



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

June 13, 2017

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. Cheboygan County Fair – Animal Oasis (Mobile Petting Zoo)
 - E. BC/BS Inmate Services Contract 2017-2018
 - F. Fair Ground Usage Agreement – Cheboygan Jaycees-William's Benefit
 - G. Correspondence - DNR Letter - Notice of Payments In Lieu of Taxes
 - H. Minutes:
 1. Finance/Business Meeting of May 9, 2017, Committee of the Whole Meeting of May 23, 2017 and Reconvened Meeting of May 31, 2017
 2. NEMCOG – 3/16/17 (Revised)
 3. Planning Commission – 5/3/17
 4. District #4 Health Department – 4/18/17
 5. City Council – 4/25/17 & 5/9/17
 6. County Road Commission – 4/20/17 & 5/25/17
 7. NEMSCA – 5/5/17
 8. ZBA – 4/26/17
 9. Fair Board – 4/3/17 & 5/1/17
6. **Brief Citizens Comments** – (3 minutes per person)
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. 2016 Cheboygan County Audit
 - B. 2016 Straits Regional Ride Audit
 - C. Straits Regional Ride Title VI Plan Revision
 - D. Zoning Ordinance Amendment #138 – Change Definition of Dwelling & Family
 - E. Zoning Ordinance Amendment #139 – Rezone Agriculture & Forestry Management to Light Industrial Development
 - F. Crime Victim Rights FY 2018 Grant Application
 - G. Edward Byrne Memorial Justice Assistance Grant/Michigan Drug Court Grant Applications Ratifications
 - H. County Treasurer Buffy Weldon
 1. Sale Proceeds Report
 2. Property Foreclosures First Right of Refusal
 - I. MSHDA Blight Elimination Grant Application – Gold Front Building Removal
13. **Citizens Comments**
14. **Board Member Comments**
15. **Adjourn to the Call of the Chair**

CHEBOYGAN COUNTY FINANCE REPORT JUNE 2017

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY
INVOICES TO BE PAID 06/13/17

FINANCE TOTAL \$ 25,039.91

PREPARED BY: KARI KORTZ

06/09/2017 08:12 AM
User: DWALINSKY
DB: Cheboygan

INVOICE APPROVAL BY VENDOR REPORT FOR CHEBOYGAN COUNTY
POST DATES 06/13/2017 - 06/13/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARNATION RESTAURANT	25,039.91		
TOTAL ALL CLAIMS	25,039.91		

CHEBOYGAN COUNTY PREPAIDS REPORT JUNE 2017

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	857,659.27
MINUS MAY FINANCE:	\$	0.00
TOTAL PREPAIDS:	\$	857,659.27

THERE WERE NO FINANCE CLAIMS FOR MAY 2017.

PREPARED BY: DEBI WALINSKY

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
05/01/2017	1	62400	ANTK J	JOSEPH ANTKOVIAK	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62401	AO INS	AUTO OWNERS	CC REST #14-4916-FH GARRETT CHILDERS	42.50
05/01/2017	1	62402	AO INS	AUTO-OWNERS INS CO	CC REST #14-4936-FH ANGELA KIMBLER	750.00
05/01/2017	1	62403	AO INS	AUTO OWNER	CC REST #14-4915-FH JASON NOBLE	30.00
05/01/2017	1	62404	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62405	BRYA W	WILLIAM BRYAN	CC REST #03-2843-FH KURT DELPH JR	500.00
05/01/2017	1	62406	BURE F	FARM BUREAU INSURANCE	CC REST #06-3503-FH ALAN BODA	20.00
05/01/2017	1	62407	CINCI INS	CINCINNATI INSURANCE CO	CC REST #04-2874-FH BRENT STEMPKY	75.00
05/01/2017	1	62408	DRIE J	JOYCE DRIER	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62409	DYKS B	BRITTANY MARSHALL	CC REST #11-4339-FH STEVEN MCELHINEY	7.00
05/01/2017	1	62410	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62411	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62412	GIBBONS	KEVIN GIBBONS	CC REST #05-3264-FH RICHARD ROBINSON JR.	5.00
05/01/2017	1	62413	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
05/01/2017	1	62414	HEAT G	GERALD HEATH	CC REST #09-4106-FH SONYA WAGNER	200.00
05/01/2017	1	62415	HUNT	H U N T	CC REST #15-5145-FH KAYLA ALLEN	36.50
05/01/2017	1	62416	IRLC	INDIAN RIVER LION'S CLUB	CC REST #14-4874-FH MICHELLE WILLIAMS	140.00
05/01/2017	1	62417	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62418	JONES	JIM WERNIG INC	CC REST #91-0683-FH ERNEST HARRINGTON &	80.00
05/01/2017	1	62419	JULL D	DAVID OR DIANE JULLETTE	CC REST #09-3952-FH AARON JULLETTE	100.00
05/01/2017	1	62420	KMART	KMART	CC REST #03-2716-FH TIFFANY RILEY	50.00
05/01/2017	1	62421	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62422	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-3006-FH KEVIN LANCOUR	20.00
05/01/2017	1	62423	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH JASON NOBLE	20.00
05/01/2017	1	62424	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC BEAU STEWARD	30.00
05/01/2017	1	62425	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	7.00
05/01/2017	1	62426	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62427	MDEQ	MI DEPT OF ENVIRONMENTAL QUALITY	CC REST #16-5277-FH KENNETH GODLEY	700.00
05/01/2017	1	62428	MDHHS	MICHIGAN DHHS	CC REST #16-5212-FH TIFFANY RILEY	65.00
05/01/2017	1	62429	MINI T	MR & MRS THOMAS MINICK	CC REST #13-4676-FH BRENTON DENNERT-MICH	195.00
05/01/2017	1	62430	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	100.00
05/01/2017	1	62431	MULL N	NANCY MULLETT	CC REST #14-4879-FH TARA MULLETT	5.00
05/01/2017	1	62432	NOEL J	JENNIFER NOELL	CC REST #12-4525-FC THOMAS JOSEPH BROWN	20.00
05/01/2017	1	62433	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	7.00
05/01/2017	1	62434	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	100.00
05/01/2017	1	62435	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
05/01/2017	1	62436	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62437	SANE	STRAITS AREA NARCOTICS ENF	CC REST#16-5332-FH TOM ARILDSEN	103.50
05/01/2017	1	62438	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5059-FC ANTHONY BODA	5.00
05/01/2017	1	62439	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5315-FH PAUL BUNKER	50.00
05/01/2017	1	62440	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-5245-FH CONRAD CONNERS	25.00
05/01/2017	1	62441	SANE	STRAITS AREA NARCOTICS ENF	CC REST #16-238-FH JOANNE GILMAN	1.00
05/01/2017	1	62442	SCH S	SHARON SCHALOW	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62443	SCS	SENTRY CLAIMS SERVICE	CC REST #03-2843-FH KURT DELPH JR	500.00
05/01/2017	1	62444	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62445	SOM-CC	STATE OF MICHIGAN	CC REST #15-5107-FH TONI LAUR	125.00
05/01/2017	1	62446	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62447	ST PE P	PEGGY ST PETER	CC REST #13-4758-FC SHEILA GRONDIN	450.00
05/01/2017	1	62448	STEMPKY C	CHRISTY STEMPKY	CC REST #15-5004-FC RUSSELL VANDERHILL	110.53
05/01/2017	1	62449	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	7.00
05/01/2017	1	62450	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	7.00
05/01/2017	1	62451	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	50.00
05/01/2017	1	62452	TFS	TOYOTA FINANCIAL SERVICES	CC REST #03-2843-FH KURT DELPH JR	500.00
05/01/2017	1	62453	THIG	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
05/01/2017	1	62454	TREAS	CHEBOYGAN COUNTY TREASURER	CC REST #04-3008-FH MATTHEW CHARBONEAU	35.00
05/01/2017	1	62455	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62456	WALMART	WALMART	CC REST #16-5328-FH STACY BEACHAM	417.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/01/2017	1	62457	WALMART	WALMART	CC REST #16-5276-FH JOSHUA LYNN SAMUEL	523.88
05/01/2017	1	62458	WENG R	ROBERT WENGER	CC REST #02-2546-FH DAVID SOVA	35.71
05/01/2017	1	62459	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	300.00
05/01/2017	1	62460	ZALE P	PAUL ZALEWSKI JR	CC REST#06-3451-FH ALAN BODA	20.00
05/01/2017	1	62461	ZELL S	SANDRA ZELLER	CC REST #01-2485-FH DAVID BOSEL	10.00
05/03/2017	1	62475	BEE T	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	25.00
05/03/2017	1	62476	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	30.00
05/03/2017	1	62477	MASB-SEG	MASB-SEG PROPERTY	PC REST#14008428 ROBERT LOGAN WELKER	100.00
05/03/2017	1	62478	REF-TREA	DEBORAH L SEVCIK	TR REFUND OVERPAYMENT 172-113-000-076-00	19.28
05/03/2017	1	62479	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEE APR 201	3,796.66
05/04/2017	1	62480	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES MAY 2017	1,429.20
05/04/2017	1	62481	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 4/29/	1,115.23
05/04/2017	1	62482	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES MAY 2017	168.00
05/04/2017	1	62483	ESCHEATS	SARA OSTWALD	TR REPLACE CHECK #9384 DATED 8/14/15	189.00
05/04/2017	1	62484	ESCHEATS	DENNIS MILLER	TR REPLACE CHECK #9602 DATED 8/12/16	4.76
05/04/2017	1	62485	ESCHEATS	RICHARD SOCOLOVITH	TR REPLACE CHECK #9661 DATED 9.75	9.75
05/04/2017	1	62486	ESCHEATS	MAYA WHITLEY	TR REPLACE CHECK #9681 DATED 8/12/16	33.00
05/04/2017	1	62487	ESCHEATS	BETTY EDWARDS	TR REPLACE CHECK #162517 DATED 8/5/15	25.00
05/04/2017	1	62488	ESCHEATS	VIKKI KELLEY	TR REPLACE CHECK #164673 DATED 1/25/16	245.22
05/04/2017	1	62489	ESCHEATS	BELL TITLE AGENCY	TR REPLACE T&A CHECK #58133 DATED 5/19/1	6.00
05/04/2017	1	62490	ESCHEATS	PRESQUE ISLE ELECTRIC & GAS	TR REPLACE T&A CHECK #58898 DATED 9/3/15	14.00
05/04/2017	1	62491	ESCHEATS	ATTORNEY TITLE	TR REPLACE T&A CHECK #58929 DATED 9/10/1	6.00
05/04/2017	1	62492	ESCHEATS	JANETTE ELLIOTT	TR REPLACE T&A CHECK #59055 DATED 10/12/	33.33
05/04/2017	1	62493	ESCHEATS	WILLIAM JUSTICE	TR REPLACE T&A CHECK #59458 DATED 12/4/1	4.07
05/04/2017	1	62494	ESCHEATS	WERNER PLUMBING & HEATING	TR REPLACE T&A CHECK #59752 DATED 1/19/1	280.00
05/04/2017	1	62495	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES MAY 2017	610.74
05/04/2017	1	62496	MCDO T	THOMAS W MCDONALD, JR	PR #17-20493-DOB JOANNE SARRAULT	576.92
05/04/2017	1	62497	MISDU	MISDU	PR 913068876 2009007526 G.STANKEWITZ PAI	35.17
05/04/2017	1	62498	MISDU	MISDU	PR 910220383 2002007381 M.FAIRCHILD PAID	170.80
05/04/2017	1	62499	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION	360.00
05/04/2017	1	62500	POLC	POLICE OFFICERS LABOR COUNCIL	PR SHERIFF DEPT UNION DUES MAY 2017	804.00
05/04/2017	1	62501	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
05/04/2017	1	62502	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 4/29/17	12.00
05/04/2017	1	62503	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERREE COMP PE 4/29/17	289.95
05/05/2017	1	62504	FOC	FRIEND OF THE COURT	CR BOND #15-10636-DM MOODY VS MOODY	500.00
05/09/2017	1	62505	MSP	MICHIGAN STATE POLICE	CR CONCEALED PISTOL PERMITS	1,382.00
05/09/2017	1	62506	REF-TREA	MICHELLE KONSEK	TR REFUND OVERPAYMENT 080-W18-000-055-00	15.26
05/09/2017	1	62507	DMI	DEVON'S MACKINAW ISLAND	PC REST #14008462 RYAN SCOTT MAHAR	100.00
05/09/2017	1	62508	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE EDWARD KELLER	200.00
05/09/2017	1	62509	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON WYATT DENNIS	50.00
05/09/2017	1	62510	ESCHEATS	TAYLOR PETERSON	TR REPLACE CHECK #9623 DATED 8/12/16	51.00
05/09/2017	1	62511	ESCHEATS	GLEN'S MARKET (FAMILY FARE)	TR REPLACE CHECK #58255-6/12/15 & #5861	22.91
05/09/2017	1	62512	ESCHEATS	DENICE WOLF	TR REPLACE T&A CHECK #59507 DATED 12/7/1	5.17
05/09/2017	1	62513	FB INS	FARM BUREAU INSURANCE	PC #9004447 KURK WILLIAM ST AMOUR	20.00
05/09/2017	1	62514	ESCHEATS	MARINA MORSE	TR REPLACE FAIR CHECK #9607 DATED 8/12/1	63.00
05/10/2017	1	62515	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0013 HEALTH INSURANCE JUNE	1,233.47
05/10/2017	1	62516	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0011 HEALTH INSURANCE JUNE	2,848.22
05/10/2017	1	62517	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0001 HEALTH INSURANCE JUNE	3,340.46
05/11/2017	1	62518	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE JUN 2017	3,252.23
05/11/2017	1	62519	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTRATION	30.00
05/11/2017	1	62520	REF-DEEDS	CHEBOYGAN TITLE	CR REFUND OVERPAYMENT-FEES CK#13126	35.00
05/11/2017	1	62521	REF-TREA	CAROLYN PIIPPO	TR REFUND OVERPAYMENT 130-025-300-005-03	6.42
05/11/2017	1	62522	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 JUNE 2017	34.20
05/11/2017	1	62523	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 JUNE 2017	432.00
05/11/2017	1	62524	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 JUNE 2017	1,121.21
05/11/2017	1	62525	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 JUNE 2017	2,768.76
05/11/2017	1	62526	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 JUNE 2017	140.03
05/11/2017	1	62527	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH THOMAS MACE	50.00
05/11/2017	1	62528	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH THOMAS MACE	50.00
05/11/2017	1	62529	BRISTOL	BRISTOL WEST INSURANCE	CC REST #07-3625-FH THOMAS MACE	100.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/11/2017	1	62530	MDHHS	STATE OF MICHIGAN	CC REST #15-5158-FH SANDRA MILLBOCKER	10.00
05/12/2017	1	62531	AUTO OW	AUTO OWNERS INC	DC REST #15-4689-08 LONNIE E BOUDRO	100.00
05/12/2017	1	62532	CINCI	CINCINNATI INSURANCE CO	DC REST #2687222 JORDON G. JEWELL	1,311.00
05/12/2017	1	62533	CSPM	COURT STREET PARTY MART	DC REST #14-0910-SM JEFFREY JOHN PERCY	73.70
05/12/2017	1	62534	DNR-GFO	DNR GAYLORD FIELD OFFICE	DC REST JUSTIN PATRICK ODLE	50.00
05/12/2017	1	62535	ESPER A	ANTHONY ESPER	DC REST CLYDE EDWARD HOPKINSON	25.00
05/12/2017	1	62536	FARMERS IN	FARMERS INSURANCE	DC REST #099-SUB 8003340846-1 RALPH H PR	100.00
05/12/2017	1	62537	FERRELL	FERRELL GAS COMPANY	DC REST MELISSA DAWN SKIDMORE	200.00
05/12/2017	1	62538	JACK J	JOHN JACKSON	DC REST TAIT OLIVER SAYLES	1,350.00
05/12/2017	1	62539	LATITUDE	LATITUDE SUBROGATION SERVICES	DC REST #000100034268 ANTHONY R. PECZYNS	100.00
05/12/2017	1	62540	PI	PROGRESSIVE INSURANCE	DC REST #15-4434397 KATHERINE D. GRAINGE	75.00
05/12/2017	1	62541	PTAS S	STEPHEN PTASNIK	DC REST 16-0792-SD ARVIDS DRIKSNA	62.50
05/12/2017	1	62542	ROBE M	MARK ROBERTSON	DC REST 06-0392-SM NICHOLAS W SMITH	1.25
05/12/2017	1	62543	SANE	STRAITS AREA NARCOTICS ENF	DC REST 12-0547-FY CASEY JON DODDER	75.00
05/12/2017	1	62544	WALMART	WALMART	DC REST CHRISTOPHER J BIDWELL	5.42
05/12/2017	1	62545	WALMART	WALMART	DC REST ELAINE HORN	43.84
05/12/2017	1	62546	WALMART	WALMART	DC REST KALEOB JOSEPH STEWART	26.94
05/12/2017	1	62547	WALMART	WALMART	DC REST MERIDA AVENDANO	14.00
05/12/2017	1	62548	WALMART	WALMART	DC REST BRADLEY J VIERRA	7.50
05/12/2017	1	62549	WALMART	WALMART	DC REST MATTHEW LEE MELCHING	15.92
05/15/2017	1	62550	BLAS K	KELSEY BLASKOWSKI	PA REST #17-0180-SM THOMAS WOIDERSKI II	337.50
05/15/2017	1	62551	BOUC J	JEFF & CASEY BOUCARD	PC REST #15008506 CLIFTON HAINES	100.00
05/15/2017	1	62552	HILE L	LAURA ANN HILES TRUST	PC REST #1001374 TRAVIS WAYNE WAYBRANT	300.00
05/15/2017	1	62553	WALMART	WALMART	PA REST #16-0599-SM DAMION DARLING	24.47
05/16/2017	1	62554	ADV REST	ADVANCED AUTO	CC REST #14-4862-FH DANIEL MARX II	25.00
05/16/2017	1	62555	ANDYS	ANDY'S PARTY STORE	CC REST #14-4862-FH DANIEL MARX II	25.00
05/16/2017	1	62556	ANTK J	JOSEPH ANTKOVIAK	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62557	AO INS	AUTO OWNER	CC REST #14-4915-FH JASON NOBLE	10.00
05/16/2017	1	62558	BLAN C	CLAYTON BLANCHARD	CC REST #89-0223-FH ROBERT ENGLAND	30.00
05/16/2017	1	62559	BORG W	WILLIAM BORGERDING	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62560	BRR	BRASS RAIL RESTAURANT	CC REST #05-3229-FH JONATHON LEE	20.00
05/16/2017	1	62561	BRYA W	WILLIAM BRYAN	CC REST #03-2843-FH KURT DELPH JR	150.00
05/16/2017	1	62562	BURE F	FARM BUREAU INSURANCE	CC REST #06-3503-FH ALAN BODA	80.00
05/16/2017	1	62563	BURE F	FARM BUREAU INSURANCE	CC REST #15-5042-FH JORDAN DRYER	10.00
05/16/2017	1	62564	CAR-REST	CARQUEST AUTO PARTS	CC REST #14-4862-FH DANIEL MARX II	25.00
05/16/2017	1	62565	CINCI INS	CINCINNATI INSURANCE CO	CC REST #04-2874-FH BRENT STEMPKY	25.00
05/16/2017	1	62566	DRIE J	JOYCE DRIER	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62567	DYKS B	BRITTANY MARSHALL	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
05/16/2017	1	62568	ELEN V	VERNA ELENBAAS	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62569	ELLI J	JANETTE ELLIOTT	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62570	FB INS	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	20.00
05/16/2017	1	62571	FNFM	FIRST FEDERAL OF NORTHERN MICH	CC REST #14-4862-FH DANIEL MARX II	25.00
05/16/2017	1	62572	FIFTH	FIFTH THIRD BANK	CC REST #03-2843-FH KURT DELPH JR.	150.00
05/16/2017	1	62573	FLYN M	MICHAEL FLYNN	CC REST #15-5099-FH KILEY WALTERS	70.00
05/16/2017	1	62574	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
05/16/2017	1	62575	HEAT G	GERALD HEATH	CC REST #09-4106-FH SONYA WAGNER	100.00
05/16/2017	1	62576	HUNT	H U N T	CC REST #15-5145-FH KAYLA ALLEN	25.00
05/16/2017	1	62577	JOHN JA	E JAMES JOHNSON	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62578	JONES	JIM WERNIG INC	CC REST #91-0683-FH E HARRINGTON/#91-068	80.00
05/16/2017	1	62579	LAHA R	ROGER LAHAIE	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62580	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #09-4108-FC DAVID CALLEAUX	100.00
05/16/2017	1	62581	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #04-2958-FH JASON NOBLE	5.00
05/16/2017	1	62582	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4125-FC TONJA WILLIAMS	15.00
05/16/2017	1	62583	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
05/16/2017	1	62584	MARSHALL R	RICHARD MARSHALL	CC REST #99-2141-FH CHASITY COMPTON	5.00
05/16/2017	1	62585	MCKE K	KENNETH MCKERVEY	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62586	MDHHS	STATE OF MICHIGAN	CC REST #15-5158-FH SANDRA MILLBOCKER	10.00
05/16/2017	1	62587	MINI T	MR & MRS THOMAS MINICK	CC REST #12-4611-FH BRAD FISCHER	50.00
					CC REST #13-4676-FH BRENTON DENNERT-MICH	130.00

CHECK DATE FROM 05/01/2017 - 05/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						180.00
05/16/2017	1	62588	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	100.00
05/16/2017	1	62589	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	250.00
05/16/2017	1	62590	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
05/16/2017	1	62591	RACI D	DENNIS OR CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	100.00
05/16/2017	1	62592	RDIC	RIVERTOWN DO-IT CENTER	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
05/16/2017	1	62593	ROBE C	FLORENCE ROBERTS	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62594	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST #13-4719-FH JESSICA FEIN	3.50
05/16/2017	1	62595	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5059-FC ANTHONY BODA	5.00
05/16/2017	1	62596	SANE	STRAITS AREA NARCOTICS ENF	CCC REST #16-5227-FH BETH COLE	50.00
05/16/2017	1	62597	SANE	STRAITS AREA NARCOTICS ENF	CC REST #08-3785-FH JENNI DOMINOWSKI	5.00
05/16/2017	1	62598	SANE	STRAITS AREA NARCOTICS ENF	CC REST #17-5344-FC JACOB WEICK	10.00
05/16/2017	1	62599	SCH S	SHARON SCHALOW	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62600	SCS	SENTRY CLAIMS SERVICE	CC REST #03-2843-FH KURT DELPH JR.	150.00
05/16/2017	1	62601	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	CC REST #10-9137-DP SHANE BERNAL	230.00
05/16/2017	1	62602	SMIT C	CHARLES SMITH JR	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62603	SPRA R	ROBERT SPRAY	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62604	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
05/16/2017	1	62605	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	5.00
05/16/2017	1	62606	TFS	TOYOTA FINANCIAL SERVICES	CC REST #03-2843-FH KURT DELPH JR.	150.00
05/16/2017	1	62607	VANH J	JEFFREY VANHOORNE	CC REST #02-2546-FH DAVID SOVA	35.71
05/16/2017	1	62608	WALMART	WALMART	CC REST #16-5328-FH STACY BEACHAM	149.00
05/16/2017	1	62609	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	300.00
05/16/2017	1	62610	ZALE P	PAUL ZALEWSKI JR	CC REST #06-3451-FH ALAN BODA	27.90
05/16/2017	1	62611	ZELL S	SANDRA ZELLER	CC REST #01-2485-FH DAVID BOSEL	7.70
05/17/2017	1	62612	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 C001 JUN 2	343.26
05/17/2017	1	62613	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS GROUP #00188643 JUN 2017	91,342.34
05/18/2017	1	62614	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT PE 5/13/	1,115.23
05/18/2017	1	62615	MCDO T	THOMAS W MCDONALD, JR	PR #17-20493-DOB JOANNE SARRAULT	576.92
05/18/2017	1	62616	MISDU	MISDU	PR 910220383 2002007381 M. FAIRCHILD PAI	170.80
05/18/2017	1	62617	MISDU	MISDU	PR 913068876 2009007526 G.STANKEWITZ PAI	35.17
05/18/2017	1	62618	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PAID	75.00
05/18/2017	1	62619	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 5/13/17	12.00
05/18/2017	1	62620	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR #305959-457 DEFERRED COMP PE 5/13/17	289.95
05/18/2017	1	62621	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON W.DENNIS	50.00
05/18/2017	1	62622	LOUIE'S	LOUIE'S	PC RES #10008116 ANTHONY J.L.GOLDIZEN	5.00
05/18/2017	1	62623	WALMART	WALMART	PC REST #16008602 SHEALYN L.JAMES	5.00
05/18/2017	1	62624	BOND-CLERK	JEROME EDWARD SIUDARA	CR #17-5363-FC PEO VX SIUDARA	242,942.00
05/18/2017	1	62625	BOND-CLERK	DENISE REIMAN	CR BOND #17-5335-FH PEO VS REIMAN	500.00
05/18/2017	1	62626	ESCHEATS	ALCOCK'S MARKET	TR REPLACE T&A CHECK #59433 DATED 12/4/1	50.00
05/18/2017	1	62627	ESCHEATS	DAKKOTA BRACE	TR REPLACE FAIR CK#9277 DATED 8/14/15	8.02
05/18/2017	1	62628	ESCHEATS	RIVERTOWN DO-IT CENTER	TR REPLACE (3) T&A CHECKS	30.00
05/18/2017	1	62629	ESCHEATS	JAMES JONES	TR REPLACE FAIR CK#2854 DATED 5/30/15	29.29
05/18/2017	1	62630	ESCHEATS	SCOTT MCCAULEY	TR REPLACE T&A CK #58845 DATED 9/2/15	8.34
05/18/2017	1	62631	ESCHEATS	CHEBOYGAN COUNTY TREASURER	TR REPLACE GEN CK #162888 DATED 8/31/15	350.00
05/19/2017	1	62632	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #17-5363-FC PEO VS SIUDARA	7,058.00
05/19/2017	1	62633	REF-PLAN	JOHN SLOAN	PZ REFUND-ZONING PERMIT OVERPAID RECEIPT	7.68
05/23/2017	1	62634	REST-PA	JEREMIE RAMIREZ/MICHELLE GUADAGNOLI	PA REST #17-0167-FY JEREMY YOUNG	250.00
05/25/2017	1	62635	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	504.00
05/31/2017	1	62636	CLERK	CHEBOYGAN COUNTY CLERK	CR REST #16-53247-FH CRYSTAL BUVIA	300.00
05/31/2017	1	62637	CLERK	CHEBOYGAN COUNTY CLERK	CR #93463 KYLE HANEL FINES & COSTS	818.00
05/31/2017	1	62638	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON DENNIS	50.00
05/31/2017	1	62639	FB INS	FARM BUREAU SUBROGATION	PC REST #9004447 KURK ST. AMOUR	20.00
05/31/2017	1	62640	LINDSAY	LINDSAY & LINDSAY LLP	CR REFUND MOTION FEE ACCEPTED IN ERROR	20.00
05/31/2017	1	62641	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	1.75
05/31/2017	1	62642	REF-CLERK	KYLE HANEL	CR REFUND OVERPAYMENT OF PSP	162.00
05/31/2017	1	62643	WENG R	ROBERT WENGER	CR REST #02-2546-FH DAVID SOVA	35.71
05/31/2017	1	62644	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE MAY 2017	253.32
05/31/2017	1	62645	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASMNT MAY 2017	101.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/31/2017	1	62646	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER TAX MAY 2017	83,617.50
05/31/2017	1	62647	REF-DC	JAMES QUINLAN	DC REFUND #17-7045-SC	169.50
05/31/2017	1	62648	REF-DC	JON SPIELES	DC REFUND #17-X2636287-SI	20.00
05/31/2017	1	62649	REF-DC	M. ANN DEWEY	DC REFUND #17-C4378-SI	15.00
05/31/2017	1	62650	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASMNT MAY 2017	280.00
05/31/2017	1	62651	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES MAY 20	4,598.61
05/31/2017	1	62652	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES MAY 2	18,803.06
05/31/2017	1	62653	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND MAY	2.00
05/31/2017	1	62654	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES MAY 2017	410.14
05/31/2017	1	62655	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES MAY 2017	296.00
05/31/2017	1	62656	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL ASMNT MAY 2017	5.00
05/31/2017	1	62657	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEES MAY 2017	10.00
05/31/2017	1	62658	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEES MAY 2017	115.00

1 TOTALS:

Total of 246 Checks:

499,967.23

Less 0 Void Checks:

0.00

Total of 246 Disbursements:

499,967.23

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						310.34
05/03/2017	2	170568	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT MAY 2017	1,375.00
05/03/2017	2	170569	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 4/5 & 4/19/17 PZ SITE VISIT 3/29 & 4/12/17	94.98 <u>127.08</u>
						222.06
05/03/2017	2	170570	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRA CT MAY 2017	1,375.00
05/03/2017	2	170571	LYON S	SHARON LYON	PZ COMMISSION MTG 4/5 & 4/19/17 PZ SITE VISIT 4/19/17	137.78 <u>78.52</u>
						216.30
05/03/2017	2	170572	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT MAY 2017	1,375.00
05/03/2017	2	170573	MCKI D	DARLENE MCKINLEY	JB WORK 4/25 4/27 5/2 5/3	331.36
05/03/2017	2	170574	MEMBER	NWMAA	EQ NW MI ASSESSORS ASSOC 2017 MEMBERSHIP	20.00
05/03/2017	2	170575	MOW	MICHIGAN OFFICEWAYS INC	MSU COFFEE/RUBBERBAND/PUSH PINS/AIR PURI	306.40
05/03/2017	2	170576	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MTG 4/5 & 4/18/17 PZ SITE VISIT 4/4 & 4/18/17	103.54 <u>139.39</u>
						242.93
05/03/2017	2	170577	PHILLIPS	BECKY PHILLIPS	JB WORK 4/25 4/27 5/2 5/3	306.57
05/03/2017	2	170578	PRO-TECH	PRO-TECH	SD RATPAKS	5,585.00
05/03/2017	2	170579	SCHR K	KERRI S SCHRODER PHD	JB WORK 4/25 4/27 5/2 5/3	314.24
05/03/2017	2	170580	SOM-DCH	STATE OF MICHIGAN	FN SENIOR PROJECT FRESH PROGRAM 2017	7,250.00
05/03/2017	2	170581	TELE-RAD	TELE-RAD INC	SD CONTRACT MAINTENANCE	1,651.65
05/03/2017	2	170582	UN WAY	CHEBOYGAN COUNTY UNITED WAY	FN SENIOR PROJECT FRESH PROGRAM 2017	750.00
05/03/2017	2	170583	SCHR KA	KAREN SCHRAMM	JB WORK 4/25 4/27 5/2 5/3	314.24
05/04/2017	2	170584	ACKE	CHRISTOPHER ACKERMAN	PC SA INDEPENDENT CONTRACTOR MAY 2017	1,000.00
05/04/2017	2	170585	ALGE B	BARB ALGENSTEDT	SDJ LEGAL BLOOD DRAWS FREEL/LUCUS/AINSLI	150.00
05/04/2017	2	170586	AUDIES	AUDIE'S RESTAURANT	AD BOARD PLANNING SESSION	359.25
05/04/2017	2	170587	BROW C	CHARLES BROWN	PC SA FDTA 3RD SESSON BILLING	1,550.00
05/04/2017	2	170588	BS&A	BS&A EQUALIZER SOFTWARE SYST	PZ/CD ANNUAL SERV/SUPPORT FEE 5/1/17- 5/	950.00
05/04/2017	2	170589	CHARTER	CHARTER COMMUNICATIONS	FG/RC PHONE 5/1-5/31/17	144.94
05/04/2017	2	170590	FREESE	CHARLES FREESE	PZ COMMISSION MTG 4/26/17 PZ SITE VISIT 4/22/17	69.96 <u>89.22</u>
						159.18
05/04/2017	2	170591	HEMMER	RALPH HEMMER	PZ COMMISSION MTG 4/26/17 PZ SITE VISIT 4/24/17	56.05 <u>83.34</u>
						139.39
05/04/2017	2	170592	JARO M	MICHAEL JAROCHE	VA VSRF REVIEW SRF APPLICATION J.PATTENA	40.00
05/04/2017	2	170593	MOD PHAR	MODERN PHARMACY	SDJ INMATE MEDICATIONS APR 2017 HAIGHT/P	61.00
05/04/2017	2	170594	MOORE	JOHN MOORE	PZ COMMISSION MTG 4/26/17 PZ SITE VISIT 4/23/17	75.31 <u>89.22</u>
						164.53
05/04/2017	2	170595	MSHC	MACKINAW STRAITS HEALTH CENTER	AD URINE COLLECTION KIRSTEN THATER DOS 1	29.00
05/04/2017	2	170596	REGISTER	UCOA	CR MEMBERSHIP DUES K BREWSTER	175.00
05/04/2017	2	170597	SELI D	DALE SELIN	DC CELL REIMBURSEMENT APR 2017	45.00
05/04/2017	2	170598	STAN L	LIZ STANKEWITZ	DC CELL REIMBURSEMENT APR 2017	45.00
05/04/2017	2	170599	TARGET	TARGET	DC FORMS	68.98

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/04/2017	2	170600	THOM JO	JOHN THOMPSON	PZ COMMISSION MTG 4/26/17 PZ SITE VISIT 4/26/17	59.26 67.82 <hr/> 127.08
05/04/2017	2	170601	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 4/29/17	237,796.66
05/04/2017	2	170602	TREAS	CHEBOYGAN COUNTY TREASURER	TR CONVENTION FACILITY FUND 1ST QUARTER	16,124.00
05/04/2017	2	170603	TREAS	CHEBOYGAN COUNTY TREASURER	TR CONVENTION FACILITY FUND-REHAB 1ST QU	16,124.00 V
05/04/2017	2	170604	WILD J	JOSEPH WILDBERG	VA VSRF APPLICATION REVIEW J. PATTENAUDE	40.00
05/04/2017	2	170605	YOUNG K	KIMBERLY YOUNGS	DC CELL REIMBURSEMENT APR 2017	45.00
05/04/2017	2	170606	NMRE	NORTHERN MICH REGIONAL ENTITY	TR CONVENTION FACILITY FUND-REHABILITATI	16,124.00
05/05/2017	2	170607	ELECTION	MARY ALEXANDER	CR SCHOOL ELECTIONS-MACKINAW CITY	96.35
05/05/2017	2	170608	ELECTION	DARLENE KRUEGER	CR SCHOOL ELECTION - MACKINAW CITY	152.67
05/05/2017	2	170609	ELECTION	LORETTA MARTINEK	CR SCHOOL ELECTION - MACKINAW CITY	93.67
05/05/2017	2	170610	ELECTION	MARIA MUNN	CR SCHOOL ELECTION - MACKINAW CITY	165.63
05/05/2017	2	170611	ELECTION	SHARON SLUSSER	CR SCHOOL ELECTION - MACKINAW CITY	93.67
05/05/2017	2	170612	HANSEL	DONNA HANSEL	PC COURT APPT ATTY CHRISTOPHER	150.00
05/05/2017	2	170613	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY CHRISTOPHER	150.00
05/05/2017	2	170614	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH APR 2017	50.00
05/05/2017	2	170615	MACARTHUR	TIMOTHY MACARTHUR	PC COURT APPT ATTY HOLLENBAUGH, NICOLAS	50.00
05/05/2017	2	170616	NINI S	NINI SHERWOOD	PZ COMMISSION MTG 4/26/17 PZ SITE VISIT 4/26/17	41.61 88.15 <hr/> 129.76
05/05/2017	2	170617	NOEL R	REBECCA NOEL	PC TRANSCRIPT SERVICES #17014317 SCHOOLC	65.80
05/05/2017	2	170618	OFF DEPOT	OFFICE DEPOT	EQ INK PENS EQ FORAY PENS/ PACKING TAPE/ INDEX TABS	19.37 62.12 <hr/> 81.49
05/05/2017	2	170619	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW	100.00
05/05/2017	2	170620	SIMMONS	GEORGE SIMMONS	HS GRANT (CDBG) PROGRAM INCOME/CONTRACT	19,696.00
05/05/2017	2	170621	AT&T/SBC	AT&T	FN GAS PUMP MODEM 3/29/27-4/28/17	35.32
05/05/2017	2	170622	CARD	CARDMEMBER SERVICE	SD CARD SERVICES APR 2017	3,126.97
05/05/2017	2	170623	IR VET	INDIAN RIVER VET CLINIC	SD TAZOR EXAM	64.00
05/05/2017	2	170624	ALLPHASE	ALL-PHASE	MA DIMMER AND FLUOR LIGHT MA FLAT 2X2 010V 3600L 35K MA NEW LIGHT FIXTURES-PROSECUTORS OFFICE	153.98 59.00 354.00 <hr/> 566.98
05/05/2017	2	170625	CCF	CUSTOM CARPETS & FURNITURE	MA CARPET REPAIR-PROSECUTORS OFFICE	85.00
05/05/2017	2	170626	SRL	SPARROW REGIONAL LABORATORIES	CR AUTOPSY MICHELLE STONGE	2,500.00
05/05/2017	2	170627	STANS	STANS ELECTRIC	MA ELECTRICAL WORK - PROSECUTORS OFFICE	210.45
05/05/2017	2	170628	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH APR 2017	50.00
05/05/2017	2	170629	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP APRIL 2017	97.85
05/08/2017	2	170630	AT&T-SDJ	AT&T	SDJ PHONE CHARGES 3/29/17-4/28/17	147.28
05/08/2017	2	170631	CCSMD	CLARE COUNTY SHERIFF MOUNTED DIV.	SD ANNUAL SAR ACADEMY TRAINING	250.00
05/08/2017	2	170632	NYE	NYE UNIFORM COMPANY	SD SHIRTS & PANTS FOR TEBO SD SHIRTS & PANTS FOR LACROSS	290.15 273.00 <hr/> 563.15
05/08/2017	2	170633	SAP	STRAITS AREA PRINTING	FN CHECK ORDER	1,043.30
05/08/2017	2	170634	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE/FILTER REPLACED SD OIL CHANGE/FILTER REPLACED SD WHEEL BEARING/BRAKES REPLACED SD HEADLIGHT BULB REPLACED	16.95 16.95 317.97 17.42

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SD BRAKE PADS/ROTORS REPLACED	488.26
					SD OIL CHANGE/TIRE MOUNT/BAL	60.95
					SD OIL CHANGE	23.92
					SD OIL CHANGE	31.08
					SD OIL CHANGE	30.15
						<u>1,003.65</u>
05/08/2017	2	170635	WHEELER	VOID		
05/08/2017	2	170636	BEE T W	WILLIAM BEETHEM	VA VSRF MEETING 5/5/17 J.PATTENAUE	40.00
05/08/2017	2	170637	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN 4% SURCHARGE COLLECTED MARCH 2017	38,619.66
05/08/2017	2	170638	DANI K	KAREN DANIEL	DHS BOARD MEETING 4/26/17	48.56
05/08/2017	2	170639	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 4/26/17	50.70
05/08/2017	2	170640	SPIES-SD	SPIES AUTO PARTS & TIRE	SD BATTERY	115.99
05/08/2017	2	170641	STRA P	STRAITSLAND PUBLISHING	CR NOTICE OF PUBLIC ACCURACY & SPECIAL	86.03
05/08/2017	2	170642	TRAIN	SEPLA	SDJ SEPLA CONFERENCE-MT PLEASANT	250.00
05/08/2017	2	170643	TREAS	CHEBOYGAN COUNTY TREASURER	SD PETTY CASH REPLACEMENT	167.02
05/09/2017	2	170644	CRON B	BOBIE CRONGEYER	CR CANVASS BOARD MTG	42.14
05/09/2017	2	170645	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBUSEMENT APRIL 2017	45.00
05/09/2017	2	170646	GIDD D	DALE GIDDINGS	CR CANVASS BOARD MTG	68.89
05/09/2017	2	170647	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBUSEMENT APRIL 2017	45.00
05/09/2017	2	170648	HARW G	GREG HARWICK	CR CANVASS BOARD MTG	54.98
05/09/2017	2	170649	MAY B	BRIAN MAY	CR CANVASS BOARD MTG	48.03
05/09/2017	2	170650	MISC-PA	LORI MILLHOUSE-SPRAY	PA REIMBURSE MILEAGE-PAAM CONF.-THOMPSON	141.24
05/09/2017	2	170651	NOP	NATIONAL OFFICE PRODUCTS	PA ENVELOPE GLUE APPLICATOR	5.73
05/09/2017	2	170652	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER APRIL 2017	22.00
05/09/2017	2	170653	SOM-NOT	STATE OF MICHIGAN	PA NOTARY PUBLIC-C.CHARBONEAU	10.00
05/09/2017	2	170654	KRYS N	NICKI KRYSKA	SD INMATE HAIR CUTS	75.00
05/09/2017	2	170655	LACH D	DARREN LACHAPELLE	SD BOOT REPAIR	10.00
					SD BOOT REPAIR	40.00
						<u>50.00</u>
05/09/2017	2	170656	SAFA	SAFARILAND LLC	SD GUN HOLSTER-ROSS	84.75
05/09/2017	2	170657	BBC	BERNARD BUILDING CENTER	PA OFFICE REMODEL SUPPLIES	143.97
					PA OFFICE REMODEL SUPPLIES	58.90
						<u>202.87</u>
05/09/2017	2	170658	BBC	BERNARD BUILDING CENTER	PA OFFICE REMODEL SUPPLIES	54.48
05/09/2017	2	170659	BOLINGER	ROBERT R BOLINGER	BOC COMMISSIONER MILEAGE 5/9/17	10.70
05/09/2017	2	170660	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE MAY 2017	17.12
					BOC COMMISSIONER MILEAGE-MAY 3-4, 2017	32.10
						<u>49.22</u>
05/09/2017	2	170661	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 5/9/17	3.75
05/09/2017	2	170662	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE MAY 2017	4.82
05/09/2017	2	170663	RDIC	RIVERTOWN DO-IT CENTER	PA PAINT & SUPPLIES	48.54
					PA PAINT & SUPPLIES	43.27
						<u>91.81</u>
05/09/2017	2	170664	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 5/9/17	0.64
05/09/2017	2	170665	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 5/9/17	26.75
05/10/2017	2	170666	AFE	ALPENA FIRE EQUIPMENT	MA ANNUAL FIRE EXTINGUISHER INSPECTION A	617.70
					MA ANNUAL FIRE EXTINGUISHER INSPECTION	634.30
						<u>1,252.00</u>

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/10/2017	2	170667	AIRGAS	AIRGAS USA LLC	MA OXYGEN TANKS-LEASE RENEWAL	112.50
05/10/2017	2	170668	AST	ADVANCED SAFETY TRAINING	DC FREE DRUG SCREEN-SAYERS	20.00
05/10/2017	2	170669	BBC	BERNARD BUILDING CENTER	MA DRYWALL SCREEN	3.29 V
					MA COLONIAL CASING MOULDING	27.27 V
					MA BUILDING SUPPLIES	2.49 V
					MA SUPPLIES	12.99 V
					MA BUILDING SUPPLIES	15.18 V
					MA BUILDING SUPPLIES	66.54 V
					MA BUILDING SUPPLIES	6.13 V
					MA BUILDING SUPPLIES	121.52 V
					MA BUILDING SUPPLIES	13.86 V
					MA BUILDING SUPPLIES	14.94 V
					MA BUILDING SUPPLIES	4.29 V
					MA BUILDING SUPPLIES	8.28 V
					MA BUILDING SUPPLIES	13.99 V
					MA BUILDING SUPPLIES	10.75 V
					MA BUILDING SUPPLIES	5.07 V
					MA RETURN-COLONIAL CASING MOULDING	(27.27) V
						<u>299.32</u>
05/10/2017	2	170670	BBC	VOID		V
05/10/2017	2	170671	BBC	VOID		V
05/10/2017	2	170672	BLASKOWSKI	BLASKOWSKI FEED & SEED	FG ROUND-UP/INDUCE/PRAMITOL/GALLON WATER	165.82
05/10/2017	2	170673	BURIAL	MATHEW O'NEIL	VA VETERANS BURIAL EXPENSE	300.00
05/10/2017	2	170674	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES APR 2017	818.24
05/10/2017	2	170675	CCO	CHEBOYGAN CARPET OUTLET	MA DOUBLE FACE TAPE	12.69
05/10/2017	2	170676	CEMENT	CHEBOYGAN CEMENT PRODUCTS	MA BLACKTOP PATCH	132.00
05/10/2017	2	170677	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLING FEES/TIPPING FEE RE	5,921.50
05/10/2017	2	170678	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	101.92
05/10/2017	2	170679	GABRIDGE	GABRIDGE & COMPANY PLC	FN FINANCIAL AUDIT 2016 PROGRESS BILL #1	10,650.00
05/10/2017	2	170680	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THRU 4/30/17	3,983.50
05/10/2017	2	170681	GINOP	GINOP SALES	MA REQUEST FOR NEW LAWN TRACTOR	8,289.00
05/10/2017	2	170682	KSS	KSS ENTERPRISES	MA DEGREASER/BOWL CLEANER/CAN LINERS	477.75
					MA HEAVY CAN LINERS/ MOP	326.01
					MA DUSTER/SOAP/BOWL CLEANER/CARPET SPOTT	295.46
					MA FOAMING HAND SOAP	58.45
					MA REQUEST FOR NEW CARPET MACHINE	2,495.00
					MA CAN LINERS	179.10
						<u>3,831.77</u>
05/10/2017	2	170683	MERCER	MERCER	MA ANNUAL COMPLIANCE TESTING	951.20
05/10/2017	2	170684	RDIC	RIVERTOWN DO-IT CENTER	MA PLASTIC SUMP PUMP/ CUTTER WHEEL/ COPP	107.97 V
					FG SUPPLIES	36.85 V
						<u>144.82</u>
05/10/2017	2	170685	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL APRIL 2017	553.32
05/10/2017	2	170686	SAG	STRAITS AREA GLASS	MA SHOWCASE ROLLER	1.55
					MA PANIC HRDWR PINION GEARS	44.80
						<u>46.35</u>
05/10/2017	2	170687	SOM-NOT	STATE OF MICHIGAN	DC NOTARY APPLICATION-MELLISA LALONDE	10.00
05/10/2017	2	170688	STRA P	STRAITSLAND PUBLISHING	AD CHEBOYGAN BOARD MEETING MINUTES-4/20/	11.63
05/10/2017	2	170689	TREAS	CHEBOYGAN COUNTY TREASURER	PC ALLOCATION COSTS MAY 2017	1,313.44
05/10/2017	2	170690	BBC	BERNARD BUILDING CENTER	MA DRYWALL SCREEN	3.29

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA COLONIAL CASING MOULDING	27.27
					MA RETURN COLONIAL CASING MOULDING	(27.27)
						<u>3.29</u>
05/10/2017	2	170691	CDT CC	CHEBOYGAN DAILY TRIBUNE	CC NEWSPAPER ANNUAL RENEWAL 2017-18	113.00
05/10/2017	2	170692	CDT PA	CHEBOYGAN DAILY TRIBUNE	PA CRIME VICTIMS RIGHTS ADS	286.00
05/10/2017	2	170693	CTR FAM	CENTER FOR THE FAMILY	PC COURT ORDERED SERVICES SHAMPINE/PAVWO	797.50
05/10/2017	2	170694	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CCC JURY ROOM WATER	56.00
05/10/2017	2	170695	DECKA	DECKA DIGITAL	CC JUROR ENVELOPES	98.00
05/10/2017	2	170696	GRAINGER	WW GRAINGER	MA SLOAN SUPER WRENCH FOR FLUSHOMETERS	66.50
					MA MANHOLE COVER HOOK/INTERNAL PIPE WREN	172.35
					CCM STRAIGHT COOLANT HOSE	110.65
					CCM MARINA DOCK WATER LINE REPAIR HOSE	80.20
						<u>429.70</u>
05/10/2017	2	170697	HARBOR	HARBOR HALL INC	CC SGC COUNSELING SERVICES APR 2017	95.48
05/10/2017	2	170698	HUNG T	THOMAS R HUNGERFORD LLC	CC COURT APPT ATTY #12-9894 DS-MILLER	150.00
05/10/2017	2	170699	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES-K. JOHNSON	175.00
05/10/2017	2	170700	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES APRIL 2017	270.00
05/10/2017	2	170701	MART	DANIEL MARTIN	CC COURT APPT ATTY CASE #01-2624 DP ABRA	93.75
05/10/2017	2	170702	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING APR 2017	240.00
05/10/2017	2	170703	NOF	NATIONAL OFFICE PRODUCTS	MA MULTIFOLD TOWELS	239.90
05/10/2017	2	170704	OFF DEPOT	OFFICE DEPOT	CC FOLDERS	20.34
					CC BATTERIES	20.18
						<u>40.52</u>
05/10/2017	2	170705	PAWLOWSKI	NICOLE PAWLOWSKI	CC ELL PHONE REIMBUSEMENT MAR/APR 2017	90.00
05/10/2017	2	170706	RDIC	RIVERTOWN DO-IT CENTER	MA BUILDING SUPPLIES	36.85
					MA BUILDING SUPPLIES	107.97
					MA BUILDING SUPPLIES	2.49
					MA BUILDING SUPPLIES	12.99
					MA BUILDING SUPPLIES	15.18
					MA BUILDING SUPPLIES	66.54
					MA BUILDING SUPPLIES	6.13
					MA BUILDING SUPPLIES	121.52
					MA BUILDING SUPPLIES	13.86
					MA BUILDING SUPPLIES	14.94
					MA BUILDING SUPPLIES	4.29
					MA BUILDING SUPPLIES	8.28
					MA BUILDING SUPPLIES	13.99
					MA BUILDING SUPPLIES	10.75
					MA BUILDING SUPPLIES	5.07
						<u>440.85</u>
05/10/2017	2	170707	RDIC	VOID		
05/10/2017	2	170708	REGISTER	MPJA	PC REIMBURSE REGISTRATION FOR TRAINING-A	257.00
05/10/2017	2	170709	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS-MORNING FRESH	393.85
05/10/2017	2	170710	SPARTAN	SPARTAN STORES LLC	CC MISC CHARGES FOR JURORS	18.99
05/10/2017	2	170711	STCLAIRE	DIANE ST. CLAIRE	PC TRIAL COURT APPT ATTY REEVES	75.00
05/10/2017	2	170712	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES-PAWOSKI/ PRICE	131.75
05/10/2017	2	170713	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION-DENNIS/HAI	1,080.00
05/10/2017	2	170714	WEST-LL	THOMSON REUTERS - WEST	LL WEST INFORMATION CHARGES-APRIL 2017	820.05
05/11/2017	2	170715	AT&T-SRR	AT&T	SRR PHONE SERVICE 3/29/17-4/28/17	120.77
05/11/2017	2	170716	AT&T-SRR	AT&T	SRR PHONE SERVICE 3/29/17-4/28/17	44.01
05/11/2017	2	170717	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE UNIFORMS	773.86
05/11/2017	2	170718	BURIAL	GLORIA PIERSON	VA BURIAL ALLOWANCE RALPH PIERSON	300.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/11/2017	2	170719	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #111 BI-ANNUAL INSPECT & FULL SE	533.27
					SRR BUS #212 BI-ANNUAL INSPECT & FULL SE	891.95
					SRR BUS #114 REMOVE ESPAR ENGINE HEATER/	143.14
					SRR BUS #112 FULL SERVICE/CHECK FOR OIL	300.61
						<u>1,868.97</u>
05/11/2017	2	170720	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR DIESEL FUEL CHARGES APR 2017	4,703.57
05/11/2017	2	170721	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST-NASH	73.75
05/11/2017	2	170722	REGISTER	M.A.E.D.	EQ M.A.E.D. CONFERENCE	300.00
05/11/2017	2	170723	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR BUS #409 REMOVE/REPLACE 2 NEW TIRES	60.00
					SRR 4 QT BRAKE FLUID	17.16
					SRR BUS #212 2 HANKOOK STEER TIRES	481.66
						<u>558.82</u>
05/11/2017	2	170724	STELLAR	STELLAR SERVICES	SDJ INDIGENT PACKS	14.52
					SDJ INMATE SUPPLIES	762.42
						<u>776.94</u>
05/12/2017	2	170725	CPSI	CREATIVE PRODUCT SOURCING INC	FN DARE TSHIRTS/PINS/TIMER	164.59
05/12/2017	2	170726	GFOA	GOVERNMENT FINANCE OFFICERS ASSOC	FN ANNUAL MEMBERSHIP 5/1/17-4/30/18	225.00
05/12/2017	2	170727	MCKI D	DARLENE MCKINLEY	JB WORK DAYS 5/9, 5/10, 5/11/17	278.52
05/12/2017	2	170728	PHILLIPS	BECKY PHILLIPS	JB WORK DAYS 5/9, 5/10, 5/11/17	256.05
05/12/2017	2	170729	SCHR KA	KAREN SCHRAMM	JB WORK DAYS 5/9, 5/10, 5/11/17	265.68
05/12/2017	2	170730	PAAM	PAAM	CR RESTITUTION TRAINING-D. REO-GAYLORD	25.00
05/12/2017	2	170731	AT&T/SBC	AT&T	IS MONTHLY PHONE SERVICE APR 2017	1,078.50
05/12/2017	2	170732	AT&T/SBC	VOID		
05/12/2017	2	170733	STELLAR	STELLAR SERVICES	SDJ SNACK PACKS	275.00
					SDJ ENTRANCE PACKS	435.00
					SDJ INDIGENT ORDER	8.52
					SDJ COMMISSARY ORDER	835.59
						<u>1,554.11</u>
05/12/2017	2	170734	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENT MAY 2017	1,374.57
05/12/2017	2	170735	TREAS	CHEBOYGAN COUNTY TREASURER	CCM START UP CASH/ PETTY CASH	800.00
05/15/2017	2	170736	LODGING	RADISSON HOTEL	FN UCOA CONFERENCE 2017	417.15
05/15/2017	2	170737	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE #19 ESCAPE	30.45
					CD OIL CHANGE/TIRE ROTATION-JEEP COMPASS	41.96
						<u>72.41</u>
05/15/2017	2	170738	MERCER	MERCER	CCM START UP INSPECTION MARINA FUEL LINE	815.25
05/15/2017	2	170739	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN CHANGES 4/5 - 5/4/17	53.58
05/16/2017	2	170740	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSE MAY 2017	45.00
05/16/2017	2	170741	ASHE M	MEGAN FENLON	PC REIMBURSE FOR JUVENILE LUNCH	3.17
					PC CELL PHONE REIMBURSE MAY 2017	45.00
						<u>48.17</u>
05/16/2017	2	170742	BHI	BARTLETTS HOME INTERIORS	MA NEW CARPET & TILE IN MEETING ROOM/HAL	3,577.23
05/16/2017	2	170743	CAR-RC	CARQUEST	RC HALOGEN HEADLIGHT/BLACK GORILLA TAPE	20.64
					RC JOB SITE RADIO/CHARGER/ GREASE GUN KI	487.81
						<u>508.45</u>

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/16/2017	2	170744	CCPC	CHARLEVOIX COUNTY 7TH	PC FOSTER CARE PER DIEM KOEN SHELL	4,800.00
05/16/2017	2	170745	CDT-RC	CHEBOYGAN DAILY TRIBUNE	RC EARTH WEEK ADVERTISING	295.00
05/16/2017	2	170746	LAMB M	MICHAEL H LAMBLE	PC COURT APPT ATTY KODY HYDE	50.00
05/16/2017	2	170747	SPIES-RC	SPIES AUTO PARTS & TIRE	RC BLUE DF	399.60
					RC BLUE DEF (1)	11.99
					RC TACTICAL GLOVES	11.99
					RC SPARE LOCKING PIN	8.98
					RC SPARE LOCKING PINS	35.92
						<u>468.48</u>
05/16/2017	2	170748	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS 4/5 - 5/4/17	76.40
05/16/2017	2	170749	DSSI	DRUG SCREEN SOLUTIONS INC	PC COURT ORDERED SERVICES MAYER/BETLEM J	157.00
05/17/2017	2	170750	BURIAL	JUDY CRAWFORD	VA BURIAL EXPENSE NEILAND CRAWFORD	300.00
05/17/2017	2	170751	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PURCHASE 2 CYCLE OIL TC-W3	51.90
05/17/2017	2	170752	CCE	CCE CENTRAL DISPATCH AUTHORITY	FN STATE OF MICHIGAN 911 WIRELESS DISTRI	38,630.00
05/17/2017	2	170753	JLA	JOHNSTON LEWIS ASSOCIATES, INC	CCM STORAGE TANK LIABILITY ANNUAL PREMIU	1,176.48
05/18/2017	2	170754	EMMET CTY	EMMET COUNTY	FN 2017 EMERGENCY MGMT JAN-APR 2017	32,912.40
05/18/2017	2	170755	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 5/13/17	144,883.48
05/18/2017	2	170756	AINS J	JOHN AINSLIE	PC SA FDTA MILEAGE STIPEND	300.00
05/18/2017	2	170757	BOYE J	JAMES BOYER	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170758	BROW TO	TONI BROWN	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170759	BROWN ML	MARYLYNN BROWN	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170760	JOHN SH	SHANI JOHNSON	PC SA FDTA MILEAGE STIPEND	300.00
05/18/2017	2	170761	KENN G	GLORIA KENNEDY	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170762	LEWIS J	JAMI LEWIS	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170763	WHIT DE	DEBRA WHITE	PC SA FDTA MILEAGE STIPEND	300.00
05/18/2017	2	170764	YORK E	ELIZABETH YORK	PC SA FDTA MILEAGE STIPEND	100.00
05/18/2017	2	170765				
05/18/2017	2	170766	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT 100045328463	21.31
05/18/2017	2	170767	DTE	DTE ENERGY	MA DRB GAS ACCT 456433900010 4/11 -5/9/	69.24
05/18/2017	2	170768	G SHIPPING	G'S SHIPPING STORE	MA TOILET PAPER	165.92
05/18/2017	2	170769	GRAINGER	WW GRAINGER	MA MOP BUCKET & WRINGER	102.25
					MA MOP BUCKET & WRINGER/ DOUBLE SIDE TAP	124.81
						<u>227.06</u>
05/18/2017	2	170770	MCAA	MICHIGAN COURT ADMIN. ASSOC.	DC MEMBERSHIP ANNUAL RENEWAL	75.00
05/18/2017	2	170771	OFF DEPOT	OFFICE DEPOT	DC MESH CHAIR	199.99
					DC INK PAD/ RED PENS	25.22
						<u>225.21</u>
05/18/2017	2	170772	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC SECURITY LIGHT-ACCT 9465900000	15.49
05/18/2017	2	170773	ROSE EXT	ROSE EXTERMINATOR	MA PEST CONTROL	70.00
05/18/2017	2	170774	SPRAYS P	SPRAY'S PLUMBING & HEATING INC	FG REPAIR & OPEN FG WATER SYSTEM/ NEW HO	2,517.74
05/18/2017	2	170775	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 4/5 -5/4/17	13.89
05/19/2017	2	170776	BARTLETT	STUART BARTLETT	PZ COMMISSION MTG 5/3 & 5/17/17	107.82
					PZ SITE VISIT 5/1 & 5/15/17	128.15
						<u>235.97</u>
05/19/2017	2	170777	BBC	BERNARD BUILDING CENTER	FN SPRINKLER REPAIR	1.89
05/19/2017	2	170778	BOROWICZ	HAROLD BOROWICZ	PZ COMMISSION MTG 5/3 & 5/17/17	97.12
05/19/2017	2	170779	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD PUBLIC NOTICE BOC MEETING MINUTES	48.90
05/19/2017	2	170780	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	378.98
05/19/2017	2	170781	CDW-G	CDW-G	MICROSOFT SURFACE PRO 4 12.3", KEYBOARD,	1,389.33
05/19/2017	2	170782	CHUR S	STEPHEN CHURCHILL	PZ COMMISSION MTG 5/3 & 5/17/17	109.96

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					PZ SITE VISIT 5/2 & 5/18/17	117.46
						<u>227.42</u>
05/19/2017	2	170783	CROF P	PATTY CROFT	PZ COMMISSION MTG 5/3 & 5/17/17	144.20
					PZ SITE VISIT 5/3 & 5/17/17	80.00
						<u>224.20</u>
05/19/2017	2	170784	FREESE	CHARLES FREESE	PZ COMMISSION MTG 5/3 & 5/17/17	139.92
					PZ SITE VISIT 5/1 & 5/16/17	129.76
						<u>269.68</u>
05/19/2017	2	170785	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMMISSION MTG 5/3 & 5/17/17	94.98
					PZ SITE VISIT 4/29 & 5/10/17	121.73
						<u>216.71</u>
05/19/2017	2	170786	LYON S	SHARON LYON	PZ COMMISSION MTG 5/3/17	68.89
					PZ SITE VISIT 5/3/17	63.54
						<u>132.43</u>
05/19/2017	2	170787	OSTWALD	CHARLES OSTWALD	PZ COMMISSION MTG 5/3 & 5/17/17	103.54
					PZ SITE VISIT 5/2 & 5/16/17	127.08
						<u>230.62</u>
05/19/2017	2	170788	WAIT J	JONI WAIT	DHS CC 2181374 3/26 - 4/8/17	241.36
05/19/2017	2	170789	WAIT J	JONI WAIT	DHS CC 2181374 4/9 - 4/22/17	241.36
05/19/2017	2	170790	WAIT J	JONI WAIT	DHS CC 4030266 3/26 - 4/8/17	241.36
05/19/2017	2	170791	WAIT J	JONI WAIT	DHS CC 4030266 4/9 - 4/22/17	241.36
05/19/2017	2	170792	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030339863 4/12 - 5/11/17	147.78
05/19/2017	2	170793	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390080 4/12 - 5/11/17	125.70
05/19/2017	2	170794	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC 100030390270 4/12 - 5/11/17	31.52
05/22/2017	2	170795	EPSI	ENGINEERED PROTECTION SYSTEMS	MA REPAIR ALARM SYSTEM AT HEALTH DEPT.	313.59
05/22/2017	2	170796	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES	25.36
05/22/2017	2	170797	PUMMILL	PPS LC	EQ TAX PAPER	1,166.40
05/22/2017	2	170798	TASC	TASC	PR TASC ID 4500-9580-0113 ADMIN & CARD F	951.66
05/23/2017	2	170799	CONSUMERS	CONSUMERS ENERGY	MA DRB ELECTRIC 1030-0353-9980 4/19- 5/1	1,167.89
05/23/2017	2	170800	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 4/6- 5/7/17	51.86 V
05/23/2017	2	170801	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 4/19- 5/17/17	4,437.48 V
05/23/2017	2	170802	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 4/11- 5/10/17	22.57 V
05/23/2017	2	170803	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 5/10- 5/9/17	124.24 V
05/23/2017	2	170804	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 4/1- 4/30/17	14.23 V
05/23/2017	2	170805	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR SERVICE	431.94 V
05/23/2017	2	170806	DTE	DTE ENERGY	MA GAS ACCT 910021270764 4/11- 5/8/17	2,556.84 V
05/23/2017	2	170807	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/ROTATE TIRES-JEEP PATRIOT	42.29 V
05/23/2017	2	170808	AREA 52	AREA 52 SCREEN PRINTING	SD EMBROIDER UNIFORMS	12.50 V
05/23/2017	2	170809	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 8245122670006820	112.61 V
05/23/2017	2	170810	DECATUR	DECATUR ELECTRONICS INC	SD RADAR REMOTE	200.00 V
05/23/2017	2	170811	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSING VISITS APRIL 2017	2,880.00 V
05/23/2017	2	170812	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD HATS	152.09 V
05/24/2017	2	170813	CHASE	DAN CHASE	CD MEAL REIMBURSEMENT GAYLORD	8.68 V
05/24/2017	2	170814	WREG K	KEITH WREGGLESWORTH	CD MEAL REIMBURSEMENT GAYLORD	8.15 V
05/24/2017	2	170815	BOLINGER	ROBERT R BOLINGER	BOC COMMISSIONER MILEAGE 5/23/17	10.70
05/24/2017	2	170816	BROWN C	CHRISTOPHER BROWN	BOC COMMISSIONER MILEAGE 5/23 & 5/17/17	34.24
05/24/2017	2	170817	DH #4 CHEB	DISTRICT HEALTH #4	HS GRANT (CDBG) PROGRAM CONTRACTORS	213.00
05/24/2017	2	170818	GOUJ C	CAL GOUJNE	BOC COMMISSIONER MILEAGE 5/23/17	3.75

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 05/01/2017 - 05/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/24/2017	2	170819	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE MAY MTGS 2017	430.69
05/24/2017	2	170820	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES-ENVELOPES/LABELS	69.36
05/24/2017	2	170821	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 5/23/17	129.04
05/24/2017	2	170822	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 5/23/17	26.75
05/24/2017	2	170823	AREA 52	AREA 52 SCREEN PRINTING	SD EMBROIDER UNIFORMS	12.50
05/24/2017	2	170824	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE 8245122670006820	112.61
05/24/2017	2	170825	CHASE	DAN CHASE	CD MEAL REIMBURSEMENT-GAYLORD	8.68
05/24/2017	2	170826	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 4/6- 5-7-17	51.86
05/24/2017	2	170827	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 4/19- 5/17/17	4,437.48
05/24/2017	2	170828	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 4/11- 5/10/17	22.57
05/24/2017	2	170829	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 4/10- /9/17	124.24
05/24/2017	2	170830	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 4/1-4/30/17	14.23
05/24/2017	2	170831	DECATUR	DECATUR ELECTRONICS INC	SD RADAR REMOTE	200.00
05/24/2017	2	170832	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSING VISITS APRIL 2017	2,880.00
05/24/2017	2	170833	DTE	DTE ENERGY	MA GAS ACCT 910021270764 4/11- 5/8/17	2,556.84
05/24/2017	2	170834	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/ROTATE TIRES-JEEP PATRIOT	42.29
05/24/2017	2	170835	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES-ZIEGLER/THOMPS	1,475.00
05/24/2017	2	170836	KEOGH	WILLIAM L KEOGH PC	PC COURT APPT ATTY BURGTORF	150.00
05/24/2017	2	170837	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD HATS	152.09
05/24/2017	2	170838	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES-PENS/MEMO BOOKS	69.45
05/24/2017	2	170839	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES-TAPE/PENS/AAA BATTERI	85.26
05/24/2017	2	170840	OTIS	OTIS ELEVATOR COMPANY	MA ELEVATOR SERVICE	431.94
05/24/2017	2	170841	REGISTER	GLAD	EQ GLAD CONFERENCE	130.00
05/24/2017	2	170842	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION FEE APRIL 2017	3,850.00
05/24/2017	2	170843	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE APRIL 2017	606.21
05/24/2017	2	170844	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PERIODICALS	386.00
05/24/2017	2	170845	WREG K	KEITH WREGGLESWORTH	CD MEAL REIMBURSEMENT-GAYLORD	8.15
05/25/2017	2	170846	CHARTER	CHARTER COMMUNICATIONS	CCM PHONE 5/29- 6/28/17 8245122670084508	209.94
05/25/2017	2	170847	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 4/13- 5/14-17	27.12
05/25/2017	2	170848	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117473 4/13- 5-14-17	29.52
05/25/2017	2	170849	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117523 4/13- 5/14/17	45.85
05/25/2017	2	170850	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 4/13- 5/14/17	22.98
05/25/2017	2	170851	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117358 4/13- 5/14/17	51.46
05/25/2017	2	170852	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117309 4/13- 5/14/17	43.97
05/25/2017	2	170853	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100000225340 4/1- 4/30/17	21.31
05/25/2017	2	170854	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117416 4/13- 5/14/17	62.70
05/25/2017	2	170855	DTE	DTE ENERGY	RC/FG GAS 40082160006/402971179606 4/8-5	118.97
05/25/2017	2	170856	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES APR 2017	5,106.38
05/25/2017	2	170857	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES-INDIGENT ORDER	17.04
					SDJ INMATE SUPPLIES-COMMISSARY ORDER	763.45
					SDJ INMATE SUPPLIES-INDIGENT ORDER	13.26
					SDJ INMATE SUPPLIES-COMMISSARY ORDER	954.12
						<u>1,747.87</u>
05/25/2017	2	170858	GRAINGER	WW GRAINGER	CCM MARINA DOCK WATER LINE REPAIR HOSE	110.65
05/25/2017	2	170859	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGES JUNE 2017	735.44
05/25/2017	2	170860	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #1525157 4/1/17 - 4/30/17	667.20
05/25/2017	2	170861	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #1525157 4/12/17 - 4/12/17	107.00
05/25/2017	2	170862	COUSINS	DAWN COUSINS	DHS CC #22279077 3/8/17- 3/29/17	95.04
05/25/2017	2	170863	COUSINS	DAWN COUSINS	DHS CC #22279077 2/22/17	46.80
05/25/2017	2	170864	MCKI D	DARLENE MCKINLEY	JB WORK DAYS 5/22, 5/24, 5/25/17	278.52
05/25/2017	2	170865	PHILLIPS	BECKY PHILLIPS	JB WORK DAYS 5/22, 5/24, 5/25/17	256.05
05/25/2017	2	170866	SCHR KA	KAREN SCHRAMM	JB WORK DAYS 5/22, 5/24, 5/25/17	265.68
05/25/2017	2	170867	STYF	SAULT TRIBE YOUTH FACILITY	DHS CC#6270640 4/5/17- 4/21/17	1,920.00
05/25/2017	2	170868	WAIT J	JONI WAIT	DHS CC #4030266 4/23/17 - 5/6/17	241.36
05/25/2017	2	170869	WAIT J	JONI WAIT	DHS CC #2181374 4/23/17-5/6/17	241.36
05/26/2017	2	170870	COUSINS	DAWN COUSINS	DSH CC #22279077 2/22/17	43.20
05/26/2017	2	170871	KORTZ	KARI KORTZ	FN REIMBURSE MILEAGE/MEALS MICPA CONFERE	327.88

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/26/2017	2	170872	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #409 -RT REAR BRAKES/WHEEL SEAL/ SRR BUS #709 FULL SERVICE SRR BUS #114 FULL SERVICE SRR BUS #302 REAR BRAKES/ROTORS, FRONT E SRR BUS #609 BI-ANNUAL INSPECTION, FIX C SRR BUS #114 REMOVE BROKEN LEFT MUDFLAP/ SRR BUS #302 FIX UPPER POLE MOUNT/REMOUN	5,875.68 306.34 482.75 327.50 201.00 99.75 222.60
						<u>7,515.62</u>
05/26/2017	2	170873	DANI K	KAREN DANIEL	DHS BOARD MEETING 5/24/17	48.56
05/26/2017	2	170874	MICKEYS	MICKEY'S MINI MART	SRR LUNCHES FOR PASS TRAINING-ALL STAFF	176.95
05/26/2017	2	170875	NOP	NATIONAL OFFICE PRODUCTS	SRR INK RIBBON FOR TIME CLOCK SRR BINDER CLIPS	17.50 6.16
						<u>23.66</u>
05/26/2017	2	170876	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 5/24/17	50.70
05/26/2017	2	170877	TEBO L	LESLIE TEBO	DHS BOARD MEETING 5/24/17	40.00
05/26/2017	2	170878	BREWSTER	KAREN BREWSTER	CR MILEAGE TO UCOA CONFERENCE-LANSING	255.40
						<u><u>255.40</u></u>

2 TOTALS:

Total of 340 Checks:	885,643.93
Less 27 Void Checks:	27,984.66
Total of 313 Disbursements:	<u>857,659.27</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
05/02/2017	3	6994	ALOHA	ALOHA TOWNSHIP	TR 2016 TAX SETTLEMENT	9,971.84
05/02/2017	3	6995	BEAUGRAND	BEAUGRAND TOWNSHIP	TR 2016 TAX SETTLEMENT	10,045.14
05/02/2017	3	6996	BENTON	BENTON TOWNSHIP	TR 2016 TAX SETTLEMENT	13,047.94
05/02/2017	3	6997	BURT TWP	BURT TOWNSHIP	TR 2016 TAX SETTLEMENT	9,990.37
05/02/2017	3	6998	CAS	CHEBOYGAN AREA SCHOOLS	TR TAX SETTLEMENT	269,047.27
05/02/2017	3	6999	CHAR-EM	CHAR-EM INTERMEDIATE SCHOOL	TR 2016 TAX SETTLEMENT	14,686.99
05/02/2017	3	7000	CHEB	CITY OF CHEBOYGAN	TR 2016 TAX SETTLEMENTS	262,513.61
05/02/2017	3	7001	COP	COP EDUCATIONAL SERVICE DISTRICT	TR 2016 TAX SETTLEMENT	154,559.21
05/02/2017	3	7002	CPL	CHEBOYGAN PUBLIC LIBRARY	TR 2016 OPERATING/CONSTRUCTION TAX SETTL	25,231.06
05/02/2017	3	7003	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR 2016 TAX SETTLEMENT	65,157.11
05/02/2017	3	7004	ELLIS	ELLIS TOWNSHIP	TR 2016 TAX SETTLEMENT	7,968.96
05/02/2017	3	7005	FOREST	FOREST TOWNSHIP	TR 2016 TAX SETTLEMENT	7,952.09
05/02/2017	3	7006	GRANT	GRANT TOWNSHIP	TR 2016 TAX SETTLEMENT	8,512.76
05/02/2017	3	7007	HEBRON	HEBRON TOWNSHIP	TR 2016 TAX SETTLEMENT	3,230.41
05/02/2017	3	7008	ILS	INLAND LAKES SCHOOLS	TR TAX SETTLEMENT	352,685.61
05/02/2017	3	7009	INVERNESS	INVERNESS TOWNSHIP	TR INVERNESS DDA - TAX SETTLEMENT	89,764.47
05/02/2017	3	7010	INVERNESS	INVERNESS TOWNSHIP	TR INVERNESS SEWER -TAX SETTLEMENT	6,885.36
05/02/2017	3	7011	KOEHLER	KOEHLER TOWNSHIP	TR TAX SETTLEMENT	25,123.76
05/02/2017	3	7012	MACKINAW	MACKINAW TOWNSHIP	TR TAX SETTLEMENT	8,552.82
05/02/2017	3	7013	MCPS	MACKINAW CITY PUBLIC SCHOOLS	TR TAX SETTLEMENT	43,510.51
05/02/2017	3	7014	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	TR 2016 STATE ED & HOMESTEAD DENIAL INTE	366,331.02 V
05/02/2017	3	7015	MENTOR	MENTOR TOWNSHIP	TR TAX SETTLEMENT	3,300.37
05/02/2017	3	7016	MULLETT	MULLETT TOWNSHIP	TR TAX SETTLEMENT	24,196.28
05/02/2017	3	7017	MUNRO	MUNRO TOWNSHIP	TR TAX SETTLEMENT	5,213.78
05/02/2017	3	7018	NUNDA	NUNDA TOWNSHIP	TR TAX SETTLEMENT	15,509.64
05/02/2017	3	7019	OAS	ONAWAY AREA SCHOOLS	TR TAX SETTLEMENT	45,628.34
05/02/2017	3	7020	PAS	PELLSTON AREA SCHOOLS	TR TAX SETTLEMENT	41,442.60
05/02/2017	3	7021	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2016 TAX SETTLEMENT	270,269.76
05/02/2017	3	7022	TUSCARORA	TUSCARORA TOWNSHIP	TR TAX SETTLEMENT	128,193.42
05/02/2017	3	7023	TUSCARORA	TUSCARORA TOWNSHIP	TR TUSCARORA DDA -TAX SETTLEMENT	75,058.42
05/02/2017	3	7024	VOM	VILLAGE OF MACKINAW	TR 2016 TAX SETTLEMENT	46,075.47
05/02/2017	3	7025	VOW	VILLAGE OF WOLVERINE	TR 2016 TAX SETTLEMENT	8,602.02
05/02/2017	3	7026	WALKER	WALKER TOWNSHIP	TR TAX SETTLEMENT	2,998.03
05/02/2017	3	7027	WAVERLY	WAVERLY TOWNSHIP	TR TAX SETTLEMENT	7,324.59
05/02/2017	3	7028	WCL	WOLVERINE COMMUNITY LIBRARY	TR 2016 TAX SETTLEMENT	6,412.00
05/02/2017	3	7029	WCS	WOLVERINE COMMUNITY SCHOOLS	TR TAX SETTLEMENT	112,566.23
05/02/2017	3	7030	WILMOT	WILMOT TOWNSHIP	TR TAX SETTLEMENT	11,076.86
05/02/2017	3	7031	SOM-EDTAX	STATE OF MICHIGAN	TR STATE EDUCATION & HOMESTEAD DENIAL IN	366,331.02 V
05/03/2017	3	7032	NUNDA	NUNDA TOWNSHIP	TR TAX SETTLEMENTS 2016	4,988.19
05/03/2017	3	7033	SOM-MISC	STATE OF MICHIGAN	TR QUALIFIED FOREST	201.78 V
05/03/2017	3	7034	SOM-MISC	STATE OF MICHIGAN	TR QUALIFIED FOREST	201.78
05/04/2017	3	7035	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 4/29/17	664.74
05/08/2017	3	7036	SOM-CFC	STATE OF MICHIGAN	TR COMMERCIAL FACILITY CRT/ETRPT/LAND BA	23,642.15
05/08/2017	3	7037	SOM-EDTAX	STATE OF MICHIGAN	TR STATE EDUCATION & HOMESTEAD DENIAL IN	366,021.89
05/08/2017	3	7038	SOM-MLB	STATE OF MICHIGAN	TR STATE LAND BANK	522.78
05/12/2017	3	7039	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2016 TAX SETTLEMENT	9,552.31
05/16/2017	3	7040	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES CERT 1	540.00
05/16/2017	3	7041	TITLE CK	TITLE CHECK LLC	TR 1/2 ANNUAL FEE	1,697.76
05/18/2017	3	7042	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRINGE & DEDUCTIONS PE 5/13/17	749.10

3 TOTALS:

Total of 49 Checks:	3,333,749.62
Less 3 Void Checks:	732,863.82
Total of 46 Disbursements:	<u>2,600,885.80</u>

06/08/2017 04:53 PM
User: DWALINSKY
DB: Cheboygan

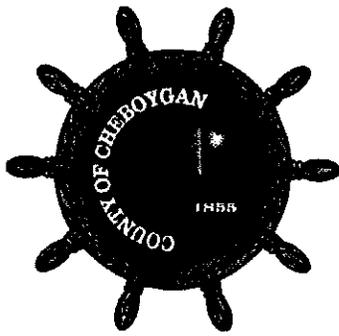
CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 05/01/2017 - 05/31/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
05/31/2017	5	2100767	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/3/17	154,356.51
05/31/2017	5	2100768	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/9/17	70,659.77
05/31/2017	5	2100769	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/22/17	69,480.98
05/31/2017	5	2100770	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/24/17	249,384.88
05/31/2017	5	2100771	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR ROAD TRANSFER 5/31/17	108,870.40

5 TOTALS:

Total of 5 Checks:	652,752.54
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	652,752.54

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
05/03/2017	9	1031	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5,106.38
05/08/2017	9	1032	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	400.00
05/09/2017	9	1033	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,878.00
05/09/2017	9	1034	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	600.00
05/09/2017	9	1035	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
05/10/2017	9	10361	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,378.00
05/10/2017	9	1037	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
05/16/2017	9	1038	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	600.00
05/16/2017	9	1039	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,803.00
05/16/2017	9	1040	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,000.00
05/16/2017	9	1041	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
05/31/2017	9	1042	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	6,644.21
05/31/2017	9	1043	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	7,712.90
9 TOTALS:						
Total of 13 Checks:						30,322.49
Less 1 Void Checks:						2,878.00
Total of 12 Disbursements:						27,444.49



92

Cheboygan County Board of Commissioners' Meeting June 13, 2017

Title: Budget Adjustments – Raise Revenues and Expenditures

Summary:

General Fund – Fund 101

Sheriff's Department – Department 301

On April 10, 2017, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Drug Investigation expenditure line item by \$350.

On May 22, 2017, the Sheriff's Department received a grant award from the Nova Southeastern University to be used for drug investigation. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and the Drug Investigation expenditure line item by \$300.

Financial Impact:

Fund 101 total budget increase of \$650.

Recommendation:

Motion to approve the budget adjustments to raise revenues and expenditures for \$650 in the line items provided in the following attachments.

Prepared by: Kari Kortz

Department: Finance

04/10/17

RAISE REVENUE AND EXPENDITURE

General Fund – Sheriff's Department (301)

100-400-582.00	\$350.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$350.00+

Adjustment for Nova Southeastern survey

Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved at the 6/13/17

BDC N-ty

(KW)

Kari

05/22/17

RAISE REVENUE AND EXPENDITURE

General Fund – Sheriff's Department (301)

100-400-582.00	\$300.00+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$300.00+

Adjustment for Nova Southeastern survey

Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp*

Approved at the 6/13/17

BOC Mtg.

