Cheboygan County Board of Commissioners

MISSION STATEMENT
Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting
September 8, 2015
9:30 a.m.

Agenda

1. Call to Order

2. Roll Call

3. Invocation/Pledge of Allegiance

4. Approve Agenda

5. Approve Consent Agenda
- A. Approve Monthly Finance Claims
- B. Budget Adjustments
- C. Straits Regional Ride
  1. COP/ESD Regular School Contract 2015-2016 School Year
  2. Northern Star Broadcasting Advertising Agreement
  3. MDOT Contract 2012-0061/P11
- D. Housing Loan Subordination Request – Project H-09-277
- E. Grant Application for 2016 Secondary Road Patrol and Traffic Accident Prevention Program
- F. State of Michigan FY2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement
- G. Correspondence
  1. Notice of Damage Claims
- H. Minutes:
  1. Finance/Business Meeting of August 11, 2015 and Committee of the Whole Meeting of August 25, 2015
  2. Health Board – 7/21/15
  3. NEMCOG – 8/20/15
  4. NLEA August-September 2015 Newsletter and August President's Report
  5. North Country Community Mental Health – 7/16/15
  6. Cheboygan County Road Commission – 8/6/15
  7. Cheboygan City Council – 7/14/15, 7/28/15 & 8/11/15
  8. Cheboygan City Council/Port Commission Joint – 7/21/15
  9. Planning Commission Meeting – 7/15/15 & 8/19/15
  10. ZBA – 7/22/15

6. Brief Citizens Comments – *(3 minutes per person)*

7. Scheduled Visitors

8. Finance Director's Report

9. Administrator's Report

10. Committee Reports

11. Old Business

12. New Business
- A. Capital Improvement Plan
- B. MERS Application for Additional Credited Service Purchase
- C. AIA Agreement – Animal Shelter Phase II Contract Bid Award
- D. Treasurer Linda Cronan – 2015 Salary & Wage Resolution Amendment #10 - Chief Deputy Treasurer
- E. Workforce Development Board Nomination

13. Citizens Comments

14. Board Member Comments

15. Adjourn to the Call of the Chair

CHEBOYGAN COUNTY FINANCE REPORT SEPTEMBER 2015

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 09/08/15

FINANCE TOTAL $74,469.80

PREPARED BY: KARI KORTZ

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY
POST DATES 09/08/2015 - 09/08/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	BS&A EQUALIZER SOFTWARE SYST	10,427.00		
2.	CARNATION RESTAURANT	24,622.80		
3.	GREAT LAKES MASONRY	39,420.00		
	TOTAL ALL CLAIMS	74,469.80		

CHEBOYGAN COUNTY PREPAIDS REPORT AUGUST 2015

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	$	1,207,854.39
MINUS AUGUST FINANCE	$	24,905.00
TOTAL PREPAIDS	$	1,182,949.39

CHECKS 08/11/15 WERE APPROVED AUGUST FINANCE CLAIMS

PREPARED BY: KARI KORTZ

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
Bank 1 TRUST & AGENCY							
08/04/2015	1	58585	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRASNFER TAX JULY 15	85,728.75	
08/05/2015	1	58586	BOND-CLERK	ERIN MAYBANK	CR BOND 15-5056-FH PEO V MAYBANK	450.00	
08/05/2015	1	58587	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND FORFEITURE 15-5049-FH PEO V BOUC	20.00	
08/05/2015	1	58588	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5049-FH PEO V BOUCARD FINES/C	180.00	
08/05/2015	1	58589	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND 15-5056-FH PEO V MAYBANK FORFEIT	50.00	
08/05/2015	1	58590	FOC	FRIEND OF THE COURT	CR BOND 09-7459-DS ROGERS V DAVIS	737.00	
08/06/2015	1	58591	ADV REST	ADVANCED AUTO	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58592	ANDYS	ANDY'S PARTY STORE	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58593	ANTK J	JOSEPH ANTKOVIAK	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58594	AO INS	AUTO OWNERS INSURANCE AGENCY	CR REST #14-4916-FH GARRETT CHILDERS	35.00	
08/06/2015	1	58595	BAIL S	SHANE BAILEY	CR REST #13-4727-FC VELTON MILLER JR	25.00	
08/06/2015	1	58596	BORG W	WILLIAM BORGERDING	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58597	BURT D	DAWN BURTON	CR REST #09-4029-FC STANLEY PEEK	40.00	
08/06/2015	1	58598	CARQUEST	CARQUEST	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58599	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CR REST #14-4890-FH JOSHUA VIAU	750.00	
08/06/2015	1	58600	CLC	CHEBOYGAN LUMBER COMPANY	CR REST #05-3247-FH JOSEPH PRZYBYLOWICZ	5.00	
08/06/2015	1	58601	CLL	CHEBOYGAN LITTLE LEAGUE	CR REST #07-3714-FH MICHAEL LAVIGNE	30.00	
08/06/2015	1	58602	DRIE J	JOYCE DRIER	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58603	ELEN V	VERNA ELENBAAS	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58604	ELLI J	JANETTE ELLIOTT	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58605	FB INS	FARM BUREAU INSURANCE	CR REST #11-4456-FH JAN LAVIGNE	20.00	
08/06/2015	1	58606	FB INS	FARM BUREAU SUBROGATION	CR REST #14-4995-FH JORDAN RAYMUS	50.00	
08/06/2015	1	58607	FB INS	FARM BUREAU SUBROGATION	CR REST #15-4998-FH CARLA SCOBY	2.50	
08/06/2015	1	58608	FERNELIUS	FERNELIUS	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58609	FFNM	FIRST FEDERAL OF NORTHERN MICH	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58610	FRIS D	MR OR MRS DAVID FRISS	CR REST #12-4565-FH CARRIE WALKER	30.00	
08/06/2015	1	58611	GLENS	GLEN'S MARKET (FAMILY FARE)	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58612	GOHE D	DONALD OR JEAN GOHESKI	CR REST #13-4687-FH SUSAN WOODS	500.00	
08/06/2015	1	58613	HANOVER	THE HANOVER INSURANCE GROUP	CR REST #03-2854-FH JUDY SOUTHWELL	100.00	
08/06/2015	1	58614	HART JA	JAMES HARTLEY	CR REST #14-4935-FC JAMES TURNER	250.00	
08/06/2015	1	58615	HEAT G	GERALD HEATH	CR REST #09-4106-FH SONYA WAGNER	200.00	
08/06/2015	1	58616	HUNT	H U N T	CR REST #15-5052-FH CHANDA CHAPMAN	100.00	
08/06/2015	1	58617	JOHN CO	CONNIE JOHNSON	CR REST #09-3940-FC JESSICA SUMERIX	5.00	
08/06/2015	1	58618	JOHN JA	E JAMES JOHNSON	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58619	JONE P	PATRICIA JONES	CR REST #09-3952-FH WALTER JONES	200.00	
08/06/2015	1	58620	JONES	WERNIG	CR REST #91-0683-FH ERNEST HARRINGTON	50.00	
08/06/2015	1	58621	KEEL L	LARRY OR LEONA KEELEAN	CR REST #05-3123-FH ROGER ORMSBEE	25.00	
08/06/2015	1	58622	LAHA R	ROGER LAHAIE	CR REST #02-2546-FH DAVID SOVA	33.38	
08/06/2015	1	58623	LERD B	BRENDA LERDAHL	CR REST #09-3940-FC JESSICA SUMERIX	5.00	
08/06/2015	1	58624	MARC T	TYLER MARCH	CR REST #13-4781-FH EUGENE FRADETTE III	32.50	
08/06/2015	1	58625	MARS R	RICHARD MARSHALL	CR REST #99-2141-FH CHASITY COMPTON	5.00	
08/06/2015	1	58626	MARS RI	RICHARD MARSHALL	CR REST #09-3940-FC JESSICA SUMERIX	5.00	
08/06/2015	1	58627	MCKE K	KENNETH MCKERVEY	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58628	MCKI DA	DAVID MCKINLEY	CR REST #13-4661-FC LANCE DEASONS	12.50	
08/06/2015	1	58629	MELC D	DELORES MELCHING	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58630	MOOD N	NATALIE MOODY-BROWN	CR REST #05-3300-FH JOSHUA ROMINE	50.00	
08/06/2015	1	58631	MOOR D	DANIELLE MOORE	CR REST #13-4698-FH JOSEPH HILLIKER	50.00	
08/06/2015	1	58632	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CR REST #08-3779-FH VICKY JOHNSON	200.00	
08/06/2015	1	58633	NEUE D	DAVE NEUENS	CR REST #15-5042-FH JORDAN DRYER	225.00	
08/06/2015	1	58634	NEXT STORE	NEXT STORE	CR REST #14-4862-FH DANIEL MARX II	6.25	
08/06/2015	1	58635	P&G	PAT & GARY'S PARTY STORE	CR REST #14-4936-FH ANGELA KIMBLER	275.00	V
08/06/2015	1	58636	PERR S	SOPHIA PERRY	CR REST #13-4781-FH EUGENE FRADETTE III	32.50	
08/06/2015	1	58637	RACI D	DENNIS & CONNIE RACINE	CR REST #04-3023-FH THERESA KELLEY	200.00	
08/06/2015	1	58638	ROBE C	FLORENCE ROBERTS	CR REST #02-2546-FH DAVID SOVA	33.33	
08/06/2015	1	58639	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CR REST #13-4719-FH JESSICA FEIN	5.00	
08/06/2015	1	58640	SANE	STRAITS AREA NARCOTICS ENF	CR REST #14-4906-FH KRISTIN BERDAN	35.00	
08/06/2015	1	58641	SANE	STRAITS AREA NARCOTICS ENF	CR REST #14-4822-FH JONATHON CARNEY	25.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/06/2015	1	58642	SANE	STRAITS AREA NARCOTICS ENF	CR REST #15-5016-FH CHARLES CUNNINGHAM	25.00
08/06/2015	1	58643	SANE	STRAITS AREA NARCOTICS ENF	CR REST #14-4838-FH JENELLE MCFALL	13.00
08/06/2015	1	58644	SANE	STRAITS AREA NARCOTICS ENF	CR REST #15-4998-FH CARLA SCOBY	2.50
08/06/2015	1	58645	SANE	STRAITS AREA NARCOTICS ENF	CR REST #15-5046-FH ROBERT STEWARD	20.00
08/06/2015	1	58646	SANE	STRAITS AREA NARCOTICS ENF	CR REST #14-4938-FH JESSICA STEWART	20.00
08/06/2015	1	58647	SCH S	SHARON SCHALOW	CR REST #02-2546-FH DAVID SOVA	33.33
08/06/2015	1	58648	SHAF E	EDWARD OR JANICE SHAFFER	CR REST #05-3123-FH ROGER ORMSBEE	25.00
08/06/2015	1	58649	SMIT C	CHARLES SMITH JR	CR REST #02-2546-FH DAVID SOVA	33.33
08/06/2015	1	58650	SOM	STATE OF MICHIGAN	CR REST #14-4842-FH DAVID JEWELL	20.00
08/06/2015	1	58651	SPRA R	ROBERT SPRAY	CR REST #02-2546-FH DAVID SOVA	33.33
08/06/2015	1	58652	TELECHECK	TELECHECK	CR REST #14-4862-FH DANIEL MARX II	6.25
08/06/2015	1	58653	TERR E	ECTON TERREBONNE	CR REST #06-3534-FC ROBERT POPE	50.00
08/06/2015	1	58654	TUCK G	GARY TUCKER	CR REST #15-5020-FH MASON LIETAERT	20.00
08/06/2015	1	58655	VANH J	JEFFREY VANHOORNE	CR REST #02-2546-FH DAVID SOVA	33.33
08/06/2015	1	58656	VROM D	DENNIS VROMAN	CR REST #09-3940-FC JESSICA SUMERIX	5.00
08/06/2015	1	58657	WENG R	ROBERT WENGER	CR REST #02-2546-FH DAVID SOVA	33.33
08/06/2015	1	58658	WILS J	JAMES WILSON	CR REST #01-2488-FH LAWRENCE BYARD	500.00
08/06/2015	1	58659	WILS T	TRACY OR M. ANNE WILSON	CR REST #96-1478-FH CHARLES RYCKMAN	20.00
08/06/2015	1	58660	AO INS	AUTO OWNERS INC	DC REST #08-0938-FY LONNIE EVERETT BOURD	3.32
08/06/2015	1	58661	CARL E	ELMER CARLSON	DC REST #15-0304-FY CALVIN JOHN SCHLAK	3.44
08/06/2015	1	58662	CON REST	CONSUMERS ENERGY	DC REST #15-0106-FY FRANK LOUIS BIANCHI	150.00
08/06/2015	1	58663	CULB L	LINDA CULBERTSON	DC REST #14-0121-ST RALPH HOWARD PRUDER	100.00
08/06/2015	1	58664	FB INS	FARM BUREAU SUBROGATION	DC REST #15-0190-SM SARAH ALEN MYERS	150.00
08/06/2015	1	58665	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970-SD MELISSA DAWN SKIMORE	125.00
08/06/2015	1	58666	FRANK INS	FRANKENMUTH INSURANCE	DC REST #11-0072-ST KRISTIN DANIELLE CAN	50.00
08/06/2015	1	58667	LUNDS	JB LUNDS & SONS	DC REST #10-0905-SM DAVID EDWARD ELLIS	50.00
08/06/2015	1	58668	MCKE M	MARK MCKENZIE	DC REST #14-0143-FT AARON CHARLES FIELD	100.00
08/06/2015	1	58669	MUIA	MI UNEMPLOYMENT INS AGENCY	DC REST #05-0565-SM CHRISTOPHER JOHN STE	125.00
08/06/2015	1	58670	SANE	STRAITS AREA NARCOTICS ENF	DC REST #14-0898-FY DAKOTA JAMYZ-DAVID D	65.00
08/06/2015	1	58671	WALMART	WALMART	DC REST #15-0400-SM ALYSSA JENNIFER KRUE	54.07
08/07/2015	1	58672	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION 7/31/15	210.00
08/07/2015	1	58673	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL LICENSE NEW 15	960.00
08/07/2015	1	58674	NUNDA	NUNDA TOWNSHIP	TR OVERPYMT 2014 TAX 251-014-100-009-00	49.78
08/10/2015	1	58675	AO INS	AUTO OWNERS INSURANCE AGENCY	CC REST #14-4936-FH ANGELA KIMBLER	132.60
08/10/2015	1	58676	BEET A	ANDREW BEETHEM	PC REST #804404 CHRISTOPHER HARMON	50.00
08/10/2015	1	58677	BEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
08/10/2015	1	58678	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH MORGAN	50.00
08/10/2015	1	58679	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE KELLER	50.00
08/10/2015	1	58680	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008485 LUCAS PARKER	1,200.00
08/10/2015	1	58681	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH MORGAN	56.00
08/10/2015	1	58682	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK ST AMOUR	50.00
08/10/2015	1	58683	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK ST AMOUR	50.00
08/10/2015	1	58684	JAKE JE	JEFFREY JAKEWAY	PC REST #15008484 CHASE KELLER	50.00
08/10/2015	1	58685	JAKE JE	JEFFREY JAKEWAY	PC REST #15008482 CHAYTON DENNIS	100.00
08/10/2015	1	58686	JAKE JE	JEFFREY JAKEWAY	PC REST #15008484 CHASE KELLER	150.00
08/10/2015	1	58687	P&G	PAT & GARY'S PARTY STORE	CC REST #14-4936-FH ANGELA KIMBLER	142.40
08/10/2015	1	58688	REF-CLERK	MOLOSKY & CO	CR OVERPYMT OF FEES CK #11320	5.00
08/10/2015	1	58689	SF INS	STATE FARM INSURANCE	PC REST #4002376 CLYDE HOPKINSON	10.00
08/12/2015	1	58690	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR CHEB CTY EMPL UNION DUES AUG 2015	1,415.25
08/12/2015	1	58691	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE PAY END 8/8/	358.24
08/12/2015	1	58692	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND 15-5018-FH PEO V PETERSON/FINES/	270.00
08/12/2015	1	58693	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND 15-5018-FH PEO V PETERSON FORFEI	30.00
08/12/2015	1	58694	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX DUE ESD	66.24
08/12/2015	1	58695	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR DUE ROAD COMMISSION/PERSONAL	323.03
08/12/2015	1	58696	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR CHEB CTY SHERIFF EMPL UNION AUG 2015	168.00
08/12/2015	1	58697	GARNISH	CHECK & CASH USA LLC	PR TINA JEWELL 14-9511-SC PD 8/14/15	25.00
08/12/2015	1	58698	GARNISH	MISDU	PR GARNISH G STANKEWITZ 913068876 200900	35.17
08/12/2015	1	58699	GARNISH	MISDU	PR GARNISH M FAIRCHILD 910220383 2002007	170.80
08/12/2015	1	58700	GELC	GOVERNMENTAL EMPLOYEES	PR CHEB CTY SHERIFF UNION DUES AUG 2015	564.38
08/12/2015	1	58701	POLC	POLICE OFFICERS LABOR COUNCIL	PR CHEB CTY RD PATROL UNION AUG 2015	784.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/12/2015	1	58702	REF-CLERK	ANDREW PALMER	CR REFUND - CASE FILED IN WRONG CTY	150.00	
08/12/2015	1	58703	SOM-EDTAX	STATE OF MICHIGAN	TR TRAILER PARK FEE DUE STATE	500.00	
08/12/2015	1	58704	SOM-EDTAX	STATE OF MICHIGAN	TR SUMMER SET TAX DUE STATE	737,670.05	
08/12/2015	1	58705	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX DUE COUNTY	717,049.26	
08/12/2015	1	58706	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR CHEB CTY EMPL DED PAY END 8/8/15	11.00	
08/12/2015	1	58707	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR 305959 CHEB CTY EMPL DEFERRED COMP	284.99	
08/12/2015	1	58708	VOM	VILLAGE OF MACKINAW	TR ROAD MILLAGE DUE VILLAGE	111.75	
08/13/2015	1	58709	BOND-CLERK	CARLA SCOBY	CC BOND 15-5064-FH PEO V HOPKINSON JR	450.00	
08/13/2015	1	58710	CAS	CHEBOYGAN AREA SCHOOLS	TR SUMMER SET DUE STATE	23,169.09	
08/13/2015	1	58711	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND FORFEITURE 15-5064-FH PEO V HOPK	50.00	
08/13/2015	1	58712	BONN M	MATTHEW BONNETT	PA REST 15-0312-SM AUSTIN BLASKOWSKI	130.50	
08/17/2015	1	58713	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS PERMITS 18	1,152.00	
08/17/2015	1	58714	NSB	NORTHERN STAR BROADCASTING	TR REFUND	48.00	
08/17/2015	1	58715	REF-TREA	BENTON TOWNSHIP TREASURER	TR REFUND 105-C13-000-547-00	33.74	
08/17/2015	1	58716	REF-TREA	HEBRON TOWNSHIP TREASURER	TR REFUND 030-036-300-001-02 2015 SUMMER	71.29	
08/18/2015	1	58717	ALOHA	ALOHA TOWNSHIP	TR OVERPYMT-ERROR IN DISBURSEMENT FROM T	10,081.71	
08/18/2015	1	58718	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 0013 9/1-9/30/15	429.70	
08/18/2015	1	58719	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 DIV 0014 9/1-9/30/15	1,303.60	
08/18/2015	1	58720	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 DIV 0011 9/1-9/30/15	3,314.82	
08/18/2015	1	58721	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR 007016244 DIV 0001 9/1-9/30/15	6,887.96	
08/18/2015	1	58722	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR 00188643 G001 9/1-9/30/15	97,621.56	
08/18/2015	1	58723	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR 00188643 C0001 9/1-9/30/15	385.64	
08/18/2015	1	58724	CINN INS	CINCINNATI INSURANCE CO	DC REST #1672683 MORGAN KEWAYGESHIK	20.00	
08/18/2015	1	58725	CONSUMERS	CONSUMERS ENERGY	DC REST FRANK BIANCHI II	100.00	
08/18/2015	1	58726	FAIR R	RAY FAIRFIELD	DC REST DANIEL KELLER II	12.50	
08/18/2015	1	58727	FB INS	FARM BUREAU SUBROGATION	DC REST 00100000417479A-168 SARAH MYERS	142.50	
08/18/2015	1	58728	FRANK INS	FRANKENMUTH INSURANCE	DC REST 0500B11E1002-392 KRISTIN CANFIE	60.00	
08/18/2015	1	58729	FRIS N	NATHAN FRISKE	DC REST SHERI KILMER	70.74	
08/18/2015	1	58730	GL OMS	GREAT LAKES OMS PC	DC REST STEVEN PRICE	8.33	
08/18/2015	1	58731	LUNDS	JB LUNDS & SONS	PR REST DAVID ELLIS	50.00	
08/18/2015	1	58732	MCKE M	MARK MCKENZIE	DC REST AARON CHARLES FIELD	342.00	
08/18/2015	1	58733	MUIA	MI UNEMPLOYMENT INS AGENCY	DC REST CHRISTOPHER JOHN STEC	125.00	
08/18/2015	1	58734	NASH J	JESS NASH	DC REST STEVEN WAYNE PRICE	8.34	
08/18/2015	1	58735	OAA	ONAWAY AREA AMBULANCE	DC REST STEVEN WAYNE PRICE	8.33	V
08/18/2015	1	58736	RICK J	MR & MRS JAMES RICKETTS	DC REST JULIE RENAE BISHOP	80.00	
08/18/2015	1	58737	SANE	STRAITS AREA NARCOTICS ENF	DC REST DAKOTA JAMYZ-DAVID DENNIS	85.00	
08/18/2015	1	58738	SANG R	RICHARD SANGSTER	DC REST MORGAN KEWAYGESHIK	20.00	
08/18/2015	1	58739	UNUM	UNUM LIFE INSURANCE COMPANY	PR 0116187-001 5 LIFE INS SEPT 2015	697.09	
08/18/2015	1	58740	WALMART	WALMART	DC REST MARTY DONALD BRUDER	74.07	
08/18/2015	1	58741	WALMART	WALMART	DC REST HEATHER BROOKE LUNG 15-0310-SM	188.24	
08/18/2015	1	58742	WALMART	WALMART	DC REST KRISTINIA LEE FORDON	46.52	
08/19/2015	1	58743	89TH DC	89TH DISTRICT COURT	CC BOND 15-5093-FH PEO V SOCOLOVITCH	500.00	
08/19/2015	1	58744	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND FORFEITURE 15-5086-FH PEO V HALB	50.00	
08/19/2015	1	58745	CLERK	CHEBOYGAN COUNTY CLERK	CC BOND 15-5086-FH PEO V HALBERG FINES,C	450.00	
08/19/2015	1	58746	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5086-FH JESSE HALBERG	300.00	
08/19/2015	1	58747	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5048-FH JENNIFER LESLIE	358.00	
08/19/2015	1	58748	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5089-FH JENNIFER LESLIE	402.00	
08/19/2015	1	58749	REF-TREA	WILFRED JODWAY JR	TR CASH REFUND	26.74	
08/21/2015	1	58750	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP 15-5080-FH FRANK GIESE FINES/COST	618.00	
08/21/2015	1	58751	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION (4)	120.00	
08/21/2015	1	58752	SOM-REST	MICHIGAN DOC FEE PAYMENT	CR PSP REST 15-5080-FH FRANK GIESE	82.00	
08/24/2015	1	58753	ALBU J	JASON ALBURY JR	DC PYMT OUT OF ESCROW 15-6233-LT ALBURY	1,250.00	
08/24/2015	1	58754	MAC-WCF	MAC WORKERS COMP FUND	FN MEMBER #730 2014 FINAL AUDIT BILL	4,334.00	
08/28/2015	1	58755	CITI	CITI STREET	FN CHEB CTY PC JUDGE RETIRE 8/22/15	358.24	
08/28/2015	1	58756	GARNISH	CHECK & CASH USA LLC	PR TINA JEWELL 14-9511-SC PD 8/28/15	25.00	
08/28/2015	1	58757	GARNISH	MISDU	FN GARNISH M FAIRCHILD 910220383 2002007	170.80	
08/28/2015	1	58758	GARNISH	MISDU	PR GARNISH G STANKEWITZ 913068876 209007	35.17	
08/28/2015	1	58759	REF-CLERK	WILLIAM HAWN	CR OVERPYMT OF FEES CK #695	8.00	
08/28/2015	1	58760	REF-CODE	CORE CONSTRUCTION PLUS, LLC	CD CANCEL PERMIT-PART REF-M FLYNN	137.76	
08/28/2015	1	58761	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMP DED PAY END 8/22/15	11.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/28/2015	1	58762	UNUM	UNUM LIFE INSURANCE COMPANY	PR #0125010-0012 LTD INS SEP 15 GELC EMP	383.84
08/28/2015	1	58763	UNUM	UNUM LIFE INSURANCE COMPANY	PR #0150450-0012 LTD INS SEP 15 AFSCME E	735.01
08/28/2015	1	58764	UNUM	UNUM LIFE INSURANCE COMPANY	PR #0125011-0019 LTD INS SEP 15 GEN EMP	1,372.99
08/28/2015	1	58765	UNUM	UNUM LIFE INSURANCE COMPANY	PR #0150451-0019 EMP OPT LIFE INS SEP 15	667.67
08/28/2015	1	58766	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959 CHEB CTY EMP DED PAY END 8/22	284.99
08/31/2015	1	58767	BEET A	ANDREW BEETHEM	PC REST CHRISTOPHER HARMON	50.00
08/31/2015	1	58768	BEET A	ANDREW BEETHEM	PC REST CHRISTOPHER HARMON	50.00
08/31/2015	1	58769	BOND-TREA	33RD CIRCUIT COURT	TR BOND SAMANTHA KARLSKIN/DANIELS	600.00
08/31/2015	1	58770	BOND-TREA	81ST DISTRICT COURT	TR BOND RANDY DUNHAM, JR	201.00
08/31/2015	1	58771	BOND-TREA	90TH DISTRICT COURT	TR BOND ELIZABETH BARTARIAN	500.00
08/31/2015	1	58772	CHAL S	SALLY CHALTRAW	PA REST #14-0658-SM MARANDA WOODEN	85.97
08/31/2015	1	58773	EMC INS	EMC INSURANCE COMPANIES	PC REST NOAH MORGAN	45.00
08/31/2015	1	58774	EMC INS	EMC INSURANCE COMPANIES	PC REST NOAH MORGAN	100.00
08/31/2015	1	58775	FB INS	FARM BUREAU SUBROGATION	PC REST KURK ST AMOUR	50.00
08/31/2015	1	58776	FB INS	FARM BUREAU SUBROGATION	PC REST KURK ST AMOUR	50.00
08/31/2015	1	58777	HILE L	LAURA ANN HILES TRUST	PC REST TRAVIS WAYBRANT	200.00
08/31/2015	1	58778	JAKE JE	JEFFREY JAKEWAY	PC REST AUSTIN MOORE	100.00
08/31/2015	1	58779	MASB-SEG	MASB-SEG PROPERTY	PC REST ROBERT WELKER	350.00
08/31/2015	1	58780	REF-CLERK	SHINNERS & COOK PC	CR OVERPYMT OF FEES CK #032267	5.00
08/31/2015	1	58781	SF INS	STATE FARM INSURANCE	PC REST CLYDE HOPKINSON	10.00
08/31/2015	1	58782	SKIE J	JESSICA SKIENDZIOR	PA REST KENNETH ADAMS #15-5038-FH	1,459.94
08/31/2015	1	58783	SOM-EDTAX	STATE OF MICHIGAN	TR SUMMER SET DUE STATE	689,042.26
08/31/2015	1	58784	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX DUE COUNTY	680,460.18
08/31/2015	1	58785	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FINES AUGUST 15	998.32
08/31/2015	1	58786	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC OUIL ASSESSMENT AUGUST 15	100.00
08/31/2015	1	58787	MCP	MACKINAW CITY POLICE	DC ORDINANCE FINES AUGUST 15	403.35
08/31/2015	1	58788	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER TAX AUGUST 15	57,360.00
08/31/2015	1	58789	REF-DC	BRITTANY DIANE COLE	DC CASE TRANSFERRED TO OTSEGO COUNTY	370.00
08/31/2015	1	58790	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT AUGUST 15	127.00
08/31/2015	1	58791	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES AUGUST	4,046.66
08/31/2015	1	58792	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES AUGUS	22,314.87
08/31/2015	1	58793	SOM-NETF	STATE OF MICHIGAN	CR NOTARY ED/TRAIN FUND AUGUST 15	4.00
08/31/2015	1	58794	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES AUGUST 15	293.50
08/31/2015	1	58795	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES AUGUST 15	1,835.46
08/31/2015	1	58796	TTP	TUSCARORA TOWNSHIP POLICE	DC OUIL ASSESSMENT AUGUST 15	500.00
08/31/2015	1	58797	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FINES AUGUST 15	68.33

1 TOTALS:

Total of 213 Checks:	3,178,070.34
Less 2 Void Checks:	283.33
Total of 211 Disbursements:	3,177,787.01

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
08/03/2015	2	162435	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN SOM 911 WIRELESS DISTRIBUTION APR-JUN	37,155.00
08/03/2015	2	162436	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT AUG 15	11,710.58
08/03/2015	2	162437	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER CONTRACT AUG 15	735.44
08/03/2015	2	162438	TOSHIBA	TOSHIBA	IS FN ESTUDIO 407	2,196.00
08/03/2015	2	162439	WILKINSON	E.F. WILKINSON & SON'S INC	AD 90% PROGRESS PAYMENT ON SENIOR CENTER	50,240.70
08/03/2015	2	162440	REGISTER	MACC	CR MACC 107TH ANNUAL SUMMER CONFERENCE	150.00
08/04/2015	2	162441	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE PAYMENT AUG 2015	1,500.00
08/04/2015	2	162442	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE	23,979.75
08/04/2015	2	162443	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE	1,925.00
08/04/2015	2	162444	MOW	MICHIGAN OFFICEWAYS INC	MSU LETTER OPENER/WRIST CHAIN	8.48
					MSU PACKING TAPE	29.37
						37.85
08/04/2015	2	162445	NSB	NORTHERN STAR BROADCASTING	SRR TOWER LEASE AUG 2015	300.00
08/04/2015	2	162446	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE	1,192.91
08/04/2015	2	162447	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR CITIZEN MILLAGE	47,581.25
08/04/2015	2	162448	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE	4,791.66
08/04/2015	2	162449	JURY CC	TRACY SKINNER	CC JURY TRIAL MILEAGE/PER DIEMS/MEALS	86.07
08/04/2015	2	162450	JURY CC	ANN KRUCZYNSKI	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	68.60
08/04/2015	2	162451	JURY CC	TAMMIE HENNING	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	86.71
08/04/2015	2	162452	JURY CC	HEATHER LAHAIE	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	69.37
08/04/2015	2	162453	JURY CC	LISA GORAL	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	76.56
08/04/2015	2	162454	JURY CC	KOURTNEY GIBBS	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	61.56
08/04/2015	2	162455	JURY CC	KRISTEN HART	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	92.24
08/04/2015	2	162456	JURY CC	TERESA DOUGLAS	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	77.83
08/04/2015	2	162457	JURY CC	LISA LEBLANC	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	72.85
08/04/2015	2	162458	JURY CC	SHELLI FRANCE	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	71.83
08/04/2015	2	162459	JURY CC	DIANA ISARD	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	72.89
08/04/2015	2	162460	JURY CC	DENISE WEBER	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	76.71
08/04/2015	2	162461	JURY CC	STEVEN SCHALOW	CC JURY TRIAL MILEAGE/PER DIEM/MEALS	74.23
08/04/2015	2	162462	ANDE AD	ADRIAN ANDERSON	SDM MARINE MILEAGE JULY 2015	84.52
08/04/2015	2	162463	AT&T/SBC	AT&T	FG/RC TELEPHONE 7/28-8/27/15	180.95
08/04/2015	2	162464	CHARM-TEX	CHARM-TEX	SDJ COMMISSARY SUPPLIES	469.40
08/04/2015	2	162465	CRON TY	TYLER CRONK	SDM MARINE MILEAGE JULY 2015	324.87
08/04/2015	2	162466	GALLS	GALLS INCORPORATED	SDJ WOMENS SHIRT	38.63
08/04/2015	2	162467	HOWE	HOWE MARINE	SDM INJECTOR REPAIR	793.91
08/04/2015	2	162468	HUTC JO	JON HUTCHISON	SDM MARINE MILEAGE JULY 2015	172.50
08/04/2015	2	162469	MORR M	MELISSA MORROW	SDM MARINE MILEAGE JULY 2015	219.65
08/04/2015	2	162470	NESS P	PRESTON NESS	SDM MARINE MILEAGE FOR JULY 2015	115.00
08/04/2015	2	162471	NMRE	NORTHERN MICH REGIONAL ENTITY	TR CONVENTION FACILITY FUND	24,209.50
08/04/2015	2	162472	OFF DEPOT	OFFICE DEPOT	TR 9X12 ENVELOPES	35.99
08/04/2015	2	162473	SMIT JE	GERRI SMITH	CCM MARINA EVENT SUPPLIES	761.80
08/04/2015	2	162474	SPIES	SPIES AUTO PARTS & TIRE	RC OIL & WINDSHIELD WASHER FLUID	24.98
					RC TIRES FOR TRUCK	564.88
					RC ANITFREEZE	18.98
					RC TRUCK MAINTENANCE	23.98
					RC TIRES FOR RECYCLE PICKUP	556.88
					RC TIRES FOR BOBCAT	700.00
					RC MAINTENANCE	23.98
					RC MAINTENANCE	9.99
					RC REPAIR PARTS	49.88
					RC WRONG PRICE FOR TIRES	(564.88)
						1,408.67
08/04/2015	2	162475	SPIES	VOID		V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/04/2015	2	162476	STAC D	DANIEL STACKS	SDM MARINE MILEAGE JULY 2015	112.12
08/04/2015	2	162477	STANS	STANS ELECTRIC	MA FRONT DOOR PROJECT	859.01
08/04/2015	2	162478	TREAS	CHEBOYGAN COUNTY TREASURER	TR CONVENTION FACILITY FUND	24,209.50
08/04/2015	2	162479	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 6/28-7/25/15	121.32
08/05/2015	2	162480	CHEB LION	CHEBOYGAN LIONESS CLUB	CF FARM BUREAU BLDG SUPERVISORS	600.00
08/05/2015	2	162481	IRM	INDIAN RIVER MARINA	SDM WATER SHOES	41.98
08/05/2015	2	162482	KTR	KNAFFLE'S TENT RENTAL	CF TENT RENTAL FOR RODEO	600.00
08/05/2015	2	162483	MBM	MATT BARBER MASONRY	CF GUARDRAILS / INSTALLATION	1,500.00
08/05/2015	2	162484	MEMBER	MICAMP	GIS/PZ 2015 MEMBERSHIP RENEWAL	50.00
08/05/2015	2	162485	MHBA	MICHIGAN HORSEPULLING ASSOC	CF HORSEPULLING CONTRACT	250.00
08/05/2015	2	162486	NCFF	NORTH COUNTRY FARM & FEED	CF FEED - RODEO	119.50
08/05/2015	2	162487	NSB	NORTHERN STAR BROADCASTING	CF ADVERTISING	25.00
08/05/2015	2	162488	OPG	OFFICE PLANNING GROUP	DC COURT FOLDERS	373.97
08/05/2015	2	162489	PEP	PEP	CF FARM BUREAU BLDG SETUP	300.00
08/05/2015	2	162490	SASI	STRAITS AREA SERVICES INC	CF BUTTONS	218.00
08/05/2015	2	162491	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE CHARGES JULY 2015	2,642.09
08/05/2015	2	162492	SELI D	DALE SELIN	DC CELL PHONE JULY 2015	45.00
08/05/2015	2	162493	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 6/5-7/4/15	12.60
08/05/2015	2	162494	WOE	WILLIAMS OFFICE EQUIPMENT	CF ADVERTISING CARD HOLDERS	35.00
					CF 5 HANDHELD COUNTERS FOR KIDS DAY	74.75
						109.75
08/05/2015	2	162495	YOUN K	KIMBERLY YOUNGS	DC CELL CHARGES JULY 2015	45.00
08/05/2015	2	162496	ACKE	CHRISTOPHER ACKERMAN	PC SA DIRECTOR CONTRACT AUG 2015	1,000.00
08/05/2015	2	162497	ANIMAL OAS	ANIMAL OASIS	FG PETTING ZOO	4,200.00
08/05/2015	2	162498	BLARNEY	BLARNEY CASTLE OIL COMPANY	MA GASOLINE 10,003 GAL	20,939.88
08/05/2015	2	162499	BOUC D	DON & CAROL BOUCARD INC	MA FLOWERS FOR BLDG AND PARK	922.00
08/05/2015	2	162500	CASH-CF	START-UP CASH	CF KIDS DAY SCRAMBLE COIN	600.00
08/05/2015	2	162501	CASH-CF	START-UP CASH	CF STARTUP CASH - REGISTRATION	1,500.00
08/05/2015	2	162502	CASH-CF	START-UP CASH	CF START UP CASH TICKET SELLERS	4,500.00
08/05/2015	2	162503	COUNTYWIDE	COUNTY WIDE TOWING	RC TOW RECYCLE PU FOR REPAIR	65.00
08/05/2015	2	162504	DSSI	DRUG SCREEN SOLUTIONS INC	PC SA GCMS CONFIRMATION	25.00
08/05/2015	2	162505	GINOP	GINOP SALES	CF FORK PIN KIT FOR FG TRACTOR	46.49
08/05/2015	2	162506	KSS	KSS ENTERPRISES	MA WET FLOOR SIGNS	39.70
					MA TRASH BAGS/SUPPLIES	538.38
					MA CLEANER	275.18
					MA DISINFECTANTS/CLEANERS	262.27
					MA CLEANING SUPPLIES	142.79
					MA CLEANING SUPPLIES	173.23
						1,431.55
08/05/2015	2	162507	NOP	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	231.10
					MA MULTIFOLD TOWELS	231.10
						462.20
08/05/2015	2	162508	SERVICE	BOYCE PROCESS	PA SERVICE PROCESS FOR 2015-10646DS	49.94
08/05/2015	2	162509	SPIES-CF	SPIES AUTO PARTS & TIRE	FG LAWN MOWER TUBE/INSTALL	22.45
					CF 2 GAS CANS	238.00
					CF FUEL FILTER FOR LAWN MOWER	3.69
						264.14
08/05/2015	2	162510	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR MOUNT 2 NEW STEER TIRES BUS #111	76.34
					SRR 10 STEER TIRES FOR STOCK	2,963.30
						3,039.64

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/05/2015	2	162511	TPS	TAYLOR POWER & SUPPLY	CF BLADES/SPRAYER	53.05	
					CF OIL/OIL FILTER/BLADES/ETC	114.43	
						167.48	
08/05/2015	2	162512	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE JUNE 2015	377.52	
08/05/2015	2	162513	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA STUDENT TRANSPORTATION JUNE 2015	3,718.50	
08/05/2015	2	162514	COMP D	DAN COMPS	CF FAIR 4-H JUDGE 4-8 YEAR OLD	25.00	
08/05/2015	2	162515	DOUG A	ANN DOUGLAS	CF FAIR 4-H JUDGE EXHIBITS	25.00	
08/05/2015	2	162516	DOUG AM	AMANDA DOUGLAS	CF FAIR 4-H JUDGE HORSE RECORD BOOKS	25.00	
08/05/2015	2	162517	EDWA B	BETTY EDWARDS	CF FAIR 4-H JUDGE HORSE RECORD BOOKS	25.00	
08/05/2015	2	162518	ENOS M	MARY ELLEN ENOS	CF FAIR 4-H JUDGE 5-8 YEAR OLD	25.00	
08/05/2015	2	162519	HANE S	STEPHANIE HANEL	CF FAIR 4-H JUDGE EXHIBITS	25.00	
08/05/2015	2	162520	HAVL D	DON HAVLICEK	CF FAIR 4-H JUDGE RABBIT/CAVY RECORD BOO	140.66	
08/05/2015	2	162521	JARV M	MICHELLE JARVIE	CF FAIR 4-H JUDGE EXHIBITS	25.00	
08/05/2015	2	162522	KENO J	JOHN KENOYER	CF FAIR 4-H JUDGE HORSES	300.00	
08/05/2015	2	162523	SCHR M	MICHELLE SCHRAMM	CF FAIR 4-H JUDGE EXHIBITS	25.00	
08/05/2015	2	162524	STIE J	JACOB STIEG & SHERRY WOOD-STIEG	CF FAIR 4-H JUDGE GOATS	125.00	
08/05/2015	2	162525	WEBS S	SHERRY WEBSTER	CF FAIR 4-H JUDGE POULTRY RECORD BOOKS	25.00	
08/05/2015	2	162526	WELL F	FRANK WELLING	CF FAIR 4-H JUDGE RABBIT/CAVY RECORD BOO	100.34	
08/05/2015	2	162527	BUHR B	BETH BUHR	CF FAIR JUDGE ANTIQUES	25.00	
08/05/2015	2	162528	JACO B	BONNIE JACOBS	CF FAIR JUDGE SEWING/NEEDLEWORK	25.00	V
08/05/2015	2	162529	JARV M	MICHELLE JARVIE	CF FAIR JUDGE FOOD	25.00	
08/05/2015	2	162530	JARV M	MICHELLE JARVIE	CF FAIR JUDGE AG/HORTICULTURE/FLOR	25.00	
08/05/2015	2	162531	KWIA KR	KRIS KWIATKOWSKI	CF FAIR JUDGE KNITTING/NEEDLECRAFT	25.00	
08/05/2015	2	162532	KWIA KR	KRIS KWIATKOWSKI	CF FAIR JUDGE QUILTS	25.00	
08/05/2015	2	162533	PIOT T	TAMMY PIOTROWSKI	CF FAIR JUDGE ARTS/CRAFTS	25.00	
08/05/2015	2	162534	WILC H	HELEN WILCOME	CF FAIR JUDGE-CANNING VEGETABLES	25.00	
08/05/2015	2	162535	CARD	CARDMEMBER SERVICE	SD FLAGS/BD EAR/USB/BULBS/BAT TEN	3,180.28	
08/05/2015	2	162536	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENTS JULY 2015	1,084.00	
08/05/2015	2	162537	GBS	GBS INC	CR ARCHIVAL RECORDING PAPER	108.00	
08/05/2015	2	162538	LEXIS	LEXISNEXIS DATA MANAGEMENT	FOC INFORMATION RESEARCH JULY 2015	50.00	
08/05/2015	2	162539	MCLAREN-PE	MCLAREN NORTHERN MICHIGAN	CR LAB FEES S SACHS/C KOROTENKO	132.00	
08/05/2015	2	162540	OFF DEPOT	OFFICE DEPOT	CR MAILING SEALS/PENS	26.58	
08/05/2015	2	162541	SAP	STRAITS AREA PRINTING	CR ENVELOPES	278.00	
08/05/2015	2	162542	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 6/5-7/4/15	4.05	
08/06/2015	2	162543	AT&T/SBC	AT&T	SRR 231 597-0178 402 3 PHONE CHGS 6/29-7	75.76	
08/06/2015	2	162544	AT&T/SBC	AT&T	SRR 231-597-9262 704 1 PHONE CHGS 6/29-7	142.59	
08/06/2015	2	162545	SPARTAN	SPARTAN STORES LLC	SDJ JUNE/JULY SCRIPTS FOR INMATES	503.61	
08/06/2015	2	162546	VERIZON	VERIZON	IS CELL PHONE BILLS 6/14-7/13/15	1,391.09	
08/07/2015	2	162547	ASHB C	CYNTHIA E ASHBAUGH	PCJ CELL PHONE JULY AND AUG 2015	90.00	
08/07/2015	2	162548	CACOC	CHEB AREA CHAMBER OF COMMERCE	AD DUES OCT 2015 - SEPT 2015	250.00	
08/07/2015	2	162549	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES THRU 8/2/15	6,522.37	
08/07/2015	2	162550	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE CHARGES	38,986.08	
08/07/2015	2	162551	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD 12 MO E EDITION SUBSCRIPTION	65.00	
08/07/2015	2	162552	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT AUG 2015	1,375.00	
08/07/2015	2	162553	EUPAEA	EUP ANTIQUE EQUIPMENT ASSOC	CF SLED & SCALES CONTRACT	2,000.00	
08/07/2015	2	162554	FELE A	ALFRED FELEPPA	PC ATTORNEY CONTRACT AUG 2015	1,375.00	
08/07/2015	2	162555	GLGC	GREAT LAKES GOLF CARS	FG GOLF CART RENTAL	2,495.00	V
08/07/2015	2	162556	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT AUG 2015	1,375.00	
08/07/2015	2	162557	IRCC	INDIAN RIVER CHAMBER OF COMM	FG MEMBERSHIP DUES	106.25	
08/07/2015	2	162558	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT AUG 2015	1,375.00	
08/07/2015	2	162559	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW 8/3/15	95.00	
08/07/2015	2	162560	MAAS K	KAREN MAAS	FG HORSE SHOW JUDGE	400.00	
08/07/2015	2	162561	NOP	NATIONAL OFFICE PRODUCTS	PA FOLDERS/CD HOLDERS	192.09	
					AD HEAT SEAL LAMINATE	9.00	
						201.09	
08/07/2015	2	162562	OMS	OMS COMPLIANCE SERVICES INC	AD PRE EMPLOYMENT DRUG TEST-L MIECZEWSKI	79.50	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/07/2015	2	162563	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW 7/24/15	70.00	
08/07/2015	2	162564	SHELDON	JENNIFER SHELDON	PC ATTORNEY CONTRACT FOR AUG 2015	1,375.00	
08/07/2015	2	162565	TROPH SHOP	THE TROPHY SHOP	FG TROPHIES FOR FAIR	64.80	
					FG TROPHIES FOR FAIR EVENTS	475.50	
						540.30	
08/07/2015	2	162566	TSG	TRINITY SERVICES GROUP INC	SDJ PAK ORDERS 6/26-7/2/15	22.75	
					SDJ COMMISSARY ORDERS 6/26-7/2/15	1,074.22	
					SDJ PAK ORDERS 7/3-7/9/15	27.15	
					SDJ COMMISSARY ORDERS 7/3-7/9/15	1,190.80	
					SDJ PAK ORDERS 7/10-7/16/15	28.90	
					SDJ COMMISSARY ORDERS 7/10-7/16/15	1,192.87	
					SDJ PAK ORDERS 7/17-7/23/15	24.95	
					SDJ COMMISSARY ODERS 7/17-7/23/15	1,139.51	
					SDJ ENTRANCE PACKS 6/24-7/30/15	20.75	
					SDJ COMMISSARY ORDERS 7/24-7/30/15	968.22	
						5,690.12	
08/07/2015	2	162567	TSG	VOID			V
08/07/2015	2	162568	TTPAI	THUMB TRACTOR PULLING	CF TRACTOR PULL CONTRACT	7,800.00	
08/07/2015	2	162569	WIT PA	THE SERENITY CENTER	PA A DAMIANO TESTIMONY 6/3/15	350.00	
08/07/2015	2	162570	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #209 BI-ANNUAL INSP/OIL CHANGE,E	387.50	
					SRR BUS #309 BI-ANNUAL INSP/REPAIRS	137.90	
					SRR BUS #409 REPAIR LIFT/TOWER SWITCH	162.30	
					SRR BUS #609 FULL SERVICE/A/C /REPAIRS	593.50	
					SRR BUS #112 FULL SERVICE/OIL	468.84	
						1,750.04	
08/07/2015	2	162571	CULLIGAN	CULLIGAN WATER	CC JURY ROOM WATER	48.00	V
08/07/2015	2	162572	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES FOR JULY 2015	170.00	
08/07/2015	2	162573	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPTD ATTY PREVO	168.75	
08/07/2015	2	162574	PAVLICH	SCOTT L PAVLICH	CC ANNUAL JURY BD DINNER-REQ BY STATE	118.20	
08/07/2015	2	162575	ROTTER	GREGORY ROTTER	CC CT APPTD ATTY T PERRY	1,200.96	
08/07/2015	2	162576	SHEP P	PENELOPE SHEPHERD	CC TRANSCRIPT CHGS PEO V D MACLEOD	423.40	
08/07/2015	2	162577	SPARTAN	SPARTAN STORES LLC	CC JUROR SNACKS	76.34	
08/07/2015	2	162578	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR INSTALL 2 NEW STEER TIRES BUS #409	76.34	
08/07/2015	2	162579	SPRING	SPRINGFIELD PUBLICATIONS	PA CS CHILD SUPPORT UPDATE PROGRAM	29.00	
08/10/2015	2	162580	AT&T/SBC	AT&T	FN GAS PUMP MODEM 6/29-7/28/15	35.06	
08/10/2015	2	162581	BISH V	VERN BISHOP	CF FAIR FREE ENTERTAINMENT	200.00	
08/10/2015	2	162582	BS&A	BS&A EQUALIZER SOFTWARE SYST	EQ ASSESSING ANNUAL SERV/SUPPORT 8/1/15-	3,221.00	
08/10/2015	2	162583	FAIR	CHEBOYGAN COUNTY FAIR	CF FAIR START UP CASH - PREMIUM	10,000.00	
08/10/2015	2	162584	FAIR	CHEBOYGAN COUNTY FAIR	CF FAIR STARTUP CASH - IMPREST	18,000.00	
08/10/2015	2	162585	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/ROTATE TIRES/JEEP PATRIOT	26.95	
08/10/2015	2	162586	HARR R	RYAN HARRELL	CF LIVESTOCK FAIR JUDGE	831.70	
08/10/2015	2	162587	MOW	MICHIGAN OFFICEWAYS INC	CD CALENDARS/STAPLES/PENS/ETC	123.50	
08/10/2015	2	162588	NMRI	NORTHERN MICHIGAN REVIEW INC	SRR ADVERTISING ACCT #14110372	160.00	
08/10/2015	2	162589	OTWELL	OTWELL MAWBY PC	HS PROJ #H-2014-349 CAMBELL	350.00	
08/10/2015	2	162590	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD PUBLIC NOTICE/MEETING MINUTES	30.50	
08/10/2015	2	162591	OFF DEPOT	OFFICE DEPOT	VA BINDERS	26.85	
					VA BINDERS/PENS/POST ITS	52.13	
					VA PENS	5.14	
						84.12	
08/10/2015	2	162592	PNC VISA	PNC BANK	FN VISA CHARGES THRU 7/19/15	3,226.31	
08/10/2015	2	162593	PNC VISA	VOID			V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/10/2015	2	162594	ALLPHASE	ALL-PHASE	MA LIGHTING REPAIRS	317.28
					MA FLOURESCENT LIGHTS	142.20
					MA LIGHTING REPAIRS	103.95
						563.43
08/10/2015	2	162595	BATE A	ART BATES	VA VETERANS DIRECTOR TRAINING/MILEAGE	2,086.50
08/10/2015	2	162596	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC DIESEL FUEL 7/1-8/2/15	1,338.38
08/10/2015	2	162597	CEMENT	CHEBOYGAN CEMENT PRODUCTS	RC DUST CONTROL FOR RECYCLING SITES	375.50
08/10/2015	2	162598	CNB	CITIZENS NATIONAL BANK	FOC DEPOSIT TICKET ORDER	34.40
08/10/2015	2	162599	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	142.25
					FG PAPER TOWELS/TOILET PAPER FOR FAIR	164.50
						306.75
08/10/2015	2	162600	REGISTER	MACM CONFERENCE	FOC TERESA REMEUR ADVANCE MEDIATION CONF	225.00
08/10/2015	2	162601	WERNER	WERNER PLUMBING & HEATING	MA REPAIR PARTS	8.41
					MA REPAIR A/C IN CLERKS OFFICE	753.82
					MA REPAIR A/C IN JAIL	351.92
						1,114.15
08/11/2015	2	162602	CARNATION	CARNATION RESTAURANT	SDJ INMATE MEALS JULY 15 7,325 @ $3.40	24,905.00
08/12/2015	2	162603	AT&T/SBC	AT&T	CCM PHONE CHGS 6/29-7/28/15	295.64
08/12/2015	2	162604	BLASKOWSKI	BLASKOWSKI FEED & SEED	FG TWO 16 FT ECONOMY GATES	232.00
					FG 12 FT ECONOMY GATE	99.00
					FG TWO 4 FT ECONOMY GATES	123.60
						454.60
08/12/2015	2	162605	CACOC	CHEB AREA CHAMBER OF COMMERCE	CCM DUES 10/15-9/16	250.00
08/12/2015	2	162606	CHEB	CITY OF CHEBOYGAN	MA #2-01575-00 WATER/SEWER 4/1-6/30/15	5,807.26
08/12/2015	2	162607	CHEB	CITY OF CHEBOYGAN	HD #2-02222-00 WATER/SEWER 4/1-6/30/15	485.59
08/12/2015	2	162608	CHEB	CITY OF CHEBOYGAN	CCM WATER/SEWER MARINA 4/1-6/30/15	991.00
08/12/2015	2	162609	CHEB	CITY OF CHEBOYGAN	CCM WATER/SEWER BOAT LAUNCH 4/1-6/30/15	39.64
08/12/2015	2	162610	ELK	ELK RUN LANDFILL	HD HEALTH DEPT REMODEL TRASH PICKUP	24.51
08/12/2015	2	162611	FAIR	CHEBOYGAN COUNTY FAIR	CF PETTY CASH REIMBURSEMENT	347.06
08/12/2015	2	162612	GTP	G.T. PACKAGING	CCM CASE PAPER TOWELS	110.10
					CCM JANITORIAL CLEANERS	220.64
					CCM JANITORIAL CLEANING SUPPLIES	169.22
					CCM JANITORIAL SUPPLIES	71.56
						571.52
08/12/2015	2	162613	LODGING	CRYSTAL MOUNTAIN RESORTS	FOC #45X1WE 9/30-10/2/15 TERESA REMEUR	210.90
08/12/2015	2	162614	MERCER	MERCER	CCM INSPECT FUEL SYSTEM	307.50
08/12/2015	2	162615	NFS	NORTHERN FIRE & SAFETY	FG FIRE EXT INSPECTION	357.50
08/12/2015	2	162616	RWS	REPUBLIC SERVICES #239	CCM TRASH REMOVAL AUG 2015	161.19
					MA TRASH PICKUP JULY 2015	457.44
						618.63
08/12/2015	2	162617	TPS	TAYLOR POWER & SUPPLY	MA REPAIR PARTS FOR WEED WHIPPER	36.60
08/12/2015	2	162618	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN/DED PAY END 8/8/15	230,991.28
08/13/2015	2	162619	ADV AUTO	ADVANCE AUTO PARTS	MA HOSE CLAMP/FUEL FILTER	6.58
					MA BRUSH W POLE	11.19
					MA WIPER BLADES	28.98

