



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Finance/Business Meeting

August 13, 2019

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. **Approve Agenda** (Motion should include adding/deleting of agenda items for both regular and/or consent agenda.)
5. **Approve Consent Agenda**
 - A. Approve Monthly Finance Claims
 - B. Budget Adjustments
 - C. Investment Report
 - D. University of Michigan Biological Station Recycling Agreement
 - E. Byrne Justice Assistance Grant Application 2020 – Compass Academy
 - F. SRR/COP-ESD Afton/Tower to Onaway School Contract 2019/2020 School Year
 - G. SRR/COP-ESD Rogers City to Onaway School Contract 2019/2020 School Year
 - H. SRR-MDOT Contract 2017-0032/P32/P12 – FY2020 Specialized Services Operating Assistance Program
 - I. Third Party Contract – CCOA 2019-2020 – Specialized Services Operating Assistance Program 2017-0032-P12
 - J. DHHS Home Aid Position Agreement
 - K. Correspondence:
 1. Charlevoix County Resolution Opposing Trial Court Funding Commission Interim Report
 2. Gladwin County Resolution Opposing Trial Court Funding Commission Interim Report
 3. Hillsdale County Resolution Opposing Trial Court Funding Commission Interim Report
 4. Kalkaska County Resolution Supporting the Caro Facility in Tuscola County
 5. Menominee County Resolution in Support of Funding the Great Lakes Restoration Initiative
 6. Menominee County Resolution in Supporting Medicare Prescription Drug Bill of 2003
 7. Livingston County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing Their Party Affiliation on Ballots Provided to Michigan Voters
 8. Letter from Planning Commission - Enforcement
 - L. Minutes:
 1. Finance/Business Meeting of July 9, 2019 and Committee of the Whole Meeting of July 23, 2019
 2. Planning Commission – 6/5/19, 7/3/19 & 7/17/19
 3. District #4 Health Department – 6/18/19
 4. City Council – 6/25/19 & 7/9/19
 5. County Road Commission – 6/20/19, 7/3/19 & 7/16/19
 6. NEMCSA – 6/7/19
 7. Fair Board – 6/3/19 & 7/1/19
 8. NCCMH – 6/20/19
 9. NMRE SUD Oversight Board Minutes – 5/6/19
6. **Brief Citizens Comments – (3 minutes per person)**
7. **Scheduled Visitors/Department Reports**
8. **Finance Director's Report**
9. **Administrator's Report**
10. **Committee Reports**
11. **Old Business**
12. **New Business**
 - A. SRR-MDOT Contract 2017-0032/P13 – FY2019 Section 5339 Bus & Bus Facilities Formula Program
 - B. NEMCOG Video Conferencing Capacity Building Program Application
13. **Citizens Comments**
14. **Board Member Comments**
15. **CLOSED SESSION – Pursuant to MCL 15.268(h) Attorney/Client Privilege Letter**
16. **Adjourn to the Call of the Chair**

There are no August finance claims to approve in this Board packet.

All bills received during
July 2019

that were greater than \$25,000 were included on the prepaid check writing approval list.

CHEBOYGAN COUNTY PREPAIDS REPORT JULY 2019

CHECK REGISTERS

BANK 1 TRUST & AGENCY
BANK 2 GENERAL
BANK 3 TAX PAYMENT/FORECLOSURE FUND
BANK 5 COUNTY ROAD
BANK 9 INMATE TRUST FUND

BANK 2:

| | | |
|----------------------|----|--------------|
| GENERAL EXPENDITURES | \$ | 1,296,660.02 |
| MINUS MAY FINANCE | \$ | 0 |
| TOTAL PREPAIDS | \$ | 1,296,660.02 |

NO FINANCE CLAIMS TO REPORT THIS MONTH.

