



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

July 14, 2020

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda** (Motion should include adding/deleting of agenda items for both regular and/or consent agenda.)
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. DHHS 2019 Homemaker Agreement Amendment 1
 - D. Straits Regional Ride
 1. COP-ESD Transportation Agreement (Afton/Tower to Onaway)
 2. COP-ESD Transportation Agreement (Rogers City to Onaway)
 - E. 2021 Budget Process Timeline
 - F. Correspondence
 1. Ingham County Resolution to Declare Racism as a Public Health Crisis in Ingham County
 2. Muskegon County Resolution Statement of Support "Love Lives Here"
 3. Arenac County Resolution in Support of Enbridge Increasing the Safety of Our Current Energy Infrastructure
 4. Eaton County Resolution to Declare Racism as a Public Health Crisis
 5. Menominee County Resolution in Support of the 2020 Upper Peninsula State Fair
 6. Tuscola County Resolution in Support of Line 5
 - G. Minutes:
 1. Finance/Business Meeting of June 9, 2020, Planning Session Meeting of June 12, 2020 and Committee of the Whole Meeting of June 23, 2020
 2. City Council – 5/26/2020 & 6/9/2020
 3. County Road Commission – 5/21/2020, 6/4/2020 and 6/18/2020
 4. Fair Board – 6/1/2020
 5. NEMCOG – 2/20/2020
 6. NCCMH 5/21/2020
 7. Planning Commissioner – 5/13/2020, 5/20/2020, 6/3/2020 and 6/10/2020
6. **Brief Citizens Comments** – (3 minutes per person)
7. **Scheduled Visitors/Department Reports**
 - A. Certificate of Appreciation – Brenda Nowak
 - B. Ambulance Millage Request – Dallas Hyde
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Resolution 2020-11 - Ambulance Millage Renewal
 - B. Resolution 2020-12 – MDOT Project Authorization Signature Resolution
 - C. Zoning Ordinance Amendment #158 – Moratorium Ordinance
 - D. Federal 2020 COPS Hiring Program (CHP) Grant
 - E. Grant Applications
 1. Michigan Department of Treasury Public Safety and Public Health Payroll Reimbursement Program
 2. Michigan Department of Treasury First Responder Hazard Pay Premiums Program

13. **Citizens Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

There are no July finance claims to approve in this Board packet.

All bills received during

June 2020

that were greater than \$25,000 were included on the prepaid check writing approval list.

CHEBOYGAN COUNTY PREPAIDS REPORT JUNE 2020

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	821,762.61
MINUS JUNE FINANCE	\$	0
TOTAL PREPAIDS	\$	821,762.61

NO FINANCE CLAIMS TO REPORT THIS MONTH.

PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
Check Type: Paper Check						
06/02/2020	1	68965	ANTK J	JOSEPH ANTKOVIK	CC REST# 02-2546-FH SOVA, DAVID	7.18
06/02/2020	1	68966	BORG W	WILLIAM BORGERDING	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68967	DRIE J	JOYCE CARLSON-DRIER	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68968	ELEN V	VERNA ELENBAAS	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68969	ELLI M	MARK H. ELLIOTT	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68970	HEAT G	GERALD HEATH	CC REST# 09-4106-FH WAGNER, SONYA	200.00
06/02/2020	1	68971	JOHN JA	E JAMES JOHNSON	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68972	KRIS L	LAKSHMI KRISHNAMOORTHY	CC REST# 17-5460-FH NORRIS, CINDY	15.00
06/02/2020	1	68973	LAHA R	ROGER LAHAIE	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68974	LATITUDE	LATITUDE SUBROGATION SERVICES	PC RESTITUTION # 7004307 - SCHOOLCRAFT,	30.66
06/02/2020	1	68975	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-3006-FH LANCOUR, KEVIN	100.00
06/02/2020	1	68976	MCKE K	KENNETH MCKERVEY	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68977	REF-TREA	MICHAEL DUPONT	TR 251-017-400-017-00 REFUND PROPERTY TA	49.47
06/02/2020	1	68978	REF-TREA	BRENDA ROSS	TR 151-009-200-001-06 CASH REFUND - PROP	466.91
06/02/2020	1	68979	REF-TREA	SHELLIE KASUBA	TR 172-113-000-070-00 REFUND PROPERTY TA	22.18
06/02/2020	1	68980	ROBE C	FLORENCE ROBERTS	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68981	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5746-FH BECKER, BRIAN	25.00
06/02/2020	1	68982	SCH S	SHARON SCHALOW	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68983	SMIT C	CHARLES SMITH JR	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68984	SPRA R	ROBERT SPRAY	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68985	VANH J	JEFFREY VANHOORNE	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68986	WALMART	WALMART	CC REST# 18-5521-FH PANICALI, AMANDA	10.00
06/02/2020	1	68987	WALMART	WALMART	CC REST# 20-5905-FH PAWLOWSKI, ELIZABETH	213.84
06/02/2020	1	68988	WALMART	WALMART	CC REST# 17-5379-FH WILHELM, THOMAS	10.00
06/02/2020	1	68989	WENG R	ROBERT WENGER	CC REST# 02-2546-FH SOVA, DAVID	7.14
06/02/2020	1	68990	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
06/02/2020	1	68991	SANE	STRAITS AREA NARCOTICS ENF	PA RESTITUTION #20-0135-FY	110.00
06/08/2020	1	68992	BRENTWOOD	BRENTWOOD LODGE	DC RESTITUTION #20-0117-FY SMITH, JOANNA	583.00
06/08/2020	1	68993	CNB	CITIZENS NATIONAL BANK	CC REST# 00-2192-FH SIMMONS, GEORGE	12.00
06/08/2020	1	68994	DEPOT	THE DEPOT	CC REST# 17-5388-FH MAHAR, SEAN	3.00
06/08/2020	1	68995	DUNH C	CHRISTINA JEAN DUNHAM	CC REST# 17-5487-FH LAFORGE, MATTHEW	69.82
06/08/2020	1	68996	FRC	FAMILY RESOURCE CENTER	CC REST# 98-1816-FH SIMMONS, GEORGE	0.17
06/08/2020	1	68997	GOHE D	DONALD OR JEAN GOHESKI	CC REST# 13-4687-FH WOODS, SUSAN	500.00
06/08/2020	1	68998	MILLS S	SCOTT MILLS	CC REST# 19-5764-FH MCNEIL, TAYLER	12.50
06/08/2020	1	68999	NEUM R	RAYMA NEUMANN	CC REST# 98-1816-FH SIMMONS, GEORGE	23.48
06/08/2020	1	69000	OXLE C	CARL OXLEY III	CC REST# 98-1816-FH SIMMONS, GEORGE	12.35
06/08/2020	1	69001	RACI D	DENNIS OR CONNIE RACINE	CC REST# 04-3023-FH KELLEY, THERESA	50.00
06/08/2020	1	69002	REF-TREA	WILLIAM CROWE	TR 231-006-300-004-00 REFUND - DLQ TAX O	10.58
06/08/2020	1	69003	REF-TREA	RUSSELL OR RUTH SMITH	TR 080-B02-000-079-00 REFUND 2019 TAX	56.31
06/08/2020	1	69004	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 00-2192-FH SIMMONS, GEORGE	12.00
06/08/2020	1	69005	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5750-FH GOTTS, MARVIN	50.00
06/08/2020	1	69006	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5764-FH MCNEIL, TAYLER	12.50
06/08/2020	1	69007	SHELL	SHELL STATION	CC REST# 00-2192-FH SIMMONS, GEORGE	12.00
06/08/2020	1	69008	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST# 17-5505-FH RUSE-KIOGIMA, SHAWN	12.91
06/10/2020	1	69009	REF-TREA	JOHN B. WALLACE	TR 3 PARCELS - 2019 TAX OVERPAYMENT REFU	29.38
06/10/2020	1	69010	REF-TREA	DAMSCHRODER ROOFING INC	TR 162-006-200-001-09 REFUND 2019 TAX RE	28.25
06/10/2020	1	69011	REF-TREA	DONNA SENIAK OLSON	TR 092-019-100-016-00 REFUND 2019 TAX	8.75
06/10/2020	1	69012	REF-TREA	ROBERT HARTUNG	TR 161-035-400-004-09 REFUND 2019 TAX	11.30
06/10/2020	1	69013	REF-TREA	ANN ELIZABETH CLAYTON	TR 120-025-300-013-00 REFUND OVERPAYMENT	117.13
06/11/2020	1	69014	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES JUN 2020	1,411.00
06/11/2020	1	69015	CAC	CREDIT ACCEPTANCE CORPORATION	PR GARNISHMENT PAUL A MORSE PD: 6/12/20	219.79
06/11/2020	1	69016	CITI	CITI STREET	PR CTY PROBATE JUDGE RETIRE PE 6/6/20	774.66
06/11/2020	1	69017	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPT UNION DUES JUN 2020	168.00
06/11/2020	1	69018	FOPLC	FRATERNAL ORDER OF POLICE	PR SHERIFF UNION DUES JUN 2020	602.00
06/11/2020	1	69019	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES JUN 2020	654.36

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 06/01/2020 - 06/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/11/2020	1	69020	MISDU	MISDU	PR 912856424 PAUL ALLEN MORSE PD: 6/12/2	109.66
06/11/2020	1	69021	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J FAIRCH	186.90
06/11/2020	1	69022	REF-CLERK	AMROCK	CR ROD REFUND OVERPAYMENT OF FEES #21503	10.00
06/11/2020	1	69023	REF-PR	BRENDA NOWAK	PR RETIRED 5/31/20 - REFUND UNION DUES,	79.55
06/11/2020	1	69024	REF-TREA	PAUL & DEBRA WILLIAMS	TR 054-547-001-034-00 REFUND	38.09
06/15/2020	1	69025	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0013 JULY 2020	1,295.94
06/15/2020	1	69026	BRYA W	WILLIAM BRYAN	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/15/2020	1	69027	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE JULY 2020	3,713.46
06/15/2020	1	69028	DYKS B	BRITTANY MARSHALL	CC REST# 11-4339-FH MCELHINEY, STEVEN	10.00
06/15/2020	1	69029	FIFTH	FIFTH THIRD BANK	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/15/2020	1	69030	LEIG E	ENZO LEIGHIO	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
06/15/2020	1	69031	MAC-WCF	MAC WORKERS COMP FUND	PR MEMBER# 730 -2020 3RD QTR BILLING	22,614.42
06/15/2020	1	69032	PARKSIDE	PARKSIDE INN	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
06/15/2020	1	69033	REF-PR	BEVERLY LAWAY	CR REFUND OF UNION DUE PAYMENT. NO LONG	41.50
06/15/2020	1	69034	REF-TREA	MARK PARTOGIAN	TR 251-W19-000-119-00 REFUND OVERPAYMENT	267.22
06/15/2020	1	69035	REF-TREA	ALAN KILLEEN	TR 172-116-000-005-00 REFUND OVERPAYMENT	7.12
06/15/2020	1	69036	ROSE B	BRIAN ROSE	CC REST# 07-3740-FC ELLIOTT, RYAN	40.00
06/15/2020	1	69037	SCS	SENTRY CLAIMS SERVICE	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/15/2020	1	69038	SUPERIOR	SUPERIOR VENDING	CC REST# 11-4339-FH MCELHINEY, STEVEN	5.00
06/15/2020	1	69039	TFS	TOYOTA FINANCIAL SERVICES	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/15/2020	1	69040	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
06/16/2020	1	69041	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 G001 JUL 2020	101,653.88
06/16/2020	1	69042	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 C001 JUL 2020	733.20
06/16/2020	1	69043	BARRINGER	RONALD BARRINGER	DC REST# 19-0541-SM WALDIE, JOSHUA THOMA	300.00
06/16/2020	1	69044	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC REST# 18-0127-SM POWELL, CHAD WILLIAM	8.00
06/16/2020	1	69045	DARN C	CHAD WILLIAM DARNELL	DC REST# 19-0798-SD BATES, DONALD RAY	25.00
06/16/2020	1	69046	REF-CLERK	ZACHARY BOARDMAN	CR REFUND OVERPAYMENT	100.00
06/16/2020	1	69047	REF-CLERK	ZACHARY BOARDMAN	CR REFUND OVERPAYMENT	3.61
06/16/2020	1	69048	REF-TREA	DOYLE INC	TR 101-034-200-007-02, 101-034-200-007-0	36.40
06/16/2020	1	69049	REF-TREA	LYNN KENNEDY	TR 171-009-300-003-06 REFUND PROPERTY TA	8.00
06/16/2020	1	69050	WALMART	WALMART	DC REST# 20-0031-SM MOSES, ASHLEY NICOLE	203.00
06/19/2020	1	69051	BRR	BRASS RAIL RESTAURANT	CC REST# 05-3229-FH LEE, JONATHON	17.00
06/19/2020	1	69052	BRYA W	WILLIAM BRYAN	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/19/2020	1	69053	FARM BUR	FARM BUREAU INSURANCE	CC REST# 11-4456-FH LAVIGNE, JAN	50.00
06/19/2020	1	69054	FIFTH	FIFTH THIRD BANK	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/19/2020	1	69055	MDHHS	STATE OF MICHIGAN	CC REST# 18-5614-FH NAPIER, ANGELA	1,000.00
06/19/2020	1	69056	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST# 08-3779-FH JOHNSON, VICKY	27,026.00
06/19/2020	1	69057	REF-TREA	CLARA JACKSON	TR 041-025-100-005-00 REFUND OVERPAYMENT	57.84
06/19/2020	1	69058	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5801-FH COGSWELL, CYNTHIA	66.00
06/19/2020	1	69059	SCS	SENTRY CLAIMS SERVICE	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/19/2020	1	69060	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST# 18-5625-FH SELKE, NICOLE	635.17
06/19/2020	1	69061	TFS	TOYOTA FINANCIAL SERVICES	CC REST# 03-2843-FH DELPH JR, KURT	12.50
06/19/2020	1	69062	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
06/19/2020	1	69063	ESCHEATS	JADE HUNT	TR REPLACE FAIR CHECK 3063	37.50
06/19/2020	1	69064	ESCHEATS	LAWRENCE BAKER JR	TR REPLACE FAIR CHECK 3035	189.60
06/19/2020	1	69065	ESCHEATS	PAULA BARBER	TR REPLACE FAIR CHECK 9929	3.75
06/19/2020	1	69066	ESCHEATS	COURTNEY VALLANCE	TR REPLACE FAIR CHECK 9912	18.76
06/19/2020	1	69067	ESCHEATS	ALEXIS VALLANCE	TR REPLACE FAIR CHECK 9911	15.38
06/19/2020	1	69068	ESCHEATS	JOHN SCHIEL	TR REPLACE FAIR CHECK 9825	20.25
06/19/2020	1	69069	ESCHEATS	JANICE HUNT	TR REPLACE FAIR CHECK 9825	6.75
06/19/2020	1	69070	ESCHEATS	ROSE LANGOLF	TR REPLACE FAIR CHECK 9837	1.50
06/19/2020	1	69071	ESCHEATS	KYLER ELLIOTT	TR REPLACE FAIR CHECK 9803	3.75
06/19/2020	1	69072	ESCHEATS	EMMA ELLIOTT	TR REPLACE FAIR CHECK 9802	25.50
06/19/2020	1	69073	MELDRUM	MICHELE MELDRUM	PC REST# 19008833 AIDEN JONAH CARVER BEC	50.00
06/19/2020	1	69074	WALMART	WALMART	PC REST# 19008800 ISAAC JACOB MORRIS	273.63
06/26/2020	1	69075	CITI	CITI STREET	PR CTY PROBATE JUDGE RETIRE PD 6/20	774.66
06/26/2020	1	69076	ESCHEATS	UNCLAIMED PROPERTY DIVISION	TR 2020 ESCHEATABLE MONIES	522.62
06/26/2020	1	69077	MISC	PAUL MORSE	PR REFUND GARNISHMENT JUNE	399.46
06/26/2020	1	69078	MISDU	MISDU	PR 910220383 2002007381 M FAIRCHILD PD 6	186.90
06/26/2020	1	69079	MISDU	MISDU	PR 912856424 P MORSE PD 6/26	109.66

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/26/2020	1	69080	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2020 ESCHEATABLE MONIES	554.70
06/26/2020	1	69081	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2020 ESCHEATABLE MONIES	181.37
06/29/2020	1	69082	AUTO OWNER	AUTO OWNERS	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.33
06/29/2020	1	69083	BRYA W	WILLIAM BRYAN	CC REST# 03-2843-FH DELPH JR, KURT	56.25
06/29/2020	1	69084	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC REST# 108297 COLLENE, NICHOLAS	1.50
06/29/2020	1	69085	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC REST# 19-5782-FH KITCHEN, FREDERICK	16.67
06/29/2020	1	69086	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 04-2876-FH WILLIS JR, DONALD	100.00
06/29/2020	1	69087	COOP B	BRANDT'S COOP	CC REST# 19-5782-FH KITCHEN, FREDERICK	16.67
06/29/2020	1	69088	CRUS S	STEVE CRUSOE	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.33
06/29/2020	1	69089	ESCHEATS	JOE GUYETTE	TR REPLACE FAIR CHECK #3197	25.00
06/29/2020	1	69090	FTB	FIFTH THIRD BANK	CC REST# 03-2843-FH DELPH JR, KURT	56.25
06/29/2020	1	69091	JONE P	PATRICIA JONES	CC REST# 09-3952-FH JONES, WALTER	200.00
06/29/2020	1	69092	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 19-5789-FH BUNKER, TAMMY	321.00
06/29/2020	1	69093	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-3006-FH LANCOUR, KEVIN	100.00
06/29/2020	1	69094	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.33
06/29/2020	1	69095	MDHHS	STATE OF MICHIGAN	CC REST# 17-5346-FH JAMES, JESSICA	8.00
06/29/2020	1	69096	MOOSE	MOOSE LODGE	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.34
06/29/2020	1	69097	PEAR S	SCOTT PEARSON	CC REST# 06-3420-FH BURWELL III, ROBERT	405.77
06/29/2020	1	69098	REF-CLERK	CHEBOYGAN TITLE	ROD REFUND OVERPAYMENT OF FEES #34614	30.00
06/29/2020	1	69099	REF-TREA	LEE A BAUMES	TR 120-008-400-027-00 REFUND OVERPAYMENT	108.49
06/29/2020	1	69100	REF-TREA	ROBERT CARTER JR	TR 231-010-400-001-02 REFUND PROPERTY TA	13.36
06/29/2020	1	69101	REMAX	REMAX NORTH	CC REST# 19-5789-FH BUNKER, TAMMY	321.00
06/29/2020	1	69102	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 19-5782-FH KITCHEN, FREDERICK	16.66
06/29/2020	1	69103	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 18-5642-FH PRESTON, LUCUS	100.00
06/29/2020	1	69104	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 108274 LANINGA, NICOLE	190.00
06/29/2020	1	69105	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5346-FH JAMES, JESSICA	6.00
06/29/2020	1	69106	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5892 NEUMAN, DAVID	70.00
06/29/2020	1	69107	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 19-5809-FH REYNOLDS, SANDRA JO	42.50
06/29/2020	1	69108	SCS	SENTRY CLAIMS SERVICE	CC REST# 03-2843-FH DELPH JR, KURT	56.25
06/29/2020	1	69109	TERR E	ECTON TERREBONNE	CC REST# 06-3534-FC POPE, ROBERT	50.00
06/29/2020	1	69110	TFS	TOYOTA FINANCIAL SERVICES	CC REST# 03-2843-FH DELPH JR, KURT	56.25
06/29/2020	1	69111	THIG-	THE HANOVER INSURANCE GROUP	CC REST# 03-2854-FH SOUTHWELL, JUDY	100.00
06/29/2020	1	69112	VOFW	VETERANS OF FOREIGN WARS	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.34
06/29/2020	1	69113	WALMART	WALMART	CC REST# 13-4627-FH COLLENE, NICHOLAS	1.50
06/29/2020	1	69114	WALMART	WALMART	CC REST# 18-5521-FH PANICALI, AMANDA	40.00
06/29/2020	1	69115	WALMART	WALMART	CC REST# 17-5346-FH JAMES, JESSICA	6.00
06/29/2020	1	69116	YRSG	YORK RISK SERVICES GROUP	CC REST# 12-4483-FC KNAPP JR, ALBERT	3.33
06/30/2020	1	69117	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE JUN 2020	289.99
06/30/2020	1	69118	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASMNT JUN 2020	150.00
06/30/2020	1	69119	MCP	MACKINAW CITY POLICE	DC CONVICTED OUIL ASMNT JUN 2020	150.00
06/30/2020	1	69120	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER TAX JUN 2020	60,236.25
06/30/2020	1	69121	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASMNT JUN 2020	400.00
06/30/2020	1	69122	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES JUN 2	6,101.55
06/30/2020	1	69123	SOM-DC	STATE OF MICHIGAN	CR 89TH DISTRICT COURT FILING FEES JUN	13,178.95
06/30/2020	1	69124	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND JUN	12.00
06/30/2020	1	69125	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JUN 2020	3,420.13
06/30/2020	1	69126	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JUN 2020	153.00
06/30/2020	1	69127	SOM-SURV	STATE OF MICHIGAN	RD REMONUMENTATION FEES APR-JUN 2020	5,181.10
06/30/2020	1	69128	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL ASMNT JUN 2020	525.00
06/30/2020	1	69129	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEE JUN 2020	35.00
06/30/2020	1	69130	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE JUN 2020	297.80
Total Paper Check:						263,393.89

1 TOTALS:
 Total of 166 Checks: 263,393.89
 Less 1 Void Checks: 219.79
 Total of 165 Disbursements: 263,174.10

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						178.98
06/09/2020	2	183905	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	264.22
06/09/2020	2	183906	COVE C	CHARLES COVELLO	CC BRANDON DURYEA REPRESENTATION	773.19
06/09/2020	2	183907	DAIL D	DAWN REO	CC REIMBURSE FOR SUPPLIES - LABEL MAKER,	215.94
06/09/2020	2	183908	DEAN	NANCY B DEAN	PC TRIAL COURT APPT ATTY #20008869 GUADA	150.00
06/09/2020	2	183909	DECKA	DECKA DIGITAL	CC WINDOW ENVELOPES (1000)	93.60
06/09/2020	2	183910	ELLE L	LEVI ELLENBERGER	VA BURIAL PLAQUE INSTALLATION - VETERAN:	100.00
06/09/2020	2	183911	GALLS	GALLS INCORPORATED	SD PANTS - COOK	118.35
06/09/2020	2	183912	HARBOR	HARBOR HALL INC	CC DGC MRT-PANICALI	30.00
06/09/2020	2	183913	HAS	HOUSE ARREST SERVICES	DC SOBERLINK SERVICES FOR R. FISHCHER, R	207.00
06/09/2020	2	183914	IHS	IHS PHARMACY	SDJ TB TESTS FOR KITCHEN STAFF	95.28
06/09/2020	2	183915	MISC	SCOTT BASEL	SD MARINE - MILEAGE (81 MILES)	46.57
06/09/2020	2	183916	MISC	SERGE ALLAN	SD MARINE - MILEAGE (46 MILES)	26.45
06/09/2020	2	183917	MOD PHAR	MODERN PHARMACY	SD MAY SCRIPTS	194.80
06/09/2020	2	183918	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES - FLASH DRIVES, ORGAN	123.41
06/09/2020	2	183919	OCEI	ONAWAY CUSTOM EMBROIDERY INC	SD LOGO ON SHIRTS - HOLT	120.00
06/09/2020	2	183920	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - TONER, VLM BRSTL	124.57
06/09/2020	2	183921	OFF DEPOT	OFFICE DEPOT	CC CORRECTIONS - POST IT NOTES, GLOVES,	139.97
06/09/2020	2	183922	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - REDI-MIX MORTAR	5.49
					MA SUPPLIES - POINTING TROWEL	5.99
					MA SUPPLIES - BLUE MASKING TAPE, BRICK J	70.42
					MA SUPPLIES - FBFG AIR FILTER	14.94
					MA SUPPLIES - ELBOW, SLIP TEE, SCREWS, B	12.83
					MA SUPPLIES - DOVE COVER, PVC PIPE	24.45
					MA SUPPLIES - RECIP BLADES, CEILING HOOK	20.26
					MA SUPPLIES - SUSPENDED CEILING HOOK, OR	9.68
					MA SUPPLIES - RTU WEEK/GRASS KILLER	8.29
					MA SUPPLIES - FLIP ANCHOR, RUBBER CASTER	39.44
					MA SUPPLIES - SILVER DUCT TAPE	19.28
					MA SUPPLIES - 6 OUTLET STRIP, FROST GLAS	32.35
						<u>263.42</u>
06/09/2020	2	183923	RDIC	VOID		
06/09/2020	2	183924	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC ORAL TEST KITS (100) FOR DRUG COU	729.90
06/09/2020	2	183925	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	CCM FIX BROKEN 1" TEE & ADD 1" I/P B ALL	177.38
06/09/2020	2	183926	SZUKALA	SZUKALA LAW, PLLC	CC DGC DEFENSE ATTORNEY ATTENDANCE AT DR	100.00
06/09/2020	2	183927	WEST-FOC	THOMSON REUTERS - WEST	FOC MICHIGAN STATE RULES (MARKETING KEY	360.75
06/09/2020	2	183928	WHEELER	WHEELER MOTORS INC	AD #17 HEAT SHIELD, SNOW TIRES REMOVED,	74.22
					AD #15 REMOVE SNOW TIRES, MOUNT & BALANC	44.00
						<u>118.22</u>
06/10/2020	2	183929	BALLARDS	BALLARD'S PLUMBING & HEATING	MA FOR SD JAIL - CHECK AAON UNIT, REPLAC	216.81
06/10/2020	2	183930	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD DOG FOOD	84.00
					SD DOG FOOD	84.00
					SD DOG FOOD	84.00
					SD DOG FOOD 8/3/2019	51.70
						<u>303.70</u>
06/10/2020	2	183931	CARD	CARDMEMBER SERVICE	SD CARD SERVICES THROUGH 5/27/20	803.40
06/10/2020	2	183932	CHARTER	CHARTER COMMUNICATIONS	IS MONTHLY INTERNET ACCT# 82451226700683	224.98
06/10/2020	2	183933	CHARTER	CHARTER COMMUNICATIONS	CCM MARINA PHONE ACCT# 8245122670084508	234.94
06/10/2020	2	183934	CHARTER	CHARTER COMMUNICATIONS	FG/RC INTERNET/PHONE ACCT# 8245122670087	221.94
06/10/2020	2	183935	GALLS	GALLS INCORPORATED	SD PANTS - WOMENS	184.72
					SD SHIRTS - WOMENS	80.95

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						265.67
06/10/2020	2	183936	GFL	GFL ENVIRONMENTAL USA, INC.	MA TRASH REMOVAL ACCT# 1533209 MAY 2020	610.26
06/10/2020	2	183937	GILB	JAMES L GILBERT	PC TRIAL COURT APPT ATTY (GUADAGNOLI-RAM	300.00
06/10/2020	2	183938	HOME	HOME CONFINEMENT	SD FOR JOANNA SMITH 5/1 - 5/14/20	112.00
06/10/2020	2	183939	IRSC	INDIAN RIVER SPORTS CENTER	SD SNOWMOBILE LEASE	1,680.00
06/10/2020	2	183940	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH MAY 2020	50.00
06/10/2020	2	183941	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 6/9/20 - 52 MIL	29.90
06/10/2020	2	183942	MISC	CHRIS WOOD	SD MARINE - 196 MILES	112.70
06/10/2020	2	183943	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - WITE OUT, RED SIGN	97.59
06/10/2020	2	183944	NCIC	NETWORK COMMUNICATIONS INT'L CORP	SD INMATE PHONE USAGE CHARGES MAY 2020	3,828.36
06/10/2020	2	183945	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 6/9/20 - 9 MILE	5.18
06/10/2020	2	183946	OCEI	ONAWAY CUSTOM EMBROIDERY INC	SD LOGO ON SHIRTS (HOLT, CRITTENDEN, BON	200.00
06/10/2020	2	183947	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - PERSONNEL JACKETS	129.99
					SD OFFICE SUPPLIES - RETRACTABLE PENS	11.27
					DC OFFICE SUPPLIES - RICOH TONER CARTRID	62.95
						204.21
06/10/2020	2	183948	REGISTER	MICHIGAN ASSOCIATION COUNTY CLERKS	CR 112TH SUMMER CONFERENCE, LUDINGTON, M	250.00
06/10/2020	2	183949	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 6/9/20 - 1.2 MI	0.69
					BOC COMMISSIONER MILEAGE 4/1/20 - 1.2 M	0.69
						1.38
06/10/2020	2	183950	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	CR NOTICE OF BOARD MEETING MINUTES TRANS	25.05
06/10/2020	2	183951	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ LANUDRY SUPPLIES - DETERGENT, SANITI	1,025.14
06/10/2020	2	183952	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 6/9/20 - 7 MILE	4.03
06/10/2020	2	183953	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 6/9/20 - 50 MIL	28.75
06/10/2020	2	183954	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 6/9/20 - 66 MIL	53.48
06/10/2020	2	183955	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 5/5-6/4/20	5.16
06/10/2020	2	183956	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 5/5- 6/4/20	16.08
06/10/2020	2	183957	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS - BOOK & BOUND VO	86.24
06/10/2020	2	183958	WHEELER	WHEELER MOTORS INC	SD AC, OIL CHANGE, SPARK PLUG	879.81
					SD TIRE REPAIR	13.20
					SD OIL CHANGE	16.95
					SD REFRIGERANT	79.07
					SD MOUNT, BALANCE	44.00
					SD PADS, ROTORS	334.23
					SD OIL CHANGE	32.38
					SD TIRE REPAIR, OIL CHANGE	49.31
					SD ALIGNMENT, TRANS FLUSH	216.65
					SD BROKEN WIRES	181.31
					SD OIL CHANGE	16.95
					SD FUEL PUMP	454.64
						2,318.50
06/10/2020	2	183959	WHEELER	VOID		
06/11/2020	2	183960	BDB	BLACK DIAMOND BROADCASTING	AD ADVERTISING - 2020 CENSUS	2,500.00
06/11/2020	2	183961	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PURCHASE 1200.1 GALLONS GAS	2,958.28
					CCM PURCHASE 2797.8 GALLONS DIESEL	3,844.86
						6,803.14
06/11/2020	2	183962	FERN FORD	FERNELIUS FORD LINCOLN	CD COMPASS #8 - OIL CHANGE, TIRE SERVICE	114.62
06/11/2020	2	183963	MERCER	R.W. MERCER COMPANY	CCM OPEN SEASON - AIR TEST LINES	1,666.40
06/11/2020	2	183964	PITNEY	PITNEY BOWES LEASE	FN POSTAGE MACHINE LEASE ACCT# 001731770	1,462.71
06/11/2020	2	183965	REF-CCM	ROBERT SCHERMAN	CCM 2020 REFUND - 44 FT SLIP	2,684.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/16/2020	2	183993	CONSUMERS	VOID		V
06/16/2020	2	183994	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC # 100045328463 (6001 MARTHA)	26.19
06/16/2020	2	183995	DTE	DTE ENERGY	MA GAS ACCT# 920009425827 & 910021270764	1,189.34
06/16/2020	2	183996	DTE	DTE ENERGY	MA REID BLDG GAS # 910021270889 5/6 - 6/	95.41
06/16/2020	2	183997	DTE	DTE ENERGY	FG/RC GAS ACCT# 910021270475 204 E LINC	97.72
06/16/2020	2	183998	MTA	MICHIGAN TOWNSHIPS ASSOCIATION	AD DUES FOR 7 MEMBER BOARD OF COMMISSION	385.00
06/16/2020	2	183999	RDIC	RIVERTOWN DO-IT CENTER	CCM FASTENERS	19.80
					CCM TORXBIT, FASTENERS	2.58
						22.38
06/16/2020	2	184000	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	CCM OPEN FISH CLEANING STATION - REROUTE	156.07
06/19/2020	2	184001	ALGE B	BARB ALGENSTEDT	SDJ LEGAL BLOOD DRAWS 0 BARAJAS, SCHOOLC	120.00
06/19/2020	2	184002	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT JUN 2020	45.00
06/19/2020	2	184003	AUDIES	AUDIE'S RESTAURANT	AD 2020 BOARD PLANNING SESSION	357.93
06/19/2020	2	184004	BLARNEY	BLARNEY CASTLE OIL COMPANY	SD MARINE - 498.5 GALLONS GAS - IR MARIN	1,038.97
06/19/2020	2	184005	BLARNEY	BLARNEY CASTLE OIL COMPANY	SD MARINE 497.4 GALLONS GAS - MLM	1,036.68
06/19/2020	2	184006	CANTEEN	CANTEEN SERVICES OF NORTHERN MI	SDJ MEALS (3791 MEALS)	8,908.85
06/19/2020	2	184007	CCPC	CHARLEVOIX COUNTY 7TH	PC F.C. PER DIEM #18008711 - LALONDE, KE	4,960.00
06/19/2020	2	184008	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100000107183 5/14 - 6/	7,695.30
06/19/2020	2	184009	CONSUMERS	CONSUMERS ENERGY	MA REID BLDG ELECTRIC # 103003539980 5/	817.08
06/19/2020	2	184010	DTE	DTE ENERGY	MA INSTALLATION OF GAS LINE FOR GENERATO	9,695.00
06/19/2020	2	184011	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES - (PROCKNOW, B	175.00
06/19/2020	2	184012	LOFF W	WENDY LOFFER	TR CELL PHONE REIMBURSEMENT - 2 MONTHS D	90.00
06/19/2020	2	184013	MISC	GLYN WALKER	SD MARINE - MILEAGE (132 MILES)	75.90
06/19/2020	2	184014	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD DUTY HATS	194.18
06/19/2020	2	184015	MSU	MICHIGAN STATE UNIVERSITY	FN 3RD QTR MOA PAYMENT	19,485.50
06/19/2020	2	184016	NOP	NATIONAL OFFICE PRODUCTS	MA OFFICE SUPPLIES - RUBBERBANDS , HIGHL	32.97
06/19/2020	2	184017	NYE	NYE UNIFORM COMPANY	SD NEIL - SERVICE BAR	14.20
06/19/2020	2	184018	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - COPY PAPER, PERF PA	50.30
					SD OFFICE SUPPLIES - CORK BOARD	35.89
					SD OFFICE SUPPLIES - CORRECTION TAPE, BI	96.56
					PC OFFICE SUPPLIES - TIDE TO GO PEN, BLA	23.26
						206.01
06/19/2020	2	184019	PASS J	JAYNE PASSENO	TR CELL PHONE REIMBURSEMENT - 2 MONTHS D	90.00
06/19/2020	2	184020	PUB DEF 3	RON VARGA OR BILL KEOGH	CC MIDC ATTORNEY ARRAIGNMENTS - MAY 2020	9,327.00
06/19/2020	2	184021	SAG	STRAITS AREA GLASS	SRR BUS# 118 - REPLACE PASSENGER DOOR GL	155.79
06/19/2020	2	184022	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	SRR BUS FOR SALE AD (TRANS# 300284051) D	25.00
06/19/2020	2	184023	SGL	SHEREN PLUMBING & HEATING INC	MA INSTALL IWAVE AIR PURIFIERS IN ALL 11	4,671.00
06/19/2020	2	184024	SOCH L	LEIGH ANN SOCHA	SDJ LEGAL BLOOD DRAWS - TEMPLE, VERHAY	120.00
06/19/2020	2	184025	WELD TECH	WELD - TECH	RC REPAIR SKID STEER FORK	175.00
06/19/2020	2	184026	WEX	WEX BANK	RC FUEL (CARD# 27 & 29)	992.40
06/19/2020	2	184027	WEX	WEX BANK	SD FUEL	53.18
06/19/2020	2	184028	ALOHA	ALOHA TOWNSHIP	RC RECYCLE SURCHARGE - 1183 PARCELS	118.30
06/19/2020	2	184029	ASHB C	CYNTHIA E EBERLY	PC AFTER HOUR DISTRIBUTION - MISC 6/8 -	100.00
06/19/2020	2	184030	ASHE M	MEGAN FENLON	PC AFTER HOUR DISTRIBUTION - MISC 6/1 -	100.00
06/19/2020	2	184031	BEAUGRAND	BEAUGRAND TOWNSHIP	RC RECYCLE SURCHARGE - 979 PARCELS	97.90
06/19/2020	2	184032	BURT TWP	BURT TOWNSHIP	RC RECYCLE SURCHARGE - 1296 PARCELS	129.60
06/19/2020	2	184033	CHEB	CITY OF CHEBOYGAN	RC RECYCLE SURCHARGE - 2816 PARCELS	281.60
06/19/2020	2	184034	ELLIS	ELLIS TOWNSHIP	RC RECYCLE SURCHARGE - 641 PARCELS	64.10
06/19/2020	2	184035	HEBRON	HEBRON TOWNSHIP	RC RECYCLE SURCHARGE - 448 PARCELS	44.80
06/19/2020	2	184036	INVERNESS	INVERNESS TOWNSHIP	RC RECYCLE SURCHARGE - 2000 PARCELS	200.00
06/19/2020	2	184037	JUIL D	DOMINIC JUILLET	VA INSTALLATION OF BURIAL MARKERS - VETE	225.00
06/19/2020	2	184038	KOEHLER	KOEHLER TOWNSHIP	RC RECYCLE SURCHARGE - 1455 PARCELS	145.50
06/19/2020	2	184039	MENTOR	MENTOR TOWNSHIP	RC RECYCLE SURCHARGE - 897 PARCELS	89.70
06/19/2020	2	184040	MULLETT	MULLETT TOWNSHIP	RC RECYCLE SURCHARGE - 1843 PARCELS	184.30
06/19/2020	2	184041	OTEC	PHILLIP P VANDENBERGE DBA OTEC	SRR BUS# 120 -POWER ISSUE, #219 - MISSIN	70.00
06/19/2020	2	184042	TUSCARORA	TUSCARORA TOWNSHIP	RC RECYCLE SURCHARGE - 3674 PARCELS	367.40

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/19/2020	2	184043	WALKER	WALKER TOWNSHIP	RC RECYCLE SURCHARGE - 261 PARCELS	26.10
06/19/2020	2	184044	WAVERLY	WAVERLY TOWNSHIP	RC RECYCLE SURCHARGE - 620 PARCELS	62.00
06/19/2020	2	184045	WEX	WEX BANK	SRF FUEL ACCT# 7560001322551 5/16 - 6/15	1,952.93
06/26/2020	2	184046	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 6/20	136,720.69
06/29/2020	2	184047	EKDAHL	MICHAEL J EKDAHL	FN MIDC ASSIGNED COUNSEL JUN 2020	1,250.00
06/29/2020	2	184048	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
06/29/2020	2	184049	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2020 SUMMER TAXES	4,951.50
06/29/2020	2	184050	TELNET	TELNET WORLDWIDE	IS MONTHLY PHONE ACCT# 62931	760.02
06/29/2020	2	184051	TELNET	VOID		
06/29/2020	2	184052	VERIZON	VERIZON	IS CELL PHONE ACCT# 282979161-00001 5/2-	2,143.98
06/30/2020	2	184053	ABS	ADVANTAGE BUSINESS SYSTEMS	EQ SEALING SOLUTION FOR FOLDING MACHINE	32.00
06/30/2020	2	184054	AMC	ANIMAL MEDICAL CENTER	SD THOR & RONAN -OFFICE VISIT	163.35
06/30/2020	2	184055	ATCHISON	ATCHISON PAPER & SUPPLY	CCM SUPPLIES - CLEANER, CAN LINERS, SOAP	76.70
06/30/2020	2	184056	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PURCHASE OIL	182.95
06/30/2020	2	184057	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PURCHASE 3702 GALLONS GAS, 2601 GALL	16,461.71
06/30/2020	2	184058	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PUCHASE 1000.2 GALLONS GAS, 1401.2 G	4,707.75
06/30/2020	2	184059	BRAN R	RONALD BRAND	EQ REMON PEER GROUP MTG 6/25/20 - 2020 G	150.00
06/30/2020	2	184060	BREWSTER	KAREN BREWSTER	CR MILEAGE REIMBURSEMENT - AUDIES 36 MIL	34.50
06/30/2020	2	184061	BURIAL	BECKS FUNERAL HOME	VA BURIAL EXENSE - VETERAN: FREDERICK RO	300.00
06/30/2020	2	184062	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% PHONE SURCHARGE COLLECTED MAY/JUNE	425.04
06/30/2020	2	184063	CDW-G	CDW-G	IT DC MICROSOFT SURFACE PRO, KEYBOARD, D IS VEEAM REPLICATION ENT BACKUP SOFTWARE	11,043.84 2,268.00
						13,311.84
06/30/2020	2	184064	CHEB	CITY OF CHEBOYGAN	FG/RC WATER ACCT#001-01122-00 (500 E LIN	413.27
06/30/2020	2	184065	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL SERVICES THROUGH 5/31/2	105.00
06/30/2020	2	184066	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER MAY 2020	38.75
06/30/2020	2	184067	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW - WHEELLOCK, ALBER	501.72
06/30/2020	2	184068	ECKE J	JEFF ECKER	EQ REMON PEER GROUP MTG 6/25/20 - 2020	150.00
06/30/2020	2	184069	EMMET CTY	EMMET COUNTY	TR MONTHLY PAYMENT JUL 2020	2,144.08
06/30/2020	2	184070	EPSI	ENGINEERED PROTECTION SYSTEMS	MA REID BLDG ALARM SYSTEM REPAIRS	159.54
06/30/2020	2	184071	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT JUN 2020	45.00
06/30/2020	2	184072	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT - JUN 2020	45.00
06/30/2020	2	184073	FULL B	BRIAN FULLFORD	EQ REMON PEER GROUP MTG 6/25/20 - 2020	150.00
06/30/2020	2	184074	GEWY	YOUNG, GRAHAM & WENDLING PC	AD LEGAL SERVICES THROUGH 5/31/20	1,280.00
06/30/2020	2	184075	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT JUN 2020	45.00
06/30/2020	2	184076	GOUJ C	CAL GOUINE	BOC COMMISIONER MILEAGE 6/23/20 - 7 MIL	4.03
06/30/2020	2	184077	GPLLC	GOVERNMENTAL PRODUCTS LLC	TR DOCUMENT FOLDERS	646.97
06/30/2020	2	184078	GRAN A	ALAN GRANGER	EQ REMON PEER GROUP MTG 6/25/20 - 2020	150.00
06/30/2020	2	184079	IRM	INDIAN RIVER MARINA	SD OIL	8.95
06/30/2020	2	184080	KENMAR	KENMAR COMPANY	CCM FABRICATE FEET FOR DOCK & ONSITE WEL	500.00
06/30/2020	2	184081	KSS	KSS ENTERPRISES	MA SUPPLIES-DISINFECTANT WIPES, U SCREEN	685.94
06/30/2020	2	184082	LIBB A	AMBER LIBBY	PA CELL PHONE REIMBURSEMENT JUN 20	45.00
06/30/2020	2	184083	LING	LINGUISTICA	DC DUTCH INTERPRETOR - #20-0234-SM	26.77
06/30/2020	2	184084	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 6/23/20 - 52 M	35.65
06/30/2020	2	184085	MGT	MGT OF AMERICA INC	PA DHS-286 BILLING & TIME LOGS - APR-JUN	1,562.70
06/30/2020	2	184086	MGT	MGT OF AMERICA INC	FOC FY 2020 CRP BILLING SERVICE APR-JUN	1,375.10
06/30/2020	2	184087	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 6/23/20 - 9 MI	10.93
06/30/2020	2	184088	OAA	ONAWAY AREA AMBULANCE	TR MONTHLY PAYMENT JUL 2020	1,310.25
06/30/2020	2	184089	OHEN D	DANIEL L OHENLEY	RC REIMBURSE FOR TRUCK WASHES	35.00
06/30/2020	2	184090	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC ACCT#9465900000 - OUTDOOR LIGHTS	8.34
06/30/2020	2	184091	RDIC	RIVERTOWN DO-IT CENTER	CCM LT DUTY REPLACEMENT BLADE	8.99
06/30/2020	2	184092	ROSE EXT	ROSE EXTERMINATOR	MA SDJ PEST CONTROL CONTRACT FOR JAIL	77.00
06/30/2020	2	184093	ROSS	TODD ROSS	SD BOOT REIMBURSEMENT PER POLICY	160.00
06/30/2020	2	184094	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT JUL 2020	48,333.33
06/30/2020	2	184095	SOM-NOT	STATE OF MICHIGAN	TR NOTARY BOND FOR DENISE LYNN HART	10.00
06/30/2020	2	184096	SPECTRUM	SPECTRUM HEALTH HOSPITALS	CR AUTOPSY-KODY MICHAEL BLANCHARD	30.00
06/30/2020	2	184097	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 6/23/20 - 7 MI	4.03
06/30/2020	2	184098	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 6/23/20 - 50 MI	28.75

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 06/01/2020 - 06/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/30/2020	2	184099	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 6/23/20 - 66 MI	37.95
06/30/2020	2	184100	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT JUL 20	4,991.00
06/30/2020	2	184101	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENTS MAY 2020	684.86
Total Paper Check:						821,962.61

2 TOTALS:

Total of 257 Checks:	821,962.61
Less 8 Void Checks:	200.00
Total of 249 Disbursements:	821,762.61

07/09/2020 01:00 PM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 06/01/2020 - 06/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
Check Type: Paper Check						
06/10/2020	3	7713	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (44 @	1,380.00
06/19/2020	3	7714	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (12)	360.00
06/29/2020	3	7715	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCH FEE -2018 TAX FORFEITURE	1,959.76
Total Paper Check:						<u>3,699.76</u>
3 TOTALS:						
Total of 3 Checks:						3,699.76
Less 0 Void Checks:						<u>0.00</u>
Total of 3 Disbursements:						<u>3,699.76</u>

07/09/2020 01:00 PM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 06/01/2020 - 06/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 5 COUNTY ROAD TRANSFERS

Check Type: Paper Check

06/02/2020	5	2100925	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/5/20	103,673.37
06/02/2020	5	2100926	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/6/20	210,882.50
06/02/2020	5	2100927	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/18/20	77,410.04
06/02/2020	5	2100928	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/20/20	604,730.50
06/30/2020	5	2100929	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 6/2/20	76,971.73
06/30/2020	5	2100930	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 6/3/20	198,876.13
06/30/2020	5	2100931	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 6/15/20	75,073.69
06/30/2020	5	2100932	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCM ROAD TRANSFER 6/17/20	568,761.79
06/30/2020	5	2100933	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 6/29/20	81,480.06
Total Paper Check:						<u>1,997,859.81</u>

5 TOTALS:

Total of 9 Checks:	1,997,859.81
Less 0 Void Checks:	<u>0.00</u>
Total of 9 Disbursements:	<u>1,997,859.81</u>

07/09/2020 01:00 PM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 06/01/2020 - 06/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
Check Type: Paper Check						
06/02/2020	9	1330	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
06/10/2020	9	1331	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
06/10/2020	9	1332	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	150.00
06/22/2020	9	1333	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
06/25/2020	9	1334	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
06/30/2020	9	1335	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	15,465.90
Total Paper Check:						<u>18,115.90</u>
9 TOTALS:						
Total of 6 Checks:						18,115.90
Less 0 Void Checks:						<u>0.00</u>
Total of 6 Disbursements:						<u>18,115.90</u>



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: Budget Adjustments – Adjust Stonegarden grant budget

Summary:

General Fund – Fund 101
Department 334 (Stonegarden Grant)

The County receives federal funding from the Stonegarden grant that covers multiple years. In order to keep track of each grant funding separately, new subaccounts by grant year will be used.

Financial Impact:

No impact – revenues and expenses have been increased by the same amount

Recommendation:

Motion to approve the budget adjustment to increase expenditures in Fund 101, Department 334 in the line items provided in the following attachment by \$15,305.48 and increase revenues in 101-400-510.00 by the same amount.

Prepared by: Sue Buitenhuis

Department: Finance

7/14/2020

TRANSFER BETWEEN ACCOUNTS

General Fund - Stonegarden Grant

101-334-704.18	Overtime	\$ 30,576.00
101-334-712.18	Fringe	\$ 9,173.00
101-334-863.18	Mileage	\$ 3,970.00
101-334-950.18	Equipment	\$ 54,682.00
101-334-863.17	Mileage	\$ 1,390.97
101-334-704.05	Overtime	\$ (22,155.32)
101-334-712.00	Fringe	\$ (8,552.90)
101-334-863.04	Mileage	\$ (3,890.92)
101-334-950.00	Equipment	\$ (49,887.35)
101-400-510.00	Stonegarden Grant	\$ 15,305.48

To adjust Stonegarden grant to reflect actual grant by grant years



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: DHHS Agreement DFA20-16001Amendment 1

Summary: The County has an agreement with the State of Michigan Health and Human Services to pay 50% of the cost of the Home Aide position employed by the State to provide instruction, guidance, assistance, motivation, and training in basic child/family care. This agreement is for a period of one year until September 30, 2020. Due to a 34-day vacancy in the position, the cost of the agreement is reduced to \$43,896 for the contract term.

