



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

February 13, 2018

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. Top O Michigan Outboard Racing Club Request for Waiver of "No Wake"
 - E. Straits Regional Ride – 2019 Annual Grant Application Resolution 18-02
 - F. Correspondence:
 1. Alger County Resolution Opposing HB 5096-5098
 2. Eaton County Resolution Opposing HB 5096-5098
 3. Gogebic County Resolution Opposing HB 5096-5098
 4. Gratiot County Resolution Opposing HB 5096-5098
 5. Wexford County Resolution Opposing HB 5096-5098
 - G. Minutes:
 1. Organizational Finance/Business Meeting of January 9, 2018, Committee of the Whole Meeting of January 23, 2018
 2. ZBA – 10/25/17 & 11/27/17
 3. Planning Commission Minutes – 1/3/18 & 1/17/18
 4. District #4 Health Dept. – 12/19/17
 5. Department of Public Works – 1/17/17
 6. City Council Minutes – 12/12/17 & 1/9/18
 7. County Road Commission Minutes – 1/4/18 (Regular & Organizational)
 8. NEMSCA – 1/5/18
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors/Department Reports**
 - A. Certificate of Appreciation – Scott McNeil
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Zoning Ordinance Amendment #145 – Lake & Stream District Related Rezoning Carter Road to Galbraith Road
 - B. Zoning Ordinance Amendment #146 – to Establish Lake & Stream Protection Shelter Overlay Zoning District
 - C. Drug Court – Substance Abuse & Mental Health Services Administration (SAMHSA) Grant Approval
 - D. Purchasing Policy Revision – Sole Vendor Listing 300-2A

- E. 2018 Salary & Wage Resolution – Non-Union General Employees #17-009 – Amendment #3 Probate Court
- F. Interim Finance Director
- G. Office of Emergency Management Transfer of Trailer Title

13. Board Member Comments

14. Adjourn to the Call of the Chair

CHEBOYGAN COUNTY FINANCE REPORT JANUARY 2018

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 2/13/18

FINANCE TOTAL \$ 23,772.80

PREPARED BY: DEBI KUCZYNSKI

02/07/2018 03:07 PM
User: DWALINSKY
DB: Cheboygan

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY
POST DATES 02/13/2018 - 02/13/2018
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
VENDOR CODE: CARNATION

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARNATION RESTAURANT	23,772.80		
TOTAL ALL CLAIMS	23,772.80		

CHEBOYGAN COUNTY PREPAIDS REPORT JANUARY 2018

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	1,217,499.58
MINUS JANUARY FINANCE	\$	23,772.80
TOTAL PREPAIDS	\$	1,193,726.78

FINANCE CLAIMS FOR JANUARY WILL BE PAID ON 2/13/18.

PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
01/03/2018	1	63977	MAC-WCF	MAC WORKERS COMP FUND	PR 1ST QTR BILLING MEMBER #730	29,455.53
01/08/2018	1	63978	89TH DC	89TH DISTRICT COURT	CC BPMD #17-5508-FH PEO V BEEBE, RICHARD	500.00 V
01/08/2018	1	63979	CTC	CHEBOYGAN TITLE COMPANY	CR REFUND OVERPAYMENT OF FEES (CK# 18947	30.00
01/08/2018	1	63980	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS (33 RENEWALS	3,273.00
01/08/2018	1	63981	REF-TREA	NUNDA TOWNSHIP TREASURER	TR CASH REFUND 251-024-100-111-00	272.29
01/08/2018	1	63982	REF-TREA	FOREST TWP. TREASURER	TR CASH REFUND 231-005-400-021-00 (OVERP	13.60
01/09/2018	1	63983	ADV REST	ADVANCED AUTO	CC REST #14-4862-FH MARX II, DANIEL	50.00
01/09/2018	1	63984	ALLE L	LEIGH OR CANDACE ALLEN	CC REST #07-3726-FH ECKLOFF, DEREK	12.50
01/09/2018	1	63985	ANDYS	ANDY'S PARTY STORE	CC REST #14-4862-FH MARX II, DANIEL	50.00
01/09/2018	1	63986	ANTK J	JOSEPH ANTKOVIK	CC REST #02-2546-FH SOVA, DAVID	7.18
01/09/2018	1	63987	AUTO OWNER	AUTO OWNERS	CC REST #14-4916-FH CHILDERS, GARRETT	105.00
01/09/2018	1	63988	AUTO OWNER	AUTO OWNERS	CC REST #14-4915-FH NOBLE, JASON	55.00
01/09/2018	1	63989	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	63990	BURE F	FARM BUREAU INSURANCE	CC REST #06-3503-FH BODA, ALAN	160.00
01/09/2018	1	63991	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC REST #13-4627-FH COLLENE, NICHOLAS	5.00
01/09/2018	1	63992	CINCI INS	CINCINNATI INSURANCE CO	CC REST #04-2874-FH STEMPKY, BRENT	37.50
01/09/2018	1	63993	CINCI INS	CINCINNATI INSURANCE CO	CC REST #07-3726-FH ECKLOFF, DEREK	12.50
01/09/2018	1	63994	CRUS S	STEVE CRUSOE	CC REST #12-4483-FC KNAPP JR, ALBERT	5.00
01/09/2018	1	63995	DRIE J	JOYCE DRIER	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	63996	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	63997	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	63998	FCB	FIRST COMMUNITY BANK	CC REST #12-4570-FH MOLLEN, OLIVIA	50.00
01/09/2018	1	63999	GIBBONS	KEVIN GIBBONS	CC REST #05-3264-FH ROBINSON, RICHARD	5.00
01/09/2018	1	64000	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH WOODS, SUSAN	500.00
01/09/2018	1	64001	HEAT G	GERALD HEATH	CC REST #09-4106-FH WAGNER, SONYA	200.00
01/09/2018	1	64002	JONE P	PATRICIA JONES	CC REST #09-3952-FH JONES, WALTER	200.00
01/09/2018	1	64003	JULL D	DAVID OR DIANE JULLETTE	CC REST #17-5351-FH JULLETTE, AARON	60.00
01/09/2018	1	64004	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64005	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #12-4483-FC KNAPP JR, ALBERT	5.00
01/09/2018	1	64006	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH NOBLE, JASON	45.00
01/09/2018	1	64007	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC STEWARD, BEAU	100.00
01/09/2018	1	64008	LAVI D	DANIEL LAVIOLETTE	CC REST #14-4979-FC TEMPLE, NATHAN	80.76
01/09/2018	1	64009	LONG K	KERRIANN LONG	CC REST #17-5339-FH LAHAIE, RYAN	31.25
01/09/2018	1	64010	MARSHALL R	RICHARD MARSHALL	CC REST #99-2141-FH COMPTON, CHASITY	3.50
01/09/2018	1	64011	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64012	MDHHS	STATE OF MICHIGAN	CC REST #15-5107-FH LAUR, TONI	25.00
01/09/2018	1	64013	MDHHS	STATE OF MICHIGAN	CC REST #15-5158-FH MILLBOCKER, SANDRA	20.00
01/09/2018	1	64014	MDHHS	STATE OF MICHIGAN	CC REST #16-5212-FH RILEY, TIFFANY	50.00
01/09/2018	1	64015	MIDHHS	MIDHHS	CC REST #16-5213-FH ANTILLA, WILLIAM	25.00
01/09/2018	1	64016	MILL J	JACOB MILLER	CC REST #17-5358-FH PETERS, RANDY	12.50
01/09/2018	1	64017	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH DENNERT-MICHAELS, BR	140.00
01/09/2018	1	64018	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH ROMINE, JOSHUA	100.00
01/09/2018	1	64019	MOOSE	MOOSE LODGE	CC REST #12-4483-FC KNAPP JR, ALBERT	5.00
01/09/2018	1	64020	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH JOHNSON, VICKY	200.00
01/09/2018	1	64021	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH KELLEY, THERESA	100.00
01/09/2018	1	64022	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64023	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5315-FH BUNKER, PAUL	25.00
01/09/2018	1	64024	SANE	STRAITS AREA NARCOTICS ENF	CC REST #08-3854-FH ECKLOFF, DEREK	25.00
01/09/2018	1	64025	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5427-FH GOTTS, MARVIN	75.00
01/09/2018	1	64026	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5316-FH PEEL, DEVON	50.00
01/09/2018	1	64027	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5362-FH PETTYJOHN, JAMES	20.00
01/09/2018	1	64028	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5249-FH ROUGHTON, PAUL	12.50
01/09/2018	1	64029	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5429-FH SAMUELSON, DANICA	10.00
01/09/2018	1	64030	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5344-FC WEICK, JACOB	50.00
01/09/2018	1	64031	SCH S	SHARON SCHALOW	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64032	SEARS	SEARS HOLDINGS	CC REST #03-2716-FH RILEY, TIFFANY	25.00
01/09/2018	1	64033	SHAF E	EDWARD OR JANICE SHAFFER	CC REST #05-3123-FH ORMSBEE, ROGER	25.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 01/01/2018 - 01/31/2018

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/09/2018	1	64034	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST #16-5252-FH HANKINS, TIFFANY	20.00
01/09/2018	1	64035	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64036	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64037	TELECHECK	TELECHECK	CC REST #14-4862-FH MARX II, DANIEL	50.00
01/09/2018	1	64038	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC POPE, ROBERT	50.00
01/09/2018	1	64039	THIG	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH SOUTHWELL, JUDY	100.00
01/09/2018	1	64040	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64041	VOFW	VETERANS OF FOREIGN WARS	CC REST #12-4483-FC KNAPP JR, ALBERT	5.00
01/09/2018	1	64042	WALMART	WALMART	CC REST #14-4855-FH ELLIOTT, FRANKLIN	5.00
01/09/2018	1	64043	WENG R	ROBERT WENGER	CC REST #02-2546-FH SOVA, DAVID	7.14
01/09/2018	1	64044	WERNIG	WERNIG	CC REST #91-0683-FH HARRINGTON, ERNEST	50.00
01/09/2018	1	64045	WERNIG	WERNIG & JONES	CC REST #91-687-FH HILL, SAMUEL	30.00
01/09/2018	1	64046	WILS J	JAMES WILSON	CC REST #01-2488-FH BYARD, LAWRENCE	300.00
01/09/2018	1	64047	ZELL S	SANDRA ZELLER	CC REST #01-2485-FH BOSEL, DAVID	20.00
01/10/2018	1	64048	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 WAYBRANT, TRAVIS WAYNE	200.00
01/10/2018	1	64049	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTER (2 REGISTRATION	60.00
01/11/2018	1	64050	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES JAN 2018	1,453.10
01/11/2018	1	64051	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 1/6/18	1,115.23
01/11/2018	1	64052	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES JAN 2018	162.00
01/11/2018	1	64053	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES JAN 2018	624.76
01/11/2018	1	64054	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PA	35.17
01/11/2018	1	64055	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90
01/11/2018	1	64056	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES JAN 2018	804.00
01/11/2018	1	64057	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
01/11/2018	1	64058	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/6/18	12.00
01/11/2018	1	64059	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 1/6/18	186.51
01/16/2018	1	64060	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 FEB 2018	1,164.97
01/16/2018	1	64061	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 2/1 - 2/2	111,617.33
01/16/2018	1	64062	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR CURRENT TAX COLLECTED BY COUNTY - CHA	11,284.84
01/16/2018	1	64063	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY - COP	205,841.53
01/16/2018	1	64064	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY	105,447.62
01/16/2018	1	64065	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY - SUM	18,671.40
01/16/2018	1	64066	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	164,919.83
01/18/2018	1	64067	AUTO OW	AUTO OWNERS INC	DC REST #08-0938FY/ CK CLAIM# 015-4689-0	100.00
01/18/2018	1	64068	CHCS	CHEBOYGAN COUNTY HUMANE SOCIETY	DC REST #17-0629-SM HOPKINSON, HOLLY MAR	50.00
01/18/2018	1	64069	CLOC S	STEVEN & CHARLIE CLOCK	DC REST #17-0745-SM ZILLA JR, LOUIS ANDR	400.00
01/18/2018	1	64070	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	DC REST #17-0854-ST HAMSHER, PATRICIA NI	162.15
01/18/2018	1	64071	DEET D	DAVID F. DEETER ESTATE	DC REST # 12-0253-ST PERRY, THEODORE WIL	100.80
01/18/2018	1	64072	DNR-GFO	DNR GAYLORD FIELD OFFICE	DC REST #16-0242-SM ODLE, JUSTIN PATRICK	50.00
01/18/2018	1	64073	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD SKIDMORE, MELISSA DA	250.00
01/18/2018	1	64074	HALL JO	JOSHUA HALL	DC REST #17-0130-FY LENNON JR, ANDREW WY	25.00
01/18/2018	1	64075	KENS	KEN'S VILLAGE MARKET	DC REST #17-0456-FY ACKER, MATHEW EDWARD	16.17
01/18/2018	1	64076	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #13-0720-ST PECZYNSKI, ANTHONY R	25.00
01/18/2018	1	64077	LEDUCS	LEDUC'S CREEKSIDE MOTEL	DC REST #15-0090-SM KLEIN, PEARL LOUISE	100.00
01/18/2018	1	64078	PTAS S	STEPHEN PTASNIK	DC REST #16-0464-ST CATER, JOSHUA WARREN	100.00
01/18/2018	1	64079	WWR	WWR	DC REST #15-0603-ST GRAINGER, KATHERINE	100.00
01/19/2018	1	64080	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 FEB 2018	6.91
01/19/2018	1	64081	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 FEB 2018	485.17
01/19/2018	1	64082	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 FEB 2018	1,623.52
01/19/2018	1	64083	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 FEB 2018	3,999.96
01/19/2018	1	64084	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 FEB 2018	2,687.04
01/19/2018	1	64085	MESC	STATE OF MICHIGAN	PR 4TH QTR 2017 UNEMPLOYMENT TAXES	957.86
01/19/2018	1	64086	REST-PA	CORRY BRACE	PA RESTITUTION #17-0617-SM	150.00
01/29/2018	1	64087	CARQUEST	CARQUEST	CC REST #14-4862-FH MARX II, DANIEL	50.00
01/29/2018	1	64088	CITI	CITI STREET	PR CHEB CTY RETIREMENT PE 1/20/18	1,115.23
01/29/2018	1	64089	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #17-5449-FH JETER, EMMET - TO PA	200.00
01/29/2018	1	64090	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #17-5473-FH LANCE, KURT - TO PAY	1,700.00
01/29/2018	1	64091	CLERK	CHEBOYGAN COUNTY CLERK	CC REST #17-5472-FC KIEFER, JACOB - REST	2,765.43
01/29/2018	1	64092	FOC	FRIEND OF THE COURT	CC BOND #13-10144-DP HOLLOPETER V DARROW	500.00
01/29/2018	1	64093	FOC	FRIEND OF THE COURT	CC BOND #01-2788-DM OGDEN V LECHOWICZ	477.00

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 01/01/2018 - 01/31/2018

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/29/2018	1	64094	FOC	FRIEND OF THE COURT	CC BOND #15-10539-DS BARISON V LECHOWICZ	546.00
01/29/2018	1	64095	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH SOVA, DAVID	7.14
01/29/2018	1	64096	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	186.90
01/29/2018	1	64097	MISDU	MISDU	PR 913068876 2009007526 G. STANKEWITZ PA	35.17
01/29/2018	1	64098	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
01/29/2018	1	64099	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 1/20/18	12.00
01/29/2018	1	64100	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 1/20/18	186.51
01/29/2018	1	64101	AUTO OWNER	AUTO OWNERS	CC REST #14-4916-FH CHILDERS, GARRETT	20.00
01/29/2018	1	64102	AUTO OWNER	AUTO OWNERS	CC REST #14-4915-FH NOBLE, JASON	25.00
01/29/2018	1	64103	BLAN C	CLAYTON BLANCHARD	CC REST #89-0223-FH ENGLAND, ROBERT	15.00
01/29/2018	1	64104	BLAN C	CLAYTON BLANCHARD	CC REST #89-0225-FH LAYNE, DANNY	20.00
01/29/2018	1	64105	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH MACE, THOMAS	200.00
01/29/2018	1	64106	BURE F	FARM BUREAU INSURANCE	CC REST #06-3503-FH BODA, ALAN	120.00
01/29/2018	1	64107	CINCI INS	CINCINNATI INSURANCE CO	CC REST #04-2874-FH STEMPKY, BRENT	50.00
01/29/2018	1	64108	DYKS B	BRITANY MARSHALL	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
01/29/2018	1	64109	HEAT G	GERALD HEATH	CC REST #09-4106-FH WAGNER, SONYA	200.00
01/29/2018	1	64110	JULL D	DAVID OR DIANE JULLETTE	CC REST #17-5351-FH JULLETTE, AARON	30.00
01/29/2018	1	64111	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-3006-FH LANCOUR, KEVIN	25.00
01/29/2018	1	64112	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH NOBLE, JASON	20.00
01/29/2018	1	64113	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4125-FC WILLIAMS, TONYA	10.00
01/29/2018	1	64114	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
01/29/2018	1	64115	LONG K	KERRIANN LONG	CC REST #17-5339-FH LAHAIE RYAN	27.50
01/29/2018	1	64116	MDHHS	STATE OF MICHIGAN	CC REST #15-5107-FH LAUR, TONI	25.00
01/29/2018	1	64117	MDHHS	STATE OF MICHIGAN	CC REST #15-5158-FH MILLBOCKER, SANDRA	25.00
01/29/2018	1	64118	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH DENNERT-MICHAELS, BR	650.00
01/29/2018	1	64119	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH JOHNSON, VICKY	200.00
01/29/2018	1	64120	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
01/29/2018	1	64121	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH PRZYBYLOWICZ, JOSEPH	10.00
01/29/2018	1	64122	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5228-FH LOWNSBERRY, MAJID	115.00
01/29/2018	1	64123	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5302-FH VIEAU, DONALD	125.00
01/29/2018	1	64124	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST #16-5252-FH HANKINS, TIFFANY	20.00
01/29/2018	1	64125	SUNRISE	GARY MOREHOUSE	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
01/29/2018	1	64126	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH MCELHINEY, STEVEN	5.00
01/29/2018	1	64127	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC POPE, ROBERT	50.00
01/29/2018	1	64128	THIG	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH SOUTHWELL, JUDY	100.00
01/29/2018	1	64129	TUCK G	GARY TUCKER	CC REST #15-5020-FH LIETAERT, MASON	10.00
01/29/2018	1	64130	WALMART	WALMART	CC REST #17-5378-FH WILLIAMSON, LINDA	10.00
01/29/2018	1	64131	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4125-FC WILLIAMS, TONYA	5.00
01/31/2018	1	64132	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE JAN 2018	1,069.14
01/31/2018	1	64133	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL JAN 2018	145.00
01/31/2018	1	64134	MDOS	MICHIGAN DEPT OF STATE	CR NOTARY EDUCATION & TRAINING FUND JAN	8.00
01/31/2018	1	64135	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER	52,923.75
01/31/2018	1	64136	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CR OUIL REIMBURSEMENT - #15-5070-FH PEO	100.00
01/31/2018	1	64137	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC ORDINANCE FEE/OUIL JAN 2018	37.65
01/31/2018	1	64138	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES JAN 20	3,121.21
01/31/2018	1	64139	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES JAN 2	18,328.43
01/31/2018	1	64140	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JAN 2018	869.96
01/31/2018	1	64141	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES JAN 2018	1,587.51
01/31/2018	1	64142	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEES JAN 2018	175.00
01/31/2018	1	64143	TUSCARORA	TUSCARORA TOWNSHIP	DC CONVICTED OUIL JAN 2018	77.00
01/31/2018	1	64144	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEES JAN 2018	329.99
01/31/2018	1	64145	BENTON	BENTON TOWNSHIP	TR PRE EXEMPTIONS	492.48
01/31/2018	1	64146	BURT TWP	BURT TOWNSHIP	TR PRE EXEMPTIONS	860.41
01/31/2018	1	64147	CAS	CHEBOYGAN AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL 10/1	10,752.77
01/31/2018	1	64148	GRANT	GRANT TOWNSHIP	TR PRE EXEMPTIONS	224.72
01/31/2018	1	64149	ILS	INLAND LAKES SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL 10/1	2,739.44
01/31/2018	1	64150	INVERNESS	INVERNESS TOWNSHIP	TR PRE EXEMPTIONS	41.18
01/31/2018	1	64151	KOEHLER	KOEHLER TOWNSHIP	TR PRE EXEMPTIONS	53.86
01/31/2018	1	64152	MENTOR	MENTOR TOWNSHIP	TR PRE EXEMPTIONS	67.39
01/31/2018	1	64153	MULLETT	MULLETT TOWNSHIP	TR PRE EXEMPTIONS	72.81

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/31/2018	1	64154	OAS	ONAWAY AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL 10/1	10,995.05
01/31/2018	1	64155	PAS	PELLSTON AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL 10/1	12,689.70
01/31/2018	1	64156	SOM-PRE	STATE OF MICHIGAN	TR DISTRIBUTION OF INTEREST 10/1/17 - 12	5,852.05
01/31/2018	1	64157	TREAS	CHEBOYGAN COUNTY TREASURER	TR DISTRIBUTION OF PRE INTEREST OCT-DEC	2,713.55
01/31/2018	1	64158	WAVERLY	WAVERLY TOWNSHIP	TR PRE EXEMPTIONS	658.25
01/31/2018	1	64159	WCS	WOLVERINE COMMUNITY SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL 10/1	2,726.74
01/31/2018	1	64160	WILMOT	WILMOT TOWNSHIP	TR PRE EXEMPTIONS	69.15

1 TOTALS:

Total of 184 Checks:

812,058.13

Less 1 Void Checks:

500.00

Total of 183 Disbursements:

811,558.13

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
01/03/2018	2	173586	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	FN 2018 TOTAL APPROPRIATION	80,000.00
01/03/2018	2	173587	CAVI C	CAMERON CAVITT	FN CCDC 1ST QTR PAYMENT 2018	250.00
01/03/2018	2	173588	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN 1ST QTR APPROPRIATION 2018	3,125.00
01/03/2018	2	173589	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	FN 1ST QTR APPROPRIATION 2018	37,927.25
01/03/2018	2	173590	DH #4	DISTRICT HEALTH DEPT #4	FN 1ST QTR APPROPRIATION 2018	57,790.50
01/03/2018	2	173591	GRAN J	JAMES H GRANGER	FN CCCS 1ST QTR PAYMENT 2018	250.00
01/03/2018	2	173592	MDHHS	STATE OF MICHIGAN	FN CONTRACTUAL SERVICES HOMEMAKER 2018	47,450.00
01/03/2018	2	173593	MGT	MGT OF AMERICA INC	FN FY 2016 COST ALLOCATION PLAN	7,000.00
01/03/2018	2	173594	MSU	MICHIGAN STATE UNIVERSITY	FN 1ST QTR MOA PAYMENT	18,547.00
01/03/2018	2	173595	NACO	NACO	BOC MEMBERSHIP 2018	523.00
01/03/2018	2	173596	NCCMH	NORTH COUNTRY COMMUNITY	FN 1ST QTR APPROPRIATION 2018	27,998.75
01/03/2018	2	173597	NEMCOG	NEMCOG	AD FY 2018 MEMBERSHIP	11,011.26
01/03/2018	2	173598	NLEA	NORTHERN LAKES ECONOMIC	AD 2018 ANNUAL MEMBERSHIP	43,174.00
01/03/2018	2	173599	PUB DEF 3B	WILLIAM KEOGH OR JAMES GILBERT	FN PUBLIC DEFENDER JAN 2018	12,285.00
01/03/2018	2	173600	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGES JAN 2018	735.44
01/03/2018	2	173601	RISK	MICHIGAN MUNICIPAL RISK MANAGEMENT	AD 3RD INSTALLMENT OF 3	43,967.25
01/03/2018	2	173602	TASC	TASC	PR TASC PMT 4500-9580-0113	1,482.02
01/05/2018	2	173603	ABS	ADVANTAGE BUSINESS SYSTEMS	DC 8960 LABELS	181.60
01/05/2018	2	173604	AST	ADVANCED SAFETY TRAINING	CC DRUG TESTING FOR DRUG COURT PARTICIPA	68.00
01/05/2018	2	173605	CAR-RC	CARQUEST	RC TRANSMISSION FLUID, MULTI PURPOSE	56.57
					RC DISINFECTANT WIPES, HAND SANITIZER	11.48
						<u>68.05</u>
01/05/2018	2	173606	CAR-SD	CARQUEST AUTO PARTS	SD ORANGE MARKING PAINT	13.58
					SD ORANGE & GREEN MARKING PAINT	76.68
					SD 4 PC PICK SET-GREEN	11.65
						<u>101.91</u>
01/05/2018	2	173607	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED DEC 2017	136.97
01/05/2018	2	173608	CDW-G	CDW-G	IS PA VIEWSONIC LED-BACKLIT LCD	170.99
01/05/2018	2	173609	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES - PAVWOSKI, AD	330.00
01/05/2018	2	173610	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/05/2018	2	173611	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER (3 CASES-96 ROLLS PER CA	76.44
01/05/2018	2	173612	GALLS	GALLS INCORPORATED	SD PANTS - BECKWITH	37.34
01/05/2018	2	173613	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/05/2018	2	173614	HARBOR	HARBOR HALL INC	CC DGC COUSELING SERVICES DEC 2017	150.22
01/05/2018	2	173615	ICC	INTERNATIONAL CODE COUNCIL INC	CD VARIOUS CODE BOOKS/TABS	443.50
01/05/2018	2	173616	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP DEC 2017	97.85
01/05/2018	2	173617	MAC	MICHIGAN ASSOCIATION OF COUNTIES	AD 30 DAY POSTINGS-DIRECTOR OF PLANNING/	150.00
01/05/2018	2	173618	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY - BRACE, PRIEST	215.00
01/05/2018	2	173619	MISC	CORE CONSTRUCTION PLUS, LLC	MA HEALTH DEPT ROOF REPAIR	580.00
01/05/2018	2	173620	MOD PHAR	MODERN PHARMACY	SDJ INMATE MEDICATIONS DEC 2017	130.92
01/05/2018	2	173621	MOW	MICHIGAN OFFICEWAYS INC	PZ OFFICE SUPPLIES - ENVELOPES, HANGING	85.07
01/05/2018	2	173622	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES-PENS, CORRECTION TAPE	27.04
01/05/2018	2	173623	OMH	OTSEGO MEMORIAL HOSPITAL	SD MEDICAL TREATMENT - SCRIPTER/OFFICE V	100.00
01/05/2018	2	173624	SAG	STRAITS AREA GLASS	PZ 2010 ESCAPE REPAIR/MAINTENANCE	388.63
01/05/2018	2	173625	SCPC	SAGINAW CTY PROBATE COURT	PC TRIAL COURT APPT ATTY - MCVEY, DENISE	130.00
01/05/2018	2	173626	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES DEC 2017	5,066.04
					SDJ INMATE PHONE USAGE CHARGES NOV 2017	4,533.07
						<u>9,599.11</u>
01/05/2018	2	173627	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SD GLUCOSE TESTS	20.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/05/2018	2	173628	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES- INDIGENT ORDER	3.00
					SDJ INMATE SUPPLIES - COMMISSARY ORDER	815.17
						<u>818.17</u>
01/05/2018	2	173629	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 11/6 - 12/23/17	3.59
01/05/2018	2	173630	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR CURRENT MILLAGE COLLECTED BY COUNTY M	24,237.22
01/05/2018	2	173631	EMMET CTY	EMMET COUNTY	TR CURRENT MILLAGE COLLECTED BY COUNTY M	1,925.26
01/05/2018	2	173632	MEMBER	MACT	TR MACT MEMBERSHIP DUES 2018	200.00
01/05/2018	2	173633	MEMBER	UCOA	TR UNITED COUNTY OFFICERS ASSOCIATION 20	110.00
01/05/2018	2	173634	OAA	ONAWAY AREA AMBULANCE	TR CURRENT MILLAGE COLLECTED BY COUNTY M	1,204.13
01/05/2018	2	173635	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT JAN 2018	46,747.92
01/05/2018	2	173636	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR CURRENT MILLAGE COLLECTED BY COUNTY	4,990.92
01/08/2018	2	173637	BHI	BARTLETTS HOME INTERIORS	HD CARPET & TILE IN NEW OFFICE/HALLWAY A	5,971.41
01/08/2018	2	173638	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES DEC 2017	25.00
01/08/2018	2	173639	ESI	ENGINEERING SUPPLY CORPORATION	EQ SUPPLIES - PAPER FOR 2 MAPS	97.79
01/08/2018	2	173640	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPT ATTY #11-9547-DP TELGENHOF	355.75
01/08/2018	2	173641	ICLE	ICLE	CC MI MODEL CRIMINAL JURY INSTRUCTIONS	195.00
01/08/2018	2	173642	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING DEC 2017	212.00
01/08/2018	2	173643	PAWLOWSKI	NICOLE PAWLOWSKI	CC CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/08/2018	2	173644	BROW C	CHARLES BROWN	PC SA FDTA FIRST SESSION BILLING	1,643.30
01/08/2018	2	173645	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT JAN 2018	1,375.00
01/08/2018	2	173646	DUES	M.M.E.D.A.	EQ 2018 DUES NM EQUALIZATION DIRECTORS A	60.00
01/08/2018	2	173647	DUES	STATE OF MICHIGAN	EQ EMPLOYEE TRAINING -J DEGUZMAN - MCAO	250.00
01/08/2018	2	173648	FOP	FRATERNAL ORDER OF POLICE	SD SHERIFF DUES	70.00
01/08/2018	2	173649	GILB	JAMES L GILBERT	PC ATTORNEY CONTRACT JAN 2018	1,375.00
01/08/2018	2	173650	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT JAN 2018	1,375.00
01/08/2018	2	173651	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT JAN 2018	1,375.00
01/08/2018	2	173652	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT JAN 2018	1,375.00
01/08/2018	2	173653	MECRA	MI ELECTRONIC CRT REPORTER ASSOC	PC MI CERTIFIED ELECTRONIC REPORTS -R. N	130.00
01/08/2018	2	173654	MEMBER	NMCOA TREASURER	CD NMCOA MEMBERSHIP DUES 2018 - MATT, DA	300.00
01/08/2018	2	173655	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD MSA 2018 PROFESSIONAL ASSOC. MEMBERSH	730.00 V
01/08/2018	2	173656	REGISTER	UCOA	CR MEMBERSHIP DUES - JAMES GRANGER, CHEB	110.00
01/08/2018	2	173657	REGISTER	MICHIGAN ASSOC OF REGISTER OF DEEDS	CR MEMBERSHIP DUES - K. BREWSTER	275.00
01/08/2018	2	173658	REGISTER	UCOA	CR MEMBERSHIP DUES - K. BREWSTER	110.00
01/08/2018	2	173659	SELI D	DALE SELIN	DC DRY CLEANING FOR COURT OFFICER DUTIES	13.80 V
					DC CELL PHONE REIMBURSEMENT DEC 2017	45.00 V
						<u>58.80</u>
01/08/2018	2	173660	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/08/2018	2	173661	TELE-RAD	TELE-RAD INC	SD CONTRACT MAINTENANCE JAN-MAR 2018	1,651.65
01/08/2018	2	173662	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/08/2018	2	173663	WIT PA	MICHAEL SCHOOLCRAFT	PA WITNESS FEE/MILEAGE 11/20/17	6.50
01/08/2018	2	173664	WIT PA	GERALD SCHOOLCRAFT	PA WITNESS FEE/MILEAGE 11/20/17	6.50
01/08/2018	2	173665	WIT PA	NEIL KEY	PA WITNESS FEE/MILEAGE 11/20/17	10.40
01/08/2018	2	173666	WIT PA	CRAIG MORGAN	PA WITNESS FEE/MILEAGE 12/11/17	7.00
01/08/2018	2	173667	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENT AGREEMENTS DEC 20	1,124.00
01/08/2018	2	173668	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 12/20/17 (5 MEE	17.13
01/08/2018	2	173669	NOP	NATIONAL OFFICE PRODUCTS	PA SUPPLIES-SHREDDER BAGS, DVD+R (100 PK	419.88 V
01/08/2018	2	173670	OFF DEPOT	OFFICE DEPOT	TR SUPPLIES - DESK MATS (3), ANTI FATIGU	295.72
01/09/2018	2	173671	EMMET DPW	EMMET COUNTY DPW	RC CHARGED TO BENTON BY ACCIDENT (ALOHA	480.00
					RC MONTHLY RECYCLING FEES DEC 2017	7,092.02
						<u>7,572.02</u>
01/10/2018	2	173672	ALGE B	BARB ALGENSTEDT	SDJ LEGAL BLOOD DRAWS DEC 2017	100.00
01/10/2018	2	173673	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 23159792627040	125.73
01/10/2018	2	173674	AT&T-SRR	AT&T	SRR PHONE SERVICE ACCT# 23159701784023 1	45.73
01/10/2018	2	173675	AT&T/SBC	AT&T	FN CCM GAS PUMP MODEM #23162733618012	47.75
01/10/2018	2	173676	BBC	BERNARD BUILDING CENTER	SRR (3) EXTENSION CORDS TO REPLACE OLD O	145.97

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/10/2018	2	173677	BLASKOWSKI	BLASKOWSKI FEED & SEED	RC UNIFORMS (JACKET, LINED BIBS, UNLINED	294.97
01/10/2018	2	173678	CARNATION	CARNATION RESTAURANT	SDJ INMATE FOOD - 7168 MEALS	24,371.20
01/10/2018	2	173679	CAS	CHEBOYGAN AREA SCHOOLS	FN SA TEACHER WAGE & FRINGE OCT-DEC 2017	27,745.83
01/10/2018	2	173680	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES DEC 2017 (473.6 GALLONS SRR 2303.9 GALLONS DIESEL DEC 2017	1,060.86 5,160.74 <u>6,221.60</u>
01/10/2018	2	173681	CDT-SRR	CHEBOYGAN DAILY TRIBUNE	SRR AD FOR FEDERAL GRANT APPLICATION	241.08
01/10/2018	2	173682	DANI K	KAREN DANIEL	DHS BOARD MEETING 12/27/17	48.56
01/10/2018	2	173683	GOUI C	CAL GOUINE	BOC COMMISSIONER MILEAGE 1/9/18 BOC COMMISSIONER MILEAGE - OCT- DEC 2017	3.80 87.74 <u>91.54</u>
01/10/2018	2	173684	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 1/9/18	3.80
01/10/2018	2	173685	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 1/9/18 (+ 1 MEE	46.70
01/10/2018	2	173686	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/9/18	4.89
01/10/2018	2	173687	NOP	NATIONAL OFFICE PRODUCTS	PA SUPPLIES- SHREDDER BAGS, DVD-R, PENS,	419.88
01/10/2018	2	173688	OFF DEPOT	OFFICE DEPOT	VA OFFICE SUPPLIES - LABELS, TAPE, ENVEL	109.09
01/10/2018	2	173689	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - AAA BATTERIES, HIGH	89.92
01/10/2018	2	173690	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 12/27/17	50.70
01/10/2018	2	173691	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT DEC 2017	45.00
01/10/2018	2	173692	TEBO L	LESLIE TEBO	DHS BOARD MEETING 12/27/17	40.00
01/10/2018	2	173693	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 1/9/18 BOC COMMISSIONER MILEAGE - DEC 2017 - 3	49.05 90.95 <u>140.00</u>
01/10/2018	2	173694	WERNER	WERNER PLUMBING & HEATING	MA PARTS FOR ROOFTOP UNITS IN JAIL (TRAN MA PARTS FOR ROOFTOP UNITS IN JAIL (TRAN MA HEALTH DEPT PROJECT (4 TOILETS)	113.75 113.75 1,190.92 <u>1,418.42</u>
01/10/2018	2	173695	AT&T-SDJ	AT&T	SDJ PHONE CHARGES ACCT# 23162731553815	196.98
01/10/2018	2	173696	CARD	CARDMEMBER SERVICE	SD CARD SERVICE 11/28 - 12/27/17	1,017.76
01/10/2018	2	173697	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR 2303.9 GALLONS DIESEL DEC 2017	5,160.74
01/10/2018	2	173698	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES DEC 2017 (473.6 GALLONS	1,060.86
01/10/2018	2	173699	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD CR PUBLIC NOTICE - BOARD MEETING MINU	33.50
01/10/2018	2	173700	CEMENT	CHEBOYGAN CEMENT PRODUCTS, INC.	CCHS (2) NEW DOORS AT ANIMAL SHELTER PR	3,360.00
01/10/2018	2	173701	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSING DEC 2017 (48 1/4 HOUR	2,895.00
01/10/2018	2	173702	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH DEC 2017	50.00
01/10/2018	2	173703	OFF DEPOT	OFFICE DEPOT	PC SUPPLIES - STAPLER,3X3 NOTE, FLAGS, P PC SUPPLIES - DESK CALENDAR	42.89 4.75 <u>47.64</u>
01/10/2018	2	173704	STRA P	STRAITSLAND PUBLISHING	AD PUBLIC NOTICE-BOARD MEETING MINUTES,	57.35
01/10/2018	2	173705	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE AGREEMENT JAN 2018	1,500.00
01/10/2018	2	173706	EPSI	ENGINEERED PROTECTION SYSTEMS	MA HD ALARM SYSTEM AT HEALTH DEPT REPAIR	323.01
01/10/2018	2	173707	FERN FORD	FERNELIUS FORD LINCOLN	CD REPLACE WIPER NOZZLE - ESCAPE #19	20.41
01/10/2018	2	173708	ID NET	ID NETWORKS	SD 2018 ANNUAL MAINT FEE LIVESCAN SD 2018 ANNUAL MAINT FEE IMAGENET	4,495.00 778.00 <u>5,273.00</u>
01/10/2018	2	173709	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD MSA 2018 PROFESSIONAL ASSOC. MEMBERSH	730.00
01/10/2018	2	173710	NOP	NATIONAL OFFICE PRODUCTS	SD OFFICE SUPPLIES - DESK CALENDAR	12.72

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/10/2018	2	173711	NOP	NATIONAL OFFICE PRODUCTS	SRR SUPPLIES - CORRECTION TAPE	6.13
01/10/2018	2	173712	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE JAN 2018	600.00
01/10/2018	2	173713	SELI D	DALE SELIN	DC DRY CLEANING FOR COURT OFFICER DUTIES	13.80
01/10/2018	2	173714	TRAIN	BOUCK CORPORATION	SDJ "CORRECTIONS SUPERVISION" TRAINING	750.00
01/11/2018	2	173715	BEST WEST	BEST WESTERN	CCF JUDGES EXPENSE -(CORY EDGE - 2 DAYS)	192.58
01/11/2018	2	173716	BREG RO	ROBERT & LOIS BREGE	DHS CC#22353916 12/1/17 - 12/14/17	241.36
01/11/2018	2	173717	BREG RO	LOIS BREGE	DHS CC #22353916 12/15/17 - 12/28/17	266.36
01/11/2018	2	173718	CALS	CAL'S MOBILE HEAVY EQUIPMENT	RC TRUCK SERVICE - 2012 FRTL	498.43
01/11/2018	2	173719	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD HELP WANTED - FINANCE DIRECTOR	130.40
					AD PUBLIC NOTICE - BOARD/PLANNING MEETIN	48.90
						<u>179.30</u>
01/11/2018	2	173720	DOYLE	DOYLE INC	MA SHERIFF DEPT ROOF REPAIR	476.00
01/11/2018	2	173721	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THROUGH 12/31/17	2,661.48
01/11/2018	2	173722	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES - (5) ANTI FATIGUE MA	234.95
01/11/2018	2	173723	RDIC	RIVERTOWN DO-IT CENTER	MA ACCT# 3069 COUNTY BLDG SUPPLIES - KEY	1.79
					MA ACCT# 3069 COUNTY BLDG SUPPLIES - TOI	119.59
					MA ACCT #3069 COUNTY BLDG SUPPLIES - THR	7.99
						<u>129.37</u>
01/11/2018	2	173724	RDIC	RIVERTOWN DO-IT CENTER	MA ACCT #3069 COUNTY BLDG SUPPLIES - FLA	8.77
01/11/2018	2	173725	RWS	REPUBLIC SERVICES #239	RC BINS EMPTIED WHEN TRUCK WAS REPAIRED	4,215.10
01/11/2018	2	173726	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL DEC 2017	637.96
01/11/2018	2	173727	STEV R	RUSSELL STEVENS	DHS CC #22759770 11/3/17 - 11/28/17	1,242.53
01/11/2018	2	173728	STEV R	RUSSELL STEVENS	DHS CC #22759770 12/1/17 - 12/1/17	207.58
01/11/2018	2	173729	STEV R	RUSSELL STEVENS	DHS CC #22759770 12/5/17 - 12/28/17	1,011.40
01/11/2018	2	173730	CCE	CCE CENTRAL DISPATCH AUTHORITY	SRR TOWER CHARGES FOR 2018	240.00
01/11/2018	2	173731	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DRUG TESTING REIMBURSEMENT - NICK WIN	32.00
01/11/2018	2	173732	TARGET	TARGET	DC FORMS - AFFIDAVIT AND CLAIM, SMALL C	20.76
01/11/2018	2	173733	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 1/6/1	154,785.99
01/11/2018	2	173734	AREA 52	AREA 52 SCREEN PRINTING	SD EMBROIDER UNIFORMS (HOULE & BREGE)	25.00
01/11/2018	2	173735	CDW-G	CDW-G	SD APPLE MACBOOK AIR	1,993.90
01/11/2018	2	173736	DECKA	DECKA DIGITAL	EQ OFFICE SUPPLIES - #9 RETURN ENVELOPES	163.71
01/11/2018	2	173737	SPIES-SD	SPIES AUTO PARTS & TIRE	SD BATTERY	149.99
01/11/2018	2	173738	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE/ TIRE ROTATE	48.78
					SD VALVE KIT	20.04
					SD OIL CHANGE	16.95
					SD TIRE REPAIR	13.48
					SD PLUGS/ GASKET	232.13
					SD HEALDLAMP HARNESS	96.15
					SD OIL CHANGE/ BULB	35.09
					SD CK ENGINE/ OIL CHANGE/ BULB	65.32
						<u>527.94</u>
01/11/2018	2	173739	WHEELER	VOID		V
01/11/2018	2	173740	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENTS DEC 2017	1,166.48
					PZ TOSHIBA FULL COLOR MULTI-FUNCTION UNI	8,495.00
						<u>9,661.48</u>
01/16/2018	2	173741	AT&T/SBC	AT&T	IS MONTHLY PHONE SERVICE 12/2/17 - 1/1/	1,308.46
01/16/2018	2	173742	AT&T/SBC	VOID		V
01/16/2018	2	173743	CMS	COMMUNITY MEDIATION SERVICES	PC MEDIATION SERVICES FOR 2018	10,000.00
01/16/2018	2	173744	INK & TONE	INK & TONER ALTERNATIVE	PC TONER CARTRIDGES (BLACK & YELLOW)	106.98
01/16/2018	2	173745	MEMBER	NMJOA	PC NMJOA MEMBERSHIP DUES 2018 -K CULBERT	40.00
01/16/2018	2	173746	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES - APPT BOOK, KEYBOARD	87.81

CHECK REGISTER FOR CHEBOYGAN COUNTY
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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/16/2018	2	173747	TRAIN	STATE OF MICHIGAN	EQ EMPLOYEE TRAINING - K BOHL - MCAO SEL	250.00
01/16/2018	2	173748	TRAIN	NORTHERN MI LAW ENFORCEMENT	SD 2018 ANNUAL MEMBERSHIP FEE - TRAINING	250.00
01/16/2018	2	173749	HOME	HOME CONFINEMENT	SD HOME CONFINEMENT DEC 2017	210.50
01/16/2018	2	173750	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH DEC 2017	50.00
01/16/2018	2	173751	MGT	MGT OF AMERICA INC	FOC DHS 130 BILLINGS OCT-DEC 2017	1,369.50
01/16/2018	2	173752	MML	MICHIGAN MUNICIPAL LEAGUE	AD HELP WANTED- FINANCE DIRECTOR & DIREC	375.60
01/16/2018	2	173753	QCMC	QUICK CARE MEDICAL CENTER	AD DRUG SCREENING CHERYL HEINY	60.00
01/18/2018	2	173754	MISC	RODEE ENGINE MAINTENANCE	VA VSRF AUTO REPAIR-RAYMOND WINSLOW-VETE	315.76
01/18/2018	2	173755	BCBS-SD	BLUE CROSS BLUE SHIELD OF MICH	SD MEDICAL GROUP#7016242 - SERVICE FOR A	1,562.09
01/18/2018	2	173756	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	PZ ZBA NOTICE 12/27/17, NOTICE FOR 1/3/1	709.05
01/18/2018	2	173757	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES- COLOR JKT, LTR	28.47
					CR OFFICE SUPPLIES - MAILING SEALS, ADDR	26.39
						54.86
01/18/2018	2	173758	SOM-FIA	STATE OF MICHIGAN	PC ADCF PAYMENTS 2017	8,791.09
01/18/2018	2	173759	SPIES-RC	SPIES AUTO PARTS & TIRE	RC TIRE LABOR 10/28/17	60.00
					RC SERVICE FOR DAN 11/6/17	19.99
					RC TIRE INFLATOR 12/7/17	5.99
					RC TIRE SERVICE, POWER SERVICE DIESEL 12	52.54
					RC GLOVES, BUTANE FUEL, MAGNA LTE BUTANE	80.34
					RC MOBIL DELVAC1 ATF	40.49
						259.35
01/18/2018	2	173760	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - COMMISSARY ORDER -	50.00
01/18/2018	2	173761	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA ANIMAL SHELTER - GAS CYLINDERS FILLED	58.50
01/18/2018	2	173762	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA RC GAS CYLINDERS FILLED TO WORK ON TR	65.00
01/18/2018	2	173763	CAVI C	CAMERON CAVITT	DPW MEETING 1/16/18	49.81
01/18/2018	2	173764	CENTURY	CENTURYLINK	IS LONG DISTANCE PHONE SERVICE JAN 2018	77.92
01/18/2018	2	173765	CENTURY	VOID		
01/18/2018	2	173766	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT JAN 2018	45.00
01/18/2018	2	173767	GEYE G	GARFIELD C GEYER	DPW MEETING 1/16/18	50.90
01/18/2018	2	173768	GINO E	ED GINOP	DPW MEETING 1/16/18	51.99
01/18/2018	2	173769	HEIL R	ROBERT HEILMAN	DPW MEETING 1/16/18	60.17
01/18/2018	2	173770	LENN B	BARBARA LENNON	DPW MEETING 1/16/18	41.09
01/18/2018	2	173771	NOP	NATIONAL OFFICE PRODUCTS	SRR OFFICE SUPPLIES - BINDER CLIPS, WHIT	30.60
01/18/2018	2	173772	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	71.00
01/18/2018	2	173773	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	167.46
01/18/2018	2	173774	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR WIPER BLADES STOCK	82.30
					SRR FLUIDS, BRAKE,WINDSHIELD, ANTI FREEZ	271.11
						353.41
01/18/2018	2	173775	TREAS	CHEBOYGAN COUNTY TREASURER	MA RECYCLING PERMIT FOR BLDG	2,240.95
01/18/2018	2	173776	WERNER	WERNER PLUMBING & HEATING	MA NEW HOT WATER HEATER (827 S. HURON)	705.25
01/18/2018	2	173777	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 12/5/17-1/4/18	4.68
01/18/2018	2	173778	ZAREMBA	ZAREMBA EQUIPMENT INC	SRR UNIT# 509 - REMOVE/REPLACE EXHAUST M	1,788.68
01/19/2018	2	173779	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 1ST QTR ALLOCATION JAN-MAR 2018	112,623.75
01/19/2018	2	173780	NVINT	NVINT SERVICES LLC	IS SENIOR SOLUTIONS ARCHITECT - RUSS AFT	300.00
01/19/2018	2	173781	ADV AUTO	ADVANCE AUTO PARTS	MA SUPPLIES - UTILITY BELT, WINDSHIELD F	32.73
					MA NEW BATTERY FOR CAR #14	126.99
						159.72
01/19/2018	2	173782	ALLPHASE	ALL-PHASE	MA NEW OUTSIDE LIGHT FIXTURES	153.50
					MA BULBS - 20W LED WALL PACK W/PHOTO CEL	281.40
					MA HEALTH DEPT PROJECT - COMPUTER CABLES	189.69

