



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

**Finance/Business Meeting
November 12, 2019
9:30 a.m.**

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation/Pledge of Allegiance**
4. **Approve Agenda**
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. Straits Regional Ride:
 1. Letter of Understanding 2020
 2. 2019 Revised Title VI Written Plan
 - E. MSU-E Service Agreement - MOA
 - F. Correspondence:
 1. Alger County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters
 2. Alger County Resolution Opposing Trial Court Funding Commission Interim Report
 3. Alger County Resolution on HB 4590 a Bill to Create a Tourism Reinvestment Excise Tax
 4. Bay County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters
 5. Kalkaska County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots provided to Michigan Voters
 6. Lapeer County Resolution Supporting Line 5 Tunnel
 7. Otsego County Resolution in Support of Line 5 Tunnel
 - G. Minutes:
 1. Finance/Business Meeting of October 8, 2019 and Committee of the Whole Meeting of October 22, 2019.
 2. NEMCSA – 10/4/19
 3. Cheboygan City Council – 9/24/19 & 10/8/19
 4. County Road – 9/19/19 & 10/2/19
 5. NCCMH – 9/19/19
 6. Fair Board – 9/9/19 & 10/7/19
 7. NEMCOG – 9/19/19
 8. Planning Commission – 9/18/19
 9. Agricultural Society – 11/6/18
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. Fairgrounds Event Agreement:
 1. Kiwanis Corn Hole Tournament

- 2. Seedum Garden Club Garage Sale
- B. 2020-2025 Capital Improvement Program
- C. SRR Transportation Manager Employment Agreement
- D. Recycling Truck Hooklift System
- E. 2020 Fee Resolution #19-18
- F. 2019 Salary & Wage Resolution – Non-Union General Employees #18-23 – Amendment #3–
District Court

13. BOARD MATTERS FOR DISCUSSION

- A. Quiet Island Name Proposal
- B. Property Donation – Munro Lake
- C. 2020 Budget Review

14. Citizens Comments

15. Board Member Comments

16. Adjourn to the Call of the Chair

There are no November finance claims to approve in this Board packet.

All bills received during
October 2019
that were greater than \$25,000
were included on the prepaid
check writing approval list.

CHEBOYGAN COUNTY PREPAIDS REPORT OCTOBER 2019

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES	\$	1,130,936.45
MINUS SEPTEMBER FINANCE	\$	0
TOTAL PREPAIDS	\$	1,130,936.45

NO FINANCE CLAIMS TO REPORT THIS MONTH.

PREPARED BY: DEBI KUCZYNSKI

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
10/03/2019	1	67618	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR EMPLOYEE UNION DUES OCT 2019	1,400.45
10/03/2019	1	67619	CAC	CREDIT ACCEPTANCE CORPORATION	PR GARNISHMENT PAUL A MORSE PD: 10/4/19	212.29
10/03/2019	1	67620	CITI	CITI STREET	PR CTY PROBATE JUDGE RETIRE PE 9/28/19	702.37
10/03/2019	1	67621	DEET D	DOUGLAS DEETER	DC REST# 12-0253-ST PERRY, THEODORE WILL	50.00
10/03/2019	1	67622	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR SHERIFF DEPUTY UNION DUES OCT 2019	156.00
10/03/2019	1	67623	FERRELL	FERRELL GAS COMPANY	DC REST# 13-0970-SD SKIDMORE, MELISSA DA	200.00
10/03/2019	1	67624	FOPLC	FRATERNAL ORDER OF POLICE	PR SHERIFF UNION DUES OCT 2019	602.00
10/03/2019	1	67625	GELC	GOVERNMENTAL EMPLOYEES	PR SHERIFF DEPT UNION DUES OCT 2019	601.88
10/03/2019	1	67626	GOODMAN	GOODMAN FROST, PLLC	PR GARNISH - MICHELE MELDRUM #195285GC P	448.69
10/03/2019	1	67627	LAND A	ALEX LANDA	DC REST# 16-0395-FY BROWN, HERBERT DANIE	75.00
10/03/2019	1	67628	MET	MICHIGAN EDUCATION TRUST	PR MICHAEL HECKO #19-OG50037 PE 9/28/19	150.00
10/03/2019	1	67629	MISDU	MISDU	PR 912856424 PAUL ALLEN MORSE PAID: 10/4	109.66
10/03/2019	1	67630	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J FAIRCH	186.90
10/03/2019	1	67631	PROP L	LEIGHIO PROPERTIES	DC REST# 18-0851-SM MAYBANK, HARRY CURTI	32.50
10/03/2019	1	67632	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PD:	75.00
10/03/2019	1	67633	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTIONS PE 9/28/19	12.00
10/04/2019	1	67634	ANTK J	JOSEPH ANTKOVIK	CC REST# 02-2546-FH SOVA, DAVID	7.18
10/04/2019	1	67635	AUTO O	AUTO OWNERS INSURANCE	CC REST# 18-5620-FH COOLBAUGH, TIMOTHY	40.00
10/04/2019	1	67636	BORG W	WILLIAM BORGERDING	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67637	BRISTOL	BRISTOL WEST INSURANCE	CC REST# 07-3625-FH MACE, THOMAS	100.00
10/04/2019	1	67638	BRYA W	WILLIAM BRYAN	CC REST# 03-2843-FH DELPH JR, KURT	500.00
10/04/2019	1	67639	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	CC REST# 18-5652-FH PAVWOSKI JR, NORMAN	85.00
10/04/2019	1	67640	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 07-3726-FH ECKLOFF, DEREK	5.00
10/04/2019	1	67641	CINCI INS	CINCINNATI INSURANCE CO	CC REST# 04-2874-FH STEMPKY, BRENT	75.00
10/04/2019	1	67642	CRUS S	STEVE CRUSOE (PERSONALLY)	C REST# 12-4483-FC KNAPP JR, ALBERT	20.00
10/04/2019	1	67643	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CC REST# 18-5686-FH OLIVER, JOHN MICHAEL	166.73
10/04/2019	1	67644	CUNA	CUNA MUTUAL GROUP	CC REST# 02-2509-FH GONYON, MICHELLE	17.44
10/04/2019	1	67645	DEPOT	THE DEPOT RESTAURANT	CC REST# 17-5388-FH MAHAR, SEAN	50.00
10/04/2019	1	67646	DRIE J	JOYCE CARLSON-DRIER	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67647	DUNH C	CHRISTINA JEAN DUNHAM	CC REST# 17-5487-FH LAFORGE, MATTHEW	219.42
10/04/2019	1	67648	DYKS B	BRITTANY MARSHALL	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
10/04/2019	1	67649	ELEN V	VERNA ELENBAAS	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67650	ELLI M	MARK H. ELLIOTT	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67651	ESTA H	HURON ESTATES	CC REST# 18-5652-FH PAVWOSKI JR, NORMAN	65.00
10/04/2019	1	67652	FISH K	KURT FISHER	CC REST# 08-3902-FC PROCKNOW, RAMON	150.00
10/04/2019	1	67653	GOHE D	DONALD OR JEAN GOHESKI	CC REST# 13-4687-FH WOODS, SUSAN	500.00
10/04/2019	1	67654	HALB A	AMY HALBERG	CC REST# 17-5494-FH TEMPLETON, CHRISTOPH	100.00
10/04/2019	1	67655	HEAT G	GERALD HEATH	CC REST# 09-4106-FH WAGNER, SONYA	200.00
10/04/2019	1	67656	JOHN JA	E JAMES JOHNSON	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67657	JONE P	PATRICIA JONES	CC REST# 09-3952-FH JONES, WALTER	200.00
10/04/2019	1	67658	KEEL L	LARRY OR LEONA KEELAN	CC REST# 05-3123-FH ORMSBEE, ROGER	12.50
10/04/2019	1	67659	LACROSS	LEANNA LACROSS	CC REST# 19-5716-FH LACROSS, KRISTA	50.00
10/04/2019	1	67660	LACROSS	LEANNA LACROSS	CC REST# 19-5721-FH TYREE, ETHAN	100.00
10/04/2019	1	67661	LAHA R	ROGER LAHAIE	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67662	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-3006-FH LANCOUR, KEVIN	100.00
10/04/2019	1	67663	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 04-2958-FH NOBLE, JASON	20.00
10/04/2019	1	67664	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 10-4113-FC STEWARD, BEAU	300.00
10/04/2019	1	67665	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST# 10-4125-FC WILLIAMS, TONJA	200.00
10/04/2019	1	67666	LEIG E	ENZO LEIGHIO	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
10/04/2019	1	67667	LOWN J	JENNIFER LOWNSBERRY	CC REST# 10-4141-FH WILSON, TRAVIS	100.00
10/04/2019	1	67668	MCKE K	KENNETH MCKERVEY	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67669	MCLAREN-PE	MCLAREN NORTHERN MICHIGAN	CC REST# 17-5422-FH MERCHANT, DONNA	2,000.00
10/04/2019	1	67670	MCP	MACKINAW CITY POLICE	CC REST# 18-5632-FH GORMAN, JOHN MICHAEL	1,239.32
10/04/2019	1	67671	MDHHS	STATE OF MICHIGAN	CC REST# 18-5635-FH SAURO, JOHN	5.00
10/04/2019	1	67672	MOOD N	NATALIE MOODY-BROWN	CC REST# 05-3300-FH ROMINE, JOSHUA	100.00
10/04/2019	1	67673	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST# 08-3779-FH JOHNSON, VICKY	300.00
10/04/2019	1	67674	NSAC	NORTH STRAITS ANIMAL CLINIC	CC REST# 16-5312-FH DISTASIO, THOMAS	25.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/04/2019	1	67675	PA	CHEBOYGAN COUNTY PROSECUTOR	CC REST# 07-3624-FH FAIRMAN, JULIAN	25.00
10/04/2019	1	67676	PARKSIDE	PARKSIDE INN	CC REST# 11-4339-FH MCELHINEY, STEVEN	12.50
10/04/2019	1	67677	PAVW A	ALLEN PAVWOSKI	CC REST# 11-4451-FC PARRIS, DENNIS	44.22
10/04/2019	1	67678	RACI D	DENNIS OR CONNIE RACINE	CC REST# 04-3023-FH KELLEY, THERESA	50.00
10/04/2019	1	67679	REDM MAR	MARIANNE REDMAN	CC REST# 11-4451-FC PARRIS, DENNIS	12.44
10/04/2019	1	67680	ROBE C	FLORENCE ROBERTS	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67681	ROSE BR	BRIAN ROSE	CC REST# 07-3740-FC ELLIOTT, RYAN	30.00
10/04/2019	1	67682	SAFCU	STRAITS AREA FEDERAL CREDIT UNION	CC REST# 18-5642-FH PRESTON, LUCUS	21.00
10/04/2019	1	67683	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5664-FH BECKER-MOORE, JEFFRE	12.50
10/04/2019	1	67684	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5570-FH CADARETTE, GREGORY	53.00
10/04/2019	1	67685	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5626-FH CARTER-LOY, ISAAC	75.00
10/04/2019	1	67686	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 16-5310-FH HITCHINGS, MELINDA	21.00
10/04/2019	1	67687	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5441-FH LAFORGE, MATTHEW	60.00
10/04/2019	1	67688	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 17-5407-FH SCOBY, CARLA	25.00
10/04/2019	1	67689	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 18-5683-FH SIMMONS JR, ALLEN	10.00
10/04/2019	1	67690	SANE	STRAITS AREA NARCOTICS ENF	CC REST# 15-5149-FH SMITH, CHRISTINA	10.00
10/04/2019	1	67691	SCH S	SHARON SCHALOW	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67692	SHAF E	EDWARD OR JANICE SHAFFER	CC REST# 05-3123-FH ORMSBEE, ROGER	12.50
10/04/2019	1	67693	SMIT C	CHARLES SMITH JR	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67694	SPEED-CHEB	SPEEDWAY	CC REST# 05-3207-FH LAVIOLETTE, DANIEL	33.33
10/04/2019	1	67695	SPRA R	ROBERT SPRAY	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67696	SSA C/O	SSA	CC REST# 18-5552-FH LAVIOLETTE, DANIEL	33.34
10/04/2019	1	67697	SUPERIOR	SUPERIOR VENDING	CC REST#11-4339-FH MCELHINEY, STEVEN	12.50
10/04/2019	1	67698	TERR E	ECTON TERREBONNE	CC REST# 06-3534-FC POPE, ROBERT	50.00
10/04/2019	1	67699	THIG-	THE HANOVER INSURANCE GROUP	CC REST# 03-2854-FH SOUTHWELL, JUDY	100.00
10/04/2019	1	67700	VANH J	JEFFREY VANHOORNE	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67701	VOFW	VETERANS OF FOREIGN WARS	CC REST# 12-4483-FC KNAPP JR, ALBERT	25.00
10/04/2019	1	67702	WALMART	WALMART	CC REST# 18-5521-FH PANICALI, AMANDA	15.00
10/04/2019	1	67703	WALMART	WALMART	CC REST# 06-3445-FH STRIEBICH, JOSEPH	50.00
10/04/2019	1	67704	WALMART	WALMART	CC REST# 17-5379-FH WILHELM, THOMAS	25.00
10/04/2019	1	67705	WENG R	ROBERT WENGER	CC REST# 02-2546-FH SOVA, DAVID	7.14
10/04/2019	1	67706	WERNIG	WERNIG	CC REST# 91-0683-FH HARRINGTON, ERNEST	50.00
10/04/2019	1	67707	WERNIG	WERNIG & JONES	CC REST# 91-687-FH HILL, SAMUEL	30.00
10/04/2019	1	67708	WERNIG	WERNIG & JONES	CC REST# 05-3149-FH LAVIOLETTE, DANIEL	33.33
10/04/2019	1	67709	WILL J	JOHN WILLIAMS	CC REST# 15-5001-FC MORRILL, BERNARD	20.00
10/04/2019	1	67710	WILS J	JAMES WILSON	CC REST# 01-2488-FH BYARD, LAWRENCE	200.00
10/04/2019	1	67711	WOLF G	GERALD B WOLFGRAM	CC REST# 18-5651-FH WILSON, JACOB	15.00
10/07/2019	1	67712	CTC	CHEBOYGAN TITLE COMPANY	CR CASH REFUND - #30025 OVERPAYMENT OF	30.00
10/07/2019	1	67713	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTER (4 REGISTRATION	120.00
10/07/2019	1	67714	MSP	MICHIGAN STATE POLICE	CR SEX OFFENDER REGISTER (5 REGISTRATION	150.00
10/07/2019	1	67715	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS PERMITS (17 RENEWAL	1,935.00
10/07/2019	1	67716	REF-CLERK	DAWN M REO	CR #91-683-FH DEF SENT UNSIGNED CK. DAW	50.00
10/07/2019	1	67717	SOM-LCOTF	STATE OF MICHIGAN LCOT	TR LCOTF 3RD QTR COLLECTION (LOCAL CORRE	454.08
10/11/2019	1	67718	BEE T A	ANDREW BEETHAM	PC REST# 8004404 HARMON, CHRISTOPHER	40.00
10/11/2019	1	67719	BEE T A	ANDREW BEETHAM	PC REST# 8004404 HARMON, CHRISTOPHER	40.00
10/11/2019	1	67720	GOHE D	DONALD OR JEAN GOHESKI	CC REST# 13-4687-FH WOODS, SUSAN	500.00
10/11/2019	1	67721	MESC	STATE OF MICHIGAN	PR 3RD QTR 2019 UNEMPLOYMENT TAXES	3,942.87
10/11/2019	1	67722	PROGRESS	PROGRESSIVE INSURANCE	PC REST# 1001374 WAYBRANT, TRAVIS WAYNE	100.00
10/11/2019	1	67723	REF-PLAN	DALE COLE	PZ REFUND - ZONING PERMIT, PROJECT CANCE	35.00
10/11/2019	1	67724	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED	216.00
10/11/2019	1	67725	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	3,386,358.59
10/11/2019	1	67726	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	3,233,929.12
10/15/2019	1	67727	WALMART	WALMART	PC REST# 18008716 CARTER JAMES CHRISTOPH	10.00
10/23/2019	1	67728	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0001 NOV 2019	2,722.02
10/23/2019	1	67729	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0012 NOV 2019	1,346.83
10/23/2019	1	67730	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0019 NOV 2019	113.76
10/23/2019	1	67731	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0023 NOV 2019	3,376.22
10/23/2019	1	67732	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0020 NOV 2019	13.32
10/23/2019	1	67733	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0021 NOV 2019	92.60
10/23/2019	1	67734	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0022 NOV 2019	1,127.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/23/2019	1	67735	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0024 NOV 2019	472.80
10/23/2019	1	67736	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR HEALTH INS 007016244 0025 NOV 2019	17.25
10/23/2019	1	67737	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 G001 NOV 2019	105,027.46
10/23/2019	1	67738	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR HEALTH INS 00188643 C001 NOV 2019	990.36
10/23/2019	1	67739	CAC	CREDIT ACCEPTANCE CORPORATION	PR GARNISHMENT PAUL A MORSE PD: 10/18/19	212.29
10/23/2019	1	67740	CITI	CITI STREET	PR CTY PROBATE JUDGE RETIRE PE 10/12/19	702.37
10/23/2019	1	67741	DEARBORN	DEARBORN NATIONAL INSURANCE	PR LTD/LIFE INSURANCE OCT 2019	3,553.00
10/23/2019	1	67742	FERRELL	FERRELL GAS COMPANY	DC REST# 13-0970-SD SKIDMORE, MELISSA DA	400.00
10/23/2019	1	67743	GOODMAN	GOODMAN FROST, PLLC	PR GARNISHMENT- MICHELE MELDRUM PD: 10/1	168.18
10/23/2019	1	67744	LAND A	ALEX LANDA	DC REST# 16-0395-FY BROWN, HERBERT DANIE	75.00
10/23/2019	1	67745	MET	MICHIGAN EDUCATION TRUST	PR MICHAEL HECKO #19-OG50037 PE 10/12/19	150.00
10/23/2019	1	67746	MISDU	MISDU	PR 912856424 PAUL ALLEN MORSE PD: 10/18/	109.66
10/23/2019	1	67747	MISDU	MISDU	PR 910220383 2002007381 MICHAEL J FAIRCH	186.90
10/23/2019	1	67748	SALO D	DIXIE SALOON	DC REST# 19-0492-SM EDWARDS, PETER DENNE	28.99
10/23/2019	1	67749	SLG	SHERMETA LAW GROUP	PR TINA M GONSER JEWELL #15-5314-GC PD:	75.00
10/23/2019	1	67750	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION PE 10/12/19	12.00
10/23/2019	1	67751	WALMART	WALMART	DC REST# 18-0567-SM DELOY-BISHOP, RAYMON	69.16
10/29/2019	1	67752	BEEET A	ANDREW BEETHEM	PC RESTITUTION - #8004404-HARMON, CHRIST	40.00
10/29/2019	1	67753	BEEET A	ANDREW BEETHEM	PC RESTITUTION -#8004404-HARMON, CHRISTO	40.00
10/29/2019	1	67754	CAS	CHEBOYGAN AREA SCHOOLS	TR #055-W58-000-022-00 - 2019 DISBURSEME	1,834.83
10/29/2019	1	67755	CHEB	CITY OF CHEBOYGAN	TR #055-W58-000-022-00 - 2019 DISBURSEME	1,834.17
10/29/2019	1	67756	CPL	CHEBOYGAN PUBLIC LIBRARY	TR #055-W58-000-022-00 - 2019 DISBURSEME	132.44
10/29/2019	1	67757	REST-PA	CHEBOYGAN DENTAL	PA RESTITUTION - ELLIS, KARA - COMPLAINT	1,653.10
10/29/2019	1	67758	SOM-EDTAX	STATE OF MICHIGAN	TR #055-W58-000-022-00 - 2019 DISBURSEME	529.09
10/29/2019	1	67759	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY	710,200.44
10/29/2019	1	67760	TREAS	CHEBOYGAN COUNTY TREASURER	TR #055-W58-000-022-00 DISBURSEMENT OF T	615.36
10/29/2019	1	67761	TREAS	CHEBOYGAN COUNTY TREASURER	TR #055-W58-000-022-00 - 2019 DISBURSEME	154.11
10/29/2019	1	67762	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	678,047.27
10/31/2019	1	67763	BENTON	BENTON TOWNSHIP	TR PRINCIPAL RESIDENCE EXEMPTION DENIAL	175.07
10/31/2019	1	67764	CAS	CHEBOYGAN AREA SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	4,494.62
10/31/2019	1	67765	CHEB	CITY OF CHEBOYGAN	TR PRINCIPAL RESIDENCE EXEMPTION DENIAL	43.28
10/31/2019	1	67766	COP	COP EDUCATIONAL SERVICE DISTRICT	TR 055-W58-000-022-00 2019 DISBURSEMENT	154.11
10/31/2019	1	67767	GRANT	GRANT TOWNSHIP	TR PRINCIPAL RESIDENCE EXEMPTION DENIAL	54.07
10/31/2019	1	67768	ILS	INLAND LAKES SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	146.84
10/31/2019	1	67769	MULLETT	MULLETT TOWNSHIP	TR PRINCIPAL RESIDENCE EXEMPTION DENIAL	272.90
10/31/2019	1	67770	NUNDA	NUNDA TOWNSHIP	TR PRINCIPAL RESIDENCE EXEMPTION DENIAL	1.33
10/31/2019	1	67771	TREAS	CHEBOYGAN COUNTY TREASURER	TR DISTRIBUTION OF INTEREST - PRINCIPAL	1,707.10
10/31/2019	1	67772	WCS	WOLVERINE COMMUNITY SCHOOLS	TR NON-HOMESTEAD DENIALS DUE SCHOOL	59.40
10/31/2019	1	67773	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FEE OCT 2019	581.63
10/31/2019	1	67774	CHEB-DPS	CHEBOYGAN DEPT PUBLIC SAFETY	DC CONVICTED OUIL ASMNT OCT 2019	150.00
10/31/2019	1	67775	MCP	MACKINAW CITY POLICE	DC CONVICTED OUIL ASMNT OCT 2019	115.00
10/31/2019	1	67776	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TAX TRANSFER OCT 2019	106,773.75
10/31/2019	1	67777	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC CONVICTED OUIL ASMNT OCT 2019	350.00
10/31/2019	1	67778	SOM-CC	STATE OF MICHIGAN	CC 53RD CIRCUIT COURT FILING FEES OCT 2	3,911.19
10/31/2019	1	67779	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES OCT	14,606.17
10/31/2019	1	67780	SOM-NETF	STATE OF MICHIGAN	CR NOTARY EDUCATION & TRAINING FUND OCT	18.00
10/31/2019	1	67781	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES OCT 2019	2,374.50
10/31/2019	1	67782	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES OCT 2019	1,539.83
10/31/2019	1	67783	TTP	TUSCARORA TOWNSHIP POLICE	DC CONVICTED OUIL ASMNT OCT 2019	420.00
10/31/2019	1	67784	TUSCARORA	TUSCARORA TOWNSHIP	DC ORDINANCE FEE OCT 2019	8.33
10/31/2019	1	67785	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FEE OCT 2019	185.31

1 TOTALS:
 Total of 168 Checks: 8,295,528.83
 Less 1 Void Checks: 154.11
 Total of 167 Disbursements: 8,295,374.72

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 2 GENERAL FUND						
10/02/2019	2	181174	BROW C	CHARLES BROWN	PC SA FDTA FALL SESSION BILLING	1,643.30
10/02/2019	2	181175	CAVI C	CAMERON CAVITT	FN DRAIN COMMISSIONER 2019 4TH QTR SALAR	250.00
10/02/2019	2	181176	CCD	CHEBOYGAN CONSERVATION DISTRICT	FN 2019 4TH QTR APPROPRIATION	3,125.00
10/02/2019	2	181177	CCHS	CHEBOYGAN COUNTY HUMANE SOCIETY	FN HS 2019 4TH QTR APPROPRIATION OCT-DE	40,013.25
10/02/2019	2	181178	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR MONTHLY PAYMENT OCT 2019	26,488.83
10/02/2019	2	181179	DH #4	DISTRICT HEALTH DEPT #4	FN PAYMENT OF 2019 4TH QTR APPROPRIATION	59,213.75
10/02/2019	2	181180	EMMET CTY	EMMET COUNTY	TR MONTHLY PAYMENT OCT 2019	2,100.08
10/02/2019	2	181181	GRAN J	JAMES H GRANGER	FN 2019 4TH QTR SALARY (10/1 - 12/31/19	250.00
10/02/2019	2	181182	MSU	MICHIGAN STATE UNIVERSITY	FN 4TH QTR MOA WORK PLAN PAYMENT OCT-DEC	18,917.75
10/02/2019	2	181183	NCCMH	NORTH COUNTRY COMMUNITY	FN 2019 4TH QTR APPROPRIATION	27,998.75
10/02/2019	2	181184	OAA	ONAWAY AREA AMBULANCE	TR MONTHLY PAYMENT OCT 2019	1,284.50
10/02/2019	2	181185	RAMSAY	DONALD RAMSAY	CR MEDICAL EXAMINER WAGE OCT 2019	876.83
10/02/2019	2	181186	REGISTER	GARLAND LODGE & GOLF RESORT	CS UCOA FALL CONFERENCE FOR JAMES GRANGE	178.00
10/02/2019	2	181187	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR MONTHLY PAYMENT OCT 2019	48,333.33
10/02/2019	2	181188	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR MONTHLY PAYMENT OCT 2019	4,991.00
10/02/2019	2	181189	ACH	ADVANCED CORRECTIONAL HEALTHCARE	SDJ NOVEMBER 2019 NURSE	8,315.89
10/02/2019	2	181190	AIRPORT	AIRPORT AUTHORITY, CHEBOYGAN	SRR LEASE AGREEMENT OCT 2019	1,500.00
10/02/2019	2	181191	CARD	CARDMEMBER SERVICE	SD CARD SERVICES THROUGH 9/25/19	837.79
10/02/2019	2	181192	CAS	CHEBOYGAN AREA SCHOOLS	FN SA TEACHER WAGE & FRINGE JUL-SEP 201	24,166.68
10/02/2019	2	181193	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT OCT 2019	1,475.00
10/02/2019	2	181194	DEKETO	DEKETO LLC	ROD LICENSE ENHANCEMENT (578 DOCUMENTS)	1,156.00
10/02/2019	2	181195	DOYLE	DOYLE INC	MA SD ROOF REPAIR - SHERIFF DEPT	295.00
10/02/2019	2	181196	DRUG D	DIAMOND PHARMACY SERVICES	SDJ AUGUST 2019 MEDS 8/31/19	212.50
10/02/2019	2	181197	GILB	JAMES L GILBERT	PC ATTORNEY CONTRACT OCT 2019	1,475.00
10/02/2019	2	181198	GRAINGER	WW GRAINGER	MA SUPPLIES - HOSE REEL, POLYPROPYLENE -	132.28
10/02/2019	2	181199	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT OCT 2019	1,475.00
10/02/2019	2	181200	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC# 21040918 9/30/19 - 9/30/19	55.50
10/02/2019	2	181201	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC#21040918 9/16/19 - 9/29/19	241.36
10/02/2019	2	181202	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC# 21040918 9/30/19 - 9/30/19	17.24
10/02/2019	2	181203	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC# 23443170 9/30/19 - 9/30/19	55.50
10/02/2019	2	181204	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC# 23443170 9/16/19 - 9/29/19	241.36
10/02/2019	2	181205	HCCS	HOLY CROSS CHILDRENS SERVICES	DHS CC# 23443170 9/30/19 - 9/30/19	17.24
10/02/2019	2	181206	JURY DC	JENNIFER ROSE MERK	DC JURY SELECTION 9/10/19 (MILEAGE ONLY)	5.20
10/02/2019	2	181207	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT OCT 2019	1,475.00
10/02/2019	2	181208	LOZNAK	DANIEL J LOZNAK PC	SRR LEASE PAYMENT OCT 2019	1,000.00
10/02/2019	2	181209	MACARTHUR	TIMOTHY MACARTHUR	PC ATTORNEY CONTRACT OCT 2019	1,475.00
10/02/2019	2	181210	MANK J	JAMES MANKO	FN CELL PHONE REIMBURSEMENT JUL-SEP 201	135.00
10/02/2019	2	181211	NSB	NORTHERN STAR BROADCASTING	SRR MONTHLY TOWER LEASE AGREEMENT OCT 2	600.00
10/02/2019	2	181212	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDERS CONTRACTUAL FEE OCT	12,285.00
10/02/2019	2	181213	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE USAGE CHARGES SEPT 201	3,124.32
10/02/2019	2	181214	TFHOU	TEACHING FAMILY HOMES OF UPPER	DHS 8/14/19 - 8/18/19	952.55
10/02/2019	2	181215	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 9/28/	254,484.79
10/03/2019	2	181216	PNC VISA	PNC BANK	FN CREDIT CARD CHARGES THRU 9/18/19	4,350.90
10/03/2019	2	181217	PNC VISA	VOID		
10/04/2019	2	181218	BARR J	JODI BARRETTE	DC REIMBURSEMENT OF SOBRIETY COURT GRADU	10.47
10/04/2019	2	181219	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4TH QTR ALLOCATION - OCT-DEC 2019	114,777.50
10/04/2019	2	181220	CHAP K	KAREN CHAPMAN	CC MILEAGE TO/FROM GAYLORD - CIRCUIT/DIS	43.50
10/04/2019	2	181221	CHEB	CITY OF CHEBOYGAN	FG/RC WATER ACCT# 001-01122-00 (500 E LI	413.27
10/04/2019	2	181222	GAUTHIER	AARON J GAUTHIER	CC REIMBURSE MILEAGE-JUDICIAL WORKSHOP -	262.16
10/04/2019	2	181223	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES FOR DRUG COUR	105.00
10/04/2019	2	181224	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	FOC INFORMATION SEARCH SEP 2019	150.00
10/04/2019	2	181225	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	TR MEMBERSHIP SEP 2019	103.81
10/04/2019	2	181226	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING FOR DRUG COURT PARTI	435.00
10/04/2019	2	181227	PAWLOWSKI	NICOLE PAWLOWSKI	CC DGC CELL PHONE REIMBURSEMENT JUL-SEP	135.00
10/04/2019	2	181228	RDIC	RIVERTOWN DO-IT CENTER	MA SUPPLIES - PILOT DRILL	5.49
					MA SUPPLIES - PHIL BIT, INSERT BIT	6.48

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA SUPPLIES - WATER PUTTY, GRAY CONCRETE	22.86
					MA SUPPLIES - POWDERED GRAPHITE, CUBE SO	24.45
					MA SUPPLIES - HINGE, PREM PINE	17.56
					MA SUPPLIES - UTILITY BRUSH	8.99
					MA SUPPLIES - WHT & CHROME KNOB	4.58
					MA SUPPLIES - WIRE ANGLE CORD PLUG, 3-WI	10.66
					MA SUPPLIES - FOLDING STEP STOOL, FRNT T	76.46
					MA SUPPLIES - 6' LEADER HOSE	8.99
					MA SUPPLIES - LTX SAT BLK ENAMEL	13.99
					MA SUPPLIES - 4 OUTLET POWER STRIP, 3-WI	13.47
					MA SUPPLIES - HOME PEST CONTROL, ANT CON	14.98
						<u>228.96</u>
10/04/2019	2	181229	RDIC	VOID		
10/04/2019	2	181230	RDIC	RIVERTOWN DO-IT CENTER	CCM CREDIT & PURCHASE - HOOKS, LIGHT TUB	7.98
10/04/2019	2	181231	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC ETG SERVICE FEE - SEP 2019	0.33
					CC DGC DRUG TESTING FOR DRUG COURT PARTI	1,505.87
						<u>1,506.20</u>
10/04/2019	2	181232	SALVATION	SALVATION ARMY	CC DGC SUPERVISION FEES - JUL-SEP 2019	1,500.00
10/04/2019	2	181233	SZUKALA	SZUKALA LAW, PLLC	CC DGC DEFENSE ATTORNEY ATTENDANCE AT DR	150.00
10/04/2019	2	181234	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 9/28/	115.45
10/07/2019	2	181235	BBC	BERNARD BUILDING CENTER	MA SUPPLIES - JAB SAW 6"	12.99
10/07/2019	2	181236	CAR-RC	CARQUEST	RC EXT LATEX STAIN TINT BASE (6)	191.94
10/07/2019	2	181237	JOHN CON	JOHNSON CONTROLS FIRE PROTECTION LP	MA SD FIRE ALARM REPAIR- DEVICE STUCK IN	1,207.72
10/07/2019	2	181238	NOF	NATIONAL OFFICE PRODUCTS	AD SUPPLIES - MINI BINDER CLIPS	12.78
10/07/2019	2	181239	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	CC MIDC ARRAIGNMENT BILLINGS - SEPT 2019	9,420.50
10/07/2019	2	181240	SPIES	SPIES AUTO PARTS & TIRE	MA SUPPLIES	7.61
					MA SUPPLIES	24.83
					MA SUPPLIES	19.84
					MA SUPPLIES	5.49
					MA SUPPLIES	10.00
					MA SUPPLIES	15.49
						<u>83.26</u>
10/07/2019	2	181241	TURI M	MICHAEL TURISK	PZ REIMBURSE - CHAMBER ANNUAL BREAKFAST	11.00
10/11/2019	2	181242	BLARNEY	BLARNEY CASTLE OIL COMPANY	CCM PURCHASE 2110.9 GALLONS DIESEL	4,810.41
					CCM PURCHASE 2184.8 GALLONS DIESEL	4,978.60
						<u>9,789.01</u>
10/11/2019	2	181243	BLASKOWSKI	BLASKOWSKI FEED & SEED	SD K9 DOG FOOD - 32# PRO PLAN SHREDDED L	51.70
					SD K9 - DOG FOOD - 47# PRO PLAN	70.95
						<u>122.65</u>
10/11/2019	2	181244	BURIAL	AMY GILL-ROSSBACH	VA BURIAL EXPENSE VETERAN: GRAF, CLARENC	300.00
10/11/2019	2	181245	BURIAL	KENNETH JOHNSON	VA BURIAL EXPENSE VETERAN: JOHNSON, DOUG	300.00
10/11/2019	2	181246	CAR-SD	CARQUEST AUTO PARTS	SD MISC VEHICLE MAINTENANCE 8/26/19	87.01
10/11/2019	2	181247	CHARTER	CHARTER COMMUNICATIONS	SRR INTERNET & PHONE ACCT# 8245122670105	312.14
10/11/2019	2	181248	CHARTER	CHARTER COMMUNICATIONS	CCM TELEPHONE ACCT# 8245122670084508 9/2	224.94
10/11/2019	2	181249	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	134.98
10/11/2019	2	181250	DANI K	KAREN DANIEL	DHS BOARD MEETING 9/28/19	49.28
10/11/2019	2	181251	HANS M	MELANIE HANSEN	PA REIMBURSE -EXHIBIT DIVIDERS & SHEET P	25.40
10/11/2019	2	181252	HOME	HOME CONFINEMENT	SD HOME CONFINEMENT - TENHOPEN	240.00
10/11/2019	2	181253	HOWE	HOWE MARINE	SD COMPRESSION TEST 8/18/19	108.00
10/11/2019	2	181254	MGT	MGT OF AMERICA INC	PA DHS-286 BILLINGS & TIME LOGS JUL-SEP	1,557.40

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CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 10/01/2019 - 10/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/11/2019	2	181255	MOW	MICHIGAN OFFICEWAYS INC	FOC OFFICE SUPPLIES - POST IT FLAGS, DES	62.98
10/11/2019	2	181256	NIA	NORTHERN IMAGING ASSOCIATES, PC	SD CT HEAD - BRUCE	106.00
10/11/2019	2	181257	NYE	NYE UNIFORM COMPANY	SD SUPPLIES - PANTS-SUPERNAULT	328.50
10/11/2019	2	181258	PRESIDIO	PRESIDIO NETWORKED SOLUTIONS LLC	SD CAMERA	720.00
10/11/2019	2	181259	REGISTER	M.A.C.V.C.	VA 2020 MACVC REGISTRATION FEE -CUNNINGH	150.00
10/11/2019	2	181260	ROWLEYS	ROWLEYS WHOLESALE	SD WINTER TIRES (8) & (24)	4,480.00
10/11/2019	2	181261	SBOM	STATE BAR OF MICHIGAN	PA BAR DUES - P59798, P81510, P54906 (GO	1,010.00
10/11/2019	2	181262	SCHW J	JEAN SCHWIND	DHS BOARD MEETING 9/28/19	51.60
10/11/2019	2	181263	SIG SAUER	SIG SAUER INC	SD P226 S&W PISTOL (TO INCLUDE 2 GRIPS)	645.01
10/11/2019	2	181264	SPIES-RC	SPIES AUTO PARTS & TIRE	RC DEF FLUID	19.98
10/11/2019	2	181265	ZORO	ZORO TOOLS, INC.	SD POCKET MASK, CLEANSER	163.50
10/11/2019	2	181266	JURY DC	DAVID KENNETH CHARBENEAU	DC JURY SELECTION 10/7/19	28.00
10/11/2019	2	181267	JURY DC	VICKY ANN COWELL	DC JURY SELECTION 10/7/19	24.36
10/11/2019	2	181268	JURY DC	PHILIP L DICKINSON	DC JURY SELECTION 10/7/19	25.40
10/11/2019	2	181269	JURY DC	RANDY DENNIS GOZA	DC JURY SELECTION 10/7/19	17.60
10/11/2019	2	181270	JURY DC	SHANDRA MARIE GREENWOOD	DC JURY SELECTION 10/7/19	15.78
10/11/2019	2	181271	JURY DC	JOCELYN MARIE HARVEY	DC JURY SELECTION 10/7/19	22.80
10/11/2019	2	181272	JURY DC	TROY ALLEN HEALY	DC JURY SELECTION 10/7/19	25.40
10/11/2019	2	181273	JURY DC	GARY WILLIAM LINNA	DC JURY SELECTION 10/7/19	16.56
10/11/2019	2	181274	JURY DC	KATE MARIE MACLEOD	DC JURY SELECTION 10/7/19	17.60
10/11/2019	2	181275	JURY DC	ANNA MAE OSANTOWSKI	DC JURY SELECTION 10/7/19	28.00
10/11/2019	2	181276	JURY DC	KAREN MARIE ROCHELEAU	DC JURY SELECTION 10/7/19	17.60
10/11/2019	2	181277	JURY DC	JOHN JEFFERY SOMES	DC JURY SELECTION 10/7/19	20.72
10/11/2019	2	181278	JURY DC	CAROL LYNN TOLSTYKA	DC JURY SELECTION 10/7/19	19.16
10/11/2019	2	181279	JURY DC	SHANE DAVID ABERNATHY	DC JURY SELECTION 10/7/19	18.64
10/11/2019	2	181280	JURY DC	LESLIE JUNE DRURY	DC JURY SELECTION 10/7/19	25.40
10/11/2019	2	181281	JURY DC	CAROL DARLENE KOVIAK	DC JURY SELECTION 10/7/19	23.84
10/11/2019	2	181282	JURY DC	JOSHUA JAMES ST-ONGE	DC JURY SELECTION 10/7/19	18.12
10/11/2019	2	181283	EMMET CTY	EMMET COUNTY	SRR REIMBURSE FAIRS EMMET COUNTY	4,377.00
10/14/2019	2	181284				V
10/14/2019	2	181285				V
10/14/2019	2	181286				V
10/14/2019	2	181287				V
10/14/2019	2	181288				V
10/14/2019	2	181289				V
10/14/2019	2	181290				V
10/14/2019	2	181291				V
10/14/2019	2	181292				V
10/14/2019	2	181293				V
10/14/2019	2	181294				V
10/14/2019	2	181295				V
10/14/2019	2	181296				V
10/14/2019	2	181297				V
10/14/2019	2	181298				V
10/14/2019	2	181299				V
10/14/2019	2	181300				V
10/14/2019	2	181301				V
10/14/2019	2	181302				V
10/14/2019	2	181303				V
10/14/2019	2	181304				V
10/14/2019	2	181305				V
10/14/2019	2	181306	ARNOLD	ARNOLD'S REFRIGERATION, INC.	MA WALK IN COOLER UPGRADE AT WOLVERINE S	2,567.50
10/14/2019	2	181307	BS&A	BS&A EQUALIZER SOFTWARE SYST	EQ ANNUAL SERVICE/SUPPORT FEE - ASSESSIN TR ANNUAL SERVICE/SUPPORT 8/1/19-8/1/20	3,408.00 11,314.00
						<u>14,722.00</u>
10/14/2019	2	181308	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 318 - FULL SERVICE, OIL SAMPLE, SRR BUS# 318 - LOCATE/FIX ELECTRICAL SHO	431.50 317.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SRR BUS# 70 FULL SERVICE, REBRAKE EAR PA	805.35
					SRR BUS# 609 BI ANNUAL INSPECTION, REMOU	1,940.29
					SRR BUS# 119 FULL SERVICE	137.50
					SRR BUS# 490 HARD STARTING, CHECK BATTER	425.00
					SRR BUS#118 - BI ANNUAL INSPECTION	175.00
						<u>4,232.14</u>
10/14/2019	2	181309	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 10/8/19 + 12 ME	60.90
10/14/2019	2	181310	GOURDIE	GOURDIE-FRASER, INC.	AD CCM MARINA SERVICE DOCK, FUEL SYSTEM	7,233.65
10/14/2019	2	181311	INK & TONE	INK & TONER ALTERNATIVE	CR HP TONER	159.99
10/14/2019	2	181312	JEGC	JOHN E GREEN COMPANY	MA BOILER REPAIR - FLAME FAIL	610.12
10/14/2019	2	181313	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 10/8/19 + 1 MEE	60.32
10/14/2019	2	181314	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 10/8/19	5.22
10/14/2019	2	181315	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT RANDOM DRUG TEST - DUNKEL	74.25
					SRR DOT PREEMPLOYMENT DRUG TEST - KORSTA	78.00
						<u>152.25</u>
10/14/2019	2	181316	QCMC	QUICK CARE MEDICAL CENTER	SRR DOT PHYSICAL - DAWN KORSTANJE	105.00
10/14/2019	2	181317	REGISTER	MICHIGAN ASSOCIATION COUNTY CLERKS	CR MACC QUARTERLY CONFERENCE, FRANKENMUT	50.00
10/14/2019	2	181318	SANG R	RICHARD SANGSTER	BOC COMMISSIONER MILEAGE 10/8/19 + 1 MEE	64.50
10/14/2019	2	181319	SCMG	SAULT-CHEBOYGAN MEDIA GROUP	CF ADVERTISING IN AUG 2019	343.55
10/14/2019	2	181320	SPIES-CF	SPIES AUTO PARTS & TIRE	CF GOLF CART TIRE REPAIR 6/21/19	18.45
10/14/2019	2	181321	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR 2.5 DEF (6)	59.94
10/14/2019	2	181322	TOP WATER	TOP WATER GOODS LLC	CF JACKETS FOR COUNTY FAIR STAFF (27 JAC	1,594.30
10/14/2019	2	181323	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 10/8/19	4.06
10/14/2019	2	181324	VVA	VVA CHAPTER 274	CF PARKING ATTENDANTS FOR FAIR WEEK 8/1	1,000.00
10/14/2019	2	181325	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 10/8/19	29.00
10/14/2019	2	181326	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 10/8/19 + 1 MEE	76.56
10/14/2019	2	181327	WHEELER	WHEELER MOTORS INC	AD CAR#17 - L.O.F. 8/30/19	16.95
					AD CAR# 16 - L.O.F./ REPLACE AIR FILTER/	47.78
						<u>64.73</u>
10/15/2019	2	181328	ABILITA	AYLWARD CONSULTANTS LLC	IS PHONE SYSTEM CONSULTATION & TRAVEL	2,841.70
10/15/2019	2	181329	ALLPHASE	ALL-PHASE	MA SUPPLIES - LED 125W	16.58
10/15/2019	2	181330	ASHB C	CYNTHIA E EBERLY	PC CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/15/2019	2	181331	ASHE M	MEGAN FENLON	PC CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/15/2019	2	181332	AT&T/SBC	AT&T	MA GAS PUMP MODEM ACCT# 23162733618012	71.16
10/15/2019	2	181333	AT&T/SBC	AT&T	IS MONTHLY SERVICE ACCT# 231R0122198751	1,106.45
10/15/2019	2	181334	AT&T/SBC	VOID		
10/15/2019	2	181335	BS&A	BS&A EQUALIZER SOFTWARE SYST	FN ANNUAL SERVICE/SUPPORT FEE 8/1/19 - 8	7,173.00
10/15/2019	2	181336	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES (734.9 GALLONS GAS, 273	7,027.62
10/15/2019	2	181337	CHARTER	CHARTER COMMUNICATIONS	IS INTERNET ACCT# 8245122670068360 9/24	109.98
10/15/2019	2	181338	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW (WISSMILLER #7012	70.80
10/15/2019	2	181339	DEKETO	DEKETO LLC	CR THERMAL LABELS & TRANSFER RIBBONS	226.50
10/15/2019	2	181340	EPSI	ENGINEERED PROTECTION SYSTEMS	MA DORIS REID BLD ALARM SYSTEM SERVICE A	398.01
10/15/2019	2	181341	GEWY	YOUNG, GRAHAM & WENDLING PC	AD LEGAL SERVICES THROUGH 9/30/19	4,560.00
10/15/2019	2	181342	GFL	GFL ENVIRONMENTAL USA, INC.	FG/RC TRASH REMOVAL ACCT# 1533211	110.92
10/15/2019	2	181343	GFL	GFL ENVIRONMENTAL USA, INC.	MA TRASH REMOVAL ACCT# 1533209 & # 15467	611.20
10/15/2019	2	181344	GFL	GFL ENVIRONMENTAL USA, INC.	CCM TRASH REMOVAL ACCT# 1532111	259.55
10/15/2019	2	181345	GILB	JAMES L GILBERT	PC TRIAL COURT APPT ATTY (PLUME #1800868	150.00
10/15/2019	2	181346	JAVS	JUSTICE AV SOLUTIONS	IS CC ONSITE TROUBLESHOOTING - CIRCUIT C	125.00
10/15/2019	2	181347	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES (HIETAMAKI - #	175.00
10/15/2019	2	181348	LEXISNEXIS	LEXISNEXIS RISK SOLUTIONS	PC INFORMATION SEARCH SEP 2019	50.00
10/15/2019	2	181349	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - 1" BINDER, NOTES, P	59.33
					DC OFFICE SUPPLIES - DIVIDER TABS, INK	61.34
						<u>120.67</u>

