad	Sheriff	Communications Equipment, Repairs and Maintenance	Dale Clarmont	2/13/2008
TASER International	Sheriff	Taser Equipment, Repairs and Maintenance	Dale Clarmont	5/12/2015
United Design Associates / Edgewater Design	Administration / Marina	Marina Engineer and Permit Services	Jeff Lawson	3/12/2013
Universal Handling Equipment	Recycling	Recycling Bins	Kari Kortz	3/9/2010
Valley City Environmental Services	Recycling	Processing (Light Bulbs)	Kari Kortz	2/10/2015
Werner Plumbing and Heating	Maintenance	A/C and Boiler Equipment and Repairs	Tim Mason	8/14/2012
Wheeler Motors	Sheriff	DF Vehicle	Dale Clarmont	10/22/2013
Williams Office Equipment	IS	Copiers and Maintenance	Matt Hellens	3/9/2010



Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: Equalization Agreement

Summary: The Board of Commissioners approved a Professional Equalization Services Agreement at its July 14, 2015 meeting. After further legal review based on Interpretation No. 2015-1 dated July 15, 2015 issued by the U. S. Department of Labor analyzing whether an individual is an employee or contractor based on the Fair Labor Standards Act's economic reality factors, legal counsel advises the Board of Commissioners to terminate the agreement for professional equalization services with Ms. Eaton and reinstate the Employment Agreement retroactive to July 14, 2015.

Financial Impact: As approved in the 2015 budget.

Recommendation: Motion to terminate the Agreement for Professional Services approved by the Board on July 14, 2015 and to reinstate the Employment Agreement with Janice B. Eaton retroactive to July 14, 2015.

Prepared by: Jeffery B. Lawson

Department: Administration



Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: Equalization Director Resignation

Summary: Janice B. Eaton has submitted her resignation for August 28, 2015. Janice has served as Equalization Director since January 2013.

Financial Impact: NA

Recommendation: Motion to accept Janice B. Eaton's resignation as Equalization Director for August 28th, 2015.

Prepared by: Jeffery B. Lawson

Department: Administration



Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: 2015 Salary & Wage Resolution - Non-Union General Employees #14-021 – Amendment #8

Summary:

Reclassification of Property Appraiser to Deputy Director – Leaving Property Appraiser position vacant permanently (Change made on the wage resolution).

Implement restructuring to strengthen capacity of the department, build long term efficiencies and provide a structure for succession planning between equalization levels as well as provide for department supervision in the absence of the Director.

Increase of hours of Deputy Director and Senior Property Appraiser from 35 to 40 temporarily from August 24, 2015 through the end of the year (Change does not appear on the wage resolution).

Financial Impact:

Reclassification to Deputy Director (Change made on the wage resolution)
\$2,136 in wage and \$523 in fringe for a total impact of \$2,659

Increase hours of Deputy Director and Senior Property Appraiser from 35 to 40 TEMPORARILY from August 24, 2015 through the end of the year (Change does not appear on the wage resolution)
\$3,364 in wage and \$825 in fringe for a total impact of \$4,189

Savings from vacancy of Director calculated from August 31, 2015 through October 30, 2015 TEMPORARY (Change does not appear on the wage resolution)
\$10,182 in wage and \$2,031 in fringe for a total savings of \$12,213

Excess budget remaining after the above changes are approved
\$4,682 in wage and \$683 in fringe for a total savings of \$5,365

Recommendation:

Adopt Amendment #8 to the 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 to be effective August 24, 2015, authorize the Chair to sign and approve the necessary budget adjustment (see attached).

Prepared by: Kari Kortz / Jeff Lawson

Department: Finance / Administration

2015 Salary and Wage Resolution
 Non-Union General Employees
 Amendment #8
 Approved 14-021 on October 14, 2014

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2015 Salary or Hourly Rate</i>	<i>2015 Increase %</i>	<i>2015 Increase \$</i>	<i>2015 Salary or Hourly Rate</i>
EQUALIZATION							
Deputy Equalization Director	1	40	2080	New Position for 2015			20.24
Union Positions Not Detailed in Wage Resolution	2	35	1820				

Adopted by the Cheboygan County Commissioners on the following date to be effective August 24, 2015.

Signed by: _____
 Peter Redmond, Chairperson

Date Signed: _____

**CHEBOYGAN COUNTY
JOB DESCRIPTION
Deputy Equalization Director
(FLSA Non- Exempt)**

GENERAL SUMMARY:

Under the supervision of the Equalization Director, performs responsible administrative and technical work as assistant to the Equalization Director. Makes appraisals of designated types of property and conducts related studies. Maintains the county-wide property database. Takes the lead on designated appraisal studies and performs special projects as assigned. Acts for the Director in their absence.