CHECK REGISTER FOR CHEBOYGAN COUNTY
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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA HEALTH DEPT PROJECT- COMPUTER CABLES	195.92
					MA HEALTH DEPT PROJECT - DRILL BITS	52.61
					MA HEALTH DEPT PROJECT - COMPUTER CABLES	97.96
						<u>971.08</u>
01/19/2018	2	173783	SPARTAN	SPARTAN STORES LLC	MA COFFEE	32.76
01/29/2018	2	173784	AST	ADVANCED SAFETY TRAINING	DC DRUG TESTS 11/25/17 THRU 12/27/17 (RI	115.00
01/29/2018	2	173785	BBC	BERNARD BUILDING CENTER	CCHS HUMANE SOCIETY PROJECT SUPPLIES	2,257.72
					CCHS HUMANE SOCIETY PROJECT-RETURNED SUP	(466.55)
					CCHS HUMANE SOCIETY PROJECT-WRONG DOORS	<u>(1,651.41)</u>
						139.76
01/29/2018	2	173786	JEWEL T	TINA JEWELL	FN CC TUITION REIMBURSEMENT SEPT & NOV 2	237.00
01/29/2018	2	173787	MACARTHUR	TIMOTHY MACARTHUR	PC TRIAL COURT APPT ATTY & GUARDIANSHIP	180.00
01/29/2018	2	173788	NEMCOG	NEMCOG	AD PZ HOME IMPROVEMENT LOAN SERVICES - S	852.41
01/29/2018	2	173789	NORCHEM	NORCHEM DRUG TESTING	DC DRUG TESTING	58.75
01/29/2018	2	173790	OHEN D	DANIEL L OHENLEY	RC CELL PHONE REIMBURSEMENT AUG THRU DEC	175.00
01/29/2018	2	173791	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR - FULL LOAD TEST	3,046.00
01/29/2018	2	173792	SAP	STRAITS AREA PRINTING	EQ #10 REG ENVELOPES	179.95
01/29/2018	2	173793	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHANGES (89TH DC PRINTED	14.58
01/29/2018	2	173794	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS	78.22
01/29/2018	2	173795	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT JAN 2018	45.00
01/29/2018	2	173796	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT JAN 2018	45.00
01/29/2018	2	173797	BREWSTER	KAREN BREWSTER	CR REIMBURSE MEAL DURING MACC CONFERENCE	6.77
01/29/2018	2	173798	BURIAL	NORDMAN-CHRISTIAN FUNERAL HOME	VA VETERANS BURIAL EXPENSE - PETER HUYCK	300.00
01/29/2018	2	173799	BURIAL	LINTZ FUNERAL HOME	VA VETERANS BURIAL EXPENSE - RUSSELL BAL	300.00
01/29/2018	2	173800	BUTTS	ROBERT J BUTTS	PC REIMBURSE MILEAGE/MEALS - SCAO TRAINI	193.83
01/29/2018	2	173801	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET SERVICE 1/24-2/23/18 ACCT# 8	99.98
01/29/2018	2	173802	CHASE	DAN CHASE	CD MEAL - GAYLORD	8.89
01/29/2018	2	173803	CHEB	CITY OF CHEBOYGAN	MA WATER USAGE ACCT# 002-01575-01	6,609.97
01/29/2018	2	173804	CHEB	CITY OF CHEBOYGAN	MA WATER USAGE ACCT # 002-02222-00 DORIS	386.49
01/29/2018	2	173805	DELRIDGE	DELRIDGE CORPORATION	PC PROBATE FORMS FOR WORD & WP	60.00
01/29/2018	2	173806	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES 12/15-12/30/17	102.50
01/29/2018	2	173807	FRAZ D	DANIEL FRASIER	PC SA FDTA SPEAKER FEE	50.00
01/29/2018	2	173808	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
01/29/2018	2	173809	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES YOUNG, MADISON	975.00
01/29/2018	2	173810	MEMBER	JUVENILE JUSTICE ASSOC. OF MICHIGAN	PC MEMBERSHIP FOR (4) STAFF MEMBERS	45.00
01/29/2018	2	173811	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION DEC 2017	3,850.00
01/29/2018	2	173812	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE DEC 2017	755.12
01/29/2018	2	173813	WBSI	WHITLOCK BUSINESS SYSTEMS INC	EQ 2018 PERS PROPERTY FORMS	428.16
01/29/2018	2	173814	WREG K	KEITH WREGGLESWORTH	CD MEAL - GAYLORD	8.89
01/30/2018	2	173815	BOLI K	KATHRYN L. BOLINGER	PC TRIAL COURT APPT ATTY - GOULD, MARY	90.00
01/30/2018	2	173816	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 509 UNTHAW AIR SYSTEM, FIX BROK	195.00
					SRR BUS #709 TO WALMART TO THAW BRAKES	65.00
					SRR BUS #111 WIRING SHORT REAR WINDOW AL	162.50
					SRR BUS #111 THAW AIR BRAKES TWICE IN ON	499.15
					SRR BUS #409 FIX REAR HEAT AND DO FULL S	616.70
					SRR BUS #112 FIX COLLANT LEAK	65.00
					SRR BUS # 114 FULL SERIVCE AND OIL SAMPL	352.75
					SRR BUS #609 CHANGE WIPER TRANSMISSION W	130.00
					SRR BUS #116 FIND & FIX WIRING SHORTS, F	952.95
						<u>3,039.05</u>
01/30/2018	2	173817	CALS	VOID		
01/30/2018	2	173818	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED JAN 2018 (SOME	185.92
01/30/2018	2	173819	CHARTER	CHARTER COMMUNICATIONS	FG/RC PHONE 2/1 - 2/28/18	204.94

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						185.40
01/30/2018	2	173857	FREESE	CHARLES FREESE	PZ COMMISSION MTG 1/24/18 PZ ZONING BOARD OF APPEALS SITE VISIT 1/ PZ PLANNING COMMISSION MTGS 1/3/18 & 1/1 PZ PLANNING COMMISSION SITE VISIT 1/18/1	70.52 86.33 141.04 76.52 <u>374.41</u>
01/30/2018	2	173858	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 1/23/18	3.82
01/30/2018	2	173859	HEMMER	RALPH HEMMER	PZ COMMISSION MTG 1/24/18 PZ ZONING BOARD OF APPEALS SITE VISIT 1/	56.35 91.78 <u>148.13</u>
01/30/2018	2	173860	JOHN K	KAREN JOHNSON	BOC COMMISSIONER MILEAGE 1/23/18 + 4 MEE	30.14
01/30/2018	2	173861	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION MTGS 1/3/18 & 1/1	95.26
01/30/2018	2	173862	LYON S	SHARON LYON	PZ PLANNING COMMISSION MTGS 1/3/18 & 1/1 PZ PLANNING COMMISSION SITE VISIT 1/3/18	138.86 68.34 <u>207.20</u>
01/30/2018	2	173863	MOORE	JOHN MOORE	PZ COMMISSION MTG 1/24/18 PZ ZONING BOARD OF APPEALS SITE VISIT 1/	75.97 82.51 <u>158.48</u>
01/30/2018	2	173864	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 1/9/18, 1/23/18	284.52
01/30/2018	2	173865	NINI S	NINI SHERWOOD	PZ COMMISSION MTG 1/24/18 PZ ZONING BOARD OF APPEALS SITE VISIT 1/	41.64 71.61 <u>113.25</u>
01/30/2018	2	173866	OSTWALD	CHARLES OSTWALD	PZ PLANNING COMMISSION MTGS 1/3/18 & 1/1 PZ PLANNING COMMISSION SITE VISIT 1/3/18	103.98 65.07 <u>169.05</u>
01/30/2018	2	173867	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE REIMBURSEMENT 1	244.85
01/30/2018	2	173868	THOM JO	JOHN THOMPSON	PZ COMMISSION MTG 1/24/18 PZ ZONING BOARD OF APPEALS SITE VISIT 1/	59.62 51.99 <u>111.61</u>
01/30/2018	2	173869	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 1/23/18	49.05
01/30/2018	2	173870	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION SITE VISIT 12/29/	60.33
01/30/2018	2	173871	NMS LABS	NMS LABS	PA LITIGATION SUPPORT PACKAGE #16-0199-F	95.25
01/30/2018	2	173872	BEET BI	BILL BEETHEM	VA VS RF PER DIEM - SRF APPLICATION REVIEW	40.00
01/30/2018	2	173873	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	77.20
01/30/2018	2	173874	BROW C	CHARLES BROWN	PC SA FD TA SECOND SESSION	1,643.30
01/30/2018	2	173875	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT #8245122670006824	114.06
01/30/2018	2	173876	CMDA	CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	AD GENERAL LEGAL	135.00
01/30/2018	2	173877	GALLS	GALLS INCORPORATED	SD SHIRTS - COOK SD PANTS - BECKWITH	80.99 74.77 <u>155.76</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/30/2018	2	173878	LEORTC	L.E.O.R.T.C.	SD LONE WOLF TERRORISM TRAINING SD EXCITED DELIRIUM TRAINING	390.00 135.00 <hr/> 525.00
01/30/2018	2	173879	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	239.90
01/30/2018	2	173880	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - TONER SD OFFICE SUPPLIES -CALENDAR REFILL SD OFFICE SUPPLIES - FOLDERS/ PAPER SD OFFICE SUPPLIES - RETURN FOLDERS	107.83 22.29 38.33 (10.23) <hr/> 158.22
01/30/2018	2	173881	OMH	OTSEGO MEMORIAL HOSPITAL	SD MEDICAL TREATMENT - TRANQUILLA/ OFFIC	149.00
01/30/2018	2	173882	SPLASH	SPLASH & DASH CAR WASH	RC CAR WASHES	40.00
01/30/2018	2	173883	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - WELCOME KITS SDJ INMATE SUPPLIES - INDIGENT KITS SDJ INMATE SUPPLIES - COMMISSARY ORDERS SDJ INMATE SUPPLIES - INDIGENT KITS SDJ INMATE SUPPLIES - COMMISSARY ORDER SDJ INMATE SUPPLIES - COMMISSARY ORDER SDJ INMATE SUPPLIES - INDIGENT KITS SDJ INMATE SUPPLIES - COMMISSARY ORDER	435.00 3.00 293.10 5.52 747.96 765.10 10.26 848.16 <hr/> 3,108.10
01/30/2018	2	173884	STELLAR	VOID		
01/30/2018	2	173885	WHEELER	WHEELER MOTORS INC	AD #17 MOUNT,BALANCE & TIRE DISPOSAL (4	109.95
01/31/2018	2	173891	OFF DEPOT	OFFICE DEPOT	EQ OFFICE SUPPLIES - LABELS, PENCILS, MA EQ OFFICE SUPPLIES -DATE STAMP	66.42 39.59 <hr/> 106.01
01/31/2018	2	173892	CHAP K	KAREN CHAPMAN	CC REIMBURSE MILEAGE TO/FROM GAYLOR - CC	40.87
01/31/2018	2	173893	EKDAHL	MICHAEL J EKDAHL	CC DEFENSE ATTORNEY AT DRUG COURT - JAN	100.00
01/31/2018	2	173894	KEOGH	WILLIAM L KEOGH PC	CC OUT OF POCKET EXPENSES - #17-5474-FC	26.00
01/31/2018	2	173895	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES - TONER CARTRIDGE	98.14
01/31/2018	2	173896	SUBSCRIPT	MICHIGAN LAWYERS WEEKLY	CC ANNUAL SUBSCRIPTION - 52 WEEKS	359.00 <hr/> <hr/> 1,224,929.86

2 TOTALS:

Total of 306 Checks:	1,224,929.86
Less 9 Void Checks:	7,430.28
Total of 297 Disbursements:	<hr/> <hr/> 1,217,499.58

02/07/2018 02:48 PM
 User: DWALINSKY
 DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 01/01/2018 - 01/31/2018

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
01/05/2018	3	7166	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (6)	180.00
01/05/2018	3	7167	MISC-BOR	JAMES & DANIELLE BURSEY	TR PRE GRANTED DBOR 171-020-200-015-03	521.72
01/05/2018	3	7168	MISC-BOR	MARK & ANGELA EVERINGHAM	TR PRE GRANTED DBOR 171-017-400-006-02	1,468.52
01/08/2018	3	7169	MISC-BOR	WILLIAM & LORRAINE NEELIS	TR PRE GRANTED DBOR 055-M32-004-012-00	95.52
01/08/2018	3	7170	MISC-BOR	KARL & MARY GUENTERBERG	TR PRE GRANTED DBOR 054-H22-007-005-00	389.61
01/08/2018	3	7171	MISC-BOR	MARIANNE WATSON NUNEZ	TR PRE GRANTED DBOR 054-H21-000-003-00	785.54
01/08/2018	3	7172	MISC-BOR	THOMAS & ANNETTE BUSSLER	TR PRE GRANTED DBOR 054-B01-005-012-00	1,154.73
01/08/2018	3	7173	MISC-BOR	NICHOLAS JARVIS	TR PRE GRANTED DBOR 054-T54-004-003-00	359.49
01/11/2018	3	7174	TITLE CK	TITLE CHECK LLC	TR DECEMBER MAILING EXP; TITLE SEARCH FE	4,430.39
01/16/2018	3	7175	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (5)	150.00
01/16/2018	3	7176	METI	MACKINAC ENVIRONMENTAL	TR ASBESTOS & PAINT SURVEY - GOLD DUST B	2,985.00
01/19/2018	3	7177	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (6)	180.00
01/19/2018	3	7178	TITLE CK	TITLE CHECK LLC	TR 1/12 ANNUAL FEE PER MONTH (324 PARCEL	1,697.76
01/19/2018	3	7179	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2017 SALE PROCEEDS OF FORECLOSED 2014	24.00
01/30/2018	3	7180	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (10)	300.00

3 TOTALS:					
Total of 15 Checks:					14,722.28
Less 0 Void Checks:					0.00
Total of 15 Disbursements:					<u>14,722.28</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
01/31/2018	5	2100805	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/3/18	93,145.13
01/31/2018	5	2100806	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/4/18	58,512.55
01/31/2018	5	2100807	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/16/18	76,091.11
01/31/2018	5	2100808	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/16/18	211,867.09
01/31/2018	5	2100809	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/31/18	76,784.42
01/31/2018	5	2100810	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 1/30/18	74,814.19

5 TOTALS:

Total of 6 Checks:

591,214.49

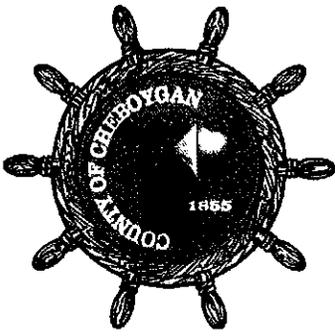
Less 0 Void Checks:

0.00

Total of 6 Disbursements:

591,214.49

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
01/04/2018	9	1100	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	560.00
01/08/2018	9	1101	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	4,533.07
01/17/2018	9	1102	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,271.00 V
01/17/2018	9	1103	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,023.00
01/17/2018	9	1104	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
01/17/2018	9	1105	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,271.00
01/25/2018	9	1106	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/25/2018	9	1107	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,527.00 V
01/25/2018	9	1108	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00 V
01/25/2018	9	1109	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	600.00
01/25/2018	9	1110	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,527.00
01/25/2018	9	1111	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
01/31/2018	9	1112	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	12,532.34
9 TOTALS:						
Total of 13 Checks:						28,344.41
Less 3 Void Checks:						4,298.00
Total of 10 Disbursements:						24,046.41



Cheboygan County

Board of Commissioners' Meeting

February 13, 2018

Title: Budget Adjustments – Raise / Lower Revenues and Expenditures

Summary:

General Fund – Fund 101

Department 139

The Prosecuting Attorney was awarded a Victim's Rights Grant which covers the period of October 1, 2017 through September 30, 2018. The 2018 budget included the entire grant award of \$53,701 although some of the grant funds were used during the last quarter of 2017. This budget adjustment lowers the expenditure appropriations to adjust the 2018 budget to the amount of the grant that is remaining as of December 31, 2017. This budget adjustment lowers the Victim's Rights Grant revenue line item and the Postage and Travel expenditure line items by a total of \$226.32.

Department 301

The Sheriff's Department has received grants specifically for use on drug investigation. There was a remaining balance in this line as of December 31, 2017. This balance needs to be carried over to be used during the 2018 fiscal year. This budget adjustment raises the Fund Equity revenue line item and Drug Investigation expenditure line item by \$3,577.

The Sheriff's Department has received drug forfeitures. There was a remaining balance in this line as of December 31, 2017. This balance needs to be carried over to be used during the 2018 fiscal year. This budget adjustment raises the Fund Equity revenue line item and Drug Investigation expenditure line item by \$7,136.

On January 23, 2018, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Drug Investigation expenditure line item by \$350.

Department 337

The Sheriff's Department was awarded an OWI/Seatbelt Enforcement Grant in the fall of 2017. The 2018 budget included the entire grant award of \$11,477 although some of the grant funds were used during the last quarter of 2017. This budget adjustment lowers the expenditure appropriations to adjust the 2018 budget to the amount of the grant that is remaining as of December 31, 2017. This budget adjustment lowers the Enforcement Zone Grant revenue line item and the Fringe and Overtime Wages by a total of \$2,905.

Drug Court – Adult – Circuit – Fund 267

Department 134

The Circuit Court was awarded a Michigan Drug Court Grant Program Grant for the Drug Court which covers the period of October 1, 2017 through September 30, 2018. The 2018 budget included the entire grant award of \$5,000 although some of the grant funds were used during the last quarter of 2017. This budget adjustment lowers the expenditure appropriations to adjust the 2018 budget to the amount of the grant that is remaining as of December 31, 2017. This budget adjustment lowers the MDCGP – State Grant revenue line item and the Contractual Services expenditure line items by \$3,327.

Department 165

The Circuit Court was awarded a Byrne Grant for the Drug Court which covers the period of October 1, 2017 through September 30, 2018. The 2018 budget included the entire grant award of \$90,000 although some of the grant funds were used during the last quarter of 2017. This budget adjustment lowers the expenditure appropriations to adjust the 2018 budget to the amount of the grant that is remaining as of December 31, 2017. This budget adjustment lowers the Byrne Grant revenue line item and the Contractual Services expenditure line item by \$844.53.

SAYPA – Fund 276

Department 165

SAYPA was awarded a Byrne Grant which covers the period of October 1, 2017 through September 30, 2018. The 2018 budget included the entire grant award of \$60,000 although some of the grant funds were used during the last quarter of 2017. This budget adjustment lowers the expenditure appropriations to adjust the 2018 budget to the amount of the grant that is remaining as of December 31, 2017. This budget adjustment lowers the Byrne Grant revenue line item and several expenditure line items by a total of \$12,445.99.

Housing Grant – Fund 283

Department 823

The County is in the process of closing out the Housing Grant program. The Community Development Block Grant in the amount of \$186,440 must be closed by February 28, 2018. Final project costs were not included in the 2018 budget. This budget adjustment raises the State Grant revenue line item as well as raises the expenditure line items by a total of \$1,500.

Financial Impact:

Fund 101 total budget increase of \$7,931.68
Fund 267 total budget decrease of \$4,171.53
Fund 276 total budget decrease of \$12,445.99
Fund 283 total budget increase of \$1,500

Recommendation:

Motion to approve the budget adjustments to lower revenues and expenditures for \$7,185.84 in the line items provided in the following attachments.

Prepared by: Jeff Lawson/James Manko

Department: Administration/Treasurer's Office

2/9/2018

LOWER REVENUE AND EXPENDITURE

General Fund - Fund 101 - Victim's Rights Department 139

101-400-507.01 Pros. Attorney Victim's Rights	\$226.32 -
101-139-727.00 Office Supplies	\$0.00 -
101-139-730.00 Postage	\$176.96 -
101-139-863.10 Travel / Lodging and Meals	\$49.36 -
101-139-977.00 Office Equipment	\$0.00 -

Note: To adjust the budget for the CVR grant funds used during the last quarter of 2017.
10/1/17 through 12/31/17

Does not adjust wages and fringe as these items are set in the County budget for the full year.

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018



RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101 - Sheriff's Department (301)

101-400-699.00	\$3,577.00 +
Fund Equity	
101-301-744.08	\$3,577.00 +
Drug Investigation	

Grant funds were received in prior years and were designated to be used for enforcement and/or education of the prescription drug abuse problem in Chebogan County. The remaining balance was not budgeted to rollforward. This budget adjustment creates an appropriation in the amount of funds remaining (not spent) as of December 31, 2017.

Budget Remaining as of 12/31/17	3577.25 Per BS&A
2017 Budget - Carry Forward Should Be	3577.25
Amount Included in the 2018 Budget	<u>0.00</u>
Amendment Required	<u>3577.00</u> Round to the nearest dollar

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018

2/9/2018

RAISE REVENUE AND EXPENDITURE

General Fund - Fund 101

101-400-699.00 \$7,136.00 +
Fund Equity

101-301-744.09 \$7,136.00 +
Drug Forfeiture Activities

Budget Remaining as of 12/31/17	7136.26 Per BS&A
2017 Budget - Carry Forward Should Be	7136.26
Amount Included in the 2018 Budget	<u>0.00</u>
Amendment Required	<u>7136.00</u> Round to the nearest dollar

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018

JEM

01/23/18

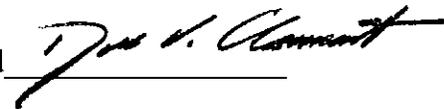
RAISE REVENUE AND EXPENDITURE

General Fund – Sheriff's Department (301)

100-400-582.00	\$350.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$350.00+

Adjustment for Nova Southeastern survey

Signed



Prepared by: Jodi Beauchamp

CHEBOYGAN COUNTY SHERIFF
870 SOUTH MAIN STREET
P.O. BOX 70
CHEBOYGAN, MI 49721

231-627-3155

OFFICIAL RECEIPT

RECEIPT 6944
CASHIER jbeauchamp
DATE 01/23/2018

THE SUM OF **\$350.00**

Received Of:
NOVA SOUTHEASTERN UNIVERSITY

101-400-582.00

SHERIFF LOCAL GRANTS

350.00

SURVEY APR-JUNE 2017

Total

350.00

TENDERED:

CHECKS

11814325

350.00

Signed: _____

LOWER REVENUE AND EXPENDITURE

General Fund - Fund 101 - Sheriff - Federal Grants

101-400-501.03 Enforcement Zone Grant	\$2,905.00 -
101-337-712.00 Fringe	\$588.61 -
101-337-704.05 Overtime - Wages	\$2,316.39 -

Note: To adjust the budget for the grant funds used during the last quarter of 2017.
10/1/17 through 12/31/17

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018



LOWER REVENUE AND EXPENDITURE

Drug Court - Adult - Circuit - Fund 267

267-400-544.00	\$3,327.00 -
MDCGP - State Grant	
267-134-810.00	\$3,327.00 -
Contractual Services	

Note: To adjust the budget for the grant funds used during the last quarter of 2017.
10/1/17 through 12/31/17

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018

JEM

LOWER REVENUE AND EXPENDITURE

Drug Court - Adult - Circuit - Fund 267

267-400-527.00	\$844.53 -
Federal - Byrne Grant	
267-165-810.00	\$844.53 -
Contractual Services	
267-165-863.10	\$0.00 -
Travel / Lodging / Meals Etc.	

Note: To adjust the budget for the grant funds used during the last quarter of 2017.
10/1/17 through 12/31/17

Does not adjust wages and fringe as these items are set in the County budget for the full year.

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018



2/9/2018

LOWER REVENUE AND EXPENDITURE

SAYPA Program - Fund 276

276-400-527.00 Federal - Byrne Grant - SAYPA	\$12,445.99 -
276-165-712.00 Fringe	\$897.79 -
276-165-718.00 Full-Time	\$4,533.75 -
276-165-810.36 Contract/Consultants -DTA	\$7,014.45 -

Note: To adjust the budget for the grant funds used during the last quarter of 2017.
10/1/17 through 12/31/17

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018



2/9/2018

RAISE REVENUE AND EXPENDITURE

Housing Commission - Fund 283 - Community Development Block Grant

283-400-569.04 State Grant / Cheboygan Co Housing	\$1,500.00 +
283-823-703.55 Administration Reimbursement	\$150.00 +
283-823-810.22 Contractors	\$1,350.00 +

Signed: Approved at the 2/13/18 BOC Meeting

Prepared by: James Manko

Post date: 1/1/2018



INVESTMENT REPORT AS OF DECEMBER 31, 2017

FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER	
POINT & PAY	C.N.B.	CHECKING	0.1000%	\$1,983.74	N/A	
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.1000%	\$20,969.72	N/A	
T & A	C.N.B.	CHECKING	0.1000%	\$1,367,799.54	\$825,777.76	
GENERAL	C.N.B.	CHECKING	0.1000%	\$7,001,725.39	\$10,307,067.17	
PREMIUM BUSINESS MONEY MARKET	PNC	PM	0.6800%	\$1,890,238.36		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$505,317.95		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4800%	\$510,233.58		
LIQUID ASSETS ACCOUNT	MICHIGAN CLASS	LQ	1.3400%	\$487,564.45		
GENERAL CD DUE (09/30/17) #385111578030 (CLOSED 5/18/17) GEN CNB	COMERICA	CD	0.0000%	\$0.00		
INVERNNESS SEWER PJT	C.N.B.	IMMA	0.1000%	\$5,359.96		
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$5,717.38	\$4,635.28	
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$2,681.54	\$2,363.40	
100% TAX FUND	C.N.B.	CHECKING	0.1000%	\$4,301,503.51	\$8,555,608.02	
2009 TAX FUND	PNC	IMMA	0.6100%	\$254,785.34		
TAX FUND CD DUE (07/19/19) #259282	C.N.B.	CD	0.6000%	\$1,071,006.46		
TAX FUND CD DUE (10/04/19) #259334	C.N.B.	CD	0.6000%	\$509,855.29		
TAX FUND CD DUE (11/08/19) #259362	C.N.B.	CD	0.6000%	\$641,203.98		
1996 TAX FUND CD DUE (07/01/19)	1ST COMMUNITY	CD	0.5500%	\$400,249.13		
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$505,317.95		
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4900%	\$862,842.13		
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.1000%	\$1,394,235.90	\$1,439,478.30	
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.1000%	\$44,942.40		
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.1000%	\$344,634.75	\$344,634.75	
INMATE TRUST FUND - OLD ACCOUNT (CLOSED 6/29/17) GEN CNB	C.N.B.	CHECKING	0.0000%	\$0.00		
INMATE TRUST FUND - NEW ACCOUNT	C.N.B.	CHECKING	0.0000%	\$12,524.03	\$13,023.03	
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$190.00	\$200.00	
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.1000%	\$5,173.68	\$5,253.68	
				CASH AND INVESTMENTS PER THE BANK STATEMENTS	\$22,148,056.16	\$21,498,041.39
				IMPRES CASH - CASH ON HAND	\$1,445.00	\$1,445.00
				TOTAL CASH AND INVESTMENTS	\$22,149,501.16	\$21,499,486.39

***TYPE**

CD-CERTIFICATE OF DEPOSIT
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
 PM-PREMIER MUNICIPAL ACCOUNT
 LQ-LIQUID ASSETS

DIFFERENCE \$650,014.77 RECONCILING ITEMS AS OF 12/31/17

Note: Information presented is unaudited and is subject to change.

Top O Michigan Outboard Racing Club

P.O. Box 873
Harbor Springs, MI. 49740

January 30, 2018

Karen L. Brewster, Clerk
Cheboygan County
870 South Main St., P.O. Box 70
Cheboygan, MI. 49721

Dear Mrs. Brewster,

I am pleased to announce that the American Power Boat Association has once again asked the Top O'Michigan Outboard Racing Club to conduct the Marathon National Championships. They have scheduled the race for **August 11th – August 12th, 2018**. I am, therefore, requesting a waiver of the “no wake” ordinance on those dates between the hours of 11:00 AM and 2:00 PM. I would appreciate it if you would bring this letter to the attention of your board and ask if they will approve a waiver of the “no wake” ordinance.

As always, we welcome suggestions you might have on how we can continue to improve this great event.

Sincerely,



Tom Fairbairn
(231) 330-2202

/tjl

RECEIVED
FEB 02 2018
CHEBOYGAN CO. CLERK



SERVICING CHEBOYGAN, EMMET
AND PRESQUE ISLE COUNTIES
Phone: 1-866-731-1204

February 13, 2018

Title: 2019 MDOT Annual Application

Summary: The Bureau of Passenger Transportation requires an annual application. All information is submitted through the Passenger Transportation Management System (PTMS) created by the Michigan Department of Transportation. We also prepare a hard copy for the appropriate signatures to keep on file. This is a summary of the annual application. Enclosed are the general information requested by MDOT. All applications are due 2/1/2018, and it has been reviewed by County Civil Counsel.

1. **Revenue, Expense, Capital requests and Non-financial route statistics.**
2. **5333(b) Labor warrantee:** this form lets the state know our union or non-union position of our transit service. As well as listing our competitors and their union affiliation
3. **ADA Complaint information:** this form assures the state we have had no ADA complaints or lawsuits in the last year
4. **Contract clauses certification:** this insures we have entered into a master agreement and will abide by the clauses set forth in the master agreement.
5. **Coordination plan for local bus operating assistance:** this form is to let the State know which agency's in our area we coordinate with and our future coordination efforts up coming.
6. **FTA Certifications and assurances:** this form is to assure we will comply to all with all applicable requirements set forth by Federal Government.
7. **Resolution of intent:** this is the official document where we certify we are requesting funds from act 51 of 1951 by revenue stream with our total estimated expenses and capital requests stamped and signed by the Clerk.
8. **State certifications and assurances:** this is where we assure the State we have operational lifts on our buses and that we carry liability insurance.
9. **Title VI information:** this is where we need to assure the federal government that we have had no lawsuits or outside reviews of our title VI program, also to list the date of our last review.
10. **Vehicle Accessibility plan update:** this is where we let the government know if our fare structure, service area, hours of operation, days of service, fleet size have changed as well as the make up of our L.A.C. committee meetings and the make-up of that committee.

11. **LAC meeting minutes:** we have to supply the meeting minutes of the LAC signed by the board chair of the committee.
12. **Public Notice:** this is where we supply the public notice copy to insure it has went in the local newspaper as well as listing the funding we have requested from the State and Federal Government in operating monies and Capital monies assist SRR in its 2018 operations.

Financial Impact: Cheboygan, Emmet and Presque Isle Counties will be responsible for ridership percentages and left over costs that are not covered by State, Federal, fare box and contracts for SRR.

Recommendation: Motion for the Board to approve the 2019 MDOT Annual Application and authorize the Chair to sign.

Prepared by:

Michael Couture
Transportation Director/SRR

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2019**

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$75,000
409 :	Local Revenue	
40910	Local Operating Assistance (-)	\$127,752
40950	Local Service Contract/Local Source (-)	\$251,273
411 :	State Formula and Contracts	
41101	State Operating Assistance (-)	\$375,047
413 :	Federal Contracts	
41301	Section 5311 Operating (-)	\$177,045
Total Revenues: \$1,006,117		

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2019**

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-+ 3%)	\$323,204
50102	Other Salaries & Wages (-+ 3%)	\$90,710
50103	Dispatchers' Salaries & Wages (-+3%)	\$34,352
502 :	Fringe Benefits	
50200	Fringe Benefits (-+ pension costs of 49120)	\$238,897
503 :	Services	
50302	Advertising Fees (- driver ads, yrly posting, minute display ad.)	\$1,000
50305	Audit Costs (- contract)	\$2,000
50399	Other Services (-maint 90, allocated cost 61629, repeater,physicals, drug test, 11000)	\$162,629
504 :	Materials and Supplies	
50401	Fuel & Lubricants (- reduced 25000)	\$105,000
50402	Tires & Tubes (- raised 2500 due to increased costs for tires)	\$10,000
50404	Major Purchases (Explain in comment field) (- chair, desk?)	\$200
50499	Other Materials & Supplies (-postage, brochures,internet, computer services, copyer agreement)	\$3,725
505 :	Utilities	
50500	Utilities (-cell phones and office phones)	\$4,000
506 :	Insurance	
50603	Liability Insurance (down from 11000)	\$10,300
509 :	Misc Expenses	

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2019**

Expense Schedule Report

Code	Description	Amount
50902	Travel, Meetings & Training (-meetings, milage, motel costs, meals)	\$1,000
50903	Association Dues & Subscriptions (- based on budget)	\$1,100
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (- rental agreement)	\$18,000
513 :	Depreciation	
51300	Depreciation (- finance wants to add on and remove under 55007)	\$119,985
550 :	Ineligible Expenses	
55007	Ineligible Depreciation (- added above and removed here.)	\$119,985

Total Expenses: \$1,126,102

Total Ineligible Expenses: \$119,985

Total Eligible Expenses: \$1,006,117

**Straits Regional Ride
Nonurban County
Regular Service
Annual Budgeted
2019**

Non Financial Schedule Report

Public Service

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	14,700	0	0	14,700
611	Vehicle Miles	296,500	0	0	296,500
615	Unlinked Passenger Trips - Regular	11,500	0	0	11,500
616	Unlinked Passenger Trips - Elderly	7,000	0	0	7,000
617	Unlinked Passenger Trips - Persons w/Disabilities	20,500	0	0	20,500
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	5,000	0	0	5,000
622	Total Demand-Response Unlinked Passenger Trips	44,000	0	0	44,000
625	Days Operated	250	0	0	250

Total Passengers: 44,000

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	12
656	Demand-Response Vehicle w/ Lifts	12
658	Total Transit Vehicles	12

Total Vehicles: 12

Miscellaneous Information

Code	Description	Quantity DR
660	Diesel/Gasoline Gallons Consumed	35,310
661	Total Transit Agency Employees (Full-Time Equivalent)	13
662	Total Revenue Vehicle Operators (Full-Time Equivalent)	10



Welcome couturem2877

PTMS - Capital Request Details

Capital Request Details

History

Statewide Transit Agency

- Profile
- Application**
 - >> [Checklist](#)
 - >> **Capital Request**
 - >> [Annual Budgeted OARS](#)
 - >> [TA Forms](#)
 - >> [Attachments](#)
- Vehicles
- Equipment
- Facilities
- All Operating Reports
- Milestone Reporting

Statewide Vehicle

Statewide Equipment

Statewide Facilities

Statewide Capital Requests

Reports

Capital Request Details

Transit Agency Name: Straits Regional Ride
Application Year: 2019
Requested Year: * 2019
Priority - Section 5310 Only: ## [Click here to see priority list](#)
TIP (for agencies in UZAs only): Yes No

Justification:
[\(Help\)](#)

* Bus 509, 609,709 and 212 have meet there useful life in miles and years to maintain our current level of service it is important to replace these busses.
 Include eligible item # and eligibility of age and/or miles.

Current

Status: PRE-REQUESTED
Type: *
Sub Type:
Action: *
Program: *

Change Date: 12/18/2017

Requested Qty: 4

Eligible/Pending Qty: 4

Description: Medium Class, 26ft. with lift, diesel engine

Additional Options each unit will need a four camera surveillance system at a cost of 2500 & a new two way radio and antenna with install ion at a cost of 650

Request Total: \$552,600

Federal %: % \$442,080

State %: % \$110,520

Local %: % \$0

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s):

Vehicle Request Form List

<input type="checkbox"/>	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$135,000	\$3,150	\$138,150	PENDING	EXT
<input type="checkbox"/>	\$135,000	\$3,150	\$138,150	PENDING	EXT
<input type="checkbox"/>	\$135,000	\$3,150	\$138,150	PENDING	EXT
<input type="checkbox"/>	\$135,000	\$3,150	\$138,150	PENDING	EXT



Welcome couturem2877

PTMS - Capital Request Details

Capital Request Details

History

Statewide Transit Agency

[Profile](#)

[Application](#)

» [Checklist](#)

» [Capital Request](#)

» [Annual Budgeted OARS](#)

» [TA Forms](#)

» [Attachments](#)

[Vehicles](#)

[Equipment](#)

[Facilities](#)

[All Operating Reports](#)

[Milestone Reporting](#)

Statewide Vehicle

Statewide Equipment

Statewide Facilities

Statewide Capital Requests

Reports

Capital Request Details

Transit Agency Name: Straits Regional Ride

Application Year: 2019

Requested Year: 2019

Priority - Section 5310 Only: ## [Click here to see priority list](#)

TIP (for agencies in UZAs only): Yes No

Justification: (Help)

Bus 409, 111 and 112 will all have meet there useful life in miles and years. To maintain our current level of service it will be important that we can replace these busses.

Include eligible item # and eligibility of age and/or miles.

Current

Status: PRE-REQUESTED

Type: Vehicle

Sub Type: MedDty

Action: REPLACE

Program: SEC 5339 - Bus and Bus Facilities

Change Date: 12/18/2017

Requested Qty: 3

Eligible/Pending Qty: 3

Description: Medium Class 2, 29ft. with lift, diesel engine

Additional Options each bus will need a four camera video surveillance system @ 2500 each. Also a new two way radio and antenna with install lon at a cost of 650 each total per bus 3150

Request Total: \$423,450

Federal %: 80% \$338,760

State %: 20% \$84,690

Local %: 0% \$0

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s): 0 [Add Vehicle Forms](#)

Vehicle Request Form List

<input type="checkbox"/>	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$138,000	\$3,150	\$141,150	PENDING	EXT
<input type="checkbox"/>	\$138,000	\$3,150	\$141,150	PENDING	EXT
<input type="checkbox"/>	\$138,000	\$3,150	\$141,150	PENDING	EXT



Welcome couturem2877

PTMS - Capital Request Details

Capital Request Details

History

Statewide Transit Agency

- [Profile](#)
- [Application](#)
 - > [Checklist](#)
 - > [Capital Request](#)
 - > [Annual Budgeted OARS](#)
 - > [TA Forms](#)
 - > [Attachments](#)
- [Vehicles](#)
- [Equipment](#)
- [Facilities](#)
- [All Operating Reports](#)
- [Milestone Reporting](#)

Statewide Vehicle

Statewide Equipment

Statewide Facilities

Statewide Capital Requests

Reports

Capital Request Details

Transit Agency Name: Straits Regional Ride

Application Year: 2019

Requested Year: * 2021

Priority - Section 5310 Only: ## [Click here to see priority list](#)

TIP (for agencies in UZAs only): Yes No

Justification: * vehicle will have meet useful life in mileage and years replacement is necessary to maintain current level of service. bus 114 or 71-5882 [\(Help\)](#)

Include eligible item # and eligibility of age and/or miles.

Current Status: PRE-REQUESTED

Type: *

Sub Type:

Action: *

Program: *

Change Date: 12/18/2017

Requested Qty: 1

Eligible/Pending Qty: 1

Description: Medium Class, 26ft. with lift, diesel engine

Additional Options: 2500 extra for four camera, camera system and 650 for new two way radio and install total 3150

Request Total: \$138,150

Federal %: %

State %: %

Local %: %

Funded Federal: \$0

Funded State: \$0

Funded Local: \$0

Funded Total: \$0

Funded Qty: 0

Additional Identical Vehicle(s):

Vehicle Request Form List					
	Base Price	Additional Price	Purchase Amount	Purchase Status	Ext/Loc
<input type="checkbox"/>	\$135,000	\$3,150	\$138,150	PENDING	EXT

[Replacement Criteria](#)

FY 2019 5333(b) LABOR WARRANTY

Name Of Applicant (legal organization name)

Straits Regional Ride

is applying for Section 5311, 5311(f), and/or 5339 funding under Federal Transit Law, as amended, for the application year. We will be bound by the provisions of this special 5333(b) [former 13(c)] labor warranty for the period of the grant.

Does a union represent the applicant's employees?

Yes No

Does agency use a third party transportation provider?

Yes No

Are there other surface transportation providers in your area?

Yes No

Note: Do not include school bus transportation providers and their unions

Indicate surface transportation providers and their union representation or none. (Providers serving the general public, including public agencies, private providers, and/or non-profit providers and their unions in your jurisdictional area)

Provider :	Chippewa Cab	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Hill top Taxi	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Mackinaw Trolley	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Mackinaw Shuttle	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Air Bear travel	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Friendship Center Emmet	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Around the Clock Taxi	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Cheboygan Counsel Aging	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Presue Isle counsel aging	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Odowa casino transport	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	Petoskey Club	Union Names:		None	<input checked="" type="checkbox"/>
Provider :	The Living Room	Union Names:		None	<input checked="" type="checkbox"/>
Provider :		Union Names:		None	<input checked="" type="checkbox"/>
Provider :		Union Names:		None	<input checked="" type="checkbox"/>
Provider :		Union Names:		None	<input checked="" type="checkbox"/>

FY 2019 ADA COMPLAINT INFORMATION

You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.

Name Of Applicant (legal organization name)

Straits Regional Ride

Have you had or do you currently have any active lawsuits or complaints filed within the last year, naming the applicant, that alleges discrimination based on Title II and III of the Americans with Disabilities Act of 1990 (ADA), which provides that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service?

The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including access to fixed route bus and complementary paratransit service.

Yes No

Have you had ADA compliance review activities conducted with regard to your transportation program including triennial compliance reviews conducted by FTA and/or MDOT?

Yes No

Provide a summary including the purpose or reason for the review, the name of the agency or organization that performed the review, the findings and recommendations of the review, and a report on the status and/or disposition of such findings and recommendations.

State of Michigan Triennial review/ no findings

Have any changes been made to your ADA Complaint Policy?

Yes No

FY 2019 CONTRACT CLAUSES CERTIFICATION

Certification 1

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

John Wallace

Legal Organization Name

Straits Regional Ride

Title Of Authorized Signer

Signature Of Authorized Signer ** (See Below) Date

Board Chair Person

02/13/2018

**** If the organization has a master agreement with MDOT, the organization name must match the name as it appears on the master agreement and the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove and authorized signer at any time by completing a signature resolution.**

FY 2019 COORDINATION PLAN FOR LOCAL BUS OPERATING ASSISTANCE

All agencies applying for Local Bus Operating Assistance must submit a coordination plan. (If an agency also is applying for Specialized Services Operating Assistance, only the Specialized Services coordination plan is required.)

Organizations must ensure that the level and quality of service will be provided without regard to race, color or national origin and that there is no disparate impact on groups protected by Title VI of the Civil Rights Act of 1964 and related statutes and regulations.

Name Of Applicant (legal organization name)

Straits Regional Ride

TRANSIT PROVIDER/PURCHASER AND COORDINATION EFFORTS

List all transit providers/purchasers in your area. Describe efforts for coordinating transit services with each of these agencies, including any purchase of service arrangements, training, maintenance, and dispatching services, etc. Also include a description of the process used to ensure coordination efforts are being pursued (i.e., LAC meetings, public hearings, etc.)

Straits Area Services we have a service contract with and work very closely daily with them, Cheboygan Otsego Presque Isle educational School District we have also have a service contract with them and work daily with them, Brooke Retirement Community daily pickups, Tender Care Cheboygan And Rogers City we do daily pickups, North Country Community Health of Petoskey and Cheboygan daily pickups, Michigan Works of Onaway and Cheboygan we have a voucher program in place with for transportation, Emmet County Friendship center we coordinate closely with to attempt to do any of there over flow riders that are not seniors in Petoskey, Cheboygan County Counsel on Aging we provide rides to and from there center for lunches and other services, NEMSCA purchases gift cards to use for passengers they have that need transportation, Department of Human Services in Cheboygan And Petoskey has their own Voucher system that we collect from the rider and turn with monthly billing, Straits Area Youth Academy of Probate court Purchases monthly services to provide troubled youth to and from School activities,

We also coordinate with Cheboygan, Indian River, Mackinaw City, Alanson Schools to do some of there much needed after School Programs. Petoskey Club has used our services quite more this year and we started monthly billing for them also, Some of the other agencies we work with are Bay Bluffs, Pine crest Village, Independence village and many more as they need services will work directly through dispatch as needed. We are also always looking to expand to any agencies that need help or transportation.

FUTURE TRANSIT OBJECTIVES

Describe your future objectives regarding coordination/consolidation of transit services:

We have been working Closely with Emmet County in their struggle with the idea of public transportation for at least a decade we are hoping that this year is the ear they let us expand much needed transportation in there community. We know they have made a commitment to do something however they are approaching Straits Regional Ride and Charlevoix County Transit and at this time we have no idea what the outcome will be we are doing our best to convince the County of Emmet to Continue with Straits Regional Ride as they have since 2001 and expand on the services we offer and are willing to offer.

Name Of Applicant (legal organization name)

Straits Regional Ride

The Applicant agrees to comply with the applicable requirements of Groups 1-15.
Those requirements that do not apply to you or your project will not be enforced.

<u>Categories</u>	<u>Descriptions</u>
01.	Required Certifications and Assurance for Each Applicant.
02.	Lobbying.
03.	Procurement and Procurement Systems.
04.	Private Sector Protection.
05.	Rolling Stock Reviews and Bus Testing.
06.	Demand Responsive Service.
07.	Intelligent Transportation Systems.
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.
10.	Alcohol and Controlled Substances Testing.
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicles Deployment Grant Programs.
12.	Seniors and Individuals with Disabilities Programs.
13.	Formula Grants for Rural Areas Program.
14.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).
15.	Hiring Preferences

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connect with any program administered by FTA.

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects.

Name Of Applicant (legal organization name)

Straits Regional Ride

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e
A. (17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990.
The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements in exhibit a of your
master agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.

Name Of Applicant (legal organization name)

Straits Regional Ride

All FTA funds recipients, except for urban agencies that receive all of their FTA funds directly from FTA, must submit the following information that covers the period since your last MDOT application. First-time applicants should submit information for the previous fiscal year.

1. Are there any active lawsuits or complaints naming the applicant that allege discrimination based on race, color or national origin with respect to service or other transit benefits?

Yes No

2. Have you had any title vi compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by fta and/or mdot?

Yes No

Please summarize the purpose or reason for the review; the name of the agency or organization that performed the review; the findings and recommendations of the review; and a report on the status and/or disposition of such finding and recommendations.

Had State of Michigan triennial review with no findings. Also had employee yearly review of Title VI compliance to insure all employees remember their responsibility for the program to keep SRR in compliance.

3. When was your last title VI program approved by MDOT or FTA MM/DD/YYYY

4. Has your Title VI Coordinator/EEO Officer changed during the reporting period or since your last Title VI Plan was approved?

Yes No

5. Has your organization had any projects and/or service change that have Title VI, Limited English Proficiency (LEP), or Environmental Justice (EJ) impacts? Service change includes service expansion/reduction, route and/or hour changes, etc

Yes No

6. During this reporting period, how were your employees educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities?

Through meeting to cover the whole program with assurance that all drivers had lep cards with them at all times and dispatch knew how to use I speak readily.

FY 2019 VEHICLE ACCESSIBILITY PLAN UPDATE

NOTICE: The Local Advisory Council(LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

Name Of Applicant (legal organization name)

Straits Regional Ride

1. Total D-R Fleet anticipated for application year (including locally funded vehicles)

12

2.Total Anticipated D-R Fleet Accessible or lift-equipped (including locally funded vehicles)

12

3. Has the agency made any changes in vehicle inventory described in No. 1 and No. 2 above since the last accessibility plan update was submitted?

(If "yes" explain changes and reasons for those changes below.)

Yes No

4.Has the agency made any changes in the following since the last accessibility plan update was submitted?

A. Fare structure Yes No

B. Service area information Yes No

C. Service availability information Yes No

D. Service Hours/days of operation Yes No

E.Local advisory council composition Yes No

Many new members tis year.

5.Has the agency made any other changes in its vehicle accessibility plan since last submission of an accessibility plan or annual update?

Yes No

6. Please indicate the number of times per year the agency's LAC meets

Anually Quaterly Monthly Other

7. LAC MEMBER LIST (List below the members of your agency LAC. Attach a separate page of additional names if necessary.)

NOTICE: The Local Advisory Council (LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

NOTE: MDOT Administrative Rule 202 requires that the applicant agency shall establish a LAC composed of a minimum of three members. No LAC member shall be a staff or board member of the applicant agency. The applicant agency shall ensure all of the following:

- 1) 50% of the LAC membership represents persons who are 65 years of age or older and persons who have disabilities within the service area;**
- 2) the LAC membership includes people who have diverse disabilities and the elderly who are users of public transportation; and**
- 3) the applicant agency has approved at least one member, or 12% of the membership, jointly with the area agency on aging.**

Does the list of members reflect the membership in the minutes?

Yes No

1. CHAIRPERSON'S NAME

Affiliation (Name of organization, if any)

Leo Delmas

Concerned Citizen

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

2. NAME

Affiliation (Name of organization, if any)

Ramona Delmas

Citizen- bus rider

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

3. NAME

Affiliation (Name of organization, if any)

Patrick McGovern

Concerned Citizen

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

4. NAME

Affiliation (Name of organization, if any)

Faye Stockwell

Bus rider

This member represents

- Persons with Disabilities
 Persons 65 years and older
 Neither of these groups

This member is

- Jointly appointed by an area agency on aging
 A user of public transportation
 None of these groups
 Age 65 or older
 A Person with Disabilities

5. NAME

Affiliation (Name of organization, if any)

James Beebe

Bus rider

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
- Age 65 or older A Person with Disabilities

6. NAME

Affiliation (Name of organization, if any)

Joseph Kiogima

Bus rider

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
- Age 65 or older A Person with Disabilities

7. NAME

Affiliation (Name of organization, if any)

Dennis Rusieeki

Bus rider

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
- Age 65 or older A Person with Disabilities

8. NAME

Affiliation (Name of organization, if any)

Margo Craig

Bus rider

This member represents

- Persons with Disabilities Persons 65 years and older Neither of these groups

This member is

- Jointly appointed by an area agency on aging A user of public transportation None of these groups
- Age 65 or older A Person with Disabilities

9. NAME

Affiliation (Name of organization, if any)

Ron Oesteckeicher

Bus rider

This member represents

- Persons with Disabilities
- Persons 65 years and older
- Neither of these groups

This member is

- Jointly appointed by an area agency on aging
- A user of public transportation
- None of these groups
- Age 65 or older
- A Person with Disabilities

10. NAME

Affiliation (Name of organization, if any)

Marion Munn

Bus rider

This member represents

- Persons with Disabilities
- Persons 65 years and older
- Neither of these groups

This member is

- Jointly appointed by an area agency on aging
- A user of public transportation
- None of these groups
- Age 65 or older
- A Person with Disabilities

11. NAME

Affiliation (Name of organization, if any)

James Vits

Bus rider

This member represents

- Persons with Disabilities
- Persons 65 years and older
- Neither of these groups

This member is

- Jointly appointed by an area agency on aging
- A user of public transportation
- None of these groups
- Age 65 or older
- A Person with Disabilities

12. NAME

Affiliation (Name of organization, if any)

This member represents

- Persons with Disabilities
- Persons 65 years and older
- Neither of these groups

This member is

- Jointly appointed by an area agency on aging
- A user of public transportation
- None of these groups
- Age 65 or older
- A Person with Disabilities

January 11, 2018

Annual L.A.C. Meeting

Attendees:

Leo Delmas – Board Chair

Ramona Delmas – Senior

Patrick McGovern – Senior

Faye Stockwell – Disabled Senior Bus Rider

James Beebe – Disabled Senior Bus Rider

Joseph Kioyima – Disabled Bus Rider

Dennis Rusieeki – Disabled Senior Bus Rider

Margo Craig – Senior Bus Rider

Ron Oesteickeicher – Senior Bus Rider

Donna Tallman – Senior Bus Rider

Marion Munn – Senior Bus Rider

James Vits – Senior Bus Rider

Stacy Agee – CCOA Administrative Assistant / Transportation Coordinator

Angel Manning – SRR Coordinator

Michael Couture – SRR director

Christina Holtz – CCCOA Bus Driver

Absent:

Martha Swartz – Disabled

William Edgecombe – Senior

Darleen Ormsbee – Senior

Joyce Wilson – Disabled senior

Dennis Wilson – Senior

Gail Tinker – CCOA Director

Meeting called to order at 11:00 am.

The minutes from the 2017 LAC Meeting were reviewed by all, no changes were noted. Patrick McGovern motioned to accept the minutes as written as supported by Ron.

Mike discussed his Coordination Plan and Vehicle Accessibility Plan with the group. Straits Regional Ride (SRR) still has 12 vehicles with lifts in rotation. SRR coordinates with surrounding agencies such as CCCOA, MI works, DHS, NCCMH, SAYPA, SASI, Petoskey Club, Cheboygan County after School Programs, McLaren Northern MI, Alcona Health Systems, Tender Care of Cheboygan and Roger City, Northern Michigan Community Mental Health, Pine Crest, the Brooke, Bay Bluffs, Independent Village, and many others. SRR is still working with Emmet County in hopes to be more involved there and start a bus system there. They were approved for 3 new busses last year but have not yet received them. They are expected to receive them by May 2018 which put them behind their schedule. They are also applying for eight more buses for the 2019 year.

Stacy went over the CCCOA coordination plan and vehicle accessibility plan with the group. There have been no major changes. They still offer their services to the senior center Sunday – Thursday and they offer services for seniors and disabled to appointments and shopping on Wednesdays by appointment. The CCCOA will continue to work with SRR to offer their current services. The CCCOA was approved for three new vehicles and should be getting the forms later this year.

Next, the meeting was opened up to the members to discuss any concerns regarding transportation. Dennis mentioned he has previously had an issue where he was left without a ride by a SRR bus because his name was not added to the pickup list. Mike and Angel remembered the situation and told Dennis that is not SRRs protocol to leave someone behind and that the driver that that occurred with is no longer working with SRR.

James Beebe brought up that there is an issue with the CCCOA not having a substitute driver when Chris is off and that there are a lot of people that like to come in but cannot if Chris is not working. Stacy explained that there is a substitute driver, but on occasion it is not possible to use them and that for extended periods of time that Chris may be gone the issue is fixed and Stacy explained that in the case that for some reason the bus cannot run, clients are still able to contact SRR for a ride and they will get them to the Center which Mike agreed with.

Fay Stockwell mentioned that she would still like to see more evenings and weekend rides for SRR as during those times it is her only means of transportation. Mike confirmed that he had passed that onto the commissioners but it has not yet made it to the table to be discussed but it is still being pushed for.

Pat asked who makes the ultimate decisions during the winter months as to whether or not the busses run for both the CCCOA and SRR. Mike explained that he will make the ultimate decision

as to if the bus system will run or not, but they try to stay open as much as possible, but he does leave it up to the drivers if they feel that driving a certain road would endanger passengers. Mike said they do try to at least keep the city routes open during all normal business hours. Stacy explained that Gail makes the ultimate decision, but Chris has the ability to decide if a route is going to be too dangerous to take or not.

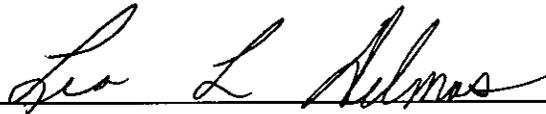
Joseph asked about fair for him as a disabled rider with SRR. He mentioned that there was previously some confusion with a bus driver as to what rate to charge him. Mike told him that his fare is the disabled rate as long as he has his disability card. There is a form to fill out and it is good forever for any transportation systems and that drivers should ask to see his card.

At this point no one else had any concerns or questions for Mike or Stacy. There were no further issues with the current transit to be discussed other than they liked the job that was being done and several were thankful that the bus systems are there to use for all people.

Meeting motion was presented by James Beebe that we adjourn and Donna seconded that motion.

Meeting Adjourned @ 12:15 pm

Meeting Minutes certified by _____



Leo Delmas

PUBLIC NOTICE

Cheboygan County Board of Commissioners

On behalf of Straits Regional Ride

PROPOSED STATE AND FEDERAL APPLICATION FOR OPERATING AND/OR CAPITAL ASSISTANCE

All citizens are advised that Cheboygan County Board of Commissioners has prepared an application for the State of Michigan financial assistance for fiscal year 2019 as required under Act 51 of the public acts of 1951, as amended, and for federal assistance as required under the Federal Transit Laws, as amended.

County Board of Commissioners is requesting a total of \$1,528,142.00 through the following funding source(s):

Funding Sources(s)	Operating Amount	Capital Amount Per Project	Total Amount
Operating State	\$375,047.00		\$375,047.00
5311 Operating Federal	\$177,045.00		\$177,045.00
Federal/State 5339 Capital	replacement of (7) new buses with lifts, radios, and surveillance camera systems	\$976,050.00	

Cheboygan County Board of Commissioners ensures that the level and quality of transportation service provided without regard to race, color, or national origin in accordance with Title VI of the civil rights act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address below.

The proposed application is on file at Straits Regional Ride at **1520 Levering Rd, Cheboygan MI 49721** and may be reviewed during a 30 day period from December 26, 2017 to January 26, 2018 between the hours of 9 a.m. to 5 p.m, Monday through Friday.

For questions regarding the grant application, questions can be emailed to: Mcouture@cheboygancounty.net

Written comments regarding the application and/or written requests for public hearing to review the application must be received by February 6, 2018. If a hearing is requested, notice of the scheduled date, time and location will be provided at least 10 days in advance.

Submittals should be sent to Straits Regional Ride, 1520 Levering Rd., Cheboygan, MI 49721 Attn: Michael Couture or via email to Mike Couture.

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2018-01

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, this fee system with HB 5096-5098 has the potential to become an unfunded mandate; and

WHEREAS, such a “one-size-fits-all” fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a “cookie-cutter” approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

Alger County is an Equal Opportunity Employer

THEREFORE, BE IT RESOLVED, that the Alger County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Cambensy and Senator Casperson to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Cambensy, Senator Casperson, the Michigan Association of Counties, and the other 82 counties.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk

Dated: January 8, 2018

EATON COUNTY BOARD OF COMMISSIONERS

January 17, 2018

RESOLUTION TO OPPOSE HB 5096-5098 IN EATON COUNTY

Introduced by the Public Works and Planning Commission

Commissioner Lautzenheiser moved for the approval of the following resolution. Seconded by Commissioner Freeman.

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,00 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem.

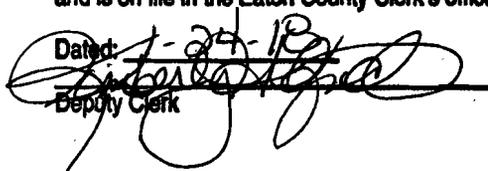
NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representatives Brett Roberts and Tom Barrett and Senator Rick Jones to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representatives Roberts and Barrett and Senator Jones, the Michigan Association of Counties and the other 82 counties. Carried. Nays: Mulder and Spence.

COUNTY OF EATON)
STATE OF MICHIGAN) SS

I, Diana Bosworth, Clerk of the Eaton County Board of Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board at its meeting held on January 17, 2018 and is on file in the Eaton County Clerk's office.

Dated: 1-27-18


Deputy Clerk

GOGEBIC COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2018-01

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$ 1,000 on multiple projects; and

WHEREAS, this fee system with HB 5096-5098 has the potential to become an unfunded mandate; and

WHEREAS, such a “one-size-fits-all” fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a “cookie-cutter” approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

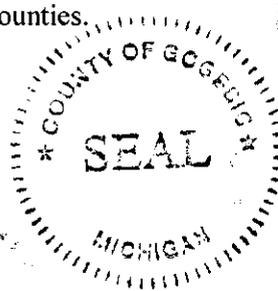
WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

THEREFORE, BE IT RESOLVED, that the Gogebic County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Scott Dianda and Senator Tom Casperson to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Scott Dianda, Senator Tom Casperson, the Michigan Association of Counties, and the other 82 counties.

Adopted January 24, 2018



GRATIOT COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 18-226

A RESOLUTION IN OPPOSITION TO MICHIGAN HOUSE BILLS 5096, 5097 AND 5098

WHEREAS, Michigan House Bills 5096, 5097 and 5098 seek to amend various local government statutes and the state statutes in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills could force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and

WHEREAS, HB 5096 and 5097 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose and, in general, the bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5097 limits security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, while the telecommunications industry may be able to point to isolated instances of local obstacles, it is not a statewide problem.

THEREFORE, BE IT RESOLVED that the Gratiot County Board of Commissioners oppose HB 5096, 5097 and 5098 and urge State Senator Judy Emmons and State Representatives Tom Leonard and James Lower to oppose these cost-shifting bills as well; and

Resolution 18-226
Page two

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Senator Judy Emmons, Representatives Tom Leonard and James Lower, the Michigan Association of Counties, and the other 82 counties.

Certification

I hereby certify that the above is a true copy of a Resolution adopted by the Gratiot County Board of Commissioners at its regular meeting on January 16, 2018, in the Commissioners' meeting room in the Gratiot County Courthouse, pursuant to the required statutory procedures.

Respectfully submitted,



Angie Thompson, Gratiot County Clerk

Dated: January 16, 2018

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the seventeenth day of January, 2018, at 5:30 p.m.

PRESENT: Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

ABSENT: None

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Goodwill.

RESOLUTION 18-04 OPPOSING HB 5096-5098

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunications providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a “one-size-fits-all” fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a “cookie-cutter” approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; and

NOW, THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Hoytenga and Senator Booher to oppose HB 5096-5098 as well.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Hoytenga, Senator Booher, the Michigan Association of Counties, and the other 82 counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

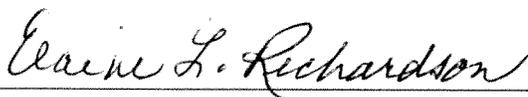
AYES: Taylor, Nichols, Goodwill, Hilty, Bush, Theobald, and Housler;

NAYS: MacCready and Bengelink

RESOLUTION DECLARED ADOPTED.



Leslie D. Housler, Chairman, Wexford County Board of Commissioners



Elaine L. Richardson, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-04 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on January 17, 2018, and I further certify that public notice of such meeting was given as provided by law.



Elaine L. Richardson, County Clerk

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL/FINANCE BUSINESS MEETING
January 9, 2018**

The organizational/finance business meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Karen Johnson, Richard Sangster, Cal Gouine, Roberta Matelski, John Wallace and Robert Bolinger

Absent: Commissioner Newman (Excused)

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Wallace opened the Organizational Meeting at 9:30 a.m.

Commissioner Wallace affirmed that he would continue to serve the remainder of a two-year term as Chairperson of the Board of Commissioners.

Commissioner Wallace opened the floor for nominations for the Cheboygan County Board of Commissioners Vice Chairperson. Commissioner Gouine nominated Commissioner Sangster for Board Vice Chairperson supported by Commissioner Matelski.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to close nominations and cast a unanimous ballot for as Vice Chair of the Cheboygan County Board of Commissioners. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Wallace addressed the Cheboygan County Board of Commissioners meeting calendar for 2018. The two regular meetings would continue to be held on the second and fourth Tuesday of every month, with the Finance/Business meetings held on the second Tuesday at 9:30 a.m. and the Committee of the Whole meetings to be held on the fourth Tuesday at 9:30 a.m.. Tri-County 9-1-1 meeting was not scheduled at this time due to hiring of a new director.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger, to adopt the meeting calendar for 2018 as presented. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Wallace addressed the Cheboygan County Board of Commissioners Meeting Rules of Order for 2018. Commissioner Wallace stated no changes were made besides changing the current year.

Organizational/Finance Business Meeting – January 9, 2018

Motion by Commissioner Johnson, seconded by Commissioner Bolinger, to adopt the 2018 Rules of Order for the Cheboygan County Board of Commissioners as presented. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Wallace addressed the make-up of the Community Corrections Advisory Board for 2018. Commissioner Wallace stated that the 2018 Advisory Board was comprised of Judge Scott Pavlich, Judge Maria Barton and Judge Robert Butts.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to re-appoint Judge Scott Pavlich, Judge Maria Barton and Judge Robert Butts to serve as members of the Community Corrections Advisory Board for 2018. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Wallace closed the Organizational Meeting at 9:37 a.m.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

Commissioner Michael Newman arrived at 9:38 a.m.

Motion by Commissioner Gouine, seconded by Commissioner Bolinger, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claim (Finance total = \$159,900; Prepays total = \$831,220.97)
- B. Budget Adjustments as follows:
 - 1. Fund 108 Total Budget Increase of \$3,185.37
 - 2. Fund 217 Total Budget Increase of \$259.82
 - 3. Fund 595 Total Budget Increase of \$10,4452017 Inter-budget Transfers
 - 1. From 101-148 to 101-148 Totaling \$97
 - 2. From 101-251 to 101-251 Totaling \$958
 - 3. From 256-215 to 256-215 Totaling \$23
- C. Straits Regional Ride – SASI Inc. Transportation Agreement Amendment
- D. Sheriff Vehicle Purchases
- E. Correspondence:
 - 1. Huron County Resolution in Opposition of HB 5096-5098
- F. Minutes:
 - 1. Finance/Business Meeting 12/12/2017 & Joint Meeting 12/20/17
 - 2. NEMCSA – 12/1/2017
 - 3. City Council Meetings - 11/28//17
 - 4. Health Board Meeting - 11/21/17
 - 5. County Road Commission – 11/22/17 & 12/7/17
 - 6. Fair Board Meetings – 9/11/17, 11/6/17 & 12/4/17
 - 7. Planning – 12/6/17

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Sheriff Dale Clarmont addressed the Board to recognize Roberta Matelski for her financial support of the Cheboygan County Sheriff's Department Canine Unit. Sheriff Clarmont stated that Mrs. Matelski donated \$10,000 in support of the Canine Unit and on behalf of the Sheriff's Department, thanked her for her continued financial generosity.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT

Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended November 30, 2017. She reported total year-to-date revenue of \$10,767,300.40, or 88.12% of budget, compared to \$10,385,352.73, or 86.86% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$9,780,001.85 or 80.04% of budget, compared to \$9,521,117.45, or 79.63%, last year as of the end November 30, 2016. An explanation of the deficit balance accounts was given and a report on the Cash Summary by Fund with a beginning balance as of November 1, 2017 of \$22,139,731.10 and an ending balance as of November 30, 2017 of \$22,034,918.36.

ADMINISTRATOR'S REPORT

Administrator Lawson reported that the environmental report was received, which showed asbestos and lead paint in the building. The revised Request for Proposal (RFP) packet for demolition of the Gold Front Buildings would be posted and advertised by January 12, 2018. The RFP required contractors to inspect and prepare a demolition plan in conjunction with a structural engineer and submit a cost for building demolition. The demolition contractor would be required to meet the minimum liability requirements identified in the grant. Discussion held.

Administrator Lawson reported that the bid packet for the Jail Addition and Storage Building Project would be posted and advertised this month. Once the bids were received they would be reviews by the architect and a recommendation would be provided for award of the project.

Administrator Lawson reported that the job postings for Finance Director and Director of Planning and Zoning were posted online and on several municipal websites. The first review of applicants was scheduled for January 16, 2018. For the Planning and Zoning position, he was not seeing very many applicants with experience.

Administrator Lawson reported that the State was approached by the Cheboygan Yacht Club last fall requesting the ability to construct a building to be utilized by the club adjacent to the County Marina. After review, the State had proposed to transfer ownership of the property to the County by an administrative conveyance to enter into a use agreement to permit the County to develop as a park and to permit the yacht club to

construct their building. The State had identified the cost of purchasing the property from the State, which needed to be determined, but had identified the cost would be inexpensive as a conveyance transaction. He was asking for some direction of the Board. It was the consensus of the Board to have staff put this on the next agenda.

Commissioner Sangster stated that if it was built according to the print that they provided, this would be quite an asset and it would also be good for the marina.

Administrator Lawson reported that he met with the City on Friday, January 5, 2018 and talked specifically about the utility service agreement regarding the Meijer Project and outlined the process of moving forward.

Administrator Lawson reported that the painting contractors were scheduled to paint in the Health Department Building next week and this would finish the remodeling portion on the west wing of the building. The carpet had been installed and the work was progressing. Once the employees were moved into the new offices, the remodeling in the middle section could be done.

COMMITTEE REPORTS

Commissioner Sangster attended a NEMCSA Meeting, an EDC Meeting and a City of Cheboygan Port Initiative Meeting. At the NEMCSA Meeting, he learned that there were a lot of people that needed heating assistance.

Commissioner Gouine attended a Fair Board Meeting and an Inverness Township Meeting.

Commissioner Newman attended a Benton Township Meeting.

Commissioner Matelski attended an Aloha Township Meeting.

Commissioner Wallace commented that CCE 911 would be holding eight (8) interviews for the new CCE 911 Director.

OLD BUSINESS – None

NEW BUSINESS

Interim Planning and Zoning Director Scott McNeil presented Zoning Ordinance Amendment #143 relating to Office, Health & Fitness Center Uses. He stated that this zoning ordinance amendment was a continuation of what would be a series of proposed amendments as recommended in the Master Plan's Zoning Plan. This proposed amendment was developed in part based on communication with the Tuscarora Township Planning Commission relative to the Indian River Village Center zoning districts. It was determined that the current definition of Office was too broad as it included service and social uses. A public hearing was held by the Planning Commission on December 6, 2017 on the proposed zoning ordinance amendment.

There were no public comments received during the public hearing. This amendment was reviewed by legal counsel. Discussion was held on the definition of manufacturing and how things were changing.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to adopt the

**CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #143
AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO.
200 RELATIVE TO OFFICE, HEALTH AND FITNESS CENTER AND PERSONAL
SERVICE CENTER USES.**

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following definitions in their appropriate alphabetical location which shall read in their entirety as follows:

Health and fitness center

A commercial establishment where passive or active exercises and/or use of equipment or apparatus for health maintenance and improvement, weight control, muscle building and muscle massage may take place. Associated merchandise and health food may also be sold.

Personal service center

Commercial establishments where barbering, cosmetology and other nonmedical body treatment services may be offered including body massage, nail care and tanning. Associated merchandise may also be sold.

Pet grooming.

A commercial establishment where the hygienic care and cleaning of a domesticated pet including haircuts and grooming is provided and where pets are not kept overnight

Section 2. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to change the following definition which shall read in its entirety as follows:

Office.

The use of a building or portion of a building for conducting the affairs of a business such as architectural, accounting, education, engineering, governmental, insurance, legal, real estate, stock broker and similar services excluding a home occupations.

Section 3. Amendment of Section 4.3.

Section 4.3. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new section 4.3.13. which shall read in its entirety as follows:

4.3.13. Planned Projects subject to provisions of Section 17.28.

Section 4. Amendment of Section 6.2.

Section 6.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following sections 6.2.31., 6.2.32. and 6.2.33 which shall read in their entirety as follows:

6.2.31. Health and fitness center

6.2.32. Personal service center

6.2.33. Pet grooming

Section 5. Amendment of Sections 13A.2. and 13B.2.

Section 13A.2. and 13B.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following sections 13A.2.18., 13A.2.19 and 13B.2.13. which shall read in their entirety as follows:

13A.2.18. Personal service center

13A.2.19. Pet grooming

13B.2.13. Personal service center

Organizational/Finance Business Meeting – January 9, 2018

Section 6. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 7. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Interim Planning and Zoning Director Scott McNeil presented Zoning Ordinance Amendment #144 relating to Bar and Restaurant uses. He stated that this zoning ordinance amendment was a continuation of what would be a series of proposed amendments as recommended in the Master Plan's Zoning Plan. Discussion was held on the definition of family and short term rentals.

Motion by Commissioner Sangster, seconded by Commissioner Wallace, to adopt Zoning Ordinance Amendment #144, by striking out Sec. 2 and renumbering the amendment.

**CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #144**

AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200 RELATIVE TO BAR AND RESTAURANT USES.

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following definitions in their appropriate alphabetical location which shall read in their entirety as follows:

Bar

An establishment where alcoholic beverages are primarily served for consumption within a principal building on the premises, where food may also be served and consumed and where hours of operation extend beyond 11:00 PM on any day of the week. Dancing and entertainment where permitted may also take place at a bar. Food and beverages may be served outdoors on the premises as an accessory use where allowed by the Michigan Liquor Control Commission.

Drive-through

An establishment so developed that some portion of its retail or service character is dependent upon providing a driveway approach and staging area specifically designed for motor vehicles so as to serve patrons while in their motor vehicles, rather than within a building or structure, for carry out and consumption or use after the vehicle is removed from the premises.

Restaurant

An establishment where food and beverages are served and consumed primarily within a principal building on the premises and where food sales constitute the primary source of the gross sales. Food and beverages may be served outdoors on the premises as an accessory use. Alcoholic beverages may be served where allowed by the Michigan Liquor Control Commission.

Restaurant, carry out

An enterprise where food and beverages are served primarily for consumption off premises and may serve food to patrons via a Drive-through and/or via an accessory parking lot. Carry out restaurants may have limited seating (no more than 15 seats) within a building or outdoors.

Restaurant, drive in

An establishment where food and beverages are prepared in a principal building and served primarily to patrons in motor vehicles which are parked in an accessory parking lot. A drive in restaurant may have limited outdoor seating (no more than 15 seats) and may also serve food and beverages for carry out.

Restaurant, fast food

Organizational/Finance Business Meeting – January 9, 2018

An establishment where food and beverages are served and consumed within a principal building on the premises and to patrons via a Drive-through. Food and beverages may be served outdoors on the premises as an accessory use.

Section 2. Amendment of Sections 6.2.3, 6.2.9., 9.3.5.,10.3.14, 13.2.2., 13A.2.4., 13B.2.2., 13C.2.4., and 13D.2.1
Sections 6.2.3, 6.2.9., 9.3.5.,10.3.14, 13.2.2., 13A.2.4., 13B.2.2., 13C.2.4., and 13D.2.1 of the Cheboygan County Zoning Ordinance No. 200 are hereby amended to read in their entirety as follows:

6.2.3. Bar and Restaurant, Restaurant, carry out, Restaurant, drive in and Restaurant, fast food.

6.2.9. Drive-through

9.3.5. Bar and Restaurant

10.3.14. Bar and Restaurant

13.2.2 Bar and Restaurant

13A.2.4. Bar, Restaurant and Restaurant, carry out..

13B.2.2. Bar, Restaurant and Restaurant, carryout.

13C.2.4. Bar, Restaurant and Restaurant carryout

13D.2.1. Bar, Restaurant and Restaurant carryout

Section 3. Amendment of Sections 13.2.11., 13A.2.13, 13B.2.8., 13C.2.12., and 13D.2.5.

Sections 13.2.11., 13A.2.13, 13B.2.8., 13C.2.12., and 13D.2.5. of the Cheboygan County Zoning Ordinance No. 200 are hereby repealed and reserved for future use.

Section 4. Amendment of Section 13A.4.5

Section 13A.4.5. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to read in its entirety as follows:

13A.4.5. Outdoor seating for any use shall not be located on a public sidewalk or public right-of-way, unless the government body with jurisdiction over the public sidewalk or public right-of-way consents in writing to such outdoor seating.

Section 5. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson stated the County must renew its Interlocal Agreements with participating municipal units to collect a recycling surcharge fee to fund the County's recycling program. Since 2007, the County had imposed a recycling surcharge of up to \$24 per year per household. Due to increases in cost for the program, staff was recommending that the Board approve the following Resolution permitting the collect of up to \$25 a year per household. The surcharge fee would be charges on an annual basis for a period of five (5) years between 2018 and 2022.

Commissioner Newman commented that it was important that the public was aware that this was another benefit rather than just the added cost of moving the hazardous materials.

Motion by Commissioner Sangster, seconded by Commissioner Matelski to approve the following resolution imposing a recycling surcharge of up to \$25 per year per house hold and authorize the Chairperson to sign.

Resolution #18-01

NOW, THEREFORE, BE IT RESOLVED that the Cheboygan County Board of Commissioners hereby:

1. Imposes an annual surcharge of up to \$25.00 on each household within the local units of government within the county that either have entered into, or will enter into before November 1, 2018 interlocal agreements with Cheboygan County relating to the collection and disposition of the surcharge as authorized by Section 8a (1) of the Urban Cooperation Act of 1967. For purposes of Section 89c of the General Property Tax Act, being MCL 211.89c, the annual surcharge imposed by this Resolution shall mean the “solid waste fee” specified in Section 89c.
2. The surcharge imposed pursuant to this Resolution shall be for a period of five (5) years, 2018 through 2022, inclusive.
3. For the purpose of imposing the surcharge specified above, a household shall continue to be defined as follows:

A household shall mean a mobile home and a single unit building or portion thereof, including but not limited to a house, apartment, and condominium unit, which provides complete independent living facilities (permanent provisions for living, sleeping, eating, cooking and sanitation) for one (1) family for residential purposes and which is occupied for residential purposes at any time during the year.
4. County shall reimburse the local units of government that either have entered into, or will enter into before November 1, 2018 interlocal agreements with Cheboygan County ten cents (\$.10) per parcel annually for the administrative expenses incurred in assessing and collecting the surcharge.

A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Gouine) and 0 absent.

Administrator Lawson presented the vehicle maintenance and repair contract. A request for bids were advertised in the newspapers within the County and bid packets were mailed to local vehicle repair/dealerships within the County. Two proposals were received for repair service. Wheeler Motors submitted the most competitive proposal identifying an hourly repair rate for labor of \$54.95. Parts and materials would be charges at the supplier rate plus 20%. Oil changes would be charged \$16.95 per change up to six (6) quarts. Tires would be purchased from Auto Center Pit-Stop, (Sault Ste. Marie, MI) a Good Year Dealer and state contract distributor. Tires would be mounted by maintenance providers. This insures the County would receive state contract pricing. No tire distributors within the County participate as state contract distributors at this time.

Motion by Commissioner Newman, seconded by Commissioner Sangster, to approve the maintenance contract with Wheeler Motors and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the Annual Remonumentation Agreements including 2018 Surveyor Agreements, individual Peer Group Agreements and Administrative Staff Services Agreement. The amount of the 2018 Remonumentation Grant was \$59,985.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to approve the Professional Service Agreement between Cheboygan County and Granger and

Organizational/Finance Business Meeting – January 9, 2018

Associates; Fullford Surveying & Mapping and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2018; to approve the individual Remonumentation Peer Group Services Agreement between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2018 and ending December 21, 2018, and to approve the Administrative Staff Services Agreement between Cheboygan County and Granger & Associates, Inc. for the period beginning January 1, 2018 and ending December 31, 2018 and authorize the Chairperson to sign.

Finance Director Kari Kortz presented the Purchasing Policy Revision – Sole Vendor Listing 300-2A to add Hyde Equipment at the request of the Recycling Department – refurbish recycling container.

Motion by Commissioner Newman, seconded by Commissioner Johnson, to adopt the revised Sole Vendor Listing 300-2A to become effective January 9, 2018. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented the 2018 Salary & Wage Resolution – Non-Union General Employees #17-009 – Amendment #2 – Probate Court. An error was made during the preparation of the 2018 Salary & Wage Resolution. On May 30, 2017, the starting wage of the Deputy Juvenile/Probate Registrar was decreased to \$16.00 for a new hire. This 2017 wage was not carried over correctly to the 2018 schedule. This amendment merely corrects this error by restating the beginning wage, the 2018 raise in dollars and the 2018 wage.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to adopt Amendment #2 to the 2018 Salary and Wage Resolution – Non-Union General Employee #17-009 to be effective January 1, 2018 and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the National Crime Victim's Grant. The County was eligible to apply for Grant funding from the Prosecuting Attorneys Association of Michigan for Public Awareness funds for Crime Victim Rights Week for 2018.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to approve the National Crime Victim's Grant submittal and execution of all other necessary grant documents by the County Board Chairperson and review from Finance Director and Legal Counsel (if applicable). Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the change in the 457 Defined Contribution Plan from Security Benefit Plan to the Standard Plan. He stated that the County provided employees the option to invest employee funds into 457 defined contribution retirement plans. The County provided five (5) such plans for employees to choose from. The County had worked with Retirement Plan Advisors to provide services associated with investments to the County's Security Benefit Plan. Retirement Plan Advisors had held an information meeting for employees who have investments in the Security Benefit Plan to explain the change. Retirement Plan Advisors recommendation was primarily

based on the index fund investment options offered by The Standard Plan vs. The Security Benefit Plan. Discussion held.

Motion by Commissioner Newman, seconded by Commissioner Johnson, to approve and authorize the County Administrator contingent upon final document review by legal counsel and/or auditors to sign Investment Service Agreement with Retirement Plan Advisors as well as the Portfolio Selection Agreement, Advisor Selection Form and Plan Document Forms with The Standard to transfer funds from the Security Benefit Plan to the Standard Plan. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott citizen of Tuscarora Township commented that he was upset with the process of amending a zoning ordinance. There was a Planning Commission that spent numerous hours making an amendment to the existing zoning ordinances, confers with legal counsel and he wasn't sure if this was where the amendments should be getting changed. Mr. Muscott stated that excluding the family definition from the section on Bar and Restaurant ordinance was basically a housekeeping issue. Commissioner Johnson pointed out that the old definition of a family did define it as an individual and the new one did not. Everything that was done here impacts businesses in Cheboygan County. Civil Counsel Bryan Graham commented that in terms of the definition of a family, he raised the same issues that he raised today with Mr. McNeil during the review process. How that was relayed or perceived by the Planning Commission, he had no idea. Mr. Graham stated that he had an ethical obligation to the County to raise his concerns and how there could be unintentional consequences today.

BOARD MEMBER COMMENTS

Commissioner Johnson commented about the possibility of having a discussion on the hiring a Human Resources employee with Ms. Kortz's impending leave and the zoning position not being filled. Commissioner Wallace stated that he would have the staff put it on the agenda for the Board of Commissioner Planning Meeting in the Spring.

Commissioner Matelski commented that she visited the Cheboygan Human Society and the building was looking good.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chairperson. Meeting adjourned at 11:08 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Cheboygan County Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
January 23, 2018**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:31 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Karen Johnson, Richard Sangster, Michael Newman, Cal Gouine, John Wallace and Robert Bolinger.

ABSENT: Commissioner Matelski (Excused)

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Johnson to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS

Carl Muscott citizen of Tuscarora Township commented on the marina property and asked why the county would want to take State Land that was paying property taxes of approximately \$4,000, acquire it and then gift it to a charity. By law the County could not give things to charity because it would remove it from public use. If the City of Cheboygan would want to do this, it was in their jurisdiction and he would not have any problem with that. He stated that he didn't know why the County should get involved. In other issues there was approximately \$4 million dollars of deferred maintenance needed at the marina right now.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Chairperson Wallace and Administrator Lawson presented Finance Director Kari Kortz an appreciation certificate for her 11+ years of service with Cheboygan County. Ms. Kortz thanked all of the staff and the Board of Commissioners.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson reported that the Emmet County had been discussing the expansion of public transit for a number of months. In 2017, Emmet County gathered information from Straits Regional Ride Staff concerning existing routes and possible future route development within Emmet County. Information was also sought from Charlevoix Transit for possible route development between Emmet and Charlevoix Counties. Emmet County has invited representation from Cheboygan and Charlevoix Counties to a Public Transit Work Session on Wednesday, February 7, 2018 from 4:00

COMMITTEE OF THE WHOLE – January 23, 2018

P.M. to 6:00 P.M. at the Friendship Center located at 1322 Anderson Road. Staff would be attending the meeting. Emmet County had also invited two Commissioners to attend.

Administrator Jeff Lawson gave an update on the USA negotiations between Inverness Township and the City of Cheboygan regarding the Meijer Project. He stated that he had met with both units and on each occasion they have gone through with the outline of both of the contracts. Right now they were analyzing putting a committee together to negotiate. A response should be received back from the units within a couple of weeks and then they would sit back down to negotiate.

OLD BUSINESS - None

NEW BUSINESS

Finance Director Kari Kortz presented Budget Adjustment – Raise Revenues and Expenditures for the Sheriff' Department. On January 4, 2018, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Drug Investigation expenditure line item by \$400. Fund 101 total budget increase of \$400.

Motion by Commissioner Gouine seconded by Commissioner Bolinger to approve the budget adjustment to raise revenues and expenditure (Fund 101 Total Budget Increase totaling \$400). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz presented the following inter-budget transfer, which was requesting a transfer related to personal services (payroll) line items: A clerk in the Probate Court resigned her position as of December 31, 2017. This has resulted in a vacancy, which was being advertised for. The position was not expected to be filled until February 12, 2018 or after. The Probate Court Judge had requested to transfer the savings of \$3,528 resulting from the vacancy from full-time to overtime and fringe to allow the other departmental staff additional hours to keep up with the work load and train the new employee. This budget adjustment decreases the Full-time expenditure line item and increases the Overtime and Fringe expenditure line items by a total of \$3,528.

Motion by Commissioner Johnson seconded by Commissioner Gouine to approve the inter-department budget transfers, no additional appropriations (from 101-148 to 101-149 totaling \$3,528). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz stated the Westlaw online access for the Public Defender's Office was a new condition in the Public Defender contract approved on December 12, 2017. In order to comply with the contract, Cheboygan County had to request an additional user name and password, changing the number of attorneys on the contract

from seven (7) to eight (8). The current contract cost was \$814.85 per month. The new contract cost would be \$932 per month, which was an increase of \$117.15 per month.

Motion by Commissioner Sangster seconded by Commissioner Johnson to approve the modification addendum to the three (3) year Westlaw Agreement, authorize the chairperson to sign and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

BOARD MATTERS FOR DISCUSSION

Administrator Jeff Lawson presented the County's Parks and Recreation Plan, which identified the County considering coordinating efforts with municipalities or other appropriating partners, to enhance existing parks and recreation offerings or implement new ones. The subject parcel sets between the County Marina and Gordon Turner Park.

The State was approached by the Cheboygan Yacht Club last fall requesting the ability to construct a building to be utilized by the club adjacent to the County Marina. After review, the State had proposed to transfer ownership of the property to the County by conveyance allowing development of the parcel for public use and/or to enter into a use permit to allow the Yacht Club to construct their building. The State had identified the cost of purchasing the property at less than \$10,000, but a final sales cost could only be confirmed by submitting a Land Transaction Application, which would not commit the County to purchase, but confirms the sale price of the property. The State purchased the property for \$75,000 in 2010 and currently pays \$4,234 per year in property taxes.

Discussion was held by the Board of Commissioners on if there was a need for County ownership of this parcel for future recreational or open space use. Administrator Lawson stated that in the County's Park and Recreation Plan there was a statement that the County would consider recreation development and partnerships with other units, but it did not indicate any type of policy for expanding park land as a County or purchasing property under the Park and Recreation Plan. Also there was discussion on whether the Board wanted to discuss possible use of the parcel with the Cheboygan Yacht Club for their proposed development.

Commissioner Gouine asked if the property could be put on the market and sold. Administrator Lawson stated that the State could put it on the market, but once the County acquired it, it wasn't likely. Mr. Gouine stated that the City had a park near the property and he wondered if the City would be interested in expanding the park.

Commissioner Sangster stated that there were strong letters of support from the City. Administrator Lawson stated that he had spoken with these same City representatives last Friday and they didn't indicate that they wouldn't be reviewing it as a possibility.

Commissioner Wallace stated that he felt the proposed use by the yacht club was a good idea, but he thought the City should take ownership rather than the County as the County already had enough maintenance costs.

Cheboygan Yacht Club Commodore Dave Butts stated the Yacht Club thought it would be nice if someone could do something with the property that would compliment the marina. The club wasn't asking for the property as a gift, and the clubhouse, the related park, and the new walkway would be available for public use. The plan wasn't to add boat slips that would compete with the marina, but was to have people visiting the Yacht Club facility to use the marina boat slips.

Commissioner Newman asked why the proposal came to the county rather than the City first. Administrator Lawson stated that the State directed it to the County first due to the marina. Mr. Butts stated the State wanted to transfer the property to a local unit of government and the Yacht Club didn't have a problem working with either the city or county.

Jim Niles commented that if we had something next to the marina, there would be more boat traffic. A club house at the mouth of the river was an invitation to invite people. He asked the Board of Commissioners if they would like to hear their presentation, that was given to the DNR before they made their decision

It was the consensus of the Board of Commissioners to table this matter, have staff contact the City and to put the Yacht Club's presentation on the agenda.

CITIZENS COMMENTS

Beaugrand Township Supervisor Marcia Rocheleau thanked Kari Kortz for all her help and assistance with the CCE 911 Board and Airport Authority Board on accounting and other financial matters. She wished her the best in her next endeavor.

Mrs. Rocheleau commented that she wasn't against small businesses trying to operate, but there are rules and regulations that a business needed to follow for the safety and the welfare of the residents that surround them. Currently she has had reports of garbage going in on trucks at Triple D and leaving empty. She stated that if that was the case, then they were transferring garbage out of their trucks into something else. This becomes a transfer station and was no longer a zoning issue, but a solid waste management issue. The DEQ was asked to go into the business and they didn't find anything, but they did check with Republican Waste and found out that recently the business had taken a lot of trash to their place of business to get rid of. This matter went into Court over a month ago and it was stated that if Triple D did not comply within seven (7) days, there was going to be an injunction to get them to stop. To date nothing has been done. Mrs. Rocheleau stated she just wanted some answers. Commissioner Wallace stated they would see where this matter was at.

BOARD MEMBER COMMENTS

Commissioner Johnson commented that Kari Kortz would be a great loss for Cheboygan County and her compassion and expertise that she has shown here was above and beyond of what most employees would employ. Ms. Johnson wished her well in her future endeavors. After attending a township meeting, she learned that Charter Internet had a program available for families that qualified for free lunch and could get the internet service for \$15 per month. This service was also available for senior citizens and was something that could impact a lot of people in the County.

Commissioner Wallace commented that the CCE 911 was still in the interview process, but had narrowed it down to three (3) applicants.

Commissioner Gouine commented that he had concerns about the tearing down of the Gold Front Buildings. Administrator Lawson stated that he had two companies that have requested information and have reviewed the site. If the bids came back more than what was originally estimated, then they would have to sit down and talk about it. Discussion was held on the architect structure of the buildings.

Marcia Rocheleau commented that Charter Internet service was only available in certain areas of the County.

Motion by Commissioner Wallace, seconded by Commissioner Newman to adjourn to the call of the chairperson. Meeting adjourned at 10:20 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, OCTOBER 25, 2017 AT 7:00PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Scott McNeil, Carl Muscott, Tom Taylor, Leslie Taylor, Russell Crawford, Cheryl Crawford, Karen Johnson, Mark Gahn

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore seconded by Mr. Hemmer to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the Wednesday, August 23, 2017 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore seconded by Mr. Hemmer, to approve the minutes as presented. Motion carried unanimously.

Minutes from the Monday, October 16, 2017 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Hemmer seconded by Ms. Sherwood to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Robert Pulte - Requests two side setback variances, each side setback variance request being three-tenths of one foot (0.3 feet) for two new parcels in a Commercial Development (D-CM) zoning district. The parent parcel of this proposed land division is located at 7695 North Straits Highway, Inverness Township, Section 26, parcel #091-026-200-007-00. A 10ft. side setback is required in this zoning district.

Mr. McNeil stated that Mr. Pulte is requesting two side setback variances in order to create a land division. Mr. McNeil referred to a survey submitted by Mr. Pulte and noted that there is a distance between the two pole buildings of 19.4ft. which would create a 9.7ft. setback if the land division is created equally. Mr. McNeil stated that this is a Commercial Development zoning district and a 10ft. side setback is required. Mr. McNeil stated that a variance of .3ft. would be required for the proposed land division.

Mr. Freese stated that he understands that the two buildings were built on two separate dates. Mr. Freese stated that one was built in 2002 and the other was built in 2006. Mr. McNeil stated yes, that information is correct. Mr. Freese stated that the buildings were built 19ft. apart. Mr. Freese stated that the applicant now wishes to separate the two buildings by land division. Mr. Freese stated that this is a question of whether or not this situation is self created and he believes that this situation was created by the applicant.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals added “The applicant built the first building in 2002 and the second building in 2006.” as General Finding 4. The Zoning Board of Appeals reviewed the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

David and Betsy Gahn - Requests a use variance for a dog grooming use in the Village Center Indian River (VC-IR) zoning district. The property is located at 3624 South Straits Highway, Tuscarora Township, Section 24, parcel #161-M55-034-003-00. Dog grooming is not an allowed use in the Village Center Indian River (VC-IR) zoning district.

Mr. McNeil stated that Mr. Gahn is seeking a use variance for dog grooming use in the Village Center Indian River. Mr. McNeil stated that dog grooming is not a use that is allowed in the Village Center zoning district by right or by special use permit.

Mr. Gahn stated that this use has been reviewed by Tuscarora Township and they voted unanimously to allow this use.

Ms. Sherwood asked if the proposed use is an allowed use in any district. Mr. Freese and Mr. Moore explained that this use is not listed anywhere in the Zoning Ordinance as an authorized use by right or by special use permit. Mr. McNeil stated that pet shops are allowed in the Commercial zoning district, which dog grooming could be an accessory use.

Mr. Freese asked for public comments. Mr. Muscott commended Mr. Gahn for the use of this for dog grooming. Mr. Muscott stated that he believes this is an oversight as far not being an allowed use within Cheboygan County. Mr. Muscott stated it will nice to see the building being occupied. Public comment closed.

Mr. Freese asked Mr. Gahn to confirm that there will be dog grooming during the day and no overnight boarding. Mr. Gahn stated that is correct. Mr. Freese stated that this use can't be equated to a veterinary clinic. Mr. Freese noted that this use is not listed anywhere in the Zoning Ordinance. Mr. Freese stated that the closest use listed in the Zoning Ordinance is barber shop and a women's beauty salon. Mr. Freese stated that the purpose of these uses is to wash hair, groom hair, perm hair, dye hair, and pedicures. Mr. Freese stated that this use is not listed anywhere in Village Center Indian River. Mr. Freese stated that maybe this can be stretched to be considered an office use. Mr. Freese stated that there is an oversight in the regulation that it doesn't list barber shops and women's salons as a use in Indian River. Mr. Freese stated that this is not logical as this use has existed for over 150 years in all towns in the United States. Mr. Freese stated that he will recommend to the Planning Commission that this use be reviewed. Discussion was held.

The Zoning Board of Appeals added the following to the General Findings:

1. Dog grooming is not a listed in any zoning district in the Zoning Ordinance.
2. Cheboygan County is one of the few areas in the state that has the authority to grant a use variance.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Ms. Sherwood, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

No comments.

PUBLIC COMMENTS

An audience member asked if this approval will allow dog grooming anywhere in the Village Center Zoning District. Mr. Freese explained that each use variance is treated separately. Mr. Freese explained that the Zoning Board of Appeals only addressed the use variance for this parcel. Mr. Freese stated that he will recommend to the Planning Commission to add dog grooming to the Zoning Ordinance.

ADJOURN

Motion by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 7:27pm.



John Thompson, Secretary

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
MONDAY, NOVEMBER 27, 2017 AT 10:00AM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Scott McNeil, Janice Cooper, Gregory Cooper, Leslie Taylor, Russel Crawford, Karen Johnson, Tom Taylor, Bonnie Vance, Barb Rolinski, Cal Gouine

The meeting was called to order by Chairperson Freese at 10:00am.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried. 4 Ayes (Moore, Hemmer, Freese, Thompson), 0 Nays, 1 Absent (Sherwood)

APPROVAL OF MINUTES

Minutes from the October 25, 2017 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Hemmer, seconded by Mr. Moore, to accept the minutes as presented. Motion carried. 4 Ayes (Moore, Hemmer, Freese, Thompson), 0 Nays, 1 Absent (Sherwood)

PUBLIC HEARING & ACTION ON REQUESTS

Greg and Janice Cooper - Requests a waiver from a greenbelt or fence requirement under Section 17.18.6. for construction of a Private Storage Building within 30 feet of a side lot line in a Lake and Stream Protection (P-LS) zoning district. The property is located at 11981 Van Road, Munro Township, Section 19, parcel #080-P14-000-001-00. Under Section 17.23.1.d., if within thirty (30) feet of a side property line, all such private storage buildings must be screened from view of the side property lines with a solid evergreen hedge with a minimum height of six (6) feet or privacy fence with a minimum height of six (6) feet.

Mr. McNeil stated that the applicant is seeking relief from a greenbelt or fence requirement for a private storage building. Mr. McNeil stated that the subject property is in a Lake and Stream Protection Zoning District. Mr. McNeil explained that a 6ft. solid screen fence or hedge is required to screen the private storage building if it is placed within 30ft. of a side lot line. Mr. McNeil referred to section 17.18.6 and read "The Board of Appeals may waive or modify greenbelt, wall or fence requirement where in its determination no good or practical purpose would be served, including such reasons as large site area, natural isolation, land ownership patterns and natural barriers and screens."

Ms. Sherwood entered the meeting.

Ms. Cooper stated that they plan to build the storage building within 8ft. of the lot line which borders a Cheboygan County easement which is located next to an Emmet County easement. Ms. Cooper stated the topography of the property is heavily wooded and putting up a 6ft. hedge would detract from the property. Ms. Cooper stated her concerns about fences starting to deteriorate after 5 years. Ms. Cooper stated that they will become full-time residents after she retires in 2018. Ms. Cooper stated that the storage building will be maintained just as well as their home, which is located on Silver Strand Road. Mr. Freese asked if the easement is 30ft. wide. Mr. Cooper stated that there are two easements (totaling 60ft.) to the west of his property.

Mr. Moore stated that the proposed building will be similar to the storage building across the road.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated that a variance from the screening requirement was requested for the pole barn across the road from this parcel. Mr. Freese stated that the situation is the same on the south side of Van Road as it is in on the north side of Van Road. Mr. Freese stated that he does not believe that the location of the wetlands as depicted on the site plan is correct. Mr. Freese recommended that Mr. and Mrs. Cooper check with the DEQ before proceeding with this project.

The Zoning Board of Appeals added the following to the General Findings:

5. The Zoning Board of Appeals approved a variance for screening on a parcel to the north of Van Road, which is in

similar circumstances to the parcel in question.

6. There is a 30ft. easement to the west along the Cheboygan County line and the applicant indicates there is another 30ft. easement to the west on the Emmet County side of the county line.

Mr. Moore noted that this request is identical to the request for the parcel to the north. Mr. Moore stated that a fence would deteriorate quickly and trees would die quickly. Discussion was held.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to waive the greenbelt based on the General Findings, Specific Findings of Fact under Section 23.5.4 and due to wetlands and the easement to the west. Motion carried unanimously.

Leslie Taylor and Ronald and Bonnie Vance - Requests a use variance for a dog grooming use in the Village Center Indian River (VC-IR) zoning district. The property is located at 3589 South Straits Highway, Tuscarora Township, Section 24, parcel #161-M55-033-002-00. Dog grooming is not an allowed use in the Village Center Indian River (VC-IR) zoning district.

Mr. McNeil stated this request is for a use variance for a dog grooming business in the Village Center Indian River zoning district. Mr. McNeil stated that dog grooming is not an allowed use in the Village Center Indian River zoning district.

Ms. Taylor stated that she received a use variance from the Zoning Board of Appeals for the building across the street. Ms. Taylor stated that due to rain there was a tremendous amount of damage to the back wall of the building and this is why she had to seek a second location for her dog grooming business.

Mr. Freese asked for public comments. Ms. Vance stated that she is very happy to have Ms. Taylor use the building as it has been empty since the physical therapy business moved to Gaylord. Ms. Vance stated that there are many bathrooms and great water supply. Ms. Vance stated that Ms. Taylor plans to convert one bath to a washing area for the dogs. Ms. Vance stated that Ms. Taylor will use a portion of the building and she hopes that there will be other tenants so business activity will increase in downtown Indian River. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

6. A use variance for dog grooming was recently approved for a parcel in the Village Center Indian River zoning district, but was found unsuitable due to water damage.
7. This use will be allowed under a change in definitions proposed by the Planning Commission if approved by the Cheboygan County Board of Commissioners.
8. This use has been recommended to be approved by the Tuscarora Township Planning Commission (exhibit 6).

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the use variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

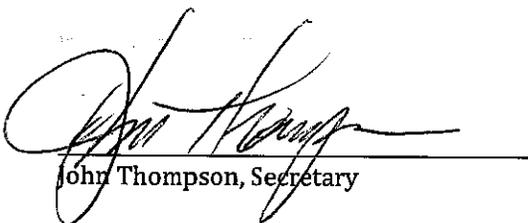
No comments.

PUBLIC COMMENTS

No comments.

ADIJOURN

Motion by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 10:18am.


John Thompson, Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 3, 2018 AT 7:00 P.M. ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk
ABSENT: Churchill
STAFF: Scott McNeil
GUESTS: Timothy Maylone, John F. Brown, Eric Boyd, Bob Lyon, Cal Gouine, Russell Crawford, Cheryl Crawford, Carl Muscott, Jane Boleen, John Moore

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

APPROVAL OF MINUTES

The December 6, 2017 Planning Commission minutes were presented. Ms. Croft noted that the pledge was led by Vice Chairperson Borowicz and that Mr. Borowicz asked for public comments for the Dave Fernelius site plan review. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as amended. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

PUBLIC HEARING AND ACTION ON REQUESTS

Cherry Capital Connection LLC and Larry and Suzanne Barton - Requests a Special Use Permit for a wireless communication facility (section 17.13). The property is located at 4168 Orchard Road, Benton Twp., section 14, parcel #104-014-100-001-01, and is zoned Agriculture and Forestry Management (M-AF).

Mr. McNeil stated that this is a request for a special use permit for a wireless communication facility and the property is located in an Agriculture and Forestry Management zoning district. Mr. McNeil stated that a 57ft. tower is proposed for the lot on the corner of Ridge Run Road and Orchard Road. Mr. McNeil stated that the lot is 300ft. x 300ft. Mr. McNeil stated that the fall setback requirement will be met.

Mr. Maylone stated that this will be similar to the tower on Wartella Road that was recently approved by the Planning Commission. Mr. Maylone stated that all the special use permit requirements will be met. Mr. Maylone stated that the proposed tower will not go above the tree height and allows for a closer signal to service the areas where the tower on Wartella Road was not able to service well. Mr. Freese stated that a lot of people have a problem due to trees blocking the signal. Mr. Maylone stated that there has also an increase in demand by consumers. Mr. Maylone stated that was acceptable 2-3 years ago, but it is not acceptable today. Mr. Maylone stated that the closer they can get the service to the consumer the more capacity they can create. Mr. Maylone stated that this design is called a micro-neighborhood. Mr. Maylone explained that a micro-neighborhood has small towers that feed off of the larger towers. Mr. Freese asked if the smaller tower has to be within line of sight to the major tower. Mr. Maylone stated yes and stated that this tower will take care of Ridge Run Road and Orchard Road. Mr. Freese asked what kind of signal will be transmitted since this tower will not be above the trees. Mr. Maylone stated that although the tower does not go above the trees, the trees are behind the tower. Mr. Maylone stated that this allows for enough clearance at 60ft. Mr. Freese asked how many additional customers will be picked up at this new location. Mr. Maylone stated that there are 20 households that would be satisfied by this tower. Mr. Maylone stated that of the 20, there are 7 that are already on a frequency that goes through the trees and this promises a better service once the tower is in place. Mr. Maylone stated that they have done 3-4 of these towers in Emmet County and this design is working fairly well. Mr. Jazdyk asked what is the effective

area that can be serviced with one of these towers. Mr. Maylone stated that generally, it would cover ½ – ¾ mile. Mr. Maylone stated that a 120ft. tower would cover 3-6 miles. Mr. Freese asked how many towers does Cherry Capital Connection have in Cheboygan County currently. Mr. Maylone stated 2 in Cheboygan County. Mr. Maylone stated there are 2 near Mackinaw City that they purchased. Mr. Maylone stated that they have 2 towers proposed for Grant Township. Discussion was held. Mr. Jazdyk asked if Cherry Capital Connection's business plan includes collocation. Mr. Maylone stated that he can't say that they don't do collocation but noted that these towers are engineered and designed for rural nature. Mr. Maylone noted that this location on Orchard Road is more residential in nature than 80% of what he does which is in the middle of nowhere.

Ms. Croft asked for public comments. There were no public comments. Public comments closed.

Mr. Kavanaugh stated that there was a letter of opposition submitted in regards to this request. Mr. Borowicz noted that the person who wrote the letter is located on Orchard Beach Road, not on Orchard Road. Mr. Freese stated that they believe the request to be a rezoning request when this is actually a request for a special use permit.

Motion by Mr. Freese, seconded by Mr. Jazdyk, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

The Planning Commission reviewed and approved the General Findings, Findings of Fact under Section 17.13.1.a Findings of Fact under Section 17.13.2.b, Conditions and Standards under subsections 17.13.2.b.1. through 17.13.2.b.6, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Jazdyk, to approve the special use permit based on the General Findings, Findings of Fact under Section 17.13.1.a Findings of Fact under Section 17.13.2.b, Conditions and Standards under subsections 17.13.2.b.1. through 17.13.2.b.6, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

An amendment to Cheboygan County Zoning Ordinance #200 to add Article 10A to provide for the Lake and Stream Protection Shelter Overlay (P-LS-SO) zoning district and provide conditions and requirements for boat shelters.

Mr. McNeil stated that this overlay district is proposed to allow boat shelters over boat wells along the Cheboygan River, Indian River and the Lower Black River and any canals that extend off of these rivers. Mr. McNeil stated that it will allow construction within the 40ft. front setback. Mr. McNeil stated that there are conditions in this amendment relative to the placement of the boat shelter. Mr. McNeil stated that a public hearing was held in 2017 and the Planning Commission forwarded the amendment with a recommendation for approval to the Board of Commissioners. Mr. McNeil stated that the Board of Commissioners remanded the proposed amendment back to the Planning Commission for consideration of one provision. Mr. McNeil stated that the provision was relative to the limitation on the width of a boat shelter. Mr. McNeil stated that previously there was a limitation that the boat shelter would not exceed 20% of the lot width or 16ft. whichever is lesser. Mr. McNeil stated that it has now been changed to limit it to 16ft. which the Planning Commission found acceptable. Mr. McNeil stated that this is a zoning overlay and will allow the construction of boat shelters within the setback and also provides for all the other use approvals that are allowed in the underlying Lake and Stream Protection zoning district.

Ms. Croft asked for public comments. An audience asked how this proposed amendment will affect an existing boat shelter that has side walls. Ms. Croft stated that it doesn't affect an existing boat shelter. Public comment closed.

Motion by Mr. Borowicz seconded by Mr. Kavanaugh, to forward the amendment to the Cheboygan County Board of Commissioners with a recommendation for approval. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

Steven Vohs/Stanley Family Trust - Requests site plan review for an accessory storage structure at an existing retail business (section 6.2.19). The property is located at 3927 S. Straits Hwy., Tuscarora Twp., section 24, parcel #161-024-400-573-00, and is zoned Commercial Development (D-CM).

Mr. McNeil stated that this is a request for a site plan review in a Commercial zoning district where a storage container has been placed on the site as an accessory storage structure to an existing commercial building with a retail commercial use on the site. Mr. McNeil stated that the site plan indicates that it meets all the setback requirements. Mr. McNeil stated that the existing building is non-conforming relative to front setback as well as parking that extends in to the right of way area. Mr. McNeil noted that this is an 8ft. x 40' accessory storage structure.

Mr. Vohs explained that he was told that this was an acceptable use by a commissioner and if he had known that he needed a permit he would have applied for a permit.

Ms. Croft asked for public comments. Mr. Muscott stated that he would appreciate it if this type of use was permitted at the administrative level. Mr. Muscott stated that there are no building safety issues and it meets setback requirements. Mr. Muscott stated that most jurisdictions where he has lived, the 8ft. x 20ft. storage containers are permitted if it is commercial, agriculture/forestry, rural and sometimes residential. Mr. Muscott stated that in Arizona he owned between 10-12 storage containers over the years and they are ideal or temporary secure storage. Mr. Muscott stated that this storage container is behind the building and is screened. Mr. Muscott stated noted that he was told by Mr. Schnell that an 8ft. x 20ft. storage container was not permitted. Mr. Muscott stated that this is a generally accepted use for storage and as long as it is not an eyesore he would like to see the process simplified so that an applicant does not have to go through site plan review. Public comments closed.

Mr. Freese asked Mr. McNeil why the comment was made that this is not an allowed use. Mr. McNeil stated that Mr. Muscott may be referring to a section in the ordinance that doesn't allow semi-trailers for uses such as this. Mr. Freese stated that if the container is off of the trailer it is not a semi-trailer anymore. Mr. McNeil stated that this is clearly not a semi-trailer. Mr. Vohs stated that this storage container will only be on the site for 2-3 years as he will be building a pole barn. Mr. Muscott stated that the structure was interpreted as a trailer, even though it was not on wheels and he was told it would not meet Department of Building Safety requirements. Mr. Freese stated that if a question comes up in the future, he suggests sending it to the Zoning Board of Appeals for an interpretation. Mr. McNeil stated that these types of structures meet building code depending on the type of use. Mr. McNeil stated that as the Zoning Administrator, he believes that this meets the definition of structure and is consistent with use.

Motion by Mr. Freese, seconded by Mr. Jazdyk, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

Motion by Mr. Borowicz, seconded by Mr. Kavanaugh, to grant the elevation drawing waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

The Planning Commission revised General Finding #2, "The applicant is seeking site plan review approval to add an accessory storage structure measuring 40 feet long, 8 feet wide and 9 feet high to a Retail, specialty use." The Planning Commission reviewed and approved the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the site plan based on the General Findings and the Specific Findings of Fact Under Section 20.10. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

UNFINISHED BUSINESS

Draft Zoning Ordinance Amendment For Planned Unit Development

Mr. McNeil referred to section 19.2.2 of the amendment document and stated this sentence was added to allow the Planning Commission to waive the size requirement with regards to minimum lot size if deemed warranted due to site conditions or unique character. Mr. McNeil referred to section 19.2.4 and stated that if a PUD is proposed in phases it required to have phase descriptions and estimated time frames. Mr. McNeil stated that section 19.6 has been revised to include when the Planning Commission review starts. Mr. McNeil stated referred to section 19.7.3 and stated that this language has been added regarding Planning Commission waiving any standards for approval. Mr. McNeil stated referred to section 19.8 and stated that there is expanded language regarding the performance guarantee. Mr. McNeil stated that language is included regarding the type of costs that could be included in the performance guarantee and how deposits will be paid out as a project proceeds.

Mr. Freese suggested changing section 19.2.2 to "Minimum lot size for a PUD shall be five (5) acres with a minimum of 350 lineal feet measured along the front lot line. Any PUD with proposed industrial use shall contain a minimum of ten (10) acres with a minimum of 500 front feet." Mr. Freese suggested changing 19.4.2.B to 19.4.3 as there are no B footnotes in the table under section 19.4. Mr. Freese stated that 19.4.3 would then be renumbered to 19.4.4. Mr. Freese referred to the minimum lot size of 9,900sf for a single family or two family residence in the table in Section 19.4.2 and suggested reducing this number because the minimum width requirement is 70ft. which means the lot would be 70ft. wide x 141.5ft. long. Mr. Freese asked if we really need 9,900sf per dwelling for a PUD. Mr. McNeil noted that the current requirement for the Residential zoning district is 12,500sf. Mr. McNeil stated that this is something that the Planning Commission can review. Mr. Jazdyk stated that this would not be real conducive to a small home development. Mr. Freese referred to section 19.5.1 and suggested adding "The liaison representative from the Board of Commissioners shall be invited to attend this conference and present any relevant views of the Board of Commissioners." Mr. Freese referred to section 19.5.2.1.a.6 and stated that Lake and Stream Protection zoning district has been excluded and this reference to bodies of water is immaterial. Mr. McNeil stated that there may be small bodies of water that are included in that zoning district. Mr. Freese questioned if Lake and Stream Protection zoning district should or should not be excluded. Mr. Freese stated that one of the best features that could be included in a PUD is access to water. Mr. Freese stated that we could protect the water resources by giving a larger setback for any uses other

than residential. Mr. McNeil stated that we can review the Master Plan language in regards to Lake and Stream Protection.

NEW BUSINESS

2018 Annual Meeting

Mr. McNeil stated that a regular meeting date falls on the 4th of July and the Planning Commission should select another date for that first meeting in July.

Motion by Mr. Kavanaugh, seconded by Mr. Bartlett, to maintain the existing Chairperson, Vice-Chairperson, and Secretary. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to schedule all meetings for 2018 on the first and third Wednesday of each with the exception of the first meeting in July which will be on the second Wednesday of the month. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Jazdyk), 0 Nays, 1 Absent (Churchill)

Mr. Freese suggested adding mini homes to the Planning Commission's calendar.

STAFF REPORT

No comments.

PLANNING COMMISSION COMMENTS

Mr. Kavanaugh stated that in regards to Mr. Vohs request, everyone should be cautious when a property owner asks questions of the Planning Commission members.

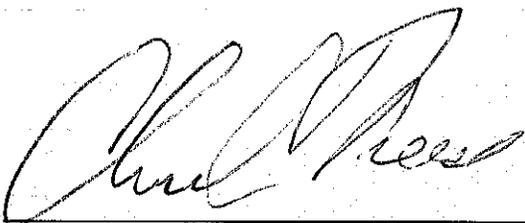
PUBLIC COMMENTS

Mr. Maylone asked the Planning Commission if they would consider allowing the Zoning Administrator to have signature authority for towers that are less than 60ft. in height so that the process will move faster. Mr. Maylone stated that these towers are less visible. Mr. Maylone stated that this lowers fees because of the administrative approval. Mr. Maylone stated that a simple process will encourage more companies to apply for a zoning permit for smaller towers. Mr. Freese stated that Planning Commission review is not required for towers up to 35ft. Mr. McNeil stated if it is placed on an existing structure and it is less than 35ft., it can be administratively approved. Mr. Maylone stated it is better to have 60ft. and below. Mr. Freese stated that this can be added to the list of items that would require an amendment to the regulation. Mr. Jazdyk stated that most of these requests are easily approved as long as they work the items through with Mr. McNeil. Mr. Kavanaugh stated that there are towers that require variances and that is worthwhile reviewing. Mr. McNeil stated if they are able to meet all the standards it may be something that can be approved administratively.

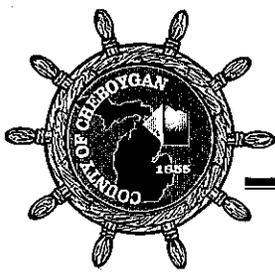
Mr. Crawford asked who enforces the zoning laws. Mr. Crawford stated that he has reported 3-4 complaints and there has not been any action. Mr. McNeil explained that administration is looking at hiring an Enforcement Officer. Mr. McNeil explained that currently there is a ½ time Enforcement Officer and himself as the Director of Planning and Zoning that are undertaking enforcement. Mr. Crawford asked if he should call Mr. McNeil. Mr. McNeil stated yes.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:54pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JANUARY 17, 2018 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon
ABSENT: Churchill, Jazdyk
STAFF: Scott McNeil
GUESTS: Bob Lyon, Carl Muscott, Cal Gouine, Karen Johnson, Russell Crawford, Cheryl Crawford, John F. Brown, Roberta Matelski, Eric Boyd

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdyk)

APPROVAL OF MINUTES

The January 3, 2018 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon), 0 Nays, 2 Absent (Churchill, Jazdyk)

PUBLIC HEARING AND ACTION ON REQUESTS

No comments.

UNFINISHED BUSINESS

Draft Zoning Ordinance Amendment For Planned Unit Development

Mr. McNeil stated that he has changed the ordinance amendment based on the discussion at the last Planning Commission meeting. Mr. McNeil stated that there were other items that need to be discussed. Mr. McNeil stated that he has included language from the Master Plan relative to the Lake, River and Stream Protection future land use category in order to help facilitate discussion regarding allowing PUDs in the Lake and Stream Protection District. Mr. McNeil referred to the first sentence of section 19.2.2 and stated the word “on” has been changed to “along”. Mr. McNeil stated that section 19.5.3 has been added to the amendment. Mr. McNeil stated that this talks about the Cheboygan County Board of Commissioners Liaison being notified of the pre-application conference.

Mr. Freese referred to section 19.2.3 and questioned why “coordinated” is in this section. Discussion was held on removing “coordinated” from section 19.2.3. Mr. Freese referred to section 19.7.1.h and stated that the Planning Commission has discussed phasing of PUDs in the past and wanted to ensure that the applicant did not complete the most profitable phases first in case there are any issues such as bankruptcy. Mr. Freese suggested, “Items in the phases of development should be subject to prior approval of the Planning Commission.” Mr. Freese referred to section 19.7.4 and stated that the Planning Commission should also be able to modify the minimum lot size requirement in addition to the minimum dwelling size requirement. Mr. Freese referred to section 19.2.1 and stated that PUD’s should be allowed in the Lake and Stream Protection zoning district with the proviso that any uses other than residential would require a 200ft. setback from the water. Mr. McNeil asked if there should be any concern regarding the density being allowed.

Mr. Kavanaugh stated that the Lake and Stream Protection zoning district is a protection district. Mr. Kavanaugh asked Mr. McNeil how many PUD applications he has received since he began working for Cheboygan County. Mr. McNeil stated he has not received any PUD applications. Mr. Kavanaugh stated that we haven’t had one application for a PUD in many years and if there is an application there can be a conditional rezoning. Mr. Kavanaugh stated that he doesn’t have a problem with reducing

the lot size a little but asked if we want to go backward like in Topinabee and Mullett Lake Village where there are 30-40ft. wide lots with no room for a replacement septic systems and no isolation from wells. Mr. Kavanaugh stated that we found that reducing the lot size does not work and there is no room for parking. Discussion was held. Mr. Borowicz read section 19.2.5 "Adequate public streets, sewer, water, utilities, and drainage shall serve the site and shall be provided in accordance with all applicable policies, regulations, specifications and ordinances as required by this zoning ordinance and other agency or agencies with applicable jurisdiction." Mr. Borowicz stated that we do not have to worry about replacement septic systems. Mr. Kavanaugh stated that this section references sewer. Mr. Kavanaugh stated that it could be changed to on-site sewage disposal.

Mr. Freese stated that a PUD allows uses that we don't already allow to encourage economic growth. Mr. Freese stated that he believes that it would help the economy if someone wants to put in smaller houses on smaller lots in an area with a lot of open space. Mr. Kavanaugh stated that is something that he would support, but he would not support all of the other projects that could come into play. Mr. Kavanaugh stated that if a situation does come up, the Planning Commission can approve a conditional rezoning if it is a good project. Mr. Kavanaugh stated that unless we start getting a lot of requests or PUD's he is not sure why this proposed amendment is important. Mr. Freese stated that someone from out of the area may want to look at the ordinance to see if they can comply with the regulation. Discussion was held. Ms. Croft asked if legal counsel has reviewed this amendment. Mr. McNeil stated that legal counsel has not reviewed this amendment in a while and there are quite a few changes that have been made that would require a review. Mr. Kavanaugh asked Mr. McNeil if he has any comments regarding this issue. Mr. McNeil stated that the future land use for these areas guards against dense development. Mr. McNeil stated that the Lake and Stream Protection zoning district is 500ft. deep and the Planning Commission may not want to have this dense development right at the lake frontage but may want to allow it half way into the district. Mr. McNeil stated that the Planning Commission may not want residential uses that are that dense right up to the waterfront and may want to have it start 200-250ft. back from the water. Mr. Kavanaugh asked Mr. McNeil if he can come up with ideas. Mr. McNeil stated he will come up with language for the Planning Commission to review at the next meeting.

NEW BUSINESS

Review And Comment Regarding Burt Township Draft Zoning Ordinance Amendment

Mr. McNeil stated that he received notification from the Burt Township planning consultant that there have been some changes proposed by the Burt Township Planning Commission. Mr. McNeil stated that he has provided the Planning Commission a copy of the proposed amendment with a memo describing the proposed changes. Discussion was held.

Review Of Definition Of Family Relative To Short Term Rentals

Mr. McNeil stated that he presented proposed zoning ordinance #144 relating to bar and restaurant uses to the Board of Commissioners. Mr. McNeil stated that the proposed amendment contained a section changing the definition of family in order to clarify that an individual is covered and allowed to occupy a dwelling. Mr. McNeil stated that Mr. Graham expressed his concerns with the definition of family, citing his concerns regarding fraternities and sororities. Mr. McNeil stated that he also discussed looking at defining short term rentals separately. Mr. McNeil stated that Mr. Graham has provided his recommendation for the definition of family and short term rental. Mr. McNeil stated that this will address the concerns of legal counsel. Mr. McNeil stated that Mr. Graham has offered to come to a Planning Commission meeting to discuss his experience with other communities.

Mr. Freese stated that this will bring the Cheboygan County right back to where it was originally as far as the definition of family. Mr. Freese stated that we were happy with that a year ago and he agrees with Mr. Graham that it is a better way to go to determine what short term rental is instead of trying to authorize short term rental with the definition of family. Mr. Freese stated that this is a better way to authorize short term rentals. Mr. Kavanaugh stated that we want to allow unrestricted short term rentals. Mr. Kavanaugh stated that we want to take everything out that is a restriction such as the 30 days and not being occupied by the owner. Mr. Kavanaugh stated that this can always be amended if there are any issues in the future. Mr. Kavanaugh stated that there haven't been any issues other than the one in Black Lake. Mr. McNeil stated that we should ask Mr. Graham why he is suggesting these restrictions. Mr. McNeil stated that it has been provided through court rulings that short term rentals are considered something less than 30 days. Mr. McNeil stated it is important to have this time period in the definition and he does not see that as being restrictive. Mr. Freese stated if the owner is on site, it may be considered a bed and breakfast. Mr. McNeil agreed with Mr. Freese. Mr. Borowicz noted that Mackinaw City recently addressed this same issue and they excluded short term rentals from residential areas based on citizen comments. Mr. Freese stated that our citizen's comments wanted to allow short term rentals in residential areas. Mr. Borowicz stated that our citizen's comments were lakefront property owners. Discussion was held.

STAFF REPORT

Mr. McNeil stated that in regards Grandview Beach Association vs. Cheboygan County (Heritage Cove Farms), he received a

decision today from the Court of Appeals and Cheboygan County did prevail. Mr. McNeil stated that there was discussion in the judgment regarding the Planning Commission's review and finding of public safety not being met. Mr. McNeil stated that the Planning Commission, later on, found that an accommodation should be made which put that to rest. Mr. McNeil stated that there was mention of requesting reports from the local police departments. Mr. McNeil stated that he will follow up with the Sheriff's Department and Tuscarora Township Police to request written comments.

Mr. McNeil stated that he has received comments back from Mullett Township regarding uses related to vehicle repair. Mr. McNeil stated that the proposed language is acceptable to Mullett Township. Mr. McNeil stated that Tuscarora Township is taking a closer look at the proposed language and they have invited him to attend their next Planning Commission meeting.

PLANNING COMMISSION COMMENTS

No comments.

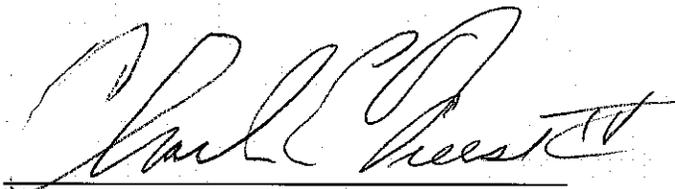
PUBLIC COMMENTS

Mr. Muscott stated that this is going to back to a previous definition of family. Mr. Muscott stated that according to legal counsel, a group of individuals defines a family. Mr. Muscott stated that this is in contravention of section 802 of the Fair Housing Act. Mr. Muscott reviewed other jurisdiction's definitions of family. Mr. Muscott stated that it is serious when we impact the Fair Housing Act and one individual must be added back into the definition of family. Mr. McNeil stated that Mr. Graham references "an individual" in his definition of family. Mr. McNeil stated that this defines short term rental, redefines family and puts a statement in the general conditions that short term rentals shall be permitted uses in all zoning districts. Discussion was held.

Mr. Muscott stated his concerns regarding the proposed PUD amendment not accommodating a lot of uses such as parking a food truck in front of a retail store. Mr. Muscott stated that the PUD really only addresses residential and industrial where as a lot of communities are using PUD's for commercial. Mr. Freese stated that the proposed regulation allows any use authorized in any district in any other district other than Light Industrial and General Industrial. Mr. Freese noted that food trucks would be allowed in the PUD. Discussion was held.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:50pm.



Charles Freese
Planning Commission Secretary

Health Board Meeting
December 19, 2017

The regular meeting of the District No. 4 Health Board was called to order by Chairman Steve Lang, December 19, 2017, at 9:00 a.m. The meeting was held in the Commissioner's Room, Rogers City Courthouse, Presque Isle County.

ROLL CALL

Present:

Alpena County:	Fournier
Cheboygan County:	Gouine, Newman
Montmorency County :	LaFleche, Peterson
Presque Isle County:	Altman, Lang

Absent:

Adrian

Excused:

Others Present:

Judy Greer, Joshua Meyerson, Scott Smith, Karen Nowicki-Compeau, Denise Bryan

AGENDA CHANGES

Add: New Business - Alpena County Older Persons Funding

MINUTES

November 21, 2017 Health Board Minutes: Motion by LaFleche with support from Peterson to approve the November 21, 2017 Health Board Minutes as amended. Ayes all, motion carried. .

CLAIMS

November 29, 2017 through December 15, 2017: Motion by Altman with support from LaFleche to approve the Listing of Claims submitted from November 29, 2017 through December 15, 2017, Roll call vote. Ayes all, motion carried.

RECEIVED

JAN 22 2018

CHEBOYGAN CO. CLERK

PUBLIC COMMENT

None.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Navigation Services: Navigation services are closed as of December 15, 2017. The Health Department does not have funding to continue enrollment in the Affordable Care Act, however will continue with the Health Michigan Enrollment with funding from the Northern Health Plan.

Leadership Training: Due to the influx of new leaders, there was a Leadership Training offered in Gaylord and Nowicki-Compeau and was able to attend.

Nursing Positions: There are currently two vacant nursing positions. One position is for the Adult Day Care and the other is for the Alpena/Mont position. An interview is scheduled for Thursday and Public Health advertising will also take place.

Tobacco Cessation: We have received continued funding through Health Department of Northwest Michigan for Tobacco Cessation. The grant program is expanding to more programs during this round of funding. We will be receiving approximately \$12,000 for 2018.

Northern Health Plan: Additional funding for Medicaid enrollments, Family Planning and immunizations is available. There are guidelines to determine if someone qualifies for these programs.

Family Planning Policies: Nowicki-Compeau presented Policy No. 6.06.039 and 6.06.036. Meyerson has reviewed and approved the policies as presented.

Motion by Gouine with support by Altman to approve the above policies as presented. Ayes all, motion carried.

Immunizations Report Cards: Nowicki-Compeau presented the Immunization Report Cards that are available on a quarterly basis.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Fee Increases: Smith distributed the fee schedules that include a 2% fee increase that was approved at the November Health Board meeting. The only change to the approved fees is the regional water lab has increased their fees so we will pass that along to our customers.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT CONTINUED

Fee Comparison: Smith distributed and reviewed the fee comparison of other health departments for environmental health services. Environmental Health Directors group for 35 counties meet quarterly and have developed a spreadsheet to easily provide a comparison of fees of all agencies. Fournier questioned the difference in the classifications. Smith explained the difference in the classifications. Meyerson suggested having an advisory workgroup to include individuals from the community to get input regarding fees. The workgroup will be an item on a future meeting agenda.

Cheboygan County Sanitarian: With the retirement of our Cheboygan County Sanitarian, we have offered the position to Joe Scheele. He will begin employment on January 3, 2018. Bryan thanked Smith for his team's cooperation in covering since the retirement in August.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund Balance being used through October 31, 2017 is \$6,442.14.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period November 1, 2017 through November 30, 2017 was mailed to the Board with the packet for the month. Meyerson discussed the influenza that is happening in Michigan.

Hepatitis A: There are still cases of Hepatitis A occurring across the State. The spread of cases has slowed down.

MCDC Ownership Transition: Meyerson distributed a Memorandum from Health Department of Northwest Michigan regarding the MCDC transition. Meyerson wanted the Board to be aware of the change that will be occurring.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Business Telephones: Bryan updated the Board on the Business Telephone situation in the Cheboygan office. Cheboygan County was unaware of the Business Telephone system that was scheduled to be installed. The telephone system schedule was shared with the Board.

Staff received chairs with the funding that was received earlier in the year. The chairs have been distributed to Atlanta, Presque Isle, and Cheboygan Counties. Alpena County chairs are still to be distributed.

Bryan highlighted many of the changes that have taken place and that are scheduled to happen.

PFAS/PFOA: There will be call tomorrow regarding the PFAS/PFOA. Bryan held a townhall meeting regarding Wurtsmith last week. Carol Isaacs, MPART Lead, was in attendance at that meeting. Bryan is on the advisory board to the MPART team. Legislation was introduced last week regarding the PFAS state regulation/standard.. We received approximately \$84,000 Emergency funding for this contamination site.

2018 Health Officer Goals: Bryan reviewed her 2018 Health Officer Goals. She is requesting that Greer have budget information by department beginning in 2018. Bryan shared her expectations of the Accreditation process that will take place in November 2018.

Partnership Appreciation: Bryan appreciated the partnerships that have taken place over this past year.

OLD BUSINESS

Alpena Office Lease: The Alpena County lease was included in the packets. Bryan reviewed the details of the lease with the Board.

Motion by Peterson with support by Gouine to authorize the Health Officer to sign the Alpena County lease agreement as presented.

NEW BUSINESS

AFSCME Collective Bargaining Agreement: Lang felt that we have done a good job at beginning to control some of the long time financial commitments. Bryan reviewed the changes to the Collective Bargaining contract.

The Union have presented a question regarding the 37 hours work week from April - September, we did not address if the leave hours earned during that time would increase based on the hours of work. Since increasing leave balances increases the agency's liability an alternate Bryan suggested to have a letter of agreement giving the staff a full-day off on Christmas Eve Day.

Motion by LaFleche with support by Gouine to approve the CBA including a letter of agreement regarding no additional leave accumulation from April – September and Christmas Eve Day as full day holiday. Roll call vote. Ayes all, motion carried.

Now that the Collective Bargaining Agreement is complete, Bryan felt that we need to develop a charter for the Administrative Team members to have their benefits captured.

Alpena County Older Persons Funding: Greer informed the Board that we received the agreement from Alpena County for the Older Persons Funding in the amount of \$37,500 for the Adult Day Care.

Motion by Fournier with support by Newman to authorize the Chairman and Health Officer sign the agreements for the Alpena County Older Persons Funding for the Adult Day Care. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support by Fournier to adjourn. Ayes all, motion carried.

Adjournment 10:48 a.m.

Steve Lang, Chairman

Daryl Peterson, Secretary/Treasurer

Judy Greer, Recording Secretary

**CHEBOYGAN COUNTY DEPARTMENT OF PUBLIC WORKS
ORGANIZATIONAL MEETING
January 17, 2017**

Robert Heilman called the organizational meeting of the Cheboygan County Department of Public Works to order in the Commissioners Room at 4:00 p.m.

Roll called and a quorum present.

Present: Robert Heilman, Ed Ginop, Garfield Geyer, and Barb Lennon.

Absent: Cam Cavitt

Robert Heilman requested to add a discussion for the confirmation of meeting dates to the agenda under New Business Item B.

Motion by Ed Ginop, seconded by Barb Lennon to approve the amended agenda and add the discussion of meeting dates and times for 2017. Motion carried with 4 yes, 0 no and 1 absent.

Motion by Ed Ginop, seconded by Garfield Geyer to approve the minutes of the Organizational DPW meeting of January 19, 2016 as presented. Motion carried with 4 yes, 0 no and 1 absent.

NEW BUSINESS

Robert Heilman called for nominations of DPW officers.

Recommendation by Ed Ginop of Robert Heilman as Chairperson of the DPW Board.

Motion by Ed Ginop, seconded by Garfield Geyer to close DPW Chairperson nominations. Motion carried with 4 yes, 0 no and 1 absent.

Motion by Ed Ginop, seconded by Barb Lennon to appoint Robert Heilman as Chairperson of the DPW Board. Motion carried with 4 yes, 0 no and 1 absent.

Recommendation by Barb Lennon to keep the remaining Department of Public Works officer positions as status quo. Currently, Chair is Robert Heilman, Vice Chair is Ed Ginop and Secretary is Cam Cavitt, and Deputy Secretary is Karen L. Brewster.

Motion by Barb Lennon, seconded by Ed Ginop to close nominations for the remaining DPW Board positions. Motion carried with 4 yes, 0 no and 1 absent.

Robert Heilman addressed the need to confirm the dates of the 2017 meetings. Mr. Heilman recommended keeping the meetings scheduled quarterly per the Public Act. The meetings would be scheduled as follows: April 17, 2017, July 17, 2017, October 16, 2017 and January 16, 2018. Meetings would be held at 4:00 p.m. in the Commissioners Room of the Cheboygan County Building.

Motion by Ed Ginop, seconded by Garfield Geyer to confirm Department of Public Works meeting dates and times to be April 17, 2017, July 17, 2017, October 16, 2017 and January 16, 2018. Motion carried with 4 yes, 0 no and 1 absent.

PUBLIC COMMENT – None

Motion by Barb Lennon, seconded by Ed Ginop to adjourn the meeting. Meeting adjourned at 4:10 p.m.

Karen L. Brewster
Cheboygan County Clerk/Register

REGULAR CITY COUNCIL MEETING
December 12, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Temple, King, Riddle and Kwiatkowski

Absent: Lavender and Couture

Mayor Bronson announced that Councilman Lavender and Mayor Pro Tem Couture are both at the tax Board of Review.

Councilwoman Kwiatkowski moved to excuse Councilman Lavender and Mayor Pro Tem Couture; supported by Councilman Temple. Motion carried.

Mayor Bronson led the Pledge of Allegiance to the Flag.

Public Comments:

Kiwanis Park Project - Ms. Mindy Jewell, representing the Kiwanis Club, gave Council an update on the Kiwanis Park project. She stated about two weeks ago they ordered the first set of equipment, which has been delivered and is being stored at Kokosing/Durocher Marine. In the spring they will transport it to Kiwanis Park for the Club to install. The Club is working on a date for the installation. Ms. Jewell went on to state the parking lot is in, with ten spots and room for expansion, if needed. It is a little different configuration than the original drawing. The landscaping is done. Mayor Bronson asked when the Club expects to begin after the weather breaks. Ms. Jewell replied the end of May, beginning of June. There are already two community builds scheduled down State and the Kiwanis Council sends two representatives to supervise and help. Councilwoman Riddle asked if they plan on having a grand reopening of the Kiwanis Park. Ms. Jewell replied yes; they want to do that towards the end of June. She went on to state they are working on fundraising for a couple of the other pieces they would like to put in there; they want to put in a merry-go-round that is flush with the ground and a piece of equipment that is accessible without having to get out of a wheelchair, take a walker onto it – so it is completely accessible for anybody to play on. Councilwoman Riddle asked if someone wanted to donate funds for that equipment how is that done. Ms. Jewell replied they can donate to the Kiwanis Club, PO Box 324, Cheboygan; the information is on their Facebook page and on their website – kiwanisparkproject.org. Councilman King inquired on the fencing. Ms. Jewell explained the playground part will be set back further and the playground itself will have fencing around it. It will be the wire fencing that was there and framed in with boards so it looks prettier. It is going to be open so if a police officer shines a light back there they can see through and see everything. Councilwoman Riddle stated at one time there was a discussion about an area back where the trees were and a trail, asking if that is still going to happen. Ms. Jewell replied they would

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like to, but the problem is there is a piece of property in between the Park and the trail that isn't owned by the City. It is owned by a development company. City Manager Eustice interjected that piece of property is owned by Straits Corporation, the parent company of D&M Railway. Ms. Jewell commented City Manager Eustice has been working on that, as well as the Trails Council. Councilman King inquired as to the liability on the project build, wondering if this is something Kiwanis covers. Ms. Jewell responded it actually comes into play from the playground build from the company that they pay to have come in and kind of blanket the whole thing. She then stated the clown along with the three little pigs will go back in. Councilwoman Riddle thanked Ms. Jewell. City Manager Eustice asked how much the Kiwanis Club has invested in buying equipment and the work that has been done. Ms. Jewell stated so far they are sitting at about \$170,000.00, noting the playground equipment is very expensive.

Mini-Excavator Use – Ms. Trudy Lofgren introduced herself, stating she was glad to see the new small snowplow the City bought to do the sidewalks. She saw a lady pulling a cart going to the grocery store in the street the other day because of the sidewalks. She hopes the City puts the new equipment to good use.

Update on Inverness Issues – Ms. Trudy Lofgren stated she would like an update on the Inverness issues and where things are at now and if the City is going to step in a little bit harder and move this project along somehow. City Manager Eustice stated this will be addressed later on in the Agenda, noting Mr. Jeff Lawson, Cheboygan County Administrator, is in attendance.

Approval of Agenda, and Receive and File all Communications:

Councilman King moved to approve the Agenda and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilman King moved to approve the Regular City Council Meeting Minutes of November 28, 2017 as presented; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Bills and Disbursements:

▪ Prepaid Bills and Disbursements for the Month of November 2017.

Ms. Trudy Lofgren inquired on yearly software support. Clerk/Treasurer Kwiatkowski explained this is a yearly fee the City pays for software support, noting the software includes accounts payable, payroll, receipting and general ledger. They are available for questions or assistance in running a special report. We have always had this with any software package. City Manager Eustice added we use this software exclusively for all aspects of our operations, which also includes utility billing, tax programs, assessing, as well as the accounting system.

Councilwoman Riddle moved to approve the prepaid bills and disbursements for the month of November 2017 in the amount of \$462,473.12; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

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▪ **Unpaid Bills and Disbursements for the Month of November 2017.**

Councilman King inquired on the meters and remote radios from Etna Supply, asking if these are all new installs or a resupply. City Manager Eustice commented they are probably new installs as the meters now are digitally read and we have a handheld device that reads them.

Councilman King moved to approve the unpaid bills and disbursements for the month of November 2017 in the amount of \$ 34,299.39; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Consideration of Exemption from Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2018** – Clerk/Treasurer Kwiatkowski informed Council this is an annual exercise we do every year at this time. The State gives you three options, one being the hard cap and you can see for 2018 the yearly cap for a single is \$6,560.52, for a double it is \$13,720.07, and for a family it is \$17,892.36. These were adopted last year at this time by City Council; currently from 2017-2018 there has been just over a 3% increase in the cap, which is made by the State Treasury. The other option is an 80/20 cap where the employer pays 80% and whatever is left is covered by the employees. The third option is called a Complete Opt-Out and that is where you have provisions in union contracts with other language. What the City has in the union contracts is the hard cap and that is what we are recommending.

Councilwoman Riddle moved to accept the recommendation of Option 1 – Hard Cap, with regard to Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2018; seconded by Councilman King. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Billing all Sewer Customers in the Inverness Township Sewer District Operation and Maintenance Fees based on REU's Applied to Properties in the Sewer District, which is allowed by Contract** – City Manager Eustice stated the City's Development Project team met last week to talk about how to get water to the development site. We determined in reviewing the Contract we have basically with the County and Inverness Township our interpretation of the Contract was that all sewer property owners in the District should pay both debt service and operation & maintenance service, as stated in the original Contract as a User Fee. The Contract goes on to define what a User Fee entails, which is electrical consumption at pump stations; all labor, equipment and materials necessary to provide routine inspections; meter readings; meter calibration; sewer line flushing and cleaning; preventative maintenance on equipment; troubleshooting on equipment, and emergency power and repairs associated with the entire System. The Committee had a lot of discussion with City Attorney Stephen Lindsay and the Committee determined that all property owners within the Sewer District should be billed both debt service and operation & maintenance. We are experiencing a shortfall in operation & maintenance and in 2016 we were just over \$71,000.00 in revenue and our actual expenses show we were at about \$94,000.00, resulting in an approximate \$27,500.00 shortfall in operation & maintenance. The Committee decided we probably should make a recommendation to begin to bill the operation

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& maintenance side. It is a little unclear in the Contract. The Committee did ask him to submit a letter to the County and Administrator Jeff Lawson is here tonight and he has that letter. Mr. Ron Neuman, Inverness Township Supervisor, also has the letter. The letter basically notifies that we are going to bill this in the January 2018 billing. He and Mr. Lawson have had some in depth conversations over the last couple of days and Mr. Lawson has some concerns about what is going on. The County is working very diligently to try and set mediation meetings between Inverness Township and the City. The County basically came on board in October to help us with trying to resolve some of the issues with the development project and the current Sewer Contract and the City made proposals for a Utility Service Agreement (USA), which is a combination of water/sewer, and also a 425 Agreement with a rewrite of the sewer document. We are pretty much at a standstill; we reviewed a letter that was sent out to the Township where they basically have a refocus on looking for another water supply and it looks like, from the letter, that things are going to slow down a little bit. So if the Contract was not going to be rewritten because of our shortfall on the operation & maintenance side, our Committee determined it was time we billed it. City Manager Eustice then asked County Administrator Jeff Lawson to give his opinion of this, noting the County does have a stake in this, and is on the cusp of trying to get this mediation set up and one of the issues Mr. Lawson wanted to address and help with was this current Sewer Contract and try to clear up some grey areas in the Contract. Councilwoman Riddle asked how is this to take care of the maintenance side from what she understands was supposedly to be taken care of in the Contract. How is this different then how the billing has taken place in the past? What is the change? City Manager Eustice explained what gets billed currently is debt service, which all properties in the Sewer District get billed to pay for the debt on the build-out of the sewer system/line; the second thing, as stated in the Contract as a User Fee, is that the billing will consist of a debt service fee and a user fee to customers. This is somewhat of a grey area; customer as we read are all property owners in the Sewer District. So, all property owners in the Sewer District should be billed both a debt service fee and a user fee (defined in the billing as operation & maintenance). Councilwoman Riddle commented so this is something we just haven't done. City Manager Eustice replied exactly and what has happened over the years is the operation & maintenance fees were only billed to people who were hooked up to the sewer system and sometimes they are only billed for parts of the year they are here. Therefore, there are some sewer customers that are not billed operation & maintenance because they are gone for six months or nine months. It is very difficult to manage because they may not be gone the length of time they say. It is very difficult to manage because none of it is metered, so they may not pay what they should be paying. There is only the one main meter that is at the City limits, which gives us the sewer amount coming into the City's treatment facility. We do not know who is using or not using sewer because it is not individually metered. Councilwoman Riddle commented there is maintenance on the system and it doesn't end up not being your system just because you're not using it. It is still your system and there is maintenance that has to be taken care of. City Manager Eustice said the Contract defines what the user fee is intended to support. It doesn't say this in the Contract but Wade Trim, the engineering firm that helped design and develop the sewer system, calculated in what it would cost for the operation and maintenance side and that is where the REUs were applied for operation and maintenance and calculated what would be necessary for debt service. Councilwoman Kwiatkowski asked are we subsidizing

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them by not charging them. City Manager Eustice stated that is the City's position. Clerk/Treasurer Kwiatkowski explained the City billed that for 12 years and has always billed that portion, but over time the Township has notified us if someone is not hooked into it then you don't have to pay for operation & maintenance. This was not what was intended. A good analogy is in 1997 we issued bonds and replaced a lot of water lines. That debt service appears every year on your tax bill. He had people coming to him saying we replaced these lines and not here and I am not going to pay it. It is part of the system and that's the thing. Everyone out there is responsible for that system even if they are not hooked into it. Councilwoman Kwiatkowski asked if there was an option to opt out. Clerk/Treasurer Kwiatkowski replied not according to the agreement. Councilwoman Riddle relayed thanks for the clarification.

