

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk took roll call and a quorum was present.

Pledge of Allegiance was recited.

**PRESENT:** D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**VISITORS:** J. Moore, C. Muscott, C. Veneros, T. Olson, F. Cribb, S. Redmond, C. Antkoviak, T. Horrocks, D. August and G. Archambo

**MOTION by D. Brandt seconded by H. Ginop to approve minutes of organizational and last regular meeting minutes of 1/4/18 as mailed. 5 Yea CARRIED**

**MOTION by D. Brandt seconded by K. Paquet to approve for payment current payroll voucher #18-03-\$76,091.11 and accounts payable voucher #18-04-\$211,867.09. 5 Yeas CARRIED**

**MOTION by D. Brandt seconded by K. Paquet to approve the agenda as presented. 5 Yeas CARRIED**

C. Muscott thanked Eng/Mgr Shank, D. Brandt and K. Paquet for attending the Public Hearing held by Tuscarora DDA on the Proposed Streetscape project.

Will be holding closed session after regular business to discuss pending litigation with attorney.

CRA Board of Directors Ballot received, one candidate for the Northern Michigan Association was shown.

**MOTION by K. Paquet seconded by D. Brandt to cast vote for Douglas Robidoux, Mason County for the CRA Board of Directors Ballot, Northern Michigan Association of Road Commissioners. 5 Yeas CARRIED**

Requesting authorization to bid (3) three cab and chasses for purchase and to use MIDeal to purchase the (3) three fit outs for the trucks.

**MOTION by K. Paquet seconded by C. O'Connor to authorize staff to bid out to purchase (3) three cab and chasses and to use MIDeal for the purchase of (3) three fit outs for the trucks. 5 Yeas CARRIED**

Proposing a revision to Policy #37, Local Road Cost Sharing and Project Estimate Policy as follows: 1<sup>st</sup> revision-will clarify that each project a Township completes will be eligible for funding. Also, clarification of a max of 50% funding for projects under \$50,000.00. 2<sup>nd</sup> revision- We want to make sure the few Townships that are able to complete multiple projects do not submit early and use all the available Road Commission funds and the other Townships miss out on funding.

**MOTION by K. Paquet seconded by H. Ginop to approve the 2 revisions to Policy #37, Local Road Cost Sharing and Project Estimates Policy as follows: 1.) Add per project to read as follows-The maximum amount of funding a Township can receive will be \$25,000 per project. Projects less than \$50,000 total cost will be funded at 50% of the project cost. 2.) Add statement-The Road Commission desires to make funds available to all Townships that enter into project agreements. Townships that enter into project agreements with the Road Commission for projects between January and the end of March of the current construction season will only have one project that Road Commission funds will be committed. Starting in April of the current season, all projects will have funds committed based on the submission dates for Townships with multiple projects in a given year. 5 Yeas CARRIED**

## REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JANUARY 18, 2018

Currently there is a fax fee attached to a permit, faxes do not cost more to process compared to emailing or hard copies. Looking to have removed from Policy.

**MOTION by D. Brandt seconded by C. O'Connor to remove the processing fee of \$5.00 for faxing permits from Policy # 10, effective immediately. 5 Years** **CARRIED**

**MOTION by C. O'Connor seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Koehler 12/12/17, Beaugrand 12/13/17, Munro 11/14/17 and 12/12/17 and Mullett 1/9/18; Safety Committee Meeting Minutes of 1/10/18 and December 2017 State Maintenance. 5 Years** **CARRIED**

**Engineer/Manager Shank Update:**

- Would like to finalize the 5 year road plan so can start presenting to the Townships regarding the proposed Millage renewal.

**MOTION by K. Paquet seconded by C O'Connor to approve the 5 Year road plan as discussed with revisions. 5 Years** **CARRIED**

- Attended both nights of the Public Hearing of Tuscarora Township DDA regarding Streetscape discussion
- Wants Board opinion on placing the Millage on the ballot for renewal, Primary or General or possibly both if needed. Clerk Stempky contacted County Clerk and her opinion was the General has a better turnout. Board felt the primary election is the best to place the millage renewal on.
- Update on E. Foote Road that has brought some attention in the paper lately. The residents were told by the County it was public, it has been public since 1940 but not a certified county road. Would have to be brought up to our standards before we would look at taking over.
- Final project estimate for Temple Road has been completed, some preliminary estimates for Munro Township have been completed and E. Mullett Lake Road plans have gone out to state for grade inspection.
- January 25, 2018, Grant Township MTA meeting, will be presenting the 5 year plan for the first time to the Townships.

**Foremen Updates:**

S. Redmond-Started some brushing today, patching and winter maintenance.

D. August-Brushhog has been out, thawing culverts, brushing and Sturgeon River has ice built up

D. Brown asked to be excused from the February 21 and 22, 2018 meetings

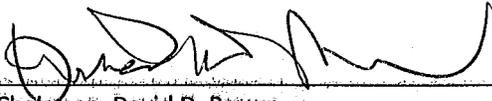
Chairman Brown recessed regular meeting at 9:40 A.M. before going into closed session for pending litigation.

**MOTION by D. Brandt seconded by K. Paquet to go into closed session at 9:43 A.M. to discuss pending litigation with legal counsel Kluck. Roll call: O'Connor-yes, Ginop-yes, Brown-yes, Brandt-yes, Paquet-yes** **CARRIED**

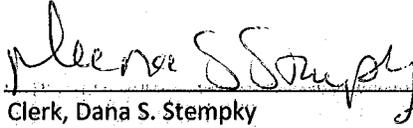
**Return to open session at 10:50 A.M.**

**MOTION by C. O'Connor seconded by D. Brandt to return to open session at 10:50 A.M. Roll call: Ginop-yes, Brandt-yes, Paquet-yes, O'Connor-yes, Brown-yes** **CARRIED**

Chairman D. Brown adjourned regular meeting at 10:50 A.M. being no further business to come before the Board.



Chairman, David D. Brown



Clerk, Dana S. Stempky