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/15/2019	2	181350	STRA P	STRAITSLAND PUBLISHING	AD PUBLIC NOTICE-BOARD MTG MINUTES, HELP	24.05
10/15/2019	2	181351	WILL KI	KIM WILLIAMS	PC GUARDIANSHIP REVIEW (JOHNSON # 190148	111.04
10/16/2019	2	181352	AT&T/SBC	AT&T	SD MONTHLY PHONE ACCT# 23162731553815 8	290.64
10/16/2019	2	181353	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	SDJ MEDICAL - SEPTEMBER-MILNE	1,449.08
10/16/2019	2	181354	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES - RAZORS, PADS	216.79
10/16/2019	2	181355	BRP	BRP US INC	SD MARINE NEW MOTOR FOR BOAT	9,843.03
10/16/2019	2	181356	CHASE	DAN CHASE	CD REIMBURSE MEAL - GAYLORD	10.49
10/16/2019	2	181357	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100045328463 9/1 - 9/	26.21
10/16/2019	2	181358	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC JURY ROOM WATER ACCT# 0216832	32.00
10/16/2019	2	181359	FASTENAL	FASTENAL COMPANY	SD SUPPLIES - SCREWS FOR TRAIL 99 SIGNS	30.41
10/16/2019	2	181360	GAUTHIER	AARON J GAUTHIER	CC MILEAGE TO/FROM MT PLEASANT - CIRCUIT	174.00
10/16/2019	2	181361	JOHN K	KAREN JOHNSON	PZ PLANNING COMMISSION MTGS - 9/23/19 &	165.84
10/16/2019	2	181362	LANDAU	ARTHUR H LANDAU	CC REPRESENTATION OF ALLRED	1,144.75
10/16/2019	2	181363	LEFF J	LAW OFFICES OF JORDAN LEFF PLLC	CC REPRESENTATION OF NEWVILLE	826.56
10/16/2019	2	181364	MCKESSON	MCKESSON MEDICAL-SURGICAL SOLUTIONS	SD SHARPS CONTAINER	30.43
10/16/2019	2	181365	MCKI D	DARLENE MCKINLEY	JB WORK DAY 10/14/19	53.92
10/16/2019	2	181366	MORS PA	PAUL MORSE	CD REIMBURSE MEAL - GAYLORD	10.76
10/16/2019	2	181367	MOW	MICHIGAN OFFICEWAYS INC	CD OFFICE SUPPLIES - #9 DOUBLE WINDOW EN	95.00
10/16/2019	2	181368	MSA	MICHIGAN SHERIFFS' ASSOCIATION	SD VEHICLE STRIPING FOR 2 FORD SUV POLIC	856.50
10/16/2019	2	181369	OFF DEPOT	OFFICE DEPOT	PC OFFICE SUPPLIES - 3X3 NOTES, PENS	30.56
					SD OFFICE SUPPLIES -BATTERIES (9V, AA),	30.36
						<u>60.92</u>
10/16/2019	2	181370	PHILLIPS	BECKY PHILLIPS	JB WORK DAY 10/14/19	45.80
10/16/2019	2	181371	SCHR KA	KAREN SCHRAMM	JB WORK DAY 10/14/19	49.28
10/16/2019	2	181372	SD PETTY	PETTY CASH	SD PETTY CASH	110.48
10/16/2019	2	181373	WEST-CC	THOMSON REUTERS - WEST	CC INFORMATION CHARGES 9/1 - 9/30/19	959.96
10/16/2019	2	181374	WHEELER	WHEELER MOTORS INC	CD ESCAPE#19 - CONTROL ARM, ALIGNMENT, B	738.74
					CD ESCAPE#19 - U JOINT	107.11
					CD JEEP#8 - OIL CHANGE	27.51
					CD ESCAPE#4 - OIL CHANGE 8/17/19	16.95
					SD REPLACE REAR APPLIQUE - 2016 FORD UTI	81.58
					SD MOUNT, BALANCE, OIL CHANGE - 2017 FOR	36.20
					SD OIL CHANGE - 2017 FORD POLICE INTERCE	16.95
					SD OIL CHANGE, TRANSMISSION FLUSH 9/13/	192.85
					SD REAR HUB 9/17/19 - 2017 FORD POLICE I	312.24
					SD OIL CHANGE, TIRE ROTATE 9/17/19 -2018	29.00
					SD OIL CHANGE 9/18/19 - 2018 CHEVY TAHOE	35.01
					SD TRAILER TIRES 8/30/19 - CHSH FIREARMS	174.00
					SD PADS, ROTORS 9/26/19 - 2015 CHEVY TRA	480.19
					SD ROTORS, PADS 9/27/19 - 2016 CHEVY TAH	336.54
						<u>2,584.87</u>
10/16/2019	2	181375	WHEELER	VOID		
10/17/2019	2	181376	JURY DC	MICHAEL THOMAS BANCROFT	DC JURY SELECTION 10/15/19	19.68
10/17/2019	2	181377	JURY DC	JOSEPH ALFRED COLLET	DC JURY SELECTION 10/15/19	15.78
10/17/2019	2	181378	JURY DC	EMILY ANN DANKS	DC JURY SELECTION 10/15/19	17.60
10/17/2019	2	181379	JURY DC	DANIELLE ANN DEMAESTRI	DC JURY SELECTION 10/15/19	30.60
10/17/2019	2	181380	JURY DC	BRENTON JOSEPH DIXON	DC JURY SELECTION 10/15/19	16.56
10/17/2019	2	181381	JURY DC	MINDY MARIE GOZA	DC JURY SELECTION 10/15/19	16.04
10/17/2019	2	181382	JURY DC	SHERRY LYNN HEBERT	DC JURY SELECTION 10/15/19	16.04
10/17/2019	2	181383	JURY DC	MISTY MARIE JEWELL	DC JURY SELECTION 10/15/19	19.16
10/17/2019	2	181384	JURY DC	LISA RENEE KELSO	DC JURY SELECTION 10/15/19	28.00
10/17/2019	2	181385	JURY DC	JESSICA ANNE LACROSS	DC JURY SELECTION 10/15/19	17.08
10/17/2019	2	181386	JURY DC	MARY KAREN MARTIN	DC JURY SELECTION 10/15/19	17.08
10/17/2019	2	181387	JURY DC	SHERI LYNN MEYER	DC JURY SELECTION 10/15/19	25.40
10/17/2019	2	181388	JURY DC	SCOTT MICHAEL PASNEY	DC JURY SELECTION 10/15/19	20.20
10/17/2019	2	181389	JURY DC	VICTORIA JEAN SAYER	DC JURY SELECTION 10/15/19	33.72

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/17/2019	2	181390	JURY DC	KIM KAY SCHULTZ	DC JURY SELECTION 10/15/19	33.20
10/17/2019	2	181391	JURY DC	ROBERT JORDAN SHEPARD	DC JURY SELECTION 10/15/19	17.60
10/18/2019	2	181392	BBC	BERNARD BUILDING CENTER	CCM SUPPLIES - SIGNS - (SORRY, WE'RE CLO	4.77
10/18/2019	2	181393	BGC	BISHOP GMC CADILLAC	CD CAR#9 - DIAGNOSE 2012 JEEP COMPASS	47.50
10/18/2019	2	181394	CACOC	CHEB AREA CHAMBER OF COMMERCE	CF ANNUAL MEMBERSHIP DUES (OCT 2019-SE	75.00
10/18/2019	2	181395	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100026019925 9/6 - 10/ MA ELECTRIC ACCT# 100029199252 9/11 - 1 MA ELECTRIC ACCT# 100027732369 9/10 - 1 MA ELECTRIC ACCT# 100000163434 9/1 - 9/	22.95 35.68 102.63 16.87 <hr/> 178.13
10/18/2019	2	181396	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100083879849 9/10 - 10	60.58
10/18/2019	2	181397	CONSUMERS	CONSUMERS ENERGY	CCM ELECTRIC ACCT 100030339863,100030390	1,030.50
10/18/2019	2	181398	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW - ABRAM, KATHLYN	65.00
10/18/2019	2	181399	KEOGH	WILLIAM L KEOGH PC	PC TRIAL COURT APPT ATTY -EVANS R. & WAN	150.00
10/18/2019	2	181400	NORT Z	ZOJA NORTHRUP	CF PHOTOGRAPHY FOR ADV 8/26/19	909.92
10/18/2019	2	181401	OHEN D	DANIEL L OHENLEY	FG/RC RADIO SHIPPING	14.00
10/18/2019	2	181402	PHIL J	JAMES J PHILLIPS	PC TRIAL COURT APPT ATTY #15-014089 MCTA	45.00
10/18/2019	2	181403	RDIC	RIVERTOWN DO-IT CENTER	CCM SUPPLIES - ANTIFREEZE & KLEENUP	36.43
10/18/2019	2	181404	SOM-NOT	STATE OF MICHIGAN	EQ NOTARY RENEWAL - KERI BOHL EXPIRES 11	10.00
10/18/2019	2	181405	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION - KOZLOWSK	720.00
10/18/2019	2	181406	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION - GAINER,	600.00
10/18/2019	2	181407	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMPLOYEE FRINGE & DEDUCTIONS PE 10/12	139,217.07
10/18/2019	2	181408	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA BUS AIDE SEP 2019	326.86
10/18/2019	2	181409	TREAS	CHEBOYGAN COUNTY TREASURER	PC SAYPA TRANSPORTATION BILLING SEP 201	3,996.27
10/18/2019	2	181410	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN CHARGES 9/5 - 10/4/19	4.91
10/18/2019	2	181411	WILL KI	KIM WILLIAMS	PC GUARDIANSHIP REVIEW - JOHNSON, MARIA	74.08
10/18/2019	2	181412	ZABI E	ELIZABETH ZABIK	EQ REIMBURSE FOR BRIDGE FARE - MAED MTG,	8.00
10/23/2019	2	181413	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS# 609 - REPLACE 2 BAD BATTERIES I SRR BUS# 709 - FULL SERVICE, RESEAL ROOF SRR BUS# 309 - GO TO AIRPORT, REPLACE 2 SRR BUS# 10 FULL SERVICE, REBRAKE REAR A SRR BUS# 70 - COOLANT LEAK, INSTALL NEW SRR BUS#112 - FULL SERVICE, REPLACE EXHA SRR BUS# 71 - TOWED FROM PETOSKEY, REPLA	315.00 2,534.04 315.00 688.72 852.50 567.00 583.54 <hr/> 5,855.80
10/23/2019	2	181414	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLED WATER ACCT# 0858292 SEP 2019	30.25
10/23/2019	2	181415	CURTIS EQ	CURTIS EQUIPMENT	SDJ GALAXY 200 CONTROL WASHING MACHINE F	7,795.00
10/23/2019	2	181416	FERN FORD	FERNELIUS FORD LINCOLN	AD CAR#13 - 4 BUTTONE FONB & PROGRAM AD CAR#5 - 4 BUTTONE FOB & PROGRAM	209.78 224.63 <hr/> 434.41
10/23/2019	2	181417	MLM	MULLETT LAKE MARINA	SD MARINE FUEL PUMPED	80.82
10/23/2019	2	181418	NOP	NATIONAL OFFICE PRODUCTS	PZ OFFICE SUPPLIES - HIGHLIGHTERS 8/2/1	4.00
10/23/2019	2	181419	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES - AAA BATTERIES, TAP SD OFFICE SUPPLIES - PENS	54.61 10.95 <hr/> 65.56
10/23/2019	2	181420	OFF DEPOT	OFFICE DEPOT	EQ OFFICE SUPPLIES - PENS, POST IT NOTES	27.05
10/23/2019	2	181421	RON'S AUTO	RON'S AUTO & WRECKER SERVICE	SRR BUS#71 - HEAVY DUTY TOWING-LOWES IN	510.00
10/23/2019	2	181422	SACK K	KEVIN R SACKRIDER	PC TRIAL COURT APPT ATTY -CARLSON, RAYMO	450.00
10/23/2019	2	181423	SPIES-SRR	SPIES AUTO PARTS & TIRE	SRR OIL (5W20 - 2 CASES)	119.88
10/23/2019	2	181424	TRAIN	NORTHERN MI LAW ENFORCEMENT GROUP	SD TRAINING - COURTROOM TESTIMONY SEMINA	85.00
10/23/2019	2	181425	TREAS	CHEBOYGAN COUNTY TREASURER	SRR COPY PAPER (2)	65.75

CHECK REGISTER FOR CHEBOYGAN COUNTY
 CHECK DATE FROM 10/01/2019 - 10/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/23/2019	2	181426	WEX	WEX BANK	SRR FUEL CHARGES 10/15 - 11/6/19	2,599.67
10/23/2019	2	181427	WHEELER	WHEELER MOTORS INC	SRR CAR#8711 - OIL CHANGE & MULTI POINT	16.95
10/23/2019	2	181428	CDW-G	CDW-G	IS PA REPLACE 2 LAPTOPS-MICROSOFT SURFAC	2,649.14
10/23/2019	2	181429	CENTURY	CENTURYLINK	IS MONTHLY PHONE ACCT# 88901091 SEP 201	299.86
10/23/2019	2	181430	CENTURY	VOID		V
10/23/2019	2	181431	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC ACCT# 100032118323 9/13	32.06
					FG/RC ELECTRIC ACCT#100032117473 9/13-10	25.39
					FG/RC ELECTRIC ACCT#100032117523 9/13 -	156.33
					FG/RC ELECTRIC ACCT#100045025812 9/13 -	38.73
					FG/RC ELECTRIC ACCT#100032117358 9/13 -	57.34
					FG/RC ELECTRIC ACCT#100032117309 9/13 -	260.21
					FG/RC ELECTRIC ACCT#100000225340 9/1- 9/	26.74
						<u>596.80</u>
10/23/2019	2	181432	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC ACCT# 100032117416 9/13 -	49.68
10/23/2019	2	181433	DTE	DTE ENERGY	MA GAS ACCT#910021270764 & 920009425827	404.41
10/23/2019	2	181434	DTE	DTE ENERGY	FG/RC ACCT# 910021270475 9/7 - 10/8/19 (72.10
10/23/2019	2	181435	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/23/2019	2	181436	GASLIGHT	GASLIGHT MEDIA	IS MONTHLY WEBSITE HOSTING & SEARCH ENGI	150.00
10/23/2019	2	181437	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC ACCT# 9465900000 - OUTDOOR LIGHTS	8.30
10/23/2019	2	181438	VERIZON	VERIZON	IS CELL PHONE ACCT# 282979161-00001 9/2	2,700.31
10/23/2019	2	181439	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE AGREEMENTS SEP 2019	962.34
10/29/2019	2	181440	BARTLETT	STUART BARTLETT	PZ PLANNING COMMISSION MTG 10/2/19	55.08
10/29/2019	2	181441	BOROWICZ	HAROLD BOROWICZ	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	98.56
10/29/2019	2	181442	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR KITCHEN ROLL TOWELS, FOAM HAND SOAP,	126.81 V
					SRR BUS# 116 - BI ANNUAL INSPECTION, REP	218.25 V
					SRR BUS# 218 - BI ANNUAL INSPECTION, RIG	175.00 V
					SRR BUS# 212 - REPLACE RIGHT HEAD LIGHT	90.20 V
					SRR BUS# 409 - REPLACE RT HEADLIGHT BULB	782.15 V
					SRR BUS# 12 - BI ANNUAL INSPECTION, REPL	215.00 V
					SSR BUS# 11 - FULL SERVICE, RECAULK JOIN	205.50 V
						<u>1,812.91</u>
10/29/2019	2	181443	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC ACCT# 100000107183 9/18 - 1	6,159.09
10/29/2019	2	181444	CONSUMERS	CONSUMERS ENERGY	MA REID BLDG ACCT#103003539980 9/18 - 1	933.26
10/29/2019	2	181445	CROF P	PATTY CROFT	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	149.60
10/29/2019	2	181446	DELANA	ED DELANA	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	110.16
					PZ PLANNING COMMISSION SITE VISIT 10/13/	69.00
						<u>179.16</u>
10/29/2019	2	181447	DTE	DTE ENERGY	MA REID BLDG ACCT# 910021270889 9/7 - 1	59.90
10/29/2019	2	181448	FERN FORD	FERNELIUS FORD LINCOLN	AD CAR#8 - KEY FOB & PROGRAM	231.59
10/29/2019	2	181449	FREESE	CHARLES FREESE	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	144.96
					PZ PLANNING COMMISSION SITE VISIT 10/16/	91.04
						<u>236.00</u>
10/29/2019	2	181450	GOUJ C	CAL GOUINE	BOC COMMISSIONER MILEAGE 10/22/19	4.06
10/29/2019	2	181451	JOHN K	KAREN JOHNSON	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	88.58
10/29/2019	2	181452	KAVANAUGH	MICHAEL KAVANAUGH	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	96.24
					PZ PLANNING COMMISSION SITE VISIT 10/15/	67.84
						<u>164.08</u>
10/29/2019	2	181453	LYON S	SHARON LYON	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	142.64

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					PZ PLANNING COMMISSION SITE VISIT 10/16/	88.72
						<u>231.36</u>
10/29/2019	2	181454	MATE R	ROBERTA MATELSKI	BOC COMMISSIONER MILEAGE 10/22/19 + 3 ME	74.24
10/29/2019	2	181455	MCNI T	TERRY MCNITT	PR CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/29/2019	2	181456	MOW	MICHIGAN OFFICEWAYS INC	PZ OFFICE SUPPLIES - FOLDERS, HANGING FO	38.24
					PZ HOME IMPROVE OFFICE SUPPLIES - FOLDER	<u>109.16</u>
						147.40
10/29/2019	2	181457	NEWM M	MICHAEL NEWMAN	BOC COMMISSIONER MILEAGE 10/22/19 + 7 ME	178.64
10/29/2019	2	181458	OSTWALD	CHARLES OSTWALD	PZ PLANNING COMMISSION MTGS 10/2/19 & 10	105.52
10/29/2019	2	181459	QCMC	QUICK CARE MEDICAL CENTER	SRR DOT PHYSICAL - SOKOLOSKI, DAWN	105.00
10/29/2019	2	181460	SAP	STRAITS AREA PRINTING	SRR PLACEMAT AD- STEP INN, INDO CHINA (M	140.00
10/29/2019	2	181461	SYST T	TEOMA SYSTEMS	IS 50% DOWN ON PHONE PROJECT	32,850.71
10/29/2019	2	181462	TMFI	T.M. FRANCE INC	CCM WINTERIZE AIR COMP	168.00
10/29/2019	2	181463	TRYBAN	MARY ELLEN TRYBAN	BOC COMMISSIONER MILEAGE 10/22/19	4.06
10/29/2019	2	181464	WALLACE	JOHN WALLACE	BOC COMMISSIONER MILEAGE 10/22/19	29.00
10/29/2019	2	181465	WARF S	STEVE WARFIELD	BOC COMMISSIONER MILEAGE 10/22/19 + 2 ME	116.00
10/29/2019	2	181466	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS#116 - BI ANNUAL INSPECTION, REP	218.25
					SRR BUS# 218 - BI ANNUAL INSPECTION, REP	175.00
					SRR BUS#12 - BI ANNUAL INSPECTION, REPLA	215.00
					SRR BUS# 11 - FULL SERVICE, RECAULK JOIN	205.50
					SRR BUS# 212 - REPLACE RT HEADLIGHT BULB	90.20
					SRR BUS# 409 - REPLACE RT HEADLIGHT BULB	<u>782.15</u>
						1,686.10
10/29/2019	2	181467	FASTENAL	FASTENAL COMPANY	MA SUPPLIES	23.02
10/29/2019	2	181468	FENL C	CHRISTINE FENLON	TR REIMBURSE MEALS -2019 MAA CLASS - BOY	30.35 V
10/29/2019	2	181469	GOOD M	MELISSA GOODRICH	PA DRINKS & DONUTS - REIMBURSE FOR TRAIN	63.08
					PA REIMBURSE DUNCAN CITY - WITNESS FOOD	59.99
					PA REIMBURSE FOR CANDY - WITNESS FOOD -	<u>9.54</u>
						132.61
10/29/2019	2	181470	GRAINGER	WW GRAINGER	MA SUPPLIES - HANDLE ASSEMBLY, PLASTIC F	158.64
					MA & CCM SUPPLIES	<u>59.92</u>
						218.56
10/29/2019	2	181471	HART S	SARAH HARTMAN	PA REIMBURSE MEAL - CHILD SUPPORT CONFER	14.05
10/29/2019	2	181472	KSS	KSS ENTERPRISES	SRR KITCHEN TOWELS, FOAM SOAP, TOWEL DIS	126.81
10/29/2019	2	181473	LOFF W	WENDY LOFFER	TR -REIMBURSE MILEAGE, MEALS- 2019 MAA C	160.72
10/29/2019	2	181474	NOP	NATIONAL OFFICE PRODUCTS	MA OFFICE SUPPLIES - RUBBERBANDS, PENS	30.36
10/29/2019	2	181475	OFF DEPOT	OFFICE DEPOT	CR OFFICE SUPPLIES - TAPE, RUBBERBANDS,	26.04
10/29/2019	2	181476	ROSE EXT	ROSE EXTERMINATOR	SDJ PEST CONTROL CONTRACT FOR JAIL	75.00
10/29/2019	2	181477	SOM-TPWU	STATE OF MICHIGAN	DC GARNISHMENT DISCLOSURE FEES (50 @ \$6.	300.00 V
					DC GARNISHMENT DISCLOSURE FEES (20 @ \$6.	<u>120.00</u> V
						420.00
10/29/2019	2	181478	SVM	SAUK VALLEY MEDIA	PA PUBLISHING FEES - MATTER OF KRISTA EN	273.00
10/29/2019	2	181479	TRU GREEN	TRUGREEN	MA FERTILIZER FOR VETERANS PARK FALL	125.00
10/29/2019	2	181480	WALE D	DARLENE WALENSKI	SRR REIMBURSE FOR EXTENSION OF CDL PASS	30.00
10/29/2019	2	181481	WHEELER	WHEELER MOTORS INC	MA 2008 GMC SIERRA MAINTENANCE	614.52
10/30/2019	2	181482	ABS	ADVANTAGE BUSINESS SYSTEMS	DC REPLACEMENT OF CK# 179298 - 5/14/19.	690.00
10/30/2019	2	181483	CAS-TRAN	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES (600.6 DIESEL)	1,219.22
10/30/2019	2	181484	DUES	MPJA	PC ACTIVE MEMBER DUES - MICHIGAN PROBATE	425.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/30/2019	2	181485	ENO C	CHRISTINE ENO	TR REIMBURSE MEALS - 2019 MAA CLASS - BO	30.35
10/30/2019	2	181486	HOME	HOME CONFINEMENT	PC COURT ORDERED SERVICES - NESTELL, SPO	608.00
10/30/2019	2	181487	INK & TONE	INK & TONER ALTERNATIVE	PC INK CARTRIDGE	49.99
10/30/2019	2	181488	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES - SPONABLE, KA	700.00
10/30/2019	2	181489	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES - BECKETT IV,	700.00
10/30/2019	2	181490	KSS	KSS ENTERPRISES	MA SUPPLIES - ENZYMATIc DIGESTER, DISINF	295.64
					MA SUPPLIES - MULTIFOLD TOWELS, CAN LINE	813.70
					MA SUPPLIES - DISINFECTANT DEOD	79.20
					MA SUPPLIES - DISINFECTANT DEOD	79.20
						<u>1,267.74</u>
10/30/2019	2	181491	NOEL R	REBECCA NOEL	PC REIMBURSE MILEAGE & MEAL FOR MPJRA CO	191.21
10/30/2019	2	181492	SCPC	SAGINAW CTY PROBATE COURT	PC TRIAL COURT APPT ATTY - ISOM, STEVEN	65.00
10/30/2019	2	181493	SELI D	DALE SELIN	DC CELL PHONE REIMBURSEMENT SEP 2019	45.00
10/30/2019	2	181494	SOM-SCF	STATE OF MICHIGAN	PC JIS USER FEE OCT - DEC 2019	3,024.17
10/30/2019	2	181495	SOM-TPWU	STATE OF MICHIGAN	DC GARNISHMENT DISCLOSURE FEES (50 @ \$6.	300.00 V
					DC GARNISHMENT DISCLOSURE FEES (20 @ \$6.	120.00 V
						<u>420.00</u>
10/30/2019	2	181496	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT SEP 2019	45.00
10/30/2019	2	181497	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION - SPONABLE	360.00
10/30/2019	2	181498	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN CHARGES - SEP 2019	82.13
10/30/2019	2	181499	WILL KI	KIM WILLIAMS	PC GUARDIANSHIP REVIEW (NAU #14013934 &	145.60
10/30/2019	2	181500	YOUN K	KIMBERLY TILTON	DC CELL PHONE REIMBURSEMENT SEP 2019	45.00
10/30/2019	2	181501	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE ACCT# 8245122670006824	134.98
10/30/2019	2	181502	FERN FORD	FERNELIUS FORD LINCOLN	SD 2020 FORD INTERCEPTOR UTILITY VEHICLE	71,160.00 V
10/30/2019	2	181503	SOM-TPWU	STATE OF MICHIGAN	DC GARNISHMENT DISCLOSURE FEES (50 @ \$6.	300.00
10/30/2019	2	181504	SOM-TPWU	STATE OF MICHIGAN	DC GARNISHMENT DISCLOSURE FEES (20 @ \$6.	120.00
10/31/2019	2	181505	BRIGHT GUY	BRIGHT GUY	SD WEAPON LIGHT, SWITCH ASSEMBLY/BATTERY	148.60
10/31/2019	2	181506	CANTEEN	CANTEEN SERVICES OF NORTHERN MI	SDJ MEALS (5486) SEP 2019	12,892.10
10/31/2019	2	181507	CEMENT	CHEBOYGAN CEMENT PRODUCTS	CF AFTON STONE (TON) 8/9/19	51.36
					CF SAND MIX CONCRETE, REDI MIX CONCRETE,	284.30
						<u>335.66</u>
10/31/2019	2	181508	EMMET DPW	EMMET COUNTY DPW	RC MONTHLY RECYCLE FEES SEP 2019	8,759.50
10/31/2019	2	181509	ESI	ENGINEERING SUPPLY CORPORATION	EQ GIS - OFFICE SUPPLY - INK FOR PLOTTER	254.38
10/31/2019	2	181510	FELEPPA	ALFRED FELEPPA	PA CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/31/2019	2	181511	FERN FORD	FERNELIUS FORD LINCOLN	SD 2020 FORD INTERCEPTOR UTILITY VEHICLE	71,160.00
10/31/2019	2	181512	FERNELIUS	FERNELIUS	AD CAR# 10 - KEY FOB & PROGRAM	249.93
10/31/2019	2	181513	GOOD M	MELISSA GOODRICH	PA CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/31/2019	2	181514	GRAP P	PERSONAL GRAPHICS, INC	SD MARINE EMBROIDERY SHIRTS 8/5/19	16.54
10/31/2019	2	181515	KIESLERS	KIESLERS POLICE SUPPLY	SD AMMO	3,122.53
10/31/2019	2	181516	LEORTC	L.E.O.R.T.C.	SD "POLICE PROFESSIONALISM" TRAINING	475.00
10/31/2019	2	181517	LIBB A	AMBER LIBBY	PA CELL PHONE REIMBURSEMENT OCT 2019	45.00
10/31/2019	2	181518	MERCER	MERCER	CCM WINTERIZE MARINA	742.35
10/31/2019	2	181519	NYE	NYE UNIFORM COMPANY	SD SUPPLIES - MEDAL OF VALOR	67.10
10/31/2019	2	181520	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES - THERMAL ROLL, CORRE	56.55
10/31/2019	2	181521	SOM-ELE	STATE OF MICHIGAN	MA ELEVATOR INSPECTION & RENEWAL	125.00
10/31/2019	2	181522	STELLAR	STELLAR SERVICES	SDJ INMATE SUPPLIES - INDIGENT ORDERS	20.04
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	674.27
					SDJ INMATE SUPPLIES - SNACK PACKS	90.00
					SDJ INMATE SUPPLIES - INDIGENT ORDERS	17.04
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	1,032.05
					SDJ INMATE SUPPLIES - SNACK PACKS	550.00
					SDJ INMATE SUPPLIES - SNACK PACKS	735.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SDJ INMATE SUPPLIES - INDIGENT ORDERS	18.78
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	911.33
					SDJ INMATE SUPPLIES - SNACK PACKS	90.00
					SDJ INMATE SUPPLIES - COMMISSARY ORDERS	868.07
					SDJ INMATE SUPPLIES - INDIGENT ORDERS	1.26
						<u>5,007.84</u>
10/31/2019	2	181523	STELLAR	VOID		
10/31/2019	2	181524	SUMMIT	SUMMIT COMPANIES	RC NEW FIRE EXTINGUISHERS FOR RECYCLE DE	189.90
10/31/2019	2	181525	WELD TECH	WELD - TECH	SD SUPPLIES - ALUMINUM MATERIAL	40.00
10/31/2019	2	181526	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN CHARGES 9/5 - 10/4/19	15.31
10/31/2019	2	181527	HUFF T	TOM HUFF	CF MUD RUN WINNER	946.89
10/31/2019	2	181528	JONE C	CORNELL JONES	CF PORTER	1,320.00
10/31/2019	2	181529	MISC J	JOSH MISCHLEY	CF B & R WINNER	1,171.12
10/31/2019	2	181530	SCHM J	JOSEPH SCHMIDT	CF B&R WINNER	873.79
10/31/2019	2	181531	TODD K	KEVIN TODD	CF HORSE PULL WINNER	950.00
2 TOTALS:						
Total of 358 Checks:						1,204,779.71
Less 33 Void Checks:						<u>73,843.26</u>
Total of 325 Disbursements:						<u>1,130,936.45</u>

V

There was a check printing issue when processing checks 181284 – 181305. These checks were immediately voided on 10/14/19, the same day the error occurred. Payments were subsequently processed to those vendors affected. These checks are noted on page 3 of the Bank 2 General Fund Check Register.

11/06/2019 11:24 AM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 10/01/2019 - 10/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
10/02/2019	3	7611	REF-TREA	GEORGE & JANE MILLER	TR 051-D01-000-249-00, 051-D01-000-256-0	59.16
10/02/2019	3	7612	REF-TREA	TOLGA KURT	TR 051-D01-000-256-00 MTT VALUE CHANGE	2.92
10/02/2019	3	7613	REF-TREA	BS REALTY LLC	TR 092-D07-000-026-00 MTT VALUE CHANGE	311.82
10/07/2019	3	7614	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (20)	600.00
10/11/2019	3	7615	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (11)	330.00
10/18/2019	3	7616	TITLE CK	TITLE CHECK LLC	TR TITLE SEARCH FEE (391)	2,048.84
10/23/2019	3	7617	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES (4)	120.00
10/23/2019	3	7618	REF-TREA	BS REALTY LLC	TR 092-D07-000-026-00 MTT VALUE CHANGE	21,468.30

3 TOTALS:
Total of 8 Checks: 24,941.04
Less 0 Void Checks: 0.00
Total of 8 Disbursements: 24,941.04

11/06/2019 11:25 AM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 10/01/2019 - 10/31/2019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
10/31/2019	5	2100894	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCM ROAD TRANSFER 10/3/19	182,891.61
10/31/2019	5	2100895	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCM ROAD TRANSFER 10/8/19	73,120.91
10/31/2019	5	2100896	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCM ROAD TRANSFER 10/16/19	645,823.17
10/31/2019	5	2100897	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCM ROAD TRANSFER 10/21/19	71,101.76

5 TOTALS:

Total of 4 Checks:	972,937.45
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	972,937.45

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
10/03/2019	9	1280	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
10/07/2019	9	1281	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	519.00
10/11/2019	9	1282	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	300.00
10/16/2019	9	1283	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	200.00
10/16/2019	9	1284	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,500.00
10/21/2019	9	1285	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	500.00
10/31/2019	9	1286	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	15,976.93

9 TOTALS:

Total of 7 Checks:	19,495.93
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	<u>19,495.93</u>

INVESTMENT REPORT AS OF SEPTEMBER 30, 2019

FUND	LOCATION	TYPE	RATE	ACCOUNT BALANCE	GENERAL LEDGER	
POINT & PAY	C.N.B.	CHECKING	0.1000%	\$879.34	N/A	
PAYROLL ACCOUNT	C.N.B.	CHECKING	0.1000%	\$2,411.02	N/A	
T & A	C.N.B.	CHECKING	0.1000%	\$5,351,839.15	\$6,990,718.03	701-721
GENERAL	C.N.B.	CHECKING	0.1000%	\$8,878,041.89	\$9,287,331.84	101-802
PRIME SHARE SAVINGS (CLOSED 4/2/2019)	SAFCU	SAVINGS	0.0000%	\$0.00		
LIQUID ASSETS ACCOUNT	MICHIGAN CLASS	LQ	2.1300%	\$506,695.92		
INVERNESS SEWER PJT	C.N.B.	IMMA	0.1000%	\$5,369.41		
FAIR IMPRESS ACCOUNT	C.N.B.	CHECKING	0.0000%	\$1,480.93	\$633.83	561-000-004.04
FAIR PREMIUM ACCOUNT	C.N.B.	CHECKING	0.0000%	\$1,638.05	\$657.65	561-000-004-05
100% TAX FUND	C.N.B.	CHECKING	0.1000%	\$3,287,340.91	\$6,305,874.89	516-517
2009 TAX FUND	PNC	IMMA	0.7100%	\$258,590.97		
TAX FUND CD DUE (07/19/19) #259282 (CLOSED 7/23/2019)	C.N.B.	CD	0.0000%	\$0.00		
TAX FUND CD DUE (10/04/22) #259334	C.N.B.	CD	0.6000%	\$515,237.75		
TAX FUND CD DUE (11/08/19) #259362	C.N.B.	CD	0.6000%	\$647,973.06		
TAX FUND CD DUE (7/23/22) #144660	C.N.B.	CD	1.0000%	\$1,083,119.23		
1996 TAX FUND CD DUE (07/01/19) (CLOSED 7/2/2019)	1ST COMMUNITY	CD	0.0000%	\$0.00		
COMMERCIAL MONEY MARKET	M BANK	PM	0.1500%	\$250,001.00		
INSURED CASH SWEEP DEMAND DEPOSIT ACCOUNT	M BANK	ICS	2.0000%	\$258,762.18		
PRIME SHARE SAVINGS (CLOSED 4/2/2019)	SAFCU	SAVINGS	0.0000%	\$0.00		
COUNTY ROAD SAVINGS	C.N.B.	IMMA	0.1000%	\$3,621,694.01	\$3,666,726.86	201
COUNTY ROAD	1ST COMMUNITY	CHECKING	0.9680%	\$45,021.03		
COUNTY ROAD DEBT RET	C.N.B.	IMMA	0.1000%	\$364,575.57	\$364,546.38	352
INMATE TRUST FUND	C.N.B.	CHECKING	0.0000%	\$28,280.91	\$12,839.69	764
FRIEND OF THE COURT	C.N.B.	CHECKING	0.0000%	\$4,361.00	\$200.00	706
89TH DC - BOND ACCOUNT	C.N.B.	CHECKING	0.1000%	\$16,975.75	\$16,275.75	760
CASH AND INVESTMENTS PER THE BANK STATEMENTS				\$25,130,289.08	\$26,645,804.92	CASH AND INVESTMENTS
IMPREST CASH - CASH ON HAND				\$2,320.00	\$2,320.00	IMPREST CASH
TOTAL CASH AND INVESTMENTS				\$25,132,609.08	\$26,648,124.92	TOTAL CASH AND INVESTMENTS
DIFFERENCE					-\$1,515,515.84	RECONCILING ITEMS AS OF 9/30/19

***TYPE**

CD-CERTIFICATE OF DEPOSIT
IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
PM-PREMIER MUNICIPAL ACCOUNT
LQ-LIQUID ASSETS
ICS-INSURED CASH SWEEP

Note: Information presented is unaudited and is subject to change.



Cheboygan County Board of Commissioners' Meeting

November 12, 2019

Title: Straits Regional Ride Letter of Understanding

Summary: This is an annual Letter of Understanding between Cheboygan, Emmet and Presque Isle Counties to operate Straits Regional Ride. This letter establishes the terms and conditions, and defines the role and responsibilities between the three counties. This letter of understanding was reviewed in 2008 by civil counsel and reflects no changes other than the year and percentages reimbursed by the state of Michigan and Federal 5311 grants.

Financial Impact: None

Recommendation: Motion to accept and authorize Chairperson to sign Letter of Understanding for fiscal year 2020.

Prepared by: Rebecca Charboneau

Department: Straits Regional Ride



STRAITS REGIONAL RIDE

LETTER OF UNDERSTANDING

I. **Background**

A multi-county regional transit study was completed in January of 2000. The study was conducted by a regional transit committee and facilitated by the Northeast Michigan Council of Governments (NEMCOG). The committee had representatives from each of the county boards within the region, human service agencies, transit agencies and medical service providers. This study examined socio-economic profiles and existing transportation services; identified the need for inter-county transportation; presented goals and objectives developed by the committee; and proposed an inter-county transit system. With the support of the region's three entities listed below, Cheboygan County submitted an application for a Regional Transportation Program, demonstration grant to the Michigan Department of Transportation (MDOT).

II. **Counties Represented by the Letter of Understanding (LOU)**

Entities:

Cheboygan County
Emmet County
Presque Isle County
(CEP)

III. **Duration of Agreement**

This Letter of Understanding will remain in effect for one year. With actions of each county board of commissioners, this agreement can be extended on a yearly basis.

IV. **Purpose of Agreement**

This LOU establishes the terms and conditions, and defines the roles and responsibilities between CEP Counties. The Entities identified in this document agree to coordinate and perform the activities described herein within the scope of the legislative authority governing the Entities.

V. Regional Transit Committee

For the purposes of management and operations oversight, the Entities agree to form an ongoing committee to be known as the Straits Regional Transportation Committee (SRTC). The SRTC will have two representatives from each Entity's board of commissioners, a regular and an alternate member. However, each Entity will have only one vote. Ex-officio members may include NEMCOG Michigan Works! Northeast Consortium (MWA), Straits Area Services Inc. (SASI), MDOT, along with various human service agencies, medical service providers, and local transit providers (LTP). The SRTC shall establish rules and procedures for conducting meetings that will be adopted each year.

VI. Roles and Responsibilities of the Entities

Cheboygan County as the fiscal agency for the Straits Regional Ride (SRR) has the responsibility for submitting quarterly financial reports to the state concerning the operation of the transportation service and receiving payments from the state to cover expenses and operating costs.

The Entities of this agreement shall be responsible for any deficits which occur in the operation of the program. In the event the operating expenses exceed the revenues collected, the Entities agree to reimburse Cheboygan County their share of the difference between the reimbursement paid by the state and fares collected from rider-ship and contracts, and the amount expended by Cheboygan County for operating expenses. The regional transit study projected a local match of up to \$96,300 less generated operating revenues such as fare-box and contracts, the first year, to be divided according to the "County Share Formula." These amounts will be shown on the monthly statements provided by Cheboygan County to all of the respective Entities. Reimbursements will be made to Cheboygan County on a quarterly basis.

The County Share Formula will be based on the proportion of trips originating in that county. A one way trip will have one trip origin and a two way trip or round trip will have two trip origins, with the formula being the number of trips originating in the county divided by the total number of trips each month.

If revenues exceed total operating expenses, the excess will be placed in an account and only to be used for future deficits in operating expenses.