PREPARED BY: DEBI KUCZYNSKI

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------|------|-------|-----------|--------------------------------|--|------------|
| Bank 1 TRUST & AGENCY | | | | | | |
| 07/03/2019 | 1 | 67188 | MESC | STATE OF MICHIGAN | PR 2ND QTR 2019 UNEMPLOYMENT TAXES | 6,181.53 |
| 07/03/2019 | 1 | 67189 | MSP | MICHIGAN STATE POLICE | CR CONCEALED WEAPONS PERMITS (20 RENEWAL | 2,690.00 |
| 07/03/2019 | 1 | 67190 | REF-TREA | MCLAREN HEALTH PLAN | TR SRR OVERPAYMENT - BUS PASSES - MR INV | 10.00 |
| 07/10/2019 | 1 | 67191 | AFSCME | MICHIGAN COUNCIL #25 AFSCME | PR EMPLOYEE UNION DUES JUL 2019 | 1,483.45 |
| 07/10/2019 | 1 | 67192 | BEE T A | ANDREW BEETHEM | PC REST# 8004404 HARMON, CHRISTOPHER | 40.00 |
| 07/10/2019 | 1 | 67193 | CAC | CREDIT ACCEPTANCE CORPORATION | PR CASE# 134459GC PAUL A MORSE PAID: 7 | 202.76 |
| 07/10/2019 | 1 | 67194 | CITI | CITI STREET | PR CTY PROBATE JUDGE RETIRE PE 7/6/19 | 702.37 |
| 07/10/2019 | 1 | 67195 | DEP UNION | DEPUTY SHERIFFS' ASSOCIATION | PR SHERIFF DEPUTY UNION DUES JUL 2019 | 162.00 |
| 07/10/2019 | 1 | 67196 | FOC | FRIEND OF THE COURT | CC BOND# 18-12433-DS HALL V BARBER | 750.00 |
| 07/10/2019 | 1 | 67197 | FOPLC | FRATERNAL ORDER OF POLICE | PR SHERIFF UNION DUES JUL 19 | 602.00 |
| 07/10/2019 | 1 | 67198 | GELC | GOVERNMENTAL EMPLOYEES | PR SHERIFF DEPT UNION DUES JUL 2019 | 643.98 |
| 07/10/2019 | 1 | 67199 | MET | MICHIGAN EDUCATION TRUST | PR EMP DED M HECKO #19-OG50037 | 150.00 |
| 07/10/2019 | 1 | 67200 | MISDU | MISDU | PR 910220383 2002007381 FAIRCHILD, MICH | 186.90 |
| 07/10/2019 | 1 | 67201 | MISDU | MISDU | PR 912856424 MORSE, PAUL ALLEN PAID: 7/ | 109.66 |
| 07/10/2019 | 1 | 67202 | REF-CLERK | AMROCK INC | CR CASH REFUND - OVERPAYMENT OF FEES (CK | 10.00 |
| 07/10/2019 | 1 | 67203 | REF-TREA | BARBARA BREWSTER | TR SRR PASSENGER FARE REFUND -RELATES TO | 60.00 |
| 07/10/2019 | 1 | 67204 | SLG | SHERMETA LAW GROUP | PR TINA M GONSER JEWELL #15-5314-GC PAI | 75.00 |
| 07/10/2019 | 1 | 67205 | SOM-LCOTF | STATE OF MICHIGAN LCOT | TR LCOTF 2ND QTR COLLECTION (LOCAL CORRE | 340.06 |
| 07/10/2019 | 1 | 67206 | THOM DAV | DAVID THOMPSON | PC REST# 19008774 DUFFINEY, KYLE JAMES | 190.00 |
| 07/10/2019 | 1 | 67207 | THOM DAV | DAVID THOMPSON | PC REST# 19008774 DUFFINEY, KYLE JAMES | 6.10 |
| 07/10/2019 | 1 | 67208 | UN WAY | CHEBOYGAN COUNTY UNITED WAY | PR EMPLOYEE DEDUCTIONS PE 7/6/19 | 12.00 |
| 07/11/2019 | 1 | 67209 | CLERK | CHEBOYGAN COUNTY CLERK | CC BOND# 19-5701-FH PEO V RAMUS | 2,000.00 |
| 07/16/2019 | 1 | 67210 | BEE T A | ANDREW BEETHEM | PC REST# 8004404 HARMON, CHRISTOPHER | 40.00 |
| 07/16/2019 | 1 | 67211 | CPL | CHEBOYGAN PUBLIC LIBRARY | TR PENAL FINES 7/1/18 THROUGH 6/30/19 | 81,824.95 |
| 07/16/2019 | 1 | 67212 | IRAL | INDIAN RIVER AREA LIBRARY | TR PENAL FINES 7/1/18 THROUGH 6/30/19 | 17,891.48 |
| 07/16/2019 | 1 | 67213 | LAW LIB | CHEBOYGAN COUNTY LAW LIBRARY | TR PENAL FINES 7/1/18 - 6/30/19 | 3,500.00 |
| 07/16/2019 | 1 | 67214 | MAPL | MACKINAW AREA PUBLIC LIBRARY | TR PENAL FINES 7/1/18 - 6/30/19 | 4,022.34 |
| 07/16/2019 | 1 | 67215 | MICH DE | DEREK MICHAEL | PC REST# 18008747 STRIEBICH, DEREK WILLI | 7.21 |
| 07/16/2019 | 1 | 67216 | PIDL | PRESQUE ISLE DISTRICT LIBRARY | TR PENAL FINES 7/1/18 - 6/30/19 | 8,845.62 |
| 07/16/2019 | 1 | 67217 | TPL | TOPINABEE PUBLIC LIBRARY | TR PENAL FINES 7/1/18 THROUGH 6/30/19 | 9,729.01 |
| 07/16/2019 | 1 | 67218 | WCL | WOLVERINE COMMUNITY LIBRARY | TR PENAL FINES 7/1/18 - 6/30/19 | 16,124.71 |
| 07/19/2019 | 1 | 67219 | MSP | MICHIGAN STATE POLICE | CR SEX OFFENDER REGISTER (6 REGISTRATION | 180.00 |
| 07/19/2019 | 1 | 67220 | REF-TREA | LEE BAUMES | TR CASH REFUND 120-008-400-027-00 CLQ OV | 18.60 |
| 07/19/2019 | 1 | 67221 | REF-TREA | BENTON TOWNSHIP TREASURER | TR 105-C11-000-344-00, 105-C11-000-345-0 | 71.60 |
| 07/19/2019 | 1 | 67222 | REF-TREA | MULLETT TOWNSHIP TREASURER | TR 130-016-100-016-00, 130-016-100-017-0 | 779.36 |
| 07/19/2019 | 1 | 67223 | REF-TREA | BEAUGRAND TOWNSHIP TREASURER | TR 041-021-400-004-02, 041-024-200-012-0 | 984.61 |
| 07/19/2019 | 1 | 67224 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0025 AUG 2019 | 17.25 |
| 07/19/2019 | 1 | 67225 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0024 AUG 2019 | 466.67 |
| 07/19/2019 | 1 | 67226 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0022 AUG 2019 | 1,179.57 |
| 07/19/2019 | 1 | 67227 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0021 AUG 2019 | 123.47 |
| 07/19/2019 | 1 | 67228 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0020 AUG 2019 | 25.38 |
| 07/19/2019 | 1 | 67229 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0023 AUG 2019 | 3,534.16 |
| 07/19/2019 | 1 | 67230 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0019 AUG 2019 | 113.76 |
| 07/19/2019 | 1 | 67231 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0012 DIV 0012 A | 1,346.83 |
| 07/19/2019 | 1 | 67232 | BCBSOM | BLUE CROSS BLUE SHIELD OF MICH | PR HEALTH INS 007016244 0001 AUG 2019 | 2,758.68 |
| 07/19/2019 | 1 | 67233 | BCNM | BLUE CARE NETWORK OF MICHIGAN | PR HEALTH INS 00188643 G001 AUG 2019 | 100,576.80 |
| 07/19/2019 | 1 | 67234 | BCNM | BLUE CARE NETWORK OF MICHIGAN | PR HEALTH INS 00188643 C001 AUG 2019 | 1,485.54 |
| 07/23/2019 | 1 | 67235 | BEE T A | ANDREW BEETHEM | PC REST# 8004404 HARMON, CHRISTOPHER | 40.00 |
| 07/23/2019 | 1 | 67236 | HOUL JE | JEREMY HOULE | PC REST# 18008747 STRIEBICH, DEREK WILLI | 18.10 |
| 07/23/2019 | 1 | 67237 | HOUL JE | JEREMY HOULE | PC REST# 18008764 HAWVER, BENJAMIN JACOB | 9.80 |
| 07/23/2019 | 1 | 67238 | LUKE B | BAINETTE LUKEHART | PC REST# 18008747 STRIEBICH, DEREK WILLI | 355.00 |
| 07/23/2019 | 1 | 67239 | PLAU C | CURTIS PLAUNT | PC REST# 18008764 HAWVER, BENJAMIN JACOB | 58.39 |
| 07/23/2019 | 1 | 67240 | PROGRESS | PROGRESSIVE INSURANCE | PC REST# 1001374 WAYBRANT, TRAVIS WAYNE | 100.00 |
| 07/23/2019 | 1 | 67241 | VIEA M | MARIE VIEAU | PC REST# 18008764 HAWVER, BENJAMIN JACOB | 31.81 |
| 07/25/2019 | 1 | 67242 | CAC | CREDIT ACCEPTANCE CORPORATION | PR GARNISHMENT PAUL A MORSE PD: 7/26/19 | 202.76 |
| 07/25/2019 | 1 | 67243 | CHEB | CITY OF CHEBOYGAN TREASURER | TR 054-N33-002-001-00 CASH REFUND-DLQ OV | 2,741.28 |
| 07/25/2019 | 1 | 67244 | CITI | CITI STREET | PR CTY PROBATE JUDGE RETIRE PE 7/20/19 | 702.37 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
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| 07/25/2019 | 1 | 67245 | MET | MICHIGAN EDUCATION TRUST | PR EMP DED M HECKO #19-OG50037 PE 7/20/ | 150.00 |
| 07/25/2019 | 1 | 67246 | MISDU | MISDU | PR 910220383 2002007381 MICHAEL J FAIRCH | 186.90 |
| 07/25/2019 | 1 | 67247 | MISDU | MISDU | PR 912856424 PAUL A MORSE PD: 7/26/19 | 109.66 |
| 07/25/2019 | 1 | 67248 | REF-TREA | INVERNESS TOWNSHIP TREASURER OR | TR 091-032-300-001-03 CASH REFUND-DLQ OV | 121.78 |
| 07/25/2019 | 1 | 67249 | SLG | SHERMETA LAW GROUP | PR TINA M GONSER JEWELL #15-5314-GC PD: | 75.00 |
| 07/25/2019 | 1 | 67250 | TUSCARORA | TUSCARORA TOWNSHIP | TR 161-131-005-008-00 CASH REFUND-DLQ OV | 970.39 |
| 07/25/2019 | 1 | 67251 | TUSCARORA | TUSCARORA TOWNSHIP | TR 161-131-005-007-00 CASH REFUND-DLQ OV | 57.27 |
| 07/25/2019 | 1 | 67252 | UN WAY | CHEBOYGAN COUNTY UNITED WAY | PR EMPLOYEE DEDUCTIONS PE 7/20/19 | 12.00 |
| 07/29/2019 | 1 | 67253 | ALOHA | ALOHA TOWNSHIP | TR 2019 SALE PROCEEDS | 764.34 |
| 07/29/2019 | 1 | 67254 | BENTON | BENTON TOWNSHIP | TR 2019 SALE PROCEEDS | 705.66 |
| 07/29/2019 | 1 | 67255 | CHEB | CITY OF CHEBOYGAN | TR 2019 SALE PROCEEDS | 2,447.46 |
| 07/29/2019 | 1 | 67256 | DEARBORN | DEARBORN NATIONAL INSURANCE | PR LTD/LIFE INSURANCE JUL 2019 | 3,581.07 |
| 07/29/2019 | 1 | 67257 | FOREST | FOREST TOWNSHIP | TR 2019 SALE PROCEEDS | 110.80 |
| 07/29/2019 | 1 | 67258 | HEBRON | HEBRON TOWNSHIP | TR 2019 SALE PROCEEDS | 200.23 |
| 07/29/2019 | 1 | 67259 | INVERNESS | INVERNESS TOWNSHIP | TR 2019 SALE PROCEEDS | 173.94 |
| 07/29/2019 | 1 | 67260 | MACKINAW | MACKINAW TOWNSHIP | TR 2019 SALE PROCEEDS | 38.37 |
| 07/29/2019 | 1 | 67261 | MENTOR | MENTOR TOWNSHIP | TR 2019 SALE PROCEEDS | 151.62 |
| 07/29/2019 | 1 | 67262 | MULLETT | MULLETT TOWNSHIP | TR 2019 SALE PROCEEDS | 759.53 |
| 07/29/2019 | 1 | 67263 | NUNDA | NUNDA TOWNSHIP | TR 2019 SALE PROCEEDS | 746.33 |
| 07/29/2019 | 1 | 67264 | VOW | VILLAGE OF WOLVERINE | TR 2019 SALE PROCEEDS | 34.93 |
| 07/30/2019 | 1 | 67265 | ANTK J | JOSEPH ANTKOVIK | CC REST# 02-2546-FH SOVA, DAVID | 7.18 |
| 07/30/2019 | 1 | 67266 | AUTO OWNER | AUTO OWNERS | CC REST# 14-4936-FH KIMBLER, ANGELA | 500.00 |
| 07/30/2019 | 1 | 67267 | BORG W | WILLIAM BORGERDING | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67268 | BRYA W | WILLIAM BRYAN | CC REST# 03-2843-FH DELPH JR, KURT | 450.00 |
| 07/30/2019 | 1 | 67269 | BYAR L | LARRY WAYNE BYARD | CC REST# 11-4311-FH NOVEL, BRUNO | 50.00 |
| 07/30/2019 | 1 | 67270 | CINCI INS | CINCINNATI INSURANCE CO | CC REST# 04-2874-FH STEMPKY, BRENT | 100.00 |
| 07/30/2019 | 1 | 67271 | CLL | CHEBOYGAN LITTLE LEAGUE | CC REST# 07-3714-FH LAVIGNE, MICHAEL | 80.00 |
| 07/30/2019 | 1 | 67272 | CRUS S | STEVE CRUSOE | CC REST# 12-4483-FC KNAPP JR, ALBERT | 10.00 |
| 07/30/2019 | 1 | 67273 | DRIE J | JOYCE CARLSON-DRIER | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67274 | DYKS B | BRITTANY MARSHALL | CC REST# 11-4339-FH MCELHINEY, STEVEN | 12.50 |
| 07/30/2019 | 1 | 67275 | ELEN V | VERNA ELENBAAS | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67276 | ELLI M | MARK H. ELLIOTT | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67277 | GILB | JAMES L GILBERT | CC REST# 11-4311-FH NOVEL, BRUNO | 50.00 |
| 07/30/2019 | 1 | 67278 | GOHE D | DONALD OR JEAN GOHESKI | CC REST# 13-4687-FH WOODS, SUSAN | 500.00 |
| 07/30/2019 | 1 | 67279 | HEAT G | GERALD HEATH | CC REST# 09-4106-FH WAGNER, SONYA | 200.00 |
| 07/30/2019 | 1 | 67280 | JOHN JA | E JAMES JOHNSON | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67281 | JONE P | PATRICIA JONES | CC REST# 09-3952-FH JONES, WALTER | 200.00 |
| 07/30/2019 | 1 | 67282 | KELL D | DAVID KELLOGG | CC REST# 18-5564-FH MCQUAID, KAMRON | 15.00 |
| 07/30/2019 | 1 | 67283 | LACROSS | LEANNA LACROSS | CC REST# 19-5716-FH LACROSS, KRISTA | 50.00 |
| 07/30/2019 | 1 | 67284 | LACROSS | LEANNA LACROSS | CC REST# 19-5721-FH TYREE, ETHAN | 300.00 |
| 07/30/2019 | 1 | 67285 | LAHA R | ROGER LAHAIE | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67286 | LATITUDE | LATITUDE SUBROGATION SERVICES | CC REST# 17-5486-FH GRIMM, CHARLES | 100.00 |
| 07/30/2019 | 1 | 67287 | LATITUDE | LATITUDE SUBROGATION SERVICES | CC REST# 04-3006-FH LANCOUR, KEVIN | 75.00 |
| 07/30/2019 | 1 | 67288 | LATITUDE | LATITUDE SUBROGATION SERVICES | CC REST# 04-2958-FH NOBLE, JASON | 15.00 |
| 07/30/2019 | 1 | 67289 | LATITUDE | LATITUDE SUBROGATION SERVICES | CC REST# 10-4113-FC STEWARD, BEAU | 200.00 |
| 07/30/2019 | 1 | 67290 | LATITUDE | LATITUDE SUBROGATION SERVICES | CC REST# 10-4125-FC WILLIAMS, TONJA | 200.00 |
| 07/30/2019 | 1 | 67291 | LEIG E | ENZO LEIGHIO | CC REST# 11-4339-FH MCELHINEY, STEVEN | 12.50 |
| 07/30/2019 | 1 | 67292 | LITC T | THOMAS LITCHARD | CC REST# 16-5226-FH HOPKINSON JR, BARRY | 10.00 |
| 07/30/2019 | 1 | 67293 | MCKE K | KENNETH MCKERVEY | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67294 | MDHHS | STATE OF MICHIGAN | CC REST# 18-5613-FH HOPKINSON, SANDRA | 75.00 |
| 07/30/2019 | 1 | 67295 | MDHHS | STATE OF MICHIGAN | CC REST# 17-5346-FH JAMES, JESSICA | 10.00 |
| 07/30/2019 | 1 | 67296 | MDHHS | STATE OF MICHIGAN | CC REST# 18-5614 NAPIER, ANGELA | 200.00 |
| 07/30/2019 | 1 | 67297 | MILL J | JACOB MILLER #515725 | CC REST# 17-5358-FH PETERS, RANDY | 40.00 |
| 07/30/2019 | 1 | 67298 | MOOD N | NATALIE MOODY-BROWN | CC REST# 05-3300-FH ROMINE, JOSHUA | 100.00 |
| 07/30/2019 | 1 | 67299 | NSAC | NORTH STRAITS ANIMAL CLINIC | CC REST# 16-5312-FH DISTASIO, THOMAS | 40.00 |
| 07/30/2019 | 1 | 67300 | PA | CHEBOYGAN COUNTY PROSECUTOR | CC REST# 07-3624-FH FAIRMAN, JULIAN | 25.00 |
| 07/30/2019 | 1 | 67301 | PARKSIDE | PARKSIDE INN | CC REST# 11-4339-FH MCELHINEY, STEVEN | 12.50 |
| 07/30/2019 | 1 | 67302 | RACI D | DENNIS OR CONNIE RACINE | CC REST# 04-3023-FH KELLEY, THERESA | 50.00 |
| 07/30/2019 | 1 | 67303 | ROBE C | FLORENCE ROBERTS | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67304 | SAFCU | STRAITS AREA FEDERAL CREDIT UNION | CC REST# 18-5642-FH PRESTON, LUCUS | 25.00 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
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| 07/30/2019 | 1 | 67305 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 18-5605-FH BEBB, TODD | 25.00 |
| 07/30/2019 | 1 | 67306 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 14-4951-FH JONES, JESSICA | 15.00 |
| 07/30/2019 | 1 | 67307 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 16-5285-FH JONES, JESSICA | 15.00 |
| 07/30/2019 | 1 | 67308 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 18-5665-FH LACROSS, KRISTA | 25.00 |
| 07/30/2019 | 1 | 67309 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 15-5149-FH SMITH, CHRISTINA | 10.00 |
| 07/30/2019 | 1 | 67310 | SANE | STRAITS AREA NARCOTICS ENF | CC REST# 17-5387-FH WALKER, MATTHEW | 225.00 |
| 07/30/2019 | 1 | 67311 | SCH S | SHARON SCHALOW | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67312 | SEARS | SEARS HOLDINGS | CC REST# 03-2716-FH RILEY, TIFFANY | 50.00 |
| 07/30/2019 | 1 | 67313 | SMIT C | CHARLES SMITH JR | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67314 | SMITH JL | JAMES OR LAURA SMITH | CC REST# 18-5564-FH MCQUAID, KAMRON | 15.00 |
| 07/30/2019 | 1 | 67315 | SPRA R | ROBERT SPRAY | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67316 | SSADMS | SOCIAL SECURITY ADMINISTRATION | CC REST# 18-5552-FH LAVIOLETTE, DANIEL | 100.00 |
| 07/30/2019 | 1 | 67317 | STIL JU | JUSTIN ALLEN STILES | CC REST# 18-5585-FH SHAMMAS, DAVID | 10.00 |
| 07/30/2019 | 1 | 67318 | SUPERIOR | SUPERIOR VENDING | CC REST# 11-4339-FH MCELHINEY, STEVEN | 12.50 |
| 07/30/2019 | 1 | 67319 | TERR E | ECTON TERREBONNE | CC REST# 06-3534-FC POPE, ROBERT | 50.00 |
| 07/30/2019 | 1 | 67320 | THIG- | THE HANOVER INSURANCE GROUP | CC REST# 03-2854-FH SOUTHWELL, JUDY | 100.00 |
| 07/30/2019 | 1 | 67321 | UPSET EAST | UPSET EAST | CC REST# 18-5681-FH SCHULTZ, ALEXI | 260.00 |
| 07/30/2019 | 1 | 67322 | VANH J | JEFFREY VANHOORNE | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67323 | VOFW | VETERANS OF FOREIGN WARS | CC REST# 12-4483-FC KNAPP JR, ALBERT | 10.00 |
| 07/30/2019 | 1 | 67324 | WALMART | WALMART | CC REST# 18-5521-FH PANICALI, AMANDA | 30.00 |
| 07/30/2019 | 1 | 67325 | WALMART | WALMART | CC REST# 17-5379-FH WILHELM, THOMAS | 15.00 |
| 07/30/2019 | 1 | 67326 | WENG R | ROBERT WENGER | CC REST# 02-2546-FH SOVA, DAVID | 7.14 |
| 07/30/2019 | 1 | 67327 | WERNIG | WERNIG | CC REST# 91-0683-FH HARRINGTON, ERNEST | 50.00 |
| 07/30/2019 | 1 | 67328 | WILL J | JOHN WILLIAMS | CC REST# 15-5001-FC MORRILL, BERNARD | 20.00 |
| 07/30/2019 | 1 | 67329 | COP | COP EDUCATIONAL SERVICE DISTRICT | TR CURRENT TAX COLLECTED BY COUNTY | 2,117.98 |
| 07/30/2019 | 1 | 67330 | SOM-EDTAX | STATE OF MICHIGAN | TR CURRENT TAX COLLECTED BY COUNTY - SUM | 12,783.82 |
| 07/30/2019 | 1 | 67331 | SOM-EDTAX | STATE OF MICHIGAN | TR CURRENT TAX COLLECTED BY COUNTY | 232.00 |
| 07/30/2019 | 1 | 67332 | TREAS | CHEBOYGAN COUNTY TREASURER | TR CURRENT TAX COLLECTED BY COUNTY | 12,269.67 |
| 07/31/2019 | 1 | 67333 | CHEB | CITY OF CHEBOYGAN | DC ORDINANCE FEE JUL 2019 | 948.31 |
| 07/31/2019 | 1 | 67334 | MDT-TRTAX | MICHIGAN DEPT OF TREASURY | RD REAL ESTATE TAX TRANSFER JUL 2019 | 135,701.25 |
| 07/31/2019 | 1 | 67335 | REF-DC | ROGER SPRAY | DC CASH REFUND #18-CPO48A ON | 2.00 |
| 07/31/2019 | 1 | 67336 | SHERIFF | CHEBOYGAN COUNTY SHERIFF DEPT | DC CONVICTED OUIL ASMNT JUL 2019 | 377.00 |
| 07/31/2019 | 1 | 67337 | SOM-CC | STATE OF MICHIGAN | CC 53RD CIRCUIT COURT FILING FEES JULY | 3,096.36 |
| 07/31/2019 | 1 | 67338 | SOM-DC | STATE OF MICHIGAN | DC 89TH DISTRICT COURT FILING FEES JULY | 25,808.17 |
| 07/31/2019 | 1 | 67339 | SOM-NETF | STATE OF MICHIGAN | CR NOTARY EDUCATION & TRAINING FUND JUL | 8.00 |
| 07/31/2019 | 1 | 67340 | SOM-PC | STATE OF MICHIGAN | PC PROBATE COURT FILING FEES JUL 2019 | 1,272.50 |
| 07/31/2019 | 1 | 67341 | SOM-PC | STATE OF MICHIGAN | PC PROBATE COURT FILING FEES JUL 2019 | 1,154.24 |
| 07/31/2019 | 1 | 67342 | TTP | TUSCARORA TOWNSHIP POLICE | DC CONVICTED OUIL ASMNT JUL 2019 | 275.00 |
| 07/31/2019 | 1 | 67343 | VOM | VILLAGE OF MACKINAW | DC ORDINANCE FEE JUL 2019 | 454.74 |

