



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Committee of the Whole Meeting

August 23, 2016

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. **CITIZENS COMMENTS**
6. **SCHEDULED VISITORS/DEPARTMENT REPORTS**
 - A. Cheboygan Life Support Systems Update by Dallas Hyde
 - B. Northern Lakes Economic Alliance Update by Andy Hayes
7. **ADMINISTRATOR'S REPORT**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - A. FY2017-2021 Title IV-E Reimbursement Program
10. **CITIZENS COMMENTS**
11. **BOARD MEMBER COMMENTS**
12. **ADJOURN TO THE CALL OF THE CHAIR**

ADMINISTRATOR'S REPORT

8-23-16

- 911 RADIOS:** A Steering Committee has been organized to work with 911 Staff to develop a report identifying the strengths and weaknesses of the current radio system as well as the benefits of moving to an 800 MHz radio system. The report will also provide a cost estimate to change the system and funding options. The committee consists of representatives from each County as well as police, fire and ambulance agencies. Assistant County Administrator Kortz, Undersheriff Cook and I are members of the committee. Undersheriff Cook and I have taken the lead to work with 911 staff to develop the report's outline, objectives and the time line for presentation to the 911 Board. Assistant County Administrator Kortz will provide key financial analysis for the report. The Steering Committee is scheduled to meet on August 29, 2016.
- EDC:** A meeting of the Cheboygan County EDC will be scheduled for September 2016. The EDC will meet to review and discuss the goals and objectives of the organization which are attached to this report. The Board of Commissioners reviewed these objectives and provided comments during the Commission's spring planning session.
- JAIL EXPANSION STUDY:** Staff has met with four architectural firms that have identified they are interested in submitting a proposal to complete a facility space needs assessment, preliminary site plan and construction cost estimate for expansion of the jail to provide a kitchen facility, equipment and vehicle storage as well as construction of additional cells. The RFP's will be opened and reviewed on August 31, 2016.



CHEBOYGAN COUNTY ECONOMIC DEVELOPMENT CORPORATION

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Cheboygan County Economic Development Corporation (EDC) Goals and Objectives for discussion

The following are some goals and objectives for the Cheboygan County Economic Development Corporation to consider as it reorganizes in 2016. The tables show action items corresponding with various ideas as to how this can occur and what information and additional input is needed from the board. The actions that the board will take will depend on the availability of the board to get involved.

The Cheboygan County EDC will strive to achieve the following strategic goals:

GOAL 1: Promote importance of creating quality places with high quality of life to attract talent and business development.

Objective 1.1 Identify area economic development partners with compatible goals.

<p><u>Action Item # 1</u> - Continue to grow partnerships with economic development agencies. Enhance communities' awareness of NLEA activities, NEMCOG's Regional Prosperity Initiative and other state and regional economic development organizations activities.</p>	<ul style="list-style-type: none"> ● Familiarize EDC board with NLEA services. ● Periodic meetings with partner agencies. ● Partners to provide updates on area business retention efforts, business expansion efforts, broadband and workforce needs.
<p><u>Action Item # 2</u> - Create Regional Resource Inventory to better communicate and coordinate business and community assistance resources to the general public. Provide business, talent, and community development resources.</p>	<ul style="list-style-type: none"> ● Prepare information to provide to Chambers of Commerce, Townships, city and villages, and service organizations, general public. ● Promote existing or create new web-based regional resource inventory.
<p><u>Action Item # 3</u> – Assist local communities in achieving Redevelopment Ready Community (RRC) status. Contact local municipalities to seek interest in participation in service coordination program and receive certification as a “Redevelopment Ready Community”.</p>	<ul style="list-style-type: none"> ● Provide RRC information to eligible communities in Cheboygan County. ● Provide staff support (planning/zoning and building safety services) to those communities desiring RRC status.