(RW)

Kas

INVESTMENT REPORT AS OF MARCH 31, 2017

FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER
POINT & PAY	C.N.B.	CHECKING	0.1000%	\$53,090.23	N/A
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.1000%	\$3,219.47	N/A
T & A	C.N.B.	CHECKING	0.1000%	\$1,798,897.77	\$1,496,122.10
GENERAL	C.N.B.	CHECKING	0.1000%	\$4,790,239.05	\$8,759,292.00
PREMIUM BUSINESS MONEY MARKET	PNC	PM	0.4100%	\$1,882,039.54	
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$504,367.14	
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4800%	\$508,395.30	
LIQUID ASSETS ACCOUNT	MICHIGAN CLASS	LQ	0.9300%	\$483,401.43	
GENERAL CD DUE (09/30/17) #385111578030	COMERICA	CD	0.9600%	\$501,156.17	
INVERNESS SEWER PJT	C.N.B.	IMMA	0.1000%	\$5,355.94	
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$4,836.88	\$4,467.28
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$349.68	\$411.25
100% TAX FUND	C.N.B.	CHECKING	0.1000%	\$5,344,596.16	\$9,533,685.66
2009 TAX FUND	PNC	IMMA	0.4100%	\$253,753.17	
TAX FUND CD DUE (07/19/19) #259282	C.N.B.	CD	0.6000%	\$1,066,177.06	
TAX FUND CD DUE (10/04/19) #259334	C.N.B.	CD	0.6000%	\$507,556.24	
TAX FUND CD DUE (11/08/19) #259362	C.N.B.	CD	0.6000%	\$638,312.66	
1996 TAX FUND CD DUE (07/01/19)	1ST COMMUNITY	CD	0.5500%	\$398,607.13	
COMMERCIAL MONEY MARKET	FIRST FEDERAL	PM	0.2500%	\$504,367.14	
PRIME SHARE SAVINGS	SAFCU	SAVINGS	0.4900%	\$859,679.63	
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.1000%	\$2,848,962.13	\$2,893,599.00
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.1000%	\$44,908.55	
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.1000%	\$209,183.12	\$209,165.45
INMATE TRUST FUND - OLD ACCOUNT	C.N.B.	CHECKING	0.0000%	\$2,171.40	
INMATE TRUST FUND - NEW ACCOUNT	C.N.B.	CHECKING	0.0000%	\$14,051.06	\$10,542.44
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$3,820.88	\$200.00
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.1000%	\$8,870.73	\$10,280.73

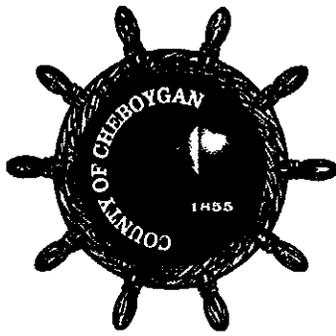
CASH AND INVESTMENTS PER THE BANK STATEMENTS	\$23,240,365.66	\$22,917,765.91	CASH AND INVESTMENTS
IMPREST CASH - CASH ON HAND	\$1,445.00	\$1,445.00	IMPREST CASH
TOTAL CASH AND INVESTMENTS	\$23,241,810.66	\$22,919,210.91	TOTAL CASH AND INVESTMENTS

***TYPE**

CD-CERTIFICATE OF DEPOSIT
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
 PM-PREMIER MUNICIPAL ACCOUNT
 LQ-LIQUID ASSETS

DIFFERENCE \$322,599.75 RECONCILING ITEMS AS OF 3/31/17

Note: Information presented is unaudited and is subject to change.



98

Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Animal Oasis (Mobile Petting Zoo)

Summary: Animal Oasis will provide exotic and farm animals for the public to view free of charge during the August 7-12 Fair week. Civil Counsel has reviewed this contract in the past which has remained the same for several years.

Financial Impact: \$4,200 from Fair Budget for service.

Recommendation: Motion to approve the Animal Oasis Agreement and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration



Event date(s): **August 7-12, 2017** Start time: **open** End time: **close**

Organization/Event: **Cheboygan County Fair**

Organization Mailing Address: **PO Box 307, Cheboygan, MI 49721**

Contact person: **Dan O'Henley**

Contact phone: **231-627-7051** Email: **ohenleyd@yahoo.com**

Contact cell phone: **231-420-6548** Fax:

Event location address: **204 E. Lincoln Avenue, Cheboygan, MI 49721**

Price: \$700 x 6 days = Total: \$ **4200.00**

Special provisions/notes:

***Please note: Payment in full is due on the day of (or final day of) event.**

Petting Farm (32' x 40') Camel Rides (30' x 30') Exotic Exhibit (85' x 20') Bird Encounter (20' x 30')

Event holder shall supply:

- Electricity: Two (2) 110v minimum, 30-50 amp service
- Water: access to water at ALL times; hook up at events over 2 days

Animal Oasis shall supply:

- Variety of healthy, unique, well-behaved exotic and farm animals*
- Knowledgeable and courteous staff
- *Due to the nature of this business, animals may be subject to change.

Engagements are rain or shine and are guaranteed to take place, by both parties, on the date(s) specified, unless a rain date is included in this contract. A cancellation fee of 100% of the event fee will be imposed if the event is cancelled within 10 business days of the scheduled event. Strobel Enterprises, LLC maintains valid comprehensive general liability insurance. Neither Animal Oasis nor Strobel Enterprises, LLC's name or likeness may be used as an endorsement of any product, service, or event, without its prior written consent. This contract will become null and void if it is not returned within 30 days of the Animal Oasis representative signature below.

Please return a signed copy of this contract to: Animal Oasis, 11936 Hogan Highway, Clinton, MI 49236

I have read and agree to the terms of this contract.

Signature: *Dan O'Henley*
Event Representative

Date: 6/8/17

Signature: Donald Strobel

Date: 1-16-17

Animal Oasis Representative (Strobel Enterprises, L.L. C., by Donald Strobel, Member)

Don Strobel
Clinton, MI.
TheAnimalOasis.com
info@TheAnimalOasis.com
734-368-1649 or 517-456-4128

2017 ADDENDUM TO EXHIBITOR CONTRACT

This addendum to the exhibitor's contract and the exhibitor's contract are effective and binding on the last date entered below by the signatories to this addendum and exhibitor's contract, ("Exhibition Agreement"), unless otherwise provided in Paragraph 4 below, by and between the Cheboygan County Fair Board (hereafter "Fair Board") P.O. Box 70, 870 South Main Street, Cheboygan, MI. 49721, and Animal Oasis, (hereafter, Exhibitor), 11936 Hogan Highway, Clinton, MI 49236 (734)368-1649 or (517)456-4128 and in consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. ADDENDUM CONTROLS

The parties anticipate entering into an Exhibition Agreement with regard to 2017 Cheboygan County Fair. The terms of this addendum are deemed by the parties to be terms of the exhibitor's contract (Exhibition Agreement) and where the terms of the exhibitor's contract and this addendum conflict, the terms of this addendum shall control.

2. PROVISION OF INSURANCE

Exhibitor shall provide to the Fair Board a copy of the declarations page of a valid, paid up policy of general liability insurance which names "**Cheboygan County, Its Officers, Agents, Boards, Commissions and Employees**" as additional insured, and which has a face amount of at least \$1,000,000 per occurrence. This declarations page, and the declaration page of Exhibitor's liability policy shall be provided to the Fair Board at least one month prior to the first day of the Cheboygan County Fair.

3. ASSIGNMENT

This Exhibition Agreement (addendum and contract) may not be assigned or sublet without the prior written approval of the parties.

4. REVIEW AND ACCEPTANCE OF AGREEMENT

The Exhibition Agreement shall be effective on the last date entered below by the Fair Board and Exhibitor.

5. PARTICIPANT WAIVERS

Depending on the event and not including the carnival show, the Exhibitor will require each participant or crew member in the event to knowingly and intelligently execute a release, approved in advance by the civil counsel for Cheboygan County, which specifically waives any claim or liability as against the Fair Board, Cheboygan County, their officers, agents or employees, for any damage, up to and including death, loss of income, loss of consortium, or any other claim as a result of involvement or participation in Exhibitor's activities on the fairgrounds.

6. CREW MEMBERS AND FAIR PERSONNEL

If a Cheboygan County Fair employee, agent, servant, contractor or volunteer is assigned to perform work during the event itself for the Contractor or is supervised by the Contractor during the event itself, the Contractor shall be the employer, supervisor, or master of that person(s). A crew member shall include only those persons, agents, servants, contractors or volunteers who are brought to the exhibition or employed by the Contractor, with or without compensation, and who have not been supplied by the Fair or the County, to aid in the presentation of the exhibit.

7. INDEPENDENT CONTRACTOR

The Exhibitor represents and agrees that it is an independent contractor with respect to its relationship with the Fair Board and the County of Cheboygan.

8. INDEMNIFICATION

Exhibitor agrees to indemnify, hold harmless and defend the Fair Board, the County of Cheboygan, its agents, assigns, insurance companies, and employees for any claims made of damages in any way arising from the Exhibitor use or occupancy of the fairgrounds or violation of this Agreement, including the costs of any litigation or other legal proceeding, and reasonable attorneys fees as provided by or through the Exhibitor's insurance policy and if none available the by the Exhibitor. This provision shall apply to any claims by Exhibitor, its agents or any other third party or any person, business or other entity deriving any and all claims through or on behalf of the Exhibitor in performance of the Exhibition Agreement, as described above.

This provision shall not apply to the extent that such claims by the Exhibitor or third parties arise from the breach of this Exhibition Agreement or are due to the sole and exclusive negligence, or willful misconduct by the Fair Board, the County of Cheboygan, or their respective agents, employees, or assigns.

9. MISCELLANEOUS

- A. The premises covered by this Agreement shall not be used for any unlawful purpose.
- B. The Exhibitor shall abide by all federal, state and local laws in respect to the operation of a business on the premises and in respect to the manner in which it uses the premises.
- C. Exhibitor agrees that if the interest created by this Agreement shall be taken in execution or by other process of law or if Exhibitor shall become bankrupt or insolent, according to law, or any receiver be appointed for the business or property of the Exhibitor, or if any assignment shall be made of Exhibitor's property for the benefit of creditors, then and in such event, this agreement may be cancelled at the option of the Fair Board.
- D. This Exhibition Agreement has been approved in advance by Exhibitor, and Exhibitor has or will have had the opportunity to review the Exhibition Agreement with legal counsel. If Exhibitor is a corporation, its execution of this Exhibition Agreement has

been approved in advance in accord with its bylaws, and the party executing on behalf of Exhibitor has the legal authority to do so and to bind the Exhibitor.

- E. If any provisions of this agreement shall be declared invalid or unenforceable, the remainder of the Exhibition Agreement shall continue in full force or effect.
- F. This Exhibition Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.
- G. The Cheboygan County Fair Board has been authorized by Cheboygan County to execute this agreement.
- H. This contract is to be construed pursuant to the laws of the State of Michigan.

IN WITNESS WHEREOF this addendum has been executed on the day and year set forth below.

IN THE PRESENCE OF:

**The Cheboygan County
Fair Board**

Dated: _____

By: Ron Fenlon
Its: Vice-President

Exhibitor

Dated: _____

By:
Its:

Approved as to form:

**Christopher S. Brown, Chairperson
Cheboygan County Board of Commissioners**

Dated: _____



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Blue Cross/Blue Shield of Michigan – Administrative Services Contract – Advance Deposit Program – Cheboygan County Inmate Services Contract Renewal

Summary: The Blue Cross/Blue Shield of Michigan – Administrative Services Contract – Advance Deposit Program – Cheboygan County Inmate Services Contract expires 6/30/17. The renewal contract is for 12 months (7/1/17-6/30/18).

The proposed contract allows for Cheboygan County inmate medical services to be billed at the BC/BS Insurance approved rate.

Cheboygan County Civil Counsel has reviewed and this is a yearly contract renewal.

Financial Impact: Dependent on inmate medical services provided; *Inmate Medical 101-351-760.00* line item.

Recommendation: Recommend the Cheboygan County Board of Commissioners approve and sign the proposed Blue Cross/Blue Shield of Michigan – Administrative Services Contract – Advance Deposit Program – Cheboygan County Inmate Services Contract and Amendment to Schedule A Regarding Prescription Drug Administration fees dated July 2017.

Prepared by: Jeffery B. Lawson

Department: Administration

SCHEDULE A-Renewal Term (Effective July 2017 through June 2018)
 Administrative Services Contract (ASC)
 Blue Cross Blue Shield of Michigan

- 1 . Group Name: Cheboygan County Inmates
 2 . Group Number: 007016242
 3 . Initial ASC Contract Effective Date: May 01, 1997
 4 . ASC Funding Arrangement: Advance Deposit
 5 . Line(s) of Business:
- | | | |
|--|--|---------------------------------|
| <input checked="" type="checkbox"/> Facility | <input checked="" type="checkbox"/> Professional | <input type="checkbox"/> Dental |
| <input type="checkbox"/> Facility Foreign | <input checked="" type="checkbox"/> Prescription Drugs | <input type="checkbox"/> Vision |
| <input type="checkbox"/> Facility Domestic | | |

6 . Administrative Fees: Select one of the two administrative fee options below by putting a check in the box. The below administrative fees cover the Lines of Business checked in Section 5 above, unless otherwise indicated.

	Option 1 (Current): Administrative Fee (Fixed) Plus Additional Administrative Compensation (Variable)		
	Administrative Fee Percent of Claims	Estimated Monthly Claims	Estimated Monthly Administrative Fee
A. Administrative Fee (Fixed)	11.00%	\$ 654	\$72
<p>*Additional Administrative Compensation (AAC) is nine percent (9%) of BCBSM discounts on Michigan hospital claims. The AAC that is collected during this contract period will be analyzed during the corresponding annual settlement. If BCBSM collected less than the minimum AAC stated above, the group will be charged the minimum AAC. If BCBSM collected more than the maximum AAC stated above, the group will only be charged the maximum AAC, and refunded any excess.</p>			

7 . This Schedule A does not include any fees payable by Group to an Agent. If Group has an Agent Fee Processing Agreement on file with BCBSM, please refer to that agreement for fees and details.

- 8 . Late Payment Charges/Interest:
 A. Late Payment Charge 2%

If Group's payment is more than one business day late, Group shall pay a late fee of the lesser of two percent (2%) of any outstanding amount due or the maximum amount permitted by law.

- 9 . Hospital Advance \$423
 Advance Deposit \$1,139
 Total Deposit Held for the Contract Year \$1,562

- 10 . BCBSM Account: 1840-09397-3 Comerica 0720-00096
Wire Number Bank American Bank Assoc

11 . Amounts billed for out-of-state claims may include BlueCard access fees and any value-based provider reimbursement negotiated by a Host Blue with out-of-state providers. See Schedule B to ASC and Exhibit 1 for additional information.

- 12 . If your group contains Medicare contracts and they are being separated from the current funding arrangement, all figures within the current funding arrangement will be adjusted.
- 13 . The Group acknowledges that BCBSM or a Host Blue may have compensation arrangements with providers in which the provider is subject to performance or risk-based compensation, including but not limited to withholds, bonuses, incentive payments, provider credits and member management fees. Often the compensation amount is determined after the medical service has been performed and after the Group has been invoiced. The Claims billed to Group include both service-based and value-based reimbursement to health care providers. Group acknowledges that BCBSM's negotiated reimbursement rates include all reimbursement obligations to providers including provider obligations and entitlements under BCBSM Quality Programs. Service-based reimbursement means the portion of the negotiated rate attributed to a particular health care service. Value-based reimbursement is the portion of the negotiated reimbursement rate attributable to BCBSM Quality Programs, as described in Exhibit 1 to Schedule A. BCBSM negotiates provider reimbursement rates and settles provider obligations on its own behalf, not Group. Group receives the benefit of BCBSM provider rates, but it has no entitlement to a particular rate or to unbundle the service-based or value-based components of Claims. See Exhibit 1 to Schedule A and Schedule B to ASC for additional information.
- 14 . BCBSM will charge an additional administrative fee if an ASC customer obtains stop-loss coverage from a third-party stop-loss vendor. The additional fee will be \$6.00 per contract per month.
- 15 . If you have a Consumer-Directed Health (CDH) spending account, you may be billed a separate fee for the applicable contracts.
- 16 . The rebate administration and claims processing fee charged and retained by Express Scripts is (i) 3.8% of gross rebates for BCBSM clinical formulary, custom formulary, custom select formulary, and specialty drug Claims and (ii) 8.2% of gross rebates for part D formulary drug Claims, including Part D specialty drug Claims. The rebate administration fee charged and retained by Highmark is up to 5.5% of gross rebates for medical benefit drug Claims.
Pursuant to Express Scripts's Inflation Protection Program, Express Scripts contracts with pharmaceutical manufacturers for inflation protection payments ("IPP") to off-set increases to certain brand drugs. Express Scripts will pay a predetermined portion of the IPP that it receives to BCBSM as set forth in the contract between Express Scripts and BCBSM. Express Scripts contracts for IPP on its own behalf and may realized positive margin between amounts paid to BCBSM and amounts received from pharmaceutical manufacturers. BCBSM will distribute Group's share of the IPP that it receives from Express Scripts based on the total IPP received by BCBSM divided by the total number of brand drug claims multiplied by the number of Group's brand drug claims. IPPs will be distributed to Group through the Customer Savings Refund process.
- 17 . If there is more than a 10 percent (10% change in the number of Enrollees from the number stated above during any month of the Contract Year or a change in Coverages, BCBSM may immediately revise any affected pricing terms in this Schedule A to reflect such changes in Enrollment and/or Coverages. Any revisions will be effective beginning with the next invoice following thirty (30) day notification by BCBSM to the Group. The revised Schedule A will be treated as executed by Group and effective as of the date it is received by Group.

BCBSM:
BY: _____
(Signature)

NAME: _____
(Print)

TITLE: _____

DATE: _____

BY: _____
(Signature)

NAME: _____
(Print)

TITLE: _____

DATE: _____

THE GROUP:
BY: _____
(Signature)

NAME: _____
(Print)

TITLE: _____

DATE: _____

BY: _____
(Signature)

NAME: _____
(Print)

TITLE: _____

DATE: _____

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

To: Cheboygan County Inmates
Subject: New 2017 Pharmacy Arrangement
Attached: (Schedule A Amendment documents)

Dear Sheriff Clarmont,

At Blue Cross, we're committed to delivering solutions that bring you value. As part of our ongoing effort to help manage pharmacy costs, we've negotiated an improved rebate and inflation protection arrangement with Express Scripts®, our pharmacy benefits manager.

Enclosed is an amended *Schedule A* for your contract, detailing this new arrangement for your 2017 Blue Cross health plan. Here are a few key points:

- **Different percentages:** Under the new arrangement with Express Scripts, a 3.8 percent claims processing and rebate administration fee will be charged as compared to the prior vendor's charge of up to 5.5 percent. Your specific rebates will depend on your organization's use of certain prescription drugs.
- **Rebate approach for 2017:** In recognition of your current and loyal pharmacy business with us, we'll pass through to you all rebates on your 2017 pharmacy spending, less the rebate administration fee. This aligns with our current pharmacy arrangement.
- **Revised rebate approach beginning in 2018:** As a result of the new Express Scripts arrangement, we're refining our approach for how we'll handle rebates in 2018 and beyond to follow market precedent. We'll provide more details to you as they are confirmed.
- **Inflation protection payments:** Our new arrangement with Express Scripts also includes inflation protection. You will receive an inflation protection payment based on your organization's use of brand-name drugs.

Please sign and return the attached *Schedule A* amendment document. After returning your signed amendment, you don't need to do anything to receive your pharmacy rebates this year. Please contact me if you have questions.

Sincerely,

Dan Deiss
Account Manager
Blue Cross Blue Shield of Michigan

**AMENDMENT TO SCHEDULE A TO ADMINISTRATIVE SERVICES CONTRACT REGARDING
PRESCRIPTION DRUG ADMINISTRATOR FEES**

Cheboygan County Inmates



188641

Whereas, pursuant to Group's Administrative Services Contract ("ASC") and Schedule A, BCBSM contracts with Express Scripts and Highmark to negotiate with and obtain prescription drug rebates from pharmaceutical manufacturers and/or perform claims processing services;

Whereas, Highmark retains a portion of the gross rebates collected from drug manufacturers as a rebate administration fee;

Whereas, Express Scripts charges a claim processing fee and retains a portion of the gross rebates collected from drug manufacturers as a rebate administration fee;

Whereas, BCBSM has negotiated a new arrangement with Express Scripts under which BCBSM will transition the administration of certain pharmacy benefit rebates from Highmark to Express Scripts. As a result of this transition, the rebate administration and claims processing fees will be modified, effective January 1, 2017;

Whereas, as part of the new arrangement with Express Scripts, BCBSM will receive a portion of inflation protection payments that Express Scripts receives under separate agreements with pharmaceutical manufacturers that BCBSM will pass on to Group;

Therefore, the terms in Group's applicable Schedule A(s) are amended effective January 1, 2017 as follows:

For prescription drug Claims incurred before January 1, 2017:

The rebate administration fee charged and retained by Express Scripts is \$0.25 per BCBSM clinical formulary Claim.

The rebate administration fee charged and retained by Highmark is up to 5.5% of gross rebates for BCBSM custom formulary, custom select formulary, Part D formulary, specialty drug and medical benefit drug Claims.

For prescription drug Claims incurred after December 31, 2016:

The rebate administration and claims processing fees charged and retained by Express Scripts are (i) 3.8% of gross rebates for BCBSM clinical formulary, custom formulary, custom select formulary, and specialty drug Claims and (ii) 8.2% of gross rebates for Part D formulary drug Claims, including Part D specialty drug Claims.



The rebate administration fee charged and retained by Highmark are up to 5.5% of gross rebates for medical benefit drug Claims.

Notwithstanding the foregoing, rebates for certain prescription drugs on the custom formulary, custom select formulary, Part D formulary and specialty drug list that are incurred after December 31, 2016 may continue to be administered by Highmark for the first half of 2017 during the transition from Highmark to Express Scripts at the rebate administration fee of up to 5.5% of gross rebates.

Pursuant to Express Scripts's Inflation Protection Program, Express Scripts contracts with pharmaceutical manufacturers for inflation protection payments ("IPP") to off-set increases to certain brand drugs. Express Scripts will pay a predetermined portion of the IPP that it receives to BCBSM as set forth in the contract between Express Scripts and BCBSM. Express Scripts contracts for IPP on its own behalf and may realize positive margin between amounts paid to BCBSM and amounts received from pharmaceutical manufacturers. BCBSM will distribute Group's share of the IPP that it receives from Express Scripts based on the total IPP received by BCBSM divided by the total number of brand drug claims multiplied by the number of Group's brand drug claims. IPPs will be distributed to Group through the Customer Savings Refund process.

Group acknowledges that it has had full opportunity to consult with such legal and financial advisors as it has deemed necessary or advisable in connection with its decision knowingly to enter into this Amendment. Group acknowledges that it has had any questions about this Amendment posed to BCBSM fully answered to Group's satisfaction.

AGREED AND ACCEPTED.

BCBSM:

GROUP:

By: (Signature)	By: (Signature)
Name: (Print)	Name: (Print)
Title:	Title:
Date:	Date:

By: (Signature)	By: (Signature)
Name: (Print)	Name: (Print)
Title:	Title:
Date:	Date:



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Cheboygan Jaycees Fairground Use Agreement	
Summary: The Cheboygan Jaycees have requested the use of the Fairgrounds to sponsor a fund raiser for Ms. William's medical cost. The Jaycees will use the Grand Stand Area. The event will have food and music. Jaycees to coordinate with representatives of the 4-H programs being conducted at the Horse Arena.	
Financial Impact: NA	
Recommendation: Approve Jaycees request to utilize the Grand Stand Area for a fundraiser on June 18, 2017 with set-up and clean-up on June 17 th and 19 th , 2017.	
Prepared by: Jeffery B. Lawson	Department: Administration

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on June 13, 2017 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Cheboygan Area Jaycees whose address is PO Box 292, Cheboygan, MI 49721.

For-profit Organization

Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: Grandstands & other associated (the "Property") for the following period: June 17th - June 19th Buildings/Bathrooms (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): Benefit Concert for Caitlin Williams

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ 0) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

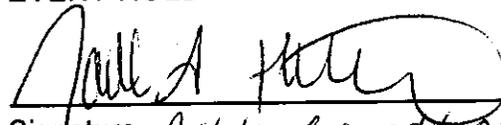
IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____
Christopher S. Brown

Its: Chairperson of the Cheboygan
County Board of Commissions

EVENT HOLDER:


Signature *Ashley Brandt* or *Jade Hunt*

Name: *Cheboygan Area Jaycees*

Address: *Po Box 292*
Cheboygan, MI 49721

Phone: *231-420-2567 (Ashley)*

Cell: *Same / Jade 420-2555*

Email: *abrandt@cheboyganjaycees.org*



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

May 18, 2017

Ms. Buffy Jo Weldon
Cheboygan County Treasurer
870 South Main
Cheboygan, Michigan 49721

Dear Treasurer:

Subject: FOR INFORMATION ONLY
Notice of Estimated Payments in Lieu of Taxes
DNR Land Transaction #20160157

In accordance with Public Act Numbers 240 and 294 of 2012, this notice is being provided to you as the Treasurer of the local taxing unit where the Department of Natural Resources is acquiring new public land. These Public Acts require the Department to estimate the amount of annual payments in lieu of taxes (PILT) on public lands that it is acquiring, and to provide that information to you at least 30 days before the acquisition. Please note that these are only estimates. The Department does not have the authority to determine the valuation of real property for the purposes of the annual PILT payments. Per MCL 324.2153 this authority lies with the State Tax Commission.

The following is a breakdown of the Department's estimate of annual PILT payments for public lands where Act 451 of 1994, Part 21, Subpart 14 directs the State to make these payments and for those lands where Subpart 13 directs the payment of taxes on tax reverted, recreation, and forest lands that are not covered under Subpart 14.

Subpart 13 – Estimated annual swamp tax payments: \$161.00

Subpart 14 - Estimated annual PILT payments: \$0.00

Also, for your information I have attached a copy of a memo that summarizes this acquisition of public land within your jurisdiction.

Should you have questions, please feel free to contact me at Real Estate Services Section, Acquisitions and Exchanges, P.O. Box 30448, Lansing, Michigan 48909-7948.

Sincerely,

Paul Johnson
Real Estate Services Section
Johnsonp1@michigan.gov
(517) 284-5947 voice
(517) 335-1880 fax

PJ/cf

Enclosures



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

May 15, 2017

TO: Keith Creagh, Director

INFORMATION: Natural Resources Commission

Transaction: State Forest Land Exchange
Atlanta Management Unit – Montmorency County
Gaylord Management Unit – Cheboygan County
Maurer Exchange
Land Transaction Case #20160157

Applicant: Doug Maurer, Mt. Morris, Michigan.

PA 240 of 2012: PILT Estimate: \$161.00. The parcels involved in the exchange are north of the Mason-Arenac County line and will result in an increase of 0 counted acres.

Private Land Offered in Exchange: 40 acres
Location: Cheboygan County, Hebron Township, T38N, R03W, Section 21:
The NE 1/4 of the SE 1/4.

Value: \$ 30,000.00
Payment at Closing: \$ 22,300.00

Total Compensation
To be Provided by
Applicant: \$ 52,300.00

State Land Desired in Exchange: 40 acres
Location: Montmorency County, Loud Township, T29N, R03E, Section 15:
The SW 1/4 of the SE 1/4.

Value: \$ 50,000.00

Authority: Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Notice: This item will appear on the Department of Natural Resources (Department) May 30, 2017, calendar, and is eligible for approval on June 6, 2017.

May 15, 2017

Comments: The desired state land is surrounded by private ownership on all sides. The offered private land is surrounded by state land on all four sides. This parcel would block in state ownership and would provide hunting and trapping opportunities for a variety of species.

Mineral rights on the offered parcel will be conveyed as part of this exchange. The state will retain mineral rights on the desired parcel due to high oil and gas potential and currently being under lease.

The proposed land exchange was reviewed and recommended for approval by the Land Exchange Review Committee on December 15, 2016.

Engagement: Montmorency County gave support for this exchange. Loud Township, Cheboygan County, and Hebron Township were contacted and no concerns were expressed.

Recommendation(s):

1. That the exchange be approved, with the state reserving mineral rights and aboriginal antiquities.
2. That the offered land be dedicated as part of the Gaylord Management Unit.

Russ Mason, Ph.D., Chief
Wildlife Division

William O'Neill, Chief
Forest Resources Division

James L. Dexter, Chief
Fisheries Division

Ronald A. Olson, Chief
Parks and Recreation Division

William E. Moritz, Ph.D.
Natural Resources Deputy

Mark H. Hoffman
Chief Administrative Officer

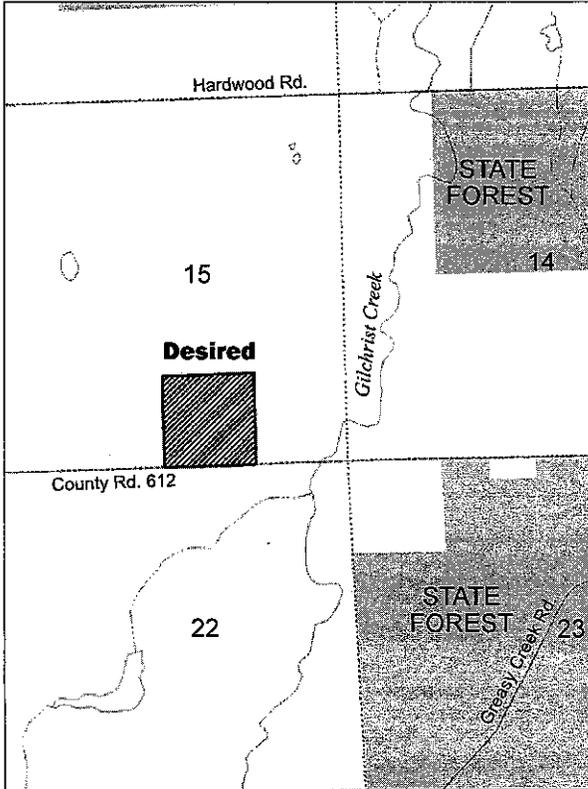
I approve the staff recommendations.

Keith Creagh
Director

Date Approved

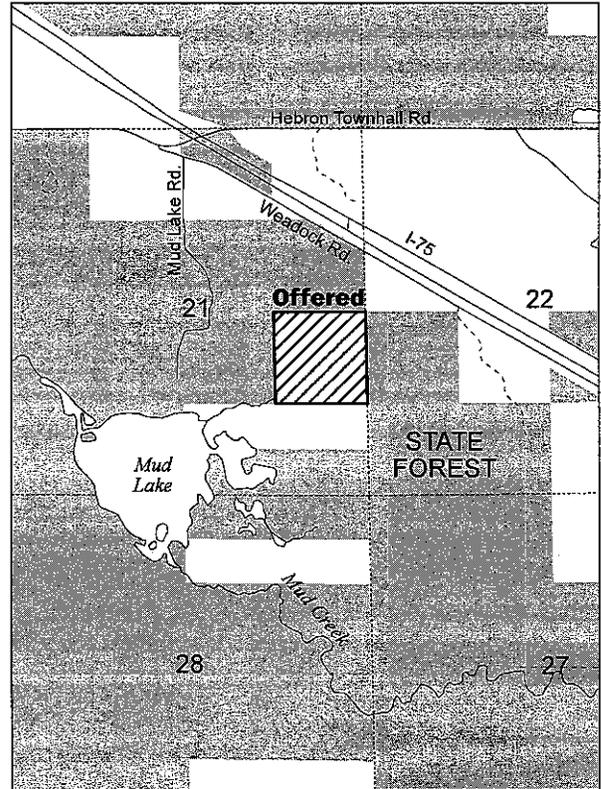
STATE FOREST LAND EXCHANGE

Atlanta Management Unit - Montmorency County
 Gaylord Management Unit - Cheboygan County
 Land Transaction Case #20160157



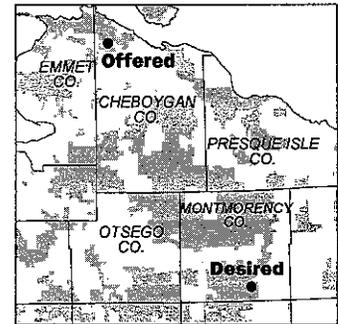
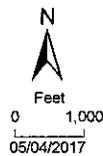
Montmorency County, Loud Township
 Section 15, T29N, R03E

- State land desired from DNR (40 acres)
- State land
- Private land



Cheboygan County, Hebron Township
 Section 21, T38N, R03W

- Land offered to DNR in exchange (40 acres)
- State land
- Private land



DNR Project Boundary

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Finance/Business Meeting May 9, 2017

The Finance/Business Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Commissioner Brown at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioner Chris Brown, Richard Sangster, Michael Newman, Cal Gouine, John Wallace and Robert Bolinger.

Absent: Commissioner Matelski (Excused)

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger to approve the agenda. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Sangster, seconded by Commissioner Bolinger, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$0; Prepaid Total = \$990,081.49.)
- B. Budget Adjustments as follows:
 - 2017 Raise Revenue/Expenditures
 - 1. Fund 101 Total Budget Increase of \$8,818
- C. Fairground Usage Agreement
 - 1. Cheboygan County Riders (Weekend Events)
 - 2. Cheboygan County Riders (Practice Dates)
- D. Cheboygan County Fair – Thumb Tractor Pulling Association, Inc.
- E. School Inspector Delegation Request – Cheboygan Area Schools
- F. MDOT Contract 2017-0032/P1/R1
- G. Correspondence
 - 1. Cheboygan County Road Commission 2016 Annual Financial Report
 - 2. NEMCOG Regional Project Review April 2017
- H. Minutes:
 - 1. Finance/Business Meeting of April 11, 2017 and Committee of the Whole/Board Planning Session of April 25, 2017
 - 2. ZBA – 3/22/17
 - 3. Planning Commission Minutes – 4/5/17 & 4/19/17
 - 4. District #4 Health Department – 3/21/17
 - 5. City Council Minutes – 3/28/17 & 4/11/17
 - 6. County Road Commission Minutes – 4/6/17
 - 7. NEMSCA – 4/7/17

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Citizens Comments- Carl Muscott commented on the invocation which stated, “making wise decisions”. During his years of business, he has been involved in lease agreements, purchase agreements, land contracts, and all kind of things like that. He stated he would not look at the Waterways agreement with a \$400,000 match from the DNR.

President of Beaugrand Estates Association, Toni Linn questioned when the short – term rental agreement would be brought before the Board of Commissioners. Administrator Lawson stated that he had not received the language from Community Development to date. If he received it within the next couple of weeks, it would be placed on the agenda for the June Finance/Business meeting. Commissioner Brown stated that there were two bills introduced in the House and Senate right now. Ms. Linn stated that many of the people that she has spoken with were against it. This was based on their experiences, where they have had problems with people who were violating their own ordinances such as renting their houses on a weekly basis and violating their Articles of Incorporation. The problems were numerous including trespassing, stealing fire wood and parties being held late at night when working people had to get up the next day. They wanted to be able to express their point of view. It was understood that they were a small subdivision and didn't represent the entire county, but was coming to the Board on their point of view. She asked the Board if they would consider having their meetings at 7:00 P.M.

Scheduled Visitors - None

Finance Director's Report

Finance Director Kari Kortz presented the General Fund Revenue and Expenditure Report for March 31, 2017. She reported total year-to-date revenue of \$1,053,862.88, or 8.70% of the budget, compared to \$968,730.28 or 8.17% of the budget last year at the same time. She also reported on the total year-to-date expenditures of \$2,441,652.48, or 20.16% of budget, compared to \$2,431,577.38 or 20.51% last year as of the end of March. Discussion held on the County Fair funding and record keeping. Also Cash Summary by Fund Cash and Investment Report for March 2017 would not be presented until all the 2016 adjusting entries were posted, as cash balances could be affected. An explanation of the Quarterly Fund Balance Report for Cheboygan County as of 3/31/2017 and the summarization of all budget adjustments posted from December 31, 2016 through March 31, 2017 were given. She reported the year-to-date revenues of \$6,325,535, year-to-date expenditures of \$5,327,917, year-to-date fund balance of \$23,722,941 and a net change in fund balances of \$997,618. Ms. Kortz stated that the Auditors completed their audit last week and she was wrapping up a few things, and that the financial statement should be presented at the June meeting. Commissioner Brown thanked her for her excellent work.

Administrator's Report

Administrator Lawson continued on the County Fair discussion regarding funding. He reported that he wanted to talk with the Fair Board during the budget process so that when events were planned, these would be programmed into the budget with the first mission of breaking even on the events. The Rodeo was scheduled at a different time of the year, which brought in higher proceeds versus being held during Fair week. These were issues that would be talked about. In meeting with them, they would go over projects in the future, talk about maintenance level type of improvements, and long term capital improvements. It was difficult when the Fair Board sees the allocated costs moving, but every department in the county or any large organizations have to track these costs. They would like to break even on the events, but they don't want them to be discouraged if they cannot meet that mark. He reported that the Fairground facility wasn't being utilized to its fullest and they want to maintain those partnerships with the Fair Board or any other groups that was invested in the Fairgrounds to keep things going .

Administrator Lawson reported on the Jail Expansion – Storage Project. He stated that pursuant to the discussion from the Board of Commissioners work session, staff was requesting authorization to prepare an RFP to request firms to provide a bid to complete the final architectural and engineering plans for the construction.

Motion by Commissioner Sangster seconded by Commissioner Wallace to authorize Administrator Lawson to prepare an RFP to request firms to provide a bid to complete the final architectural and engineering plans for the construction of the Jail Expansion – Storage Project. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson reported that on the matter of the PUD Zoning Amendment, the Planning Commission would soon be reviewing proposed amendments at a June meeting. The staff was preparing two revisions for consideration. One version would require find PUD approve by the Planning Commission and one version would require final approve by the Board of Commissioners. Once a recommendation was provided by the Planning Commission, both language revision formats would be provided to the Board of Commissioners for consideration.

Administrator Lawson reported on the Circuit Court grant applications. He stated that the Circuit Court was currently preparing grant applications under three State programs. Two of the grant applications, MDCGP and the Edward Byrne Memorial Justice Assistant Grants, had been applied for in the past and were to pursue funding to support the Drug Court. The third grant application, Swift and Sure Sanctions Probation Program Grant provided supplies funding toward intensive probation supervision program that targets felony offenders with a history of probation violations. Due to the grant submittal deadline, the applications would be placed on the Commissioner's May 23rd agenda for action.

Committee Reports

Commissioner Sangster attended a NEMSCA meeting last week. He reported that out of 83 counties in the State, Cheboygan was the 82nd highest unemployed county. He found this interesting as well as troubling as they continue to develop growth and talk about a lot of issues. Unemployment was a big one and poverty continues to trend in that direction.

Commissioner Gouine attended a Fair Board meeting, Planning Commission meeting and a Inverness Township meeting. He reported that Meijer was still planning on coming into the county.

Commissioner Newman attended a Cheboygan County Council on Aging meeting where they were working on getting a new sign at the junction, a Northern Michigan County Association Meeting where they had quite the discussion on the taxes veterans were not required to pay and about the State reimbursing the counties for the lost revenue, a District #4 Health Board meeting, a Region #9 Council on Aging, a North County Community Mental Health Board meeting, Fair Board meeting, Benton Township meeting and a CCE 911 Board Meeting.

Commissioner Wallace attended his normal committee meetings, a Northeast MI Consortium, and a CCE 911 Board meeting where there was continued discussion on replacing the radio system to the 800 MHz and how it was going to be funded. Also he attended the Northern Michigan Regional Entity meeting, which was the group that allocations monies to the Substance Abuse Treatment Education and Services. He reported that half of the liquor tax monies went to them and they keep the other half. The liquor tax money that was collected had to be spent in the county that it came from. To date, the liquor tax fund in Cheboygan County totaled \$210,000. A May 2017 Michigan Works Newsletter was handed out.

Commissioner Brown attended a Beaugrand Township meeting, a Burt Township meeting, a Mackinaw Township meeting, a Village of Mackinaw meeting, a Planning Commission meeting, LEPC/LPT meeting and a Tri-County Office Emergency Management meeting. At the Planning Commission meeting there was interesting discussion held on the short-term rental agreement and items from the solid waste management plan.

Old Business – None

New Business

Administrator Lawson stated pursuant to our succession and restructuring plan for the Equalization Department, Ms. Zabik had obtained her Michigan Advanced Assessing Office certification and could now hold the position of Equalization Director for the County of Cheboygan. Ms Eaton was officially retired from the position of Cheboygan County Equalization Director with the appointment of Ms. Zabik. The position has a

salary of \$63,000 plus benefits. This salary was the average amount the salaries of the other comparables minus Emmet County. Emmet County has a higher level of authorization needed for equalization. That was the competitive mark for their comparable counties. She does do some other assessing work for several other units. There had been other equalization directors in the past who have worked for the county and also assessed for other entities as well.

Motion by Commissioner Newman, seconded by Commissioner Bolinger to approve the employment agreement with and appoint Elizabeth Zabik as Equalization Director. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented the 2017 Salary & Wage Resolution – Non-Union General Employees #16-021 – Amendment #3 – Equalization. Ms. Zabik's current position as Deputy Equalization Director would not be filled. The Department had also had a retirement at the Senior Property Appraiser position. Staff was recommending that the Senior Property Appraiser Position not be refilled and that two 40 hour per week Property Appraiser position be funded for the department allowing for the promotion of the Clerk II position to a Property Appraiser Position. It was recommended that the Clerk II position not be refilled. The county has also moved its Geographic Information System specialist into the Equalization Department, although she was still a part of the Community Development. This employee also has her second level assessing license so she was able to work closely with the staff and answer questions from the public. This has created good staff camaraderie and was a good move for the department and the public. The financial impact would be a savings from moving from the current structure to the proposed structure as follows: Annually - \$23,233.60 wage, \$10,961.77 fringe, total \$34,195.37.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger to adopt Amendment #3 to the 2017 Salary and Wage Resolution – Non-Union Employee #16-021 to be effective May 10, 2017 and authorize the Vice-Chair to sign and approve the necessary budget adjustments. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Prosecuting Attorney Vizina presented the 2017 Wage and Salary Reduction #16-021 – Amendment #4 – Prosecutor's Office. Upon the retirement of Chief Assistant Prosecutor Anthony Damiano in the fall of 2016, Assistant Prosecutor Alfred Feleppa was promoted to the position of Chief Assistant Prosecutor and assumed the salary of this position. Prior to Tony's retirement, the Prosecutor's office interviewed candidates and Melissa Goodrich, who had been licensed to practice law in Michigan since 2003 and worked in both the Montmorency and Presque Isle County Prosecutor's Offices, was the top candidate. On August 12, 2016 relying on the 2016 Salary and Wage Resolution for Non-Union Employees approved on January 12, 2016, Melissa was offered the position with a starting annual salary of \$68,680 with health insurance and retirement plan and a 1% increase on January 1, 2017.

In January of 2017, Melissa Goodrich brought to the attention of the Office Manager and myself that she was not getting paid the amount agreed upon at the time of her hire. In researching the matter, he found that the Board had approved a second 2016 Salary and Wage Resolution on October 11, 2016 without informing the Office of Prosecuting Attorney that they had reduced the salary of Melissa Goodrich by \$680 annually. At no time was anything put into writing for Melissa Goodrich to acknowledge and accept other than the offer made by myself via text message on August 12, 2016 as agreed upon verbally with the County Administration. Ms. Goodrich deserves a salary commensurate to the requirements of her position. Retro Pay for 2016 - \$186 wage, \$29 fringe, total \$215. Amended Pay for 2017- \$687 wage, \$109 fringe, total \$796. 2017 Budget Adjustment - \$873 wage, \$138 fringe, total \$1,011.

Motion by Commissioner Sangster seconded by Commissioner Gouine to adopt Amendment #4 to the 2017 Salary and Wage Resolution – Non-Union General Employee #16-021 to be effective January 1, 2017, authorize the Vice-Chair to sign and approve the necessary budget adjustments (From 101-700 to 101-229 Totaling \$1,011). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz presented the 2017 Salary and Wage Resolution – Non – Union General Employees #16-021 - Amendment #5. Discussion was held at the Board Planning Session held on April 27, 2017 to place this on the agenda for consideration raising the hourly wage of the Administrative Assistant from \$19.21 to \$20.44 to provide for equity with internal comparable positions. The financial impact would be as follows: Annually - \$2,558.40 wage, \$650.16 fringe, total \$3,208.56. 2017 Budget Adjustment - \$1,604 wage, \$408 fringe, total \$2,012.

Motion by Commissioner Wallace, seconded by Commissioner Newman to adopt Amendment #5 to the 2017 Salary and Wage Resolution – Non-Union General Employee #16-021 to be effective May 10, 2017 and authorize the Vice-Chair to sign and approve the necessary budget adjustments (From 101-700 to 101-212 totaling \$2,012). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Finance Director Kari Kortz presented the Purchasing Policy Revision – Sole Vendor Listing 300-2A. The revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners included removing Swanson – Inmate Commissary Supplies and Services and adding Stellar Services - Inmate Commissary Supplies and Services for timely payments. This change makes for better cash management and they offered a wider range of commissary supplies.

Motion by Commissioner Newman , seconded by Commissioner Gouine to adopt the revised Sole Vendor Listing 300-2A, which was to become effective May 9, 2017. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented the Waterways Grant Agreement and Resolution #17-05 – Harbor and Docks - Mooring Construction. The County was awarded a \$400,000 grant for the replacement of fuel tanks, piping, sidewalks, landscaping, 50” ADA

gangway to pier and floating fuel dock area including fuel service building, fuel dispenser and pump out system. The financial impact of the grant would be to pay for 50% of engineering and contract cost for the estimated \$800,000 project up to \$400,000. The County was responsible for a minimum match of \$400,000. Commissioner Brown stated there was no competition for the fuel market on the lower part of the Cheboygan River for vessels. So it was vital if they were going to stay in the business, for fuel to be their main concern. Discussion held. 2017 Raise Revenue and Expenditures - total \$760,000.

Motion by Commissioner Newman, seconded by Commissioner Bolinger to adopt Resolution #17-05 approving Waterways Grant Agreement - Harbors and Docks – Mooring Construction with the State of Michigan authorizing the Vice-Chair to sign the Resolution - Grant Agreement and any future grant documents, and authorize all necessary budget adjustments (Fund 509 Total Budget Increase of \$760,000). A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Administrator Lawson presented the amendment to the Public Defender's Contract. An amendment was necessary to substitute James L. Gilbert for Ronald J. Varga for the remainder of the agreement, which expires at the end of 2017. Discussion held on the change, terms of the agreement and the process of becoming a Public Defender.

Motion by Commissioner Sangster, seconded by Commissioner Wallace to approve the amendment to the 2015-2017 Cheboygan Public Defender Contract and authorize the Vice-Chair to sign. A roll vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Citizens Comments

Carl Muscott commended the County and the Fair Board because they have been trying to resolve these issues for years. The Cheboygan County Fair represents the rural feeling. He commended the Sheriff Department on the work program, which was running at a small deficit. He thought it was a great asset to the community and was working out well in Cheboygan County for many groups of people. It was a really worthy program. He cautioned the Board on moving ahead with the Waterways grant application because he didn't think that it was an essential service for the government to provide fuel service.

Board Member Comments

Commissioner Sangster commented that he was trying to learn something new and move on. One of the things he has been working on was trying to listen to understand and not to reply. He has been out and about talking with the citizens and he has not had any concerns regarding the marina. A matter of fact, he has had just the opposite. He stated that there have been some interesting stories that have come from the marina. Yes, they have less attendance in several, but those people have purchased homes on the river. They were wondering now if they would have been cheaper to rent

a boat slip rather than what they were paying for property taxes to dock their boat in front of their houses. Several of the people who have come to the marina have several million dollars invested. He stated that they were in the game now and cannot stop at this point to let the marina become dilapidated because this was the first thing visitors see when coming into the river.

Commissioner Brown commented on the marina. He also has had input from many constituents within the county who stated that it was an asset and more want it verse those that don't. Michigan Harbors of this nature were run by the government and were just like airports where they were in charge of taking care of them.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 6 yes, 0 no and 1 absent. Meeting adjourned at 10:59 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

Chris Brown
Vice Chairperson Board of Commissioners

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
May 23, 2017**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioner's Room by Vice Chairperson Chris Brown at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Chris Brown, Richard Sangster, Cal Gouine, John Wallace, Michael Newman and Robert Bolinger.

ABSENT: None. (District #5 vacant)

A moment of silence was held for the passing of Commissioner Matelski.

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Chief Deputy Clerk Reo opened the floor for nominations for the Cheboygan County Board of Commissioners Chairperson. Commissioner Wallace nominated Commissioner Brown as Chairperson.

Discussion from Commissioner Gouine regarding advice from Presque Isle County Board regarding the procedure of appointing Chairperson and Vice Chairperson before the new Commissioner has been appointed. Commissioner Gouine noted that Presque Isle County experienced "chaos" due to the appointment of Chair and Vice Chair before appointing a new Commissioner. Commissioner Wallace noted it was Legal Counsel's recommendation to appoint a Chair and Vice Chair now.

Administrator Jeff Lawson recited from Memorandum dated 5/18/17 of Attorney Bryan Graham, Page 2, of the Attorney General's opinion dated 12/15/1959:

"Answering your second question, it is our belief that upon the death of the chairman of the Board of Supervisors (Commissioners) that the Board should at its next meeting choose a chairman to hold office until the next regular meeting of the board following the annual township meeting."

Administrator Lawson indicated this was the procedure that was followed pursuant to Attorney Graham's conclusion.

Motion by Commissioner Wallace, seconded by Commissioner Sangster, to nominate Commissioner Brown for Board of Commissioners Chairperson. A roll call vote was taken. Motion carried with 6 yes, 0 no, and 0 absent.

Chairman Brown opened the floor for nominations for the Cheboygan County Board of Commissioners Vice Chairperson. Commissioner Newman nominated Commissioner Sangster as Vice Chairperson.

Motion by Commissioner Newman, seconded by Commissioner Bolinger to nomination Commissioner Sangster for Board of Commissioners Vice Chairperson. A roll call vote was taken. Motion carried with 6 yes, 0 no and 0 absent.

Chief Deputy Clerk Reo administered the oath of office to Commissioner Chris Brown as Chairperson and Commissioner Richard Sangster as Vice Chair of the Cheboygan County Board of Commissioners.

Motion by Commissioner Newman, seconded by Commissioner Bolinger, to approve the Agenda. Motion carried with 6 yes, 0 no and 0 absent.

CITIZENS COMMENTS -

Marsha Rocheleau, Beaugrand Township Supervisor stated that she was upset with a SUP that was applied for by a sanitation company to move to a new site. Discovery was made of the new site and the decision made should not have gone through Planning and Zoning, but instead have gone through the Solid Waste Management Plan. They currently were operating under a SUP. Last month, she attended the Planning Commission Meeting and was very dissatisfied with their decision. Discussion was held about the SUP on Stoney Pointe Road.

Commissioner Wallace commented that her next step was to file an appeal with the Board of Commissioners and after that it could be appealed to 53rd Circuit Court. Ms. Rocheleau stated they were currently having their legal counsel take a look at this. Staff was asked to have legal counsel look into the appeals process and update the Board of Commissioners with the information.

David Tomaski, property owner of the Stoney Pointe Road property where this took place inquired as to if a new company may move in as a transfer station once the current company moves out.

Administrator Lawson stated that he would check with Legal Counsel, but it was his understanding that they could not operate as a transfer station. It was not approved under the Solid Waste Management Plan regardless of what the SUP specified. There was a difference between a Waste Hauler and a Transfer Station.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Honorable Scott L Pavlich presented the 53rd Circuit 2016 Annual Report.-He stated that the numbers for criminal cases went down slightly, civil cases went up slightly. Collections numbers have remained at a constant around the \$200,000 level. The Collections Clerk was doing well with collections of old cases and getting liabilities paid on cases that were eight to ten years old. Budget went up slightly by \$16,000 with no dramatic increases. Drug program had 10 graduates, which thus far was the most graduates the program has had in one year. Amount invested by County was \$13,000. After savings of jail bed spaces, recidivism being reduced and Drug Court fees being at \$6,600 that put the County's investment at a net of \$7,000 for the year. FOC Report attached and collection rates were above the State average. Public Satisfaction Report came back positive. New upcoming criteria was that all court appointed defense attorneys must have twelve continuing education credits per year, must attend initial hearing and must meet with defendants promptly. There will be more emphasis on retaining investigators and psychological experts for defense. The State has indicated they would bear the initial expense generated by these new mandates. The courts would have ninety days to implement these changes when it has passed legislature. Once passed the Court would have to calculate how much extra these additional implements would cost in terms of educational credits, investigators, psychological experts, time to have an attorney present very early on in the case; once mandates are implemented the state would reimburse the Court. The Court has applied for a Swift n Sure Program Grant. The program was a more intensive probation program with testing twice weekly, counseling for mental health, substance abuse counseling and probation violations being sentenced within 72 hours of violation. If the Grant was approved, there would be no extra cost to the County.

Commissioner Sangster commented as to any prior issues that have been addressed regarding fees for sampling and drug testing during probation. Honorable Scott L Pavlich explained how the testing currently operated with the two facilities that were available in town.

Prosecutor Daryl Vizina presented the Prosecutor's 2016 Annual Report. A Power point presentation was shown. The Prosecutor's Office had undergone some staffing changes. The office was currently staffed with Alfred Feleppa, Chief Assistant Prosecutor whom started mid December 2014. Melissa Goodrich joined the office as Assistant Prosecutor in late 2016. Lori Spray started July 2016 as the Office Manager and Jessica Farver became the Child Support Specialist six years ago. Celeste Charboneau has been with the Prosecutor's Office since the year 2000 and moved to new position within office in December as Crime Victim Rights Coordinator. Kim Chimner joined the office in December 2016 and Julie Rettell has been with office for ten years, both working as Legal Secretary. Some important cases highlighted were as follows: People v Sean Swindle. Convicted of Domestic Violence 3rd offense as a Habitual Offender and

sentenced to twenty months-seven and a half years in prison. Domestic Violence cases are the most difficult cases. People v Kennedy Scales was a case that went to trial and was found guilty of Delivery of Heroin and Crack Cocaine resulting in a sentence of forty-two months to forty years in prison. People v Lownsberry resulted in a conviction with two counts of Accosting a Minor Child and a sentence of thirty-two months to four years in prison.

Caseload numbers were down last year from the year before. As of 2014, Domestic Violence Prosecutor and the Assistant Prosecutor existed and in 2015 the County lost those positions. In 2016, the Felony Cases that are handled were down quite a bit from previous years, however, it still remains that drug/alcohol caseload numbers were significantly larger than years past. There were 53 property crime cases in 2016, most having involved drug or alcohol issues. Personable crimes have mostly included alcohol. Prescription Drugs were the largest issue the County has. Looking at County comparables, Cheboygan County was ranked number three in the region as far as overall charges with PSIs. Last year the Prosecutor's Office dealt with twenty-three total neglect and abuse petitions, four Termination of Parental Rights cases, one hundred twenty-two Juvenile Delinquent Petitions, and six Mental Health petitions, five Incurability Cases and five Truancy/Runaway Cases. A total of \$122,169.75 was collected in restitution for victims. The Victims' Rights division of the office meets with the victims in cases, explains court procedures, provides specific information about cases keeping them informed on case status, courtroom proceedings and final disposition. The Child Support division handled 93 referrals from the State of which eight cases of Paternity were established, twenty-six Child Support Orders were Established, fifty-nine Pending/Rejected cases. The Prosecutor's Office received a letter on March 17, 2017 from the State of Michigan regarding outstanding performance in the Child Support Division.

Commissioner Gouine inquired as to the amount of drugs that were involved in the drug arrest on February 24, 2016. Prosecutor Vizina commented that it would be an amount of Crack Cocaine large enough to fit in a Styrofoam coffee cup.

Commissioner Brown inquired as to how child support was imputed and if it was a different rate between male and female parents. Prosecutor Vizina explained that the support formula was figured on income potential if someone was unemployed or underemployed by choice, and whether they were a male or female.

Honorable Maria Barton presented the 89th District Court 2016 Annual Report. In 2016 District Court came in under the budget by \$19,162.22. Over the last eight years, the Court has come in under budget for a total savings of \$225,067 to the County. The office was restructured last year instead of hiring a replacement for a retired employee. Staff was able to accommodate the deletion of position. The change was able to bring up the comparables with other counties. In 2011, the

Court began garnishing tax returns for individuals with outstanding fines and costs. To date, the court has collected \$66,516.60 on cases where garnishments were sent, but the individual came in and paid before the garnishment was processed. An additional \$2,928.20 was collected through garnishments that were issued and processed. The Polycom continues to be used and received an update in January. This year the Court has saved approximately \$3,700. The Sobriety Court program continues to provide savings. In 2016, the jail savings costs of approximately \$73,000 was reached. The Sobriety Court participants completed 1,300 hours of community services in lieu of employment hours and for sanctions. Additionally, participants were ordered 8 days of work crew, which equals approximately 64 hours of service work for the community. Costs of about \$5000 were saved in costs. Revenue brought in by 89th District Court came in around \$8,800. All drug/sobriety court programs must be certified by the State and will hopefully be done by June 1st. The court was waiting to hear from the State as to if they would be certified. Criminal cases were down slightly, however, civil and traffic was up slightly. Probation had decreased a little bit. Sobriety Court caseload does take a lot of work.

Commissioner Brown stated how a Sobriety Court success story of a mother with four children was really a success story, which involved five people and how much more positive their lives and futures have become.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson announced the 911 Reports and also the Radio Study Report would be reviewed at the May 24, 2017 Regional 911 meeting. A ceremony would be held at the Cheboygan County Marina at 11:00 a.m. on Saturday, May 27, 2017 to dedicate a memorial bench in honor of legendary Cheboygan Citizen James Muschell. The Administrator and the Cheboygan County Treasurer are scheduled to meet with the City of Cheboygan at 1:00 P.M. today to discuss the future of the Gold Front property.

OLD BUSINESS - None

NEW BUSINESS

Administrator Jeff Lawson reported on the Housing Department Bid Recommendation for Project H16-371. This project would provide new windows, roof repair/replacement, new drywall, bathroom repairs, new high-efficiency boiler, and floor repair. This was a stick built home over 50 years old in a densely developed residential area in the City of Cheboygan and would have a positive impact on the neighborhood. The winning bid submitted was \$41,857. The bid was within 5% of the project estimate. Michigan Economic Development Corporation had approved this bid amount for this project. The homeowner has reviewed the bids and agrees with the selection. As required by the new grant terms, all mortgages were held by the State of Michigan, Michigan Strategic

Fund rather than Cheboygan County as in the past. They were 50% forgivable loans with 10% forgiven for each of the first five years of the loan. The work on this project, the applicant, the mortgage, and the note have all been approved by the State of Michigan Strategic Fund and the builder was ready to begin the project upon approval by the County. Staff had requested to transfer money back into the Emergency Repair funds from the Rehab Fund money. Grant allowance for Emergency Repair projects has been spent. He explained that if grant money was not spent, it would be taken back by the State.

Commissioner Wallace commented that spending this amount of money on one housing project when they could be doing a lot more projects to help homeowners.

Finance Director Kari Kortz explained the changes in the Grants and how collection and payout procedures would now work.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the Housing Department Bid Recommendation for Project H16-371 for a total bid of \$41,857. A roll call vote was taken. Motion carried with 6 yes, 0 no and 0 absent.

Administrator Lawson presented the 2018 Swift and Sure Sanctions Probation Grant Application, which supplied funding toward intensive probation supervision program that targets felony offenders with a history of probation violations. The grant application deadline for this program was May 5, 2017. There were not any scheduled Board meetings after the notification came and prior to the deadline; therefore, the Judge informed staff that the Court would prepare the application, provide to administration for review, submit the application by the deadline and provide the grant application at the Board at the May 23, 2017 meeting for Board ratification. He noted that this was an enhanced probation program that was separate from the Drug Court program.

Commissioner Brown requested to receive items for grants earlier to allow Commissioners more time to review even before packets go out. Administrator Lawson stated that the time the State provides was now much narrower than in the past. More information would be supplied to the Board if a grant was even being thought about.

Commissioner Sangster commented that the County was following proper procedures regarding HIPPA. Administrator Lawson stated that there were procedures in place for confidential information. What they were pointing out here was that they were not the medical provider so they were not under HIPPA.

Motion by Commissioner Wallace, seconded by Commissioner Sangster, to ratify the 2018 Swift and Sure Sanctions Probation Grant application in the amount of \$74,194.50 previously electronically submitted on behalf of the Board

Chairperson and authorize the Board Chairperson to sign any forthcoming required documentation after review by the Finance Director and Legal Counsel, if applicable. A roll call vote was taken. Motion carried with 6 yes, 0 no, and 0 absent.

BOARD MATTERS FOR DISCUSSION -

Commissioner Brown stated that the Board had a vacancy to fill. The Commissioner District #5 seat previously held by the loss of Commissioner Matelski must be reviewed for appointment. It was back in March of 2005 since this Board had the unfortunate situation to replace Commissioner James Charboneau who had passed away. Application deadline was scheduled for Thursday, May 25, 2017 at 4 P.M. and a Reconvened Meeting was to be held on Wednesday, May 31, 2017 at 9:30 a.m.. All applicants would be notified of their attendance. Discussion held on the process.

Commissioner Wallace commented that a Memorial Day Service was to be held at Festival Square on Monday, May 28, 2017 at 10 a.m.

Commissioner Sangster commented that he has had some requests regarding the upkeep of the Veterans Park and he has talked with Administrator Lawson about this. The maintenance of the Veterans Park was important.

CITIZENS COMMENTS

Carl Muscott thanked Commissioner Sangster for bringing up the drug testing issue and he was not sure if it was protected under HIPPA. He also thanked Commissioner Wallace for bringing up the issue on the Housing Projects. This project seemed to be far exceeding the value of the home. Mr. Muscott handed out the County Public Improvement Act of 1939, which was one of the most contingent issues the Board has had and as the Judges all alluded too was replacing almost an entirely new Board of Commissioner over the past few years. He stated that the Meijer Project could have been facilitated by this Act and would have given the County a lot of discretion in helping pay for the water line.

BOARD MEMBER COMMENTS

Commissioner Wallace commented that the EOC was having a Public Officials Conference on June 5th at 4:30 P.M. at the Emmet/Charlevoix Fairgrounds with dinner being supplied. It was an important event, each one of us needs to know as to what to do during a declared disaster.

Commissioner Brown commented that it was one thing that when a municipality wants to grow, like in Cheboygan 15 or 20 years ago. Infrastructure was run out on US 23 Hwy. to Eastern Avenue, which helped to revitalize an area of property. Just as when the Inverness Township ran sewer out south of town. When there

was an individual entity that comes into the community, he has heard comments from other businesses in the community for example that Meijers expected the township or the City of Cheboygan to pony up some monies to bring them into town and it was a debate that anyone could have. Was it fair that the County to spend Glen's tax dollars who has been in this county in business for approximately 40 years or Walmart or these little businesses in town to take their tax dollars and put them in a pool to subsidize a competitive business. It was great to bring jobs into the community, but when an infrastructure was being installed this specific person or entity, he has gotten feed-back that this doesn't set very well. Meijers was more than welcome here, but every entity that had come into this town had paid their bill to be in business.

Motion by Commissioner Wallace, seconded by Commissioner Newman, to adjourn to the call of the Chairperson. Motion carried. Meeting adjourned at 10:46 a.m..

Dawn Reo
Chief Deputy Clerk Register

Chris Brown
Chairperson

**Cheboygan County Board of Commissioners
Reconvened Meeting
May 31, 2017**

The Reconvened Meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairman Chris Brown at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Chris Brown, Richard Sangster, Cal Gouine, John Wallace Michael Newman and Robert Bolinger.

ABSENT: None – District #5 Seat Vacant

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger, to approve the agenda as presented. Motion carried with 6 yes, 0 no and 0 absent.

CITIZENS COMMENTS – None

INTRODUCTION OF CANDIDATES FOR DISTRICT #5 COUNTY COMMISSIONER

Chairman Brown stated that the Cheboygan County Board of Commissioners would be following the procedures of Public Act 261 of 1966. He introduced the following candidates interested in the appointment as County Commissioner for District #5: Arthur Archambo, Charles Brown, Mary Hebert, Roberta Matelski, Roy McFall, John Palmer, Jack Pappas, Victoria Skuse, and Robert Wagner.

Chairman Brown stated that he received a letter from a representative of the Cheboygan County Republican Party requesting that the vacancy be filled with a republican as Tony Matelski was a republican.

CANDIDATE INTERVIEWS

Each of the seven (Roy McFall and Victoria Skuse absent) candidates was given an opportunity to introduce themselves and to answer any questions. Most of the candidates indicated if they were to run for the seat next year that they would run on the Republican ticket.

DISCUSSION OF CANDIDATES

Commissioner Brown thanked each candidate for their commitment given to the community and their willingness to want to provide more. He explained that the Board was given this difficult task and they were going to be the voice for District #5, keeping

in mind of what the voters in District #5 would want. He stated that it would be phenomenal if all of the nine candidates would be on the ballot in August of 2018.

Commissioner Sangster stated that Jack Pappas ran a pretty good campaign against Tony Matelski who was a tough incumbent in the last election. He enjoyed reading his resume and aired that their families came here generations ago to work and prosper. Mr. Pappas has good experience and has worked in different areas of the county.

Commissioner Newman stated that the Board of Commissioners was the representative for District #5 and knowing Tony Matelski as well as he did, Tony and Roberta Matelski worked hand in hand. Mrs. Matelski shared many of his philosophies and ideals. What she brings to the Board was a lot of time and experience. As well as her attendance at many committee meetings and time spent driving around with Tony. He hoped that they would have this many candidates running in the next election.

Commissioner Wallace commented that he has known Charles Brown, since he moved back to Cheboygan County. Mr. Brown did a great job as the County Controller and he was doing a great job with Decision to Actions, which was a wonderful program held at the Inverness School. He was a well-rounded person for Cheboygan County with family here and was a long-time resident.

ACTION ON APPOINTMENT OF CANDIDATE

Motion by Commissioner Newman, seconded by Commissioner Bolinger, to appoint Roberta Matelski for County Commissioner District #5. A roll call vote was taken. Motion carried with 4 yes, 2 no (Commissioner Brown and Sangster) and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Brown, to appoint Jack Pappas for County Commissioner District #5.

Motion by Commissioner Wallace to appoint Charles Brown. The motion did not receive support and died for lack of support.

Roberta Matelski would fill the vacancy until the election on November 6, 2018.

Motion by Commissioner Sangster, seconded by Commissioner Brown, to adjourn to the call of the chairperson. Motion carried. Meeting adjourned at 10:08 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

Chris Brown
Chairperson

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTOR'S MEETING
MARCH 16, 2017
UNIVERSITY CENTER
GAYLORD, MI**

Call to Order

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by President Robert Heilman at 10:00 a.m.

Roll Call

Governing Board

Members Present: Kathleen Vichunas, Cam Habermehl, John Wallace, Rick Anderson, Jonathan Scheel, LaNita Olsen, Robert Pallarito, Carl Altman, Marisue Moreau, Robert Heilman, Bruno Wojcik, Gary Nowak, Doug Baum, Dave Post, Bill Wishart, Jeff Lawson, Norm Brecheisen and Mary Ann Heidemann.

Staff Present: Diane Rekowski and Meg Foote

A quorum was declared present.

Approval of Minutes

R. Heilman presented the Minutes of the February 16, 2017 meeting. J. Wallace moved, supported by D. Post to approve the minutes. All ayes, motion carried.

Financial Report

M. Foote reviewed the February 28, 2017, financial statements with the Board. R. Anderson moved, supported by B. Wojcik to receive and file the February 28, 2017 financial report. All ayes, motion carried.

President's Report

Regional Project Review: President R. Heilman presented (4) Federal Grant projects for regional review from previous month. There was (1) Public Notices and (1) "Other" (0) State Grant Applications. M. Moreau moved to approve all projects, supported by J. Lawson. All ayes, motion carried.

MI Association of Regions (MAR):

D. Rekowski updated the Board on the recent MAR meeting.

Other: Request change in meeting dates to drop April Board meeting. Discussion followed. J. Scheel moved to not have a meeting in April, 2017, supported by B. Wishart. All ayes, motion carried.

Director's Report: D. Rekowski

D. Rekowski provided an update on the following:

- Joint Land Use Study with Camp Grayling & Alpena Joint Training Centers. All affected municipalities and counties are being invited to serve on the Policy Committee. The Consulting co., Tetra Tech was chosen by the Policy Committee as the Consultant for the project.
- EDA 3-Year Grant Application
- Community Corrections: Due to Senator Booher's intervention, the 2018 grant application is being written with support from the Office of Community Corrections Program Manager.
- RPI: Signed contract has been received. Mini-grant applications will be released.
- Recreation plans, grants and local contracts for planning and zoning services.

D. Cline: Reviewed information regarding Medical Marijuana and Facility Licensing Act.

Committee Reports

Previous Business

None.

New Business

None

County Updates:

Alcona Co. Attended training on Medical Marijuana legislation Joint Tri-Township (Caledonia, Hawes and Alcona) Master Plan is being completed; County has a new EMS Director and there will be a spring expo featuring farmers markets.

Alpena Co.: Commissioner Camille Nerkowski resigned due to health issues. There are many new businesses in county with continued high demand for property to site new businesses. The County is hiring new corrections officers at jail.

Cheboygan Co.: Discussed the new Meijer Store and issues related to providing Meijer with City water. May be amending the Cheboygan County Solid Waste Plan.

Crawford Co./ City of Grayling: Updated the Board on all the activity taking place in the county. Improvements include new City of Grayling downtown facades, bicycle path over I-75 to Hartwick Pines and the April 12th Arauco groundbreaking ceremony.

Emmet Co.: Informed the Board of the Dark Skies preview open house on April 17th. There will be another Open House in June. Currently, the county is conducting an inventory of all county-owned properties.

Montmorency Co.: No report.

Oscoda Co.: Informed the Board the County has released a RFP for the new County Building. In the process of hiring a new EMS staff, established a new Parks and Recreation Commission and the EDC is involved with the Dark Sky program.

Otsego Co.: Updated the Board on the early pay-off of the Humane Society and lack of support for community facilities.

Presque Isle Co.: County sent a support letter to the DNR for a Recreation Grant request to upgrade the electrical at Hoeft State Park. Thanked the staff of NEMCOG for the Recreation Plan Update and DNR Recreation grant application for the Ocqueoc Outdoor Center.

Briley Twp.: Brought the idea to the Board of pooling resources to hire an attorney for developing ordinance language regarding the medical marijuana legislation. Informed the Board that they have a new township administration and in the process of restructuring. They are documenting successes and are doing very well.

City of Alpena: No Report

City of Gaylord: Hired an attorney to assist with the medical marijuana legislation. Finalized the police contract and the new budget is in place.

Village of Mackinaw: Informed the group that the Hawk Watch has started, with many birders coming to the area. They continue to have lawsuits; when one ends another pops up. Discussed the move of the Mackinaw Museum to

the Pier; issues with property ownership affecting Recreation Grant and working with DNR on the location of the fireworks.

Michigan Works!: Discussed the very successful Job Fair held in Mackinaw City in collaboration with 2 other MI Works! Six Talent Tours scheduled. RPI funds help with funding to provide transportation for students to the companies.

Village of Hillman: The Village is working on the budget and completing the SAW grant project.

Public Comment:

None.

Adjournment

The meeting was adjourned at 11:25 a.m. The next meeting will be held on May 18, 2017.



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING

WEDNESDAY, MAY 3, 2017 AT 7:00 P.M.

ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk
ABSENT: None
STAFF: Scott McNeil, Steve Schnell
GUESTS: Louis Vassilakos, Gary Painter, Bob Lyon, Eric Boyd, Dawn Drolshagen, Chad Lyons, John F. Brown, Cal Gouine, Chris Brown, Russell Crawford, Cheryl Crawford, Tom Redman, Carl Muscott, Roger Jacobs, Chuck Brew, Dian Lissfelt, Marcia Rocheleau, Terri Sarrault, John Moore, Karen Johnson

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

The April 19, 2017 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, to approve the meeting minutes as presented. Motion carried unanimously.

PUBLIC HEARING AND ACTION ON REQUESTS

Triple D Disposal / Erica Wheelock/ Bonnie Nagy - Requests a Special Use Permit for Waste Hauling (Section 7.3.13.) The property is located at 1988 Levering Rd, Beaugrand Township, parcel #041-026-300-003-05 and is zoned General Industrial Development (D-GI). (This item was tabled at the 04/19/17 Planning Commission meeting.)

Ms. Croft stated that this item was tabled to allow time for questions to be submitted. Ms. Croft stated that questions submitted will be forwarded to legal counsel. Ms. Croft stated that legal counsel will be at the next meeting with answers to all the questions. Ms. Croft asked for questions regarding Triple D Disposal to be submitted. Mr. Kavanaugh stated that he submitted his to Mr. McNeil. Mr. Churchill stated that he expressed his concerns and questions to Mr. McNeil. Ms. Croft stated that letters were submitted from Beaugrand Township and Karen Johnson that should be forwarded to legal counsel.

Motion by Mr. Kavanaugh, seconded by Mr. Jazdzyk, to forward the letters to legal counsel and ask for answers to the questions. Motion carried unanimously.

Mr. Vassilakos stated that he is the chairman of the Aeronautics Airport Authority Board. Mr. Vassilakos stated that they are concerned about the site not being kept clean and attracting birds. Mr. Vassilakos stated that this will be a hazard to aviation if seagulls are flying around trash bins. Mr. Vassilakos stated this is a serious concern because of angel flights.

Mr. Painter stated that he is the airport manager for Cheboygan County Airport. Mr. Painter stated that he wrote a letter to the Planning Commission. Mr. Painter stated that previously Triple D Disposal was going to be a waste transferor and now they are going to be considered a waste hauler. Mr. Painter stated that there are some differences, but if it isn't kept clean it will attract birds. Mr. Painter stated that birds and airplanes do not mix.

Ms. Rocheleau asked if her questions, as she has written them, will be presented to legal counsel. Ms. Croft stated yes a copy of her letter will be sent to legal counsel.

Ms. Croft stated that this request will be on the next Planning Commission agenda and legal counsel will attend the meeting.

Mike Sturgill / Precision Forestry Inc. – Requests a Special Use Permit Amendment for relocation of a truck maintenance building (80 ft. x 160 ft.), construction of two (2) storage buildings (36 ft. x 72 ft. each) and placement of a fuel tank and fuel pump facility. (Section 7.3.10.) The property is located at 5708 Commerce Blvd., Tuscarora Township, section 30, parcel #162-030-300-001-04, 162-030-300-001-05, 162-030-300-001-06 and 162-030-300-001-07 and is zoned Light Industrial Development (D-LI).

Mr. McNeil stated that Mr. Sturgill has received a special use permit for a warehousing use. Mr. McNeil stated that Mr. Sturgill received a special use permit for a maintenance building in December 2016. Mr. McNeil referred to the site plan from December 2016 and noted the location of the sanitary sewer easement and the proposed location of the maintenance building at the rear of the property. Mr. McNeil referred to the proposed site plan and noted that the truck maintenance building is proposed in a location farther to the front and is under construction at this location. Mr. McNeil stated that it does extend over the sanitary sewer easement as indicated on the previous site plan. Mr. McNeil stated that there are other easements on the property that were not reflected previously. Mr. McNeil stated that on the north side there is a 20ft. water and sanitary sewer easement and on the south side there is a 10ft. water easement. Mr. McNeil stated that there has been an indication that the easement can be abandoned by Tuscarora Township. Mr. McNeil stated that if this request is approved, he recommends that it be approved upon the abandonment of the easement by the township. Mr. McNeil stated that Mr. Sturgill is also seeking a pump facility. Mr. McNeil stated that details are included in the application. Mr. McNeil stated that two storage buildings are indicated on the site plan. Mr. McNeil stated that the remainder of the site plan and employee parking area remains as indicated previously.

Mr. Freese stated that there is a building that was not included in the original site plan or on this site plan. Mr. Freese stated that it should be included on the site plan.

Mr. Kavanaugh asked Mr. Ridley if there will be any problems with the abandonment of the easement. Mr. Ridley stated that the township does not have to file any legal documents and the township can just vote to abandon the easement. Mr. Ridley stated that he can't speak for the board, but there will be a special meeting on Thursday, May 4, 2017 to address this issue.

Mr. Kavanaugh asked Mr. Sturgill if he plans to connect to the township water supply because of the fuel tanks or will there be isolation for his well. Mr. Sturgill stated he will talk to the township. Mr. Sturgill stated that he hasn't decided. Mr. Kavanaugh stated that if approved it will be subject to Health Department review.

Ms. Croft asked for public comments.

Mr. Muscott thanked Mr. Sturgill for making a huge investment in Tuscarora Township. Mr. Muscott stated that industrial jobs are the best paying jobs. Mr. Muscott stated that he is not sure how the two lots to the left ended up as part of the Commerce Park Subdivision. Mr. Muscott stated that these two parcels are land locked. Mr. Muscott stated that if these lots were not all contiguous parcels, as Mr. Sturgill plans to do, those two left lots would be land locked with no road access. Mr. Muscott stated that they should have been two lots that are served off of the end of the cul-de-sac. Mr. Muscott stated that this will be solved by Mr. Sturgill incorporating all the lots together. Mr. Muscott stated that Mr. Sturgill has all kinds of easements available for whatever kind of utilities he needs.

Ms. Croft asked if the parcel goes all the way through to Brudy Road. Mr. Sturgill stated that there is a gas line back there and there would be a significant cost to build a bridge across it. Mr. Sturgill stated that is why the building was moved forward because it would not work with turning trucks around and getting out with the gas line. Mr. Sturgill stated he will leave the back wooded as a barricade for the expressway and Brudy Road.

Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the amended site plan be approved based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to:

1. Department of Building Safety approval
2. Health Department approval
3. Revised site plan be submitted showing the existing building
4. Tuscarora Township approval of abandonment of easement

Motion carried unanimously.

Thomas Redman / Exodus 33:13 LLC – Requests a Special Use Permit for a warehouse contingent upon approval of a rezoning request from Agriculture and Forestry Management District (M-AF) to Light Industrial Development (D-LI). (Section 7.3.11) The property is located at 1716 East M-68 Highway, Walker Township, section 5, parcel 220-005-200-001-01.

Mr. McNeil stated that the Planning Commission reviewed a rezoning application to rezone two parcels from Agriculture and Forestry Management to Light Industrial. Mr. McNeil stated that the Planning Commission made a recommendation for approval of the rezoning to the Cheboygan County Board of Commissioners. Mr. McNeil stated that this special use permit application will be contingent upon the approval of the rezoning by the Cheboygan County Board of Commissioners. Mr. McNeil stated that Mr. Redman is seeking approval for warehouse use. Mr. McNeil stated that Mr. Redman is also seeking site plan review for office use and school use for the training facility. Mr. McNeil stated that the floor plan for the larger building will show the warehouse use in the rear section, the training/conference facility in the front and an office on the second floor. Mr. McNeil stated that the second building is proposed for warehouse use. Mr. McNeil stated that the parking is adequate. Mr. McNeil stated that Mr. Redman indicates that setbacks will be met. Mr. McNeil noted that the applicant did not submit an elevation drawing for the storage building.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Kavanaugh stated that the Health Department has talked with the excavator regarding the septic and the well.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to:

1. Department of Building Safety approval
2. Health Department approval
3. Approval of the rezoning by Cheboygan County Board of Commissioners
4. Submission of elevation drawings for the storage building

Motion carried unanimously.

UNFINISHED BUSINESS

Draft Zoning Ordinance Amendment Relating To Assembly Uses

Mr. McNeil stated that this amendment has been reviewed by legal counsel. Mr. McNeil stated that there were minor changes recommended by legal counsel. Mr. McNeil stated that the reference to pool parlors should be removed in the Arcades, bowling alleys, pool or billiard parlors use listing. Mr. McNeil stated that the use listing for Assembly, Educational or Social Event Facility should be changed to Assembly, Educational or Social Event Facilities. Mr. McNeil stated that some changes affect the Village Center. Mr. McNeil asked the Planning Commission if they would like to seek comments from the townships where Village Centers are located. Mr. McNeil stated that this proposed amendment is ready for a public hearing.

Mr. Freese suggested sending this amendment to the two townships involved and ask them for comments with the stipulation that a public hearing will be held. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to schedule a public hearing for June 7, 2017 for proposed amendment relating to Assembly Uses. Motion carried unanimously.

Draft Zoning Ordinance Amendment Relating To Convalescent Home Uses

Mr. McNeil stated that this amendment has been reviewed by legal counsel. Mr. McNeil stated that if we are deleting a definition from the ordinance we do not need to list the whole definition. Mr. McNeil stated that this proposed amendment is ready for a public hearing. **Motion** by Mr. Freese, seconded by Mr. Churchill, to schedule a public hearing for June 7, 2017 for proposed amendment relating to Assembly Uses. Motion carried unanimously.

Mr. McNeil stated that he will include this amendment in his memo regarding Village Center to the townships.

NEW BUSINESS

Mr. Kavanaugh asked if Tuscarora Township has submitted any comments on the food changes. Mr. McNeil stated no, but he has been assured that they will be holding a meeting.

Mr. Kavanaugh asked for an update on Heritage Cove Farm. Mr. Schnell stated that dates are being set for when they will start hearing oral arguments on the appeal. Mr. Schnell stated that the dates will be set in another 14 days.

Mr. Freese stated that we have Commercial, General Industrial and Light Industrial zoning districts and we have tight controls in Light Industrial but they do not carry over into the General Industrial. Mr. Freese stated that it would be simple to pick up some of those controls and put it into the General Industrial by just referring back to Light Industrial. Mr. Freese stated that this is something that should be reviewed. Mr. Borowicz noted that this is the reason for having two industrial districts. Mr. Borowicz asked what is the point of having two districts if you make General Industrial as restrictive as Light Industrial. Mr. Freese referred to section 7.4 and stated that it gives controls that can be used if needed. Mr. Schnell asked if this is similar to section 8.4. Mr. Freese stated they are different and there is more control under section 7.4. Mr. Freese stated that there are controls in section 7.4 that should be in section 8.4 such as restrictions on lake, stream, and wetland setbacks, dredging, filling and landfills. Mr. Freese stated that this requires looking at the General Industrial areas and seeing which requirements in section 7.4 we would want to see available to use in this zoning district. Mr. Freese stated that this would provide controls for the Triple D situation that the Planning Commission is facing. Mr. McNeil stated that he can scan the existing General Industrial areas and review the supplemental requirements to see if they are applicable. Mr. McNeil stated he will then be able to make recommendations to the Planning Commission. Discussion was held.

STAFF REPORT

Mr. McNeil stated that he distributed a letter from Peter Wendling who helped the Planning Commission with the language for the change in the definitions of dwelling and family. Mr. McNeil stated that there has been concern expressed that the definition of family does not include a single individual. Mr. McNeil noted that Mr. Wendling stated in the letter that there is no intent or purpose to keep a single person from having a dwelling. Mr. McNeil stated that this letter will be taken to the Cheboygan County Board of Commissioners for their consideration.

Mr. McNeil stated that House Bill 4503 makes it a law that short term rental is allowed in a dwelling. Mr. McNeil stated that takes this out of the hands of the local jurisdiction. Mr. Freese stated that this is similar to what the Planning Commission has already proposed.

