



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

March 8, 2016

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Marina Contract Addendum #1 – Central Reservation System
 - D. Resolution 16-07 Security Benefit 457 Plan Reinstatement
 - E. Correspondence
 1. Correspondence From Mary & John Green, Homeowners on Black Lake in Opposition to Marina on Black Lake
 2. Alger County Resolution Opposing US EPA & Corps of Engineers Proposed Rule Expanding the Definition of “Waters of the United States”
 3. Alger County Resolution Opposing HB 5016
 4. Alger County Resolution Urging State Lawmakers to Stop Hypocrisy of Exempting Themselves from the Laws
 5. Antrim County Resolution Urging State Lawmakers to Stop Hypocrisy of Exempting Themselves from the Laws
 6. Antrim County Resolution in Support of SB 703
 7. Bay County Resolution in Opposition to Section 298 of FY 2017 Executive Budget
 8. Huron County Resolution in Opposition to Section 298 of FY 2017 Executive Budget
 9. Lake County Resolution in Opposition to HB 5232 & SB 720 Legislation to Amend the Michigan Local Historic Districts Act
 10. NEMCOG Regional Project Review February 2016
 11. NEMCOG – Draft 2015-2020 Comprehensive Economic Development Strategy (CEDS)
 - F. Minutes:
 1. Finance/Business Meeting of February 9, 2016
 2. Health Board – 1/19/16
 3. NEMCSA – 2/05/16
 4. NLEA February 2016 President’s Report
 5. North Country Community Mental Health – 1/21/16
 6. Board Appointments & Procedures – 3/01/16
 7. Cheboygan County Fair Board – 1/04/16
 8. Cheboygan Life Support Minutes and Financials
 9. Cheboygan County Road Commission – 2/10/16, 2/11/16 & 2/18/16
 10. Planning Commission Meeting – 2/03/16 & 2/17/16
 11. ZBA – 1/27/16
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director’s Report**
9. **Administrator’s Report**
10. **Committee Reports**
 - A. Appointment to Cheboygan County Construction Board of Appeals
 - B. Reappointment to Cheboygan County Tax Allocation

11. Old Business

12. New Business

- A. Cheboygan County Marina Waterways Grant Application
- B. 2016 Salary & Wage Resolution #2 - Probate
- C. Policy Revisions:
 - 1. Policy #300-2 Purchasing Policy
 - 2. Policy #300-1 Budget Adoption & Amendment
 - 3. Policy #300-2B Prepaid Check Writing

13. Citizens Comments

14. Board Member Comments

15. CLOSED SESSION – Pursuant to MCL 185.268(a) Administrator’s Evaluation

16. Adjourn to the Call of the Chair

CHEBOYGAN COUNTY FINANCE REPORT MARCH 2016

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 3/8/16

FINANCE TOTAL \$ 24,024.40

PREPARED BY: DAWN WREGGLESWORTH

03/02/2016 01:51 PM
User: DWREGGLESWORTH
DB: Cheboygan

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY
EXP CHECK RUN DATES 03/08/2016 - 03/08/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARNATION RESTAURANT	24,024.40		
TOTAL ALL CLAIMS	24,024.40		

CHEBOYGAN COUNTY PREPAIDS REPORT MARCH 2016

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	847,189.67
MINUS FEBRUARY FINANCE	\$	24,660.20
TOTAL PREPAIDS	\$	822,529.47

CHECKS 2/9/16 WERE APPROVED FEBRUARY FINANCE CLAIMS

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
02/02/2016	1	59809	ADV REST	ADVANCED AUTO	CC REST #14-4862-FH DANIEL MARX II	33.33
02/02/2016	1	59810	AFCU	AWAKON FEDERAL CREDIT UNION	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98 V
02/02/2016	1	59811	ANDYS	ANDY'S PARTY STORE	CC REST #14-4862-FH DANIEL MARX II	33.33
02/02/2016	1	59812	ANDYS	ANDY'S PARTY STORE	CC REST #98-1885-FH NICOLE JEWELL	40.00
02/02/2016	1	59813	AUTO OWNER	AUTO OWNERS	CC REST #14-4936-FH ANGELA KIMBLER	625.00
02/02/2016	1	59814	AUTO OWNER	AUTO OWNERS	CC REST #14-4915-FH JASON NOBLE	69.50
02/02/2016	1	59815	BAIL S	SHANE BAILEY	CC REST #13-4724-FC VELTON MILLER JR	12.50
02/02/2016	1	59816	BLAN C	CLAYTON BLANCHARD	CC REST #89-0223-FH ROBERT ENGLAND	30.00
02/02/2016	1	59817	BUTL R	RYAN OR LEANN BUTLER	CC REST #12-4601-FC TREVOR BROWN	16.79
02/02/2016	1	59818	CAR-REST	CARQUEST AUTO PARTS	CC REST #14-4862-FH DANIEL MARX II	33.33
02/02/2016	1	59819	CONS J	JENNITH CONSTANTINE-PALMER	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59820	CORB R	REX OR CAROL CORBETT	CC REST #12-4601-FC TREVOR BROWN	16.80
02/02/2016	1	59821	DEPE L	LYNETTE DEPETER-SCHULTZ	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59822	DHS-ALPENA	STATE OF MICHIGAN	CC REST #14-4842-FH DAVID JEWELL	6.00
02/02/2016	1	59823	DYKS B	BRITTANY DYKSTRA	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
02/02/2016	1	59824	FB INS	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	25.00
02/02/2016	1	59825	FB INS	FARM BUREAU SUBROGATION	CC REST #14-4995-FH JORDAN RAYMUS	10.00
02/02/2016	1	59826	FCB	FIRST COMMUNITY BANK	CC REST #12-4570-FH OLIVIA MOLLEN	150.00
02/02/2016	1	59827	FFNM	FIRST FEDERAL OF NORTHERN MICH	CC REST #14-4862-FH DANIEL MARX II	33.35
02/02/2016	1	59828	FIND H	HEATHER FINDLAY	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59829	FLYN M	MICHAEL FLYNN	CC REST #15-5099-FH KILEY WALTERS	5.00
02/02/2016	1	59830	GLENS	GLEN'S MARKET (FAMILY FARE)	CC REST #14-4862-FH DANIEL MARX II	33.33
02/02/2016	1	59831	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
02/02/2016	1	59832	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
02/02/2016	1	59833	HART JA	JAMES HARTLEY	CC REST #14-4935-FC JAMES TURNER	431.54
02/02/2016	1	59834	HEAT G	GERALD HEATH	CC REST #09-4106-FH SONYA WAGNER	200.00
02/02/2016	1	59835	HUNT	H U N T	CC REST #15-5144-FJ JOHN CHASCSA	110.00
02/02/2016	1	59836	HUNT	H U N T	CC REST #15-5145-FH KAYLA ALLEN	75.00
02/02/2016	1	59837	IRLC	INDIAN RIVER LION'S CLUB	CC REST #14-4874-FH MICHELLE WILLIAMS	100.00
02/02/2016	1	59838	JONE P	PATRICIA JONES	CC REST #09-3952-FH WALTER JONES	200.00
02/02/2016	1	59839	JONES	WERNIG	CC REST #91-0683-FH ERNEST HARRINGTON #9	80.00
02/02/2016	1	59840	KECK R	RICHARD KECK	CC REST #12-4601-FC TREVOR BROWN	16.79
02/02/2016	1	59841	KOSA J	JODY KOSANKE	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59842	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
02/02/2016	1	59843	MARSH T	TYLER MARSH	CC REST #13-4781-FH EUGENE FRADETTE III	5.00
02/02/2016	1	59844	MARSHALL R	RICHARD MARSHALL	CC REST #99-2141-FH CHASITY COMPTON	5.00
02/02/2016	1	59845	MCCA S	SCOTT MCCAULEY	CC REST #12-4544-FC RAYMOND CRANDELL	94.56
02/02/2016	1	59846	MCKINLEY D	DAVID MCKINLEY	CC REST #13-4661-FC LANCE DEACONS	12.50
02/02/2016	1	59847	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH BRENTON DENNERT-MICH	7.50
02/02/2016	1	59848	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	100.00
02/02/2016	1	59849	MORR B	BONNIE MORROW	CC REST #12-4544-FC RAYMOND CRANDELL	94.55
02/02/2016	1	59850	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	250.00
02/02/2016	1	59851	NEUE D	DAVE NEUENS	CC REST #15-5042-FH JORDAN DRYER	10.00
02/02/2016	1	59852	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
02/02/2016	1	59853	PERR S	SOPHIA PERRY	CC REST #13-4781-FH EUGENE FRADETTE III	5.00
02/02/2016	1	59854	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	100.00
02/02/2016	1	59855	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
02/02/2016	1	59856	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	5.00
02/02/2016	1	59857	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4801-FH BRENT STEMPKY	542.50
02/02/2016	1	59858	SANE	STRAITS AREA NARCOTICS ENF	CC REST #12-4475-FH ADAM HEINZE	43.66
02/02/2016	1	59859	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5009-FH BRIANNA GAFFNEY	25.00
02/02/2016	1	59860	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4852-FC JASON GANSKE	26.71
02/02/2016	1	59861	SF INS	STATE FARM INSURANCE	CC REST #14-4935-FC JAMES TURNER	68.46
02/02/2016	1	59862	SHARP N	NICHOLAS SHARP	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59863	SLOC M	MARGO SLOCUM	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59864	SOVA G	GERALD SOVA OR SALLY VANHOORNE	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59865	SOVA RE	REBECCA SOVA	CC REST #15-5004-FC RUSSELL VANDERHILL	9.05

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/02/2016	1	59866	STEMPKY C	CHRISTY STEMPKY	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59867	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
02/02/2016	1	59868	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
02/02/2016	1	59869	SZYM E	ELIZABETH SZYMONIAK	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59870	TELECHECK	TELECHECK	CC REST #14-4862-FH DANIEL MARX II	33.33
02/02/2016	1	59871	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	50.00
02/02/2016	1	59872	WCS	WOLVERINE COMMUNITY SCHOOLS	CC REST #13-4693-FC THOMAS BAUR	12.50
02/02/2016	1	59873	WEIR V	VERONICA WEIR	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59874	WILSON J	JOHN WILSON	CC REST #15-5004-FC RUSSELL VANDERHILL	8.98
02/02/2016	1	59875	BEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
02/02/2016	1	59876	BEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
02/02/2016	1	59877	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	100.00
02/02/2016	1	59878	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN M MOORE	100.00
02/02/2016	1	59879	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH MICHAEL MORGAN	100.00
02/02/2016	1	59880	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH MICHAEL MORGAN	100.00
02/02/2016	1	59881	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 TRAVIS WAYNE WAYBRANT	100.00
02/02/2016	1	59882	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	250.00
02/02/2016	1	59883	REF-TREA	BUD BOLUS	TR REFUND OVERPAYMENT 251-018-200-004-00	8.89
02/02/2016	1	59884	SF INS	STATE FARM INSURANCE SUBROGATION SE	PC REST #4002376 CLYDE EDWARD HOPKINSON	10.00
02/04/2016	1	59885	BOND-CLERK	ROBERT HUDDLESTON	CR BOND #15-5143-FH PEO VS HUDDLESTON	180.00
02/04/2016	1	59886	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #15-5143-FH PEO VS HUDDLESTON	180.00
02/04/2016	1	59887	REF-TREA	SALLY KUZMIK	TR REFUND OVERPAYMENT 241-014-100-011-00	5.47
02/08/2016	1	59888	REF-CODE	M&M PLUMBING, HEATING & COOLING	CD REFUND PERMITS NOT ISSUED	715.00
02/08/2016	1	59889	REF-TREA	JOAN KEISER	TR REFUND OVERPAYMENT 120-013-209-081-01	50.42
02/10/2016	1	59890	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR CHEB CTY EMP UNION DUES AFSCME FEB 20	1,366.40
02/10/2016	1	59891	BELLS	BELL'S FISHERY	DC REST #15-0709-SM ABERNATHY	12.50
02/10/2016	1	59892	BURT	BURT LAKE MARINA	DC REST #00-1069-SM CURT COLE	43.05
02/10/2016	1	59893	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX DUE ESD	41,891.55
02/10/2016	1	59894	CINCI	CINCINNATI INSURANCE CO	DC REST #11-0923-SM MORGAN KEWAYGESHIK	12.50
02/10/2016	1	59895	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT P/E 2/6/	353.75
02/10/2016	1	59896	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX DUE ESD	215,777.69
02/10/2016	1	59897	CULB L	LINDA CULBERTSON	DC REST #14-0121-ST RALPH PRUDER	58.81
02/10/2016	1	59898	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR CHEB CTY SHERIFF DEPT UNION DUES FEB	162.00
02/10/2016	1	59899	FARMERS IN	FARMERS INSURANCE	DC REST #14-0121-ST RALPH PRUDER	141.19
02/10/2016	1	59900	FB INS	FARM BUREAU SUBROGATION	DC REST #15-0190-SM SARAH MYERS	25.00
02/10/2016	1	59901	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD MELISSA SKIDMORE	100.00
02/10/2016	1	59902	FOREST	FOREST TOWNSHIP	DC REST #15-0873-SM TONYA COREY	9.73
02/10/2016	1	59903	GARNISH	MISDU	PR #910220383-2002007381 M. FAIRCHILD PA	170.80
02/10/2016	1	59904	GARNISH	MISDU	PR 913068876-2009007526 G STANKEWITZ	35.17
02/10/2016	1	59905	GELC	GOVERNMENTAL EMPLOYEES	PR CHEB CTY SHERIFF DEPT UNION DUES FEB	566.56
02/10/2016	1	59906	GL OMS	GREAT LAKES OMS PC	DC REST #14-0683-SM STEVEN PRICE	25.00
02/10/2016	1	59907	JOHN MOTEL	JOHNSON'S MOTEL	DC REST #06-0163-SM STEVEN ESCHECK	21.00
02/10/2016	1	59908	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST ANTHONY PECZYNSKI	51.00
02/10/2016	1	59909	MCKA J	JODY MCKAY	DC REST #15-0850-SM MARCY JO MARTIN	10.00
02/10/2016	1	59910	NASH J	JESS NASH	DC REST #14-0683-SM STEVEN PRICE	25.00
02/10/2016	1	59911	POLC	POLICE OFFICERS LABOR COUNCIL	PR CHEB CTY SHERIFF DEPT UNION DUES FEB	804.00
02/10/2016	1	59912	PROG INS-R	PROGRESSIVE INSURANCE	DC REST #15-0409-FY CHRISTOPHER ARRELL-S	75.00
02/10/2016	1	59913	REF-TREA	DAVID KENT	TR REFUND OVERPAYMENT 172-P21-000-032-00	24.00
02/10/2016	1	59914	SANG R	RICHARD SANGSTER	DC REST #11-0923-SM MORGAN KEWAYGESHIK	12.50
02/10/2016	1	59915	SCHR	JERRY SCHRAM	DC REST #00-1097-FY CURT COLE	156.95
02/10/2016	1	59916	SOM	STATE OF MICHIGAN	DC REST #05-0565-SM CHRISTOPHER STEC	125.00
02/10/2016	1	59917	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED FEB 2016	592.00
02/10/2016	1	59918	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED FEB 2016	19,151.93
02/10/2016	1	59919	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED FEB 2016	155,036.36
02/10/2016	1	59920	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION P/E 2/6/16	11.00
02/10/2016	1	59921	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP P/E 2/6/16	287.92
02/10/2016	1	59922	WALMART	WALMART	DC REST #14-0766-SM MIKAELA NELSON	15.00
02/10/2016	1	59923	WALMART	WALMART	DC REST #15-0913-SM GLEN CEMAZAR	42.32
02/10/2016	1	59924	WALMART	WALMART	DC REST #15-0932-SM GIUSPEPPE LENA	86.81
02/11/2016	1	59925	89TH DC	89TH DISTRICT COURT	CR BOND #15-5160-FH CHASE MALIK	500.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/12/2016	1	59926	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR #00188643G001 MAR 2016 HEALTH INS	98,011.81
02/12/2016	1	59927	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #15-5143-FH SEAN HUDDLESTON	20.00
02/12/2016	1	59928	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR TAX DUE TO ROAD COMMISSION (MILLAGE)	113,559.43
02/12/2016	1	59929	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL LICENSE	10,062.00
02/12/2016	1	59930	VOM	VILLAGE OF MACKINAW	TR CURRENT TAX COLLECTED ROAD COMMISSION	3,003.74
02/16/2016	1	59931	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #0070016244 0012 HEALTH INS 3/1-3/31/	895.18
02/16/2016	1	59932	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0013 HEALTH INSURANCE 3/1-	434.65
02/16/2016	1	59933	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0011 HEALTH INSURANCE 3/1-	960.80
02/16/2016	1	59934	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0001 HEALTH INSURANCE 3/1-	7,269.73
02/16/2016	1	59935	REST-PA	ANGIE DUVALL	PA REST #15-1022-SM APRILEE FINCH	235.26
02/16/2016	1	59936	REST-PA	CHEBOYGAN COUNTY MAINTENANCE	PA REST #15-1101-SM/NELUND	245.00
02/16/2016	1	59937	UNUM	UNUM LIFE INSURANCE COMPANY	PR LIFE INSURANCE MARCH 2016 #0116187-00	677.09
02/18/2016	1	59938	CLERK	CHEBOYGAN COUNTY CLERK	CC PSP #15-5142-FH TYLER ROCHELEAU	2,367.50
02/18/2016	1	59939	REF-CODE	WERNER PLUMBING & HEATING	CD PARTIAL REFUND/ROBERT KENDRICK	100.00
02/19/2016	1	59940	BEEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
02/19/2016	1	59941	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND #15-5142-FH PEO VS ROCHELEAU	100.00
02/19/2016	1	59942	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND #15-5142-FH PEO VS ROCHELEAU	900.00
02/19/2016	1	59943	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN MOORE	400.00
02/19/2016	1	59944	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH MORGAN	100.00
02/19/2016	1	59945	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT WELKER	250.00
02/19/2016	1	59946	REF-TREA	JAMES & PAMELLA RICHARDSON	TR REFUND OVERPAYMENT 130-P15-012-006-00	3.52
02/19/2016	1	59947	REF-TREA	ROSEANNA M GRIFFITH	TR REFUND OVERPAYMENT 182-027-300-005-00	59.98
02/23/2016	1	59948	REF-CLERK	STEFAN SCHOLL PC	CR REFUND	10.00
02/23/2016	1	59949	REF-TREA	CHEBOYGAN COUNTY TREASURER	TR CASH REFUND	413.80
02/23/2016	1	59950	REF-TREA	CHEBOYGAN COUNTY TREASURER	TR CASH REFUND	195.68
02/23/2016	1	59951	REF-TREA	CHEBOYGAN COUNTY TREASURER	TR CASH REFUND 104-032-200-002-12	116.03
02/25/2016	1	59952	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 2/20	353.75
02/25/2016	1	59953	GARNISH	MISDU	PR 9102203832002007381 M. FAIRCHILD	170.80
02/25/2016	1	59954	GARNISH	MISDU	PR 9130688762009007526 G STANKEWITZ	35.17
02/25/2016	1	59955	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 2/20	11.00
02/25/2016	1	59956	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP LIFE INS 0150451-0019 MAR 2016	728.64
02/25/2016	1	59957	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE GENERAL MAR 2016	1,418.07
02/25/2016	1	59958	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE AFSCME MAR 2016	858.06
02/25/2016	1	59959	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INSURANCE GELC MAR 2016	412.52
02/25/2016	1	59960	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 2/20	287.92
02/29/2016	1	59961	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX DUE ESD	88,595.34
02/29/2016	1	59962	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX DUE ESD	181,994.00
02/29/2016	1	59963	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX DUE ROAD COMMISSION (MILL	127,464.47
02/29/2016	1	59964	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATIONS 25	750.00
02/29/2016	1	59965	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX DUE SUMMER SET	18,237.70
02/29/2016	1	59966	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	146,493.61
02/29/2016	1	59967	VOM	VILLAGE OF MACKINAW	TR CURRENT TAX DUE ROAD COMMISSION (MILL	3,451.59
02/29/2016	1	59968	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FINES FEB 2016	921.40
02/29/2016	1	59969	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC OUIL ASSESSMENT FEB 2016	150.00
02/29/2016	1	59970	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER FEB 2016	34,188.75
02/29/2016	1	59971	REF-DC	JACOB BLASKOWSKI	DC REFUND #16-46903-SI/BLASKOWSKI	5.00
02/29/2016	1	59972	REF-DC	BEN NIXON	DC REFUND #16-T4546-SN/NIXON	25.00
02/29/2016	1	59973	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT FEB 2016	200.00
02/29/2016	1	59974	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES FEB 20	3,958.06
02/29/2016	1	59975	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES FEB 2	16,870.03
02/29/2016	1	59976	SOM-NETF	STATE OF MICHIGAN	CR NOTARY ED/TRAIN FUND FEB 2016	10.00
02/29/2016	1	59977	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES FEBRUARY 20	523.00
02/29/2016	1	59978	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES FEBRUARY 20	1,031.49
02/29/2016	1	59979	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FINES FEB 2016	45.00

1 TOTALS:

Total of 171 Checks:
 Less 2 Void Checks:

1,314,028.01
 188.98

Total of 169 Disbursements:

1,313,839.03

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
02/01/2016	2	164735	ACKE	CHRISTOPHER ACKERMAN	PC SA DIRECTOR CONTRACT FEB 2016	1,000.00
02/01/2016	2	164736	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE FEB 2016	24,332.83
02/01/2016	2	164737	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE FEB 2016	1,962.25
02/01/2016	2	164738	NMRE	NORTHERN MICH REGIONAL ENTITY	TR CONVENTION FACILITY FUND 4TH QUARTER	5,664.00
02/01/2016	2	164739	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE FEB 2016	1,209.25
02/01/2016	2	164740	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER FEES FEB 2016	11,709.60
02/01/2016	2	164741	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER WAGES FEBRUARY 2016	779.56
02/01/2016	2	164742	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILLAGE FEB 2016	42,581.25
02/01/2016	2	164743	TREAS	CHEBOYGAN COUNTY TREASURER	TR CONVENTION FACILITY FUND 4TH QUARTER	5,664.00
02/01/2016	2	164744	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE	4,142.00
02/02/2016	2	164745	BROW C	CHARLES BROWN	PC SA FDTA PROGRAM COORDINATOR	1,550.00
02/02/2016	2	164746	CHARTER	CHARTER COMMUNICATIONS	IS WIRELESS INTERNET 1/24/16-2/23/16	95.00
02/02/2016	2	164747	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT FEB 2016	1,375.00
02/02/2016	2	164748	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT JANUARY 2016	45.00
02/02/2016	2	164749	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING/SEARCH ENGINE	150.00
02/02/2016	2	164750	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT FEB 2016	1,375.00
02/02/2016	2	164751	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT FEB 2016	1,375.00
02/02/2016	2	164752	LAMO T	TERIE LAMONT	PC GUARDIANSHIP REVIEW/WOLF	40.00
02/02/2016	2	164753	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT FEB 2016	1,375.00
02/02/2016	2	164754	MOW	MICHIGAN OFFICEWAYS INC	MSU OFFICE SUPPLIES/TONER CARTRIDGES	283.93
02/02/2016	2	164755	NMJOA	NORTHERN MICH JUVENILE OFFICERS	PC NMJOA MEMBERSHIP KYLE CULBERTSON	40.00
02/02/2016	2	164756	PAETEC	PAETEC	IS PHONE BILLING JANUARY 2016	256.74
02/02/2016	2	164757	PAETEC	VOID		
02/02/2016	2	164758	PENGAD	PENGAD INC	PC COURT SUPPLIES	74.75
02/02/2016	2	164759	PNC VISA	PNC BANK	FN VISA CHARGES THROUGH 1/19/16	901.97
02/02/2016	2	164760	PNC VISA	PNC BANK	FN VISA CHARGES THROUGH 1/19/16	9,276.01
02/02/2016	2	164761	PNC VISA	VOID		
02/02/2016	2	164762	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW/WELLER	35.00
02/02/2016	2	164763	SHELDON	JENNIFER SHELDON	PC ATTORNEY CONTRACT FEB 2016	1,375.00
02/03/2016	2	164764	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 FOOD	82.32
02/03/2016	2	164765	CAR-SD	CARQUEST AUTO PARTS	SD WIRING/LIGHTS/VEHICLE BATTERY	265.50
02/03/2016	2	164766	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER	99.92
02/03/2016	2	164767	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTY JAN 2016	120.00
02/03/2016	2	164768	GALLS	GALLS INCORPORATED	SD BOOTS/PARSONS	98.92
02/03/2016	2	164769	HANSEL	DONNA HANSEL	CC COURT APPT ATTY #09-7548-DS LEE PREVO	75.00
02/03/2016	2	164770	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES JANUARY 2016	50.00
02/03/2016	2	164771	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES JAN 2016	180.00
02/03/2016	2	164772	MCDD	MICHIGAN CONFIDENTIAL DOCUMENT	CC CLEAN OUT OF PROBATION OFFICE FILES	44.10
02/03/2016	2	164773	MICKEYS	MICKEY'S MINI MART	CC JUROR FOOD PEO VS CAPUZZI TRIAL	148.74
02/03/2016	2	164774	MSC	MICHIGAN SUPREME COURT	CC JIS SERVICES JAN-MARCH 2016	2,881.10
02/03/2016	2	164775	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING JAN 2016	510.00
02/03/2016	2	164776	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES/FOLDERS/RECEIPT BOOK/ CC OFFICE SUPPLIES/INK CARTRIDGE	41.23 54.23
						95.46
02/03/2016	2	164777	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE CHARGES JAN 2016	2,943.11
02/04/2016	2	164778	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE AGREEMENT FEBRUARY 2016	1,500.00
02/04/2016	2	164779	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES #14008473/NOBL	420.00
02/04/2016	2	164780	BUTTS	ROBERT J BUTTS	PC JUDICIAL SEMINAR/TROY	385.76
02/04/2016	2	164781	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #409 REPLACE LEAKING VALVE/DRAIN SRR BUS #509 REPAIR MELTED STARTER WIRES SRR BUS #111 FULLS SERVICE/REPAIR THRESH SRR BUS #114 FULL SERVICE/ADJUST PARKING	1,067.01 352.10 551.76 442.17
						2,413.04

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/04/2016	2	164782	CDW-G	CDW-G	CD SURFACE PROS & EQUIPMENT	6,296.31
02/04/2016	2	164783	CRON M	MATTHEW CRONK	CD LODGING/COCM TRAINING	183.89
02/04/2016	2	164784	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW/HUNT	307.73
02/04/2016	2	164785	ICLE	ICLE	PC MICHIGAN MODEL CIVIL JURY UPDATE	103.50
02/04/2016	2	164786	INK & TONE	INK & TONER ALTERNATIVE	PC OFFICE SUPPLIES/TONER	54.99
					PC OFFICE SUPPLIES/TONER	144.99
						<u>199.98</u>
02/04/2016	2	164787	KING B	BRIAN KING	CD ROSCOMMON TRAINING/MEALS	12.79
02/04/2016	2	164788	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC PERSON SEARCH	56.00
02/04/2016	2	164789	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR PEOPLE SEARCH JANUARY 2016	45.00
02/04/2016	2	164790	MECRA	MI ELECTRONIC CRT REPORTER ASSOC	PC MECRA MEMBERSHIP 2016	130.00
02/04/2016	2	164791	MOW	MICHIGAN OFFICEWAYS INC	VA OFFICE SUPPLIES/BINDERS/CALENDAR/PENS	196.16
02/04/2016	2	164792	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES/FOLDERS/PAPER/FILES	68.00
02/04/2016	2	164793	NOP	NATIONAL OFFICE PRODUCTS	PC OFFICE SUPPLIES/ADDRESS STAMP	22.00
02/04/2016	2	164794	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE FEBRUARY 2016	300.00
02/04/2016	2	164795	OFF DEPOT	OFFICE DEPOT	VA OFFICE SUPPLIES/CLIPS/TAPE/MISC	410.05
					VA OFFICE SUPPLIES/INDEX CARDS/LABELS/CL	32.23
					VA OFFICE SUPPLIES/PENCILS	2.49
						<u>444.77</u>
02/04/2016	2	164796	OMS	OMS COMPLIANCE SERVICES INC	SRR MDOT RANDOM DRUG TEST/ TIM FISHER	73.75
02/04/2016	2	164797	OTEC	OTEC RADIO COMMUNICATIONS	SRR SPRING ANTENNA	54.00
02/04/2016	2	164798	QCMC	QUICK CARE MEDICAL CENTER	SRR MDOT PHYSICAL/LANDRIE	105.00
02/04/2016	2	164799	SAP	STRAITS AREA PRINTING	PC LETTERHEAD	136.40
02/04/2016	2	164800	SOM-CGD	STATE OF MICHIGAN	CF RAFFLE LICENSE	35.00
02/04/2016	2	164801	WOE	WILLIAMS OFFICE EQUIPMENT	CF WEBSITE/INTERNET DOMAIN HOSTING AND M	194.85
02/04/2016	2	164802	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #709 SCAN CODES/BRAKES/ROTORS/AX	1,099.58
					SRR BUS #309 CHECK ENGINE BLOCK HEATER/F	676.53
					SRR BUS #111 BI-ANNUAL INSPECTION/MISC R	303.50
						<u>2,079.61</u>
02/05/2016	2	164803	AT&T/CCM	AT&T	CCM PHONE SERVICE 12/29/15-1/28/16 23162	272.52
02/05/2016	2	164804	AT&T/SBC	AT&T	FN GAS PUMP MODEM 12/29/15-1/28/16 23162	34.68
02/05/2016	2	164805	AT&T/SBC	AT&T	FG PHONE SERVICE 12/29/15-1/28/16	173.34
02/05/2016	2	164806	BLASKOWSKI	BLASKOWSKI FEED & SEED	MA SHOVEL/BIBS	66.98
02/05/2016	2	164807	CARD	CARDMEMBER SERVICE	SD VISA CHARGES THRU 1/26/16	1,339.70
02/05/2016	2	164808	CARQUEST	CARQUEST	MA BATTERY/CABLES	115.37
					MS 2006 FORD POLY RIB BELS	38.28
						<u>153.65</u>
02/05/2016	2	164809	DANI K	KAREN DANIEL	DHS BORD MTG 1/20/16	48.64
02/05/2016	2	164810	DEKETO	DEKETO LLC	RD LICENSE ENHANCEMENTS JANUARY 2016	830.00
02/05/2016	2	164811	ESI	ENGINEERING SUPPLY CORPORATION	CR PRINTER FOR PZ	5,500.00
02/05/2016	2	164812	GBS	GBS INC	CR VOTER ID CARDS	112.51
02/05/2016	2	164813	MOW	MICHIGAN OFFICEWAYS INC	CR OFFICE SUPPLIES/TRAYS	41.78
02/05/2016	2	164814	MPS	MICHIGAN PATHOLOGY SPECIALISTS	CR AUTOPSY/DENNEY JAVENS	1,408.56
02/05/2016	2	164815	SAP	STRAITS AREA PRINTING	CR ENVELOPES & LETTERHEAD	427.50
02/05/2016	2	164816	SCHW J	JEAN SCHWIND	DHS BOARD MTG 1/20/16	50.80
02/05/2016	2	164817	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	115.00
02/05/2016	2	164818	SPARTAN	SPARTAN STORES LLC	MA COFFEE SUPPLIE	33.75
02/05/2016	2	164819	SPARTAN	SPARTAN STORES LLC	SDJ INMATE MEDICATION JANUARY 2016	194.54
02/05/2016	2	164820	SPARTAN	SPARTAN STORES LLC	SDJ OTC MEDICATION/SUPPLIES JAN 2016	39.42
02/05/2016	2	164821	SPIES-RC	SPIES AUTO PARTS & TIRE	RC BLUE DF	11.99

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					RC BLUE DF/WINSHIELD WIPER FLUID	37.12
					RC GLOVES	39.90
					RC WINTER BLADES	25.38
					RC GLOVES	19.95
					RC SCREWDRIVERS	9.18
						<u>143.52</u>
02/05/2016	2	164822	TEBO L	LESLIE TEBO	DHS BOARD MTG 1/20/16	40.00
02/05/2016	2	164823	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 12/5/15-1/4/16	4.25
02/08/2016	2	164824	BEST WEST	BEST WESTERN	PA LODGING FOR EXPERT WITNESS/DIEGEL	75.00
02/08/2016	2	164825	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER	17.50
02/08/2016	2	164826	HANSEL	DONNA HANSEL	PC COURT APPT ATTY/WORKING/GILMAN JR	150.00
02/08/2016	2	164827	JMS	JUDICIAL MANAGEMENT SYSTEM	DC INTERFACE WITH JAVS DOCKETING SYSTEM	1,000.00
02/08/2016	2	164828	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC PEOPLE SEARCH	50.00
02/08/2016	2	164829	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES/DATERS	129.98
					DC OFFICE SUPPLIES/DUSTER CAN	14.24
					DC OFFICE SUPPLIES/RIBBON	4.99
					DC OFFICE SUPPLIES/FOLDERS/CORRECTION TA	45.48
						<u>194.69</u>
02/08/2016	2	164830	SAP	STRAITS AREA PRINTING	PA BUSINESS CARDS/FARVER	50.30
02/08/2016	2	164831	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT JAN 2016	45.00
02/08/2016	2	164832	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT JAN 2016	45.00
02/08/2016	2	164833	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES	310.25
02/08/2016	2	164834	TARGET	TARGET	DC AFFIDAVIT & CLAIM FORMS	34.67
02/08/2016	2	164835	VIZINA	DARYL VIZINA	PA REIMBURSE MEALS CAPUZZI TRIAL	24.56
02/08/2016	2	164836	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 12/5/15-1/4/16	13.23
02/08/2016	2	164837	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 12/5/15-1/4/16	51.03
02/08/2016	2	164838	YOUN K	KIMBERLY YOUNGS	DC CELL PHONE REIMBURSEMENT JAN 2016	45.00
02/08/2016	2	164839	BURIAL	ARLA VEIHL	VA BURIAL ALLOWANCE/WOODROW VEIHL	300.00
02/08/2016	2	164840	BURIAL	ERNEST FRISKE	VA BURIAL ALLOWANCE/GERMAINE FRISKE	300.00
02/08/2016	2	164841	CHAGNON	CHAGNON FUNERAL HOME INC	VA BURIAL ALLOWANCE/HAYDEN T. WILSON	300.00
02/08/2016	2	164842	CMS	COMMUNITY MEDIATION SERVICES	FN CHILD PROTECTION MEDIATION SERVICES 2	10,000.00
02/08/2016	2	164843	ICC	INTERNATIONAL CODE COUNCIL INC	CD VARIOUS CODE BOOKS	534.56
02/08/2016	2	164844	MEMBER	IAAO	EQ IAAO MEMBERSHIP 2016 DUES	190.00
02/08/2016	2	164845	OFF DEPOT	OFFICE DEPOT	VA OFFICE SUPPLIES/PENS/LEAD PENCILS/ENV	64.07
02/09/2016	2	164846	CARNATION	CARNATION RESTAURANT	SDJ INMATE FOOD JANUARY 2016	24,660.20
02/10/2016	2	164847	ADV AUTO	ADVANCE AUTO PARTS	MA SERPENTINE BELT	36.99
					MA HALOGEN HEADLIGHT	37.88
					MA SEAFOAM/FUEL STABILIZER	24.99
					MA FUNNELS/HYDROLIC FLUID	50.47
					MA RETURN	(10.80)
						<u>139.53</u>
02/10/2016	2	164848	ALLEN SUPP	ALLEN SUPPLY	MA NEW FRONT DOOR CLOSER PARTS/SHIPPING	1,299.34
02/10/2016	2	164849	AT&T/SBC	AT&T	IS PHONE SERVICE JANUARY 2016	586.55
02/10/2016	2	164850	AT&T/SBC	VOID		
02/10/2016	2	164851	BBC	BERNARD BUILDING CENTER	MA CARPET TAPE	10.89
					MA STEP STOOL	29.50
						<u>40.39</u>
02/10/2016	2	164852	BREG L	LOIS BREGE	DHS CC #1525157 1/6/16-1/19/16	241.36
02/10/2016	2	164853	BREG L	LOIS BREGE	DHS CC #20623836 1/8/16-1/21/16	241.36
02/10/2016	2	164854	BREG L	LOIS BREGE	DHS CC #20623835 1/8/16-1/21/16	241.36
02/10/2016	2	164855	BREG L	LOIS BREGE	DHS CC #20623834 1/8/16-1/21/16	241.36
02/10/2016	2	164856	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES JANUARY 2016	525.99

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/10/2016	2	164857	CURTIS EQ	CURTIS EQUIPMENT	MA WASHING MACHINE PARTS/JAIL	76.18
02/10/2016	2	164858	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 1/19/16-2/1/16	241.36
02/10/2016	2	164859	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 1/5/16-1/18/16	241.36
02/10/2016	2	164860	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 1/7/16-1/20/16	241.36
02/10/2016	2	164861	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 1/7/16-1/20/16	372.26
02/10/2016	2	164862	GRAINGER	WW GRAINGER	MA SOCKET BIT	2.06
					MA DOUBLE SIDED ACRYLIC TAPE	26.38
					MA BLANK TAGS	40.16
					MA PLATE CASTER KIT/FLOOR LOCK	182.10
						<u>250.70</u>
02/10/2016	2	164863	GTMC	GRAND TRAVERSE MOBILE	IS ONSITE SUPPORT FOR MALFUNCTIONING CAM	843.75
02/10/2016	2	164864	GTMC	GRAND TRAVERSE MOBILE	IS REMOTE SOFTWARE UPDATE & TRAINING	112.50
02/10/2016	2	164865	LCFS	LUTHERN CHILD & FAMILY SERVICE	DHS CC #6199173 12/1/15-12/31/15	638.29
02/10/2016	2	164866	LCFS	LUTHERN CHILD & FAMILY SERVICE	DHS CC #6199173 11/25/15-11/30/15	148.54
02/10/2016	2	164867	MARC	MID-AMERICAN RESEARCH CHEMICAL	MA CLEANING CHEMICALS	240.93
02/10/2016	2	164868	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	231.10
					MA MULTIFOLD TOWELS	231.10
					MA MULTIFOLD TOWELS	231.10
					MA OFFICE SUPPLIES/RUBBER BANDS/TAPE	13.64
					MA OFFICE SUPPLIES/RUBBER BANDS	7.79
					RC OFFICE SUPPLIES/RECEIPT BOOK/PENS	17.38
						<u>732.11</u>
02/10/2016	2	164869	RDIC	RIVERTOWN DO-IT CENTER	MA PADLOCK	24.99
					MA SCREWS/BOLTS/KICKSTOP	19.44
					MA LUBRICANT/HOOK/MISC	27.84
					MA KEYS/KEYRINGS	5.32
						<u>77.59</u>
02/10/2016	2	164870	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DRUG TESTING FEES	8.75
02/10/2016	2	164871	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL	457.44
02/10/2016	2	164872	SPLASH	SPLASH & DASH CAR WASH	RC CAR WASH TOKENS	40.00
02/10/2016	2	164873	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS P/E 2/6/	240,366.35
02/10/2016	2	164874	VERIZON	VERIZON	IS CELL PHONE USAGE 12/14/15-1/13/16	1,404.98
02/10/2016	2	164875	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENT JANUARY 20	1,660.24
02/11/2016	2	164876	ALGE B	BARB ALGENSTEDT	SDJ BLOOD DRAWS KRAUSS/LINDEMAN	100.00
02/11/2016	2	164877	AT&T/SBC	AT&T	SD PHONE SERVICE 12/29/15-1/28/16	144.71
02/11/2016	2	164878	HARBOR	HARBOR HALL INC	PC SA GROUP SESSIONS JANUARY 2016	140.00
02/11/2016	2	164879	HOWE	HOWE MARINE	SD DOCKAGE CONTRACT MAY 1 - OCT 1 2016	1,335.00
02/11/2016	2	164880	KIESLERS	KIESLERS POLICE SUPPLY	SD AMMUNITION	1,288.00
02/11/2016	2	164881	NOP	NATIONAL OFFICE PRODUCTS	SD OFFICE SUPPLIES/HIGHLIGHTERS	8.99
02/11/2016	2	164882	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES/SCISSORS/FOLDERS	28.28
02/11/2016	2	164883	REGISTER	LEORTC	SDJ VERBAL DEFENSE TRAINING	225.00
02/11/2016	2	164884	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	FG WINTERIZE WATER SYSTEM	926.60
02/11/2016	2	164885	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION JANUARY 2016	3,718.50
02/11/2016	2	164886	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE JANUARY 2016	469.22
02/12/2016	2	164887	AFG	THE ARCHITECT FORUM GROUP LLC	AD DESIGN/ANIMAL SHELTER PHASE II	350.00
02/12/2016	2	164888	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE FEB 2016	32.40
02/12/2016	2	164889	ALLPHASE	ALL-PHASE	MA LIGHT BULBS	19.47
					MA LIGHT BULBS	101.88
					MA LIGHT BULBS	142.20
						<u>263.55</u>
02/12/2016	2	164890	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 1/27/16-2/9/16	34.56

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/12/2016	2	164891	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD CCE 911 1ST QTR ALLOCATION	112,623.75
02/12/2016	2	164892	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD ADVERTISING BIDS/ANIMAL SHELTER	71.10
					AD ADVERTISING BIDS/DORIS REID BLDG	65.20
					AD PUBLIC NOTICE/BOC MTG MINUTES	30.50
						<u>166.80</u>
02/12/2016	2	164893	CDT-RC	CHEBOYGAN DAILY TRIBUNE	RC ADVERTISEMENT HAZARDOUS WASTE FEES	163.00
02/12/2016	2	164894	CDW-G	CDW-G	CD INSPECTOR MONITORS	534.27
02/12/2016	2	164895	DLGC	DRIVERS LICENSE GUIDE COMPANY	TR DRIVERS LICENSE GUIDE FOR PASSPORTS	29.95
02/12/2016	2	164896	EMMET DPW	EMMET COUNTY DPW	RC RECYCLING PROCESSING FEE JANUARY 2016	8,026.25
02/12/2016	2	164897	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THRU JANUARY 31, 2016	3,315.00
02/12/2016	2	164898	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE FEB 2016	3.78
02/12/2016	2	164899	JLA	JOHNSTON LEWIS ASSOCIATES, INC	AD INSURANCE ON UNDERGROUND STORAGE TANK	906.10
02/12/2016	2	164900	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 1/20/16-2/9/16	151.74
02/12/2016	2	164901	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 1/27/16-2/9/16	46.44
02/12/2016	2	164902	SAP	STRAITS AREA PRINTING	AD ENVELOPES/LETTERHEAD	357.40
02/12/2016	2	164903	STRAITS	STRAITSLAND RESORTER	AD PUBLIC NOTICE BOC MTG MINUTES	11.25
02/12/2016	2	164904	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE FEB 2016	27.00
02/12/2016	2	164905	WHEELER	WHEELER MOTORS INC	SD REPLACE BACK GLASS	485.54
					SD REPAIR WIPER TRANSMISSION/OIL CHANGE	242.09
					SD CHECK BRAKES	44.91
					SD OIL CHANGE/REPLACE AIR FILTER	28.51
					SD REPAIR RADIATOR AND HOSES	408.36
					SD INDICATOR	12.65
					SD OIL CHANGE	16.95
					AD OIL CHANGE	16.95
					SD CREDIT FOR INSURANCE PAYMENT	(250.00)
						<u>1,005.96</u>
02/12/2016	2	164906	WHEELER	VOID		
02/12/2016	2	164907	WHEELER	WHEELER MOTORS INC	AD L.O.F./AIR FILTER #15	34.66
02/16/2016	2	164908	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	293.40
02/16/2016	2	164909	REGISTER	MICHIGAN ASSOCIATION OF PLANNING	PZ SPRING INSTITUTE TRAINING/SCHNELL	125.00
02/17/2016	2	164910	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT FEB 2016	45.00
02/17/2016	2	164911	AT&T/SBC	AT&T	SRR PHONE SERVICE 12/29/15-1/28/16	59.88
02/17/2016	2	164912	AT&T/SBC	AT&T	SRR PHONE SERVICE 12/29/15-1/28/16	160.83
02/17/2016	2	164913	BOUR T	TRACY BOURGEOIS	FOC MEAL REIMBURSEMENT FOR GAYLORD TRAIN	29.17
02/17/2016	2	164914	BOUR T	TRACY BOURGEOIS	FOC REIMBURSE MILEAGE FOR GAYLORD TRAINI	208.09
02/17/2016	2	164915	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES 1/4/16-1/31/16	3,689.34
02/17/2016	2	164916	CDT-SRR	CHEBOYGAN DAILY TRIBUNE	SRR LOCAL OPEN RTE-PUBLIC NOTICE	223.30
02/17/2016	2	164917	CENTERLINE	CENTERLINE TOWING	SRR TOWING BUS #309	297.50
02/17/2016	2	164918	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW/ROBERT STEAD	61.86
02/17/2016	2	164919	DEAN	NANCY B DEAN	PC COURT APPT ATTY/BRANDON DAVIS	150.00
02/17/2016	2	164920	DEEDS	REGISTER OF DEEDS	PZ DISCHARGE MORTGAGE/ALFRED & ELAINE MC	14.00
02/17/2016	2	164921	GL TISSUE	GREAT LAKES TISSUE	SRR CENTERPULL ROLL BATHROOM/AIRPORT	47.25
02/17/2016	2	164922	HANSEL	DONNA HANSEL	PC COURT APPT ATTY/ BRANDON DAVIS	150.00
02/17/2016	2	164923	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW/DAVID CHEVALIER	45.00
02/17/2016	2	164924	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES/SHEET PROTECTORS	14.00
02/17/2016	2	164925	REGISTER	M.A.C.T.	TR MI ASSOC OF TREAS MEMBERSHIP FEE 2016	150.00
02/17/2016	2	164926	RON'S AUTO	RON'S AUTO & WRECKER SERVICE	SRR TOWING BUS #409	300.00
02/17/2016	2	164927	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW/DALE GOWELL	35.00
02/17/2016	2	164928	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR CASE OF POWER SERVICE DIESEL	143.84
					SRR CASE OF POWER SERVICE	107.88
						<u>251.72</u>

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/17/2016	2	164929	ADV AUTO	ADVANCE AUTO PARTS	MA PARTS FOR THE SALTER	44.33
					MA CORE BATTER/SOLENOID MOTOR	134.86
					MA BATTERY/CORE	132.99
					MA RETURN BATTERY/CORE	(101.77)
					MA RETURN SERP BELT	(26.19)
						<u>184.22</u>
02/17/2016	2	164930	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA GALLONS OF GAS 10,008	9,349.07
02/17/2016	2	164931	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 1/11-2/6/16	37.65
02/17/2016	2	164932	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 01/12-02/08/16	4,672.74
02/17/2016	2	164933	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 01/14-02/10/16	22.59
02/17/2016	2	164934	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 1/13-2/9/16	158.10
02/17/2016	2	164935	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 01/01-1/31/16	13.07
02/17/2016	2	164936	CONSUMERS	CONSUMERS ENERGY	HD ELECTRIC 103003539980 1/12-2/8/16	1,366.10
02/17/2016	2	164937	DEEDS	REGISTER OF DEEDS	PZ DISCHARGE MORTGAGE/PATRICIA JEWELL	14.00
02/17/2016	2	164938	DTE	DTE ENERGY	HD GAS 456433900036 1/11-2/10/16	198.25
02/17/2016	2	164939	DTE	DTE ENERGY	MA GAS 456433900010 1/11-2/10-16	4,993.23
02/17/2016	2	164940	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT FEB 2016	45.00
02/17/2016	2	164941	G SHIPPING	G'S SHIPPING STORE	MA 2 PLY BATH TISSUE	148.75
					MA 2 PLY BATH TISSUE	148.75
						<u>297.50</u>
02/17/2016	2	164942	PROLINE	PROLINE GARAGE DOOR SALES	MA GARAGE DOOR ELECTRIC WIRING SD	145.00
02/18/2016	2	164943	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	45.75
02/18/2016	2	164944	DH #4	DISTRICT HEALTH DEPT #4	SDJ NURSE VISITS JANUARY 2016	2,925.00
02/18/2016	2	164945	JARO M	MICHAEL JAROCHE	VASR APPLICATION REVIEW/SPENCELY	40.00
02/18/2016	2	164946	MPEC	MICHIGAN POLICE EQUIPMENT CO	SD FLASHLIGHT AND HOLSTERS	264.00
02/18/2016	2	164947	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SDJ SUMMER CONFERENCE/TRAINING BRENDA BE	275.00
02/18/2016	2	164948	NMDC	NORTHERN MICHIGAN DIVE CENTER	SD OPERATION STONEGARDEN EQUIPMENT	7,273.04
02/18/2016	2	164949	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ INMATE DR VISIT/MULLEN	108.00
02/18/2016	2	164950	SAP	STRAITS AREA PRINTING	SD BUSINESS CARDS KENNEDY/STACKS	89.60
02/18/2016	2	164951	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS	26.90
					SDJ COMMISSARY ORDERS	1,122.06
					SDJ PAK ORDERS	15.95
					SDJ COMMISSARY ORDERS	961.56
					SDJ PAK ORDERS	17.55
					SDJ COMMISSARY ORDERS	880.90
					SDJ ENTRANCE PACKS	280.00
					SDJ COMMISSARY ORDERS	993.41
					SDJ PAK ORDERS	16.30
					SDJ COMMISSARY ORDERS	1,167.58
						<u>5,482.21</u>
02/18/2016	2	164952	SWANSON S	VOID		
02/18/2016	2	164953	TASER	TASER INTERNATIONAL	SD TASER CARTRIDGES	1,538.77
02/19/2016	2	164954	AINS J	JOHN AINSLIE	PC SA MENTOR MILEAGE STIPEND DTA	300.00
02/19/2016	2	164955	BODA D	DORA BROWN	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164956	BOYE J	JAMES BOYER	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164957	BROW TO	TONI BROWN	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164958	CONL B	BRENNA CONLEN	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164959	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030339863 1/15-2/11/16	364.15
02/19/2016	2	164960	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390080 1/15-2/11/16	22.59
02/19/2016	2	164961	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390270 1/15-2/11/16	22.59
02/19/2016	2	164962	CRONAN	LINDA CRONAN	TR REIMBURSE MILEAGE WINTER CONFERENCE N	285.12
02/19/2016	2	164963	HESS M	MARIANNA HESSELINK	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164964	JOHN SH	SHANI JOHNSON	PC SA MENTOR MILEAGE STIPEND DTA	300.00
02/19/2016	2	164965	KENN G	GLORIA KENNEDY	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164966	LAFR M	MAUREEN LAFRINERE	PC SA MENTOR MILEAGE STIPEND DTA	100.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/19/2016	2	164967	MILL S	SARA MILLER	PC SA MENTOR MILEAGE STIPEND DTA	300.00
02/19/2016	2	164968	SCREEN	SCREENGPHICS INC	PC SA SAYPA SHIRT EMBROIDERY	111.00
02/19/2016	2	164969	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION FARE JAN 2016	37.19
02/19/2016	2	164970	WILD J	JOSEPH WILDBERG	VASR APPLICATION REVIEW/SPENCELY/DUNN	40.00
02/19/2016	2	164971	WOZN A	AUSTIN WOZNAK	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164972	YORK E	ELIZABETH YORK	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/19/2016	2	164973	YORK R	ROBERT YORK	PC SA MENTOR MILEAGE STIPEND DTA	100.00
02/22/2016	2	164974	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES #14008473 SKY	540.00
02/22/2016	2	164975	CARQUEST	CARQUEST	VA VAF AUTO PARTS/JOHN DUNN	154.73
02/22/2016	2	164976	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN CCE 4% PHONE SURCHARGE FEB 2016	38,713.45
02/22/2016	2	164977	CHASE	DAN CHASE	CD TRAINING MEALS/GAYLORD	8.68
02/22/2016	2	164978	CHEB	CITY OF CHEBOYGAN	VASR WATER BILL/DANA SPENCELY #002-01334	500.00
02/22/2016	2	164979	CLAP C	CHARLES CLAPP	PC COURT APPT ATTY FEES	137.50
02/22/2016	2	164980	CROADS	CROAD SALVAGE	VA VAS AUTO PART/JOHN DUNN	75.00
02/22/2016	2	164981	CRON M	MATTHEW CRONK	CD TRAINING MEALS/GAYLORD	8.68
02/22/2016	2	164982	FERN FORD	FERNELIUS FORD LINCOLN	CD REPLACE PULLEY'S ESCAPE #19	292.17
02/22/2016	2	164983	HANSEL	DONNA HANSEL	PC COURT APPT ATTY	200.00
02/22/2016	2	164984	MEMBER	MPJRA	PC MPJRA DUES 2016/PATTY HANSEN	75.00
02/22/2016	2	164985	NBF	NATIONAL BUSINESS FURNITURE	PC SUPPLIES	306.00
02/22/2016	2	164986	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2016 ASST. CHANGE NOTICES-REAL PROPER	10,057.74 V
02/22/2016	2	164987	SHELDON	JENNIFER SHELDON	PC COURT APPT ATTY FEES	300.00
02/22/2016	2	164988	SOM-SCF	STATE OF MICHIGAN	PC JIS SOFTWARE SYSTEMS	2,736.59
02/22/2016	2	164989	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES	165.75
02/22/2016	2	164990	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN 1/5-2/4/16	19.37
					PC LIBRARY PLAN 1/5-2/4/16	53.39
						<u>72.76</u>
02/22/2016	2	164991	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2016 ASSESS. CHANGE NOTICES/REAL ONLY	9,955.11
02/23/2016	2	164992	DEAN	NANCY B DEAN	PC COURT APPT ATTY	100.00
02/23/2016	2	164993	INK & TONE	INK & TONER ALTERNATIVE	CR OFFICE SUPPLIES/TONER	179.99
02/23/2016	2	164994	INK & TONE	INK & TONER ALTERNATIVE	CR OFFICE SUPPLIES/TONER	54.99
02/23/2016	2	164995	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY	150.00
02/23/2016	2	164996	MER	MICHIGAN ELECTION RESOURCES	CR AFFIDAVIT OF IDENTITY	80.67
02/23/2016	2	164997	MSHC	MACKINAW STRAITS HEALTH CENTER	AD PRE-EMPLOYMENT PHYSICAL/FELEPPA	28.00
					AD PRE-EMPLOYMENT PHYSICAL/HESSELINK	28.00
					AD PRE-EMPLOYMENT PHYSICAL/CUNNINGHAM	28.00
					AD PRE-EMPLOYMENT PHYSICAL/LOFFER	90.00
						<u>174.00</u>
02/23/2016	2	164998	NOP	NATIONAL OFFICE PRODUCTS	CCM OFFICE SUPPLIES/FUEL SYSTEM PAPER RO	6.40
02/23/2016	2	164999	TASC	TASC	FN ADM/CLAIM CARD FEE/RENEWAL 4500-9580-	1,062.00
02/23/2016	2	165000	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 1/5-2/4/16	4.25
02/24/2016	2	165001	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #209 BI-ANNUAL INSPECTION/REPAIR	1,162.50
02/24/2016	2	165002	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #609 FULL SERVICE/REPAIRS	1,179.80
02/24/2016	2	165003	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #509 REPAIRS/STARTER/FUEL LEAK	1,132.18
02/24/2016	2	165004	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #109 REPAIRS/TRANSMISSION	134.00
02/24/2016	2	165005	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #109 FULL SERVICE/REPAIR SHOCKS	629.98
02/24/2016	2	165006	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #709 REPLACE BACK UP ALARM	190.75
02/24/2016	2	165007	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #112 FULL SERVICE/ADJUST PARKING	515.14
02/24/2016	2	165008	CCE	CCE CENTRAL DISPATCH AUTHORITY	SRR TOWER RENTAL ELECTRIC 2016	240.00
02/24/2016	2	165009	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 2/23-3/22/16	82.62
02/24/2016	2	165010	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 1/16-2/11/16	26.59
02/24/2016	2	165011	CONSUMERS	CONSUMERS ENERGY	FG 100032117473 1/18-2/13/16	22.59
02/24/2016	2	165012	CONSUMERS	CONSUMERS ENERGY	FH ELECTRIC 100032117523 1/18-2/13/16	32.18
02/24/2016	2	165013	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 1/18-2/13/16	34.05
02/24/2016	2	165014	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117358 1/16-2/11/16	94.04
02/24/2016	2	165015	CONSUMERS	CONSUMERS ENERGY	FH ELECTRIC 100000225340 1/1/-1/31/16	19.16
02/24/2016	2	165016	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC 100032117416 1/18-2/13/16	58.03

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/24/2016	2	165017	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC 100054328463 1/1/-1/31/16	19.16
02/24/2016	2	165018	DELL	DELL	DC DELL LATITUDE LAPTOP	649.07 V
					SD DELL LATITUDE LAPTOP	649.07 V
						<u>1,298.14</u>
02/24/2016	2	165019	KIESLERS	KIESLERS POLICE SUPPLY	SD AMMUNITION	1,587.00
02/24/2016	2	165020	KSS	KSS ENTERPRISES	SRR KITCHEN TOWELS - 1 CASE	39.95
02/24/2016	2	165021	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/PENS	24.98 V
					DC OFFICE SUPPLIES/ TAPE/PLAQUE/BATTERIE	101.60 V
						<u>126.58</u>
02/24/2016	2	165022	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/MAILING LABELS	13.32 V
02/24/2016	2	165023	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES/INK	18.19 V
02/24/2016	2	165024	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT FEBRUARY 2016	14.57
02/24/2016	2	165025	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC BOX REDI-CUP SHIPPING ONLY	18.15
02/24/2016	2	165026	REGISTER	LEORTC	SD PRACTICAL SUPERVISION TRAINING/MARI L	325.00
02/24/2016	2	165027	RON'S AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS #309 HEAVY DUTY TOWING	700.00
02/24/2016	2	165028	WAL CHARGE	WALMART COMMUNITY	CD WALMART CHARGE CARD/OFFICE SUPPLIES	32.52
02/24/2016	2	165029	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 1/5-2/4/16	13.23
02/24/2016	2	165030	DELL	DELL	DC DELL LATITUDE LAPTOP	649.07
02/24/2016	2	165031	DELL	DELL	SD DELL LATITUDE LAPTOP	649.07
02/24/2016	2	165032	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/PENS	24.98
02/24/2016	2	165033	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/MAILING LABELS	13.32
02/24/2016	2	165034	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES/ TAPE/PLAQUE/BATTERIE	101.60
02/24/2016	2	165035	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES/INK	18.19
02/25/2016	2	165036	BURIAL	LINDA TALLMAN	VA BURIAL ALLOWANCE/RONALD J TALLMAN	300.00
02/25/2016	2	165037	BURIAL	JOYCE STOKES	VA BURIAL EXPENSE/MELVIN E. STOKES	300.00
02/25/2016	2	165038	CDT CC	CHEBOYGAN DAILY TRIBUNE	CC DGC CASE MANAGER JOB CLASSIFIED AD	203.00
02/25/2016	2	165039	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES JANUARY 2016	65.00
02/25/2016	2	165040	MCDD	MICHIGAN CONFIDENTIAL DOCUMENT	CC CLEAN OUT OF PROBATION OFFICE/AMOUNT	0.60
02/25/2016	2	165041	NEMCOG	NEMCOG	CC DGC CASE MANAGER/INCENTIVES/MILEAGE	4,923.09
02/25/2016	2	165042	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING JANUARY 2016	1,369.95
02/25/2016	2	165043	ROTTER	GREGORY ROTTER	CC COURT APPT ATTY #15-5153-FH AMBER HAL	1,060.64
02/25/2016	2	165044	SPARTAN	SPARTAN STORES LLC	CC MISC CHARGES JURORS/CAPUZZI TRIAL	85.87
02/25/2016	2	165045	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 2/20	129,308.26
02/25/2016	2	165046	VIZINA	DARYL VIZINA	PA MILEAGE REIMBURSEMENT SANE MTG GAYLOR	57.24
02/25/2016	2	165047	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN 1/5-2/4/16	66.62
02/25/2016	2	165048	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES JANUARY 2016	832.45
02/25/2016	2	165049	WEST-LL	THOMSON REUTERS - WEST	CC LIBRARY PLAN CHARGES 1/5-2/4/16	284.92
02/25/2016	2	165050	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHARGES 1/5-2/4/16	51.03
02/26/2016	2	165051	ALLO S	SUE ALLOR	BOC COMMISSIONER MILEAGE 2/23	32.40
02/26/2016	2	165052	BREG L	LOIS BREGE	DHS CC #1525157 1/20-2/2/16	241.36
02/26/2016	2	165053	BREG L	LOIS BREGE	DHS CC #20623836 1/22-2/4/16	241.36
02/26/2016	2	165054	BREG L	LOIS BREGE	DHS CC #20623835 1/22-2/4/16	241.36
02/26/2016	2	165055	BREG L	LOIS BREGE	DHS CC #20623834 1/22-2/4/16	241.36
02/26/2016	2	165056	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 2/9-2/23	50.76
02/26/2016	2	165057	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 1/1-1/31/16	689.44
02/26/2016	2	165058	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 1/1-1/31/16	689.44
02/26/2016	2	165059	DEAN	NANCY B DEAN	PC COURT APPT ATTY/C & T STRIEBICH	150.00
02/26/2016	2	165060	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 1/2-1/19-16 PARENTING MI	181.80
02/26/2016	2	165061	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 2/2-2/15-16	241.36
02/26/2016	2	165062	GBS	GBS INC	CR MARRIAGE LICENSES	145.17
02/26/2016	2	165063	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 1/20-2/2/16	241.36
02/26/2016	2	165064	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 2/3-2/16/16	241.36
02/26/2016	2	165065	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 1/20-2/2/16	372.26
02/26/2016	2	165066	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 2/3-2/16/16	372.26
02/26/2016	2	165067	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 2/23/16	3.78
02/26/2016	2	165068	KBEIICO	KBEIICO	CR ELECTION MAGIC SUPPORT AGREEMENT 2 YR	1,100.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	2	165069	KSS	KSS ENTERPRISES	MA GLOVES	56.67
					MA CLEANING SUPPLIES/DISINFECTANT DEODOR	80.67
					MA CLEANING SUPPLIES/SOAP/LINERS/VEHICLE	536.51
					HD CLEANING SUPPLIES/LINERS/GLOVES	352.47
					MA ICE MELT	487.60
						<u>1,513.92</u>
02/26/2016	2	165070	MATELSKI	ANTHONY MATELSKI	BOC COMMISSIONER MILEAGE 2/23/16	27.54
02/26/2016	2	165071	MER	MICHIGAN ELECTION RESOURCES	CR ABSENTEE VOTERS SUPPLIES	2,348.78
					CR ELECTION SUPPLIES/PRECINCT KITS	1,328.88
						<u>3,677.66</u>
02/26/2016	2	165072	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES/TONER/FLAG	155.70
02/26/2016	2	165073	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	231.10
02/26/2016	2	165074	NOP	NATIONAL OFFICE PRODUCTS	MA OFFICE SUPPLIES/TONER	79.99
02/26/2016	2	165075	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR CONTRACT 3/1-5/31/16	426.82
02/26/2016	2	165076	PITNEY-SUP	PITNEY BOWES INC	MA INK CARTRIDGES FOR POSTAGE MACHINE	169.99
02/26/2016	2	165077	REDM P	PETER REDMOND	BOC COMMISSIONER MILEAGE 2/17-2/23	15.12
02/26/2016	2	165078	REGISTER	JJAM	PC EMPLOYEE TRAINING/MID WINTER CONFEREN	60.00
02/26/2016	2	165079	ROSE EXT	ROSE EXTERMINATOR	SDJ PEST CONTROL	70.00
02/26/2016	2	165080	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW/MARTHA SWARTZ	35.00
02/26/2016	2	165081	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 2/23	151.20
02/26/2016	2	165082	WERNER	WERNER PLUMBING & HEATING	MA JAIL GARAGE HEATER REPAIR	150.50
02/29/2016	2	165083	DANI K	KAREN DANIEL	DHS BOARD MTG 2/17/16	48.64
02/29/2016	2	165084	MCDD	MICHIGAN CONFIDENTIAL DOCUMENT	FOC CONFIDENTIAL DESTRUCTION 88 BOXES	352.00
02/29/2016	2	165085	SCHW J	JEAN SCHWIND	DHS BOARD MTG 2/17/16	50.80
02/29/2016	2	165086	TEBO L	LESLIE TEBO	DHS BOARD MTG 2/17/16	40.00
02/29/2016	2	165087	POSTMASTER	POSTMASTER - CHEBOYGAN	EQ 2016 ASST CHANGE NOTICES-REAL & PERSO	1,049.06
02/29/2016	2	165088	WHEELER	WHEELER MOTORS INC	AD REPLACE FRONT AXLE/SEALS #15	322.98

2 TOTALS:

Total of 354 Checks:	858,703.64
Less 10 Void Checks:	<u>11,513.97</u>
Total of 344 Disbursements:	<u>847,189.67</u>

03/02/2016 01:41 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 02/01/2016 - 02/29/2016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
02/01/2016	3	6729	CHEB	CITY OF CHEBOYGAN	TR MTT FOR 2010, 2011, 2012 056-900-000-	465.94
02/01/2016	3	6730	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 11	110.00
02/08/2016	3	6731	CDT-TR	CHEBOYGAN DAILY TRIBUNE	TR 2015 COUNTY TAX NOTICE	422.40
02/10/2016	3	6732	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE/DEDUCTIONS P/E 2/6/16	1,450.39
02/12/2016	3	6733	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 23	230.00
02/18/2016	3	6734	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADMIN FEES 410 PARCELS	2,150.25
02/23/2016	3	6735	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES	150.00
02/25/2016	3	6736	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 2/20	1,300.37

3 TOTALS:
Total of 8 Checks: 6,279.35
Less 0 Void Checks: 0.00
Total of 8 Disbursements: 6,279.35

03/02/2016 01:42 PM
User: DWREGGLESWORTH
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 02/01/2016 - 02/29/2016

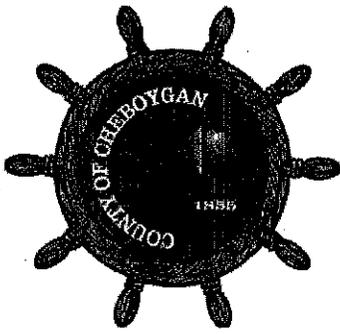
Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
02/29/2016	5	21000703	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/2/16	74,969.54
02/29/2016	5	21000704	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/11/16	256,023.08
02/29/2016	5	21000705	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/16/16	76,241.18
02/29/2016	5	21000706	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 2/18/16	99,871.01

5 TOTALS:

Total of 4 Checks:	507,104.81
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	<u>507,104.81</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
02/03/2016	9	9729	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,943.11
02/04/2016	9	9730	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	308.00
02/05/2016	9	9731	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5.80
02/09/2016	9	9732	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.00
02/09/2016	9	9733	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/14/2016	9	9734	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	120.00
02/16/2016	9	9735	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,500.00 V
02/16/2016	9	9736	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	14.25
02/16/2016	9	9737	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	60.00
02/17/2016	9	9738	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,450.00
02/17/2016	9	9739	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.00
02/18/2016	9	9740	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/19/2016	9	9741	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	105.10
02/21/2016	9	9742	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	687.00
02/22/2016	9	9743	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	100.00
02/22/2016	9	9744	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	35.90
02/22/2016	9	9745	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.00
02/23/2016	9	9746	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.22
02/23/2016	9	9747	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/25/2016	9	9748	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.00
02/25/2016	9	9749	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,500.00
02/25/2016	9	9750	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,532.00
02/28/2016	9	9751	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2.36
02/28/2016	9	9752	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/28/2016	9	9753	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/28/2016	9	9754	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/28/2016	9	9755	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/28/2016	9	9756	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.00
02/28/2016	9	9757	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
02/28/2016	9	9758	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	16.00
02/28/2016	9	9759	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	23.90
02/29/2016	9	9760	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	9,377.53
02/29/2016	9	9761	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,595.90

9 TOTALS:					
Total of 33 Checks:					27,817.07
Less 1 Void Checks:					1,500.00
Total of 32 Disbursements:					<u>26,317.07</u>



Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: Budget Adjustments – Raise Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 301

On January 25, 2016, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and Drug Investigation expenditure line item by \$350.

Housing Fund – Fund 283 and General Fund – Fund 101

The Housing Program was awarded a \$186,440 Community Development Block Grant for the period January 1, 2016 through December 31, 2017. This budget adjustment provides for Contractor Payments and Administration Fees (reimbursed to the General Fund) as no grant award was included in the 2016 County budget. This budget adjustment raises the State Grant revenue line item and raises the expenditure line items by a total of \$186,440 in the Housing Fund. This budget adjustment also raises the Housing Administration revenue line item and the Carried Forward Fund Equity expenditure line item by \$28,440 in the General Fund.

Financial Impact:

Fund 101 total budget increase of \$28,790
Fund 283 total budget increase of \$186,440

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$215,230 in the line items provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

01/26/16

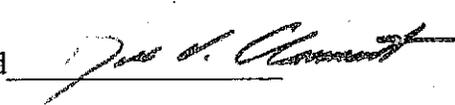
RAISE REVENUE AND EXPENDITURE

General Fund -- Sheriff's Department (301)

100-400-582.00	\$350.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$350.00+

Adjustment for Nova Southeastern survey

Signed


Prepared by: Jodi Beauchamp

Approved at the 3/8/16

BDC Mgr.



3/1/2016

RAISE REVENUE AND EXPENDITURE

Housing Commission - Fund 283 - Community Development Block Grant

283-400-569.04 State Grant / Cheboygan Co Housing	\$186,440.00 +
283-823-703.55 Administration Reimbursement	\$28,440.00 +
283-823-810.22 Contractors	\$158,000.00 +

General Fund - Fund 101

101-400-533.00 Housing Admin	\$28,440.00 +
101-700-955.01 Carried Forward Fund Equity	\$28,440.00 +

Signed: Approved at the 3/8/16 BOC Meeting

Prepared by: Kari Kortz





Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: Marina Contract Addendum- Central Reservation System.

Summary: The County entered into an agreement with the State of Michigan in July of 2011 to participate in and use the State of Michigan's Central Reservation System for boater reservations at the County Marina. The addendum extends this agreement to October 31, 2019.

Financial Impact: NA

Recommendation: Approve Contract Addendum with the State of Michigan extending Participation in and use of the State of Michigan Central Reservation System.

Prepared by: Jeffery B. Lawson

Department: Administration

CONTRACT ADDENDUM (1)

Between the
**Michigan Department of Natural Resources
Parks and Recreation Division**
and the
Cheboygan County
Regarding the
Participation In and Use of the Central Reservation System

The State of Michigan, **Department of Natural Resources** (DNR), Parks and Recreation Division (PRD), and the **Cheboygan County** (Community), 1080 N. Huron Street, Cheboygan, MI 49721, do hereby agree to the terms and conditions of this Addendum to the Central Reservation System (CRS) Contract between the above stated parties executed on July 14, 2011. Where the Contract may conflict with this Addendum, the Addendum shall control the agreement between the parties.

The Contract shall be amended as follows:

1. This Contract is hereby extended to **October 31, 2019** in accordance with Section VI, "Effect and Termination" of the Contract.

The terms and conditions of this Addendum shall take effect on the day this Addendum is executed.

The undersigned signatories are authorized to contractually bind their entity and agree that this Contract constitutes an appropriate recognition of DNR's jurisdiction in recreational and natural resource management and the Community's jurisdiction in the sphere of operating a harbor/marina.

COMMUNITY

Name

Title

Date

Name

Title

Date

DNR

Name

Title

Date

Name

Title

Date



Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: Security Benefit 457 Plan Reinstatement Resolution 16-07

Summary: Resolution reinstates the provisions for the County's 457 Plan with Security Benefit. Reinstatement is required to update plan language to comply with IRS regulatory changes.

Financial Impact: NA

Recommendation: Approve Security Benefit 457 Plan Reinstatement Resolution 16-07 and authorize the Chairperson to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

CHEBOYGAN COUNTY
Resolution No. 16-07

ADOPTING RESOLUTION

The undersigned authorized representative of Cheboygan County (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on March 8, 2016, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended 457 Plan and Trust effective January 1, 2016, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Cheboygan County, MI 457 DC Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Date: _____

Signed: _____

(print name/title)

**ADOPTION AGREEMENT FOR
ELIGIBLE GOVERNMENTAL 457 PLAN**

The undersigned Employer, by executing this Adoption Agreement, establishes an Eligible 457 Plan ("Plan"). The Employer, subject to the Employer's Adoption Agreement elections, adopts fully the Plan provisions. This Adoption Agreement, the basic plan document and any attached Appendices, amendments, or agreements permitted or referenced therein, constitute the Employer's entire plan document. All "Election" references within this Adoption Agreement or the basic plan document are Adoption Agreement Elections. All "Article" or "Section" references are basic plan document references. Numbers in parentheses which follow election numbers are basic plan document references. Where an Adoption Agreement election calls for the Employer to supply text, the Employer may lengthen any space or line, or create additional tiers. When Employer-supplied text uses terms substantially similar to existing printed options, all clarifications and caveats applicable to the printed options apply to the Employer-supplied text unless the context requires otherwise. The Employer makes the following elections granted under the corresponding provisions of the basic plan document.

1. **EMPLOYER (1.11).**

Name: Cheboygan County

Address: PO Box 70
Street

Cheboygan Michigan 49721
City State Zip

Telephone: 231-627-8855

Taxpayer Identification Number (TIN): 38-6004841

2. **PLAN NAME.**

Name: Cheboygan County, MI 457 DC Plan

3. **PLAN YEAR (1.25).** Plan Year means the 12 consecutive month period (except for a short Plan Year) ending every (Choose one of a. or b. and choose c. if applicable): [Note: Complete any applicable blanks under Election c. with a specific date, e.g., "June 30" OR "the last day of February" OR "the first Tuesday in January." In the case of a Short Plan Year or a Short Limitation Year, include the year, e.g., "May 1, 2013."]]

a. **December 31.**

b. **Plan Year:** ending: _____.

c. **Short Plan Year:** commencing: _____ and ending: _____.

4. **EFFECTIVE DATE (1.08).** The Employer's adoption of the Plan is a (Choose one of a. or b. Complete c. if new plan OR complete c. and d. if an amendment and restatement. Choose e. if applicable):

a. **New Plan.**

b. **Restated Plan.** The Plan is a substitution and amendment of an existing 457 plan.

Initial Effective Date of Plan

c. January 1, 2005 (enter month day, year; hereinafter called the "Effective Date" unless 4d is entered below)

Restatement Effective Date (If this is an amendment and restatement, enter effective date of the restatement.)

d. January 1, 2016 (enter month day, year)

Special Effective Dates: (optional)

e. **Describe:** _____

5. **CONTRIBUTION TYPES.** (If this is a frozen Plan (i.e., all contributions have ceased), choose a. only):

Frozen Plan

a. **Contributions cease.** All Contributions have ceased or will cease (Plan is frozen).

1. Effective date of freeze: _____ [Note: Effective date is optional unless this is the amendment or restatement to freeze the Plan.]

Contributions. The Employer and/or Participants, in accordance with the Plan terms, make the following Contribution Types to the Plan (Choose one or more of b. through d. if applicable):

- b. **Pre-Tax Elective Deferrals.** The dollar or percentage amount by which each Participant has elected to reduce his/her Compensation, as provided in the Participant's Salary Reduction Agreement (Choose one or more as applicable.):

And will Matching Contributions be made with respect to Elective Deferrals?

1. Yes. See Question 16.

2. No.

And will Roth Elective Deferrals be made?

3. Yes. [Note: The Employer may not limit Deferrals to Roth Deferrals only.]

4. No.

- c. **Nonelective Contributions.** See Question 17.

- d. **Rollover Contributions.** See Question 30.

6. **EXCLUDED EMPLOYEE (1.10).** The following Employees are Excluded Employees and are not eligible to participate in the Plan (Choose one of a. or b.):

- a. **No exclusions.** All Employees are eligible to participate.

- b. **Exclusions.** The following Employees are Excluded Employees (Choose one or more of 1. through 4.):

1. **Part-time Employees.** The Plan defines part-time Employees as Employees who normally work less than _____ hours per week.

2. **Hourly-paid Employees.**

3. **Leased Employees.** The Plan excludes Leased Employees.

4. **Specify:** _____

7. **INDEPENDENT CONTRACTOR (1.16).** The Plan (Choose one of a., b. or c.):

- a. **Participate.** Permits Independent Contractors to participate in the Plan.

- b. **Not Participate.** Does not permit Independent Contractors to participate in the Plan.

- c. **Specified Independent Contractors.** Permits the following specified Independent Contractors to participate: _____

[Note: If the Employer elects to permit any or all Independent Contractors to participate in the Plan, the term Employee as used in the Plan includes such participating Independent Contractors.]

8. **COMPENSATION (1.05).** Subject to the following elections, Compensation for purposes of allocation of Deferral Contributions means:

Base Definition (Choose one of a., b. or c.):

- a. Wages, tips and other compensation on Form W-2.

- b. Code §3401(a) wages (wages for withholding purposes).

- c. 415 safe harbor compensation.

[Note: The Plan provides that the base definition of Compensation includes amounts that are not included in income due to Code §§401(k), 125, 132(f)(4), 403(b), SEP, 414(h)(2), & 457. Compensation for an Independent Contractor means the amounts the Employer pays to the Independent Contractor for services, except as the Employer otherwise specifies below.]

Modifications to Compensation definition. The Employer elects to modify the Compensation definition as follows (Choose one of d. or e.):

- d. **No modifications.** The Plan makes no modifications to the definition.

- e. **Modifications** (Choose one or more of 1. through 5.):

1. **Fringe benefits.** The Plan excludes all reimbursements or other expense allowances, fringe benefits (cash and noncash), moving expenses, deferred compensation and welfare benefits.

2. **Elective Contributions. [1.05(E)]** The Plan excludes a Participant's Elective Contributions.

3. **Bonuses.** The Plan excludes bonuses.

4. **Overtime.** The Plan excludes overtime.

5. **Specify:** _____

Compensation taken into account. For the Plan Year in which an Employee first becomes a Participant, the Plan Administrator will determine the allocation of matching and nonelective contributions by taking into account (*Choose one of f. or g.*):

f. **Plan Year.** The Employee's Compensation for the entire Plan Year.

g. **Compensation while a Participant.** The Employee's Compensation only for the portion of the Plan Year in which the Employee actually is a Participant.

9. **POST-SEVERANCE COMPENSATION (1.05(F)).** Compensation includes the following types of Post-Severance Compensation paid within any applicable time period as may be required (*Choose one of a. or b.*):

a. **None.** The Plan does not take into account Post-Severance Compensation as to any Contribution Type except as required under the basic plan document.

b. **Adjustments.** The following Compensation adjustments apply (*Choose one or more*):

1. **Regular Pay.** Post-Severance Compensation will include Regular Pay and it will apply to all Contribution Types.

2. **Leave-Cashouts.** Post-Severance Compensation will include Regular Pay and Leave Cashouts and it will apply to all Contribution Types.

3. **Nonqualified Deferred Compensation.** Post-Severance Compensation will include Deferred Compensation and it will apply to all Contribution Types.

4. **Salary Continuation for Disabled Participants.** Post-Severance Compensation will include Salary Continuation for Disabled Participants and it will apply to all Contribution Types.

5. **Differential Wage Payments.** Post-Severance Compensation will include Differential Wage Payments (military continuation payments) and it will apply to all Contribution Types.

6. **Describe alternative Post-Severance Compensation definition, limit by Contribution Type, or limit by Participant group:** _____

10. **NORMAL RETIREMENT AGE (1.20).** A Participant attains Normal Retirement Age under the Plan (*Choose one of a. or b.*):

a. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age _____. [*Note: The age may not exceed age 70 1/2. The age may not be less than age 65, or, if earlier, the age at which a Participant may retire and receive benefits under the Employer's pension plan, if any.*]

b. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age 65 and may not be later than age 70. [*Note: The age may not exceed age 70 1/2.*]

Special Provisions for Police or Fire Department Employees (*Choose c. and/or d. as applicable*):

c. **Police department employees.** [Plan Section 3.05(B)(3)] (*Choose 1. or 2.*):

1. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age _____. [*Note: The age may not exceed age 70 1/2 and may not be less than age 40.*]

2. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age _____ (no earlier than age 40) and may not be later than age _____. [*Note: The age may not exceed age 70 1/2.*]

d. **Fire department employees.** [Plan Section 3.05(B)(3)] (*Choose 1. or 2.*):

1. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age _____. [*Note: The age may not exceed age 70 1/2 and may not be less than age 40.*]

2. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age _____ (no earlier than age 40) and may not be later than age _____. [*Note: The age may not exceed age 70 1/2.*]

11. **ELIGIBILITY CONDITIONS (2.01).** (*Choose one of a. or b.*):

a. **No eligibility conditions.** The Employee is eligible to participate in the Plan as of his/her first day of employment with the employer.

b. **Eligibility conditions.** To become a Participant in the Plan, an Eligible Employee must satisfy the following eligibility conditions (*Choose one or more of 1., 2. or 3.*):

1. **Age.** Attainment of age _____.

- 2. **Service.** Service requirement (*Choose one of a. or b.*):
 - a. **Year of Service.** One year of Continuous Service.
 - b. **Months of Service.** _____ month(s) of Continuous Service.

3. **Specify:** _____

12. **PLAN ENTRY DATE (1.24).** "Plan Entry Date" means the Effective Date and (*Choose one of a. through d.*):

- a. **Monthly.** The first day of the month coinciding with or next following the Employee's satisfaction of the Plan's eligibility conditions.
- b. **Annual.** The first day of the Plan Year coinciding with or next following the Employee's satisfaction of the Plan's eligibility conditions.
- c. **Date of hire.** The Employee's employment commencement date with the Employer.
- d. **Specify:** _____

13. **SALARY REDUCTION CONTRIBUTIONS (1.30).** A Participant's Salary Reduction Contributions under Election 5b. are subject to the following limitation(s) in addition to those imposed by the Code (*Choose one of a. or b.*):

- a. **No limitations.**
- b. **Limitations.** (*Choose one or more of 1., 2. or 3.*):
 - 1. **Maximum deferral amount.** A Participant's Salary Reductions may not exceed: _____ (*specify dollar amount or percentage of Compensation*).
 - 2. **Minimum deferral amount.** A Participant's Salary Reductions may not be less than: _____ (*specify dollar amount or percentage of Compensation*).
 - 3. **Specify:** _____

[Note: Any limitation the Employer elects in b.1. through b.3. will apply on a payroll basis unless the Employer otherwise specifies in b.3.]

Special NRA Catch-Up Contributions (3.05). The Plan (*Choose one of c. or d.*):

- c. **Permits.** Participants may make NRA catch-up contributions.
AND, Special NRA Catch-Up Contributions (*Choose one of 1. or 2.*):
 - 1. will be taken into account in applying any matching contribution under the Plan.
 - 2. will not be taken into account in applying any matching contribution under the Plan.
- d. **Does not permit.** Participants may not make NRA catch-up contributions.

Age 50 Catch-Up Contributions (3.06). The Plan (*Choose one of e. or f.*):

- e. **Permits.** Participants may make age 50 catch-up contributions.
- f. **Does not permit.** Participants may not make age 50 catch-up contributions.

14. **SICK, VACATION AND BACK PAY (3.02(A)).** The Plan (*Choose one of a. or b.*):

- a. **Permits.** Participants may make Salary Reduction Contributions from accumulated sick pay, from accumulated vacation pay or from back pay.
- b. **Does Not Permit.** Participants may not make Salary Reduction Contributions from accumulated sick pay, from accumulated vacation pay or from back pay.

15. **AUTOMATIC ENROLLMENT (3.02(B)).** Does the Plan provide for automatic enrollment (*Choose one of the following*) [*Note: if Eligible Automatic Contribution Arrangement (EACA), select 15c and complete AMENDMENT FOR ELIGIBLE AUTOMATIC CONTRIBUTION ARRANGEMENT (EACA)*]:

- a. **Does not apply.** Does not apply the Plan's automatic enrollment provisions.
- b. **Applies.** Applies the Plan's automatic enrollment provisions. The Employer as a Pre-Tax Elective Deferral will withhold _____% from each Participant's Compensation unless the Participant elects a different percentage (including zero) under his/her Salary Reduction Agreement. The automatic election will apply to (*Choose one of 1. through 3.*):
 - 1. **All Participants.** All Participants who as of _____ are not making Pre-Tax Elective Deferrals at least equal to the automatic amount.
 - 2. **New Participants.** Each Employee whose Plan Entry Date is on or following: _____

3. Describe Application of Automatic Deferrals: _____

c. EACA. The Plan will provide an Eligible Automatic Contribution Arrangement (EACA). Complete amendment.

16. **MATCHING CONTRIBUTIONS (3.03).** The Employer Matching Contributions is (Choose one or more of a. through d.):

- a. **Fixed formula.** An amount equal to _____ of each Participant's Salary Reduction Contributions.
- b. **Discretionary formula.** An amount (or additional amount) equal to a matching percentage the Employer from time to time may deem advisable of each Participant's Salary Reduction Contributions.
- c. **Tiered formula.** The Employer will make matching contributions equal to a uniform percentage of each tier of each Participant's Salary Reduction Contributions, determined as follows:

NOTE: Fill in only percentages or dollar amounts, but not both. If percentages are used, each tier represents the amount of the Participant's applicable contributions that equals the specified percentage of the Participant's Compensation (add additional tiers if necessary):

Tiers of Contributions (indicate \$ or %)	Matching Percentage
First _____	_____ %
Next _____	_____ %
Next _____	_____ %
Next _____	_____ %

d. **Specify:** \$1 County match for each \$3 employee contribution up to 1% of non-union employee's annual salary; and per union contract for unionized employees.

Time Period for Matching Contributions. The Employer will determine its Matching Contribution based on Salary Reduction Contributions made during each (Choose one of e. through h.):

- e. **Plan Year.**
- f. **Plan Year quarter.**
- g. **Payroll period.**
- h. **Specify:** _____

Salary Reduction Contributions Taken into Account. In determining a Participant's Salary Reduction Contributions taken into account for the above-specified time period under the Matching Contribution formula, the following limitations apply (Choose one of i. through l.):

- i. **All Salary Reduction Contributions.** The Plan Administrator will take into account all Salary Reduction Contributions.
- j. **Specific limitation.** The Plan Administrator will disregard Salary Reduction Contributions exceeding _____ % of the Participant's Compensation.
- k. **Discretionary.** The Plan Administrator will take into account the Salary Reduction Contributions as a percentage of the Participant's Compensation as the Employer determines.
- l. **Specify:** _____

Allocation Conditions. To receive an allocation of Matching Contributions, a Participant must satisfy the following allocation condition(s) (Choose one of m. or n.):

- m. **No allocation conditions.**
- n. **Conditions.** The following allocation conditions apply to Matching Contributions (Choose one or more of 1. through 4.):
 - 1. **Service condition.** The Participant must complete the following number of months of Continuous Service during the Plan Year: _____
 - 2. **Employment condition.** The Participant must be employed by the Employer on the last day of the Plan Year.
 - 3. **Limited Severance Exception.** Any condition specified in 1. or 2. does not apply if the Participant incurs a Severance from Employment during the Plan Year on account of death, disability or attainment of Normal Retirement Age in the current Plan Year or in a prior Plan Year.
 - 4. **Specify:** _____

17. **NONELECTIVE CONTRIBUTIONS (1.19).** The Nonelective Contributions under Election 5c. are made as follows: *(Choose one)*:
- a. **Discretionary - Pro-Rata.** An amount the Employer in its sole discretion may determine.
 - b. **Fixed - Pro Rata.** _____ % of Compensation.
 - c. **Other.** A Nonelective Contribution may be made as follows:

Allocation Conditions. (3.08). To receive an allocation of Nonelective Contributions, a Participant must satisfy the following allocation condition(s) *(Choose one of d. or e.)*:

- d. **No allocation conditions.**
- e. **Conditions.** The following allocation conditions apply to Nonelective Contributions *(Choose one or more of 1. through 4.)*:
 - 1. **Service condition.** The Participant must complete the following number of months of Continuous Service during the Plan Year: _____.
 - 2. **Employment condition.** The Participant must be employed by the Employer on the last day of the Plan Year.
 - 3. **Limited Severance Exception.** Any condition specified in 1. or 2. does not apply if the Participant incurs a Severance from Employment during the Plan Year on account of death, disability or attainment of Normal Retirement Age in the current Plan Year or in a prior Plan Year.
 - 4. **Specify:** _____

18. **TIME AND METHOD OF PAYMENT OF ACCOUNT (4.02).** The Plan will distribute to a Participant who incurs a Severance from Employment his/her Vested Account as follows:

Timing. The Plan, in the absence of a permissible Participant election to commence payment later, will pay the Participant's Account *(Choose one of a. through e.)*:

- a. **Specified Date.** _____ days after the Participant's Severance from Employment.
- b. **Immediate.** As soon as administratively practicable following the Participant's Severance from Employment.
- c. **Designated Plan Year.** As soon as administratively practicable in the _____ Plan Year beginning after the Participant's Severance from Employment.
- d. **Normal Retirement Age.** As soon as administratively practicable after the close of the Plan Year in which the Participant attains Normal Retirement Age.
- e. **Specify:** _____

Method. The Plan, in the absence of a permissible Participant election, will distribute the Participant's Account under one of the following method(s) of distribution *(Choose one or more of f. through j. as applicable)*:

- f. **Lump sum.** A single payment.
- g. **Installments.** Multiple payments made as follows: _____
- h. **Installments for required minimum distributions only.** Annual payments, as necessary under Plan Section 4.03.
- i. **Annuity distribution option(s):** _____
- j. **Specify:** _____

Participant Election. [Plan Sections 4.02(A) and (B)] The Plan *(Choose one of k., l. or m.)*:

- k. **Permits.** Permits a Participant, with Plan Administrator approval of the election, to elect to postpone distribution beyond the time the Employer has elected in a. through e. and also to elect the method of distribution (including a method not described in f. through j. above).
- l. **Does not permit.** Does not permit a Participant to elect the timing and method of Account distribution.
- m. **Specify:** _____

Mandatory Distributions. Notwithstanding any other distribution election, following Severance from Employment *(Choose n. or o.)*:

- n. **No Mandatory Distributions.** The Plan will not make a Mandatory Distribution.
- o. **Mandatory Distribution.** If the Participant's Vested Account is not in excess of \$5,000 (unless a different amount selected below) as of the date of distribution, the Plan will make a Mandatory Distribution following Severance from Employment.
 - 1. **Mandatory Distribution.** If the Participant's Vested Account is not in excess of \$ 1000 as of the date of distribution, the Plan will make a Mandatory Distribution following Severance from Employment.

Exclusion of rollovers in determination of \$5,000 threshold. In determining the \$5,000 threshold (or other dollar threshold above), rollover contributions will be:

- p. included.
 q. excluded.

19. **BENEFICIARY DISTRIBUTION ELECTIONS.** Distributions following a Participant's death will be made as follows (*Choose one of a. through d.*):

- a. **Immediate.** As soon as practical following the Participant's death.
 b. **Next Calendar Year.** At such time as the Beneficiary may elect, but in any event on or before the last day of the calendar year which next follows the calendar year of the Participant's death.
 c. **As Beneficiary elects.** At such time as the Beneficiary may elect, consistent with Section 4.03.
 d. **Describe:** _____

[*Note: The Employer under Election 19d. may describe an alternative distribution timing or afford the Beneficiary an election which is narrower than that permitted under Election 19c., or include special provisions related to certain beneficiaries, (e.g., a surviving spouse). However, any election under Election 19d. must require distribution to commence no later than the Section 4.03 required date.*]

20. **DISTRIBUTIONS PRIOR TO SEVERANCE FROM EMPLOYMENT (4.05).** A Participant prior to Severance from Employment may elect to receive a distribution of his/her Vested Account under the following distribution options (*Choose one of a. or b.*):

- a. **None.** A Participant may not receive a distribution prior to Severance from Employment.
 b. **Distributions.** Prior to Severance from Employment are permitted as follows (*Choose one or more of 1. through 4.*):
 1. **Unforeseeable emergency.** A Participant may elect a distribution from his/her Account in accordance with Plan Section 4.05(A).
 2. **De minimis exception.** [Plan Section 4.05(B)] If the Participant: (i) has an Account that does not exceed \$5,000; (ii) has not made or received an allocation of any Deferral Contributions under the Plan during the two-year period ending on the date of distribution; and (iii) has not received a prior Plan distribution under this de minimis exception, then (*Choose one of a., b. or c.*):
 a. **Participant election.** The Participant may elect to receive all or any portion of his/her Account.
 b. **Mandatory distribution.** The Plan Administrator will distribute the Participant's entire Account.
 c. **Hybrid.** The Plan Administrator will distribute a Participant's Account that does not exceed \$_____ and the Participant may elect to receive all or any portion of his/her Account that exceeds \$_____ but that does not exceed \$5,000.
 3. **Age 70 1/2.** A Participant who attains age 70 1/2 prior to Severance from Employment may elect distribution of any or all of his/her Account.
 4. **Specify:** _____

[*Note: An Employer need not permit any in-service distributions. Any election must comply with the distribution restrictions of Code Section 457(d).*]

21. **QDRO (4.06).** The QDRO provisions (*Choose one of a., b. or c.*):

- a. **Apply.**
 b. **Do not apply.**
 c. **Specify:** _____

22. **ALLOCATION OF EARNINGS (5.07(B)).** The Plan allocates Earnings using the following method (*Choose one or more of a. through f.*):

- a. **Daily.** See Section 5.07(B)(4)(a).
 b. **Balance forward.** See Section 5.07(B)(4)(b).
 c. **Balance forward with adjustment.** See Section 5.07(B)(4)(c). Allocate pursuant to the balance forward method, except treat as part of the relevant Account at the beginning of the Valuation Period _____% of the contributions made during the following Valuation Period: _____.
 d. **Weighted average.** See Section 5.07(B)(4)(d). If not a monthly weighting period, the weighting period is _____.
 e. **Directed Account method.** See Section 5.07(B)(4)(e).

f. Describe Earnings allocation method: _____

[Note: The Employer under Election 22f. may describe Earnings allocation methods from the elections available under Election 22 and/or a combination thereof as to any: (i) Participant group (e.g., Daily applies to Division A Employees OR to Employees hired after "x" date. Balance forward applies to Division B Employees OR to Employees hired on/before "x" date.); (ii) Contribution Type (e.g., Daily applies as to Discretionary Nonelective Contribution Accounts. Participant-Directed Account applies to Fixed Nonelective Contribution Accounts); (iii) investment type, investment vendor or Account type (e.g., Balance forward applies to investments placed with vendor A and Participant-Directed Account applies to investments placed with vendor B OR Daily applies to Participant-Directed Accounts and balance forward applies to pooled Accounts).]

23. **HEART ACT PROVISIONS (1.31(C)(3)/3.13).** The Employer elects to (Choose one of a. or b. and c. or d.):

Continued Benefit Accruals.

- a. Not apply the benefit accrual provisions of Section 3.13.
- b. Apply the benefit accrual provisions of Section 3.13.

Distributions for deemed severance of employment (1.31(C)(3))

- c. The Plan does NOT permit distributions for deemed severance of employment
- d. The Plan permits distributions for deemed severance of employment

24. **VESTING/SUBSTANTIAL RISK OF FORFEITURE (5.11).** A Participant's Deferral Contributions are [Note: If a Participant incurs a Severance from Employment before the specified events or conditions, the Plan will forfeit the Participant's non-vested Account. Caution: if a Deferral is subject to vesting schedule or other substantial risk of forfeiture, it does not count as a deferral for purposes of the annual deferral limit until the year it is fully vested.] (Choose all that apply of a. through d.):

- a. **100% Vested/No Risk of Forfeiture.** Immediately Vested without regard to additional Service and no Substantial Risk of Forfeiture. The following contributions are 100% Vested:
 - 1. **All Contributions.** (skip to 25.)
 - 2. **Only the following contributions.** (select all that apply):
 - a. **Salary Reduction Contributions.**
 - b. **Nonelective Contributions.**
 - c. **Matching Contributions.**
- b. **Forfeiture under Vesting Schedule.** Vested according to the following:

Contributions affected. The following contributions are subject to the vesting schedule (Choose one or more of 1., 2. or 3.):

- 1. **Salary Reduction Contributions.**
- 2. **Nonelective Contributions.**
- 3. **Matching Contributions.**
- 4. **Vesting Schedule.**

Years of Service	Vested Percentage
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

For vesting purposes, a "Year of Service" means:

5. _____

[Note: It is extremely rare to apply a vesting schedule to Salary Reduction Contributions.]

- c. **Substantial Risk of Forfeiture.** Vested only when no longer subject to the following Substantial Risk of Forfeiture as follows:

Contributions affected. The following contributions are subject to the substantial risk of forfeiture under c. (Choose one or more of 1., 2. or 3.):

- 1. **Salary Reduction Contributions.**
- 2. **Nonelective Contributions.**

3. **Matching Contributions.**

Risk Provisions: Vested only when no longer subject to the following Substantial Risk of Forfeiture as follows (*Choose one of 4. or 5.*):

4. The Participant must remain employed by the Employer until _____, unless earlier Severance from Employment occurs on account of death or disability, as the Plan Administrator shall establish.

5. **Specify:** _____

Additional Provisions (*Choose d. if applicable*)

d. **Specify:** _____

FORFEITURE ALLOCATION. [Plan Sections 5.11(A) and 5.14] The Plan Administrator will allocate any Plan forfeitures (*Choose one of the following*):

e. **Additional Contributions.** As the following contribution type (*Choose one of 1. or 2.*):

1. **Nonelective.** As an additional Nonelective Contribution.

2. **Matching.** As an additional Matching Contribution.

f. **Reduce Fixed Contributions.** To reduce the following fixed contribution (*Choose one of 1. or 2.*):

1. **Nonelective.** To reduce the Employer's fixed Nonelective Contribution.

2. **Matching.** To reduce the Employer's fixed Matching Contribution.

g. **Specify:** _____

25. **TRUST PROVISIONS.** The following provisions apply to Article VIII of the Plan (*Choose as applicable; leave blank if not applicable*):

a. **Modifications.** The Employer modifies the Article VIII Trust provisions as follows: _____. The remaining Article VIII provisions apply.

b. **Substitution.** The Employer replaces the Trust with the Trust Agreement attached to the Plan.

26. **CUSTODIAL ACCOUNT/ANNUITY CONTRACT (8.16).** The Employer will hold all or part of the Deferred Compensation in one or more custodial accounts or annuity contracts which satisfy the requirements of Code §457(g) (*Choose a. or b., c. if applicable*):

a. **Custodial account(s).**

b. **Annuity contract(s).**

c. **Specify:** _____

[*Note: The Employer under c. may wish to identify the custodial accounts or annuity contracts or to designate a portion of the Deferred Compensation to be held in such vehicles versus held in the Trust.*]

27. **VALUATION.** In addition to the last day of the Plan Year, the Trustee (or Plan Administrator as applicable) must value the Trust Fund (or Accounts) on the following Valuation Date(s) (*Choose one of a. or b.*):

a. **No additional Valuation Dates.**

b. **Additional Valuation Dates.** (*Choose one or more of 1., 2. or 3.*):

1. **Daily Valuation Dates.** Each business day of the Plan Year on which Plan assets for which there is an established market are valued and the Trustee is conducting business.

2. **Last day of a specified period.** The last day of each _____ of the Plan Year.

3. **Specified Valuation Dates:** _____

[*Note: The Employer under Election 26b.3. may describe Valuation Dates from the elections available under Election 26b. and/or a combination thereof as to any: (i) Participant group (e.g., No additional Valuation Dates apply to Division A Employees OR to Employees hired after "x" date. Daily Valuation Dates apply to Division B Employees OR to Employees hired on/before "x" date.); (ii) Contribution Type (e.g., No additional Valuation Dates apply as to Discretionary Nonelective Contribution Accounts. The last day of each Plan Year quarter applies to Fixed Nonelective Contribution Accounts); (iii) investment type, investment vendor or Account type (e.g., No additional Valuation Dates apply to investments placed with vendor A and Daily Valuation Dates apply to investments placed with vendor B OR Daily Valuation Dates apply to Participant-Directed Accounts and no additional Valuation Dates apply to pooled Accounts).*]

28. **TRUSTEE** (Select all that apply; leave blank if not applicable.):

a. Individual Trustee(s) who serve as Trustee(s) over assets not subject to control by a corporate Trustee. (Add additional Trustees as necessary.)

Name(s)	Title(s)
_____	_____
_____	_____
_____	_____
_____	_____

Address and Telephone number (Choose one of 1. or 2.):

1. Use Employer address and telephone number.

2. Use address and telephone number below:

Address: _____
Street

City State Zip

Telephone: _____

b. Corporate Trustee

Name: UMB Bank, n.a. c/o Security Benefit

Address: 30 Dan Road Suite 55976
Street

Canton Massachusetts 02021-2809
City State Zip

Telephone: (800) 747-3942

AND, the Corporate Trustee shall serve as:

c. a Directed (nondiscretionary) Trustee over all Plan assets except for the following:

d. a Discretionary Trustee over all Plan assets except for the following:

29. **PLAN LOANS (5.02(A))**. The Plan permits or does not permit Participant Loans (Choose one of a. or b.):

a. Does not permit.

b. Permitted pursuant to the Loan Policy.

30. **ROLLOVER CONTRIBUTIONS (3.09)**. The Plan permits Rollover Contributions subject to approval by the Plan Administrator and as further described below:

Who may roll over (Choose one of a. or b.):

a. Participants only.

b. Eligible Employees or Participants.

Sources/Types. The Plan will accept a Rollover Contribution (Choose one of c. or d.):

c. All. From any Eligible Retirement Plan and as to all Contribution Types eligible to be rolled into this Plan.

d. Limited. Only from the following types of Eligible Retirement Plans and/or as to the following Contribution Types:

Distribution of Rollover Contributions (*Choose one of e., f. or g.*):

- e. **Distribution without restrictions.** May elect distribution of his/her Rollover Contributions Account in accordance with Plan Section 4.05(C) at any time.
- f. **No distribution.** May not elect to receive distribution of his/her Rollover Contributions Account until the Plan has a distributable event under Plan Section 4.01.
- g. **Specify:** _____

This Plan is executed on the date(s) specified below:

Use of Adoption Agreement. Failure to complete properly the elections in this Adoption Agreement may result in disqualification of the Employer's Plan. The Employer only may use this Adoption Agreement only in conjunction with the corresponding basic plan document.

EMPLOYER: Cheboygan County

By: _____

UMB Bank, n.a. c/o Security Benefit

Kevin M. Watt
TRUSTEE

DATE SIGNED

12/10/15
DATE SIGNED

CHEBOYGAN COUNTY, MI 457 DC PLAN

PARTICIPANT LOAN POLICY

Cheboygan County, MI 457 DC Plan permits loans to be made to Participants, their beneficiaries, and alternate payees pursuant to a written loan policy. All references to Participants in this loan policy include Participants who are active employees.

The Plan Administrator is authorized to administer the Participant loan policy. A Participant must apply to the Plan Administrator for a loan in the manner set forth by the Plan Administrator.

1. **LOAN APPLICATION/BORROWER QUALIFICATION.** Any Participant may apply for a loan from the Plan. A Participant must apply for each loan with an application which specifies the amount of the loan desired, the requested duration for the loan and the source of security for the loan.

All loan applications will be considered by the Plan Administrator within a reasonable time after the Participant applies for the loan.

2. **LOAN LIMITATIONS.** The Plan Administrator will not approve any loan to a Participant in an amount which exceeds 50% of his or her nonforfeitable account balance. The maximum aggregate dollar amount of loans outstanding to any Participant may not exceed \$50,000, reduced by the excess of the Participant's highest outstanding Participant loan balance during the 12-month period ending on the date of the loan over the Participant's current outstanding Participant loan balance on the date of the loan. With regard to any loan made pursuant to this loan policy, the following rule(s) and limitation(s) will apply, in addition to such other requirements set forth in the Plan:

- No loan in an amount less than \$1,000 will be granted to any Participant.
- A Participant can have One loan(s) currently outstanding from the Plan.
- Loan refinancing is not permitted.
- Loans will be permitted for any reasonable purpose.

3. **EVIDENCE AND TERMS OF LOAN.** The Plan Administrator will document every loan in the form of a promissory note signed by the Participant for the face amount of the loan, together with a commercially reasonable rate of interest.

Any loan granted or renewed under this policy will bear an interest rate equal to 2% above the prime rate.

The loan must provide at least quarterly payments under a level amortization schedule. If the Participant is currently employed by the Employer, the Plan Administrator will require the Participant receiving a loan from the Plan to enter into either a payroll deduction or an ACH agreement to repay the loan.

The Plan Administrator will fix the term for repayment of any loan, however, in no instance may the term of repayment be greater than five years, unless the loan qualifies as a home loan. A "home loan" is a loan used to acquire a dwelling unit which, within a reasonable time, the Participant will use as a principal residence. The term for a home loan will be 15 years.

All loans will be considered a directed investment from the account(s) of the Participant maintained under the Plan. As such, all payments of principal and interest made by the Participant will be credited only to the account(s) of such Participant.

A loan, if not otherwise due and payable, is due and payable on the date of the Participant's termination of employment with the Employer unless the Participant is a "party in interest" as described above.

A loan, if not otherwise due and payable, is due and payable on termination of the Plan, notwithstanding any contrary provision in the promissory note. Nothing in this loan policy restricts the Employer's right to terminate the Plan at any time.

Participants should note the law treats the amount of any loan (other than a "home loan") not repaid five years after the date of the loan as a taxable distribution on the last day of the five year period or, if sooner, at the time the loan is in default. If a Participant extends a non-home loan having a five year or less repayment term beyond five years, the balance of the loan at the time of the extension is a taxable distribution to the Participant.

4. **SECURITY FOR LOAN.** The Plan will require that adequate security be provided by the Participant before a loan is granted. For this purpose, the Plan will consider a Participant's interest under the Plan (account balance) to be adequate security. However, in no event will more than 50% of a Participant's vested interest in the Plan (determined immediately after origination of the loan) be used as security for the loan. Generally, it will be the policy of the Plan not to make loans which require security other than the Participant's vested interest in the Plan. However, if additional security is necessary to adequately secure the loan, then the Plan Administrator will require that such security be provided before the loan will be granted.

Participant Loan Policy

5. **FORM OF PLEDGE.** The pledge and assignment of a Participant's account balances will be in the form prescribed by the Plan Administrator.
6. **LEAVE OF ABSENCE/SUSPENSION OF PAYMENT.** The Plan Administrator will suspend loan repayments for a period not exceeding one year which occurs during an approved leave of absence, either without pay from the Employer or at a rate of pay (after applicable employment tax withholdings) that is less than the amount of the installment payments required under the terms of the loan. The Plan Administrator will provide the Participant with a written explanation of the effect of the leave of absence upon his or her Plan loan.
7. **PAYMENTS AFTER LEAVE OF ABSENCE.** When payments resume following a payment suspension in connection with a leave of absence authorized above, the Participant will select one of the following methods to repay the loan, plus accumulated interest:
- The Participant will increase the amount of the required installments to an amount sufficient to amortize the remaining balance of the loan, plus accrued interest, over the remaining term of the loan.
 - The Participant will pay a balloon payment of the remaining unpaid principal and interest, at the conclusion of the term of the loan as determined in the promissory note.
 - The Participant may extend the maturity of the loan and re-amortize the payments over the remaining term of the loan. In no event will the amount of the adjusted installment payment be less than the amount of the installment payment provided under the promissory note. In the case of a non-military leave of absence, the revised term of the loan will not exceed the maximum term permitted under item 3 above. In the case of a military leave of absence, the revised term of the loan will not exceed the maximum term permitted under item 3 above, augmented by the time the Participant was actually in United States military service.
8. **DEFAULT.** The Plan Administrator will treat a loan as in default if:
- any scheduled payment is missed (no grace period)
 - any scheduled payment remains unpaid beyond the last day of the calendar quarter following the calendar quarter in which the Participant missed the scheduled payment

Upon default, the Participant will have the opportunity to repay the loan, resume current status of the loan by paying any missed payment plus interest or, if distribution is available under the Plan, request distribution of the note. If the loan remains in default, the Plan Administrator will offset the Participant's vested account balances by the outstanding balance of the loan to the extent permitted by law. The Plan Administrator will treat the note as repaid to the extent of any permissible offset. Pending final disposition of the note, the Participant remains obligated for any unpaid principal and accrued interest.

9. **FEES.** If you apply for a loan, you will be charged for Plan expenses associated with the loan. The application fee (including processing and document preparation) is \$50.00. The annual maintenance fee is \$50.00. All fees are subject to change.

Adopted this _____ day of _____, 20____. This loan policy may be amended from time to time.

Signature of Plan Administrator
Cheboygan County, MI 457 DC Plan

CHEBOYGAN COUNTY, MI 457 DC PLAN

SUMMARY OF 457 PLAN PROVISIONS

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CHEBOYGAN COUNTY, MI 457 DC PLAN

SUMMARY OF 457 PLAN PROVISIONS

INTRODUCTION TO YOUR PLAN

Cheboygan County, MI 457 DC Plan ("Plan") has been adopted to provide you with the opportunity to save for retirement on a tax-advantaged basis. This Plan is a type of retirement plan commonly referred to as a Governmental Eligible 457 Plan. This summary of 457 Plan Provisions contains valuable information regarding when you may become eligible to participate in the Plan, your Plan benefits, your distribution options, and many other features of the Plan. You should take the time to read this Summary to get a better understanding of your rights and obligations under the Plan.

We have attempted to answer most of the questions you may have regarding your benefits in the Plan. If this summary does not answer all of your questions, please contact the Administrator. The name and address of the Administrator can be found in the Article of this summary entitled "General Information About The Plan."

This summary describes the Plan's benefits and obligations as contained in the legal Plan document, which governs the operation of the Plan. The Plan document is written in much more technical and precise language. If the non-technical language under this summary and the technical, legal language of the Plan document conflict, the Plan document always governs. If you wish to receive a copy of the legal Plan document, please contact the Administrator.

This summary describes the current provisions of the Plan. The Plan is subject to federal laws, such as the Internal Revenue Code and other federal and state laws which may affect your rights. The provisions of the Plan are subject to revision due to a change in laws or due to pronouncements by the Internal Revenue Service (IRS). The Employer may also amend or terminate this Plan. The Administrator will notify you if the provisions of the Plan that are described in this summary change. This summary does not address the provisions of specific investment products.

ARTICLE I PARTICIPATION IN THE PLAN

Am I eligible to participate in the Plan?

All employees are eligible once they satisfy the eligibility conditions described in the next question.

Independent contractors are not eligible to participate in the Plan.

When am I eligible to participate in the Plan?

Provided you are an eligible employee, you will be eligible on your date of hire. You will actually enter the Plan once you reach the entry date as described in the next question.

When is my entry date?

Provided you are an eligible employee, you may begin participating in the Plan once you have satisfied the eligibility requirements and reached your "entry date." Your entry date is the first day of the month coinciding with or next following the date you satisfy the Plan's eligibility requirements.

ARTICLE II CONTRIBUTIONS

What kind of contributions may I make to the Plan and how do my contributions affect my taxes?

As a participant in the Plan, you may elect to reduce your compensation by a specific percentage or dollar amount and have that amount contributed to the Plan on a pre-tax basis. The Plan refers to this as an "elective deferral." Your taxable income is reduced by your elective deferral contributions so you pay less federal income taxes. However, your elective deferrals are subject to Social Security taxes at the time of deferral. Later, when the Plan distributes the deferrals and earnings, you will pay income tax on those amounts. Federal income taxes on the pre-tax deferral contributions and earnings are only postponed.

The Employer may make additional contributions to the Plan on your behalf. This Article describes these employer contributions and how these monies will be allocated to your account to provide for your retirement benefit.

Is there a limit on the amount of elective deferrals that can be made each year?

As a participant, you may elect to defer a percentage of your compensation each year instead of receiving that amount in cash. The Administrator will notify you of the maximum percentage you may defer.

You may not make deferrals from your accumulated sick pay, from accumulated vacation pay or from back pay.

Your total elective deferrals, plus any employer contributions, in any calendar year may not exceed a certain dollar limit which is set by law ("elective deferral limit"). The elective deferral limit for 2015 is \$18,000. After 2015, the elective deferral limit may increase for cost-of-living adjustments.

If you are age 50 or will attain age 50 before the end of a calendar year, you may make additional deferrals (called "age 50 catch-up deferrals") for that year and following years. If you meet the age 50 requirement and your salary deferrals exceed the elective deferral limit described above, then any excess will be an age 50 catch-up deferral. The maximum catch-up deferral that you can make in 2015 is \$6,000. After 2015, the maximum age 50 catch-up contribution limit may increase for cost-of-living adjustments.

Instead of the "age 50-catch-up deferrals" there is an alternative catch-up limit that is available in the three years prior to your normal retirement age. This increased limit (called "Special NRA Catch-Up Contributions") is designed to allow make-up contributions for prior years when contributions to the plan were less than the maximum contribution that could have been made in those years. The additional catch-up amount is equal to the difference between the amounts that could have been contributed in the prior years less the amounts that actually were contributed in those years. However, the additional catch-up for the year cannot exceed the general limit for the year. Thus, if you are entitled to the full Special NRA Catch-up Contribution, your contributions in the last three years prior to your normal retirement age cannot exceed two times the regular elective deferral limit for the year.

How do I make an election to defer?

The amount you elect to defer will be deducted from your pay in accordance with a procedure established by the Plan Administrator. If you wish to defer, the procedure will require that you enter into a salary reduction agreement. You may elect to defer a portion of your compensation payable on or after your Entry Date. Such election must be made prior to the first day of a calendar month in which you wish to defer and will become effective as soon as administratively feasible after it is received by the Plan Administrator. Your election will remain in effect until you modify or terminate it. You may revoke or make modifications to your salary deferral election in accordance with procedures that the Employer provides. See the Plan Administrator for further information.

What is the Employer matching contribution?

A matching contribution is a contribution the Employer makes based on your elective deferrals. If you do not make any elective deferrals, you will not receive any matching contributions.

The following applies to matching contributions: \$1 County match for each \$3 employee contribution up to 1% of non-union employee's annual salary; and per union contract for unionized employees.

The Employer will determine its Matching Contribution based on Salary Reduction Contributions made during each payroll period. In applying this matching percentage, all your elective deferrals will be considered.

The matching contribution also applies to your Special NRA Catch-Up Contributions.

Allocation conditions. You will always share in the matching contribution regardless of the amount of service you complete during the Plan Year.

What are rollover contributions?

Rollover contributions. If you are a Participant or an Eligible Employee, you may be permitted to deposit into the Plan distributions you have received from other retirement plans. Such a deposit is called a "rollover" and may result in tax savings to you. You may ask the Administrator or Trustee of the other plan or IRA to directly transfer (a "direct rollover") to this Plan all or a portion of any amount that you are entitled to receive as a distribution from such plan. Alternatively, you may elect to deposit any amount eligible to be rolled over within 60 days of your receipt of the distribution. You should consult qualified counsel to determine if a rollover is in your best interest.

Rollover account. Your rollover will be accounted for in a "rollover account." You will always be 100% vested in your "rollover account" (see the Article in this SPD entitled "Vesting"). This means that you will always be entitled to all amounts in your rollover account. Rollover contributions will be affected by any investment gains or losses.

Withdrawal of rollover contributions. You may withdraw the amounts in your "rollover account" at any time.

What compensation is used to determine my Plan benefits?

Definition of compensation. For the purposes of the Plan, compensation has a special meaning. Compensation is generally defined as your total compensation that is subject to income tax and paid to you by your Employer during the Plan Year. The Plan takes into account elective deferrals to retirement plans (including this one) cafeteria plans, or qualified transportation fringe benefit plans. The following describes the adjustments to compensation that may apply for the different types of contributions provided under the Plan.

- Compensation paid after you terminate is generally excluded for Plan purposes. However, the following amounts will be included in compensation even though they are paid after you terminate employment, provided these amounts would otherwise have been considered compensation as described above and provided they are paid within 2 1/2 months after you terminate employment, or if later, the last day of the Plan Year in which you terminate employment
- Compensation for services performed during your regular working hours, or for services outside your regular working hours (such as overtime or shift differential) or other similar payments that would have been made to you had you continued employment

For the Plan Year in which you first participate, for any contributions other than salary reductions, we take into account compensation after you enter the Plan for your first Plan Year of participation, then Plan Year compensation for Plan Years that follow.

ARTICLE III DISTRIBUTIONS

When will I be entitled to a distribution from the Plan?

Distributions under the Plan may generally not be made prior to the earlier of your attainment of age 70 1/2 or your termination of employment (for whatever reason, including death). The rules are explained in more detail below.

If you terminate employment for any reason and at any age (including retirement), then you will be entitled to a distribution within a reasonable time after you terminate employment. (See the question "How will my benefits be paid?" for a further explanation of how benefits are paid from the Plan.)

If your benefit does not exceed \$1000 then the distribution will automatically be paid to you as soon as administratively practical following your termination of employment. If your benefit exceeds \$1000, then you will be given the opportunity to elect to defer payment of the benefit, subject to certain limitations. In determining whether your vested account balance exceeds the \$1000 threshold, "rollovers" (and any earnings allocable to "rollover" contributions) will be taken into account.

If the Plan Administrator approves, you (1) may elect to postpone distribution of your benefit to any fixed or determinable date including, but not beyond, your "required beginning date" described below; and (2) you may elect the method of payment.

Military Service. If you are a veteran and are reemployed under the Uniformed Services Employment and Reemployment Rights Act of 1994, your qualified military service may be considered service with the Employer. There may also be benefits for employees who die or become disabled while on active duty. Employees who receive wage continuation payments while in the military may benefit from various changes in the law. If you think you may be affected by these rules, ask the Administrator for further details.

Distributions while on military duty. If you are on active military duty for more than 30 days, then the Plan treats you as having terminated employment for distribution purposes. This means that you may request a distribution from the Plan. If you request a distribution on account of this deemed termination of employment, then you are not permitted to make any contributions to the Plan for 6 (six) months after the date of the distribution.

Required beginning date.

Regardless of the above, the law requires that certain minimum distributions be made from the Plan. Distributions are required to begin not later than the April 1st following the later of the end of the year in which you reach age 70 1/2 or terminate employment. You should see the Plan Administrator if you think you may be affected by these rules.

What is the Plan's normal retirement age?

You will attain your normal retirement age when you reach the age that you designate, which may not be earlier than age 65 and may not be later than age 70.

What is my vested interest in my account?

You are always 100% vested in all your accounts under our plan.

How will my benefits be paid?

You may, subject to the approval of the Plan Administrator, elect to receive your distribution under one of the methods described below:

- a single lump-sum payment.
- installments over your life expectancy, but only if you are required to take distributions under the law because you reached your "required beginning date" (generally the later of age 70 1/2 or the date you terminate employment).
- Any other method agreed to by the Administrator.

May I elect to roll over my account to another plan or IRA?

If you are entitled to a distribution of more than \$200, then you may elect whether to receive the distribution or to roll over the distribution to another retirement plan such as an individual retirement account ("IRA").

What happens if I get divorced?

The Administrator will honor a "qualified domestic relations order." A "qualified domestic relations order" is defined as a decree or order issued by a court that obligates you to pay child support or alimony, or otherwise allocates a portion of your assets in the Plan to your spouse, former spouse, child or other dependent. If a qualified domestic relations order is received by the Administrator, all or a portion of your benefits may be used to satisfy the obligation. The Administrator will determine the validity of any domestic relations order received. You and your beneficiaries can obtain from the Administrator, without charge, a copy of the procedure used by the Administrator to determine whether a qualified domestic relations order is valid.

**ARTICLE IV
DEATH BENEFITS**

What happens if I die while working for the Employer?

If you die while still employed by the Employer, your entire account balance will be used to provide your beneficiary with a death benefit.

Your beneficiary is the person or persons whom you designate on a form the Administrator provides for this purpose. If you are married, your spouse will be the beneficiary of the death benefit, unless you elect to change the beneficiary.

If no valid designation of beneficiary exists, or if the beneficiary is not alive when you die, then the death benefit will be paid in the following order, unless the investment provider's documentation says otherwise:

- (a) Your surviving spouse;
- (b) Your children, including adopted children, and if a child dies before you, to their children, if any;
- (c) Your surviving parents, in equal shares; or
- (d) Your estate.

When will the death benefit be paid to my beneficiary?

Your death benefit will be paid to your beneficiary and payment will begin as soon as practicable after your death. See the Plan Administrator for further details.

You should immediately report any change in your marital status to the Administrator. If you have specifically named your spouse as your beneficiary on a designation form, then the designation will be invalid upon your divorce.

What happens if I'm a participant, terminate employment, and die before receiving all my benefits?

If you terminate employment with us and subsequently die, your beneficiary will be entitled to any remaining benefits that you were entitled to as of the date of your death.

**ARTICLE V
IN-SERVICE DISTRIBUTIONS**

Can I withdraw money from my account while working for the Employer?

You may receive a distribution from the Plan prior to your termination of employment if you satisfy certain conditions. These conditions are described below. However, this distribution will reduce the value of the benefits you will receive when you retire. Any in-service distribution is made at your election and will be made in accordance with the forms of distribution available under the investment product you have selected or under the Plan.

You may receive a distribution if you have an "unforeseeable emergency," which is severe financial hardship resulting from an accident or illness to you, your spouse or dependent(s), a loss of property due to casualty, or other extraordinary and unforeseeable circumstances beyond your control.

You may request a distribution of up to your entire account once you reach age 70 1/2.

**ARTICLE VI
TAX TREATMENT OF DISTRIBUTIONS**

What are my tax consequences when I receive a distribution from the Plan?

Generally, you must include any Plan distribution in your taxable income in the year in which you receive the distribution. The tax treatment may also depend on your age when you receive the distribution.

Can I reduce or defer tax on my distribution?

You may reduce, or defer entirely, the tax due on your distribution through use of one of the following methods:

(a) The rollover of all or a portion of the distribution you actually receive to a traditional Individual Retirement Account (IRA) or another eligible employer plan. This will result in no tax being due until you begin withdrawing funds from the traditional IRA or other eligible employer plan. The rollover of the distribution, however, **MUST** be made within strict time frames (normally, within 60 days after you receive your distribution). Under certain circumstances all or a portion of a distribution may not qualify for this rollover treatment. In addition, most distributions will be subject to mandatory federal income tax withholding at a rate of 20%. This will reduce the amount you actually receive. For this reason, if you wish to roll over all or a portion of your distribution amount, the direct rollover option described in paragraph (b) below would be the better choice.

(b) For most distributions, you may request that a "direct rollover" of all or a portion of the distribution to either a traditional Individual Retirement Account (IRA) or another employer plan willing to accept the rollover. A direct rollover will result in no tax being due until you withdraw funds from the traditional IRA or other qualified employer plan. Like the 60-day rollover, under certain circumstances all or a portion of the amount to be distributed may not qualify for this direct rollover, e.g., a distribution of less than \$200 will not be eligible for a direct rollover. If you elect to actually receive the distribution rather than request a direct rollover, then in most cases 20% of the distribution amount will be withheld for federal income tax purposes.

WHENEVER YOU RECEIVE A DISTRIBUTION THAT IS AN ELIGIBLE ROLLOVER DISTRIBUTION, THE ADMINISTRATOR WILL DELIVER TO YOU A MORE DETAILED EXPLANATION OF THESE OPTIONS. HOWEVER, THE RULES WHICH DETERMINE WHETHER YOU QUALIFY FOR FAVORABLE TAX TREATMENT ARE VERY COMPLEX. YOU SHOULD CONSULT WITH A QUALIFIED TAX ADVISOR BEFORE MAKING A CHOICE.

**ARTICLE VII
LOANS**

Is it possible to borrow money from the Plan?

Yes. Loans are permitted in accordance with the Plan Loan Policy. If you wish to receive a copy of the Loan Policy, please contact the Plan Administrator.

**ARTICLE VIII
CLAIMS AND BENEFITS**

Can the Plan be amended?

Yes. The Employer may amend the Plan at any time. No amendment will cause any reduction in the amount credited to your account.

What happens if the Plan is discontinued or terminated?

The Employer may terminate the Plan at any time. Upon termination, no more contributions may be made to the Plan. The Administrator will notify you of any modification or termination of the Plan.

How do I submit a claim for Plan benefits?

Benefits may be paid to you and your beneficiaries without the necessity of formal claims. However, if you think an error has been made in determining your benefits, then you or your beneficiaries may make a request for any Plan benefits to which you believe you are entitled. Any such request should be in writing and should be made to the Plan Administrator.

If the Administrator determines the claim is valid, then you will receive a statement describing the amount of benefit, the method or methods of payment, the timing of distributions and other information relevant to the payment of the benefit.

**ARTICLE IX
GENERAL INFORMATION ABOUT THE PLAN**

There is certain general information that you may need to know about the Plan. This information has been summarized for you in this Article.

The full name of the Plan is Cheboygan County, MI 457 DC Plan.

This Plan was originally effective on January 1, 2005. The amended and restated provisions of the Plan become effective on January 1, 2016.

The Plan's records are maintained on a twelve-month period of time. This is known as the "Plan Year." The Plan Year begins on January 1 and ends on December 31.

Valuations of the Plan are generally made daily.

The Plan will be governed by the laws of Michigan.

Employer Information

Your Employer's name, address, business telephone number, and identification number are:

Cheboygan County
PO Box 70
Cheboygan, Michigan 49721
231-627-8855

38-6004841

Administrator Information

The Employer is the Plan Administrator. The Plan Administrator is responsible for the day-to-day administration and operation of the Plan. For example, the Administrator maintains the Plan records, including your account information, provides you with the forms you need to complete for Plan participation and directs the payment of your account at the appropriate time. If you have any questions about the Plan and your participation, you should contact the Administrator. The Administrator may designate other parties to perform some duties of the Administrator, and some duties are the responsibility of the investment provider(s) to the Plan.

The Administrator has the complete power, in its sole discretion, to determine all questions arising in connection with the administration, interpretation, and application of the Plan (and any related documents and underlying policies). Any such determination by the Administrator is conclusive and binding upon all persons.

Plan Funding Medium

All money that is contributed to the Plan is held in custodial accounts.