Objective 1.2 Coordinate county-wide/regional tourism strategies

<p><u>Action Item # 4</u> – Convene organizations to review available resources (websites, programs) for accuracy; insure local business representation and promote natural resource assets.</p>	<ul style="list-style-type: none">• Provide more insight into available online resources.• Review existing sites for accuracy.• Analyze websites for gaps in the region, local business representation. Enter data for local businesses (Completed by Chambers of Commerce).• Review, update information on, and promote websites: Inland waterway, US23 Heritage Route, Up North Trails, Pure Michigan and MEDC site selection
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Objective 1.3 Raise awareness of business needs and trends

<p><u>Action Item #5-</u> Identify business needs and trends related to retention and expansion efforts.</p>	<ul style="list-style-type: none">• Get input from business retention efforts. What is being learned? What are the expansion needs of our businesses?
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GOAL 2: Enhance community and workforce vitality to sustain existing business, attract new business and create economic opportunities for today and tomorrow’s citizens

Objective 2.1 Facilitate Broadband access throughout the County

<p><u>Action Item # 6</u> – Participate in area-wide efforts to expand access to broadband. Identify broadband need, link customer with provider.</p>	<ul style="list-style-type: none">• Create map of known broadband infrastructure• Find out from major businesses what their broadband needs are.• Do searches of existing ISP’s to see what addresses are covered.• Host meeting/linkage with Lynx• Partner with other agencies in the region on broadband studies and broadband implementation projects.• Seek information from local realtors as to residential broadband gaps.
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Objective 2.2 Ensure workforce meets needs of the business community

<u>Action Item # 7</u> - Expand awareness of post-secondary training and education opportunities	<ul style="list-style-type: none">• Raise awareness of Industrial Arts Institute, Digital Works, Michigan Works, local community college classes.
<u>Action Item # 8</u> - Share housing and transportation data. Raise awareness of housing demand and public transportation needed to support workforce demand.	<ul style="list-style-type: none">• Partner with transportation and housing assistance providers. Share Straits Regional Ride information, housing programs.

Objective 2.3 Support growth of local business clusters

<u>Action Item # 9</u> - Raise awareness of regional industry clusters. They include tourism, wood products, local foods, elder care, energy industry, fabrication, and agriculture.	<ul style="list-style-type: none">• Partner with NEMCOG, MEDC, NLEA, and Land Policy Institute, track progress of local industry clusters.
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Objective 2.4 Market community's Quality of Life as place to start/locate business (goes beyond tourism)

See Action Item # 4

Objective 2.5 Support business retention efforts

See Action Item # 2

Objective 2.6 Explore and market local credit opportunities

<u>Action Item # 9</u> - Update and list local lender contact information on EDC web site; update and list NLEA Access to Capital grid information on EDC web site.	<ul style="list-style-type: none">• Partner with local, regional lenders, identify funding gaps.• Explore idea of local or regional revolving loan fund for business start-ups.
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GOAL 3: Promote a healthy community

Objective 3.1 Promote healthy business, environment and lifestyle options

<p><u>Action Item # 10</u> - Promote participation in healthy lifestyle activities, other activities that might lower health care costs for businesses and employees.</p>	<ul style="list-style-type: none">• Raise awareness of local trails and recreation opportunities. Participate in providing healthy living information to employers, updating recreational website data such as Up North Trails, local health care providers, recreation programs, exercise facilities.
<p><u>Action Item # 11</u> - Promote local foods and local farm markets. Raise awareness of this target market as well as health benefits of local foods.</p>	<ul style="list-style-type: none">• Identify local food companies, identify and create connections between local food demand and local food supply.
<p><u>Action Item# 12</u> - Support county participation in available brownfield programs by re-applying for Brownfield Redevelopment grant funds, incentivize redevelopment of contaminated/underutilized sites.</p>	<ul style="list-style-type: none">• Continue to work with neighboring Brownfield Redevelopment Authorities (BRA) in making application to EPA.
<p><u>Action Item # 13</u> - Promote health and economic development benefits of community and program enhancements that support residents and visitors of all ages.</p>	<ul style="list-style-type: none">• Seek information from developers specializing in active adult communities. What does this growing market demand? How can Cheboygan County better meet the needs of active adults, a population which we are already seeking this area for retirement?