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
					MA PAINT	5.99	
					MA HOSE CLAMP/CONNECTOR	7.75	
					MA REPAIR PART	2.78	
						63.27	
08/13/2015	2	162620	ALLO S	SUE ALLOR	COMM MILEAGE 8/11/15	34.50	
08/13/2015	2	162621	AT&T/SBC	AT&T	SDJ PHONE CHGS 7/28-8/27/15 231627-3155	146.25	
08/13/2015	2	162622	BBC	BERNARD BUILDING CENTER	MA AIR FILTER/SCREWS	34.02	
					MA SINGLE BIT AXE	54.58	
					FG LUMBER/BOX RAIL HANGER/TRACK	536.00	
					MA LUMBER	11.75	
					FG POST HOLE DIGGER/CONCRETE	64.33	
					MA DRYWALL KNIFE/WOOD FILLER	19.87	
					FG CONCRETE/CABLES	63.10	
					MA PLYWOOD	37.49	
					MA CEILING TILE	127.57	
					FG CONCRETE	111.75	
					HD STRAND BOARD/DECK SCREWS	76.78	
					HD 12 TUBES CONSTRUCTION ADHESIVE	59.88	
					HD NAILER/NAILS	450.97	
					HD LUMBER	78.90	
					HD LUMBER/DECK SCREWS	164.79	
					MA RETURN AIR FILTER	(12.75)	
					FG CREDIT FUEL SURCHARGE INV 474779	(7.50)	
						1,871.53	
08/13/2015	2	162623	BBC	VOID			V
08/13/2015	2	162624	BBC	VOID			V
08/13/2015	2	162625	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM MOTOR OIL	102.76	
08/13/2015	2	162626	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GASOLINE	2,099.61	
08/13/2015	2	162627	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL FUEL	3,752.58	
08/13/2015	2	162628	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GAS/DIESEL FUEL	10,898.70	
08/13/2015	2	162629	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM DIESEL FUEL/GAS	14,197.84	
08/13/2015	2	162630	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM GASOLINE/DIESEL FUEL	18,752.82	
08/13/2015	2	162631	BROWN C	CHRISTOPHER BROWN	COMM MILEAGE 8/6/15	18.40	
					COMM MILEAGE 8/11/15	18.40	
						36.80	
08/13/2015	2	162632	C2AE	C2AE	AD CHP/DRB/CCHS PROFESSIONAL SERVICES TH	48.12	
08/13/2015	2	162633	CHAMBERS	CURTIS CHAMBERS	CCM ANNUAL EVENT LODGING	418.00	
08/13/2015	2	162634	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES JULY 2015	3,000.00	
08/13/2015	2	162635	GOUI C	CAL GOUINE	COMM MILEAGE 8/11/15	4.03	
08/13/2015	2	162636	KTR	KNAFFLE'S TENT RENTAL	CCM TENT RENTAL	373.00	
08/13/2015	2	162637	MATELSKI	ANTHONY MATELSKI	COMM MILEAGE 7/15-8/6/15	166.75	
					COMM MILEAGE 8/11/15	29.33	
						196.08	
08/13/2015	2	162638	NA1ES	NORTHERN A-1 ENVIRONMENTAL SERVICES	MA ASBESTOS REMOVAL FOR SECURITY DOOR PR	3,522.55	
08/13/2015	2	162639	NOP	NATIONAL OFFICE PRODUCTS	AD THERMAL POUCH	13.39	
08/13/2015	2	162640	RDIC	RIVERTOWN DO-IT CENTER	FG GALV STRIPS/CABLE TIES	23.85	
					FG SCREWS/BOLTS	4.74	
					FG GREENCOAT STAR SCREWS	26.99	
					FG GALV STRAP/CONCRETE/ETC	49.54	
					FG MAG NUTSETTER	3.79	
					CCM PAINT/SUPPLIES	79.95	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
					CCM MAGNETIC SCREW BIT HOLDER	6.07	
					CCM ICE SCRAPER/PAN&ROLLER SET/STAIN	64.97	
					CCM PUTTY/NAIL HANGER/JOIST NAIL	20.76	
						280.66	
08/13/2015	2	162641	RDIC	VOID			V
08/13/2015	2	162642	REDM P	PETER REDMOND	COMM MILEAGE 7/29-8/10/15	81.65	
					COMM MILEAGE 8/11/15	8.05	
						89.70	
08/13/2015	2	162643	WALLACE	JOHN WALLACE	COMM MILEAGE 7/15-8/10/15	92.00	
					COMM MILEAGE 8/11/15	28.75	
						120.75	
08/13/2015	2	162644	WHEELER	WHEELER MOTORS INC	SD REPLACE A/C COMPRESSOR	671.56	
					SD OIL CHANGE	27.90	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE/ROTATE TIRES	27.90	
					SD OIL CHANGE	16.95	
					SD OIL CHANGE/FILTER	18.93	
						797.14	
08/17/2015	2	162645	AT&T/SBC	AT&T	IS PHONE SERVICE 7/2-8/1/15	585.50	
08/17/2015	2	162646	AT&T/SBC	VOID			V
08/17/2015	2	162647	BOHL S	SAM BOHL	FOC MILEAGE TO BANK 6/9-8/12/15	20.70	
08/17/2015	2	162648	BS&A	BS&A EQUALIZER SOFTWARE SYST	FN GL/AP/PO/PR ANNUAL SERVICE/SUPPORT FE	6,781.00	
08/17/2015	2	162649	CCM PETTY	CHEBOYGAN COUNTY MARINA	CCM COFFEE SUPPLIES/MEALS FOR CREW MTG	199.80	
08/17/2015	2	162650	CRONAN	LINDA CRONAN	TR MILEAGE MACT CONF GRAND RAPIDS 8/9-8/	257.60	
08/17/2015	2	162651	DELL	DELL	IS PA (3) DELL LATITUDE 7350 LAPTOPS	4,742.85	
08/17/2015	2	162652	REGISTER	STATE TAX COMMISSION	EQ REGISTRATION FOR KERI BOHL MCAT 9/30-	150.00	
08/17/2015	2	162653	WHEELER	WHEELER MOTORS INC	RC NEW MOTOR RECYCLE PICKUP & NEW STARTE	5,558.80	
08/17/2015	2	162654	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINT AGREEMENTS JULY 2015	1,479.31	
08/18/2015	2	162655	BS&A	BS&A EQUALIZER SOFTWARE SYST	PZ/CD BLDG DEPT ANNUAL SERVICE/SUPPORT 8	3,159.00	
08/18/2015	2	162656	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING 6/30-8/1/15	433.39	
08/18/2015	2	162657	DEAN	NANCY B DEAN	PC COURT APPTD ATTY ABERNATHY 8/13/15	200.00	
08/18/2015	2	162658	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES 7/27 & 8/3/15	220.00	
08/18/2015	2	162659	LACR MA	MARK LACROSS	RC REFUND GEN RECYCLE PROGRAM	64.00	
08/18/2015	2	162660	MECRA	MI ELECTRONIC CRT REPORTER ASSOC	PC CONFERENCE TONI SCHNEIDER 9/16-9/18/1	150.00	
08/18/2015	2	162661	NOP	NATIONAL OFFICE PRODUCTS	PZ ROLLER/LABELS/CLIPS	58.02	
08/18/2015	2	162662	SCHW J	JEAN SCHWIND	PC GUARDIANSHIP REVIEW 8/5 & 8/6/15	89.90	
08/18/2015	2	162663	ALGE B	BARB ALGENSTEDT	SDJ BLOOD DRAWS/GRIFFIS/CURSATIS/NAPIER/	200.00	
08/18/2015	2	162664	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD	82.32	
08/18/2015	2	162665	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSE VISITS JULY 2015	2,553.75	
08/18/2015	2	162666	EMMET DPW	EMMET COUNTY DPW	RC RECYCLE PROCESS FEE JULY 2015	12,831.25	
					RC RECYCLING CHGS-BILLED TO U OF M IN ER	228.75	
					RC RECYCLE CREDIT JULY 2015	(1,742.17)	
						11,317.83	
08/18/2015	2	162667	GRAINGER	WW GRAINGER	MA MOP BUCKET WRINGER/BI-LEVEL BRUSH HEA	220.30	
					MA QUAD HEAD BRUSH/20 TO 55 GAL CONTAINE	142.08	
						362.38	
08/18/2015	2	162668	INK & TONE	INK & TONER ALTERNATIVE	DC HP TONER	139.99	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/18/2015	2	162669	JAVS	JEFFERSON AUDIO VIDEO SYSTEMS	DC SCHEDULE IMPORT UTILITY SOFTWARE STE	835.00	
08/18/2015	2	162670	MLM	MULLETT LAKE MARINA	SDM INSTALL NEW SHIFT CABLE ON BOAT	281.95	
08/18/2015	2	162671	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ LAB/ATKINSON	122.00	
08/18/2015	2	162672	PITNEY-SUP	PITNEY BOWES INC	MA POSTAGE MACHINE CARTRIDGE	169.99	
08/18/2015	2	162673	RDIC	RIVERTOWN DO-IT CENTER	MA WOOD CHISEL SET	34.98	
					MA DRILL BIT	5.99	
					MA HEAVY DUTY SPRAYER	41.98	
					MA SQUEEGEE/BOLTS/SCREWS	24.23	
					MA BOLTS/SCREWS/LUMBER	32.85	
					MA SCREWS/BOLTS	3.06	
					MA COUPLINGS/ELBOWS/ADAPTERS	10.37	
					MA ADAPTER	1.29	
						154.75	
08/18/2015	2	162674	RDIC	VOID			V
08/18/2015	2	162675	REDM M	MATT REDMOND	VA BRONZE PLAQUE INSTALLATIONS (4)	420.00	
08/18/2015	2	162676	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	657.32	
08/18/2015	2	162677	SPARTAN	SPARTAN STORES LLC	SDJ INMATE FIRST AID SUPPLIES	77.18	
08/18/2015	2	162678	SUPPLYWORK	SUPPLYWORKS	MA PARTS FOR JAIL SHOWERS	319.64	
08/18/2015	2	162679	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SDJ DESTAINER/DETERGENT/SOFTENER	702.60	
08/18/2015	2	162680	TARGET	TARGET	DC FORMS	37.28	
08/18/2015	2	162681	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 7/5-8/4/15	12.60	
08/19/2015	2	162682	DECKA	DECKA DIGITAL	EQ ENVELOPES	151.58	
08/19/2015	2	162683	DERH C	CHARLENE DERHAMMER	CF TICKET SELLER-GATE/GRANDSTAND	375.75	
08/19/2015	2	162684	ELDR K	KATHY ELDRIDGE	CF TICKET SELLER-GATE/GRANDSTAND	38.25	
08/19/2015	2	162685	FAIR	CHEBOYGAN COUNTY FAIR	CF PETTY CASH REIMBURSEMENT	431.73	
08/19/2015	2	162686	HILL T	TONYA HILLER	CF TICKET SELLER-GATE/GRANDSTAND	207.00	
08/19/2015	2	162687	KITC T	TRINA KITCHEN	CF TICKET SELLER-GATE/GRANDSTAND	454.50	
08/19/2015	2	162688	LAFR D	DEBBIE LAFRINERE	CF TICKET SELLER - GATE/GRANDSTAND	155.25	
08/19/2015	2	162689	LAHA A	AMBER LAHAIE	CF TICKET SELLER-GATE/GRANDSTAND	316.00	
08/19/2015	2	162690	MAC	MICHIGAN ASSOCIATION OF COUNTIES	AD JOB POSTING EQUAL DIRECTOR	75.00	
08/19/2015	2	162691	ORMS J	JANET ORMSBEE	CF TICKET SELLER-GATE/GRANDSTAND	375.00	
08/19/2015	2	162692	QUES J	JULIE QUESNELL	CF TICKET SELLER-GATE/GRANDSTAND	375.00	
08/19/2015	2	162693	SULL D	DAN SULLIVAN	CF TICKET SELLER - GATE/GRANDSTAND	128.25	
08/19/2015	2	162694	SULL MA	MATTHEW SULLIVAN	CF TICKET SELLER - GATE/GRANDSTAND	126.00	
08/19/2015	2	162695	SULL T	THOMAS SULLIVAN	CF CONTRACT SERVICES-TICKET SELLERS	2,000.00	
08/19/2015	2	162696	THOR C	CHARLENE THORNTON	CF TICKET SELLER-GATE/GRANDSTAND	519.75	
08/19/2015	2	162697	THOR S	SHARON THORNTON	CF TICKET SELLER-GATE/GRANDSTAND	519.75	
08/20/2015	2	162698	AFG	THE ARCHITECT FORUM GROUP LLC	AD CCHS PHASE II CONTRACT ADM DESIGN/POS	444.05	
08/20/2015	2	162699	CONSUMERS	CONSUMERS ENERGY	RC ACCT#100045328463 ELEC JULY 2015	22.21	
08/20/2015	2	162700	CONSUMERS	CONSUMERS ENERGY	HD #1030 0353 9980 ELEC 7/10-8/7/15	1,200.18	
08/20/2015	2	162701	CONSUMERS	CONSUMERS ENERGY	MA #1000-2601 9925 ELEC 7/7-8/4/15	32.56	
08/20/2015	2	162702	CONSUMERS	CONSUMERS ENERGY	MA #1000 0010 7183 ELEC 7/10-8/7/15	8,382.83	
08/20/2015	2	162703	CONSUMERS	CONSUMERS ENERGY	MA #1000 2919 9252 7/10-8/10/15	22.61	
08/20/2015	2	162704	CONSUMERS	CONSUMERS ENERGY	MA #1000 2773 2369 ELEC 7/10-8/7/15	74.46	
08/20/2015	2	162705	CONSUMERS	CONSUMERS ENERGY	MA #1000 0016 3434 ELEC 7/1-7/31/15	15.03	
08/20/2015	2	162706	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 8323 ELEC 7/14-8/12/15	219.37	
08/20/2015	2	162707	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7473 ELEC 7/14-8/12/15	61.69	
08/20/2015	2	162708	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7523 ELEC 7/14-8/12/15	461.88	
08/20/2015	2	162709	CONSUMERS	CONSUMERS ENERGY	FG #1000 4502 5812 ELEC 7/14-8/12/15	77.16	
08/20/2015	2	162710	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7358 ELEC 7/14-8/12/15	632.24	
08/20/2015	2	162711	CONSUMERS	CONSUMERS ENERGY	FG #1000 3211 7309 ELEC 7/14-8/12/15	204.45	
08/20/2015	2	162712	CONSUMERS	CONSUMERS ENERGY	FG #1000 0022 5340 ELEC JULY 2015	22.21	
08/20/2015	2	162713	CONSUMERS	CONSUMERS ENERGY	FG/RC #1000 3211 7416 ELEC 7/14-8/12/15	261.00	
08/20/2015	2	162714	DTE	DTE ENERGY	HD #4564 339 0003 6 GAS 7/10-8/11/15	50.87	
08/20/2015	2	162715	DTE	DTE ENERGY	MA #4564 339 0001 0 7/10-8/11/15	493.10	
08/20/2015	2	162716	HOKANS	MELLISSA HOKANS	VA MILEAGE TO VA TOWN HALL MTG 8/19/15 I	21.10	
08/20/2015	2	162717	HOUG K	KEVIN HOUGHTON	VA MILEAGE TO VA TOWN HALL MTG 8/19/15 I	21.56	
08/20/2015	2	162718	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC ACCT#9465900000 ELEC 7/14-8/7/15	14.65	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/20/2015	2	162719	DIEBOLD	DIEBOLD INC	AD DIEBOLD TWO LANE SAFETY ENTRANCE DOOR	119,235.00	
08/20/2015	2	162720	DSSI	DRUG SCREEN SOLUTIONS INC	PC #11705 COURT ORDERED SERVICES 1400846	50.00	
08/20/2015	2	162721	HANSEL	DONNA HANSEL	PC COURT APPOINTED ATTORNEY 8/14/15	150.00	
08/20/2015	2	162722	INK & TONE	INK & TONER ALTERNATIVE	PA HP WASTE TONER	15.99	
08/20/2015	2	162723	KEOGH	WILLIAM L KEOGH PC	PC COURT APPOINTED ATTY ISSAC ABERNATHY	180.00	
08/20/2015	2	162724	KORTZ	KARI KORTZ	CCE MILEAGE TO CCE MTG IN PETOSKEY 8/19/	43.70	
08/20/2015	2	162725	LEXIS-PC	LEXIXNEXIS RISK DATA MANAGE INC	PC #3385 RESEARCH INFO	50.00	
08/20/2015	2	162726	MGT	MGT OF AMERICA INC	PA CONSULTING SERVICES APR-JUNE 2015	750.00	
08/20/2015	2	162727	NOP	NATIONAL OFFICE PRODUCTS	FOC EXPANDABLE FILES	24.99	
					PC #3386 CHAIRMAT	79.99	
						104.98	
08/20/2015	2	162728	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST ED BARR #3478	73.75	
08/20/2015	2	162729	REF-CCM	RAYMOND AVERILL	CMM DOCKAGE REFUND	765.00	
08/20/2015	2	162730	RRC	RIETH-RILEY CONSTRUCTION	FN PARKING LOT PYMT #4	7,499.99	
08/20/2015	2	162731	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #709 MOUNT/BALANCE 2 NEW STEER T	76.34	
					SRR BUS #609 MOUNT/BALANCE 2 NEW STEER T	76.34	
					SRR 4 QT BOTTLES BRAKE FLUID	18.40	
						171.08	
08/20/2015	2	162732	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC #11714 COURT ORDERED SERVICES	425.00	
08/20/2015	2	162733	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 7/5-8/4/15	48.60	
					PA LIBRARY PLAN 5/5-6/4/15	48.60	
						97.20	
08/20/2015	2	162734	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN CHGS 7/5-8/4/15	50.85	
					PC #3387 LIBRARY PLAN CHGS 7/5-8/4/15	18.45	
						69.30	
08/21/2015	2	162735	7TH PC	7TH PROBATE COURT	PC FC PER DIEMS STEWART/SIDELINKER	8,160.00	
08/21/2015	2	162736	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC COURT ORDERED SERVICES #14008473	720.00	
08/21/2015	2	162737	EMMET CTY	EMMET COUNTY	FN 2015 EM 31% CHEB CTY SHARE APR-JUN 20	16,058.46	
08/21/2015	2	162738	FELE A	ALFRED FELEPPA	PC COURT APPTD ATTY 8/14/15	150.00	
08/21/2015	2	162739	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES ROBERT WELKER	110.00	
08/21/2015	2	162740	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW 8/8, 8/10, 8/14/1	93.00	
08/21/2015	2	162741	NMJOA	NORTHERN MICH JUVENILE OFFICERS	PCJ CONFERENCE MIKE GRULKE 9/17-9/18/15	35.00	V
08/21/2015	2	162742	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW 8/20/15	65.00	
08/21/2015	2	162743	SCPC	SAGINAW CTY PROBATE COURT	PC COURT APPOINTED ATTY TINA COFFELL 150	130.00	
08/21/2015	2	162744	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER CTY INSTITUTION #14008466	720.00	
08/24/2015	2	162745	BLARNEY	BLARNEY CASTLE OIL COMPANY	CF DIESEL FOR FAIR USE	402.08	
08/24/2015	2	162746	BREG R	ROBERT BREGE	DHS CC #20623834 7/24-8/6/15	241.36	
08/24/2015	2	162747	BREG R	ROBERT BREGE	DHS CC #20623834 7/10-7/23/15	241.36	
08/24/2015	2	162748	BREG R	ROBERT BREGE	DHS CC #20623835 7/10-7/23/15	241.36	
08/24/2015	2	162749	BREG R	ROBERT BREGE	DHS CC #2062385 7/24-8/6/15	241.36	
08/24/2015	2	162750	BREG R	ROBERT BREGE	DHS CC #2062386 7/10-7/23/15	241.36	
08/24/2015	2	162751	BREG R	ROBERT BREGE	DHS CC #20623836 7/24-8/6/15	241.36	
08/24/2015	2	162752	BREG R	ROBERT BREGE	DHS CC #1525157 7/8-7/21/15	241.36	
08/24/2015	2	162753	BREG R	ROBERT BREGE	DHS CC #1525157 7/22-8/4/15	241.36	
08/24/2015	2	162754	CEMENT	CHEBOYGAN CEMENT PRODUCTS	CF CONCRETE	6.10	
08/24/2015	2	162755	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #5438235 FC 5/1-5/31/15	689.44	
08/24/2015	2	162756	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #5438235 FC 6/1-6/23/15	511.52	
08/24/2015	2	162757	CONSUMERS	CONSUMERS ENERGY	CCM #1000 3039 0080 ELEC 7/14-8/10/15	241.83	
08/24/2015	2	162758	CONSUMERS	CONSUMERS ENERGY	CCM #1000 3033 9863 ELEC 7/14-8/10/15	1,609.64	
08/24/2015	2	162759	CONSUMERS	CONSUMERS ENERGY	CCM #1000 3039 0270 ELEC 7/14-8/10/15	159.40	
08/24/2015	2	162760	CONTRAIL	CONTRAIL AVIATION INC	CF PLANE FOR PICTURES	55.00	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/24/2015	2	162761	ECKE J	JEFF ECKER	CR REMON PEER GROUP MTG 2015	150.00
08/24/2015	2	162762	ECKER SURV	ECKER SURVEYING INCORPORATED	CR REMON 8 CORNERS @ $820 EA	6,560.00
08/24/2015	2	162763	FAIR	CHEBOYGAN COUNTY FAIR	CF PREMIUM CASH	700.00
08/24/2015	2	162764	FGMC	FORT GAY MUNICIPAL COURT	PC COURT ORDERED SERVICES 8/7/15	140.00
08/24/2015	2	162765	FULL B	BRIAN FULLFORD	CR REMON 2015 PEER GROUP MTG	150.00
08/24/2015	2	162766	FULLFORD	FULLFORD SURVEYING & MAPPING PC	CR REMON 17 CORNERS @ $820 EA	13,940.00
08/24/2015	2	162767	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 7/10-7/23/15	241.36
08/24/2015	2	162768	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 6/26-7/9/15	372.26
08/24/2015	2	162769	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 7/10-7/23/15	372.26
08/24/2015	2	162770	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 6/26-7/9/15	241.36
08/24/2015	2	162771	GRAN A	ALAN GRANGER	CR REMON 2015 PEER GROUP MTG	150.00
08/24/2015	2	162772	GRANGER	GRANGER & ASSOCIATES INC	CR REMON 17 CORNERS @ $820 EA	13,940.00
					CR REMON ADMIN APR THRU AUG 2015	1,625.00
						15,565.00
08/24/2015	2	162773	HANSEL	DONNA HANSEL	PC COURT APPTD ATTY 8/1 & 8/20/15	100.00
08/24/2015	2	162774	KIIS C	CARL KIISKILA	CR REMON 2015 PEER GROUP MTG	150.00
08/24/2015	2	162775	KTR	KNAFFLE'S TENT RENTAL	CF TENT RENTAL	600.00
08/24/2015	2	162776	LINDE	LINDE FURNITURE INC	CF BENCH/LADIES DAY	230.00
08/24/2015	2	162777	MULL K	KAYLA MULLETT	DHS CC #6960925 7/7-7/20/15	241.36
08/24/2015	2	162778	MULL K	KAYLA MULLETT	DHS CC #6960925 7/21-8/3/15	241.36
08/24/2015	2	162779	MULL K	KAYLA MULLETT	DHS CC #6960925 8/4-8/17/15	241.36
08/24/2015	2	162780	NMJOA	NORTHERN MICH JUVENILE OFFICERS	PCJ CONFERENCE MIKE GRULKE 9/17 & 9/18/1	35.00
08/24/2015	2	162781	NOP	NATIONAL OFFICE PRODUCTS	CF TRI FOLD DISPLAY BOARD	19.50
					CF 12" TRIMMER	43.49
					CF OFFICE SUPPLIES	2.55
						65.54
08/24/2015	2	162782	NTTS	NORTHERN TANK TRUCK SERVICE	CF BRINE ROADS AT FAIR	450.00
08/24/2015	2	162783	PPP	PINK NOISE PRODUCTIONS	CF SOUND RENTAL/HOOK UP FOR FAIR WEEK	345.00
08/24/2015	2	162784	PROVANT	PROVANTAGE CORPORATION	TR NOISE CANCELLING WIRELESS HEADSET	238.50
08/24/2015	2	162785	ROTARY	CHEBOYGAN ROTARY	CF FAIR WEEK MEALS	197.00
08/24/2015	2	162786	S&B	SIGN & BANNER FACTORY	CF BANNERS FOR FAIR	168.00
					CF SIGN FOR FAIR	17.00
					CF SIGNSFOR FAIR	194.00
						379.00
08/24/2015	2	162787	SAP	STRAITS AREA PRINTING	CF KIDS DAY STAMPS/INK PADS	107.04
08/24/2015	2	162788	SAVE	SAVE - A - LOT	CF COMMUNITY LUNCH	946.05
					CF COMMUNITY LUNCH	2.98
					CF KIDS DAY	36.64
					CF PLATES FOR COMMUNITY LUNCH	35.49
						1,021.16
08/24/2015	2	162789	SPARTAN	SPARTAN STORES LLC	CF WATER	71.84
					CF WATER/BATTERIES/GATORADE	218.77
						290.61
08/24/2015	2	162790	TROPH SHOP	THE TROPHY SHOP	CF 14 MUD RUN TROPHIES	238.00
08/24/2015	2	162791	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHGS 7/5-8/4/15	4.05
08/24/2015	2	162792	WOE	WILLIAMS OFFICE EQUIPMENT	CF COPY PAPER	65.00
08/25/2015	2	162793	BARTLETT	STUART BARTLETT	PZ COMM MTG 8/19/15	54.95
08/25/2015	2	162794	BOROWICZ	HAROLD BOROWICZ	PZ COMM MTG 8/19/15	49.20
08/25/2015	2	162795	CROF P	PATTY CROFT	PZ COMM MTG 8/19/15	74.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/25/2015	2	162796	FELE A	ALFRED FELEPPA	PC COURT APPOINTED ATTY 3/16-7/22/15	1,247.00
08/25/2015	2	162797	FREESE	CHARLES FREESE	PZ COMM MTG 8/19/15	72.20
08/25/2015	2	162798	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMM MTG 8/19/15	48.05
08/25/2015	2	162799	NOP	NATIONAL OFFICE PRODUCTS	FOC MONEY RCPT/FOLDERS	43.49
08/25/2015	2	162800	OSTWALD	CHARLES OSTWALD	PZ COMM MTG 8/19/15	52.65
08/25/2015	2	162801	WHEELER	WHEELER MOTORS INC	CD REPLACE SERPENTINE BELT-ESCAPE #19	67.24
08/25/2015	2	162802	JURY DC	ANDREA BLASKOWSKI	DC JURY SELECTION MILEAGE/PER DIEM	13.54
08/25/2015	2	162803	JURY DC	REGINA COUTURE	DC JURY SELECTION MILEAGE	6.24
08/25/2015	2	162804	JURY DC	ROGER CRONK	DC JURY SELECTION MILEAGE/PER DIEM	16.14
08/25/2015	2	162805	JURY DC	GARY DOUGLAS	DC JURY SELECTION MILEAGE/PER DIEM	16.14
08/25/2015	2	162806	JURY DC	FRANCES GAUTHIER	DC JURY SELECTION MILEAGE/PER DIEM	13.54
08/25/2015	2	162807	JURY DC	TRAVIS GODDARD	DC JURY SELECTION MILEAGE/PER DIEM	28.10
08/25/2015	2	162808	JURY DC	JANET HAWVER	DC JURY SELECTION MILEAGE/PER DIEM	15.62
08/25/2015	2	162809	JURY DC	MICHAEL HEILMAN	DC JURY SELECTION MILEAGE/PER DIEM	13.54
08/25/2015	2	162810	JURY DC	JOHN KRUEGER	DC JURY SELECTION MILEAGE/PER DIEM	18.74
08/25/2015	2	162811	JURY DC	JENNIFER LACY	DC JURY SELECTION MILEAGE/PER DIEM	22.38
08/25/2015	2	162812	JURY DC	JANET MALLORY-PETERHANS	DC JURY SELECTION MILEAGE/PER DIEM	17.18
08/25/2015	2	162813	JURY DC	MARY MILLER	DC JURY SELECTION MILEAGE/PER DIEM	20.30
08/25/2015	2	162814	JURY DC	NANCY MULLETT	DC JURY SELECTION PER DIEM/MILEAGE	18.22
08/25/2015	2	162815	JURY DC	PETER RASH	DC JURY SELECTION MILEAGE/PER DIEM	17.70
08/25/2015	2	162816	JURY DC	SARAH SWANBERG	DC JURY SELECTION MILEAGE/PER DIEM	13.54
08/25/2015	2	162817	JURY DC	JUSTIN THOMAS	DC JURY SELECTION MILEAGE/PER DIEM	28.10
08/25/2015	2	162818	JURY DC	CHRISTOPHER TOLLENAAR	DC JURY SELECTION MILEAGE/PER DIEM	28.10
08/25/2015	2	162819	JURY DC	LEE VANHOUTEN	DC JURY SELECTION MILEAGE/PER DIEM	26.02
08/26/2015	2	162820	ALLO S	SUE ALLOR	COMM MILEAGE 8/25/15	34.50
08/26/2015	2	162821	BROWN C	CHRISTOPHER BROWN	COMM MILEAGE 8/25/15	19.55
08/26/2015	2	162822	DRAK T	TERRY DRAKE	CF OFFICER SALARY-TREASURER	2,500.00
08/26/2015	2	162823	DUNC L	LISA DUNCAN	CF OFFICER SALARY-SECRETARY 2015	3,000.00
08/26/2015	2	162824	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	127.80
					MA TOILET PAPER	214.20
						342.00
08/26/2015	2	162825	GOUI C	CAL GOUINE	COMM MILEAGE 8/25/15	4.03
08/26/2015	2	162826	GRAINGER	WW GRAINGER	MA CASTERS/PARTS	125.80
08/26/2015	2	162827	MATELSKI	ANTHONY MATELSKI	COMM MILEAGE 8/25/15	29.33
08/26/2015	2	162828	OTIS	OTIS ELEVATOR COMPANY	MA SERVICE FOR ELEVATOR 9/1-11/30/15	403.62
08/26/2015	2	162829	REDM P	PETER REDMOND	COMM MILEAGE 8/20/15	8.05
					COMM MILEAGE 8/25/15	8.05
						16.10
08/26/2015	2	162830	ROBI C	CHARLES ROBIADEK	CF OFFICER SALARY-PRESIDENT	2,500.00
08/26/2015	2	162831	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
08/26/2015	2	162832	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY END 8/22/15	118,618.01
08/26/2015	2	162833	WALLACE	JOHN WALLACE	COMM MILEAGE 8/17-8/20/15	103.50
					COMM MILEAGE 8/25/15	28.75
						132.25
08/26/2015	2	162834	WILL R	RON WILLIAMS	CF OFFICER SALARY-VICE PRESIDENT 2015	1,500.00
08/27/2015	2	162835	ANDR C	COLETTE ANDRES	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162836	BROW J	JOHN BROWN JR	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162837	BUHR B	BETH BUHR	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162838	FRAZ D	DANIEL FRASIER	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162839	HORR M	MATT HORROCKS	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162840	HOWE N	NATE HOWELL	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162841	KWIA K	KEITH KWIATKOWSKI	CF FAIR BOARD DIRECTOR FEE 2015	800.00
08/27/2015	2	162842	ROBI C	CHARLES ROBIADEK	CF FAIR BOARD DIRECTOR FEE 2015	800.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/27/2015	2	162843	SANF S	STEVE SANFORD	CF FAIR BOARD DIRECTOR FEE 2015	800.00	
08/27/2015	2	162844	SPRA D	DONALD SPRAY	CF FAIR BOARD DIRECTOR FEE 2015	400.00	
08/27/2015	2	162845	TAYL D	DARL TAYLOR	CF FAIR BOARD DIRECTOR FEE 2015	800.00	
08/27/2015	2	162846	WILL R	RON WILLIAMS	CF FAIR BOARD DIRECTOR FEE 2015	800.00	
08/28/2015	2	162847	ASHB C	CYNTHIA E EBERLY	PC PROBATE SUPPLIES	90.33	
08/28/2015	2	162848	BREG L	LOIS BREGE	DHS CC #20623834 8/7-8/20/15	241.36	
08/28/2015	2	162849	BREG L	LOIS BREGE	DHS CC #20623835 8/7-8/20/15	241.36	
08/28/2015	2	162850	BREG L	LOIS BREGE	DHS CC #1525157 8/5-8/18/15	241.36	
08/28/2015	2	162851	BREG L	LOIS BREGE	DHS CC #20623836 8/7-8/20/15	241.36	
08/28/2015	2	162852	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET SERVICE 8/24-9/23/15	95.00	
08/28/2015	2	162853	CMDA	CUMMINGS, MCCLOREY, DAVIS &ACHO PLC	FN FILE #104348 SERVICES THROUGH 7/31/15	1,305.00	
08/28/2015	2	162854	COC	COMMUNITY OF CHRIST	CF MEALS DURING FAIR WEEK	1,184.75	
08/28/2015	2	162855	COMM DIR	COMMUNICATIONS DIRECT INC	CF RADIO RENTAL #19310	877.50	
08/28/2015	2	162856	CONWAY TOW	CONWAY TOWING	SRR BUS #609 4/9/15 TOW FROM VALLEY RD T	325.00	
08/28/2015	2	162857	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW	161.00	
08/28/2015	2	162858	DRAK T	TERRY DRAKE	CF POSTAGE TO MAIL GOLF CART KEYS	4.16	
08/28/2015	2	162859	FAIR M	MICHAEL FAIRCHILD	IS PHONE REIMBURSEMENT FAIRCHILD AUG 201	45.00	
08/28/2015	2	162860	GASLIGHT	GASLIGHT MEDIA	IS DSL/WEB HOST/SEARCH AUG 2015	289.95	
08/28/2015	2	162861	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 7/24-8/6/15	372.26	
08/28/2015	2	162862	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 7/24-8/6/15	241.36	
08/28/2015	2	162863	HANSEN P	PATRICIA HANSEN	PC BRIDGE FARE TO CONFERENCE 8/26/15	8.00	
08/28/2015	2	162864	INK & TONE	INK & TONER ALTERNATIVE	PA VR HP LASER JET P3015DN PRINTER	349.99	
08/28/2015	2	162865	MICKEYS	MICKEY'S MINI MART	CF FAIR WEEK MEALS	151.74	
08/28/2015	2	162866	MOW	MICHIGAN OFFICEWAYS INC	PA VR L SHAPE WORKSTATION/INSTALLATION	925.00	
08/28/2015	2	162867	NCFF	NORTH COUNTRY FARM & FEED	CF GRAIN SACKS FOR KIDS DAY	22.00	
08/28/2015	2	162868	NCSLTD	NORTH CENTRAL SECURITY LTD	CF SECURITY SERVICES FOR FAIR WEEK	2,404.00	
08/28/2015	2	162869	NSB	NORTHERN STAR BROADCASTING	CF RADIO ADVERTISING FOR FAIR	2,000.00	
08/28/2015	2	162870	OMS	OMS COMPLIANCE SERVICES INC	SRR ALCOHOL RANDOM TEST #3478 ED BARR	40.00	
08/28/2015	2	162871	PAETEC	PAETEC	IS #2734148 PHONE USAGE 8/18-9/17/15	248.88	
08/28/2015	2	162872	PAETEC	VOID			V
08/28/2015	2	162873	SOM-BCC	STATE OF MICHIGAN	CD INSPECTOR REGISTRATION RENEWALS	750.00	
08/28/2015	2	162874	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #809 INSTALL 2 NEW STEER TIRES	76.34	
08/28/2015	2	162875	ST PAULS	ST PAUL'S METHODIST CHURCH	CF FAIR WEEK MEALS	80.50	
08/28/2015	2	162876	TASC	TASC	FN ADM/CLAIM CARD FEES 10/1-12/31/15	938.10	
08/28/2015	2	162877	UPS	UNITED PARCEL SERVICE	FN UPS CHGS 7/26-8/22/15	30.43	
08/28/2015	2	162878	VERIZON	VERIZON	IS CELL PHONE CHGS 7/14-8/13/15	1,845.56	
08/31/2015	2	162879	BROW C	CHARLES BROWN	PC SA DECISIONS TO ACTIONS SEPT 15	1,550.00	
08/31/2015	2	162880	BURK R	REGINA BURKE	DHS BOARD MTG 8/25/15	63.00	
08/31/2015	2	162881	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER	49.50	
					CC JURY ROOM WATER	48.00	
						97.50	
08/31/2015	2	162882	DANI K	KAREN DANIEL	DHS BOARD MTG 8/25/15	49.20	
08/31/2015	2	162883	FREESE	CHARLES FREESE	PZ ZBA MTG 8/26/15	72.20	
					PZ ZBA SITE VISIT 8/15/15	75.65	
						147.85	
08/31/2015	2	162884	GTMC	GRAND TRAVERSE MOBILE	IS EMPLOYEE ID KEY/BADGES	230.30	
					IS EMPLOYEE ID KEY/BADGES	231.00	
					IS EMPLOYEE ID KEY/BADGES	231.00	
						692.30	
08/31/2015	2	162885	HARBOR	HARBOR HALL INC	PC SA GROUP SESSIONS JULY 2015	350.00	
08/31/2015	2	162886	HEMMER	RALPH HEMMER	PZ ZBA MTG 8/26/15	57.25	
					PZ ZBA SITE VISIT 8/25/15	65.88	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						123.13
08/31/2015	2	162887	OFF DEPOT	OFFICE DEPOT	DC FOLDERS	64.62
					DC BOOK CASE	143.99
					DC ENVELOPES/INK/BATTERIES/FOLDERS	170.86
						379.47
08/31/2015	2	162888	OTWELL	OTWELL MAWBY PC	HS #H-2014-349 CAMPBELL LEAD BASE PAINT	350.00
08/31/2015	2	162889	SIMMON & S	SIMMONS & SON BUILDERS	HS #H-2014-349 CAMPBELL FINAL PYMT	4,512.50
08/31/2015	2	162890	SIMMON & S	SIMMONS & SON BUILDERS	HS #H-2014-349 CAMPBELL 40% PYMT	15,348.40
08/31/2015	2	162891	SIMMON & S	SIMMONS & SON BUILDERS	HS H-2014-348 CAMPEAU FINAL PYMT	2,747.00
08/31/2015	2	162892	STREET	MARY STREET	PZ ZBA MTG 8/26/15	56.68
					PZ ZBA SITE VISIT 8/25/15	64.15
						120.83
08/31/2015	2	162893	TEBO L	LESLIE TEBO	DHS BOARD MTG 8/25/15	40.00
08/31/2015	2	162894	THOM JO	JOHN THOMPSON	PZ ZBA MTG 8/26/15	60.70
08/31/2015	2	162895	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE JULY 2015	396.17
08/31/2015	2	162896	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA STUDENT TRANSPORTATION JULY 15	3,718.50
08/31/2015	2	162897	BRP	BRP US INC	SDM FUEL INJECTORS	384.97
					SDM FUEL INJECTORS	746.25
					SDM POWER HEAD	4,091.83
					SDM SHIPPING CREDIT	(147.81)
						5,075.24
08/31/2015	2	162898	BURIAL	GAYLORD COMMUNITY FUNERAL HOME	VA BURIAL ALLOWANCE DAVID CHURCHES	300.00
08/31/2015	2	162899	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 8/23-9/22/15	81.82
08/31/2015	2	162900	DRAK T	TERRY DRAKE	CF PICTURE W/FRAME	170.59
08/31/2015	2	162901	ECCF	EMMET-CHARLEVOIX COUNTY FAIR	CF HIGH POINT OPEN SHOW AWARDS/TRI COUNT	736.71
08/31/2015	2	162902	GALLS	GALLS INCORPORATED	SD BOOTS BUR #4222496	105.88
08/31/2015	2	162903	HOKANS	MELLISSA HOKANS	VA TRAVEL TO MTG AT CBOC	21.10
08/31/2015	2	162904	HOWE	HOWE MARINE	SDM SCAN ENGINE	123.00
					SDM REPAIR/INSTALL NEW INJECTORS	721.75
					SDM REPAIR STEERING	38.48
					SD BATTERY	109.95
						993.18
08/31/2015	2	162905	INTERPHASE	INTERPHASE INC	SD 7 OFFICE CHAIRS	1,878.91
08/31/2015	2	162906	IRSC	INDIAN RIVER SPORTS CENTER	SDM IMPELLER/REPAIR JET SKI	886.98
08/31/2015	2	162907	KMART	KMART	CF SUPPLIES/MEALS/KIDS BIKES	1,473.51
08/31/2015	2	162908	NMRI	NORTHERN MICHIGAN REVIEW INC	CF ADVERTISING FAIR	62.50
08/31/2015	2	162909	OFF DEPOT	OFFICE DEPOT	SD TONER	119.07
08/31/2015	2	162910	RED OAK	RED OAK GUNSMITHING	SD REMOVE STUCK BLANK ROUND	25.00
					SD REINSTALL TRIGGER GROUP	25.00
					SD FUNCTION CHECK	25.00
						75.00
08/31/2015	2	162911	VVA	VVA CHAPTER 274	CF PARKING ATTENDANTS	1,000.00

2 TOTALS:

Total of 477 Checks:	1,210,457.39
Less 13 Void Checks:	2,603.00
Total of 464 Disbursements:	1,207,854.39

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 08/01/2015 - 08/31/2015

Bank 3 TAX REVOLVING FUND

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/07/2015	3	6627	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERT 12	120.00
08/12/2015	3	6628	TREAS	CHEBOYGAN COUNTY TREASURER	PR CHEB CTY EMP FRIN/DED PAY END 8/8/15	1,496.30
08/18/2015	3	6629	CRONAN	LINDA CRONAN	TR MILEAGE AUCTION ROGERS CITY/TO PROPER	73.03
08/18/2015	3	6630	HOMESTEAD	DESIREE ARMSTRONG	TR PRE GRANTED JBOR AUG 2015	450.87
08/18/2015	3	6631	HOMESTEAD	FRED OR FERN BECKS	TR INTEREST OVERCHARGE AUG 2015	13.90
08/18/2015	3	6632	HOMESTEAD	FRANK & JANET BIANCHI OR	TR PRE GRANTED JBOR AUG 2015	691.96
08/18/2015	3	6633	HOMESTEAD	MIKE BROWN & ALISHA KORTZ	TR PRE GRANTED JBOR AUG 2015	751.34
08/18/2015	3	6634	HOMESTEAD	ADAM CARTER	TR INTEREST OVERCHARGE AUG 15	21.70
08/18/2015	3	6635	HOMESTEAD	BRANDON DOREMIRE	TR INTEREST OVERCHARGE AUG 15	19.69
08/18/2015	3	6636	HOMESTEAD	MICHAEL & SHERRIE FLYNN	TR PRE GRANTED JBOR AUG 15	943.70
08/18/2015	3	6637	HOMESTEAD	RICHARD GAHN FAMILY TRUST	TR INTEREST OVERCHARGE AUG 15	56.62
08/18/2015	3	6638	HOMESTEAD	CHARLES OR WENDY GOULD	TR INTEREST OVERCHARGE AUG 15	4.06
08/18/2015	3	6639	HOMESTEAD	DARLENE GRAHAM	TR INTEREST OVERCHARGE AUG 15	16.78
08/18/2015	3	6640	HOMESTEAD	DUANE HORNBACHER	TR PRE GRANTED JBOR AUG 15	1,590.11
08/18/2015	3	6641	HOMESTEAD	JOHN HUNT	TR INTEREST OVERCHARGE AUG 15	7.45
08/18/2015	3	6642	HOMESTEAD	MARK LACROSS	TR PRE GRANTED JBOR AUG 15	814.52
08/18/2015	3	6643	HOMESTEAD	SCOTT R LASLEY	TR PRE GRANTED JBOR AUG 15	160.03
08/18/2015	3	6644	HOMESTEAD	MATHEW & TIFFANI MARTIN	TR PRE GRANTED JBOR AUG 15	166.26
08/18/2015	3	6645	HOMESTEAD	RAY & DELIA MARX	TR PRE GRANTED JBOR AUG 15	785.59
08/18/2015	3	6646	HOMESTEAD	KATHRYN MCCLUTCHEY	TR PRE GRANTED JBOR AUG 15	1,815.21
08/18/2015	3	6647	HOMESTEAD	MICHAEL MCCRUM	TR INTEREST OVERCHARGE AUG 15	127.24
08/18/2015	3	6648	HOMESTEAD	JAMES E MCNAMEE	TR INTERST OVERCHARGE AUG 15	14.98
08/18/2015	3	6649	HOMESTEAD	JOAN MOORE	TR PRE GRANTED JBOR AUG 15	1,790.23
08/18/2015	3	6650	HOMESTEAD	KRISTINE OWEN	TR PRE GRANTED JBOR AUG 15	613.22
08/18/2015	3	6651	HOMESTEAD	ELLEN M PACE	TR INTEREST OVERCHARGE AUG 15	5.63
08/18/2015	3	6652	HOMESTEAD	RICHMOND RIGGS	TR INTEREST OVERCHARGE AUG 15	6.72
08/18/2015	3	6653	HOMESTEAD	MARVIN RINESMITH OR	TR PRE GRANTED JBOR AUG 15	144.16
08/18/2015	3	6654	HOMESTEAD	MARVIN RINESMITH OR	TR PRE GRANTED JBOR AUG 15	445.64
08/18/2015	3	6655	HOMESTEAD	MICHAEL OR CAROL SHERWOOD	TR INTEREST OVERCHARGE AUG 15	3.96
08/18/2015	3	6656	HOMESTEAD	STANLEY J SZUL	TR PRE GRANTED JBOR AUG 15	425.22
08/18/2015	3	6657	HOMESTEAD	UNION BAG & BARREL LLC	TR INTEREST OVERCHARGE AUG 15	4.43
08/18/2015	3	6658	HOMESTEAD	KARRIE & RONALD WHITE JR	TR INTEREST OVERCHARGE AUG 15	11.78
08/18/2015	3	6659	HOMESTEAD	RONALD OR RICCI WILLIAMS	TR INTEREST OVERCHARGE AUG 15	21.82
08/18/2015	3	6660	HOMESTEAD	JUDY WILLIS	TR INTEREST OVERCHARGE AUG 15	32.52
08/18/2015	3	6661	HOMESTEAD	DARIA L WILSON	TR PRE GRANTED JBOR AUG 15	419.96
08/18/2015	3	6662	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADMIN FEES 410 PARCELS	2,150.25
08/21/2015	3	6663	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (8)	80.00
08/25/2015	3	6664	BAMLC	B AND M LAWN CARE	TR GRASS CUTTING ON FORECLOSED PROPERTIE	110.00
08/26/2015	3	6665	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY END 8/22/15	1,327.79

3 TOTALS:

Total of 39 Checks:	17,734.67
Less 0 Void Checks:	0.00
Total of 39 Disbursements:	17,734.67

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 08/01/2015 - 08/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
08/31/2015	5	2100677	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 8/4/15 CORRECTE	67,673.68
08/31/2015	5	2100678	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 8/5/15	299,532.24
08/31/2015	5	2100679	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 8/17/15	61,672.51
08/31/2015	5	2100680	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 8/19/15	186,025.28

5 TOTALS:

Total of 4 Checks:	614,903.71
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	614,903.71

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 08/01/2015 - 08/31/2015

Bank 9 INMATE ACCOUNT

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
08/01/2015	9	9588	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	64.21	
08/01/2015	9	9589	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	0.87	
08/03/2015	9	9590	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	646.15	
08/04/2015	9	9591	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1.60	
08/05/2015	9	9592	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	53.90	
08/06/2015	9	9593	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2.36	
08/06/2015	9	9594	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	800.00	
08/10/2015	9	9595	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,642.09	
08/11/2015	9	9596	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	0.05	
08/12/2015	9	9597	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	3.00	V
08/13/2015	9	9598	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,300.00	
08/13/2015	9	9599	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	790.00	
08/14/2015	9	9600	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	50.00	
08/14/2015	9	9601	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	3,850.00	
08/16/2015	9	9602	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	3.00	
08/17/2015	9	9603	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	240.00	
08/18/2015	9	9604	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	48.00	
08/18/2015	9	9605	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,650.00	
08/18/2015	9	9606	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	276.00	
08/19/2015	9	9607	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,493.00	
08/22/2015	9	9608	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	20.16	
08/23/2015	9	9609	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	109.34	
08/24/2015	9	9610	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,200.00	
08/26/2015	9	9611	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	0.30	
08/28/2015	9	9612	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00	
08/28/2015	9	9613	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	11.42	
08/29/2015	9	9614	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	600.00	
08/29/2015	9	9615	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	201.00	
08/31/2015	9	9616	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,567.09	
08/31/2015	9	9617	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00	
08/31/2015	9	9618	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	12,974.99	

9 TOTALS:

Total of 31 Checks:	39,098.53
Less 1 Void Checks:	3.00
Total of 30 Disbursements:	39,095.53

Cheboygan County
Board of Commissioners' Meeting
September 8, 2015

Title: Budget Adjustments – Raise Revenues and Expenditures

Summary:

Probation Enhancement – Fund 111

At the August 11, 2015 board meeting, the Board of Commissioners approved a budget adjustment to cover the purchase of a new copy machine for Circuit Court Probation. When the copy machine was delivered it was determined that the specs were not comparable to their prior machine. A new machine was ordered on September 3 and additional funds of $2,129 will be needed. They will use fund balance that has accumulated in previous years. This budget adjustment raises the Fund Equity revenue line item and the Office Furniture and Equipment expenditure line item by $2,129. Note: New copier cost of $4,325 less prior budget adjustment of $2,196 is $2,129.

Revenue Sharing Reserve Fund – Fund 286

During the preparation of the 2015 budget, we estimated the balance available to be transferred to the General Fund. This estimation was short due to interest earnings in late 2014 and early 2015. This budget adjustment raises the Fund Equity and Interest Earned revenue line items and the Contributions to Other Funds expenditure line item by a total of $218. Note: This is the final transfer from the Revenue Sharing Reserve Fund.

Marina Fund – Fund 509

During the 2015 boating season, Marina staffing levels caused the payroll to exceed the amount available in the seasonal wage and fringe budgets. Even with cutting staff for the remainder of the season, there is no way to cover the overage within the 2015 budget. This budget adjustment raises the Fund Equity revenue line item and the Fringe and Seasonal expenditure line items by a total of $6,027.

Financial Impact:

Fund 111 total budget increase of $2,129
Fund 286 total budget increase of $218
Fund 509 total budget increase of $6,027

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for $8,374 in the line items provided in the following attachments.

Prepared by: Kari Kortz	**Department:** Finance

9/3/2015

RAISE REVENUE AND EXPENDITURE

Probation Enhancement Fund - Fund 111

111-400-699.00 Fund Equity	$2,129.00	+
111-131-977.00 Office Equipment and Furniture	$2,129.00	+

Signed: Approved at the 9/8/15 BOC Meeting

Prepared by: Kari Kortz

9/3/2015

RAISE REVENUE AND EXPENDITURE

Revenue Sharing Reserve Fund - Fund 286

286-400-699.00 Fund Equity	$90.00 +
286-400-665.00 Interest Earned	$128.00 +
286-253-955.00 Contribution to Other Funds	$218.00 +

Signed: Approved at the 9/8/15 BOC Meeting

Prepared by: Kari Kortz

9/4/2015

RAISE REVENUE AND EXPENDITURE

Cheboygan County Marina - Fund 509

509-400-699.00 Fund Equity	$6,027.00	+
509-752-712.00 Fringe	$848.00	+
509-752-720.00 Seasonal	$5,179.00	+

Signed: Approved at the 9/8/15 BOC Meeting - Wage Related

Prepared by: Kari Kortz

Cheboygan County
Board of Commissioners' Meeting
September 8, 2015

Title: Budget Adjustment – Inter-budget Transfers – Payroll Related	
Summary: The following inter-budget transfer is requesting a transfer related to a personal services (payroll) line items: • During August, the Sheriff's Department evaluated the remaining Stonegarden grant budget and determined that excess money existed in Fringe. They are requesting that this money be transferred to the Overtime line item to ensure full use of the grant award. This budget adjustment decreases the Fringe line item and increases the Overtime expenditure line item by $650.	
Financial Impact: None – inter-department budget transfer, no additional appropriations.	
Recommendation: Motion to approve the inter-department budget transfer provided in the following attachment.	
Prepared by: Kari Kortz	**Department:** Finance

INTERBUDGET TRANSFERS AND/OR APPROPRIATIONS

Department	Operation	Amount	From (Line Item# & Name)	To (Line Item # & Name)
334 Stonegarden	Transfer	$650.00	101-334-712.00 Fringe	101-334-704.05 Overtime

**to cover wages

Signed

8/18/15
Date

Approved at the 9/8/15 BOC Mtg. - Wage related (KW)

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: COP-ESD Regular School Contract 2015/2016 School Year.	
Summary: To provide one bus with Aide and driver to transport children from Rogers City School district to Onaway classroom in the morning and return in the afternoon. This contract was written and reviewed by legal counsel.	
Financial Impact: (0) The contract charges to COPESD will remain the same as last year. $ 67,125.00 per School year to be billed in quarters of $ 16,781.25	
Recommendation: Motion to approve the COPESD regular School contract totaling $67,125.00 per year to be paid in Quarterly installments of $ 16,781.25 and authorize the chair to sign.	
Prepared by: Michael Couture	**Department:** Straits Regional Ride

TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SCHOOL DISTRICT (COPESD)

THIS AGREEMENT shall be deemed effective September 1, 2015 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

Recitals

A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.

B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.

C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.

D. SRR has the capacity and ability to provide the needed transportation services for COPESD.

E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.

2. SRR shall transport students within the Rogers City and Onaway School Districts to and from school facilities and pick-up/drop-off locations designated in writing by a representative of COPESD or designated by a representative of the above school districts.

3. SRR shall use its best efforts to provide the above transportation services within schedules provided by COPESD (or school districts) during the normal working hours of SRR. In addition, the parties agree that the transportation services

provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring transportation services on the schedules provided by COPESD (or school districts) shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.

5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.

6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.

7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.

8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.

9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.

10. COPESD shall pay SRR for the term of this agreement $67,125.00 in quarterly installments of $16,781.25 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.

11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.

12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.

13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.

14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.

15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2015 and ending June 30, 2016. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.

16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.

17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.

18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
Peter Redmond

Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE ISLE EDUCATIONAL SCHOOL DISTRICT

Dated: 6-8-15

By: Jeff Reinert

Its: Authorized Representative

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: Advertising Agreement between Straits Regional Ride & Northern Star Broadcasting	
Summary: The agreement is for a three year term. From September 8, 2015 through September 11, 2018 totaling $ 21,000.00 over the three year term or $ 7,000.00 per year. No monies will be exchanged; SRR will allow NSB to put decals on the rear of all 12 SRR buses with their radio station logo at NSB expense. NSB will provide radio air time for 30 an 60 second advertising spots on several of their stations promoting SRR at their current air time rates. All materials produced for air time will be approved by SRR Director prior to running on the air. This agreement was written and reviewed by civil counsel.	
Financial Impact: $ 0	
Recommendation: The board to approve and authorize the chair to sign.	
Prepared by: Michael Couture	**Department:** Straits Regional Ride

ADVERTISING AGREEMENT

THIS AGREEMENT shall be deemed effective September 8, 2015 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and Northern Star Broadcasting, LLC, a Michigan limited liability company, whose address is 514 Munson Ave., Traverse City, Michigan 49686 (NSB)

Recitals

A. SRR operates a public transportation system within Cheboygan County. A significant aspect of the public transportation system is attracting individuals and businesses to utilize the bus system.

B. NSB operates a number of radio stations throughout northern Michigan. A significant aspect of NSB's business is attracting listeners.

C. Because the parties' operations are conducted within the same marketplace and because a significant aspect of the parties' business operations involve the need for advertising to attract individuals to the parties' respective services, the parties have determined that it is mutually beneficial to utilize the opportunities of the other party for advertising purposes.

D. The parties, therefore, desire to document their respective rights and obligations in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

1. NSB hereby agrees to produce and air on its radio stations (WGFM, WMKC, WCHY, WOEZ, and WCBY) a number of 30 second and 60 second advertising spots and/or promotional considerations promoting the services of SRR equal to $21,000 over the term of this Agreement, which calculation shall be based on the then current NSB advertising rates plus any required taxes. The content of the advertising spots or promotional consideration material shall be approved in writing by both parties before airing on NSB radio stations. SRR shall be entitled to new advertising spots or promotional material every six (6) months, or as needed, during the term of this Agreement, or any renewal thereof.

2. SRR hereby agrees to provide media exclusive advertising space on twelve (12) of its buses promoting NSB radio stations equal to $21,000 over the term of this Agreement, which calculation shall be based on the then current SRR advertising rates plus any required taxes. The content of the advertising material shall be

approved in writing by both parties before being placed on a SRR bus. NSB shall be entitled to new advertising material every six (6) months, or as needed, during the term of this Agreement or any renewal thereof.

3. This Agreement shall be for a three (3) year term beginning on September 8, 2015 and ending September 1, 2018. At the end of the term, or any renewal thereof, any unused advertising permitted in this Agreement shall be forfeited. Either party may renew this Agreement for an additional three (3) year term under terms mutually agreeable to the parties upon the written consent of the other party.

4. Either party may terminate this Agreement by providing the other party ninety (90) days advanced written notice of the intent to terminate. In the event this Agreement is terminated early, then the parties agree to allow a reasonable amount to time for the parties to equalize the value of any outstanding advertising.

5. This Agreement may not be assigned by either party without the express written consent of the other. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

6. This Agreement shall not be used by either party to pay any past, present, or future advertising account balances.

7. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

8. The Agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.

9. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

10. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.

11. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.

12. The on-air advertising provided by NSB under this Agreement for SRR is nontransferable and cannot be used to pay any past, present or future account balances.

13. NSB does not discriminate in the acceptance or placement of advertising on the basis of race, gender or ethnicity. Any order for advertising or advertising contract which includes any restriction in the placement of the advertising based on race, gender or ethnicity will not be accepted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
Peter Redmond

Its: Board Chair

NORTHERN STAR BROADCASTING, LLC

Dated: 7/29/15

By: _____
Mary Reynolds

Its: General Manager and Vice President of Sales/Marketing

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: MDOT Contract 2012-0061/P11 FY 2016 Specialized Services Operating Assistance Program.	
Summary: Annually Cheboygan County receives a grant from MDOT for specialized services for the Cheboygan County Council on Aging's transportation. The grant period is for October 1, 2015 through September 30, 2016. The funding is for $25,000 this contract has been reviewed and approved by civil counsel in the past and has no changes.	
Financial Impact: CCCOA is a sub-recipient for MDOT funds totaling $25,000 by way of this grant through the County of Cheboygan.	
Recommendation: Recommendation that the Board of Commissioners approve the FY 2016 Specialized Services operating assistance program between MDOT, Cheboygan County and to be passed on to Cheboygan County Council on Aging for expenses @ $1.20 per mile up to $25,000 dollars for the time period of October 1, 2015 through September 30, 2016 authorize the Board Chairperson to sign and any other required documentation.	
Prepared by: Michael Couture Transportation Director	**Department: Straits Regional Ride**

Unsigned Copy
For Your Files

Date: July 28, 2015
Agreement No.: 2012-0061
Authorization No.: P11
Project No.: 128223
Agenda: MA

PROJECT AUTHORIZATION
CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FY 2016 SPECIALIZED SERVICES
OPERATING ASSISTANCE PROGRAM

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2015
Authorization Expiration Date: September 30, 2016

The AGENCY shall enter into contracts with all parties listed in this Project Authorization. An executed copy of these third party contracts must be submitted to the DEPARTMENT.

In accordance with Section 7 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is $25,000. All agencies that are not self-certified must submit third party contracts over $25,000 to the DEPARTMENT for approval before payments will be processed. Please refer to Section 7 of the Agreement for competitive bidding requirements.

The AGENCY agrees to prepare and furnish to the DEPARTMENT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Said reports are due within forty (40) days after the end of each fiscal year quarter. Instructions for preparing the report are available in the "Specialized Services Manual." The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Agency/Subrecipient	Funding Rate	Maximum Funding
Cheboygan County Council on Aging (898)	$1.20/mile	$25,000

PRF No.: 2015-542

Funding source:
2016/7526 $25,000 (S)

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

_____
Signature

_____
Print Name and Title:

_____
Signature

_____
Print Name and Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

_____
Title: Department Director

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: Housing Loan Subordination Request – Project H-09-277

Summary:

A home improvement loan was issued through the housing program for Project #H-09-277. The home owner is refinancing their first position home mortgage in order to reduce their monthly payment amount and for a lower interest rate. Typically, when refinancing occurs other loans associated with the property move up in priority payout if default occurs. Cheboygan County Housing loans are intended to take second position in relation to a homeowner's primary mortgage and, if guidelines are met, Cheboygan County subordinates our mortgage to the other bank(s).

Our Cheboygan County Housing Program Guidelines state that subordination of liens shall be granted if the interest rate on the new loan is better (lower) than the previous terms and/or the monthly payment is lower. The new loan's monthly payment must not be greater than the previous payment. In this case it will be a lower monthly payment and at a lower interest rate.

In your packets is a comparison table of the client's previous loan terms and the new loan terms.

MSHDA does not require review of this subordination. Our program guidelines require that these be reviewed by the County Board of Commissioners.

Financial Impact: NA

Recommendation: Motion to approve loan subordination for Project #H-09-277 and authorize the Chairperson to sign Mortgage Subordination agreement

Prepared by: Steve Schnell Community Development Director	**Department:** Community Development

Quicken Loans Reference # 3345620890

Client: [redacted]

Account #

Comparison Letter

	Current	Proposed
Amount	$55,282.19	$59,269.00
Rate	6.792%	3.875
Term	30years	30 years Fixed
Payment (P&I Only)	549.00	$436.91

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: Grant Application for 2016 Secondary Road Patrol and Traffic Accident Prevention Program	
Summary: This grant offsets the cost of wages and fringe benefits related to one road patrol deputy. This grant is applied for each fiscal year and is included in the General Fund budget. The amount received for the period of October 1, 2014 through September 30, 2015 was $52,359 or 70.20% of the total cost. The amount we are allowed to request for the upcoming grant period is $52,359 or 68.47% of the total cost. The allowable allocation is determined by the State of Michigan Office of Highway Safety Planning. ***The grant application must be received by the Office of Highway Safety Planning by September 1, 2015.*** This application was signed by the Board Chairperson to meet the application deadline; therefore, we are asking for ratification at this meeting.	
Financial Impact: State grant revenue totaling $52,359.	
Recommendation: Motion to ratify the submitted grant application for fiscal year 2016 Secondary Road Patrol and Traffic Accident Prevention program and authorize the chairperson to sign the grant agreement and any forthcoming required documentation after review by the appropriate staff.	
Prepared by: Sheriff Dale V. Clarmont	**Department:** Cheboygan County Sheriff Department

SECTION C: SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM APPLICATION

I. Application and Contract Signature Page

This application is made under P.A. 416, as amended, in the amount and for the purpose set forth. On the basis of the information provided in this application and detailed budget submitted by the county, an award will be made to the county in the amount and for the period stated, and is subject to the Contract Conditions and Requirements. This agreement becomes effective as of the date county representatives are notified by OHSP.

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and OHSP policies with the understanding that failure to do so is cause for termination of the grant.

A. REQUESTOR INFORMATION

1. Applicant County Cheboygan	2. Federal Employer ID Number 38-6004841
3. Fiscal October 1, 2015 to September 30, 2016	

B. CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS

4. Name Peter Redmond	5. Telephone Number 231-627-8855	
6. Street Address 870 South Main Street	7. City Cheboygan	8. ZIP Code 49721
9. State Agency with which County EEO is on file: Office of Criminal Justice		
10. Signature of Chairperson		11. Date 8-24-2015

C. SHERIFF

12. Name Dale V. Clarmont	13. Telephone Number 231-627-3155	14. Email Address Sheriff@cheboygancounty.net
15. Street Address 870 South Main Street	16. City Cheboygan	17. ZIP Code 49721
18. Signature of Sheriff		19. Date 8/24/15

D. FINANCIAL OFFICER

20. Name Kari Kortz	21. Telephone Number 231-627-8430	
22. Street Address 870 South Main Street	23. City Cheboygan	24. ZIP Code 49721
25. Signature of Financial Officer		26. Date 8/24/15

E. PRIMARY CONTACT PERSON FOR SRP PROGRAM

27. Name and Title Jodi Beauchamp, Administrative Assistant	28. Telephone Number 231-627-8882
29. E-mail Address Sheriff@cheboygancounty.net	30. Fax Number 231-627-8880

FOR OHSP USE ONLY

Date Application Received	Contract Number
AUTHORITY: MCL 28.31, MCL 51.76, MCL 51.77, as amended	**COMPLIANCE:** Voluntary; however, failure to complete will result in a denial of funding

II. Maintenance of Effort Base Data

County-Funded Deputies

Report the number of county-funded, full-time certified deputies employed by, or budgeted for, the sheriff's department as of the dates indicated below. The source of funding for the deputies (i.e., other grants, local contractual arrangements, etc.) is not a deciding factor in determining whether the county meets the maintenance of effort requirement. **Do not include P.A. 416-Funded Road Patrol Deputies.**

County-Funded, Full-Time Certified Deputies	1) As of 9/30/78	2) Current	3) Budgeted for Upcoming Fiscal Year (October 1 – September 30)
Total Number	12	18	18
Number Whose Primary Duty is Road Patrol	9	12	12

III. Methods and Procedures

INSTRUCTIONS: Indicate how your department will utilize the funds allocated by selecting each box that describes an activity engaged in by your county's SRP Deputies. If "other" is selected, provide a description of the activity. All activities must be allowable under the provisions of P.A. 416 and must be consistent with the submitted budget.

- [x] Patrol and monitor traffic violations on secondary roads.
- [x] Investigate crashes involving motor vehicles on secondary roads.
- [x] Provide emergency assistance to persons on secondary roads.
- [x] Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.
- [x] Enforce laws in state parks and county parks within the county.
- [ ] Provide a vehicle inspection program.
- [ ] Provide traffic safety information and education programs.
- [ ] Other (please describe) _____

- [ ] Additional Information:

IV. Resolutions, Contracts, and Law Enforcement Plan

A. List each city or village which has requested, by resolution, that the sheriff's department provides services within its boundaries. If none, note N/A.

Note: Include a copy of each resolution. If any new resolutions are adopted during the fiscal year, immediately forward a copy to OHSP.

N/A

B. List each township, city, or village that contracts with the sheriff's department to provide law enforcement services. If none, note N/A.

Note: Include a copy of each contract. If any new contracts are acquired during the fiscal year, immediately forward a copy to OHSP.

N/A

C. Include a copy of your most current Law Enforcement Plan with MSP for the unincorporated areas of the county.

Note: Law Enforcement Plans shall be updated at least every four years, following a sheriff's election.

See attachment

SHERIFF DALE V. CLARMONT

Phone: (231) 627-3155
Fax: (231) 627-8080

P.O. Box 70, 870 S. Main, Cheboygan, MI 49721

UNDERSHERIFF
Michael D. Newman

CHEBOYGAN COUNTY LAW ENFORCEMENT PLAN
Secondary Road Patrol and Traffic Accident Prevention (SRP) Program

This Law Enforcement Plan is written pursuant to the provisions of Public Act 416 of 1978, as amended by Act 313 of the Public Acts of 1982, being sections 51.76 and 51.77 of the Michigan Compiled Laws. This Plan exists between the Cheboygan County Sheriff Department and the Michigan Department of State Police (MSP) Post at Cheboygan as represented by the undersigned parties, and as referred to herein as the "Agencies."

The established principle of mutual cooperation and assistance between the two Agencies has served to enhance the level of law enforcement. It is, therefore, agreed between the agencies that the following is the official policy with regard to patrolling roads within Cheboygan County:

1. The efficient, courteous, professional service to the public shall be the primary concern of both Agencies.
2. Both Agencies shall respond to any requests for law enforcement services within their respective jurisdictions.
3. Whenever this Plan conflicts with an existing Central Dispatch Agreement, the Agreement shall take precedence.
4. When either Department receives an emergency call, such as a personal injury accident or a crime in progress, and is unable to respond immediately because of unavailability of personnel or distance from the scene, the call shall be referred to the other Department which may be better able to respond promptly.
5. When it can be expected that the other Agency can respond more quickly, or be of assistance, it shall be the practice of both Agencies to promptly notify each other of all such emergency calls.
6. To the extent practical, the law enforcement officers of the Sheriff's Department who are assigned to Secondary Road Patrol (SRP) program shall be directed to the county road system.
7. In those instances where county roads, because of geographic location, are more accessible to the Michigan State Police, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.

SHERIFF DALE V. CLARMONT

Phone: (231) 627-3155
Fax: (231) 627-8880

P.O. Box 70, 870 S. Main, Cheboygan, MI 49721

UNDERSHERIFF
Michael D. Newman

8. In those instances where state trunk lines or freeways, because of geographic location, are more accessible to the Sheriff's Department, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
9. Whenever unusual conditions exist which require increased law enforcement services in their respective jurisdictions, both agencies shall cooperate to meet such needs.

This plan shall be reviewed periodically by the administrative heads of the two Agencies, and revised as agreed upon by both Agencies. A copy of this Plan, signed by both agencies, shall be forwarded to the Office of Highway Safety Planning.

Dale V. Clarmont, Sheriff

Blake Davis, Post Commander

2/26/13
Date

2-25-13
Date

V. Equipment and Automotive Inventory

INSTRUCTIONS: List all equipment and automobiles purchased in full or in part with P.A. 416 funds.

QUANTITY	DESCRIPTION	SERIAL NUMBER	DATE PUT IN SERVICE OR PURCHASED	COST	DATE OF DISPOSAL	METHOD OF DISPOSAL	FAIR MARKET VALUE OR SALE PRICE AT DISPOSAL
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			
				$			

VI. Budget Detail

INSTRUCTIONS: The budget must be completed in detail and shall only cover the period for which this application is made.

Note: Round to whole dollar amounts.

A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
Road Patrol Deputy/2080 hours	$47,736	90	$42,962
Holiday pay	$3,534	90	$3,181
			$
			$
			$
OVERTIME 40 hours		90	$1,239
LONGEVITY $350		90	$315
		SUBTOTAL	$47,697

FRINGE BENEFITS		
FICA 6.2%	PERCENT 6.2	$2,957
RETIREMENT 15.28%	PERCENT 15.28	$7,288
HOSPITALIZATION	AVG/EMPLOYEE/MONTH $1,447	$15,631
WORKERS COMPENSATION 2.881%	RATE/$100 IN WAGES $	$1,374
OTHER INSURANCE (please identify) Life	$6.00 per month	$65
Medicare	1.45%	$692
MESC	4.41%/$397 per year	$357
		$
		$
	SUBTOTAL	$28,364
	TOTAL PERSONNEL	$76,061

B. AUTOMOTIVE EXPENSES

INSTRUCTIONS: The County may choose to account for Automotive Expenses using ONE of the two following methods: Actual Automotive Expenses OR Mileage Reimbursement. The same method must be used to account for the costs in the SRP general ledger accounts.

ACTUAL AUTOMOTIVE EXPENSES		
DESCRIPTION OF EXPENSE (Include fuel, maintenance, insurance, etc.)	RATE	COST
		$
		$
		$
		$
		$
	TOTAL AUTOMOTIVE EXPENSES	$0

OR

MILEAGE REIMBURSEMENT		
COUNTY COST PER MILE OF PATROL OPERATION	ESTIMATED MILES	COST
		$
		$
		$
		$
		$
	TOTAL AUTOMOTIVE EXPENSES	$0

C. EQUIPMENT

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			$
			$
			$
		TOTAL EQUIPMENT	$0

D. OPERATING EXPENSES

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES		$
CLEANING/CLOTHING ALLOWANCE	$450	$405
TRAINING		$
RADIO MAINTENANCE CONTRACTS		$
MISCELLANEOUS (describe)		$
	TOTAL OPERATING EXPENSES	$405

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	$405

E. INDIRECT COSTS

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	$

TOTAL PROJECT COSTS (Direct + Indirect)	$76,466
STATE ALLOCATION	$52,359

F. BUDGET NARRATIVE

INSTRUCTIONS: Provide a narrative justifying and detailing the basis for determining the cost of the items included in each budget category. Include calculations that aren't apparent on previous pages. Additional pages may be attached as needed.

SALARIES AND WAGES
Personnel include one (1) Road Patrol Deputy who will spend 90% of his time working on secondary roads and 10% on county activities.

There are 11 holidays recognized by the current contract. It is assumed for budgeting reasons that this officer will be scheduled to work all holidays (12 hr shifts). Employees required to work on a holiday shall receive their holiday pay of eight (8) hours at their straight time regular rate of pay in addition to time and one-half(1-1/2) for all hours worked on the holiday.

Overtime is estimated and based on 40 hours overtime.

All salary and wage calculations shown are based on the amount of time to be spent on Secondary activities 90%.

FRINGE BENEFITS
Rates are shown on face of budget. Deputy benefits were prorated at 90%.

Name and Title of Person Completing the Budget	Telephone Number
Jodi Beauchamp, Administrative Assistant	231-627-8882

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: State of Michigan, FY 2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement

Summary:

The Cheboygan County Sheriff Department is requesting the Cheboygan County Board of Commissioners approve the FY 2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement in the amount of $14,300. This grant is a non-matching grant for equipment and additional homeland security patrols. This grant covers eligible costs from September 1, 2014 through July 31, 2016; this grant will be included in the 2016 budget.

This grant agreement and all required attachments must be completed, signed, returned and received by the State Grant Coordinator **no later than August 24, 2015**. This agreement was previously signed by the Board Chairperson due to the deadline; therefore, we are asking for ratification at this meeting.

Note: The 2015 budget includes $33,500 from the FY 2013 Operation Stonegarden Grant.

Financial Impact:

$14,300 in federal grant revenue to cover $14,300 of expenditures in Fund 101 Department 334.

Recommendation: I recommend the Cheboygan County Board of Commissioners ratify the State of Michigan, FY 2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement in the amount of $14,300 previously signed by the Board Chairperson and authorize the Board Chairperson to sign any forthcoming required documentation after review by the Finance Director.

Prepared by: Sheriff Dale V. Clarmont (Kari Kortz)	**Department:** Cheboygan County Sheriff Department (Finance)

State of Michigan
Fiscal Year 2014 Homeland Security Grant Program
Operation Stonegarden
Grant Agreement

September 1, 2014 to July 31, 2016

CFDA Number: 97.067
Grant Number: EMW-2014-SS-00059

This Fiscal Year (FY) 2014 Homeland Security Grant Program Operation Stonegarden (HSGP-OPSG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Subgrantor), and the

COUNTY OF CHEBOYGAN
(hereinafter called the Subgrantee)

I. Purpose

The FY 2014 HSGP-OPSG grant provides funding that must be used to increase operational capabilities of federal, state, local, tribal, and territorial law enforcement within United States border states and territories.

The success of Operation Stonegarden will be achieved through an integrated, layered approach to border security and targeted enforcement techniques and strategies. This includes fulfillment of specific roles and responsibilities, newly defined expectations for operations, disciplined reporting procedures, and performance measures. Successful execution of these objectives will promote situational awareness among participating agencies and ensure a rapid, fluid response to emerging border security conditions.

Operation Stonegarden is intended to support United States border states and territories in accomplishing the following objectives:

A. Increase capability to prevent, protect against, and respond to border security issues
B. Encourage local operational objectives and capabilities to enhance national and state homeland security strategies and initiatives
C. Increase coordination and collaboration among federal, state, local, tribal, and territorial law enforcement agencies
D. Continue the distinct capability enhancements required for border security and border protection
E. Provide intelligence-based operations through United States Customs and Border Protection (CBP)/Border Patrol (BP) sector level experts to ensure safety and operational oversight of federal, state, local, tribal and territorial law enforcement agencies participating in OPSG operational activities
F. Support a request to the Governor to activate, deploy, or redeploy specialized national guard units/packages and/or elements of state law enforcement to increase or augment specialized/technical law enforcement elements operational activities
G. Continue to increase operational, material and technological readiness of state, local, tribal, and territorial law enforcement agencies

Allowable activities must comply with the *FY 2014 HSGP Funding Opportunity Announcement* and must align to projects specifically approved by the Subgrantor. For guidance on allowable costs and program activities, please refer to the *FY 2014 HSGP Funding Opportunity Announcement* located at http://www.fema.gov/grants

II. Statutory Authority

Funding for the FY 2014 HSGP-OPSG is authorized by Section 2002 of *The Homeland Security Act of 2002, as amended* (Pub. L. No. 107-296), (6 U.S.C. § 603). Appropriation authority is provided by *The Department of Homeland Security Appropriations Act, 2014* (Pub. L. No. 113-76).

Kari

COPY
mailed 8/25/15 @ 1402

The Subgrantee agrees to comply with all FY 2014 HSGP-OPSG program requirements in accordance with the *FY 2014 HSGP Funding Opportunity Announcement* located at http://www.fema.gov/grants, the *Department of Homeland Security Standard Administrative Terms and Conditions* located at https://www.dhs.gov/publication/fy14-dhs-standard-terms-and-conditions, and the *FY 2014 HSGP-OPSG Articles Applicable to Subgrantees*. The *FY 2014 HSGP-OPSG Articles Applicable to Subgrantees* document is included for reference in the grant agreement packet. The Subgrantee shall also comply with the most recent version of the regulations for Administrative Requirements, Cost Principles, and Audit Requirements, including but not limited to the following:

A. Administrative Requirements
   1. 44 CFR, Part 13, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* (OMB Circular A-102)
   2. 2 CFR, Part 215, *Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations* (OMB Circular A-110)
   3. 44 CFR, Part 10, *Environmental Considerations*

B. Cost Principles
   1. 2 CFR, Part 225, *Cost Principles for State, Local, and Indian Tribal Governments* (OMB Circular A-87)
   2. 2 CFR, Part 220, *Cost Principles for Educational Institutions* (OMB Circular A-21)
   3. 2 CFR, Part 230, *Cost Principles for Non-Profit Organizations* (OMB Circular A-122)
   4. 48 CFR, Part 31 Federal Acquisition Regulations (FAR), *Contract Cost Principles and Procedures*

C. Audit Requirements and Other Assessments
   1. OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* located at http://www.whitehouse.gov/omb/circulars_default
   2. Public Law 107-300, *Improper Payments Information Act (IPIA) of 2002* located at http://www.dol.gov/ocfo/media/regs/IPIA.pdf

Code of Federal Regulations (CFR) documents are located online at http://www.ecfr.gov.