Separately, as of January 1, 2019, Emmet County entered into an expanded ridership contract with County of Cheboygan and SRR. That contract is in addition to the services provided in Emmet County pursuant to the Letter of Understanding. That expanded ridership contract is for three additional routes servicing Emmet County and has its own funding mechanism. The ridership from these three additional routes will be collected and kept separate from the other Emmet County routes that are included in the

percentage calculation for reimbursement under this Letter of Understanding. However, for comparisons for all parties to review and PTMS reporting, they will be added back in to give a complete picture of overall statistics for State reporting and Counties involved to use as a comparison to gauge overall effect this contract has on the conditions of SRR.

VII. Indemnification

In addition to the Roles and Responsibilities of the Entities contained in Section VI and the protection afforded thereby, each Entity agrees to indemnify, defend and save harmless the other Entities, and all associated officers, agents, and employees thereof, from any and all claims, liabilities, judgments, costs, damages, expenses and attorney fees that may arise from its performance under this Agreement. This indemnification will survive the termination or expiration of this Agreement. By entering into this Agreement, the Entities do not waive any immunity provided by law.

The Entities will not be subject to any obligations or liabilities by contractors of Cheboygan County or their subcontractors or any other person not party to this Letter of Understanding without an Entity's specific consent, and notwithstanding its concurrence in or approval of the award of any contract or subcontract.

It is expressly understood and agreed that Cheboygan County will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this Letter of Understanding that results in claims being asserted against or judgments being imposed against any of the Entities.

VIII. Funding Structure

The following funding structure will be used for the operation of the SRR for fiscal 2019-2020 State year:

- A. The Straits Regional Ride will receive 36.7916% tentative revenue from State Funding (M.D.O.T) 18% tentative revenue from Federal for all eligible expenses for 2020 budget cycle.

- B. The balance of operation expenses will be made up from fare boxes, contracts and local community match.

IX. Annual Reopening of Reimbursement

At the beginning of each operational year, the local match reimbursement formula will be evaluated by the SRTC and if necessary adjusted. A change in the reimbursement formula must be agreed upon by all voting parties that are a part of this agreement.

X. Withdrawal from Regional Transit System

Any of the above Entities, upon action of their County Board of Commissioners, can withdraw from the SRR. The withdrawing party will give a thirty day notice to the SRTC, prior to the withdrawal becoming official. During the thirty day period, the SRTC will meet to discuss the notice of withdrawal. The Entities choosing to withdraw shall be responsible for their share of local match up to the date the withdrawal becomes official.

Cheboygan County

By: _____

Title: _____

Date: _____

Emmet County

by: _____

Title: _____

Date: _____

Presque Isle County

By: _____

Title: _____

Date: _____



Cheboygan County Board of Commissioners' Meeting

November 12, 2019

Title: 2019 Title VI Revised written plan per FTA regulations for Transit systems receiving Federal assistance.

Summary: Title VI plan provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation, in or be denied benefits or be subjected to discrimination under any program or activity receiving Federal financial assistance. The updated plan reflects only minor changes due to address and staff changes. This plan was last updated in June 2017.

Financial Impact: NA

Recommendation: Adopt the Cheboygan County Straits Regional Ride Title VI Plan revision and authorize staff to submit to State and Federal Agencies.

Prepared by: Rebecca Charboneau

Department: Straits Regional Ride

Straits Regional Ride Title VI Plan

Agency Name: Straits Regional Ride

Date Adopted:

I. Plan Statement

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d) in accordance with FTA C 4702.1B.

Straits Regional Ride is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1B.

This plan was developed to guide Straits Regional Ride in its administration and management of Title VI-related activities as well as the requirement to prepare and submit a written Title VI program to the State of Michigan for their approval.

Title VI Coordinator Contact information

Transportation Manager
521 Stempky Street
Cheboygan MI. 49721
1-866-731-1204
www.cheboygancounty.net

II. Title VI Information Dissemination

Title VI information shall be prominently and publicly displayed in Straits Regional Ride facility and on their revenue vehicles as well as on the County web site of Cheboygan County and in SRR Brochures. (Appendix G) The name of the Title VI coordinator is available on County of Cheboygan website, at www.cheboygancounty.net

Additional information relating to nondiscrimination obligation can be obtained from the Straits Regional Ride Title VI Coordinator., including a listing of all Title VI investigations, complaints or Lawsuits filed against the Transit agency.

Title VI information shall be disseminated to Straits Regional Ride employees annually via the Employee Education form (see Appendix A) in payroll envelopes. This form reminds employees of Straits Regional Ride policy statement, and of their Title VI responsibilities in their daily work and duties.

During New Employee Orientation, new employees shall be informed of the provisions of Title VI, and Straits Regional Rides expectations to perform their duties (see Appendix A).

All employees shall be provided a copy of the Title VI Plan and are required to sign the Acknowledgement of Receipt (see Appendix B).

III. Subcontracts and Vendors

All subcontractors and vendors who receive payments from Straits Regional Ride where funding originates from any federal assistance are subject to the provisions of Title VI of the Civil Rights Act of 1964 as amended.

Written contracts shall contain non-discrimination language, either directly or through the bid specification package which becomes an associated component of the contract.

IV. Record Keeping:

The Title VI Coordinator will maintain permanent records, which include, but are not limited to, signed acknowledgements of receipt from the employees indicating the receipt of Straits Regional Ride Title VI Plan, copies of Title VI complaints or lawsuits and related documentation, and records of correspondence to and from complainants, and Title VI investigations.

V. Title VI Complaint Procedures

How to file a Title VI Complaint?

The complainant may file a signed, written complaint up to one hundred and eighty (180) days from the date of the alleged discrimination. The complaint should include the following information:

- Your name, mailing address, and how to contact you (i.e., telephone number, email address, etc).
- How, when, where and why you believe you were discriminated against. Include the location, names and contact information of any witnesses.
- Other information that you deem significant.

The Title VI Complaint Form (see form Appendix C) may be used to submit the complaint information. The complaint may be filed in writing with Straits Regional Ride at the following address:

*Straits Regional Ride
521 Stempky Street
Cheboygan MI 49721*

NOTE: Straits Regional Ride encourages all complainants to certify all mail that is sent through the U.S. Postal Service to: Straits Regional Ride at 521 Stempky Street, Cheboygan, MI 49721. This will ensure that all written correspondence can be tracked easily. For complaints originally submitted by facsimile, an original, signed copy of the complaint must be mailed to the Title VI Coordinator as soon as possible, but no later than 180 days from the alleged date of discrimination.

What happens to the complaint after it is submitted?

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by Straits Regional Ride will be directly addressed by Straits Regional Ride. Straits Regional Ride shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are limited in their ability to communicate in English. Additionally, Straits Regional Ride shall make every effort to address all complaints in an expeditious and thorough manner.

A letter acknowledging receipt of complaint will be mailed within seven days (Appendix D). Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

How will the complainant be notified of the outcome of the complaint?

Straits Regional Ride will send a final written response letter (see Appendix E or F) to the complainant. In the letter notifying complainant that the complaint is not substantiated (Appendix F), the complainant is also advised of his or her right to 1) appeal within seven calendar days of receipt of the final written decision Straits Regional Ride, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the FTA. Every effort will be made to respond to Title VI complaints within 60 working days of receipt of such complaints, if not sooner.

Once sufficient information for investigating the complaint is received by Straits Regional Ride, a written response will be drafted subject to review by the transit's attorney. If appropriate, Straits Regional Rides attorney may administratively close the complaint. In this case, Straits Regional Ride will notify the complainant of the action as soon as possible.

In addition to the complaint process described above, a complainant may file a Title VI complaint with the following offices:

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Ave., SE
Washington, DC 20590

VI. Four Factor Analysis:

1. Determine the number of LEP persons eligible to be served or likely to be encountered by Straits Regional Ride providing public transportation.

2010 Census Cheboygan County :

Total population 25,485 of that population 133 are African American, 778 are Native American, 74 are Asian, 8 are Pacific Islander and 33 are of other decent and 24,459 are White.

Total LEP to be served 1026

Straits Regional Ride has never had a LEP person call dispatch or approach a driver for service to date.

A. How LEP persons could interact with Straits Regional Ride

Interaction may occur by direct communication with the bus driver, telephone correspondence with dispatch during operating hours, or at open meetings through a Local Advisory Committee or County Board meeting.

B. Identification of LEP communities, and assessing the number or proportion of LEP persons from each language group to determine the appropriate language services for each language group:

Information obtained through the Census has helped Straits Regional Ride to determine that we have no large groups in Cheboygan County of LEP individuals. We have approximately 1026 potential individuals of six different ethnicities that could be affected spread throughout the entire County. This makes identifying the literacy skills of this very small population almost impossible to determine without knowing who these individuals are. It is Straits Regional Rides belief that this group of people is not dependent on public transportation or may not be able to speak English well enough to make it a barrier.

2. The frequency with which LEP persons come into contact with the program.

We have not encountered any individual calling dispatch, approach a driver, attend meetings, or come into the office to buy punch cards for transportation who did not speak English well enough to understand what they needed.

3. The nature and importance of the program, activity, or service provided by Straits Regional Ride public transportation to people's lives.

The service which Straits Regional Ride provides is very important to low income, disabled, non-driving public and seniors as well as many LEP individuals. This is also important for people who may not want to purchase a vehicle to get to all the places they need to go, especially in absence of family to help out. At many times we are their only source of transportation which makes this service a vital part of our community. In the event we have a LEP request we will continue to use the tools set forth in this program to make sure we do all we can to comply with the requirements set forward.

4. The resources available to recipients for LEP outreach, as well as the costs associated with that outreach.

Straits Regional Ride has no available resources budgeted that can be used for providing LEP assistance. LEP assistance that should be provided includes having a professional interpreter and translation service available. We could determine what documents would be the most valuable to be translated if and when the population supports, taking an inventory of available organizations that Straits could partner with for outreach and translation efforts, and what level of staff training is needed.

Policy:

Straits Regional Ride is committed to assisting people with LEP close the gap of language barriers to access public transportation. As LEP languages are determined for potential passengers, an oral resource will be arranged through Google Translate as available on an ongoing basis.

VII. Language Assistance Plan (LAP)

- Ongoing assistance will be provided by dispatcher through Google translate upon request if and when the need arises.
- I speak cards will be available in the dispatch and carried by all drivers on all buses at all times.
- Coordinate with Emmet County Friendship Center, Cheboygan Council on Aging and Thunder Bay Transportation Authority on language resources.
- The LAP will be monitored through dispatch and drivers receiving requests; if and when the need arises additional resources will be sought out and implemented.

VIII. Community Outreach

As an agency receiving federal financial assistance we have made the following community outreach since the last Title VI submission. We have coordinated with minority and or LEP populations through the following:.

Board Meetings. The Board of Directors holds monthly meetings and the public is invited to attend.

Public Meetings. When new service is proposed information is disseminated to the neighborhoods affected and public meetings are scheduled. In the past three years, the agency has been actively working with the FEET group in Emmet County as well as the Commissioners of Emmet County to expand services or start their own transportation system. This would enable them to serve more low income and disabled people as well as public riders in their county.

Travel Training Class. Straits Regional Ride has developed a travel training program to reach out to community groups (senior centers, senior facilities, and the disabled community) to conduct travel training classes. Travel Training classes are ongoing as well as outreach to these populations.

Customer Complaint Process. Citizens may call our Dispatch at 1-866-731-1204- to lodge a complaint or comment. All complaints/comments are then distributed to the relevant manager who researches the complaint and responds to the citizen. Straits Regional Ride complaint process was updated in 2013-2014.

We submit to the Michigan Department of Transportation annually an application for funding. The application requests funding for both capital and operating assistance. Part of the annual application is a public notice, which includes a 30-day public comment period.

IX. Title VI Equity Analysis

In the event that Straits Regional Ride builds an office facility or maintenance facility we will follow NEPA process as indicated in FTA C 4702.1B in the planning of such facility. The location will be selected without regard to race, color, or national origin. Further if a facility is built, census tracts will

be used to determine no negative impact is made on potential Title VI individuals. If it is determined that an impact may occur there needs to be legitimate justification for the location with no alternate site available to meet the needs of the transit system. Before the planning process is completed Straits Regional Ride must consider alternatives to determine any site that would lessen the potential impact. At that point we must follow the least discriminatory alternative.

X. Membership of Non-Elected Committees:

During the process of attracting new LAC members Straits Regional Ride and CCOA will post notices for the LAC committee at the CCOA stating that we are looking for members and we do not discriminate based on race, color, or national origin. The senior center is one of the places in the County of Cheboygan that has a diverse ethnic population in attendance on a daily basis. See Appendix H for the breakdown of non-elected committees.

XI. Transit related Title VI investigations, complaints and lawsuits.

Straits Regional Ride has had no Title VI complaints investigations or lawsuits since the inception of the Transit system or prior to having a written Title VI program.

Appendix A Employee Annual Education Form

Title VI Policy

No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of Straits Regional Ride are expected to consider, respect, and observe this policy in their daily work and duties. If a citizen approaches you with a question or complaint, direct him or her to the Title VI Coordinator.

For all dealings with citizens, use courtesy titles (i.e. Mr., Mrs., Ms., or Miss) to address them without regard to race, color or national origin.

Appendix B Acknowledgement of Receipt of Title VI Plan

I hereby acknowledge the receipt of Straits Regional Ride Title VI Plan. I have read the plan and am committed to ensuring that no person is excluded from participation in, or denied the benefits of transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B.

Your signature

Print your name

Date

Appendix C TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” If you feel you have been discriminated against in transit services, please provide the following information in order to assist us in processing your complaint and send it to:

Straits Regional Ride
521 Stempky Street
Cheboygan MI 49721

Please print clearly:

Name: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____ (home) _____ (cell) _____ (message)

Person discriminated against: _____

Address of person discriminated against: _____

City, State, Zip Code: _____

Please indicate why you believe the discrimination occurred:

- _____ Race or color
- _____ National origin
- _____ Income
- _____ Other

What was the date of the alleged discrimination? _____

Where did the alleged discrimination take place? _____

Please describe the circumstances as you saw it: _____

Please list any and all witnesses' names and phone numbers:

What type of corrective action would you like to see taken?

Please attach any documents you have which support the allegation, then date and sign this form and send to the Title VI Coordinator at:

Straits Regional Ride
521 Stempky Street
Cheboygan Mi 49721
ATTN: Transportation Manager

Your signature

Print your name

Date

APPENDIX D
Letter Acknowledging Receipt of Complaint

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

This letter is to acknowledge receipt of your complaint against Straits Regional Ride alleging

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning 1-231-597-9262, or write to me at 521 Stempky Street, Cheboygan, Michigan 49721.

Sincerely,

Title VI Coordinator

APPENDIX E
Letter Notifying Complainant that the Complaint Is
Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your letter of _____ (date) against Straits Regional Ride, alleging Title VI violation has been investigated.

(An/Several) apparent violation(s) of Title VI of the Civil Rights Act of 1964, including those mentioned in your letter (was/were) identified. Efforts are underway to correct these deficiencies.

Thank you for calling this important matter to our attention. You were extremely helpful during our review of the program. *(If a hearing is requested, the following sentence may be appropriate.)* You may be hearing from this office, or from federal authorities, if your services should be needed during the administrative hearing process.

Sincerely,

Title VI Coordinator

APPENDIX F
Letter Notifying Complainant that the Complaint Is
Not Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your complaint of _____ (date) against Straits Regional Ride alleging _____ has been investigated.

The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964 had in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

Straits Regional Ride has analyzed the materials and facts pertaining to your case for evidence of the City's failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated.

I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.

You have the right to 1) appeal within seven calendar days of receipt of this final written decision from Straits Regional Ride, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Ave., SE
Washington, DC 20590

Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Title VI Coordinator

Appendix G

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Straits Regional Ride is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B. **If you feel you are being denied participation in or being denied benefits of the transit services provided by *Straits Regional Ride*, or otherwise being discriminated against because of your race, color, national origin, gender, age, or disability, you may contact our office at Straits Regional Ride 1520 Levering Rd. Cheboygan Mi. 49721.**

For more information, visit our website at www.cheboygancounty.net/straits regional ride/title IV



Cheboygan County

Board of Commissioners' Meeting

November 12, 2019

Title: MSU Extension Service Agreement

Summary: This agreement renews the County's agreement with Michigan State University for Extension services. Cheboygan County provides funding for one full time clerical support staff, funding for half of the cost of the 4-H program employee as well as office space for the program.

Financial Impact: \$77,942 for Staffing cost which is a 3% increase from current agreement.

Recommendation: Motion to approve 2020 Agreement for Extension Services and authorize the Chair to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Cheboygan County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. **0.5 FTE** 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

1 FTE County employed Clerical Support Staff

Optional:

4. Funding for additional Extension educators at **0 FTE**
5. Funding for additional 4-H program capacity **0.5 FTE**
6. Funding for additional paraprofessional(s) at **0 FTE**

7. Total Annual Assessment in the amount of **\$77,942.**

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) **\$45,258.**

ADDITIONAL PERSONNEL

B. 0 FTE Clerical Support Staff to be employed by MSU	\$0.
C. 0 FTE Educator (Program Area:)	\$0.
D. 0.5 FTE Additional 4-H Program Coordination	\$32,684.
E. 0.5 FTE Additional paraprofessional staff	\$0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2020: \$77,942.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2020 the first day of the County budget year 2020 and shall terminate on the last day of such County budget year 2020. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Cheboygan County, County Administrator Jeff Lawson, 870 South Main Street, Cheboygan, MI 49721, if to the County.

II. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of

this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

Cheboygan COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration

Print name: _____

Its: _____

Its: _____

(title)

Date: _____

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2--35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP - 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L -- Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2019-20

OPPOSING LEGISLATION TO PREVENT COUNTY COMMISSIONER CANDIDATES FROM DISCLOSING THEIR PARTY AFFILIATION ON BALLOTS PROVIDED TO MICHIGAN VOTERS

- WHEREAS, Executive Director of the Michigan Association of Counties (MAC), of which Alger County is a dues paying member, stated MAC is considering supporting a change to Michigan election law; and
- WHEREAS, this change in Michigan law would force candidates for the office of County Commissioner to run as a "non-partisan" candidate and would prohibit said candidates from disclosing their party affiliation on ballots provided to Michigan voters; and
- WHEREAS, preventing disclosure of a candidate's party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and
- WHEREAS, the proposed change to Michigan election law is not needed as current Michigan law already permits County Commission candidates to withhold information about their party affiliation from being print on ballots provided to Michigan voters; and
- WHEREAS, under the current law, Commissioner Candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running as an independent candidate.
- THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners hereby support providing Michigan voters with full information about their candidates for County Commissioner, and hereby oppose forcing a candidate for County Commissioner to run as a "non-partisan" candidate.
- BE IT FURTHER RESOLVED that the Alger County Board of Commissioners hereby request copies of this resolution be sent to State Senator Ed McBroom, State Representative Sara Cambensy, the Michigan Association of Counties, and all Michigan Counties, within two weeks of the passage of this resolution.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,


Mary Ann Froberg, Alger County Clerk

Dated: September 16, 2019



ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk

101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2019-21

TRIAL COURT FUNDING COMMISSION INTERIM REPORT

WHEREAS, the County Clerks in Michigan have a constitutional stake in the trial court funding question, but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

WHEREAS, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to "review and recommend changes to the trial court funding system in light of *People v. Cunningham*".

WHEREAS, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

WHEREAS, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

WHEREAS, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

WHEREAS, we are concerned that transferring funding to state control would tether the judicial branch to the short term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

WHEREAS, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: "In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets."

WHEREAS, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

WHEREAS, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.

NOW, THEREFORE, BE IT RESOLVED, the Alger County Board of Commissioners is opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Ed McBroom, Representative Sara Cambensy, the Michigan Association of Counties and the other 82 Michigan Counties.

CERTIFICATION

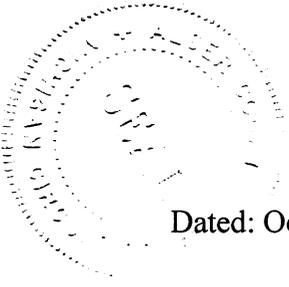
I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk

Dated: October 21, 2019



ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2019-22

**COUNTY RESOLUTION ON HOUSE BILL 4590
A BILL TO CREATE A TOURISM REINVESTMENT EXCISE TAX**

WHEREAS, Tourism rates have increased steadily across the Upper Peninsula in recent years. This growth is apparent in an almost 20 percent increase in visitor spending in the U.P. between 2011 and 2017, according to the Michigan Economic Development Corporation.

WHEREAS, While this growth in tourism results in positive economic impacts to the private sector and increased state tax revenue, local revenue growth is far more restricted. This local revenue growth is limited to local property taxes, any modest increase of which is insufficient to cover the costs of the growth in tourism.

WHEREAS, Recreational activity by tourists result in measurable increased strain on local services. This is especially true of life-saving medical services that impact not only visitor safety but that of residents as well. Alger County has witnessed a 240 percent growth in non-residential emergency runs between 2012 and 2018. Additionally, the number of out-of-state tickets for traffic violations has more than doubled in the past five years.

WHEREAS, The geographic distances between local services, hospitals and the sites of emergency events can be very large. This places further strain on the ability of EMS to respond in a timely manner when multiple calls are received in one day, putting lives at risk.

WHEREAS, Large numbers of tourists impact the cost of emergency services, public safety, as well as county parks and recreation, in local budgets. There is currently no recourse for County governments to levy taxes that impact visitors only in order to account for these increased costs.

WHEREAS, local residents should not be asked to subsidize with their own limited resources the increased costs of tourism. U.P. residents already pay relatively high property taxes, due in part to greater amounts of non-taxable and tax-restricted properties, which shifts the tax burden onto regular property owners. Local voters have also been asked to approve a greater number of special assessments in recent years, due to constrained local revenue in rural counties.

WHEREAS, House Bill 4590, introduced by State Representative Sara Cambensy, provides for a Tourism Reinvestment Excise Tax that, if approved by local voters, would allow Counties the option to tax local room rentals at rate not to exceed 5 percent of the total room rate. The revenue generated would be designated specifically for emergency services, public safety, and county parks and recreation.

BE IT THEREFORE RESOLVED that, the Alger County Board of Commissioners supports the passage House Bill 4590 and that this resolution will be forwarded to State Representative Sara Cambensy, State Senator Ed McBroom, Governor Gretchen Whitmer, the Michigan Association of Counties and the other 82 Michigan Counties.

Alger County is an Equal Opportunity Employer

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk



Dated: October 21, 2019

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 8, 2019

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/1/19)

- WHEREAS, The Executive Director of the Michigan Association of Counties (MAC) has stated that MAC is considering supporting a change to Michigan election law; and
- WHEREAS, This change in Michigan law would force candidates for the office of County Commissioner to run as a "non-partisan" candidate and would prohibit said candidates from disclosing their party affiliation on ballots provided to Michigan voters; and
- WHEREAS, Preventing disclosure of a candidate's party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and
- WHEREAS, The proposed change to Michigan election law is not needed as current Michigan law already permits County Commission candidates to withhold information about their party affiliation from being printed on ballots provided to Michigan voters; and
- WHEREAS, Under the current law, Commissioner Candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running as an independent candidate; Therefore, Be It
- RESOLVED That the Bay County Board of Commissions hereby supports providing Michigan voters with full information about their candidates for County Commissioner, and hereby opposes forcing a candidate for County Commissioner to run as a "non-partisan" candidate; Be It Further
- RESOLVED That a copy of this resolution be forwarded to State Senator Kevin Daley, State Representatives Brian Elder and Annette Glenn, the Michigan Association of Counties, and all Michigan Counties within two weeks of adoption.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Opposition to County Commissioner Candidates Non-Disclosure Legislation

Resolution introduced by Commissioner Michael E. Lutz, 7th District

MOVED BY COMM. HEREK

SUPPORTED BY COMM. LUTZ

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-9-

KALKASKA COUNTY BOARD OF COMMISSIONERS
RESOLUTION 2019-45

RESOLUTION OPPOSING LEGISLATION TO PREVENT COUNTY
COMMISSIONER CANDIDATES FROM DISCLOSING THEIR PARTY AFFILIATION
ON BALLOTS PROVIDED TO MICHIGAN VOTERS

WHEREAS, Executive Director of the Michigan Association of Counties (MAC), of which Kalkaska County is a dues paying member, state MAC is considering supporting a change to Michigan election law; and

WHEREAS, this change in Michigan law would force candidates for the office of County Commissioner to run as a "non-partisan" candidate and would prohibit said candidates from disclosing their party affiliation on ballots provided to Michigan voters; and

WHEREAS, preventing disclosure of a candidate's party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and

WHEREAS, the proposed change to Michigan election law is not needed as current Michigan law already permits County Commission candidates to withhold information about their party affiliation from being print on ballots provided to Michigan voters; and

WHEREAS, under the current law, Commissioner Candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running as an Independent candidate.

THEREFORE, BE IT RESOLVED, that the Kalkaska County Board of Commissions hereby support providing Michigan voters with full information about their candidates for County Commissioner, and hereby oppose forcing a candidate for County Commissioner to run as a "non-partisan" candidate.

BE IT FURTHER RESOLVED, that the Kalkaska County Board of Commissioners hereby request copies of this resolution be sent to State Senator, State Representative, the Michigan Association of Counties, and all Michigan Counties, within two weeks of the passage of this resolution.

Motion by West. Supported by Comai. Roll call vote:

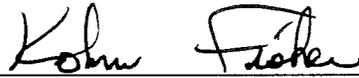
Yeas: West, Comai, Cox, Crambell, Ngirarsaol, Sweet, Fisher.

Nays: None

Absent: None

Motion Carried. Resolution Passed.

STATE OF MICHIGAN)
) SS
COUNTY OF KALKASKA)



Kohn Fisher,
Chairman of the Board of Commissioners Kalkaska County

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Kalkaska County Board of Commissioners, at its Regular meeting on October 16, 2019 the original of which is part of the Board's minutes.



Deborah L. Hill
Clerk of the Board of Commissioners Kalkaska County



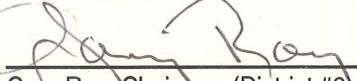
Lapeer County, Michigan

RESOLUTION

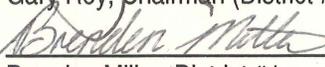
SUPPORTING LINE 5 TUNNEL

- WHEREAS,** Enbridge's Line 5 has been operating safely and reliably in the Straits of Mackinac for more than 66 years; and,
- WHEREAS,** Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state, and 69% of the needs of Upper Peninsula residents; and,
- WHEREAS,** the products delivered to regional refineries provide jobs and ultimately fuel our lives; and
- WHEREAS,** issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac, as well as multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac; and,
- WHEREAS,** consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and,
- WHEREAS,** Enbridge and the State of Michigan, under the Snyder administration, negotiated an "agreement" for a five-year, \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate the chances of any leaks of product into the Great Lakes; and,
- WHEREAS,** the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a lawsuit in Ingham County Circuit Court to close down Line 5 immediately, effectively canceling all efforts to begin construction of the tunnel; and,
- WHEREAS,** this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the court with no assurance of the outcome; and,
- WHEREAS,** the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel, thereby leaving the existing Line 5 in place unnecessarily for several additional years; and,
- WHEREAS,** Enbridge has demonstrated a willingness to work with the State to both protect the Great Lakes and ensure the continued safe delivery of energy upon which we all rely.

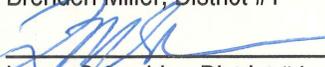
NOW THEREFORE BE IT RESOLVED, the **Lapeer County Board of Commissioners** hereby joins with other Michigan counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.



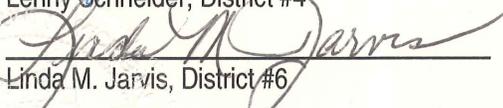
Gary Roy, Chairman (District #2)



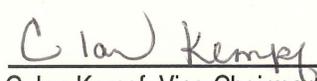
Brenden Miller, District #1



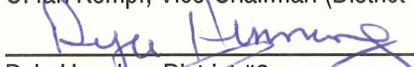
Lenny Schneider, District #4



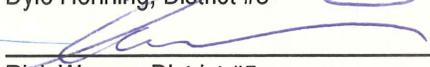
Linda M. Jarvis, District #6



C. Ian Kempf, Vice-Chairman (District #7)

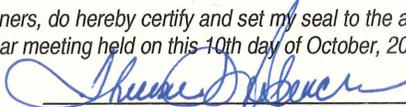


Dyle Henning, District #3



Rick Warren, District #5

I, Theresa M. Spencer, Clerk to the Lapeer County Board of Commissioners, do hereby certify and set my seal to the above resolution as adopted by the Lapeer County Board of Commissioners at their regular meeting held on this 10th day of October, 2019.



Theresa M. Spencer, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 22nd day of October, 2019 beginning at 9:30 a.m.

PRESENT: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

ABSENT: None.

The following preamble and resolution was offered by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser.

RESOLUTION NO. OCR 19-23
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
October 22, 2019

OTSEGO COUNTY RESOLUTION IN SUPPORT OF LINE 5 TUNNEL

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in Straits of Mackinac for more than 66 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service.

WHEREAS, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed;

WHEREAS, Issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5 year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate the chances of any leaks of product into the Great Lakes.

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a lawsuit in Ingham County Circuit Court to close down Line 5 immediately effectively canceling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome and;

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE, BE IT RESOLVED that the Otsego County Board of Commissioners hereby joins with Baraga, Delta, Dickinson, Gogebic, Houghton, Iron, Mackinac, Marquette, Ontonagon, Cheboygan, and Grand Traverse Counties and the Michigan Association of Counties (MAC) in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED that Otsego County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: UNANIMOUS.

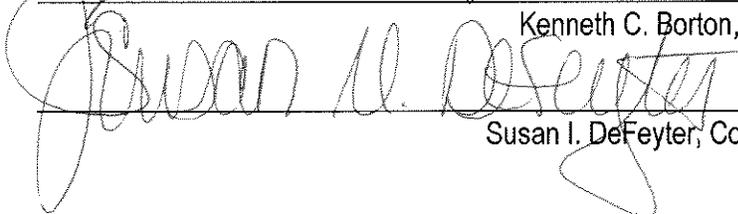
NO: NONE.

ABSTAIN: NONE.

THE RESOLUTION WAS DECLARED ADOPTED.



Kenneth C. Borton, Chairman



Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 22nd day of October, 2019, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2019

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
October 8, 2019**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:30 a.m.

Roll called and a quorum present.

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield.

Absent: None

Commissioner Wallace gave the Invocation and Commissioner Gouine led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to approve the agenda as presented. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Gouine, second by Commissioner Tryban, to approve the consent agenda as presented.

- A. Approve Monthly Finance Claims (Finance Total = \$0; Prepaid Total \$844,585.67).
- B. Budget Adjustments a follows:
 - 2019 Raise Revenues/Expenditures
 - 1. Fund 101 total budget decrease of \$1,360.74
 - 2. Fund 276 total budget increase of \$12,576
 - 3. Fund 509 total budget increase of \$45,000
 - 2019 Inter-department Budget Transfer
 - 1. From 101-700 & 101-941 to 101-228 totaling \$80,000
- C. Fair Contract: 2020-2024 Skerbeck Entertainment Group Inc. Contract Extension
- D. Correspondence:
 - 1. Arenac County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to MI Voters
 - 2. Baraga County Resolution in Support of Line 5 Tunnel
 - 3. Baraga County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to MI Voters
 - 4. Grand Traverse County Resolution in Support of Line 5 Tunnel
 - 5. DNR Land Transaction – Notice of Estimated Payments in Lieu of Taxes
 - 6. Menominee County Resolution in Support of Line 5 Tunnel
 - 7. NEMCOG Program Highlights
 - 8. Mackinac County Resolution in Support of Line 5 Tunnel
- E. Minutes:
 - 1. Finance/Business Meeting of September 10, 2019 and Committee of the Whole Meeting of September 24, 2019

2. NEMCSA – 9/6/19
3. District #4 Health Department – 8/20/19
4. City Council – 8/27/19 & 9/10/19
5. Planning Commission – 9/4/19
6. Fair Board – 8/4/19
7. NEMCOG – 8/15/19
8. ZBA – 8/28/19
9. County Road Commission – 8/15/19 & 9/5/19
10. Board Appointments & Procedures – 6/17/19 & 7/18/19
11. Millage Appropriation Committee – 10/1/19

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township commented on the high water levels in the Great Lakes. He asked the County to draft a resolution to have the Niagara Falls Boarder Authority to remain open 24 hours a day 7 days a week to help with the water levels in Cheboygan County.

SCHEDULED VISITORS

Chairperson Wallace and Administrator Lawson presented Mary McTevia with an appreciation certificate for her 21 years of dedicated services with the Cheboygan County MSUE Department.

Cheboygan County Prosecuting Attorney Melissa Goodrich commented that October was Domestic Violence Awareness month and handed out purple lapel ribbons. The Prosecutor's Office was very fortunate to work with law enforcement that always takes domestic violence claims very seriously and investigates them fully. She introduced the new Prosecutor's Clerk for District Court Cases Matthew Friday giving a little history of his previous work experience, education and interests. The 2018 Prosecutor's Annual Report was during a transition year and was a report from her predecessor Judge Daryl Vizina. She was part of his team as the Assistant Prosecutor. In 2018 there was a slight reduction over all in criminal cases from 1,327 to 1,238; however, these cases were becoming more complicated because of the amount of victims being involved. The Victim's Rights Coordinator was recognized for having the most registered users with Michigan's VINE Services. This program was for information and notification of the offender's custody status and court events. The Prosecutor's Office was attending to the victims, notifying them and involving them every step of the way in the procedure of the litigation process. The Victim's Rights Coordinator was willing to become NOVA (National Organization for Victims Assistance) trained, which was a statewide project with members of each county across the State of Michigan in case there was a statewide emergency such as a natural disaster or catastrophe. In 2018, a big topic in Probate Court was attending to the truancy problems in the Cheboygan County. Judge Vizina worked with the schools to create a system in which truancy could be reported because of the barriers of the Student Privacy Acts with FERPA. This assistance could be provided to address the issue to make sure children were in school due to attendance being a direct correlation to school academic performance. In 2018, the most frequently seen cases in Circuit Court seemed to be criminal sexual conduct cases; drug cases and theft related cases. A couple of newspaper articles were attached covering two (2) major criminal sexual conduct cases for review. In

2018, District Court's biggest issue being addressed was the passing of State Proposal 1 in November essentially legalizing the controlled substance of marijuana.

Finance Director's Report

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending August 31, 2019. He reported total year-to-date revenue of \$4,297,289.91, or 31.07% of the budget compared to \$4,501,241.28, or 28.54% of the budget last year at this same time. He reviewed each line item number that had any significant changes of \$10,000 plus or minus. Mr. Manko reported expenditures year-to-date of \$7,661,057.91 or 55.39% of the budget, compared to \$7,412,742.60 or 47%, last year as of the end of August 31, 2019. He reviewed each department that had any significant changes of \$20,000 plus or minus. Mr. Manko stated the Cash Summary by Fund totaled \$20,061,323.87 as of August 31, 2019 and a summary of the negative cash balances was given.

Administrator's Report

Administrator Jeff Lawson gave an update on the Indigent Defense. A new Michigan Indigent Defense Commission standard requires the separation of Indigent Defense services from the Courts. Currently, the program is administered by the Circuit Court. The new standard will require Counties to have an assigned counsel to administer the program. The RFP has been posted to determine if there may be interest from attorneys in the region.

Administrator Jeff Lawson gave an update on the renewal of the Public Defender contract. The renewal will be for the years 2020-2021 and will be placed on the agenda next month.

Administrator Jeff Lawson gave an update on the Marina. The engineer has submitted plans and specifications for the Marina project to EGLE and the Army Corp of Engineers for preliminary permit review. The permit will be reviewed as a general permit and will be placed under public notice by EGLE.

Administrator Jeff Lawson reported on the County Building. Staff has gained access to the ceiling beam area above the Treasurer's Vault. Staff met with Clark Construction to inspect the wall and beam within the vault. There is no movement of the beam within the vault. Clark would like to recommend a second structural engineer inspect the block curtain wall to provide a design recommendation concerning a repair or replacement plan as well as have their mason subcontractor inspect the wall. There wasn't any reason why the walls moved at this point and time, but it needs to be stabilized.

Administrator Jeff Lawson gave an update on the Recycling Truck. Staff will be requesting sealed bids for the supply and installation of the container loading system. The truck cab and chassis are scheduled to be completed in December. Once received the loading system will be installed.

Administrator Jeff Lawson gave an update on the impact of Governor Whitmer's vetoes for Cheboygan County. The projected total for the FY 2020 by line item to affect the General Fund is \$567,357. These figures were sent to MAC and over the next several weeks MAC will be meeting with the Governor's staff and all legislative officials. This is important for Cheboygan County to get a message through on what this impact will do to this County.

COMMITTEE REPORTS

Commissioner Sangster commented that the Board of Appointment & Procedures Committee met on September 26, 2019 and approved to recommend to the full Board the reappointment of Karen M. Daniels to the DHHS for a three (3) year term.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to recommend to the full Board to reappoint Karen M. Daniel to the Department of Health & Human Services for a three (3) year term commencing November 1, 2019 through October 31, 2022. Motion carried.

OLD BUSINESS - None

NEW BUSINESS

Commissioner Gouine presented the Senior Millage Appropriation. The Millage Appropriation Committee met on September 12, 2019 and would recommend the funding for Cheboygan County Council on Aging at the full request of \$580,000; recommend the funding for the Wawatam Area Seniors, Inc. at the full request of \$59,892; and recommend the funding for the MSUE Project Fresh request of \$8,000.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to approve the allocation of \$580,000 from the Senior Citizens Millage Fund to the Cheboygan County Council on Aging; allocation of \$59,892 from the Senior Millage Fund to Wawatam Area Senior Citizens, Inc.; and the allocation of \$8,000 from the Senior Millage Fund to MSUE Project Fresh. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Fairgrounds Event Agreement CAHS Drama Club Haunted House. The Cheboygan Area High School Drama Club would like the use of barn #1 from October 23 through November 1st, 2019.

Motion by Commissioner Sangster, seconded by Commissioner Warfield, to approve the Fairground Event Agreement as presented and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Dale Clarmont presented the NCIC Inmate Communications. On July 9, 2019, the Cheboygan County Board of Commissioner approved moving forward in accepting the NCIC Inmate Communications contract proposal and having Cheboygan County Civil Council review. Review has been completed and recommendations by Civil Counsel implemented.

Motion by Commissioner Warfield, seconded by Commissioner Tryban, to approve the five (5) year contract between NCIC Inmate Communications and Cheboygan County and authorize the Chairperson to sign the agreement beginning March 13, 2020 through March 12, 2025. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Phone System Purchase Agreement – Teoma Systems. The County advertised request for proposal from vendors to replace the County's phone systems within the County offices. The County received 12 proposals from vendors which were evaluated by the County's phone consultant and staff. Two (2) vendors were selected to provide produce demonstrations. Based on the demonstrations, employee feedback and consultant recommendations, Teoma Systems, which distributes Avaya phones

is selected for contract award. Teoma Systems was the lowest bid received from system installation with a five (5) year maintenance plan in the amount of \$65,701.42.

Motion by Commissioner Tryban, seconded by Commissioner Matelski, to approve agreement with Teoma Systems for Phone system purchase, installation and maintenance in the amount of \$65,701.42, authorize the Chair to sign and authorize any necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the 2020 Salary & Wage Resolution – Elected Officials #19-14. He gave a summary of the salary and wage resolution for Elected Officials, which was created based on recommendations from the September 26th Board Appointment and Procedures Committee meeting. The Board of Commissioners' and Surveyor salaries remain unchanged. The County Clerk, Prosecuting Attorney and Sheriff salaries increase to 3% for 2020. The Treasurer's salary increases to 7.98% for 2020 to match Clerk's salary. The Drain Commissioner's salary increases to 10% for 2020 based on additional workload. (A copy can be obtained in the County Clerk's Office).

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to adopt the 2020 Salary and Wage Resolution – Elected Officials #19-14 and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 yes.

CITIZENS COMMENTS - None

BOARD MEMBERS COMMENTS

Commissioner Warfield commented on Agenda item D Correspondence #5 DNR Land Transaction, which was in excess of 2,000 acres of private land dedicated to the Pigeon River Country Management Unit located in Cheboygan and Otsego Counties. A good deal of local support was given to this transaction.

Commissioner Newman commented on the Cheboygan Humane Society Project. He spoke with Director Mary Talaske who was working with Administrator Lawson regarding getting the cement work completed by the end of the season.

Commissioner Gouine commented that he attended a Fair Board Meeting where the Board discussed extending the Skerbeck Entertainment contract.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to adjourn to 10:25 a.m..

Karen L. Brewster
County Clerk/Register

John B. Wallace
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
October 22, 2019**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:33 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield.

ABSENT: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda deleting 6B. Lt. Ken Mills – Sane 2018 Annual Report and adding Pam Woodbury – Update on CCE 911 800 MHz Project. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - None

SCHEDULED VISITORS/DEPARTMENT REPORTS

Cheboygan County Drain Commissioner Cam Cavitt presented his 2019 Annual Report. This was pursuant to the Michigan Drain Code of 1956 (Public Act 40) Section 31. This act requires that each Drain Commissioner shall make an annual report and present to the Board of Commissioners the financial statements for each drainage district. Mr. Cavitt stated that Cheboygan County still did not have an organized drainage district as defined by the Michigan drain code and Cheboygan County still did not assess any taxes, fees or special assessments for drainage purposes on its citizens. Application and procedures for establishing drainage districts were available through his office. High water levels continue for the Great Lakes region. Multiple record high levels were set in 2019 resulting in increased risks from erosion and coastal flooding. His office will continue to partner with local, state, federal, tribal and other stakeholder groups to help prevent and mitigate damages to local riparian's and county infrastructure. He will continue to foster intergovernmental cooperation to reduce costs and provide more efficient services. There are various statutes and state acts that are in place to help maintain and enhance our amazing water resources. As one responsible for maintaining these, he would like to bring to the Boards attention; The Michigan Natural Resource and Environmental Protection Act (ACT 451) commonly referred to as NEREPA, The Michigan Lake Level Act, and Michigan Inland Lake Improvement Act. Both are part of Act 451. These are tools policy makers use to help riparian owners. Lakes of all types experience some degree of water level fluctuation. Many natural lakes have legally established lake levels for the purpose of seasonally manipulating water levels. Black Lake has a Circuit Court order stating that the lake is to be a certain level in the summer and winter. As one responsible for maintaining these water resources, the Office of Drain Commissioner in Cheboygan must maintain financial stability, transparency, inter-governmental cooperation and public education. An update on the Black Lake Water Levels, Silver Lake Water Levels and Storm Water Issues were given. This past July he had the privilege of being invited to the White House to listen to the President's speech about the legacy of conservation and protection of the environment. Discussion was held on the Smith Rapids.