1 TOTALS:

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| Total of 156 Checks: | 489,258.24 |
| Less 0 Void Checks: | 0.00 |
| Total of 156 Disbursements: | <u>489,258.24</u> |

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| Bank 2 GENERAL FUND | | | | | | |
| 07/02/2019 | 2 | 179873 | CAVI C | CAMERON CAVITT | FN DRAIN COMMISSIONER 2019 3RD QTR SALAR | 250.00 V |
| 07/02/2019 | 2 | 179874 | CCD | CHEBOYGAN CONSERVATION DISTRICT | FN 2019 3RD QTR APPROPRIATION | 3,125.00 V |
| 07/02/2019 | 2 | 179875 | CCHS | CHEBOYGAN COUNTY HUMANE SOCIETY | FN HS 2019 3RD QTR APPROPRIATION JUL-S | 40,013.25 V |
| 07/02/2019 | 2 | 179876 | DH #4 | DISTRICT HEALTH DEPT #4 | FN 2019 3RD QTR APPROPRIATION | 59,213.75 V |
| 07/02/2019 | 2 | 179877 | GRAN J | JAMES H GRANGER | FN 2019 3RD QTR SALARY | 250.00 V |
| 07/02/2019 | 2 | 179878 | NCCMH | NORTH COUNTRY COMMUNITY | FN 2019 3RD QTR APPROPRIATION | 27,998.75 V |
| 07/02/2019 | 2 | 179879 | PUB DEF 3 | RONALD VARGA OR WILLIAM KEOGH | FN PUBLIC DEFENDERS CONTRACTUAL FEE JUL | 12,285.00 V |
| 07/02/2019 | 2 | 179880 | RAMSAY | DONALD RAMSAY | CR MEDICAL EXAMINER WAGE JULY 2019 | 876.83 V |
| 07/02/2019 | 2 | 179881 | SENIOR CIT | CHEBOYGAN COUNTY COUNCIL | TR MONTHLY PAYMENT JULY 2019 | 48,333.33 V |
| 07/02/2019 | 2 | 179882 | WASC | WAWATAM AREA SENIOR CITIZENS INC | TR MONTHLY PAYMENT JULY 2019 | 4,991.00 V |
| 07/02/2019 | 2 | 179883 | CAVI C | CAMERON CAVITT | FN DRAIN COMMISSIONER 2019 3RD QTR SALAR | 250.00 |
| 07/02/2019 | 2 | 179884 | CCD | CHEBOYGAN CONSERVATION DISTRICT | FN 2019 3RD QTR APPROPRIATION | 3,125.00 |
| 07/02/2019 | 2 | 179885 | CCHS | CHEBOYGAN COUNTY HUMANE SOCIETY | FN HS 2019 3RD QTR APPROPRIATION JUL-S | 40,013.25 |
| 07/02/2019 | 2 | 179886 | DH #4 | DISTRICT HEALTH DEPT #4 | FN 2019 3RD QTR APPROPRIATION | 59,213.75 |
| 07/02/2019 | 2 | 179887 | GRAN J | JAMES H GRANGER | FN 2019 3RD QTR SALARY | 250.00 |
| 07/02/2019 | 2 | 179888 | NCCMH | NORTH COUNTRY COMMUNITY | FN 2019 3RD QTR APPROPRIATION | 27,998.75 |
| 07/02/2019 | 2 | 179889 | PUB DEF 3 | RONALD VARGA OR WILLIAM KEOGH | FN PUBLIC DEFENDERS CONTRACTUAL FEE JUL | 12,285.00 |
| 07/02/2019 | 2 | 179890 | RAMSAY | DONALD RAMSAY | CR MEDICAL EXAMINER WAGE JULY 2019 | 876.83 |
| 07/02/2019 | 2 | 179891 | SENIOR CIT | CHEBOYGAN COUNTY COUNCIL | TR MONTHLY PAYMENT JULY 2019 | 48,333.33 |
| 07/02/2019 | 2 | 179892 | WASC | WAWATAM AREA SENIOR CITIZENS INC | TR MONTHLY PAYMENT JULY 2019 | 4,991.00 |
| 07/02/2019 | 2 | 179893 | HARBOR | HARBOR HALL INC | CC DGC COUNSELING SERVICES FOR DRUG COUR | 430.00 |
| 07/02/2019 | 2 | 179894 | NMIDS | NORTHERN MI IND DRUG SCREEN LLC | CC DGC DRUG TESTING - JUN 2019 (55 DRUG | 275.00 |
| 07/02/2019 | 2 | 179895 | PAWLOWSKI | NICOLE PAWLOWSKI | CC DGC CELL PHONE REIMBURSEMENT | 135.00 |
| 07/02/2019 | 2 | 179896 | RED TOX | REDWOOD TOXICOLOGY LABORATORY | CC DGC ETG TESTING FOR DRUG COURT PARTIC CC DGC DRUG TESTING FOR DRUG COURT PARTI | 35.20 1,494.65 |
| | | | | | | 1,529.85 |
| 07/02/2019 | 2 | 179897 | SALVATION | SALVATION ARMY | CC DGC SUPERVISION FEES APR-JUN 2019 | 1,500.00 |
| 07/02/2019 | 2 | 179898 | SZUKALA | SZUKALA LAW, PLLC | CC DGC DEFENSE ATTORNEY ATTENDANCE AT DR | 250.00 |
| 07/02/2019 | 2 | 179899 | AIRPORT | AIRPORT AUTHORITY, CHEBOYGAN | SRR LEASE AGREEMENT JULY 2019 | 1,500.00 |
| 07/02/2019 | 2 | 179900 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 3700.8 GALLONS DIESEL | 8,305.41 |
| 07/02/2019 | 2 | 179901 | CCE | CCE CENTRAL DISPATCH AUTHORITY | FN 4% PHONE SURCHARGE COLLECTED DURING M | 654.38 |
| 07/02/2019 | 2 | 179902 | EMMET CTY | EMMET COUNTY | SRR FARES FROM EMMET COUNTY ROUNTS 11, 1 | 3,669.50 |
| 07/02/2019 | 2 | 179903 | TRAIN | AMERICAN LEGION DEPT OF MI-HIGGINS | VA AMERICAN LEGION HIGGINS LAKE TRAINING | 200.00 |
| 07/03/2019 | 2 | 179904 | BARTLETT | STUART BARTLETT | PZ PLANNING COMMISSION MTG 6/5/19 PZ PLANNING COMMISSION SITE VISIT 6/3/19 | 55.08 60.88 |
| | | | | | | 115.96 |
| 07/03/2019 | 2 | 179905 | BOROWICZ | HAROLD BOROWICZ | PZ PLANNING COMMISSION MTG 6/5/19 | 49.28 |
| 07/03/2019 | 2 | 179906 | CROF P | PATTY CROFT | PZ PLANNING COMMISSION MTG 6/5/19 PZ PLANNING COMMISSION SITE VISIT 6/5/1 | 74.80 40.00 |
| | | | | | | 114.80 |
| 07/03/2019 | 2 | 179907 | DANI K | KAREN DANIEL | DHS BOARD MEETING 6/26/19 | 49.28 |
| 07/03/2019 | 2 | 179908 | DEAN | NANCY B DEAN | PC ATTORNEY CONTRACT JULY 2019 | 1,475.00 |
| 07/03/2019 | 2 | 179909 | DEKETO | DEKETO LLC | ROD LICENSE ENHANCEMENT (493 DOCUMENTS) | 986.00 |
| 07/03/2019 | 2 | 179910 | DELANA | ED DELANA | PZ PLANNING COMMISSION MTG 6/5/19 PZ PLANNING COMMISSION SITE VISIT 6/5/1 | 55.08 56.24 |
| | | | | | | 111.32 |
| 07/03/2019 | 2 | 179911 | FREESE | CHARLES FREESE | PZ PLANNING COMMISSION MTG 6/5/19 | 72.48 |

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| | | | | | PZ PLANNING COMMISSION SITE VISIT 6/3/1 | 102.06 |
| | | | | | | 174.54 |
| 07/03/2019 | 2 | 179912 | GBS | GBS INC | CR MINUTE BOOK 4/24/19 | 211.41 |
| 07/03/2019 | 2 | 179913 | GILB | JAMES L GILBERT | PC ATTORNEY CONTRACT JULY 2019 | 1,475.00 |
| 07/03/2019 | 2 | 179914 | HANSEL | DONNA HANSEL | PC ATTORNEY CONTRACT JULY 2019 | 1,475.00 |
| 07/03/2019 | 2 | 179915 | JOHN K | KAREN JOHNSON | PZ PLANNING COMMISSION MTG 6/5/19 | 44.18 |
| | | | | | PZ PLANNING COMMISSION SITE VISIT 6/5/1 | 71.90 |
| | | | | | | 116.08 |
| 07/03/2019 | 2 | 179916 | KAVANAUGH | MICHAEL KAVANAUGH | PZ PLANNING COMMISSION MTG 6/5/19 | 48.12 |
| 07/03/2019 | 2 | 179917 | KEOGH | WILLIAM L KEOGH PC | PC ATTORNEY CONTRACT JULY 2019 | 1,475.00 |
| 07/03/2019 | 2 | 179918 | MACARTHUR | TIMOTHY MACARTHUR | PC ATTORNEY CONTRACT JULY 2019 | 1,475.00 |
| 07/03/2019 | 2 | 179919 | NOF | NATIONAL OFFICE PRODUCTS | PZ OFFICE SUPPLIES - ADDRESS LABELS, LAB | 129.54 |
| | | | | | PZ OFFICE SUPPLIES - CLIP DISPENSER | 5.29 |
| | | | | | | 134.83 |
| 07/03/2019 | 2 | 179920 | OFF DEPOT | OFFICE DEPOT | CR OFFICE SUPPLIES - FINE PAPER, LTR FOL | 39.44 |
| | | | | | CR OFFICE SUPPLIES - FILE JACKETS | 50.39 |
| | | | | | | 89.83 |
| 07/03/2019 | 2 | 179921 | OSTWALD | CHARLES OSTWALD | PZ PLANNING COMMISSION MTG 6/5/19 | 52.76 |
| | | | | | PZ PLANNING COMMISSION SITE VISIT 6/3/1 | 81.76 |
| | | | | | | 134.52 |
| 07/03/2019 | 2 | 179922 | SCHW J | JEAN SCHWIND | DHS BOARD MEETING 6/26/19 | 51.60 |
| 07/03/2019 | 2 | 179923 | ARCTIC | ARCTIC GLACIER INC | CCM ICE PURCHASE (107 - 7 LB CUBES) | 63.00 |
| 07/03/2019 | 2 | 179924 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 2403.1 GALLONS GAS | 7,915.99 |
| 07/03/2019 | 2 | 179925 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 1938.9 GALLONS DIESEL | 4,371.05 |
| 07/03/2019 | 2 | 179926 | BURIAL | DELORES CLAIRMONT | VA VETERAN DANIEL CLARMONT DOD: 6/25/19 | 300.00 |
| 07/03/2019 | 2 | 179927 | EDG | EDGEWATER DESIGN GROUP LLC | AD STRUCTURAL ENGINEERING SERVICES JUN | 1,562.50 |
| 07/03/2019 | 2 | 179928 | MISC | BILL BEETHEM | VA VSFR PER DIEM - VETERAN: FK - APPLICA | 40.00 |
| 07/03/2019 | 2 | 179929 | MISC | VICKY PYRZYNSKI | VA VSFR RENT FOR VETERAN: F.K. | 500.00 |
| 07/03/2019 | 2 | 179930 | MISC | RICHARD MAYO | VA VSFR PER DIEM - VETERAN: FK - APPLICA | 40.00 |
| 07/03/2019 | 2 | 179931 | CCE | CCE CENTRAL DISPATCH AUTHORITY | AD 3RD QTR ALLOCATION - JUL-SEP 2019 | 114,777.50 |
| 07/03/2019 | 2 | 179932 | CHEB | CITY OF CHEBOYGAN | FG/RC WATER ACCT# 001-01122-00 500 E LIN | 413.27 |
| 07/03/2019 | 2 | 179933 | CLSSI | CHEBOYGAN LIFE SUPPORT SYSTEM | TR MONTHLY PAYMENT JULY 2019 - INCLUDES | 20,010.23 |
| 07/03/2019 | 2 | 179934 | EMMET CTY | EMMET COUNTY | TR MONTHLY PAYMENT JULY 2019 - INCLUDING | 2,439.91 |
| 07/03/2019 | 2 | 179935 | GRAINGER | WW GRAINGER | RC SUPPLIES - CHEMICAL RESISTANT GLOVES, | 66.76 |
| 07/03/2019 | 2 | 179936 | KSS | KSS ENTERPRISES | MA SUPPLIES - FOAMING CLEANER, CAN LINER | 416.07 |
| 07/03/2019 | 2 | 179937 | OAA | ONAWAY AREA AMBULANCE | TR MONTHLY PAYMENT JULY 2019 - INCLUDES | 770.08 |
| 07/09/2019 | 2 | 179938 | BURIAL | BRIDGET PELENZ | VA VETERALS BURIAL EXPENSE - VETERAN: JA | 300.00 |
| 07/09/2019 | 2 | 179939 | BURNHAM | BURNHAM & FLOWER INSURANCE GROUP | TR 2019 SUMMER TAX COLLECTION BOND RENEW | 4,522.00 |
| 07/09/2019 | 2 | 179940 | CALS | CAL'S MOBILE HEAVY EQUIPMENT | RC REPLACE BLOWN AIR CHARGE COOLER HOSE | 195.00 |
| | | | | | RC FULL SERVICE ON 2011 FRTL M-2 | 375.25 |
| | | | | | | 570.25 |
| 07/09/2019 | 2 | 179941 | CAS | CHEBOYGAN AREA SCHOOLS | FN SA TEACHER WAGE & FRINGE APR-JUN 201 | 28,194.46 |
| 07/09/2019 | 2 | 179942 | CEMENT | CHEBOYGAN CEMENT PRODUCTS | MA .90 TONS BLACKTOP PATCH | 153.00 |
| 07/09/2019 | 2 | 179943 | CULLIGAN | MCCARDEL CULLIGAN-PETOSKEY | CC JURY ROOM WATER ACCT# 0216832 | 50.00 |
| 07/09/2019 | 2 | 179944 | DH #4 | DISTRICT HEALTH DEPT #4 | CC COURT ORDERED TESTING (ROSE & SHERMAN | 300.00 |
| 07/09/2019 | 2 | 179945 | GEWY | YOUNG, GRAHAM & WENDLING PC | AD LEGAL SERVICES THROUGH 6/30/19 | 1,440.00 |
| 07/09/2019 | 2 | 179946 | GRAINGER | WW GRAINGER | RC SUPPLIES - STRETCH WRAP, WATER NOZZLE | 227.88 |
| 07/09/2019 | 2 | 179947 | LOFF W | WENDY LOFFER | TR MILEAGE REIMBURSEMENT TO BANK | 13.92 |