Ms. Trudy Lofgren inquired as to the REUs charge for Inverness sewer customers. City Manager Eustice explained current users are already paying debt service and operation & maintenance. There are about 79 properties in the Sewer District that are not paying the operation & maintenance side of it; some are not connected to sewer and some are, and some only pay part of the year. Ms. Lofgren asked if the sewer customers had a choice not to connect to the sewer. City Manager Eustice replied yes, noting many are vacant and have no buildings. The way the Committee interprets the Contract is that all property owners in that District would pay both debt service and operation & maintenance. Mayor Bronson announced if there are going to be more questions they will have to speak at the podium.

Ms. Rachel Dugal introduced herself asked if they are talking about properties that have the ability to hook up to the sewer in that District, but we are not talking about properties throughout the Township. City Manager Eustice replied that is correct.

Mr. Jeff Lawson, County Administrator, introduced himself, stating he appreciates the opportunity to speak in front of the Council tonight. As City Manager Eustice has stated, they have had a little bit of opportunity to talk about this. He wants to bring things back into focus in the mediation. He has had an opportunity speak to quite a few Board members and have several on the Council to still speak with. We have gotten some background from the City's perspective that discussion on the existing Sewer Contract was needed. The Township is aware of that and there is the general indication they felt the water negotiations was primary on the table, but they understand it is right now. They are going to gather what the concerns were from both parties. We know from the City's perspective there are quite a few questions in the Utility Agreement related to sewer. From a mediators' position, we were going to make a list of those concerns and then on the water side also list concerns. In speaking with parties so far we have not identified a lot of concerns on the water side itself with agreements, so he takes that as a positive. Getting to the position that the County is a party to the original Agreement, it kind of shifts their position a little bit from a mediator to a participant. So they are aware that at some point and time discussions have to be held. What the County is asking is let the process kind of play itself out and let the County make a list of what the concerns are of each party. They are hoping both parties will assign a negotiating committee that includes staff and attorneys, but that is up to the parties. The County would then be able to take these issues and discuss them. One of the topics you heard tonight is

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interpretation and obviously each unit is interpreting it differently, otherwise we wouldn't be here tonight. Mr. Lawson went on to state as far as the County's perspective, they haven't had time to get with their legal counsel to analyze the perspective from both organizations and make an interpretation from the County's end. What they see right now with the original Agreement is that there are quite a few grey areas involved and he couldn't tell Council tonight without some guidance from legal counsel. The Township did relay today from his understanding that they would have a different interpretation of that. So going back to discussions and mediation, we hope we can keep that on that track for both units and know there is a process that's engaged and there would be an opportunity for both to look at this list. If for whatever reason one party says they don't want to engage in that conversation, then that's the time for boards to take action. Obviously the County is part of this whole transaction and we want to see a resolution to that. The County is asking for a little time to be able to make these lists, present them to both parties, get comments from that standpoint, and hopefully engage with the negotiation teams that are put in place and start talking about this specific topic in trying to interpret it. Mr. Lawson stated he would be happy to answer any other questions or if there is clarity needed.

Mayor Bronson asked the City Manager if there is a reason January was chosen for the billing. City Manager Eustice stated January is the next quarterly billing cycle. It is mid-January, so we would have another Council meeting prior to those billings. Councilwoman Kwiatkowski asked if the City Manager recommends we table this until the next meeting. City Manager Eustice stated he thinks that is a pretty wise choice at this point, so we can have some mediation and discussions. He does not think it is absolutely necessary that we do it tonight. If we have some conversation in the mediation, we still have time to make a decision/motion to do this. Councilwoman Kwiatkowski commented she can understand the concerns, it's just that we cannot afford to lose \$20,000.00 a year. City Manager Eustice said from the City's perspective, the sewer operation started in 2002 and we are getting significantly less money today for operation & maintenance than we did 12 years ago. We were once as high as \$85,000.00. He then stated the City's costs have gone up significantly, including manpower and cost of equipment, etc. Mr. Lawson stated they are hoping from the County's perspective that once these items are listed and the rational can be placed on the table if there's concerns in operation costs, they can relay that to the Township. Regardless of what entity was operating or if they went out for private bids there would have to be enough money to operate the system. They are hoping when those conversations are made they can start with that basic conversation and work into the details of what interpretations are to be made to billing to meet those goals and hopefully the parties come together at that time. And any other topics that are listed on the agenda, they can hopefully take a similar approach and work through those and have some open discussion on them. Mr. Lawson then stated once they make the list and present it, they would assume both parties will review those and agree or not to engage in those conversations. They should be able to compile this list within two weeks and make sure things are clear before he makes the list to get to the next step. Mayor Bronson asked Mr. Lawson if he still has some people to talk to. Mr. Lawson replied yes, four Council Members and two on the Township Board. He did check with staff and the Board's position was fairly clear there, but he wants to confirm it with the Board Member and if there is any other things to list. Councilwoman Riddle asked within

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that two week period of time, will that also give Mr. Lawson time to speak with the County's attorney. Mr. Lawson replied they will meet and engage in a conversation he thinks timely and will relate back when he gets to that particular conversation. Before they enter into that they will know what the County's interpretation is. What he can see right now, the parties need to come together as there is some definition that needs to be done and if there is a revenue shortage again, whether it's the City operating in the Township or they hire of a private entity, we have to have enough revenue to make the system work at the end of the day. We may get there in different ways, but that is what has to be worked out. Councilman King questioned the next Council meeting, which will be in January since the December 26 meeting is cancelled. City Manager Eustice stated there will be a City Council meeting before the January billing when we can address it. He then stated he thinks it is wise to sit down, have some mediation and discussion on both sides before we act. It is best to get more information.

Councilwoman Kwiatkowski moved to table the Consideration of Billing all Sewer Customers in the Inverness Township Sewer District Operation and Maintenance Fes based on REUs Applied to Properties in the Sewer District until the next regular City Council meeting; seconded by Councilwoman Riddle. A roll call vote was taken; motion carried unanimously.

City Clerk's and Treasurer's Comments:

- **Publishing of City Council Meeting Minutes** - Clerk/Treasurer Kwiatkowski stated this item requires no action, informing Council they have been talking lately about publishing of the City Council minutes and sees that the County does it by reference and basically states you can come to the County Clerk's office to get a copy or you can go to their website. He asked City Attorney Lindsay, due to language in our Charter and Ordinance, for an opinion as to whether or not we could do the same. This will save thousands of dollars. Clerk/Treasurer Kwiatkowski stated Council has a copy of City Attorney Lindsay's opinion who believes we are on firm ground if we decide to do that. He is not asking for any action tonight, but at the next regular meeting he would like Council to say yes or no on that issue. Councilwoman Riddle asked if this would take place in a motion. Clerk/Treasurer Kwiatkowski replied yes.
- **Audit** – Clerk/Treasurer Kwiatkowski reported the City's audit is in peer review. He is waiting to get the financial statements to look over. By law it has to be into the Treasury by the end of this month. We have a couple of options: have an audit presentation yet in December, or we can table that until the first meeting in January if Council desires that. He did not see in the Charter that it has to be presented to Council by the end of the year, but it has to be done and submitted to the State. Mayor Bronson commented at the Library they submitted it by the deadline and then later had an audit report. Clerk/Treasurer Kwiatkowski asked the Mayor if he would prefer to do that. Mayor Bronson stated he would prefer to do that then call a special meeting. Clerk/Treasurer Kwiatkowski stated he will double-check the Charter and Ordinance and if he sees something that concerns him, he will get a hold of the Mayor.

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City Manager's Report:

- **Development Project in Inverness Township** – City Manager Eustice stated with regards to the development project in Inverness Township, all he is going to say at this point is that they are going to see how the mediation helps us with going forward on the project, as we are kind of at a standstill right now. He thinks with the County's involvement and getting all sides to the table to discuss what the best options are to get water to the development site, it is worth seeing how that mediation goes. Although it has been over two years, he thinks waiting another couple of weeks to have some serious discussion would be helpful.
- **Website** – The new City website is live and has been since Saturday and apologizes for not notifying Council, although he sent an e-mail out to staff. There is a Visitors tab that is not completed and is in process and to please let him know of suggestions of anything to place on the tab. They will be placing the snowmobile trails map and North Central Trails Map on the website to click and download. There is a calendar, which we will add to, that is user friendly. He asked for any suggestions at all Council would like to see differently on the web site. City Manager Eustice stated he is working with Mr. Matt Ginop to make it a state-of-the-art site, noting it looks great on a cell phone. Councilman King stated on the calendar he would like to see a combination of things going on with Chamber events, the DDA events, City wide-events, public meetings, Farmer's Market schedules, etc. to make this a hub. If we are linked in with the Chamber, that automatically updates. He would like to see a tab for Council Members for contact, as well as the committees they serve on. We need to also link our Facebook page to direct to the website. He then asked about the Ice Rink/Pavilion. City Manager Eustice stated there is a link on one of the tabs for the Chamber, Ice Rink, School System, etc. The home page contains the Port of Cheboygan, Music Festival, Downtown, etc. City Manager Eustice informed Council the City contracted with Kim Couture to upgrade the Ice Rink/Pavilion and all the Facebook media for the Rink. It will probably be expanded as we go and make it more visible. Currently it contains 2015 data. Councilman King commented that Mr. Matt Ginop did a great job. City Manager Eustice added that the pictures on the City's website are awesome. Councilman King commented on the changes coming to the Opera House, which would be another thing for events. He then suggested Service Organizations.
- **North Central Trail** – City Manager Eustice reported the MDNR and Trail Groomers are continuing to work on the temporary bridge. They are looking more towards the end of the year to have the temporary bridge in place, instead of mid-December. Trail traffic is currently being rerouted around the bridge. Hopefully they won't be using State Street for long. Mayor Bronson asked when State Street is plowed, is extra snow left on the side of it. City Manager Eustice answered they are trying to do that.
- **Port Action Committee** – City Manager Eustice informed the Council that the Port Action Committee, led by Mr. Mark Lorenz, brought in Ms. Lisa Waller of BDG International, a freight forwarding company out of Elgin, Illinois. We had a pretty lengthy meeting here with Kokosing and Ryba; County Commissioner Richard Sangster was in attendance, who is also the Chairperson of the Port Commission; Greg Elliott; Councilman Joseph Lavender; and himself. They got a tremendous amount of information, in his opinion. Ms. Waller has contacts with all the manufacturers in the Great Lakes area that move cargo in and around the Great Lakes. She specializes in international shipping and a lot of the salt water vessels that

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are in the Great Lakes she schedules where they are going to go and so forth. Ms. Waller gave the Committee 27 manufacturers in the U.S. and foreign countries and a list of the products they make. The Committee has scheduled another meeting for this Thursday to review all the data they have. This will be a really good start on the marketing campaign. Kokosing and Ryba are excited about it. The Committee is excited about trying to attract an industrial manufacturer, although it won't be easy and will be a tough task. The Port of Cheboygan, Inc. paid for Ms. Waller to come here, with the City contributing a portion of what the fee was to get her here. Ms. Waller did give us our monies worth with the consulting that took place. At this Thursday's meeting, the Committee will discuss what their next step is to promote the Port and get an industrial manufacturer here.

- **Abbreviated Budget** – Clerk/Treasurer Kwiatkowski commented that in the information for Council is an abbreviated Budget; typically it is 39 pages but this is only 17 pages. The 17 pages contain the main operating funds – General Fund, Major & Local Streets, DDA and Water/Sewer. He noted that the Special Revenue Funds have very little activity as it usually happens at the end of the fiscal year. The Debt Funds are done through interfund transfers, which are in these Budgets. Clerk/Treasurer Kwiatkowski stated he is probably going to provide this Budget to Council on a monthly basis so Council can see what is going on and what kind of activity. If anyone has any questions he can address them.

Messages and Communications from Mayor and City Council Members:

- **Meijer's** - Councilman King made comments since becoming a Councilman and the development, in general, of Cheboygan. He noted since he moved home there have been some blows with the Hospital downsizing and many places closing. It is easy sometimes to get caught up in negativity, but he keeps in close contact with many people who have been through this place and grew up here and want to see this place do well. They appreciate some of the fight still going on because it makes things happen in town. Councilman King stated we need to realize we are all part of this community when it comes to the Meijer's issue. A lot of what we say and do is being closely watched and he, for one, has learned to not comment and bite his tongue. Some say Cheboygan is a retirement community and a dying town, but to those that live and work here it is not. We can't just let things pass us by, as we have in the past. We need to look out for each other here and it is not a dividing line. We are all Cheboyanites and things will benefit all of us. Councilman King went on to state we need to rely on the people with the most experience, the people that have the energy and are used to doing these things and get them into discussions, and have the service groups work together. The back and forth is not going to get us anywhere. People are looking at this community and what we can do. Something has to change with this and where we are going with this is not getting us anywhere. He noted the school system is getting smaller and we are losing teachers and losing the younger members of our community. Every day as a teacher he is asked what is going on with Meijer because the kids care and some of their parents need a job, especially in a low income area. We really need to step it up and appreciate everybody that has been selected into a spot and the role they can play and the experience they bring, but we also need to help to do things in the community. He is asking personally and on behalf of a lot of people to work this out.

Regular City Council Meeting – December 12, 2017

Ms. Susan Cheli asked to respond to Councilman King. She asked if we had a viable community orientated business would the sewer issue be an issue. City Manager Eustice stated he was not sure what her question is, but there is an issue with the sewer only. Ms. Cheli asked if we had Meijer in here would the City be asking the citizens to step up the sewer. City Manager Eustice replied yes we would because we believe that the current Contract that is in place warrants that. If Meijer were in here and additional REUs were assigned to the Sewer District, it certainly would help. Ms. Cheli stated she has been observing and talking to people for almost three years and had not talked to anybody that doesn't want Meijer in. She then stated that the Inverness Board and City Council are beginning to look like they don't want them here. They are grown up people and she doesn't understand why they can't come to terms on this. This is affecting our whole County, stating it has been said it is in Inverness and is not a City thing. The public is making a loud statement that we want you to get your acts together and make this happen. It doesn't appear like you are listening and people are getting more and more frustrated. Ms. Cheli went on to state she went to the Bring It Cheboygan meeting yesterday and there is a group of people that are working diligently and are so excited about Cheboygan with their positive energy. They need cooperation from the leadership. She then stated a letter came from the Township and Council needs to stand behind this. We elected you officials because we stood behind you and we trusted you to do your job and now it is almost three years later. She is going to write a Letter to the Editor because she is curious as to how many hours have spent talking and how much money of the taxpayers' money has been spent in going around in circles. Ms. Cheli also stated we have not produced what the community is asking for.

Councilwoman Riddle asked Ms. Cheli if she lives in the City. Ms. Cheli replied she lives in Inverness Township. Councilwoman Riddle then asked if Ms. Cheli lived in the City and was paying her water and sewer bill and her bill was more expensive because she was subsidizing Inverness, would she be happy. Ms. Cheli replied Councilwoman Riddle was nit-picking. Councilwoman Riddle responded she is not nit-picking but asking her a question. Ms. Cheli replied you have to pay the bill because it cost money to run this business. She does not believe she is the right person Councilwoman Riddle should be asking because she pays her bills and she contributes and understands that this is actually necessary, but they need to think about the different picture. She went on to state she talked to a woman that said when Meijer's goes in, Aldi's is ready to go into Cheboygan. K-Mart would be a wonderful place for Aldi's to go in and start developing the east side of Cheboygan. Ms. Cheli then asked what the two little groups of people are doing for three years. She then commented again on the Bring It Cheboygan Group who give up their time because they care about the school system, bringing businesses in and they care about young people coming again with their families. Our community is dying and we are watching it happen and we have this wonderful opportunity. Meijer is so involved and supportive in their communities and it continues to be tabled. Ms. Cheli then reiterated as to how much money the Council has spent on these meetings, on attorney fees, on bringing people in front of the Board and we have nothing to show for it.

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Adjournment:

Councilman King moved to adjourn the meeting at 8:09 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
January 9, 2018

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Temple, King, Riddle, Couture, Kwiatkowski and Lavender

Mayor Bronson led the Pledge of Allegiance to the Flag.

Public Comments:

Tree in Cemetery – Mr. Richard Sangster introduced himself asking if there has been any discussion about the fallen tree at the Cemetery and if it will be taken care of. Clerk/Treasurer Kwiatkowski replied the City is aware of it and the DPW is going to take care of it but they are waiting for the right time.

Comments from District 2 Commissioner – Mr. Richard Sangster, County Commissioner for District 2, conveyed to Council if there are any questions or anything for him as County Commissioner he is always available.

Approval of Agenda, and Receive and File all Communications:

Mayor Bronson stated he would like to add 11-A – Consideration to Appoint a Committee to Look at Staffing Levels and Job Descriptions.

Councilman King moved to approve the Agenda and receive and file all communications with the addition of 11-A, Consideration to Appoint a Committee to Look at Staffing Levels and Job Descriptions; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilman King moved to approve the Regular City Council Meeting Minutes of December 12, 2017 as presented; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Communications and Petitions:

■ **2016/2017 Audit Presentation – Gabridge & Company, PLC** – Clerk/Treasurer Kwiatkowski stated Mr. Neil Hammerbacher from Gabridge & Company is in attendance, noting Mr. Hammerbacher was his auditor last year but there was a different team this year.

Mr. Hammerbacher informed Council he will make five or six comments and then will open it up for questions. He referred the Council to page 2, noting the Report is about 71 pages long. They put together the report in proper format. It is the City's responsibility for the financial information. Gabridge's responsibility is to give an opinion on the fairness of the financial statements, which appears in the Opinions paragraph, which he read in part. He noted this is an unmodified opinion and if there is something wrong with the report they would have to modify their opinion. In layman's terms, this is a clean opinion.

Mr. Hammerbacher then referred Council to page five, Management's Discussion and Analysis, which contains Financial Highlights, drawing Council's attention to the fourth

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bullet: “At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,336,205, or 68 percent of the general fund’s annualized expenditures and transfers out.” He explained this calculation of taking the Fund Balance on the Balance Sheet dividing it into Total Expenditures to arrive at the 68 percent. Mr. Hammerbacher then stated the State of Michigan thinks the City has a problem if the Fund Balance is less than 13% of General Fund expenditures, so in the State of Michigan’s eyes the General Fund has been well managed.

Mr. Hammerbacher referred Council to pages 17 and 18 of the Report, Statement of Net Position and Statement of Activities, which he feels are the most important pages. These bring all the City’s funds together and make sure there is a full accrual basis of accounting and it gives a good snapshot of what happened. He noted the City’s position as of June 30, 2017 is the Statement of Net Position, which breaks it out by governmental activities, business-type activities and component units. The total assets at June 30, 2017 for the primary government were \$30,966,969; total liabilities were \$11,645,088; and the total net position was \$19,678,990. He pointed out the unrestricted net position is negative for the governmental activities and positive for the business type activities. He noted a few years ago the City had to put on their books its pension liability, which was never required and now with the pension liability, the position went negative. Clerk/Treasurer Kwiatkowski just told Mr. Hammerbacher that he received an e-mail from the State of Michigan and they want to know more information about the City’s pension and OPEB (other post-employment benefits) plans within 30 days. Mayor Bronson asked if this is something we will see in the negative for a year or do we have to come up with a plan to get that to zero. Mr. Hammerbacher replied right now there is not a requirement to do that. What drives these numbers are the General Fund and Water & Sewer Funds, so we always want to plan for a little bit of surplus every year to bring this number up.

Mr. Hammerbacher then referred the Council to page 40, Note 3, Statutory Compliance – Excess of Expenditures over Appropriations in Budgetary Funds, stating it is a legal requirement for governments in Michigan to budget for their general fund and special revenue funds and for the auditors to report on them. He noted the City had no expenditures except the amount appropriated during the year ended June 30. The City is planning properly so there are no black marks. Mr. Hammerbacher went on to state as of June 30, 2017 the City had the following deficit, i.e. governmental activities (\$1,043,521), internal service fund (equipment – (\$2,560), and business-type activities (Ice Pavilion – (\$56,468). Normally in years past the City would have to file a deficit elimination plan, but the State granted an exception a few years ago because the City’s current assets are greater than your current liabilities, so the City is no longer technically in a deficit.

Mr. Hammerbacher explained in governmental audits they have to provide a report on internal control and compliance with laws and regulations. The auditors only had one finding in internal control, which is a repeat finding. This is the position of the Clerk/Treasurer and segregation of duties. He is wearing a number of hats in handling cash and making deposits and also doing books is not the best situation, but for good internal control there has to be a cost benefit relationship – to hire another person to have good internal control the answer to that is no.

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Mr. Hammerbacher informed the Council that along with the audit report going to the State of Michigan, the auditors have to submit a report called Auditing Procedures Report (APR), where the State asks them as auditors about 20 questions on the audit itself. There are no material deficits and he doubts the City will get any letters from the Treasury on this audit. It is his suspicion that they don't even read the audit, only looking at the Auditing Procedures Report (APR). He then asked for questions.

Mayor Bronson asked if this audit had to be submitted by the end of the year. Mr. Hammerbacher replied yes, December 31, 2017. Mayor Bronson then commented the Council just got copies today, asking if that is normal procedure that the Council does not review these. Mr. Hammerbacher asked if they came in the mail today. Clerk/Treasurer Kwiatkowski replied they came in the mail today, but he got the electronic copy and that went to Council over the weekend or it should have. Mr. Hammerbacher stated that is not normal; they usually send an electronic draft to be reviewed by management to see if there are any changes to be made before it is submitted. Mayor Pro Tem Couture asked if that is before it is submitted to the State Treasury. Mr. Hammerbacher answered yes, noting it was submitted by December 31. Mayor Bronson asked if the Council should not be looking at the audit before it is submitted and is that not normal procedure. Mr. Hammerbacher said he will take the Council's comment back to his boss and say the Council wants to see these reports earlier than what they are getting them. Mayor Bronson stated Council would like to see them and make comments before they are filed with the Treasury, which is what is normally done.

Mayor Pro Tem Couture asked regarding the segregation of duties and knows this has been brought up before and this is reoccurring, asking if this is the norm with a City of this size that this happens. Mr. Hammerbacher answered it is. He noted he is a former Township Treasurer and he was doing the books, making deposits, and reconciling the bank accounts. Mayor Bronson commented you have to have a fairly large staff to be able to have that segregation of duties. Mr. Hammerbacher stated usually larger cities have a Finance Director. Mayor Bronson asked for any other questions and then thanked Mr. Hammerbacher.

Councilman Lavender moved to accept the 2016/2017 Audit as presented by Gabridge & Company, PLC; supported by Councilman Temple. A roll vote was taken; motion carried unanimously.

Bills and Disbursements:

▪ Prepaid Bills and Disbursements for the Month of December 2017.

Mayor Pro Tem Couture inquired if the City flags are here. City Manager Eustice replied they are here and we have about 25 or 30 in-house.

Councilman Lavender moved to approve the prepaid bills and disbursements for the month of December 2017 in the amount of \$392,638.37; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

▪ Unpaid Bills and Disbursements for the Month of December 2017.

Mayor Bronson informed the Council there is an updated list of the unpaid bills. Mayor Pro Tem Couture inquired if the ads, minutes and newsletters for all departments is pursuant to

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the City Charter. Clerk/Treasurer Kwiatkowski replied as far as the minutes go, this is on later on the agenda, which is an opinion from the City Attorney and draft policy. City Manager Eustice stated the newsletter is a quarterly newsletter that the Tribune prints.

Councilman King moved to approve the unpaid bills and disbursements for the month of December 2017 in the amount of \$ 31,493.05; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

Department, Boards and Commission Reports:

■ **Brownfield Redevelopment Authority Board Minutes, December 11, 2017** – City Manager Eustice reported the City has disbursed to the Straits Area Federal Credit Union (SAFCU) brownfield reimbursements for the first time. They went through the City of Cheboygan Brownfield Redevelopment Authority to make the improvements to the SAFCU rebuild; they purchased three buildings that they demolished that contained contamination on the properties. These credits will basically help pay for their tax bills. City Manager Eustice went on to state he is still working with Mr. Mac McClelland of Otwell Mawby, who basically managed the project, because the amount of dollars that they are to be reimbursed, in his opinion, is going to take too long of a period of time. Normally you reimburse in a 10 to 12 year period and based on what we are capturing it is going to be more like 25 years before they are reimbursed; so, there is an issue there, in his opinion, that they are going to try and resolve. The County Treasurer captures those dollars and he thinks what they captured is correct for all intended purposes, but something needs to be looked at. Mayor Bronson asked if the Cheboygan Marina is complete. City Manager Eustice replied there is one more payment next fiscal of just over \$6,000 and that project will be closed out. Mayor Bronson then asked if there is a new one coming up. City Manager Eustice stated that the former Cheboygan Hardware building is a possibility for brownfield tax incentives. They are currently doing a Phase I and Phase II Environmental Study on it and there may be some benefits there. Mayor Bronson commented all along the River there has always been issues, noting that property is also in the DDA. Mayor Pro Tem Couture asked if a project qualifies for brownfield, the taxpayer/property owner gets a reimbursement of taxes or tax break. City Manager Eustice explained they get a reimbursement for eligible expenses, such as ground contamination and asbestos in the building. At one time the hardware store had an underground tank on the property, and still contamination may be there. Mayor Pro Tem Couture inquired how the property owner is reimbursed. City Manager Eustice explained typically local tax dollars are captured, but because the property is in the DDA they capture the State Education Tax and the School Operating Tax, but the schools get reimbursed for that from the State. Mayor Bronson clarified the property owner gets a check, not a credit.

Councilwoman Riddle asked if the City Manager would be giving a report on the Gold Front property. City Manager Eustice replied yes.

Unfinished Business:

■ **Consideration of Change in Publishing City Council Meeting Minutes in Cheboygan**

Daily Tribune - Clerk/Treasurer Kwiatkowski stated this is something that was brought to his attention and it is what the County currently does – they no longer publish minutes. They publish a notice of minutes. Deputy Clerk Janet Gahn is really good about getting them on our website right away once they are approved and we have hard copies that are readily

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available. We spend thousands of dollars each year to put them in the paper, which is why he asked for the legal opinion. Our attorney thinks we are fine just giving notice like the example Council has in front of them. Councilman Lavender asked what the current cost of publishing minutes is. Clerk/Treasurer Kwiatkowski replied he can get that information, but would say the average bill for Council minutes will go anywhere from \$75.00 to upwards of \$200.00 depending on the length of the meeting. We currently only publish the motions and votes; none of the verbiage/discussion is published. Clerk/Treasurer Kwiatkowski stated the City Newsletter for December was \$800 to \$900. Mayor Pro Tem Couture asked if this is quarterly. Clerk/Treasurer Kwiatkowski replied yes. Clerk/Treasurer Kwiatkowski informed Council the other thing we have done is to begin purchasing stationery and envelopes from the Tribune at quite a savings and there were some of those items on this month's bill. Mayor Pro Tem Couture asked if we develop the newsletter and the Tribune prints it or does the Tribune develop it based on information we give them. City Manager Eustice stated we develop it, noting Deputy Clerk Gahn basically organizes and develops it and the Tribune prints it. Mayor Pro Tem Couture asked if they print and mail. City Manager Eustice replied yes, noting it is also available here and multiple places in the City. Mayor Bronson noted it is delivered in the Shopper's Fair asking if it is delivered by zip code. City Manager Eustice stated it does go outside the City also. Mayor Pro Tem Couture asked other than the minutes, is there a recommendation to print and mail the newsletter as well, or is that something that will be too time consuming for the staff to do that. He stated he did not know we went outside for the newsletter, as far as printing and mailing. City Manager Eustice stated for the time we would put into that to print and mail them, it is less costly to have the Tribune do that. Mayor Pro Tem Couture stated good enough that is all he needed to know. Mayor Bronson noted the Library gets newsletters to distribute. Clerk/Treasurer Kwiatkowski stated the City gets a separate monthly bill for the DDA for their minutes and if Council would like he can look into that too and see about putting them out on our website because right now we only put out special and regular Council minutes. Mayor Pro Tem Couture asked if this is a fairly simple process to do the change. Clerk/Treasurer Kwiatkowski replied yes.

Mayor Pro Tem Couture moved to approve the change in publishing the City Council meeting minutes in the Cheboygan Daily Tribune and adopt the Policy for the same; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

■ **Consideration of Billing all Sewer Customers in the Inverness Township Sewer District Operation and Maintenance Fees based on REU's Applied to Properties in the Sewer District, which is allowed by Contract** – City Manager Eustice stated this matter was tabled from last month when County Administrator Jeff Lawson was here. We did say we would put it back on the Agenda for January. There are a couple of things he wants to update Council on before they make a decision. He went on to state that he and City Attorney Stephen Lindsay have looked through the Contract and believe that the billing practices should be that a debt service fee and operation & maintenance fee be charged to all property owners in the Sewer District and currently that doesn't occur. There are roughly 199 sewer customers being billed right now – 79 of them are either being partially billed for operation & maintenance because they are seasonal (gone for 6 months at a time) or not being billed at all because there is no sewer. The determination was that they don't pay operation & maintenance. This is something when he and the City Attorney looked at the Contract that approval is also needed from the Township that all property owners in the District will have to

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pay operation & maintenance. It appears that when Wade Trim did the initial studies that it was their intention to bill debt service and operation & maintenance to all property owners in the District. City Manager Eustice went on to state Mr. Lawson wants this to be part of the negotiation between the Township and the City. Mr. Eustice does not think it would be an issue if Council did make the motion to do that, so that it is on the table. Again, we can't automatically do it; we are going to have to go to the Township and get their interpretation of the Contract. The original Contract does say that the County has to approve it, but then the first amendment to the Contract says the County basically granted the administration of these contracts to the Township. It would be their position to review it and determine what should be billed. It may be that the practice would be to at least bill all those sewer customers that are seasonal because it does say in the Contract that we will bill the Township how we bill the City users and for the City sewer users we do have a flat rate fee and we do bill them year-round. There are a couple that we have metered sewer systems while they are gone and as long as we can meter the sewer usage then we can bill them seasonally. We are at the point where we should be billing flat rate sewer to all customers that have sewer and we are not doing that today. Mayor Bronson asked if the amount of money this would generate would fill the gap that we are seeing between what we are collecting now and what the cost is. City Manager Eustice answered it is very, very close. We are basically collecting about \$71,000.00 a year for the operation & maintenance of the system, and we are spending \$94,000.00. DPW Director Karmol has proven what the costs of the operation are and it is difficult to pinpoint it. It is not like we are putting \$28,000.00 into the bank that we should be because we absorb it into the cost of the entire sewer system of the City, so you do not see that dollar for dollar loss. It is a manpower and equipment loss. Mayor Pro Tem Couture commented this is essentially something the City feels needs to be addressed and essentially fixed in regards to the current existing Sewer Contract in Inverness Township. City Manager Eustice stated that is correct. Councilwoman Riddle asked if we are receiving less revenue now than when we did when the Contract started and the reason for the shortfall is what. City Manager Eustice replied most of the reasons for that are sewer usage changes, seasonal users and some properties that have come off and we no longer collect operation & maintenance on. Councilwoman Riddle asked if this is what we are trying to correct and get us back where we were when we went into the agreement. City Manager Eustice answered yes. Councilwoman Kwiatkowski commented she thinks this is a need and understands it's a shortfall, but thinks the timing is not good. She then stated what we need to do is write a 425 that Inverness will sign and get some development going, progress going and come back to Inverness and do this. People will be a lot happier and a lot more willing to give, then just to dump it on them now and then have the City get a black eye, because they don't understand the loss that we are taking. It is bad timing. City Manager Eustice said that was a very good comment, noting we are very close to a mediation session. He spoke to Mr. Jeff Lawson today, who would like two Council members and two Township members, along with DPW Director Karmol and himself to meet. This matter will be one of the topics, along with the 425 and Utility Service Agreement (USA). Councilwoman Kwiatkowski asked how long the mediation takes. City Manager Eustice replied he does not know, but he feels it will take at least a couple of meetings – two to three weeks. Councilwoman Kwiatkowski asked if we don't need to get started on our second water tower this spring and will that happen if we do not have a 425. City Manager Eustice said we are still going to approach that and is unsure that is going to happen in the spring. We do have a meeting prior to the January 23 Council meeting at 5:30 p.m. Mr. Mike Engles from Rural Water is going to make a presentation on our water rates

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because we need to make a determination on how we are going to raise our water and sewer rates to help pay for that. We are preparing our Water Master Plan that includes a second water tower regardless of Meijer's or what Inverness Township needs. All of this will be discussed at the January 23 meeting at 5:30 p.m. Councilman King stated he is in agreement with Councilwoman Kwiatkowski, although his patience is getting low on the whole situation. He would feel a little more comfortable waiting a little bit, asking about historical documentation and who determines how a customer (user) is billed and why it has been done this way. He would like to see a little more information as to who decided to do it this way. City Manager Eustice replied it appears it has been done right from the start. When the initial billing took place, he thinks both parties (City and County) made a determination that that was the way it should be done – not charge O&M people that don't have sewer and not charge seasonal people that don't have sewer, even though it says in the Contract that we would charge the seasonal users the same as we would in the City. One of the reasons City Attorney Stephen Lindsay, himself and DPW Director Karmol want to rewrite the Contract is because of that and there are no definitions in the Contract and it is very vague what you can and cannot do. We need to rewrite it to define it and get a more clear understanding of what we should be doing. In our opinion the way it is written we can bill those operation & maintenance to all property owners. We also need the Township to agree to that, according to the Contract. Councilwoman Riddle asked if we currently have City residents who are paying water and sewer who are not hooked up. City Manager Eustice replied if they have no water or sewer, they do not pay a user fee. We do have City taxpayers that don't have water and sewer that pay special assessments for water infrastructure and sewer infrastructure and they are on the tax bill. They are referendums and voted for as special assessments and all City taxpayers have to pay that. Councilwoman Riddle said so there is credence to the suggestion that if you are in the area and have the ability of hooking up, then there is a responsibility to be involved and City taxpayers are doing that. City Manager Eustice stated true. Mayor Pro Tem Couture said it was his initial feeling that this was something that was necessary to recoup what is stated in the Contract. With the knowledge that it needs to have Inverness Township official approval as well, he feels it would be prudent to wait on this because of the negotiations that hopefully do take place and that should be part of the discussion. This motion hopefully will not be necessary if we can get to the next level through mediation of some sort of contract that both parties can agree to, which is the way he sees it on this particular agenda item. Councilman Lavender stated he agrees that the timing is bad and thinks it should be part of the entire mediation process. Also, if we talking about billing people what are we billing them and who are we billing. Are we billing all 199 properties or not and is there a dollar amount we are going to bill them. He thinks we need to have that information, too. We are just saying we are going to bill people but don't have any details of what that bill is going to be. City Manager Eustice said we can break that out, noting there are Residential Equivalency Units (REUs) assigned to all properties in the District. The rate for an REU for debt service is a little higher than the rate for operation & maintenance. An REU for debt service is roughly about \$29.30 and the rate for operation & maintenance is \$23.50, or somewhere in that range. If you are a single-family residence and have one REU assigned you pay a debt service fee and an operation & maintenance fee. Councilman Lavender said if we are going to throw this at the Township but we don't have the details of what we plan on billing their Township residents, he feels would be a bad move on our part because it is going to get us back into the situation of a stalemate with any type of talks. Again, he is in favor of waiting to see what mediation comes up with the water development.

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City Manager Eustice said this is Mr. Jeff Lawson's opinion, too. Councilman King stated if we do come back to this, he would like a more detailed breakdown of it per resident/customer.

Councilwoman Kwiatkowski moved to address/revisit this matter after the mediation process takes place; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

General Business:

■ **Consideration of Appointment of Committee to Look at Staffing Levels and Job Descriptions** – Mayor Bronson commented the Council has been having a discussion in the last year or so about our staffing levels and job descriptions, budgeting process and upcoming retirements to get a future vision of what is happening. While they have been working on this, Councilman Lavender and he found they both had contacts with the Michigan Municipal League to see if they would provide some assistance. The MML does not provide that service but they have made a recommendation of a consulting company that could do what we want. Mayor Bronson went on to state he thinks it might be a good idea to have someone in that specializes in doing this. He does not know if it has been done at the City level ever, but thinks it might be time. He would like to have a three member committee to talk to the MML, talk about consultants they recommend and see about moving this forward. He is asking for volunteers for this committee. Councilman Lavender, Mayor Pro Tem Couture and Councilman King volunteered. Mayor Bronson asked Councilman Lavender to share his information. The Committee will go through the City Manager to schedule their meetings. Mayor Bronson added he would like to get the first session started fairly quickly. City Manager Eustice asked the Committee members as to when they are available and he will schedule it.

City Clerk's and Treasurer's Comments: (None)

City Manager's Report:

■ **Snowmobile Trail Bridge** – City Manager Eustice informed the Council the snowmobile trail bridge is in place and is functional. A lot of people were involved in getting the temporary bridge in place for the snowmobile season, as it is a critical time of year for us because the economic situation is very important to our community. Some of those involved were the trail group, trail groomers, Lee Chatfield's office and Wayne Schmidt's office that put together a project for the MDNR to get us a temporary bridge in place. The bridge is located in the City of Cheboygan and is also located in a critical area as it is a very important connection between Mackinaw City and the City of Cheboygan. There was an alternate route set-up that was about 2 ½ miles that included State Street.

■ **Recreational Authorities Presentation** – City Manager Eustice reported on January 29, 2018 at the Inverness Township Hall, Mr. Harry Burkholder is going to make a presentation about recreational authorities. Mr. Burkholder is available all day, but a time has not been set yet. We are going to bring in multiple townships for the presentation and discuss how recreational authorities work and how they can benefit our communities. The situation we just went through with the trail bridge a recreational authority would have been able to help with Mr. Burkholder has a presentation and will be accompanied by another individual who is also somewhat of an expert in recreational authorities. Both of these gentleman have developed recreational authorities. City Manager Eustice informed Council that a recreational

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authority would have to be established by a vote of all participating units of government and every unit of government would have to pass a recreational authority amendment to have the ability to levy a millage up to one mill. The Authority will manage for all participating units of government. Through the Recreation Commission we have identified a very serious shortfall in the operation of our Recreation Department and, as Council saw in the audit, the Ice Rink Pavilion lost \$56,000.00 last year. We have a tremendous need in all of our recreational properties from City Beach to Major City Park. Many units of government other than the City of Cheboygan use these facilities. We are going to try and rectify that financially to help improve our parks and recreation. This is not just for the City of Cheboygan, but the City of Cheboygan is going to have the biggest need because we have the majority of the recreational property. There would be a Board established and that Board would determine how those recreational dollars would be spent. Of course, some of the money certainly will be spent in the participating townships. Councilman King asked if any of Council cannot attend the presentation he would like a copy available by e-mail. He wanted to know how Mr. Burkholder is going to form his presentation. City Manager Eustice replied Mr. Burkholder's PowerPoint presentation is about 45 minutes and is generic, noting Mr. Burkholder knows a lot about Cheboygan so he can tailor it. It is basically an educational session of how recreational authorities work and how they can be effective. City Manager Eustice noted the meeting on the 29th of January is a Monday, which he thought was better. He talked to Inverness Township Supervisor Ron Neuman about having it at Inverness Township Hall, but we could have it at the high school or anywhere. Mr. Burkholder had recommended not having it in City Hall. Councilwoman Riddle asked if the Fairgrounds would be included in the recreational aspect. City Manager Eustice replied yes. Councilwoman Riddle then asked if the County would be invited. City Manager Eustice stated usually the counties don't participate as far as being part of an authority, but there are County recreational properties located in the City that could utilize dollars to improve, if necessary.

Councilman Temple stated the Ice Pavilion lost \$56,000.00 this last year asking how much longer it can hang on. City Manager Eustice replied about two years, noting the City is taking measures to change that. Even though we don't have to file a deficit elimination plan, Ice Rink Manager Coxe, Clerk/Treasurer Kwiatkowski and himself are looking at rectifying that situation. It is not easy, noting the number of participants are going down and we are not selling as much ice as we did five to eight years ago. It is a decision we are going to have to look at if we can't balance the budget. If we are going to continue to run the operation of the Rink, the General Fund is going to have to absorb the cost. Mayor Pro Tem Couture commented some things come out of the General Fund on a regular basis that we fund right now such as the footbridge. Councilwoman Riddle asked if open-skating gone down or holding its own. City Manager Eustice replied it is pretty flat. Mayor Pro Tem Couture commented the open-skate users do not pay as much, the users of the ice that pay are the open leagues, recreational hockey, etc. Councilwoman Riddle stated when the vote went out for the pavilion all the residents put money in from their taxes – not all of them knew hockey but some of them were skaters that like open skate so they are just as important. Mayor Pro Tem Couture agreed, stating he feels it is very important for open-skate, which is why he does not want them to be charged very much. Councilwoman Riddle said we need to figure out a way to pay for the Rink. Mayor Bronson commented this will be looked at by the Committee appointed tonight, i.e. Recreation Department and the cost to the City. Councilwoman

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Kwiatkowski commented it all goes back to some development in town; get 250 new jobs in here and see how many more leagues there are at the Ice Rink. We can't keep going downhill and having nothing here for people. People leave for jobs so they can pay their bills.

- **Marketing Port Initiative Team** – City Manager Eustice reported there is a Marketing Port Initiative Team that has been meeting and Sharen Lange, owner of the Nauti Inn, has joined the Team and thinks she will be a great asset to help us with the marketing side to try and find an industrial investor that would locate here and use the Port. He went on to state this is a good Team in place and Kokosing and Ryba are basically the Port operators and are very cooperative in trying to help us develop the Port and try and get an investor here. Throughout this year we are going to work very hard on marketing and trying to find an investor for manufacturing and utilizing the Port. They are not just going to focus just on the Port, as they will be focusing on manufacturers that want to come here and do not need to use the Port. They are going to make something happen and other companies will follow. He noted we have an Industrial Park and Industrial Facilities Tax Exemption District with not much industry in there with a lot of available opportunity.

- **Presentation on January 23, 2018 at 5:30 p.m. on Water and Sewer Fees** – City Manager Eustice reiterated that on January 23, 2018 at 5:30 p.m. before the Regular City Council Meeting, Mr. Mike Engles from Rural Water will be here to make a presentation with DPW Director Karmol and will lay out what types of fees we need to raise to get to the budget and then to do capital improvements. There will be a set of numbers for Council to look at, in addition as to how we are going to attack the infrastructure improvements, including the water tower. Right now there is not a lot of grant funding so we would have to do it all with loans. The USDA has been looking at us very favorably. We are a low to moderate income community so we can get low interest rate loans, but we need to have a long-range plan on how we are going to improve the infrastructure of the City. Mayor Bronson commented the length of loans might be going down. City Manager Eustice replied according to Mr. Blake Smith of the USDA they are going to stay at 40-year loans. The City of Cheboygan is like in a 2.25% range right now. Mayor Bronson then commented on the reducing of bacterium in the system, so this might be something to do now rather than waiting.

- **Gold Front** – City Manager Eustice informed Council the County is going to send out bids on a combination of demolition and engineering. They did send out bids on just the engineering side, but only got one bid back from Fieldstone, a local firm, and they would not guarantee the liability on their engineering. So the County is going to send out construction and demolition bids and the engineering side will be the responsibility of the contractor. County Commissioner Richard B. Sangster stated that was correct. City Manager Eustice stated he is meeting Friday with Mr. Jeff Lawson and DPW Director Karmol because the grant for the demolition of the Gold Front has to be completed by July 31 and the City's grant for the Huron Street project also has to be completed by July 31. There is going to be a combination of construction going on in that area, so they will be coordinating that.

Councilwoman Riddle asked Clerk/Treasurer Kwiatkowski the last time there was a rate increase on water and sewer. City Manager Eustice replied there was a water increase in early 2009 and the sewer was early 2000s. Clerk/Treasurer Kwiatkowski stated the problem we are having with the Sewer Fund right now is that our expenditures are exceeding our revenues for the last two years in excess of \$100,000.00 a year. What they are going to do with the rate study is get you up to funding the budgeted amounts and then anything beyond that would be

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for projects. The sewer system is not doing well, but the water system is doing fine. Councilwoman Kwiatkowski commented if we don't raise rates grants and loans will go up. Clerk/Treasurer Kwiatkowski stated water rates were raised in 2011 in order to qualify for water bond funding.

Messages and Communications from Mayor and City Council Members:

- **Center Street Water Quality** - Councilman King asked how the water quality is on Center Street. City Manager Eustice stated it is improved, noting we still need a final solution. We are running water continuously into the storm sewer. The residents are okay with it temporarily.
- **Mini-Excavator** – Councilman King stated he is happy to see the new snow blower being used, noting there are a couple spots where it is not done – Ryba Marine Office and Continental Inn sidewalk. Then it picks back up. He does not understand the logic and thought it was supposed to be used in the DDA District. City Manager Eustice stated he will check with DPW Crewleader Fein.
- **Cheboygan Armory** – Councilman King asked for a status on the Armory. City Manager Eustice stated it is in limbo right now and he talked to Lansing and they are not going to rebid it. They will, however, taken an offer for what it appraised for - \$260,000.00. The County passed a Resolution to try and get it opened back up. There is some contamination on the property. Mayor Bronson noted the sale did fall through because of contamination, which the National Guard is unwilling and reluctant to address. The cost of doing a clean-up is more than the value of the property.
- **Port** - Councilman Lavender stated he has been attending the Port Initiative Team Meetings, noting it is a good project and the Port has been a long ongoing process and is still at the beginning phases really. All the fundamental port-to-port and the Port operation are now in place so now the focus of this Initiative is jobs basically. This is a group of people working hard to do that.
- **Board of Review Training** – Mayor Pro Tem Couture informed the City Manager and Council that on January 16, there is Board of Review Member Training. It is for actual members of the Board of Review. Since he has been on Council they have never gone to a training. It is in St. Ignace from 1:30 p.m. to 4:30 p.m. and it is \$40.00 total for the whole unit, so no matter how many of us went it is \$40.00.
- **Taylor Street Sidewalk** - Mayor Bronson told Chief Jones, particularly on Taylor Street, he almost got run over by snowmobilers coming down the sidewalk. They did go around him but got back on the sidewalk. They come off the trail and go right down the sidewalk. He asked Chief Jones if there is something we can do to stop that. Chief Jones replied he talked to DPW Crewleader Fein a couple weeks ago and he was going to put streamers up on the corners. Mayor Bronson said he has not seen anything. Chief Jones stated he will check with DPW Crewleader Fein tomorrow.
- **Four-Wheelers on City Streets** – Mayor Bronson asked Chief Jones if four-wheelers are now allowed on City streets. Chief Jones answered that was approved four or five years ago and can go fast enough to maintain a forward motion.
- **MML Magazine** – Mayor Bronson stated in the recent MML magazine there was an article on archiving e-mails and the Open Meetings Act that all correspondence, text messages, e-mails of City Council members should be archived. He asked if the City has a plan for the e-

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mail we are using now for archiving. City Manager Eustice replied not at all. Mayor Bronson then stated he wanted Council to be aware that if someone submits a FOIA request they can request all your text messages, e-mails, etc. It would be nice to have them in a central location. Councilman King noted it should be on the City’s server. City Manager Eustice said he will ask Mr. Ginop about that. Mayor Bronson then commented there has been an issue with the City’s website and e-mail today and it continues.

Adjournment:

Councilman King moved to adjourn the meeting at 8:16 p.m.; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION JANUARY 4, 2018

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:15 A.M.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, C. Muscott, J. Moore, S. Redmond, B. Hartwig, G. Archambo, C. Antkoviak,
S. Redmond and T. Horrocks

MOTION by D. Brandt seconded by K. Paquet to approve minutes of Budget Pubic Hearing and Regular Meeting of 12/21/2017 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by K. Paquet to approve for payment current payroll voucher #18-01-\$93,145.13 and accounts payable vouchers #17-51-\$290,030.51 and #18-02-\$58,512.55. 5 Yeas **CARRIED**

MOTION by K. Paquet seconded by D. Brandt to approve agenda with the following addition: New Business-#1-Straits Area Council Meeting Minutes and Agenda. 5 Yeas **CARRIED**

C. Muscott noted there will be Public Hearings Held on January 15 and 16, 2018, 7:00 P.M. at the Inland Lakes Elementary School regarding the Indian River Street Scape Project.