Mr. Schnell stated that the Cheboygan County Board of Commissioners recently held a planning session. Mr. Schnell stated that the Board of Commissioners discussed updating the zoning ordinance. Mr. Schnell stated that Cheboygan County has incrementally been achieving the zoning plan by approving individual amendments. Mr. Schnell stated that the Commissioners considered that this could be done at once by looking at the whole Zoning Ordinance. Mr. Schnell stated that this has been discussed before and whether we want to take on a larger task. Mr. Schnell stated that he recommends Denise Cline from NEMCOG as she has a method of taking the ordinance and including hyperlinks as an easy way to navigate. Mr. Schnell stated that we are including some of this in the most recent Zoning Ordinance. Commissioner Brown stated that we want to show that we are progressive in our County. Commissioner Brown stated that the Zoning Ordinance has a date of 1983 with 140 amendments. Commissioner Brown stated that this is not progressive. Commissioner Brown stated that the ordinances are much newer in counties that are more progressive and they have more development. Mr. Schnell stated that they would look at the definitions to make sure they are good and they would also look at the list of land uses to make sure they are updated. Discussion was held.

Mr. Schnell stated that we want to accommodate the public and their input no matter when it is submitted. Mr. Schnell stated that when a lot of items are submitted at the last minute it can be confusing. Mr. Schnell stated that he would like to come up with a better process such as updating the packet on Friday at the end of the day. Mr. Schnell stated that we need to determine the best way to get the information to the Planning Commission if anything comes in after Friday. Mr. Schnell stated that the Planning Commission should contact him if they have any input or they want additional training.

PLANNING COMMISSION COMMENTS

Mr. Freese provided an update on Commissioner Matelski.

Mr. Jazdyk thanked Mr. McNeil for putting together all the materials for Triple D Disposal.

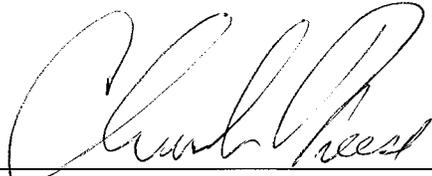
PUBLIC COMMENTS

Mr. Muscott thanked the Planning Commission for their efforts. Mr. Muscott stated that he appreciates Mr. Schnell and Mr. Brown's input to move ahead of the technology with an interactive ordinance. Mr. Muscott stated that the software that NEMCOG is using is the same as what Clear Zoning is using. Mr. Muscott stated that everything you need to decide what can be done in a zoning district is available in one location. Mr. Muscott stated that you do not need to go back to other tables and charts. Mr. Muscott stated that this is more user-friendly and he encourages the Commissioners and Planning Commission to be proactive.

Mr. Muscott stated that there have been appeals for boat houses to the Zoning Board of Appeals. Mr. Muscott stated that Mr. Andrews went through all of the hoops for a longer boat house. Mr. Muscott stated that Cheboygan County's hands were tied that they couldn't approve a longer boat house. Mr. Muscott stated this would be a great asset for the community. Mr. Muscott stated that if new boat wells or enlargement of boat wells is allowed, it might take off with lakeshore property owners, and it may get them away from their seasonal docks. Mr. Muscott stated that a boat house is ideal for a pontoon boat. Mr. Muscott stated that a boat house is more aesthetic than a seasonal dock. Mr. Muscott stated that he would like to see this on a Planning Commission agenda soon. Mr. McNeil noted that he is putting this information together and it will be on the next agenda.

ADJOURN

Motion by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:52 pm.

A handwritten signature in cursive script, appearing to read "Charles Freese", written over a horizontal line.

Charles Freese
Planning Commission Secretary

Health Board Meeting
April 18, 2017

The regular meeting of the District No. 4 Health Board was called to order by Vice-Chairman Robert Adrian, April 28, 2017, at 10:00 a.m. The meeting was held in the Conference Room of the District Health Department No 4, Cheboygan County, Cheboygan, Michigan.

ROLL CALL

Present:

Alpena County:	Fournier, Adrian
Cheboygan County:	Gouine, Newman
Montmorency County:	LaFleche, Peterson
Presque Isle County:	Altman

Absent:

Lang

Excused:

Others Present:

Denise Bryan, Judy Greer,
Scott Smith,

AGENDA CHANGES

Move: Alpena Building Transition Update to after Minutes

RECEIVED

MAY 19 2017

MINUTES

CHEBOYGAN CO. CLERK

February 28, 2017 Executive Committee Minutes: Minutes were presented from the February 28 2017. Motion by Peterson with support by LaFleche to approve the minutes as presented.

March 21, 2017 Health Board Minutes: Motion by LaFleche with support from Fournier to approve the March 21, 2017 Health Board Minutes as presented. Ayes all, motion carried.

Alpena Building Transition Update: Alpena County Chairman Habermehl discussed the letter from John Axe, Alpena County Attorney, that was received by Bryan late afternoon on Monday, April 17, 2017. The letter was included in the packet. Bryan highlighted the changes that District Health Department No. 4 are requesting. Options: a) attempt to expedite removal of Alpena County from the building and return to Northern Health Foundation (NHF); or b) Alpena County becomes the owner of the building and DHD#4 negotiates a lease agreement with the space needed for operation; or c) attempt to locate another location, affordable and with access and visible by the public. Peterson questioned whether Alpena County Board is aware of the intent to proceed with expediting the building to NHF and Habermehl's response is that this has not been presented to the Board. Changes with the letter to be sent to John Axe with copies to Alpena County, Bryan, and Lang.

CLAIMS

March 18, 2017 through April 17, 2017: Motion by Fournier with support from Gouine to approve the Listing of Claims submitted from March 18, 2017 through April 17, 2017. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.

HEALTH DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review.

Work Comp Audit Refund: At last months' meeting Greer mentioned that we potentially could have additional refund owed to us. We were notified that an additional \$753.00 would be refunded from our Workers Compensation Audit for 2016.

PERSONAL HEALTH NURSING DIRECTOR REPORT

Karen Nowicki-Compeau was not present at today's meeting.

Family Planning Grant: Family Planning mini-grant funding has been applied for. Bryan shared some of the details of the grant application and the purpose of the grant.

ENVIRONMENTAL HEALTH DIRECTOR REPORT

Fee Adjustment for Environmental Health Programs: Smith has included in the packet a recommendation for an adjustment of Environmental Health Programs

ENVIRONMENTAL HEALTH DIRECTOR REPORT CONTINUED

Radon Kits: Radon Kits have been distributed twice a year at no charge and we are only receiving less than 25 % in return. Smith recommended charging a nominal fee of \$ 5.00 for each kit feeling that the investment would increase the number of test kits return. LaFleche questioned whether the fee would be returned if clients completed the test. Bryan shared that it would not be refundable. Adrian suggested trying the fee for one year and reevaluate at that time to see if there was an increase in returned kits.

Motion by LaFleche with support by Fournier to charge a nominal fee of \$5 per radon kit, reviewed after one year. Discussion occurred. Roll call vote. Ayes 5 – Adrian, Fournier, LaFleche, Newman, Altman Nays – Gouine, Peterson

Water Sample Shipping Fees: State of Michigan Bureau of Laboratories states that all water samples need to have thermal preservation. There is a cost to purchase the necessary supplies for this type of shipment and additional cost of staff time to cover the fees. Smith reviewed the estimated costs for this to occur. Increase our residential water supply permit to \$ 213.00 from \$ 193.00 to include the additional fee. Meyerson, whom was not present at the meeting, has stated that thermal preservation is key. This would only be for the partial chemical samples.

Motion by LaFleche with support by Altman to increase the fees to \$213 for private water supply permit to include the thermal preservation supplies. Discussion occurred regarding the private water supply fee. Roll call vote. Ayes – Adrian, Fournier, LaFleche, Altman, Newman Nays – Gouine, Peterson

Temporary Food Licenses: Food law has been amended to allow District Health Department No. 4 to issue a temporary food application without having to visit the site based on the vendor low risk. We are recommending a reduced fee due to not having to make a site visit. Bryan shared types of low-risk vendors. Smith has developed a policy regarding issuing the low risk temporary food licenses that would go in effect if the decrease in fee is passed by the Board. Bryan discussed the low risk temporary food license and how the state does recognize that these types of facilities are less risk. Smith will complete a cost analysis with the data and bring to the Board in December.

Motion by Peterson with support by Gouine to authorize the decrease in Temporary Food License permit to \$ 45 for low-risk facilities. Roll call vote. Ayes – all, motion carried.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: The report for March 1, 2017 through March 31, 2017 was mailed to the Board with the packet for the month. Meyerson was not in attendance, however, is following up with the measles cases that are in Michigan of which none of them are in our jurisdiction.

Meyerson continues to recover from his surgery.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

MDHHS Accreditation Letter: Bryan discussed a letter regarding Accreditation that was received. The State will present the Certificate of Accreditation at the next Board meeting. The next accreditation process is November 2018.

Zika Conference: Bryan spent 4 days in Washington DC at the Zika Conference. All Expenses were paid due to being a presenter. Bryan spoke on Public Health Sustainability and gave examples of such public health challenges. There has been no Zika funding however, the mosquitos that carry the Zika virus are not showing up in Michigan. It has been found in Florida. However, everyone is at risk due to travel. There is not a vaccine to protect against Zika. Additionally, Bryan went to the Hill and visited with Representative Kildee's staff.

All Staff Meeting: Our All Staff Meeting was Thursday, April 13, 2017. Had the opportunity to engage staff in the journey of strategic planning. With the CQI mini-grant we, as an agency, worked hard on quality improvement and performance management. Bryan felt staff are ready for change to happen. The afternoon consisted of program updates.

Accreditation Cycle 7 Reviewer: Bryan has been asked to participate in the proposed changes for Cycle 7 Accreditation. This meeting took place in the past week. The State is looking for final approval to prepare for Accreditation Cycle 7 process and requirement by June 2017.

Day at the Capitol: Bryan will be in Lansing tomorrow. Bryan shared the County Health Rankings with the Board. Alpena – 58; Cheboygan - 28; Montmorency - 70; Presque Isle - 41. The health rankings are not on public health alone, it includes a variety of data. The data is 3-4 years old, a ranking of our past. Adrian stated the Bryan's presence in Lansing is priceless and would like her to continue.

ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Homeland Security Conference: Bryan will be attending the Homeland Security Conference May 9-11, 2017 in Grand Rapids. Our Emergency Preparedness efforts here need to be practiced. There was a SNS drill that included a dirty bomb. District Health Department No. 4 participated and was ready to respond.

PHAC Report: Bryan shared the Public Health Advisory Council Report. Bryan highlighted areas of interest within the report.

Health Officer in Review: Bryan shared her three month in review along with policy review and strategic plan items that were outlined in the DHD#4 Board of Health handout. Bryan plans to bring the six policies listed to the May board meeting. Bryan would like to have Executive Committee meetings after the Health Board Meeting in May, June, and August in preparation for negotiations.

NEW BUSINESS

None.

OLD BUSINESS

Alpena County handing DHD#4 Funds: At the last meeting it was mentioned regarding Alpena County handing DHD#4 funds. There was discussion regarding cost allocations for handling our funds. Fournier stated that there are cost allocations to each department. Fournier stated that our amount would be \$1,659 a year. Further discussion will need to occur regarding this issue, and Adrian felt that this needs to start with Alpena County Finance committee.

Mini Grant for Compressor: District Health Department No. 4 has been notified that Northern Health Foundation Grant has been approved to fund the replacement of the compressor. The repair has been scheduled for completion.

Mercury Awareness Class: Smith updated the Board on the Mercury training. We will advertise and have a meaningful meeting, and hopefully have many participants to attend the June training.

Hillman Dump: Smith contacted the DEQ regarding the Hillman Dump. Tim Brown, Montmorency County Sanitarian and Smith visited the site. The site was visited and there was minor litter around. Smith is going to get back with the DEQ regarding some testing results. Tim Brown, our Montmorency County Sanitarian is handling this at this point and is in contact with the DEQ.

PUBLIC COMMENT:

None.

ADJOURNMENT

There being no further business to come before the Board, motion by LaFleche with support from Altman to adjourn. Ayes all, motion carried.

Adjournment: 12:14pm

Bob Adrian, Vice- Chairman

Daryl Peterson, Secretary/Treasurer

Judy Greer, Recording Secretary

REGULAR CITY COUNCIL MEETING
April 25, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: King, Kwiatkowski, Riddle and Bronson

Absent: Lavender, Temple and Couture

Councilwoman Kwiatkowski led the Pledge of Allegiance to the Flag.

Councilman King moved to excuse Mayor Pro Tem Couture, Councilman Temple and Councilman Lavender; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Approval of Agenda, and Receive and File all Communications:

City Manager Eustice stated there is one addition to the Agenda, being item 6-B: Downtown Development Authority Board Recommendation that the DDA Boundaries be Expanded to Include the Triangle Block Area that Includes the Carnegie Library (bound by Huron Street, Elm Street, Dresser Street and Division Street). He added there are four parcels in that block and the key is to include the Carnegie Library in the District. We need to make a motion to set a public hearing for May 23, 2017 to address the expansion of the DDA boundaries to include those four parcels. City Manager Eustice then explained this would be the first of two public hearings that we will have to have. Tonight we need a motion to schedule the first public hearing for May 23, 2017.

Councilwoman Kwiatkowski moved to approve the Agenda with the addition of 6-B, Consideration to Schedule a Public Hearing for May 23, 2017 for consideration of adding to the DDA District the triangle block area that includes the Carnegie Library (bound by Huron Street, Elm Street, Dresser Street and Division Street), and receive and file all communications; supported by Councilman King. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of April 11, 2017 as presented; supported by Councilman King. Motion carried unanimously.

Reading of Ordinances:

▪ **First Reading – An Ordinance to Amend Section 90.01 of Chapter 90, Animals Prohibited, of the City Code of Ordinances, to Allow 2 to 6 Hens [Chickens] in a R-1 [One-Family Residential District]** - City Manager Eustice stated there have been multiple discussions with the Planning Commission and the Commission has recommended an Ordinance amendment to include allowing chickens with multiple conditions. Council received a copy of the first draft of the amendment to Section 90.01, Animals Prohibited. City Attorney Stephen Lindsay has reviewed that Ordinance and has made multiple suggested changes, which the Council received tonight. If the Council has any additional comments or changes those can be addressed tonight. We will then need a motion to set a public hearing for May 9, 2017 for consideration of adopting the Ordinance amendment. City Manager Eustice then read the Ordinance amendment draft from City Attorney Lindsay.

Regular City Council Meeting – April 28, 2017

Councilwoman Kwiatkowski asked who will be doing the unannounced inspections. DPS Director Jones replied his department will. Mayor Bronson asked if the permit can be anytime during the year. Director Jones commented the permit will be issued on a calendar year, January 1 through December 31, under the licensing section and will contain a license number for the use of his officers. He noted that inspection of the coop will be conducted so the same is not built out of pallets, pressboard, etc. The license will be similar to that issued for a dog and the property owner would have a license to show with the license number on it. Councilman King asked if the structure needs to be completed before a permit is issued, or if only a sketch is needed. Director Jones replied the sketch will be required to get the license and the inspection would be done once the structure is completed. Councilwoman Riddle asked if one would apply for the license, build the coop and then get the final okay before they get chickens. Director Jones and City Manager Eustice replied yes. Director Jones explained if somebody comes in with a diagram/sketch and need to buy their chicks before the end of the week, they would keep the chicks in their garage until the coop and run are constructed. This will be followed up with a final inspection and the important part of the diagram/sketch and the materials to be used so they we make sure they are going to build it with similar like conditions in the neighborhood.

Councilwoman Riddle moved to schedule a public hearing for May 9, 2017 for consideration of adopting an Ordinance to amend Section 90.01, Chapter 90, Animals, of the City Code of Ordinances to allow 2 to 6 hens (chickens) in an R-1, One-Family Residential District; supported by Councilwoman Kwiatkowski.

Mayor Bronson asked if we are only scheduling a hearing and at that hearing we will reviewing final language. City Manager Eustice stated we should have final language between now and the hearing. Mayor Bronson commented people will need to be able to come in and get a copy of that final language. He has several things marked and will get those to the City Manager. City Manager Eustice stated any changes, etc. will be reviewed with City Attorney Lindsay. Mayor Bronson then asked for comments from the audience.

Mr. James Conboy suggested that no permit be issued until the structure is completed, wondering how many times the Chief has gone out on a blight call and were told they would fix it up and how many times did he have to go back. How many times will there be a promise that they will build it according to the sketch? He reiterated that the structure be completed before a permit issued. He then asked about a minimum of 2 chickens, as opposed to 1. Mayor Bronson replied they won't sell just one because chickens are social. The people that raise them recommend that you get 4 to 6 because if there is loss than they are still not left alone. Mr. Conboy again reiterated he would encourage Council not to let someone have chickens until the structure is approved. An audience member commented she would recommend to change the 2 chickens to 1 chicken because you may have multiple situations where someone gives someone a chicken and they are going to raise only one chicken. There will still be situations where there would only be one chicken. Mayor Bronson said he sees her point, as he was looking at it from a purchasing standpoint as Tractor Supply will not sell less than 6. The audience member stated people do sell or give away their full-grown or 6-month old laying hens.

A roll call vote was taken; motion carried unanimously.

▪ **Consideration to Schedule a Public Hearing to Expand the Downtown Development Authority District** – City Manager Eustice stated the Downtown Development Authority Board has made a

Regular City Council Meeting – April 28, 2017

recommendation to expand the boundaries of the DDA District to include a small triangle block area between Elm & Division and Huron & Dresser Streets, which includes four parcels. A motion is needed to set the first public hearing, as two public hearings are required. Councilwoman Kwiatkowski asked City Manager Eustice what his recommendation is. City Manager Eustice replied he kind of directed the DDA to include the small triangle block in the DDA. As he investigated it, there is not a significant impact on the financial side of it. He thinks the key is we are including the Carnegie Library in the DDA District and it does look good to the MEDC, USDA and Federal agencies and it does help if the owner writes grants to try and rehabilitate that facility. Councilwoman Riddle stated the parcels include the Carnegie Library, a residence next to that with a storage structure, another residence and then the City's public parking lot. Councilwoman Riddle asked if any of the residential locations been given a chance for feedback on their thoughts. City Manager Eustice replied not publicly, in any type of meeting. He stated the owner of the Carnegie is also interested in purchasing the adjacent parcel and the current owner is in favor of being in the DDA. They have not inquired of the other residential property owner. Mayor Bronson commented the property owners will be notified for the public hearing. Councilwoman Riddle suggested sooner rather than later. City Manager Eustice then stated the first public hearing will be scheduled for May 23, 2017. Councilwoman Kwiatkowski asked if there is any significance for the residences if they are in the DDA District. City Manager Eustice replied no, other than they would be eligible to be on the DDA Board. He noted there is no tax implication, adding the DDA will capture improvements going forward. Mayor Bronson stated there was discussion as to whether there should be additional expansion beyond that to Court Street, but it was decided not to pursue that. City Manager Eustice noted the DDA Districts ends at Nelson Street. He then explained when First Federal built at the corner of Court and Main Streets they wanted to be in the DDA District, but it did not make sense. There were no public comments.

Councilwoman Riddle moved to schedule a public hearing for May 23, 2017 for the purposes of the expansion of the boundaries of the DDA District; supported by Councilman King. A roll call vote was taken; motion carried unanimously.

Department, Boards and Commission Reports:

- **Department of Public Safety Monthly Statistics – March 2017** – Received and filed.
- **Planning Commission Meeting – April 17, 2017** – City Manager Eustice stated there was a lot of discussion on the chicken ordinance at the Planning Commission. The other issue is the Zoning Ordinance. Mr. Dick Carlisle, who amended our Zoning Ordinance, now has all the edits and is reviewing the same. He and Planning Commissioner James Granger will meet with Mr. Carlisle within 30 to 45 days. There will then be a public hearing to address the new Zoning Ordinance. There are not a lot of changes to be made and most of the changes are minor. Councilwoman Riddle asked when Council will receive a copy. City Manager Eustice replied within 30 days, sometime in May. Councilwoman Riddle then asked if the new Ordinance, including the Sign Ordinance rewrite, would go into the current Ordinance binder. City Manager Eustice replied yes. Mayor Bronson commented the next project will then be the Master Plan. City Manager Eustice said the current re-write of the Master Plan is now over two years dated and the Planning Commission will work on that.

Public Comments:

- Mr. Ray Lofgren addressed Council stating he is sure Council is aware of it, but he does not know how long it has been since he has seen a whole board. Absenteeism happens once in a while, but it

Regular City Council Meeting – April 28, 2017

seems like there is an awful lot of vacant members and he notices it. He went on to mention ordinances and talking about chickens and blight and rentals. Driving around town in his area there are new people and it is also springtime and things get carried away a little bit, but thinks the zoning and ordinances should be enforced, i.e. residential area or commercial area. We are spending an awful lot of time talking about chickens, including the Planning Commission and City Attorney, while there are a lot of ordinances on the books not being addressed. Mr. Lofgren then commented it seems like there are an awful lot of important things we could be doing and Meijer's is one of them, noting he has not addressed this with the City Manager but we can't afford to build a water system. Somebody should tell Meijer's if they give the money, we will build it. We don't want letters to the editor saying we are not doing our job and that is what's happening. City Manager Eustice stated he will be addressing this in his report.

- Ms. Sherry Nelson introduced herself, stating she would like to update Council a little bit on the Michigan Main Street Program and the Bring It Cheboygan Group that she represents. They now have 105 volunteers and members who are all working for the betterment of the City. Everybody wants to be proud of their downtown area. Six were in attendance at the training session for the Michigan Main Street Program last week in Milan. They are all working together and are on the same page, and there are some things they want to move ahead and do. She stated she wanted to give an overview of what they have learned, noting there will be questions from different committee people that need some answers from Council about trails, festivals, public art and events. She presented the Council with her Michigan Main Street Training Notes, stating they were in beautiful Milan outside of Ann Arbor and the town is so much like Cheboygan it is remarkable. They started in the program a little more than a year ago and their buildings and streetscape started out looking very much like our buildings, showing photos of the before and now of downtown Milan. Ms. Nelson went on to state the Milan buildings did not have a unified appearance before, and there is not a building that has peeling paint in the four block area of downtown Milan. It was stunning. These are all things that we can do in Cheboygan, but it's not easy. She then reviewed the basic four components of the Michigan Main Street Program: Design, Economic Restructuring, Promotion and Organization. She commented the encouragement of investment in public and private partnerships, which has to be something that everybody is aware of and it involves the service organizations, business owners up and down Main Street, volunteers, and the schools. The Bring It Cheboygan Group can go out and talk to some of those mentioned and tell them a little bit about the Michigan Main Street Program because it will take a lot of work to get everybody on board and invested in the desire for change. There is a wonderful aspect in downtown Cheboygan and many great and wonderful things, but there are some things that need help and fixing up that we can do. The changes must affect the whole downtown area (DDA area) and has to be incremental and go in stages. It is not going to happen overnight and has to be self-help and done all together. The State of Michigan is not going to give us a lot of money; they may invest as we get down the road, but it is something we have to do and has to be built on public and private partnerships. We need to loosen some money from somewhere to start effecting this changes. Ms. Nelson went on to state we have to start capitalizing on our existing assets and promote the things that are working well and make sure people know about them. We also have to recognize that change is required and need to get everybody on board with change. There are people they talk to all the time that say they love Cheboygan just the way it is, but most people don't. Ms. Nelson then stated we have to implement things and make them happen. She noted they have many things they have been working on as their group has expanded. Mrs. Bobbie Crongeyer would like to address trails, Mrs. Joanne Cromley will ask about Public Art and Mrs. Linda Rogers is going to discuss events.

Regular City Council Meeting – April 28, 2017

City Manager Eustice thanked Ms. Nelson for summarizing the Michigan Main Street Program training session, adding it was a very good first training they attended. He commented we are at the Associate Level and our goal is to, at some point, get to the Select Level, noting we are two years away from that level as we looked at the needs we have and what we need to do to get to that level. It is not something that we are going to jump into anytime soon, as there is a lot of work we need to do to make a presentation to the MEDC before we get to the Select Level. There are three more training sessions this year and we are sending multiple groups of people from the DDA, Planning Commission and Bring It Cheboygan. We are partnering with these volunteers because the Michigan Main Street Program and the MEDC says that for this Program to work it's got to be through volunteers, business owners and people in the City, because we cannot do it ourselves. It is really a DDA program but it's not something the City Council, staff and management have to implement themselves. We have to have multiple diversity and groups of people that are going to help us with this program.

Mayor Bronson then asked Ms. Nelson if the Bring It Cheboygan Group has regular meetings and if notices could be sent to the City Council and himself. Ms. Nelson replied yes, noting the City Manager receives them and they could also publish them in the newspaper's local notes. The meetings are open to everybody. Mayor Bronson stated he thinks it would be helpful if somebody from Council is in attendance at the meetings. Ms. Cromley stated the next meeting is Monday, May 1 at 9:00 a.m. at the Gildner Gallery.

- Mrs. Bobbie Crongeyer stated a great asset Cheboygan has in the whole County are the trails. She stated on March 4 and 5 a group went and volunteered at Black Mountain for the Nordic Ski Races and what a fabulous event that is. People come from Lower Michigan, out-of-state and Canada. She talked with Denny Paull and he thinks between the two days there were 80 skiers and it could easily be a much bigger event if it was promoted better. She and Mrs. Cromley will be working on that with Mr. Paull to promote it. They are going to see if they can get some businesses downtown to offer maybe restaurant and hotel packages for the skiers and the ski club can then get that out so people will know where to stay. She noted with the restaurants in town and the Brewery maybe they can get something hopping for that weekend for entertainment for these skiers; they were a fun bunch of people.

Mrs. Crongeyer then informed Council they began going to the County Trails Forum that is once a month. It is an interesting group and talk about all the different trails. Mr. Dave Stempky from the DNR is a great resource for land and water trails, and Mr. Jim Conboy with the bike trails. In those discussions we talked about getting bikers on the trail to come downtown and to get a bike fix-it station on the trail and one at Festival Square. Two members of the Bring It Cheboygan Group donated money to the City to buy a fix-it station, but they need to know what the timeline is for the sharrows to be painted on the two roads that have been designated and the signage to direct people downtown from the trailhead. They want to start promoting that. City Manager Eustice stated the sharrows will be done in the next couple weeks, once we can get the street sweeper out and the streets cleaned. The City also ordered signs for the bike lanes and they should be here within the next couple of weeks. Mrs. Crongeyer stated she has been hearing there is some kind of directional signs that had been ordered in the past, wondering if they are not usable anymore. City Manager Eustice explained we do have those, as well, and had a plan to put them up but then the DNR said we could not put them up in their right-of-way, so we have to relocate where they are going to go. City Manager Eustice then asked Mr. Conboy if MDOT has directional signs now. Mr. Conboy replied they do, but the signs the City Manager is talking about were the signs to be put on the trail but then the DNR said you could not do it because they don't arch back. We talked about then putting them in the road right-of-way near

Regular City Council Meeting – April 28, 2017

the intersections, which he think will work well. Mr. Conboy stated they are talking about the whole trail town implementation that the Trails Council funded and provided. Mayor Bronson asked if we have the template for painting the sharrows. City Manager Eustice stated it has been ordered but it is not here yet. Mrs. Crongeyer asked again if the fix-it station for bikes has been ordered. City Manager Eustice stated he does not know if Mrs. Guenther ordered it yet, stating she talked to Mr. Conboy on where to locate it. Mr. Conboy stated they talked about Festival Square, which seems to be the ideal spot. Ms. Guenther let him know that Mrs. Crongeyer and another member had provided for the fix-it station. He is not aware if Ms. Guenther has ordered it yet. The DNR is going to be ordering one for the trailhead. Mr. Conboy explained that the station has an air pump with bike tools attached to it and it is really a nice feature. City Manager Eustice commented the only issue with Festival Square is there are bushes all along the back wall and no cement. It has to be mounted to a wall. He will ask Ms. Guenther if she has ordered it. Mrs. Crongeyer stated this week she and Mrs. Cromley went to the Cheboygan Waterways Commission at the County Building and talked to them about having a bike rack and courtesy bikes at the Marina and they are really interested in that. Of course, that led to developing a nice bike route from the Marina to downtown. She asked the City Council for permission to investigate this and come up with some kind of a bike route from the Marina to downtown. City Manager Eustice replied we can coordinate that when they have some ideas. The Waterways Commission thought it would help the Marina and downtown.

- Mrs. Joann Cromley passed out samples of bike art, stating Bring It Cheboygan is embarking on having a series of public art bike racks and planters in the downtown area and they will be commissioned sculptures from local artists. This will not cost the City anything and the project will be supported by Bring It Cheboygan. It will be supporting the bike trails and it will be funded by members of Bring It, local businesses and other interested people in supporting public art. They would like the City Council's permission to proceed with this endeavor in terms of where to place them, although they don't know how many there will be, and will be asking local artists to step up and do some public art. Mrs. Cromley explained they will be bike racks for people to park their bikes. Councilwoman Riddle asked who will determine their locations. Mayor Bronson stated he feels the Chief needs to be consulted and City crew members need to put them in place. He added that maybe MDOT might have some input on that, too, since Main Street is a State highway. City Manager Eustice asked Mrs. Cromley if their intention is to be mainly downtown with the bike racks. Mr. Conboy was asked for his opinion. Mr. Conboy stated he has seen this in other towns and thinks it's a great idea and really appreciates them coming forward with it, but the bike racks we have now are movable and are moved around, but this would really add another dimension all together. He would think near restaurants, down by the water, and places where people would want to bike to and lock them. You need to come up with a number of the bike art and he could work with the Chief and others and locate them. Mayor Bronson stated he is thinking of the ice cream parlor and Dairy Queen. Mr. Conboy commented it is inviting when you see bike racks and these kinds of public art; people know they are welcome there. It really sends a good message. Mayor Bronson stated this project can go ahead, but they need to figure out the details.

- Mrs. Linda Rogers introduced herself, stating she is going to talk about the Bring It efforts in the Fall Festival and a couple of comments on other events. In their packet, Council has the Fall Fest sponsorship information. There was approval previously from the DDA to begin planning the Fall Fest which is going to showcase agriculture, music, lighthouse tours, and a downtown polka dance. They are looking to bring in the community to an event and have already raised several thousand dollars through Mrs. Sharen Lange and the sponsorship packets. Pumpkin seeds packet were distributed Saturday with the date of the Fall Fest to build an awareness of the Festival. Mrs. Rogers

Regular City Council Meeting – April 28, 2017

asked Council if the DDA does their own thing or do they have to come to Council, noting she has looked at some of the things that have gone on such as the Music Festival. She went on to state she has not seen the financials, but has heard they lost money. She is wondering why we keep doing the same things if they are losing money. Another thing, there is going to be a ladies shopping night in town. Where are they going to shop? It seems to her we would be better off waiting until there are some places to shop. The Group is working on this and they will turn it around. Mrs. Rogers explained these are some observations the Group has made and it seems we are doing the same old things. She then commented on the Christmas Holiday and requiring people to come to town on three different days. Why not have an event with a day that starts out with shopping and ends with the parade and tree lighting; everybody would be in town all at the same time. She asked if the proper channel would be to go to the DDA if they would like to see change. City Manager Eustice informed Mrs. Rogers the DDA has a Steering Committee and most of the events are organized out of that Committee, noting it does have to have approval from the full DDA Board. The City Council does not have to rubber stamp what the DDA does. He then noted the DDA has their own budget. Mrs. Rogers commented so if a DDA event loses money, it comes from the DDA and not the City. City Manager Eustice responded that is correct. He added the Music Festival for a couple years did lose some monies, but the intent of the DDA and the Music Festival is to bring people downtown to support the business owners that pay the taxes for downtown. We have 2,000 people that come downtown during the Music Festival. Surely some of the stores are not open, but our restaurants are and the idea is to get people here to see what is in our downtown. The DDA doesn't look at it as losing money; they look at it as a promotional type thing for the future. There are many people that come downtown for the Music Festival that have never seen Cheboygan before; that's the idea behind it. It's a marketing tool and we are not trying to make money on it. Mayor Bronson stated we would not be opposed to that either and maybe there are volunteers that want to make that more substantial. He also stated the last two years they have not lost money, noting every year the DDA has the discussion on continuing the Music Festival. Mrs. Rogers stated they are hoping the Fall Fest is going to be the first of many good festivals, starting out kind of slow and building on with more activities each year. Councilman King asked about the Chamber involvement for the Fall Festival. Mrs. Rogers stated the Visitors Bureau is one of their biggest sponsors and are well aware of the event and very supportive. They have a strong committee that meets monthly and a timeline.

Mrs. Crongeyer stated she is still confused on the DDA versus the City Council. She asked if the things Mrs. Cromley and she are working on with the trails needs to be presented to the DDA or just to Council. Mayor Bronson explained they are dealing with both, pointing out the DDA is on Main Street and so events or whatever takes place on Main Street the DDA manages. Mayor Bronson stated once you get away from Main Street it is "City". Mrs. Crongeyer asked if the County Marina and the stretch to Gordon Turner Park is DDA. City Manager Eustice replied yes. Councilwoman Kwiatkowski suggested giving Mrs. Crongeyer a map of the DDA District. Mrs. Crongeyer asked how far south the DDA District goes. Mayor Bronson replied Nelson Street. Mrs. Crongeyer then stated they could put bike racks further south than Nelson Street. Mayor Bronson responded sure. Mrs. Crongeyer inquired about the boat launch at the Lincoln Avenue Bridge. City Manager Eustice replied it is owned by the State of Michigan and managed by the DNR. The City Marina/docks are at Washington Park and the Water Street parking lot.

Mayor Bronson thanked the Bring It Cheboygan Group for their time, as he knows they spend a lot of time volunteering which is great to see.

Regular City Council Meeting – April 28, 2017

- Mr. Bill Forne introduced himself stating he is here because a week from tonight Inverness Township is going to have a meeting. City Manager Eustice stated he will be addressing the Meijer's issue under City Manager Comments.

City Clerk's and Treasurer's Comments: (None)

City Manager's Report:

- **Meijer's** – City Manager Eustice reported we have a committee at the City level that has been looking at options with Meijer's. On March 15 they had a conference call with Mr. Chris Jones of Meijer's, the representative managing this project. The Township basically made a motion to enter into a 425 Land Lease Agreement with the City, of which a portion of the Meijer's property would basically become part of the City. Our committee, that includes City Attorney Lindsay, requested that for the water build-out to that site that Meijer's pay for it 100%. Meijer's had offered to pay for one-third of it when they were in negotiation with Inverness Township. The City's committee and staff, including himself, believe that we should not spend City taxpayer dollars on a project that is not within the City, as it is in Inverness Township, even under a 425 Agreement. We determined that we want Meijer's to pay for it 100%. Meijer's understands that. City Manager Eustice went on to state that in checking on nine different locations that have 425 Agreements in the State of Michigan, where Meijer's needed either water or sewer or both, all nine were paid for by Meijer's; none of the townships or municipalities funded any of the project. He does not think it is wise for the City of Cheboygan to financially support that project and Meijer's understands it. Mr. Jones asked for a couple of weeks to bring it to the Board of Meijer's. After a couple of weeks, there was no response. On April 17, 2017, after multiple e-mail and telephone calls Mr. Jones responded and basically said he needs more time to determine that. He also told the Committee in the conference call that the Cheboygan store is not scheduled to be built in 2018 or 2019; the best case scenario is a 2020 build. They are building six stores in 2018 in Michigan, Wisconsin and Indiana and building six stores in 2019 in Michigan, Wisconsin and Indiana. Cheboygan is not on the docket. The best case scenario is that we are on a 2020 build date and a 2021 opening. City Manager Eustice stated he does not see anything that is going to speed that up. Mayor Bronson commented the Committee asked the specific question of what the City can do to advance this calendar and Mr. Jones basically said nothing. Meijer's has not given a decision yet and if their decision is not to pay for any of it, it will make the 425 Agreement look significantly different or we are going to have to go back to Inverness Township and ask them to pay for it. He truly believes Meijer's will come back and say they will pay for the line, and then we can get it built to that site. Mayor Bronson commented part of the discussion, too, was this is a build-out to a single business. If it was a build-out to an area or several businesses that changes our ability to invest money into it. City Manager Eustice agreed, stating it would be a different scenario. Having to spend City taxpayer dollars going to one multi-billion dollar company does not make sense. It is going to be a benefit to the City, but we need Meijer's to step up and fund the project. Mayor Bronson stated when the Committee asked Mr. Jones when they need a 425 Agreement in their hands, he said not until the end of the year. This is why they are thinking the response from Mr. Jones is not showing an urgency right now. City Manager Eustice stated he will continue to e-mail Mr. Jones every few days to see if there is anything new. Mayor Bronson then stated the City's committee continues to meet and do what we can. Mr. Conboy asked what the cost is of running water out to the Meijer's site. City Manager Eustice answered \$450,000.00 to \$600,000.00, noting it would be going down the trail and there would be some unusual expenses with the trail and crossing Tannery Creek. Mr. Forne asked if Meijer's ends up paying for it, is there anything between

Regular City Council Meeting – April 28, 2017

the City and Inverness Township that will stop this. City Manager Eustice replied there should not be at all and certainly not from the end of the City. Mayor Bronson stated we currently have other 425 Agreements with Inverness Township, and it is just a matter of negotiating the share of property taxes with Inverness Township for Meijer's. Mr. Forne stated he does not see an impediment if Meijer's agrees to pay for the buildout. Councilwoman Riddle commented we still have to have a 425 Agreement. Mayor Bronson clarified there would also have to be public hearings on both sides. We need to know the answer from Meijer's before we can start the negotiations to finalize a 425 Agreement. Mr. Forne then stated there should be a meeting of the minds between the City and the Township if Meijer's is funding it; he needs to know how that affects the City monetarily, as opposed to Inverness Township with a 425 Agreement. What is there to negotiate between the two, other than the Agreement? Mayor Bronson explained there is a split of the tax money and that is what the discussion would be about. Mr. Forne stated if the City of Cheboygan is not paying anything on the buildout and Meijer's is footing the bill, it seems to be real simple to him. Mayor Bronson stated we are only talking about the buildout; after it is built, the City has made a commitment for 25 or 50 years to make sure that water system works, so there is a long-time monitoring commitment from the City. City Manager Eustice added the City is going to provide police and fire services, so all the City services would have to be provided to Meijer's just like any other City taxpayer. Mr. Forne stated it is a lot less money for the City with no money in at the get-go. Councilman King commented there are improvements that will have to be made to the City's system, including another water tower and staffing. Mr. Forne asked if the City envisions another water tower. Councilman King stated this has already been in the works. City Manager Eustice stated it is part of the plan. Mr. Forne asked down the road or before Meijer's gets built. City Manager Eustice replied down the road; we don't have to have a water tower for Meijer's as we are adequate now. But as the commercial district grows, we are going to need additional sewer and water capacity. Mayor Bronson stated we are right on the verge of having to have another water tower and thinks the estimate was about 2 ½ million dollars to build. Mr. Forne questioned if that is for future usage. Mayor Bronson stated we may need it for Meijer's, too, because the current water tower is at capacity. When we had the fire downtown at the Carnation, we almost drained the water tower down and we were running hoses to the River, so we know we are at capacity for emergencies. City Manager Eustice commented we are currently in violation with the MDEQ and they are not fining us at this point, but we are kind of at the mercy of the MDEQ and if they say we need more capacity then we have to build a tower. Mr. Forne then stated this could change the whole Meijer's situation, because if the City does not know at this point whether it needs a tower or not, then this is a variable we are still going to be playing with in the future and that may determine whether Meijer's is coming in. Mayor Bronson responded no, the City has been talking about the water tower for quite some time and we have done some planning and funding research. Councilwoman Kwiatkowski asked if we got a partial grant already. Mayor Bronson said we have not pulled that trigger because we are still waiting to hear how much we may have to pay for the Meijer's buildout. City Manager Eustice stated we can do the Meijer's project, as is. Mr. Lofgren asked if it is not prudent to continue those negotiations on the 425 regardless so we don't stumble with time if they go to 2019 before they give an answer they are going to pay for it, noting we have attorneys invested a little bit in the 425, and there is trouble negotiating the 425 with Inverness. Why wouldn't we want to have the 425 in place? Mayor Bronson replied we still have discussions with the Township. Mr. Lofgren stated those discussions would be troublesome, noting they have been in the past. Mayor Bronson stated each of us, City and Township, are looking out for our interest. Mr. Lofgren suggested having the 425 Agreement hammered down when Meijer's gives the okay with the check. Mayor Bronson replied we need to know if there is going to be a buy-in from the City. Mr. Lofgren said he doesn't understand the dollar amount where we would be jeopardizing the taxpayers of the City of

Regular City Council Meeting – April 28, 2017

Cheboygan to get the 425 hammered out. Mayor Bronson stated it would affect the millage split between the Township and the City. Mr. Lofgren stated the millage split is already negotiated on the previous 425s and if you could use that as a boiler plate, why should we stumble later on and have a problem with Inverness. City Manager Eustice replied for all intended purposes it is hammered out, the question that we don't know is who is going to pay for the buildout and that will make a significant difference on the 425. If Meijer's comes back and says they are going to pay for it, we, for all intended purposes, have a 425 Agreement hammered out. We know what we need to do. An audience member stated he will have to ask Mr. Neumann if he thinks that is true. City Manager Eustice commented there has to be public hearings to sign a 425 Agreement and you have to have a negotiated final document before you can take it to a public hearing. Mr. Lofgren said it is all subject to Meijer's wanting to pay the bill. He then asked what happens if Meijer's does not pay for the line, is there no 425? City Manager Eustice stated there still could be a 425 and maybe the millage split will look differently. Councilman King stated due to declining school enrollment, he cannot emphasize enough how important due diligence is between the Township and the City. We can use this time right now to also look at future expansion, because we know what will happen. He then asked if we can hash out separate 425s for that area, so things will be shovel ready when things happen. Mayor Bronson stated this has been part of the Committee's discussion and it's been on his mind, too. Councilman King stated it seems in recent months the public is really starting to come forward to the Inverness Township Board and they are becoming more reactive to it. He does commend the citizens of Inverness Township for putting heat on the fire because we have been getting it here for a long time on this. Mr. Conboy asked if Meijer's wants tax abatements if they pay 100%. Mayor Bronson replied this has been talked about, but not the only thing. City Manager Eustice explained Meijer's initially offered to fund the project when we were looking at a Utility Service Agreement (USA). The City was not really involved in that. Meijer's would fund the entire water line, but they wanted two-thirds paid back to them as they pay taxes, which is about \$400,000.00, from the Township. The Township said they will not be able to pay back the \$400,000.00 in a reasonable amount of time just with Meijer's property taxes.

- **Port of Cheboygan** - City Manager Eustice reported on April 12, 2017 the City sold properties to Morrish Marine (Ryba) and Kokosing on the River front and they both have an agreement with us to be Port operators of the Port of Cheboygan. The Land Contract of \$417,000.00 in principle still owed has been paid off. We are moving forward and will partner with Kokosing and Morrish Marine (Ryba) to begin to market the Port of Cheboygan through the Port Commission. On April 20, 2017 we closed on 74 acres on the east side with the Little Traverse Conservancy. The City retained about 10 acres that are uplands and 8 of those acres are adjacent to the Coast Guard Station (corner of Coast Guard Drive and First Street). The Little Traverse Conservancy now owns a lot of the Lake Huron frontage from the Coast Guard Station to the Lofgren Shores development. City Manager Eustice noted the Conservancy has a pretty elaborate plan on building trails and between Huron Pines, Little Traverse Conservancy and the DNR, the whole Duncan Bay area is going to look different in five years. There are plans to put in kayak launches and make water trails through there, as well as foot trails. That area is going to be preserved and developed for recreational type purposes. Councilwoman Riddle asked if the Conservancy has plans to make a presentation before City Council and when that might be. City Manager Eustice stated prior to purchasing the property they were on the property making preliminary thought processes and does not know if they have anything on paper yet, but he will ask them to come here. Councilwoman Riddle stated Bring It Cheboygan might be really interested in this and would help in the whole process. Mayor Bronson asked if all the debt is paid on the Port properties. City Manager Eustice replied yes, we paid off \$850,000.00 for all the property and the properties were sold for \$931,000.00, for a difference of \$81,000.00. However, we

Regular City Council Meeting – April 28, 2017

had a lot of expenses, i.e. attorney fees, environmental studies, surveys, soil testing, and pressure testing. Councilwoman Riddle asked if we are done with Attorney Joppich. City Manager Eustice replied yes, for all intended purposes. Councilwoman Riddle then suggested a thank you letter be drafted for the signature of Council for his assistance and guidance.

- **NLEA Annual Luncheon** – City Manager Eustice stated the NLEA Annual Luncheon is scheduled for Friday, May 19 from 11:30 am to 1:30 pm at the Petoskey High School Stadium. He then asked Council to let him know if they plan on attending. He will also send an e-mail reminder to Council.

Messages and Communications from Mayor Pro Tem and Council Members:

- **Parks & Recreation Commission** – Councilman King stated he was looking forward to reporting on his first meeting, but there was no quorum which was very frustrating. He noted there is a vacancy on the Commission. He also noted that parks are extremely important to him. City Manager Eustice stated the Commission member has to be a City resident. Councilman King stated the meetings are the third Wednesday of each month at 7:00 p.m. He then stated we need to have a Plan in place for grants. Mrs. Linda Rogers asked if a Township resident cannot be on the Commission. Councilman King replied that is correct, unless there is an intergovernmental committee. City Manager Eustice explained we do have a Recreation Plan, but it needs to be updated. An audience member asked if there are volunteers that support the Commission. Councilman King replied no. He then explained how improvements are done by the Little League, etc. The City is more in maintenance mode, as funds are very limited, mentioning high bills within the last few years at the Ice Rink/Pavilion since the City took it back. Councilman King then mentioned the work that the Kiwanis Club is going to do at Kiwanis Park. Mrs. Nelson asked if the Bring It Cheboygan Group can present someone for consideration to the Commission. Mayor Bronson stated anyone interested must complete an application to be given to City Manager Eustice for him. He will then make a recommendation to Council.

- **Web Site** – Councilman King stated he read in the minutes we are changing gears with the website going back to Mr. Ginop. He asked, as far as content goes, where does the City need help and direction, i.e. looking at other municipal sites. City Manager Eustice stated he has given Mr. Ginop some examples. He then stated he would like to get a couple of Council members together with himself and have a short brainstorming meeting to see what we want the site to look like. We are already kind of doing that with the Ice Rink, noting we have multiple sites, i.e. Ice Rink, DDA and Port of Cheboygan. The Port site needs to be edited and upgraded. Councilwoman Riddle asked if all the sites will be under one umbrella for the City of Cheboygan. Councilman King stated the true City site should be the hub. City Manager Eustice stated he thinks Mr. Ginop has this capability, noting this was what the City was going to do with Revize, noting Mr. Ginop now has the technology for cell phone apps, etc. Councilman King asked if it would be difficult for general staff to work on the site. City Manager Eustice replied it can be, noting Mr. Ginop still uses Word Press. Councilman King stated Word Press is continually updated and is user friendly. City Manager Eustice stated he will send an e-mail to Council to see who would like to meet. He then stated Mr. Ginop is willing to work quickly, getting something done by summer.

- **Music in Festival Square** – Councilwoman Riddle asked if the music/audio system was in place in Festival Square. City Manager Eustice replied yes, but we still need a wireless transmitter. Councilwoman Riddle asked when this will happen. City Manager Eustice replied this spring, noting Mr. Dan Buday, the gentleman that originally installed it, is working on this and if he cannot come up with a device that works, the City will use Shawn from the Opera House. Mr. Buday is not certain what he wants to put in will satisfy us.

Regular City Council Meeting – April 28, 2017

- **Footbridge Elevators** – Councilwoman Riddle asked what is happening with the elevators on the footbridge. City Manager Eustice replied they are operable, but is not certain if they are open. Otis Elevator did servicing a couple weeks ago, but he is not sure if we have the okay for use. He noted previously there were phone and power issues. The biggest issue was with Consumers Power, as their engineering technicians could not guarantee the pole that caught on fire three times in a year would not happen again.
- **911 Board** – Mayor Bronson informed Council he attended the recent 911 Board meeting, noting they are working on a long range plan and anticipating the bandwidth will be split again making connections more difficult which means upgrading all the radios in the three county system or switching to an 800 megahertz system, which would involve installing more towers. They are just starting this discussion and the cost is anticipated to be in excess of 10 million dollars.
- **Strategic Planning Meeting** – Mayor Bronson stated the Council will be having a Strategic Planning meeting, asking if the City Manager received his e-mail regarding google.com, to try and get people together. City Manager Eustice replied yes. doodle

Adjournment:

Councilman King moved to adjourn the meeting at 8:42 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson

Deputy Clerk Janet M. Gahn

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING
May 9, 2017

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: King, Kwiatkowski, Riddle, Bronson, Temple and Couture

Absent: Lavender

Mayor Bronson led the Pledge of Allegiance to the Flag.

Approval of Agenda, and Receive and File all Communications:

City Manager Eustice stated there is an addition to the Agenda, 10-B, Consideration to Schedule a Public Hearing for June 13, 2017 regarding Expansion for the DDA Boundaries. There was a public hearing scheduled for May 23, 2017, which appeared in today's newspaper, but the DDA Statute for DDA expansion of boundaries requires a 20-day notice prior to that meeting; therefore, we will need to reschedule it for June 13, 2017.

Mayor Pro Tem Couture moved to approve the Agenda with the addition of 10-B, Consideration to Schedule a Public Hearing for June 13, 2017 regarding Expansion for the DDA Boundaries, and receive and file all communications; supported by Councilman King. Motion carried unanimously.

Approval of Prior Meeting Minutes:

Mayor Bronson noted a correction in the last paragraph under Mayor and City Council comments – change google.com to doodle.com.

Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of April 25, 2017 as presented; supported by Councilman Temple. Motion carried unanimously.

Councilman King moved to excuse Councilman Lavender; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Public Hearings:

An Ordinance to Amend Section 90.01 (Animals Prohibited) of Chapter 90 (Animals) of the City Code of Ordinances and Add a New Section 90.09, Chickens - Mayor Bronson opened the public hearing. There were no public comments. Mayor Bronson then closed the public hearing. He then stated any questions he had have been addressed. City Manager Eustice stated there will be an amendment to Section 90.01, Animals Prohibited, by adding to the end of the sentence: *domesticated* household pets and *chickens*. The new Section, being 90.09, Chickens, is an addition to the current

Regular City Council Meeting – May 9, 2017

Ordinance. Councilwoman Riddle asked if the things discussed at the previous meeting have been addressed in this Ordinance, i.e. licensing or permitting and a fee to be charged, in addition to when the coop needed to be built. City Manager Eustice replied everything has been addressed. Councilwoman Riddle asked if a conditional permit is issued and then a permanent permit following completion inspection. City Manager Eustice explained the coop has to meet all the qualifications contained in the Ordinance (pass inspection) before a permit is issued. Mayor Bronson commented we did not want to have people spending hundreds of dollars on a coop without having a license/permit. Mayor Bronson then mentioned the language dealing with minimum setbacks. City Manager Eustice replied the language states the coop has to be closer to the residence that the chickens are housed on, then the back property line, so it is not closer to your neighbor's property line than your own residence. Mayor Pro Tem Couture inquired as to free range chickens, stating we have some in the City. City Manager Eustice stated free range chickens are not allowed, noting some investigation has been done and those situations will be addressed as everybody will have to abide by this Ordinance. Councilman Temple stated his feelings on the chickens is that we should not have chickens in town. We are trying to get the City cleaned up and we are having a hard time now getting things cleaned up. He does not feel it is a good idea. Mayor Bronson then commented chickens are not allowed to hatch. City Manager Eustice stated that is correct; they are allowed to have eggs for the owner's use. Mayor Bronson said part of the endeavor to do this is that many cities are now allowing the raising of chickens in city limits as a reason for people to not have to move outside the city limits to have chickens. No roosters are allowed.

Motion by Riddle to adopt an Ordinance to Amend Section 90.01 (Animals Prohibited) of Chapter 90 (Animals) of the City Code of Ordinances and Add a New Section 90.09, Chickens; supported by Councilman King. A roll vote was taken. Yes votes: Couture, King, Kwiatkowski, Riddle and Bronson No votes: Temple Motion carried.

Bills and Disbursements:

▪ Prepaid Bills and Disbursements for the Month of April 2017.

Mayor Bronson inquired as to the payment to the Cheboygan Area Arts Council asking if it is quarterly. Clerk/Treasurer Kwiatkowski replied it is a \$21,000.00 subsidy, and payments are made whenever the CAAC asks for it during the fiscal year, usually three times. Mayor Pro Tem Couture inquired as to a scheduled update from the CAAC. City Manager Eustice replied the update is done once per year and they are ready to do an update soon. Mayor Pro Tem Couture suggested we ask Ms. Pryzynski for an update. City Manager Eustice stated he will ask for it for the next meeting, as we would like to have it before our next budget. Mayor Pro Tem Couture stated he would like to see data, if she has it, on the usage of the Opera House and where people are coming from to use it, i.e. someone buying a ticket, schools, etc. He feels this information would be very important with some of the conversations Council has had. Councilwoman Riddle commented outlying communities also use the Opera House for school programs.

Councilman King inquired on the payment to MCG Web Development, Inc., asking if this is for general maintenance or work being done on the new site. City Manager Eustice replied that is for renewal of the contracts with regard to general maintenance/web hosting of multiple sites.

Regular City Council Meeting – May 9, 2017

Mr. Raymond Lofgren inquired on the payment to Inverness Township. Clerk/Treasurer Kwiatkowski explained the City actually collects part of the Township's debt service with the sewer collection. Once per quarter he sends a check to the Township for debt service on the sewer. Mr. Lofgren asked if the sewer bill is all collected by the City. City Manager Eustice replied yes, all of their debt including operation and maintenance.

Councilman King moved to approve the prepaid bills and disbursements for the month of April 2017 in the amount of \$543,667.39; supported by Councilman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Unpaid Bills and Disbursements for the Month of April 2017.**

Councilwoman Riddle moved to approve the unpaid bills and disbursements for the month of April 2017 in the amount of \$28,927.31; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

Department, Boards and Commission Reports:

▪ **Downtown Development Authority Meeting, April 18, 2017** - City Manager Eustice mentioned the public hearing for the expansion of the DDA boundaries has been set for June 13, 2017 and notification will be mailed to all property owners in the DDA District. Councilwoman Riddle asked when the notification has to be mailed. City Manager Eustice replied we have about 14 days to get that done.

General Business:

▪ **Consideration to Schedule a Public Hearing for May 23, 2017 for the Application to the USDA for Grant Funding to Cover the Cost of Equipment Purchase (Patrol Vehicles and Equipment) for the Department of Public Safety** - City Manager Eustice stated this is a requirement that we set a public hearing to basically review the grant application. We are applying to the USDA for \$50,000.00 to help us purchase two police vehicles in the upcoming budget year. A public hearing is required. Councilman King asked if we are okay timewise. Chief Jones replied a 10-day notice is required.

Councilwoman Riddle moved to schedule a Public Hearing for May 23, 2017 for the Application to the USDA for Grant Funding to Cover the Cost of Equipment Purchase (Patrol Vehicles and Equipment) for the Department of Public Safety; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

▪ **Consideration to Schedule a Public Hearing for June 13, 2017 for Consideration of Expansion of the DDA Boundary.**

Councilwoman Kwiatkowski moved to schedule a Public Hearing for June 13, 2017 for consideration of expansion of the DDA boundary; supported by Mayor Pro Tem Couture. A roll call vote was taken; motion carried unanimously.

Public Comments:

Mr. Roger Kopernik introduced himself stating as far as the Meijer's negotiations and everything are concerned, as a citizen he really wants it here like everybody else, but he knows the perception is that

Regular City Council Meeting – May 9, 2017

the City has to foot the bill for everything. He feels it is a long-term investment and would like City Manager Eustice to make effort possible, and he would volunteer to be involved somehow in negotiations. He knows we are not going to see anything until 2020 and would like the City to take another bite of the apple somehow/someway and feels something can happen that we can come together on. He knows it is a strain for the City and believes without a shadow of a doubt that for the future, it is an opportunity that is just slipping further away. City Manager Eustice commented the City's committee has a scheduled meeting tomorrow afternoon at 2:00 p.m. at Inverness Town Hall with the Township's committee. The committees are working on a 425 Agreement and the entire project. Councilwoman Riddle asked if that meeting is open where Mr. Kopernik could attend. City Manager Eustice replied no, it is not a public meeting. Mr. Kopernik commented he thinks Inverness is going to have to pull some parcels out of their DDA to push the 425 Agreement through. As a resident, he does not care if the City has to bite the bullet and thinks in the future the City will benefit, noting in the long-term and short-term it sounds like a hardship. Mayor Bronson informed Mr. Kopernik there have been meetings about this; it's not like nothing has been happening. Mr. Kopernik stated the last he knew, Mr. Jones was told that Meijer's was going to have to pay for it all. Mayor Bronson clarified Meijer's was asked to pay for it all and they were also asked if there was any way to move it up on the schedule and the City was told no way, we are not on their radar. Councilwoman Riddle commented the Meijer's location is in Inverness Township and the City has been bending over backwards to facilitate getting Meijer's here. For the City residents to absorb the costs, unconscionable. Mr. Kopernik stated he appreciates her opinion, but that is not his opinion. If Meijer's cannot pay for it all it might be up to the City to do something and it is a tough negotiation with Inverness and thinks it will be the City's responsibility, one way or the other, to help coordinate that and get the water line out there. Mayor Bronson stated nothing is off the table. Clerk/Treasurer Kwiatkowski asked Mr. Kopernik why he is not asking the Township to pay for the infrastructure. Mr. Kopernik answered it is hard to get the Township together and quite honestly he thinks there are a couple in the Township that don't want it there. He feels there are some people in the City of Cheboygan that don't want it. From what he observed at all the negotiations, it is like the City is trying to take over the land and it is up to the City to figure it out.

Ms. Sherry Nelson stated she is with the Bring It Cheboygan Group to revitalize Main Street. They are excited about the second round of training coming next week for Michigan Main Street. Some of the volunteers and City personnel will be going to it. Following that, we are taking the communications portion of the suggested program to the next level of volunteers and they are holding a seminar at the Library in June to present a PowerPoint they have sent to them of the Program. Ms. Nelson invited Council to attend and hopes City Manager Eustice will take part representing the DDA, because it is a partnership with the City and the DDA to work together through the Main Street revitalization in downtown Cheboygan economic restructure. Ms. Nelson then asked if the sharrows are soon being painted. City Manager Eustice answered either next week or the week after. Ms. Nelson then asked if there is anything regarding the community garden spot. City Manager Eustice replied they are going to try and put together a community meeting, noting he has been working with Mr. Bruce Gauthier who is heading that up. The meeting will either be this week or next week and it will be published in the paper for interested parties to meet and talk about the community garden. Ms. Nelson then inquired as to any further discussion on the "bunny wall". City Manager Eustice stated Chief Jones had Mr. Lance McKay look at it and it appears we might be able to remove it, which has always been the question. The wall is not repairable and needs to be removed and the wall behind it

Regular City Council Meeting – May 9, 2017

secured, which is costly. This project will have to go out for bids and the City will need to find the financing to do that. He explained the wall behind is not the City's. Ms. Nelson asked if that would not be the building owner's responsibility. City Manager Eustice stated the City will have to work with the building owner especially if we are going to be putting anything on it, i.e. mural. Once the wall is removed that the City owns, the wall remaining is the building owner's wall and if they say don't touch it, then we can't touch it. Ms. Nelson asked if there is a timetable established. City Manager Eustice replied not really, but it is definitely going to have to go into the next budget year after July 1. He does not know if it will be done that early in the budget year or not. Councilwoman Riddle asked if that wall was part of the wall on the Woolworth Building or was it a separate wall. City Manager Eustice answered it was there before the Woolworth Building was built and it was likely a firewall from the previous building. Councilwoman Riddle asked if there are any Festival Square funds left. City Manager Eustice replied no. Mayor Bronson commented he was unable to attend the Bring It Cheboygan Group's last meeting as he already had a meeting scheduled for that time, noting he will try and make a meeting.

County Commissioner Richard Sangster commented on clarification to the point of the meeting tomorrow stating an amendment dated April 9, 2017 off the State's website: "Meetings and Decisions and Deliberations – A meeting of the public body shall be open to the public and shall be held in a place available for the general public. All persons shall be permitted to attend....." Commissioner Sangster then stated if the City is deliberating or anything is going to happen, it should be open to the public. He noted legal counsel can clarify this. City Manager Eustice thanked Commissioner Sangster. Councilman Temple inquired as to not being able to have a closed meeting. Clerk/Treasurer Kwiatkowski replied it all falls under the Open Meetings Act, noting if you are having a work session, like they had tonight for the budget, and tomorrow's meeting between Inverness and the City, they are all open meetings. There are only certain meetings that can be closed like contract negotiations, discipline meetings, and sale of land or purchase. Anything that has any kind of deliberation, even if they aren't going to act on anything is still is an open meeting. Mayor Pro Tem Couture inquired on committee meetings. Clerk/Treasurer Kwiatkowski stated committee meetings are open. Councilman Temple questioned being able to accomplish anything. Commissioner Sangster noted there are guidelines in the rules for orderly conduct and you have to set the rules of the meeting per each meeting.

City Clerk's and Treasurer's Comments:

- **Cemetery** – Clerk/Treasurer Kwiatkowski stated we are open for business at the Cemetery for the year. We have been selling graves and Ms. Gracie Larson is doing a really nice job cleaning up and getting it ready for Memorial Day Weekend. Councilman King commented he stopped in there over the last couple of weeks and noticed more than other years how nice it is cleaned up and it is a great job. Councilwoman Riddle stated it has probably made a difference that a bunch of the older trees that were doing a lot of shedding are gone now, so it makes it a lot easier to keep it up. Clerk/Treasurer Kwiatkowski noted 27 trees did not shed their leaves in the fall.

City Manager's Report:

- **State Street Bridge** - City Manager Eustice reported the State Street Bridge Project is coming to a close. They are not finished yet as they have minor things to do under the Bridge and also seal the deck (top part of the Bridge), which the weather conditions have not been ideal for yet. It is probably

Regular City Council Meeting – May 9, 2017

a week or two away. When they seal the deck, it will go back down to one lane and may be as long as a week. City Manager Eustice then stated ferry service will not be interrupted.

Messages and Communications from Mayor and City Council Members:

- **Kiwanis Park** – Councilman King asked if everything is running on schedule smoothly with Kiwanis Park, having noticed trees are being removed. City Manager Eustice replied the water and sewer lines are capped. An audience member commented the hold up now is with the DEQ and as soon as Kiwanis gets the permit they need from the DEQ, they are ready to go. City Manager Eustice explained that even though it is an open-air pavilion you still have to get an environmental permit from the DEQ to make sure there is no asbestos in there or any environmental contaminates. Once they have the DEQ permit, the brown open-air pavilion will come down.
- **Cheboygan Area Arts Council Executive Director** – Mayor Bronson informed Council that Mrs. Pryzynski will be retiring at the end of the season and the CAAC is now looking for a new director, asking if the City Manager is participating in this. City Manager Eustice replied not that he is aware of. Mayor Bronson commented he was involved when Mrs. Pam Westover was hired and at that time they included a City Council Member in the search committee. City Manager Eustice stated that makes sense and he will ask Mrs. Pryzynski. Councilman King stated he would volunteer. Mayor Bronson commented it is appropriate that the City Council have a seat there.
- **Community Garden** – Councilwoman Riddle commented there will be a gentleman plowing the space, but it is too wet now and has to dry up a little bit. A meeting is going to be very important because we are going to need to have crews to help get things in place once everything is plowed. They are making progress. Councilwoman Kwiatkowski inquired as to Poison Ivy. Councilwoman Riddle replied she did not see any although DPW Director Karmol said it was there.

Adjournment:

Councilman King moved to adjourn the meeting at 7:43 p.m.; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Mark C. Bronson

Clerk/Treasurer Kenneth J. Kwiatkowski

Councilman Joseph Lavender

Councilwoman Winifred L. Riddle

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION APRIL 20, 2017

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, C. Veneros, T. McInerney, J. McInerney, B. Hartwig, J. Moore, C. Muscott, S. Redmond, M. Sarrault, G. Archambo and T. Horrocks.

Chairman D. Brown recessed regular meeting to go into public hearing at 9:00 A.M.

PUBLIC HEARING OF THE CHEBOYGAN COUNTY ROAD COMMISSION APRIL 20, 2017

Public Hearing held to discuss various proposed Seasonal Road Classification revisions.

Engineer/Manager Shank commented: The roads being proposed are two tracks; are all seasonal and have had signs or currently have seasonal signs on them; trucks could not pass through to plow; no full time residents; if not changed to seasonal would be obligated to plow; no room for two way traffic; an upgrade could be an approximate cost \$100,000/mile and Road Commission can only spend 50% of road funds to upgrade therefore going to Townships for help. The roads proposed are currently not being plowed.

Engineer/Manager Shank read through the list of proposed changes by Township as follows:

Aloha Township

- Grant Siding Road – Starting 0.75 mi south of Mann Rd to end of road. (0.14 miles)

Burt Township

- Maple Bay Road – Chickagami Trail to Burt Lake (0.07 miles) (removed from list already done 2012)
- East Numbers Road – South Extension then west to end of Road (0.28 miles) (removed from list full time residents)

Ellis Township

- Hatch Road – Brudy Road then west 0.26 miles. (0.26 miles)

Forest Township

- Centerline Road – Clute Road to Buzzels Road. (1.44 miles)
- Duby Lake Road – in section 31, T34N, R1E (0.15 miles)
- Huckleberry Hollow – Tucker Road then south to end. (0.91 miles)
- Kaiser Road – Centerline Road then east 0.30 miles. (0.30 miles)
- Kisser Road – Pan Fish Trail to The Banks. (1.12 miles)
- McNeil Road – Clark Bridge Road to Shan-Gra-La Road. (1.08 miles)
- Manderville Street – Mack Street to Johnson Street. (0.07 miles)
- Shan-Gra-La Road – Black River Road to Post Road (1.10)

Grant Township

- Alpena State Road - Orchard Road then southeasterly through Sections 17, 16, 21, 28, 27, 26, 35 and 36, T37N, R1E to the south line of Section 36, Except from Krause Road then SE to South line of Section 26, T37N, R1E. (6.43 miles)
- Road Eighteen - Twin Lakes Road to Doriva Beach Road in Section 10, T37N, R1E (0.87 miles); and from Doriva Beach Road then southeasterly to County Line in Sections 11, 13 and 14, T37N, R1E. (2.35 miles)

Inverness Township

- Baier Road - Starting 0.31 miles south of Polish line Road to the S ¼ Corner Section 34. (0.68 miles)
- Church Road –Starting 620 ft north of Indian Trail to Polish Line Road. (0.55 miles)
- Dotski Road – Riggsville Road then east to end of road. (0.36 miles)

- Foote Road – Mullett Lake Road to Ricolly Road. (0.11 miles)
- Richardson Road – Polish Line Road then north 0.58 miles. (0.58 miles); and Wallace Road then south 0.16 miles. (0.16 miles)

Mentor Township

- Haakwood Road – Straits Highway then east 0.16 miles. (0.16 miles)

Nunda Township

- Lakeway Drive – Par Four Drive to end of road. (0.11 miles)
- Perry Road - Starting at the west line of Section 30, T33N, R2W then east 0.42 miles. (0.42 miles)

Waverly Township

- Balboa Road – Dangler Road to Hutchinson Highway. (0.50 miles)
- Kisser Road – Collins Road to Pan Fish Trail. (0.25 miles)
- Pan Fish Trail – Kisser Road then north to end. (0.96 miles)
- Shanty Rapids Road – Twin School Road then south to end. (0.21 miles)

Wilmot Township

- East Perry Road – Straits Highway then east to County Line. (2.12 miles)
- Shire Road – East Perry Road to South Shire Road. (0.84 miles)
- Sunshine Trail – Straits Highway to Otsego Road (0.08 miles)

C. Veneros commented regarding Grant Siding Road-there may be future residences, Shank commented current residences is what is taken into account not future.

Tom and June McInerney live on Church Road, appreciate making the change to include the first 600 feet or so as non-seasonal as they live there full time.

G. Archambo, Grant Township, commented there are a few full time residences on Alpena State Road. Will have Eng. Tech Horrocks look to see if they are homestead residential or second homes.

Chairman D. Brown adjourned public hearing at 9:20 A.M. being no further public comments were heard.

Resume to Regular Meeting Session at 9:20 A.M.

MOTION by D. Brandt seconded by C. O'Connor to approve minutes of last regular meeting 4/6/2017 as mailed. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve for payment current payroll voucher #17-15-\$67,075.58 and accounts payable voucher #17-16-\$195,959.50. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve the seasonal road classification revisions as presented with corrections as follows, the roads listed will be considered as seasonal road classification:

Aloha Township

- Grant Siding Road – Starting 0.75 mi south of Mann Rd to end of road. (0.14 miles)

Ellis Township

- Hatch Road – Brudy Road then west 0.26 miles. (0.26 miles)

Forest Township

- Centerline Road – Clute Road to Buzzels Road. (1.44 miles)
- Duby Lake Road – in section 31, T34N, R1E (0.15 miles)
- Huckleberry Hollow – Tucker Road then south to end. (0.91 miles)
- Kaiser Road – Centerline Road then east 0.30 miles. (0.30 miles)
- Kisser Road – Pan Fish Trail to The Banks. (1.12 miles)
- McNeil Road – Clark Bridge Road to Shan-Gra-La Road. (1.08 miles)
- Manderville Street – Mack Street to Johnson Street. (0.07 miles)
- Shan-Gra-La Road – Black River Road to Post Road (1.10)

Grant Township

- Alpena State Road - Orchard Road then southeasterly through Sections 17, 16, 21, 28, 27, 26, 35 and 36, T37N, R1E to the south line of Section 36, Except from Krause Road then SE to South line of Section 26 (5,280'), T37N, R1E. (5.43 miles)
- Road Eighteen - Twin Lakes Road to Doriva Beach Road in Section 10, T37N, R1E (0.87 miles); and from Doriva Beach Road then southeasterly to County Line in Sections 11, 13 and 14, T37N, R1E. (2.35 miles)

Inverness Township

- Baier Road - Starting 0.31 miles south of Polish line Road to the S ¼ Corner Section 34. (0.68 miles)
- Church Road –Starting 620 ft north of Indian Trail to Polish Line Road. (0.55 miles)
- Dotski Road – Riggsville Road then east to end of road. (0.36 miles)
- Foote Road – Mullett Lake Road to Ricolly Road. (0.11 miles)
- Richardson Road – Polish Line Road then north 0.58 miles. (0.58 miles); and Wallace Road then south 0.16 miles. (0.16 miles)

Mentor Township

- Haakwood Road – Straits Highway then east 0.16 miles. (0.16 miles)

Nunda Township

- Lakeway Drive – Par Four Drive to end of road. (0.11 miles)
- Perry Road - Starting at the west line of Section 30, T33N, R2W then east 0.42 miles. (0.42 miles)

Waverly Township

- Balboa Road – Dangler Road to Hutchinson Highway. (0.50 miles)
- Kisser Road – Collins Road to Pan Fish Trail. (0.25miles)
- Pan Fish Trail – Kisser Road then north to end. (0.96 miles)
- Shanty Rapids Road – Twin School Road then south to end. (0.21 miles)

Wilmot Township

- East Perry Road – Straits Highway then east to County Line. (2.12 miles)
- Shire Road – East Perry Road to South Shire Road. (0.84 miles)
- Sunshine Trail – Straits Highway to Otsego Road (0.08 miles)

Roll call: O'Connor-yes, Ginop-yes, Brandt-yes, Paquet-yes, Brown-yes Nays-0

CARRIED

Bids were received and opened on April 16, 2017 for Mullett Burt Road, a millage project. There were five bids received with Super M Excavating and Development as low bid, Engineer/Manager recommends awarding to low bidder.

MOTION by K. Paquet seconded by H. Ginop to accept all bids for Mullett Burt Road and award to Super M. Excavating and Development in the amount of \$654,532.00 as recommended by Engineer/Manager Shank. 5 Yeas

CARRIED

ACT 51 for year ended 12/31/2016 was presented and discussed by Clerk Stempky.

MOTION by D. Brandt seconded by C. O'Connor to accept ACT 51 for year ended 12/31/2016 as presented and authorize Chairman D. Brown and Clerk D. Stempky to sign the same. 5 Years CARRIED

MOTION by K. Paquet seconded by H. Ginop to receive and file the following correspondence as follows: Township Meeting Minutes: Koehler 3/13/2017 and Ellis 3/14/2017; Straits Area Council May 2, 2017 agenda and minutes of 2/7/17; and Safety Committee Meeting Minutes of 4/12/17. 5 Years CARRIED

Engineer/Manager Shank Update:

- Guardrail projects have been let and awarded to Action Traffic
- Has been communicating with Lenny Barrette with a piece of property he has purchased on Bayshore Drive-Mr. Barrette is wanting to give the Road Commission an 18 foot deeded right of way, we currently have a 16 foot ROW. There are already encroachments if the ROW were to be any wider. Board feels Engineer/Manager can continue to work with Barrette on the issue.
- Presented a list of Equipment and surplus items looking to auction off, hoping to get other Road Commissions involved to have enough for decent auction.
- Looked at the Fisher Woods Road area a concerned citizen had brought about, the boulders were placed there for erosion purposes. We also placed some additional rip rap.

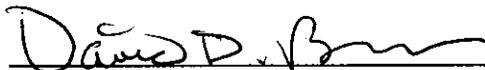
Foreman Update:

- Redmond commented they have been pulling shoulders on state and primary roads and have been patching in numerous areas. Pulling augers off the trucks today and grading roads.

Board thanked the crew for the cement work at the Cheboygan Garage

K. Paquet attended the Commissioners Conference and there was discussion of Communication Towers going up and to keep out of the ROW. Wetland banking was also a topic of discussion.

Chairman D. Brown adjourned Regular Meeting of the Road Commission at 10:05 A.M. being there was no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION MAY 25, 2017

Chairman Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, C. O'Connor, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: C. Waldron, C. Muscott, K. Swanson, S. Redmond, K. Burns, G. Archambo, F. Cribb, K. Hahn, J. Moore, M. Ridley, C. Veneros, G. Bunker and C. Antkoviak.

MOTION by K. Paquet seconded by H. Ginop to approve minutes of last regular meeting of 5/4/17 as mailed. 5 Years **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve for payment current payroll voucher #17-19-\$70,659.77 and #17-20-\$69,480.98 and accounts payable voucher #17-21-\$249,384.88. 5 Years **CARRIED**

MOTION by D. Brandt seconded by C. O'Connor to approve agenda as presented. 5 Years **CARRIED**

Carl Muscott couple concerns: There are two locations where large landscape rocks are within the ROW, Numbers Road/Chapman and Topinabee Mail Route Road in Topinabee. Foreman will look into the situation. Carl would like to see the primary PASER information on the website as the local roads are. He is in the process of petitioning to have Indian River Downtown area speed limit lowered to 25 mph. The reverse parking area completed looks nice and was wondering if the reverse angle lines that have reappeared can be taken care of.

Performance Audit Report or 12/31/2016 presented. Clerk noted performance audits were originally going to be performed by the State and then they realized the cost involved as well as the time to complete, so they put the burden on the local units of government to complete. The State also did not have formal guidelines to follow even though they were requiring them, so the Auditors had to devise their own Audit Measures to test and follow.

MOTION by D. Brandt seconded by C. O'Connor to accept the Performance Audit for year ended 12/31/2016 of Public Act 298 of 2012 as presented. 5 Years **CARRIED**

Engineer/Manager Shank presented an agreement with Huron Pines to accept and signatures for five stream crossings at a cost to not exceed \$167,335 for purchase of materials for the following road/stream crossing improvements: Indian Trail Road (East) over Mullett Creek, Indian Trail Road (West) over Mullett Creek, Crump Road over Mullett Creek, Budzinski Road over Mullett Creek and Cope Road over Sturgis Creek. The labor will be performed by Road Commission force as their match.

MOTION by K. Paquet seconded by H. Ginop to approve and authorize Engineer/Manager Shank to sign Huron Pines Independent Contractor Agreement #636 Restoring Passage in the Cheboygan River Watershed, Cheboygan County Road/Stream Crossing Improvements as stated above at a cost to not exceed \$167,335.00. 5 Years **CARRIED**

Engineer/Manager Shank presented a draft policy for Communication Service Provider Facility Access Policy to review. CRA and our Insurance pool is proposing Road Commissions adopt a policy and work with the companies installing them. A couple of the proposed requirements will be annual maintenance permit will need to be completed, a permit for the placement of structure and a bond and insurance in case they no longer exist there would be funds available to remove the structure in the future.

Craig Waldron, Drost Chocolates, is requesting a revision to his original permit of making improvements in the ROW for Drost Chocolates to include outdoor seating both tables and benches. Planning and Zoning is requesting he secure a permit from the Road Commission to allow in ROW before they proceed forward. Mr. Waldron has added six additional parking places by taking out the drain field, fence and dumpster. D. Brandt commented he would like to possibly see an annual permit pulled to allow as well as proof of insurance. K. Swanson, Resorter, commented she has concerns of her business being blocked of their parking especially in the summer months. She feels with the added outside seating at Drost Chocolates there will be customers staying longer and parking becomes a concern. G. Bunker, Foreman, recommended placing the yellow grid at her driveway along with signs to deter others from parking their and blocking the Resorter driveway. Table action until June 1 meeting when a cost or placing paint can be determined.

Four quotes were received for carpet placement in the main office, adjourning offices and Commissioners Room. Costs ranged from \$4,486.50 to \$5,743.30 in cost. Brandt still feels the Commission Room does not need to be changed.

MOTION by K. Paquet seconded by C. O'Connor to accept all carpet replacement quotes for the Indian Ricer Garage and award to Cheboygan Carpet Outlet, Cheboygan at a cost of \$4,486.50 to replace carpet in all four rooms. 5 Yeas **CARRIED**

MOTION by C. O'Connor seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Ellis 4/11/17, Grant 4/18/17, Tuscarora 4/4/17 and 5/2/17 and Koehler 4/10/17; Aloha Township Thank you; Safety Committee Meeting Minutes of 3/23/17 and MCRCSIP Annual Meeting. 5 Yeas **CARRIED**

Ken and Brent will be attending the one day of the MCRSIP Annual Meeting Workshop July 19, 2017.

Engineer/Manager Shank update:

- South Straits Highway – Wolverine to Haakwood Road (millage) Scheduled to pave starting May 26th weather dependent.
- Mullett-Burt Road – Topinabee Mail Route to East Burt Lake Road (millage)-Scheduled to start in mid-June.
- Guardrail Safety Projects-Scheduled to start June 5th
- East Mullett Lake Road (Federal Aid)-No scheduled start date, bid is in process of award at MDOT.
- Canton Road / West Black Lane-Scheduled to start in late June or early July. Contractor is waiting for dry weather.
- Mullett Lake Road (Safety Project)-In the June 2 MDOT letting.
- Wurm Road (Nunda Township)-Work started on 5/26. Culverts and excavation/ditches have been completed.
- Brutus Road/Indian Point Road-Paving starting 5/24, weather dependent.
- Hatch Road – culvert/Bridge replacement-Waiting for DEQ permit to be approved. Work planned for August.
- Indian River, South Straits Highway, Lane repair-All work is complete
- Stoney Creek Road paving-Out for Bid.
- Shire Road-Out for Bid.
- Township Sealcoating Projects (Old Sturgeon Rd, Allen Creek Rd, Rondo Rd, Brudy Rd)-Otsego CRC scheduled to complete in late July.
- Huron Pines Culvert Projects-we are performing the work. Plan to start in mid June after we have dust control underway.

D. Brown-THANK YOU to crew for the great job on the Indian River, South Straits Hwy, lane repair.

Foremen Report:

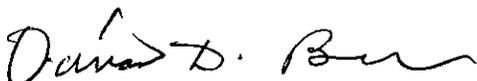
S. Redmond-patching, gravel, blading and getting ready for brine.

G. Bunker-patching, beavers are becoming a big problem in the county, may have to look at a different form of compensation in future, getting hard to find people to complete. Parke Road has placed water on it to help with dust, brine is ordered and expected to have next week depending on the weather. Would like that road paved, Engineer/Manager noted it has been brought up on numerous occasions as will be looked at again when 5 year plan is reviewed.

K. Burns, resident Parke Road, presented pictures of dust issue on road. Has lived there for 25 years and getting worse with more usage.

K. Paquet excused from June 1 meeting

Chairman Brown adjourned regular meeting at 9:12 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Indian River Golf Club, Indian River, MI
May 5, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:45 p.m.

President Pete Hennard welcomed Nick Modrzynski, Alpena County Commissioner to the Board of Directors.

ROLL CALL

Carol Athan
Stuart Bartlett
Lyn Behnke
Earl Corpe
Lee Gapczynski
Kenneth Glasser
Aubrey Haskill
Pete Hennard
Meagan Holmes
Melissa Holt
Steve Lang
Jennifer Lopez
Danielle Martz

Mark McKulsky
Nick Modrzynski
John Morrison
Leonard Page
Sharon Priebe
Patricia Rondeau
Susan Root
Lisa Salgat
Richard Sangster
Kathleen Vichunas
Gerald Wall
Rose Walsh

Excused: Jean Garratt, Albert LaFleche, Corleen Proulx, Carol Wenzel

Absent: Thomas Green

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Jean Horrocks, Dorothy Pintar, Diane Price, Jim Robarge, Carol Shafto, Nicole Smith, Val Williams and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Earl Corpe to approve the agenda as presented. Support by Aubrey Haskill. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Carol Athan led the Board in the Pledge of Allegiance.

John Morrison provided the blessing for the meal.

John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items

- a. Approval of April 2017 draft meeting minutes
- b. Receive and file March 2017 Head Start Policy Council meeting minutes
- c. Receive and file March 2017 Regional Council on Aging meeting minutes
- d. Receive and file April 2017 Client Services Policy Council meeting minutes

is adopted as presented.

COMMUNICATION

President Pete Hennard read correspondence from Congressman Dan Kildee regarding President Trump's budget blueprint.

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Financial Report – Jim Robarge

Jim Robarge reviewed the Head Start/Early Head Start recorded expenses as of April 30, 2017. The report were distributed prior to the meeting.

Motion by Ken Glasser to receive and file the Head Start/Early Head Start recorded expenses as presented. Support by Richard Sangster. All ayes, Motion carried.

Program Presentation – Nicole Smith, Planning and Communication Coordinator, presented a ROMA Report PowerPoint Presentation.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met jointly with the Early Childhood Services Ad Hoc Committee to review and recommend for board approval the Head Start Transportation Waiver Request and the Head Start Contact Day Waiver Request in four of the 98 Head Start locations. Information summaries for both items were included in the board mailing. An updated Contact Day Waiver Request for 5 of 100 classrooms was distributed prior to the meeting.

Motion by Gerald Wall to approve the Head Start Transportation Waiver Request as presented. Support by Lee Gapczynski. All ayes, Motion carried.

Motion by Steve Lang to approve the Head Start Contact Day Waiver Request as presented. Support by Mark McKulsky. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The committee met prior to the regular meeting to review and recommend for approval the FY2016 990 Tax Return, the Pension Audit Contract and credit card expenditures. A letter was received from Echelbarger, Himebaugh, Tamm & Co., P. C. (EITC) audit firm stating they will no longer be preparing non-profit business audits as of March 16, 2017. Curt Reppuhn, who is no

longer affiliated with EITC, can provide an independent Pension Audit for \$9,000.00. Discussion on hiring a new audit firm will be held in the coming months.

Motion by Ken Glasser to approve credit card expenditures as presented. Support by Lee Gapczynski. All ayes, Motion carried.

Motion by Ken Glasser to approve FY2016 990 Tax Return as presented. Support by Sharon Priebe. All ayes, Motion carried.

Motion by Ken Glasser to approve the Pension Audit Contract as presented. Support by Earl Corpe.

Roll Call Vote:

Stuart Bartlett, yes; Lyn Behnke, yes; Carl Corpe, yes; Lee Gapczynski, yes; Ken Glasser, yes; Aubrey Haskill, yes; Pete Hennard, yes; Meagan Holmes, yes; Melissa Holt, yes; Steve Lang, yes; Jennifer Lopez, yes; Danielle Martz, yes; Mark McKulsky, yes; John Morrison, yes; Nick Modrzynski, yes; Leonard Page, yes; Sharon Priebe, yes; Pat Rondeau, yes; Susan Root, yes; Lisa Salgat, yes; Richard Sangster, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Rose Walsh, yes.

24 yes; 0 no - Pension Audit Contract approved.

Membership Committee – John Morrison

The Membership Committee met prior to the meeting to review and discuss membership attendance, membership vacancies and membership recruitment.

Personnel Committee – Meagan Holmes

No meeting. No report

NEW BUSINESS

Correction to April minutes, heading should read Huron Breeze Golf & Country Club in place of Eagle Ridge Golf Club. Correction had previously been made prior to the meeting and updated minutes placed on the Board Portal.

The June board meeting will be held at Eagle Ridge Golf Club in Glennie, MI on June 2, 2017.

Motion by Earl Corpe to adjourn the meeting at 1:53 p.m. Support by Pat Rondeau. All ayes, Motion carried.

Date Prepared: May 5, 2017

Date Approved: _____

Board Secretary

Date

CHEBOYGAN COUNTY ZONING BOARD OF APPEALS MEETING & PUBLIC HEARING
WEDNESDAY, APRIL 26, 2017 AT 7:00 PM
ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

Members Present: Charles Freese, Ralph Hemmer, John Moore, John Thompson, Nini Sherwood
Members Absent: None
Others Present: Scott McNeil, Cal Gouine, Mark Sypniewski, Carl Muscott, Russell Crawford, Cheryl Crawford, Alex Navidzadeh, Laurie Navidzedeh, Mary Smith

The meeting was called to order by Chairperson Freese at 7:00 pm.

PLEDGE OF ALLEGIANCE

Chairperson Freese led the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to accept the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Minutes from the March 22, 2017 Zoning Board of Appeals meeting were presented. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the minutes as presented. Motion carried unanimously.

PUBLIC HEARING & ACTION ON REQUESTS

Andy Stempky – Requests a use variance for use of a single family dwelling for a lodging house (For a period of 14 weeks per year with a maximum of 6 people) in a Lake and Stream Protection (P-LS) zoning district. The property is located at 5356 Hiawatha Drive, Aloha Township, Section 3, parcel #140-H09-000-014-00. (This item was tabled at the 01/25/17 Zoning Board of Appeals meeting.)

Mr. Freese stated that Mr. Stempky submitted a request to withdraw his variance application. Mr. Freese stated that the Planning Commission has forwarded to the Cheboygan County Board of Commissioners with a recommendation for approval, an amendment regarding short term rentals. Mr. Freese stated that this amendment will allow short term rentals throughout the county without any restrictions. Mr. Freese stated that Mr. Stempky has asked that his variance request be withdrawn. Mr. Freese stated that the request could be withdrawn or tabled to a later date in case the Board of Commissioners does not accept the recommendation from the Planning Commission. Mr. Moore asked when this amendment will be reviewed by the Board of Commissioners. Mr. McNeil stated it may be reviewed in June. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to table the request until the June 28, 2017 meeting. Motion carried unanimously.

Mark Sypniewski - Requests a waiver from a greenbelt or fence requirement under Section 17.18.6. for construction of a Private Storage Building within 30 feet of a side lot line in a Lake and Stream Protection (P-LS) zoning district. The property is located at 11962 Van Road, Munro Township, Section 18, parcel #080-S15-000-106-00. Under Section 17.23.1.d., if within thirty (30) feet of a side property line, all such private storage buildings must be screened from view of the side property lines with a solid evergreen hedge with a minimum height of six (6) feet or privacy fence with a minimum height of six (6) feet.

Mr. McNeil stated that the applicant is requesting a waiver from a fence requirement with regards to a private storage building. Mr. McNeil stated in the Lake and Stream Protection Zoning District and Residential Zoning District, a storage building which is placed on property without a dwelling is defined as a private storage building. Mr. McNeil stated that if the private storage building is placed within 30 feet of a side lot line, a 6 foot high solid fence or hedge is required. Mr. McNeil stated that section 17.23.1.d allows the Zoning Board of Appeals to waive the fence requirement based on certain conditions.

Mr. Freese asked for public comments. An adjacent property owner stated that he owns the property to the west of this parcel and he has no problems with this request. The adjacent property owner stated his concerns regarding the fence deteriorating over time and also regarding deer eating a cedar hedge. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

5. The building is to be constructed on fill placed in a wetland which has been properly permitted by the DEQ.
6. The wetlands provide a natural buffer for this structure.

The Zoning Board of Appeals added "The Board of Appeals hereby determines that no good or practical purpose would be served by the screening requirement under section 17.23.1.d. due to natural isolation and screening provided by the building location in a wetland area." to Section 17.18.6. The Zoning Board of Appeals approved the Findings of Fact under section 17.18.6. **Motion** by Mr. Freese seconded by Mr. Moore, to approve the waiver request based on the General Findings and the Findings of Fact under Section 17.18.6. Motion carried unanimously.

David and Laurie Valasek / Bandi Builders – Requests a 2.46 foot side setback variance to reconstruct a dwelling structure in a Lake and Stream Protection (P-LS) zoning district. The property is located at 699 East Shore View Lane, Koehler Township, Section 4, parcel #172-P21-000-011-00. A side setback of 5.54 feet is required for the subject property in this zoning district.

Mr. McNeil stated that the applicant is requesting a 2.46ft. side setback variance. Mr. McNeil stated that this lot is 55.45ft. wide, requiring a 5.5ft. side setback.

Mr. Navidzadeh stated that he represents Bandi Builders and Mr. and Mrs. Valasek. Mr. Navidzadeh stated that the applicant would like to demolish the home as it is in really bad shape. Mr. Freese asked if the deck will be removed. Mr. Navidzadeh stated that the deck will be taken out and a new deck will be built on the same footprint. Mr. Navidzadeh explained that the proposed dwelling will be built on the same footprint as the existing dwelling. Mr. Freese stated that since the foundation is being torn out, there is less justification for the variance request. Mr. Navidzadeh stated that he agrees, but the applicant is trying to keep their home in the same manner as it has always been. Mr. Navidzadeh stated that it is hard to get any square footage out of this lot because it is very irregular and very narrow. Ms. Sherwood asked how big is the great room. Mr. Navidzadeh stated that it is probably around 16ft. x 18ft. Mr. Freese stated if the foundation is being torn out, the foundation can easily be put back in at 5.5ft. from the property line. Mr. Moore suggested keeping the foundation in line with the side of the garage, which he believes would look better aesthetically. Mr. Navidzadeh consulted with the general contractor (Bandi Builders). Mr. Navidzadeh stated that Mr. Bandi asked if the house is removed and they determine that the existing foundation is good and can remain, can the variance be approved. Mr. Navidzadeh stated that if the foundation is not good and must be replaced they will conform to the setback requirement. Mr. Freese stated yes, this could be a restriction on the approval.

Mr. Freese asked for public comments. There were no public comments. Public comment closed.

The Zoning Board of Appeals added the following to the General Findings:

3. The applicant is proposing to tear down and replace on existing foundations an existing structure 3.08 ft. from the side lot line
4. The portion to be reconstructed will not encroach any further into the side setback than the original structure.
5. The existing dwelling structure is legal non-conforming.
6. If the foundations meet Department of Building Safety requirements, the applicant proposes to conform with the existing 5.8ft. side setback.

The Zoning Board of Appeals reviewed and approved the Findings of Fact and the Specific Findings of Fact under Section 23.5.4. **Motion** by Mr. Moore, seconded by Mr. Hemmer, to approve the variance request based on the General Findings and the Specific Findings of Fact under Section 23.5.4 with the condition that the foundation must pass inspection by the Department of Building Safety or the variance will be null and void and the setback requirement will have to be met. Motion carried unanimously.

The Zoning Administrator requests an interpretation as to whether Travel Trailer Park as defined under section 2.2. and Travel Trailer Courts as allowed under section 9.3.11. are synonymous or not.

Mr. McNeil stated that he has received a request from someone considering an application for longer term use of a camper on a site in conjunction with a typical campground. Mr. McNeil stated that in researching this request, he found that the definition of Travel Trailer Park lends consideration to this proposed use. Mr. McNeil stated that in the use listings he found Travel Trailer Court in regards to the Agriculture and Forestry Management Zoning District. Mr. McNeil stated that he is asking the Zoning Board of Appeals for their review and determination of whether Travel Trailer Park and Travel Trailer Court are synonymous.

Mr. Moore stated that Travel Trailer Park and Travel Trailer Court are synonymous. Mr. Moore questioned why is there any restriction on the duration a trailer would stay on the site if the RV park is licensed. Mr. McNeil stated that a licensed park doesn't require zoning review. Mr. Freese stated that he agrees with Mr. Moore. Mr. Freese stated that he can think of 8 instances of travel trailer courts where there is a single road going into the court with a turn around and there are trailers on both sides and at the end. Mr. Freese stated that travel trailer parks have multiple roads going in and out. Mr.

Freese stated that he can see why there are two terms, but there is no difference in the use. **Motion** by Mr. Freese, seconded by Mr. Moore, that Travel Trailer Park and Travel Trailer Court are synonymous. Motion carried unanimously.

UNFINISHED BUSINESS

No comments.

NEW BUSINESS

No comments.

ZBA COMMENTS

Mr. Freese provided an update on Commissioner Matelski to the Zoning Board of Appeals.

PUBLIC COMMENTS

Mr. Muscott referred to Mr. Sypniewski's request for a waiver from the greenbelt/fence requirement and stated that the neighbors understood that the fence or greenbelt may eventually look worse than the pole barn. Mr. Muscott stated that pole barns are not getting smaller, they are getting bigger. Mr. Muscott stated that if you put up a 6ft. tall fence/greenbelt that is 8ft. from the side property line there is nothing that is being screened from the neighbor. Mr. Muscott asked if this requirement could be eliminated. Mr. Freese stated that this requirement is in the ordinance because there are situations where there may be a need for screening. Discussion was held.

ADJOURN

Motion by Mr. Moore to adjourn. Motion carried. Meeting adjourned at 7:38 pm.



John Thompson, Secretary



**Cheboygan County Fair
Board Meeting
April 3rd, 2017
CheboyganFair.Com**



FOLLOW US ON FACEBOOK!

1. Call to order:

President Ron Williams called the meeting to order at 6:30 p.m. in the Commissioners Room at the County Building.

DIRECTORS PRESENT:	Ron Williams	Ron Fenlon	Matt Horrocks
	Beth Buhr	Nate Howell	John Brown Jr.
	Bubba Borowicz	Gary Spray	Derrick Dotski
	Brenda Mushlock	Keith Ginop	

DIRECTORS ABSENT:	Keith Kwiatkowski (E)	Kelsey Kennedy	Steve Sanford
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FAIR MANAGER & OFFICERS:	Dan O’Henley	Terry Drake	Lisa Duncan
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2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.

3. ROLL CALL was taken by Lisa Duncan.

4. APPROVAL OF AGENDA – Additions/Deletions.

MOTION by Matt Horrocks, second by Gary Spray, to approve the agenda as presented. **MOTION CARRIES**

5. PUBLIC COMMENT

- Matt Barber requested a joint venture with Cheboygan High School to do a Spring Mud Run on May 6th. He is also requesting to do a Mud Bog on June 15th.

MOTION by Matt Horrocks, second by Gary Spray, to approve these items with subject to availability of dates and okay from the County. **MOTION CARRIES**

6. MINUTES

- Minutes of the March 6th, 2017 Fair Board Meeting were presented.

MOTION by Matt Horrocks, second by Gary Spray, to approve these minutes as presented.

MOTION CARRIES

7. TREASURERS REPORT:

- Treasurer Terry Drake gave her report.

MOTION by Gary Spray, second by Matt Horrocks, to approve the treasurer’s report as presented.

MOTION CARRIES

8. MANAGER'S REPORT:

- Dan O'Henley gave his report.

9. COMMITTEE REPORTS:

- Matt Horrocks spoke briefly of a couple of small issues with 4H and CCYLP regarding the auction, he will meet with them and get things resolved. Matt is now the go to guy for swine tags, direct all queries to him.
- Ron Williams said the website is as up to date as it can be at this time, and reminded everyone to double check forms on the site to make sure no changes need to be made. Refresh your (browser) cookies.

10. OLD BUSINESS:

- None

11. NEW BUSINESS:

- None

12. PUBLIC COMMENT:

- None

13. MOTION TO ADJOURN

MOTION by Nate Howell, second by Gary Spray, to adjourn.

MOTION CARRIES

Meeting adjourned at 6:45 PM

At the May 1st, 2017 meeting:

MOTION by Matt Horrocks, second by Gary Spray, to approve these minutes as presented.

MOTION CARRIES

Submitted by
Lisa Duncan
Fair Board Secretary

CHEBOYGAN COUNTY FAIR
MINUTES FOR ~~JUNE 5, 2017~~ May 1st, 2017 (lgd 6/5/17)

Minutes from Meeting held on May 1, 2017. Meeting called to order and roll call was conducted.

Present: Ron Williams, Ron Fenlon, Dan O'Henley, ~~Lisa Duncan~~ (lgd 6/5/17), Terry Drake, Matt Horrocks, Beth Buhr, Nate Howell, John Brown, Jr., Steve Sanford, Bubba Borowicz, Gary Spray, Brenda Mushlock, Keith Ginop, and Cal Gouine
Absent: Lisa Duncan (excused), Keith Kwiatkowski (excused), Kelsey Kennedy (excused), and Derrick Dotski

On Agenda: 1 letter from CCLYP - Matt Horrocks made a motion to accept, seconded by Steve Sanford.

Matt Horrocks approved last month's minutes, seconded by Gary Spray.

Treasurer's Report:

- a) Wages - received volunteer hours and \$3,497.75 was turned in so in the hole and running on county funds. In 2015, volunteer hours were \$6,503.00.
- b) Matt Horrocks made a motion to accept Treasurer's report and was seconded by Gary Spray and Beth Buhr.

Manager's Report:

- a) Couple contracts are missing and Ron W. and Dan are working on it.
- b) Working on buildings - getting rid of 2 billboards on Quonset building.
- c) Who painted murals?
- d) SAYPA will be working at fairgrounds 12 days prior to fair painting, etc.
- e) Remove post and lattice work at grandstands
- f) There will be 2 girls in office - Laura & Zoja - and there will be a meeting before fair with these girls.
- g) Announcers tower in honor of Allen Barr
- h) Matt Horrocks will put PA together for mud run.
- i) New hot water heater in back bathroom

Committee Report:

Fairbook is ready

(As of April 24th, 2017 fair book is live on website and has been submitted to the Tribune for printing, lgd 6/5/17)

Rodeo:

Everyone should know that any local entries will only have 1 day to call in and sign up.

Other Business:

- a) Received letter from Tribisanti, who wants to leave early with horse on Friday. Matt Horrocks made a motion to accept and Beth Buhr seconded the motion.
- b) Any poultry? - No?

(As neither 4-H nor CCYLP have any poultry exhibitors for this year, and as Open class entries have been historically low, it has been decided to cancel this category for this year in order to save on the cost of a judge and the pullorum tester.)

c) Matt Horrocks received a letter from Haley Drzekowski of Presque Isle County.
Matt will give this letter to Terry.

Old Business: NONE

New Business: NONE

Nate Howell adjourned the meeting and was seconded by Beth Buhr.

At the June 5th, 2017 meeting:

MOTION by John Brown Jr., second by Bubba Borowicz, to approve these minutes as presented.

MOTION CARRIES

(lgd 6/8/17)

Submitted by Mary O'Henley

May 31, 2017

(Items italicized were changes made by Board Secretary, Lisa Duncan, prior to approval by the fair board on 6/8/17)

PERIOD ENDING 04/30/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		12/31/2016	04/30/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET		MONTH 04/30/17		
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-581.00	REV FROM OTHER COUNTIES	52,782.46	16,331.40	54,297.00	54,297.00	16,848.08	4,173.14	37,448.92	31.03
101-400-582.00	SHERIFF LOCAL GRANTS	4,484.00	700.00	0.00	0.00	700.00	350.00	(700.00)	100.00
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	350.00	350.00	0.00	0.00	100.00
101-400-601.00	CIR CRT COSTS	58,358.78	19,347.34	48,000.00	48,000.00	16,925.52	5,479.46	31,074.48	35.26
101-400-601.01	ATTY FEE REIMB/CIRCUIT	33,123.00	9,192.86	30,000.00	30,000.00	8,144.50	2,047.50	21,855.50	27.15
101-400-601.10	CIR CT GARNISHMENT	600.00	90.00	500.00	500.00	30.00	0.00	470.00	6.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	407,248.60	126,186.39	380,000.00	380,000.00	125,161.83	32,260.91	254,838.17	32.94
101-400-603.01	PROBATE CRT COSTS	2,170.00	694.00	2,000.00	2,000.00	120.00	120.00	1,880.00	6.00
101-400-603.11	SMOKING FEES	525.00	150.00	600.00	600.00	0.00	0.00	600.00	0.00
101-400-607.02	CTY GENERAL FILING FEE	4,743.00	1,364.00	5,250.00	5,250.00	1,519.00	217.00	3,731.00	28.93
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	221,483.00	0.00	127,284.00	139,105.00	5,253.80	2,626.88	133,851.20	3.78
101-400-608.01	MOTION FEE COUNTY	2,980.00	700.00	3,000.00	3,000.00	850.00	230.00	2,150.00	28.33
101-400-608.02	COUNTY APPEAL FEE	137.00	62.00	200.00	200.00	56.00	56.00	144.00	28.00
101-400-610.00	JURY FEE CIR CT	1,400.00	310.00	1,500.00	1,500.00	585.00	0.00	915.00	39.00
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	495.00	230.00	500.00	500.00	935.00	45.00	(435.00)	187.00
101-400-613.00	DIST CRT/CIVIL FEES	52,719.45	11,123.70	45,000.00	45,000.00	10,857.50	2,630.75	34,142.50	24.13
101-400-613.10	COUNTY REMONUMENTATION	348.12	91.74	300.00	300.00	96.84	25.14	203.16	32.28
101-400-614.00	VIOLATION CLEARANCE RECORD	3,139.66	1,273.33	3,000.00	3,000.00	790.33	228.33	2,209.67	26.34
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,954.00	2,420.00	7,500.00	7,500.00	980.00	240.00	6,520.00	13.07
101-400-617.00	PROBATE CRT - FEES	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-617.01	CERTIFIED FEES	1,258.00	381.00	1,400.00	1,400.00	494.00	116.00	906.00	35.29
101-400-617.02	MARRIAGE CEREMONIES	156.00	56.00	120.00	120.00	24.00	8.00	96.00	20.00
101-400-617.03	JURY FEE DEMAND	60.00	30.00	60.00	60.00	0.00	0.00	60.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	200.00	50.00	150.00	150.00	225.00	25.00	(75.00)	150.00
101-400-617.07	INVENTORY FEE	7,188.07	2,227.83	7,500.00	7,500.00	2,253.88	65.56	5,246.12	30.05
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	20.00	20.00	20.00	20.00	10.00	10.00	10.00	50.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,550.00	400.00	1,400.00	1,400.00	270.00	100.00	1,130.00	19.29
101-400-618.00	CO TREAS-CURRENT SERVICES	3,343.00	501.00	3,500.00	3,500.00	1,035.50	62.00	2,464.50	29.59
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	4,650.00	1,005.00	4,100.00	4,100.00	1,455.00	390.00	2,645.00	35.49
101-400-619.00	CO CLERK/CURRENT SERVICES	21,887.00	7,341.00	21,000.00	21,000.00	7,921.00	1,762.00	13,079.00	37.72
101-400-619.01	PASSPORT FEES	1,500.00	625.00	1,700.00	1,700.00	675.00	175.00	1,025.00	39.71
101-400-619.02	CREMATION FEE	1,120.00	360.00	1,000.00	1,000.00	450.00	50.00	550.00	45.00
101-400-619.03	SUBPOENA FEE	15.00	0.00	0.00	0.00	15.00	0.00	(15.00)	100.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,713.17	482.87	1,700.00	1,700.00	572.98	138.85	1,127.02	33.70
101-400-619.05	STATE FORENSIC ADMIN FEE	15.00	0.00	0.00	0.00	8.50	5.00	(8.50)	100.00
101-400-619.06	NOTARY FEES	288.00	152.00	250.00	250.00	152.00	40.00	98.00	60.80
101-400-620.00	REGISTER OF DEEDS FEES	260,399.21	57,038.95	225,000.00	225,000.00	94,460.60	34,275.40	130,539.40	41.98
101-400-622.00	C.C.F. COLLECTION FEE	2,112.13	627.32	2,200.00	2,200.00	974.78	194.50	1,225.22	44.31
101-400-622.01	25% ATTY FEES REIMB	357.80	118.50	500.00	500.00	105.25	11.25	394.75	21.05
101-400-622.02	ATTY FEE REIMB/PROBATE	1,073.42	355.50	1,200.00	1,200.00	1,115.75	33.75	84.25	92.98
101-400-625.00	DNA COLLECTION	266.04	75.20	0.00	0.00	148.07	40.07	(148.07)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	3,220.00	2,100.00	3,500.00	3,500.00	2,100.00	280.00	1,400.00	60.00
101-400-625.25	DNA COLLECTION - SHERIFF	680.08	203.00	200.00	200.00	370.17	100.17	(170.17)	185.09
101-400-625.36	DNA COLLECTION - DISTRICT COUR	6.00	6.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	52.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-400-628.03	PRISONER BOARD	44,823.88	12,392.37	45,000.00	45,000.00	14,948.47	4,122.34	30,051.53	33.22
101-400-628.04	PRISONER MEDICAL	4,203.75	2,029.97	3,500.00	3,500.00	1,118.39	282.10	2,381.61	31.95
101-400-628.05	ACCIDENT REPORT FEES	690.61	342.38	500.00	500.00	383.75	12.40	116.25	76.75
101-400-628.07	DOC/TRANSPORT REIMB	1,786.35	295.45	2,500.00	2,500.00	723.70	0.00	1,776.30	28.95
101-400-628.08	WORK RELEASE	42,246.51	11,111.10	30,000.00	30,000.00	8,425.69	2,429.69	21,574.31	28.09

PERIOD ENDING 04/30/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2017		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		12/31/2016	04/30/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.06	SHERIFF WAGE REIMB	1,285.12	2,232.88	1,200.00	1,200.00	2,660.18	12.00	(1,460.18)	221.68
101-400-688.08	INMATE TELEPHONE	15,355.13	4,067.40	20,000.00	20,000.00	3,502.00	1,244.12	16,498.00	17.51
101-400-688.09	NON-REIMBURSABLE/REIMB	816.86	205.61	1,000.00	1,000.00	45.00	37.50	955.00	4.50
101-400-688.11	M.A.P.S.	7,359.33	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-400-688.15	SHERIFF PBT'S	487.00	230.00	1,000.00	1,000.00	35.00	7.00	965.00	3.50
101-400-688.17	POSTAGE REIMBURSEMENTS	42.93	11.53	50.00	50.00	11.51	0.00	38.49	23.02
101-400-688.19	SHERIFF DRUG SCREENS	391.00	0.00	500.00	500.00	208.55	27.00	291.45	41.71
101-400-690.00	INS & SURETY PREMIUM REFUND	66,173.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-400-695.00	CASH OVER/SHORT	44.24	40.08	0.00	0.00	6.25	1.25	(6.25)	100.00
101-400-696.00	INSURANCE PROCEEDS	22,338.83	0.00	0.00	2,594.24	2,594.24	2,594.24	0.00	100.00
101-400-698.00	MISC	613.91	268.22	0.00	0.00	198.19	198.19	(198.19)	100.00
101-400-699.00	FUND EQUITY	0.00	0.00	822,112.00	863,155.00	0.00	0.00	863,155.00	0.00
101-400-699.99	TRANSFER IN	230,845.99	40,799.78	167,511.00	167,511.00	0.00	0.00	167,511.00	0.00
TOTAL REVENUES		11,438,891.86	1,501,345.67	12,086,982.00	12,148,900.35	1,401,126.57	347,263.69	10,747,773.78	11.53
Expenditures									
101	COMMISSIONERS	130,252.95	36,193.34	143,637.00	139,113.00	37,141.32	9,749.02	101,971.68	26.70
131	CIRCUIT COURT	296,117.42	81,438.86	312,461.00	311,684.00	79,492.57	22,403.05	232,191.43	25.50
136	DISTRICT COURT	625,197.83	187,806.78	623,024.00	621,867.00	180,397.49	48,046.24	441,469.51	29.01
139	VICTIM'S RIGHTS	82,228.47	24,056.07	84,143.00	67,753.11	19,957.61	5,834.68	47,795.50	29.46
145	JURY BOARD	6,579.18	1,873.65	10,810.00	10,810.00	1,382.48	1,004.00	9,427.52	12.79
148	PROBATE COURT	589,706.48	172,522.99	596,964.00	593,511.00	176,746.58	47,866.04	416,764.42	29.78
191	ELECTIONS	24,090.82	22,669.33	28,818.00	28,818.00	228.39	0.00	28,589.61	0.79
202	FINANCE DEPARTMENT	299,647.05	84,882.56	304,114.00	301,860.00	74,415.07	21,385.91	227,444.93	24.65
212	ADMINISTRATIVE OFFICE	210,040.28	62,114.74	221,776.00	221,247.00	61,422.09	16,405.35	159,824.91	27.76
215	CLERK/REGISTER	415,810.57	116,174.16	447,393.00	438,951.00	117,672.98	31,827.75	321,278.02	26.81
225	EQUALIZATION	244,475.99	69,218.52	257,468.00	254,043.00	65,476.49	13,061.38	188,566.51	25.77
228	INFORMATION SYSTEMS	244,186.70	76,872.86	310,077.00	308,794.00	64,030.55	20,053.36	244,763.45	20.74
229	PROSECUTING ATTORNEY	613,813.15	171,320.55	608,258.00	623,612.00	164,073.63	45,756.93	459,538.37	26.31
243	GIS	67,091.88	19,134.14	68,605.00	67,881.00	19,909.62	5,749.66	47,971.38	29.33
253	COUNTY TREASURER	226,073.97	61,606.24	262,257.00	266,045.00	72,247.56	19,139.63	193,797.44	27.16
260	TAX ALLOCATION BOARD	749.57	0.00	950.00	950.00	0.00	0.00	950.00	0.00
265	COUNTY MAINTENANCE DEPT	441,323.36	125,887.09	480,134.00	479,660.00	139,796.61	35,488.80	339,863.39	29.14
267	MAJOR EQ/BLDG IMP	43,355.40	690.89	167,000.00	107,000.00	38,225.03	38,418.02	68,774.97	35.72
270	HUMAN RESOURCE	5,071.40	1,257.78	5,895.00	5,895.00	1,142.30	121.00	4,752.70	19.38
275	DRAIN COMMISSIONER	2,823.47	1,013.99	6,090.00	6,090.00	1,882.90	557.43	4,207.10	30.92
284	COUNTY SURVEYOR	1,744.56	1,004.56	1,750.00	1,950.00	600.00	250.00	1,350.00	30.77
285	GENERAL COUNTY	439,779.15	186,759.62	507,379.00	511,379.00	186,165.36	28,522.54	325,213.64	36.40
301	SHERIFF	1,699,467.48	515,241.75	1,666,212.00	1,728,423.80	467,142.29	116,986.59	1,261,281.51	27.03
302	ORV ENFORCEMENT	26,629.44	329.71	19,474.00	19,474.00	1,789.00	1,789.00	17,685.00	9.19
325	CCE 911	431,001.86	107,769.34	431,362.00	431,362.00	215,462.32	107,731.16	215,899.68	49.95
331	MARINE SAFETY	100,036.89	13,290.25	107,148.00	107,199.00	15,003.92	4,697.73	92,195.08	14.00
332	SNO-MOBILE SAFETY *	9,019.08	8,334.33	9,804.00	9,412.00	9,512.85	1,445.62	(100.85)	101.07
333	SHERIFF SECONDARY ROAD PATROL	74,397.02	21,487.37	75,800.00	76,050.00	21,963.23	5,633.42	54,086.77	28.88
334	STONEGARDEN GRANT	13,861.51	9,074.13	32,100.00	32,100.00	21,852.82	3,699.87	10,247.18	68.08
335	SHERIFF - LOCAL GRANTS	7,932.15	0.00	9,885.00	9,845.00	0.00	0.00	9,845.00	0.00
337	SHERIFF-FEDERAL GRANTS	15,724.44	5,163.86	12,983.00	12,983.00	4,312.10	2,542.31	8,670.90	33.21
338	CANINE UNIT	7,608.05	1,883.93	10,000.00	10,000.00	1,659.77	351.22	8,340.23	16.60
351	CORRECTIONS/COMMUNICATIONS	1,497,024.54	446,162.74	1,477,271.00	1,494,093.00	424,843.30	115,612.74	1,069,249.70	28.43
412	PLANNING/ZONING DEPT	350,770.75	107,605.63	360,611.00	359,641.00	101,490.87	25,690.41	258,150.13	28.22
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	51,522.45	0.00	82,503.00	82,503.00	0.00	0.00	82,503.00	0.00

PERIOD ENDING 04/30/2017

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016	YTD BALANCE 04/30/2016	2017		YTD BALANCE 04/30/2017	ACTIVITY FOR MONTH 04/30/17	AVAILABLE BALANCE	% BDGT USED
				ORIGINAL BUDGET	2017 AMENDED BUDGET				
Fund 101 - GENERAL COUNTY									
Expenditures									
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	148,293.33	72,989.16	155,440.00	190,944.00	75,311.71	37,270.03	115,632.29	39.44
441	DEPARTMENT OF PUBLIC WORKS	253.46	253.46	340.00	340.00	203.33	0.00	136.67	59.80
600	HEALTH DEPARTMENTS	331,978.00	165,989.00	338,149.00	338,149.00	169,074.50	84,537.25	169,074.50	50.00
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,159.68	3,180.00	19,507.00	19,508.00	3,700.30	1,493.98	15,807.70	18.97
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	106,066.01	28,639.86	122,725.00	122,516.00	31,839.29	7,776.10	90,676.71	25.99
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	22,729.94	0.00	0.00	22,729.94	0.00
731	COUNTY MSU EXTENSION OFFICE	127,744.97	52,386.10	130,860.00	130,977.00	53,508.32	22,701.23	77,468.68	40.85
751	FAIR GROUNDS / EVENTS	20,810.66	4,569.68	47,772.00	47,794.00	1,828.80	362.19	45,965.20	3.83
753	VETERAN'S PARK	0.00	0.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
784	SOIL CONSERVATION	13,469.01	6,372.63	13,720.00	13,720.00	6,373.41	3,246.10	7,346.59	46.45
802	PLAT BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	SPECIAL APPROPRIATIONS	86,125.00	80,000.00	86,575.00	86,575.00	80,000.00	0.00	6,575.00	92.41
902	APPRO/TRANSFERS TO OTHER FUNDS	807,965.38	160,350.41	1,074,907.00	1,080,817.50	168,477.00	29,005.89	912,340.50	15.59
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	170,071.96	45,087.35	188,000.00	188,000.00	48,110.35	0.00	139,889.65	25.59
TOTAL EXPENDITURES		11,119,092.77	3,360,659.41	12,086,982.00	12,148,900.35	3,425,866.11	984,213.63	8,723,034.24	28.20
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,438,891.86	1,501,345.67	12,086,982.00	12,148,900.35	1,401,126.57	347,263.69	10,747,773.78	11.53
TOTAL EXPENDITURES		11,119,092.77	3,360,659.41	12,086,982.00	12,148,900.35	3,425,866.11	984,213.63	8,723,034.24	28.20
NET OF REVENUES & EXPENDITURES		319,799.09	(1,859,313.74)	0.00	0.00	(2,024,739.54)	(636,949.94)	2,024,739.54	100.00

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 04/01/2017 TO 04/30/2017
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 04/01/2017	Total Debits	Total Credits	Ending Balance 04/30/2017
101	GENERAL COUNTY	6,421,035.69	806,784.47	1,354,219.67	5,873,600.49
102	FAMILY COUNSELING FUND	26,878.32	135.00	0.00	27,013.32
105	TERMINATION LIABILITY FUND	(13,475.35)	0.00	0.00	(13,475.35)
107	P A 302 TRAINING FUND	7,865.42	0.00	1,103.09	6,762.33
108	PUBLIC ACT 106 FUND	0.00	32,248.00	0.00	32,248.00
111	PROBATION ENHANCEMENT FUND	14,341.35	50.00	286.85	14,104.50
112	VICTIM'S RESTITUTION FUND	181.99	0.00	0.00	181.99
114	COUNTY REMONUMENTATION GRANT FUND	23,048.01	0.00	0.00	23,048.01
201	COUNTY ROAD	2,893,599.00	960,396.31	638,610.12	3,215,385.19
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	5,899.09	0.00	1,033.50	4,865.59
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUN	(27,865.96)	95,757.41	82,828.18	(14,936.73)
217	AMBULANCE MILLAGE	182,217.25	53,059.22	27,854.16	207,422.31
220	DORIS REID BUILDING	52,527.59	6,977.74	2,343.72	57,161.61
226	RECYCLING	335,377.36	40,071.44	17,373.33	358,075.47
230	CELLULAR PHONE FLOW THROUGH	0.00	38,630.00	0.00	38,630.00
231	CCE 911 4% PHONE SURCHARGE	253.42	1,894.49	986.33	1,161.58
234	DNR FOREST FLOW THROUGH	34.26	3,184.18	0.00	3,218.44
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	(34,950.32)	37,738.44	46,295.14	(43,507.02)
256	REGISTER OF DEEDS AUTOMATION	371,139.57	4,680.47	977.94	374,842.10
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	(2,554.74)	2,225.23	3,883.13	(4,212.64)
262	SHERIFF SPECIAL PROJECTS FUND	1,471.47	0.00	0.00	1,471.47
263	CONCEALED PISTOL LICENSING	18,864.67	596.00	0.00	19,460.67
264	LOCAL CORR OFFICER TRAIN FUND	21,568.61	642.58	1,470.46	20,740.73
266	D.A.R.E.	2,773.42	0.00	0.00	2,773.42
267	DRUG COURT - ADULT - CIRCUIT	8,568.55	45,043.65	33,818.44	19,793.76
268	SOBRIETY COURT	12,924.95	245.00	2,047.77	11,122.18
269	COUNTY LAW LIBRARY	74.56	2,225.00	1,075.22	1,224.34
270	VETERANS ASSISTANCE FUND	22,676.50	0.00	0.00	22,676.50
273	ORV FUND	1,762.50	0.00	0.00	1,762.50
276	SAYPA PROGRAM	7,841.60	0.00	46.26	7,795.34
277	SENIOR CITIZEN MILLAGE	524,587.00	106,000.77	51,738.92	578,848.85
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	30,249.08	0.00	0.00	30,249.08
283	CHEBOYGAN COUNTY HOUSING GRANT	157,524.13	373.00	8.87	157,888.26
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	0.00	0.00	0.00
292	CHILD CARE - FAMILY COURT	(12,950.44)	11,136.45	82,217.63	(84,031.62)
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	283.64	0.00	0.00	283.64
297	SENIOR CITIZENS/BUSING FUND	0.00	6,250.00	0.00	6,250.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,355.48	0.00	0.00	5,355.48
352	CTY ROAD CONST PROJECT DEBT SERVICE	209,165.45	18,017.67	0.00	227,183.12
401	CRT HOUSE PRESERVATION FUND	19,531.72	10.00	9,920.00	9,621.72
418	D.H.S. BUILDING FUND	9,929.70	1,566.66	0.00	11,496.36

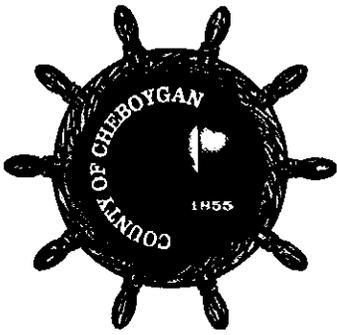
CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 04/01/2017 TO 04/30/2017
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 04/01/2017	Total Debits	Total Credits	Ending Balance 04/30/2017
422	DORIS REID BUILDING CAPITAL PROJECT	(6,212.11)	436.54	6,640.16	(12,415.73)
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(3,434.26)	0.00	0.00	(3,434.26)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	330,177.96	4,933.25	4,933.25	330,177.96
509	COUNTY MARINA	111,503.85	9,123.78	710.94	119,916.69
516	100% TAX PAYMENT FUND	8,968,863.52	317,546.94	128,651.82	9,157,758.64
517	TAX FORCLOSURE FUND	564,822.14	6,792.56	22,301.03	549,313.67
561	COUNTY FAIR	(6,562.24)	1,055.71	2,439.86	(7,946.39)
588	STRAITS REGIONAL RIDE	86,210.28	129,832.64	115,029.28	101,013.64
595	JAIL COMMISSARY FUND	42,200.60	11,449.16	17,317.86	36,331.90
701	T & A ACCOUNT	1,323,290.77	485,251.01	1,454,192.83	354,348.95
706	FRIEND OF THE COURT	200.00	0.00	0.00	200.00
721	LIBRARY	172,831.33	11,727.91	100.00	184,459.24
760	DISTRICT COURT	10,280.73	2,150.89	0.00	12,431.62
764	INMATE TRUST FUND	10,542.44	25,530.53	25,200.48	10,872.49
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	22,919,210.91	3,281,770.10	4,137,656.24	22,063,324.77

ADMINISTRATOR'S REPORT

6-13-17

- JAIL EXPANSION-
STORAGE PROJECT: Staff has posted Request for Proposals from architectural firms to provide bids to complete final architectural and engineering plans for the construction of the Jail Expansion and Storage project. Bids will be reviewed by staff with a recommendation for award at the July 11, 2017 meeting.
- MARINA PROJECT: Staff has received the signed copy of the grant agreement from the State of Michigan and has posted Request for Proposals from engineering firms to provide bids to complete final engineering plans for the replacement of fuel tanks and gas dock-building at the Marina. Bids will be reviewed by staff with a recommendation for award at the August 8, 2017 Board Meeting.
- INDIGENT DEFENSE: The State of Michigan has approved minimum standards for indigent criminal defense standards for the courts. The standards require that County's submit compliance plans with LARA by November 20, 2017. Staff is working with the Judges to develop the County's compliance plan.



Cheboygan County Board of Commissioners' Meeting June 13, 2017

Title: Presentation for the Audit of the Financial Statements of Cheboygan County for the Year Ending December 31, 2016

Summary: The financial statements for the County of Cheboygan for the year ending December 31, 2016 will be presented by Neil Hammerbacher. Neil is an Audit Manager at Gabridge & Company, a CPA firm located in Grand Rapids, Michigan. This is the third year Gabridge & Company has performed the audit under the current three-year contract. The field work was completed during May.

The audit contained a clean "unqualified" opinion. The County's financial statements are free of material budget violations and deficit fund balances; deficit cash balances have been reclassified as due to other funds.

There were no comments and recommendations provided by the auditor this year.

The report will be submitted to the State before the deadline of June 30, 2017.

Financial Impact: N/A

Recommendation: Motion to accept the December 31, 2016 audited financial statements for Cheboygan County.

Prepared by: Kari Kortz

Department: Finance

**COUNTY OF CHEBOYGAN, MICHIGAN
ANNUAL FINANCIAL REPORT
YEAR ENDED DECEMBER 31, 2016**



TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITORS' REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	5
BASIC FINANCIAL STATEMENTS	
<hr/>	
Government-wide Financial Statements	
Statement of Net Position	19
Statement of Activities	20
Fund Financial Statements	
Governmental Funds	
Balance Sheet	21
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position	22
Statement of Revenues, Expenditures, and Changes in Fund Balance	23
Reconciliation of Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities	24
Proprietary Funds	
Statement of Net Position	25
Statement of Revenues, Expenses, and Changes in Net Position	26
Statement of Cash Flows	27
Fiduciary Funds	
Statement of Fiduciary Net Position	29
Notes to the Financial Statements	31
REQUIRED SUPPLEMENTARY INFORMATION	
<hr/>	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	
Consolidated General Fund	57
Senior Citizen's Millage Fund	59
Inverness Township Sewer Debt Fund	60
Housing Commission Fund	61
Schedule of Changes in Net Pension Liability and Related Ratios	62
Schedule of Contributions	63
OTHER INFORMATION	
<hr/>	
General Funds	
Combining Balance Sheet	65
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance	66
Nonmajor Governmental Funds	
Combining Balance Sheet	67
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance	71
Nonmajor Enterprise Funds	
Combining Statement of Net Position	75
Combining Statement of Revenues, Expenses, and Changes in Net Position	76
Combining Statement of Cash Flows	77
Fiduciary Funds	
Combining Statement of Fiduciary Net Position	78

INDEPENDENT AUDITORS' REPORT

Members of the Board of Commissioners
County of Cheboygan, Michigan
Cheboygan, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County of Cheboygan, Michigan (the "County") as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Independent Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Cheboygan County Road Commission, which represents 100 percent of the assets, net position, and revenues of the discretely presented component unit. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Cheboygan County Road Commission, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating

the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County as of December 31, 2016, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the required pension schedules as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 9, 2017, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Gabridge & Company". The signature is written in dark ink and is positioned above the printed name of the firm.

Gabridge & Company, PLC
Grand Rapids, MI
June 9, 2017

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the County of Cheboygan (the "County" or "government"), we offer readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended December 31, 2016. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the financial statements and notes to the financial statements.

Financial Highlights

- The assets and deferred outflows of the County exceeded its liabilities and deferred inflows at December 31, 2016 by \$25,187,373. Of this amount, \$15,602,417 is unrestricted and may be used to meet the County's ongoing obligations to citizens and creditors.
- The County's total net position increased \$292,467 compared to \$474,000 in 2015. Revenues showed a decrease across all County funds during the year of \$295,077 and expenses for the County increased by \$476,610 from the prior year.
- At the close of the current fiscal year, the County's governmental funds reported combined fund balances of \$9,675,828, an increase of \$459,621 in comparison with the prior year. Approximately 73% of this amount (\$7,061,762) is available for spending at the government's discretion (unassigned fund balance).
- At December 31, 2016, unassigned fund balance for the General Fund was \$7,061,762, or 63% of the General Fund's annualized expenditures and transfers out.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the County financial statements. The County basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private sector business.

The *statement of net position* presents information on all of the County's assets, deferred outflows, liabilities, and deferred inflows, with the residual reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., accrued interest expense and long-term debt).

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the County include; general government services (administration, clerk, and treasurer); judicial activities (courts); public safety (sheriff); health and welfare (health and mental health), and a variety of other services. The business-type activities of the County include marina operations, delinquent tax collections, Straits Regional Ride, tax foreclosures, and jail commissary activities.

The County includes one other legally separate entity in its financial statements, the Cheboygan County Road Commission. Although legally separate, this "component unit" is important because the County is financially accountable for it. The Cheboygan County Road Commission issued separate audited financial statements and those statements can be obtained at their respective administrative offices.

The government-wide financial statements can be found on pages 19-20 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The County maintains numerous individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of

revenues, expenditures, and changes in fund balance for the General, Senior Citizen's Millage, Inverness Township Sewer Debt, and Housing Commission Funds, each of which is considered to be a major fund. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining schedules elsewhere in this report.

The County adopts an annual appropriated budget for its General and special revenue funds. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with the General Fund and each major special revenue fund.

The basic governmental fund financial statements can be found on pages 21-24 of this report.

Proprietary funds. The County maintains one type of proprietary fund, an enterprise fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The County uses enterprise funds to account for marina operations, delinquent tax collections, Straits Regional Ride, tax foreclosures, and jail commissary activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Marina, Straits Regional Ride and Delinquent Tax funds, which are considered to be major funds of the County. Individual fund data for the nonmajor enterprise funds is provided in the form of combining schedules elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 25-28 of this report.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund statement can be found on page 29 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 31-56 of this report.

Other information. In addition to the basic financial statement and accompanying notes, this report also presents certain information concerning the County's progress in funding its obligation to provide pension benefits to its employees. This information can be found immediately following the notes to the financial statements.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented following the required supplemental information.

The other information can be found on pages 65-78 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets and deferred outflows exceeded liabilities and deferred inflows by \$25,187,373 at the close of the most recent fiscal year. A large portion of the County's net position (36.65%, or \$9,230,533) represents its investment in capital assets (e.g., land, buildings and improvements, machinery and equipment, and vehicles) less any related debt used to acquire those assets that is still outstanding. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the County's net position (1.41%, or \$354,423) represents resources that are subject to external restrictions on how they may be used. Restricted net position refers to amounts that have constraints placed on them by either: a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation. The remaining portion of the County's net position (61.94%, or \$15,602,417) is comprised of unrestricted net position. These amounts may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the County is able to report positive balances in all reported categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

County of Cheboygan
Statement of Net Position for Fiscal Years Ended December 31, 2016 and December 31, 2015

	Governmental Activities		Business-type Activities		Total Primary Government	
	2016	2015	2016	2015	2016	2015
ASSETS						
<i>Current Assets</i>						
Cash & Equivalents	\$ 9,718,523	\$ 9,199,003	\$ 8,492,920	\$ 7,797,312	\$ 18,211,443	\$ 16,996,315
Receivables	5,919,517	6,024,112	1,639,740	1,743,039	7,559,257	7,767,151
Prepaid Items	-	-	372	324	372	324
Inventories	-	-	21,910	17,704	21,910	17,704
Total Current Assets	15,638,040	15,223,115	10,154,942	9,558,379	25,792,982	24,781,494
<i>Noncurrent Assets</i>						
Capital Assets not Being Depreciated	1,896,578	2,052,035	-	-	1,896,578	2,052,035
Capital Assets being Depreciated	5,704,702	5,646,223	1,643,855	1,724,135	7,348,557	7,370,358
Total Assets	23,239,320	22,921,373	11,798,797	11,282,514	35,038,117	34,203,887
DEFERRED OUTFLOWS OF RESOURCES						
Pension	3,479,064	1,019,116	237,037	73,321	3,716,101	1,092,437
Total Deferred Outflows of Resources	3,479,064	1,019,116	237,037	73,321	3,716,101	1,092,437
LIABILITIES						
<i>Current Liabilities</i>						
Accounts Payable	129,029	146,041	23,659	14,811	152,688	160,852
Accrued Liabilities	154,831	118,552	9,738	8,781	164,569	127,333
Due to Governmental Units	32,363	163	11,311	20,299	43,674	20,462
Unearned Revenue	2,790,986	2,872,440	102	3,860	2,791,088	2,876,300
Current Portion of Long-term Debt	5,840	5,840	-	-	5,840	5,840
Total Current Liabilities	3,113,049	3,143,036	44,810	47,751	3,157,859	3,190,787
<i>Noncurrent Liabilities</i>						
Long-term Debt	8,762	14,602	-	-	8,762	14,602
Compensated Absences	292,965	297,734	10,965	8,938	303,930	306,672
Net Pension Liability	8,209,595	5,221,100	591,879	392,986	8,801,474	5,614,086
Total Liabilities	11,624,371	8,676,472	647,654	449,675	12,272,025	9,126,147
DEFERRED INFLOWS OF RESOURCES						
Revenues Intended to Finance a Subsequent Year	1,294,820	1,275,271	-	-	1,294,820	1,275,271
Total Deferred Inflows of Resources	1,294,820	1,275,271	-	-	1,294,820	1,275,271
NET POSITION						
Net Investment in Capital Assets	7,586,678	7,677,816	1,643,855	1,724,135	9,230,533	9,401,951
Restricted	354,423	281,529	-	-	354,423	281,529
Unrestricted	5,858,092	6,029,401	9,744,325	9,182,025	15,602,417	15,211,426
Total Net Position	\$ 13,799,193	\$ 13,988,746	\$ 11,388,180	\$ 10,906,160	\$ 25,187,373	\$ 24,894,906

The County's total net position increased \$292,467 during the year, from \$24,894,906 to \$25,187,373 for the year ended December 31, 2016.

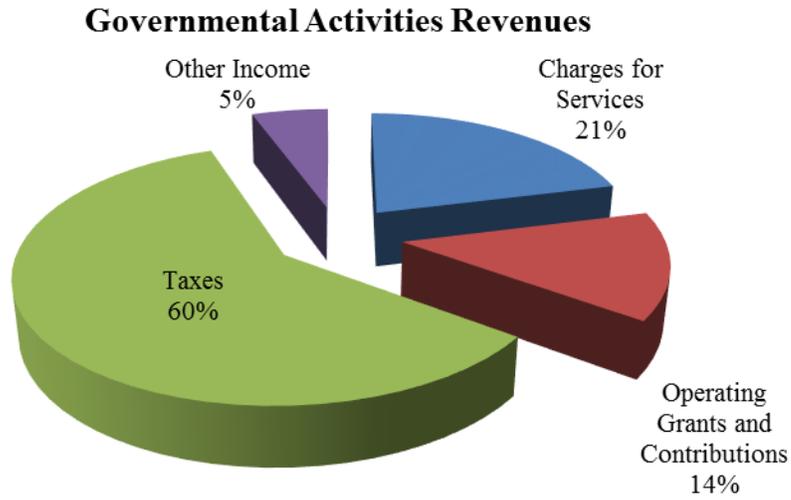
County of Cheboygan
Change in Net Position for Fiscal Years Ended December 31, 2016 and December 31, 2015

	Governmental		Business-type		Total	
	Activities		Activities		Government	
	2016	2015	2016	2015	2016	2015
Revenue						
Program Revenues						
Charges for Services	\$ 3,229,492	\$ 3,392,586	\$ 1,770,950	\$ 1,523,609	\$ 5,000,442	\$ 4,916,195
Operating Grants and Contributions	2,121,727	2,352,505	496,589	427,554	2,618,316	2,780,059
Capital Grants and Contributions	-	-	61,589	-	61,589	-
Total Program Revenues	5,351,219	5,745,091	2,329,128	1,951,163	7,680,347	7,696,254
General Revenues						
Taxes	9,104,409	9,067,870	-	-	9,104,409	9,067,870
State Sources	564,104	304,457	-	-	564,104	304,457
Investment Income	119,019	116,257	41,856	29,820	160,875	146,077
Other	-	-	-	-	-	-
Total General Revenues	9,787,532	9,488,584	41,856	29,820	9,829,388	9,518,404
Total Revenues	15,138,751	15,233,675	2,370,984	1,980,983	17,509,735	17,214,658
Expenses						
Legislative	135,856	137,070	-	-	135,856	137,070
Judicial	2,346,795	2,109,729	-	-	2,346,795	2,109,729
General Government	4,333,752	4,064,274	-	-	4,333,752	4,064,274
Public Safety	5,066,598	4,760,141	-	-	5,066,598	4,760,141
Health and Welfare	2,497,249	2,781,332	-	-	2,497,249	2,781,332
Recreation and Culture	327,834	303,141	-	-	327,834	303,141
Public Works	32,931	32,189	-	-	32,931	32,189
Community and Economic Development	369,816	381,826	-	-	369,816	381,826
Other Expenses	170,325	164,359	-	-	170,325	164,359
Interest on Long-term Debt	216,175	215,338	-	-	216,175	215,338
Marina	-	-	420,297	525,606	420,297	525,606
Tax Foreclosure	-	-	114,985	113,874	114,985	113,874
Straits Regional Ride	-	-	989,942	989,480	989,942	989,480
Jail Commissary	-	-	134,020	111,861	134,020	111,861
Delinquent Tax	-	-	60,693	50,438	60,693	50,438
Total Expenses	15,497,331	14,949,399	1,719,937	1,791,259	17,217,268	16,740,658
Changes in Net Position Before Transfers	(358,580)	284,276	651,047	189,724	292,467	474,000
Transfers - Net	169,027	257,473	(169,027)	(257,473)	-	-
Change in Net Position	(189,553)	541,749	482,020	(67,749)	292,467	474,000
<i>Net Position at the Beginning of Period</i>	<i>13,988,746</i>	<i>13,446,997</i>	<i>10,906,160</i>	<i>10,973,909</i>	<i>24,894,906</i>	<i>24,420,906</i>
Net Position at the End of Period	\$ 13,799,193	\$ 13,988,746	\$ 11,388,180	\$ 10,906,160	\$ 25,187,373	\$ 24,894,906

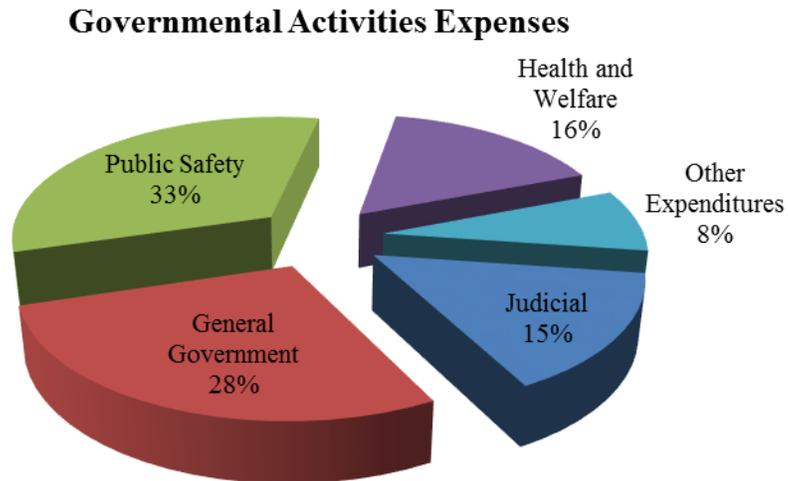
Governmental activities.

Governmental activities decreased the County's net position by \$189,553 in 2016, compared to an increase of \$541,749 in 2015. This was primarily the result of an increase in expenditures; significant increases were seen in Judicial, General Government, and Public Safety expenditures.

The following chart summarizes the revenue sources for the governmental activities of the County for the most recent fiscal year end:



The following chart summarizes the expenses for the governmental activities of the County for the most recent fiscal year end:



Business-type activities.

The business-type activities of the County increased the County's net position by \$482,020 in 2016 compared to a decrease of \$67,749 in 2015. This large change was primarily due to an increase in charges for services in both the marina and tax foreclosure activities in 2016.

Financial Analysis of the Government's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of the County *governmental fund statements* is to provide information on near term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the County financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Unassigned fund balance of the General Fund represented 63% of total General Fund expenditures and transfers out.

General Fund Highlights

The County collapses certain funds into the General Fund for external financial reporting purposes. A combining schedule is provided on page 65-66 as supplementary information to show the various components.

General Fund fund balance increased by \$304,740 from \$8,179,362 to \$8,484,102 during 2016; compared to \$950,530 during 2015. Total revenues for the General Fund decreased \$210,269 compared to the previous year. Total expenditures increased by \$435,521 compared to the previous year. The details of the significant changes in the General Fund revenues and expenditures are as follows:

General Fund Revenues

- Licenses and permits decreased by \$13,458 due to moving permit revenue into the newly established Concealed Pistol Fund.
- State sources increased by \$292,648 primarily due to the County's return to the state revenue sharing program.
- Refunds and reimbursements decreased by \$25,213 primarily due to a reduced return of net assets from the Michigan Municipal Risk Management insurance pool.
- Transfers in decreased \$504,106 primarily due to the final transfer from the Revenue Sharing Reserve Fund occurring in 2015.

General Fund Expenditures

- District Court increased by \$60,096 due to staff costs including expenses related to paying down the unfunded accrued liability related to the County pension plan.
- Victim's Rights increased by \$12,631 primarily due to fringe benefit cost increases based on a change in staff.
- Prosecuting Attorney increased by \$66,919 due to staff costs including expenses related to paying down the unfunded accrued liability related to the County pension plan and trial and witness fees.
- Termination Liability increased by \$81,999 due to the departure of only four employees in 2015 versus 16 employees in 2016.

- Marine Safety decreased by \$10,330 primarily due to boat repairs.
- Stonegarden decreased by \$17,365 due to staff costs and equipment purchases.
- Veteran's Services increased by \$12,477 due to veteran burial and staff travel expenses.
- Capital Outlay decreased by \$76,487. 2016 capital project / asset additions required a significantly lower investment than the 2015 capital project / asset additions.

Senior Citizen's Millage Fund Highlights

Senior Citizen's Millage Fund fund balance increased by \$55,986 from \$92,194 to \$148,180 during 2016; compared to a decrease of \$35,101 during 2015. Total revenues increased \$8,963 compared to the previous year. Total expenditures decreased \$82,124 compared to the previous year. The details of significant Senior Citizen's Millage Fund revenues and expenditures are as follows:

Senior Citizen's Millage Fund Expenditures

- Capital Outlay decreased by \$20,489. 2016 roof replacement costs were not as significant as 2015 septic system costs.
- Health and Welfare decreased by \$61,635; the county retained \$60,000 to replace the Wolverine Senior Center roof.

Inverness Township Sewer Debt Fund Highlights

Inverness Township Sewer Debt Fund fund balance increased by \$6 from \$5,349 to \$5,355 during 2016; compared to \$5 during 2015. Total revenues increased \$838 compared to the previous year. Total expenditures increased \$837 compared to the previous year. There were no significant changes to revenues or expenditures in the Inverness Township Sewer Debt Fund.

Housing Commission Fund Highlights

Housing Commission Fund fund balance increased by \$16,902 from \$183,986 to \$200,888 during 2016; compared to \$12,082 during 2015. Total revenues decreased \$161,297 compared to the previous year. Total expenditures decreased \$166,117 compared to the previous year. The details of significant Housing Commission Fund revenues and expenditures are as follows:

Housing Commission Fund Revenues

- State Sources decreased \$114,834 due to reduced funding from the Community Development Block Grant for home rehabilitation projects.
- Other Revenue sources decreased \$46,549 due to reduced program income from mortgage payoffs.

Housing Commission Fund Expenditures

- Health and Welfare decreased by \$166,117 due to lack of completion of home rehabilitation projects due to contractor availability issues.

Proprietary Funds. The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Marina, Straits Regional Ride, and Delinquent Tax funds as of year-end was \$41,858, \$(227,236), and \$9,310,712, respectively. The change in net position, respectively, for the proprietary funds was \$(35,182), (\$18,350), and \$251,113. In the Marina and Straits Regional Ride funds, the reason for this change was expense (primarily depreciation) in excess of revenue. In the Delinquent Tax fund, the reason for this change was revenue (primarily interest) in excess of expense.

General Fund Budgetary Highlights

Original budget compared to final budget. During the year there was no need for any significant amendments to increase either the original estimated revenues or original budgeted appropriations. However, there was a need to make an amendments to reallocate appropriations among departments when it became clearer which departments would actually be charged for certain expenditures. Generally, the movement of the appropriations between departments was *not* significant. The exception to this was the transfer from Major Equipment and Building to Capital Outlay (\$59,000) for the purchase of three sheriff patrol vehicles.

Final budget compared to actual results. During the current fiscal year, the County had significant revenue in excess of final budget in the following departments:

- Refunds & Reimbursements (\$96,000) primarily due to the net asset distribution received from the Michigan Municipal Risk Management insurance pool and return of insurance premiums

The County had significant budget remaining in Transfers In (\$121,000) due to uncompleted budgeted projects including elevator upgrades and window replacement.

During the current fiscal year the County had no significant expenditures in excess of the appropriated amounts in the General Fund. The County had significant budget in excess of actual expenditures in following departments:

- Elections (\$11,000) due to an overestimation of presidential election costs (net of refunds received from local units).
- Information Systems (\$58,000) due to staff vacancies and equipment purchases.
- Major Equipment and Building (\$70,000) due to building, equipment and vehicle maintenance costs and car pool purchases.
- Disaster Contingency (\$10,000) due to no "contingent" disaster expenditures being incurred during 2016.

- Marine Safety (\$14,000) due to equipment maintenance costs, equipment purchases and fuel costs.
- Enforcement Grants (\$10,000) due to staffing costs.
- Emergency Management (\$28,000) primarily due to staff vacancies.
- Planning and Zoning (\$38,000) due to staffing costs.
- Medical Examiner (\$10,000) primarily due to autopsy costs.
- Veteran’s Services (\$29,000) due to staff vacancies and veteran burial expenses.
- Fairground and Events (\$16,000) due to maintenance costs and fuel costs.
- Other Miscellaneous (\$229,000) primarily due to no “contingent” expenditures being incurred during the year.
- Capital Outlay (\$46,000) primarily due to unused funds for elevator upgrades, window replacement and jail kitchen study costs.
- Transfers Out (\$233,000) due to unnecessary transfers primarily budgeted to Childcare, Building Department, Straits Regional Ride, and SAYPA.

Senior Citizen’s Millage Fund Budgetary Highlights

Original budget compared to final budget. During the year there was no need for any amendments to either the original estimated revenues or original budgeted appropriations.

Housing Commission Fund Budgetary Highlights

Final budget compared to actual results. During the current fiscal year, the County had significant available budgets in State Sources and Health & Welfare expenditures as we budgeted for a new Community Development Block Grant award to be spent during 2016; however, a lack of contractor bidding limited the number of projects we could complete.

Capital Asset and Debt Administration

Capital assets

As of December 31, 2016, the County’s investment in capital assets for its governmental and business-type activities amounted to \$9,245,135 (net of accumulated depreciation). The investment in capital assets includes land and land improvements, buildings and improvements, machinery and equipment and vehicles. The total net decrease in the County’s net capital assets for 2016 was \$177,258.

Significant capital asset additions during 2016 included:

Governmental Activities

- Humane Society (animal control) remodel project – phase II
- Doris Reid Building remodel project – phase I
- 2 Ford Explorers and 1 Chevy Tahoe for the County Sheriff’s Department
- Wolverine Senior Center roof
- DHHS Building carpet

Business-type Activities

- Straits Regional Ride bus engine replacement
- Straits Regional Ride F-550 Super Duty 29-foot bus

Capital assets, net of depreciation, are summarized as follows as of year-end:

	Governmental Activities	Business-type Activities	Total
Land	\$ 1,892,102	\$ -	\$ 1,892,102
Construction in Progress	4,476	-	4,476
Land Improvement	414,169	927,013	1,341,182
Building and Improvements	4,687,044	136,681	4,823,725
Machinery and Equipment	381,604	13,242	394,846
Vehicles	221,885	-	221,885
Transportation Equipment	-	285,346	285,346
Docks	-	281,573	281,573
Total	\$ 7,601,280	\$ 1,643,855	\$ 9,245,135

Additional information on the County’s capital assets can be found in Note 6 to the financial statements.

Long-term Debt

The County entered into an agreement with Inverness Township for the Inverness Township Sewer Project. The Township pledged its full faith and credit for the repayment of the loan; therefore, this debt is not included in the County’s financial statements.

As of December 31, 2016, the primary government of the County had long-term debt outstanding of \$14,602 for a new capital lease of a postage machine. Additional information on the County’s long-term debt can be found in Note 8 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

Management estimates that \$11,265,000 of revenues will be available for appropriation in the General Fund in the upcoming budget. Expenditures are expected to exceed revenues by \$822,000; compared to \$845,000 in the 2016 originally adopted budget. The budget will be balanced by appropriating the use of fund balance. The County continues to review all budget line items for opportunities to reduce expenditures when possible. The budget will be monitored during the year to identify any necessary amendments. The ongoing costs of providing essential services for the citizens of the County will again need to be monitored in order to maintain the financial condition of the County.

Requests for Information

This financial report is designed to provide a general overview of the County finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Cheboygan County Administrative Office
870 S. Main Street
PO Box 70
Cheboygan, MI 49721

Basic Financial Statements

**County of Cheboygan
Statement of Net Position
December 31, 2016**

	Primary Government			Component Unit - Road Commission
	Governmental Activities	Business-type Activities	Total	
ASSETS				
<i>Current Assets</i>				
Cash and Equivalents	\$ 9,718,523	\$ 8,492,920	\$ 18,211,443	\$ 1,684,172
Receivables	4,334,828	65,454	4,400,282	1,213,588
Taxes Receivable	1,577,324	1,525,280	3,102,604	--
Due from Governmental Units	7,365	49,006	56,371	1,272,946
Prepaid Items	--	372	372	192,904
Inventories	--	21,910	21,910	971,517
Total Current Assets	15,638,040	10,154,942	25,792,982	5,335,127
<i>Noncurrent Assets</i>				
Capital Assets not Being Depreciated	1,896,578	--	1,896,578	6,782,867
Capital Assets Being Depreciated	5,704,702	1,643,855	7,348,557	23,309,070
Restricted Deposits	--	--	--	22,025
Total Assets	23,239,320	11,798,797	35,038,117	35,449,089
DEFERRED OUTFLOWS OF RESOURCES				
Pension	3,479,064	237,037	3,716,101	1,059,072
Total Deferred Outflows of Resources	3,479,064	237,037	3,716,101	1,059,072
LIABILITIES				
<i>Current Liabilities</i>				
Accounts Payable	129,029	23,659	152,688	104,148
Accrued Liabilities	154,831	9,738	164,569	125,215
Accrued Interest Payable	--	--	--	23,425
Due to Governmental Units	32,363	11,311	43,674	733
Advances and Deposits	--	--	--	115,678
Unearned Revenue	2,790,986	102	2,791,088	--
Current Portion of Long-term Debt	5,840	--	5,840	135,000
Total Current Liabilities	3,113,049	44,810	3,157,859	504,199
<i>Noncurrent Liabilities</i>				
Long-term Debt	8,762	--	8,762	1,850,000
Compensated Absences	292,965	10,965	303,930	222,518
Other Post-Employment Benefits	--	--	--	2,805,227
Net Pension Liability	8,209,595	591,879	8,801,474	11,328,733
Total Liabilities	11,624,371	647,654	12,272,025	16,710,677
DEFERRED INFLOWS OF RESOURCES				
Revenues Intended to Finance a Subsequent Year	1,294,820	--	1,294,820	1,183,387
Total Deferred Inflows of Resources	1,294,820	--	1,294,820	1,183,387
NET POSITION				
Net Investment in Capital Assets	7,586,678	1,643,855	9,230,533	28,146,327
<i>Restricted for:</i>				
Debt Service	5,355	--	5,355	--
Health and Welfare	349,068	--	349,068	--
<i>Unrestricted</i>	5,858,092	9,744,325	15,602,417	(9,532,230)
Total Net Position	\$ 13,799,193	\$ 11,388,180	\$ 25,187,373	\$ 18,614,097

The Notes to the Financial Statements are an integral part of these Financial Statements

**County of Cheboygan
Statement of Activities
For the Year Ended December 31, 2016**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue			Component Unit - Road Commission
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total	
					Governmental Activities	Business-type Activities		
Primary Government								
Governmental Activities:								
Legislative	\$ 135,856	\$ --	\$ --	\$ --	\$ (135,856)	\$ --	\$ (135,856)	\$ --
Judicial	2,346,795	715,401	937,582	--	(693,812)	--	(693,812)	--
General Government	4,333,752	1,417,222	230,365	--	(2,686,165)	--	(2,686,165)	--
Public Safety	5,066,598	880,748	287,095	--	(3,898,755)	--	(3,898,755)	--
Health and Welfare	2,497,249	32,356	647,661	--	(1,817,232)	--	(1,817,232)	--
Recreation and Culture	327,834	157,164	5,162	--	(165,508)	--	(165,508)	--
Other Expenses	170,325	--	--	--	(170,325)	--	(170,325)	--
Public Works	32,931	--	--	--	(32,931)	--	(32,931)	--
Community and Economic Development	369,816	26,601	13,862	--	(329,353)	--	(329,353)	--
Interest on Long-term Debt	216,175	--	--	--	(216,175)	--	(216,175)	--
Total Governmental Activities	15,497,331	3,229,492	2,121,727	--	(10,146,112)	--	(10,146,112)	--
Business-type Activities:								
Marina	420,297	385,089	--	--	--	(35,208)	(35,208)	--
Tax Foreclosure	114,985	498,711	--	--	--	383,726	383,726	--
Straits Regional Ride	989,942	343,399	496,589	61,589	--	(88,365)	(88,365)	--
Jail Commissary	134,020	143,497	--	--	--	9,477	9,477	--
Delinquent Tax	60,693	400,254	--	--	--	339,561	339,561	--
Total Business-type Activities	1,719,937	1,770,950	496,589	61,589	--	609,191	609,191	--
Total Primary Government	\$ 17,217,268	\$ 5,000,442	\$ 2,618,316	\$ 61,589	\$ (10,146,112)	\$ 609,191	\$ (9,536,921)	--
Component Unit								
Road Commission	\$ 9,171,565	\$ 2,335,135	\$ 5,859,006	\$ --	--	--	--	(977,424)
Total Component Unit	\$ 9,171,565	\$ 2,335,135	\$ 5,859,006	\$ --	--	--	--	(977,424)
General Purpose Revenues and Transfers:								
Revenues								
Taxes					9,104,409	--	9,104,409	1,175,861
State Sources					564,104	--	564,104	--
Other Revenues					--	--	--	63,839
Interest and Rentals					119,019	41,856	160,875	2,517
Transfers					169,027	(169,027)	--	--
Total General Revenues and Transfers					9,956,559	(127,171)	9,829,388	1,242,217
Change in Net Position					(189,553)	482,020	292,467	264,793
<i>Net Position at Beginning of Period</i>					13,988,746	10,906,160	24,894,906	18,349,304
Net Position at End of Period					\$ 13,799,193	\$ 11,388,180	\$ 25,187,373	\$ 18,614,097

The Notes to the Financial Statements are an integral part of these Financial Statements

**County of Cheboygan
Balance Sheet
Governmental Funds
December 31, 2016**

	Special Revenue					Other Governmental Funds	Total Governmental Funds
	General	Senior Citizen's Millage	Inverness Township Sewer Debt	Housing Commission			
ASSETS							
Cash and Equivalents	\$ 8,488,141	\$ 148,180	\$ 5,355	\$ 202,239	\$ 874,608	\$ 9,718,523	
Receivables	148,472	--	2,525,000	1,210,802	450,554	4,334,828	
Taxes Receivable	572,304	670,057	--	--	334,963	1,577,324	
Due from Governmental Units	7,365	--	--	--	--	7,365	
Due from Other Funds	85,721	--	--	--	--	85,721	
Total Assets	\$ 9,302,003	\$ 818,237	\$ 2,530,355	\$ 1,413,041	\$ 1,660,125	\$ 15,723,761	
LIABILITIES							
Accounts Payable	\$ 67,958	\$ --	\$ --	\$ --	\$ 61,071	\$ 129,029	
Accrued Liabilities	135,043	--	--	--	19,788	154,831	
Due to Governmental Units	--	--	--	163	32,200	32,363	
Unearned Revenue	265,519	--	2,525,000	--	467	2,790,986	
Due to Other Funds	--	--	--	1,188	84,533	85,721	
Total Liabilities	468,520	--	2,525,000	1,351	198,059	3,192,930	
DEFERRED INFLOWS OF RESOURCES							
Revenues Intended to Finance a Subsequent Year	--	670,057	--	--	624,763	1,294,820	
Unavailable Revenues	349,381	--	--	1,210,802	--	1,560,183	
Total Liabilities and Deferred Inflows of Resources	817,901	670,057	2,525,000	1,212,153	822,822	6,047,933	
FUND BALANCE							
Restricted	--	148,180	5,355	200,888	--	354,423	
Committed	240,517	--	--	--	100	240,617	
Assigned	1,181,823	--	--	--	837,203	2,019,026	
Unassigned	7,061,762	--	--	--	--	7,061,762	
Total Fund Balance	8,484,102	148,180	5,355	200,888	837,303	9,675,828	
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 9,302,003	\$ 818,237	\$ 2,530,355	\$ 1,413,041	\$ 1,660,125	\$ 15,723,761	

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position
December 31, 2016

Total Fund Balance - Governmental Funds	\$	9,675,828
General government capital assets of \$14,932,115, net of accumulated depreciation of \$7,330,835, are not financial resources and, accordingly, are not reported in the funds.		7,601,280
Compensated absences are not due and payable in the current period and, therefore, are not reported in the funds.		(292,965)
Long-term liabilities are not due any payable in the current period and, therefore, are not reported in the funds.		(14,602)
Unavailable revenues are not available to pay current period expenditures and, therefore, are deferred inflows of resources in the funds.		1,560,183
Net pension liability is not due and payable in the current period and is not reported in the funds.		(8,209,595)
Certain pension contributions and changes in pension plan net position are reported as deferred outflows of resources in the statement of net position, but are reported as expenses in the governmental funds.		3,479,064
Total Net Position - Governmental Funds	\$	<u>13,799,193</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2016

	Special Revenue				Other Governmental Funds	Total Governmental Funds
	General	Senior Citizen's Millage	Inverness Township Sewer Debt	Housing Commission		
Revenues						
Taxes	\$ 8,118,475	\$ 667,322	\$ --	\$ --	\$ 333,592	\$ 9,119,389
Licenses and Permits	41,824	--	--	--	15,226	57,050
Federal Sources	97,681	--	--	--	456,198	553,879
State Sources	1,176,451	--	--	--	740,365	1,916,816
Local Sources	57,266	--	216,175	--	63,284	336,725
Contributions	--	--	--	--	117,927	117,927
Charges for Services	1,308,600	--	--	--	954,226	2,262,826
Fines and Penalties	24,453	--	--	--	2,201	26,654
Refunds and Reimbursement	220,040	--	--	--	--	220,040
Other Revenues	29,833	790	--	28,266	333,079	391,968
Interest and Rentals	79,409	--	6	195	101,651	181,261
Total Revenues	11,154,032	668,112	216,181	28,461	3,117,749	15,184,535
Expenditures						
Legislative	130,253	--	--	--	--	130,253
Judicial	1,599,829	--	--	--	608,607	2,208,436
General Government	3,473,911	--	--	--	456,110	3,930,021
Public Safety	3,989,570	--	--	--	759,939	4,749,509
Health and Welfare	454,675	576,950	--	11,559	1,386,324	2,429,508
Community and Economic Development	350,770	--	--	--	--	350,770
Recreation and Culture	106,935	--	--	--	204,724	311,659
Other Expenditures	170,325	--	--	--	--	170,325
Capital Outlay	172,222	35,176	--	--	206,386	413,784
Debt Service - Principal	5,840	--	95,000	--	--	100,840
Debt Service - Interest	--	--	121,175	--	--	121,175
Total Expenditures	10,454,330	612,126	216,175	11,559	3,622,090	14,916,280
Excess of Revenues Over (Under) Expenditures	699,702	55,986	6	16,902	(504,341)	268,255
Other Financing Sources (Uses)						
Insurance Recoveries	22,339	--	--	--	--	22,339
Transfers In	390,663	--	--	--	751,581	1,142,244
Transfer Out	(807,964)	--	--	--	(165,253)	(973,217)
Net Other Financing Sources (Uses)	(394,962)	--	--	--	586,328	191,366
Net Change in Fund Balance	304,740	55,986	6	16,902	81,987	459,621
<i>Fund Balance at Beginning of Period</i>	8,179,362	92,194	5,349	183,986	755,316	9,216,207
Fund Balance at End of Period	\$ 8,484,102	\$ 148,180	\$ 5,355	\$ 200,888	\$ 837,303	\$ 9,675,828

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan
Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balance with Statement of Activities
For the Year Ended December 31, 2016

Total Net Change in Fund Balances - Governmental Funds	\$	459,621
<p>Governmental funds report capital outlay as expenditures; however, in the statement of activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlay expenditures of \$413,784 are exceeded by depreciation expense of \$474,749 plus the insurance recoveries related to asset disposal of \$22,339, \$10,700 of trade-in value received, \$826 in sales proceeds, and loss on disposal of capital assets of \$2,148.</p>		
		(96,978)
<p>Change to compensated absences are not shown in the fund financial statements. The net effect of the current year decrease in compensated absences is to increase net position.</p>		
		4,769
<p>The repayment of principal of long-term capital leases consumes the current financial resources of governmental funds and is recorded as an expenditure; however, the repayment of long-term capital leases payable reduces long-term liabilities on the statement of net position.</p>		
		5,840
<p>Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds; they are deferred into the following year.</p>		
		(34,258)
<p>Changes to the net pension liability are not shown in the fund financial statements. The net effect of the current year increase is to decrease net position.</p>		
		(528,547)
Changes in Net Position - Governmental Funds	\$	<u>(189,553)</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

**County of Cheboygan
Statement of Net Position
Proprietary Funds
December 31, 2016**

Business-type Activities - Enterprise Funds

	<u>Marina</u>	<u>Straits Regional Ride</u>	<u>Delinquent Tax</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>
ASSETS					
<i>Current Assets</i>					
Cash and Equivalents	\$ 65,951	\$ 64,370	\$ 7,785,850	\$ 576,749	\$ 8,492,920
Receivables	--	14,198	--	51,256	65,454
Taxes Receivable	--	--	1,525,280	--	1,525,280
Due from Governmental Units	--	49,006	--	--	49,006
Prepaid Items	372	--	--	--	372
Inventories	21,910	--	--	--	21,910
Total Current Assets	88,233	127,574	9,311,130	628,005	10,154,942
<i>Noncurrent Assets</i>					
Capital Assets Being Depreciated	1,345,268	298,587	--	--	1,643,855
Total Assets	1,433,501	426,161	9,311,130	628,005	11,798,797
DEFERRED OUTFLOWS OF RESOURCES					
Pension	10,737	226,300	--	--	237,037
Total Deferred Outflows of Resources	10,737	226,300	--	--	237,037
LIABILITIES					
<i>Current Liabilities</i>					
Accounts Payable	550	14,717	--	8,392	23,659
Accrued Liabilities	--	8,698	418	622	9,738
Due to Governmental Units	--	11,311	--	--	11,311
Unearned Revenue	102	--	--	--	102
Total Current Liabilities	652	34,726	418	9,014	44,810
<i>Noncurrent Liabilities</i>					
Compensated Absences	--	10,965	--	--	10,965
Net Pension Liability	56,460	535,419	--	--	591,879
Total Liabilities	57,112	581,110	418	9,014	647,654
NET POSITION					
Net Investment in Capital Assets	1,345,268	298,587	--	--	1,643,855
<i>Unrestricted</i>	41,858	(227,236)	9,310,712	618,991	9,744,325
Total Net Position	\$ 1,387,126	\$ 71,351	\$ 9,310,712	\$ 618,991	\$ 11,388,180

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2016

Business-type Activities - Enterprise Funds

	Marina	Straits Regional Ride	Delinquent Tax	Other Enterprise Funds	Total Enterprise Funds
Operating Revenues					
Federal Sources	\$ --	\$ 155,108	\$ --	\$ --	\$ 155,108
State Sources	--	341,481	--	--	341,481
Local Sources	--	14,312	--	--	14,312
Charges for Services	383,095	294,897	110,534	642,208	1,430,734
Interest and Rentals	--	--	289,685	--	289,685
Other Revenues	1,994	--	35	--	2,029
Total Operating Revenues	385,089	805,798	400,254	642,208	2,233,349
Operating Expenses					
Personal Services	51,283	596,253	43,449	49,246	740,231
Contractual Services	--	5,860	--	55,899	61,759
Utilities	14,753	4,059	--	--	18,812
Repair and Maintenance	13,527	95,823	--	--	109,350
Other Supplies and Expenses	263,420	163,901	17,244	143,860	588,425
Depreciation	77,314	124,046	--	--	201,360
Total Operating Expenses	420,297	989,942	60,693	249,005	1,719,937
Operating Income (Loss)	(35,208)	(184,144)	339,561	393,203	513,412
Non-Operating Revenues (Expenses)					
Gain on Sale of Assets	--	440	--	--	440
Insurance Recoveries	--	33,750	--	--	33,750
Interest and Rentals	26	--	39,318	2,512	41,856
Net Non-Operating Revenues (Expenses)	26	34,190	39,318	2,512	76,046
Income Before Contributions and Transfers	(35,182)	(149,954)	378,879	395,715	589,458
Federal Capital Assistance	--	49,271	--	--	49,271
State Capital Assistance	--	12,318	--	--	12,318
Transfers In	--	70,015	35,725	--	105,740
Transfer Out	--	--	(163,491)	(111,276)	(274,767)
Change In Net Position	(35,182)	(18,350)	251,113	284,439	482,020
<i>Net Position at Beginning of Period</i>	1,422,308	89,701	9,059,599	334,552	10,906,160
Net Position at End of Period	\$ 1,387,126	\$ 71,351	\$ 9,310,712	\$ 618,991	\$ 11,388,180

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan, Michigan
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2016

	Business-type Activities - Enterprise Funds				
	Marina	Straits Regional Ride	Delinquent Tax	Other Enterprise Funds	Total Enterprise Funds
Cash Flows from Operating Activities					
Cash Received from Customers or Users	\$ 381,331	\$ 281,456	\$ 228,307	\$ 644,531	\$ 1,535,625
Cash Received from Interest and Rentals	-	-	289,685	-	289,685
Cash Received from Governmental Units	-	498,556	-	-	498,556
Cash Received from Other Sources	-	-	35	-	35
Cash Payments to Suppliers	(295,918)	(262,709)	(17,344)	(197,781)	(773,752)
Cash Payments to Employees	(52,077)	(557,161)	(43,681)	(49,151)	(702,070)
Net Cash Provided (Used) by Operating Activities	33,336	(39,858)	457,002	397,599	848,079
Cash Flows from Noncapital Financing Activities					
Transfers In	-	70,015	35,725	-	105,740
Transfers Out	-	-	(163,491)	(111,276)	(274,767)
Net Cash Provided (Used) by Noncapital Financing Activities	-	70,015	(127,766)	(111,276)	(169,027)
Cash Flows from Capital and Related Financing Activities					
Federal Capital Assistance	-	49,271	-	-	49,271
State Capital Assistance	-	12,318	-	-	12,318
Insurance Recoveries	-	33,750	-	-	33,750
Purchase of Capital Assets	-	(121,079)	-	-	(121,079)
Gain on Sale of Assets	-	440	-	-	440
Net Cash (Used) by Capital and Related Financing Activities	-	(25,300)	-	-	(25,300)
Cash Flows from Investing Activities					
Interest Received	26	-	39,318	2,512	41,856
Net Cash Provided by Investing Activities	26	-	39,318	2,512	41,856
Net Increase in Cash and Equivalents	33,362	4,857	368,554	288,835	695,608
<i>Cash and Equivalents - Beginning of Year</i>	<i>32,589</i>	<i>59,513</i>	<i>7,417,296</i>	<i>287,914</i>	<i>7,797,312</i>
Cash and Equivalents - End of Year	\$ 65,951	\$ 64,370	\$ 7,785,850	\$ 576,749	\$ 8,492,920

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan, Michigan
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2016

	<u>Business-type Activities - Enterprise Funds</u>				<u>Total Enterprise Funds</u>
	<u>Marina</u>	<u>Straits Regional Ride</u>	<u>Delinquent Tax</u>	<u>Other Enterprise Funds</u>	
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Operating income (loss)	\$ (35,208)	\$ (184,144)	\$ 339,561	\$ 393,203	\$ 513,412
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities					
Depreciation	77,314	124,046	-	-	201,360
(Increase) decrease in:					
Receivables	-	(16,797)	117,773	2,323	103,299
Prepays	(48)	-	-	-	(48)
Inventories	(4,206)	-	-	-	(4,206)
Accounts Payable	36	6,934	(100)	1,978	8,848
Compensated Absences	-	2,027	-	-	2,027
Accrued Liabilities	(851)	1,945	(232)	95	957
Unearned Revenue	(3,758)	-	-	-	(3,758)
Due to Governmental Units	-	(8,989)	-	-	(8,989)
Pension (Net)	57	35,120	-	-	35,177
Net Cash Provided (Used) by Operating Activities	<u>\$ 33,336</u>	<u>\$ (39,858)</u>	<u>\$ 457,002</u>	<u>\$ 397,599</u>	<u>\$ 848,079</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

County of Cheboygan
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2016

	Agency Funds
ASSETS	
Cash and Equivalents	\$ 1,221,647
<i>Total Assets</i>	1,221,647
LIABILITIES	
Assets Held on Behalf of Others	1,221,647
<i>Total Liabilities</i>	1,221,647
NET POSITION	
Held in Trust	\$ --

The Notes to the Financial Statements are an integral part of these Financial Statements

Notes to the Financial Statements

County of Cheboygan

Notes to the Financial Statements

Note 1 – Summary of Significant Accounting Policies

The County of Cheboygan, Michigan (the “County” or “government”) is a public corporation created under the Constitution and Statutes of the State of Michigan with the County Seat located in the City of Cheboygan. The County operates under an elected Board of Commissioners (seven members) and provides services to its 25,401 residents (per 2016 estimated census) in many areas, including; law enforcement, administration of justice, community enrichment and development, public works, health and welfare, and recreation and cultural activities.