III. Award Amount and Restrictions

A. The County of **Cheboygan** is awarded **$14,300.00** under the **FY 2014 HSGP-OPSG**.

B. The FY 2014 HSGP-OPSG covers eligible costs from September 1, 2014 to July 31, 2016.

C. The Subgrantee may only incur costs listed in the approved FY 2014 Operations Order.

D. For any activities involving construction, demolition, or installations of equipment, an Environmental and Historic Preservation (EHP) Review must be completed prior to any work being done. **Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.**

E. The FY 2014 HSGP-OPSG grant is not intended as a hiring program. Applying funds toward hiring full-time or permanent sworn public safety officers is unallowable. Funding shall not be used to supplant inherent routine patrols and law enforcement operations or activities not directly related to providing enhanced coordination between local and federal law enforcement agencies.

F. The Subgrantee is prohibited from obligating or expending funds provided through this award until each unique and specific county level or equivalent Operational Order/Fragmentary Operations Order with an embedded estimated operational budget has been reviewed and approved by the Federal Emergency Management Agency (FEMA).

IV. Responsibilities of the Subgrantee

A. **Grant funds must supplement, not supplant, state or local funds**. Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. The Subgrantee may be required to supply documentation certifying that it did not reduce non-federal funds because of receiving federal funds. Federal funds cannot be used to replace a reduction in non-federal funds or solve budget shortfalls in general fund programs.

B. Refer to the *FY 2014 HSGP Funding Opportunity Announcement* located at http://www.fema.gov/grants for a detailed list of allowable costs under this grant. Allowable costs are specifically addressed in Appendix C.

C. In addition to this grant agreement, the Subgrantee shall complete, sign, and submit to the Subgrantor the following documents, which are incorporated by reference into this grant agreement:
   1. Standard Assurances
   2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
   3. State of Michigan Audit Certification (EMD-053)
   4. Request for Taxpayer Identification Number and Certification (W-9)
   5. Other documents that may be required by federal or state officials

D. The Subgrantee agrees to comply with all applicable federal and state regulations, including, but not limited to, the following:

   1. Make all purchases in accordance with federal, state and local purchasing policies.

   2. The Subgrantee is required to submit reports to the Subgrantor on the status of all projects and funding. Reporting must follow the format and schedule specified by the Subgrantor. Current reporting forms and instructions are located at http://www.michigan.gov/emhsd.

   3. Submit projects to the Subgrantor for alignment and allowability evaluation prior to starting a project. All grant projects must meet U.S. Department of Homeland Security (DHS) and Subgrantor grant guidelines, must directly support the FY 2014 HSGP-OPSG Operations Order, and must support at least one core capability from the National Preparedness Goal. Any project that proposes a change in scope of work during the grant performance period must be resubmitted to the Subgrantor for evaluation. Any funds spent on a project prior to receiving Subgrantor approval may be ineligible for reimbursement. Current forms and instructions are located at http://www.michigan.gov/emhsd.

   4. Create and maintain an inventory of all equipment purchases in accordance with 44 CFR Part 13.32(d)(1) located at http://www.ecfr.gov. **Within 30 days of the end of the Subgrantee's fiscal year, the Subgrantee must supply a copy of this inventory to the Michigan State Police, Emergency Management and Homeland Security Division, Audit Unit, 4000 Collins Road, Lansing, Michigan 48910-5883**. An Equipment Tracking Form is available to assist the Subgrantee in meeting these requirements. The form can be found online at http://www.michigan.gov/emhsd.

   5. If the Subgrantee purchases equipment for a local governmental unit with FY 2014 HSGP-OPSG funds, the Subgrantee shall make the equipment available for pick-up by other local governmental units. This process needs to include legal transfer of the equipment to the designated local governmental units. At minimum, the Subgrantee should prepare documents, which, when signed, will indicate other designated local governmental units accept full legal and financial responsibility for the pieces of equipment.

   6. The Subgrantee agrees to prepare and submit reimbursement requests to the Subgrantor in a timely manner. Reimbursement requests must include all required supporting documentation, including proof of payment. **All reimbursement requests must be submitted to the Subgrantor no later than 30 days after the end of the performance period identified in this grant agreement.**

7. Comply with applicable financial and administrative requirements set forth in the current edition of 44 CFR, Part 13, including, but not limited to, the following provisions:
   a. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
   b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
   c. Perform the required financial and compliance audits in accordance with the *Single Audit Act of 1984*, as amended in 1996, and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, as further described in 44 CFR, Part 13.

8. Comply with National Incident Management System (NIMS) requirements to be eligible to receive federal preparedness funds. NIMS information is available at http://www.fema.gov/emergency/nims. More information on complying with NIMS is available from the State NIMS Coordinator.

9. Integrate individuals with disabilities into emergency planning in compliance with Executive Order 13347 and the *Rehabilitation Act of 1973*.

10. **Environmental and Historic Preservation Compliance.** The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant funded projects. The Environmental and Historic Preservation Program engages in a review process to ensure that federally funded activities comply with federal EHP regulations, laws and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subgrantee shall not undertake any project having the potential to impact EHP resources without prior approval.

    Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.

11. Complete federally-mandated reporting requirements, including, but not limited to, requirements related to the *Federal Funding Accountability and Transparency Act of 2006* (FFATA) (Public Law 109-282), as amended by Section 6202(a) of the *Government Funding Transparency Act of 2008* (Public Law 110-252) and DHS program specific reporting requirements.

12. The Subgrantee must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subgrantee also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at https://www.dhs.gov/publication/fy14-dhs-standard-terms-and-conditions, specifically in the DHS Specific Acknowledgements and Assurances on pages 7 and 8.

13. The following special conditions are associated with this Operation Stonegarden award:
    a. Construction and/or renovation costs are prohibited.
    b. Per the *Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act (Public Law 110-412)*, the Subgrantee is allowed to utilize up to 50% of their Operation Stonegarden funding for personnel related costs, which include overtime activities. At the request of the Subgrantee, FEMA may waive the 50% personnel cap. Waiver decisions are at the discretion of the FEMA Administrator and will be considered on a case-by-case basis.

V. Responsibilities of the Subgrantor

The Subgrantor, in accordance with the general purposes and objectives of this grant agreement, will:

A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.

B. Provide direction and technical assistance to the Subgrantee.

C. Provide to the Subgrantee any special report forms and reporting formats (templates) required for administration of the program.

D. Reimburse the Subgrantee, in accordance with this grant agreement, based on appropriate documentation submitted by the Subgrantee.

E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subgrantee(s).

VI. Reporting Procedures

The Subgrantee is required to submit reports to the Subgrantor on the status of all projects and funding. Reporting must follow the format and schedule specified by the Subgrantor. Current reporting forms and instructions are located at http://www.michigan.gov/emhsd.

Reporting on funding status is mandated by the federal government. Failure by the Subgrantee to fulfill reporting requirements, in compliance with federal grant rules, shall result in the suspension of grant activities until reports are received and may jeopardize future federal funding.

VII. Payment Procedures

The Subgrantee agrees to prepare and submit the **Reimbursement Cover Sheet (EMD-054)** with all required supporting documentation attached, including proof of payment. The Subgrantee will submit **one Reimbursement Cover Sheet and related forms for <u>each</u> grant project, solution area, allocation type, and individual exercise.** Reimbursement Cover Sheets must be filled out completely and submitted with original signatures or they will be returned to the Subgrantee for proper completion. Instructions are provided with each of the reimbursement forms. The Reimbursement Cover Sheet and other reimbursement forms can be found on the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) website located at http://www.michigan.gov/emhsd. The Subgrantee will not be reimbursed for funds until all required signed documents and reimbursement documentation are received. **All reimbursement requests must be submitted to the Subgrantor no later than 30 days after the end of the performance period identified in this grant agreement.**

Drawdown of Funds in Advance. Up to 90 days **prior** to expenditure, the Subgrantee may request funds for purchases of $10,000 or more. All of the following requirements must be met when obtaining advanced funds:

A. The Subgrantee must submit advance requests with a copy of approved purchase orders and a copy of approved Alignment and Allowability Forms.
B. The Subgrantee must place advanced funds in an interest-bearing account.
C. The Subgrantee may keep interest up to $100 per year (44 CFR, Part 13.21i) for administrative expenses for all federal grants combined.
D. The Subgrantee must notify the Subgrantor quarterly, in writing, of any interest earned over $100.
E. The Subgrantee must promptly, but at least quarterly, remit any interest earned over $100 to: Michigan State Police, Emergency Management and Homeland Security Division, Grants and Financial Management Section, 4000 Collins Road, Lansing, MI 48910.
F. The Subgrantee must liquidate each advance within 90 days of the advanced payment issue date.

G. The Subgrantee must ensure all invoices and proof of payment documents are dated within 90 days of the advanced payment issue date.

VIII. Employment Matters

The Subgrantee shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subgrantee shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subgrantee agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subgrantee shall ensure that no subcontractor, manufacturer, or supplier of the Subgrantee for projects related to this grant agreement appears on the Federal Excluded Parties List System located at http://www.sam.gov.

IX. Limitation of Liability

The Subgrantor and the Subgrantee to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from September 1, 2014 to July 31, 2016. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement package consists of two identical grant agreements, simultaneously executed; each is considered an original having identical legal effect. This grant agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subgrantee agrees to return to the Subgrantor any funds not authorized for use, and the Subgrantor shall have no further obligation to reimburse the Subgrantee.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Subgrantor and the Subgrantee, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subgrantee agrees to inform the Subgrantor in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Subgrantor. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Subgrantor may suspend or terminate grant funding to the Subgrantee, in whole or in part, or other measures may be imposed for any of the following reasons:

A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
B. Failure to comply with the requirements or statutory objectives of federal or state law.
C. Failure to follow grant agreement requirements or special conditions.
D. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
E. Failure to submit required reports.
F. Filing of a false certification in the application or other report or document.
G. Failure to adequately manage, monitor or direct the grant funded activities of its subrecipients.

Before taking action, the Subgrantor will provide the Subgrantee reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Subgrantor may immediately cancel the grant without further liability to the Subgrantor or its employees if the Subgrantee, an officer of the Subgrantee, or an owner of a 25% or greater share of the Subgrantee is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Subgrantor, reflects on the Subgrantee's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subgrantee agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subgrantee should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR Part 29) and Sensitive Security Information (49 CFR Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subgrantee

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subgrantee agrees to complete all requirements specified in this grant agreement.

County of Cheboygan
Subgrantee Name

03-862-2874
Subgrantee's DUNS Number

Peter Redmond
Printed Name

Chairperson, Board of Commissioners
Title

Signature

8-24-2015
Date

For the Subgrantor (Michigan State Police, Emergency Management and Homeland Security Division)

Chris A. Kelenske, Captain
Printed Name

Deputy State Director of Emergency Management and Homeland Security
Title

Signature

6/22/15
Date

OMB APPROVAL NO. 1121-0140
EXPIRES 06/30/2009

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).

5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C.§ 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. §10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. §7 94); the Americans with Disabilities Act of 1990 (42 U.S.C.§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); *see* Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

7. If a governmental entity–

a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.§ 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

b) it will comply with requirements of 5 U.S.C.§§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature Date

8-24-2015
Date

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convic-tion. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not indentified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

County of Cheboygan, 870 S. Main St. Cheboygan, MI 49721

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number 38-6004841

EMW-2014-SS-00059 | 2014 Homeland Security Grant

4. Typed Name and Title of Authorized Representative

Peter Redmond, Chairperson

5. Signature

6. Date 8/24/15

8-24-2015

EMD-053 (12/2014)
MICHIGAN STATE POLICE
Emergency Management and Homeland Security Division

AUDIT CERTIFICATION

AUTHORITY: 1976 PA 390, MCL 30.407a, Single Audit Act of 1984, PL 98-502, as amended;

COMPLIANCE: Voluntary, but necessary to be considered for grant assistance

Federal Audit Requirements

Non-federal organizations which expend $500,000 or more in federal funds during their current fiscal year or expend $750,000 or more in federal funds in a fiscal year beginning on or after December 26, 2014, are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and Office of Management and Budget (OMB) Circular A-133 or 2 CFR 200 after December 26, 2014. Subgrantees MUST submit a copy of their audit report for each year they meet the funding threshold to: Michigan State Police, Grants and Community Services Division, 333 South Grand Avenue, Lansing, Michigan 48933.

Program Name	CFDA Number
FY 2014 Operation Stonegarden Grant	97.067

I. Subgrantee Information

Jurisdiction Name			
County of Cheboygan			
Street Address	**City**	**State**	**ZIP Code**
870 South Main Street	Cheboygan	MI	49721

II. Certification for Fiscal Year

Subgrantee Fiscal Year Period: 1/1/15 to 12/31/15

☐ I certify that the subgrantee shown above does NOT expect it will be required to have an audit performed under the Single Audit Act of 1984, as amended, and the OMB Circular, as revised, for the above listed program.

☒ I certify that the subgrantee shown above expects it will be required to have an audit performed under the Single Audit Act of 1984, as amended, and the OMB Circular as revised, during at least one fiscal year funds are received for the above listed program. **A copy of the audit report will be submitted to**: Michigan State Police, Grants and Community Services Division, 333 South Grand Avenue, Lansing, Michigan 48933.

Signature of Subgrantee's Authorized Representative	Date
Kari Nagy	8/24/15

Submit Completed Document To:

Emergency Management and Homeland Security Division
Michigan Department of State Police
Attention: Grants Development Unit
4000 Collins Road
Lansing, Michigan 48910

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
County of Cheboygan

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☒ Other (see instructions) ▶ Governmental Unit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
870 South Main Street

Requester's name and address (optional)

6 City, state, and ZIP code
Cheboygan MI 49721

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
38 - 6004741

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 8/24/15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor[2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity[4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

R | H | H

RANIERI | HANLEY | HODEK, PLC

August 12, 2015

VIA CERTIFIED MAIL
Cheboygan County Clerk
Mary Ellen Tryban
870 South Main St.
PO Box 70
Cheboygan, MI 49721

Re: Notice of Damages Claim

Dear Ms. Tryban:

Enclosed is a Notice of Damages Claim regarding the death of Ryandavid Marihugh.

If you have any questions regarding this claim, please feel free to contact me.

Sincerely,

RANIERI HANLEY & HODEK, PLC.

Matthew T. Hanley

Enclosures: Notice of Damages Claim

PHONE: (231) 486-6556 | FAX: (231) 486-6560 | WWW.RHHLAWTC.COM

4020 COPPER VIEW | SUITE 225 | TRAVERSE CITY, MI 49684

NOTICE OF DAMAGES CLAIM

This Notice is filed on behalf of Estate of Ryandavid Marihugh, who suffered injury and death on August 28, 2014. We hereby provide the following information regarding the claim of The Estate of Ryandavid Marihugh:

I. The name and address of the claimant and the name and address of the claimant's attorney:

Claimant: Susan Marihugh/Chrystal Marihugh
Co-Personal Representatives of the
Estate of Ryandavid Marihugh
4277 Lightfoot Rd
Harbor Springs, MI 49740

Claimant's
Attorneys: Ranieri Hanley & Hodek, PLC
Matthew T. Hanley (P76164)
Heidi M. Hodek (P73966)
4020 Copper View, Ste 225
Traverse City, MI 49684
(231) 486-6556

II. The date, time, place, and factual description of the underlying incident:

The underlying incident occurred on August 28, 2014, at approximately 1:00 a.m., in Petoskey, Michigan. Ryandavid Marihugh was working at the Americas Best Value Inn at 1300 Spring St., Petoskey, MI 49770. Ryandavid's wife, Chrystal Marihugh, had repeatedly called and texted Ryandavid on his personal phone and at work, to which she received no response. She dialed 911 and requested assistance from CCE 911 to send help to the Americas Best Value Inn for Ryandavid. The 911 operator became argumentative with Chrystal, ignored her plea to send emergency services to the Inn, chose not to log the call, and engaged in gross negligence in denying Chrystal's request for help. Chrystal thereafter called several members of her family and eventually Timothy Marihugh and

Tesa Marihugh traveled to the Inn and found Ryandavid unresponsive behind the hotel front desk. Ryandavid's family then called 911 again and requested an ambulance be sent to the Inn. Emergency personnel arrived at the Inn at approximately 2:12 a.m. and began performing CPR on Ryandavid. However, emergency personnel could not resuscitate Ryandavid Marihugh. He was pronounced dead at 2:40 a.m. on August 28, 2014 nearly two hours after Chrystal Marihugh's initial telephone call requesting help.

III. The nature and extent of the injury sustained:

The Estate of Ryandavid Marihugh suffered the following damages related to the death of Ryandavid Marihugh including but not limited to economic, non-economic and exemplary damages, including loss of society and companionship, loss of consortium, loss of love and affection, pain and suffering sustained by the decedent while conscious between the time of injury and death, loss of financial support, loss of future earnings, pre-injury fright and terror, property damage, and reasonable medical, hospital, funeral, and burial expenses.

IV. The specific grounds upon which the claim of liability on the part of the CCE 911 and its operator shall be asserted:

The 911 operator needlessly endangered the public by ignoring a request to send help. The CCE 911 and operator, upon information and belief Melissa Dragicevich, are liable for the Estate of Ryandavid's injuries because the she was acting within the scope of her authority, was engaged in the exercise of a governmental function, and ignored Chrystal's request for emergency assistance to Ryandavid that amounted to gross negligence.

The CCE 911 operator is not shielded from tort liability by governmental immunity because the Estate's injuries were proximately caused by conduct so reckless as to demonstrate a substantial lack of concern for whether an injury results, i.e. gross negligence.

V. The names and addresses of all known witnesses:

Chrystal Marihugh
5570 Milton Rd.

Alanson, MI 49706

Kim Marihugh
4277 Lightfoot Road
Harbor Springs, MI 49740

Timothy and Tesa Marihugh
4277 Lightfoot Road
Harbor Springs, MI 49740

David and Susan Marihugh
4277 Lightfoot Rd.
Harbor Springs, MI 49740

Allied EMS
John Cassidy
Larry Hansen
3407 Petoskey to Mackinaw Trail
Petoskey, MI 49770

CCE 911:
Operator: MDRAGICE – Melissa Dragicevich
Operator: SBDRADY

Richard Lee Bankey

Brian Hill
1694 US-131
Petoskey, MI 49770

VI. The names of the attending physicians:

Dr. Carl W. Hawkins, MD – Emmet County Coroner

VII. A statement of amounts claimed:

At this time we cannot itemize the Estate's damages with exact specificity because the nature and extent of the estate's injuries is a question for a jury. However, his estate's loss is estimated as follows:

Loss of Financial Support

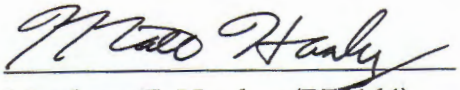
BC Pizza	Wage $10.83/hr x 39 hrs per week x 4 weeks	= $1,689.48/month
	Monthly Manager Bonus for Cellular Phone	= $236.05/month
	Monthly Subtotal	= $1,925.53/month
	Yearly Subtotal	= $23,106.36
America's Best Value Inn		
	Wage $8/hr x 40 hrs per week x 4 weeks	= $1280/month
	Yearly Subtotal	= $15,360
	Yearly Total	= $38,466.36
	Ryandavid's, 30, Years until Retirement at 67	= 37
		= $2,278,190.64

Loss of Service	= $1,000,000
Loss of Consortium	= $500,000
Loss of Society and Companionship	= $500,000
Loss of Love and Affection	= $500,000
Reasonable medical hospital, and funeral and burial expenses	= $10,000
Reasonable compensation for Ryandavid's pre-injury Fright and terror and conscious pain and suffering between his injury and death	= $1,000,000
Exemplary damages	= $1,000,000
Total Amount Claimed	**= $6,788,190.64**

After you have reviewed this letter, please forward this letter immediately to your insurance carrier and/or legal representative so that we can resolve this matter privately and without the need for costly litigation.

RANIERI HANLEY & HODEK, PLC

Dated: August 12, 2015

By: 

Matthew T. Hanley (P76164)
Heidi M. Hodek (P73966)
Attorneys for Claimant Estate
Of Ryandavid Marihugh
4020 Copper View, Ste 225
Traverse City, MI 49684
(231) 486-6556

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
AUGUST 11, 2015

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor.

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Allor pulled Item 5-A *Approve Monthly Finance Claims* and Item 5-B *Budget Adjustments* from the Consent Agenda. Commissioner Redmond moved *Finance Claims* to New Business Item 12-F and *Budget Adjustments* to New Business Item 12-G.

Motion by Commissioner Gauthier, seconded by Commissioner Brown, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Allor, seconded by Commissioner Gouine, to approve the consent agenda as follows:

A. ~~Approve Monthly Finance Claim~~ *(Moved to New Business)*
B. ~~Budget Adjustments~~ *(Moved to New Business)*
C. Investment Report
D. Victims Right Application
E. Correspondence
   1. NEMCOG Project Review 2015-07
E. Minutes
   1. Finance/Business Meeting of July 14, 2015 and Committee of the Whole Meeting of July 28, 2015
   2. Health Board – 6/16/15
   3. NEMCOG – 5/21/15
   4. NLEA July-August 2015 Newsletter and August President's Report
   5. North Country Community Mental Health – 6/18/15
   6. NEMCSA – 6/5/15
   7. Millage Appropriation Committee – 7/10/15
   8. Cheboygan County Fair Board – 7/6/15
   9. Cheboygan County Road Commission – 7/1/15 & 7/16/15
   10. Cheboygan City Council – 6/23/15
   11. Planning Commission Meeting – 6/3/15 & 7/1/15
   12. ZBA – 6/24/15

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott, a citizen of Tuscarora Township, addressed the Board regarding improvements to the county building security system. Mr. Muscott suggested having an officer present at the front entrance to manually check people for weapons.

SCHEDULED VISITORS – None

DRAFT

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended June 30, 2015. She reported total year-to-date revenue of $2,267,207.78, or 19.32% of budget, compared to $2,152,885.17, or 18.97% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of $4,909,116.97 or 41.82% of budget, compared to $4,896,403.46, or 43.15%, last year as of the end June. Ms. Kortz presented the Cash Summary Report, the Quarterly Fund Balance Report, Summary of Expenses by Category Report and the Summary of All Budget Adjustments Report for June 2015.

ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on several projects. Mr. Lawson stated that two bids were received on August 4 for the Animal Shelter Project and the lowest bid was from Brown Builders of Cheboygan in the amount of $79,100. Administrator Lawson stated the excavating contractor has completed the installation of the septic system at the senior center. Mr. Lawson stated that the county finance department has been collecting wage comparables from other counties and that the county departments have been submitting budget information for 2016. Mr. Lawson stated that veteran's park suffered some tree damage due to the recent storm.

Commissioner Allor asked if there was any update on the NEMCOG meeting date for regional prosperity. Mr. Lawson stated that there has not been a date set yet but that it would be sometime in the fall. Commissioner Allor asked if there has been a meeting with Straits Area Services and Straits Regional Ride. Mr. Lawson said not yet.

Commissioner Gouine asked if the county will replant trees at Veteran's Park. Administrator Lawson said trees would be planted where necessary.

COMMITTEE REPORTS

Commissioner Brown attended township meetings and an Airport Authority meeting. He stated that the Village of Mackinaw City has received plans for a casino, which is being proposed as a three phase project.

Commissioner Wallace distributed correspondence regarding the storm damage on August 2nd that he received from Greg Clark of C.C.E. 9-1-1. Commissioner Wallace stated that C.C.E. 9-1-1 handled a lot of calls from surrounding areas regarding the storm because other systems failed. Commissioner Wallace stated that the development of regional prosperity areas has hit a snag.

Commissioner Allor attended a Forest Township meeting, a Walker Township meeting, a Nunda Township meeting, a Millage Appropriation meeting, a Northern Michigan Counties Association meeting, a District No. 4 Health Board meeting, and the local MTA meeting.

Commissioner Gauthier attended a City Council meeting, a combined City Council & Port Commission meeting, a Trails meeting, and the NLEA meeting.

Commissioner Gouine attended a Fair Board meeting and a Mullett Township meeting.

Commissioner Matelski attended a Planning Commission meeting, a Waterways Commission meeting, a ZBA meeting, a MAC Seminar in Gaylord, a Road Commission meeting, a Township meeting and the local MTA meeting.

Commissioner Redmond attended a meeting with DNR officials, a Straits Regional Ride meeting, a District No. 4 Health Executive Board meeting and reported the resignation of John Bruning. He said Health Board plans to look at joining with North West Health to share a director. He also attended the MAC Regional Summit meeting, a Benton Township meeting, and the LEPC meeting.

OLD BUSINESS – None

DRAFT

NEW BUSINESS

Finance Director Kari Kortz presented the Sole Vendor List Policy 300-2A Revision. Ms. Kortz received a request from the Sheriff's Department to add Michigan Police Equipment to the Sole Vendor List; the company that the Sheriff's Department uses for their specialized bullet proof body armor. She stated that Janice Eaton, LLC as vendor has been removed from the Sole Vendor List.

Motion by Commissioner Allor, seconded by Commissioner Wallace to adopt the revised Sole Vendor List 300-2A to become effective August 11, 2015. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson explained a Professional Equalization Services Agreement was approved by the board on July 14, 2015. Upon further legal review, legal counsel advised that said agreement be terminated with Janet Eaton and the original Employment Agreement be reinstated retroactive to July 14, 2015. Commissioner Matelski and Commissioner Brown stated they would withdraw the motion to approve said services Agreement with Ms. Eaton.

Motion by Commissioner Gauthier, seconded by Commissioner Brown to cancel the tentative Agreement for Professional Services approved by the Board on July 14, 2015 and to reinstate the Employment Agreement with Janice B. Eaton retroactive to July 14, 2015. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Wallace, seconded by Commissioner Allor to accept Janice B. Eaton's resignation as Equalization Director for August 28th, 2015. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the 2015 Salary & Wage Resolution for Non-Union General Employees #14-021 – Amendment #8. She explained that the Property Appraiser position in the Equalization Department would reclassified as Deputy Equalization Director and the rate of pay made comparable to other deputy positions within Cheboygan County. The Property Appraiser position would be vacant permanently. Administrator Lawson noted that this change is part of the restructuring of the Equalization Department to strengthen it in the short and long term efficiencies. He said the hours for the Deputy Director and the Senior Property Appraiser would be increased from 35 to 40 hours temporarily from August 24, 2015 through the end of the year. Commissioner Allor asked how long the Deputy Equalization Director can work independently without an Equalization Director. Administrator Lawson stated that November is the next critical date for needing a Level III Equalization Director to review the county information that has to be submitted to the State and that the county has received a list of Level III certified Equalization Directors. Discussion was held.

Motion by Commissioner Matelski, seconded by Commissioner Brown to adopt Amendment #8 to the 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 to be effective August 24, 2015, authorize the Chairperson to sign and approve the necessary budge adjustment. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz presented the 2015 Salary & Wage Resolution for Non-Union General Employees #14-021 – Amendment #9. Ms. Kortz stated that this is an amendment for Straits Regional Ride which has two employees that are not available to work due to injury and there is a need to hire part-time employees to fill in. The Salary & Wage Resolution Amendment does not change any specific wage, by merely provides for the hire of addition part-time employees. The number of part-time employees will be dictated by the available budget. This requires $2,112 from the General Fund and offsetting revenue of $2,259.

Motion by Commissioner Wallace, seconded by Commission Gauthier to adopt Amendment #9 to the 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 to be effective August 24, 2015, authorize the Chairperson to sign and approve the necessary budget adjustment. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented Security System Policy 600-1. This policy is basically ground rules for entry into the county building and how the security system works. Lengthy discussion was held.

Motion by Commissioner Brown, seconded by Commissioner Wallace to approve Policy 600-1 Cheboygan County Security Policy and authorize the Chairperson to sign. Legal counsel recommended adding the language "for good cause" under the heading **EXCEPTIONS** on page 2 at the bottom of the page following the word designee to indicate administrative and elected official authority to permit entrance into the county building to individuals in non-security door areas for good cause. Discussion was held. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Allor addressed several questions about the monthly finance claims. Finance Director Kortz answered questions about several checks. Discussion was held regarding Kelly Services and the use of Republic for recycling.

Motion by Commissioner Gauthier, seconded by Commissioner Allor to approve the monthly finance claims as presented, Finance = $24,905.00, Prepaid = $1,185,055.07. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Allor questioned on Budget Adjustments regarding the budget adjustment for the Recycling Department and the need to increase the Transportation expenditure by $12,000, Administrator Lawson expanded on the need for a major county truck engine repair.

Motion by Commissioner Brown, seconded by Commissioner Allor to approve the Budget Adjustments as presented. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Carl Muscott, a citizen of Tuscarora Township, stated in reference to the security system, that a job done well doesn't need subsequent band aids and spoke to the potential for entrepreneurs to take advantage.

BOARD MEMBER COMMENTS

Commissioner Brown stated the policy on the security system is a good start.

Commissioner Allor stated that the Veteran's Services Director is now fully accredited. She said at the MAC summit she heard there may be grant money available for obtaining accreditation.

Motion by Commissioner Wallace, seconded by Commissioner Allor to adjourn this meeting to the call of the chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:10 A.M.

Mary Ellen Tryban	Pete Redmond
Cheboygan County Clerk/Register	Chairperson

DRAFT

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
August 25, 2015

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

Absent: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Matelski, seconded by Commissioner Allor, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Dave Lurie of Tuscarora Township and President of the Grand View Beach Association addressed the Board about a proposed land development application that was submitted to the Cheboygan County Planning Commission. Mr. Lurie stated that Larry and Betsy Hansen have proposed to develop land on Grandview Beach Road for a commercial mental health facility. He stated that the issue is a commercial facility being proposed in a long established residential area doesn't comply with zoning laws. Mr. Lurie views the development as a substantial change in lifestyle for the area.

Roger Harris, a citizen of Tuscarora Township and resident of Grandview Beach Road, addressed the Board regarding the commercial medical facility development proposal on Grandview Beach road and the filing of a lawsuit against Cheboygan County. Mr. Harris stated that the Planning Commission and Community Development staff has tried to help the Hansen's complete their application. He stated that the lawsuit contains a number of inaccuracies including claiming that the facility would not require a license but LARA would require licensing unless determined otherwise. He said that the zoning and planning processes shouldn't be able to be circumvented by an attorney filing lawsuit.

Dave Campbell, a resident of Tuscarora Township on Grandview Beach Road, addressed the Board regarding reasons why he thinks Larry and Betsy Hansen have filed a lawsuit against the county. Mr. Campbell stated that the attorney hired by Larry Hansen advertises on his website that he specializes in Fair Housing Act and ADA lawsuits regarding municipality zoning violations. Mr. Campbell wants to make sure the land use laws and processes are enforced here. He said that developer of a commercial mental health facility should go through application to the planning commission and not be approved as a result of bullying.

Commissioner Redmond stated that the Board understands that there is a major concern coming from the residents of Grandview Beach Road. Administrator Lawson said that Cheboygan County has received the lawsuit information from the Hansen's and it is currently being reviewed by the County's legal counsel.

Sheriff Clarmont addressed the Board to publicly thank Tony and Roberta Matelski for yet another donation to the Cheboygan County Sheriff's Department Canine Unit. The Sheriff said that Taser, one of the current dogs in the Canine Unit, is ready to retire at nearly ten-years old. Deputy Matt LaCross has purchased a puppy to begin training for service. Commissioner

DRAFT

Redmond thanked Commissioner Matelski and Roberta on behalf of the Board and the citizens of Cheboygan County.

SCHEDULED VISITORS

Kosrae Harman RN, Program Manager for Thunder Bay Community Health Services, presented a report on the Thunder Bay Community Health Services and a new school-based health center set to open within the Cheboygan Intermediate School. Ms. Harman stated that there is currently an Onaway-based site that has been in operation for six years and has been successful. She said the school-based health center will not see adults because of grant requirements. Ms. Harman stated that the center will provide primary care services, well-child exams, immunizations, oral and dental screenings, lab services, behavioral health counseling and other services. Ms. Harman stated that the idea with a school-based health centers in Cheboygan is to tailor the center to the needs of the students in this district. Ms. Harman stated that the program will be open all year round and that it is not the aim of the program to take over the care of a Primary Care provider. Ms. Harman stated that no student will be turned away from access to care because of their inability to pay.

Steven Meno, PhD, Director of Behavioral Health Services for Thunder Bay Community Health Services, introduced the behavioral services to be offered at the new Cheboygan Intermediate school-based health center. Dr. Meno stated that students who are 14 years of age and older can consent to certain confidential health services.

Commissioner Wallace asked Dr. Meno about confidentiality with students. Dr. Meno stated that students who are 14 years of age or older can consent to treatment and it would not be reported to parents or insurance companies. He said that they don't have a lot of kids doing this but typically confidentiality issues are related to sex, pregnancy or drug abuse. Dr. Meno stated that students are encouraged to talk to parents because that is where the most help is going to come from. Commissioner Allor asked about a school-based center in the Wolverine area. Dr. Meno stated that they are working on it. Commissioner Allor asked if there are situations where the health center staff would need to report to parents about a child's health care even though the child had signed their own confidentiality consent form. Dr. Meno stated that there are certain points where we have to report to an outside agency including instances of sexual abuse or adult abuse. Ms. Harman clarified that the confidentiality consent forms that students can sign states that the provider may notify parent or guardian for certain situations and that the health center works closely with school administration. Commissioner Matelski asked for confirmation that a 14 year old can legally consent to confidentiality. Dr. Meno affirmed that there is a law that gives adolescents the right to seek certain services confidentially. Dr. Meno stated that they want to provide a resource to students and teach them to be responsible and take ownership of their healthcare. Commissioner Gauthier asked if there was a school-based center in Alpena. Dr. Meno stated that there is not one. Commissioner Gauthier asked if the Onaway school-based health center has been successful. Dr. Meno stated they have seen excellent results and have made a positive impact. Commissioner Gauthier commended the program.

Treasurer Linda Cronan asked Dr. Meno about a situation involving a special needs child with an Individualized Educational Plan and if the school-based health center would help with the enforcement of that IEP. Dr. Meno said that the school-based health center works closely with administration and if the parent signs the special needs child up for services that they would work with administration.

Prosecutor Daryl Vizina stated that he met with the school-based health center team twice last week and he was very impressed with the facility at the middle school. Prosecutor Vizina stated that he is encouraged with the presence of this new mental and emotional health component being added to support adolescents and that it is a very big benefit to the Cheboygan youth population. The Prosecutor encouraged everyone to check out the new facility and that it has far exceeded expectations of what he thought the program was going to encompass.

Commissioner Redmond thanked Ms. Harman and Dr. Meno for their presentation. Judge Butts thanked Ms. Harman, Dr. Meno and the rest of the school-based health center team for this program and stated that he is very excited about the services that are going to be offered to Cheboygan youth. Commissioner Redmond stated that the Board has tried to identify the types of health services this community needs; and said that the press has done a very good job of telling the story of all of the services available in the county.

Steve Schnell, Community Development Director, presented the 2014 Community Development Annual Report. Mr. Schnell stated that the department has done well with providing more services with fewer resources and the staff has been cross-training in order to do and learn more about what each other does. Mr. Schnell gave an overview of all the facets of the Community Development department and their progress in 2014. Mr. Schnell introduced Matt Cronk, Building Official for Cheboygan County, and complimented Mr. Cronk on his ability to enforce complicated code regulations and still be a friendly asset to the department. Mr. Cronk stated that there has been a healthy growth in the number of building permits issued and an increase in construction value for projects. Mr. Cronk gave an overview of the Building Safety department.

Commissioner Redmond thanked them for the report. Commissioner Gouine complimented Mr. Schnell and Mr. Cronk on a job well done. Commissioner Brown stated that he personally deals with building departments in southern parts of Michigan and that Cheboygan County Building Department is the best. He said that the Cheboygan County Building Department has solutions for problems and that the timeliness of inspections is phenomenal. Commissioner Gauthier asked if funding for the housing program will be problematic in the future. Mr. Schnell stated that the structure of funding has recently changed, and that it is a competitive grant program now. Commissioner Brown asked about the signage changes regarding zoning. Mr. Schnell said changes have to do with content neutrality and that you shouldn't have to read the sign to determine how you are going to regulate it. Mr. Schnell stated that there will need to be some loosening with zoning regulations for signs but he is not sure of the specifics at this time. Commissioner Allor asked if townships all have recreation plans. Mr. Schnell stated that he was not sure. Commissioner Allor asked about customer satisfaction data from the Community Development Department. Mr. Schnell stated that the department will be gathering that, most likely through a survey, but that it is tough to ascertain with land use situations.

ADMINISTRATOR'S REPORT – None

OLD BUSINESS – None

NEW BUSINESS – None

BOARD MATTERS FOR DISCUSSION – None

CITIZENS COMMENTS

Carl Muscott, a citizen of Tuscarora Township, thanked Commissioner Matelski and Roberta Matelski for their contribution to the Sheriff's Department. He said that Planning and Zoning issues are some of the most serious issues that Cheboygan County faces.

BOARD MEMBER COMMENTS

Commissioner Wallace asked Dave Lurie to submit correspondence to the Board with signatures on it. He also commented there are safety concerns with sign placement.

DRAFT

Commissioner Matelski commented on an article on record breaking amounts of ice on the Great Lakes and that it is contradictory to the concept of global warming. Commissioner Gauthier stated that the globe is a larger expanse than that of just Cheboygan County.

Motion by Commissioner Matelski, seconded by Commissioner Brown, to adjourn to the call of the Chair. Motion carried. Meeting adjourned at 11:04 a.m.

_____	_____
Amber Libby	Pete Redmond
Cheboygan County Chief Deputy Clerk/Register	Chairperson

DRAFT

Health Board Meeting
July 21, 2015

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, July 21, 2015, at 10:00 a.m. The meeting was held in the Cedar Room of District Health Department No. 4, Alpena County.

ROLL CALL

Present:	Alpena County:	Adrian, Lawson
	Cheboygan County:	Allor, Redmond
	Montmorency County:	Peterson, LaFleche
	Presque Isle County:	Altman, Lang

Absent:

Excused:

Others Present: Judy Greer, Scott Smith, John Bruning, Josh Meyerson, Wendy Byers-Phillips, Karen Nowicki-Compeau

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AGENDA CHANGES

None.

MINUTES

June 16, 2015 Health Board Minutes: Motion by Peterson with support from Allor to approve the June 16, 2015 Health Board Minutes. Ayes all, motion carried.

CLAIMS

June 24, 2015 through July 17, 2015: Motion by Altman with support from Lawson to approve the Listing of Claims submitted from June 24, 2015 through July 17, 2015. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for period June 1, 2015 through June 30, 2015 was mailed to the Board with the packet for the month.

Surveillance Summary Report 2014: Meyerson mentioned that the Surveillance Summary Report is now available for 2014. He also highlighted the Lyme disease and tick population and its existence within the State.

Viral Meningitis: There is no medication for the viral meningitis. People could end up in the hospital to receive care. It is a reportable disease. Meyerson explained that the majority of individuals contracting viral meningitis recover fully.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Amount added to fund balance through May 31, 2015 is $ 222,360.09.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT

Private Duty Statistical and Revenue Reports: Byers-Phillips reviewed the Private Duty Statistical and Revenue Report for June 2015 was in the packets.

FPAR 2015 Reporting Period January – June: For this reporting period DHD#4 has seen 241 unduplicated clients with 100% being female. The minimum program requirement is that 80% of women are less than 150% of poverty; our caseload is 92.5 % of women less than 150% of poverty. 157 of the 241 clients have Medicaid (126 Medicaid & 31 Plan First) and the remaining 83 clients (34%) were Uninsured (no public or private health insurance); noting that no one that was seen had private insurance. In 2013, 72% of these clients were Uninsured and in 2014, the percentage was 38 %.

Introduction of the Personal Health Nursing Supervisor: Byers-Phillips introduced Karen Nowicki-Compeau that was selected to fill the position of Personal Health Nursing Supervisor.

Staffing: Last month Byers-Phillips reported that the Personal Health Division was planning to interview for the vacant positions within the department. That has been put on hold until the outcome of the MIHP Appeal process known.

PERSONAL HEALTH NURSING DIRECTOR'S REPORT CONTINUED

MIHP Appeals: Nowicki-Compeau discussed the MIHP appeals. She has stated that the staff has made vast improvements. Staff felt that they were not aware of some of the required documentation and have worked diligently to correct and implement the necessary changes. Bruning and Byers-Phillips also shared their thoughts on the appeal. Our consultant has been very supportive throughout this process. We are not aware of the timeframe of the appeal process. Bruning will keep the board informed about the process. Both Bruning and Nowicki-Compeau explained the processes that have been put in to place to ensure that the department is in compliance.

ENVIRONMENTAL HEALTH DIRECTORS REPORT:

Beach Monitoring Grants: Monitoring of two great lakes beaches and some inland lake beaches are occurring on a weekly basis and have not had any results out of compliance.

Coliform Letters: Letters were mailed to each facility in June from the Department of Environmental Quality on the coliform rules and how they would affect each facility.

Dept of Agriculture Food Licensing: The Senate Bill 423 was introduced regarding the discrepancies between the convenient stores and licensing through the departments for food establishments fees.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Bruning Resignation: Bruning has submitted his letter of resignation effective Monday, September 14, 2015. He expressed his gratitude to the Board and the Staff. He wanted to give the Board as much time to find a replacement. The Board expressed their gratitude toward him. Bruning recommended that there be an Executive Committee meeting to determine how they should proceed. Executive Committee meeting scheduled for Thursday, July 30, 2015 in Presque Isle County at 9am.

Motion by Lawson with support from Allor that we accept the resignation of Bruning. Ayes all, motion carried.

IT Update: Bruning and Nathan Scott from our IT Department will be attending a meeting tomorrow in regarding to the process and update as necessary,

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

MERS Annual Meeting: Bruning informed the Board that after discussion with Greer that he would recommend that Greer be designated as the Delegate.

Motion by Peterson with support by Redmond to authorize Greer as the Delegate to the MERS Annual Meeting to be held in Grand Rapids. Ayes all, motion carried.

PUBLIC COMMENT:

None.

NEW BUSINESS

None.

OLD BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, motion by Altman with support from Adrian to adjourn. Ayes all, motion carried.

Adjournment 11:10 a.m

Bert LaFleche, Chairman

Cal Altman, Secretary/Treasurer

Judy Greer, Recording Secretary

MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
AUGUST 20, 2015
UNIVERSITY CENTER
GAYLORD, MI

Call to Order
The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by board president Robert Heilman at 10:01 a.m.

Roll Call

Governing Board Members Present:	Kathleen Vichunas, Cam Habermehl, John Wallace, Rick Anderson, Dan Plasencia, Gene Thornton, Jack Kischnick, Lee Olsen, Carl Altman, Adam Poll, Robert Heilman, Bruno Wojcik, Doug Baum, Dave Post, Bill Wishart, Laura Budreau, Myron McIntire.
Staff Present:	Diane Rekowski, Meg Foote, and Theresa Huff
Guest Present:	Frank Cloutier: Saginaw Chippewa Indian Tribe

A quorum was declared present

R. Heilman welcomed Bill Wishart, Councilman from the City of Gaylord. Confirmation of nomination was not received in time for the election in June. Moved by D. Baum, supported by B. Wojcik to elect Bill Wishart to the NEMCOG Governing Board of Directors. Ayes all, motion carried.

Special Presentation
Frank Cloutier: Saginaw Chippewa Indian Tribe: Native People's Day Resolution presented a historical review of the tribe. They are actively engaged with US-23 Heritage Route and the "Discover US -23" Oct 9-12 event. Discussed the Native People's Day Proclamation and encouraged everyone to review it and share with their local boards. Moved by D. Plasencia, supported by B. Wojcik to support the Native People's Day Resolution. Ayes all, motion carried.

Approval of Minutes
R. Heilman presented the Minutes of the May meeting. C. Habermehl moved, supported by J. Kischnick to approve the minutes of the May 21, 2015 meeting with the following changes: Village of Hillman report: Radio contest raised $5,000; Mackinaw City report: West Central Trail Mackinaw to Petoskey. Ayes all, motion carried.

Financial Report
M. Foote reviewed the July, 2015 financial statements. D. Baum moved, supported by M. McIntire to approve the Financial Statement for July, 2015. Ayes all, motion passed.

President's Report
Regional Project Review: President R. Heilman presented (0) Federal Grant project for regional review. There were (0) Non-federal Grants applications, (2) Public Notices, (0) "Other" and (0) State Grant Applications.

MI Association of Regions (MAR): R. Heilman informed the Board he was re-elected as Chair of the association.

Other: Finance Committee (FC) Report for July 23, 2015 meeting was given by C. Altman. M. Foote presented the quarterly financial report. FC agreed to retain C. Reppuhn/EHTC to perform audit for another year. FY2016 appropriations were discussed and recommended no changes. Recommended a 1% increase to base wages and 2% stipend to be a one-time lump sum rounded up to the nearest $50. Next FC meeting will be held on October 22, 2015.

Executive Committee (EC) Report for August 20, 2015. R. Heilman provided a committee update. The Committee approved the recommendation for staff increases and discussed the Memorandum of Agreement with the East MI Council of Governments (EMCOG).

Director's Report
Regional Prosperity Initiative (RPI): D. Rekowski discussed the Governor's Prosperity initiative. Northeast MI is in Region 3 of the 10 designated Prosperity Regions which includes all NEMCOG counties plus 3 more: Iosoco, Ogemaw and Roscommon. A Memorandum of Agreement (MOA) was developed to allow the 3 counties to become members of NEMCOG but continue to be staffed by EMCOG was drafted by both Directors for Board consideration. Member ship fees were then discussed and the Board set $1,500 per year dues to become a voting member. This will be until such time the Governor officially realigns the regions into 10. R. Anderson moved, supported by B. Wojcik to approve $1,500 dues for each of the three counties. Ayes all, motion carried. J. Wallace recommended to change the MOA (Agreement) to a MOU (Understanding) as an Agreement is legally binding. D. Rekowski will make the changes,

Michigan Council for the Arts and Cultural Affairs grant has been submitted for $4,000 to fund marketing for the Discover US-23, October 9 – 12, 2015 event. K. Vichunas moved, seconded by D. Baum to approve the submittal of the grant. Ayes all, motion carried.

Updates:
Road Funding: Informed the Board of the latest legislative proposal of $600 million increase in revenues with $600 million in cuts to the state budget.

MEDC just announced significant cuts to its budget due to loss of tribal funding. May have significant impact for community development projects.

Attended DEQ Director/Round Table meeting on issues facing businesses.
Broadband: Frontier received $25 million in funding to expand in Michigan and a large portion of it will be used in our region.

Funding:
Received CZM Grant for US-23 to be used for marketing winter activities.

Community Corrections grant funds were reduced. Eliminated transition house and case management funding.

Projects:
Digital Works –The pilot Digital Works site is projected to be operational mid -September. A Supervisor has been hired and funding from the Cheboygan Community Foundation was obtained for computers and work stations.

Wood Cluster project is moving forward and progress is being made.

Vertical Asset Inventory: Inventory was completed by K. Robinson (since has left for a GIS job in Indiana) to have data available on the state's website for internet providers. This information will need to be verified to confirm that the towers are there before data can be posted on the web. Looking for local assistance on verification of towere.

Staff
D. Cline recently received certification for Data Training and CDBG.
A. Hodges also received certification for CDBG..

FY2016 Budget:
M. Foote presented the FY 2016 proposed budget. Motion to adopt the FY 2016 budget was made by, G. Thornton, supported by D. Baum. Ayes all, motion carried.

Fy2016 Appropriations were recommended by Finance Committee to remain the same. C. Altman moved, seconded by J. Kischnick to keep FY 2016 Appropriations the same . Ayes all, motion passed.

Previous Business
None.

New Business
None.

Committee Reports
None.

County Updates
- **City of Alpena:** Received $245,000 to demolish the old Alpena Power building. The Brewery opens in 3 weeks.
- **City of Grayling:** D. Baum discussed the recent decision to move a flight simulator from Cam Grayling. He informed the Board that millions of dollars of public funds have been spent to build new barracks, and related buildings to support the additional use at the camp. Simulator is being proposed to be moved to Grand Ledge instead of Grayling. D. Baum doesn't want to see the community lose this great opportunity. It's slated to be moved in September. He requested a letter of support from the board to assist in keeping the simulator at Camp Grayling. B. Wojcik moved, seconded by M. McIntire to write a letter of support and send to our federal legislators and Governor. Ayes all, motion carried.
- **City of Gaylord:** Working on Rec Plan for the City of Gaylord. Sun Frog T-shirt Company is rapidly growing. Company hopes to employee 300 by the end of the year.
- **Otsego County:** Recent vote for a bond to fund a portion of the City of Gaylord Streetscape project failed by a large number of votes and is now in a holding pattern. Courthouse lawn project is out to bid. EMS addition is well underway. Medical examiner will be located inside the EMS building and

a cooler will also be included for preservation during autopsy. Community Center has had a leak in the support at the front door but is being repaired. Hopes to have all repairs complete by Mid October.

- **Cheboygan County:** Indian River is finishing up trail head project. County received a recent law suite for the delay of holding a public hearing on a proposed mental health recovery center. Completing state of the art animal control shelter.
- **Montmorency County:** Providing rental space at the fairgrounds for the MI Works! and Department of Health and Human Services.
- **MI Works!**: Hired a New Business Service Specialist in Crawford County, Anna Marie Reno and can be reached at 989-348-8709 x5124. Will contact Sun Frog to see if they'd be interested in a talent tour.
- **Briley Township:** No report
- **Village of Hillman:** Finished zoning ordinance update, should be adopting soon. Made first purchase of radio antenna's to provide signal, hope to be testing by September.
- **Crawford County:** On August 27, they are hosting a Veterans event 11 a.m. to 1 p.m. at the high school to assist Veterans with disputes. Will intake information to help with resolving the disputes. Project is being put on by D. Benishek.
- **Alcona County:** Focus is on the Fair.
- **Oscoda County:** No report
- **Mackinaw City:** Emmet County Ambulance building is going up SAW grant moving along, it's been going for 2 years. For the first time ever, shut off notices are being sent to a few business that have been delinquent in paying their water bills.
- **Presque Isle County:** DHS office was slated to close in Rogers City but was just informed they were able to find a more affordable location which will allow them to remain open.

Adjournment

The meeting was adjourned at 12:20 p.m. The next meeting will be held on September 17, 2015.

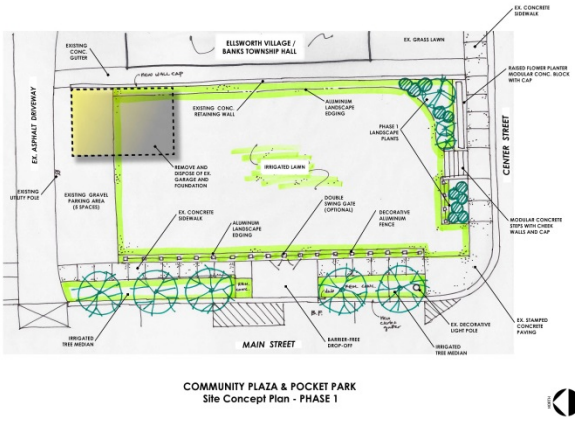
NLEA August-September 2015 Newsletter

- Clearing the Way for Redevelopment
- Power of the Community Crowdfunding to Create a New Public Park
- 2015 CEC Conferences are filling up fast!
- Business Idea Competition in East Jordan - $10,000 Cash Prize!
- Scholarships offered for Baker College's CNC Program
- Wanting to stay up to date on NLEA News? Join us on Facebook
- Getting the Right Things Done
- Great Workshops, Seminars, and Conferences

Clearing the Way for Redevelopment
Excitement and work crews are abuzz in downtown East Jordan as demolition and debris removal kick off a redevelopment project on the corner of Main and Mill Street. The project, which will result in a two-story restaurant and two retail spaces, received unanimous approval at a June Planning Commission meeting. The restaurant will have entrances from both Main and Spring streets with outdoor dining on both levels that offer views of the Jordan River, Memorial Park and marina. The building will have an elevator in the common space for access to the upper level. Rockford Construction of Grand Rapids is slated to begin construction this fall with an expected completion date in late 2016. Visit our website for the full story

Downtown East Jordan before Demolition-Click story to see the after

Power of the Community Crowdfunding to Create a New Public Park
The Michigan Economic Development Corporation and the Village of Ellsworth has announced a new crowdfunding campaign through Michigan-based crowdfunding platform Patronicity. The campaign will support the activation of a vacant downtown lot into a public green space. If the community hits its crowdfunding goal of $26,000 by August 31, MEDC will provide a $26,000 matching grant with funds made possible by the Public Spaces Community Places program. Visit our website to learn more.



Ellsworth Community Square

2015 CEC Conferences are filling up fast!
The MSU Extension Connecting Entrepreneurial Communities (CEC) conference is being held in 2 great locations this year. October 7-8, the conference will be held in the Houghton / Hancock community and on October 21-22 in Sturgis. The NLEA region is about half way in between both locations, so either venue will be a great one to attend. This year we have over 24 different sessions, covering a variety of subjects, being offered at each location so there is sure to be something for everyone. Check out our website to learn more.

Connecting Entrepreneurial Communities
Learn Share Empower Grow
MICHIGAN STATE UNIVERSITY | Extension

Get your community teams signed up today!

Business Idea Competition in East Jordan - $10,000 Cash Prize!
East Jordan is extending an invitation to students, entrepreneurs and business professionals to compete for a $10,000 cash prize and a $15,000 total prize package! The Green Light East Jordan Business Model Competition provides an opportunity to present a business idea that can be applied to starting or growing a business in the East Jordan area. (If already in business, it must be for less than 1 year to qualify). To enter, visit our website for details and complete an application by September 13th, explaining your business idea.

green light BUSINESS MODEL COMPETITION
east jordan

Scholarships offered for Baker College's CNC Program
Northwest Michigan Works! has announced a great opportunity for Northern Michigan, one full scholarship or two half scholarships for CNC Trainings with Baker College's CNC machinist certificate program in Charlevoix. Eligible applicants need to have been unemployed for 28 weeks or more since January 2008. Classes begin Monday, Sept. 28. The Baker College of Cadillac program is offered in the evenings at the Charlevoix Middle/High School, making it convenient for those who work during the day. Visit our website for the full story.

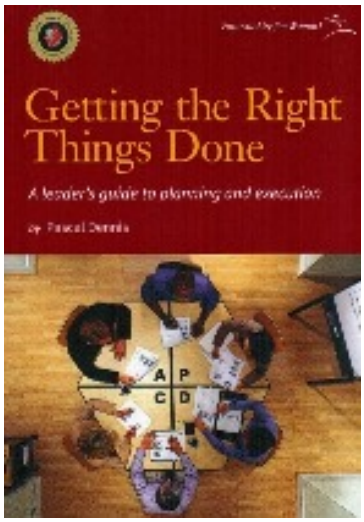
Learn a valuable skill for a booming market

Wanting to stay up to date on NLEA News? Join us on Facebook

As part of the revitalization of the NLEA website we have decided to take the social media leap…the NLEA has joined the Facebook world. We are encouraging everyone to like us, follow us, and share us. Our mission is to enhance the economy of Northern Lower Michigan by acting as a resource for local government and entrepreneurs, this is another way for us to outreach. We are looking forward to keeping everyone up to date on NLEA news, events and training's available. Stay tuned for the launch of our new website too. Check out our website to find us on Facebook.

Getting the Right Things Done

Each month Terence O'Neill, Entrepreneurship Librarian at MSU's William C. Gast Business Library provides a book review. This month Terence reviews Getting the Right Things Done: A leader's guide to planning and execution by Pascal Dennis. Whether you work directly in manufacturing, or simply are involved in the development and deployment of services and products, you've likely spent much time thinking about how to improve processes in the work place. This book, produced by the Lean Enterprise Institute, is borne out of the struggles of managers working to implement Lean Manufacturing practices, but continually finding that their initiatives lose steam and fail to deliver lasting change. Visit our website for the full review.



Getting the Right Things Done by Pascal Dennis

Great Workshops, Seminars, and Conferences

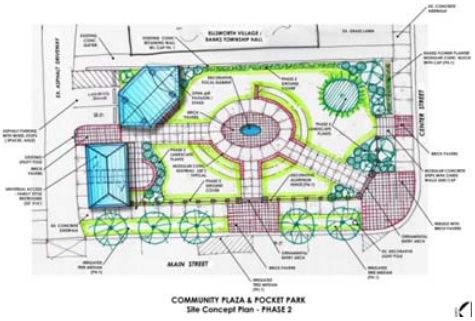
08/19/2015 Baker College Advanced Manufacturing Seminars
08/28/2015 The Business of Maple Syrup Conference
08/31/2015 5-DAY LUMBER GRADING SHORT COURSE
09/10/2015 Special Event-Growth Company CEO Forum
09/13/2015 EUROPE TRADE MISSION 2015
09/22/2015 2015 Small Business Association of Michigan Matchmaking Summit
10/07/2015 Connecting Entrepreneurial Communities 2015 Conferences
10/20/2015 Pure Michigan Business Connect - Resources To Grow Your Business
11/10/2015 Making It In Michigan Conference

Visit www.northernlakes.net for details on each.

- Core Partners -

President's Report
August 2015

Congratulations Petoskey Trail Project and good luck to the Ellsworth Community Square. *Both projects have/are utilizing crowdfunding to raise funds for their community based projects. Both projects are part of the Michigan Economic Development Corporation's "Patronicity Program", which means that when the goal is met, the MEDC will "match the funds", effectively doubling the dollars raised. This project supports local place-making efforts and is a perfect way for small projects to receive grant support.*



*The **Petoskey Trails Project** recently surpassed their goal of $20,000 to build a 5K walk/XC ski trial at Petoskey High School. Add in the $20,000 MEDC match and that project raised a total of $42,500.*

*The **Ellsworth Community Square Project** is raising $26,000 to build a "community square" in their downtown on the site of a former auto repair shop that burned down a few years ago. Once the goal is achieved, the MEDC will double it.*

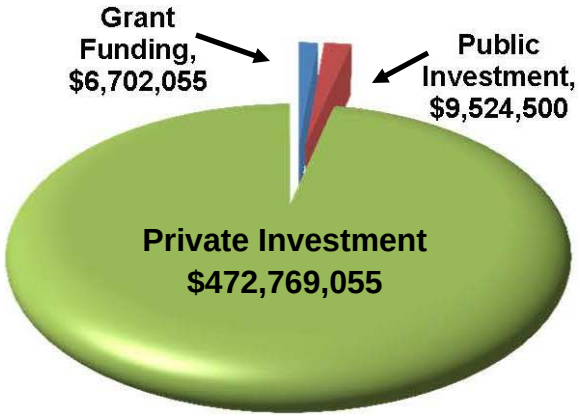
To view the Ellsworth project video and consider your support visit https://www.patronicity.com/project/ellsworth_community_square

To find out how your community can utilize the "Patronicity Program" for crowdfunding your community projects contact the NLEA.

Summer is in full swing...Enjoy your week! *Andy Hayes, President*

Projects In Progress

62 *Community & Business Assistance Projects*



Total Investment- $ 488,995,610

498 Anticipated Jobs Created
805 Anticipated Jobs Retained
13 Anticipated Business Startups

Website Statistics

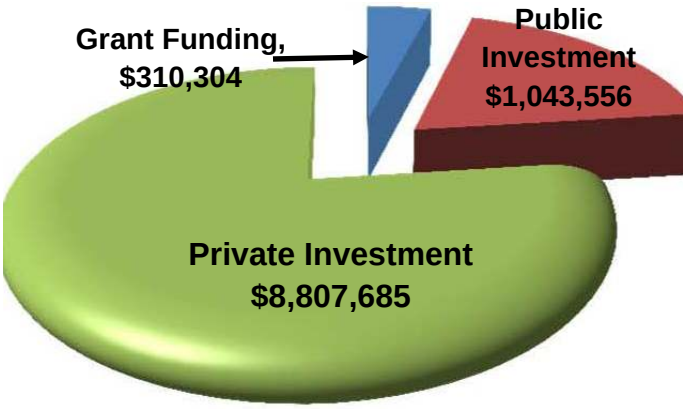
Month	Unique visitors	Number of visits	Pages viewed
July	1,306	2,427	6,445

Recent Retention Visits (July 2015)

7/2 Beaver Island Boat Company, Charlevoix
7/2 Redi-Rock International, Charlevoix
7/2 WES Corp, Charlevoix
7/2 Jervis B Webb, Charlevoix
7/23 Link Industries, Cheboygan
7/23 Black Lake UAW Education Center, Cheboygan
7/23 Seasons of the North Winery, Cheboygan
Total YTD: 41 visits

Completed Projects

18 Community & Business Assistance Projects



Total Investment- $ 10,161,545

87 Jobs Created
315 Jobs Retained
3 Business Startup

Up-coming Events:

08/11 Lean Manufacturing Champion
08/17 Manufacturing Academy 2015
08/18 Baker College Advanced Manufacturing Seminars
08/28 The Business of Maple Syrup Conference
08/31 5-DAY LUMBER GRADING SHORT COURSE
09/10 Growth Company CEO Forum
09/13 EUROPE TRADE MISSION 2015
09/22 Small Business Association of Michigan Matchmaking Summit
10/07 Connecting Entrepreneurial Communities 2015 Conferences
11/10 Making It In Michigan Conference
For details visit: www. northernlakes.net

Cool Stuff: Local Crowdfunding

Check out Ellsworth Community Square Project Video
https://youtu.be/MNvTzL9dfBY

All of this is made possible through various partners working in collaboration, visit www.northernlakes.net/partnerships-139/ for a complete list.

Contact us at 231-582-6482 • info@northernlakes.net • www.northernlakes.net

MINUTES OF THE BOARD
July 16, 2015
North Country Community Mental Health
Board Room
1420 Plaza Drive
Petoskey, Michigan

BOARD MEMBERS PRESENT:	Louis Scholl, Karla Sherman, Sue Allor, Paul Liss, Dennis Priess, Christian Marcus, Joel Evans, Dan Plasencia, Gary Averill, Sr. Augusta Stratz
ABSENT:	Ed Ginop, Bob Boyd, Craig Crambell
STAFF:	Alexis Kaczynski, Christine Gebhard, Joan Booth
GUESTS:	Ed Watson and Mike Murphy, NFIS

Mr. Plasencia called the meeting to order at 4:30 p.m.

ROLL CALL

Mr. Plasencia welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, May 31, 2015	$ 4,698,437.71
Receipts, Adjustments & Transfers, June	$ 3,685,685.31
Total Disbursements & Adjustments, June	$ 3,774,254.90
Decrease in Cash Balance	$ 88,569.59
Balance, June 30, 2015	$ 4,609,868.12

*Approximately $1,909,453 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, June 30, 2015	$ 45,457.45
Receipts, Adjustments & Transfers, June	$ 36,901.44
Total Disbursements& Transfers, June	$ 0.00
Increase in Cash Balance	$ 36,901.44
Balance, June, 30, 2015	$ 82,358.89

*Included in the balance is the Medicaid Internal Service Fund balance of $ 0.00.

MOTION BY KARLA SHERMAN, SECOND BY LOUIS SCHOLL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There was one privileging recommendation this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

There were no committee meetings this month.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Mr. Plasencia said that he would like to present a resolution honoring George Anthony for his service on the Board of North Country CMH as follows:

RESOLUTION

WHEREAS, George Anthony joined the North Country Community Mental Health Board in 2008, and

WHEREAS, he served in the capacity of board member and as a member of the Personnel Committee in that period of time, and

WHEREAS, by his dedicated service he supported the mission and philosophy of community mental health,

NOW THEREFORE, LET IT BE RESOLVED, that the North Country Community Mental Health Board recognizes, and expresses its gratitude to, George Anthony for his eight years of service.

MOTION BY LOUIS SCHOLL, SECOND BY DENNIS PRIESS, TO APPROVE THE RESOLUTION HONORING GEORGE ANTHONY FOR HIS YEARS OF SERVICE ON THE NORTH COUNTRY COMMUNITY MENTAL HEALTH BOARD. ROLL CALL VOTE: AYES 10 – KARLA SHERMAN, SR. AUGUSTA STRATZ, SUE ALLOR, JOEL EVANS, PAUL LISS, DAN PLASENCIA, CHRISTIAN MARCUS, LOUIS SCHOLL, DENNIS PRIESS , GARY AVERILL. NAYS – NONE.

PRESENTATION

Northern Family Intervention Services

Mr. Plasencia introduced Ed Watson, who is the current Director and will be retiring next month after 34 years with the agency. He has brought with him Marc Murphy who will be the new Director once he leaves. Mr. Watson reported that NFIS works with families with high-risk

problems and provides them with the tools to be successful. Staff is on call 24 hours a day, 7 days a week. They are usually in the home for 3-4 months and about 3 days per week. They serve 70 families in North Country's catchment area. The agency uses an evidence-based model of practice called the "Teaching Family Model". Mr. Watson became familiar with this model when he worked for Boys Town. He gave an example of a family with a teenage son exhibiting violent symptoms in the home. NFIS staff worked in the family home and he explained some of the interventions used.

NFIS works throughout communities in Northern Michigan to help families in 15 counties. He complimented Ms. Kaczynski as being the best community mental health director he has worked with, as is the staff of NCCMH. A question was asked about how a person qualifies for their services. Referrals come to NFIS from CMH staff. They are funded through North Country CMH, and also have contracts with the Department of Health & Human Services and Northern Lakes CMH. NFIS was developed when the children's hospital in Traverse City closed down and the six mental health directors in the north developed the agency. The ages of the clients served range from infant through 18 years. Mr. Marcus mentioned the satisfaction survey and noted that under home based services the return rates are very high for this program and comments are very good. Mr. Murphy stated that he also came from the teaching family model and is excited to join the team. Mr. Watson thanked the Board members for inviting him here today to make this presentation.

Mr. Plasencia said that the North Country CMH Board would like to honor Mr. Watson with a resolution and a plaque for his years of service to Northern Michigan:

RESOLUTION

WHEREAS, Ed Watson came to northern Michigan in 1981 to begin the Teaching Family Program serving youth in northern Michigan, and

WHEREAS, he successfully developed not only the Teaching Family program but the Professional Parenting program in this northern region, and

WHEREAS, he continued to evolve the Teaching Family model into home-based intervention services for children and youth and started the agency Northern Family Intervention Services in 1994, and

WHEREAS, during these years Ed Watson has provided services to countless children and their families in northern Michigan,

NOW, THEREFORE, LET IT BE RESOLVED, that the North Country Community Mental Health Board recognizes, and expresses its gratitude to, Ed Watson for his 34 years of service to northern Michigan.