Straits Area Council Meeting February 6, 2018, Mackinaw City, Shank, Ginop, Brandt, O'Connor and Paquet to attend.

MOTION by K. Paquet seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Koehler 11/13/17and Mullett 12/5/17; MDOT-Notice of Audit Results for 2016 and CRASIF Payroll Audit Refund. 5 Yeas **CARRIED**

Engineer/Manager Shank Update:

- Will be receiving the Winter Road Patrol from State Police for the upcoming weight restriction season. In the past have started with 50 hour maximum for the season.

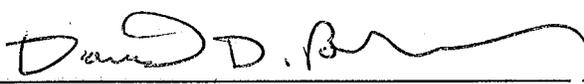
MOTION by K. Paquet seconded by C. Oconnor to approve the Winter Road Patrol Agreement with the Michigan State Police for the 2018 Seasonal Weight Restriction Season with a maximum of 50 hours of patrol and allow Engineer/Manager Shank to sign the same. 5 Yeas **CARRIED**

- Will be using Fog Caster program from Michigan Tech to predict seasonal restrictions
- Picking up one of the Single Axle Trucks today
- Will be signing a contract with Huron Pines for two culvert replacements in Cheboygan County on W. Brady and Waveland Road. Our labor will be the match for the project with Huron Pines purchasing materials.

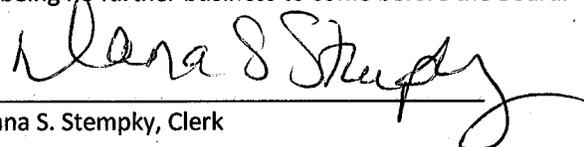
S. Redmond, Foreman-Winter Maintenance has been to focus for the last couple weeks.

Commissioners: **THANK YOU to the CREW for the work during the HOLIDAYS. GREAT JOB.**

Chairman Brown adjourned Regular Meeting at 9:30 A.M. being no further business to come before the Board.



 David D. Brown, Chairman



 Dana S. Stempky, Clerk

Clerk Stempky took roll call and a quorum was present

David D. Brown called the Organizational Meeting to order at 9:00 A.M

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, C. Muscott, J. Moore, S. Redmond, B. Hartwig, G. Archambo, C. Antkoviak, S. Redmond and T. Horrocks

MOTION by D. Brandt seconded by K. Paquet to appoint D. Stempky as Acting Chairperson for the purpose of reorganization of Cheboygan County Road Commission for 2018. Yeas: O'Connor, Ginop, Brown, Brandt, Paquet Nays: 0 CARRIED

Election of officers called for by Acting Chairperson D. Stempky

MOTION by D. Brandt seconded by K. Paquet to appoint David D. Brown as Board Chairman for 2018. Roll call vote: Yeas: Ginop, Brown, Brandt, O'Connor, Paquet Nays: 0 CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint David F. Brandt as Board Vice-Chairman for 2018. Roll call vote: Yeas: Brown, Brandt, Paquet, O'Connor, Ginop Nays: 0 CARRIED

Chairman Brown took over as Chairman

MOTION by D. Brandt seconded by H. Ginop to adopt Board Rules of Order for 2018 as presented. Yeas: 5, Nays:0 CARRIED

MOTION by H. Ginop seconded by C. O'Connor to appoint Brent Shank as Engineer/Manager of Cheboygan County Road Commission for the year 2018. Yeas: 5, Nays: 0 CARRIED

MOTION by K. Paquet seconded by C. O'Connor to appoint D. Stempky as Clerk of Cheboygan County Road Commission for the year 2018. Yeas: 5 Nays: 0 CARRIED

MOTION by H. Ginop seconded by D. Brandt to appoint Brent Shank as Chief Administration Officer for the year 2018. Yeas: 5 Nays:0 CARRIED

MOTION by K. Paquet seconded by H. Ginop to appoint D. Stempky as Chief Fiscal Officer for the year 2018. Yeas: 5 Nays:0 CARRIED

MOTION by K. Paquet seconded by C. O'Connor to schedule Cheboygan County Road Commission Regular Meetings for every 1st and 3rd Thursdays of the month, starting with January 4, 2018 at 9:00 A.M. When summer work schedule time changes, meetings will change to 8:00 A.M.

With the following changes and additions for 2018:

Wednesday, February 21, 2018, 8:30 A.M. Special Annual Township Meeting

Thursday, February 22, 2018 from Thursday, February 15, 2018

Thursday, March 22, 2018 from Thursday, March 15, 2018

Thursday, May 24, 2018 from Thursday, May 17, 2018
Thursday, June 14, 2018 from Thursday, June 7, 2018
Thursday, June 28, 2018 from Thursday, June 21, 2018
Thursday, July 12, 2018 from Thursday, July 5, 2018
Thursday, July 26, 2018 from Thursday, July 19, 2018
Tuesday, October 2, 2018 from Thursday, October 4, 2018
Wednesday, November 21, 2018 from Thursday, November 22, 2018
Budget Public Hearing, Thursday, December 20, 2018, 9:00 A.M.
Yeas: 5 Nays: 0

CARRIED

MOTION by K. Paquet seconded by H. Ginop to appoint Michael Kluck as Labor Council to represent Cheboygan County Road Commission for 2018 as needed.
Yeas: 5, Nays: 0

CARRIED

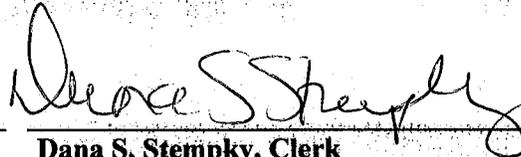
MOTION by C. O'Connor seconded by D. Brandt to appoint K. Paquet as delegate representative to All Trails Committee for 2018. Yeas: 5, Nays: 0

CARRIED

MOTION by K. Paquet seconded by H. Ginop to appoint representatives for the MTA 2018 Schedule as presented. Yeas: 5, Nays: 0

CARRIED

Chairman Brown adjourned Organizational Meeting at 9:15 A.M.



David D. Brown, Chairman

Dana S. Stempky, Clerk

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Great Lakes Maritime Heritage Center, Alpena, MI
January 5, 2018

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:35 p.m.

ROLL CALL

Stuart Bartlett	Leonard Page
Lyn Behnke	Sharon Priebe
Earl Corpe	Ian Robb
Lee Gapczynski	Patricia Rondeau
Kenneth Glasser	Lisa Salgat
Pete Hennard	Richard Sangster
Patrick Kelly	Kathleen Vichunas
Mark McKulsky	Dave Wagner
John Morrison	Carol Wenzel

Excused: Natalie Clarke, Jean Garratt, Steve Lang, Danielle Martz, Corleen Proulx, Gerald Wall, Rose Walsh

Absent: Carol Athan, Jennifer Lopez, Nick Modrzynski, Susan Root

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Trisha Grifka, Lindsey Klein, Diane Price, Dorothy Pintar, Jim Robarge, Laurie Sauer, Fran Whitney, Kristina Warner, Val Williams and Sue Zolnierek

APPROVAL OF AGENDA

President Pete Hennard asked that item F. Executive Committee be added under committee reports.

Motion by Richard Sangster to approve the agenda as amended. Support by Earl Corpe. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES –

None

Dave Wagner led the Board in the Pledge of Allegiance.

John Morrison provided the blessing for the meal.

John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves. President Pete Hennard welcomed Sue Allor, State Representative for the 106rd district, and Nick Florian to the meeting.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of the December 2017 draft meeting minutes
- b. Receive and file November 2017 Head Start Policy Council meeting minutes
- c. Receive and file December 2017 Regional Council on Aging meeting minutes

is adopted as presented.

COMMUNICATION

No Communication

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Financial Report – Jim Robarge

Jim Robarge reviewed the Statement of Financial Condition for the Housing Programs as well as the Head Start/Early Head Start recorded expenses as of December 31, 2017. The report was distributed prior to the meeting.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Sharon Priebe. All ayes, Motion carried.

Program Presentation – Val Williams, Housing and Client Service Director and Lindsey Klein, Housing Resource Specialist, provided a PowerPoint presentation overview of the Housing and Client Service programs.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met prior to the regular meeting to review and recommend for approval the Head Start Policy Council Operating Procedures and the Head Start Policy Council Reimbursement Policy.

Motion by Mark McKlusky to approve the Head Start Policy Council Operating Procedures as presented. Support by Lee Gapczynski. All ayes, Motion carried.

Motion by Mark McKlusky to approve the Head Start Policy Council Reimbursement Policy as presented. Support by Pat Rondeau. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The Audit/Finance Committee met prior to the regular meeting to review and recommend for approval December credit card expenditures in the amount of \$1,598.75. The committee also

reviewed and recommended for approval Head Start/Early Head Start credit card expenditures in the amount of \$32,098.18.

The U. S. Department of Health and Human Services (DHHS) requires the Head Start/Early Head Start credit card expenditures to be approved each month at the NEMCSA board meetings. The monthly statement will be available for review at the board meetings and will also be available on the board portal. Discussion.

The committee also reviewed and recommended for approval the Pension Plan Audit contract for 12/31/2017 from Curt Reppuhn in the amount of \$11,000.00. Ken also noted that the Pension Plan has moved from Voya Financial to Principal Financial Investment Management Company.

Motion by Ken Glasser to approve the credit card expenditures in the amount of \$1598.75 as presented. Support by Sharon Priebe. All ayes, Motion carried.

Motion by Ken Glasser to approve the Head Start/Early Head Start credit card expenditures in the amount of \$32,098.18 as presented. Support by Earl Corpe. All ayes, Motion carried.

Motion by Ken Glasser to approve the Pension Audit Contract for 12/31/2017 with Curt Reppuhn in the amount of \$11,000.00 as presented. Support by Richard Sangster. All ayes, Motion carried.

Membership Committee – John Morrison

The Membership Committee met with Nick Florian, applicant for the Private Sector vacancy to review his application. The committee discussed his qualifications and recommended him for approval to the full board. The committee also reviewed and discussed the attendance of board member Susan Root, noting that she has been absent for more than the allotted three consecutive meetings. Per language in the approved bylaws, under Section III C 1 it states removal of any member, may be effected by a two thirds (2/3) vote of the non-vacant seats of the governing board members present at a regular or special meeting, if, a. the member in question has missed three (3) consecutive meetings, excused or unexcused. The committee recommended her removal as a private sector member.

Motion by Sharon Priebe to approve Nick Florian to fill a private sector vacancy on the Board of Directors as presented. Support by Ken Glasser. All ayes. Motion carried.

Motion by Richard Sangster to remove Susan Root as a private sector board member due to lack of attendance. Support by Patrick Kelly. All ayes. Motion carried.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee –

No meeting. No report.

Executive Committee –

The Executive Officers met on December 22, 2017 to discuss an incident concerning a Head Start student who was left unattended on a bus for approximately 1 hour and 40 minutes. The

officers reviewed the incident and Action Plan with Tricia Grifka, Early Childhood Services Director.

NEW BUSINESS

No new business

The February board meeting will be held at Kirtland Community College, Grayling, MI on February 2, 2018.

Motion by Mark McKlusky to adjourn the meeting at 1:59 p.m. Support by Richard Sangster. All ayes, Motion carried.

Date Prepared: January 5, 2018

Date Approved: _____

Board Secretary

Date

General Fund
Revenue and Expenditure
Report for
December 31, 2017
will not be presented as 2017
year-end adjustments are still
being posted

Cash Summary by Fund

Cash for December 2017

will not be presented until all the 2017 adjusting entries are posted, as cash balances could be affected

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JULY 1, 2017 THROUGH DECEMBER 31, 2017

GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2017 BUDGET	AMENDED BUDGET 6/30/2017	CHANGE TO BUDGET INCREASE (DECREASE)	2017 FINAL AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-101-722.00	YEAR END SALARY ADJ	12/12/2017	72038			1953.59		Raise Revenue & Expenditure	12/12/2017
101-101-722.00 Total				X	0.00	1953.59	1954.00		
101-131-722.00	YEAR END SALARY ADJ	12/12/2017	72038			5207.39		Raise Revenue & Expenditure	12/12/2017
101-131-722.00 Total				X	0.00	5207.39	5207.00		
101-131-805.00	JURY FEES	12/06/2017	72020			122.40		Inter-Department Transfer	No
101-131-805.00	JURY FEES	12/06/2017	72020			378.40		Inter-Department Transfer	No
101-131-805.00	JURY FEES	12/19/2017	72063			143.14		Inter-Department Transfer	No
101-131-805.00 Total					20000.00	643.94	20644.00		
101-131-863.10	TRAVEL/LODGING/MEALS ETC	12/08/2017	72027			94.92		Inter-Department Transfer	No
101-131-863.10 Total					500.00	94.92	595.00		
101-131-957.00	EMPLOYEE TRAINING	12/08/2017	72027			-94.92		Inter-Department Transfer	No
101-131-957.00 Total					200.00	-94.92	105.00		
101-131-970.01	EQUIPMENT - NEW	08/09/2017	71678			767.00		Inter-Department Transfer	No
101-131-970.01 Total				X	0.00	767.00	767.00		
101-136-712.00	FRINGE	12/12/2017	72046			1000.00		Inter-depart Tran- Payroll	12/12/2017
101-136-712.00 Total					206925.00	1000.00	207925.00		
101-136-722.00	YEAR END SALARY ADJ	12/12/2017	72038			12371.12		Raise Revenue & Expenditure	12/12/2017
101-136-722.00 Total				X	0.00	12371.12	12371.00		
101-136-825.00	LEGAL-CRT APPOINTED ATTYS	12/15/2017	72060			245.00		Inter-Department Transfer	No
101-136-825.00 Total					1500.00	245.00	1745.00		
101-136-825.01	VISITING JUDGES	08/10/2017	71684			41.76		Inter-Department Transfer	No
101-136-825.01 Total					200.00	41.76	242.00		
101-136-963.65	FEES	10/31/2017	71903			56.00		Inter-Department Transfer	No
101-136-963.65 Total					400.00	56.00	456.00		
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	08/10/2017	71684			-41.76		Inter-Department Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	10/31/2017	71903			-56.00		Inter-Department Transfer	No
101-136-977.11	COMPUTER-HARD/SOFT/MAINT	12/15/2017	72060			-245.00		Inter-Department Transfer	No
101-136-977.11 Total					6150.00	-342.76	5807.00		
101-139-712.00	FRINGE	12/12/2017	72047			-30.00		Inter-department Tran- Payroll	12/12/2017
101-139-712.00 Total					27458.00	-30.00	27428.00		
101-139-718.00	FULL TIME	12/12/2017	72047			30.00		Inter-department Tran- Payroll	12/12/2017
101-139-718.00 Total					36515.00	30.00	36545.00		
101-139-722.00	YEAR END SALARY ADJ	12/12/2017	72038			2428.85		Raise Revenue & Expenditure	12/12/2017
101-139-722.00 Total				X	0.00	2428.85	2429.00		
101-139-727.00	OFFICE SUPPLIES	10/01/2017	71951			798.75		Raise Revenue & Expenditure	11/14/2017
101-139-727.00 Total					587.00	798.75	1386.00		
101-139-730.00	POSTAGE	09/30/2017	71904			61.00		Inter-Department Transfer	No
101-139-730.00	POSTAGE	10/01/2017	71951			651.66		Raise Revenue & Expenditure	11/14/2017
101-139-730.00	POSTAGE	10/04/2017	71834			65.00		Inter-Department Transfer	No
101-139-730.00 Total					463.00	777.66	1240.00		
101-139-863.10	TRAVEL/LODGING/MEALS ETC	09/30/2017	71904			-61.00		Inter-Department Transfer	No
101-139-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2017	71951			245.95		Raise Revenue & Expenditure	11/14/2017
101-139-863.10	TRAVEL/LODGING/MEALS ETC	10/04/2017	71834			-65.00		Inter-Department Transfer	No
101-139-863.10 Total					291.00	119.95	411.00		
101-139-977.00	OFFICE EQUIP & FURNITURE	10/01/2017	71951			-319.46		Raise Revenue & Expenditure	11/14/2017
101-139-977.00 Total					2089.00	-319.46	1770.00		
101-145-863.10	TRAVEL/LODGING/MEALS ETC	10/11/2017	71861			-30.00		Inter-Department Transfer	No
101-145-863.10 Total					942.00	-30.00	912.00		

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101-145-937.06	COPY MAINTENANCE AGREEMENTS	10/11/2017	71861			30.00		Inter-Department Transfer	No
101-145-937.06 Total					300.00	30.00	330.00		
101-148-703.13	STATE REIMBURSEMENT	12/12/2017	72040			1060.00		Raise Revenue & Expenditure	12/12/2017
101-148-703.13 Total					89595.00	1060.00	90655.00		
101-148-712.00	FRINGE	12/12/2017	72048			903.00		Inter-department Tran- Payroll	12/12/2017
101-148-712.00	FRINGE	12/29/2017	72133			97.00		Inter-department Tran- Payroll	1/9/2018
101-148-712.00 Total					124691.00	1000.00	125691.00		
101-148-718.00	FULL TIME	12/29/2017	72133			-97.00		Inter-department Tran- Payroll	1/19/2018
101-148-718.00 Total					182137.00	-97.00	182040.00		
101-148-722.00	YEAR END SALARY ADJ	12/12/2017	72038			11317.34		Raise Revenue & Expenditure	12/12/2017
101-148-722.00 Total				X	0.00	11317.34	11317.00		
101-148-727.00	OFFICE SUPPLIES	10/09/2017	71842			-600.00		Inter-Department Transfer	No
101-148-727.00	OFFICE SUPPLIES	10/11/2017	71859			-250.00		Inter-Department Transfer	No
101-148-727.00	OFFICE SUPPLIES	12/06/2017	72017			164.00		Inter-Department Transfer	No
101-148-727.00 Total					4336.00	-686.00	3650.00		
101-148-802.01	HEALTH SERVICES	11/21/2017	71981			-300.00		Inter-Department Transfer	No
101-148-802.01 Total					300.00	-300.00	0.00		
101-148-804.00	TRANSCRIPTS	12/06/2017	72020			-122.40		Inter-Department Transfer	No
101-148-804.00 Total					1400.00	-122.40	1278.00		
101-148-805.00	JURY FEES	12/06/2017	72020			-378.40		Inter-Department Transfer	No
101-148-805.00 Total					900.00	-378.40	522.00		
101-148-806.00	WITNESS FEES	12/19/2017	72063			-143.14		Inter-Department Transfer	No
101-148-806.00 Total					450.00	-143.14	307.00		
101-148-810.00	CONTRACTUAL SERVICES	11/03/2017	71906			-500.00		Inter-Department Transfer	No
101-148-810.00 Total					4000.00	-500.00	3500.00		
101-148-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/09/2017	71854			70.00		Inter-Department Transfer	No
101-148-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/11/2017	71859			250.00		Inter-Department Transfer	No
101-148-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/21/2017	71981			300.00		Inter-Department Transfer	No
101-148-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/21/2017	71981			200.00		Inter-Department Transfer	No
101-148-827.00 Total					1400.00	820.00	2220.00		
101-148-863.10	TRAVEL/LODGING/MEALS ETC	10/09/2017	71842			600.00		Inter-Department Transfer	No
101-148-863.10	TRAVEL/LODGING/MEALS ETC	11/03/2017	71906			500.00		Inter-Department Transfer	No
101-148-863.10	TRAVEL/LODGING/MEALS ETC	11/17/2017	71963			400.00		Inter-Department Transfer	No
101-148-863.10 Total					5000.00	1500.00	6500.00		
101-148-900.00	ADVERTISING	10/09/2017	71854			-70.00		Inter-Department Transfer	No
101-148-900.00	ADVERTISING	11/21/2017	71981			-200.00		Inter-Department Transfer	No
101-148-900.00 Total					500.00	-270.00	230.00		
101-148-977.00	OFFICE EQUIP & FURNITURE	11/17/2017	71963			-400.00		Inter-Department Transfer	No
101-148-977.00 Total					1000.00	-400.00	600.00		
101-191-727.00	OFFICE SUPPLIES	12/11/2017	72028			-322.00		Inter-Department Transfer	No
101-191-727.00 Total					19000.00	-322.00	18678.00		
101-191-863.10	TRAVEL/LODGING/MEALS ETC	12/06/2017	72021			-100.00		Inter-Department Transfer	No
101-191-863.10	TRAVEL/LODGING/MEALS ETC	12/06/2017	72021			-75.00		Inter-Department Transfer	No
101-191-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2017	72080			-175.00		Inter-Department Transfer	No
101-191-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2017	72080			-50.00		Inter-Department Transfer	No
101-191-863.10 Total					1500.00	-400.00	1100.00		
101-202-722.00	YEAR END SALARY ADJ	12/12/2017	72038			5110.23		Raise Revenue & Expenditure	12/12/2017
101-202-722.00 Total				X	0.00	5110.23	5110.00		

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101-202-727.00	OFFICE SUPPLIES	07/10/2017	71598			30.00		Inter-Department Transfer	No
101-202-727.00	OFFICE SUPPLIES	08/04/2017	71674			100.00		Inter-Department Transfer	No
101-202-727.00 Total					2300.00	130.00	2430.00		
101-202-827.00	MEMBERSHIP & SUBSCRIPTIONS	07/10/2017	71598			-30.00		Inter-Department Transfer	No
101-202-827.00 Total					1250.00	-30.00	1220.00		
101-202-863.10	TRAVEL/LODGING/MEALS ETC	08/04/2017	71674			-100.00		Inter-Department Transfer	No
101-202-863.10	TRAVEL/LODGING/MEALS ETC	12/28/2017	72088			-140.00		Inter-Department Transfer	No
101-202-863.10 Total					1150.00	-240.00	910.00		
101-202-977.00	OFFICE EQUIP & FURNITURE	12/11/2017	72029			190.00		Inter-Department Transfer	No
101-202-977.00	OFFICE EQUIP & FURNITURE	12/28/2017	72088			140.00		Inter-Department Transfer	No
101-202-977.00 Total					300.00	330.00	630.00		
101-202-977.68	COMPUTER-HARD/SOFT/MAINT	12/11/2017	72029			-190.00		Inter-Department Transfer	No
101-202-977.68 Total					7600.00	-190.00	7410.00		
101-212-722.00	YEAR END SALARY ADJ	12/12/2017	72038			4525.55		Raise Revenue & Expenditure	12/12/2017
101-212-722.00 Total				X	0.00	4525.55	4526.00		
101-215-722.00	YEAR END SALARY ADJ	12/12/2017	72038			7676.20		Raise Revenue & Expenditure	12/12/2017
101-215-722.00 Total				X	0.00	7676.20	7676.00		
101-215-727.00	OFFICE SUPPLIES	12/04/2017	72016			-88.38		Inter-Department Transfer	No
101-215-727.00	OFFICE SUPPLIES	12/15/2017	72058			68.82		Inter-Department Transfer	No
101-215-727.00	OFFICE SUPPLIES	12/21/2017	72080			175.00		Inter-Department Transfer	No
101-215-727.00 Total					8000.00	155.44	8155.00		
101-215-744.05	MICROFILM EXPENSES	09/21/2017	71790			-16.52		Inter-Department Transfer	No
101-215-744.05	MICROFILM EXPENSES	12/04/2017	72016			88.38		Inter-Department Transfer	No
101-215-744.05 Total					1900.00	71.86	1972.00		
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	07/18/2017	71621			50.00		Inter-Department Transfer	No
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	09/21/2017	71790			16.52		Inter-Department Transfer	No
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/25/2017	71888			75.00		Inter-Department Transfer	No
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/27/2017	71982			225.00		Inter-Department Transfer	No
101-215-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/06/2017	72021			75.00		Inter-Department Transfer	No
101-215-827.00 Total					1200.00	441.52	1642.00		
101-215-863.10	TRAVEL/LODGING/MEALS ETC	07/18/2017	71621			300.00		Inter-Department Transfer	No
101-215-863.10	TRAVEL/LODGING/MEALS ETC	11/27/2017	71982			-225.00		Inter-Department Transfer	No
101-215-863.10	TRAVEL/LODGING/MEALS ETC	12/06/2017	72021			100.00		Inter-Department Transfer	No
101-215-863.10	TRAVEL/LODGING/MEALS ETC	12/15/2017	72058			-68.82		Inter-Department Transfer	No
101-215-863.10 Total					1200.00	106.18	1306.00		
101-215-957.00	EMPLOYEE TRAINING	07/18/2017	71621			-50.00		Inter-Department Transfer	No
101-215-957.00	EMPLOYEE TRAINING	07/18/2017	71621			-300.00		Inter-Department Transfer	No
101-215-957.00	EMPLOYEE TRAINING	10/25/2017	71888			-75.00		Inter-Department Transfer	No
101-215-957.00 Total					500.00	-425.00	75.00		
101-215-977.00	OFFICE EQUIP & FURNITURE	12/11/2017	72028			322.00		Inter-Department Transfer	No
101-215-977.00	OFFICE EQUIP & FURNITURE	12/21/2017	72080			50.00		Inter-Department Transfer	No
101-215-977.00 Total					500.00	372.00	872.00		
101-225-718.00	FULL TIME	12/12/2017	72041			58.00		Inter-depart Tran- Payroll	12/12/2017
101-225-718.00 Total					76295.00	58.00	76353.00		
101-225-722.00	YEAR END SALARY ADJ	12/12/2017	72038			5091.98		Raise Revenue & Expenditure	12/12/2017
101-225-722.00 Total				X	0.00	5091.98	5092.00		
101-225-727.00	OFFICE SUPPLIES	11/28/2017	71984			-102.00		Inter-Department Transfer	No
101-225-727.00	OFFICE SUPPLIES	12/21/2017	72079			900.00		Inter-Department Transfer	No

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101-225-727.00	OFFICE SUPPLIES	12/21/2017	72079			239.71		Inter-Department Transfer	No
101-225-727.00	OFFICE SUPPLIES	12/29/2017	72099			500.00		Inter-Department Transfer	No
101-225-727.00 Total					4723.00	1537.71	6261.00		
101-225-827.00	MEMBERSHIP & SUBSCRIPTIONS	11/28/2017	71984			102.00		Inter-Department Transfer	No
101-225-827.00 Total					700.00	102.00	802.00		
101-225-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2017	72079			-900.00		Inter-Department Transfer	No
101-225-863.10 Total					3000.00	-900.00	2100.00		
101-225-957.00	EMPLOYEE TRAINING	07/11/2017	71608			-1500.00		Inter-Department Transfer	No
101-225-957.00	EMPLOYEE TRAINING	12/21/2017	72079			-499.64		Inter-Department Transfer	No
101-225-957.00 Total					3000.00	-1999.64	1000.00		
101-225-977.00	OFFICE EQUIP & FURNITURE	07/11/2017	71608			1500.00		Inter-Department Transfer	No
101-225-977.00	OFFICE EQUIP & FURNITURE	07/11/2017	71608			1500.00		Inter-Department Transfer	No
101-225-977.00	OFFICE EQUIP & FURNITURE	12/21/2017	72079			499.64		Inter-Department Transfer	No
101-225-977.00 Total					1600.00	3499.64	5100.00		
101-225-977.81	COMPUTER-HARD/SOFT/MAINT	07/11/2017	71608			-1500.00		Inter-Department Transfer	No
101-225-977.81	COMPUTER-HARD/SOFT/MAINT	12/21/2017	72079			-239.71		Inter-Department Transfer	No
101-225-977.81	COMPUTER-HARD/SOFT/MAINT	12/29/2017	72099			-500.00		Inter-Department Transfer	No
101-225-977.81 Total					7500.00	-2239.71	5260.00		
101-228-722.00	YEAR END SALARY ADJ	12/12/2017	72038			3171.84		Raise Revenue & Expenditure	12/12/2017
101-228-722.00 Total				X	0.00	3171.84	3172.00		
101-228-727.00	OFFICE SUPPLIES	12/06/2017	72017			-164.00		Inter-Department Transfer	No
101-228-727.00 Total					1401.00	-164.00	1237.00		
101-228-853.00	CELL PHONE	12/28/2017	72089			1254.00		Inter-Department Transfer	No
101-228-853.00	CELL PHONE	12/29/2017	72098			44.55		Inter-Department Transfer	No
101-228-853.00	CELL PHONE	12/29/2017	72114			45.00		Inter-Department Transfer	No
101-228-853.00 Total					13500.00	1343.55	14844.00		
101-228-950.00	EQUIPMENT	09/20/2017	71788			-2829.00		Inter-Department Transfer	No
101-228-950.00	EQUIPMENT	10/27/2017	71902			-305.00		Inter-Department Transfer	No
101-228-950.00	EQUIPMENT	11/28/2017	71983			-1539.00		Inter-Department Transfer	No
101-228-950.00 Total					20000.00	-4673.00	15327.00		
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	12/28/2017	72089			-1254.00		Inter-Department Transfer	No
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	12/29/2017	72098			-44.55		Inter-Department Transfer	No
101-228-977.03	SYSTEM REPLACEMENT/EQUIP	12/29/2017	72114			-45.00		Inter-Department Transfer	No
101-228-977.03 Total					45000.00	-1343.55	43656.00		
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	09/20/2017	71788			2829.00		Inter-Department Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	10/27/2017	71902			305.00		Inter-Department Transfer	No
101-228-977.68	COMPUTER-HARD/SOFT/MAINT	11/28/2017	71983			1539.00		Inter-Department Transfer	No
101-228-977.68 Total					17000.00	4673.00	21673.00		
101-229-722.00	YEAR END SALARY ADJ	12/12/2017	72038			12765.75		Raise Revenue & Expenditure	12/12/2017
101-229-722.00 Total				X	0.00	12765.75	12766.00		
101-229-812.00	PRISONER EXTRADITIONS	10/12/2017	71864			731.00		Inter-Department Transfer	No
101-229-812.00 Total					1351.00	731.00	2082.00		
101-229-827.00	MEMBERSHIP & SUBSCRIPTIONS	09/29/2017	71816			350.00		Inter-Department Transfer	No
101-229-827.00 Total					2659.00	350.00	3009.00		
101-229-863.10	TRAVEL/LODGING/MEALS ETC	09/13/2017	71771			300.00		Inter-Department Transfer	No
101-229-863.10 Total					1000.00	300.00	1300.00		
101-229-977.00	OFFICE EQUIP & FURNITURE	09/12/2017	71772			500.00		Raise Revenue & Expenditure	9/12/2017
101-229-977.00	OFFICE EQUIP & FURNITURE	09/13/2017	71771			-300.00		Inter-Department Transfer	No

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101-229-977.00	OFFICE EQUIP & FURNITURE	09/29/2017	71816			-350.00		Inter-Department Transfer	No
101-229-977.00	OFFICE EQUIP & FURNITURE	10/12/2017	71864			-731.00		Inter-Department Transfer	No
101-229-977.00 Total					5000.00	-881.00	4119.00		
101-243-722.00	YEAR END SALARY ADJ	12/12/2017	72038			1248.21		Raise Revenue & Expenditure	12/12/2017
101-243-722.00 Total				X	0.00	1248.21	1248.00		
101-243-727.00	OFFICE SUPPLIES	07/26/2017	71641			55.09		Inter-Department Transfer	No
101-243-727.00	OFFICE SUPPLIES	07/26/2017	71641			130.07		Inter-Department Transfer	No
101-243-727.00	OFFICE SUPPLIES	09/13/2017	71785			107.89		Inter-Department Transfer	No
101-243-727.00	OFFICE SUPPLIES	09/13/2017	71785			50.00		Inter-Department Transfer	No
101-243-727.00 Total					780.00	343.05	1123.00		
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	07/26/2017	71641			-55.09		Inter-Department Transfer	No
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	09/13/2017	71785			-50.00		Inter-Department Transfer	No
101-243-827.00	MEMBERSHIP & SUBSCRIPTIONS	12/21/2017	72067			-5.64		Inter-Department Transfer	No
101-243-827.00 Total					300.00	-110.73	189.00		
101-243-863.10	TRAVEL/LODGING/MEALS ETC	07/26/2017	71640			-69.93		Inter-Department Transfer	No
101-243-863.10	TRAVEL/LODGING/MEALS ETC	07/26/2017	71641			-130.07		Inter-Department Transfer	No
101-243-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2017	72067			5.64		Inter-Department Transfer	No
101-243-863.10 Total					200.00	-194.36	6.00		
101-243-957.00	EMPLOYEE TRAINING	07/26/2017	71640			-340.00		Inter-Department Transfer	No
101-243-957.00 Total					375.00	-340.00	35.00		
101-243-977.68	COMPUTER-HARD/SOFT/MAINT	07/26/2017	71640			340.00		Inter-Department Transfer	No
101-243-977.68	COMPUTER-HARD/SOFT/MAINT	07/26/2017	71640			69.93		Inter-Department Transfer	No
101-243-977.68 Total					1745.00	409.93	2155.00		
101-253-712.00	FRINGE	12/12/2017	72032			15325.00		Raise Revenue & Expenditure	12/12/2017
101-253-712.00 Total					72894.00	15325.00	88219.00		
101-253-718.00	FULL TIME	12/12/2017	72032			7220.00		Raise Revenue & Expenditure	12/12/2017
101-253-718.00 Total					107160.00	7220.00	114380.00		
101-253-719.00	PART TIME	12/12/2017	72032			21220.00		Raise Revenue & Expenditure	12/12/2017
101-253-719.00 Total				X	0.00	21220.00	21220.00		
101-253-722.00	YEAR END SALARY ADJ	12/12/2017	72038			7703.50		Raise Revenue & Expenditure	12/12/2017
101-253-722.00 Total				X	0.00	7703.50	7704.00		
101-253-727.00	OFFICE SUPPLIES	08/04/2017	71673			-33.90		Inter-Department Transfer	No
101-253-727.00 Total					2975.00	-33.90	2941.00		
101-253-853.00	CELL PHONE	08/03/2017	71685			540.00		Inter-Department Transfer	No
101-253-853.00 Total				X	0.00	540.00	540.00		
101-253-863.10	TRAVEL/LODGING/MEALS ETC	08/03/2017	71685			-540.00		Inter-Department Transfer	No
101-253-863.10	TRAVEL/LODGING/MEALS ETC	08/21/2017	71713			-300.00		Inter-Department Transfer	No
101-253-863.10 Total					2499.00	-840.00	1659.00		
101-253-957.00	EMPLOYEE TRAINING	08/21/2017	71713			300.00		Inter-Department Transfer	No
101-253-957.00 Total					1700.00	300.00	2000.00		
101-253-977.00	OFFICE EQUIP & FURNITURE	08/04/2017	71673			33.90		Inter-Department Transfer	No
101-253-977.00 Total					2450.00	33.90	2484.00		
101-265-722.00	YEAR END SALARY ADJ	12/12/2017	72038			7689.80		Raise Revenue & Expenditure	12/12/2017
101-265-722.00 Total				X	0.00	7689.80	7690.00		
101-265-775.00	JANITORIAL SUPPLIES	08/30/2017	71741			-1100.00		Inter-Department Transfer	No
101-265-775.00 Total					28000.00	-1100.00	26900.00		
101-265-810.00	CONTRACTUAL SERVICES	08/30/2017	71741			1100.00		Inter-Department Transfer	No
101-265-810.00	CONTRACTUAL SERVICES	11/28/2017	71985			800.00		Inter-Department Transfer	No

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GL NUMBER	GL DESCRIPTION	POST DATE	REF #	NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2017 BUDGET	AMENDED BUDGET 6/30/2017	CHANGE TO BUDGET INCREASE (DECREASE)	2017 FINAL AMENDED BUDGET	BUDGET ADJUSTMENT DESCRIPTION	DATE PREVIOUSLY APPROVED BY THE BOARD
101-265-810.00 Total					4800.00	1900.00	6700.00		
101-265-811.00	JANITORIAL SERVICES	12/13/2017	72056			1200.00		Inter-Department Transfer	No
101-265-811.00 Total					8000.00	1200.00	9200.00		
101-265-934.00	BLDG REPAIRS & MAINT	11/28/2017	71985			-800.00		Inter-Department Transfer	No
101-265-934.00	BLDG REPAIRS & MAINT	12/13/2017	72056			-1200.00		Inter-Department Transfer	No
101-265-934.00 Total					20000.00	-2000.00	18000.00		
101-267-930.00	GROUNDS MAINT/EQUIP	12/28/2017	72087			-5000.00		Inter-Department Transfer	No
101-267-930.00 Total					20000.00	-5000.00	15000.00		
101-267-934.00	BLDG REPAIRS & MAINT	12/28/2017	72087			5000.00		Inter-Department Transfer	No
101-267-934.00 Total					20649.00	5000.00	25649.00		
101-270-802.05	EMPLOYMENT PHYSICALS	11/17/2017	71962			84.50		Inter-Department Transfer	No
101-270-802.05 Total					1200.00	84.50	1285.00		
101-270-863.10	TRAVEL/LODGING/MEALS ETC	12/28/2017	72085			70.00		Inter-Department Transfer	No
101-270-863.10 Total					350.00	70.00	420.00		
101-270-864.00	TUITION	11/17/2017	71962			-84.50		Inter-Department Transfer	No
101-270-864.00	TUITION	12/28/2017	72085			-70.00		Inter-Department Transfer	No
101-270-864.00 Total					1500.00	-154.50	1346.00		
101-284-863.10	TRAVEL/LODGING/MEALS ETC	10/19/2017	71883			171.13		Inter-Department Transfer	No
101-284-863.10 Total					450.00	171.13	621.00		
101-284-957.00	EMPLOYEE TRAINING	10/19/2017	71883			-171.13		Inter-Department Transfer	No
101-284-957.00 Total					400.00	-171.13	229.00		
101-285-728.00	PRINTED MATTER	08/09/2017	71678			-767.00		Inter-Department Transfer	No
101-285-728.00 Total					1000.00	-767.00	233.00		
101-285-730.00	POSTAGE	12/13/2017	72059			-90.00		Inter-Department Transfer	No
101-285-730.00	POSTAGE	12/27/2017	72081			-570.00		Inter-Department Transfer	No
101-285-730.00	POSTAGE	12/28/2017	72096			-15.67		Inter-Department Transfer	No
101-285-730.00	POSTAGE	12/29/2017	72135			-4000.00		Inter-Department Transfer	No
101-285-730.00 Total					65000.00	-4675.67	60324.00		
101-285-825.03	LEGAL - LABOR ISSUES	08/01/2017	71644			600.00		Inter-Department Transfer	No
101-285-825.03	LEGAL - LABOR ISSUES	12/13/2017	72059			90.00		Inter-Department Transfer	No
101-285-825.03	LEGAL - LABOR ISSUES	12/27/2017	72081			570.00		Inter-Department Transfer	No
101-285-825.03 Total					1500.00	1260.00	2760.00		
101-285-825.07	LEGAL CIVIL COUNSEL	08/01/2017	71644			-600.00		Inter-Department Transfer	No
101-285-825.07 Total					35750.00	-600.00	35150.00		
101-285-900.00	ADVERTISING	12/28/2017	72096			15.67		Inter-Department Transfer	No
101-285-900.00 Total					3000.00	15.67	3016.00		
101-301-704.05	OVERTIME	09/12/2017	71769			2500.00		I/D Tran Payroll/Fund Equity	9/12/2017
101-301-704.05 Total					13114.00	2500.00	15614.00		
101-301-712.00	FRINGE	09/12/2017	71769			703.50		I/D Tran Payroll/Fund Equity	9/12/2017
101-301-712.00 Total					485145.00	703.50	485849.00		
101-301-717.00	UNIFORM CLEANING ALLOWANCE	08/29/2017	71739			450.00		Inter-Department Transfer	No
101-301-717.00 Total					9995.00	450.00	10445.00		
101-301-722.00	YEAR END SALARY ADJ	12/12/2017	72038			33053.86		Raise Revenue & Expenditure	12/12/2017
101-301-722.00 Total				X	0.00	33053.86	33054.00		
101-301-727.00	OFFICE SUPPLIES	11/16/2017	71961			-500.00		Inter-Department Transfer	No
101-301-727.00	OFFICE SUPPLIES	12/28/2017	72084			-280.00		Inter-Department Transfer	No
101-301-727.00	OFFICE SUPPLIES	12/28/2017	72086			-55.00		Inter-Department Transfer	No
101-301-727.00 Total					5500.00	-835.00	4665.00		

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101-301-744.00	OTHER SUPPLIES	11/16/2017	71961			500.00		Inter-Department Transfer	No
101-301-744.00 Total					2000.00	500.00	2500.00		
101-301-744.08	DRUG INVESTIGATION	08/08/2017	71687			400.00		Raise Revenue & Expenditure	8/8/2017
101-301-744.08 Total					4489.00	400.00	4889.00		
101-301-744.09	DRUG FORFEITURE ACTIVITIES	08/08/2017	71686			3250.00		Raise Revenue & Expenditure	8/8/2017
101-301-744.09 Total					6011.00	3250.00	9261.00		
101-301-827.00	MEMBERSHIP & SUBSCRIPTIONS	08/09/2017	71679			153.00		Inter-Department Transfer	No
101-301-827.00 Total					1165.00	153.00	1318.00		
101-301-957.00	EMPLOYEE TRAINING	11/07/2017	71936			900.00		Inter-Department Transfer	No
101-301-957.00	EMPLOYEE TRAINING	12/28/2017	72086			55.00		Inter-Department Transfer	No
101-301-957.00 Total					6000.00	955.00	6955.00		
101-301-966.00	VEHICLE LEASE	07/27/2017	71642			250.00		Inter-Department Transfer	No
101-301-966.00 Total					750.00	250.00	1000.00		
101-301-970.01	EQUIPMENT - NEW	11/30/2017	71989			100.00		Inter-Department Transfer	No
101-301-970.01	EQUIPMENT - NEW	12/28/2017	72084			280.00		Inter-Department Transfer	No
101-301-970.01 Total					18855.00	380.00	19235.00		
101-301-975.22	MAINT/EQUIP/MISC	11/07/2017	71936			180.00		Inter-Department Transfer	No
101-301-975.22 Total					7500.00	180.00	7680.00		
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	07/27/2017	71642			-250.00		Inter-Department Transfer	No
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	08/09/2017	71679			-153.00		Inter-Department Transfer	No
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	11/07/2017	71936			-900.00		Inter-Department Transfer	No
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	11/07/2017	71936			-180.00		Inter-Department Transfer	No
101-301-977.72	COMPUTER-HARD/SOFT/MAINT	11/30/2017	71989			-100.00		Inter-Department Transfer	No
101-301-977.72 Total					3000.00	-1583.00	1417.00		
101-331-704.05	OVERTIME	10/23/2017	71944			-76.00		Inter-department Tran- Payroll	11/14/2017
101-331-704.05	OVERTIME	12/12/2017	72043			-375.00		Inter-department Tran- Payroll	12/12/2017
101-331-704.05 Total					2249.00	-451.00	1798.00		
101-331-712.00	FRINGE	12/12/2017	72043			375.00		Inter-department Tran- Payroll	12/12/2017
101-331-712.00 Total					17958.00	375.00	18333.00		
101-331-720.00	SEASONAL	10/23/2017	71944			76.00		Inter-department Tran- Payroll	11/14/2017
101-331-720.00 Total					22586.00	76.00	22662.00		
101-331-722.00	YEAR END SALARY ADJ	12/12/2017	72038			2420.79		Raise Revenue & Expenditure	12/12/2017
101-331-722.00 Total				X	0.00	2420.79	2421.00		
101-331-747.09	BOAT-GAS/OIL	11/30/2017	71990			-1300.00		Inter-Department Transfer	No
101-331-747.09 Total					12000.00	-1300.00	10700.00		
101-331-950.00	EQUIPMENT	11/30/2017	71990			1300.00		Inter-Department Transfer	No
101-331-950.00 Total					1500.00	1300.00	2800.00		
101-333-722.00	YEAR END SALARY ADJ	12/12/2017	72038			1803.43		Raise Revenue & Expenditure	12/12/2017
101-333-722.00 Total				X	0.00	1803.43	1803.00		
101-334-704.05	OVERTIME	09/12/2017	71770			-211.00		Inter-department Tran- Payroll	9/12/2017
101-334-704.05	OVERTIME	10/11/2017	71858			23478.00		Raise Revenue & Expenditure	10/10/2017
101-334-704.05 Total					13467.00	23267.00	36734.00		
101-334-712.00	FRINGE	09/12/2017	71770			211.00		Inter-department Tran- Payroll	9/12/2017
101-334-712.00	FRINGE	10/11/2017	71858			6273.00		Raise Revenue & Expenditure	10/10/2017
101-334-712.00 Total					3468.00	6484.00	9952.00		
101-334-863.04	MILEAGE	10/11/2017	71858			2528.00		Raise Revenue & Expenditure	10/10/2017
101-334-863.04 Total					1520.00	2528.00	4048.00		
101-334-950.00	EQUIPMENT	10/11/2017	71858			7997.00		Raise Revenue & Expenditure	10/10/2017

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101-334-950.00 Total					13645.00	7997.00	21642.00		
101-337-704.05	OVERTIME	09/12/2017	71780			8859.00		Raise Revenue & Expenditure	9/12/2017
101-337-704.05 Total					10108.00	8859.00	18967.00		
101-337-712.00	FRINGE	09/12/2017	71780			2618.00		Raise Revenue & Expenditure	9/12/2017
101-337-712.00 Total					2875.00	2618.00	5493.00		
101-351-703.34	HOLIDAY PAY	12/12/2017	72044			-300.00		Inter-department Tran- Payroll	12/12/2017
101-351-703.34 Total					35363.00	-300.00	35063.00		
101-351-703.36	SHIFT DIFFERENTIAL PAY	12/12/2017	72044			300.00		Inter-department Tran- Payroll	12/12/2017
101-351-703.36 Total					4272.00	300.00	4572.00		
101-351-704.05	OVERTIME	09/12/2017	71769			5000.00		I/D Tran Payroll/Fund Equity	9/12/2017
101-351-704.05	OVERTIME	12/28/2017	72134			958.00		Inter-department Tran- Payroll	1/9/2018
101-351-704.05 Total					3247.00	5958.00	9205.00		
101-351-712.00	FRINGE	09/12/2017	71769			1457.50		I/D Tran Payroll/Fund Equity	9/12/2017
101-351-712.00	FRINGE	12/28/2017	72134			-958.00		Inter-department Tran- Payroll	1/9/2018
101-351-712.00 Total					399639.00	499.50	400139.00		
101-351-717.00	UNIFORM CLEANING ALLOWANCE	08/29/2017	71739			-450.00		Inter-Department Transfer	No
101-351-717.00 Total					7650.00	-450.00	7200.00		
101-351-722.00	YEAR END SALARY ADJ	12/12/2017	72038			24735.57		Raise Revenue & Expenditure	12/12/2017
101-351-722.00 Total				X	0.00	24735.57	24736.00		
101-351-740.00	FOOD	12/12/2017	72039			28000.00		Raise Revenue & Expenditure	12/12/2017
101-351-740.00	FOOD	12/29/2017	72135			4000.00		Inter-Department Transfer	No
101-351-740.00 Total					256000.00	32000.00	288000.00		
101-351-744.07	MISC PRISONER SUPPLIES	10/25/2017	71886			350.00		Inter-Department Transfer	No
101-351-744.07	MISC PRISONER SUPPLIES	12/27/2017	72083			1405.00		Inter-Department Transfer	No
101-351-744.07	MISC PRISONER SUPPLIES	12/28/2017	72084			375.00		Inter-Department Transfer	No
101-351-744.07 Total					5000.00	2130.00	7130.00		
101-351-746.01	EMPLOYEE UNIFORMS	10/25/2017	71886			-350.00		Inter-Department Transfer	No
101-351-746.01 Total					3000.00	-350.00	2650.00		
101-351-810.00	CONTRACTUAL SERVICES	08/15/2017	71701			1000.00		Inter-Department Transfer	No
101-351-810.00 Total					3000.00	1000.00	4000.00		
101-351-935.00	EQUIPMENT REPAIRS	12/27/2017	72083			-1405.00		Inter-Department Transfer	No
101-351-935.00	EQUIPMENT REPAIRS	12/28/2017	72084			-375.00		Inter-Department Transfer	No
101-351-935.00 Total					3000.00	-1780.00	1220.00		
101-351-957.00	EMPLOYEE TRAINING	08/15/2017	71701			-1000.00		Inter-Department Transfer	No
101-351-957.00 Total					1500.00	-1000.00	500.00		
101-400-501.03	ENFORCEMENT ZONE GRANT	09/12/2017	71780			11477.00		Raise Revenue & Expenditure	9/12/2017
101-400-501.03 Total					12983.00	11477.00	24460.00		
101-400-507.01	PROS ATTY VICTIMS RIGHTS	10/01/2017	71951			1376.90		Raise Revenue & Expenditure	11/14/2017
101-400-507.01 Total					51915.00	1376.90	53292.00		
101-400-508.00	WOMEN'S RESOURCE GRANT	09/12/2017	71772			500.00		Raise Revenue & Expenditure	9/12/2017
101-400-508.00 Total				X	0.00	500.00	500.00		
101-400-510.00	STONEGARDEN GRANT	10/11/2017	71858			40276.00		Raise Revenue & Expenditure	10/10/2017
101-400-510.00 Total					32100.00	40276.00	72376.00		
101-400-541.00	PROBATE JUDGES' SALARY	12/12/2017	72040			1060.00		Raise Revenue & Expenditure	12/12/2017
101-400-541.00 Total					95594.00	1060.00	96654.00		
101-400-582.00	SHERIFF LOCAL GRANTS	08/08/2017	71687			400.00		Raise Revenue & Expenditure	8/8/2017
101-400-582.00 Total					650.00	400.00	1050.00		
101-400-657.00	DRUG FORFEITURES - SHERIFF	08/08/2017	71686			3250.00		Raise Revenue & Expenditure	8/8/2017

