

## REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION MAY 25, 2017

Chairman Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

**PRESENT:** D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**VISITORS:** C. Waldron, C. Muscott, K. Swanson, S. Redmond, K. Burns, G. Archambo, F. Cribb, K. Hahn, J. Moore, M. Ridley, C. Veneros, G. Bunker and C. Antkoviak.

**MOTION by K. Paquet seconded by H. Ginop to approve minutes of last regular meeting of 5/4/17 as mailed. 5 Years** **CARRIED**

**MOTION by D. Brandt seconded by C. O'Connor to approve for payment current payroll voucher #17-19-\$70,659.77 and #17-20-\$69,480.98 and accounts payable voucher #17-21-\$249,384.88. 5 Years** **CARRIED**

**MOTION by D. Brandt seconded by C. O'Connor to approve agenda as presented. 5 Years** **CARRIED**

Carl Muscott couple concerns: There are two locations where large landscape rocks are within the ROW, Numbers Road/Chapman and Topinabee Mail Route Road in Topinabee. Foreman will look into the situation. Carl would like to see the primary PASER information on the website as the local roads are. He is in the process of petitioning to have Indian River Downtown area speed limit lowered to 25 mph. The reverse parking area completed looks nice and was wondering if the reverse angle lines that have reappeared can be taken care of.

Performance Audit Report or 12/31/2016 presented. Clerk noted performance audits were originally going to be performed by the State and then they realized the cost involved as well as the time to complete, so they put the burden on the local units of government to complete. The State also did not have formal guidelines to follow even though they were requiring them, so the Auditors had to devise their own Audit Measures to test and follow.

**MOTION by D. Brandt seconded by C. O'Connor to accept the Performance Audit for year ended 12/31/2016 of Public Act 298 of 2012 as presented. 5 Years** **CARRIED**

Engineer/Manager Shank presented an agreement with Huron Pines to accept and signatures for five stream crossings at a cost to not exceed \$167,335 for purchase of materials for the following road/stream crossing improvements: Indian Trail Road (East) over Mullett Creek, Indian Trail Road (West) over Mullett Creek, Crump Road over Mullett Creek, Budzinski Road over Mullett Creek and Cope Road over Sturgis Creek. The labor will be performed by Road Commission force as their match.

**MOTION by K. Paquet seconded by H. Ginop to approve and authorize Engineer/Manager Shank to sign Huron Pines Independent Contractor Agreement #636 Restoring Passage in the Cheboygan River Watershed, Cheboygan County Road/Stream Crossing Improvements as stated above at a cost to not exceed \$167,335.00. 5 Years** **CARRIED**

Engineer/Manager Shank presented a draft policy for Communication Service Provider Facility Access Policy to review. CRA and our Insurance pool is proposing Road Commissions adopt a policy and work with the companies installing them. A couple of the proposed requirements will be annual maintenance permit will need to be completed, a permit for the placement of structure and a bond and insurance in case they no longer exist there would be funds available to remove the structure in the future.

Craig Waldron, Drost Chocolates, is requesting a revision to his original permit of making improvements in the ROW for Drost Chocolates to include outdoor seating both tables and benches. Planning and Zoning is requesting he secure a permit from the Road Commission to allow in ROW before they proceed forward. Mr. Waldron has added six additional parking places by taking out the drain field, fence and dumpster. D. Brandt commented he would like to possibly see an annual permit pulled to allow as well as proof of insurance. K. Swanson, Resorter, commented she has concerns of her business being blocked of their parking especially in the summer months. She feels with the added outside seating at Drost Chocolates there will be customers staying longer and parking becomes a concern. G. Bunker, Foreman, recommended placing the yellow grid at her driveway along with signs to deter others from parking their and blocking the Resorter driveway. Table action until June 1 meeting when a cost or placing paint can be determined.

Four quotes were received for carpet placement in the main office, adjourning offices and Commissioners Room. Costs ranged from \$4,486.50 to \$5,743.30 in cost. Brandt still feels the Commission Room does not need to be changed.

**MOTION by K. Paquet seconded by C. O'Connor to accept all carpet replacement quotes for the Indian Ricer Garage and award to Cheboygan Carpet Outlet, Cheboygan at a cost of \$4,486.50 to replace carpet in all four rooms. 5 Years** **CARRIED**

**MOTION by C. O'Connor seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Ellis 4/11/17, Grant 4/18/17, Tuscarora 4/4/17 and 5/2/17 and Koehler 4/10/17; Aloha Township Thank you; Safety Committee Meeting Minutes of 3/23/17 and MCRCSIP Annual Meeting. 5 Years** **CARRIED**

Ken and Brent will be attending the one day of the MCRSIP Annual Meeting Workshop July 19, 2017.

**Engineer/Manager Shank update:**

- South Straits Highway – Wolverine to Haakwood Road (millage) Scheduled to pave starting May 26th weather dependent.
- Mullett-Burt Road – Topinabee Mail Route to East Burt Lake Road (millage)-Scheduled to start in mid-June.
- Guardrail Safety Projects-Scheduled to start June 5<sup>th</sup>
- East Mullett Lake Road (Federal Aid)-No scheduled start date, bid is in process of award at MDOT.
- Canton Road / West Black Lane-Scheduled to start in late June or early July. Contractor is waiting for dry weather.
- Mullett Lake Road (Safety Project)-In the June 2 MDOT letting.
- Wurm Road (Nunda Township)-Work started on 5/26. Culverts and excavation/ditches have been completed.
- Brutus Road/Indian Point Road-Paving starting 5/24, weather dependent.
- Hatch Road – culvert/Bridge replacement-Waiting for DEQ permit to be approved. Work planned for August.
- Indian River, South Straits Highway, Lane repair-All work is complete
- Stoney Creek Road paving-Out for Bid.
- Shire Road-Out for Bid.
- Township Sealcoating Projects (Old Sturgeon Rd, Allen Creek Rd, Rondo Rd, Brudy Rd)-Otsego CRC scheduled to complete in late July.
- Huron Pines Culvert Projects-we are performing the work. Plan to start in mid June after we have dust control underway.

D. Brown-THANK YOU to crew for the great job on the Indian River, South Straits Hwy, lane repair.

**Foremen Report:**

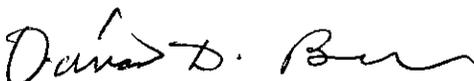
S. Redmond-patching, gravel, blading and getting ready for brine.

G. Bunker-patching, beavers are becoming a big problem in the county, may have to look at a different form of compensation in future, getting hard to find people to complete. Parke Road has placed water on it to help with dust, brine is ordered and expected to have next week depending on the weather. Would like that road paved, Engineer/Manager noted it has been brought up on numerous occasions as will be looked at again when 5 year plan is reviewed.

K. Burns, resident Parke Road, presented pictures of dust issue on road. Has lived there for 25 years and getting worse with more usage.

K. Paquet excused from June 1 meeting

Chairman Brown adjourned regular meeting at 9:12 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk