

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky tool roll call and quorum was present

Pledge of Allegiance was recited

**PRESENT:** D Brown, D. Brandt, R. LaHaie, H. Ginop, Eng/Mgr B. Shank and Clerk D. Stempky

**ABSENT:** K. Paquet (excused)

**VISITORS:** E. St. Pierre, C. Tryban, L. Surabian, C. Veneros, S. Redmond, J. Moore, T. Horrocks and M. Ridley

**MOTION by D. Brandt seconded by R. LaHaie to approve minutes of last regular meeting of 2/3/2020 as mailed. 4 Yeas 1 Absent (Paquet) CARRIED**

**MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #20-07-\$80,581.22 and accounts payable voucher #20-08-\$275,210.08. 4 Yeas 1 Absent (Paquet) CARRIED**

**MOTION by D. Brandt seconded by H. Ginop to approve agenda as presented. 4 Yeas 1 Absent (Paquet) CARRIED**

Annual bids were received and opened on Friday, February 14, 2020 as follows:

Aggregate Material-Bid #20-01

**MOTION by D. Brandt seconded by R. LaHaie to accept all bids for Aggregate Materials and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet) CARRIED**

Bituminous Emulsion-Bid #20-02

**MOTION by D. Brandt seconded by H. Ginop to accept all bids for Bituminous Emulsion and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet) CARRIED**

Cold Patch Materials-Bid #20-03

**MOTION by H. Ginop seconded by R. LaHaie to accept all bids for Cold Patch Material and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet) CARRIED**

Hot Mix Asphalt Paving-Bid #20-04

**MOTION by D. Brandt seconded by H. Ginop to accept all bids for Hot Mix Asphalt Paving and award to Spierling Trucking and Excavation. 4 Yeas 1 Absent (Paquet) CARRIED**

Culvert Materials-Bid #20-05

**MOTION by D. Brandt seconded by R. LaHaie to accept all bids for Culvert Materials and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet) CARRIED**

**Dust Control and Brine Material- Bid #20-06**

**MOTION by D. Brandt seconded by H. Ginop to accept all bids for Dust Control and Brine Materials and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Grader Blade Material-Bid #20-07**

**MOTION by D. Brandt seconded by R. LaHaie to accept all bids for Grader Blade Material and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Hot Mix Asphalt Materials-Bid #20-08**

**MOTION by H. Ginop seconded by R. LaHaie to accept all bids for Hot Mix Asphalt Materials and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Crack Sealing-Bid #20-09**

**MOTION by D. Brandt seconded by R. LaHaie to accept all bids for Crack Sealing and award to APM, Harbor Springs. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Pavement Markings-Bid #20-11**

**MOTION by D. Brandt seconded by H. Ginop to accept all bids for Pavement Markings and award to M & M Pavement Markings. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Plow Shoe and Wing Shoe-Bid #20-12**

**MOTION by D. Brandt seconded by R. LaHaie to accept all bids for Plow Shoe and Wing Shoes and award in the best interest of the Cheboygan County Road Commission. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Road Signs-Bid #20-13**

**MOTION by D. Brandt seconded by H. Ginop to accept all Road Sign bids and award to Vulcan Signs. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

**Tire Service-Bid #20-15**

**MOTION by R. LaHaie seconded by H. Ginop to accept all bids for Tire Service and award to Boyne City Tire and Brake. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

FMLA Request was received from L. Valley.

**MOTION by D. Brandt seconded by R. LaHaie to approve FMLA request for L. Valley starting 3/25/2020 as requested. 4 Yeas 1 Absent (Paquet)**  
**CARRIED**

Clerk ready to submit the Corrective Action Plan for the Defined Benefit Pension Retirement System. With that plan we have noted we are increasing our additional contributions for future years from \$200,000 to \$300,000.

**MOTION by H. Ginop seconded by R. LaHaie to commit to an additional \$300,000.00 minimum contribution towards the MERS, Municipal Employees Retirement System, unfunded liability for 2021 and thereafter. 4 Yeas 1 Absent (Paquet) CARRIED**

**MOTION by R. LaHaie seconded by H. Ginop to approve Corrective Action Plan for the Defined Benefit Pension Retirement System as presented, Cheboygan County Road Commission MERS Pension system. Approve Engineer/manager Shank to sign the same. 4 Yeas 1 Absent (Paquet) CARRIED**

Letter of Retirement received from Ted Hand

**MOTION by R. LaHaie seconded by D. Brandt to accept letter of retirement from Ted Hand with regrets, effective April 30, 2020, and wish him well. 4 Yeas 1 Absent (Paquet) CARRIED**

Eng/Manager Shank presented a revised Mail Box Policy #42.

**MOTION by D. Brandt seconded by R. LaHaie to approve revised Policy #42, Mailbox Policy as follows:**

**Cheboygan County Road Commission  
Mail Box Policy**

The Cheboygan County Road Commission Mail Box Policy establishes the following rules, guidelines and suggestions for mailboxes placed in Road Commission rights-of-ways.

**Rules for damaged mailboxes and posts:**

1. The Road Commission will not repair or replace a mailbox or post that has been damaged by snow thrown from Road Commission equipment.
2. The Road Commission will repair or replace a mailbox or post that has been damaged by Road Commission equipment that has physically contacted a post or mailbox. The Foreman will investigate a damage claim to determine if the damage was caused by Road Commission equipment. If the Foreman confirms the damage was caused by equipment then repair or replacement mailbox or post will be scheduled. The Road Commission will only use a wooden 4x4 for a post and/or a standard mailbox regardless of the original material or box type.

**Guidelines for mailboxes installed in Road Commission Rights-of-way:**

1. Only a wooden 4x4 or 2-inch diameter hollow steel pipe may be used for a post.
2. Embed posts no more than 24 inches in the ground and do not use concrete.

**Suggestions to help prevent damages to mailboxes and posts:**

1. Inspect your mailbox and post each year for damage or deterioration. Loose boxes, rotted or rusted posts contribute to damage cause from plowed snow.
2. Decorative, oversize, plastic or unused mailboxes should be removed for the winter season. The Road Commission will not replace these types of boxes.
3. Clear snow from the immediate area of your mailbox to reduce the amount of snow thrown from the plow. 4 Yeas 1 Absent (Paquet) CARRIED

**MOTION by D. Brandt seconded by R. LaHaie to approve 2019 Mileage Certification maps as presented for Cheboygan County Road Commission. Approve Chairman Brown to sign the same. 4 Yeas 1 Absent (Paquet) CARRIED**

**MOTION by D. Brandt seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Burt 1/2/20, Munro 1/14/20, Tuscarora 12/3/19, Koehler 1/13/20, Inverness 2/4/20, Aloha 1/13/20 and Mackinaw 2/4/20; January State Maintenance; and Tuscarora Township proposed amendment to the boundaries of the Downtown District of the Township of Tuscarora Downtown Development Authority Notice. 4 Yeas 1 Absent (Paquet) CARRIED**

**Eng/Mgr Shank Update:**

- Pedestrian Safety Improvement Project ready to go for bids. Within the proposed project they want to mill and fill S. Straits Highway from M-68 to River Street, the approximate cost is \$108,000 to complete, looking for the Road Commission to commit to paying for the cost to pave if their funds won't cover the cost.

**MOTION by D. Brandt seconded by H. Ginop to commit to paying for the paving of S. Straits Highway from M68/Barbara Street to River Street, due to the Tuscarora Pedestrian Safety Improvement Project, not to exceed \$108,000. 4 Yeas 1 Absent (Paquet) CARRIED**

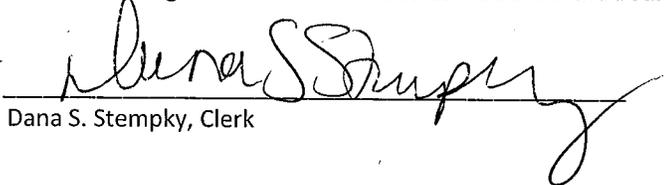
- Gainor Bridge came in 16% under budget
- Levering Road fix at the culvert replacement there are a couple options, an overlay is approximately \$80,000 and at a minimum of 200 feet long patch is approximately \$15,000. Board feels the minimum fix, due to the reconstruction of that section is scheduled for a couple years in future.
- March 18, wants to have a budget workshop meeting

**Foremen Update:**

S. Redmond-Winter maintenance, servicing trucks, started brushing E. Burt Lake Road and patching.

Chairman Brown adjourned regular meeting at 10:00 A.M. being no further business to come before the Board.

  
David D. Brown, Chairman

  
Dana S. Stempky, Clerk