CCE 911 Director Pam Woodbury gave an update on the 800 MHz Project. The 800 MHz project was moving along very well. Also everything is moving along with the infrastructure piece, with just one hiccup with the Charlevoix County tower, which was going to be installed at the Sheriff's Department. There was an issue with the airport having a grass runway off of that area and the FAA was good with it, however, the Michigan Tall Structure Act denied it. Currently, other locations are being looked at in Charlevoix that will give them the coverage. As far as in Cheboygan County, everything is going well with the Topinabee tower. Time line wise, CCE 911 is still in good shape. As far as the subscriber piece of it, TAC Committee has been working hard on the templates for the radios so that the radios can be programmed. This is also on time for the August 2020 timeline to have the subscriber equipment ready and the dispatch equipment reprogramed. Currently, the dispatch center was being remodeled and has been moved downstairs to the conference room. The public safety software issues continue to be addressed. The CCE 911 Board approved RFP's to be sent out for new safety software that would work for the Tri-County consortium. CCE 911 worked in conjunction with the Charlevoix County Sheriff Department who applied for a grant. A Bryne JAG Grant was awarded for \$350,000 to put towards the purchase of software. A goal of January 2021 is set to go live with the new software. CCE 911 staffing is going well with one (1) dispatcher position to be filled.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson gave an update on the CCE 911 800 MHz project. Cheboygan County will be making the first payment on the 800 MHz radio system in January 2020 and the second payment with be made at the end of 2021.

Administrator Jeff Lawson gave an update on the Treasurer's Vault Wall Repair. Staff continues to work with Clark Construction to develop a repair plan for the Treasurer's vault wall. Clark has requested that MacMillan Associates an engineering firm that specialized in brick and block structural engineering conduct a 3D scan of the room to verify an opinion of cause and provide a recommendation of approach to repair. The site visit, report and scan will cost \$3,000. This can confirm the initial report conducted by Edgewater Design Group that clay brick growth is most likely the cause of the movement.

Administrator Jeff Lawson gave an update on Black Lake. The discussion between Black River Limited Partnership (BRLP) the owner of the Alverno Dam and the Black Lake Associations appears to be nearing an impasse. The Black Lake Preservation Society (BLPS) and the BRLP do not agree on the protocol of the process to try to obtain winter lake levels, specifically, prior to the spring thaw, which causes a spike in lake levels. Both parties have referenced past engineering reports as well as have provided a great deal of additional information and data that have not been certified by an engineer. Both parties appear to agree that the Alverno Dam has limited ability to control lake levels due to the restrictions at Smith Rapids. Staff has reviewed various emails from both sides requesting the County's endorsement of their proposed protocols. After discussion with legal counsel, staff recommends submittal of a letter to the Federal Energy Regulatory Commission.

Staff also met with representatives of Presque Isle County to discuss the status of the process.

Administrator Jeff Lawson presented on the Property Donation Offer. A property owner on Munro Lake has approximately a one (1) acre parcel with 160' of water frontage that the property owners would like to donate to the County for park and/or water access. The owners would place a restriction that the parcel must be developed for park use within ten years. Board

to look at information provided and to provide some direction to Staff at a later date. Discussion was held.

OLD BUSINESS - None

NEW BUSINESS

Administrator Jeff Lawson presented the Millage Rate Resolution, County Apportionment Report and Tax Resolution. He stated there are three (3) steps needed to take place for the collection of taxes. The Board needs to adopt a resolution for the millage rate that will be levied for 2019, adopt the apportionment report, and adopt the tax resolution. Every year the Board is required to direct the spread of taxes in terms of millage rates. The County apportionment report shows all the information in a columnar format. This report contains all the tax rates by all taxing authorities within Cheboygan County.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to adopt the following:

**Resolution 19-15
2019 MILLAGE RATE RESOLUTION**

WHEREAS, Cheboygan County has the authority to levy its own maximum allowable millage rate of 7.5277 mills distributed as follows: 5.7284 mills for General County Operations, 0.5000 mills for Senior Citizens Operations, 0.2993 for Ambulance, 1.0000 mills for Roads, and 0.5000 for CCE 911; and,

WHEREAS, it has been determined that to maintain basic county services, it will be necessary to levy the rate of 7.9784 mills; and,

WHEREAS, notice of the public hearing was given, and a public hearing was held as the County Budget Hearing:

NOW THEREFORE BE IT RESOLVED, that the County of Cheboygan shall levy the millage of 7.9784 for 2019.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Sangster, seconded by Commissioner Tryban to adopt the 2019 Cheboygan County Apportionment Report as presented. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Tryban, seconded by Commissioner Matelski, to adopt the following resolution and authorize the Chair to sign.

**Resolution 19-16
TAX RESOLUTION**

BE IT HEREBY RESOLVED, that there be raised by taxation and that the Cheboygan County Board of Commissioners are hereby authorized and directed to spread upon the several assessment rolls and tax rolls of the County: County Tax, Township Tax, School Tax and any special taxes in the amounts as adopted by the County Board of Commissioners in the 2019 Apportionment Report. An amount of the above mentioned taxes not to exceed the schedule of millage as determined by the Apportionment Report adopted by the Cheboygan County Board of Commissioners at their annual meeting held on October 22nd, 2019.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

County Clerk Register Karen Brewster advised that the terms of Greg Harwick (Republican) and Bobie Crongeyer (Democrat) on the Cheboygan County Board of Canvassers expire on October 31, 2019. Pursuant to MCL 168.24c she contacted the County Chair of each political party and requested three (3) names of nominees for the party's expiring seat on the Board. The following names were submitted by the Republican Party: Greg Harwick, Cynthia Curtis and William Hartwig. The following names were submitted by the Democratic Party: Bobie Crongeyer, Leonard Page and Max Boettger. The terms of these appointments were four (4) years, expiring on October 31, 2023. Clerk Brewster stated that under MCL 168.24c required the County Board of Commissioners to fill the two vacancies on the Board by electing a Republican and a Democratic member from the submitted names and the Michigan election law specified that the County Board of Commissioners use ballots when filling these seats. A ballot was distributed to each commissioner and were collected and tallied by the Clerk. Greg Harwick was elected as the Republican member and Bobie Crongeyer was elected as the Democratic member of the Board of Canvassers.

Probate Judge Daryl Vizina presented the Michigan Department of Health & Human Services Title IV-E Child Parent Legal Representation Grant Application. A federal grant leveraging Title IV-E funds through DHHS to improve the quality of legal representation for neglect and abuse cases. Cheboygan County is a rural community with a limited number of available attorneys. There are five (5) contract attorneys handling all of the Abuse & Neglect and Juvenile Delinquencies. The annual budget for the contract attorneys is \$88,500. Approximately 80% of the contract work is Abuse & Neglect. Currently, approximately 80% of the Abuse & Neglect cases have at least one child placed out of home: equating to \$56,640 from the budget spent on out-of-home placement cases. A conservative estimate of the penetration rate is 70%. Subtracting 50% puts the county at approximately \$19,800 to increase the compensation of the contract attorneys for the purpose of retention and recruitment of attorneys to serve on the contract.

This grant had an application deadline of 10/15/19 and after a judicial conference on 10/4/19 and a telephone conference with the State Court Administrator's office on 10/11/19, it was decided that it would benefit the contract attorneys and that Probate Court should apply for the grant.

Motion by Commissioner Sangster, seconded by Commissioner Warfield, to ratify the submitted Michigan DHHS Title IV-E Child and Parent Legal Representation Grant application, authorize the Finance Director to sign the contract and all future forthcoming documentation after review and approve by the Finance Director and Legal Counsel, if applicable, and authorize any necessary budget adjustments. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Senior Millage Appropriation Agreements.

Motion by Commissioner Gouine, seconded by Commissioner Sangster, to approve the Senior Millage Appropriation Agreement for \$580,000 with Cheboygan County Council on Aging; the Senior Millage Appropriation Agreement for \$8,000 with MSUE Project Fresh and; the Senior Millage Appropriation Agreement for \$59,892 with Wawatam Area Senior Centers, Inc. and authorizes the Chairperson to sign the agreements.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Fairgrounds Event Agreement for National Amateur Retriever Club. The National Amateur Retriever Club would like the use of the campgrounds, restrooms, and fenced in area for exercising their dogs from June 4th – 22nd, 2020.

Motion by Commissioner Gouine, seconded by Commissioner Matelski, to approve the Fairground Event Agreement as presented and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the 2020 Salary & Wage Resolution – Non-Union Employees Resolution #19-17. Pay increases during 2016-2018 were based on a percentage of how far ahead or behind a position was as compared to the average wage of five (5) similar counties (Antrim, Charlevoix, Chippewa, Emmet and Otsego Counties) within the region. This resulted in a tiered wage increase range over the three (3) year period from 1% to 6% to bring and/or keep position at the regional comparable. Pay increases for 2019, the majority of position received a 3% increase. In order to keep pace with the regional wage comparable and cost of living increase for 2020, the majority of positions are recommended at a pay increase range between 2.5% - 3%.

To keep pace with the State minimum wage rates, we are recommending a raise in the base pay for seasonal employees in the Fair and Marina and part-time laborer employees in the Recycling Department. In addition to this change in base pay, returning employees will receive an additional \$.25.

The Circuit Court Administrator's wage rate was adjusted to be competitive with comparable counties in the region.

Probate Court/Juvenile Probation/Childcare Department, two position, Deputy Probate Registrar and Deputy Juvenile/Probate Registrar wage rates were adjusted to be competitive with comparable counties in the region.

The SAYPA Program has been renamed the Compass Academy as of 10/1/19. The Program Manager's wage rate has been adjusted to reflect the amount reported in the FY20 Childcare Budget. An increase in Childcare fixed cost reimbursements have been used to offset additional cost.

Several positions in Straits Regional Ride have been adjusted to be competitive with comparable transit agencies for retirement and retaining purposes.

Based on the aforementioned wage increases, changes were made to total pay in several departments for On Call, Part-Time Assistance and Overtime.

Motion by Commissioner Newman, seconded by Commissioner Matelski, to adopt the 2020 Salary and Wage Resolution – Non-Union General Employee #19-17 and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent. (Copy can be obtained from the County Clerk's Office).

BOARD MEMBER MATTERS FOR DISCUSSION

2020 Proposed Budget

Administrator Jeff Lawson presented the 2020 Proposed Budget and the process of adoption. Finance Director James Manko put together a general fund report, which also included general funds #102 and #108. He addressed some of the topics discussed at previous Board meetings, which included the impact of Governor Whitmer's vetoes and how it affects the budget. Legislature has introduced some supplemental appropriation bills. As of this morning, those have not gone forward. Over the next couple of months, these conversations will continue. Discussion was held with the Finance Director on putting the revenue that the County usually gets into the budget with a budget note in the narrative that this was happening due to the veto with the hope that it will be funded some time during the budget cycle. Through the years, the County has been conservative with the reserves. These figures were sent to MAC and over the next several weeks MAC will be meeting with the Governor's staff and all legislative officials. This is important for Cheboygan County to get a message through on what this impact will do to this County.

Discussion was held regarding Pension Costs; Health Insurance; additional appropriation request from the Animal Shelter and the Airport; a position was adjusted from 37½ hours to 40 hours in District Court, which position may or may not work that many hours each week; District Court has asked for some home visits to be done, which was being worked on by talking with the Sheriff to help find part-time employees to do some home visits for Sobriety Court for about six (6) to eight (8) hours per month; allocation at the end of the year to Economic Development; placement of a part-time Human Resource position and the wage allocated; placement of a part-time position in Planning and Zoning for the summer to do primarily soil sedimentations; Capital Improvements with the DHS Building; Marina; Fairgrounds and County Building and Board wages.

Administrator Lawson presented an update on the SRR Director position. Advertisement for the position has taken place along with interviews and he will be bringing a recommendation to the Board at the next meeting.

Finance Director James Manko stated that another item that was being considered was reviewing a proposal for leasing motor pool vehicles versus buying. Discussion was held on the advantages and disadvantages and with the concern of the local car dealerships not being able to sell vehicles to the County.

Sheriff Clarmont commented that some of the Sheriff's Departments that have an Enterprise Lease Agreement are now reconsidering ending them. The Sheriff Department rotates a maximum of three (3) or very seldom four (4) cars per year because of the many miles put on each of the vehicles. He didn't know that leasing for the Sheriff's Department was the way to go. The Sheriff's Department was still waiting for the two (2) new vehicles ordered in January.

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township and the City of Cheboygan commented on the blind spots of the Straits Regional Rides buses with the low cab designs and before purchasing the new buses to look at the functionality instead of the costs, continued noise issues with the handicap chair lifts and maintenance for water leakage on one of the buses. He also advised the Board of the bad water quality in downtown Cheboygan.

BOARD MEMBER COMMENTS

Commissioner Wallace commented on an email he received from Matthew O'Donnell Contractor regarding a recommendation from Lawrence Smith's proposal to the U.S. Board on Geographic Names to apply the name Quiet Island to the area north of the Michigan Inland Waters Way located in Emmet County and Cheboygan County. Further discussion on this topic was to be held at a later time. He asked the Board to review The Michigan Works! October Newsletter & September Stats/Recaps handout and also a handout on a study from the Michigan State University regarding "The Truth Behind Racial Disparities in Fatal Police Shootings".

Commissioner Warfield commented on the Cheboygan County Road Commissioner letter dated October 17th regarding the condition of the road name signs on County Roads. The Road Commission is requesting assistance with the purchase of materials to install new road name signs and posts on County Roads. This project would be completed in three (3) phases. The first phase would be installation of new signs on all the County Primary Roads (roads similar to Levering Road, Riggsville Road, Black River Road, and Wolverine Road) at an estimated cost of \$57,500 for materials. Phases 2 and 3 would be installation of signs on the local roads with an estimated cost of \$104,500 with labor being absorbed by the Road Commission. This would bring the signs up to the current standard size of dimensions and flexibility, but in addition to that the Road Commission is proposing to put the street numbers so that when you are driving down the street, you can see the house numbers on it such as the 200 block. This would be beneficial to the first responders in helping locate addresses. The Road Commission is doing as good a job as is to be expected with limited funding. This was a reasonable request on their part and the Board should give it consideration. Discussion was held on the history, whether it's appropriate for this Board to appropriate funds to the Road Commission and why this hasn't been kept up.

Administrator Jeff Lawson commented that the Road Commission did make a request approximately three (3) years ago that didn't get funded. Cheboygan County is not required to fund roads or road related projects. Staff would need to confirm if the County could make investments on projects.

Commissioner Matelski commented that she agreed that the road signs were terrible and there were a lot of missing signs, but questioned why this hasn't been kept up yearly. She also commented that she wasn't in favor of it.

Commissioner Warfield provided a copy of the Black River Road Detour traffic flow chart during the Gaynor Bridge Project. Mr. Vallance brought this to the Board's attention regarding the length of this detour. Commissioner Warfield met with Mr. Shank and reviewed this. The detour that the Road Commission currently proposed was a 17 mile detour, which was going to impact SRR, getting kids back and forth to school in the Onaway School District and law enforcement. When looking at this plan, why not just detour down South Black River Road. The Road Commission's plan is currently to repave that road simultaneously. He senses the dilemma of the position that this puts us in, but the Road Commission provided him with pretty sound reasoning why there weren't other alternatives. The Road Commission would be willing to move the South River Road pavement project back and allow the Gaynor Bridge Project to be completed before the pavement project to eliminate this lengthy detour. The Road Commissioner also recognizes that they work in partnership with other entities and are willing to sit down and discuss this in greater detail.

Louis Vallance commented that this was going to majorly affect SRR with them possibly adding on additional buses to service the county's needs. The Mograin Bridge and the Mud Creek Bridge were structurally deficient, which is going to affect the detour.

Commissioner Gouine commented that he sees a growing frustration at the Planning and Zoning Board meetings because the director was not answering their questions.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:41 a.m.

Karen L. Brewster
Cheboygan County Clerk Register

John B. Wallace
Chairperson

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
BJ's Restaurant, Gaylord, MI
October 4, 2019

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:43 p.m.

ROLL CALL

Elaine Ableidinger	Renee Miller
Lyn Behnke	John Morrison
Earl Corpe	Sharon Priebe
Chuck Corwin	Patricia Rondeau
Jenny David	Lisa Salgat
Nick Florian	Richard Sangster
Jean Garratt	Tina Schumacher
Dan Gauthier	Kathleen Vichunas
Kenneth Glasser	Dave Wagner
Pete Hennard	Gerald Wall
David Karschnick	Rose Walsh
Leo Marciniak	Carol Wenzel

Excused: John Chappa, Charles Finley, Becky Kwilinski, Jennifer Lopez-Suess,

Absent: Aubrey Haskill, Chuck Varner

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Gina Bey, Tricia Grifka, Kimberlee Hincka, Laurie Sauer, Kristina Warner and Sue Zolnerek

APPROVAL OF AGENDA

Motion by Richard Sangster to approve the agenda as presented. Support by Gerald Wall. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURE

None

Renee Miller led the Board in the Pledge of Allegiance.

John Morrison provided the blessing for the meal.

John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of September 2019 draft meeting minutes
- b. Receive and file August 2019 Head Start Policy Council meeting minutes
- c. Corporate Signature Authority

is adopted as presented.

COMMUNICATION

President Pete Hennard read correspondence dated September 25, 2019 from the Aging and Adult Services Agency indicating approval of the Fiscal Year 2020-2022 Multi-Year Plan and the FY 2020 Annual Implementation Plan (AIP) for the NEMCSA Region 9 Area Agency on Aging.

Motion by Dave Wagner to receive and file correspondence dated September 25, 2019 from the Aging and Adult Service Agency indicating approval of the Fiscal Year 2020-2022 Multi-Year Plan and the 2020 Annual Implementation Plan (AIP). Support by Lyn Behnke. All ayes, Motion carried.

President Pete Hennard read correspondence dated September 3, 2019 from the Administration for Children & Families Office of Head Start indicating approval of Kimberlee Hincka as the new Director of Finance.

Motion by Sharon Priebe to receive and file correspondence dated September 3, 2019 from the Administration for Children & Families Office of Head Start indicating approval of Kimberlee Hincka as the new Director of Finance. Support by Ken Glasser. All ayes, Motion carried.

Gina Bey, Associate Area Agency on Aging Director explained to the Board that every member will have to complete a Provider Screening Information Collection Form for a background check to comply with the MI Choice Waiver Program. Each board member has a vested interest in the MI Choice Health Plan and without this information, NEMCSA would no longer be able to provide the MI Choice Waiver Program.

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Financial Report – Lisa Bolen

Lisa Bolen and Tricia Grifka reviewed the Head Start/Early Head Start recorded expenses as of September 30, 2019. The report was distributed prior to the meeting.

Motion by Richard Sangster to receive and file the Head Start/Early Head Start Recorded Expenses as presented. Support by Jean Garratt. All ayes, Motion carried.

Program Presentations – Kristina Warner, Operation/Data Specialist reported on the Customer Satisfaction data.

Robin Bozek, Executive Director, Michigan Head Start Association provided an overview of what the Designation Renewal System (DRS) is for Head Start and the process used for recompetition of the Head Start grant.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The committee met with Gina Bey, Associate Area Agency on Aging Director. Gina explained to the committee that every board member will have to complete a Provider Screening Information Collection Form for a background check to comply with the MI Choice Waiver Program. Each board member has a vested interest in the MI Choice Health Plan and without this information, NEMCSA would no longer be able to provide the MI Choice Waiver Program.

The Early Childhood Services Committee met jointly with the Program Planning and Evaluation Committee to review and recommend for approval of the FY20 Head Start/Early Head Start Continuation Grant Application and the Head Start/Early Head Start Selection Criteria for 2020-2021. The committee also reviewed the 2018-2019 Program Information Report (PIR) Executive Summary for Head Start and Mid-Michigan Community Action Agency and the 2018-2019 Program Information Report (PIR) Executive Summary for Early Head Start.

The committee met with Karen Godi to review and recommend for approval the submission of the Michigan Energy Assistance Program (MEAP) Planning Application in the amount of \$99,722.00. This program will provide will funding for NEMCSA's Heat and Utility Program for the period of October 1, 2019 to September 30, 2020.

Motion by Nick Florian to approve submittal of the Head Start/Early Head Start FY20 Continuation Grant application as presented. Support by Dave Wagner. All ayes, Motion carried.

Motion by Nick Florian to approve the Head Start/Early Head Start Selection Criteria for 2020-2021 as presented. Support by Jean Garratt. All ayes, Motion carried.

Motion by Nick Florian to approve the submission of the Michigan Energy Assistance Program (MEAP) Planning Application in the amount of \$99,722.00 as presented. Support by Rose Walsh. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The committee met prior to the regular meeting to review and recommend for approval the September American Express corporate credit card expenditures in the amount of \$438.50, the July corporate Fifth Third card in the amount of \$2,226.02, the July Head Start/Early Head Start purchasing card expenditures in the amount of \$30,290.69, the August corporate Fifth Third card in the amount of \$3,588.85, the August Head Start/Early Head Start purchasing card expenditures in the amount of \$40,575.25 and the August Wex fuel card in the amount of \$605.24. The committee also discussed the recommendations from Wipfli from the Financial Process Review.

Motion by Ken Glasser to approve the September American Express corporate credit card expenditures in the amount of \$438.50 as presented. Support by Richard Sangster. All ayes, Motion carried.

Motion by Gerald Wall to approve the July corporate Fifth Third card in the amount of \$2,226.02 and the Head Start/Early Head Start purchasing card expenditures in the amount of \$30,290.69 as presented. Support by Ken Glasser. All ayes, Motion carried.

Motion by Ken Glasser to approve the August corporate Fifth Third card in the amount of \$3,588.85 and the August Head Start/Early Head Start purchasing card expenditures in the amount of \$40,575.25 as presented. Support by Leo Marciniak. All ayes, Motion carried.

Motion by Ken Glasser to approve the August Wex fuel card in the amount of \$605.24 as presented. Support by Gerald Wall. All ayes, Motion carried.

Housing Ad Hoc Committee – Ken Glasser

The committee held a meeting on Thursday October 3rd in West Branch. Ken Glasser stated that Hope Network Housing and Community Development (HNHCD) has purchased the Bingham School in Alpena to renovate into senior apartments. Hope Network also has plans for a housing project in Cheboygan. Both projects were submitted to the Michigan State Housing Development Authority (MSHDA) for competitive funding through the Low-Income Housing Tax Credits (LIHTC) on October 1, 2019.

Membership Committee – Lisa Salgat

No meeting. No Report.

Early Childhood Services Ad Hoc Committee – Jean Garratt

The committee met jointly with the Program Planning and Evaluation Committee.

Personnel Committee – Pat Rondeau

The Personnel Committee met to review and discuss the RFP that Karen Godi prepared. The RFP will be used in determining the cost of conducting the current year Executive Director evaluation, preparing a policy and procedure for future annual evaluations and review of the Executive Director job description which is required every 5 years. Once cost has been determined, a recommendation will be brought forward for Board approval.

OLD BUSINESS

No old business

NEW BUSINESS

No new business

The November board meeting will be held at Forward’s Conference Center in West Branch, MI on November 1, 2019.

Motion by Dave Wagner to adjourn the meeting at 2:20 p.m. Support by Sharon Priebe. All ayes, Motion carried.

Date Prepared: October 4, 2019

Date Approved: _____

Board Secretary

Date

REGULAR CITY COUNCIL MEETING

September 24, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Couture, Mallory, Temple, Bronson, Johnston, Kwiatkowski and O'Brien

Absent: None

Public Comments:

- Ms. Tammy Pelton discussed her concerns and issues with the Lincoln Ave beyond Eastern Ave. She believes the road is being damaged by commercial trucks.
- Mr. Ray Lofgren discussed the same issue with the road; he believes the commercial operations occurring are not allowable per the ordinances.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of September 10, 2019, supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Department, Boards and Commission Reports:

- Parks & Recreation Commission, August 21, 2019.
- Planning Commission, September 9, 2019.
- Notice of Informational Meeting – Main Street DDA – October 2, 2019 – 5:30 p.m., City Council Chambers.
- Department of Public Safety Monthly Statistics, July & August 2019.

Resolutions/Proclamations:

- Consideration of Mayoral Proclamation – Chamber of Commerce Month, October 2019.
 - Councilwoman Johnston moved to approve the Mayoral Proclamation for Chamber of Commerce Month, October 2019, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Consideration of Notice of Intent to Issue Bonds Resolution for Capital Improvement Bonds.
 - Mayor Pro Tem Couture moved to approve the Notice of Intent to Issue Bonds Resolution for Capital Improvement Bonds for the Center/North Street Water Main Replacement Project, supported by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

City Clerk's and Treasurer's Comments:

- Clerk/Treasurer Brown reported that Parliamentary Procedure training provided by the MSU Extension has been confirmed for October 3, 2019, in the City Council Chambers.
- Clerk/Treasurer Brown also reported that quarterly payroll will be issued on Wednesday, September 25th.

City Manager's Report:

- City Manager Eustice reported on the status of current projects:
 - The First Street Bridge Project is complete and open.
 - The 6th Street Sanitary Sewer Project is complete; it is being prepped for paving.
 - The Center St/North St Water Main Replacement is in process, the estimated end date is October 31, 2019.
- City Manager Eustice stated that the issue along East Lincoln Ave is being addressed and he will report back on the resolution.

Committee Updates:

- Blight Committee will regularly meet on the 2nd Monday of the month at 5:15 pm beginning October 14, 2019.
- The Marijuana Facilities Committee met with two members of the Planning Commission, City Attorney Stephen Lindsay and Chief of Police Kurt Jones. There will be an item added to the October 8th agenda addressing medical marijuana.

Messages and Communications from Mayor and Council Members:

- Mayor Pro Tem Couture reported that he would be unable to attend the Parliamentary Procedure Training on October 3rd.
- Councilwoman Johnston asked that the pothole around the drain in Water Street parking lot be addressed.
- Mayor Bronson inquired about the burned out house on C Street. Chief Jones reported that the County had the asbestos removed and it's scheduled to be torn down. Mayor Bronson also asked about the condition of Lake Street. City Manager Eustice reported that he would have the Department of Public Works look into it.
- Councilman Mallory asked about the appraisal of the property north of the County Marina. City Manager Eustice reported that he has not yet received the appraisal.

Adjournment:

- Meeting adjourned at 8:00 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Councilman Michael C. O'Brien

REGULAR CITY COUNCIL MEETING

October 8, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Johnston, Temple, Bronson, Mallory, O'Brien, Couture, & Kwiatkowski

Absent: None

Public Comments:

- Mr. Louis Vallance discussed the results of his well water test. He also discussed a resolution to completely open the Niagara Falls so that the Great Lake levels will go down.
- Mr. Ray Lofgren discussed the road issue his daughter is having off Eastern Avenue.
- Ms. Sheri Nelson commented on the Bring It Cheboygan group and the Huron Street Tabernacle property.
- Ms. Marcia Rocheleau discussed the Center St/North St project and the issue Beaugrand Township is having with the contractor storing and accessing material in their Township. She also mentioned the damaged structure along the Black River Watershed and how that would be resolved by the City.
- Ms. Trudy Lofgren inquired about Council's action when comments and concerns are discussed by citizens.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Amended Agenda and receive and file all communications, seconded by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of September 24, 2019 as presented, seconded by Councilman Temple. Motion carried unanimously.

Communications and Petitions:

- Greg Klinger, Redbud Roots, LLC – Presentation on Medical Marijuana Facilities.

Ordinances:

- Consideration to Schedule a Public Hearing for November 12, 2019 for an Ordinance to Amend the Code of the City of Cheboygan by Adding Chapter 100, Article IX of the City Code.
 - Councilman O'Brien moved to schedule a public hearing for November 12, 2019 for an Ordinance to Amend the Code of the City of Cheboygan by Adding Chapter 100, Article IX of the City code, seconded by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.

- Consideration to Schedule a Public Hearing for November 12, 2019 to establish the Rental Registration Ordinance.
 - Motion by Mayor Pro Tem Couture to schedule a public hearing for November 12, 2019 to establish the Rental Registration Ordinance, seconded by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

Bills & Disbursements:

- Prepaid Bills and Disbursements for the Month of September 2019.
 - Mayor Pro Tem Couture moved to approve the prepaid bills and disbursements for the month of September 2019 in the amount of \$569,800.95, seconded by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of September 2019.
 - Councilman Mallory moved to approve the unpaid bills and disbursements for the month of September 2019 in the amount of \$58,931.68, seconded by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

General Business:

- Consideration to Transfer \$500,000 from the General Fund to the Water Fund for the Center Street/North Street Water Main Replacement Project.
 - Councilwoman Johnston moved to authorize the City Treasurer to transfer \$500,000.00 from the General Fund to the Water Fund for the Center Street/North Street Water Main Replacement Project, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration of Bid Proposals for the Issuance and Sale of the City of Cheboygan 2019 Capital Improvement Bonds.
 - Councilwoman Johnston moved to award the bid proposal from Citizens National Bank, Option 2, for \$500,000.00 at 3.625% for 15 years, seconded by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- Consideration to Give Permission to the Cheboygan Area Arts Council (CAAC) to Repaint the Bunny Wall next to Festival Square, i.e. Repainting the Bunnies and adding Cheboygan above the same, at no cost to the City.
 - Councilwoman Johnston moved to give the Cheboygan Area Arts Council (CAAC) permission to repaint the Bunny Wall next to Festival Square, repainting the bunnies and adding Cheboygan above the same, at no cost to the City, seconded by Councilman Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration to Approve/Disapprove the Drafting of a Medical Marijuana Ordinance by the Planning Commission.
 - Mayor Pro Tem Couture moved to approve the drafting of a Medical Marijuana Ordinance by the Planning Commission, seconded by Councilwoman Johnston. A roll call vote was taken. Yes votes: Couture, O'Brien, Johnston, Bronson, Mallory and Temple. No votes: Kwiatkowski. Motion Passed.

City Clerk's and Treasurer's Comments:

- Revenues & Expenses by Fund as of September 30, 2019.
- Clerk/Treasurer Brown mentioned that the Extraordinary Governance training tentatively scheduled for December 5th will be rescheduled for Thursday, December 12th at 5:30 pm. Per feedback from the Council, other local boards will be welcome to attend.

City Manager's Report:

- City Manager Eustice updated the Council on the Center St/North St Water Main Replacement Project. Sixth Street still needs a top coat which will be completed when Center St/North St are paved.
- City Manager Eustice reported that the Cheboygan Hardware Project is moving forward and the Meijer Property is currently being excavated.

Committee Updates:

- The Blight Committee met and drafted a Rental Registration Ordinance which will be presented to Council at the October 24th meeting with a public hearing scheduled for November 12, 2019.
- The Organizational Committee will meet with all of the Councilmembers at a workshop on Tuesday, October 22nd at 5:30 pm.
- The DDA/Main Street Committee is working on narrowing down their focus. The DDA Plan expires in 2022 so the Board will begin discussions on that renewal.

Messages and Communications from Mayor and Council Members:

- Councilwoman Johnston inquired about the pothole in the Water Street parking lot and whether that could be filled prior to winter. She also requested that the staging of materials be discussed during the preconstruction meeting to avoid the issues that Beaugrand Township residents are having.
- Councilman Mallory inquired about the projects that are being planned for Spring/Summer 2020. City Manager Eustice reported that Court Street water/sewer replacement will likely be the next project along with a new water tower on the east side of the river.
- Mayor Bronson inquired about the reports of rusty water last week. City Manager Eustice explained that a vehicle hit a fire hydrant which caused our water tower to drain and likely stirred up the pipes as the lines filled back up.

Adjournment

- Meeting adjourned at 8:55 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Councilman Michael C. O'Brien

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: S. Redmond, D. August, C. Veneros, J. Moore, T. Horrocks, B. Hartwig, S. Warfield and C. Antkoviak

MOTION by K. Paquet seconded by R. LaHaie to approve minutes of last regular meeting of 9/5/19 as mailed. 5 Yeas CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #19-36-\$83,613.48 and accounts payable voucher #19-37-\$438,684.05. 5 Yeas CARRIED

MOTION by D. Brandt seconded by R. LaHaie to accept agenda as presented. 5 Yeas CARRIED

Clerk Stempky presented MERS Health Care Savings Program Participation Agreements for approval. The HCSP's are a part of the Supervisory and Non Union Agreements.

MOTION by K. Paquet seconded by R. LaHaie to approve the MERS Health Care Savings Program Participation Agreement for Supervisory group, effective June 1, 2019 with a Mandatory Employer Contribution of \$500.00 each December, Immediate vesting, Mandatory Leave conversion of 25% of sick leave payout at retirement and authorize Clerk D. Stempky to sign the same. 5 Yeas CARRIED

MOTION by K. Paquet seconded by R. LaHaie to approve the MERS Health Care Savings Program Participation Agreement for; Clerk and Payroll Clerk group, effective June 20, 2019 with a Mandatory Employer Contribution of \$500.00 each December, Immediate vesting, Mandatory Leave conversion of 25% of sick leave payout at retirement and authorize Clerk D. Stempky to sign the same. 5 Yeas CARRIED

MOTION by K. Paquet seconded by R. LaHaie to approve the MERS Health Care Savings Program Participation Agreement for Engineering Department group, effective June 20, 2019 with a Mandatory Employer Contribution of \$500.00 each December, Immediate vesting, Mandatory Leave conversion of 25% of sick leave payout at retirement and authorize Clerk D. Stempky to sign the same. 5 Yeas CARRIED

MOTION by R. LaHaie seconded by K. Paquet to receive and file the following correspondence: Township Meeting Minutes: Koehler 8/12/19, Benton 8/6/19, Munro 8/13/19 and 9/10/19 and Mullett 9/3/19. 5 Yeas CARRIED

Engineer/Manager Update:

- Within the next week or so will be putting together specifications for trucks to bid out. Met with Indian River crew and will be meeting with Cheboygan crew to get input on trucks.
- Loader purchase is questionable at this time
- Requesting the authority to purchase equipment up to a maximum dollar amount on a bid site if something come available.

MOTION by K. Paquet seconded by H. Ginop to authorize Management to purchase equipment up to a maximum of \$20,000.00 if something becomes available, as long as the purchase is researched and there is a need for it. 5 Years **CARRIED**

- Seffern Road culvert replacement went very well. Was very efficient, effective and safely. Travis did a lot of planning for the job prior. **GREAT JOB CHEBOYGAN CREW!!**

Construction Update-Travis Horrocks:

- S. Straits Hwy construction currently taking place with paving to start Monday. Will be placing base course and then moving to another paving project and returning to place the top course after that.
- Reams/Parke Road proposed start Monday
- Mann Road-Mid week next week will be paving, currently pulverizing
- Wurm Road staking today and tomorrow
- Long Lake, Maxon and Peters Road will be starting in the next 2 weeks.
- Will be asking Attorney to send letters to a few commercial drive issues
- Looking at hiring 5 temporary winter equipment operators
- Would like to spray guardrails next year

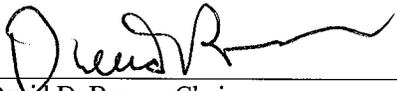
Foreman Update:

D. August-Graveling shoulders on Wolverine Road, grading, patching, winter sand, mowing on specific intersections and beavers on Prospect St.

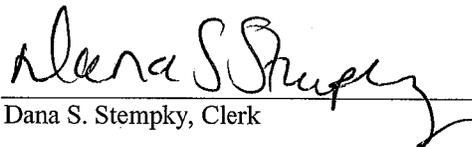
S. Redmond-Seffern Road Culvert last couple of weeks, grading, patching, ditching on Kortz Road and brushing.

Commissioners: **THANK YOU CREWS FOR JOB WELL DONE!!!!**

Chairman D. Brown adjourned regular meeting at 9:40 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: K. Paquet

VISITORS: J. Moore, H. Koviak, F. Cribb, B. Hartwig and T. Horrocks

MOTION by D. Brandt seconded by H. Ginop to approve minutes of last regular meeting of 9/19/19 as mailed. 4 Yeas 1 Absent (Paquet) **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve for payment current payroll voucher #19-38-\$76,203.29 and accounts payable voucher #19-39-\$182,891.61. 4 Yeas 1 Absent (Paquet) **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve agenda as presented. 4 Yeas 1 Absent (Paquet) **CARRIED**

Clerk presented MERS Health Care Savings Program (HCSP) Uniform Resolution for adoption. Clerk noted last meeting the agreements were signed for the HCSP and was notified by MERS that a Resolution needed to be signed due to the past plan was for the Managing Director and has been terminated.

MOTION by D. Brandt seconded by R. LaHaie to adopt MERS Health Care Savings Program Uniform Resolution:

WHEREAS, the Municipal Employers Retirement Act authorized the Municipal Employees Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 72; MCL 38.1536(2)(a)).

WHEREAS, the Board has authorized MERS' establishment of the health care savings program ("HCSP" or "Program"), which a participating municipality or court, or another eligible public employer that constitutes a "municipality" under MERS Plan Document Section 2; MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees.

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated October 8, 2016).

WHEREAS, the Board has established a governmental trust (the "Trust Fund") to hold the assets of the HCSP, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator.

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 et seq. ("PA 149") provides for the creation by a public corporation of a public employee health fund,

and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries.

WHEREAS, a separate MERS health care trust created under PA 149 also constitutes a governmental trust established by a Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the PA 149 trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code.

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality as defined by the MERS 401 (a) Plan Document, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 78; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual meeting under Plan Document Section Document 78; MCL 38.1545.

WHEREAS, adoption of this Uniform Resolution and the HCSP Participation Agreement (the "Uniform Resolution") by each Eligible Employer is necessary and required in order that the benefits available under the MERS HCSP may be extended to the Eligible Employer's employees.

- It is expressly agreed and understood as an integral and nonserverable part of extension or continuation of coverage under this HCSP Resolution that Section 43 of the MERS Plan Document shall not apply to this Uniform Resolution Adopting MERS HCSP, the Participation Agreement, the HCSP Plan Document, the Trust Agreement, and their administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS HCSP is made or occurs, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to administer (or to have administered) the Trust Fund, or to continue administration.

WHEREAS, concurrent with this HCSP Uniform Resolution, and as a continuing obligation, this governing body has completed, approved, and submitted to MERS documents necessary for participation in and implementation of the HCSP. This obligation to any documents deemed necessary to the operation of the Trust Fund by MERS.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts (or Readopts) the MERS HCSP as provided below.

SECTION 1. HCSP PARTICIPATION

EFFECTVIE June 20, 2019 the MERS HCSP is hereby adopted by the Cheboygan County Road Commission.

- (A) **CONTRIBUTIONS** shall be as allowed and specified in the MERS Health Care Savings Program Participation Agreement. Basic Employer Contribution, Mandatory Salary Reduction Contributions, Mandatory Leave Conversion Contributions, and Post Tax Employee Contributions, shall be remitted pursuant to MERS by the Eligible Employer, and credited to the Eligible Employer's separate fund within the MERS Trust Fund.
- (B) **INVESTMENT** of the funds accumulated and held in the Heath Care Savings Program Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS, subject to the Public Employee Retirement System Investment ACT ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 76; MCL 38.1539, and PA 149.
- (C) **THE ELIGIBLE EMPLOYER** shall abide by the terms of the HCSP, including the HCSP Plan Document, HCSP Trust Agreement, all investment, administration, and service agreements, and all applicable provisions of the Code of other law. It is affirmed that no assets from any defined benefit health account established under Section 401 (h) of the Internal Revenue Code shall be transferred to, or accepted by MERS.

SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS HCSP Trust Fund (as a sub-fund within all pooled HCSP trust funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under PERSIA, pursuant to PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS HCSP Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all HCSP funds held in trust for all Eligible Employers.
- (C) All monies in the MERS HCSP Trust Fund (and all earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of "Eligible Employees" who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.
- (D) The Eligible Employer will fund a defined contribution, individual account, basis its MERS HCSP Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons" under the Internal Revenue Code. Participation in and any coverage under HCSP shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963.
- (E) The Eligible Employer designates and incorporates as "Eligible Employees" who shall constitute "qualified persons" under this HCSP Resolution those who are "Eligible Employees as defined in the HCSP Participation Agreement under this HCSP.
- (F) The Eligible Employer may designate employer contacts who shall receive necessary reports, notices, etc. and shall act on behalf of the Eligible Employer

SECTION 3. EFFECTIVENESS OF THIS HCSP UNFORM RESOLUTION

This Resolution shall have no legal effect until an executed copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 72, PA 149 and other relevant laws, and this Resolution have been met. Upon MERS' determination that all necessary documents have been submitted, MERS shall execute this Resolution, and return a copy to the Eligible Employer's designated primary contact.

In the event an amendatory resolution or other action by the Eligible Employer is require by MERS, such Resolution or action may be deemed effective as the date of the Initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator is necessary). Section 86 of the MERS Plan Document shall apply to this Resolution and all acts performs under MERS' authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by H. Ginop to set dates for Annual Township Meetings as follows, Wednesday, November 20, 2019 at 8:30 A.M. and following Regular Meeting on Thursday, November 21, 2019 at 10:00 A.M. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by D. Brandt seconded by H. Ginop to authorize Engineer Manger B. Shank to sign the agreement with Huron Pines for culvert replacement on Alpena State Road. 4 Yeas 1 Absent (Paquet) CARRIED

MOTION by H. Ginop seconded by R. LaHaie to receive and file the following correspondence: Township Meeting Minutes: Aloha 8/12/19, Burt 9/5/19, Grant 8/13/19 and Inverness 9/3/19. 4 Yeas 1 Absent (Paquet) CARRIED

Engineer/Manager Shank

- October 18, Task Force, Montmorency County, 10:00 A.M., will be approving the current list, no changes
- Will be hiring 5 temporary employees for the winter and we have 3 returning from past year.

Travis Horrocks-Construction Update:

- S. Straits Hwy in progress
- Reams/Park Road started
- Mann Road-should be close to completion, guardrail by end of next week
- Maxon Road staking October 8 proposed start date
- Long Lake Road staking next week
- Wurm Road already staked and ready
- Sturgeon Bay Road dirt work done needs paving
- Peters Road will be replacing some culverts and ditching with our crew
- Parrots Point still on list to complete for 2019

Chairman D. Brown adjourned regular meeting at 9:30 A.M. being no further business to come before the Board.


David D. Brown, Chairman


Dana S. Stempky, Clerk

MINUTES OF THE BOARD
September 19, 2019
North Country Community Mental Health
1420 Plaza Drive, Petoskey MI 49770

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz,
Karla Sherman, Patty Cox, Michael Newman, Ron Iseler,
Christian Marcus, David White, Robert Draves, Paul Liss,
Dennis Priess, Robert Boyd

BOARD MEMBERS ABSENT: Caroline Loper, Louis Scholl

STAFF: Christine Gebhard, Kevin Hartley, Amy Christie, Lorraine Manary

GUESTS: Richard Carpenter via Skype

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. It was noted that Caroline Loper and Lois Scholl were unable to attend. Quorum present.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

Motion to accept the consent agenda as presented by Patty Cox, support by Robert Boyd. MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee

The Finance Committee met today at 3:00 p.m. with Mr. Richard Carpenter attending via Skype.

Mr. Marcus reported details of the Revenue and Expenditure Report, and Bills through August 31, 2019. Balance on July 31, 2019 was \$6,555,923.15. Receipts through August were \$1,428,079.14; expenditures were \$4,476,941.41. Ending balance as of August 31 was \$3,507,060.88.

Mr. Marcus explained the Interim Financial Statements through July 31, 2019 including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

Medicaid (including Autism): North Country capitation payments for the month of July were \$35,215,734; expenditures were \$36,937,466, resulting in an OVER expenditure of \$1,721,732.