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| 07/09/2019 | 2 | 179948 | MISC | GOURDIE-FRASER, INC. | AD CCM MARINA SERVICE DOCK, FUEL SYSTEM | 10,155.00 |
| 07/09/2019 | 2 | 179949 | OCEI | ONAWAY CUSTOM EMBROIDERY INC | PC SA UNIFORM SHIRTS | 375.00 |
| 07/09/2019 | 2 | 179950 | PAGE S | SALLY PAGE | CC TRANSCRIPT CHARGES #18-5576 & 5577-FH | 61.10 |
| 07/09/2019 | 2 | 179951 | RDIC | RIVERTOWN DO-IT CENTER | MA SUPPLIES - ADHESIVE REMOVER, SPEAKER | 12.59 |
| | | | | | MA SUPPLIES - FB RG AIR FILTERS | 11.94 |
| | | | | | | <u>24.53</u> |
| 07/09/2019 | 2 | 179952 | RISK | MICHIGAN MUNICIPAL RISK MANAGEMENT | AD 1ST INSTALLMENT OF 3 - FOR PERIOD 7/1 | 83,832.00 |
| 07/09/2019 | 2 | 179953 | ROTTER | GREGORY ROTTER | CC REPRESENTATION #08-7378-DP - S GAUTHI | 140.88 |
| 07/09/2019 | 2 | 179954 | SPARTAN | SPARTAN STORES LLC | VA EMERGENCY FOOD FOR VETERAN FK-2 | 60.33 |
| 07/09/2019 | 2 | 179955 | SPIES | SPIES AUTO PARTS & TIRE | MA SUPPLIES - POWERATED BELT | 33.38 |
| | | | | | RC SUPPLIES - TIRE REPAIR | 15.00 |
| | | | | | FG SUPPLIES - BUY & INSTALL TUBE | 18.45 |
| | | | | | | <u>66.83</u> |
| 07/09/2019 | 2 | 179956 | TBS | TAYLOR POWER & SUPPLY | RC STIHL CORDLESS BLOWER S/N 513799716 | 199.95 |
| 07/09/2019 | 2 | 179957 | USC | UNDERGROUND SECURITY COMPANY | CR DEEDS MICROFILM STORAGE (710 CT) | 1,074.40 |
| 07/09/2019 | 2 | 179958 | VALL R | RACHEL VALLANCE | TR MILEAGE REIMBURSEMENT TO BANK | 6.96 |
| 07/09/2019 | 2 | 179959 | WELDON | BUFFY WELDON | TR MILEAGE REIMBURSEMENT TO BANK, SRR & | 227.36 |
| 07/09/2019 | 2 | 179960 | WHEELER | WHEELER MOTORS INC | PC SA OIL CHANGE ON VAN - 2001 FORD ECON | 16.95 |
| 07/09/2019 | 2 | 179961 | WOE | WILLIAMS OFFICE EQUIPMENT | VA BRICK FLYER PRINTING - MEMORIAL PARK | 100.00 |
| 07/10/2019 | 2 | 179962 | APPLIED | APPLIED IMAGING | IS FN COPY MAINTENANCE AGREEMENTS FEB 2 | 44.20 |
| | | | | | IS FN COPY MACHINE MAINTENANCE APR 2019 | 34.69 |
| | | | | | IS FN COPY MACHINE MAINTENANCE MAY 2019 | 32.18 |
| | | | | | IS FN COPY MACHINE MAINTENANCE JUN 2019 | 31.14 |
| | | | | | | <u>142.21</u> |
| 07/10/2019 | 2 | 179963 | CDW-G | CDW-G | IS BUFFALO TERASTATION BACK UP REPOSITOR | 1,890.00 |
| | | | | | IS MICROSOFT WINDOWS SERVER LICENSING UP | 13,088.16 |
| | | | | | | <u>14,978.16</u> |
| 07/10/2019 | 2 | 179964 | CHARTER | CHARTER COMMUNICATIONS | IS INTERNET ACCT# 8245122670068360 6/24 | 109.98 |
| 07/10/2019 | 2 | 179965 | CROS C | CAROL CROSS | PC GUARDIANSHIP REVIEW #19014742 PAUL, E | 45.05 |
| 07/10/2019 | 2 | 179966 | EMMET DPW | EMMET COUNTY DPW | RC MONTHLY RECYCLE FEES JUNE 2019 | 10,762.50 |
| 07/10/2019 | 2 | 179967 | EPSI | ENGINEERED PROTECTION SYSTEMS | MA HEALTH DEPT - ALARM SYSTEM SERVICE AG | 398.01 |
| 07/10/2019 | 2 | 179968 | G SHIPPING | G'S SHIPPING STORE | MA SUPPLIES - 96 ROLL CASE (5) | 134.45 |
| | | | | | MA SUPPLIES - 96 ROLL CASE (6), JUMBO TI | 195.30 |
| | | | | | | <u>329.75</u> |
| 07/10/2019 | 2 | 179969 | GABRIDGE | GABRIDGE & COMPANY PLC | FN FINAL BILLING - 12/31/18 FINANCIAL S | 11,125.00 |
| 07/10/2019 | 2 | 179970 | GOUJ C | CAL GOUINE | BOC COMMISSIONER MILEAGE FOR EXTRA MEETI | 129.92 |
| 07/10/2019 | 2 | 179971 | GTMC | GRAND TRAVERSE MOBILE | IS SDJ REPLACEMENT FOR HOLD 2 IN JAIL | 213.26 |
| 07/10/2019 | 2 | 179972 | HANSEL | DONNA HANSEL | PC TRAIL COURT APPT ATTY #19008812 | 150.00 |
| 07/10/2019 | 2 | 179973 | JOY VALLEY | JOY VALLEY COUNSELING & CONSULT | PC COURT ORDERED SERVICES #19008815 NELS | 700.00 |
| 07/10/2019 | 2 | 179974 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS | FOC INFORMATION RESEARCH JUNE 2019 | 50.00 |
| 07/10/2019 | 2 | 179975 | MAC | MICHIGAN ASSOCIATION OF COUNTIES | AD 2019 MEMBERSHIP DUES 7/1/19 - 6/30/2 | 11,602.95 |
| 07/10/2019 | 2 | 179976 | MACARTHUR | TIMOTHY MACARTHUR | PC TRAIL COURT APPT ATTY - #19008809, 19 | 475.00 |
| 07/10/2019 | 2 | 179977 | SOM-SCF | STATE OF MICHIGAN | PC JIS USER FEE JUL-SEP 2019 | 3,024.17 |
| 07/10/2019 | 2 | 179978 | STRA P | STRAITSLAND PUBLISHING | AD BOARD MEETING MINUTES 6/13/19 | 12.00 |
| 07/10/2019 | 2 | 179979 | SUMMIT | SUMMIT | FG FIRE EXTINGUISHERS FOR FAIRGROUNDS | 2,144.45 |
| 07/10/2019 | 2 | 179980 | SZUM D | DARLENE SZUMKO | PC TRAIL COURT APPT ATTY #19014747 MI | 110.00 |
| 07/10/2019 | 2 | 179981 | WHEELER | WHEELER MOTORS INC | AD CAR #18 - L.O.F. | 16.95 |
| | | | | | AD CAR# 1 - L.O.F./ TIRE ROTATION | 16.95 |

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2019 - 07/31/2019

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
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| | | | | | AD CAR# 17 - FRONT BRAKE PADS/ ROTORS/ L | 377.47 |
| | | | | | | 411.37 |
| 07/10/2019 | 2 | 179982 | ZORO | ZORO TOOLS, INC. | MA DOLLY, TIME DELAY CYLINDRICAL GLASS F | 40.74 |
| 07/10/2019 | 2 | 179983 | AAA | AAA STEVE'S LOCK & SAFE | CF (5) KEYS CUT | 68.25 |
| 07/10/2019 | 2 | 179984 | CAR-RC | CARQUEST | RC SUPPLIES - 1/4 IN CLEVIS GR | 8.78 |
| 07/10/2019 | 2 | 179985 | CAR-RC | CARQUEST | CF SUPPLIES - TORCH BLADE, FLEAM SAWZALL | 44.48 |
| 07/10/2019 | 2 | 179986 | CARD | CARDMEMBER SERVICE | SD CARD SERVICES THROUGH 6/26/19 | 1,954.82 |
| 07/10/2019 | 2 | 179987 | CDT DC | CHEBOYGAN DAILY TRIBUNE | DC ANNUAL SUBSCRIPTION ACCT# 0435510 (| 195.00 |
| 07/10/2019 | 2 | 179988 | CDW-G | CDW-G | SD PROJECTOR - STONEGARDEN | 1,281.55 |
| 07/10/2019 | 2 | 179989 | CHARTER | CHARTER COMMUNICATIONS | SDJ INMATE CABLE ACCT# 8245122670006824 | 133.47 |
| 07/10/2019 | 2 | 179990 | DFTS | DONS FORD TRACTOR SALES | MA FG/RC - WORK ON TRACYTOR (PO = FAIRGR | 423.87 |
| 07/10/2019 | 2 | 179991 | GFL | GFL ENVIRONMENTAL USA, INC. | MA TRASH REMOVAL ACCT# 001533209 | 551.20 |
| 07/10/2019 | 2 | 179992 | GFL | GFL ENVIRONMENTAL USA, INC. | FG/RC TRASH REMOVAL ACCT# 001533211 | 239.35 |
| 07/10/2019 | 2 | 179993 | JENK A | ALECK & JENKINS LAW FIRM | PC TRIAL COURT APPT ATTY #180146459 & 19 | 360.00 |
| 07/10/2019 | 2 | 179994 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS | TR MEMBERSHIP JUNE 2019 | 103.81 |
| 07/10/2019 | 2 | 179995 | NORCHEM | NORCHEM DRUG TESTING | DC DRUG TESTING | 44.75 |
| 07/10/2019 | 2 | 179996 | OFF DEPOT | OFFICE DEPOT | DC OFFICE SUPPLIES - CORRECTION TAPE, TO | 83.48 |
| 07/10/2019 | 2 | 179997 | RDIC | RIVERTOWN DO-IT CENTER | SD SUPPLIES -STAPLES 5/7/19 | 4.49 |
| 07/10/2019 | 2 | 179998 | REGISTER | MI ASSOC DISTRICT COURT MAGISTRATES | DC 2019 CONFERENCE & DUES - LIZ STANKEW | 250.00 |
| 07/10/2019 | 2 | 179999 | SELI D | DALE SELIN | DC CELL PHONE REIMBURSEMENT JUN 2019 | 45.00 |
| 07/10/2019 | 2 | 180000 | SPIES | SPIES AUTO PARTS & TIRE | CF SUPPLIES - WRENCH SETS, WELDING ROD, | 66.29 |
| 07/10/2019 | 2 | 180001 | STAN L | LIZ STANKEWITZ | DC CELL PHONE REIMBURSEMENT JUN 2019 | 45.00 |
| 07/10/2019 | 2 | 180002 | SWAN | SWAN PLUMBING INC | MA HUMANE SOCIETY - HVAC SYSTEM INSTALL | 29,620.87 |
| 07/10/2019 | 2 | 180003 | TPS | TAYLOR POWER & SUPPLY | FG/RC WORK ON STIHL 420C BLOWER | 144.83 |
| 07/10/2019 | 2 | 180004 | TREAS | CHEBOYGAN COUNTY TREASURER | PR EMPLOYEE FRINGE & DEDUCTIONS PE 7/6/1 | 264,500.99 |
| 07/10/2019 | 2 | 180005 | YOUN K | KIMBERLY TILTON | DC CELL PHONE REIMBURSEMENT JUN 2019 | 45.00 |
| 07/11/2019 | 2 | 180006 | ACH | ADVANCED CORRECTIONAL HEALTHCARE | SDJ ON SITE SERVICES - AUG NURSE - PAID | 8,315.89 |
| 07/11/2019 | 2 | 180007 | ASHB C | CYNTHIA E EBERLY | PC CELL PHONE REIMBURSEMENT JUL 2019 | 45.00 |
| 07/11/2019 | 2 | 180008 | ASHE M | MEGAN FENLON | PC CELL PHONE REIMBURSEMENT JUL 2019 | 45.00 |
| 07/11/2019 | 2 | 180009 | AT&T/SBC | AT&T | SD MONTHLY PHONE SERVICE ACCT# 231627315 | 288.28 |
| 07/11/2019 | 2 | 180010 | BOB BARKER | BOB BARKER COMPANY INC | SDJ INMATE SUPPLIES - ID BANK, FINGERNAI | 180.67 |
| 07/11/2019 | 2 | 180011 | BRIGHT GUY | BRIGHT GUY | SD BATTERY - ACCT# 168155 | 23.30 |
| 07/11/2019 | 2 | 180012 | BRP | BRP US INC | SD SUPPLIES - FUEL PORT/OIL PUMP PO= K | 542.97 |
| 07/11/2019 | 2 | 180013 | CAR-SD | CARQUEST AUTO PARTS | SD SUPPLIES - MISC ITEMS FOR ORV | 47.87 |
| | | | | | SD SUPPLIES - CONDUCTOR/ SWITCH | 58.01 |
| | | | | | SD SUPPLIES - TERMINAL | 34.27 |
| | | | | | | 140.15 |
| 07/11/2019 | 2 | 180014 | GFL | GFL ENVIRONMENTAL USA, INC. | MA TRASH REMOVAL | 30.00 |
| 07/11/2019 | 2 | 180015 | GOUJ C | CAL GOVINE | BOC COMMISSIONER MILEAGE 7/9/19 | 4.06 |
| 07/11/2019 | 2 | 180016 | HOWE | HOWE MARINE | SD MARINE - MULLET LAKE BOAT REPAIR, REP | 412.18 |
| 07/11/2019 | 2 | 180017 | LEXISNEXIS | LEXISNEXIS RISK SOLUTIONS | PC INFORMATION SEARCH JUN 2019 | 50.00 |
| 07/11/2019 | 2 | 180018 | MALT D | DAVID MALTON | SD MARINE PATROL MILEAGE (116 MILES) | 67.28 |
| 07/11/2019 | 2 | 180019 | MATE R | ROBERTA MATELSKI | BOC COMMISSIONER MILEAGE 7/9/19 | 30.16 |
| 07/11/2019 | 2 | 180020 | MHO | MUNSON HEALTHCARE OTSEGO | SD EMPLOYMENT PHYSICAL - O'HENLEY | 65.00 |
| 07/11/2019 | 2 | 180021 | MSA | MICHIGAN SHERIFFS' ASSOCIATION | SD DUTY HATS (10) | 113.17 |
| 07/11/2019 | 2 | 180022 | NEWM M | MICHAEL NEWMAN | BOC COMMISSIONER MILEAGE 7/9/19 | 5.22 |
| 07/11/2019 | 2 | 180023 | NYE | NYE UNIFORM COMPANY | SD SUPPLIES - ROAD PATROL UNIFORMS FOR S | 983.00 |
| 07/11/2019 | 2 | 180024 | OFF DEPOT | OFFICE DEPOT | SD OFFICE SUPPLIES - PENS | 85.58 |
| | | | | | SD OFFICE SUPPLIES - PENS | 3.60 |
| | | | | | SD OFFICE SUPPLIES - KLEENEX TISSUE | 59.49 |
| | | | | | | 148.67 |
| 07/11/2019 | 2 | 180025 | RRC | RIETH-RILEY CONSTRUCTION | MA SD JAIL PROJECT | 19,170.00 |
| 07/11/2019 | 2 | 180026 | RYBI J | JOSHUA RYBINSKI | SD MARINE PATROL MILEAGE JUNE 2019 - (2 | 129.34 |
| 07/11/2019 | 2 | 180027 | SECURUS | SECURUS TECHNOLOGIES | SDJ INMATE PHONE USAGE CHARGES - JUNE 20 | 5,501.93 |
| 07/11/2019 | 2 | 180028 | SOM-BCC | STATE OF MICHIGAN | MA ELEVATOR INSPECTION & RENEWAL | 180.00 |