The financial statements of the County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County’s accounting policies are described below.

Reporting Entity

The accompanying financial statements present the County (the primary government) and its component unit, an entity for which the government is considered to be financially accountable. The discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the County.

Discretely-presented Component Unit

County of Cheboygan Road Commission (the “Road Commission”)

The Road Commission is considered part of the County reporting entity for financial reporting purposes. The Road Commission is governed by a board elected by the electorate of the County. The Road Commission may not issue debt or levy taxes without the approval of the County Board of Commissioners. However, this component unit of the County has been audited and reported separately. Accordingly, the County has elected to omit substantially all note disclosures related to the Road Commission in these financial statements. Complete financial statements of the individual component unit can be obtained from the following:

County of Cheboygan Road Commission
5302 South Straits Highway
Indian River, MI 49747

Multi-County Agencies

The County participates jointly in the operation of the ***District Health Department Office #4*** with Alpena, Presque Isle, and Montmorency Counties. All financial operations of the District Health Department Office #4 are recorded in the financial statements of Alpena County. The funding formula requires the County to provide approximately 30% of the budget appropriation

County of Cheboygan

Notes to the Financial Statements

requirement, which amounted to \$219,983 for the year ended December 31, 2016. This expenditure was made from the General Fund.

The County participated in the *North County Community Mental Health Authority* (the “Authority”) with Charlevoix, Otsego, Emmet, Kalkaska, and Antrim Counties. Financial statements for the Authority can be obtained from the Authority. The County contributed \$111,995 for the year ended December 31, 2016. This expenditure was made from the General Fund.

Regional Joint Operations

The County contributes annually to the *Cheboygan Airport Authority*. The County’s contribution for the year ended December 31, 2016 was \$86,125. Financial statements for the Cheboygan Airport Authority may be obtained through the Cheboygan County Airport, 1520 Levering Road, Cheboygan, Michigan, 49721.

The County, together with Charlevoix and Emmet Counties, has jointly established the *C.C.E. Central Dispatch Authority* (the “C.C.E.”), which is a Michigan municipal body formed by, and on behalf of, participating municipalities located within the counties of Charlevoix, Cheboygan, and Emmet, through the auspices of the Inter-governmental Contracts between Municipalities Act, Urban Cooperation Act, and Emergency Telephone Service Enabling Act. The County is required to contribute annually to the operations of the C.C.E. The funding formula, which is reviewed every five years, calls for each County to provide 20% of the required funding (total 60% for the three counties), plus their prorata share of the remainder, based on telephone lines. The County’s share for the year ended December 31, 2016 was \$430,762. The purpose of the C.C.E. is to centralize the dispatch of emergency service responders in the three county areas. Financial statements for the C.C.E. may be obtained through C.C.E. Central Dispatch Authority, P.O. Box 866, Petoskey, Michigan, 49770.

Government-wide and Fund Financial Statements

The government-wide financial statements (e.g., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include; 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and

County of Cheboygan

Notes to the Financial Statements

other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period or within one year for expenditure-driven grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service and compensated absences expenditures are recorded only when payment is due.

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the County.

The County reports the following major governmental funds:

The ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government except for those that are required to be accounted for in another fund.

The ***Inverness Township Sewer Debt Fund*** is used to account for expenditures incurred related to water and sewer system debt the County issued on behalf of the Township that are financed primarily through township payments to cover these expenditures.

County of Cheboygan

Notes to the Financial Statements

The *Senior Citizen's Millage Fund* is used to account for expenditures incurred related to the senior population of the County. The primary source of revenue is property taxes.

The *Housing Commission Fund* is used to account for expenditures incurred related to housing. The primary source of revenue are grants and principal repayments on notes the County issues.

The County reports the following major enterprise funds:

The *Delinquent Tax Fund* accounts for money advanced by the County to other local taxing units and various County funds to pay for their delinquent real property taxes. Revenues are generated by the collection of the delinquent real property taxes, penalties, and interest.

The *Straits Regional Ride Fund* accounts for the expenditures and revenues related to the transportation authority. The primary sources of revenue are charges for services and state and federal grants.

The *Marina Fund* accounts for the operation of the County marina. The primary revenue source is charges for services.

Additionally, the County reports the following fund types:

The *special revenue funds* are used to account for the proceeds of specific revenue sources (other than permanent trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

The *capital projects funds* account for the accumulation and disbursement of resources for the construction of governmental fund capital projects.

The *enterprise funds* are used to account for resources that business-type in nature that provide services to residents for a user charge or fee.

The *agency funds* are used to account for the collection and disbursement of funds that are collected on behalf of outside governments or other parties.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges for services. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies and contracted

County of Cheboygan

Notes to the Financial Statements

services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Cash and Cash Equivalents

The County pools cash resources of various funds in order to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements. Cash in excess of current requirements is invested in various interest bearing certificates of deposit and disclosed as part of the County's cash equivalents or investments depending on the original maturity date. Cash and cash equivalents consist of petty cash, checking accounts, temporary investments in certificates of deposit, and money market savings accounts all with original maturities of 90 days or less. Earnings from deposits are allocated to numerous funds as required by federal regulations, state statutes, and local ordinances.

Receivables

Receivables consist of amounts due from governmental units for various financial assistance programs and accounts receivable related to charges for services, special assessments, and notes and leases receivable made in connection with various programs.

All trade and property tax receivable amounts are shown as net of allowance for uncollectable amounts. Property taxes are levied on each December 1st and July 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

Inventories and Prepaid Items

Inventories are valued at the lower of cost or market using the first-in first-out (FIFO) method for proprietary fund types. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Inventories consist primarily of fuel costs.

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both governmental-wide and fund financials statements.

Capital Assets

Capital assets are recorded (net of accumulated depreciation, if applicable) in the government-wide financial statements under the governmental activities and component unit columns. Capital assets are those with an individual initial cost of \$5,000 or more and an estimated useful life of more than one year. Capital assets are not recorded in the governmental funds. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the government-wide financial statements. All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical

County of Cheboygan

Notes to the Financial Statements

records exist. Donated capital assets are valued at their estimated fair market value on the date received.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Land improvements	15
Buildings and improvements	15 - 40
Machinery and equipment	3 - 5
Vehicles	4 - 7

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of fund balance/net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenditure/expense) until then. The County has one item that qualifies for reporting in this category, pension related deferred outflows. The government-wide statements report deferred outflows from the difference between projected and actual investment earnings of the pension plan, differences between plan expected and actual experience, changes in actuarial assumptions, as well as County contributions made after the measurement date of the net pension liability.

In addition to liabilities, the fund level balance sheet and the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of fund balance/net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. The County reports deferred inflows of resources in its fund level balance sheet and its statement of net position for taxes levied for subsequent periods. Additionally, the County recognized unavailable revenues in its fund level balance sheets for special assessments collectible in subsequent periods and for amounts due from other governmental units for future year's debt service obligations.

Long-term Obligations

Long-term debt and other long-term obligations are recognized as a liability in the government-wide financial statements and proprietary fund types when incurred. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as long-term.

County of Cheboygan

Notes to the Financial Statements

Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in a debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund.

Compensated Absences

It is the County's policy to permit employees to accumulate earned but unused sick and vacation time benefits, subject to certain limitations. All sick and vacation time pay is accrued when incurred in the governmental-wide statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations or retirements.

Unearned Revenues

Unearned revenues are those where asset recognition criteria have been met but for which revenue recognition criteria have not been met.

Interfund Transactions

During the course of normal operations, the County has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying financial statements generally reflect such transactions as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Property Taxes

The County property tax is levied each December 1 and July 1 on the taxable valuation of property located in the County as of the preceding December 31.

The assessed and taxable value of real and personal property for the December 1, 2015 levy, was recognized as revenue in the fiscal year 2016. The general operating tax rate for this levy was at the maximum rate of 5.6592. The County also has a voter approved tax of .5000 mills for senior services, .2500 mills for ambulance services, and 1.000 mills for road repair and maintenance.

By resolution of the Board of Commissioners and agreement with various taxing authorities, the County purchased, at face value, the real property taxes receivable returned as delinquent on March 1, 2016. Subsequent collections of delinquent taxes receivable, plus interest thereon and investment earnings, are used to repay the funds distributed by the Delinquent Tax Fund. This activity is accounted for in the Delinquent Tax (enterprise) Fund.

County of Cheboygan

Notes to the Financial Statements

Net Position Flow Assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Balance Flow Assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Governmental funds report *nonspendable fund balance* for amounts that cannot be spent because they are either; a) not in spendable form, or b) legally or contractually required to be maintained intact. Nonspendable fund balance would be equal to inventory, prepaid items, interfund advances, and the nonspendable portion of endowments. *Restricted fund balance* is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The *committed fund balance* classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision making authority. The Board of Commissioners is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (e.g. the adoption of another resolution) to remove or revise the limitation.

County of Cheboygan

Notes to the Financial Statements

Amounts in the *assigned fund balance* classification are constrained by the County's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the County through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.

Unassigned fund balance is the residual classification for the County's General Fund and includes all spendable amounts not contained in the other classifications and is therefore available to be spent as determined by the County Board of Commissioners.

Budgets and Budgetary Accounting

Budgets are adopted on a basis consistent with the modified accrual basis used to reflect actual results in the fund financial statements. This basis is consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for all required governmental fund types.

The County employs the following procedures in establishing budgets:

- a. Each December, after receiving input from the individual departments, the Board of Commissioners prepares a proposed operating budget for the fiscal period commencing January 1st and lapses on December 31st. The operating budget includes proposed expenditures and the means of financing them.
- b. A public hearing is conducted to obtain taxpayers' comments.
- c. Prior to January 1st, the budgets are legally enacted through passage of a budget resolution.
- d. Budgetary control is exercised at the departmental level of the General Fund. Any revisions that alter the total expenditures of any department or fund (e.g., budget amendments) require approval by the Board of Commissioners. Such amendments are made in accordance with the procedures prescribed under public Act 621 of 1978.
- e. The County does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds. All unexpended appropriations lapse at year-end.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the reporting period. Actual results could differ from those estimates.

County of Cheboygan

Notes to the Financial Statements

Note 2 - Budgetary Compliance

P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amount budgeted. The approved budgets of the County were adopted on the activity level basis for the General Fund and the functional basis for special revenue funds.

The County did not incur any significant expenditures in excess of appropriations during the year ended December 31, 2016.

Note 3 - Cash, Cash Equivalents, and Investments

The County utilizes various pooled cash accounts and investments for approximately fifty (50) funds. The County's pooled cash and investments consist of a common checking and savings account.

The County's pooled cash and investments are utilized by the General Fund, special revenue funds, capital project funds, permanent funds, enterprise funds, trust and agency funds, and component unit funds. Each fund's portion of these pooled accounts is included in the cash, cash equivalents, and investments captions on the combined balance sheet and statement of net position.

The other funds of the County utilize separate savings and interest bearing checking accounts. In addition, certificates of deposit are separately held by several of the County's funds.

In accordance with Michigan Compiled Laws, the County is authorized to invest in the following investment vehicles:

- a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or local office located in this State under the laws of this State or the United States, but only if the bank, savings and loan association, savings bank or credit union is eligible to be a depository of surplus funds belonging to the State under Section 6 of 1855 PA 105, MCL 21.146.
- c. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
- d. The United States government or federal agency obligations repurchase agreements.
- e. Bankers' acceptances of United States banks.

County of Cheboygan

Notes to the Financial Statements

- f. Obligations of this State or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- g. Mutual funds registered under the Investment Company Act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
 - (i) The purchase of securities on a when-issued or delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all time equal to at least 100% of the value of the securities loaned.
 - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- h. Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i. Investment pools organized under the Surplus Funds Investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
- j. The investment pools organized under the Local Government Investment Pool act, 1985 PA 121, MCL 129.141 to 129.150.

The County's deposits and investment policy are in accordance with statutory authority.

Following is a reconciliation of deposit and investment balances as of December 31, 2016:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total Primary Government</u>	<u>Fiduciary Funds</u>
Cash and Equivalents	<u>\$ 9,718,523</u>	<u>\$ 8,492,920</u>	<u>\$ 18,211,443</u>	<u>\$ 1,221,647</u>

County of Cheboygan

Notes to the Financial Statements

Deposits consist of the following as of December 31, 2016:

	Primary Government	Fiduciary Funds	Total Cash
Bank Deposits (checking and savings accounts, certificates of deposit)	\$ 18,403,860	\$ 1,718,820	
Petty Cash and Cash on Hand	1,445	-	
Total	<u>\$ 18,405,305</u>	<u>\$ 1,718,820</u>	<u>\$ 20,124,125</u>

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the County's deposits might not be returned. State law does not require and the County does not have a policy for deposit custodial credit risk. As of year-end, \$18,122,680 of the County's bank balance of \$20,122,680 was exposed to custodial credit risk because it was uninsured and uncollateralized. Due to the dollar amounts of cash deposits and the limits of FDIC insurance, the County believes it is impractical to insure all bank deposits. As a result, the County evaluates each financial institution with which it deposits County funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Credit Risk

State law limits investments in certain types of investments to a prime or better rating issued by nationally recognized statistical rating organizations (NRSRO's). As of December 31, 2016, the County held no investments that were subject to rating by a NRSRO. The County has no investment policy that would further limit its investment choices.

Interest Rate Risk

The County will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by designing its portfolio with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. The County does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

All maturities for the County's certificates of deposit are less than one year as of December 31, 2016.

Concentration of Credit Risk

The County will minimize concentration of credit risk, which is the risk of loss attributed to the

County of Cheboygan

Notes to the Financial Statements

magnitude of the County's investment in a single issuer, by diversifying its investments by security type and institution to ensure that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Note 4 - Receivables and Deferred Inflows of Resources

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are; 1) not considered to be available to liquidate liabilities of the current period, or 2) intended to finance operations of a subsequent period. Amounts deferred based on availability are recognized in the government-wide statements.

At the end of the current fiscal year, the various components of deferred inflows of resources reported in governmental activities were as follows:

	Revenues Intended to Finance Subsequent Year	Unavailable Revenues	Total
Governmental funds			
Property taxes receivable	\$ 1,005,020	\$ 349,381	\$ 1,354,401
Special assessments	289,800	-	289,800
Note receivable	-	1,210,802	1,210,802
Total	\$ 1,294,820	\$ 1,560,183	\$ 2,855,003

Note 5 - Interfund Transfers

Permanent reallocation of resources between funds of the reporting entity is classified as interfund transfers. For the purpose of the statement of activities, all interfund transfers between individual governmental funds, business-type funds, and the component unit have been eliminated.

County of Cheboygan

Notes to the Financial Statements

The composition of interfund transfers for the year is as follows:

Transfer In	Transfer Out	Amount
Nonmajor Governmental Funds	General Fund	\$ 615,859
General - Termination Liability	General Fund	25,162
General - Social Services	General Fund	1,473
General - Soldier's Relief	General Fund	3,997
General - Courthouse Preservation	General Fund	40,725
General - CCE 911	General Fund	50,733
Straits Regional Ride	General Fund	70,015
General Fund	Nonmajor Governmental Funds	129,528
General Fund	Delinquent Tax	27,769
General Fund	Nonmajor Enterprise Funds	111,276
Delinquent Tax	Nonmajor Governmental Funds	35,725
Nonmajor Governmental Funds	Delinquent Tax	135,722

Transfers are used to: 1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; 2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and 3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Inter-fund receivables and payables as reported in the financial statements are comprised of the following:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 85,721	\$ -
Housing Commission	-	1,188
Nonmajor Governmental Funds	-	84,533
Total	<u>\$ 85,721</u>	<u>\$ 85,721</u>

The outstanding balances between the funds result mainly from the time lag between the dates that: 1) inter-fund goods and services are provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system, and 3) payments between the funds are made.

County of Cheboygan
Notes to the Financial Statements

Note 6 - Capital Assets

Capital asset activity for the year ended December 31, 2016 was as follows:

	Beginning Balances	Increases	Decreases	Transfers	Ending Balances
Governmental Activities:					
<i>Capital assets not being depreciated:</i>					
Land	\$ 1,892,102	\$ -	\$ -	\$ -	\$ 1,892,102
Construction in process	159,933	4,476	-	(159,933)	4,476
Subtotal	<u>2,052,035</u>	<u>4,476</u>	<u>-</u>	<u>(159,933)</u>	<u>1,896,578</u>
<i>Capital assets being depreciated:</i>					
Land improvements	498,250	42,630	-	-	540,880
Buildings and improvements	9,577,083	221,119	-	159,933	9,958,135
Machinery and equipment	1,616,702	47,156	-	-	1,663,858
Vehicles	870,539	98,403	(96,278)	-	872,664
Subtotal	<u>12,562,574</u>	<u>409,308</u>	<u>(96,278)</u>	<u>159,933</u>	<u>13,035,537</u>
<i>Less accumulated depreciation for:</i>					
Land improvements	(94,104)	(32,607)	-	-	(126,711)
Buildings and improvements	(5,007,937)	(263,154)	-	-	(5,271,091)
Machinery and equipment	(1,175,541)	(106,713)	-	-	(1,282,254)
Vehicles	(638,769)	(72,275)	60,265	-	(650,779)
Subtotal	<u>(6,916,351)</u>	<u>(474,749)</u>	<u>60,265</u>	<u>-</u>	<u>(7,330,835)</u>
Net Capital Assets Being Depreciated	<u>5,646,223</u>	<u>(65,441)</u>	<u>(36,013)</u>	<u>159,933</u>	<u>5,704,702</u>
Governmental Activities Capital Assets, Net of Depreciation	<u>\$ 7,698,258</u>	<u>\$ (60,965)</u>	<u>\$ (36,013)</u>	<u>\$ -</u>	<u>\$ 7,601,280</u>

County of Cheboygan

Notes to the Financial Statements

Depreciation expense was charged to the following governmental activities:

Governmental Activities:	
Judicial	\$ 24,905
General Government	236,174
Public Safety	123,078
Public Works	29,595
Health and Welfare	44,822
Recreation and Cultural	16,175
Total Governmental Activities	\$ 474,749

Capital asset activity for the business-type activities for the year ended December 31, 2016 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Business-type Activities:				
<i>Capital assets being depreciated:</i>				
Buildings and improvements	\$ 560,959	\$ -	\$ -	\$ 560,959
Land improvements	1,519,258	-	-	1,519,258
Machinery and equipment	96,971	-	-	96,971
Transportation equipment	1,231,903	121,079	(104,374)	1,248,608
Docks	691,940	-	-	691,940
Subtotal	<u>4,101,031</u>	<u>121,079</u>	<u>(104,374)</u>	<u>4,117,736</u>
<i>Less accumulated depreciation for:</i>				
Buildings and improvements	(407,308)	(16,970)	-	(424,278)
Land improvements	(554,351)	(37,894)	-	(592,245)
Machinery and equipment	(81,578)	(2,151)	-	(83,729)
Transportation equipment	(945,576)	(122,060)	104,374	(963,262)
Docks	(388,083)	(22,284)	-	(410,367)
Subtotal	<u>(2,376,896)</u>	<u>(201,359)</u>	<u>104,374</u>	<u>(2,473,881)</u>
Net Capital Assets Being Depreciated	<u>1,724,135</u>	<u>(80,280)</u>	<u>-</u>	<u>1,643,855</u>
Business-type Activities Capital Assets, Net of Depreciation	<u>\$ 1,724,135</u>	<u>\$ (80,280)</u>	<u>\$ -</u>	<u>\$ 1,643,855</u>

County of Cheboygan
Notes to the Financial Statements

Depreciation expense was allocated to the following business-type activities:

Business-type Activities:	
Marina	\$ 77,313
Straits Regional Ride	<u>124,046</u>
Total Business-type Activities	<u>\$ 201,359</u>

Note 7 - Capital Lease

The County leases a Pitney Bowes postage machine under a capital lease with monthly payments of \$487 with no interest. The lease qualifies as a capital lease for accounting purposes and therefore has been recorded at the present value of future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present values are as follows:

<u>Year Ended</u> <u>December 31</u>	<u>Amount</u>
2017	\$ 5,841
2018	5,841
2018	<u>2,920</u>
Total	<u>\$ 14,602</u>

Note 8 - Long-term Debt

Compensated Absences

Vacation is earned in carrying amounts depending on the number of years of services of the employee and is made available to the employee at their anniversary date, not to exceed a total accumulation of 25 days for union employees, administrative, and nonunion supervisory employees. Vacation is payable at 100% to employees when they terminate employment.

Sick leave is accumulated at the rate of one day for each month of service, not to exceed a total accumulation of 45 – 100 days for court employees, 90 days for sheriff’s department employees, and 30 days for all other employees.

Sick leave is payable at 50% at termination, retirement, or death for the sheriff’s department employees only.

County of Cheboygan

Notes to the Financial Statements

A summary of vested employee benefits payable for the primary government as of December 31, 2016, is as follows:

Primary Government	Beginning Balances	Change (net)	Ending Balances
Vacation	\$ 175,271	\$ 3,177	\$ 178,448
Sick	131,401	(5,919)	125,482
Total	\$ 306,672	\$ (2,742)	\$ 303,930

Note 9 - Retirement System

Defined Benefit Pension Plan

Plan Description

The County participates in the Michigan Municipal Employees Retirement System (MERS), an agent multiple - employer defined benefit pension plan. MERS is authorized and operated under State law, Act 135 of the Public Acts of 1945, as amended. The Michigan Municipal Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the System at 1134 Municipal Way, Lansing, Michigan 48917.

The Plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS. The MERS plan covers full-time employees at the County including the following divisions; 1) general, 2) sheriff (GELC), 3) elected / appointed, and 4) sheriff (POLC). Retirement benefits for employees are calculated as 2.50% of the employee's three to five year final average compensation times the employee's years of service with a maximum of 80 percent of final average compensation. Normal retirement age is 60 with early retirement at an unreduced benefit at age 55 with 20 years of service or a reduced benefit at age 50 with 25 years of service or age 55 with 15 years of service. Deferred retirement benefits vest after 10 years of credited service, but are not paid until the date retirement would have occurred had the member remained an employee. Employees are eligible for non-duty disability benefits after 10 years of service and for duty-related disability benefits upon hire. Disability retirement benefits are determined in the same manner as retirement benefits but are payable immediately and if duty-related without an actuarial reduction for retirement before age 60 is not applied. An employee who leaves service may withdraw his or her contributions, plus any accumulated interest.

County of Cheboygan

Notes to the Financial Statements

Employees Covered by Benefit Terms

At the December 31, 2015 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	87
Inactive plan members entitled to but not yet receiving benefits	14
Active plan members	<u>141</u>
Total employees covered by MERS	<u>242</u>

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended December 31, 2016, the average active employee contribution rate ranged from 3.0 to 3.5 percent of annual pay and the County's average contribution rate ranged from 14.32 to 18.92 percent of annual payroll, depending on division.

Net Pension Liability

The net pension liability reported at December 31, 2016 was determined using a measure of the total pension liability and the pension net position as of December 31, 2015. The December 31, 2015 total pension liability was determined by an actuarial valuation performed as of that date.

County of Cheboygan

Notes to the Financial Statements

Changes in the net pension liability during the measurement year were as follows:

Changes in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability
Balance at December 31, 2014	\$ 23,497,580	\$ 17,883,494	\$ 5,614,086
Service cost	641,356	-	641,356
Interest	1,860,889	-	1,860,889
Difference between expected and actual experience	163,725	-	163,725
Changes in assumptions	1,253,128	-	1,253,128
Contributions - Employer	-	793,069	(793,069)
Contributions - Employee	-	309,950	(309,950)
Net investment income	-	(273,612)	273,612
Benefit payments, including refunds	(1,114,294)	(1,114,294)	-
Administrative expenses	-	(39,544)	39,544
Other changes	58,153	-	58,153
Net changes	2,862,957	(324,431)	3,187,388
Balance at December 31, 2015	\$ 26,360,537	\$ 17,559,063	\$ 8,801,474

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Source	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ 1,361,807	\$ -
Differences in experience	321,756	-
Changes in assumptions	1,002,501	-
Employer contributions to the plan subsequent to the measurement date	1,030,037	-
Total	\$ 3,716,101	\$ -

County of Cheboygan

Notes to the Financial Statements

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Years Ending December 31	Amount
2017	\$ 687,415
2018	687,415
2019	687,414
2020	623,820

Actuarial Assumptions

The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
Salary increases	3.75%	3.75% in the long-term
Investment rate of return	7.75%	Net of investment expense, including inflation

Mortality rates were based on the RP-2014 Group Annuity Mortality Table of a 50 percent male and 50 percent female blend.

The actuarial assumptions used in the December 31, 2015 valuation were based on the results of the most recent actuarial experience study of 2009-2013.

Discount Rate

The discount rate used to measure the total pension liability was 8.00 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are

County of Cheboygan

Notes to the Financial Statements

combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of December 31, 2015, the measurement date, for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Global equity	57.5%	5.02%
Global fixed income	20%	2.18%
Real assets	12.5%	4.23%
Diversifying strategies	10%	6.56%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the County, calculated using the discount rate of 8 percent, as well as what the County's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (7 percent) or one percentage point higher (9 percent) than the current rate:

	1% Decrease (7%)	Current Discount Rate (8%)	1% Increase (9%)
Net pension liability of the County	\$ 11,888,974	\$ 8,801,474	\$ 6,184,546

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued financial report found at www.mersofmich.com. The plan's fiduciary net position has been determined on the same basis used by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

Note 10 - Contingent Liabilities

Primary Government

The County participates in a number of federal and state assisted grant programs that are subject to compliance audits. The single audit of the federal programs and the periodic program compliance audits of many of the state programs have not yet been completed or final resolution has not been received. Accordingly, the County's compliance with applicable grant requirements will be

County of Cheboygan

Notes to the Financial Statements

established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

Note 11 - Risk Management

Primary Government

The County participates as a member in the Michigan Municipal Risk Management Authority (the "Authority"). The Authority is a municipal self-insurance entity operating pursuant to the State of Michigan Public Act 138 of 1982. The purpose of the Authority is to administer a risk management fund, which provides members with loss protection for general and auto liability, motor vehicle physical damage and property.

The Authority has entered into reinsurance agreements providing for loss coverage in excess of the amounts to be retained by the Authority and individual members.

In the event a reinsurance company does not meet its obligation to the Authority, responsibility for payment of any unreimbursed claims will be that of the Authority Reinsurance Fund.

The Authority has retained certain levels of risk rather than obtaining coverage through reinsurance agreements. The Authority established the Authority Reinsurance Fund in order to participate in the reinsurance agreements. Individual members are provided the same level of coverage previously afforded through a combination of the reinsurance agreements and the Reinsurance Fund. In addition, the Authority purchases insurance for certain risks not covered by the reinsurance agreements.

The reinsurance agreements discussed above include provisions for minimum annual premiums. As of December 31, 2016, the Authority had met the minimum requirements.

The County is a "state pool member" for the self-insured retention portion of liabilities and as such pays deductibles of only \$250 per vehicle and \$150 per occurrence for property and crime coverage. The County's annual MMRMA premium includes a fee to participate as a "state pool member" for self-insured retention.

The County has transferred the risk of loss for workers' compensation and health insurance via the purchase of commercial insurance policies. Settled claims have not exceeded coverage in any of the past three fiscal years.

Note 12 - Restricted Net Position / Fund Balances - Governmental Funds

The County reports fund balance in governmental funds based on the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to

County of Cheboygan

Notes to the Financial Statements

which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

Restricted net position is composed of the same components of restricted fund balance, as shown in the following table:

	General Fund	Senior Citizen's Millage	Inverness Township Sewer Debt	Housing Commission	Other Governmental Funds	Total Governmental Funds
Restricted						
Senior Citizens	\$ -	\$ 148,180	\$ -	\$ -	\$ -	\$ 148,180
Housing	-	-	-	200,888	-	200,888
Debt Service	-	-	5,355	-	-	5,355
	<u>-</u>	<u>148,180</u>	<u>5,355</u>	<u>200,888</u>	<u>-</u>	<u>354,423</u>
Committed						
Caseflow Assistance	91,726	-	-	-	-	91,726
Local Grants	13,139	-	-	-	-	13,139
LEPC	6,260	-	-	-	-	6,260
Capital Improvements	129,392	-	-	-	-	129,392
Drain Fund	-	-	-	-	100	100
	<u>240,517</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>	<u>240,617</u>
Assigned						
Family Counseling	-	-	-	-	26,563	26,563
Termination Liability	1	-	-	-	-	1
Public Act 302 Training	-	-	-	-	9,612	9,612
Courthouse Preservation	19,532	-	-	-	-	19,532
Probation Enhancement	-	-	-	-	14,315	14,315
Victim's Restitution	-	-	-	-	182	182
Remonumentation Grant	-	-	-	-	23,309	23,309
Community Projects	-	-	-	-	5,399	5,399
Doris Reid Building	-	-	-	-	70,356	70,356
Recycling	-	-	-	-	133,661	133,661
Public Improvement	-	-	-	-	6,041	6,041
Building Department	-	-	-	-	1	1
Register of Deeds Automation	-	-	-	-	369,592	369,592
Disaster Contingency	10,000	-	-	-	-	10,000
Sheriff Special Projects	-	-	-	-	1,920	1,920
Concealed Pistol Licensing	-	-	-	-	15,236	15,236
Local Officer Training	-	-	-	-	22,792	22,792
D.A.R.E.	-	-	-	-	2,930	2,930
Drug Court	-	-	-	-	23,820	23,820
Sobriety Court	-	-	-	-	12,563	12,563
Veterans Assistance	-	-	-	-	22,790	22,790
ORV	-	-	-	-	1,763	1,763
SAYPA	-	-	-	-	7,866	7,866
Child Care	-	-	-	-	60,208	60,208
Veterans Trust	-	-	-	-	451	451
DAV Van	-	-	-	-	600	600
DHHS Building Fund	-	-	-	-	5,230	5,230
County Fair	-	-	-	-	3	3
CCE 911 Development	330,178	-	-	-	-	330,178
Subsequent Year's Expenditures	822,112	-	-	-	-	822,112
	<u>1,181,823</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>837,203</u>	<u>2,019,026</u>
Unassigned	<u>7,061,762</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,061,762</u>
Total fund balances - governmental funds	<u>\$ 8,484,102</u>	<u>\$ 148,180</u>	<u>\$ 5,355</u>	<u>\$ 200,888</u>	<u>\$ 837,303</u>	<u>\$ 9,675,828</u>

County of Cheboygan

Notes to the Financial Statements

Note 13 - Tax Abatement Disclosure

Municipalities within the County have entered into tax abatement agreements with local businesses under the Plant Rehabilitation and Industrial Development Districts Act, (known as the Industrial Facilities Tax Exemption, or “IFT”) PA 198 of 1974, as amended. The IFT on a new plant and non-industrial property, such as some high-tech personal property, is computed at half the local property tax millage rate. This amounts to a reduction in property taxes of approximately 50% for those businesses.

City of Cheboygan Tax Abatements

For the year ended December 31, 2016, the County’s property taxes were reduced by \$112 under this program.

Township of Inverness Tax Abatements

For the year ended December 31, 2016, the County’s property taxes were reduced by \$841 under this program.

Required Supplementary Information

County of Cheboygan
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Consolidated General Fund
For the Year Ended December 31, 2016

	Budgeted Amounts		Actual	Variance
	Original	Final		Positive (Negative) Final to Actual
Revenues				
Taxes	\$ 7,973,739	\$ 7,973,739	\$ 8,118,475	\$ 144,736
Licenses and Permits	51,680	51,680	41,824	(9,856)
Federal Sources	89,959	102,852	97,681	(5,171)
State Sources	1,168,004	1,170,640	1,176,451	5,811
Local Sources	50,931	52,631	57,266	4,635
Charges for Services	1,173,184	1,201,624	1,308,600	106,976
Fines and Penalties	21,000	21,000	24,453	3,453
Interest and Rentals	71,742	71,742	79,409	7,667
Refunds and Reimbursements	145,268	145,268	220,040	74,772
Other Revenue	10,000	22,000	29,833	7,833
Total Revenues	10,755,507	10,813,176	11,154,032	340,856
Other Financing Sources				
Insurance Recoveries	--	19,300	22,339	3,039
Transfers In	445,223	511,563	390,663	(120,900)
Total Revenues and Other Financing Sources	11,200,730	11,344,039	11,567,034	222,995
Expenditures				
Legislative				
Board of Commissioners	140,105	141,568	130,253	11,315
Judicial				
Circuit Court	295,165	309,307	296,117	13,190
District Court	602,809	643,855	625,199	18,656
Victim's Rights	78,795	86,788	82,228	4,560
Jury Board	10,810	10,810	6,580	4,230
Probate Court	584,236	607,989	589,705	18,284
Total Judicial	1,571,815	1,658,749	1,599,829	58,920
General Government				
Elections	35,141	35,141	24,092	11,049
Finance	292,530	303,085	299,647	3,438
Administrative Office	213,530	220,710	210,041	10,669
County Clerk/Register of Deeds	402,243	430,935	415,811	15,124
Equalization	266,097	265,570	244,477	21,093
Information Systems	262,652	269,653	211,306	58,347
Prosecuting Attorney	591,854	650,302	613,812	36,490
GIS	64,841	67,828	67,093	735
Treasurer	215,511	228,877	226,074	2,803
Tax Allocation Board	940	946	749	197
Maintenance	437,221	466,357	441,324	25,033
Major Equipment and Building	167,000	108,212	38,095	70,117
Human Resources	5,325	5,325	5,073	252
Drain Commission	5,890	5,890	2,824	3,066
County Surveyor	1,750	1,750	1,745	5
MSU Extension	127,261	129,281	127,745	1,536
Soil Conservation	13,750	13,750	13,469	281
Termination Liability	74,180	90,193	90,754	(561)
Disaster Contingency	10,000	10,000	--	10,000
General	480,913	480,980	439,780	41,200
Total General Government	3,668,629	3,784,785	3,473,911	310,874

County of Cheboygan
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Consolidated General Fund
For the Year Ended December 31, 2016

	Budgeted Amounts		Actual	Variance
	Original	Final		Positive (Negative) Final to Actual
Expenditures				
Public Safety				
Sheriff	\$ 1,502,905	\$ 1,767,495	\$ 1,601,066	\$ 166,429
ORV Enforcement	25,283	27,941	26,629	1,312
CCE 911	482,095	482,095	450,735	31,360
Marine Safety	98,067	118,449	85,759	32,690
Snowmobile Safety	25,787	9,412	9,019	393
Secondary Road Patrol	72,357	75,729	74,396	1,333
Stonegarden	14,300	14,300	13,861	439
Enforcement Grants	13,000	25,893	15,725	10,168
Local Grants	9,806	9,885	7,932	1,953
Canine Unit	10,000	10,000	7,608	2,392
Corrections/Communications	1,464,379	1,527,824	1,497,025	30,799
Emergency Management Services	79,907	79,907	51,522	28,385
Animal Control	150,950	150,950	148,293	2,657
Total Public Safety	<u>3,472,731</u>	<u>4,299,880</u>	<u>3,989,570</u>	<u>310,310</u>
Community & Economic Development				
Planning and Zoning	378,962	389,121	350,770	38,351
Health & Welfare				
Health Department	220,483	220,483	219,983	500
Mental Health	111,995	111,995	111,995	--
Medical Examiner	21,088	21,618	11,161	10,457
Soldier's Relief	5,140	5,140	3,997	1,143
Social Services Medical	7,400	7,400	1,473	5,927
Veteran's Services	131,022	135,094	106,066	29,028
Total Health & Welfare	<u>497,128</u>	<u>501,730</u>	<u>454,675</u>	<u>47,055</u>
Recreation & Culture				
Airport Operations	88,575	88,575	86,125	2,450
Fairgrounds and Events	36,716	36,806	20,810	15,996
Veteran's Park	3,500	3,500	--	3,500
Total Recreation & Culture	<u>128,791</u>	<u>128,881</u>	<u>106,935</u>	<u>21,946</u>
Other Expenditures				
Insurance	188,000	188,000	170,072	17,928
Other Miscellaneous	388,297	229,681	253	229,428
Total Other Expenditures	<u>576,297</u>	<u>417,681</u>	<u>170,325</u>	<u>247,356</u>
Debt Service				
	--	5,840	5,840	--
Capital Outlay				
	200,000	199,933	172,222	27,711
Total Expenditures	<u>11,110,563</u>	<u>11,528,168</u>	<u>10,454,330</u>	<u>1,073,838</u>
Other Financing Uses				
Transfers Out	1,014,106	1,041,101	807,964	233,137
Total Expenditures and Other Financing Uses	<u>12,124,669</u>	<u>12,569,269</u>	<u>11,262,294</u>	<u>1,306,975</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses				
	(923,939)	(1,225,230)	304,740	1,529,970
Net Change in Fund Balance	<u>(923,939)</u>	<u>(1,225,230)</u>	<u>304,740</u>	<u>1,529,970</u>
<i>Fund Balance at Beginning of Period</i>	8,179,362	8,179,362	8,179,362	--
Fund Balance at End of Period	<u>\$ 7,255,423</u>	<u>\$ 6,954,132</u>	<u>\$ 8,484,102</u>	<u>\$ 1,529,970</u>

County of Cheboygan
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Senior Citizen's Millage
For the Year Ended December 31, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Positive (Negative)
				<u>Final to Actual</u>
Revenues				
Taxes	\$ 681,057	\$ 681,057	\$ 667,322	\$ (13,735)
Other Revenue	--	--	790	790
Total Revenues	<u>681,057</u>	<u>681,057</u>	<u>668,112</u>	<u>(12,945)</u>
Expenditures				
Capital Outlay	60,000	59,190	36,600	22,590
Health and Welfare	575,057	575,867	575,526	341
Total Expenditures	<u>635,057</u>	<u>635,057</u>	<u>612,126</u>	<u>22,931</u>
Excess (Deficiency) of Revenues				
Over Expenditures	<u>46,000</u>	<u>46,000</u>	<u>55,986</u>	<u>9,986</u>
Net Change in Fund Balance	46,000	46,000	55,986	9,986
<i>Fund Balance at Beginning of Period</i>	92,194	92,194	92,194	--
Fund Balance at End of Period	\$ 138,194	\$ 138,194	\$ 148,180	\$ 9,986

County of Cheboygan
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Inverness Township Sewer Debt
For the Year Ended December 31, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Positive (Negative) Final to Actual
Revenues				
Local Sources	\$ 218,488	\$ 218,488	\$ 216,175	\$ (2,313)
Interest and Rentals	--	--	6	6
Total Revenues	<u>218,488</u>	<u>218,488</u>	<u>216,181</u>	<u>(2,307)</u>
Expenditures				
Principal	95,000	95,000	95,000	--
Interest	123,488	123,488	121,175	2,313
Total Expenditures	<u>218,488</u>	<u>218,488</u>	<u>216,175</u>	<u>2,313</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>--</u>	<u>--</u>	<u>6</u>	<u>6</u>
Net Change in Fund Balance	<u>--</u>	<u>--</u>	<u>6</u>	<u>6</u>
<i>Fund Balance at Beginning of Period</i>	5,349	5,349	5,349	--
Fund Balance at End of Period	<u>\$ 5,349</u>	<u>\$ 5,349</u>	<u>\$ 5,355</u>	<u>\$ 6</u>

County of Cheboygan
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Housing Commission
For the Year Ended December 31, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Positive (Negative)
				<u>Final to Actual</u>
Revenues				
State Sources	\$ --	\$ 186,440	\$ --	\$ (186,440)
Other Revenue	12,400	12,400	28,266	15,866
Interest and Rentals	--	--	195	195
Total Revenues	<u>12,400</u>	<u>198,840</u>	<u>28,461</u>	<u>(170,379)</u>
Expenditures				
Health and Welfare	125,792	312,232	11,559	300,673
Total Expenditures	<u>125,792</u>	<u>312,232</u>	<u>11,559</u>	<u>300,673</u>
Excess (Deficiency) of Revenues				
Over Expenditures	<u>(113,392)</u>	<u>(113,392)</u>	<u>16,902</u>	<u>130,294</u>
Net Change in Fund Balance	<u>(113,392)</u>	<u>(113,392)</u>	<u>16,902</u>	<u>130,294</u>
<i>Fund Balance at Beginning of Period</i>	183,986	183,986	183,986	--
Fund Balance at End of Period	<u>\$ 70,594</u>	<u>\$ 70,594</u>	<u>\$ 200,888</u>	<u>\$ 130,294</u>

County of Cheboygan
Required Supplementary Information
Schedule of Changes in Net Pension Liability and Related Ratios
Last Two Years (Schedule is built prospectively upon implementation of GASB 68)

	2015	2014
Total Pension Liability		
Service Cost	\$ 641,356	\$ 593,125
Interest	1,860,889	1,808,149
Differences Between Expected & Actual Experience	163,725	-
Changes in Assumptions	1,253,128	-
Benefit Payments, Including Refunds	(1,114,294)	(1,048,189)
Net Change in Pension Liability	2,804,804	1,353,085
<i>Total Pension Liability - Beginning</i>	23,497,580	22,144,495
Total Pension Liability - Ending (a)	\$ 26,302,384	\$ 23,497,580
 Plan Fiduciary Net Position		
Contributions - Employer	\$ 793,069	\$ 723,370
Contributions - Member	309,950	178,124
Net Investment Income	(273,612)	1,078,034
Benefit Payments, Including Refunds	(1,114,294)	(1,048,189)
Administrative Expenses	(39,544)	(39,659)
Net Change in Plan Fiduciary Net Position	(324,431)	891,680
<i>Plan Fiduciary Net Position - Beginning</i>	17,883,494	16,991,814
Plan Fiduciary Net Position - Ending (b)	\$ 17,559,063	\$ 17,883,494
 Net Pension Liability - Ending (a) - (b)	\$ 8,743,321	\$ 5,614,086
 Plan Fiduciary Net Position as a Percentage of Total Pension Liability	66.76%	76.11%
 Covered Employee Payroll	\$ 5,595,966	\$ 5,171,109
 Net Pension Liability as a Percentage of Covered Employee Payroll	156.24%	108.57%

* Built prospectively upon implementation on GASB 68

**County of Cheboygan
Required Supplementary Information
Schedule of Contributions
Last Two Fiscal Years**

	2015	2014
Actuarially Determined Contribution	\$ 748,069	\$ 723,370
Contributions in Relation to the Actuarially Determined Contribution	793,069	723,370
Contribution Excess (Deficiency)	\$ 45,000	\$ -
 Covered Employee Payroll	 5,595,966	 5,171,109
 Contributions as a Percentage of Covered Employee Payroll	 14%	 14%

Notes

Valuation Date

Actuarially determined contribution amounts are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates

Actuarial cost method	Entry-age Normal
Amortization method	Level percentage of pay, open
Remaining amortization period	21-24 years
Asset valuation method	5-year smoothed
Inflation	2.50%
Salary increases	3.75% in the long-term
Investment rate of return	7.75%, net of investment expense, including inflation
Retirement Age	Experience-based tables of rates that are specific to the type of eligibility condition
Mortality	Rates used were based on the RP-2014 Group Annuity Mortality Table of a 50% Male and 50% Female blend.

Combining and Individual Fund Statements and Schedules

**County of Cheboygan
General Funds Combining Balance Sheet
All Funds Treated as General
December 31, 2016**

	General Fund	Termination Liability	Disaster Contingency	Courthouse Preservation	CCE 911 Capital	Social Services	Soldier's Relief	Total General Funds
ASSETS								
Cash and Equivalents	\$ 8,127,807	\$ 624	\$ 10,000	\$ 19,532	\$ 330,178	\$ --	\$ --	\$ 8,488,141
Receivables	148,472	--	--	--	--	--	--	148,472
Taxes Receivable	572,304	--	--	--	--	--	--	572,304
Due from Governmental Units	7,365	--	--	--	--	--	--	7,365
Due from Other Funds	85,721	--	--	--	--	--	--	85,721
Total Assets	\$ 8,941,669	\$ 624	\$ 10,000	\$ 19,532	\$ 330,178	\$ --	\$ --	\$ 9,302,003
LIABILITIES								
Accounts Payable	\$ 67,958	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 67,958
Accrued Liabilities	134,420	623	--	--	--	--	--	135,043
Unearned Revenue	265,519	--	--	--	--	--	--	265,519
Total Liabilities	467,897	623	--	--	--	--	--	468,520
DEFERRED INFLOWS OF RESOURCES								
Unavailable Revenues	349,381	--	--	--	--	--	--	349,381
Total Liabilities and Deferred Inflows of Resources	817,278	623	--	--	--	--	--	817,901
FUND BALANCE								
Committed	240,517	--	--	--	--	--	--	240,517
Assigned	822,112	1	10,000	19,532	330,178	--	--	1,181,823
Unassigned	7,061,762	--	--	--	--	--	--	7,061,762
Total Fund Balance	8,124,391	1	10,000	19,532	330,178	--	--	8,484,102
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 8,941,669	\$ 624	\$ 10,000	\$ 19,532	\$ 330,178	\$ --	\$ --	\$ 9,302,003

County of Cheboygan
General Funds Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
All Funds Treated as General
For the Year Ended December 31, 2016

	General Fund	Termination Liability	Disaster Contingency	Courthouse Preservation	CCE 911 Capital	Social Services	Soldier's Relief	Total General Funds
Revenues								
Taxes	\$ 8,118,475	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 8,118,475
Licenses and Permits	41,824	--	--	--	--	--	--	41,824
Federal Sources	97,681	--	--	--	--	--	--	97,681
State Sources	1,176,451	--	--	--	--	--	--	1,176,451
Local Sources	57,266	--	--	--	--	--	--	57,266
Charges for Services	1,308,600	--	--	--	--	--	--	1,308,600
Fines and Penalties	24,453	--	--	--	--	--	--	24,453
Refunds and Reimbursement	220,040	--	--	--	--	--	--	220,040
Other Revenues	29,623	--	--	210	--	--	--	29,833
Interest and Rentals	79,409	--	--	--	--	--	--	79,409
Total Revenues	11,153,822	--	--	210	--	--	--	11,154,032
Expenditures								
Legislative	130,253	--	--	--	--	--	--	130,253
Judicial	1,599,829	--	--	--	--	--	--	1,599,829
General Government	3,383,157	90,754	--	--	--	--	--	3,473,911
Public Safety	3,969,837	--	--	--	19,733	--	--	3,989,570
Health and Welfare	449,205	--	--	--	--	1,473	3,997	454,675
Community and Economic Development	350,770	--	--	--	--	--	--	350,770
Recreation and Culture	106,935	--	--	--	--	--	--	106,935
Other Expenditures	170,325	--	--	--	--	--	--	170,325
Capital Outlay	150,819	--	--	21,403	--	--	--	172,222
Debt Service - Principal	5,840	--	--	--	--	--	--	5,840
Total Expenditures	10,316,970	90,754	--	21,403	19,733	1,473	3,997	10,454,330
Excess of Revenues Over (Under) Expenditures	836,852	(90,754)	--	(21,193)	(19,733)	(1,473)	(3,997)	699,702
Other Financing Sources (Uses)								
Insurance Recoveries	22,339	--	--	--	--	--	--	22,339
Transfers In	268,573	25,162	--	40,725	50,733	1,473	3,997	390,663
Transfer Out	(807,964)	--	--	--	--	--	--	(807,964)
Net Other Financing Sources (Uses)	(517,052)	25,162	--	40,725	50,733	1,473	3,997	(394,962)
Net Change in Fund Balance	319,800	(65,592)	--	19,532	31,000	--	--	304,740
<i>Fund Balance at Beginning of Period</i>	7,804,591	65,593	10,000	--	299,178	--	--	8,179,362
Fund Balance at End of Period	\$ 8,124,391	\$ 1	\$ 10,000	\$ 19,532	\$ 330,178	\$ --	\$ --	\$ 8,484,102

County of Cheboygan
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2016

	Special Revenue									
	Family Counseling	PA 302 Training	Public Act 106	Probation Enhancement	Victim's Restitution	Remonumentation Grant	Community Projects	Friend of the Court	Ambulance Millage	Doris Reid Building
ASSETS										
Cash and Equivalents	\$ 26,563	\$ 9,612	\$ --	\$ 14,359	\$ 182	\$ --	\$ 5,399	\$ --	\$ --	\$ 70,414
Receivables	--	--	--	--	--	23,660	--	91,020	--	786
Taxes Receivable	--	--	--	--	--	--	--	--	334,963	--
Total Assets	\$ 26,563	\$ 9,612	\$ --	\$ 14,359	\$ 182	\$ 23,660	\$ 5,399	\$ 91,020	\$ 334,963	\$ 71,200
LIABILITIES										
Accounts Payable	\$ --	\$ --	\$ --	\$ 44	\$ --	\$ --	\$ --	\$ 1,175	\$ --	\$ 377
Accrued Liabilities	--	--	--	--	--	--	--	7,501	--	--
Due to Governmental Units	--	--	--	--	--	--	--	--	--	--
Unearned Revenue	--	--	--	--	--	--	--	--	--	467
Due to Other Funds	--	--	--	--	--	351	--	82,344	--	--
Total Liabilities	--	--	--	44	--	351	--	91,020	--	844
DEFERRED INFLOWS OF RESOURCES										
Revenues Intended to Finance a Subsequent Year	--	--	--	--	--	--	--	--	334,963	--
Total Liabilities and Deferred Inflows of Resources	--	--	--	44	--	351	--	91,020	334,963	844
FUND BALANCE										
Committed	--	--	--	--	--	--	--	--	--	--
Assigned	26,563	9,612	--	14,315	182	23,309	5,399	--	--	70,356
Unassigned	--	--	--	--	--	--	--	--	--	--
Total Fund Balance	26,563	9,612	--	14,315	182	23,309	5,399	--	--	70,356
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 26,563	\$ 9,612	\$ --	\$ 14,359	\$ 182	\$ 23,660	\$ 5,399	\$ 91,020	\$ 334,963	\$ 71,200

County of Cheboygan
 Combining Balance Sheet
 Nonmajor Governmental Funds
 December 31, 2016

	Special Revenue									
	Recycling	Cellular Phone	911 4% Surcharge	DNR Forest Flow Through	Public Improvement	Building Department	Register of Deeds Automation	Sheriff Special Projects	Concealed Pistol	Local Officer Training
ASSETS										
Cash and Equivalents	\$ 133,709	\$ --	\$ --	\$ --	\$ 6,041	\$ 6,155	\$ 369,592	\$ 1,920	\$ 15,236	\$ 22,792
Receivables	302,827	--	--	--	--	--	--	--	--	--
Taxes Receivable	--	--	--	--	--	--	--	--	--	--
Total Assets	\$ 436,536	\$ --	\$ --	\$ --	\$ 6,041	\$ 6,155	\$ 369,592	\$ 1,920	\$ 15,236	\$ 22,792
LIABILITIES										
Accounts Payable	\$ 12,171	\$ --	\$ --	\$ --	\$ --	\$ 583	\$ --	\$ --	\$ --	\$ --
Accrued Liabilities	904	--	--	--	--	5,571	--	--	--	--
Due to Governmental Units	--	--	--	--	--	--	--	--	--	--
Unearned Revenue	--	--	--	--	--	--	--	--	--	--
Due to Other Funds	--	--	--	--	--	--	--	--	--	--
Total Liabilities	13,075	--	--	--	--	6,154	--	--	--	--
DEFERRED INFLOWS OF RESOURCES										
Revenues Intended to Finance a Subsequent Year	289,800	--	--	--	--	--	--	--	--	--
Total Liabilities and Deferred Inflows of Resources	302,875	--	--	--	--	6,154	--	--	--	--
FUND BALANCE										
Committed	--	--	--	--	--	--	--	--	--	--
Assigned	133,661	--	--	--	6,041	1	369,592	1,920	15,236	22,792
Unassigned	--	--	--	--	--	--	--	--	--	--
Total Fund Balance	133,661	--	--	--	6,041	1	369,592	1,920	15,236	22,792
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 436,536	\$ --	\$ --	\$ --	\$ 6,041	\$ 6,155	\$ 369,592	\$ 1,920	\$ 15,236	\$ 22,792

County of Cheboygan
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2016

	Special Revenue									
	DARE	Drug Court	Sobriety Court	Law Library	Veteran's Assistance	SAYPA Program	Child Care	Veteran's Trust	Senior Citizens Busing	DAV Van
ASSETS										
Cash and Equivalents	\$ 2,930	\$ 7,862	\$ 13,438	\$ 1,075	\$ 23,040	\$ 8,148	\$ 117,055	\$ 451	\$ --	\$ 600
Receivables	--	18,340	--	--	--	--	11,193	--	--	--
Taxes Receivable	--	--	--	--	--	--	--	--	--	--
Total Assets	\$ 2,930	\$ 26,202	\$ 13,438	\$ 1,075	\$ 23,040	\$ 8,148	\$ 128,248	\$ 451	\$ --	\$ 600
LIABILITIES										
Accounts Payable	\$ --	\$ 1,460	\$ 875	\$ 1,075	\$ 250	\$ 282	\$ 31,431	\$ --	\$ --	\$ --
Accrued Liabilities	--	922	--	--	--	--	4,409	--	--	--
Due to Governmental Units	--	--	--	--	--	--	32,200	--	--	--
Unearned Revenue	--	--	--	--	--	--	--	--	--	--
Due to Other Funds	--	--	--	--	--	--	--	--	--	--
Total Liabilities	--	2,382	875	1,075	250	282	68,040	--	--	--
DEFERRED INFLOWS OF RESOURCES										
Revenues Intended to Finance a Subsequent Year	--	--	--	--	--	--	--	--	--	--
Total Liabilities and Deferred Inflows of Resources	--	2,382	875	1,075	250	282	68,040	--	--	--
FUND BALANCE										
Committed	--	--	--	--	--	--	--	--	--	--
Assigned	2,930	23,820	12,563	--	22,790	7,866	60,208	451	--	600
Unassigned	--	--	--	--	--	--	--	--	--	--
Total Fund Balance	2,930	23,820	12,563	--	22,790	7,866	60,208	451	--	600
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 2,930	\$ 26,202	\$ 13,438	\$ 1,075	\$ 23,040	\$ 8,148	\$ 128,248	\$ 451	\$ --	\$ 600

County of Cheboygan
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2016

	Special Revenue			Capital Projects			Total Nonmajor Governmental Funds	
	County Fair	Sheriff Work Crew	ORV Fund	DHHS Building	Revolving Drain Fund	Doris Reid Capital Project		Animal Control Project
ASSETS								
Cash and Equivalents	\$ --	\$ --	\$ 1,763	\$ 5,230	\$ 100	\$ 1,868	\$ 9,074	\$ 874,608
Receivables	2,208	520	--	--	--	--	--	450,554
Taxes Receivable	--	--	--	--	--	--	--	334,963
<i>Total Assets</i>	<u>2,208</u>	<u>520</u>	<u>1,763</u>	<u>5,230</u>	<u>100</u>	<u>1,868</u>	<u>9,074</u>	<u>1,660,125</u>
DEFERRED OUTFLOWS OF RESOURCES								
Aggregated deferred outflows	--	--	--	--	--	--	--	--
<i>Total Assets and Deferred Outflows of Resources</i>	<u>\$ 2,208</u>	<u>\$ 520</u>	<u>\$ 1,763</u>	<u>\$ 5,230</u>	<u>\$ 100</u>	<u>\$ 1,868</u>	<u>\$ 9,074</u>	<u>\$ 1,660,125</u>
LIABILITIES								
Accounts Payable	\$ 406	\$ --	\$ --	\$ --	\$ --	\$ 1,868	\$ 9,074	\$ 61,071
Accrued Liabilities	--	481	--	--	--	--	--	19,788
Due to Governmental Units	--	--	--	--	--	--	--	32,200
Unearned Revenue	--	--	--	--	--	--	--	467
Due to Other Funds	1,799	39	--	--	--	--	--	84,533
<i>Total Liabilities</i>	<u>2,205</u>	<u>520</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,868</u>	<u>9,074</u>	<u>198,059</u>
DEFERRED INFLOWS OF RESOURCES								
Aggregated deferred inflows	--	--	--	--	--	--	--	624,763
<i>Total Liabilities and Deferred Inflows of Resources</i>	<u>2,205</u>	<u>520</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,868</u>	<u>9,074</u>	<u>822,822</u>
FUND BALANCE								
Committed	--	--	--	--	100	--	--	100
Assigned	3	--	1,763	5,230	--	--	--	837,203
Unassigned	--	--	--	--	--	--	--	--
<i>Total Fund Balance</i>	<u>3</u>	<u>--</u>	<u>1,763</u>	<u>5,230</u>	<u>100</u>	<u>--</u>	<u>--</u>	<u>837,303</u>
<i>Total Liabilities, Deferred Inflows of Resources and Fund Balance</i>	<u>\$ 2,208</u>	<u>\$ 520</u>	<u>\$ 1,763</u>	<u>\$ 5,230</u>	<u>\$ 100</u>	<u>\$ 1,868</u>	<u>\$ 9,074</u>	<u>\$ 1,660,125</u>

County of Cheboygan
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2016

Special Revenue										
	Family Counseling	PA 302 Training	Public Act 106	Probation Enhancement	Victim's Restitution	Remonumentation Grant	Community Projects	Friend of the Court	Ambulance Millage	Doris Reid Building
Revenues										
Taxes	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 333,592	\$ --
Licenses and Permits	--	--	--	--	--	--	--	--	--	--
Federal Sources	--	--	--	--	--	--	--	316,829	--	--
State Sources	--	4,063	137,800	--	--	38,950	--	48,286	--	--
Local Sources	--	--	--	--	--	--	--	53,595	--	--
Contributions	--	--	--	--	--	--	--	--	--	--
Charges for Services	--	--	--	--	--	--	--	23,878	--	--
Fines and Penalties	--	--	--	2,201	--	--	--	--	--	--
Other Revenues	2,820	--	--	--	78	--	1,500	--	--	--
Interest and Rentals	--	--	--	--	--	--	--	--	--	82,491
Total Revenues	2,820	4,063	137,800	2,201	78	38,950	1,500	442,588	333,592	82,491
Expenditures										
Judicial	--	--	--	--	--	--	--	499,948	--	--
General Government	--	--	137,800	--	--	38,950	--	--	--	23,800
Public Safety	--	4,604	--	1,853	--	--	422	--	--	--
Health and Welfare	--	--	--	--	--	--	--	--	333,592	--
Recreation and Culture	--	--	--	--	--	--	--	--	--	--
Capital Outlay	--	--	--	--	--	--	--	--	--	--
Total Expenditures	--	4,604	137,800	1,853	--	38,950	422	499,948	333,592	23,800
Excess of Revenues Over (Under) Expenditures	2,820	(541)	--	348	78	--	1,078	(57,360)	--	58,691
Other Financing Sources (Uses)										
Transfers In	--	--	--	--	--	--	--	57,329	--	--
Transfer Out	--	--	--	--	--	--	--	--	--	(47,411)
Net Other Financing Sources (Uses)	--	--	--	--	--	--	--	57,329	--	(47,411)
Net Change in Fund Balance	2,820	(541)	--	348	78	--	1,078	(31)	--	11,280
<i>Fund Balance at Beginning of Period</i>	23,743	10,153	--	13,967	104	23,309	4,321	31	--	59,076
Fund Balance at End of Period	\$ 26,563	\$ 9,612	\$ --	\$ 14,315	\$ 182	\$ 23,309	\$ 5,399	\$ --	\$ --	\$ 70,356

County of Cheboygan
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2016

Special Revenue

	Recycling	Cellular Phone	911 4% Surcharge	DNR Forest Flow Through	Public Improvement	Building Department	Register of Deeds Automation	Sheriff Special Projects	Concealed Pistol	Local Officer Training
Revenues										
Taxes	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Licenses and Permits	--	--	--	--	--	--	--	--	15,226	--
Federal Sources	--	--	--	5,162	--	--	--	--	--	--
State Sources	--	--	--	--	--	--	--	--	--	--
Local Sources	9,689	--	--	--	--	--	--	--	--	--
Contributions	--	--	--	--	--	--	--	1,000	--	--
Charges for Services	306,588	--	--	--	--	383,654	34,730	--	--	8,440
Fines and Penalties	--	--	--	--	--	--	--	--	--	--
Other Revenues	--	150,938	159,777	--	--	6	--	--	--	--
Interest and Rentals	--	--	--	--	--	--	343	--	10	--
Total Revenues	316,277	150,938	159,777	5,162	--	383,660	35,073	1,000	15,236	8,440
Expenditures										
Judicial	--	--	--	--	--	--	--	--	--	--
General Government	244,507	--	--	--	--	--	11,053	--	--	--
Public Safety	--	150,938	159,777	--	--	411,819	--	986	--	5,125
Health and Welfare	--	--	--	--	--	--	--	--	--	--
Recreation and Culture	--	--	--	5,162	--	--	--	--	--	--
Capital Outlay	--	--	--	--	--	--	--	--	--	--
Total Expenditures	244,507	150,938	159,777	5,162	--	411,819	11,053	986	--	5,125
Excess of Revenues Over (Under) Expenditures	71,770	--	--	--	--	(28,159)	24,020	14	15,236	3,315
Other Financing Sources (Uses)										
Transfers In	--	--	--	--	--	28,161	--	--	--	--
Transfer Out	--	--	--	--	--	(40,800)	--	--	--	--
Net Other Financing Sources (Uses)	--	--	--	--	--	(12,639)	--	--	--	--
Net Change in Fund Balance	71,770	--	--	--	--	(40,798)	24,020	14	15,236	3,315
<i>Fund Balance at Beginning of Period</i>	61,891	--	--	--	6,041	40,799	345,572	1,906	--	19,477
Fund Balance at End of Period	\$ 133,661	\$ --	\$ --	\$ --	\$ 6,041	\$ 1	\$ 369,592	\$ 1,920	\$ 15,236	\$ 22,792

County of Cheboygan
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2016

Special Revenue

	DARE	Drug Court	Sobriety Court	Law Library	Veteran's Assistance	SAYPA Program	Child Care	Veteran's Trust	Senior Citizens Busing	DAV Van
Revenues										
Taxes	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Licenses and Permits	--	--	--	--	--	--	--	--	--	--
Federal Sources	--	79,685	--	--	--	54,522	--	--	--	--
State Sources	--	7,054	--	--	--	--	479,212	--	25,000	--
Local Sources	--	--	--	--	--	--	--	--	--	--
Contributions	--	--	--	--	1,800	87,127	--	--	--	--
Charges for Services	--	6,567	8,800	--	--	--	5,298	--	--	--
Fines and Penalties	--	--	--	--	--	--	--	--	--	--
Other Revenues	--	--	--	3,500	--	--	--	14,460	--	--
Interest and Rentals	--	--	--	--	--	--	--	--	--	--
Total Revenues	--	93,306	8,800	3,500	1,800	141,649	484,510	14,460	25,000	--
Expenditures										
Judicial	--	89,876	4,954	13,829	--	--	--	--	--	--
General Government	--	--	--	--	--	--	--	--	--	--
Public Safety	469	--	--	--	--	--	--	--	--	--
Health and Welfare	--	--	--	--	2,441	66,699	944,385	14,207	25,000	--
Recreation and Culture	--	--	--	--	--	--	--	--	--	--
Capital Outlay	--	--	--	--	--	--	--	--	--	--
Total Expenditures	469	89,876	4,954	13,829	2,441	66,699	944,385	14,207	25,000	--
Excess of Revenues Over (Under) Expenditures	(469)	3,430	3,846	(10,329)	(641)	74,950	(459,875)	253	--	--
Other Financing Sources (Uses)										
Transfers In	--	13,644	--	10,329	--	--	465,911	--	--	--
Transfer Out	--	(9,958)	--	--	--	(67,084)	--	--	--	--
Net Other Financing Sources (Uses)	--	3,686	--	10,329	--	(67,084)	465,911	--	--	--
Net Change in Fund Balance	(469)	7,116	3,846	--	(641)	7,866	6,036	253	--	--
<i>Fund Balance at Beginning of Period</i>	3,399	16,704	8,717	--	23,431	--	54,172	198	--	600
Fund Balance at End of Period	\$ 2,930	\$ 23,820	\$ 12,563	\$ --	\$ 22,790	\$ 7,866	\$ 60,208	\$ 451	\$ --	\$ 600

County of Cheboygan
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2016

	Special Revenue			Capital Projects			Total Nonmajor Governmental Funds
	County Fair	Sheriff Work Crew	ORV Fund	DHHS Building	Revolving Drain Fund	Doris Reid Capital Project	
Revenues							
Taxes	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 333,592
Licenses and Permits	--	--	--	--	--	--	15,226
Federal Sources	--	--	--	--	--	--	456,198
State Sources	--	--	--	--	--	--	740,365
Local Sources	--	--	--	--	--	--	63,284
Contributions	--	--	--	--	--	28,000	117,927
Charges for Services	157,112	19,159	--	--	--	--	954,226
Fines and Penalties	--	--	--	--	--	--	2,201
Other Revenues	--	--	--	--	--	--	333,079
Interest and Rentals	7	--	--	18,800	--	--	101,651
Total Revenues	<u>157,119</u>	<u>19,159</u>	<u>--</u>	<u>18,800</u>	<u>--</u>	<u>--</u>	<u>3,117,749</u>
Expenditures							
Judicial	--	--	--	--	--	--	608,607
General Government	--	--	--	--	--	--	456,110
Public Safety	--	23,535	--	--	--	411	759,939
Health and Welfare	--	--	--	--	--	--	1,386,324
Recreation and Culture	199,562	--	--	--	--	--	204,724
Capital Outlay	--	--	--	37,070	--	45,720	123,596
Total Expenditures	<u>199,562</u>	<u>23,535</u>	<u>--</u>	<u>37,070</u>	<u>--</u>	<u>45,720</u>	<u>3,622,090</u>
Excess of Revenues Over (Under) Expenditures	<u>(42,443)</u>	<u>(4,376)</u>	<u>--</u>	<u>(18,270)</u>	<u>--</u>	<u>(45,720)</u>	<u>(96,007)</u>
Other Financing Sources (Uses)							
Transfers In	38,474	2,011	--	--	--	39,715	96,007
Transfer Out	--	--	--	--	--	--	(165,253)
Net Other Financing Sources (Uses)	<u>38,474</u>	<u>2,011</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>39,715</u>	<u>96,007</u>
Net Change in Fund Balance	<u>(3,969)</u>	<u>(2,365)</u>	<u>--</u>	<u>(18,270)</u>	<u>--</u>	<u>(6,005)</u>	<u>81,987</u>
Fund Balance at Beginning of Period	3,972	2,365	1,763	23,500	100	6,005	755,316
Fund Balance at End of Period	<u>\$ 3</u>	<u>\$ --</u>	<u>\$ 1,763</u>	<u>\$ 5,230</u>	<u>\$ 100</u>	<u>\$ --</u>	<u>\$ 837,303</u>

**County of Cheboygan
Combining Statement of Net Position
Nonmajor Enterprise Funds
December 31, 2016**

	Enterprise		Total Nonmajor Enterprise Funds
	Tax Foreclosure	Jail Commissary	
ASSETS			
<i>Current Assets</i>			
Cash and Equivalents	\$ 543,072	\$ 33,677	\$ 576,749
Receivables	51,256	--	51,256
Total Current Assets	594,328	33,677	628,005
LIABILITIES			
<i>Current Liabilities</i>			
Accounts Payable	--	8,392	8,392
Accrued Liabilities	622	--	622
Total Current Liabilities	622	8,392	9,014
NET POSITION			
<i>Unrestricted</i>	593,706	25,285	618,991
Total Net Position	\$ 593,706	\$ 25,285	\$ 618,991

County of Cheboygan
Combining Statement of Revenues, Expenses, and Changes in Net Position
Nonmajor Enterprise Funds
For the Year Ended December 31, 2016

	<u>Enterprise</u>		<u>Total Nonmajor Enterprise Funds</u>
	<u>Tax Foreclosure</u>	<u>Jail Commissary</u>	
Operating Revenues			
Charges for Services	\$ 498,711	\$ 143,497	\$ 642,208
<i>Total Operating Revenues</i>	<u>498,711</u>	<u>143,497</u>	<u>642,208</u>
Operating Expenses			
Personal Services	49,246	--	49,246
Contractual Services	55,899	--	55,899
Other Supplies and Expenses	9,840	134,020	143,860
<i>Total Operating Expenses</i>	<u>114,985</u>	<u>134,020</u>	<u>249,005</u>
<i>Operating Income (Loss)</i>	<u>383,726</u>	<u>9,477</u>	<u>393,203</u>
Non-Operating Revenues (Expenses)			
Interest and Rentals	2,512	--	2,512
<i>Net Non-Operating Revenues (Expenses)</i>	<u>2,512</u>	<u>--</u>	<u>2,512</u>
<i>Transfers</i>	386,238	9,477	395,715
Transfers In	--	--	--
Transfer Out	(111,276)	--	(111,276)
<i>Change In Net Position</i>	<u>274,962</u>	<u>9,477</u>	<u>284,439</u>
<i>Net Position at Beginning of Period</i>	318,744	15,808	334,552
<i>Net Position at End of Period</i>	<u>\$ 593,706</u>	<u>\$ 25,285</u>	<u>\$ 618,991</u>

County of Cheboygan, Michigan
Statement of Cash Flows
Nonmajor Enterprise Funds
For the Year Ended December 31, 2016

	<u>Tax Foreclosure</u>	<u>Jail Commissary</u>	<u>Total Nonmajor Enterprise Funds</u>
Cash Flows from Operating Activities			
Cash Received from Customers or Users	\$ 501,034	\$ 143,497	\$ 644,531
Cash Payments to Suppliers	(66,318)	(131,463)	(197,781)
Cash Payments to Employees	(49,151)	-	(49,151)
Net cash provided (used) by Operating Activities	<u>385,565</u>	<u>12,034</u>	<u>397,599</u>
Cash Flows from Noncapital Financing Activities			
Transfers Out	(111,276)	-	(111,276)
Net cash provided (used) by Noncapital Financing Activities	<u>(111,276)</u>	<u>-</u>	<u>(111,276)</u>
Cash Flows from Investing Activities			
Interest received	2,512	-	2,512
Total Cash Flows from Investing Activities	<u>2,512</u>	<u>-</u>	<u>2,512</u>
Net Increase (Decrease) in Cash and Equivalents	276,801	12,034	288,835
<i>Cash and Equivalents - Beginning of Year</i>	266,271	21,643	287,914
Cash and Equivalents - End of Year	<u>\$ 543,072</u>	<u>\$ 33,677</u>	<u>\$ 576,749</u>
Reconciliation of Operating Income (Loss) to			
Net Cash Provided (Used) by Operating Activities			
Operating income (loss)	\$ 383,726	\$ 9,477	\$ 393,203
Adjustments to Reconcile Operating Income to Net Cash			
Provided (Used) by Operating Activities			
(Increase) decrease in:			
Receivables	2,323	-	2,323
Accounts Payable	(579)	2,557	1,978
Accrued Liabilities	95	-	95
Net Cash Provided by Operating Activities	<u>\$ 385,565</u>	<u>\$ 12,034</u>	<u>\$ 397,599</u>

**County of Cheboygan
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2016**

	Agency				
	T & A	Friend of the Court Agency	Library	District Court	Inmate Trust Fund
ASSETS					
Cash and Equivalents	\$ 817,206	\$ 190	\$ 136,908	\$ 256,142	\$ 11,201
<i>Total Assets</i>	817,206	190	136,908	256,142	11,201
LIABILITIES					
Assets Held on Behalf of Others	817,206	190	136,908	256,142	11,201
<i>Total Liabilities</i>	817,206	190	136,908	256,142	11,201
NET POSITION					
Held in Trust	\$ --	\$ --	\$ --	\$ --	\$ --

**COUNTY OF CHEBOYGAN, MICHIGAN
SINGLE AUDIT ACT COMPLIANCE
YEAR ENDED DECEMBER 31, 2016**



TABLE OF CONTENTS

Page

SINGLE AUDIT ACT COMPLIANCE

Independent Auditors' Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	1
Schedule of Expenditures of Federal Awards	2
Notes to the Schedule of Expenditures of Federal Awards	3
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	4
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance	6
Schedule of Findings & Questioned Costs	9
Summary Schedule of Prior Audit Findings	9

**INDEPENDENT AUDITORS' REPORT ON THE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

June 9, 2017

Members of the Board of Commissioners
County of Cheboygan, Michigan
Cheboygan, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County of Cheboygan, Michigan (the "County") as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated June 9, 2017, which contained unmodified opinions on those financial statements. Our report includes a reference to other auditors. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Gabridge & Company, PLC
Grand Rapids, MI
March 24, 2017

County of Cheboygan
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2016

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Agency or Pass-through Number	Passed-through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE:				
<i>Pass-through programs from the Michigan Department of Natural Resources</i>				
DNR Forest	10.665	N/A	\$ -	\$ 5,162
U.S. DEPARTMENT OF JUSTICE:				
<i>Direct Award</i>				
Bullet Proof Vest	16.607	N/A	-	6,796
<i>Pass-through programs from the Michigan State Police</i>				
Byrne JAG	16.738	2015-MU-BX-0964	-	54,522
Byrne JAG	16.738	2015-MU-BX-0964	-	79,685
Total U.S. Department of Justice			-	141,003
U.S. DEPARTMENT OF TRANSPORTATION:				
<i>Pass-through programs from the Michigan Department of Transportation</i>				
Capital Grant - Section 5309	20.500	2012-0061/P12	-	49,271
Operating Grant - Section 5311	20.509	2012-0061/P13/R1	-	116,486
Operating Grant - Section 5311	20.509	2017-0032/P1	-	38,622
<i>Pass-through programs from the Michigan State Police</i>				
Traffic Enforcement Grant	20.616	N/A	-	15,724
Total U.S. Department of Transportation			-	220,103
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:				
<i>Pass-through programs from the Michigan Department of Health and Human Services</i>				
Title IV-D Incentive Payment	93.563	FIP2013	-	28,711
Title IV-D Incentive Payment	93.563	FIP2017	-	9,084
PA Title IV-D Reimbursement - 10/1/12 to 9/30/16	93.563	CSPA13-16002-A2	-	45,699
PA Title IV-D Reimbursement - 10/1/16 to 9/30/21	93.563	CSPA17-16002	-	15,600
FOC Title IV-D Reimbursement - 10/1/12 to 9/30/16	93.563	CSFOC13-16001-A2	-	204,049
FOC Title IV-D Reimbursement - 10/1/16 to 9/30/21	93.563	CSFOC17-16001	-	74,985
Total U.S. Department of Health and Human Services			-	378,128
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<i>Pass-through programs from the Michigan Department of State Police, Emergency Management Division</i>				
Fiscal Year 2014 Homeland Security Grant Operation Stonegarden	97.067	EMW-2014-SS-00059	-	13,862
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ -	\$ 758,258

See Notes to the Schedule of Expenditures of Federal Awards

County of Cheboygan

Notes to the Schedule of Expenditures of Federal Awards

NOTE 1 - BASIS OF PRESENTATION

The Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of the County of Cheboygan (the "County") under programs of the federal government for the year ended December 31, 2016. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net position, or cash flows of the County.

The County's reporting entity is defined in Note 1 of the County's financial statement audit report. The County's financial statements include the operations of the Cheboygan County Road Commission as a discretely presented component unit, which received federal awards that are not included in the Schedule for the year ended December 31, 2016, as this entity was separately audited.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting, which is described in Note 1 to the County's financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

For purposes of charging indirect costs to federal awards, the County has not elected to use the 10% de minimis cost rate as permitted by §200.414 of the Uniform Guidance.

NOTE 3 - RECONCILIATION TO FINANCIAL STATEMENTS

A reconciliation of the amounts presented in the Schedule to the amounts presented in the financial statements is as follows:

Federal sources reported in the financial statements		
Governmental funds	\$	553,879
Business-type funds, operating revenues		155,108
Business-type funds, capital assistance		<u>49,271</u>
Total expenditures of federal awards	\$	<u>758,258</u>

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Members of the Board of Commissioners
County of Cheboygan, Michigan
Cheboygan, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County of Cheboygan (the "County"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 9, 2017. Our report includes a reference to other auditors who audited the financial statements of the Cheboygan County Road Commission, as described in our report on the County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Gabridge & Company".

Gabridge & Company, PLC
Grand Rapids, MI
June 9, 2017

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE**

Members of the Board of Commissioners
County of Cheboygan, Michigan
Cheboygan, Michigan

Report on Compliance for Each Major Federal Program

We have audited the County of Cheboygan's (the "County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2016. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. The County's basic financial statements include the operations of the Cheboygan County Road Commission which received \$743,165 in federal awards, and which is not included in the schedule of expenditures of federal awards for the year ended December 31, 2016. Our audit, described below, did not include the operations of the Cheboygan County Road Commission because it arranged for a separate financial statement audit and did not meet the criteria for a single audit.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Independent Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2016.

Report on Internal Control over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gabridge & Company

Gabridge & Company, PLC
Grand Rapids, MI
June 9, 2017

County of Cheboygan
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2016

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued	Unmodified
Internal controls over financial reporting	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditors' report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No

Identification of Major Programs

<u>Name of Federal Program or Cluster</u>	<u>CFDA Number</u>
Child Support Enforcement	93.563
Dollar threshold used to distinguish between Type A and B programs?	\$ 750,000
Auditee qualified as a low-risk auditee?	No

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV - SUMMARY OF PRIOR AUDIT FINDINGS

No findings or questioned costs in the prior year.

June 9, 2017

Members of the Board of Commissioners
County of Cheboygan, Michigan
Cheboygan, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County of Cheboygan, Michigan (the "County") for the year ended December 31, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 28, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the County are described in Note 1 to the financial statements. As discussed in Note 1 to the Financial Statements, the County has adopted Governmental Accounting Standards Board Statement No. 72. We noted no transactions entered into by the County during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the County's financial statements were:

- Management's estimate of the useful life of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future.
- Management's estimate of the accrued compensated absences is based on current hourly rates and policies regarding payment of sick and vacation banks.