Cheboygan County Board of Commissioners' Meeting

August 23, 2016

Title: State Fiscal Year 2017 – State Fiscal Year 2021 Title IV-E (Abuse & Neglect) Reimbursement Program

Summary: The current Title IV-E program is expiring and the new proposed contract was due to the State of Michigan on or before August 1, 2016. However, the State was contacted and due to the hiring of a new Office Manager and Attorney Tony Damiano's upcoming retirement, an extension was granted to the end of August, 2016. They are changing the new contract to cover a five-year period beginning October 1, 2016 through September 30, 2021 (FY2017 – FY2021). With the new contract, they are removing the billing process from EGrAMS effective October 1, 2016. Instead of a percentage rate based on allocation of hours worked, the reimbursement mechanism will now be a simpler all-inclusive rate of \$175.00 per unit hour. There is a new monthly billing form, Electronic Payment Request (EPR), which will streamline the billing process.

Legal counsel is currently reviewing the new contract language. We are seeking approval of the new contract from the Cheboygan County Board of Commissioners contingent upon legal counsel's review.

Financial Impact: Based on the new reimbursement mechanism, Cheboygan County's reimbursement is estimated to double. Title IV-E will reimburse the County of Cheboygan 50% of the total allowable expenditures under this contract when enrolled in their program to a maximum of \$40,000 per year.

Recommendation: Approve agreement number PROFC17-16001 between the State of Michigan Department of Health and Human Services and Cheboygan County and authorize the Chairperson to sign. Furthermore, authorize the Chairperson to sign any forthcoming agreements or required documentation upon the review and approval of the Finance Director, and the Cheboygan County legal counsel, if applicable including submission of the FY 2017 – FY 2021 Reimbursement Program using the Electronic Payment Request (EPR) system on behalf of the Board Chairperson.

Prepared by: Daryl P. Vizina

Department: Prosecuting Attorney

**State of Michigan
 Department of Health and Human Services
 Bureau of Purchasing (BOP)
 PO Box 30037, Lansing, MI 48909
 Or
 235 S. Grand Avenue, Suite 1201, Lansing, MI 48933**

**AGREEMENT NUMBER: PROFC17-16001
 Between
 THE STATE OF MICHIGAN
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 And**

CONTRACTOR		PRIMARY CONTACT	EMAIL
County of Cheboygan Prosecuting Attorney		Daryl Vizina	ccharboneau@cheboygancounty.net; lori@cheboygancounty.net
CONTRACTOR ADDRESS			TELEPHONE
870 South Main Street PO Box 70; Cheboygan, MI 49721-2283			231-627-8450
STATE CONTACT	NAME	TELEPHONE	EMAIL
Contract Administrator	Bruce L. Makie	231-933-6715	MakieB@michigan.gov
BOP Analyst	Melanie Sanford	517-373-9376	SanfordM2@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Legal Representation-Prosecuting Attorney Foster Care		
GEOGRAPHIC AREA	Cheboygan County		
INITIAL TERM	EFFECTIVE DATE*	EXPIRATION DATE	AVAILABLE OPTION YEARS
5 Years	October 1, 2016	September 30, 2021	2
MISCELLANEOUS INFORMATION			
ESTIMATED AGREEMENT VALUE AT TIME OF EXECUTION		\$200,000	
AGREEMENT TYPE	Unit Rate		

*The effective date of this Agreement shall be the date listed in the "Effective Date" box above, or the date of Michigan Department of Health and Human Services (MDHHS) signature below, whichever is later.

The undersigned have the lawful authority to bind the Contractor and MDHHS to the terms set forth in this Agreement. Section 291 of the fiscal year 2016 Omnibus Budget, PA 84 of 2015, requires verification that all new employees of the Contractor and all new employees of any approved subcontractor, working under this Agreement, are legally present to work in the United States. The Contractor shall perform this verification using the E-verify system (<http://www.uscis.gov/portal/site/uscis>). The Contractor's signature on this Agreement is the Contractor's certification that verification has and will be performed. The Contractor's signature also certifies that the Contractor is not an Iran linked business as defined in MCL 129.312.

FOR THE CONTRACTOR:

County of Cheboygan Prosecuting Attorney

 Contractor

 Signature of Director or Authorized Designee

 Print Name

 Date

FOR THE STATE:

MICHIGAN DEPARTMENT OF HEALTH AND
 HUMAN SERVICES

 Signature of Director or Authorized Designee

Steve Yager

 Print Name

 Date