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| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
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| 07/15/2019 | 2 | 180057 | POSTMASTER | POSTMASTER - CHEBOYGAN | VA STAMPS FOR VETERANS MEMORIAL PARK EXP | 55.00 |
| 07/15/2019 | 2 | 180058 | RYNE R | ROSANNE RYNERSON | CF SECRETARY-REIMBURSE FOR KEY CHAINS (8 CF SECRETARY-REIMBURSE FOR KEY CHAINS (6 CF SECRETARY- REIMBURSE FOR PHOTOS, WATE CF SECRETARY -REIMBURSE FOR FRAMES | 16.00 21.98 24.04 159.00 |
| | | | | | | <u>221.02</u> |
| 07/15/2019 | 2 | 180059 | SASI | STRAITS AREA SERVICES INC | CF BUTTONS (503) | 266.59 |
| 07/15/2019 | 2 | 180060 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | AD PUBLIC NOTICE AD# 300186415 - MEETING | 23.50 |
| 07/15/2019 | 2 | 180061 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | AD PUBLIC NOTICE AD# 94488 - MEETING MIN | 23.50 |
| 07/15/2019 | 2 | 180062 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | CF ADVERTISING - SHOPPER FRONT (AD# 3001 | 600.00 |
| 07/15/2019 | 2 | 180063 | SENIOR CIT | CHEBOYGAN COUNTY COUNCIL | RN STATE OF MI STATE FUNDING FOR 2ND QTR | 6,250.00 |
| 07/15/2019 | 2 | 180064 | SPLASH | SPLASH & DASH CAR WASH | FC SELF SERVE WASH TOKENS (50) | 40.00 |
| 07/15/2019 | 2 | 180065 | WIT PA | DANIELLE LYNN SOVEY | PA EXPERT WITNESS #18-005641-FC 5/22/19 | 12.30 |
| 07/15/2019 | 2 | 180066 | WIT PA | WILLIAM EDWARD SOVEY | PA EXPERT WITNESS #18-005641-FC 5/22/ | 12.30 |
| 07/15/2019 | 2 | 180067 | WIT PA | ART ROZNOWSKI | PA EXPERT WITNESS #19-5799-FH | 6.30 |
| 07/15/2019 | 2 | 180068 | WIT PA | MARGERY PHILLIPS | PA EXPERT WITNESS #19-5804-FH | 7.40 |
| 07/15/2019 | 2 | 180069 | WIT PA | JEFF RICHENDOLLAR | PA EXPERT WITNESS #19-5799-FH | 9.00 |
| 07/15/2019 | 2 | 180070 | WIT PA | SARA LYNN SOVEY | PA EXPERT WITNESS #18-005641-FC 5/22/ | 12.00 |
| 07/16/2019 | 2 | 180071 | ARCTIC | ARCTIC GLACIER INC | CCM ICE PURCHASED (36 - 7LB CUBES) CCM ICE PURCHASED (90-7 LB CUBES) | 54.00 135.00 |
| | | | | | | <u>189.00</u> |
| 07/16/2019 | 2 | 180072 | ATCHISON | ATCHISON PAPER & SUPPLY | CCM JUMBO TISSUES CCM HAND SOAP, CAN LINERS, CLEANING | 164.68 403.10 |
| | | | | | | <u>567.78</u> |
| 07/16/2019 | 2 | 180073 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 601.7 GALLONS DIESEL CCM PURCHASE 1802.9 GALLONS GAS CCM PURCHASE 1555.7 GALLONS DIESEL CCM PURCHASE 2081.4 GALLONS GAS CCM PURCHASE 2390.9 GALLONS GAS CCM PURCHASE 2401.3 GALLONS DIESEL CCM PURCHASE 2393.9 GALLONS GAS | 1,303.46 5,894.05 3,352.63 7,051.08 8,674.87 5,393.31 8,516.47 |
| | | | | | | <u>40,185.87</u> |
| 07/16/2019 | 2 | 180074 | BURIAL | NORDMAN-CHRISTIAN FUNERAL HOME | VA BURIAL EXPENSE- ETHELEN PAUL- SURVIVI | 300.00 |
| 07/16/2019 | 2 | 180075 | CHARTER | CHARTER COMMUNICATIONS | CCM MARINA TELEPHONE ACCT# 8245122670084 | 224.94 |
| 07/16/2019 | 2 | 180076 | CONSUMERS | CONSUMERS ENERGY | RC ELECTRIC ACCT# 1000 4532 8463 6/1 - | 25.90 |
| 07/16/2019 | 2 | 180077 | GFL | GFL ENVIRONMENTAL USA, INC. | CCM TRASH REMOVAL ACCT# 1532111 | 64.53 |
| 07/16/2019 | 2 | 180078 | RDIC | RIVERTOWN DO-IT CENTER | CCM SUPPLIES - PAINT & SUPPLIES CCM SUPPLIES - SOLID STAIN CCM CUP HOOK, KEYS, DUSTER CCM MARKING COVERS, PAINT ROLLERS | 60.96 87.98 36.27 9.17 |
| | | | | | | <u>194.38</u> |
| 07/16/2019 | 2 | 180079 | RDIC | RIVERTOWN DO-IT CENTER | CCM GRAY OIL ENAMEL | 41.99 |
| 07/17/2019 | 2 | 180080 | AT&T/SBC | AT&T | IS INTERNET ACCT# 231RO122198751 6/2- 7 | 1,101.93 |
| 07/17/2019 | 2 | 180081 | AT&T/SBC | VOID | | |
| 07/17/2019 | 2 | 180082 | CENTURY | CENTURYLINK | IS MONTHLY PHONE ACCT# 88901091 JUNE 20 | 305.80 |
| 07/17/2019 | 2 | 180083 | CENTURY | VOID | | |
| 07/17/2019 | 2 | 180084 | CHARTER | CHARTER COMMUNICATIONS | IS MSU INTERNET ACCT# 8245122670095926 | 109.98 |
| 07/17/2019 | 2 | 180085 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100000225340 6/1 - | 25.90 |
| 07/17/2019 | 2 | 180086 | FAIR M | MICHAEL FAIRCHILD | IS CELL PHONE REIMBURSEMENT - JULY 2019 | 45.00 |

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| 07/17/2019 | 2 | 180087 | GASLIGHT | GASLIGHT MEDIA | IS MONTHLY WEBSITE HOSTING & SEARCH ENGI | 150.00 |
| 07/17/2019 | 2 | 180088 | MOW | MICHIGAN OFFICEWAYS INC | MSU SPRIAL NOTEBOOKS | 30.69 |
| 07/17/2019 | 2 | 180089 | NOP | NATIONAL OFFICE PRODUCTS | CCM SUPPLIES - SALES BOOK, MARKERS, CLIP | 30.23 |
| 07/17/2019 | 2 | 180090 | VERIZON | VERIZON | IS CELL PHONE ACCT# 282979161-00001 6/2 | 1,061.39 |
| 07/17/2019 | 2 | 180091 | WOE | WILLIAMS OFFICE EQUIPMENT | IS COPY MACHINE MAINTENANCE JUNE 2019 IS COPIER REPLACEMENTS (PROBATE, CIRCUIT | 1,171.19 11,995.00 |
| | | | | | | <u>13,166.19</u> |
| 07/18/2019 | 2 | 180092 | DANI K | KAREN DANIEL | PC GUARDIANSHIP REVIEW #10013315 (ALEXAN | 87.98 |
| 07/18/2019 | 2 | 180093 | HOME | HOME CONFINEMENT | PC COURT ORDERED SERVICES #19008780, 190 | 544.00 |
| 07/18/2019 | 2 | 180094 | MACARTHUR | TIMOTHY MACARTHUR | PC TRIAL COURT APPT ATTY #19014695,1801 | 1,130.00 |
| 07/18/2019 | 2 | 180095 | NMIDS | NORTHERN MI IND DRUG SCREEN LLC | DC DRUG TESTING REIMBURSEMENT INCENTIVES | 119.00 |
| 07/18/2019 | 2 | 180096 | RDIC | RIVERTOWN DO-IT CENTER | MA SUPPLIES - UTILITY LOCKS MA SUPPLIES - THRD ROD 20X24 MA SUPPLIES - DEEP FLANGE, P-TRAP, WASHE MA SUPPLIES - SCREEN DOOR, PREM WSPF MA SUPPLIES - SCREEN DOOR HINGE MA SUPPLIES - FLEX TUBE, ELBOW, P-TRAP, MA SUPPLIES - T BAR WOOD SCREEN DOOR-PUR MA SUPPLIES - FCT CONNECTOR, DRYWALL SCR MA SUPPLIES - ANGLE BROOM, EXTENSION POL MA SUPPLIES - SCREWS, BOLTS, TRIMMER LIN MA SUPPLIES - POWDERED GRAPHITE | 13.98 2.29 11.47 44.27 6.79 28.74 0.69 27.54 20.98 22.14 2.29 |
| | | | | | | <u>181.18</u> |
| 07/18/2019 | 2 | 180097 | RDIC | VOID | | |
| 07/18/2019 | 2 | 180098 | RDIC | RIVERTOWN DO-IT CENTER | MA SUPPLIES - DOOR PULL, SAFETY HOOK & E | 4.58 |
| 07/18/2019 | 2 | 180099 | SD PETTY | PETTY CASH | SD PETTY CASH REIMBURSEMENT | 153.61 |
| 07/18/2019 | 2 | 180100 | STYF | SAULT TRIBE YOUTH FACILITY | PC ANOTHER COUNTY INSTITUTION #19008810, | 6,360.00 |
| 07/19/2019 | 2 | 180101 | ADVANCE-SD | ADVANCE AUTO PARTS | SD SEAFOAM 10/31/18 SD SEAFOAM 6/1/19 | 11.99 23.98 |
| | | | | | | <u>35.97</u> |
| 07/19/2019 | 2 | 180102 | ALGE B | BARB ALGENSTEDT | SDJ LEGAL BLOOD DRAWS - THORPE, KOLSON, | 200.00 |
| 07/19/2019 | 2 | 180103 | BCBS-SD | BLUE CROSS BLUE SHIELD OF MICH | SDJ MEDICAL GROUP 7016242 - JUNE 2019 | 234.50 |
| 07/19/2019 | 2 | 180104 | CDW-G | CDW-G | IS PA VR MICROSOFT SURFACE PRO & KEYBOAR | 1,324.58 |
| 07/19/2019 | 2 | 180105 | GALLS | GALLS INCORPORATED | SD BOOTS, BELTS, SHIRT, PANTS, BOOT RETU SD BREGE-BOOTS 3/15/19 SD SHIRT 6/27/19 SD SHIRTS | 145.28 98.00 33.50 67.03 |
| | | | | | | <u>343.81</u> |
| 07/19/2019 | 2 | 180106 | GRAP P | PERSONAL GRAPHICS, INC | SD UNIFORMS - T-SHIRTS/ EMBROIDERY (36 - | 168.76 |
| 07/19/2019 | 2 | 180107 | MISC-CF | POSITIVE GENOMICS | CF REFUND COMMERCIAL RENTAL | 100.00 |
| 07/19/2019 | 2 | 180108 | MSA | MICHIGAN SHERIFFS' ASSOCIATION | SD ORV - DECALS/LETTERING | 111.50 |
| 07/19/2019 | 2 | 180109 | RDIC | RIVERTOWN DO-IT CENTER | MA SUPPLIES - PAINT THINNER, GRAY LTX FL MA SUPPLIES - ROLLER COVERS, ANGLE POLY MA SUPPLIES - NATURAL 14.5" HVY DUTY | 112.96 34.72 17.29 |
| | | | | | | <u>164.97</u> |
| 07/19/2019 | 2 | 180110 | RYNE R | ROSANNE RYNERSON | CF WALMART PURCHASES - FACE TISSUE, PEVA CF WRISTBANDS (1500 CT) | 41.32 78.94 |