UMB Bank, n.a. c/o Security Benefit
30 Dan Road Suite 55976
Canton, Massachusetts 02021-2809

(800) 747-3942

From: john & mary

Sent: Friday, February 26, 2016 9:28 AM

To: Cheboygan County Marina

dear sirs:

as a home owner on black lake for over 50 yrs we have strong feelings against the proposed marina in cheboygan county on black lake. the monies could be used in so many ways to better the whole lake ie: boat washing stations, spraying for swimmers itch, stopping the growth of weeds and zebra mussels, etc. we belong to the black lake association and they in no way represent us or our opinions when it comes to this issue.

mary & john green

4908 co rd 489

onaway mi 49765

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2016-04

WHEREAS, in August 2015, the U.S. Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps) implemented a regulation for the Definition of Waters of the U.S. under the Clean Water Act, which has since been temporarily halted by the 6th U.S. Circuit Court of Appeals; and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by expanding the definition of “navigable waters” in the Clean Water Act; and

WHEREAS, the rule change would subject almost all physical areas with a connection to downstream navigable waters, including features such as ditches, natural or man-made ponds and flood plains, to the jurisdiction of the Clean Water Act; and

WHEREAS, that under the rule change, Michigan’s Wetlands Law will be in violation of the Clean Water Act; and

WHEREAS, if Michigan loses delegated authority and must work directly with the Corps, the agency can take months or years to answer a permit application, and can even deny permits with impunity; and

WHEREAS, the change will cause significant harm to local farmers, stall the development of businesses, take control of land used for sustainable food production out of our local providers’ hands, and negatively impact county-owned and maintained infrastructure such as roadside ditches and county drains; and

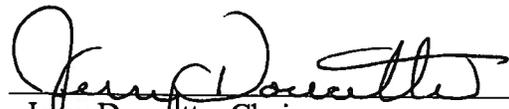
WHEREAS, Michigan has robust programs to protect water quality in our state; and

WHEREAS, the rule change would bring enormous costs to our farms, municipalities and taxpayers.

THEREFORE, in consideration of the foregoing, BE IT RESOLVED that the Alger County Board of Commissioners of Alger County wholly support preventing the furtherance of the U.S. Environmental Protection Agency and the Army Corps of Engineers proposed rule expanding the definition of “Waters of the United States” and requiring these agencies to work with state and local governments on rule development; and

BE IT FURTHER RESOLVED that copies of this Resolution be provided to all Michigan counties, Gov. Rick Snyder, the Michigan Association of Counties and members of the Michigan congressional delegation.

Approved at a meeting of the Alger County Board of Commissioners held in compliance with Act 267, Public Acts of Michigan, 1976, as amended, on the 16th day of February, 2016.


Jerry Doucette, Chairman
Alger County Board of Commissioners

STATE OF MICHIGAN)
County of Alger)

I, Mary Ann Froberg, Clerk of the County of Alger and of the County Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board at a regular meeting on February 16, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Alger, this February 17, 2016 at Munising, Michigan.



Mary Ann Froberg, Clerk

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2016-06

WHEREAS, HB 5016 would amend Section 13 of Public Act 368 of 1925, which regulates the use of public right of ways along roads by requiring local governments and the Michigan Department of Transportation (MDOT) to give a one year notice to entities licensed under the Michigan Telecommunications Act (MTA) of any plan to relocate any in ground or above ground utilities or transmission lines; and

WHEREAS, these licensed entities already benefit from the free use of public right of ways that would cost them a significant amount of money if they were required to purchase use of said public right of ways; and

WHEREAS, requiring local governments and MDOT to notify the entities one year in advance of any relocation of utilities or transmission lines is unnecessary, burdensome, potentially costly, and punitive to the extent that it levies a fine in the form of paying for relocation costs for failure to timely notify the entities; now

THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners firmly opposes HB 5016 and respectfully asks the support of Senator Casperson and Representative Kivela in our opposition; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Tom Casperson, Representative John Kivela, Governor Rick Snyder, and the Michigan Association of Counties.

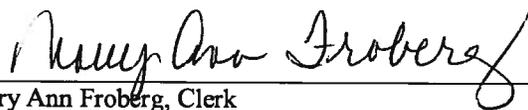
Dated: February 16, 2016


Jerry Doucette, Chairman
Alger County Board of Commissioners

STATE OF MICHIGAN)
County of Alger)

I, Mary Ann Froberg, Clerk of the County of Alger and of the County Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board at a regular meeting on February 16, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Alger, this February 17, 2016 at Munising, Michigan.



Mary Ann Froberg, Clerk

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2016-05

WHEREAS, in 2015, the Center for Public Integrity and Global Integrity conducted a national study of state ethics and transparency laws and safeguards, in which the State of Michigan was ranked last; and

WHEREAS, some of the reasons cited for the State's poor ranking was weak public records laws and the absence of laws requiring personal financial disclosures by lawmakers and top state officials; and

WHEREAS, another glaring issue cited was the exemption of the governor and the legislature from state open records laws; and

WHEREAS, the State has required transparency from local municipalities through EVIP and CIP, yet the State has chosen to not take the opportunity to lead by example; and

WHEREAS, this Board feels it is time that State lawmakers and top officials stop exempting themselves from the laws that they expect others to follow; now

THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Tom Casperson, Representative John Kivela, Governor Rick Snyder, and the Michigan Association of Counties.

Dated: February 16, 2016


Jerry Doucette, Chairman
Alger County Board of Commissioners

STATE OF MICHIGAN)
County of Alger)

I, Mary Ann Froberg, Clerk of the County of Alger and of the County Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board at a regular meeting on February 16, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Alger, this February 17, 2016 at Munising, Michigan.



Mary Ann Froberg, Clerk



ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: **Michael Crawford**

February 17, 2016

At the February 11, 2016 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #09-2016 By Ed Boettcher, seconded Laura Stanek

WE, the **LEGISLATIVE COMMITTEE**, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, in 2015, the Center of Public Integrity and Global Integrity conducted a national study of state ethics and transparency laws and safeguards, in which the State of Michigan was ranked last; and

WHEREAS, some of the reasons cited for the State's poor ranking was weak public records laws and the absence of laws requiring personal financial disclosures by lawmakers and top state officials; and

WHEREAS, another glaring issue cited was the exemption of the governor and the legislature from state open records laws; and

WHEREAS, the State has required transparency from local municipalities through EVIP and CIP, yet the State has chosen to not take the opportunity to lead by example; and

WHEREAS, this Board feels it is time that State lawmakers and top officials stop exempting themselves from the laws that they expect others to follow; now

THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included; and

RECEIVED

FEB 22 2016

CHEBOYGAN CO. CLERK

RESOLUTION #09-2016 continued.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Wayne Schmidt, Representative Triston Cole, Governor Rick Snyder, and the Michigan Association of Counties.

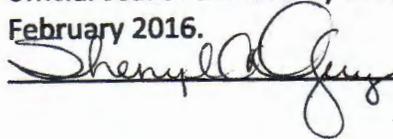
Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #09-2016 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE MI
STATE OF MICHIGAN, COUNTY OF ANTRIM,ss
I, Sheryl A. Guy, Clerk of Antrim, do certify
the above is a true and exact copy of the
original record now remaining in this office.
IN TESTIMONY WHEREOF, I have set my hand and
official seal of the County of Antrim this 18th day of
February 2016.

 County Clerk



ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: **Michael Crawford**

February 18, 2016

At the February 11, 2016 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #10-2016 By Ed Boettcher, seconded by David Heeres

WHEREAS, SB 703 would amend 1976 PA 388, entitled "Michigan campaign finance act" by amending section 57 (MCL 169.257), as amended by 2015 PA 269; and

WHEREAS, the proposed amendment would remove the unreasonable restriction that was included in 2015 PA 269, that being the inability to discuss ballot questions during the period of 60 days before the election in which the ballot question will appear; and

WHEREAS, SB 571 as it was presented to Governor Snyder, which included that a public body shall not discuss local ballot issues during the period 60 days prior to the election in which the issue appears on the ballot; and

WHEREAS, in signing the bill, Governor Snyder called for a "trailer" measure to clarify what is proper and improper communications; now

THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners support SB 703 to remove this restriction on how County officials communicate with their constituents about local ballot questions; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Representative Triston Cole, Senator Wayne Schmidt, Governor Snyder, and the Michigan Association of Counties.

Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson, Christian Marcus;

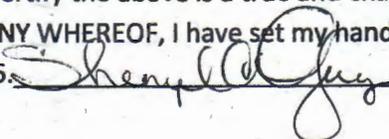
No – None;

Absent – None.

RESOLUTION #10-2016 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE MI STATE OF MICHIGAN, COUNTY OF ANTRIM, ss

I, Sheryl A. Guy, Clerk of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office. IN TESTIMONY WHEREOF, I have set my hand and official seal of the County of Antrim this 18th day of February 2016.

 County Clerk

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 16, 2016

RESOLUTION TO OPPOSE SECTION 298 OF THE EXECUTIVE BUDGET PROPOSAL FOR FISCAL YEAR 2017

- BY: BAY COUNTY BOARD OF COMMISSIONERS
- WHEREAS, Bay-Arenac Behavioral Health has served for more than 45 years as the public mental health and developmental disabilities services provider for this community, serving nearly 5,000 residents of Bay and Arenac Counties each year; and
- WHEREAS, Bay-Arenac Behavioral Health was created by the Bay and Arenac County Boards of Commissioners as duly authorized under 330.1205 of the Michigan Mental Health Code; and
- WHEREAS, Bay-Arenac Behavioral Health and 11 other community mental health service programs representing 21 counties created a regional entity to manage Medicaid specialty services as duly authorized under 330.1204b of the Michigan Mental Health Code; and
- WHEREAS, Bay-Arenac Behavioral Health includes persons and family members of persons receiving mental health and disability services on the Board of Directors as required under 330.1222 of the Michigan Mental Health Code; and
- WHEREAS, Bay-Arenac Behavioral Health and 11 other community mental health service programs representing 21 counties have required representation from local communities and persons and/or family members of persons receiving mental health and disability services be included on the regional entity Board of Directors managing Medicaid specialty services; and
- WHEREAS, Section 298 of the Executive Budget recommendation for 2017 effectively nullifies the duly authorized actions taken by Bay-Arenac Behavioral Health and the 11 other community mental health service programs to create a regional entity under section 330.204b of the Michigan Mental Health Code; and
- WHEREAS, Section 298 of the Executive Budget recommendation for 2017 transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to the Bay and Arenac County Boards of Commissioners; and
- WHEREAS, Section 298 of the Executive Budget recommendation for 2017 transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to persons and/or family members of persons receiving mental health and disability services from Bay-Arenac Behavioral Health; and
- WHEREAS, Section 298 of the Executive Budget recommendation for 2017 will result in the elimination of specialty mental health services that are accountable to the communities of persons residing in Bay and Arenac Counties; Therefore, Be It
- RESOLVED, That the Bay County Board of Commissioners opposes Section 298 of the Executive Budget recommendation for 2017 and encourages the Governor, State Senate, and State House of Representatives to prevent it from becoming law.

ERNIE KRYGIER, CHAIR
AND BOARD

BABHA - Opposition to Section 298 of Executive Budget Proposal for FY 2017

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. TILLEY

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			DONALD J. TILLEY	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, Huron Behavioral Health has served for 45 years as the public mental health and developmental disabilities services provider for this community, serving the 3,000 residents of Huron County each year; and

WHEREAS, Huron Behavioral Health was created by the Huron County Board of Commissioners as duly authorized under 330.1205 of the Michigan Mental Health Code; and

WHEREAS, Huron Behavioral Health and 11 other community mental health service programs representing 21 counties created a regional entity to manage Medicaid specialty services as duly authorized under 330.1204b of the Michigan Mental Health Code; and

WHEREAS, Huron Behavioral Health includes persons and family members of persons receiving mental health and disability services on the Board of Directors as required under 330.1222 of the Michigan Mental Health Code; and

WHEREAS, Huron Behavioral Health and 11 other community mental health service programs representing 21 counties have required representation from local communities and persons and/or family members of persons receiving mental health and disability services be included on the regional entity Board of Directors managing Medicaid specialty services; and

WHEREAS, Section 298 of the Executive Budget recommendation for FY 2017 effectively nullifies the duly authorized actions taken by Huron Behavioral Health and the 11 other community mental health service programs to create a regional entity under section 330.204b of the Michigan Mental Health Code; and

WHEREAS, Section 298 of the Executive Budget recommendation for FY 2017 transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to the Huron County Boards of Commissioners nor to persons and/or family members of persons receiving mental health and disability services from Huron Behavioral Health; and

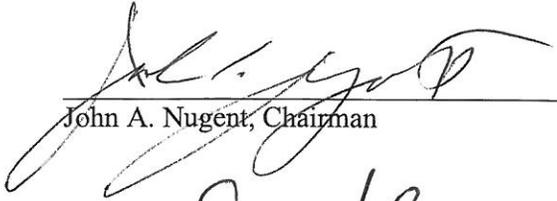
WHEREAS, Section 298 of the Executive Budget recommendation for FY 2017 will result in the elimination of specialty mental health services that are accountable to the communities of persons residing in Huron County; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes Section 298 of the Executive Budget recommendation for FY 2017 and encourages the Governor, State Senate, and State House of Representatives to prevent it from becoming law; and

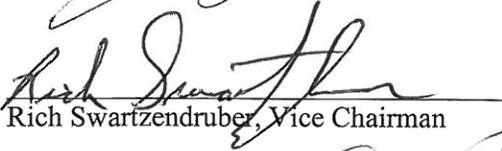
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Phil Pavlov, Representative Ed Canfield, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE



John A. Nugent, Chairman



Rich Swartzendruber, Vice Chairman



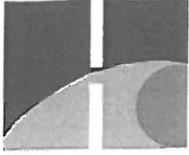
David G. Peruski, Member

Dated: February 23, 2016

~~VOICE / ROLL CALL~~ VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN L. BODIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DAVID G. PERUSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RON WRUBLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARK ELFTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN A. NUGENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICH SWARTZENDRUBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

RESOLUTION: ADOPTED DEFEATED TABLED



Huron Behavioral Health

1375 R. Dale Wertz Drive ■ P.O. Box 312 ■ Bad Axe, Michigan 48413
Phone: (989) 269 - 9293 Fax: (989) 269 - 7544

www.huroncmh.org

Suzanne Prich, Executive Director

February 12, 2016

Huron County Board of Commissioners
Huron County Building, 3rd floor
250 E. Huron Ave.
Bad Axe, MI 48413

Dear Chairman Bodis and Members of the Board of Commissioners:

On Wednesday of this week, Governor Rick Snyder released his FY17 executive budget recommendations to the joint House and Senate Appropriations Committee. In the boilerplate recommendations (section 298), the Governor is calling for the behavioral health benefits to be "carved-back in" or merged into the physical health benefit offered by the health plans. He is further calling for this to be completed by the end of the fiscal year (September 30, 2017).

There are many reasons that I deeply oppose this recommendation and believe it is the wrong step to take. If approved, Section 298 would assign responsibility for the behavioral health services to for-profit organizations and would result in the LARGEST cut to behavioral health services ever in Michigan – \$300 million. This would effectively eliminate the public safety net for our citizens.

"Carving-in" or merging the mental health/behavioral health services with physical health services has been attempted in many other states. The experience in those other states has been that the people struggling with severe and persistent mental illnesses and those with intellectual or developmental disabilities do not receive the services, treatment and support they need. The experience shows the health plans do a fantastic job treating and managing the cost of physical health issues, but have no experience in working with people that need long-term care and support. Further, they do not have the resources to deal with the wide range of social issues that come along with a severe mental illness (i.e., homelessness, lack of employment, lack of resources for food and basic self-care, etc.). The people struggling with severe mental illness and other disabilities do not receive the supports they need to recover or to become or remain a productive member of their community. In fact, this will do the opposite and most likely those struggling with intellectual/development disabilities will be unable to get the long-term supports they require to become and remain in the least restrictive setting possible.

I could discuss my concerns at length, but I will get to my point. I am strongly urging you to pass a resolution opposing section 298 in the boilerplate of the Governor's FY17 budget recommendations. I further urge you to reach out to Senator Phil Pavlov and Representative Ed Canfield and press upon them to also oppose this policy direction and budget language.

Feel free to contact me should you have any further questions. Thank you. Sincerely,

Suzanne Prich
Executive Director

Hank Weltenbemer, Chairperson
Pamela Kahler, Vice-Chairperson
Beverly Wiltse, Secretary
Bruce Gibb

Steven Grimes
Dale Koehler
Richard Koehler
Peter J. Ney

John Nugent
J. Dean Smith
Robert Witherspoon
Joann Yott

- ❖ Michigan's public mental health system is considered to be a carve-out service model. More specifically, it allows for the public mental health system to provide specialty mental health services not offered by traditional Medicaid Health plans (including assistance with housing, employment, transportation, community inclusion, and case management to name a few).
- ❖ "Boilerplate" language at the end of Governor Snyder's 408-page executive budget bill, Section 298, calls for carving in behavioral health benefits to the health plans by the end of fiscal year 2017, which ends Sept. 30, 2017.
- ❖ Section 298 would result in the largest cut to behavioral health services in Michigan's history - \$300 million.
- ❖ This change would drastically impact more than 300,000 Michigan residents who receive valuable services through the public mental health system, as well as the family, friends, neighbors, and co-workers who are involved in their lives.
- ❖ Section 298 Local match, Each PIHP shall provide, from internal resources, local funds to be used as a bona fide part of the state match required under the Medicaid program in order to increase capitation rates for PIHPs. These funds shall not include either state funds received by a CMHSP for services provided to non-Medicaid recipients or the state matching portion of the Medicaid capitation payments made to a PIHP.
- ❖ What is the difference between publicly operated systems and for-profit entities?
 - A **publically operated system** reinvests resources back into services, not profits and have a long history of actively seeking out and serving the needs of vulnerable community members with complex cross-system needs.
 - Publically operated systems also minimize administrative costs, ensuring that the greatest share of the healthcare dollar goes to serving consumers.
 - **For-Profit entities** by law are focused on maximizing its value to its shareholders and have a business model which avoids risk.

❖ **Privatization will reduce services at the local level:**

$$\begin{array}{ccccccc}
 \text{Current} & & \text{Promised} & & \text{Higher} & & \text{Reduced} \\
 \text{funding} & - & \text{Savings} & - & \text{Admin} & - & \text{funding} \\
 & & & & \text{Costs} & & \text{for} \\
 & & & & & \text{Profit} & \text{services} \\
 & & & & & = & \\
 & & & & & &
 \end{array}$$

- ❖ Michigan's Prepaid Inpatient Health Plan system has on average an overhead cost of 6%, giving them a medical loss ratio of 94%. (Medical Loss ratio = the amount spent on actual services and care.)
- ❖ For-profit health plans have on an average an overhead cost of 15-17%.
- ❖ Some states have transferred one or two service populations to traditional plans, no state has transferred all three, which include intellectual/developmental disabilities, mental illness, and substance use disorders.

Maintaining the public safety net is critical for Michigan's most vulnerable people.

- Michigan's behavioral healthcare system is interwoven into the fabric of the communities, in which they work, maintaining a close working relationship with education, law enforcement, judiciary, housing and homeless services providers.
 - Local CMHs are public entities, either an official county agency or an authority, which is a public governmental entity separate from the county or counties that establish it.
 - PIHP boards are made up of appointees from the CMHs within their respective regions.
 - Huron Behavioral Health collaborates and works closely with community partners: Law Enforcement – county and towns; Court system, Jail; Health Department; Veteran's Services; Hospitals, including long-term care settings; Schools; ISD; DHS; Senior Council and Human Development Commission; Community Coalitions; Local/Private Providers; and Primary Care Providers.
- Private entities do not have the same obligations to the community as the public behavioral health system.
 - There is no public oversight or accountability of the resources and no connection to the county safety net.
 - One example, the corporate offices for Molina, one of the health plans in Michigan, is headquartered in Long Beach, California. There is no investment or tie back to the local communities.

More information available on the Michigan Association of Community Mental Health Boards (MACMHB) website: www.macmhb.org

Examples of Carve-In/For-Profit Impact on Other States

North Carolina

- ❖ Few providers are willing to work for Medicaid reimbursement rates and deal with the red tape associated with the new system.
- ❖ Many programs failed because of low reimbursement rates, changing rules, and the expense of dealing with the bureaucracy.
- ❖ Hospitals are extremely overcrowded, people are not receiving necessary care, and patients are released without follow-up care plans.

Illinois

- ❖ Two state operated in-patient, acute psychiatric facilities have closed, along with six public mental health clinics.
- ❖ The state has seen a 19% increase in emergency room visits among people experiencing psychiatric a crisis.

Wisconsin

- ❖ System forced to focus less on continued care and more on emergency psychiatric treatment - very large dependence on emergency care system.
- ❖ Doctors only have 24 hours to decide if the individual meets the legal requirement of dangerousness.
- ❖ Shortage of hospital beds available to mental health patients, along with a shortage in outpatient mental health care.

Arizona (Privatized care within the correctional facilities.)

- ❖ Eight suicides occurred in the first eight months.
- ❖ Health care spending in prisons dropped by nearly \$30 million.
- ❖ Denials of care, lack of timely emergency treatment, failure to provide medication and medical devices, failure to provide care and protection from infectious diseases, denial of specialty care and referrals, and insufficient mental health treatment.

New Mexico

- ❖ Managed Care Organization (MCO) paid a fixed amount for each person enrolled. Amount varied depending on the person – newly diagnosed/eligible is a much lower rate than someone on SSI/disability. Creates an incentive to reduce/restrict the services provided because the difference between the amount paid per person and the cost of services is profit for the MCO.
- ❖ MCOs do not have experience in long-term care services and supports.
- ❖ Very difficult to get services other than personal care or attendant care services.
- ❖ No experience in providing long-term therapies, employment support, assisted living, respite care, etc.
- ❖ Heavy reliance on “natural supports” – getting family members and others to voluntarily provide services (not billable, not reimbursed/ no cost to MCO).
- ❖ Little evidence of actual integration of physical and behavioral health care.

LAKE COUNTY BOARD OF COMMISSIONERS
Resolution #1342 02/24/16

**RESOLUTION IN OPPOSITION TO HOUSE BILL 5232 AND SENATE BILL 0720,
LEGISLATION TO AMEND THE MICHIGAN LOCAL HISTORIC DISTRICTS ACT**

WHEREAS, Historic preservation is a public purpose, and as so, it has value to the entire community, driving economic development, attracting businesses, drawing tourists and new residents, creating a sense of place, and enhancing a community's quality of life;

WHEREAS, Michigan's historic resources rely on Michigan's current state law, PA 169 of 1970 (hereinafter, "the Act"), which provides critical protection enabling local governments to choose to safeguard their historic resources within local historic districts across the state;

WHEREAS, the positive benefits of historic districts on the economic development, quality of life, and general welfare of the people of the state of Michigan are well established; and

WHEREAS, under the current Act, the process of establishing a historic preservation district is in the hands of the local legislative body from start to finish, including appointing the study committee and deciding whether to establish a district or not, setting the final district boundaries in the local ordinance, and performing substantial outreach to members of the affected communities, including statutory public hearings, and final consideration and enactment; and

WHEREAS, local legislative bodies in Michigan have been designating and administering historic districts for several decades, beginning in 1970, and historic districts previously established retain equal, or have attained greater, significance over the intervening years and preservation of those districts has had a total economic impact of \$3.9 billion and the creation of 44,250 jobs;

WHEREAS, House Bill 5232 of 2016, and the identical legislation Senate bill 0720 of 2016, introduced to the legislature of the State of Michigan on January 26, 2016, propose to amend the Act to place additional and significant restrictions on the ability of a local unit of government to designate and regulate historic districts, jeopardizing the efficient and fair process in place; and

WHEREAS, House Bill 5232 of 2016, and the identical legislation Senate Bill 0720 of 2016, would additionally amend the Act such that existing historic districts will expire unless "renewed" every ten years; and

WHEREAS, a report from the House Fiscal Agency suggests that the legislation as written would "increase the costs of local units of government attempting to set up new or modify existing historic districts;" **NOW, THEREFORE BE IT**

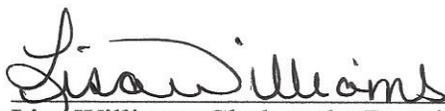
RESOLVED, that the Lake County Board of Commissioner's hereby urges the House Committee on Local Government, the Senate Committee on Local Government, and the entire state legislature to reject House Bill 5232 of 2016, and Senate Bill 0720 of 2016, as written, **AND BE IT FINALLY**

RESOLVED, that a copy of this resolution shall be transmitted to the House committee on Local Government, the Senate Committee on Local Government, all members of the Michigan legislature, and the Governor of the State of Michigan.

STATE OF MICHIGAN)) SS
COUNTY OF LAKE))

I, Lisa Williams, Clerk of the Board of Commissioners for the County of Lake, State of Michigan, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners, at a regular meeting held on February 24, 2016.

IN TESTOMONY WHEROF, I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 24th day of February, 2016.



Lisa Williams, Clerk to the Board



Regional Project Review For February, 2016

Region 9 Federal Grant Applications

#	Total	From	Applicant	Project
1	\$285,000	USDA/Rural Development	Oscoda County	Housing Preservation Program (HPG): HPG Funds will be used to leverage with the County's CDBG, PIP, PIP Plus, DHS & WX Funds to Rehabilitate low income, single-family, owner occupied homes within Oscoda County.
2	\$55,500	DOA	Oscoda County	USDA, Rural Development – Housing Preservation Grant
3	\$253,250	USDA Rural Development	Crawford County	Housing Preservation Grant (HPG) funds will be used to leverage with the County's existing CDBG funds, PIP, DHS, funds generated by program income and other funding sources, if applicable. Funds will be used to rehabilitate or conduct emergency repairs to low-income and very-low income single family homes within the County of Crawford, Michigan.

Region 9 Other Grant Applications

#	Total	From	Applicant	Project
				NONE

Public Notice

1	NONE			
---	------	--	--	--

Other

1	NONE			
---	------	--	--	--

Statewide Grant Applications

#	Total	From	Applicant	Project
1				NONE

DISCOVER
Northeast Michigan
EAST OF EXPECTED

Comprehensive Economic Development Strategy



2015 - 2020



Business



Talent



Community

Northeast Michigan

Comprehensive Economic Development Strategy (CEDS)

2015 – 2020

This Northeast Michigan Comprehensive Economic Development Strategy was made possible by funding from the US Department of Commerce – Economic Development Administration.

This strategy was prepared by the Northeast Michigan Council of Governments.

80 Livingston Blvd Suite U-108
Gaylord, MI 49734
Phone (voice): 989.705.3730
Phone (fax): 989-705-3729
www.nemcog.org



**Alcona County – Alpena County – Cheboygan County – Crawford
County – Montmorency County – Oscoda County – Otsego
County – Presque Isle County**

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1 | Executive Summary



NEMCOG’s planning area is located in the northeastern lower peninsula of Michigan and encompasses the counties of Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego and Presque Isle. Formed in 1968 under Public Act 281 of 1945, NEMCOG has over the last 48 years built a strong foundation of partnerships with local communities, organizations, and agencies. One of the roles as an Economic Development District, as designated by the U.S. Economic Development Administration, is the development of a Comprehensive Economic Development Strategy (CEDS). The Comprehensive Economic Development Strategy (CEDS) is the result of a local planning process designed to guide the economic growth of our region and is integrated with the State’s Regional Prosperity Initiative.

Planning Process

The Northeast Michigan CEDS process is guided and overseen by the Regional Economic Development Collaborative (EDC) and NE MI Regional Prosperity Collaborative. Both committees serve to provide input and oversight in the overall plan development. The committee contains representatives of the public and private sector of all eight Northeast Michigan counties. The EDC has representatives from local and state agencies, local government, higher education, and county economic development corporations. The RPI Collaborative membership consists of representatives from higher education, adult education, transportation, local Economic Development Organizations (EDO), private businesses, and public agencies. The Collaborative provides input into the CEDS document through its review and ultimate approval of the draft, providing overall direction for the economic development portion of NEMCOG’s programs. Once the CEDS document is approved by the EDC and Collaborative, it is submitted to the eight counties of Northeast Michigan for endorsement and then to the NEMCOG Board for final approval. It is then submitted to the U.S. Economic Development Administration.

The following report provides:

- ❖ Background information and current economic conditions about Northeast Michigan
- ❖ An assessment of the strengths, weaknesses, opportunities and threats for the region
- ❖ A brief description of the goals and objectives to bring economic growth and sustainability to the region
- ❖ Strategic Plan and Action Items
- ❖ Description of economic resilience strategies in place and a plan for future development
- ❖ Evaluation Framework

2 | Vision & Mission

A Vision for Prosperity

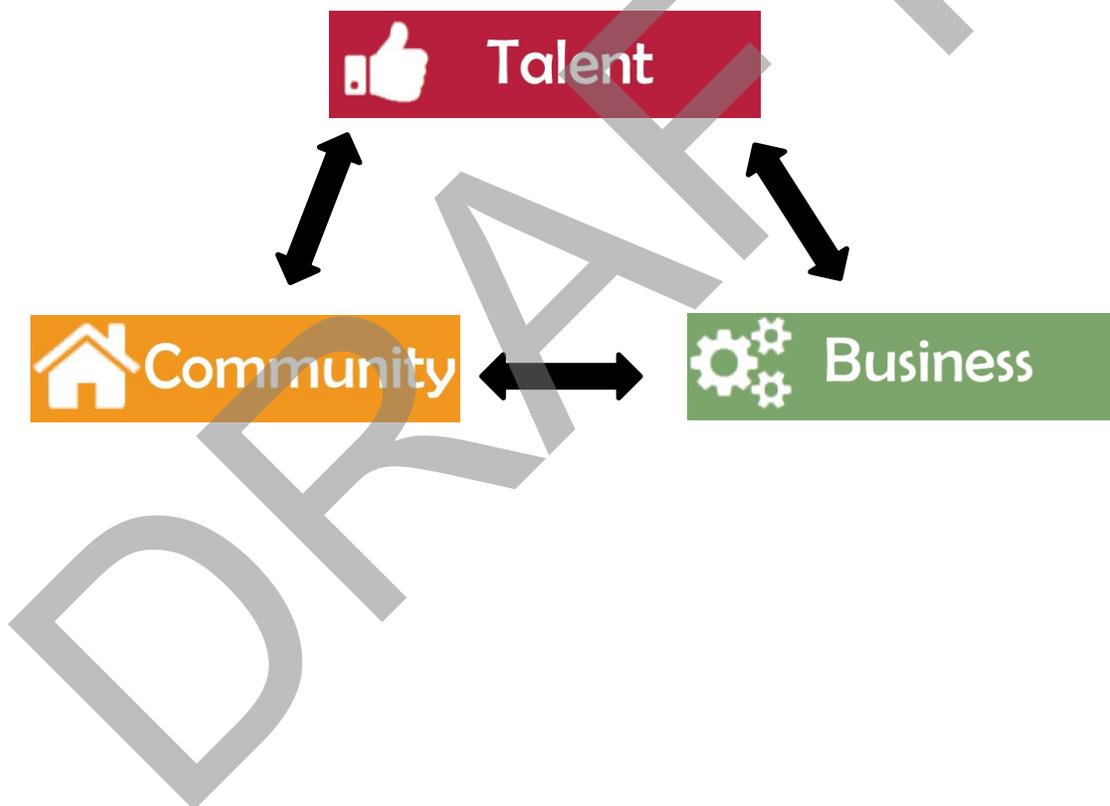
Our vision is to provide current and future generations a vibrant, sustainable, and prosperous Northeast Michigan region that:

1. Promotes innovation across the economy and supports entrepreneurs with connections and resources
2. Tells the world that we are an interconnected network of great places
3. Sustains excellence in education from early childhood through all stages of life
4. Provides the skills needed by employers through education and training that results in a continuously transforming and responsive workforce
5. Utilizes our natural resources in a sustainable way
6. Fulfills the current and future needs of the region through strong collaboration and leadership

The *mission* of Northeast Michigan developed by the RPI Collaborative is: to create, through public/private collaboration, sustainable economic development resulting in rising employment, income, and overall quality of life in Northeast Michigan. This CEDS report reviews the strategies set in place over the next five years to ensure this mission is maintained and progress continues to occur.

3 | Goals & Objectives

For Northeast Michigan economic growth relies on the development of three core categories: business, talent, and community. Each of these serves as a leg on a stool and all three are required to have a well-supported economy. You cannot grow business and industry without well-trained talent, and you cannot attract key talent without great places for people to live. For this reason, the goals of the Comprehensive Economic Development Strategy all focus on the development of these categories. This section will review the goals and objectives broadly. A more detailed description of the strategies planned to complete these goals will be reviewed in the next section.



Goal 1: Business Growth

Northeast Michigan’s economy is mostly made up of small business owners and the strength of this sector is an important asset to the region. Small business development is key to continue to build the foundation for a thriving regional economy. Providing a supportive environment is critical to the success of new and existing endeavors. Collaboration amongst the stakeholders that provide services to the business community is critical to support and strengthen innovation and entrepreneurship. Additionally, attracting business development in untapped areas will be critical to diversifying the region’s economy and ensure economic resiliency during future economic downturns.



Objective 1

Develop entrepreneurial support systems throughout the region where business owners and aspiring entrepreneurs can seek assistance in developing and growing their business.

Objective 2

Support the development and continuation of Industry Clusters (tourism, aerospace, value-added wood products, local foods, and energy efficiency).

Objective 3

Provide Economic Development Services region-wide.

Goal 2: Talent Development and Retention

Developing and retaining skilled workers in the region is critical for the region to be able to continue to grow and diversify the economy. Significant collaboration among higher education and other training facilities is an important step towards achieving the objectives listed below.



Objective 1

Increase technical training opportunities in high demand occupations not currently offered

Objective 2

Connect high school students with industry leaders through Talent Tours, mentorship opportunities, and co-op programs.

Objective 3

Connect business owners with higher education to better identify training needs

Goal 3: Create Great Places to Live and Work

In order to attract and retain new business and new talent to the region we must focus on creating great places to live and work. In order to assist our communities in creating vibrant places to live our strategies focus on utilizing place-making and a Target Market Analysis.



Objective 1

Continually develop and promote regional and sub-regional marketing strategies.

Objective 2

Support expansion of high speed broadband throughout the region.

Objective 3

Assist Communities with the implementation of Place- Making projects.

Objective 4

Promote Northeast MI to the Rest of the World highlighting Communities and Natural Resource Assets.

4 | Strategic Direction/Action Plan

The economic strategic plan for the region has been developed through significant collaboration and progression through the latest RPI grant awarded to the region. The objectives and action items outlined in this section build off previous work that has been accomplished to revitalize the region and plan for economic growth in the future by focusing on the areas of business, talent, and place.

Goal 1: Business Growth



Objective 1

Develop an Entrepreneurial Support System.

Action Item 1: Create a supportive environment throughout the region for entrepreneurial development and provide resources to entrepreneurs to assist in starting their business.

Action Item 2: Diversify and globally connect businesses in the region.

Action Item 3: Increase capital funding through a Community Development Financial Institution, and other innovative funding methods (i.e. crowd funding)

Action Item 4: Continue progress in developing the region's first SCORE program, which provides mentorship to new entrepreneurs.

Objective 2

Diversify the Regional Economy by adding-value to the Industry Clusters: ecotourism, aerospace, wood products, local foods, and energy efficiency.

Tourism

Action Item 1: Create a positive visitor first impression with service excellence through the development of a mystery shopper program and offering hospitality training to new employees each year.

Action Item 2: Access the national and global tourism Market Place through Web-based presence.

Action Item 3: Continue to develop trail town plans in communities that do not currently have one

Action Item 4: Continue to assist communities in the Trail Town signage project and ensure that one sign is placed in each Strategic Placemaking Center.

Action Item 5: Excel in quality product development by collaboration with agencies involved with tourism.

5.1: Establish 5 self-guided regional themed tours

5.2: Provide regional visitor information in a variety of formats

5.3: Implement US 23 Heritage Route Management Plan

Action Item 6: Assist communities in developing sub-regional promotion, marketing, and communications. Develop attraction materials to be used when recruiting new businesses into their communities that highlight important community facts.

6.1 Draft materials for communities.

6.2 Obtain input from stakeholders.

6.3 Finalize and Disseminate (include on Collaborative Website).

Action Item 7: Protect natural resources and the environment

7.1: Support and expand efforts to inventory and assess the natural, cultural, and heritage resources critical to growing Northeast Michigan's tourism industry.

7.2: Encourage tourism businesses to adopt and implement stewardship principles to protect natural resources.

7.3 Educate local government and the general public on sustainability and resource protection.

7.4 Integrate best practices for growth management in Community Plans and Zoning Ordinances.

Wood Cluster

Action Item 1: Continue to support production of value-added wood products in the region.

1.1:

Action Item 2: Assist in Kirtland Community College’s pursuit of the establishment of a “Forestry Products Institute” at the Grayling KCC site.

Action Item 3: Implement effective vocational and entrepreneurial training programs for the wood industry through continued support of the apprenticeship program at MiFair.

Action Item 4: Provide lifelong learning opportunities for the wood industry.

Action Item 5: Bring the wood industry wider recognition through development of a website to promote entrepreneurs and their products

Local Foods:

Action Item 1: Assist the establishment of a regional food hub in Northeast Michigan.

Action Item 2: Increase the number of food product entrepreneurial businesses in Northeast Michigan.

Action Item 3: Educate the public on the benefits of “Healthy Eating and Buying Local Foods”.

Action Item 4: Increase the awareness of residents of the local food industry.

Action Item 5: Increase visibility and use of Northeast Region Kitchen Incubator through increased visits to website, monthly media, meetings, and hands-on efforts.

Energy & Efficiency:

Action Item 1: Conduct an inventory of the region to determine baseline data for evaluative measures on existing overall mainstream and renewable energy use per county and region for residential, commercial and industrial sectors

Action Item 2: Develop regional sustainable renewable energy strategy to support increase of use of renewable energy devices by all sectors as well as to encourage new business opportunities to support demand.

Action Item 3: Work with partners to hold a minimum of 1 year vocational and entrepreneurial training programs for the renewable energy industry.

Aerospace:

Action Item 1: Increase the number of aerospace business opportunities in the region by: developing marketing campaign and working with the state of Michigan in collaborative initiative.

Action Item 2: Assist in the development of aerospace research and test centers at the Alpena airport and others if applicable.

Action Item 3: Determine infrastructure needs of airports in region for aerospace attraction in order for the region to have a competitive edge when developing and recruiting major aerospace projects.

Objective 3

Provide Economic Development Services Region-wide.

Action Item 1: Develop and maintain mini-grant program to provide economic development support to communities using the professional economic directors in the region.

Action Item 2: Continue to hold Regional Economic Development Collaborative meetings in collaboration with MI Economic Development Corporation (MEDC) for networking and coordination of services.

Action Item 3: Provide seamless coverage for company retention visits throughout the region.

Action Item 4: Establish SCORE Branches in key Economic Development offices for region-wide coverage.

Action Item 5: Hold Attraction and Retention Training for Economic and Community Development staff.

Action Item 6: Explore the creation of a Community Development Financial Institution (CDFI) for expanded lending.

Action Item 7: Increase Company enrollment on the Business to Business Website by 20% per year.

Goal 2: Talent Development & Retention



The next area of focus is in developing and retaining a skilled workforce. Having adequately trained workers is essential to maintaining and growing the region’s economy. In order to promote talent development and retention there are four areas of focus: Workforce, Higher Education, Adult Education, and Transit.

Workforce Objectives & Action Items:

Objective 1

Retain talent workers in the region.

Action Item 1: Introduce a Northeast Michigan Business PLEDGE project. Companies would pledge to offer to one student annually:

- A Coop-student opportunity while still in high school...and then,
- An intern opportunity while in college...and then,
- An apprenticeship-style employment option upon college completion

Action Item 2: Promote the Pure Michigan Talent Connect board offered through the state of Michigan in high school. This allows high school students to do a state-wide job search and post their resume to get connected to employers.

Action Item 3: Use available technologies to transmit employment, business, and entrepreneurship success stories emanating from the Region through Michigan (and beyond).

Action Item 4: Bring the Live-Work-Detroit concept to northern Michigan (Live-Work-UpNorth).

Objective 2

Increase funding for workforce programs.

Action Item 1: Increase number of grants applied for to bring more training dollars to the Region, thereby improving trainee skills, increasing employment self-sufficiency and reducing unemployment.

Objective 3

Improve the region's workforce image.

Action Item 1: Utilizing the Collaborative Website display a more progressive, advanced business/community image of the Region.

Action Item 2: Promote the Region's Quality of Life attributes for talent attraction and talent retention.

Action Item 3: Work with local high schools to educate students on the various technical jobs available within the region through holding Talent Tours.

Objective 4

Increase cooperative activities between Workforce Service Providers to improve operational effectiveness and efficiency.

Action Item 1: Employ a shared-staffing service delivery practice.

Action Item 2: Establish a Joint Venture Committee (JVC) between the two Michigan Works! agencies to prioritize the use of client-customer collaborative service projects to initiate and identify progressive consolidation. Examples may include but not be limited to the following:

- Business Sector-Based Job Fairs
- Specialized Trade Shows
- Business Tours (Actual & Virtual)
- Unique Technology Linkages/Capacities
- Improved Prosperity Region 3 economic positioning within the State
- Cooperative implementation of the new federal Workforce Innovation & Opportunities Act
- Identification of regional joint venture niche service areas, foundation grants, education assets, etc.
- Employing cost saving options including but not limited to: consumables, technology, trainings, etc.

Action Item 3: Improve communications, through the use of all available media, to business customers, job seekers, service partners, and the public in and out of the Region Messaging will dispel service myths, promote common and specialty service

opportunities, emphasize business leadership, and increase overall awareness of service availability.

Objective 5

Improve the Skill Set and Job Placement of Workers in Northeast MI

Action Item 1: Establish greater incumbent worker and new worker training programs.

Action Item 2: Develop a quarterly mailing/emailing of a “WHAT DO YOU WANT?” news piece to area employers.

Action Item 3: Build a two-way communication process between employers and the TDCC that could react within 90 days to training/learning requests.

Action Item 4: Develop a Mentoring program for those in need of supportive services.

Action Item 5: Actively promote the Digital Works Technology Job Training and Placement program in the City of Cheboygan.

Action Item 6: Support the development of new Digital Works Site in key locations in Region.

Post-Secondary Education Objectives & Action Items

Objective 1

Improve the awareness and availability of beyond-high school training opportunities to increase the incidence of talent and resident retention.

Action Item 1: Through the Talent District Career Council develop a streamlined/comprehensive publication for high school students that promote all education and training opportunities within the region.

Action Item 2: Disseminate information to schools through onsite visits, educational workshops, tours, social media, etc.

Objective 2

Allow for greater economies among post-secondary educational organizations.

Action item 1: Expand training into new areas not currently offered in the region.

Action Item 2: Provide off-campus training opportunities in underserved locations by utilizing mobile labs currently available through local community colleges

Action Item 3: Extend the use of available technologies to offer non-traditional training/learning options.

Adult Education Objectives & Action Items

Objective 1

Increase the number of people utilizing Adult Education Services in the region.

Action Item 1: Determine individuals in need of basic learning assistance to target services to thereby improving their employability capacities.

Action Item 3: Increase the public's awareness of regionally available ABE services through social media, local media, partner dissemination of information, etc.

Action Item 4: Establish a common regional "voice" for those in need of ABE service to better express the size and diversity of the need.

Action Item 5: Develop education alternatives for those leaving high school without a diploma and/or are learning deficient in the areas of workplace math, reading and computer literacy such as:

- Non-traditional employer partnerships
- Digital Works
- A pilot program which places workplace literacy/job readiness as the measurable
- Requesting State-level waivers to use alternative/innovative ABE performance standards related to workplace literacy

Action Item 6: Heighten the understanding of why high school learning is critical by developing a message/campaign to reinforce the need to stay in and learn as much as you can while in school. Message campaign may include:

- Employers offering personal messages on their learning/education expectations.
- Dropouts offering personal messages in small class sessions

- Third grade reading level message pieces explaining the challenges resulting from leaving school and/or avoid lifelong learning

Public Transit Objectives & Action Items

Objective 1

Provide transportation to work and training.

Action Item 1: Develop an information packet about transit services in the region including brochures from each transit system and a regional brochure.

Action Item 2: Provide information to employers, employment agencies, colleges and schools.

Action Item 3: Hold Coordination meetings/roundtables to develop a strategy to meet the transit needs of the education and business sectors:

- College admissions offices and transit agencies
- Employment agencies and transit agencies
- High schools and transit agencies

Action Item 4: Obtain Partnership Agreements from College admissions offices to function as a portal for transit information, advice, brochures, web site, and ride share bulletin boards.

Action Item 5: Obtain Partnership Agreements from Employment agencies to function as a portal for transit information, advice, brochures, web site, and ride share bulletin boards.

Action Item 6: Work with regional transit systems to identify opportunities to better serve transit dependent population in relation to workplace or educational transportation needs.

Action Item 7: Explore use of route deviation service and point deviation service for county and regional transit systems to provide timely and predictable transportation to work and school.

Goal 3: Community



In order to improve our “places” and ensure that our communities are welcoming and have proper resources to support existing and growing populations this goal has three primary categories of focus: planning, infrastructure, placemaking, and regional branding.

Planning

The Northeast Michigan Council of Governments offers planning services to our 8-county region. All counties, townships, villages, and cities are eligible to become a member of NEMCOG and receive professional planning services. NEMCOG provides assistance with:

- Master/comprehensive Plans
- Zoning ordinances
- Recreation plans
- Strategic Plans
- Hazard Mitigation Plans
- Natural Resource Plans
- Wellhead Protection Plans
- Water Resource Plans
- Transportation Plans
- Solid Waste & Recycling Plans

Having well developed plans is essential to a community’s ability to successfully plan for the future and prepare for economic shifts in the economy. Ensuring that communities have policies and ordinances in place that align with the region’s economic strategic plan is also critical to growing the region’s economy.

Infrastructure

Objective 1

Expand high speed internet access throughout the region.

Action Item 1: Complete County Broadband Plans in each county to maintain and improve reliable high speed internet service and wireless telephone access along all of the major routes and in all business and population centers.

Action Item 2: Monitor broadband deployment through Annual Updates from Connect MI on high-speed deployment in region.

Action Item 3: provide Vertical Asset Inventories online for Internet Providers use.

Action Item 4: Perform an analysis of local policies and ordinances in regards to fiber installation.

Objective 3

Ensure adequate municipal infrastructure exists.

Action Item 1: Inventory municipal infrastructure needs in region.

Action Item 2: Assist local government with water, sewer, road, fiber funding procurement.

Objective 4

Enhance transportation connections.

Action Item 1: Explore options for alternative transportation modes.

Action Item 2: Meet with transit agencies to review current operational routes.

Action Item 3: Upgrade State and local road system. Utilize road rating system to prioritize investment areas.

Action Item 4: Update and implement non-motorized trail plan.

Action Item 5: Prioritize key areas for investment for connection.

Action Item 6: Construct identified trail connectors.

Placemaking

Economic growth depends on skilled talent. Attracting and retaining skilled talent means providing a high quality of life in terms of “great places” to draw diverse individuals to Northeast Michigan. Therefore, placemaking is an essential component in business and workforce development. In 2015, each county participated in a Target Market Analysis. This analysis provided detailed information for each county on what types of housing are needed and what types of housing would attract their targeted population to encourage economic growth. Below is a list of action items to assist the region in promoting great places to live.

Objective 1

Target investment into small, urban centers.

Action Item 1: Utilize results from recent Target Market Analysis to determine the priority locations to focus investment in residential opportunities.

Action Item 2: Develop strategies in each community focused on developing those desired building forms and arrangement resulting in the addition of disposable income into urban centers.

Action Item 3: Identify appropriate business types needed to serve the targeted urban centers.

Action Item 4: Adopt Main Street principles in the SPCs.

Action Item 5: Achieve “Redevelopment-Ready Communities” status.

Action Item 6: Create general place plans in Strategic Placemaking Centers which integrate arts and culture.

Action Item 7: Provide best land use practices to communities and advocate changes in the planning process to streamline approvals.

Objective 2

Coordinate placemaking at a regional level to link urban and rural places visually, functionally and culturally.

Action Item 1: Create and organize meetings of the Northeast Michigan Placemaking Network to address funding, capacity, leadership, entrepreneurship, and metrics. Utilize network to convene events.

Action Item 2: Expand placemaking network to include indigenous arts and culture into SPCs.

Action Item 3: Engage a consultant to develop a regional marketing initiative to promote regional places.

3.1: Complete community branding and promotional materials and tie that into the regional and sub-regional identity.

3.2: Develop informational materials that will promote the “great places” in Northeast Michigan and link together small towns to increase destination trips to the region in order to improve the business climate,

create opportunities for new business, and attract retirees and young people to the region.

3.3: Initiate joint and cross-promotion between arts and cultural organizations throughout the region.

3.4: Improve way-finding and accessibility to culturally significant places.

Regional Branding:

Objective

Increase national and global recognition of the region by showcasing a consistent and effective Northeast Michigan image.

Action Item 1: Utilize an effective regional brand which communicates the essence of Northeast Michigan to the world. This can be done by promoting the regional brand in all regional attraction materials and encourage each county to adopt the brand and include in their marketing strategies.

5 | SWOT Analysis

Strengths

Growing tourism industry

Community-based collaborative projects have assisted the region in expanding tourism opportunities. The development of the US 23 Heritage Route and Up North Trails projects have provided the region with a comprehensive way to highlight the region's tourist attractions and natural resources. A new collaborative effort is underway to develop a Dark Sky Byway through the interior corridor of the region.

Strong technical training available

Northeast Michigan is home to 3 community colleges that all offer a variety of technical trainings in fields of: concrete management, mechatronics, welding, HVAC, EMT certification, and CNC machining. Additionally, the Industrial Arts Institute has recently been established to offer short-term welding training and job placement for graduates.

Natural Resources/Lifestyle

Northeast Michigan's quality of life is enhanced by the vast natural resources available. From pristine lakes, rivers, forests, and wildlife to trail systems which connect our communities to the wide open spaces in between, Northeast Michigan calls to the special type of person who values these things. This relaxed lifestyle is attractive to professionals and retirees who desire this type of lifestyle choice.

Collaboration

Throughout the past several years efforts to collaborate between counties, townships, and agencies has significantly improved. The region has seen great success in collaborative programs such as Up North Trails and US 23 Heritage Route. Working collaboratively to highlight the region's greatest assets has broadened the region's reach throughout the state and across the border. Collaboration continues to be an important characteristic of our region in order to share the limited resources available. Collaborative efforts are also being developed in order to provide economic development services to communities without professional staff.

Weaknesses

Talent Development and Retention

Since the recession in 2008 and a significant decrease in population the region has struggled to recruit and retain talent. Workers aged 24-44 are very limited in the region with over half of the population being retirement age.

Lack of public transit

Given the large geographic area of our region the ability for efficient public transportation is a weakness and challenge. Several larger communities do operate a bus system in some capacity, however, with a large percentage of commuters many residents rely on personal transportation. There is great growth potential for public transit throughout the region.

Low paying jobs

Northeast Michigan relies heavily on seasonal work focused in the tourism industry that traditionally consists of low paying jobs.

Lack of regional economic resilience strategies

The economic recession that started in 2008 has greatly impacted Northeast Michigan and the region is just starting to see some come-back with lower unemployment rates and new companies moving into the region. The region currently does not have an extensive plan in place to assist in dealing with any future economic crisis that may occur. Counties have developed strategies to respond to environmental hazards such as natural disasters, extreme weather conditions, etc. But few counties have plans and strategies developed to handle broader economic shifts.

Lack of Community Vibrancy

Many of the communities in Northeast Michigan have downtown areas that have not been updated and lack vibrancy that attract tourists and new residents. Placemaking workshops have taken place within several communities to assist in understanding how our communities can be updated without significant financial investment.

Wood Industry

Northeast Michigan is home to thousands of acres of forest. The region has many sawmills in the area that ship out the wood for production. This is a significant weakness for the region to be

shipping out our asset when value-added wood products could be produced regionally. This is also an area of opportunity for future development of the wood cluster.

Distance

The region is located at a great distance to many of the urban areas in the state, often requiring at least a 2-3 hour drive to arrive in Northeast Michigan. With many communities in the region not connected by a major highway traveling throughout the region is not easy. Additionally, the region is Michigan's best kept secret in terms of the vast array of opportunities offered throughout the year. The development of collaborative projects like Up North Trails and the US-23 Heritage Route are examples of working towards making our region more known throughout the state as a great place to live and tourist destination.

Opportunities

Natural resources

Northeast Michigan is home to 4,000 miles of rivers, 160,000 acres of inland lakes, Thunder Bay National Marine Sanctuary, thousands of miles of trails, and countless sites to be visited to enjoy all the natural resources in the region. The region's vast natural resources provide significant opportunities for tourism, research, and preservation.

Culture

There is great opportunity to expand the cultural offerings throughout the region by utilizing current assets such as, Sunrise Side Wine & Hops trail, Historic Mill Creek, ARTrail, and other community projects. Each community offer its own unique culture and the key for our regions is in promoting those opportunities both within and outside of the community, region, and state.

Infrastructure

One of the biggest areas of growth needed in Northeast Michigan is greater access to high speed internet. With many communities still without access to high speed internet it is difficult to attract young talent to the region, grow businesses, and connect with the global economy.

Ports

Northeast Michigan's coast has 10 ports offering both commercial and cargo capabilities. This allows the region to have greater ability to import and export goods

Community

Northeast Michigan is home to many small quaint communities, as well as, more populated areas. Our communities thrive on recreational activities, community events, sense of security and safety, beautiful natural environment, and lots of seasonal tourism.

Threats

Decreasing population in 25-44 range

Northeast Michigan's population is over 50% age 55 and older with the smallest population in the 25-44 age range. This leaves a big gap for young professionals in the region. This also means that the workforce is aging and leaving many mid-level professional positions unanswered.

Slow/limited Business growth

Since the 2008 recession businesses have been slow to expand their operations and new business development has also slowed. 2015 saw a few big announcements in the region leaving hopes that the coming years will see a significant improvement in business growth.

Infrastructure Limitations

Access to high-speed internet is perhaps one of our biggest threats toward growth and development. With a significant portion of our region as undeveloped land there isn't infrastructure in place to provide proper high speed access needed to start and growing globally competitive companies.

Talent Development and Negative Perceptions

Northeast Michigan employers continue to seek well-trained employees in many technical fields. While the region does have 3 community colleges offering a variety of training programs, there is a negative perception of these jobs. Many people fear that another economic downturn could once again send manufacturing jobs overseas.

6 | Economic Resilience

For Northeast Michigan, economic resilience is essential in order to grow the economy and respond to any natural disasters that may occur. The loss of large manufacturers in the region since 2008 has forced the region to re-evaluate how to balance the economy so that it is not reliant on a single industry. Strides are being made to improve upon the diversity of the economy, but a more comprehensive strategy is necessary in order to assess how the region would recover from another major recession.

As a four season region that relies heavily on outdoor sports and recreation to draw in tourists local businesses are able to adapt to changing weather and market the region accordingly. In cases of extreme weather conditions or natural disaster, communities are prepared through the adoption of Hazard Mitigation Strategies and Emergency Preparedness Plans.

Hazard Mitigation Strategies

All 8 counties in the region currently have Hazard Mitigation Strategies in place. As part of the county's planning process the mitigation strategies were reviewed and updated as necessary. Each mitigation plan outlines goals, mitigation strategies, and implementation. The goals and strategies present within each hazard mitigation plan are listed below:

Goals:

1. Protect Public Health and Safety
2. Minimize Damage to Public and Private Property
3. Maintain Essential Services
4. Guide Growth/Development
5. Build partnerships to support emergency response services and hazard mitigation activities on a regional basis

Mitigation Strategies

1. Prevention
2. Property Protection
3. Public Education and Awareness
4. Natural Resource Protection
5. Emergency Services
6. Structural Projects

Within each Hazard Mitigation plan potential hazards are identified and strategies are in place to address how the county will work to prevent such hazard and respond to the hazard should it occur. For example, Alpena County has identified the following potential Hazards and written strategic plans to respond in case any of these should occur:

1. Dam Failure
2. Riverine/Urban Flooding
3. Fixed Site Hazmat
4. Transportation Accidents
5. Structural Fire
6. Wildfire
7. Winter Weather Hazards
8. Extreme Temperatures
9. Infrastructure Failures
10. Public Health Emergencies
11. Hazardous Material Transportation Incidents

Each of the potential hazards has several strategies in place to prevent and respond to the hazard. Each strategy outlines how the implementation will be funded, geographic reach of the strategy (i.e., county-wide, township, etc), and the progress of the plan, and status.

Enbridge Line 5 Pipelines

One of the most significant threats to economic resilience is Enbridge’s Line5 pipelines which lie under the Straits of Mackinaw and also run through the county of Cheboygan and further south through Otsego and Crawford counties. These aging oil pipelines serve as a significant threat to the surrounding communities should a leak occur. Given the location of the pipelines within the Straits an oil spill would be disastrous and extremely difficult to clean-up given the strong currents that exist.

Cheboygan County is taking a proactive approach in working to ease the threat of the pipeline. The county recently passed a resolution asking Governor Snyder to act on this issue by restricting Line 5’s cargo to non-oil products until further research is done evaluating the conditions of the pipeline. The county is also working with the Tri-County Office of Emergency Management in properly planning for any potential hazards from the aging pipeline. Information for residents on what to do in order to ensure safe drinking water should a leak occur has also been disseminated pre-emptively.

Additionally, economic resilience was identified as one our weaknesses in the SWOT Analysis. Steps to continue planning for a regional economic resilience strategy is underway through the RPI Collaborative ten-year plan. The RPI Collaborative has set business growth and support as a main goal for 2016, and within the RPI plan are strategies in place to support recruiting diverse industry types that are not currently present within the region. Another important strategy to improving the region’s economic resiliency is to provide access to proper education and training to fit the needs of current and future businesses. Advanced education is critical to responding to the market. Diversifying business and industry and supporting lifelong learning are critical

strategies to ensuring the region is economically resilient to future downturns and shifts in the economy.

DRAFT

7 | Evaluation Framework

Evaluating the progress of Northeast Michigan’s Comprehensive Economic Development Strategy is occurring in two key ways. First, key data is being tracked that will allow the Collaborative to review progress being made towards the goals as previously outlined. The photo below shows an example of some of the data that is being tracked.

Northeast Michigan Prosperity Region 3 Performance Dashboard				
Note: If 2015 data is provided, then 2013 data is only provided for reference. Progress arrow indicates change between the two most recently available datasets. "--" indicates data not available.				
Economy & Financial Health	2013	2014	2015	Progress
Population	208,955	205,403	--	↓
Unemployment Rate	11.9%	9.8%	7.9%	↑
Fiscal Distress Indicator Score (local unit average)	1.71	2.00	--	↓
Number of New Private Business Start-Ups	681	--	--	--
Housing Affordability	73.42%	--	--	--
Taxable Value (100k)	\$6,233,315	\$2,147,484	--	↓
Median Household Income	\$37,621	--	--	--
# in Labor Force	83,203	83,053	83,126	↑
Median Age	50	--	--	--
Families below Poverty Line	12.4%	--	--	--
Number of Vertical Assets				
Miles of Fiber				
% of Population Served by Broadband				
# of Municipal Wi-Fi Systems				

Second, as part of the CEDS each of the goals have specific action items that are being measured. Each action item has a timeline of when it should be completed and how success will be measured. A copy of the complete table outlining each action item is shown below in **Table 24**. Adjustments to the plan will be made yearly based on the progress that is made and if more work is necessary to complete an action item.

Table 24 Evaluation Framework

Action Item	Measureable Goals	Status/Year Planned	Performance
Establish Region 3 Collaborative Group			
Complete Organizational structure: bylaws, executive committee	Adopted Bylaws	Ongoing	
Utilize video conferencing	# of attendees via video conferencing	Go To Meeting video conferencing is available when necessary. Conference Call is available upon request	
Educate region on RPI Plan	# of meetings	Crawford, Alpena, Presque Isle Human Services, Roscommon County Community Foundation	
Partner Support			
Website development/merger	New NEMCOG/NEMC website	Collaborative website is complete and will launch early 2016	
Regional Placemaking			
Develop & utilize Regional Brand	Brand established and launched	Brand complete	
Implement Target Market Analysis	Housing projects established.	Study was completed in December 2015. Group meetings held in March. Study will be implemented as projects come forward in communities.	
Identify business types to serve urban centers.	Missing services identified.	Future project	
Adopt Main Street principles.	Principles adopted by one community per year.	Ongoing.	
Redevelopment Ready status in communities.	One community per year achieves status.	Ongoing.	
Create place plans.	Place plans created in one comm per year.	Ongoing.	
Provide best land use practices.	Best land use practices developed and disseminated.	Ongoing.	
Placemaking networking meetings.	# of attendees	Roger City and Grayling hosted placemaking sessions in the Spring of 2015.	
Integrate Arts & Culture in placemaking.	Arts & culture appear in placemaking efforts.	Ongoing.	
Dev Regional Marketing Strategy.	Marketing strategy complete.	Future project	
Aerospace Initiative			

Increase number of aerospace businesses	New business development	Future project.	
Create test sites/centers at each airport	Test sites created at each airport	Aerospace Cluster was put on hold due to budget cuts	
Determine infrastructure needs.	Needs determined.	Future project.	
Wood Cluster			
Implement vocational and entrepreneurial training	Graduates of training and increase in entrepreneurs	MiFair has hired 4 entrepreneurs to date that are completing an apprenticeship program	
Provide Lifelong learning opportunities in wood industry	Long-standing education programs	Kirtland Community College is currently evaluating the need for a wood manufacturing program to be offered through the college	
Increase value-added wood products being produced in the region	Develop 2-3 value added wood products each year	1st product was developed in Fall 2015. Work is being done to get product in stores for Spring 2016	
Bring wider recognition	Website.	In progress	
Local Foods			
Establish food hub	Food hub established	The City of Grayling is currently working to develop a local food hub and slaughter facility. A feasibility study was completed in 2015 for a regional food hub.	
Increase number of food product entrepreneurial businesses	New food product businesses in region	Grayling is working to develop a Kitchen Incubator to assist entrepreneurs in product development	
Education on healthy eating and buying local.	Training & promo materials.	Future project	
Increase awareness of residents of the local food industry	Increase use of local food website, increase purchase of foods at farmers market	Ongoing outreach done through local efforts and through local food website	
Increase visibility of Northeast Region Kitchen Incubator	Bring regional attention via newspaper articles and social media	Ongoing.	
Support Energy Efficiency			
Conduct inventory of region	Completed inventory	Future project.	
Develop regional sustainable renewable energy strategy	Strategy developed from collaborative effort	Future project.	
Hold yearly training program for renewable energy industry	1 training held each year	Future project.	
Tourism & Promotion			

Develop Mystery Shopper Program	Completed program with results presented to local communities	Future project	
Web presence to access national and global tourism market.	Websites promoting the region and regional programs online.	Several websites promoting the region are online: discovernortheastmichigan.org, heritage23.com, and upnorthtrails.com.	
Trail Town Plans	Develop plans in communities.	Future project.	
Trail-town signage	Complete Trail Town grant and install signs in designated communities	In progress - currently waiting on final cost for signs. Signs to be put up in 2016	
Excel in quality product development	Development of self-guided tours, provide regional visitor information	Ongoing	
Attraction materials	Develop materials and post online.	Ongoing	
Protect natural resources.	Inventory, educate, and integrate best practices.	Best practices being utilized. Education on-going. Inventory of assets on-going.	
Infrastructure			
Complete Broadband plans for each county	Completed plans for all counties	3 community plans have been completed and more are planned in 2016 through the RPI grant	
Monitor broadband deployment.	Annual update.	Ongoing.	
Provide vertical asset inventories online.	Inventories online.	Ongoing.	
Analyze local policy and ordinances in regards to fiber installation.	Local communities coordinated with.	Future project.	
Inventory municipal needs.	Inventory complete.	Future project.	
Assist local govt with funding.	Amt of funding procured.	Ongoing.	
Explore alternative transportation.	Alt transportation identified.	Future project.	
Review current operation transit routes.	Routes reviewed.	Future project.	
Upgrade road system.	Road upgrades.	Ongoing.	
Update and implement non-motorized plan.	Miles of trails built.	Future project.	
Prioritize areas for connection.	Key areas identified.	Future project.	
Construct trail connectors.	Connectors built.	Future project.	
Entrepreneurial/Business Support			
Create supportive environment for	Support services developed	Beginning in 2016.	

entrepreneurial development and provide resources to entrepreneurs to start their business			
Diversify and Globally connect businesses	Increase in products exported. Increase in new businesses in under-developed areas	Ongoing	
Develop Community Development Financial Institution	CDFI established	Future project	
Begin SCORE program	Established SCORE Chapter in region	Work to become a branch chapter of SCORE was started in 2015 with plans to become finalize branch chapter status in 2016.	
Talent Development and Retention			
Create Northeast MI Business PLEDGE Project	Number of participants that complete program and find employment	Future project	
Promote the Pure Michigan Talent Connect Board in High School	Have all HS Counselors share resource with students	Future project	
Promote success stories.	Success stories appear on web.	Regional success stories are currently online at discovernortheastmichigan.org .	
Increase grant funding for training.	Grant funding increase by 10% in region.	Ongoing.	
Use website to display advanced business & community image.	Information online.	Ongoing.	
Promote quality of life.	Information online.	Ongoing.	
Education students on technical jobs in region.	Talent tours.	Ongoing by Michigan Works! Northeast Consortium.	
Shared staffing for workforce service programs.	Shared staffing services delivered.	Ongoing.	
Establish joint venture committee.	Committee established.	Future project.	
Improve communications.	Opportunities posted on website.	Ongoing.	
Establish incumbent worker and new worker training programs.	Programs established.	Ongoing.	
Mailing of What Do You Want news piece.	Quarterly mailings.	Future project.	
Communications between employers and TCDD.	Training/learning requests filled within 90 days.	Ongoing.	
Mentoring program.	Program established.	Ongoing.	