MOTION BY DENNIS PRIESS, SECOND BY KARLA SHERMAN, TO APPROVE THE RESOLUTION HONORING ED WATSON AS STATED. ROLL CALL VOTE: AYES 10 – PAUL LISS, KARLA SHERMAN, CHRISTIAN MARCUS, SR. AUGUSTA STRATZ, LOUIS SCHOLL, GARY AVERILL, SUE ALLOR, JOEL EVANS, DENNIS PRIESS, DAN PLASENCIA. NAYS – NONE.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported the agency was required to submit a preliminary budget to the Regional Entity in July and the revenue projections for next year are abysmal. It appears that some of the TANF (Temporary Aid for Needy Families) population is moving to Healthy Michigan. This is unfortunate as Healthy Michigan revenue can only be spent on Healthy Michigan enrollees and traditional Medicaid revenue is needed to balance the cost of care of the high cost individuals served in that category. She will bring a budget back in September and hopes to have a revenue projection that is more positive.

Ms. Kaczynski would like to schedule a Program Committee in August. Ms. Booth will contact members of the committee to ascertain available dates. NCCMH is the only Board in the region not to have a Conflict of Interest policy and one is needed. A question was asked by Paul Liss if the agency has a FOIA policy. It does not have one but Ms. Kaczynski asked him to send her a copy of their policy.

Mr. Scholl reported that there was a Personnel Committee meeting last September and it was recommended that the Director receive a $5,000 increase in salary or a 2% increment that would be the same as what staff is receiving. At that time Ms. Kaczynski would not accept the increase until it was known whether the budget would allow a 2% COLA for staff.

MOTION BY DENNIS PRIESS, SECOND BY KARLA SHERMAN, TO APPROVE A 2% SALARY INCREMENT FOR THE DIRECTOR RETROACTIVE TO THE BEGINNING OF THE FISCAL YEAR. MOTION CARRIED. NAY – SUE ALLOR.

QUALITY IMPROVEMENT UPDATES

Ms. Gebhard noted that there was no report included in the Board packet this month. She reviewed the Northern Michigan Regional Entity client satisfaction survey. There were very high return rates and on a 4 point Likert scale the agency scored 3.0 and higher for all programs. There are 15 pages of comments from the various programs and they were very favorable. Many comments were received about evidence-based practices. There were many compliments on the appointment reminder system.

NCCMH is participating in a regional performance improvement project. It is on tobacco use and cessation and a survey was developed regarding all types of tobacco use. The baseline data is being collected for all open clients, adults and children.

NORTHERN MICHIGAN REGIONAL ENTTY

Ms. Kaczynski referred to Page 22 of the Board packet which is NMRE's Owner's Survey Comments. She reminded the board that Mr. Schneider visited to offer a progress report on NMRE and he did that with all five mental health boards. At each meeting he left a survey to be turned in by the board members. Ms. Kaczynski reviewed the survey results as included in the board packet, which are generally favorable from the standpoint of North Country CMH. She asked for further input from the Board. Mr. Marcus commented that information on and about the NMRE was presented in the packet, but he sometimes felt there were important issues that the NMRE board representatives did not comment on. Karla Sherman and Dennis Priess gave their perspectives on board membership. Bringing together the five boards has not always been easy and some issues require consensus, which hasn't been achieved.

OLD BUSINESS

Ms. Kaczynski reported on her progress regarding the notification from Legal Claimant Services about dormant stock previously owned by Antrim Kalkaska CMH in Principal Mutual. This dormant stock was found and she has been pursuing its sale. Prior to sale, the stock must be transferred to North Country. If the agency can effect the transfer and sale itself, there will be no need to employ a third part to do so. A new resolution is needed authorizing the director to transfer and sell the stock.

Mr. Plasencia read the resolution as follows:

RESOLUTION

RESOLVED, that in respect to common stock in Principal Financial Group only, as reported by Computershare, Alexis Kaczynski, Director of North Country Community Mental Health, is fully authorized and empowered to transfer, endorse, sell, assign, set over, and deliver any and all shares of stock, bonds, debentures, options, notes or other securities, now standing in the name of or owned by Antrim Kalkaska Community Mental Health and/or North Country Community Mental Health, and any and all written instruments necessary or proper to effectuate the authority hereby conferred.

MOTION BY KARLA SHERMAN, SECOND BY GARY AVERILL, TO APPROVE THE RESOLUTION AUTHORIZING THE DIRECTOR, ALEXIS KACZYNSKI, TO PROCEED WITH THE TRANSFER AND SALE OF ALL SHARES OF STOCK OWNED BY ANTRIM KALKASKA COMMUNITY MENTAL HEALTH AS STATED. ROLL CALL VOTE: AYES 10 – CHRISTIAN MARCUS, SR. AUGUSTA STRATZ, GARY AVERILL, PAUL LISS, KARLA SHERMAN, LOUIS SCHOLL, SUE ALLOR, DENNIS PRIESS, JOEL EVANS, DAN PLASENCIA. NAYS – NONE.

NEW BUSINESS

Ms. Kaczynski asked the Board members if they would be willing to change the date of the September Board meeting to the 4th Thursday which would be September 24th. She will be unavailable for the 3rd Thursday and would like to bring the budget to the Board in September.

Ms. Booth will poll the Board members to determine if there would be enough members to make this change and assure a quorum.

Mr. Marcus asked if staff had received the COLA that the Board had approved in August and was informed that it had not been given yet but that the Director had sent a memo to staff informing them that it was forthcoming.

Mr. Averill asked if the agency helps veterans or do they need to go to the Veteran's Affairs. Ms. Kaczynski said that the agency does help veterans but quite often refers them to Veterans Affairs because they have special benefits available to them and North country CMH essentially is a Medicaid agency.

Mr. Liss reminded everyone of the 51st Alpenfest that is now in progress in Gaylord and encouraged everyone to attend and participate in the fun.

MOTION BY KARLA SHERMAN, SECOND BY SUE ALLOR, TO ADJOURN THE MEETING AT 6:05 P.M.

_____

Dan Plasencia, Board Vice-Chair

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION AUGUST 6, 2015

Chairman J. Johnson called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: J. Johnson, D. Brown, C. O'Connor, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: R. Chadwick (excused)

VISITORS: G. Bunker, K. Hahn, F. Cribb, C. Veneros, B. Hartwick, T. Olson, S. Redmond, D. Whitaker, M. Donovan, T. Matelski, T. Horrocks, K. Swanson, J. Moore, J. LaHaie, G. Archambo and J and D. Phillips.

MOTION by K. Paquet seconded by C. O'Connor to approve minutes of last regular meeting and public hearing of July 16, 2015 as mailed. 4 Yeas 1 Absent (Chadwick) CARRIED

MOTION by D. Brown seconded by K. Paquet to approve for payment current payroll voucher #15-29-$63,979.92 and #15-30-$67,673.68 and accounts payable voucher #15-31-$299,532.24. 4 Yeas 1 Absent CARRIED

MOTION by K. Paquet seconded by D. Brown to approve agenda with the following addition: New Business: #3-Reams Road. 4 Yeas 1 Absent (Chadwick) CARRIED

J. Moore, thank you to Brent and Travis for the quick work on Webb Road, can a pavement ends sign be placed on the road, will pass on to sign technician.

F. Cribb, patching crew doing a great job.

M. Donovan, retired foreman, wants the Board to meet with a group regarding their medical insurance changes and listening to a proposal. J. Johnson commented the contract language is pretty concrete and will not be making changes at this time. M. Donovan wanted a roll call vote on that decision to not meet with the retired Foreman group.

MOTION by D. Brown seconded by K. Paquet to not meet with the retired supervisory unit regarding the medical insurance changes made to their group health care plan. Roll call: O'Connor-yes, Johnson-yes, Brown-yes, Paquet-yes 1 Absent (Chadwick) CARRIED

Engineer/Manager presented updated Permit Policy for approval.

MOTION by D. Brown seconded by K. Paquet to adopt revised Policy #41 and #10 as presented and repeal Policy #14 as it is incorporated into policy #41 effective August 10, 2015. 4 Yeas 1 Absent (Chadwick) CARRIED

MOTION by D. Brown seconded by C. O'Connor to appoint B. Shank as voting delegate and Ken Paquet as alternate voting delegate for the Northern Michigan Association of Road Commissions annual meeting, Thursday September 17, 2015. 4 Yeas 1 Absent (Chadwick) CARRIED

MOTION by D. Brown seconded by C. O'Connor to approve Brent Shank and Ken Paquet to attend the Northern/Southern Annual Meeting, Frankenmuth, September 17 and 18, 2015. 4 Yeas 1 Absent (Chadwick) CARRIED

Engineer/Manger Shank noted we have had two retirements (Edson and Ison) and request to fill two full time positions.

MOTION by C. O'Connor seconded by K. Paquet to allow Management to hire two Heavy Truck Driver full time positions due to two retirements. 4 Yeas 1 Absent (Chadwick) CARRIED

Engineer/Manager Shank noted there have been complaints on the condition of Reams Road, from Parke Road to Pickeral Lake Road. Presently we are maintaining the road the best we can and also dependent on weather. Residents want it paved and placed on the federal aid project list or millage list. The Board asked to have traffic counter placed before any decision is made being there are also a lot of paved primaries that need reconstruction that are also in bad shape.

MOTION by D. Brown seconded by K. Paquet to receive and file the following correspondence: Township Meeting Minutes as follows: Koehler 6/8/15; Burt 6/4/15; Aloha 1/12/15, 2/9/15, 3/9/15, 5/11/15, 6/8/15, 6/9/15; Mackinaw 6/16/15; Munro 6/9/15; Tuscarora 6/29/15; Mullett 7/7/15; Ellis 6/10/15; and Grant 6/9/15; MDOT Ref. General Fund Money for fiscal year 2016 budget and July State Maintenance. 4 Yeas 1 Absent (Chadwick) CARRIED

C. Veneros, Aloha Board requested an estimate on Long Lake Road and feels it is taking a long time to complete, Devereaux Lake Road asked status-will be in the October letting and 2016 construction list, asked when Mann Road will be completed to M33 for paving, that will be discussed later whether to place on the federal aid list in 2019 or later.

Mr. Phillips noted they attended Tuscarora Township meeting and the Township agreed to brine Reams Road next year when they have their local roads brined, hoping the Road Commission will also place brine and have two applications. G. Bunker, Foreman, noted usually they are done about the same time and not as late as this year due to the late spring. Board will determine that next year when applications are being applied.

J. Moore, Nunda, noted the new owners of the campground are not happy with Trowbridge Road and Road Commission may have to look at some creative options for it.

K. Paquet, attended CRASIF/MCRCSIP annual meeting and Cheboygan was awarded an award from workers compensation Board for having the second lowest modification factor for Road Commission of our size payroll. Thank you to the crew for working safely. This is the 5th year in a row we have received.

Engineer/Manager Shank commented on following:

- Loader bids will be on next meeting agenda.
- Woodruff Street lawsuit is settled and paving is being lined up.
- Own Property on Sturgeon Bay Road, an individual property owner wants to purchase 50 feet of the west end of the lot we own. Board feels if we can sell a portion to see if property owner will pay for title search, survey and appraisal.
- Discussed the possibility of Maintenance Contracts having to be based on performance.
- Road funding bill

Gil Archambo, Grant, Twin Lakes Road from Black River Road to Doriva Beach Road will need to be a primary road the Road Commission may want to look at for Fed aid or millage funds as well.

Chairman J. Johnson adjourned regular meeting at 8:45 am being no further business to come before the Board.

James S. Johnson, Chairman

Dana S. Stempky, Clerk

REGULAR CITY COUNCIL MEETING
July 14, 2015

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:
Present: King, Kwiatkowski, Riddle, Bronson, Lavender and Temple
Absent: Couture

Councilman Temple moved to excuse Mayor Pro Tem Couture; supported by Councilman King. Motion carried unanimously.

Mayor Bronson led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:
Councilman King moved to approve the Agenda and receive and file all communications; supported by Councilwoman Riddle. Motion carried unanimously.

Communications and Petitions:

- **Update on Cheboygan Opera House by Vicky Pryzynski, Executive Director, Cheboygan Area Arts Council –** Ms. Pryzynski thanked the Council, City Manager Eustice and Clerk/Treasurer Kwiatkowski for this opportunity to speak. She introduced herself, stating she is the Director of the Cheboygan Area Arts Council, the managing entity of the City owned historic Opera House and has been working as Director for about 10 months. During the past ten months they have hosted in the Opera House 60 performances and events on the stage, including the concert series, Christmas concerts, and local theater groups (Northland Players and Rivertown Follies). Twenty-six of the performances were rentals and 40 out of the 69 performances involved students, either as the cast or part of the crew. The Cheboygan Area High School performed their all school musical providing four performances of the Sound of Music, which resulted in over $14,000.00 in ticket proceeds for the school. Rent to the Opera House was $3,625.00. Ms. Pryzynski went on to state their Access to Arts Program this year, sponsored by Citizens National Bank, served over 2,000 students through six performances of On-Stage for Kids comprised of the Traverse City area musicians from the group that included Josh Davis of The Voice. The Youth Arts Festival hosted the Cheboygan High School and Middle School Bands and choirs, in addition to the High School Jazz Lab. Outside of the Opera House, the Cheboygan Area Arts Council hosted the Youth Art Show, which was showcased at the Cheboygan Public Library and their sponsor was Reusch Jewelry. Ms. Pryzynski further stated that the Annual Arts Festival took place last weekend, as part of the Cheboygan Waterways Festival. She noted the Concert Series begins in the fall and runs through the end of December and will consist of three concerts starting with Mike Fornes and his Tribute to Gordon Lightfoot; in October will be Three Men and a Tenor; and a Tribute to the Eagles in December. Sponsorship for this year's series is Encore Financial, with the search still continuing for sponsors. A Christmas Choral Concert is in the planning stages as a benefit for the Opera House.

Ms. Pryzynski explained the Cheboygan Area Arts Council and Opera House operate within a fiscal year starting October 1 through September 30. Program income for the 2013/14 Fiscal Year totaled

a little over $106,000.000 with attendance figures up from 2013. Membership revenue was approximately $46,000.00 together with about $3,000.00 in donations and memorials. Additional revenue was generated by the Cheboygan Area Arts Council Dance Program, rentals and grant awards. During the 2013/14 Fiscal Year, the Cheboygan Area Arts Council subsidized the Opera House $82,800.00, helping to cover production costs and payroll. She went on to state, pursuant to the Management Agreement with the City of Cheboygan, the City provided the Arts Council with a $21,000.00 subsidy to help cover maintenance and technical support. Additional costs covered by the City was the new light board, at a cost of $27,300.00.

Ms. Pryzynski further stated even with the revenues, their 2013/14 audit indicated the Arts Council is still running in the red. Noting they are functioning in a deficit spending mode and thinking of the future, discussion at their Board Meetings have been geared toward fundraising, i.e. creating an annual or bi-annual fundraiser. She indicated to date the current fiscal year (2014/15) figures indicate approximately $37,700.00 in program income and rental income of $18,000.00, with Arts Council again transferring $52,300.00 into the Opera House. Their grant to the Michigan Council for Arts and Cultural Affairs was awarded $11,000.00 for operating support for the 2014/15 fiscal year, with additional grant opportunities being pursued through the Michigan Arts and Humanities Council. She reiterated they are in a fundraising mode and working on a balanced budget and the ability to move forward with items on their bucket list. She then noted items included in their five-year plan including updating the sound system, which includes new wireless headsets, speakers and microphones; new stage platforms; cleaning and repair of the stage curtains; and upgrading their hearing impaired listening system. The Arts Council is looking forwarding to working in a partnership with the City of Cheboygan to make their "Jewel of the North" a venue the citizens of Cheboygan and patrons of the Opera House can be proud of.

Bills and Disbursements:

- **Prepaid Bills and Disbursements for the Month of June 2015.**

Councilman King inquired on the rebuild of the power edger for the Ice Arena, asking how old the edger is. City Manager Eustice stated it is approximately 20 years old and a new one is very costly, noting the reconditioning of the current edger should last at least five years. Councilwoman Riddle inquired as to the life of the bits. City Manager Eustice responded he is not sure.

Ms. Trudy Lofgren inquired on the west elevator repair for the footbridge, asking if this is a final bill. City Manager Eustice replied yes, stating they are monitoring the bridge very closely now. Discussion held on a heating system for the elevators and not waiting too late in the year on this.

Councilman King inquired on the payment to Xtreme Asphalt asking if this is for water repairs. City Manager Eustice replied this expense is for the extension of the sidewalk from the Armory to the Trailhead.

Councilman King moved to approve the prepaid bills and disbursements for the month of June 2015 in the amount of $462,655.09; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

- **Unpaid Bills and Disbursements for the Month of June 2015.**

Councilman Lavender inquired if the fee for tax tribunal filings is for a new case. City Manager Eustice replied yes, adding there are five commercial property Tribunal filings.

Mayor Bronson asked on the Lincoln Avenue Bridge biennial routine inspection by Rowe Professional. Clerk/Treasurer Kwiatkowski stated this is completed and the inspection went fine with a couple of recommendations. He will be meeting with Mr. Karmol to discuss this with Rowe Professional. The underwater inspection will take place at a later date. Councilwoman Riddle asked if the loose lampposts were taken care of on the Bridge. Clerk/Treasurer Kwiatkowski replied yes. City Manager Eustice stated there are a couple of cracks in the asphalt on the Bridge and the City is having Xtreme Asphalt seal these, stated they were a little wider and deeper than anticipated, pointing out the asphalt is on top of concrete.

Ms. Trudy Lofgren inquired on the expense to Time Emergency Equipment. Clerk/Treasurer Kwiatkowski explained this is for a lightbar and controls for the new police vehicle.

Councilman King moved to approve the unpaid bills and disbursements for the month of June 2015 in the amended amount of $37,249.02; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

Department, Board and Commission Reports:

- **Department of Public Safety Monthly Statistics, June 2015 -** (received and filed)
- **Port Commission Minutes, June 1, 2015 -** (received and filed)
- **Planning Commission Minutes, June 15, 2015** – Mayor Bronson inquired as to the paving of the Seventh Day Adventist Church parking lot on Lafayette Avenue. City Manager Eustice stated the Planning Commission has given the Church until October 2016 to complete the paving. Mayor Bronson inquired as to any vacancies on the Commission. City Manager Eustice replied there is one vacancy. He then informed the Council that the Zoning Ordinance rewrite has been reviewed and the edits made by the Commission have been sent to Carlisle Wortman. City Manager Eustice noted he is hoping to have Mr. Carlisle here sometime later this month to review the changes, etc. The Planning Commission will now begin to review the Master Plan.
- **Parks & Recreation Commission Meeting, June 17, 2015 -** Mayor Bronson noted this meeting of the Commission was extensive. City Manager Eustice replied it was a very good meeting. Councilwoman Riddle asked if the City Manager will have a future report on grant funding and the bicycle trail. City Manager Eustice stated they are working on this and is a project they began to work on in 2011, which would extend the bicycle trail down to Lake Street behind Bernard Builders. He is working with Bill Barnett of the Straits Corporation. He noted an offer was made in 2011 to purchase the trail extension for $15,000.00 and MDOT was going to provide the funding to put down crushed limestone, but it never was done, although the offer is still in place. He is hoping that Straits Corporation will donate the property. City Manager Eustice stated the property was surveyed in 2011 and there were many encroachments. The plan then was to cure those encroachments by quit claiming those encroachments to the adjacent property owners, noting the right-of-way is 100 feet wide and the trail only needs to be 14 feet wide.

Resolutions:

- **Consideration of Performance Resolution for Governmental Agencies –** Clerk/Treasurer Kwiatkowski explained this Resolution authorizes four staff members to contact MDOT and request closures on U.S. 23 and M-27. This had not been updated to replace former employees.

Councilwoman Riddle moved to adopt the Performance Resolution for Governmental Agencies required by the Michigan Department of Transportation to substantiate the staff changes; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Local Governing Body Resolution for Charitable Gaming Licenses - Dad's Club –** Mr. Dave Schultz, teacher and head football coach for the Cheboygan Varsity Football Team, introduced himself and gave a brief presentation, stating this is a fundraiser to raise money for funds for the different athletic teams at the High School, which is the goal of the Dad's Club to support where the school cannot. Councilwoman Kwiatkowski asked if this License would be only for this school year. Mr. Schultz stated the State ultimately approves the license, and the Dad's Club would not have to come back to City Council year after year.

Councilman King moved to approve the Local Governing Body Resolution for Charitable Gaming Licenses for the Dad's Club; supported by Councilman Lavender. A roll call vote was taken; motion carried unanimously.

General Business:

▪ **Consideration of 2015 Animal Control Appropriation to Cheboygan County Humane Society -** City Manager Eustice stated in talking with Chief Jones, Chief Jones stated the service they provide to the City of Cheboygan is outstanding and we certainly are the largest user of the animal control, noting the City had 248 incidents last year. A brief discussion was held on fundraising efforts and an allocation from the County of Cheboygan. Councilwoman Riddle inquired if the City is doing its part. City Manager Eustice replied he feels it is adequate at a $3,000.00 appropriation. Councilwoman Kwiatkowski asked if the City can afford to increase that amount. City Manager Eustice stated yes and Council has that right, which would require a budget adjustment for this year.

Councilwoman Riddle moved to approve a 2015 Animal Control Appropriation to the Cheboygan County Humane Society in the amount of $3,000.00; supported by Councilman Temple. A roll call vote was taken. Motion carried unanimously.

▪ **Consideration of Letters of Intent for the Purchase of Port Property (tabled from June 9, 2015 Regular City Council Meeting) –** City Manager Eustice stated the Letters of Intent for the Purchase of Port Property need to be acted upon, i.e. a decision to accept one of the offers made by Bois Blanc Township or Ryba Marine. He noted the Port Commission made a recommendation at their last meeting to reject those offers and re-negotiate or counter-offer to Ryba Marine and Bois Blanc Township. He went on to state the Township has said their offers are standing offers and that's what they would like to have – their Letter of Intent contained two alternatives. City Manager Eustice then stated Mayor Bronson, Port Commission Chairperson Richard Sangster and himself met and made a counter-offer to Ryba Marine. Mr. Zac Morrish of Ryba Marine met with City Manager Eustice and Mr. Morrish said for the cost it was not an offer he would cooperate with or like to do. City Manager Eustice then presented a drawing depicting the Port property. He stated he and Mr. Morrish met over the counter-offer and had a long discussion, which Mr. Morrish found unacceptable because of cost and the property was not exactly what he wanted. Mayor Bronson, Port Commission Chairperson Sangster and he met and looked at the Letter of Intent from Bois Blanc Township and their first alternative, which was to buy the first 310 feet at $330,000.00. Thus, they are making this recommendation to the Council, which is item 9C on tonight's Agenda.

City Manager Eustice stated the offers made in the Letters of Intent from Bois Blanc Township and Ryba Marine are still open for Council's consideration. He explained that the second alternative in the Township's Letter of Intent is to leave 100 feet at the south end and then purchase the next 330 feet north of the 100 feet for $330,000.00. Mr. Morrish and City Manager Eustice have discussed this and Mr. Morrish is okay with getting 100 feet, although it is not exactly what he wants but it is something that he would consider. With that 100 feet we discussed rolling in a lease agreement with the right-of-way south of this property that they have leased for over 15 years. Mayor Bronson asked if this property goes out to N. Main Street. City Manager Eustice replied yes. Councilwoman Kwiatkowski asked if the City Manager is stating Ryba can grow with 100 feet. City Manager Eustice stated not as much as they would like to, but it gives them a little room. Councilwoman Riddle asked if Ryba has been leasing the area to the south of the parcel of property they are interested in, or who is currently making use of the right-of-way area. City Manager Eustice stated Ryba has been leasing and making use of the right-of-way area, which needs to be renewed. Councilwoman Riddle then asked how wide the right-of-way area is. City Manager Eustice replied 66 feet. Mayor Bronson noted that all the parties have been talking several times and have met, adding there has been communication with the Township, as well. Councilwoman Riddle inquired what the 160 foot area is noted on the map of Port. City Manager Eustice replied that is another offer that's pending by the U.S. Fish & Wildlife, who would like to purchase the 160 feet to build a dock for the Spencer Baird, which is their vessel that is currently located at the U.S. Geological Survey site. They would like their own piece of property and would build a dock. City Manager Eustice stated he discussed price per front foot at $1,000.00 and they didn't balk at that. The issue is since they are a federal agency they need to get an appraisal of the property and cannot pay more than what it appraises for. Also, as a property owner they would make a payment to the City in lieu of taxes, which would likely be close to equal what property taxes would be for the site.

Councilwoman Kwiatkowski asked if Council can reject both the offers made in June. City Manager Eustice replied yes. Councilwoman Kwiatkowski then stated she feels these are pretty substantial decisions that Council is supposed to make, and does not know the full capacity of what's going on. Councilman King stated he attended the last Port Commission Meeting, but has not seen the minutes, and the Port Commission did suggest that we step back and come up with a timeline and a plan. Mayor Bronson clarified that the Port Commission recommendation to Council was to not accept either of the offers so that we could make a counter offer. He added the discussion has been ongoing up until yesterday and does not have any problem with the Council taking time in doing it. Councilman King stated marketing also has not been done yet, asking what if there is some other player, being concerned with the City rushing into this. He then asked if the property on the east side of the River has been looked at and what we can deem from that. Councilman King stated he feels the Council needs to hash this out longer being concerned with the long term plan of the City and the Master Plan, adding he is not too sold on this just yet. He feels there is more discussion that could make something that is big for the City and also the parties involved could find some common ground and make everybody happy.

Mayor Bronson inquired on the number of feet left on the River. City Manager Eustice replied there is 739 feet left to the boat docks where Kokosing has their tugs now, which is another 100 feet, for future development.

Councilwoman Riddle stated she knows the 160 feet is still under negotiation with a third party,

commenting are the two parties happy with that division and ready to go ahead with that decision or are they still in negotiations. She wondered if this is being recommended or if it's not a go ahead, and are we trying to force the situation on Ryba, or are they pleased with it. She stated at the last meeting it was recommended that the parties get together and come up with something that would be acceptable by both parties, asking if what has been presented is acceptable by both parties. City Manager Eustice stated it was in some respects for the Township, but for Ryba Marine they would be okay with that with some reluctance. Councilwoman Kwiatkowski believes that Ryba would buy more if we would allow them. Mayor Bronson stated the hang-up has been on the cost.

Councilwoman Riddle stated she feels we keep going around in circles and that's the reason we had the people who knew more about the situation, than we as a Council, meet together and talk this over and try and reach an agreement that the two parties could agree upon. She asked if they agreed and if they did agree, we can move forward.

Councilman King stated at the last Port Commission meeting there was a representative from the NLEA who said Larry Fox of C2AE would offer free service and help with engineering and look at different options for the situation we are in right now, and we have not taken advantage of that either.

Mayor Bronson inquired if the Council wants to not accept the offers (Letters of Intent) that came in that we tabled. He then asked if there was any further discussion on accepting or not accepting the offers made on June 9, 2015.

Mr. Ed Nyhus of the Water Street Condos, Unit 2 and Boat Slip 2, stated he bought in Cheboygan in 1996 and has been going to the Island since 1985, stating he is a property owner there and Mackinac Island both. He stated the City has lost sight of what the focus is supposed to be, a River Town, which it is not any more. He knows Ryba employs a lot of people, as does Durocher, adding he knows Kokosing personally, stating he comes from the heavy construction industry down state. He has been attending a lot of meetings like this and knows Council has the right to negotiate with other municipalities, but to negotiate with a private industry he thinks the City is out of line. If the City wants to sell the property to private industry, it's got to be open to a bid, adding what if Mr. Plaunt wants to buy that 400 feet or he wants to buy it – will he have the opportunity. Mr. Nyhus commented he lives on the River and the City never sent him a letter or the others in the other units as to what the City is going to do. The US Fish & Wildlife destroyed their condo and he went to the past City Manager as they shattered plaster, broke water pipes, and the US Fish & Wildlife just shrugged their shoulders stating the City is leasing it to them. What if a gas line would have broken? There was no size meter on the condo, pointing out Ryba was not the one that did the work. They tested a vibratory hammer in the parking lot less than 15 feet from their condo wall. Our condo shook like a leaf on a tree. He then explained what should have been done, adding they got nothing for the damages.

Mr. Curt Plaunt of Plaunt Transportation introduced himself, stating if the U.S. Fish and Wildlife does not have enough room for an 80 foot or 100 foot boat, how does Ryba have enough room for a barge in a 100 foot space. He is more concerned because both he and Ryba pay taxes. He is also directly against the Township buying property because it's a direct competition to him when they are done. Mr. Plaunt stated he does not have all the facts, but it's his understanding that their intent with the property is when they build their dock they are going to allow people from the Island to

come over and use the dock for free. So then you take away income from the County Marina and the City Marina, and because you are not going to collect any tax dollars but you are going to allow these people to use Cheboygan's frontage for free. The people that use his service to the Island are paying taxes and paying parking and are still spending money in Cheboygan like everybody else. Mayor Bronson interjected this is not what we are talking about at this time. Mr. Plaunt replied yes it is, because he thinks the City can accept Ryba's offer if he can get the property he really wanted. Mayor Bronson stated the intent was to accept both offers but we can't because they both want the same piece of property. Mr. Plaunt stated the City can accept one or the other, it does not have to accept both. He does not feel what the City is doing is fair because the Township has made an offer for an inflated price on a piece of property because they operate under what he calls OPM, Other People's Money. They don't get to pay their bills out of Ryba's checkbook or his checkbook. They don't have to earn their money; they just call them up and say pay some taxes because we are going to tax you guys for this and we want it. Mr. Plaunt commented it is not a level playing field and what they are doing is direct competition to him if they build another dock, adding the City is not going to gain any more money in Cheboygan – the City is going to take away from his business to give part of the business to somebody else. He then stated the Island is not growing that fast. He already has new engines and plans for a new boat. They don't want better service, they want cheaper service. Also, they don't want his service to go downhill; they still want him to do all the things he does for them. He offered to build a new boat and asked them to help him finance a new boat if they want better service, but that's not what they want. The City is going to take away the ability for Ryba to have room for barges and then move the Fish and Wildlife into the picture, and when it comes push to shove he is going to be forced out of his dock. He does not want Township property – he wants his own. He is not looking for a boss – he would rather sell his business then have the Township running his business. If the City or Township wants to run the business, he has told them to come and talk to him. He thinks he has done a fairly good job of running his business for years since his Dad retired, adding his son and nephew are workers in the company. They have no plans on shutting down. All of their plans are for their future and feels the City is make a huge decision that is terribly wrong for the whole City by allowing the Township to buy the property, as the City will not gain one dollar from it.

Ms. Trudy Lofgren then asked someone to show her exactly where the property is that Ryba and the Township want. City Manager Eustice explained the Port Property to Ms. Lofgren. Discussion held between City Manager Eustice, Port Commissioner Chairperson Sangster, Council Members and members of the audience regarding the Port property.

Councilwoman Kwiatkowski moved to not accept the Letters of Intent for the purchase of Port property that were tabled on June 9, 2015; supported by Councilman King. A roll call vote was taken. Motion carried unanimously.

- **Consideration of Sale of Port Property to Bois Blanc Township -** Mayor Bronson commented that he cannot make motions but is feeling what the Council should be doing is not accepting the Sale of Port Property to Bois Blanc Township tonight, as he would like to see some clarification on who is doing the discussions because we have had committees and the committees are giving recommendations that are not being accepted so we need to include everybody in the discussion.

Port Commission Chairperson Sangster asked if Council is prepared to take less money than what

we have been speaking of over the last twelve months when it was discussed. With regards to Mr. Nyhus' comments, it is very uncomfortable for a City or municipality to go into closed session for discussion. He briefly explained the role that Realtor Denny Heck, who has since passed on, played in the past with trying to sell the Township the entire Port Property. The Township has been very actively looking into this for the past five years and he understands that it is a public safety issue to the Township and having control of the property. Port Commission Chairperson Sangster further stated it is his understanding the Township doesn't want to control the shipping, but would like to secure ground in Cheboygan. He noted there were also offers made that were quite a bit less in money; thus, we did not get any further with the negotiations. As the Chair of the Port Commission, he asked if the goal is to come back to get a unanimous vote and are we going to get a vote. This was a case where we showed the City taxpayers of Cheboygan the ability to pay back the land contract and he commends the courage it took to put the City taxpayers on the hook. He stated, although they don't have the minutes from the last Port Commission meeting, the minutes will indicate that Mayor Bronson asked Mr. Morrish if he needs the property, and he believes Mr. Morrish stated he doesn't need it, but it would be nice. Mr. Morrish was also asked if Ryba is going away to which he replied no. Port Commission Chairperson Sangster then stated he is looking out for the taxpayers of the City, so if Council comes back with some direction as to whether or not you want to meet as a group which he thinks it's pretty dicey for a Council to be negotiating land, adding then it would have to go to bid. By working with the Township, it gives the City its core money that we were looking for to ramp up this 650 feet which is the portal to the world that we are talking about securing manufacturing in. His biggest fear is it would sit, noting there is going to be regrets either way the City goes with it. He then asked Council what the objective is they are trying to most effectively come to, as the Port Commission worked to get some options, and presented an offer back at the same dollar amount that was offered by Ryba, but less footage. Since negotiations were not even close on price and footage between Ryba and City, they felt it was time to move forward. Time is not going to break this deal right today, but a couple more times might. He knows Councilman Temple has valid concerns. Port Commission Chairperson Sangster then commented that he, himself, has been committed to the Council to try and get the revenue returned to the City taxpayers of Cheboygan. He then asked the Council for direction on the Port Commission. Mayor Bronson stated the Council needs to determine if they want the Port Commission to make any determinations and what is the timeframe. Port Commission Chairperson Sangster then asked is it to work it out at all costs or not, because this is not what he has been saying to Council for the past several years on this project.

Councilwoman Riddle commented on the Council tabling this matter and instead scheduling a special meeting where all interested parties are present and the Council can become aware of the background information, so at the end of the special meeting Council knows what direction to go in. City Manager Eustice suggested it may be advisable to have a joint City Council/Port Commission meeting. Councilwoman Riddle stated she feels because of the scope, it would be much better to have a special meeting. She asked if the Township would attend a special meeting. City Manager Eustice replied he feels they would, adding they are certainly willing to participate but it's just that they have made their offers to purchase property and that's their priority and where they want to be. Mayor Bronson commented the Township would accept a counter-offer from the City but they didn't want to sit down and work a three-way deal.

Councilman King commented he has been on board with this since the get go, knowing we purchased this as a City for the long term vision of what we want to do, which is industry and

manufacturing. He went on to state, to him, the Island does not fit that vision, asking what are they going to do to stimulate our economy. Also, as Mr. Nyhus said, we are a river town, but our planning for many years has not fit into that scheme. If you look at everything south of the State Street Bridge which could be such a valuable asset for commerce in our community, nothing was ever done because of knee jerk reaction and feels by not putting this out on the market to actually get advertising through the Port Commission, which the 501(C)(4) has money to do, to get the best offers out there that would fit into our grand scheme. Councilman King added he feels this is moving too fast.

Chairperson Sangster then asked what Mayor Bronson and the Council would like to do, suggesting a presentation by the Port Commission showing what growth will do, etc. Councilman King stated he asked months ago if Ryba purchases property, what would that generate in income, which would help with the DDA debt. He then inquired if the Council is asking the Port Commission to come up with a recommendation that is going to please everyone.

Councilwoman Kwiatkowski commented she thinks the Council's first responsibility is to our citizens who have been citizens of the City of Cheboygan and have been paying taxes, who are businessmen and whose money is coming back here, and she does not think we can just put Plaunt and Ryba on the back burner. She thinks they should come first. Port Commission Chairperson Sangster stated Plaunt & Ryba have never been on the back burner from his point of view. He stated they have been working on this for five years and there are 26 or 27 newspapers in which the Port has been featured on the front page and it's never been not transparent. It came imperative that the money amounts weren't enough to fund the project for the City to be a player. He noted there has been discussions and communication back and forth and does not feel there is any wrong doing. Councilwoman Kwiatkowski commented she does not think there has been any wrong doing. She went on to state just because Ryba doesn't want to pay what the Township can pay, doesn't mean Ryba won't make it up over the years in taxes where the Township will not. Port Commission Chairperson Sangster stated he is all for the tax paying businesses.

Councilman King stated the City still has property on the east side. Port Commission Chairperson Sangster noted the Master Plan is fitted and the question is how we are going to pay for it as he is worried. He will get the Council some information in an attempt to get some things solidified so we then bring some opportunities back to show Council. He added that on the east side so many things were involved, including the Township, in getting the MDEQ lien to go away on the property. Port Commission Chairperson Sangster then commented he feels there is good opportunity for discussion. Councilman King stated he appreciates their due diligence in being involved in the process, but it's still us, as a City, that has to pay for this. He noted there was a talk of a joint deal with the Township before and the Township walked from it.

Councilwoman Riddle moved to table 9C, the motion to approve the sale of Port Property to Bois Blanc Township pursuant to Alternative 1 in the Bois Blanc Township letter to the City of Cheboygan, dated June 4, 2015 and to schedule a joint special meeting of the City Council and Port Commission; supported by Councilman King. A roll call vote was taken. Motion carried unanimously.

Public Comments:

▪ Mr. Zac Morrish of Ryba Marine introduced himself, stating he is happy the Council is slowing the sale of the property down a little bit. He stated it is hard to feel rushed and to make offers as you are unsure whether the offer is fair or not fair. There is talk about how the City cannot sell to a lower offer. Mr. Morrish went on to state he has spent time with his legal counsel and reviewed the City Charter, and it is his quick opinion that it appears in the Charter the City does have a lot of power to sell property for the long term plan or what's best for the City. He does not know if this is an accurate opinion, but feels this is something important that the City needs to know for sure. Mr. Morrish then stated maybe it would be nice for the City to get a legal opinion. Mr. Ed Nyhus commented the City negotiating behind closed doors is illegal. City Manager Eustice stated the City does have a City Attorney's Opinion, which is we can negotiate with private entities as long as we stay within the public purpose of the reason we bought this property, which was for Port activities; so if we are negotiating with Ryba Marine Construction for the sale of this property for Port related activities that's okay. He added we cannot negotiate with Ryba Marine Construction and sell them a piece of property to build a hotel, adding the same goes with the Township as they are going to use this property for public purpose. Mr. Morrish inquired if there was an opinion on selling the property to a lower offer if it's in the best interest of the City. City Manager Eustice stated this was not addressed. Mayor Bronson commented he called the Michigan Municipal League, who would not give a legal opinion, but told us what we need to check. Mr. Morrish stated that is what prompted him to review the Charter. He stated as a private buyer he does not know what it is worth because it sat there for 30 years and does not know what river property is worth downtown except from what he saw from the appraisal the City had, adding $1,000.00 per foot was too much, but maybe it's not too much for an individual piece. Mayor Bronson then asked Mr. Morrish if you would like to get the lease for the use of the City right-of-way taken care of separate from the Port property purchase. Mr. Morrish stated the lease can be taken care of, with modification later if agreed to and needed for liability purposes. Councilwoman Kwiatkowski asked Mr. Morrish how many feet on the river he'd like if available. Mr. Morrish responded if they could come to an agreement 250 feet would be ideal. Councilwoman Kwiatkowski commented Mr. Morrish had said it would be nice to be adjoining but it doesn't have to be, asking if that would be an option. Mr. Morrish replied it is, but it isn't. It would be nice to have everything together, especially if we need to move large pieces of equipment from one property to the next. Ideally it would be nice to keep all the heavy equipment in one area. He added he would like to know about every piece that becomes available.

Councilwoman Riddle asked where the USGS property currently located is. City Manager Eustice stated it is south of the right-of-way. Mr. Morrish stated in his industry it's dirty and they try their best to clean but they paint, sandblast, grind and weld, pointing out nice clean government boats and ferry boats sometime are not the best to be next to industry. This should also be a consideration of what the Master Plan is.

Mr. Matt Friday, of the Cheboygan Area Chamber of Commerce, and City taxpayer cautioned both the City Council and Port Commission to keep in mind why the City purchased this property, i.e. job creation and the economic growth of our community. He went on to state that Mr. Morrish has shown that Ryba Marine obviously contributes a great deal to the community, not to mention the fact that he pays taxes. Mr. Plaunt's business has been in business for 84 years, so he worries about what Bois Blanc really wants. He stated he is concerned because that's a big chunk of land asking what their ultimate goals are. Mr. Plaunt's business has proven what he needs to do for 84 years.

Mr. Friday then stated if the City wants to get grant funding through the MEDC to develop any portion of this property that the City wants to retain, job creation is going to be key. If Bois Blanc builds a dock and creates no jobs that is not going to help us one bit. If Ryba expands and creates new jobs, that will help us. He noted the property is in the DDA District so that funding will go to the DDA, but as Councilman King pointed out the City/DDA still has plenty of debt that needs servicing, i.e. the footbridge and Festival Square, as well. He commended the Council in the steps they have taken in purchasing the Port property and obviously there is a lot to figure out here, adding cool heads need to prevail – we can't jump at the first person that comes in our face with a check. We have to think about what's good for the long term benefit of the City. Mr. Friday then stated he is a City taxpayer and he wants to see this come to fruition and he wants to see it done right.

Mr. Ed Nyhus commented in the mid 1980's there were three investors from Canada that were going do to the whole downtown district from the bridge up to about where the Boathouse is and then all arched over, three stories of glass, stores, plus private industry. Their big thing was they would put Durocher out of business. They had federal backing to go around the corner and build a complete harbor for heavy industrial. This would make Cheboygan a river town City like we want it to be and there would be more inland traffic. Mr. Nyhus then commented on the St. Joseph area.

City Clerk/Treasurer's Comments: *(none)*

City Manager's Report:

- **S. Huron Street Repair -** City Manager Eustice reported they are hoping to begin repairs on the S. Huron Street area behind the Hospital yet this week or early next week. The contractor is waiting for materials to come in.
- **Little Free Library -** City Manager Eustice commented the Little Free Library is in place in Washington Park and he approved the location. The Library is in memory of Teri Elliott.

Director of Public Works Report:

Mr. Jason Karmol, DPW Director, stated he saw a need from previous questions from the City Council and thought intermittently he could start coaching Council up. He commented he thinks Council is aware of the things that are done routinely, but may not be aware of the issues that come intermittently or the issues we may need to address while Council is thinking about other things. If Council is saying the streets needs to be paved, he is thinking about what's underneath. When they talk about water being produced, he is thinking about how we are going to treat the water that's sent to the waste. From the questions that Council had asked, he has developed this Semi-Annual Report to both inform Council about the issues he spoke to them about and to also give a foundation that he could write further reports on and help Council understand, and may get input into the choices that we can make. He commented in order for him to take positive input he needs to coach Council up in order to help it be a productive meeting in what the choices are. He is trying to lay a foundation so that we can continue to build education and based off the questions, he wanted to develop the Report into something Council could use.

Councilwoman Riddle asked if he is actively pursuing a floor plan of what's underneath so we know where shutoff valves, storm sewers and sewers are because we don't know where those things are, and we'll know for the future. Mr. Karmol stated that is part of the overall plan, but for right now as we find and develop problems, we have location equipment that will help us find it. He

knows the maps aren't perfect and yes they are out their searching with location equipment to find some things, and yes we would like to have maps updated eventually, but as far as him finding what he needs to find to fix something he has what he needs. If it doesn't show it on the map, it takes longer to locate it with equipment. There is a learning curve for himself, as well, but the more he sees the more he will be able to extrapolate that onto other pieces of the infrastructure. How one part is put together he can look at the other things constructed by the same people and come to a reasonable conclusion. He stated if Council has no questions, he will continue teaching so Council can continue to learn.

Councilman King asked City Manager Eustice if the Semi-Annual Report could be placed on the City's website, as the taxpaying citizens may want to see it. Mayor Bronson commented on the need to get the word out that the City is not done with the replacement of old watermain on the east side. Mr. Karmol stated as we make choices in the paving projects, he is looking to address the infrastructure underneath. If he bypasses streets than the one that is paved, it is because the infrastructure needs to be addressed underneath. He is not going to pick and choose streets by what should he cover up, not if another street is worse. He would really hate to pave something and then go back and dig it next spring. This is what he is trying to avoid. Those are the things he wants to talk about in his next report, adding he may need to address questions that have been asked, or maybe relist the routine duties, if Council does not understand what someone is doing or how he disburses the labor. He is starting with the assumption that Council has a basic understanding. He is then explaining things that happen out of sorts that would cause funding issues because there are budgetary challenges that pop up. He would like to plan all the things that will break in the next year, but it's not quite how the infrastructure works. Director Karmol stated he is giving the issues he is dealing with now at budget time and would like to revisit this at least every six months or ninety days, if necessary, as he is trying to create a background history of repairs so that somebody can go back as quickly as a summary instead of years of paperwork because it documents the history. He noted that taking pictures is a good habit, as well, and usually a picture will bring back a memory, which is why he usually tries to put a picture with infrastructure improvements.

City Manager Eustice commented that City Engineer Jim Granger is working on the PASER Study and is developing a color-coded map for Mr. Karmol to work with to review the quality of our streets and prioritize streets that we need to address as soon as possible. We hope to still pave some streets this year and will work diligently to try and get a transportation bond for the next two years. He noted when Mr. Karmol spoke of an example of infrastructure under bad streets, one is Bailey Street, which is probably the worst street in the City as far as the PASER Study was concerned, in addition to having 1890's watermains under the Street that need to be replaced. City Manager Eustice stated that Mr. Karmol, Mr. Granger and himself will come up with a plan for street replacement, as well as infrastructure. Mr. Karmol stated they have some idea, adding they have also worked with Granger & Associates to get hydrant flow testing for the water study, but beyond just the flow, the water study will give suggestions of areas to tackle next. You want to tackle it in bites, as much as you can, because you probably don't want to get a huge bond to do the rest and disrupt the whole town at once. Granger will help the City develop a plan to take the worst pieces of infrastructure to fix everything underneath so the street can be paved and we don't have to cut into it anytime soon. They are waiting to get more data from the water study before making any decision. Mr. Karmol stated he developed the report so that if further explanation is needed for studies it gives him a vehicle, a place to put notes and highlight things that stand out.

Councilman King stated they really appreciate the report by Mr. Karmol and how thorough he has been since he was hired and are extremely pleased.

Councilman Temple stated there is one place that really needs attention, and has for a couple of years, which is the corner of Lincoln and Main, explaining going east on Lincoln stopping at the light. Mr. Karmol stated there is a storm drain under there that needs to be repaired and it's difficult to do without having a street plan. He really hates to fix this part, when the storm drain really needs to be replaced all the way back to Huron Street, asking do we piece something together to patch it, or wait to do it right. Councilman Temple stated by the time we have the money to fix it right, it could be a long way down the road, and it really needs to be repaired as he has received a lot of complaints over the last year about that corner. City Manager Eustice stated that corner has been hot patched a number of times and it does not stay in; it really needs to be cut and re-asphalted. He told Councilman Temple the City will look at this.

Mayor Bronson stated what he found interesting on the Water Pumped vs Waste Treated is that last year we treated three times as much water than we pumped into the system. Mr. Karmol stated that is correct and wanted to bring attention to this right away. This is a big expense to the City that we could alleviate. If we only pumped 220,000,000 gallons of water a year, we shouldn't be taking in 660,000,000 gallons of waste. This is all water that we are spending electricity to pump through and trying to treat and clean to give a good discharge to the River. We are working a 40-year old plant the hardest it's ever worked, by asking it to do three times as much as it was intended to do. Normally a plant has a 20 to 25 year life, and this has had a hard 40-year life, which is the reason we are seeing major breakdowns that are causing a lot of time in operations. This is causing him to focus more resources and efforts to make sure we don't violate a permit and have a fine. This is why he has to keep stealing resources to fix a piece of infrastructure that should be planned to be refurbished. He explained some of the parts are obsolete and cost twice as much. Esthetic things will come on the forefront when doing routine things throughout the plant. He can deploy more labor out to do esthetic things when we are not constantly in repair and crisis mode. Mayor Bronson asked if there is a way to find out where all the extra water is coming from. Mr. Karmol replied yes and they are also doing some research mandated by the State because every time we violate they send a letter to us telling us that we need to research these things. They are aware of some of the areas that need improvement and some of the areas that need improvement are some of the areas that need street repair. He would like to have the PASER Study tell us what the priorities of the streets are, find the ones that have the new infrastructure, and work in tandem to try and pave the streets we can, patch the streets that need infrastructure improvements, and then find ways or grants to get the things fixed under the streets so we can fix the streets.

Mr. Karmol stated the other interesting thing is suggestions on ways that we can spend money to make the most use of our productivity, i.e. a new dump truck, as there has not been a new one in 12 years. He noted all of the dump trucks need extra work and the way they free time up from the mechanics is to get one new dump truck so there is one we are not working on. This would help in not having to hire people to go around the fix the infrastructure. We could do a dump truck replacement program every five years or so, put a new one online and take an old one off, in order to rotate newer equipment into the fold. Mr. Karmol explained that we don't want the equipment and repair budgets out of control, but we are putting too much of the City's resources in things that might not be worth it. He noted there are some ways of doing more with the guys that we have if we utilize funds efficiently.

Messages and Communications from Mayor and Council Members:

- **Blight Committee Meetings –** Councilman King stated Councilman Temple, Chief Jones, City Manager Eustice, James Conboy and himself have had a couple Blight Committee Meetings. He noted that Chief Jones came up with a report of questionable properties to address, adding they are also looking into the landlord having a certificate of occupancy showing they have been inspected. They are also looking into possible blight grants through different foundations. The Committee will meet again in August and he will update Council once a month.
- **Waterways Festival –** Councilman King reported the Waterway's Festival took place this past weekend, adding he was very impressed with the Chamber and the DPW cooperation.
- **First Street Tree Cutting –** Councilman Temple reported a tree was cut down on First Street next to the creek, but the branches were left in the creek and its right to the top. He spoke with one of the neighbors that was taking the wood, but they are not going down into the creek to take the branches out. City Manager Eustice stated he will take a look at it. Councilman Temple also stated the City may want to look at the creek on the other side of the street, because it is solid small trees and brush and doesn't look good. Councilwoman Riddle asked if there are controls on what we can do, asking if we have to contact the MDEQ before anything is done in terms of removing. City Manager Eustice stated they probably do in some respects, because they do manage the watershed. Typically the MDEQ requests that the City go in and remove the brush, etc.

Councilwoman Riddle then spoke on the creek that goes through the Cemetery stating years ago we were talking about that being in need of things being done and the need to notify the MDEQ with regards to that process.

- **Water Leak on Western Avenue –** Councilman Temple inquired as to the repair of the water leak on Western Avenue. DPW Director Karmol stated repair will begin tomorrow morning.

Adjournment:

Councilman Temple moved to adjourn the meeting at 9:09 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
July 28, 2015

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:
Present: Bronson, Temple, Couture, King, Kwiatkowski and Riddle
Absent: Lavender

Mayor Pro Tem Couture moved to excuse Councilman Lavender; supported by Councilman Temple. Motion carried unanimously.

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:
Mayor Bronson noted an addition to the Agenda, 7-E: Recommendation to appoint Christine Khan-King to the Planning Commission, Term to expire January 14, 2017.

Mayor Pro Tem Couture requested an addition to the Agenda, 7-F: Reconsider the sale of property to Bois Blanc Township as voted on in the July 21, 2015 meeting. Councilwoman Riddle stated if this is going to be added, she would like to request research of the motion she made before the Special Meeting and find out exactly what she said in that motion because that is pertinent to the discussion.

Councilman King moved to approve the Agenda with the additions of 7-E and 7-F, and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes – June 23, 2015:
Mayor Bronson asked for clarification regarding the newer meters and whether they can be read in the winter time. City Manager Eustice stated yes, that is certainly part of the reason for obtaining these meters, which are located on the house and not in the pit.

Councilman King moved to approve the City Council meeting minutes of June 23, 2015 as presented; supported by Mayor Pro Tem Couture. Motion carried unanimously.

Department, Board & Commission Reports:

- **Brownfield Redevelopment Authority Board Meeting, July 13, 2015 –** City Manager Eustice stated this was the Board's annual meeting, which included reimbursable costs to Cheboygan Village Marina and the election of officers. The reimbursable costs to Cheboygan Village Marina are required to be approved by the Board, which they were. This project was a Brownfield Redevelopment Project with just over $149,000.00 in reimbursable costs, which will be paid off in 2017. The Brownfield Redevelopment Authority Board has the authority and will need to act on whether to continue to capture those reimbursable costs for up to five years. These monies will then be placed into the Brownfield Authority account to be used for other projects by the Authority. Councilwoman Kwiatkowski asked for an explanation of brownfield. City Manager Eustice explained brownfield is a State Public Act that allows contaminated sites to be redeveloped and that

are eligible expenses in that redevelopment, such as soil contamination and asbestos in a building in the case of the Cheboygan Village Marina. The property owner applies for reimbursement to the State of Michigan if they clean up the site, etc. Tax dollars are captured for typically up to 10 years. Councilwoman Kwiatkowski asked what the Brownfield Redevelopment Authority Board does. City Manager Eustice stated they review brownfield applications and give approval before submission to the Department of Treasury. Councilwoman Riddle inquired as to the former Wernig Jones property. City Manager Eustice replied this project was done under the Obsolete Property Rehabilitation Act. He noted that the Straits Area Federal Credit Union is a brownfield project because of contamination with the buildings they purchased, one of which was a former dry cleaning business. Councilman King asked what the requirements are for members to serve on this Board. City Manager Eustice stated it is its own Authority, noting there is only one City resident on the Board. Councilwoman Kwiatkowski inquired if they are a paid Board. City Manager Eustice replied no. Mayor Bronson commented he served on this Board for a while. City Manager stated brownfield is a good option to clean up contaminated property and help an investor redevelop the property. Mayor Bronson commented the reason the City began their Authority was due to a request to the County to start a brownfield authority County wide, and they did not want to move ahead with that. He added he believes that the Calcite Credit Union also applied for brownfield. City Manager Eustice stated the Calcite Credit Union did not get any eligible expenses, although they were a brownfield site; noting they did get some State tax incentives but did not submit any clean-up eligible expenses. Mayor Bronson commented there were County wide meetings for the identification of areas of potential contamination. He clarified that members are appointed to the Brownfield Redevelopment Authority Board upon recommendation of the Mayor and approved by the Council, the same as other Boards and Commissions; however, they are not required to be City residents. Mayor Bronson inquired as to the additional 5 year tax capture option, asking if this takes Council action or only that of the Brownfield Authority Board. City Manager Eustice replied the Brownfield Redevelopment Authority Board has that ability and does not believe it has to go to Council. When it gets to this point, Mr. Mac McClelland, and engineer with Otwell Mawby, is going to advise us on how it can happen and what we can do with it. Mayor Bronson stated he would like to see a plan, as he doesn't want us to just capture taxes just in case we might need it, and feels there needs to be a vision. Mayor Bronson then inquired as to a November opening date for the Straits Area Federal Credit Union. City Manager Eustice replied that is his understanding; noting that the Brownfield Board will meet again in November or December with regards to the Straits Area Federal Credit Union, adding Mr. Mac McClelland of Otwell Mawby will also be at this meeting to clarify what are eligible expenses and what the Credit Union can recover. At that meeting we can ask him on the future capture of the Cheboygan Village Marina dollars. Councilwoman Riddle asked if there's the involvement of capturing taxes, which basically are City taxes, is it important to have more than just one person from the City on that Board. City Manager Eustice stated it certainly would be helpful. Mayor Pro Tem Couture commented the vision of what capturing the taxes are for, in his opinion, is most important. City Manager Eustice explained the capture process of both the Marina and Credit Union are a little different because both properties are located in the DDA District, so the State of Michigan allows the Marina to capture the school operating tax and the State education tax, but the schools are reimbursed for it, which is not the case if you are not in the DDA District. Mayor Bronson stated it is not a capture of just City taxes, but the other taxes, as well.

- **Planning Commission Annual Report to the City Council, July 1, 2014-June 30, 2015 [no action] -** City Manager Eustice referred the Council to the Planning Commission Annual Report to the Council, noting the Commission is done with the Zoning Ordinance review and Mr. Dick Carlisle has that and is reviewing it and preparing all the changes. Hopefully my mid-August we will have a new copy of the Zoning Ordinance. City Manager Eustice went on to state the Commission is currently working on the review of the Master Plan.

General Business:

- **Consideration of Reappointments to the Brownfield Redevelopment Authority Board –** City Manager Eustice stated we currently have a five member Board, whose terms are expired, and have all asked to be reappointed.

Mayor Pro Tem Couture moved to reappoint Alfred C. West, Jr., Linda Konicki and James Mick, terms to expire April 13, 2017; and to reappoint James Granger and Roderick Jones III, terms to expire April 13, 2018; supported by Councilman Temple.

Mayor Bronson inquired as to the maximum number of Board Members that can serve. City Manager Eustice replied it is a five member to nine member Board. Mayor Pro Tem Couture asked how the City advertises for members. City Manager Eustice and Mayor Bronson stated it is on the website and newsletter. Mayor Bronson encouraged Council Members to talk to people and give potential names to either himself or City Manager Eustice. City Manager Eustice added potential candidates from Commission members is also helpful. He noted that all members for Boards and Commissions, before they come to the Council, have to be approved by the Mayor, as they are the Mayor's Board and Commissions.

Motion carried unanimously.

- **Consideration of Request to Take Bids – Used Pick-Up Truck for Parks & Recreation Department –** Mayor Bronson asked if this truck will be used for plowing. City Manager Eustice stated no, adding there's been some discussion concerning a 4-wheel drive. He believes the City can use a 2-wheel drive. Councilman Temple stated we may want to consider a 4-wheel drive vehicle due to winter maintenance. City Manager Eustice noted the truck replacement in the Capital Improvement Plan is at $12,500.00. The current truck is a 4-wheel drive and was purchased used 6 years ago, adding the City will eventually auction that truck.

Councilman Temple moved to approve the taking of bids for a used 4-wheel drive pick-up truck for the Parks & Recreation Department not to exceed $12,500.00; supported by Councilman King. A roll call vote was taken. Motion carried unanimously.

- **Consideration to Award the Five-Year Underwater Inspection of the Lincoln Avenue Bridge -** Clerk/Treasurer Kwiatkowski stated the two-year inspection was done recently on the Bridge, which is required by the Federal Government, but in addition we have to have a five-year underwater inspection. There are very few companies that do the underwater inspection. He explained he contacted a company in Wisconsin and two companies in Michigan, adding he had one response from the Great Lakes Engineering Group, LLC. Rowe Engineering did the two-year study and said typically for an underwater inspection the cost would be $7,000.00 to $9,000.00. The

Great Lakes Engineer Group was contracted by MDOT to do the State Street drawbridge and when he talked with Great Lakes they said if the City will consider them they will give us good pricing and will schedule us at the same time they are doing the State Street drawbridge at a cost of $4,900.00. According to Rowe Engineering and Richard Kathrens of the Bridge Program for MDOT this is a good bid. After talking with Mr. Karmol, DPW Director and Rowe Engineering, their recommendation is Great Lakes Engineering Group, LLC for $4,900.00. City Manager Eustice commented this is a very good quote.

Councilman King moved to approve the five-year underwater inspection of the Lincoln Avenue Bridge to Great Lakes Engineering Group, LLC in the amount of $4,900.00; supported by Councilwoman Kwiatkowski. A roll call vote was taken. Motion carried unanimously.

- **Consideration of City Manager's Employment Agreement -** Councilman King inquired as to the MERS Benefit. Clerk/Treasurer Kwiatkowski explained the City has three units in MERS, being non-union, AFSCME and POLC. Since the Assessor and City Manager positions are both non-union, there is no change in the MERS benefit. Councilman Temple inquired as to the right of Mr. Eustice to return to the Assessor's position if he is no longer City Manager. Mayor Bronson asked if City Manager Eustice got clarification on the at will employee, adding annual reviews should not be conducted for an at will employee because then you are saying any termination would have to be for cause. City Manager Eustice stated he did not ask City Attorney Lindsay, who drafted the Agreement, adding he personally agrees with Mayor Bronson. Mayor Bronson asked if the Agreement could be passed with an amendment later upon clarification. City Manager Eustice stated Council could pass the Agreement with the amendment of no annual review. Mayor Bronson stated if you have an at will employee you should not have an annual review because then you are creating a record that you are truly not at will and for cause employment. City Manager Eustice stated for clarification purposes he can get a City Attorney's opinion, stating he feels it is a good idea to review the City Manager. Mayor Pro Tem Couture stated he agreed. Councilman Temple commented on the review form used for former City Manager McNeil. Mayor Pro Tem Couture stated Council has not done a review of a City Manager since Mr. McNeil that he knows of. City Manager Eustice stated that was correct. Mayor Pro Tem Couture stated a review is something that is needed to be put back in the agreement, no matter who the City Manager is. He added for the Interim City Managers a review should have been a more frequent occurrence. Mayor Bronson commented when Mr. McNeil was City Manager there was a multi-year contract. Clerk/Treasurer Kwiatkowski informed Council that any employee who is not covered by a labor contract is an at will employee. Mayor Bronson asked if reviews are done every year. Clerk/Treasurer Kwiatkowski stated no reviews are done and if there were they would be done by the City Manager. In the early years of Mr. McNeil as City Manager he did perform reviews. Mayor Bronson commented the Library is an at will employer and as he has been investigating it was recommended to him that if you truly are an at will employer then you do not do annual reviews with your staff. Councilman King stated he can see leaving this language out of the contract itself, but still thinks it's the best practice for the Council to do a review. Mayor Bronson stated he thinks we can review the City Manager anytime we want. Councilwoman Riddle asked if we would leave it out of the contract. Mayor Bronson replied yes. Councilman Temple stated sometimes reviews are for pay advances.

City Manager Eustice stated what the Council can do is table it for review by City Attorney Lindsay of those portions of the contract and have him in attendance at the next Council meeting.

Clerk/Treasurer Kwiatkowski stated there is one thing he would like Council to consider, which is what the City Manager's salary is going to be. Right now City Manager Eustice is way below what the average City Manager gets and we don't even know what that salary is. Mayor Pro Tem Couture knows it's been asked, but what is the City Manager pay. Clerk/Treasurer Kwiatkowski stated his current salary is $63,500.00, noting Dale Stuart was at $70,000.00 and Scott McNeil was above $70,000.00. He went on to state for everything that City Manager Eustice has taken on he is not being paid for what he does. Mayor Bronson stated that was his question to City Manager Eustice on the salary, that we should list it as an annual salary and that the hourly rate would be secondary because he is not an hourly employee. Clerk/Treasurer Kwiatkowski commented an hourly rate has to be inputted into the payroll software for everyone. Mayor Bronson stated that Mackinaw City just hired a City Manager at $73,000.00. He then asked Council if they would like to table this when there is more information.

Mayor Pro Tem Couture moved to table the Consideration of the City Manager's Employment Agreement until the Council has the additional information discussed tonight; supported by Councilwoman Riddle. A roll call vote was taken. Motion carried unanimously.

▪ **Appointment of Christine Khan-King to the Planning Commission, Term to Expire January 14, 2017 –** Mayor Bronson informed the Council that Ms. King was one of three names he gave to the City Manager for consideration. Planning Commission Chairperson David Kronberg did the interviews and made a recommendation to appoint Ms. King.

Councilwoman Riddle moved to appoint Christine Khan-King to the Planning Commission with a term to expire January 14, 2017; supported by Councilman King. Motion carried unanimously.

▪ **Reconsider the Sale of Property to Bois Blanc Township as Voted on in the July 21, 2015 Meeting -** City Manager Eustice excused himself in order to make copies of Councilwoman Riddle's motion she requested. Councilwoman Riddle stated this was not the correct motion, but was referring to her motion made previous to Councilman King's motion – asking for a special meeting to have consideration and closure. She thinks they have to know what the motions were before they can address this issue again and know what they are talking about. Mayor Bronson asked if Council wanted to table this item until the next meeting. Councilman Temple asked how long it takes to do the minutes asking why they are not done yet. City Manager Eustice replied we have had some issues with the recording device and in trying to convert it to the computer. Also, Ms. Gahn's computer needed replacement. Clerk/Treasurer Kwiatkowski stated he does not recommend listening to the motion tonight because they could be searching for quite a while.

Councilman King stated any consideration of the motion from the July 21, 2015 Special Meeting would have to be done tonight. City Manager Eustice stated this is correct, if the Council wants to reconsider the motion it has to be done at the next meeting after the motion was made, which was the motion he just gave to Council. He went on to state that only the three Council Members that voted for the motion can make a motion to reconsider. If there is no motion to reconsider, then Council can address some other issues. City Manager Eustice stated he spoke with Attorney Steve Joppich on the motion and Mr. Joppich stated the motion needed to be cleaned up and add that it is contingent on a negotiated purchase agreement and approved by Council. Attorney Joppich stated the amendment to the motion does not have to be done at this meeting, but he suggested that the Council amend the motion to add a condition that the Council's approval of the sale to the

Township is subject to the negotiation and City Council approval of Purchase Agreement with the Township. Mr. Joppich has stated we just don't want to sell a piece of property to the Township without an approved Purchase Agreement from the Council.

Councilman King stated at the Special Meeting he was extremely uncomfortable with the motion for starters, and the fact that it was actually brought from somebody and handed to a Council Member to read off without really knowing this was going to happen at the Special Meeting. He thinks a couple of other Council Members who would have swung the vote the other way were not present. Councilman Temple asked if Mr. King means if they would have known it was they would have been here. Councilman King stated he feels another Council Member would have been here. He went on to state, and has the permission of Councilman Lavender to say this, that Councilman Lavender thought the meeting was going to be an informed meeting on the Port, i.e. information. Councilwoman Kwiatkowski agreed, adding and discussion. Councilwoman Riddle stated that's why she wants the motion she made before the Special Meeting where she mentioned all the interested parties be present at the meeting, the information relayed to all the interested parties, and some sort of closure; and she knows she mentioned closure and to her that means there could possibly be a motion involved. Councilman King stated then that means Ryba was informed of the possibility of closure leading up to that meeting, as all interested parties were invited. We can't hold people's hands, noting Mr. Plaunt was not there. A lot of people said they thought that the City would not even purchase the property, so they didn't worry about it until the property was purchased. Councilman King stated it's a good thing – we're at that point now that we can have this discussion. Councilman Temple stated his problem with the whole thing is that if a Councilman is going to be here, he should be here at every meeting not only if he knows somethings coming up to vote on. Councilman King stated there were different options thrown at Council for this meeting of dates and he almost feels it was set up in a way that certain people couldn't be here. It just doesn't feel right to him the way it went down at the Special Meeting. Councilman King went on to state people and local business owners have talked to him since, not anyone interested in the property, and have been calling him saying we made a horrible decision and we are not coming off as the City that wants to promote business at all; and that's why he's here. He's thinking ahead to where if he ever has kids in this community what's going to be here for them, or do we have to keep sending them off like others.