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| | | | | | | 120.26 |
| 07/19/2019 | 2 | 180111 | WEST-CR | THOMSON REUTERS - WEST | CR LIBRARY PLAN CHARGES 6/5-7/4/19 | 4.91 |
| 07/19/2019 | 2 | 180112 | WEST-DC | THOMSON REUTERS - WEST | DC LIBRARY PLAN CHARGES 6/5 - 7/4/19 | 15.31 |
| 07/19/2019 | 2 | 180113 | ADV AUTO | ADVANCE AUTO PARTS | MA SUPPLIES - BLACK CARPET MAT | 16.49 |
| 07/19/2019 | 2 | 180114 | BBC | BERNARD BUILDING CENTER | MA SUPPLIES - CEILING TILE, SCREWS | 94.89 |
| | | | | | MA SUPPLIES - CORRUGATED GALV 10FT | 208.20 |
| | | | | | MA SUPPLIES - SUN-N-RAIN CORR PANEL, WHI | 41.98 |
| | | | | | | <u>345.07</u> |
| 07/19/2019 | 2 | 180115 | BURIAL | STEVE PAUL | VA BURIAL EXPENSE-SURVIVING SPOUSE-ETHEL | 300.00 |
| 07/19/2019 | 2 | 180116 | CALS | CAL'S MOBILE HEAVY EQUIPMENT | SRR BUS# 118 - REMOVE DEFECTIVE FAN CLUT | 1,364.15 |
| | | | | | SRR BUS# 12 - FULL SERVICE, REMOVE BROKE | 172.50 |
| | | | | | SRR BUS# 509 - BI-ANNUAL INSPECTION, REP | 541.00 |
| | | | | | SRR BUS#111 - FULL SERVICE, OIL SAMPLE, | 634.75 |
| | | | | | SRR BUS# 10 - REMOUNT LEFT SIDE REAR BUM | 75.50 |
| | | | | | SRR BUS# 116 - FULL SERVICE, STEPWELL LI | 369.00 |
| | | | | | SRR BUS# 11 - TEST FOR A/C LEAK, RECHARG | 296.25 |
| | | | | | SRR BUS# 112 - BI-ANNUAL INSPECTION, CHE | 572.00 |
| | | | | | | <u>4,025.15</u> |
| 07/19/2019 | 2 | 180117 | CALS | VOID | | |
| 07/19/2019 | 2 | 180118 | CARQUEST | CARQUEST | MA SUPPLIES - V BELT UTILITY | 11.29 |
| 07/19/2019 | 2 | 180119 | CONSUMERS | CONSUMERS ENERGY | MA ELECTRIC ACCT# 100026019925 6/7 - 7/ | 25.40 |
| | | | | | MA ELECTRIC ACCT# 100027732369 6/11 - 7 | 84.79 |
| | | | | | MA ELECTRIC ACCT# 100000163434 6/1 - 6/ | 16.70 |
| | | | | | | <u>126.89</u> |
| 07/19/2019 | 2 | 180120 | CONSUMERS | CONSUMERS ENERGY | MA ELECTRIC ACCT# 100029199252 6/12- 7/ | 32.51 |
| 07/19/2019 | 2 | 180121 | CONSUMERS | CONSUMERS ENERGY | MA ELECTRIC ACCT# 100083879849 6/11 - 7 | 52.61 |
| 07/19/2019 | 2 | 180122 | GABRIDGE | GABRIDGE & COMPANY PLC | SRR 2018 ANNUAL AUDIT | 2,000.00 |
| 07/19/2019 | 2 | 180123 | INK & TONE | INK & TONER ALTERNATIVE | PZ HP TONER - MAGENTA | 129.99 |
| 07/19/2019 | 2 | 180124 | KSS | KSS ENTERPRISES | MA SUPPLIES - MULTIFOLD TOWELS, CAN LINE | 284.39 |
| | | | | | MA SUPPLIES - KITCHEN ROLL TOWELS, DRAIN | 237.96 |
| | | | | | | <u>522.35</u> |
| 07/19/2019 | 2 | 180125 | OTEC | PHILLIP P VANDENBERGE DBA OTEC | SRR BUS# 112-INSTALL RADIO, GPS, BUS@ 21 | 345.00 |
| | | | | | SRR POWER SUPPLY, UAGI ANTENNA, 50 COAX, | 1,107.00 |
| | | | | | | <u>1,452.00</u> |
| 07/19/2019 | 2 | 180126 | QCMC | QUICK CARE MEDICAL CENTER | SRR DOT PHYSICAL - EDWARD BAR | 105.00 |
| | | | | | SRR DOT PHYSICAL - DALE SOVA | 105.00 |
| | | | | | | <u>210.00</u> |
| 07/19/2019 | 2 | 180127 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | PZ NOTICE FOR 7/3 MTG, ZBA NOTICE 5/22 M | 415.65 |
| 07/19/2019 | 2 | 180128 | SPIES | SPIES AUTO PARTS & TIRE | MA SUPPLIES - ALTERNATOR BELTS (3) | 45.47 |
| 07/19/2019 | 2 | 180129 | SPIES-SRR | SPIES AUTO PARTS & TIRE | SRR WINTER BLADES (8) | 95.92 |
| | | | | | SRR 2.5 DEF (8), WINTER BLADES (4) | 116.36 |
| | | | | | | <u>212.28</u> |
| 07/19/2019 | 2 | 180130 | SPRAYS P | SPRAY'S PLUMBING & HEATING INC | MA ROOFTOP A/C UNIT FREEZING UP | 264.00 |

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| 07/19/2019 | 2 | 180131 | ZAREMBA | ZAREMBA EQUIPMENT INC | SRR BUS# 111 - SERVICE CALL TO CUSTOMER BUS# 218 - DEF LIGHT ON, TRACK PROBLEM T SRR BUS# 112 - CHECK FUEL PRESSURE, FRP | 2,060.02 245.50 974.49 <u>3,280.01</u> |
| 07/22/2019 | 2 | 180132 | ARCTIC | ARCTIC GLACIER INC | CCM PURCHASE ICE (119 - 7 LB CUBES) 5/ | 178.50 |
| 07/22/2019 | 2 | 180133 | BARTLETT | STUART BARTLETT | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/1/19 | 110.16 88.72 <u>198.88</u> |
| 07/22/2019 | 2 | 180134 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 2402.0 GALLONS DIESEL | 5,194.07 |
| 07/22/2019 | 2 | 180135 | BOROWICZ | HAROLD BOROWICZ | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/1/19 | 98.56 66.10 <u>164.66</u> |
| 07/22/2019 | 2 | 180136 | CONSUMERS | CONSUMERS ENERGY | CCM ELECTRIC# 100030339863,100030390080, | 2,010.93 |
| 07/22/2019 | 2 | 180137 | CROF P | PATTY CROFT | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/3/19 | 149.60 40.00 <u>189.60</u> |
| 07/22/2019 | 2 | 180138 | DTE | DTE ENERGY | FG/RC GAS ACCT# 910021270475 6/8 - 7/8 | 79.68 |
| 07/22/2019 | 2 | 180139 | DTE | DTE ENERGY | MA DORIS REID GAS# 910021270889 6/8 - 7 | 58.72 |
| 07/22/2019 | 2 | 180140 | DTE | DTE ENERGY | MA GAS#920009425827 & 910021270764 - COU | 532.90 |
| 07/22/2019 | 2 | 180141 | JOHN K | KAREN JOHNSON | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 | 88.36 |
| 07/22/2019 | 2 | 180142 | KAVANAUGH | MICHAEL KAVANAUGH | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 6/30/1 | 96.24 71.90 <u>168.14</u> |
| 07/22/2019 | 2 | 180143 | LYON S | SHARON LYON | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/3/19 | 142.64 101.48 <u>244.12</u> |
| 07/22/2019 | 2 | 180144 | OSTWALD | CHARLES OSTWALD | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/1/19 | 105.52 77.70 <u>183.22</u> |
| 07/22/2019 | 2 | 180145 | PIE&G | PRESQUE ISLE ELECTRIC & GAS | RC OUTDOOR LIGHT ACCT# 9465900000 | 7.85 |
| 07/22/2019 | 2 | 180146 | SPRAYS | SPRAY'S LANDSCAPE SERVICE | MA FLOWERS & GRASS | 262.68 |
| 07/23/2019 | 2 | 180147 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 1150.5 GALLONS GAS | 3,871.18 |
| 07/23/2019 | 2 | 180148 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 1251.4 GALLONS DIESEL | 2,643.32 |
| 07/23/2019 | 2 | 180149 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT#100032118323 6/14- | 42.80 |
| 07/23/2019 | 2 | 180150 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100032117473 6/14 | 64.11 |
| 07/23/2019 | 2 | 180151 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100032117523 6/14 | 175.62 |
| 07/23/2019 | 2 | 180152 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100045025812 6/14 | 26.48 |
| 07/23/2019 | 2 | 180153 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100032117358 6/14 | 144.45 |
| 07/23/2019 | 2 | 180154 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100032117309 6/14 | 349.91 |
| 07/23/2019 | 2 | 180155 | CONSUMERS | CONSUMERS ENERGY | FG/RC ELECTRIC ACCT# 100032117416 6/14 | 91.49 |
| 07/23/2019 | 2 | 180156 | FREESE | CHARLES FREESE | PZ PLANNING COMMISSION MTGS 7/3/19 & 7/1 PZ PLANNING COMMISSION SITE VISIT 7/1/19 | 153.08 88.14 <u>241.22</u> |

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| 07/23/2019 | 2 | 180157 | HCCS | HOLY CROSS CHILDRENS SERVICES | DHS CC#21040918 6/24/19 - 7/7/19 | 241.36 |
| 07/23/2019 | 2 | 180158 | HCCS | HOLY CROSS CHILDRENS SERVICES | DHS CC# 23443170 6/24/19 - 7/7/19 | 241.36 |
| 07/23/2019 | 2 | 180159 | MCNI T | TERRY MCNITT | PC SA MEAL REIMBURSEMENT | 28.37 |
| 07/23/2019 | 2 | 180160 | OFF DEPOT | OFFICE DEPOT | EQ OFFICE SUPPLIES - VERTICAL ORGANIZER, | 90.78 |
| 07/23/2019 | 2 | 180161 | OFF DEPOT | OFFICE DEPOT | DC OFFICE SUPPLIES - BLACK INK, PERF PAD | 53.75 |
| 07/23/2019 | 2 | 180162 | PAAM | PAAM | PA 2020 MEMBERSHIP DUES (3 ATTORNEYS), L | 4,873.00 |
| 07/23/2019 | 2 | 180163 | SPRAYS P | SPRAY'S PLUMBING & HEATING INC | MA CHECK AIR CONDITIONING - MAIN FLOOR - | 700.00 |
| 07/23/2019 | 2 | 180164 | WEST-PA | THOMSON REUTERS - WEST | PA LIBRARY PLAN 6/5 - 7/4/19 | 33.60 |
| 07/25/2019 | 2 | 180165 | ARCTIC | ARCTIC GLACIER INC | CCM ICE PURCHASED (138 7 LB CUBES) | 207.00 |
| 07/25/2019 | 2 | 180166 | DSSI | DRUG SCREEN SOLUTIONS INC | PC COURT ORDERED SERVICES & GC MC CONFIR | 122.00 |
| 07/25/2019 | 2 | 180167 | G SHIPPING | G'S SHIPPING STORE | MA SUPPLIES - JUMBO TISSUE ROLLS (2), 96 | 222.19 |
| 07/25/2019 | 2 | 180168 | JOY VALLEY | JOY VALLEY COUNSELING & CONSULT | PC COURT ORDERED SERVICES #18008746 MCFA | 175.00 |
| 07/25/2019 | 2 | 180169 | KSS | KSS ENTERPRISES | MA SUPPLIES - LEMON DOEDERIZER (5) | 24.95 |
| | | | | | MA SUPPLIES - FRESH FAN UNIT (3), MANGO | 711.52 |
| | | | | | | <u>736.47</u> |
| 07/25/2019 | 2 | 180170 | MCKI D | DARLENE MCKINLEY | JB WORK DAY 7/22/19 | 93.92 |
| 07/25/2019 | 2 | 180171 | MCLAREN-PE | MCLAREN NORTHERN MICHIGAN | CR LAB FEES FOR ALEXANDER PASSENO 2/3/1 | 73.84 |
| 07/25/2019 | 2 | 180172 | NOF | NATIONAL OFFICE PRODUCTS | MA OFFICE SUPPLIES - RUBBERBANDS, PEN, C | 33.77 |
| 07/25/2019 | 2 | 180173 | OFF DEPOT | OFFICE DEPOT | CR OFFICE SUPPLIES - GLUE STICKS | 5.89 |
| | | | | | CR OFFICE SUPPLIES - SELF INK STAMP | 21.99 |
| | | | | | | <u>27.88</u> |
| 07/25/2019 | 2 | 180174 | PHILLIPS | BECKY PHILLIPS | JB WORK DAY 7/22/19 | 85.80 |
| 07/25/2019 | 2 | 180175 | SAP | STRAITS AREA PRINTING | CCM ADVERTISE-NORTH MICH INLAND WATERWAY | 375.00 |
| 07/25/2019 | 2 | 180176 | SCHR KA | KAREN SCHRAMM | JB WORK DAY 7/22/19 | 89.28 |
| 07/25/2019 | 2 | 180177 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | AD HELP WANTED - SRR TRANSPORTATION MANA | 163.50 |
| 07/25/2019 | 2 | 180178 | SEI | STRAITS ELECTRIC INC | CCM REPAIR SPLICES IN DOCK JUNCTION BOXE | 1,095.25 |
| 07/25/2019 | 2 | 180179 | SOM-BCC | STATE OF MICHIGAN | MA INSPECTION 7/12/19 | 490.00 |
| 07/25/2019 | 2 | 180180 | TREAS | CHEBOYGAN COUNTY TREASURER | PR EMPLOYEE FRINGE & DEDUCTIONS PE 7/20/ | 141,955.45 |
| 07/25/2019 | 2 | 180181 | WEST-PC | THOMSON REUTERS - WEST | PC LIBRARY PLAN CHARGES 6/5 - 7/4/19 | 22.42 |
| | | | | | PC LIBRARY PLAN CHARGES 6/5 - 7/4/19 | 59.71 |
| | | | | | | <u>82.13</u> |
| 07/29/2019 | 2 | 180182 | ASHE M | MEGAN FENLON | CR REIMBURSE FOR 4TH OF JULY CANDY FOR P | 125.03 |
| 07/29/2019 | 2 | 180183 | CALS | CAL'S MOBILE HEAVY EQUIPMENT | SRR BUS# 118 - FULL SERVICE & OIL SAMPLE | 293.35 |
| | | | | | SRR BUS# 318 - BAD FUSE FOR REAR A/C, RE | 1,817.46 |
| | | | | | SRR BUS# 219 - FULL SERVICE | 172.50 |
| | | | | | SRR BUS# 709 - FULL SERVICE & OIL SAMPLE | 603.39 |
| | | | | | SRR BUS# 11 - FULL SERVICE, FIX EXH PIPE | 701.88 |
| | | | | | | <u>3,588.58</u> |
| 07/29/2019 | 2 | 180184 | CAS-TRAN | CHEBOYGAN AREA SCHOOLS | SRR FUEL CHARGES (891 GALLONS GAS, 2557. | 7,092.27 |
| 07/29/2019 | 2 | 180185 | DH #4 CHEB | DISTRICT HEALTH #4 | CF CAMPING PERMIT | 269.00 |
| 07/29/2019 | 2 | 180186 | GOUJ C | CAL GOUINE | BOC COMMISSIONER MILEAGE 7/23/19 + 7 MEE | 80.62 |
| 07/29/2019 | 2 | 180187 | MATE R | ROBERTA MATELSKI | BOC COMMISSIONER MILEAGE 7/23/19 + 4 MEE | 112.52 |
| 07/29/2019 | 2 | 180188 | MCDONALDS | MCDONALD'S OF CHEBOYGAN | CF (40) GIFT CARDS FOR KIDS DAY AT FAIR | 200.00 |
| 07/29/2019 | 2 | 180189 | MISC-CF | BEARCOM | CF RADIO RENTAL - DEPOSIT | 500.00 |
| 07/29/2019 | 2 | 180190 | NEWM M | MICHAEL NEWMAN | BOC COMMISSIONER MILEAGE 7/23/19 + 5 MEE | 258.10 |
| 07/29/2019 | 2 | 180191 | OMS | OMS COMPLIANCE SERVICES INC | SRR PRE EMPLOYMENT DRUG TEST - EUGENE MA | 78.00 |
| 07/29/2019 | 2 | 180192 | PRINT WISE | PRINT WISE LLC | CF ADVERTISING - MACKINAC AREA GUIDE & K | 900.00 |
| 07/29/2019 | 2 | 180193 | QCMC | QUICK CARE MEDICAL CENTER | SRR DOT PHYSICAL - EUGENE MAGAR | 105.00 |
| 07/29/2019 | 2 | 180194 | S&B | SIGN AND BANNER FACTORY | CF SIGNS FOR FAIR | 785.00 |
| 07/29/2019 | 2 | 180195 | SAP | STRAITS AREA PRINTING | CF RAFFLE TICKETS (10,000), 20 OZ WATER | 2,150.87 |
| 07/29/2019 | 2 | 180196 | TREAS | CHEBOYGAN COUNTY TREASURER | SRR COPY PAPER (2) | 63.98 |