Promote Digital Works program.	Promotion through various media.	Ongoing.	
Support dev of Digital Works site in key locations.	New sites established.	Future project.	
Post-Secondary Education			
Create streamlined publication for HS students to promote all education and training opportunities in region	Completed publication and disseminated to all HS students in region	Future project.	
Disseminate info to schools.	Onsite visits, workshops, tours.	Ongoing – Michigan Works! Northeast Consortium.	
Expand training into new areas not currently offered	New training programs	Ongoing	
Provide off-campus training opportunities to underserved locations	Increase use of mobile labs currently available through KCC and NCMC	Ongoing	
Offer non-traditional training/learning options	Non-degree programs created	Ongoing	
Adult Basic Education			
Determine people in need of ABE.	Increased population served	Outreach is ongoing to reach as many residents as possible	
Streamline and improve public awareness of ABE services	New marketing materials and outreach to agency partners	Ongoing	
Establish a common regional "voice" for those in need of ABE services	Complete survey of region to determine data of population	Future project	
Dev educational alternatives	Non-traditional employer partnerships, Digital Works, etc.	Ongoing	
Campaign to stay in school and learn.	Messages communicated.	Future project.	
Public Transit			
Information packet about services.	Packets developed.	Future project.	
Provide info to employers, employment agencies, college, schools.	Information provided.	Ongoing.	
Hold meetings to address needs.	Meetings held quarterly.	Future project.	
Admissions offices to function as portal for transit info.	Portal established.	Future project.	
Employment offices to function as portal for transit info.	Portal established.	Future project.	

Identify opportunities to serve transit-dependent students.	Needs identified.	Future project.	
Route deviation services to provide timely transportation to work and school.	New services established.	Future project.	
Economic Development Support Services			
Mini-grant program to provide support.	Mini-grants awarded.	Mini-grant application has been developed.	
EDC/CDC Meetings	Routine meetings	EDC is meeting monthly and CDC meets quarterly	
Seamless coverage for company retention visits.	Retention visits throughout region.	Ongoing.	
SCORE branches in EDO offices.	Branches established.	Ongoing.	
Hold attraction and retention training for EDO and Comm Dev staff.	Trainings held annually.	Future project.	
Explore dev of a Community Dev Financial Institution (CDFI) for expanded lending.	CDFI established.	Future project.	
Increase company enrollment in B2B website.	Increase of 20% each year.	Ongoing.	
Legend			
Positive			
In Progress			
No data available			

Appendix | Technical Report

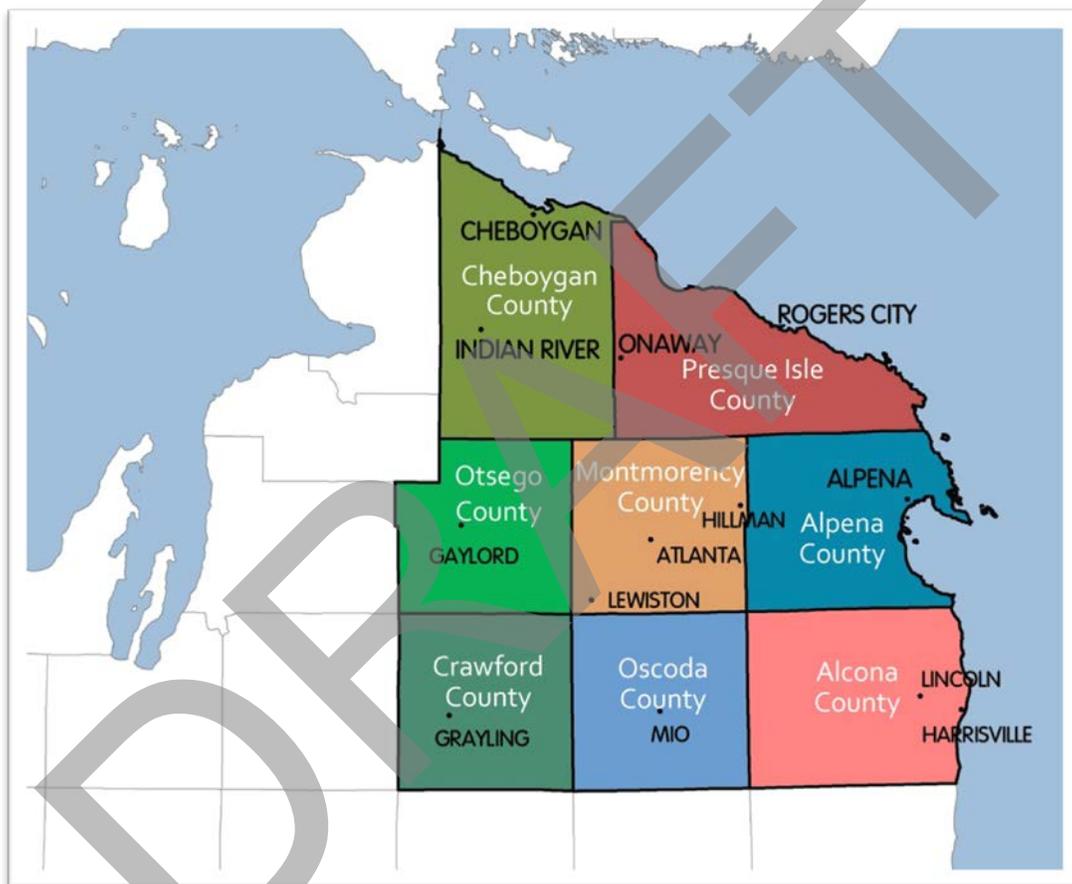
DISCOVER
Northeast Michigan
EAST OF EXPECTED

DRAFT

The Northeast Michigan Comprehensive Economic Development Strategy (CEDS) is designed to provide a regional plan for economic growth and sustainability for the region. The purpose of the plan is to assist the region to fostering job creation, improving the quality of lives for citizens, and ensuring a diversified economy that can change with the needs of the market.

Northeast Michigan is comprised of 8 counties: Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego, and Presque Isle.

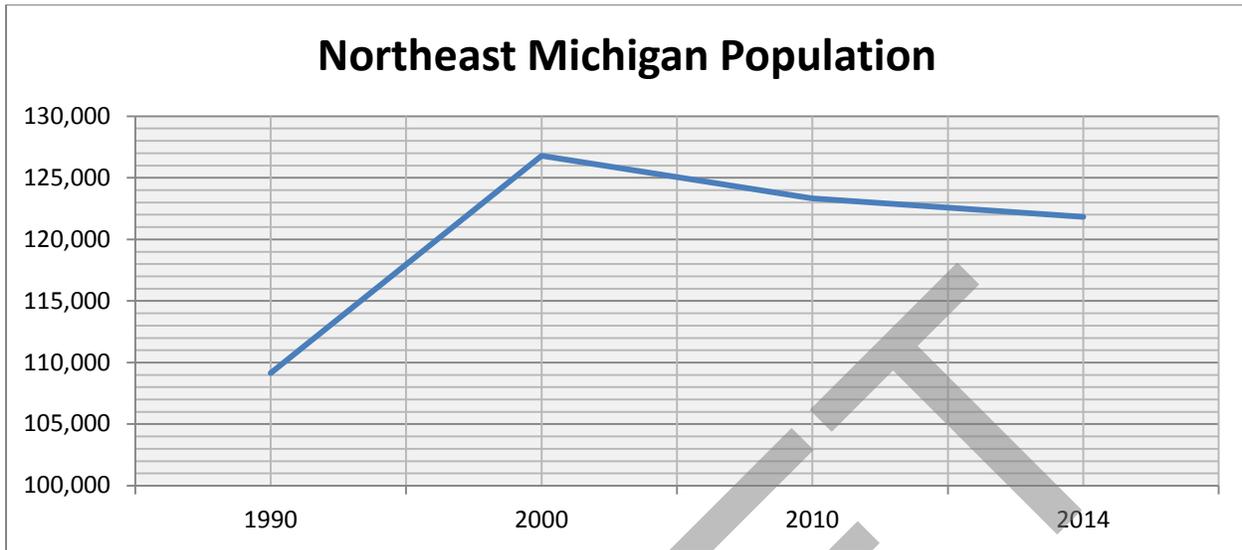
Figure 1: Northeast Michigan Counties



Population

The total population of the region is 121,818 which is approximately less than 1% of the total population in the State of Michigan. The region has experienced a population decline since 2000 with over a 4% decrease in population over the last fourteen years. **Table 1** and **Figure 2** show population by county throughout the past 24 years. There are many factors that can contribute to a population decline. Migration out for employment would be one of the leading causes of a decline

Figure 2 Northeast Michigan Population



Source: US Census Bureau

Alpena County is consistently the most populated county throughout Northeast Michigan with approximately 29,242 individuals. Oscoda County is the least populated county with only 8,525 individuals. Table 1 shows the population trends for each county throughout the past 24 years. Northeast Michigan covers nearly 5,000 square miles with an average population of 27.7 per square mile, as shown in Table 2. This is significantly lower than the State as a whole (102) and the United States (81).

Table 1 Population

	1990	2000	2010	2014
Northeast Michigan	109,143	126,788	123,335	121,818
Alcona County	10,145	11,719	10,942	10,657
Alpena County	30,605	31,314	29,598	29,242
Cheboygan County	21,398	26,448	26,152	25,821
Crawford County	12,260	14,273	14,074	13,941
Montmorency County	8,936	10,315	9,765	9,506
Oscoda County	7,842	9,418	8,640	8,525
Otsego County	17,957	23,301	24,164	24,126
Presque Isle County	13,743	14,411	13,376	13,128

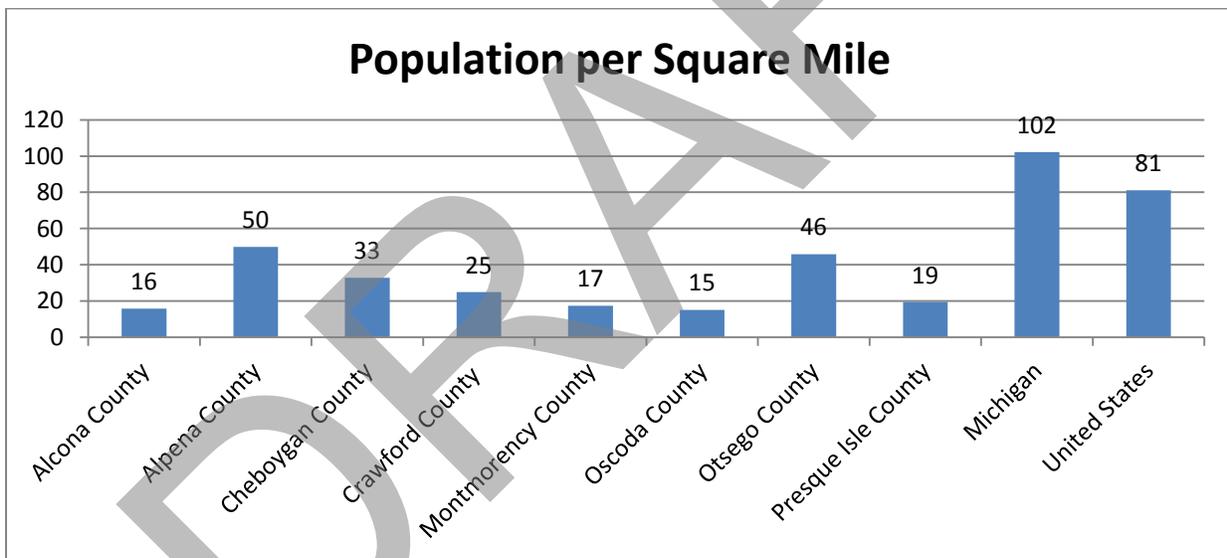
Source: US Census Bureau

Table 2 Population per Square Mile

	Square Miles	Population per Square Mile
Northeast Michigan	4,995	27.7
Alcona County	694	15.8
Alpena County	594	49.8
Cheboygan County	796	32.9
Crawford County	563	25.0
Montmorency County	563	17.3
Oscoda County	571	15.1
Otsego County	527	45.9
Presque Isle County	687	19.5

Source: US Census Bureau 2010

Figure 3 Population per Square Mile



Source: US Census Bureau 2010

Median Age

Throughout the past 25 years the region’s median age has steadily increased from 38.2 in 1990 to 50.1 in 2015. The fact that Northeast Michigan is home to a growing retirement community presents both opportunities and challenges to the region. The region’s relaxed lifestyle and scenic natural resources are a major draw for retirees. **Table 3** highlights the median age for each county. Alcona County has the highest median age at 56.3, while Otsego County has the lowest median age of 43.8. The region is significantly above the State of Michigan median age of 39.3

Table 3 Median Age 1990-2015

	1990	2000	2010	2015
Northeast Michigan	38.2	43.1	49.8	50.1
Alcona County	44.8	49.0	55.2	56.3
Alpena County	35.3	40.4	51.7	46.6
Cheboygan County	37.1	41.3	47.1	48.4
Crawford County	34.7	40.6	47.7	48.6
Montmorency County	41.6	47.0	52.3	53.9
Oscoda County	40.0	43.7	49.7	50.8
Otsego County	33.7	37.7	43.2	43.8
Presque Isle County	38.5	45.1	51.7	52.5
Michigan	32.6	35.5	38.9	39.3

Source: U.S. Bureau of the Census

Educational Attainment

Table 4 Educational Attainment 2014

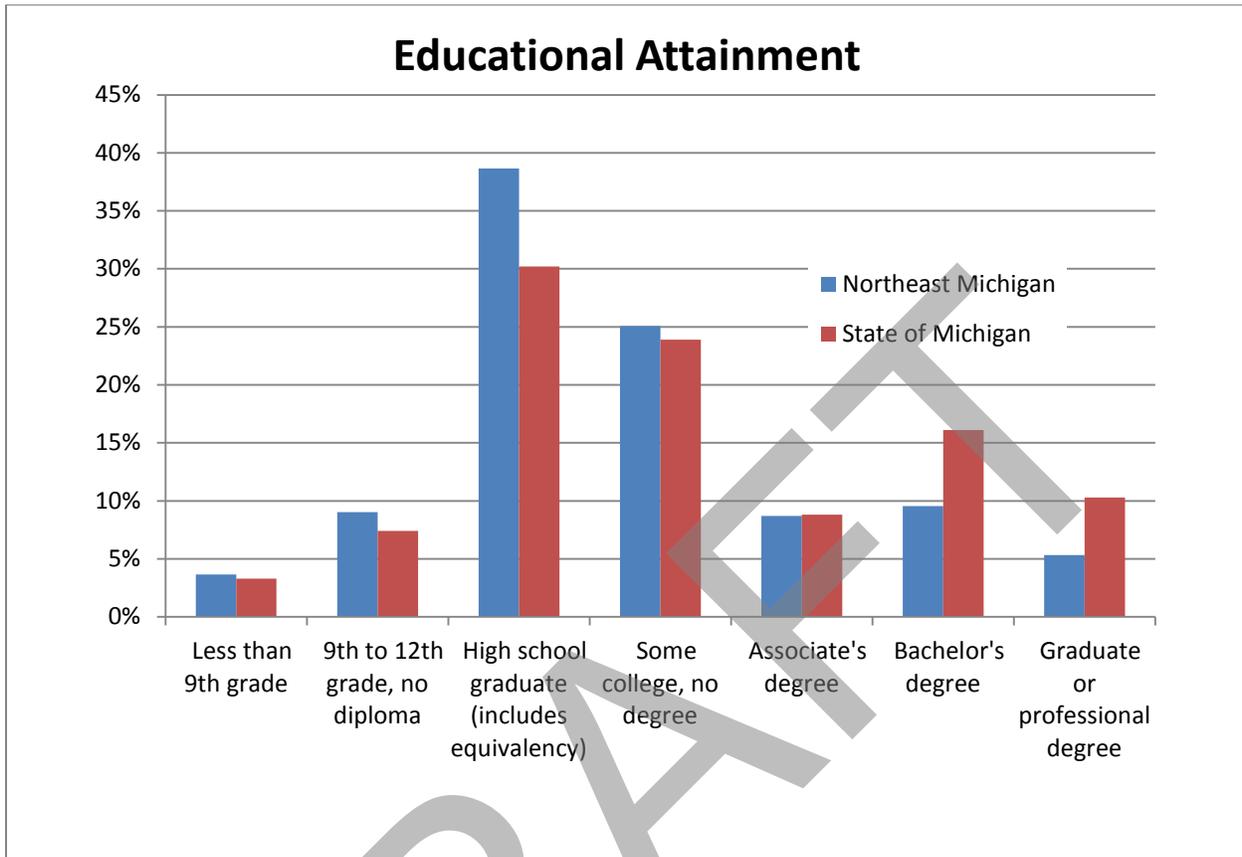
	Less than 9 th grade	9 th -12 th grade, no diploma	High school graduate	Some college, no degree	Associate's degree	Bachelor's degree	Graduate or professional degree
Northeast Michigan	3.7%	9.0%	38.7%	25.1%	8.7%	9.6%	5.3%
Alcona County	3.3%	9.2%	38.8%	26.6%	8.6%	8.6%	4.8%
Alpena County	3.6%	7.5%	34.5%	26.6%	11.8%	9.4%	6.7%
Cheboygan County	2.5%	9.2%	40.1%	23.1%	8.4%	10.8%	6.0%
Crawford County	2.6%	11.6%	36.0%	25.0%	9.1%	9.9%	5.9%
Montmorency County	4.2%	9.7%	40.8%	26.3%	8.7%	6.6%	3.7%
Oscoda County	6.1%	11.2%	41.7%	26.5%	4.7%	6.7%	3.1%
Otsego County	2.3%	5.9%	37.2%	24.6%	9.5%	14.0%	6.5%
Presque Isle County	4.7%	8.0%	40.1%	21.9%	8.9%	10.5%	5.9%
Michigan	3.3%	7.4%	30.2%	23.9%	8.8%	16.1%	10.3%

Population 25 years and over

Source: U.S. Bureau of the Census

Table 4 shows that Northeast Michigan has a greater percentage of people aged 25 years and over with only a high school diploma compared to the State as a whole. Conversely, a much lower percentage of people in the region hold a bachelor's degree or higher than hold degrees in the State. While only 10.5% of people in the region hold a bachelor's degree, over 16% of people in the State hold this degree. Approximately twice the percentage of people in the State hold a Master's degree than in the region.

Figure 4 Educational Attainment



Source: US Census Bureau

Income & Poverty

An important measure of economic health for a region is the median household income. The region's median household income has steadily increased since 1990. **Table 5** shows the region's median income in comparison to the State of Michigan and the United States. While the region does fall below the State of Michigan's average, the rate of increase in the region's median household income has been consistent with the state's increase.

Table 5 Median Household Income: 1990-2010

	1990	2000	2010	2014
Northeast Michigan	\$20,750	\$33,719	\$36,236	\$39,197
Michigan	\$29,937	\$45,512	\$46,276	\$49,755
United States	\$29,943	\$41,990	\$49,276	\$53,657

Source: U.S. Bureau of the Census

Table 6 Poverty 2014

	United States	Michigan	Northeast Michigan
All families	11.5%	12.1%	11.2%
All families with related children under 18 years	18.1%	20.1%	21.6%
All families with related children under 5 years only	18.6%	23.6%	22.4%
Married couple families	5.7%	5.4%	6.3%
Married couple families with related children under 18 years	8.4%	8.6%	11.2%
Married couple families with related children under 5 years only	7.0%	8.3%	11.7%
Families with female householder, no husband	30.9%	34.2%	36.1%
Female householder with related children under 18 years	40.5%	45.3%	48.4%
Female householder with related children under 5 years only	47.0%	54.2%	47.1%

Source: U.S. Bureau of the Census

In 2014, American Community Survey shows average poverty rates in Northeast Michigan to be similar to the State of Michigan. In general, poverty rates in the region are higher than the State and US among families and female householders with children but slightly lower for all families in general.

Labor Force & Unemployment

Table 7 Labor Force & Employment

	Labor Force	Employment	Unemployment
2014	56,139	50,710	5,429
2010	59,635	50,623	9,012
2005	66,855	61,015	5,840
2000	66,764	62,499	4,265
1995	63,044	56,295	6,749
1990	55,510	49,965	5,545

Source: State of Michigan Labor Market Information

Labor force and unemployment have decreased over time with the most significant drop occurring between 2005-2010 with a loss of 7,220 individuals in the labor force.

Figure 5 Northeast Michigan Labor Force & Employment

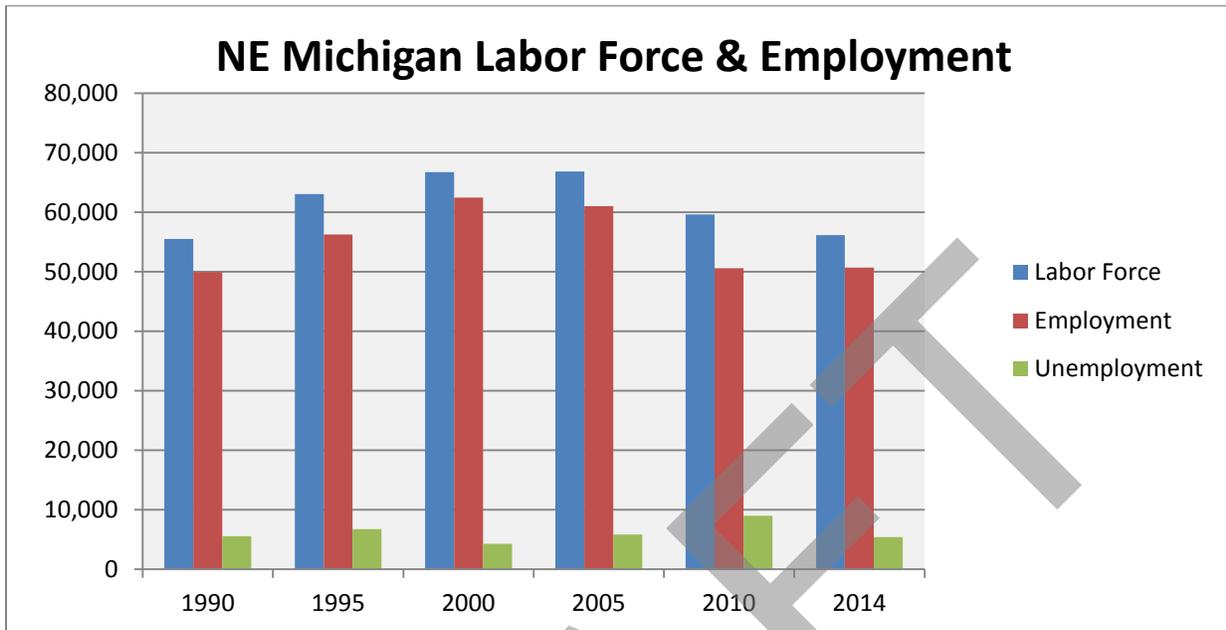


Table 8 Jobless Rates 1990-2015

	1990	2000	2010	2015
Northeast Michigan	10.3	6.6	16.3	7.9
Alcona County	13	7	17.8	7.7
Alpena County	10.1	5.7	13.1	6.0
Cheboygan County	11.9	8.3	14.0	8.6
Crawford County	6.6	4.7	14.2	7.4
Montmorency County	15.0	8.3	20.2	9.3
Oscoda County	8.1	6.3	19.6	8.5
Otsego County	6.1	4.2	14.2	6.0
Presque Isle County	11.6	8.5	17.4	9.9

Source: State of Michigan Labor Market Information

Northeast Michigan was significantly impacted by the economic recession in 2008 and jobless rate from 2000 to 2010 nearly tripled. However, as shown in **Table 8**, 2015 shows a significant decrease in the jobless rate in Northeast Michigan from 16.3% in 2010 to 7.9% in 2015. In the past 5 years almost every county has been able to cut the jobless rate in half.

Industry Sectors

Table 9 Workers by Sector – Northeast Michigan (2014)

Ownership	Number of Establishments	Average Employment	Average Weekly Wages
Federal Government	67	568	1,017
State Government	73	797	1,212
Local Government	148	5,690	759
Private	3,236	31,890	629

Source: State of Michigan LMI – Industry Census of Employment & Wages (QCEW)

Table 10 Workers by Private Sector Industry – Northeast Michigan (2014)

Industry	Number of Establishments	Average Employment	Average Weekly Wages
Total	3,236	31,890	629
Agriculture, forestry, fishing a hunting	70	441	587
Mining	38	641	1,295
Utilities	18	237	1,446
Construction	418	1,962	822
Manufacturing	190	3,989	932
Wholesale trade	88	1,057	870
Retail trade	554	6,997	458
Transportation a warehousing	91	938	883
Information	42	305	684
Finance insurance	145	1,143	860
Real estate a rental a leasing	84	389	494
Professional a technical services	186	824	745
Management of companies a enterprises	2	*	*
Administrative a waste services	140	719	476
Educational services	16	148	402
Health care a social assistance	259	5,238	731
Arts, entertainment, a recreation	94	908	327
Accommodation a food services	373	4,389	256
Other services, except public administration	394	1,412	426

Source: State of Michigan LMI – Industry Census of Employment & Wages (QCEW)

*data hidden

Table 9 shows workers by sector in the region. Private sector employment is by far the foundation of the region’s economy. Private sector jobs are also the lowest paying jobs within the region. This is a result of significant seasonal employment and low-paying retail, service,

and tourism positions. **Table 10** highlights the industries by number of establishments, average employment, and average weekly wages. Northeast Michigan’s economy is largely supported by three main industries: retail, services, and manufacturing. **Table 10** shows that retail trade employs the largest number of people in the region, however health care and social assistance employs the second highest number of people following closely by accommodation and food services and then manufacturing. Employees in the utility field in the region are earning the highest weekly wages followed by mining. Many of our sectors in the region are made up of low-paying jobs with an average hourly rate of \$15. **Figure 6** shows the percent of jobs of each of the main industries found throughout the region. While it appears that the largest percentage of people are employed by the government (local, state, or federal), it is important to remember that certain establishments may be classified as governmental (i.e. some hospitals).

Figure 6 Percent of Jobs by Industry

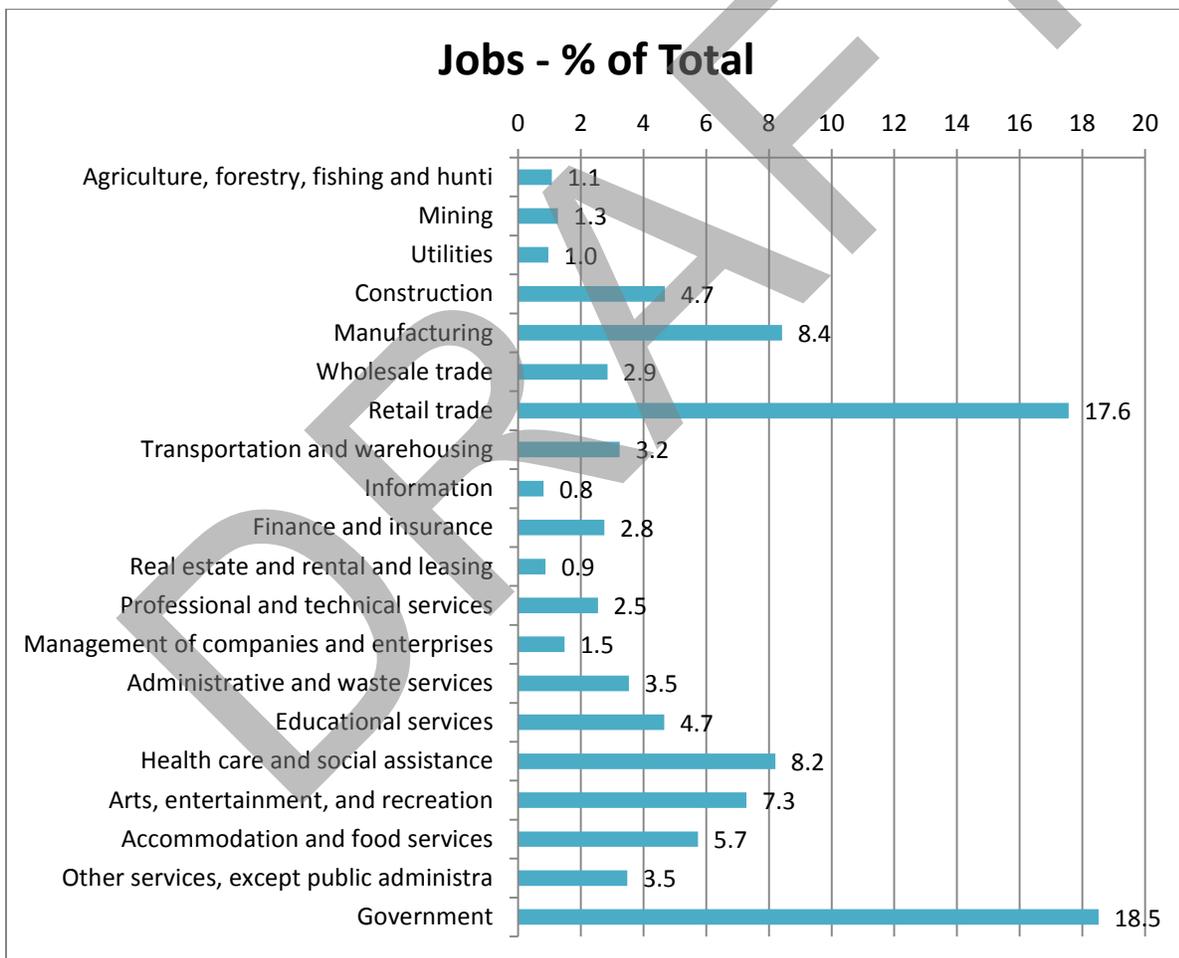


Table 11 contains projections in employment for all industries for the region. The industries highlight in yellow are expected to undergo a positive change of 10 percent or more. Industry projections through 2020 show the region having a slight increase in employment overall with

the biggest positive hit in the services area. Administrative and Support Services and Social Assistance will also increase significantly during this time, while accommodation and oil and gas extraction will see the largest decreases.

Table 11 Industry Projections 2010-2020

Industry	Projected Employment	Numeric Change	Percent Change
Total All Industries	41,010	1,670	3.7
Goods-Producing	5,530	-110	-2
Natural Resources and Mining	820	0	-0.9
Services-Providing	35,480	1,780	5.3
Professional and Business Services	1,780	210	13.2
Education and Health Services	10,830	970	9.8
Leisure and Hospitality	5,110	230	4.7
Forestry and Logging	290	20	7.1
Oil and Gas Extraction	50	-10	-19
Mining (except Oil and Gas)	240	0	1.3
Support Activities for Mining	240	-20	-6.6
Utilities	230	-10	-2.5
Construction	1,710	80	4.8
Construction of Buildings	570	-10	-1.2
Heavy and Civil Engineering Construction	270	30	10.2
Specialty Trade Contractors	870	60	7.5
Manufacturing	3,010	-180	-5.7
Food Manufacturing	60	10	23.1
Wood Product Manufacturing	650	-30	-4.1
Printing and Related Support Activities	50	-10	-17.2
Chemical Manufacturing	40	0	-5
Plastics and Rubber Products Manufacturing	330	20	3.8
Nonmetallic Mineral Product Manufacturing	400	10	1.8
Fabricated Metal Product Manufacturing	350	-20	-4.3
Machinery Manufacturing	870	-40	-4.7
Wholesale Trade	1,200	110	10.6
Merchant Wholesalers, Durable Goods	670	100	17.6
Merchant Wholesalers, Nondurable Goods	440	10	2.3
Wholesale Electronic Markets and Agents and Brokers	90	0	4.4
Retail Trade	7,280	80	1.1
Motor Vehicle and Parts Dealers	750	10	1.1
Furniture and Home Furnishings Stores	190	20	8.1
Electronics and Appliance Stores	160	0	1.9
Building Material and Garden Equipment and Supplies Dealers	830	40	5.2
Food and Beverage Stores	1,600	-40	-2.6
Health and Personal Care Stores	380	30	8.4

Gasoline Stations	660	-50	-8
Clothing and Clothing Accessories Stores	190	0	2.1
Sporting Goods, Hobby, Book, and Music Stores	160	10	4.5
General Merchandise Stores	1,890	70	3.6
Miscellaneous Store Retailers	400	10	1.8
Nonstore Retailers	80	0	-3.7
Truck Transportation	370	30	9.8
Support Activities for Transportation	240	20	9.6
Postal Service	330	-20	-5.7
Couriers and Messengers	100	0	2.1
Information	390	-20	-7
Publishing Industries	130	-10	-4.4
Broadcasting (except Internet)	50	0	2.1
Telecommunications	130	-30	-14.1
Finance and Insurance	1,210	20	1.7
Credit Intermediation and Related Activities	780	0	0.5
Real Estate and Rental and Leasing	360	20	5.8
Real Estate	200	10	6.8
Professional, Scientific, and Technical Services	1,010	100	11.7
Administrative and Support Services	630	110	19.9
Educational Services	2,690	-60	-2.1
Ambulatory Health Care Services	2,390	410	20.9
Hospitals	2,420	190	8.8
Nursing and Residential Care Facilities	1,550	90	6.5
Social Assistance	1,780	330	22.4
Amusement, Gambling, and Recreation Industries	930	70	8.3
Accommodation	600	-150	-20.3
Food Services and Drinking Places	3,510	320	9.8
Other Services (Except Government)	1,970	30	1.9
Repair and Maintenance	450	-20	-2.6
Personal and Laundry Services	270	0	0.4
Religious, Grantmaking, Civic, Professional, and Similar Org	1,250	40	3.9
Federal, Excluding Postal Service	290	-30	-11.2
State Government, Excluding Education and Hospitals	3,890	120	3.1
State, Excluding Education and Hospitals	1,030	120	13.2
Local, Excluding Education and Hospitals	2,570	30	1.3

Source: State of Michigan Labor Market Information

Location Quotients by Industry

Tables 12 and 13 show the location quotient data for each county. Location quotients are a method used to determine if there are more or less workers in a subsector for a specific geography as compared to a larger geography. Table 12 shows the NEMCOG region as

compared to Michigan and **Table 13** shows the region as compared to the United States. For Alcona County wood product manufacturing is most noteworthy at 7.86. Alpena county data is more spread throughout industries than most other counties, but also has wood product manufacturing as most significant with 9.78. Cheboygan County, Montmorency County, Otsego County, and Presque Isle Counties have the largest location quotient in forestry and logging. Crawford County shows gas stations at 4.67 as the largest location quotient. Lastly, Oscoda County's largest location quotient is food and beverage stores.

Table 12 Location Quotients (Michigan Base)

Industry	Alcona County	Alpena County	Cheboygan County	Crawford County	Montmorency County	Oscoda County	Otsego County	Presque Isle County
111 Crop production		0.36						
112 Animal production and aquaculture								4.73
113 Forestry and logging			8.8		22.98		9.78	65.28
213 Support activities for mining							37.99	
221 Utilities		1.15	0.53				0.72	
236 Construction of buildings	1.2	3.28	2.13	3.88	4.12		1.48	
237 Heavy and civil engineering construction	0.96		6.15				1.89	
321 Wood product manufacturing	9.39	11.69	0.48			15.54		11.29
238 Specialty trade contractors	1.17		2.24	0.53	1.33	2.2	0.9	0.82
311 Food manufacturing		0.23	0.39					
423 Merchant wholesalers, durable goods		0.72	0.35				0.64	
424 Merchant wholesalers, nondurable goods		2.09					0.84	
425 Electronic markets and agents and brokers		0.18					1.15	
441 Motor vehicle and parts dealers		1.36	2.24	1.48	0.59	0.67	1.59	1.46
442 Furniture and home furnishings stores		2.82					1.06	
443 Electronics and appliance stores		1.1					1.81	
444 Building material and garden supply stores	2.02	2.18	1.01	1.1	1.13	1.92	2.48	1.43
445 Food and beverage stores	2.36	2.89	1.84	1.06	2.41	3.1	2.77	2.16
446 Health and personal care stores		1.1	0.57	1.73			0.94	
323 Printing and related support activities							0.48	
327 Nonmetallic mineral product manufacturing		13.02					1.02	
332 Fabricated metal product manufacturing	1.08	0.98					0.08	
333 Machinery manufacturing	4.5	3.59				0.93	1.04	
336 Transportation equipment manufacturing								

541 Professional and technical services	0.27		0.61	0.46	0.17	0.17		0.18
561 Administrative and support services		0.29				0.03	0.34	
562 Waste management and remediation services		1.17				1.4		
611 Educational services		0.11	0.36					
621 Ambulatory health care services		0.77	1.06	0.72	0.41	0.32	0.94	1.81
623 Nursing and residential care facilities			0.77	1.24			1.13	1.82
624 Social assistance		4.37	1.79			0.86	0.65	
447 Gasoline stations	4.5	1.08	3.49	4.95	3.71	6.46	3.21	3.64
448 Clothing and clothing accessories stores		0.64	0.48	0.21			0.41	
451 Sports, hobby, music instrument, book stores		1.37		0.52			0.72	
452 General merchandise stores		1.81	2.03	0.61	0.58		2.57	
453 Miscellaneous store retailers	1.97	1.18	5.64	1.83			0.6	1.88
454 Nonstore retailers		0.27					3.02	3.74
484 Truck transportation		1.02	0.24			1.89	1.47	2.82
492 Couriers and messengers							2.34	
511 Publishing industries, except Internet			1.37					
517 Telecommunications			0.42				0.67	
522 Credit intermediation and related activities		1.38	1.13	1.29	1.24		0.54	1.5
523 Securities, commodity contracts, investments		0.44						
524 Insurance carriers and related activities	0.47	0.75		0.33				
531 Real estate			0.32	0.29		0.31	0.61	
532 Rental and leasing services			2.11	2.54		1.97	1.96	
711 Performing arts and spectator sports			0.85					
712 Museums, historical sites, zoos, and parks			2.16					
713 Amusements, gambling, and recreation		1.09	2.06		4.9			
721 Accommodation		0.63	6.1		0.4		1.27	
722 Food services and drinking places		0.92	1.87	1.45	1.03		1.24	1.43
811 Repair and maintenance	0.26	1.45	1.64	0.54	0.95	1.02	1.85	1.1
812 Personal and laundry services	0.52	0.88	0.65	1.03	0.53	1.16	0.56	0.29
813 Membership associations and organizations	2.53	1.5	0.85	0.77	1.3	1.02	1.45	1.51
814 Private households	1.7	2.29	1.93	1.57	2.2	2.71	0.48	2.59
999 Unclassified		1.37	1.46	4.27	0.25		1.16	1.98

Source: US Bureau of Labor Statistics calculated from Quarterly Census of Employment & Wages 2014
 Blank cells = data is either not disclosable or not calculable

Table 13 Location Quotients (US Base)

Industry	Alcona County	Alpena County	Cheboygan County	Crawford County	Montmorency County	Oscoda County	Otsego County	Presque Isle County
111 Crop production		0.35						
112 Animal production and aquaculture								5.12
113 Forestry and logging			8.6		22.45		9.56	63.78
213 Support activities for mining							6.37	
221 Utilities		1.35	0.62				0.84	
236 Construction of buildings	0.92	2.53	1.64	2.99	3.18		1.14	
237 Heavy and civil engineering construction	0.55		3.53				1.08	
321 Wood product manufacturing	7.86	9.78	0.4			13		9.44
238 Specialty trade contractors	0.92		1.78	0.42	1.05	1.75	0.72	0.65
311 Food manufacturing		0.17	0.29					
423 Merchant wholesalers, durable goods		0.76	0.37				0.68	
424 Merchant wholesalers, nondurable goods		1.66					0.66	
425 Electronic markets and agents and brokers		0.16					1	
441 Motor vehicle and parts dealers		1.4	2.31	1.53	0.61	0.7	1.65	1.5
442 Furniture and home furnishings stores		2.56					0.96	
443 Electronics and appliance stores		1.03					1.7	
444 Building material and garden supply stores	2.31	2.49	1.15	1.26	1.29	2.19	2.82	1.64
445 Food and beverage stores	1.97	2.41	1.53	0.88	2.01	2.59	2.31	1.8
446 Health and personal care stores		1.12	0.59	1.77			0.96	
323 Printing and related support activities							0.48	
327 Nonmetallic mineral product manufacturing		11.4					0.89	
332 Fabricated metal product manufacturing	1.95	1.76					0.15	
333 Machinery manufacturing	9.18	7.32				1.9	2.12	
541 Professional and technical services	0.28		0.64	0.48	0.18	0.18		0.19
561 Administrative and support services		0.32				0.03	0.37	
562 Waste management and remediation services		1.19				1.44		
611 Educational services		0.09	0.29					

621 Ambulatory health care services	0.74	1.02	0.7	0.4	0.31	0.91	1.75
623 Nursing and residential care facilities		0.81	1.3			1.18	1.9
624 Social assistance	2.73	1.12			0.54	0.4	
447 Gasoline stations	4.25	1.02	3.29	4.67	3.51	6.1	3.03 3.44
448 Clothing and clothing accessories stores	0.5	0.37	0.17			0.32	
451 Sports, hobby, music instrument, book stores	1.48		0.56			0.77	
452 General merchandise stores	2.1	2.35	0.71	0.67		2.98	
453 Miscellaneous store retailers	2.03	1.21	5.79	1.88		0.61	1.93
454 Nonstore retailers	0.14					1.6	1.98
484 Truck transportation	1.03	0.24			1.9	1.47	2.84
492 Couriers and messengers						1.47	
493 Warehousing and storage							
511 Publishing industries, except Internet		0.94					
517 Telecommunications		0.33				0.51	
522 Credit intermediation and related activities	1.27	1.04	1.19	1.15		0.5	1.38
523 Securities, commodity contracts, investments	0.21						
524 Insurance carriers and related activities	0.38	0.61	0.27				
531 Real estate		0.26	0.23		0.25	0.49	
532 Rental and leasing services		1.69	2.03		1.57	1.57	
711 Performing arts and spectator sports		0.57					
712 Museums, historical sites, zoos, and parks		1.89					
713 Amusements, gambling, and recreation	0.84	1.6		3.8			
721 Accommodation	0.44	4.3		0.28		0.89	
722 Food services and drinking places	0.9	1.81	1.4	1		1.2	1.38
811 Repair and maintenance	0.27	1.49	1.68	0.56	0.97	1.04	1.9 1.13
812 Personal and laundry services	0.48	0.82	0.61	0.95	0.49	1.08	0.52 0.27
813 Membership associations and organizations	2.71	1.6	0.91	0.83	1.39	1.1	1.55 1.62
814 Private households	2.08	2.8	2.37	1.93	2.7	3.31	0.59 3.17
999 Unclassified	1.95	2.08	6.08	0.35		1.64	2.81

Source: US Bureau of Labor Statistics calculated from Quarterly Census of Employment & Wages 2014
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Proximity to Selected Markets

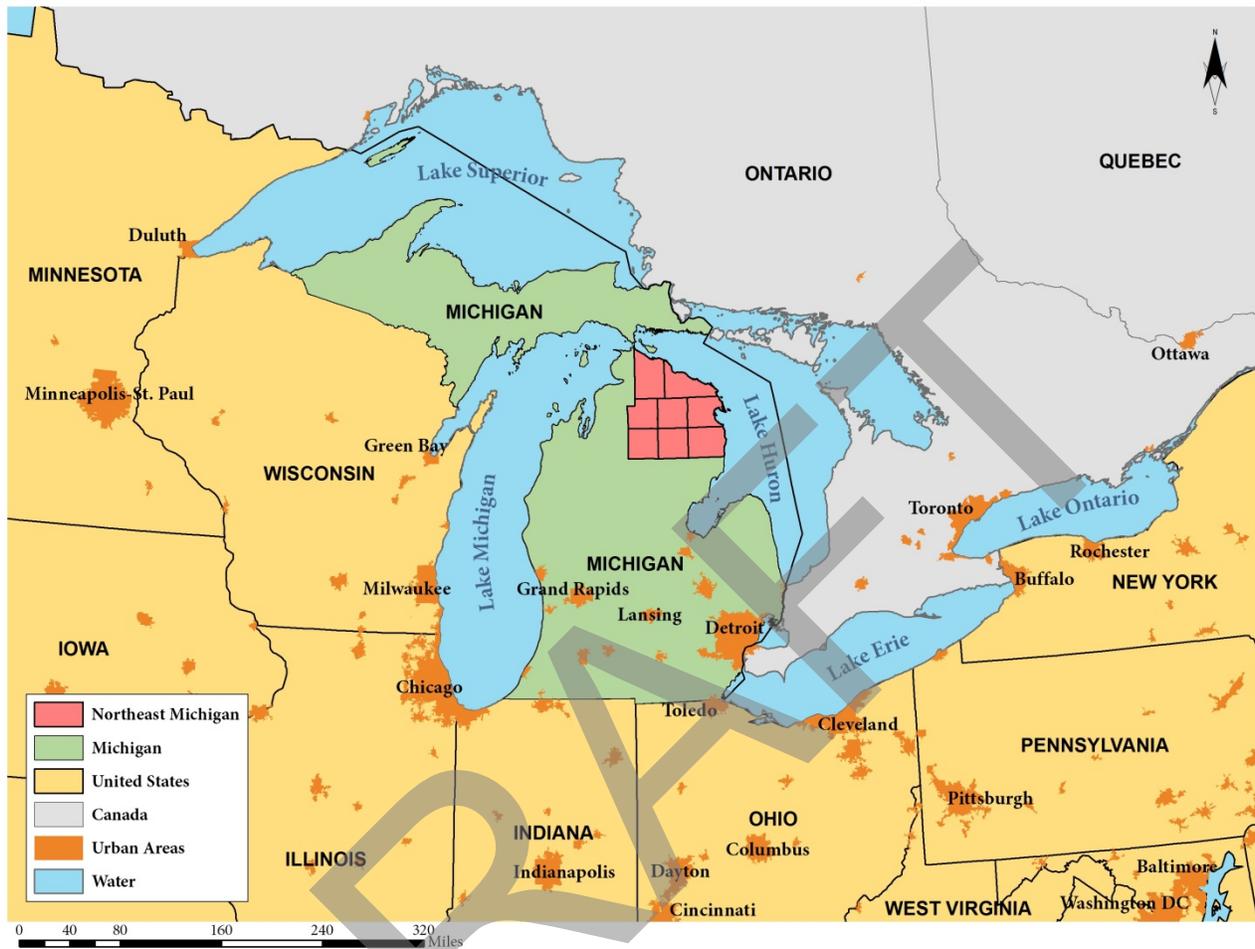
One of the biggest challenges Northeast Michigan has faced in terms of recruiting new talent, businesses, and tourist is the great distance to major markets. In order to reach a major metropolitan area it takes a minimum of a 3 hour drive. This can be seen as a negative for those wanting to live in more rural areas, but still have easy access to many attributes offered by metropolitan areas.

Table 14 Proximity to Selected Markets – Measured from geographic center of the region (Atlanta, Michigan)

Market	Shortest Distance by Road	Shortest Drive Time	Metropolitan Population
Lansing, MI	199 miles	3 h 00 min	464,036
Grand Rapids, MI	201 miles	3 h 16 min	988,938
Ann Arbor, MI	207 miles	3 h 17 min	344,791
Detroit, MI	223 miles	3 h 35 min	4,296,250
Chicago, IL	376 miles	5 h 59 min	9,461,105
Cleveland, OH	378 miles	5 h 53 min	2,077,240
Columbus, OH	397 miles	6 h 20 min	1,901,974
Toronto, ON	406 miles	6 h 23 min	5,583,064
Buffalo, NY	430 miles	6 h 45 min	1,135,509
Indianapolis, IN	451 miles	6 h 42 min	1,887,877
Milwaukee, WI	476 miles	7 h 22 min	1,555,908
Pittsburgh, PA	494 miles	7 h 30 min	2,356,285
Minneapolis, MN	588 miles	9 h 38 min	3,348,859
New York, NY	822 miles	12 h 43 min	19,567,410

Sources: Driving distance and driving time – Google Maps; United States Metropolitan Data – US Census 2010; Canada Metropolitan Data – Statistics Canada 2011

Figure 7 Proximity to Selected Markets



Housing

Housing in Northeast Michigan has seen continued increases in vacancies since 2000. **Table 15** shows that the total occupancy has only increased by 1,592 throughout the past 14 years. In order to improve the housing throughout the region each county participated in a Target Market Analysis in 2015 with one of the main goals of the analysis is to provide communities with ideas to improve their current vacancies to attract new residents.

Table 15 Housing Units Status 2000 – 2014

Area Name	2000			2010			2014		
	Total	Occupied	Vacant	Total	Occupied	Vacant	Total	Occupied	Vacant
Alcona	10,584	5,132	5,452	11,073	5,089	5,984	11,061	5,007	6,054
Alpena	15,289	12,818	2,471	16,053	12,791	3,262	15,989	12,860	3,129
Cheboygan	16,583	10,835	5,748	18,298	11,133	7,165	18,288	11,250	7,038
Crawford	10,042	5,625	4,417	11,092	6,016	5,076	11,097	5,781	5,316
Montmorency	9,238	4,455	4,783	9,597	4,416	5,181	9,583	3,985	5,598
Oscoda	8,690	3,921	4,769	9,118	3,772	5,346	9,105	3,743	5,362
Otsego	13,375	8,995	4,380	14,731	9,756	4,975	14,756	9,811	4,945
Presque Isle	9,910	6,155	3,755	10,428	5,982	4,446	10,409	6,091	4,318
Northeast MI	93,711	57,936	35,775	100,390	58,955	41,435	100,288	58,528	41,760

Source: US Census Bureau

Median home values range from \$81,300 in Oscoda county to \$119,200 in Otsego County. **Table 16** shows that a majority throughout the region were built between 1970-1979. Cheboygan County the largest number of old and historic homes built before 1939 with 20.2 percent. Newly constructed homes account for less than 0.5 percent of homes throughout the region.

Table 16 Housing Unit Age & Value: 2014

	Alcona Co	Alpena Co	Cheboygan Co	Crawford Co	Montmorency Co	Oscoda Co	Otsego Co	Presque Isle Co
2010 or later	0.1%	0.2%	0.1%	0.4%	0.2%	0.2%	0.2%	0.2%
2000-2009	7.3%	6.3%	11.2%	9.0%	6.5%	5.4%	10.7%	7.7%
1990-1999	12.3%	10.0%	19.5%	12.9%	12.8%	11.8%	21.0%	13.2%
180-1989	12.5%	10.0%	11.6%	18.0%	15.6%	13.9%	15.0%	11.7%
1970-1979	23.7%	20.4%	16.3%	25.9%	22.4%	20.9%	22.5%	17.4%
1960-1969	17.4%	15.7%	9.8%	15.6%	17.3%	19.8%	12.4%	14.7%
1950-1959	11.6%	13.8%	8.6%	7.7%	11.7%	15.0%	7.0%	13.2%
1940-1949	8.0%	8.8%	2.8%	4.7%	6.8%	9.0%	4.6%	6.1%
1939 or earlier	7.0%	14.7%	20.2%	5.8%	6.7%	4.0%	6.6%	15.9%
Median Home Value	95,800	94,900	110,800	97,000	94,800	81,300	119,200	93,400

Source: US Census Bureau

State Equalized Value (SEV)

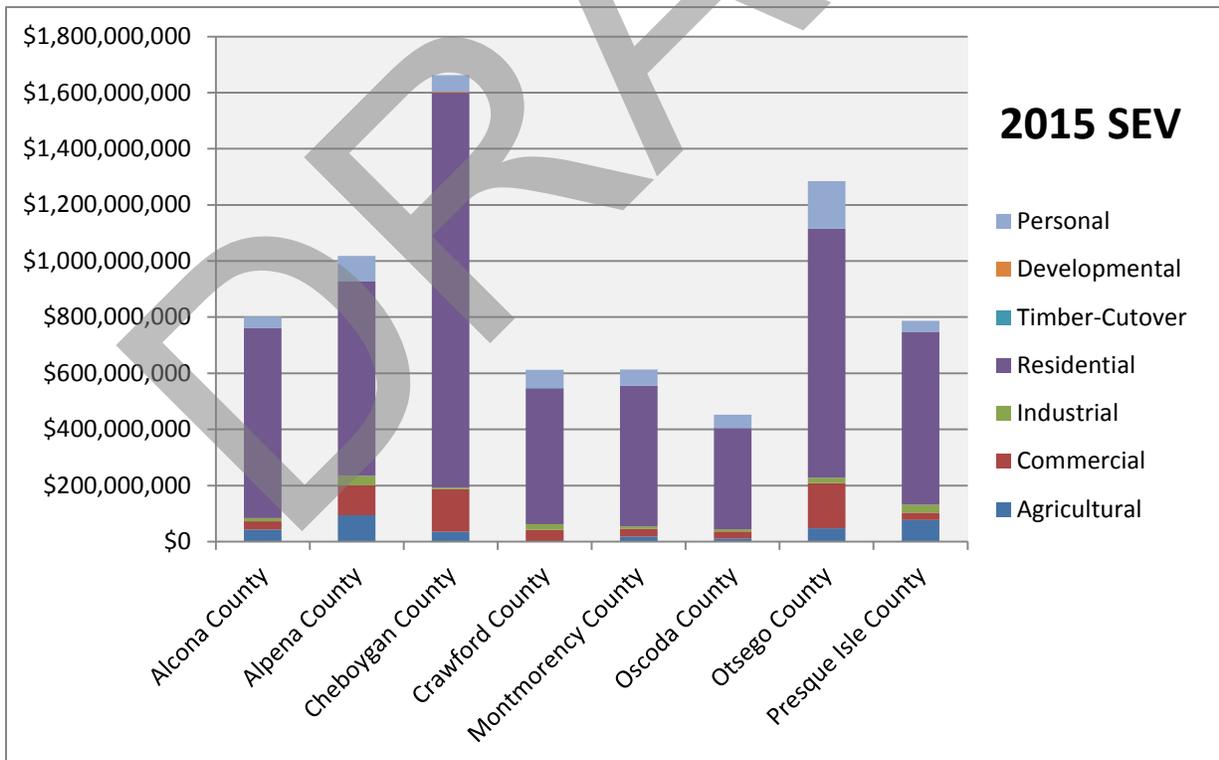
Table 17 State Equalized Value: 2015

	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Personal	Total
Alcona Co	43,107,400	29,583,800	11,435,700	677,000,100	0	0	40,700,300	801,827,300
Alpena Co	93,847,300	106,692,100	34,282,000	693,910,900	0	0	89,054,710	1,017,787,010
Cheboygan Co	34,631,800	152,034,792	6,041,000	1,406,732,781	101,700	3,433,200	59,641,950	1,662,617,223
Crawford Co	214,600	42,209,400	19,536,400	484,231,025	1,249,000	0	65,207,400	612,647,825
Montmorency Co	17,955,600	27,567,500	9,430,100	501,031,935			57,896,595	613,881,730
Oscoda Co	11,200,700	25,532,800	7,596,100	360,386,700			47,367,100	452,083,400
Otsego Co	47,132,000	161,913,260	19,173,400	887,536,000			168,663,850	1,284,418,510
Presque Isle Co	77,350,700	25,642,500	27,979,100	614,932,618	88,000	14,500	40,793,823	786,801,241
Northeast MI	325,440,100	571,176,152	135,473,800	5,625,762,059	1,438,700	3,447,700	569,325,728	7,232,064,239

Source: Michigan Department of Treasury

As shown in **Table 17** and **Figure 8**, residential property makes up the largest percentage of the region’s SEV accounting for over 10 times the value of commercial property in the region.

Figure 8 State Equalized Value



7ransportation

Transportation remains a critical issue for Northeast Michigan since many of the counties are not directly serviced by a freeway system. Distance from the I-75 corridor, distance to downstate markets and related transportation costs pose economic challenges to businesses locating in the inner counties. Northeast Michigan communities located along the I-75 corridor tend to have a distinct economic advantage over communities in Alcona, Alpena, Montmorency, Oscoda and Presque Isle Counties further to the east. A transportation map of the region is provided in **Figure 9**.

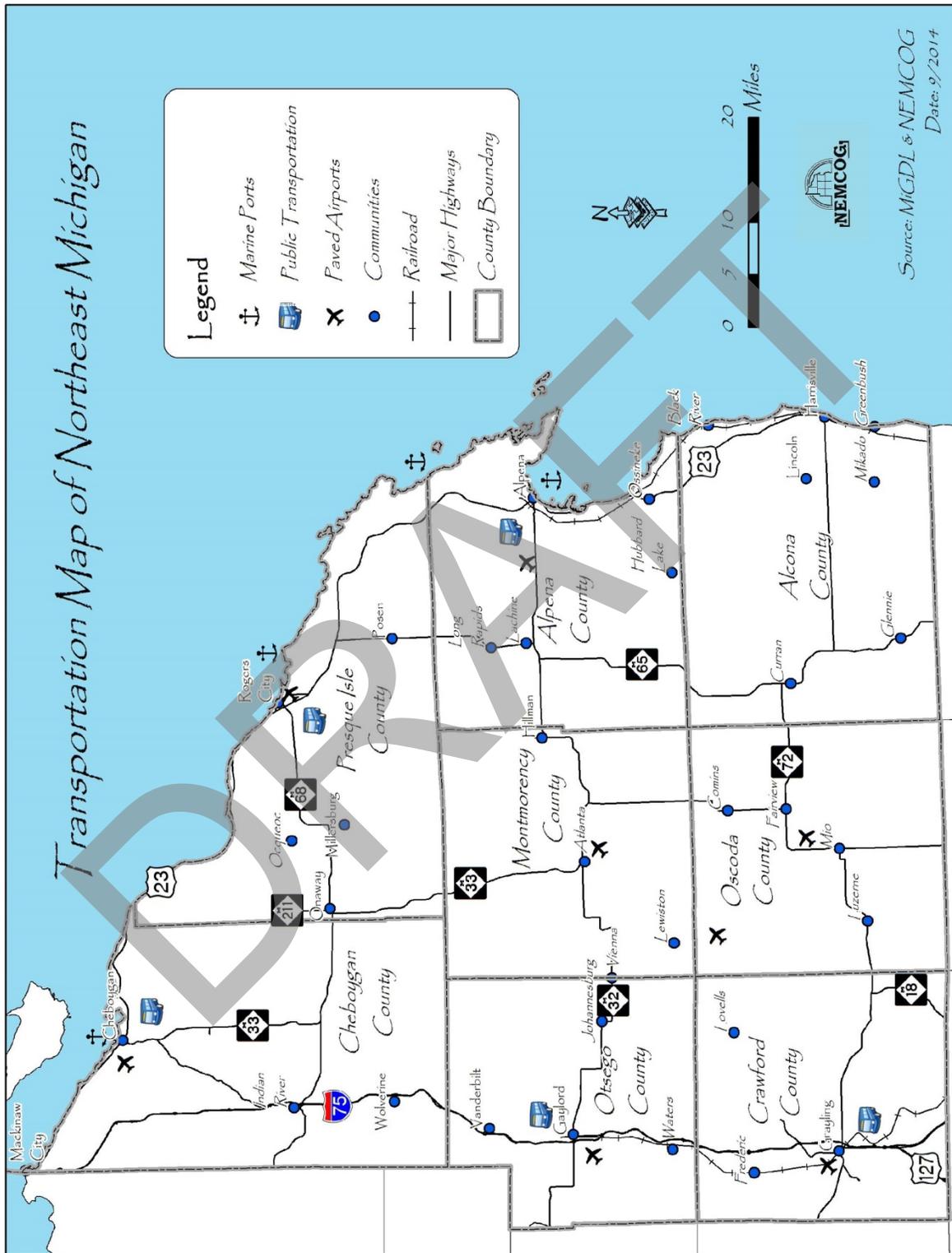
Commuting to nearby communities and even adjacent counties for employment is a common practice in Northern Michigan. Current road quality, road capacity, and gasoline costs are limiting factors for economic development in the region. As people drive farther for employment and commute times increase, a greater economic strain is placed on area residents. The end result is more time and money spent on transportation to and from work for residents and potentially increased cost to counties to keep road conditions at current levels.

Deep sea ports are an important element to the coastal counties. Alpena, Cheboygan and Presque Isle Counties offer four deep water ports for commercial use. The ports in Alpena, Stoneport and Rogers City are utilized primarily for shipping limestone to market. The port in Rogers City is utilized to ship large products made at Moran Iron Works in Onaway.

Rail freight service is provided on a limited basis to the region. One rail line, the Lake State Railroad, services Lake Huron coastal communities with its terminus at the north side of the City of Alpena. Lake State Railroad leases the Detroit & Mackinac Railroad rail line that services the western side of the region running through Grayling and ending on the north side of Gaylord.