Financial Impact: Reduction of \$6,604 from original \$50,500 agreement cost.

Recommendation: Motion to approve Amendment 1 DHHS Agreement DFA20-16001 for the Home Aide position and authorize the Chair to sign and authorize all necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

AGREEMENT NUMBER: DFA20-16001

AMENDMENT NUMBER: 1

Between

**THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

And

AGENCY	Cheboygan County Board of Commissioners
AGENCY ADDRESS	870 South Main Street, Cheboygan, MI 49721
AGENCY EMAIL	adminlawson@cheboygancounty.net

STATE CONTACT	NAME	EMAIL
Contract Administrator	Christen Satchwell	SatchwellC@michigan.gov
BGP Analyst	Emily Quintero	QuinteroE1@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Donated Funds Agreement		
COUNTY(IES) SERVED	Cheboygan		
INITIAL EFFECTIVE DATE	October 1, 2019	CURRENT EXPIRATION DATE	September 30, 2020
CURRENT AGREEMENT VALUE	\$50,500		
AGREEMENT TYPE	Revenue		

AMENDMENT DESCRIPTION			
EXTEND EXPIRATION DATE	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	NEW EXPIRATION DATE
AMENDMENT AMOUNT	ESTIMATED REVISED AGGREGATE AGREEMENT VALUE		
\$6,604	<input type="checkbox"/> INCREASE	<input checked="" type="checkbox"/> DECREASE	\$43,896
NATURE OF CHANGE	The donated funds agreement Home Aide position was vacant due to staff leave 3/30/20 through 5/14/20 (34 days). The contract will be reduced by \$6,604 from \$50,500 to \$43,896.		

The individual or officer signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the responsible governing board, official or Agency.

FOR THE AGENCY:

Cheboygan County Board of Commissioners

Agency

Signature of Director or Authorized Designee

Print Name Title

Date

FOR THE STATE:

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Signature of Director or Authorized Designee

Jeanette Hensler, Director-Grants Division
Bureau of Grants and Purchasing

Print Name Title

Date

Agreement Number: DFA20-16001
Amendment Number: 1

**STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, the Michigan Department of Health and Human Services (hereinafter referred to as "MDHHS") entered into an Agreement effective October 1, 2019, with Cheboygan County Board of Commissioners (hereinafter referred to as "Agency"), having a mailing address of 870 South Main Street, Cheboygan, MI 49721, for the purpose as set forth therein; and,

WHEREAS, it is mutually desirable to MDHHS and to the Agency to amend the aforesaid Agreement.

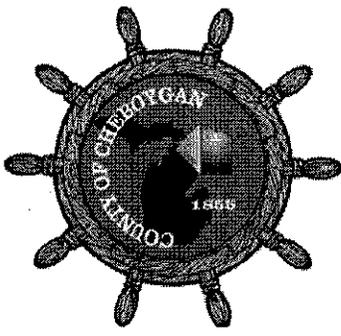
THEREFORE, in consideration of the promises and mutual covenants hereinabove and hereinafter contained, the parties hereto agree to the following amendment of said Agreement. This amendment shall be attached to the Agreement, said Agreement being hereby reaffirmed and made a part hereof.

Article I

This amendment shall be effective on the date of MDHHS signature or July 1, 2020, whichever is later.

Article II

The maximum dollar amount of the Agreement shall be decreased by \$6,604 from \$50,500 to \$43,896 for the period October 1, 2019 through September 30, 2020.



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: COPESD Afton/Tower to Onaway School Contract 2020/2021 School Year.	
Summary: To provide one Bus with Aide and Driver to transport children from Afton/Tower to Onaway classroom in the morning by 8:00 am and return in the afternoon after School at 2:45 pm. This contract was written and reviewed by Legal Counsel.	
Financial Impact: \$ 71,550.88 be billed in four quarters of \$ 17,887.72 for 2020/2021 Calendar year.	
Recommendation: Motion to approve Afton/Tower to Onaway School contract in the amount of \$70,007.00 per year to be paid in Quarterly installments of \$ 17,501.00 and authorize the chair to sign and allow and necessary budget adjustments to the 2021 SRR budget.	
Prepared by: Rebecca Charboneau	Department: Straits Regional Ride

**TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SCHOOL DISTRICT (COPESD)**

THIS AGREEMENT shall be deemed effective September 1, 2020 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

Recitals

- A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.
- B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.
- C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.
- D. SRR has the capacity and ability to provide the needed transportation services for COPESD.
- E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

- 1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.
- 2. SRR shall transport students within the Afton/Tower and Onaway areas to and from the students' homes and the Onaway COPESD classroom. Delivery in the morning shall be by 8:00 a.m., and pick-up in the afternoon shall be at 2:45 p.m. SRR's transportation services shall be provided by using one bus, one driver, and one aide.
- 3. The parties agree that the transportation services provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring

transportation services on the bus used to provide the transportation services under this agreement shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.
5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.
6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.
7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.
8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.
9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.
10. COPESD shall pay SRR for the term of this agreement \$71,550.88 in quarterly installments of \$17,887.72 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.
11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.
12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.
13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.

14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2020 and ending June 30, 2021. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.
16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.
17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

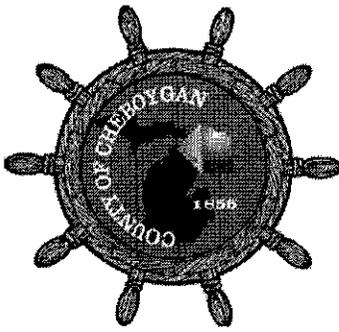
Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE
ISLE EDUCATIONAL SCHOOL
DISTRICT

Dated: _____

By: _____

Its: Authorized Representative



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: COPESD Rogers City to Onaway School Contract 2020/2021 School Year.

Summary: To provide one Bus with Aide and Driver to transport children from Rogers City School district to Onaway classroom in the morning by 8:00 am and return in the afternoon after School at 2:45 pm. This contract was written and reviewed by Legal Counsel.

Financial Impact: \$ 70,007.00 be billed in four quarters of \$ 17,501.00 no Additional incremental charges for 2020/2021 Calendar year.

Recommendation: Motion to approve COPESD Rogers City to Onaway School contract in the amount of \$70,007.00 per year to be paid in Quarterly installments of \$ 17,501.00 and authorize the chair to sign and allow and necessary budget adjustments to the 2021 SRR budget.

Prepared by: Rebecca Charboneau

Department: Straits Regional Ride

**TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SCHOOL DISTRICT (COPESD)**

THIS AGREEMENT shall be deemed effective September 1, 2020 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

Recitals

- A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.
- B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.
- C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.
- D. SRR has the capacity and ability to provide the needed transportation services for COPESD.
- E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

- 1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.
- 2. SRR shall transport students within the Rogers City and Onaway School Districts to and from school facilities and pick-up/drop-off locations designated in writing by a representative of COPESD or designated by a representative of the above school districts.
- 3. SRR shall use its best efforts to provide the above transportation services within schedules provided by COPESD (or school districts) during the normal working hours of SRR. In addition, the parties agree that the transportation services

provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring transportation services on the schedules provided by COPESD (or school districts) shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.
5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.
6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.
7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.
8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.
9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.
10. COPESD shall pay SRR for the term of this agreement \$70,007.00 in quarterly installments of \$17,501.75 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.
11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.
12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.

13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.
14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2020 and ending June 30, 2021. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.
16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.
17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE
ISLE EDUCATIONAL SCHOOL
DISTRICT

Dated: _____

By: _____

Its: Authorized Representative



Cheboygan County

Board of Commissioners' Meeting

July 14, 2020

Title: 2021 Budget Process Timeline

Summary: As prescribed in the Budget Adoption and Amendment Policy, “a budget timeline shall be presented and approved by the Board of Commissioners prior to the inception of budget preparation.” Attached you will find the 2021 Budget Process Timeline.

The timeline outlines a process similar to prior years with the public hearing and final adoption occurring at the last finance/business meeting of the 2020 fiscal year.

Financial Impact: N/A

Recommendation:

Motion to approve the 2021 Budget Process Timeline as presented.

Prepared by: Sue Buitenhuis

Department: Finance

**CHEBOYGAN COUNTY
2021 BUDGET PROCESS TIMELINE**

TIMELINE	ACTIVITY	RESPONSIBILITY
July 14 - July 27	Revenue Projections - Calculated and Input	Department Heads, including Elected Officials
July 14 - August 3	Outside Entities Prepare Funding Request	Other Agencies
July 20 - August 3	Expenditure Requests - Calculated and Input	Department Heads, including Elected Officials
August 3	Begin Updating Departmental Goals and Objectives for 2021	Department Heads, including Elected Officials
August 3 - August 10	Outside Entities Submit Funding Request	Other Agencies
August 3 - August 10	Enter Wage and Benefits Projections	Finance Department
August 10 - August 17	Review and Compilation by Finance Department	Finance Director
August 17 - August 24	Preliminary Budget Assembled	Administrator/Finance Director
August 24	Submit Updated Departmental Goals and Objectives for 2021	Department Heads, including Elected Officials
August 24 - September 4	Meeting with Department Heads, including Elected Officials and Other Agencies ONLY REQUIRED IF REQUESTING NEW PROGRAMMING OR SIGNIFICANT INCREASES	Administrator/Finance Director
September 8 - September 11	Review and Compilation by Finance Department	Finance Director
September 8	Adopt Capital Improvement Plan	Planning & Zoning
September 9 - September 11	Preliminary Budget Document Printed and Delivered for Board Preview	Finance Director
September 14 - September 21	Preliminary Budget Document Available for Board Analysis	Board
September 22	First Line Item Budget Review	Administrator/Finance Director - Board
October 13	Adopt Salary and Wage Resolution	Board
October 14 - October 16	Draft Budget Assembled	Administrator/Finance Director
October 19 - October 21	Draft Budget Reviewed by Department Heads	Department Heads, including Elected Officials
October 22 - October 23	Final Review by Finance Department - Draft Budget Document Printed and Delivered for Board Preview	Administrator/Finance Director
October 27	Second Line Item Budget Review	Administrator/Finance Director - Board
October 28 - October 30	Board Recommended Changes Incorporated	Finance Director
November 2 - November 6	Final Draft Budget Document Printed and Delivered for Board Preview	Finance Director
November 10	Final Draft Budget Reviewed by the Board	Board/Administrator/Finance Director
November 11 - November 13	Board Recommended Changes Incorporated	Finance Director
November 24	Third Line Item Budget Review - OPTIONAL	Board/Administrator/Finance Director
November 25	Send Budget Posting to Newspaper	Clerk
November 25 - November 30	Board Recommended Changes Incorporated - IF ADDITIONAL BOARD REVIEW OCCURS ON NOVEMBER 24	Finance Director
December 1 - December 4	Final Budget Document Printed and Delivered for Board Preview	Finance Department
December 7	Prepare Presentation for the Public Hearing	Administrator/Finance Director
December 8	Public Hearing / Adopt Budget	Board

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO DECLARE RACISM AS A PUBLIC HEALTH CRISIS
IN THE COUNTY OF INGHAM**

RESOLUTION #20 – 254

WHEREAS, race is a social construction with no biologic basis; and

WHEREAS, racism is a social system with multiple dimensions, including individual racism, which is internalized or interpersonal; and

WHEREAS, systemic racism, which is institutional or structural, is a system of structuring opportunity and assigning value based on the social interpretation of how one looks; and

WHEREAS, systemic racism unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and depletes the strength of the whole society through the waste of human resources; and

WHEREAS, racism is rooted in the foundation of America. From the time chattel slavery began in the 1600s, to the Jim Crow era, declaration of the war on drugs that eventually led to the mass incarceration of Black people, racism has remained a presence in American society while subjecting Black people to hardships and disadvantages in every aspect of life; and

WHEREAS, racism, including unconscious and conscious bias, causes persistent racial discrimination in Criminal Justice, Social Capital, Voter Suppression, Education, Transportation, Employment, Food Access, Mental Health and Health Behaviors, Socioeconomic Status, Environmental Exposure, Access to Health Services, Housing, and Public Safety; and

WHEREAS, historical racism in Michigan has impacted Black Michiganders including Black Ingham County residents. For example, discriminatory housing practices in the 20th century, known as redlining, along with the construction of I-496 expressway and discriminatory housing covenants contributed to the segregation of the Black community in the City of Lansing. Black citizens across the state of Michigan have been limited to areas with restricted access to healthy foods, disproportionate amount of convenience and liquor stores, clean water, and other essential resources, leading to a variety of other health issues, including reduced life expectancy, higher rates of infant and maternal mortality, and higher rates of lead poisoning; and

WHEREAS, for more than 400 years, racism has existed in America. However, in the 21st century, we are now seeing an increased incidence of police brutality, the result of racism and the disproportionate impact on Black people during the COVID-19 pandemic. Black people are dying in larger-than-expected, record numbers from both; and

WHEREAS, older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19, Black people have higher incidence of chronic illnesses than other races causing them to die from COVID-19 at 3.8 times the rate of white people. In Ingham County, Black people make up 12 percent of the population, yet they account for 28 percent of confirmed COVID-19 cases; and

WHEREAS, Black people are disproportionately suffering in-part due to long standing, unaddressed health disparities as well as systemic racism and other socioeconomic inequities. Indicators of health disparities include Black infant mortality, which is 12.9% compared to White infant mortality at 6.4%; prevalence of diabetes, which is 17.5% for Blacks compared to 7.7% for Whites; and 20% of Black residents state that they lack access to health care; and

WHEREAS, there is clear data to illustrate that racism negatively impacts the lives of Black people in Ingham County. The current COVID-19 crisis and ongoing protests against police brutality have helped to highlight now, more than ever, that racism, not race, causes disparities for Black Americans; and

WHEREAS, the privileges that other Americans experience inhibit them from fully understanding how racism impacts Black people in America - for example the performance of simple tasks like driving while Black, walking/running in neighborhoods, wearing a hoodie, going to the store, eating ice cream in your own home, or just going to a park all come with certain risk not experienced by others. Concerned parents prepare their Black youth at an early age by having “The Talk” with their children in order to attempt to protect them; and

WHEREAS, prior to the recent police brutality incidents and COVID-19 pandemic, Ingham County was already taking steps to promote health equity through the passage of its Health in All Policies resolution; and

WHEREAS, the American Public Health Association, National Association of County and City Health Officials, and the American Academy of Pediatrics have declared racism as a public health crisis, this Board believes that now is the time to do the same. The disparities caused by racism that we have outlined in this resolution represent a public health crisis which affects us all; and

WHEREAS, we as a governmental body have a responsibility to ensure an optimal quality of life for all of our Black Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby declares racism as a public health crisis in the County of Ingham that affects all members of our society on a local (urban and rural), state, and national level and demands action from all levels of government and society.

BE IT FURTHER RESOLVED, that Ingham County is recommitting its full attention to improving the quality of life and health of our Black Ingham County residents.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners advocates for relevant policies that improve health in the Black community, and support local, state, and federal initiatives that advance social justice.

BE IT FURTHER RESOLVED, that Ingham County will assess our current and proposed laws (ordinances and health regulations) and our policies, as well as their implementation, to promote health for Blacks within Ingham County.

BE IT FURTHER RESOLVED, that Ingham County's Health In All Policies Committee will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners shall create a broadly representative advisory board made up of Ingham County leaders, employees, and the community to achieve community-centered solutions to address the legacy of racial injustices faced by Black communities.

BE IT FURTHER RESOLVED, that this Board of Commissioners urges other governmental bodies to declare racism as a public health crisis and to immediately take steps to intentionally address and support methods that will strategically reduce the long-term impact of systemic racism.

BE IT FURTHER RESOLVED, that the Board of Commissioners requests that the County Clerk forward copies of this resolution to the Governor of the State of Michigan, Ingham County's State Legislative delegation, the Michigan Association of Counties and local units of government within Ingham County.

County of Muskegon



RESOLUTION

Statement of support

“Love Lives Here”

WHEREAS, we are so proud to live, work and play in this beautiful diverse community we call home. Sadly, for some members of our community, what others might view as isolated incidents represent a sentiment they experience in their daily lives and points to a disturbing realization that we are not as far along the path of reconciliation and unity as we had hoped. Acts by individuals acting in a hateful way or by hate groups must be rejected; they do not represent who we are in Muskegon.

WHEREAS, Edmund Burke’s words, “All that is necessary for evil to triumph is that good men do nothing,” move us to step forward. We realize that silence appears to be acceptance, and we also recognize that we can and must stand against those who seek to tear down our community through hatred and bigotry. We do not accept hate, and we will not be silent.

WHEREAS, we are speaking against hatred and bigotry—but, just as importantly, we are speaking for love and respect. **LOVE LIVES HERE**. Being silent when another is attacked verbally, physically, overtly or passively is not acceptable. We cannot, and we will not be silent.

WHEREAS, hatred and bigotry are not welcome in our neighborhoods, our schools, our workplaces or our community. Our economic wellbeing rests on our interconnectedness; we cannot thrive if anyone is excluded. It matters not your race, ethnicity, country of origin, faith, or sexual/affectional orientation—we are all here on this earth for a purpose, we all share our love for our families, we all want to live the American Dream, we all aspire to be the best that we can be. We must acknowledge that any differences we have with those that do not look or speak or love the way we do are greatly outweighed by what we do have in common.

WHEREAS, today and always we stand against hate and for each other. **LOVE LIVES HERE**. We commit ourselves to difficult conversations that bring better understanding and cohesiveness to our community. We commit to active listening that respects other viewpoints without belittling or degrading.

Whereas, we commit to not just one event or action, but to continuous respectful behavior, compassionate listening, and recognition of our individual and collective responsibility to harmony and justice in the Greater Muskegon community.

WHEREAS, we remember and affirm Elie Wiesel’s words: “We must take sides. Neutrality helps the oppressor, never the victim. Silence encourages the tormentor, never the tormented.”

THEREFORE, we stand together renouncing hate and bigotry and affirming our interconnectedness. **We encourage all to be part of LOVE LIVES HERE, respecting a variety of conversations and cultures, where everyone feels welcome to share their contributions, making us all stronger together, and moving forward with hope and in peace.**

Enbridge Resolution Continued:

WHEREAS, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed.

WHEREAS, Issues have been raised by several concerned parties regarding the possibility and impact of a breach in Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5-year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate chances of any leaks of product into the Great Lakes.

Whereas, the recently elected Michigan Attorney General, Dana Nessel has subsequently opposed the negotiated "agreement" and filed a law-suit in Ingham County Circuit Court to close down Line 5 immediately effectively cancelling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome; and

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND BE IT FURTHER RESOLVED that Arenac County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, & Woolhiser. No: None. Absent: Kroczaleski.

Resolution carried by a four (4) yes to zero (0) no and one (1) absent vote. Chair directed that the County Clerk distribute as directed.

Motion 8: Authorization of Budget Line Item Transfer:

Moved by Ms. Burke & 2nd by Ms. Salgat to authorize the Budget & Finance Committee to prepare a Budget Adjustment of up to \$7,000 to the Building Department Budget to pay for required National Flood Insurance Program required inspections of about 40 homeowners affected properties by the May 18-19, 2020 Flood. Motion carried.

Committee will prepare a proposed Budget Adjustment and transfer of funds into the Arenac County Building Department Budget Inspection Line Item from an appropriation adjustment.

Page 3: Minutes of the Arenac County Board of Commissioners' Meeting of June 23, 2020:

Enbridge Resolution Continued:

WHEREAS, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed.

WHEREAS, Issues have been raised by several concerned parties regarding the possibility and impact of a breach in Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5-year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate chances of any leaks of product into the Great Lakes.

Whereas, the recently elected Michigan Attorney General, Dana Nessel has subsequently opposed the negotiated "agreement" and filed a law-suit in Ingham County Circuit Court to close down Line 5 immediately effectively cancelling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome; and

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND BE IT FURTHER RESOLVED that Arenac County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, & Woolhiser. No: None. Absent: Kroczaleski.

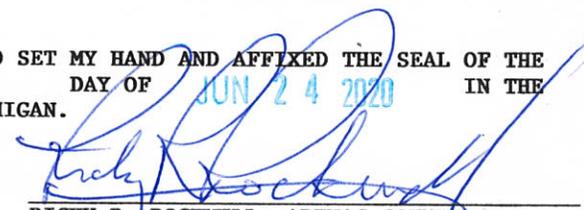
Resolution carried by a four (4) yes to zero (0) no and one (1) absent vote. Chair directed that the County Clerk distribute as directed.



STATE OF MICHIGAN)
)SS
COUNTY OF ARENAC)

I, RICKY R. ROCKWELL, CLERK OF THE COUNTY OF ARENAC, STATE OF MICHIGAN, AND CLERK OF THE CIRCUIT COURT, IN AND FOR SAID COUNTY AND STATE, THE SAME BEING A COURT OF RECORD, HAVING A SEAL; DO HEREBY CERTIFY THAT I HAVE COMPARED THE FOREGOING TRANSCRIPT OF THE RECORD NOW ON FILE AND REMAINING IN MY OFFICE, THAT I HAVE FOUND THE SAME TO BE A TRUE AND CORRECT TRANSCRIPT OF SUCH RECORD AND THE WHOLE THEREOF.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF THE CIRCUIT COURT ABOVE MENTIONED, THIS DAY OF JUN 24 2020 IN THE CITY OF STANDISH, ARENAC COUNTY, MICHIGAN.


RICKY R. ROCKWELL, ARENAC COUNTY CLERK

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2020

RESOLUTION TO DECLARE RACISM AS A PUBLIC HEALTH CRISIS

Introduced by Commissioner Joseph Brehler

Commissioner Brehler moved for the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, race is a social construction with no biologic basis, a social system with multiple dimensions, including individual racism, which is internalized or interpersonal; and

WHEREAS, systemic racism is institutional or structural, a system of structuring opportunity and assigning value based on the social interpretation of how one looks that unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and depletes the strength of the whole society through the waste of human resources; and

WHEREAS, racism is rooted in the foundation of America for more than 400 years. From the time chattel slavery began in the 1600s, to the Jim Crow era, to the declaration of the war on drugs that which has led to the mass incarceration of Black people, racism has remained a presence in American society while subjecting Black people to hardships and disadvantages in every aspect of life; and

WHEREAS, racism, including unconscious and conscious bias, causes persistent racial discrimination in Criminal Justice, Social Capital, Voter Suppression, Education, Transportation, Employment, Food Access, Mental Health and Health Behaviors, Socioeconomic Status, Environmental Exposure, Access to Health Services, and Public Safety; and

WHEREAS, historical racism in Michigan has impacted Black Michiganders including Black Eaton County residents. Discriminatory housing practices in the 20th century, known as redlining, and discriminatory housing covenants contributed to the segregation of the Black community. Black citizens across the state of Michigan have been limited to areas with restricted access to healthy foods, lack of clean water, and other essential resources, leading to a variety of health issues, including reduced life expectancy, higher rates of infant and maternal mortality, and higher rates of lead poisoning; and

WHEREAS, older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19, Black people have higher incidence of chronic illnesses than other races causing them to die from COVID-19 at 3.8 times the rate of white people; and

WHEREAS, Black people are disproportionately suffering in-part due to these long standing, unaddressed health disparities as a result of systemic racism and other socioeconomic inequities. Indicators of health disparities include Black infant mortality, which is 12.9 percent compared to White infant mortality at 6.4 percent; prevalence of diabetes, which is 17.5 percent for Blacks

compared to 7.7 percent for Whites; and 20 percent of Black residents state that they lack access to health care; and

WHEREAS, there is clear data to illustrate that racism negatively impacts the lives of Black people in Eaton County and the privileges that other Americans experience inhibit them from fully understanding how racism impacts Black people in America – for example the performance of simple tasks like driving while Black, walking/running in neighborhoods, wearing a hoodie, going to the store, or just going to a park all come with certain risk not experienced by others. Concerned parents prepare their Black youth at an early age by having “The Talk” with their children in order to attempt to protect them; and

WHEREAS, the American Public Health Association, National Association of County and City Health Officials, and the American Academy of Pediatrics have declared racism as a public health crisis, this Board believes that now is the time to do the same. The disparities caused by racism that we have outlined in this resolution represent a public health crisis which affects us all; and

WHEREAS, we as a governmental body have a responsibility to ensure an optimal quality of life for all of our Black Eaton County residents.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby declares racism as a public health crisis that affects all members of our society on a local (urban and rural), state, and national level and demands action from all levels of government and society.

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners advocates for relevant policies that improve health in the Black community, and support local, state, and federal initiatives that advance social justice.

BE IT FURTHER RESOLVED, that Eaton County will assess its local ordinances, health regulations and internal policies and procedures to ensure racial equity and promote diversity as core elements in all organizational decision-making.

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners calls upon all members of the community to come together to work toward achieving community-oriented solutions to address the legacy of racial injustices faced by Black communities.

BE IT FURTHER RESOLVED, that this Board of Commissioners urges other governmental bodies to declare racism as a public health crisis and to immediately take steps to intentionally address and support methods that will strategically reduce the long-term impact of systemic racism.

BE IT FURTHER RESOLVED, that the Board of Commissioners requests that the County Clerk forward copies of this resolution to the Governor of the State of Michigan, Eaton County’s State Legislative delegation, the Michigan Association of Counties, Barry-Eaton District Health Department, the Michigan Association of Local Public Health, Community Mental Health Authority – Clinton, Eaton and Ingham Counties, the Community Mental Health Association of Michigan and local units of government within Eaton County. Carried.

STATE OF MICHIGAN

COUNTY OF EATON

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Eaton County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on June 17, 2020, and that notice of such meeting was given as required by law.



Diana Bosworth
Diana Bosworth, Clerk of the Eaton
County Board of Commissioners

[SEAL]

“Menominee County – Where the Best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION – 2020-21

Resolution in Support of the 2020 Upper Peninsula State Fair

WHEREAS, the Upper Peninsula State Fair has provided a place for folks from across the nation to experience and celebrate the unique culture and heritage of Michigan’s Upper Peninsula since 1928; and

WHEREAS, fairgoers to the Upper Peninsula State Fair positively impact the regional economy by spending more than \$5 million annually at area hotels, restaurants, retail stores, and small businesses; and

WHEREAS, in response to the COVID-19 Pandemic, the Upper Peninsula State Fair Authority has created a risk mitigation plan to reduce the spread of COVID-19 and to ensure the health & safety of fairgoers to the 2020 Upper Peninsula State Fair; and

WHEREAS, the Menominee County Board of Commissioners supports the Upper Peninsula State Fair Authority’s desire to host the Upper Peninsula State Fair this August 17 – 23, 2020.

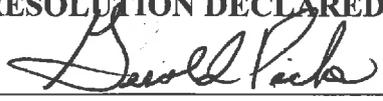
NOW THEREFORE, IT IS RESOLVED that the Menominee County Board of Commissioners asks Governor Whitmer to approve the risk mitigation plan presented by the Upper Peninsula State Fair Authority; and

BE IT FURTHER RESOLVED that the Menominee County Board of Commissioners asks Governor Whitmer to make any changes necessary to existing Executive Orders or to provide any other guidance necessary that allows the 2020 Upper Peninsula State Fair to take place as planned; and

BE IT FURTHER RESOLVED that a copy of Resolution 2020-21 be sent to Governor Gretchen Whitmer, Senator Ed McBroom, Representative Beau LaFave, Representative Sara Cambensy, Representative Gregory Markkanen, Representative Lee Chatfield, the Upper Peninsula State Fair Authority, and to every County Clerk in the State of Michigan.

Roll call vote: AYES: 9 NAYS: 0

RESOLUTION DECLARED ADOPTED.



Gerald Piche, Chairman

6/23/2020
Date

STATE OF MICHIGAN)
) ss.
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of **Resolution 2020-21** adopted by the County Board of Commissioners at a special meeting held on **June 23, 2020**, and I further certify that the public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

TUSCOLA COUNTY RESOLUTION 2020-05

RESOLUTION IN SUPPORT OF LINE 5

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in Michigan for more than 65 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service; and

WHEREAS, Enbridge has proposed to invest \$500 million to make a safe pipeline safer by placing a tunnel with one-foot-thick concrete walls 100 feet underground and make the chances of a leak into the Straits virtually zero; and

WHEREAS, consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the U.P. and the state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners extends its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

Motion by Commissioner Young, seconded by Commissioner Grimshaw to adopt Resolution 2020-05. A roll call vote was taken. Motion carried with:

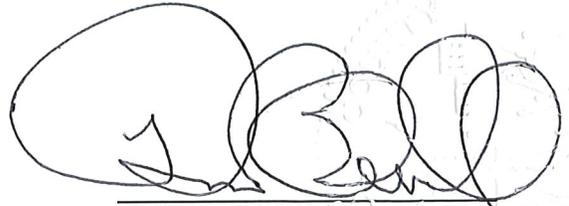
Yeas: Grimshaw, Young, Vaughan, Jensen, Bardwell

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED.

Date June 25, 2020



Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at its meeting on June 25, 2020.

Date June 25, 2020



Jodi Fetting
Tuscola County Clerk

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
June 9, 2020**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room and via telephonic attendance by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine (via telephone), Roberta Matelski, John Wallace, and Steve Warfield.

Absent: None

Also in attendance: Civil Counsel Bryan Graham, John Moore, Louis Vallance, Kortny Hahn, Scott Swanson, Gil Archambo, Veterans Director Rick Wiles, IT Director Dave Berg, Administration Assistant Kathy Morrow, Megan Fenlon, Treasurer Buffy Weldon, Judge Daryl Vizina, Finance Director Sue Buitenhuis, Rick Bauers and Finance Department.

Commissioner Wallace gave the Invocation led the Pledge of Allegiance.

Motion by Commissioner Tryban, seconded by Commissioner Gouine, to approve the agenda as presented. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, second by Commissioner Matelski, to approve the consent agenda as presented.

- A. Approve Monthly Finance Claims (Finance Total \$0; Prepaid Total \$1,307,212.11).
- B. Budget Adjustments as follows:
 - 2020 Budget Transfer
 - 1. 101-902 to 101-285 totaling \$39,000
 - 2020 Increase Revenues/Expenditures
 - 1. Fund 509 total budget increase of \$39,000
- C. Correspondence
 - 1. Kalkaska County Resolution to Move Kalkaska County Forward
 - 2. Livingston County Resolution in Support of the Request to Reclassify Livingston County
 - 3. Menominee County Resolution in Response to Executive Order 2020-77
 - 4. Tuscola County Resolution to Move Tuscola County Forward
 - 5. Cheboygan County Road Commissions 2019 Annual Report
 - 6. Cheboygan County Road Commissions 2019 Audit Report
- D. Minutes:
 - 1. Finance/Business Meeting of May 12, 2020 and Committee of the Whole Meeting of May 26, 2020.
 - 2. District #4 Health Department – 4/21/2020
 - 3. City Council – 4/14/2020, 4/28/2020 & 5/12/2020
 - 4. County Road Commission – 4/16/2020 & 5/7/2020
 - 5. NEMCSA – 3/6/2020
 - 6. Fair Board – 3/2/2020
 - 7. NCCMH – 4/16/2020 & 5/11/2020

8. ZBA – 10/23/2019, 11/27/2019, 12/30/2019 & 4/22/2020
9. Planning Commission – 3/4/2020

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township commented on the decision to cancel the 2020 Cheboygan County Fair because it was a violation of law. He felt that this issue should have come before the Board of Commissioners for a decision and a public hearing held. In the past, there have been many complaints of having \$500,000 in repairs needed to the fair grounds and this would just add to the expenses that needed to be completed. Mr. Vallance suggested to the Board to allow a longer period of time under citizen's comments due to a possible speech impediment. With the weather getting warmer, there was still no update from the EOM coordinator about a cooling shelter being opened such as the County Building. He suggested that Straits Regional Ride to go back to a full schedule so that he can get a ride into town Monday thru Friday and not only once per week.

Rick Bauers citizen of Hebron Township commented on the historical homes in Cheboygan County and how they have a story to tell. He suggested that at every entrance in the County Building should have a picture of a rib cage with famous people's pictures around it to show that we are all human beings. He also suggested the installation of porta johns on the children's trail and around town for people who are out walking; citizen's need to conserve energy in the county; inmates in the jail need to do community service instead of just being incarcerated because they want to do good in the community and to do more with less as citizens want to have the baseball fields updated.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Administrator Jeff Lawson introduced the new Finance Director, Sue Buitenhuis.

Judge Daryl Vizina presented the 2019 Annual Probate and Family Court Report. Office staff was introduced and he thanked his staff for being essential during this pandemic. A list of the different types of cases handled in Probate Court was given as follows: Guardianship; Juvenile Delinquencies; Compass Academy (formerly SAYPA); Conservatorships; Abuse/Neglect; Estates; Divorces with Minor Children; Names changes; Personal Protection Orders and Mental Health. He reviewed the report and highlighted the 436 new Probate cases filed in 2019: 113 juvenile neglect and abuse and delinquency cases; 112 estates/trusts; 46 divorces with children; 19 adoptions; 41 PPO's rotated 50/50 with Judge Gauthier; 52 adult/minor guardianships; 13 name changes; 55 adult/minor conservatorships; 22 mental illnesses and 15 miscellaneous cases. Unlike other courts where cases are dealt with and completed, the Probate Court has long-term juvenile and adult guardianship cases that go on until the person either becomes an adult or passes away. Compass Academy (formerly SAYPA) currently had 18 students in the program and during the 2019-2020 school year there was 24 students enrolled with only one (1) student receiving a petition for retail fraud. During the 3rd marking period one (1) student made the honor roll. Students received a pass/fail, but no grades were given for the marking period three (3), which was cut short due to COVID-19 and marking period four (4). Credit recovery is being offered for students who were behind in credits. This is an opportunity for students to earn

additional credits to help them get back on track to graduate with their class. This year Cheboygan Area Schools is allowing Compass students to play sports, attend school dances, and other school activities. The Compass Academy has a volunteer who is offering yoga and driver's license assistance. MI Works is assisting students in putting together a resume, how to dress for an interview, how to interview and taking students around to potential job openings. MSU-E has graciously offered to help the students with cooking skills and to teach the students about healthy eating. Compass Academy has two (2) students who had perfect attendance this year with both of these students being truancy students. There are several students who are currently working or who will begin working. The Compass Academy was hoping to get their summer program up and running again, which is a program for students who do not have employment and will be doing volunteer work around the county. The students were supplied with health care kits from Up North Prevention such as shampoo, razors, deodorant, etc... Also free lunches were given to students during this pandemic. Military Recruiters were scheduled to attend the Compass Academy and to give a presentation because a couple of the students had expressed an interest in serving in the military, but that didn't happen because of the COVID-19. A meeting is scheduled with the students each week via zoom. Clothing and blankets have been received from volunteers for students who are really struggling. He reported that the total Probate Court budget was \$1,533,848; total contributions of \$492,023.75 and \$1,175,750.49 total expenditures, which showed that the Probate Court operated 45% under budget for the 2019 year. Probate Court Updates/Issues for 2020 & Beyond as follows: Public Defender grant; update court employee's policy, probate courtroom security, guardianship pay and staff consolidation.

Finance Director's Report

Administrator Jeff Lawson presented the Revenue and Expenditure Report for the General Fund for the month ending April 30, 2020. He reported total year-to-date revenue of \$1,311,936.45, or 9.24% of the budget compared to \$1,461,494.58, or 10.65% of the budget last year at this same time. Mr. Lawson reported expenditures year-to-date of \$1,005,708.65, or 25.86% of the budget, compared to \$3,619,942.66 or 26.38%, last year as of the end of April 30, 2019.

Administrator's Report

Administrator Jeff Lawson gave an update on Disposal of Vehicles. The County has received authorization from MDOT and has sold by online auction bus #309, 409, 709, 112 and 11 from our Straits Regional Ride Fleet. Bus #212 has a blown turbo and will be disposed of as scrap. We are looking at transferring ownership of bus #12 to the general fleet for the use by the Compass Program. These are all vehicles paid for originally by State and Federal grant funds. Sale proceeds of approximately \$12,520 will be retained in the Straits Regional Ride Fund to be used to purchase bike racks for the new buses.

The County has also placed for sale by online auction a 2009 Ford Escape and a 2009 Ford F 250. Both vehicles are listed AS IS and need to be towed at the time of pick-up.

Administrator Jeff Lawson gave an update on the Planning Commission. The Planning Commission and staff continue to develop amendments to the zoning ordinance to permit flexible temporary outdoor sales, display and service areas, as well as permit addition temporary signage within commercial districts to provide businesses flexibility to operate while

under social distancing recommendations. Once the language is completed, a public hearing will be scheduled.

The Planning Commission also held a Public Hearing for the Orion Solar Development Project. The Planning Commission will be reviewing and considering special use permit finding of facts at their next meeting for the project.

Administrator Jeff Lawson gave an update on the County Building Repairs. Staff has directed the engineer to provide a cost estimate for the vault wall removal. Staff will discuss this project and possible office relocations at the Board Planning Session.

Administrator Jeff Lawson gave an update on the FOIA Policy Amendments. Civil Counsel has completed required revisions to the County's FOIA Policy, which will be placed on the June 23, 2020 agenda for approval.

Administrator Jeff Lawson gave an update on the Work Share Program. Staff is still waiting for final enrollment with the deadline of Monday, June 8th and will continue to work on this process because the state program is back logged. Staff will give an update at the Planning Session.

Administrator Jeff Lawson gave an update on the Office of Emergency Management Assets. Staff is planning to schedule a meeting with the Administrators of each county to sit down and go through the assets.

COMMITTEE REPORTS

Commissioner Sangster attended a meeting via zoom with the Alcona Health Advisory Board. For those of you who didn't know, Alcona Health has helped here in the County with the COVID-19 testing. NEMCSA is doing well and staff is looking at some real estate in consolidating some of their offices. A lot of things are happening.

Commissioner Newman stated that he has been attending his usual appointed meetings. He has been in contact with both the Fair President, Ron Fenlon and the Fair Manager, Dan O'Henley and they have had many great discussions coming to a unanimous conclusion. He asked the Board to show support to the Fair Board with their decision to cancel the 2020 Cheboygan County Fair. Staff was asked to place this on the agenda for the next meeting.

Commissioner Matelski attended an Area Agency on Aging meeting via telephonic conference with discussion about the many services available to seniors.

Commissioner Warfield commented that the Cheboygan County Road Commission is up and working with new pavement going down. He wanted to acknowledge the Road Commission for an excellent job well done. There was a culvert failure on I-75 at mile marker 301 and the Road Commission went in, did a remarkable job and finished inside of 24 hours, which was quite a feat.

Commissioner Newman commented that he has received some calls regarding the road repairs and he has heard nothing but positive comments.

OLD BUSINESS - None

NEW BUSINESS

Commissioner John Wallace presented Resolution 2020-08 Approving the FY 2021 Community Corrections Grant Application of the Northeast Michigan Council of Governments. Resolution of support for NEMCOG's FY 2021 Community Corrections Grant Application in the annual amount of \$321,373 to provide Community Correction programs to Alcona, Alpena, Cheboygan, Crawford and Otsego Counties.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to approve the following resolution and authorize the Chair to sign.

CHEBOYGAN COUNTY RESOLUTION 2020-08

**Approval
of the
FY 2021 Community Corrections Grant Application
of the
Northeast Michigan Council of Governments**

- WHEREAS,** the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NMCCAB), and
- WHEREAS,** this County is a member of either the NEMCCAB strongly desires to continue to participate with Community Correction's Programs and Services, and
- WHEREAS,** NEMCOG has worked with the OCC to develop a Community Corrections FY 2021 Grant Application for the NEMCCAB, and
- WHEREAS,** the FY 2021 Community Corrections Grant Application has been prepared by NEMCOG in the amount \$321,373 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford and Otsego, and
- WHEREAS,** the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends its approval by the member counties,

THEREFORE BE IT RESOLVED, that Cheboygan County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 2021 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$321,373 for Programs and Services.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Cheboygan County Marina Waterways Grant Agreement Addendum and Resolution #2020-09. On May 16, 2017, an agreement was entered into between the State and County, to assist the County in the replacement of harbor fuel tanks and piping, sidewalk, landscaping a disturbed upland area, a new fifty-foot (50') ADA gangway. A complete replacement of the floating fuel dock area including the fuel service building, pumps, dock, all utilities and piping within the dock as well as the pump out system, and ice suppression system installation around the new floating fuel dock at the Cheboygan County Marina (the

facilities), under provisions of the State's Waterways Grant-in-Aid Program. The Addendum grants to the County a time extension of two (2) years with a new ending date of May 16, 2022.

Motion by Commissioner Warfield, seconded by Commissioner Newman, to approve the following resolution, authorize the Chairman to sign and authorize any necessary budget adjustments.

Cheboygan County Resolution 2020-09

AGREEMENT ADDENDUM

(Time Extension)

“RESOLVED, that the County of Cheboygan, Michigan does hereby accept the terms of the Agreement Addendum as received from the Michigan Department of Natural Resources, and the County does hereby specifically agree, but not by way of limitation, as follows:

1. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

2. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.

3. To insure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

4. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution.”

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

BOARD MATTERS FOR DISCUSSION - None

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township questioned the process of getting reimbursed from FEMA for items that he purchased during this pandemic. He pointed out that on the Cheboygan County website under Straits Regional Ride the schedule needed to be updated.

BOARD MEMBERS COMMENTS

Commissioner John Wallace commented that he heard from a citizen that lives in Topinabee and he was wondering if there were any gypsy moth monies available for spraying. Staff was asked to look into this.

Motion by Commissioner Sangster, seconded by Commissioner Wallace, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:49 a.m.

Karen L. Brewster
County Clerk/Register

John B. Wallace
Chairperson Board of Commissioner

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
BOARD PLANNING SESSION
June 12, 2020**

The Board Planning meeting of the Cheboygan County Board of Commissioners was called to order at 9:05 a.m. by Chairperson John Wallace at Audie's Restaurant in Mackinaw City.

Roll called and a quorum present.

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski John Wallace, Treasurer Buffy Weldon, Straits Land Resorter Editor Scott Swanson, and Finance Director Sue Buitenhuis.

Absent: Commissioner Steve Warfield

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Tryban to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS - None

SCHEDULED VISITORS/DEPARMENT REPORTS – None

ADMINISTRATOR'S REPORT - None

OLD BUSINESS - None

NEW BUSINESS

Administrator Jeff Lawson presented the MDOT Project Authorization 2017-0032/P16 R1 5311 FY 2020 Operating funds. This is a contract which provides an additional 18% federal operating funds to Straits Regional Ride from the Federal CARES act for 2020.

Motion by Commissioner Tryban, seconded by Commissioner Gouine, to accept the MDOT Revised Project Authorization 2017-0032/P16 R1 5311 FY 2020 Operating Formula Grants For Rural Area Programs, authorize the Chairperson to sign electronically and authorize any necessary budget adjustments. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

BOARD MATTERS FOR DISCUSSION – BOARD PLANNING SESSION

Review of Board Goals – Administrator Jeff Lawson reviewed the Mission and Vision Statement and the current goals for Cheboygan County. Commissioner Sangster stated that their might be some changes to the goals after the citizen surveys were returned. There were no additions or deletions by the Board to the Mission and Vision Statement or the current goals.

Commissioner Wallace read an email that he received from Commissioner Warfield as follows: Perhaps with what we have seen firsthand lately, the time is upon us to reinforce a commitment to our citizen's constitutional and natural rights. The Board has recently passed a 2A Resolution and could do the same for all other rights currently being ignored by so many others.

Financial Review – Administrator Jeff Lawson presented the Budget Impact from COVID-19. The State of Michigan is projecting a budget shortfall in the General Fund and School Aid fund over the next two years of over 4 Billion Dollars. These projections will be updated by the State by August. Unless the State can use unspent Federal CARES Act funds for COVID-19 expense to replace lost State revenue, it is highly probable that the State will cut a percentage of funding to local governments. Possible sources of concern are: Swamp Tax Refund, State based grant funded programs and Revenue Sharing.

Within the General Fund, this funding represents approximately \$1.25 million of revenue to the County each year. A 10% reduction of funding would result in a \$125,000 reduction -20% \$250,000 -30% \$375,000. Staff is also monitoring local losses in revenue from fees for services as well as well as impacts specific to other funds such as SRR.

At this time there is also the potential impact to tax collection revenue. The State is considering legislation to delay penalties and fees for property tax collection. Counties are responsible to pay the delinquent taxes due to each taxing units each year and pursue collection of delinquent taxes. The delay in collection would require the County to expend additional revolving tax funds. The County typically reimburses approximately \$2.9 million to local units keeping approximately 2.1 million in reserve.

Commissioner Wallace read an email that he received from Commissioner Warfield as follows: I would like to move forward with an eye toward where the Board could reduce outlays. I was skeptical that the State would or should receive Federal help, and even if so, it would be decimated in a nonpartisan or logical basis. The Board should consider a resolution to the Governor against the suggested delay of property tax payment for COVID relief as outlined in Jeff's report. Thankfully, we have reserves that should offset the loss of State monies I anticipate, when combined with sound fiscal decisions.

Discussion was held on tax collections; less money being spent by departments than budgeted; grant monies being cut, borrowing of money, foreclosure lawsuit still not being settled, the county has one of the most robust solar energy ordinances in the state and the possibility of penalizing county's for being fiscally responsible.

Commissioner Newman commented on the counties bordering Cheboygan County are in financial trouble and he was in agreement with Administrator Lawson's philosophy because even though Cheboygan County is actively sound, the county needs to plan for possibly two (2) or three (3) bad years.

Infrastructure Project Review – Administrator Jeff Lawson gave an update on the Infrastructure Projects. The following projects have been completed over the past year: The County phone system installation in all county offices including the Fair, Straits Regional Ride, County Marina and MSU Extension Offices; the completion of the animal shelter renovation project; installation of impact resistant glass film cover over all court interior doors, windows as well as in the prosecutor's office to increase security; and the replacement of two (2) air conditioning units in the County Building.

The following projects are active at this time: Marina Fuel Tank and Dock Replacement waiting for State approval to continue with bidding process. It is anticipated that bids will be taken this summer. Depending on timing, contractor may be able to start dock construction with sheet pile this fall/early winter with building construction and tank replacement beginning next spring. If

COMMITTEE OF THE WHOLE – June 12, 2020

this schedule can be met, the project is estimated to be completed by August of next year. Remaining Cost Approximately \$995,000- 50% grant – 50% County. Staff will be releasing a bid to construct an Indigent Defense meeting room in a portion of the District Court Room. This project is funded through the Indigent Defense Fund with a cost of approximately \$12,500. Engineer is completing an estimate modifying the vault wall in the Treasurer's Office while maintaining the outer walls with an anchor system. There will be an installation of eleven (11) air purifier units within the building to improve the air quality at a cost of approximately \$6,000. Also there will be an installation of a new gas line to the new jail generator to insure peak output at a cost of approximately \$9,695.

Cheboygan County was known as one of the financially stable counties in Michigan. With that said, there were a lot of infrastructure needs and base costs. The following projects were discussed:

- 1) County Building elevator refurbishment/replacement estimated cost \$250,000.
- 2) County Building Driveway reconstruction (from Family Fare heading west) estimated cost \$270,000. An option was to contact Family Fare for help with this project and use rent monies from the DHHS Building.
- 3) Fuel Tank and Pump Replacement estimated cost \$280,000 – cost analysis to be completed eliminating tank and purchasing fuel through fuel station care program.
- 4) County Building trim panels/windows replacement estimated cost \$650,000.
- 5) County Building Energy Efficient Upgrades, which upgrades would include a new energy efficient plumbing valve and fixtures in the restrooms, and lighting and electrical upgrades. The upgrades will reduce energy costs, which will pay for the cost of improvements over time. Estimated cost \$15,000 - \$20,000 per year.

Commissioner Wallace read an email that he received from Commissioner Warfield as follows: While our current fiscal position dictates caution, we can't and shouldn't continue delaying all infrastructure maintenance. Instead, we should prioritize projects based on life expectancy/return. My priorities would be as follows: 1) Treasurer's value; 2) Fuel line for the Jail's Emergency Generator and (3 all other projects should be reevaluated at the December 2020 meeting. With the State requesting a delay with the marina project, that provides temporary relief from the project outlay. Hopefully, fiscal outlook improves over time and we aren't faced with a difficult decision.

Commissioner Wallace asked where the County stood with these projects.