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2019 - 07/31/2019

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|------------|------|--------|-----------|--------------------------------|---|--------------------------------------|
| 07/29/2019 | 2 | 180197 | TRYBAN | MARY ELLEN TRYBAN | BOC COMMISSIONER MILEAGE 7/23/19 | 4.06 |
| 07/29/2019 | 2 | 180198 | WALLACE | JOHN WALLACE | BOC COMMISSIONER MILEAGE 7/23/19 | 29.00 |
| 07/29/2019 | 2 | 180199 | WARF S | STEVE WARFIELD | BOC COMMISSIONER MILEAGE 7/23/19 + 3 MEE | 154.28 |
| 07/29/2019 | 2 | 180200 | ALLPHASE | ALL-PHASE | MA LED T8 4' (25) MA LED 125W (2), PAIR CAT 5 BLUE JAC, MO | 231.25 154.39 <u>385.64</u> |
| 07/29/2019 | 2 | 180201 | BLARNEY | BLARNEY CASTLE OIL COMPANY | CCM PURCHASE 2246.8 GALLONS DIESEL | 4,897.29 |
| 07/29/2019 | 2 | 180202 | CHARTER | CHARTER COMMUNICATIONS | SRR PHONE & INTERNET ACCT# 8245122690014 | 289.43 |
| 07/29/2019 | 2 | 180203 | CONSUMERS | CONSUMERS ENERGY | MA ELECTRIC ACCT# 100000107183 6/19 - 7 | 8,611.17 |
| 07/29/2019 | 2 | 180204 | CONSUMERS | CONSUMERS ENERGY | MA DORIS REID BLDG ELECTRIC ACCT# 103003 | 1,141.95 |
| 07/29/2019 | 2 | 180205 | CUNN S | SARA CUNNINGHAM | VA REIMBURSE MACKINAW BRIDGE FARE FOR MV | 8.00 |
| 07/29/2019 | 2 | 180206 | DROG G | GREG DROGOWSKI | CCD CONSERVATION MTG 7/24/19 | 40.00 |
| 07/29/2019 | 2 | 180207 | FITZNER | STEVEN FITZNER | CCD CONSERVATION MTG 7/24/19 | 40.00 |
| 07/29/2019 | 2 | 180208 | GRAINGER | WW GRAINGER | MA SUPPLIES - SWIVL PLAT CASTR, RGD PLAT | 35.24 |
| 07/29/2019 | 2 | 180209 | MIE | MORRISON INDUSTRIAL EQUIPMENT | RC REPAIR/MAINTENANCE ON BOBCAT LOADER | 948.09 |
| 07/29/2019 | 2 | 180210 | NORGROUP | NORGROUP | CC MIDC PRIVATE INVESTIGATOR (CALLEAUX J | 45.00 |
| 07/29/2019 | 2 | 180211 | ORMS B | LEROY ORMSBEE | CCD CONSERVATION MTG 7/24/19 | 40.00 |
| 07/29/2019 | 2 | 180212 | REGISTER | M.A.C.V.C. | VA RICK WILES REGISTRATION - MACVC FALL | 65.00 |
| 07/29/2019 | 2 | 180213 | REIM C | CARL REIMANN | CCD CONSERVATION MTG 7/24/19 | 40.00 |
| 07/29/2019 | 2 | 180214 | ROSE EXT | ROSE EXTERMINATOR | SDJ PEST CONTROL CONTRACT JUL 2019 | 75.00 |
| 07/29/2019 | 2 | 180215 | SOM-FAC | STATE OF MICHIGAN | SD NOTARY FOR JODI BEAUCHAMP | 10.00 |
| 07/31/2019 | 2 | 180216 | BOLS B | HON BENJAMIN BOLSER | CC REIMBURSE MILEAGE FROM/TO ATLANTA ON | 62.64 |
| 07/31/2019 | 2 | 180217 | BURIAL | NORDMAN-CHRISTIAN FUNERAL HOME | VA BURIAL EXPENSE - VETERAN: THOMAS BRCI | 300.00 |
| 07/31/2019 | 2 | 180218 | HANSEL | DONNA HANSEL | CC REPRESENTATION #08-7157-DS CODY PAKUL | 150.00 |
| 07/31/2019 | 2 | 180219 | HCCS | HOLY CROSS CHILDRENS SERVICES | DHS CC#21040918 7/8/19 - 7/21/19 | 241.36 |
| 07/31/2019 | 2 | 180220 | HCCS | HOLY CROSS CHILDRENS SERVICES | DHS CC# 23443170 7/8/19 - 7/21/19 | 241.36 |
| 07/31/2019 | 2 | 180221 | ICLE | ICLE | CC MI FAMILY LAW, MAY 2019 UPDATE | 138.50 |
| 07/31/2019 | 2 | 180222 | MISC | TOM SMITH | VA REIMBURSEMENT- VETERANS MEMORIAL PARK | 275.00 |
| 07/31/2019 | 2 | 180223 | RED TOX | REDWOOD TOXICOLOGY LABORATORY | CC DGC ETG TESTING FOR DRUG COURT PARTI CC DGC DRUG TESTING FOR DRUG COURT PARTI | 17.60 1,299.90 <u>1,317.50</u> |
| 07/31/2019 | 2 | 180224 | SBS | SCHWARTZ BOILER SHOP INC. | VA CANNON RELOCATION FEE - MEMORIAL PARK | 145.00 |
| 07/31/2019 | 2 | 180225 | SCMG | SAULT-CHEBOYGAN MEDIA GROUP | CC FRIEND OF COURT NOTICE FOR ANNUAL REV | 65.20 |
| 07/31/2019 | 2 | 180226 | STON E | HON ERIK J STONE | CC MILEAGE FROM/TO ROGERS CITY ON 7/10/1 | 52.20 |
| 07/31/2019 | 2 | 180227 | STRAITS | STRAITSLAND RESORTER | CC SUBSCRIPTION RENEWAL AUG 19 - JULY 2 | 35.00 |
| 07/31/2019 | 2 | 180228 | WEST-CC | THOMSON REUTERS - WEST | CC INFORMATION CHARGES 6/1 - 6/30/19 | 959.96 |
| 07/31/2019 | 2 | 180229 | WEST-CC | THOMSON REUTERS - WEST | CC LIBRARY PLAN CHARGES 6/5- 7/4/19 | 80.09 |
| 07/31/2019 | 2 | 180230 | WEST-CC | THOMSON REUTERS - WEST | CC LIBRARY PLAN CHARGES 6/5 - 7/4/19 (PR | 28.35 |
| 07/31/2019 | 2 | 180231 | AIRPORT | AIRPORT AUTHORITY, CHEBOYGAN | SRR LEASE AGREEMENT - AUG 2019 | 1,500.00 |
| 07/31/2019 | 2 | 180232 | CCE | CCE CENTRAL DISPATCH AUTHORITY | FN 4% PHONE SURCHARGE COLLECTED DURING J | 1,356.51 |
| 07/31/2019 | 2 | 180233 | CCE | CCE CENTRAL DISPATCH AUTHORITY | FN STATE OF MICHIGAN 911 WIRELESS DISTRI | 46,418.00 |
| 07/31/2019 | 2 | 180234 | CHAR RE | REBECCA CHARBONEAU | SRR REIMBURSE FOR MONEY DROP BOX PURCHAS | 199.00 |
| 07/31/2019 | 2 | 180235 | ED'S LOCK | ED'S LOCK | SRR OPEN OFFICE SAFE, 5 KEYS FOR STEMPKY | 75.00 |
| 07/31/2019 | 2 | 180236 | NOP | NATIONAL OFFICE PRODUCTS | AD NAME PLATE - DAWN REO SRR TIME CARDS (500 CT) | 11.50 37.63 <u>49.13</u> |
| 07/31/2019 | 2 | 180237 | NSB | NORTHERN STAR BROADCASTING | SRR MONTHLY TOWER LEASE AGREEMENT JULY | 600.00 |
| 07/31/2019 | 2 | 180238 | SAG | STRAITS AREA GLASS | SRR BUS# 70 - REPLACE WINDSHIELD, HIT RO | 328.16 |
| 07/31/2019 | 2 | 180239 | SOM-MDA | STATE OF MICHIGAN | CCM REINSPECTION OF METER SEAL | 40.00 |
| 07/31/2019 | 2 | 180240 | SPRAYS P | SPRAY'S PLUMBING & HEATING INC | CCM FURNISH & INSTALL WATER HEATER IN FI | 976.32 |
| 07/31/2019 | 2 | 180241 | WEST-CC | THOMSON REUTERS - WEST | CC LIBRARY PLAN CHARGES 6/5 - 7/4/19 | 329.84 |
| 07/31/2019 | 2 | 180242 | WHEELER | WHEELER MOTORS INC | SRR CAR#11 OIL CHANGE | 16.95 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|---------------------------|------|-------|----------|------------------------------|--|-----------|
| Bank 3 TAX REVOLVING FUND | | | | | | |
| 07/10/2019 | 3 | 7540 | DEEDS | REGISTER OF DEEDS | TR RECORD REDEMPTION CERTIFICATES (3) | 90.00 |
| 07/10/2019 | 3 | 7541 | REF-TREA | GERALD T ODOM | TR 051-D01-000-034-00 MTT VALUE CHANGE | 377.22 |
| 07/10/2019 | 3 | 7542 | REF-TREA | ANDREW P CAMPBELL | TR 105-S63-000-012-00 & 105-S63-000-013- | 3,635.46 |
| 07/10/2019 | 3 | 7543 | RLS | RIVERTOWN LAWN SERVICE | TR 3 PARCELS -GRASS CUTTUNG (417 N MAIN | 390.00 |
| 07/16/2019 | 3 | 7544 | DEEDS | REGISTER OF DEEDS | TR RECORD REDEMPTION CERTIFICATES (2) | 60.00 |
| 07/16/2019 | 3 | 7545 | TITLE CK | TITLE CHECK LLC | TR TITLE SEARCH FEE (391) | 2,048.84 |
| 07/19/2019 | 3 | 7546 | DEEDS | REGISTER OF DEEDS | TR RECORD CANCELLATION OF NOTICE OF JUDG | 210.00 |
| 07/19/2019 | 3 | 7547 | DEEDS | REGISTER OF DEEDS | TR RECORD REDEMPTION CERTIFICATES (3) | 90.00 |
| 07/25/2019 | 3 | 7548 | DEEDS | REGISTER OF DEEDS | TR RECORD CANCELLATION OF NOTICE OF JUDG | 30.00 |
| 07/25/2019 | 3 | 7549 | REF-TREA | MATHEW EUSTICE | TR PRE GRANTED JBOR 104-020-300-006-01 | 913.76 |
| 07/25/2019 | 3 | 7550 | REF-TREA | ANTHONY INGERSOLL | TR PRE GRANTED JBOR 104-008-300-010-04 | 3,595.92 |
| 07/25/2019 | 3 | 7551 | REF-TREA | DAVID ZONCA | TR PRE GRANTED JBOR 105-C11-000-175-00 | 571.95 |
| 07/25/2019 | 3 | 7552 | REF-TREA | DAVID MAKOWSKI & AMBER ALLEN | TR PRE GRANTED JBOR 104-035-400-013-00 | 2,031.42 |
| 07/25/2019 | 3 | 7553 | REF-TREA | CONNIE FRANKLIN | TR PRE GRANTED JBOR 104-027-100-004-00 | 1,285.57 |
| 07/25/2019 | 3 | 7554 | REF-TREA | RONALD FALERIS | TR PRE GRANTED JBOR 104-020-400-019-00 | 580.63 |
| 07/25/2019 | 3 | 7555 | REF-TREA | GREGORY & DEBRA SPENCE | TR PRE GRANTED JBOR 104-017-409-081-00 | 752.65 |
| 07/25/2019 | 3 | 7556 | REF-TREA | CONNIE FRANKLIN OR | TR PRE GRANTED JBOR 104-027-100-004-00 | 983.42 |
| 07/25/2019 | 3 | 7557 | TITLE CK | TITLE CHECK LLC | TR TITLE SEARCH FEE (374) | 11,781.00 |
| 07/29/2019 | 3 | 7558 | DEEDS | REGISTER OF DEEDS | TR RECORD REDEMPTION CERTIFICATES (12) | 360.00 |