- The assumptions used in the actuarial valuations of the pension are based on historical trends and industry standards.

We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 9, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the County's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, pension schedules, and the budgetary comparison schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual nonmajor fund financial statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

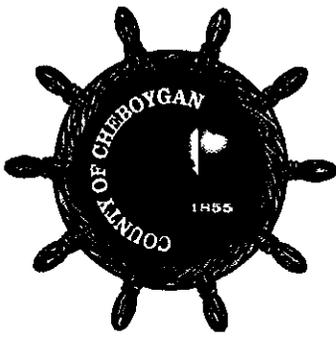
Restriction on Use

This information is intended solely for the information and use of the Board of Commissioners and management of the County and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Gabridge & Company". The signature is written in dark ink and is positioned above the typed name of the company.

Gabridge & Company, PLC
Grand Rapids, MI
June 9, 2017



Cheboygan County Board of Commissioners' Meeting June 13, 2017

Title: Audit of the Financial Statements of *Straits Regional Ride* for the Year Ending December 31, 2016

Summary: This year's audit was performed by Gabridge & Company; the same auditors that perform the County-wide audit. Although the financial statements for Cheboygan County for the year ending December 31, 2016 contained information on Straits Regional Ride (SRR), MDOT requires that a separate audit be performed in accordance with the Audit Guide for Transportation Authorities and Agencies in Michigan.

The audit fieldwork took place during May. The audit contained a clean "unqualified" opinion.

No comments or recommendations were made this year.

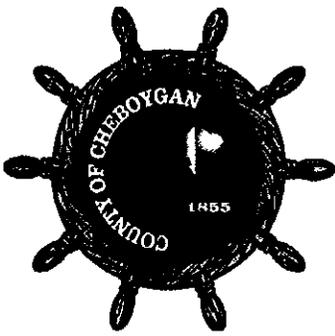
This report is due to the State of Michigan by June 30, 2016.

Financial Impact: N/A

Recommendation: Motion to accept the December 31, 2016 audited financial statements for Straits Regional Ride.

Prepared by: Kari Kortz

Department: Finance



92

Cheboygan County

Board of Commissioners' Meeting

June 13, 2017

Title: 2017- Title VI Revised written plan per FTA regulations for Transit systems receiving Federal assistance.

Summary: Title VI plan provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation, in or be denied benefits or be subjected to discrimination under any program or activity receiving Federal financial assistance. The updated plan we are presenting defines how SRR will comply with the requirements, keep records, and convey the information to the general public. As well as train our employees on what to do if and when there is a potential issue or language barrier. Also how we will track any complaints, and the requirement to be followed in such an instance. This plan was last updated in April 2014 this update in June 2017 is to reflect any changes in procedures since April 2014. This Plan has been reviewed by legal counsel in the past and reflects only minor changes.

Financial Impact: NA

Recommendation: Adopt the Cheboygan County Straits Regional Ride Title VI Plan revision for June 2017 and authorize staff to submit to State and Federal Agencies.

Prepared by: Michael Couture

Department: Straits Regional Ride

Straits Regional Ride Title VI Plan

Agency Name: Straits Regional Ride

Date Adopted:

I. Plan Statement

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d) in accordance with FTA C 4702.1B.

Straits Regional Ride is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1B.

This plan was developed to guide Straits Regional Ride in its administration and management of Title VI-related activities as well as the requirement to prepare and submit a written Title VI program to the State of Michigan for their approval.

Title VI Coordinator Contact information

*Michael Couture
1520 Levering Rd.
Cheboygan Mi. 49721
1-866-731-1204
mcouture@cheboygancounty.net*

II. Title VI Information Dissemination

Title VI information shall be prominently and publicly displayed in Straits Regional Ride facility and on their revenue vehicles as well as on the County web site of Cheboygan County and in SRR Brochures. (Appendix G) The name of the Title VI coordinator is available on County of Cheboygan website, at www.Cheboygancounty.net

Additional information relating to nondiscrimination obligation can be obtained from the Straits Regional Ride. Title VI Coordinator. Including a listing of all Title VI investigations, complaints or Lawsuits filed against the Transit agency.

Title VI information shall be disseminated to Straits Regional Ride employees annually via the Employee Education form (see Appendix A) in payroll envelopes. This form reminds employees of Straits Regional Ride policy statement, and of their Title VI responsibilities in their daily work and duties.

During New Employee Orientation, new employees shall be informed of the provisions of Title VI, and Straits Regional Rides expectations to perform their duties (see Appendix A).

All employees shall be provided a copy of the Title VI Plan and are required to sign the Acknowledgement of Receipt (see Appendix B).

III. Subcontracts and Vendors

All subcontractors and vendors who receive payments from Straits Regional Ride where funding originates from any federal assistance are subject to the provisions of Title VI of the Civil Rights Act of 1964 as amended.

Written contracts shall contain non-discrimination language, either directly or through the bid specification package which becomes an associated component of the contract.

IV. Record Keeping:

The Title VI Coordinator will maintain permanent records, which include, but are not limited to, signed acknowledgements of receipt from the employees indicating the receipt of Straits Regional Ride Title VI Plan, copies of Title VI complaints or lawsuits and related documentation, and records of correspondence to and from complainants, and Title VI investigations.

V. Title VI Complaint Procedures

How to file a Title VI Complaint?

The complainant may file a signed, written complaint up to one hundred and eighty (180) days from the date of the alleged discrimination. The complaint should include the following information:

- Your name, mailing address, and how to contact you (i.e., telephone number, email address, etc).
- How, when, where and why you believe you were discriminated against. Include the location, names and contact information of any witnesses.
- Other information that you deem significant.

The Title VI Complaint Form (see form Appendix C) may be used to submit the complaint information. The complaint may be filed in writing with Straits Regional Ride at the following address:

*Straits Regional Ride
1520 Levering Rd
Cheboygan MI 49721*

NOTE: Straits Regional Ride encourages all complainants to certify all mail that is sent through the U.S. Postal Service to: Straits Regional Ride at 1520 Levering Rd Cheboygan Mi 49721 to ensure that all written correspondence can be tracked easily. For complaints originally submitted by facsimile, an original, signed copy of the complaint must be mailed to the Title VI Coordinator as soon as possible, but no later than 180 days from the alleged date of discrimination.

What happens to the complaint after it is submitted?

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by Straits Regional Ride will be directly addressed by Straits Regional Ride. Straits Regional Ride shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are limited in their ability to communicate in English. Additionally, Straits Regional Ride shall make every effort to address all complaints in an expeditious and thorough manner.

A letter acknowledging receipt of complaint will be mailed within seven days (Appendix D). Please note

that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

How will the complainant be notified of the outcome of the complaint?

Straits Regional Ride will send a final written response letter (see Appendix E or F) to the complainant. In the letter notifying complainant that the complaint is not substantiated (Appendix F), the complainant is also advised of his or her right to 1) appeal within seven calendar days of receipt of the final written decision Straits Regional Ride, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the FTA. Every effort will be made to respond to Title VI complaints within 60 working days of receipt of such complaints, if not sooner.

Once sufficient information for investigating the complaint is received by Straits Regional Ride, a written response will be drafted subject to review by the transit's attorney. If appropriate, Straits Regional Rides attorney may administratively close the complaint. In this case, Straits Regional Ride will notify the complainant of the action as soon as possible.

In addition to the complaint process described above, a complainant may file a Title VI complaint with the following offices:

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Ave., SE
Washington, DC 20590

VI. Four Factor Analysis:

- 1. Determine the number of LEP persons eligible to be served or likely to be encountered by Straits Regional Ride providing public transportation.**

2010 Census Cheboygan County :

Total population 25,485 of that population 133 are African American, 778 are Native American, 74 are Asian, 8 are Pacific Islander and 33 are of other decent and 24,459 are White.

Total LEP to be served 1026

Straits Regional Ride has never had a LEP person call dispatch or approach a driver for service to date.

A. How LEP persons could interact with Straits Regional Ride

Either, through the approach to drivers, through calls to dispatch during operating hours, or at open meetings through a Local Advisory committee or County board meeting.

B. Identification of LEP communities, and assessing the number or proportion of LEP persons from each language group to determine the appropriate language services for each language group:

Through the Census Straits Regional Ride has determined we have no large groups in Cheboygan County of LEP individuals. We have approximately 1026 potential individuals of six different ethnicities that could be affected spread throughout the entire County.

This makes identifying the literacy skills of this very small population almost impossible to determine without knowing who these individuals are. It is Straits Regional Rides belief that either this group of people either is not dependent on public transportation or are able to speak English well enough to not make it a barrier.

2. The frequency with which LEP persons come into contact with the program.

To date we have never have had any individual call dispatch, approach a driver, attend meetings, or come into the office to buy bus passes that did not speak English well enough to understand what they needed.

3. The nature and importance of the program, activity, or service provided by Straits Regional Ride public transportation to people's lives.

The service Straits Regional Ride provides is very important service to low income, disabled, non-driving public and seniors as well as many LEP individuals. This is also important for people that just want to save the price of vehicles to get to all the places they need to go, especially in absence of family to help out. At many times we are their only source of transportation which makes the service a vital part of our community. Also, in the event we have a LEP request we will continue to use the tools set forth in this program to make sure we do all we can to comply with the requirements set forward.

4. The resources available to recipients for LEP outreach, as well as the costs associated with that outreach.

Straits Regional Ride has no available resources budgeted that can be used for providing LEP assistance. LEP assistance that should be provided includes having a professional interpreter and translation service available. We could determine what documents would be the most valuable to be translated if and when the population supports, taking an inventory of available organizations that Straits could partner with for outreach and translation efforts, and what level of staff training is needed.

Policy:

Straits Regional Ride is committed to assisting people with LEP bridge the gap in language barriers to access public transportation. As LEP languages are determined for potential passengers, an oral resource will be arranged through Google Translate as available on an ongoing basis.

VII. Language Assistance Plan (LAP)

- Ongoing assistance will be provided by dispatcher through Google translate upon request if and when the need arises.
- I speak cards will be available in the dispatch and carried by all drivers on all buses at all times.
- Coordinate with Emmet County Friendship Center, Cheboygan Council on Aging and Thunder Bay Transportation Authority on language resources.
- The LAP will be monitored through dispatch and drivers receiving requests; if and when the need arises additional resources will be sought out and implemented.

VIII. Community Outreach

As an agency receiving federal financial assistance we have made the following community outreach since the last Title VI submission. We have coordinated with minority and or LEP populations through the following:

Board Meetings. The Board of Directors holds monthly meetings and the public is invited to attend.

Public Meetings. When new service is proposed information is disseminated to the neighborhoods affected and public meetings are scheduled. In the past three years, the agency has been actively working with the FEET group in Emmet County as well as the Commissioners of Emmet County to expand services or start their own transportation system. This would enable them to serve more low income and disabled people as well as public riders in their county.

Travel Training Class. Straits Regional Ride has developed a travel training program to reach out to community groups (senior centers, senior facilities, and the disabled community) to conduct travel training classes. Travel Training classes are ongoing as well as outreach to these populations.

Customer Complaint Process. Citizens may call our Dispatch at 1-866-731-1204- to lodge a complaint or comment. All complaints/comments are then distributed to the relevant manager who researches the complaint and responds to the citizen. Straits Regional Ride complaint process was updated in 2013-2014.

We submit to the Michigan Department of Transportation annually an application for funding. The application requests funding for both capital and operating assistance. Part of the annual application is a public notice, which includes a 30-day public comment period.

IX. Title VI Equity Analysis

In the event that Straits Regional Ride builds an office facility or maintenance facility we will follow NEPA process as indicated in FTA C 4702.1B in the planning of such facility. The location will be selected without regard to race, color, or national origin. Further if a facility is built, census tracts will be used to determine no negative impact is made on potential Title VI individuals. If it is determined

that an impact may occur there needs to be legitimate justification for the location with no alternate site available to meet the needs of the transit system. Before the planning process is completed Straits Regional Ride must consider alternatives to determine any site that would lessen the potential impact. At that point we must follow the least discriminatory alternative.

X. Membership of Non-Elected Committees:

During the process of attracting new LAC members Straits Regional Ride and CCOA will post notices for the LAC committee at the CCOA stating that we are looking for members and we do not discriminate based on race, color, or national origin. Further the senior center is one of the places in the County of Cheboygan that has a diverse ethnic population in attendance on a daily basis. See Appendix H for the breakdown of non-elected committees.

XI. Transit related Title VI investigations, complaints and lawsuits.

Straits Regional Ride has had no Title VI complaints investigations or lawsuits since the inception of the Transit system or prior to having a written Title VI program.

Appendix A Employee Annual Education Form

Title VI Policy

No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of Straits Regional Ride are expected to consider, respect, and observe this policy in their daily work and duties. If a citizen approaches you with a question or complaint, direct him or her to Michael Couture, Title VI Coordinator.

In all dealings with citizens, use courtesy titles (i.e. Mr., Mrs., Ms., or Miss) to address them without regard to race, color or national origin.

Appendix B Acknowledgement of Receipt of Title VI Plan

I hereby acknowledge the receipt of Straits Regional Ride Title VI Plan. I have read the plan and am committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B.

Your signature

Print your name

Date

Appendix C TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." If you feel you have been discriminated against in transit services, please provide the following information in order to assist us in processing your complaint and send it to:

Straits Regional Ride
1520 Levering rd
Cheboygan MI 49721

Please print clearly:

Name: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____ (home) _____ (cell) _____ (message)

Person discriminated against: _____

Address of person discriminated against: _____

City, State, Zip Code: _____

Please indicate why you believe the discrimination occurred:

- _____ Race or color
- _____ National origin
- _____ Income
- _____ Other

What was the date of the alleged discrimination? _____

Where did the alleged discrimination take place? _____

Please describe the circumstances as you saw it: _____

Please list any and all witnesses' names and phone numbers:

What type of corrective action would you like to see taken?

Please attach any documents you have which support the allegation, then date and sign this form and send to the Title VI Coordinator at:

Straits Regional Ride
1520 Levering Rd.
Cheboygan Mi 49721
ATTN: Michael Couture

Your signature

Print your name

Date

APPENDIX D
Letter Acknowledging Receipt of Complaint

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

This letter is to acknowledge receipt of your complaint against Straits Regional Ride alleging

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning 1-231-597-9262, or write to me at 1520 Levering Road, Cheboygan, Michigan 49721.

Sincerely,

Michael Couture
Title VI Coordinator

APPENDIX E
Letter Notifying Complainant that the Complaint Is
Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your letter of _____ (date) against Straits Regional Ride alleging Title VI violation has been investigated.

(An/Several) apparent violation(s) of Title VI of the Civil Rights Act of 1964, including those mentioned in your letter (was/were) identified. Efforts are underway to correct these deficiencies.

Thank you for calling this important matter to our attention. You were extremely helpful during our review of the program. *(If a hearing is requested, the following sentence may be appropriate.)* You may be hearing from this office, or from federal authorities, if your services should be needed during the administrative hearing process.

Sincerely,

Michael Couture
Title VI Coordinator

APPENDIX F
Letter Notifying Complainant that the Complaint Is
Not Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your complaint of _____ (date) against Straits Regional Ride alleging _____ has been investigated.

The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964 had in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

Straits Regional Ride has analyzed the materials and facts pertaining to your case for evidence of the City's failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated.

I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.

You have the right to 1) appeal within seven calendar days of receipt of this final written decision from Straits Regional Ride, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Ave., SE
Washington, DC 20590

Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Michael Couture
Title VI Coordinator

Appendix G

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Straits Regional Ride is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B. **If you feel you are being denied participation in or being denied benefits of the transit services provided by Straits Regional Ride, or otherwise being discriminated against because of your race, color, national origin, gender, age, or disability, you may contact our office at Straits Regional Ride 1520 Levering Rd. Cheboygan Mi. 49721.**

For more information, visit our website at [www.cheboygancounty.net/straits_regional_ride/title IV](http://www.cheboygancounty.net/straits_regional_ride/title_IV)

Appendix H

Body	Caucasian	African American	Asian	Native American	Pacific Islander	Disabled	Low income
LAC Committee	100%	0%	0%	0%	0%	40%	60%



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Zoning Ordinance Amendment #138 regarding amending the definitions of Dwelling or Dwelling Unit and Family in order to allow short term commercial rental of dwellings.

Summary:

Currently short term rental of dwellings is not allowed under the Cheboygan County Zoning Ordinance. The subject zoning ordinance amendment is proposed to change the definition of Dwelling or Dwelling Unit and change the definition of Family in order to allow short term commercial rental of all dwellings in all zoning districts.

The current definition for Dwelling or Dwelling Units reads as follows:

DWELLING or DWELLING UNIT

A single unit building, or portion thereof, provides complete independent living facilities for one (1) family for residential purposes, including permanent provisions for living, sleeping, heating, cooking, and sanitation.

This amendment removes the reference to family from the Dwelling or Dwelling unit and clarifies other uses which are not to be deemed dwellings. The new proposed definition reads as follows:

DWELLING or DWELLING UNIT

Any building or portion thereof which is occupied in whole or in part as a home, residence, or sleeping place, either permanently or temporarily, by one or more families, but not including bed and breakfast, boarding or lodging houses, resorts, resort hotels, recreation farms, vacation lodges, motor inns, hotels, motels and other tourist lodging

A new definition for family is also proposed in order to remove reference to a domicile and specific groups in the current definition. Family is used in other use listings and other sections of the zoning ordinance.

The current definition of family reads as follows:

FAMILY

1. An individual or group of two or more persons related by blood, marriage or adoption, together with foster children and servants of the principal occupants, who are domiciled together as a single, domestic, housekeeping unit in a dwelling unit, or
2. A group of individuals domiciled together in one dwelling unit whose relationship is of a continuing non-transient domestic character and who are cooking and living as a single nonprofit housekeeping unit. This definition shall not include any society, club, fraternity, sorority, association, lodge, coterie, organization, group of students, child caring institution, or other individuals whose domestic relationship is of a transitory or seasonal nature.

The new proposed definition for family reads as follows:

FAMILY

A group of individuals, whether related or unrelated, who are occupying a dwelling.

The Planning Commission held a public hearing regarding this amendment on April 19, 2017. The public comment as recorded in the meeting minutes are as follows:

Ms. Linn stated that she has owned a home in Beaugrand Estates for 20 years. Ms. Linn explained that Beaugrand Estates is a quiet and safe subdivision and that she and her neighbors would like to keep it that way. Ms. Linn stated it is not appropriate for the Planning Commission to change the ordinance to allow weekly rentals in residential areas and subdivisions. Ms. Linn purchased her home in this subdivision because it was quiet and safe. Ms. Linn stated that allowing short term rentals will allow anyone to rent their home, which will bring strangers who are possibly dangerous into the small community. Ms. Linn stated, as they have experienced in the past, this use has brought in strangers who are loud and boisterous and disregard the rights of the residents who own property and pay property taxes. Ms. Linn stated that in the past renters have driven through the subdivision at a high rate of speed and put the safety of the children riding their bikes at risk. Ms. Linn stated that she has been told that renters have walked onto the adjacent property and stolen firewood. Ms. Linn stated she was also told that the renters had a bonfire and put a log against a neighbor's tree that was still burning and it burned the tree. Ms. Linn stated that the tree had to be cut down. Ms. Linn stated that changing this ordinance may result in higher insurance rates for property owners. Ms. Linn stated that changing this ordinance will discourage future buyers from buying a home in this subdivision as no one wants to live in a community with weekly rentals. Ms. Linn stated that weekly rentals will decrease the values of the existing homes, which is not fair to those who believed they were purchasing a home in a residential location and not a commercial location. Ms. Linn stated that Cheboygan offers numerous hotels for those that want to visit the beautiful community. Ms. Linn stated it is unjust to allow strangers to come into the subdivision in order for a small minority to prosper financially at the cost of the safety of the majority who want nothing more than to enjoy their home and feel safe in their community. Ms. Linn stated that many of those who want to rent their homes on a weekly basis do not live in Cheboygan or even in Michigan. Ms. Linn stated that they want to force their desire for financial gain on those who do live here. Ms. Linn questioned how this is fair to the homeowners of Cheboygan County who contribute to this community in so many ways including payment of taxes and spending money in Cheboygan County. Ms. Linn stated that a home may be the most important and expensive purchase that is made. Ms. Linn stated that she wants to maintain the property values for the safety of the communities. Ms. Linn stated that if the Planning Commission votes to allow weekly rentals, they are voting to put the financial desires of the minority above the interest and welfare of the majority which is not right. Ms. Linn stated that the Planning Commission is appointed to this commission to represent those who live in Cheboygan County and to do so in the best interest of all. Ms. Linn asked that the Planning Commission vote against changing the ordinance that allows weekly rentals and continue to make weekly rentals against county ordinance.

Mr. Winchell stated that he lives in Beaugrand Estates and agrees with Ms. Linn completely. Mr. Winchell stated that he has lived there for 50 years and they work hard to keep this as a quiet neighborhood. Mr. Winchell stated that he lives next to the access lot and he does not want to see a situation where people use this access lot and are noisy and stay into the night.

Mr. Jeannotte stated that he has lived in Beaugrand Estates for over 30 years. Mr. Jeannotte noted that Ms. Linn has stated many of his feelings and concerns regarding this proposed amendment. Mr. Jeannotte stated that their community is quiet and safe and that he has raised his family here. Mr. Jeannotte stated that they purchased this property because of the quiet atmosphere and because it is close to town. Mr. Jeannotte stated that weekly rentals bring a whole other element to their community. Mr. Jeannotte stated that he is not in favor of weekly rentals as their home is the biggest asset that they own. Mr. Jeannotte stated that they have been in this community for a long time. Mr. Jeannotte stated that they spent a lot of time thinking about where they wanted to live and they want to protect their home. Mr. Jeannotte stated that he and his wife are adamantly opposed to allowing rentals on weekly

or weekend basis.

Mr. Kelley stated that he has lived in Beaugrand Estates for 24 years. Mr. Kelley stated that this is a quiet and peaceful community and a place where you can play street hockey in the road. Mr. Kelley stated that he understands this is a beautiful place and that is why they live there. Mr. Kelley stated that there are issues with long term rentals and landlords had to be contacted. Mr. Kelley stated that with short term rentals you can run into issues also. Mr. Kelley stated that these are individuals who are not necessarily invested in the community as they do not live in this area. Mr. Kelley stated that this community is important and a whole different world is opened up when short term rentals are allowed.

Mr. Muscott stated he appreciates the residents of Beaugrand Estates and the issues that they have regarding rentals. Mr. Muscott stated that there are hundreds of people who are looking for economic relief under lake shore properties by using short term rentals. Mr. Muscott stated it is a growing economic factor in Cheboygan County. Mr. Muscott stated that issues within Beaugrand Estates may be better controlled with homeowner association or covenants or restrictions within the neighborhood. Mr. Muscott stated that hopefully, we would not have a county wide planning that would be controlled by one or two neighborhoods that want more restrictions.

Ms. Linn appreciates Mr. Muscott's comments, but this situation not only affects Beaugrand Estates. Ms. Linn stated that they purchased their home thinking that they were in a residential area. Ms. Linn stated that weekly renters will have no regard for the neighborhood. Ms. Linn stated that the property owners may be out of the county or out of the state and they only care about the money. Ms. Linn stated that by allowing weekly rentals would be punishing the people who are here and who pay their taxes. Ms. Linn stated that Beaugrand Estates does have articles of incorporation that are legally enforceable and it does restrict the use of homes to single family dwelling homes. Ms. Linn provided an example of a property owner who lives in Florida and bought the residence in Beaugrand Estates just to rent. Ms. Linn stated that the only reason they were able to prevent this short term rental was because of the Zoning Ordinance. Ms. Linn stated that in the past they have had problems with three rental properties. Ms. Linn stated that she is talking about Beaugrand Estates but this amendment will affect everyone in the county. Ms. Linn stated that no one wants to live next to a weekly rental property because the renters do not care that it is your property or belongings. Ms. Linn stated this will allow anyone to rent a house and others will end up dealing with the same problems that they have dealt with in Beaugrand Estates.

Mr. Stempky stated that not all owners are out of state. Mr. Stempky stated that we live in a beautiful area that tourists love to come to. Mr. Stempky stated that there are hotels, but families like to come and stay at a lake location because it gives them a unique experience. Mr. Stempky stated that some families move to this area. Mr. Stempky stated that the families spend money in the area. Mr. Stempky stated that it is not all out of state owners. Mr. Stempky stated that he tries to be a good landlord. Mr. Stempky stated that he provides his phone number and tell them to call if there are any issues. Mr. Stempky stated that the neighbors have his number and can call if there are any issues. Mr. Stempky stated that the lake association has been in support of them. Mr. Stempky stated that they provide service to people who have family members visiting. Mr. Stempky stated that he supports this amendment.

Ms. Jeannotte stated that she is adamantly opposed to this zoning ordinance amendment. Ms. Jeannotte stated that her concerns are regarding safety and security. Ms. Jeannotte stated that she does not know how people are vetted in order to rent these homes. Ms. Jeannotte stated that this is a huge concern. Ms. Jeannotte stated that when she and her husband travel and they rent places they are vetted quite extensively. Ms. Jeannotte stated that they have experienced first hand weekly rentals in Beaugrand Estates and it was disturbing when her children were home and they could not play in the yard. Ms. Jeannotte stated that many of the people who purchase these homes are not neighbors to the homes that they rent. Ms. Jeannotte stated that she is against this amendment.

Ms. Elliott asked if it is possible for this to go on a ballot for the community to vote on as opposed to being decided at this level. Ms. Elliott stated that something this significant should get a community vote.

Mr. Maziasz (Aloha Township) stated that short term rentals are an important factor in our community and around the lake. Mr. Maziasz stated that there are a lot of cottages that are short term rentals and cause no issues at all. Mr.

Maziasz stated that they are family oriented. Mr. Maziasz stated that if there are any issues the Sheriff's Department can be contacted. Mr. Maziasz stated that short term rentals are being categorized as having bad people. Mr. Maziasz stated that they are not bad people. Mr. Maziasz stated that they have an extensive amount short term rentals and they do not have any issues. Mr. Maziasz stated that if there are any issues, it is dealt with through enforcement. Mr. Maziasz stated that you must consider what these people bring into the community as they spend money in the area. Mr. Maziasz stated that it is a great economic growth for our community. Mr. Maziasz stated that if there are any issues there is enforcement to take care of it.

Mr. Elliott stated that there are five cabins in his association and they have rules and regulations that they give to the renters. Mr. Elliott stated that the subdivision should have rules also and the rules should be enforced. Mr. Elliott stated that if they have any issues they will talk to the homeowner and get the matter resolved. Mr. Elliott stated that short term rentals should be allowed. Mr. Elliott stated that their cabin area is nice and it encourages families to get together and rent.

Ms. Stempky stated that she is in favor of short term rentals. Ms. Stempky stated that she lives next door to her rentals that she owns. Ms. Stempky stated that in the past 17 years she has never had an issue. Ms. Stempky stated she has quite a few people that returned numerous times. Ms. Stempky stated that they buy groceries and gas. Ms. Stempky stated that they have not had any problems and this helps Cheboygan.

Public comment was then closed.

Support for this amendment is found in the Cheboygan County Master Plan under the following goal which is written as follows:

GOAL → Ensure promotion and preservation of historic, cultural and recreational resources in Cheboygan County.

Cheboygan County already has an extensive collection of attractions that bring visitors to our area and, if presented in the right way, could help those visitors realize that this is also a great place to do business. Cheboygan County has a very high quality of life which attracts people of all ages. It is a highly desirable place to live and work. Cheboygan County has the most coastlines of any county in Michigan as well as many miles of forest "coastline", or private properties that border a state forest. In addition, the historic resources are significant not only to local residents but played a role in the development of the state and our nation.

Objectives

a. Allow for flexibility in reuse of historic buildings.

Provide more flexibility in allowable uses for existing buildings where it may not be feasible to continue the previous use.

b. Provide ample opportunities for historic and appropriate tourism activities.

Ensure zoning provisions allow for agri-tourism and other tourism that provides a means for economic growth in our rural county.

This amendment has been developed in conjunction with legal counsel.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #138 per Planning Commission recommendation of approval.

Prepared by: Scott McNeil
Community Development Planner

Department: Community Development

CHEBOYGAN COUNTY
Zoning Ordinance Amendment #138

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING ORDINANCE No. 200 TO PROVIDE DEFINITIONS FOR DWELLINGS, DWELLING UNITS and FAMILY.

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS

Section 1. Amendment of Section 2.2.

Section 2.2 of the Cheboygan County Zoning Ordinance No. 200 is hereby amended to amend the following new definitions in their appropriate alphabetical location, which new definitions shall read in their entirety as follows:

Dwelling or Dwelling Unit

Any building or portion thereof which is occupied in whole or in part as a home, residence, or sleeping place, either permanently or temporarily, by one or more families, but not including bed and breakfast, boarding or lodging houses, resorts, resort hotels, recreation farms, vacation lodges, motor inns, hotels, motels and other tourist lodging facilities.

Family

A group of individuals, whether related or unrelated, who are occupying a dwelling.

Section 2. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By:
Its: Chairperson

By: Karen L. Brewster
Its: Clerk



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Consideration of a rezoning application by Mr. Thom Redman to rezone property from Agriculture and Forestry Management (M-AF) zoning district to Light Industrial Development (D-LI).

Introduction:

Section 24.2. of the Cheboygan County Zoning provides the procedure required for processing amendments to the zoning ordinance which includes processing applications for rezoning. The required procedure includes provisions for a Public Hearing to be held by the Planning Commission, public notice requirements and transmitting the Planning Commission's recommendation to the Board of Commissioners.

Included with this summary report is rezoning packet containing the documents which create the official record for the rezoning application. Included in the record are the following;

- The original rezoning application.
- Staff Report.
- Findings of Fact and findings under each of ten rezoning factors by the Planning Commission including final decision.
- Zoning Ordinance Amendment #139 document.

Summary:

The applicant has requested a rezoning of two (2) parcels from Agriculture and Forestry Management (M-AF) zoning district to Light Industrial Development (D-LI). Information regarding the provisions of the zoning ordinance for each of these zoning districts is included in the staff report. The staff report also provides information regarding site conditions, neighboring properties, consistency with the Master Plan.

The Planning Commission held a public hearing regarding the rezoning applications on April 19, 2017. The following public comment was made as recorded in the meeting minutes as follows:

Mr. Muscott congratulated Mr. Redman on expanding. Mr. Muscott stated that more of this is needed in Cheboygan County. Public comment closed.

The Planning Commission developed General Findings and Findings of Fact relative to ten rezoning factors which resulted in the Planning Commission's recommendation to approve the application for rezoning.

Financial Impact: None

Recommendation: Adopt Zoning Ordinance Amendment #139 via the following motion:
Motion by _____, second by _____, to adopt Zoning Ordinance Amendment #139, to incorporate into the Board of Commissioners' record in this matter all Cheboygan County Planning Commission public hearing minutes and all documents submitted to the Planning Commission in Connection with its consideration of the rezoning request, and to adopt as its own the findings made by the Planning Commission at its meeting on April 19, 2017 on the rezoning factors considered by the Planning Commission on the rezoning

Prepared by: Scott McNeil

Department: Community Development

CHEBOYGAN COUNTY
Zoning Ordinance Amendment #139

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING
ORDINANCE NO. 200

THE COUNTY OF CHEBOYGAN, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Section 3.9.1.

The zoning map incorporated into the Cheboygan County Zoning Ordinance No. 200 by Section 3.9.1 is hereby amended to rezone property located in Walker Township, Cheboygan County from Agriculture and Forestry Management District (M-AF) to Light Industrial Development District (D-LI). The land to be rezoned is described as follows:

Parcel #220-005-200-001-01, Commence at the North East corner of North West 1/4 of North East 1/4, Section 5, T34N,R1W; thence Westerly 250 feet along the north section line; thence South 300 feet; thence East 250 feet to the East line of the North West 1/4 of the North East 1/4; thence North 300 feet to the Point of beginning, part of the North West 1/4 of the North East 1/4. Also Parcel #220-005-200-002-00, Commence at the North East corner of the North West 1/4 of the North East 1/4, Section 5, T34N,R1W; thence West 325 feet to the Point of beginning; thence South 300 feet; thence West 200 feet; thence North 300 feet to the North section line; thence East to the Point of beginning, Part of NW1/4 of the NE1/4.



Map depicting the rezoning

Section 2. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By:

Its: Chairperson

By: Karen L. Brewster

Its: Clerk



CHEBOYGAN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8485 ■ FAX: (231)627-3646
www.cheboygancounty.net/planning/

To: Cheboygan County Board of Commissioners

From: Scott McNeil

Re: STAFF REPORT; Rezoning application by Thomas Redman

Date: April 20, 2017

Introduction

The subject properties proposed to be rezoned are currently in the Agriculture and Forestry Management (M-AF) zoning district. The applicant is requesting a rezoning to Light Industrial Development (D-LI). These parcels are located in Walker Township and identified by parcel code numbers 220-005-200-001-01 and 220-005-200-002-00. The applicant has provided a drawing with the rezoning application depicting the parcels proposed for rezoning.

Figure 1 shows the current zoning of the area and the parcels which are proposed to be rezoned.

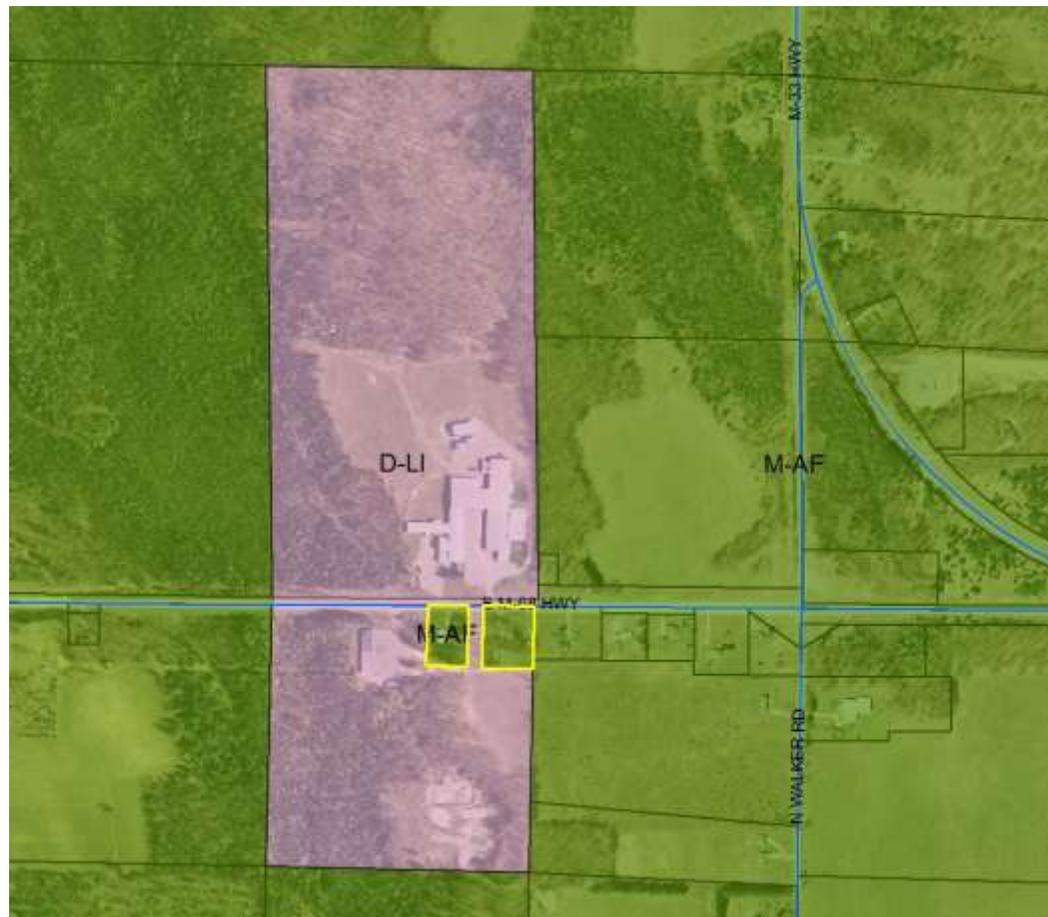


Figure 1 – Subject parcels and existing zoning – parcels highlighted in yellow

General Facts

1. Subject Parcels

The proposed rezoning includes two parcels which are currently zoned M-AF. The area requested to be rezoned totals 3.16 acres (the westerly parcel = 1.38 acres and the easterly parcel = 1.78 acres). Each parcel contains a dwelling and accessory structures.

2. Site Conditions

The parcels have access from East M-68 Highway. The easterly parcel is flat and slightly above road grade. The westerly parcel changes in topography from east to west with existing structures located at road grade. The parcels are comprised entirely of upland and currently have residential structures.

3. Neighboring Parcels

Existing land uses on neighboring parcels lying to north and west are light industrial in use and zoned D-LI. The land to the south is vacant and also currently zoned D-LI. Neighboring parcels to the east are improved with single family dwellings and are zoned M-AF.

4. Comparisons in the zoning setback and area requirements

	M-AF (existing)	D-LI (proposed)
Minimum Dwelling Floor Area	720	Site plan
Minimum Dwelling Width	No minimum	Site plan
Minimum Lot Area	1 acre	Site plan
Minimum Lot Width	150	Site plan
Minimum Front Setback	50	25
Minimum Side Setback	10	10
Minimum Rear Setback	30	10
Maximum Structure Height	35 ^L	

(L. Commercial Farm Buildings are exempt from maximum structure height requirements.)

5. Uses allowed in the existing M-AF zoning district under Article 9

SECTION 9.2. PERMITTED USES

9.2.1. Single and two family homes.

9.2.2. Farm dwellings, barns, stables, silos, housing for farm labor, and accessory buildings, structures and uses customarily incidental to any of the foregoing permitted uses.

9.2.3. Agricultural, horticultural, dairy farming, cattle raising, poultry raising, livestock raising, forestry and other similar enterprises excluding however, rendering plants, commercial fertilizer production, garbage feeding or disposal activities.

9.2.4. Greenhouses and nurseries.

9.2.5. Markets for the sale of products grown or produced upon the premises together with incidental products related thereto not grown or produced upon the premises but which are an unsubstantial part of said business.

9.2.6. Home occupations as defined in this ordinance.

9.2.7. Essential services.

SECTION 9.2. PERMITTED USES (continued)

- 9.2.8. Cemeteries.
- 9.2.9. Private aircraft landing strips.
- 9.2.10. Temporary mobile homes and travel trailers maintained in sound running condition with a current vehicle license. (See Section 17.7)
- 9.2.11. Tree farms, forest production and forest harvesting operations including portable sawmills, log storage yards and related activities.
- 9.2.12. Hunting grounds, fishing sites and wildlife preserves.
- 9.2.13. Private hunting and fishing cabins.
- 9.2.14. Agricultural Building, Private Storage / Workshop Building, and Agricultural / Private Storage / Workshop Building

SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS

- 9.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special uses and ARTICLE 18, SPECIAL LAND USE (SLU) PERMIT PROCEDURES AND STANDARDS for instructions on applying for permits.
- 9.3.2. Automobile repair and service and gasoline stations.
- 9.3.3. Churches and parish houses, schools and educational institutions and other municipal buildings, structures and uses.
- 9.3.4. Community buildings, public parks and recreational areas, playgrounds and campgrounds.
- 9.3.5. Entertainment and eating establishments.
- 9.3.6. Commercial Hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)
- 9.3.7. Golf courses, country clubs and sportsmen's' associations or clubs.
- 9.3.8. Grocery and party stores.
- 9.3.9. Resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities.
- 9.3.10. Slaughter houses and meat packing plants.
- 9.3.11. Travel trailer courts, tenting areas and general camping grounds.
- 9.3.12. Public airports and landing fields, with appurtenant facilities.
- 9.3.13. Non-essential public utility and service buildings.
- 9.3.14. Nursing or convalescent homes.
- 9.3.15. Animal feedlots or piggeries.
- 9.3.16. Earth removal, quarrying, gravel processing, mining and related mineral extraction businesses.
- 9.3.17. Kennels, pet shops and veterinary hospitals.
- 9.3.18. Junk yards, salvage yards, and waste disposal sites. (Rev. 04/26/08, Amendment #75)
- 9.3.19. Commercial composting (Rev. 04/28/00, Amendment #14)
- 9.3.20. Contractor's Yards, provided all of the following requirements are met:
 - 9.3.20.1. Minimum 10 acre parcel.
 - 9.3.20.2. Minimum 330' of road frontage / lot width.
 - 9.3.20.3. Minimum Setbacks: 100' front; 75' side; 100' rear.
 - 9.3.20.4. All related equipment and materials must be stored within an enclosed building, not to exceed 5,000 square feet, or screened from view from public or private roads and adjoining properties under different ownership behind a wooden fence or greenbelt.
 - 9.3.20.5. Buildings and uses permitted herein shall only be approved for parcels occupied by the parcel owner and which shall contain the owner's primary residence.
- 9.3.21. Public and private wind generation and anemometer towers. (Rev. 06/17/04, Amendment #31)

SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS (continued)

9.3.22. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district.

6. Uses allowed in proposed D-LI zoning district under Article 7

SECTION 7.2. PERMITTED USES

7.2.1. Any use permitted in the D-CM, Commercial Development District which does not require a Special Land Use Permit.

6.2.1. Any use permitted in the D-RS, Residential Development District.

6.2.2. Automobile, boat, equipment, and farm machinery sales, repair, rental and washing establishments.

6.2.3. Bars and taverns.

6.2.4. Bed and Breakfast .

6.2.5. Bowling alleys, pool or billiard parlors and clubs.

6.2.6. Cabinet making shops.

6.2.7. Dance, music, voice studios.

6.2.8. Dress making, millinery, clothing stores.

6.2.9. Drive in eating establishments, fast food establishments, and restaurants.

6.2.10. Farm product stands.

6.2.11. Funeral homes, undertaking establishments.

6.2.12. Hotels, motels.

6.2.13. Laboratories.

6.2.14. Nurseries for flowers and plants.

6.2.15. Offices.

6.2.16. Parking lots, buildings and garages.

6.2.17. Retail sales establishment, General

6.2.18. Retail sales establishment, Household

Uses permitted in the D-RS, Residential Development District per section 6.2.1.;

4.2.1. Single Family Dwellings and Two Family Dwellings

4.2.2. Gardening.

4.2.3. Existing farms and agricultural uses.

4.2.4. Public, parochial and private schools, libraries and municipal structures and uses.

4.2.5. Churches

4.2.6. Home occupations subject to the limitations as defined.

4.2.7. Office or studio of a physician, dentist or other professional person residing on the premises.

4.2.8. Essential public utility services, excluding buildings and regulator stations.

4.2.9. *Reserved for future use*

4.2.10. State licensed residential facilities (6 or less persons).

4.2.11. Private storage buildings, subject to the requirements of Section 17.23

SECTION 7.3. USES REQUIRING SPECIAL LAND USE PERMITS

7.3.1. Any use which requires a Special Land Use Permit in the D-CM, Commercial Development District, except Child Caring Institutions.

6.3.1. Bus Terminals.

6.3.2. Commercial cleaning plants, dry cleaning, laundry establishments.

SECTION 7.3. USES REQUIRING SPECIAL LAND USE PERMITS (continued)

- 6.3.3. Contractor's yards, equipment storage and materials handling operations.
- 6.3.4. Gasoline service stations and garages.
- 6.3.5. Commercial kennels, pet shops, and veterinary hospitals, according to Section 17.16.
- 6.3.6. Outdoor, drive-in theaters.
- 6.3.7. Outdoor commercial recreation activities.
- 6.3.8. Trailer and mobile home parks.
- 6.3.9. Manufacturing, production, processing and fabrication when the operational effects are determined to be no greater than the other uses permitted in this district with respect to noise, glare, radiation, vibration, smoke, odor and/or dust.
- 6.3.10. Junk yards, salvage yards and waste disposal sites.
- 6.3.11. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.
- 6.3.12. Public and private wind generation and anemometer towers.
- 6.3.14 Boat Storage
- 6.3.15 Truck Terminals or Warehouses subject to the requirements of Section 17.26
- 6.3.16 Indoor Storage Facilities
- 6.3.17 Planned Projects subject to provisions of Section 17.2
- 7.3.2. Greenhouses and plant materials.
- 7.3.3. Junk yards, salvage yards and waste disposal sites.
- 7.3.4. Commercial kennels and veterinarian hospitals, according to Section 17.16
- 7.3.5. Manufacturing, fabricating, processing and assembling activities.
- 7.3.6. Manufacture and processing of products such as food, cosmetics, pharmaceuticals and hardware.
- 7.3.7. Petroleum, gas a flammable liquid storage when accessory to a use permitted in the district, excluding tank farms or bulk storage.
- 7.3.8. Public utilities.
- 7.3.9. Tool, die, gauge and machine shops.
- 7.3.9. Tool, die, gauge and machine shops.
- 7.3.10. Vehicle and equipment repair and maintenance, engine overhaul, vehicle body repair, undercoating and rustproofing.
- 7.3.11. Warehousing, wholesale establishments, trucking facilities and terminals, meat locker and/or freezer plants.
- 7.3.12. Water treatment plants and reservoirs, recycling operations and sewage treatment plants.
- 7.3.13. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.
- 7.3.14. Storage facility for building materials, sand, gravel stone, lumber, storage of contractor's equipment and supplies.

SECTION 7.3. USES REQUIRING SPECIAL LAND USE PERMITS (continued)

- 7.3.14. Commercial composting
- 7.3.16. Public and private wind generation and anemometer towers.
- 7.3.17 Indoor Storage Facilities
- 7.3.18 Outdoor Storage Facilities

7. Review of the Master Plan

When evaluating this property for a possible rezoning it should be evaluated based on several factors which include compatibility with surrounding land uses and conformance with the land use goals established in the County’s Master Plan.

It’s important to remember also this statement from the Master Plan:

The Future Land Use category descriptions should be relied upon over the future land use map. In addition, boundaries along the edges of these Future Land Use areas on the map should be interpreted loosely and the actual land use goals may be better described by an adjacent Future Land Use category.

The Future Land Use Map in the Cheboygan County Master Plan determines the recommended land uses in Walker Township and throughout the county respectively. These plans are intended to be a guide for future zoning ordinance amendments, which include rezoning.

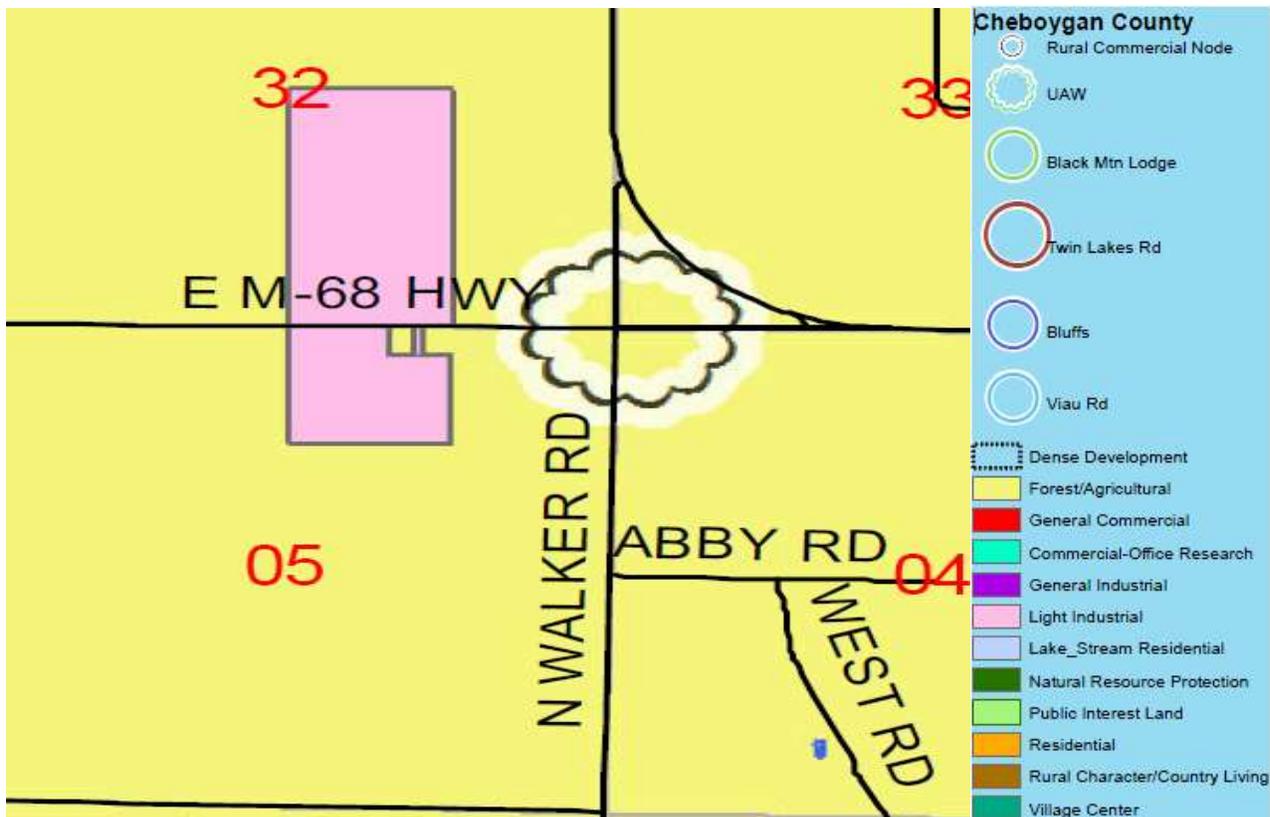


Figure 2 – Subject area - Cheboygan County Master Plan Future Land Use Map.

7. Review of the Master Plan (continued)

The map in Figure 2 shows the portion of the Cheboygan County Master Plan Future Land Use Map for the subject area. Forest/Agricultural, Light Industrial, and Rural Commercial Node future land use categories are noted. These future land use categories are described in the Cheboygan County Master Plan as follows:

Forest / Agricultural

The Forest / Agricultural designation is intended to provide areas where management and production of crops and timber is the predominant land use. For comprehensive planning purposes, private lands in Cheboygan County were included in this category to include forestry or agriculture where they are well suited for future farm and forestry use. Forestry operations, farming and pasture are anticipated future uses for this area. Residential uses are consistent with farm and forestry operations when properly designed and located to minimize lands taken out of agricultural or forestry. Mineral extraction, especially sand and gravel operations, is anticipated to continue in the Forest / Agricultural areas. Specific uses directly related to forestry and agriculture, such as sawmills or agricultural product processing, are also consistent with the forest and agricultural classification. Ideally, a parcel size of forty acres or more is consistent with maintaining economically viable forestry and agricultural uses. However, it is also important to recognize that niche, high-value agricultural crops can be grown on as little as 1-2 acres. Open space or cluster residential incentives could encourage maintenance of larger lots for agriculture or forestry use.

Appropriate uses for this area include forestry, agricultural operations, mineral extraction (such as oil & gas production), timber production, sawmills and agricultural product processing centers, smaller niche farming operations, open space or clustered residential. Also, appropriate uses include small to mid-size campgrounds and similar rural tourist lodging uses.

Rural Commercial Nodes

Rural Commercial Node includes land, often at road intersections, which serve as nodes for the surrounding rural community. These areas have a mix of small-scale mixed uses. There would be usually no more than a few of these uses at any intersection due to traffic safety. Larger clustering of such commercial uses would be more appropriate in one of the other Commercial and Village Center future land use areas. Rural Commercial Nodes each have their own unique character and any rezoning must take into consideration the existing uses and uses that are compatible with the existing uses. Although these are commercial areas, they are not necessarily in need of rezoning to the Commercial zoning district. It is more likely that a new and unique zoning district or overlay zoning may be more appropriate.

The following uses may be appropriate for some Rural Commercial Nodes: assembly halls, institutional uses such as fire stations, township halls, recycling centers, schools, community centers, small scale commercial uses such as retail, restaurants, and bars. Alverno is an example of a Rural commercial node.

Light Industrial

The Light Industrial classification designates areas, which have adequate infrastructure, and services available to support industrial uses but the uses have minimal environmental impact. With proper buffering Light Industrial uses can be compatible with adjacent residential developments. Light Industrial uses would not give off any smoke, noise, odors, glare or vibrations and typical light industrial uses would include assembly, machine shops, wholesale distribution, storage and similar activities within enclosed buildings. Limited outdoor storage of equipment or materials may be considered.

8. Summary

The subject property is located on a state highway (East M-68). The Cheboygan County Master Plan Future Land Use map indicates the subject area to be in the Light Industrial category. The subject parcels are indicated in the Forest/Agricultural future land use category.

The surrounding properties to the north and west are currently zoned Light Industrial (D-LI) and are industrial in use. The area of the area to the south is vacant and currently zoned D-LI. There are single family dwellings located to the east of the subject property and are zoned Agriculture and Forestry Management. This proposed rezoning appears consistent with most of the surrounding future land use categories indicated on the Master Plan Future Land Use Map. The parcels proposed to be rezoned are in the Forest/Agriculture future land use category while being surrounded on three (3) sides by property in the Light Industrial future land use category.

Correspondence Received Concerning The Rezoning Application:

No correspondence was received regarding this rezoning application.

9. Planning Commission Recommendation

The Planning Commission held a public hearing regarding the rezoning application on April 19, 2017, and has recommended that both parcels be rezoned to Light Industrial Development District (D-LI). A copy of their general findings and finding relating to ten (10) rezoning factors are provided.

CHEBOYGAN COUNTY PLANNING COMMISSION

Thomas Redman
Rezoning

Applicant: Thomas Redman
1715 East M-68
Afton, MI 49705

Owner: Exodus 33:13 LLC
1715 East M-68
Afton, MI 49705

Parcel: Section 5, Walker Township
Parcel Nos. 200-005-200-001-01 and 220-005-200-002-00.

Hearing Date: Wednesday April 19, 2017 at 7:00 p.m.

PROPERTY DESCRIPTION

The property proposed to be rezoned is described more fully as: Situated in the Township of Walker, County of Cheboygan and State of Michigan, Parcel #161-005-200-001-01, COM NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH WLY 250FT ALG N SEC LI; TH S 300FT; TH E 250FT TO E LI OF NW1/4 OF NE1/4; TH N 300FT TO POB, PT OF NW1/4 OF NE1/4.

Also Parcel #220-005-200-002-00, COM AT NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH W 325FT TO POB; TH S 300FT; TH W 200FT; TH N 300FT TO N. SEC LI; TH E TO POB, PT OF NW1/4 OF NE1/4.

Hereinafter referred to as the "Property".

APPLICATION

The Applicants seeks a rezoning to D-LI (Light Industrial Development District) from M-AF (Agriculture and Forestry Management District)

The Planning Commission having considered the Application, the Planning Commission having heard the statements of the Applicants, the Planning Commission having considered letters submitted by members of the public and comments by members of the public and written evidence and exhibits on the record, and the Planning Commission having reached a decision on this matter, states as follows:

GENERAL FINDINGS OF FACT

1. The Planning Commission finds that the application for rezoning is made by Thomas Redman. See exhibit 4
2. Thomas Redman is the property owner, Exodus 33:13 LLC.
3. The Planning Commission finds that the applicant proposes rezoning of the

property, as provided in the application, from Agricultural and Forestry Management District (M-AF) to Light Industrial Development District (D-LI). See exhibit 4.

4. The Planning Commission finds that the legal description of the property, proposed to be rezoned, is included with the application. See exhibit 4.
5. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the area where the proposed rezoning is being proposed as Light Industrial, Forestry/Agriculture and Rural Commercial Node and the parcels proposed to be rezoned Forestry/Agriculture. See exhibit 11
6. The Planning Commission finds that the lots neighboring the property are currently zoned Light Industrial Development District (D-LI) and Agriculture and Forestry Management District (M-AF)

REZONING FACTORS

1. Is the proposed rezoning reasonably consistent with surrounding uses?

- A. The Planning Commission finds that based upon the information provided in the staff report, which includes the subject area located on the Cheboygan County Master Plan Future Land Use Map, that the property is surrounded on north, south and west by land in the Light Industrial future land use category. See exhibit 7 figure 2.
- B. The Planning Commission finds that the neighboring property to the west and north contains industrial uses.
- C. The Planning Commission finds that the Cheboygan County Master Plan states that actual land use goals may be better described by an adjacent Future Land Use category and the surrounding properties are mostly designated as a Light Industrial future land use category.
This standard has been met.

2. Will there be an adverse physical impact on surrounding properties?

- A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties. Activities which could occur if the subject property is rezoned would not physically disturb the properties surrounding the land proposed for the rezoning. See exhibit 1 and 4.
- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, the future land use categories for land surrounding the property on the north, south and west is Light Industrial and an area to the east Rural Commercial Node. There is support in the Master Plan that this proposed

rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

This standard has been met.

3. Will there be an adverse effect on property values in the adjacent area?

- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the rezoning is granted, there would be an adverse effect on property values in the area.

This standard has been met.

4. Have there been changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?

- A. The Planning Commission finds that Future Land Use Map designates an area to the east of the property as Rural Commercial Node and area to the north, west and south of the property as Light Industrial. See exhibit 2 and 11
- B. The Planning Commission finds that the industry on the neighboring property has expanded and there is a need for jobs in the region and demand for this industry is a community need.

This standard has been met.

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?

- A. The Planning Commission finds that light industrial uses currently exist to the west and to the north of the property and there is no evidence that the rezoning would deter the improvement or development of adjacent property in accordance with existing regulations, much less future land use plans as proposed in Cheboygan County's Future Land Use Map. See exhibits 1, 2 and 11.

This standard has been met.

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?

- A. The Planning Commission finds that neighboring property to the north south and west is currently zoned Light Industrial Development District (D-LI). As such, the proposed rezoning does not create a special privilege or result in spot zoning. See exhibit 11.
- B. The Planning Commission finds that the rezoning of these properties would improve consistency of the zoning scheme for this area.

This standard has been met.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds light industrial uses to the west and north of the property. See exhibit 11.
- B. The Planning Commission finds that given the Master Plan and Future Land Use Map, the rezoning would be more in line with uses allowed under the future land use designation for the area. See exhibit 2.
This standard has been met.

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that the Future Land Use Map designates an area to the north, west and south of the property as Light Industrial. See exhibit 2 and 11.
- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, and Future Land Use Map, the future land use categories for surrounding properties may very well better describe the desired future land for the property and there is support in the Master Plan that this proposed rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.
This standard has been met.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that the property is or will be served by adequate public and private facilities by the applicant considering the type of uses which may be permitted on the property. See exhibit 3.
This standard has been met.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

- A. The Planning Commission finds that there is little land area with road frontage on sites nearby for zoned for light industrial uses. See exhibit 11.
This standard has been met.

DECISION

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to recommend approval of the rezoning to the Cheboygan County Board of Commissioners based on General Findings and the Rezoning Factors. Motion carried unanimously.

DATE DECISION AND ORDER ADOPTED

April 19, 2017

Date



Chair, Patty Croft



Secretary, Charles Freese

CHEBOYGAN COUNTY PLANNING COMMISSION

Thomas Redman

Exhibit List

1. Cheboygan County Zoning Ordinance
2. Cheboygan County Master Plan
3. Notice of Planning Commission Meeting (1 Page)
4. Zoning Amendment Application (2 Pages)
5. Warranty Deed Dated 03/11/17 – Parcel # 220-005-200-002-00 (2 Pages)
6. Warranty Deed Dated 03/11/17 – Parcel #220-005-200-001-01 (2 Pages)
7. Notice of Assessment, Taxable Valuation and Property Classification – Parcel 220-005-200-002-00 (1 Page)
8. Notice of Assessment, Taxable Valuation and Property Classification – Parcel 220-005-200-001-01 (1 Page)
9. Mailing List (2 Pages)
10. Site Plan (1 Page)
- 11.
- 12.
- 13.
- 14.
- 15.

Note: Planning Commission members have exhibits 1 and 2.

NOTICE
CHEBOYGAN COUNTY PLANNING COMMISSION MEETING and PUBLIC HEARING
WEDNESDAY, APRIL 19, 2017 AT 7:00 PM
ROOM 135 – COMMISSIONERS ROOM
CHEBOYGAN COUNTY BUILDING, 870 S. MAIN ST., CHEBOYGAN, MI 49721

- 1.) **An Ordinance to amend the Cheboygan County Zoning Ordinance #200** to amend the definition of dwelling and family to allow short term rental of dwellings.
- 2.) **RACC Enterprises, LLC and Griswold Mountain Properties, LLC** - Requests a Special Use Permit for a wireless communication facility (section 17.13.). The property is located at 6444 Griswold Mountain Drive, Tuscarora Twp., section 12, parcel #161-012-300-003-01 and #161-012-300-003-01, and is zoned Agriculture and Forestry Management (M-AF).
- 3.) **Edward Shovan** - Requests a Special Use Permit for an Indoor Storage Facility (50 ft. x 144 ft.) and a change of use for an existing structure from Private Storage to Indoor Storage Facility (40 ft. x 144 ft.) (section 6.3.16.). The property is located at 1771 and 1829 South Straits Highway, Tuscarora Twp., section 7, parcel #161-007-300-010-01 and #161-012-300-010-02, and is zoned Commercial Development (D-CM).
- 4.) **Triple D Disposal / Erica Wheelock/ Bonnie Nagy** - Requests a Special Use Permit for Waste Hauling (Section 7.3.13.) The property is located at 1988 Levering Rd, Beaugrand Township, parcel #041-026-300-003-05 and is zoned Light Industrial Development (D-LI).
- 5.) **Robert Andrews** - Requests a Special Use Permit for an Indoor Storage Facility (30 ft. x 140 ft.) (section 6.3.16.). The property is located at 6123 North Straits Highway, Inverness Twp., section 34, parcel #091-034-400-006-03, and is zoned Commercial Development (D-CM).
- 6.) **Thomas Redmond / Exodus 33:13, LLC** - Requests a rezoning from Agriculture and Forestry Management District (M-AF) to Light Industrial Development District (D-LI). The property proposed to be rezoned is located in Walker Township, Section 5 and described as follows;
Parcel #220-005-200-001-01 and described as, COM NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH WLY 250FT ALG N SEC LI; TH S 300FT; TH E 250FT TO E LI OF NW1/4 OF NE1/4; TH N 300FT TO POB, PT OF NW1/4 OF NE1/4. Also Parcel #220-005-200-002-00 and described as, COM AT NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH W 325FT TO POB; TH S 300FT; TH W 200FT; TH N 300FT TO N. SEC LI; TH E TO POB, PT OF NW1/4 OF NE1/4

Please visit the Planning and Zoning office or visit our website to see the proposed ordinance amendment and special use permit applications and the associated drawings and documents. These documents and staff report may be viewed at www.cheboygancounty.net/planning/. Comments, questions, and correspondence may be sent to planning@cheboygancounty.net or Planning & Zoning Department, PO Box 70, 870 South Main St., Rm. 103, Cheboygan, MI 49721, or presented at the meeting.

Persons with disabilities needing accommodations for effective participation in the public hearing should contact the Community Development Director at the above address one week in advance to request mobility, visual, hearing or other assistance.

ZONING AMENDMENT APPLICATION

Id- Receipt # 5489
Fee \$ 225- Date _____

CHEBOYGAN COUNTY
PLANNING & ZONING DEPT.
870 S. MAIN ST., RM 103. PO BOX 103
CHEBOYGAN, MI 49721

Application Approved by: _____

TELEPHONE: (231) 627-8489
FAX: (231) 627-3646
www.cheboygancounty.net

PLEASE PRINT

LOCATION (For property rezoning)

Address 1668 E-M68 HWY AFTON, MI 49705 1716 E M-68 HWY AFTON, MI 49705	City / Village AFTON	Township/Sec. T34N, R1W	Zoning District
Property Tax I.D. (Parcel) Number 16-220-005-200-002-00 16-220-005-200-001-01	Subdivision or Condo. Name/Plat or Lot No.		

APPLICANT

Name THOMAS J. REDMAN	Telephone 231-238-9366	Fax
Address 1715 M-68 EAST,	City & State AFTON, MI	Zip Code 49705
		E-Mail TREDMAN@TUBEFAB.ORG

PROPERTY OWNER (If different from applicant)

Name EXODUS 33:13, LLC	Telephone 231-238-9366	Fax 231-238-9918
Address 1715 M-68 EAST,	City & State AFTON, MI	Zip Code 49705

I. Action Requested

I (we) the undersigned do hereby request that the Cheboygan County Board of Commissioners approve the following petition for a zoning amendment.

A. Text Amendment: Amend Article ____ Section ____ of Cheboygan County Zoning Ordinance No. 200 by making the following change(s):

B. Rezone from AGRICULTURAL to LIGHT INDUSTRIAL the property(s) described in Section II. A previous application for a variance, special use permit, or rezoning on this land has has not been made with respect to these premises in the last year. If a previous appeal, special use permit, or rezoning application was made, state the date _____, nature of action requested _____, and the decision _____.

II. Property Information (For rezoning)

A. Legal description of property(s) proposed for rezoning:

SEE ATTACHED FORMS L-4400

B. List all deed restrictions, if applicable:

NONE KNOWN

C. Names and addresses of all other persons, firms, or corporations having a legal or equitable interest in the land, if applicable.

NONE

D. This area is X unplatted, _____ platted, _____ will be platted. If platted, name of plat:

E. Present use of the property is: 1668 M-68 EAST - RESIDENTIAL RENTAL
1716 M-68 EAST - UNOCCUPIED RESIDENCE USED FOR STORAGE

F. Attach a drawing of the property.

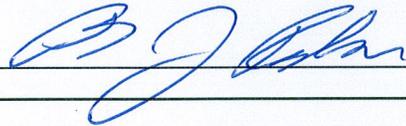
III. Justification for Requested Action

X State specifically the reason(s) for this text amendment request at this time. Also attach any supporting documentation.

B. If this is a proposed rezoning, what possible negative impacts could occur and what proposed mitigation would take place?

NONE KNOWN

Does the property owner give permission for County zoning officials to enter his or her property for inspection purposes? Yes No

Owner's Signature  Date 3/6/17

IV. Affidavit

The undersigned affirms that he or she is the OWNER (owner, lessee, other type of interest) involved in the Petition and that the answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his or her knowledge and belief.


Applicant's Signature

3/6/17
Date

WARRANTY DEED

Redman Company, a Michigan limited liability company, whose address is P.O. Box 4215, Troy, Michigan 48099-4215 (Grantor), conveys and warrants to Exodus 33:13, L.L.C., a Michigan limited liability company, whose address is 1715 M-68 East, Afton, Michigan 49705 (Grantee), the real property in the Township of Walker, County of Cheboygan, Michigan, and described as:

Commencing at the Northeast corner of the NW ¼ of the NE ¼ of Section 5, T34N, R1W; thence West on the North Section line 325.00 feet to the Place of Beginning of this description; thence South at right angles 300.00 feet; thence West at right angles 200.00 feet; thence North at right angles 300.00 feet to the North Section line; thence East on the North Section line to the Place of Beginning; being a part of the NW ¼ of the NE ¼ of Section 5, T34N, R1W.

Tax Parcel ID# 220-005-200-002-00

Commonly known as the Wilson property (the Premises)

For \$60,000.00, Sixty Thousand and no/100 Dollar,

subject to any easements and building and use restrictions of record and the lien of taxes not yet due and payable.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: March 11, 2017

Redman Company, L.L.C., a Michigan limited liability company

/s/ 
Robert J. Redman, Member

STATE OF MICHIGAN)
COUNTY OF CHEBOYGAN)

Acknowledged before me in Cheboygan County, Michigan on March 11, 2017 by
Robert J. Redman.

/s/ Emmett L. Ross
Notary public, State of Michigan, County of EMMET
My commission expires: 09-13-2019
Acting in the County of Cheboygan

Drafted by and when recorded return to:

John R. Fowler, Jr., Esq.
Law Office of John R. Fowler, Jr., P.L.L.C.
P.O. Box 360361

When recorded return to:

Exodus 33:13, L.L.C., 1715 M-68, Afton, MI 49705

Send subsequent tax bills to:

Exodus 33:13, L.L.C., 1715 M-68, Afton, MI 49705

Recording Fee:

Transfer Tax:

WARRANTY DEED

Redman Company, a Michigan limited liability company, whose address is P.O. Box 4215, Troy, Michigan 48099-4215 (Grantor), conveys and warrants to Exodus 33:13, L.L.C., a Michigan limited liability company, whose address is 1715 M-68 East, Afton, Michigan 49705 (Grantee), the real property in the Township of Walker, County of Cheboygan, Michigan, and described as:

Commencing at the Northeast corner of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 5, T34N, R1W; thence in a Westerly direction 250.00 feet along North line of NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, Section 5, T34N, R1W; thence 300.00 feet in a Southerly direction; thence 250.00 feet in an Easterly direction to the East line of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 5, T34N, R1W; thence in a Northerly direction 300.00 feet along the East line of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 5, T34N, R1W to the Point of Beginning; being a rectangular piece of land in the Northeast corner of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, Section 5, T34N, R1W.

Tax Parcel ID# 220-005-200-001-01

Commonly known as the Hanel property (the Premises)

For \$30,000.00, Thirty Thousand and no/100 Dollar,

subject to any easements and building and use restrictions of record and the lien of taxes not yet due and payable.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: March 11, 2017

Redman Company, L.L.C., a Michigan
limited liability company

/s/



Robert J. Redman, Member

STATE OF MICHIGAN)
COUNTY OF CHEBOYGAN)

Acknowledged before me in Cheboygan County, Michigan on March 11, 2017 by
Robert J. Redman.

/s/ Lyette L. Ross
Notary public, State of Michigan, County of EMMET
My commission expires: 09-13-2019
Acting in the County of Cheboygan

Drafted by and when recorded return to:

John R. Fowler, Jr., Esq.
Law Office of John R. Fowler, Jr., P.L.L.C.
P.O. Box 360361

When recorded return to:

Exodus 33:13, L.L.C., 1715 M-68, Afton, MI 49705

Send subsequent tax bills to:

Exodus 33:13, L.L.C., 1715 M-68, Afton, MI 49705

Recording Fee:

Transfer Tax:

Notice of Assessment, Taxable Valuation, and Property Classification

This form is issued under the authority of P.A. 206 of 1893, Sec. 211.24 (c) and Sec.211.34c, as amended. This is a model assessment notice to be used by the local assessor.

FROM DIANN MOST WALKER TOWNSHIP ASSESSOR 18443 1 MILE HWY ONAWAY, MI 49765	PARCEL IDENTIFICATION PARCEL CODE NUMBER: 16-220-005-200-002-00 PROPERTY ADDRESS: 1668 E M-68 HWY AFTON, MI 49705
NAME AND ADDRESS OF OWNER OR PERSON NAMED ON ASSESSMENT ROLL: REDMAN COMPANY, LLC 1715 E M-68 HWY AFTON MI 49705	PRINCIPAL RESIDENCE EXEMPTION % Exempt As "Homeowners Principal Residence": .00% % Exempt As "Qualified Agricultural Property": .00% % Exempt As "MBT Industrial Personal": .00% % Exempt As "MBT Commercial Personal": .00% Exempt As "Qualified Forest Property": <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Exempt As "Development Property": <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

ACCORDING TO MCL 211.34c THIS PROPERTY IS CLASSIFIED AS: 400 (400 RESIDENTIAL)

PRIOR YEAR'S CLASSIFICATION: 400 (400 RESIDENTIAL)

	PRIOR AMOUNT YEAR: 2016	CURRENT TENTATIVE AMOUNT YEAR: 2017	CHANGE FROM PRIOR YEAR TO CURRENT YEAR
1. TAXABLE VALUE (Current amount is tentative):	40,400	38,700	-1,700
2. ASSESSED VALUE:	40,400	38,700	-1,700
3. TENTATIVE EQUALIZATION FACTOR: 1.000			
4. STATE EQUALIZED VALUE (Current amount is tentative):	40,400	38,700	-1,700
5. There WAS/WAS NOT a transfer of ownership on this property in 2016 . WAS NOT			

The 2017 Inflation rate Multiplier is: 1.009

Legal Description: COM AT NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH W 325FT TO POB; TH S 300FT; TH W 200FT; TH N 300FT TO N SEC LI; TH E TO POB, PT OF NW1/4 OF NE1/4. 616/448;754/88;754/91

March Board of Review Appeal Information:

The Taxable Value, the Assessed Value, the State Equalized Value, the Property Classification, or the Transfer of Ownership may be appealed by filing a protest with the Local Board of Review. Protests are made to the Board of Review by completing a Board of Review Petition Form. A Petition Form may be obtained directly from the local unit or from the State Tax Commission at www.michigan.gov/treasury. Click on Forms (at top of page), then click on Property Tax, then click on Board of Review to obtain Form L-4035.

March Board of Review Information:

WALKER TOWNSHIP HALL, 7021 MONTGOMERY RD MONDAY, MARCH 13, 9:00AM - 3:00PM THURSDAY, MARCH 16, 3:00PM - 9:00PM **NOTICES WERE REPRINTED AND MAILED TO CORRECT ASSESSOR INFORMATION 2.27.2017**

Not less than 14 days before the meeting of the Board of Review, the assessment notice shall be mailed to the property owner.
 Property taxes were calculated on the Taxable Value (see line 1 above). The Taxable Value number entered in the "Change from Prior Year to Current Year" column, does not indicate a change in your taxes. This number indicates the change in Taxable Value.
 State Equalized Value is the Assessed Value multiplied by the Equalized Factor, if any. State Equalized Value must approximate 50% of the market value.

IF THERE WAS A TRANSFER OF OWNERSHIP on your property in 2016, your 2017 Taxable Value will be the same as your 2017 State Equalized Value.
 IF THERE WAS NOT A TRANSFER OF OWNERSHIP on your property in 2016, your 2017 Taxable Value is calculated by multiplying your 2016 Taxable Value by 1.009 (Inflation Rate Multiplier for the current year). Physical changes in your property may also increase or decrease your Taxable Value. Your 2017 Taxable Value cannot be higher than your 2017 State Equalized Value.

The denial of an exemption from the local school operating tax for "qualified agricultural properties" may be appealed to the local Board of Review. The denial of an exemption from the local school operating tax for a "homeowner's principal residence" may be appealed to the Michigan Tax Tribunal by the filing of a petition within 35 days of issuance of this notice. The petition must be a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

Filing a protest at the Board of Review is necessary to protect your right to further appeal valuation and exemption disputes to the Michigan Tax Tribunal and classification appeals to the State Tax Commission. Properties classified Commercial Real, Industrial Real or Developmental Real may be appealed to the regular March Board of Review or to the Michigan Tax Tribunal by filing a petition by May 31. Commercial Personal, Industrial Personal, or Utility Personal Property may be appealed to the regular March Board of Review or to the Michigan Tax Tribunal by filing of a petition by May 31 if a personal property statement was filed with the local unit prior to the commencement of the Board of Review as provided by MCL 211.19, except as otherwise provided by MCL 211.9m, 211.9n and 211.9o. The petition must be a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

HOMEOWNER'S PRINCIPAL RESIDENCE AFFIDAVIT INFORMATION REQUIRED BY P.A. 114 OF 2012. If you purchased your principal residence after May 1 last year, to claim the principal residence exemption, if you have not already done so, you are required to file an affidavit by June 1 for the immediately succeeding summer tax year levy and all subsequent tax levies or by November 1 for the immediate succeeding winter tax levy and all subsequent tax levies.

Notice of Assessment, Taxable Valuation, and Property Classification

This form is issued under the authority of P.A. 206 of 1893, Sec. 211.24 (c) and Sec.211.34c, as amended. This is a model assessment notice to be used by the local assessor.

FROM DIANN MOST WALKER TOWNSHIP ASSESSOR 18443 1 MILE HWY ONAWAY, MI 49765	PARCEL IDENTIFICATION PARCEL CODE NUMBER: 16-220-005-200-001-01 PROPERTY ADDRESS: 1716 E M-68 HWY AFTON, MI 49705
NAME AND ADDRESS OF OWNER OR PERSON NAMED ON ASSESSMENT ROLL: REDMAN COMPANY, LLC 1715 E M-68 HWY AFTON MI 49705	PRINCIPAL RESIDENCE EXEMPTION % Exempt As "Homeowners Principal Residence": .00% % Exempt As "Qualified Agricultural Property": .00% % Exempt As "MBT Industrial Personal": .00% % Exempt As "MBT Commercial Personal": .00% Exempt As "Qualified Forest Property": <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Exempt As "Development Property": <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

ACCORDING TO MCL 211.34c THIS PROPERTY IS CLASSIFIED AS: 400 (400 RESIDENTIAL)

PRIOR YEAR'S CLASSIFICATION: 400 (400 RESIDENTIAL)

	PRIOR AMOUNT YEAR: 2016	CURRENT TENTATIVE AMOUNT YEAR: 2017	CHANGE FROM PRIOR YEAR TO CURRENT YEAR
1. TAXABLE VALUE (Current amount is tentative):	27,674	27,923	249
2. ASSESSED VALUE:	31,400	29,600	-1,800
3. TENTATIVE EQUALIZATION FACTOR: 1.000			
4. STATE EQUALIZED VALUE (Current amount is tentative):	31,400	29,600	-1,800
5. There WAS/WAS NOT a transfer of ownership on this property in 2016 . WAS NOT			

The 2017 Inflation rate Multiplier is: 1.009

Legal Description: COM NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH WLY 250FT ALG N SEC LI; TH S 300FT; TH E 250FT TO E LI OF NW1/4 OF NE1/4; TH N 300FT TO POB, PT OF NW1/4 OF NE1/4. 752/924

March Board of Review Appeal Information:

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WALKER TOWNSHIP HALL, 7021 MONTGOMERY RD
 MONDAY, MARCH 13, 9:00AM - 3:00PM
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NOTICES WERE REPRINTED AND MAILED TO CORRECT ASSESSOR INFORMATION 2.27.2017

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IF THERE WAS NOT A TRANSFER OF OWNERSHIP on your property in 2016, your 2017 Taxable Value is calculated by multiplying your 2016 Taxable Value by 1.009 (Inflation Rate Multiplier for the current year). Physical changes in your property may also increase or decrease your Taxable Value. Your 2017 Taxable Value cannot be higher than your 2017 State Equalized Value.

The denial of an exemption from the local school operating tax for "qualified agricultural properties" may be appealed to the local Board of Review. The denial of an exemption from the local school operating tax for a "homeowner's principal residence" may be appealed to the Michigan Tax Tribunal by the filing of a petition within 35 days of issuance of this notice. The petition must be a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

Filing a protest at the Board of Review is necessary to protect your right to further appeal valuation and exemption disputes to the Michigan Tax Tribunal and classification appeals to the State Tax Commission. Properties classified Commercial Real, Industrial Real or Developmental Real may be appealed to the regular March Board of Review or to the Michigan Tax Tribunal by filing a petition by May 31. Commercial Personal, Industrial Personal, or Utility Personal Property may be appealed to the regular March Board of Review or to the Michigan Tax Tribunal by filing of a petition by May 31 if a personal property statement was filed with the local unit prior to the commencement of the Board of Review as provided by MCL 211.19, except as otherwise provided by MCL 211.9m, 211.9n and 211.9o. The petition must be a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

HOMEOWNER'S PRINCIPAL RESIDENCE AFFIDAVIT INFORMATION REQUIRED BY P.A. 114 OF 2012. If you purchased your principal residence after May 1 last year, to claim the principal residence exemption, if you have not already done so, you are required to file an affidavit by June 1 for the immediately succeeding summer tax year levy and all subsequent tax levies or by November 1 for the immediate succeeding winter tax levy and all subsequent tax levies.