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101-400-657.00 Total					550.00	3250.00	3800.00		
101-400-699.00	FUND EQUITY	12/12/2017	72034			13486.00		Raise Revenue & Expenditure	12/12/2017
101-400-699.00	FUND EQUITY	12/12/2017	72036			127500.00		Raise Revenue & Expenditure	12/12/2017
101-400-699.00	FUND EQUITY	12/12/2017	72038			159900.00		Raise Revenue & Expenditure	12/12/2017
101-400-699.00	FUND EQUITY	12/12/2017	72039			28000.00		Raise Revenue & Expenditure	12/12/2017
101-400-699.00 Total					875812.00	328886.00	1204698.00		
101-400-699.99	TRANSFER IN	12/12/2017	72032			318765.00		Raise Revenue & Expenditure	12/12/2017
101-400-699.99 Total					167511.00	318765.00	486276.00		
101-412-703.90	COMMUNITY DEVELOPMENT DIRECTOR	12/12/2017	72049			-160.00		Inter-department Tran-Payroll	12/12/2017
101-412-703.90 Total					67234.00	-160.00	67074.00		
101-412-712.00	FRINGE	12/12/2017	72031			-854.81		Raise/Lower Revenue & Expend	12/12/2017
101-412-712.00 Total					114212.00	-854.81	113357.00		
101-412-718.00	FULL TIME	12/12/2017	72031			-5026.28		Raise/Lower Revenue & Expend	12/12/2017
101-412-718.00	FULL TIME	12/12/2017	72049			160.00		Inter-department Tran- Payroll	12/12/2017
101-412-718.00 Total					137845.00	-4866.28	132979.00		
101-412-722.00	YEAR END SALARY ADJ	12/12/2017	72038			6509.38		Raise Revenue & Expenditure	12/12/2017
101-412-722.00 Total				X	0.00	6509.38	6509.00		
101-412-727.00	OFFICE SUPPLIES	10/18/2017	71882			-283.88		Inter-Department Transfer	No
101-412-727.00 Total					2125.00	-283.88	1841.00		
101-412-744.00	OTHER SUPPLIES	10/18/2017	71882			283.88		Inter-Department Transfer	No
101-412-744.00 Total				X	0.00	283.88	284.00		
101-412-863.10	TRAVEL/LODGING/MEALS ETC	09/13/2017	71785			-107.89		Inter-Department Transfer	No
101-412-863.10	TRAVEL/LODGING/MEALS ETC	12/21/2017	72066			10.00		Inter-department Transfer	No
101-412-863.10 Total					700.00	-97.89	602.00		
101-412-863.30	TRAVEL/LODGING/MEALS ETC - BRDS/COMM	12/29/2017	72097			100.00		Inter-department Transfer	No
101-412-863.30 Total					7000.00	100.00	7100.00		
101-412-957.30	TRAINING - BOARDS OR COMMISSIONS	12/29/2017	72097			-100.00		Inter-department Transfer	No
101-412-957.30 Total					500.00	-100.00	400.00		
101-412-977.62	COMPUTER-HARD/SOFT/MAINT	12/21/2017	72066			-10.00		Inter-department Transfer	No
101-412-977.62 Total					3800.00	-10.00	3790.00		
101-682-722.00	YEAR END SALARY ADJ	12/12/2017	72038			2161.16		Raise Revenue & Expenditure	12/12/2017
101-682-722.00 Total				X	0.00	2161.16	2161.00		
101-700-955.01	CARRIED FORWARD FUND EQUITY	07/11/2017	71605			-3895.00		Raise/Lower Revenue & Expend	7/11/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/12/2017	71769			-2500.00		i/D Tran Payroll/Fund Equity	9/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/12/2017	71769			-703.50		i/D Tran Payroll/Fund Equity	9/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/12/2017	71769			-5000.00		i/D Tran Payroll/Fund Equity	9/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	09/12/2017	71769			-1457.50		i/D Tran Payroll/Fund Equity	9/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/12/2017	72041			-58.00		Inter-depart Tran- Payroll	12/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/12/2017	72046			-1000.00		Inter-depart Tran- Payroll	12/12/2017
101-700-955.01	CARRIED FORWARD FUND EQUITY	12/12/2017	72048			-903.00		Inter-department Tran- Payroll	12/12/2017
101-700-955.01 Total					19707.00	-15517.00	4190.00		
101-731-722.00	YEAR END SALARY ADJ	12/12/2017	72038			954.46		Raise Revenue & Expenditure	12/12/2017
101-731-722.00 Total				X	0.00	954.46	954.00		
101-731-727.00	OFFICE SUPPLIES	12/13/2017	72062			250.00		Inter-department Transfer	No
101-731-727.00 Total					999.00	250.00	1249.00		
101-731-863.10	TRAVEL/LODGING/MEALS ETC	09/19/2017	71784			50.00		Inter-Department Transfer	No
101-731-863.10	TRAVEL/LODGING/MEALS ETC	09/25/2017	71793			25.00		Inter-Department Transfer	No
101-731-863.10 Total				X	0.00	75.00	75.00		

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101-731-957.00	EMPLOYEE TRAINING	09/19/2017	71784			-50.00		Inter-Department Transfer	No
101-731-957.00	EMPLOYEE TRAINING	09/25/2017	71793			-25.00		Inter-Department Transfer	No
101-731-957.00	EMPLOYEE TRAINING	12/13/2017	72062			-250.00		Inter-department Transfer	No
101-731-957.00 Total					400.00	-325.00	75.00		
101-902-961.03	BUILDING DEPT FUND 249	07/11/2017	71605			3895.00		Raise/Lower Revenue & Expend	7/11/2017
101-902-961.03	BUILDING DEPT FUND 249	12/12/2017	72031			1176.22		Raise/Lower Revenue & Expend	12/12/2017
101-902-961.03	BUILDING DEPT FUND 249	12/12/2017	72034			2697.20		Raise Revenue & Expenditure	12/12/2017
101-902-961.03 Total					69978.00	7768.42	77746.00		
101-902-965.01	CHILD CARE/PROB #292	12/12/2017	72036			127500.00		Raise Revenue & Expenditure	12/12/2017
101-902-965.01 Total					458744.00	127500.00	586244.00		
101-902-999.00	TRANSFER OUT	12/12/2017	72031			4704.87		Raise/Lower Revenue & Expend	12/12/2017
101-902-999.00	TRANSFER OUT	12/12/2017	72032			275000.00		Raise Revenue & Expenditure	12/12/2017
101-902-999.00	TRANSFER OUT	12/12/2017	72034			10788.80		Raise Revenue & Expenditure	12/12/2017
101-902-999.00 Total					21567.00	290493.67	312061.00		
108-253-801.02	REHABILITATION SERVICES	12/27/2017	72138			1592.67		Raise/Lower Revenue & Expend	1/9/2017
108-253-801.02 Total					67305.00	1592.67	68898.00		
108-253-801.04	CONVENTION FACILITY TAX	12/27/2017	72138			1592.70		Raise/Lower Revenue & Expend	1/9/2017
108-253-801.04 Total					67305.00	1592.70	68898.00		
108-400-404.00	CONVENTION & TOURISM TAX	12/27/2017	72138			3185.37		Raise/Lower Revenue & Expend	1/9/2017
108-400-404.00 Total					134610.00	3185.37	137795.00		
111-131-727.43	CC PROBATION SUPPLIES	11/17/2017	71966			48.12		Inter-Department Transfer	No
111-131-727.43	CC PROBATION SUPPLIES	12/29/2017	72100			27.62		Inter-department Transfer	No
111-131-727.43 Total					800.00	75.74	876.00		
111-131-977.00	OFFICE EQUIP & FURNITURE	11/17/2017	71966			-48.12		Inter-Department Transfer	No
111-131-977.00	OFFICE EQUIP & FURNITURE	12/29/2017	72100			-27.62		Inter-department Transfer	No
111-131-977.00 Total					1350.00	-75.74	1274.00		
201-253-700.50	WITHDRAWAL TRANSFERS	11/14/2017	71948			1332925.00		Raise Revenue & Expenditure	11/14/2017
201-253-700.50	WITHDRAWAL TRANSFERS	12/12/2017	72037			893526.00		Raise Revenue & Expenditure	12/12/2017
201-253-700.50 Total					7091003.00	2226451.00	9317454.00		
201-400-400.00	REVENUE CONTROL	11/14/2017	71948			1332925.00		Raise Revenue & Expenditure	11/14/2017
201-400-400.00	REVENUE CONTROL	12/12/2017	72037			893526.00		Raise Revenue & Expenditure	12/12/2017
201-400-400.00 Total					7089003.00	2226451.00	9315454.00		
215-141-827.00	MEMBERSHIP & SUBSCRIPTIONS	09/25/2017	71791			200.00		Inter-Department Transfer	No
215-141-827.00 Total					1400.00	200.00	1600.00		
215-141-863.10	TRAVEL/LODGING/MEALS ETC	09/25/2017	71791			-200.00		Inter-Department Transfer	No
215-141-863.10 Total					2500.00	-200.00	2300.00		
215-141-937.06	COPY MAINTENANCE AGREEMENTS	12/14/2017	72057			48.22		Inter-department Transfer	No
215-141-937.06 Total					1000.00	48.22	1048.00		
215-141-957.00	EMPLOYEE TRAINING	12/14/2017	72057			-48.22		Inter-department Transfer	No
215-141-957.00 Total					1000.00	-48.22	952.00		
217-253-813.02	DEL PERSONAL PROP	12/21/2017	72137			259.82		Raise/Lower Revenue & Expend	1/9/2017
217-253-813.02 Total					211.00	259.82	471.00		
217-400-406.01	PERS PROP/COMM FOR/TAX REVERT	12/21/2017	72137			259.82		Raise/Lower Revenue & Expend	1/9/2017
217-400-406.01 Total					211.00	259.82	471.00		
220-266-810.00	CONTRACTUAL SERVICES	07/13/2017	71622			1000.00		Inter-department Transfer	No
220-266-810.00 Total					1800.00	1000.00	2800.00		
220-266-934.00	BLDG REPAIRS & MAINT	07/13/2017	71622			-1000.00		Inter-department Transfer	No
220-266-934.00 Total					5500.00	-1000.00	4500.00		

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226-525-747.10	FUEL/OIL	11/08/2017	71940			3000.00		Inter-Department Transfer	No
226-525-747.10 Total					10000.00	3000.00	13000.00		
226-525-975.22	MAINT/EQUIP/MISC	11/08/2017	71940			-3000.00		Inter-Department Transfer	No
226-525-975.22 Total					13750.00	-3000.00	10750.00		
230-253-820.00	DISTRIBUTION TO CCE 911	11/03/2017	71953			2169.00		Raise Revenue & Expenditure	11/14/2017
230-253-820.00 Total					150000.00	2169.00	152169.00		
230-400-577.00	CELLULAR PHONE ASSESSMENT	11/03/2017	71953			2169.00		Raise Revenue & Expenditure	11/14/2017
230-400-577.00 Total					150000.00	2169.00	152169.00		
249-371-703.29	CONSTRUCTION CODE/ADMIN	12/12/2017	72050			230.00		Inter-department Tran-Payroll	12/12/2017
249-371-703.29 Total					53618.00	230.00	53848.00		
249-371-712.00	FRINGE	12/12/2017	72031			854.81		Raise/Lower Revenue & Expend	12/12/2017
249-371-712.00	FRINGE	12/12/2017	72050			-230.00		Inter-department Tran- Payroll	12/12/2017
249-371-712.00 Total					137664.00	624.81	138289.00		
249-371-718.00	FULL TIME	12/12/2017	72031			5026.28		Raise/Lower Revenue & Expend	12/12/2017
249-371-718.00 Total					183355.00	5026.28	188381.00		
249-371-727.00	OFFICE SUPPLIES	08/09/2017	71680			-350.00		Inter-department Transfer	No
249-371-727.00	OFFICE SUPPLIES	09/06/2017	71759			-500.00		Inter-department Transfer	No
249-371-727.00	OFFICE SUPPLIES	12/20/2017	72065			220.00		Inter-department Transfer	No
249-371-727.00 Total					3986.00	-630.00	3356.00		
249-371-747.05	GAS/CONSTRUCTION CODE	10/12/2017	71862			500.00		Inter-Department Transfer	No
249-371-747.05	GAS/CONSTRUCTION CODE	12/20/2017	72064			350.00		Inter-department Transfer	No
249-371-747.05 Total					5500.00	850.00	6350.00		
249-371-810.00	CONTRACTUAL SERVICES	12/12/2017	72034			13486.00		Raise Revenue & Expenditure	12/12/2017
249-371-810.00 Total					170.00	13486.00	13656.00		
249-371-853.00	CELL PHONE	10/12/2017	71862			165.00		Inter-Department Transfer	No
249-371-853.00 Total					960.00	165.00	1125.00		
249-371-863.10	TRAVEL/LODGING/MEALS ETC	08/09/2017	71680			350.00		Inter-department Transfer	No
249-371-863.10 Total					1000.00	350.00	1350.00		
249-371-930.01	VEHICLE REPAIR	09/06/2017	71759			500.00		Inter-department Transfer	No
249-371-930.01	VEHICLE REPAIR	09/27/2017	71815			1000.00		Inter-Department Transfer	No
249-371-930.01 Total					4440.00	1500.00	5940.00		
249-371-937.06	COPY MAINTENANCE AGREEMENTS	10/12/2017	71862			150.00		Inter-Department Transfer	No
249-371-937.06 Total					400.00	150.00	550.00		
249-371-957.00	EMPLOYEE TRAINING	12/20/2017	72065			-220.00		Inter-Department Transfer	No
249-371-957.00 Total					1350.00	-220.00	1130.00		
249-371-977.00	OFFICE EQUIP & FURNITURE	07/11/2017	71605			3895.00		Raise/Lower Revenue & Expend	7/11/2017
249-371-977.00 Total				X	0.00	3895.00	3895.00		
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	09/27/2017	71815			-1000.00		Inter-department Transfer	No
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	10/12/2017	71862			-500.00		Inter-department Transfer	No
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	10/12/2017	71862			-165.00		Inter-department Transfer	No
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	10/12/2017	71862			-150.00		Inter-department Transfer	No
249-371-977.62	COMPUTER-HARD/SOFT/MAINT	12/20/2017	72064			-350.00		Inter-Department Transfer	No
249-371-977.62 Total					5500.00	-2165.00	3335.00		
249-400-676.00	CONT FROM OTHER FUNDS	07/11/2017	71605			3895.00		Raise/Lower Revenue & Expend	7/11/2017
249-400-676.00	CONT FROM OTHER FUNDS	12/12/2017	72031			1176.22		Raise/Lower Revenue & Expend	12/12/2017
249-400-676.00	CONT FROM OTHER FUNDS	12/12/2017	72034			2697.20		Raise Revenue & Expenditure	12/12/2017
249-400-676.00 Total					69978.00	7768.42	77746.00		
249-400-699.99	TRANSFER IN	12/12/2017	72031			4704.87		Raise/Lower Revenue & Expend	12/12/2017

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249-400-699.99	TRANSFER IN	12/12/2017	72034			10788.80		Raise Revenue & Expenditure	12/12/2017
249-400-699.99 Total				X	0.00	15493.67	15494.00		
256-215-712.00	FRINGE	12/29/2017	72132			23.00		Inter-depart Tran- Payroll	1/9/2018
256-215-712.00 Total					619.00	23.00	642.00		
256-215-718.00	FULL TIME	12/29/2017	72132			-23.00		Inter-depart Tran- Payroll	1/9/2018
256-215-718.00 Total					2711.00	-23.00	2688.00		
256-215-977.00	OFFICE EQUIP & FURNITURE	10/25/2017	71889			3895.00		Inter-department Transfer	No
256-215-977.00 Total				X	0.00	3895.00	3895.00		
256-215-977.50	COMPUTER-HARD/SOFT/MAINT	10/25/2017	71889			-3895.00		Inter-department Transfer	No
256-215-977.50 Total					29670.00	-3895.00	25775.00		
267-134-810.00	CONTRACTUAL SERVICES	10/01/2017	71949			5000.00		Raise Revenue & Expenditure	11/14/2017
267-134-810.00 Total				X	0.00	5000.00	5000.00		
267-165-810.00	CONTRACTUAL SERVICES	10/01/2017	71950			11710.63		Raise Revenue & Expenditure	11/14/2017
267-165-810.00 Total					30672.00	11710.63	42383.00		
267-165-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2017	71950			30.00		Raise Revenue & Expenditure	11/14/2017
267-165-863.10 Total					885.00	30.00	915.00		
267-400-527.00	BRYNE GRANT	10/01/2017	71950			11740.63		Raise Revenue & Expenditure	11/14/2017
267-400-527.00 Total					101479.00	11740.63	113220.00		
267-400-554.00	STATE GRANT	10/01/2017	71949			5000.00		Raise Revenue & Expenditure	11/14/2017
267-400-554.00 Total				X	0.00	5000.00	5000.00		
268-136-810.00	CONTRACTUAL SERVICES	11/21/2017	71980			-1000.00		Inter-Department Transfer	No
268-136-810.00 Total					1000.00	-1000.00	0.00		
268-136-810.01	CONSUL/IND PROVIDER	08/22/2017	71711			-500.00		Inter-department Transfer	No
268-136-810.01	CONSUL/IND PROVIDER	11/21/2017	71980			-500.00		Inter-Department Transfer	No
268-136-810.01 Total					1000.00	-1000.00	0.00		
268-136-811.20	INCENTIVES/SUPPLIES	08/10/2017	71683			300.00		Inter-department Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	08/22/2017	71711			500.00		Inter-department Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	11/03/2017	71905			300.00		Inter-department Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	11/03/2017	71986			-300.00		Inter-Department Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	11/30/2017	71991			120.00		Inter-Department Transfer	No
268-136-811.20	INCENTIVES/SUPPLIES	12/11/2017	72030			635.00		Inter-Department Transfer	No
268-136-811.20 Total					705.00	1555.00	2260.00		
268-136-957.00	EMPLOYEE TRAINING	11/03/2017	71905			-300.00		Inter-Department Transfer	No
268-136-957.00	EMPLOYEE TRAINING	11/03/2017	71986			300.00		Inter-Department Transfer	No
268-136-957.00 Total					1475.00	0.00	1475.00		
268-136-960.03	TETHER/DRUG TESTING FEES	08/10/2017	71683			-300.00		Inter-department Transfer	No
268-136-960.03	TETHER/DRUG TESTING FEES	11/21/2017	71980			1000.00		Inter-Department Transfer	No
268-136-960.03	TETHER/DRUG TESTING FEES	11/21/2017	71980			500.00		Inter-Department Transfer	No
268-136-960.03	TETHER/DRUG TESTING FEES	11/30/2017	71991			-120.00		Inter-Department Transfer	No
268-136-960.03	TETHER/DRUG TESTING FEES	12/11/2017	72030			-635.00		Inter-Department Transfer	No
268-136-960.03 Total					820.00	445.00	1265.00		
276-165-712.00	FRINGE	10/01/2017	71952			10215.00		Raise Revenue & Expenditure	11/14/2017
276-165-712.00 Total				X	0.00	10215.00	10215.00		
276-165-718.00	FULL TIME	12/12/2017	72042			23400.00		Inter-depart Tran- Payroll	12/12/2017
276-165-718.00 Total				X	0.00	23400.00	23400.00		
276-165-719.00	PART TIME	10/01/2017	71952			23400.00		Raise Revenue & Expenditure	11/14/2017
276-165-719.00	PART TIME	12/12/2017	72042			-23400.00		Inter-depart Tran- Payroll	12/12/2017
276-165-719.00 Total				X	0.00	0.00	0.00		

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276-165-810.36	CONTRACTOR/CONSULTANTS	10/01/2017	71952			26385.00		Raise Revenue & Expenditure	11/14/2017
276-165-810.36 Total				X	0.00		26385.00		
276-400-527.00	BRYNE GRANT	10/01/2017	71952			60000.00		Raise Revenue & Expenditure	11/14/2017
276-400-527.00 Total				X	0.00	60000.00	60000.00		
277-253-900.00	ADVERTISING	12/27/2017	72082			98.00		Inter-department Transfer	No
277-253-900.00 Total				X	0.00	98.00	98.00		
277-253-970.00	CAPITOL OUTLAY	12/27/2017	72082			-98.00		Inter-department Transfer	No
277-253-970.00 Total					42334.00	-98.00	42236.00		
283-823-703.55	ADMINISTRATION REIMB	11/07/2017	71946			-3.87		Inter-department Transfer	No
283-823-703.55 Total					33559.00	-3.87	33555.00		
283-823-730.00	POSTAGE	11/07/2017	71946			3.87		Inter-department Transfer	No
283-823-730.00 Total				X	0.00	3.87	4.00		
283-823-810.22	CONTRACTORS	08/07/2017	71677			-30.00		Inter-Department Transfer	No
283-823-810.22	CONTRACTORS	10/17/2017	71875			-60.00		Inter-department Transfer	No
283-823-810.22	CONTRACTORS	10/18/2017	71881			-90.00		Inter-department Transfer	No
283-823-810.22	CONTRACTORS	10/25/2017	71887			-30.00		Inter-department Transfer	No
283-823-810.22	CONTRACTORS	11/17/2017	71967			-30.00		Inter-Department Transfer	No
283-823-810.22 Total					152791.00	-240.00	152551.00		
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	08/07/2017	71677			30.00		Inter-Department Transfer	No
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	10/17/2017	71875			60.00		Inter-department Transfer	No
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	10/18/2017	71881			90.00		Inter-department Transfer	No
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	10/25/2017	71887			30.00		Inter-department Transfer	No
283-823-901.05	REGISTER/DISCHARGE MORTGAGE	11/17/2017	71967			30.00		Inter-Department Transfer	No
283-823-901.05 Total					90.00	240.00	330.00		
292-149-712.00	FRINGE	10/01/2017	71945	X		-2342.96		Inter-Dept Trans- Payroll	11/14/2017
292-149-712.00 Total					3366.00	-2342.96	1023.00		
292-149-723.00	NIGHTWATCH	10/01/2017	71945			-8037.50		Inter-Dept Trans- Payroll	11/14/2017
292-149-723.00 Total					12300.00	-8037.50	4263.00		
292-149-744.00	OTHER SUPPLIES	10/01/2017	71988			-500.00		Inter-Department Transfer	No
292-149-744.00 Total					500.00	-500.00	0.00		
292-149-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2017	71988			-941.75		Inter-Department Transfer	No
292-149-863.10 Total					1200.00	-941.75	258.00		
292-150-712.00	FRINGE	10/01/2017	71945			2342.96		Inter-Dept Trans- Payroll	11/14/2017
292-150-712.00	FRINGE	10/01/2017	71945			900.86		Inter-Dept Trans- Payroll	11/14/2017
292-150-712.00 Total					88734.00	3243.82	91978.00		
292-150-723.00	NIGHTWATCH	10/01/2017	71945			8037.50		Inter-Dept Trans- Payroll	11/14/2017
292-150-723.00 Total				X	0.00	8037.50	8038.00		
292-150-744.00	OTHER SUPPLIES	10/01/2017	71863			500.00		Inter-department Transfer	No
292-150-744.00	OTHER SUPPLIES	10/01/2017	71863			-500.00		Inter-Department Transfer	No
292-150-744.00	OTHER SUPPLIES	10/01/2017	71987			-500.00		Inter-Department Transfer	No
292-150-744.00	OTHER SUPPLIES	10/01/2017	71987			500.00		Inter-Department Transfer	No
292-150-744.00	OTHER SUPPLIES	10/01/2017	71988			500.00		Inter-Department Transfer	No
292-150-744.00 Total				X	0.00	500.00	500.00		
292-150-747.10	FUEL/OIL	10/01/2017	71863			941.75		Inter-Department Transfer	No
292-150-747.10	FUEL/OIL	10/01/2017	71987			-941.75		Inter-Department Transfer	No
292-150-747.10	FUEL/OIL	10/01/2017	71988			941.75		Inter-Department Transfer	No
292-150-747.10	FUEL/OIL	10/31/2017	72026			-941.75		Inter-Department Transfer	No
292-150-747.10	FUEL/OIL	12/08/2017	72022			-880.47		Inter-Department Transfer	No

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292-150-747.10	FUEL/OIL	12/08/2017	72025			880.47		Inter-Department Transfer	No
292-150-747.10 Total				X	0.00	0.00	0.00		
292-150-810.55	COURT ORDERED SERVICES	10/01/2017	71873			20111.51		Inter-Department Transfer	No
292-150-810.55	COURT ORDERED SERVICES	10/01/2017	71873			3743.26		Inter-Department Transfer	No
292-150-810.55 Total				X	0.00	23854.77	23855.00		
292-150-863.04	MILEAGE	10/31/2017	72026			941.75		Inter-Department Transfer	No
292-150-863.04	MILEAGE	12/08/2017	72022			880.47		Inter-Department Transfer	No
292-150-863.04	MILEAGE	12/08/2017	72025			-880.47		Inter-Department Transfer	No
292-150-863.04 Total				X	0.00	941.75	942.00		
292-150-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2017	71863			-941.75		Inter-Department Transfer	No
292-150-863.10	TRAVEL/LODGING/MEALS ETC	10/01/2017	71987			941.75		Inter-Department Transfer	No
292-150-863.10 Total					800.00	0.00	800.00		
292-150-959.13	AFTER HOUR DISTRIBUTION	10/01/2017	71945			2625.00		Inter-Dept Trans- Payroll	11/14/2017
292-150-959.13 Total				X	0.00	2625.00	2625.00		
292-157-712.00	FRINGE	10/01/2017	71945			-900.86		Inter-Dept Trans- Payroll	11/14/2017
292-157-712.00 Total					2129.00	-900.86	1228.00		
292-157-959.13	AFTER HOUR DISTRIBUTION	10/01/2017	71945			-2625.00		Inter-Dept Trans- Payroll	11/14/2017
292-157-959.13 Total					7775.00	-2625.00	5150.00		
292-160-810.55	COURT ORDERED SERVICES	10/01/2017	71873			-20111.51		Inter-Department Transfer	No
292-160-810.55 Total					35000.00	-20111.51	14888.00		
292-161-810.01	CONSUL/IND PROVIDER	10/01/2017	71873			-3743.26		Inter-Department Transfer	No
292-161-810.01 Total					4550.00	-3743.26	807.00		
292-162-727.00	OFFICE SUPPLIES	12/15/2017	72061			-45.00		Inter-department Transfer	No
292-162-727.00 Total					600.00	-45.00	555.00		
292-162-853.00	CELL PHONE	12/15/2017	72061			45.00		Inter-department Transfer	No
292-162-853.00 Total					540.00	45.00	585.00		
292-400-676.00	CONT FROM OTHER FUNDS	12/12/2017	72036			127500.00		Raise Revenue & Expenditure	12/12/2017
292-400-676.00 Total					115300.00	127500.00	242800.00		
292-400-676.09	STATE REVENUE MONTHLY OFFSET	12/12/2017	72036			127500.00		Raise Revenue & Expenditure	12/12/2017
292-400-676.09 Total					157500.00	127500.00	285000.00		
292-661-700.00	EXPENDITURE CONTROL	12/12/2017	72036			255000.00		Raise Revenue & Expenditure	12/12/2017
292-661-700.00 Total					315000.00	255000.00	570000.00		
292-670-821.22	INSTITUTIONAL - NONSCHEDULED PAYMENTS	08/04/2017	71675			-100.00		Inter-Department Transfer	No
292-670-821.22	INSTITUTIONAL - NONSCHEDULED PAYMENTS	10/17/2017	71872			-10.00		Inter-department Transfer	No
292-670-821.22 Total					500.00	-110.00	390.00		
292-670-821.72	OTHER CNTY INSTITUTIONAL - NONSCH. PYMTS	08/04/2017	71675			100.00		Inter-Department Transfer	No
292-670-821.72	OTHER CNTY INSTITUTIONAL - NONSCH. PYMTS	10/17/2017	71872			10.00		Inter-department Transfer	No
292-670-821.72 Total				X	0.00	110.00	110.00		
352-253-991.00	PRINCIPAL PAYMENT	12/12/2017	72033			5000.00		Raise Revenue & Expenditure	12/12/2017
352-253-991.00 Total					130000.00	5000.00	135000.00		
352-400-580.01	CONTRIB FROM OTHER UNITS	12/12/2017	72033			5000.00		Raise Revenue & Expenditure	12/12/2017
352-400-580.01 Total					192003.00	5000.00	197003.00		
401-136-828.00	PROFESSIONAL SERVICES	08/23/2017	71714			3178.00		Inter-Department Transfer	No
401-136-828.00	PROFESSIONAL SERVICES	09/20/2017	71787			24500.00		Inter-Department Transfer	No
401-136-828.00	PROFESSIONAL SERVICES	11/13/2017	71943			25000.00		Inter-Department Transfer	No
401-136-828.00 Total					9920.00	52678.00	62598.00		
401-136-900.00	ADVERTISING	07/26/2017	71643			80.00		Inter-Department Transfer	No
401-136-900.00	ADVERTISING	09/20/2017	71787			500.00		Inter-Department Transfer	No

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401-136-900.00 Total				X	0.00	580.00	580.00		
401-136-971.00	CAPITAL OUTLAY	07/26/2017	71643			-80.00		Inter-Department Transfer	No
401-136-971.00	CAPITAL OUTLAY	08/23/2017	71714			-3178.00		Inter-Department Transfer	No
401-136-971.00	CAPITAL OUTLAY	09/20/2017	71787			-24500.00		Inter-Department Transfer	No
401-136-971.00	CAPITAL OUTLAY	09/20/2017	71787			-500.00		Inter-Department Transfer	No
401-136-971.00	CAPITAL OUTLAY	11/13/2017	71943			-25000.00		Inter-Department Transfer	No
401-136-971.00 Total					115080.00	-53258.00	61822.00		
430-430-828.00	PROFESSIONAL SERVICES	09/20/2017	71786			5700.00		Inter-Department Transfer	No
430-430-828.00 Total					2485.00	5700.00	8185.00		
430-430-900.00	ADVERTISING	09/20/2017	71786			100.00		Inter-Department Transfer	No
430-430-900.00	ADVERTISING	10/17/2017	71876			52.00		Inter-Department Transfer	No
430-430-900.00 Total				X	0.00	152.00	152.00		
430-430-970.00	CAPITOL OUTLAY	09/20/2017	71786			-100.00		Inter-Department Transfer	No
430-430-970.00	CAPITOL OUTLAY	09/20/2017	71786			-5700.00		Inter-Department Transfer	No
430-430-970.00	CAPITOL OUTLAY	10/17/2017	71876			-52.00		Inter-Department Transfer	No
430-430-970.00 Total					293515.00	-5852.00	287663.00		
509-752-744.00	OTHER SUPPLIES	09/05/2017	71753			-20.00		Inter-Department Transfer	No
509-752-744.00 Total					2000.00	-20.00	1980.00		
509-752-747.10	FUEL/OIL	07/18/2017	71617			300.00		Inter-Department Transfer	No
509-752-747.10 Total					300.00	300.00	600.00		
509-752-799.01	GASOLINE/FUEL PURCHASE	07/18/2017	71617			-300.00		Inter-Department Transfer	No
509-752-799.01 Total					205000.00	-300.00	204700.00		
509-752-827.00	MEMBERSHIP & SUBSCRIPTIONS	09/25/2017	71792			75.00		Inter-Department Transfer	No
509-752-827.00 Total					75.00	75.00	150.00		
509-752-863.10	TRAVEL/LODGING/MEALS ETC	08/14/2017	71702			219.00		Inter-Department Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	09/05/2017	71753			20.00		Inter-Department Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	10/18/2017	71877			81.00		Inter-Department Transfer	No
509-752-863.10	TRAVEL/LODGING/MEALS ETC	10/18/2017	71877			40.00		Inter-Department Transfer	No
509-752-863.10 Total					365.00	360.00	725.00		
509-752-900.00	ADVERTISING	09/25/2017	71792			-75.00		Inter-Department Transfer	No
509-752-900.00	ADVERTISING	12/28/2017	72090			-160.00		Inter-department Transfer	No
509-752-900.00 Total					2000.00	-235.00	1765.00		
509-752-910.05	INSURANCE	12/28/2017	72090			160.00		Inter-department Transfer	No
509-752-910.05 Total					1000.00	160.00	1160.00		
509-752-920.00	UTILITIES	12/28/2017	72091			1000.00		Inter-department Transfer	No
509-752-920.00 Total					12000.00	1000.00	13000.00		
509-752-934.00	BLDG REPAIRS & MAINT	12/28/2017	72091			-1000.00		Inter-department Transfer	No
509-752-934.00 Total					6000.00	-1000.00	5000.00		
509-752-957.00	EMPLOYEE TRAINING	08/14/2017	71702			-219.00		Inter-Department Transfer	No
509-752-957.00	EMPLOYEE TRAINING	10/18/2017	71877			-81.00		Inter-Department Transfer	No
509-752-957.00 Total					300.00	-300.00	0.00		
509-752-977.00	OFFICE EQUIP & FURNITURE	10/18/2017	71877			-40.00		Inter-Department Transfer	No
509-752-977.00 Total					500.00	-40.00	460.00		
516-400-699.00	FUND EQUITY	12/12/2017	72032			275000.00		Raise Revenue & Expenditure	12/12/2017
516-400-699.00 Total				X	0.00	275000.00	275000.00		
516-902-999.00	TRANSFER OUT	12/12/2017	72032			275000.00		Raise Revenue & Expenditure	12/12/2017
516-902-999.00 Total				X	0.00	275000.00	275000.00		
517-253-999.00	TRANSFER OUT	12/12/2017	72032			150000.48		Raise Revenue & Expenditure	12/12/2017

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517-253-999.00 Total				X	0.00	150000.48	150000.00		
517-400-699.00	FUND EQUITY	12/12/2017	72032					Raise Revenue & Expenditure	R
517-400-699.00 Total				X	0.00	150000.48	150000.00		
561-400-675.00	CONTRIB & DONATIONS	07/11/2017	71606			1000.00		Raise Revenue & Expenditure	7/11/2017
561-400-675.00 Total				X	0.00	1000.00	1000.00		
561-556-706.00	PER DIEM	08/28/2017	71710			120.00		Inter-Department Transfer	No
561-556-706.00 Total					11200.00	120.00	11320.00		
561-556-725.22	RIBBONS/TROPHIES ETC	08/29/2017	71740			250.00		Inter-Department Transfer	No
561-556-725.22	RIBBONS/TROPHIES ETC	09/28/2017	71817			600.00		Inter-Department Transfer	No
561-556-725.22	RIBBONS/TROPHIES ETC	10/12/2017	71871			250.00		Inter-Department Transfer	No
561-556-725.22	RIBBONS/TROPHIES ETC	11/13/2017	71947			725.00		Inter-department Transfer	No
561-556-725.22 Total					1500.00	1825.00	3325.00		
561-556-725.23	PENNANTS/BUNTING ETC	09/28/2017	71817			-600.00		Inter-Department Transfer	No
561-556-725.23 Total					600.00	-600.00	0.00		
561-556-727.00	OFFICE SUPPLIES	09/28/2017	71817			50.00		Inter-Department Transfer	No
561-556-727.00	OFFICE SUPPLIES	10/12/2017	71871			350.00		Inter-Department Transfer	No
561-556-727.00	OFFICE SUPPLIES	11/13/2017	71947			300.00		Inter-department Transfer	No
561-556-727.00 Total					795.00	700.00	1495.00		
561-556-730.00	POSTAGE	09/28/2017	71817			-50.00		Inter-Department Transfer	No
561-556-730.00 Total					500.00	-50.00	450.00		
561-556-744.00	OTHER SUPPLIES	11/13/2017	71947			-300.00		Inter-Department Transfer	No
561-556-744.00	OTHER SUPPLIES	11/13/2017	71947			-725.00		Inter-Department Transfer	No
561-556-744.00 Total					3500.00	-1025.00	2475.00		
561-556-746.00	UNIFORMS	08/29/2017	71740			243.53		Inter-Department Transfer	No
561-556-746.00 Total					1600.00	243.53	1844.00		
561-556-810.99	FAIR EVENTS	08/28/2017	71710			-120.00		Inter-Department Transfer	No
561-556-810.99	FAIR EVENTS	08/29/2017	71740			-250.00		Inter-Department Transfer	No
561-556-810.99	FAIR EVENTS	08/29/2017	71740			-243.53		Inter-Department Transfer	No
561-556-810.99	FAIR EVENTS	10/12/2017	71871			-350.00		Inter-Department Transfer	No
561-556-810.99	FAIR EVENTS	10/12/2017	71871			-250.00		Inter-Department Transfer	No
561-556-810.99 Total					38000.00	-1213.53	36786.00		
561-556-970.01	EQUIPMENT - NEW	07/11/2017	71606			1000.00		Raise Revenue & Expenditure	7/11/2017
561-556-970.01 Total					1000.00	1000.00	2000.00		
588-400-504.02	FEDERAL EQUIP REV	10/17/2017	71954			1600.00		Raise Revenue & Expenditure	11/14/2017
588-400-504.02 Total					251715.00	1600.00	253315.00		
588-400-550.20	STATE OF MI EQUIP REV	10/17/2017	71954			400.00		Raise Revenue & Expenditure	11/14/2017
588-400-550.20 Total					62929.00	400.00	63329.00		
588-599-704.05	OVERTIME	12/12/2017	72045			600.00		Inter-depart Tran- Payroll	12/12/2017
588-599-704.05 Total					3278.00	600.00	3878.00		
588-599-718.01	OPERATORS	12/12/2017	72045			-600.00		Inter-depart Tran- Payroll	12/12/2017
588-599-718.01	OPERATORS	12/12/2017	72045			-400.00		Inter-depart Tran- Payroll	12/12/2017
588-599-718.01	OPERATORS	12/12/2017	72045			-200.00		Inter-depart Tran- Payroll	12/12/2017
588-599-718.01 Total					168582.00	-1200.00	167382.00		
588-599-718.02	OTHER ADMINISTRATIVE	12/12/2017	72045			400.00		Inter-depart Tran- Payroll	12/12/2017
588-599-718.02 Total					32319.00	400.00	32719.00		
588-599-718.03	DISPATCHERS	12/12/2017	72045			200.00		Inter-depart Tran- Payroll	12/12/2017
588-599-718.03 Total					17544.00	200.00	17744.00		
588-599-728.00	PRINTED MATTER	08/21/2017	71712			48.00		Inter-Department Transfer	No

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588-599-728.00 Total					800.00	48.00	848.00		
588-599-747.10	FUEL/OIL	07/13/2017	71613			-500.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	08/16/2017	71705			-245.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	08/21/2017	71712			-48.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	09/20/2017	71789			-10000.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	10/11/2017	71860			-16000.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	10/16/2017	71874			-90.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	11/07/2017	71929			-1000.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	12/05/2017	72002			-500.00		Inter-Department Transfer	No
588-599-747.10	FUEL/OIL	12/13/2017	72055			-500.00		Inter-department Transfer	No
588-599-747.10 Total					120650.00	-28883.00	91767.00		
588-599-810.00	CONTRACTUAL SERVICES	11/07/2017	71929			1000.00		Inter-Department Transfer	No
588-599-810.00	CONTRACTUAL SERVICES	12/05/2017	72002			500.00		Inter-Department Transfer	No
588-599-810.00	CONTRACTUAL SERVICES	12/13/2017	72055			500.00		Inter-Department Transfer	No
588-599-810.00 Total					9200.00	2000.00	11200.00		
588-599-827.00	MEMBERSHIP & SUBSCRIPTIONS	10/16/2017	71874			90.00		Inter-Department Transfer	No
588-599-827.00 Total					900.00	90.00	990.00		
588-599-863.10	TRAVEL/LODGING/MEALS ETC	07/13/2017	71613			500.00		Inter-Department Transfer	No
588-599-863.10 Total					1500.00	500.00	2000.00		
588-599-936.00	VEHICLE REPAIRS & MAINT	09/20/2017	71789			10000.00		Inter-Department Transfer	No
588-599-936.00	VEHICLE REPAIRS & MAINT	10/11/2017	71860			16000.00		Inter-Department Transfer	No
588-599-936.00 Total					72000.00	26000.00	98000.00		
588-599-970.20	EQUIPMENT SSR OTHER	10/17/2017	71954			2000.00		Raise Revenue & Expenditure	11/14/2017
588-599-970.20 Total				X	0.00	2000.00	2000.00		
588-599-977.00	OFFICE EQUIP & FURNITURE	08/16/2017	71705			245.00		Inter-Department Transfer	No
588-599-977.00	OFFICE EQUIP & FURNITURE	08/16/2017	71705			2200.00		Inter-Department Transfer	No
588-599-977.00 Total					250.00	2445.00	2695.00		
588-599-977.62	COMPUTER-HARD/SOFT/MAINT	08/16/2017	71705			-2200.00		Inter-Department Transfer	No
588-599-977.62 Total					2200.00	-2200.00	0.00		
595-351-727.03	INMATE SUPPLIES	12/12/2017	72035			15000.00		Raise Revenue & Expenditure	12/12/2017
595-351-727.03	INMATE SUPPLIES	12/27/2017	72136			10445.00		Raise Revenue & Expenditure	12/12/2017
595-351-727.03 Total					120866.00	25445.00	146311.00		
595-400-626.00	JAIL COMMISSARY FUND	12/12/2017	72035			15000.00		Raise Revenue & Expenditure	12/12/2017
595-400-626.00	JAIL COMMISSARY FUND	12/27/2017	72136			445.00		Raise Revenue & Expenditure	12/12/2017
595-400-626.00 Total					125000.00	15445.00	140445.00		

ADMINISTRATOR'S REPORT

2-13-18

GOLDFRONT DEMOLITION:

Bids for the demolition of the Goldfront buildings will be accepted until 2:00 P.M. February 16, 2018. Four demolition companies have visited the site as of this week.

JAIL ADDITION/ STORAGE BUILDING:

Bids for the completion of the Jail kitchen addition and storage building are currently out for bids. A pre-bid meeting will be held on February 13, 2018 at 2:00 P.M for inspection of the project areas and to answer any bid questions contractors may have. Bids will be accepted until 2:00 P.M. February 22, 2018.

RECYCLING INTERLOCAL AGREEMENT:

Staff will be mailing out the Recycling Interlocal Agreements to participating units within the next two weeks. Letters will also be sent to non-participating units to inquire their interest in entering into an interlocal agreement.

INDIGENT DEFENSE COMMISSION:

The State of Michigan has requested financial clarification on expense items within the County's Indigent Defense Application. The application will be resubmitted prior to February 20, 2018 for State review. The State requires reclassification of certain expenses related to construction items and has denied staff wage expense for areas they consider supplanting.



Cheboygan County Board of Commissioners' Meeting

February 13, 2018

Title: Zoning Ordinance Amendment #145 to rezone property currently zoned Lake and Stream Protection to Agriculture and Forestry Management District (M-AF) and Residential Development District (D-RS).

Summary: The Planning Commission has recognized problems and conflicts between land zoned Lake and Stream Protection (P-LS) and the neighboring land. This conflict occurs in areas which are away from major lakes, rivers and perennial streams.

The 5 year Implementation Plan (Zoning Plan) within the Cheboygan County Master Plan provides the following recommendation regarding the current Lake and Stream Protection zoning district:

Refine these zoning districts to better identify water resources in need of protection rather than everything that is on a 7.5' USGS topographical map.

As a result a large scale rezoning took place in 2015 via amendment #138. The changes brought forth by the rezoning sought to remove those properties which are not on a lake, river or on a perennial stream in the county from the P-LS zoning district. They were rezoned to be consistent with the zoning on neighboring property. Before amendment #138 was adopted, all properties within 500 feet of a body of water or stream as indicated on the USGS maps were included in the P-LS zoning district. A copy of the 2015 rezoning map is included in the attached staff report. This rezoning kept the existing 40 foot waterfront setback for those areas that were rezoned which have ponds and intermittent streams.

It has been discovered that the subject area contains an intermittent stream previously identified as a perineal stream and currently zoned P-LS. This rezoning is being recommended in order to be constant with the 2015 rezoning.

The Planning Commission held a public hearing regarding the rezoning and the zoning ordinance amendment on December 6, 2017. The Planning Commission has recommended adoption of the ordinance amendment and the rezoning to the Board of Commissioners after the public hearing and after review and adoption of findings of fact and rezoning standards.

The findings of fact and findings relative to rezoning standards By the Planning Commission are included for your review. You are also provided with a detailed staff report. The zoning ordinance amendment was developed in conjunction with legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #145 via the following motion:
Motion by _____, second by _____, to adopt Zoning Ordinance Amendment #145 and in connection to the amendment of the zoning map and rezoning of property currently zoned Lake and

Stream Protection (P-LS) to Agriculture and Forestry Management District (M-AF), Residential Development District (D-RS). The Cheboygan County Board of Commissioners hereby incorporates into this record all planning commission public hearing minutes and all documents submitted to the planning commission in connection with its consideration of the rezoning amendment and the Cheboygan County Board of Commissioners hereby adopts as its own the findings made by the Cheboygan County Planning Commission at its meeting on December 6, 2017 on the rezoning factors considered by the Planning Commission on the rezoning.

Prepared by: Scott McNeil Interim Planning and Zoning Director	Department: Community Development
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CHEBOYGAN COUNTY
Zoning Ordinance Amendment #145

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200.

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 3.9.1.

The zoning map incorporated into the Cheboygan County Zoning Ordinance No. 200 by Section 3.9.1 is hereby amended to rezone property located in sections 17, 20 and 21, T37N,R1W, Benton Township, Cheboygan County generally described property located within five hundred (500) feet from an intermittent stream as depicted in the map below from Lake and Stream Protection District (P-LS) to Agriculture and Forestry Management District (M-AF).



Section 2. Amendment of Section 3.9.1.

The zoning map incorporated into the Cheboygan County Zoning Ordinance No. 200 by Section 3.9.1 is hereby amended to rezone property located in section 17, T37N,R1W, Benton Township, Cheboygan County from the Lake and Stream Protection District (P-LS) to Residential Development District (D-RS). The land to be rezoned is described as follows:

Lot 8 of the Plat of Riviera, Cheboygan County Records.

Section 3. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: John B. Wallace
Its: Chairperson

By: Karen L. Brewster
Its: Clerk



CHEBOYGAN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8485 ■ FAX: (231)627-3646
www.cheboygancounty.net/planning/

Date: December 20, 2017

To: Cheboygan County Board of Commissioners

From: Scott McNeil, Interim Planning and Zoning Director

Re: Staff Report regarding proposed rezoning from Lake and Stream Protection (P-LS) to Agriculture and Forestry Management (M-AF) and Residential Development District (D-RS) relative to an intermittent stream located between Carter Road and Galbraith Road in Benton Township.

