

Cheboygan County Road Commission **Mail Box Policy**

The Cheboygan County Road Commission Mail Box Policy establishes the following rules, guidelines and suggestions for mailboxes placed in Road Commission rights-of-ways.

Rules for damaged mailboxes and posts:

1. The Road Commission will not repair or replace a mailbox or post that has been damaged by snow thrown from Road Commission equipment.
2. The Road Commission will repair or replace a mailbox or post that has been damaged by Road Commission equipment that has physically contacted a post or mailbox. The Foreman will investigate a damage claim to determine if the damage was caused by Road Commission equipment. If the Foreman confirms the damage was caused by equipment then repair or replacement mailbox or post will be scheduled. The Road Commission will only use a wooden 4x4 for a post and/or a standard mailbox regardless of the original material or box type.

Guidelines for mailboxes installed in Road Commission Rights-of-way:

1. Only a wooden 4x4 or 2-inch diameter hollow steel pipe may be used for a post.
2. Embed posts no more than 24 inches in the ground and do not use concrete.

Suggestions to help prevent damages to mailboxes and posts:

1. Inspect your mailbox and post each year for damage or deterioration. Loose boxes, rotted or rusted posts contribute to damage cause from plowed snow.
2. Decorative, oversize, plastic or unused mailboxes should be removed for the winter season. The Road Commission will not replace these types of boxes.
3. Clear snow from the immediate area of your mailbox to reduce the amount of snow thrown from the plow.