Administrator Lawson stated that if we do these projects, the County would be using fund balance reserves. During this particular window, he would be conservative and hesitate to complete some of these projects right now. The next decision here in the window would be to decide which one of these do we want to pick. The recommendation would be to finish the projects that were identified such as the marina. Engineering can be done on the road, but that would be the next project. Maintenance would be asked to contact a couple of the other elevator companies to get an idea of where we were at. If the prices keep going up, then a decision would have to be made to put the road maintenance on hold and get the elevator replaced. Staff will be giving an update to the Board as the county goes through this budget cycle.

COMMITTEE OF THE WHOLE – June 12, 2020

Discussion was held on the repairs of the pilings, the appearance of the front of the County Building and how structural aesthetics needed to be taken care of first, but how the complex was still functional and being kept up.

Administrator Lawson stated that there were other places that the county was responsible for such as the Community Mental Health Department located in lower level of the Doris E. Reed Building who would like some updates. This would leave the MSU-E office as the last piece of that puzzle. On the outside of the building there is some siding that needs to be replaced along with updating the sign, but these were not big ticket items. The DHHS Building will eventually need a new roof, which is a big ticket. Each year the Fairgrounds were allocated \$15,000 to do some small projects. The mission was to get smaller projects done for a longer period of time and then repairs didn't fall behind on larger projects. This year's project was focusing on installing some water line backflow valves for the camping areas and a few other small projects.

Economic Development Committee - Administrator Jeff Lawson presented an update on the Economic Development Committee. Staff met with Mr. Granger, Mrs. Lang and Commissioner Sangster this week to review the past EDC Goals and Objectives and to identify a plan to re-activate the EDC. Ms. Lang volunteered to take the information from the discussion to create a list to identify objectives for the first re-activated EDC meeting. Administrator Lawson stated that the EDC goals have been a discussion by the Board for several years. In the 2020 budget, the County allocated \$60,000 in funding for economic development activity. The County EDC and Coordinator can identify specific goals and objectives and ensure that services by the NLEA and other economic development agencies are utilized to their fullest potential by businesses and entrepreneurs in Cheboygan County. The EDC consists of nine (9) members, three (3) are Board of Commissioner members to provide continuity between Board objectives and EDC objectives. There will need to be new appointment to the Board because Matt Friday is now a Cheboygan County employee, but it is at the Board's discretion. The EDC is established by public act and it provides important tools for certain types of projects that may need bonding or other resources permitted under the act. Utilizing the EDC is the board that monitors and directs deliverables for the coordinator provides a focus to the EDC and keeps it active for possible future projects.

Commissioner Sangster commented that a lot of times the EDC was not in line with the existing Board, it didn't mesh and he wanted to make sure that some of the ideas that have been talked about for the last several years were being maintained as we move forward. A few of the things to work on besides broadband was transportation and housing.

Administrator Lawson highlighted the broadband project in Cheboygan County and gave an update of what other surrounding counties had available.

Commissioner Wallace read an email that he received from Commissioner Warfield as follows: He fully supported the direction Ms. Lange wants to lead us on this front. He believed Rich has a passion for the issue, and hoped he will continue to work closely with Mrs. Lange and Jeff to set a clear and expedient path forward. He was optimistic business and families will look toward relocation away from urban areas moving forward. Now is the time to market our strengths, identify our weakness and offset them. Let's get this done in 2020.

COMMITTEE OF THE WHOLE – June 12, 2020

Administrator Jeff Lawson updated the Board on the status of the 2020 Census. An update was emailed from the NEMCOG census representative for each unit weekly. Grant funding was received from the Michigan Be Counted 2020 Census Funding and from April until the middle of May \$7,500 was spent on radio ads. Newspaper ads will be placed in various newspapers with some of the funds being used. The census sifted their census workers from going door to door until late July or early August. The Cheboygan County's self-response returns for the census seems to be in line with the 2010 Census. Parts of the county do not have a mail box or a P.O. Box because a lot of people do everything on line and perceive the census as junk mail. There were a lot of second homes in the county, which needed to respond to the census. Also, an accurate number of citizens who work in Cheboygan County for the summer were required.

Citizen's Survey – Administrator Jeff Lawson presented an update on the 2020 Cheboygan County Citizen's Survey. The Board identified at last year's work session to complete an updated citizen's survey. This was not completed in 2018. A copy of the draft 2020 survey was reviewed. Staff would like to receive feedback if similar questionnaires should be sent out or if an expanded survey should be developed. Research from other counties identified the use of survey companies to develop, send, collect and report information. Discussion was held on the previous surveys; questions on the survey; sending the survey out with the tax bills with a postage paid envelope; putting the survey on the website; making sure that homeowners with escrow accounts get a survey; taxpayers versus renters and also a county newsletter being sent along with the survey. It was the consensus of the Board to wait until after the 2020 November General Election and put a note in with the winter tax bills to complete the survey online. Staff will look at a couple different venues that could be used.

2020 4th of July Fireworks - Administrator Jeff Lawson gave an update on the 4th of July fireworks display. The fireworks will still be shot off at the Cheboygan County Fairgrounds, but the parking lots across from the fairgrounds will be closed to the public. Discussion was held on who would be policing the social distancing and the liability to the County. Staff will be checking back with the City Manager, Tom Eustice to see if there was a potential change of the display.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

Commissioner Wallace commented that the next meeting to be scheduled is with the elected officials. Discussion was held on where and how to hold the meeting due to COVID-19.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried. Meeting adjourned at 1:24 p.m.

Karen L. Brewster
County Clerk/Register

John B. Wallace
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
June 23, 2020**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:32 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Steve Warfield.

ABSENT: None

Commissioner Wallace gave the invocation and Commissioner Gouine led the Pledge of Allegiance.

Motion by Commissioner Warfield, seconded by Commissioner Gouine, to approve the agenda as presented. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - None

SCHEDULED VISITORS/DEPARTMENT REPORTS

Prosecuting Attorney Melissa Goodrich presented the Prosecuting Attorney's 2019 Annual Report. She stated she was appointed as Cheboygan County Prosecuting Attorney on January 1, 2019, and was sworn in by the Honorable Aaron J. Gauthier on that date. Introduction of her staff as follows: Chief Assistant Prosecuting Attorney Fred Feleppa, Assistant Prosecuting Attorney, Amber Libby, Office Manager Melanie Hansen, Circuit Court Clerk Julie Rettell, District Court Clerk Matt Friday, Victim Rights Advocate Celeste Charboneau and Child Support Specialist Sarah Hartman. In 2019, the cases that went from 89th District Court and was bound over to 53rd Circuit Court had 201 felony/high court misdemeanors cases authorized, which was a 10% increase from the 183 cases that were bound over in 2018 and a 13% increase from the 178 cases that was bound over in 2017. The MIDC contract now provides for a defense attorney at every arraignment, probation violation and bench warrant to balance out the courtroom and also to represent the victim's interest. The Prosecuting Attorney's office tries to take a strong stance on criminal sexual conduct cases to protect the most vulnerable citizens. In the case of People vs. Michael Allred, the victim was between the ages of 13 – 16 years. He plead to CSC 1st degree, habitual offender 2nd and was sentenced to prison for 23 years to 60 years. In the case, People vs. Lloyd Miller, the victim was a disabled adult. He plead to CSC 1st degree, habitual offender 3rd and his prison sentence was 40 years to 60 years. In the case, People vs. David Calleaux, Jr., the victim was under 13 years old. He plead to a CSC 3rd degree, CSC 2nd degree and a 3rd habitual 3rd offender and his prison sentence was 20 years to 30 years. He was also subject to a life time of electronic monitoring. The Prosecutor's Office also focused on traffic safety. Michigan Traffic Safety Resource Prosecutor Kenneth Stecker put on a seminar for the office as well as local and other county law enforcement. She attended a three (3) day Michigan Child Death Training along with other law enforcement, which addressed child safety in the community, taught how to respond and investigate a child's death. There was continued participation in the Cheboygan County Drug Program. It is the Prosecutor's Office responsibility to evaluate and refer cases to that program. Weekly meetings were attended with a team of participants to review the defendant's progress in that program. The court sessions were

attended in which the participants updated the courts on how the defendant was doing, how their services were going, how they were progressing and address where they may need help. After attending drug court training, it was emphasized that the study of these drug court programs that the prosecutor's attendance at these court sessions actually increases the likelihood of success for the participants. In District Court, the Prosecutor's Office has started attending every arraignment, which arraignments occur on a daily basis. There was a change in the pretrial process to be able to resolve cases prior to trial, so there is an initial pretrial and a final pretrial before a trial is scheduled. In Probate Court, the office has continued the dedication to make sure that students are in school and enforcing the truancy rules. There seems to be a lot of studies that have a direct coalition between a child's attendance and their academic performance. In the fall, each school in the county attends a meeting to talk about their issues and any ways that they can assist them. Then in the spring, they come together in the commissioner's room to address as a county any issues and ways that they can help each other make the children more successful in the community. The Prosecutor's Office is a member of the Child Protection Mediation Program Steering Committee to view the child abuse/neglect case mediation system and funding. The office also assists in the mental health competency petitions. In 2019, the Victim Rights Advocate continued registering victims for the VINE Services, which notifies the victims of court hearing dates and times, and also works with the jail when any time a defendant is released. A system of DNA testing has been set up, which is causing testing to be quicker, so the victim can be notified in a criminal sexual assault case of any results of an STD test. The Prosecutor's Office works with the Women's Resource Center to find ways to honor victims. For example Domestic Violence Awareness where we have a purple ribbon campaign and the Good Neighbor Fund for the County contributed their dress down day monies to the Petoskey shelter. She reported to the Board that Fred Feleppa resigned yesterday as the Chief Assistant Prosecuting Attorney and she has appointed Amber Libby as the new Chief Assistant Prosecutor. Judge Vizina congratulated the Prosecuting Attorney's Office on addressing the Truancy Policy in the schools.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson gave an update on the O.E.M. Dissolution. A meeting will be held next Wednesday to confirm the distribution of assets held by O.E.M. Cash assets will remain on hand until all final costs associated with O.E.M. are paid. Once all associated costs are paid for, funds will be distributed by percentage back to each unit. Physical assets that can be divided such as trailers, generators, radios, etc.... will be divided based on agreement percentages. Remaining larger valuable items such as the new pick-up truck will be purchased from other units by percentage.

Administrator Jeff Lawson gave a report on the Marina. Marina staff is currently working to have three (3) piles damaged by ice replaced at the Marina. The lowest quote is for \$16,300. This information has been provided to MMRMA for possible insurance coverage.

Administrator Jeff Lawson gave a report on the Cheboygan County Audit. The County's audit process continues. The State of Michigan is permitting units to request a 30 day extension to their audit process due to delays caused by COVID-19. Staff will be filing for this extension.

Administrator Jeff Lawson gave a report on the County's 2021 Budget. Staff will be presenting the 2021 Budget process timeline at the July 14, 2020 Financial Business meeting.

Administrator Jeff Lawson reported that the NLEA is in the process of hiring a new president for the organization. Staff has forwarded a link to the presentations that was held yesterday and if

the Board has a chance to go ahead and listen to them because he was looking for feedback on the candidates.

Administrator Jeff Lawson reported that maintenance staff was working with mechanical contractors in the building this week to install the new air purifying units.

OLD BUSINESS – None

NEW BUSINESS

Administrator Jeff Lawson presented the Crime Victims' Right Application for 2021. This grant is between the Michigan Department of Health & Human Services and the County of Cheboygan. This grant offsets the cost for Victim's Rights Services provided through the Prosecutor's Office. This grant is applied for each fiscal year and is included in the General Fund Budget. Since the agreement is between the State and the County, the Prosecuting Attorney is requesting the Board's approval.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to authorize grant acceptance and execution of all other necessary Grant documents by the County Chairperson after review from the County Finance Director and Legal Counsel and authorize any necessary budget adjustments, if applicable. A roll call vote was taken. Motion carried with 7 yes, 0 no, and 0 absent.

Treasurer Buffy Weldon presented the Sale Proceeds Report. In 2008 and each year after 2008, not later than June 30 of the second calendar year after foreclosure, the County Treasurer shall submit a written report to the Board of Commissioners. All or a portion of any remaining balance, less any contingent costs of title or other legal claims, may subsequently be transferred into the general fund of the County by the Board of Commissioners. Although the law only required the County Treasurer to report the remaining balance from the sale proceeds. An attached report showed all of the revenues and all of the expenses that had been reported in this fund. Pursuant to the law, any allowable expense can be charged against the sale proceeds. In the foreclosure process, there are additional fees that are set by statute such as October 1st a \$15.00 fee is added to all delinquent taxes that are in the 2nd year of delinquency. These fees are to help cover the cost of recording fees, mailing notices, title searches, publications, etc.... The sale proceeds and the fees have covered expenses in administering the program. The 2018 Sale Proceeds is \$98,947.41 and the total Surplus is \$88,639.47, which is \$10,307.94 less from additional expenses. History of previous Sales Proceeds as follows: 2016 - \$360,628.87; 2017 - \$98,294.46; and 2018 - \$98,947.41 for a total of \$557,870.74 being held in the foreclosure fund.

Motion by Commissioner Sangster, seconded by Commissioner Warfield, to accept report and instruct Treasurer Weldon to hold funds in the 517 Foreclosure Fund. A roll call vote was taken. Motion approved 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Drug Court – Approval of MDCGP and Edward Byrne Memorial Justice Assistance Grant Application and Certification. Cheboygan County Drug Court desires to apply for grant funds to continue the Drug Court Program. The certification/applications for these grants are due on July 1, 2020.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to authorize grant submittal and execution of all other necessary grant documents by the County Chairperson after

review from the Finance Director and Legal Counsel, and authorize any necessary budget adjustments, if applicable. Motion carried with 7 yes, 0 no and 0 absent.

Probate Judge Daryl Vizina presented the 2020 Salary & Wage Resolution – Non-Union General Employees #19-17 – Amendment #1 – Probate Court position consolidation and re-classification. The Probate Court has reviewed options to carry out cost saving measures due to financial impact related to COVID-19 and recommends the consolidation and re-classification of positions within the court. The consolidation would eliminate one position, re-classify three (3) positions with wage/hour adjustments and increase pay per hour for Compass Program Director position. The consolidation would set position hours at 40 hours a week for the majority of classifications in the court. This will increase the yearly wages received by employees holding these positions. The consolidation is estimate to save approximately \$7,000 a year in wages as well as creates classification wage scales with a 40 hour work week to make the Court competitive with internal and external comparable wages, which has been pursued by the Court over the past 10 years.

Motion by Commissioner Newman, seconded by Commissioner Warfield, to adopt Amendment #1 to the 2020 Salary and Wage Resolution – Non-Union General Employee #19-17 to be effective June 24, 2020 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Matelski) and 0 absent.

Administrator Jeff Lawson presented Resolution 2020-10 Freedom of Information Act Policy 100-3. This resolution adopts updates to the County’s FOIA Policy to comply with State Law changes to the FOIA Act.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve Resolution 2020-10 adopting Policy 100-3 Freedom of Information Act request. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (A copy can be obtained from the County Clerk’s Office.)

BOARD MEMBER MATTERS FOR DISCUSSION - None

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

Commissioner Wallace commented that the Michigan Work Share Program handout was probably one of the best explanations that he has seen on how this works. He reported that the Board has received a letter from Chairman of the Veteran’s Park Committee Tom Smith thanking the County for being very attentive to the Veteran’s Park.

Commissioner Tryban questioned if the resolution, in support for the 2020 Cheboygan County Fair was going to be on the agenda at the next meeting. It was discussed by Commissioner Newman at the last Finance Business Meeting. She commented that she has been contacted by officers of the Cheboygan County Youth Livestock Program because at their last meeting someone brought up the idea of having an expo at the fairgrounds where they would actually invite people from other counties to participate with their livestock. This would bring people from other counties into the fairgrounds along with the CCYLP. At their meeting, CCYLP was really not in favor of this. The process of an online sale auction was being looked at and then the fairgrounds would not be used at all. Staff will check with the Fair President and the Fair Manager.

Commissioner Gouine questioned if the 4th of July Fireworks was still being displayed from the Fairgrounds by the City. Administrator Lawson commented that the City was still having the firework launched from the fairgrounds and that the parking lots across the street would be closed. Discussion was held on who was going to keep citizens out of the county parking lots.

Commissioner Wallace questioned the Sheriff on how the OEM Coordinator Patrick Holt was working out. Sheriff Clarmont commented that it was working out great. During this COVID-19 pandemic, Patrick Holt and Ron Fenlon were both working approximately 16 hours a day. All of the providers in the area such as first responders, police, fire, ambulance, hospitals, doctor's offices and long term care facilities were given the maximum amount of PPE distributed by the OEM. Hopefully, things are winding down regarding the response to COVID-19 for the need of PPE. EOM believes they have up to a 60 to 90 day supply of PPE available. He reported that both Emmet and Charlevoix County are doing the same thing as Cheboygan County and bringing the OEM back into their county.

Motion by Commissioner Sangster, seconded by Commissioner Warfield, to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 10:42 a.m.

Karen L. Brewster
County Clerk/Register

John B. Wallace
Chairperson of Board of Commissioners

REGULAR CITY COUNCIL MEETING

May 26, 2020

The Regular City Council meeting was called to order by Mayor Bronson via teleconference at 7:02 p.m.

Roll Call:

Present: Raab, Ptasnik, Johnston, Bronson, Mallory, Temple, and Couture

Absent:

Public Comments:

- Sharen Lange requested that there be some sort of accountability and resolution regarding the misrepresentation of the medical marihuana facilities. She discussed the lack of consistency, truthfulness and accuracy. She also requested a formal review of the City Charter. She would like to see an at large seat open on City Council.
- Ashley Brandt inquired about how the distance between medical marihuana facilities and schools and churches is measured. She also would like clarification if North Central Community College is considered a secondary school.
- John Costin inquired if a special meeting had been scheduled to discuss medical marihuana establishments.
- Louis Vallance questioned whether the City of Cheboygan would still host the fireworks this summer, he is concerned that the County may not allow the City to use the Fairgrounds. He also requested water and sewer utilities be added to the east side of town.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, seconded by Mayor Pro Tem Couture. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Raab moved to approve the Regular City Council Meeting Minutes of May 12, 2020, seconded by Councilwoman Johnston. Motion carried unanimously.

Communications and Petitions:

- Jason L. Karmol, DPW/Water & Wastewater Director-Project Update
 - Director Karmol reported that the 1st Street Bridge project is complete and the violation notice has been satisfied; the City is currently in good standing.
 - The City currently has a violation notice on the storm water structure near Pine Hill Cemetery; DPW Director is trying to get that fixed using city labor and materials to reduce the cost of repairing the structure.
 - DPW/Water & Wastewater Director reported that there are also violations on our water distribution system due to lack of storage; the water tower on the east side of town would help solve this issue.

- Director Karmol reported that both the Treatment Plant and the collection system are in deficiency with violation notices. There has been a lot of pressure from EGLE to create a plan to cure the deficiencies.
- Mayor Pro Tem Couture inquired about the status of the Wastewater Treatment Plant project. Director Karmol responded that Hubbell, Roth & Clark has to submit engineering plans for the Wastewater Treatment Plane by July 1, 2020; however, he is working with EGLE as they would prefer to see the storm water side be corrected first.
- Mayor Bronson inquired about water service to Mill Street. Director Karmol responded he is planning on scheduling the Mill Street project for 2021.
- Director Karmol reported that with all of the events and festivals cancelled this summer, the DPW crew will have more time to complete projects around town.
- Councilman Mallory inquired about the status of Court Street and Bailey Street neighborhood. Director Karmol responded that Court Street is the next priority following the Mill Street Project.

General Business:

- Consideration of the July 4, 2020 Fireworks Display.
 - Chief Jones has checked with many surrounding communities on plans to cancel fireworks display, some have been cancelled but most are still undecided at this time.
 - The City can cancel the fireworks display and receive a full refund on the deposit if we notify the company by June 1, 2020. The city also has the option to reschedule the display for another holiday or event.
 - Chief Jones reported that the City will not be able to enforce social distancing guidelines during the display.
 - Motion by Councilwoman Raab seconded by Councilman Mallory to move forward with the Fourth of July fireworks Display as planned. A roll call vote was taken. Yes votes: Couture, Raab, Ptasnik, Mallory. No Votes: Johnston, Bronson, and Temple. Motion passed.

City Manager's Report:

- City Manager Eustice reported that he is going to work on ramping up the sidewalk replacement program this summer, he is currently working with the applicants and a contractor.
- City Manager Eustice discussed the Fourth of July Parade which is a Chamber Event. They are waiting to hear from the Chamber if that event will still take place.
- City Manager Eustice reported that all City departments are back to being fully staffed; more than likely City Hall will open back up to the public on June 15, 2020.

Committee Updates:

- Councilman Mallory reported that the DDA purchased 15 gallons of hand sanitizer and created social distancing posters that the DDA Director will distribute to businesses.

Messages and Communications from Mayor and Council Members:

- Councilwoman Raab discussed all of the feedback regarding the medical marihuana establishments, she does not want to see five permits approved downtown.

- Mayor Pro Tem Couture discussed the at large seat on City Council, he doesn't like to see taxation without representation. He also discussed the possibility of holding a special meeting to address the medical marihuana questions and comments, however, the City has already passed the ordinance and is obliged to follow it.
- Councilwoman Johnston requested a special meeting to clarify the medical marihuana ordinances.
- Councilman Mallory discussed the open posters that are being distributed to businesses. There is a Match on Main Program currently available specifically for COVID-19. The DDA Board is also in the process of developing design guidelines.
- Mayor Bronson responded to questions brought up during public comments; the setbacks for medical marihuana establishments between schools and churches are measured from door to door. In addition, North Central Community College was determined not to be a secondary school therefore no setbacks are required. In addition, scheduling a special meeting was discussed to review a zoning change, it has since been determined that the zoning change is not necessary. The Planning Commission is an advisory board to the Council and can make recommendations however the Council is responsible for the actual vote.
- Mayor Pro Tem Couture inquired how a councilmember can add an item they would like addressed on the agenda. Mayor Bronson responded that the request can be sent to himself or two councilmembers can request that the Clerk add that item.

Adjournment

- Meeting adjourned at 7:56 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Diane E. Raab

Councilwoman Ashley Ptasnik

REGULAR CITY COUNCIL MEETING

June 9, 2020

The Regular City Council meeting was called to order by Mayor Bronson via teleconference at 7:00 p.m.

Roll Call:

Present: Couture, Johnston, Bronson, Mallory, Temple, Ptasnik and Raab

Absent:

Public Comments:

- Mr. Bryan Groff with the Cheboygan Brewing Company discussed the possibility of closing off Pine Street during the weekend to allow for additional seating and social distancing. The space will be shared with the building across the street, the future Hive North.
- Mr. Tony Pitts also with the Cheboygan Brewing Company, reiterated Bryan's idea of temporarily closing off Pine Street.
- Mr. Ray Lofgren discussed the recent decision by the Zoning Board of Appeals regarding the construction of a pole barn. He is concerned that the packet he provided to the Department of Public Safety was not provided to the Board and he has been mistreated.
- Mr. Louis Vallance voiced his concern for the 4" of rain forecast over the next couple of days.
- Mr. Rick Bauers discussed his concern surrounding the COVID-19 virus and whether or not businesses with air conditioning units could filter air.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Raab moved to approve the Agenda and receive and file all communications, seconded by Councilwoman Ptasnik. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of May 26, 2020, seconded by Councilwoman Raab. Motion carried unanimously.

Bills and Disbursements:

- Prepaid Bills and Disbursements for the Month of May 2020.
 - Motion by Councilwoman Raab to approve the prepaid bills and disbursements for the month of May 2020 in the amount of \$291,434.11, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of May 2020.
 - Motion by Councilwoman Raab to approve the unpaid bills and disbursements for the month of May 2020 in the amount of \$83,670.88, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.

General Business:

- Consideration to Reappoint Christy Stempky to the Main Street Downtown Development Authority Board of Directors.
 - Motion by Mayor Pro Tem Couture to reappoint Christy Stempky to the Main Street Downtown Development Authority Board of Directors, term to expire June 23, 2023, seconded by Councilwoman Ptasnik. Motion carried unanimously.
- Consideration to Appoint Christine Khan-King to the Main Street Downtown Development Authority Board of Directors.
 - Motion by Councilwoman Raab to appoint Christine Khan-King to the Main Street Downtown Development Authority, term to expire June 23, 2023, seconded by Councilwoman Johnston. Motion carried unanimously.
- Consideration of Reappointment of Mary Kronberg to the Cheboygan Area Public Library Board of Directors.
 - Mayor Pro Tem Couture moved to reappoint Mary Kronberg to the Cheboygan Area Public Library Board of Directors for the term of July 1, 2020 through June 30, 2023, seconded by Councilwoman Johnston. Motion carried unanimously, with Mayor Bronson excusing himself from the vote.

City Clerk's and Treasurer's Comments:

- Revenue & Expense by Fund as of May 31, 2020.
- Clerk/Treasurer Brown reported on the status of the upcoming elections. A notice has been published in the paper and added to the website notifying residents of the upcoming vacancies on Council. The Clerk also reported that she is receiving a large number of absentee voter applications for the upcoming elections. The State has not provided any additional guidance regarding in person voting for August and November so the Clerk is moving forward and preparing for a large number of absentee voters as well as in person voting.

City Manager's Report:

- City Manager Tom Eustice reported that the Chamber of Commerce has cancelled the Fourth of July Parade this summer. The City of Cheboygan is still planning on hosting the Fourth of July fireworks at the County Fairgrounds. However, residents will not be allowed to park in the County Fairgrounds parking lot. Another location may be discussed. Mackinaw City and St. Ignace are both still planning on hosting fireworks as well.
- City Manager Tom Eustice updated Council on the status of Center St/Palmyra St Water Project, they are working on getting down the final coats of asphalt and finishing the shoulder work but should be completed in the next couple of weeks.
- City Manager Tom Eustice discussed the complaints that have been received regarding Pine Hill Cemetery. The sexton is working on getting the cemetery grounds cleaned up, she was delayed this year due to the rain and getting parts for her equipment due to the pandemic.
- City Manager Tom Eustice followed up with Council regarding the Medical Marijuana Workshop that the City hosted, he is hoping that everyone's questions and concerns have been resolved. There are currently 6 Provisioning Center Applications, 1 Processing Center Application, and 1 Grow License Application. There are two applicants with completed packages.

- Mayor Pro Tem Couture inquired about the process for approving the applications and what order they would be approved. He requested that the City Manager draft a memo or email summarizing the process.
- Council discussed what constituted a complete application and the order in which they should be addressed.
- Councilwoman Johnston suggested that a timeline be established to allow for all of the applicants to complete their application now that the process has been clarified.
- Mayor Bronson also suggested getting an opinion from City Attorney Stephen Lindsay regarding the order in which applications should be processed. He would like to see the application process be as easy as possible.
- City Manager Eustice reported that the County Administrator Jeff Lawson reached out and requested the use of the Ice Pavilion as a location for the County to host open meetings. Various venues and locations were discussed including the Opera House and the Recreation Center.

Committee Updates:

- Councilwoman Raab reported that the Historic Resources Commission is moving ahead with the Heritage Funding Plan, they are hoping that the City will support their efforts and possibly hire a grant writer to assist in the funding.
- Councilwoman Raab reported that the 911 Board met and discussed an evaluation of the director.
- Mayor Bronson reported that the Zoning Board of Appeals met and upheld the City Manager's decision allowing for the construction of a pole barn. If the appellate still doesn't agree it would have to be filed in the circuit court.
- Mayor Bronson reported the Downtown Development Authority Main Street Board is adding an agenda item to their meetings to receive information from the City Council. Councilman Mallory also reported that they have elected their officials and are working on the recommended design guidelines.

Messages and Communications from Mayor and Council Members:

- Mayor Pro Tem Couture stated that the committees need to resume meetings. He also inquired if anyone had responded to the local snowmobile club email that Council received. Mayor Bronson responded that he did respond, he would like to get the DPW Director's opinion on the matter. Mayor Pro Tem Couture inquired if there is anyone available at the City who can create and post social media ads for better communication between the Boards and Commissions and the public. Mayor Pro Tem Couture requested an email from Ray Lofgren explaining the issue with the zoning appeal process. Lastly, he would like to review the Charter and look at an at large seat on council.
- Councilwoman Ptasnik commented that she is in favor of the Cheboygan Brewery Plan for temporarily closing down Pine Street, she has seen other surrounding communities with similar plans.
- Councilman Temple reported that there are plenty of projects available to keep the Department of Public Works busy this summer including replacing and or fixing sign posts and repairing the bridge near Pine Hill Cemetery.

- Councilman Mallory inquired which member of the Downtown Development Authority Board of Directors decided not to renew their term. Mayor Bronson responded that Brian Lange’s term expires June 23, 2020 and was not reappointed to the Board.
- Mayor Bronson discussed the process for requesting a temporary street closure, a formal request should be submitted to the City Manager who will then address it with Council. He also addressed some comments he heard, the vacant lots downtown are privately owned. Lastly, Mayor Bronson wanted to clarify that the dam along the Black River Watershed, near Pine Hill Cemetery, is being repaired not the dam along the Cheboygan River.

Adjournment

- Meeting adjourned at 8:37 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Diane E. Raab

Councilwoman Ashley Ptasnik

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Eng/Mgr B. Shank and Clerk D. Stempky

VISITORS: J. Moore, C. Veneros, B. Hartwig, D. August, C. Hudak, C. Antkoviak and T. Horrocks

MOTION by K, Paquet seconded by H. Ginop to approve minutes of last regular meeting of 5/7/2020 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve for payment current payroll voucher #20-20-\$77,410.04 and account payable voucher #20-21-\$604,730.50. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve agenda as presented. 5 Yeas **CARRIED**

B. Hartiwg applied for permit to place no wake signs at Douglas Lake Access and requesting waiver of \$50.00 fee. Eng/Mgr Shank noted the fee is for our time to process permit as well as measuring ROW in the area requested; B. Hartwig revoked his request and will be sending in fee.

C. Hudak, wanted status of placing ad in paper regarding ORV speed, Eng/Mgr noted has not completed. Was requesting signs on Richardson Road and not Indian Trail. Commented the crew is not pounding patch material when placing and grading roads in the pouring rain.

Bids were received and opened on May 14, 2020 for Salt Barn Repairs for electrical repairs on all three salt barns as well as structural repairs for Cheboygan Salt Barn. Eng/Mgr noted one bid for electrical was received and two for structural repairs, the state is helping in the cost of repairs, CCRC share should be approximately \$6,000.00 Recommend awarding to DL Hudson Construction Inc for structural repairs and Stan's Electric for electrical work.

MOTION by D Brandt seconded by R. LaHaie to accept all bids for 2020 Salt Barn Repairs and award electrical repairs to Stan's Electric in the amount of \$7,952 and structural repairs for Cheboygan Salt Barn to DL Hudson Construction Inc in the amount of \$14,580.00. 5 Yeas **CARRIED**

Resolution to authorize process of sustaining loan proceeds for tandem trucks.

MOTION by K. Paquet seconded by R. LaHaie to approve Resolution authorizing Installment Purchase Contract for the Acquisition of Trucks as follows:

WHEREAS, the Board previously approved the acquisition by the Cheboygan County Road Commission (the "Road Commission") of three International Model HX515 SFA tandem plow trucks (the "Property") from Zarembo Equipment Inc. (the "Seller");

WHEREAS, it is determined to be necessary and desirable and in the best interest of the Road Commission that the acquisition of the Property be financed by installment purchase authorized under the provisions of MCL § 224.10(5), and more specifically by the acquisition of the Property pursuant to an installment purchase contract with the Seller and Citizens National Bank (the "Assignee") to be dated the date of delivery thereof (the "Contract").

NOW, THEREFORE, BE IT RESOLVED that:

1. It is hereby found to be necessary and desirable for the Road Commission to finance the cost of the Property in the aggregate principal amount of \$386,100 by the acquisition of the Property by the Road Commission pursuant to the terms and conditions of the Contract.
2. The Board shall include in its budget and pay the sum or sums necessary each year to meet the payments due pursuant to the provisions of the Contract.
3. The Contract shall be dated the date of delivery thereof to the Assignee. Principal of the Contract shall be payable in monthly installments as approved by the Engineer/Manager of the Road Commission with the final principal payment being due not later than three years after the date of delivery of the Contract. Interest on the unpaid principal of the Contract shall be due and payable on each principal payment date at the per annum rate of 2.750%. Installments of principal may be prepaid at the option of the Road Commission without premium.
4. The Engineer/Manager of the Road Commission is hereby authorized to enter into the Contract in substantially the form approved by him and consistent with the terms of this resolution. The approval of such form and the principal installments of the Contract described in the preceding paragraph shall be conclusively evidenced by his signature on the Contract. The Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
5. The Board covenants to comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to maintain the exclusion of interest on the Contract from gross income for federal income tax purposes.
6. The Engineer/Manager of the Road Commission and other officers of the Board as may be necessary are each hereby authorized to execute and deliver such documents, instruments and certificates, including security agreements and financing statements, as are necessary or desirable to consummate the described transactions, to secure payment of the Contract and to maintain the exclusion of the interest on the Contract from gross income for federal income tax purposes.
7. The Board hereby designates the Contract as a "qualified tax exempt obligation" for the purpose of deduction of interest expense by financial institutions under Section 265(b)(3)(B) of the Code.
8. The useful life of the Property is determined to be ten years and upwards.
9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Roll call: Yeas: LaHaie, Ginop, Brandt, Paquet, Brown Nays: 0 Absent: 0

CARRIED

MOTION by D. Brandt seconded by H. Ginop to accept Annual Financial Report for year ended December 31, 2019 as presented. 5 Yeas

CARRIED

MOTION by D. Brandt seconded by R. LaHaie to receive and file the following correspondence: Township Meeting Minutes of Mullett 5/5/2020; CRASIF Refund and Dividend Return and Straits Area Council Meeting Minutes of 2/4/20 and Agenda 5/19/20. 5 Yeas

CARRIED

MOTION by D. Brandt seconded by K. Paquet to split CRASIF refund \$13,815.00 between OPEB (\$6,907.50) and Pension (6,907.50) Unfunded Liability. 5 Yeas

CARRIED

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION MAY 21, 2020

Eng/Manager Shank Update:

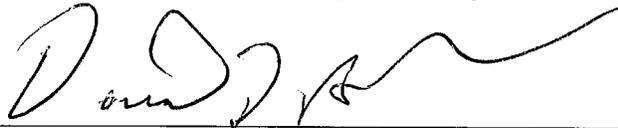
- Hyundai Excavator has been delivered, in the process of testing the machine to determine if the fix that was applied has corrected the original problem
- Tuesday interviewing for two temporary drivers for summer, both will be going to Cheboygan
- Straits Council was performed with ZOOM-8.2% reduction is current projection for MTF

T. Horrocks Construction Update:

- Reams/Parke Road topped and waiting for restoration and pavement markings
- S. River Road slated for Mid June
- Gainor Bridge slated for after July 4 holiday
- Wurm Road waiting for pavement markings
- Long Lake waiting for pavement markings
- Sturgeon Bay Road complete
- Wing and Indian Trail Road projects started to stake
- Parrott's Pointe and Hackleburg Road waiting for pavement markings
- Tuscarora Sumer Projects and Beebe Road waiting on signed agreements form Townships, Contractors are ready.
- Auction will consist of 10 trucks, 1 pickup, plows and some various items
- New permitting process is working well

D. August update- Brushing, replaced tubes on Osmun Road as well as some ditching and rock placement; Winter sand for Cheboygan Garage; patching; M33 shoulder gravel.

Chairman D. Brown adjourned regular meeting at 8:50 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JUNE 4, 2020

Chairman D. Brown called the Regular Meeting to order of the Cheboygan County Road Commission at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Eng/Mgr B. Shank and Clerk D. Stempky

VISITORS: T. Horrocks, M. Ridley, J. Moore, G. Archambo, S. Redmond, D. August, C. Veneros, C. Antkowiak and B. Hartwig

MOTION by D. Brandt seconded by K. Paquet to approve minutes of last regular meeting of 5/21/2020 as mailed. 5 Yeas CARRIED

MOTION by H. Ginop seconded by R. LaHaie to approve for payment current payroll voucher #20-22-\$76,971.73 and accounts payable voucher #20-23-\$198,876.13. 5 Yeas CARRIED

MOTION by H. Ginop seconded by R. LaHaie to approve agenda as presented. 5 Yeas CARRIED

M. Ridley thanked Shank, Horrocks, August and Stempky for all the help working with Tuscarora Township in getting their projects together.

Bids were received and opened on April 28 for Tuscarora Township 2020 Road Projects (Wahbee, Chippewa Beach Road and Prospect) with 3 bidders and Elmers Crane and Dozer Inc as low bid for \$1,160,000 total. Eng/Mgr Shank recommends award to low bidder.

MOTION by D. Brandt seconded by K. Paquet to accept all bids for Tuscarora Township 2020 Road work and award to Elmers Crane and Dozer Inc, Wahbee Avenue \$206,400.40 and Chippewa Beach/Prospect Street \$953,599.60 for a total of \$1,160,000.00 5 Yeas CARRIED

MOTION by K. Paquet seconded by H. Ginop to receive and file the following incoming correspondence: Township Meeting Minutes: Tuscarora 5/5/20, 5/6/20 and 5/11/20; Mackinaw 5/19/20; Inverness 5/5/20 and 5/18/20 and Burt 5/7/20; CRASIF call for Board of Trustee Candidates and May State Trunkline Maintenance. 5 Yeas CARRIED

Eng/Mgr Shank Update:

- Preconstruction meeting was held for VFW and E. Burt Lake Road
- Working on Asset Management Plan. Board will need to prioritize projects for the Plan, Shank recommends finishing up South River Road and Black River Road for Federal Aid and concentrate on preventative projects that follow asset management for future projects, 2022 and 2023 overlays and sealcoats. Will need to set goals and vision for the plan as well.

T. Horrocks Construction Update:

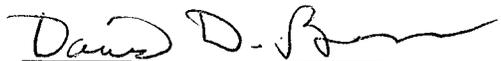
- Completed projects: Wurm Road, Long Lake, Sturgeon Bay Road, Parott's Point, Hackleburg and Reams and Parke
- Indian Trail and Wing road started today with paving within next two weeks
- S. River Road starting Monday
- Wahbee, Chippewa Beach and Prospect Pre Construction meeting next Tuesday, Wahbee proposed start date 6/22, Chippewa and Prospect proposed start 7/6 with anticipated completion 8/17
- Hill road 8/1 anticipated start
- Beebe Road anyday
- VFW and E. Burt Lake Road September start date
- Levering Road patch completed yesterday
- M68 paving started yesterday

Foremen Updates:

D. August-Osmun Road ditching, Walker Road culvert replaced needing to finish some restoration and gravel, Patching, graveling, and grading to prep roads for brine applications.

S. Redmond-Grading to prep for brine application, patching, graveling and beavers.

Chairman D. Brown adjourned regular meeting of the Cheboygan County Road Commission at 8:27 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JUNE 18, 2020

Chairman D. Brown called the Regular Meeting to order of the Cheboygan County Road Commission at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Eng/Mgr B. Shank and Clerk D. Stempky

VISITORS: D. August, S. Redmond, C. Veneros, G. Archambo, J. Moore and C. Antkoviak

MOTION by K. Paquet seconded by H. Ginop to approve minutes of last regular meeting of 6/4/2020 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve for payment current payroll voucher #20-24-\$75,073.69 and accounts payable voucher #20-25-\$568,761.79. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve agenda as presented. 5 Yeas **CARRIED**

C. Antkoviak stated Tip of Mitt is wanted to put a portable boat wash station at Douglas Lake access site. Eng/Mgr Shank stated they will need a permit and insurance to place the unit there.

Ballots received for MCRCSIP 2020 Board of Directors Election

MOTION by K. Paquet seconded by R. LaHaie to cast ballot for MCRCSIP 2020 Board of Directors Election Northern Representative: Alan Cooper and Brian Gutowski and At Large Representatives: Lester Livermore and Brett Laughlin. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Aloha 3/9/2020, Munro 5/4/2020 and Mullett 6/9/2020. 5 Yeas **CARRIED**

Eng/Mgr Shank Update:

- Work on Asset Management Compliance Plan continues. Will need to set up goals for the paved primary roads Good/Fair/Poor condition. Presented a preliminary 2021-2023 road plan for primary roads. The proposed plan is designed to help reach the overall goals we set up. Once the plan is submitted October 2020, TAMC and MDOT will review the Compliance Plans to determine if we are working to meet the goals that we set for ourselves. If they determine we are not, then they will make suggestions that we will have to comply with to reach our goals we set. It will be important to make obtainable goals, that follow asset management guidelines.

Foremen Updates:

D. August: Placed stone on Island Drive by Wildwood Lake, Watson Pit restoration is progressing, patching, replaced a couple culverts, brining of primary roads is complete and sent crew to help Cheboygan Garage.

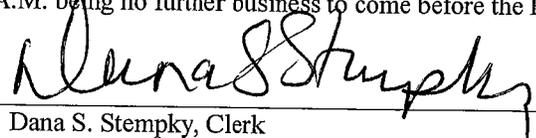
S. Redmond: One Township has brined, others are in progress. Replaced culverts on Beebe Road and Hackleburg Road. Placing shoulder gravel on Orchard Beach Road. Commented the house to the north of the garage is for sale.

C. Veneros noted on Long Lake Road off South River Road, there is a spring in the road, Eng/Mgr commented that will be looked at next year when South River Road is completed.

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JUNE 18, 2020

Chairman D. Brown adjourned Regular Meeting at 8:55 A.M. being no further business to come before the Board.

David D. Brown, Chairman



Dana S. Stempky, Clerk



CHEBOYGAN COUNTY FAIR BOARD MEETING

Monday, June 1, 2020

6:30 PM

Conference Call

Call to order

President Ron Fenlon called the meeting to order at 6:30 PM.

Roll call

Directors present: John Brown Jr., Beth Buhr, Derrick Dotski, Ron Fenlon, Keith Ginop, Matt Horrocks, Beau Johnson, Kelsey Kennedy, Brenda Mushlock, Christy Stempky, Zach Taylor
Directors absent: Bubba Borowicz, Steve Sanford, Gary Spray
Guests: Cal Gouine, Barb Hall, Jeff Lawson, Mike Newman, Leigh Ann Theunick, Mary Ellen Tryban

Approve agenda

Motion Matt Horrocks, support Brenda Mushlock to approve agenda with the addition of 2020 Fair report under new business. Motion carried unanimously.

Public comment ~ None

Approve minutes of March 2, 2020

Motion Brenda Mushlock, support Matt Horrocks to approve minutes. Motion unanimously carried.

Treasurer's report

Motion Keith Ginop, support Matt Horrocks to approve April and May treasurer's reports. Motion unanimously carried.

Committee reports ~ Matt: CCYLP is looking at a virtual auction.

Old business ~ None

Manager's report/New business ~ In talking with directors, commissioners, county administrator and in consideration of our local businesses, our youth, seniors, vendors and the health of our community, it is time to shut down the 2020 Cheboygan County Fair. We still need to support our youth and thank our supporters. Cheryl Heiny, Terry Drake, Christy Stempky, Rosanne have formed a committee to prepare a "yearbook" of youth and their livestock and projects.
Motion Keith Ginop, support Kelsey Kennedy to cancel 2020 Cheboygan County Fair. Motion carried unanimously. Motion Matt Horrocks, support Keith Ginop to cancel all contracts for the 2020 Cheboygan County Fair.

Public comment

Matt ~ there is preliminary talk of an animal show. Group looking at insurance, guidelines, etc.

Leigh Ann ~ MSU is looking at a virtual way to exhibit animals this year

Brenda ~ premiums?

Keith ~ If there is no revenue, we cannot pay premiums

Ron ~ appreciate all the support. It's a tough thing but we'll work our way through this as a family like we've always done. Looking forward to 2021.

Adjournment

Motion Keith Ginop, support John Brown to adjourn. Motion unanimously carried.

Meeting adjourned at 7:00 pm.

Respectfully submitted,

Cheryl Heiny

Fair Board Secretary



Northeast Michigan Council of Governments

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**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' MEETING**

February 20, 2020

**University Center
Gaylord, MI**

Call to Order

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Robert Heilman, President, at 10:00 a.m.

Roll Call

Board Members Present: Dan Gauthier, Dave Karschnick, John Wallace, Kyle Yoder, Robert Pallarito, Carl Altman, Marisue Moreau, Robert Heilman, Bruno Wojcik, Mary Ann Heidemann, and Norm Brecheisen

Staff Present: Diane Rekowski, Theresa Huff and Karen Cole

Public Present: Mark Becmer

Approval of Minutes

R. Heilman presented the Minutes of the January 16, 2020 meeting. C. Altman moved, seconded by R. Pallarito to approve the minutes as presented. Yes all, motion carried.

Financial Report

K. Cole reviewed the January, 2020 financial statements. M. Heidemann moved, seconded by J. Wallace to receive and file the January, 2020 Financial Report as presented. Yes all, motion carried.

Presentations

Jim Kraenzlein/Straley Lamp & Kraenzlein, P.C.: FY2019 Audit

J. Kraenzlein briefly covered the FY2019 audit in summary. A copy of the audit was sent out to the board prior to the meeting for review. J. Kraenzlein stated the audit went very well this year. NEMCOG had a really good year. Only had two audit findings which appear in most audit reports. Communication went well and staff did a great job. Audit has been prepared timely and filed approximately 3 weeks ago. M. Heidemann moved, seconded by B. Wojcik to accept and file the FY2019 Audit as presented. A roll call vote was taken. Yes all, motion carried.

Laura Bowen/Partnership Specialist – 2020 Census

L. Bowen provided handouts to the board. This will be the 24th Census. Here to explain the next steps and to hype it up. She explained the stages and methods of completing the census. Postcards are coming out in March. Discussed how each house and person is contacted to assist with the completion process. Think about what can be done in the municipality to encourage their community members to complete the audit. Any ideas and suggestions can be communicated to L. Bowen at laurasbowen@gmail.com.

Election of Officers

At the last finance committee meeting on January 30, 2020, it was decided to make the recommendation to keep the officers as they were. President would remain Robert Heilman, Vice President would remain Rob Pallarito and Adam Poll would remain the Executive Member. C. Altman motioned to close nominations; seconded by B. Wojcik. Yes all, motion carried.

Appointments to the Board

Mark Becmer, Regional Coordinator/Region 7 Health Coalition. R. Pallarito motioned to appoint M. Becmer, N. seconded by N. Brecheisen. Yes all, motion carried.

D. Rekowski noted that at the January 20, 2020 Finance Committee meeting, it was recommended to invite the City of Onaway to the Board. D. Rekowski sent a letter; however, we have not received a response yet.

Finance and Nominating Committees are the same group of people. Should they be a combined as one committee instead of two separate committees? M. Heidemann moved, seconded by B. Wojcik to combine the two committees into one. 11 Ayes, 1 opposed, motion carried.

Bylaws Committee: The committee will meet in the next couple of months to review. Could meet on the same day of the Board Meeting, possibly after the meeting over lunch. It was asked if anyone wanted to be removed from the committee. Everyone said no. The committee will remain the same.

RPI Collaborative: D. Baum will remain the committee member.

President's Report

Regional Project Review: R. Heilman stated there were (0) Federal Grant project for regional review; (0) other projects for regional review and (3) public notices.

MI Association of Regions (MAR): R. Heilman stated that there is a MAR meeting on March 4th and 5th for training.

Director's Report

D. Rekowski informed Board that Steve Schnell is leaving and his last day is March 13, 2020. Current staff member, Christina McEmber will become permanent and will be trained by D. Cline and N. Tucker to complete the current projects and we have a plan in place. Economic Development will be done by D. Rekowski. RPI and Iron Belle are both gone. Have to discuss and plan what's next. Will discuss other options for Director in future. Wages are not at market rate; however, staff enjoys the good benefits and ability to work from home and flexibility. Additionally, people are much more critical and nit-picky. Consider out-of-the-box ideas. D. Rekowski will prepare a letter from the Board to S. Schnell for his contribution to NEMCOG and the Region.

Program Highlights for the period of October 1, 2019 through December 31, 2019 was provided to the board.

EDA Peer Review with Lee Shirey was on January 30th. It went very well.

On March 4th at ACC from 1-3 p.m. there will be Federal Grant Forum at Gary Peterson's office.

Projects

JLUS, E-Waste, Solid Waste, Hazard Mitigation, 3 year EDA

One of each of the new publications was provided to the board: Huron Blueways Paddling Atlas, Non-Motorized Trails Map Guide and the History Map Guide. They turned out great! Would like to get them out to the communities. Will communicate how to get some in the near future.