1. Introduction

The 5 Five-year Implementation Plan (Zoning Plan) within the Cheboygan County Master Plan Provides the following recommendation regarding the current Lake and Stream Protection zoning district;

Refine these zoning districts to better identify water resources in need of protection rather than everything that is on a 7.5' USGS topographical map.

The Lake and Stream Protection District (P-LS) is to include all property within five hundred (500) feet of the shoreline's ordinary high water mark (measured horizontally and perpendicular to the shoreline) of any lake, river or perineal stream. A large scale rezoning to this effect was accomplished in 2015.

The Planning Commission had recognized problems and conflicts with land zoned P-LS and neighboring land in other zoning districts in areas away of major lakes and rivers. In reviewing many zoning permits in areas that relate to Agricultural uses, we come across small, often dry, intermittent streams. Since they were shown on the USGS 7.5' topographic maps they changed the zoning for that area that is within 500 feet of that "stream" to Lake and Stream Protection (P-LS). The Planning Commission noted problems with this because it doesn't just add protection to a water body, it changed the whole zoning district for an area otherwise used and intended for use as agricultural or residential land.

Uses which are allowed in the P-LS zoning district include marinas, restaurants, retail stores, motels, and hotels. Also, the setbacks flip on lots located on lakes, rivers and streams so that the front setback is no longer 50 feet from a road as they would be for the neighbors in an Agriculture and Forestry Management (M-AF) zoning district. They are now 12 feet from the road. The Planning Commission also recognized negative unintended consequences using the current system of designating the boundaries of the P-LS zoning district. Many of the "streams" as shown of the USGS 7.5' topographic maps are intermittent streams or drains.

Many of the intermittent streams have no water in them except in years with higher than average spring runoff.

The changes brought forth by the rezoning included removing those properties which are not on a lake, river or on a perennial stream in the county from the P-LS zoning district. They were rezoned to be consistent with the zoning on neighboring property rather than being thrown into zoning district for streams. A copy of the 2015 rezoning map is included in figure 3 on page 9 of this report. This rezoning kept the existing 40 foot waterfront setback for those which already have ponds and intermittent streams as indicated on the USGS maps.

It has been discovered that the subject area contains an intermittent stream previously identified as a perineal stream and currently zoned P-LS. This rezoning is being recommended in order to be constant with the 2015 rezoning.

This report will provide information relative to current land uses in the subject area, future land uses and consistency with the Cheboygan County Comprehensive Plan and uses provided in the zoning ordinance as they relate to each of the subject area under the proposed rezoning.

2. Current Conditions and Land Uses.

The subject area includes a total of 31 parcels. 15 parcels are currently zoned P-LS and 12 parcels contain P-LS and M-AF zoning. 1 parcel contains P-LS and D-RS zoning. 3 parcels contain less than 1 acre. 17 parcels contain between 1 and 5 acres. 7 parcels contain between 14 and 24 acres. One parcel contains 82.2 acres. A vast majority of the parcels display residential uses. Forested vacant land and agriculture uses are also found. These parcels are served by State Highway M-33, South Black River Road, Galbraith Road and St. Antoine Road. South Black River Road, Galbraith Road and St. Antoine Road are County Local Roads. The areas affected by the proposed rezoning and the proposed zoning districts are shown in figure 1 on page 7 of this report.

3. Future Land Uses. Consistency with the Cheboygan County Master Plan.

As stated in the introduction, the 5 Five-year Implementation Plan (Zoning Plan) within the Cheboygan County Master Plan provides the following recommendation regarding the current Lake and Stream Protection zoning district;

Refine these zoning districts to better identify water resources in need of protection rather than everything that is on a 7.5' USGS topographical map.

The Cheboygan County Master Plan and Future Land Use Map provides for a future land uses which are desired in various areas of the county. The area proposed rezoning is located in the Forest/Agricultural future land use category on the Future Land Use Map.

The Future Land Use Map is shown in figure 2 on page 8 of this report.

The Cheboygan County Master Plan describes this future land uses as follows:

Forest / Agricultural

The Forest / Agricultural designation is intended to provide areas where management and production of crops and timber is the predominant land use. For comprehensive planning purposes, private lands in Cheboygan County were included in this category to include forestry or agriculture where they are well suited for future farm and forestry use. Forestry operations, farming and pasture are anticipated future uses for this area. Residential uses are consistent with farm and forestry operations when properly designed and located to minimize lands taken out of agricultural or forestry. Mineral extraction, especially sand and gravel operations, is anticipated to continue in the Forest / Agricultural areas. Specific uses directly related to forestry and agriculture, such as sawmills or agricultural product processing, are also consistent with the forest and agricultural classification. Ideally, a parcel size of forty acres or more is consistent with maintaining economically viable forestry and agricultural uses. However, it is also important to recognize that niche, high-value agricultural crops can be grown on as little as 1-2 acres. Open space or cluster residential incentives could encourage maintenance of larger lots for agriculture or forestry use. Appropriate uses for this area include forestry, agricultural operations, mineral extraction (such as oil & gas production), timber production, sawmills and agricultural product processing centers, smaller niche farming operations, open space or clustered residential. Also, appropriate uses include small to mid-size campgrounds and similar rural tourist lodging uses.

4. Comparisons in the zoning setback and area requirements

	P-LS Current	M-AF	D-RS
Minimum Dwelling Floor Area	720 S.F.	720 S.F.	720 S.F.
Minimum Dwelling Width	24 Ft.	No min.	14 Ft.
Minimum Lot Area	15000 S.F	1 acre	12,000 S.F.
Minimum Lot Width	100 Ft.	150 Ft.	75 Ft.
Minimum Front Setback	30 Ft.*	50 Ft.	30 Ft.
Minimum Side Setback	8 Ft.	10 Ft.	8 Ft.
Minimum Rear Setback	12 Ft.	30 Ft.	12 Ft.
Maximum Structure Height	35 Ft.	35 Ft.	35 Ft.

* A non waterfront lot in the P-LS district has a required front setback of 30 ft. form a road. On a waterfront lot the water side is considered the front. The rear setback on a waterfront lot, most often the road, is 12 ft.

5. Uses allowed in the existing P-LS zoning district

SECTION 10.2 PERMITTED USES

- 10.2.1. Detached single family dwellings.
- 10.2.2. Gardening, not to include the raising of animals except dogs and/or cats as household pets. Raising, stabling or sheltering or other animals, unless authorized by a Special Land Use Permit, shall be a violation of this ordinance.
- 10.2.3. Home occupations as defined in Section 17.21.
- 10.2.4. Private storage buildings, subject to the requirements of Section 17.23

SECTION 10.3. USES REQUIRING SPECIAL LAND USE PERMITS

- 10.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special land uses and ARTICLE 18, SPECIAL LAND USE PERMIT PROCEDURES AND STANDARDS for instructions on applying for special land use permits.
- 10.3.2. Campgrounds, camps and clubs for recreational use.
- 10.3.3. Cabin colonies.
- 10.3.4. Retail stores and shops.
- 10.3.5. Boat liveries, marinas and launching ramps.
- 10.3.6. Golf courses, driving ranges and country clubs.
- 10.3.7. Motels and hotels.
- 10.3.8. Duplexes, multi-family and apartment buildings.
- 10.3.10. Schools, libraries, churches and municipal structures.
- 10.3.11. Housing of any animals other than pet dogs and/or cats.
- 10.3.12. Use of any parcel of waterfront property as a common use area for access to the water by more than one family unit. (See Section 10.4.4)
- 10.3.13. Public access sites.
- 10.3.14. Restaurant/Bar
- 10.3.15. Bed & Breakfasts

6. Uses allowed in the D-RS zoning district

SECTION 4.2. PERMITTED USES

- 4.2.1. Single Family Dwellings and Two Family Dwellings
- 4.2.2. Gardening.
- 4.2.3. Existing farms and agricultural uses.
- 4.2.4. Public, parochial and private schools, libraries and municipal structures and uses.
- 4.2.5. Churches
- 4.2.6. Home occupations subject to the limitations as defined.
- 4.2.7. Office or studio of a physician, dentist or other professional person residing on the premises.
- 4.2.8. Essential public utility services, excluding buildings and regulator stations.
- 4.2.9. *Reserved for future use*
- 4.2.10. State licensed residential facilities (6 or less persons).
- 4.2.11. Private storage buildings, subject to the requirements of Section 17.23

SECTION 4.3. USES REQUIRING SPECIAL LAND USE PERMITS

- 4.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special uses and ARTICLE 18, SPECIAL LAND USE PERMIT PROCEDURES AND STANDARDS for instructions on applying for permits.
- 4.3.2. Nurseries and day care centers for children.
- 4.3.3. Elderly housing and convalescent homes.
- 4.3.4. Multi-family housing.
- 4.3.5. Patio homes, townhouses, apartment buildings, condominiums.
- 4.3.6. Parks, playgrounds, golf courses, and other recreational facilities.
- 4.3.7. Cemeteries.
- 4.3.8. Essential public utility service buildings, or gas or electric regulator stations or buildings (excluding public works garages and storage yards).
- 4.3.9. Private non-commercial recreation camps.
- 4.3.10. Private clubs and lodges.
- 4.3.11. Marinas.
- 4.3.12. Planned Projects subject to provisions of Section 17.28.

7. Uses allowed in the M-AF zoning district

SECTION 9.2. PERMITTED USES

- 9.2.1. Single and two family homes.
- 9.2.2. Farm dwellings, barns, stables, silos, housing for farm labor, and accessory buildings, structures and uses customarily incidental to any of the foregoing permitted uses.
- 9.2.3. Agricultural, horticultural, dairy farming, cattle raising, poultry raising, livestock raising, forestry and other similar enterprises excluding however, rendering plants, commercial fertilizer production, garbage feeding or disposal activities.
- 9.2.4. Greenhouses and nurseries.
- 9.2.5. Markets for the sale of products grown or produced upon the premises together with incidental products related thereto not grown or produced upon the premises but which are an unsubstantial part of said business.
- 9.2.6. Home occupations as defined in this ordinance.
- 9.2.7. Essential services.
- 9.2.8. Cemeteries.
- 9.2.9. Private aircraft landing strips.
- 9.2.10. Temporary mobile homes and travel trailers maintained in sound running condition with a current vehicle license. (See SECTION 17.7).
- 9.2.11. Tree farms, forest production and forest harvesting operations including portable sawmills, log storage yards and related activities.
- 9.2.12. Hunting grounds, fishing sites and wildlife preserves.
- 9.2.13. Private hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)
- 9.2.14. Agricultural Building, Private Storage / Workshop Building, and Agricultural / Private Storage / Workshop Building (Rev. 04/12/07, Amendment #67)

SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS

- 9.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special uses and ARTICLE 18, SPECIAL LAND USE (SLU) PERMIT PROCEDURES AND STANDARDS for instructions on applying for permits.
- 9.3.2. Automobile repair and service and gasoline stations.
- 9.3.3. Churches and parish houses, schools and educational institutions and other municipal buildings, structures and uses.
- 9.3.4. Community buildings, public parks and recreational areas, playgrounds and campgrounds.
- 9.3.5. Entertainment and eating establishments.
- 9.3.6. Commercial Hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)
- 9.3.7. Golf courses, country clubs and sportsmen's associations or clubs.
- 9.3.8. Grocery and party stores.
- 9.3.9. Resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities.
- 9.3.10. Slaughter houses and meat packing plants.
- 9.3.11. Travel trailer courts, tenting areas and general camping grounds.
- 9.3.12. Public airports and landing fields, with appurtenant facilities.
- 9.3.13. Non-essential public utility and service buildings.
- 9.3.14. Nursing or convalescent homes.
- 9.3.15. Animal feedlots or piggeries.
- 9.3.16. Earth removal, quarrying, gravel processing, mining and related mineral extraction businesses.
- 9.3.17. Kennels, pet shops and veterinary hospitals.
- 9.3.18. Junk yards, salvage yards, and waste disposal sites. (Rev. 04/26/08, Amendment #75)
- 9.3.19. Commercial composting (Rev. 04/28/00, Amendment #14)
- 9.3.20. Contractor's Yards, provided all of the following requirements are met: (Rev. 12/24/03, Amendment #26)
- 9.3.21. Public and private wind generation and anemometer towers. (Rev. 06/17/04, Amendment #31)
- 9.3.22. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.

Summary

The Planning Commission held a public hearing on this proposed rezoning on December 6, 2017. This rezoning and change in the P-LS zoning district will create consistency with the 2015 rezoning and allows for the desired land uses that are more compatible with their neighbors because they will be in the same zoning district as their neighbors.

The Cheboygan County Master Plan and Future Land Use Map are supportive of this rezoning.

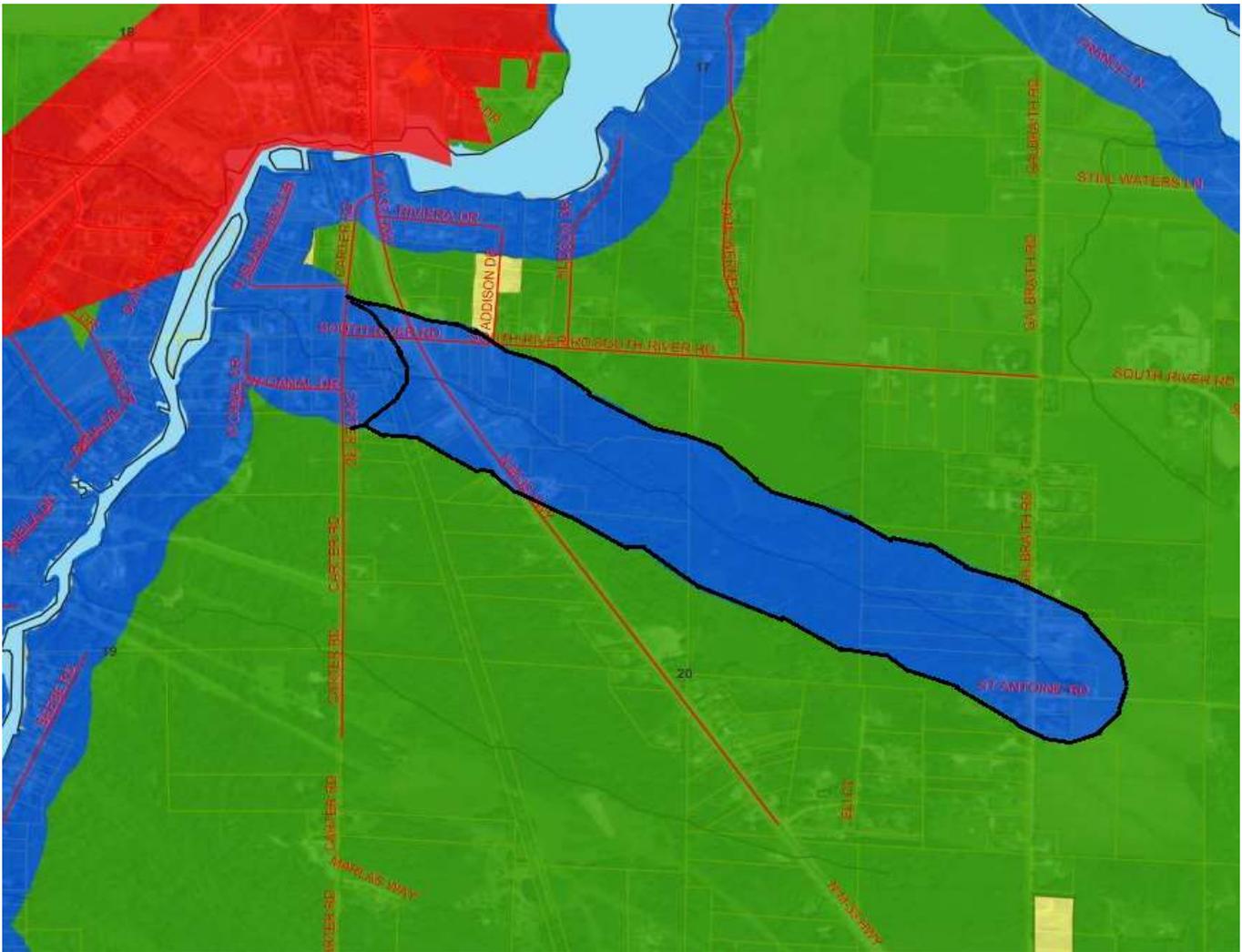


Figure 1

Image of subject area proposed for rezoning outlined in black.
 Green = Agriculture and Forestry Management Zoning District (M-AF)
 Blue = Lake and Stream Protection Zoning District (P-LS)
 Red= Commercial Development Zoning District (D-CM)
 Yellow = Residential Development District (D-RS)

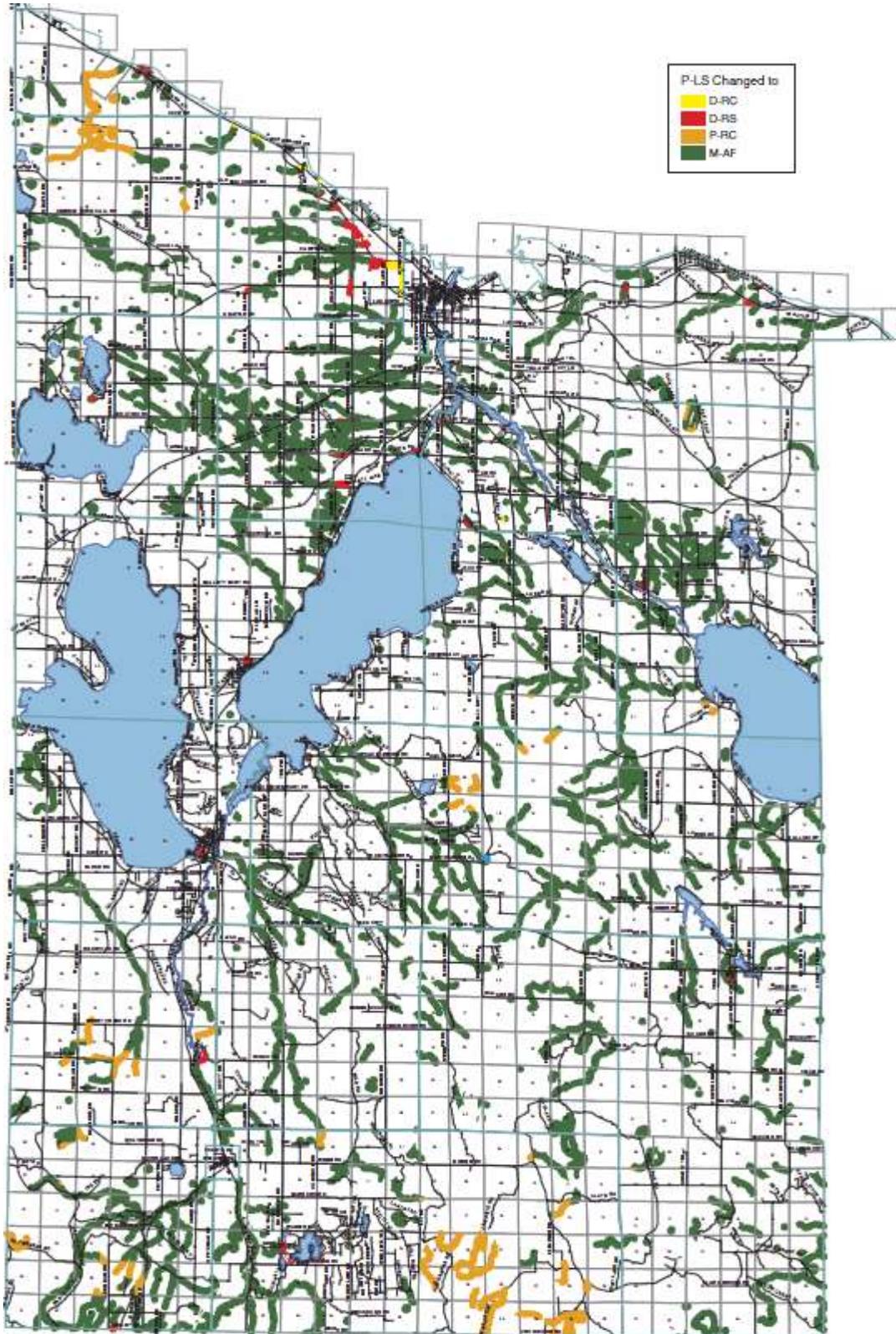


Figure 3
2015 Rezoning Map

CHEBOYGAN COUNTY
PLANNING COMMISSION

Proposed rezoning of property currently zoned Lake and Stream Protection (P-LS) to Agriculture and Forestry Management (M-AF) and Residential Development (D-RS).

Hearing Date: Wednesday, December 6, 2017 at 7:00 p.m.

PROPERTY DESCRIPTION

See attached amendment document and map attached there to and hereinafter referred to as the "Properties".

The Planning Commission having heard the statements from property owners, property owners agents and the Planning Commission having considered letters submitted by members of the public and comments by members of the public and written evidence and exhibits on the record, and the Planning Commission having reached a decision on this matter, states as follows:

GENERAL FINDINGS OF FACT

1. The Planning Commission proposes rezoning certain real properties currently zoned Lake and Stream Protection (P-LS) to Agriculture and Forestry Management (M-AF) and Residential Development (D-RS). See exhibit 4.
2. The Planning Commission finds that the properties to be rezoned, are represented in the attached proposed amendment document. See exhibit 5.
3. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the properties with the proposed rezoning as being offered as Forest/Agricultural, See exhibit 2 and exhibit 4 figure 2.
4. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4

REZONING FACTORS

1. Is the proposed rezoning reasonably consistent with surrounding uses?

- A. The Planning Commission finds that the properties are directly contiguous to areas already located in the proposed zoning districts, such that adding the subject properties as proposed for rezoning would not result in an isolated, detached area of land rezoned. See exhibit 4.
- B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.
- C. The Planning Commission finds that the 5 Five-year Implementation Plan (Zoning Plan) within the Cheboygan County Master Plan provides the following recommendation regarding the current Lake and Stream Protection zoning district;

*Refine these zoning districts to better identify water resources in need of protection rather than everything that is on a 7.5' USGS topographical map.
See exhibits 2 and 4.*

- D. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 4.

This standard has been met.

2. Will there be an adverse physical impact on surrounding properties?

- A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties as like uses currently exist. Activities which could occur if the subject properties are rezoned would not physically disturb the properties surrounding the land proposed for rezoning.

This standard has been met.

3. Will there be an adverse effect on property values in the adjacent area?

- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the rezoning is approved, there would be an adverse effect on property values in the areas proposed for rezoning.

This standard has been met.

4. Have there been land changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?

- A. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 2 and 4.
- B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

This standard has been met.

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accord with existing regulations?

- A. The Planning Commission finds that there is no evidence that the rezoning would deter the improvement or development of adjacent property in accordance with existing regulations and the proposed rezoning is consistent with the future land use plans as proposed in Cheboygan County's future land use map. See exhibits 1, and 4 figure 2.

This standard has been met

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?

- A. The Planning Commission finds that properties are directly contiguous to areas already located in the proposed zoning district, such that adding the subject properties as proposed for rezoning would not result in an isolated, detached area of land rezoned and will not grant a special privilege to an individual property owner. See exhibit 4.

This standard has been met.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds that properties which are within five hundred (500) feet of a perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 2 and 4.
- B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

This standard has been met

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that the future use of the properties proposed for rezoning as being consistent with the categories of as provided on the Future Land Use Map and the County's Master Plan. See exhibit 2 and 4 figure 2

This standard has been met.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that this factor is not applicable.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

- A. The Planning Commission finds that properties which are within five hundred (500) feet of and perennial stream should be in the Lake and Stream (P-LS) zoning district and this rezoning addresses the objective within the Cheboygan County Master Plan as stated in Will Support The Factor C under Rezoning Factor 1. See exhibit 4.
- B. The Planning Commission finds that the properties are within five hundred (500) feet of an intermittent stream. See exhibit 4.

This standard has been met.

DECISION

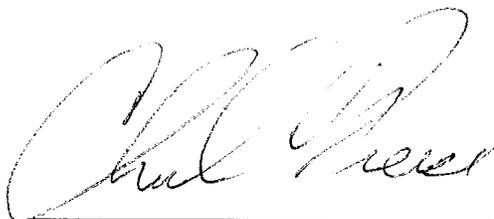
Motion by Mr. Freese, seconded by Mr. Kavanaugh, to forward the proposed rezoning to the Cheboygan County Board of Commissioners with a recommendation for approval based on the General Findings and the Rezoning Factors. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Jazdyk), Nays, 2 Absent (Croft, Churchill)

DATE DECISION AND ORDER ADOPTED

December 6, 2017



Patty Croft, Chairperson



Charles Freese, Secretary



Cheboygan County Board of Commissioners' Meeting

February 13, 2018

Title: Zoning Ordinance Amendment #146 to establish the Lake and Stream Protection Shelter Overlay (P-LS-SO) zoning district

Consideration of this amendment began from discussion regarding variance applications for boathouse and boat shelters coming before the Zoning Board of Appeals. Land located 500 feet from a lake, river or perineal stream is in the Lake and Stream Protection zoning district. Currently there is a 40 foot standard water front setback from the high water mark for any structure in the Lake and Stream Protection zoning district. Due to this setback requirement structures such as boathouses cannot be built or replaced without a variance granted by the Zoning Board of Appeals.

The Planning Commission reviewed variance applications that had been submitted to the Zoning Board of Appeals in the past regarding boat houses and boat shelters along with review of existing boathouses and boat shelters along the Cheboygan River, Indian River and Lower Black River. A copy of a map of existing boathouses and boat shelters based on an aerial photo survey is included with this report.

The Planning Commission also conducted a survey of property owners along the Cheboygan River, Indian River and Lower Black River relative to the desirability of boat shelters. A copy of the survey results and memo regarding the same is also included with this report.

As a result the Planning Commission is recommending the attached proposed zoning ordinance amendment which will allow the construction of boat shelters in the water front setback for properties located on the Cheboygan River, Indian River and Lower Black River and any canals connected to them.

The Board of Commissioners had reviewed a similar amendment previously and remanded the following section back to the Planning Commission noting concerns that a width limitation not to exceed 20% of the lot width would not allow reasonable use of boat shelters on smaller lots. The section read as follows:

10A.3.2.3 The width of the boat shelter structure, with exception of the eaves, as measured parallel to the shoreline shall not exceed twenty percent (20%) of the lot width or sixteen (16) feet, whichever is lessor.

You will note that language regarding a 20% of lot width limitation is removed. The subject section in this proposed amendment is now proposed to read as follows:

10A.3.2.3 The width of the boat shelter structure, with exception of the eaves, as measured parallel to the shoreline shall not exceed or sixteen (16) feet.

Section 1 of the amendment document provides definitions for Boat shelter and Canal.

Section 2 of the amendment document establishes a new section 10A. to provide for the Lake and Stream Protection Shelter Overlay District.

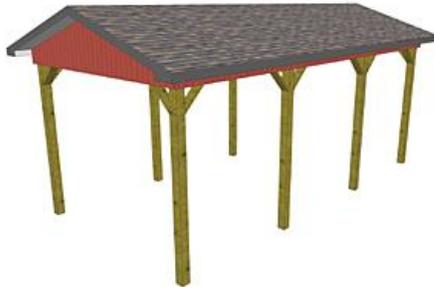
The purpose statement is found in section 10A.1.

District boundaries are provided in section 10A.2. which includes all waterfront lots located on the Cheboygan River, Indian River, the Lower Black River, and any canal connected to those rivers.

Conditions and requirements for boat shelters are provided in section 10A.3. You will note all permitted uses in the underlying Lake and Stream Protection (P-LS) zoning district are affirmed along with a single boat shelter per lot. Proposed conditions and requirements for boat shelters as listed in the amendment document are as follows:

10A.3.2.1 No more than one (1) boat shelter shall be permitted on a lot of record.

10A.3.2.2 A boat shelter shall not be enclosed and shall not contain walls. Only structural components necessary to support the roof structure shall be permitted. The ability to see through the boat shelter from all angles must be maintained at all times as represented in the following illustration:



10A.3.2.3 The width of the boat shelter structure, with exception of the eaves, as measured parallel to the shoreline shall not exceed or sixteen (16) feet.

10A.3.2.4 No part of the boat shelter shall extend more than two (2) feet from the wall or edge of the boat well with exception of the eaves.

10A.3.2.5 The boat shelter shall contain eaves no greater than two (2) feet.

10A.3.2.6 The boat shelter shall have a pitched roof that is no greater than 4/12 pitch, and shall not be designed or used as a deck, observation platform or for other similar uses.

10A.3.2.7 A boat shelter shall not exceed a building height of twelve (12) feet.

10A.3.2.8 Boat shelters shall be permitted in the waterfront setback of the underlying zoning district.

All uses which require a special use permit in the underlying P-LS zoning district is affirmed for the Shelter Overlay District in section 10A.4.

Section 10A.5. affirms that all development requirements of the underlying P-LS zoning district apply to the Shelter Overlay District and that the provisions within the subject amendment shall control when such requirements differ.

A public hearing was held on the original amendment on October 18, 2017. A public hearing on the proposed amendment with the change to section 10A.3.2.3. relative to the minimum shelter width requirement was held on January 3, 2018. The amendment has been reviewed by legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #146 based on Planning Commission recommendation of approval.

CHEBOYGAN COUNTY
ZONING ORDINANCE AMENDMENT #146
AN ORDINANCE TO AMEND CHEBOYGAN COUNTY ZONING ORDINANCE NO. 200
TO ESTABLISH THE LAKE AND STREAM PROTECTION SHELTER OVERLAY
DISTRICT.

Section 1. Amendment of Section 2.2.

Section 2.2. of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to add the following definitions in their appropriate alphabetical locations, which shall read in their entirety as follows:

BOAT SHELTER

A structure constructed over a boat well which is designed and used solely for the purpose of protecting or storing watercraft and related equipment for noncommercial purposes.

CANAL

An artificial waterway constructed to allow the passage of boats.

Section 2. Amendment of Zoning Ordinance.

The Cheboygan County Zoning Ordinance No. 200 is hereby amended to add a new Article 10A, Lake and Stream Protection Shelter Overlay District (P-LS-SO), which shall read in its entirety as follows:

ARTICLE 10A – LAKE AND STREAM PROTECTION SHELTER
OVERLAY DISTRICT (P-LS-SO)

SECTION 10A.1. PURPOSE.

The purpose of this overlay district is to provide for construction of boat shelters in areas where boathouses exist. Boat shelters will be required to meet certain conditions in order to be consistent with land use goals of the Master Plan including the Lake and Stream Residential future land use category.

SECTION 10A.2. BOUNDARIES

The boundaries of this overlay district shall be those waterfront lots located on the Cheboygan River, Indian River, the Lower Black River, and any canal connected to those rivers as shown on the Cheboygan County Zoning Map.

SECTION 10A.3. PERMITTED USES.

10A.3.1. All uses permitted by right in the underlying zoning district.

10A.3.2 Boat shelters, subject to the following conditions and requirements:

10A.3.2.1 No more than one (1) boat shelter shall be permitted on a lot of record.

10A.3.2.2 A boat shelter shall not be enclosed and shall not contain walls. Only structural components necessary to support the roof structure shall be

permitted. The ability to see through the boat shelter from all angles must be maintained at all times as represented in the following illustration:



- 10A.3.2.3 The width of the boat shelter structure, with exception of the eaves, shall not exceed sixteen (16) feet.
- 10A.3.2.4 No part of the boat shelter shall extend more than two (2) feet from the wall or edge of the boat well with exception of the eaves.
- 10A.3.2.5 The boat shelter shall contain eaves no greater than two (2) feet.
- 10A.3.2.6 The boat shelter shall have a pitched roof that is no greater than 4/12 pitch, and shall not be designed or used as a deck, observation platform or for other similar uses.
- 10A.3.2.7 A boat shelter shall not exceed a building height of twelve (12) feet.
- 10A.3.2.8 Boat shelters shall be permitted in the waterfront setback of the underlying zoning district.

SECTION 10A.4 USES REQUIRING SPECIAL LAND USE PERMITS.

- 10A.4.1. All uses requiring special land use permits in the underlying zoning district.

SECTION 10A.5 DEVELOPMENT REQUIREMENTS

- 10A.5.1 Except as modified below, all development within this overlay district shall be in accord with the existing development standards for the underlying zoning district as specified in this Ordinance.
- 10A.5.2 Where the regulations of this overlay district differ from the regulations of the underlying zoning district, then the regulations of this overlay district shall control.

Section 3. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By: John B. Wallace
Its: Chairperson

By: Karen L. Brewster
Its: Clerk



Cheboygan County Board of Commissioners' Meeting

MEETING DATE: February 13, 2018

Title: Drug Court – Approval of SAMHSA Grant

Summary: Cheboygan County Drug Court desires to apply for grant funds to expand the Drug Court Program. The application for the SAMHSA is due February 21, 2018. 53RD Circuit Drug Court needs to expand our program. We would like to see more funding for drug testing, counseling services, mental health services, and for our transitional housing. We are also requesting more funding for much needed training. This will help the drug court team keep up with the changes that are required. This grant that we would like to apply for will help fill the gaps in the program. There is a need to expand due to the increasing abuse of prescription medications and the co-occurring disorders that are seen in some of our participants. For a successful rehabilitation these aforementioned services are critical to implement.

Financial Impact: The Drug Court is requesting a grant award amount of \$44,252 for FY 2019, up to 5 years and for a total of \$212,320.

Recommendation:

Motion to approve the Cheboygan County Drug Court SAMHSA Grant Application, and all future forthcoming documentation after review and approval by the County Administrator, and legal counsel, if applicable.

Prepared by:
Judge Scott Pavlich & Nicole Pawlowski

Department: 53rd Circuit Court

Cheboygan County Drug Court Budget

Element	Current Grant Award	Proposed one year grant request cost	Rationale	Total for five year grant request cost	Timeline
Drug Testing /Redwood Toxicology – 9 Panel Test 2,100 test per year @ \$8.50	\$17,850 Byrne Jag/MDCGP	Continue	A needed component.	No change	Ongoing
Drug Testing/Redwood Toxicology – Kratom Test 30 participants @ 1test/month 360 test per year @ \$24.95	None	\$8,982	Allows for the testing of this component. This is an abused drug that is expensive to test for.	\$44,910	Within a week of award.
Drug Testing/Redwood Toxicology – Ritalin Test 30 participants @ 1test/month 360 test per year @ \$32.50	None	\$11,700	Allows for the testing of this component. This is an abused drug that is expensive to test for.	\$58,500	Within a week of award.
Counseling Services: Catholic Human Services & Harbor Hall	\$4,200 Byrne Jag/MDCGP	\$7,800	Cost of the intake assessment. Add additional assessments for co-occurring disorders.	\$39,000	Within a month of award.
Salvation Army Transitional Housing	\$5,200 Byrne Jag/MDCGP	\$3,800	An important part of our program is to offer a sober, stable residence for the participants.	\$19,000	Within four months of award.

Mental Health Services Diane Lissfelt (Contractor(s)) \$90 per hour (average \$270/month) Psych NorthPsychNorth, PLLC (Contractor(s)) \$260 eval; \$210 follow-up & supp. therapy; \$100 limited follow-up (Computation)	For those who qualify for CMH services, there is no charge, but for those who do not, need coverage for co-occurring disorders.	\$7,500	Current practices result in identifying that a person has a need, but system has a gap for co-occurring disorders and mental health treatment.	\$37,500	Within a month of award.
Rapid HIV and STD testing.	None	Offer Rapid HIV/STD testing through the Cheboygan County Health Department	Part of a healthy lifestyle.	No Charge	
Hepatitis A & B vaccinations	None	Cheboygan County Health Department	Part of a healthy lifestyle	No charges	
Contractual - Training		3 Drug Court Employees		3 years	
NADCP Conference for 3 @\$745	\$915	\$1,320	Training needs has a gap due to funding.	\$3,960	Yearly training usually in March.
Hotel 4 Nights Per Diem \$150	None	\$1,800	Training needs has a gap due to funding.	\$5,400	
Flights \$400 R/T per diem	None	\$1,200	Training needs has a gap due to funding.	\$3,600	
Food \$50 per person Per day	None	\$150	Training needs has a gap due to funding.	\$450	
Total		\$44,252		\$212,320	



Cheboygan County Board of Commissioners' Meeting February 13, 2018

Title: Purchasing Policy Revision – Sole Vendor Listing 300-2A

Summary:

Attached is the revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners. Instances have come up which prompted changes to the policy.

These changes included:

- Updating the Sole Vendor Listing by:

REVISING

- 1) Company name change 360 Services to Whitlock 360 Services
- 2) Redefine Product or Service provided by Michigan Police Equipment from Body Armor to Police Equipment.
- 3) Redefine Product or Service provided by Pro-Tech from Communications Equipment to Police Equipment.

ADDING:

- 1) OMS Compliance Services to provide required MDOT drug testing for SRR employees.
- 2) Otec Communications to provide radio service and equipment for SRR activities.
- 3) Zerembas Equipment to provide major bus repair to appropriate SRR fleet vehicles.
- 4) Office Depot to provide office paper for utilization in copy machines and printers. Supplier has met the needs of the County by providing the most cost effect paper grade that does not cause paper jams in equipment.

Financial Impact:

None.

Recommendation:

Adopt the revised Sole Vendor Listing 300-2A to become effective February 13, 2018

Prepared by: Jeffery B. Lawson

Department: Administration



Policy Department: Finance

Policy Number: 300-2A

Prepared by: JL _____

Adopted: February 13, 2018

Effective: February 13, 2018

Last Revised: January 9, 2018

**Sole Vendor Listing
As Referenced in the Cheboygan County Purchasing Policy 300-2**

Vendor	Department	Product or Service	Added By	Date Added
Whitlock 360 Services	Equalization	Personal Property Tax Prep	Joe Lavender	3/9/2010
Auto Center Pit Stop	Administration	Tires (Distributor Under State Bid)	Jeff Lawson	8/14/2012
Blarney Castle Oil Company	Sheriff – Marine Division	Fuel Stored at Local Marinas	Kari Kortz	3/9/2010
Blarney Castle Oil Company	Marina	Fuel for Resale	Curt Chambers	12/14/2010
Blue Cross Blue Shield	Corrections	Inmate Medical Coverage	Dale Clarmont	2/13/2008
Bob Barker, Inc.	Corrections	Jail Supplies	Dale Clarmont	3/14/2017
BRP US, Inc.	Marine	Marine Craft Equipment and Repairs	Dale Clarmont	8/14/2012
BS&A	All	Software and Support	Kari Kortz	2/13/2008

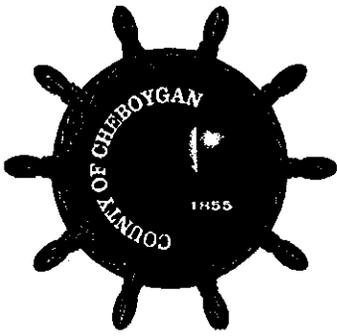
Vendor	Department	Product or Service	Added By	Date Added
Business Information Systems	District Court	Courtroom Equipment Repairs and Maintenance	Judge Johnson	2/13/2008
Cal's Mobile Equipment	SRR	Bus Repairs/Maintenance /24 Hour Mobile Road Side Repair	Mike Couture	2/13/2008
Cardmember Services	Sheriff / Corrections	Credit Card Provider	Dale Clarmont	2/13/2008
Cheboygan Area Schools	Recycling	Diesel Fuel	Tim Mason	8/14/2012
Cheboygan Area Schools	SRR	Diesel Fuel	Mike Couture	3/10/2009
CDW-G	IS	McAfee Anti-Virus Updates	Matt Hellens	3/9/2010
CM Rubber Recycling, LLC	Recycling	Processing (Tires)	Kari Kortz	2/10/2015
Core Technology Corporation	District Court	Multibridge Service Tunnel	Judge Johnson	2/13/2008
Decatur Electronics, Inc.	Sheriff	Radar Units	Dale Clarmont	1/12/2016
Dell	IS	Computers	Matt Hellens	2/13/2008
Deketo, LLC (formerly Cherry LAN Systems)	Clerk	Software and Support	Mary Ellen Tryban	8/14/2012
Dickinson Wright PLLC	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Counsel	Jeff Lawson	10/8/2013
Diebold, Incorporated	Administration	Secure Entry System, Installation and Service	Jeff Lawson	1/13/2015
Digital Ally	Sheriff	Car Video Equipment	Dale Clarmont	1/14/2014
Drug & Laboratory Disposal	Recycling	Processing (Hazardous Waste)	Kari Kortz	2/10/2015
Emmet County DPW	Recycling	Processing	Kari Kortz	2/10/2015
ESRI	GIS	Computer Mapping Software	Steve Schnell	2/13/2008
FarmTek, Inc.	Fair	Lighting	Dan O'Henley	7/14/2015
Floatation Docking	Marina	Dock Repairs and Maintenance	Curt Chambers	2/13/2008
FSG	Corrections	Software and Support	Dale Clarmont	2/13/2008
Ginop Sales, Inc.	Maintenance	Tractor Repairs and Maintenance	Tim Mason	6/24/2014

Vendor	Department	Product or Service	Added By	Date Added
Governmental Business Service	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Great Lakes Scuba	Sheriff	Dive Equipment	Dale Clarmont	3/10/2009
Hilliard Lyons	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Advisor / Underwriter	Jeff Lawson	10/8/2013
Hyde Equipment	Recycling	Refurbish Recycling Containers	Tim Mason	1/9/2018
ID Networks	Sheriff	Livescan	Dale Clarmont	2/13/2008
James D. Banner, D.O.	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Judicial Information Systems	Probate	Software and Support	Judge Butts	2/13/2008
Judicial Management Systems	District Court	Software and Support	Judge Johnson	2/13/2008
KERIF Night Vision	Sheriff	Specialized Equipment	Dale Clarmont	2/10/2015
Kirtland Community College	Sheriff / Corrections	Education / Training	Dale Clarmont	2/13/2008
McLaren (formerly Community Memorial Hospital)	Corrections	Inmate Medical Services	Dale Clarmont	8/14/2012
Michigan Election Resources	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Michigan Pathology Specialists	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Michigan Police Equipment	Sheriff	Police Equipment	Dale Clarmont	8/11/2015
Neopost	Maintenance	Postage on Call for Mail Machine	Tim Mason	2/13/2008
Northern Pathology Associates	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Northern Michigan Dive Center, LLC	Sheriff	Dive Equipment/Maintenance	Dale Clarmont	12/14/2010
Nye	Sheriff / Corrections	Uniforms	Dale Clarmont	2/13/2008
NVINT	IS	AS400 Maintenance ONLY	Matt Hellens	4/14/2009

Vendor	Department	Product or Service	Added By	Date Added
OMS Compliance Services INC.	SRR	Drug Testing	Mike Couture	2/13/2018
Office Depot	Administration	Office Paper	Jeff Lawson	2/13/2018
Oscar W. Larson	Marina	Fuel Tank Repairs and Maintenance	Curt Chambers	2/13/2008
Otec Communications	SRR	Radio Equipment	Mike Couture	2/13/2018
Otis Elevator	Maintenance	Elevator Maintenance	Tim Mason	2/13/2008
Pro-Tech	Sheriff	Police Equipment	Dale Clarmont	11/13/2012
PNC Visa	General	Credit Card Provider	Kari Kortz	8/14/2012
Pummill Business Forms	Equalization	Printed Supplies	Joe Lavender	2/13/2008
Republic Services	Recycling	Bin Transportation	Kari Kortz	2/10/2015
RW Mercer	Marina / General	Fuel Pump System Repairs and Maintenance	Curt Chambers / Jeff Lawson	2/13/2008 / 5/12/2015
Spectrum Health	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Speedway Super America	SRR	Diesel Fuel – Card Program	Mike Couture	2/13/2008
State Electronics	SRR	Radio Tower and Repeater Repairs and Maintenance	Mike Couture	2/13/2008
State of Michigan	District Court	LEIN Program	Judge Johnson	2/13/2008
Stellar Services	Corrections	Inmate Commissary	Dale Clarmont	5/3/2017
Sunguard Public Sector Inc.	Sheriff	911 Workstation Maintenance	Dale Clarmont	3/9/2010
Sysco	Corrections	Inmate Supplies	Dale Clarmont	2/13/2008
Telerad	Sheriff	Communications Equipment, Repairs and Maintenance	Dale Clarmont	2/13/2008
TASER International	Sheriff	Taser Equipment, Repairs and Maintenance	Dale Clarmont	5/12/2015
United Design Associates / Edgewater Design	Administration / Marina	Marina Engineer and Permit Services	Jeff Lawson	3/12/2013
Universal Handling Equipment	Recycling	Recycling Bins	Kari Kortz	3/9/2010

Sole Vendor Listing Continued, ____

Valley City Environmental Services	Recycling	Processing (Light Bulbs)	Kari Kortz	2/10/2015
Werner Plumbing and Heating	Maintenance	A/C and Boiler Equipment and Repairs	Tim Mason	8/14/2012
Wheeler Motors	Sheriff	DF Vehicle	Dale Clarmont	10/22/2013
Williams Office Equipment	IS	Copiers and Maintenance	Matt Hellens	3/9/2010
Zerembas Equipment	SRR	Major Bus Repair	Mike Couture	3/18/2018



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Cheboygan County

Board of Commissioners' Meeting

February 13, 2018

Title: 2018 Salary & Wage Resolution - Non-Union General Employees #17-009 – Amendment #3 – Probate Court

Summary:

Judge Butts' is taking advantage of attrition and restructuring the existing wage scale in his office to correct a comparable wage disparity that exists for a current employee without affecting the total cost of his department. The departure of the Deputy Probate Registrar will allow for a reset of the starting pay at a rate lower. This will provide additional funds to move an existing employee (Deputy Juvenile / Probate Registrar) closer to the comparable average established by the County during the 2015 comparable county wage survey. This rate change will go into effect February 14, 2018.

Financial Impact:

None

Recommendation:

Adopt Amendment #3 to the 2018 Salary and Wage Resolution – Non-Union General Employee #17-009 to be effective February 14, 2018, authorize the Chair to sign.

Prepared by: Kari Kortz

Department: Finance

Amendment #3 2018 Salary and Wage Resolution
 Non-Union General Employees
 Approved 17-009 on October 10, 2017

	Number of Positions	Hours per Work Week	Hours per Year	2018 Salary or Hourly Rate	2018 Increase %	2018 Increase \$	2018 Salary or Hourly Rate
PROBATE COURT / JUVENILE PROBATION / CHILDCARE							
Deputy Probate Registrar	1	35	1820	16.80	-2.62%	(0.44)	16.36
Deputy Juvenile / Probate Registrar	1	35	1820	16.32	2.70%	0.44	16.76

Adopted by the Cheboygan County Commissioners on the following date to be effective February 14, 2018.

Signed by: _____
 John Wallace, Board Chairperson

Date Signed: _____



Cheboygan County

Board of Commissioners' Meeting

February 13, 2018

Title: Appointment of Interim Finance Director

Summary: During the transition of the Finance Director position it is recommended to appoint an interim finance director. As County Administrator I currently oversee finance and budget activities.

Financial Impact: NA

Recommendation: Appoint Jeffery B. Lawson as Interim Finance Director until position is filled.

Prepared by: Jeffery B. Lawson

Department: Administration



Cheboygan County Board of Commissioners' Meeting

Date 2-13-18

Title: Transfer of title of operational trailer to Charlevoix, Cheboygan, Emmet County
Office of Emergency Management

Summary: In 2003 grant funding was received by Charlevoix, Cheboygan and Emmet Counties to purchase emergency response trailers for OEM operations. The trailers are currently maintained and funded through the Office of Emergency Management's budget. This transaction will transfer ownership to OEM.

Financial Impact: NA

Recommendation: Motion to authorize the Clerk to transfer title of the 2003 emergency management trailer to the Charlevoix, Cheboygan and Emmet County Office of Emergency Management.

Prepared by: Jeffery B. Lawson

Department: Administration