16-172-032-300-001-00 HARRIS, WILLIAM LIVING TRUST 1001 E M-68 HWY AFTON MI 49705-9715	16-220-005-200-005-01 JACOBS, MARK & JENNIFER DOMK 6200 N WALKER RD AFTON MI 49705
16-172-032-400-001-00 REDMAN COMPANY, LLC 1715 E M-68 HWY AFTON MI 49705	16-220-005-200-005-02 HAGER, DUSTIN & AMBER H/W 6120 N WALKER RD AFTON MI 49705
16-172-032-400-003-00 JEWELL, BUDD J & DWAYNE E JEW 82 BURNIAH LN LAKE ORION MI 48362	16-220-005-200-008-00 KEENAN, TERRY P & AMY H/W 6308 N WALKER RD AFTON MI 49705
16-172-032-400-004-00 NUTT, DANA & JEANNIE NUTT, JT PO BOX 667 INDIAN RIVER MI 49749	16-220-005-200-008-01 KEENAN, TERRY P & AMY H/W 6308 N WALKER RD AFTON MI 49705
16-220-005-100-001-00 PASSINO, DOUGLAS & MARSHA H/ 6952 MONTGOMERY RD AFTON MI 49705	
16-220-005-100-004-00 PASSINO, MICHAEL & BRENDA H/ PO BOX 2184 INDIAN RIVER MI 49749	
16-220-005-200-001-00 EXODUS 33:13, LLC 1715 M-68 EAST AFTON MI 49705	
16-220-005-200-001-01 REDMAN COMPANY, LLC 1715 E M-68 HWY AFTON MI 49705	
16-220-005-200-002-00 REDMAN COMPANY, LLC 1715 E M-68 HWY AFTON MI 49705	
16-220-005-200-004-00 CRAWFORD, MARK AND 1776 E M-68 HWY AFTON MI 49705	

16-172-032-300-001-00
OCCUPANT
1001 E M-68 HWY
AFTON, MI 49705-9715

16-220-005-200-008-00
OCCUPANT
6308 N WALKER RD
AFTON, MI 49705

16-172-032-400-001-00
OCCUPANT
1715 E M-68 HWY
AFTON, MI 49705

16-220-005-200-008-01
OCCUPANT
6408 N WALKER RD
AFTON, MI 49705

16-172-032-400-003-00
OCCUPANT
1795 E M-68 HWY
AFTON, MI 49705

16-172-032-400-004-00
OCCUPANT
1757 E M-68 HWY
AFTON, MI 49705

16-220-005-200-001-00
OCCUPANT
1662 E M-68 HWY
AFTON, MI 49705

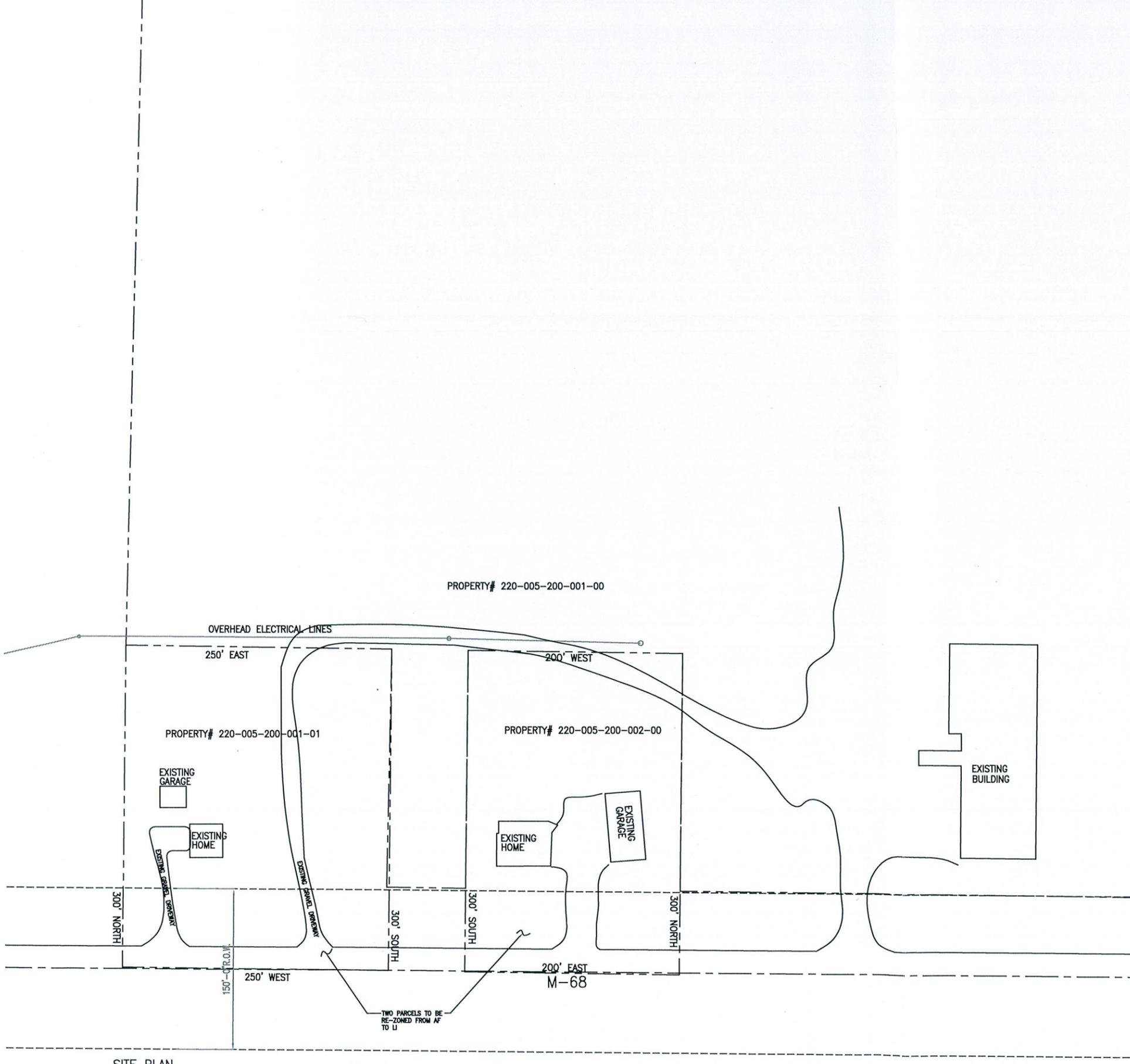
16-220-005-200-001-01
OCCUPANT
1716 E M-68 HWY
AFTON, MI 49705

16-220-005-200-002-00
OCCUPANT
1668 E M-68 HWY
AFTON, MI 49705

16-220-005-200-004-00
OCCUPANT
1776 E M-68 HWY
AFTON, MI 49705

16-220-005-200-005-01
OCCUPANT
6200 N WALKER RD
AFTON, MI 49705

16-220-005-200-005-02
OCCUPANT
6120 N WALKER RD
AFTON, MI 49705-9758



INFORMATION

LEGAL DESCRIPTION:

PROPERTY# 220-005-200-001-00 COM N1/4 COR SEC 5, T34N,R1W; TH S 01D 31M 28S W ALG N-S 1/4 LI 79.59FT TO SLY R/W OF HWY M-68 & POB; TH S 89D 17M 4S E ALG SD R/W 782.05FT; TH S 0D 49M 10S W 221.84FT; TH S 89D 10M 50S E 200FT; TH N 0D 49M 10S E 222.20FT TO SLY R/W OF HWY M-68; TH S 89D 17M 4S E 74.18FT; TH S 01D 25M 17S W 222.33FT; TH S 89D 10M 50S E 250FT; TH S 01D 25M 17S W 1082.14FT; TH N 88D 19M 50S W 1308.48FT TO N-S 1/4 LI; TH N 01D 31M 28S E 1283.17FT TO POB, PT OF NW1/4 OF NE1/4.

PROPERTY# 220-005-200-001-01 COM NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH WLY 250FT ALG N SEC LI; TH S 300FT; TH E 250FT TO E LI OF NW1/4 OF NE1/4; TH N 300FT TO POB, PT OF NW1/4 OF NE1/4.

PROPERTY# 220-005-200-002-00 COM AT NE COR OF NW1/4 OF NE1/4, SEC 5, T34N,R1W; TH W 325FT TO POB; TH S 300FT; TH W 200FT; TH N 300FT TO N SEC LI; TH E TO POB, PT OF NW1/4 OF NE1/4.

PROPERTY INFORMATION:

PROPERTY #220-005-200-001-00
ZONED: LIGHT INDUSTRIAL
TOWNSHIP: WALKER

PROPERTY #220-005-200-001-01
ZONED: AF REZONING APPLIED FOR TO: LIGHT INDUSTRIAL
TOWNSHIP: WALKER

PROPERTY #220-005-200-002-00
ZONED: AF REZONING APPLIED FOR TO: LIGHT INDUSTRIAL
TOWNSHIP: WALKER

LEGEND

— PROPERTY LINE



RE-ZONING FROM AF TO LI

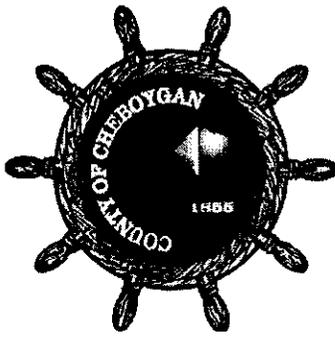
1662 E M-68 HWY
AFTON, MI 49705

SITE PLAN

date 16 MAR 17 for REVIEW
DRAWN BY: K. JOHNSON

S1.1

SITE PLAN SCALE 1"=100'-0"



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Crime Victim's Rights Application 2018

Summary: This grant is between the Michigan Department of Community Health and the County of Cheboygan. This grant offsets the cost for Victim's Rights Services provided through the Prosecutor's Office. This grant is applied for each fiscal year and is included in the General Fund Budget. Since the agreement is between the State and the County, the Prosecuting Attorney is requesting the Board's approval.

Financial Impact: State Grant revenue totaling \$53,701.00

Recommendation: Authorize Grant acceptance and execution of all other necessary Grant documents by the County Chairperson after review from the County Finance Director and Legal Counsel (if applicable).

Prepared by: Daryl P. Vizina

Department: Prosecuting Attorney

Victim Rights Prosecutor-2018

Facesheet

FOR OFFICE USE ONLY:	Version # _____	APP # _____
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1. Fiscal Agent Information

- a. Fiscal Agent Name Cheboygan County of Prosecutor
b. Organizational Unit 2386004841
c. Address 870 S. Main St.
d. Address 2 Rm 143
e. City Cheboygan State MI Zip 49721-2283
f. Federal ID Number 38-6004841 Reference No. 038622874
g. Fiscal Agent fiscal year (beginning month and day) January-01
h. Agency Type

Private, Non-Profit Public

1. Select the appropriate radio button to indicate the agency method of accounting.

Accrual
 Cash
 Modified Accrual

2. Program Information

- a. Program Name Victim Rights Prosecutor-2018
b. Is implementing agency same as Fiscal Agent Yes No
c. Implementing Agency Name
d. Project Start Date Oct-01-2017 End Date Sep-30-2018
e. Amount of Funds Allocated \$53,701.00 Project Cost \$53,701.00

FOR OFFICE USE ONLY: Version # _____

APP # _____

3. Certification / Contacts Information

a. Project Director

Name Celeste Charboneau
Title Admin Assistant
Mailing Address 870 S. Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8450 Fax (231) 627-8405
E-mail Address celeste@cheboygancounty.net

b. Financial Officer

Name Kari Kortz
Title Financial Officer
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8430 Fax (231) 627-8893
E-mail Address dwregglesworth@cheboygancounty.net

c. Authorized Official

Name Christopher Brown
Title Chairperson
Mailing Address 870 South Main Street
City Cheboygan State MI Zip 49721
Telephone (231) 627-8855 Fax (231) 627-8881
E-mail Address kkortz@cheboygancounty.net

Certifications

FOR OFFICE USE ONLY: Version # _____ APP # _____
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4. Assurances and Certifications

A. SPECIAL CERTIFICATIONS

- a By checking this box, the individual or officer certifies that he or she is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Contractor.

- b By checking this box, the individual or officer certifies that he or she is authorized to sign the agreement on behalf of the responsible governing board, official or Contractor.

Narrative

FOR OFFICE USE ONLY:

Version # _____

APP # _____

5. Program Synopsis

The Cheboygan County Prosecutor's Office strives to provide extensive victim rights services to all victims of crimes, pursuant to CVRA. The dedicated staff continually works to enhance the Victim's Rights Unit by working with people in the county on the following:

1. Advise and educate our community about victims' rights.
2. Identify victims' needs and services available to accommodate those needs.
3. Identify and implement prevention programs to help reduce criminal behaviors.

6. Program Target Area

Counties

Counties project will serve (check all that apply):

- | | | |
|---|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input type="checkbox"/> Allegan |
| <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim | <input type="checkbox"/> Arenac |
| <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input type="checkbox"/> Bay |
| <input type="checkbox"/> Benzie | <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch |
| <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input checked="" type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford | <input type="checkbox"/> Delta |
| <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet |
| <input type="checkbox"/> Genesee | <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic |
| <input type="checkbox"/> Grand Traverse | <input type="checkbox"/> Gratiot | <input type="checkbox"/> Hillsdale |
| <input type="checkbox"/> Houghton | <input type="checkbox"/> Huron | <input type="checkbox"/> Ingham |
| <input type="checkbox"/> Ionia | <input type="checkbox"/> Iosco | <input type="checkbox"/> Iron |
| <input type="checkbox"/> Isabella | <input type="checkbox"/> Jackson | <input type="checkbox"/> Kalamazoo |
| <input type="checkbox"/> Kalkaska | <input type="checkbox"/> Kent | <input type="checkbox"/> Keweenaw |
| <input type="checkbox"/> Lake | <input type="checkbox"/> Lapeer | <input type="checkbox"/> Leelanau |
| <input type="checkbox"/> Lenawee | <input type="checkbox"/> Livingston | <input type="checkbox"/> Luce |
| <input type="checkbox"/> Mackinac | <input type="checkbox"/> Macomb | <input type="checkbox"/> Manistee |
| <input type="checkbox"/> Marquette | <input type="checkbox"/> Mason | <input type="checkbox"/> Mecosta |
| <input type="checkbox"/> Menominee | <input type="checkbox"/> Midland | <input type="checkbox"/> Missaukee |
| <input type="checkbox"/> Monroe | <input type="checkbox"/> Montcalm | <input type="checkbox"/> Montmorency |
| <input type="checkbox"/> Muskegon | <input type="checkbox"/> Newaygo | <input type="checkbox"/> Oakland |
| <input type="checkbox"/> Oceana | <input type="checkbox"/> Ogemaw | <input type="checkbox"/> Ontonagon |
| <input type="checkbox"/> Osceola | <input type="checkbox"/> Oscoda | <input type="checkbox"/> Otsego |
| <input type="checkbox"/> Ottawa | <input type="checkbox"/> Presque Isle | <input type="checkbox"/> Roscommon |
| <input type="checkbox"/> Saginaw | <input type="checkbox"/> St. Clair | <input type="checkbox"/> St. Joseph |
| <input type="checkbox"/> Sanilac | <input type="checkbox"/> Schoolcraft | <input type="checkbox"/> Shiawassee |
| <input type="checkbox"/> Tuscola | <input type="checkbox"/> Van Buren | <input type="checkbox"/> Washtenaw |
| <input type="checkbox"/> Wayne | <input type="checkbox"/> Wexford | <input type="checkbox"/> Out Wayne |

U.S. Congressional, State and House Districts

U.S. Congressional Districts

- US Congress District 1

State Senate District

State Senate District 37

State House Districts

State House District 107

7. Mission Statement

The mission for the Cheboygan County Prosecutor's Office is to zealously serve and defend adults and children by seeking justice for the betterment of all, maintaining a positive and professional demeanor, and safeguarding victim's rights while treating all persons with respect.

8. Project Resources

Provide a general description of staff needed to implement Victims Rights in your county. Identify the most critical activities that you perform when providing victim rights.

Our county currently has 1 full time employee for 35 hours a week, funded through our state victim rights contract. The CVR Coordinator provides CVR services to victim involved with a criminal case in all 3 courts (District, Circuit & Probate-Family Court). We work closely with our county's Women's Resource Center regarding their contracted services for our Domestic Violence and Sexual Assault victims. The CVR Coordinator is also responsible for all the financial reporting to the Victim Services Commission.

If you utilize the services of volunteers in the provision of Victim Rights, please explain how this is accomplished.

Our Victim's Rights program is not using volunteers.

9. Michigan Victim Information and Notification Everyday (MI-VINE)

Does your agency participate in MI-VINE?

Yes No

Provide the number of victims registered to use MI-VINE in your county for court events during the past calendar year.

129

To obtain statistics for number of Victims Registered with MI-VINE visit the website <https://www.vinewatch.com/vinewatch/>

Please describe your programs efforts to utilize MI-VINE.

Our county utilizes the MI-VINE system for all of our adult misdemeanor and felony cases. We include the MI-VINE brochure in our initial letter to victims to encourage easy usage for all victims with court hearing notifications by telephone, text message, TTY and email messages.

10. Community Coordination

1. Community Coordination Activity 1 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Once again we have a great working relationship with the Women's Resource Center. We have a written agreement to assist with domestic violence and sexual assault victims as an outreach program.

"Bullying not Tolerated" is a program our Prosecutor and the Cheboygan County Sheriff's Department has implemented into our county schools. This program talks about the legal and general dynamics of bullying. Our goal is to educate and promote a healthy environment in our schools that "Bullying will not be Tolerated".

2. Community Coordination Activity 2 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

Grant Money

As the Victim Advocate, I applied for a grant to receive money to promote awareness during National Crime Victims' Rights Week 2017. We were rewarded \$350.00. I coordinated with our newspaper and we ran 3 different ads during that week on Domestic Violence, Elder Abuse and Empowering Victims.

Child Advocacy

This is a grant funded program in Cheboygan County that actively promotes community programs such as: educating parents on how to better promote healthy children and community awareness and youth interventions programs. The goal is to help families stay together, intervene when parents and children in our community are struggling as a family. They also provide programs at our Youth Center after school to try and keep children off the streets and out of trouble. As the Victim's Rights Advocate, I currently serve as a member.

Child Death Review Board

This group consist of a number of members in the community from the Prosecutor's Office, Law Enforcement, Department of Health & Human Services, EMT's, Medical Examiner, Health Department and Community Mental Health. When there is a death in the community, Law Enforcement investigates and the Medical Examiner determines the cause of death. Then this group comes together to collaborate on how to educate the community to prevent future SID's, suicide or other means of our children dying.

Once this group has meet and all the information is collected, a report is then submitted to the state at the Michigan Public Health Institute. I currently serve as the Coordinator.

3. Community Coordination Activity 3 - Describe any community activities, projects, or coordination councils that your office is involved in to promote Victim Rights and services.

From Decisions To Actions

From Decisions to Actions is a Probate Court ordered program for troubled youths with criminal charges. The youth and their parents/guardians have to attend this 10 week program the will give the youths and their parents/guardians tools to learn to make better choices in their day to day decision making.

All mentors' in this program are volunteers and mentor 1 on 1 with a youth. We discuss their homework for the week together and their life situation, and apply the weeks lesson to the situation to help the youth determine if they can come up with a reasonable solution to solve the problem(s).

The parents/guardians attend group sessions with other parents/guardians with the Director and a Moderator going over helpful ideas on how to handle difficult family or parenting situations.

Work Plan

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11. Work Plan

- Objective :** Implement the requirements of the William Van Regenmorter, Crime Victim Rights Act, P.A. 87 of 1985
- Activity :** Provide victims with information outlining charges and their rights. This also give them the Victim's Rights Advocates name to contact for more information on their case.
- Responsible Staff :** Victim Advocate
Date Range : 10/01/2017 - 09/30/2018
Expected Outcome : Victim will be notified of their rights.
Measurement : ACT/JCT or comparable case tracking program
- Objective :** B. Implement the requirements of the William Van Regenmorter, Crime Victim Rights Act, P.A. 87 of 1985
- Activity :** Provide victims with information regarding the Victim Impact Statement process.
- Responsible Staff :** Victim Advocate
Date Range : 10/01/2017 - 09/30/2018
Expected Outcome : Victims are given the opportunity for express in writing or orally on how this crime has affected them.
Measurement : ACT/JCT or comparable case tracking program
- Activity :** Attendance at the PAAM annual training
- Responsible Staff :** Victim Advocate
Date Range : 10/01/2017 - 09/30/2018
Expected Outcome : Victim Rights staff development, increased awareness, empathy & self care.
Measurement : Increased staff retention, higher morale, increased job satisfaction.
- Activity :** The grantee will fulfill reporting requirements of the Victim Rights Contract.
- Responsible Staff :** Program Manager, Financial Manager, Victim Advocate
Date Range : 10/01/2017 - 09/30/2018
Expected Outcome : All budget reports are entered correctly and on a timely basis.
Measurement : On-Line Grant System

Budget Detail for Victim Rights Prosecutor-2018
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2018

6/6/2017

Budget

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Line Item	Qty	Rate	Units	UOM	Amount	Total	
DIRECT EXPENSES							
Program Expenses							
1	Salary & Wages						
Coordinator	1.0000	37678.200	0.000		37,678.00	37,678.00	
2	Fringe Benefits						
Unemployment	0.0000	2.840	9000.000		256.00	256.00	
FICA	0.0000	7.650	37678.000		2,882.00	2,882.00	
Worker's Compensation	0.0000	0.220	37678.000		83.00	83.00	
Retirement	0.0000	18.810	37678.000		7,087.00	7,087.00	
Life Insurance	0.0000	0.083	37678.000		31.00	31.00	
Long Term Disability	0.0000	0.660	37678.000		249.00	249.00	
Hospitalization	0.0000	6.370	37678.000		2,400.00	2,400.00	
Total for Fringe Benefits					12,988.00	12,988.00	
3	Travel						
Mileage-In State Training	0.0000	0.000	0.000		107.00	107.00	
Meals and Miscellaneous Travel Exp	0.0000	0.000	0.000		66.00	66.00	
Lodging	0.0000	0.000	0.000		170.00	170.00	
Total for Travel					343.00	343.00	
4	Supplies & Materials						
Office Supplies	0.0000	0.000	0.000		700.00	700.00	

Budget Detail for Victim Rights Prosecutor-2018
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2018

6/6/2017

	Line Item	Qty	Rate	Units	UOM	Amount	Total
	Postage	0.0000	0.000	0.000		652.00	652.00
	Cell Phone	0.0000	0.000	0.000		500.00	500.00
	Office Furniture	0.0000	0.000	0.000		300.00	300.00
Total for Supplies & Materials						2,152.00	2,152.00
5	Contractual						
6	Equipment						
7	Other Expense						
	Communication Costs	0.0000	0.000	0.000		540.00	540.00
Total Program Expenses						53,701.00	53,701.00
TOTAL DIRECT EXPENSES						53,701.00	53,701.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
Total Indirect Costs						0.00	0.00
TOTAL INDIRECT EXPENSES						0.00	0.00
TOTAL EXPENDITURES						53,701.00	53,701.00

Budget Summary for Victim Rights Prosecutor-2018
 Agency: Cheboygan County of Prosecutor
 Application: Victim Rights Prosecutor-2018

6/6/2017

	Category	Amount	Total	Narrative
DIRECT EXPENSES				
Program Expenses				
1	Salary & Wages	37,678.00	37,678.00	
2	Fringe Benefits	12,988.00	12,988.00	
3	Travel	343.00	343.00	
4	Supplies & Materials	2,152.00	2,152.00	
5	Contractual	0.00	0.00	
6	Equipment	0.00	0.00	
7	Other Expense	540.00	540.00	
Total Program Expenses		53,701.00	53,701.00	
TOTAL DIRECT EXPENSES		53,701.00	53,701.00	
INDIRECT EXPENSES				
Indirect Costs				
1	Indirect Costs	0.00	0.00	
Total Indirect Costs		0.00	0.00	
TOTAL INDIRECT EXPENSES		0.00	0.00	
TOTAL EXPENDITURES		53,701.00	53,701.00	

Source of Funds

	Category	Amount	Cash	Inkind	Total	Narrative
1	Source of Funds					
	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	53,701.00	0.00	0.00	53,701.00	
	Local	0.00	0.00	0.00	0.00	

Budget Summary for Victim Rights Prosecutor-2018
Agency: Cheboygan County of Prosecutor
Application: Victim Rights Prosecutor-2018

6/6/2017

	Federal	0.00	0.00	0.00	0.00	
	Other	0.00	0.00	0.00	0.00	
	Total Source of Funds	53,701.00	0.00	0.00	53,701.00	
	Totals	53,701.00	0.00	0.00	53,701.00	

Miscellaneous

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15. Supporting documentation, if required

Attachment Title	Attachment
Job Description	Job Description for Egrams.pdf

Attachments Index

FOR OFFICE USE ONLY: Version # _____ APP # _____
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#	Section	Title	File Name
1	Miscellaneous	Job Description for Egrams.pdf	<u>5340_0_Job Description for Egrams.pdf</u>

Victim's Rights Coordinator

Under the direction and in coordination with the Prosecuting Attorney, under immediate supervision of the office manager, the Victim's Rights Coordinator shall ensure that all services are efficiently and effectively provided to all victims of crime as mandated by law within the Crime Victim's Rights Act.

Job Responsibilities:

1. Possess thorough knowledge of the Crime Victim's Rights Act which addresses the law pertaining to the rights of crime victims'
2. Effectively implement requirements mandated by the Crime Victims' Rights Act in District, Circuit and Probate Court.
3. Meet personally and work with victims to assist them in dealing with their questions, fears, concerns, anger and other troubling feelings they experience as a result of being victimized and having to go through the criminal justice system.
4. Provide special bond conditions requests to the courts.
5. Accompany victims to court.
6. Possess knowledge of community services available to assist victims of crime.
7. Generate letters of court hearings, final judgments and instructions for receiving notification from the Michigan Department of Corrections and Juvenile Probation Office to victims.
8. Help register victims of crime with the MI-VINE for court hearing status.
9. Assist and work with victims on their restitution claim and impact statements.
10. Schedule appointments with victims/witnesses for case preparation.
11. Schedule restitution hearings when needed.
12. Assist the Courts, County Clerk's Office, Michigan Department of Corrections and Juvenile Probation Office with criminal cases involving restitution.
13. Assist the courts in locating victim's correct address information for restitution and witness fee returned checks.
14. Receipt restitution money and generate vouchers for restitution to victims and make monthly deposits.
15. Monitor notification to victims of criminal sexual conduct of defendant's HIV testing and DNA profiling.
16. Assist victims with applications to the State Crime Compensation Board.
17. Annually attend various trainings, conferences and meetings which apply to the crime victims' rights field.
18. Complete and submit quarterly and yearly reports to the state regarding the requirements of the county's contractual agreement.
19. Liaison with the Women's Resource Center pursuant to the contract.
20. Participate as a member of the Cheboygan County Domestic Violence Task Force.
21. Participate as a member of the Cheboygan County Child Advocacy Council.
22. Generate Subpoenas for victims/witnesses.
23. Call off victims/witnesses when cases are adjourned.



98

Cheboygan County Board of Commissioners' Meeting

MEETING DATE: June 13, 2017

Title: Drug Court – Ratification of the Byrne JAG and MDCGP Drug Court Grant Applications

Summary: Each year the Cheboygan County Drug Court applies for grant funds to continue the Drug Court Program. This year the process changed. The State Court Administrator's Office required that each adult drug, DWI, hybrid, and family dependency drug court program become certified. Once certified, the grant application process is simplified to include one application for multiple funding sources. This attached application is for certification and requests funding from both the Byrne JAG and Michigan Drug Court Grant Program (MDCGP) funding pools. The certification and grant application deadline was June 2, 2017. The Court had hoped to provide these applications at the May 23rd meeting but due to delays in gathering the information required for the certification process this deadline was not met. On May 19, the Court informed staff that they would prepare the application, provide to administration for review, submit the application by the deadline and provide the grant application at the Board at the June 13, 2017 meeting for Board ratification.

This grant period runs from October 1, 2017 through September 30, 2018.

Financial Impact: The Drug Court is requesting a grant award amount of \$110,042.63 for FY 2018. An award of \$105,000 was granted for FY 2017 through a Byrne JAG grant program.

Recommendation:

I recommend the Cheboygan County Board of Commissioners ratify the 2018 Adult Drug, DWI, Hybrid, and Family Dependency Drug Court Certification application and funding request for both Byrne JAG and MDCGP in the amount of \$110,042.63 previously electronically submitted on behalf of the Board Chairperson and authorize the Board Chairperson to sign any forthcoming required documentation after review by the Finance Director and legal counsel, if applicable.

Prepared by: Judge Scott Pavlich
Kari Kortz

Department: 53rd Circuit Court
Finance



Application

09892 - State Court Administrative Office Adult Drug, DWI, Hybrid, and Family Dependency Drug Court Certification - Final Application

10487 - State Court Administrative Office Adult Drug, DWI, Hybrid, and Family Dependency Drug Court Certification

Status: Editing

Submitted Date:

Applicant Information

Primary Contact:

Name:*	Ms. Salutation	Nicole First Name	Ann Middle Name	Pawlowski Last Name
Title:	Drug Court Coordinator/Case Manager			
Email:*	npawlowski@cheboygancounty.net			
Address:*	870 S. Main St.			
Address Line 2	Po Box 70			
Address Line 3				
City*	Cheboygan City	Michigan State/Province	49721 Postal Code/Zip	
Phone:*	231-420-0812 Phone			Ext.

Organization Information

Name:*	53rd Circuit Court - Cheboygan County (C53)
Organization Type:	State Court Administrative Office
Tax ID:	
Organization Website:	
Address:*	870 S. Main St. PO Box 70

*	Cheboygan City	Michigan State/Province	49721 Postal Code/Zip
Phone:*	231-627-8818		Ext.
Fax:	231-627-8419		

Funding

Does your program intend to apply for grant funding through SCAO?*

Yes

Select all grants that your program intends to apply for.

Michigan Drug Court Grant Program, Byrne JAG

Applicant Contact Information

Select your court*	C53 Cheboygan/Presque Isle
Federal Tax ID Number: *	38-6004841
Regional Administrator*	Jerome Kole
People served*	Men, Women
Program Fiduciary: *	Cheboygan
Date that the program accepted or anticipates first participant*	11/03/2009
Please pick your program type*	Adult Circuit Drug Court
Is your program operational?*	Yes
Is your court a tribal court?*	No
Courthouse name (example: Frank Murphy Hall of Justice)	Cheboygan County Building
Courthouse street address*	870 South Main Street
Room/Floor	
City*	Cheboygan
State*	MI
Zip code*	49721
Chief Judge: First Name*	Scott

Chief Judge: Last Name* Pavlich
 Chief Judge: E-mail Address* circuitjudge@cheboygancounty.net
 Judge: First Name* Scott
 Judge: Last Name* Pavlich
 Title* Judge
 Judge: E-mail Address* circuitjudge@cheboygancounty.net
 Judge: Phone Number* 231-627-8818

Ext.

Judge's Mailing Address: Street* 870 South Main Street
 Judge's Mailing Address: Room/Floor
 Judge's Mailing Address: City* Cheboygan
 Judge's Mailing Address: State* MI
 Judge's Mailing Address: Zip Code* 49721

Judge 2: First Name
 Judge 2: Last Name
 Judge 2: Title Judge
 Judge 2: E-mail Address
 Judge 2: Phone Number

Ext.

Judge 2 Mailing Address: Street
 Judge 2 Mailing Address: Room/Floor
 Judge 2 Mailing Address: City
 Judge 2 Mailing Address: State
 Judge 2 Mailing Address: Zip Code

Judge 3: First Name
 Judge 3: Last Name
 Judge 3: Title Judge
 Judge 3: E-mail Address
 Judge 3: Phone Number

Ext.

Judge 3 Mailing Address:
Street

Judge 3 Mailing Address:
Room/Floor

Judge 3 Mailing Address:
City

Judge 3 Mailing Address:
State

Judge 3 Mailing Address:
Zip Code

Judge 4: First Name

Judge 4: Last Name

Judge 4: Title Judge

Judge 4: E-mail Address

Judge 4: Phone Number

Ext.

Judge 4 Mailing Address:
Street

Judge 4 Mailing Address:
Room/Floor

Judge 4 Mailing Address:
City

Judge 4 Mailing Address:
State

Judge 4 Mailing Address:
Zip Code

Court Administrator: First
Name* Karen

Court Administrator: Last
Name* Chapman

Court Administrator:
E-mail Address* kjc@cheboygancounty.net

Project Director (Main
Program Contact): First
Name* Nicole

Project Director: Last
Name* Pawlowski

Project Director: Title* Case Manager/Drug Court Coordinator

Project Director: E-mail
Address* npawlowski@cheboygancounty.net

Project Director: Phone
Number* 231-627-8818

Ext.

Project Director Mailing
Address: Street* 870 S. Main Street

Project Director Mailing Address: Room/Floor	
Project Director Mailing Address: City*	Cheboygan
Project Director Mailing Address: State*	MI
Project Director Mailing Address: Zip Code*	49721
Financial Officer: First Name*	Kari
Financial Officer: Last Name*	Kortz
Financial Officer: Title*	Financial Director
Financial Officer: E-mail Address*	dwregglesworth@cheboygancounty.net
Financial Officer: Phone Number*	231-627-8430
	Ext.
Financial Officer Mailing Address: Street*	870 S. Main Street
Financial Officer Mailing Address: Room/Floor	
Financial Officer Mailing Address: City*	Cheboygan
Financial Officer Mailing Address: State*	MI
Financial Office Mailing Address: Zip Code*	49721
Authorizing Official: First Name*	Chris
Authorizing Official: Last Name*	Brown
Authorizing Official: Title*	Cheboygan County Board of Commissioners Chairperson
Authorizing Official: E-mail Address*	kkortz@cheboygancounty.net
Authorizing Official: Phone Number*	231-627-8855
	Ext.
Authorizing Official Mailing Address: Street*	870 S. Main Street
Authorizing Official Mailing Address: Room/Floor	
Authorizing Official Mailing Address: City*	Cheboygan
Authorizing Official Mailing Address: State*	MI

Authorizing Official 49721
 Mailing Address: Zip
 Code*

I have reviewed the above
 information for accuracy* Yes

DCCMIS Contact Information

DCCMIS Administrator
 (The person responsible
 for reporting data to
 SCAO): First Name* Nicole

DCCMIS Administrator:
 Last Name* Pawlowski

DCCMIS Administrator:
 E-mail Address* npawlowski@cheboygancounty.net

DCCMIS Administrator:
 Phone Number* 231-627-8818

Ext.

Assessments

*

How does the court determine whether a participant is eligible for the program? Explain the process and timeline for entry.

- 1) Resident of courts jurisdiction (county)
- 2) Defendant to have a serious pattern of substance abuse or dependency
- 3) The offense must be a high court misdemeanor or felony
- 4) Must not have serious mental health issues that would impede him/her from completing the program successfully.
- 5) Non-violent offenders

The Defense Attorney, Probation Agent, Parole Agent, Case Manager, Prosecuting Attorney, family, and Law Enforcement may make referrals to the drug court program during the criminal justice process - arraignment, preliminary exam, pretrial, sentencing or probation violation hearings. Once application paperwork is received by the prosecutor, eligibility is determined as to whether the person fits the aforementioned criteria for the drug court program. This form is then given to the Case Manager and an intake/assessment is done. The Drug Court team then looks at the potential participant for consideration and a vote for admission into the program is done at the next meeting after the intake/assessment. The Drug Court Team meets weekly. This usually occurs within one weeks.

If inpatient treatment is necessary after the participant is voted in, the participant will then fill out and fax paperwork with the case manager for Northern Michigan Regional Entity (NMRE). Then he/she completes a phone assessment a couple of days after filling out and faxing the paperwork. NMRE will then determine the need for inpatient treatment, how long and where the participant will go. Otherwise, one of the local substance abuse agencies, Catholic Human Services or Harbor Hall, will do an assessment and a treatment plan is started. The Substance Abuse Assessment Tool used is DSM-V.

The Probation/Parole division use the COMPAS tool, which determines if the participant is a Straddle Cell or a Presumptive Prison Cell.

*

How does the program determine clinical diagnosis?

The treatment providers do our clinical diagnosis.

Provide the name of the clinical assessment tool(s) used.

* The DSM-5 is the clinical assessment tool.

Does the court allow charges other than substance use or possession?

* Yes

Does the court screen and exclude violent offenders as defined in MCL 600.1060?

* Yes

Does the court use subjective screenings for motivation to change or preparedness for treatment when determining suitability for drug court?

* Yes

Does the program use a standardized risk and needs assessment tool(s)?

* Yes

Provide the name(s) of the standardized risk and needs assessment tool(s).

- SASSI-4
- MAST-Michigan Alcohol Screening Tool
- DAST-Drug Abuse Screening Tool
- ACE-Adverse Childhood Experiences
- BHI-MV with narrative
- Biopsychosocial interviews
- BDI-II
- GAD-7
- SNAP-Strengths, Needs, Assessment, Preferences
- W HoodAS

Is the participant reassessed for risk/needs throughout the program?

* Yes

Problem Solving Court Team

Title	Name of Team Member	How often does this member attend staffing meetings?	How often does this team member attend status review hearings
Judge or Judicial Officer	Scott Pavlich	Always	Always
Prosecutor	Daryl Vizina	Always	Sometimes
Defense Counsel	Mike Ekdahl	Always	Sometimes
Treatment Representative	Diane Lissfelt	Always	Sometimes

Program Coordinator	Nicole Pawlowski	Always	Always
Probation Officer	Jim Feagan	Always	Always
Law Enforcement Officer	Todd Ross	Always	Sometimes
Evaluator	Karen Chapman	Always	Sometimes
Other		Always	Always

Problem Solving Court Team

If your program has additional team members not listed above, please include them here. Do these team members attend status review hearings and staffing meetings? If yes, how often? Please include any other relevant information.

Les Tebo - drug court team's compliance officer. Les always attends the drug court staff meetings and sometimes attends the status review hearings.

If one or more of the above team members does not regularly attend staffing meetings and/or status review hearings, how does the court ensure that team members actively contribute to the program and to participant success?

How do team members share information as necessary to appraise participants' progress in treatment and compliance with the conditions of drug court? *

Journal entry using DCCMIS, Phone, Staffing meeting, E-mail, Texts, In-person

Role of the Judge

How did the judge become involved in the program?

Volunteered

Assigned Yes

How long has the judge been a member of the team? * >2 years

Do participants ordinarily appear before the same judge throughout their enrollment in the program?

* Yes

Does the judge base interactions with program participants on the four principles of procedural fairness?

- Voice?*** **Yes**
The ability to participate in the case by expressing their viewpoint.
- Neutrality?*** **Yes**
Consistently applied legal principles, unbiased decision makers, and a "transparency" about how decisions are made.
- Respectful treatment?*** **Yes**
Individuals are treated with dignity, and their rights are obviously protected.
- Trustworthy authorities?*** **Yes**
Authorities are benevolent, caring, and sincerely trying to help the participants.

*

How does the judge consider the perspectives of all team members before making decisions that affect participants' welfare or liberty interests?

The judge meets with the Drug Court team on a weekly basis. If any participant has engaged in conduct that may result in a sanction, their conduct and progress is discussed by the entire team with all parties having a full chance to express themselves before any decisions are made.

Does the judge rely on the expert input of duly trained treatment professionals when imposing treatment-related conditions?

* **Yes**

Does the program have phases?

* **Yes**

How frequently do participants appear before the judge for status review hearings while in the program?

- Phase 1** **Weekly**
- Phase 2** **Bi-weekly**
- Phase 3** **Monthly**
- Phase 4 or Above** **Monthly**

Does the judge spend at least three minutes interacting with each participant during the status review hearing?

* **Yes**

Does the judge offer supportive comments to participants, stress the importance of their commitment to treatment and other program requirements, and express optimism about their abilities to improve their health and behavior?

* **Yes**

Does the judge allow participants a reasonable opportunity to explain their perspectives concerning factual controversies and the imposition of sanctions, incentives, and therapeutic adjustments?

* **Yes**

Confidentiality

Have any team members received training on federal confidentiality requirements and how they affect treatment court practitioners and contractors?

* **Yes**

Please explain what federal confidentiality training each team member has received.

NDCI Adult Drug Court Training Program

Annual MADCP trainings

*

How does the court ensure that confidential records are protected after consent expires or is revoked?

All participants' files are kept in a secure locked file cabinet. All participant files that are terminated, completed successfully, or did not quality are in a secured closet and not accessible except by court personnel.

Does the program have written procedures and/or policies that regulate and control access to and use of written and electronic confidential records?

* Yes

Please attach the policies and procedures document.

Policy and Procedure Manual.doc

Does the court have a Memorandum of Understanding (MOU) that includes confidentiality?

* Yes

Please attach the MOU that includes confidentiality.

DOC053017-05302017093530.pdf

Have all statutorily required team members signed the MOU?

* Yes

Is electronic data protected by security walls and password-protected?

* Yes

Is access to the electronic data controlled and limited?

* Yes

Are pre-court staffing meetings closed to participants and the public?

* Yes

Does the treatment court have a team member designated as a confidentiality compliance officer?

* Yes

Who is the team's confidentiality compliance officer?

Nicole Pawlowski

Due Process

Does the drug court conduct home visits of participants as part of a standard monitoring program?

* Yes

Do participants give a waiver against unreasonable searches and seizures as a condition of probation?

* No

Does termination meet the requirements under MCR 6.445 Probation Revocation?

* Yes

Please explain in detail how termination meets the requirements under MCR 6.445. Include what is provided to the participant, and how decisions are made.

Termination only occurs after a full review of the participant's case with the entire drug court team. The judge makes the final decision on termination after receiving the team's input.

Once a participant is terminated, it is treated the same as any other probation violation and the provisions of MCR 6.445 are implemented. The probation agent prepares a probation violation bench warrant, which is discussed with and presented to the participant, who is then arraigned in court shortly thereafter. At that time, the participant is advised of the possible penalties as well as his/her rights to a hearing and to be represented. If the participant does not admit then a hearing is scheduled within 14 days.

*
How does the court ensure that a sanction that implicates a liberty interest meets procedural protections under due process? Include what is provided to the participant, and how decisions are made. Please explain in detail.

If there is an alleged violation, the participant is advised of this by the probation agent or the case manager. If the participant admits to the infraction, they sign an admission form and a sanction is imposed by the judge. If the participant denies the allegation, a hearing is scheduled. Participants receiving a written notice or probation violation are arraigned, advised of their rights, and a hearing is scheduled.

Participant Supervision and Compliance

How many active participants does each case manager/probation officer supervise?

* There is one case manager and one probation officer supervising the Drug Court participants. The number of participants they can supervise is 30 total.

Do participants regularly attend self-help or peer-support groups in addition to professional counseling?

* Yes

Do these peer-support groups follow a structured model or curriculum such as 12-step or Smart Recovery models?

Yes

Are non-faith-based peer-support options available?

Yes

Does the program have phases?

* Yes

How frequently do participants meet with a clinical case manager or comparable treatment professional during the first phase of the program?

Weekly

What are the participant requirements for each phase of the program?

- Phase One** Phase 1: Participants must meet with Case Manager/Probation Officer once per week and provide schedule/appointments. They must also attend Drug Court weekly, followed by a weekly Life Skills group. Attend minimum of 3 AA/NA meetings weekly and provide verification. Obtain a sponsor within 30 days of entering the program. Attend Enhanced Outpatient Counseling as directed, as well as any other recommended counseling. Participants submit to a minimum of three random drug screens per week and any additional testing that may be ordered by the court. OUIL 3 offenders are on tether during this first phase. Participants must adhere to a curfew (9:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have 90 days of continued drug and alcohol free sobriety before phase advancement. Participant must also submit an essay requesting advancement to next phase.
- < >
- Phase Two** Phase 2: Participants must meet with Case Manager/Probation Officer once a week and provide schedule/appointments. They must also attend Drug Court on a bi-weekly basis. Attend minimum of 3 AA/NA meetings weekly and provide verification. Must continue to attend all substance abuse counseling and any other services ordered. Participants must develop a Healthy Living Plan which includes an evaluation of the physical, emotional, mental and spiritual aspects of their lives. This plan must also include education, employment, housing and relationship goals. Must submit to a minimum of two random drug screens per week and any additional testing that may be ordered by the court. Participants must adhere to a curfew (10:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have six months of continued drug and alcohol free sobriety, must submit an essay requesting advancement to next phase and be making payments as ordered by the court.
- < >
- Phase Three** Phase 3: Participants must meet with Case Manager/Probation Officer once a week and provide schedule/appointments. They must attend Drug Court on a monthly basis on the first Tuesday of the month, unless otherwise directed, and continue to attend a minimum of 3 AA/NA meetings per week and provide verification. Must continue to attend all substance abuse counseling and any other counseling services as recommended. Participants should be employed, actively seeking employment, and/or enrolled in a vocational training/educational program. Must submit to a minimum of two random drug screens per week and any additional testing that may be ordered by the court. Must adhere to a curfew (11:00 p.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer and/or Drug Court Officer. All participants must have a full six months of continued drug and alcohol free sobriety before phase advancement, must complete and essay requesting advancement to the final phase and must be making monthly payments as ordered by the court.
- Phase Four and Above** Phase 4: Participants meet with Drug Court Case Manager/Probation Officer monthly and attend Drug Court once a month, however, during the final month of Phase 4, weekly Drug Court attendance is required. Participants must attend counseling once a month, minimally, or as recommended by the Clinical Assessor, and continue to attend a minimum of three AA/NA meetings weekly and provide verification. Must adhere to a curfew (12:00 a.m. - 6:00 a.m.) and random home visits by Case Manager/Probation Officer.
- < >

Officer and/or Drug Court Officer. They must submit to one drug test a week and random drug screens are determined by the case manager or probation officer. This phase is four months, but participants must be clean and sober for at least six months and have all court ordered amounts paid in full to graduate.

<

>

Do participants receive assistance finding safe, stable, and drug-free housing?

* Yes

Where applicable, are ignition interlock devices and restricted driver licenses made available to eligible participants?

* Yes

*

Describe the incentives the court uses, and describe the actions/behaviors/accomplishments that result in each incentive.

The incentives that we have used to date are varied.

Participants in Phase 1 advancing to Phase 2 receive a gift certificate from the Circuit Court for \$20 to apply against their fines and costs and they are given an inspirational book signed by all members of the Drug Court team. They are also presented with a certificate of achievement. Completing Phase 1 means that the participant is complying with drug court recommendations and has a minimum of three months sobriety.

Participants in Phase 2 advancing to Phase 3 receive a gift card (varied) for \$15 and a certificate of achievement. Completing Phase 2 means that the participant is complying with drug court recommendations and has a minimum of six months sobriety.

Participants in Phase 3 advancing to Phase 4 receive a \$20 gift card (varied) and also a certificate of achievement. Completing Phase 3 means the participant is complying with all recommendations and has a minimum of six months sobriety.

Completing Phase 4 the graduating participants receive a "recovery" travel mug along with a certificate of completion. Graduating drug court means a minimum of six months sobriety, completion of counseling, and an exit interview.

Incentives are awarded to reinforce positive behaviors and encourage sober living. The judge and the team applaud and commend when sobriety time is announced, verbal praise is done when the participant is satisfying the drug court requirements.

*

Describe the sanctions the court uses, and describe the violations/behaviors that result in each sanction.

Technical violations, such as positive drug/alcohol screens, failing to report, failing to attend counseling/treatment, curfew, and/or felon association are sanctioned using a variety of methods, but are not limited to:

- 1) Incarceration
- 2) Community Service Work
- 3) Increased Reporting

- 4) Monetary Fine for Missing Counseling
- 5) Home Confinement
- 6) Alcohol Monitoring Tethers
- 7) Writing an Essay

Some examples - community service work is often assigned for participants who commit minor infractions such as missing a counseling appointment, losing a job, etc. Participants have been required to prepare and submit essays on various topics when a minor infraction occurs, such as a curfew violation, dishonesty, etc.

Jail time and being required to start over in a phase are sanctions that are employed when participants fail or miss a drug or alcohol test. Jail time imposed for these first few infractions would be in the neighborhood of 2-3 days, and in no event exceed 14 days.

*

How soon are sanctions imposed after noncompliant behavior? Explain all relevant scenarios.

The judge administers each sanction and is generally assessed in the courtroom at the first Drug Court appearance after the incident. Jail sanctions for drugs or alcohol use are generally imposed within 24 hours of a positive test. All other noncompliant behavior is addressed by the judge within the next business day, if this violation occurs during the weekend or holiday. If violations occur during the work week, sanctions are imposed within 24 hours.

Are participants given access to counsel and a fair hearing if a jail sanction might be imposed?

* Yes

Do participants receive punitive sanctions if they are otherwise compliant with their treatment and supervision requirements but are not responding to treatment interventions?

* No

*

What are the requirements for graduation? Include information on program requirements, sobriety days, and other social/economic requirements.

Graduation requires participants successfully complete phase 4 of the program and they must have at least six months sobriety. All fines, costs and restitution must be paid in full. The participant is required to complete counseling, individual and group. The work history for the graduating participant requires them to maintain a job, which is established in Phase 2 and carried through to graduation. Some participants referred to drug court are required by a probation order to complete their GED or Diploma and they are strongly encouraged to complete this prior to graduation.

*

List reasons why a participant may be terminated from the program.

Reasons for termination vary. Generally, termination occurs after multiple failed tests and continued use. Sometimes this has been coupled with attempts to submit fraudulent samples and overall lack of effort. If participants commit new felonies (other than use or possession), they are terminated. Some have been terminated as a result of absconding, and one was terminated due to health reasons (cancer, multiple surgeries, medications, coupled with low motivation).

*

How is the decision to terminate a participant from the program reached?

The decision to terminate has always been decided by a vote of the majority of the team.

*

If a participant is terminated from the program because adequate treatment is not available, what is the process for sentencing?

No participant is terminated from the program due to adequate treatment not being available.

Drug and Alcohol Testing

Substance Abuse Testing Procedures and Policies

Policy	
Witnessed collection?	Yes
Testing observed by same-gendered staff?	Yes
Random testing?	Yes
Evening testing?	Yes
Holiday testing?	Yes
Weekend testing?	Yes
Routine examination for dilution and adulteration?	Yes
Completion of a chain-of-custody form?	Yes

Substance Abuse Testing Policies

If your program uses multiple testing agencies that do not have the same testing procedures, please describe the differences. [For example, testing agency "A" has observed testing, and testing agency "B" does not.]

Drug Testing Types

Type of Test	
Urinalysis	Yes
Oral Fluid	No
Alcohol Tether	Yes
Hair Test	No
Portable Breathalyzer	Yes
Remote Alcohol Monitoring	Yes
Blood Test	No
Sweat Test	No

Testing Substances

Substance	Included in Panel?
Opioids	Yes
Cocaine	Yes
Marijuana	Yes
Benzodiazepine	Yes
Oxycodone	Yes
MDMA	
Barbiturates	
Bath Salts	
Amphetamine	Yes
Methamphetamine	Yes
Methadone	Yes
PCP	
Synthetic Marijuana	
Alcohol	Yes
Heroin	Yes

Substances

If your program tests for substances not provided in the list above, please list them here.

Tramadol and Buprenorphine are included in our panel tests.
 Although not contained in our panel tests, upon request, we also can have Redwood Lab

test for Ritalin, MDM, Barbiturates, Kratom, SOMA, Fentanyl, PCP, Gabapentin, etc. There are also tests available on our request for Spice/K2 and bath salts.

Does the program have phases?

* Yes

What are the testing requirements for each phase of the program?

- Phase 1** Must submit to random drug and alcohol testing three times per week. Additional testing may be ordered by the Court.
- Phase 2** Must submit to random drug and alcohol twice a week. Additional testing may be ordered by the Court.
- Phase 3** Must submit to random drug and alcohol twice a week. Additional testing may be ordered by the Court.
- Phase 4 and above** Must submit to one random drug test a week. Additional testing may be ordered by the Court.

How soon after a participant is notified to report to a drug test must the participant report?

* Within 10 hours

How soon are drug testing results received after the test is administered?

* Within 24 hours, Within 48 hours, More than 48 hours

If more than one response is selected from the question above, explain each notification timeline.

Drug testing results are anywhere from 24 to 48 hours, due to testing being conducted by a forensic lab and if the testing falls on a weekend. The results of these tests that are sent out on Friday can be longer (more than 48hrs) and due to positive results. When we have a positive result they come back from the lab as a confirmed positive. Our drug testing sites ship out urine on weekdays.

If a participant denies substance use in response to a positive screening test, what type of confirmation instrument is used to verify the positive?

* EtG/EtS, LC/MS/MS

If a confirmation is required, how soon is the team notified of the results?

* Within 48 hours

Who conducts drug testing for your program?

* Collection sites:
 Advanced Safety Training
 Northern Michigan Independent Drug Screening, LLC

 Forensic Lab:
 Redwood Toxicology

Services

Types of Services	
Individual outpatient	Yes

Group outpatient	Yes
Detoxification	Yes
Residential treatment	Yes
Sober living	Yes
Intensive outpatient	Yes
Gender-specific groups	Yes
Mental health treatment	Yes
Medication assisted treatment	Yes
Trauma-Informed	Yes
Other	No

Treatment

If you selected "Yes" in the "Other" category above, please provide details of the additional programs that are available to participants.

How many treatment agencies are primarily responsible for managing the delivery of treatment services for program participants?

* 4

Is a clinically trained representative from one of these agencies a core member of the team?

* Yes

Do they regularly attend team meetings?

* Yes

Do they regularly attend status review hearings?

* Yes

How soon after program entry are participants linked to treatment?

* Within 1 week of admission

Do treatment providers use evidence-based models and administer treatments that are documented in manuals and have been demonstrated to improve outcomes?

* Yes

Please specify models as well as treatments used.

CBT-Cognitive Behavioral Therapy
 REBT-Rational Emotive Behavior Therapy
 DBT-Dialectical Behavior Therapy
 MI-Motivational Interviewing
 PRIME for Life
 SAMHSA-Substance Abuse Anger Management Program
 AA/NA
 SMART Recovery

Who determines how often a participant must attend treatment?

* The Drug Court Guidelines and the counselor/therapists recommendations.

How many hours of treatment do participants typically receive in a week?

* The participants receive 5 hours of treatment a week.

Medication Assisted Treatment (MAT), Part 1

MAT Policy Statements	
We allow the use of medication assisted treatment when appropriate; and we link participants to prescribing physicians, facilities, and services.	
We allow the use of medication assisted treatment when appropriate, but we do not link participants to services.	Yes
We do not allow participants to use medication assisted treatment in the program.	
We deny admission to potential participants who use medication assisted treatment for opioid or alcohol use disorders.	
Our program has no policy regarding medication assisted treatment.	

Medication Assisted Treatment, Part 2

If your program allows the use of medication assisted treatment when appropriate, does it engage in a fact-sensitive inquiry in each case?

Yes

Is the fact-sensitive inquiry guided by input from physicians with expertise in addiction medicine and medication assisted treatment?

No

Education

What type of training did the team receive before the program became operational?

The National Drug Court Institute (NDCI) Adult Drug Court Planning Initiative Training Program (five days)

Do team members attend continuing education workshops on at least an annual basis to gain up-to-date knowledge about best practices and drug court topics?

No

Does the program have a plan in place for new hires of the drug court to complete formal training or an orientation after assuming their position?

Yes

Does the judge attend current training events on:

Legal and constitutional issues in drug courts* Yes

Judicial ethics* Yes

Evidence-based substance abuse and mental health treatment* Yes

Behavior modification* Yes

Community Supervision* Yes

Program Evaluation

*

How does the program use data to monitor program operations and make programmatic changes when necessary?

Drug court maintains an electronic database; DCCM, DCAS, and Redwood Toxicology Laboratory (drug testing lab). This allows the case manager to monitor the progress of participants, program incentives, sanctions, treatment, ancillary services, data entries from treatment professionals, drug screens, AA/NA, payments, review hearings, ignition interlock devices, employment/education, which will provide the drug court team with information on how to change certain components of our drug court program. The case manager will be using DCAS to run analysis, periodically throughout the year.

Has the program enlisted the services of an independent evaluator?

*

No

What methods and tools does your team use to evaluate the structure of your program? How often is the evaluation performed?

Our target population has remained consistent, being adult high risk felons, who have an alcohol or opiate drug addiction at the core of their criminality. The initial legal screening occurs at the prosecutor's office after a defendant requests and fills out the referral forms. If the participant is legally eligible then a substance abuse screening is performed and submitted to the entire team with the participant's application. The matter is discussed fully and then the team votes on admission. Once voted in, admission is less than two weeks from the start of the application process. The participants are then set up with treatment, whether it is inpatient, outpatient and/or mental health, this is done right away or no longer than a week after accepted into the program. If mental health is part of the treatment process the participant does this along with outpatient substance abuse counseling.

Every time a participant appears in drug court the case manager provides feedback regarding the participants counseling attendance and progress, any curfew violations, employment or educational status, as well as legal status. The drug court team meets weekly to discuss participants that are appearing for the review hearing and any other matters that need attention from the team. So, Phase 1 is three months and the participant appears weekly, Phase 2 is six months and the participant appears bi-weekly, Phase 3 is six months and the participant appears monthly, and Phase 4 is four months and appears monthly and to graduate drug court the participant has to have a minimum of six months sobriety, complete counseling and pay off all fines and cost. All the phases in drug court total 19 months and a minimum of 34 review hearings. The graduate is then placed on six months' probation and reports monthly to the probation agent. After this is completed the total is 25 months in the drug court program.

The drug testing is done by a forensics lab and we use their software to schedule our tests. Phase 1 will test 3 times a week, Phase 2 and 3 will test 2 times a week, and Phase 4 will test once a week, but all phases are subject to random testing and this can be utilized through our lab or an instant test. After we have the positive or negative result from the lab, the case manager enters this information into DCCMIS, bi-weekly to monthly.

Home and curfew check are done by the case manager, probation agent, and the compliance officer. Home check done by the case manager and probation agent are done on a monthly basis, unless they are new to the program or move then the participant is checked within a week of being at their new residence. Our compliance officer is out at night making sure the participants are home at curfew, this happens randomly,

unannounced and throughout the week. Our compliance officer also checks them for alcohol (PBT's) while at the residence, if there is any concern while there our compliance officer will contact the probation agent and/or case manager. The case manager is in constant contact with the participants; days, nights, holidays, and weekends and this information is put into DCCMIS and shared with the team when necessary.

The drug court teams meets every week and participants are discussed on an individual basis, but overall with the structure of our drug court we evaluate bi-annually to annually and on an as needed basis.

What methods and tools does your team use to evaluate your program's outcomes? How often is the evaluation performed?

The case manager runs performance measures from DCCMIS weekly. At each weekly meeting that information obtained is shared regarding counseling attended, AA/NA or SMART Recovery, drug screens taken with a pass or failed result, negative or positive conduct, and work/school/community service performance. If there is a negative conduct it is discussed before any sanction is imposed. Sanctions can be jail, curfew, moved back in a phase, cost, community service, or written essay. With positive behavior the participant receives affirmation by the court for this positive conduct, such as completing a phase, obtaining a job or getting a promotion at work, reuniting with their children, extended sobriety. These incentives and sanctions are all entered into DCCMIS and reports are run to present to the team.

Statistics regarding percentages of participants, successful and unsuccessful are reviewed with the case manager and judge at least every quarter and with the drug court team it is discussed bi-annually or annually. The total number of sanctions, incentives, admissions, graduations, and terminations are compiled every year and shared with the team. These numbers are also shared with our board of commissioners in our annual report. We will periodically run analysis of data through DCAS and this information is discussed with the judge quarterly and with the team bi-annually to annually.

Certification Form

Authorizing Official

By checking the box, I Yes
 certify that the below-
 referenced person is the
 Authorizing Official for the
 court program.*

**Authorizing Official
Name:*** Chris Brown

Date:* 06/02/2017

Project Director

**By checking the box, I
certify that the below-
referenced person is the
Project Director for the
court program:*** Yes

Project Director Name:* Nicole Pawlowski

Date:* 06/02/2017

Financial Officer

**By checking the box, I
certify that the below-
referenced person is the
Financial Officer for the
court program:*** Yes

Financial Officer Name:* Kari Kortz

Date:* 06/02/2017

**By checking this box, I
certify that the Chief Judge
of this court supports our
program applying for
certification.*** Yes

Drug Court - Budget Comparison

BYRNE Justice Assistance Grant Application \$110,042.63 / Michigan Drug Court Grant Program Application \$110,042.63

Original Budget Included in the 2018 Application

Description	Grant Funded	Local Contribution	Local In-Kind Contribution	Total
Personnel - Wage	\$ 40,919.63	\$ 10,525.39	\$ -	\$ 51,445.02
Personnel - Fringe	\$ 29,138.00	\$ 1,375.67	\$ -	\$ 30,513.67
Contractual Services				
Redwood Toxicology Laboratory / Northern Michigan Independent Drug Screening, LLC / Advanced Safety Training	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
Catholic Human Services / Harbor Hall / Diane Lissfelt	\$ 7,800.00	\$ -	\$ -	\$ 7,800.00
Michael Ekdahl	\$ -	\$ 2,600.00	\$ -	\$ 2,600.00
PsychNorth, PLLC	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Salvation Army	\$ 7,300.00	\$ -	\$ -	\$ 7,300.00
Supplies	\$ -	\$ 1,550.00	\$ 10,000.00	\$ 11,550.00
Travel	\$ 885.00	\$ 107.00	\$ -	\$ 992.00
Training	\$ -	\$ 6,341.94	\$ -	\$ 6,341.94
Office Space	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Total	\$ 110,042.63	\$ 22,500.00	\$ 13,000.00	\$ 145,542.63

2017 Budget

\$105,000 Byrne Grant

Description	Grant Funded	Local Contribution	Local In-Kind Contribution	Total
Personnel - Wage	\$ 39,604.80	\$ 10,287.94	\$ -	\$ 49,892.74
Personnel - Fringe	\$ 27,745.51	\$ 1,382.17	\$ -	\$ 29,127.68
Contractual Services				
Redwood Toxicology Laboratory / Northern Michigan Independent Drug Screening, LLC / Advanced Safety Training	\$ 21,764.69	\$ -	\$ -	\$ 21,764.69
Catholic Human Services / Harbor Hall / Diane Lissfelt	\$ 7,800.00	\$ -	\$ -	\$ 7,800.00
Michael Ekdahl	\$ -	\$ 2,600.00	\$ -	\$ 2,600.00
PsychNorth, PLLC	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Salvation Army	\$ 5,200.00	\$ -	\$ -	\$ 5,200.00
Supplies	\$ -	\$ 1,550.00	\$ 10,000.00	\$ 11,550.00
Travel	\$ 885.00	\$ 108.00	\$ -	\$ 993.00
Training	\$ -	\$ 6,571.89	\$ -	\$ 6,571.89
Office Space	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Total	\$ 105,000.00	\$ 22,500.00	\$ 13,000.00	\$ 140,500.00

\$ Change (Application vs. 2017 Budget)

Description	Grant Funded	Local Contribution	Local In-Kind Contribution	Total	Notes
Personnel - Wage	\$ 1,314.83	\$ 237.45	\$ -	\$ 1,552.28	A: Budgeted wage increases.
Personnel - Fringe	\$ 1,392.49	\$ (6.50)	\$ -	\$ 1,385.99	B: Budgeted fringe changes.
Contractual Services					
Redwood Toxicology Laboratory / Northern Michigan Independent Drug Screening, LLC / Advanced Safety Training	\$ 235.31	\$ -	\$ -	\$ 235.31	
Catholic Human Services / Harbor Hall / Diane Lissfelt	\$ -	\$ -	\$ -	\$ -	
Michael Ekdahl	\$ -	\$ -	\$ -	\$ -	
PsychNorth, PLLC	\$ -	\$ -	\$ -	\$ -	
Salvation Army	\$ 2,100.00	\$ -	\$ -	\$ 2,100.00	C: Circuit Court is requesting funding to change payment to Salavation Army from \$100 per month to \$10 per day per house (\$20/day total).
Supplies	\$ -	\$ -	\$ -	\$ -	
Travel	\$ -	\$ (1.00)	\$ -	\$ (1.00)	
Training	\$ -	\$ (229.95)	\$ -	\$ (229.95)	
Office Space	\$ -	\$ -	\$ -	\$ -	
Total	\$ 5,042.63	\$ (0.00)	\$ -	\$ 5,042.63	

% Change (Application vs. 2017 Budget)

Description	Grant Funded	Local Contribution	Local In-Kind Contribution	Total
Personnel - Wage	3%	2%	0%	3%
Personnel - Fringe	5%	0%	0%	5%
Contractual Services				
Redwood Toxicology Laboratory / Northern Michigan Independent Drug Screening, LLC / Advanced Safety Training	1%	0%	0%	1%
Catholic Human Services / Harbor Hall / Diane Lissfelt	0%	0%	0%	0%
Michael Ekdahl	0%	0%	0%	0%
PsychNorth, PLLC	0%	0%	0%	0%
Salvation Army	40%	0%	0%	40%
Supplies	0%	0%	0%	0%
Travel	0%	-1%	0%	0%
Training	0%	-3%	0%	-3%
Office Space	0%	0%	0%	0%
Total	5%	0%	0%	4%



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Application

Application: 10646 - Fiscal Year 2018 Michigan Drug Court Grant Program (MDCGP)

Program Area: Michigan Drug Court Grant Program (MDCGP)

Funding Opportunities: 09918 - Fiscal Year 2018 Michigan Drug Court Grant Program (MDCGP)

Application Deadline: 06/02/2017

Personnel

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Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Nicole Pawlowski	Drug Court Coordinator/Case Manager	520 hrs @ \$19.24; 1560 hrs @ \$19.82	\$40,919.63	\$0.00	\$0.00	\$0.00	\$40,919.63
Les Tebo	Law Enforcement Officer	169 hrs @ \$15.34; 507 hrs. @ \$15.65	\$0.00	\$0.00	\$10,525.39	\$0.00	\$10,525.39
			\$40,919.63	\$0.00	\$10,525.39	\$0.00	\$51,445.02

Personnel Justification

Personnel Justification*

Justify personnel (i.e., wages) associated with the proposed project.

The Drug Court utilizes the services of Les Tebo. Mr. Tebo is a retired County Sheriff Deputy, and his services to the Drug Court include making home visits to the participants, work visits when necessary, verifying curfew compliance, etc. Mr. Tebo's services and input have been a valuable asset to the program. It is our experience that one of the best tools for a successful drug court program is that the participants know that the rules will be monitored and enforced, and that they will have to comply with them. Mr. Tebo's services have allowed us to greatly enhance that reality within our program. Mr. Tebo works 13 hours per week, and will be paid \$15.34 per hour for October 1 to December 31, 2017, and \$15.65 per hour beginning January 1st and running through September 30, 2018.

Nicole Pawlowski is the Drug Court Coordinator and Case Manager for the Drug Court. She is full-time at 40 hours per week. Her salary will be \$19.24 per hour for October 1 to December 31, 2017, and \$19.82 per hour beginning January 1st and running through September 30, 2018.

Fringe Benefits

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	6.2%	\$2,537.02	\$0.00	\$652.57	\$0.00	\$3,189.59
Retirement	18.81%	\$7,696.99	\$0.00	\$0.00	\$0.00	\$7,696.99
Hospital Insurance	0%	\$17,366.75	\$0.00	\$0.00	\$0.00	\$17,366.75
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	2.84%	\$255.60	\$0.00	\$298.92	\$0.00	\$554.52
Workers Compensation	0%	\$409.20	\$0.00	\$271.56	\$0.00	\$680.76
Life Insurance	0%	\$31.20	\$0.00	\$0.00	\$0.00	\$31.20
Other	1.45%	\$593.33	\$0.00	\$152.62	\$0.00	\$745.95
Other	0%	\$247.92	\$0.00	\$0.00	\$0.00	\$247.92
Totals		\$29,138.00	\$0.00	\$1,375.67	\$0.00	\$30,513.67

Fringe Benefits Justification

Fringe Benefits Justification*

Justify fringe benefit costs associated with the proposed project.

Fringes for Les Tebo will be approximately \$1,375.67 (FICA - 6.2%; Workers Comp. - 2.58%; Medicare (other) - 1.45%)

Fringes for Nicole Pawlowski will be approximately \$29,138.00 (Workers Comp. - 1%; FICA 6.2%; Medicare (other) - 1.45%; Long-term disability (other))

Contractual

Add

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contributions	Total	Subrecipient	Contractor/Vendor
Counseling Services	Catholic Human Services, Diane Lissfelt, Harbor Hall	various	\$7,800.00	\$0.00	\$0.00	\$0.00	\$7,800.00	No	Yes
Participant Monitoring	Salvation Army	\$20 per day	\$7,300.00	\$0.00	\$0.00	\$0.00	\$7,300.00	No	Yes
Mental Health Services	PsychNorth, PLLC		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	No	Yes

		\$260 eval. \$210 follow-up & supp. therapy. \$100 limited follow-up							
Drug Testing	Redwood Toxicology, Northern Michigan Independent Drug Screening, LLC, Advanced Safety Training	various	\$22,090.00	\$0.00	\$0.00	\$0.00	\$22,090.00	No	Yes
Defense Attorney Services	Michael Ekdahl	\$50.00 per staffing/court session	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	No	Yes
			\$39,100.00	\$0.00	\$2,600.00	\$0.00	\$41,700.00		

Contractual Justification

Contractual Justification*

Justify contractual costs associated with the proposed project

The Drug Court contracts with several counseling providers.

Catholic Human Services and Harbor Hall provide counseling services, therapy and assessments for drug court participants. Rates for their services are as follows:

if funded through NMSAS, individual sessions are \$10 each and group sessions are \$5 each; if not funded, those rates are \$80 and \$50 respectively. It is anticipated amounts to Catholic Human Services and Harbor Hall will average approximately \$250 per month, for a total of \$3,000 annually. Diane Lissfelt's rate is \$90 per hour (average \$400 per month) for a total of \$4,800 annually. \$7,800 total requested. These fees are consistent with the rate that is being paid in Northern Michigan for the services being provided. The Drug Court has contacted all possible providers in order to ensure that the lowest possible rates could be obtained.

We have contracted with Northern Michigan Independent Drug Screening, LLC and Advanced Safety Training to perform drug screens for drug court participants. They perform approximately 100 drug screens per month, at a rate of \$4.00 per test.

Redwood Toxicology will be performing lab drug testing, at various rates, depending on what is requested on an individual basis. Pricing begins at \$8.50 for a 9 panel test, which will be utilized for the majority of our testing. At times, we will also request certain Specialty Urine Test Panels, which range from \$15.00 to \$60.00, depending on the substance(s) requested to be tested for, i.e. Kratom, Ritalin, Bath Salts, Synthetic Marijuana, masking agents, etc.

PsychNorth, PLLC will be providing psychiatric/mental health services for participants referred as necessary. Services will be provided by JoAnn Haderer, DNP, PMHNP-BC. She will provide new patient evaluations (\$260), follow-up and supportive therapy (\$210), and limited follow-ups (\$100) as needed. Generally, she will see participants one month after initial medication adjustments, and then every three months if stable. The amount requested for these services shall not exceed \$2,000.

The Salvation Army will be providing services for some of our participants residing in the transition houses, i.e. monitoring conduct of participants, checking curfew compliance, administering PBTs and drug testing, and providing regular and prompt updates regarding those participants residing in the transition houses (there are separate transition houses for men and woman). The Salvation Army will be paid \$10 per day per house for these supervision services.

Michael Ekdahl is our Drug Court defense attorney. Mr. Ekdahl attends the staffings and court sessions of the Drug Court, as well as participates in the decision-making for drug court participants. Those services are not billed to any individual. Mr. Ekdahl will receive \$50 per session for these services, not to exceed \$2,600 annually.

Supplies

Add

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Incentives	Gift cards, graduations gifts, etc.	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00
Office supplies	Estimation	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Drug Testing Supplies		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Office Space		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
		\$0.00	\$0.00	\$1,550.00	\$13,000.00	\$14,550.00

Supplies Justification

Supplies Justification*

Justify supply costs associated with the proposed project.

Gift cards, graduation gifts, inspirational books, movie tickets, etc. are given to drug court participants at the time of phase advancement or graduation. It is estimated that this will total approximately \$1,300.

\$250.00 is requested from the County of Cheboygan for office supplies.

MDOC continues to supply drug testing supplies that are currently utilized by the probation office and case manager for instant drug testing.

Travel

Add

Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Mileage for home calls	200 miles @ \$535	\$0.00	\$0.00	\$107.00	\$0.00	\$107.00
MADCP Registration Fees	\$295 per person, three person limit	\$885.00	\$0.00	\$0.00	\$0.00	\$885.00
	Estimation	\$0.00	\$0.00	\$341.94	\$0.00	\$341.94

MADCP Conference extras						
Refresher Training	Estimation	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00
		\$885.00	\$0.00	\$6,448.94	\$0.00	\$7,333.94

Travel Justification

Travel Justification*

Justify travel costs associated with the proposed project.

The amount of \$107.00 is being requested to reimburse drug court staff for mileage costs incurred for mainly home visits, but also for transporting participants to counseling, interviews, training related appointments, medical appointments, etc. We are estimating 200 miles at a rate of \$.535 per mile. This amount is being requested from the County of Cheboygan.

\$341.94 is requested from the County of Cheboygan for lodging/mileage/meals costs for the MADCP Conference.

Drug Court team members are seeking a "refresher" training in the near future. \$6,000 is requested to pay for/alleviate the costs of such a training (air fare, accommodations, meals, etc.)

Total Budget

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$110,042.63	\$0.00	\$22,500.00	\$13,000.00	\$145,542.63

Last Edited By: Karen Chapman, 09/01/2017



Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

Application

Application: 10677 - Fiscal Year 2018 Federal: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) - CFDA 16.738

Program Area: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) CFDA 16.738

Funding Opportunities: 09922 - Fiscal Year 2018 Federal: Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) - CFDA 16.738

Application Deadline: 06/02/2017

Personnel

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Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Nicole Pawlowski	Drug Court Coordinator/Case Manager	520 hrs @ \$19.24, 1560 hrs @ \$19.82	\$40,919.63	\$0.00	\$0.00	\$0.00	\$40,919.63
Les Tebo	Law Enforcement Officer	169 hrs @ \$15.34, 507 hrs. @ \$16.65	\$0.00	\$0.00	\$10,525.39	\$0.00	\$10,525.39
			\$40,919.63	\$0.00	\$10,525.39	\$0.00	\$51,445.02

Personnel Justification

Personnel Justification*

Justify personnel (i.e., wages) associated with the proposed project

The Drug Court utilizes the services of Les Tebo. Mr. Tebo is a retired County Sheriff Deputy, and his services to the Drug Court include making home visits to the participants, work visits when necessary, verifying curfew compliance, etc. Mr. Tebo's services and input have been a valuable asset to the program. It is our experience that one of the best tools for a successful drug court program is that the participants know that the rules will be monitored and enforced, and that they will have to comply with them. Mr. Tebo's services have allowed us to greatly enhance that reality within our program. Mr. Tebo works 13 hours per week, and will be paid \$15.34 per hour for October 1 to December 31, 2017, and \$15.65 per hour beginning January 1st and running through September 30, 2018.

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Fringe Benefits

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	6.2%	\$2,537.02	\$0.00	\$652.57	\$0.00	\$3,189.59
Retirement	13.81%	\$7,696.98	\$0.00	\$0.00	\$0.00	\$7,696.98
Hospital Insurance	0%	\$17,366.75	\$0.00	\$0.00	\$0.00	\$17,366.75
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	2.84%	\$255.60	\$0.00	\$296.92	\$0.00	\$554.52
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Other	1.45%	\$593.33	\$0.00	\$152.62	\$0.00	\$745.95
Other	0%	\$247.92	\$0.00	\$0.00	\$0.00	\$247.92
Totals		\$29,138.00	\$0.00	\$1,375.67	\$0.00	\$30,513.67

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Fringe Benefits Justification*

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Fringes for Les Tebo will be approximately \$1,375.67 (FICA - 6.2%; Workers Comp. - 2.58%; Medicare (other) - 1.45%)

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Contractual

Add

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Participant Monitoring	Salvation Army	\$20 per day	\$7,300.00	\$0.00	\$0.00	\$0.00	\$7,300.00	No	Yes
	PsychNorth, PLLC		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	No	Yes

Mental Health Services		\$260 eval, \$210 follow-up & supp. therapy, \$100 limited follow-up							
Drug Testing	Redwood Toxicology, Northern Michigan Independent Drug Screening, LLC, Advanced Safety Training	various	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	No	Yes
Defense Attorney Services	Michael Ekdahl	\$50.00 per staffing/court session	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	No	Yes
			\$39,100.00	\$0.00	\$2,600.00	\$0.00	\$41,700.00		

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Michael Ekdahl is our Drug Court defense attorney. Mr. Ekdahl attends the staffings and court sessions of the Drug Court, as well as participates in the decision-making for drug court participants. Those services are not billed to any individual. Mr. Ekdahl will receive \$50 per session for these services, not to exceed \$2,600 annually.

Supplies

Add

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Incentives	Gift cards, graduations gifts, etc.	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00
Office supplies	Estimation	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Drug Testing Supplies		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Office Space		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
		\$0.00	\$0.00	\$1,550.00	\$13,000.00	\$14,550.00

Supplies Justification

Supplies Justification*

Justify supply costs associated with the proposed project.

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\$250.00 is requested from the County of Cheboygan for office supplies.

MDOC continues to supply drug testing supplies that are currently utilized by the probation office and case manager for instant drug testing.

Travel

Add

Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Mileage for home calls	200 miles @ \$.535	\$0.00	\$0.00	\$107.00	\$0.00	\$107.00
MADCP Registration Fees	\$295 per person, three person limit	\$885.00	\$0.00	\$0.00	\$0.00	\$885.00
		\$0.00	\$0.00	\$341.94	\$0.00	\$341.94

MADCP Conference extras					
Refresher Training	Estimation	\$0.00	\$0.00	\$8,000.00	\$0.00 \$6,000.00
		\$885.00	\$0.00	\$6,448.94	\$0.00 \$7,333.94

Travel Justification

Travel Justification*

Justify travel costs associated with the proposed project.

The amount of \$107.00 is being requested to reimburse drug court staff for mileage costs incurred for mainly home visits, but also for transporting participants to counseling, interviews, training related appointments, medical appointments, etc. We are estimating 200 miles at a rate of \$.535 per mile. This amount is being requested from the County of Cheboygan.

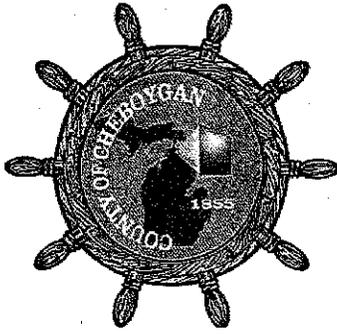
\$341.94 is requested from the County of Cheboygan for lodging/mileage/meals costs for the MADCP Conference.

Drug Court team members are seeking a "refresher" training in the near future. \$6,000 is requested to pay for/alleviate the costs of such a training (air fare, accommodations, meals, etc.)

Total Budget

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$110,042.63	\$0.00	\$22,500.00	\$13,000.00	\$145,542.63

Last Edited By: Karen Chapman, 05/01/2017



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Sale Proceeds Report

Summary: In 2008 and each year after 2008, not later than June 30 of the second calendar year after foreclosure, the County Treasurer shall submit a written report to the Board of Commissioners identifying any remaining balance and any contingent costs of title or other legal claims. All or a portion of any remaining balance, less any contingent costs of title or other legal claims, may subsequently be transferred into the general fund of the County by the Board of Commissioners. Although the law only requires the County Treasurer to report the remaining balance from the sales proceeds, the attached report shows all of the revenues and all of the expenses that have been reported in this fund. Pursuant to the law, any allowable expense can be charged against the sale proceeds. In the foreclosure process there are additional fees that are set by statute such as Oct. 1st a \$15.00 fee added to all delinquent taxes that are in the 1st year of delinquency and March 1st a \$235.00 fee added to all delinquent taxes that are in the 2nd year of delinquency. These fees are to help cover the cost of recording fees, mailing notices, title searches, publications, etc. The sale proceeds and the fees have covered expenses in administering the program up to and including the funding of a full time position in my office. 2015 Sale Proceeds and Surplus is \$106,235.48 in the foreclosure fund that can be moved into the general fund.

Financial Impact: \$106,235.48 can be moved into general fund. No cost to general fund for full time employee

This will bring the total amount transferred to general fund since 2008 to \$1,876,567.01

Recommendation: Accept report and instruct Treasurer to move funds

Prepared by: Buffy Jo Weldon

Department: Cheboygan County Treasurer

Foreclosure Totals

TAX YEAR	2015	
	REVENUES	
2010	PRE-FORFEITURE FEES	\$79.57
2010	PROCESSING FEES	\$79.94
2010	FORFEITURE CERTIFICATE REC	\$12.84
2010	FILING REDEMPTION CERTIFICAT	\$12.84
2010	TITLE SEARCH	\$224.70
2011	PRE-FORFEITURE FEES	\$84.50
2011	PROCESSING FEES	\$25.54
2011	FORFEITURE CERTIFICATE REC	\$23.09
2011	FILING REDEMPTION CERTIFICAT	\$23.09
2011	TITLE SEARCH	\$345.72
2012	PRE-FORFEITURE FEES	\$3,035.65
2012	PROCESSING FEES	\$6,696.16
2012	FORFEITURE CERTIFICATE REC	\$1,886.60
2012	FILING REDEMPTION CERTIFICAT	\$1,886.60
2012	TITLE SEARCH	\$33,014.74
2013	PRE-FORFEITURE FEES	\$15,450.40
2013	PROCESSING FEES	\$4,960.03
2013	FORFEITURE CERTIFICATE REC	\$3,249.19
2013	FILING REDEMPTION CERTIFICAT	\$3,249.19
2013	TITLE SEARCH	\$56,860.83
2014	PRE-FORFEITURE FEES	\$4,351.61
2014	PROCESSING FEES	\$0.00
2014	FORFEITURE CERTIFICATE REC	\$0.00
2014	FILING REDEMPTION CERTIFICAT	\$0.00
2014	TITLE SEARCH	\$0.00
2015	PRE-FORFEITURE FEES	\$0.00
ALL	LAND CONTRACT RECEIVABLE	(\$7,558.84)
ALL	INTEREST EARNED	\$12,114.04
ALL	INTEREST ON INVESTMENTS	\$212.89
ALL	SALES PROCEEDS	\$80,598.79
	REVENUE TOTALS	\$220,919.71
	EXPENDITURES	
2011	FILING FEE ALL CERTIFICATES	(\$10.00)
2012	FILING FEE ALL CERTIFICATES	(\$2,150.00)
2013	FILING FEE ALL CERTIFICATES	(\$6,430.00)
ALL	PERSONAL SERVICES	(\$10,080.00)
ALL	TITLE SEARCH FEE	(\$44,844.10)
ALL	COUNTY TREASURER	(\$6,307.00)
ALL	PART TIME	(\$2,684.16)
ALL	FRINGE	(\$9,109.23)
ALL	FULL TIME	(\$27,403.66)
ALL	OFFICE SUPPLIES	\$0.00
ALL	POSTAGE	\$0.00
ALL	PROGRAM COSTS	\$0.00
ALL	CONTRACTUAL SERVICES	(\$1,791.62)
ALL	TRAVEL EXPENSE	(\$73.03)
ALL	LODGING / MEALS / TRAINING	\$0.00
ALL	REFUNDS GENERAL	\$0.00
ALL	FORECLOSURE AD	\$0.00
ALL	CARRIED FORWARD FUND EQUIT	\$0.00
ALL	COPY MAINTENANCE AGREEMEN	\$0.00
ALL	OFFICE EQUIPMENT & FURNITUR	(\$4,380.30)
ALL	COMPUTER-HARD/SOFT/MAINT	\$0.00
ALL	TRANSFER OUT TO GENERAL	\$0.00
ALL	YEAR END ACCRUED SALARY/W/	\$578.87
	EXPENDITURE TOTALS	(\$114,684.23)
	TOTAL SURPLUS	\$106,235.48

Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: Property Foreclosures First Right of Refusal

Summary: Attached is a list of properties that were foreclosed upon as of March 31, 2017. Before selling these properties at a public auction, the County Treasurer must first offer them to the DNR who has the right to purchase any and all properties at fair market value. Any properties remaining must then be offered to the local municipality who has the right to purchase by paying minimum bid as set by the County Treasurer. Any properties not purchased by the DNR or local municipalities must then be offered to the County who has the right to purchase by paying minimum bid. Any property purchased by the local municipality or County must be used for public purposes.

Financial Impact: Any properties sold at public auction will be put back on the tax roll providing revenue to the County, Township, School Districts, Library, Senior Citizens, Intermediate School Districts, Etc.