Committee Reports

RPI: None

Finance Committee: C. Altman said a meeting was held on January 30, 2020 in Hillman. Reviewed the FY2019 Audit and it was recommended for approval. Cash Disbursements reports were motioned to receive and file report. Discussed Board nominations. Adjustments to the budget were made to reflect revisions to contracts that changed after the budget was adopted. It was recommended to approve the amended budget. Copies of the amended budget were handed out to the NEMCOG Board. K. Cole briefly reviewed the amended budget. This includes new project, money that was moved around as needed to follow audit recommendations. Will continue to do this going forward. It will continue to change. B. Wojcik moved to approve the amended budget as presented, seconded by C. Altman. A roll call vote was taken, Yes all, motion carried. Discussed Bylaws to be reviewed for updating. No date has been chosen for the next meeting yet, usually flexible.

D. Rekowski recommended not having a March NEMCOG Board meeting due to spring break and usually a lack of quorum. M. Heidemann moved, seconded by J. Wallace to cancel March, 2020 meeting. Yes all, motion carried. The next meeting will be April 16, 2020.

Previous Business

None

New Business

None

Public Comment

None

County Updates

Alcona Co.: Broadband access in county making strides. 2nd Amendment Resolution to be Sanctuary County was declined. Brownfield project is almost complete.

Alpena Co.: Ed Black was appointed the Judge by Whitmer. March 3rd, the new airport will have their first flight. Jail project is back on schedule and is enclosed now. Next Tuesday, they are having a meeting for the 2nd Amendment Gun Rights discussion and will vote.

Briley Township: Freddie's, great sales, does good business. Hemp Company working on negotiations. Have huge plans for old school. Hope to make superior product which has a much higher value.

Cheboygan Co.: Black River – received phone call. Looking for financial relief, likely will end with conflict.

Livingston Township: N/A

Media/Rogers City: Reeling from water damage. Pass resolution to open federal funding to help fund repairs. Laws are written to fix damage after it happens but not to prevent it. Asked if NEMCOG Board would write a letter of support to Stabenow, State and Federal to revise the laws to allow protective measures. M. Heidemann

moved, seconded by J. Wallace for NEMCOG write a letter of support for Federal Disaster Law change request. Yes all, motion carried

MI Works!: Working on April Career Fairs and Career Quest. Cancelled the March, 2020 meeting.

Oscoda Co.: Finally moving furniture into the new county building. Making small repairs. People will be moving in within the next couple of weeks. Some departments are holding off until April. Hope to have a grand opening event in the spring.

Otsego Co.: Menards has been approved and moving forward this spring, new Veterans Clinic coming along nicely, Lucky's Steakhouse hoping to open soon, Discount Tire will be coming next to Lucky's, 3 hotels coming, 1 retail lot in area by it hasn't been announced who yet. Apartment complex is progressing, (232 units). January 28, 2020 the county approved ballot language for the Justice Complex millage. It will be a special election in May. They are asking for \$1.95 mil which is \$8.13 per medium home in Otsego County. Has to release some prisoners to stay in compliance.

Presque Isle Co.: N/A

Region 7 Healthcare Coalition: Recently participated in table top exercise special pathogens. It was covered by local news, 9&10 and 7&4 News and was well covered. Was in Grand Rapids training and is now an instructor for programs. 402 NIMS for Senior Officials (executive, elected and appointed) and 191 Incident Command System/Emergency Operations Center Interface. Communities can schedule courses through Emergency Management first and R7HC can assist with the class.

Village of Mackinaw City: Having high water issues; some sewer pump issues with rotting materials. Tribal Marijuana shop progressing. Core of Engineers are doing some exploring practice ranges and misc. and are close to being done with project.

Adjournment

The meeting was adjourned at 12:07 p.m. The next Board Meeting will be held on Thursday, April 16, 2020 at the University Center in Gaylord.

MINUTES OF THE BOARD

May 21, 2020

**North Country Community Mental Health
Telephone and Video-Conference Meeting**

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Robert Draves, David White, Patty Cox, Paul Liss, Dennis Priess, Christian Marcus (arrived 4:10), Caroline Loper (arrived 4:23)

BOARD MEMBERS ABSENT: Louis Scholl, Robert Boyd

STAFF: Christine Gebhard, Kevin Hartley, Brian Babbitt, Stacey Chipman, Julie Moran, Tim Stapp, Lorraine Manary

GUESTS: One guest was present via the Zoom link

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. A roll call was taken and quorum present.

PUBLIC COMMENT

None

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

**MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED BY KARLA SHERMAN,
SUPPORT BY PATTY COX.**

ROLL CALL VOTE:

AYES: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Robert Draves, David White, Patty Cox, Paul Liss, Dennis Priess

NAYS: None

MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee Report: Mr. Ginop reviewed the minutes of the finance committee meeting. This included the Statement of Cash on Deposit, Interim Financial Statements, and Revenue by Fund Source.

Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed the reports be placed on file for audit.

Salary and Wage Scale proposed changes.

Mr. Ginop also reported that the Finance Committee recommends the board accept the proposed Salary and Wage Scale allocating the 2.5% COLA approved in the FY20 budget, and it be retroactive to January 1, 2020.

MOTION BY DENNIS PRIESS, SUPPORT BY SR. AUGUSTA STRATZ TO APPROVE THE SALARY AND WAGE COMPENSATION SCALE, AS PRESENTED, RETROACTIVE TO JANUARY 1, 2020.

ROLL CALL VOTE:

AYES: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, David White, Patty Cox, Paul Liss, Dennis Priess

NAYS: None

MOTION CARRIED.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW: NONE

PRESENTATION: Community Outreach & Advocacy

Julie Moran, Outreach and Advocacy Coordinator, provided an overview for FY 2020 communication and outreach plan “Our Vision, Our Voice” with the purpose of supporting NCCMH, the clients we serve and the public mental health system. There are five key strategies; develop a communications calendar, identify topics of interest, create opportunities to increase community conversations about mental health and disabilities issues, provide ongoing news releases to inform the public of our work, and to promote Art Speaks and PhotoVoice with displays in the community. The plan includes two objectives; increase public awareness of NCCMH as an innovative key resource for behavioral health issues and services, and to engage clients in community outreach and advocacy.

CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS

Ms. Gebhard had meetings with the three Intermediate School Districts to discuss future school-based services via telehealth. Ms. Gebhard provided an update on the Medicaid pay increase for direct care workers; Senate Bill 690 includes a \$3/hr increase from April through September. The Medicaid Services Administration (MSA) has extended several temporary policies that were due to expire, i.e. telephone and telemedicine service codes, and Medicaid coverage for individuals who were Medicaid eligible in March will not be terminated. The behavioral health system redesign is on hold for the current time.

Ms. Gebhard directed the boards attention to the Executive Team Summary, specifically to the Clinical Services update on NCCMH’s work with County Jails who are part of the Stepping Up Initiative. Wayne State University is providing iPads for the jails to be used for telehealth services. The IT team has put together video guides for jail personnel which has been very helpful. Our Human Resources department is dealing with a higher number of employee issues due to COVID. We furloughed seven additional staff due to a shortage of work.

QUALITY IMPROVEMENT UPDATE

No report this month

NORTHERN MICHIGAN REGIONAL ENTITY

The Internal Services Fund is increasing, which is a very positive indicator.

OLD BUSINESS

There was no old business brought before the board.

NEW BUSINESS

Grant Agreement between MDHHS and NCCMH for additional General Funds for COVID specific expenses was signed and submitted. The funds have already been received and will be very helpful in purchasing the additional supplies and services needed to maintain a safe work environment.

MOTION TO APPROVE THE MDHHS COVID-19 GRANT AGREEMENT # E20204022-00, BETWEEN MDHHS AND NCCMH IN THE AMOUNT OF \$83,806, BY PATTY COX, SUPPORT BY KARLA SHERMAN.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, David White, Patty Cox, Paul Liss, Dennis Priess, Caroline Loper

Nays: None

MOTION CARRIED.

BOARD & STAFF COMMENTS

Ms. Loper thanked the agency and IT for helping get her set up for remote access to meetings. Mr. Iseler asked if there were reports of any clients or staff being affected by the Corona Virus, there have been none.

The guest attending asked if the board packet was available to the public. At this time, only Board Minutes are posted on our website. She also asked if Day Program staff were included in the \$3 increase. They are not.

Ms. Sherman mentioned it was very nice to hear everyone, and Sr. Stratz wished everyone a good holiday weekend and thanked the staff for the wonderful work they are doing.

Ms. Gebhard asked the boards preference for a virtual or face to face meeting in June. Board members attendance in person will be limited to six due to room capacity and social distancing guidelines. Board members interested in attending in person are asked to let us know in advance.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 4:58 p.m. by Board Chair, Ed Ginop.


Edward Ginop, Board Chair



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY SPECIAL PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, MAY 13, 2020 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson, Delana

ABSENT: None

STAFF: Mike Turisk, Jen Merk

GUESTS: Bob Andrews, Brian Fullford, Ed Shovan, Cal Gouine, Sharon Lange

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The March 4, 2020 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Delana, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Bob Andrews/Team Andrews Enterprises, Inc. - Requests a Special Use Permit for boat storage per section 6.3.14 of the Zoning Ordinance. The property is located at 6123 N. Straits Hwy., Inverness Township, section 34, parcel # 091-034-400-006-03 and is zoned Commercial Development (D-CM).

Ms. Merk reviewed the background information contained in the staff report. Ms. Merk noted that public comments regarding stormwater drainage were received by telephone and email from James and Christine Becker. Ms. Merk read the email from Mr. Becker (Exhibit A). Ms. Merk noted that the Health Department stated that there were no Health Department requirements and no other agencies commented on this application.

Mr. Andrews stated he purchased the property in 2010 and at that time there was outdoor storage occurring on this site. Mr. Andrews stated that it was almost like a mini junkyard when he purchased it as there were three or four abandoned boats on the property and a couple of junk cars that had been sitting there so long they sunk into the ground. Mr. Andrews stated there was a semi-trailer with no axles underneath it sitting on the ground and there was also an extensive amount of miscellaneous construction materials lying around. Mr. Andrews stated that he cleaned up the property. Mr. Andrews stated that he assumed because the property was zoned Commercial that it included outdoor storage. Mr. Andrews stated that after the property was cleaned up, he started storing empty boat trailers there in the summertime. Mr. Andrews stated that it is only seasonally in the winter. Mr. Andrews stated that he doesn't allow storage in the areas where he stacks snow when plowing in winter. Mr. Andrews stated that he looked at Google Earth and the oldest pictures from 1998 clearly show that outdoor storage was occurring on the property. Mr. Andrews stated that all of properties that he owns are clean and well maintained and he would never do anything to diminish the value of the property or his neighbor's property.

Ms. Croft asked if there are any Planning Commission questions. Mr. Kavanaugh stated that a letter was received regarding drainage. Mr. Kavanaugh stated that maybe the Planning Commission didn't take a good look at that the first time and he is not sure that anything can be done at this time. Mr. Kavanaugh stated that Mr. Andrews is correct and that the property is always well maintained. Mr. Kavanaugh stated the only recommendation he would have is that he continue the tree buffer to the front of the building as he believes it would make those adjacent homeowners happy. Mr. Kavanaugh stated that he wants to make certain there's absolutely no grading or adding of the material on that site. Mr. Kavanaugh stated if there was he

thinks that drainage would have to be reviewed because he knows that there was water over those roads and that people have complained in the past. Mr. Kavanaugh stated there is some fall to the ditch side of the first buildings constructed that drains the first couple sections at least. Mr. Andrews stated that there are no plans to add any gravel or do any grading whatsoever. Mr. Andrews stated that it isn't feasible to do any type of upgrades and it is perfectly fine the way it is currently.

Mr. Freese stated that there is a request for a topography waiver on this application. Mr. Freese stated that previous topography waiver requests have been approved. Mr. Freese stated that most of the parcel is flat. Mr. Freese stated that the 5ft. incremental topography requirement would not be helpful. Mr. Freese stated that the portion of the property on which the buildings and the proposed storage area are located rises to the west. Mr. Freese stated that isn't anything that would be affected by the proposed storage area and there has been storage in this area before. Mr. Freese stated that Mr. Andrews is not proposing anything additional in the way of adding gravel or grading and the storage of trailers on the existing hard sand in the northeast corner is not going to make any difference to the drainage off the rest of the property. Mr. Freese stated that Mr. Andrews takes care of the property very well and it is an improvement over what it was in the past. Mr. Freese stated he does not see any real problems other than potential drainage, but not much can be done about that other than regrading the entire site. Mr. Freese stated that what is being proposed now is not really going to change what's already existing.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Bartlett, to grant the topography waiver request. Motion carried unanimously. The Planning Commission reviewed the General Findings. Mr. Kavanaugh stated that "There will be no additional grading or material brought into that site." be added to the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to a greenbelt be extended to the front of the second building along the north property line and that it indicates it is for seasonal boat and trailer storage only. Motion carried unanimously.

Fullford Surveying & Mapping, PC/ECS Investments - Requests an amendment to a Special Use Permit per section 18.11 of the Zoning Ordinance for an additional indoor storage facility per section 6.3.16 and expansion of an outdoor boat storage area per section 6.3.14 and a Special Use Permit for change of use from indoor storage facility to motor vehicle sales and/or repair facility per section 6.3.4. The property is located at 1771 and 1829 S. Straits Hwy., Tuscarora Township, section 7, parcel # 162-007-300-010-01 and 162-007-300-010-02 and is zoned Commercial Development (D-CM).

Ms. Merk reviewed the background information contained in the staff report. Ms. Merk stated that no public comments have been received. Ms. Merk stated that she did receive an email from Kyle Keller, District Health Department #4 and he had stated in a May 6, 2020 email that the property owner has the appropriate well and septic permits for the uses. Ms. Merk stated Mr. Keller provided in an email dated May 13, 2020 an update noting that an agreement had been reached on the number of patrons at the facility and had amended the sewage permit and increased the drainfield square footage. Ms. Merk stated that David Carpenter, Tuscarora Township Fire Chief submitted an email and stated he had no issues regarding the project.

Ms. Croft asked for the questions from the Planning Commission. Mr. Freese stated that the hours of operation are not addressed and the containment and disposal of hazardous chemicals are not addressed. Mr. Freese stated that he doesn't understand what type of sales facility is proposed other than it involves motor vehicles. Mr. Freese questioned if it will be licensed motor vehicles or ORV's and other recreational vehicles.

Mr. Kavanaugh stated that the application indicates that there was previous outdoor storage approved. Mr. Kavanaugh stated that he didn't think boat storage was approved for this site. Mr. Kavanaugh stated that hours of operation will need to be addressed. Mr. Kavanaugh stated that there will have to be EGLE approval for disposal of hazardous waste if there's any kind of floor drains. Mr. Kavanaugh stated that existing screening is adequate and the buildings look nice and the grading looks good. Mr. Kavanaugh stated the retention area is acceptable. Mr. Kavanaugh would like to see the Road Commission determine if the entrance is adequate due to the increased traffic. Mr. Kavanaugh asked Mr. Fullford and Mr. Shovan to narrow down what type of vehicles, boats, automobiles, tractors, sales or gravel that will be stored outdoors. Mr. Kavanaugh stated we'd like to know a little bit about the type of inventory. Mr. Kavanaugh stated that he believes this is a good project.

Mr. Fullford stated the hours of operation will be 8:00am - 5:00pm, Monday through Saturday for the vehicle business. Mr. Fullford stated that he will talk with Brent Shank at the Road Commission and request a letter. Mr. Fullford stated that temporary staging and boat storage was included in the previous site plan. Discussion was held. Mr. Fullford stated that Mr. Shovan is proposing any lawful vehicle based on Section 6.3.4 of the Zoning Ordinance. Mr. Fullford stated that they do not

want to be pinned down by just saying recreational vehicles or trailers. Mr. Fullford stated that they want to follow the market trends. Mr. Fullford stated that they would like flexibility but they will comply with Section 6.3.4. Mr. Fullford stated that vehicle sales are allowed. Mr. Fullford stated that Mr. Shovan keeps the sites in good shape. Mr. Fullford stated that in regards to EGLE, they had not contemplated chemicals or waste oil, but they will be prepared to address it with EGLE. Mr. Fullford stated that they can provide an area for barrel storage, a commercial disposal contractor or whatever is needed with an institution like crystal flash, absorbent pads on site, floor dry, etc. Mr. Fullford stated that Mr. Shovan is not interested in turning this into a storage area for chemicals, waste oil products or contaminants. Mr. Fullford stated that the thrust is going to be towards sales and installation of implements on vehicles.

Mr. Freese stated that hazardous materials are inherent in the motor vehicle repair use. Mr. Freese stated that it is part of a motor vehicle repair facility license. Mr. Freese stated that a license for the sale of motor vehicles requires either a repair facility on site or contracts with some other licensed motor vehicle repair facility to provide these services. Mr. Freese stated that the application indicates that a repair facility is proposed on site.

Mr. Kavanaugh stated he is concerned about the hazardous materials if there is a car wash and oil and those kinds of things. Mr. Kavanaugh stated that a letter from EGLE stating what is or isn't required will suffice. Mr. Kavanaugh stated that Mr. Shovan is doing a good job of trying to keep the area clean and graded, but questioned what will happen if it is sold and there is a new owner. Mr. Turisk read the definition of Motor Vehicle Sales and/or Repair Facility, "A commercial establishment for the repair of motor vehicles such as automobiles, boats, motorcycles, all-terrain vehicles, snowmobiles, motor homes, recreational vehicles, tractors and motor vehicle equipment such as farm equipment and trailers. This definition shall include the sale, installation and servicing of motor vehicles and motor vehicle equipment parts including engine rebuilding and includes specialty services such as brake, muffler, tire service, body and frame repair and collision repair services including vehicle painting."

Mr. Shovan stated that regarding the use, they are currently leaning toward RV's (such as travel trailers and fifth wheels), sales and service of those accessories and storage. Mr. Shovan stated that it is not his intention to stockpile any chemicals on site. Mr. Shovan stated he is not looking to change oil or to do any heavy service there. Mr. Kavanaugh asked if Mr. Shovan is looking at licensed automobiles and motorcycles. Mr. Kavanaugh asked if Mr. Shovan expect a lot of a tractor sales and parts and equipment as this is the only thing that Mr. Kavanaugh believes may degrade from the operation. Mr. Shovan stated no, he is not looking to do that.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Freese noted that an amendment to the original soil permit will be required as there is extensive grading and sloping on the east side of the property.

The Planning Commission reviewed and approved the General Findings, the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to:

1. Hours of operation from 8:00am – 5:00pm, Monday through Saturday
2. Disposal of any hazardous chemicals in accordance with the applicable state regulations
3. Compliance with state regulations regarding motor vehicle sales and repair facility licensing
4. Soil Erosion and Sedimentation Control Permit
5. Compliance with District Health Dept. #4 on the amended permit for the septic
6. Compliance with Department of Building Safety on the additional buildings
7. Compliance with Cheboygan County Road Commission requirements

Discussion was held. Mr. Kavanaugh stated that the applicant will be responsible to provide agency approval letters to the Planning and Zoning Department. Mr. Turisk asked if he is proposing that as a condition required prior to operation that the letters of approval be provided to staff prior to operation of the use. Mr. Kavanaugh stated yes. Mr. Freese stated that if there isn't a licensed motor vehicle repair facility or licensed motor vehicle dealer at this location, Mr. Shovan will not receive anything from the state that says he's complied with it. Mr. Kavanaugh stated that this could be exempt or allow that to be done as he changes the use. Discussion was held. Mr. Turisk stated that an email was sent to Mr. Shank when the application was received asking for comment. Mr. Turisk stated that another email was sent to Mr. Shank recently encouraging comment. Mr. Turisk stated that if we receiving any comments we will forward them to Mr. Fullford. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Discussion regarding zoning amendment to help local business and the general public during the COVID-19 pandemic.

Mr. Turisk stated this rough document is not a formal amendment you're looking at today, this is an amendment that would seek to provide a measure of regulatory relief for local businesses and the general public, given the pandemic situation currently. Mr. Turisk stated that this document proposes several long term or more permanent changes and temporary changes that more directly impact local business owners, particularly restaurant tours, and retail establishment.

Mr. Turisk stated that our zoning permit approvals are valid for up to six months. Mr. Turisk stated that staff has questioned why this is not one year, which would reflect the Department of Building Safety's permit time frame. Mr. Turisk stated it makes sense to align these so as to reduce confusion on the part of applicants. Mr. Turisk explained that there are applicants that will want to pull a building permit, but when they come in they are told that the zoning permit has expired and they have to reapply for a zoning permit. Mr. Turisk stated this would save applicants money and time. Mr. Turisk stated it would save staff time. Mr. Turisk stated that site plan reviews and special use permits are valid for one year. Mr. Turisk stated that there has been some discussion about maybe bumping that up to two or even three years. Mr. Turisk noted that approved applicants may request an extension from the Planning Commission for an additional one year and this can only be requested one time. Mr. Turisk stated that this amendment is proposing to increase the time window from one year to at least two years or maybe three years. Mr. Turisk stated if we were to move forward with such an amendment that such extensions would be approved administratively with the condition that the project scope has not changed significantly and that the applicable zoning regulations have not changed.

Mr. Freese stated that the condition of zoning permits being valid for only six months is ridiculous and should have been changed a long time ago. Mr. Freese proposed that the zoning permit should be valid for one year, which is the same as the building permits. Mr. Freese stated that COVID -19 problems are not going away any time soon and there will be continuous delays. Mr. Freese proposed allowing administrative approval for one year extensions of special use permits and site plan reviews, conditioned upon no change in the work or scope of the permit and that there have been no changes in the regulation that would change the way the Planning Commission looked at it in the first place. Mr. Freese stated that it should have to come back to the Planning Commission if a third year extension is necessary. Ms. Johnson stated that she agrees with Mr. Freese and Mr. Kavanaugh. Ms. Croft stated that everything will be in the same time frame and this will make things run a little smoother.

Mr. Turisk stated the proposed temporary amendment that the Board of Commissioners will entertain is intended to help local business owners try to find alternative ways of generating income without the burden of the adopted regulatory environment and the Zoning Ordinance. Mr. Turisk stated that on a temporary basis, we will allow for parking lot or sidewalk sales as an accessory use to permitted retail uses. Mr. Turisk stated that on a temporary basis, we will allow parking spaces that are assigned to a permitted retail or restaurant use to temporarily accommodate outdoor sales areas and include the use of merchandise display areas, food and beverage sales, and outdoor seating areas and transactions as necessary. Mr. Turisk stated that a certain percentage of the parking spaces must remain dedicated to that use. Mr. Turisk provided an example using 40%. Mr. Turisk stated that if there are 100 parking spaces 40 would need to be dedicated to the principal use and the remaining spaces could be used as accessory outdoor sales are and allow for temporary structures such as tents. Mr. Turisk stated that we would permit the taking of food orders and food deliveries outside of the business establishment and or within the establishment dedicated off street parking area. Mr. Turisk stated that this would be permitted so long as the proprietor complies with necessary minimum social distancing guidelines of course. Mr. Kavanaugh asked if we want to recommend seating areas. Mr. Kavanaugh asked if we want people to sit and congregate in a spot where they're selling items. Mr. Turisk stated that we are proposing to allow it. Mr. Freese stated that you are going to need to do that on restaurants that are trying to pick up some of their business that they can't cover indoors. Mr. Freese stated in Indian River a business is pouring a cement patio off the end of the building and another restaurant is doing a car hop. Discussion was held. Mr. Freese stated that any relaxation should not be limited to sales of items, but also to services since businesses may need to provide services under a covered structure in a parking lot. Mr. Turisk stated that we shouldn't necessarily restrict it to retail or restaurant uses and that we should also include service related businesses. Discussion was held regarding Department of Building Safety permit being required when a building is permanent and over 200sf. Mr. Kavanaugh stated that he does not believe that a temporary structure can be erected at a commercial business without permits. Mr. Turisk stated that a building permit is not required for anything less than 200sf. Mr. Turisk stated that zoning permit would be required as an informational permit and that there would be no fee. Ms. Johnson stated that she has a copy of the building codebook and it indicates the building official is authorized to issue a permit for temporary structures and temporary uses. Ms. Johnson stated that such

permit shall be limited to a time of service, but shall not be permitted for more than 180 days. The building official is authorized to grant extensions for demonstrated cause. Mr. Turisk stated that he would pull the Department of Building Safety in as needed. Mr. Turisk stated he envisions someone wanting to install a tent or temporary structure and upon review of the zoning application he would pull in the Building Official to see if there is anything applicable from the Department of Building Safety that would be required. Mr. Turisk stated that this element of the amendment is temporary. Mr. Turisk stated that this is temporary to try to allay some of the economic issues. Ms. Johnson stated that with the congested parking that's already in Indian River, is this something that we should even consider. Ms. Johnson stated her concerns regarding congested parking and questioned if this will cause conflict with businesses that utilize shared parking in that area. Ms. Croft stated that there are only a couple of businesses in Indian River that could make use of their parking for something else. Discussion was held. Ms. Croft stated that there is no private parking and that it is all public parking and that it may cause a problem. Mr. Freese stated the clinic has a lot of parking and it could be utilized by other businesses if it was on a cooperative basis with the clinic. Ms. Johnson asked if there is any way to add into the amendment cooperation from the neighboring businesses.

Mr. Turisk stated that parking requirements in the Village Center Indian River District and in Village Center Indian River Overlay are loose. Mr. Turisk stated that there are no parking requirements for uses that are permitted by right or by special use permit. Ms. Johnson asked how do you tell them that they can put up a temporary structure if it's based off of 40% of the required parking area. Mr. Turisk stated it would be as applicable and we could inject some language that speaks to some measure of having adequate parking. Mr. Turisk stated that shared agreements are discussed between the interested parties and not Cheboygan County.

Mr. Freese stated that although the Indian River Overlay District does eliminate the mandatory parking spaces be allocated to each business, it does not remove the responsibility of the Planning Commission to look at the available parking in the area for shared parking. Mr. Freese stated that if a business requires more parking than would be available in the shared parking we can't approve that use.

Mr. Turisk stated that Mr. Freese's point applies to the Village Center Indian River District and it doesn't appear to be spelled out in the Village Center Indian River Overlay District. Mr. Turisk stated that in the Village Center Indian River District the Planning Commission may waive all or a portion of the off street parking requirements normally assigned if they find that sufficient parking would exist through shared and/or on street parking. Mr. Turisk stated that in the Indian River Overlay District there should be no parking requirements which are permitted by right or by special use permit. Ms. Croft stated that this will also be the same for Topinabee. Mr. Kavanaugh stated that this is the Planning Commission's first look at this proposed amendment. Mr. Kavanaugh stated that there are a lot of major changes to look at and it will not be solved tonight. Discussion was held regarding including this amendment on the May 20, 2020 agenda. Ms. Croft stated that she would like to see the permanent part of this amendment that the Planning Commission can agree on put into language so that the public hearing process can be scheduled. Ms. Croft would also like to see the temporary part addressed in regards to parking. Mr. Turisk suggested breaking this into two distinct amendments, one being for the permit extensions and the other would address parking.

Mr. Turisk stated that it is the purview of the Planning Commission to decide when the temporary amendment that speaks to regulatory relief would cease. Ms. Croft stated that would be so hard to determine because of what we have to face with regards to the extending the stay at home order. Mr. Turisk suggested that we have a date through which this would be valid, and then it would be up to the Planning Commission to decide whether or not to extend. Mr. Turisk suggested a date of November 1, 2021. Mr. Freese stated that it could be made conditional upon the relaxation of all administrative or regulatory restrictions on commerce because of the COVID-19 pandemic. Ms. Johnson agreed with Mr. Freese. Mr. Freese stated we don't know whether the federal government may say that there are no more restrictions. Ms. Croft stated that the Governor can be more restrictive than the federal government. Mr. Freese stated that once the restrictions are lifted, then this should expire. Mr. Freese stated that these temporary relaxations of the regulation be predicated upon the lifting of the restrictions placed either by the federal government or the state government due to the COVID-19 pandemic. Mr. Turisk asked if the Planning Commission would like to include language that speaks to a time window for removal for temporary signage or temporary accessory structures such as 30 days of lifting of federal and state restrictions. Mr. Freese stated yes and noted that you may see that these distancing factors may end up being permanent in some cases.

Mr. Delana stated that he strongly supports the idea of breaking apart the permanent changes and moving forward with them while we wrestle with the trickier ones. Mr. Delana suggested considering a similar approach for pieces and parts of those that might be bites bite size morsels of low hanging fruit as opposed to the ones that become complex quickly such as how long the emergency might this last and parking questions. Mr. Delana stated that outdoor seating seems to him like a no

brainer and noted there are small businesses that aren't going to be here in six months if it takes many months to get a regulation approved.

Mr. Kavanaugh believes that the first proposal of establishing a date is reasonable because it only takes a motion and support to extend the time or at least indicate that time or sooner if federal and state guidelines allow. Discussion was held. Mr. Kavanaugh stated that this will not be settled tonight and the Planning Commission needs more time to review the proposed language.

Ms. Croft stated that next week she would like to look at the portion of the proposed amendment pertaining to the permanent permit extensions and the Planning Commission will work some more on the temporary. Ms. Croft asked for an update on the sign amendment. Mr. Turisk stated that staff got firm direction when this was discussed on March 4, 2020 and he will put together something quickly to allow the Planning Commission to springboard to a public hearing quickly. Discussion was held regarding the May 20, 2020 Planning Commission meeting agenda.

STAFF REPORT

No comments.

PLANNING COMMISSION COMMENTS

Mr. Kavanaugh stated that in regards to the findings of fact, there should be factors that do comply and factors that do not comply. Mr. Kavanaugh stated that if you look back at the old findings of fact, it will show factors that do comply and factors that do not comply. Mr. Kavanaugh stated that with each application you can find reasons that are unacceptable.

Ms. Johnson referred to the April 19, 2017 Planning Commission meeting minutes and noted that boat storage was approved for Ed Shovan's site.

PUBLIC COMMENTS

Mr. Gouine stated that a property owner would have a lot of difficulty building a temporary storage building. Mr. Gouine stated his concerns regarding 45 mph winds and temporary storage buildings. Mr. Gouine stated that if you allowed Knaffle Tent someone who is in the business to put a tent up that would okay. Mr. Gouine stated that a temporary pole barn without sides would be okay. Mr. Gouine stated that they will have to tear it down in six months. Mr. Gouine stated that is the only thing that's going to hold up.

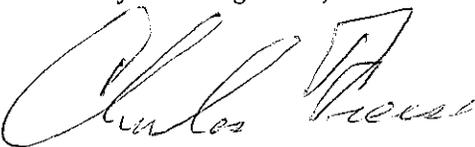
Ms. Lange stated that after listening to the last couple of hours she is extremely appreciative and thankful to have had the opportunity to listen to the Planning Commission be so thoughtful in their comments, in their time and in their care about businesses. Ms. Lange stated that she owns multiple businesses in downtown Cheboygan. Ms. Lange stated that the Planning Commission has taken the time to have the conversation and has acclimated to a virtual meeting. Ms. Lange stated the Planning Commission's flow and your efficiency as a board has been impressive to follow. Ms. Lange stated that the Planning Commission is fantastic and doing a great job. Ms. Lange thanked the Planning Commission for trying to create pathways for business owners in an emergency situation.

Mr. Turisk stated there is a Rising Waters In Northern Michigan webinar on May 14, 2020 for shoreline property owners at 11:00am.

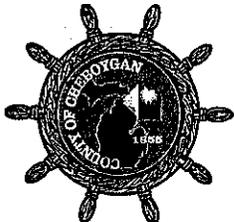
Mr. Turisk stated that in regards to Census information, Michigan is ranked number five in the nation in terms of self response. Mr. Turisk stated that we are at 52% the national average is 47.8%. Mr. Turisk stated that Cheboygan County is at 46% in terms of self response and of that 21.3% responded by internet. Mr. Turisk stated that we are on pace to exceed 2010. Mr. Turisk stated that the Census Bureau has extended the self response phase to October 31 from July 31. Mr. Turisk encouraged those who haven't responded to the census questions to do so and to encourage others to do so.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:21pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, MAY 20, 2020 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson, Delana
ABSENT: None
STAFF: Mike Turisk, Jen Merk
GUESTS:

The meeting was called to order via telephonic attendance by Chairperson Croft at 7:15pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Bartlett, to approve the agenda with the addition of Temporary Structures under Unfinished Business. Motion carried unanimously.

APPROVAL OF MINUTES

There were no Planning Commission minutes to be reviewed.

SCHEDULED PUBLIC HEARINGS

No public hearings were scheduled.

UNFINISHED BUSINESS

Proposed Amendment #155 to Cheboygan County Zoning Ordinance No. 200 that would amend Article 22 (Nonconforming Uses, Structures).

Mr. Turisk referred to proposed Amendment #155 and stated that the first significant change is under Section 22.3.C . Mr. Turisk stated that during the March 4, 2020 meeting the Planning Commission discussed Section 22.3 C and whether or not to require a property owner who had a nonconforming building destroyed to build a new dwelling to the standards of the code and try to achieve conformance. Mr. Turisk stated that when talking with legal counsel it was suggested that we should keep it more flexible.

Discussion was held regarding changes to proposed amendments being provided to the Planning Commission members the day of the meeting. The Planning Commission members explained their concerns regarding some Planning Commission members not receiving the most recent changes. Mr. Kavanaugh stated it is important to receive these documents in a timely manner. Mr. Delana stated that once the agenda is sent out on the Thursday or Friday then that's the agenda and if there are late changes from legal counsel or elsewhere they have to be acknowledged but it belongs in another meeting because people invest time preparing for these meetings. Mr. Freese stated that it is difficult to talk about something that you do not have in front of you, but in the case of Amendment #155 there are a couple of changes that legal counsel has requested at the last minute. Mr. Freese stated that the Planning Commission has reviewed this material in the past.

Mr. Freese stated the Planning Commission had previously decided that if the structure was completely destroyed, it had to be rebuilt in compliance with the Zoning Ordinance and legal counsel now proposing that the property owner be allowed to build it back to the original foundation. Mr. Freese stated that despite the fact that not every Planning Commission member has a copy of the amendment, the wording is not really the question here is the thought behind it. Mr. Freese stated that the question is whether the Planning Commission wants to stick with what was decided previously or accept legal counsel's recommendation. Mr. Kavanaugh stated that the intent and purpose is to be reasonable, but to eliminate nonconformities as they come up. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to keep the original language that the Planning Commission agreed on. Discussion was held. Ms. Johnson asked if this will set a legal precedence to allow someone to go

back and rebuild a nonconforming structure. Ms. Johnson stated that she agrees that the intent is to remove nonconformities. Ms. Johnson stated that if something goes to court, they would ask what is the precedent. Mr. Turisk stated that legal counsel has suggested that from a policy standpoint, the governing body is likely going to err on the side of more flexibility by allowing property owners to rebuild. Mr. Turisk stated that there was no mention of legal implications and it was simply a discussion on policy.

Ms. Lyon asked that Section 22.3.C be read. Ms. Croft read legal counsel proposed new Section 22.3.C "If a nonconforming building or structure or a building or structure that contains a nonconforming use is damaged or destroyed by any means, or is removed by the property owner then such nonconforming building or structure may be reconstructed as it had previously existed, i.e. the footprint, the height, the setbacks." Ms. Lyon asked how this makes it more nonconforming. Ms. Croft stated that it will be nonconforming to the point it was nonconforming before. Mr. Freese stated that the wording under Mr. Kavanaugh's motion would provide that the destroyed structure could only be reconstructed in conformance with the zoning regulation. Mr. Freese stated that the wording Ms. Croft read for this amendment is based on legal counsel's recommendation and it allows them to rebuild in the original footprint. Mr. Freese stated that the Planning Commission decided at the last meeting that if the structure was completely destroyed by natural cause or by the owner's own hand that it would have to be rebuilt in conformance with the regulations. Mr. Turisk read the version that was sent out in the Planning Commission's packet, "If a nonconforming building or structure or a building or structure that contains a nonconforming use, damaged or destroyed by any means or is removed by the property owner and such nonconforming building or structure shall be restored, rebuilt or repaired in conformance with the Zoning Ordinance." Mr. Turisk stated that legal counsel has suggested that we allow for property owners who have structures that were destroyed to rebuild the structure as it was previously.. Ms. Lyon asked if there is a limitation on how much is destroyed. Mr. Freese stated that it is to be completely destroyed. Mr. Turisk stated that there has been a discussion about the term completely as opposed to partially. Mr. Turisk stated that the term completely would have to be used in this case.

Mr. Turisk stated that essentially what we have here is a very fundamental difference in philosophy and we either allow a structure to be rebuilt as it was prior to the destruction or to be rebuilt in conformance to the applicable standards of the Zoning Ordinance. Ms. Croft stated that legal counsel would like the Planning Commission to go back and allow them to completely rebuild regardless of setback requirements. Mr. Turisk stated that it has been strongly suggested that, for the purpose of providing more flexibility to property owners under these circumstances, that we allow property owners to rebuild. Mr. Delana stated that the trade off then is that we can never make progress towards the standard. Mr. Turisk stated that is a good point. Ms. Lyon stated that we are not doing anything to get conformance and we are just going to go on the same way we have. Ms. Croft agreed with Ms. Lyon. Mr. Borowicz stated that he believes if the property owner removes the structure it should be rebuilt to the requirements of the Zoning Ordinance. Mr. Borowicz stated that if it is due to a natural disaster that is a different issue. Mr. Borowicz noted that the amendment states damaged or destroyed by any means or if it is removed by the property owner. Mr. Borowicz stated this should be removed and another section should be added stating that if the property owner removes the nonconforming structure and plans to rebuild it must be done in accordance with the requirements of the Zoning Ordinance. Mr. Borowicz stated that is a voluntary situation. Mr. Turisk stated that under that circumstance, the property owner would have to build to the applicable standards or if he or she cannot they would have to seek a dimensional variance. Mr. Freese agreed with Mr. Borowicz's suggestion. Mr. Kavanaugh stated that he agrees with Mr. Borowicz's suggestion also as long as we know what removed means. Discussion was held. Mr. Kavanaugh asked if this would apply if a property owner removes everything but one block. Discussion was held. Mr. Kavanaugh stated that he is concerned about what is considered total removal and noted that this should be spelled out in the amendment. Mr. Freese noted that the Planning Commission is determining the intent of the amendment and Mr. Turisk will work on the amendment and bring it back to the Planning Commission to review. Mr. Kavanaugh withdrew his motion. Mr. Freese withdrew his support of the motion. **Motion** by Mr. Freese, seconded by Mr. Borowicz, that a nonconforming structure that is destroyed by natural means will only be allowed to be rebuilt to its original footprint and that a nonconforming structure removed completely by the owner cannot be reconstructed unless it's constructed in conformance with the Zoning Ordinance.

Mr. Delana stated that he respectfully disagrees and stated that in both cases it should be rebuilt to code. Mr. Delana stated that where an owner is going to voluntarily remove a structure completely and wants to rebuild it are going to be pretty few and far between. Mr. Delana stated that would be the only case in which we make progress towards getting to the standard and he believes it should be rebuilt to code both for voluntary and for involuntary. Mr. Kavanaugh recommended that Mr. Turisk come up with a proposal for both the voluntary and involuntary. Mr. Freese withdrew his motion. Mr. Borowicz withdrew his support of the motion. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that two sets of wording be provided by staff for consideration at the next meeting, one being that a nonconforming structure destroyed by natural mean could be rebuilt to its original footprint. A nonconforming structure intentionally destroyed by the owner would not be able to be reconstructed unless in conformance with the Zoning Ordinance. The second set of wording would state that in either case, a nonconforming structure destroyed by natural means or by the owner's actions could not be reconstructed unless in

accordance with the Zoning Ordinance. Motion carried unanimously.

Mr. Turisk referred to Section 22.3.D.3 and stated that there was extended discussion about how this section could potentially impact view sheds or property owners in the Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District. Mr. Turisk stated that the Planning Commission has extended waterfront setbacks for properties and for structures in those districts. Mr. Turisk stated that legal counsel has reviewed this language and questioned why the Planning Commission would want to spell out those specific zoning districts because this applies to all. Mr. Turisk stated that no means no for all zoning districts. Mr. Turisk stated that the Zoning Ordinance allows for a reduced waterfront setback with certain conditions such as there has to be an established development on the adjacent parcels and that development has to be within 200 feet of the proposed new structure. Mr. Turisk stated that the setback would have to also be an average of the nonconforming setbacks for those two structures. Mr. Turisk explained that this is a mechanism that is in place that will allow a reduced waterfront setback and the principal rationale behind the requirements for that scenario is to try to preserve the view shed for the neighboring property owners. Mr. Turisk stated that legal counsel has argued that we don't want to identify specific zoning districts because of view sheds. Mr. Turisk asked the Planning Commission if they want to force this issue from a policy standpoint.

Mr. Kavanaugh stated that he thought this was regarding a property owner who was expanding on one side of the building and wanted to extend that existing line. Mr. Turisk stated that there is a distinction between what is called the degree of nonconformity and the extent of nonconformity. Mr. Freese stated that the reason this was brought to the Planning Commission from the Zoning Board of Appeals was due to the fact that the Zoning Board of Appeals was routinely allowing the extension of a nonconformity to continue as long as it didn't encroach further into the setback. Mr. Freese stated that at the last Zoning Board of Appeals meeting there were three requests of this type.

Mr. Freese stated that the way it was originally proposed was that if a nonconforming structure already encroached two feet into the setback they can continue to build the structure in other areas as a the same setback line as long as it didn't encroach any further than the two feet. Mr. Freese stated that the Planning Commission agreed on this change with the exception of the front setback in the Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District. Mr. Freese stated that legal counsel has stated that you shouldn't single out Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District. Mr. Freese that Mr. Turisk is explaining that we already do treat Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District differently on the front setback on the waterfront. Mr. Freese stated that if the Planning Commission wants to restrict it on the front setback that is fine, but he doesn't agree with legal counsel that setbacks could not be treated differently in the Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District. Mr. Freese stated that it is the Planning Commission's decision as to whether we are going to treat it the way it was discussed at the last meeting. Mr. Freese stated that he does not have any problem treating the Lake and Stream Protection Zoning District and Natural Rivers Protection Zoning District front setback differently than we do in other districts. Mr. Kavanaugh, Ms. Lyon, Mr. Borowicz, Mr. Bartlett, Mr. Ostwald and Mr. Delana agreed with Mr. Freese. Ms. Johnson stated that if the intent is to minimize nonconformities, why would you allow an increase to a nonconformity. Mr. Freese stated that it is a question of the degree or the extent. Ms. Johnson stated that if the intent is to minimize the nonconformity, then the degree of nonconformity should not be allowed. Ms. Johnson stated that a property owner encroaching 1 foot into the property line and extending it for 50 feet could cause a problem with what is already built. Mr. Kavanaugh stated that the Planning Commission should direct Mr. Turisk to write the amendment both ways. Mr. Kavanaugh stated the front setback could be changed on the original one and include extending or adding to nonconformities and maybe creating problems with views.

Mr. Turisk stated this speaks to the policy direction that the Planning Commission would like to take on this amendment and both can have possible serious implications. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, that two sets of wording be provided by staff for consideration at the next meeting. Mr. Freese stated that eliminating the increase in the extent brings you back to where we were in the past and a property owner will have to apply to the Zoning Board of Appeals for a variance which will likely be granted. Mr. Kavanaugh stated that is why he would like to look at both sides. Mr. Kavanaugh stated he would like to know what the impact has been in some of those cases. Motion carried unanimously.

Mr. Turisk stated the third major change is in regards to section 22.4, nonconforming lots of records. Mr. Turisk stated that the Planning Commission was concerned about nomenclature, namely the use of the word contiguous in this first paragraph under Section 24 and subsection 22.4.A. Mr. Turisk stated that Mr. Kavanaugh suggested using the phrase shared common property line as opposed to using the term contiguous. Mr. Turisk read the current proposed language under Section 22.4.A. Mr. Turisk stated that the phrase "share a common property line" is proposed to replace the term "contiguous". Mr. Turisk stated that under subsection 22, the word "contiguous" was replaced with the phrase "share a common property line". Mr. Turisk read from Section 22.4.A "Provided, however, no dimensional variance shall be granted for such lot or parcel when the

need for that dimensional variance would be eliminated by combining those lots, parcels, or portions of lots or parcels that share a common property line, undivided lot or parcel for the purposes of this ordinance under Subsection B below." Mr. Turisk stated that by replacing the term "contiguous" with "share a common property line" we are addressing the Planning Commission's concern about nomenclature. Ms. Croft stated that she does not have a problem with the proposed wording. Mr. Freese, Mr. Bartlett, Mr. Borowicz and Mr. Kavanaugh agreed with Ms. Croft.

Ms. Johnson stated that she doesn't believe that people should be required to combine two lots in order to develop them. Ms. Johnson stated she doesn't believe that the Planning Commission should take away the right of a property owner to ask for a variance because they own two pieces of property next to each other and choose to develop one and not the other. Ms. Johnson doesn't believe that there should be a loophole where the property is signed over a family member for six months while the property is developed and then the property is signed back over when the project is completed.

Mr. Turisk stated that this is a broader policy decision that the Planning Commission will need to consider and that is reducing or minimizing nonconformities. Mr. Turisk stated that if a variance isn't going to be approved, then that property owner would be limited given the site constraints. Ms. Croft stated that you cannot split a lot in a platted subdivision unless the governing body specifically has an ordinance allowing it.

Mr. Freese stated if there are two nonconforming lots that are nonconforming because of their size, they are too small under our regulation as its written. Mr. Freese stated this proposed amendment is designed to preclude allowing setback variances on both lots and by combining the two lots it would eliminate the need for the variance. Ms. Croft stated that a lot of the subdivisions in Cheboygan County were platted as 50 foot lots and they were established from day one. Ms. Croft stated that you cannot make a property owner combine those lots in order to build on it. Mr. Freese stated that we are not precluding the property owner from building on it, we are precluding the property owner from getting a variance along the common property line on one or both lots. Ms. Johnson stated that their right to ask for a variance is being taken away. Ms. Johnson stated if they own two lots that share a common property line they will not be able to come in and ask for a variance. Mr. Freese explained that if someone owns two 50 foot lots they are allowed 5 foot side setbacks. Mr. Freese stated if the property owner wants to build 2 feet from the property line, he will not be approved for a variance if the property owner has two lots side by side and they could be considered as one parcel. Mr. Freese stated that they can go ahead and develop both lots, but they are going to be stuck with the minimum side setbacks on that common property line. Ms. Johnson stated that they could sign the property over to someone else and have the variance approved. Ms. Johnson stated that the property could be signed over after the structure is built. Ms. Johnson asked why we have to put in something in the Zoning Ordinance if there is a loop hole. Ms. Johnson asked why are we taking away a property owner's right to apply for a variance just because they own two lots that share a common property line. Mr. Turisk stated that maybe we allow for a property owner to apply for a variance and allow for them to be considered on a case by case basis. Mr. Turisk stated that we have due process considerations by limiting someone's right to apply for a variance. Mr. Turisk stated the property owner would be able to combine if so desired or request a variance. Mr. Turisk stated that this would address Ms. Johnson's concern about limiting the property right of an individual or property owner to request a variance. Discussion was held. Mr. Turisk stated why do we want to reduce or ideally eliminate nonconformities and do we have to do that. Mr. Turisk stated no it is not written in law that we have to do that and it is a policy decision. Mr. Turisk stated that it is generally good planning practice to do so, but not all communities look at it that way and there are some communities that actually embrace certain nonconformities. Mr. Turisk stated that this is something that the Planning Commission will have to decide collectively moving forward. Discussion was held.

Mr. Kavanaugh would like Mr. Turisk to come up with two proposals for the Planning Commission to review at a future meeting. Mr. Freese stated that this paragraph could be eliminated as they can apply to the Zoning Board of Appeals currently. Discussion was held. Mr. Kavanaugh stated that it is reasonable to ask for the two proposals to be brought back to the Planning Commission to review. Ms. Johnson stated that this is a good direction.

Proposed Amendment #157 to Cheboygan County Zoning Ordinance No. 200 that would amend Section 18.12 (Expiration of Special Use), Section 20.16 (Expiration of Site Plan Review) and Section 21.4 (Expiration of Zoning Permit).

Ms. Croft noted that proposed Amendment #154 was amended by legal counsel today. Mr. Turisk stated that this is an effort to allow for approval for permit extensions. Mr. Turisk stated that this would apply to zoning permits, special use permits and site plan review approvals. Mr. Turisk stated that it was the general consensus that this is a good amendment with some suggestions. Mr. Turisk stated that one of the suggestions speaks to allowing an extension so long as the Zoning Ordinance was not amended in the interim and that it would not change the character of that project.