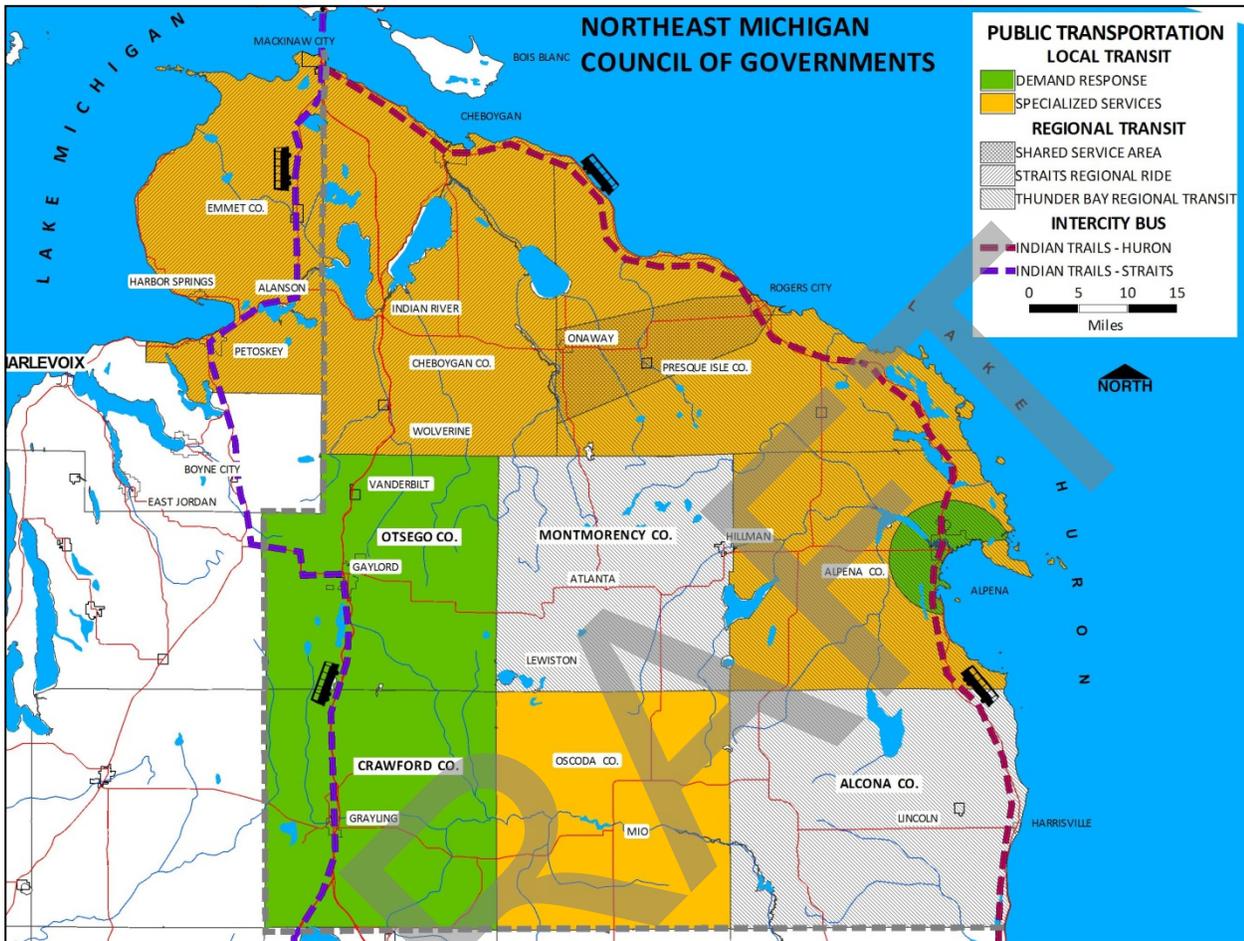
The region has several airports. The Alpena County Regional Airport provides commercial passenger service to Northeast Michigan. In 2013, there were 31,951 passengers that used the commercial passenger service, up 5,626 from 2012. With its 9,001 feet of concrete runway, full time fire service and clear air space, the FAA has selected this as an emergency landing site for in-flight emergencies. The airport can accommodate any type of commercial or military aircraft and has state-of-the-art communications and radar systems. The airport is also home to the Combat Readiness Training Center (CRTC) of the Michigan National Guard. In recent years airport expansions have occurred at the Rogers City and Gaylord airports. The airport in Mio has recently been converted to a paved runway. Alpena, Gaylord, Hillman and Rogers City have industrial parks located at their airports.

Figure 9 Transportation Map



Public transportation is provided at varying levels within the region. Local bus systems are funded by a combination of federal, state, and local monies, in addition to fare box and contracts with agencies. Alpena, Cheboygan, Crawford and Otsego Counties have county-wide demand response bus systems, **Figure 10**. The City of Alpena Dial-A-Ride merged with Thunder Bay Transportation Authority and provides a demand response bus system that services the city and portions of Alpena Township. These systems provide a high level of transportation service, Monday through Friday from approximately 7:00 a.m. to 6:00 p.m. Other communities have specialized services bus system that concentrate their services on elderly and persons with disabilities. In recent years two regional bus systems have been established. The Straits Regional Ride services communities in Cheboygan, Emmet, and Presque Isle Counties. The Thunder Bay Transportation Authority, a public authority formed under PA 196, provides transportation services for area elderly, handicapped, and special needs passengers. The Authority services Alpena, Alcona and Montmorency Counties as well as Presque Isle County south of M-68, including Rogers City, Onaway and Posen. The specialized service and regional bus systems provide a limited level of service across much of the region. Funding is clearly a limiting factor for these systems. Interstate bus service (Indian Trails Huron & Straits) is provided to some communities along the eastern and western edge of the region. As the Region's population ages, the need for a higher level of public/assisted transportation will only increase. Increased costs associated with commuting to work also present opportunities and increased demand for public transportation. One of the biggest challenges facing the region over the next decade will be accommodating the increased demand for public transportation.

Figure 10 Public Transportation



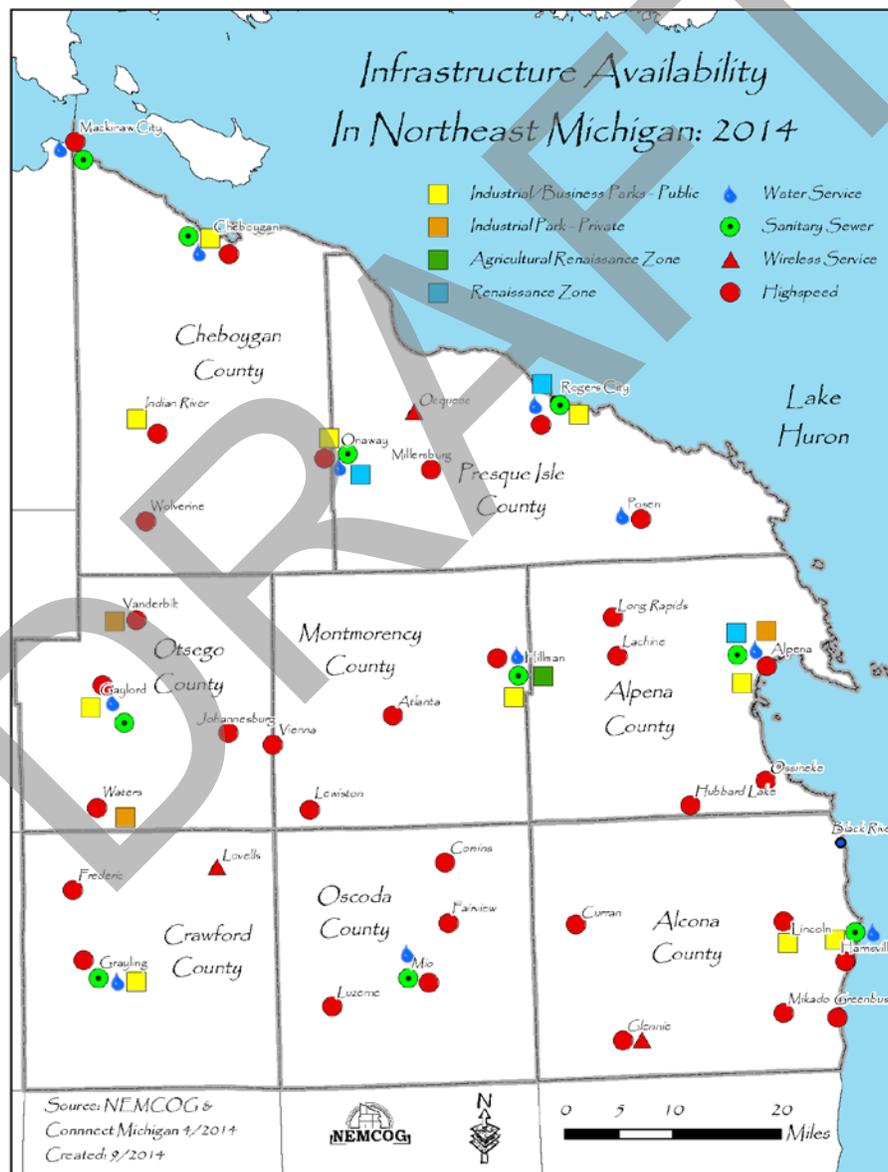
Infrastructure

A community's ability to accommodate economic development, particularly manufacturing, professional and large scale retail is closely tied to its infrastructure availability. Infrastructure availability for the region is graphically presented in **Figure 11**. Twelve communities have industrial business parks, with some communities such as the City of Alpena and Gaylord having more than one facility. Ten communities have public water and sewer systems. The communities of Mio and Posen have a public water system.

High speed and broadband internet is clearly a limiting factor for rural business development in the region. Most communities have a level of high speed internet available, which includes fiber, DSL, cable or wireless. Fiber broadband is available in the communities of Curran, Gaylord, Lachine, Long Rapids, and Mikado. Wireless service is available virtually across the entire

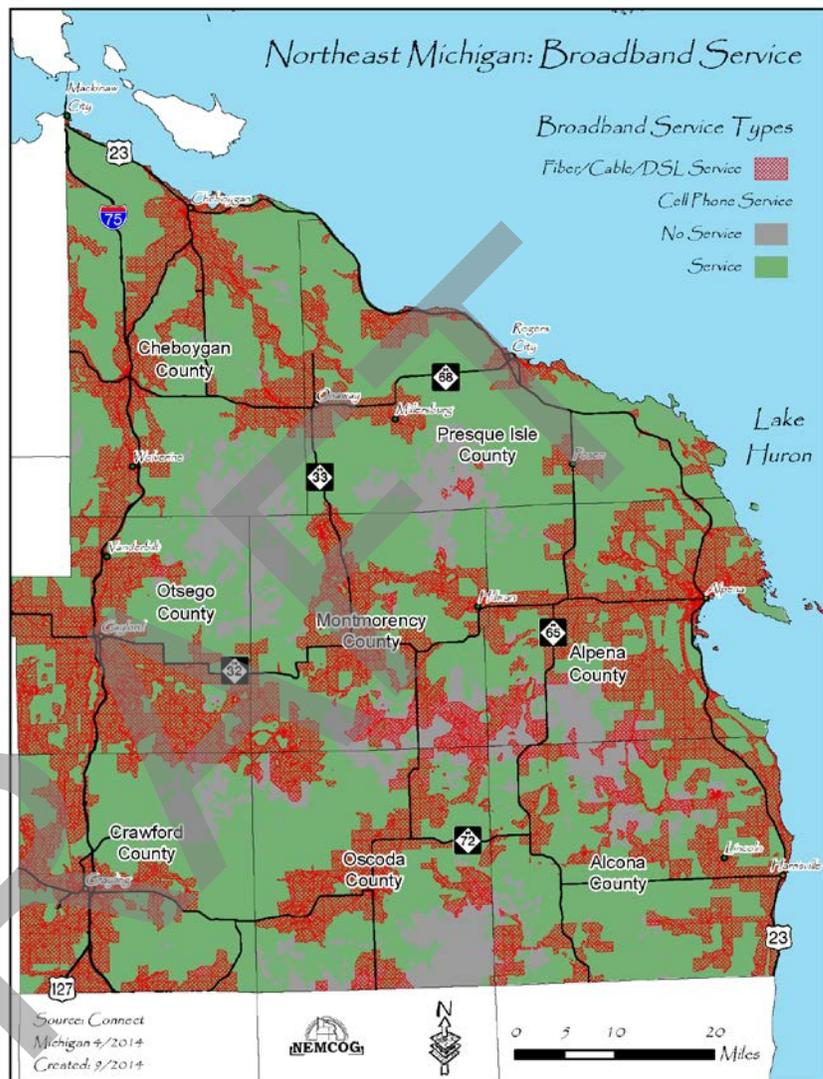
region, either with fixed wireless or mobile wireless broadband. Wireless internet is defined by Connect Michigan as “1) Internet applications and access using mobile devices such as cell phones and palm devices. 2) Broadband internet service provided via wireless connection, such as satellite or tower transmitters.” Fixed wireless broadband is defined by Connect Michigan as “The operation of wireless devices or systems for broadband use at fixed locations such as homes or offices.” **Figure 12** is a map that shows the availability of broadband service in northeast Michigan. While the map gives some indication of availability, there are localized pockets where equipment, terrain, and environment may inhibit service.

Figure 11 Infrastructure



Several initiatives are working to expand service. The City of Alpena partnered with 16 other agencies to bring high-speed, next generation networking to the Alpena area by constructing an integrated fiber optic network. By organizing the Alpena Regional Fiber Consortium, the city improved local services, while reducing expenses for local agencies. It created a model for statewide replication that produced a community telecommunications network for the future and will significantly reduce communication expenses.

Figure 12 Broadband



Agriculture

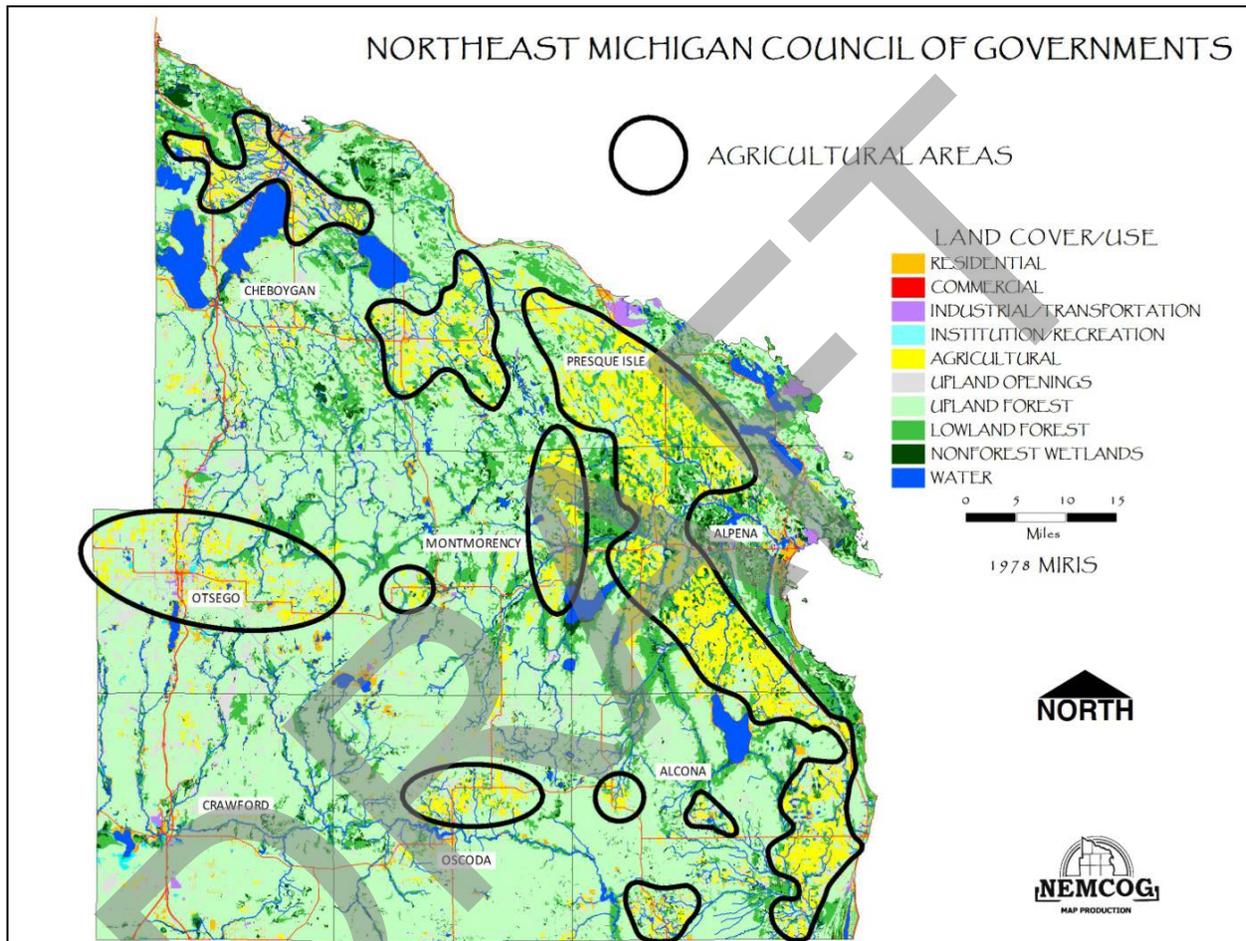
Farming is important to the local economy and is part of the lifestyle of many long-term residents of the region. The presence of farmland is also an integral part of the rural landscape. While the amount of land being farmed has been decreasing each decade, generally the land is converting to a less intensive use of open lands, large lot residential development and so far is not under great pressure for conversion to subdivisions or commercial uses.

Figure 13 shows concentrations of agricultural activity in the region. According to the USDA Census of Agriculture 2012 Report, agriculture production accounted for \$89,913,000 in the region.

Alpena County ranks number one in total market value of agricultural production in the region, Presque Isle ranks a close second, Alcona third and Cheboygan County is fourth. Livestock production accounts for just over 45 percent of the total value of agricultural production in the region. Currently, much of the agricultural production is shipped in its unprocessed form to markets outside the region. There are rising interests in development of community based

agricultural which tends towards smaller farms that produce a wider variety of crops destined for local markets. Community based agriculture offers opportunities for small scale farms and younger generation to enter into farming. Other efforts are focusing on processing agricultural crops into products. Both of the above will generate greater economic wealth within the region.

Figure 13 Agriculture



Water Resources

Known for its high quality lakes and streams, surface water resources are at the root of northern Michigan's identity. Both residents and visitors list surface water as one of the top assets that add to the overall quality of life. It should be no surprise that communities with coastal areas and inland lakes are seeing increased pressure for second and retirement home development.

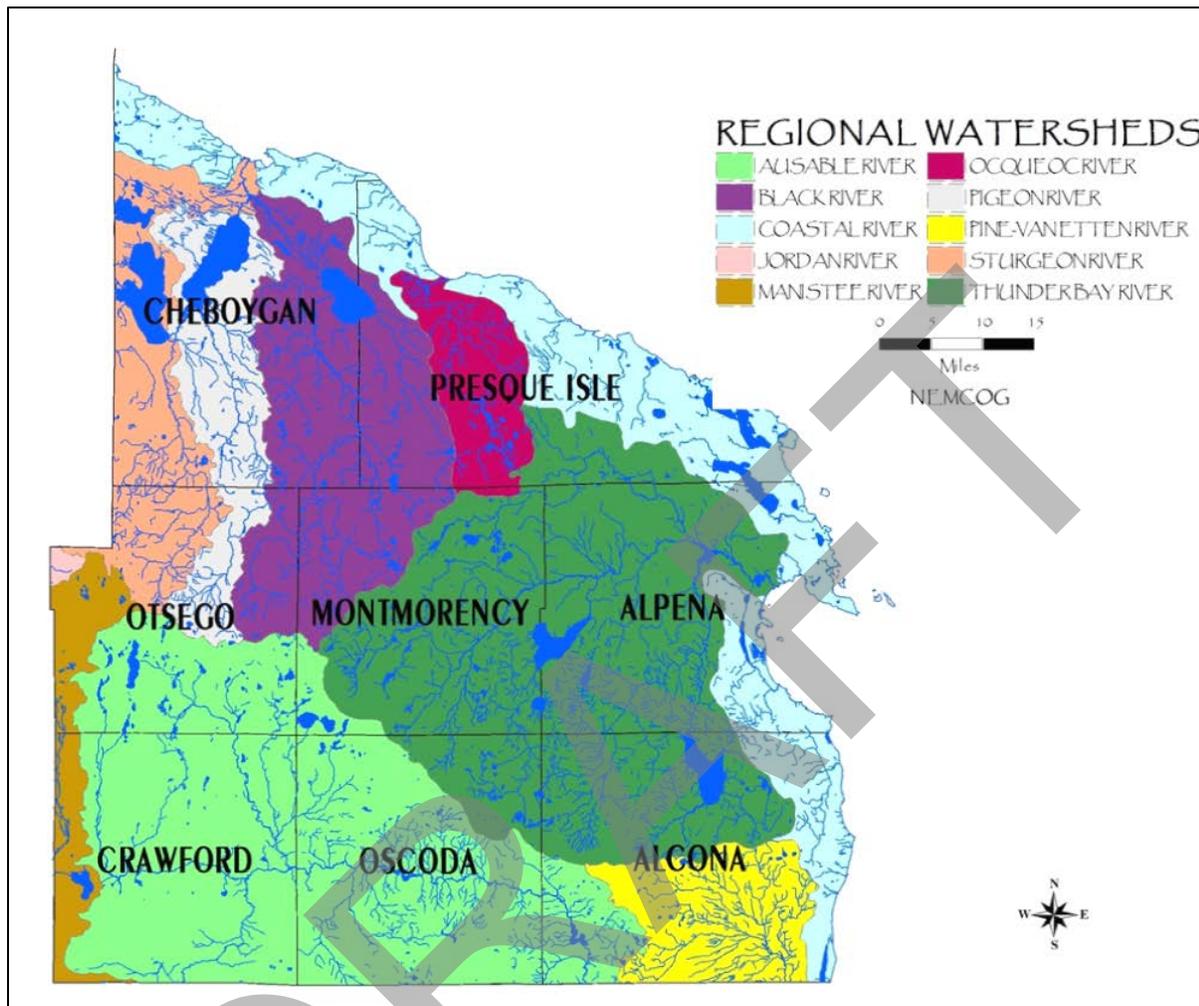
With its shoreline making up over one third of the regional boundary, the largest surface water resource in the NEMCOG region is Lake Huron. The Great Lakes are the largest system of fresh, surface water on Earth, containing roughly 18 percent of the world supply. Lake Huron is the second largest of the five Great Lakes in surface area (23,000 square miles). However, due to its many islands and inlets, it has the greatest length of shoreline at 3,827 miles, over 1,000 miles more than Lake Superior, which is the largest in surface area. In the NEMCOG region, there are over 221 miles of Lake Huron shoreline.

The Lake Huron coastal area contains some of the most ecologically rich and diverse areas found in the state. Marshes, limestone bedrock shorelines, cobble beaches, sand beaches, low dunes, dune and swale complexes, wet meadows, northern fens, conifer forests, islands, coastal wetlands, sinkholes and lowland hardwood swamps along the coastal area provide critical habitat for many rare and endangered species. Additionally, the near shore water features offer a wide array of paddle sport and boating adventures. Numerous bays, coves, points, islands, even underwater sinkholes and shipwrecks lure boating enthusiasts to explore the coastal waters.

The Region has 753 inland lakes greater than five acres in size, totaling over 119,500 acres of surface water. There are seven lakes greater than 5,000 acres in size: Mullett Lake, 17,360; Burt Lake, 17,120; Hubbard Lake, 8,850 acres; Black Lake, 10,130; Grand Lake, 5,560; Long Lake, 5,320; and Fletcher Pond, 5,310 acres. In rural communities, waterfront lands are some of the most valuable property. Historically, these properties were developed as recreational seasonal housing. However, in the last decade seasonal waterfront homes have been transitioning to year round residences as retirees move to their up-north property. As noted in the Presque Isle County Master Plan, "Of these high growth townships, one common attribute is worth noting; namely, the presence of private property development on or near waterfront.... Not only is new residential development occurring in these townships, but homes that were previously used as vacation homes are being converted to year-round homes as homeowners retire and move north permanently."

Figure 14 depicts water features and major watersheds in the NEMCOG Region. The Pigeon River, Black River, Ocqueoc River, and Thunder Bay River watersheds are located entirely within the Region. Portions of the Au Sable River, Manistee River, Sturgeon River, Jordan River and Pine-Van Etten watersheds lie within the NEMCOG Region. Small watersheds are delineated along the Lake Huron coastal areas.

Figure 14 Water Resources



Forest Resources & Land Cover

Clearly, the predominate land cover in the NEMCOG region is forest land, which includes upland and lowland forest types. In addition to using the forest resources for timber and fiber, woodlands are also used for all types of outdoor recreation. Large expanses of different forest types offer habitat for a wide variety of species. Forest types include aspen-birch, northern hardwood (sugar maple, American beech, basswood, red maple, and ash) , oak (red, white and northern pin) lowland conifers (northern white cedar, black spruce, white spruce, tamarack and balsam fir), lowland hardwoods (elm, ash, balsam poplar, red maple and white birch) and white, red and jack pine. **Figure 15** shows the general forest types in northeast Michigan.

Extensive areas of pine forests are found on the sandy outwash plains particularly in Crawford, Oscoda, and Alcona Counties. Jack pine is well adapted to the droughty, low fertility soils and was a common species prior to the logging in the 1800's. Other areas where pine forests are common include northern Montmorency County, southeastern Otsego County and northwestern Presque Isle County. Aspen-birch forests are dispersed throughout the region. Aspen-birch forests were not common prior to the extensive logging and subsequent forest fires in the late 1800's. Once considered a junk tree, wood and paper products utilizing aspen have resulted in the species becoming a valuable forest product important to the local economy.

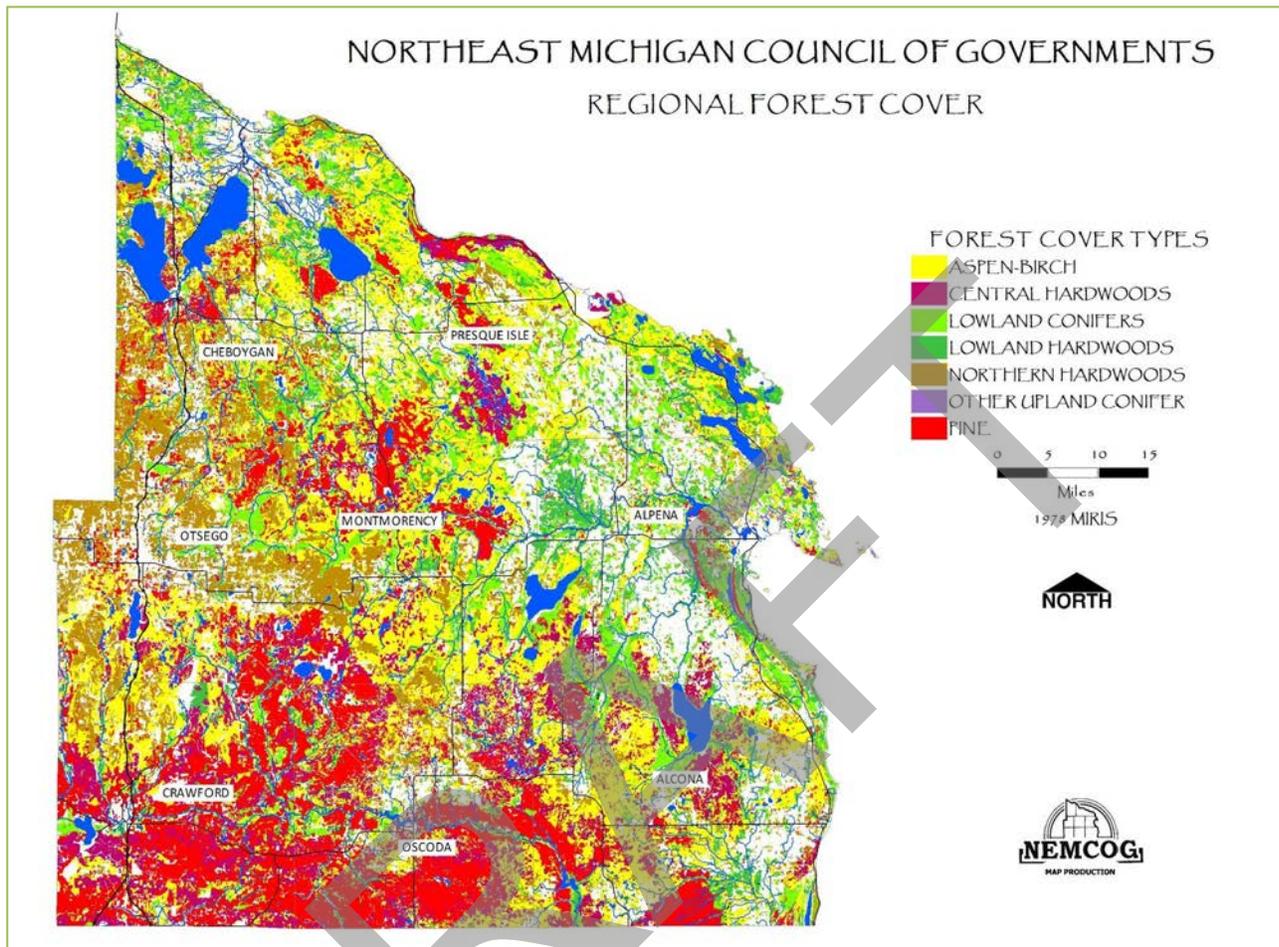
Northern hardwood forests are more common in the western parts of the region. Since northern hardwoods prefer to grow on fertile, well drained soils, most of the pre-settlement northern forests were cleared for farming. Lowland hardwood and conifer forests are most common in the coastal counties and can be found growing on poorly drained soils in the old lakes plains. Lowland forests are associated with lakes and streams, providing important wildlife habitat and water quality buffers.

According to information obtained from the US Forest Service, approximately 56 percent of the forest land is privately owned; a vast majority is under non-industrial private ownership. The second largest forestland ownership category is state and local government. The forest resources in the region present opportunities for development of forest products facilities such as sawmills, energy production facilities, and manufacturing facilities. Timber harvesting is concentrated on five timber types: aspen, jack pine, oak, red pine, and upland hardwoods.

The regional land cover map, **Figure 16** was generated from the Michigan Resource Information System (MIRIS) land cover/use compiled in the 1980's. While dated, the map is the best available source for displaying desired land cover categories, at the scale presented in this plan. While it is a given that changes have occurred, there not been major conversions to urban built-up land uses. Upland forestland (shown as light green on the land cover map) is the dominate land cover. Upland forest types include aspen-birch and pine (jack, red and white), northern hardwoods (sugar maple, American beech and basswood,) and oak in the upland areas. The upland species are the primary types harvested for forest products.

Lowland forests grow on soils with a seasonally high water table and are often classified as wetlands. This type is depicted as dark green on the land cover map. Lowland forests include areas that support lowland hardwoods and conifers, such as northern white cedar, black spruce, balsam fir, elm, black ash, red maple, ash and aspen species. These lowland forests border lakes and streams providing important wildlife cover and protecting water quality. Extensive lowland forests can be found along the coastal regions, growing on the poorly drained old lake plains.

Figure 15 Forest Resources



Wetlands are defined as land that has sufficient water at, or near, the surface to support wetland or aquatic vegetation. These areas are commonly referred to as swamps, marshes and bogs. The wetland category comprises non-forested types such as lowland brush (tag alder and willow), sphagnum bogs, emergent vegetation in lakes, beaver floodings and wet meadows. Two of the most important functions of wetlands are water quality protection and ecological corridors. As can be noted on the land cover map, major wetland areas are adjacent to rivers and creeks. The network of wetlands receives surface water and subsurface water discharge, creating the many streams and creeks that in turn flow into the area lakes. The interconnected resources exemplify how activities distant from major water bodies can still have an impact on the water quality.

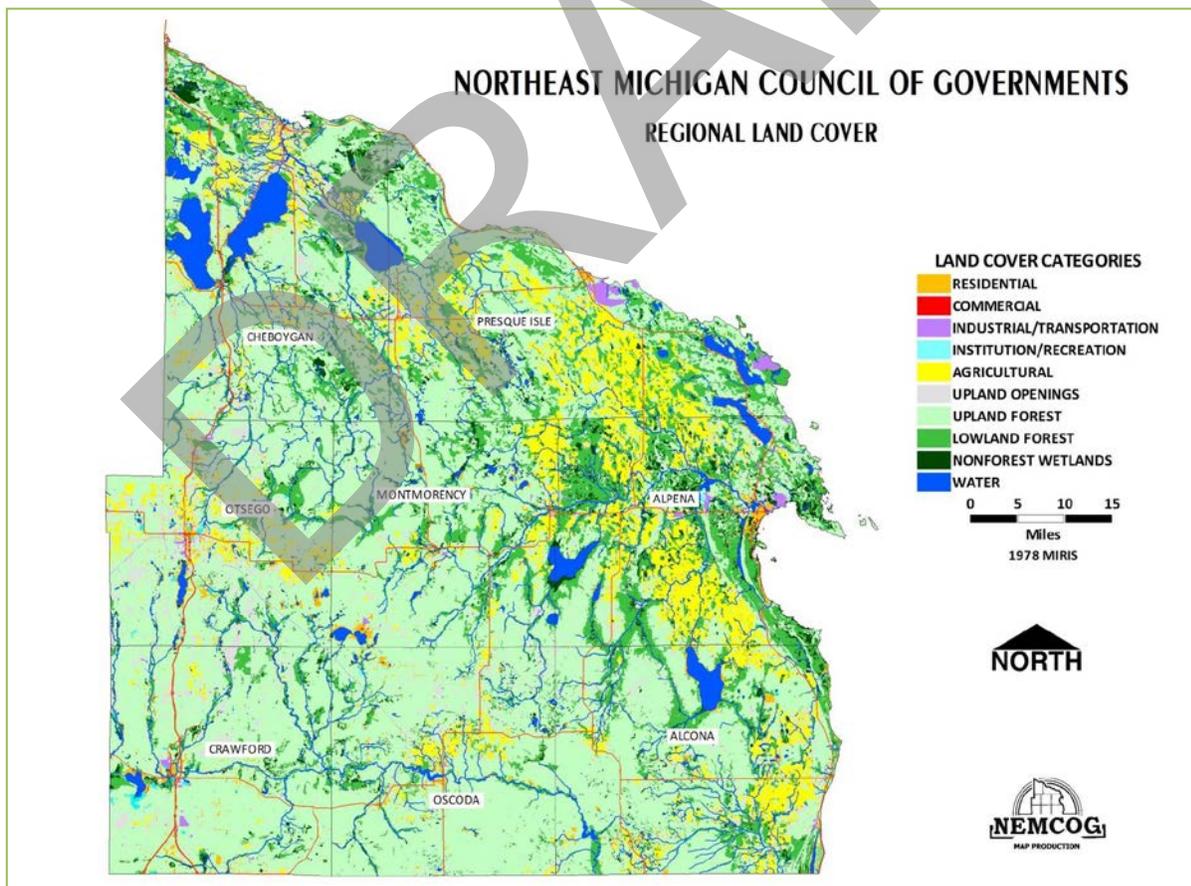
Agricultural areas are shown as yellow on the land cover map. These lands include, row crops, hay and pasture land. Note the higher concentration of farmland within the coastal counties, particularly Alpena and Presque Isle Counties. Non-forested land (depicted as light gray on the map) includes areas supporting early stage of plant succession consisting of plant communities

characterized by grasses and shrubs. Such areas often occur on abandoned agricultural land or recently timbered areas.

Residential development is concentrated in the cities, villages and unincorporated communities. Additionally, small lot residential development is concentrated around the numerous lakes in the region and the Lake Huron shoreline. These waterside residential areas were primarily seasonal homes. However, in the last decade seasonal homes are being converted year-round homes, as owners retire and move north. Another trend in the last 20 years has been low density residential development on lots two acres and larger. The low density rural sprawl has impacts to local communities on certain services such as school bussing, fire protection, emergency medical response and road maintenance by increasing costs to provide services.

Commercial development is concentrated within communities and along major transportation corridors. Small commercial nodes, with as few as one store, can be found throughout the region and often serve the resort and recreational population. Industrial areas and quarry operations are depicted in purple. Limestone quarries from Rogers City to Alpena stand out prominently along the Lake Huron Coastline.

Figure 16 Land Cover



Lifestyle

One of the most unique aspects of Northeast Michigan is the diversity of natural resources and relaxed rural character. Northeast Michigan has thousands of miles of trails and rivers to enjoy many outdoor activities such as, biking, snowmobiling, canoeing/kayaking, hiking, and more. Part of the region is also home to the coast of Lake Huron offering access to many water activities, fresh-water research, and tourism destinations. Community partnerships have been developed to package these opportunities to attract more tourists to the region. One example of such collaboration comes from the region’s Up North Trails project. The Up North Trails Collaborative is a coalition of 53 organizations in Northern Michigan with the goal of promoting all trail systems together for all types of trail users. The interactive website designed for Up North Trails allows tourists to plan their adventure from beginning to end in advance of their arrival. It also provides lots of education around the vast array of trails available, thus bringing new attention to the region’s assets.

Northeast Michigan Sub-regions

Given that Northeast Michigan covers a large geographic area it is also important to highlight the differences in our three sub-regions. Each sub-region has its own economic characteristics that provide specific challenges and opportunities for growth.



Figure 17 Sub-Regions

Interstate 75 Corridor

Crawford County, Otsego County, and Cheboygan County make up the first sub-region which are all located along I-75. This sub-region is home to two of the most populated counties in the region as shown in **Table 18**. The I-75 sub-region has seen a slight decline in population since 2010 with a total decrease of 475 individuals.

Table 18: Population

	1990	2000	2010	2014
Northeast Michigan	109,143	126,788	123,335	121,818
Cheboygan County	21,398	26,448	26,152	25,821
Crawford County	12,260	14,273	14,074	13,941
Otsego County	17,957	23,301	24,164	24,126
Total:	51,615	64,022	64,363	63,888

Source: US Census Bureau

Employment

The I-75 corridor had the lowest jobless rate in 2010 of all the sub-regions with each county falling below the regional jobless rate. Additionally, in 2015 Otsego County had the lowest jobless rate of any other county in this sub-region with just 6 percent.

Table 19: Jobless Rates 1990-2015

	1990	2000	2010	2015
Northeast Michigan	10.3	6.6	16.3	7.9
Cheboygan County	11.9	8.3	14.0	8.6
Crawford County	6.6	4.7	14.2	7.4
Otsego County	6.1	4.2	14.2	6.0

Source: State of Michigan Labor Market Information

Community Characteristics

The I-75 corridor is home to a variety of manufacturing companies from wood products, tube fabrication, metal fabrication, and forestry. Over the past 12 years Otsego County has seen \$93 million of investment in community and economic development infrastructure. This has contributed to significant growth in industry opportunities. In late 2015, Aruaco, a major particle board company announced it will be building the largest particle board plant in North America in Grayling, MI. With a projected minimum of 250 new employees by 2018 this development will greatly impact the sub-region and the entire Northern Michigan region by drawing in new residents and providing living-wage jobs.

The I-75 sub-region is also known for its significant golf and ski resorts that offer year-round activities for residents and tourists.

The I-75 sub-region has four post-secondary education and training facilities: Kirtland Community College, North Central Community College, The University Center, and Industrial Arts Institute. This sub-region is attractive to larger manufacturing companies due to the proximity of a major highway and railways.

Interior Corridor

Montmorency and Oscoda Counties make up the interior region. The Interior Corridor is home to a significant forest area. The sub-region also has hundreds of lakes and reservoirs which creates a quiet and scenic atmosphere.

Population

This small sub-region houses some of our smallest communities with populations less than 10,000 in each county. **Table 20** also shows a population decline of 374 over the past fourteen years.

Table 20: Population

	1990	2000	2010	2014
Northeast Michigan	109,143	126,788	123,335	121,818
Montmorency County	8,936	10,315	9,765	9,506
Oscoda County	7,842		8,640	8,525
Total	16,778	19,733	18,405	18,031

Source: US Census Bureau

Employment

The interior sub-region was greatly impacted by the recession and had the two highest jobless rates of the region in 2010 with 20.2% rate in Montmorency County and 19.6% rate in Oscoda County. However, by 2015 both counties were able to cut their jobless rates by more than half, and now remain just slightly above the region's average.

Table 21: Jobless Rates 1990-2015

	1990	2000	2010	2015
Northeast Michigan	10.3	6.6	16.3	7.9
Montmorency County	15.0	8.3	20.2	9.3
Oscoda County	8.1	6.3	19.6	8.5

Source: State of Michigan Labor Market Information

Community Characteristics

The interior sub-region is home to numerous sawmills, fabrication companies, and oil and gas machining. With limited access to training facilities without traveling a great distance this region relies heavily on their current manufacturing companies and tourism as drivers of the economy. One of the biggest events that the sub-region hosts each year is the Sno-Drift rally which brings in thousands of spectators each year.



The sub-region is currently working on a project to expand training for woodworkers through their apprenticeship program at MiFair. This unique program allows woodworkers to receive training in wood product development while getting paid for their work. The program is designed to highlight the region’s most valuable natural resource and keep material goods from being shipped elsewhere for production.

Coastal Sub-region

Presque Isle, Alpena, and Alcona Counties make up the coastal sub-region. All counties occupy a portion of the Lake Huron coast.

Population

Similar to the other sub-regions there has been a decline in population since 2000 as shown in **Table 20** with a total loss of 889. While this may appear like a small number, to our rural communities a loss in population of even a few hundred has a significant impact on the economy. Alpena county is the region’s most populated county and is over twice the size of Alcona and Presque Isle counties.

Table 22: Population

	1990	2000	2010	2014
Northeast Michigan	109,143	126,788	123,335	121,818
Alcona County	10,145	11,719	10,942	10,657
Alpena County	30,605	31,314	29,598	29,242
Presque Isle County	13,743	14,411	13,376	13,128
Total	54,493	57,444	53,916	53,027

Source: US Census Bureau

Employment

The jobless rate for the coastal sub-region was higher than the regional average in 2010, with two out of the three counties about 17 percent. Each county as made significant progress throughout the past 5 years to cut the rate nearly in half.

Table 23: Jobless Rates 1990-2015

	1990	2000	2010	2015
Region	10.3	6.6	16.3	7.9
Alcona County	13	7	17.8	7.7
Alpena County	10.1	5.7	13.1	6.0
Presque Isle County	11.6	8.5	17.4	9.9

Source: State of Michigan Labor Market Information

Community Characteristics and Projects

The coastal sub-region is home to many large companies including Omni Group, Decorative Panels, and Carmeuse Lime and Stone employing several hundred within each company. Industries range from manufacturing, forestry products, cement production, local farmers, and significant retail establishments. The sub-region is also home to hundreds of small businesses and tourist attractions.

The coastal sub-region is also home to a growing collaborative program, US-23 Heritage Route. The Heritage Route offers some of the most extensive and significant recreational, ecological, historical and cultural sites in Michigan's Lower Peninsula. The northern Lake Huron shoreline boasts water, forests, wetlands, lighthouses, parks, trails, museums, small towns, culture, attractions, golf, dining, and many other hidden treasures.

DRAFT

Stakeholders & Definitions

The following stakeholders were identified and provided input into the topic areas contained within the plan. Strategies were then developed based on stakeholder input. A complete list of stakeholders is as follows:

Marv Pichla, Team Leader

Workforce Development

- Marisue Moreau, Northeast Michigan Works! Agency
- Mark Berdan, Region 7B Michigan Works! Agency
- Jeremy Bockelman, Michigan Manufacturing Technology Center
- Tom Long, MSUE Career Programing
- Ed Howe, Michigan Prosperity Region 3 Career Liaison
- Marilyn Moran, Industrial Arts Institute
- Jim LeCureux, Mrs. Glee's Foods
- Mark Hitchcock, MSUE Educator
- Dan Leonard, MEDC

Post-Secondary/College

- Erine Adams, Kirtland Community College
- Don Mac Master, Alpena Community College (Based on document prepared earlier)
- Kathleen Bruski, Alpena Community College
- Thomas Nathe, North Central Community College
- Scott Govitz, Mid-Michigan Community College
- Mathew Miller, Mid-Michigan Community College
- Luann Mabarak, Kirtland M-TEC (Gaylord)
- Cameron Koch, North Central Michigan College
- Jack Thompson, University Center Gaylord

Adult/Secondary Education

- Dana McGrew, Iosco RESA
- Justin Gluesing, Alpena Public Schools
- Jake Stenz, Alpena Public Schools
- Laura Budreau, Northeast Michigan Works! Agency
- Heidi Palatka, Houghton Lake Community Education
- Melisa Akers, Houghton Lake Community Education
- Lisa Bolen, Region 7B Michigan Works! Agency
- Natasha Allen, Region 7B Michigan Works! Agency
- Dan Beltz, COOR ISD (via earlier interview)
- Michelle Cornish, ACES Academy, Alpena Public Schools

Tourism

Phil Alexander (NEMCOG), Team Leader

- Rosalie Myers (Roscommon County), Team Leader
- Matt Friday, Cheboygan CVB/Chamber executive director
- Paul Beachnau, Gaylord CVB/Chamber executive director and county commissioner
- Stefan Ringgenberg, general manager of the Otsego Club (150-200 employees)
- Barry Owens, general manager of TreeTops Resort (about 400 employees)
- Mark Hitchcock, MSU Extension
- Ilene Geiss-Wilson, Grayling Visitors Bureau
- Brandon Schroeder, Michigan Sea Grant
- Kerry Wieber, MDNR
- Brad Jensen, Huron Pines RC&D
- Adele Woskobojnik, Great Sand Bay Productions
- Denise Cline, U.S. 23 Heritage Route & Up North Trails
- Pam Duczowski, Gaylord Area Convention and Tourism Bureau and city council member
- Jerry and Scott Nunn, The Guide
- John Walters, Pigeon River Country Advisory Council President
- Scott Whitcomb, MDNR
- Brad Garman, Michigan Environmental Council
- Mariah Frye, Cross Country Ski Headquarters

Placemaking/Branding

Denise Cline, Team Leader

- Jeff Winegard, Top of Michigan Trails Council Executive Director
- Emily Myerson, Michigan DNR
- Justin Burchett, Gaylord DDA Director
- Jeff Frank, Corbin Design
- Todd Neiss, Michigan DNR
- Annamarie Bauer, Michigan DNR
- Jim Tischler, MSHDA (contributions)

Economic Gardening (Business Development)

Lisa McComb, Team Leader

- Erine Adams, Owner, Roscommon Floral-Roscommon & Director of Workforce Development at Kirtland Community College
- Phil Alexander, Facilitator of NEM RPI, NEMCOG
- Julie Crick, Natural Resources Educator, Michigan State University Extension – Roscommon
- Janice Lampert, Owner of Sojourn Lakeside Resort & Paxton Resources in Gaylord
- Andy Liebner, Owner of Liebner Enterprises LLC & United States Ski Pole Company – Cheboygan)
- Lori Meeder, Commercial Lender, Northern Initiatives – Covering 32 counties in Michigan
- Dustin Prevost, Owner of Premium Hydro Solutions, Inc. – Alpena
- Jack Thompson, Executive Director, University Center Gaylord

Wood Product Manufacturing

Tim Jenks, Team Leader

- Tim Bills, Michigan Lumber and Wood Fiber, Inc.
- Jason Cleaves, Michigan Lumber and Wood Fiber, Inc.
- Dan Welch, Welch Land and Timber
- TimNeff, AJD Forest Products
- Paul Call, Forester
- Simon Yoder, Wood Industry Entrepreneur
- Bryce Metcalf, Susan Metcalf, Foresters
- Paul Yoder, Highland Lumber Co.
- Patrick Jacques, Forester, Weyerhaeuser
- Donna LaCourt, MDAG
- Lowell Eastman, Northern Woodcraft
- Pat Holberton, Perry Creek Woodworking
- Rick Bills, WoodHaven Log and Lumber
- Gary Gee, Woodworkers' Shoppe
- Tim Boonstra, Forester
- Lee Ballard, Springs Window Fashions
- Phillip Larrison, Harvester

Agricultural/Food Products

Jim LeCureux, Team Leader

- Scott Corrin, MDARD
- Wendy Wieland, MSU Extension
- Dave Glenn, former MSU Extension Educator
- Michelle Glenn, Federal Government contractor
- Patty Cantrell, Regional Foods Initiative, LLC
- Cherry Capital Foods, Michigan Food Distributor
- Alcona Farm Market Group

Chambers of Commerce

Jackie Krawczak, Team Leader

- Alpena Area Chamber of Commerce Executive Director, Jackie Krawczak
- Atlanta Area Chamber of Commerce President Kevin Carigon
- Cheboygan Area Chamber of Commerce ED, Matthew Friday
- Gaylord Area Chamber of Commerce ED, Paul Beachnau
- Grayling Area Chamber of Commerce ED, Traci Cook
- Higgins Lake/Roscommon County Chamber of Commerce representative Connie Allen
- Hillman Area Chamber of Commerce President, James Stoddard
- Alcona Area Chamber of Commerce volunteer
- Indian River Chamber of Commerce ED Dawn Bodnar
- Onaway Area Chamber of Commerce President, Connie Gibson
- Oscoda Area Chamber of Commerce ED, Leisa Sutton
- Ossineke Chamber of Commerce volunteer
- Posen Area Chamber of Commerce President, Randy Idalski
- Rogers City Area Chamber of Commerce ED, Alexa Donakowski
- Rose City-Lupton Chamber of Commerce volunteer
- Tawas Area Chamber of Commerce representatives Shelley Buresh and Janel Walmsley
- West Branch Chamber of Commerce ED, Heather Johnson
- Houghton Lake Chamber of Commerce ED, Linda Tuck

Aerospace

Lisa McComb, Team Leader

- Gary Kellen, Oscoda-Wurtsmith Airport manager
- Jim Klarich representing Alpena County Regional Airport
- Matt Barresi, Gaylord Regional Airport Manager

Renewable Energy & Energy Efficiency

Tim Jenks, Team Leader

- Dan Radomsky, NextEnergy
- Roman Bukowinski, T.E.S. Solar, Tartan Energy System, LLC
- Jay Jacobs, Consumers Energy
- Larry Gooder, Borealis Wood Power

Economic Development Organizations

Andy Hayes , Team Leader

- Ann Richards-Oscoda
- Andy Hayes-NLEA
- Bonnie Page-Lewiston
- Bonnie Zoia-Harrisville
- Brenda Bachelder-Roscommon City
- Bruno Wojak-Montmorency Co.
- Charlie Nyhus-Onaway
- Cindy Lou Poquette-Indian River
- Cindy Rosebrugh-Wilton-Rose City
- Dan Bonamie-Grayling
- Dan Nivelt-Indian River
- Dave Post-Montmorency Co.
- Dawn Bodnar-Indian River
- Diane Rekowski-NEMCOG
- Doug Baum-Grayling
- Erich Podjaske-Grayling
- Erine Adams-Roscommon
- Gary Kellen-Oscoda
- Gerald Ganske-Onaway
- Heather Johnson-West Branch
- Helen Pasakarnis-Oscoda
- Jan Kellogg-NLEA
- Janel Walmsley-Tawas
- Jay Jacobs-West Branch
- Jeff Ratcliff-Otsego
- Jim Klarich-Alpena
- Jolene Michaels-Mackinaw City
- Kelly Vieau-Mackinaw City
- Kristen Guenther-Cheboygan
- Leisa Sutton, Oscoda
- Leslie Fullerton-Iosco
- Lisa Bolen-Iosco
- Lisa McComb-Otsego Co.
- Lisa McComb - Otsego Co.
- Mandi Chasey-West Branch
- Marilyn Moran-Onaway
- Marisue Moreau-NEML
- Mark Hitchcock-Tawas
- Marv Pichla
- Matt Friday-Cheboygan
- Mayor Sangster-Cheboygan
- Phil Alexander-NEMCOG
- Philip Lewis-Grayling
- Richard Gillies-Lincoln
- Rick Benjamin-Rose City
- Ron Leslie-Tawas
- Rosalie Myers-Roscommon
- Sara Christensen-NLEA
- Sara Healy-Lincoln
- Sheila Phillips-Lincoln
- Steve Schnell-Cheboygan
- Susan Schautz-Oscoda Co.
- Tim Jenks-Oscoda Co.
- Tom Edison-Hillman
- Tom Erhart-NLEA
- Tom Moran-Onaway
- Tom Page-Montmorency Co.
- Tom Trimmer-Oscoda Co.
- Tom Youatt-West Branch
- Traci Cook-Grayling

ACEEE: American Council for an Energy-Efficient Economy

ABE: Adult Basic Education

CDC: Collaborative Development Council

CEDS: Comprehensive Economic Development Strategy

COOR ISD: Crawford, Oscoda, Ogemaw, Roscommon Counties Intermediate School District.

CVB: Convention and Visitor's Bureau

DDA: Downtown Development Authority

DNR: Department of Natural Resources

EAG: Education Advisory Group

EDA: Economic Development Administration (U.S.)

EDO: Economic Development Organization

FY: Fiscal Year

GED: General Educational Development

LEED: Leadership in Energy & Environmental Design

LIAA: Land Information Access Association

MDARD: Michigan Department of Agriculture & Rural Development

MDOT: Michigan Department of Transportation

MEDC: Michigan Economic Development Corporation

MEDC BDM: Michigan Economic Development Corporation Business Development Manager.

Michigan Works! Northeast Consortium: A network of resources, providing services to improve the region's workforce. Partners

with businesses to develop recruiting and retention strategies and with job seekers to enhance education and career opportunities.

MSHDA: Michigan State Housing Development Authority

MSU: Michigan State University

MSUE: Michigan State University Extension

NEMCOG: Northeast Michigan Council of Governments

NEMSCA: Northeast Michigan Community Service Agency

NLEA: Northern Lakes Economic Alliance

Renewable Energy: Any energy resource that is naturally regenerated over a short time scale and derived directly from the sun (such as thermal, photochemical, and photoelectric), indirectly from the sun (such as wind, hydropower, and photosynthetic energy stored in biomass), or from other natural movements and mechanisms of the environment (such as geothermal and tidal energy). Renewable energy does not include energy resources derived from fossil fuels, waste products from fossil sources, or waste products from inorganic sources.

RLF: Revolving Loan Fund

RPI: Regional Prosperity Initiative

SBDC: Small Business Development Center

SCORE: Senior Corps of Retired Executives

SPC: Strategic Placemaking Center

SPN: Strategic Placemaking Nodes

TMA: Target Market Analysis

TOMTC: Top of Michigan Trails Council

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE BUSINESS MEETING
February 9, 2016**

The finance business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

Absent: Commissioner Bruce Gauthier

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Allor requested to move Item 5A *Approve Monthly Finance Claims* from the Consent Agenda to New Business Item J.

Motion by Commissioner Brown, seconded by Commissioner Gouine, to approve the agenda as amended. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Matelski, seconded by Commissioner Allor, to approve the consent agenda as follows:

- A. ~~Approve Monthly Finance Claim~~ (*Moved to New Business*)
- B. Budget Adjustments
- C. Investment Report
- D. Fairgrounds Usage Agreements
 - 1. Humane Society Garage Sale
 - 2. Cheboygan County 4-H
 - 3. Cheboygan County Riders
- E. Cheboygan County Fair Contracts:
 - 1. Thumb Tractor Pulling
 - 2. Broken Horn Rodeo
 - 3. Michigan Horse Pulling Association
 - 4. Animal Oasis
- F. Correspondence – None
- G. Minutes:
 - 1. Finance/Business Meeting of January 12, 2016 and Committee of the Whole Meeting of January 26, 2016
 - 2. Health Board – 12/15/15
 - 3. NMCSA – 1/8/16
 - 4. NLEA January 2016 President's Report
 - 5. North Country Community Mental Health – 11/19/15 & 12/17/15
 - 6. Board Appointments & Procedures – 1/28/16
 - 7. County Department of Public Works – 1/19/16
 - 8. Cheboygan City Council – 12/22/15
 - 9. Planning Commission Meeting – 12/16/15 & 1/6/16
 - 10. ZBA – 10/28/15 & 11/25/15

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Business Meeting – February 9, 2016

CITIZENS COMMENTS

Anne Couture, of Tuscarora Township, addressed the Board to state her opposition to the Planning Commission's recent approval of the Heritage Cove Farms Special Use Permit as a resident of Grandview Beach Road. Civil Counsel Bryan Graham responded that decisions for special use permits are not based on popularity, but based on current laws.

Carl Muscott, a citizen of Tuscarora Township, addressed the Board to thank them for passing the Enbridge Pipeline Resolution. Mr. Muscott stated that Tuscarora Township has passed a similar resolution but Mullett Township has not. Mr. Muscott commented on W-2's for elected officials.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT

Finance Director Kari Kortz stated that the audit has been scheduled for the first week of May, and December 2015 revenues and expenditures would not be presented until they have been audited. Ms. Kortz did present the Summarization of all Budget Adjustments Posted from July 1, 2015 through December 31, 2015 Report.

ADMINISTRATOR'S REPORT

Administrator Lawson stated that the Veterans Services Director has resigned officially as of last week. He said the position will be posted tomorrow. He noted that veteran's assistance claims are still moving forward through area service organizations and internal staff. Mr. Lawson also stated that the Waterways Commission meets next week and will be discussing marina improvements and a grant application to be submitted by April 1. Mr. Lawson stated that Community Development department is looking at redeveloping the EDC including mission and direction. Discussion was held.

COMMITTEE REPORTS

Commissioner Wallace stated that the Board Appointments and Procedures Committee met and voted to recommend to the full Board the reappointment of William Thompson and Bobbie Christiansen to the Construction Board of Appeals for two year terms and to approve the appointment of Paul Megge to fill the vacancy on the Waterways Commission if and when the vacancy becomes available. Discussion was held. Commissioner Brown stated that with one member consistently unable to participate it's hard to get a quorum. Commissioner Redmond stated that members the of the Waterways represent different interests and backgrounds and Paul Megge fits the need for an individual representing the general public on the Waterways Commission.

Motion by Commissioner Brown, seconded by Commissioner Wallace to reappoint William Thompson and Bobbie Christensen to the Cheboygan County Construction Board of Appeals for two year terms expiring December 31, 2017; and to approve the appointment of Paul Megge to fill the vacancy on the Waterways Commission if and when the vacancy becomes official. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Wallace distributed January 2016 statistics for the Northeast Consortium i.e. Michigan Works.

Commissioner Brown attended three township meetings, Cheboygan Board of Conservation meeting, and the Governor's State of the State address in Lansing, MI.

Commissioner Allor attended the Ellis Township meeting, Wilmot Township meeting, Walker Township meeting, LEPC meeting, District No. 4 Health Dept. Board meeting, Cheboygan Board of Conservation meeting, Area Agency on Aging meeting, Michigan Townships Association meeting, and Michigan Northern Counties Association meeting.

Finance Business Meeting – February 9, 2016

Commissioner Gouine attended a Planning Commission meeting, a Fair Board meeting, an Inverness Township meeting, and a Straits Regional Ride meeting,

Commissioner Matelski attended two Planning Commission meetings, a Road Commission meeting, a ZBA meeting and two township meetings.

Commissioner Redmond attended a District No. 4 Health Board meeting, an LEPC meeting, a Straits Regional Ride meeting and a Transportation Committee meeting for Emmet County looking to possibly expand Straits Regional Ride services, a SANE meeting, and a Benton Township meeting.

Commissioner Wallace noted that the Board Appointments and Procedures Committee also recommended Ed Ginop to the Construction Board of Appeals but it was unintentionally omitted on the recommendation sheet.

OLD BUSINESS – None

NEW BUSINESS

Mike Couture presented the Straits Regional Ride 2017 MDOT Annual Application Resolution #16-03. Commissioner Redmond noted that they are requesting more money in capital funds because the Straits Regional Ride fleet is older and the County is asking for 11 new buses. Discussion was held about Straits Regional Ride partnerships with other counties. Commissioner Allor asked what competition Straits Regional Ride has in Emmet County. Mr. Couture responded that Emmet County has the Friendship Center and the Petoskey Club who are provided vans by MDOT.

Motion by Commissioner Matelski, seconded by Commissioner Gouine to approve the 2017 MDOT Annual Application and authorize the Chairperson to sign documentation for the 2017 Annual Application as reviewed by Civil Counsel, including Cheboygan County Resolution 16-03. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented a Fairgrounds Usage Agreement for the History Center of Cheboygan for several vintage baseball games to be held on the fairground parking area but not during fair week.

Motion by Commissioner Allor, seconded by Commissioner Wallace to approve the Fairgrounds Usage Agreement for The History Center of Cheboygan County and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented Resolution 16-04 authorizing the collection of winter tax bills totaling \$100.00 or less on the summer bill as permitted under MCL 211.44a(2). Discussion was held regarding getting other townships on board with this resolution.

Motion by Commissioner Matelski, seconded by Commissioner Brown to approve:

Resolution No. 16-04

RESOLUTION AUTHORIZING SUMMER COLLECTION OF MILLAGES TOTALING \$100.00 OR LESS, PER INDIVIDUAL TAX BILL, EXCLUDING ANY PROPERTY TAX ADMINISTRATION FEE, WHICH WOULD NORMALLY BE LEVIED AND COLLECTED IN THE WINTER TAX BILL

Recitals

- A. MCL 211.44a(2) authorizes collection of winter tax bills totaling \$100.00 or less per individual tax bill, excluding any property tax administration fee, along with the summer taxes provided that the same is authorized by resolution of the taxing unit, the county board of commissioners and the county tax allocation board, provided the requirements of subsections (a), (b), and (c) are satisfied.
- B. Many of the townships within Cheboygan County have parcels with a winter tax bill of \$100.00 or less per individual tax bill, excluding any property tax administration fee.

Finance Business Meeting – February 9, 2016

- C. The Cheboygan County Board of Commissioners, therefore, desires to authorize the summer collection of taxes meeting the requirements of Recital A above by the adoption of this Resolution, provided that each township board of the townships that desire to collect the qualifying taxes in the summer adopts a resolution to that effect and files the resolution with the County Clerk.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES and authorizes from and after July 1, 2016 the summer collection of all winter tax bills totaling \$100.00 or less per individual tax bill, excluding any property tax administration fee, within any township of Cheboygan County that (1) adopts a resolution authorizing the summer collection of winter tax bills totaling \$100.00 or less per individual tax bill, excluding any property tax administration fee, and (2) files that resolution with the County Clerk.

and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kortz presented the Department of Health and Human Services Lease Addendum #2 (State Lease #10456).

Motion by Commissioner Brown, seconded by Commissioner Allor to approve Addendum #2 to the State of Michigan Lease #10456 for the DHHS Building and authorize the Chairperson to sign. Discussion was held. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented the PsychNorth, PLLC Drug Court Agreement.

Motion by Commissioner Brown, seconded by Commissioner Gouine approve the agreement with PsychNorth, PLLC to provide counseling services to the drug court participants and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented policy revision to Policy #500 – 4 Retirement. As of January 1, 2016 retirement benefits for all new full-time and regular part-time employees shall be the MERS 1.25% retirement at age 60 Hybrid Plan. Under this Plan the County will pay the defined benefit cost of the plan while the employee will pay up to 3% into the defined contribution. The County will match up to 3% into the employees defined contribution plan unless the total contribution of the County for defined benefit and define contribution cost exceed 8% in which the County's contribution into the defined contribution plan will decrease to 0%.