Mayor Bronson asked if any Council Member who made the motion wants to reconsider it. Mayor Pro Tem Couture stated this is just a reconsideration to basically bring it back up for discussion. Mayor Bronson stated he knows since he has been on Council he has been discussing it and he's done. Mayor Pro Tem Couture stated he knows that. Councilwoman Riddle stated she made the motion and she does not wish to reconsider it. She would opt for an addition to the motion or amendment to the motion, but not to rescind the motion. Councilwoman Kwiatkowski asked in other words does that mean we could discuss something and then maybe save a few more inches/feet of precious property for someone, because it seemed like at that meeting Bois Blanc was willing to discuss other options. They said you came to us and this is what you offered us, meaning the Port Authority. Mayor Bronson responded Bois Blanc has already had meetings since we had that vote and got approval from the Township Board to move ahead. Councilwoman Kwiatkowski stated so if we wouldn't have made that motion we could have discussed this. Mayor Bronson stated we could have discussed this for years. Councilman King stated he thinks this is something that merits a discussion. Councilwoman Kwiatkowski stated the two months we had the property we didn't discuss much. Mayor Bronson stated there is no motion and we will move on.

Councilwoman Riddle asked if they are supposed to make the amendment to the motion to make it more professional. Mayor Bronson replied no. City Manager Eustice stated only the reconsideration would have to be done tonight. Mayor Pro Tem Couture commented before we move on, he was not at that meeting, and all the discussion since he started getting involved in talking about the Port was the creation of a future of Cheboygan and how are we going to increase jobs and a better future for Cheboygan and growth and development. He's been on board right from the get go and still is, and is not against selling a piece of property to Bois Blanc Township; he has nothing against it at all. However, since we purchased the property two months ago more players have come to the table and are showing interest in that property. He still does not know the plan or have discussed at a Council level the plan of how we are going to use that property that we now own and what the best scenario is with all the players involved. Councilwoman Kwiatkowski said that is exactly right. Mayor Bronson stated that was what the main part of our discussion at the Special Meeting was. Councilwoman Kwiatkowski stated no, we didn't. The meeting was for information and when we got here you asked for a motion. Mayor Bronson stated it was after we talked for two hours. Councilwoman Kwiatkowski stated they talked and Council heard the information, and that's what we needed to do. We as a Council have not discussed this. You may have discussed it on the Port Authority and everything else, but we as a Council have not; we don't have the vision. Mayor Bronson stated we can still talk about this but we still don't have a motion to move forward.

Councilwoman Riddle told Councilwoman Kwiatkowski that she disagreed with her comment that we did not discuss it because at the Special Meeting there was a presentation made by the Port Commission, then there was discussion by the Council than it was opened up to public comment. That was the sequence. Mayor Pro Tem Couture stated it was absolutely done the way it was done and he is not going against it, but as he said it was his own fault that he was not at that meeting and apologized that his schedule did not allow it. At the same level, this is a big deal. He knows nobody is taking it lightly and that is not what he is insinuating, but the fact of the matter is he just feels uncomfortable. Councilman King stated he liked the way the Special Meeting started and the information was good, and that's what he thought they were going to leave with; something that we can take home and digest. Mayor Pro Tem Couture stated when he talked with City Manager Eustice he had no idea there was going to be a motion made, that's not the way that I understand our Charter is. We have a City Manager for a reason to put that stuff together and recommendations and yes, we are the deciding body, but we went against, since he's been on Council, how this rolls. So it just threw him off. His first question is was it legal, which it was, as everything seems to be have been done legally. The next step is that the motion that was made was very vague and that's coming from our Attorney involved. Mayor Bronson commented he does not know why he would consider it illegal in the first place like we were conspiring. Mayor Pro Tem Couture stated no, not at all. His question is when he looked at the agenda for that Special Meeting, it states discussion. That was his question, can a motion be made. But it was an agenda item and a motion can be made during that discussion. Mayor Bronson stated his intention at the beginning was to have just discussion, and he asked if there was any way to have it as a non-public meeting. City Manager Eustice checked ~~everywhere we could~~ and we could not. Councilman Temple stated we really can't get in the habit of voting on something and then if everybody doesn't like it, turn around and do it again. Mayor Pro Tem Couture stated he totally agrees with that and he is not asking anybody to change their mind and their opinion, he is asking to reconsider the way the motion states, or reconsider listening to other overall plans that may be more suitable for what our overall intent is,

the Master Plan. Councilman King stated at the last Port Commission Meeting he attended, Mr. Kronberg said, and they all sort of agreed, that setting a timeline, going through stuff, getting with the Council; he thought these were steps in the process and Mayor Bronson stated before the Special Meeting, which he was very relieved with, that maybe we should take a little step back and discuss this more, now that other options came about. That's why he was okay with doing that. He added he still thinks if all members were present it would have been a split decision and would have gone the other way. Councilman Temple stated that's the way with anything you vote on and everybody is not here all the time. Mayor Pro Tem Couture stated that's true. Councilwoman Riddle stated one thing that makes her uncomfortable about this whole situation is that when we started talking about purchasing the property, it became important to have a Port Commission that could be involved in working on all this background information. So that's why the Port Commission was put in place. A committee was formed before the Port Commission and Mayor Pro Tem Couture, Mayor Bronson and City Manager Eustice was on the committee. We had a committee from the Council that would be involved rather than having the full Council be involved. People who were interested offered to be on that committee, so when the whole process was done and the decision was made by the committee and the Commission that this is what we were going to do, then the question was I don't know enough about it – we need to learn more about this situation so your questioning the people you have appointed to get you the information. You're questioning the information because you don't like the information that you're getting. That's the impression that she got. So she asked for and requested a special meeting so everybody could come up to speed and find out the background information, the Port Commission could do a presentation to bring us all up to speed and then we could have closure rather than keep churning over this information, over and over again, and never making any decision. That's why she recommended that we have closure.

Councilman King stated he thinks more has come to light in the last couple months since we purchased the property than what was going on before with the Port Commission. Councilwoman Riddle stated right, there were people who didn't think we were going to purchase the property, but now that we have the property and there's the threat that they may lose some access, they want to offer less money that what has been offered and they still think they need to have first priority on the property, even though they are not willing to pay the price that we want them to pay for it. Councilman King stated that is not his main concern. There are others concerns that if a large chunk goes to this one entity that we could miss other opportunities to hit home runs with other business development on that property. Councilwoman Riddle stated it was also brought up in that meeting that there is another stretch of property. One of the things brought up is that the first section of property included the 100 feet, 330 feet and the other 100 feet. If that was sold early we could recoup some of our investment and would give us more time to develop that whole area on that northern section for the Port property. It gives us the money, it gives us the rental properties that we are not getting, it enables the City to become more solvent again on where we're backed up on the money that we have out there. Councilwoman Kwiatkowski stated after two months of owning the property, we gave it to the first bidder; asking if Council doesn't feel the least bit uncomfortable for the other two businesses that have been there for 150 years and have been paying taxes. You don't feel anything that you just signed at a stroke of a pen and they are in jeopardy. Councilwoman Riddle asked who the other business is. Councilwoman Kwiatkowski answered Plaunt. Councilwoman Riddle stated Plaunt has not been an interested party in the land. Councilwoman Kwiatkowski stated but he was here and he did have a statement and if we would have stepped back, we may have solved the problem with the Township, as well as with Ryba

because Ryba was very interested and wanted more and they have been here 56 years paying taxes. Councilwoman Riddle stated, if she remembers correctly, she asked the question of the Chair of the Port Commission in the early negotiations for the property whether people were interested and whether the City could afford to take the chance of purchasing the property. The question was asked if Ryba Marine was interested in purchasing the property and the answer to that question initially was no. Councilwoman Kwiatkowski commented you've never changed your mind and thought yes I could use that. Councilwoman Riddle stated he did change his mind and thinks he could use it, but he doesn't want to pay and pay what the property is worth. Councilwoman Kwiatkowski stated they are going to pay for that property over and over again with the taxes. Councilwoman Riddle stated there is a chance that they would pay for that property over and over with the taxes, unless they discontinue business or move out of the City. Councilwoman Kwiatkowski stated if they did then we could sell it for what it was worth. Councilman King stated on the other side of the coin, what if Bois Blanc Township just lets it sit there. Councilman Temple stated that is one of the things that is going to have to be in the purchase agreement. Council King stated that's why he was uncomfortable without seeing any plan from Bois Blanc, what's their site plan. Councilwoman Riddle asked City Manager Eustice in some of the back agreement papers is it stated it has to be developed within a certain period of time? City Manager Eustice stated it wasn't in the original draft Purchase Agreement, adding there's never been an approved purchase agreement. Councilman Temple stated what we need to do is leave things the way they are as we already voted but make sure in the purchase agreement that they meet all requirements or we don't sell it to them. City Manager Eustice stated that's why Mr. Joppich has made the recommendation. Mayor Bronson stated you can still put that language in a purchase agreement; it doesn't have to be a motion from Council. City Manager Eustice added Mr. Joppich does want the original motion to be amended to include that it be contingent upon an approved purchase agreement of the Council, but we don't have to do that tonight. Councilwoman Riddle stated all these reasons are why we hired the attorney, why we hired a real estate person, why we have the committees involved because we, on the Council, don't know enough to make those decisions. Councilwoman Kwiatkowski stated and that's why we wanted to step back and be a little more informed. Mayor Bronson stated again, there has not been a motion made and we will move onto public comments.

Public Comments:

▪ Mr. John Cireillo stated he would like to state his mind on what happened on Friday at 12:45 pm. When he first came in to the meeting, he heard the Council mentioning doing a little painting there with yellow paint where it's worn out. Mayor Bronson stated some of Council Members may not know what Mr. Cireillo is discussing. Mr. Cireillo stated it is the pedestrian that got hit at 12:45 pm this past Friday afternoon in front of Festival Square where the two crosswalks are. City Manager Eustice stated the person was on a bicycle. Councilwoman Riddle inquired if the person was on the sidewalk or the road. Mr. Cireillo stated the person was crossing in the crosswalk with a bicycle, noting he was not there, and is talking about what the Cheboygan paper said. Paint is fine but the cars can park over the paint and are going to ignore it like they do in handicap parking in the shopping centers. There is a lot of movie traffic there and this is not the first time that someone has been hit there. Someone was hit there last year. You have all these people coming out of the movie theater and a lot of them park around the canopy when there is not enough parking on the street. His question is why down at the Tissue Factory is there a pedestrian sign to give you warning and then another pedestrian sign with arrows pointed toward the white line coming from both directions, north and south. There isn't any sign where the two crosswalks are by the walkway café by Mulligans and the other one in the center of Festival Square.

Councilman King stated he met with MDOT when they were here and brought up the same concern that Mr. Cireillo has. Even at the Tissue Plant, people in Cheboygan do not stop for pedestrians and he sees this every day because he is out on his bike often going across those spots and they will not stop for you. He went on to state all we got was the piano striping (lines painted in two spots) and thought we should have the big neon pedestrian signs in that same area, adding he is worried about that spot. Mr. Cireillo stated because there are two crosswalks we would need four to six signs, with the warning signs first and then the other two with arrows pointing down going north and south. He has been up to Mackinaw City, especially this time of year when they are real busy, and there's license plates from all over the country and just about every state, and they all know enough to slow down at these crosswalks, adding there are thousands of people up there and all they have is the white paint and that seems to be working for them, and they are all going slow, 20 mph or less, adding Councilman King just admitted that people don't slow down. Councilman King that is just his observation. Mr. Cireillo stated the last item that he had is he is concerned about response time when someone gets hit speaking of an incident on US 23 E two years ago next month. He stated we have deputies, City Police, and State Police, so when someone gets hit why can't the first available unit show up. Does it have to be the City Police because it's in the City and why is the response time so slow. It wasn't during a shift change or during a holiday. He doesn't understand it, not to mention there was no one next door in this building 400 feet away. Councilman Temple asked how Mr. Cireillo how long he said it took for the police to get there. Mr. Cireillo stated from the way he understands it, a person had to come over to this building and ask for an officer to come over there. The ambulance showed up before the City police. After the ambulance showed up, then the fire truck showed up to block both sides of the street. Councilman Temple said he made a statement to someone here not too long ago, because he listens to the scanner all the time, how quick the response time is for our fire department, police department and ambulance to show up on the scene. If they weren't there then that was very unusual. He is not just sticking up for them because they are the City Police, but anywhere in the County the response time is fantastic. Mr. Cireillo stated he does not have a scanner but is going on his experience. Councilman Temple stated sometimes when you are standing there waiting it seems like it takes forever. Mr. Cireillo stated the point is, the ambulance got here first and you would think from a stone throwing distance that the trucks could have come out quicker.

Ms. Connie Newland, a Cheboygan resident, stated some of the issues Mr. Cireillo brought up are serious concerns of hers. Since this accident, a lot of people have been talking about the response time. From what she understands happened when the woman was hit, the paramedics were actually doing the job of the police officers. They were the people who were out there securing the area where the accident happened. They were the ones talking to the people there. There were six people holding this individual on the street and not one of those people were interviewed by the police officer. She is just very concerned about that and concerned about the investigation and concerned that the original person that dialed 911 wasn't even called by the police department and asked what did you observe if anything, etc. She is just concerned about this investigation and does not know what part the Council plays with the police department or if this is the right venue where we should be, but think there are enough concerned people in the area that we need to do something. Like Mr. Cireillo said, we need to do something about that crosswalk. It was the second accident and it was a bicycle there last year exactly in the same place. According to photographs and so forth that they have, there was nothing obstructing this gentleman's vision. Nothing. There was an illegal car parked there, but north of where the accident happened, not south. Ms. Newland

stated from what she understands there's still not a police report and she does not know how long you have to wait for that, but she thinks that would be helpful for some people. She then stated maybe the Council can tell them what to do, we want to fix the problem; they don't want to just point fingers, we are residents, we all need to work together and find a way to fix this. If we had a terrorist in our town, we can't even get to an accident 400 to 1000 feet. She commented the woman has been in ICU since Friday and there is not a lot of hope for her right now and she cares about this person, noting it could be your child, your sister. She is just overwhelmed with it and what she wants to do is find a solution. It's not just bringing it here, it's where do we go from here because I am telling you if we get a terrorist here or anywhere close to us we better have a plan of action and it's got to start with us, all of us, but right now her concern is the woman.

Councilman Temple asked the City Manager if there is any way to put signs up at these crosswalks. City Manager Eustice stated they have already looked into it and have addressed it in the past, noting it is really controlled by MDOT. Councilwoman Riddle asked if the City Manager could not contact MDOT again stating we have had a serious accident and what they allowed us to do was not enough to take care of the issue and they need to do more. Councilman Temple stated MDOT controls everything on the State highway. City Manager Eustice stated he has already talked with Ms. Patty O'Donnell at MDOT and Jim Conboy, a concerned citizen and avid bicyclist, has also contacted her and they are taking it very seriously. Councilman King noted the striping is already worn off and it's only been there a year. Mayor Bronson stated it would really help that people who are concerned also contact MDOT, so they are hearing from citizens and not just from City officials. He asked that the City provide the address as to where comments should be directed. Councilwoman Riddle commented yesterday she spoke to one of the owners of the stores in that area where people are repeatedly parking illegally over the crosswalk. She asked Chief Jones if there is any possibility that we have the availability of creating that a tow away zone so people who park their illegally know they will be towed. Chief Jones responded he will have to take a look at that with MDOT.

Ms. Sandra Green, guardian of the lady that was hit, said the lady is a high functioning mentally challenged person, and she was there and was disappointed in the time it did take for the response to come to her aid. She stated when a bicyclist or pedestrian is in a crosswalk they have the right of way, noting it is not posted in our County like other counties. Ms. Green went on to state Eleanor is in critical condition and at this point they do not expect her to make it, as she had 19 broken ribs from the accident, head trauma, her left leg is broken in two places and they have placed a steel rod in her leg already, she is on a respirator because one her lungs collapsed and the machine is trying to hold her lung from collapsing the rest of the way, her right lung has now collapsed, and she is on a ventilator because with that many broken ribs she cannot breath on her own because the ribs would crush her lungs. Ms. Green further stated before she came to this meeting, she received a telephone call that her lungs were starting to become paralyzed which does not give very much hope for her at all. She is going to continue to fight for Eleanor's rights just to have treatment and her right to be able to live in a community that protects all its citizens and not just the ones that are here visiting for the summer but the ones that live here year round. Because Eleanor is challenged, Ms. Green does not feel she should have had any less respect that anybody else and she was not quite sure she received that from the officer at the hospital, as she was disappointed because he would not even talk to her. She called for the Police Report and was told that he did not complete it and that he would be in on Wednesday and she could call to get the Police Report then, which she is definitely going to do because she is concerned and concerned for everyone, including every child

that rides a bicycle across the street. This was a trike and had she not had her bike helmet on she would have died at the scene, as that is the only thing that saved her. Ms. Green pleads that something is done to protect the pedestrians with some kind of sign.

Ms. Barb Algenstadt stated she is guardian for several people and this could have happened to anyone of them just walking across the street. She added she would like to verify with Chief Jones if there were questions asked of the people who saw it, as it is her understanding no one had been asked any questions and that the driver actually was on his cell phone when he was driving when he hit her. This is what the other people that were there did see. She is asking for a verification as to why the observers were not asked any questions and was this man given a ticket, adding they are hearing he was not given a ticket. City Manager Eustice asked Chief Jones if he wanted to address this. Chief Jones replied not at a public meeting.

Mayor Bronson stated in all of the concerns presented, these have been issues the City has had and have inquired from the State and MDOT many times. We are not allowed to make that a crosswalk where pedestrians get the right-of-way. City Manager Eustice stated Mayor Bronson was correct, in that Main Street is a State highway, and MDOT says that vehicular traffic has the right of way, the pedestrians do not. Mayor Bronson further stated this does not mean that we won't try and get better signage and more of it. Audience comments were made that on the michigan.gov website it states pedestrians have the right of way. Mayor Bronson commented the City needs to ask about the allowing of the crosswalk at Great Lakes Tissue and not this other one. Councilwoman Riddle stated we do need to address and find out what our options are and what can be done to make it safer. It is sad that it takes someone getting hurt critically for action to be taken. Councilman Temple stated we will take the steps to do it. Comments by someone in the audience, with Councilwoman Riddle responding that she does not think that's true, our police force treats everyone the same whether they be tourists, whether they be someone that has special needs, and she stands behind our Police Department stating she thinks they do a really good job for the City. She does not know what situation happened and is sure it is under investigation, it's nothing that can be discussed at this point and time, but she doesn't like the statement that was just made. City Manager Eustice commented the City will follow-up on these issues and if anyone would like to talk to Chief Jones outside of this meeting, he is certainly willing to discuss that situation with them.

City Manager's Report:

- **S. Huron Street Critical Fix –** City Manager Eustice reported the S. Huron Street critical fix still has not started, although preliminary work has been done. They are hopeful late this week Mr. Chuck Robiadek will have the materials necessary to get the culvert fixed and the shoulder of the road secured. Fortunately we have not had a lot of rain so it has not continued to wash away.
- **Downtown Music Festival –** City Manager Eustice stated the Downtown Music Festival occurred this past weekend and it was a pretty good success, as there was great weather and a good crowd Friday and Saturday night. We should have financial numbers early next week. Councilwoman Riddle asked how the Rockin' Ride went. City Manager Eustice replied better than expected with about forty participants.
- **Mayoral Proclamation for Simmone "Jackie" Paquette –** City Manager Eustice reported on Monday he presented a Mayoral Proclamation to Simmone "Jackie" Paquette at the Senior Citizens Center in honor of her 100th birthday, which was Saturday, July 25. Mayor Bronson dedicated July 25, 2015 as Jackie Paquette Day. He noted she has been a citizen of the City since 1952.

- **State Street Bridge Major Repairs –** City Manager Eustice reported MDOT will be doing major repairs to the State Street Bridge beginning January 4, 2017, referring them to the information in this packet. He noted the Bridge will be completely closed a minimum of 6 weeks and traffic will be detoured out Lafayette Avenue, down Lincoln Avenue and across the Lincoln Avenue Bridge. City Manager Eustice commented it is a five-month project, with the initial closure taking care of the major repairs that need to be done.
- **Permit/Lease Agreement for Port –** City Manager Eustice stated City Attorney Lindsay has drafted a permit/lease agreement for Port property users, as we only had verbal agreements, including Kokosing, which is a significant lease, and Al LeBlance who has a fishing boat. City Attorney Lindsay took the City Permit form for rights-of-way and edited it.
- **Zoning Board of Appeals Meeting –** City Manager Eustice stated the Zoning Board of Appeals will meet next Wednesday to consider a property that is zoned single-family residential on U.S. 23 (E. State Street) owned by Ms. Amanda Tanner. The Marina Bay Condominium Association wants to put storage buildings on this particular property which is not adjacent to the Association. He explained Ms. Tanner's search for property. City Manager Eustice then stated this is a very unique user variance request and has spoken to Mr. Dick Carlisle on this, explaining the owner is looking at a site condominium project with lots and roads. Councilwoman Kwiatkowski asked if the property is zoned for that. City Manager Eustice replied no and the only zoning you can do that in and have them independent is Light Industrial. He stated his advice to Ms. Amanda Tanner was to make these accessory to the condominium owners only, so they could not sell these storage buildings separately from a condo. Councilwoman Riddle stated if they sell a condo do they have to sell the storage building. City Manager Eustice replied yes, or the storage building could be sold to another owner in the Condominium Association.
- **PASER Study Map -** City Manager Eustice stated City Engineer James Granger has completed a very good color coded PASER Study map. Councilman King asked if it is digital and if they Council could get a copy. City Manager Eustice replied it is digital and Mr. Granger will have copies for the Council. The map is a very nice summation of the PASER Study and the road conditions and gives us a good look at what we need to do first as far as resurfacing the roads. Councilman King said as pedestrian safety came up tonight, he does not think much has changed since the Middle School was built, as far as sidewalks going to the school, and no designated crosswalks for the kids, pointing out now with third graders and a lot of younger kids going there. He noted the condition of Lincoln Avenue itself is really poor, asking if Lincoln Avenue is on the top of the list. Mayor Pro Tem Couture commented in the winter time the kids have to walk on the streets. Mayor Bronson said he asked his son if he walked on the sidewalks and was told no because he can't get across Lincoln Avenue. Councilman King stated it seems the ~~peek~~ peak time has always been a traffic problem, suggesting maybe a temporary flashing four-way would work during school hours, noting connecting Stempky Street behind the bus garage would alleviate a lot of it. City Manager Eustice stated the City has the property to extend the street but it is very expensive. Mayor Pro Tem Couture inquired as to a grant for the street. City Manager Eustice stated it is possible and is something we could look at. Councilman King commented it may come to the point where all the schools will be located on that one campus. Councilman Temple asked if we have ever gotten an estimate on sidewalk for the south side of Lincoln Avenue to the High School. City Manager Eustice stated he does not think so, adding this is something we should look at. He went on to state there is a grant program called Safe Routes to Schools that he worked with on with Jan Kellogg of the NLEA, and it's something we should take a look at, noting it is a little bit heavy paperwork wise to get it through and the requirements are very difficult with having to

have public meetings with the citizens that have children in school, to be held cooperatively with the school and municipality. He went on to state the grant is only up to $200,000.00 and the City would have to match it. Mayor Bronson stated he recalled a survey done in 2008 with parents about walking to school, although he does not know how relevant it is now. Councilwoman Riddle stated she thinks we also checked into getting grants because of a walkable community for that area of the school and there was some reason we weren't eligible. City Manager stated both the road surface and sidewalks in this area will be looked at.

Messages and Communications from Mayor and Council Members:

- **Gordon Turner Park –** Councilman Temple noted the railroad ties at Gordon Turner Park are falling apart, asking if there is anything we can do such as replacing the bad ones. He stated another thing he noticed are that some of the picnic tables should be repaired. Councilman Temple then stated he thinks it would be a good thing if the City took its vacuum down there first thing the morning instead of when there is a lot of people picnicking, noting the citizens that complained to him stated there was dust going all over the place. City Manager Eustice stated he will check with Mr. Karmol, DPW Director, as this is normally done in the early morning hours.
- **City Taxes on Port Property -** Mayor Bronson stated for clarification, the City doesn't collect $18,000.00 from the two pieces of property; it is more around $4,000.00.
- **Cheboygan Area Public Library & Taxes –** Mayor Bronson stated there's been discussion about the Library being tax exempt and not paying taxes, noting the City has about $12,000.00 per year that goes into City coffers through captured taxes. He added between the City and Inverness Township, 4% of the Library's budget goes into the DDAs.

Adjournment:

Councilman King moved to adjourn the meeting at 8:50 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
August 11, 2015

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:
Present: Lavender, Bronson, Temple, King, Riddle and Kwiatkowski
Absent: Couture

Councilwoman Riddle moved to excuse Mayor Pro Tem Couture; supported by Councilman King. Motion carried unanimously.

Councilman Lavender led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:
Mayor Bronson stated there is an addition to the Agenda, 6-1 – Consideration of Resignation of Mayor Pro Tem Couture from the Port Commission.

Councilman King moved to approve the Agenda with the addition of 6-1 and receive and file all communications; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- **Regular City Council Meeting Minutes – July 14, 2015.**

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of July 14, 2015 as presented; supported by Councilman Lavender. Motion carried unanimously.

- **Special City Council/Port Commission Meeting Minutes – July 21, 2015.**

Councilwoman Riddle moved to approve the Special City Council/Port Commission Meeting Minutes of July 21, 2015 as presented; supported by Councilman Temple. Motion carried unanimously.

Bills and Disbursements:

- **Prepaid Bills and Disbursements for the Month of July 2015.**

Councilman Lavender asked for an explanation on the difference in the monthly insurance premiums for the retirees. City Clerk/Treasurer Kwiatkowski responded that one of the options that the retirees have is that if they have a different plan, such as a spouse having retiree health care, then the City pays the difference. Other retirees have their retiree health care through the City, which goes according to a policy based on years of service.

Councilman King inquired on the payment for the ice resurfacer debt payment. Clerk/Treasurer Kwiatkowski explained this is a 10-year issue, with another 6-7 years left.

Councilman Temple inquired on the payments to Gracie Larson, Jr. for cemetery maintenance in the same amount. Clerk/Treasurer Kwiatkowski replied Ms. Larson is paid every two weeks, so he takes the number of weeks during the season, divides it into the contract, coming up with the $1,875.00.

Ms. Trudy Lofgren asked for an explanation on A2Z Specialties/Becketts (lawn mowing/tax lien levy). City Manager Eustice replied the City is using A2Z Specialties, which is Mr. Beckett's company, to clean up some blight issues. Most of the property blight issues are properties that are in foreclosure and owned by banks. We are not able to get the banks to clean them up, so we hired A2Z and then we bill the property owners for the clean-up. Ms. Lofgren asked if this is something the City used to do and now it is hired out. City Manager Eustice stated in some respects the City used to do it, but we really haven't delved into blight clean-up like this, as before we tried to get the property owners to do it. He went on to state the City now has a Blight Committee, which is actually trying to solve those issues by cleaning them up if the property owners do not.

Ms. Lofgren then inquired on the property taxes for the Port properties. City Manager Eustice explained because the City of Cheboygan purchased the two Port properties in the current tax season, the City of Cheboygan has to pay property taxes on those properties because the current year taxes are based on the owner of record as of December 31, 2014. Even though we are a tax exempt organization we didn't own the property on December 31, 2014 so we are liable for the taxes. Ms. Lofgren asked if this does not usually come out at the time of closing. Clerk/Treasurer Kwiatkowski responded it depends on the timing. City Manager Eustice stated we owned the properties as of May 19, 2015 so are responsible for the tax bills going forward.

Councilman King stated regarding the bills for the Music Fest, he has tallied up the cost for the entertainment alone which was close to $9,000.00, asking if there is any preliminary idea of how the event did as far as income. City Manager Eustice stated Ms. Guenther is still working on the numbers for the event, but according to what she has analyzed so far we are going to break even and maybe be in the black a very little bit. It was really more successful than anticipated, especially Saturday night considering multiple events going on that night.

Councilman Lavender moved to approve the prepaid bills and disbursements for the month of July 2015 in the amount of $1,515,101.59; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

- **Unpaid Bills and Disbursements for the Month of July 2015.**

Councilwoman Riddle inquired on the expense for PC & Recording System Set-Up, asking if this expense is for the system we are now using for Council. Clerk/Treasurer Kwiatkowski replied yes, and also included migration from the old computer to Ms. Gahn's new computer.

Councilman King moved to approve the unpaid bills and disbursements for the month of July 2015 in the amount of $44,398.06; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

GENERAL BUSINESS:

- **Consideration of Resignation of Mayor Pro Tem Couture from the Port Commission -** City Manager Eustice stated he spoke to Mayor Pro Tem Couture this morning by telephone and who then submitted his resignation from the Port Commission by e-mail this afternoon, noting he was an original member of the Port Commission established in 2014. Due to his schedule he is concerned about having missed a few meetings, and going into the future does not believe he can be at the next few meetings, so he would like to resign so Council can place somebody on the Commission that can be there each month and help with the Port Commission's planning activities going forward. City

Manager Eustice stated he has resigned with regret, as he had a great deal of interest in the Port Commission, but felt it wasn't fair to not be present, allowing the Council to appoint a fifth member to the Commission. He went on to state that he is hopeful that the Council can appoint a new member, who will be in place for the Port Commission meeting in September.

Councilwoman Kwiatkowski moved to accept with regret the resignation of Mayor Pro Tem Couture from the Port Commission, effective immediately; supported by Councilman King. Motion carried unanimously.

Public Comments:

- **Condition of Duncan Avenue -** Ms. Georgia C. McFarland, President of the Board of Directors for the Duncan Bay Boat Club, introduced herself. She stated she's noticed over the years, having been at Duncan Bay since 1996 and her husband having been here since he was two years old, there is a portion of Duncan Avenue that the City has delineated on the color coded road map depicting that it's in poor condition. It has substantially deteriorated, noting she has had to drive on the left hand side of the road, which is dangerous. It has gotten worse and worse, stating there have been efforts to patch it, but whatever patching has been done has disappeared in the winter. Ms. McFarland stated whatever is being used to patch the roads is falling apart. The Duncan Bay Boat Club Members pay over $114,000.00 in taxes, and actually it was a lot more year's ago but they have been losing value to their properties, as are the other properties along that stretch of road and they can't sell the properties because the entranceway to the properties has so deteriorated. You have a decaying infrastructure like this is having a snowball effect and it is only going to get worse. She asked the City Council to take a look at the benefits that the City can get from resurfacing that portion of the road, about one-quarter mile, to make that area a little more desirable and, thus, to boost up some property values. In theory she thinks the road is dangerous and would humbly ask the Council to consider resurfacing the area from Eastern Avenue to Marina Drive.

City Manager Eustice stated besides the letter contained in the Council agenda packet, he provided Council with a letter that was hand delivered from Mrs. Trudy Lofgren yesterday addressing the same issue, and also a letter from the Marina Village Condominium Association.

Mrs. Lynne Karty stated she is a member of the Marina Village Condominium Association and they own two of the log homes and barns, as well as another piece of property, and personally she and Paul Karty paid the City of Cheboygan $34,501.00 in taxes and every time Mr. Karty drives down Duncan Avenue he is extremely frustrated as to what the road looks like for the amount of taxes they pay. They have been trying to sell one of the homes, but can't get anyone to come in there. She noted the presentation coming in that road substantially detracts from the desirability of the area. Mrs. Karty went on to state she did an estimate, not knowing which homes are homestead and which are non-homestead, using their taxes for the estimates, and her estimation is somewhere in the neighborhood of $80,000.00 being collected for taxes on the 11 homes and one lot and then approximately $15,000.00 for the barns across the street, so there is somewhere between $90,000.00 and $100,000.00 being collected. They are all really frustrated with the condition of the road that they travel for the amount of taxes they are providing to the City. They would like to strongly encourage the Council to consider resurfacing the road because it really needs it.

Mrs. Trudy Lofgren stated she wanted to reiterate what the other two ladies spoke about, stating she is from Harborside Estates stating they have a lot of empty property there and would love to sell some of

it. The road is very bad. In fact right now her truck has a problem from hitting holes, even though you try to go around. She added she drives on the wrong side of the road, which is very dangerous, so she wanted the Council to know their issues stating they are hopeful the Council can do something for them.

Mr. Raymond Lofgren stated he has talked to former City Manager Stuart and current City Manager Eustice on this, stating he knows it is bad. He explained that every time they put cold patch in and it rains it disappears. Part of the road was developed when Bill Chlopan was here as City Manager. He does not know if any of the corduroy was taken out or not, but thinks this is the problem. Mr. Lofgren went on to state he wanted to bring attention to two manholes on Marina Drive, which stick up about 3 ½ to 4 inches. He is surprised that the City crew has not mentioned this, because you have a piece of iron 2 ½ to 3 feet in diameter sticking out of the asphalt that a low riding car may get it if they don't swerve around it. He then mentioned the grass is getting eaten away where cars are driving on the grass. He noted the manholes are in the middle of the road and are very dangerous. Mr. Lofgren stated he would like to reserve some comments after the Mayor's report on Huron Street.

Councilman King asked Mr. Lofgren if the area mentioned is a very heavy clay area. Mr. Lofgren replied they started in 1983 at the condominiums, noting by the harbor it turns to hardpan and gravel; it is all clay at the Marina Bay Condominiums; at Marina Drive it turns into gravel; and the area of Duncan Avenue he thinks is mostly a build-up of sand and corduroy (old way they put roads in), adding he does not know if former City Manager Chlopan had part of that dug up. The City street did not go that far when he first purchased the property in the early 1980's, but he believes Marina Drive is a hardpan road. He estimates that it will take at least $40,000.00 to probably take 1 ½ feet of corduroy out, compact with a thermal fabric down and add 8 inches of road gravel, which is in the very bad deteriorated section, being approximately 475 to 600 feet long. Mr. Lofgren commented he thinks the rest of the road can substantially be improved; there are three areas where the shoulder is gone that can be related to truck drivers in the winter time not knowing the down pressure on the underbody plows – they throw debris from the edge of the roads into ditches, etc. He noting there is a new product out that you can substantially put a 40,000 pound truck over a swamp if you put in 8 inches of good compacted gravel on top of this fabric cloth. Mr. Lofgren went on to state they have relatively light traffic except for a garbage truck or cement truck. He thinks the road can be developed rather inexpensively using a geo thermal mat. Mr. Lofgren commented that a good amount of the people that Council represents only make $12,000.00 to $15,000.00 per year and to hear that you are spending tax dollars is nerve racking or disappointing, but sometimes it has to be spent. He noted that this particular area in Cheboygan, to say the least, has been improved probably within the last 30 years more than any other portion of the City of Cheboygan other than the 425 we have up on the hill. He is saying he would really like to have some pretty immediate response to this.

Councilwoman Riddle asked what Duncan Avenue is rated on the PASER Study. City Manager Eustice replied it is rated a three (3), on a scale of 1 to 10, the lowest numbers being the worst. Three (3) is a poor condition. He went on to state we had some roads rated a two (2), one being W. State Street between the trail and Huron Street, which is a major street. There are some smaller streets, for example Bancroft Street with four houses on it, rated a two (2). There is another short section of Bailey Street from Division to State Street that is also rated a two (2); but Duncan Avenue is at the top of the list. Councilwoman Riddle stated she knows we have limited funds for roads, asking if Duncan Avenue fits within that realm. City Manager Eustice answered it can fit, but they would have to move some monies around. He explained the he, Mr. Karmol, DPW Director, and City Engineer James

Granger have looked at Duncan Avenue. As Mr. Lofgren stated there is a section that probably will cost more to resurface or repair than the rest of the road. They initially looked at repairing the potholes and doing a process called wedging, followed by crowning the road and then resurfacing it with 1 ½ inches of asphalt, which they have talked to Xtreme Asphalt on. Although this would be a less costly option, it might not be the best option. As Mr. Lofgren explained, there is about a 600 to 800 foot section where the road base is not good. He did take pictures of some of the potholes, noting there is a piece of wood sticking up out of the ground (corduroy), which has apparently been there for probably 120 years, as it used to be a wood road back in the era of Duncan City.

Councilwoman Riddle asked if we will be getting road funds. City Manager Eustice replied yes, for the next four years. Councilwoman Riddle stated if the Duncan Avenue repair is outside the realm for this year, noting State Street is important to have work done on, we need to do patching and correcting so vehicles don't have that much difficulty. She added we know we have funds coming in, but we have to do the worst first.

Councilwoman Kwiatkowski inquired as to any grants or funding that we could get if we used the new process that was mentioned. City Manager Eustice replied the only funding we can get is a Transportation Bond (loan), as there really isn't any road funding unless the State of Michigan steps up. Councilwoman Kwiatkowski then mentioned grants and other supplements if old tires were used. City Manager Eustice stated he is not aware of this, but will check into it.

Mayor Bronson stated after receiving the first letter, he drove down Duncan Avenue and then asked City Manager Eustice if resurfacing was the best option, or should we really dig it out and replace it. City Manager Eustice commented if we just resurfaced it, he thinks it would be okay for a few years, but the best option is to reconstruct the road by removing the corduroy and putting down new gravel, which is certainly the most costly option. Mayor Bronson stated it would be helpful to see figures for both. City Manager Eustice stated he will ask City Engineer James Granger for estimates. He went on to state that although it is not a major street it is a well-traveled street. Councilwoman Kwiatkowski stated there are very nice homes in this area and she thinks it would be well worth it. City Manager Eustice agreed, stating this is a very high-quality area of our City. He then stated at the intersection of Duncan Avenue and Marina Drive is really bad, explaining the one corner is down to gravel and it has some pretty good bumps in it.

Mr. Lofgren explained a normal corner is 93 degrees and we have about a 127 degree corner, adding the property line runs right into that gravel and the easement runs further into the driveway of the Marina Harbor ramp, so at 1020 Duncan Avenue, which is their grey building, that property line runs into that corner. It makes the corner of that road at a hard angle. City Manager Eustice stated based on pending estimates, part of Duncan Avenue may be able to resurface closer to Eastern Avenue, while the other part may have to be rebuilt.

Mayor Bronson commented other roads are rated lower, and his concern is Duncan Avenue may be coming ahead of a few others. He went on to state that Mr. Karmol. DPW Director, explained that the infrastructure under Duncan Avenue will not have to be replaced. The other roads that are rated "2" have 100+ year old water mains and Mr. Karmol does not want to redo a road with the old infrastructure, so it will cost more to reconstruct. Mayor Bronson then stated it is reasonable to move Duncan Avenue ahead.

Councilwoman Riddle stated she understands Mr. Karmol's expertise, but we had a report at the last meeting regarding the hole at the corner of Main Street and Lincoln Avenue that because it is a major situation it is looked at but not dealt with. She noted this is a major intersection, asking if we can do something so it doesn't become worse ~~that~~ than what it is, rather than waiting to do the whole thing. She feels this needs to be addressed because of the school buses that pass through there, adding we are approaching the school year. City Manager Eustice replied this is a bad area and he has discussed this with MDOT because he feels responsibility lies with MDOT as a State Highway, with some of it becoming the City's responsibility on Lincoln Avenue. He thinks we may be able to partner with MDOT to try and rectify that whole intersection, as he does not feel the City should bear the cost of that entirely.

Councilman Temple stated if you look at some of these streets where staff is saying water mains, etc. have to be fixed and we are not going to do anything until we can afford to do it, he feels it will never get done. He commented on Bailey Street where probably 150 cars travel every day and State Street there are probably 500 cars traveling it a day, adding we cannot wait until we get the money because it won't happen. Councilman Temple went on to state we will be in trouble in a couple years with the streets that have a lot of traffic. City Manager Eustice commented Lincoln Avenue by the High School and Middle School is another area that gets an intense amount of traffic, pointing out it is rated a "3". Councilwoman Riddle stated Council is still waiting for the map from the PASER Study. City Manager Eustice stated he has hard copies of the map for Council, adding City Engineer James Granger is also going to give him a digital copy so it can be e-mailed to Council.

Councilman Lavender asked if we know how much money is coming in from the road millage. City Manager Eustice replied we will get about $94,000.00 annually, and have already received the first payment. He noted that we also have some Local and Major Street monies, but it is nowhere near enough to fund Lincoln Avenue, Duncan Avenue and State Street. We have proposals on State Street on various ways to resurface it, but that alone is roughly $260,000.00 and we don't have enough to do that cash wise. Councilman Lavender stated he is all in favor of fixing the roads right so we are not revisiting this every couple of years.

Councilwoman Kwiatkowski inquired as to help with State Street. City Manager Eustice stated sometimes you can get MDOT monies for non-State roads that are heavily traveled, and Lincoln Avenue he thinks is in that case but we cannot wait for MDOT to fund it. They did fund State Street up to the trail and is not sure why State Street was not done all the way to Huron Street. City Manager Eustice stated we may have to get a Transportation Bond or another type of funding, adding any type of grant funding will take time.

City Clerk/Treasurer's Comments: *(none)*

City Manager's Report:

- **Ice Arena Operation –** City Manager Eustice reported that Rink Manager Craig Coxe and he have been discussing he operation of the Rink for the upcoming winter. We have an opportunity to bring a clinic the week of August 24, (an outside company would come here and run a clinic for 10 year olds to about 14 year olds) which is a weeklong event, 8:00 am to 4:00 pm. We will be guaranteed at least $2,000.00 in ice time for that, and then the ice will stay on. This is relatively early to put ice on, but they feel we can get the revenues to support it through September. Rink Manager Coxe has already sold ice to a fall men's league with participants from the Petoskey Men's League. There is also a

travel team that will start practicing in September that will utilize the ice. He thinks we can break even for the month of September, which is always a concern, as it costs about $5,000.00 in electricity to hold the ice. City Manager Eustice went on to state we will give it a try, adding the costs involved he thinks are sustainable. Councilwoman inquired if the new dehumidifier and the ceiling takes care of a lot of the warmer weather concerns. City Manager Eustice replied the upgrades will help immensely. Councilwoman Riddle then stated Mr. Coxe can be congratulated for pushing use of the arena outside of the normal use.

- **Zoning Board of Appeals Activity –** City Manager Eustice reported at last Wednesday's Zoning Board of Appeals Meeting, the Board approved a variance for Amanda Tanner to build storage buildings off of Butler Road, accessory to the Marina Bay South and Marina Bay East Condominium Associations. The Board passed this variance unanimously, noting she will be developing a site condominium, including a Master Deed, and will sell lots for storage buildings, which will go through the Planning Commission. He explained there was adjacent property directly across the street from the Condominiums that was not buildable, so they went a little further south and purchased property to build on. City Manager Eustice further explained the residential condominiums have small garages, but there is no additional property there to build on. Councilwoman Kwiatkowski inquired if the storage units on E. State Street/Eastern Avenue are full. City Manager Eustice replied he believes so. Councilman Temple commented the storage buildings will be built back quite a ways off of E. State Street and you really won't be able to see them. City Manager Eustice explained the storage buildings can be sold to someone else in the Condominium Association, but cannot be sold to anyone else or leased out, as the storage buildings have to be accessory to those members of the Condominium Association.
- **S. Huron Street Culvert/Ravine Repair –** City Manager Eustice stated this repair is currently taking place, which the City Council approved at their June 23, 2015 meeting. He took it as being an emergency and thought it was something that needed to be done for the public safety and welfare of the citizens of Cheboygan. He recommended that it not be bid out because if we were to bid it out we would have had to bid out an engineering contract and then send out request for proposals. He considered it an emergency to get the repair done; however, it took a little longer than anticipated because Robiadek Excavating had to order some materials. City Manager Eustice explained there have been concerns in not bidding this project out, noting Mr. Ray Lofgren has talked to him a couple of times over the last several days as he believes it should have been bid out and he has a legitimate point. He went on to explain that the Council does have the ability to make that type of decision for the public safety and welfare of the citizens. He informed the Council that the repair is almost complete, noting it began last Wednesday. City Manager Eustice stated that Mr. Lofgren had a legitimate question, since both he and his son Brian Lofgren have excavating businesses, as to why they were not considered in an emergency situation. He went on to state that Mr. Lofgren does not believe it was an emergency situation. City Manager Eustice stated he also considered closing S. Huron Street almost daily due to the traffic flow and the narrowness of the street, adding the problem was watched daily by not only himself, but by City Engineer Granger, DPW Director Karmol and City Police.

Mr. Ray Lofgren stated maybe or maybe not it was an emergency, noting that Councilman Temple questioned this at the meeting at which it was discussed and made the motion to approve it. He does know it's narrow and is still going to be narrow when the culvert is put in. It is water over the dam, stating he is an elder himself in the contracting business, and the City has a new street manager. As far as public safety and welfare, there are all kinds of vehicles, such as D&D Trash Removal with no blinker light, parking on the wrong side of the road picking up trash, which are all kinds of safety

concerns all over this City. Mr. Lofgren then stated he tried to find in the City Charter where an emergency that can be funded without bids and he cannot find it. He asked if anyone on Council can tell him where it is.

Mr. Lofgren then went on to state when the John F. Bridge had reduced tonnage no trucks were allowed and finally the Bridge got fixed. He commented on the eroding on the side of Huron Street, noting the DPW has enough equipment, that the immediate concern would have been a dump truck load of 22A (compacted road gravel). Maybe the crew would have had to get out and hand do it because of the narrowness of the shoulder, then run an excavator up and down it, so it won't erode up. He ended with he does not think that was an emergency as Mr. Eustice pointed out. In closing, he stated Robiadek is a very good contractor, also Merchant, Cal Gouine and Brian Lofgren are very good contractors. He commented that Brian Lofgren have lived in the City longer than he and Trudy Lofgren have, which is 27 years and thought he should have had a chance.

City Manager Eustice pointed out there is nothing specifically in the Charter, and most cities do not have a policy, but it is under the Home City Rule Act and the Constitution of the State of Michigan that it is the Council's right to protect the safety and welfare of the citizens of a municipality. So their option to do that without provision in the Charter is a constitutional right.

Councilman Temple stated he questioned at that Council meeting if we were supposed to have bids and he made the motion because the City Manager told them it was an emergency, asking who they are supposed to listen to when the City Manager says it's an emergency. Mr. Ray Lofgren asked if he could answer, stating when you are spending taxpayers' money you shouldn't do it in a two hour period or less. The Mayor could have appointed two able bodies and an independent person, such as Mr. Merchant, Mr. Gouine or Mr. Lofgren, to meet with the DPW Director, whom he has not met yet, which would have been one more day. He questioned how many days it took since they thought it was an emergency, 10 days or 12 days. Councilman Temple commented he is not going to argue with Mr. Lofgren, but our City Engineer told us that it was an emergency. Mr. Lofgren then asked if he could meet with the City Engineer tomorrow if they don't think Duncan Avenue is an emergency or the two manholes aren't an emergency. He is just saying mistakes are made and he thinks there was a mistake here. He stated Mr. Brian Lofgren would have dug and done a $55,000.00 job from the top, with excavating right straight down the road, shutting the road down for day and one-half – working through the night. He supposes there is probably a 42 inch culvert down there that is probably disintegrated, as it has 15 ½ feet of dirt on it. They would have put a brand new culvert in right straight across the whole road, secure the bank, and put a guardrail there – not for $110,000.00 but for $55,000.00 to $65,000.00. He knows this area, because for 17 years they have been accused of dumping snow in there from the hospital and River Terrace. There is a manhole in the parking lot of the hospital, which is a big problem, and it comes from there. He then commented there are no engineered drawings or specs, but what he was told through Mr. Eustice we are choking down a 32 inch drain that is there now to a 30 inch culvert, with two 24's coming in from the side. What does that do? Makes more pressure. He then commented he feels like he is boring the Mayor so he is going to sit down, stating to Mayor Bronson to please have the decency to return a call when somebody calls you. Mayor Bronson stated he was in Crystal Falls, Michigan for work when Mr. Lofgren called. Mr. Lofgren replied, excusable, and he's sorry. He then asked the Mayor when he returned. Mayor Bronson replied Sunday night and when he heard Mr. Lofgren's message on Monday he called and spoke with City Manager Eustice and asked him if he had talked to you and he said he

had. Mr. Lofgren then stated Mr. Eustice told you it wasn't resolved either, didn't he?. Mayor Bronson replied right. Mr. Lofgren then thanked the Council for listening.

Messages and Communications from Mayor and Council Members:

- **Recent Storm –** Councilman King commended the DPW crew and residents following the recent straight line wind storm that came through last week. He inquired as to the damage to the ballfields at Major City Park, inquiring if the damage is covered under the City's insurance. City Manager Eustice replied he believes the damage is covered by the City's insurance carrier up to $25,000.00, noting an insurance adjuster was here Monday looking at the damage. Councilman King stated a score booth was knocked completely on its side, wondering if this should even be up as a structure, as the construction is shoddy. He would like to see this removed. City Manager Eustice stated he will speak with the League as to its removal. He then commented that the City crew picked up a lot of wood throughout the City. Councilman King inquired as to any other damage other than trees and powerlines. City Manager Eustice replied there was some personal damage, noting four vehicles were totaled from trees crushing them.
- **Young Street Tree -** Councilman Temple asked City Manager Eustice if he looked at the tree he spoke to him about on Young Street. City Manager Eustice replied it is on the list for being taken down. Councilman Temple asked if a tree located between the sidewalk and the curb, the right-of-way area, fell on a house is it the City's insurance that would pay. City Manager Eustice responded it is very likely it would be covered by the City's insurance.

Adjournment:

Councilman Lavender moved to adjourn the meeting at 8:12 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

SPECIAL JOINT CITY COUNCIL/PORT COMMISSION MEETING
July 21, 2015

The Joint Special City Council/Port Commission Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 3:40 p.m.

City Council Roll Call:
Present: King, Kwiatkowski, Riddle, Bronson and Temple
Absent: Lavender and Couture

Port Commission Roll Call:
Present: Kronberg, Sangster, Bronson and Lorenz
Absent: Couture

Discussion – Port Property and Future Potential Sales Options

Mayor Bronson stated this is a Special City Council/Port Commission Meeting primarily for the Port Commission to give the Council some history and bring the Council up-to-date on the timeline and history of what we have been trying to do with the Port of Cheboygan. The Port Commission will give their presentation, followed by discussion with the City Council. Mayor Bronson then stated at the end, there will be a public comments period.

Port Commission Chairperson Sangster stated Commissioner Lorenz will begin with a PowerPoint presentation.

Commissioner Lorenz thanked the Council for this opportunity. He stated some of the presentation may be redundant to some or all of Council, encouraging the Council to take a look at the table depicting the efforts including the Feasibility Study and several newspaper articles on the development of Port when the effort was started in 2011. He then noted there are also brochures on the Port. Commissioner Lorenz stated the Port Commission started as part of the Cheboygan Economic Group to develop the City of Cheboygan Port. The Michigan Port Collaborative has four distinct categories, and the City has all four – cargo port, ferry port, commercial port and recreational port. Simply said, we have all the assets that would be desired of a world class port. The Port of Cheboygan is also home to the U.S. Coast Guard Cutter Mackinaw and the base of the U.S. Geological Survey and U.S. Fish & Wildlife. He went on to state the Cheboygan Port District, is a tribute to the City, Planning Commission and Council for getting the zoning in place and the Port District identified because this is the icon that all the manufacturers and companies we are trying to locate here to grow jobs and opportunities in Cheboygan look at first, i.e. is there a district that allows us to have a Port; is there a nearby place to have industrial development and, as importantly, we have an egress to a lot of different logistical opportunities such as U.S. 23, M-27. I-75, Cheboygan Airport and Pellston Airport. There is a lot of opportunity to come in and out of Cheboygan and basically go across the pond to Europe or Duluth, as we are the apex of the North.

Commissioner Lorenz went on to state they worked on a Strategic Plan when they first started this mission and basically developed the Port through growth of existing businesses and fostering future development jobs. It is important for us to grow because without growth we are stagnant. He informed Council they are currently using Kokosing/Durocher Marine as the Port of

Cheboygan until future development is in place. Kokosing/Durocher is the place you would get in touch with if you wanted to bring in any kind of load into Cheboygan, such as aggregate for Cheboygan Cement. Commissioner Lorenz commented the dredging at the mouth of the River into Lake Huron has been completed and was very critical because the dredging is one of the requisites for bringing in large freighters. The determination of the use of City-owned property as far as wetlands and uplands is still in process as part of the Biel Report. They have also looked at the use of the Treatment Plant for grey water and liquid waste from ships of port. This is still an item being looked at as an opportunity.

Commissioner Lorenz pointed out they have a Memo of Understanding between the Port of Detroit and City of Cheboygan, which is important as Cheboygan is the apex of the north and Detroit is the apex of the south. We continue to work back and forth with the Port of Detroit in trying to see where economic opportunity exist. They have also been working with a consortium of manufacturers to look for research and manufacturing opportunities. He gave an example of a company they have been working with and talking about locating here, W International, who makes a lot of metal forming parts. He noted this is just one of many examples of things that have happened with the work on the consortium of manufacturers.

Commissioner Lorenz then spoke on the annexing of marketing reports of regional manufacturing within a 200 mile radius to get opportunities with the manufacturers to talk about the Port and the opportunity to develop here with an opportunity to grow here and actually bring jobs. They have spoken to the Michigan Manufacturers Association and continue to work on researching products and services for application to the Port. Most the applications will probably be in agriculture, aggregate, great bulk and maybe a trade center, which is our targeted audience. He went on to state they have gotten letters of support from regional manufacturers that say this is not only a good place to locate but they would like to continue to work with us. There is a PR strategy to constituents and the public on the Port.

Commissioner Lorenz stated the Feasibility Study is complete, noting BDG International's (of Chicago) goal is to define opportunities in the existing space. In the very early stages in 2011 they published a report with the end result stating not only do we have a great opportunity to develop a port, we have all the requisites of assets that would say we would be successful and grow very successfully from that. Michigan State did a Graduate Feasibility Study on the same opportunity for Cheboygan in the Port and came back saying the same thing, i.e, there is great opportunity here for development and for job growth. This is behind us, and the foundation is there. Due to great leadership the zoning district was completed, the Planning Commission along with the support of the City Council got the Port Overlay District in place. Marketing brochures have been developed. They will continue to update the "I want you to get interested" list to either locate here or ship their freight here.

Commissioner Lorenz then said the wetlands determination is still in process. There are memos of understanding and letters of support from both public and private entities. As previously stated, the dredging is complete and, of course, the City of Cheboygan purchased the Port property in May 2015. He commented there has been a lot done in four years and we are at the precipice of not only being successful but at bringing development and growth into the City.

Commissioner Lorenz noted the website address of portofcheboygan.com, stating there is also an e-mail address and so forth for contact. City Manager Eustice is fielding a lot of the telephone calls and this will continue until such time as there is a Port Operator. Commissioner Lorenz then reviewed a layout of the original development.

Councilwoman Riddle asked for clarification on the wetlands/Biel Study. City Manager Eustice stated it was a wetlands determination but a full delineation study is needed, dealing with the property behind the Waste Treatment Facility, which consists of approximately 180 acres. In Mr. Biel's preliminary determination there was probably about 40 acres that were usable. Councilwoman Riddle remarked there are also wetlands on the other side of the River. City Manager Eustice replied yes, and it has been determined that about 50 of the 63 acres, purchased with the Port property, are wetlands.

Commissioner Lorenz commented that at some point they hope to have access directly to the Industrial Park from the portal of the Port of Cheboygan.

Councilwoman Kwiatkowski stated she thinks the Council would like a little review of the vision. Commissioner Lorenz stated the opportunity is bringing manufacturers into Cheboygan and development of the Port and portal to ship either inbound product or outbound product. He pointed out the area in the Port property that would be available for loading and unloading of aggregate, bulk materials, etc. and that the manufacturers are either going to be coming from another location, from the Industrial Park or possibly they may want to locate in an area close to the Port. Commissioner Lorenz then pointed out the section to be sold to pay for the entire Port property. A Port Operator would take care of all the port business of the City, noting there could be 400 foot to 600 freighters or 400 foot barges that would be traversing back and forth in the Port. The whole idea is to get this Port established and bring manufacturers to locate here because now they have access to water. Councilman King inquired as to the Port Operator. Commissioner Lorenz stated the Operator would be private sector, noting right now the temporary Operator is Kokosing/Durocher. There would be an agreement between the City and the Port Operator who would run it as a private entity with arrangements as far as proceeds.

Mayor Bronson commented there are some underground utilities that we do have to avoid that come off of Lake Street. City Manager Eustice clarified they are slightly north of Lake Street, in addition to a City watermain that crosses the River. Mayor Bronson then stated due to the utility location, the piece of property for the City portion of the Port would fit. We also wanted to keep the intersections of the streets within the City's control as the plan is the development of property to the west of the Lumber Company and west of the Wastewater Plant, which is all City-owned land. Commissioner Lorenz then noted other areas for opportunity for cargo storage or a build to suit. Mayor Bronson stated further north the property adjoining Kokosing the depth of the land is too narrow for much of what we want to do, thus the reason for the property that the City wants to retain as City property with the property the City wants to sell at either end. Councilman Temple asked if there is going to be enough property left to pay off the debt. Commissioner Lorenz stated the intent is to develop the Port of Cheboygan and sell a portion of the larger piece of property to pay off the debt, with a fair portion left for Port development.

Port Commission Chairperson Sangster thanked the Council for the opportunity to speak reviewing the various newspaper articles concerning the Port of Cheboygan, noting the work that

was done noting the City needed ownership and control of the property. There was also dredging that needed to be done, which the City was instrumental in obtaining working with the USGS and others. He and Port Commissioner Lorenz spoke with legislative aides working with people in Washington, D.C. and their delegation, and with some efforts they were able to get the dredging moved to the forefront and completed. Once this was done, we needed to begin concentrating on the land. Port Commission Chairperson Sangster stated he does not like to see the government become a bigger player in situations all the time like this, but he kept coming back to something like an airport – you don't have airlines developing airports anymore, cities and airport authorities develop airports and let operators operate within that. We thought if we could figure a way to make this portal to the world available to manufacturers, being the long-term project – a 20-year plan of bringing jobs and manufacturing jobs that will change our schools and tax base, and hopefully bring our population back, it became more and more evident that we had to control this. The Lieutenant Governor also visited Cheboygan, in addition to others on the State level as we looked for opportunities for funding. Port Commission Chairperson Sangster went on to state as they began to work with the realtor, they learned the sellers were very positive and wanted to become part and have something to help us move forward on this; thus the thought potentially was to buy the property on a land contract. He pointed out the City cannot mortgage property but can buy on land contract. The complexity was there were multiple families, units and government and attorneys involved, which was quite an educating few months.

Port Commission Chairperson Sangster further stated the City then acquired the Port property, which brings us to how we can move forward for the main objective, the Port. The Port Commission presented a couple recommendations to the Council. He stated they put together information on the Port property, including revenue scenarios done by a CPA. A lot of time was spent looking at the options and opportunities, and the studies continually show that this is a viable property to do this with. He went on to state today the Port Commission is looking for a recommendation and the recommendation that he still stands on is with the Township being a player. To assure Council as to how the property would be paid for, negotiations then started with the Township. He then reviewed the exposed costs to the City once the property was purchased, stating the need to move forward on this because every day there is a cost and a risk of losing a potential user. Port Commission Chairperson Sangster also stated that Realtor Denny Heck passed away one week after closing on the property. We need to continue forward so the manufacturers we have been dealing with will know where we stand as a City and what we have available for them to use, as well as to illustrate our ability to be able to put closure or move a deal forward. He then said there now would be a round table discussion.

Port Commissioner Chairperson Sangster pointed to the property on a map needed to be sold to generate the revenue needed to service the debt that has been incurred; therefore, shoring up what we need. He stated it is becoming more and more apparent that the ideal use will be break bulk barge merchandise, such as aggregates, soils and bauxite; adding 650 feet to 800 feet of frontage is more than ideal for this with typically 200 foot barges. He then pointed out there is now a new document out in public hearing form that sets some pretty strong guidelines for the future of waterside use for manufacturing and industrial use. As we move forward, we are going to be incurring some more costs and will need some engineering for stormwater, etc. The users that are asking to buy Port property are going to be affected by these new rules and regulations with stormwater flow control permits. As things are getting tougher and tougher along the

water's edge, he is not saying it's not possible but is wondering if the feasibility of construction on site is even going to be a usable use of the property based on Open Air Rule 900. Port Commissioner Chairperson Sangster went on to state they have met with the MDEQ and other agencies several times on some of the permitting processes and there are concerns. He stated old yards, ferry docks and ports are dusty, noting the new ones are not going to be allowed to be. This goes back to trying to get manufacturers that would manufacture in the Industrial Park and then bring their raw materials in and out through the deep water port. We are one of the few on the Great Lakes, and in Michigan for sure, that has access and room to develop with an industrial park nearby. His position has always been we need to get the money back from the purchase of the Port so we can concentrate on the manufacturing jobs they have been working on.

Port Commissioner Kronberg stated there are two business opportunities with this operation: (1) access to industrial developable land the City already has with access to the River for shipping; and (2) port side services – unloading logistics, moving things from ship to truck, etc. These opportunities are real and the data shows that the opportunity exists.

Port Commission Chairperson Sangster commented Mr. Biel only did a basic overlay with regards to the property to assure there was an opportunity for some land behind the Treatment Plant due to costs and not knowing the parameters for each user. He went on to state one the opportunities, as we go forward with partnership and the ability of some of the other units of government, is some of the engineering costs will be able to be together. As the DPW Director stated recently, we are running a 40-year old treatment plant at 90% capacity. One of the things we hope to do is to do the bilge water and grey water treatment, which goes hand in hand to treatment facility development. Again, as the MDEQ, the Governor and the MEDC move forward in sustaining water in Michigan they are going to be looking forward to helping communities, including treatment facilities. There are some really good opportunities that aren't easy, but possible, if we can somehow find a resolution that is acceptable to Council to do so.

Mayor Bronson commented that the discussion about Meijer's locating here really pushed a lot of those questions on the Treatment Plan and water, in general. Port Commissioner Chairperson Sangster stated, again, the City Plan fits right in to what we have been doing. The City already has short of a million dollars invested at this point and are looking for a partnership to work their State and local officials, which will be very beneficial in the end. Commissioner Lorenz stated the manufacturers they are dealing with right now ask if we have the zoning and facilities in place, is there an opportunity for them to locate here, and where exactly the Port going to be, is there access, and the lay out. For them in general to continue to market that opportunity, they need to be able to say this is where the Port is going to be, this is where the portal is going to be, this is the agreement with the Port Operator (whoever that is) and that Port Operator can say what the services are. A lot of their continued progress is going to be resting on the ability to define where that Port property is and the ability to sell pieces of those properties to pay for the Port property. He noted that the marketing material and grants are dependent on getting the definition of exactly where that Port is going to be.

Councilwoman Kwiatkowski stated she does not understand why the marketing, etc. cannot be done now since we own the property, asking why they can't designate that 500' to be the Port. Commissioner Lorenz stated they want to be crystal clear as to where it is going to be at and how big it is going to be, as the question that gets asked is how big a freighter or barge can be brought

in. They even have contingencies that if the property is smaller they could talk to Kokosing to the north and ask to use part of their property. It is more definition of what kind of vessel we can bring in. Commissioner Lorenz then stated they already have marketing brochures that will depend on what comes out of this discussion.

Councilman King stated what has made him very uncomfortable, with where we are at right now, is the push with Bois Blanc Township, adding he did not feel this was in our long-term plan as a Port. He went on to state he knows we all have a responsibility to pay this off, but to him a private business next door that is interested in expanding has more of an immediate impact to our economy and jobs. He personally wants to see more kids in our schools, stating again to him Bois Blanc does not fit the picture and the service they would provide is already currently being provided through a private entity. Councilman King went on to state he thinks the property on the east side is marketable and could be used towards paying the debt off and still have property available on the west side, without fire-saleing the 330 feet, which could prevent somebody from actually expanding their business that's currently here and one of the top employers in the County. He further stated there still could be some problems with the Township running a ferry service in the Port, asking how are they going to pay for it and if they have the money right now and have boats, adding they would have to do things with their Board to make it happen. He then asked how long the City is going to wait and then stall progress with another business that might want to do something right now. Port Commission Chairperson Sangster stated Councilman King's concerns are appropriate, adding the Township has been in the plans and this is very clearly stated in the 2010 Riverfront Development Plan. He went on to state the Township is who the City agreed with. There is discussion, e-mails, etc. regarding the property that go back to 2011 that all parties were informed (users on the River) and in conversation. The Township is committed to making it happen, noting any potential user will be contingent to development, which will be part of the purchase agreement. Port Commission Chairperson Sangster then read a Memorandum of Understanding between the City and Bois Blanc Township dated October 24, 2014. He is not defending anyone, but this is what he has been standing on. This has been part of the Plan and this is one more Plan that allows us to get funding because it fits our strategic plan. He then mentioned the Council recently approved a Capital Improvement Plan.

Councilwoman Kwiatkowski commented she understands what Commissioner Lorenz said, nothing is cemented in. However, we're still working and planning and like it or not this Council and the City Manager and Port Commissioner Chairperson Sangster are all businessmen as they own property. She wondered if Bois Blanc Township is the best for the City as a business deal, because they will never pay taxes from generation to generation, asking if that is good business. Port Commission Chairperson Sangster commented that would be like asking should we charge taxes on schools, libraries, the Opera House, the hockey rink, and the County Building in the City. Councilwoman Kwiatkowski stated Mr. Plaunt runs a business and pays taxes, asking if he will be put out of business because of this non-taxable operation that is coming in. Port Commission Chairperson Sangster stated this is a good point and based on that scenario, is it fair for a free market business to use City property, in a sense, to operate its business. Councilwoman Kwiatkowski replied then the City should say he is using our property in excess and that we are going to tax him more or charge rent on the parking lot, whatever it may be. This is between him and the City. Port Commissioner Chairperson Sangster stated Bois Blanc Township won't be exempt for other developments or operations that take place from

generation to generation. Councilwoman Kwiatkowski stated the City has owned the property two months. Mayor Bronson stated he thinks there is a dangerous precedence here to say if it's going to be sold as a non-tax revenue then does that mean that the City has a policy when the Seventh Day Adventist wanted to build their Church on Lafayette Avenue we should have blocked the purchase of that property because it becomes non-taxable. Councilwoman Kwiatkowski said she is not saying block the sale of the property. Mayor Bronson stated she is saying one has more value that the other. Councilman King commented we want this to be an industrial port to create jobs in the area. Mayor Bronson said they are saying the Township is less deserving because they are a public entity. Councilwoman Kwiatkowski replied she is not saying that, she is saying we won't get revenue. Councilman King stated his concern is chiefly the area that they are requesting and thinks we need to look at some other options to bring to them. Mayor Bronson stated his issue all along has been we have been talking about market values, and when we asked for proposals the lowest bid we got was from the private entity. He would have no problem carving out 200 feet to them if they were willing to pay the price that others are willing to pay, asking why we would subsidize a local business. Councilman King stated it comes down to a difference of when it's other people's money and your own company's money. Mayor Bronson stated now Councilman King is bashing a public entity. Councilman King responded he is not bashing, but have we done enough to get a good price of what it's actually worth. It was his understanding when Ryba made the offer they didn't really know the exact value of it. Mayor Bronson commented we have an appraisal that said $750.00 a square foot for the whole piece of property that's an average, so the little narrow tiny piece next down by Kokosing supposedly would sell for $750 a square foot, too. If looking at that as a square footage on the River then it's a whole different issue because $750 per square foot doesn't hold. Port Commission Chairperson Sangster stated if USGS has interest in property that would be based on an appraised price.