ESSENTIAL FUNCTIONS:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

- Develops database for tax system and inputs millage rates, balances systems, and prints reports for apportionment report. Prints and mails tax bills for designated townships and villages. Creates reports for all special assessments and special act parcels. Receives, audits, and maintains current tax rate information from all taxing jurisdictions as well as truth in taxation notices.
- Receives and audits assessment updates from the local assessment units. Runs reports and makes any changes necessary through the Board of Review and Equalization process. Inputs changes throughout the year in assessing and tax programs.
- Assists the Equalization Director in planning, directing and reviewing the work of staff members engaged in the collection, analysis, recording and evaluation of data relative to property valuation and assessment.
- Conducts field inspections of designated classes of real property and interviews sellers and purchasers to verify date of sale, sale price, substantiate accuracy of property descriptions and to obtain details such as condition of structures, property improvements and land use.
- Measures structures and parcels of land and draws legal descriptions. Prepares sketches of floor plans and building layouts and calculates acreage and square footage of buildings and other structures.
- Completes property record card, building sketch and property attributes and enters information into computer.

- Takes the lead in analysis of property sales by township to establish market value for designated classes of real property. Conducts field inspections and uses specialized assessing software to determine value of properties.
- Assists township supervisors and local assessors with appraisals and property descriptions and provides them with information and explanations concerning changes in assessment procedures and tax laws. Assists with property splits.
- Assists taxpayers, real estate personnel and others with interpreting maps and property descriptions, explaining the assessment process and providing other information related to departmental activities.
- Coordinates the printing and mailing of assessment change notices and assessment rolls for the local units seeking this service from the County.
- Coordinates the printing of personal property tax statements for the local units seeking this service from the County.
- Coordinates and carries out the printing of tax bills for the local units seeking this service from the County.
- Assists the Director with the preparation of the Equalization report, Apportionment Report and other reports required of the department.
- Keeps abreast of current court rulings, proposed legislation and other matters relating to assessments and equalization processes through extensive reading and attendance at the seminars and informational sessions.
- Acts for the Director in that individual's absence which includes making operational decisions, approving staff leave time and responding to other issues.
- Other duties as assigned.

CUSTOMER SERVICE:

This is an integral position within the Equalization Department striving to provide information regarding property values and the equalization process to the general public. Professional contact with members of the State Tax Commission, other equalization departments in various counties, legislatures regarding property tax law, other departments in the County, local unit treasurers, assessors and Supervisors, local school districts, Intermediate school districts, all being taxing jurisdictions.

JOB SKILLS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements are representative of the required knowledge, skills, and abilities.

Language Skills:

- Ability to read, analyze and interpret complex documents.
- Ability to respond effectively to inquiries or complaints.
- Ability to write using original techniques or style.
- Ability to make effective presentations on topics to management and board.

Mathematical Skills:

- Requires the ability to utilize mathematical formulas; to add and subtract; multiply and divide and utilize decimals.
- Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Problem Solving Abilities:

- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Employment Qualifications:

The qualifications listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Education: High school graduation or equivalent and specialized course on appraising real and personal property viewed as equivalent to two years of college or an Associate's degree.

Experience: Three years of experience appraising real property is required as well as operating software used in the department and knowledge of GIS mapping.

Must be a Michigan Certified Assessing Officer (MCAO – Level II), and be actively pursuing Michigan Advanced Assessing Officer (MAAO – Level III) certification.

Must possess a valid Michigan Driver’s license.

Physical Abilities:

This position requires but is not limited to the ability to perform the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements:

- Walking over uneven terrain to conduct appraisal of property and structures
- Climbing of stairs
- Bending, stooping and kneeling
- Ability to enter and access information from computers and electronic equipment
- Ability to operate a motor vehicle
- Ability to lift and carry items up to 50 lbs.
- Ability to file and retrieve documents and equipment
- Ability to operate a motor vehicle
- Ability to utilize office and field equipment.

Working Conditions: Works in office conditions, field settings and required to assist in real property appraisal and examinations.

*Cheboygan County is an Equal Opportunity Employer and Provider
Complaints of discrimination should be sent to: USDA, Director of Civil Rights, and Washington D.C. 20250-9410*



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Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: 2015 Salary & Wage Resolution - Non-Union General Employees #14-021 – Amendment #9

Summary:

Straits Regional Ride currently has two employees unavailable for work due to an injury on the job and medical leave. Due to the logistics of the bus routes, SRR desires to hire some part-time drivers to fill these vacancies to help control overtime costs. The current Salary & Wage Resolution limits the number of part-time drivers to 5 employees. This Salary & Wage Resolution amendment does not change any specific wage, it merely provides for the hire of additional part-time employees by eliminating the limit of part-time drivers that can be hired. The number of part-time employees will be dictated by the available budget. At this time, there are budget savings from the employee on worker's compensation. The budget adjustment attached is to cover 10 weeks for the employee going on medical leave as they are expected to receive paid time off during their leave of absence.