Mr. Turisk stated that Section 18.12 allows the Zoning Administrator the authority to grant one administrative extension of

an approved special use and for an additional one year if the three standards are met. Mr. Turisk stated that the first standard is that the property owner presents reasonable evidence that the development has encountered unforeseen difficulties beyond the control of the owner. Mr. Turisk stated that standard is already in the ordinance. Mr. Turisk stated that the second standard is that the requirements and standards for special use permit approval that are reasonably related to the development have not changed. Mr. Turisk stated that this standard is already in the Zoning Ordinance. Mr. Turisk stated that the third standard is if any amendments significantly results in significant change to the general character of the project it will have to be reviewed by the Planning Commission. Mr. Turisk stated that the Planning Commission would have authority to grant an additional extension of an approved special use if the three standards are met. Mr. Turisk stated that this amendment is in part the result of the COVID-19 situation we are experiencing. Mr. Turisk stated that this amendment has been a long time coming and it should be made a permanent part of the zoning ordinance. Mr. Turisk stated that Section 20.16 regarding site plan reviews essentially mirrors 18.12 with respect to special use permits.

Mr. Kavanaugh referred to section 18.12b and 20.16b and noted that it states for an additional one year. Mr. Kavanaugh asked if this should say for up to an additional one year or should it be for one year. Mr. Turisk stated that it's implied as it is written. Mr. Turisk stated that it's a matter of nomenclature. Mr. Freese stated that the amendment should just say a one year extension. Discussion was held regarding keeping the language as it is currently regarding the one year extension.

Mr. Bartlett asked if the Planning Commission will receive a report of administrative approvals. Ms. Croft stated that she talked about this with Mr. Turisk also. Mr. Turisk stated that if he receives two requests for administrative expansions between Planning Commission meetings, he would report that at a future meeting. Discussion was held. Ms. Johnson asked if there should be language added that a special use permit will not be extended if there are violations. Mr. Kavanaugh, Ms. Croft and Mr. Freese agreed with Ms. Johnson's recommendation. Ms. Croft asked Mr. Turisk to include the requested changes in the amendment.

Mr. Turisk referred to Section 21.4 and stated this is an effort to primarily align the window for validity of zoning permits with that of the Department of Building Safety, which is one year. Mr. Turisk stated that this will minimize confusion for applicants and minimize costs as there have been times when an applicant has gone to pull a building permit and it's been discovered that their zoning permit has expired and they have apply to for another zoning permit.. Mr. Turisk stated that if the work described in any permit has not begun within one year the permit will expire unless a written request for extension is submitted to the Zoning Administrator for a one year extension prior to the date of zoning permit expiration, otherwise the zoning permit shall be cancelled by the zoning administrator and written notice thereof shall be given to the persons affected. Mr. Turisk asked how many extensions should be allowed. Mr. Kavanaugh stated that it is actually two years as there is the original permit approval for one year and a one year extension. Ms. Croft, Ms. Lyon, Mr. Borowicz, Mr. Freese and Mr. Bartlett all agree. Discussion was held.

Discussion was held regarding scheduling a public hearing. **Motion** by Mr. Freese to schedule a public hearing for Amendment #157 on July 1, 2020. Mr. Turisk asked if the Planning Commission would consider applying this retroactively back to a certain date due to the COVID-19 situation as there have been equests for extensions. Mr. Turisk stated that during this period some of the permits have already expired. Mr. Freese asked if it is legal. Ms. Croft stated that this should be discussed with legal counsel. Ms. Croft stated that this should be retroactive March 15, 2020. Mr. Freese and Mr. Kavanaugh agreed with Ms. Croft. Mr. Freese revised the motion. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing for Amendment #157 on July 1, 2020 with a retroactive date of March 15, 2020. Motion carried unanimously.

Temporary Structures

Discussion was held regarding temporary structures. Mr. Turisk asked for the Planning Commission's thoughts on the email from Craig Waldron. Ms. Johnson stated that business owners will do what they need to do in order to survive and she believes that the Planning Commission should open up all avenues for them. Ms. Johnson questioned if this amendment can be approved before the summer is over. Ms. Johnson asked how do we get this amendment approved faster and how do we make it more open for business owners. Ms. Johnson suggested letting the Zoning Administrator make determinations.

Mr. Kavanaugh stated that we want to open it up some and we don't want to be real restrictive, but there still has to be some oversight on these kiosks that don't meet any standards. Mr. Kavanaugh agreed that this amendment should be moved along quickly and there should be a reduction or elimination of the fees. Mr. Kavanaugh stated that there are some things that will have to be discussed when this is over such as how is the parking handled. Mr. Kavanaugh stated that this can't be extended forever.

Mr. Turisk stated that with respect to whatever measure of oversight there would, be staff is proposing a zoning permit application be submitted. Mr. Turisk stated that there will not be an application fee, but a permit will be issued so there is a

way of tracking these changes. Mr. Turisk stated if there is a violation we have a document that indicates this has to be removed within a specific time period. Mr. Turisk stated that there was a discussion regarding a possible sunset date of November 1 of 2021. Ms. Croft and Mr. Kavanaugh stated that this date can be changed.

Mr. Turisk stated that a lot of these changes would apply in particular to the Indian River area. Mr. Turisk stated that he sent the proposed amendment to Mike Ridley, Tuscarora Township Supervisor, and then had a discussion with him about the amendment. Mr. Turisk stated that Mr. Ridley planned to distribute the proposed amendment to the business owners and he believes that they will not have any problems with the amendment. Discussion was held. Ms. Croft asked Mr. Turisk to forward the proposed amendment to the Cheboygan Chamber of Commerce.

Mr. Kavanaugh asked if there are any concerns with Construction Code when we are looking at temporary structures such as tents and buildings under 200 square feet. Mr. Turisk stated that when a property owner submits an application for a temporary structure that is less than 200 square feet, which wouldn't need a building permit, he would speak to the Building Official about the temporary structures on a case by case basis. Mr. Turisk stated he would ask for any feedback or suggestions from the Building Official. Mr. Turisk stated he does not know what authority the Building Official would have for a temporary structure that is under 200 square feet as a building permit is not required for such structures. Discussion was held. Mr. Kavanaugh stated that this would be a good reason to hold a special meeting. Ms. Croft asked Mr. Turisk to discuss the proposed amendment with Department of Building Safety and the Health Department to see if they have any concerns. Mr. Kavanaugh stated that a special meeting should be held after Mr. Turisk has had a chance to review the proposed amendment with the Department of Building Safety and the Health Department.

Discussion was held regarding mobile food units and whether or not they are allowed to operate under the Governor's Executive Order.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk stated that the Orion Renewable Energy LLC special use permit application will be on the 06/03/20 Planning Commission agenda.

PLANNING COMMISSION COMMENTS

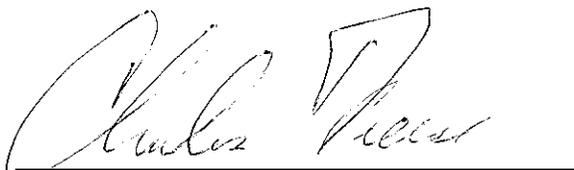
Discussion was held regarding items being submitted to the Planning Commission prior to the meeting without time for Planning Commission review. Mr. Kavanaugh stated that there should be a discussion regarding putting items on a future agenda that are submitted the day before or the day of the meeting. Mr. Kavanaugh stated that Mr. Delana and Ms. Johnson were also concerned about documents that are submitted the day before or the day of the meeting which does not allow time for the Planning Commission to review. Mr. Turisk stated that Mr. Delana suggested that there be no changes and if there are changes, the topic should be moved to the next agenda. Mr. Turisk suggested that any changes to the packet be made by the end of the business day on Monday. Mr. Delana stated that there should be a standard deadline set for submittals to the Planning Commission such as 2 days prior to the meeting or 7 days prior to the meeting. Mr. Kavanaugh agreed with Mr. Delana and asked Mr. Turisk to put a proposal together for the Planning Commission to review. Ms. Lyon stated that she would like to see the deadline for submittals be the week before the meeting as she reviews the packets on Friday so she will be prepared for the site visit. Discussion was held regarding formalizing the submittal deadlines in the Planning Commission By Laws.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:18pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 • PO BOX 70 • CHEBOYGAN, MI 49721
PHONE: (231)627-8489 • TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JUNE 3, 2020 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson, Delana, Bartlett
- ABSENT:** None
- STAFF:** Mike Turisk, Jen Merk
- GUESTS:** Dave Burg, Peter Wendling, Eryn Eustice, Al Germain, Amanda Hoffman, Andrew Beethem, Andrew Lines, Cal Gouine, Carolyn Andersen, Charles Brown, Cristina Beethem, David Wolf, Desiree Dowling, Domenick DiPaolo, Eric Boyd, Gil Archambo, Jeff Zirpoli, John Moore, Ken Kaliski, Lori Stelmaszek, Lydia Terry, Mark Gershon, Mark Hemstreet, Matt Zimmerman, Michael Cressner, Michelle Wolf, Rick Nuttal, Ryan McGraw, Ryan Poley, Sharon Lang, Sonia Singh, Stu Bartlett, Tom Slowinski, Rick Tromble, Tom Eustice

The meeting was called to order via telephonic attendance by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The May 13, 2020 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried unanimously.

Mr. Bartlett stated that will the proximity from his residence to the applicant's request, he will be abstaining from voting on the project.

PUBLIC HEARING AND ACTION ON REQUESTS

Orion Renewable Energy Group, LLC - The applicant requests a Special Use Permit for a Level 3 Solar Energy System - Photovoltaic (SES-PV), per Sections 9.3.27 and 10.3.16 of the Zoning Ordinance for construction of a "solar farm"/utility-scale solar energy generating facility in Grant Township. The subject properties are zoned Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS) and are located approximately 13 miles southeast of the City of Cheboygan, along N. Black River Road, south of Twin Lakes Road and bounded by Ross Road to the south and Page Road to the north, Chamberlin Road to the east and Trudeau Road to the west. The subject properties are in sections 4, 5, 6, 8 and 9 and encompass approximately 1,572 acres on 31 parcels, tax parcel id numbers:

- | | | |
|------------------------|------------------------|------------------------|
| 1. 151-009-200-001-05 | 12. 151-008-300-007-00 | 23. 151-009-400-002-00 |
| 2. 151-006-100-004-00 | 13. 151-008-400-001-00 | 24. 151-009-200-002-00 |
| 3. 151-006-300-001-02 | 14. 151-008-200-001-02 | 25. 151-009-400-001-00 |
| 4. 151-006-100-005-00 | 15. 151-009-300-001-00 | 26. 151-009-200-003-00 |
| 5. 151-006-200-003-00 | 16. 151-009-100-003-00 | 27. 151-004-401-001-00 |
| 6. 151-006-200-005-00 | 17. 151-009-300-004-00 | 28. 151-005-100-001-00 |
| 7. 151-006-400-001-05 | 18. 151-009-400-004-00 | 29. 151-005-300-004-00 |
| 8. 151-008-400-003-00 | 19. 151-009-400-003-00 | 30. 151-005-300-008-00 |
| 9. 151-008-400-004-00 | 20. 151-009-200-001-07 | 31. 151-006-200-002-00 |
| 10. 151-008-100-004-00 | 21. 151-009-300-003-00 | |
| 11. 151-008-300-006-00 | 22. 151-009-100-004-03 | |

Mr. Turisk reviewed the background information contained in the staff report.

Ms. Hoffman stated that she would be presenting on behalf of Orion Renewable Energy Group along with her colleagues and experts. Ms. Hoffman stated that she is a Project Developer with Orion Renewable Energy Group. Ms. Hoffman stated that a PowerPoint presentation has been provided to Cheboygan County, and was uploaded to their website for public access.

Ms. Hoffman introduced Michael Cressner, who is the Director of Development for Orion Renewable Energy Group. Ms. Hoffman introduced Andrew Lines from Cohn Reznick and stated that he would discuss property values. Ms. Hoffman stated that Cohn Reznick has vast expertise in performing impact studies. Ms. Hoffman stated that Schoener Environmental has 20 plus years of experience with environmental wildlife risk and impact studies and will answer any questions related to those items. Ms. Hoffman stated that Ken Kaliski is a Senior Director with RSG. Ms. Hoffman stated that RSG completed the sound analysis. Ms. Hoffman stated that RSG has 25 years of experience in renewable energy projects. Ms. Hoffman introduced Matt Zimmerman who is an environmental and energy attorney with Barnum Law. Ms. Hoffman introduced Ryan McGraw, who is the Vice President of Orion Renewable Energy Group and stated that he will speak to the frequently asked questions, safety, construction and operation.

Mr. Zimmerman stated that his office is in Grand Rapids, Michigan. Mr. Zimmerman stated that Orion submitted its application in February 2020. Mr. Zimmerman stated that the application package that was submitted included both the site plan review application and the special use permit application and 37 pages of attachments which were the leases and easements that Orion has for the project area. Mr. Zimmerman stated that a narrative was submitted that explained how the project meets all of the ordinance requirements and this was a 21 page document. Mr. Zimmerman stated the scientific studies include a health and safety impact study, some modeling simulation, evaluation report, emergency safety and fire plan, a vegetative management plan and the decommissioning and final reclamation plan. Mr. Zimmerman noted that several of these will be discussed in more detail later in the presentation. Mr. Zimmerman stated that Orion worked with Cheboygan County staff to make sure that everything was submitted that was needed. Mr. Zimmerman stated that they believe that the staff found that the application was administratively complete, meaning that it had provided information addressing all of the standards that the Zoning Ordinance requires. Mr. Zimmerman stated that Cheboygan County staff then set a public hearing on March 18, 2020. Mr. Zimmerman stated that due to the COVID-19 pandemic, Governor Whitmer issued Executive Order 2020-15 which essentially prohibited local governments from holding live meetings and allowed meetings to be held electronically and allowed a relaxation of the Open Meetings Act in order to do that. Mr. Zimmerman stated that order number has since been replaced with order number 48 and later with order number 75. Mr. Zimmerman explained that these orders all essentially say the same thing. Mr. Zimmerman stated that on June 1, 2020 the governor issued order number 2020-110.

Mr. Zimmerman stated that when that executive order 2020-15 was issued, the Planning Commission decided that it couldn't hold a live meeting. Mr. Zimmerman stated that he started looking at different options for holding meetings electronically. Mr. Zimmerman stated that they had hoped to schedule a meeting in April. Mr. Zimmerman stated that the next notice of public hearing was scheduled for May 6, 2020 and that meeting did not happen either. Mr. Zimmerman stated that there was some speculation that the stay at home orders and the emergency orders from the governor would be coming to a conclusion towards the end of May and then in early June there would be a normalization of activities. Mr. Zimmerman stated that didn't happen. Mr. Zimmerman stated that Orion wants to do this live as they want to show everyone all of the information, all of the pages, the reports and the drawings. Mr. Zimmerman stated that based on the new order that came out this week it will not allow that to happen. Mr. Zimmerman stated that they are grateful that the Planning Commission is willing to go forward. Mr. Zimmerman stated that he would like to point out just for everyone else's edification that this meeting is being held in conformance with the Governor's policies through her executive orders. Mr. Zimmerman stated that while the Governor is still not allowing these kinds of meetings to be held live, she has encouraged and instructed municipalities to hold meetings electronically, particularly for activities that are related to the public health and safety. Mr. Zimmerman stated that the Governor's orders encourage meetings that are performed in regards to critical infrastructure workers. Mr. Zimmerman stated that furthering energy production is the type of activity that the Governor wants to see continue during the pandemic, even though it has to be done electronically. Mr. Zimmerman stated they are grateful that this meeting is taking place, even if it has to be done electronically. Mr. Zimmerman stated that most municipalities are having these meetings the same way in Michigan and particularly as it relates to the energy production because it's a very competitive industry. Mr. Zimmerman stated that there are a lot of providers of renewable energy. Mr. Zimmerman stated there is a demand for production, but there are only a few buyers and they have a long line of producers and if you don't have land use approval you can't get in their queue. Mr. Zimmerman explained that it is very important that this meeting take place in one or two weeks. Mr. Zimmerman stated that they are applying for a special land use under Michigan zoning law. Mr. Zimmerman stated that is essentially a permitted use within the zoning district as long as some extra conditions that are listed in the Ordinance are

satisfied. Mr. Zimmerman stated that if the project meets those standards, then it's entitled to the special use permit. Mr. Zimmerman stated that their application demonstrates that all of the standards in the Zoning Ordinance have been satisfied and that the special use permit should therefore be granted.

Mr. Cressner thanked Cheboygan County, Cheboygan County staff and the Planning Commission for continuing to move forward in these extraordinary times. Mr. Cressner stated that they would prefer to conduct these proceedings in person, but they truly appreciate the county's efforts to allow developments to move forward through the process and the public's participation in this new type of format. Mr. Cressner stated Orion has been in the business of developing renewable energy projects. Mr. Cressner stated that Orion has developed over 5000 megawatts of renewable energy projects across the US that are currently in operation and this represents roughly enough energy to power over 1.5 million American homes. Mr. Cressner stated that this year, they currently have over 1400 megawatts of new renewable energy projects that are under construction and will be operating by the end of this year. Mr. Cressner stated that Orion brings decade's worth of experience working with similar communities across the region in states such as Illinois, Minnesota, Pennsylvania and Indiana. Mr. Cressner stated that in Michigan, there is a huge demand for new renewable energy projects such as this one. Mr. Cressner stated that this is primarily because of two reasons. Mr. Cressner stated that the first reason is electricity from renewable energy projects is one of the most economical sources of energy in today's market. Mr. Cressner stated the second reason is because of the many environmental benefits that similar projects provide the community. Mr. Cressner stated that their project presents Cheboygan with a few unique opportunities specific to this area. Mr. Cressner stated that first and foremost is that there is economical access to the regional transmission system which is extremely difficult to find. Mr. Cressner stated that the regional transmission system is congested and being able to find a place for their project is necessary for them to be competitive with other generation resources. Mr. Cressner stated their facilities are often located in active agricultural districts and this is a great fit for solar projects. Mr. Cressner stated that what they are most excited to provide locally are the benefits that a \$90 million development such as this can provide to a community for the first 25 years of operations. Mr. Cressner stated that they will provide over \$15 million in landowner payments which will go to support local families and their existing operations and businesses and of course go into the local economies. Mr. Cressner stated that as for the greater community, though, their project will pay over \$7 million in property taxes in the first 25 years of operation. Mr. Cressner stated that this is stable revenue the county can rely on. Mr. Cressner stated that approximately \$2.4 million of that will go to local schools with the remaining several million dollars going to local services such as libraries, roads and emergency services. Mr. Cressner stated they are excited about being able to provide this economic development opportunity to Cheboygan County and for the chance to be a long term contributing good neighbor to the Cheboygan community.

Ms. Hoffman stated that they began out in the area with local outreach to the landowners back in 2017 and then held an open house with neighbors and surrounding community members in Grant township at the township hall on April 10, 2018. Ms. Hoffman stated they were also working with Cheboygan County as they progressed forward with the adoption of the ordinance in March of 2019. Ms. Hoffman stated on February 10, 2020, they held a second open house at the Cheboygan Public Library to obtain additional public input on their proposed site plan. Ms. Hoffman stated that they made some minor changes due to the input they heard at the open house and submitted their application on February 14, 2020. Ms. Hoffman stated that their application was scheduled for a public hearing on March 18, 2020 which was rescheduled due to the pandemic to May 6, 2020 and now to our current date of June 3, 2020.

Ms. Hoffman stated that the project location is in Grant Township and bordered on the north by Black River Road and the south by Ross Road with Twin Lakes Road traversing through the middle of the project. Ms. Hoffman stated that the capacity of the project is up to 91 megawatts with over 1500 acres of privately leased land. Ms. Hoffman stated that roughly half of the leased land is inside the fenced area and the other half is being preserved as the current use (wetlands, setbacks, etc.). Ms. Hoffman stated in the application narrative, approximately 227 acres will be covered by solar panels when positioned horizontally, which is roughly 15% of the total leased land.

Ms. Hoffman stated that per the Zoning Ordinance, all Level III SPV systems are required to meet a 100 foot setback from any dwelling. Ms. Hoffman stated that as you can see on the proposed site plan, they not only meet this requirement with residences circled in red to show the compliance with the 100 foot setback, but also exceed the requirement for every dwelling in the site area meeting at least a 250 foot setback which the teal circle around the residence symbolizes. Ms. Hoffman stated that the Zoning Ordinance also requires the proposal to meet a landscaping requirement for dwellings. Ms. Hoffman stated that landscaping is required opposite any dwelling on the same or adjacent parcel with evergreen trees at least eight feet in height at the time of planting. Ms. Hoffman stated that in their landscaping plan they are proposing all trees to meet the height requirement at the time of planting and are proposing landscaping opposite all dwellings. Ms. Hoffman stated that in regards to wetlands there are blue and green hatched areas on the site plans that are delineated wetlands. Ms. Hoffman stated that these are areas that have been determined to be protected wetlands through the county data, the

national data and their own desktop and field research. Ms. Hoffman stated that these areas are required to have a 40 foot buffer around them and they exceed that requirement by providing a 50 foot buffer as shown on the site plan. Ms. Hoffman stated that they adjusted the fencing to show separate fencing blocks instead of one large area to be fenced to be more wildlife friendly. Ms. Hoffman emphasized that they have not made the project any larger and have reduced the project with these changes. Ms. Hoffman stated that fencing is proposed throughout the project as a 7 foot woven wire fence in keeping with the character of the surrounding area. Ms. Hoffman stated that chain link fence is only proposed around the substation area. Ms. Hoffman stated that the 7 foot height is sufficient to keep people out for safety purposes, but short enough to allow for the passage of deer or others over the fence. Ms. Hoffman stated that the woven wire is wide enough for small mammals to pass through. Ms. Hoffman stated the fencing is shown as red orange lines on the site plan around the solar tracker blocks. Ms. Hoffman stated that they have worked hard to individually fence the separate tracker blocks to allow wildlife to pass through the project easily. Ms. Hoffman provided an example of how wildlife could potentially move through the project. Ms. Hoffman stated that there are a number of existing larger wetland areas that have been left open for wildlife to access as well as the stream corridor moving northwest through the project. Ms. Hoffman stated that in regards to landscaping, the project is required to install landscaping in certain areas. Ms. Hoffman stated that landscaping is shown in detail in the site plan package on pages 3, 4 and 12. Ms. Hoffman stated that on pages 3 and 4, it shows where they are proposing landscaping, including along public or private rights of way and opposite any dwelling. Ms. Hoffman stated that the proposed landscaping includes a variety of trees. Ms. Hoffman stated that the evergreen species they have included to meet the Ordinance requirements are Northern White Cedar, Canadian Spruce, Black Hills Spruce and Balsam Fir, which will all be at least 8 feet in height at the time of planting and will exceed the Ordinance requirements. Ms. Hoffman stated they have also added a variety of deciduous trees including Maple, Dog Wood and others, as well as a pollinator seed mix ground cover. Ms. Hoffman stated that they believe this combination will thrive in the area and will be pleasant to look at and most importantly, provide and exceed the screening the Ordinance requires. Ms. Hoffman stated that they do have a number of permits remaining or are in the process of completing such as Soil Erosion and Sediment Control, multiple permits with EGLE, which includes storm water, land and water permits, a joint permit application with the US Army Corps of Engineers and EGLE for work in inland lakes, streams and wetlands and lastly, a section 401 water quality certification with the US Army Corps of Engineers. Ms. Hoffman stated that all of these permits typically happen during or after a zoning permit is approved due to the time, energy and cost it takes in completing these processes that wouldn't be necessary if the project cannot get past the zoning permit process.

Ms. Hoffman stated that the Cheboygan County solar project will be a long term partner to the Cheboygan community. Ms. Hoffman stated this project represents a \$90 million investment in Cheboygan County and is expected to generate roughly 200 jobs throughout the course of the construction, and 2 to 4 four long term jobs during the operation of the project. Ms. Hoffman stated there will be a commitment to local hiring and guaranteed long term revenues for landowners and farmers. Ms. Hoffman stated that in the first 25 years, the project will pay over \$7 million in property taxes. Ms. Hoffman stated this includes amounts of over \$1.7 million to the to the local school district, over \$700,000, typically to the Cheboygan Intermediate School, over \$400,000 to the road district, \$2.4 million to Cheboygan County, over \$800,000 to Grant Township and over \$600,000 to the Cheboygan Public Library as well as others. Ms. Hoffman stated they believe the project brings many benefits to Cheboygan County.

Ms. Hoffman stated that they have submitted a special use permit application and a site plan review permit application. Ms. Hoffman stated that a Level III SES-PV Facility is a listed special use permit in the Agriculture and Forestry Management Zoning District and Lake and Stream Protection Zoning District. Ms. Hoffman stated a site plan application was also submitted and included a waiver request to change the required one inch to 100 site plan scale to a one inch to 400 scale to better visualize the extent of the project.

Ms. Hoffman stated that the application along with the narrative responses to all required standards listed in the code have been made part of the record. Ms. Hoffman stated that all required and supplementary studies and engineering reports are included in their submittal. Ms. Hoffman stated that the PowerPoint presentation was sent to the County to include in the Planning Commission packet and to include on the website for community access. Ms. Hoffman stated that notices of publication, not less than 15 days prior to the hearing, were submitted to the local newspaper 3 different times for the scheduled March 18, 2020 meeting, the May 6, 2020 meeting and the June 3, 2020 meeting. Ms. Hoffman stated that notices to property owners within 300 feet was mailed 3 different times, not less than 15 days prior to the scheduled hearing for the scheduled March 18, 2020 meeting, the May 6, 2020 meeting and the June 3, 2020 meeting. Ms. Hoffman stated that she has provided information regarding their experts in their PowerPoint document.

Ms. Hoffman introduced Andrew Line from Cohn Reznick and stated that he will discuss property values. Mr. Line referred to the property value impact study that centers on testing whether solar arrays negatively impact adjacent real estate values.

Mr. Line stated that this is not necessarily an appraisal of homes in the Cheboygan area or in the proposed site. Mr. Line stated it is an analysis of the impact that existing solar arrays have had and provide measurable indications for us to come to conclusions.

Mr. Line stated that he works for a company called Cohn Reznick which is the national advisory assurance and tax firm that specializes in real estate. Mr. Line stated that he is a commercial general real estate appraiser and also a member of the appraisal institute, which is noted by the MTI designation. Mr. Line stated he is based in Chicago and has experience in evaluating properties in Michigan. Mr. Line stated the basic premise of this comparative analysis is that if there is any impact on the value of adjacent properties, by virtue of their proximity to a solar farm, that it would be reflected by such factors as the range of sale prices, differences in unit sale prices, any conditions of sale and general overall marketability. Mr. Line stated that when comparing these factors for properties near the solar farm to properties locationally removed, they would expect to see some emerging and consistent pattern of substantial difference in these comparative elements. Mr. Line stated that they have established a number of studies across the country, including in the Midwest, Illinois, Indiana, Michigan, and Minnesota. Mr. Line stated that they have studied solar arrays in California, on the east coast in Florida, North Carolina, and Virginia, and they have studied solar farms that are as small as community solar projects of 1-5 megawatts well up to and exceeding 100 megawatts that can take up over 1000 acres. Mr. Line stated that there are no published studies on this particular subject. Mr. Line stated that they interviewed market participants, which include real estate assessors and real estate brokers who have experience with property that is in close proximity to existing solar farms. Mr. Line stated they prepared the paired sales analysis, which compares potentially impacted properties that they call test areas with unimpacted properties called control areas. Mr. Line stated test areas are sales that are located just adjacent to existing solar farms, and they compare them to similar homes that are located next to the proposed solar farms. Mr. Line stated that this methodology comes directly from an appraisal textbook called Real Estate Damages by Dr. Randy Bell. Mr. Line stated that in that textbook, Dr. Bell indicates that if there is a legitimate detrimental condition, that there will likely be a measurable and consistent difference between two sets of market data and if not, there will likely be no significant difference between the two sets of data. Mr. Line stated that they have examined 8 different solar farms in 4 different states which they feel are comparable with this proposed site in Grant Township. Mr. Line stated that they examined whether or not there was an impact and if that impact was negative, whether it was measurable and consistent.

Mr. Line stated that there is a DTE solar farm in Lapeer, Michigan that is fairly comparable. Mr. Line stated it is a little over 50 megawatts and there are a number of homes that are immediately adjacent. Mr. Line stated they examined the median sale prices between the homes immediately adjacent to the solar panels that sold after the solar panels were erected, and compared them with very similar homes in a similar same area, but located more than a half mile from the solar array. Mr. Line found that there wasn't a negative impact. Mr. Line stated the first group that they tested had a difference of 0.24%. Mr. Line stated the second group that was examined had a difference of 3.31% in favor of places that are immediately adjacent to the solar arrays. Mr. Line stated that in both of these circumstances, the adjacent real estate next to the Lapeer, Michigan, solar arrays did not show a negative impact.

Mr. Line stated another solar farm that has a lot of data that and is relevant is in Chicago County, Minnesota. Mr. Line stated that this is probably the largest solar array here in the Midwest. Mr. Line stated it is 100 megawatts and covers over 1000 acres. Mr. Line stated they were able to identify 5 homes that were immediately adjacent to the solar array and examine those in comparison with similar homes in the same way and found that the difference was 1.35%. Mr. Line stated that was positive in favor of the test sale subject. Mr. Line stated that they found data that indicates that there isn't a negative impact to adjacent real estate. Mr. Line stated their interviews with local tax assessors and brokers who sold these homes also indicated that they don't see any negative impact associated with solar arrays on a single family residential property. Mr. Line stated that a county tax assessor has gone on record and prepared his own study that shows solar arrays do not cause a negative impact. Mr. Line stated that the tax assessor's they spoke with said that no one living next to the solar array has challenged their tax assessment. Mr. Line stated that they prepared before and after analysis, which indicate that even before a project is announced that the trends for homes in both the test sale areas and control sale areas are similar. Mr. Line stated that they also looked at annual appreciation rates. Mr. Line stated that they looked at homes that sold again and again next to solar arrays, and found that the annual appreciation rates were similar to or higher in the county averages for annual appreciation rates of the homes themselves. Mr. Line stated that the study of the eight solar arrays, annual appreciation rate studies and interviews with market participants concluded that there are no negative impacts based on real estate data and are included in the report that was submitted with the application.

Mr. McGraw stated that he is the Vice President of Orion. Mr. McGraw stated that he would like to speak about the general welfare of the community with regard to the Cheboygan solar project. Mr. McGraw stated that they take the health and safety of the community very seriously and they commit to building and operating this safe facility. Mr. McGraw stated that this

commitment is reflected in the equipment that they purchase, the contractors that they hire and in our coordination with local officials and emergency services. Mr. McGraw stated that some examples of the ways they will work to ensure a safe project during preconstruction will include working closely with local officials and emergency service providers to coordinate traffic management, plan for emergency situations and provide any necessary training. Mr. McGraw stated that there will be a general contractor that has extensive experience with the installation of utility scale solar farms with robust health and safety program that meets our local, state and federal regulations. Mr. McGraw stated that during the operations, there will be staff on site during normal working hours and these technicians are trained in solar farm emergency response, and they carry equipment necessary to respond to such emergencies. Mr. McGraw stated that after normal working hours, on call technicians are available in the event of an emergency. Mr. McGraw stated that there will also be a remote operation center that will monitor the facility 24 hours a day, seven days a week, 365 days a year, which can detect faults or emergencies and remotely shut down the facility and alert local emergency service providers to any issues that require their attention. Mr. McGraw stated that an emergency response plan will also be prepared in coordination with local emergency service providers and this will ensure that these providers have access to the site 24/7, which includes keys to locked facilities and contact information for operation personnel.

Mr. McGraw stated that with respect to vegetative plantings and management, along with their application, they submitted a vegetation management plan, which shows how they will ensure that this project remains compatible with ongoing long term agricultural use. Mr. McGraw stated that the land will be planted with native vegetative cover for the life of the project, which is likely to improve site conditions for agriculture, through improved water quality and retention, improve soil structure, and replenish nutrients that are often lost from long term agricultural production. Mr. McGraw stated that they plan to use native seed mixes to create a diverse habitat. Mr. McGraw stated that these native mixes promote the use of the area by wildlife which benefit agricultural land. Mr. McGraw stated that regarding sound, communities often want to know whether solar farms are noisy. Mr. McGraw stated that they engaged an independent consulting firm, RSG, to model the sound from the proposed project. Mr. McGraw stated that the Zoning Ordinance has a maximum of 60 decibels at the perimeter of the project. Mr. McGraw stated that RSG concluded in their report that the project will meet and actually exceed the standard. Mr. McGraw stated that the highest sound level at any property line is only 49 decibels, which is 11 decibels below the ordinance requirements. Mr. McGraw stated that Ken Kaliski from RSG is an expert in the field of sound and he will be able to answer questions. Mr. McGraw stated that with respect to glint and glare of sunlight reflecting off solar panels, there is an important distinction between concentrated solar panels, which act as a mirror and photovoltaic solar panels. Mr. McGraw stated that for this project, they are planning to install photovoltaic solar panels, which are designed to absorb light and not reflect it. Mr. McGraw stated that modern photovoltaic panels reflect less than 2% of incoming sunlight, which is less than soil or wood shingles. Mr. McGraw stated that they are planning to install single axis trackers at the project, which are designed to aim the solar panels directly at the sun. Mr. McGraw stated that this means that for the vast majority of the day, light is reflected directly back into the sky. Mr. McGraw stated that if they find that there are problems at specific locations once the project is constructed, they can automatically adjust the pitch angle of those solar panels to alleviate the issue.

Mr. McGraw stated that they have presented the County a decommissioning plan, which requires that the project dismantle, remove and dispose of all improvements and materials, restore and reclaim the land and post financial assurance that the County can draw upon in the event that they do not decommission the project properly. Mr. McGraw stated that they fully expect to decommission the project properly, but these funds are available to the County in the event that they do not. Mr. McGraw stated that they have had independent experts review this project and they have come to the conclusion that this project can meet and exceed all federal, state and county requirements. Mr. McGraw stated that that from the time of preconstruction planning, to the time that the solar farm has been fully decommissioned, they take their commitment to the general welfare of the community very seriously.

Mr. McGraw stated that they believe that their application meets all the standards set forth by the county ordinance. Mr. McGraw stated that Section 18.7 lists eight standards for special land use approval. Mr. McGraw stated that their application details how the project satisfies each of these. Mr. McGraw stated that the proposed project will not create any negative impact on the natural resources of the county or elsewhere. Mr. McGraw referred to Section 18.7.B and stated that it reads that the proposed special land use will not involve uses and activities that create a substantially negative impact on natural resources. Mr. McGraw stated that by avoiding nearly all the regulated natural resources, and by planting native pollinator species, the project is at worst net neutral on the natural resource. Mr. McGraw stated that it is more likely a positive on natural resources, especially when considering the substantial environmental benefits of solar energy. Mr. McGraw stated that the project easily meets the substantially negative impact standard of Section 18.7.B. Mr. McGraw stated that Section 18.7.C also uses the substantially negative impact language. Mr. McGraw stated that solar energy projects once constructed, are unique in that they don't generate traffic noise, smoke fumes, glare, odors and scrap material. Mr. McGraw stated that many uses permitted in this zoning district would potentially generate more of each of these factors than a solar farm would.

Mr. McGraw stated that the project easily meets the substantially negative impact standard. Mr. McGraw stated that the proposed project won't diminish the opportunity for surrounding properties to be used and developed as zoned as required by Section 18.7.D. Mr. McGraw stated that studies of actual solar projects revealed no impact on property values of adjacent developed property. Mr. McGraw stated that solar energy projects are compatible with agriculture and according to Michigan Department of Agriculture and Rural Development they are consistent with farmland preservation. Mr. McGraw stated that the proposed project won't diminish development opportunities for adjacent undeveloped property. Mr. McGraw stated that they are proposing a special land use for a 91 megawatt solar farm, which will be built over approximately 1566 acres of private land. Mr. McGraw stated that of that 1566 six acres of private land under lease, approximately 830 will be within the fenced area and approximately 230 acres or 15% of the leased area will have solar panels. Mr. McGraw stated that the remainder of the land will be preserved. Mr. McGraw stated that the project will include landscape buffering to minimize visual disturbance. Mr. McGraw stated that it will be less than the 60 decibels limited by the Zoning Ordinance. Mr. McGraw stated that it will not create additional traffic once constructed and it will be safe. Mr. McGraw stated that this proposal meets the standards of the Zoning Ordinance for approval and they will continue to cooperate with local officials to ensure that our requirements are met for this project.

Mr. McGraw stated that this \$90 million investment in the community will create around 210 jobs during construction and is expected to create 2-4 full time positions once operational over its useful life. Mr. McGraw stated that the project will pay substantial revenues to local farmers, which is money that can be used to stabilize their future in the county and also be injected back into the local economy. Mr. McGraw stated that the project will pay over \$7 million in property taxes that support key services like the school's emergency services, road district, and library. Mr. McGraw stated that they are committed to building a project that is safe, reliable and beneficial to the community.

Telephonic communication with Chairperson Croft failed and Vice-Chairman Borowicz began chairing the meeting.

Mr. Freese stated that it was indicated that there will be no impervious surfaces in excess of 8,000 square feet within the perimeters. Mr. Freese stated that the step up transformer facility is 52,370 square feet. Mr. Freese stated as far as drainage there is a problem that will have to be addressed. Mr. McGraw stated that before they can obtain a building permit, they will need plan in place, which would include storm water prevention and will definitely take into account all drainage from every single piece of equipment on the project.

Mr. Freese stated that it was mentioned several times that the entire project is 1566 acres. Mr. Freese noted that it was stated that there would be 862 acres fenced and another figure was mentioned of 830 acres fenced. Mr. Freese stated noted that it was stated that 277 acres under solar panels and another figure was mentioned of 230 acres. Mr. Freese stated that he doesn't show how the 277 acres of solar panels was determined.

Mr. McGraw stated that the total leased area in the project is 1566 acres. Mr. McGraw stated that on the site plan the amount of acreage that is fenced in is approximately 830 acres. Mr. McGraw stated that once the project is constructed, they believe that when the panels are tilted horizontally (flat and parallel to the ground) that would amount to approximately the 270 acres under the solar panels. Mr. Freese stated that the areas that are shown in blue, which are the solar panels, are the majority of that 830 acres and the 230 acres is a small fraction of the total. Mr. Freese stated there is something wrong with that figure. Mr. Borowicz stated that the solar panels are not going to be immediately adjacent to one another and there will be space in between them to allow for pivoting. Mr. Borowicz stated that the total surface area is the 276 acres of actual solar receptors. Mr. Freese stated that if you use Orion's diagram of how big the panels are, it is still most of that area. Mr. Germain from Orion stated that the question here relates to something called the ground cover ratio. Mr. Germain stated that they are only planning to occupy one third of the ground and the space between each of these trackers is in fact two open spaces. Mr. Germain stated that only one third of the ground is occupied. Mr. Germain stated that the starting point is taking the 800 acres which is fenced and dividing it by 3. Mr. Germain stated that by looking at the site plan you will notice that sometimes the fence includes a little more open ground and just around the panels so it's not strictly a three to one ratio but it is close to a three to one ratio. Mr. Germain stated that if you catch the right angle of the photographs that were included in the PowerPoint you can see how much open space there is between each of these trackers.

Mr. Kavanaugh asked how brush control will be handled. Mr. McGraw stated that most of the vegetation control and management will be done via mowing and when there are woody structures that are starting to grow, they may do spot applications of chemicals but that will be very rare. Mr. McGraw stated that mowing is sufficient to manage the vegetation on site. Mr. Kavanaugh stated that using chemicals should be included in the management plan.

Mr. Kavanaugh stated that Mr. Line stated that they talked with local brokers. Mr. Kavanaugh asked if that was local brokers in the other project areas or did he consult with anyone in the Cheboygan area regarding what may happen to property values, especially hunting property. Mr. Kavanaugh stated that there will be some change in the migration of animals. Mr. Line stated they concentrated on individuals who had had experience with real estate next to existing solar panels. Mr. Line stated that part of the analysis of looking at actual data is to earmark the difference between what people's general feelings might be and what their initial perceptions might be. Mr. Line stated that this is actual hard data that shows that there is no impact. Mr. Kavanaugh stated that it would be prudent to at least talk to local brokers.

Mr. Kavanaugh stated that there was no review yet by EGLE or Army Corps. Mr. Kavanaugh stated that Orion has talked with the Road Commission and the Health Department but there are major issues regarding wetlands. Mr. Kavanaugh stated looks like some of the wetlands were missed. Mr. Kavanaugh stated that a letter was submitted stating concerns about height information, a stream and wetlands. Mr. Kavanaugh stated that the Planning Commission received a map with some revisions and with no cover letter. Mr. Kavanaugh stated that there are concerns that a soil conservation easement was missed. Mr. Kavanaugh asked who has the responsibility to evaluate these concerns.

Mr. McGraw stated that they have done a wetland delineation, which included a field study and actually did include the parcel where it has been claimed they missed a stream. Mr. McGraw stated that at the time there was no water there. Mr. McGraw stated that they are going to ask their consultant to go back to the field to see if indeed there is a stream that they missed. Mr. McGraw stated that there needs to be a concurrence from EGLE on the wetland delineation.

Mr. Freese stated that parcel number 151-006-300-002-01 was misidentified as being part of the project and the revised site plan was corrected and it is no longer shown as part of the project. Mr. Freese stated that in regards to the issue regarding the USDA easement, there has been a document releasing that parcel that was in question from the USDA easement. Mr. Freese stated another concern was regarding the height of vegetation. Mr. Freese stated that the regulation was written to indicate the height of the screening on parcels within the project containing solar panels that abut the road and require screening with additional height due to proximity to a raised road bed and in this case Mr. Eustice's parcel is located between the parcel that has the solar panels on it and the road. Mr. Freese stated that property line on Mr. Eustice's parcel would only be subject to the internal property line height requirements for screening and wouldn't be measured from the height of the road bed.

Mr. Kavanaugh asked if someone consulted Mr. Hoffman, who has an airport regarding his concern about glare. Mr. Kavanaugh stated that a glare study has been completed and he hopes someone shares that with him. Mr. McGraw stated that they have commissioned an independent study for glint and glare analysis and they don't have the final report back yet, but the third party that's doing this report has initially reported that they're concluding that there are no instances of glare for any houses in the community or on the nearby airfield. Mr. McGraw stated that stated that when they have that final report they will certainly work with the owner of the airfield.

Ms. Lyon asked Ms. Hoffman to clarify fencing. Ms. Hoffman explained that the fencing for the main portion of the project is a 7 foot woven wire fence. Ms. Hoffman stated that it is in keeping with the character of the surrounding area. Ms. Hoffman referred to slide number 1 of the PowerPoint presentation and stated that the fencing will look like the fencing in the picture. Ms. Hoffman stated that a chain link fence is proposed around the substation area. Ms. Hoffman stated that the majority of the fencing will be a woven wire fence, whereby wildlife can jump over the top of it, and small mammals can move through it.

Mr. Kavanaugh asked that when dealing with EGLE, could there be a comment on large animal movement and any kind of impact there because most of the concerns he has heard are from the hunters in the area and they are worried about waterfowl, deer and bear jumping seven foot fences. Mr. McGraw stated that Dominick Dipaolo is from Schoener Environmental. Mr. Dipaolo stated that his discussions with EGLE were mostly with the permit with respect to the storm water management and erosion and sediment controls during construction. Mr. Dipaolo stated that unfortunately he really can't answer this question. Mr. Kavanaugh suggested asking that question of EGLE as it will eliminate a lot of problems with the hunters. Mr. Kavanaugh stated that it would be worthwhile getting a comment from EGLE regarding the impact on wildlife. Mr. Zirpoli stated that he is with Schoener Environmental. Mr. Zipoli stated that they have discussed with both state and federal agencies anything related to project impact as it relates to special status or protected species or their habitats, and they had no issues. Mr. Zirpoli stated that in regards to special status protected species, both state and federally, there are no concerns from the agency's perspective. Mr. Zirpoli stated that they expect once the project is developed and things have settled down most of the wildlife will presume their daily and seasonal movements in and around the project. Mr. Zirpoli stated that some will be restricted and some might just be individuals based on individual tolerance. Mr. Zirpoli stated that as animals become more accustomed to it, they will certainly utilize it as much as they can and continue to move through

the area. Mr. Kavanaugh stated that it is important to get that a comment from EGLE as it is important. Mr. Zimmerman stated the agency that would be better suited over these issues is DNR. Mr. Kavanaugh stated that this will eliminate a lot of questions and comments from the public.

Ms. Lyon asked if an insurance policy is necessary in case of a natural disaster. Mr. Freese stated that it is covered in Orion's narrative and they agree that if the project is abandoned that it would be taken down. Mr. Freese stated that the reclamation plan covers that and they indicated if it was a not in operation for 18 months it would be decommissioned and removed. Mr. Freese stated that they also had in their narrative that if it was destroyed, that it would be removed at their cost under their decommissioning plan.

Mr. Delana asked how long it will take to get everything in place assuming all the other obstacles might be cleared. Mr. McGraw stated that construction for a project of this size is typically on the order of 9-14 months and that is weather dependent.

Mr. Kavanaugh asked when is the amount of decommissioning bond determined and who determines the amount. Mr. McGraw stated that the decommissioning bond is done at the time that they apply for building permits. Mr. McGraw stated that they will come up with a decommissioning plan, which will have been vetted with an independent party that will show the costs to decommission the facility. Mr. McGraw stated that they will update that plan every 5 years thereafter and share that with the County.

Mr. Borowicz asked for public comments.

Mr. Gouine asked if each parcel will be taxed for the units that are their property or will the \$90 million be prorated across all of the properties. Mr. McGraw stated that the way they have typically seen it done is once the project is installed, they submit the as built plans to see what is constructed on each parcel and there can be an evaluation attached to the equipment installed on each parcel. Mr. Gouine stated he would like to know how a parcel with five units will be appraised versus a parcel with many units. Mr. McGraw stated that the property tax is based off of the equipment that is actually installed on a parcel. Mr. McGraw stated that based on a \$90 million project each parcel essentially would be taxed in a prorated manner, but if any given parcel has more or less equipment on it, then the tax would fall differently to those parcels.

Mr. Tromble, Tromble Bay Farms, asked if the Planning Commission members have any questions for him. The Planning Commission did not have any questions for Mr. Tromble. Mr. Tromble stated that in regards to hunting, no one is supposed to be hunting on his property except for family and employees.

Ms. Andersen stated her property is directly adjacent to Mr. Tromble's property and they hunt on that property. Ms. Andersen stated hunting is important to her.

Mr. Brown stated that he and his wife own property that is adjacent to Mr. Tromble's property. Mr. Brown stated that they support this project and he believes this project has many more pluses than detractor features. Mr. Brown does not believe it would detract in any way from his property value. Mr. Brown stated that his daughter and son in law live on the south side of Black River Road and she believes that the solar panels would probably be less noisy than Mr. Tromble's cattle and she supports this project. Mr. Brown stated it might curtail some division of the small lots that are split off of these larger farm parcels. Mr. Brown stated it might curtail substandard properties and eyesores that might go in that would detract from surrounding property values. Mr. Brown stated that he supports this project and he believes it is a great thing for the County.

Mr. Bartlett stated that he lives Owens Road which. Mr. Bartlett stated that the proposed substation will be adjacent to his property. Mr. Bartlett talked with Orion representatives at the Cheboygan Public Library in February and asked if he will be able to hear any noise from the substation. Mr. Bartlett stated that the representative said he didn't know, but if there is noise they will build berms. Mr. Bartlett asked if berms will cut down the noise. Mr. McGraw stated that they have now fully analyzed the noise and the sound model from the project including the substation location. Mr. McGraw asked Ken Kaliski from RSG, the independent expert that ran this model, to respond to Mr. Bartlett's questions. Mr. Kaliski stated that he looked at the sound emissions and the transformer is going to be specified as 5 decibels lower than allowed by the standard for that device, it is a relatively low noise transformer. Mr. Kaliski stated that he can't say that you won't hear it. Mr. Kaliski stated that he doesn't know what the background sound level is and how well it masks the transformer sound, but even at the property boundary of the substation, the sound is well below the standard Cheboygan County set and that it is less than 50 decibels at the property line. Mr. Kaliski stated that the County standard is 60 decibels. Mr. Kaliska stated that in regards to a berm, anything that blocks the line of sight would reduce the sound. Discussion was held. Ms. Lyon asked if the transformer

will be a constant noise or is it an intermittent noise. Mr. Freese stated that the transformer will be a constant noise but that power is only generated in daylight, not at night. Ms. Lyon asked if there is any possibility it could be built somewhere else versus right next to Mr. Bartlett's home. Mr. Freese stated that it will be near someone's house no matter where they put it. Mr. Kaliski stated that the sound level from the transformer to the nearest home is 39 decibels, which is 21 decibels less than the standard and it may still be audible. Mr. Borowicz asked for an example of something in the 39 decibel range. Mr. Kaliski stated that the sound of his voice is probably around 60 decibels and the average background sound level in an agricultural area is about 41 decibels. Mr. Kaliski stated that 39 decibels is a little bit less than the overall average night time sound level in an agricultural area. Mr. Kaliski stated that they have measured libraries with an air conditioning system overhead at about 39 decibels so it is relatively a quiet sound.