Motion by Commissioner Allor, seconded by Commissioner Brown to approve revision to Policy 500 – 4 Retirement and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented policy revision to Policy Number 500 – 16 Medical Insurance. This revision identifies insurance coverage and cost caps.

Motion by Commissioner Brown, seconded by Commissioner Wallace to approve revision to Policy 500 – 16 Medical Insurance and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented Resolution 16-05 Uniform Transfer Provisions. Mr. Lawson stated that the transfer provision allows a county employee to remain in the closed plan or transfer into new Hybrid Plan at time of transfer or taking a new position in the organization. Discussion was held.

Motion by Commissioner Brown, seconded by Commissioner Allor to approve Cheboygan County Resolution 16-05 to adopt the MERS Uniform Transfer Provision and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

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Administrator Lawson presented Resolution 16-06 MERS Hybrid Plan for Divisions 1 and 2.

Motion by Commissioner Matelski, seconded by Commissioner Brown to approve Cheboygan County Resolution 16-06 to adopt the MERS Hybrid Plan as described in the MERS Hybrid Adoption Agreements for Divisions 1 and 2, subject to the MERS Plan Document and as authorized by 1996 PA 220 as amended and authorize the Chairperson to sign. A roll call vote was taken. Motion carried 6 yes, 0 no and 1 absent (Commissioner Gauthier).

Administrator Lawson presented 2016 Salary & Wage Resolution – Non-union General Employees 1601 Amendment #1 – Drug Court.

Motion by Commissioner Wallace, seconded by Commissioner Brown to adopt Amendment #1 to the 2016 Salary & Wage Resolution – Non-union General Employees #16-01 to be effective March 1, 2016, and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented AIA Agreement regarding Wise Heating & Cooling, Inc. for Phase II of the Animal Shelter Project – HVAC System. Commissioner Redmond asked if there were any local bids received for this as Wise Heating & Cooling is out of West Branch, Michigan. Administrator Lawson stated that the local bid received was well over the 5% flexibility above the lowest bid considerable for local bidders. Commissioner Matelski asked if Administrator Lawson knows how often the air in the building will circulate with the new system. Administrator Lawson was unsure.

Motion by Commissioner Brown, seconded by Commissioner Matelski to approve the AIA Document A 105-2007 Standard Form Agreement in the amount of \$17,613 with Wise Heating and Cooling and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented AIA Agreement regarding Wise Heating & Cooling, Inc. for Reid Building/Women’s Resource Center – HVAC System.

Motion by Commissioner Brown, seconded by Commissioner Matelski to approve the AIA Document A 105-2007 Standard Form Agreement in the amount of \$12,991.78 with Wise Heating and Cooling and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Allor questioned a finance claim regarding a \$42,021 NLEA payment. She addressed how the county is benefitting from the arrangement with NLEA and did a comparison of 2014 and 2015 data from NLEA reports. Commissioner Brown commented that they are instrumental with economic development for instance with Moran Iron Works and fiber optics in Mackinaw City. Commissioner Wallace stated that it would be nice to have a report from NLEA about their benefit specifically for Cheboygan County. Administrator Lawson stated that this information will become part of the discussion regarding overall economic development. Discussion was held.

Motion by Commissioner Allor, seconded by Commissioner Brown to approve the monthly finance claims, finance total of \$24,660.20 and prepaids total of \$1,018,768.92 as presented. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS – None

BOARD MEMBER COMMENTS

Commissioner Matelski commented that he has received additional information regarding Line 5 Pipeline from Enbridge. Commissioner Matelski also asked if the Board will be presented information from a representative at Enbridge. Commissioner Redmond directed Administrator Lawson to make contact for a representative from Enbridge to present information to the Board. Discussion was held.

Finance Business Meeting – February 9, 2016

Commissioner Brown commented that there has been federal funding appropriated for a new icebreaker in the Straits and there is a state dock in Mackinaw City that would accommodate the housing of the vessel and bring it to the area.

Commissioner Redmond commented on an article in the St. Ignace newspaper regarding Enbridge Line 5 and pointed out something going on with Line 5 at the State level.

Commissioner Redmond reminded the Board to complete Administrator Lawson's evaluation packets and submit them to Kathy.

Commissioner Gouine commented on an article in the Cheboygan Tribune regarding 34,700 veterans are serviced by the Saginaw Veterans Affairs office.

Commissioner Wallace commented that there is a movement to start a Christian service counseling in the area.

Motion by Commissioner Matelski, seconded by Commissioner Wallace, to adjourn to the call of the Chairperson. Meeting adjourned at 11:28 A.M.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Peter Redmond
Chairperson

Health Board Meeting
January 19, 2016

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, January 19, 2016 at 10 a.m. The meeting was held in the Conference Room, Thunder Bay Community Health Services, Hillman, and Montmorency County.

ROLL CALL

Present:

Alpena County:	Adrian, Lawson
Cheboygan County:	Allor, Redmond
Montmorency County:	Peterson, LaFleche
Presque Isle County:	Altman, Lang

Absent:

Excused:

Others Present:

Brad Rider, Judy Greer,
Joshua Meyerson, Scott Smith,
Wendy Byers-Phillips, Paul Wolne
-Alpena County

ELECTION OF OFFICERS:

Chairman Bert LaFleche assumed the Chair to initiate the Election of Officers.

Chairman:

Redmond was nominated for Chairman by Altman.
Motion to close nominations made by Lang with
support from Lawson . Ayes all, motion carried.
Redmond was elected Chairman by unanimous vote.

Chairman Redmond assumed the chair to conduct the remainder of the Officer elections.

Vice-Chairman:

Lang was nominated for Vice-Chairman by Altman.
Motion to close nominations was made by Altman with
support from Peterson . Ayes all, motion carried. Lang
was elected Vice-Chairman by unanimous vote.

Secretary-Treasurer:

Adrian was nominated for Secretary/Treasurer by Allor.
Motion to close nominations was made by Altman with
support from Lang. Ayes all, motion carried. Adrian
was elected Secretary/Treasurer by unanimous vote.

AGENDA CHANGES:

None.

RECEIVED
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CHEBOYGAN CO. CLERK

MINUTES

December 15, 2015 Health Board Minutes: Motion by LaFleche with support by Allor to approve the December 15, 2015 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

December 23, 2015 through January 15, 2016: Motion by LaFleche with support by Lang to approve the Listing of Claims submitted from December 23, 2015 through January 15, 2016. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

Mr. Paul Wolne wanted to make the Board aware of a letter that he received from the Veteran's Administration regarding utilization of hospitalization services. He provided the Board a copy of the letter that he received to help reach out to veterans that we serve.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Private Duty Statistical and Revenue Reports: The Private Duty Statistical and Revenue report for December 2015 is included in your packet. We have **38** active clients.

MIHP: On January 12th we had our final hearing for MIHP. The motion to drop de-certification of the program with full certification for 18 months with a few corrective actions was granted and the case was dismissed. The judge asked for comment from our MIHP Consultant. Joni stated, "Excellent job! It couldn't have gone any better."

The Caring Place During the fall audit from NEMCSA-Region 9 Area Agency On Aging it was recommended that in case of an emergency, we have a 2nd wheelchair to help remove clients from the Caring Place. Habitat for Humanity-graciously donated a used chair to meet the recommendation. Chauntele sent them a "Thank you" card. A pancake dinner fundraiser for the Caring Place will be held on Wednesday January 20th from 5 p.m.- 7 p.m. at the McDonald's on Chisholm Street in Alpena. Tickets are \$3 and can be purchased at the door. For every ticket purchased, \$1.50 goes toward the Caring Place.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Smith commended the Nursing Staff on the MIHP Appeal process.

Water Well Construction in Known Groundwater Contamination Zones: This involves private and public wells. During accreditation it was determined that water well construction in known groundwater contamination zones procedures should be documented in a policy. Smith explained the process that staff follow before permits are issued. We already do these procedures; it just was not in written policy.

Guidelines for Water Well Drilling in Loss of Circulations Zones: This is a practice that we have been using. We wanted to put this in policy and work with the well drillers to see how effective this may be. We are meeting with the Well Drillers Association and getting their input into this matter. The State of Michigan is also asking for this to be in policy.

EH Software: Smith and his staff have been looking into Healthspace and Hedgehog as an Environmental Health Software. Smith would like to visit departments that are using the software to ensure that we have efficiencies. He will keep the board updated as we progress.

Body Art Inspection and Licensing: We currently have a contract with District Health Department No. 2 to inspect the Body Art Facilities in our jurisdiction. The contract expired as of January 1, 2016. The contract has been reviewed and Smith would like the Board to act on the one year agreement. The fees have remained the same as previously agreed upon with District Health Department No. 2.

Motion by Lang with support by Lawson to renew the Contract for Body Art Fees as outlined in the contract with District Health Department No. 2 authorizing Rider to sign the agreement. Ayes all, motion carried

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for December 1, 2015 through December 31, 2015 was mailed to the Board with the packet for the month. Meyerson mentioned that we had another case of Whooping Cough in Presque Isle County. He stressed the importance of receiving boosters of Whooping Cough for pregnant women to help protect the unborn child and young children.

Communicable Disease: Meyerson mentioned the Zika Virus. It is a virus spread to people through mosquito bites. It has been spread to the southeastern part of the United States. It is well established in Central and South America. Meyerson reviewed the symptoms of this virus.

MEDICAL DIRECTOR'S REPORT CONTINUED

Prescription for Health: Meyerson talked about the Prescription for Health program that we will be involved in. Community Foundation of Northeast Michigan applied for the grant funds to help people focus on healthy eating and healthy lifestyle. It was a joint effort with them, TBCHS, AHC, DHD#2, DHD#4 – 1 county, and 1 County of HDNWMI. The next step is to figure out who will be doing what portions of the program. There is a meeting next week at Alcona Health Center to determine the process and promote the program that Wendy Byers-Phillips will be attending.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Judy Greer mailed the Revenue, Expenditure and Trial Balance Reports to Health Board members with the notice of the meeting for review. Amount being added to Fund Balance as of November 30, 2015 is \$209,710.17.

Policy Updates: Distributed in the packets was a listing that included all the new and revised policies from 2015. All policies are available in the offices for review if necessary.

Motion by Lawson with support by LaFleche to approve the listing of new and revised policies as presented. Ayes all, motion carried.

Mobile Unit and Truck: Greer updated the Board on the Mobile Unit and Truck disposal. Greer explained that the truck is owned by the Department but it has been determined that the mobile unit is actually owned by Department of Social Services. Telephone calls to John Keller at MDHHS in Alpena and he is working with the Department on the disposal of the mobile unit.

Adrian explained the public education trailer that the City of Alpena has and what the purpose of this unit would be to them.

Motion by Lang with support by Peterson to recommend MDHHS donating the mobile unit to the City of Alpena. Ayes all, motion carried.

Proceed with sealed bids on the Truck as instructed at the December Board meeting.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Rider explained that the Board can contact him at any time if the need arises. Rider explained that he is in our office in Alpena on Mondays and mostly in Cheboygan on Fridays.

My Insight: Meyerson did sign the MyInsight agreement. We have spent a tremendous amount of time on this and are moving forward with the purchase of the software.

Board Appointment of Delegate and Alternate to MALPH Board of Directors: Currently the MALPH Bylaws require that the Delegate and Alternate must be the Health Officer and a jurisdictional member.

Motion by Altman with support by Lang to appoint Rider the Delegate and Redmond the Alternate to the MALPH Board of Directors. Ayes all, motion carried.

NEW BUSINESS

Appointment to Executive Committee: Chairman Redmond assigned officers to sit on the Executive Committee. The following was determined:

Alpena County - Adrian
Cheboygan County - Redmond
Montmorency County – Peterson
Presque Isle County - Lang

2016 Meeting Schedule: The 2016 Meeting Schedule was mailed in the packets to Health Board Members.

Motion by Altman with support by Allor to adopt the 2016 meeting schedule as presented. Ayes all, motion carried.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT:

There being no further business to come before the Board, motion by LaFleche with support by Altman to adjourn. Ayes all, motion carried.

Adjournment: 11:30 a.m.

Pete Redmond, Chairman

Robert Adrian, Secretary/Treasurer

Judy Greer, Recording Secretary

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Sanctuary Inn Alpena, MI
February 5, 2016

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:45 p.m.

President Pete Hennard ask for a moment of silence in remembrance of Jack Mahank.

ROLL CALL

Carol Athan	Meagan Holmes
Lyn Behnke	Melissa Holt
Stuart Bartlett	Dawn Lawrence
Lyn Behnke	Jennifer Lopez
Sue Flewelling	John Morrison
Lee Gapczynski	Leonard Page
Jean Garratt	Corleen Proulx
Bruce Gauthier	Patricia Rondeau
Kenneth Glasser	John Morrison
Mark Grantner	Kathleen Vichunas
Albert LaFleche	Gerald Wall
Aubrey Haskill	Rose Walsh
Pete Hennard	Carol Wenzel
Mary Hess	Virginia Zygiel

Excused: Sharon Priebe, John Smock

Absent: Bob Cudney

Quorum present - yes

Staff Members Present:

Lisa Bolen, Bob Cain, Ed Dowling, Karen Godi, Linda McGillis, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, Carol Shafto, Yvette Smigelski and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Earl Corpe to approve the agenda as presented. Support by Virginia Zygiel. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Steve Lang led the Board in the Pledge of Allegiance.

Gerald Wall provided the blessing for the meal.

John Morrison provided reflections

February 5, 2016

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.
No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including

- a. Approval of January 2016 draft meeting minutes
- b. Approval of Head Start Selection Criteria for 2016-2017
- c. Approval of Early Head Start Selection Criteria for 2016-2017
- d. Approval of Head Start/Early Head Start/Great Start Readiness Program Procedures for Shared Governance
- e. Receive and file January 2016 Head Start Policy Council Meeting Minutes
- f. Receive and file January 2016 Regional Council on Aging Meeting Minutes
- g. Receive and file January 2016 Client Services Advisory Council Meeting Minutes
- h. Receive and file Risk Assessment Summary Report

is adopted as presented.

COMMUNICATION

No communication

COMMITTEE REPORTS

Directors Report – Lisa Bolen

Lisa Bolen spoke about the celebration of life for Jack Mahank held at the Crawford County Senior Center hosted by Alice Snyder, Senior Center Director. Several NEMCSA board members and staff attended. Jack was a long standing member of the NEMCSA Board. He served just 2 months shy of 20 years and rarely missed a meeting.

Lisa Bolen gave a tribute to Dale Huggler for his many years of service on the NEMCSA Board of Directors. Dale was appointed to the NEMCSA board in 1975 by the Alpena County Board of Commissioners. He served as Board president from 1979 to 2013. Dale also served on the Audit and Finance Committee until he officially concluded his service on the Board in August of 2015. Dale previously held a seat on the Michigan Community Action Board of Directors.

A canvas print was displayed of Dale, NEMCSA Board of Directors Chair, Bob Peters, NEMCSA Executive Director; Carl Levin, U.S. Senator and Mitch Irwin, State Senator. The photo was taken in 1980 at the ribbon cutting ceremony for a pilot ethanol plant. NEMCSA had received a special grant for ethanol production from the Michigan Bureau of Community Services. NEMCSA built and operated the ethanol plant with the plan to produce 50,000 gallons that year, enough to heat ten homes and power twenty five vehicles.

The print will hang in the NEMCSA main office building. A smaller version will be presented to Dale and Mrs. Huggler as a keepsake.

Ed Dowling, NEMCSA's IT Director spoke about the launch of the new Board Portal. Board members were provided a user name and password as well as access to a NEMCSA email account. The portal will display the monthly board packet and will also serve as an archive for

documents pertinent to board members. It was also noted that 10 tablets will be purchased as a pilot for Board Members to use, anyone wishing to take part in the pilot were asked to let Lisa know.

Financial Report – Jim Robarge

Jim Robarge distributed and reviewed the Statement of Financial Condition as of January 31, 2016. Jim also reviewed the financial report for Head Start/Early Head Start program funds as of December 31, 2015.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Earl Corpe. All ayes, Motion carried.

Program Presentation – Laurie Sauer

Laurie Sauer, Region 9 Area Agency on Aging Director, presented a PowerPoint presentation on Council/Commissions on Aging. Yvette Smigelski, Contract Manager for the Region 9 Area Agency on Aging, reviewed funding sources for each Commission on Aging in the service area.

PROGRAM UPDATES

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met prior to the regular meeting. The committees reviewed and recommended for approval the submission of the Community Service Block Grant (CSBG) revision.

Motion by Dawn Lawrence to approve the submission of the Community Service Block Grant revision as presented. Support by Lyn Behnke. All ayes, Motion carried.

The committee reviewed and discussed the submission of the Weatherization Assistance Program Invitation to Bid.

Motion by Rose Walsh to approve the submission of the Weatherization Assistance Program Invitation to bid as presented. Support by Dawn Lawrence. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The Audit/Finance Committee met prior to the meeting. Credit card expenditures for January in the amount of \$2,549.57 were reviewed and approved.

Motion by Ken Glasser to approve the January credit card expenditures as presented. Support by Carol Athan. All ayes, Motion carried.

Membership Committee – John Morrison

No meeting. No report.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee – Megan Holmes

No meeting. No report.

Megan Holmes asked that board members return the Executive Director Evaluation Survey to Diane Price before the next board meeting.

INFORMATION ITEMS

New Business

No new business

The March board meeting will be held at BJ's Restaurant in Gaylord on March 4, 2016.

Motion by Albert LaFleche to adjourn the meeting at 1:40 p.m. Support by Lyn Behnke. All ayes, Motion carried.

Date Prepared: February 5, 2016

Date Approved: _____

Board Secretary

Date

Recently I attended a meeting of the **Tip of the Mitt SCORE Chapter**, (housed at the Petoskey Regional Chamber of Commerce) and met with 12 of their team of business counselors. I have known one of the retirees present, just about all my life. In fact, so much so that I can specifically name several times over the years he has been a positive influence on my life, both personally and professionally. As a youth growing up, as a young professional early in my career and now as a "seasoned" professional. What struck me however is that everyone in the room has their version of "me". I'm sure each has made a positive impact on someone's life and that someone appreciates the relationship. Pretty cool when you think about it.



My question to you... **do you have a version of "me"** that you have assisted, guided, and have had a positive influence on? Years from now will there be someone from your past that contacts you to thank you for something that you did to assist them? We're all in this together and I do truly believe "it takes a village". I'd love to hear stories of those that have had an influence on your life/career... andy@northernlakes.net

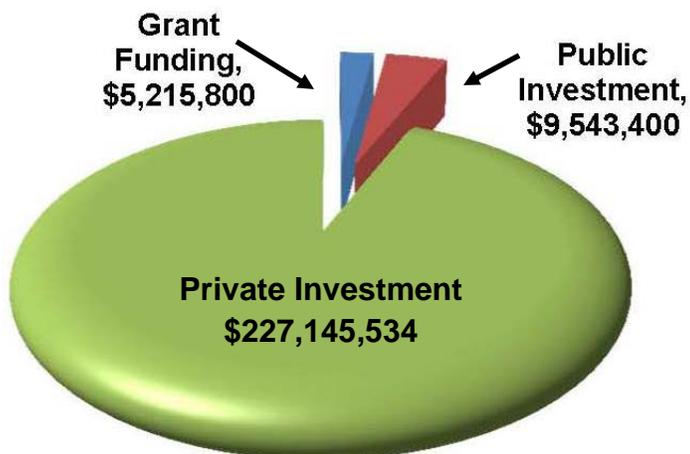
Next month... look for a "new-look" Presidents Report... Can't wait to share it with you!

Have a terrific week!

Andy Hayes, President

Projects In Progress

49 Community & Business Assistance Projects



Total Investment- \$ 241,904,734

362 Anticipated Jobs Created
418 Anticipated Jobs Retained
8 Anticipated Business Startups

Clients Counseled & Time Invested (2016)

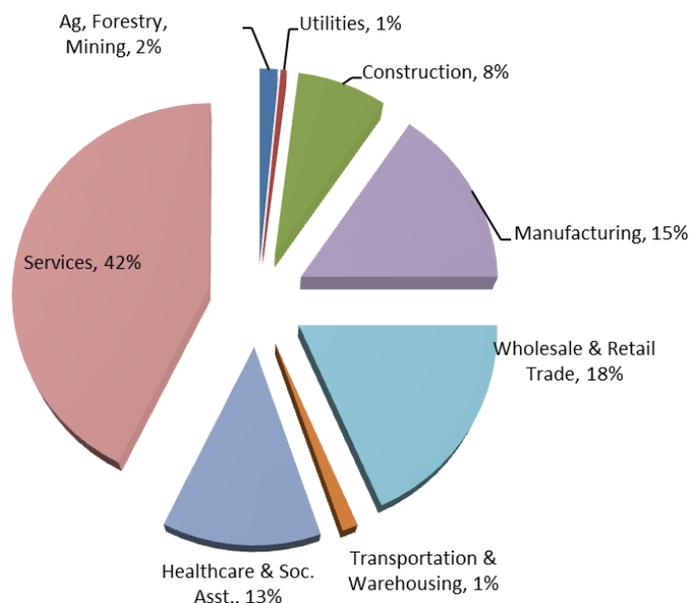
60 Clients and 169 hours

Website Statistics

Year	Unique visitors	Number of visits	Pages viewed
2016	1,931	4,261	11,068

Employment by Industry—2015

Source: milmi.org



The backbone of our region's economy is manufacturing and healthcare, which provides a majority of the base jobs. Employment in trades and services, much of it related to tourism, makes up the remainder.

Up-coming Event Highlights:

3/2-Pure Michigan Automotive Summit-Detroit

Check out the **Events Calendar** for more trainings and workshops at: <http://www.northernlakes.net/upcoming-events/events-calendar/>

MINUTES OF THE BOARD
January 21, 2016
North Country Community Mental Health
Board Room
1420 Plaza Drive
Petoskey, Michigan

BOARD MEMBERS PRESENT: Gary Averill, Paul Liss, Dennis Priess, Ed Ginop, Dan Plasencia, Karla Sherman, Ron Isler, Christian Marcus, Sr. Augusta Stratz, Joel Evans, Bob Boyd, Louis Scholl

BOARD MEMBERS ABSENT: Craig Crambell, Sue Allor

STAFF: Alexis Kaczynski, Christine Gebhard, Kim Rappleyea, Joan Booth

Mr. Ginop called the meeting to order at 4:30 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members and staff.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Nov. 30, 2015	\$4,425,653.27
Receipts, Adjustments & Transfers, Dec.	\$5,676,642.70
Total Disbursements & Adjustments, Dec.	\$3,498,141.03
Increase in Cash Balance	\$2,178,502.67
Balance, Dec. 31, 2015	\$6,604,154.94

*Approximately \$3,903,741 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

**Received November 2015 B/B3 Payment of \$1,900,850.16 on December 7, 2015 and November 2015 Healthy Michigan Plan of \$194,928.42 on December 3, 2015.

MOTION BY KARLA SHERMAN, SECOND BY GARY AVERILL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Program Committee

Sr. Augusta Stratz reported on the Telemedicine Policy, Clinical Record Policy, Tobacco and Drug Use/Abuse Policy and the Non-discrimination Policy.

It was decided to handle approval of these policies in one motion.

MOTION BY SR. AUGUSTA STRATZ TO APPROVE THE TELEMEDICINE POLICY, CLINICAL RECORD POLICY, TOBACCO AND DRUG USE/ABUSE POLICY AND THE NON-DISCRIMINATION POLICY. MOTION CARRIED.

Sr. Augusta Stratz reviewed the Administrative Services – FY 2015 Annual Report.

Sr. Augusta Stratz reviewed the Utilization Management Plan, FY 2015 Annual Report.

Sr. Augusta Stratz reviewed the Risk Management Committee, FY 2015 Summary.

Ms. Kaczynski reminded the Board members that this information was sent to the Program Committee but is available to all board members at any time. Interested board members should contact Joan or Alexis.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Ms. Kaczynski reviewed the Residential Fee Assessment Policy that was included in the Board packet.

MOTION BY BOB BOYD, SECOND BY KARLA SHERMAN, TO APPROVE THE RESIDENTIAL FEE ASSESSMENT POLICY. MOTION CARRIED.

PRESENTATION

Recipient Rights Annual Report

Kim Rappleyea introduced herself and Brandy Marvin and explained the functions of the Office of Recipient Rights (ORR). She referred to the Michigan Mental Health Code which creates an internal rights protection system and described the activities of the rights office. Staff visits every service site at least annually and monitors all contracts to assure that rights related language is correct. She referred to the demographic information and number of recipients served. She provided a chart showing all the sites and the demographics of those sites. She explained the site visit review tool, explained the components and that it is utilized in concert with the Safety Specialist.

Ms. Rappleyea has revised policies and procedures such as abuse and neglect, dignity and respect, the recipient rights system policy, religious worship, etc. She explained the complaint form which could contain several allegations. She described how complaint resolution could involve intervention or investigation and that a decision can be appealed. She provided a complaint data summary. Last year there were 123 allegations and 91 complaints filed. There has been one appeal filed this year. The number of allegations has decreased in the last 3-4 years. Time frames of investigations were described. She discussed abuse definitions and described Abuse I, II and III. Abuse complaints in general have gone down. She then went on to explain Neglect I, II and III. She provided an aggregate summary of some complaints. Remedial action and substantiated complaints were reviewed and described. She explained the training that ORR offers and the amount of training rights staff must receive in the course of a year. She reviewed last year's goals and accomplishments. A goal for this year is to improve timeliness of investigative reports and attempt to resolve them within 60 days. They also need to prepare and receive substantial to full compliance in this year's MDHHS-ORR review.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that Medical Director, Lori Katzman, is leaving the agency after 20 years. Psychiatricians are difficult to recruit and it is fortunate that the agency has been able to hire Dr. Charles Lapo to take this position as of May 2. He presently works with Centra Wellness (i.e., Manistee-Benzie CMH) and has been with them since the Lockwood Unit closed. Dr. Katzman will be leaving the end of April.

She also announced that Andrew Sahara is retiring the end of March of this year. The agency is hiring a Chief Clinical Officer and will not be replacing his position. She described the difference in the two positions.

Ms. Kaczynski referred to the two documents distributed tonight. An article from Crain's Detroit Business, HMOs Seek Mental Health Bids and a draft paper from the Michigan Primary Care Association entitled, "Eliminate Michigan's Mental Health/Substance Use Disorder Carve Out". These two documents deal with the threat of profitization, not privatization. Current funding for the public system is a "carve-out" of the Medicaid behavioral health benefit from the larger health benefit through Medicaid waivers. CMH boards (through regional entities or prepaid inpatient health plans) are sole source contractors for these services. The Medicaid health plans in Michigan get funding to provide primary health care services. This draft from the Michigan Primary Care Association is an effort to write a position paper to integrate mental health and primary health care funding. The Crain's article is about the MAHP's bid and Jim Haveman is quoted in this article. Most health plans are profit making and take their profits off the top.

In other news, the state expanded the Medicaid autism benefit to persons up to 21 years of age effective January 1. Extra credentials for staff are required. Services provided through this benefit are cost settled, fee for service with the state. Unfortunately, the fee screens offered by the state are much lower than the actual costs.

QUALITY IMPROVEMENT UPDATE

Ms. Gebhard complimented her staff on the good job they are doing and referred to the annual report of administrative services. She explained that there are 15 staff members in her division. Each position was described starting with the Safety Specialist position. The number of staff injuries went up this year. The compliance and safety standards were reviewed and she explained that the recipient rights team combined with the safety specialist to review contract providers to ensure a safe environment for clients. Together these two positions teach CPR, First Aid, Gentle Teaching, and the rights of recipients to all staff. The nurses made a request to develop their own curriculum on medication education in the homes, including how to pass meds, etc.

Human Resources - the agency started the year with 231 employees and ended with 231 employees and she reviewed the changes in positions. There were eight retirements this year. 100% of staff needs to get all the training they are required and that is a continual effort. Annual training occurs online and there also was an agency-wide annual training offsite last year.

Contract management is a one man operation with over 460 contracts that have to be managed and this has increased every year. There are also a number of properties that need to be managed.

Professional and support services were described. A lot of these are respite providers. A Providers Manual is given to them in the form of a CD which replaced the two inch binder that had been previously used.

Clinical Liaison – this position is held by Karen Bagwell and bridges administration and clinical services. She has done an excellent job and Ms. Gebhard explained her duties and responsibilities. Ms. Bagwell is going to retire this year.

Quality and Data Management - Laura Brunmeier holds this position. She turns data into information to be more useful in decision making. She leads all action teams and assists them in finding opportunities to improve systems.

Information Technology – Ms. Gebhard explained the new equipment that has been purchased and installed. Relationships have been established with the hospital emergency rooms that have electronic technology. Laptops have been purchased that the on call clinicians can use to get into files offsite rather than lugging along paperwork.

It was noted that Karen Bingham, Administrative Assistant, supports their whole team.

The Commission on Accreditation of Rehabilitation Facilities will be onsite for a review this year.

NORTHERN MICHIGAN REGIONAL ENTITY

Ms. Kaczynski reported that Jack Mahank, a Northern Lakes CMH Board member, who also sat on the NMRE board, passed away. There was no other information to report. The minutes were included in the mailing.

This past Tuesday there was an expanded NMRE Operations Committee meeting and executive staff from all agencies attended. Mr. Schneider spoke about the duties of the NMRE and how everyone could work together to make the organization successful.

OLD BUSINESS

There was no old business this month.

NEW BUSINESS

Ms. Kaczynski referred to the upcoming MACMHB Conference and asked that any Board member who would like to attend advise Ms. Booth so that she may make their arrangements.

There was a Policy/Legislation Committee update in the Board Mailing and Mr. Boyd gave an overview of the Policy Committee meeting.

MOTION BY KARLA SHERMAN, SECOND BY BOB BOYD, TO ADJOURN THE MEETING AT 6:20 P.M. MOTION CARRIED.

Ed Ginop, Board Chair

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
BOARD APPOINTMENTS & PROCEDURES
March 1, 2016**

The meeting was called to order at 9:05 a.m. in the Commissioners Room by Committee Chair Bruce Gauthier.

PRESENT: Commissioner Bruce Gauthier, Commissioner John Wallace, Commissioner Chris Brown and Clerk Mary Ellen Tryban.

CITIZENS COMMENTS – None

Motion by Commissioner Brown, seconded by Commissioner Gauthier, to approve today's agenda and the minutes of January 28, 2016, as presented. Motion carried.

Cheboygan County Tax Allocation Board

Commission Gauthier said the Tax Allocation Board is an annual appoint and has been held by Alice Mushlock for the past several years,

Motion by Commissioner Brown, seconded by Commissioner Wallace, to recommend to the full board the reappointment to the Cheboygan County Tax Allocation Board of Alice Mushlock for a one year term. Motion carried.

Administrator's Evaluation

The committee reviewed the evaluations. The clerk will formalize all of the responses and answers from the evaluation sheets. The summarized report will be presented at the March Finance/Business meeting most likely in a closed session.

Motion by Commissioner Wallace, seconded by Commissioner Brown, to adjourn. Meeting adjourned at 9:38 a.m.

Mary Ellen Tryban, County Clerk



**Cheboygan County Fair
Board Meeting
January 4th, 2016
CheboyganCountyFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

Vice President Ron Williams called the meeting to order at 6:30 PM in the Commissioners Room at the County Building.

DIRECTORS PRESENT:

Ron Williams	Ron Fenlon	Matt Horrocks
Beth Buhr	Nate Howell	Keith Kwiatkowski
Kelsey Kennedy	John Brown Jr.	Steve Sanford
Gary Spray	Derrick Dotski	

DIRECTORS ABSENT:

Darl Taylor (E)	Colette Andres (E)	Bubba Borowicz (E)
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FAIR MANAGER &

OFFICERS:

Dan O'Henley	Terry Drake	Lisa Duncan
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2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.

3. ROLL CALL was taken by Lisa Duncan.

4. APPROVAL OF AGENDA – Additions/Deletions.

MOTION by Matt Horrocks, seconded by Keith Kwiatkowski to approve the agenda as presented.

MOTION CARRIED

5. PUBLIC COMMENT

NONE

6. MINUTES – Minutes of the December 7th, 2015 Fair Board Meeting were presented.

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve these minutes as presented.

MOTION CARRIED

7. TREASURERS REPORT:

Treasurer Terry Drake gave her report.

MOTION by Matt Horrocks, seconded by Beth Buhr to approve the treasurer's report as presented.

MOTION CARRIED

8. MANAGER'S REPORT:

- Dan O'Henley stated the contract for the Tractor Pullers has been received.
- Broken Horn rodeo would like to come back, possibly during fair week.

9. COMMITTEE REPORTS:

NONE

10. OLD BUSINESS:

NONE

11. NEW BUSINESS:

MOTION by Nate Howell, seconded by Beth Buhr, to give the board "Power to Act" at the 2016 convention.

MOTION CARRIED

- Resolution for matching state funds (Roll call vote).

There currently are no matching funds available; this resolution is done so the state has record of our application.

MOTION by Matt Horrocks, seconded by Ron Fenlon, to approve the 2016 resolution.

MOTION CARRIED

➤ ELECTION OF OFFICERS:

President – Ron Williams asked for nominations for the position of President. Ron Fenlon nominated Ron Williams; nomination was seconded by Beth Buhr. Ron called for “any other nominations” three times. No additional nominations for President.

MOTION by Matt Horrocks, seconded by Steve Sanford, to cast a unanimous vote for Ron Williams. A vote was called for; Ron Williams was elected President by a unanimous vote.

Vice President – Lisa Duncan asked for nominations for the position of Vice President. Steve Sanford nominated Ron Fenlon; nomination was seconded by Beth Buhr. Lisa Duncan called for “any other nominations” three times. No additional nominations for Vice President.

MOTION by Beth Beth, seconded by John Sanford, to cast a unanimous vote for Ron Fenlon. Lisa Duncan called for a vote. Ron Fenlon is elected Fair Board Vice President by a unanimous vote.

Secretary – Ron Williams asked for nominations for the position of Secretary. Keith Kwiatkowski nominated Lisa Duncan; nomination was seconded by Steve Sanford. Ron Williams called for “any other nominations” three times. No additional nominations for Secretary.

MOTION by Beth Buhr, seconded by John Brown Jr., to cast a unanimous vote for Lisa Duncan. Ron called for a vote. Lisa Duncan is re-elected Fair Board Secretary by a unanimous vote.

Treasurer – Ron Williams asked for nominations for the position of Treasurer. Nate Howell nominated Terry Drake; nomination was seconded by Ron Fenlon. Ron called for “any other nominations” three times. No additional nominations for Treasurer.

MOTION by Matt Horrocks, seconded by John Brown Jr., to cast a unanimous vote for Terry Drake. Ron called for a vote. Terry Drake is re-elected Fair Board Treasurer by a unanimous vote.

12. PUBLIC COMMENT:

Leigh Ann Theunick spoke about the roles of MSU Extension and 4-H, and how 4-H is funded. She also spoke about the projects she is implementing for the 2016 fair.

13. MOTION TO ADJOURN

MOTION by Nate Howell, seconded by Keith Kwiatkowski, to adjourn.

MOTION CARRIED

Meeting adjourned at 7:10 PM

At a meeting during the January 2016 Convention:

MOTION by Keith Kwiatkowski, seconded by Beth Buhr, to change the starting time of the Saturday night Fair week Bump & Run to 5:00 pm and to accept the proposed 2016 Grandstand schedule as presented.

MOTION CARRIED

At the February 1st, 2016 meeting:

MOTION by Beth Buhr, seconded by Matt Horrocks to approve these minutes as presented.

MOTION CARRIED

Submitted by
Lisa Duncan
Fair Board Secretary

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.

BOARD OF DIRECTORS

AGENDA:

Feb 24th, 2016

ROLL CALL: Mr. Carpenter, Ms. Gagnon, Mr. Ginop, Ms. Pierson
Mr. Temple, Mr. Spinella, Mr. Tebo, Mr. Wallace

Mr. Hyde, Ms. LaHaie

Annual meeting for Election of officers

I. APPROVAL OF CLSS BOARD MINUTES:

Jan 19th, 2016

II. Old Business

1. Cheboygan County Millage report
2. City of Mackinac, Rogers City and St Ignace

III. New Business.

1. Financial Reports
2. Directors Reports

Millage Report

We have received \$48665.86 in millage monies for 2016 thus far. The following are scheduled in our capital improvement plan, pavement a ventilator and misc. equipment totaling \$77,010.

IV. CONCERNS OF BOARD MEMBERS:

V. ADJOURNMENT:

NEXT MEETING: Feb 25th 2016

RECEIVED

FEB 22 2016

CHEBOYGAN CO. CLERK

CHEBOYGAN LIFE SUPPORT SYSTEMS, INC.
Board of Directors Meeting
January 13, 2016

The January 13, 2016 meeting of the Cheboygan Life Support Systems, Inc.'s Board of Directors was called to order at 12:10 p.m. by Mr. Tebo.

ROLL CALL:

PRESENT:	Ms. Gagnon	Mr. Ginop	Ms. Pierson	Mr. Spinella
	Mr. Tebo	Mr. Temple	Mr. Wallace	
	Mr. Hyde	Ms. LaHaie (Records Secretary)		
	Guests:	Mr. Patterson (Rogers City)		
		Mr. Wilk (St. Ignace)		

APPROVAL OF CLSS BOARD MINUTES:

Mr. Wallace made a motion, seconded by Mr. Temple, to accept the unofficial minutes of the December 9, 2016 board meeting. Mr. Wilk indicated that the reference to Ms. Tromble should be changed to Mr. Tremble. With the correction as noted, the motion to approve the minutes passed.

ELECTION OF OFFICERS:

Mr. Wallace made a motion, seconded by Ms. Gagnon, to keep the same slate of officers as last year. The officers were identified as Mr. Tebo – President; Mr. Spinella – Vice President and Mr. Ginop – Secretary/Treasurer. With no further discussion, motion passed.

OLD BUSINESS:

Cheboygan County Millage Report. Mr. Hyde reported that Cheboygan Life Support Systems has received \$288,410.91. This amount includes December and is the total amount received for 2015.

Capital Improvement Plan. Under the Capital Improvement Plan, CLSS has spent \$165,475 - \$6,000 was for the cardiac monitor and \$153,000 plus lettering and brush guard for the truck. The board was supposed to vote at the December meeting on the purchase of a power cot. Mr. Hyde has already ordered the power cot at a cost of approximately \$15,473 with the assumption the board will approve the purchase as it was part of the 2015 Capital Improvement Plan. By ordering the cot in December, CLSS was able to save approximately 6% – 8%. A motion was made by Mr. Ginop, seconded by Ms. Gagnon, authorizing up to \$16,000 for the purchase of the power cot. A roll call vote was taken: Mr. Tebo – yes- Mr. Temple – yes – Ms. Gagnon – yes –

Ms. Pierson – yes – Mr. Spinella – yes – Mr. Wallace – yes – Mr. Ginop – yes. Motion carried with a unanimous vote of 7-0.

New truck. Discussion was held regarding the progress of ordering the second truck. The demo was the truck that has already been purchased. Mr. Hyde indicated that we were waiting on information from the banks regarding a line of credit. An inquiry was made as to where in the process Rogers City is on ordering their new truck to possibly take advantage of a deal for buying two trucks at the same time. Mr. Hyde indicated that Rogers City is in the process of picking which company they will be getting their truck from. Mr. Hyde also informed the board that the last time two trucks were bought together (Cheboygan and Onaway) there was approximately \$3,000 in savings.

A discussion was held regarding how much money are in the accounts to possibly use in purchasing the new truck and still opening the line of credit to have in case it is needed to meet payroll, etc. This would allow CLSS to use the funds they presently have to purchase the truck and only use the line of credit if necessary and would also allow the line of credit to be paid back in a shorter amount of time, thereby reducing the amount of interest that CLSS will have to pay on the line of credit.

Line of Credit. Mr. Hyde indicated that he has received a quote from Citizens National Bank to open a line of credit. The line of credit would be \$300,000 at 4.5% interest. There is also a maintenance fee of \$1,500 per year. Mr. Hyde has not yet received quotes from PNC and First Community Bank. The line of credit would not require a mortgage and would only use the assets (trucks) as collateral. After discussion, a motion was made by Mr. Spinella, seconded by Mr. Wallace, to have Mr. Hyde set up the line of credit with Citizens National Bank right away and not wait for quotes from the other banks. A roll call vote was taken: Mr. Tebo – yes- Mr. Temple – yes – Ms. Gagnon – yes – Ms. Pierson – yes – Mr. Spinella – yes – Mr. Wallace – yes – Mr. Ginop – yes. Motion carried with a unanimous vote of 7-0.

City of Mackinac Island, Rogers City and St. Ignace. The financials for all entities were included in the board packet. Mr. Hyde reported that things are going well. For the month of November, Rogers City lost \$11,467.68, St. Ignace lost \$15,383.40 and Mackinac Island lost \$9,562.92. However, coming into this quarter, St. Ignace had plus \$10,000 and Mackinac Island had plus \$3,000 - \$4,000. All of the bills have not yet been paid for December, but it appears as though Rogers City hardly lost anything, Mackinac Island lost \$7,000 and St. Ignace lost \$7,000.

NEW BUSINESS:

Cheboygan Station Financials. For the months of January – November, the Cheboygan station shows positive \$59,000. For December, not all of the bills are in, but it is estimated there will be a loss of approximately \$30,000 which still leaves the Cheboygan station in the positive for the year. It should also be noted that depreciation will also be added back, so CLSS is obviously still doing well.

911/Dispatch.

Discussion was held regarding dispatch and 911 – Mr. Hyde indicated there have been a few problems since dispatch went to simulcast, but right now everything seems to be working okay. There was discussion regarding possibility of coming out with 800 radios. If/when this comes about, Central will apply for a grant as they have in the past.

Budget. The Budget Committee met in December. A look at the budget shows a few items having a large decrease, for example, legal services, repair/maintenance and fuel. Mr. Hyde indicated that the budget includes a 2% raise this year. The employees were given an 8% increase last year so the 2% seemed to be adequate. Mr. Hyde also indicated that St. Ignace and Cheboygan are on the same pay scale and he would be talking with Rogers City regarding their raises. He also indicated that minimum wage will be going up (this will affect the on call pay). Mr. Spinella made a motion, seconded by Ms. Gagnon, to accept the budget as presented with the 2% raises retroactive to January 1st. A roll call vote was taken: Mr. Tebo – yes- Mr. Temple – yes – Ms. Gagnon – yes – Ms. Pierson – yes – Mr. Spinella – yes – Mr. Wallace – yes – Mr. Ginop – yes. Motion carried with a unanimous vote of 7-0

Building/New Office. Mr. Hyde indicated that the renters just moved out and now they are working on getting it ready to move his office. The electricians are working on the conduit and once that is finished the wall will be removed. There is painting to be done and the carpet is being pulled up and replaced with tile. Mr. Hyde reported that his current desk will not fit into the new office as the space is narrower, so he is having a new desk built for an approximate cost of \$500. Mr. Hyde is hoping to be moved into the new space within a couple of weeks.

Christmas. Mr. Hyde reported that nothing has been done yet regarding Christmas. Discussion was held regarding what the other entities do for their employees at Christmas. Mr. Wilk indicated that this is not an expense that their Board can do this year. Rogers City also indicated they would not be going anything this year either. After discussion, the CLSS Board decided that the employees from all stations are now CLSS employees and should be given the same. It was decided that any employee (from all stations) who have worked 500 hours would be given a \$100 gift certificate. When giving the gift certificates to the employees it will be made perfectly clear to the respective Boards that this is a gift from CLSS and that the expense will not be charged back to the individual entities. Mr. Ginop made a motion, seconded by Mr. Wallace, to give every employee who has worked 500 hours a \$100 gift certificate. It will also be clearly noted to the Boards that the gift certificate it is coming from CLSS and will not be charged back to the individual entities. A roll call vote was taken: Mr. Tebo – yes- Mr. Temple – yes – Ms. Gagnon – yes – Ms. Pierson – yes – Mr. Spinella – yes – Mr. Wallace – yes – Mr. Ginop – yes. Motion carried with a unanimous vote of 7-0. Mr. Hyde will work with the station managers to decide what type of gift cards to give the employees.

MISCELLANEOUS: Mr. Hyde indicated that CLSS's plow truck frame is breaking so we will be searching for a replacement. In the meantime, Indian River will be paying for plowing again.

DIRECTOR'S REPORT: No additional report.

BOARD CONCERNS. Mr. Spinella asked if there is something that could be done to avoid not having a quorum present at board meetings. It was asked if Ms. LaHaie could ask Mr. Barton to take a look at the by-laws to see what constitutes a quorum. A discussion was held regarding the possibility of being able to attend the meeting via teleconference. Mr. Hyde said he would look into what it would take to make this possible.

At this time, Mr. Hyde was excused from the meeting. Ms. Gagnon presented the Board members with a copy of Mr. Hyde's evaluation. Discussions were held regarding the various comments on the evaluation. Mr. Hyde will not be given a raise this year due to the large increase given last year after integration of the new entities. Another point on Mr. Hyde's evaluation was reviewing/revising policies. A committee was created to go over the policies once a year and then bring them to the Board. The committee will consist of Mr. Spinella, Mr. Wallace and Mr. Ginop.

Meeting adjourned at 1:40 p.m.

Respectfully submitted,

Eleanor LaHaie
Records Secretary

**Special Meeting of the Cheboygan Life Support Systems Committee
Regarding Billing County Jails for Transports
January 13, 2016**

A special committee meeting to discuss billing the county jails for transports was held on January 13, 2016 at 10:00 a.m.

Present: Vaughn Temple Archie Patterson (Rogers City) Paul Fullerton (St. Ignace)
Dallas Hyde Eleanor LaHaie (Records Secretary)

A discussion was held regarding what the other counties have been doing as far as charging the county for transporting of inmates. Rogers City indicated they have been billing the full amount as they have to transport inmates from Rogers City to Alpena. Mackinac County indicated that they too have been billing the county for transports. Mr. Fullerton also indicated that the Mackinac County Sheriff Department has some sort of insurance policy that requires the jail to call the hospital and if the doctor says yes bring them in and they have no insurance this policy will cover the billing. The Sheriff Department is the holder of the policy.

Mr. Hyde indicated that what Cheboygan has done in the past was not charge for inmate transports. There were a couple of reasons for not charging. (1) It was only a one to two block transport (from the jail to the hospital); and (2) CLSS used to receive approximately \$50,000 per year from the county. The circumstances have now changed and the transports are now to Petoskey rather than the one to two blocks, and the county is no longer paying CLSS the \$50,000 per year.

Further discussion was held and Mr. Hyde indicated that legally CLSS should be charging everyone the same (including inmates). Mr. Hyde also indicated that we don't have many transports from the jail anymore and that the Health Department has been contracted to go to the jail once or twice a week for health screening.

The recommendation made by the committee was to let the county know they will be charged for transports and that there are insurance policies they may want to check into that will cover the transports. CLSS will suggest to the Cheboygan County Sheriff Department that they check into the insurance policy that Mackinac County uses or other policies that might be out there to cover the cost of the transports.

Respectfully submitted,

Eleanor LaHaie
Records Secretary

	BUDGET	2015	Actual	2015	YTD COMPARISONS OVER\ UNDER		
MONTH	RUNS	CHARGES	RUNS	CHARGES	RUNS	CHARGES	CUMULATIVE OVER /(UNDER)
JANUARY	217	\$ 207,849.49	236	\$ 236,401.41	19	\$ 28,551.92	\$ 28,551.92
FEBRUARY	176	\$ 169,787.76	185	\$ 192,001.25	9	\$ 22,213.49	\$ 50,765.41
MARCH	187	\$ 188,498.41	251	\$ 263,528.75	64	\$ 75,030.34	\$ 125,795.75
APRIL	190	\$ 192,360.51	232	\$ 239,665.00	42	\$ 47,304.49	\$ 173,100.24
MAY	218	\$ 220,452.97	256	\$ 268,360.75	38	\$ 47,907.78	\$ 221,008.02
JUNE	213	\$ 218,637.69	224	\$ 235,843.75	11	\$ 17,206.06	\$ 238,214.08
JULY	264	\$ 261,993.86	267	\$ 274,698.75	3	\$ 12,704.89	\$ 250,918.97
AUGUST	249	\$ 246,469.52	215	\$ 219,364.37	-34	\$ (27,105.15)	\$ 223,813.82
SEPTEMBER	271	\$277,310.74	223	\$231,681.25	-48	\$ (45,629.49)	\$ 178,184.33
OCTOBER	193	\$195,896.72	246	\$259,830.00	53	\$ 63,933.28	\$ 242,117.61
NOVEMBER	175	\$ 176,399.86	216	\$ 223,550.00	41	\$ 47,150.14	\$ 289,267.75
DECEMBER	248	\$245,383.48	198	\$199,620.00	-50	\$ (45,763.48)	\$ 243,504.27
TOTAL	2601	\$ 2,601,041.01	2749	\$2,844,545.28	148	\$ 243,504.27	\$ 243,504.27

DECEMBER	Current Month								REVENUE GENERATING	MILEAGE	
	ALS	ALS TX	BLS	BLS TX	NO TX	CAN	INTER	TOTALS			
2015											
Cheboygan Runs	79	47	13	11	32	2	0	184	EMERGENCY RUNS	137	4135.5
Indian River Runs	38	1	6	2	13	7	1	68	TRANSFERS	61	1280.9
Totals	117	48	19	13	45	9	1	251	TOTAL	198	5416.4
YEAR TO DATE											
	ALS	ALS TX	BLS	BLS TX	NO TX	CAN	INTER	TOTALS	REVENUE GENERATING	MILEAGE	
Cheboygan Runs	909	803	192	164	376	26	0	2470	EMERGENCY RUNS	1697	62016.7
Indian River Runs	512	77	79	27	217	39	5	956	TRANSFERS	1071	18654.9
Totals	1421	880	271	191	593	65	5	3426	TOTAL	2768	80671.6

Cheboygan Life Support Capital Improvement Schedule

			CURRENT	TEST. REPE									
QUANTITY	Equipment	COST	COST	COST	COST	COST	COST	COST	COST	COST	COST	COST	COST
			2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
4	13	COMPUTERS, MCT, LAPTOPS, DESKTOP	\$1,054	\$2,353	\$2,300		\$1,300	\$2,800	\$2,600		\$1,500	\$3,000	
10	6	Power cott	\$15,748		\$16,000		\$16,519		\$17,510		\$18,560		\$19,000
20	6	Stryker Stair Chair	\$2,800			\$3,976			\$4,453				
10	5	VENTILATOR	\$10,000	\$10,000		\$10,500		\$11,000		\$11,500		\$12,000	
8	26	Pagers & Portable Radios	\$369	\$1,107		\$1,140		\$1,174		\$1,210		\$1,300	
9	6	AMBULANCE	\$156,000		\$160,000	\$162,000		\$165,000	\$167,000		\$170,000		#####
10	6	Cardiac Monitor	\$25,000		\$27,000		\$29,000		\$31,000		\$33,000		\$35,000
10	2	RIDING LAWN MOVE	\$2,000			\$2,500					\$3,000		
10	6	Dual Head Mobile Radios & Repeters	\$4,213									\$35,000	
10	2	Refrigerator 1 each station	\$1,820							\$2,300			
10	2	Washer & dryer both stations	\$4,000					\$2,500					\$3,000
15	6	Michigan Instruments Cpr Machines	\$43,995										
15	4	ALS MANIKINS	\$2,366	\$1,500							\$2,600		
30	1	Parking lot Pavement Cheboygan station		\$55,000									
		Miscellaneous equipment		\$3,550	\$3,600	\$3,650	\$3,700	\$3,750	\$3,800	\$3,850	\$3,900	\$3,950	\$4,000
15	45	O2 tanks & regulators	\$178				\$1,500					\$1,500	
15	1	Rescue trailer 20 foot & rescue sled	\$10,825										
	2	Building & Property Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
				\$78,510	\$213,900	\$188,766	\$57,019	\$191,224	\$231,363	\$23,860	\$237,560	\$61,750	#####

Cheboygan Life Support Profit & Loss

July through December 2015

Mackinac Island Station	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	TOTAL
Income							
4001 · Medicaid - OP - Income	1723.48	0.00	525.00	2087.50	537.50	0.00	\$ 4,873.48
4002 · Medicare - OP - Income	5837.04	1973.93	3430.70	3290.03	0.00	2387.94	\$ 16,919.64
4004 · Commercial - OP - Income	15169.75	11990.30	7215.26	4802.87	712.50	2035.81	\$ 41,926.49
4005 · Private - OP - Income	3839.73	7995.77	2817.79	3107.10	0.00	0.00	\$ 17,760.39
4015 · Subscription Plan Revenue	1160.00	50.00	60.00	0.00	65.00	0.00	\$ 1,335.00
4018 · Donations	0.00	0.00	0.00	0.00	0.00	500.00	\$ 500.00
Total Income	27730.00	22010.00	14048.75	13287.50	1315.00	4923.75	\$ 83,315.00
Cost of Goods Sold							
5000 · Medicaid - OP - Contract	673.36	1624.87	526.58	930.49	1006.54	509.11	\$ 5,270.95
5001 · Medicare - OP - Contract	2265.47	1048.06	281.43	2095.29	400.10	691.72	\$ 6,782.07
5003 · Private - OP - Contract	3903.36	1791.34	1664.62	512.50	971.88	-2719.31	\$ 6,124.39
5004 · Commercial - OP - Contract	3698.95	3589.23	788.47	1783.57	219.40	598.78	\$ 10,678.40
5005 · SUBSCRIPTION WRITE OFF	0.00	100.07	525.00	525.00	0.00	0.00	\$ 1,150.07
Total COGS	10541.14	8153.57	3786.10	5846.85	2597.92	-919.70	\$ 30,005.88
Gross Profit	17188.86	13856.43	10262.65	7440.65	-1282.92	5843.45	\$ 53,309.12
Expense							
6060 · Credit Card Contract Fee	0.00	0.00	11.62	35.29	25.74	0.00	\$ 72.65
6061M · Mileage Reimbursement	0.00	67.50	0.00	0.00	0.00	0.00	\$ 67.50
6063 · FERRY TOLL	0.00	0.00	200.00	0.00	0.00	350.00	\$ 550.00
6140 · Dues & Licenses & Fees	0.00	0.00	25.00	0.00	0.00	0.00	\$ 25.00
6242 · General Liability & Auto Ins	146.75	146.75	146.75	146.75	146.75	146.75	\$ 880.50
6244 · Worker's Comp Insurance	491.53	491.53	491.53	491.53	491.53	983.06	\$ 3,440.71
6334 · PROFESSIONAL SERVICES	0.00	25.00	0.00	0.00	0.00	0.00	\$ 25.00
6420 · Employee Wages	8719.11	8652.94	7564.03	11998.83	6772.82	7058.18	\$ 50,765.91
6421 · Company IRA Contribution	33.58	74.78	62.44	104.35	31.79	57.93	\$ 364.87
6425 · Taxes--Payroll	667.02	661.95	578.63	917.92	518.11	539.95	\$ 3,883.58
6450 · Supplies Office & Medical	9.12	81.44	472.97	207.18	143.32	0.00	\$ 914.03
6572 · Telephone Expense	84.97	73.85	80.43	158.85	78.99	78.99	\$ 556.08
6574 · ISP Expense	0.00	57.94	25.95	45.00	70.95	45.00	\$ 244.84
6620 · Uniforms	375.00	0.00	0.00	0.00	0.00	0.00	\$ 375.00
Total Expense	10527.08	10333.68	9659.35	14105.70	8280.00	9259.86	\$ 62,165.67
Net Income	6661.78	3522.75	603.30	-6665.05	-9562.92	-3416.41	\$ (8,856.55)
Contract Fee	-1041.66	-1041.66	-1041.66	-1041.66	-1041.66	-1041.66	\$ (6,249.96)
Profit or - (Loss)	5620.12	2481.09	-438.36	-7706.71	-10604.58	-4458.07	\$ (15,106.51)

Cheboygan Life Support Systems Inc
Profit & Loss

October through December 2015

Rogers City Station	Oct 15	Nov 15	Dec 15	TOTAL
Income				
4001 · Medicaid - OP - Income	\$ 6,800.22	\$ 5,551.68	\$ 5,580.96	\$ 17,932.86
4002 · Medicare - OP - Income	\$ 43,068.29	\$ 27,175.00	\$ 55,198.93	\$ 125,442.22
4004 · Commercial - OP - Income	\$ 22,524.95	\$ 21,122.45	\$ 24,354.64	\$ 68,002.04
4005 · Private - OP - Income	\$ 7,292.79	\$ 10,435.87	\$ 9,504.22	\$ 27,232.88
4015 · Subscription Plan Revenue	\$ 230.00	\$ 60.00	\$ 150.00	\$ 440.00
Total Income	\$ 79,916.25	\$ 64,345.00	\$ 94,788.75	\$ 239,050.00
Cost of Goods Sold				
5000 · Medicaid - OP - Contract	\$ 7,294.16	\$ 7,553.67	\$ 5,233.85	\$ 20,081.68
5001 · Medicare - OP - Contract	\$ 11,296.46	\$ 11,598.56	\$ 17,916.64	\$ 40,811.66
5003 · Private - OP - Contract	\$ 5,226.26	\$ 4,873.17	\$ 2,009.43	\$ 12,108.86
5004 · Commercial - OP - Contract	\$ 5,237.54	\$ 3,141.38	\$ 8,911.62	\$ 17,290.54
5005 · SUBSCRIPTION WRITE OFF	\$ 2,365.42	\$ 501.26	\$ 1,972.55	\$ 4,839.23
5007 · Refund Check	\$ -	\$ 167.33	\$ -	\$ 167.33
Total COGS	\$ 31,419.84	\$ 27,835.37	\$ 36,044.09	\$ 95,299.30
Gross Profit	\$ 48,496.41	\$ 36,509.63	\$ 58,744.66	\$ 143,750.70
Expense				
Contract Fee	\$ 4,166.66	\$ 4,166.67	\$ 4,166.67	\$ 12,500.00
6010 · Advertising Expense	\$ -	\$ 225.00	\$ -	\$ 225.00
6060 · Credit Card Contract Fee	\$ 275.00	\$ 2.17	\$ -	\$ 277.17
6140 · Dues & Licenses & Fees	\$ -	\$ 175.00	\$ -	\$ 175.00
6242 · General Liability & Auto Ins	\$ 300.25	\$ 300.25	\$ 300.25	\$ 900.75
6244 · Worker's Comp Insurance	\$ 1,731.37	\$ 1,731.37	\$ 3,462.74	\$ 6,925.48
6246 · Health Insurance	\$ 4,328.64	\$ 5,338.29	\$ 5,199.04	\$ 14,865.97
6412 · R & M --Building	\$ 120.00	\$ -	\$ 227.00	\$ 347.00
6414 · R & M --Equipment	\$ -	\$ -	\$ 589.89	\$ 589.89
6416 · R & M --Vehicles	\$ 768.97	\$ 475.69	\$ 1,105.30	\$ 2,349.96
6420 · Employee Wages - Other	\$ 49,728.77	\$ 33,913.27	\$ 34,942.92	\$ 118,584.96
6421 · Company IRA Contribution	\$ 1,212.30	\$ 867.82	\$ 880.26	\$ 2,960.38
6425 · Taxes--Payroll	\$ 3,631.64	\$ 2,486.34	\$ 2,564.44	\$ 8,682.42
6450 · Supplies Office & Medical	\$ 1,150.15	\$ 414.69	\$ 2,086.14	\$ 3,650.98
6572 · Telephone Expense	\$ 91.56	\$ 68.28	\$ 76.29	\$ 236.13
6574 · ISP Expense	\$ 109.94	\$ 54.97	\$ 54.97	\$ 219.88
6576 · Cable Expense	\$ 123.96	\$ 61.98	\$ 53.97	\$ 239.91
6611 · SNOW REMOVAL	\$ -	\$ -	\$ 80.00	\$ 80.00
6612 · Electricity Expense	\$ 183.65	\$ 174.18	\$ 188.43	\$ 546.26
6614 · Natural Gas Expense	\$ 43.10	\$ 73.43	\$ 105.21	\$ 221.74
6616 · Refuse Removal Expense	\$ 43.45	\$ -	\$ 43.75	\$ 87.20
6617 · Water	\$ 137.89	\$ 147.61	\$ -	\$ 285.50
6618 · JANITORIAL	\$ 153.19	\$ -	\$ -	\$ 153.19
6620 · Uniforms	\$ -	\$ 141.40	\$ -	\$ 141.40
Total Expense	\$ 68,300.49	\$ 50,818.41	\$ 56,127.27	\$ 175,246.17
Net Income or (Loss)	\$ (19,804.08)	\$ (14,308.78)	\$ 2,617.39	\$ (31,495.47)

Cheboygan Life Support Systems Inc
Profit & Loss
October through December 2015

St. Ignace Station	Oct 15	Nov 15	Dec 15	TOTAL
Income				
3120 · Contributions	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
4001 · Medicaid - OP - Income	\$ 4,627.73	\$ 5,851.17	\$ 7,152.63	\$ 17,631.53
4002 · Medicare - OP - Income	\$ 20,199.17	\$ 19,620.06	\$ 15,780.94	\$ 55,600.17
4004 · Commercial - OP - Income	\$ 20,162.23	\$ 15,046.98	\$ 26,457.59	\$ 61,666.80
4005 · Private - OP - Income	\$ 12,775.62	\$ 8,809.29	\$ 7,661.59	\$ 29,246.50
4013 · Education & CPR TRAINING	\$ -	\$ -	\$ -	\$ -
4015 · Subscription Plan Revenue	\$ -	\$ 235.00	\$ 120.00	\$ 355.00
Total Income	\$ 57,764.75	\$ 52,562.50	\$ 57,172.75	\$ 167,500.00
Cost of Goods Sold				
5000 · Medicaid - OP - Contract	\$ 11,509.00	\$ 4,952.76	\$ 5,330.41	\$ 21,792.17
5001 · Medicare - OP - Contract	\$ 7,172.72	\$ 5,183.64	\$ 9,199.50	\$ 21,555.86
5003 · Private - OP - Contract	\$ 1,885.73	\$ 4,188.55	\$ 1,032.22	\$ 7,106.50
5004 · Commercial - OP - Contract	\$ 4,367.58	\$ 3,589.20	\$ 5,428.78	\$ 13,385.56
5005 · SUBSCRIPTION WRITE OFF	\$ 298.45	\$ 505.36	\$ 978.03	\$ 1,781.84
5007 · Refund Check	\$ 349.54	\$ 1,817.32	\$ -	\$ 2,166.86
Total COGS	\$ 25,583.02	\$ 20,236.83	\$ 21,968.94	\$ 67,788.79
Gross Profit	\$ 32,181.73	\$ 32,325.67	\$ 35,203.81	\$ 99,711.21
Expense				
6010 · Advertising Expense	\$ -	\$ -	\$ -	\$ -
6060 · Credit Card Contract Fee	\$ -	\$ 76.46	\$ 50.36	\$ 126.82
6061 · Bridge Toll	\$ -	\$ -	\$ 200.40	\$ 200.40
6061M · Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -
6062 · Building Rent	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
6140 · Dues & Licenses & Fees	\$ -	\$ -	\$ -	\$ -
6145 · Education Expense	\$ -	\$ -	\$ 480.00	\$ 480.00
6220 · Fuel Expense (Vehicles)	\$ 325.30	\$ 1,781.33	\$ 831.26	\$ 2,937.89
6242 · General Liability & Auto Ins	\$ 300.25	\$ 300.25	\$ 300.25	\$ 900.75
6244 · Worker's Comp Insurance	\$ 1,542.87	\$ 1,542.87	\$ 3,085.74	\$ 6,171.48
6246 · Health Insurance	\$ 2,370.49	\$ 2,787.95	\$ 2,752.62	\$ 7,911.06
6330 · Legal Services	\$ -	\$ -	\$ -	\$ -
6334 · PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -
6412 · R & M --Building	\$ -	\$ -	\$ -	\$ -
6416 · R & M --Vehicles	\$ 1,318.36	\$ 24.97	\$ 2,406.72	\$ 3,750.05
6420 · Employee Wages - Other	\$ 49,956.84	\$ 33,130.73	\$ 32,481.08	\$ 115,568.65
6421 · Company IRA Contribution	\$ 1,072.31	\$ 676.40	\$ 677.61	\$ 2,426.32
6425 · Taxes--Payroll	\$ 3,740.65	\$ 2,483.68	\$ 2,433.99	\$ 8,658.32
6450 · Supplies Office & Medical	\$ 901.67	\$ 802.59	\$ 1,528.68	\$ 3,232.94
6572 · Telephone Expense	\$ 69.36	\$ 69.36	\$ 69.36	\$ 208.08
6574 · ISP Expense	\$ 54.97	\$ 54.97	\$ 54.97	\$ 164.91
6576 · Cable Expense	\$ 53.97	\$ 53.97	\$ 53.97	\$ 161.91

Cheboygan Life Support Systems Inc
Profit & Loss

October through December 2015

St. Ignace Station	Oct 15	Nov 15	Dec 15	TOTAL
6612 · Electricity Expense	\$ 112.16	\$ 146.76	\$ 158.68	\$ 417.60
6614 · Natural Gas Expense	\$ 25.74	\$ 30.91	\$ 63.38	\$ 120.03
6616 · Refuse Removal Expense	\$ 42.24	\$ 42.05	\$ 42.41	\$ 126.70
6617 · Water	\$ 209.03	\$ 87.52	\$ 87.52	\$ 384.07
6618 · JANITORIAL	\$ 109.80	\$ -	\$ 69.74	\$ 179.54
6620 · Uniforms	\$ -	\$ 1,886.53	\$ 179.87	\$ 2,066.40
Total Expense	\$ 63,206.01	\$ 46,979.30	\$ 49,008.61	\$ 159,193.92
Net Income or (Loss)	\$ (31,024.28)	\$ (14,653.63)	\$ (13,804.80)	\$ (59,482.71)
Profit Last two quarters				\$ 20,743.28
Total Loss				\$ (38,739.43)
Contract fees owed	\$ (2,531.25)	\$ (2,531.25)	\$ (2,531.25)	\$ (7,593.75)
Owed to CLSS				\$ (46,333.18)

CONTRACT FEES	\$ 3,125.00	\$ 3,125.00	\$ 3,125.00	\$ 9,375.00
MORAN TWP	\$ (593.75)	\$ (593.75)	\$ (593.75)	\$ (1,781.25)
STRAITS AREA	\$ 2,531.25	\$ 2,531.25	\$ 2,531.25	\$ 7,593.75



SPECIAL MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION FEBRUARY 10, 2016

Vice Chairman Chadwick called the Special Meeting of the Cheboygan County Road Commission to order at 8:35 A.M.