Healthy Michigan Plan: North Country capitation payments received for the period were \$2,867,645. Expenditures were \$2,633,052 resulting in an UNDER expenditure of \$234,593.

State General Funds allotted to North Country for the period were \$1,651,900. General Funds expenditures were \$931,164, resulting in an UNDER expenditure of \$720,736.

Mr. Marcus also gave the board an update on the CFO Transition plan. Mr. Carpenter will continue to provide oversight of financial statements through the September 30, 2019 financials and audit preparations. Signatory and other legal authorizations is being transferred from Mr. Carpenter to Mr. Hartley, to be completed by October 1. A new proposal from Rehmann for ongoing (limited) consulting services for Mr. Carpenter and Ms. Gebhard will be prepared.

The JP Morgan Chase ACH credit limit was increased to \$2.5M to accommodate the volume of weekly EFT transactions. Transition was made to a two-person security administration model for added security; the CEO and COO are co-administrators.

Mr. Ginop asked members if there were any questions about the financial reports. Following a short discussion, Mr. Ginop directed the reports be placed on file for audit.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW:

There were no action items without review.

PRESENTATION: Preliminary FY20 Budget Review

Mr. Carpenter gave an overview of the preliminary fiscal year 2020 budget. He has reorganized the budget format to give a quick high-level overview of operating expenses split by Administration, Internal Services, External Services and Other Operating Expenses. A summary of revenue and expenditures by funding source was also developed. Combined Medicaid revenue is projected at 48,606,509; a \$3,572,453 increase from FY19 budget (however, the FY19 yearend projection overspends Medicaid by \$1,668,647). General Funds allocation for FY20 is \$2,034,163; a 2.6% increase over last year. The proposed FY20 budget is balanced and projects a \$172,213 increase to Net Position.

The State of Michigan uses the actuary firm Milliman to set Medicaid reimbursements rates and were used in determining the FY 2020 budget. There has been a general fund redistribution across the state, based on a new funding formula, occurring over a five-year period with FY 2020 being the second year.

Motion to accept the proposed FY 2020 as presented was made by Karla Sherman, support by Robert Boyd. MOTION CARRIED.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard referred to a few items from her written report:

Ms. Gebhard directed the Board's attention to the new format for presenting correspondence. She and Dr. Chipman continued to hold meetings with Prosecutors and Judges regarding the purposed MOU for Incompetent to Stand Trial. Ms. Gebhard described her visit to Common

Ground in Oakland County with Dr. Chipman. The purpose of the visit was to understand how they operate the Resource & Crisis Center, which provides 24/7 crisis intervention and stabilization services. Ms. Gebhard also discussed her experiences during the National Council's Hill Day where she advocated for legislation impacting behavioral health funding and access to services. Each Board member received a small pin along with an informational sheet explaining the "Unite for Behavioral Health" messaging from the National Council. This campaign lays out five essential objectives they believe will improve the health and well-being of the nation.

CORRESPONDENCE, ARTICLES, AND INFORMATIONAL ITEMS

Ms. Gebhard shared several items of correspondence, including:

From the Community Mental Health Association of MI (CMHAM). An email regarding their increasingly concrete discussions of the elements of system redesign with MDHHS and legislative leadership. An email from CMHAM which included a Gongwer News Service article and advocate reports, of which some items the association supports and others it does not. The document "Perspectives of the Advocacy Community" both parts 1 & 2 were shared. These more fully lay out the perspectives of several advocacy groups in the state. Ms. Gebhard also shared an CMHAM email response to this Gongwer News Article. The CMHAM Advisory Council recommendations on School Based Mental Health Best Practices and the status of the 31n initiative were shared. These outline the associations best practice recommendations. The last item shared was the CMHAM Annual Report June 2018 – June 2019.

From Michigan Department of Health and Human Services. Ms. Gebhard reviewed a press release announcing that MI receives \$500,000 to expand integrated care for Medicaid Beneficiaries. This will focus on the expansion of the Behavioral Health Home Model in our region. Also provided to the board was the Recipient Rights System Assessment Letter which was received following the August MDHHS-ORR on-site audit. North Country CMH was found to be in SUBSTANTIAL COMPLIANCE having scored 178 out of a possible 180.

Ms. Gebhard also provided a brief overview of a few items sent from the CMHAM which were passed around. She invited board members to take or request a copy if they were interested. CMHAM weekly updates and a memorandum from the Legislation and Policy Committee were included.

QUALITY IMPROVEMENT UPDATE

Ms. Amy Christie provided the update. Twenty claims in the amount of \$5114.14 were audited for services provided in the third quarter of FY19 (April 1, 2019 0 June 30, 2019) with 100% of services validated and 100% of total dollars validated. Each claim was reviewed against six qualitative elements. All elements achieved 100% compliance. No billing adjustments were required.

On August 29, five NCCMH staff were awarded Lean Yellow Belt certifications. Dianne Forster, Ann Friend, Janelle Kassien, Nina Martenson, and Melissa Yoder. Four staff continue work on their Lean projects.

Ms. Gebhard asked the board to join her in congratulating Ms. Christie and Barb Woodhams, Kalkaska Office Manager, for having achieved the level of LEAN Champion.

NORTHERN MICHIGAN REGIONAL ENTITY

The draft minutes of August 28, 2019 Northern Michigan Regional Entity board meeting were shared. Ms. Gebhard pointed out the revised NMRE Mission statement which now reads: “Develop and implement sustainable, managed care structures to efficiently support, enhance, and deliver publicly funded behavioral health and substance use disorder services.” Ms. Gebhard also reviewed the NMRE Funding Source Report which shows North Country CMH in relation to other members of the PIHP for both Traditional Medicaid (including Autism), and the Healthy Michigan Plan. North Country CMH is overspent in Traditional Medicaid by \$(1,721,732) and underspent in HMP by \$234,593.

OLD BUSINESS

There was no old business brought before the board.

NEW BUSINESS

Ms. Gebhard reminded the board of our CARF Survey, which will occur on Oct. 7-9. She noted that Mr. Babbitt is providing staff education; a PowerPoint presentation on CMH services was included in their packet for review. She asked the board their preference for a Board Retreat. It was decided that the retreat will occur in November on our regular board meeting date, Nov. 21 from 10am – 3pm. Ms. Gebhard also reminded the board of the upcoming CMHA Fall Conference and directed any board members interested in attending to let Ms. Manary know.

BOARD & STAFF COMMENTS

Paul Liss let the Board know that Otsego County Commissioner Mr. Ken Bolton is running for the 105th Michigan House of Representatives.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:30 p.m. by Board Chair, Ed Ginop.


Edward Ginop, Board Chair



CHEBOYGAN COUNTY FAIR BOARD MEETING

Monday, September 9, 2019

6:30 PM

**Cheboygan County Building
Commissioners Room**

Call to order

Vice President Ron Fenlon called the meeting to order at 6:31 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Derrick Dotski, Ron Fenlon, Keith Ginop, Matt Horrocks, Beau Johnson, Brenda Mushlock, Gary Spray

Directors absent: Beth Buhr, Kelsey Kennedy, Steve Sanford, Zach Taylor, Ron Williams

Approve agenda

Motion Bubba Borowicz, support Gary Spray to approve the agenda. Motion unanimously carried.

Public comment

None

Approve minutes of August 4, 2019

Motion Gary Spray, support Bubba Borowicz to approve minutes. Motion unanimously carried.

Treasurer's report

Motion Matt Horrocks, support Brenda Mushlock to approve July and August treasurer's reports. Motion unanimously carried.

Manager's report

None

Committee reports

Matt Horrocks reported the panels for the main horse arena need to be repaired. Jordan Hunt has offered to donate round wooden posts with sleeves on the barns side of the arena for easy removal during auction. Matt has spoken to Beth Buhr about a corporate grant from Tractor Supply for the panels. Matt will get estimates from Blaskowskis, TSC, North Country Feed and Seed and Jordan Hunt.

Keith Ginop reported we need to get grandstand area dirt leveled off and graded.
Keith has left a message with Fred Wilkinson.

Old business

None

New business

Fair review:

Terry ~ Grandstand events review. Next year we need to separate grandstand tickets each night (keep count of tickets given away each night).

Matt ~ Donkey races were fun but too short. We could add donkey broom ball next year to add 20 minutes to event.

Public comment

None

Adjournment

Our next meeting is Monday, October 7. Ag Society dues are due October 5 (before the next meeting).

Motion Matt Horrocks, support Brenda Mushlock to adjourn. Motion unanimously carried.

Meeting adjourned at 7:09 PM.

Respectfully submitted,

Cheryl Heiny

Fair Board Secretary



CHEBOYGAN COUNTY FAIR BOARD MEETING

Monday, October 7, 2019

6:30 PM

**Cheboygan County Building
Commissioners Room**

Call to order

President Ron Williams called the meeting to order at 6:31 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Beth Buhr, Ron Fenlon, Keith Ginop, Matt Horrocks, Beau Johnson, Brenda Mushlock, Gary Spray, Zach Taylor, Ron Williams

Directors absent: Derrick Dotski, Kelsey Kennedy, Steve Sanford

Approve agenda

Motion Beth Buhr, support Bubba Borowicz to add carnival contract to agenda. Motion carried unanimously. Motion Keith Ginop, support Bubba Borowicz to approve the agenda with the addition of the carnival contract. Motion unanimously carried.

Public comment

None

Approve minutes of September 9, 2019

Motion Gary Spray, support Beth Buhr to approve minutes. Motion unanimously carried.

Treasurer's report

Motion Gary Spray, support Brenda Mushlock to approve September treasurer's report. Motion unanimously carried.

Manager's report

None

Committee reports

Thank you cards received from low income families that have received passes from us.

Matt Horrocks: Blaskowski's Feed and Seed quoted \$85 per panel. Brings the cost of just the gates to approximately \$4150. Dan O'Henley, Matt Horrocks, Beth Buhr will meet and discuss further.

Keith Ginop: Most of the dirt in the grandstand area has been leveled off. Much of this is under water.

Matt Horrocks: Animals numbers are increasing.

Old business

None

New Business

November is the Agricultural Society meeting. John Brown Jr., Derrick Dotski, Ron Fenlon, Brenda Mushlock, Beau Johnson are up for re-election. Ron Williams' two year term is also open. Ron Williams appointed a nominating committee of Keith Ginop, Matt Horrocks, Gary Spray.

Carnival contract: Motion Keith Ginop, support Ron Fenlon to extend the current contract for the next five years. The contract will be sent to the county commissioners for approval.

Convention: January 9, 10, 11, 12, 2020.

Public comment

Sue Cleary: Fair rules need to be reviewed for changes and added to 2020 fair book.

Christy Stempky: Concerned about the uniformity of gates for the horse arena and the amount of upkeep required for wood fencing.

Delores Peterson: Thanks for the thank you on the front of the Quonset hut. Also, would like to see draft horses added back into the fair book.

Fair book changes: Due January 1, 2020

Matt Horrocks: Possible fair book dedication to Joe Tryban. Terry Drake would check past past fair books to see if fair book has ever been dedicated to Joe. We could also do a special thank you page to Joe.

Adjournment

Motion Brenda Mushlock, support Gary Spray to adjourn. Motion unanimously carried.
Meeting adjourned at 6:55 pm.

Respectfully submitted,

Cheryl Heiny
Fair Board Secretary



Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

**MINUTES
OF THE
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' MEETING**

September 19, 2019

**University Center
Gaylord, MI**

Call to Order

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Robert Heilman, President, at 10:02 a.m.

Roll Call

Board Members Present: Dan Gauthier, Dave Karschnick, John Wallace, Daryl Peterson, Kyle Yoder, Robert Pallarito, Carl Altman, Marisue Moreau, Robert Heilman, Doug Baum, Norm Brecheisen and Dave Post
Staff Present: Diane Rekowski, Theresa Huff and Karen Cole
Public Present: None

Approval of Minutes

R. Heilman presented the Minutes of the August 15, 2019 meeting. D. Peterson moved, seconded by C. Altman to approve the minutes as presented. Yes all, motion carried.

Financial Report

K. Cole reviewed the August, 2019 financial statements. J. Wallace moved, seconded by D. Post to receive and file the August, 2019 Financial Report as presented. Yes all, motion carried.
K. Cole stated year end is going well and should end well.

Adjusted FY2019 Budget

K. Cole reviewed the FY2019 Adjusted budget. The Finance Committee met in July and reviewed the adjustments applicable at that time. Additional adjustments were made to reflect August and estimated September finances. D. Karschnick moved, seconded by D. Post to approve the Adjusted FY2019 Budget as presented. Yes all, motion carried.

FY2020 Budget

K. Cole reviewed the FY2020 Proposed Budget. The budget was developed based on known projects for 2020 and estimated project carryovers. As new projects and contracts are acquired throughout the year, quarterly Budget Adjustments will be presented to the board for review and approval. D. Post moved, seconded by D. Peterson to adopt the 10/1/19-10/31/2020 Proposed Budget as presented. Yes all, motion carried

President's Report

Regional Project Review: R. Heilman stated there were (1) Federal Grant project for regional review; (0) Other projects for regional review and (2) public notices. R. Pallarito offered details regarding the Federal Grant for Otsego County Criminal Justice and Public Safety Complex project. D. Baum moved, seconded by C. Altman to recommend approval of all the Projects as presented. Yes all, motion carried.

MI Association of Regions (MAR): D. Rekowski updated the Board on the MAR strategic planning being undertaken this next year. The Plan will determine the role and format of the statewide association.

Other: Rep. Triston Cole sent a letter congratulating NEMCOG on receiving the Recycling Electronics Grant. Also, received a letter from Lake State Rail regarding Capital Rail project, \$244 million project for rail improvements. R. Pallarito moved, seconded by D. Baum to provide a letter of support for the grant. Yes all, motion carried.

FY2020 Board Meeting Schedule was provided to the board.

Director's Report

D. Rekowski provided a brief overview of current projects and Grants.

- Reviewed handout of Program Highlights, January – September, 2019. Will send a copy to each county and also state legislatures.
- GIS Survey will be sent to each county to begin to analyze a regional approach for GIS services.
- Community Corrections, received slightly more for FY2020 than FY2019. Due to the lack of a state budget, contracts have not been sent. Jail/CBT services and contractors will continue without a budget in place, temporarily.
- Events:
 - 10/9/19 State Regional Recycling Marketing Forum, University Center, Gaylord, from 9:00 a.m. to 12:00 p.m.
 - 10/16/19 Community Conversation, Kirtland in Grayling, 5:30 p.m. to 6:30 p.m.
 - 10/26/19 Jail Commission Input: Video Conference Round Table meeting. Opportunity for rural areas to provide input to the State Commission on Jails.
 - 11/6/19 Fall Asset Management Summit, Otsego Club, Gaylord, 9 a.m. to 1:00 p.m. Lunch will be included.
- Grants:
 - Electronics Grant: \$60,000 to use within the region for recycling. Can be a facility, trailer, etc.
 - JLUS Implementation Grant: Was notified to begin inputting the grant into the system.

Committee Reports

RPI Committee: D. Baum updated the board on the RPI Collaborative meeting which focused on local foods and the proposed Northern Market. Informed the Board of a Food Policy Council that is being established for the region.

Previous Business

None

New Business

None

Public Comment

None

County Updates

Alpena Co.: Had 39 applications for the City Manager position including Adam Poll.

Cheboygan Co.: Discussed the Enbridge Line 5 project Board Resolution. Feels that Enbridge pays a large amount of taxes and without it; the schools would suffer first, then the county, etc. Straights Regional Ride was expanded to include part of Emmet County.

City of Alpena: Adam Poll is one of the 6 candidates that will be interviewed for the City Manager position.

City of Grayling: Discussed contamination of wells and the Department of Defense response to expand Grayling Township's municipal water to affected homes. The City's DPW building project just finishing up and will be moving in a couple weeks. Development projects in progress and will likely move forward. K-Mart is closing in December; Tractor Supply is going in that building.

Alcona Co.: Received Brownfield Grant. 2 small restaurants opened in Lincoln. Brew house on US23, having staffing issues. Hopes to have the 2020 Budget done by mid-October.

Livingston Township: Consumers expanding power to support grow facilities.

MI Works!: Talent tours coming up. Expanding youth case managers.

Oscoda Co.: Governmental Building is making progress and taking shape. Still dealing with some issues with the insurance company. Budget is coming up and Union negotiations as well.

Montmorency County: Beginning negotiations and working with a firm to see if we will buyout our pensions for this meeting

Otsego Co.: Applied for a USDA Loan for the "Otsego County Criminal Justice and Public Safety Complex" project. On 10/26/19, at 4:00 p.m., there will be a ribbon cutting event for the Iron Belle Trail project at the Tourism Bureau for the trail portion of the project. The Trail Head facility will be similar to the Pavilion and will be next to Subway and the rail road tracks.

Presque Isle Co.: County's recycling program cost is exceeding the recycling millage funds. The landfill offered to give the county \$1,100 a month for one year to help. A new roof is being put over the old roof at the jail. Board voted to close the Onaway airport.

Village of Hillman: The Hillman Power Plant will be closing in 2.5 years and will have economic impacts to the community. Redevelopment Ready project is in progress. The houses that are for sale, are selling quickly. Expect to have budget cuts. D. Post encouraged the board to educate the people within their communities to get the Census completed so each person is counted. The census can be completed online, over the phone or by mail.

Village of Mackinaw City: Recent events were the Mini Coopers on the Mackinaw Bridge and the Annual Richard Crane Memorial Truck Show. Ceremony by Coast Guard coming up, 8th year. North Huron Ave. project engineering nearly complete. Overall, had a good summer.

Adjournment

The meeting was adjourned at 11:37 a.m. The next Board Meeting will be held on October 17, 2019 at the University Center in Gaylord.



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ▪ PO BOX 70 ▪ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ▪ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, SEPTEMBER 18, 2019 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana
ABSENT: Borowicz
STAFF: Jen Merk, Mike Turisk
GUESTS: Carl Muscott, Eric Boyd, Cal Gouine, Brad Butcher, Jerry Reis, Bob Lyon, John F. Brown, John Moore, Betsy Hansen, R. Lincoln

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana), 0 Nays, 1 Absent (Borowicz)

APPROVAL OF MINUTES

The September 4, 2019 Planning Commission minutes were presented. **Motion** by Ms. Lyon, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana), 0 Nays, 1 Absent (Borowicz)

PUBLIC HEARING AND ACTION ON REQUESTS

Sidock Group, Inc. / Gerard Reis – A Special Use Permit, per Section 7.3.14 (Storage facility for building materials, sand, gravel stone, lumber, storage of contractor's equipment and supplies.) to construct a building for indoor storage of landscape equipment and boat docks. The property is located at 5475 Commerce Blvd., Tuscarora Township, section 30, parcel # 162-030-300-001-11 and is zoned Light Industrial Development (D-LI).

Ms. Merk reviewed the background information contained in the staff report.

Ms. Johnson, stated that the master deed for the industrial park requires the site plan be reviewed by the Tuscarora Township Commercial Development Committee prior to submittal to the Planning and Zoning Department. Mr. Turisk stated that he had contacted Mr. Ridley, Tuscarora Township Supervisor, and that he stated this committee does not presently exist but stated that he had approved of this application. Mr. Kavanaugh asked whether other requirements of the master deed such as screening should be made conditions of the approval of the special use permit. Mr. Freese stated that the only conditions which should be placed on the approval of the special use permit should be based on the requirements of the zoning regulation and not the conditions placed on the parcel by the master deed although the property owner would have to abide by both sets of conditions.

Ms. Croft asked for public comments. Mr. Muscott stated that any use permitted in the Commercial Development District which does not require a special use permit is permitted in the Light Industrial Zoning District. Mr. Muscott stated that there are 37 permitted uses identified in the Commercial Development District. Mr. Muscott stated that it states on the application that the structure will be a garage to store landscaping materials and boat docks. Mr. Muscott stated that this could have been reviewed under section 6.2.16 (Parking lots, buildings, garages), section 6.2.19 (Retail sales establishment, specialty) and section 6.2.23 (Wholesale sales and Storage when in completely enclosed buildings). Mr. Muscott stated that this should have been a permitted use to avoid the hassle of a special use permit. Mr. Muscott stated that there is no committee for the park. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. The Planning Commission reviewed and approved the General Findings, the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 with the following conditions:

1. Department of Building Safety requirements be met,
2. Cheboygan County Road Commission requirements be met

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana), 0 Nays, 1 Absent (Borowicz)

Zoning Ordinance Amendment #153 – An Ordinance to Amend Cheboygan County Zoning Ordinance No. 200 Relative to Special Land Use Permit Procedures and Standards.

Mr. Turisk explained the background on this proposed amendment. Discussion was held. Mr. Freese stated that he has recommended several times previously that Section 18.7.e be revoked and that he continues to recommend this course of action. He stated that rewording this section still requires the Planning Commission to make a subjective determination as to the extent of the demands that any proposed project places on County resources and that any such determination invites potential litigation. Mr. Freese stated that language proposed by legal counsel in his 06/13/19 memo is the best option short of deletion of the section that is open for consideration. Mr. Freese recommended that consideration of this amendment be tabled until such time as the Heritage Cove Farm case is resolved. Mr. Kavanaugh stated that he feels it is the responsibility of the Planning Commission to protect those property owners in the vicinity of any proposed project and the population of the County as a whole by insuring that the proposed project does not place a burden on the County's resources beyond their capacity but that the term "substantially increase" could be considered. Mr. Kavanaugh further stated that he agreed with Mr. Freese that the proposed amendment consideration should be delayed until resolution of the Heritage Cove Farm case. **Motion** by Mr. Kavanaugh, seconded by Mr. Bartlett, to table proposed amendment #153 until Heritage Cove Farm legal case is resolved. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana), 0 Nays, 1 Absent (Borowicz)

Zoning Ordinance Amendment #154 – An Ordinance to Amend Cheboygan County Zoning Ordinance No. 200 Relative to Home Occupations and Private Storage Buildings.

Mr. Turisk explained the background on the amendment and reviewed material in his memo of 09/12/19. Discussion was held.

Ms. Croft asked for public comment. Mr. Muscott stated that amendment #153 should not be touched until the court case is resolved. Mr. Muscott stated that the language for private storage buildings currently reads "does have permanent facilities for living, sleeping, cooking..." Mr. Muscott stated that it had toilets in the language, but by taking toilets out it does not stop them from going in. Mr. Muscott stated that we have permissive zoning. Mr. Muscott stated that because private storage buildings can be built as stand-alone rather than on property with a house. Mr. Muscott stated the Planning Commission is attempting to allow someone to use a stand-alone private storage building as a home occupation, even though they do not live on the property and it is not contiguous property. Public comment closed.

Discussion was held concerning whether storage buildings on noncontiguous parcels should be considered. Mr. Freese stated that this use should be allowed, however, some other term that "home occupation" would be more appropriate. Mr. Turisk was directed to provide appropriate terminology. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to table proposed amendment #154 to the first meeting in November. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Johnson, Delana), 0 Nays, 1 Absent (Borowicz)

UNFINISHED BUSINESS

Discussion was held regarding zoning enforcement.

NEW BUSINESS

No comments.

STAFF REPORT

Mr. Turisk stated that the October 2, 2019 Planning Commission meeting would be presented by Mr. Graham covering the subject of legal nonconforming and recreational marijuana. Mr. Turisk stated that he also knows of someone who would like to present information on tiny homes. Discussion was held.

PLANNING COMMISSION COMMENTS

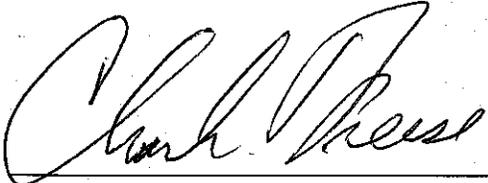
No comments.

PUBLIC COMMENTS

Mr. Muscott stated that he is able to provide the Planning Commission with the billable hours for legal counsel. Mr. Turisk stated that staff will provide this information to the Planning Commission.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:09pm.



Charles Freese
Planning Commission Secretary

Cheboygan County Agricultural Society
Annual Meeting
Cheboygan County Building Commissioners Room
November 6, 2018
6:30 pm

Call to order

Matt Horrocks called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll Call

Present: George Bliss, Susan Bliss, Elizabeth Bonnell, Bubba Borowicz, John Brown Jr., Beth Buhr, Sue Cleary, Derrick Dotski, Terry Drake, Megan Fenlon, Ron Fenlon, Keith Ginop, Cal Gouine, Cheryl Heiny, Amy Horrocks, Don Horrocks, Matt Horrocks, Beau Johnson, Erling Johnson, Shani Johnson, Kelsey Kennedy, Keith Kwiatkowski, Betty Lewis, Scott Ludwiczak, Alice Mushlock, Brenda Mushlock, Carol Neumann, Dan O'Henley, Mary O'Henley, Delores Peterson, Steve Sanford, Gary Spray, Sally Spray, Mike Sutton, Darl Taylor, Zach Taylor, Craig Tews, LeAnne Theunick, Caitlyn Williams, Ricci Williams, Ron Williams

Approve agenda

Motion Dan O'Henley, support Steve Sanford to approve the agenda. Motion carried unanimously.

Public comment

None

Approve minutes

Motion Keith Ginop, support Dan O'Henley to approve minutes of November 2017. Motion carried unanimously.

Treasurer's report

Motion Gary Spray, support John Brown Jr. to approve treasurer's report. Motion carried unanimously.

Old business

None

New business

Nomination of Fair Board Directors:

Ron Williams nominated Keith Ginop, support Dan O'Henley.

Matt Horrocks asked three times if there were any other nominations.

Motion Beth Buhr, support Bubba Borowicz to close nominations and cast a unanimous ballot for Keith Ginop. Motion carried unanimously.

Steve Sanford nominated Matt Horrocks, support Gary Spray.

Ron Williams asked three times if there were any other nominations.

Motion Beth Buhr, support Bubba Borowicz to close nominations and cast a unanimous ballot for Matt Horrocks. Motion carried unanimously.

Steve Sanford nominated Ron Williams, support Gary Spray.

Matt Horrocks asked three times if there were any other nominations.

Motion Keith Ginop, support Dan O'Henley to close nominations and cast a unanimous ballot for Ron Williams. Motion carried unanimously.

Keith Ginop nominated Beau Johnson, support Steve Sanford.

Beth Buhr nominated Scott Ludwiczak, support Terry Drake.

Bubba Borowicz nominated Zach Taylor, support Dan O'Henley.
Matt Horrocks asked three times if there were any other nominations.
Motion Keith Ginop, support by Bubba Borowicz to close nominations.

Brenda Mushlock, Steve Sanford, Beth Buhr counted ballots.
Zach Taylor elected pending approval of Cheboygan County Commissioners.
Motion Keith Ginop, support Dan O'Henley to destroy ballots.

Keith Ginop nominated Beau Johnson, support Ron Williams.
Steve Sanford nominated Scott Ludwiczak, support Beth Buhr.
Matt Horrocks asked three times if there were any other nominations.
Motion Dan O'Henley, support Ron Williams to close nominations.

Beth Buhr, Brenda Mushlock, Steve Sanford counted ballots.
Beau Johnson elected for a one year term pending approval of Cheboygan County Commissioners.
Motion Keith Ginop, support Dan O'Henley to destroy ballots.

Election of Officers:

Ron Williams nominated Matt Horrocks as President, support Keith Kwiatkowski.
Ron Williams asked three times if there were any other nominations.
Motion Terry Drake, support Bubba Borowicz to close nominations and cast a unanimous ballot for Matt Horrocks. Motion carried unanimously.

Steve Sanford nominated John Brown Jr. as Vice President, support Bubba Borowicz.
Matt Horrocks asked three times if there were any other nominations.
Motion Keith Ginop, support Gary Spray to close nominations and cast a unanimous ballot for John Brown Jr. Motion carried unanimously.

Keith Kwiatkowski nominated Cheryl Heiny as secretary, support Steve Sanford.
Matt Horrocks asked three times if there were any other nominations.
Motion Ron Williams, support Keith Ginop to close nominations and cast a unanimous ballot for Cheryl Heiny. Motion carried unanimously.

Ron Williams nominated Terry Drake as treasurer, support Beth Buhr.
Matt Horrocks asked three times if there were any other nominations.
Motion Steve Sanford, support Ron Fenlon to close nominations and cast a unanimous ballot for Terry Drake. Motion carried unanimously.

Motion John Brown Jr., support Bubba Borowicz to adjourn. Motion carried unanimously.
Meeting adjourned at 6:52 pm.

Respectfully submitted,

Cheryl Heiny
Acting Agricultural Society Secretary

PERIOD ENDING 09/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 09/30/2018	2019		YTD BALANCE 09/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2019	DIFF 09/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET		MONTH 09/30/19				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-401.00	CURRENT TAX	8,141,454.58	4,252,469.32	8,223,681.00	8,223,681.00	3,676,430.04	1,538,261.97	4,547,250.96	44.71		(576,039.28)
101-400-401.03	CURRENT TAX INTEREST	31,860.64	31,860.64	35,760.00	35,760.00	29,861.06	0.00	5,898.94	83.50		(1,999.58)
101-400-404.00	CONVENTION & TOURISM TAX	69,788.46	37,619.00	70,000.00	70,000.00	54,949.50	0.00	15,050.50	78.50		17,330.50
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	3,219.29	3,180.64	5,254.00	5,254.00	3,816.88	0.00	1,437.12	72.65		636.24
101-400-424.00	COMMERCIAL FOREST RESERVE	188.72	188.72	165.00	165.00	172.70	0.00	(7.70)	104.67		(16.02)
101-400-425.00	SWAMP TAX REFUND	365,880.67	0.00	357,289.00	357,289.00	0.00	0.00	357,289.00	0.00		0.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	873.00	636.50	1,100.00	1,100.00	503.50	59.00	596.50	45.77		(133.00)
101-400-476.00	SOIL SEDIMENTATION	17,405.00	13,125.00	12,650.00	12,650.00	13,550.00	3,095.00	(900.00)	107.11		425.00
101-400-478.00	DOG LICENSES	1,535.00	1,350.00	1,300.00	1,300.00	1,700.00	40.00	(400.00)	130.77		350.00
101-400-478.01	CO MARRIAGE LIC FEE	1,375.00	1,245.00	1,600.00	1,600.00	690.00	190.00	910.00	43.13		(555.00)
101-400-479.01	ZONING PERMITS	28,595.93	23,902.39	28,000.00	28,000.00	19,812.76	2,629.22	8,187.24	70.76		(4,089.63)
101-400-501.03	ENFORCEMENT ZONE GRANT	8,002.00	4,107.00	0.00	0.00	0.00	0.00	0.00	0.00		(4,107.00)
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	63,705.80	46,737.61	66,446.00	66,446.00	42,418.10	4,236.15	24,027.90	63.84		(4,319.51)
101-400-507.01	PROS ATTY VICTIMS RIGHTS	53,834.58	39,919.56	60,615.00	60,328.74	42,334.50	15,077.61	17,994.24	70.17		2,414.94
101-400-507.02	WELFARE FRAUD	337.50	337.50	500.00	500.00	1,496.25	0.00	(996.25)	299.25		1,158.75
101-400-510.00	STONEGARDEN GRANT	27,969.68	25,338.03	50,000.00	106,281.00	39,690.61	5,242.41	66,590.39	37.34		14,352.58
101-400-532.00	CONSTRUCTION CODE ADMIN	46,729.00	0.00	53,568.00	53,568.00	0.00	0.00	53,568.00	0.00		0.00
101-400-533.00	HOUSING ADMIN	3,066.58	0.00	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00		0.00
101-400-540.00	COURT EQUITY FUND	120,133.00	74,976.00	112,585.00	112,585.00	70,136.00	0.00	42,449.00	62.30		(4,840.00)
101-400-541.00	PROBATE JUDGES' SALARY	109,973.34	99,833.75	102,745.00	102,745.00	102,753.27	25,686.23	(8.27)	100.01		2,919.52
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	11,431.00	0.00	100.00		0.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	44,511.60	11,431.00	1,212.40	97.35		(1,212.40)
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	36,579.20	36,579.00	36,579.00	36,579.20	9,144.80	(0.20)	100.00		0.00
101-400-542.00	ORV ENFORCEMENT GRANT	14,795.53	0.00	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00		0.00
101-400-543.00	SECONDARY RD PATROL/GRANT	45,806.69	26,112.07	42,225.00	53,485.00	33,790.38	0.00	19,694.62	63.18		7,678.31
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	49,700.00	49,700.00	0.00	0.00	49,700.00	0.00		0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	6,000.00	6,000.00	6,000.00	6,000.00	4,385.06	0.00	1,614.94	73.08		(1,614.94)
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	8,536.58	8,536.58	10,000.00	10,000.00	7,528.79	0.00	2,471.21	75.29		(1,007.79)
101-400-554.00	STATE GRANT	13,426.98	785.85	0.00	6,113.00	1,837.68	0.00	4,275.32	30.06		1,051.83
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	20,487.78	27,317.00	27,317.00	20,487.78	6,829.26	6,829.22	75.00		0.00
101-400-573.00	LOCAL COMMUNITY STABILIZATION	28,663.45	2,954.41	7,840.00	7,840.00	7,839.77	0.00	0.23	100.00		4,885.36
101-400-574.00	STATE REVENUE SHARING	462,591.07	462,591.07	465,270.00	465,270.00	465,281.91	0.00	(11.91)	100.00		2,690.84
101-400-574.01	REVENUE SHARING - COUNTY INCEN	112,846.64	112,846.64	112,847.00	112,847.00	112,846.64	0.00	0.36	100.00		0.00
101-400-575.00	TWP LIQUOR LICENSE	770.00	0.00	770.00	770.00	770.00	0.00	0.00	100.00		770.00
101-400-581.00	REV FROM OTHER COUNTIES	58,041.35	42,459.69	61,759.00	61,759.00	44,805.68	4,559.67	16,953.32	72.55		2,345.99
101-400-582.00	SHERIFF LOCAL GRANTS	2,300.00	1,900.00	1,800.00	3,250.00	1,800.00	350.00	1,450.00	55.38		(100.00)
101-400-583.00	LOCAL GRANTS	400.00	400.00	400.00	400.00	400.00	0.00	0.00	100.00		0.00
101-400-601.00	CIR CRT COSTS	51,360.58	40,780.63	50,000.00	50,000.00	38,641.72	3,801.29	11,358.28	77.28		(2,138.91)
101-400-601.01	ATTY FEE REIMB/CIRCUIT	30,548.81	26,147.16	31,000.00	31,000.00	27,532.55	2,915.96	3,467.45	88.81		1,385.39
101-400-601.10	CIR CT GARNISHMENT	540.00	300.00	550.00	550.00	360.00	105.00	190.00	65.45		60.00
101-400-603.00	DISTRICT CRT COSTS	384,182.60	293,714.09	390,000.00	390,000.00	269,288.98	31,207.48	120,711.02	69.05		(24,425.11)
101-400-603.01	PROBATE CRT COSTS	635.00	585.00	1,000.00	1,000.00	450.00	0.00	550.00	45.00		(135.00)
101-400-607.02	CTY GENERAL FILING FEE	5,103.00	3,770.00	5,250.00	5,250.00	3,405.00	217.00	1,845.00	64.86		(365.00)
101-400-607.04	CHARGE FOR SERVICE	171,143.83	89,391.78	117,000.00	117,000.00	105,384.76	68,987.91	11,615.24	90.07		15,992.98
101-400-608.01	MOTION FEE COUNTY	1,905.00	1,445.00	3,000.00	3,000.00	1,580.00	170.00	1,420.00	52.67		135.00
101-400-608.02	COUNTY APPEAL FEE	112.00	87.00	200.00	200.00	56.00	0.00	144.00	28.00		(31.00)
101-400-610.00	JURY FEE CIR CT	1,355.00	870.00	1,600.00	1,600.00	460.00	60.00	1,140.00	28.75		(410.00)
101-400-612.01	GIS	2,706.10	1,656.10	1,400.00	1,400.00	940.00	825.00	460.00	67.14		(716.10)
101-400-613.00	DIST CRT/CIVIL FEES	55,874.25	40,201.00	45,000.00	45,000.00	42,386.00	6,777.25	2,614.00	94.19		2,185.00
101-400-613.10	COUNTY REMONUMENTATION	349.44	253.86	300.00	300.00	256.14	28.02	43.86	85.38		2.28
101-400-614.00	VIOLATION CLEARANCE RECORD	3,112.00	2,222.11	3,000.00	3,000.00	2,185.66	188.33	814.34	72.86		(36.45)
101-400-615.00	DIST CRT/BOND COSTS & FEES	2,290.00	1,900.00	5,000.00	5,000.00	1,560.00	380.00	3,440.00	31.20		(340.00)
101-400-617.00	PROBATE CRT - FEES	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00		(10.00)

PERIOD ENDING 09/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 09/30/2018	2019		YTD BALANCE 09/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2019	DIFF 09/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET		MONTH 09/30/19				
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-617.01	CERTIFIED FEES	1,159.00	800.00	1,400.00	1,400.00	2,106.00	147.00	(706.00)	150.43	1,306.00	
101-400-617.02	MARRIAGE CEREMONIES	80.00	56.00	100.00	100.00	32.00	4.00	68.00	32.00	(24.00)	
101-400-617.06	WILLS/SAFE KEEPING	200.00	125.00	200.00	200.00	225.00	25.00	(25.00)	112.50	100.00	
101-400-617.07	INVENTORY FEE	8,617.62	6,581.21	6,700.00	6,700.00	8,982.47	85.03	(2,282.47)	134.07	2,401.26	
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	10.00	20.00	20.00	30.00	0.00	(10.00)	150.00	20.00	
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,320.00	950.00	1,400.00	1,400.00	1,660.00	100.00	(260.00)	118.57	710.00	
101-400-618.00	CO TREAS-CURRENT SERVICES	1,852.50	1,852.50	2,500.00	2,500.00	1,532.50	0.00	967.50	61.30	(320.00)	
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	6,345.00	4,700.00	4,800.00	4,800.00	4,625.00	480.00	175.00	96.35	(75.00)	
101-400-619.00	CO CLERK/CURRENT SERVICES	22,189.00	17,130.00	21,500.00	21,500.00	18,870.45	2,170.80	2,629.55	87.77	1,740.45	
101-400-619.02	CREMATION FEE	1,350.00	1,000.00	1,000.00	1,000.00	1,080.00	130.00	(80.00)	108.00	80.00	
101-400-619.03	SUBPOENA FEE	0.00	0.00	0.00	0.00	30.00	15.00	(30.00)	100.00	30.00	
101-400-619.04	CRIME VICTIM ADMIN FEES	1,543.31	1,159.50	1,700.00	1,700.00	1,140.28	129.88	559.72	67.08	(19.22)	
101-400-619.05	STATE FORENSIC ADMIN FEE	33.69	14.69	0.00	0.00	6.20	0.00	(6.20)	100.00	(8.49)	
101-400-619.06	NOTARY FEES	488.00	360.00	300.00	300.00	296.00	56.00	4.00	98.67	(64.00)	
101-400-620.00	REGISTER OF DEEDS FEES	324,999.82	237,314.86	250,000.00	250,000.00	246,646.53	26,690.60	3,353.47	98.66	9,331.67	
101-400-622.00	C.C.F. COLLECTION FEE	2,630.10	2,139.86	2,400.00	2,400.00	1,608.95	210.00	791.05	67.04	(530.91)	
101-400-622.01	25% ATTY FEES REIMB	425.75	319.50	500.00	500.00	306.19	12.50	193.81	61.24	(13.31)	
101-400-622.02	ATTY FEE REIMB/PROBATE	1,277.25	958.50	1,200.00	1,200.00	1,523.56	137.50	(323.56)	126.96	565.06	
101-400-625.00	DNA COLLECTION	430.20	348.70	100.00	100.00	425.60	47.30	(325.60)	425.60	76.90	
101-400-625.01	SEX OFFENDER REGISTRATION	3,220.00	2,940.00	3,300.00	3,300.00	2,440.00	80.00	860.00	73.94	(500.00)	
101-400-625.25	DNA COLLECTION - SHERIFF	1,075.50	871.75	400.00	400.00	1,063.99	118.25	(663.99)	266.00	192.24	
101-400-625.36	DNA COLLECTION - DISTRICT COUR	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00	
101-400-628.02	BOAT LIVERY INSPECTIONS	12.00	12.00	50.00	50.00	36.00	0.00	14.00	72.00	24.00	
101-400-628.03	PRISONER BOARD	41,150.02	29,872.41	45,000.00	45,000.00	25,965.54	2,230.15	19,034.46	57.70	(3,906.87)	
101-400-628.04	PRISONER MEDICAL	3,880.79	2,891.86	3,500.00	3,500.00	3,402.60	373.25	97.40	97.22	510.74	
101-400-628.05	ACCIDENT REPORT FEES	818.00	566.50	700.00	700.00	623.00	42.00	77.00	89.00	56.50	
101-400-628.07	DOC/TRANSPORT REIMB	4,167.34	3,134.07	2,500.00	2,500.00	2,510.23	251.22	(10.23)	100.41	(623.84)	
101-400-628.08	WORK RELEASE	32,838.82	22,998.20	30,000.00	30,000.00	20,465.00	2,560.00	9,535.00	68.22	(2,533.20)	
101-400-628.09	PRISONER BOARD-OUT COUNTY	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	21,610.00	12,160.00	20,000.00	20,000.00	32,690.00	5,875.00	(12,690.00)	163.45	20,530.00	
101-400-628.12	PRISONER TRANSPORT REIMBURSE	50.00	50.00	500.00	500.00	0.00	0.00	500.00	0.00	(50.00)	
101-400-628.14	FINDERS FEE SS JAIL	8,500.00	7,200.00	8,000.00	8,000.00	5,000.00	200.00	3,000.00	62.50	(2,200.00)	
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	120.00	110.00	200.00	200.00	20.00	0.00	180.00	10.00	(90.00)	
101-400-628.17	CCW FINGERPRINT FEE	3,840.00	3,225.00	4,000.00	4,000.00	1,770.00	150.00	2,230.00	44.25	(1,455.00)	
101-400-628.18	DRUNK DRIVERS ASSESSMENT	3,435.00	1,935.00	3,000.00	3,000.00	4,343.50	545.00	(1,343.50)	144.78	2,408.50	
101-400-628.19	TETHER FEES	(260.00)	0.00	0.00	0.00	390.00	0.00	(390.00)	100.00	390.00	
101-400-628.20	SOBER LINK FEES	260.00	0.00	3,360.00	3,360.00	1,660.00	125.00	1,700.00	49.40	1,660.00	
101-400-630.00	OTHER REVENUE	169.75	122.00	50.00	50.00	231.62	11.50	(181.62)	463.24	109.62	
101-400-630.03	SALE BOOK	90.00	90.00	100.00	100.00	140.00	0.00	(40.00)	140.00	50.00	
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	79.99	60.99	0.00	0.00	63.00	5.00	(63.00)	100.00	2.01	
101-400-633.00	TAX RECORDS SEARCH FEE	2,148.61	1,608.01	1,800.00	1,800.00	1,650.20	0.00	149.80	91.68	42.19	
101-400-636.00	SD EMPLOYEE MEAL CARD REVENUE	0.00	0.00	0.00	0.00	21.00	0.00	(21.00)	100.00	21.00	
101-400-644.00	SALE OF SCRAP & SALVAGE	2,470.97	34.00	0.00	0.00	296.00	0.00	(296.00)	100.00	262.00	
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	20,117.00	14,543.00	15,000.00	15,000.00	19,294.00	2,120.00	(4,294.00)	128.63	4,751.00	
101-400-656.00	BOND FORFEITURES	23,215.00	21,220.00	1,000.00	1,000.00	1,234.00	30.00	(234.00)	123.40	(19,986.00)	
101-400-656.01	ORDINANCE FINES & COSTS	32,594.06	25,891.35	25,000.00	25,000.00	22,453.50	1,446.68	2,546.50	89.81	(3,437.85)	
101-400-665.00	INTEREST EARNED	24,493.14	17,055.38	24,941.00	24,941.00	14,231.13	1,482.32	10,709.87	57.06	(2,824.25)	
101-400-665.01	T & A INTEREST	1,726.00	984.69	1,700.00	1,700.00	842.95	236.02	857.05	49.59	(141.74)	
101-400-668.00	RENTS	62,350.08	43,500.06	58,000.00	58,000.00	43,500.06	4,833.34	14,499.94	75.00	0.00	
101-400-673.00	SALE OF FIXED ASSETS	2,371.00	2,371.00	0.00	0.00	801.00	0.00	(801.00)	100.00	(1,570.00)	
101-400-675.06	DONATION - CANINE UNIT	21,503.54	17,165.16	10,000.00	21,000.00	17,262.15	1,329.98	3,737.85	82.20	96.99	
101-400-676.00	CONT FROM OTHER FUNDS	0.00	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00	
101-400-676.01	REIMBURSEMENTS	4,026.26	6,663.13	0.00	0.00	1,007.00	0.00	(1,007.00)	100.00	(5,656.13)	