Ms. Lange stated she is the President of the Cheboygan Economic Development Group and she has been appointed to the EDC and is working with Jeff Lawson to reinvigorate that organization. Ms. Lange stated that she has had the privilege of working with Orion throughout the last couple of years. Ms. Lange thanked Orion for the high level of detail that has gone into their planning. Ms. Lange stated that this has been a very long process and noted that Orion has been very accommodating and they always have thoughtful and intelligent responses. Ms. Lange stated that Orion is eager to answer questions and is open to suggestions. Ms. Lange stated that as a business owner, a resident for one year and also a northerner, she appreciates all of the care that's going into the natural landscape. Ms. Lange stated that Cheboygan County has a tremendous asset in a natural environment. Ms. Lange stated that Cheboygan County has more trail miles than any other county in Michigan. Ms. Lange stated that the inland waterway, world class fisheries on Burt Lake and Mullett Lake, hunting and all season recreation are a part of our culture and it is a very big part of our pride as Northern Michigan people. Ms. Lange stated she is glad that Orion is being responsive to comments. Ms. Lange stated that in anticipation of an approval tonight, she just really would love to congratulate everyone. Ms. Lange stated that this is a big high five moment and it is a big win for Cheboygan County. Ms. Lange stated that the economic impact of this project is truly staggering and especially now during some really troubling economic times. Ms. Lange stated this project is a golden egg for our community and for our coffers with revenues that it's going to generate. Ms. Lange stated that this project puts us on par with some other great communities who are seeing the value in turning to solar, wind, hydro or other alternative energy sources. Ms. Lange stated that she is looking forward to working with everyone and she thanked everyone for supporting Cheboygan.

Eryn Eustice stated that he submitted a 3 page letter. Mr. Eustice stated that he and his wife purchased property last May in section 6 and was formerly known as Long's Sod Farm. Mr. Eustice stated that they purchased property that is zoned Agriculture and Forestry Management because of their desire to pursue a passion for farming and agriculture and to start their family. Mr. Eustice stated that they love the beauty of the area and the possibilities that agriculture offers. Mr. Eustice stated that they would not have purchased this property knowing that they would soon have solar panels on 2 sides. Mr. Eustice stated that the project history was mentioned earlier in this meeting, but since they were not residents at the time they were not informed of the project. Mr. Eustice stated that they received a letter 2 months ago notifying them that this meeting was going to happen. Mr. Eustice stated that the 28 foot height of the planting for screening purposes doesn't apply because it is not adjacent to a right of way. Mr. Eustice stated that he has a hard time believing that the value of his property that was just purchased will remain whole when you look out the windows of his house and all you will see is solar panels if there are no trees tall enough to surround the house. Mr. Eustice stated that he is a new homeowner and has a mortgage. Mr. Eustice stated that he has a hard time believing that he can sell his house for the appraised value. Mr. Eustice stated that there are property value impact studies for areas with a better market for housing, but in this area the housing market isn't as abundant. Mr. Eustice stated that it is hard to believe that he is going to be able to sell his house for \$200,000. Mr. Eustice stated that he would like to hear something from Orion saying that this isn't a concern as this is obviously a huge concern for him and his wife. Mr. Eustice stated that the 28 foot planting is the only way that he will be shielded from seeing solar panels. Mr. Eustice stated it will take 10-15 years for trees that are planted to grow to 28 feet. Mr. Eustice stated that he is being told that a vegetative screening will block every residence, but how is that going to apply to his residence when the elevation of his house is 28 feet higher than the nearest solar panel.

Ms. Dowling stated that she purchased six and a half acres of land in an agriculturally zoned area for a reason. Ms. Dowling stated that she has 27 windows in her home and out of every single window she will see solar panels. Ms. Dowling stated that the solar panels will be located in the front of her home, the side of her home and the back of her home. Ms. Dowling agreed with Mr. Eustice and stated that there is no way she will get what she paid for the home if she decides to sell. Ms. Dowling stated that the reason she bought the property is because it is set back where she can sit on her back deck and watch her kids play and now she is stuck looking at solar panels. Ms. Dowling stated that no one has been able to provide a benefit to the people whose property is being impacted. Ms. Dowling stated her concerns regarding the traffic and the length of time it will take for the construction of the project.

Mr. Eustice asked if anyone could answer his question regarding the screening from solar panels. Mr. Freese stated that the applicant has proposed screening along Mr. Eustice's back property line and the north property line, but they're not going to be 28 feet tall. Mr. Freese stated that 28 foot screening is not necessary to the east and down the hill as it is a flat slope. Mr. Freese stated that Orion will put 8 foot trees along that fence at the back and Mr. Eustice might see the solar panels for a year while the trees grow. Discussion was held.

Mr. Eustice asked that the expert on the property values comment on how he will still be able to see solar panels and also how his property value will remain at \$200,000 and not decrease because no one will buy his property. Mr. Freese stated that during the presentation by the expert he stated that there have been no changes in the property values of homes in similar areas. Mr. Freese stated that they are claiming that in similar areas there is no change in property values and no negative impact. Mr. Kavanaugh stated that he would like Mr. Line to comment on this as anyone who would live next to this project would be concerned. Mr. Kavanaugh stated that maybe there is something that can be done for those 2-3 people to help them out.

Mr. Wendling stated that public comments should be received and at the end and Mr. Eustice's question will be addressed. Mr. Wendling stated that we want to make sure everybody who wishes to speak has a chance to speak during the public hearing.

Mr. Boyd stated that he has property that is adjacent to the proposed solar project and he is wondering what is going to be done with the existing vegetation and trees that are in the ditch lines. Mr. Boyd asked if it will be leveled or will the existing vegetation remain. Mr. Wendling stated that this can be answered at the end of the public comment.

Ms. Andersen stated that there she has and along the south side of the project. Ms. Andersen asked what kind of screening will there be along the easement.

Tom Eustice stated that his son Eryn Eustice lives adjacent to this proposed project. Mr. Eustice stated that he is a state licensed assessor and in his opinion, there is no question that his son's property value will be disrupted with this project. Mr. Eustice stated that his son owns a 15 acre farm. Mr. Eustice questioned if the study was completed for single family residences. Mr. Eustice stated that his son has animals and a pond with fish. Mr. Eustice stated that these solar panels do give off radiation that is going to affect the wildlife on his property. Mr. Eustice stated that these solar panels will affect the view. Mr. Eustice stated that there's no question that his son's property will have functional obsolescence, economic obsolescence and external obsolescence and the value will decrease significantly.

An audience member stated his concerns regarding radiation. He stated he did not know if there was a difference between the transmission line and the solar panels. Discussion was held. Mr. Freese stated that Orion will be able to answer this question.

Mr. Borowicz closed the public hearing.

Mr. Borowicz asked Orion to address the questions regarding the ditch bank vegetation, property values and what can be done to address Mr. Eustice's concerns.

Mr. Line referred to the property value report and stated that in Chisago County, Minnesota over 1000 acres was developed and within the layout of this particular solar array there were five homes that were right next to each other and surrounded by solar panels on four sides. Mr. Line stated that each homestead consisted of five to 7 acres each. Mr. Line stated that the developer thought that there might be a problem so he had each of the homes appraised and individually negotiated with each of the land holders and acquired each one of the homes. Mr. Line stated that he paid premiums because he was forcing people out of their homes. Mr. Line stated that during the process of planning the developer realized that he wouldn't need the homes after everything was developed. Mr. Line stated that the developer put all of the homes on the market at the same time. Mr. Line stated that all of the homes sold for more than they were originally appraised for, including one of the homes, which was reacquired by the original homeowner. Mr. Line stated that this is a good example of how homes surrounded on four sides still are able to sell on the market. Mr. Line stated that in Indiana there was a 10 acre piece that was next to a 25 megawatt solar farm that was erected and after the panels were erected someone acquired the 10 acre site and built a \$450,000 house with a very large backyard swimming pool. Mr. Line stated the measurement from the house to the adjacent panel is 150 feet. Mr. Line stated that evidence would suggest that the market isn't deterred from developing just by virtue of being very close to existing solar panels. Mr. Line stated that when interviewing tax assessors they did not speak to any kind of negative influences caused by the solar panels.

Mr. Borowicz stated that another question was if the existing vegetation within the road right of way will that be removed in the process of developing this project. Mr. McGraw stated that all existing vegetation is meant to stay in place and they will supplement any existing vegetation with incremental buffer to the extent that it's sparse and doesn't provide a strong enough buffer. Mr. McGraw stated that there is no need to remove any vegetation along Ross Road.

Board held discussion. Mr. Freese stated that Orion didn't address the question of radiation. Mr. McGraw stated that that in their application they submitted a report from North Carolina State who did a comprehensive study of health questions relating to solar farms. Mr. McGraw stated that in the study they conclude that the radiation levels of the solar farm are incredibly low and that the levels that are considered safe for humans, according to an International Commission On Radiation Protection would be 500 Milligauss (m/G). Mr. McGraw stated that this study found that magnetic radiation for a utility level solar farm was not greater than 0.4 Milligauss (m/G). Mr. McGraw noted that this is almost zero and is below any level that is considered safe for humans. Mr. McGraw stated that with respect to electric radiation, the level that is generally considered safe for humans is 4200 volts per meter and they found below 5 volts per meter. Mr. McGraw stated that their conclusion is that there is little to no risk of any radiation from the solar farm.

Mr. Kavanaugh asked if Orion would comment on the Andersen easement. Ms. Hoffman asked for the location of the easement. Mr. Tromble stated that this is a 60 foot easement along the river and is located in the southwest corner of his property on Owens Road. Mr. Delana asked if the nature of the question is regarding screening for an easement instead of the property that she owns. Mr. Freese stated that if it is a driveway easement, it will have to be screened. Mr. Wendling stated that can be determined by just looking at the language of the easement and determining if it will meet what is required under the Zoning Ordinance for screening. Discussion was held. Mr. Turisk stated that he does not see that as being screened in the plan. Mr. Freese stated that the driveway/easement is not shown in the plans and it is difficult to see where it is and what it's used for. Mr. Freese noted that Mr. Wendling stated that it will depend on what the easement is described as and if it is a driveway easement for access to another parcel, screening would be required.

Mr. Kavanaugh recommended that Orion visit with Mr. Bartlett, Mr. Eustice and the other person involved with their homes looking at solar panels to assure the property owners that they are going to be taken care of after a few years. Mr. Kavanaugh also recommended that Orion meet with local brokers to see what their perception is because this is a different area. Mr. Kavanaugh stated that there is a licensed appraiser from this area that doesn't agree with Orion. Mr. Freese stated that Mr. Kavanaugh is going on an opinion of an appraiser without any substantiated facts. Mr. Freese stated that there is a study that has been submitted and this is data that the Planning Commission can rely on. Mr. Freese stated that he doesn't object to talking to local appraisers, but unless there is factual data that refutes what has been presented the Planning Commission will have to go on what's been presented. Mr. Borowicz stated that the unfortunate fact is that the local data won't be available until after the project is completed.

Mr. Wendling stated that he will be working along with Mr. Turisk and Planning Commission members who wish to assist to put together the findings of fact based upon the application, the exhibits, the meeting minutes, and materials submitted up through the end of this meeting. Mr. Wendling stated that he will assist in those drafts for the Planning Commission to review, make changes, delete, etc. Mr. Wendling stated that the Planning Commission will have a template to work with for decision making at the next meeting on June 17, 2020. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to table the request until June 17, 2020 at 7:00pm. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

STAFF REPORT

No comments.

PLANNING COMMISSION COMMENTS

No comments.

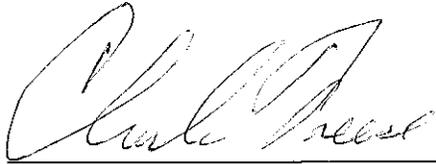
PUBLIC COMMENTS

Ms. Lange thanked the Planning Commission for their efforts working through this process. Mr. Lange stated that she thinks

everyone realizes that every community in Michigan presented with a gift basket like this would be lined up a block long waiting to have a project come through loaded. Ms. Lange stated that this project is full of growth, opportunity and money. Ms. Lange stated that it is clean, thoughtful, conscientious and wise. Ms. Lange stated that she believes it is delivered with a great group that is trying to be thorough and act in partnership with our community and our residents. Ms. Lange stated that the Cheboygan community calls for jobs and more resources for thoughtful growth. Ms. Lange stated that this is a solution to that. Ms. Lange stated that looks forward to a resolution that's positive on this topic. Ms. Lange stated that she would love to be a part of any conversation to help figure out the final details and get this passed. So your two weeks will actually with a special meeting next week.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:37pm.

A handwritten signature in cursive script, appearing to read "Charles Freese", written in black ink. The signature is positioned above a horizontal line.

Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO Box 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION SPECIAL MEETING & PUBLIC HEARING WEDNESDAY, JUNE 10, 2020 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson, Delana
ABSENT: None
STAFF: Mike Turisk, Jen Merk
GUESTS: John Moore, Cal Gouine

The meeting was called to order via telephone attendance by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

There were no Planning Commission minutes to be reviewed.

SCHEDULED PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

No comments.

UNFINISHED BUSINESS

Continued Discussion Regarding Temporary Zoning Amendment Intended To Assist Local Businesses During The COVID-19 Pandemic And Associated Economic Fallout.

Mr. Turisk stated that on May 13, 2020 the Planning Commission had a discussion regarding providing a measure of temporary regulatory relief and flexibility for Cheboygan County businesses due to the economic fallout of the pandemic. Mr. Turisk stated that in the packet there is a revised framework for a temporary amendment to the Zoning Ordinance, which touches upon four broad subject areas; retail uses, off-street parking, temporary signage and mobile food units. Mr. Turisk stated that during the last meeting the Planning Commission discussed a sunset date of November 1 2021. Mr. Turisk noted that some Planning Commission members did not believe there should be a sunset date and others argued in favor of a sunset date.

Mr. Turisk stated that the first subject area is retail use and what has been suggested is to allow for parking lot or sidewalk sales as a temporary accessory use to permitted retail use. Mr. Turisk stated that this will enhance the visibility for retail uses and it would allow for social distancing as sidewalk sales are in an outdoor type of environment.

Mr. Turisk stated that off street parking is intended principally for restaurant uses, but will include retail uses as well. Mr. Turisk stated what has been suggested is to allow temporary accommodation of an outdoor sales area, including the use of tents or other temporary structures. Mr. Turisk stated that this would allow for social distancing and there would be the added benefit of advertising that the business is open and sales are available.

Mr. Turisk stated that regarding signage, what is being proposed is to allow any combination of sign types that are permitted in the district as temporary signage with up to 100 square feet of additional sign surface area. Mr. Turisk reviewed the five standards for temporary signage. Mr. Turisk stated that temporary signage would be intended for a previously permitted

use. Mr. Turisk stated that the temporary signage cannot create a public safety hazard. Mr. Turisk stated that the temporary signage must be located on a property on which the permitted business is located. Mr. Turisk stated that the temporary signage may be placed in a county right of way subject to approval by the Road Commission. Mr. Turisk stated that temporary signage would have to be removed within 30 days from the date of expiration of the amendment.

Mr. Turisk stated that there is a brief section regarding mobile food units. Mr. Turisk stated that staff has not received any questions or requests to expand or reduce the requirements or provide regulatory relief for mobile food unit uses during the pandemic situation. Mr. Turisk stated that this is a suggestion from staff to see if this is something that the Planning Commission would like to consider. Mr. Turisk stated that staff has talked with Mike Ridley, who is the Tuscarora Township Supervisor, and they are currently working through a township level amendment that speaks to the use of mobile food units and food trucks. Mr. Turisk stated that he has talked with Supervisor Ridley about this amendment and he is okay with it. Mr. Turisk stated that the most important component of this section is where the mobile food unit would be allowed as a temporary accessory use. Mr. Turisk stated that staff suggests that mobile food units be allowed as an accessory temporary use on the same property as an established permitted brick and mortar restaurant. Mr. Turisk stated that there are three standards for mobile food units. Mr. Turisk stated that the standards address compliance with minimum social distancing guidelines, the need for an informational only zoning permit and the authority that would be granted to staff to impose any additional conditions to ensure health, safety and welfare.

Ms. Croft asked if the Planning Commission has any comments regarding retail uses. Mr. Freese and Mr. Kavanaugh agreed that the section regarding retail uses is good.

Mr. Turisk stated that the next section would be off street parking and the use to temporarily accommodate outdoor sales areas. Mr. Freese stated that "and services" should be added to "accommodate outdoor sales". Mr. Kavanaugh and Mr. Borowicz agreed with Mr. Freese's suggestion. Ms. Johnson stated her concerns regarding Tuscarora Township and the 40% requirement. Mr. Turisk stated that he talked with Supervisor Ridley regarding a concern that this would result in parking conflict. Mr. Turisk stated that Supervisor Ridley didn't see that this would generate any noticeable parking conflicts. Mr. Turisk stated that he forwarded this proposed amendment to Supervisor Ridley to forward to his business contacts in Indian River. Mr. Turisk stated that no comments have been received as of this date. Mr. Turisk stated Supervisor Ridley thought the proposed amendment is a good idea and he appreciated the Planning Commission thinking specifically about the businesses in Indian River.

Ms. Croft asked if the Planning Commission has any comments regarding temporary signage. Mr. Kavanaugh stated that the Governor now has allowed opening of all food services, even though it's a restricted number of seating. Mr. Kavanaugh questioned if the extra 100 square foot of additional signage is needed. Mr. Kavanaugh stated that extra signage for being open or closed might be worthwhile, but he doesn't believe 100 square feet is necessary. Mr. Freese stated that his daughter's clinic just put up temporary signs all around the parking lot trying to get people organized to get in the right spot for an animal being dropped off or picked up. Mr. Freese stated that one sign tells the telephone number they have to call there is another sign for additional information. Mr. Freese stated that there are four signs for each of the pickup locations. Mr. Freese stated that 100sf seems reasonable. Mr. Kavanaugh stated he agreed with this type of additional signage.

Ms. Lyon stated that she agrees with Mr. Kavanaugh. Ms. Lyon stated her concerns regarding a 10 foot x 10 foot temporary sign. Ms. Lyon stated that what Mr. Freese described makes sense as there is a need for several signs to provide direction. Ms. Lyon stated that she does not have any issues with smaller signs providing directions. Discussion was held regarding enforcement. Mr. Freese suggested allowing a maximum of 100 square feet with any individual sign not exceeding 4 feet x 8 feet. Ms. Lyon and Mr. Kavanaugh agreed with limiting the size of the temporary signage. Mr. Kavanaugh stated he is not sure that 32 square feet should be the maximum. Discussion was held.

Ms. Croft asked if the Planning Commission has any comments regarding mobile food units. Ms. Johnson asked what sense it makes to have a mobile food unit that's permitted as an accessory use on the same property as a restaurant. Ms. Johnson questioned why you would want to have a restaurant and a mobile food unit on the same piece of property. Ms. Croft stated that there are seating limitations on a permanent structure. Mr. Kavanaugh stated that this will allow for social distancing. Mr. Kavanaugh stated that customers can buy the food at the stand and go to their car or eat on site with social distancing. Mr. Kavanaugh stated that this may allow for more than the 50%. Ms. Johnson stated that a restaurant can set up tents and tables outside with no temporary structures and questioned the purpose of the mobile food unit. Mr. Freese stated that if the mobile food unit was on the lot with the restaurant, they could maximize their outdoor seating.

Mr. Kavanaugh stated that some restaurants may want to have a quick menu outside until they feel comfortable opening. Mr. Kavanaugh stated that he feels that this is a reasonable way to handle it. Mr. Bartlett stated that this is opening possibilities

for restaurants to get more business. Mr. Delana asked if there are any concerns about allowing a mobile food unit to be off site. Discussion was held regarding mobile food units being permitted off site. Mr. Turisk noted that mobile food units are limited to the Commercial Development Zoning District. Mr. Turisk stated that the Planning Commission can recommend an amendment that would include allowing mobile food units in others zoning districts, but the thought is that this could open up an unintended can of worms. Discussion was held.

Discussion was held regarding the proposed amendment being valid until November 1, 2021. Mr. Kavanaugh stated that this date it acceptable to him as long as the Planning Commission can repeal or revise the amendment. Mr. Turisk stated that the Planning Commission will have the legal authority to amend as needed. Ms. Johnson asked if the Planning Commission needs to amend it, do they have to go through the public hearing process. Mr. Turisk stated yes, as it will be part of the Zoning Ordinance and a public hearing is required even for a temporary amendment. Discussion was held.

Ms. Johnson stated her concerns regarding the temporary structures remaining in place during the winter months. Ms. Johnson stated that the Planning Commission should consider plowing and other things that go on in small areas. Mr. Kavanaugh stated that it is the property owner/business owner's problem if they can't plow their own drive out. Mr. Kavanaugh stated that there may be some structures and signage remaining and there may have to be some enforcement action taken. Mr. Kavanaugh believes it is a reasonable date, even though there could be some headaches.

Discussion was held regarding scheduling a public hearing for the proposed amendment. **Motion** by Mr. Freese, seconded by Ms. Johnson, to schedule a public hearing for the proposed amendment on July 1, 2020. Motion carried unanimously.

STAFF REPORT

Mr. Turisk stated that the Cheboygan County Board of Commissioners has started holding hybrid meetings. Mr. Turisk stated that the Board of Commissioners and staff did meet in the Board of Commissioners meeting room and the public and the press were limited to telephonic or virtual participation. Mr. Turisk stated that this could be done for the July 1, 2020 Planning Commission meeting. Mr. Freese stated that this would have been helpful with the Orion application but he does not believe a hybrid meeting is necessary at this point. Mr. Kavanaugh and Mr. Bartlett agreed with Mr. Freese.

PLANNING COMMISSION COMMENTS

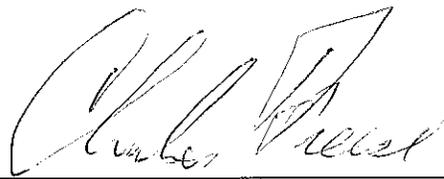
Ms. Johnson informed the Planning Commission members that the Enforcement Officer is not allowed to go out and visit any of the sites or to write letters or citations. Mr. Turisk stated that is not the case any longer as staff has directed Mr. Peltier to resume his zoning enforcement responsibilities as of yesterday. Mr. Turisk stated that zoning enforcement was suspended for several months out of sympathy due to the COVID-19 situation. Mr. Turisk stated that Cheboygan County did not want to be unsympathetic towards people or violators who may be experiencing financial difficulty due to job loss. Mr. Kavanaugh stated that people shouldn't be allowed to do whatever they want to do just because of COVID-19. Mr. Kavanaugh stated that we are going to have a terrible problem when enforcement starts because it has been several months without enforcement. Discussion was held regarding what day enforcement resumed. Ms. Johnson stated that in the future the Planning Commission should be informed when zoning enforcement is stopped. Mr. Kavanaugh stated that the violator didn't have any problem committing the violation during COVID-19 so we shouldn't have a problem telling him he can't do it.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Mr. Freese to adjourn. Motion carried. Meeting was adjourned at 8:48pm.



Charles Freese
Planning Commission Secretary

2020 Cheboygan County Millage Request.

Emmett Ambulance: Covers the City of Mackinaw, Mackinaw Twp and Hebron Twp in Cheboygan County.

Onaway Area Ambulance : Covers Forest & Waverly Twps in Cheboygan County.

Cheboygan Life Support Systems covers the City of Cheboygan and the rest of Cheboygan County.

We are requesting the millage proposal to be set from 0 to .5 mills. The Cheboygan County Commissioners will set the rate each year based on need. The surrounding Counties Ambulance Millages are as follows. Emmet County is 1 mill, Rogers City Ambulance Authority is 1 mills and Otsego County is at .785 mills. Cheboygan county is currently set at 0 to .3 mills. Cheboygan County has never had the amount set above .25 mills.

The increase will be used to add another fully staffed ambulance and crew to the Indian River Station. This will help ensure Ems Crew safety while also helping maintain ambulance coverage in the county. Also to change our ambulance replacement plan from purchasing a new ambulance every 1.5 years to one ever year. We have seven ambulances in the Cheboygan County Stations. Our ambulances are in service for 9 years and have between 250,000 to 350,000 miles on them before they are retired. If we switch to a 1-year replacement plan an ambulance would be 7 years old and have around 200,000 miles on them when they are retired.

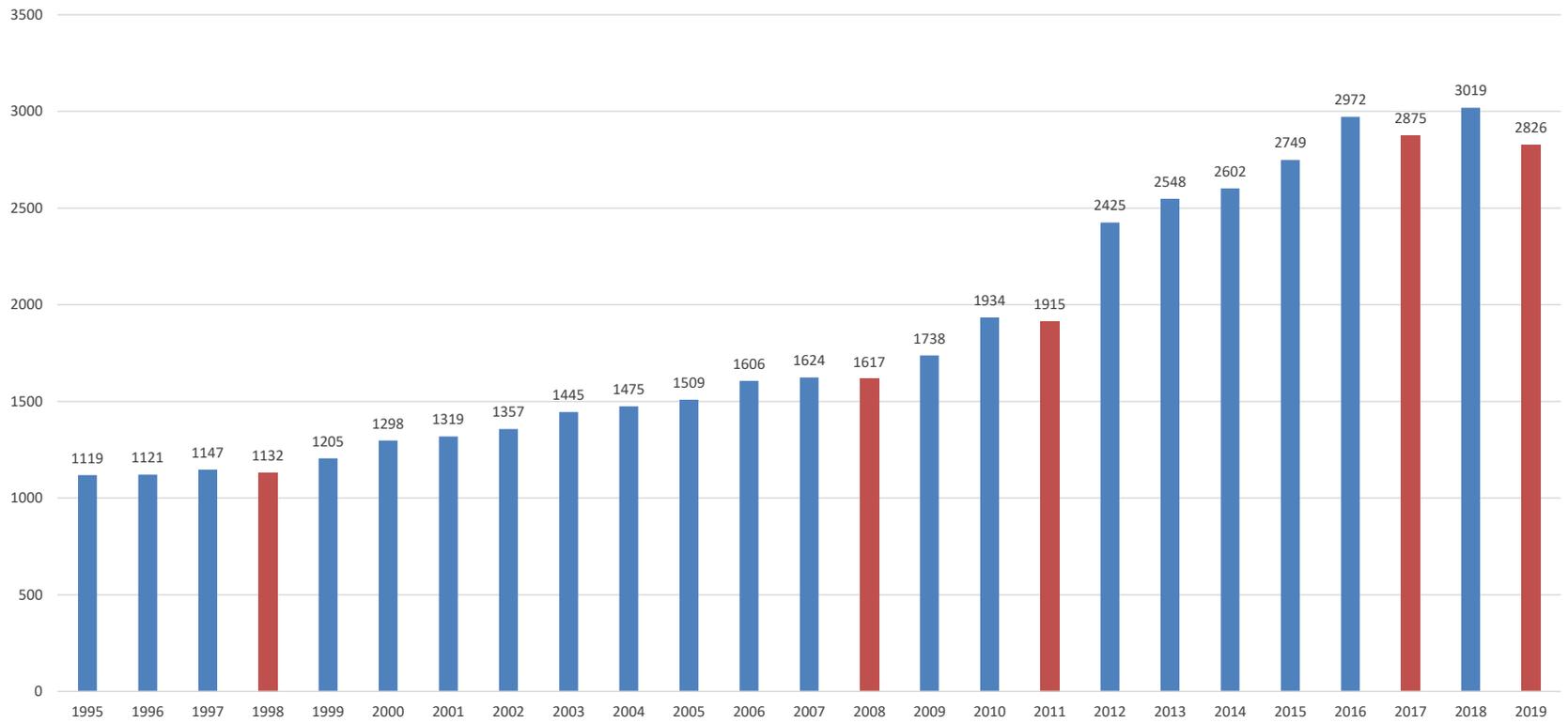
Cheboygan Life Support Capital Improvement Schedule

		CURRENT	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP	EST. REP
LIFE	QTY	Equipment	COST	COST	COST	COST	COST	COST	COST	COST	COST	COST
				2019	2020	2021	2022	2023	2024	2025	2026	2027
4	20	COMPUTERS, MCT, LAPTOPS,DESKTOP	\$1,054	\$3,000	\$3,000	\$3,000	\$3,200	\$3,200	\$3,400	\$3,400	\$3,500	\$3,500
10	7	Power Cot & Load System	\$40,458			\$40,458			\$40,458			\$40,458
20	6	Stryker Stair Chair	\$2,800			\$4,453						
10	6	VENTILATOR	\$11,500			\$12,500		\$13,500		\$14,000		\$14,500
8	30	Pagers & Portable Radios	\$800		\$3,500		\$4,500		\$5,000		\$5,500	
9	6	AMBULANCE	\$160,000		\$165,000		\$170,000	\$172,000		\$173,000	\$174,000	
10	6	Cardiac Monitor	\$30,000	\$90,000		\$31,000		\$32,000		\$33,000		\$33,000
10	2	RIDING LAWN MOVER	\$2,000					\$3,800				
10	6	Dual Head Mobile Radios & Repeters	\$4,213						\$35,000			
10	2	Refrigerator 1 each station	\$1,820				\$2,300					
10	2	wasner & dryer both stations	\$4,000		\$2,500					\$3,000		
15	6	Michigan Instruments Cpr Machines	\$16,000			\$16,000			\$16,000			\$16,000
15	4	ALS MANIKINS	\$2,366					\$2,600				
		Miscellaneous equipment		\$4,600	\$4,650	\$4,700	\$4,750	\$4,800	\$4,850	\$4,900	\$5,000	\$5,000
15	45	O2 tanks & regulators	\$178	\$1,500					\$1,500			
15	1	Rescue trailer 20 foot & rescue sled	\$10,825									
	2	Building & Property Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
				\$104,100	\$183,650	\$117,111	\$189,750	\$236,900	\$111,208	\$236,300	\$193,000	\$117,458

Cheboygan Life Support Capital Improvement Schedule

EST. REP
COST
2028
\$3,600
\$6,000
\$175,000
\$2,300
\$3,000
\$5,000
\$2,000
\$5,000
\$201,900

CLSS YEARLY BILLABLE RUN VOLUME



CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

Preliminary Draft

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.

TABLE OF CONTENTS

	PAGE
AUDIT REPORT	1-2
STATEMENT OF FINANCIAL POSITION	3
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS	4
STATEMENT OF CASH FLOWS	5
NOTES TO FINANCIAL STATEMENTS	6-9

Preliminary Draft

Elliott & Sangster

CERTIFIED PUBLIC ACCOUNTANTS
CERTIFIED FINANCIAL PLANNERS

PROFESSIONAL CORPORATION

123 N. HURON ST.

CHEBOYGAN, MI 49721

(231) 627-4725 Fax (231) 627-7871

website: www.elliott-sangster

Christopher R. Sangster, MST, CPA, CFP
Gregory J. Elliott, CPA, CFP

MEMBER
MICHIGAN ASSOCIATION OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of
Cheboygan Life Support Systems, Inc.
536 M.M. Riggs Drive
Cheboygan, MI 49721

We have audited the accompanying financial statements of Cheboygan Life Support Systems, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cheboygan Life Support Systems, Inc. as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Certified Public Accountants

Preliminary Draft

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2019

ASSETS

CURRENT ASSETS

Cash - Note 2	\$ 780,824
Accounts receivable - Note 3	711,124
Prepaid insurance	21,662

TOTAL CURRENT ASSETS	1,513,610
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PROPERTY AND EQUIPMENT - NOTE 4	1,079,005
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OTHER ASSETS

Land	55,022
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TOTAL ASSETS	\$ 2,647,637
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 30,583
Accrued payroll	18,168
Payroll tax payable	5,754
Miscellaneous payroll deductions	69,094

TOTAL CURRENT LIABILITIES	123,599
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NET ASSETS

Unrestricted	2,524,038
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TOTAL NET ASSETS	2,524,038
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TOTAL LIABILITIES AND NET ASSETS	\$ 2,647,637
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See accompanying notes and accountants' report.

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
DECEMBER 31, 2019

UNRESTRICTED REVENUES, AND OTHER SUPPORT		
Service income - Note 5	\$	1,683,904
County millage		310,166
Service Fees		100,000
Interest income		409
Subscription plan (Net)		(16,501)
Loss on equipment disposal		(578)
Miscellaneous		1,242
		<hr/>
TOTAL REVENUE AND OTHER SUPPORT		2,078,642
EXPENSES		
Program services		
Salaries		1,038,099
Payroll taxes		80,254
Workman's comp insurance		28,006
Depreciation		252,047
Bad debts		111,240
Repair & maintenance		77,994
Fuel costs		50,248
Supplies & drugs		49,644
Group health		163,031
Utilities		25,316
Insurance		24,403
Uniforms		3,224
		<hr/>
Total program		1,903,506
Supporting services		
Salaries		197,055
Pension Contributions		36,017
Office expenses		8,790
Professional fees		24,288
Payroll taxes		15,075
Public Relations		4,223
Postage		6,925
Repairs & Maintenance		10,303
Training & Education		6,630
Licenses & fees		5,523
		<hr/>
Total supporting		314,829
		<hr/>
TOTAL EXPENSES		2,107,696
		<hr/>
INCREASE (DECREASE) IN UNRESTRICTED ASSETS		(139,693)
		<hr/>
NET ASSETS AT BEGINNING OF YEAR	2,524,479	
Prior Period Adjustment	(5,447)	
RESTATED ASSETS AT BEGINNING OF YEAR		2,663,731
		<hr/>
NET ASSETS AT END OF YEAR		\$ 2,524,038
		<hr/> <hr/>

See accompanying notes and accountants' report.

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2019

CASH FLOW FROM OPERATING ACTIVITIES

Increase (decrease) in net assets	\$	(139,693)
Adjustments to reconcile increase in net assets to net cash used by operations		
Depreciation		252,047
Decrease (increase) in operating assets		
Accounts receivable		66,360
Prepaid insurance		0
Increase (decrease) in operating liabilities		
Accounts payable		9,206
Accrued payroll		(3,589)
Payroll taxes payable		811
Miscellaneous deductions		7,321
		192,463
NET CASH PROVIDED BY OPERATING ACTIVITIES		192,463

CASH FLOWS FROM INVESTING ACTIVITIES

Acquisitions of property and equipment		(20,896)
Net Loss on disposal of equipment		578
		(20,318)

NET CASH USED BY INVESTING ACTIVITIES **(20,318)**

CASH FLOW FROM FINANCING ACTIVITIES

Decrease from prior period adjustment		(5,447)
		(5,447)

NET CASH USED BY FINANCING ACTIVITIES **(5,447)**

NET INCREASE IN CASH & SHORT-TERM INVESTMENTS **166,698**

CASH & SHORT-TERM INVESTMENTS, beginning of year **614,126**

CASH & SHORT-TERM INVESTMENTS, end of year **\$ 780,824**

See accompanying notes and accountants' report.

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Cheboygan Life Support Systems, Inc., (CLSS), operates as an ambulatory service in nearly all areas in the County of Cheboygan. CLSS is a non-profit organization established under the laws of the State of Michigan. CLSS has available both basic and advanced life support services.

Temporarily and Permanently Restricted Net Assets

Temporarily restricted net assets are those whose use by CLSS has been limited by donors to a specific time-period or purpose. Donors to be maintained by CLSS in perpetuity remain as permanently restricted net assets. CLSS has no temporary or permanently restricted assets at this time.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Cash and Cash Equivalents

CLSS considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Short-Term Investments

Short-term investments consist of CD's deposited at local financial institutions. CLSS had no short-term investments at year-end.

Support and Revenue

Cheboygan Life Support Systems also receives service fees for billable client services and recognizes these fees and income when earned. Major billings are to Medicaid, Medicare, Blue Cross Blue Shield, Priority Health, and other private insurance carriers. CLSS also benefits from a .25 tax millage from the County of Cheboygan. The millage runs every four years and was approved for an additional four years in 2016, affecting 2017 through 2020 cash flows.

Fixed Assets

Fixed assets are recorded at cost or at estimated fair value at the date of gift. Depreciation is provided using the straight-line method over the estimated useful lives of the asset.

**CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fixed Assets (continued)

Cheboygan Life Support Systems follows the practice of capitalizing, at cost, asset expenditures for fixed assets in excess of \$150. Depreciation is computed on a straight-line basis over the useful lives of the assets generally as follows:

Furniture and equipment	4-5 Years
Vehicles	5 Years
Buildings	39 Years

The next fixed asset balance has been recorded as a separate component in unrestricted net assets.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes

Cheboygan Life Support Systems is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for federal income taxes in the accompanying financial statements.

NOTE 2: CASH AND CASH EQUIVALENTS

Cash on the statement of financial position at year end was:

Cash and cash equivalents \$780,824

At year end the carrying amount of Cheboygan Life Support Systems' deposits were classified as to risk as follows:

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Insured (FDIC)	\$296,997	\$296,997
Uninsured – uncollateralized	<u>483,827</u>	<u>382,055</u>
	<u>\$780,824</u>	<u>\$679,052</u>

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3: ACCOUNTS RECEIVABLE

As of December 31, 2019, accounts receivable was comprised of:

Commercial Carriers	\$144,246
Medicare	87,952
Medicaid	43,273
Private – Non-insured	<u>66,332</u>
Patient Totals	341,803
County Millage	324,782
Contracted Ambulatory Services	<u>198,803</u>
Total Receivables	865,388
Allowance for doubtful accounts	<u>(154,264)</u>
	<u>\$711,124</u>

NOTE 4: FIXED ASSETS

As of December 31, 2019, fixed assets consist of:

	Beg	Acq.	Retirements	End
Furniture and equipment	\$ 762,422	\$ 20,896	\$(3,964)	\$ 779,354
Vehicles	1,021,286	0	0	1,021,286
Buildings	<u>869,383</u>	<u>0</u>	<u>0</u>	<u>869,383</u>
Total	2,653,091	20,896	(3,964)	2,670,023
Less: accumulated depreciation	<u>(1,342,357)</u>	<u>(252,047)</u>	<u>3,386</u>	<u>(1,591,018)</u>
	<u>\$1,310,734</u>	<u>\$(231,151)</u>	<u>\$ (578)</u>	<u>\$1,079,005</u>

NOTE 5: SUMMARY OF CONTRACTS

CLSS has historically adjusted and written off 40-47% of its annual billings. This percentage is due to contractual allowances with Medicare and Medicaid and the participation with Blue Cross Blue Shield and other insurance carriers. These adjustments are a combination of bad debts and non-allowable reimbursements.

Non-payment from private individuals is reported as a bad debt on the statement of operations and changes in net assets. The largest portion of these adjustments is from non-allowable reimbursements due to contracts with Medicare and Medicaid providing for predetermined allowable amounts paid for services. The allowable amounts for these contracts have varied over the last several years. Bad debt written off for the year ending December 31, 2019 was \$111,240. Net service income for 2019 is calculated as follows:

Service billings	\$2,882,511
Non-allowable	<u>(1,198,607)</u>
Net service income	<u>\$1,683,904</u>

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 6: CONTRACT SERVICE AGREEMENTS

On April 1, 2015 CLSS entered into a service contract with three Northern Michigan ambulance services to secure operational, implementation, personnel, accounting, administration, and related services to operate advanced life support ambulance services from CLSS. The entities are in Rogers City, St. Ignace, and Mackinac Island. The personnel utilized by CLSS to provide the Service became employed by CLSS at the time of the contract.

Operational revenue and expenses for each entity are kept separately and are not reported as part of CLSS operating activities. CLSS is responsible for all personnel issues as well as Federal and State payroll taxes incurred by the employees servicing the other entities. There is a reimbursement policy to CLSS for operating, as well as payroll deficiencies on a quarterly basis. CLSS, through the calendar year 2019, had gross payroll (including accruals) of \$2,460,661, of which \$1,225,507 was incurred by the other three (3) entities. Accrued payroll and accumulated benefits for the employees working in the other 3 entities as of December 31, 2019 was \$47,445. This amount is also factored into the reimbursement formula.

In regards to the administrative services performed there are at any given point a timing difference between the collection of receivables and the payment of vendor bills. With this timing difference CLSS, on behalf of the other entities, has at year end incurred a use of its cash resources in the amount of \$124,059. Total operating and timing differences due to CLSS from the other three (3) entities as of the year ended December 31, 2019 amounted to \$175,292.

NOTE 7: SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 22, 2020, the date which the financial statements were available to be issued.

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019	YTD BALANCE 05/31/2019	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 05/31/2019	DIFF 05/31/2020 05/31/2019
				ORIGINAL BUDGET	2020 AMENDED BUDGET		MONTH 05/31/20				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-401.00	CURRENT TAX	8,230,937.01	440,024.51	8,467,759.00	8,467,759.00	475,035.88	183,672.87	7,992,723.12	5.61		35,011.37
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-401.03	CURRENT TAX INTEREST	29,861.06	29,861.06	29,861.00	29,861.00	35,176.21	22,228.47	(5,315.21)	117.80		5,315.15
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-404.00	CONVENTION & TOURISM TAX	70,822.62	19,542.50	68,227.00	68,227.00	0.00	0.00	68,227.00	0.00		(19,542.50)
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	3,816.88	118.69	5,777.00	5,777.00	920.78	332.63	4,856.22	15.94		802.09
101-400-424.00	COMMERCIAL FOREST RESERVE	172.70	0.00	174.00	174.00	0.00	0.00	174.00	0.00		0.00
101-400-425.00	SWAMP TAX REFUND	372,823.37	0.00	365,881.00	365,881.00	0.00	0.00	365,881.00	0.00		0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-441.00	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	657.50	323.50	1,100.00	1,100.00	76.50	0.00	1,023.50	6.95		(247.00)
101-400-476.00	SOIL SEDIMENTATION	16,545.00	4,310.00	16,000.00	16,000.00	3,325.00	895.00	12,675.00	20.78		(985.00)
101-400-477.00	LIC & PERMITS-NON-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-478.00	DOG LICENSES	1,865.00	1,380.00	1,700.00	1,700.00	905.00	20.00	795.00	53.24		(475.00)
101-400-478.01	CO MARRIAGE LIC FEE	840.00	145.00	1,600.00	1,600.00	110.00	25.00	1,490.00	6.88		(35.00)
101-400-479.01	ZONING PERMITS	24,264.00	8,571.26	28,000.00	28,000.00	6,460.47	2,417.93	21,539.53	23.07		(2,110.79)
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	628.00	628.00	627.99	627.99	0.01	100.00		627.99
101-400-501.03	ENFORCEMENT ZONE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	68,033.22	26,999.86	67,000.00	67,000.00	23,442.78	9,721.40	43,557.22	34.99		(3,557.08)
101-400-507.01	PROS ATTY VICTIMS RIGHTS	56,544.60	12,554.46	60,615.00	60,203.02	13,030.02	0.00	47,173.00	21.64		475.56
101-400-507.02	WELFARE FRAUD	1,721.25	1,271.25	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		(1,271.25)
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-510.00	STONEGARDEN GRANT	47,014.47	24,888.57	100,000.00	90,511.49	62,563.18	13,831.42	27,948.31	69.12		37,674.61
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	53,568.00	0.00	53,568.00	53,568.00	0.00	0.00	53,568.00	0.00		0.00
101-400-533.00	HOUSING ADMIN	2,226.23	0.00	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00		0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-540.00	COURT EQUITY FUND	110,256.00	42,033.00	107,331.00	107,331.00	44,812.00	0.00	62,519.00	41.75		2,779.00
101-400-541.00	PROBATE JUDGES' SALARY	113,121.30	51,380.81	105,714.00	105,714.00	79,294.22	26,428.57	26,419.78	75.01		27,913.41
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	22,862.00	45,724.00	45,724.00	22,862.00	0.00	22,862.00	50.00		0.00
101-400-541.02	CIRCUIT STAND/PAYMT	44,511.60	21,649.60	45,724.00	45,724.00	22,862.00	0.00	22,862.00	50.00		1,212.40
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	18,289.60	36,579.00	36,579.00	18,289.60	0.00	18,289.40	50.00		0.00
101-400-542.00	ORV ENFORCEMENT GRANT	16,651.52	0.00	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00		0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	54,515.62	19,267.90	47,855.00	47,855.00	19,066.39	0.00	28,788.61	39.84		(201.51)
101-400-543.04	M.M.R.M.A GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00		0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	4,385.06	0.00	6,000.00	6,000.00	5,578.94	5,578.94	421.06	92.98		5,578.94
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	7,528.79	7,528.79	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00		(7,528.79)
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-554.00	STATE GRANT	5,536.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	6,829.26	27,317.00	27,317.00	6,829.26	0.00	20,487.74	25.00		0.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-573.00	LOCAL COMMUNITY STABILIZATION	31,927.34	7,839.77	9,462.00	9,462.00	9,461.25	0.00	0.75	99.99		1,621.48
101-400-574.00	STATE REVENUE SHARING	465,281.91	279,340.00	481,162.00	481,162.00	286,276.00	0.00	194,886.00	59.50		6,936.00
101-400-574.01	REVENUE SHARING - COUNTY INCEN	112,846.64	75,232.00	112,847.00	112,847.00	75,232.00	0.00	37,615.00	66.67		0.00