Port Commissioner Kronberg stated the Port Commission has two goals; one is to see this develop into a Port through the two business opportunities he previously mentioned and the other mandate is to facilitate a plan to pay off this property. If we maintain the Lake Street right-of-way down to the River and retain the property north of the right-of-way, we have facilitated the two business opportunities. We feel that is adequate to conduct business for the Port and that leaves everything south of the right-of-way to sell. We have people coming to the City with money in hand to buy and it may be enough criteria that they fit the Michigan Collaborative envelope of what a port function is, its transit, commercial, government, and recreation. All three of these entities that are making offers fit that m.o. (manner of operation). It would be a business risk to turn anyone of them away because we think we might get a better offer down the road. We have the needs to relieve our debts to satisfy the mandate. Commissioner Kronberg them commented the solution is right in front of us; we can pay for the property, relieve the debt and get the Port business opportunity to grow.

Councilman King stated to him it's not looking for a better deal, it's what do we want this Port to do. To him locking Ryba who is an interested party who wants to expand their business and where Bois Blanc is sitting right now just doesn't work. It's not just coming from talking to some of the parties interested in purchasing, he is looking at what we are on the hook for the taxpayers of the City of Cheboygan, not Bois Blanc Township. People want to see a job growth from this and he doesn't see that from Bois Blanc Township. Mayor Bronson commented he has not heard of any job growth from Ryba either. Councilman King responded there is a lot more

potential for the private sector to do that. Port Commissioner Chairperson Sangster stated the City Manager had an opportunity to speak to them a couple of times and there was a worst case scenario and best case scenario, stating the Bois Blanc Township was an okay scenario – not the best and not the worst case scenario to all three parties. Councilman King stated another possibility is a private entity wanting to buy the entire piece of land for what the City is in for it, adding he would be in favor of that. Port Commissioner Kronberg stated that would not allow the Port and business opportunities to develop. Councilman King stated it is as if we are trying to maximize our investment and get it back. Port Commissioner Kronberg explained providing business opportunities is providing seaway access to the City's industrial developable land and private marine construction is in the marine construction business and not in economic enhancement so it would be an inconsistent solution. Mayor Bronson interjected that the City could sell the whole chunk just to one party, but it would have to be bid out and would be a whole different process. Port Commissioner Lorenz commented that part of the inconsistency is that we are trying to achieve a couple of objectives with the first and primary objective being to develop the Port of Cheboygan, which is why this all started; and the second objective is to make sure other pieces pay for the Port to exist. He went on to state he thinks sometimes we are confusing the opportunity of trying to find what fits in those pieces that are being sold and whether it fits into the Port operations, i.e. if they are consistent and fit into the Planning Commission's Plan and having the revenue to pay for the property. Port Commissioner Lorenz noted the need to get this resolved and move forward, so we don't lose the opportunity for the property that is really the economic opportunity.

Councilwoman Riddle stated she keeps going back through the whole process when we were trying to purchase the property, and even previous to that when the Planning Commission set aside different zones in the community and what they were designated, and for what purpose, one of the things that was said was trying to get ferry business north of State Street. This was one of the plans that the City wanted to do to make it more feasible for the community. In this whole process in purchasing the property, Bois Blanc Township has been a partner in terms of never wavering from their intent to want to purchase the piece of property that was designated. She then asked if the location for Bois Blanc Township changes at all from what was designated from the very beginning – was there always 100 feet along the River designated other than Bois Blanc Township. The response was no. Councilwoman Riddle went on to state it has never been said where in that area that piece of land was and she wants to find out if we made a commitment as a Council to the Township before we owned the property as to what property was designated for them, as she doesn't want to renege on that agreement. Just because it happens after the property was purchased, she wants to follow through on the commitment. Councilman King asked who we are committed to more – our own constituents or Bois Blanc Township. Councilwoman Riddle stated if our own constituents are most important then the Major City Park baseball fields should not be baseball fields, they should be opened up for industry to go on that piece of property because it is not entirely City residents who are concerned with that. She is concerned with what we, as a Council, committed to and it is very important for us not to back down on that commitment because we will get a black eye if we do not follow through on what we committed to do in this whole process.

Port Commission Chairperson Sangster commented there are many City residents that use Bois Blanc Township and many own homes in the City. He indicated the piece of property that's been discussed with the Township, adding there have been some variables noting the Township

threw some alternatives in. Councilwoman Riddle asked if Alternative 1 was the first commitment from the Township. Port Commission Chairperson Sangster replied yes, noting there may be some slight changes with backlines to square them up. Mayor Bronson stated that was the configuration of the simultaneous purchase. Councilwoman Riddle commented she thinks in maintaining our assets and for people in the community to be able to believe what we on the Council tell them, we have to follow our conscious and do what we committed to doing before purchasing the property.

City Manager Eustice commented that in speaking with Mr. Zac Morrish, Mr. Morrish told him this would be the worst case scenario for Ryba, as he would like to have more property but was not necessarily opposed to 100 feet being left at the south end of the property. He said he would negotiate an offer, being $100,000.00 for the property and a 5-year lease for the right-of-way that Ryba currently uses. At this time the lease needs to be extended. If this is a scenario that Ryba Marine could live with, the City of Cheboygan would obtain about $558,000.00 to pay down on a $680,000.00 land contract. The Township has offered $330,000.00 for the 330 feet; Ryba has not formally offered $100,000.00 for the first 100 feet; and the US Fish & Wildlife would pay $800.00 a front foot or $128,000.00, totaling the $558,000.00 to pay down the land contract. He stated the reason he thinks it's an okay scenario is because of what Commissioner Kronberg said are the goals of the Port Commission and the Port Committee, which is to develop a shipping port. We need to pay off the land contract and our debt in order to be able to get grant funding and to move forward to develop the north end of the property to develop and create jobs. The north end of the Port property is the area that will create jobs, not the south end, but we need to satisfy the debt by selling the properties on the south end so we can move forward and develop the north end and entice businesses and industrial facilities to locate here. Councilman Kwiatkowski asked why Bois Blanc can't move down, give Ryba the 200 or 250 feet, stating she knows the Bois Blanc property would not be as wide but could it be drawn in a little. City Manager Eustice replied there have been discussions on that and it could happen if we can get the value we are looking for which is at least $1,000.00 a front foot. Bois Blanc Township, as a non-taxable entity, has offered $1,200.00 a front foot for the first 100 feet and $1,000.00 a front foot for the next 290 feet; so the offer is to buy 310 feet at $330,000.00. This puts them up against Ryba's property and takes Ryba out of the game for expanding, which may not be the best case scenario, but if Ryba Marine would pay $1,000.00 a front foot that would be an option we could look at. He noted as Port Commissioner Chairperson Sangster said the US Fish & Wildlife will pay whatever the property appraises at. City Manager Eustice stated he mentioned $1,000.00 per front foot in speaking with the US Fish & Wildlife no matter where they are located. They are certainly willing to pay $1,000.00 but as a Federal Agency they can only pay what it is appraised at. He explained to Council that if we sell property at the south end at $750.00 a front foot that becomes a comparable.

Mayor Bronson then opened the meeting to public comments.

Ms. Trudy Lofgren stated she knows Councilwoman Riddle is really adamant with staying with an agreement, but Bois Blanc also had an agreement to close with the City, which did not happen for whatever reason. She then said if the closing would have happened, none of this would be going on now. She thinks because Bois Blanc Township did not act in good faith that maybe they could try to work this out so both the interested parties are happy. Councilwoman Riddle stated she would like to address Ms. Lofgren's comment, explaining the reason Bois Blanc

Township could not close is because they were barred from being able to do that as a government entity. Port Commission Chairperson Sangster commented the City could not get the legal description that they needed, as well as the environmental, because the City did not own the property yet. Councilwoman Riddle stated the commitment never wavered for them to purchase the property even though they could not purchase at the same time, whereas with the other entities the commitment was not a constant; so the only constant in that process was Bois Blanc Township. Ms. Lofgren stated she understands that, asking if the City is still saying under the circumstances that because it couldn't close, Bois Blanc could not have done anything about it and should have their way now. Councilwoman Riddle replied it might be good for Bois Blanc to address that.

Mr. Mike Harrington, Trustee, Bois Blanc Township, stated they entered into this with good faith with all the parties, stating the Township could take the money out of their Harbor Fund, but their attorney said he needed to check the language that the actual tax is levied on and, unfortunately, it had a clause that nobody had ever really intended or looked at that limited the Township, so they were not able to use those funds. They had already gone to their Harbor Commission stating what they wanted to do and the Harbor Commission voted in favor of the property purchase allowing the money to be used for that. Unfortunately, they were not able to. Within one week of learning the money could not be used, he had two commitments from two different financial institutions to lend Bois Blanc Township the money under a P.A. 99 installment loan. The reason this was dragged out over a period of time, had nothing to do with money, but was due to getting environmental samples and looking at questions both the City and Township had, such as buried gas tanks and brownfield. When talking about the Township's involvement in partnership with the City, he has been told by the MDNR officials that one of the reasons that the lien was forgiven for the City was that the MDNR is excited about the Township building a harbor in the River. The Township has been involved, keeping their commitment.

Mr. Ken Paquet inquired from Mr. Harrington as to where Mr. Curt Plaunt plays in this, asking if he is going to be a competitor for the Township. Mr. Harrington replied since the very beginning of the discussions, the Township officials never brought up getting another ferry or making Mr. Plaunt a competitor. The Township would like to see for the City's and Township's benefit for Mr. Plaunt to move his operation on the other side of the Bridge. He explained the Township does not charge him a great deal to dock his boat on the mainland (Island) and doesn't regulate him. It has nothing to do with Mr. Plaunt; it's what's in the best interest of the City and Township and it's always been that from the very beginning. Mr. Paquet asked if the Township has a contract with Mr. Plaunt for service. Mr. Harrington stated they do have a contract with Mr. Plaunt for use the facilities on the Island, adding it also contains certain things he agrees to not do, like raise his rates more than the CPI on passengers and cars.

Councilman King asked Mr. Harrington what the plans are once the Township gets the property and builds the harbor and Mr. Plaunt doesn't want to run its ferry service from there, wondering if the township is going to compete directly with Mr. Plaunt. Mr. Harrington replied that is not the Township's issue; that is the City's issue. He had studied all of the developmental plans discussed today and knows exactly what the intent was to develop the area, and has been told from the very beginning that the City would like to see the ferry operation on the other side of the Bridge. Whether or not they develop a terminal and if Mr. Plaunt moves down there, or not, they have no control over it. Mr. Harrington stated MDOT has no intention of shutting down the

Bridge or limiting Mr. Plaunt's operation. Councilwoman Kwiatkowski asked what the Township's intention is with the property if not to have a ferry service. Mr. Harrington stated their intention from the very beginning was a realization that the Island is dependent on one single source and if for whatever reason Mr. Plaunt stops running, they are without a foot on the mainland and people are unhappy about that. Their main and first intention is to secure a mainland presence because that is the biggest insurance policy they can give their current citizens and those that come beyond. They don't want to be in the ferry business. Councilman King asked, as a Township, have they looked at other possibilities perhaps on the east side of the River. Mr. Harrington replied there have been a number of times when the Island has looked at other possibilities. Councilman King then commented the Council has to answer regarding Mr. Plaunt and putting him out of business, as well as the money the City is into it for. He wondered if the Township has paid any legal fees or for any studies. Mr. Harrington stated they have incurred fees for the property. He added the Township was approached and invited to a meeting with City officials where the City told them they were interested in buying the property and asked if the Township was interested. They told the Township that the first 100 feet would be reserved but the next 330 feet would be offered to the Township. The terms of 330 feet and $330,000.00 were all the City terms, not the Township's. They were told the $330,000.00 was a necessity for the City to go forward so there would be a guarantee the City would have the funds to pay for it. Councilman King stated the Council requested for the Port Commission to have some kind of mediation between the private entity and Bois Blanc Township and from what he understood the Township is not willing to negotiate. Mr. Harrington replied they were already in the process of negotiating language for a purchase agreement of the 330 feet; then they hear Ryba wants to buy another 100 feet and that would shove the Township down. Councilman King stated the game changed a lot for the City once it had the property. Mr. Harrington stated it is his understanding that the City could not move forward until it had a guarantee from the Township. Councilman King commented when he made his decision he was not looking at the Township, he was looking at the vision of what the City wants to do with the Port, adding at the end of the day the Council is on the hook to what is right for our taxpayers.

Ms. Lofgren asked if it would be a hardship to the Township to move up 100 feet. Mr. Harrington replied the property narrows going north with less square footage. Port Commission Chairperson Sangster commented the Township's intent was not to be parallel; there was going to be dredging and be located inland. Port Commissioner Kronberg asked if the Township has done any site plan design to look at how to move traffic, asking if there are really design constraints the Township is working with that would define what is acceptable for the shape of the property. Mr. Harrington stated nothing has been done; but will talk to their people before developing and making a terminal and the Harbor Commission would also be involved. Mr. Harrington then commented Bois Blanc Island is a much smaller community and $330,000.00 just to buy the property, yet alone build something, represents a huge commitment to the people of the Island. Their plan is also to seek grants to help them build the facility.

Mr. Ken Paquet, representing Ryba Marine, stated Ryba is still interested in 250 feet if it's available. He pointed to the part of the River that is narrow, stating if Bois Blanc Island puts a harbor in they will be backing right into traffic that's coming in. He went on to state there is no reason they couldn't move down at least another 100 feet. He then stated 100 feet does not do a lot for Ryba with 200 foot barges; thus the reason they would like more property. Mr. Paquet then stated he knows the City has a major investment and appreciates their investment, but he

thinks the first goal should be to recoup the $18,000.00 lost in taxes when the property was bought from Fralick, which will not be recouped if the City sells to Bois Blanc Island. He stated Ryba and the U.S. Fish & Wildlife would be taxpayers, pointing out if Bois Blanc Island doesn't want to move down Mr. Plaunt may be interested in a piece of that property and does not think he has ever been approached about a property switch with the City, which he thinks is a viable solution for the City. Mr. Paquet then commented he thinks the City is being put in the middle of Mr. Curt Plaunt and Bois Blanc Island and doesn't feel the City should be in that position. He then spoke on the ferry not being able to get out with barges parked and parking for the ferry service that could be accomplished by purchasing additional property that currently have houses on them, as it's too valuable to park vehicles on River frontage, in his opinion. Mr. Paquet explained that Ryba's company began with two people and today they have 50, adding their track record over 30 years shows how they have expanded. He went on to state these 50 families have 30-40 kids in school and thinks it's important for the City to make it where people have jobs.

Councilwoman Riddle asked Port Commission Chairperson Sangster with the involvement he had with the whole process of purchasing the property and contacting the different entities, with one of them being Ryba Marine, in those early negotiations and communications what was the size of the property Ryba was interested in purchasing. Port Commission Chairperson Sangster replied to be quite candid it wasn't in their interest in purchasing any of it. He was personally told they don't really need it because Mr. Morrish had his places in Saginaw and Cleveland. He approached Mr. Morrish on purchasing 200 feet but he wasn't interested in buying at the City's price. Councilman King asked what price was Ryba given. Port Commission Chairperson Sangster answered $1,000.00 a front foot, which was also a larger square footage. Councilman King then stated this was, again, before we owned the property. Port Commission Chairperson Sangster stated he would have to check the date, because there was one conversation late and another early on. Everyone was notified in 2011 where they were going and the intent before the City got involved in moving forward. Both Mr. Plaunt and Mr. Morrish both stated they just never thought we would get it done. The Port Commission is looking for decisions/recommendations and direction from Council to move forward and continue this, adding they certainly don't want to discredit anyone's jobs or positions because they have always pointed out some of the highest paying and greatest jobs in this region are north of the State Street Bridge, i.e. Fish & Wildlife, Ryba, Durocher, U.S. Coast Guard, U.S. Oil, and Walstrom's. We need to get this portal developed and look like we can handle this in a fashion to be able to move forward, as we are talking about a manufacturing job that isn't seasonal, noting information through manufacturing association trade papers show that with every manufacturing job there are 1.5 jobs created, which the long-term affect will really make a difference. Port Commission Chairperson Sangster commented he feels we are underestimating the Township as a player in this and what they bring to this community, but personally believes there is value with the Island, although he knows there is concern, but many of them own houses in the City, buy their cars here, they get all their utilities through the City (propane, gasoline), and purchase their groceries here. He stressed this hasn't been about putting Mr. Plaunt in or out. Mr. Plaunt is using the City parking lot for parking cars, asking if this is the ideal use of the parking lot as the Master Plan shows a little convention center, and growth there with more retail. Port Commission Chairperson Sangster then stated he stands with his recommendation for the Commission to move forward with this and hopes that we can get some resolution.

Mr. Harrington stated during negotiations the Township was waiting to hear if Mr. Morrish would make an offer. There were two times that he was told that Mr. Morrish point blank said he didn't want any of the property. The first time this happened, that is where the $1,200.00 figure for the first 100 feet came from. He was told during negotiations that they figured the first 100 feet was the most valuable and that the City had put the price of $1,200.00 on it. Throughout the whole thing the Township said they would not argue with the City over what the City was asking for. We didn't want to get into discussions as to what others are going to pay or not pay. This was hard to sell on the Island, but it was sold with the idea that we are another governmental based entity and are not a business, and are not going to use that money to make money, so we can't charge any expenses off on customers. He made an offer during negotiations, if there was ever a time that somehow that facility starting generating revenue, they would be glad to share that with City. Mr. Harrington commented there are a number of people on the Island that feel the City does not appreciate them. He mentioned the amount of shopping he and the Island people do in the City. Mr. Harrington commented he keeps hearing that Mr. Morrish or Mr. Plaunt didn't know, which is wrong. Mr. Plaunt was sent a letter in November from a Township Trustees explaining about the purchase of the property. For Mr. Plaunt to say he didn't know is disingenuous.

Councilman Temple asked City Manager Eustice to give the Council a little education on what will happen in five years if the property is not paid off. City Manager Eustice replied we currently have a $680,000.00 land contract and are making payments at $2,866.00 a month and at the end of five years there is a balloon, which will be about $530,000.00 that will have to come out of the City's General Fund. Councilman Temple knows some will say we just bought the property so let's wait, but as far as he is concerned, he thinks we ought to take a sure thing and pay off a good chunk of it as soon as we can. He is afraid in five years if the land contract is not paid off, the City is not going to be able to afford to pay the rest of it. City Manager Eustice stated it is not likely we will have $530,000.00 in the General Fund in five years. He commented the other side is we certainly want to move as quickly as we can, noting the property today is worth 1.2 million dollars and five years from now it's likely to be worth 1.7 million dollars. Because we owe $530,000.00 at the end of five years we have a valuable asset, noting Kokosing and Ryba could step up and satisfy the land contract. Councilwoman Riddle stated we bought the piece of property to become a viable port community and there are certain things we decided we were going to do.

Port Commission Chairperson Sangster stated the City will be paying interest all along, there is going to be due diligence, maintenance, upkeep, and the potential for other things happening to the property. He went on to state this is truly not a today thing, adding it's important to move as manufacturing jobs will take time. He does not anticipate any changes until 2019, which will be the manufacturing jobs. Money in hand right now is pretty important for the whole scheme of the whole project.

Mr. Stan Neff, Engineer and Operations Manager for Kokosing Construction Company/Durocher Marine Division, commented he has been in marine construction with Durocher and now Kokosing for 30 some years in the same industry as Ryba. He commented if Ryba doesn't get 200 feet they can't fit a working barge or deck barge. Mr. Neff further stated he knows his division of Kokosing brings many millions of dollars of wages and benefits into Cheboygan and Ryba is of similar size, so there is a lot of economic benefit. Both of their organizations have

been growing over the past three or four decades. He noted Ryba has been doing well lately and may be better financially to afford the property. Mr. Neff then commented public entities that don't pay taxes and private companies like theirs that do pay taxes, have two different sets of rules to play by and a private or public owner of the property are going to provide two different revenue streams when they buy the property. A public entity will have the purchase price, while a private entity will have the purchase price plus a revenue stream of taxes forever. Mr. Neff ended with he wanted to support Ryba's value of allowing them the growth opportunity and making things work for all the interested parties.

Mr. Mike Harrington commented he greatly appreciated what Mr. Neff had to say and thinks there is a lot of merit to that. He stressed the importance of the Island growing, which is a piece of resource for the City. Councilwoman Kwiatkowski asked if Bois Blanc Township moves down with the property purchase, could they use the back of Ryba's property for parking. Mr. Harrington stated during negotiations they said they weren't interested in negotiating with a competitor and were not interested in already giving up with nothing to bargain, which is why the Township said no, adding they also told the City to give them an alternative. The $330,000.00 (330 feet at $1,000.00 per front foot) were the City's terms. They did ask the City for another offer, something that is usable. Councilwoman Kwiatkowski asked Mr. Harrington if the Township is willing to concede or work it out. Mr. Harrington replied he does not know where they are in that process, but he knows where the City is, in that they are seeking a resolution because it has gone on for a year. Mayor Bronson clarified those options were offered and not accepted. Port Commission Chairperson Sangster stated the offer did get sent over to the Island, depicting moving the Island down and showing Ryba with 200 feet, showing the piece getting wider at the street that would become an easement used by both; therefore, it would achieve both objectives, which was under a $1,000.00 a foot asking price. Thus, would save Ryba around $1,000.00 a year on the current lease they have, totaling $25,000.00 over 25 years, with an in-kind of $40,000.00 work for the City. Again, this was not accepted. Councilwoman Riddle asked who did not accept it. City Manager Eustice replied Mr. Zac Morrish, President of Ryba Marine. Mayor Bronson clarified the easement was a street right-of-way.

Mayor Bronson closed the public comments at 5:34 p.m.

Port Commissioner Kronberg stated the Planning Commission with the Riverfront Development Plan tried to focus on different land uses within three different sections of the River within the City limits – residential (Lincoln Avenue south); commercial/recreational (between Lincoln Avenue and State Street); and industrial (between State and the mouth of the River) – and it was insistent to move ferry traffic north of the Bridge. Port Commissioner Kronberg, speaking for the Planning Commission, stated the City Council adopted the Riverfront Development Plan in November 2010, which is a part of the Planning Commission's vision for orderly land use into the future.

Councilman King stated he had no idea that we were going into a motion for a sale. His understanding was to get all of us on the same page and right now he does not feel like we are. Mayor Bronson responded it is a public meeting. Councilwoman Riddle commented when she made a motion for a special meeting, she wanted us to get closure on this situation.

Councilwoman Riddle moved that the City retain the southern most 100 feet of river frontage adjacent to Ryba Marine Construction Co.'s property; the township will purchase the next 330 feet of river frontage for the sum of $330,000.00; supported by Councilman Temple. A roll call vote was taken.
Yes votes: Riddle, Bronson and Temple
No votes: Kwiatkowski and King
Motion carried.

Mayor Bronson thanked those in attendance.

Adjournment:
Councilwoman Riddle moved to adjourn the meeting at 5:40 p.m.; supported by Councilman Temple. Motion carried unanimously.

Mayor Mark C. Bronson	Clerk/Treasurer Kenneth J. Kwiatkowski
Councilman Joseph Lavender	Councilwoman Winifred L. Riddle
Councilman Vaughn Temple	Councilman Nathan H. King
Mayor Pro Tem Nicholas C. Couture	Councilwoman Betty A. Kwiatkowski

CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING
WEDNESDAY, JULY 15 2015 AT 7:00 P.M.
ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk

ABSENT: None

STAFF: Steve Schnell

GUESTS: Bob Lyon, John F. Brown Tony Matelski, Carl Muscott, David Bona, Roger A. Watts, John Moore

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE
Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA
The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES
The July 1, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS
DAVID BONA/ANN ARBOR YMCA - Requests a Special Use Permit Amendment for construction of a camp clinic (Section 10.3.2). The property is located at 9728 M-68, Tuscarora Township, Section 16, parcel #161-016-300-001-00. The site is zoned Lake & Stream Protection (P-LS).

Mr. Schnell stated this request is for a special use permit amendment for a 26' x 44' medical facility. Mr. Schnell stated the primary use is a camp and the medical facility will be an accessory use. Mr. Schnell reviewed the elevation drawing and site plan. Mr. Schnell noted that in November 2013 a bath house was constructed and was considered an accessory use.

Mr. Bona referred to the site plan and noted the location of the bath house and the clinic. Mr. Bona stated this clinic is being constructed due to the new rules and regulations for an on-site clinic for a camp.

Mr. Kavanaugh stated the Health Department has been in contact with the applicant and there will be further discussion as to whether or not an addition to the drainfield will be required. Mr. Freese stated the proposed location for the clinic is wet. Mr. Bona stated he met with the contractor and camp director today and they discussed filling this area and raising the building to create a swale behind the building to allow it to drain. Mr. Bona stated there will be improvements to the underground drainage.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, to approve the amendment to the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to approval from District Health Department #4, Department of Building Safety and Soil Erosion. Motion carried unanimously.

ROGER WATTS/PFFP LLC - Requests a Special Use Permit for a Club (Section 9.3.7.). The property is located at 5475 Wollangur Rd., Beaugrand Township, Section 31, parcel #041-031-200-003-02 and is zoned Agriculture & Forestry

Management (M-AF).

Mr. Schnell stated this parcel is located in the Agriculture/Forestry Management zoning district where by special use permit clubs are allowed under Section 9.3.7. Mr. Schnell stated this parcel is approximately 10 acres with 330ft. of frontage. Mr. Schnell reviewed the site plan. Mr. Schnell stated the proposed club house will be 30' x 40'. Mr. Schnell stated he has not received any public comments from the neighbors.

Mr. Kavanaugh stated the club requested an existing system evaluation on the septic. Mr. Kavanaugh stated after inspection it was determined it was acceptable for the low use structure.

Mr. Ostwald asked what type of club this will be. Mr. Watts stated this will be the Penetrators Motorcycle Club. Mr. Watts stated most of the members live in the area and are long time residents. Mr. Ostwald asked if there will be club members or friends at the club. Mr. Watts stated the members get together quite often to barbeque, pick a route, ride their bikes and indulge in adult beverages.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Motion by Mr. Borowicz, seconded by Mr. Bartlett, to grant the topography waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Borowicz, seconded by Mr. Freese, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to approval from District Health Department #4 and Department of Building Safety.

Mr. Ostwald asked if there will be a limit to the number of members. Mr. Watts stated they currently have 17 members. Mr. Watts stated this is a small chapter and the main chapter is in Detroit. Mr. Watts stated the Detroit chapter has 65 members and they occasionally get together. Mr. Watts stated it has been like this since 1967 and it is not growing by leaps and bounds. Mr. Kavanaugh asked what the maximum number of members will be at a get together. Mr. Watts stated 80-85 but it could be up to 100 with family and friends. Mr. Watts explained that they rent port-a-joins for these occasions. Mr. Watts stated this type of an event will happen 3 times a year. Mr. Borowicz stated this is similar in size to a family reunion. Mr. Ostwald asked how the noise will be controlled. Mr. Watts stated the proposed building is a preformed building with 6 inch pressed styrofoam walls. Mr. Watts stated he does not believe there will be any noise issues.

Motion carried unanimously.

UNFINISHED BUSINESS
No comments.

NEW BUSINESS
No comments.

STAFF REPORT
Mr. Schnell stated a copy of an e-mail from Carl Muscott was distributed to the Planning Commission members regarding Capital Improvement Programs.

Mr. Schnell stated the security at the County Building will change the end of July. Mr. Schnell stated everyone will have to enter through the main door.

Mr. Kavanaugh asked if there were any comments regarding the Capital Improvement Plan from the Cheboygan County Board of Commissioners. Mr. Schnell stated there was discussion regarding what should and should not be included in the Capital Improvement Plan. Mr. Schnell stated in 2010 he talked to legal counsel and other planners about Capital Improvement Programs. Mr. Schnell stated that more than ½ of the planning agencies he talks to do not even do it. Mr. Schnell stated this is a historic thing that has been in the state law but was not done as it did not seem necessary. Mr. Schnell stated it is being done more often now and they are finding that it is a great communication tool. Mr. Schnell stated in cities and villages you will see Capital Improvement Plans that are more specific with more detail as they have water systems, sewer systems, parks, etc. Mr. Schnell stated it is unique for Cheboygan County because the zoning for most townships is handled by the county. Mr. Schnell stated that when he originally talked to Bryan Graham about the Capital Improvement Program he explained there is

minimum requirement of what must be included and those are the departments of the County. Mr. Schnell referred to Section 67 and noted that the Planning Commission provides reports to the appropriate agency or legislative body. Mr. Schnell stated this could be our legislative body and others also. Mr. Schnell stated the Capital Improvement Plan is just a communication tool. Mr. Schnell stated there were concerns regarding how to evaluate a project presented by an elected body such as a township. Mr. Schnell stated it is evaluated based on the Master Plan. Mr. Schnell stated the project can simply be listed as received and the Planning Commission can make a comment if they chose to do so.

Mr. Matelski stated the main thing that should be remembered is if a project is included in the Capital Improvement Plan it doesn't mean that the structures will be built or that the county will spend any money. Mr. Matelski stated the Capital Improvement Plan is a communication tool.

Mr. Jazdzyk stated there is a lot of work that goes into a capital improvement project. Mr. Jazdzyk stated when looking at the scope of a $3,000,000 project there is a lot of details to review when trying to determine if it is a needed project or desirable project. Mr. Jazdzyk stated his concerns about reviewing the details of township projects. Mr. Jazdzyk stated he understands Mr. Matelski's comments that it doesn't mean the structures will be built or that the county will spend any money. Mr. Jazdzyk stated that the township or agency will say that the Planning Commission approved the project. Mr. Jazdzyk stated his concerns about classifying a project as desirable as there may be a lot of undercurrent to the local projects and they are better left having the local entities take care of the projects. Mr. Jazdzyk agreed that the Planning Commission should just receive the project and comment on if the project meets the Master Plan. Mr. Kavanaugh stated that a good way to approach this issue is by receiving the project and not classifying the project as needed or desirable.

PLANNING COMMISSION COMMENTS

Mr. Kavanaugh asked if Mr. Watts is subject to the number of events he stated previously as it will be noted in the meeting minutes. Ms. Croft stated that it was not included in the findings and it was not a stipulation in the motion. Mr. Schnell stated he will check with legal counsel to see if an applicant is subject to the statements that are made at the meeting and that are part of the record. Discussion was held.

PUBLIC COMMENTS

Mr. Brown asked if the Planning Commission will still ask the townships to submit their projects for review. Ms. Croft stated that submitting the project will help communication between Cheboygan County and the townships. Mr. Brown asked if this will only be a request. Mr. Borowicz stated that it was never a requirement. Mr. Brown stated that Mullett Township was asked to bring in a report. Mr. Schnell stated that when the Capital Improvement Program first started a letter was sent to all entities to let them know to submit their project if they wanted to be part of the Capital Improvement Plan and they specifically chose the entities that were in the Recreation Plan. Mr. Schnell stated it was not a requirement.

An audience member asked if someone could answer questions after the meeting regarding the proposed camping amendment. Ms. Croft stated that Mr. Schnell will answer questions after the meeting. Mr. Schnell suggested calling Mr. McNeil on Monday. Mr. Jazdzyk noted that there will be a public hearing regarding the proposed amendment on August 19, 2015. The audience member stated he will be out of town on August 19, 2015 and that is why he attended the Planning Commission meeting tonight.

Mr. Muscott stated that Mr. Wendling was at the Cheboygan County Board of Commissioners meeting and he agreed that townships are not an agency or department of the County so their projects should not be in the Capital Improvement Plan. Mr. Muscott suggested that Cheboygan County keep a database of all of the projects. Mr. Muscott noted that the City of Cheboygan has a Capital Improvement Program and the Cheboygan County building renovations are not on the City of Cheboygan's Capital Improvement Plan. Mr. Muscott stated the law is written with specificity that the Planning Commission should be dealing with agencies/departments. Mr. Muscott stated township projects should not be included. Mr. Muscott stated that every other county's Capital Improvement Plan that he reviewed does not include any township projects. Mr. Muscott stated that everyone should be aware of the projects that going on and he believes it would be a useful tool but it should not be part of the Capital Improvement Plan. Mr. Muscott stated he was disappointed that the Planning Commission voted that the Cheboygan County Marina Fuel Dock and Fuel Tank Replacement are needed and the Mullett Township Topinabee Beach Park Improvements is desirable. Mr. Muscott believes that the Planning Commission does not have jurisdiction to say whether Mullett Township projects are desirable or needed. Mr. Muscott stated this should be done by the taxpayers and the elected officials of the township.

Mr. Borowicz stated that he understands there is a separation between the County and the township especially if the County is not providing financing. Mr. Borowicz stated that the Cheboygan County Planning Commission is the defacto planning commission for the townships.

Mr. Kavanaugh asked Mr. Schnell if he believes the townships should submit their projects. Mr. Schnell stated that they originally defined it as county owned property and Mr. Graham said that was too narrow. Mr. Schnell stated it could be interpreted more broadly. Discussion was held. Ms. Croft referred to an October 2010 letter from Bryan Graham and read "The inclusion of a project within the Capital Improvement Program will in no way require the Board of Commissioners or any other appropriate public official to actually complete the project. The program is merely a planning tool." Ms. Croft asked that each Planning Commission member receive a copy of Mr. Graham's letter.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:40pm.

Charles Freese
Planning Commission Secretary

CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO BOX 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING
WEDNESDAY, AUGUST 19, 2015 AT 7:00 P.M.
ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdzyk

ABSENT: Churchill, Lyon

STAFF: Scott McNeil, Steve Schnell

GUESTS: Carl Muscott, Tony Matelski, Russell Crawford, Cheryl Crawford, John F. Brown, John Moore, Chuck Maziasz, Dan Wellihan, Ron Wallin

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE
Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA
The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdzyk), 0 Nays, 2 Absent (Churchill, Lyon)

APPROVAL OF MINUTES
The July 15, 2015 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Ostwald, to approve the meeting minutes as presented. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdzyk), 0 Nays, 2 Absent (Churchill, Lyon)

PUBLIC HEARING AND ACTION ON REQUESTS
An Ordinance to amend the Cheboygan County Zoning Ordinance #200 to allow uses for tents, travel trailers, campers, recreational vehicles and undersized mobile homes outside of campgrounds and to allow outdoor storage of travel trailers, campers and recreational vehicles
Mr. McNeil stated this proposed amendment is a result of approximately 2 ½ years of work. Mr. McNeil stated there were 3 public hearings held and many comments were received from the public.

Mr. McNeil explained that Section 17.7.1. of the proposed ordinance amendment provides updated language relative to use as a temporary dwelling during construction of a dwelling. Mr. McNeil explained that this section provides for a 12 month period of use, and a second 12 month period of use if the dwelling under construction is 50% or more complete and for a third 12 month period of use if the dwelling under construction is 75% or more complete.

Mr. McNeil explained that Section 17.7.3. provides conditions for use of a travel trailer, camper, recreational vehicle or undersized mobile home with a zoning permit as a temporary contractor's office or for storage.

Mr. McNeil explained that Section 17.7.5. provides for use of tents, travel trailers, campers or recreational vehicles for vacation or hunting stays by the owner and others in all zoning districts other than Agriculture and Forestry Management. Mr. McNeil stated this section contains supplemental conditions which provide use of one tent, travel trailer, camper or recreational vehicle per each ½ acre of land up to a maximum of 4 tents, travel trailers, campers or recreational vehicles. Mr. McNeil stated that conditions also include meeting requirements of the Health Department and meeting specific setback requirements. Mr. McNeil referred to section 17.7.5.d. and stated that if camping within 300 feet of a dwelling on a separate lot, use is limited to 3 periods of 30 consecutive days in a calendar year; otherwise there is no time limit. Mr. McNeil stated that a zoning permit is not required. Mr. McNeil explained that this section also requires a tent, camper etc. be stored as provided under section 17.7.A. when not in use in the Lake and Stream Protection and Residential Development zoning districts.

Mr. McNeil explained that Section 17.7.6. of the proposed ordinance amendment provides for use by the owner or occupant of

a lot with a dwelling for immediate family members and guests in all zoning districts up to a maximum of 4 tents, campers etc. for as many as 3 periods of up to 21 consecutive days each in a calendar year. Mr. McNeil stated that language has been added to clarify that the provisions for short term stays by guests and immediate family are separate from the provisions in 17.7.5.

Mr. McNeil explained that Section 17.7.A. establishes a new section which provides for outdoor storage of an unoccupied travel trailer, camper etc. by the owner thereof on their own property. Mr. McNeil explained that this section contains provisions for outdoor storage in the rear yard of a lot with a dwelling unless the rear yard is not accessible. Mr. McNeil explained that this section also provides for outdoor storage on the rear ½ of vacant lot. Mr. McNeil stated that this section restricts outdoor storage on waterfront lots which do not meet minimum lots sizes and noted that a 6 foot high solid fence or hedge is required if stored within 30 feet of a side property line.

Ms. Croft asked for public comments. Mr. Brown asked if there is a difference between a motor home, camper and mobile home. Mr. Brown asked if this ordinance amendment will apply to all three. Mr. McNeil stated yes there are different definitions for each in the proposed amendment.

Mr. Muscott noted that if a camper is being used on a lot with a residence then 3 periods of 21 days are allowed and if being used on a lot without a residence then 3 periods of 30 days are allowed. Mr. Muscott asked for the logic behind the 21 days versus the 30 days. Mr. McNeil stated if there are guest staying then the 3 periods of 21 days apply. Mr. Muscott stated that someone could stay on a lot with a house in Indian River for 3 periods of 21 days or someone could go to a vacant lot in Topinabee for 3 periods of 30 days. Mr. Muscott stated his concerns about these numbers being arbitrary and he believes that the requirement should be 3 periods of 30 days for both. Mr. Muscott referred to Section 17.7.A.5 and asked if the requirement of a 6ft. fence or solid evergreen fence is really necessary if within 30ft. of a side property line. Mr. Muscott stated his concerns about additional costs and questioned if this requirement is necessary if the property owners will be encouraged to store their camper in the back yard. Mr. Muscott stated that a 6ft. fence will not shield a travel trailer. Discussion was held.

Mr. Wellihan asked if an on-site septic tank/drainfield will meet the requirements of the Health Department. Mr. Kavanaugh stated it depends on the length of use and what the property owner plans to do. Mr. Kavanaugh stated that port-a-jons are acceptable in some cases.

Mr. Kavanaugh asked if the Planning Commission would like to do anything with the buffer. Mr. Freese stated this has been discussed before and the Planning Commission included it as it has come up repeatedly. Mr. Borowicz stated there were concerns from individuals at the last public hearing regarding this issue.

Public comment closed.

Motion by Mr. Borowicz, seconded by Mr. Freese, to forward to the Cheboygan County Board of Commissioners with a recommendation for approval and for review at their earliest convenience.

Public Hearing on 2016 Capital Improvement Plan.

Mr. McNeil stated that when the Planning Commission developed this plan they chose to hold a public hearing. Mr. McNeil stated that the Capital Improvement Plan is required by the Planning Enabling Act and provides a means of communication between planning entities and other entities that provide infrastructure. Mr. McNeil stated within this plan you will see projects provided by different agencies in the county and also from townships. Mr. McNeil stated that every year he sends a request to townships and offers the ability to have projects reviewed for inclusion in the Capital Improvement Plan. Mr. McNeil stated the Planning Commission looks at each project and determines if it should be included in the plan and if in included in the plan the Planning Commission decides whether the project should be included in a needed category or a desirable category. Mr. McNeil explained that this plan will be forwarded to the Cheboygan County Board of Commissioners for their consideration.

Mr. Jazdzyk stated he was confused on how the Planning Commission ended the conversation regarding how the Planning Commission will handle the projects that come in and are not directly attributed to the county. Mr. Jazdzyk stated that it is nice to include these projects but does not believe the Planning Commission should make a ruling about what they think of the project. Mr. Jazdzyk stated his concerns about the public's understanding of approving a township project for the Capital Improvement Plan. Mr. Jazdzyk stated he is thankful that the township submitted the plan but does not believe the Planning Commission should make a determination of whether they should or should not accept the project.

Mr. Borowicz stated the Planning Commission should not include a project in the Capital Improvement Plan if it does not fit in the needed category or desirable category. Mr. Kavanaugh stated that if the project is not needed or desirable the Planning

Commission can receive the information and take no action on it. Discussion was held.

Mr. Jazdzyk referred to a letter submitted by Mr. Muscott and stated that Planning Commission's do not normally take township projects into consideration. Mr. Borowicz stated the Planning Commission can review and comment that the project may fit in the Master Plan but it may be going overboard to include it in the Cheboygan County Capital Improvement Plan. Mr. Kavanaugh stated this may be a conflict with legal counsel's opinion but the Planning Commission has the right to not include a project. Mr. Kavanaugh stated legal counsel may want to review Mr. Muscott's letter. Discussion was held.

Ms. Croft asked for public comments. Mr. Muscott stated the most recent letter from civil counsel was from Mr. Wendling at a Cheboygan County Board of Commissioners meeting where he defined townships as not an agency or department of the county and stated that townships should not be included in the Capital Improvement Program. Mr. Muscott noted that this is a program and not a plan that is designed for a government unit to seek funding. Mr. Muscott stated his concerns about the Planning Commission putting a stamp on a township project that is designed and funded in the township.

Public comment closed.

Mr. McNeil stated this document can be changed and he would like to review this change with legal counsel. Mr. McNeil stated that even though there is a timeline listed in the plan there is no timeline required by the Act. Mr. Freese suggested including a third category that will state only that the items submitted by townships are compatible with the Cheboygan County Master Plan. Mr. Borowicz questioned if there should be another category for plans that are not compatible with the Cheboygan County Master Plan. Mr. Schnell stated that a neutral stance could be taken and the projects could be marked as received.

Motion by Mr. Borowicz, seconded by Mr. Kavanaugh, to table the 2016 Capital Improvement Plan. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdzyk), 0 Nays, 2 Absent (Churchill, Lyon)

UNFINISHED BUSINESS

Consideration to set a public hearing re; Proposed Zoning Ordinance Amendment P-LS zoning district changes, add setbacks from intermittent streams, ponds or lakes in other zoning districts.

Mr. McNeil stated that all perennial streams with direct connection to the major lakes and rivers will remain in the Lake and Stream Protection zoning district. Mr. McNeil stated intermittent streams and drain areas are proposed to be removed from the Lake and Stream Protection zoning district. Mr. McNeil stated this amendment will keep the 40ft. setback from the intermittent streams and drain areas even though the zoning district may change. Mr. McNeil stated the 40ft. setback requirement in the Lake and Stream Protection Zoning District will remain a requirement for construction of a structure within 40ft. of any drains, intermittent streams or ponds. Mr. McNeil stated Sections 9 and 10 clarify language relative to encouraging a natural vegetation strip on waterfront properties. Mr. McNeil explained that there is no requirement for a natural vegetation strip. Mr. McNeil referred to Section 11.2 and stated this will correct the reference of northerly point of the Pigeon River portion of the Natural Rivers Protection District from Hackelburg Road Bridge to East Mullett Lake Road Bridge. Mr. McNeil stated this amendment will restore the 100ft. minimum frontage requirement for a lot for a dwelling in the Lake and Stream Protection zoning district. Mr. McNeil reviewed a map indicating the areas to be rezoned.

Motion by Mr. Kavanaugh, seconded by Mr. Borowicz, to schedule a public hearing for the first Planning Commission meeting in October 2015. Motion carried. 7 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Jazdzyk), 0 Nays, 2 Absent (Churchill, Lyon)

NEW BUSINESS

Community Development Department 2014 Annual Report

Mr. Schnell reviewed the functions of the Community Development Department which includes Planning & Zoning, Building Safety, Geographic Information Systems, Address Coordination, Soil Erosion, Ordinance Enforcement, Home Improvement Loan Services, and Economic Development. Mr. Schnell reviewed the Community Development 2014 Annual Report which will be provided to the Cheboygan County Board of Commissioners. (See Attachment A)

STAFF REPORT

Mr. McNeil stated the Planning Commission recently identified two projects as priorities; review PUD ordinance and uses allowed in each zoning district. Mr. McNeil stated that he and Mr. Schnell have worked on a matrix of uses and this should be ready for the next meeting. Mr. McNeil stated will try to have the PUD Amendment ready for the next meeting also.

Mr. Schnell noted that the Planning Commission members received new security badges today and explained that part of the security policy is to not let others in when you enter.

PLANNING COMMISSION COMMENTS
No comments.

PUBLIC COMMENTS
An audience member asked if the protection for perennial streams will include vegetative buffers. Mr. McNeil stated no and that perennial streams will stay within the current Lake and Stream Protection Zoning District and that there is no current requirement. The audience member asked if it is being considered. Mr. McNeil stated no. Mr. Borowicz stated the Planning Commission did consider such changes previously and there was a lot of resistence.

Mr. Wallin stated he is from Mackinaw City and he is satisfied with the 40ft. setback and less satisfied with the voluntary aspect of a natural vegetation strip on waterfront properties. Mr. Wallin stated that there should be middle ground for this issue. Mr. Wallin stated it is logical and necessary that there be some protections that would come from government regardless of how difficult. Mr. Wallin stated some things are worth standing up for and protecting our water is worth the battle. Mr. Wallin stated he admires the Planning Commission and thanked Mr. Schnell and Mr. McNeil for their leadership.

ADJOURN
Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:58pm.

Charles Freese
Planning Commission Secretary

Community Development Department

2014 Annual Report

Mission Statement

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Vision Statement

The County of Cheboygan will strengthen its position as a diverse, family oriented community while promoting a higher quality of life, a safe environment, balanced growth and positive interaction with all citizens.

CHEBOYGAN COUNTY

COMMUNITY DEVELOPMENT DEPARTMENT

Planning & Zoning, Building Safety, Geographic Information Systems, Address Coordination,

Soil Erosion, Ordinance Enforcement, Home Improvement Loan Services, and Economic Development

231-627-8489

www.cheboygancounty.net

Community Development Department

2014 Annual Report

Introduction

This is a year-end report for 2014 for the Community Development Department for Cheboygan County. The department includes the following divisions: Planning & Zoning, Building Safety, Home Improvement Loan Services, Geographic Information Systems (GIS), Soil Erosion, and Address Coordination. Included in these divisions are the functions of address coordination, soil erosion and sedimentation control, and ordinance enforcement. Community Development staff coordinates efforts to keep the Planning Commission's Master Plan up to date. We also respond to requests for land use information and mapping from other government entities within the county such as the townships, villages, and the City of Cheboygan.

The most important part of this annual report is to recognize the excellent work of the Community Development Department Staff! The work outlined in this report demonstrates the hard work of the people of this department. The people of this department have taken on the additional tasks associated with the housing department while at the same time absorbing the duties of the reduction of one full-time position. They have found ways to constantly work more efficiently while maintaining quality customer service. It is a pleasure to work with the people of the Community Development Department.

Contents

1. Goals and Objectives
2. Planning & Zoning Activities
3. Ordinance Enforcement
4. Address Coordination
5. Soil Erosion
6. Housing
7. Building Safety
8. Geographic Information System (GIS) services

Community Development Staff

Community Development Director ..... Steve Schnell
County Planner ..... Scott McNeil
Department Clerk ..... Deborah Tomlinson
Building Official ..... Matt Cronk
Assistant to the Building Official ..... Regina Couture
Soil Erosion ..... Hank Jankoviak
Address Coordinator ..... Sheri Staffan
GIS Technician ..... Sharon Weiss
Building Inspector ..... Dan Chase
Electrical Inspector ..... Steve Sackett
Plumbing & Mechanical Inspector ..... Brian King

COMMUNITY DEVELOPMENT

Executive Summary

This department will provide professional technical assistance and quality customer service. We strive for balanced growth, safe buildings, resource stewardship and community spirit for the current and future citizens, business owners, and visitors of Cheboygan County. We enable the public to make informed decisions affecting the quality of their lives. Community Development staff supports the health, safety, prosperity, and general welfare of the County's residents.

GOAL: PUBLIC SAFETY

Community Development staff supports, through consideration of present and future needs, the safety and general welfare of the County's residents.

COMPLETED OBJECTIVES

- Building Safety Department Staff will conduct inspections to ensure structures within the County meet code standards by providing friendly, efficient customer service with an objective of reaching compliance with all customers.
  - A friendly attitude is imperative when seeking cooperation and compliance from our customers.
  - Develop and implement procedures to eliminate old expired permits.
- Enable Building Safety staff to perform at the highest level of competence through participation in continuing education classes for code enforcement and customer service.
- Ensure adequate and early code compliance involvement which encourages interaction between government and private entities. This will create a positive environment for building and development.

GOAL: QUALITY COUNTY SERVICE

STAFF WILL CONTINUE TO PROVIDE EXCELLENT CUSTOMER SERVICE IN A TIMELY MANNER AND TAKE ACTION TO MAKE CONSISTENT IMPROVEMENTS IN OUR PROCEDURES.

COMPLETED OBJECTIVES

- Implement the concepts of Lean Government to improve customer service and efficiency of department operations.
- Staffing efficiencies - The department experienced the promotion of zoning enforcement officer, Matt Cronk, to Building Official upon the departure of Al Hoard. The zoning enforcement duties were assigned to existing staff to save county taxpayer money.

- Explore technology implementation for field inspectors to maximize customer service quality and efficiency. Implement mobile technology efficiencies where appropriate.
- Continue to strengthen department-wide procedures to ensure they are user friendly, streamlined, and expectations are clearly communicated.
- Current software systems will be maintained, incorporating all department records into one easily retrievable database.
- Identify areas and issues to improve communication, streamline the project approval process and continue land use goals.
- Recommend zoning ordinance amendments and internal policy changes based on evaluation of customer satisfaction survey results.
- Utilize cross-training of employees to improve response time to customers and provide the quickest and most accurate information to the customer.
- Continue to improve access to web-based land use information.
- Continue to streamline zoning ordinance, utilizing new planning and zoning methods to ensure streamlined and appropriate land use controls.
- Conduct timely reviews of Master Plan after adoption.
- Address goals of the Master Plan which relate to streamlining the zoning as a top priority and implement Zoning Plan element of Master Plan.
- Ensure customer service-oriented staff that is well trained and efficient with thorough understanding of all services offered in the Community Development Department and other County, State, and Local government entities. Conduct staff meetings relative to customer service, evaluation of customer survey results and development of customer service policies.
- Enhance use of Geographic Information Systems (GIS) computer mapping tools.
- Continue to resolve open permits with the Historic Open Permit Remediation (HOPR) program.
- Improve efficiency by cross training staff and continuing communication between staff when code or ordinance violations are identified within the field.
- Enhance community awareness of importance of soil erosion prevention efforts.
- Continue to refine address assignment procedures and corrections.
- Utilize media effectively to communicate to stakeholders on changes and improvements and to receive input from customers.

GOAL: ECONOMIC DEVELOPMENT

TO PROMOTE AND ENCOURAGE ECONOMIC DEVELOPMENT THROUGH OUR CONTINUED EFFORTS OF COLLABORATIONS WITH OUR PARTNERS.

COMPLETED OBJECTIVES

- Enhance broadband opportunities through partnerships with MERIT, Connect Michigan, local ISP's, schools, and other broadband stakeholders.
  - Communicate with local ISP's to facilitate broadband development and process permit applications associated with County ordinances.
  - Ensure zoning regulations for broadband related infrastructure is up to date and responsive to new technologies.
- Enhance web presence for our County as well as broaden awareness of communities' assets.

- Provide additional opportunities for people to stay in their homes, retain home ownership rates, and lower monthly home ownership costs through low-interest home improvement loans.
- Enhance economic opportunities utilizing County's natural assets including trails and other recreational assets.
- Encourage the development of local industry clusters (for example: wood products, maple syrup, health services, agriculture, construction, manufacturing, and tourism).
- Encourage Entrepreneurial support services through partnership with NLEA and others.
- Promote and expand the use of County Brownfield Redevelopment Authority and reapply for EPA grant programs as available.
- Staff will implement the Planning Commission work plan, which is based on the County Master Plan for effective means of accomplishing priority land use projects.

GOAL: COLLABORATION – SERVICE

TO ENCOURAGE COLLABORATION TO PROVIDE MOST EFFICIENT AND EFFECTIVE DELIVERY OF COUNTY'S COMMUNITY DEVELOPMENT SERVICES.

COMPLETED OBJECTIVES

- Increase use of partnerships with all county entities to accomplish goals and objectives in Community and Economic Development. Be active partner in local collaborations recognizing unique role of Community Development staff to serve as conveners and facilitators.
- Collaborate with other housing service providers to most efficiently and effectively keep people in their homes, encourage homeownership, and reduce monthly homeownership costs.
- Continue to facilitate partnerships between County's, townships, chambers, and regional entities with goal of efficient delivery of services and economic development.
- NLEA – continue to have Community Development Director serve on board of directors for NLEA, continue to involve NLEA in EDC board and related strategic planning.
- Establish strategic partnerships with other levels of government to streamline permitting processes, increase awareness of assistance programs to those in need, enhance quality of customer service at all governmental levels. Create opportunities to communicate more frequently between County departments and entities, especially other housing assistance providers in the area.

GOAL: ADDRESSING MULTIPLE FACILITY NEEDS

COMPLETED OBJECTIVES

- Staff will support annual Planning Commission effort to create a 5-year Capital Improvement Plan (CIP) as required by state law. CIP process will continue to be utilized to coordinate efforts of multiple County entities and their facilities. This CIP will continue to be used to support the annual Strategic Planning & Budgeting.

- County Recreation Plan, coordinated by the Community Development Department includes goals and objectives for all County facilities associated.
- Educate other departments of the capacity of the County's Geographic Information System (GIS) as a tool for more effective planning and more efficient delivery of services. Examples are scheduling of rural transit and routing of snow plowing. Encourage more adoption of GIS.

Description of Divisions and 2014 Annual Activity

Department Budget

The 2014 amended budget for the Planning & Zoning department included $388,895 in expenses. This includes all activities for soil erosion, addressing, code enforcement, and planning/zoning. Actual expenditures were $380,372, which is 2.2% less than the amended budget. The main reason for this is the reduction of one staff member part way through the year. There were some greater than expected costs associated with an extensive public notice for a rezoning action but that was more than offset by the staff reduction. The department promoted Matt Cronk from enforcement officer to Building Official and did not rehire for his position. Enforcement activities are now coordinated by the Community Development Director and involve various Community Development staff in the field.

The 2014 amended budget for GIS was $65,865 and actual expenditures were $62,114. This means GIS costs were 5.71% less than originally budgeted. The Building Safety department needed to replace an older vehicle in 2014. Expenses for the Building Safety department for 2014 were $418,955 which was 5.2% lower than the amended budget.

Planning & Zoning

Our Planning & Zoning Division is responsible for coordinating all land use planning activities and administering the zoning ordinance for those areas in the County which are subject to County Zoning. All Zoning decisions are made based on the goals set forth in the County's Master Plan. In January of 2014 a new Master Plan was adopted by the Planning Commission. The new format of the Master Plan includes a Zoning Plan. The Zoning Plan sets forth the proposed zoning ordinance changes that the Planning Commission will undertake in the coming 5 years in order to achieve the land use goals of the Master Plan. The Zoning Plan will now serve as the Planning Commission's Annual Work Plan.

Other functions of our department include presenting commercial zoning projects to the Planning Commission and reviewing variances for presentation to the Zoning Board of Appeals. We also issue zoning permits and conduct zoning ordinance enforcement as needed. The County has had a zoning ordinance since 1970 which is implemented through most of the county except for Burt Township, City of Cheboygan, Village of Mackinaw City, and Village of Wolverine.

Economic Development & Land Use Planning

Providing efficient and effective customer service is a primary goal of our Department. Anyone proposing to do development in Cheboygan County will appreciate an expedited process that is free of unexpected hurdles. Department staff strives to be clear in our communications and constantly work to streamline the permitting process while ensuring adequate review of all development plans. Staff and legal counsel also provided information to the Planning Commission on conditional rezonings, which can be an effective tool that can accommodate unique situations in a timely manner.

Up North Trails Collaborative – Cheboygan County continues to assist in the coordination of the Up North Trails Collaborative which is a regional trails mapping effort. This project will bring international awareness of the extensive trails networks in our area. The project was rolled out in July of 2014 to the public for use by local businesses and municipalities to promote their recreational assets and attract businesses and visitors. The Community Development Director serves on the steering committee to ensure the county's interests are well-represented in this effort.

Site Plans & Special Use Permits Approved

There were 17 site plan applications including special use permits which were approved in 2014. Those were:

- Mackinaw Laundry Services Inc. - Amendment to a Special Use Permit for an addition to a laundry establishment.
- Don Bowen Inc. – Site Plan Review for auto sales
- Mike Sturgill Precision Forestry/Awakon Federal Credit Union – Special Use Permit for a warehousing use
- Keith and Charlotte Rovenko – Special Use Permit for Agricultural Processing
- Mullett Township – Special Use Permit for construction of a restroom facility at Boy Scout Park
- Chad Stemple – Special Use Permit for landscaping/contractors yard
- Joshua Martin – Special Use Permit for a school
- Anita Ginop/Cindy Bowen – Site Plan Review for a farm market, per approved use variance
- Michael Florek/Wakefire LLC/Griswold Mt. Properties LLC - Amendment to a Special Use Permit for an outdoor commercial business for wakeboard and water ski rides
- David Fernelius – Site Plan Review Amendment for an automobile dealership
- Toni Wilson – Site Plan Review for a restaurant
- Rivertown Auto – Site Plan Review for auto sales.
- DFC of Cheboygan LL/ Barriger Builders Inc. – Amendment to a Special Use Permit for an addition to an assisted/independent living facility
- Heidi Dirkse/Dirkse Properties LLC - a Special Use Permit Amendment for an addition (30ft. x 40ft.) to a veterinary clinic
- Ferrellgas/Patrick Kolb – Site Plan Review approval for construction of a 16ft. x 20ft. office building
- RE Gouine General Construction/Kevin Gouine - Special Use Permit for a Contractors yard and materials handling operation
- Travis Conners/Charles Skruba - a site plan review amendment for outdoor storage and display, employee parking and a 50ft. x 120ft. storage building

Ordinance Amendments

All ordinance amendments should work to accomplish the land use goals of the County Master Plan which presents the County's land use goals for the next 20 years. Since the January, 2014 adoption of the County Master Plan, the new element of that plan called the Zoning Plan lists the amendments that will most effectively achieve the land use goals for the County. Amendments can be initiated by either the Planning Commission or residents/business owners in the community. The Planning Commission's job is to review proposed amendments and recommend them to the Board of Commissioners for final approval based on how that amendment is supported by the Master Plan's land use goals.

In 2014, the zoning ordinance amendments included much discussion on waterfront matters including boat wells, setbacks and camping as it related to waterfront properties. Amendments that were adopted were focused on sign matters to add clarity to window sign regulations, fences, boat wells and seawalls, and a couple

of rezonings. Much discussion occurred on camping and use of campers throughout the county. The first few months of the year included extensive review of a conditional rezoning for a motorcycle track which was eventually withdrawn by the applicant.

The following are the zoning ordinance amendments adopted in 2014:

- An ordinance to amend Cheboygan County Zoning Ordinance No. 200 to provide regulations and standards for fences.
- An ordinance to amend Cheboygan County Zoning Ordinance No. 200 to define boat wells and seawalls, provide for setbacks relating to boat wells and seawalls.
- An ordinance to rezone the following real property in Inverness Township, Cheboygan County identified by Parcel Identification No. 092-007-200-001-02 as of September 25, 2014 from Lake and Stream Protection District (P-LS), and Agriculture and Forestry Management (M-AF) to Commercial Development District (D-CM).
- An ordinance to rezone the following real property in Inverness Township, Cheboygan County identified by Parcel Identification No. 092-007-200-001-03 as of September 25, 2014 from Lake and Stream Protection District (P-LS), and Agriculture and Forestry Management (M-AF) to Commercial Development District (D-CM).
- An ordinance to amend Cheboygan County Zoning Ordinance No. 200 to provide definitions, regulations and standards for signs.

Planning Matters considered/continuing education

Other matters that were discussed:

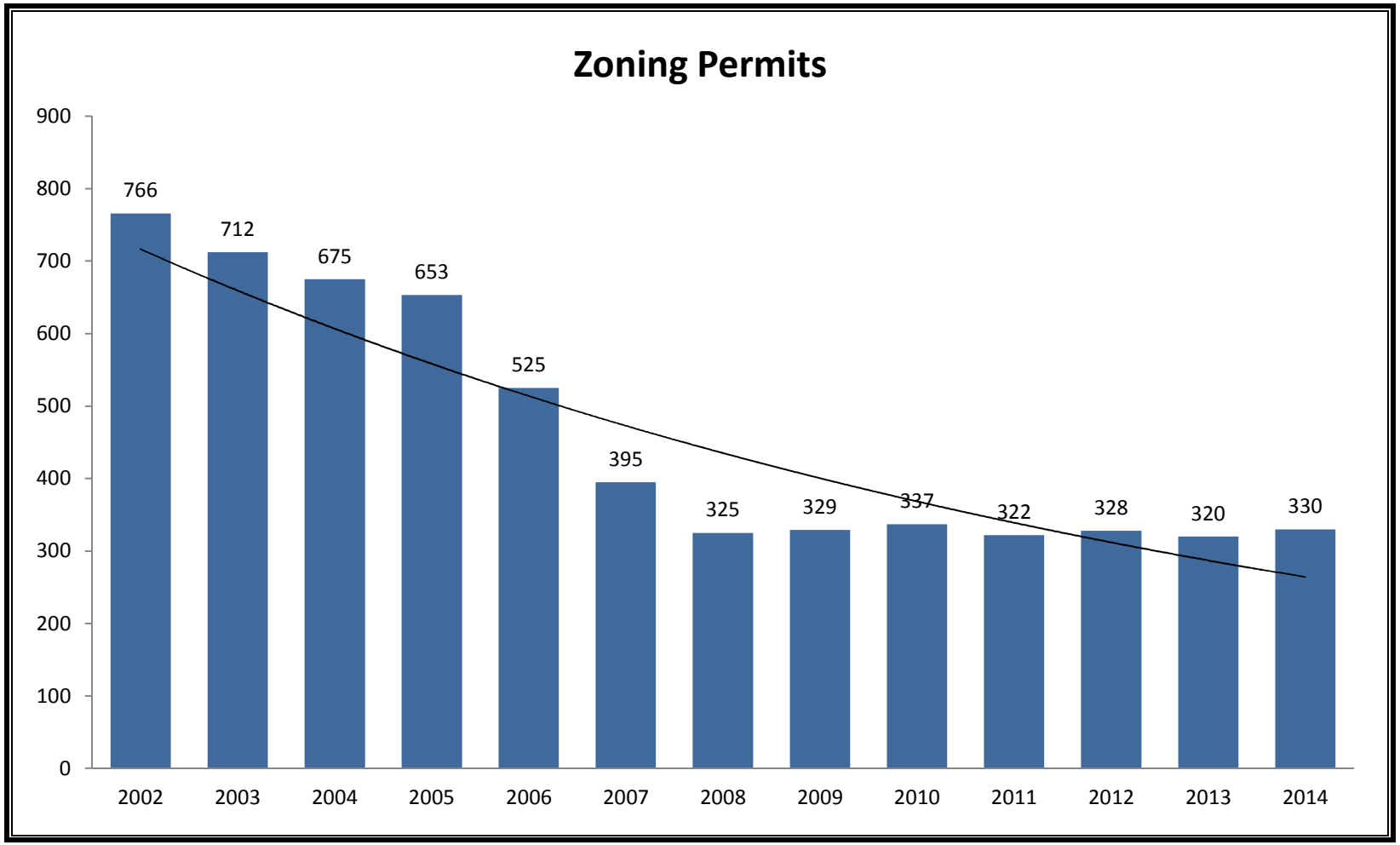
- Capital Improvement Program (CIP) - The Planning Enabling Act requires the Planning Commission to annually prepare a capital improvement program. The 2014 Capital Improvement Plan was completed by the Planning Commission and approved by the Board of Commissioners. The CIP listed projects that may be undertaken from 2014 to 2019. Although the CIP does not ensure implementation of any project, the goal of the CIP is to provide information to assist in decision making by the appropriate public officials.
- Master Plan Adoption – The Master Plan was adopted on January 15, 2014. The new plan includes a Zoning Plan which replaces the former Planning Commission Work Plan, outlining annual efforts to update the zoning ordinance. Amendments to the zoning ordinance are intended to update the ordinance and keep it appropriate for changing demands. Yet, reviewing an ordinance can be time-consuming and cause concern as development can potentially be put on hold anticipating potential changes which may benefit a development. It is important to focus efforts on the most important amendments, which is the intent of the Zoning Plan.
- Camping Survey – a camping survey was conducted in order to gather more information on the community's land use goals related to camping on private property. This information was incorporated to the on-going efforts to update this portion of the zoning ordinance. This effort began when it was recognized that the existing language both hadn't been enforced and was difficult to enforce.