Special Meeting held for Annual Township Meetings for 2016

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: R. Chadwick, C. O'Connor, K. Paquet, Engineer/Manger B. Shank and Clerk D. Stempky

ABSENT: J. Johnson (excused) and D. Brown (excused)

HEBRON TOWNSHIP 8:30 A.M.

VISITORS: Chum Ostwald, Shane Redmond, Kourtny Hahn and Travis Horrocks

- No gravel left, may be interested in purchasing 1,000 yards
- Guardrail on Paradise Lake Road, CCRC applied for safety grant for that area, no word on approvals
- Still on schedule for Culvert replacement on Hebron Townhall Road
- North end Hebron Mail Route from Potter Road north needs to be built up and culvert replaced, ditching was started and time did not allow to finish, Shane will continue to work on as time allows.
- Paser recommendation was to put a 3 inch gravel surface on Hebron Townhall Road but Township does not want to spend money on that right now.

BEAUGRAND TOWNSHIP 9:00 A.M.

VISITORS: Kourtny Hahn, Travis Horrocks, Shane Redmond, and Marcia and Mike Rocheleau

- 2,937 yards gravel Meyers Pit, not interested in purchasing this year
- Old Mackinaw Road from Pries Road to just past last house Township is interested in repaving and paving approximately .50 mile of gravel. Shane noted make sure the curve at Pries Road gets attention when that project gets completed (widened as much as possible)
- Township would like to crack seal Inverness Trail from Levering to Old Mackinaw Road, B. Shank feels may be beyond the rating to apply crack seal. Would like to crack seal Nicolet, Beaumont and Michigami or some sort of patching, culvert on Michigami needs replacing.
- Requesting placing afton stone and bill Township when use.
- Goebel Road needs some afton stone
- Compliments to the crew with maintenance
- Would like pavement markings placed on Inverness Trail from Woiderski to Old Mackinaw Road
- Township puts approximately \$50,000 in their road fund each year.

MACKINAW TOWNSHIP NO SHOW

Recess special meeting at 9:37 A.M.

MUNRO TOWNSHIP cancelled

Return to special meeting at 10:10 A.M.

INVERNESS TOWNSHIP 10:10 A.M.

VISITORS: Bernie Schramm, Travis Horrocks, Shane Redmond, Andy Archambo, and Kourtny Hahn

- No gravel, may purchase 4,000 yards if produce
- Laperell Road is in bad shape per Township, B. Shank noted that would be a project and will put an estimate together for Township
- Mullett Lake Road curve safety grant has been reapplied for, no word yet on award. K. Paquet would like to see the Township go a little further up past the golf course to repave, will look at.
- Township would like to see the Road Commission continue ditching
- Concern on Foote Road drainage, Shank noted that road sits in a low area and before additional ditching is performed take shots of water levels in relation to the road bed. If water table is higher no matter what type of ditching is performed will not drain.

BENTON TOWNSHIP 11:00 A.M.

VISITORS: Kourtny Hahn, Travis Horrocks, Shane Redmond, Andy Archambo and Ann Couture

- 5,396 yards gravel Meyers Pit, not interested in purchasing gravel
- Canton Road is a concern of the Townships, would like an estimate to reconstruct. Discussion of W. Black Lane as well. Estimate will be done in three pieces (1) from South River Road to W. Black Lane (2) W. Black Lane and (3) Canton from W. Black Lane to the end. Special Assessment purposes may need to complete in pieces. The road needs ditching and has a clay base
- Orchard Beach Road from Hall to transfer station needs additional work, spring break up is never very good. Shane commented had started some ditching and would like to continue from where left off.
- Cordwood Shores there is concern of a very large tree in ROW and would like the Road Commission to look at removing
- Questioned who is responsible for watching the Orchard Beach Road bridge? Road Commission has bi annual bridge inspections performed. The bridge is on the critical bridge list, just a matter of making it to the top of the list for funding.
- Ann noted some drainage issues on Lindburg Lane, B. Shank noted we worry about drainage for road purposes and not private property, Shane will look at, feels culvert may need to be cleaned out.
- Residents on Beebe Road may be interested in a special assessment for reconstruction, would like an estimate
- Paser recommendations were to crack seal Wartella, Orchard Road and Mograin while they are still in decent shape.

Recess Special Meeting at 11:27 A.M. for lunch and until next Township arrives.

Return to Special Meeting session at 12:25 P.M.

BURT TOWNSHIP 12:30 P.M.

VISITORS: Harold Koviak, Kourtny Hahn, Greg Bunker, Shane Redmond, Travis Horrocks and Maryann Gale

- Harold noted Birchwood Road should be good in the spring
- 372 yards gravel Blaskowski Pit, may purchase 4,000 yards if crush
- Indian Point Road from Brutus Road southerly in bad shape. Shank noted ideally should be paved to help the situation
- Shane noted brushing on Poxon Road and Weatherhead and looking to dump stumps and such, Harold noted the dump is available for that type of stuff.
- Numbers Road east side would like stone placed as necessary

Burt cont.

- Greg stated Sturgeon Bay Road needs some work, not Township priority right now.
- Very happy with the work crews
- Crump Road running south from hail was a Paser recommendation, Township not priority until other roads are completed.
- Ken asked if there are any plans available on the next phase of the trail system, Harold did not believe as of yet but will forward to Road Commission when do receive. S. Extension is a possible connecting route for trails, from Mullett Burt to Topinabee Mail Route. Right now the TIP plans is already set for the 5 years per Shank for funding purposes.

MULLETT TOWNSHIP 12:47 P.M.

VISITORS: Maryann Gale, Shane Redmond, Greg Bunker, Eric Boyd, Kourtney Hahn and Travis Horrocks

- Township puts \$10,000 in budget for afton stone and CCRC bills the Township as the Foreman place on roads as needed.
- Cook Road great job, Woodruff Access was completed and happy with, Tryban Road had gravel added and holes filled. Patterson and Chapman Road were seal coated.
- Township is going to pursue parking situation again on M27 at Woodruff Street
- Continue to brine
- Devereaux Lake Road project the Township has put \$100,000 in budget to help finish to E Mullett Lake Road. B. Shank noted the Road Commission could only allocate \$50,000 for 2016 so may have to wait for 2017 when E. Mullett Lake Road gets reconstructed.
- Hiawatha Beach Drive would like 3" of afton stone placed on existing road, Shane noted some ditching needs to be completed.
- Township still continuing to improve DNR park off Boy Scout Road, Greg would like to put some gravel on Boy Scout Road.
- When E. Mullett Lake Road is completed would like 4 foot shoulders placed to help with trails.

GRANT TOWNSHIP 1:15 P.M.

VISITORS: Kourtney Hahn, Eric Boyd, Gil Archambo, Ted Hand, Shane Redmond and Travis Horrocks.

- 840 yards gravel Meyers Pit, may purchase 2,000 yards if crush gravel
- When Travis was completing the Act 51 maps there were two roads in Grant with No names, Township has come up with names and will forward to the Road Commission
- Chamberlain Road was ditched and Township happy as well as residents.
- Shane hoping to ditch on Owens and Ross Road
- Abby Road, second curve by Dunns, Gil would like Ted to keep an eye on, last year is fell apart. Feels some ditching may need to be completed on that road.
- Ted planning on ditching on Gaynor and Zolner Road
- The Crew in Cheboygan and Tower Garage doing a great job.
- Township noted when cutting grass if special attention can be given to the intersection of Black River Road and Twin Lakes Road at the large curve needs to be cut back further, the field is not hayed off anymore.
- Township would like the Road Commission to remember Twin Lakes Road from Black River Road towards the Grant Hall needs to be reconstructed whether TIP plan or Millage.
- Township is ok with using Afton stone and billing the Township as needed and approved from Gil.

ALOHA TOWNSHIP 1:45 P.M.

VISITORS: Ted Hand, Shane Redmond, Travis Horrocks, Chuck Maziasz, Charlie Veneros and Kourtny Hahn

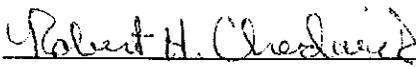
- 1,926 gravel Meyers Pit
- Pallister Road-Township commented same problem with water standing in road on north end. B. Shank commented unfortunately the road is the ditch and the road is beyond a little fix it needs to be a project and reconstructed.
- Agnes Road, Township would like gravel or afcon stone down for a smoother surface.
- Hiawatha Drive, Township would like the CCRC to inspect and report to Township the bad spots that may be either cut out and repaved to help save some of the areas, possibly estimate to crack seal the entire length. B. Shank suggested an ultra thin overlay or reseal are options.
- Little Canada Road, Township would like to explore possibly improving road in increments, would like an estimate from Baker Road to Long Lake Road.
- Stoll Road needs graded and holes filled.
- Grant Siding Road would like the country curbs pulled in and graded out. Township questioned why a culvert was installed at the end of Grant Siding Road? Ted commented there is a water issue there and the culvert was crushed. Township said the problem with the road is after that point, Township was told that road past that point is private and not a certified county road. Township wants to be notified whenever anything is done in their Township, so they know what to tell their residents. Foremen and Engineer/Manger commented that is not possible to notify them of everything, there are maintenance items that need to be completed as we feel need to be. Foreman suggested if Townships have a question or concern, call them directly or the office.
- Baker Road feel the project was not completed, CCRC commented the area that was completed is all that was intended to complete. Will give Township estimate for Baker Road from where stopped toward the Baker residence.
- Will be brining again this summer
- Gravel would like to purchase \$5,000 worth, suggested to bill Township as used similar to some of the other Townships.
- Main Street in Aloha-concern there needs some stone in front of the dry hydrant for the fire trucks to have good access.

WAVERLY TOWNSHIP 2:30 P.M.

VISITORS: Ted Hand, Becky Hyde, Kourtny Hahn and Travis Horrocks

- County Line Road from N. Allis Hwy to Hutchinson-Ted will look at some ditching
- Twin School and County Line Road a couple culverts need to be looked at.
- W. Kissar Road ditching and gravel
- W. Kleber need ditching and gravel
- County Line Road from N. Allis towards lake, B. Shank commented that would be a project and the Township has been given estimates to reconstruct and no action by Township. Becky commented Township does not have any money for projects so patch as needed.
- Brining will be completed again this year.
- Ted commented Barkley Ave. small area that was put down could use a crack seal.

Vice Chairman Chadwick adjourned Special Meeting at 2:47 P.M. being no further business to come before the Board.



Robert Chadwick, Vice-Chairman



Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION FEBRUARY 11, 2016

Vice Chairman Chadwick called the Regular Meeting to Order of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: R. Chadwick, C. O'Connor, D. Brown, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: J. Johnson (excused)

VISITORS: S. Redmond, T. Matelski, J. Moore, F. Cribb, C. Veneros, R. Knight, H. Zimmer, M. Ennes, G. Bunker, T. Horrocks and K. Hahn

MOTION by K. Paquet seconded by C. O'Connor to approve Public Hearing Minutes and Regular Meeting Minutes of 1/21/2016 as mailed. 4 Yeas 1 Absent (Johnson) CARRIED

MOTION by D. Brown seconded by K. Paquet to approve for payment current payroll voucher #16-05-\$74,969.54 and accounts payable voucher #16-06-\$256,023.08. 4 Yeas 1 Absent (Johnson) CARRIED

MOTION by D. Brown seconded by K. Paquet to approve agenda as presented. 4 Yeas 1 Absent (Johnson) CARRIED

Will hold closed session after regular business to discuss contract negotiations.

2015 Annual Act 51 Certification have been updated as presented and need approval.

MOTION by D. Brown seconded by K. Paquet to approve Certification Maps of 12/31/2015 as presented with changes and authorize Chairman to sign same for Cheboygan County Road Commission. 4 Yeas 1 Absent (Johnson) CARRIED

Heavy Truck Driver Tyler Freel letter of resignation effective 2/5/16

MOTION by C. O'Connor seconded by D. Brown to accept letter of resignation of Tyler Freel effective 2/5/2016. 4 Yeas 1 Absent (Johnson) CARRIED

B. Shank commented due to the retirement of Vallance and resignation of Freel, requesting permission to advertise for two (2) full time Heavy Truck Drivers.

MOTION by D. Brown seconded by C. O'Connor to approve Management to advertise for hiring of (2) two full time Heavy Truck Drivers. 4 Yeas 1 Absent (Johnson) CARRIED

CRAM Board of Directors Ballot nominations for 3-year term beginning April 1, 2016. Larry Orcutt only candidate running for Northern Michigan Association and also currently on the Board.

MOTION by K. Paquet seconded by D. Brown to cast vote for Larry Orcutt for Northern Michigan Association for CRAM Board of Directors 3-year term beginning April 1, 2016. 4 Yeas 1 Absent (Johnson) CARRIED

CRASIF sent Membership Renewal Agreement

MOTION by K. Paquet seconded by C. O'Connor to allow Engineer/Manager Shank to sign the Membership Renewal Agreement with CRASIF as presented, effective July 1, 2016. 4 Yeas 1 Absent (Johnson) CARRIED

Bids were received, opened and tabulated for Levering Road, E. Mullett Lake Road and Long Lake Road projects on Monday February 1, 2016.

MOTION by K. Paquet seconded by D. Brown to accept all bids for Levering Road, E. Mullett Lake Road and Long Lake Road and award as follows: Levering Road to Reith-Riley for \$393,780.20, E. Mullett Lake Road to Reith-Riley for \$532,744.10 and Long Lake Road to Tri County Excavating Group for \$82,234.00. 4 Yeas 1 Absent (Johnson) CARRIED

MOTION by D. Brown seconded by K. Paquet to receive and file the following correspondence: Township Meeting Minutes: Mullett 1/5/16, Mackinaw 1/5/16 and 1/19/16, Aloha 11/9/15, 11/19/15 and 12/14/15; Letter of support Inverness Township regarding Safety Grant application for Mullett Lake Road; FOIA request from Miller Energy Company; Safety Committee Meeting Minutes of 1/20/16; Aloha Township Ref. Afton Stone purchase and Long Lake Road; and January State Maintenance. 4 Yeas 1 Absent (Johnson) CARRIED

Engineer/Manager Shank Update:

- Travis and he attended County Engineers Workshop-Endangered Species changes
- Federal Legislation may see a 2% increase in TIP funds

K. Paquet attended MTA meeting at Grant Township, Straits Council and had good legislative update, Trails Meeting-Burt still proceeding forward with trails grant request and attended County Commissioners Meeting with Engineer Manager Shank to give an update.

Vice-Chairman Chadwick recessed regular meeting at 9:20 A.M. before going into closed session for contract discussion.

Return to regular session at 9:21 A.M.

MOTION by K. Paquet seconded by C. O'Connor to go into closed session to discuss contract negotiations. Roll call: O'Connor-yes, Chadwick-yes, Brown-yes, Paquet-yes 1 Absent (Johnson) CARRIED

Return to open session at 9:40 A.M.

MOTION by K. Paquet seconded by C. O'Connor to return to open session at 9:40 A.M. Roll call: Chadwick-yes, Brown-yes, Paquet-yes, O'Connor-yes 1 Absent (Johnson) CARRIED

MOTION by K. Paquet seconded by C. O'Connor to Ratify union contract as presented between Cheboygan County Road Commission and Cheboygan County Road Commission Employees Chapter of Local 1325-007, AFL-CIO, Effective March 12, 2016. Authorize Chairman James Johnson, Engineer/Manager R. Brent Shank and Clerk Dana S. Stempky to sign the same. Roll call: Brown-yes, Paquet-yes, O'Connor-yes, Chadwick-yes 1 Absent (Johnson) CARRIED

FOREST TOWNSHIP 9:44 A.M.

VISITORS: Ted Hand, Tim Paulus, Frank Cribb, John Moore, Richard Knight, H. Zimmer, Greg Bunker, Kourtny Hahn, Travis Horrocks and Russell Crawford.

- Great job of the crew-noticeable difference in maintenance
- Will not be brining but discussing as a Township
- Board not interested in projects that were recommended, wants Road Commission to take care of.
- Some roads in Downtown Tower need crown put back on road and gravel added.
- Paulus feels we send calls to Township that are Road Commission issues, Clerk Stempky commented the only calls that may get sent to Township are brining issues and if a resident wants something more than maintenance and a project would be the answer.

NUNDA TOWNSHIP 9:50 A.M.

VISITORS: J. Moore, Greg Bunker, Kourtny Hahn, Travis Horrocks, Richard Knight, Helen Zimmer, Frank Cribb and Russell Crawford

- 1,523 yards gravel Rondo Pit, may be interested in 3,000 yards gravel if crush.
- Trees need to be trimmed on Island Drive per Greg also bad soils at the dip in road that he is watching, John would like to see Lance Lake Road brush cleaned up
- Greg recommended Wurm Road reconstruction, Township has other priorities
- Paser recommendations for crack sealing and Township would like to complete as recommended.
- Webb Road pretty flat, needs to be built up and drainage added, no elevation to the road.
- Good compliments to Greg and his Crew. Lance Lake Road hill is being maintained real well.
- Wolverine Road had been maintained better than Emmet County side lately
- John commented would like to see an allocation policy reinstated at some time being increase in funding is coming. Shank commented the Board has already talked about putting something in place in the future. John would like to see it set up like the Task Force with Townships being able to trade funds to complete a project. Board felt that was a good recommendation. Engineer/Manager Shank would like to see the allocations used for preventive, reconstruction type projects and not brine or gravel.

KOEHLER TOWNSHIP 10:15 A.M.

VISITORS: Greg Bunker, Kourtny Hahn, Travis Horrocks, Richard Knight, Helen Zimmer, Frank Cribb and Russell Crawford.

- No stock left in Afton Pit, Township will get with Glancy to have stone crushed for 2016.
- Ostrander/Quarry Road still concerns. Richard Knight felt there were three real problem spots and is it possible to dig out and place gravel in those areas only. Road staff has looked at the areas and there is no where to drain, once out of the ROW the problem lies on private property. Engineer/Manger Shank commented there is no funding to reconstruct that road as this time. The engineering was completed due to the possible stimulus packages in the past and be shovel ready. Township wants a copy of that info.
- Greg feels Hackleburg should be resealed, Township not interested right now.
- Stoney Creek feels drainage is poor, Road crew ditched additional areas last fall and the water was running, the problem the water is coming up from ground due to it lies in a wet area. If the road were paved the concerns the Township has with chattering and such would be corrected. Feel the Township needs to put at least 3 inches of asphalt to make a Class A road to transfer station, so not restricted.
- Parrotts Point Road-Township feels a problem with parking-if want no parking placed a traffic order would have to be completed, otherwise parking is allowed on the shoulders of the road.

Recess as 10:50 A.M. for lunch and next Township Meeting

Return to regular session at 12:30 P.M.

WILMOT TOWNSHIP 12:30 P.M.

VISITORS: Tony Olson, Greg Bunker, Travis Horrocks and Kourtny Hahn

- 3,766 yards gravel, do not plan to crush any gravel at this time.
- Wants Greg to place gravel as needed but make sure there is enough to last a couple years.
- Paser ratings was useful information
- Bilder Road does not look feasible at this time
- Old Sturgeon Road and Allen Creek final coat for sealcoat would like applied

ELLIS TOWNSHIP 12:50 P.M.

VISITORS: Bill Beebe, Greg Bunker, Travis Horrocks, Jim LaPeer, Kourtny Hahn

- 1,805 yards gravel Rondo Pit
- Rondo Road sealcoating is still being planned
- Hatch Road temporary Bridge situation-CCRC has met with Huron Pines and does not fit their requirements for cost sharing.
- Munger Road culvert concern will have DEQ review culvert.
- Afton Road south of Rondo Road there tends to be water pooling in area, may look at that for the next millage renewal
- Would like to see the allocation policy reinstated in future, commented the Board is discussion for future.

MENTOR TOWNSHIP 1:30 P.M.

VISITORS: Pete Canistra, Greg Bunker, Kourtny Hahn and Travis Horrocks

- No gravel, The gravel they purchased, Greg used on Mentor Road and Woods Homestead Road. May look at purchasing \$2,500 of gravel if crush.
- Bilder Road needs gravel

TUSCARORA TOWNSHIP 1:50 P.M.

VISITORS: Travis Horrocks, Kourtny Hahn, Greg Bunker and Mike Ridley

- 4,773 yards gravel Rondo Pit. Township may crush gravel.
- Eagles Nest Road paving will send in 2% when they know what they may have to defend at tax tribunal, Paquet commented would like to see 4 foot shoulders for trail access.
- Township is looking at moving the recycling to another location because the mess the local businesses always have to clean up. They were looking at the old Ambulance building as an option with County. The deed has been reverted to the Road Commission due to the Ambulance no longer using it. Suggested possibly Industrial Park as an option with their pump station.
- Township would like gravel placed on Waubee Road
- Ripley asked if there has been any comments about the reverse angle parking situation. Engineer/Manager Shank commented the bump outs are causing problems for our plow drivers and will not be able to buy new equipment just to maintain that area. Shank commented he would like to see the updated plans ahead of time and all access points have been accounted for before the final plans are put out for bids. Shank noted the width needs to be address in the downtown area, the additional 4 feet is going to be necessary.

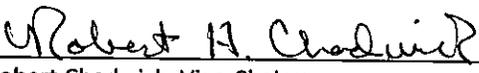
- Ridley has also looked into ORV connectors with DNR

WALKER TOWNSHIP 2:30 P.M.

VISITORS: Brenda DuBois, Gren Bunker, Travis Horrocks and Kourtney Hahn

- Gravel quantity 360 yards, only use gravel when requested. Would like 70 more yards placed on Montgomery Road
- Questioned Millage funds, Walker Board feels their Township has raised 17,000 or so in two years and nothing done in their Township with it. Board discussed the Millage funds has 8 designated projects to be completed with it not general maintenance on local roads. Brenda was not aware of that and will take the Millage flyer back to her Board.
- Questioned the loggers and the damage they do to the roads and who is responsible, told her to let us know and the Road Commission can try to address at the time it happens.
- The two new culverts that were replaced last years were great some residents were not happy.
- Culvert on Montgomery Road starting to fail, will have DEQ review for the correct fix.
- Paser recommendation was the curve on Walker Road to place gravel at approximately \$2,000. Walker Board would like the Road Commission to split cost, commented the Township was not being charged for the labor and equipment to spread and haul and that would be considered CCRC match for the project.
- Would like the Engineer/Manager to attend their April Meeting to discuss some of the concerns she had today, Brent will plan on attending
- Would like Greg to keep the intersection of Montgomery Road and M68 patched
- Would like Greg to grade up Montgomery and Pigeon River Road good before brine is applied.

Vice-Chairman Chadwick adjourned Regular Meeting at 2:55 P.M. being no further business to come before the Board.


Robert Chadwick, Vice-Chairman


Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION FEBRUARY 18, 2016

Chairman Johnson called the Regular Meeting to order of the Cheboygan County Road Commission at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

PRESENT: J. Johnson, R. Chadwick, C. O'Connor, D. Brown, K. Paquet, Engineer/Manger B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, M. Ridley, C. Veneros, S. Redmond, G. Bunker, K. Hahn, T. Libby, T. Horrocks, T. Matelski, D. Nivelt, C. Muscott, and M. Ennes.

MOTION by K. Paquet seconded by R. Chadwick to approve minutes of special meeting of 2/10/2016 and regular meeting of 2/11/2016 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brown seconded by R. Chadwick to approve for payment current payroll voucher #16-07-\$76,241.18 and accounts payable voucher #16-08-\$99,871.01. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by D. Brown to approve agenda as presented. 5 Yeas **CARRIED**

Duane McDougall, Brudy Road Resident, unhappy that his mailbox has been hit 5 times in the last two (2) years he claims. Feels drivers are driving too fast while plowing, B. Shank noted the GPS states 27.8-35 MPH the driver was traveling on Brudy Road the day the mailbox was hit. Feels there should be a formal complaint form to file and not having to write a letter. He also would like to know why in the summer time there are multiple trucks parked at the Rondo subdivision for a lengthy time period during the day, and not working? Engineer/Manger noted the mailbox was hit and will be repaired, the driver was driving within the speed limit to plow. J. Johnson noted the gathering for some time will be taken under advisement and Foreman and Engineer/Manager will review.

C. Muscott commented on the following: Feels the County Wide Millage is being put to good use, was skeptical at first but happy with the progress. Does not feel Township Millages are choices being there is a County Wide already in place. Thank you for the PASER rating of the roads in the Township, it shows where there may be issues. Feels a public hearing is a good idea for the Indian River parking situation and make sure it is advertised properly.

9:10 A.M. - Mike Ridley, Tuscarora Township

- TAP grant has been submitted for the downtown parking and streetscape
- Tuscarora Township would like the Road Commission to share in the engineering costs to finish the plans for the Straits Highway Screenshot plans. Gourdie Frasier estimated the cost to be \$980,000 for the total project if you remove the utility portion that puts the cost at \$835,000 and the engineering costs ranges from 13-17%, \$108,550 to \$141,950, and would like the Road Commission to share the cost equally.
- K. Paquet not sure where we can come up with the cash to help in the cost at this time.
- Engineer/Manager Shank asked if the Township has thought about putting out RFP's for the engineering services to see what is out there? Township has not.
- R. Chadwick asked how much the cost would change for the plans if the reverse angle parking was removed? Township has not asked for that information, maybe some.
- Ridley commented, he realizes there is a lot of concern of parking, there are a few businesses that need the parking in front and reverse angle would have to be removed from those areas (such as PNC Bank)
- AAA has put out a study that states it is better to back in parking than parallel parking
- Engineer/Manager Shank asked about the parking study per the MDOT guidelines that needs to be performed. He does not want it to wait until the GI and it be an item that was not completed, and then hold a project up.

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION FEBRUARY 18, 2016

- D. Nivelt commented the speed through downtown was an issue and DDA felt the bump outs would slow traffic down. Working on widening the area 2-4 feet
- J. Johnson stated all the comments will be taken under advisement and that is why we feel holding a public hearing at the Road Commission would be beneficial.
- K. Paquet stated feels the road needs to be widened and not sure how frequently the reverse parking is being used. The Board will be leaning on Engineer/Manager Shank's recommendation when a decision needs to be made.

Engineer/Manager Shank noted the Annual Bids and Pickup bids were received and opened Tuesday February 16, 2016. Bid Tabulations are on file in office. Would like the Annual bids awarded as follows:

Aggregate Material-Best Interest of Cheboygan County Road
Bituminous Emulsion-Best Interest of Cheboygan County Road
Cold Patch Materials-Best Interest of Cheboygan County Road
Culvert Material Materials-Best Interest of Cheboygan County Road
Dust Control/Brine-Best Interest of Cheboygan County Road
Grader Blades-Truck and Trailer Specialties
Hot Mix Asphalt Materials-Best Interest of Cheboygan County Road
Lubricant Solvents-Best Interest of Cheboygan County Road
Pavement Markings-PK Contracting
Plow Wing Shoes-Truck and Trailer Specialties
Signs-Dornbos Signs
Tire Service -Best Interest of Cheboygan County Road

MOTION by D. Brown seconded by C. O'Connor to accept all Annual Bids and award as stated above for 2016, bid tabulations on file in office. 5 Yeas **CARRIED**

Engineer/Manager Shank pickup bids would like to table decision until next meeting when some questions get answered.

MOTION by D. Brown seconded by K. Paquet to table the acceptance and award of ½ ton and 1 ton pickups until next meeting. 5 Yeas **CARRIED**

Engineer/Manager Shank noted new permit forms have been received from County Road Association who put together a permit committee to review all permits and revise if necessary. Revised permits for Seasonal Milk Transportation, Route Seasonal Agricultural Transportation Notification, Seasonal Agriculture Transportation, Seasonal Public Utility Transportation Non-Emergency, and Seasonal Public Utility Route Notification Notice Non-Emergency.

MOTION by K. Paquet seconded by C O'Connor to approve Policy #10 with proposed revisions to include the revised permit applications as stated above. 5 Yeas **CARRIED**

Engineer/Manager Shank stated the Union contract has been ratified with hourly unit and one of the changes was an employee contribution to the defined benefit plan starting at 1.5% for 2016 and increasing for the next two years.

MOTION by D. Brown seconded by R. Chadwick to approve adoption of Defined Benefit Plan Agreement with Municipal Employees Retirement System for Cheboygan County Road Commission, Municipality #1601, amendment of existing Divisions 01 and 12, effective date April 1, 2016, required employee contribution of 1.5%, and approve Clerk D. Stempky to sign the same. Roll call: O'Connor-yes, Chadwick-yes, Johnson-yes, Brown-yes, Paquet-yes **CARRIED**

MOTION by C. O'Connor seconded by D. Brown to change meeting time for Thursday, June 2, 2016 from 8:00 A.M. to 6:00 P.M. 5 Yeas **CARRIED**

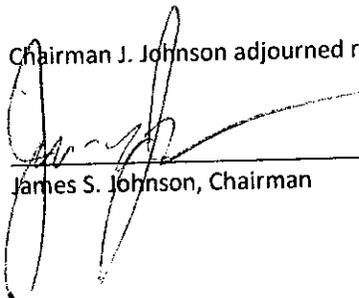
MOTION by R. Chadwick seconded by C. O'Connor to set a public hearing for Thursday, June 2, 2016 at 6:30 P.M., to discuss reverse angle parking in the Downtown Indian River Streetscape project. 5 Yeas **CARRIED**

MOTION by D. Brown seconded by K. Paquet to receive and file the following correspondence as follows: Township Meeting Minutes: Tuscarora 2/2/16, Benton 1/5/16, Munro 1/12/16, Grant 1/12/16 and Koehler 1/11/16. 5 yeas **CARRIED**

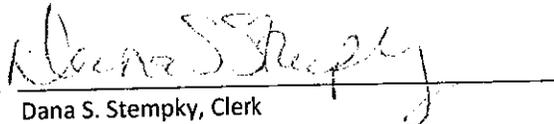
Engineer/Manager Shank update:

- Discussed the Devereaux Lake Road project and the portion that is not included in the TIP plan. Mullett Township has put \$100,000 towards finishing the project to E. Mullett Lake Road, CCRC budgeted \$50,000 and with the Millage projects to date there is approximately a \$80,000 excess due to the bids coming in under projected budget. That put \$230,000 that can be used to do approximately 4,800 feet (portion of the length) this year and look at the next year or two to complete the other 4,000 feet. Board feels a good idea, but would like to know Mullett's feeling on being able to help in the 2017 to finish in the next couple years.

Chairman J. Johnson adjourned regular meeting at 9:50 A.M. being no further business to come before the Board.



James S. Johnson, Chairman



Dana S. Stempky, Clerk



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, FEBRUARY 3, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon
ABSENT: Churchill, Jazdyk
STAFF: Scott McNeil
GUESTS: Samantha Brown, John F. Brown, Carl Muscott, Bob Lyon, Tony Matelski, Cal Gouine

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Freese, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdyk)

APPROVAL OF MINUTES

The January 20, 2016 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdyk)

UNFINISHED BUSINESS

Discussion of PUD ordinance amendment

Mr. McNeil stated that the Planning Commission reviewed the draft PUD amendment that proposed mixing uses. Mr. McNeil stated the Planning Commission requested that legal counsel review the proposed amendment. Mr. McNeil stated Bryan Graham recommended that a PUD be approved through a special use permit process as opposed to a rezoning process. Mr. McNeil provided a sample amendment document that was developed by legal counsel for another government entity. Mr. McNeil stated the sample amendment is set up similar to the amendment that staff drafted. Mr. McNeil stated the amendment does differ in the way that it provides uses. Mr. McNeil stated this amendment provides flexibility for the Planning Commission to make a finding with regards to general welfare. Mr. McNeil stated he would prefer that a PUD go through the rezoning process due to the type of flexibility that we want to provide and the type of uses we want to mix.

Mr. Kavanaugh stated that he agrees with Mr. McNeil. Mr. Kavanaugh stated that he agrees with commercial and industrial use not exceeding 20%. Mr. Kavanaugh noted that this is covered in our draft amendment by allowing the Planning Commission to set standards for phases. Discussion was held.

Mr. McNeil stated that another amendment could be developed to allow flexibility within the uses similar to how the ordinance is currently written. Mr. McNeil further explained that an applicant can put together uses that are allowed in a specific zoning district and have it approved as a special use permit. Mr. McNeil stated a draft amendment for both situations could be developed.

Mr. McNeil stated one amendment could be developed for uses that are mixed and add some flexibility to the site plan for those that are allowed in that zoning district and a PUD for rezoning that would mix the uses. Mr. Borowicz asked if there would be a PUD zoning classification. Mr. McNeil stated yes and that is what is in the ordinance that we developed. Mr. McNeil stated that Mr. Graham has not reviewed our draft amendment. Mr. McNeil stated he told Mr. Graham that he would bring his concept to the Planning Commission to review.

Mr. Kavanaugh stated that legal counsel should review our amendment. Mr. Freese agreed with Mr. Kavanaugh. Mr. Freese noted that there are good ideas in Mr. Graham's draft amendment, but there are some that he does not agree with. Discussion was held. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to send the draft PUD amendment to legal counsel for review Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdzyk)

Mr. Kavanaugh stated that some of the Planning Commission members believe that the minimum floor area for a new dwelling should be reduced to less than 720sf. Mr. Kavanaugh stated it would be good to include this change in this amendment. Mr. Kavanaugh stated he talked to the Building Official who verified that there has only been one or two individuals considering a smaller dwelling. Mr. Kavanaugh stated that he has also requested information from the Department of Building Safety on the size of an average home. Mr. Kavanaugh stated it would be nice if people who did not have a place to live could build a dwelling if the size requirement is reduced. Mr. Kavanaugh explained that is not feasible and that this is actually going backward. Mr. Kavanaugh stated he talked with a few realtors who also believe this is not a good idea unless it happens in a PUD where everyone will have a smaller dwelling. Mr. Kavanaugh stated that he researched and found that Emmet County and Charlevoix County have a 740sf (or above) minimum floor area requirement for a new dwelling. Mr. Ostwald stated he read an article where contractors wanted to build smaller homes to try to bring down the rent in cities where rent is high. Mr. Kavanaugh stated that could be done in a PUD district. Mr. Kavanaugh stated there is a place for smaller homes, but he hopes that they are not allowed just everywhere in the county. Mr. McNeil stated that criteria for smaller homes could be incorporated into the amendment for the Planning Commission to review.

Mr. Freese stated that Mr. Graham's proposed amendment had a lot of interesting concepts such as reducing setbacks and there is no reason why those can't be incorporated into our regulation. Mr. Freese stated reduced square footage for a dwelling could also be included in our regulation. Mr. Kavanaugh agreed with Mr. Freese. Mr. McNeil stated he will look at including some of Mr. Graham's language where it allows the Planning Commission to have some flexibility in approval. Mr. McNeil stated he will develop language for the amendment for smaller homes.

NEW BUSINESS

Capital Improvement Program Narrative Review

Mr. McNeil stated that he requested that the Planning Commission take another look at the CIP narrative and then the Planning Commission could review it one more time especially with regards to the criteria for approval. Mr. McNeil stated that the Planning Commission should make sure they are happy with all of it before he invites the townships and other entities to participate in the program. Ms. Croft asked if the Planning Commission members have any comments. Mr. Kavanaugh stated it is fine and noted that the change was made to add a second category of "Other Government Entities" and noted that these projects are included in the plan but not classified as needed or desirable. Mr. Kavanaugh stated the project will still be considered for inclusion. Discussion was held. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to go forward with the Capital Improvement Program based on the current narrative. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdzyk)

Review of Sign Ordinance Purpose Statement

Mr. McNeil stated that Mr. Graham attended the last Planning Commission meeting and discussed changes that will need to be made as a result of the Supreme Court decision in Reed vs. Town of Gilbert. Mr. McNeil stated that Mr. Graham suggested that the Planning Commission first look at the purpose statement to make sure it reflects what is in the sign ordinance. Mr. McNeil stated that the purpose statement was recently updated.

Mr. McNeil read from the purpose statement "To promote safety by providing that signs do not create a hazard from collapse, fire, collision, decay or abandonment..." and stated that the ordinance does not address this statement. Mr. McNeil stated that some sign ordinances require removal of signage when there is a certain point of decay or require removal of signage when the business no longer exists. Mr. McNeil stated he does not see any of these types of provisions to accomplish that part of our purpose statement. Mr. McNeil stated the rest of the purpose statement seems to be on point. Mr. McNeil stated that in regards to the Supreme Court decision in Reed vs. Town of Gilbert, the Planning Commission should review non-commercial speech. Mr. Freese stated he didn't see any problems, including the bullet point regarding promoting safety by getting rid of junk signs and our regulation should be amended to support that goal. Mr. Kavanaugh agreed with Mr. Freese. Mr. Borowicz stated if the business closes this would come under protecting the aesthetic quality and character of the county. Mr. Freese stated these types of signs exist in the county and they are just a pole with the framework of a sign on a vacant lot. Discussion was held. Mr. Freese suggested that the purpose statement be forwarded to Bryan Graham to review. Mr. McNeil stated that after the purpose statement is reviewed by Bryan Graham, he will work on the draft document for the Planning Commission to review. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to forward the sign ordinance purpose statement to legal counsel to make sure it is adequate to frame the regulation. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdzyk)

STAFF REPORT

Mr. McNeil stated that the Planning Commission members have a received a copy of an opinion from Bryan Graham from September 2015 in regards to participation of a public body via teleconference. Mr. McNeil stated this was a request from Mr. Churchill. Mr. McNeil stated that Mr. Graham recommends that we do not adopt that procedure. Mr. Freese asked whether it could be considered as more of an audience input for a commissioner that is not able to attend the meeting and not be considered as a voting member of the Planning Commission for that decision. Mr. McNeil stated that he could discuss this with Bryan Graham. Mr. Kavanaugh stated this does not happen very often and there has only been one request. Mr. Kavanaugh suggested leaving everything the way it is currently. Discussion was held. Mr. Kavanaugh stated that the Planning Commission member can submit comments through a letter or through a conversation with Mr. McNeil.

Mr. McNeil stated he is on vacation next week and will be back for the next meeting.

Mr. McNeil stated he will begin the use review at the next meeting. Mr. McNeil stated he will have a work plan prepared for the Planning Commission to review. Mr. McNeil stated at the next meeting he will be proposing uses that he believes can be deleted. Mr. McNeil stated the work plan will reflect the development of the sheet that lists all of the uses and which zoning districts the uses are listed in. Mr. McNeil stated there are four or five uses (auto repair, vehicle repair, etc.) that could be listed under vehicle repair. Mr. McNeil explained that the obvious uses will be addressed first and then review the remaining uses listed in each zoning district. Mr. McNeil stated the amendments will be done piecemeal as opposed to having one large amendment at the end. Mr. Kavanaugh suggested addressing a therapeutic farm use. Mr. McNeil stated there are two or three terms for nursing homes and convalescent homes, which will have to be addressed. Mr. McNeil stated that the cabin colony use should be defined either as it has been used or delete the use. Mr. Borowicz asked if some of the permitted uses can be removed in the Lake and Stream Protection District and designate some areas for commercial development within the Lake and Stream Protection District. Mr. Kavanaugh stated that is a good idea. Mr. McNeil stated that it could be an overlay. Mr. Borowicz stated that one commercial use at a time may not be considered detrimental to the protection of the district. Mr. Borowicz stated that if you take all of the permitted uses and put them all on one site at one time, it is more than the Planning Commission ever imagined. Mr. Borowicz suggested looking at the purpose statement for the district and add some of the residential character to the district for protection. Mr. McNeil stated that may be a good idea but it may mean revisiting the Master Plan. Discussion was held.

PLANNING COMMISSION COMMENTS

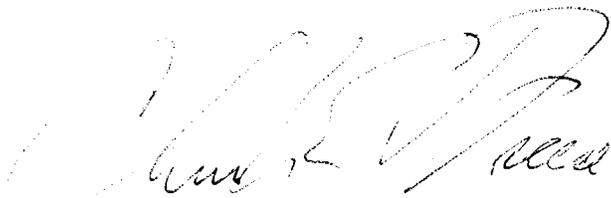
Mr. Borowicz asked if there are funds available to attend any workshops. Mr. McNeil stated he will ask if funds are available for continuing education. Discussion was held.

PUBLIC COMMENTS

Mr. Muscott stated that regarding protecting the lakeshore communities, the townships rely on these communities as their highest assessed value for the township. Mr. Muscott stated he is not sure how Heritage Cove Farm will affect Grandview Beach but an overlay or a separate zoning district is necessary. Mr. Muscott stated we will have a checkerboard destruction of these communities. Mr. Muscott stated his concerns regarding these communities having many commercial uses, such as a therapeutic farm, restaurant, and bed and breakfast. Mr. Muscott stated these uses may distract from the actual value from the homes. Mr. Muscott stated this is an asset that must be protected and a lot of these are restored communities. Mr. Muscott stated that we should protect the nature of these communities as much as possible and the Planning Commission should be proactive.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:38pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, FEBRUARY 17, 2016 AT 7:00 P.M. ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk
ABSENT: Churchill
STAFF: Scott McNeil
GUESTS: Bob Lyon, Eric Boyd, John Moore, Tony Matelski, Carl Muscott

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The February 3, 2016 Planning Commission minutes were presented. Ms. Croft stated the motions that were made at the 02/03/16 meeting should be corrected to show that there were "7 members present (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill Jazdyk)". Mr. Borowicz referred to the first line of the first paragraph under Discussion of PUD Ordinance Amendment and requested that "purposed" be changed to "proposed". **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as revised. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Consideration of Work Plan for Zoning Ordinance use terminology review process.

Mr. McNeil explained a process has been created for the zoning ordinance use terminology review and update. Mr. McNeil stated this process also establishes when an amendment would be in order. Mr. McNeil explained that an inventory/table of existing allowable uses has been created. Mr. McNeil stated tonight he would like to talk about uses that are redundant or have other uses that mean the same and uses to be deleted. Mr. McNeil stated that each of the uses will be reviewed by district. Mr. McNeil stated that definitions will be added as needed. Mr. Kavanaugh stated that it is beneficial to do this and asked if mental health facilities will be discussed during step 6. Mr. McNeil stated yes. Mr. Jazdyk asked if Mr. McNeil could provide an example of a use that is redundant or antiquated. Mr. McNeil stated an example would be "uses which requires utilities services". Mr. McNeil stated that this use will probably be discussed during this review. Mr. Jazdyk asked for an example of similarly worded uses to be standardized under common terminology. Mr. McNeil stated that vehicle repair and auto repair and hotels and motels are examples of similarly worded uses. Discussion was held.

Mr. McNeil referred to the zoning table of uses and stated this is a list of all the uses that have been identified in the zoning ordinance. Mr. McNeil stated this table also identifies which zoning district that the use is associated with and the approval process for each use. Mr. Borowicz stated that the table notes that agricultural, horticultural and dairy farming uses are only in the Agriculture and Forestry Management Zoning District. Mr. Borowicz noted that under the Right to Farm Act these uses are allowed in other districts. Mr. McNeil agreed with Mr. Borowicz and stated that Commercial Farm use was added to the zoning ordinance. Mr. McNeil stated that many of these types of uses can be funneled under that one use description. Mr. Freese referred to the Rural Character Development Zoning District category on the zoning table of uses and noted that an

amendment was created listing how many animals would be allowed. Mr. Freese stated this is not included in the table. Mr. Freese stated that the narrative for each use should be reviewed

Consideration of current listed uses proposed to be deleted.

Mr. McNeil reviewed the list of uses for consideration to be deleted. Mr. McNeil stated the first use to be deleted is “accessory buildings and uses customarily incidental to any of the foregoing uses when located on the same lot or parcel of land and not involving the conduct of a business as already covered under section 3.3” (Accessory buildings and uses). Mr. Freese asked if this should be included in the definitions. Mr. McNeil stated that the current definition for accessory uses is adequate, but the Planning Commission can review it. Mr. Freese stated that we should make sure that there is an adequate definition for any use that will be deleted. Mr. Jazdyk stated his concerns regarding taking away the specificity of the use and noted that this will then create a catch-all category. Mr. Jazdyk stated he believes this will create more work as we will have to define these for people. Mr. Jazdyk stated he is in favor of opening up the uses as this will do. Mr. Kavanaugh asked what the benefit is if these uses are removed. Mr. McNeil explained that this will clean up the zoning ordinance. Mr. Kavanaugh asked if this has to be done now. Mr. Kavanaugh stated if the use is not listed in the ordinance the applicant will have to use a catch-all. Mr. McNeil stated this would happen for any non-conforming use. Mr. McNeil stated that we do not want to name every non-conforming use possible. Mr. McNeil stated that there is non-conforming use language in the ordinance.

Mr. Borowicz noted that existing farms and agricultural uses are proposed to be deleted as they are covered in Article 22 (non-conforming uses and structures). Mr. Borowicz stated that there should be a partial exemption for an agricultural use because it is an on-going business and expansion is just part of the agricultural business. Mr. McNeil stated these types of situations cause a conflict between the non-conforming use language and uses allowed. Mr. McNeil stated that the use should either be allowed or should be non-conforming. Mr. Borowicz stated the expansion of a non-conforming use is not allowed and in the case of an agricultural operation there are situations where it should be allowed. Mr. McNeil stated that in most cases the Right to Farm Act would take effect.

Mr. Freese stated when starting to list allowable uses, you have yourself in a box right way. Mr. Freese suggested discussing what we don't want. Mr. McNeil stated you may come up with more language and then you have the peril of a future use that you do not want that will be allowed.

Mr. McNeil stated that the definition of accessory use can be discussed at the next meeting. Mr. Freese stressed the importance of having adequate definitions for accessory buildings and accessory uses. Mr. McNeil read the current definition for accessory use, “A use naturally and normally incidental and subordinate to, and devoted exclusively to the main use of the building or land.” Mr. Freese and Mr. McNeil agreed that this is a good definition. Mr. Jazdyk stated he did not have any problems with deleting the accessory uses as they are covered under section 3.3 and 3.10. Mr. Jazdyk stated his concerns regarding existing farms and agricultural uses being covered by Article 22. Mr. Jazdyk stated it is confusing what falls into this category. Mr. Jazdyk stated that this category should be defined. Mr. McNeil stated that zoning administrators evaluate non-conforming uses often. Discussion was held.

Mr. McNeil stated that “any development on seasonal roads that requires public services or utilities” is a use listed in the Resource Protection District and is proposed to be deleted. Mr. Kavanaugh and Mr. Borowicz agreed that this should be deleted from the ordinance. Mr. McNeil stated that the Resource Protection District is mostly state land. Mr. McNeil asked if there is a reason that it is worded like this. Mr. Freese stated yes and stated that there are parcels in the middle of state land that are privately owned. Mr. Freese stated this was included to make allowance for a property owner who wants to develop their parcel. Mr. McNeil stated that the other uses in the zoning district should be reviewed because this language would open up the district to something that is not wanted. Mr. Borowicz stated that “any development” is very broad. Mr. McNeil stated he will review how much privately owned property is in the Resource Conservation District. Mr. McNeil stated he will bring this information back to a future Planning Commission meeting.

Mr. McNeil stated that “cabin colonies” is closely covered under the definition of motel, although the term temporary is included in the definition. Mr. McNeil asked what the Planning Commission wants to be temporary. Mr. Freese stated that we may want to come up with something new. Mr. Kavanaugh agreed with Mr. Freese. Mr. Freese stated that there are a lot of old motels that are being converted into residences or apartments. Mr. Borowicz stated that should be considered a change in use. Mr. Borowicz stated a cabin colony is a place that is rented or 2-3 weeks and is short term and may be considered a resort hotel/motel. Mr. McNeil stated Motel or Motor Inn is defined in the Zoning Ordinance as “A series of attached, semi-detached, or detached rental units containing bedroom, bathroom and closet space to provide for temporary lodging.” Mr. McNeil stated that Motor Inn is not a use listed in the Zoning Ordinance. Mr. Kavanaugh stated that definition of camping cabins should be reviewed. Discussion was held regarding previous cabin colony approvals. Mr. Freese suggested having permanent homes in one group and then homes rented for a short period of time in a different group. Mr. Freese stated that these two should be

defined. Discussion was held. Mr. McNeil stated he likes the idea of a camping cabin. Mr. McNeil stated the motel definition should be updated. Mr. McNeil stated that he will make these changes and bring this back to a future Planning Commission meeting. Discussion was held regarding existing cabin colonies.

Mr. McNeil stated existing farms and agricultural uses are allowed in Agriculture and Forestry Management, Residential Development, Light Industrial, General Industrial, Commercial and Rural Character Development Zoning District. Mr. Jazdyk asked how someone would know to pick this up in Article 22. Mr. McNeil stated if it is not listed as a use in a zoning district and the use is taking place then it is non-conforming. Mr. Kavanaugh and Mr. Jazdyk agreed that this should remain as it is currently in the Zoning Ordinance. Mr. McNeil stated this causes conflicts. Mr. Borowicz asked why it should be taken out of Agriculture and Forestry Management Zoning District. Mr. McNeil stated that we have Commercial Farms and Hobby Farms in the Agriculture and Forestry Management Zoning District. Discussion was held regarding the definition for Commercial Farms and the definition for Hobby Farms.

Mr. McNeil stated that the existing forest production and forest harvesting operations use is listed in the Rural Character Development Zoning District. Mr. McNeil stated this is a use that is allowed in Agriculture and Forestry Management Zoning District. Mr. Borowicz noted that an existing operation (such as a portable sawmill) should be temporary and it should go away. Mr. McNeil stated he is not sure that this is a use that should be in the Rural Character Development District. Mr. Kavanaugh stated that a portable sawmill may be at a parcel today and again ten years from now. Mr. Kavanaugh stated this has been to court and it should be made clear. Mr. McNeil believes that it is clear by removing it. Mr. McNeil stated some forest production operations could fall under the Right to Farm Act if they are acting commercially. Mr. Freese stated that maybe we should look at it as two separate uses; portable sawmill versus permanent sawmill. Mr. Freese stated you will want to be restrictive on where you allow a permanent sawmill. Mr. Freese stated that a portable sawmill should be allowed anywhere timber is cut. Discussion was held regarding whether or not a special use permit should be required for a portable sawmill. Mr. McNeil stated that the definition of portable sawmill could state a time frame of less than 6 months. Mr. Freese stated if it is a portable sawmill it should be a use by right and the permanent sawmill will require a special use permit. Mr. Borowicz suggested defining temporary sawmill operations. Mr. Kavanaugh stated there was a court case over 10 years ago regarding whether or not a sawmill on Mann Road was portable. Mr. McNeil stated he will come up with a definition and allow portable sawmills as an allowed use in the Rural Character Development Zoning District. Discussion was held.

Mr. McNeil stated the next two uses are regarding gardening, but not to include the raising of animals, except for household pets. Mr. McNeil stated that sheltering, raising or stabling of animals will be a violation of the ordinance. Mr. McNeil stated there are two uses listed that are similar and they appear to be accessory uses. Mr. Borowicz noted that a lot of work was done to define the number of animals allowed in the Rural Character Development Zoning District. Mr. McNeil asked if the intent of this listing was to allow the gardening use on a parcel without a house. Mr. Kavanaugh and Mr. Freese are in favor of the gardening use on a parcel without a house. Mr. McNeil stated that this could be simplified if we want gardening as a stand-alone use. Mr. Freese stated there are areas where people buy a parcel or lot for gardening. Mr. Borowicz noted that it could also be for a community garden. Mr. McNeil stated that he will work on a definition for gardening for the Planning Commission to review. Mr. Borowicz stated it is clear that gardening does not include the raising of animals. Discussion was held.

Mr. McNeil referred to the hunting grounds, fishing sites, and wildlife preserves use and stated that if this use is intended to be commercial it should be stated in the ordinance. Mr. Freese stated that wildlife preserves have been a problem in the past. Discussion was held. Mr. Jazdyk asked if we are interested in having sites that are commercial in nature. Mr. Freese stated yes. Mr. Jazdyk is not sure that this should be deleted. Mr. McNeil agreed with Mr. Jazdyk and stated that this could be removed as a use by right and then we could take a look at commercial hunting and fishing operations as a special use. Mr. Jazdyk stated that he believes this should be left in the ordinance and the language could be revised. Mr. Borowicz asked how we would classify a parcel where someone rents/manages the hunting rights. Mr. Freese stated this is commercial. Mr. Borowicz asked if this is an accessory use to an agricultural operation. Mr. McNeil stated that this would not be an accessory use to an agricultural operation unless they were growing the birds that are being hunted. Mr. Kavanaugh stated that we need to be careful when removing uses from the Zoning Ordinance. Mr. Kavanaugh stated his concerns regarding the ordinance being difficult to understand by removing too many uses. Mr. Freese stated that we do not want to touch private hunting and fishing as it is as use by right. Mr. Freese stated a special use permit could be required if the property owner wants to make a commercial operation. Mr. Ostwald noted that just by leasing out the property for hunting or fishing does not make it a commercial operation. Mr. McNeil stated he will work on this for a future meeting.

Mr. McNeil stated that manufacture and processing of products such as food, cosmetics, pharmaceuticals and hardware are a listed use in the Light Industrial Zoning District and General Industrial Zoning District. Mr. McNeil stated that there is a

manufacturing, fabricating, processing and assembling activities use in these two zoning districts. Mr. McNeil stated this is redundant. Mr. Freese agreed with Mr. McNeil that the use should be deleted.

Mr. McNeil stated that state-licensed residential facilities (6 or less persons) are covered by state law. Mr. Freese stated he would like to see the different categories that state laws set up for the different types of facilities. Mr. Freese stated we should review the State of Michigan's definitions and categories and then we should try to cover those in our regulation. Mr. Freese stated we should use the same terminology. Mr. McNeil stated that facilities with 6 or less persons do not fall under local zoning. Mr. McNeil stated that facilities with 7 or more persons fall under local zoning. Mr. Kavanaugh asked if the State has defined a residential facility. Mr. McNeil stated yes. Mr. Kavanaugh stated we should use the same definition.

Mr. McNeil stated that subdivisions and site condominiums are not considered a use as they are a way to develop the land. Mr. McNeil stated these are covered in our requirements under site plan review. Mr. McNeil stated that it does not need to be a listed use. Mr. McNeil stated Section 20 states that subdivisions and site condominiums are subject to site plan review no matter where they are located. Mr. McNeil stated this is a use that is only listed in one zoning district. Mr. Borowicz noted that there are other site condos that are not residential. Mr. McNeil asked the Planning Commission if it is acceptable to remove this use from the one zoning district. The Planning Commission members stated yes.

Mr. McNeil stated temporary mobile homes and travel trailers maintained in sound running condition with a current vehicle license should be removed from the ordinance as it was covered under a recent amendment. Discussion was held. The Planning Commission members agreed that this should be deleted.

Consideration of current listed uses related to Home Occupations proposed to be deleted and proposed changes to Section 17.21 and definition related to Home Occupations.

Mr. McNeil reviewed where home occupation is listed in the Zoning Ordinance currently. Mr. McNeil stated the he proposes to remove each of these as allowed uses in the zoning districts and to add language to Section 17.21 regarding home occupations. Mr. McNeil stated there is a proposed definition for home occupation. Mr. McNeil stated that Section 17.21 would apply if someone submits a zoning application for a home occupation in any dwelling and in any zoning district. Mr. Kavanaugh stated his concerns regarding not having home occupation as a listed use. Mr. Kavanaugh stated the criteria will not cover all of the uses. Mr. Freese stated if the home occupation is not listed it is not covered. Mr. Freese stated if the home occupation meets the list of criteria, then it will be approved. Mr. Freese stated this is a better way to address home occupations than by trying to list all of the home occupation uses as we will never be able to list all of them. Mr. Freese stated this is less restrictive. Mr. Borowicz stated that Section 17.21.1A and 17.21.1B are contradictory. Mr. McNeil stated that he will work on clarifying these two sections. Mr. McNeil asked the Planning Commission if it is acceptable to remove the home occupation uses and update Section 17.21. The Planning Commission members stated yes. Mr. McNeil stated he will work on this language. Mr. Freese stated the proposed definition is acceptable and noted that an "a " should be added to the end of the first line of the definition.

Consideration of zoning ordinance amendment for new section 17.28 Planned Project.

Mr. McNeil stated that at the last meeting Mr. Graham offered a PUD amendment that would be approved by special use permit and not by rezoning. Mr. McNeil stated the Planning Commission asked that Mr. Graham review the current PUD language in the Zoning Ordinance. Mr. McNeil stated that the Planning Commission also liked a lot of what Mr. Graham included in the PUD amendment. Mr. McNeil stated that as a result of that discussion, he is offering this amendment that would allow a mixing of uses and the ability of the Planning Commission to relax some requirements such as lot size and setbacks for uses that are allowed in the particular zoning district in which the planned project will be located.

Mr. McNeil stated that "Planned Project" would be a use that would be specifically listed to be allowed by special use permit in the Residential Development Zoning District, Commercial Development Zoning District, Agriculture and Forestry Management Zoning District and Rural Character Development Zoning District. Mr. McNeil stated these developments with the relaxed regulations would not be allowed in the Light Industrial Zoning District, General Industrial Zoning District, Natural River Protection Zoning District, Resource Conservation Protection Zoning District or the Lake and Stream Protection Zoning District.

Mr. Kavanaugh stated he would like to amend the existing PUD ordinance instead of creating new language. Mr. Kavanaugh stated we are trying to reduce the clutter and now we are adding another amendment. Mr. Kavanaugh stated there are great ideas in the amendment, but he would like to see them included in the existing ordinance. Mr. Kavanaugh stated once you eliminate the standards you will eliminate uniformity. Mr. Kavanaugh stated when you open up all of the flexibility you eliminate everyone being treated fairly. Mr. McNeil explained that this amendment provides relief from setbacks. Mr. McNeil stated that certain zoning district (Residential Development Zoning District and Agriculture and Forestry Management Zoning District) can't have any more than 20% of the area for non-residential uses. Mr. McNeil asked Mr. Kavanaugh if he would like to see this type of language in the PUD ordinance where we are mixing uses from different zoning districts. Mr. Kavanaugh

stated it is easier to approach it that way and explained his concerns regarding making it too flexible. Mr. Freese stated that the language in this amendment is good and it could be incorporated into the PUD ordinance. Mr. Freese referred to the fifth line of Section 17.28.4.2 and stated that “minimum building height” should be changed to “maximum building height”.

Mr. McNeil stated that with regards to the Planned Project ordinance we are looking more at limiting non-residential to commercial uses versus leaving it up to the developer to offer. Mr. McNeil stated that we already have the pre-application conference and other provisions in the PUD ordinance. Mr. McNeil stated that we have not had a PUD request and this is a proactive effort. Mr. Kavanaugh stated that there has only been a few PUD’s in the past and he believes that we should use what we like out of the proposed amendments and include it in the existing language.

Mr. Freese stated that this amendment is great. Mr. Kavanaugh stated that some of the language is good. Mr. Kavanaugh questioned if setbacks should be reduced as these types of projects have a huge impact. Mr. Kavanaugh stated that PUD’s can be great, but they are always different than what should be happening next to you. Mr. Kavanaugh stated PUD’s need more research than a regular project. Mr. Freese stated this amendment would allow for an applicant to have a group of small residential units that are less than 720sf with reduced setbacks and a park around the development. Mr. Kavanaugh stated in this case it would be acceptable. Mr. Freese stated that this only states that you have the ability on the site plan review to grant approval if it looks reasonable. Mr. Jazdyk stated this is where you can work as a group to try to figure out what is best and he likes that a lot. Mr. Jazdyk referred to 17.28.2.2 and 17.28.3 and stated that the Planning Commission should spend time looking at what the end results of the phases will be. Mr. Kavanaugh and Mr. Freese stated that is what we are trying to do. Mr. Jazdyk stated that the applicant should have to show the Planning Commission what the outcome of phase 1 and phase 2 will look like. Mr. Kavanaugh stated there are a lot of good requirements in the amendment that should be included in the ordinance, but the Planning Commission needs guidance on reducing setbacks. Mr. Kavanaugh stated the Planning Commission just reviewed a project that was very complicated. Mr. Kavanaugh stated he is concerned that the Planning Commission will have another complicated project and there should be some guidelines for items like reducing setbacks. Mr. Freese stated that all of the setback requirements are in the ordinance, but an applicant can show at the pre-planning conference and at the Planning Commission meeting that he doesn’t need 10ft. and he only needs 8ft. Mr. Kavanaugh asked how an applicant requests a reduced setback now. Mr. Freese stated that the applicant would apply to the Zoning Board of Appeals. Mr. Kavanaugh stated that an applicant who is requesting a PUD approval should also have to go to the Zoning Board of Appeals for a variance as they will receive the same treatment. Mr. Freese stated this is giving some of the Zoning Board of Appeals authority to the Planning Commission in this circumstance. Mr. Kavanaugh stated that anyone applying for a PUD can request a setback reduction. Mr. Kavanaugh stated that no one will come in and meet the setback requirements. Mr. Freese stated the Planning Commission does not have to approve it if there is no reason to reduce the setback. Discussion was held regarding Section 17.28.4.2.c of the proposed amendment. Mr. Kavanaugh suggested reviewing the percentages and acre size. Mr. Kavanaugh stated there should be guidelines for percentages and acre size. Mr. Freese stated this is a good amendment and if you do not like 15% it can be reduced to 10%. Mr. Kavanaugh stated that there should be standards so the applicant will know how far the Planning Commission can go to reduce or add to the setback.