REVENUE AND EXPENDITURE REPORT FOR CHEBOYGAN COUNTY

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019	YTD BALANCE 05/31/2019	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE DIFF 05/31/2020 05/31/2019
				ORIGINAL BUDGET	2020 AMENDED BUDGET					
Fund 101 - GENERAL COUNTY										
Revenues										
101-400-575.00	TWP LIQUOR LICENSE	3,602.50	0.00	770.00	770.00	0.00	0.00	770.00	0.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	60,301.68	26,290.22	63,563.00	63,563.00	24,169.84	5,512.77	39,393.16	38.03	(2,120.38)
101-400-582.00	SHERIFF LOCAL GRANTS	1,800.00	1,450.00	2,300.00	3,350.00	1,050.00	0.00	2,300.00	31.34	(400.00)
101-400-583.00	LOCAL GRANTS	400.00	0.00	400.00	400.00	0.00	0.00	400.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	48,889.36	21,664.52	50,000.00	50,000.00	20,260.20	5,881.00	29,739.80	40.52	(1,404.32)
101-400-601.01	ATTY FEE REIMB/CIRCUIT	32,353.48	15,942.98	31,000.00	31,000.00	11,125.87	2,900.00	19,874.13	35.89	(4,817.11)
101-400-601.10	CIR CT GARNISHMENT	630.00	60.00	550.00	550.00	75.00	0.00	475.00	13.64	15.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	345,447.75	138,687.05	380,000.00	380,000.00	92,142.08	14,321.55	287,857.92	24.25	(46,544.97)
101-400-603.01	PROBATE CRT COSTS	450.00	450.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	(450.00)
101-400-603.11	SMOKING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.02	CTY GENERAL FILING FEE	4,273.00	2,103.00	5,000.00	5,000.00	1,364.00	217.00	3,636.00	27.28	(739.00)
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	209,990.81	13,279.63	120,000.00	120,000.00	36,024.13	6,826.26	83,975.87	30.02	22,744.50
101-400-607.14	CHARGE FOR SERVICE - COURT SPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-608.01	MOTION FEE COUNTY	2,020.00	860.00	3,000.00	3,000.00	530.00	70.00	2,470.00	17.67	(330.00)
101-400-608.02	COUNTY APPEAL FEE	56.00	31.00	200.00	200.00	0.00	0.00	200.00	0.00	(31.00)
101-400-610.00	JURY FEE CIR CT	690.00	400.00	1,000.00	1,000.00	315.00	85.00	685.00	31.50	(85.00)
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	940.00	115.00	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00	(115.00)
101-400-613.00	DIST CRT/CIVIL FEES	59,760.25	16,423.50	50,000.00	50,000.00	11,061.00	559.75	38,939.00	22.12	(5,362.50)
101-400-613.10	COUNTY REMONUMENTATION	365.04	132.42	300.00	300.00	137.82	25.44	162.18	45.94	5.40
101-400-614.00	VIOLATION CLEARANCE RECORD	2,851.00	1,305.00	3,000.00	3,000.00	1,068.34	165.00	1,931.66	35.61	(236.66)
101-400-615.00	DIST CRT/BOND COSTS & FEES	1,940.00	890.00	2,500.00	2,500.00	485.00	130.00	2,015.00	19.40	(405.00)
101-400-617.00	PROBATE CRT - FEES	0.00	0.00	0.00	0.00	10.00	0.00	(10.00)	100.00	10.00
101-400-617.01	CERTIFIED FEES	2,834.00	419.00	1,700.00	1,700.00	1,105.00	192.00	595.00	65.00	686.00
101-400-617.02	MARRIAGE CEREMONIES	52.00	4.00	100.00	100.00	8.00	0.00	92.00	8.00	4.00
101-400-617.03	JURY FEE DEMAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	325.00	125.00	200.00	200.00	100.00	0.00	100.00	50.00	(25.00)
101-400-617.07	INVENTORY FEE	11,893.83	6,110.03	7,000.00	7,000.00	3,582.59	624.64	3,417.41	51.18	(2,527.44)
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	40.00	20.00	20.00	20.00	0.00	0.00	20.00	0.00	(20.00)
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,940.00	880.00	1,400.00	1,400.00	450.00	100.00	950.00	32.14	(430.00)
101-400-618.00	CO TREAS-CURRENT SERVICES	1,662.00	1,532.50	3,000.00	3,000.00	3,769.00	3,724.00	(769.00)	125.63	2,236.50
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	6,490.00	2,185.00	4,900.00	4,900.00	1,850.00	300.00	3,050.00	37.76	(335.00)
101-400-619.00	CO CLERK/CURRENT SERVICES	24,295.75	9,929.00	21,500.00	21,500.00	8,197.70	1,117.00	13,302.30	38.13	(1,731.30)
101-400-619.01	PASSPORT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.02	CREMATION FEE	1,360.00	560.00	1,000.00	1,000.00	680.00	120.00	320.00	68.00	120.00
101-400-619.03	SUBPOENA FEE	30.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	(15.00)
101-400-619.04	CRIME VICTIM ADMIN FEES	1,508.06	682.36	1,700.00	1,700.00	519.81	123.29	1,180.19	30.58	(162.55)
101-400-619.05	STATE FORENSIC ADMIN FEE	6.20	6.20	0.00	0.00	0.00	0.00	0.00	0.00	(6.20)
101-400-619.06	NOTARY FEES	448.00	176.00	300.00	300.00	88.00	0.00	212.00	29.33	(88.00)
101-400-620.00	REGISTER OF DEEDS FEES	335,963.08	123,008.78	277,000.00	277,000.00	110,473.94	17,499.84	166,526.06	39.88	(12,534.84)
101-400-622.00	C.C.F. COLLECTION FEE	2,232.10	860.23	2,400.00	2,400.00	1,299.13	257.50	1,100.87	54.13	438.90
101-400-622.01	25% ATTY FEES REIMB	379.94	233.69	500.00	500.00	0.00	0.00	500.00	0.00	(233.69)
101-400-622.02	ATTY FEE REIMB/PROBATE	2,087.38	1,041.06	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	(1,041.06)
101-400-625.00	DNA COLLECTION	540.60	252.50	200.00	200.00	174.70	36.00	25.30	87.35	(77.80)
101-400-625.01	SEX OFFENDER REGISTRATION	2,715.00	2,040.00	3,300.00	3,300.00	1,420.00	0.00	1,880.00	43.03	(620.00)
101-400-625.25	DNA COLLECTION - SHERIFF	1,351.49	631.25	400.00	400.00	436.75	90.00	(36.75)	109.19	(194.50)
101-400-625.36	DNA COLLECTION - DISTRICT COUR	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	36.00	24.00	50.00	50.00	0.00	0.00	50.00	0.00	(24.00)
101-400-628.03	PRISONER BOARD	34,234.06	13,878.41	45,000.00	45,000.00	9,680.02	1,096.39	35,319.98	21.51	(4,198.39)

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019	YTD BALANCE 05/31/2019	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 05/31/2019	DIFF 05/31/2020
				ORIGINAL BUDGET	2020 AMENDED BUDGET		MONTH 05/31/20				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-683.00	RETURNED CHECK FEES	175.00	75.00	320.00	320.00	0.00	0.00	320.00	0.00		(75.00)
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	30,236.56	10,741.51	71,482.00	71,482.00	17,247.55	4,091.71	54,234.45	24.13		6,506.04
101-400-687.00	WAGE REIMBURSEMENT	0.00	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00		0.00
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	7,741.66	2,194.05	11,465.00	11,465.00	1,017.91	0.00	10,447.09	8.88		(1,176.14)
101-400-688.00	REFUNDS - GENERAL	3,658.93	1,362.40	1,300.00	1,300.00	3,609.63	65.00	(2,309.63)	277.66		2,247.23
101-400-688.01	MOVEABLE ITEMS	0.00	(0.75)	0.00	0.00	0.00	0.00	0.00	0.00		0.75
101-400-688.02	ZONING BOOKS	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00		(50.00)
101-400-688.06	SHERIFF WAGE REIMB	285.71	285.71	500.00	500.00	534.23	200.00	(34.23)	106.85		248.52
101-400-688.08	INMATE TELEPHONE	12,880.92	5,284.36	28,800.00	28,800.00	21,009.07	1,220.14	7,790.93	72.95		15,724.71
101-400-688.09	NON-REIMBURSABLE/REIMB	333.75	78.75	400.00	400.00	67.50	0.00	332.50	16.88		(11.25)
101-400-688.11	M.A.P.S.	8,413.06	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00		0.00
101-400-688.15	SHERIFF PBT'S	80.00	75.00	100.00	100.00	7.00	0.00	93.00	7.00		(68.00)
101-400-688.17	POSTAGE REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
101-400-688.19	SHERIFF DRUG SCREENS	593.00	225.00	600.00	600.00	90.00	0.00	510.00	15.00		(135.00)
101-400-690.00	INS & SURETY PREMIUM REFUND	82,895.85	2,616.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00		(2,616.00)
101-400-695.00	CASH OVER/SHORT	(10.00)	30.00	0.00	0.00	(30.00)	0.00	30.00	100.00		(60.00)
101-400-696.00	INSURANCE PROCEEDS	350.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00		(350.00)
101-400-698.00	MISC	723.84	191.25	0.00	0.00	209.21	0.00	(209.21)	100.00		17.96
101-400-699.00	FUND EQUITY	0.00	0.00	1,079,877.00	1,092,061.45	0.00	0.00	1,092,061.45	0.00		0.00
101-400-699.99	TRANSFER IN	496,531.80	0.00	1,169,598.00	1,169,598.00	0.00	0.00	1,169,598.00	0.00		0.00
TOTAL REVENUES		12,362,316.35	1,661,439.80	14,178,219.00	14,191,552.96	1,691,067.59	360,064.75	12,500,485.37	11.92		29,627.79
Expenditures											
101	COMMISSIONERS	130,310.55	46,905.73	150,641.00	150,641.00	49,729.83	15,395.87	100,911.17	33.01		2,824.10
131	CIRCUIT COURT	297,688.24	130,627.19	329,998.00	329,998.00	114,242.32	30,370.65	215,755.68	34.62		(16,384.87)
136	DISTRICT COURT	623,298.96	249,629.45	656,477.00	656,477.00	252,326.34	65,712.45	404,150.66	38.44		2,696.89
139	VICTIM'S RIGHTS	73,250.46	28,159.31	82,588.00	82,176.02	28,404.07	7,503.04	53,771.95	34.56		244.76
145	JURY BOARD	6,316.33	4,124.96	10,991.00	10,991.00	900.05	631.30	10,090.95	8.19		(3,224.91)
148	PROBATE COURT	630,992.54	260,597.84	676,817.00	676,817.00	264,236.16	72,058.65	412,580.84	39.04		3,638.32
191	ELECTIONS	9,173.23	399.35	40,008.00	40,008.00	23,608.40	(405.32)	16,399.60	59.01		23,209.05
202	FINANCE DEPARTMENT	294,412.79	115,339.55	311,121.00	311,121.00	99,910.28	21,122.50	211,210.72	32.11		(15,429.27)
212	ADMINISTRATIVE OFFICE	232,513.56	93,013.31	246,459.00	246,459.00	93,668.64	25,128.65	152,790.36	38.01		655.33
215	CLERK/REGISTER	467,659.57	189,416.89	497,130.00	497,130.00	191,960.11	53,039.20	305,169.89	38.61		2,543.22
225	EQUALIZATION	225,947.22	82,229.02	249,732.00	249,732.00	92,694.56	25,550.76	157,037.44	37.12		10,465.54
228	INFORMATION SYSTEMS	450,018.58	200,026.46	509,444.00	509,444.00	126,391.07	29,856.53	383,052.93	24.81		(73,635.39)
229	PROSECUTING ATTORNEY	585,055.92	228,511.06	614,131.00	614,131.00	232,977.01	69,145.23	381,153.99	37.94		4,465.95
243	GIS	72,386.21	27,950.26	73,969.00	73,969.00	27,638.60	7,430.55	46,330.40	37.37		(311.66)
253	COUNTY TREASURER	334,004.44	126,132.68	360,417.00	360,417.00	125,716.80	33,698.73	234,700.20	34.88		(415.88)
260	TAX ALLOCATION BOARD	0.00	0.00	850.00	850.00	730.78	730.78	119.22	85.97		730.78
265	COUNTY MAINTENANCE DEPT	462,073.13	178,388.38	505,945.00	503,883.53	190,622.36	49,682.05	313,261.17	37.83		12,233.98
267	MAJOR EQ/BLDG IMP	65,073.96	21,348.42	88,500.00	90,561.47	9,543.85	(3,259.67)	81,017.62	10.54		(11,804.57)
270	HUMAN RESOURCE	6,505.80	3,791.15	54,966.00	54,966.00	5,229.12	4,257.80	49,736.88	9.51		1,437.97
275	DRAIN COMMISSIONER	4,068.28	2,143.89	6,150.00	6,150.00	1,862.82	1.82	4,287.18	30.29		(281.07)
284	COUNTY SURVEYOR	2,150.00	1,023.40	2,150.00	2,150.00	635.00	0.00	1,515.00	29.53		(388.40)
285	GENERAL COUNTY	357,520.80	188,228.62	385,175.00	395,175.00	192,129.82	45,607.79	203,045.18	48.62		3,901.20
301	SHERIFF	1,911,839.92	710,132.25	1,974,308.00	1,980,504.23	779,321.76	222,576.39	1,201,182.47	39.35		69,189.51
302	ORV ENFORCEMENT	32,757.57	117.84	18,324.00	18,324.00	1,308.93	1,068.93	17,015.07	7.14		1,191.09
325	CCE 911	439,377.00	219,688.50	439,527.00	439,527.00	219,688.50	0.00	219,838.50	49.98		0.00
331	MARINE SAFETY	116,346.87	34,070.99	118,565.00	118,565.00	30,576.00	11,018.20	87,989.00	25.79		(3,494.99)

REVENUE AND EXPENDITURE REPORT FOR CHEBOYGAN COUNTY

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019	YTD BALANCE 05/31/2019	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE DIFF 05/31/2020 05/31/2019
				ORIGINAL BUDGET	2020 AMENDED BUDGET					
Fund 101 - GENERAL COUNTY										
Expenditures										
332	SNO-MOBILE SAFETY *	6,587.75	6,587.75	7,227.00	7,059.00	6,616.53	0.00	442.47	93.73	28.78
333	SHERIFF SECONDARY ROAD PATROL	80,387.61	32,718.00	80,175.00	80,175.00	32,514.47	9,347.22	47,660.53	40.55	(203.53)
334	STONEGARDEN GRANT	48,094.81	24,888.57	93,975.00	84,486.49	60,964.18	0.00	23,522.31	72.16	36,075.61
335	SHERIFF - LOCAL GRANTS	8,432.13	208.82	10,551.00	10,551.00	106.44	106.44	10,444.56	1.01	(102.38)
337	SHERIFF-FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
338	CANINE UNIT	17,954.86	12,831.70	10,000.00	10,000.00	2,209.50	0.00	7,790.50	22.10	(10,622.20)
340	COURTHOUSE SECURITY	42,419.01	17,009.05	47,394.00	49,621.22	17,513.23	5,266.38	32,107.99	35.29	504.18
351	CORRECTIONS/COMMUNICATIONS	1,559,408.15	635,149.43	1,637,466.00	1,642,445.00	618,405.08	165,486.10	1,024,039.92	37.65	(16,744.35)
412	PLANNING/ZONING DEPT	317,983.60	125,767.38	348,448.00	348,448.00	117,150.32	33,524.37	231,297.68	33.62	(8,617.06)
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	79,616.65	20,671.88	54,758.00	54,758.00	20,075.70	0.00	34,682.30	36.66	(596.18)
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	164,038.66	81,706.94	182,058.00	182,058.00	89,686.99	405.12	92,371.01	49.26	7,980.05
441	DEPARTMENT OF PUBLIC WORKS	153.06	153.06	340.00	340.00	206.58	0.00	133.42	60.76	53.52
600	HEALTH DEPARTMENTS	352,901.56	174,425.00	367,898.00	367,898.00	183,949.00	0.00	183,949.00	50.00	9,524.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
648	MEDICAL EXAMINER	27,415.32	18,445.67	31,024.00	31,024.00	15,153.60	8,854.98	15,870.40	48.84	(3,292.07)
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	123,080.09	49,802.55	134,277.00	134,277.00	49,161.30	15,902.05	85,115.70	36.61	(641.25)
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
731	COUNTY MSU EXTENSION OFFICE	124,448.12	62,413.10	125,779.00	125,779.00	53,143.74	4,182.18	72,635.26	42.25	(9,269.36)
751	FAIR GROUNDS / EVENTS	29,382.16	4,522.67	50,424.00	50,424.00	5,529.84	1,258.78	44,894.16	10.97	1,007.17
753	VETERANS MEMORIAL PARK	2,367.50	125.00	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	(125.00)
784	SOIL CONSERVATION	13,233.87	6,496.28	13,700.00	13,700.00	6,452.75	0.55	7,247.25	47.10	(43.53)
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	80,000.00	80,000.00	107,548.00	107,548.00	107,548.00	0.00	0.00	100.00	27,548.00
902	APPRO/TRANSFERS TO OTHER FUNDS	1,249,451.85	156,001.04	2,240,294.00	2,240,294.00	259,208.55	86,371.17	1,981,085.45	11.57	103,207.51
941	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
954	INSURANCES	228,602.41	47,550.35	221,000.00	221,000.00	100,411.50	99,910.50	120,588.50	45.44	52,861.15
TOTAL EXPENDITURES		12,386,701.10	4,699,470.74	14,178,219.00	14,191,552.96	4,902,060.48	1,218,538.72	9,289,492.48	34.54	202,589.74
Fund 101 - GENERAL COUNTY:										
TOTAL REVENUES		12,362,316.35	1,661,439.80	14,178,219.00	14,191,552.96	1,691,067.59	360,064.75	12,500,485.37	11.92	29,627.79
TOTAL EXPENDITURES		12,386,701.10	4,699,470.74	14,178,219.00	14,191,552.96	4,902,060.48	1,218,538.72	9,289,492.48	34.54	202,589.74
NET OF REVENUES & EXPENDITURES		(24,384.75)	(3,038,030.94)	0.00	0.00	(3,210,992.89)	(858,473.97)	3,210,992.89	100.00	(172,961.95)

ADMINISTRATOR'S REPORT

7-14-20

O.E.M.

DISOLUTION:

O.E.M. cash assets will remain on hand until all final cost associated with O.E.M. are paid. Once all associated cost are paid, funds will be distributed by percentage back to each unit. Physical assets such as trailers, generators, radios etc. have been divided based on agreement percentages and picked up by each unit. Larger value items such as pick-up trucks and communication trailer have been placed for auction. Once sold, cash assets will be distributed by agreement percentage back to each unit.

VETERANS

DEPARTMENT:

The Veterans Department will be giving their annual department report in August. To provide a process to receive feedback from Veterans concerning department services, staff is recommending that the Board of Commissioners consider the appointment of a Veterans Subcommittee. The subcommittee could meet quarterly and could consist of representatives from the Veterans service organizations serving the County, a Board of Commissioner liaison and at large member. The subcommittee would receive information from the department concerning services and claims as well as the department's annual report, review aggregated survey responses completed by Veterans related to customer service and serve as liaison contact between the County and service organizations to provide suggestions to the department and relay any concerns.

MARINA:

The Marina project is still on pause under Executive Directive 2020-3. No date has been identified when projects can proceed.

AUDIT:

The Auditors will be at the July 28, 2020 meeting to present the audits.

SRR BUDGET:

The State is now requiring that Straits Regional Ride's fiscal year align with the State's fiscal year which is October 1st to September 30th, each year. For the 2020-2021 SRR Budget, staff will provide the budget sent to MDOT as part of the County's grant funding request for budget approval by the Board in September 2020. Going forward the SRR Budget will be brought for Board approval as part of the process to request grant funding each year in February.

CDBG HOUSING GRANT

PUBLIC HEARING:

A CDBG Housing Grant Closeout Public Hearing will be held on July 28, 2020 prior to the Board Meeting to review projects completed under CDBG Grant MSC-2015-0730-HOA Community Development Block Grant (CDBG) Funding for Homeowner Rehabilitation Projects within the County and afford citizens an opportunity to submit comments prior to the closeout of the grant by the State.



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: Ambulance Millage Renewal

Summary: The area ambulance agencies currently under contract with the County are receiving funds from the 2016-19 (up to .30 mills) Ambulance Millage have requested that an Ambulance Millage renewal of up to .50 mills be placed on the November 3, 2020 ballot for voter consideration. The millage request is for four years and is expected to generate up to \$756,183 per year if fully levied. This money would be for the exclusive use of ambulance services in Cheboygan County as determined by the County Commissioners.

If the millage is placed for voter consideration and approved by voters, CLSS, Emmet EMS and Onaway Area Ambulance will be required to provide updated applications to receive appropriations from the millage including financial information prior to new contracts being awarded and funds distributed.

Financial Impact: A .50 millage generates approximately \$756,183 per year.

Recommendation: Adopt Resolution 2020-11 approving the ballot language for a millage proposal to provide funds to support ambulance services within the County and to submit the proposal to the electorate at the November 3, 2020 general election.

Prepared by: Jeffery B. Lawson

Department: Administration

Resolution No. 11 of 2020

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSAL TO PROVIDE FUNDS TO SUPPORT AMBULANCE SERVICES WITHIN THE COUNTY AND TO SUBMIT THE PROPOSAL TO THE ELECTORATE AT THE NOVEMBER 3, 2020 GENERAL ELECTION

Recitals

- A. Act 50 of the Public Acts of 1960, as amended, being MCL 41.711, et seq, expressly authorizes the Board of Commissioners for the County of Cheboygan to contract with individuals, firms, organizations, or corporations in operating or furnishing an ambulance service for the use and benefit of the residents of the county.
- B. The County of Cheboygan desires to contract with firms, organizations, or corporations operating ambulance services within the county and to provide funds to support those ambulance services within the county.
- C. The Cheboygan County Board of Commissioners, therefore, desires to obtain voter approval for .50 mills to provide funds to support ambulance services within the county.
- D. Because a county-wide general election is scheduled on November 3, 2020, the Cheboygan County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this general election.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

- 1. The following proposal, the language of which is hereby approved by the Cheboygan County Board of Commissioners and certified to the Cheboygan County Clerk, shall be submitted to the electors of Cheboygan County for a vote at the November 3, 2020 General election:

Ambulance Millage Proposal

This proposal will permit the County to levy up to .50 mills for the purpose of providing funds to support ambulance services within the county in the years 2020-2023, inclusive.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Cheboygan, State of Michigan, against taxable property in the County be increased by up to .50 mills (\$.50 per \$1,000 of taxable value) for a period of four (4) years, 2020 through 2023, inclusive, for the purpose of providing funds to support ambulance services within the county, and shall the Cheboygan County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$756,183 for Cheboygan County in 2020.

() Yes

() No

CHEBOYGAN COUNTY

By: _____
John Wallace
Its: Chairman

By: _____
Karen Brewster
Its: Clerk



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: Resolution 2020-12- MDOT PROJECT AUTHORIZATION SIGNATURE RESOLUTION

Summary: Resolution 16-19 MDOT Master Agreement Resolution was approved by the Board of Commissioners in September of 2016. The Resolution approved MDOT Master Agreement No. 2017-0032 which is the five year base agreement for all MDOT related agreements with the County. The Resolution also authorized the Chair of the Board Commissioners to sign all agreements. MDOT now requires all agreements to be signed electronically. Resolution 2020-12 would also authorize the County Administrator to be able to execute and sign MDOT Agreements under Master Agreement No. 2017-0032. This will permit the County Administrator to electronically receive, sign and return future agreements.

Financial Impact: N/A

Recommendation: Motion to approve Resolution 2020-12 MDOT Project Authorization Signature Resolution authorizing the Cheboygan County Board Chair as well as Cheboygan County Administrator to sign MDOT Agreements under Master Agreement No. 2017-0032.

Prepared by: Jeffery B. Lawson

Department: Administration



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel (231) 627-8855
Fax (231) 627-8881
E-mail ccaa@cheboygancounty.net

Resolution 2020-12

MDOT PROJECT AUTHORIZATION SIGNATURE RESOLUTION

WHEREAS, this resolution shall approve execution of Project Authorizations for any programs designated by the Cheboygan County Board of Commissioners and/or Project Authorization for any amount determined by the Cheboygan County Board of Commissioners with the Michigan Department of Transportation which are issued under Master Agreement No. 2017-0032,

NOW, THEREFORE, be it resolved that the Chairperson of the Cheboygan County Board of Commissioners as well as the Cheboygan County Administrator are authorized to enter into and execute on behalf of the Cheboygan County Board of Commissioners all such project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Cheboygan County Board of Commissioners certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Cheboygan County Board of Commissioners held on the 14th day of July, 2020.

Signature

Karen L. Brewster
Printed Name

County Clerk/Register
Title

July 14, 2020
Date

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Cal Gouine

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield



Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title:

Moratorium Ordinance #158: A zoning ordinance amendment imposing a moratorium that authorizes temporary relief from and authorizing temporary land uses under Cheboygan County Zoning Ordinance No. 200 in response to the COVID-19 pandemic.

Summary:

Section 24.2 of Cheboygan County Zoning Ordinance #200 provides for required procedures for processing amendments to the zoning ordinance that include provisions for a public hearing to be held by the Planning Commission, requisite public notice requirements and transmittal of the Planning Commission's recommendation to the Board of Commissioners.

Amendment #158 would impose a moratorium to provide temporary relief from and to authorize temporary land uses under the Cheboygan County Zoning Ordinance No. 200 in response to the COVID-19 pandemic in the following specific ways:

- Parking lot/sidewalk sales would be permitted as an accessory use to all permitted retail uses and in all zoning districts.
- Off-street parking spaces assigned to permitted retail, restaurant or services uses may be used to accommodate outdoor sales areas, including the use of tents or other temporary structures, or accessory and subordinate buildings, including but not limited to merchandise display areas, food and beverage sales, outdoor seating areas and transaction activities, as necessary.
- Temporary signage -- Any combination of sign types would be permitted as temporary signage with up to 100 square feet of total sign surface area permitted in addition to any permitted permanent signage.
- Mobile food units ("food trucks") would be permitted as an accessory use on the same property as an established, permitted restaurant, including for carry out, drive in and fast food restaurants, as defined.

Included in the record are the following:

- Draft meeting minutes for the public hearing on July 1, 2020.
- Moratorium Ordinance #158

At the public hearing on July 1, 2020, the Planning Commissioners unanimously directed staff to forward a recommendation of approval to the Board of Commissioners. No public comments were made at the hearing. Note that Amendment #158 has been vetted by legal counsel.

Financial Impact:

Zoning permit fees would not be collected for the aforementioned temporary uses during the effective period of the moratorium ordinance.

Recommendation:

Adopt Moratorium Ordinance #158 based on the Planning Commission's recommendation of approval.

Prepared by:

Michael Turisk

Department:

Planning and Zoning

CHEBOYGAN COUNTY
Moratorium Ordinance #158

AN ORDINANCE IMPOSING A MORATORIUM
AUTHORIZING TEMPORARY RELIEF FROM AND AUTHORIZING TEMPORARY LAND USES
UNDER THE CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200
IN RESPONSE TO THE COVID-19 PANDEMIC

THE COUNTY OF CHEBOYGAN ORDAINS:

Section 1. Legislative Findings.

The Cheboygan County Board of Commissioners (hereinafter the Board of Commissioners) hereby makes the following findings:

1. The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and is easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.
2. On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day and on many days thereafter Governor Gretchen Whitmer has issued numerous Executive Orders for the purpose of slowing the spread of the Covid-19 virus and protecting the residents of Michigan.
3. Since the virus first appeared in Michigan, it has spread across the state, bringing deaths in the thousands, confirmed cases in the tens of thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions, including the economy and institutions within Cheboygan County.
4. The Board of Commissioners recognizes that business activities, particularly those regarding local restaurant and food services, continue to be severely impacted by the COVID-19 pandemic and corresponding social distancing requirements. Therefore, in an effort to help ease the economic conditions caused by the COVID-19 pandemic on local businesses and the community, Cheboygan County hereby enacts this Moratorium Ordinance that pertains to the outdoor conduct of business, the use of on-site parking and accessory structures, and the placement of temporary signage associated with business uses, as well as regulations governing mobile food units.
5. This Moratorium Ordinance is intended to provide temporary relief from and to authorize temporary land uses under the Cheboygan County Zoning Ordinance No. 200 in response to the COVID-19 pandemic and shall remain in effect until November 1, 2021, unless repealed at an earlier date or extended by the enactment of further ordinances following the procedures of the Michigan Zoning Enabling Act, MCL 125.3101, *et seq*, applicable to zoning ordinance amendments.

Section 2. Moratorium; Conflicts; Time Limit.

(a). The Board of Commissioners hereby adopts a moratorium to provide temporary relief from and to authorize temporary land uses under the Cheboygan County Zoning Ordinance No. 200 in response to the COVID-19 pandemic in the following specific ways:

(1). Retail uses: Parking lot/sidewalk sales shall be permitted as an accessory use to all permitted retail uses in all zoning districts. Such accessory parking lot/sidewalk sales shall require a zoning permit (informational only), per the applicable requirements of Section 21.3, as amended, at no cost to the applicant.

(2). Off-street parking:

(A). Off-street parking spaces assigned to permitted retail, restaurant or services uses may be used to accommodate outdoor sales areas including the use of tents or other temporary structures (not for recreational use) or accessory and subordinate buildings (as approved by the building inspector), including but not limited to merchandise display areas, food and beverage sales, outdoor seating areas and transaction activities, as necessary.

(B). A minimum of 40% of the required dedicated off-street parking area per Section 17.4, as amended, shall be maintained to provide parking for the principal use.

(C). The use of dedicated off-street parking as authorized under this subsection shall require a zoning permit (informational only), per the applicable requirements of Section 21.3, as amended, at no cost to the applicant.

(3). Temporary signage:

(A). Except for those signs not requiring a zoning permit, per Section 17.19.2, any combination of sign types as described in Section 17.19.8 shall be permitted as temporary signage with up to 100 square feet of total additional sign surface area permitted, but no individual temporary sign surface area shall be greater than 32 square feet.

(B). Any temporary signage would be in addition to any permitted permanent signage.

(C). Any temporary signage authorized under this subsection shall require a zoning permit (informational only) per Section 21.3 at no cost to the applicant, and shall be subject to all of the following requirements:

(i). The temporary signage shall be for a permitted use.

(ii). The temporary signage shall not create a public safety hazard, including but not limited to, obstructing site lines for pedestrian and vehicular traffic.

(iii). The temporary signage shall be located on the property on which the permitted business is located.

(iv). The temporary signage may be placed within a county public right-of-way subject to written approval by the Cheboygan County Road Commission, and shall not impede vehicular or pedestrian traffic and not obstruct driveways.

(v). All temporary signage shall be removed within thirty (30) days from the date of expiration or repeal of this Moratorium Ordinance.

(4). Mobile food units:

(A). Mobile food units shall be permitted as an accessory use on the same property as an established, permitted restaurant including for carry out, drive in and fast food restaurants as defined in Zoning Ordinance No. 200. Such mobile food units shall require a zoning permit (informational only) per Section 21.3, at no cost to the applicant.

(B). Mobile food units authorized under this subsection shall, in addition to compliance with the requirements and standards for mobile food units as set forth in Section 17.29 (e.g., limited to food sales; compliance with Health Department requirements) comply with the following additional requirements:

(i). The mobile food unit shall be operated in a manner that allows patrons, including those waiting to be served, to comply with all COVID-19 mitigation and social distancing requirements then in effect.

(ii). The use of a mobile food unit as authorized under this subsection shall require a zoning permit (informational only), per the applicable requirements of Section 21.3, as amended, at no cost to the applicant.

(b). During the time this Moratorium Ordinance is in effect, either as originally enacted or as extended by enactment of another ordinance, any conflict between this Moratorium Ordinance and the provisions of the Cheboygan County Zoning Ordinance No. 200 shall be controlled by this Moratorium Ordinance.

- (c). The moratorium adopted under subsection (a) above shall be in effect until November 1, 2021, unless repealed at an earlier date or extended by the enactment of further ordinances following the procedures of the Michigan Zoning Enabling Act, MCL 125.3101, *et seq*, applicable to zoning ordinance amendments.

Section 3. Severability.

If any section, provision or clause of this Moratorium Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not effect any remaining portions or application of this Moratorium Ordinance, which can be given effect without the invalid portion or application.

Section 4. Effective Date.

This Moratorium Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: _____
John B. Wallace

Its Chairperson

By: _____
Karen L. Brewster

Its: Clerk



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JULY 1, 2020 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson, Delana

ABSENT: None

STAFF: Mike Turisk, Jen Merk

GUESTS: Ann Couture, Craig Tews, Roger Houghton, Stephanie Marsh, Mike McCarty, Russ Crawford, Cheryl Crawford, Janice Morrow, Jennifer Atkins, John Moore, Chuck Beckwith, Erling Johnson,

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The June 10, 2020 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Amendment #157 - An Ordinance that would amend Section 18.12 (Expiration of Special Use), Section 20.16 (Expiration of Site Plan Review) and Section 21.4 (Expiration of a Zoning Permit) of Cheboygan County Zoning Ordinance No. 200 to allow expanded authority for the Zoning Administrator to grant administrative extensions of approved permits.

Mr. Turisk stated the proposed amendment would amend section 18.12, section 20.16 and section 21.4 of the Zoning Ordinance. Mr. Turisk stated that the proposed amendment allows for expanded authority for the Zoning Administrator to grant administrative extensions of approved permits. Mr. Turisk stated that the Planning Commission currently has sole authority to grant extensions of approved site plan reviews and special use permits. Mr. Turisk stated that the proposed amendment would allow the Zoning Administrator to grant an administrative one year extension of an approved site plan review or a special use permit. Mr. Turisk stated that it also allows for an additional extension beyond that one year, however, the authority for that additional extension would be held by the Planning Commission. Mr. Turisk stated that there are two conditions that would need to be demonstrated to grant the administrative approval. Mr. Turisk stated that the first condition requires the property owner or the applicant to present reasonable evidence that the development has encountered unforeseen difficulties beyond the control of the property owner. Mr. Turisk stated that the second condition is if there has not been a significant change to any regulation applicable to the development then the Zoning Administrator would be able to approve the one year administrative extension. Mr. Turisk stated that proposed Amendments #157 and #158 has been reviewed by legal counsel.

Mr. Turisk stated that Amendment #157 also proposes an extension of approved zoning permits. Mr. Turisk stated that currently, zoning permits are valid for six months from the date of approval and that is not in harmony with the Department of Buildings Safety building permits which are valid for one year. Mr. Turisk stated that it makes perfect sense to align the expirations of the permits because of the problems and confusion it causes for applicants. Mr. Turisk stated the Zoning Administrator would be required to receive a written request for the permit extension.

Ms. Croft asked for Planning Commission comments. Ms. Johnson stated that at the previous meeting the Planning Commission discussed adding language about not extending the permit if any violations have occurred. Ms. Johnson stated that is not included in the proposed amendment. Mr. Turisk stated that language can be crafted this evening as it is a simple addition. Mr. Freese asked if Ms. Johnson is talking about a violation that the property owner may have had on the parcel which is not related to the uses relating to the special use permit or site plan in question, and if it is only an extension of the zoning permit, then there would not have been a violation from that standpoint. Mr. Freese stated that the reason for applying for an extension for a special use permit or site plan review could be due to a violation that was there in the first place. Ms. Johnson stated that if the applicant is coming in because of enforcement issues and they're in violation it should not be extended again. Ms. Johnson stated that if they have not made any attempt to remedy the situation they should not be granted an extension. Ms. Johnson stated that if they are working on it, that is a different story. Ms. Johnson stated that if there are blatant violations because of what was proposed and they take a different track, they assume it's given them more freedoms than what the special use permit actually states. Ms. Johnson stated these are violations. Ms. Johnson stated that if there are other things that they do than what was proposed for the special use permit those would be violations potentially. Mr. Delana asked Mr. Johnson if she is saying specifically violations of conditions to a previous permit that an applicant is asking to have extended. Ms. Johnson noted that it is a violation if an applicant requests an extension for a special use permit and they are utilizing it for another use that is not approved. Mr. Turisk stated that under the circumstances that Ms. Johnson proposed, there would be a stay on the activity that's identified as being in violation until we get a voluntary compliance. Mr. Turisk stated that we do not want to treat anybody differently. Mr. Turisk stated that if they're voluntarily working through the process, and they've demonstrated that there's been some difficulty in following through on the approved site plan review or special use permit, then there should be consideration as to why we treat them differently if they are working towards compliance. Ms. Johnson stated that working towards compliance and violating a special use permit are two different things. Ms. Johnson stated that we have existing situations in Cheboygan County where a special use permit has expired and people are still doing what they're not supposed to be doing and Cheboygan County has chosen not to enforce that. Mr. Turisk stated that he would disagree with Ms. Johnson and stated that the Zoning Enforcement Officer Michael Peltier has done an admirable job. Ms. Johnson stated that she agrees that the Zoning Enforcement Officer has done an admirable job, but Cheboygan County is where the stopping is, and she does not want to see other people go through that same situation. Ms. Johnson stated that when a special use permit is approved, the applicant has an allotted amount of time in order to meet the conditions and you would not expect that there would be violations during that first year time frame if they are working towards meeting all the conditions. Ms. Johnson stated there should not be any violations on the site. Mr. Turisk stated that we should be careful of combining one violation with another violation related to a site plan review. Mr. Turisk stated that we have to keep those distinct. Ms. Johnson stated that we may need legal counsel's advice as to how to word this properly. Mr. Kavanaugh stated that language should be included in the proposed amendment to reinforce the conditions and the requirements. Mr. Kavanaugh stated it is disturbing to see an applicant obtain approval for a special use permit and have violations before they ever meet the standards. Mr. Borowicz stated that it seems that we're a little off the course here as we're talking about a special use permit where the applicant has not begun substantial construction on the project. Mr. Borowicz stated that if the applicant is making progress on the project they do not have to apply for an extension. Ms. Johnson stated that if they are operating the business without the approval of the special use permit it creates a violation. Mr. Borowicz stated that is not related to the extension of a special use permit. Mr. Borowicz stated that is simply a violation. Mr. Turisk stated that if there is an established violation you would not be able to get a permit unless you meet compliance with a permit application and the same holds. Ms. Croft stated the same should hold true for an extension. Mr. Freese stated that the Planning Commission cannot come up with a language to get that intent into the regulation and legal counsel will have to help draft the language. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to forward the proposed amendment to legal counsel. Motion carried unanimously.

Amendment #158 - An Ordinance imposing a moratorium authorizing temporary relief from and authorizing temporary land uses under the Cheboygan County Zoning Ordinance No. 200 in response to the COVID-19 pandemic.

Mr. Turisk stated Amendment #158 is legally a moratorium ordinance. Mr. Turisk stated that is an effort to provide some measure of regulatory relief, particularly to business owners. Mr. Turisk stated that on June 10, 2020 the Planning Commission discussed retail uses, the use of dedicated off street parking for an approved use to be used in part for outdoor seating areas so that patrons can honor minimum social visits and guidelines. Mr. Turisk stated that the Planning Commission discussed temporary signage and mobile food units. Mr. Turisk stated that the Planning Commission talked about allowing mobile food units to operate only on properties that have permitted established brick and mortar restaurants.

Mr. Freese referred to Section 2.A.3a and not that it should be 32 square feet instead of 33 square feet. Mr. Freese referred to Section 2.A.4.a and requested using the use that is listed in the Zoning Ordinance which is "bar and restaurant, carry out restaurant drive in restaurants and fast food restaurant" instead of "brick and mortar restaurant".

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Turisk stated that Tuscarora Township Supervisor, Mike Ridley, supports this amendment.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to forward Amendment #158 with the two amendments to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried unanimously.

Amendment #159 (DGOGCheboyganmi040120, LLC/Holifield/Sova) – A request for conditional rezoning under the Michigan Zoning Enabling Act, MCL 125.3405 (P.A. 110 of 2006). The subject properties are currently zoned Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS). The applicant requests a conditional rezoning/zoning amendment for Commercial Development (D-CM) zoning for entirely one property (Parcel ID 104-035-200-025-02) and a portion of an adjacent property (Parcel ID 104-035-200-028-00). If approved the land use would be limited to the following: Retail sales establishment, General, per section 6.2.17 of Zoning Ordinance #200. Retail sales establishment, General is not an allowed land use in the M-AF or P-LS zoning districts. However, should the conditional rezoning application be approved the land use would be allowed with approval of a site plan review application by the Planning Commission under Article 20 of Cheboygan County Zoning Ordinance #200. The subject properties are located at 6647 and 6725 N. Black River Rd. in Benton Township, parcel ID nos. 104-035-200-025-02 and 104-035-200-028-00 in Section 35.

Mr. Turisk reviewed the background information contained in the staff report (Exhibit 13).

Mr. Freese stated that he does not look at the Rural Commercial Nodes the same way that Mr. Turisk is looking at them.. Mr. Freese stated that the reason the Planning Commission came up with those designations and the locations was because they were potential sites for development other than the Agriculture and Forestry Management uses that are now allowed. Mr. Freese stated that townships and incorporated cities can they have their own zoning. Mr. Freese stated that the only reason Cheboygan County has the zoning authority is because the townships have elected not to have their own zoning. Mr. Freese stated that the Planning and Zoning Enabling Act recognizes the fact that the decisions for development are authorized at the city and township level. Mr. Freese stated that when the Planning Commission had discussions with each of the townships when updating the Master Plan, we tried to identify areas that the townships might be interested in developing for uses other than Lake and Stream Protection uses and Agriculture and Forestry Management uses. Mr. Freese stated that there was no restriction on the size of that Rural Commercial Node. Mr. Freese stated that if Cheboygan County is to continue to grow, there would be a basis and reason for expanding some of these Rural Commercial Nodes. Mr. Freese stated that unfortunately, the way things have gone in the last six months, he does not really see Cheboygan County growing. Mr. Freese stated that it is the Planning Commission's responsibility to look at the desires of the township. Mr. Freese stated that the Planning Commission should look to see if the township desires to have some of these Rural Commercial Nodes expanded and used for the purpose that was established. Mr. Freese stated that these areas were identified originally because there had been previously, or there were now, existing stores or commercial establishments in these locations. Mr. Freese stated that there were a lot of towns in Cheboygan County that nobody recognizes anymore such as Rondo, Wildwood, Freedom, Hackwood, Manning and LeGrand. Mr. Freese stated that now we have Afton, Tower, Indian River, Cheboygan, Aloha and Mackinaw City. Mr. Freese stated that Alverno and Topinabee have the potential to grow. Mr. Freese stated that the Planning Commission should keep an open mind on opening up the Rural Commercial Nodes to commercial uses. Mr. Freese stated that he is not saying that this one should be expanded at this point, but it is probably one of the best locations that could grow. Mr. Freese stated that the Alverno Fire Department serves a much greater area than just Benton Township. Mr. Freese stated that the Benton Township Hall and the recreational facilities have expanded. Mr. Freese stated that the old firehouse has been relocated to a much bigger fire hall. Mr. Freese stated that Alverno one of the few places that has really grown. Mr. Freese stated that when the public weighs in on this application tonight the Planning Commission will get some consensus whether they want to grow their area or not. Mr. Freese stated that the Planning Commission should probably lean toward what the public wants for their area.

Mr. Kavanaugh stated that he was involved in the future land use plan and the Planning Commission looked at these nodes and most of the structures already existed. Mr. Kavanaugh stated that the Planning Commission expected the nodes at crossroads like it is now with Collins Grocery, the Fire Department and the Benton Township Hall. Mr. Kavanaugh stated that at that point no one, including Benton Township, had an interest in extending it a mile because there are beautiful homes in this area. Mr. Kavanaugh stated that no Planning Commission members involved expected to stretch the Rural Commercial Node a mile in each direction. Mr. Kavanaugh stated that the Planning Commission should take a good look at this proposed change and see if that's the kind of expansion that everybody expected. Mr. Kavanaugh stated that this is not allowed in the Future land Use Plan. Mr. Kavanaugh stated that this is spot zoning in his opinion. Mr. Kavanaugh stated that the Planning Commission should receive comments from the audience and see what they think.

Ms. Croft asked for public comments.

Ms. Couture noted that directly across the street from the parcels that are proposed to be rezoned is an excavating company. Ms. Couture stated that there is a gravel pit in this area that is used commercially and a small business repair shop that is within a half mile. Ms. Couture stated that within two miles there is also a bar/restaurant. Ms. Couture stated that this is not just a small commercial thing as there are other commercial businesses that are being run in that area. Mr. Borowicz stated that the corner of Black River Road and Twin Lakes Road has been identified as another Rural Commercial Node. Mr. Kavanaugh stated that some uses are allowed in Agriculture and Forestry Management which have been approved for a special use permit. Mr. Kavanaugh stated that the other uses are probably home occupations which are allowed in all zoning districts. Mr. Kavanaugh stated that he would have rather seen this rezoning request adjacent to the node instead of 1000-2000 feet down the road.

Mr. Tews stated that this is a nice little community. Mr. Tews stated his concerns about a national chain, if the store does not show a profit, shutting down the store. Mr. Tews stated that there will be an empty commercial building on the property.

Ms. Atkins stated that she is a resident of Benton Township and is also a local pediatrician in the Indian River area. Ms. Atkins stated she is concerned with the location given that there is a bend in the road and a downhill slope. Ms. Atkins stated her concern is about the safety of the families and kids in the area from a large commercial business with a parking lot and lighting and inconsistencies of that type of business with those local ones that were mentioned in the Rural Commercial Nodes. Ms. Atkins stated that this is definitely out of place. Ms. Atkins stated her concerns regarding the safety of the hill and noted that it can get tricky in the winter.

Ms. Marsh stated that she is probably the property owner who will be most affected by this as she her dwelling is on an adjacent parcel. Ms. Marsh stated that when the drilling was done for the perk test for the potential business her house shook the whole day. Ms. Marsh stated she will be affected day in and day out if this is approved. Ms. Marsh stated that she has a son and a daughter on the spectrum and her son paced and cried and she can not have that for her son. Ms. Marsh stated that they would have to do something. Ms. Marsh stated that there are days when she can barely get out of the driveway and she does not ever back out of the driveway because of the curve, the hill and the 45 mile per hour speed limit. Ms. Marsh stated her concerns about not being able to get out of her driveway. Ms. Marsh stated that this has already affected her home and it has not even started.

Ms. Morrow stated that she lives on the hill of Alverno and the traffic is terrible. Ms. Morrow stated her concerns that there will be more accidents. Ms. Morrow stated that the cars in the area drive 75-80 miles per hour.

Mr. Johnson stated he lives around the corner. Mr. Johnson stated there is a problem with speeders. Mr. Johnson stated that this is a poor location for the proposed rezoning.

Ms. Croft closed public comment.

Mr. Bartlett stated that the old fire station, which is vacant, is located in the Rural Commercial Node.

Mr. Turisk noted that the applicant's representative, Mike McCarthy, is attending the meeting this evening.

Discussion was held regarding the location for the proposed rezoning. Mr. Delana asked why this property was chosen and targeted. Mr. McCarthy stated that other sites were looked at and eliminated due to topography, wetlands, or reluctance of the property owners to sell. Mr. Turisk stated that if the conditional rezoning is approved, the applicant will need to submit a site plan review application. Mr. Turisk stated that the Planning Commission would then have an opportunity to review basic development features. Mr. Turisk stated that the Planning Commission is focusing on the rezoning application tonight.

The Planning Commission reviewed the General Findings:

1. The Planning Commission finds the applicant proposes rezoning of certain real property in the applications from Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS) to Commercial Development (D-CM). (See Exhibits 3 and 13)
2. The Planning Commission finds the applications are made by DGOGCheboyganmi040120, LLC. (See Exhibit 3 and 13)
3. The Planning Commission finds the parcels to the north are zoned Agriculture and Forestry Management (M-AF). Furthermore, the parcels to the east are zoned and Lake and Stream Protection (P-LS) and Agriculture and Forestry Management (M-AF), the parcels to the south are zoned Lake and Stream Protection (P-LS), and the parcels to the west

are zoned Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS). (see Exhibit 5)

4. The Cheboygan County Master Plan and Future Land Use Map designate the area in which the subject properties are located as Forest/Agricultural and Lake, River and Stream Protection. (See Exhibits 2 and 13)
5. The Planning Commission finds that the subject properties are located approximately 2,000 linear feet south of the *Alverno Commercial Node* at the intersection of North Black River Road and Orchard Beach Road. (See Exhibits 2, 4 and 13)

The Planning Commission reviewed the Rezoning Factors:

1. Is the proposed conditional rezoning reasonably consistent with surrounding uses?

- A. The Planning Commission finds that the surrounding land uses are in the M-AF and P-LS zoning districts, with residential land use predominate and therefore, the proposed conditional rezoning is not reasonably consistent with surrounding land uses. (See Exhibits 1, 2, 4, 6, 7, 8 and 13)
- B. The Planning Commission finds that based upon the information provided in the staff report that indicates that the property is designated Forest/Agricultural and Lake, River and Stream Protection by the Cheboygan County Master Plan and Future Land Use Map. See Exhibits 2 and 13)

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, that the standard has not been met. Motion carried unanimously.

2. Will there be an adverse physical impact on surrounding properties?

- A. The Planning Commission finds that there is evidence that the proposed conditional rezoning in and of itself would result in adverse physical impact on surrounding properties, as the activities which could occur would physically disturb the properties surrounding the land proposed for the rezoning. (See Exhibits 1, 2, 4, 6, 7, 8 and 13)

Motion by Mr. Kavanaugh, seconded by Ms. Johnson, that the standard has not been met. Motion carried. 8 Ayes (Kavanaugh, Johnson, Croft, Borowicz, Freese, Ostwald, Bartlett, Lyon) 1 Nay (Delana), 0 Absent

3. Will there be an adverse effect on property values in the adjacent area?

- A. None identified.

Motion by Mr. Freese, seconded by Mr. Borowicz, that the standard has been met. Motion carried unanimously.

4. Have there been changes in land use or other conditions in the immediate area or in the community in general that justifies rezoning?

- A. The Planning Commission finds that minimal changes have occurred in the vicinity of the subject properties and that much of the area remains largely residential (as opposed to accommodating commercial uses). (See Exhibits 4 and 13)

Motion by Mr. Kavanaugh, seconded by Ms. Johnson, that the standard has not been met. Motion carried. 8 Ayes (Kavanaugh, Johnson, Croft, Borowicz, Delana, Ostwald, Bartlett, Lyon) 1 Nay (Freese), 0 Absent

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?

- A. The Planning Commission finds that given surrounding properties (that are not subject to the conditional rezoning applications), no evidence exists that the conditional rezoning would deter the improvement or development of

adjacent properties in accordance with existing regulations, much less future land use plans, per the County's Master Plan and Future Land Use Map. See Exhibits 1, 7 and 8.

Motion by Mr. Freese, seconded by Mr. Delana, that the standard has been met. Motion carried unanimously.

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning?)

A. The Planning Commission finds that conditionally rezoning the property as proposed does create a special privilege or result in spot zoning because of the homogeneous residential/"rural residential" character of the area and the lack of commercial zoning or a mix of zoning. (See Exhibits 2, 4 and 13)

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, that the standard has not been met. Motion carried unanimously.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

A. The Planning Commission finds that the subject properties can be used for all purposes listed under their current zoning classifications. (See Exhibits 1, 7 and 8)

Motion by Mr. Freese, seconded by Mr. Delana, that the standard has not been met. Motion carried unanimously.