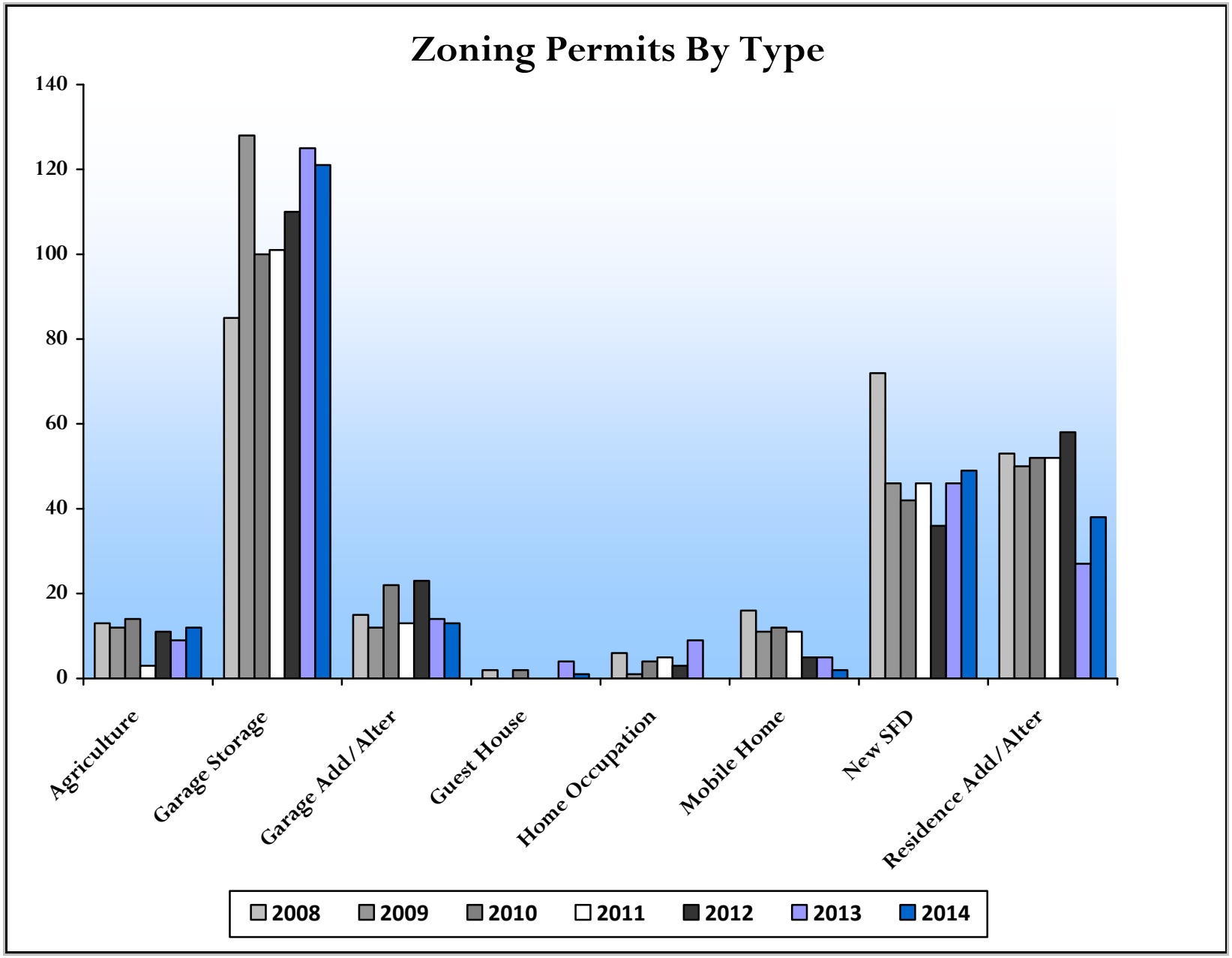
Zoning Board of Appeals – Variances reviewed

The Zoning Board of Appeals heard 23 variance requests in 2014 and approved 17. Of the 17 approvals, there were 14 dimensional variances approved, 2 use variances (farm market and gas storage facility) and 1 variance from section 17.2.2.d.1 (Fences located in a required waterfront setback shall have an opacity of no more than fifty percent (50%) of the fence surface area).

Zoning Permits

Between 2013 and 2014 there was a 3% increase in the total number of zoning permits issued. There was a 7% increase more new single family dwellings and 3 fewer (-13%) commercial permits. There was a 41% increase in permits filed for residential additions.




Zoning Permits By Type
140
120
100
80
60
40
20
0
Agriculture
Garage Storage
Garage Add/Alter
Guest House
Home Occupation
Mobile Home
New SFD
Residence Add/Alter
2008
2009
2010
2011
2012
2013
2014

Ordinance Enforcement

The Ordinance Enforcement daily activities include site inspections and follow up paperwork tracking complaints received. In 2014 we increased our utilization of more Community Development staff members to do setback inspections in order to provide increased response time and efficient use of inspectors in the field. We utilize the building official, building inspector, soil erosion officer, planners, and address coordinator to assist with these inspections. Last year 221 setback inspections were conducted, mostly being conducted by the address coordinator who completed 128 inspections for the department. The setback inspections help ensure that buildings are built in the correct location when it can be corrected with minimal expense to the homeowner.

Midway through 2014 the ordinance enforcement officer, Matt Cronk, was promoted to be the County's Building Official. Zoning enforcement activities are still coordinated by the Community Development Director as well as field work conducted by a number of Community Development Department staff including the Community Development Director, Planner, Address Coordinator, and Soil Erosion Officer. Since the Building Official has zoning enforcement experience, he also is able to assist.

In 2014 there were 42 zoning enforcement matters investigated, fewer than in 2013. Of those, 28 were resolved, 5 were found not to be violations, and 10 are still in progress. There were 17 complaints for building without a permit, fewer than 2013. Some zoning enforcement matters remain in our system with a status of "in progress" because there is a history of recurring violations which come and go. Periodic observations of the site are made and are marked resolved when no violations are observed over a longer period of time.

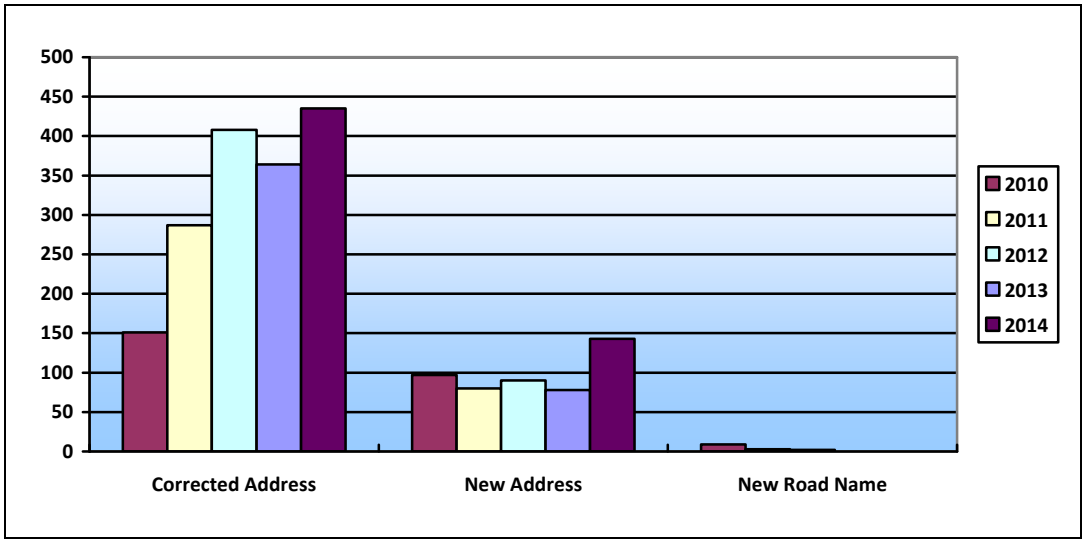
One on-going matter was the non-compliance with the special use permit conditions for a waste transfer facility. This particular site has received more citations than any other enforcement matter in the last 10 years and remained in non-compliance even after a court hearing. The DEQ is pursuing matters on this same business but has also not been successful in remediating the matter. Additional court action by this department is being sought in 2015. Additional effort was focused on gaining compliance with other approved site plans and special use permits.

Address Coordination

In 1984 Cheboygan County adopted the Cheboygan County Street & Road Numbering Ordinance. The Address Coordinator issues address assignments in compliance with this ordinance and in cooperation with Cheboygan County Emergency Services (9-1-1). Address assignment is important so emergency services can identify & locate a residence rapidly & dispatch police, fire & ambulance services.

The Addressing Coordinator also maintains the Cheboygan County Master Street Address Guide (MSAG). The MSAG is a list of the road names, road range assignments (numbering) and road locations. The MSAG is used by the CCE 911 emergency services, U.S. Postal Service, utility companies and many agencies as the official record of information pertaining to location of structures in Cheboygan County. Assigning or correcting addresses requires use of the Geographical Information Systems (GIS). GIS is used on a daily basis for updating parcel addressing, road range assignments, designating private & county roads and 9-1-1 dispatch information. GIS is a useful tool to help the general public in mapping, tax information and locating parcels. In addition to enforcement of the Cheboygan County Street & Road Numbering Ordinance, the Address Coordinator also assists with zoning enforcement activities and does setback inspections.

In 2014 there were 435 corrected addresses and 143 new address assignments.

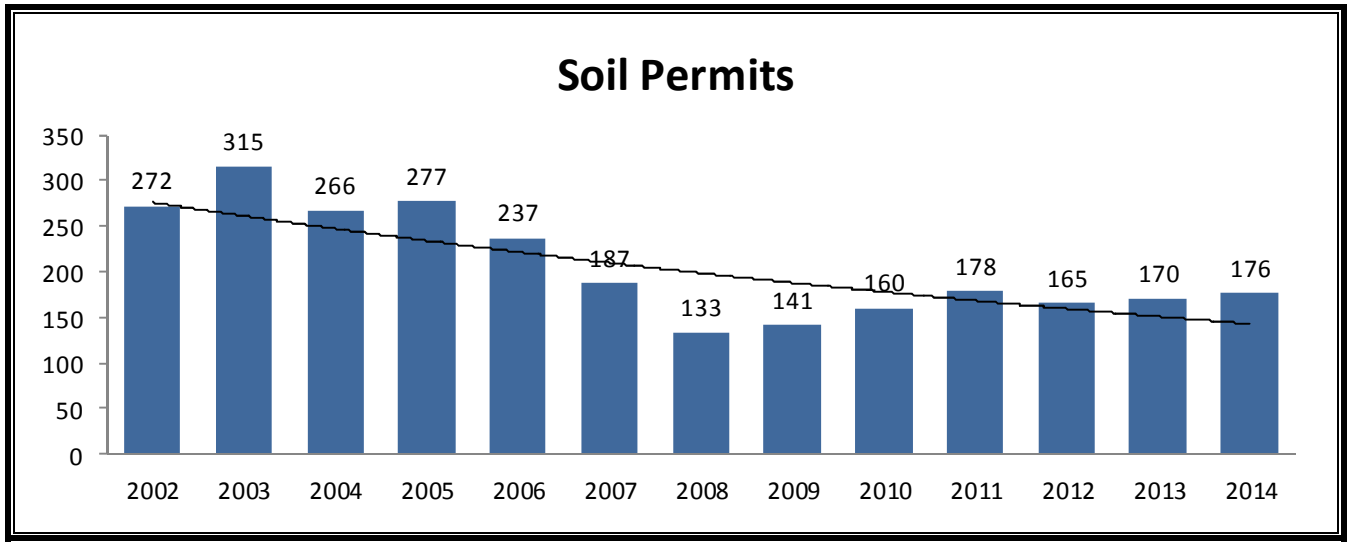


Soil Erosion

The Soil Erosion Officer's daily activities include issuing soil erosion and stormwater permits in accordance with the requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act 1994 PA 451, as amended and the Cheboygan County Stormwater Ordinance. On-site inspections are made of the commercial, industrial and residential building sites and other assorted projects that include any earth changes throughout the County to ensure full compliance with the act and county ordinance. We ensure that construction is in conformance with plans and specifications and requires that violations be corrected. The program ensures that the water quality of Cheboygan County is not adversely impacted by construction activities.

We meet with contractors, engineers, developers and the general public to answer questions and assist in complying with the act and county ordinance. We stay in close contact with Michigan's Department of Environmental Quality (DEQ) personnel to assist with permit compliance and complaint calls. The County Soil Erosion program is overseen by the DEQ's Cadillac Office.

The Soil Erosion Officer acts as a resource person to answer general questions from the public concerning various environmental issues such as: high risk erosion areas, wetlands, floodplains, soil erosion, stormwater and complaints. The Soil Erosion Officer has also been a valuable resource for tracking oil and gas wells in the county due to his background in this field. Trained in GIS, he also provided soils data for the County's Master Plan. The soils maps can be very difficult to understand by the layman. Mr. Jankoviak has simplified the soil identification process and provided very useful maps for both the Master Plan and for use in the office by developers and planners. His advice based on vast knowledge of the County is extremely valuable to developers in heading off potential soil issues they may encounter.



Soil Erosion Permit Projects - Before and After Pictures

Before

After

Erosion Control Products

HOUSING

In 2013 the Community Development Department absorbed the activities of the former Cheboygan County Housing Commission and Housing Department. In 2014, the Community Development Department completed its first full year with the additional duties of the County's Home Improvement Loan Services. There have been a number of efficiencies created in the delivery of this important program. The Housing program brought in $175,000 in grant assistance for the last two-year grant cycle (which is July, 2013 to August, 2015). Up to 18% of this revenue ($31,500) can be used to reimburse the county for the administration of the program. The rest of the grant money pays contractors for the work they do for each housing client. Additionally, income from the housing clients' loans is re-used to provide additional homeowner rehabilitation. During fiscal year 2014 it is estimated that $28,000 in staff time was dedicated to Housing program activities. Previously, the County had the expense of an additional 2 FTE (full time equivalent) staff people to handle the housing program at a cost of $99,569 in 2010.

We created additional efficiencies in 2014 that allow the contractors to be paid quicker which will make the program more attractive to more local contractors. Early in the year, there were project bid requests that received no bidders. Contractors were very busy with standard residential projects and had previously experienced delays in getting their bills paid for previous housing projects. The department marketed the program to contractors and is experiencing a slight increase in interest. Eventually we received some bidders and we were able to complete the necessary projects. By the end of 2014 the majority of the funding allotted through July of 2015 had been committed to projects. There continues to be many people on the waiting list for assistance. MSHDA has indicated less money will be made available to all counties in 2016 due to budget cuts.

BUILDING SAFETY

New to the Building Safety Department in 2014 is Matt Cronk, the new Building Official. With the improving economy and ever-increasing requirements for state qualification as a Building Official, it gets harder all the time to find highly qualified professional candidates for this position. Matt has worked for the Community Development Department since 2011 and comes from a career in professional architecture and engineering and holds a Bachelor of Science in Construction Management.

The Building Safety Department experienced both an increase in construction and permit activity in 2014 and a consolidation of duties within the department. Department inspectors continue to keep regular office hours and in-field inspection hours on a daily basis. This set schedule continues to maximize their capacities for office and field work as well as creating a dependable environment for contractors and homeowners to get questions answered and obtain inspections in a timely fashion. With the new implementation of the 2012 Michigan Building Code and 2012 Michigan Rehabilitation Code for Existing Buildings in October of 2014, inspectors spend as much time as feasible studying the significant code changes. Inspectors also continue to keep up with their required yearly code education requirements. All inspectors are required to earn a minimum of 47 educational credits for each discipline they hold licensure in to maintain their respective credentials that allow them to provide state inspections for the County. Each of the County's inspectors hold licensure in a minimum of two disciplines with the exception of Brian King who holds three licenses, allowing him to inspect both Mechanical and Plumbing permits. The County's Building Official is required to earn considerably more.

As the new department head, Matt Cronk has taken over the administration of the department as well as providing plan review, code enforcement and in-field building inspections. He is state-licensed as a Building Official, Plan Reviewer and Building Inspector. Having transitioned from Planning and Zoning, he also

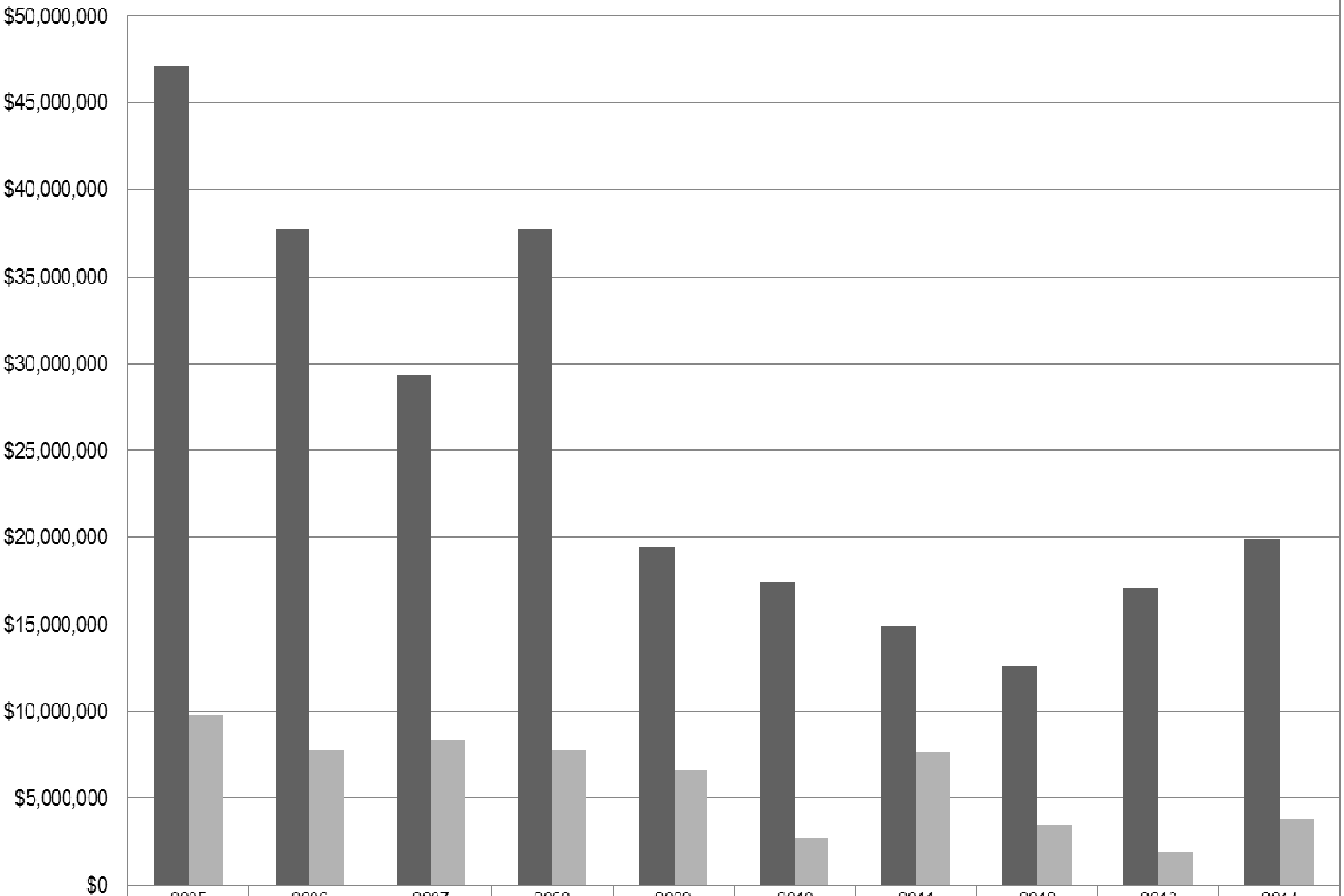
serves as a liaison between the departments to help facilitate the resolution of ongoing enforcement matters and permitting issues as well as providing informational and setback inspections. As a state-certified housing inspector and state-licensed Lead Abatement Supervisor, Matt provides inspection services for the County's Home Improvement Loan Service's program as well. As the County's Building Official, he serves as a conduit to the public, answering Building Safety questions, performing onsite building evaluations, change of occupancy inspections and determines final occupancy for all new structures in Cheboygan County. He also attends and speaks at many contractor and preconstruction meetings with engineers, architects and owners. He has provided and continues to encourage preliminary plan reviews for construction projects within the county as this service can often save building owner's a considerable amount of money and frustration.

Historical Open Permit Remediation Program (HOPR Program)

The Historical Open Permit Remediation Program was designed to accommodate for a steady, but gradual elimination of all expired permits in our system. This program was implemented with consideration of manpower and resources and with the understanding that month to month production rates will be subject to seasonal permit and inspection levels. At that time we had 9,933 open permits from the years 1999 through 2011. Considering staff capacity, it was estimated that the HOPR program would take 5 years to complete, averaging 2,000 permits to close each year. In 2012 the department was able to close out 1229 permits and then 518 in 2013. In mid-2014 it became clear that with increasing construction activities and consolidated staffing the HOPR program required more concentrated efforts in order to accomplish the task of rectifying open permits and closing expired ones. Compounding the issue further, systems were still in place that allowed for the continual creation of new, unresolved permits as the older ones were being closed. To rectify the situation, new administrative procedures were implemented and a concerted effort by Building Safety staff to close out expired permits took place. At the date of this report, 100% of all expired and open permits have either been formally extended or officially closed. Further, a new procedure in which the permit holder is offered an extension of their building permit upon expiration by mail (per Michigan Building Code regulations) has been implemented, thus ensuring that no new open/expired permits will be created again. This procedure has been in place for months, is working extremely well and has effectively solved the issue in its entirety.

Permit Statistics, 2004-2014

We have assembled permit statistics for the last 10 years. The graphs and charts show a sharp spike in building activity in 2005, and a steady decline from 2006 to 2013. For the first time in 10 years, in 2014 Cheboygan County experienced an increase in construction values for both commercial and residential construction projects occurring in each year. This is one of many indicators suggesting positive growth in the building industry in 2013 and 2014 and current permit numbers are already reflecting that. The building industry as a whole is one of the largest employers in Cheboygan County and thus greatly impacts the health of the economic comeback of the region. The Cheboygan County Building Safety Department embraces local builders and local businesses and believes that a strong partnership between private and public sectors is the key to a swift and sustainable economic recovery.



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Residential	$47,137,228	$37,731,846	$29,404,926	$37,731,846	$19,428,151	$17,491,319	$14,907,584	$12,565,551	$17,069,126	$19,887,516
Commercial	$9,823,925	$7,806,650	$8,373,123	$7,806,650	$6,700,184	$2,682,974	$7,667,080	$3,460,518	$1,919,580	$3,788,556

Codes Currently Enforced by the Cheboygan County Department of Building Safety

Building:

- Commercial: MBC 2012 (Michigan Building Code 2012) effective October 9, 2014
- REHAB 2012 (Michigan Rehabilitation Code for Existing Buildings 2012) effective October 9, 2014
- Accessibility – ICC/ANSI A117.1-2009
- Residential: MRC 2009 (Michigan Residential Code 2009) *effective March 9, 2011*

Plumbing:

- Commercial: MPC 2012 (Michigan Plumbing Code 2012) *effective January 17, 2014*
- Residential: MRC 2009 (Michigan Residential Code 2009) *effective March 9, 2011*

Mechanical:

- Commercial: MMC 2012 (Michigan Mechanical Code 2012) *effective September 27, 2013*
- Fuel gas: IFGC 2012 (International Fuel Gas Code 2012) *effective September 27, 2013*
- Residential: MRC 2009 (Michigan Residential Code 2009) *effective March 9, 2011*

Electrical:

- Commercial: NFPA 70 - NEC 2014 (State of Michigan Electrical Code) *effective June 8, 2015*
- Residential: MRC 2009 (Michigan Residential Code 2009) *effective March 9, 2011*

Fire Code:

- IFC 2012 (International Fire Code 2012) *as referenced in the MBC 2012*

Fire Suppression:

- Commercial: NFPA 13 (2010) Multiple Family: NFPA 13R (2010)
- Residential: NFPA 13D (2010)

Fire Alarm:

- Commercial: NFPA 72 (2010)
- Paint Booths: NFPA 17 (2009)
- Residential: NFPA 72 (2010)
- Kitchen Hoods: NFPA 17A (2009)

Energy Code:

- Commercial: MBC 2012 (Michigan Building Code 2012) – Chapter 13 & MEUC 2009 (Michigan Uniform Energy Code 2009) – Chapter 5 & Michigan Uniform Energy Code, Part 10a. Rules (ANSI/ASHRAE 90.1-2007) *effective March 9, 2011*
- Residential: Michigan Uniform Energy Code (MUEC-2009) *effective March 9, 2011*

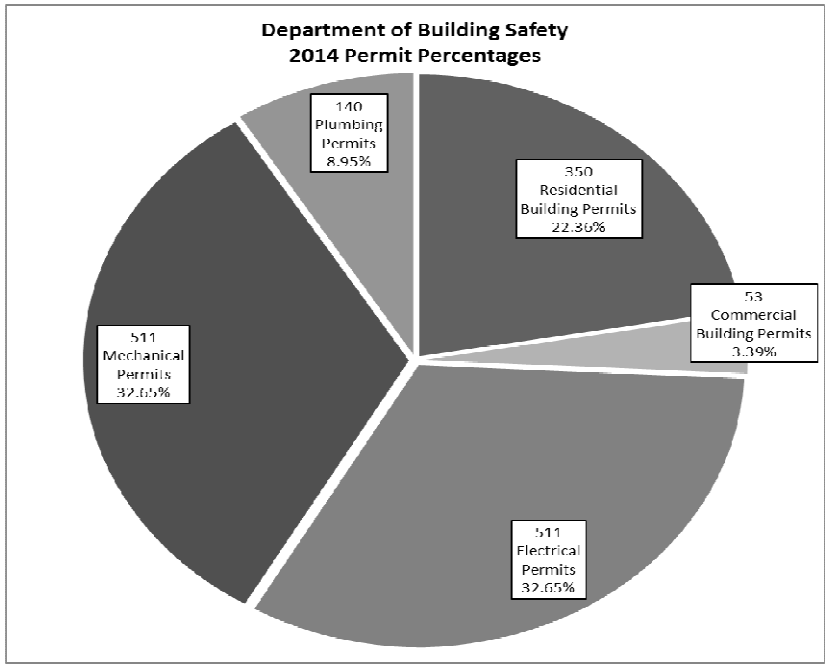
Referenced Standards: In addition to the codes listed above, there are many more referenced standards enforced by this office. For a complete list of Michigan's Essential Referenced Standards please see: http://www.michigan.gov/lara/0,4601,7-154-10575_17394_56071-328615--,00.html

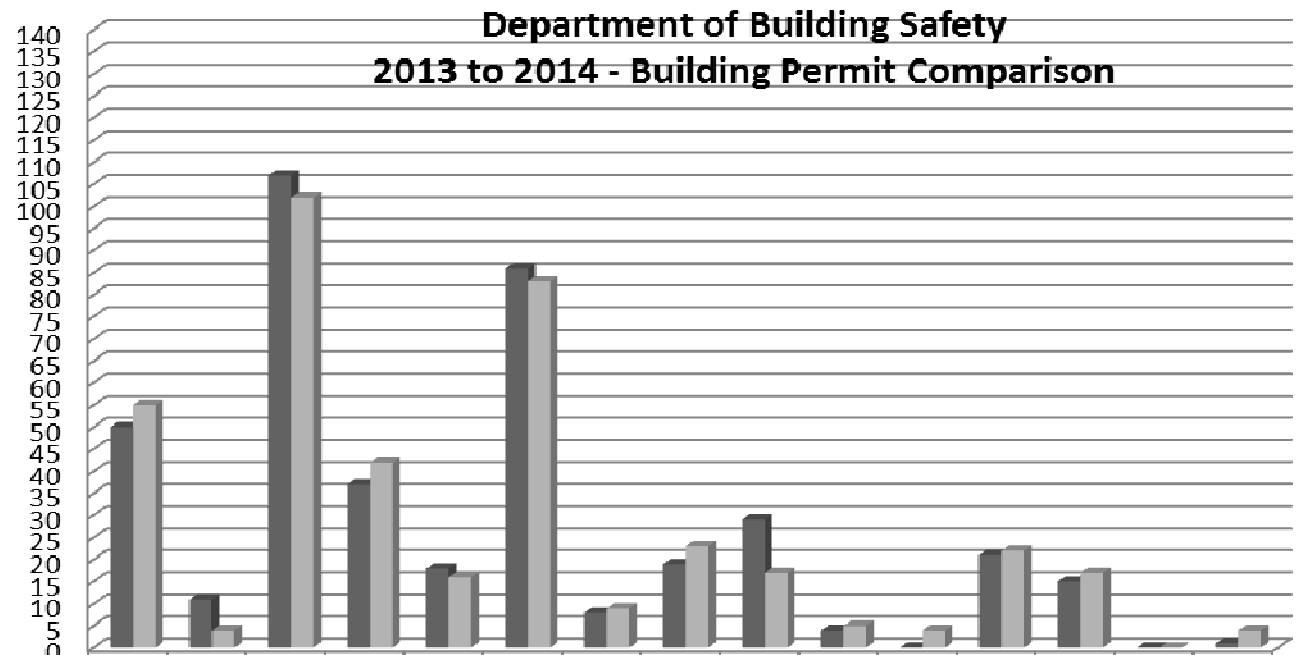
History of Changes to Building Code Requirements over the Decade

Code requirements have increased over the last few years and the following is the history of the yearly milestones:

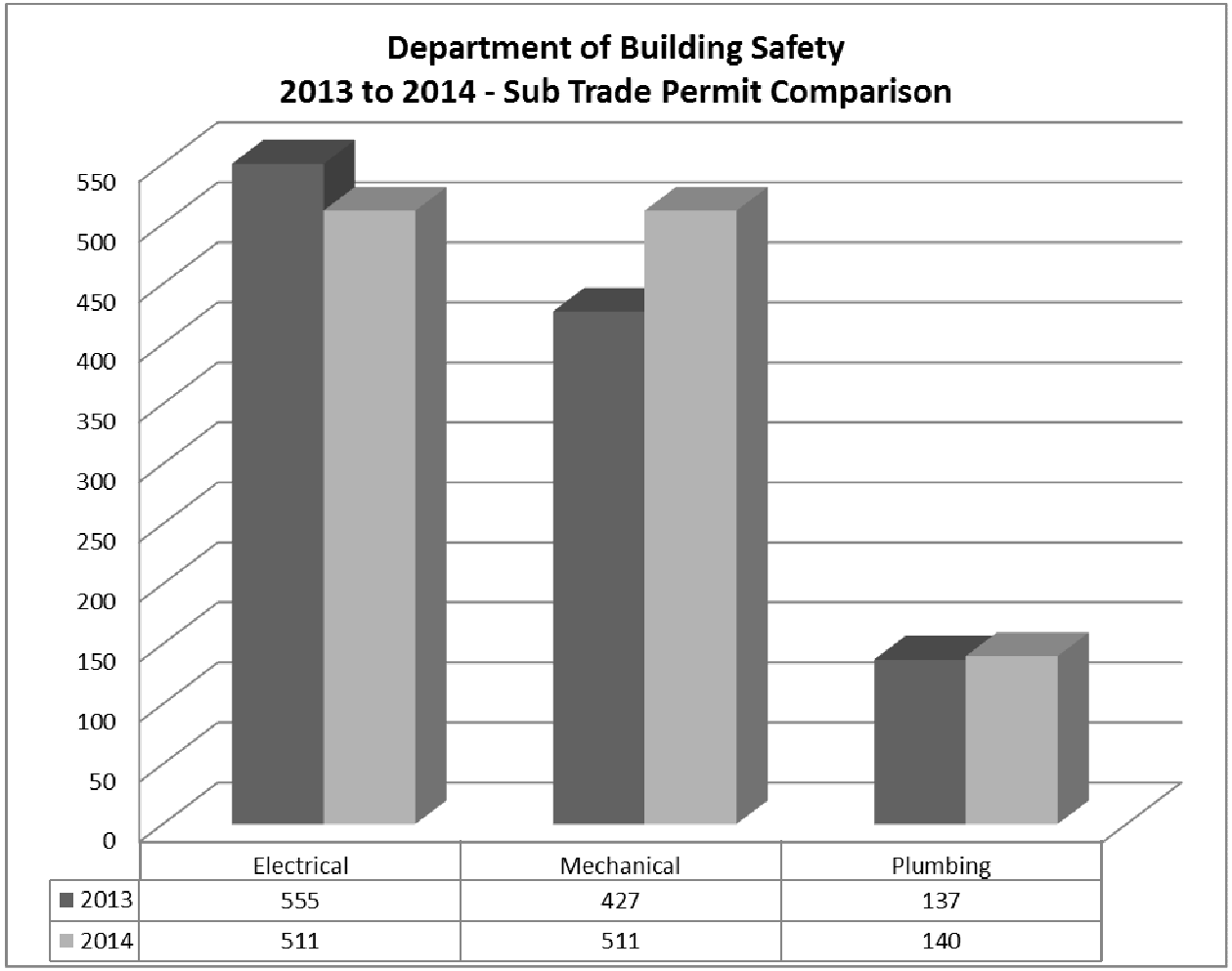
- In the year 2000 we were using the 1996 (BOCA) Building Officials & Code Administrators International code requirements, with associated Codes for the sub-trades.
- In 2000 the International Code system was created which was a combination of the (4) regional codes. This new system came under the direction of the International Code Council (ICC). State jurisdictions could either adopt the National Codes or adopt a State Code based upon the ICC, which is what Michigan chose.
- In 2001 the State of Michigan adopted the 2000 ICC Code Standards, with Michigan amendments. The adopted codes were Michigan Building Code (MBC) and Michigan Residential Code (MRC). At this same time the ICC sub-trade codes were also adopted with Michigan amendments, the only exception to this being the National Electrical Code (NEC) which is still in use currently with the addition of the Part 8, Michigan rules. *This adoption increased the number of Code book pages by 852 or 58%.*
- March of 2011, Michigan adopted the 2009 ICC. There are many new changes are the Uniform Michigan Energy Code and Chapter 6 (sheer wall design).
- The most important point to remember is the number of pages in the Code book increased by 146% (or 2150 pages) within a seven (7) year period from 2001 to 2008.

The main purpose of the Codes are to provide minimum standards to insure public safety, health and welfare, but they have been stretched and manipulated by lobbyist groups, product manufactures, insurance companies, government and the courts resulting in a very complex and detailed collection of standards that govern building in today's marketplace.





	New Res	Res Remodel	Res Addition	Garage	Gar Add/Alter	Storage Bldg	New Comm'l	Comm'l Add/Alt	Comm'l Misc	Mobile Home	Sectional	Misc Structure	Safety Inspec	Res Demo	Comm'l Demo
2013	50	11	107	37	18	86	8	19	29	4	0	21	15	0	1
2014	55	4	102	42	16	83	9	23	17	5	4	22	17	0	4

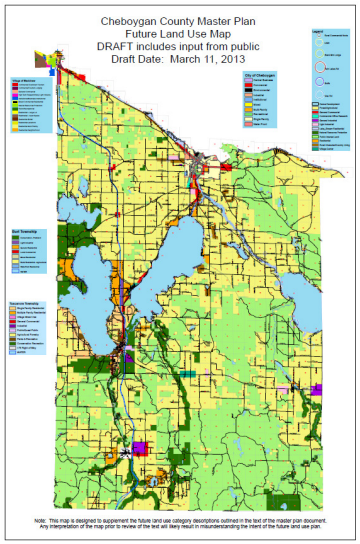

Department of Building Safety
2013 to 2014 - Sub Trade Permit Comparison
550
500
450
400
350
300
250
200
150
100
50
0
Electrical
Mechanical
Plumbing
2013
555
427
137
2014
511
511
140

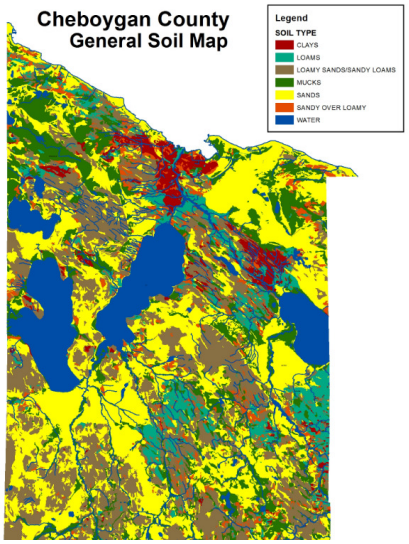
Geographic Information Systems

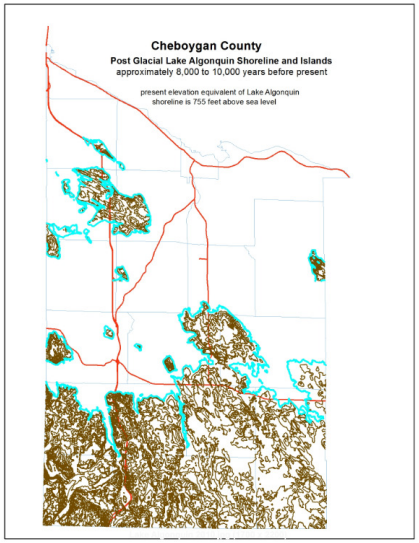
Cheboygan County GIS Department includes 1 full time GIS technician and is managed by the Community Development Director. The primary goal of this department is to create, update and maintain geospatial data for Cheboygan County. The Cheboygan County website now includes extensive county-wide GIS data for 24 hour/7 days a week access. We continue to make this data as user friendly and up to date as possible. In addition to the online data, the GIS office is open and available for customer needs and requests. We get many requests from realtors, surveyors, appraisers, title companies and property owners. The base layers are being updated daily, including, but not limited to, parcel splits and combines, corrections and adjustments to parcel polygons, additions and adjustments to streets and hydrology features and zoning amendments and map corrections.

The GIS Department works closely with township officials to be sure they have access to the most recent and accurate information. We create tax maps, land value maps and sales study maps as well as any individual requests the townships may have. This year we continued to help with the updating and adjusting of the future land use map in conjunction with the revision of the County Master Plan. Hard copy maps were created for review at all of the public forums.

The GIS Department also works with the Sheriff's Department, Search and Rescue Team and City of Cheboygan Police Department to assist in any special requests they have. We are involved with Emergency Management to ensure we are ready for any crisis that may occur by keeping up with WebEOC and Damage Assessment as well as searching out new tools to better accomplish goals for everyone involved.







CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, JULY 22, 2015 AT 7:00PM
ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, Mary Street, John Thompson

Members Absent: None

Others Present: Scott McNeil, Tony Matelski, Carl Muscott, Ryan Wilmer, David Smith, Mike Ridley, Greg Rotter, Cindy Barry

The meeting was called to order by Chairperson Freese at 7:00pm.

PLEDGE OF ALLEGIANCE
Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA
The agenda was presented. **Motion** by Mr. Moore, seconded by Ms. Street, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES
Minutes from the June 24, 2015 Zoning Board of Appeals meeting were presented. Mr. Hemmer noted that John Thompson should be added as being present at the meeting and Christopher Brown's name should be removed. **Motion** by Ms. Street, seconded by Mr. Moore, to approve the minutes as amended. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS
Ryan Wilmer – Requests a 100 ft. front setback variance for dwelling in a Natural Rivers Protection (P-NR) zoning district. The property is located at 6877 and 6887 River Road., Ellis Township, Section 1, parcel #210-001-300-010-00 and #210-001-300-011-00. A 200 ft. front setback is required in this zoning district.

Mr. McNeil stated the applicant is requesting a 100ft. setback variance and the subject property is located in a Natural River Protection zoning district where a 200ft. front setback from the river's edge is required. Mr. McNeil stated that Mr. Wilmer is requesting that a 100ft. setback be allowed.

Mr. Wilmer stated he is in the process of purchasing the property and he was understood that there was a 100ft. variance approved in 2001. Mr. Wilmer stated he is not sure that there is enough room to do what he wants to do.

Mr. Freese asked if there is any additional correspondence. Mr. McNeil stated there is no additional correspondence other than the addition of the e-mail that had already been distributed. Mr. Freese asked for public comments. There were no public comments. Public comment closed.

Mr. Freese stated a variance was granted in 2001 but no action was taken on that construction request and no permits were issued. Mr. Freese explained that the variance approval expired after one year. Mr. Freese stated the regulation allows for an averaging of the distances to the structures on either side of the subject property to determine the variance amount that can be granted. Mr. Freese stated one side is 90ft. from the river and the other is 130ft. from the river and the average would be 110ft.

Ms. Street noted that the location of the proposed dwelling was not staked. Mr. Wilmer stated 110ft. is acceptable to him. Mr. Freese asked if Mr. Wilmer is willing to change his variance request from 100ft. to 90ft. Mr. Wilmer stated yes.

The Zoning Board of Appeals added the following to the General Findings:

4. The nearest houses on either side are 90ft. and 130ft. from the river respectively.
5. Zoning Board of Appeals practice in the past has been to allow an average of the distances from the water of the nearest houses on either side to be the determining factor in granting a variance.
6. The applicant has agreed to revise his request for variance to 90ft from 100ft.

The Zoning Board of Appeals reviewed and approved the General Findings and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

David Smith – Requests an 8.17 ft. side setback variance for an addition to a storage building in a Commercial Development (D-CM) zoning district. The property is located at 6111 Prospect Street., Tuscarora Township, Section 24, parcel #161-I31-007-003-00. A 10 ft. side setback is required in this zoning district.

Mr. McNeil stated Mr. Smith is requesting an 8.17ft. side setback variance. Mr. McNeil stated the property is located in a Commercial zoning district where a 10ft. side setback is required. Mr. McNeil stated the variance request is for an addition to an existing structure.

Mr. Freese asked if Mr. Smith would like to speak regarding his request. Mr. Smith did not attend the meeting. The Zoning Board of Appeals members discussed tabling Mr. Smith's variance request. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to table the request until the August 26, 2015 Zoning Board of Appeals meeting. Motion carried unanimously.

Mr. Smith entered the meeting.

Mr. Moore withdrew his motion to table Mr. Smith's request until the August 26, 2015 Zoning Board of Appeals meeting. Mr. Hemmer withdrew his support for Mr. Moore's motion.

Mr. Freese asked Mr. Smith if he would like to make any comments regarding his variance request. Mr. Smith stated that the Zoning Board of Appeals members and Mr. McNeil have visited the site.

Mr. Freese asked for public comments. Mr. Rotter stated he is representing the LaCoursier's who own the parcel between Mr. Smith's parcel and the bridge. Mr. Rotter stated this is a non-conforming use as Mr. Smith built the addition without a permit and now he is asking for approval for a variance. Mr. Rotter stated this was handled inappropriately. Mr. Rotter stated the LaCorursiers have had some difficulties with Mr. Smith involving the fence between the two parcels. Mr. Rotter stated Mr. Smith has also done some work on his boardwalk without a permit and the DNR approved the work after the fact. Mr. Rotter stated that this request does not meet the criteria under section 23.5.4. Mr. Rotter stated the addition does not have an adverse impact however to exceed the existing footprint is inappropriate. Mr. Rotter stated he has a picture of the way the way the building used to be. Mr. Rotter stated it was previously a storage shed to store a riding lawn mower in and now it is much larger. Mr. Rotter stated that this parcel is zoned Commercial but the adjoining parcels are Residential.

Public comment closed.

Ms. Barry stated she has worked for the Smiths cleaning cabins for over 30 years. Ms. Barry stated that Fred Smith has been at this residence for years and the shed was big enough to hold a freezer for all of the fish for the fishermen, lawn mower and tools to maintain the resort. Ms. Barry stated there was a lean to on the back of the shed that was rotting and collapsing as it was old. Ms. Barry stated they closed in four posts that were behind the shed as it was a danger to the customers of the resort as the roof was collapsing. Ms. Barry stated they put a peaked roof on instead of fixing the existing slanted roof which will keep collapsing.

Mr. Rotter presented a photo of the building prior to the work being completed.

Mr. Smith stated that the photo that Mr. Rotter is referring to was taken in 1969. Mr. Smith stated that by looking at the photo you will see corrugated metal on the back of the shed. Mr. Smith stated he took the roof off of that section and continued the roofline. Mr. Smith stated there is lattice on the sides to keep the lawn tractor and garbage cans out of the sight of the customers. Mr. Smith stated there was a buck pole at the end of the shed and he put a shed roof over it and enclosed the front side.

Mr. Freese asked if Mr. Smith is maintaining that there were support poles at the south end of the shed. Mr. Smith confirmed that there was a buck pole system and he put a 2x12 header across that and rafters down off of the original shed which was built in the early 70's. Ms. Street asked if the footprint of the building has changed. Mr. Smith stated the foundation (footprint) is still there for the original building and the shed area has never had a floor. Mr. Freese asked if the posts are the posts that were there originally. Mr. Smith stated he replaced the posts and the sides of the addition to get rid of the rotted wood and the roof that was collapsing.

Mr. Rotter stated the picture he presented is from 1986 and there is no evidence of a buck pole. Mr. LaCoursier stated that the picture was taken in 1986 when he bought the property. Ms. Barry stated that she believes the picture is from the 1960's. Discussion was held regarding the age of the picture.

Mr. Freese asked Mr. McNeil if he came across the fact that this is the replacement of a deteriorated portion of a structure during the enforcement actions. Mr. McNeil stated no and that he believes the new construction is substantial enough to not continue the non-conforming status. Mr. Freese asked Mr. Smith if the poles were removed and if new posts were put in. Mr. Smith stated yes as they were rotten. Mr. Freese stated this would be considered new construction and would not be grandfathered in.

Mr. Freese asked if there were any public comments. There were no public comments. Public comment closed.

Mr. Freese stated there has been new construction without a variance. Mr. Freese stated the question is if the construction could have been located in an alternate location which would not require a variance. Mr. Freese stated the same size addition could have been constructed on the side of the building toward the house and the setback could have been met. Mr. Moore asked if this is Commercial zoning of Village Center. Mr. McNeil stated this parcel is zoned Commercial.

The Zoning Board of Appeals added the following to the General Findings:

5. The original shed was a legal non-conforming structure.
6. The lean to portion that was attached to the legal non-conforming structure was deteriorated to the point where it was entirely replaced by new construction.

The Zoning Board of Appeals reviewed the Specific Findings of Fact under Section 23.5.4. The Zoning Board of Appeals stated that standards 23.5.4.1, 23.5.4.2, 23.5.4.3 and 23.5.4.4 have not been met and standard 23.5.4.5 has been met. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to deny the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

Tuscarora Township – Requests a 10.5 ft. rear setback variance for a storage building in a Lake and Stream Protection (P-LS) zoning district. The property is located at 6566 Oakley Ave., Tuscarora Township, Section 24, parcel #161-M57-000-007-00. A 12 ft. rear setback is required in this zoning district.

Mr. McNeil stated Tuscarora Township would like to place a storage building within 1 1/2ft. of the rear lot line. Mr. McNeil noted that a 12ft. rear setback is required in the Lake and Stream Protection zoning district. Mr. McNeil stated the applicant is requesting a 10 1/2ft. rear variance.

Supervisor Ridley stated that there is an existing structure that needs to be replaced and they do have a need for more storage as they purchased a power washer for the new pier. Supervisor Ridley stated they tried to find an alternate location for the building but determined it is best to place it in the same location as the existing building. Supervisor Ridley stated placing the proposed building in this location will not impede anyone's vision.

Mr. Freese asked for public comments. Mr. Muscott stated this is a well used area and he appreciates neighbors on both sides of the street as they put up with a lot of traffic due to the public parking. Mr. Muscott noted that there is adequate area on the south side of the parcel that would allow the setbacks to be met. Mr. Muscott questioned why a non-conforming use, even if it is deteriorating, should be allowed to be replaced with a larger non-conforming use. Mr. Muscott stated there is a lot of vacant land on the south end where the building can be placed and be aesthetically acceptable.

Mr. Rotter stated this is a good spot for the proposed building. Mr. Rotter stated he was at the park today and allowing the proposed building in the same location is the best option. Mr. Rotter stated if the building is placed at the south end it will interfere with vision.

Supervisor Ridley stated the township did consider alternate locations and placing the building to the north or the south will impede people's view.

Public comment closed.

Discussion was held regarding the fence. Mr. Freese stated the shed can be turned 90 degrees and the existing footprint could be kept. Mr. Freese stated the building could be moved toward the lake and this would allow a lesser setback. Mr. Freese stated snow would fall on the sides and not on the neighbor's fence. Supervisor Ridley explained that there would be a traffic problem if the building is turned 90 degrees as the building will now be on the asphalt. Discussion was held regarding the size of the building.

Ms. Street asked if the proposed building will replace the existing building. Supervisor Ridley stated yes as the existing building needs to be taken down.

Mr. Freese stated that by keeping the building in the same configuration it could be brought out to the black top which would increase the distance to the fence and decrease the setback distance. Mr. Moore stated there is 20ft. of parking space and 12ft. of building so the building can be pulled out further. Discussion was held. Supervisor Ridley stated that there has not been a problem with the existing building in this location and they have examined all of the options and they want it to be as close as possible to the fence. Supervisor Ridley believes that the building will stick out by moving it onto the black top. Mr. Freese explained the Zoning Board of Appeals will have to deny the variance request if it finds that that one of the standards is not met. Mr. Moore explained that one of the standards asks if this is the least amount of variance possible. Discussion was held regarding the size of the building. Supervisor Ridley and Mr. McNeil confirmed that the size of the proposed building will be 12ft. x 24ft. Mr. Thompson and Mr. Freese agreed that the proposed building will fit in this location. Supervisor Ridley stated he will amend his variance request to move the proposed building out to the edge of the black top on the west side.

The Zoning Board of Appeals revised #3 of the General Findings, "The 12ft. x 24ft. storage building will have the west 24ft. wall brought forward to the edge of the black top." The Zoning Board of Appeals approved the revised General Findings. The Zoning Board of Appeals reviewed the Specific Findings under Section 23.5.4 and revised 23.5.4.5, "Granting the variance will provide a rear setback for a new storage building where an existing storage building is located which will an adverse impact on surrounding property, property values or the use and enjoyment of property in the neighborhood or zoning district." The Zoning Board of Appeals approved the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4. Motion carried unanimously.

UNFINISHED BUSINESS
No comments.

NEW BUSINESS
No comments.

ZBA COMMENTS
No comments.

PUBLIC COMMENTS
Mr. Muscott commended the board for compromising on the variance request for Tuscarora Township which will alleviate some of his concerns. Mr. Muscott asked if the setback area could be fenced off and used as outdoor storage. The Zoning Board of Appeals stated yes.

ADJOURN
Motion by Mr. Hemmer to adjourn. Motion carried. Meeting adjourned at 8:06pm.

Mary Street

Mary Street, Secretary

REVENUE AND EXPENDITURE REPORT FOR CHEBOYGAN COUNTY

PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 07/31/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,462,953.24	460,367.00	7,561,151.00	7,561,151.00	503,059.85	9,978.55	7,058,091.15	6.65
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	560,073.00	560,073.00	420,541.00	420,541.00	420,758.77	0.00	(217.77)	100.05
101-400-401.03	CURRENT TAX INTEREST	36,538.95	32,914.38	37,349.00	37,349.00	32,780.09	0.00	4,568.91	87.77
101-400-401.05	PROBATE BOND FEE	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	121,883.50	72,119.50	126,116.00	126,116.00	77,482.00	0.00	48,634.00	61.44
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	2,952.92	2,026.61	3,167.00	3,167.00	6,255.78	469.49	(3,088.78)	197.53
101-400-424.00	COMMERCIAL FOREST RESERVEE	208.59	208.59	580.00	580.00	193.13	0.00	386.87	33.30
101-400-425.00	SWAMP TAX REFUND	260,481.59	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,021.00	548.00	1,000.00	1,000.00	635.00	125.00	365.00	63.50
101-400-476.00	SOIL SEDIMENTATION	10,190.00	5,910.00	10,000.00	10,000.00	6,185.00	1,170.00	3,815.00	61.85
101-400-477.00	LIC & PERMITS-NON-BUSINESS	15,498.00	8,938.00	15,000.00	15,000.00	9,471.00	1,640.00	5,529.00	63.14
101-400-478.00	DOG LICENSES	1,052.50	886.50	1,000.00	1,000.00	1,126.50	40.50	(126.50)	112.65
101-400-478.01	CO MARRIAGE LIC FEE	1,135.00	670.00	1,100.00	1,100.00	840.00	305.00	260.00	76.36
101-400-479.01	ZONING PERMITS	21,133.68	12,816.72	22,000.00	22,000.00	12,698.47	2,396.32	9,301.53	57.72
101-400-479.02	SP ZONING MTG	900.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	0.00	0.00	0.00	9,979.00	4,811.00	0.00	5,168.00	48.21
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	47,166.45	27,403.88	42,500.00	42,500.00	25,151.86	0.00	17,348.14	59.18
101-400-507.01	PROS ATTY VICTIMS RIGHTS	44,440.46	21,792.00	50,424.00	50,267.55	24,644.92	0.00	25,622.63	49.03
101-400-507.02	WELFARE FRAUD	1,372.50	0.00	225.00	225.00	0.00	0.00	225.00	0.00
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	0.00	0.00	0.00	500.00	500.00	0.00	0.00	100.00
101-400-510.00	STONEGARDEN GRANT	68,740.19	68,740.19	33,500.00	33,500.00	29,977.00	2,571.29	3,523.00	89.48
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	20,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	52,678.00	0.00	45,653.00	45,653.00	0.00	0.00	45,653.00	0.00
101-400-533.00	HOUSING ADMIN	9,266.44	0.00	47,116.00	47,116.00	0.00	0.00	47,116.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	129,701.76	90,841.00	129,489.00	129,489.00	92,222.00	32,264.00	37,267.00	71.22
101-400-541.00	PROBATE JUDGES' SALARY	103,265.50	70,646.25	94,195.00	94,195.00	70,646.25	0.00	23,548.75	75.00
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	0.00	11,431.00	75.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	34,293.00	45,724.00	45,724.00	34,293.00	0.00	11,431.00	75.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	27,434.40	36,579.00	36,579.00	27,434.40	0.00	9,144.60	75.00
101-400-542.00	ORV ENFORCEMENT GRANT	14,288.62	0.00	17,750.00	17,750.00	0.00	0.00	17,750.00	0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	52,797.82	34,199.56	52,359.00	52,359.00	35,006.42	0.00	17,352.58	66.86
101-400-543.04	M.M.R.M.A GRANT	2,617.00	2,617.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	11,082.17	11,995.83	7,500.00	7,500.00	7,429.02	0.01	70.98	99.05
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	11,525.58	11,525.58	10,000.00	10,000.00	10,170.42	0.00	(170.42)	101.70
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	13,658.52	27,317.00	27,317.00	13,658.52	0.00	13,658.48	50.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	879.00	879.00	0.00	0.00	879.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	0.00	0.00	242,507.00	242,507.00	129,261.00	0.00	113,246.00	53.30
101-400-574.01	REVENUE SHARING - COUNTY INCEN	0.00	0.00	60,627.00	60,627.00	50,558.00	0.00	10,069.00	83.39
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	0.00	0.00	770.00	0.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	51,411.02	29,988.16	42,596.00	42,596.00	30,991.67	5,194.60	11,604.33	72.76
101-400-582.00	SHERIFF LOCAL GRANTS	1,807.94	902.00	0.00	5,562.91	1,100.00	200.00	4,462.91	19.77

PERIOD ENDING 07/31/2015

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 07/31/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	39,178.77	24,973.44	42,000.00	42,000.00	21,729.87	2,750.50	20,270.13	51.74
101-400-601.01	ATTY FEE REIMB/CIRCUIT	29,608.43	17,222.00	29,000.00	29,000.00	17,760.05	3,219.21	11,239.95	61.24
101-400-601.10	CIR CT GARNISHMENT	810.00	210.00	500.00	500.00	315.00	45.00	185.00	63.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	272,860.93	178,914.37	300,000.00	300,000.00	209,544.99	39,841.09	90,455.01	69.85
101-400-603.01	PROBATE CRT COSTS	1,880.00	1,040.00	1,500.00	1,500.00	442.00	120.00	1,058.00	29.47
101-400-603.11	SMOKING FEES	75.00	75.00	300.00	300.00	337.50	37.50	(37.50)	112.50
101-400-607.02	CTY GENERAL FILING FEE	5,425.00	3,286.00	6,000.00	6,000.00	3,472.00	651.00	2,528.00	57.87
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	223,958.00	0.00	207,000.00	207,000.00	0.00	0.00	207,000.00	0.00
101-400-608.01	MOTION FEE COUNTY	3,160.00	2,000.00	4,000.00	4,000.00	1,700.00	340.00	2,300.00	42.50
101-400-608.02	COUNTY APPEAL FEE	106.00	50.00	200.00	200.00	31.00	0.00	169.00	15.50
101-400-610.00	JURY FEE CIR CT	895.00	580.00	2,000.00	2,000.00	690.00	120.00	1,310.00	34.50
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	3,145.00	2,865.00	1,500.00	1,500.00	400.00	105.00	1,100.00	26.67
101-400-613.00	DIST CRT/CIVIL FEES	54,794.50	21,432.00	50,000.00	50,000.00	22,178.85	3,519.25	27,821.15	44.36
101-400-613.10	COUNTY REMONUMENTATION	317.82	182.88	300.00	300.00	179.10	33.54	120.90	59.70
101-400-614.00	VIOLATION CLEARANCE RECORD	2,638.33	1,558.33	2,700.00	2,700.00	1,801.67	237.54	898.33	66.73
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,575.00	3,700.00	6,300.00	6,300.00	4,904.00	674.00	1,396.00	77.84
101-400-617.00	PROBATE CRT - FEES	40.00	30.00	30.00	30.00	0.00	0.00	30.00	0.00
101-400-617.01	CERTIFIED FEES	1,353.00	916.00	800.00	800.00	499.00	93.00	301.00	62.38
101-400-617.02	MARRIAGE CEREMONIES	116.00	84.00	120.00	120.00	68.00	0.00	52.00	56.67
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	75.00	200.00	200.00	0.00	0.00	200.00	0.00
101-400-617.07	INVENTORY FEE	10,011.39	4,899.32	7,500.00	7,500.00	4,916.45	502.60	2,583.55	65.55
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	0.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,410.00	870.00	1,100.00	1,100.00	830.00	150.00	270.00	75.45
101-400-618.00	CO TREAS-CURRENT SERVICES	4,743.50	3,519.00	4,000.00	4,000.00	3,407.00	283.00	593.00	85.18
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	0.00	0.00	0.00	0.00	355.00	355.00	(355.00)	100.00
101-400-619.00	CO CLERK/CURRENT SERVICES	25,602.72	16,113.27	25,000.00	25,000.00	19,510.51	2,884.50	5,489.49	78.04
101-400-619.01	PASSPORT FEES	1,525.00	975.00	1,250.00	1,250.00	900.00	100.00	350.00	72.00
101-400-619.02	CREMATION FEE	1,730.00	970.00	1,800.00	1,800.00	800.00	100.00	1,000.00	44.44
101-400-619.03	SUBPOENA FEE	30.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,691.15	917.50	1,500.00	1,500.00	1,101.20	253.20	398.80	73.41
101-400-619.05	STATE FORENSIC ADMIN FEE	1.00	0.00	0.00	0.00	0.75	0.25	(0.75)	100.00
101-400-619.06	NOTARY FEES	328.00	200.00	500.00	500.00	256.00	32.00	244.00	51.20
101-400-620.00	REGISTER OF DEEDS FEES	201,164.60	110,250.65	200,000.00	200,000.00	123,028.45	25,905.35	76,971.55	61.51
101-400-622.00	C.C.F. COLLECTION FEE	3,821.72	2,410.38	2,000.00	2,000.00	2,052.70	122.00	(52.70)	102.64
101-400-622.01	25% ATTY FEES REIMB	940.21	631.12	1,200.00	1,200.00	411.94	64.94	788.06	34.33
101-400-622.02	ATTY FEE REIMB/PROBATE	4,065.89	3,138.62	5,000.00	5,000.00	1,235.84	194.84	3,764.16	24.72
101-400-625.00	DNA COLLECTION	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,420.00	2,140.00	2,800.00	2,800.00	2,400.00	240.00	400.00	85.71
101-400-625.25	DNA COLLECTION - SHERIFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-625.36	DNA COLLECTION - DISTRICT COUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	46.00	44.00	100.00	100.00	64.00	6.00	36.00	64.00
101-400-628.03	PRISONER BOARD	55,570.92	34,430.23	45,000.00	45,000.00	29,303.35	4,196.89	15,696.65	65.12
101-400-628.04	PRISONER MEDICAL	6,333.58	3,348.23	6,000.00	6,000.00	2,284.55	262.80	3,715.45	38.08
101-400-628.05	ACCIDENT REPORT FEES	1,191.31	660.74	1,000.00	1,000.00	649.86	59.50	350.14	64.99
101-400-628.07	DOC/TRANSPORT REIMB	3,138.97	1,879.17	2,500.00	2,500.00	2,194.20	506.80	305.80	87.77
101-400-628.08	WORK RELEASE	29,668.25	13,785.25	30,000.00	30,000.00	24,950.00	4,790.00	5,050.00	83.17
101-400-628.09	PRISONER BOARD-OUT COUNTY	5,507.00	3,102.00	20,000.00	20,000.00	70.00	0.00	19,930.00	0.35
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	80,102.00	41,377.50	60,000.00	60,000.00	33,147.50	6,657.50	26,852.50	55.25

PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 07/31/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.12	PRISONER TRANSPORT REIMBURSE	441.77	220.73	2,000.00	2,000.00	261.70	0.00	1,738.30	13.09
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	13,400.00	7,200.00	7,000.00	7,000.00	5,400.00	1,800.00	1,600.00	77.14
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	170.00	100.00	100.00	170.00	60.00	(70.00)	170.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	4,094.00	2,650.00	3,000.00	3,000.00	3,174.00	663.00	(174.00)	105.80
101-400-630.00	OTHER REVENUE	28,904.71	17,443.11	100.00	100.00	100.72	25.12	(0.72)	100.72
101-400-630.03	SALE BOOK	162.00	122.00	50.00	50.00	196.00	72.00	(146.00)	392.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	59.50	32.50	0.00	0.00	42.62	5.94	(42.62)	100.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	4,742.00	777.00	0.00	0.00	38.00	0.00	(38.00)	100.00
101-400-647.00	DVD RECORDINGS	325.00	275.00	400.00	400.00	150.00	0.00	250.00	37.50
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	12,237.00	7,369.00	15,000.00	15,000.00	7,425.00	870.00	7,575.00	49.50
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	9,650.00	5,875.00	7,000.00	7,000.00	3,340.00	430.00	3,660.00	47.71
101-400-656.01	ORDINANCE FINES & COSTS	15,260.71	7,856.69	15,000.00	15,000.00	8,265.44	3,096.11	6,734.56	55.10
101-400-657.00	DRUG FORFEITURES - SHERIFF	6,656.58	4,156.58	0.00	0.00	0.00	0.00	0.00	0.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	0.00	0.00	0.00	0.00	5.60	0.00	(5.60)	100.00
101-400-665.00	INTEREST EARNED	7,457.16	3,209.51	6,000.00	6,000.00	4,918.80	1,198.91	1,081.20	81.98
101-400-665.01	T & A INTEREST	909.46	8.08	500.00	500.00	376.55	16.26	123.45	75.31
101-400-668.00	RENTS	62,200.08	33,833.38	62,200.00	62,200.00	33,833.38	4,833.34	28,366.62	54.39
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	2,307.69	1,461.55	5,000.00	15,000.00	13,688.45	2,088.80	1,311.55	91.26
101-400-676.00	CONT FROM OTHER FUNDS	37,524.47	0.00	36,209.00	36,209.00	0.00	0.00	36,209.00	0.00
101-400-676.01	REIMBURSEMENTS	2,823.44	488.00	0.00	0.00	285.00	0.00	(285.00)	100.00
101-400-676.13	89TH JURY REIMBURSEMENT	780.00	780.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	1,767.50	1,395.00	3,000.00	3,000.00	2,957.50	0.00	42.50	98.58
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	58,949.64	5,176.64	5,177.00	5,177.00	113,837.70	107,968.00	(108,660.70)	2,198.91
101-400-681.00	ELECTION REFUNDS	715.84	600.64	800.00	800.00	95.68	0.00	704.32	11.96
101-400-682.00	DATA PROCESSING FEES	19,826.14	2,167.09	18,500.00	18,500.00	2,290.00	0.00	16,210.00	12.38
101-400-682.01	PA BLOOD TEST REIMB	116.25	80.23	150.00	150.00	131.69	0.00	18.31	87.79
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	322.04	297.04	600.00	600.00	185.73	30.96	414.27	30.96
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	13,365.78	5,791.11	26,600.00	26,600.00	4,346.84	1,859.50	22,253.16	16.34
101-400-687.00	WAGE REIMBURSEMENT	6,000.00	0.00	17,543.00	17,543.00	0.00	0.00	17,543.00	0.00
101-400-688.00	REFUNDS - GENERAL	17,026.16	3,430.23	4,500.00	4,500.00	2,688.09	98.50	1,811.91	59.74
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	73.29	73.29	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	12,244.12	4,175.71	9,000.00	9,000.00	5,012.88	0.00	3,987.12	55.70
101-400-688.08	INMATE TELEPHONE	21,633.00	12,527.00	25,000.00	25,000.00	11,311.77	5,010.19	13,688.23	45.25
101-400-688.09	NON-REIMBURSABLE/REIMB	5,669.44	3,660.56	2,000.00	2,000.00	504.15	22.50	1,495.85	25.21
101-400-688.11	M.A.P.S.	8,930.25	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	2,209.31	1,010.00	2,000.00	2,000.00	1,676.00	157.00	324.00	83.80
101-400-688.17	POSTAGE REIMBURSEMENTS	148.30	61.70	100.00	100.00	81.23	0.00	18.77	81.23

PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 07/31/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-690.00	INS & SURETY PREMIUM REFUND	59,253.00	215.00	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-400-695.00	CASH OVER/SHORT	72.01	(23.99)	0.00	0.00	(75.00)	20.00	75.00	100.00
101-400-696.00	INSURANCE PROCEEDS	12,630.00	0.00	0.00	8,114.95	8,114.95	0.00	0.00	100.00
101-400-698.00	MISC	448.16	204.43	0.00	0.00	189.58	81.39	(189.58)	100.00
101-400-699.00	FUND EQUITY	0.00	0.00	520,785.00	642,601.00	0.00	0.00	642,601.00	0.00
101-400-699.99	TRANSFER IN	251,632.08	23,986.54	170,630.00	170,630.00	88,447.41	0.00	82,182.59	51.84
TOTAL Revenues		11,113,742.03	2,323,086.02	11,629,504.00	11,785,320.41	2,557,023.86	286,216.08	9,228,296.55	21.70
Expenditures									
101	COMMISSIONERS	112,201.99	60,317.46	128,275.00	140,500.00	79,074.53	9,930.31	61,425.47	56.28
131	CIRCUIT COURT	273,823.94	151,556.39	300,050.00	299,368.00	168,852.13	27,230.88	130,515.87	56.40
136	DISTRICT COURT	540,134.32	293,787.76	593,772.00	605,608.00	310,326.26	59,649.46	295,281.74	51.24
139	VICTIM'S RIGHTS	65,728.07	34,952.11	71,695.00	71,260.55	37,596.57	6,843.88	33,663.98	52.76
145	JURY BOARD	5,157.17	4,405.74	10,810.00	10,810.00	5,899.84	693.84	4,910.16	54.58
148	PROBATE COURT	563,692.21	307,526.58	591,087.00	589,808.00	319,122.25	58,681.53	270,685.75	54.11
191	ELECTIONS	27,621.78	8,143.76	13,729.00	13,729.00	17,147.36	0.00	(3,418.36)	124.90
202	FINANCE DEPARTMENT	274,218.53	146,791.21	287,122.00	296,484.00	152,709.77	29,440.51	143,774.23	51.51
212	ADMINISTRATIVE OFFICE	193,167.77	99,626.95	226,693.00	216,108.00	115,651.16	21,546.37	100,456.84	53.52
215	CLERK/REGISTER	393,230.01	206,373.50	410,113.00	409,103.00	223,643.04	43,288.43	185,459.96	54.67
225	EQUALIZATION	228,150.88	122,807.46	245,567.00	245,207.44	132,140.40	24,952.87	113,067.04	53.89
228	INFORMATION SYSTEMS	220,412.21	135,763.01	282,875.00	280,824.00	95,974.82	19,349.09	184,849.18	34.18
229	PROSECUTING ATTORNEY	531,367.96	287,029.44	588,495.00	597,571.00	302,166.66	58,897.08	295,404.34	50.57
243	GIS	62,114.12	32,558.75	68,025.00	67,714.00	34,590.37	6,420.60	33,123.63	51.08
253	COUNTY TREASURER	201,623.87	100,828.05	219,112.00	218,598.00	111,804.23	21,870.14	106,793.77	51.15
260	TAX ALLOCATION BOARD	614.95	614.95	940.00	940.00	605.37	0.00	334.63	64.40
265	COUNTY MAINTENANCE DEPT	416,554.76	229,454.96	486,050.00	484,398.00	239,121.26	42,198.06	245,276.74	49.36
267	MAJOR EQ/BLDG IMP	81,073.15	30,308.34	164,200.00	96,054.60	5,762.60	(3,659.59)	90,292.00	6.00
270	HUMAN RESOURCE	1,303.17	735.66	1,825.00	1,825.00	1,031.96	305.46	793.04	56.55
275	DRAIN COMMISSIONER	3,259.53	1,697.09	5,690.00	5,690.00	2,756.49	151.86	2,933.51	48.44
284	COUNTY SURVEYOR	1,162.16	1,012.16	1,550.00	1,550.00	1,024.88	150.00	525.12	66.12
285	GENERAL COUNTY	472,412.64	319,293.14	500,913.00	500,913.00	306,449.20	52,067.83	194,463.80	61.18
301	SHERIFF	1,502,155.80	843,928.62	1,516,323.00	1,642,876.26	907,327.84	164,620.70	735,548.42	55.23
302	ORV ENFORCEMENT	14,281.97	2,486.21	17,750.00	17,709.00	10,163.12	6,528.19	7,545.88	57.39
325	CCE 911	422,713.51	316,964.27	431,312.00	431,312.00	323,333.70	107,777.90	107,978.30	74.97
331	MARINE SAFETY	91,306.22	46,066.04	100,036.00	99,542.00	46,037.71	19,256.86	53,504.29	46.25
332	SNO-MOBILE SAFETY *	13,037.54	12,797.22	8,824.00	8,824.00	8,499.70	0.00	324.30	96.32
333	SHERIFF SECONDARY ROAD PATROL	67,706.77	36,983.56	74,404.00	74,209.00	39,646.76	7,424.58	34,562.24	53.43
334	STONEGARDEN GRANT	68,567.36	61,599.83	33,500.00	33,500.00	29,977.00	4,205.32	3,523.00	89.48
335	SHERIFF - LOCAL GRANTS	8,994.41	5,144.46	10,000.00	9,895.00	3,958.64	2,643.68	5,936.36	40.01
337	SHERIFF-FEDERAL GRANTS	20,335.00	20,335.00	0.00	9,979.00	6,386.13	1,575.33	3,592.87	64.00
338	CANINE UNIT	2,307.69	1,461.55	5,000.00	15,000.00	13,688.45	2,088.80	1,311.55	91.26
351	CORRECTIONS/COMMUNICATIONS	1,392,212.56	737,941.84	1,467,280.00	1,495,120.00	796,365.61	147,565.42	698,754.39	53.26
412	PLANNING/ZONING DEPT	380,371.53	214,934.62	382,287.00	388,733.00	211,701.93	39,224.36	177,031.07	54.46
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	49,581.53	29,518.86	57,639.00	57,639.00	15,512.01	0.00	42,126.99	26.91
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	143,403.04	106,062.90	147,175.00	147,175.00	107,372.74	34,733.76	39,802.26	72.96
441	DEPARTMENT OF PUBLIC WORKS	249.44	0.00	0.00	340.00	165.44	0.00	174.56	48.66
600	HEALTH DEPARTMENTS	319,499.00	239,624.25	320,120.00	320,120.00	239,624.25	79,874.75	80,495.75	74.85
605	C/D - HEALTH DEPARTMENT	112.00	112.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,460.60	6,150.50	21,154.00	21,154.00	9,981.05	735.44	11,172.95	47.18
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 07/31/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Expenditures									
682	VETERANS	128,002.08	74,374.34	137,264.00	138,054.00	50,223.83	11,204.77	87,830.17	36.38
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	2,089.80	0.00	0.00	2,089.80	0.00
731	COUNTY MSU EXTENSION OFFICE	121,195.68	63,251.21	127,601.00	126,200.00	83,345.25	23,048.60	42,854.75	66.04
751	FAIR GROUNDS / EVENTS	35,853.53	24,613.24	36,581.00	36,581.00	9,616.34	1,634.40	26,964.66	26.29
753	VETERAN'S PARK	0.00	0.00	10,900.00	10,900.00	0.00	0.00	10,900.00	0.00
784	SOIL CONSERVATION	12,899.01	9,590.26	13,350.00	13,350.00	9,820.46	3,355.96	3,529.54	73.56
802	PLAT BOARD	0.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
900	SPECIAL APPROPRIATIONS	87,250.00	60,000.00	88,000.00	99,000.00	90,918.61	0.00	8,081.39	91.84
902	APPRO/TRANSFERS TO OTHER FUNDS	1,004,635.78	292,794.50	1,119,370.00	1,126,908.76	417,877.19	87,377.61	709,031.57	37.08
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	144,222.09	42,845.85	147,015.00	147,015.00	131,229.60	92,222.50	15,785.40	89.26
TOTAL Expenditures		10,711,379.33	5,825,165.60	11,629,504.00	11,785,320.41	6,226,224.51	1,317,107.54	5,559,095.90	52.83
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,113,742.03	2,323,086.02	11,629,504.00	11,785,320.41	2,557,023.86	286,216.08	9,228,296.55	21.70
TOTAL EXPENDITURES		10,711,379.33	5,825,165.60	11,629,504.00	11,785,320.41	6,226,224.51	1,317,107.54	5,559,095.90	52.83
NET OF REVENUES & EXPENDITURES		402,362.70	(3,502,079.58)	0.00	0.00	(3,669,200.65)	(1,030,891.46)	3,669,200.65	100.00

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 07/01/2015 TO 07/31/2015

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2015	Total Debits	Total Credits	Ending Balance 07/31/2015
101	GENERAL COUNTY	4,105,615.39	741,615.50	1,750,559.45	3,096,671.44
102	FAMILY COUNSELING FUND	22,223.32	465.00	0.00	22,688.32
105	TERMINATION LIABILITY FUND	17,647.60	0.00	0.00	17,647.60
107	P A 302 TRAINING FUND	7,878.21	400.00	0.00	8,278.21
108	PUBLIC ACT 106 FUND	0.00	48,419.00	0.00	48,419.00
111	PROBATION ENHANCEMENT FUND	17,365.88	1,042.30	345.20	18,062.98
112	VICTIM'S RESTITUTION FUND	103.30	0.00	0.00	103.30
114	COUNTY REMONUMENTATION GRANT FUND	26,805.83	0.00	0.00	26,805.83
201	COUNTY ROAD	2,353,326.56	391,943.25	893,842.54	1,851,427.27
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	2,896.35	0.00	0.00	2,896.35
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(48,590.15)	55,490.83	79,395.19	(72,494.51)
217	AMBULANCE MILLAGE	165,902.53	9.47	27,097.66	138,814.34
220	DORIS REID BUILDING	42,885.52	7,148.42	1,650.64	48,383.30
226	RECYCLING	222,684.67	7,605.23	33,699.59	196,590.31
230	CELLULAR PHONE FLOW THROUGH	0.00	37,155.00	0.00	37,155.00
231	CCE 911 4% PHONE SURCHARGE	273.08	7,933.22	376.54	7,829.76
234	DNR FOREST FLOW THROUGH	0.00	0.00	0.00	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	21,723.41	59,206.55	54,574.79	26,355.17
256	REGISTER OF DEEDS AUTOMATION	340,218.28	3,279.09	1,132.18	342,365.19
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	159.66	5,090.46	5,250.12	0.00
262	SHERIFF SPECIAL PROJECTS FUND	1,556.05	0.00	0.00	1,556.05
263	ORV FUND	1,687.50	75.00	37.50	1,725.00
264	LOCAL CORR OFFICER TRAIN FUND	15,552.92	921.51	201.63	16,272.80
266	D.A.R.E.	3,398.69	0.00	0.00	3,398.69
267	DRUG COURT - ADULT - CIRCUIT	(17,245.98)	35,071.02	23,006.02	(5,180.98)
268	SOBRIETY COURT	9,295.37	1,205.00	408.99	10,091.38
269	COUNTY LAW LIBRARY	908.65	3,500.00	1,062.85	3,345.80
270	VETERANS ASSISTANCE FUND	21,531.11	550.00	0.00	22,081.11
276	SAYPA PROGRAM	22,752.20	124,228.88	62,554.28	84,426.80
277	SENIOR CITIZEN MILLAGE	462,658.48	18.96	53,278.83	409,398.61
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	24,197.74	491.40	35.00	24,654.14
283	CHEBOYGAN COUNTY HOUSING GRANT	139,351.13	1,125.17	28,111.33	112,364.97
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	112.20	112.20	0.00
292	CHILD CARE - FAMILY COURT	(26,424.99)	93,557.64	62,908.72	4,223.93
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	1,006.69	0.00	851.96	154.73
297	SENIOR CITIZENS/BUSING FUND	0.00	6,250.00	6,250.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,346.05	0.47	0.00	5,346.52
352	CTY ROAD CONST PROJECT DEBT SERVICE	210,777.38	18,018.28	29,410.00	199,385.66
401	CRT HOUSE PRESERVATION FUND	(364.88)	10.00	0.00	(354.88)
418	D.H.S. BUILDING FUND	0.00	0.00	0.00	0.00
422	DORIS REID BUILDING CAPITAL PROJECT	(799.18)	0.00	67.03	(866.21)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 07/01/2015 TO 07/31/2015

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2015	Total Debits	Total Credits	Ending Balance 07/31/2015
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	18,070.04	0.00	963.35	17,106.69
450	CCE 911 DEVELOPMENT & CAPITAL FUND	268,177.96	4,933.25	4,933.25	268,177.96
509	COUNTY MARINA	95,810.73	166,983.08	137,489.56	125,304.25
516	100% TAX PAYMENT FUND	6,725,902.28	160,332.66	35,719.80	6,850,515.14
517	TAX FORCLOSURE FUND	184,848.12	6,405.77	22,016.54	169,237.35
561	COUNTY FAIR	(18,305.07)	28,470.82	15,411.72	(5,245.97)
588	STRAITS REGIONAL RIDE	88,612.37	99,912.76	116,784.10	71,741.03
595	JAIL COMMISSARY FUND	30,029.77	11,065.50	12,995.49	28,099.78
701	T & A ACCOUNT	113,210.00	2,115,669.84	557,596.85	1,671,282.99
706	FRIEND OF THE COURT	490.01	1,303.00	0.00	1,793.01
721	LIBRARY	142,099.33	16,726.94	118,167.54	40,658.73
760	DISTRICT COURT	16,324.38	4,221.09	0.00	20,545.47
764	INMATE TRUST FUND	6,422.97	29,148.48	30,374.06	5,197.39
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	15,862,738.62	4,297,112.04	4,168,672.50	15,991,178.16

ADMINISTRATOR'S REPORT
9-8-15

BUDGET: Staff has meet with Elected Officials and Department Heads to review wage comparable information for classifications within departments. Staff is currently continuing the development of the budget document as well as a summary document of wage information for Commission review. Staff also plans to meet with Elected Officials as a follow up to discuss wage information prior to the end of September.

EQUALIZATION DIRECTOR: The Equalization Director position is currently posted; staff has also sent direct mailings to over 30 level III assessors for the position. The first review of resumes is scheduled for September 15, 2015.

DAV VAN: Currently, the DAV Van program allows the transport of Veterans to appointments in Mackinaw City and Gaylord. A Veteran that needs transportation to another VA medical facility within the state must catch a transfer van from Gaylord to their appointment. This results in the Veteran being subjected to 12-18 hour days sometimes for short medical visits depending on appointment locations.

During 2014, the County transported Veterans directly from the County Building to their clinic appointment location throughout the state. Since the DAV's requirement to only take Veterans to appointments in Mackinaw City or Gaylord the use of the van has dropped substantially.

The Cheboygan County Veterans Director has requested that the van be permitted to be used for direct transport to appointments at downstate clinic locations on specific days to meet the needs of the Veterans. Without this change, the future of the van for use by the County could become jeopardized.

MARINA: Staff met with the Waterways Commission on August 20th, 2015 to discuss staff configuration for the 2016 boating season. In 2016, the Marina will be staffed with Harbor Managers during operating hours to supervise staff in lieu of a Harbor Master. This staff configuration will be able to serve the boaters needs as well as help the Marina maintain financial stability.

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title Cheboygan County Capital Improvements Program (CIP)

Summary:
Attached is the 2016 Capital Improvements Program document as approved by the Planning Commission. The Michigan Planning Enabling Act (Act 33, 2008) requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. The procedure for development and approval of the CIP is described on page 2.

The Act provides that the capital improvements program show those public structures and improvements, in general order of their priority that in the judgment of the Planning Commission will be needed or desirable and can be undertaken within the ensuing 6-year period. The Planning Commission continues to invite local municipalities which have projects listed in the Comprehensive Economic Development Strategy, which is completed through NEMCOG each year, to submit projects for consideration in the CIP. As a result, you will note a project for Mullett Township is included in the CIP for the first time.

A capital improvements program is a blueprint for planning capital improvement expenditures planned by the participating departments, agencies other government agencies from 2016 through 2021. The inclusion of a project in a capital improvement program will not require any public entity or department of the county to fund or complete the project. It is a planning tool that can coordinate community planning, financial capacity and physical development.

Upon review of the document you will find changes that divide projects submitted by Departments and Agencies of the County and those submitted by Other Government Agencies as result of comment received at the public hearing. You will find the section previously titled Project Prioritization is now titled Project Prioritizing and Inclusion in the Capital Improvements Program and reads as follows;

Project Prioritizing and Inclusion in the Capital Improvements Program.

Departments and Agencies of Cheboygan County

Projects submitted by a department or agency of Cheboygan County are presented in a general order of priority in Needed and Desirable categories in consideration of the factors listed in the following categories:

a) - Needed (essential, should do)
   - Addresses an objective of the Cheboygan County Master Plan
   - Addresses an objective of other adopted plans of the County

- Satisfies a legal obligation
- Corrects a condition dangerous to public health and safety
- Reduces future operating and maintenance costs
- Leverages local, state or federal funds.
- Prevents irreparable damage to a valuable public facility
- Stimulates economic growth and private investment)

b) - Desirable (important, could do)
- Will not conflict with the Cheboygan County Master Plan
- Provides a new or expanded level of service
- Provides a facility improvement adding efficiency or increase in use with minimal or no operating cost increase.
- Enhances cultural or natural resources.

Other government entities.

In order to coordinate planning and future development and create a better planning document, the Planning Commission encourages other government entities within Cheboygan County to submit projects for review and consideration for inclusion in the Cheboygan County Capital Improvement Program. Projects which are presented by other government entities are considered for inclusion based on the following factors:

- Will not conflict with the Cheboygan County Master Plan
- Will not conflict with other adopted plans of the County such as the Cheboygan County Recreation Plan.

You will also find the project descriptions and project summary are separated under Departments & Agencies of Cheboygan County in needed and desirable categories and under Other Government Entities. The index has also been updated accordingly.

The Planning Commission held a public hearing on the 2016 Capital Improvements Program on August 19, 2015. The Planning Commission approved the program document with a recommendation for approval to the Board of Commissioners on September 2, 2015 after review of the aforementioned changes to the document.

Financial Impact: None

Recommendation: Approve the 2016 Capital Improvement Program per Planning Commission recommendation.

Prepared by: Scott McNeil Community Development Planner	**Department:** Community Development

CHEBOYGAN COUNTY

CAPITAL IMPROVEMENTS PROGRAM

2016 - 2021

Approved by the Planning Commission on September 2, 2015

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Introduction

The Michigan Planning Enabling Act (Act 33, 2008) requires local municipalities that have adopted a master plan to annually prepare a capital improvements program.

The Act provides that the capital improvements program show those public structures and improvements, in general order of their priority that in the judgment of the Planning Commission will be needed or desirable and can be undertaken within the ensuing 6-year period.

A capital improvements program is a blueprint for planning capital improvement expenditures. The inclusion of a project in a capital improvement program will not require any public entity or department of the county to fund or complete the project. It is a planning tool that can coordinate community planning, financial capacity and physical development.

This report has been prepared and projected on a one-time cash basis that lists the potential project and its estimated cost as provided by various agencies and departments of the county. This cash method of reporting may suggest a substantial one-time cost for many improvements. Not considered are such factors as debt amortization or shared expenses such as grants or other financial aid.

Definition

Capital improvements or the purposes of this capital improvements program shall be defined as additions to County assets which are the result of construction or purchase of land, buildings or facilities or renovations of the same, with an estimated useful life of five (5) years or more and exceed an estimated cost of $15,000.00.

Procedure

a) The staff of the Community Development Department will gather project information from the agencies and departments within the county for inclusion in the CIP and present the same to the Cheboygan County Planning Commission.
b) The proposed projects are reviewed by the Planning Commission. Agency and department representatives will provide a report to the Planning Commission by request.
c) The Planning Commission will review the project information and elect which projects should be included in the CIP and place such projects in a general order of priority.
d) The staff of the Community Development Department will present a draft CIP to the Planning Commission for review.
e) The Planning Commission holds a public hearing on the draft CIP and may make changes accordingly.
f) The Planning Commission will forward the final draft CIP, along with a recommendation, to the Cheboygan County Board of Commissioners.
g) The Cheboygan County Board of Commissioners will approve, modify or reject with reasons, the CIP.
h) The Planning Commission will annually update the CIP utilizing the above procedure.

Project Prioritizing and Inclusion in the Capital Improvements Program.

Departments and Agencies of Cheboygan County

Projects submitted by a department or agency of Cheboygan County which are included are presented in a general order of priority in Needed and Desirable categories in consideration of factors listed in the following categories:

a) Needed (essential, should do)
   - Addresses an objective of the Cheboygan County Master Plan
   - Addresses an objective of other adopted plans of the County
   - Satisfies a legal obligation
   - Corrects a condition dangerous to public health and safety
   - Reduces future operating and maintenance costs
   - Leverages local, state or federal funds.
   - Prevents irreparable damage to a valuable public facility
   - Stimulates economic growth and private investment

b) Desirable (important, could do)
   - Will not conflict with the Cheboygan County Master Plan
   - Provides a new or expanded level of service
   - Provides a facility improvement adding efficiency or increase in use with minimal or no operating cost increase.
   - Enhances cultural or natural resources.

Other government entities.

In order to coordinate planning and future development and create a better planning document, the Planning Commission encourages other government entities within Cheboygan County to submit projects for review and consideration for inclusion in the Cheboygan County Capital Improvement Program.

Projects which are presented by other government entities are considered for inclusion based on the following factors:

- Will not conflict with the Cheboygan County Master Plan
- Will not conflict with other adopted plans of the County such as the Cheboygan County Recreation Plan.

Project Descriptions

Departments and Agencies of Cheboygan County

Needed Project Category

Cheboygan County Capital Improvement Program

Project Description

Project Title: Cheboygan County Airport Maintenance Building

Agency: Cheboygan Airport Authority

Project Type: New Facility

Project Description: The proposed maintenance building would provide additional storage area for existing equipment and other materials used in the airport operation as well as provide need space for year around maintenance activity. The building is proposed to be 60 ft. wide and 100 ft. long with 16 ft. high walls. The building is proposed to be improved with adequate overhead doors with fully insulated walls and ceiling. Proposed utilities include space heaters and adequate electric service.

Year(s) of Project: 2017

Estimated Cost: $250,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: Taxiway Extension

Agency: Cheboygan Airport Authority

Project Type: Facility addition

Project Description: This project entails a two part airport improvement. In anticipation of construction of a new taxiway extension the relocation of an existing storm water drain to continue to adequately serve the drainage needs of the airport is proposed. The extension will totally eliminate taxiing activity on the landing area adding an additional element of safety and efficiency.

Year(s) of Project: 2018

Estimated Cost: $239,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: Terminal Ramp Rehabilitation

Agency: Cheboygan Airport Authority

Project Type: Facility maintenance

Project Description: This project entails the asphalt paved portion of the airport lying between the Terminal and the runway. The Terminal Ramp is used for reception of arriving flights, staging departing flights, parking, and fueling. Rehabilitation of this portion of the paved area of the airport has been identified as a priority as a result of a detailed review of all asphalt surfaces.

Year(s) of Project: 2020

Estimated Cost: $635,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: County Building trim panel /window replacement.

Agency: County Building Maintenance Department

Project Type: Facility Maintenance

Project Description: Replacement of panels and windows which face the interior parking lot on the north side of the County Building. The panels were installed with the original construction of the county building. Smaller energy efficient windows with new wall replacement are planned.

Year(s) of Project: 2016

Estimated Cost: $65,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: County Building Record Storage Building Remodel

Agency: County Building Maintenance

Project Type: Facility Improvement

Project Description: The County Building is running out of space for storage of important files and documents. Improvements planed the Records Storage Building is a heated addition, steel roof replacement and outside remolding to match the new addition.

Est. Project Year 2017.

Estimated Cost: $60,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: Devereaux Lake Road

Agency: Cheboygan County Road Commission

Project Type: Reconstruction

Project Description: Old School Road to M-33. Project scope includes drainage corrections, bituminous base crushing, shaping, resurfacing, drainage corrections, ditching and restoration.

Year(s) of Project: 2016

Estimated Cost: $756,700

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: Club/Onaway Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Martha Street to I-75 Overpass. Project scope includes drainage corrections, bituminous base crush, shape and resurface, drainage corrections, ditching and restoration from Martha Street to I-75 Overpass.

Year(s) of Project: 2018

Estimated Cost: $182,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: East Mullett Lake Road Phase 1

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Hackleburg Road to Old School Road. Project scope includes drainage corrections, bituminous base crush, shape and resurface drainage corrections, ditching and restoration.

Year(s) of Project: 2018

Estimated Cost: $813,400

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: East Mullett Lake Road Phase 2

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Onaway Road to Hackleburg Road. Project scope includes drainage corrections, bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2019

Estimated Cost: $757,100

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvements Program

Project Description

Project Title: Sand Road Senior Center Parking Lot Resurfacing

Agency: Cheboygan County Council on Aging

Project Type: Facility Improvement

Project Description: The current paved parking area needs to be resurfaced and striped. Additionally, the area in front of the small garage has no paving and is soft and difficult to plow. Repairs to cracked areas are also needed to prevent trips/falls from unsteady seniors.

Year of Project: 2016

Estimated Cost: $85,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvements Program

Project Description

Project Title: Wolverine Senior Center Parking Lot Resurfacing

Agency: Cheboygan County Council on Aging

Project Type: Facility Improvement

Project Description: The current paved parking area needs to be resurfaced and striped. Repairs to cracked areas are also needed to prevent trips/falls from unsteady seniors.

Year of Project: 2016

Estimated Cost: $45,000

Planning Commission Priority Category: Needed

Cheboygan County Capital Improvement Program

Project Description

Project Title: Fuel Tank and Fuel Dock Replacement and Upgrade

Agency: Cheboygan County Marina

Project Type: Facility Replacement

Project Description: Existing fuel dock and fuel tank at the Marina was constructed and installed in 1988. A new wood dock is proposed to replace the existing dock. Replacement of the existing fuel storage tank is also proposed.

Year(s) of Project: Contingent on Obtaining Funding - 2016

Estimated Cost: $400,000

Planning Commission Priority Category: Needed

Project Descriptions

Departments and Agencies of Cheboygan County

Desirable Project Category

Cheboygan County Capital Improvement Program

Project Description

Project Title: County Building Energy Efficiency Upgrades

Agency: County Building Maintenance

Project Type: Facility Improvement

Project Description: Several energy efficiency upgrades are planed over a three year period. The upgrades include new energy efficient valves and fixtures in the restrooms, automatic light switches were practical throughout the building, energy efficient hot water heating systems, lighting and electrical upgrades. The upgrades will reduce energy costs which will pay for the cost of improvements over time.

Est. Project Year 2016 to 2021.

Estimated Cost: $15,000 each year

Planning Commission Priority Category: Desirable

Cheboygan County Capital Improvement Program

Project Description

Project Title: Pier System "A" Replacement and Upgrade

Agency: Cheboygan County Marina

Project Type: Facility Replacement

Project Description: Existing dock system at the Marina was constructed in 1988. A new wood structure floating pier system is proposed to replace the existing 84 slip facility which includes 20,536 square feet of floating piers. System "A" includes 11,142 square feet of the existing floating pier system. The dock system replacement includes ice suppression system ,fuel lines, dispensers and monitors system, sanitary pump out, pump out stanchion, potable water lines and, fire suppression system, power pedestals, shore line fuel system repairs and service pier lighting. Electric service upgrades and improvements to meet current ADA requirements are also included in the proposed System "A" replacement and upgrade plan.

Year(s) of Project: Contingent on Obtaining Funding - 2018

Estimated Cost: $1,265,000

Planning Commission Priority Category: Desirable

Cheboygan County Capital Improvements Program

Project Description

Project Title: Pier System "B" Replacement and Upgrade

Agency: Cheboygan County Marina

Project Type: Facility Replacement

Project Description: Existing dock system at the Marina was constructed in 1988. A new wood structure floating pier system is proposed to replace the existing 84 slip facility which includes 20,536 square feet of floating piers. System "B" includes 11,124 square feet of the existing floating pier system. The dock system replacement includes ice suppression system, fuel lines, dispensers and monitors system, sanitary pump out, pump out stanchion, potable water lines and stanchion, fire suppression system, power pedestals and service pier lighting. Electric service upgrades and improvements to meet current ADA requirements are also included in the proposed System "B" project.

Year(s) of Project: Contingent on Obtaining Funding- 2019

Estimated Cost: $950,000

Planning Commission Priority Category: Desirable

Project Descriptions

Other Government Entities

Cheboygan County Capital Improvement Program

Project Description

Project Title: Tower Pond Trailhead

Entity : Forest Township

Project Type: New Facility

Project Description: The proposed Tower Pond Trailhead project is located on the North East State Trial right-of-way between Barclay Avenue and the Tower Pond. The North East State Trail is under the jurisdiction of the State of Michigan Department of Natural Resources. Project elements include a five (5) space parking area with an informational kiosk and vault toilet near Barclay Avenue. Project elements proposed to be located near the shore of the Tower Pond include a trail overlook, information kiosk and picnic facilities. The proposed project is listed in the Forest Township Recreation Plan.

Year(s) of Project: 2016

Estimated Cost: $38,000

Cheboygan County Capital Improvement Program

Project Description

Project Title: Topinabee Beach Park Improvements

Entity: Mullett Township

Project Type: Facility Improvement

Project Description: The Topinabee Beach Park Improvement Project includes two new parking lots, sidewalks, signage and landscaping where the existing library, restroom and pavilion facilities are located. Stormwater facilities are also included in the project.

Year(s) of Project: 2016

Estimated Cost: $239,600

Cheboygan County Capital Improvement Program

Project Description

Project Title: Topinabee Green Corridor Streetscape

Entity: Mullett Township

Project Type: Facility Maintenance and Improvement

Project Description: The Topinabee Streetscape Plan is to improve the downtown parking, sidewalks, water runoff, and define the street with curb, gutter and lighting.

Year(s) of Project: 2017

Estimated Cost: $1,200,000

2016 Cheboygan County Capital Improvements Program Summary

Departments and Agencies of Cheboygan County	2016	2017	2018	2019	2020	2021
Cheboygan County Airport						
Maintenance Building		250,000				
Taxiway Extension			239,000			
Terminal Ramp Rehabilitation					635,000	
Department Total	**0**	**250,000**	**239,000**	**0**	**635,000**	**0**
Cheboygan Building Maintenance						
County Building Energy Efficiency Improvements	15,000	15,000	15,000	15,000	15,000	15,000
County Building Panel/Window Replacement	65,000					
County Building Record Storage Remodel		60,000				
Department Total	**80,000**	**75,000**	**15,000**	**15,000**	**15,000**	**15,000**
Cheboygan Co. Rd. Commission						
Devereaux Lake Rd. Reconstruction	756,700					
Club/Onaway Rd. Rehab.		182,000				
E. Mulett Lake Rd. Rehab. Phase 1			813,400			
E. Mulett Lake Rd. Rehab. Phase 2				757,100		
Department Total	**756,700**	**182,000**	**813,400**	**757,100**	**0**	**0**
Cheboygan County Marina						
Dock System "A" Replacement and Upgrade			1,000,000			
Dock System "B" Replacement and Upgrade				950,000		
Fuel Dock and Fuel Tank Replacement	400,000					
Department Total	**400,000**	**0**	**1,000,000**	**950,000**	**0**	**0**
Cheboygan County Council on Aging						
Sand Road Center Parking Lot Resurfacing	85,000					
Wolverine Center Parking Lot Resurfacing	45,000					
Department Total	**130, 000**	**0**	**0**	**0**	**0**	**0**
Total – Departments and Agencies of Cheboygan County	**1,366,700**	**507,000**	**2,067,400**	**1,722,100**	**650,000**	**15,000**

Other Government Entities						
Forest Township						
Tower Pond Trailhead	38,000					
Mullett Township						
Topinabee Beach Park Improvements	239,600					
Topinabee Green Corridor Streetscape		1,200,000				
Department Total	**239,600**	**1,200,000**	**0**	**0**	**0**	**0**
Total – Other Government Entities	**277,600**	**1,200,000**	**0**	**0**	**0**	**0**

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: MERS Application for Additional Credited Service Purchase	
Summary: Attached you will find an Application for Additional Credited Service for Deputy Nathan Matelski to purchase 5 years 0 months of credited service from the MERS B-4 Defined Benefit Plan. MERS permits the purchase of service credit by motion of the Board of Commissioners approving the purchase.	
Financial Impact: Employee to transfer by fund roll-over $38,571.00 from employees defined contribution plan to MERS B-4 Defined Benefit Plan.	
Recommendation: Motion to approve the Application for Additional Credited Service for Deputy Nathan Matelski to purchase 5 years 0 months of credited service in the County's B-4 Defined Benefit Plan with employee funds of $38,571.00 and authorize the Chair to sign the MERS Member Certification and Governing Body Resolution Form.	
Prepared by: Sheriff Dale V. Clarmont	**Department:** Cheboygan County Sheriff Department

APPLICATION FOR ADDITIONAL CREDITED SERVICE
Cost Estimate, Member Certification and Governing Body Resolution

MEMBER

Name: Nathan T. Matelski
SSN: XXX-XX-
DOB: 1/13/1975
Age: 40 years, 7 months

EMPLOYER

Name: Cheboygan Co
Number/Div: 1603 / 20

CALCULATION DATE - 9/1/2015
(Estimate Not Valid After 2 Months)

BENEFIT PROGRAMS
Benefit B-4 (80% max)
Benefit F55 (With 20 Years of Service)
Benefit FAC-3 (3 Year Final Average Compensation)
10 Year Vesting

ESTIMATED FAC ON CALCULATION DATE: $46,512.70

CREDITED SERVICE

Member's Service Credit as of Calculation Date:	1 year, 1 month
Type of Credited Service to be Granted:	Generic (Plan Section 7)
Amount of Credited Service to be Granted:	5 years, 0 months (may not be used for vesting)
Total Estimated Actuarial Cost of Additional Credited Service:	**$38,571.00 [Payment Options on Reverse]**

BENEFIT CALCULATION ASSUMPTIONS

1. It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits. If the Member terminates prior to becoming eligible for unreduced benefits, the Employer understands and accepts that the actuarial cost will be different from the actuarial cost shown above.
2. The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
3. The Plan's Investment Return is projected to be 7% annually.

NOTE: Special Information regarding the calculation of the cost of this Service Credit Purchase is on page 2 of this report.

THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:

	Retirement Date	Age	Service Through	Total Service	FAC	Annual Benefit
Before Purchase	8/1/2034	59 yrs., 6 mths.	7/31/2034	20 yrs., 0 mths.	$106,951.79	$53,475.96
After Purchase	2/1/2030	55 yrs., 0 mths.	1/31/2030	20 yrs., 6 mths.	$87,733.35	$44,963.40

Note: MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions. The Member and Employer are responsible for reviewing the information contained herein for accuracy, and assuming the risk that actual experience results in liability different than that estimated.

MEMBER CERTIFICATION

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.

Signature of Member _____ Date _____

APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Cheboygan Co, at its meeting on _____. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

_____ _____
Signature of Authorized Official from Cheboygan Co Date

MERS Use Only

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

PAYMENT OPTIONS

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

1. The cost estimate (Application for Additional Service Credit) is **valid for 2 months from the calculation date.**
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
   - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
   - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
   - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
   - MERS' Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com. MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

Employer provided annual salary numbers for the use in the final average compensation calculation as participant has not been employed for a full year at the time of calculation.

DEFINITION OF TERMS

MEMBER DATA --Your name, Social Security number, date of birth, age on calculation date, and spouse's date of birth.

CALCULATION DATE -- The calculation becomes invalid 2 months after this date. If your purchase is not completed in that time frame, the amount due must be recalculated.

EMPLOYER -- The name of your employer and the division you are a member of. Benefits are specific to your employer and/or division.

BENEFIT PROGRAMS -- This section identifies the benefits in effect for your employee group:

1. Multiplier (B-1, B-2, etc.)
2. Benefit maximum (80% of FAC for 2.25% multipliers and higher).
3. Number of years in FAC calculation (3 or 5)
4. Vesting requirement (6, 8, or 10 years)
5. Early retirement eligibility (F50, F55, F(N))
6. Cost of living allowance (E-2).

ESTIMATED FAC ON CALCULATION DATE -- This is the average of your highest consecutive 3 or 5 years of earnings with this employer. FAC is projected from the last month wages were reported to the calculation date.

CREDITED SERVICE -- This is your MERS service credit as of calculation date. It includes some or all of the following types of service:

1. Prior Service: Service credited before becoming member of MERS.
2. Membership Service: Service accrued after becoming member of MERS
3. Purchased Service: Previously executed service purchases (generic, other governmental, military).
4. Projected Service: Additional years/months of employment projected to date of calculation.

COST OF PURCHASING ADDITIONAL CREDITED SERVICE -- The cost of the service purchase is provided in the Credited Service section under "Total Estimated Actuarial Cost of Additional Credited Service."

The total actuarial cost is the estimated total liability as of the calculation date for crediting the additional service to your retirement account. In addition to actuarial assumptions adopted by the Retirement Board, factors that impact the calculation of cost are member data, service credit, final average compensation, benefits, and eligible retirement date. Contact MERS if you believe any of these factors are incorrect.

BENEFIT CALCULATION ASSUMPTIONS -- The benefit calculation is based on these assumptions. The assumptions are mandated by the MERS Retirement Board, cannot be modified, and apply to all service credit purchase calculations.

THE ADDITIONAL CREDIT SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES -- This section displays your earliest projected retirement date and benefit amount both before and after the purchase. For purposes of the cost estimate, MERS can not input a retirement date later than the date you are first eligible to retire.

MEMBER CERTIFICATION -- You must sign and date this section in order to complete the purchase

GOVERNING BODY RESOLUTION -- An authorized official of your employer must sign and date this section and certify to MERS the date that the governing body passed a resolution approving your purchase of additional service.

PAYMENT OPTIONS -- This section explains the payment options available.

Office of Employee and Retiree Services
1134 Municipal Way | Lansing, MI 48917 | www.mersofmich.com | 800.767.MERS (6377) | Fax 517.703.9706

Cheboygan County
Board of Commissioners' Meeting

September 8th, 2015

Title: AIA Agreement with Brown Builders - Phase II Animal Shelter Carpentry Work.	
Summary: The County issued sealed bid request for carpentry work for Phase II improvements to the Animal Shelter Building located at 1536 Hackelburg Road, Cheboygan MI. The County received two proposals: The low bid was received by Brown Builders Inc. in the amount of $79,100.	
Financial Impact: $79,100 for carpentry work.	
Recommendation: Approve AIA Document A 105-2007 Standard Form Agreement in the amount of $79,100 with Brown Builders Inc. and authorize the Chairperson to sign.	
Prepared by: Jeffery B. Lawson	**Department:** Administration

AIA® Document A105™ – 2007

Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project

AGREEMENT made as of the 8th day of September in the year 2015
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Cheboygan County
870 South Main
Cheboygan, MI 49721
Telephone Number: 231-627-8406

and the Contractor:
(Name, legal status, address and other information)

Brown Builders, Inc.
119 Lafayette Street
Cheboygan, MI 49721

for the following Project:
(Name, location and detailed description)

Cheboygan County Animal Shelter, Phase II Part 1 Carpentry
1536 East Hackelburg Road
Cheboygan, MI 49721

The Architect:
(Name, legal status, address and other information)

The Architect Forum, Limited Liability Company
707 North Huron, Ste. #2
P..O Box 548
Mackinaw City, Michigan 49701
Telephone Number: 231-436-7376
Fax Number: 231-436-7382

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

State or local law may impose requirements on contracts for home improvements. If this document will be used for Work on the Owner's residence, the Owner should consult local authorities or an attorney to verify requirements applicable to this Agreement.

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ARTICLE 1 THE CONTRACT DOCUMENTS

§ 1.1 The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

.1 this Agreement signed by the Owner and Contractor;

.2 the drawings and specifications prepared by the Architect, dated March 3, 2015 , and enumerated as follows:

Drawings:

Number	Title	Date
Job # 1419	Cheboygan County Animal Shelter Concrete and Masonry Contractor	03 MAR 15

Specifications:

Section	Title	Pages
Specifications and Bidding Documents	Cheboygan County Animal Shelter – Phase II Part 1 Concrete and Masonry Contractor	62

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.3 addenda prepared by the Architect as follows:

Number	Date	Pages
None		

.4 written orders for changes in the Work issued after execution of this Agreement; and

.5 other documents, if any, identified as follows:

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

The number of calendar days available to the Contractor to substantially complete the Work is the Contract Time. The date of commencement of the Work shall be the date of this Agreement unless otherwise indicated below. The Contractor shall substantially complete the Work, no later than December 31st, 2015.
(Insert the date of commencement, if it differs from the date of this Agreement.)

Date of commencement to be mutually agreed upon by both parties.

ARTICLE 3 CONTRACT SUM

§ 3.1 Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Seventy nine thousand one hundred dollars and no cents. ($ 79,100.00)

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:
(Itemize the Contract Sum among the major portions of the Work.)

Portion of Work	Value
Not applicable	

§ 3.3 Unit prices, if any, are as follows:
(Identify and state the unit price; state the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
Not applicable		

§ 3.4 Allowances included in the Contract Sum, if any, are as follows:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
Not applicable	

§ 3.5 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Not applicable

§ 3.6 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work.

ARTICLE 4 PAYMENT

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:
(Insert below timing for payments and provisions for withholding retainage, if any.)

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Submitted by the 25th of each month payment to be made by the 20th of the following month. Retainage to be held for each payment is 10%.

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project. This Section is not applicable.

ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall provide Contractor's general liability and other insurance as follows:
(Insert specific insurance requirements and limits.)

Type of insurance	Limit of liability ($0.00)
General Liability	$1,000,000.0
Michigan's Works' Compensation	As required y the State of Michigan
Performance Bond	$79,100.00
Payment Bond	$79,100.00

§ 5.2 The Owner shall provide property insurance to cover the value of the Owner's property, including any Work provided under this Agreement. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its general liability insurance policy to cover the Contractor's obligations under Section 8.12.

§ 5.4 Each party shall provide certificates of insurance showing their respective coverages prior to commencement of the Work.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents and employees, each of the other; and (2) the Architect, Architect's consultants and any of their agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance or other insurance applicable to the Work.

ARTICLE 6 GENERAL PROVISIONS

§ 6.1 THE CONTRACT

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

§ 6.2 THE WORK

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

§ 6.3 INTENT

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

§ 6.4 OWNERSHIP AND USE OF ARCHITECT'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

Documents prepared by the Architect are hereby acknowledged to be the property of the Owner for all purposes. The Owner hereby reserves the right to determine how those documents are used by the Contractor ,subcontractors, and sub-subcontractors for both this Project and for any other purpose.

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ARTICLE 7 OWNER

§ 7.1 INFORMATION AND SERVICES REQUIRED OF THE OWNER

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, the Owner shall obtain and pay for other necessary approvals, easements, assessments and charges.

§ 7.2 OWNER'S RIGHT TO STOP THE WORK

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

§ 7.3 OWNER'S RIGHT TO CARRY OUT THE WORK

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Contract Sum shall be adjusted to deduct the cost of correction from payments due the Contractor.

§ 7.4 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

§ 7.4.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the party responsible therefor.

ARTICLE 8 CONTRACTOR

§ 8.1 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies or omissions discovered to the Architect.

§ 8.2 CONTRACTOR'S CONSTRUCTION SCHEDULE

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

§ 8.3 SUPERVISION AND CONSTRUCTION PROCEDURES

§ 8.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

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§ 8.4 LABOR AND MATERIALS

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 8.5 WARRANTY

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.

§ 8.6 TAXES

The Contractor shall pay sales, consumer, use and similar taxes that are legally required when the Contract is executed.

§ 8.7 PERMITS, FEES AND NOTICES

§ 8.7.1 The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.

§ 8.7.2 The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules and regulations.

§ 8.8 SUBMITTALS

The Contractor shall promptly review, approve in writing and submit to the Architect Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents. Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents.

§ 8.9 USE OF SITE

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents and the Owner.

§ 8.10 CUTTING AND PATCHING

The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly.

§ 8.11 CLEANING UP

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery and surplus material; and shall properly dispose of waste materials.

§ 8.12 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

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ARTICLE 9 ARCHITECT

§ 9.1 The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 The Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request from either the Owner or Contractor.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of and reasonably inferable from the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor and Architect. Consent shall not be unreasonably withheld.

ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect will have authority to order minor changes in the Work not involving changes in the Contract Sum or the Contract Time and not inconsistent with the intent of the Contract Documents. Such orders shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall carry out such orders promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

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ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.1 CONTRACT SUM

The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 12.2 APPLICATIONS FOR PAYMENT

(Paragraph deleted)

§ 12.2.1 Application for each progress payment, shall be made in the manner defined in Article 4.1., The Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in the Agreement. Such Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

§ 12.3 CERTIFICATES FOR PAYMENT

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due, or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part.

§ 12.4 PROGRESS PAYMENTS

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

§ 12.5 SUBSTANTIAL COMPLETION

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Work or designated portion thereof is substantially complete, the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish the responsibilities of the Owner and Contractor, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 12.6 FINAL COMPLETION AND FINAL PAYMENT

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

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§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury or loss to employees on the Work, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 ASSIGNMENT OF CONTRACT

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

§ 15.2 TESTS AND INSPECTIONS

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections or approvals that do not become requirements until after the Contract is executed.

§ 15.3 GOVERNING LAW

The Contract shall be governed by the law of the place where the Project is located.

ARTICLE 16 TERMINATION OF THE CONTRACT

§ 16.1 TERMINATION BY THE CONTRACTOR

If the Architect fails to certify payment as provided in Section 12.3 for a period of 30 days through no fault of the Contractor, or if the Owner fails to make payment as provided in Section 12.4.1 for a period of 30 days, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

§ 16.2 TERMINATION BY THE OWNER FOR CAUSE

§ 16.2.1 The Owner may terminate the Contract if the Contractor

.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

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User Notes:

(1211526519)

.2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
.3 persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or
.4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate the contract of the Contractor and may
.1 take possession of the site and of all materials thereon owned by the Contractor, and
.2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

§ 16.3 TERMINATION BY THE OWNER FOR CONVENIENCE
The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 17 OTHER TERMS AND CONDITIONS
(Insert any other terms or conditions below.)

See Bid submitted by Brown Builders, INC, attached hereto

This Agreement entered into as of the day and year first written above.
(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
Peter Redmond, Chair-Cheboygan County Commission 870 South Main Cheboygan, MI 49721	Greg Brown President 119 Lafeyette Street Cheboygan, MI 49721
(Printed name, title and address)	*(Printed name, title and address)* LICENSE NO.: JURISDICTION:

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User Notes:

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, David McFarland, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 09:23:16 on 09/03/2015 under Order No. 6253708622_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A105™ – 2007, Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

Project Director
(Title)

9.3.2015
(Dated)

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User Notes: (1211526519)

Auto-Owners Insurance
Life Home Car Business

Bond Number 66209353

PAYMENT OR LABOR AND MATERIAL BOND

KNOW ALL BY THESE PRESENTS, that we, BROWN BUILDERS of 119 LAFAYETTE AVE CHEBOYGAN, MI 49721-2111 (hereinafter called the Principal), as Principal, and Auto-Owners Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of MICHIGAN, (hereinafter called the Surety), are held and firmly bound unto COUNTY OF CHEBOYGAN, 870 S MAIN ST, CHEBOYGAN MI 49721-2283 (hereinafter called the Obligee), in the full and just sum of seventy nine thousand one hundred and xx/100 dollars ($79,100.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 9th day of September, 2015 for PROJECT #1419 - CHEBOYGAN ANIMAL SHELTER - PHASE II PART 1 which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, it was one of the conditions of the award of the said Obligee, pursuant to which said contract was entered into, that these presents should be executed.

AND THE SAID SURETY, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

NOW, THEREFORE, if the above Principal shall in all accordance with applicable Statutes, promptly have made payment to all persons supplying labor and material in the prosecution of the work provided for in said contract that may hereinafter be made, notice of which modifications to Surety being waived, then this obligation to be void; otherwise to remain in full force and effect.

Signed and sealed this 3RD day of SEPTEMBER, 2015.

Witness

Principal

BROWN BUILDERS

PRESIDENT - OWNER

Title

Auto-Owners Insurance Company

Amanda Lamp

Witness

Paul D. Oppenlander

Attorney-in-Fact

Print Date: **09/03/2015** Print Time: **10:07:06 AM**

Auto-Owners Insurance
Life Home Car Business

Bond Number 66209353

PERFORMANCE BOND

KNOW ALL BY THESE PRESENTS, that we, BROWN BUILDERS of 119 LAFAYETTE AVE CHEBOYGAN, MI 49721-2111 (hereinafter called the Principal), as Principal, and Auto-Owners Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of MICHIGAN, (hereinafter called the Surety), are held and firmly bound unto COUNTY OF CHEBOYGAN, 870 S MAIN ST, CHEBOYGAN MI 49721-2283 (hereinafter called the Obligee), in the full and just sum of seventy nine thousand one hundred and xx/100 dollars ($79,100.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 9th day of September, 2015 for PROJECT #1419 - CHEBOYGAN ANIMAL SHELTER - PHASE II PART 1 which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, it was one of the conditions of the award of the said Obligee, pursuant to which said contract was entered into, that these presents should be executed.

AND THE SAID SURETY, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

NOW, THEREFORE, if the above Principal shall in all respects comply with the terms and conditions of said contract, and their obligation thereunder, including the specifications therein referred to and made a part thereof, and such alteration as may be made in such specifications, as herein or therein provided for, then this obligation to be void, or otherwise to be and remain in full force, effect and virtue.

Signed and sealed this 3RD day of SEPTEMBER, 2015.

Witness

Principal

BROWN BUILDERS

PRESIDENT - OWNER

Title

Auto-Owners Insurance Company

Amanda Lamp

Witness

Paul D. Oppenlander

Attorney-in-Fact

Print Date: **09/03/2015** Print Time: **10:07:06 AM**

Auto-Owners Insurance
Life Home Car Business

Bond Number 66209353

MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS, that we, BROWN BUILDERS of 119 LAFAYETTE AVE CHEBOYGAN, MI 49721-2111 (hereinafter called the Principal), as Principal, and Auto-Owners Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of MICHIGAN, (hereinafter called the Surety), are held and firmly bound unto COUNTY OF CHEBOYGAN, 870 S MAIN ST, CHEBOYGAN MI 49721-2283 (hereinafter called the Obligee), in the full and just sum of seventy nine thousand one hundred and xx/100 dollars ($79,100.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 9th day of September, 2015 for PROJECT #1419 - CHEBOYGAN ANIMAL SHELTER - PHASE II PART 1 which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, said contract has been completed, and was approved on the 9th day of September, 2015.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of twelve months following completion of the contract, then this obligation shall be void, otherwise to remain in full force and effect, provided, however, any additional warranty or guarantee, whether expressed or implied, is extended by the Principal or Manufacturer only, and the Surety assumes no liability for such a guarantee.

Signed and sealed this 3RD day of SEPTEMBER, 2015.

Witness

Principal

BROWN BUILDERS

PRESIDENT · OWNER

Title

Auto-Owners Insurance Company

Amanda Lamp

Amanda Lamp — Witness

Paul D. Oppenlander — Attorney-in-Fact

Print Date: **09/03/2015** Print Time: **10:07:06 AM**

DATE AND ATTACH TO ORIGINAL BOND

AUTO-OWNERS INSURANCE COMPANY

LANSING, MICHIGAN

POWER OF ATTORNEY

NO. 66209353

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint Paul D. Oppenlander

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 2nd day of January, 2014.

Kenneth R. Schroeder — Senior Vice President

STATE OF MICHIGAN }ss.
COUNTY OF EATON

On this 2nd day of January, 2014, before me personally came Kenneth R. Schroeder, to me known, who being duly sworn, did depose and say that they are Kenneth R. Schroeder, Senior Vice President of AUTO-OWNERS INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

AMANDA LAMP
NOTARY PUBLIC
COUNTY OF EATON
My Commission Expires
JANUARY 1, 2020
Acting in the County of
STATE OF MICHIGAN

My commission expires January 1st, 2020.

Amanda Lamp — Notary Public

STATE OF MICHIGAN }ss.
COUNTY OF EATON

I, the undersigned Senior Vice President, Secretary and General Counsel of AUTO-OWNERS INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth are now in force.

Signed and sealed at Lansing, Michigan. Dated this 3rd day of September, 2015

William F. Woodbury, Senior Vice President, Secretary and General Counsel

Auto-Owners Insurance
Life Home Car Business

Bond Number 66209353

ACKNOWLEDGEMENT BY SURETY

STATE OF MICHIGAN

County of Eaton

On this 3RD day of SEPTEMBER, 2015, before me personally appeared Paul D. Oppenlander, known to me to be the Attorney-in-Fact of Auto-Owners Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.

AMANDA LAMP
NOTARY PUBLIC
COUNTY OF EATON
My Commission Expires
JANUARY 1, 2020
Acting in the County of
STATE OF MICHIGAN

Amanda Lamp

Amanda Lamp
Notary Public in the State of Michigan
County of Eaton

AMANDA LAMP
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF EATON
My Commission Expires Jan. 1, 2020

Print Date: **09/03/2015** Print Time: **10:07:06 AM**

DOCUMENT 004100 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

A. Bidder: Brown Builders Inc.

B. Project Name: **Cheboygan County Animal Shelter-Phase II Part 1**

C. Project Location: 1536 Hackelburg Road.

D. Owner: County of Cheboygan .

E. Architect: The Architect Forum.

F. Architect Project Number: 1419.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by The Architect Forum, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. Seventy nine thousand one hundred Dollars

2. ($ 79,100.00).

3. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount within **(10) ten** days after a written Notice of Award, if offered within (60) sixty days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. three thousand nine hundred fifty five Dollars
($ 3955.00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Concrete Work:

_____.

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within sixty (60) calendar days.

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Alternates.

1.8 SUBMISSION OF BID

A. Respectfully submitted this 4 day of August, ~~2012.~~ 2015

B. Submitted By: Brown Builders Inc. (Name of bidding firm or corporation).

C. Authorized Signature: Greg Brown (Handwritten signature).

D. Signed By: Greg Brown (Type or print name).

E. Title: President (Owner/Partner/President/Vice President).

F. Witness By: _____ (Handwritten signature).

G. Attest: _____ (Handwritten signature).

H. By: _____ (Type or print name).

I. Title: _____ (Corporate Secretary or Assistant Secretary).

J. Street Address: 119 Lafayette.

K. City, State, Zip: Cheboygan, MI 49721.

L. Phone: 231 290 3307.

M. License No.: 2101144781.

N. Federal ID No.: 27 0776440 (Affix Corporate Seal Here).

END OF DOCUMENT 004113

Michigan Department of Energy, Labor & Economic Growth

Filing Endorsement

This is to Certify that the ARTICLES OF INCORPORATION - PROFIT

for

BROWN BUILDER'S INC

ID NUMBER: 02829Q

received by facsimile transmission on August 20, 2009 is hereby endorsed

Filed on August 20, 2009 by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, In the City of Lansing, this 20TH day of August, 2009.

, Deputy Director

Auto-Owners Insurance
Life Home Car Business

Bond Number BD142066

BID BOND

KNOW ALL BY THESE PRESENTS, that we, BROWN BUILDERS of 119 LAFAYETTE AVE CHEBOYGAN, MI 49721-2111 (hereinafter called the Principal), as Principal, and Auto-Owners Insurance Company (hereinafter called the Surety), as Surety, are held and firmly bound unto COUNTY OF CHEBOYGAN 870 S MAIN ST, CHEBOYGAN MI 49721-2283 (hereinafter called the Obligee), in the penal sum of Five Percent of bid Dollars (5% of Attached bid) for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for PROJECT #1419 - CHEBOYGAN COUNTY ANIMAL SHELTER-PHASE II PART 1

NOW, THEREFORE, if the said Contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said Contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this 4TH day of AUGUST, 2015.

Witness

Principal

BROWN BUILDERS

PRESIDENT

Title

Auto-Owners Insurance Company

Amanda Lamp

Witness

Paul D. Oppenlander

Attorney-in-Fact

Print Date: **08/04/2015** Print Time: **11:44:48 AM**

DATE AND ATTACH TO ORIGINAL BOND

AUTO-OWNERS INSURANCE COMPANY

LANSING, MICHIGAN

POWER OF ATTORNEY

NO. BD142066

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint Paul D. Oppenlander

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 2nd day of January, 2014.

Kenneth R. Schroeder — Senior Vice President

STATE OF MICHIGAN }ss.
COUNTY OF EATON

On this 2nd day of January, 2014, before me personally came Kenneth R. Schroeder, to me known, who being duly sworn, did depose and say that they are Kenneth R. Schroeder, Senior Vice President of AUTO-OWNERS INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

AMANDA LAMP NOTARY PUBLIC COUNTY OF EATON My Commission Expires JANUARY 1, 2020 Acting in the County of STATE OF MICHIGAN

My commission expires January 1st, 2020.

Amanda Lamp — Notary Public

STATE OF MICHIGAN }ss.
COUNTY OF EATON

I, the undersigned Senior Vice President, Secretary and General Counsel of AUTO-OWNERS INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth are now in force.

Signed and sealed at Lansing, Michigan. Dated this 4th day of August, 2015

William F. Woodbury, Senior Vice President, Secretary and General Counsel

Auto-Owners Insurance
Life Home Car Business

Bond Number BD142066

ACKNOWLEDGEMENT BY SURETY

STATE OF MICHIGAN

County of Eaton

On this 4TH day of AUGUST, 2015, before me personally appeared Paul D. Oppenlander, known to me to be the Attorney-in-Fact of Auto-Owners Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.

AMANDA LAMP
NOTARY PUBLIC
COUNTY OF EATON
My Commission Expires
JANUARY 1, 2020
Acting in the County of
STATE OF MICHIGAN

Amanda Lamp

Amanda Lamp
Notary Public in the State of Michigan
County of Eaton

AMANDA LAMP
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF EATON
My Commission Expires Jan. 1, 2020

Print Date: **08/04/2015** Print Time: **11:44:49 AM**

Cheboygan County
Board of Commissioners' Meeting

September 8, 2015

Title: 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 Amendment #10 – Chief Deputy Treasurer

Summary: On August 17, 2015 the Assistant Treasurer transferred to fill a vacancy in the Equalization Department. My Chief Deputy and I are in the process of going over the applications and setting up interviews to fill this position at 35 hours a week. This position will remain empty for another couple of weeks which will result in additional savings not reflected on this agenda review form. I am requesting that my Chief Deputy go to a 40 hour work week beginning September 9th, 2015 and a transfer be made from the Assistant Treasurer's line item to the Chief Deputy line item to cover this increase. I will also be requesting as part of the budget process a request to maintain the Chief Deputy at a 40 hour work week with the funding for this recommendation coming from the General Fund or the Homestead Audit Funds in the 517 Fund (to be determined during the budget process).

Note: Since both of these changes are expected to be permanent, they require an amendment to the Salary and Wage Resolution.

Financial Impact:

Cost of increasing the Chief Deputy Treasurer hours to 40 hours per week:
$790 in wages and $156 in fringes for a total of cost of $946.

Saving from decreasing the Assistant Treasurer hours to 35 hours per week, having a vacancy in the position for three+ weeks and having a lower starting wage as determined by union contract offset by additional costs for state unemployment insurance and health insurance:
($3,781) in wages and $474 in fringe for a total savings of $3,307.

Total savings County-wide of $2,361 for the remainder of 2015.

Recommendation: Adopt Amendment #10 to the 2015 Salary and Wage Resolution – Non-Union General Employees #14-021 to be effective September 9, 2015 and authorize the chair to sign and approve the necessary budget adjustment (see attached).

Prepared by: Linda A. Cronan	**Department: County Treasurer**

2015 Salary and Wage Resolution
Non-Union General Employees
Amendment #10
Approved 14-021 on October 14, 2014

	Number of Positions	Hours per Work Week	Hours per Year	2015 Salary or Hourly Rate	2015 Increase %	2015 Increase $	2015 Salary or Hourly Rate
TREASURER							
Chief Deputy Treasurer****	1	40	2080	20.24	0.00%	-	20.24
Union Positions Not Detailed in Wage Resolution	1	35	1820				
Union Positions Not Detailed in Wage Resolution ***	1	37.5	1950				
Union Positions Not Detailed in Wage Resolution **	1	37.5	1950				

**** 2.5 Hours per Week Funded by Homestead Audit
*** Entire Position Funded by Homestead Audit
** Entire Position Funded by the Delinquent Tax Fund

Adopted by the Cheboygan County Commissioners on the following date to be effective September 9, 2015.

*Signed by:*_____ *Date Signed:*_____
Peter Redmond, Chairperson

INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
101-253	Transfer	$803.00	101-253-718.00	101-253-712.00
Treasurer			Full-time	Fringe
prepared by Kari Kortz		$803.00		

Approved at the 9/8/15 Board of Commissioner's Meeting - Wage Related

Signed

9/8/2015

Date

2015 Budget - Sept 9 - Dec 26

	RATE	HOURS	WAGES	FICA 0.062	WMC 0.2408%	Medicare 0.0145	MERS 14.91% 11.85%	SUI	Opt Out	Fringe TOTAL	TOTAL	
Buffy	$ 20.24	546	$11,051.04	$ 685.16	$ 26.61	$ 160.24	$ 1,309.55	$ -	$ -	$ 2,181.56	$13,232.60	Fund 101
Buffy	$ 20.24	39	$ 789.36	$ 48.94	$ 1.90	$ 11.45	$ 93.54	$ -	$ -	$ 155.83	$ 945.19	Fund 517
Asst Treas	$ 16.02	546	$ 8,746.92	$ 542.31	$ 21.06	$ 126.83	$ 1,304.17	$ -	$ 500.00	$ 2,494.37	$11,241.29	Fund 101
Asst Treas	$ 16.02	39	$ 624.78	$ 38.74	$ 1.50	$ 9.06	$ 93.15	$ -	$ -	$ 142.45	$ 767.23	Fund 517
			$21,212.10	$1,315.15	$ 51.08	$ 307.58	$ 2,800.41	$ -	$ 500.00	$ 4,974.21	$26,186.31	

Proposed Changes - Sept 9 through Dec 26

	RATE	HOURS	WAGES	FICA 0.062	WMC 0.2408%	Medicare 0.0145	MERS 14.91% 11.85%	SUI	Health Ins	Fringe TOTAL	TOTAL	
Buffy	$ 20.24	585	$11,840.40	$ 734.10	$ 28.51	$ 171.69	$ 1,403.09	$ -	$ -	$ 2,337.39	$14,177.79	Fund 101
Buffy	$ 20.24	39	$ 789.36	$ 48.94	$ 1.90	$ 11.45	$ 93.54	$ -	$ -	$ 155.83	$ 945.19	Fund 517
Asst Treas	$ 13.98	546	$ 7,633.08	$ 473.25	$ 18.38	$ 110.68	$ 1,138.09	$ 336.62	$ 1,582.23	$ 3,659.25	$11,292.33	Fund 101
			$20,262.84	$1,256.30	$ 48.79	$ 293.81	$ 2,634.72	$ 336.62	$ 1,582.23	$ 6,152.47	$26,415.31	

Note: New Starting Pay
Additional State Unemployment Insurance
Additional Single Coverage Health Insurance

Vacancy Aug 17 through Sept. 8 (Savings)

	RATE	HOURS	WAGES	FICA 0.062	WMC 0.2408%	Medicare 0.0145	MERS 14.91% 11.85%	SUI	Opt Out	Fringe TOTAL	TOTAL	
Asst Treas	$ 16.02	119	$ 1,906.38	$ 118.20	$ 4.59	$ 27.64	$ 284.24	$ -	$ 83.33	$ 518.00	$ 2,424.38	Fund 101
Asst Treas	$ 16.02	8.5	$ 136.17	$ 8.44	$ 0.33	$ 1.97	$ 20.30	$ -	$ -	$ 31.05	$ 167.22	Fund 517
			$ 2,042.55	$ 126.64	$ 4.92	$ 29.62	$ 304.54	$ -	$ 83.33	$ 549.05	$ 2,591.60	

Savings

	WAGES	FICA	WMC	Medicare	MERS	SUI		Fringe TOTAL	TOTAL
Current Budget-Sept 9-Dec 26	$21,212.10	$1,315.15	$ 51.08	$ 307.58	$ 2,800.41	$ -	$ 500.00	$ 4,974.21	$26,186.31
Proposed Changes	$20,262.84	$1,256.30	$ 48.79	$ 293.81	$ 2,634.72	$ 336.62	$ 1,582.23	$ 6,152.47	$26,415.31
Vacancy Savings	$ 2,042.55	$ 126.64	$ 4.92	$ 29.62	$ 304.54	$ -	$ 83.33	$ 549.05	$ 2,591.60
Total Proposed Savings	$ 2,991.81	$ 185.49	$ 7.20	$ 43.38	$ 470.23	$(336.62)	$ (998.90)	$ (629.20)	$ 2,362.61

Fund 517 Savings	$ 760.95	Savings in Fund 517 - No budget adopted - No amendment necessary	$ 173.50	$ 934.45
Fund 101 Savings	$ 2,230.86	Transfer $803 from wage to fringe in Fund 101 - Savings of $1428 will show as available budget at 12/31/15 in line 101-253-718.00	$ (802.71)	$ 1,428.15
	$ 2,991.81		$ (629.20)	$ 2,362.61
Cost	$11,840.40		$ 2,337.39	$14,177.79
of	$12,629.76		$ 2,493.22	$15,122.98
Buffy	$ 789.36		$ 155.83	$ 945.19
Savings				
from	$11,414.25		$ 3,185.87	$14,600.12
Asst	$ 7,633.08		$ 3,659.25	$11,292.33
Treasurer	$ (3,781.17)		$ 473.38	$ (3,307.79)
	$ (2,991.81)		$ 629.20	$ (2,362.61)

Cheboygan County
Board of Commissioners' Meeting

September 8th, 2015

Title: Workforce Development Board Nomination	
Summary: Mr. Schnell has been a non-voting member of the Workforce Development Advisory Board over the past year. The State now requires that members represent specific disciplines and be voting members based on nomination. Michigan Works has requested that the Board of Commissioners nominate Steve Schnell as an Economic/Community Development Representative voting member on the regional Workforce Development Board.	
Financial Impact: NA	
Recommendation: Nominate Steve Schnell as an Economic/Community Development Representative for the MW!NC Workforce Development Board and authorize the Chairperson to sign the nomination form.	
Prepared by: Jeffery B. Lawson	**Department:** Administration

WORKFORCE DEVELOPMENT BOARD NOMINATIONS

MICHIGAN WORKS! NORTHEAST CONSORTIUM

Serving Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon counties

Please complete this form and submit your nomination(s) to:

Kim Schultz at schultz@nemcworks.org or

Mail to: Michigan Works!Northeast Consortium PO Box 711 Onaway, MI 49765

If you have any questions please email or call (989) 733-8548 ext 2318.

The following person is being nominated for a position on the MW!NC Workforce Development Board.

Name of Nominating Organization: _____

Representatives Signature: _____

Name of Nominee: *(Title, First, Last)*_ **Mr. Steve Schnell**

Job Title: **AICP, Director**Company/Organization: **Cheboygan County**

Address: **870 S, Main St. PO Box 70**

City: Cheboygan State: MI Zip: 49721

Phone Number: **(231) 627-8485** Fax Number: _____

Email Address: steve@cheboygancounty.net

Membership Sector:

Please check type of Sector being represented by Nominee:

☐ Labor Organization

☐ Registered Apprenticeship Program

☐ Community-Based Organization:
Private nonprofit organizations (which may include a faith-based organization) that have demonstrated experience and expertise in addressing the employment, training, or educational needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities.

☐ Adult Education/Literacy:
Eligible providers administering adult education and literacy activities under Title II.

☐ Higher Education:
Institutions of higher education providing workforce investment activities (including community colleges).

☒ Economic/Community Development Representative:
A representative of an Economic Development Organization, local planning or zoning commission or board, a community development agency, or another local agency or institution responsible for regulating, promoting, or assisting in local economic development.

☐ Other _____

Materials developed and supported by the State of Michigan, a grant awarded by the Workforce Development Agency, and the Michigan Works! Northeast Consortium. Auxiliary aids and services are made available upon request to individuals with disabilities. Equal Opportunity Employer/Program - TTY#711