PERIOD ENDING 09/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 09/30/2018	2019		YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2019	DIFF 09/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET						
Fund 101 - GENERAL COUNTY											
Revenues											
101-400-676.13	89TH JURY REIMBURSEMENT	584.90	195.00	0.00	0.00	476.60	0.00	(476.60)	100.00	281.60	
101-400-676.14	CIR CRT JURY REIMBURSEMENT	1,296.80	605.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	(605.00)	
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	123,699.00	123,699.00	25,000.00	25,000.00	114,308.00	0.00	(89,308.00)	457.23	(9,391.00)	
101-400-681.00	ELECTION REFUNDS	143.68	67.04	100.00	100.00	91.20	0.00	8.80	91.20	24.16	
101-400-682.00	DATA PROCESSING FEES	21,672.98	4,000.00	18,500.00	18,500.00	5,500.00	0.00	13,000.00	29.73	1,500.00	
101-400-682.01	PA BLOOD TEST REIMB	31.61	22.05	125.00	125.00	22.68	0.76	102.32	18.14	0.63	
101-400-683.00	RETURNED CHECK FEES	318.77	244.29	200.00	200.00	150.00	0.00	50.00	75.00	(94.29)	
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	47,859.37	40,186.67	48,000.00	48,000.00	20,560.52	3,848.28	27,439.48	42.83	(19,626.15)	
101-400-687.00	WAGE REIMBURSEMENT	0.00	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	
101-400-687.06	SHERIFF WAGE REIMB/INTERNAL TR	9,618.90	7,070.55	11,000.00	11,000.00	6,421.65	2,372.45	4,578.35	58.38	(648.90)	
101-400-688.00	REFUNDS - GENERAL	8,949.06	7,597.35	2,000.00	2,000.00	2,411.64	123.24	(411.64)	120.58	(5,185.71)	
101-400-688.02	ZONING BOOKS	0.00	0.00	0.00	0.00	50.00	0.00	(50.00)	100.00	50.00	
101-400-688.06	SHERIFF WAGE REIMB	18,744.59	383.57	500.00	500.00	285.71	0.00	214.29	57.14	(97.86)	
101-400-688.08	INMATE TELEPHONE	12,416.05	16,993.87	15,000.00	15,000.00	10,035.97	1,331.82	4,964.03	66.91	(6,957.90)	
101-400-688.09	NON-REIMBURSABLE/REIMB	325.69	265.69	500.00	500.00	303.75	7.50	196.25	60.75	38.06	
101-400-688.11	M.A.P.S.	8,047.60	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00	
101-400-688.15	SHERIFF PBT'S	109.00	89.00	100.00	100.00	78.00	0.00	22.00	78.00	(11.00)	
101-400-688.17	POSTAGE REIMBURSEMENTS	0.00	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00	
101-400-688.19	SHERIFF DRUG SCREENS	684.50	548.50	600.00	600.00	467.00	27.00	133.00	77.83	(81.50)	
101-400-690.00	INS & SURETY PREMIUM REFUND	76,739.00	0.00	50,000.00	50,000.00	11,525.85	0.00	38,474.15	23.05	11,525.85	
101-400-695.00	CASH OVER/SHORT	30.46	15.46	0.00	0.00	30.00	0.00	(30.00)	100.00	14.54	
101-400-696.00	INSURANCE PROCEEDS	12,350.00	12,350.00	0.00	0.00	350.00	0.00	(350.00)	100.00	(12,000.00)	
101-400-698.00	MISC	861.69	617.54	0.00	0.00	573.18	153.58	(573.18)	100.00	(44.36)	
101-400-699.00	FUND EQUITY	0.00	0.00	1,276,929.00	1,393,475.00	0.00	0.00	1,393,475.00	0.00	0.00	
101-400-699.99	TRANSFER IN	3,067,800.47	0.00	822,954.00	822,954.00	0.00	0.00	822,954.00	0.00	0.00	
TOTAL REVENUES		14,872,886.14	6,703,308.14	13,645,042.00	13,847,405.74	6,113,566.42	1,816,276.51	7,733,839.32	44.15	(589,741.72)	
Expenditures											
101	COMMISSIONERS	132,912.48	91,862.99	157,185.00	157,185.00	90,153.86	10,830.83	67,031.14	57.36	(1,709.13)	
131	CIRCUIT COURT	292,974.10	202,993.43	340,234.00	340,328.00	221,353.24	20,809.64	118,974.76	65.04	18,359.81	
136	DISTRICT COURT	626,787.22	442,662.00	637,840.00	637,966.00	441,785.70	48,579.10	196,180.30	69.25	(876.30)	
139	VICTIM'S RIGHTS	67,696.92	49,166.00	76,968.00	77,114.74	53,585.57	6,401.68	23,529.17	69.49	4,419.57	
145	JURY BOARD	5,274.54	5,110.41	10,810.00	10,810.00	5,898.33	99.72	4,911.67	54.56	787.92	
148	PROBATE COURT	607,042.95	434,439.71	631,441.00	644,827.00	455,713.23	44,929.72	189,113.77	70.67	21,273.52	
191	ELECTIONS	31,091.61	17,627.43	20,876.00	20,876.00	610.76	0.00	20,265.24	2.93	(17,016.67)	
202	FINANCE DEPARTMENT	282,783.59	206,661.72	283,873.00	301,826.00	204,727.32	22,296.14	97,098.68	67.83	(1,934.40)	
212	ADMINISTRATIVE OFFICE	225,137.32	158,725.41	240,659.00	240,709.00	163,514.98	18,445.99	77,194.02	67.93	4,789.57	
215	CLERK/REGISTER	452,483.82	321,290.57	471,681.00	471,866.00	332,706.30	34,177.05	139,159.70	70.51	11,415.73	
225	EQUALIZATION	205,250.18	150,087.26	231,380.00	234,380.00	155,178.05	17,925.37	79,201.95	66.21	5,090.79	
228	INFORMATION SYSTEMS	320,467.49	249,791.78	388,985.00	388,985.00	295,474.71	16,178.29	93,510.29	75.96	45,682.93	
229	PROSECUTING ATTORNEY	614,691.81	443,795.86	654,957.00	663,775.00	410,391.84	41,987.04	253,383.16	61.83	(33,404.02)	
243	GIS	69,369.62	50,232.37	72,695.00	72,695.00	51,634.91	7,724.38	21,060.09	71.03	1,402.54	
253	COUNTY TREASURER	310,405.66	217,134.13	347,102.00	347,102.00	222,666.43	24,658.11	124,435.57	64.15	5,532.30	
260	TAX ALLOCATION BOARD	0.00	0.00	850.00	850.00	0.00	0.00	850.00	0.00	0.00	
265	COUNTY MAINTENANCE DEPT	485,425.33	346,157.96	512,674.00	477,474.00	325,202.07	35,718.05	152,271.93	68.11	(20,955.89)	
267	MAJOR EQ/BLDG IMP	66,187.56	46,711.12	78,500.00	77,585.00	44,285.17	(3,989.96)	33,299.83	57.08	(2,425.95)	
270	HUMAN RESOURCE	3,781.46	2,559.10	5,775.00	6,690.00	6,265.80	615.10	424.20	93.66	3,706.70	
275	DRAIN COMMISSIONER	1,192.48	813.22	6,090.00	6,090.00	2,861.03	3.11	3,228.97	46.98	2,047.81	
284	COUNTY SURVEYOR	2,149.36	1,322.02	2,150.00	2,150.00	1,273.40	0.00	876.60	59.23	(48.62)	
285	GENERAL COUNTY	460,211.78	414,229.26	593,416.00	452,012.00	306,882.28	16,773.84	145,129.72	67.89	(107,346.98)	

PERIOD ENDING 09/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2018	YTD BALANCE 09/30/2018	2019		YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE DIFF 09/30/2019 09/30/2018
				ORIGINAL BUDGET	2019 AMENDED BUDGET					
Fund 101 - GENERAL COUNTY										
Expenditures										
301	SHERIFF	1,809,905.36	1,283,548.50	1,914,341.00	2,003,138.00	1,231,394.49	132,968.46	771,743.51	61.47	(52,154.01)
302	ORV ENFORCEMENT	14,552.26	11,627.82	34,517.00	38,317.00	32,048.77	3,664.78	6,268.23	83.64	20,420.95
325	CCE 911	430,762.00	323,071.50	439,527.00	439,527.00	329,532.75	0.00	109,994.25	74.97	6,461.25
331	MARINE SAFETY	95,954.93	66,569.60	111,502.00	111,502.00	79,556.68	10,086.13	31,945.32	71.35	12,987.08
332	SNO-MOBILE SAFETY *	9,200.68	9,200.68	11,400.00	11,400.00	6,587.75	0.00	4,812.25	57.79	(2,612.93)
333	SHERIFF SECONDARY ROAD PATROL	76,285.46	54,863.43	82,039.00	82,039.00	57,604.23	6,587.33	24,434.77	70.22	2,740.80
334	STONEGARDEN GRANT	27,969.68	26,199.31	50,000.00	106,281.00	38,606.30	967.67	67,674.70	36.32	12,406.99
335	SHERIFF - LOCAL GRANTS	6,861.86	6,861.86	10,412.00	10,412.00	8,432.13	2,686.02	1,979.87	80.98	1,570.27
337	SHERIFF-FEDERAL GRANTS	8,002.57	8,002.57	0.00	0.00	0.00	0.00	0.00	0.00	(8,002.57)
338	CANINE UNIT	22,338.70	17,165.16	10,000.00	21,000.00	17,262.15	1,329.98	3,737.85	82.20	96.99
340	COURTHOUSE SECURITY	320.30	0.00	46,868.00	46,868.00	30,250.52	3,272.68	16,617.48	64.54	30,250.52
351	CORRECTIONS/COMMUNICATIONS	1,544,013.23	1,076,758.17	1,558,567.00	1,558,567.00	1,100,865.50	114,750.49	457,701.50	70.63	24,107.33
412	PLANNING/ZONING DEPT	227,466.89	147,815.71	325,273.00	325,273.00	228,992.06	30,102.88	96,280.94	70.40	81,176.35
426	TRI-COUNTY EMERGENCY MANAGEMEN	76,782.97	36,791.83	81,479.00	81,479.00	34,798.41	14,126.53	46,680.59	42.71	(1,993.42)
430	ANIMAL SHELTER/DOG WARDEN	174,885.64	135,221.71	166,053.00	166,053.00	123,028.07	307.30	43,024.93	74.09	(12,193.64)
441	DEPARTMENT OF PUBLIC WORKS	253.96	253.96	340.00	340.00	153.06	0.00	186.94	45.02	(100.90)
600	HEALTH DEPARTMENTS	343,157.00	257,367.75	348,850.00	354,963.00	263,475.18	0.00	91,487.82	74.23	6,107.43
605	C/D - HEALTH DEPARTMENT	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
648	MEDICAL EXAMINER	15,152.72	10,265.64	20,798.00	29,798.00	24,334.83	3,184.83	5,463.17	81.67	14,069.19
682	VETERANS	115,693.38	82,377.27	131,060.00	131,060.00	87,787.18	7,793.05	43,272.82	66.98	5,409.91
700	CASH CONTROL	0.00	0.00	98,295.00	109,555.00	0.00	0.00	109,555.00	0.00	0.00
731	COUNTY MSU EXTENSION OFFICE	134,785.57	99,644.12	138,001.00	138,001.00	100,731.87	5,201.20	37,269.13	72.99	1,087.75
751	FAIR GROUNDS / EVENTS	50,013.20	43,758.19	56,093.00	56,093.00	25,011.00	3,693.66	31,082.00	44.59	(18,747.19)
753	VETERANS MEMORIAL PARK	1,100.00	975.00	9,000.00	9,000.00	375.00	125.00	8,625.00	4.17	(600.00)
784	SOIL CONSERVATION	13,155.15	9,866.41	13,720.00	13,720.00	9,946.34	161.25	3,773.66	72.50	79.93
900	SPECIAL APPROPRIATIONS	103,500.00	80,000.00	80,000.00	80,000.00	80,000.00	0.00	0.00	100.00	0.00
902	APPRO/TRANSFERS TO OTHER FUNDS	3,720,377.75	474,371.84	1,914,374.00	2,090,778.00	543,014.07	111,747.74	1,547,763.93	25.97	68,642.23
941	GENERAL CONTINGENCY	0.00	0.00	28,492.00	1,046.00	0.00	0.00	1,046.00	0.00	0.00
954	INSURANCES	179,439.64	177,144.64	197,400.00	197,400.00	220,017.41	(12,007.36)	(22,617.41)	111.46	42,872.77
TOTAL EXPENDITURES		14,465,248.18	8,293,096.42	13,645,042.00	13,847,405.74	8,465,970.73	804,912.82	5,381,435.01	61.14	172,874.31
Fund 101 - GENERAL COUNTY:										
TOTAL REVENUES		14,872,886.14	6,703,308.14	13,645,042.00	13,847,405.74	6,113,566.42	1,816,276.51	7,733,839.32	44.15	(589,741.72)
TOTAL EXPENDITURES		14,465,248.18	8,293,096.42	13,645,042.00	13,847,405.74	8,465,970.73	804,912.82	5,381,435.01	61.14	172,874.31
NET OF REVENUES & EXPENDITURES		407,637.96	(1,589,788.28)	0.00	0.00	(2,352,404.31)	1,011,363.69	2,352,404.31	100.00	(762,616.03)

FROM 09/01/2019 TO 09/30/2019

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/01/2019	Total Debits	Total Credits	Ending Balance 09/30/2019
101	GENERAL COUNTY	5,159,631.72	2,142,029.48	1,148,721.31	6,152,939.89
102	FAMILY COUNSELING FUND	32,928.32	400.00	0.00	33,328.32
105	TERMINATION LIABILITY FUND	(17,445.35)	5,825.53	15,753.38	(27,373.20)
107	P A 302 TRAINING FUND	7,746.22	0.00	0.00	7,746.22
108	PUBLIC ACT 106 FUND	0.00	0.00	0.00	0.00
111	PROBATION ENHANCEMENT FUND	8,852.93	34.42	278.68	8,608.67
112	VICTIM'S RESTITUTION FUND	3,800.05	0.00	0.00	3,800.05
114	COUNTY REMONUMENTATION GRANT FUND	22,148.83	0.00	27,950.00	(5,801.17)
201	COUNTY ROAD	3,430,217.83	1,377,383.26	1,140,874.23	3,666,726.86
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	4,865.59	0.00	0.00	4,865.59
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(37,449.04)	100,525.40	102,041.15	(38,964.79)
217	AMBULANCE MILLAGE	113,954.30	0.00	29,873.41	84,080.89
218	TOWNSHIP ROAD LOAN PRG	0.00	0.00	0.00	0.00
220	DORIS REID BUILDING	134,906.69	9,373.17	3,854.89	140,424.97
226	RECYCLING	300,938.62	4,616.02	26,647.50	278,907.14
230	CELLULAR PHONE FLOW THROUGH	0.00	0.00	0.00	0.00
231	CCE 911 4% PHONE SURCHARGE	394.90	416.97	811.87	0.00
234	DNR FOREST FLOW THROUGH	37.40	0.00	0.00	37.40
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	(8,908.26)	52,232.39	46,076.68	(2,752.55)
256	REGISTER OF DEEDS AUTOMATION	426,638.91	2,917.11	1,149.43	428,406.59
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
259	MICHIGAN INDIGENT DEFENSE	22,852.98	18,767.11	56,505.35	(14,885.26)
260	SHERIFF'S WORK CREW PROGRAM	(12,734.78)	3,197.29	4,191.75	(13,729.24)
262	SHERIFF SPECIAL PROJECTS FUND	537.21	0.00	0.00	537.21
263	CONCEALED PISTOL LICENSING	56,650.76	1,524.82	0.79	58,174.79
264	LOCAL CORR OFFICER TRAIN FUND	25,833.38	681.08	0.00	26,514.46
266	D.A.R.E.	1,445.14	0.00	0.00	1,445.14
267	DRUG COURT - ADULT - CIRCUIT	21,932.94	8,415.94	13,303.06	17,045.82
268	SOBRIETY COURT	16,255.63	820.00	363.30	16,712.33
269	COUNTY LAW LIBRARY	1,931.44	0.00	1,289.80	641.64
270	VETERANS ASSISTANCE FUND	21,435.63	0.00	250.00	21,185.63
272	VETERANS MEMORIAL PARK	0.00	0.00	0.00	0.00
273	ORV FUND	1,762.50	0.00	0.00	1,762.50
276	COMPASS ACADEMY PROGRAM	32,568.05	15,953.69	13,409.96	35,111.78
277	SENIOR CITIZEN MILLAGE	481,875.71	0.00	66,803.93	415,071.78
278	CCE 911 MILLAGE	705,280.65	0.00	0.00	705,280.65
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	40,667.51	162.40	0.00	40,829.91
283	CHEBOYGAN COUNTY HOUSING GRANT	214,899.08	429.90	2.98	215,326.00
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	140.88	140.88	0.00
292	CHILD CARE - FAMILY COURT	48,216.20	110,138.39	59,673.98	98,680.61
293	SOLDIERS RELIEF	0.00	120.00	120.00	0.00
294	VETERANS TRUST	0.00	0.00	0.00	0.00
297	SENIOR CITIZENS/BUSING FUND	0.00	0.00	0.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	154,365.38	0.44	148,996.87	5,368.95
352	CTY ROAD CONST PROJECT DEBT SERVICE	328,519.57	36,026.81	0.00	364,546.38
401	CRT HOUSE PRESERVATION FUND	(154,067.88)	0.00	5,048.20	(159,116.08)
418	D.H.S. BUILDING FUND	46,250.46	1,566.66	0.00	47,817.12
422	DORIS REID BUILDING CAPITAL PROJECT FUND	0.00	0.00	0.00	0.00
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(41,123.74)	0.00	528.91	(41,652.65)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	392,177.96	0.00	0.00	392,177.96
509	COUNTY MARINA	142,185.66	62,250.11	61,808.24	142,627.53
516	100% TAX PAYMENT FUND	5,388,472.64	251,096.32	33,776.82	5,605,792.14

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 09/01/2019 TO 09/30/2019
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/01/2019	Total Debits	Total Credits	Ending Balance 09/30/2019
517	TAX FORCLOSURE FUND	694,867.34	11,424.40	6,208.99	700,082.75
561	COUNTY FAIR	56,130.78	21,367.26	43,415.70	34,082.34
588	STRAITS REGIONAL RIDE	183,314.65	168,320.90	249,786.10	101,849.45
595	JAIL COMMISSARY FUND	55,439.24	9,578.02	7,929.69	57,087.57
701	T & A ACCOUNT	1,361,995.11	9,163,032.74	3,689,894.70	6,835,133.15
706	FRIEND OF THE COURT	200.00	0.00	0.00	200.00
721	LIBRARY	139,308.51	16,276.37	0.00	155,584.88
760	DISTRICT COURT	17,274.27	0.00	998.52	16,275.75
764	INMATE TRUST FUND	13,652.87	20,661.36	21,474.54	12,839.69
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	20,060,373.87	13,617,706.64	7,029,955.59	26,648,124.92

**QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 9/30/2019
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR**

Fund	Fund Name	Beginning Fund Balance Per Audited TB	Year-to-Date Revenues	Year-to-Date Expenditures	Year-to-Date Fund Balance	Net Change in Fund Balance	
101	General County	\$8,797,636	\$6,113,566	\$8,465,971	\$6,445,232	(\$2,352,404)	
102	Family Counseling	\$31,848	\$1,480	\$0	\$33,328	\$1,480	
105	Termination Liability	\$44,765	\$0	\$72,138	(\$27,373)	(\$72,138)	A
107	PA 302 Training	\$7,965	\$1,583	\$1,802	\$7,746	(\$219)	
108	Public Act 106	\$0	\$109,899	\$109,899	\$0	\$0	Z
111	Probation Enhancement	\$10,101	\$804	\$2,296	\$8,609	(\$1,492)	
112	Victim's Restitution	\$865	\$2,935	\$0	\$3,800	\$2,935	
114	Remonumentation Grant	\$22,710	\$22,490	\$51,000	(\$5,800)	(\$28,510)	
201	County Road	\$2,019,652	\$8,775,497	\$7,128,422	\$3,666,727	\$1,647,075	R
211	Community Projects	\$4,866	\$0	\$0	\$4,866	\$0	
215	Friend of the Court	\$0	\$381,988	\$390,284	(\$8,296)	(\$8,296)	F
217	Ambulance Millage	\$0	\$352,942	\$268,861	\$84,081	\$84,081	
218	Township Road Loan	\$6,677	\$2,848	\$0	\$9,525	\$2,848	
220	Doris Reid Building	\$95,306	\$67,121	\$21,216	\$141,210	\$45,904	
226	Recycling	\$159,237	\$305,852	\$185,239	\$279,850	\$120,613	
230	Cellular Phone Flow Through	\$0	\$137,204	\$137,204	\$0	\$0	Z
231	CCE 911 4% Phone Surcharge	\$0	\$120,945	\$120,945	\$0	\$0	Z
234	DNR Forest Flow Through	\$0	\$3,902	\$3,864	\$37	\$37	Z
245	Public Improvement	\$6,041	\$0	\$0	\$6,041	\$0	
249	Building Department Fund	\$0	\$314,360	\$317,277	(\$2,917)	(\$2,917)	
256	Register of Deeds Automation	\$410,920	\$26,088	\$8,600	\$428,408	\$17,488	
258	Disaster Contingency	\$10,000	\$0	\$0	\$10,000	\$0	
259	Indigent Defense	\$111,553	\$114,717	\$251,058	(\$24,788)	(\$136,341)	
260	Sheriff Work Crew Program	\$0	\$6,855	\$20,134	(\$13,279)	(\$13,279)	A
262	Sheriff Special Projects	\$1,146	\$0	\$609	\$537	(\$609)	
263	Concealed Pistol Licensing	\$45,923	\$12,251	\$0	\$58,174	\$12,251	
264	Local Corrections Officer Training	\$23,132	\$5,869	\$2,486	\$26,514	\$3,382	
266	D.A.R.E	\$2,149	\$0	\$704	\$1,445	(\$704)	
267	Drug Court	\$30,121	\$95,521	\$85,694	\$39,948	\$9,827	
268	Sobriety Court	\$16,748	\$5,525	\$5,587	\$16,686	(\$62)	
269	Law Library	\$0	\$11,975	\$11,333	\$642	\$642	F
270	Veterans Assistance	\$22,305	\$123	\$1,243	\$21,186	(\$1,119)	
272	Veterans Memorial Park	\$1,200	\$29,352	\$30,552	\$0	(\$1,200)	C
273	ORV	\$1,763	\$0	\$0	\$1,763	\$0	
276	Compass Academy	\$0	\$95,504	\$49,511	\$45,993	\$45,993	S

**QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 9/30/2019
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR**

Fund	Fund Name	Beginning Fund Balance Per Audited TB	Year-to- Date Revenues	Year-to- Date Expenditures	Year-to- Date Fund Balance	Net Change in Fund Balance
277	Senior Citizen Millage	\$222,945	\$706,059	\$513,932	\$415,072	\$192,127
278	CCE 911 Millage	\$0	\$705,596	\$316	\$705,281	\$705,281
281	Housing Escrow	\$35,228	\$5,677	\$75	\$40,830	\$5,602
283	Housing Grant	\$172,715	\$39,448	\$66	\$212,097	\$39,382
289	Cheboygan Social Services	\$0	\$887	\$887	\$0	\$0
292	Child Care Welfare/Probate	\$74,492	\$694,649	\$686,293	\$82,848	\$8,356
293	Soldier's Relief	\$0	\$2,113	\$2,113	\$0	\$0
297	Senior Citizens/Busing	\$0	\$18,750	\$18,750	\$0	\$0
299	DAV Van	\$600	\$0	\$0	\$600	\$0
351	Inverness Sewer Project	\$5,365	\$202,997	\$202,994	\$5,369	\$4
352	County Road Debt Service	\$391,766	\$180,200	\$189,420	\$382,546	(\$9,220)
401	Court House Preservation	\$0	\$0	\$159,116	(\$159,116)	(\$159,116)
418	DHS Building Fund	\$33,717	\$14,100	\$0	\$47,817	\$14,100
430	Animal Control Capital Project	\$0	\$0	\$41,653	(\$41,653)	(\$41,653)
450	CCE 911 Development	\$392,178	\$14,800	\$14,800	\$392,178	\$0
509	County Marina	\$1,262,283	\$458,924	\$480,167	\$1,241,039	(\$21,244)
516	100% Tax Payment Fund	\$6,890,724	\$364,413	\$0	\$7,255,137	\$364,413
517	Tax Foreclosure Fund	\$713,630	\$101,953	\$76,522	\$739,061	\$25,431
561	County Fair	\$11,091	\$153,147	\$134,417	\$29,821	\$18,730
588	Straits Regional Ride	\$142,974	\$1,162,598	\$1,065,561	\$240,011	\$97,037
595	Jail Commissary Fund	\$43,227	\$112,758	\$98,897	\$57,087	\$13,860
802	Revolving Drain Fund	\$100	\$0	\$0	\$100	\$0
TOTALS		\$22,277,664	\$22,058,262	\$21,429,906	\$22,906,020	\$628,356

A Funded by an annual year end appropriation - fund balance will be positive at year end.

Z Pass through account or reimbursement grant - fund should have a zero (\$0) fund balance.

R As recorded on the books of the County.

This entity does their own record keeping and trial balances are combined at year end for audit purposes.

F Funded on an as needed basis - fund should have a zero (\$0) fund balance at the end of the year.

S SAYPA Fund was renamed Compass Academy Fund as of 10/1/19.

C Will be closed at 12/31/19; no activity expected during 2020.

* Pass through account - disbursement to be made prior to year end - fund balance will be \$0.

Cheboygan County
Summary of Expenses by Category
Prepared as of 9/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2018 AMENDED BUDGET	2018 ACTIVITY THRU 9/30/18	2019 AMENDED BUDGET	2019 ACTIVITY THRU 9/30/19	% Change From 2018 YTD Budget to 2019 YTD Budget	% Change From 2018 YTD Activity to 2019 YTD Activity	2018 % of Total Activity	2019 % of Total Activity
700 Total	Uncategorized	237,946	0	118,373	0	-50.25%	0.00%		
	Subtotal Uncategorized	237,946	0	118,373	0	-50.25%	0.00%	0.00%	0.00%
703 Total	Wages	1,146,411	813,627	1,167,832	853,890	1.87%	4.95%		
704 Total	Wages	64,476	57,673	59,357	51,680	-7.94%	-10.39%		
705 Total	Wages	0	0	0	0	0.00%	0.00%		
718 Total	Wages	3,785,268	2,708,223	3,894,425	2,832,360	2.88%	4.58%		
719 Total	Wages	63,631	30,737	87,113	58,144	36.90%	89.17%		
720 Total	Wages	23,288	19,405	23,470	23,187	0.78%	19.49%		
724 Total	Wages	16,354	9,164	15,725	6,750	-3.85%	-26.34%		
	Subtotal Wages	5,099,428	3,638,830	5,247,922	3,826,011	2.91%	5.14%	43.88%	45.19%
706 Total	Per Diem	65,760	36,219	65,760	34,205	0.00%	-5.56%		
	Subtotal Per Diem	65,760	36,219	65,760	34,205	0.00%	-5.56%	0.44%	0.40%
710 Total	Health Insurance	0	0	0	0	0.00%	0.00%		
711 Total	Retirement Expense	0	0	0	0	0.00%	0.00%		
712 Total	Fringe Benefits	2,591,669	1,816,862	2,645,175	1,850,378	2.06%	1.84%		
715 Total	Opt Out	0	0	0	0	0.00%	0.00%		
716 Total	Longevity	0	0	0	0	0.00%	0.00%		
717 Total	Cleaning Allowance	17,600	17,700	18,500	17,700	5.11%	0.00%		
	Subtotal Fringe Benefits	2,609,269	1,834,562	2,663,675	1,868,078	2.09%	1.83%	22.12%	22.07%
722 Total	Year-end Salary Adjustments (Accruals)	0	(147,113)	0	(179,844)	0.00%	22.25%		
	Subtotal Year-end Salary Adjustments	0	(147,113)	0	(179,844)	0.00%	22.25%	-1.77%	-2.12%
727 Total	Office Supplies	78,842	51,540	74,474	42,263	-5.54%	-18.00%		
728 Total	Printed Matter	1,079	0	300	252	-72.20%	0.00%		
730 Total	Postage	71,144	45,767	67,102	48,422	-5.68%	5.80%		
740 Total	Inmate Meals	256,000	178,873	185,000	115,163	-27.73%	-35.62%		
744 Total	Other Supplies	22,413	8,163	26,115	6,798	16.52%	-16.73%		
746 Total	Uniform Expense	8,456	4,978	10,200	6,603	20.63%	32.64%		
747 Total	Oil/Gas/Repairs	79,356	48,416	77,195	37,658	-2.72%	-22.22%		
748 Total	Periodicals	2,200	813	2,200	868	0.00%	6.72%		
750 Total	Operating Supplies	439,378	323,072	439,377	329,533	0.00%	2.00%		
760 Total	Medical Supplies	51,000	29,879	101,000	86,637	98.04%	189.96%		
775 Total	Janitorial Supplies	24,553	15,510	24,500	16,794	-0.21%	8.28%		
	Subtotal Supplies	1,034,420	707,012	1,007,464	690,991	-2.61%	-2.27%	8.53%	8.16%

Cheboygan County
Summary of Expenses by Category
Prepared as of 9/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2018 AMENDED BUDGET	2018 ACTIVITY THRU 9/30/18	2019 AMENDED BUDGET	2019 ACTIVITY THRU 9/30/19	% Change From 2018 YTD Budget to 2019 YTD Budget	% Change From 2018 YTD Activity to 2019 YTD Activity	2018 % of Total Activity	2019 % of Total Activity
802 Total	Professional and Contractual Services - Health	5,899	1,277	5,550	1,286	-5.92%	0.68%		
803 Total	Filing Fees	1,000	0	1,000	140	0.00%	100.00%		
804 Total	Transcripts	6,800	1,297	5,345	1,631	-21.40%	25.70%		
805 Total	Jury Fees	23,400	3,285	25,650	8,049	9.62%	145.00%		
806 Total	Witness Fees	14,300	197	14,300	1,141	0.00%	100.00%		
809 Total	Appeals Fees	8,400	2,531	7,196	6,871	-14.34%	171.43%		
810 Total	Professional/Contractual Services	276,007	189,322	341,261	161,507	23.64%	-14.69%		
811 Total	Professional and Contractual Services - Janitorial	9,000	7,615	9,500	7,519	5.56%	-1.26%		
812 Total	Extraditions	2,000	731	2,000	758	0.00%	100.00%		
825 Total	Professional/Contractual Services - Legal	315,120	216,389	174,200	110,969	-44.72%	-48.72%		
827 Total	Memberships and Subscriptions	51,395	40,150	51,168	42,714	-0.44%	6.38%		
831 Total	Laundry	3,000	1,508	4,000	2,507	33.33%	66.20%		
	Subtotal Professional and Contractual Services	716,321	464,303	641,169	345,092	-10.49%	-25.68%	5.60%	4.08%
833 Total	Veteran's Burial	13,500	6,695	13,500	6,695	0.00%	0.00%		
	Subtotal Veteran's Burial	13,500	6,695	13,500	6,695	0.00%	0.00%	0.08%	0.08%
835 Total	Health Services	389,871	290,736	419,021	314,885	7.48%	8.31%		
	Subtotal Health Services	389,871	290,736	419,021	314,885	7.48%	8.31%	3.51%	3.72%
837 Total	Other Welfare Services	111,995	83,996	111,995	83,996	0.00%	0.00%		
	Subtotal Other Welfare Services	111,995	83,996	111,995	83,996	0.00%	0.00%	1.01%	0.99%
846 Total	Uniform Expense	2,150	1,304	2,200	1,083	2.33%	-16.94%		
	Subtotal Uniforms	2,150	1,304	2,200	1,083	2.33%	-16.94%	0.02%	0.01%
852 Total	Utilities - Telephone	39,679	26,651	42,209	29,728	6.38%	11.55%		
	Subtotal Communications (Utilities)	39,679	26,651	42,209	29,728	6.38%	11.55%	0.32%	0.35%
863 Total	Travel/Lodging/Meals	67,978	32,327	64,399	30,785	-5.26%	-4.77%		
864 Total	Tuition	1,500	237	2,415	2,415	61.00%	918.99%		
957 Total	Training/Education	41,306	14,216	48,260	28,020	16.84%	97.10%		
	Subtotal Travel/Training	110,784	46,780	115,074	61,220	3.87%	30.87%	0.56%	0.72%
872 Total	Licensing Fees	0	0	0	0	0.00%	0.00%		
	Subtotal Licensing Fees	0	0	0	0	0.00%	0.00%	0.00%	0.00%
900 Total	Advertising	12,303	8,640	11,560	7,472	-6.04%	-13.52%		
	Subtotal Printing and Publishing	12,303	8,640	11,560	7,472	-6.04%	-13.52%	0.10%	0.09%
910 Total	Insurance	197,400	177,145	198,446	220,017	0.53%	24.20%		
	Subtotal Insurance	197,400	177,145	198,446	220,017	0.53%	24.20%	2.14%	2.60%
920 Total	Utilities	120,000	100,332	153,000	124,224	27.50%	23.81%		
	Subtotal Utilities	120,000	100,332	153,000	124,224	27.50%	23.81%	1.21%	1.47%

Cheboygan County
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Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2018 AMENDED BUDGET	2018 ACTIVITY THRU 9/30/18	2019 AMENDED BUDGET	2019 ACTIVITY THRU 9/30/19	% Change From 2018 YTD Budget to 2019 YTD Budget	% Change From 2018 YTD Activity to 2019 YTD Activity	2018 % of Total Activity	2019 % of Total Activity
930 Total	Repairs and Maintenance	46,702	12,468	84,100	27,213	80.08%	118.26%		
934 Total	Repairs and Maintenance	43,448	28,588	43,895	15,200	1.03%	-46.83%		
935 Total	Repairs and Maintenance	3,000	137	1,235	1,234	-58.83%	801.01%		
936 Total	Repairs and Maintenance	28,000	28,137	10,000	3,065	-64.29%	-89.11%		
937 Total	Equipment Maintenance	20,500	15,558	20,500	13,817	0.00%	-11.19%		
	Subtotal Repairs	141,650	84,888	159,730	60,529	12.76%	-28.70%	1.02%	0.71%
949 Total	Rental Expense	10,566	6,630	10,671	8,533	0.99%	28.70%		
950 Total	Equipment	53,997	33,880	194,172	111,528	259.60%	229.19%		
	Subtotal Rental	64,563	40,510	204,843	120,061	217.28%	196.37%	0.49%	1.42%
955 Total	Carried Forward Fund Equity	6,146	0	0	0	-100.00%	0.00%		
	Subtotal Carried Forward Fund Equity	6,146	0	0	0	-100.00%	0.00%	0.00%	0.00%
958 Total	Miscellaneous Expenses/Fees	10,815	7,593	12,400	8,725	14.66%	14.91%		
959 Total	Miscellaneous Expenses/Fees	8,532	11,643	14,277	13,230	67.34%	13.64%		
960 Total	Miscellaneous Expenses/Other Services	46,460	31,989	49,346	31,410	6.21%	-1.81%		
	Subtotal Miscellaneous Expense	65,807	51,224	76,023	53,365	15.52%	4.18%	0.62%	0.63%
903 Total	Appropriations	112,500	80,000	80,000	80,000	-28.89%	0.00%		
904 Total	Appropriations	7,306	0	7,306	0	0.00%	0.00%		
961 Total	Appropriations	130,104	41,564	167,869	68,637	29.03%	65.13%		
963 Total	Appropriations	20,000	0	35,000	0	75.00%	0.00%		
964 Total	Appropriations	88,240	40,452	85,000	28,607	-3.67%	-29.28%		
965 Total	Appropriations	648,630	385,012	778,559	437,295	20.03%	13.58%		
966 Total	Appropriations	35,000	5,353	32,690	38,789	-6.60%	624.63%		
	Subtotal Appropriations	1,041,780	552,382	1,186,424	653,328	13.88%	18.27%	6.66%	7.72%
969 Total	Contingency	5,000	0	5,000	0	0.00%	0.00%		
	Subtotal Contingency	5,000	0	5,000	0	0.00%	0.00%	0.00%	0.00%
970 Total	Capital Outlay/Equipment	127,962	130,835	181,911	8,346	42.16%	-93.62%		
975 Total	Maintenance/Equipment/Miscellaneous	12,000	6,607	9,650	0	-19.58%	-100.00%		
977 Total	Office Equipment/Furniture/Computers	217,200	150,560	206,712	136,487	-4.83%	-9.35%		
	Subtotal Capital Outlay	357,162	288,002	398,273	144,834	11.51%	-49.71%	3.47%	1.71%
999 Total	Transfer Out	3,327,825	0	1,005,744	0	-69.78%	0.00%		
	Subtotal Transfer Out	3,327,825	0	1,005,744	0	-69.78%	0.00%	0.00%	0.00%
Grand Total		15,770,757	8,293,096	13,847,406	8,465,971	-12.20%	2.08%	100.00%	100.00%

Cheboygan County
Summary of Expenses by Category
Prepared as of 9/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

Activity	Description	2018 AMENDED BUDGET	2018 ACTIVITY THRU 9/30/18	2019 AMENDED BUDGET	2019 ACTIVITY THRU 9/30/19	% Change From 2018 YTD Budget to 2019 YTD Budget	% Change From 2018 YTD Activity to 2019 YTD Activity	2018 % of Total Activity	2019 % of Total Activity
Fringe Benefit Detail									
	Health Insurance		727,332		774,314		6.46%		
	MERS and Administrator's Retirement		610,934		557,646		-8.72%		
	Longevity		15,720		17,866		13.65%		
	Opt-out		40,372		45,666		13.11%		
	FICA, Worker's Comp, MESC, LTD, Life Insurance, Deferred Comp Match		440,205		472,587		7.36%		
712 Total	Fringe Benefits	2,609,269	1,834,562	2,663,675	1,868,078	2.09%	1.83%		

Wage and Fringe	7,774,456	5,362,497	7,977,357	5,548,450	2.61%	3.47%	64.66%	65.54%
Supplies	1,034,420	707,012	1,007,464	690,991	-2.61%	-2.27%	8.53%	8.16%
Prof/Con Services	716,321	464,303	641,169	345,092	-10.49%	-25.68%	5.60%	4.08%
Appropriations and Transfers Out	4,369,605	552,382	2,192,168	653,328	-49.83%	18.27%	6.66%	7.72%
Total Highlighted Categories	13,894,803	7,086,193	11,818,158	7,237,861	-14.95%	2.14%	85.45%	85.49%
Remaining Categories	1,875,955	1,206,903	2,029,248	1,228,110	8.17%	1.76%	14.55%	14.51%
Grand Total	15,770,757	8,293,096	13,847,406	8,465,971	-12.20%	2.08%	100.00%	100.00%

ADMINISTRATOR'S REPORT

11-12-19

BUDGET: A revised draft budget will be distributed and reviewed at the meeting. A final draft version will be placed in the November 26, 2019 packet. The Public Hearing and budget adoption is scheduled for December 10, 2019 Board Meeting.

INDIGENT DEFENSE: A new Michigan Indigent Defense Commission standard requires the separation of Indigent Defense services from the Courts. Currently the program is administered by the Circuit Court. The new standard will require Counties to have an assigned counsel to administer the program. Three RFP's have been received. Staff will have recommendation for Board consideration for the December 10, 2019 meeting

Staff is also working with the Public Defender to renew our Public Defender Contract for the December 10, 2019 meeting.

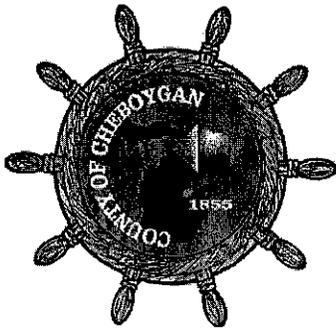
MARINA: The engineer has submitted plans and specifications for the Marina project to EGLE and the Army Corp of Engineers. The permit is expected to have final review by EGLE by mid December.

COUNTY BUILDING

REPAIRS: A second structural engineer inspected the block curtain wall and scanned the wall in order to provide a design recommendation concerning a repair or replacement plan. The report is expected to be completed by mid-November. Once completed engineering design prints and specifications will need to be completed to provide to Clark Construction.

SALE OF VEHICLE:

The County has received two local bids and awaits any offers that may be received by on line auction for the sale of a 2012 Jeep Compass with transmission problems. The vehicle has approximately 127,000 miles. The County will sell the vehicle at the highest bid received.



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Cheboygan County

Board of Commissioners' Meeting

November 12, 2019

Title: Fairgrounds Event Agreements

Summary: I have two Fairgrounds events to be approved for 2020. They are two new events that have not been approved before.

Seedums Garden Club: Would like to use the first barn on May 8th, 9th, and 10th, 2020. They will be hosting a Gardening Garage Sale May 9th from 9:00am to 3:00pm.