Ms. Croft asked if this amendment could be combined with the PUD. Mr. McNeil asked if the Planning Commission wants to allow mixing uses between zoning districts as this does not allow for it. Mr. McNeil stated the Planned Project amendment allows for relief from some regulations with uses that are allowed in a specific zoning district. Mr. McNeil explained that the PUD amendment does allow for mixing uses between zoning district with specific regulations. Mr. McNeil suggested comparing the PUD amendment and the Planned Project amendment at a future meeting. Mr. McNeil suggested also reviewing the PUD ordinance and the goals in the Master Plan. Discussion was held.

STAFF REPORT

Mr. McNeil stated he provided to the Planning Commission members a copy of a letter that he sends out to other governmental agencies inviting them to submit projects for the Capital Improvement Plan.

Discussion was held regarding two pending lawsuits.

PLANNING COMMISSION COMMENTS

Mr. Freese asked if Mr. McNeil received a response from Mr. Beethem. Mr. McNeil stated no and that the request was verbal and in writing.

PUBLIC COMMENTS

Mr. Muscott referred to the proposed Planned Unit Development amendment and stated that with smaller residences you could have a cluster development, preserve a lot of green space and operate with as little as a couple of acres. Mr. Muscott stated that in an area of Topinabee if you meet the minimum lot size you would be restricted to 6-7 houses. Mr. Muscott stated

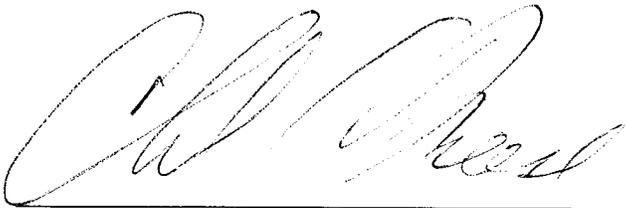
it could be done as a Planned Unit Development with smaller residences, cluster development and green space. Mr. Muscott stated this could be a nice environment for everyone to live. Mr. Muscott stated that since this will go through the pre-application conference, the Planning Commission may not want to limit it to a minimum size. Mr. Muscott stated there may be smaller parcels that could be developed and the Planning Commission would have to review the plans to see what will work. Mr. Muscott stated he would hate to see it restricted to 5 acres or bigger. Mr. Muscott stated that all Planned Unit Developments may not be big projects that are destined to fail. Mr. Muscott stated this is an opportunity for the Planning Commission and the community to think outside the box.

Mr. Muscott referred to Section 17.21.3 of the home occupation amendment and stated that the zoning on accessory structures may not allow any business to be operated from a pole barn. Mr. Muscott stated that pole barns are restricted to private storage. Mr. McNeil stated he would check into this but he does not believe there is a conflict as he has approved small engine home occupations where they have operated out of the garage.

Mr. Borowicz referred to Mr. Muscott's comments regarding a smaller development and stated that we are concerned about reducing the minimum sizes for dwellings because it would affect the surrounding property values. Mr. Borowicz stated if there is a development that is only one or two acres and is surrounded by larger homes wouldn't it have the same effect. Mr. Muscott stated because of zoning his property is completely surrounded by pole barns and he couldn't build a house. Mr. Muscott stated he has lots for 7 spec homes. Mr. Muscott stated he talked with Mr. McNeil and Mr. Schnell about this issue. Mr. Muscott stated he had 40 signed petitions in Topinabee requesting an overlay to restrict stand-alone pole barns and to allow them as accessory buildings. Mr. McNeil stated that a smaller footprint for residential uses could be considered, but there is still the finding that the Planning Commission will have to make as to whether it is compatible with the surrounding uses.

ADJOURN

Motion by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 8:44pm.



Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, JANUARY 27, 2016, AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood

Members Absent: None

Others Present: Scott McNeil, Carl Muscott, Tony Matelski, Jim Burke, Cal Couine, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the December 23, 2015 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Thompson, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Roxanne Daust – Requests an 11.4ft. rear setback variance for construction of a garage (22 ft. x 32 ft.) in a Lake and Stream Protection (P-LS) zoning district. The property is located at 6820 Grace St., Tuscarora Township, Section 24, parcel #161-S79-000-017-00. A rear setback of 12 feet is required in this zoning district.

Mr. McNeil stated this request is for a rear setback of .63ft. to replace an existing garage in the same location. Mr. McNeil stated the lots in this subdivision run to the water and this is a waterfront lot. Mr. McNeil stated the rear setback is on Grace Street. Mr. McNeil stated 12ft. is the rear setback requirement in the Lake and Stream Protection zoning district. Mr. McNeil stated the applicant is requesting an 11.4ft. rear setback variance for construction of a new garage.

Mr. Freese asked if there is any other correspondence other than the one letter that was received. Mr. McNeil stated no.

Mr. Freese asked if the applicant would like to speak regarding this request. Ms. Daust did not attend the meeting. Discussion was held. Mr. McNeil stated he would call the applicant. Mr. Freese stated that the Zoning Board of Appeals will move on to the next item on the agenda while Mr. McNeil calls Ms. Daust.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

Annual Meeting Election of Officers & Verification of Regular Meeting Schedule

Motion by Mr. Moore, seconded by Mr. Hemmer, to nominate Mr. Freese for Chairperson. Motion carried unanimously.

Motion by Mr. Hemmer, seconded by Mr. Freese, to nominate Mr. Moore for Vice-Chairperson. Motion carried unanimously. **Motion** by Mr. Moore, seconded by Mr. Freese, to nominate Mr. Thompson for Secretary. Motion carried unanimously.

Mr. Freese stated that the Zoning Board of Appeals meeting is held on the fourth Thursday of the month. Discussion was held regarding the 2016 meeting schedule. **Motion** by Mr. Freese, seconded by Mr. Moore, to approve the 2016 Zoning Board of Appeals meeting schedule. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Roxanne Daust (continued)

Mr. McNeil stated that he tried to call Ms. Daust and was put through to the answering machine. Discussion was held regarding the applicant driving from Marquette and the possibility of the Mackinaw Bridge being closed. Mr. Moore

stated that the Mackinaw Bridge is not closed, according to their website. Discussion was held regarding allowing more time for the applicant to show up. Mr. Freese stated that the Zoning Board of Appeals will move on to the next item on the agenda.

ZBA COMMENTS

Mr. Freese welcomed Nini Sherwood, who is a new Zoning Board of Appeals member.

Mr. Moore stated it is nice to have the larger map which helps to find the location of the subject parcel. Discussion was held.

PUBLIC HEARING & ACTION ON REQUESTS

Roxanne Daust (continued)

Mr. Freese stated this is a legal non-conforming structure on a legal non-conforming lot. Mr. Freese stated the applicant proposes tearing down the whole garage to build a new garage. Mr. Freese stated that legally if they tear it down, they have to meet the setback requirements to build a new garage. Mr. Freese stated the applicant does have the right to have a garage. Mr. Freese stated the only place for a new garage is in the same location, but noted that the garage could be moved back 5 feet. Mr. Freese stated the garage could be moved up against the house and the air conditioning unit and gas service will have to be moved over 3-4 feet. Mr. Freese stated this would reduce the variance amount that is being requested. Mr. Freese stated that 4 of the 5 standards are being met. Mr. Freese referred to standard 23.5.4.4 and read "That the requested variance is the minimum variance necessary to grant the applicant reasonable relief as well as to do substantial justice to other property owners in the district." Mr. Freese stated if the garage is going to be torn down the applicant can move it back 5 feet. Discussion was held regarding the applicant raising the garage in order to fix the foundation. Mr. Thompson noted that the garage does not look bad at all. Mr. Freese stated you can't tell if the foundation is bad with all of the snow. The Zoning Board of Appeals discussed tabling Ms. Daust's request. **Motion** by Mr. Freese, seconded by Mr. Thompson, to table the request. Motion carried unanimously.

PUBLIC COMMENTS

Mr. Muscott stated the option of raising the garage to put in a new foundation may be cost effective. Mr. Muscott stated this may be an option that the applicant has not considered.

ADJOURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:17pm.



John Thompson, Secretary

User: kkortz
DB: Cheboygan

PERIOD ENDING 01/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 01/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 01/31/2016	ACTIVITY FOR MONTH 01/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,599,772.60	77,806.52	7,607,279.00	7,607,279.00	63,360.59	63,360.59	7,543,918.41	0.83
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	420,758.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-401.03	CURRENT TAX INTEREST	36,429.53	2,630.91	36,539.00	36,539.00	2,240.32	2,240.32	34,298.68	6.13
101-400-401.05	PROBATE BOND FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	125,593.50	0.00	66,173.00	66,173.00	0.00	0.00	66,173.00	0.00
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	6,256.47	295.18	3,057.00	3,057.00	33.99	33.99	3,023.01	1.11
101-400-424.00	COMMERCIAL FOREST RESERVEE	193.13	0.00	209.00	209.00	0.00	0.00	209.00	0.00
101-400-425.00	SWAMP TAX REFUND	347,303.38	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	(12.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	913.00	66.50	1,000.00	1,000.00	148.00	148.00	852.00	14.80
101-400-476.00	SOIL SEDIMENTATION	10,640.00	100.00	10,500.00	10,500.00	80.00	80.00	10,420.00	0.76
101-400-477.00	LIC & PERMITS-NON-BUSINESS	17,143.00	1,107.00	15,000.00	15,000.00	1,888.00	1,888.00	13,112.00	12.59
101-400-478.00	DOG LICENSES	1,276.50	245.00	1,100.00	1,100.00	250.00	250.00	850.00	22.73
101-400-478.01	CO MARRIAGE LIC FEE	1,275.00	45.00	1,200.00	1,200.00	95.00	95.00	1,105.00	7.92
101-400-479.01	ZONING PERMITS	24,034.01	615.60	22,880.00	22,880.00	211.20	211.20	22,668.80	0.92
101-400-479.02	SP ZONING MTG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	6,960.00	6,960.00	0.00	0.00	6,960.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	9,908.00	0.00	13,000.00	12,910.00	0.00	0.00	12,910.00	0.00
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	50,456.57	0.02	55,699.00	55,699.00	0.00	0.00	55,699.00	0.00
101-400-507.01	PROS ATTY VICTIMS RIGHTS	52,491.73	0.00	50,424.00	50,157.73	0.00	0.00	50,157.73	0.00
101-400-507.02	WELFARE FRAUD	652.50	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	500.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-400-510.00	STONEGARDEN GRANT	31,225.82	0.00	14,300.00	14,300.00	0.00	0.00	14,300.00	0.00
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	45,653.00	0.00	45,107.00	45,107.00	0.00	0.00	45,107.00	0.00
101-400-533.00	HOUSING ADMIN	0.00	0.00	19,885.00	19,885.00	0.00	0.00	19,885.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	132,614.08	24,809.00	129,489.00	129,489.00	0.00	0.00	129,489.00	0.00
101-400-541.00	PROBATE JUDGES' SALARY	103,080.98	23,548.75	94,195.00	94,195.00	23,548.75	23,548.75	70,646.25	25.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	11,431.00	45,724.00	45,724.00	11,431.00	11,431.00	34,293.00	25.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	11,431.00	45,724.00	45,724.00	11,431.00	11,431.00	34,293.00	25.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	9,144.80	36,579.00	36,579.00	9,144.80	9,144.80	27,434.20	25.00
101-400-542.00	ORV ENFORCEMENT GRANT	17,028.82	0.00	25,283.00	25,283.00	0.00	0.00	25,283.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	55,068.13	0.00	52,359.00	52,359.00	0.00	0.00	52,359.00	0.00
101-400-543.04	M.M.R.M.A GRANT	0.00	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	44,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	7,429.02	0.00	21,918.00	8,000.00	0.00	0.00	8,000.00	0.00
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	10,170.42	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	0.00	27,317.00	27,317.00	0.00	0.00	27,317.00	0.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	243,565.54	0.00	451,402.00	451,402.00	135,414.00	135,414.00	315,988.00	30.00
101-400-574.01	REVENUE SHARING - COUNTY INCEN	60,891.39	20,208.00	112,850.00	112,850.00	37,616.00	37,616.00	75,234.00	33.33
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	52,524.78	5,257.36	50,931.00	50,931.00	4,064.14	4,064.14	46,866.86	7.98
101-400-582.00	SHERIFF LOCAL GRANTS	3,770.65	0.00	0.00	0.00	350.00	350.00	(350.00)	100.00

User: kkortz
DB: Cheboygan

PERIOD ENDING 01/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 01/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 01/31/2016	ACTIVITY FOR MONTH 01/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	38,293.99	2,760.71	40,000.00	40,000.00	3,349.39	3,349.39	36,650.61	8.37
101-400-601.01	ATY FEE REIMB/CIRCUIT	28,284.25	1,187.47	30,000.00	30,000.00	1,279.50	1,279.50	28,720.50	4.27
101-400-601.10	CIR CT GARNISHMENT	885.00	15.00	800.00	800.00	15.00	15.00	785.00	1.88
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	392,324.42	20,300.84	300,000.00	300,000.00	26,238.90	26,238.90	273,761.10	8.75
101-400-603.01	PROBATE CRT COSTS	1,958.00	0.00	1,500.00	1,500.00	120.00	120.00	1,380.00	8.00
101-400-603.11	SMOKING FEES	600.00	75.00	300.00	300.00	75.00	75.00	225.00	25.00
101-400-607.02	CTY GENERAL FILING FEE	5,580.00	589.00	6,000.00	6,000.00	248.00	248.00	5,752.00	4.13
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	206,624.60	0.00	210,062.00	210,062.00	0.00	0.00	210,062.00	0.00
101-400-608.01	MOTION FEE COUNTY	2,920.00	270.00	4,000.00	4,000.00	70.00	70.00	3,930.00	1.75
101-400-608.02	COUNTY APPEAL FEE	56.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-400-610.00	JURY FEE CIR CT	1,150.00	230.00	1,500.00	1,500.00	85.00	85.00	1,415.00	5.67
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	875.00	30.00	1,500.00	1,500.00	25.00	25.00	1,475.00	1.67
101-400-613.00	DIST CRT/CIVIL FEES	54,529.95	3,207.00	55,000.00	55,000.00	3,153.80	3,153.80	51,846.20	5.73
101-400-613.10	COUNTY REMONUMENTATION	329.70	24.00	300.00	300.00	22.86	22.86	277.14	7.62
101-400-614.00	VIOLATION CLEARANCE RECORD	2,851.67	120.00	3,000.00	3,000.00	150.00	150.00	2,850.00	5.00
101-400-615.00	DIST CRT/BOND COSTS & FEES	8,594.00	900.00	7,000.00	7,000.00	730.00	730.00	6,270.00	10.43
101-400-617.00	PROBATE CRT - FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.01	CERTIFIED FEES	825.00	83.00	800.00	800.00	133.00	133.00	667.00	16.63
101-400-617.02	MARRIAGE CEREMONIES	124.00	12.00	120.00	120.00	12.00	12.00	108.00	10.00
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	30.00	30.00	(10.00)	150.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	0.00	100.00	100.00	25.00	25.00	75.00	25.00
101-400-617.07	INVENTORY FEE	7,370.87	1,383.23	7,500.00	7,500.00	401.39	401.39	7,098.61	5.35
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	0.00	0.00	20.00	20.00	10.00	10.00	10.00	50.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,460.00	180.00	1,100.00	1,100.00	180.00	180.00	920.00	16.36
101-400-618.00	CO TREAS-CURRENT SERVICES	4,624.00	160.00	4,000.00	4,000.00	132.00	132.00	3,868.00	3.30
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	2,700.00	0.00	0.00	0.00	305.00	305.00	(305.00)	100.00
101-400-619.00	CO CLERK/CURRENT SERVICES	34,159.74	2,200.00	26,000.00	26,000.00	1,429.00	1,429.00	24,571.00	5.50
101-400-619.01	PASSPORT FEES	1,775.00	150.00	1,400.00	1,400.00	250.00	250.00	1,150.00	17.86
101-400-619.02	CREMATION FEE	1,270.00	220.00	1,800.00	1,800.00	80.00	80.00	1,720.00	4.44
101-400-619.03	SUBPOENA FEE	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,785.03	112.02	1,800.00	1,800.00	141.16	141.16	1,658.84	7.84
101-400-619.05	STATE FORENSIC ADMIN FEE	15.75	0.25	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.06	NOTARY FEES	384.00	64.00	500.00	500.00	40.00	40.00	460.00	8.00
101-400-620.00	REGISTER OF DEEDS FEES	234,002.35	13,057.20	225,000.00	225,000.00	15,521.30	15,521.30	209,478.70	6.90
101-400-622.00	C.C.F. COLLECTION FEE	3,424.44	119.05	2,200.00	2,200.00	93.75	93.75	2,106.25	4.26
101-400-622.01	25% ATTY FEES REIMB	520.69	25.00	1,000.00	1,000.00	7.50	7.50	992.50	0.75
101-400-622.02	ATY FEE REIMB/PROBATE	1,562.09	75.00	2,200.00	2,200.00	22.50	22.50	2,177.50	1.02
101-400-625.00	DNA COLLECTION	36.00	0.00	0.00	0.00	12.00	12.00	(12.00)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,740.00	480.00	2,900.00	2,900.00	540.00	540.00	2,360.00	18.62
101-400-625.25	DNA COLLECTION - SHERIFF	90.00	0.00	0.00	0.00	30.00	30.00	(30.00)	100.00
101-400-625.36	DNA COLLECTION - DISTRICT COUF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	64.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.03	PRISONER BOARD	51,652.23	2,276.70	45,000.00	45,000.00	2,642.09	2,642.09	42,357.91	5.87
101-400-628.04	PRISONER MEDICAL	5,762.59	414.00	3,500.00	3,500.00	348.13	348.13	3,151.87	9.95
101-400-628.05	ACCIDENT REPORT FEES	884.71	228.09	500.00	500.00	109.72	109.72	390.28	21.94
101-400-628.07	DOC/TRANSPORT REIMB	3,452.45	297.95	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-400-628.08	WORK RELEASE	51,079.88	2,575.00	30,000.00	30,000.00	3,040.22	3,040.22	26,959.78	10.13
101-400-628.09	PRISONER BOARD-OUT COUNTY	1,470.00	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	63,172.50	3,860.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00

User: kkortz

DB: Cheboygan

PERIOD ENDING 01/31/2016

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 01/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 01/31/2016	ACTIVITY FOR MONTH 01/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.12	PRISONER TRANSPORT REIMBURSE	261.70	150.87	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	8,800.00	800.00	7,000.00	7,000.00	1,200.00	1,200.00	5,800.00	17.14
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	0.00	150.00	150.00	40.00	40.00	110.00	26.67
101-400-628.17	CCW FINGERPRINT FEE	510.00	0.00	0.00	0.00	570.00	570.00	(570.00)	100.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	5,335.00	306.00	3,500.00	3,500.00	511.00	511.00	2,989.00	14.60
101-400-630.00	OTHER REVENUE	215.67	35.80	50.00	50.00	28.50	28.50	21.50	57.00
101-400-630.03	SALE BOOK	236.00	0.00	170.00	170.00	0.00	0.00	170.00	0.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	96.39	6.23	0.00	0.00	3.00	3.00	(3.00)	100.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	38.00	0.00	0.00	0.00	22.00	22.00	(22.00)	100.00
101-400-647.00	DVD RECORDINGS	150.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	12,524.00	783.00	12,500.00	12,500.00	865.00	865.00	11,635.00	6.92
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	5,371.00	750.00	6,000.00	6,000.00	440.00	440.00	5,560.00	7.33
101-400-656.01	ORDINANCE FINES & COSTS	17,103.74	1,013.31	15,000.00	15,000.00	1,903.56	1,903.56	13,096.44	12.69
101-400-657.00	DRUG FORFEITURES - SHERIFF	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	3,054.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-665.00	INTEREST EARNED	10,320.62	0.00	8,500.00	8,500.00	26.25	26.25	8,473.75	0.31
101-400-665.01	T & A INTEREST	1,375.02	0.00	1,000.00	1,000.00	16.25	16.25	983.75	1.63
101-400-668.00	RENTS	62,200.08	4,833.34	62,242.00	62,242.00	4,833.34	4,833.34	57,408.66	7.77
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	15,838.98	0.00	10,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-400-676.00	CONT FROM OTHER FUNDS	36,209.00	0.00	21,929.00	21,929.00	0.00	0.00	21,929.00	0.00
101-400-676.01	REIMBURSEMENTS	2,218.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.13	89TH JURY REIMBURSEMENT	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	6,962.50	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	113,837.70	0.00	5,870.00	5,870.00	0.00	0.00	5,870.00	0.00
101-400-681.00	ELECTION REFUNDS	188.48	0.00	700.00	700.00	0.00	0.00	700.00	0.00
101-400-682.00	DATA PROCESSING FEES	20,864.02	150.00	18,500.00	18,500.00	1,000.00	1,000.00	17,500.00	5.41
101-400-682.01	PA BLOOD TEST REIMB	270.98	82.47	125.00	125.00	67.13	67.13	57.87	53.70
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	400.00	25.00	300.00	300.00	100.00	100.00	200.00	33.33
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	11,455.34	0.00	11,070.00	11,070.00	0.00	0.00	11,070.00	0.00
101-400-687.00	WAGE REIMBURSEMENT	6,319.00	0.00	18,331.00	18,331.00	0.00	0.00	18,331.00	0.00
101-400-688.00	REFUNDS - GENERAL	3,658.68	113.99	2,000.00	2,000.00	228.45	228.45	1,771.55	11.42
101-400-688.01	MOVEABLE ITEMS	0.00	10,800.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	9,618.99	185.00	12,742.00	12,742.00	12.00	12.00	12,730.00	0.09
101-400-688.08	INMATE TELEPHONE	17,943.43	1,493.64	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-400-688.09	NON-REIMBURSABLE/REIMB	781.65	16.88	1,000.00	1,000.00	7.50	7.50	992.50	0.75
101-400-688.11	M.A.P.S.	7,851.99	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	2,574.00	151.00	2,100.00	2,100.00	127.00	127.00	1,973.00	6.05

PERIOD ENDING 01/31/2016

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Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.17	POSTAGE REIMBURSEMENTS	104.29	57.70	100.00	100.00	0.00	0.00	100.00	0.00
101-400-690.00	INS & SURETY PREMIUM REFUND	62,571.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	(33.50)	0.00	0.00	0.00	20.00	20.00	(20.00)	100.00
101-400-696.00	INSURANCE PROCEEDS	8,114.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-698.00	MISC	363.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-699.00	FUND EQUITY	0.00	0.00	844,659.00	865,978.00	0.00	0.00	865,978.00	0.00
101-400-699.99	TRANSFER IN	99,683.41	0.00	185,121.00	185,121.00	0.00	0.00	185,121.00	0.00
TOTAL Revenues		11,448,044.69	268,202.38	11,807,216.00	11,826,260.73	374,425.98	374,425.98	11,451,834.75	3.17
Expenditures									
101	COMMISSIONERS	135,696.36	7,736.48	140,105.00	138,316.00	8,266.10	8,266.10	130,049.90	5.98
131	CIRCUIT COURT	281,726.47	16,003.59	295,165.00	300,857.00	20,421.42	20,421.42	280,435.58	6.79
136	DISTRICT COURT	566,654.27	37,606.66	602,809.00	624,693.00	39,736.06	39,736.06	584,956.94	6.36
139	VICTIM'S RIGHTS	69,045.63	4,126.81	78,795.00	80,396.73	5,784.12	5,784.12	74,612.61	7.19
145	JURY BOARD	6,337.19	0.00	10,810.00	10,810.00	0.00	0.00	10,810.00	0.00
148	PROBATE COURT	555,803.19	37,548.48	584,236.00	591,195.00	38,105.14	38,105.14	553,089.86	6.45
191	ELECTIONS	3,258.29	0.00	35,141.00	35,141.00	(2,431.44)	(2,431.44)	37,572.44	(6.92)
202	FINANCE DEPARTMENT	274,659.56	17,592.19	292,530.00	293,266.00	18,024.42	18,024.42	275,241.58	6.15
212	ADMINISTRATIVE OFFICE	202,914.54	15,224.69	213,530.00	213,356.00	14,904.55	14,904.55	198,451.45	6.99
215	CLERK/REGISTER	398,713.70	23,920.77	402,243.00	413,029.00	23,384.43	23,384.43	389,644.57	5.66
225	EQUALIZATION	231,071.94	14,917.22	266,097.00	256,361.00	15,424.45	15,424.45	240,936.55	6.02
228	INFORMATION SYSTEMS	209,177.88	8,046.52	292,652.00	295,287.00	10,149.71	10,149.71	285,137.29	3.44
229	PROSECUTING ATTORNEY	543,559.36	34,757.35	591,854.00	614,842.00	36,105.73	36,105.73	578,736.27	5.87
243	GIS	63,970.37	4,198.47	64,841.00	65,842.00	4,140.32	4,140.32	61,701.68	6.29
253	COUNTY TREASURER	204,004.14	13,318.65	215,511.00	215,863.00	13,061.36	13,061.36	202,801.64	6.05
260	TAX ALLOCATION BOARD	605.37	0.00	940.00	940.00	0.00	0.00	940.00	0.00
265	COUNTY MAINTENANCE DEPT	447,762.31	25,817.44	437,221.00	444,421.00	26,085.94	26,085.94	418,335.06	5.87
267	MAJOR EQ/BLDG IMP	37,339.18	(2,946.99)	167,000.00	167,000.00	(3,376.46)	(3,376.46)	170,376.46	(2.02)
270	HUMAN RESOURCE	4,983.87	0.00	5,325.00	5,325.00	0.00	0.00	5,325.00	0.00
275	DRAIN COMMISSIONER	3,570.44	194.11	5,890.00	5,890.00	201.28	201.28	5,688.72	3.42
284	COUNTY SURVEYOR	1,524.88	724.88	1,750.00	1,750.00	300.00	300.00	1,450.00	17.14
285	GENERAL COUNTY	447,693.36	84,636.46	480,913.00	480,913.00	82,477.11	82,477.11	398,435.89	17.15
301	SHERIFF	1,543,255.06	108,552.10	1,502,905.00	1,556,188.00	114,312.08	114,312.08	1,441,875.92	7.35
302	ORV ENFORCEMENT	16,743.81	0.00	25,283.00	27,941.00	0.00	0.00	27,941.00	0.00
325	CCE 911	431,111.60	107,690.50	431,362.00	431,362.00	41.04	41.04	431,320.96	0.01
331	MARINE SAFETY	94,093.03	2,614.31	98,067.00	115,126.00	2,362.06	2,362.06	112,763.94	2.05
332	SNO-MOBILE SAFETY *	8,499.70	1,555.33	25,787.00	9,412.00	2,086.28	2,086.28	7,325.72	22.17
333	SHERIFF SECONDARY ROAD PATROL	69,482.18	5,105.79	72,357.00	72,945.00	4,901.57	4,901.57	68,043.43	6.72
334	STONEGARDEN GRANT	31,225.82	0.00	14,300.00	14,300.00	0.00	0.00	14,300.00	0.00
335	SHERIFF - LOCAL GRANTS	8,490.10	0.00	9,806.00	9,885.00	0.00	0.00	9,885.00	0.00
337	SHERIFF-FEDERAL GRANTS	9,907.93	0.00	13,000.00	12,910.00	0.00	0.00	12,910.00	0.00
338	CANINE UNIT	15,838.98	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
351	CORRECTIONS/COMMUNICATIONS	1,462,295.37	88,666.05	1,464,379.00	1,510,801.00	91,328.01	91,328.01	1,419,472.99	6.05
412	PLANNING/ZONING DEPT	375,413.89	24,510.44	378,962.00	382,487.00	24,371.57	24,371.57	358,115.43	6.37
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	48,258.57	0.00	79,907.00	79,907.00	0.00	0.00	79,907.00	0.00
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	143,999.75	34,597.60	150,950.00	150,950.00	36,236.68	36,236.68	114,713.32	24.01
441	DEPARTMENT OF PUBLIC WORKS	165.44	165.44	340.00	340.00	253.46	253.46	86.54	74.55
600	HEALTH DEPARTMENTS	327,230.00	79,874.75	331,978.00	331,978.00	82,994.50	82,994.50	248,983.50	25.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	16,632.73	885.41	21,088.00	21,618.00	929.56	929.56	20,688.44	4.30

PERIOD ENDING 01/31/2016

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	YTD BALANCE 01/31/2015	2016		YTD BALANCE 01/31/2016	ACTIVITY FOR MONTH 01/31/2016	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	93,058.16	3,921.87	131,022.00	130,302.00	6,173.08	6,173.08	124,128.92	4.74
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
731	COUNTY MSU EXTENSION OFFICE	124,140.41	3,755.57	127,261.00	127,731.00	3,208.39	3,208.39	124,522.61	2.51
751	FAIR GROUNDS / EVENTS	21,931.97	419.46	36,716.00	36,806.00	1,389.64	1,389.64	35,416.36	3.78
753	VETERAN'S PARK	6,130.00	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
784	SOIL CONSERVATION	13,229.21	3,125.75	13,750.00	13,750.00	3,125.38	3,125.38	10,624.62	22.73
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	90,918.61	80,000.00	88,575.00	88,575.00	80,000.00	80,000.00	8,575.00	90.32
902	APPRO/TRANSFERS TO OTHER FUNDS	790,683.11	35,020.95	1,014,106.00	1,014,106.00	30,526.55	30,526.55	983,579.45	3.01
941	GENERAL CONTINGENCY	0.00	0.00	387,957.00	229,347.00	0.00	0.00	229,347.00	0.00
954	INSURANCES	164,194.26	37,656.50	188,000.00	188,000.00	43,726.25	43,726.25	144,273.75	23.26
TOTAL Expenditures		10,597,001.99	961,541.60	11,807,216.00	11,826,260.73	878,730.34	878,730.34	10,947,530.39	7.43
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,448,044.69	268,202.38	11,807,216.00	11,826,260.73	374,425.98	374,425.98	11,451,834.75	3.17
TOTAL EXPENDITURES		10,597,001.99	961,541.60	11,807,216.00	11,826,260.73	878,730.34	878,730.34	10,947,530.39	7.43
NET OF REVENUES & EXPENDITURES		851,042.70	(693,339.22)	0.00	0.00	(504,304.36)	(504,304.36)	504,304.36	100.00

Cash Summary by Fund
Cash and Investment Reports
for 2016

Will not be presented until all
the 2015 adjusting entries are
posted, as beginning cash
balances could be affected

Cheboygan County Board of Commissioners' Meeting

March 8, 2016

Title: Board Appointments & Procedures Committee Recommendations

Summary: The Board Appointments & Procedures Committee met on March 1, 2016.

Financial Impact: N/A

Recommendation:

Motion to accept the recommendation of the Board Appointments & Procedures Committee

- and appoint Ed Ginop to the County Zoning Board of Appeals for a two year term expiring December 13, 2017.
- to reappoint Alice Mushlock to the **Cheboygan County Tax Allocation Board** for a one year term.

Prepared by: Mary Ellen Tryban

Department: County Clerk/Register



Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: Cheboygan County Marina Waterways Grant Application

Summary: The Cheboygan County Marina Preliminary Engineering Study completed in 2008 identified the need to replace the fuel tanks at the marina as well as the floating fuel dock, fuel building, fuel pumps, associated fuel piping and sewer pump out system. The project would also require the replacement of sidewalk along the east side of the marina building and associated landscaping. The fuel tanks are approaching their engineer life span and the floating fuel dock area with fuel service building, fuel pumps and sewer pump out system is in need of replacement.

Financial Impact: If awarded: \$436,000 County \$364,000 State of Michigan

Recommendation: Motion to approve submittal of the Cheboygan County Marina Waterways Grant Application and authorize the County Administrator to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



WATERWAYS GRANT PROGRAM APPLICATION

This information is required by Authority of 1947 PA 320.

GRANT APPLICATIONS MUST BE RECEIVED BY PROGRAM MANAGER BY 5 PM EST, APRIL 1

Applicant Name (Local Government) COUNTY OF CHEBOYGAN, MICHIGAN		Name of Contact Person/Title Jeff Lawson/County Administrator	
Address 870 SOUTH MAIN STREET		Address 870 SOUTH MAIN STREET	
City, State, ZIP CHEBOYGAN, MICHIGAN 49721		City, State, ZIP CHEBOYGAN, MICHIGAN 49721	
Federal Employer Identification Number (FEIN) (REQUIRED) 38-60004841		E-mail Address Adminlawson@cheboygancounty.net	
NOTE: FEIN Number of municipality identified as Applicant Name (Local Government) above MUST be provided to receive grant funds.			
Applicant Telephone (231)627--8885	Applicant FAX (231)627-8881	Contact Person Telephone (231)627-8855	Contact Person FAX (231)627-8881
PROJECT LOCATION <input checked="" type="checkbox"/> County <input type="checkbox"/> Township <input type="checkbox"/> City <input type="checkbox"/> Village	County cheboygan	State Senate District 37	State House of Representative District 106
TYPE OF PROJECT <input checked="" type="checkbox"/> Harbor <input type="checkbox"/> Boating Access Site (must contain or propose a ramp, maneuver area, and parking to be grant eligible)		TYPE OF GRANT - NOTE: DNRE to be involved in review of design consultant(s) <input type="checkbox"/> Preliminary Engineering Study <input checked="" type="checkbox"/> Infrastructure Improvements* (i.e., construction projects) *Preliminary engineering has been completed by a licensed design professional	
PROJECT TITLE Cheboygan County Harbor Improvements			
DESCRIPTION OF PROJECT Attach a description of the overall project (including scope items, estimated costs, estimated construction schedule, and digital site photos) and a needs assessment.			
BUDGET SUMMARY			
A. Estimated Project Cost (B + C):		\$ 800000.00	
B. Requested Grant Amount		\$ 400000.00	
C. Applicant's Matching Funds:		\$ 400000.00	
D. DNR/DTMB Project Management: (.015 x A):		\$ 36000.00 (Required for Infrastructure Improvement Grants Only)	
E. Final Reimbursement Amount (B - D):		\$ 364000.00	

As Designated Representative of above-named Applicant, I hereby agree to implement this project according to the materials provided with this application and to abide by the provisions of the Waterways Grant program, including compliance with all applicable Federal and State laws and regulations.

Printed Name and Title of Applicant's Designated Representative _____ Signature _____ Date _____

APPLICATION WITH ATTACHED PROJECT DESCRIPTION MUST BE RECEIVED BY PROGRAM MANAGER BY 5 PM EST, APRIL 1.

Applications should be mailed to:

**PAUL PETERSEN
PARKS AND RECREATION DIVISION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30257
LANSING MI 48909**

Overnight or Express Mail Address:

**PAUL PETERSEN
PARKS AND RECREATION DIVISION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
530 WEST ALLEGAN
LANSING MI 48933**

FOR DNR USE ONLY

Facility No.: _____ Compliance Review _____

Comments _____

Program Manager (please print) _____ Signature _____ Date _____



Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: 2016 Salary & Wage Resolution - Non-Union General Employees #16-01 – Amendment #2

Summary:

Judge Butts' is taking advantage of attrition and restructuring the existing wage scale in his office to correct some of the comparable wage disparities that exist for current staff without affecting the total cost of his department. Two retirements resulted in the internal promotion of two departmental employees; he has reset their starting pay at a rate lower than the preceding employee. He also reset the starting salary of the Probate Deputy Register to the 2015 rate. These new starting salaries resulted in \$4.03 available per hour. He applied the \$4.03 to the remaining 5 departmental employees based on the amount they were paid under the average during the 2015 comparable county wage survey. These rate changes will go into effect February 1, 2015, the first day after the retirement of the first employee.

Financial Impact:

None

Recommendation:

Adopt Amendment #2 to the 2016 Salary and Wage Resolution – Non-Union General Employee #16-01 to be effective February 1, 2016, authorize the Chair to sign and approve the necessary budget adjustments.

Prepared by: Kari Kortz

Department: Finance

Amendment #2 to the 2016 Salary and Wage Resolution
 Non-Union General Employees
 Approved 16-01 on January 12, 2016

	Number of Positions	Hours per Work Week	Hours per Year	2016 Salary or Hourly Rate	2016 Increase %	2016 Increase \$	2016 Salary or Hourly Rate
Probate Registrar / Family (Juvenile) Court Administrator	1	35	1820	23.84	8.18%	1.95	25.79
Court Reporter / Financial Officer	1	35	1820	20.37	3.49%	0.71	21.08
Deputy Probate Registrar	1	35	1820	16.63	-3.85%	(0.64)	15.99
Director of Juvenile Services / CJO	1	35	1820	25.12	-5.69%	(1.43)	23.69
Deputy Juvenile / Probate Registrar	1	35	1820	16.63	2.59%	0.43	17.06
Deputy Juvenile Registrar / Collections Officer	1	35	1820	16.63	2.59%	0.43	17.06
Intensive Probation Officer #1	1	35	1820	21.34	2.39%	0.51	21.85
Intensive Probation Officer #2	1	35	1820	20.94	-9.36%	(1.96)	18.98
Union Positions Not Detailed in Wage Resolution	0						
After-Hours	NA	NA	NA	7,775.00	0.00%	-	7,775.00
Nightwatch	NA	NA	NA	12,300.00	0.00%	-	12,300.00

Adopted by the Cheboygan County Commissioners on the following date to be effective February 1, 2016.

Signed by: _____
 Peter Redmond, Chairperson

Date Signed: _____



Cheboygan County

Board of Commissioners' Meeting

March 8, 2016

Title: Policy Revision 300-2

Summary: Revision to policy language permitting written quotes for supplies, contractual services and equipment up to \$25,000 in cost. Items over \$25,000 in cost require sealed bids. Current level is \$15,000. Revision also permits the following authority to expend public funds related to bids for goods and services:

Subject to the requirement for sealed bids provided below, the following authority levels apply to expenditures made with available (budgeted) funds in County departments:

Up to \$2,500	Department Head approval required.
\$2,500.01 to \$10,000	Department Head and Finance Director approval required.
\$10,000.01 to \$15,000	Department Head and Administrator approval required.
\$15,000.01 to \$25,000	Administrator and Finance Director approval required.
\$25,000.01 and above	Full Board of Commissioners approval required.

Policy revision will enable staff to reduce the time frame to obtain competitive quotes for goods and services making the process more efficient and less costly.

Financial Impact: NA

Recommendation: Approve revision to Policy 300-2 Purchasing Policy and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



Policy Department: Finance

Policy Number: 300-2

Prepared by: Kari Kortz, _____

Original Date: March 8, 2005

Adopted: March 8, 2016

Effective: March 8, 2016

Last Revised: March 8, 2016

Purchasing Policy

Definitions As used in this policy,

“Department” means the established departments within county government and the boards, commissions, and committees under the budgetary control of the Board of Commissioners.

“Department Head” means the administrative officials of the established departments within county government and the administrative officials of the boards, commissions, and committees under the budgetary control of the Board of Commissioners.

“Elected Official” means the Cheboygan County Clerk/Register of Deeds, Courts, Drain Commissioner, Prosecuting Attorney, Sheriff, Surveyor and Treasurer.

Purpose

The purpose of this purchasing policy is to provide services, supplies and other materials, including capital outlay items, which offer County personnel the most effective and efficient means of performing or maintaining County operations. Except as provided otherwise, this policy shall apply to every expenditure of public funds by Department Heads and Elected Officials within Cheboygan County, regardless of the source of funds. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal or state laws and regulations. Adherence to this policy will facilitate budgetary control of County funds in county departments and budgetary oversight of Elected Officials, achieve closer oversight of and uniformity in the purchasing process, and standardize the bidding process. Although not categorized as purchased goods, debt servicing appropriations and transfers will be governed by this policy, where it applies.

Purchase Orders

The Finance Department utilizes an accounting software system with a fully-integrated purchase order module. The purchase order process encumbers funds in the appropriate budget line item and verifies that funds are available for use. In order to facilitate budgetary control or oversight over expenditures, purchase orders are required for all acquisitions greater than \$250. (For items falling at or below the \$250 threshold, individual verification by the Department Head for funds availability is expected; see *Availability of Budgeted Funds* section below.) Acquisitions include, but are not limited to, supplies, contractual services and equipment. When requesting a purchase order, please provide all relevant information including, but not limited to, vendor information, item number and/or description, quantity, line item and cost.

Depending on the amount of the purchase order, additional verification and approval may be required; see the *Authority to Expend Public Funds* section below and the *Bids for Goods and Services* section below. If additional approval is required based on the authority table below, a purchase order will not be issued until documentation of such is provided. If cost verification is required, based on the bid table below, a purchase order will not be issued until documentation of such is provided.

Blanket purchase orders will be issued on an annual basis for routine, repetitive services or payments, such services and payments include office supplies, building maintenance supplies/repairs, vehicle repairs, etc. Vendor relationships will be reviewed on an annual basis to determine if bidding is required; see *Bids for Goods and Services* section below.

Exempt acquisitions/purchases, regardless of the cost, include all credit card payments, lease payments (paid based on an executed agreement), payroll checks (including all fringes and taxes), postage, insurance premiums and utility billings (electric, gas and telephone) and any other payments currently deemed "prepaid"; see separate "Prepaid Check Writing Procedure – General / Other Funds". Also exempted are reimbursements for out-of-pocket expenses, mileage, and miscellaneous purchases while on County business, whether by cash or credit card.

Authority to Expend Public Funds

- A. Subject to the requirement for sealed bids provided below, the following authority levels apply to expenditures made with available (budgeted) funds in County departments:

Up to \$2,500	Department Head approval required.
\$2,500.01 to \$10,000	Department Head and Finance Director approval required.
\$10,000.01 to \$15,000	Department Head and Administrator approval required.
\$15,000.01 to \$25,000	Administrator and Finance Director approval required.
\$25,000.01 and above	Full Board of Commissioners approval required.

- B. For expenditures made with available (budgeted) funds, the Elected Officials have the authority to expend those budgeted funds included in their respective departments, provided the Elected Official follows the notification and purchasing requirements of this policy.

- C. Contracts or agreements for periods of one year or less relating to services shall be approved and executed by the Elected Official or by the Department Head based on the above table, following review by legal counsel. Legal counsel review is required for all contracts and agreements. This requirement may be waived by the Administrator if the contract is merely a renewal or continuation of a contract previously reviewed by legal counsel. Long-term contracts or agreements, exceeding a period of one year shall be approved by the Board of Commissioners upon review by legal counsel, regardless of the amount.

Furthermore, no Elected Official or Department Head shall enter into any contract or agreement for services addressed in the job description of a current employee. No Elected Official or Department Head shall enter into any contract or agreement for services with any County employee, whether covered in their job description or not, without seeking prior approval from the Board of Commissioners. Prior to signing any contract or agreement for contractual services, the Elected Official or Department Head, shall provide a copy of such contract or agreement to the Human Resource Director for review and verification that an independent contractor relationship, does in fact exist, as opposed to an employee/employer relationship, regardless of the amount.

Bids for Goods and Services

It is the Board of Commissioners' intent to purchase the best product or service at the best price. Therefore, the following procedures shall apply to the purchase of those goods and services:

Up to \$2,500	Order from any supplier in the normal course of business.
\$2,500.01 to \$5,000	Verbal solicitations should be obtained from three vendors. Internet quotes are acceptable. Contact name, date and amount should be documented for each verbal solicitation and submitted at the time the purchase order is requested.
\$5,000.01 to \$25,000	Written quotes should be obtained from three vendors. Internet quotes are acceptable. All written documentation should be submitted at the time the purchase order is requested.
\$25,000.01 and above	Sealed bidding process applies; see <i>Sealed Bidding Process</i> section below.

Price quotes should include the complete cost, including shipping. If the goods or service is only available from a single source, which are included on the Sole Vendor Listing 300-2A, the additional quotes can be waived by writing "Sole Vendor" on the purchase order or voucher. If the vendor does not appear on the Sole Vendor Listing 300-2A, this exception must be documented and provided to the Administrator prior to ordering the product or performance of the service, at which time the additional quotes may be waived. The sole vendor will be added to the Sole Vendor Listing 300-2A at the next regular Finance/Business Meeting. A single source supplier ("Sole Vendor") is defined as the only practical supplier available due to limitations of geographic location, timeliness of shipping, uniqueness of product (specialized equipment), or ability of supplier to serve the best interest of the County.

Due to the complexities and the background information required, the Administrator may waive bid requirements for on-going services such as telephone maintenance, property and casualty insurance, health and workers compensation insurance, legal and other professional services (including engineering services).

Due to the nature of business performed in certain County departments (i.e. undercover investigation), the Administrator may waive bid requirements for purchases where fact that the item(s) is (are) being purchased needs to remain confidential.

Sealed Bidding Process

Requests for sealed bids with appropriate bid specifications shall be solicited by advertising in a suitable medium for a minimum of one week. For products or services available from a limited number of sources, direct contact with potential bidders may be made by soliciting sealed bids and providing appropriate bid specifications as necessary. Internet quotes (price and terms) may be researched for the purpose of a benchmark. If the price and terms of the formal bids exceed the Internet quote, the Board of Commissioners can accept the Internet quote and reject all bids.

Exceptions to the sealed bidding process are as follows:

Emergency repairs, intergovernmental contracts and reauthorization of contracts that have been previously approved.

Third party competitive bids for materials, supplies and equipment through programs such as the State of Michigan Department of Management and Budget or similar programs. However, at the discretion of the Department Head, Elected Official, Finance Director or Administrator, other bids may be solicited.

Individual items less than \$25,000 that are grouped together to total more than \$25,000, including capital improvement projects and vehicle or boat purchases which require installation of equipment, will be treated as follows:

The total package shall be advertised and treated as one item and bid as provided above.

When purchasing items which require significant research such as application software, specialized technology, and items requiring on-going service, price alone may not be the determining factor. Meeting with vendors to review product development may limit the number of vendors and thereby restrict the bidding process. Whenever possible, three products/price quotes should be obtained.

Bids received in this category must be opened by at least two individuals, initialed and logged. As schedules permit, these two individuals should include the interested Department Head or Elected Official, Finance Director, Administrator or any Commissioner. This documentation shall be retained for one year. The Board of Commissioners shall award all bids on items over \$25,000 at a meeting of the Board of Commissioners unless the authority for a specific bid is delegated to a committee or individual.

Due to the time sensitivity of gasoline prices, the authority to award the general County gasoline purchase bid is delegated to the Building Maintenance Engineer and the authority to award the County Marina fuel purchase bid is delegated to the Harbor Master. This bid will be summarized and provided to the Finance Director and Administrator prior to purchase.

Local Supplier Preference, Lowest and Best Bid

The Board of Commissioners hereby reserves the right to reject any or all bids, or to waive any formality or irregularity in the bid, and to accept the bid that serves the best interests of the County.

The County reserves the right to determine what serves its best interest through examination of a variety of factors, including but not limited to:

- The ability, capacity and skill of the bidder to fulfill the requirements of the bid, including product knowledge and distance from the County.*
- The ability and capacity of the bidder to fulfill the requirements of the bid in the time specified.*
- The character, integrity, reputation and experience of the bidder.*
- The quality of service the bidder has previously provided to the County.*
- The previous and existing compliance by the bidder to all laws and ordinances which relate to the requirements of the bid.*
- The resources (financial and other) available to the bidder, that will be required in the fulfillment of the bid.*
- The ability of the bidder to guarantee, maintain and service the County after the requirements of the bid are fulfilled, including ready representation of staff.*
- The number and scope of conditions attached to the bid.*

Suppliers and vendors whose primary place of business resides within the County of Cheboygan may be selected over a business residing primarily outside the County, when the above factors are substantially equal and the price bid by the local vendor/supplier is no more than 5% (five percent) over the lowest bidder from outside the County. It shall be deemed unethical and in violation of this policy to disclose prices or quotes from any vendor prior to the decision to purchase in an attempt to give preference or favored treatment to any vendor or supplier.

Employees or county officials involved in any purchase shall reveal to the Administrator any potential conflict, such as investment or employment with a vendor or firm, or a family relationship with a vendor or firm.

Availability of Budgeted Funds

All departments of the County and Elected Officials are responsible for determining prior to any expenditure that sufficient funds are contained within the line item from which expenditure is to be made, whether a purchase order is required or not. All Department Heads and Elected Officials shall be responsible for regular monitoring of line item balances from which they are authorized to make expenditures.

If any question as to fund availability or line item balances arises, the Finance Department will assist.

Receiving

The Department Head, Elected Official, or authorized designee is responsible for inspection of all orders upon receipt of the order and prior to acceptance of the delivery. Upon acceptance of the items, the packing slip should be initialed and matched to the purchase order. The packing slip should be retained by the Department Head, Elected Official, or authorized designee until the invoice is deemed "paid".

Vouchers

All invoices submitted for payment shall be accompanied by a voucher and if applicable, a purchase order. The voucher should include the invoice date, invoice number, line item number, description of the expense and amount to be paid. The voucher must be signed by the appropriate Department Head, Elected Official, or authorized designee. Vouchers should be submitted to the Finance Department on a monthly basis.

If an expenditure relates to a specific grant period, the voucher should be appropriately identified and submitted for approval in a timely manner. Grant reimbursed expenditures should be submitted for payment on a monthly basis and minimally on a quarterly basis. Appropriate cut-off of such expenditures is extremely important; please notify the Finance Department if an expenditure needs to be processed immediately due to the grant fiscal year.

Based on the amount expended, all vouchers requiring additional approval are subject to the purchase order requirement described above; however, if a purchase order was not obtained, the voucher must be approved prior to processing based on the authority table above.

It shall be the County's policy to prepay for all lodging expenses to prevent paying state sales tax. A voucher should be submitted for the expected cost of lodging; the check can be mailed in advance to the lodging establishment or hand-delivered by the county official or employee at check-in.

If the voucher is for reimbursement of out-of-pocket expenses, the request must be in compliance with the Allowable Travel Expense Policy 100-5.

"Prepaid" Check Writing

See separate "Prepaid Check Writing Procedure – General / Other Funds 300-2B". The purpose of this procedure is to specify which types of expenditures may be paid without authorization as described in the above authority table. This enables certain bills to be paid in a timely and efficient manner, thus facilitating taking advantage of discounts and preventing finance charges and late fees. It also allows for payment from special funds for a specific purpose. The Board of Commissioners will have an opportunity to review these payments at its regular Finance/Business Meeting. This procedure will be reviewed and updated on an annual basis.

Consistency of Purpose

All spending shall be consistent with the purpose for which it was budgeted. Examples of an inconsistency are such practices as charging the office equipment & furniture line for a computer or the capital outlay line for office equipment. If sufficient funds DO NOT exist in the appropriate line item, such expenditures are permissible only AFTER requesting a budget transfer, following the requirements of the Budget Adoption and Amendment Policy. The budget transfer request MUST take place PRIOR to requesting the purchase order or purchasing the item.

Any inconsistency noted by the Finance Department will be returned (not processed) until the appropriate line item is assigned and, if necessary, the budget transfer requested. See separate Budget Adoption and Amendment Policy – 300-1.

Fund Balance Policy

If a Department Head or Elected Official determines that insufficient funds exist in his or her department's budget (after exhausting available line item transfers within his or her department's budget), the Department Head or Elected Official may request from the Board of Commissioners an appropriation from the unreserved funds in the County's General Fund. The Board of Commissioners shall approve any such request prior to the Department Head or Elected Official expending those funds, regardless of the amount. For all County funds in addition to the General Fund, requests for use of accumulated fund balances within those funds shall be approved by the Board of Commissioners, regardless of amount.

Accountability

No purchase or aggregate cost of a contract shall be divided for the purpose of circumventing the dollar thresholds contained in this policy.

Any purchase on behalf of the County that is not in compliance with the policies and procedures stated herein shall be immediately discontinued. Intentional disregard or violations of this policy may result in restrictions imposed on a Department Head's purchasing authority or may result in an appropriate amendment to the budget of the Department or Elected Official.

Peter Redmond,
Board Chairperson

Date

Jeff Lawson,
County Administrator

Date



Cheboygan County Board of Commissioners' Meeting

March 8, 2016

Title: Policy Revision 300-1

Summary: Revision to policy language permitting staff approval of budget adjustments up to \$25,000 in cost. Adjustments over \$25,000 will require Board approval. Current level is \$10,000.

Up to \$10,000	Department Head and Finance Director approval required.
\$10,000.01 to \$15,000	Department Head and Administrator approval required.
\$15,000.01 to \$25,000	Administrator and Finance Director approval required.
\$25,000.01 and above	Full Board of Commissioners approval required.

Policy revision will retain consistency with levels set forth in the Purchasing Policy.

Financial Impact: NA

Recommendation: Approve revision to Policy 300-1 Budget Adoption and Amendment Policy and authorize the Chair to sign.

Prepared by: Kari Kortz

Department: Finance



Policy Department: Finance

Policy Number: 300-1

Prepared by: Kari Kortz, _____

Original Date: October 31, 2006

Revised: March 8, 2016

Adopted: March 8, 2016

Effective: March 8, 2016

Budget Adoption and Amendment Policy

Definitions As used in this policy,

“Department” means the offices of the County elected officials, the established departments within county government, and the boards, commissions, and committees under the budgetary control of the Board of Commissioners.

“Department Head” means the County elected officials, the administrative officials of the established departments within county government, and the administrative officials of the boards, commissions, and committees under the budgetary control of the Board of Commissioners.

Level of Adoption and Control

The County budget shall be prepared at the detail revenue level, by source and line item, and at the detail expenditure level, by line item within each department. The adopted budget shall be a line item budget for each department within the General Fund and a fund basis for all other funds. The Finance Department shall monitor each department within each fund on a line item basis and will require the department to submit the necessary budget amendments (at the line item level) when expenditures from appropriated line items are anticipated to exceed the appropriated line item amount. To facilitate maximum budgetary control, it is anticipated that budgetary amendments for line items within department budgets will be necessary during the fiscal year.

General Preparation Guidelines

A budget time line shall be presented and approved by the Board of Commissioners prior to the inception of budget preparation. Department Heads, or their designee, must submit budget requests to the Finance Director and Administrator for review at the time specified by the budget time line. The Finance Director and Administrator will make budget recommendations to the Board of Commissioners.

The Administrator, or his or her designee, shall prepare a budget for the General Fund and each special revenue fund.

The Administrator, or his or her designee, shall prepare a balanced budget; budgeted expenditures will not exceed budgeted revenues and/or available fund balances.

To ensure sound fiscal management, the County shall maintain an unreserved fund balance within the County General Fund equal to no less than five to fifteen percent of regular General Fund operating revenues, or no less than one to two months of regular General Fund operating expenditures, whichever is less.

Department Heads, or their designee, shall estimate revenues and expenditures realistically, based on facts and established trends. Any deviations from such estimates must be explained to the Finance Director and Administrator during budget preparation. Requested budgets should be based on actual spending and continuing need, not on prior budget requests. Department Heads shall not rely on one-time revenues to support ongoing expenditures (i.e. one time grant award used to fund a new position) when preparing budget requests.

The Board of Commissioners shall adopt the budget prior to the beginning of the fiscal year.

Intra-budget and Inter-budget Transfers

Please note that the Uniform Budgeting and Accounting Act, MCL 141.421, et seq, requires budget amendments BEFORE any expenditures exceed the budgeted line item amount.

A. **Requests for Transfers**

All requests for intra-budget line item transfers (line item to line item within one department's budget) and for inter-budget transfers (from one department's budget to another department's budget) shall be made through the Finance Director's office. Requests shall be separated according to the authority table shown below. If a requested transfer to or from a line item totals over \$10,000, it shall be referred to the Board of Commissioners at the next Finance/Business meeting. Only AFTER such requests are approved, should the purchase be made. Budget transfers shall not be divided for the purpose of circumventing the dollar thresholds contained in this policy. Budget transfers to any line item which are part of a series or pattern shall be added together and treated in accordance with the procedure which would apply if all such transfers were made as a single request.

All budget transfers shall be summarized and presented before the end of the fiscal year to allow the Board of Commissioners an opportunity to review all transfers executed during the fiscal year under the authority of the Finance Director and Administrator.

B. **Authority to Grant Transfers**

For intra-budget transfers (line item to line item within one department's budget) and inter-budget transfers (from one department's budget to another department's budget) the following authority levels shall apply:

Up to \$10,000	Department Head, or their designee, and Finance Director approval required
\$10,000.01 to \$15,000	Department Head, or their designee, and Administrator approval required

Budget Adoption and Amendment Policy Continued, ____

\$15,000.01 to \$25,000 Finance Director and Administrator approval required

\$25,000.01 and above Board of Commissioners approval required

For ease in the approval process, Departments shall not mix requests that require a different level of approval (i.e. requesting transfers less than or equal to \$5,000 on the same sheet as requests greater than \$5,000).

Fund Balance Policy

If a Department Head determines that insufficient funds exist in his or her department's budget (after exhausting available line item transfers within his or her department's budget), the Department Head may request from the Board of Commissioners an appropriation from the unreserved funds in the County's General Fund. The Board of Commissioners shall approve any such request prior to the Department Head expending those funds, regardless of the amount. For all County funds in addition to the General Fund, requests for use of accumulated fund balances within those funds shall be approved by the Board of Commissioners, regardless of amount.

Restrictions to Budget Transfers

Transfers in to or out of the Personal Services cost category (including line item numbers 700.00 to 725.99) within each department's budget shall require approval of the Board of Commissioners after receiving the recommendation of the Finance Director or Administrator, regardless of the amount.

Raise Revenues / Expenditures

Any amendment which changes the total budget amount of a department shall require approval of the Board of Commissioners.

All new programs, which require new revenue and expenditure line items to be created either within a department's budget or in a new budget, shall be discussed with the Finance Director and approved by the Board of Commissioners, regardless of the amount.

Budget Reporting

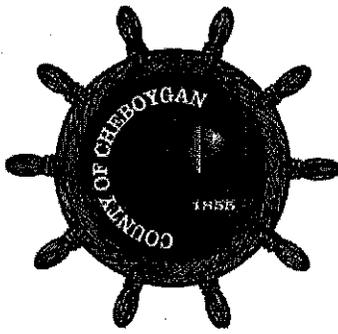
The Finance Director shall prepare on a monthly basis a report of General Fund budget-to-actual results for review by the Board of Commissioners (line item basis for revenues and departmental basis for expenditures). The Finance Director shall prepare on a semi-annual basis a report of all funds budget-to-actual results (line item basis) for review by the Board of Commissioners.

Peter Redmond,
Board Chairperson

Date

Jeffery Lawson,
County Administrator

Date



Cheboygan County Board of Commissioners' Meeting March 8, 2016

Title: Purchasing Policy Revision

Summary:

Attached is the revised copy of the prepaid check writing procedure. Instances came up since the last revision which prompted changes to the policy.

These changes included:

- 1) Updating the Prepaid Check Writing Procedure by adding
 - Fund 516 – Include payments related to Delinquent Taxes – as approved by the County Treasurer – previously pre-paid by practice although the policy did not provide for it.
 - Fund 517 – Include payments related to Tax Foreclosures – as approved by the County Treasurer – previously pre-paid by practice although the policy did not provide for it.

Unless additional changes are suggested by the Board of Commissioners, we submit this revised policy for adoption.

Financial Impact:

None.

Recommendation:

Adopt the revised Prepaid Check Writing Procedure 300-2B to become effective March 8, 2016 and authorize the Chairperson and Administrator to sign.

Prepared by: Kari Kortz

Department: Finance



Policy Department: Finance

Policy Number: 300-2B

Prepared by: Kari Kortz, _____

Adopted: March 8, 2016

Effective: March 8, 2016

Last Revised: April 14, 2015

**Prepaid Check Writing Procedure
General/Other Funds
As Referenced in the Cheboygan County Purchasing Policy 300-2**

The purpose of this procedure change is to specify exactly which types of vouchers are to be prepaid. This will enable certain bills to be paid in a more timely and efficient manner without a finance penalty. The Commissioners will have the opportunity to review these payments at the Finance/Business Meeting.

Fund 101:	Ambulance Contracts	Fund 108:	Convention Tax Disbursement
	Appropriations and Fund	Fund 114:	Surveyor Contractual Services
	Transfers (dept. 902)	Fund 201:	County Road Flow Thru
	Bonds	Fund 217:	Ambulance Millage Agreement
	Burial Allowance (veterans)	Fund 226:	Fuel Purchases
	Cigarette Tax Disbursement		Recycling Processing Fees
	Community Mental Health	Fund 230:	Cellular Phone Flow Thru – CCE911
	Court of Appeals Fees	Fund 231:	4% Phone Surcharge – CCE911
	(prosecutor)	Fund 234:	Commercial Forest Flow Thru
	Credit Card Payments	Fund 277:	Senior Citizen Millage Agreements
	District Health Dept. #4	Fund 281:	Cheboygan County Housing Program
	DNA Testing (prosecutor)	Fund 283:	HPG and CDBG Housing Program
	Drug Forfeiture Purchases (sheriff)	Fund 289:	Cheboygan County Social Services
	Election Worker Payments (clerk)	Fund 292:	Child Care Services
	Extraditions (prosecutor)	Fund 293:	Soldiers' Relief Fund
	Fuel Purchases	Fund 294:	Veterans Trust Fund
	Humane Society	Fund 297:	Specialized Services Bussing Flow Thru
	Jury Selections/Trials (all courts)	Fund 351:	Inverness Sewer Debt Payments
	Leases for Copiers/Vehicles/Etc.	Fund 401:	Courthouse Projects approved by the Board
	Medical Examiner Contract	Fund 450:	Appropriations
	MI Municipal Risk Management	Fund 509:	Fuel Purchases
	Payroll Checks	Fund 516:	Delinquent Tax Fund
	Postage	Fund 517:	Tax Foreclosure Fund
	Process Service (prosecutor)	Fund 561:	Start-up Cash
	Public Defender Contract	Fund 588:	Fuel Purchases
	Soil Conservation	Fund 595:	Bus Tickets
	Special Appropriations		Cable
	(dept. 900)		Inmate Insurance
	Tri-County Emergency		Inmate Medical
	Management		Inmate Telephone
	Utilities (electric/gas/phone/w&s)		Jail Commissary
	Witness Fees (courts / prosecutor)		
Fund 105:	Termination Payroll Payments		

Peter Redmond, County Board Chairperson

Jeffrey Lawson, County Administrator

Date

Date