8. Is the rezoning in conflict with the planned use for the property as reflected in the Master Plan?

A. None identified.

Motion by Mr. Kavanaugh, seconded by Ms. Johnson, that the standard has not been met. 8 Ayes (Kavanaugh, Johnson, Croft, Borowicz, Delana, Ostwald, Bartlett, Lyon) 1 Nay (Freese), 0 Absent

9. Is the site served by adequate public facilities or is the applicant able to provide them?

A. The Planning Commission finds that the subject properties are or will be served by adequate public and private facilities by the applicant considering the type of use that may be permitted on the property.

Motion by Mr. Borowicz, seconded by Mr. Kavanaugh, that the standard has been met. Motion carried unanimously.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

A. None identified.

Motion by Mr. Freese, seconded by Mr. Borowicz, that the standard has been met. 8 Ayes (Freese, Johnson, Croft, Borowicz, Delana, Ostwald, Bartlett, Lyon) 1 Nay (Kavanaugh), 0 Absent

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to recommend denial of the conditional rezoning application to the Cheboygan County Board of Commissioners based on the General Findings and Rezoning Factors 1,2,4,6,7 and 8 which have not been met. Motion carried unanimously.

Mr. Turisk stated that the Planning Commission's recommendation will be forwarded to the Cheboygan County Board of Commissioners and may be reviewed at their second meeting of the month which is July 28, 2020. Discussion was held regarding the property owner's within 300ft. of the subject property not receiving notification of the Cheboygan County Board of Commissioners meeting as it is not technically a public hearing. Ms. Johnson stated that the property owner's within 300ft. should look at the Cheboygan County Board of Commissioner's website as the agenda is posted one week before the meeting.

UNFINISHED BUSINESS

Ms. Johnson asked if it is possible to get a list of pending ordinances that the Planning Commission is working on. Ms. Johnson stated that there are a few that the Planning Commission has not revisited in a while. Mr. Turisk stated that the Planning Commission will be addressing Amendment #155 soon. Mr. Turisk stated that the Cheboygan County Board of Commissioners adopted Amendment #154 recently. Mr. Turisk stated that the Planning Commission will be revisiting Amendment #156 regarding signage. Mr. Borowicz noted that the Planning Commission should also discuss planned unit developments. Discussion was held. Mr. Turisk stated that he will update the Planning Commission regarding amendments during future meetings. Mr. Delana suggested creating a list of amendments for the Planning Commission to review.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk reminded the Planning Commission members and audience to participate in the Census 2020.

PLANNING COMMISSION COMMENTS

Mr. Kavanaugh stated that he would have looked at the conditional rezoning request differently if the parcels were contiguous or adjacent instead of a half mile away from the node. Mr. Kavanaugh believes if the proposed conditional rezoning was adjacent to the node it would not have a negative impact on neighbors. Mr. Delana agreed with Mr. Kavanaugh and stated a half mile is not reasonable. Discussion was held.

PUBLIC COMMENTS

No comments.

ADJOURN

Motion by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 8:38pm.

Charles Freese
Planning Commission Secretary

Cheboygan County Board of Commissioners' Meeting

July 14, 2020

Title: Federal 2020 COPS Hiring Program (CHP)	
Summary: The Cheboygan County Sheriff Department submitted and was awarded a Federal 2020 COPS Hiring Program (CHP) grant. This matching grant award of 54% of total costs is a federal program allowing the Cheboygan County Sheriff Department the ability to hire one additional Sworn Law Enforcement Officer for 3 years with the requirement to retain the hire for one additional year. The grant covers eligible costs from June 24, 2020 through June 30, 2023.	
Financial Impact: Total salary and benefits for 3 years \$231,150.44. Total Federal grant award for 3 years \$125,000. Total County share \$106,501.44.	
Recommendation: I recommend the Cheboygan County Board of Commissioners make a motion to approve the Cheboygan County Sheriff's Department acceptance of the Federal 2020 COPS Hiring Program (CHP) grant and authorize necessary budget adjustments.	
Prepared by: Sheriff Dale V. Clarmont	Department: Cheboygan County Sheriff Department

COPY



COPS Office Award Application

MI16116

Cheboygan County Sheriff's Department



COPS
Community Oriented Policing Services
U.S. Department of Justice

SECTION 1: COPS OFFICE AWARD PROGRAM REQUEST

Federal assistance is being requested under the following COPS Office program:

Verify the COPS Office award program for which you are requesting federal assistance. A separate application must be completed for each COPS Office program for which you are applying. Please ensure that you read, understand, and agree to comply with the applicable award terms and conditions as outlined in the COPS Office Application Guide before finalizing your selection.

The program you have selected is: COPS Hiring Program

SECTION 2: AGENCY ELIGIBILITY INFORMATION

A. Type of Agency (select one)

- Law Enforcement
 Non-Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entities

Sheriff

Please indicate if your jurisdiction is primarily considered rural, urban or suburban.

Rural

2A. CHP Eligibility Questions

In this section, we will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a police department that is operational as of January 09, 2020, or receive services through a new or existing contract for law enforcement services. Applicants must also maintain primary law enforcement authority for the population to be served.

In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later).

Part I. Law Enforcement Agency Operations

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

Q1) Is your agency established and currently operational?

Yes

Part II. Contracting to Receive Law Enforcement Services

Q1) If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's department)?

No

Part III. Law Enforcement Agency Authority

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

Q1) Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

Yes

Q2) Is your agency the first responder to all types of criminal incidents within your jurisdiction?

Yes

Q3) Agencies with jurisdiction limited only to correctional institutes and/or courthouse settings are not eligible under this program. Is your agency the first responder to citizen-initiated calls for service outside of a correctional institute and/or courthouse setting?

Yes

SECTION 3: GENERAL AGENCY INFORMATION

A. Applicant ORI Number MI16116

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your award. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."

B. Applicant Data Universal Numbering System (DUNS) Number: 0386228740000

A Data Universal Numbering System (DUNS) number is required prior to submitting this application. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section of the COPS Office Application Guide.

Applicant Data Universal Numbering System (DUNS) Name:

County of Cheboygan

If your registered name in DUNS is different from your COPS legal name, please enter the registered name. For more information about how to obtain a DUNS name, please refer to <https://www.dnb.com/duns-number/lookup.html>.

C. System for Award Management (SAM)

The System for Award Management (SAM) replaces the Central Contractor Registration (CCR) database as the repository for standard information about federal financial assistance applicants, recipients, and sub recipients. The U.S. Department of Justice requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the SAM database. Please note that applicants must update or renew their SAM registration at least once a year to maintain active status.

Applicants that were previously registered in the CCR database must, at a minimum:

Create a SAM account

Log into SAM and migrate permissions to the SAM account (all the entity registrations and records should already have been migrated).

Applicants that were not previously registered in the CCR database must register in SAM prior to registering in Grants.gov. Information about SAM Registration procedures can be accessed at <https://www.sam.gov>.

For more information about how to register with SAM, please refer to the "How to Apply" section of the COPS Office Application Guide.

Your SAM Registration is set to expire on: 02/18/2021

Please enter date in MM/DD/YYYY format.

Agency Name: Cheboygan County Sheriff's Department
Street1: 870 South Main Street
Street2: P.O. Box 70
City: Cheboygan State: MI Zip / Postal Code: 49721
Telephone Number: 2316278855 Fax: 2316278881 Email: jlawson@cheboygancounty.net
Edit Contact Information

C. Application Contact Information:

Application Contact: Enter the application contact's name and contact information.

Title:
First Name: MI: Last Name: Suffix:
Agency Name:
Street1:
Street2:
City: State: Zip / Postal Code:
Telephone Number: Fax: Email:

SECTION 5A: COPS HIRING PROGRAM OFFICER REQUEST

Part I

Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application. *The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.*

Number of officers employed by your agency as of the date of this application:

Full-Time:

Part-Time:

What is the actual population your department serves as the primary law enforcement entity?

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police). An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

For FY 2020 COPS Hiring Program (CHP) applicants are eligible to apply for the number of officer positions necessary to support their proposed community policing strategy. Please keep in mind that there is a minimum 25 percent local cash match and a 12-month retention requirement for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

FY 2020 CHP award funds cover 75 percent of the approved entry-level salary and fringe benefits of each newly-hired and/or rehired, full-time sworn career law enforcement officer for three years (36 months) up to \$125,000 per-officer position. CHP award funding will be based on your agency's current entry-level salaries and fringe benefits for full-time sworn officers.

If your agency requests officers to be deployed as school resource officers (SRO), ALL OF THE OFFICER POSITIONS REQUESTED BELOW MUST BE USED TO DEPLOY FULL-TIME school resource officers. Do not request more officer positions than your agency can expect to deploy in this capacity. A "school resource officer" is a career law enforcement officer, with sworn authority, who is engaged in community policing activities and is assigned by the employing agency to work in collaboration with schools. If awarded an award for SRO position(s), please note that the COPS Office requires that the officer(s) deployed into the SRO position(s) spend a minimum of 75 percent of their time in and around primary and secondary schools working on school and youth-related activities. The placement of law enforcement officers in school carries a risk of contributing to a "school-to-prison pipeline" process where students are arrested or cited for minor, non-violent behavioral violations and then diverted to the juvenile court system. This pipeline wastes community resources and can lead to academic failure, and greater recidivism rates for these students. If awarded, the recipient will agree that any officers deployed while implementing School-based Policing under the COPS Hiring Program award may not be involved in the administrative discipline of the students.

There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency's jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award. Recipients using CHP funding to hire or deploy school resource officers into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be submitted as an attachment in Section 13 of the award application. The MOU must contain the following; the purpose of the MOU, clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility, and chain of command for the SRO and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter. Implementation of the COPS Hiring Program award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

In addition, in Section 6B, you must select "School Based Policing through School Resource Officers" under "School Based Policing" as your focus area.

Is your agency requesting that all of these officer positions be deployed as school resource officers (SROs)?

How many officers are you requesting?

In FY 2020, agencies may request the number of officer positions necessary to support their proposed community policing strategy. Please keep in mind, there is a minimum 25 percent local cash match and a 12 month retention period for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations. How many entry-level, full-time officer positions is your agency requesting in this application?

IMPORTANT: If you later return to this section of the application and change the above number of officers you are requesting, you must then go to Section 14A, Part 1 to allow the application to recalculate your budget figures. You will also need to adjust your projection of your Federal/Local share costs in the chart located in Section 14A, Part 3. Failure to do this will cause a conflict in your budget submission. Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Please be mindful of the initial three-year award period, and your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to

(a) hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget); It must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.

(b) rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions; It must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.

(c) Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions; It must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance.

If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs).

If you need additional information regarding requesting a modification, please contact the COPS Office Response Center at 1-800-421-6770.

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).

Category A Request:

Category B: Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.

Category B Request:

Category C: Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

To enter your information, click "Add a New Officer Layoff". To save your submission, click "Save" before moving to the next section.

Number of Officers	Date these officers are scheduled to be laid off	Action
--------------------	--	--------

Add a New Officer Layoff

Total Category C Request: 0

Part 3

1. Under the 2020 COPS Hiring Program, applicants are not required to hire military veterans as new hires. However, the COPS Office supports the Attorney General's commitment to hiring military veterans whenever possible. Please note that if your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran.

Does your agency commit to hire and/or rehire at least one military veteran (as defined in the Application Guide) for the officer position(s) you have requested?

Yes

No

Part 4

The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training.

1. On average how many hours of IN-SERVICE (non recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

Use of force (hours)

De-escalation of conflict (hours)

Racial and ethnic bias that includes elements of implicit/unconscious bias (hours)

Gender bias in response to domestic violence and sexual assault (hours)

Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours)

Community engagement (e.g., community policing and problem solving)(hours)

2. Does your agency administer a police training academy?

No

SECTION 6B: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Community Policing Strategy

COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of veteran officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your responses to sections II(a) and II(b) that follow will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS Office-funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by others within and outside of your organization; this is considered beneficial to your community policing efforts.

At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in section I of this application and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in sections II (a) and II (b) of this application.

Finally, we also understand that your community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, recipients will be required to report on progress and changes to the community policing strategy (if any) through required progress reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems(s) originally identified and approved in the community policing strategy submitted with the application. In some cases, changes to the approved community policing approaches may also be deemed significant and may require approval of a modified community policing strategy by the COPS Office, depending on the scope and nature of those changes as identified in the quarterly progress reports.

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding this definition.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime.

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding these sub-elements.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

- Other Government Agencies
- Community Members/Groups
- Non-Profits/Service Providers
- Private Businesses
- Media

Organizational Transformation:

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

Agency Management

- Climate and culture
- Leadership
- Labor relations
- Decision-making
- Strategic planning
- Policies
- Organizational evaluations
- Transparency

Organizational Structure

- Geographic assignment of officers
- Despecialization
- Resources and finances

Personnel

Recruitment, hiring and selection
 Personnel supervision/evaluations
 Training

Information Systems (Technology)

Communication/access to data
 Quality and accuracy of data

Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Scanning: Identifying and prioritizing problems

Analysis: Analyzing problems

Response: Responding to problems

Assessment: Assessing problem-solving initiatives

Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

I. Current Organizational Commitment to Community Policing

1) For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem solving activities. Please check all that apply.

ACTIVITY	Community Partnerships	Problem Solving
Q1a. The agency mission statement, vision, or goals includes references to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1b. The agency strategic plan includes specific goals or objectives relating to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1c. The agency recruitment, selection and hiring processes include elements relating to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1d. Annual line officers evaluations assess performance in:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1e. Line officers receive regular (at least once every two years) training in:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2) Which of the following internal management practices does your agency currently employ? Please check all that apply.

- Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens
- Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder
- In-service training for officers on basic and advanced community policing principles
- Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct
- None of the above

3) Which of the following do you count/measure to annually assess your agency's overall performance? Please check all that apply.

- Response times
- Reported crimes
- Reported incidents
- Arrests and citations
- Problem solving outcomes
- Department employee satisfaction
- Clearance rates
- Complaints of officer behavior
- Reduction of crime in identified hot spots
- Repeat calls for service
- Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering)
- Satisfaction with police services
- Fear of crime
- Victimization (i.e, non-reported crime)
- Community meetings held/attended
- Use of force incidents
- Meeting the priorities as identified in your agency strategic plan
- My agency does not conduct annual assessments of overall performance

4) Through which of the following does your agency routinely share information with community members? Please check all that apply.

- Neighborhood, beat, and/or school meetings
- Local media outlets
- Agency newsletter
- Neighborhood newsletters
- Agency website

- Social networking (Blogs, Twitter feeds, Facebook pages, etc.)
- Citizen alert system (telephone, email, text, etc.)
- Citizen alert system that is geographically targeted, based on updated hot spots
- Public access television/radio
- Community organization board membership
- Public forums with chief/sheriff/command staff
- Posters, billboards, flyers
- None of the above

5) Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? Please check all that apply.

- Citizen police academies
- Volunteer activities
- Auxiliary police programs
- Civilian review boards (i.e. disciplinary review boards)
- Citizen advisory groups (i.e. informal advisory function)
- Involvement in hiring decisions (interview panels, selection boards, etc.)
- Involvement in contributing to annual line officer performance reviews
- Representation on promotional boards
- Participation in accountability and performance reporting and tracking meetings
- Participation in complaint resolution process (formal mediation, disciplinary boards, etc.)
- None of the above

II(a) Proposed Community Policing Strategy: Problem Solving and Partnerships

COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section you will be asked to identify the crime and disorder **problem/focus area** and the **partners** to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency's capacity to implement community policing strategies and approaches.

6) Using the following list, select a problem/focus area that will be addressed by the officers requested in this application. Please choose the option that best fits your problem. **You may select one problem/focus area** to address through this award funding.

When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly **describe it in precise, specific terms** (e.g. "burglary of retail establishments", rather than just "burglary"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

School Based Policing

- Child Sexual Predators and Internet Safety
- Children Exposed to Violence
- Youth Crime and Delinquency

School Based Policing

School Based Policing through School Resource Officers

By selecting this focus area, your agency is committing that if awarded, all officer positions requested in this application (or an equivalent number of redeployed veteran officers) will be used to deploy school resource officers and address problems in and around primary and secondary schools.

Please specify the areas the school resource officer(s) would address (check all that apply):

- Address crime problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary school;
- Develop or expand crime prevention efforts for students;
- Educate youth in crime prevention and safety;
- Develop or expand community justice initiatives for students;
- Train students in conflict resolution, restorative justice, and crime awareness;
- Assist in the identification of physical changes in the environment that may reduce crime in or around the school;
- Assist in developing school policy that addresses crime and to recommend procedural changes to enhance school safety.
- Other Area

(Please Specify Other Area)

- Other School Based Policing (please specify)

Opioid Education, Prevention, and Intervention

- Education, Prevention, and Intervention

Homeland & Border Security Problems

- Partnering with Federal Law Enforcement to Combat Illegal Immigration (e.g., information sharing, 287(g) partnerships, taskforces, and honoring detainees)
- Protecting Critical Infrastructure Problems
- Information or Intelligence Problems
- Other Homeland Security Problem (please specify)

Non-Violent Crime Problems and Quality-of-Life Policing

- Burglary

If Selected: Please specify your burglary problem; for example, burglary of single family houses, burglary of retail establishments, burglary of construction sites etc.

Burglary of single family houses

- Fraud
- Larceny/Theft (Non-Motor Vehicle)
- Motor Vehicle Theft/Theft from Motor Vehicle
- Vandalism
- Social Disorder
- Quality of Life Problem
- Prostitution
- Misdemeanor Crimes
- Disorderly Activity
- Traffic and Pedestrian Safety
- Other Non-Violent Crime Problem (please specify)

Building Trust and Respect

- Building Trust and Respect

Violent Crime Problems

- Assault
- Homicide
- Rape
- Robbery
- Domestic Violence
- Human Trafficking
- Gun Violence
- Criminal Gangs
- Drug Manufacturing, Drug Dealing, Drug Trafficking
- Other Violent Crime Problem (please specify)

6a) Briefly describe the problem/focus area that you will address with these award funds and your approach to the problem. [2,000 characters or less]

Cheboygan County is a rural community that consists of 715 square miles of land and 170 square miles of water. Cheboygan County is a four season tourist destination, especially during weekends and holidays. There are numerous vacation homes in our county, which are often left vacant for extended periods of time. Many of these houses are located on the outskirts of villages or towns, or in areas that are heavily wooded and not easily visible, therefore easy targets for burglars.

According to the U.S. Census Bureau, the poverty rate of Cheboygan County is 16.8%. Poverty is often linked to burglary and larcenies. There has been a surge in heroin and methamphetamine arrests by the local area drug team SANE. Statistics show that with an increase in drug use, it will cause burglary and larceny rates to rise, due to the fact that drug users are often desperate for money so they can obtain more of their drug of choice. The recent legalization of marijuana is also projected to cause burglary and larceny crimes in our county to rise.

With the funding for an additional officer, we will be able to position a patrol unit closer to compromised geographical areas, therefore increasing response time by 20%. After the third year of the additional officer, there will be a 15% reduction of the number of breaking and entering's in our county.

7) Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (please check all that apply):

- Police department data (e.g. police reports, calls for service, crime data, citizen complaints)
- Agency personnel (e.g. officer feedback, command staff priorities)
- Other local non-law-enforcement government agency data
- Community based organizations (e.g. faith based, non-profits, social service providers)
- Local businesses
- Individual community members/community meetings
- Community survey
- Local government officials
- The media
- None of the above

8) If awarded funds, my agency will improve our understanding of this problem/focus area by examining (please check all that apply):

- Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service)
- The location and/or time aspects of the problem/focus area (e.g. mapping)
- The conditions and environmental factors related to the problem/focus area
- The strengths and limitations of current responses to the problem/focus area
- Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
- Existing research and best practices related to the problem/focus area
- Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records)
- Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews)
- Strengths and weaknesses of previous responses to the problem/focus area
- None of the above

9) If awarded funds my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (please check all that apply):

- Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)
- Data/information regarding whether the response was implemented as planned
- Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)
- Non-police data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
- Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records, probation/parole data)
- Information about victims and/or stake holders affected by the problem/focus area (e.g. crime reports, victim interviews)
- None of the above

10) To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (please select up to 3):

- Eliminating the problem/focus area

- Reducing the number of incidents
- Increasing public trust in your agency
- Reducing the seriousness of the incidents or the amount of harm
- Reducing the number of victims and repeat victims
- Reducing the number of offenders and repeat offenders
- Moving the problem/focus area to another area
- Getting other agencies and stake holders to assume responsibility for the problem/focus area
- Improving the response to the problem/focus area (i.e. more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)
- Improving citizen perceptions of the problem/focus area
- Increasing the number of arrests/citations
- Reducing the number of calls for service
- None of the above

11) An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officers (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

- Yes
- No

11a) If awarded funds, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?

2

11b) Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners in Section 13 of the application. You will be limited to listing no more than three partners per public safety problem/focus area.

Partner Number	Partner Name	11c/11d	Action
----------------	--------------	---------	--------

11c) For this partner, please indicate the statement that best characterizes this partner:

- | | | | |
|---|------------------------------------|---|-------------|
| 1 | Straits Area Narcotics Enforcement | <input type="radio"/> Local government agencies (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
<input type="radio"/> Community based organizations (e.g., faith based, community redevelopment groups, social service providers, resident associations)
<input type="radio"/> Businesses operating in the community
<input type="radio"/> Tribal law enforcement agencies
<input checked="" type="radio"/> Federal, state, or local law enforcement agencies (non-tribal) including through multi-jurisdictional/regional partnerships
<input type="radio"/> Local educational institutions (schools/colleges/universities)
<input type="radio"/> Individual stakeholders (persons residing, working, or with an interest in the community or problem) | Edit Delete |
|---|------------------------------------|---|-------------|

11c) For this partner, please indicate the statement that best characterizes this partner:

- | | | | |
|---|-----------------------|---|-------------|
| 2 | Michigan State Police | <input type="radio"/> Local government agencies (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
<input type="radio"/> Community based organizations (e.g., faith based, community redevelopment groups, social service providers, resident associations)
<input type="radio"/> Businesses operating in the community
<input type="radio"/> Tribal law enforcement agencies
<input checked="" type="radio"/> Federal, state, or local law enforcement agencies (non-tribal) including through multi-jurisdictional/regional partnerships
<input type="radio"/> Local educational institutions (schools/colleges/universities)
<input type="radio"/> Individual stakeholders (persons residing, working, or with an interest in the community or problem) | Edit Delete |
|---|-----------------------|---|-------------|

Add Partner

II(b) Proposed Community Policing Strategy: Organizational Transformation

COPS Office awards must be used to initiate or enhance community policing activities. In this section you will be asked to identify the organizational change (s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches.

12) If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

- Flexibility in officer shift assignments to facilitate addressing specific problems
- Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens

Please provide a narrative for each internal change to personnel management identified (2,000 characters or less)

Maintaining proactive patrols is difficult due to the county encompassing such a large area with limited patrols. With an additional officer, preemptive strategies would be enhanced by assigning them to select neighborhoods to involve contact with a positive effect rather than a reactive response. By having a patrol unit in high risk areas it will progress initial response time and increase apprehension rates.

The communities will respond more positively when patrols are in their area to interact, rather than being called upon. Improving visibility will also act as a deterrent. This will also provide an increased level of trust, safety and feeling of security, which will lead to improved community involvement when it comes to criminal activity.

- Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement
- In-service training for officers on basic and advanced community policing principles
- Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills
- Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations
- Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations
- Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct
- Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement
- Implement specific programs to improve the safety and wellness of personnel throughout your organization
- None of the above

13) If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

- Agency mission statement, vision, and/or goals that reflect the core values of community policing
- Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities

Please provide a narrative for each internal change to agency management identified (2,000 characters or less)

The first step to effectively provide a better community policing strategy is to outline realistic, attainable goals that will enhance the relationship between us and the citizens we serve. Once the goals are defined and a plan is executed it needs to be measured for effectiveness. The plan if needed should be redesigned to continually meet the needs of the community and the attainment of the goals. With that in mind a strategic plan will be developed which will include citizen interaction, communication and education.

- Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance
- Technology systems that provide officers, analysts, and the community better and more timely access to data and information
- Mediation strategies to resolve citizen complaints
- Collection, analysis, and use of crime data and information in support of problem solving goals
- Formal accreditation process
- System to capture and track problem solving and partnership efforts and activities
- An organizational assessment of community policing
- None of the above

III. General Community Support and Engagement

14) Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? Please check all that apply.

- Local government agencies (non-law enforcement, e.g. n probation/parole, parks and recreation, code enforcement)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies (outside your jurisdiction)
- Other Federal, state, or local law enforcement agencies

- Multi-jurisdictional or regional task forces/partnerships
- Local educational institutions (schools/colleges/universities)
- Local government officials
- Individual stakeholders residing, working or with an interest in the community and/or problem
- None of the above

15) To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?

- a) There are a significant number of related initiatives
- b) There are a moderate number of related initiatives
- c) There are a minimal number of related initiatives
- d) There are no related initiatives

16) To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?

- a) High level of support
- b) Moderate level of support
- c) Minimum level of support

17) If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

- a) Potentially decreased impact
- b) No change in impact
- c) Potentially increased impact

SECTION 7: NEED FOR FEDERAL ASSISTANCE

A. Explanation of Need for Federal Assistance

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 1,000 characters.]

Our department is the primary LEA for the County. Due to the recent restructuring of Michigan State Police, they have relocated to Otsego County. There is an average of 14,800 calls to duty per year in the county. We handle 76% of those calls, MSP handles 24%.

Currently we are operating at minimum staffing. Our resource allocation shows minimum staffing encompasses 76% of our schedule due to vacations, sick time, FMLA and attrition. Due to this and our area of coverage, our average response time is 20 minutes. This is not effective under obligated time standards.

The Commissioners have allowed us to maintain status quo with current manpower levels understanding the shortage for coverage, but reiterating the diminishing funds for future patrols. Any further reduction would certainly compromise a 24 hour patrol or any advancement in community policing. 33% of county 2018 budget was expended on public safety. To increase that percentage would be unfeasible to the county.

B. Service Population

1. Enter the total population of the government entity applying for this award using the latest census estimate available in the American Fact Finder at <http://FactFinder2.census.gov>.

25413

2. Check here if the population of the entity applying for this award is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

3. What is the actual population your department serves as the primary law enforcement entity? 25413

This may or may not be the same as the population specified above. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police). An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

3a. If applicable, please explain why the service population differs from the census population:

[Empty text box for explanation]

C. Fiscal Health

Enter your law enforcement agency's total operating budget for the current AND previous two fiscal years. *Please note: All figures must be rounded to the nearest whole dollar.*

CURRENT FISCAL YEAR (2020) \$ 4114165

PREVIOUS FISCAL YEAR (2019) \$ 4102217

PREVIOUS FISCAL YEAR (2018) \$ 3905183

The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau's American Fact Finder (<http://FactFinder2.census.gov>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please see the program Application Guide for additional information and help in using the American Fact Finder. Please note: All figures must be rounded to the nearest whole percent.

a. Percentage of individuals in poverty % 17

Not Applicable:

The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (<http://www.bls.gov/lau/data.htm>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). Please see the program application guide for additional information and help in using the LAUS data. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

a. Percentage Unemployed for December 2019

Not Applicable:

Since January 1, 2020, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

Yes No

In addition to the data collected elsewhere in this application, the COPS Office would like to capture information from jurisdictions that may have faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year. Examples of unanticipated catastrophic events include mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR crime statistics previously reported. Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at 800-421-6770 to update your application to include this information.

If your agency experienced a major disaster or catastrophic event in the time period from January 1, 2019 to present, check this box.

D. Property/Violent Crime

Please select at least one statement below:

- My agency can report crime data for all 3 years (please input in table below).
- My agency cannot report crime data for 2019.
- My agency cannot report crime data for 2018.
- My agency cannot report crime data for 2017.

1) Using UCR crime definitions, enter the actual number of incidents reported to your agency in the previous three calendar years (2019, 2018, 2017) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type. Leave blanks only where data is unavailable.

UCR Data	2019	2018	2017
Criminal Homicide	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Forcible Rape	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="2"/>
Robbery	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Aggravated Assault	<input type="text" value="11"/>	<input type="text" value="4"/>	<input type="text" value="4"/>
Burglary	<input type="text" value="8"/>	<input type="text" value="13"/>	<input type="text" value="20"/>
Larceny (except motor vehicle theft)	<input type="text" value="20"/>	<input type="text" value="29"/>	<input type="text" value="47"/>
Motor Vehicle Theft	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="1"/>

If awarded funds, will your agency commit to regularly collect, analyze and report incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting?

- Yes
- No

Agency Profile Questions (these questions are for information purposes only and will not be scored):

1. Does your agency have a wellness policy or program for officers?

Yes No

2. Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

Yes No

3. Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?

No Yes

4. Does your agency have a dedicated or specific investigator to investigate reported hate crimes?

No Yes

SECTION 8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS Office award with a post-award retention plan requirement, please complete A. If you are applying for a COPS Office award without a post-award retention plan requirement, please complete B.

A. Continuation of Project after Federal Funding Ends (for COPS Office awards with a retention plan requirement)

Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the award. Your

agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here <https://cops.usdoj.gov/chp>.

1. Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?

Yes

Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)

- General funds
- Raise bond/tax issue
- Private sources/donations
- Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- State, local, or other nonfederal award funding
- Other

If other, please provide a brief description of the source(s) of funding not to exceed 500 characters.

SECTION 12: OFFICIAL PARTNER(S) CONTACT INFORMATION

An official "partner" under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award. Please see the COPS Office application guide for more information on official partners that may be required.

First Name Last Name Agency Name Action

Title:

First Name: Middle Name: Last Name: Suffix:

Name of Partner Agency (e.g., Smithville High School):

Type of Partner Agency (e.g., School District):

Street1:

Street2:

City: State: Zip/ Postal Code:

Telephone Number: Fax: Email:

Important! Please click "Add Partner" below to add a partner to the list.

Reminder! If you have modified (edit, update, or delete) the list of partners in any way, please click "Save" to store your changes before moving to the next section.

SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your award applications (e.g. memorandum of understanding)

If awarded, recipient's using CHP funding to hire and/or deploy school resource officers into schools must submit to the COPS Office a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be submitted as an attachment in section 13 of the award application. The MOU must contain the following; the purpose of the MOU, clearly defined roles and responsibilities of the school district and the law enforcement agency; focusing officers' roles on safety, information sharing, supervision responsibility and chain of command for the SRO and signatures. If awarded, recipient will agree that the MOU must be submitted to the COPS Office 90 days from date on the award congratulatory letter. The implementation of the COPS Hiring Program award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The guide will also specify if optional attachments are permitted for submission. Please use appropriately descriptive file names (e.g. Program Narrative, Budget Detail Worksheet and Budget Narrative, Timelines, Memoranda of Understanding, Resumes) for all attachments. Please do not submit executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: .com, .bat, .exe, .vbs, .cfg, .dat, .db, .dbf, .dll, .ini, .log, .ora, .sys, and .zip. The system may reject applications with files that use these extensions.

Current Attachments

Upload attachments using "Browse..." and "Upload...". File names may only contain:

- a-z
- 0-9
- period(.), underscore(_), hyphen(-)
- Characters other than these will be replaced by a hyphen(-).
- After clicking the "Upload..." button, please wait for the page to refresh. The uploaded file will automatically appear in the file list.

Browse...

After Action Reports/Assessments

Upload File ...

SECTION 14: BUDGET DETAIL WORKSHEETS

Instructions for Completing the Budget Detail Worksheets

The following Budget Detail Worksheets are designed to allow all COPS Office award and cooperative agreement applicants to use the same budget forms to request funding. Allowable and unallowable costs vary widely and depend upon the type of COPS Office program. The maximum federal funds that can be requested and the federal/local share breakdown requirements also vary.

Please refer to the program-specific application guide to determine the allowable/unallowable costs, the maximum amount of federal funds that can be requested, and the federal/local share requirements for the COPS Office program for which your agency is applying (see <https://cops.usdoj.gov/grants>). To assist you, sample Budget Detail Worksheets are included in each application guide.

Please complete each section of the Budget Detail Worksheets applicable to the program for which you are applying (see <https://cops.usdoj.gov/grants> for requirements). If you are not requesting anything under a particular budget category, please check the appropriate box in that category indicating that no positions or items are requested.

Final calculations will be rounded to the nearest whole dollar. Once the budget for your proposal has been completed, a budget summary page will reflect the total amounts requested in each category, the total project costs, and the total federal and local shares.

If you need assistance in completing the Budget Detail Worksheets, please call the COPS Office Response Center at 800-421-6770.

SECTION 14A: BUDGET DETAIL WORKSHEETS

Instructions: This worksheet will assist your agency in reporting your agency's current entry-level salary and benefits and identifying the total salary and benefits request per officer position for the length of the award term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to <https://cops.usdoj.gov/grants> for information on the length of the award term for the program under which you are applying.)

Special note regarding sworn officer fringe benefits: For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part 1, Section B. **Any fringe benefits that are already included as part of the agency's base salary (Part 1, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part 1, Section B).** Please refer to <https://cops.usdoj.gov/grants> for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.

A. SWORN OFFICER POSITIONS

Full-Time Entry-Level Sworn Officer Base Salary Information

Part 1: Instructions: Please complete the questions below based on your agency's entry-level salary and benefits package for one locally-funded officer position. As applicable per the program-specific application guide, you may also be required to project Year 2 and Year 3 salaries.

Sworn Officer Position

A. Base Salary Information

Year 1 Salary

Enter the first year entry-level base salary for one sworn officer position.

47174.0000

Year 2 Salary

Enter the second year entry-level base salary for one sworn officer position.

53123.0000

Year 3 Salary

Enter the third year entry-level base salary for one sworn officer position.

55931.0000

Yes No

Does the base salary include Vacation costs? Please select Yes or No.

Yes No

Does the base salary include Vacation costs? Please select Yes or No.

Yes No

Does the base salary include Vacation costs? Please select Yes or No.

Yes No

Does the base salary include Sick Leave costs? Please select Yes or No.

Yes No

Does the base salary include Sick Leave costs? Please select Yes or No.

Yes No

Does the base salary include Sick Leave costs? Please select Yes or No.

B. Fringe Benefit costs should be calculated for each year of the award term.

FRINGE BENEFITS:

Year 1 Fringe Benefits

COST BASE	% OF SALARY
2924.790	6.2

Year 2 Fringe Benefits

COST BASE	% OF SALARY
3293.630	6.2

Year 3 Fringe Benefits

COST BASE	% OF SALARY
3467.720	6.2

Social security expenses cannot exceed Exempt 6.2% Fixed Rate 6.2%

Medicare expenses cannot exceed Exempt 1.45% Fixed Rate 1.45%

Health Insurance (Family Coverage)

14268.00	30.2455
----------	---------

15000.00	28.2364
----------	---------

15750.00	28.1597
----------	---------

Life Insurance

42.0000	0.0890
---------	--------

42.0000	0.0791
---------	--------

42.0000	0.0751
---------	--------

Vacation	Number of Hours Annually:	40	0	0.0000	0	0.0000	0	0.0000
Sick Leave	Number of Hours Annually:	96	0	0.0000	0	0.0000	0	0.0000
Retirement		3774.00	8.0002		4250.00	8.0003	4474.00	7.9991
Worker's Compensation	<input type="checkbox"/> Exempt	1278.00	2.7091		1440.00	2.7107	1516.00	2.7105
Unemployment Insurance	<input type="checkbox"/> Exempt	234.00	0.4960		234.00	0.4405	234.00	0.4184
Other	Disability Insurance	248.00	0.5257		248.00	0.4668	248.00	0.4434
Other	Select One	0	0.0000		0	0.0000	0	0.0000
Other	Select One	0	0.0000		0	0.0000	0	0.0000
Benefits Sub-Total Per Year (1 Position)		23452.8100			25277.9100		26542.7200	
C. Total Salary + Benefits Per Year (1 Position)		70626.8100			78400.9100		82473.7200	
D. Total Salary and Benefits for Years 1, 2, and 3 (1 Position):		231501.4400			X 1 # of Positions		231501.4400	

SALARY DETAILS

Part 2 : Sworn Officer Salary Information

1. If your agency's second or third-year costs for salaries and/or fringe benefits increase after the first year, check the reasons(s) why in the space below. If these costs do not increase, please select "Not Applicable".

- Cost of Living Adjustment (COLA)
- Step Raises
- Change in Benefit Costs
- Not Applicable

Part 3: Federal/Local Share Costs (for Hiring Awards)

As part of the local matching requirement for the 2020 COPS Hiring Program, recipients must assume a progressively larger share of the cost of the award with local funds over the three-year award period. This means that your local match must increase each year, while the federal share must decrease.

231501.44	Total Salary and Benefits for year 1, 2, & 3 (all positions):
125000.00	Total Federal Share:
53.99534448900	Total Federal Percentage:
106501.44	Total local share required:
46.00465551099	Total Local Percentage:

Please project in the chart below how your agency plans to assume a progressively larger share of the award costs during each year of the program. The chart is only a projection of your plans; while your agency may deviate from these specific projections during the award period, it must still ensure that the federal share decreases and the local share increases. For more details on local matching requirements for this program, please refer to <https://cops.usdoj.gov/grants>.

Please use the Recalculate button below after any changes to the benefit table above before moving forward.

30	Percent of the "Total Local Share Required" your agency plans to assume in Year 1
33	Percent of the "Total Local Share Required" your agency plans to assume in Year 2
37	Percent of the "Total Local Share Required" your agency plans to assume in Year 3
100	Percent Total
38676.38	Federal Share Year 1
43255.00	Federal Share Year 2
43068.62	Federal Share Year 3
125000	Federal Total
31950.43	Local Share Year 1
35145.48	Local Share Year 2
39405.53	Local Share Year 3
106501.44	Local Total
231501.44	Recalculate

S. BUDGET SUMMARY

Instructions: Please review the category totals and the total project costs below. If the category totals and project amounts shown are correct, please continue with the submission of your application. Should you need to make revisions to a budget category, please return to the Budget Detail Worksheet.

Section

Budget Category	Category Total	
A. Sworn Officers	\$231501.4400	
B. Civilian and Non-Sworn Personnel	\$0.0000	
C. Equipment and Technology	\$0.0000	
D. Supplies	\$0.0000	
E. Travel, Training, and Conferences	\$0.0000	
F. Contracts and Consultants	\$0.0000	
G. Other Costs	\$0.0000	
H. Indirect Costs	\$0.0000	
Total Project Amount:	\$231501.4400	
Total Federal Share Amount: (Total Project Amount X Federal Share Percentage Allowable)	\$125000	53.9953%
Total Local Share Amount (If applicable): (Total Project Amount - Total Federal Share Amount)	\$106501	46.0047%

If your application is funded, but for a reduced number of officer positions, the percentage of the local share provided above will be applied to the total project cost of the awarded officers.

Waiver of Local Match

The COPS Office may waive some or all of a recipient's local match requirement based on severe fiscal distress. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of **severe fiscal distress** as reflected through the fiscal health data in section 7 of this application, and a comparison of your fiscal health data with that of the overall applicant pool.

Q1: Are you requesting a waiver of the local match based on severe fiscal distress?

No

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

First Name:

Jodi

Last Name:

Beauchamp

Title:

Administrative Assis

Telephone Number:

231-627-8882

Fax:

231-627-8880

Email Address:

Sheriff@cheboygan

SECTION 15A: U.S. DEPARTMENT OF JUSTICE CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence

Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and;
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(10) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signature of Law Enforcement Executive/Agency Executive (For your electronic signature, please type in your name) Dale Clarmont

Dale Clarmont

Date:

02/19/2020

Signature of Government Executive/Financial Official (For your electronic signature, please type in your name) Jeff Lawson

Jeff Lawson

Date:

02/19/2020

SECTION 15B: U. S. DEPARTMENT OF JUSTICE CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a); that neither it nor any of its principals—

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;

or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signature of Law Enforcement Executive/Agency Executive (For your electronic signature, please type in your name) Dale Clarmont

Dale Clarmont

Date:

02/19/2020

Signature of Government Executive/Financial Official (For your electronic signature, please type in your name) Jeff Lawson

Jeff Lawson

Date:

02/19/2020

Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application in Section 13.

SECTION 16A: DISCLOSURE OF LOBBYING ACTIVITIES

This section duplicates OMB's Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. § 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under awards.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, U.S. Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; award announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFPD E-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.
(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB No. 4040-0013 Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (4040-0013), Washington, DC 20503.

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. § 1352.

Not Applicable

1. Type of Federal Action:

- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:

- a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type:

- a. initial filing
- b. material change

For Material Change Only: If you select "b. material change" above, the following three fields are required.

4. Name and Address of Reporting Entity:

Jeff Lawson
870 South Main Street
Cheboygan, MI 49721

Congressional District, if known:

- a. Prime
 b. Subawardee

6. Federal Department/Agency:

USDOJCOPS

7. Federal Program Name/Description:

COPS-CHP-APPLIK

CFDA Number, if applicable:

16.710

8. Federal Action Number, if known:

9. Award Amount, if known:

10. a. Name and Address of Lobbying Registrant (if individual):

10. b. Individuals Performing Services (including address if different from No. 10a):

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature (For your electronic signature, please type in your name):

Jeff Lawson

Title:

County Administrator

Telephone Number:

2316278855

DATE:

02/19/2020

Federal Use Only:

Authorized for Local Reproduction, Standard Form - LLL

SECTION 16 C: CERTIFICATION OF 287(G) PARTNERSHIP AND CERTIFICATION OF ILLEGAL IMMIGRATION COOPERATION

State and local law enforcement agency applicants have the opportunity to receive additional points based on their cooperation with federal immigration officials to address illegal immigration.

A. State or local law enforcement agency applicants may receive additional points if the agency has a 287(g) partnership, defined for this purpose as a partnership with the U.S. Department of Homeland Security ("DHS") under 8 U.S.C. § 1357(g)(1) whereby officers of the applicant entity are delegated limited immigration officer authority to identify and process for removal aliens in the custody of the entity named below under the direction and supervision of DHS, documented with the official 287(g) Memorandum of Agreement with the Department of Homeland Security Immigration and Customs Enforcement. To receive these additional points, please complete the following:

By checking this box I certify that this law enforcement agency applicant has a 287(g) Partnership documented with the official 287(g) Memorandum of Agreement with the Department of Homeland Security Immigration and Customs Enforcement as of the date that this application is submitted.

B. State and local law enforcement agency applicants may be eligible to receive additional points by certifying willingness to cooperate with federal immigration officials within their detention or correctional facilities. To be eligible to receive these additional points, your agency must operate a detention or correctional facility, defined for this purpose as a prison or jail in which individuals are fingerprinted and detained for periods of 24 hours or longer. To determine whether your agency is eligible to receive these additional points, please complete the following:

Yes, my agency operates its own detention or correctional facility (a prison or jail in which individuals are fingerprinted and detained for periods of 24 hours or longer).

Certification of Illegal Immigration Cooperation

On behalf of the applicant entity named below, I certify under penalty of perjury to the Office of Community Oriented Policing Services, U.S. Department of Justice, that all of the following is true and correct:

(1) As the Law Enforcement Executive or Government Executive for the applicant entity named below, I have the authority to make this certification on behalf of the applicant entity (that is, the entity applying directly to the Office of Community Oriented Policing Services) and its governing body (i.e., city, county, or state).

(2) The applicant entity and/or its governing body has implemented or, before drawing down grant funds if awarded, will implement rules, regulations, policies, and/or practices that ensure that U.S. Department of Homeland Security ("DHS") personnel have access to any of the governing body's correctional or detention facilities in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States.

(3) The applicant entity and/or its governing body has implemented or, before drawing down grant funds if awarded, will implement rules, regulations, policies, and/or practices that ensure that any of the governing body's correctional and detention facilities provide advance notice as early as practicable (at least 48 hours, where possible) to DHS regarding the scheduled release date and time of an alien in the jurisdiction's custody when DHS requests such notice in order to take custody of the alien. This certification does not require holding an alien beyond his or her scheduled time of release.

I acknowledge that a false statement in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 42 U.S.C. § 3795), of administrative action, and/or of civil action in court. I also acknowledge that Office of Community Oriented Policing Services awards, including certifications provided in connection with such awards, are subject to review by the Office of Community Oriented Policing Services and/or by the Department of Justice's Office of the Inspector General.

Name of Applicant Entity: Cheboygan County Sheriff's Department

Signature of Law Enforcement Executive: Dale Clarmont

Dale Clarmont

Title of Law Enforcement Executive:

Sheriff

Date Signed:

02/19/2020

Signature of Government Executive: Jeff Lawson

Jeff Lawson

Title of Government Executive:

County Administrator

Date Signed:

02/19/2020

SECTION 17: REVIEWS AND CERTIFICATIONS

1) Federal Civil Rights and Award Reviews:

Please be advised that an application may not be funded and, if awarded, a hold may be placed on the award if it is deemed that the applicant is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a U.S. Department of Justice award review or audit.

2) Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

Please review the COPS Office application guide: *Legal Requirements Section* for additional information.

Please check one of the following, as applicable to your agency's intended use of this award:

- No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- Yes, my agency will use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

3) Certification of Review and Representation of Compliance with Requirements:

The signatures of the Law Enforcement Executive/Agency Executive, Government Executive/Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that:

- a) the signatories have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the applicant entity;
- b) the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office application guide, the COPS Office award owner's manual, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars;
- c) the applicant understands that false statements or claims made in connection with COPS Office programs may result in fines, imprisonment, debarment from participating in federal awards, cooperative agreements, or contracts, or any other remedy available by law to the Federal Government;
- d) the information provided in this application, including any amendments, shall be treated as material representations of fact upon which reliance will be placed when the U.S. Department of Justice determines to fund the covered award;
- e) the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and

f) the applicant and any required or identified official partner(s) listed in section 12 are partners in this award project and mutually agreed to this partnership prior to this application.

The signatures of the Law Enforcement Executive/Agency Executive and the Government Executive/Financial Official on this application must be the same as those identified in Section 4 of this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

Signature of Law Enforcement Executive/Agency Executive (For your electronic signature, please type in your name) Dale Clarmont

Dale Clarmont

Date:

03/11/2020

Signature of Government Executive/Financial Official (For your electronic signature, please type in your name) Jeff Lawson

Jeff Lawson

Date:

03/11/2020

Signature of Person Submitting This Application (For your electronic signature, please type in your name)

Jodi Beauchamp

Date:

03/11/2020

By clicking this box, the applicant understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures.

APPLICATION REVIEW

No Audit errors available for this agency

Submit

Your application has been successfully recorded.

Submission Date: 2020-03-11 12:52:29

ORI: MI16116

Confirmation Number: 1011218_940360258

Program Type: COPS Hiring Program

Thank you for submitting your agency's COPS Application. If you have any questions or concerns you may contact the COPS Office Response Center at 800.421.6770. When contacting the COPS Office concerning the submission of this application, please reference your agency's ORI number.

[Click here to return to the COPS Application home page.](#)

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You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098 and the expiration date is 05/31/2020.



Cheboygan County

Board of Commissioners' Meeting

July 14, 2020

Title: Michigan Department of Treasury Public Safety and Public Health Payroll Reimbursement Program and First Responder Hazard Pay Premiums Program.

Summary: The Michigan Department of Treasury release grant funding applications on July 8, 2020 through the Coronavirus Aid, Relief and Economic Security (CARES) Act for reimbursement of Public Safety and Public Health (PSPHRP) related payroll cost for the months of April and May 2020. Application must be submitted by July 17, 2020. Treasury also released on a first come first serve basis grant funding applications for First Responder Hazard Premium pay (FRHPPP) up to \$1,000. per public safety employee to be submitted by September 30, 2020.

Staff will prepare and submit PSPHRP Grant application to help offset possible revenue sharing loss expected to occur in prior to the end of the County's fiscal year. FRHPPP grant will be pursued to provide First Responder Hazard Pay Premium Payment to eligible Law Enforcement and Correction Officers as defied under the program.

Financial Impact: PSPHRP Reimbursement estimated at \$660,000. FRHPPP Payment estimated at \$36,000 (County must pay associated tax and pension cost for payments estimated at \$9,500).

Recommendation: Motion to provide authorization to Chair of the Board of Commissioners as well as County Administrator to sign and submit Michigan Department of Treasury Public Safety and Public Health (PSPHRP) grant application for reimbursement of Public Safety and Public Health employees related payroll cost for the months of April and May 2020. Employee defined as all Sheriff's Department Employees including Correction Officers, Maintenance Employees as well as other County employees providing Public Health and or Public Safety services during April and May of 2020.

Motion to provide authorization to Chair of the Board of Commissioners as well as County Administrator to sign and submit the Michigan Department of Treasury First Responder Hazard Premium pay (FRHPPP) grant application for Law Enforcement and Correction Officers hazard pay.

Prepared by: Jeffery B. Lawson

Department: Administration