Cheboygan Kiwanis Club: Would like to use the midway, front lawn area, restrooms, and potentially the grandstands if weather is a factor on July 16th, 17th, 18th, and 19th. They will be hosting a Bean Bag Tournament Saturday, July 18th.

Financial Impact: All of these groups are nonprofit organizations and they are considered County Adult Nonprofit in our Fairgrounds Policy, therefore they will not be charged for the use of the Fairgrounds.

Recommendation: Approve Event Agreements as presented and authorize Chair to sign.

Prepared by: Darian Hughey

Department: Maintenance

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on November 12, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Seedums Garden Club whose address is 216 Pine-ridge Trail, Cheboygan MI 49721.

~~§~~ For-profit Organization

Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: 1st Bldg on right (the "Property") for the following period: May 8, 9, 10, 2020 One day sale only on May 9 - from 9:00-3:00 - Allowing for Setup & Clean-up (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): Everything Yard and Gardening Garage Sale

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$ 0) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing. The decision whether or not to

authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

Its: Chairperson of the Cheboygan
County Board of Commissions

EVENT HOLDER:

Sue Cleary, Pres.
Signature *Seedums Garden Club*
Name: *Sue Cleary*
Address: *5356 N. Black River Rd*
Cheboygan, MI 49721
Phone: *231 7625-2161*
Cell: *230-388-6847*
Email: *scleary2161@gmail.com*

FAIRGROUND EVENT AGREEMENT

THIS AGREEMENT is entered into by the parties to be effective on November 12, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, PO Box 70, Cheboygan, Michigan 49721 ("County") and Cheboygan Rowan's Club whose address is POB 324, Cheboygan

For-profit Organization

Non-profit Organization

In consideration of the mutual covenants and promises contained herein the parties agree as follows:

1. DESCRIPTION

The County hereby agrees to allow Event Holder to use the Cheboygan County Fairgrounds, including the following buildings and areas: see attachment (the "Property") for the following period: 7/16/20 ~ 7/19/20 (the "Event Period").

2. POSSESSION AND USE OF PROPERTY

Event Holder may only use the Property during the Event Period for the following purpose(s): see attachment

3. FEE AND DEPOSIT

The Event Holder shall pay to the County a fee of (\$0) for the use of the Property no less than four (4) weeks prior to the date of the Event Period. Provided, however, at the time this Agreement is signed the Event Holder shall pay to the County a non-refundable deposit equal to 25% of the fee specified herein, or \$100.00, whichever is greater. The Event Holder shall be given a credit toward the payment of the fee specified herein in the amount of the deposit paid.

4. ASSIGNMENT

This Agreement may not be assigned, in whole or in part, by the Event Holder.

5. REPAIR AND MAINTENANCE

Event Holder shall leave the Property in the same condition as the date that the Event is held.

6. IMPROVEMENTS

Event Holder shall not make any improvements to the Property unless it is approved in advance by the County Administrator in writing.¹ The decision whether or not to authorize any improvements shall be by the County Administrator in the exercise of his or her absolute discretion. If any improvements are authorized by the County Administrator, the improvements shall be done at the expense of the Event Holder and under such conditions as shall be set by the County Administrator.

7. FAIRGROUNDS USAGE & FEES POLICY

The Event Holder hereby agrees to fully comply with the terms and conditions of the Cheboygan County Fairgrounds Usage & Fees Policy, attached hereto and incorporated herein by reference.

8. INSURANCE

No less than eight (8) weeks before the Event Period begins the Event Holder shall provide to the County a certificate of insurance coverage meeting the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy. Notwithstanding the requirements of the Cheboygan County Fairgrounds Usage & Fees Policy, the County Administrator, in consultation with the County's insurance provider, shall have the authority to require additional insurance coverage or higher liability limits based on the specific event to be held. Any such additional coverage or higher liability limits shall be specified in writing, signed by both parties, and attached to this Agreement.

9. INDEMNIFICATION

The Event Holder shall indemnify and hold harmless the County, the Cheboygan County Fair, and their officers, agents, employees, volunteers, insurance companies, successors, and assigns for any claims made or damages in any way arising from Event Holder's use of the Property, violation of this Agreement, or violation of the Cheboygan County Fairgrounds Usage & Fees Policy, including the costs of any litigation or other legal proceeding and reasonable attorney's fees. This provision shall apply to any claims by the Event Holder, its agents or any third party.

10. MISCELLANEOUS

- a. The Property shall not be used for any unlawful purpose.
- b. The Event Holder shall abide by all state and local laws in respect to the operation of the activities authorized in Paragraph 2 above on the Property and in respect to the manner in which it uses the Property.
- c. The Event Holder acknowledges that it has examined the Property prior to the execution of this Agreement, or has had an opportunity to do so, and that it knows the condition thereof. The Event Holder acknowledges that all representations as to

the condition of the Property or the state of repairs thereof have been made by the County or its agent. Any representations regarding the Property are only set

2

forth in this Agreement and the Cheboygan County Fairgrounds Usage & Fees Policy. The Event Holder specifically accepts the Property in its present condition at the date of the execution of this Agreement and accepts the Property as being suitable for the activities authorized in Paragraph 2 above.

- d. This Agreement has been approved in advance by the Event Holder, and the Event Holder has or has had the opportunity to review this Agreement with legal counsel. If the Event Holder is a corporation, limited liability company, or other legal entity, its execution of this Agreement has been approved in advance in accord with its bylaws or organizational documents, and the party executing on behalf of the Event Holder has the legal authority to do so and to bind the Event Holder.
- e. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force or effect.
- f. This Agreement contains the entire agreement between the parties and any subsequent agreement made hereafter shall be ineffective to change, modify or discharge this Agreement, either in whole or in part, unless such an agreement is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought.

IN WITNESS WHEREOF this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

By: _____

Its: Chairperson of the Cheboygan County
Board of Commissions

EVENT HOLDER:

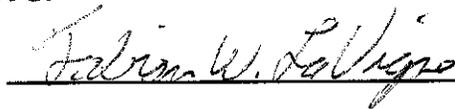
Fabian W. LaVigne - Kiwanis Pres.
Signature

Name: Fabian W. LaVigne

4640 Beacon Ln, Cheboygan
(H) 231-625-8201 (C) 810-358-7826
fandnlav20@att.net

Request for use of the Cheboygan County Fairgrounds

The Kiwanis Club of Cheboygan would like to use the fairgrounds to put on a Cornhole/Bean Bag Tournament. To make this an attraction and to encourage people to attend as participants or viewers, we also want to encourage a variety of vendors to set up shop. We would also like to have a beer tent on site and will have music entertainment. At this time, it is difficult to say how many buildings we would need. Should we have nice weather, we hope everything will be outside of any buildings. The grandstand area may be the best place for the tournament, but I like having activities where the public driving by can see activity. We are not planning on putting vendors indoors. We would look for indoor use for the tournament if we have inclement weather. We will work with anyone designated to keep them informed of our progress and plans. I am more than willing to answer any questions one may have.



Fabian W. LaVigne – Pres. Of Chev. Kiwanis Club

(h) 231-625-8201 (c) 810-358-7826



Cheboygan County Board of Commissioners' Meeting

November 12, 2019

Title: 2020 Cheboygan County Capital Improvements Program (CIP)

Summary:

Attached hereto is the 2020 Capital Improvements Program (CIP) document as approved by the Planning Commission.

The Michigan Planning Enabling Act (Act 33, 2008) requires local municipalities that have adopted a master plan to prepare an annual CIP, a blueprint that shows those public structures and/or improvements in general order of priority that will be needed (or desirable) and can be undertaken within the ensuing six-year period. This CIP indicates planned capital improvement expenditures for the period 2020 through 2025.

The inclusion of a particular project in the CIP does not require any public entity or department of the county to fund or complete the project; rather, the CIP is intended, in part, as a long-range planning and physical development coordination tool. The CIP also serves to help maximize financial and other resource capacities.

Note that the 2020-2029 Cheboygan County Airport Authority CIP is a distinct document included at the end of this report.

The Planning Commission recommended the 2020 CIP for approval to the Board of Commissioners after review and discussion during a public meeting on October 16, 2019. No public comments were heard.

Financial Impact: None

Recommendation: Approve the 2020 Capital Improvement Program, per the Planning Commission's recommendation.

Prepared by: Michael Turisk, Planning Director

Department: Planning and Zoning

CHEBOYGAN COUNTY



CAPITAL IMPROVEMENT PROGRAM 2020 - 2025

Reviewed and approved by the Planning Commission on October 16, 2019

Approved by the Board of Commissioners on November 12, 2019

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Introduction

The Michigan Planning Enabling Act (Act 33, 2008) requires local municipalities that have adopted a master plan to annually prepare a Capital Improvement Program (CIP), a planning tool that can coordinate community planning, financial capacity and physical development. A Capital Improvement Plan may be considered a blueprint for planning capital improvement expenditures, and determine conformity with the adopted 2014 Master Plan and in turn achieve long-term planning goals. The Planning Enabling Act provides that the Capital Improvements Program show those public structures and improvements in general order of priority that will be needed or desirable and can be undertaken within the ensuing 6-year period.

The inclusion of a project in a Capital Improvement Program does not require any public entity or County department to fund or complete the project. This report has been prepared and projected on a one-time cash basis that lists the potential project and its estimated cost as provided by various agencies and departments. This cash method of reporting may suggest a substantial one-time cost for many improvements. Not considered are such factors as debt amortization or shared expenses such as grants or other sources of financial aid.

The projects listed in this report should be identified or prioritized as needed or desirable by the Planning Commission and make a determination that they do not conflict with the Master Plan. Note that the 2020-2029 Cheboygan County Airport Capital Improvement Plan is a distinct document found at the end of this report.

Definition

Capital improvements for the purposes of this Capital Improvement Program shall be defined as additions to County assets that are the result of construction or purchase of land, buildings or facilities or renovations of the same, with an estimated useful life of five (5) years or more and exceed an estimated cost of \$15,000.00.

Procedure

1. Planning and Zoning Department staff gathers project information from agencies and County departments for inclusion in the CIP.
2. Proposed projects are reviewed by the Planning Commission.
3. Agency and department representatives may provide reports to the Planning Commission by request.
4. Staff will present the draft CIP to the Planning Commission for review.
5. The Planning Commission will discuss the draft CIP during a public meeting.
6. The Planning Commission will forward a recommendation to the Board of Commissioners.
7. The Board of Commissioners will approve, modify or reject with rationale, the CIP.
8. The Planning Commission will annually review the CIP by employing the aforementioned procedure.

Project Prioritizing

Projects are presented in a general order of priority in consideration of factors listed in the following categories:

- a) Needed (essential; should do):
 - Addresses an objective of the Master Plan.

- Satisfies a legal obligation.
- Corrects a condition dangerous to public health and safety.
- Reduces future operating and maintenance costs.
- Leverages local, state or federal funds.
- Prevents irreparable damage to a valuable public facility.
- Stimulates economic growth and private investment.

b) Desirable (important; could do):

- Provides a new or expanded level of service.
- Provides a facility improvement that would enhance efficiency or use with minimal or no increase in operating costs.
- Enhances cultural or natural resources.

Project Descriptions

Needed Project Category

Project Description

Project Title: Fuel Tank and Fuel Dock Replacement and Upgrade

Agency: Cheboygan County Marina

Project Type: Facility Replacement

Project Description: Existing fuel dock and fuel tank was constructed and installed in 1988. A new dock is proposed to replace the existing dock. Replacement of the existing fuel storage tank is also proposed.

Year(s) of Project: 2019-2020

Estimated Cost: \$1,050,000

Planning Commission Priority Category: Needed

Project Description

Project Title: County Building Trim Panel/Window Replacement

Agency: Cheboygan County

Project Type: Facility Maintenance

Project Description: Replacement of panels and windows of County Building

Year(s) of Project: 2022 contingent on funding

Estimated Cost: \$550,000

Planning Commission Priority Category: Needed

Project Description

Project Title: County Building Elevator Replacement

Agency: County Building Maintenance Department

Project Type: Facility Maintenance

Project Description: Replacement of elevator

Year(s) of Project: 2021 contingent on funding

Estimated Cost: \$250,000

Planning Commission Priority Category: Needed

Project Description

Project Title: County Building Parking Lot Seal Coating

Agency: Cheboygan County

Project Type: Facility Maintenance

Project Description: The current paved parking area needs to be seal coated and striped.

Year(s) of Project: 2021

Estimated Cost: \$50,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Fuel Tank Replacement

Agency: Cheboygan County

Project Type: Facility Replacement

Project Description: Replace fuel tank and pump at County Building

Year(s) of Project: 2023

Estimated Cost: \$280,000

Planning Commission Priority Category: Needed

Project Description

Project Title: County Building Drive

Agency: Cheboygan County

Project Type: Road Reconstruction

Project Description: Reconstruct County Building drive

Year(s) of Project: 2020

Estimated Cost: \$250,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Sand Road Senior Center Parking lot repair

Agency: Cheboygan County Council on Aging

Project Type: Facility Maintenance

Project Description: The area in front of the small garage will be reconstructed and paved.

Year(s) of Project: 2020

Estimated Cost: \$20,000

Planning Commission Priority Category: Needed

Project Description

Project Title: County Building Energy Efficiency Upgrades

Agency: County Building Maintenance

Project Type: Facility Improvement

Project Description: Several energy efficiency upgrades are planned over a three-year period. The upgrades include new energy efficient valves and fixtures in the restrooms, automatic light switches were practical throughout the building, energy efficient hot water heating systems, lighting and electrical upgrades. The upgrades will reduce energy costs that will pay for the cost of Improvement over time.

Year(s) of Project: 2020 to 2025

Estimated Cost: \$15,000 each year

Planning Commission Priority Category: Needed

Project Description

Project Title: South River Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Orchard Beach Road to Wylie Road (1.74 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2020

Estimated Cost: \$636,122

Planning Commission Priority Category: Needed

Project Description

Project Title: East Burt Lake Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Mullett Burt Road to Birchwood Road (1.54 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2020

Estimated Cost: \$680,000

Planning Commission Priority Category: Needed

Project Description

Project Title: VFW Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Riggsville Road to M-27 (1.73 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2020

Estimated Cost: \$520,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Black River Road over Black River (Gainor Bridge)

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Superstructure replacement.

Year(s) of Project: 2020

Estimated Cost: \$2,000,000.00

Planning Commission Priority Category: Needed

Project Description

Project Title: South River Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Wylie Road to Black River Road (2.90 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2021

Estimated Cost: \$1,035,000.00

Planning Commission Priority Category: Needed

Project Description

Project Title: Black River Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: M-68 then north 4000 feet (1.09 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2021

Estimated Cost: \$400,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Levering Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: Hill Road to Inverness Trail (2.99 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2022

Estimated Cost: \$635,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Riggsville Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: VFW Road to Kate Hanson Road (2.24 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2022

Estimated Cost: \$800,000

Planning Commission Priority Category: Needed

Project Description

Project Title: Topinabee Mail Route Road

Agency: Cheboygan County Road Commission

Project Type: Rehabilitation

Project Description: South Extension Road to M-27 (1.13 miles). Project scope includes bituminous base crush, shape and resurface, drainage corrections, ditching and restoration.

Year(s) of Project: 2022

Estimated Cost: \$400,000

Planning Commission Priority Category: Needed



Cheboygan County Board of Commissioners' Meeting

November 12, 2019

Title: SRR Transportation Manager Employment Agreement- Rebecca Charboneau

Summary: The position of Transportation Manager was advertised by the County on the County web site, local paper and State transportation web site. County received approximately 20 applications for the position and interviewed 2. Ms. Charboneau will be promoted from the Interim Manager position.

Financial Impact: Position salary begins at \$55,000 plus benefits.

Recommendation: Motion to approve employment agreement with and appoint Rebecca Charboneau as SRR Transportation Manager.

Prepared by: Jeffery B. Lawson

Department: Administrative

Employment Agreement

THIS AGREEMENT, is made and entered into to be effective the 12th day of November, 2019 by and between the Cheboygan County, a municipal corporation, whose address is 870 South Main Street, P.O. Box 70, Cheboygan, Michigan 49721 (hereinafter called "Employer") and Rebecca Charboneau, whose address is 1010 Lafayette Ave., Cheboygan, Michigan 49721 (hereinafter called "Employee").

In consideration of the mutual promises contained herein the parties hereby agree as follows:

Section 1: Term

The term of this Agreement shall be three (3) years, beginning November 12, 2019 and ending November 11, 2022.

Section 2: Duties and Authority

Employer hereby employs Employee as the Cheboygan County Straits Regional Ride Transportation Manager for the term of this Agreement under the terms and conditions specified herein. Employee shall perform the functions and duties specified in the job description, attached hereto and incorporated herein by reference as Exhibit A. In addition, Employee shall perform such additional duties assigned by Employer. Except as provided in Section 12, during the term of this Agreement, Employee shall not engaged in any other business activity or accept any other employment, whether or not such business activity is pursued for gain, profit, or other pecuniary advantage.

Section 3: Compensation

- A. Employer agrees to pay Employee an annual base salary of FIFTY-FIVE THOUSAND and 00/100 DOLLARS (\$55,000.00), payable in installments at the same time that the other management employees of the Employer are paid.
- B. This Agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer during the term of this Agreement.
- C. Employer agrees to consider in the sole exercise of its discretion increases in the compensation of the Employee dependent upon the results of the performance evaluation conducted under the provisions of Section 10 of this Agreement. Any increased compensation can be in the form of a salary increase.

Section 4: Health, Disability and Life Insurance and other Fringe Benefits

- A. The Employer agrees to provide and pay up to the designated cap as set by the Employer each year for medical insurance as provided to other non-union employees. The Employer agrees to pay for the cost of optical and dental insurance as provided to other non-union employees.
- B. The Employer agrees to put into force and to make required premium payments for long term disability coverage for the Employee on the same terms and conditions provided to other non-union county administrative employees.

- C. The Employer shall at its sole expense provide Employee with a term life insurance policy with a death benefit of \$15,000. Employee shall have the right to designate the beneficiaries on this life insurance policy and shall pay any required income or other taxes that may accrue as a result of the Employer providing this life insurance policy.
- D. The Employer participates in the Michigan Municipal Employees Retirement System (MERS). The Employee's retirement benefit shall be the MERS B-4 Plan. Under this Plan, the Employee shall contribute three and one-half percent (3.5%) of Employee's gross compensation each year to the plan. The specific terms and conditions governing the retirement plan are controlled by the statutes and regulations establishing the Michigan Municipal Employees Retirement System.
- E. The Employer shall provide Employee with the use of a motor vehicle owned by Employer for the primary purpose of official business. The Employer shall be responsible for paying for liability, property damage, and comprehensive insurance, and for the operation, maintenance, and repair of the motor vehicle.
- F. The Employee shall be entitled to the same paid holidays as other non-union administrative employees.

Section 5: Sick, Vacation, and Personal Leave

- A. During the term of this Agreement, the Employee shall be entitled to sick days to be used in the case of Employee's illness. Employee shall accrue sick days at a rate of one (1) day per month, up to a total of ninety (90) days.
- B. During the term of this Agreement, the Employee shall be entitled to eighteen (18) paid vacation days, renewed September 1st each year during the term of this Agreement.
- C. During the term of this Agreement, the Employee shall be entitled to three (3) paid personal leave days, renewed September 1st each year during the term of this Agreement.
- D. In the event the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for all accrued and unused vacation time, prorated to the date of termination at the Employee's rate of compensation in effect at the time of termination. In addition, the Employer agrees to make a contribution to the Employee's MERS Retirement Plan on the value of this compensation calculated using the rate ordinarily contributed on regular compensation. Employee, however, shall not be compensated for accrued and unused sick or personal leave days.

Section 6: General Business Expenses

- A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth,

and advancement, and for the good of the Employer as approved in the budget process each year.

- B. Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer as approved in the budget process each year.

Section 7: Termination

The Employer and the Employee may mutually terminate this Agreement with or without cause at any time. For the purpose of this Agreement, the employment relationship established in this Agreement shall terminate when any one of the following occurs:

- A. The Employer may terminate this Agreement without cause upon thirty (30) days advanced notice. Provided, however, Employer, at its sole discretion, may terminate this Agreement without cause and without advanced notice upon payment to Employee of severance compensation equal to thirty (30) days salary at Employee's rate of compensation in effect at the time of termination.
- B. If the Employer reduces the base salary, compensation or any other financial benefit of the Employee to a degree greater than the average reduction of all department heads within the county, then Employee shall have the right, upon thirty (30) days advanced written notice to the Employer, to terminate this Agreement.
- C. If the Employee resigns following an offer to accept a resignation made by the Employer, then Employee may declare a termination of this Agreement as of the date of the requested resignation.
- D. Employee may resign from employment for any reason not specified in this section upon thirty (30) days advanced written notice to the Employer.
- E. This Agreement shall automatically terminate upon the death of the Employee, in which case Employee's estate shall be entitled to receive the compensation due the Employee for a termination of this Agreement.
- F. Employer may terminate this Agreement immediately for cause. "For Cause" shall be defined to mean any of the following circumstances:
 - (a) any material breach of this Agreement;
 - (b) conviction of a misdemeanor resulting in a term of incarceration, a felony, or any crime involving moral turpitude or dishonesty;
 - (c) the willful, wanton, negligent or reckless commission of or participation in any act or omission which has a significantly adverse impact upon the Employer;
 - (d) two performance evaluation scores with a performance evaluation of "unsatisfactory." The Employee shall have at least 90 days after the first evaluation to meet with the County Administrator to develop an action plan to address the concerns raised in the evaluation; or

- (e) other actions commonly recognized as “just cause” by employment relations arbitrators.

A termination for cause under this subsection shall immediately terminate Employer’s obligation to pay Employee’s salary. However, Employee shall be entitled to payment for all accrued and unused vacation time, prorated to the date of termination at the Employee’s rate of compensation in effect at the time of termination as provided in Section 5.D of this Agreement.

Section 8: Severance

- A. Severance shall be paid to the Employee only when employment is terminated as specified in Section 7.A-C of this Agreement. If Employee resigns as specified in Section 7.D of this Agreement or is terminated for cause as specified in Section 7.F of this Agreement, then the Employer is not obligated to pay severance.
- B. Any severance required be paid under this section shall be equal to thirty (30) days salary at the Employee’s rate of compensation in effect at the time of termination. This severance shall be paid in a lump sum, unless otherwise agreed to in writing by the Employer and the Employee.
- C. When employment is terminated as specified in Section 7.A-C of this Agreement, the Employer shall pay the cost to continue eye and dental insurance coverage for two persons, as provided in Section 4.A of this Agreement, for no more than one (1) month following termination:

Section 9: Disability

If Employee is permanently disabled or is otherwise unable to perform the duties of employment because of sickness, accident, injury, mental incapacity, or health for a period of six (6) months, the Employer shall have the option to terminate this Agreement immediately. A termination under this section shall immediately terminate Employer’s obligation to pay Employee’s base salary. However, Employee shall be entitled to payment for all accrued and unused vacation time, prorated to the date of termination at the Employee’s rate of compensation in effect at the time of termination as provided in Section 5.D of this Agreement.

Section 10: Performance Evaluation

During the term of this Agreement Employer, acting through the county administrator, shall review the performance of the Employee no less than once every two years, subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon in writing by the Employer and Employee. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting. In the event of an unsatisfactory evaluation, the Employee shall be given no less than six (6) months to correct the identified performance deficiencies before the next performance evaluation by the Employer.

Section 11: Hours of Work

Employee shall devote no less than forty (40) hours each week to performing the duties of employment under this Agreement.

Section 12: Outside Activities

The employment provided for by this Agreement shall be the Employee's primary employment. Recognizing that certain outside consulting or teaching opportunities may exist, the Employee may elect to accept limited teaching, consulting or other business opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with the employment responsibilities under this Agreement.

Section 13: Indemnification

The Employer shall indemnify and hold harmless Employee and Employee's heirs and assigns from any and all damages, legal fees or expenses, or awards, demands, rights, causes of action of any kind or nature, losses, claims and actions which may, do, or shall arise out of or grow out of any known or unknown, accrued or unaccrued claims for any type of damage or loss whatsoever which may occur within the scope of the duties of employment under this Agreement. Employer agrees to pay all reasonable litigation expenses of Employee throughout the pendency of any litigation to which the Employee is a party, witness or advisor to the Employer. Such expense payments shall continue beyond Employee's service to the Employer as long as litigation is pending. Further, Employer agrees to pay Employee reasonable consulting fees and travel expenses when Employee serves as a witness, advisor or consultant to Employer regarding pending litigation.

Section 14: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 15: Other Terms and Conditions of Employment

The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any state or federal law.

Section 16: Notices

Notice pursuant to this Agreement shall be given in writing and shall be delivered personally or by depositing in the custody of the United States Postal Service, postage prepaid, addressed to the Cheboygan County Administrator on behalf of Employer and to Employee at the addresses specified in this Agreement. Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 17: General Provisions

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or

between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this Agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this Agreement.

- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.
- C. The Employee may not assign any of Employee's rights or delegate any of Employee's duties under this Agreement.
- D. This Agreement shall be governed by and interpreted under the laws of the State of Michigan.
- E. Severability. The invalidity or partial invalidity of any portion of this Agreement will not effect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

IN WITNESS WHEREOF, this Agreement has been executed to be effective on the day and year set forth above.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

Its: Chairperson

Date: _____

Rebecca Charboneau



Cheboygan County

Board of Commissioners' Meeting

November 12, 2019

Title: Recycling Truck Hooklift System

Summary: The County requested sealed bids from companies for a hooklift loading system to install on the new recycling truck. The County received bids from two companies as follows:

Truck and Trailer Specialties- Swaploader Hooklift System \$44,985.00

Marrel Corporation- Ampliroll Hooklift System \$42,650.00

Although the apparent low bid is from Marrel Corporation in the amount of \$42,650.00 for an Ampliroll Hooklift System, staff recommends the purchase of the Truck and Trailer Specialties Swaploader Hooklift System in the amount of \$44,985.00 based on durability/reliability, safety features and location where lift can be serviced.

Financial Impact: \$44,985.00 from Recycling budget.

Recommendation: Award Recycling hooklift loading system bid to Truck and Trailer Specialties for a Swaploader Hooklift System in the amount of \$44,985.00 and authorize the Chair to sign purchase agreement with any necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

CHEBOYGAN COUNTY
REQUEST FOR BIDS
HOOK LIFT SYSTEM

Cheboygan County is requesting bids for the purchase and installation of a hook lift loading system on the County's new Kenworth T370 cab and chassis. The County seeks bids for a hook lift loading system that meet the following minimum specifications:

- Ability to load up to a 22 foot, 30-40 yard container YES
- Minimum of 50,000lb lifting capacity. YES
- In cab operation YES
- Ground level loading and unloading YES

Sealed Bids must be received by Friday, October 18, 2019 by 2:00 P.M. at which time they will be opened.

Cheboygan County reserves the right to reject any and all bids, to award the bid to other than the low proposal, to negotiate the terms and conditions of all and any part of the proposals, to waive irregularities and/or formalities, and in general to make award in the manner as determined to be in the County's best interest and its sole discretion.

Please send all bids to:
Cheboygan County Administrator
870 S. Main Street, P.O. Box 70
Cheboygan, MI 49721

Questions concerning the bid process please call 231-627-8857.

**TRUCK AND TRAILER SPECIALTIES
OF BOYNE FALLS, INC.
00399 US 131 NORTH – P.O. BOX 473
BOYNE FALLS, MI 49713**

Phone: 231-549-3500 – Fax: 231-549-3555 – Toll: 888-603-5506

October 11, 2019

**Cheboygan County Recycling
Hook Lift System Bid**
Cheboygan County Administrator
870 S. Main Street, P.O. Box 70
Cheboygan, MI 49721231-6278857

Subject: SL-520 Swap loader 50,000lb dump/lift system would include the following:

- Dual 7.0" D.A. Lift cylinder
- Sliding jib with 4.5" D.A. cylinder
- Slide through body locks
- 30 gallon reservoir tank
- Two (2) section manual valve
- In-cab manual control levers and 96" cables
- Custom built cab pedestal to house 2 manual control levers
- Chelsea pto to fit automatic transmission
- Parker commercial hydraulic pump - direct mount to the pto

1 - Set of Minimizer Work Horse Black poly full radius fenders with mounting brackets

1 - Rear I.C.C. bumper

- Relocate chassis stop/tail/turn lights
- Back up alarm.

Above Installed: \$44,985.00

Prices quoted are FOB: Boyne Falls

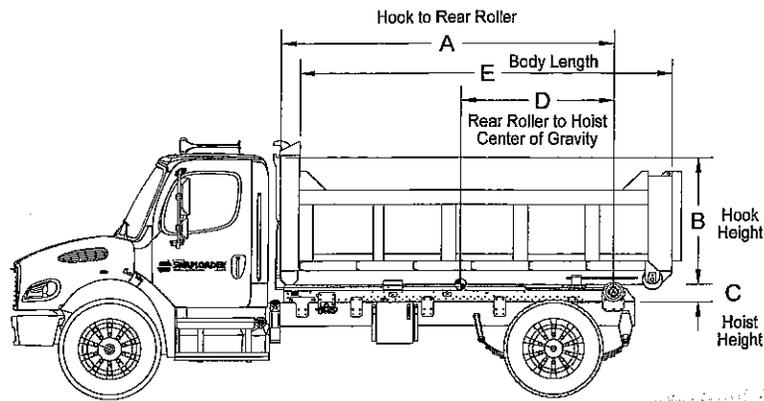
Kenworth truck per Jeff – January Delivery

If we get a purchase order by the end of October, should have SwapLoader the first to middle of January.

Accepted by: _____
Date: _____
Bid submitted by: Butch Cone, President *Butch Cone*
For Truck and Trailer Specialties of Boyne Falls, Inc.

SPECIFICATIONS

MODEL		SL-75	SL-105	SL-145	SL-180	SL-212	SL-220	SL-222	SL-240	
MODEL DESCRIPTION	DUMP CAPACITY (INCLUDING CONTAINER)	7,500 lb	10,500 lb	14,000 lb	18,000 lb	20,000 lb	22,000 lb	22,000 lb	24,000 lb	
	DUMP ANGLE	56°	58°	56°	57°	58°	53°	53°	53°	
	LIFT CAPACITY (INCLUDING CONTAINER)	7,500 lb	10,500 lb	14,000 lb	18,000 lb	20,000 lb	22,000 lb	22,000 lb	24,000 lb	
	HOIST WEIGHT	FIXED	1,250 lb	1,680 lb	2,250 lb	2,840 lb	2,520 lb	4,100 lb	4,050 lb	3,900 lb
ADJ.		N/A	N/A	N/A	3,005 lb	2,640 lb	4,330 lb	4,280 lb	4,200 lb	
GENERAL DIMENSIONS (SEE DIAGRAM)	HOOK TO REAR ROLLER (DIM. A)	114.38"	116.00"	138.38"	153.88"	138.00"	193.81"	179.81"	159.81"	
	HOOK HEIGHT (DIM. B)	FIXED	35.63"	35.63"	35.63"	35.63"	35.63"	53.88"	53.88"	53.88"
		ADJ.	N/A	N/A	N/A	35.63" / 53.88"	35.63" / 53.88"	53.88" / 61.75"	53.88" / 61.75"	53.88" / 61.75"
	HOIST HEIGHT (DIM. C)	5.25"	5.5"	6.5"	7.5"	7.5"	9"	9"	9"	
	HOIST CG (DIM. D)	59.7"	58.1"	68.7"	77.0"	64.0"	97.8"	95.2"	88.0"	
	OPTIMUM BODY LENGTHS (DIM. E)	10' - 12'	10' - 12'	12' - 14'	14' - 16'	12' - 14'	18' - 20' ①	16' - 18'	14' - 16'	
	POTENTIAL BODY LENGTHS (DIM. E) ①	9' - 13'	10' - 13'	12' - 15'	14' - 18'	12' - 16'	18' - 22'	16' - 20'	14' - 18'	
	BODY LONGSILL WIDTH ②	41.63" / 39.00"	41.63"	41.63" / 40.50"	41.63" / 40.50"	41.63" / 40.50"	41.63" / 40.50"	41.63" / 40.50"	41.63" / 40.50"	
	HYDRAULIC PUMP TYPE (C/D)	Gear (0.85)	Gear (1.86)	Gear (2.96)	Gear (2.96)	Gear (2.96)	Gear (4.46)	Gear (4.46)	Gear (4.46)	
	FLOW @ PUMP RPM ③	3.1 GPM @ 1,000 RPM	7.2 GPM @ 1,000 RPM	11.4 GPM @ 1,000 RPM	11.4 GPM @ 1,000 RPM	11.4 GPM @ 1,000 RPM	17.4 GPM @ 1,000 RPM	17.4 GPM @ 1,000 RPM	17.4 GPM @ 1,000 RPM	
RELIEF PRESSURE	3,250 PSI	3,250 PSI	3,250 PSI	3,250 PSI	3,250 PSI	2,800 PSI	2,800 PSI	2,800 PSI		
HYDRAULIC RESERVOIR	7 gal	15 gal	15 gal	15 gal	15 gal	25 gal	25 gal	25 gal		
LIFT CYLINDER	TYPE	ALL MODELS INCORPORATE DOUBLE ACTING CYLINDERS WITH DUAL BUILT-IN COUNTERBALANCE VALVE.								
	QUANTITY	1	2	2	2	2	2	2	2	
	BORE	Ø 4"	Ø 4"	Ø 5"	Ø 5.25"	Ø 5.5"	Ø 6"	Ø 6"	Ø 6"	
	STROKE	38"	38"	40"	54"	46"	54"	54"	54"	
JIB CYLINDER	TYPE	⑤ MODELS INCORPORATE A SINGLE, DOUBLE ACTING CYLINDER WITH A SINGLE BUILT-IN COUNTERBALANCE VALVE.								
	QUANTITY	2	1	1	1	1	1	1	1	
	BORE	Ø 1.5"	Ø 2.5"	Ø 3"	Ø 3"	Ø 3"	Ø 3.5"	Ø 3.5"	Ø 3.5"	
	STROKE	20"	24"	32"	36"	32"	48"	34"	30"	
TRUCK SPECS (RECOMMENDED)	GVW RANGE ⑥	14,000 lb - 16,000 lb	16,000 lb - 19,000 lb	18,000 lb - 26,000 lb	22,000 lb - 35,000 lb	25,000 lb - 35,000 lb				
	CAB-AXLE DIM. (SINGLE AXLE) ⑦	84" - 96"	84" - 96"	102" - 120"	120" - 138"	108" - 120"	156" - 174"	142" - 160"	130" - 144"	
	CAB-TRUNNION DIM. (TANDEM AXLE) ⑦	N/A	N/A	N/A	N/A	N/A	150" - 162"	130" - 142"	120" - 132"	
	CLEAR FRAME RAIL ⑧	128"	130"	152"	172"	156"	216"	202"	184"	
	FRAME HEIGHT	up to 38"	up to 40"	up to 40"	up to 40"	up to 40"	up to 43"	up to 43"	up to 43"	
	PUMP MOUNT ⑨	Direct Mount SAE A, 2 Bolt	Direct Mount SAE B, 2 Bolt	Direct Mount SAE B, 4 Bolt						
	TORQUE REQUIRED	40 ft-lbf	80 ft-lbf	125 ft-lbf	125 ft-lbf	125 ft-lbf	200 ft-lbf	200 ft-lbf	200 ft-lbf	



SL-2418	SL-330	SL-400	SL-406	SL-412	SL-518	SL-520	SL-650
24,000 lb	33,000 lb	40,000 lb	40,000 lb	40,000 lb	54,000 lb	50,000 lb	65,000 lb
57°	58°	58°	55°	60°	57°	57°	54°
18,000 lb	33,000 lb	40,000 lb	40,000 lb	40,000 lb	53,000 lb	50,000 lb	65,000 lb
3,040 lb	5,170 lb	5,290 lb	5,920 lb	4,780 lb	6,600 lb	7,055 lb	8,050 lb
N/A	5,330 lb	5,450 lb	6,085 lb	4,930 lb	6,840 lb	7,310 lb	N/A
118.00"	167.50"	167.50"	209.75"	143.50"	201.00"	222.75"	226.50"
53.88"	61.75"	61.75"	61.75"	61.75"	61.75"	61.75"	61.75"
N/A	61.75" / 53.88"	61.75" / 53.88"	61.75" / 53.88"	61.75" / 53.88"	61.75" / 53.88"	61.75" / 53.88"	N/A
9"	11"	11"	11"	11"	12"	12.5"	13"
63.8"	88.8"	88.8"	114.0"	75.6"	108.0"	118.0"	125.0"
10' - 12'	14' - 16'	14' - 16'	18' - 20'	12' - 14'	18' - 20' ①	20' - 22'	20' - 22'
10' - 13'	14' - 18'	14' - 18'	18' - 22'	12' - 15'	17' - 22'	19' - 24'	20' - 24'
41.63" / 40.50"	40.50" / 41.63"	40.50" / 41.63"	40.50" / 41.63"	40.50" / 41.63"	40.50" / 41.63"	40.50" / 41.63"	40.50" / 41.63"
Gear (4.46)	Gear (3.83)	Gear (3.83)	Gear (3.83)	Gear (3.83)	Gear (4.46)	Gear (4.46)	Gear (4.46)
17.4 GPM @ 1,000 RPM	22.3 GPM @ 1,500 RPM	22.3 GPM @ 1,500 RPM	22.3 GPM @ 1,500 RPM	22.3 GPM @ 1,500 RPM	26.0 GPM @ 1,500 RPM	26.0 GPM @ 1,500 RPM	26.0 GPM @ 1,500 RPM
2,800 PSI	3,500 PSI	3,500 PSI	3,500 PSI	3,500 PSI	3,500 PSI	3,500 PSI	3,500 PSI
25 gal	30 gal	30 gal	30 gal	30 gal	30 gal	30 gal	30 gal
ALL MODELS INCORPORATE DOUBLE ACTING CYLINDERS WITH DUAL BUILT-IN COUNTERBALANCE VALVE							
2 ④	2 ④	2 ④	2	2 ④	2	2	2
Ø 5.5"	Ø 5.5"	Ø 6"	Ø 6.5"	Ø 6"	Ø 7"	Ø 7"	Ø 7.5"
39"	60"	60"	74"	56"	74"	82"	82"
MODELS INCORPORATE A SINGLE DOUBLE ACTING CYLINDER WITH A SINGLE BUILT-IN COUNTERBALANCE VALVE							
1 ④	1 ④	1 ④	1	1 ④	1	1	1
Ø 4"	Ø 4"	Ø 4"	Ø 4"	Ø 4"	Ø 4.5"	Ø 4.5"	Ø 4.5"
24"	38"	38"	52"	30"	48"	52"	52"
25,000 lb - 35,000 lb	33,000 lb or greater	45,000 lb or greater	45,000 lb or greater	45,000 lb or greater	50,000 lb or greater	60,000 lb or greater	55,000 lb or greater
84" to 96"	142" - 156"	N/A	N/A	N/A	N/A	N/A	N/A
N/A	130" - 138"	130" - 138"	174" - 180"	102" - 114"	165" - 174"	176" - 190"	172" - 190"
134"	191"	191"	232"	169"	225"	245"	249"
up to 43"	up to 43"	up to 43"	up to 45"				
Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt	Direct Mount SAE B, 4 Bolt
200 ft-lbf	200 ft-lbf	200 ft-lbf	200 ft-lbf	200 ft-lbf	230 ft-lbf	230 ft-lbf	230 ft-lbf

- ① Hoist potential body length range may not conform with I.C.C. bumper regulations or may not achieve maximum dump angle depending on truck chassis height. Shorter bodies available on some models with use of a shelf assembly or CVS system. Contact your SwapLoader distributor for more information.
- ② Maximum outside to outside long sill width.
- ③ Pump RPM and Flow are dependent on engine RPM and PTO ratio.
- ④ Polished nitrided cylinder rod.
- ⑤ Counterbalance valve manifold.
- ⑥ A lower GVW will limit your payload potential.
- ⑦ Optimum CA/CT dimension will be influenced by type of loads carried and turning radius requirements.
- ⑧ Clear frame dimension given is the overall length of hoist plus 5" for cab clearance and rear light bar mounting. Additional frame length may be necessary for other accessories such as cab guard, taper, exhaust system, etc.
- ⑨ PTO/Pump rotation as determined by transmission.

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Cheboygan County Board of Commissioners' Meeting

November 12, 2019

Title: 2020 Fee Resolution #19-18

Summary:

Attached please find the 2020 Fee Resolution, which is a compilation of all County fees for the Board's review and approval. This list includes all fees charged by the County that are not statutorily set.

Proposed 2020 fee changes to the following departments:

Building Safety – We are proposing changes to the Fee Schedule in order to more appropriately cover the costs of the Building Safety Department services.

As with last year's changes, these proposed fees show smaller annual increases than larger fee changes adopted less frequently. These increases are necessary due to the increasing costs that all departments face. We are aware of the Board's desire to make sure the department continues to run efficiently and works toward reducing the cost of the Department to the General Fund.

We are also aware of the need to minimize impact of fee changes to the residential customer. This year we propose a small fee increase. The proposed fees change the multiplier used to calculate permit fees. The residential multiplier would change from .0061 to .0064.

Residential building permits have been approximately 67% of all building permit revenue and 38% of all department revenue.

We estimate this fee change to increase revenue by approximately \$2,500.

Attached are samples of some sample projects and how this change will impact those projects' permit fees. You'll notice that smaller projects will have a smaller percentage change in their fees.

Examples of residential fee change impact:

Sample Project	% change
Small garage	1.15%
Large garage/storage	2.84%
Small house	3.83%
Large House	4.25%
Residential Addition	3.10%

We are also proposing a small increase in commercial permit fees. This year we propose again a small incremental fee increase of the commercial multiplier from .0063 to .0066. We estimate this will increase revenue by 4.10% - 4.54% depending on the project. Total estimated increase in revenue for commercial permits would be \$1,242.

Examples of commercial fee change impact:

Sample Project	% change
Motel of 15,000 square feet	4.54% (\$583)
Retail (mercantile) of 4,500 s.f.	4.10% (\$118)

Total Estimated Building Permit Fee increase would be \$3,742 for both residential and commercial fee changes.

Planning and Zoning – We are proposing small increases to the Soil & Sedimentation / Stormwater Applications to help cover costs for required inspections by the State.

Treasurer – New fee added to certify taxes were paid up on a parent parcel before it was divided by owner.

County Road Loan Program – The Cheboygan County Township Road Loan Program Policy 300-6 requires that the Board of Commissioners set an interest rate for all road loans on an annual basis. The interest rate for all loans originated during 2020 will be 5.33%, based on the month end average of the Federal Prime Rate from December 2018 through November 2019. (Note: The financial impact depends on the principal value of the loan requested.)

Financial Impact:

Construction Code - Estimated additional revenue of \$3,742.

All other fee changes have insignificant financial impact.

Recommendation:

Adopt Resolution #19-18 – 2020 Fee Resolution to become effective January 1, 2020 and authorize the Chairperson to sign.