Recommendation: Authorize Chairperson Chris Brown to sign the waiver of First Right of Refusal in accordance with Act 123 P.A. 1999

Prepared by: Buffy Jo Weldon

Department: Cheboygan County Treasurer

WAIVER OF FIRST RIGHT OF REFUSAL

Date

Cheboygan County Treasurer
PO Box 70
Cheboygan, Michigan 49721

Cheboygan County Treasurer:

SUBJECT: Act 123, P.A. 1999

In accordance with Act 123, The County has the "first right of refusal" to acquire tax-foreclosed parcels. At this time, we are waving our first right of refusal to all parcels that were foreclosed upon in March of 2017.

Chris Brown, Chairman
Board of Commissioners



CHEBOYGAN COUNTY
2017
PUBLIC LAND AUCTION

Buffy Jo Weldon, Treasurer
COUNTY BUILDING P.O. BOX 49721

Telephone: (231) 627-8821

Fax: (231) 627-8415

DATE OF SALE:
AUGUST 19, 2017

LOCATION:
THE ELLISON PLACE
150 DALE DRIVE
GAYLORD, MI 49735

SALES WILL BE HELD PURSUANT TO THE PROVISIONS OF SECTION
211.78M OF PUBLIC ACT OF 1999 AS AMENDED.

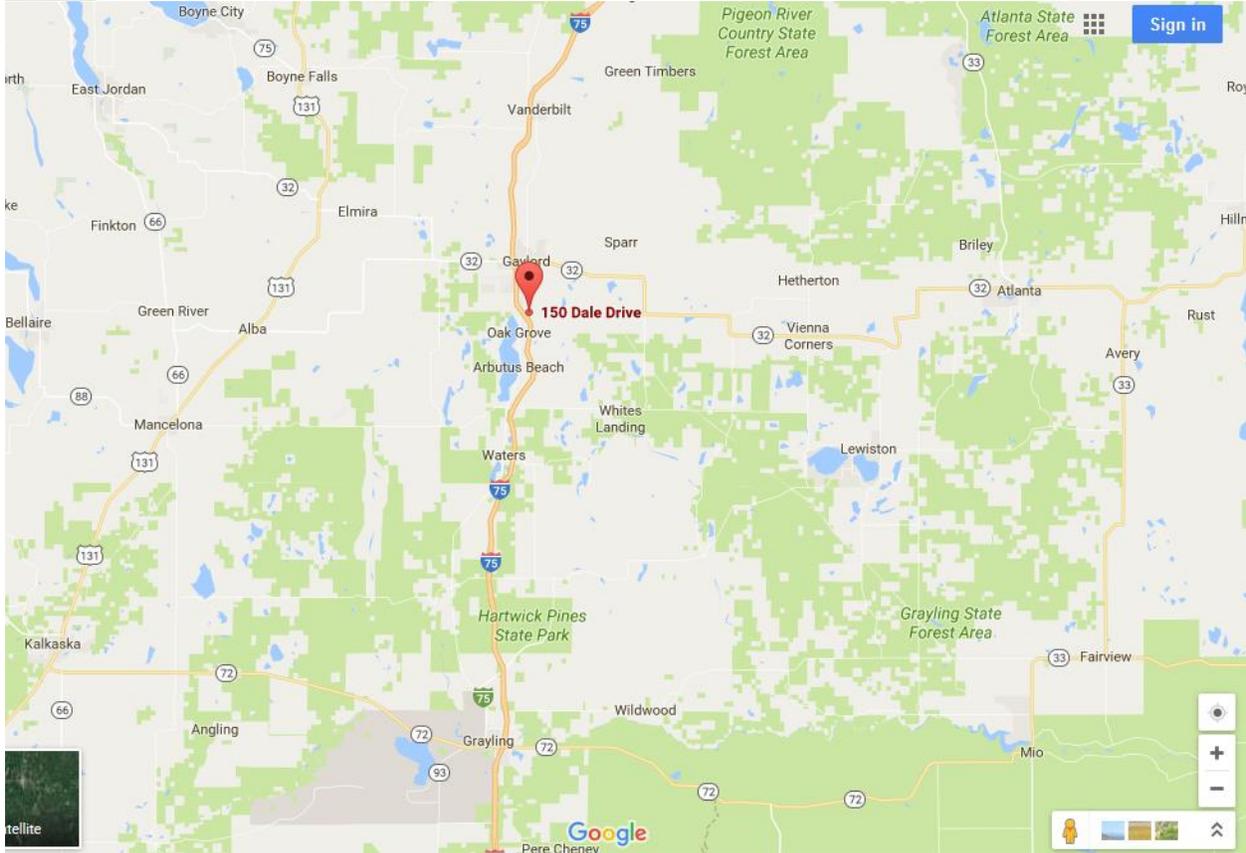
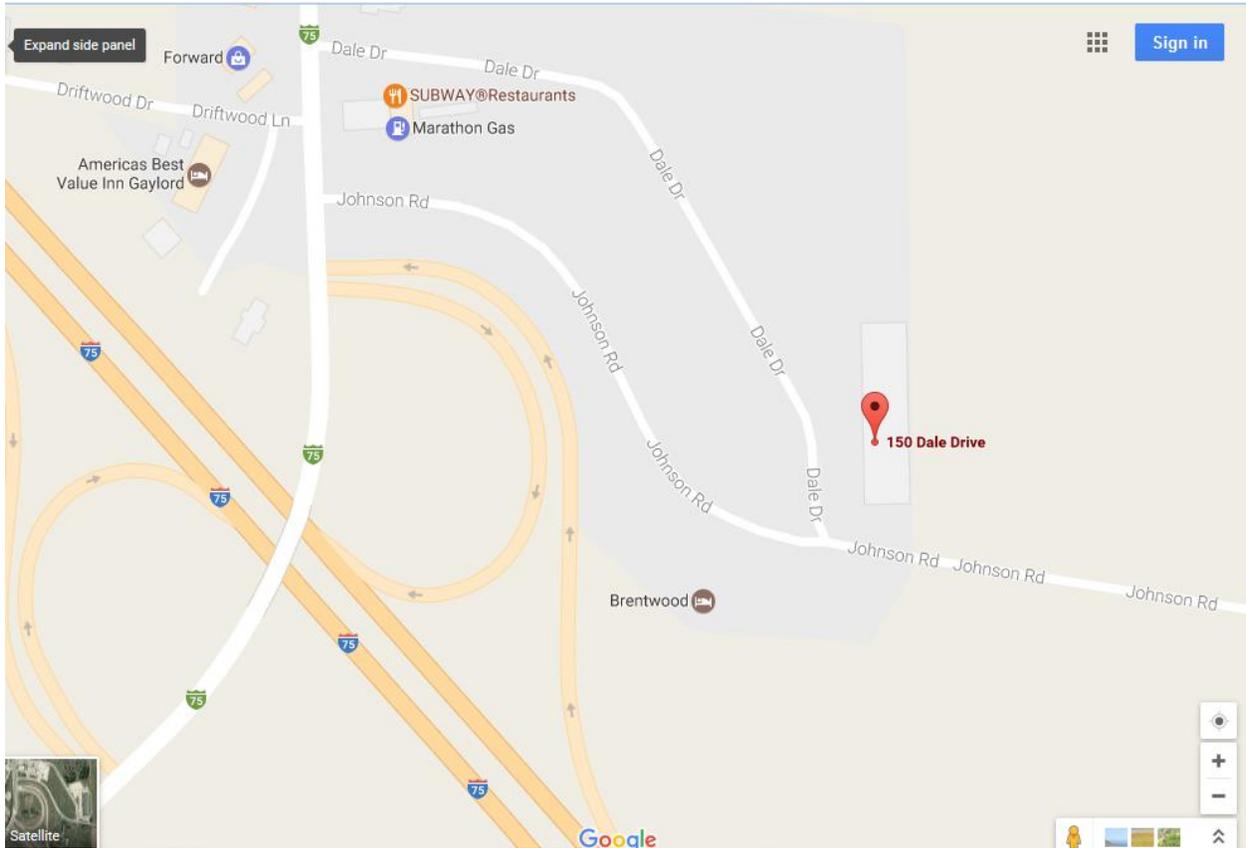
ITEMS LISTED HEREIN ARE SUBJECT TO CHANGE WITHOUT NOTICE.

INFORMATION ON PARCELS TO BE OFFERED CAN ALSO BE OBTAINED
ON THE INTERNET AT: www.tax-sale.info

INTERNET BIDS CAN BE PLACED VIA: www.tax-sale.info

BIDDER REGISTRATION – 11:30 AM
AUCTION START – 12:00 PM

The Ellison Place 150 Dale Drive Gaylord, MI 49735



**CHEBOYGAN COUNTY
PUBLIC LAND AUCTION - 2017**

UNIT #	PARCEL CODE #	2017 STATE EQUALIZED	STARTING BID	SPECIAL ASSESSMENTS
1500	011-M05-000-029-00	\$4,400.00	\$1,500.00	
1501	030-P01-000-005-02	\$33,100.00	\$2,700.00	RECYCLE
1502	051-B03-001-004-00	\$38,400.00	\$9,900.00	RECYCLE/BLIGHT
1503	052-W59-014-006-00	\$14,300.00	\$2,100.00	RECYCLE
1504	091-016-400-002-05	\$11,600.00	\$ 700.00	RECYCLE
1505	104-017-300-002-00	\$300.00	\$ 600.00	
1506	105-M33-000-160-01	\$15,100.00	\$2,600.00	
1507	120-025-300-021-00	\$2,700.00	\$ 800.00	
1508	231-V05-004-008-00	\$300.00	\$ 600.00	
1509	241-012-107-063-03	\$4,900.00	\$1,500.00	
1510	251-M03-000-045-00	\$1,800.00	\$ 700.00	
1511	251-M03-000-063-00	\$900.00	\$ 600.00	
1512	251-M03-000-066-00	\$900.00	\$ 700.00	
1513	251-M03-000-151-02	\$2,300.00	\$ 800.00	
1514	251-M05-000-221-00	\$2,100.00	\$ 800.00	
1515	251-M05-000-245-01	\$2,600.00	\$ 900.00	
1516	251-T09-000-107-00	\$1,400.00	\$ 700.00	
1517	251-W11-000-010-00	\$7,900.00	\$ 900.00	

Rules and Regulations

1. Registration

Registration will begin 30 minutes before the stated start time unless otherwise noted. No bids will be accepted unless the bidder has registered and received a pre-numbered bid card. A Driver's license, passport, or other state issued I.D. must be presented in order to receive a bid card.

2. Properties Offered

A. Overview

"**Foreclosing Governmental Unit**" ("FGU") is a term used by the Michigan tax foreclosure statute and is typically the office of the County Treasurer in the county where the offered property is located.

Unless otherwise noted, the "Seller" is the County Treasurer, acting as the "FGU".

The attached list of parcels has been approved for sale at public auction and each is identified by a sale unit number. The Seller reserves the right to pull parcels from the sale at any time prior to the auction.

According to state statutes, **ALL PRIOR** liens (other than certain DEQ liens and other limited exceptions), encumbrances and taxes **are cancelled** by Circuit Court Order. The FGU has attempted to include in the minimum bid, liens that have accrued since foreclosure, such as nuisance or water bills; **all other outstanding bills since foreclosure are the responsibility of the buyer**. These properties are subject to any state, county, or local zoning or building ordinances. The FGU does not guarantee the usability or access to any of these lands.

B. Know What You Are Buying

It is the **responsibility of the prospective purchaser to DO HIS OR HER OWN RESEARCH** as to the suitability of any offered property for any intended purpose. The FGU makes no warranty, guaranty or representation concerning, but not limited to, the merchantability of title, boundary lines, location of improvements, easements or right to access by public street, utility presence or location, or any other physical, structural, or legal condition.

Prospective buyers should, prior to the auction, **personally visit and inspect any offered property** they wish to purchase. However, prior to purchase at the auction, **STRUCTURES MAY NOT BE ENTERED** without the **WRITTEN PERMISSION** of the FGU. Some structures may be occupied and occupants should not be disturbed.

C. Reservation of Reverter

It is an express condition of sale, and deeds will contain a reverter clause that prohibits future severing of the mineral rights (if any) or splitting the parcel sold into smaller units which do not meet zoning requirements for minimum lot size or dimension. In the event of violation of this deed restriction, the property will revert to the FGU without refund.

3. Bidding

A. Overview

Generally, each sale unit will be offered separately and in the order appearing on the attached list. Sales are typically conducted both online and live on-site, simultaneously. The sale will be awarded to the individual bidding the highest amount equal to or greater than the starting bid by either method. Typically, the auctioneer will make available a list of parcels prior-to-sale and will provide an opportunity for on-site bidders to designate "parcels of interest" prior to the start of the sale. The auctioneer may skip over those parcels upon which no party has placed an online bid or designated as a parcel of interest prior to the start of the sale. **Parcels that do not have online bids and that have not been designated as parcels of interest prior to the start of the sale and in the manner prescribed by the auctioneer are not guaranteed to be offered.** The auctioneer, in their sole discretion, may offer a second request round of unsold parcels after the first round of bidding has been completed at the minimum bid sale only. Such second request round will be available to those online and on-site bidders as may be in attendance at that time.

B. Starting Bid Price

The starting bid prices are shown on the list included in the sale book. At auctions with a minimum bid, no sales can be made for less than the starting price indicated. The starting bid for no-minimum-bid sales will be at the discretion of the FGU or auctioneer.

However, any person who held an interest in a property offered for sale at the time a judgment of foreclosure was entered against such property **must pay at least minimum bid** for such property even if purchased at a no-minimum auction.

C. Bid Increments

Bids will **only** be accepted in the following increments:

<u>Bid Amount</u>	<u>Increment</u>
\$100 to \$999	\$ 50.00
\$1000 to \$9999	\$ 100.00
Over \$10,000	\$ 250.00

Floor bidders **MUST** bid in the same increments as online and absentee bidders. **We will not accept irregular bid increments** in fairness to online and absentee bidders.

D. Eligible Bidders

Any person who meets the following requirements may register as a bidder and receive a pre-numbered bid card:

- The person does not directly or indirectly hold more than a *de minimus* legal interest in any property with delinquent property taxes which is located in the county in which the person intends to purchase property.
- The person is not directly or indirectly responsible for any unpaid civil fines for a violation of any ordinance, including but not limited to any ordinance authorized by section 4/ of The Home Rule City Act, 1909 PA 279, as amended, MCL 117.4/, in the local tax collection unit in which the person intends to purchase property.
- The person has not been banned or otherwise excluded by the FGU from participation in the public sale.

Any person unable to attend the sale can be represented at the sale by an agent or other representative with authority to bid and otherwise represent the person. However, any party utilizing an agent to bid on their behalf must still meet the above listed requirements. **The registered bidder is legally and financially responsible for all parcels bid upon whether acting on their own behalf or as the agent of another.**

E. Absentee Bidding

Absentee bids will be accepted in increments up to the amount that you pre-approve. Absentee bids require a \$1,000 pre-authorization on a major credit card or a \$1,000 deposit before the bid will be accepted. Absentee bids must be submitted 48 hours prior to the date of the auction by calling 1-800-259-7470. An absentee bid form is also available on www.tax-sale.info.

F. Online Bidding

On-line bidding will be available on the day of the auction at www.tax-sale.info.

G. Bids are Binding

An oral bid accepted at public auction is a legal and binding contract to purchase. No sealed bids will be accepted and the FGU reserves the right to reject any or all bids.

H. Limitations on Bidding

The FGU and auctioneer reserve the right to limit the number of bids placed per auction for any bidder or group of bidders for any reason.

I. Attempts to Bypass These Rules and Regulations

The FGU and auctioneer reserve the right to reject the bids of any bidder who appears to be acting on behalf of another person who is ineligible to bid on their own.

4. Terms of Sale

A. Payment

- **Live On-Site Bidders**
 - o **The full purchase price must be paid in full on the day of the sale, within half an hour of the end of the Auction.** No purchases can be made on a time-payment plan.
 - o **NO CASH** will be accepted.
 - o If the total purchase price is **less than \$1,000.00**, full payment may be made by certified check, personal check, money order, Visa, MasterCard, or Discover.
 - o If the total purchase price is **greater than \$1,000.00**, a portion of the total purchase price must be paid by **certified funds** as follows:
 - If the total purchase price is **greater than \$1,000.00 but less than \$50,000.00**, **the first \$1,000.00 must be paid in certified funds.**
 - If the total purchase price is **\$50,000.00 or greater**, **the first \$5,000.00 must be paid in certified funds.**
 - o **Any remaining balance** beyond the required certified funds may be paid by certified check, personal check, money order, Visa, MasterCard, or Discover.
- **Online & Absentee Bidders**
 - o **The full purchase price must be paid in full WITHIN 5 DAYS OF THE SALE.** Payment may be made by certified funds, money order, Visa, MasterCard, Discover, or wire transfer. No purchases can be made on a time-payment plan.
 - o Online and absentee bidding require a \$1,000 pre-authorization on a Visa, MasterCard, or Discover credit card or a \$1,000 deposit before any bids will be accepted. Buyer's failure to consummate an online or absentee purchase will result in the forfeiture of this \$1,000.

The full purchase price consists of the final bid price *plus* a buyer's premium of 10% of the bid price, any outstanding taxes due on the property including associated fees and penalties, and a \$30.00 deed recording fee. **Any portion of the purchase price paid by credit card will be assessed an additional fee of 2.75%.**

B. Refund Checks

In some instances it may be necessary to refund to a buyer some or all of the payment tendered by such buyer. This can occur, for example, when a buyer tenders certified funds in an amount greater than their total obligation or if the sale is cancelled under any provision of these Rules and Regulations. Refund checks will be processed and mailed to buyer within approximately ten days of the time such refund becomes due to buyer. Buyer shall cash such refund check within 90 days of the date listed on such refund check. If buyer fails to cash such refund check within 90 days, such refund check shall become void and buyer shall forfeit any refunded amount.

C. Dishonored Payment

A buyer whose payment is dishonored for any reason will forfeit any purchase price paid as follows:

- A buyer whose total purchase price was less than \$1,000.00 will forfeit any portion of the total purchase price tendered and not dishonored including any credit card chargebacks which are successfully reversed by Seller.
- A buyer whose total purchase price was greater than \$1,000.00 will forfeit that portion of their total purchase price which was required to be tendered in certified funds as required by part 4A above.

Furthermore, the FGU may seek to prosecute any buyer whose payment is dishonored or who fails to consummate a purchase.

Any buyer who fails to consummate a purchase will be banned from bidding at all future land auctions. The venue for litigation or arbitration resulting from any disputes or matters involving or arising out of bidding or purchases, whether online or on-site, shall be fixed as Kalamazoo County in the State of Michigan.

The buyer's premium is not subject to any broker fees. There are no co-brokerage or other fees or rebates available.

D. Eligible Buyers

In order to take title to purchased property, each party that will be listed on the deed must meet **ALL of the following requirements at the time their winning bid is accepted:**

- i. The party does not directly or indirectly hold more than a *de minimus* legal interest in any property with delinquent property taxes which is located in the county in which the purchased property is located
- ii. The party is not directly or indirectly responsible for any unpaid civil fines for a violation of any ordinance, including but not limited to any ordinance authorized by section 4/ of The Home Rule City Act, 1909 PA 279, as amended, MCL 117.4/, in the local tax collection unit in which the purchased property is located.
- iii. The party is not purchasing, for less than minimum bid, any property in which the party held an interest at the time a judgment of foreclosure was entered against such property nor is the party purchasing property, for less than minimum bid, on behalf of any other party who held such an interest.

At the time payment is tendered after the auction, the buyer will be required to execute an affidavit affirming, under **penalty of perjury**, that each party that the buyer desires to have listed on the deed to purchased property meets the above requirements.

The FGU **will not issue a deed** and the sale will be canceled if the buyer did not meet the above requirements at the time their bid was accepted, the buyer fails to execute this affidavit, or if any affirmations made in this affidavit are untrue. If the FGU is forced to cancel any sale due to the buyer's noncompliance with this provision, the buyer will **forfeit the first \$350 paid** on each parcel and any buyer's premium paid as liquidated damages for breach of contract by the buyer. Furthermore, the FGU may pursue **CRIMINAL PERJURY CHARGES** against any buyer who makes a false affirmation on the affidavit required under this or any other provision of these Rules and Regulations.

E. Sale to Entities

In order to ensure that individuals do not utilize legal entities to circumvent the sale and ownership restrictions contained in MCL 211.78m(2), the FGU will only sell property to legal entities under certain circumstances. Any buyer desiring to deed a purchased property to a legal entity must disclose the name and address of all officers, shareholders, partners, members, or other parties, regardless of title, who own any portion of that entity. However, such disclosure will not be required if one or more of the following exceptions are applicable:

- The Entity held a prior recorded interest in each purchased property.
- The Entity is a division, agency, or instrumentality of federal, state, or local government.
- The Entity is a Homeowners Association, Condo Association, or other such organization that exercises control over each purchased property.
- The Entity is a publicly traded company listed on a national securities exchange.
- The Entity is a nonprofit corporation and is qualified as tax exempt under IRC §501.

At the time payment is tendered after the auction, any buyer desiring to deed a purchased property to a legal entity will be required to execute an affidavit affirming, **under penalty of perjury**, that the entity is exempt from disclosure under one of the five exceptions listed above, or in the event that no exception is applicable, the names and addresses of all parties owning any portion of that legal entity.

F. Cancellation Policy

The FGU reserves the right **TO CANCEL ANY SALE, AT ANY TIME, FOR ANY REASON** prior to the issuance of the deed.

G. Property Transfer Affidavit

It is the responsibility of the buyer to file a **Property Transfer Affidavit** with the *Assessor for the city or township* where the property is located **within 45 days of the transfer**. If it is not timely filed, a **penalty of \$5/day (maximum \$200) applies**. The information on this Property Transfer Affidavit is NOT CONFIDENTIAL.

5. Purchase Receipts

Successful bidders at the sale will be issued a receipt for their purchases upon payment. This receipt does not convey an interest in title to the purchased property unless and until a deed has been issued and recorded. Buyers will be entitled to deeds for the property descriptions identified by the sale unit numbers noted on the receipt unless the sale is cancelled under these Rules and Regulations or other statutory authority.

6. Title Being Conveyed

Quit-claim deeds will be issued conveying **only such title as received by the FGU through tax foreclosure**. Title insurance companies may or may not issue title insurance on properties purchased at this sale. The FGU makes no representation as to the availability of title insurance and the **unavailability of title insurance is not grounds for reconveyance to the FGU**. The purchaser may incur legal costs for Quiet Title Action to satisfy the requirements of title insurance companies in order to obtain title insurance.

7. Special Assessments

Special assessment installments through the most recent tax year are included in the starting bids. We have identified those parcels with known special assessments with a note on the parcel detail page. Parcels sold are subject to property taxes for the entire current tax year, as well as current and future installments of any outstanding bonded assessments. All bidders should contact the appropriate city, village, or township offices to determine if there are any outstanding bonded assessments for future tax years on the properties being offered.

8. Possession of Property

A. Possession Pending Deed Delivery

It is recommended that the buyer DOES NOT take physical possession of any purchased property until a deed has been executed and delivered to the buyer. The buyer risks financial loss for any improvements or investments made on purchased property *before the delivery of a deed* in the event that the Foreclosing Governmental Unit exercises their right to cancel the sale. Until the buyer receives a deed, no activities should be conducted on the site other than:

I. Securing the Property

Buyer should take steps to protect their equity in purchased property by **securing vacant structures against entry and obtaining (homeowners) insurance for occupied property**. Buyer is responsible for contacting local units of government to **prevent possible demolition of structures situated on purchased property**.

II. Assessing Potential Contamination

Buyer may immediately wish to conduct a Baseline Environmental Assessment (BEA) to assess the condition of potentially contaminated properties. More information about BEAs can be found at http://www.michigan.gov/deq/0,4561,7-135-3311_4109_4212---,00.html

B. Occupied Property

Buyers will be responsible for all procedures and legal requirements for conducting evictions. Occupants of purchased property should be treated as tenants holding over under an expired lease. This means that legal eviction and/or possession proceedings will be necessary to effectuate control over such property.

9. Conditions

The purchaser accepts the premises in its present "as is" condition, and releases the Foreclosing Governmental Unit and employees and agents from all liability whatsoever arising from any condition of the premises, whether now known or subsequently discovered, including but not limited to all claims based on environmental contamination of the premises.

A person who acquires property that is contaminated (a "facility" pursuant to Section 20201(1)(1) of Natural Resources and Environmental Act (NREPA), 1994 P.A. 451, as amended) as a result of release(s) of a hazardous substance(s) may become liable for all costs of cleaning up the property and any other properties impacted by the release(s). Liability may be imposed upon the person acquiring the property even in the absence of any personal responsibility for, or knowledge of, the release. Protection from such liability may be obtained by conducting a Baseline Environmental Assessment (BEA) as provided for under Section 20126(1)(c) of NREPA. However, the BEA must be conducted prior to or within 45 days of the earliest date of purchase or occupancy of the property. Persons who acquire contaminated property may have "due care" obligations under Section 20107a of NREPA even if they conduct a BEA and are not liable for the contamination.

Pursuant to part 201 of NREPA, the person(s) responsible for an activity causing a release at the property is obligated to pursue response activities at the property. Consequently, the non-labile purchaser may be required to provide access to the liable party to conduct response activities at the property in the future. Section 20116 of the NREPA requires that a person who has knowledge that their property is contaminated provide a written notice to the purchaser or other person to whom the property is transferred which discloses the general nature and extent of the release. Additional disclosure obligations may also apply at the time the property, or an interest in the property, is transferred. Accordingly, the Foreclosing Governmental Unit recommends that a person who is interested in acquiring property at this auction contact an attorney or an environmental consultant for advice prior to the acquisition of any property that may be contaminated.

10. Deeds

A. Deed Execution and Delivery

All monies collected will remain in escrow for a period not to exceed 20 days. Once payment is cleared and verified, funds will be disbursed to the FGU and deeds will be executed and recorded as required by law. The FGU will deliver the deeds to the Register of Deeds for recording and remit them to the buyer after recording is complete. IT CAN TAKE 6 TO 8 WEEKS FOR DEEDS TO ARRIVE. PLEASE BE PATIENT.

B. Restrictive Covenants

Some counties sell properties with deed covenants that will attach to the property. These parcels will be noted online, along with the terms being required. **Please carefully review the information for each specific parcel to make sure you understand the terms of sale.**

11. Property Taxes & Other Fees

All property taxes and associated fees that have accrued on or after April 1 in the year that a property is auctioned must be paid **at the time of checkout** after the auction along with the final bid price, buyer's premium, and deed recording fee.

Furthermore, please understand that the **buyer is responsible for all other fees and liens that accrue against a property on or after April 1 in the year that a property is auctioned.** These items are not prorated. They include, but are not limited to municipal utility or ordinance fees, and condo or property owner association fees or dues. This can also include demolition and other nuisance abatement costs. These fees and expenses **are not collected at the auction** and must be paid by the buyer after taking title to any purchased property which is subject to such fees and expenses.

12. Other

A. Personal Property

Personal property (*items not attached to buildings and lands such as furnishings, automobiles, etc.*) located on offered property or within structures situated on offered property was not taxed as part of the real estate, does not belong to the FGU, and is not sold to the buyer of the real estate in this transaction. You are advised to contact former owners of any purchased property and provide them an opportunity to reclaim contents. A certified and first class mail notice to their last known address is strongly advised.

Mobile Homes may be titled separately and considered personal property. It is the buyer's responsibility to determine if an Affidavit of Affixture of Manufactured Home has been executed and recorded as outlined in MCL 125.2330i.

B. Mineral Rights

You will receive any and all title that the FGU obtains via their tax foreclosure through a quit-claim deed. If the owner of the surface rights to the property also owned the mineral rights, those will become part of your title interest. However this will be subject to the rights of any outstanding leaseholders of oil, gas, mineral or storage rights. You would be obligated to honor the balance of any remaining lease (with automatic renewals if so written) but the royalty payments would be payable to you. However if the mineral rights have been severed (split from the surface rights) and are owned by a third party, they have not been foreclosed by the FGU and are not included in the mineral rights conveyed to you. In either instance, the leaseholder still has the right to explore for and/or extract minerals under the terms of any outstanding agreement.

C. Applicability of These Rules and Regulations

All sales are subject to these Rules and Regulations, all terms and conditions printed in sale booklets, posted at the physical sale location, online at <http://www.tax-sale.info>, and made verbally at the location of sale on the day of the auction. Furthermore, additional Terms of Sale are included on the printed auction receipt given to the buyer at the time of checkout. In the event of a conflict between these Rules and Regulations and the Terms of Sale printed on the auction receipt, those Terms of Sale on the auction receipt shall be controlling.

These Rules and Regulations are subject to change at any time and should be reviewed frequently.

NOTE: Please review the terms at the top of each online catalog and the addendum pages in the printable sale books for county-specific purchase terms. Failure to follow the specific rules posted for each county could result in a cancellation of the sale and the retention of part or all of the purchase proceeds by the FGU.

<http://www.tax-sale.info>

You can bid: IN PERSON DAY-OF-SALE . . .ON-LINE/INTERNET or by FAX PROCY if you cannot attend the auction in person.

Our FACEBOOK page is at

<http://www.facebook.com/TCAuctions>

For registered users the website includes:

- *Photos and detailed descriptions of the property (where available)
- *GPS/GIS location of the property (with downloadable files you can use with a car based GPS unit where available)
- *Maps of the property vicinity (where available)
- *"Google Earth" links to satellite images of the area and "*street views*" of the property and the neighborhood (where available)

We only have about 90 days to review several thousand parcels. We begin about May 1, and add data as we get to each parcel. Please be patient and check back often as the auction date approaches for updates.

CAVEAT: The information we provide is often based on what we received from third parties. IT IS NOT A GUARANTEED. Please double check all information to be sure it is accurate before visiting properties or bidding.

SAVE TIME AT THE AUCTION

Pre-register online before auction day. Your check-in and check-out becomes much faster.

When you register online, you:

- *Get more information about each property
- *Save time checking in and out
- *Improved the accuracy of your recorded deeds and other documents
- *Can save, revisit and change a "favorite properties" list

:

ABSENTEE BID FORM

Bidder Information

Name: _____	Date _____
Address _____	_____
Street _____	City _____ State _____ Zip _____
Email Address: _____	Phone: _____
State ID # _____	

Lot Information

Auction Lot # _____	Parcel ID Number(s) _____
Lot County: _____	Street parcel is on: _____

Absentee Bid Information

Total Absentee Bid Amount: _____

Payment Information

Card Type: Visa _____	MasterCard _____	Discover _____
Card Number: _____	CID: _____	Exp. Date: _____

Terms and Condition

I understand and agree that I am entering an absentee bid in the amount of \$_____ for the auction lot referenced above (the "Auction Lot"). If I am the high bidder at the Auction at which the Auction Lot is offered, I agree to tender full payment as required by the Rules and Regulations which are available online at www.tax-sale.info and are incorporated herein by reference.

I understand and agree that in order to enter this absentee bid, Title Check, LLC will place a \$1000 "hold" on the credit card listed above and I hereby authorize such credit card transaction. I further understand that if I am the winning bidder and fail to complete the purchase, I will forfeit this \$1000 to the Foreclosing Governmental Unit to whom the Auction Lot belongs and the property may be resold to another bidder.

I understand and agree that if the credit card provided above is declined for any reason, my absentee bid **will not be entered**. It is my responsibility to ensure that my absentee bid has been entered successfully.

I understand and agree that the Auction Lot will be offered in person at a live sale and simultaneously online at www.tax-sale.info. I further understand and agree that I will be bidding against live in person and online bidders as well as other absentee bidders until such time as the Auction Lot is sold.

I understand and agree that the **full purchase price must be paid within five days of the conclusion of the auction** at which the Auction Lot is sold in accordance with the Rules and Regulations. **The Foreclosing Governmental Unit may prosecute any bidder who bounces a check or fails to consummate a purchase.** Any bidder who fails to consummate a purchase will be banned from bidding at all future land auctions.

I understand and agree that the total absentee bid amount I listed above **does not** include **property taxes, buyer's premium and other fees** that will be added to my winning bid at checkout. This means that my total/financial obligation can exceed the total absentee bid amount listed above in certain circumstances.

I authorize Title Check, LLC to enter an absentee bid on my behalf up to the amount stated above, in increments as required by the Rules and Regulations.

By signing below I acknowledge that I have read, understand, and agree to the Rules and Regulations as well as these Terms and Conditions.

Signature_____

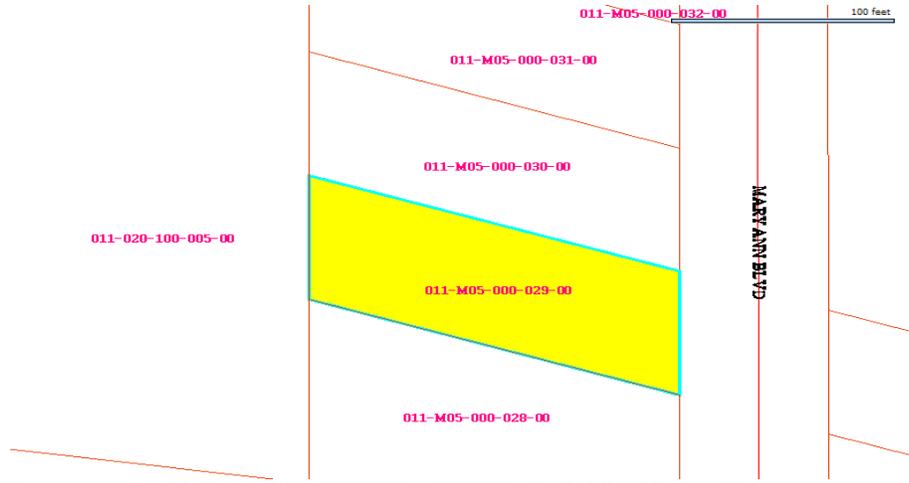
Date_____

PARCEL: 011-M05-000-029-00
PROPERTY ADDRESS:

CLASS: Residential 400
SCHOOL: MACKINAW 16070
GOV. UNIT: MACKINAW 011

DESCRIPTION:
MARY ANN ESTATES, LOT 29.
(SEC 20,T39N,R3W)
622/471;1123/409;1133/849;
1241/882;1330/589

ACREAGE: 0.00 PRE %: 0.00
2016 S.E.V.: 7,000.00 2016 TAXABLE:7,000.00
2017 S.E.V.: 4,400.00 2017 TAXABLE: 4,400.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1241/882 SOLD ON:08/13/2013
TERMS OF SALE: DIVORCE
SOLD BY: DEROSHIA, BARBARA J



#1500 STARTING BID \$1,500.00

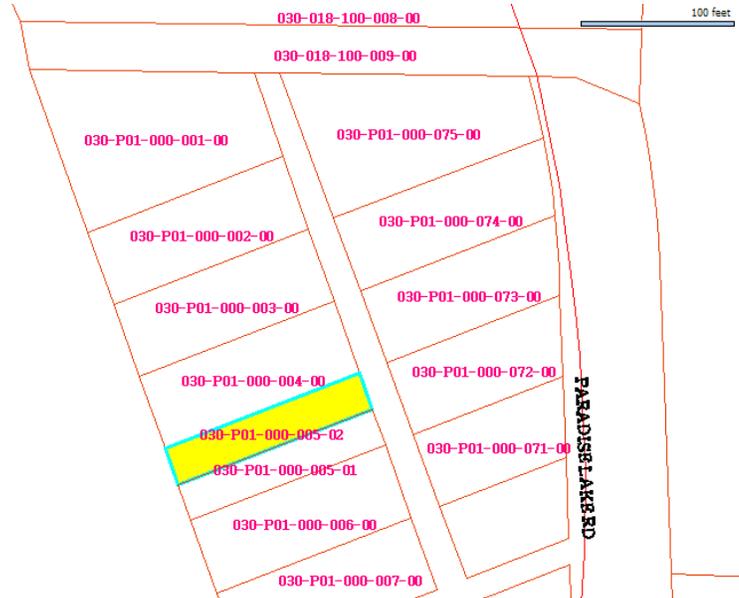
PARCEL: 030-P01-000-005-02
PROPERTY 15795 PARADISE LAKE RD
ADDRESS: CARP LAKE, MI 49718

CLASS: Residential 400
SCHOOL: PELLSTON 24040
GOV. UNIT: HEBRON 030

DESCRIPTION:
SUPERVISOR RALPH HEMMER'S
PLAT OF PARADISE PARK, N1/2
OF LOT 5. (SEC18,T38N,R3W) 1330/590

ACREAGE: 0.08
2016 S.E.V.: 33,200.00
2017 S.E.V.: 33,100.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE:
TERMS OF SALE:

PRE %: 0.00
2016 TAXABLE: 13,768.00
2017 TAXABLE: 13,891.00
SOLD ON:
SOLD BY:



#1501 STARTING BID \$2,700.00

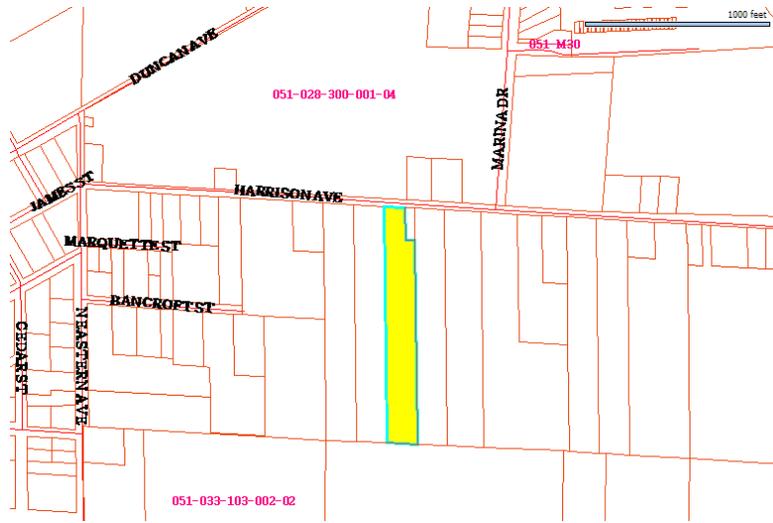
PARCEL: 051-B03-001-004-00
PROPERTY 1828 HARRISON AVE
ADDRESS: CHEBOYGAN, MI 49721

CLASS: Residential 400
SCHOOL: CHEBOYGAN 16015
GOV. UNIT: CITY OF CHEBOYGAN 051

DESCRIPTION: PLAT OF SUPR FRANK BANCROFT'S SECOND ADDITION TO CITY OF CHEBOYGAN, LOT 2 *EXC: E 50FT OF N 175FT. (SEC 33, T38N, R1W) 211.27 MCL \$17000 TCV 703/293; 1172/848; 1178/360; 1193/867; 1219/194; 1328/500; 1330/591

ACREAGE: 3.39
2016 S.E.V.: 38,900.00
2017 S.E.V.: 38,400.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1219/194
TERMS OF SALE: NOT VALID SALE
SOLD BY: MI SEVEN LLC

PRE %: 0.00
2016 TAXABLE: 34,166.00
2017 TAXABLE: 34,473.00



#1502 STARTING BID \$9,900.00

PARCEL: 052-W59-014-006-00
PROPERTY 309 S D ST
ADDRESS: CHEBOYGAN, MI 49721

CLASS: Residential 400
SCHOOL: CHEBOYGAN 16015
GOV. UNIT: CITY OF CHEBOYGAN 051

DESCRIPTION: WEST DUNCAN, LOT 14,
BLK 14. (SEC 32, T38N,R1W)
1022/878;1330/592

ACREAGE: 0.16 **PRE %:** 0.00
2016 S.E.V.: 13,800.00 **2016 TAXABLE:** 11,697.00
2017 S.E.V.: 14,300.00 **2017 TAXABLE:** 11,802.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1022/878 **SOLD ON:** 2/27/2006
TERMS OF SALE: CREATE JOINT TEN
SOLD BY: DZEDZIE, CAROL R



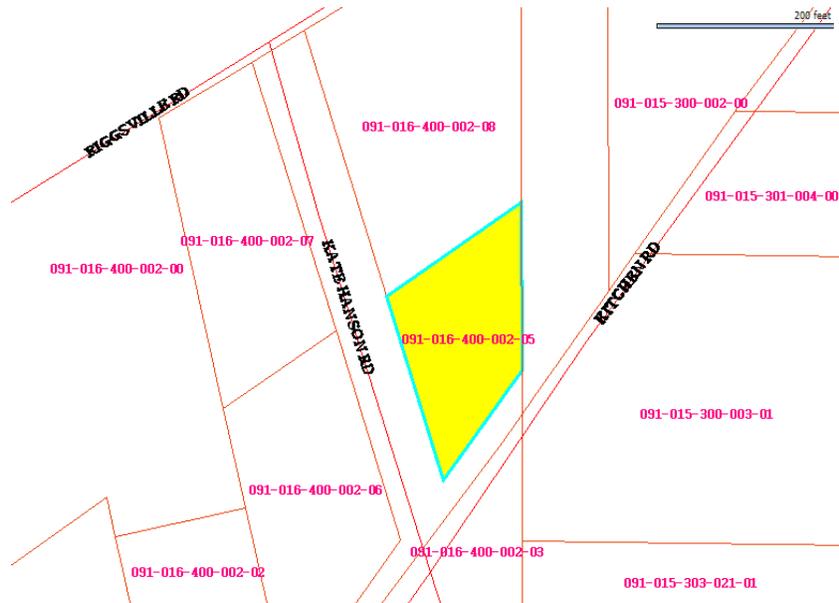
#1503 STARTING BID \$2,100.00

PARCEL: 091-016-400-002-05
PROPERTY 3010 KITCHEN RD
ADDRESS: CHEBOYGAN, MI 49721

CLASS: Residential 400
SCHOOL: CHEBOYGAN 16015
GOV. UNIT: INVERNESS 091

DESCRIPTION: PT OF NE1/4 OF SE1/4:
COM E 1/4, SEC 16, T37N,R2W; TH S 0D
19M 38S E 280.58 FT TO POB; TH S 55D 18M
55S W 187.45 FT TO ELY R/W OF KATE
HANSEN RD; TH S 17D 15M 50S E ALG SD
R/W 217.15 FT TO NLY R/W OF KITCHEN RD;
TH N 35D 33M 38S E 156.07 FT; TH N 0D 19M
38S W 187.08 FT TO POB, 1009/154; 1330/593

ACREAGE: 0.88 **PRE %:** 100.00
2016 S.E.V.: 10,900.00 **2016 TAXABLE:** 8,591.00
2017 S.E.V.: 11,600.00 **2017 TAXABLE:** 8,668.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1009/154 **SOLD ON:** 10/05/2005
TERMS OF SALE: CONVEYANCE IN T
SOLD BY: KINARY, JACQUELINE



#1504 STARTING BID \$700.00

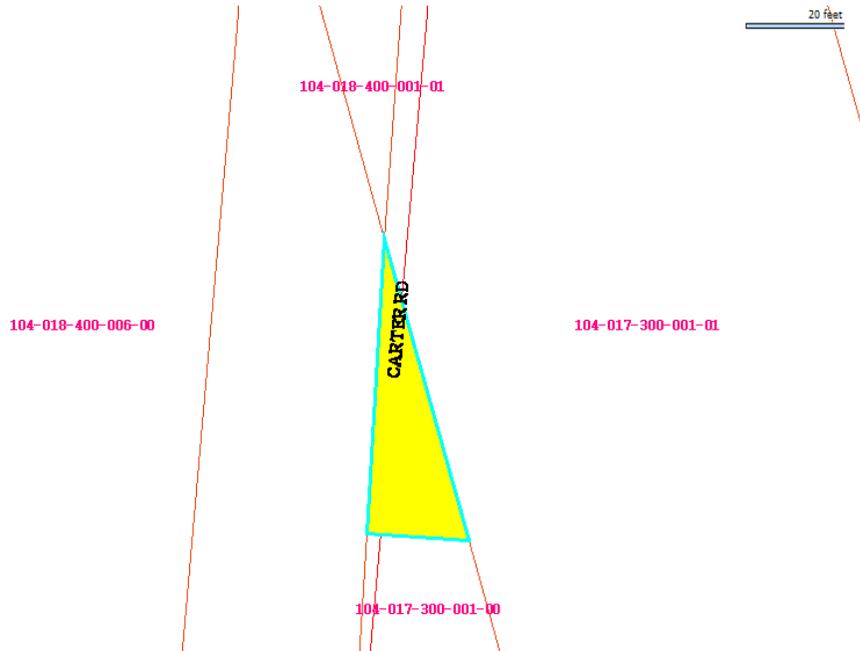
PARCEL: 104-017-300-002-00
PROPERTY ADDRESS:

CLASS: Residential 400
SCHOOL: CHEBOYGAN 16015
GOV. UNIT: BENTON 101

DESCRIPTION: A TRIANGULAR PAR OF LAND BEG AT N END OF GOVT LOT 7 LYING SWLY OF D & M RR R/W TH S 60 FT, TH E 25 FT M OR L TO D & M RR R/W, TH NWLY ALONG SAID R/W 60 FT M OR L TO POB. SEC 17 T 37N R 1W 1330/594

ACREAGE: 0.00
2016 S.E.V.: 300.00
2017 S.E.V.: 300.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE:
TERMS OF SALE:
SOLD BY:

PRE %: 0.00
2016 TAXABLE: 300.00
2017 TAXABLE: 300.00
SOLD ON:



#1505 STARTING BID \$600.00

PARCEL: 105-M33-000-160-01
PROPERTY 12230 US-23 HWY
ADDRESS: CHEBOYGAN MI 49721

CLASS: Residential 400
SCHOOL: CHEBOYGAN 16015
GOV. UNIT: BENTON 101

DESCRIPTION: MACKINAC STRAITS SHORES
SUB'N NO 1, LOT 160, LYING S OF HWY
US-23 (SEC 31,T38N, R2E) **AND** PT OF
GOVT LOTS 3 & 4, SEC 31,T38N,R2E
CONTAINED WITHIN THE W LI OF LOT 160
& E LI OF LOT 163 EXT SLY TO S LI OF
GOVT LOTS 3 & 4. 611/286;1330/595

ACREAGE: 0.96
2016 S.E.V.: 15,000.00
2017 S.E.V.: 15,100.00

PRE %: 0.00
2016 TAXABLE: 13,451.00
2017 TAXABLE: 13,572.00

MOST RECENT SALE INFORMATION:
LIBER/PAGE:
TERMS OF SALE:
SOLD ON:
SOLD BY:



#1506 STARTING BID \$2,600.00

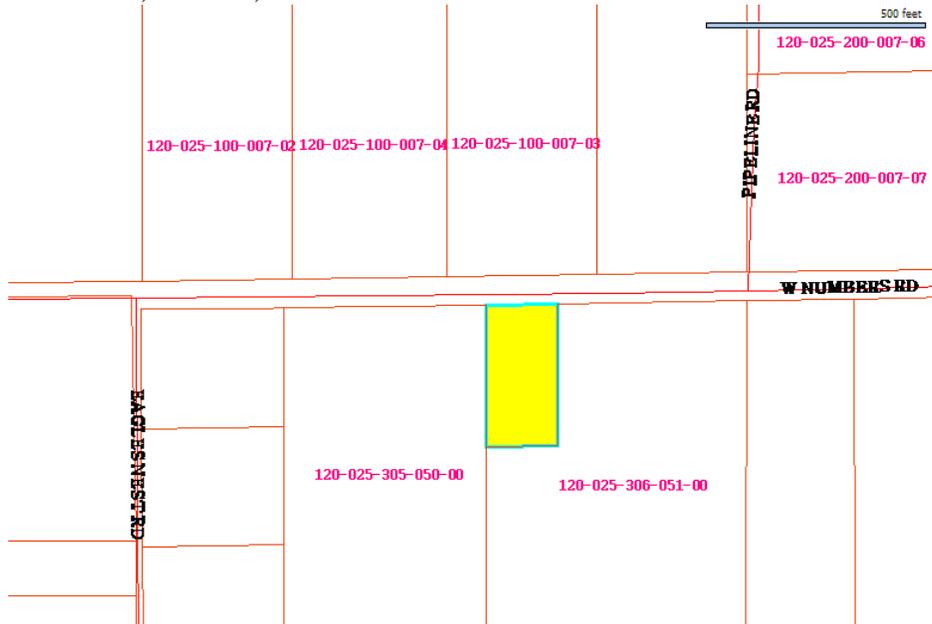
PARCEL: 120-025-300-021-00
PROPERTY 6599 W NUMBERS RD
ADDRESS: INDIAN RIVER MI 49749

CLASS: Residential 400
SCHOOL: PELLSTON 24040
GOV. UNIT: BURT 120

DESCRIPTION: A RECT PAR HAVING FRONTAGE OF 162.5FT ON SLY SIDE OF NUMBERS RD & A DEPTH OF 325FT DESC AS: BEG AT NE COR OF SW1/4, SEC 25, T36N,R3W; TH WLY ALG NLY LI OF 1/4 SEC 417FT TO POB; TH WLY 162.5FT ALG SD NLY LI OF SD 1/4 SEC; TH S 325FT; TH ELY ALG A LI PAR TO N LI OF SD 1/4 SEC 162.5FT; TH NLY TO POB. 3364/100;723/726;1330/596

ACREAGE: 1.21
2016 S.E.V.: 2,700.00
2017 S.E.V.: 2,700.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE:
TERMS OF SALE:
SOLD BY:

PRE %: 0.00
2016 TAXABLE: 1,805.00
2017 TAXABLE: 1,821.00
SOLD ON:



#1507 STARTING BID \$800.00

PARCEL: 231-V05-004-008-00
PROPERTY BANKS AVE
ADDRESS: TOWER, MI 49792

CLASS: Residential 400
SCHOOL: ONAWAY 71050
GOV. UNIT: FOREST 231

DESCRIPTION: PLAT OF THE VILLAGE
OF TOWER, LOT 8, BLK 4 (SEC 3, T34N,R1E)
706/77;976/95;1256/769;1269/851;1330/597

ACREAGE: 0.11 **PRE %: 0.00**
2016 S.E.V.: 300.00 **2016 TAXABLE: 300.00**
2017 S.E.V.: 300.00 **2017 TAXABLE: 300.00**

MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1269/851 **SOLD ON: 10/23/2014**
TERMS OF SALE: TAX DEED
SOLD BY: CHEBOYGAN COUNTY TREASURER



#1508 STARTING BID \$600.00

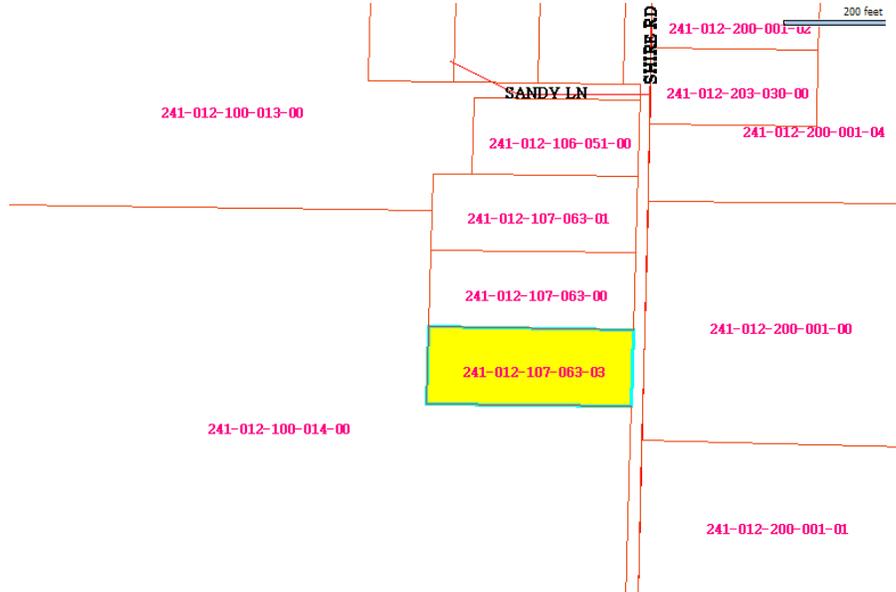
PARCEL: 241-012-107-063-03
PROPERTY 13220 SHIRE RD
ADDRESS: WOLVERINE MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: WILMOT 241

DESCRIPTION: BEG AT PTE ON N-S 1/4
1106.09FT S 2D 15M 15S W FROM N1/4
COR SEC 12, T33N,R3W; TH S 2D 15M 15S W
150FT; TH N 88D 32M 10S W 400FT; TH N 2D
15M 15S E 150FT; TH S 88D 32M 10S E 400FT
TO POB, PT OF NE1/4 OF NW1/4. 442/23;
526/146;526/152;612/133;779/923;1112/401;
1135/857;1180/979;1330/598

ACREAGE: 1.40 **PRE %:** 0.00
2016 S.E.V.: 4,900.00 **2016 TAXABLE:** 4,608.00
2017 S.E.V.: 4,900.00 **2017 TAXABLE:** 4,649.00

MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1180/979 **SOLD ON:** 07/15/2011
TERMS OF SALE: WARRANTY DEED
SOLD BY: SCOTT, ROGER & CAROL H/W



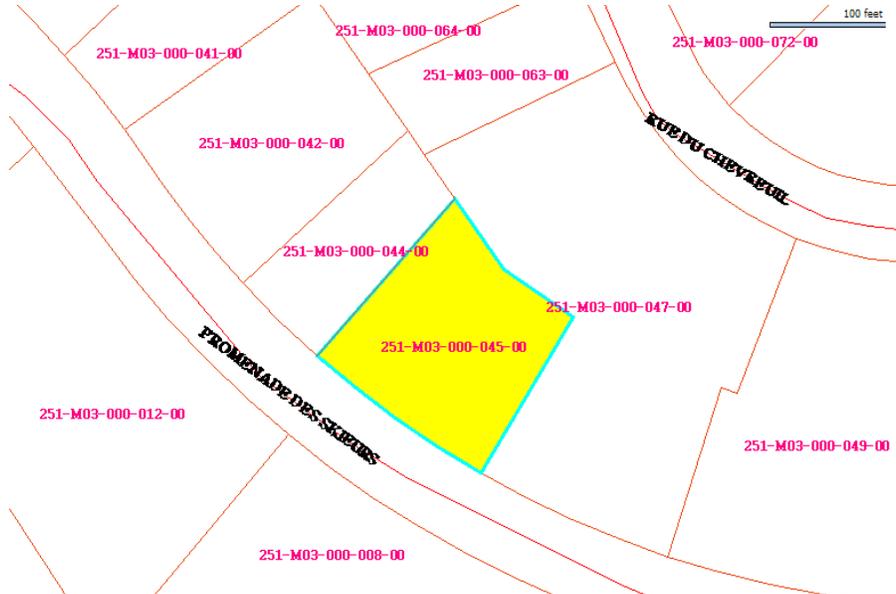
#1509 STARTING BID \$1,500.00

PARCEL: 251-M03-000-045-00
PROPERTY 15144 PROMENADE DES SKIEURS
ADDRESS: WOLVERINE MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION, LOTS 45 & 46.
(SECS 15 & 22, T33N, R2W)
1256/774;1269/852;1286/303;1330/599

ACREAGE: 0.60 **PRE %:** 0.00
2016 S.E.V.: 1,800.00 **2016 TAXABLE:** 1,800.00
2017 S.E.V.: 1,800.00 **2017 TAXABLE:** 1,800.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1286/303 **SOLD ON:** 07/08/2015
TERMS OF SALE: NOT VALID SALE
SOLD BY: ZILFI, JOSEPH



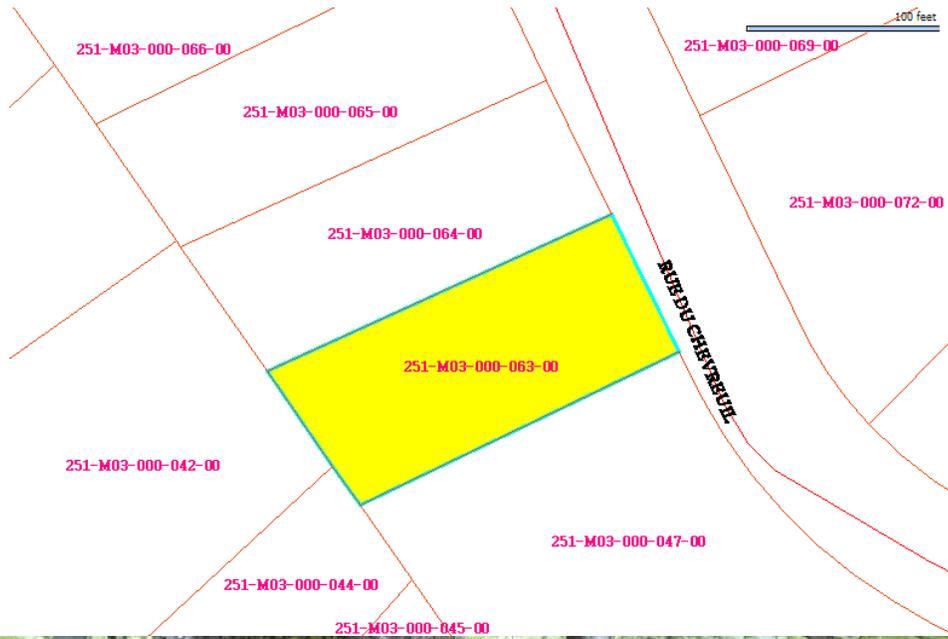
#1510 STARTING BID \$700.00

PARCEL: 251-M03-000-063-00
PROPERTY 15131 RUE DU CHEVREUIL
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION, LOT 63. (SECS 15&22,
T33N,R2W)
820/367;1076/418;1330/600

ACREAGE: 0.36 **PRE %:** 0.00
2016 S.E.V.: 900.00 **2016 TAXABLE:** 769.00
2017 S.E.V.: 900.00 **2017 TAXABLE:** 775.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1076/418 **SOLD ON:** 08/14/2007
TERMS OF SALE: CONVEYANCE IN T
SOLD BY: EWALD, FLORENCE E



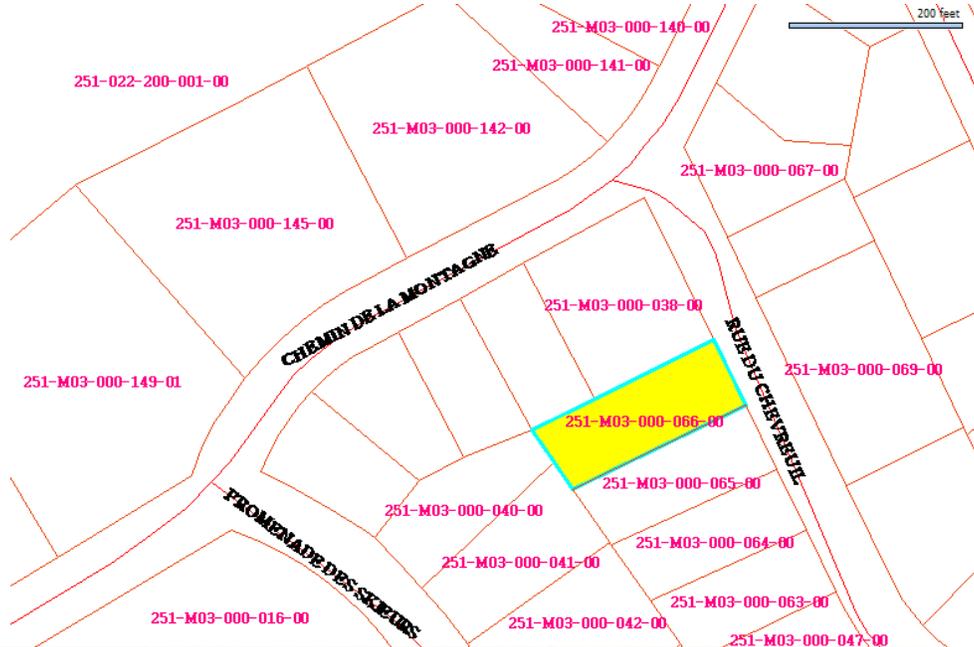
#1511 STARTING BID \$600.00

PARCEL: 251-M03-000-066-00
PROPERTY 15159 RUE DU CHEVREUIL
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION, LOT 66. (SECS 15&22,
T33N,R2W)
495/381;1330/601

ACREAGE: 0.43 **PRE %:** 0.00
2016 S.E.V.: 900.00 **2016 TAXABLE:** 898.00
2017 S.E.V.: 900.00 **2017 TAXABLE:** 900.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: **SOLD ON:**
TERMS OF SALE:
SOLD BY:



#1512 STARTING BID \$700.00

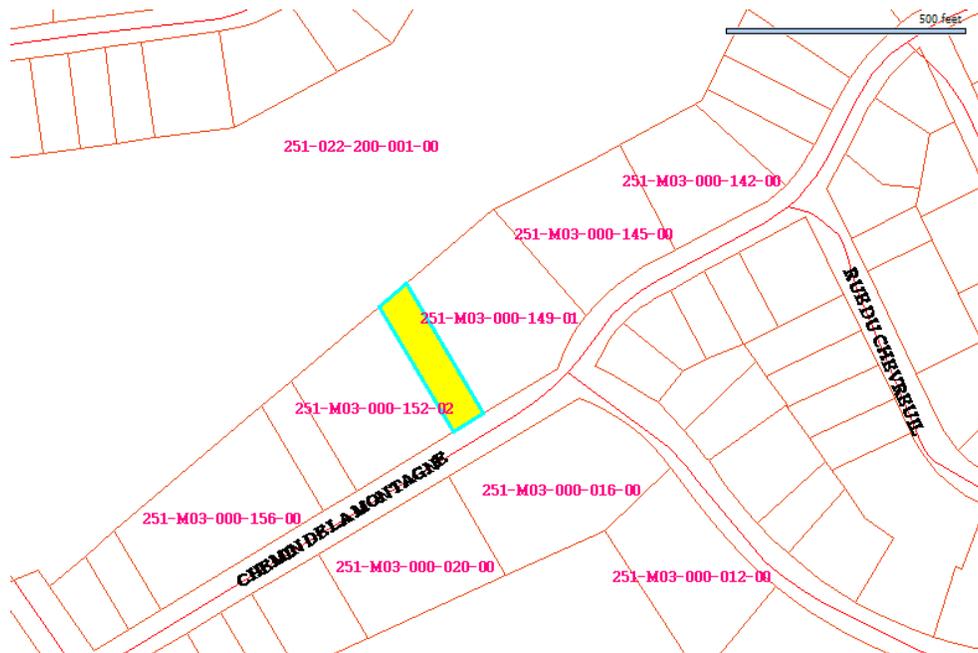
PARCEL: 251-M03-000-151-02
PROPERTY
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION, LOT 151. (SECS 15&22,
T33N,R2W) SPLIT ON 10/16/2003 FROM
251-M03-000-150-00 & SPLIT ON 07/08/2004
FROM 251-M03-000-151-01;
926/811;1330/602

ACREAGE: 0.57
2016 S.E.V.: 2,300.00
2017 S.E.V.: 2,300.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 926/811
TERMS OF SALE: LAND CONTRACT
SOLD BY: DUBEY, ELMER & DARLEEN H/W

PRE %: 0.00
2016 TAXABLE: 1,749.00
2017 TAXABLE: 1,764.00



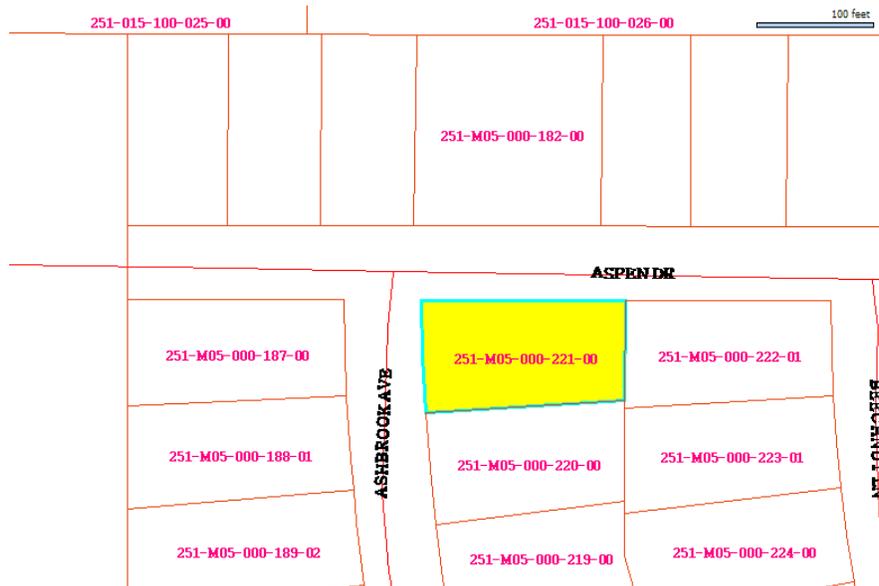
#1513 STARTING BID \$800.00

PARCEL: 251-M05-000-221-00
PROPERTY 2299 ASHBROOK AVE
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION NO 2, LOT 221. (SEC 15
T33N,R2W)
437/145;628/171; 789/35;968/31;1330/603

ACREAGE: 0.36 **PRE %:** 0.00
2016 S.E.V.: 2,100.00 **2016 TAXABLE:** 1,670.00
2017 S.E.V.: 2,100.00 **2017 TAXABLE:** 1,685.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 789/035 **SOLD ON:** 06/11/2001
TERMS OF SALE: LAND CONTRACT
SOLD BY: DUBEY, ELMER & DARLEEN H/W



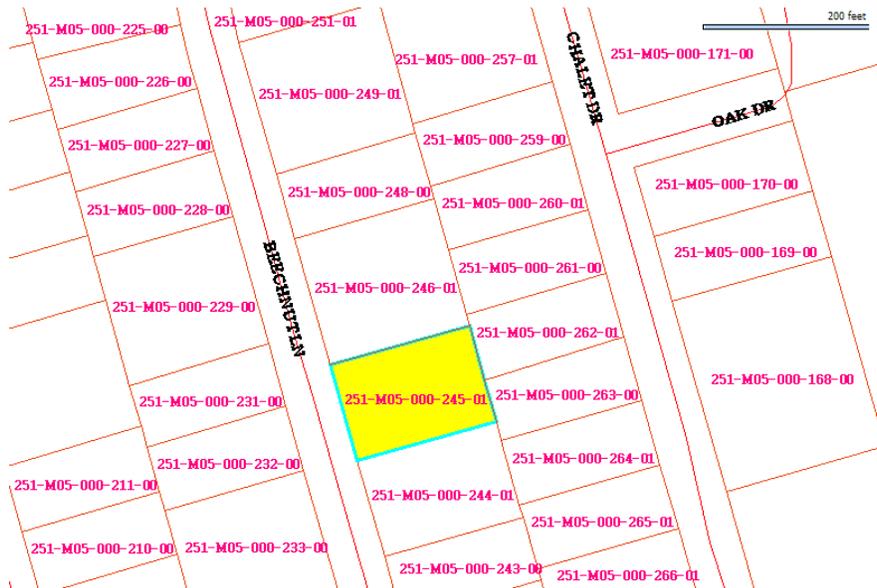
#1514 STARTING BID \$800.00

PARCEL: 251-M05-000-245-01
PROPERTY
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: "MONT GABRIEL"
SUBDIVISION NO 2, LOT 245. (SEC 15,
T33N,R2W) SPLIT ON 01/23/09 FROM
251-M05-000-244-00
1046/176;1093/752;1105/605;1330/604

ACREAGE: 0.00 **PRE %:** 0.00
2016 S.E.V.: 2,600.00 **2016 TAXABLE:** 2,407.00
2017 S.E.V.: 2,600.00 **2017 TAXABLE:** 2,428.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 1105/605 **SOLD ON:** 08/08/2008
TERMS OF SALE: NOT VALID SALE
SOLD BY: UNION BAG & BARRELL, INC



#1515 STARTING BID \$900.00

PARCEL: 251-T09-000-107-00
PROPERTY 16153 TIMBER LINE DR
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

DESCRIPTION: TIMBER LINE ESTATES
SUBDIVISION, LOT 107(SECS 23&26, T33N,
R2W)
560/342;816/799;962/857;968/33; 1142/47;
1210/363(LIEN);1330/605

ACREAGE: 0.67 **PRE %: 0.00**
2016 S.E.V.: 1,400.00 **2016 TAXABLE: 1,003.00**
2017 S.E.V.: 1,400.00 **2017 TAXABLE: 1,012.00**
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 962/857 **SOLD ON: 10/04/2004**
TERMS OF SALE: LAND CONTRACT
SOLD BY: DUBEY, ELMER G ET UX



#1516 STARTING BID \$700.00

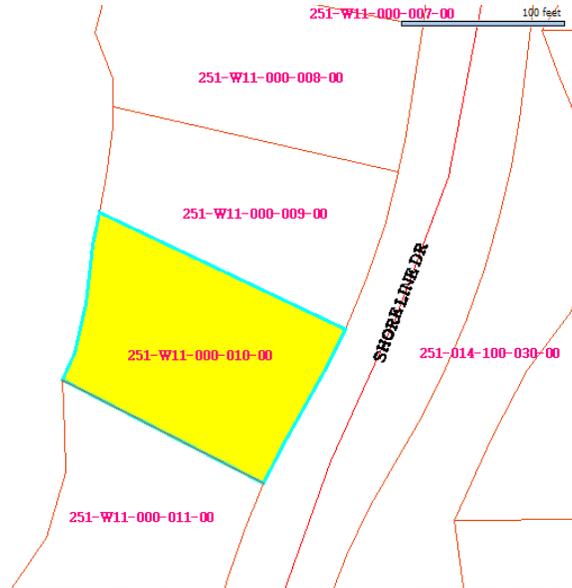
PARCEL: 251-W11-000-010-00
PROPERTY 14941 SHORE LINE DR
ADDRESS: WOLVERINE, MI 49799

CLASS: Residential 400
SCHOOL: WOLVERINE 16100
GOV. UNIT: NUNDA 251

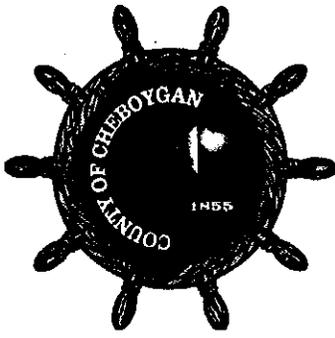
DESCRIPTION: WILDWOOD ACRES, LOT 10.
(SEC 14, T33N,R2W)
679/01;960/578;
968/233;968/235;968/236;1330/606

ACREAGE: 0.33
2016 S.E.V.: 5,800.00
2017 S.E.V.: 7,900.00
MOST RECENT SALE INFORMATION:
LIBER/PAGE: 968/236
TERMS OF SALE: WARRANTY DEED
SOLD BY: BALL, JEFFREY T & KATHERINE H/W

PRE %: 0.00
2016 TAXABLE: 4,914.00
2017 TAXABLE: 4,958.00



#1517 STARTING BID \$900.00



Cheboygan County Board of Commissioners' Meeting

June 13, 2017

Title: MSHDA Blight Elimination Grant Application Gold Front Building Removal

Summary:

The Gold Front property in Downtown Cheboygan was sold on land contract by the County as part of a tax sale in 2011. The person that purchased the property under the land contract can no longer make the payments and has deeded the property back to the County. Treasurer Weldon and I have meet with representatives of the City which have indicated that they are supportive of the building being removed which fits into the City's plans associated with Festival Square and the Opera House. The City has provided preliminary confirmation identifying the possible redevelopment of the parcel after building demolition as landscape and parking area as part of the redevelopment of the area.

The State of Michigan is currently accepting applications for grant funding for demolition projects within communities through the MSHDA Blight Elimination Program. Grants for this program are due June 21, 2017. Although the time line for grant submittal is tight, the Treasurer and staff would like authorization from the Board to work with Northern Homes Inc. to prepare a grant application for submittal to the State prior to the deadline. The application would be provided for Board ratification at the June 27, 2017 meeting. This is being requested due to the fact that the State has not confirmed that the program will continued to be funded in 2018. Northern Home's fee for grant preparation is estimated to cost \$1,500 to \$2,000 which would be paid by the Treasurer's Tax Foreclosure Fund.

The Grant program covers up to \$250,000 for building removal. The estimate cost to remove the Gold Front is \$150,000 to \$200,000.

The attached information outlines the perimeters of the grant program.

Financial Impact: \$1,500 to \$2,000 from Tax Foreclosure Funds

Recommendation: Motion to submit grant application for MSHDA Blight Elimination Funds from the State of Michigan and authorize all necessary Budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

MSHDA BLIGHT ELIMINATION PROGRAM

2017 NOTICE OF FUNDING AVAILABILITY

The Michigan State Housing Development Authority (MSHDA) is seeking proposals in support of targeted demolition activity within local units of governments across Michigan with the goal of initiating or triggering private investment and development; supporting current investment and development, promoting public safety, and/or stabilizing and increasing the property values of the project area.

Award Limit:

- For communities that have a population of 50,000 or less, the minimum award is \$25,000, and the maximum award is \$250,000;
- For communities with a population of over 50,000, the minimum award is \$50,000 and the maximum is \$500,000; and
- The maximum amount of grant funds allowed per residential structure is \$25,000.
- The maximum amount of grant funds allowed per commercial structure is \$100,000.

Eligible Applicants: Local units of government (counties, cities, townships, or villages) and local Land Banks.

Eligible Properties:

- Must be vacant at the time of acquisition;
- Must be blighted, which is defined as meeting any of the following criteria:
 - o Properties have been either deemed a public nuisance according to local code or ordinance or deemed a nuisance because of age, physical condition, or use;
 - o Properties are a fire hazard or otherwise dangerous to the safety of persons or property; or
 - o Properties have had utilities, plumbing, heating, or sewage disconnected, destroyed, removed or rendered ineffective so that the property is unable to meet state and local building code.
- For residential demolition, the Grantee must provide documentation that last use was as a single-family or multifamily residential 1-4 unit structure;
- For commercial demolition, property must be in or adjacent to a residential area. Commercial demolition must be part of a development project with funding commitments, and must include a local match of at least 10%.
- Must be publicly-owned.

Ineligible Projects:

- Demolition of structures with known or suspected environmental contamination (e.g., sites with underground storage tanks, structures previously housing dry cleaning establishments, etc.), not including lead or asbestos;
- Demolition of industrial property;
- Property acquisition or redevelopment
- Demolition of properties that are listed in the National Register of Historic Places (either individually or as part of a historic district) or those found within local historic districts designated under 1970 PA 169 for which the State Historic Preservation Office (SHPO) and/or the local historic district commission has not already approved demolition.

Allowable Costs: Only reasonable and necessary costs that are directly related to demolition and are supported by the solicitation of multiple bids are eligible. Eligible demolition-related activities include but are not limited to:

- Utility disconnect fees;
- Demolition, including labor, trucks and fuel;
- Permits;
- Abatement of lead and asbestos;
- Dangerous Building Inspections;
- Environmental Survey and Compliance Inspection;
- Dirt cost for backfill;
- Greening costs to include dirt, grade, seed, and sidewalk replacement;
- Landfill costs for waste;
- Pre-demolition maintenance costs, including trash elimination and mowing (maximum per property \$750 – these costs are considered part of the 5% project administration allowable costs); and
- Project Administration: Maximum of 5% of grant.

Application Evaluation and Scoring: Proposals will be evaluated based on their anticipated impact in initiating or triggering private investment and development; supporting current investment and development; promoting public safety; stabilizing and increasing the property values of the project area; and capacity of the applicant to engage in the project activity. Applications will be scored on a 30-point scale, with a total of 5 possible points available in each of below categories.

Five points will be scored where the application demonstrates that the project meets the criterion exceptionally well, four points will be scored where the project serves the goal to a high degree, three points will be scored where the project serves the stated goal, two points will be scored where the project marginally serves the goal, and one point will be scored where the project does not meet the stated goal.

Category 1 – New private investment and development: The project will initiate or trigger private investment and development. This could be documented by written commitments for investment and/or development to commence after the demolition. A targeted demolition approach will more likely score higher than a scattered demolition approach.

Category 2 – Current private investment and development: The project will support current private investment and development. This could be documented evidence of current private investment and/or development adjacent or close to the proposed demolition, and that is part of an overall investment and development strategy. Matching funds for the demolition do NOT count in this category. Only funds for which evidence of a written commitment is included in the proposal will be counted towards scoring. Projects with the highest amount of other investment and development funding in the project will score highest in this category. The scale for scoring the percentage of other dollars invested will be as follows:

- 81% and Up (5 points)
- 61% - 80% (4 points)
- 41% - 60% (3 points)
- 21% - 40% (2 points)
- 1% - 20% (1 point)

Category 3 – Matching Funds: There are matching funds being used for the demolition. Projects with the highest amount of matching funds in the demolition will score highest in this category. Only funds for which evidence of a written commitment is included in proposal will be counted towards scoring. The scale for scoring the percentage of matching funds for demolition will be as follows:

- 81% and Up (5 points)
- 61% - 80% (4 points)
- 41% - 60% (3 points)
- 21% - 40% (2 points)
- 1% - 20% (1 point)

Category 4 – Promoting Public Safety: The project promotes public safety. This could be documented by a map showing the proposed demolition will eliminate unsafe structures in or adjacent to a school, hospital, business district, public park, or core neighborhood institution. Police reports documenting evidence of vandalism, criminal behavior, trash, vermin, and other dangers will score highest in this category.

Category 5 - Property Value Stabilization: The project will stabilize or increase property values in the project area. A targeted residential demolition approach will score higher in this category than a scattered residential demolition approach. Documentation could include evidence of lower property values in the project area compared to other neighborhoods with similar household incomes and housing types but without blight.

Category 6 – Capacity: The applicant has the capacity to successful carry out the project activity. For example, applicants who have successfully carried out demolition activities previously will score higher than those without any prior experience.

APPLICATION SUBMISSION REQUIREMENTS

A complete application must include all of the following information:

Project Applicant:

Name, Address, Phone

Point of Contact Name, Address, Phone, Email

Project Summary: Provide a brief narrative including a description of the project area, the proposed demolitions, and the amount requested.

Detailed Project Description:

1. Description of local project areas within or immediately adjacent to the applicant's jurisdictional limits including street boundaries and neighborhood description;
2. Rationale for the selection which includes information on how the proposed project accomplishes one or more of the following:
 - a. Will initiate or trigger new private investment and development;
 - b. Supports current private investment and development;
 - c. Promotes public safety;
 - d. Will stabilize or increase property values in the project area.
3. A completed site-specific Field Contamination Checklist for each property that includes the site location/address, the property owner, a map, and a condition assessment (including any known environmental problems).
4. Documentation that each structure meets the Eligible Properties criteria outlined earlier in this NOFA.

5. Land reuse: describe the plan for restoring the land after demolition and the planned post-demolition use of the land.
 6. A description of how this proposal is consistent with a local master, strategic or blight elimination plan.
 7. Identification of any contractors that will be used in carrying out the demolition, and description of procurement process used to select contractors (all projects must be competitively bid). Contractors should be selected in keeping with the following minimum eligibility criteria:
 - e. Evidence of financial stability to include review financial statements and previous two years corporate tax returns. Review of these items should ensure that the contractor has sufficient capital to complete the assigned project;
 - f. State of Michigan's (SOM) residential builder's license and/or maintenance and alterations contractor with a house wrecking designation, asbestos survey/abatement in compliance with MIOSHA (Michigan Occupational Safety & Health Administration);
 - g. Evidence of Insurance- Commercial general liability coverage of no less than \$2,000,000 workers compensation; and employer's liability coverage of no less than \$500,000;
 - h. Automobile liability with limits not less than \$1,000,000 per occurrence. Professional liability with coverage no less than \$1,000,000;
 - i. Current Insurance Certificates must be on file in grantees office at all times;
 - j. Evidence of legal standing. Contractors must be legally organized and in good standing with the SOM as evidenced by a certified copy of the contractor's Articles of Incorporation and Good Standing Certificate (or comparable documentation if the Contractor is not a corporation), or a Certificate of Authority to Transact Business, if the contractor is a foreign corporation (or entity). All such certificates shall be dated within 30 days of submission and issued by State of Michigan's Department of Licensing and Regulatory Affairs (LARA).
 - k. A complete list of all the contractors' board members/officers;
 - l. Evidence of Experience: Applicant must verify that all contractors have a minimum of five (5) years of proven experience providing professional licensed demolition services of similar scope/scale;
 - m. Surety/Performance Bond- Contractors must secure a performance bond in an amount equal to one hundred percent (100%) of the total contract amounts. Bonds must a) be issued by a bona fide company authorized to do business in the SOM and b) comply with state regulations;
 - n. Applicants must ensure that there is no State or Federal debarment/suspension, conflict of interest or gross program violations with all contractors;
 - o. State and local licenses and permits for all workers - it is the applicant's responsibility to ensure that any and all applicable federal, state and local laws, requirements and ordinances are met including MIOSHA designations, certification, operator license and other requirements. Contractors selected must provide to grantee evidence and ongoing certification that any sub-contractors are also in compliance with all applicable federal, state and local regulations and ordinances.
8. Communities proposing demolition outside of their limits must submit documentation showing that local officials agree that demolition in the adjacent community is critical to support the redevelopment or stabilization within the core community and contained within the strategic plan.

Projected timeframes: Estimated work start and finish dates, and other project timeframes.

Budget: Applicants must provide a detailed project budget estimate and budget narrative including other funding sources (if applicable).

Evidence of Local Support: Attach evidence of local support for the proposed project.

Evidence of Capacity: Description of the applicant's demolition or development project management experience including a description of at least two projects completed or under way, number of units demolished, and any other indicators showing capacity to administer funding for demolition.

APPLICATION PROCESS/DEADLINES

Applications must be submitted by mail through USPS, or via FED EX or UPS, or hand-delivered to the Lansing MSHDA office to the following:

Jess Sobel
Grants Manager
MSHDA
735 E. Michigan Avenue
P. O. Box 30044
Lansing, MI 48909
517-241-0453

Applications must be received on or before 5:00 PM on June 21, 2017.

Questions regarding this NOFA may be submitted in writing on or before 5:00 on June 12, 2017 to: Jess Sobel at 517-241-0453 or sobelj@michigan.gov