Financial Impact:

Cost increase of \$3,763 in wages and \$607 in fringe for a total cost of \$4,371.
Offsetting revenue from the Federal, State, and other counties governments of \$2,259.
General Fund financial impact of \$2,112.

Recommendation:

Adopt Amendment #9 to the 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 to be effective August 24, 2015, authorize the Chair to sign and approve the necessary budget adjustment (see attached).

Prepared by: Kari Kortz

Department: Finance

2015 Salary and Wage Resolution
 Non-Union General Employees
 Amendment #9
 Approved 14-021 on October 14, 2014

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2015 Salary or Hourly Rate</i>	<i>2015 Increase %</i>	<i>2015 Increase \$</i>	<i>2015 Salary or Hourly Rate</i>
STRAITS REGIONAL RIDE							
Part-Time Driver	Number Varies	Hours Vary	Hours Vary	11.76	0.00%	-	11.76

Adopted by the Cheboygan County Commissioners on the following date to be effective August 24, 2015.

Signed by: _____
 Peter Redmond, Chairperson

Date Signed: _____

RAISE REVENUE AND EXPENDITURE

Straits Regional Ride - Fund 588

588-400-504.01 Federal Operating Revenue 5311	\$626.23 +
588-400-550.10 State of Michigan Reimbursement	\$1,230.11 +
588-400-581.00 Revenue From Other Counties	\$402.35 +
588-400-676.08 Contribution From Other Funds	\$2,112.32 +
588-599-712.00 Fringe	\$607.00 +
588-599-719.01 Part-Time Operators	\$3,764.00 +

General Fund - Fund 101

101-400-699.00 Fund Equity	\$2,112.32 +
101-902-965.24 Regional Transportation	\$2,112.32 +

Signed: Approved at the 8/11/15 BOC Meeting

Prepared by: Kari Kortz





Cheboygan County

Board of Commissioners' Meeting

August 11, 2015

Title: Security System Policy 600-1

Summary: The County has installed a secured entry system to deter inappropriate or threatening behavior and reduce the possibility of certain weapons detrimental to the safety of Cheboygan County employees and the public it serves from entering the Cheboygan County Building/Courthouse.

Financial Impact: NA

Recommendation: Approve Policy 600-1 Cheboygan County Security Policy and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



Policy Department: Security
Policy Number: 600-1
Prepared By: Jeffery B. Lawson
Original Date: August 11, 2015

CHEBOYGAN COUNTY SECURITY SYSTEM POLICY

INTENT:

The intent of the Cheboygan County Board of Commissioners is to provide a level of security by instituting security measures to protect employees and the public.

PURPOSE:

The Cheboygan County Commissioners approved the purchase of an automated main entrance security door system. The system was installed July 2015. Along with the main entrance security door system, all exterior doors were retrofitted with computer chip technology to allow ingress to employees and approved non-employees through microchip identification cards.

The purpose of these security measures is to deter inappropriate or threatening behavior and reduce the possibility of certain weapons detrimental to the safety of the Cheboygan County employees and the public it serves from entering the Cheboygan County Building/Courthouse.

BUILDING ENTRY:

Identification cards will be produced by the IT Department with the authority of the County Administrator or any Elected Official. Identification cards will have microchip technology and will contain information identifying it as the property of Cheboygan County. In addition, the cards will contain the name of the company and/or individual carrying the card. A photo shall accompany all personal identification cards except law enforcement personnel.

All personnel and approved non-employees issued an identification card shall be informed of the rules of this policy.

1. All approved law enforcement personnel shall be issued microchip identification card to allow ingress into the County Building.
2. All approved County employees shall be issued a microchip identification cards to allow ingress into the County Building.
3. All approved attorneys shall be issued microchip identification cards to allow ingress into the County Building.
4. Any other non-employee deemed necessary by the County Administrator or any Elected Official.
5. All personnel and non-employees who are issued an identification card that is lost or stolen shall immediately report it to Administration.
6. All personnel and non-employees who are issued an identification card shall not share or give their card to others.

OUTER DOORS:

All outer doors to the County Building will be locked for ingress. All doors will allow for egress.

At no time shall an employee or approved non-employee hold any door open for the public to enter without the entering subject being properly screened.