Prepared by: James Manko,
Matt Cronk,
Michael Turisk,
Buffy Weldon
Jeff Lawson

Department: Finance, Planning and Zoning,
Building Safety, Treasurer and
Administration

2020 Fee Resolution
Approved #19-18 on November 12, 2019

			<i>Effective Date of Last Fee Adjustment</i>	<i>2019 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2020 Fee</i>
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.							
CONSTRUCTION CODE							
Permit Fees							
RESIDENTIAL (Gross Area) (BPV = Building Permit Value)							
Crawlspace, Piers or Slab	Residential	1/1/2013	9.33	0.00%	-	9.33	
Basement	Residential	1/1/2013	18.66	0.00%	-	18.66	
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00	
Single Family Dwelling	Residential	1/1/2013	63.43	0.00%	-	63.43	
Garage (Attached or Detached)	Residential	1/1/2013	18.66	0.00%	-	18.66	
Garage (Second Floor – Storage)	Residential	1/1/2013	18.66	0.00%	-	18.66	
Garage (Second Floor – Living Area)	Residential	1/1/2013	21.44	0.00%	-	21.44	
Additions	Residential	1/1/2013	63.43 + Foundation Fees	0.00%	-	63.43 + Foundation Fees	
Remodeling	Residential	1/1/2013	31.71	0.00%	-	31.71	
Deck or Porch	Residential	1/1/2013	10.00	0.00%	-	10.00	
Covered Porch/Roof Over/Carport/Gazebo	Residential	1/1/2013	14.44	0.00%	-	14.44	
Moving (removal to another property)	Residential	1/1/2007	50.00	0.00%	-	50.00	
Fence (required in fence is over 6' in height)	Residential	1/1/2007	50.00	0.00%	-	50.00	
Pool	Residential	1/1/2007	50.00	0.00%	-	50.00	
Change of Use	Residential	1/1/2009	No Permit Required			No Permit Required	
SHEDS, STORAGE BUILDINGS & POLE BUILDINGS							
Under 200 Square Feet	Residential	1/1/2007	No Permit Required			No Permit Required	
Over 200 Square Feet	Residential	1/1/2013	18.66	0.00%	-	18.66	
PRE-MANUFACTURED HOMES – (STATE APPROVED)							
Crawlspace or Piers	Residential	1/1/2013	9.33	0.00%	-	9.33	
Basement	Residential	1/1/2013	18.66	0.00%	-	18.66	
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00	
First Floor (minus 25% - First Floor Only)	Residential	1/1/2013	63.43	0.00%	-	63.43	
Second Floor	Residential	1/1/2013	63.43	0.00%	-	63.43	
PRE-MANUFACTURED HOMES - (HUD APPROVED)							
Piers or Crawlspace Only	Residential	1/1/2013	9.33	0.00%	-	9.33	
Basement Only	Residential	1/1/2013	18.66	0.00%	-	18.66	
Walkout Basement	Residential	1/1/2013	28.00	0.00%	-	28.00	
Piers & Single Wide Setting	Residential	1/1/2013	9.33 + Set Fee	0.00%	-	9.33 + Set Fee	
Crawlspace & HUD Sectional Setting	Residential	1/1/2013	9.33 + Set Fee	0.00%	-	9.33 + Set Fee	
Basement & HUD Sectional Setting	Residential	1/1/2013	18.66 + Set Fee	0.00%	-	18.66 + Set Fee	
Walkout Basement & HUD Sectional Setting	Residential	1/1/2013	28.00 + Set Fee	0.00%	-	28.00 + Set Fee	
Single Wide Setting Only	Residential	1/1/2009	75.00	0.00%	-	75.00	
HUD Sectional Setting Only	Residential	1/1/2009	150.00	0.00%	-	150.00	

2020 Fee Resolution
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Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.						
TO FIGURE RESIDENTIAL PERMIT FEE:						
Take Total Building Permit Values (BPV) of Project x multiplier + Base Fee Below						
Multiplier	Residential	1/1/2020	0.0061	4.92%	0.0003	0.0064
BASE FEES (PLAN REVIEW):						
Up to 10,000 BPV	Residential	1/1/2007	40.00	0.00%	-	40.00
10,001 to 20,000 BPV	Residential	1/1/2007	60.00	0.00%	-	60.00
20,001 to 40,000 BPV	Residential	1/1/2007	100.00	0.00%	-	100.00
40,001 to 100,000 BPV	Residential	1/1/2007	150.00	0.00%	-	150.00
100,001 to 150,000 BPV	Residential	1/1/2007	200.00	0.00%	-	200.00
150,001 to 200,000 BPV	Residential	1/1/2007	300.00	0.00%	-	300.00
200,001 to 500,000 BPV	Residential	1/1/2007	400.00	0.00%	-	400.00
500,001 to 1,000,000 BPV	Residential	1/1/2007	500.00	0.00%	-	500.00
1,000,001 and up BPV	Residential	1/1/2007	600.00	0.00%	-	600.00
COMMERCIAL						
TO FIGURE COMMERCIAL PERMIT FEE: Take Total Cost of Project (as Determined Using the Most Current ICC-BVD) x Multiplier + Base Fee Below						
Multiplier	Commercial	1/1/2020	0.0063	4.76%	0.0003	0.0066
BASE FEES (PLAN REVIEW):						
Up to 10,000 Cost of Project	Commercial	1/1/2007	40.00	0.00%	-	40.00
10,001 to 20,000 Cost of Project	Commercial	1/1/2007	60.00	0.00%	-	60.00
20,001 to 40,000 Cost of Project	Commercial	1/1/2007	100.00	0.00%	-	100.00
40,001 to 100,000 Cost of Project	Commercial	1/1/2007	150.00	0.00%	-	150.00
100,001 to 150,000 Cost of Project	Commercial	1/1/2007	200.00	0.00%	-	200.00
150,001 to 200,000 Cost of Project	Commercial	1/1/2007	300.00	0.00%	-	300.00
200,001 to 500,000 Cost of Project	Commercial	1/1/2007	400.00	0.00%	-	400.00
500,001 to 1,000,000 Cost of Project	Commercial	1/1/2007	500.00	0.00%	-	500.00
1,000,001 and up Cost of Project	Commercial	1/1/2007	600.00	0.00%	-	600.00
COMMERCIAL REMODEL	Commercial	1/1/2009	300.00 + Each Inspection Fee @ 50.00	0.00%	-	300.00 + Each Inspection Fee @ 50.00
COMMERCIAL CHANGE OF USE	Commercial	1/1/2009	200.00 + Each Inspection Fee @ 50.00	0.00%	-	200.00 + Each Inspection Fee @ 50.00
AGRICULTURE PERMITS		1/1/2007	No Permit Required			No Permit Required
DEMOLITION PERMIT	Commercial	1/1/2009	100.00	0.00%	-	100.00
DEMOLITION PERMIT	Residential	1/1/2009	100.00	0.00%	-	100.00
DEMOLITION PERMIT - ACCESSORY STRUCTURE	Residential	12/12/2017	0.00	0.00%	-	0.00
TEMPORARY CERTIFICATE OF OCCUPANCY INSPECTION		1/1/2009	50.00	0.00%	-	50.00
INFORMATIONAL INSPECTIONS		1/1/2009	80.00 Per Inspection	0.00%	-	80.00 Per Inspection
ADDITIONAL INSPECTIONS (Locked Out/Not Ready/Corrections Not Made)		1/1/2009	50.00 Per Trip	0.00%	-	50.00 Per Trip

2020 Fee Resolution
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MINIMUM BUILDING PERMIT FEE	1/1/2007	50.00	0.00%	-	50.00
MINIMUM FEE FOR ADDENDUM TO A BUILDING PERMIT	1/1/2007	25.00	0.00%	-	25.00
ADMINISTRATIVE FEE	1/1/2007	50.00	0.00%	-	50.00
CONSTRUCTION BOARD OF APPEALS	1/1/2007	200.00	0.00%	-	200.00
REGISTRATION FEE FOR NEW CONTRACTORS	1/1/2009	20.00	0.00%	-	20.00
ELECTRICAL PERMIT FEE					
New Single Family Residence	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Commercial	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Application Fee - All Permits - Non Refundable	1/1/2009	50.00 - No Inspection Fee Included	0.00%	-	50.00 - No Inspection Fee Included
Services:					
Reconnect	1/1/2007	10.00	0.00%	-	10.00
Temporary	1/1/2007	10.00	0.00%	-	10.00
Through 200 Amp.	1/1/2007	10.00	0.00%	-	10.00
Over 200 Amp. through 600 Amp.	1/1/2007	15.00	0.00%	-	15.00
Over 600 Amp. through 800 Amp.	1/1/2007	20.00	0.00%	-	20.00
Over 800 Amp.	1/1/2007	25.00	0.00%	-	25.00
Circuits	1/1/2007	5.00	0.00%	-	5.00
Lighting Fixtures per 25 and Fraction Thereof	1/1/2007	6.00	0.00%	-	6.00
Dishwasher	1/1/2007	5.00	0.00%	-	5.00
Garbage Disposal	1/1/2007	5.00	0.00%	-	5.00
Range Hood	1/1/2007	5.00	0.00%	-	5.00
Furnace - Unit Heater	1/1/2007	5.00	0.00%	-	5.00
Electrical Heating Units (Baseboards)	1/1/2007	4.00	0.00%	-	4.00
Power Outlets (Water Heaters, Ranges, Dryers, etc, each)	1/1/2007	7.00	0.00%	-	7.00
Power Outlets (230V Recept. - Welder, Air Comp., etc, each)	1/1/2007	7.00	0.00%	-	7.00
Signs - per Circuit	1/1/2007	10.00	0.00%	-	10.00
Feeders - Sub Panel - Bus Ducts - etc.	1/1/2007	6.00	0.00%	-	6.00
Mobile Home Sites	1/1/2007	6.00	0.00%	-	6.00
Recreational Vehicle Sites	1/1/2007	4.00	0.00%	-	4.00
K.V.A. (Well) & H.P. Rated Equipment Up to 20 K.V.A. or H.P.	1/1/2007	6.00	0.00%	-	6.00
21 to 50 K.V.A. or H.P.	1/1/2007	10.00	0.00%	-	10.00
51 K.V.A. or H.P.	1/1/2007	12.00	0.00%	-	12.00
Smoke Detectors - each	1/1/2007	5.00	0.00%	-	5.00
Fire Alarm Systems - Up to 10 Devices	1/1/2007	50.00	0.00%	-	50.00
11 to 20 Devices	1/1/2007	100.00	0.00%	-	100.00
Over 20 Devices - each	1/1/2007	5.00	0.00%	-	5.00
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. Service, U.G., Conduit) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Electrical Permit Fee Chart

2020 Fee Resolution
Approved #19-18 on November 12, 2019

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Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
MECHANICAL PERMIT FEE					
New Single Family Residence	1/1/2007	Itemize For Permit Fee	0.00%	-	Itemize For Permit Fee
Commercial	1/1/2007	Itemize For Permit Fee	0.00%	-	Itemize For Permit Fee
Application Fee - All Permits - Non Refundable	1/1/2009	50.00 - No Inspection Fee Included	0.00%	-	50.00 - No Inspection Fee Included
Gas and Oil Burning Equip - New and/or Conversion Units	1/1/2007	30.00	0.00%	-	30.00
Residential Heating system (included duct & pipe) - New Building Only	1/1/2007	50.00	0.00%	-	50.00
Water Heater	1/1/2007	5.00	0.00%	-	5.00
Flue Damper, Vent Damper, each	1/1/2007	5.00	0.00%	-	5.00
Solid Fuel Equip (Includes Chimney)					
Decorative Gas Burning Appliance (+ Need Gas Piping)	1/1/2007	30.00	0.00%	-	30.00
Natural Gas Conversion					
Gas Piping, Each Outlet - New Installation	1/1/2007	5.00	0.00%	-	5.00
Solar Equip. (Piping Fee Included)(Includes One Panel)	1/1/2007	20.00	0.00%	-	20.00
Air Conditioning and Refrigeration Heat Pumps					
Self-Contained, Under 15 H.P., A.C. Water Furnace	1/1/2007	15.00	0.00%	-	15.00
Evaporator Coils	1/1/2007	5.00	0.00%	-	5.00
Under 5 H.P. (Split System)	1/1/2007	20.00	0.00%	-	20.00
5 H.P. and Over (Split System)	1/1/2007	25.00	0.00%	-	25.00
Chiller	1/1/2007	35.00	0.00%	-	35.00
Air Handlers, Self-Contained Units, Ventilation-Kitchen Exhaust, Bath Fans and Dryer Vent:					
Under 1500 CFM (each)	1/1/2007	5.00	0.00%	-	5.00
Over 1500 CFM (each)	1/1/2007	10.00	0.00%	-	10.00
Commercial Hoods	1/1/2007	15.00	0.00%	-	15.00
Compressor, 15 H.P. to 50 H.P.	1/1/2007	25.00	0.00%	-	25.00
Over 50 H.P.	1/1/2007	35.00	0.00%	-	35.00
Heat Recovery Units or Through-The Wall Fan Coil Vents	1/1/2007	10.00	0.00%	-	10.00
Unit Heaters-First Unit	1/1/2007	15.00	0.00%	-	15.00
Additional Unit(s)	1/1/2007	10.00	0.00%	-	10.00
Piping (each 500 ft); In-floor tubing (each 2500 ft) or fraction thereof	1/1/2007	25.00	0.00%	-	25.00
Duct Work (each 250 ft or fraction thereof)	1/1/2007	25.00	0.00%	-	25.00
Fire Suppression/ Protection System	1/1/2007	25.00	0.00%	-	25.00
+ Price per Sprinkler Head \$.50 each	1/1/2009	0.50	0.00%	-	0.50
Incinerators	1/1/2007	10.00	0.00%	-	10.00
Humidifiers	1/1/2007	10.00	0.00%	-	10.00
Electronic Air Cleaner with Washer	1/1/2007	15.00	0.00%	-	15.00
LP Tank Set					
Above Ground Tank	1/1/2009	20.00 + Application Fee @ 50.00 Included	0.00%	-	20.00 + Application Fee @ 50.00 Included
Under Ground Tank	1/1/2009	25.00 + Application Fee @ 50.00 Included	0.00%	-	25.00 + Application Fee @ 50.00 Included
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. U.G., Gas Pipe, etc.) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Mechanical Permit Fee Chart

2020 Fee Resolution
Approved #19-18 on November 12, 2019

	<i>Effective Date of Last Fee Adjustment</i>	<i>2019 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2020 Fee</i>
PLUMBING PERMIT FEE					
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
New Single Family Residence	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Commercial	1/1/2007	Itemize for Permit Fee	0.00%	-	Itemize for Permit Fee
Application Fee - All Permits - Non Refundable	1/1/2009	50.00 - No Inspection Fee Included	0.00%	-	50.00 - No Inspection Fee Included
Fixtures	1/1/2007	5.00	0.00%	-	5.00
Domestic Water Treatment and Filtering Equipment Only	1/1/2007	5.00	0.00%	-	5.00
Stacks (Soil, Waste, Vent and Conductor)	1/1/2007	5.00	0.00%	-	5.00
Sewers (Sanitary, Storm, or Combined)	1/1/2007	5.00	0.00%	-	5.00
Connections Building Drain, Building Sewers	1/1/2007	5.00	0.00%	-	5.00
Sub-Soil Drains	1/1/2007	5.00	0.00%	-	5.00
Sewage Ejectors, Manholes and Sumps	1/1/2007	5.00	0.00%	-	5.00
Water Distribution	1/1/2007	5.00	0.00%	-	5.00
Reduced Pressure Zone Backflow Preventer	1/1/2007	5.00	0.00%	-	5.00
Mobile Home Park Site	1/1/2007	5.00	0.00%	-	5.00
Medical Gas System	1/1/2007	5.00	0.00%	-	5.00
Administrative Fee	1/1/2007	50.00	0.00%	-	50.00
Informational/ Special/ Safety Inspection	1/1/2013	50.00	0.00%	-	50.00
Additional Inspection(s) - (i.e. U.G.) - each	1/1/2013	50.00	0.00%	-	50.00
Rough Inspection	1/1/2013	50.00	0.00%	-	50.00
Final Inspection	1/1/2013	50.00	0.00%	-	50.00

Note: Itemize for Permit Fee - See Separate Plumbing Permit Fee Chart

CIRCUIT COURT

Drug Court - Participation Fee (Program Income)	1/1/2010	600.00	0.00%	-	600.00
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CLERK / REGISTER OF DEEDS

Certified Copy of Birth, Death or Marriage Record - First Copy	7/1/2002	10.00	0.00%	-	10.00
Certified Copy of Birth, Death or Marriage Record - Each Additional Copy (Must be requested at the same time)	7/1/2002	3.00	0.00%	-	3.00
Cremation Fee	7/1/2002	10.00	0.00%	-	10.00
"In Pro Per" Divorce Packet	1/1/2012	20.00	0.00%	-	20.00
Marriage License 3-Day Waiver	1/1/2012	10.00	0.00%	-	10.00
Marriage Officiating Fee	1/1/2009	20.00	0.00%	-	20.00

DISTRICT COURT

Sobriety Court - Participation Fee (Program Income)	Per Month	9/12/2012	20.00	0.00%	-	20.00
Drug Screen Reimbursement - In-County Probationer	All Tests	1/1/2013	10.00	0.00%	-	10.00
Drug Screen Reimbursement - Out-of-County Probationer	All Tests	Unknown	35.00	0.00%	-	35.00

ELECTIONS

Copies and Print Outs						
Labels	Per Name	Unknown	0.05	0.00%	-	0.05
CD	Per Precinct	Unknown	10.00	0.00%	-	10.00
CD	Entire County	Unknown	30.00	0.00%	-	30.00
Printed List	Per Page	Unknown	1.00	0.00%	-	1.00

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Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.					
EQUALIZATION					
Data Exports					
250 parcels or less	1/1/2013	25.00	0.00%	-	25.00
250- 2,499 parcels	1/1/2019	100.00	0.00%	-	100.00
2,500-9,999	1/1/2019	400.00	0.00%	-	400.00
10,000-19,999	1/1/2019	750.00	0.00%	-	750.00
20,000 - Entire County	1/1/2019	1,100.00	0.00%	-	1,100.00
Copies and Print Outs					
Real estate summary	10/12/2004	0.50	0.00%	-	0.50
Xerox of tax map (8.5" X 11")	1/1/2013	1.00	0.00%	-	1.00
Xerox of tax map (11" X 17")	1/1/2013	1.50	0.00%	-	1.50
Simple list report	10/12/2004	0.50 per page	0.00%	-	0.50 per page
Assessment Roll (100 parcels or less)	10/12/2004	0.10 per parcel	0.00%	-	0.10 per parcel
Assessment Roll (101 parcels or greater)	1/1/2013	0.05 per parcel	0.00%	-	0.05 per parcel
Township Services - Fee per Parcel					
Roll Maintenance	10/12/2004	0.15	0.00%	-	0.15
Assessment Change Notices	10/12/2004	0.15	0.00%	-	0.15
Tax Bills	10/12/2004	0.10	0.00%	-	0.10
Tax Roll - Paper Copy	10/12/2004	0.10	0.00%	-	0.10
Tax Roll - Digital Export	1/1/2013	40.00	0.00%	-	40.00
Assessment or Work Roll	10/12/2004	0.10	0.00%	-	0.10
Sort & Mail Notices or Bills	10/12/2004	0.05	0.00%	-	0.05
Postage	10/12/2004	Current First Class Rate	0.00%	-	Current First Class Rate
Personal Property Statements	10/12/2004	0.55	0.00%	-	0.55
GIS					
Maps (Parcel, road & water layer only)					
8.5 x 11	10/12/2004	1.00	0.00%	-	1.00
11 x 17	10/12/2004	2.50	0.00%	-	2.50
Custom	1/1/2019	15.00	0.00%	-	15.00
Maps (Parcel, aerial, road, water, etc.)					
8.5 x 11	10/12/2004	2.00	0.00%	-	2.00
11 x 17	10/12/2004	5.00	0.00%	-	5.00
Custom	10/12/2004	15.00	0.00%	-	15.00
Digital Data (Parcel, road & water layer only)					
Section	10/12/2004	5.00	0.00%	-	5.00
Township	1/1/2019	60.00	0.00%	-	60.00
County - Road layer only (center line layer)	1/1/2013	200.00	0.00%	-	200.00
County	1/1/2019	825.00	0.00%	-	825.00
Digital Data (Parcel, aerial, road, water, etc.)					
Section	10/12/2004	10.00	0.00%	-	10.00
Township	10/12/2004	100.00	0.00%	-	100.00
County	10/12/2004	1,500.00	0.00%	-	1,500.00

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FAIR GROUNDS						
By Facility - Includes Restrooms, Parking, Water and Electric						
(Per Day - 7:30am to 10:30 pm)						
Barn #2						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #3						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #4						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #5						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Barn #6						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Horse Barn						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)

2020 Fee Resolution
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Quanset Building						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Front Grass Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Grandstands & Track						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Midway						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)
Carnival Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	200.00	0.00%	-	200.00
Standard Commercial / For Profit	Per Day	1/1/2010	200.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	200.00 - See Surcharge Note Below (25% / 75% Split)

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Horse Arenas						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Horseshoe Pits Area						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
North Field Parking						
County Youth Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
County Adult Nonprofit	Per Day	1/1/2010	0.00	0.00%	-	0.00
Non-County Nonprofit	Per Day	1/1/2010	100.00	0.00%	-	100.00
Standard Commercial / For Profit	Per Day	1/1/2010	100.00 - See Surcharge Note Below (25% / 75% Split)	0.00%	-	100.00 - See Surcharge Note Below (25% / 75% Split)
Camping - Water and Electric Fees						
Available to Participants and Families of Approved Events ONLY						
County Resident	Per Day	1/1/2010	10.00 Per Site	0.00%	-	10.00 Per Site
Non-County Resident	Per Day	1/1/2010	20.00 Per Site	0.00%	-	20.00 Per Site

Surcharge Note:

Facilities Admission Surcharge - All For Profit event holders utilizing the fairgrounds, or any portion thereof, and who charge a gate or door admission to their event shall pay a Facilities Admission Surcharge to the County.

1. This surcharge requires the event holder to pay a fee of 25% of total gross ticket sales to Cheboygan County. Payment of the surcharge shall be made within two weeks of the last day of the event.
2. The event holder is responsible for all ticket sales. An accounting of all ticket sales must be provided to Cheboygan County Fairgrounds staff within 2 business days after the conclusion of the event.

GENERAL COUNTY

FOIA Fees - See Separate Administration Policy #100-3A

Duplicating - Per Page		1/1/2012	0.30	0.00%	-	0.30
Mailing - Postage, Insurance and Other Charges		1/1/2009	Actual Cost	0.00%	-	Actual Cost
Electronic Records		1/1/2009	Labor Cost Only - See Below	0.00%	-	Labor Cost Only - See Below
Labor						
Clerk II	Hourly Rate	1/1/2009	See Union Contract			
Administrative Assistant	Hourly Rate	1/1/2009	See Wage and Salary Resolution			
Construction Code Office Manager	Hourly Rate	1/1/2009	See Union Contract			
Human Resource Manager	Hourly Rate	1/1/2009	See Wage and Salary Resolution			

MARINA

Application Fees		1/1/1989	25.00	0.00%	-	25.00
Launch Ramp - Daily		1/1/1989	5.00	0.00%	-	5.00
Launch Ramp - Seasonal		1/1/2011	30.00	0.00%	-	30.00
Pump Out Fees		1/1/1989	5.00	0.00%	-	5.00

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PLANNING AND ZONING						
Zoning Applications						
			\$.04 per square foot (or \$35.00 whichever is greater)			\$.04 per square foot (or \$35.00 whichever is greater)
Zoning		1/1/2017		0.00%	-	
Change of Roof Elevation		1/1/2014	5.00	0.00%	-	5.00
Commercial Farms and Commercial Farm Buildings		1/1/2014	No Charge	0.00%	-	No Charge
Fence		1/1/2014	No Charge	0.00%	-	No Charge
Sign		1/1/2007	\$30.00 / No charge for a nameplate	0.00%	-	\$30.00 / No charge for a nameplate
Planning Commission Applications						
Special Land Use		1/1/2017	225.00	0.00%	-	225.00
Special Use Permit Amendment		1/1/2017	150.00	0.00%	-	150.00
Site Plan Review		1/1/2017	170.00	0.00%	-	170.00
Site Plan Review Amendment		4/15/2002	110.00	0.00%	-	110.00
Rezoning		1/1/2017	225.00	0.00%	-	225.00
PUD Preliminary Plan		1/1/2017	225.00	0.00%	-	225.00
PUD Final Plan		1/1/2017	125.00	0.00%	-	125.00
Special Meeting – Planning Commission		4/15/2002	\$900.00 + Application Fee	0.00%	-	\$900.00 + Application Fee
Zoning Board of Appeals Applications						
Zoning Board of Appeals Applications / Other Authorized Review		1/1/2007	110.00	0.00%	-	110.00
Special Meeting – Zoning Board of Appeals		1/1/2007	\$495.00 + Application Fee	0.00%	-	\$495.00 + Application Fee
Soil & Sedimentation / Stormwater Applications						
Single Family Residence or Up to One Acre Disturbed Area	Residential	1/1/2020	85.00	5.88%	5.00	90.00
Each Additional Acre or Fraction Thereof	Residential	1/1/2020	55.00	9.09%	5.00	60.00
Addition / Garage / Pole Barn / Septic System / Shoreline Stabilization	Residential	1/1/2020	60.00	8.33%	5.00	65.00
Permit Extension / Renewal / Change	Residential	1/1/2020	25.00	20.00%	5.00	30.00
Minor Projects	Residential	1/1/2020	45.00	11.11%	5.00	50.00
Up to One Acre Disturbed Area	Commercial	1/1/2020	160.00	3.13%	5.00	165.00
Each Additional Five Acres or Fraction Thereof	Commercial	1/1/2020	105.00	4.76%	5.00	110.00
Minor Fee for no Increase in Impervious Surface, Less Than 5,000sf of Disturbed Area	Commercial	1/1/2020	85.00	5.88%	5.00	90.00
Permit Extension / Renewal / Change	Commercial	1/1/2020	80.00	6.25%	5.00	85.00
Miscellaneous						
County Road Map - First and Second Copy per Visit		1/1/2011	-	0.00%	-	-
County Road Map - Third Copy or More per Visit	Per Copy	1/1/2011	0.50	0.00%	-	0.50
County ORV Map - First and Second Copy		1/1/2011	-	0.00%	-	-
County ORV Map - Third Copy or More per Visit	Per Copy	1/1/2011	0.50	0.00%	-	0.50
Zoning Ordinance# 200 – Book		1/1/2007	25.00	0.00%	-	25.00
Zoning Ordinance# 200 - CD		1/1/2007	1.00	0.00%	-	1.00
Comprehensive Land Use Plan – Book		1/1/2007	45.00	0.00%	-	45.00
Comprehensive Land Use Plan – CD		1/1/2007	1.00	0.00%	-	1.00
Future Land Use Map		1/1/2007	15.00	0.00%	-	15.00
Zoning Ordinance #200 & Comprehensive Plan		1/1/2007	Free at www.cheboygan county.net/planning	0.00%	-	Free at www.cheboygan county.net/planning
New Address Application Fee		10/12/2004	10.00	0.00%	-	10.00

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PROSECUTORS OFFICE						
Copy Fee for Police Report						
First 100 Pages	Per Page	1/1/2001	0.50	0.00%	-	0.50
Remainder of the Pages	Per Page	1/1/2001	0.25	0.00%	-	0.25
Audio, Pictures or Video	Per CD	Unknown	10.00	0.00%	-	10.00
RECYCLING						
Participation Fee for Residents in a Participating Township	Per Household	1/1/2019	25.00	0.00%	-	25.00
Participation Fee for Residents in a Non-Participating Township	Per Household	1/1/2019	38.00	0.00%	-	38.00
Household Hazardous Waste - Charged to Residents in Non-Participating Townships and ALL Commercial Users						
Aerosols	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Solvents	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Paint (Oil Based)	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Automotive Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Cleaners	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Pesticides	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Batteries	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Mercury	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Flammable Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Capacitors	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Passenger/Light Truck Tire	Per Tire	1/12/2016	2.50	0.00%	-	2.50
Semi Truck Tire	Per Tire	1/12/2016	10.00	0.00%	-	10.00
Rim	Per Rim	1/12/2016	0.50	0.00%	-	0.50
Fluorescent	Per Pound	1/12/2016	1.00	0.00%	-	1.00
HID, Metal Halide & CFL's	Per Pound	1/12/2016	1.00	0.00%	-	1.00
TV and Monitor Fees						
Small	6" to 36"	1/1/2017	10.00	0.00%	-	10.00
Medium	37" to 46"	1/1/2017	0.50	0.00%	-	0.50
Large	47" to 56"	1/1/2017	1.00	0.00%	-	1.00
Extra Large (Includes all Projection TVs Regardless of the Screen Size)	57" +	1/1/2017	1.00	0.00%	-	1.00
SHERIFF'S DEPARTMENT - CORRECTIONS						
Initial Booking Fee (County - \$10, State - \$2)		2/27/2001	12.00	0.00%	-	12.00
Housing Fee - First Day		2/27/2001	55.00	0.00%	-	55.00
Housing Fee - Each Day After First Day		2/27/2001	25.00	0.00%	-	25.00
Drug Screen Reimbursement (Work Release / Work Crew)	Subject to Change Based on Kit Costs	Unknown	9.00	0.00%	-	9.00
SHERIFF'S DEPARTMENT - WORK CREW						
Charge for Services - Non Profit - Full Day (8 Hours)	Per Day / Per Worker	5/26/2015	10.00	0.00%	-	10.00
Charge for Services - Senior - Half Day (4 Hours)	Unlimited Number of Workers	5/26/2015	10.00	0.00%	-	10.00
Charge for Services - Senior - Full Day (8 Hours)	Unlimited Number of Workers	5/26/2015	20.00	0.00%	-	20.00
Participation Fee	Per Day	5/26/2015	20.00	0.00%	-	20.00

2020 Fee Resolution
Approved #19-18 on November 12, 2019

		Effective Date of Last Fee Adjustment	2019 Fee	Increase %	Increase \$	2020 Fee
Includes all fees charged by Cheboygan County that are set by the County Board of Commissioners; does not include any statutory fees.						
STRAITS REGIONAL RIDE						
One Way - 0 to 5 Miles	Full Fare	1/8/2008	4.00	0.00%	-	4.00
One Way - 5 to 20 Miles	Full Fare	1/8/2008	5.00	0.00%	-	5.00
One Way - 20 to 35 Miles	Full Fare	1/8/2008	6.00	0.00%	-	6.00
One Way - 35+ Miles	Full Fare	1/8/2008	8.00	0.00%	-	8.00
One Way - 0 to 5 Miles	Half Fare	1/8/2008	2.00	0.00%	-	2.00
One Way - 5 to 20 Miles	Half Fare	1/8/2008	2.50	0.00%	-	2.50
One Way - 20 to 35 Miles	Half Fare	1/8/2008	3.00	0.00%	-	3.00
One Way - 35+ Miles	Half Fare	1/8/2008	4.00	0.00%	-	4.00
TREASURER & HUMANE SOCIETY						
Kennel License < 10 Dogs		5/14/2002	10.00	0.00%	-	10.00
Kennel License > 10 Dogs		5/14/2002	25.00	0.00%	-	25.00
Inspection Fee for Kennel License < 10 Dogs		5/14/2002	25.00	0.00%	-	25.00
Inspection Fee for Kennel License >10 Dogs		5/14/2002	45.00	0.00%	-	45.00
Dog License - Male or Female		3/26/2002	15.00	0.00%	-	15.00
Dog License - Neutered or Spayed		3/26/2002	5.00	0.00%	-	5.00
Note: License Fees Double After March 1						
Re-issue of Lost License		12/12/2017	-	0.00%	-	-
Land Division Tax Payment Certification Fee		1/1/2020	New Fee for 2020			5.00 per parcel
COUNTY ROAD LOAN PROGRAM						
Interest Rate* - For Loans Originated in the Current Year	Fixed	1/1/2020	4.8%	10.42%	NA	5.3%

*Based on the Average of the Month-End Federal Prime Rate from December 2018 through November 2019.

Adopted by the Cheboygan County Commissioners on the following date to be effective January 1, 2020

Signed by: _____
John Wallace, Board Chairperson

Date Signed: 11/12/2019



Cheboygan County

Board of Commissioners' Meeting

November 12, 2019

Title: 2019 Salary & Wage Resolution - Non-Union General Employees #18-23 – Amendment #3

89th District Court – Adjust Court Officer position from 35 hours per week to a range of 35 – 40 hours per week based on the court schedule.

Summary:

Currently, the 89th District Court has a full-time (35 hour) Court Officer/Part-time Magistrate and Probation Officer. Due to the new Michigan Indigent Defense Counsel (MIDC) rules, the District Court has experienced an appreciable increase in workload. Additionally, jury trials have gone up dramatically. In 2018, there were no jury trials. In 2019, there have been four trials and we currently have eleven scheduled through November. The Court has to schedule trials every Monday and Friday through November to manage the trial docket.

Our Court Officer currently works a three hour shift on Fridays (to complete his 35 hours per week); however, with the jury trials, it is necessary that he is available for the full day to carry out his bailiff duties with the jury. We request to change the full-time (35 hours) Court Officer/Part-Time Magistrate and Probation Officer position a full-time position with a range of 35-40 hours per week.

Financial Impact:

Wage \$907.20 and fringe \$245.58 for a total cost of \$1,152.78

Recommendation: Adopt Amendment #3 to the 2019 Salary and Wage Resolution – Non-Union General Employee #18-23 to be effective November 13, 2019 authorize any necessary budget adjustments and authorize the Chair to sign.

Prepared by: James Manko

Department: Finance

Amendment #3 2019 Salary and Wage Resolution
 Non-Union General Employees
 Approved 18-23 on December 11, 2018

	<i>Number of Positions</i>	<i>Hours per Work Week</i>	<i>Hours per Year</i>	<i>2019 Salary or Hourly Rate</i>	<i>2019 Increase %</i>	<i>2019 Increase \$</i>	<i>2019 Salary or Hourly Rate</i>
DISTRICT COURT							
<i>Probation Officer / Court Bailiff</i>		33	1716				
<i>Probation Officer / Court Bailiff - Caseload (cf)</i>		7	364				
Total Probation Officer / Court Bailiff	1	40	2080	22.02	3.00%	0.66	22.68

Adopted by the Cheboygan County Commissioners on the following date to be effective November 13, 2019.

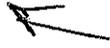
Signed by: _____
 John Wallace, Board Chairperson

Date Signed: _____

request for the Cheboygan County BOC recommendation about about the Quiet Island name proposal

O'Donnell, Matthew (Contractor) [mjodonnell@contractor.usgs.gov]

Sent: Monday, October 21, 2019 11:19 AM
To: John B. Wallace
Cc: Richard Sangster; MaryEllen Tryban; Cal Gouine
Attachments: Quiet Island proposal resp~1.pdf (375 KB)



John Wallace, Chairperson
Cheboygan County Board of Commissioners

jwallace@cheboygancounty.net

Issue: Recommendation about Lawrence Smith's proposal to the U.S. Board on Geographic Names to apply the name **Quiet Island** to the area north of the Michigan Inland Waterway in Emmet County and Cheboygan County

Dear Chairperson Wallace:

On August 20th, 2019, I wrote to you to ask for your recommendations about a proposal sent to the U.S. Board on Geographic Names (BGN) by Lawrence Smith, a member of the Pellston Downtown Development Authority. The BGN is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal Government. The BGN receives proposals from the public to name geographic features and as long as the proposals meet the Principles and Policies of the BGN, all proposals are processed and reviewed.

Our procedures are to contact all elected governments with an interest in a feature for which we receive a geographic name proposal. The BGN relies heavily on input and recommendations from local elected leaders when reviewing these proposals, because these leaders speak for their constituents and have an interest in the use of geographic names in their jurisdictions.

Mr. Smith proposed the name **Quiet Island** for the area of Emmet County and Cheboygan County that lies north of the Michigan Inland Waterway. The BGN does not consider this area to be an island. The original request is copied below; please let me know if you need any of the original documents attached to that request.

We have received opposition to the proposal from McKinley Township, Maple River Township, and West Traverse Township in Emmet County; from Beaugrand Township, Mackinaw Township, and Tuscarora Township Board in Cheboygan County; and the National Oceanographic and Atmospheric Administration. The Pellston Downtown Development Authority officially has no comment about the proposal. These responses are attached for your review.

In order for the BGN to review all responses and vote on the issue in a timely manner, we ask that if possible you respond with an opinion by December 6th, 2019. Please note that if no response is received, the BGN will consider your opinion to be "no opinion" and will make a decision that might affect the use of names within Cheboygan County.

If you have any questions or to submit your recommendation, or if you need more time, we may be contacted by mail at the address below; by telephone at (703) 648-4552; by fax at (703) 648-4549; or by e-mail at BGNEEXEC@usgs.gov.

Sincerely,

Matt O'Donnell, research assistant
For Jennifer Runyon, research staff
U.S. Board on Geographic Names
U.S. Geological Survey
12201 Sunrise Valley Drive
MS 523
Reston VA 20192-0523

cc:

The Honorable Toni Drier, Richard Sangster, Vice Chairperson, rbsangster@cheboygancounty.net
The Honorable Mary Ellen Tryban, District 1 Commissioner, mtryban@cheboygancounty.net
The Honorable Cal Gouine, District 4 Commissioner, cgouine@cheboygancounty.net

Matt O'Donnell | Xcellent Technology Solutions, Inc.
Contractor in support of U.S. Board on Geographic Names | Domestic Names Committee
Phone: 703.648.4553
Email: mjodonnell@contractor.usgs.gov
Room 2B101 (**please note new office location**)

On Tue, Aug 20, 2019 at 12:57 PM O'Donnell, Matthew (Contractor) <mjodonnell@contractor.usgs.gov> wrote:
John Wallace, Chairperson
Cheboygan County Board of Commissioners

jwallace@cheboygancounty.net

Issue: Recommendation about a proposal to apply the name Quiet Island to the area north of the Michigan Inland Waterway in Emmet County and Cheboygan County

Dear Chairperson Wallace:

As you may know, the U.S. Board on Geographic Names (BGN) is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal Government. The BGN receives proposals from the public to name geographic features and as long as the proposals meet the Principles and Policies of the BGN, all proposals are processed and reviewed.

The BGN relies heavily on input and recommendations from local elected leaders when reviewing these proposals, because these leaders speak for their constituents and have an interest in the use of geographic names in their jurisdictions.

We would like the opinion of the Cheboygan County Board of Commissioners concerning a proposal from Lawrence Smith, a member of the Pellston Downtown Development Authority. He submitted a proposal to the BGN to apply the new name **Quiet Island** to the area of Emmet County and Cheboygan County that lies north of the Michigan Inland Waterway. Please see the attached maps and documents for more details.

Mr. Smith states that the name refers to local efforts in 2010 to block construction of a wind turbine “[that would have] encroach[ed] on the peacefulness of the area, and efforts since to preserve the sound of the wind, the water, fish and forests.” He believes that naming the feature would help preserve its character and promote sustainable low impact development.

This is a larger area than the BGN is usually asked to name, but the BGN will consider proposals affecting the name of any naturally identifiable feature. The proponent reports that this area is an island because water from Spring Lake, the source of the Michigan Inland Waterway, flows into Lake Michigan at least some part of the year. We could find no evidence of this; Spring Lake and the Inland Waterway are separated from the Lake Michigan watershed according to local maps, local descriptions of the Inland Waterway, and the U.S. Geological Survey's National Hydrographic Dataset.

In this case, we are considering the feature to be a "cape" for our records, which is defined by the BGN as a "projection of land extending into a body of water." (However, it may be considered an "area," defined as "any one of several areally extensive natural features not included in other categories.") The proponent still states that the feature is an island and should be called Quiet Island, but has accepted that we are treating it as a cape for our purposes.

Because local opinion is important to the BGN, we would like the opinion of the Cheboygan County Board of Commissioners concerning this issue. We ask that you please share this request with any offices or others who might have an interest in this proposal. Questions to consider are:

- Does this feature need a name?
- Is it already known by any other local name or names? and
- Do you support the name Quiet Island as proposed?
- The proponent also mentions that water flows from Spring Lake into Lake Michigan through Tannery Creek also known as "Kegomic Creek." Do you have any record of a Kegomic Creek in Emmet County and does Tannery Creek connect to Spring Lake? Our maps show that it does not.

This feature contains a large number of municipalities with elected governments which might have an interest in the naming of this feature:

- in Emmet County: the Village of Alanson, Bear Creek Township, Bliss Township, Carp Lake Township, Center Township, Cross Village Township, Friendship Township, City of Harbor Springs, Littlefield Township, Little Traverse Township, McKinley Township, Maple River Township, Village of Pellston, Pleasantview Township, Readmond Township, Wawatam Township, and West Traverse Township
- in Cheboygan County: Beaugrand Township, Burt Township, City of Cheboygan, Hebron Township, Inverness Township, Mackinaw Township, Mullett Township, Munro Township, and Tuscarora Township
- the Village of Mackinaw City in both Emmet County and Cheboygan County

Our procedures are to contact all elected governments; we will be sending a mass email to all township, village, and city governments asking for their input (see attached). We ask that if possible, you confer with the municipalities within Emmet County. Is there a procedure in place for this and, if so, how can we best work with you?

In addition to the Emmett County Board of Commissioners and the local municipalities, we will also ask for input from the Michigan Department of Natural Resources which manages State Parks and State Forests within the feature; the National Park Service which manages the North Country National Scenic Trail; and the National Oceanographic and Atmospheric Administration which produces nautical charts of the area.

This proposal is listed on the BGN's Review List #436, which is posted at https://geonames.usgs.gov/apex/f?p=geonames_web:review_lists. The case summary is attached for your review and convenience. Also attached are the original proposal, maps showing the location and nature of the feature, a copy of the email sent to municipalities, a list of those individuals contacted in municipalities in Cheboygan County, and a Geographic Name Proposal Recommendation form to facilitate a response from your office.

Once responses from interested parties are received, we will ask the Michigan State Names Authority for their recommendation before the BGN votes on the proposal.

Thank you for your consideration of this request and we look forward to hearing from you. Meanwhile, if you have any questions, please don't hesitate to contact us. We may be contacted by mail at the address below; by telephone at (703) 648-4553 or by e-mail at BGNEEXEC@usgs.gov.

Sincerely,

Matt O'Donnell, research assistant
For Jennifer Runyon, research staff
U.S. Board on Geographic Names
U.S. Geological Survey
12201 Sunrise Valley Drive
MS 523
Reston VA 20192-0523

cc:

The Honorable Toni Drier, Richard Sangster, Vice Chairperson, rsangster@cheboygancounty.net
The Honorable Mary Ellen Tryban, District 1 Commissioner, mtryban@cheboygancounty.net
The Honorable Cal Gouine, District 4 Commissioner, cgonine@cheboygancounty.net

Matt O'Donnell | Xcellent Technology Solutions, Inc.
Contractor in support of U.S. Board on Geographic Names | Domestic Names Committee
Phone: 703.648.4553
Email: mjodonnell@contractor.usgs.gov
Room 2B101 (**please note new office location**)