All persons without entry cards must enter through the secured entry system.

PUBLIC ENTRY:

Public entry shall occur through the secured entry system located on South Main St. (east side of building).

OPERATOR RESPONSIBILITIES:

In dispatch within the Cheboygan County Sheriff Department there will be a control monitor display. This display indicates when a subject(s) enters the secured foyer entrance. The control monitor has a touch screen intercom system, touch screen door bypass and lock system and touch screen camera activation views.

All operators will be trained on the system to identify and answer all alarms indicated and to operate all controls.

INGRESS OPERATION:

The security door at the main entrance will allow one or more subjects into the secured entrance foyer. The outer door must be closed after entry. Each subject is to walk through the metal detector. Once all subjects are cleared a green light at the entrance will activate and allow the door to be opened.

If a subject enters the foyer area and walks through the metal detector and the alarm indicates metal detected, the subject must return metal objects to their vehicle or place within the lockers located on the outside of the building to the south of the entry door. The subject can then reenter the secured entry foyer proceed through the detector opening the door when the green entry light is indicated.

EGRESS OPERATION:

When a subject leaves the building from the main front entrance they will enter the secured foyer through the exit and proceed to the second door. When the first door closes a green light will activate and they will be able to open the second door to leave the building.

OVERRIDE:

On the monitor is a touch screen override. This is for cases of emergency such as fire so subjects can exit quickly. This only overrides the exit door. Through orders from command or visual confirmation that an emergency is taking place the operator shall initiate the override. The exit also contains an emergency override at the exit door which activates an alarm and opens the exit door if pushed.

JURY DUTY ENTRY:

Persons selected for jury duty shall enter the building on the south side of the building identified as "J" entrance during jury selection days or when directed by the court(s).

AMERICAN WITH DISABILITIES:

The Cheboygan County Building is governed in part by the ADA. The main security entrance satisfies the requirement for entry for those with disabilities. For a subject with a disability that needs assistance, the operator shall communicate via intercom and if necessary send a court officer or deputy to assist.

If the subject is in a wheel chair or walker, or other assisting mechanical device that will alert, the operator shall communicate via intercom and if necessary send a court officer or deputy to assist. Through conversation, if there are no issues, allow the subject entry.

UNUSUAL CIRCUMSTANCES:

If a subject enters and the system keeps alerting after adequate attempts, the operator shall send a court officer or deputy to assist or advise via intercom the subject needs to come to the Sheriff Department.

If a subject is unruly the operator shall send a court officer or deputy to assist or advise via intercom the subject needs to come to the Sheriff Department.

Once a subject is directed to the Sheriff Department the operator shall have a court officer or deputy question the subject and if necessary search the subject prior to entry. If the subject is cleared he may be allowed to enter at the building via the door at the bottom of the stairs below the Sheriff Department.

EXCEPTIONS:

There may be exceptions directed by the County Administrator or any Elected Official (or designee) to allow access to certain individuals when necessary.

Entry shall also be permitted to persons as approved by the appropriate Elected Official for court purposes to maintain security.

DELIVERIES:

Protocols for deliveries from UPS, Fed-X, Culligan and food delivery have been established. Departments receiving deliveries of supplies or equipment from companies not identified above should coordinate by sending an e-mail to maintenance identifying the company name, time and item being delivered with a contact number.

FAILURE OF THE SYSTEM:

If at any time mechanical issues arise, operators shall immediately contact the maintenance department for assistance and explain the situation. If for any reason the system fails, operators are to advise command at the Sheriff Department. Command will decide whether to de-activate the system or send personnel to the main entrance to continue security procedures to allow entry.

MAINTENANCE:

The Cheboygan County Maintenance Department shall be responsible for maintenance of the secured entry door system to include activating the door system when open for business and de-activating the system when closed for business.

The IT Department is responsible for maintenance issues relating to the identification card scanning system including card activation and denial of access when the card is used.

TRAINING AND TECHNICAL ISSUES:

The Cheboygan County IT Department shall train authorized personnel in the use of the control monitor display. IT personnel shall integrate all updates to the system pertaining to software and assist the Maintenance Department with any troubleshooting issues.

VIOLATIONS:

Violations of this policy by county employees could result in disciplinary action up to and including dismissal.

Violations of this policy by non-employees could result in confiscation of the County's identification card issued to that individual.

Pete Redmond, Chairperson

Date

Jeffery B. Lawson, Administrator

Date

DISCLAIMER: The Cheboygan County Personnel Policies are not intended as a contract of employment and do not constitute one. The County may change, delete, suspend, or discontinue any policy or benefit described herein at any time with or without prior notice.