3 TOTALS:

| | |
|----------------------------|------------------|
| Total of 19 Checks: | 29,787.84 |
| Less 1 Void Checks: | 1,285.57 |
| Total of 18 Disbursements: | <u>28,502.27</u> |

08/07/2019 03:31 PM
User: DWALINSKY
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY
CHECK DATE FROM 07/01/2019 - 07/31/2019

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|------------------------------|------|---------|----------|-------------------------------|---------------------------|------------|
| Bank 5 COUNTY ROAD TRANSFERS | | | | | | |
| 07/31/2019 | 5 | 2100881 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/1/19 | 84,524.79 |
| 07/31/2019 | 5 | 2100882 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/8/19 | 143,179.12 |
| 07/31/2019 | 5 | 2100883 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/15/19 | 79,489.05 |
| 07/31/2019 | 5 | 2100884 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/18/19 | 374,370.74 |
| 07/31/2019 | 5 | 2100885 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/29/19 | 83,095.67 |
| 07/31/2019 | 5 | 2100886 | CTY ROAD | CHEBOYGAN CTY ROAD COMMISSION | CCR ROAD TRANSFER 7/31/19 | 203,502.89 |

5 TOTALS:

| | |
|---------------------------|------------|
| Total of 6 Checks: | 968,162.26 |
| Less 0 Void Checks: | 0.00 |
| Total of 6 Disbursements: | 968,162.26 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|---------------------------|------|-------|--------|----------------------|-----------------------|-----------|
| Bank 9 INMATE ACCOUNT | | | | | | |
| 07/23/2019 | 9 | 1262 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 642.00 |
| 07/24/2019 | 9 | 1263 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00 |
| 07/31/2019 | 9 | 1264 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 22,802.63 |
| 07/31/2019 | 9 | 1265 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00 |
| 07/31/2019 | 9 | 1266 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 50.00 |
| 07/31/2019 | 9 | 1267 | INMATE | SHERIFF INMATE TRUST | INMATES MONEY PAYABLE | 500.00 |
| 9 TOTALS: | | | | | | |
| Total of 6 Checks: | | | | | | 24,994.63 |
| Less 0 Void Checks: | | | | | | 0.00 |
| Total of 6 Disbursements: | | | | | | 24,994.63 |



98

Cheboygan County Board of Commissioners' Meeting August 13, 2019

Title: Budget Adjustment – Raise Revenue and Expenditure

Summary:

Senior Citizen Fund – Fund 277

The Senior Center on Sand Road is looking to replace two air conditioner units and seal-coat the parking lot for an estimated cost of \$39,000. During 2019, the Senior Center sustained water damage and the County is responsible for the insurance deductible at a cost of \$1,000. These expenditures were not included in the original 2019 budget due to an oversight from not carrying over the unused 2018 budget into the 2019 budget. In order correct this short-fall, the difference needs to be adjusted from Fund Equity. This budget adjustment raises the Fund Equity revenue line item and the Capital Outlay expenditure line item by \$40,000.

Financial Impact:

Fund 277 total budget increase of \$40,000

Recommendation:

Motion to approve the budget adjustments to raise revenue and expenditure for \$40,000 in the line items provided in the following attachment.

Prepared by: James Manko

Department: Finance

RAISE REVENUE AND EXPENDITURE

Senior Citizen Fund - Fund 277

| | |
|----------------|---------------|
| 277-400-699.00 | \$40,000.00 + |
| Fund Equity | |

| | |
|----------------|---------------|
| 277-253-970.00 | \$40,000.00 + |
| Capital Outlay | |

Signed: Approved at the 8/13/19 BOC Meeting

Prepared by: James Manko



INVESTMENT REPORT AS OF JUNE 30, 2019

| FUND | LOCATION | TYPE | RATE | ACCOUNT BALANCE | GENERAL LEDGER | |
|--|----------------|----------|---------|------------------------|------------------------|-----------------------------------|
| POINT & PAY | C.N.B. | CHECKING | 0.1000% | \$1,926.24 | N/A | |
| PAYROLL ACCOUNT | C.N.B. | CHECKING | 0.1000% | \$27,306.43 | N/A | |
| T & A | C.N.B. | CHECKING | 0.1000% | \$547,190.62 | \$304,481.75 | 701-721 |
| GENERAL | C.N.B. | CHECKING | 0.1000% | \$7,867,807.83 | \$8,187,318.86 | 101-802 |
| PRIME SHARE SAVINGS (CLOSED 4/2/2019) | SAFCU | SAVINGS | 0.0000% | \$0.00 | | |
| LIQUID ASSETS ACCOUNT | MICHIGAN CLASS | LQ | 2.4700% | \$503,832.22 | | |
| INVERNESS SEWER PJT | C.N.B. | IMMA | 0.1000% | \$5,368.02 | | |
| FAIR IMPRESS ACCOUNT | C.N.B. | CHECKING | 0.0000% | \$1,222.63 | \$415.86 | 561-000-004.04 |
| FAIR PREMIUM ACCOUNT | C.N.B. | CHECKING | 0.0000% | \$2,588.68 | \$1,971.40 | 561-000-004-05 |
| 100% TAX FUND | C.N.B. | CHECKING | 0.1000% | \$2,210,142.71 | \$5,654,982.17 | 516-517 |
| 2009 TAX FUND | PNC | IMMA | 1.0000% | \$258,042.34 | | |
| TAX FUND CD DUE (07/19/19) #259282 | C.N.B. | CD | 0.6000% | \$1,080,677.72 | | |
| TAX FUND CD DUE (10/04/19) #259334 | C.N.B. | CD | 0.6000% | \$514,459.32 | | |
| TAX FUND CD DUE (11/08/19) #259362 | C.N.B. | CD | 0.6000% | \$646,994.10 | | |
| 1996 TAX FUND CD DUE (07/01/19) | 1ST COMMUNITY | CD | 1.4000% | \$407,554.07 | | |
| COMMERCIAL MONEY MARKET | M BANK | PM | 0.2000% | \$250,001.00 | | |
| INSURED CASH SWEEP DEMAND DEPOSIT ACCOUNT | M BANK | ICS | 2.0000% | \$257,337.26 | | |
| PRIME SHARE SAVINGS (CLOSED 4/2/2019) | SAFCU | SAVINGS | 0.0000% | \$0.00 | | |
| COUNTY ROAD SAVINGS | C.N.B. | IMMA | 0.1000% | \$3,660,139.06 | \$3,705,152.62 | 201 |
| COUNTY ROAD | 1ST COMMUNITY | CHECKING | 0.9680% | \$45,009.69 | | |
| COUNTY ROAD DEBT RET | C.N.B. | IMMA | 0.1000% | \$316,499.72 | \$316,476.58 | 352 |
| INMATE TRUST FUND - NEW ACCOUNT | C.N.B. | CHECKING | 0.0000% | \$12,584.64 | \$12,924.64 | 764 |
| FRIEND OF THE COURT | C.N.B. | CHECKING | 0.0000% | \$1,338.00 | \$200.00 | 706 |
| 89TH DC - BOND ACCOUNT | C.N.B. | CHECKING | 0.1000% | \$6,007.85 | \$5,552.85 | 760 |
| CASH AND INVESTMENTS PER THE BANK STATEMENTS | | | | \$18,624,030.15 | \$18,189,476.73 | CASH AND INVESTMENTS |
| IMPREST CASH - CASH ON HAND | | | | \$2,320.00 | \$2,320.00 | IMPREST CASH |
| TOTAL CASH AND INVESTMENTS | | | | \$18,626,350.15 | \$18,191,796.73 | TOTAL CASH AND INVESTMENTS |
| | | | | DIFFERENCE | \$434,553.42 | RECONCILING ITEMS AS OF 6/30/19 |

***TYPE**

CD-CERTIFICATE OF DEPOSIT
 IMMA-INSURED MONEY MARKET ACCOUNT (MUNICIPAL)
 PM-PREMIER MUNICIPAL ACCOUNT
 LQ-LIQUID ASSETS
 ICS-INSURED CASH SWEEP

Note: Information presented is unaudited and is subject to change.



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: University of Michigan Biological Station Recycling Agreement

Summary: Agreement identifies recycling service to be provided by Cheboygan County to the University of Michigan Biological Station from August 13, 2019 to August 12, 2021. This is a contract renewal. The County has been supplying recycling services to the station since 2013.

Financial Impact: Revenues received cover County expense for services provided.

Recommendation: Approve Agreement for Service Contract and authorize Chairperson to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

**CHEBOYGAN COUNTY
AGREEMENT FOR SERVICES**

THIS AGREEMENT is effective the 13th day of August 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 (the County) and the University of Michigan Biological Station 9133 Biological Rd., Pellston, MI 49769.

Recitals

- A. The County currently operates a residential recycling program in Cheboygan County and desires to provide recycling services to County Businesses, Institutions and Schools on a contract basis.
- B. The University of Michigan Biological Station desires to obtain recycling services for its operations.
- C. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

Agreement

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. Engagement of Services. The University of Michigan Biological Station hereby engages the County to perform recycling services for the University of Michigan Biological Station under the terms and conditions of this Agreement. The recycling services shall be limited at this time to cardboard, plastic, glass, tin, office paper, newspaper, junk mail and magazines, but shall not include household hazardous waste in any form.
- 2. Placement and emptying of Recycling Bin. The County shall be permitted to place two (2) thirty (30) yard roll off recycling bin on the University of Michigan Biological Station property in a location that is mutually acceptable to the parties. The County shall empty the recycling bins as needed, but only in connection with the County's normal recycling bin transportation schedule.
- 3. Compensation and Payment. The University of Michigan Biological Station shall pay the County at the rates as set forth below:

30 yard roll-off

\$360 per haul

4. The County shall send the University of Michigan Biological Station each month a statement for services. The University of Michigan Biological Station shall pay the County the amounts due under this Agreement within thirty (30) days of receipt of the written statement from the County.
5. Independent Contractor. The parties hereby acknowledge and agree that the County is performing the services contemplated by this Agreement as an independent contractor and is not acting as an employee or agent of the University of Michigan Biological Station.
6. Indemnification. Each party shall indemnify and hold harmless the other party, its officers, board members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of the indemnifying party's actions or inactions associated with the services contemplated by this Agreement.
7. Terms of Agreement. The Term of this Agreement shall be for a two year time period from August 13th, 2019 to August 12th, 2021.
8. Termination. Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of the intent to terminate this Agreement. In the event this Agreement is terminated as provided herein, the County shall only be paid the compensation due based on the services rendered under this Agreement prior to the date of termination. Upon termination, the County shall remove the recycling bin from the University of Michigan Biological Station property within ten (10) days from the effective date of the termination.
9. Notice. Any notice required under this Agreement by either party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
10. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
11. Amendments. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
12. Entire Agreement. The Agreement contains the entire Agreement of the parties hereto and supersedes all prior Agreements and understandings, oral or written, if any, between the parties.
13. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions. This Agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY, a Michigan political subdivision

By: _____
John B. Wallace

Its: Chairperson

Dated: _____

UNIVERSITY OF MICHIGAN BIOLOGICAL STATION

By: _____

Its: _____

Dated: _____



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: Byrne Justice Assistance Grant Application - Compass Academy (SAYPA)

Summary:

The Compass Academy / SAYPA program was awarded a Byrne JAG grant for the 2018/2019 funding cycle. The grant was \$61,500 and covered expenses from October 1, 2018 to September 30, 2019. On July 26, 2019, the Byrne JAG grant application for the 2019/2020 funding cycle became available for a total of \$100,000. This grant will fund similar items as the previous grant (wage and contractual services) and there is no required local match.

This grant application must be submitted by August 20, 2019 by 12:00 p.m. (noon EST) using the on-line MAGIC (IntelliGrants) grant management system, under the Authorized Official's (John Wallace's) user name and password.

Financial Impact:

\$100,000 federal grant revenue to offset Compass Academy programming.

Recommendation:

Approve the Byrne Justice Assistance Grant- Compass Academy / SAYPA application and authorize the Finance Director to submit using the MAGIC on-line grant management system. Furthermore, we authorize the Chairperson to sign any forthcoming agreements to required documentation upon the review and approval of the Finance Director, James Manko and legal counsel, if applicable and authorize the Financial Director to submit using the MAGIC on-line grant management system and any future reporting requirements on behalf of the county.

Prepared by: Megan Fenlon
James Manko

Department: The Compass Academy
Finance



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: COP-ESD Afton/Tower to Onaway School Contract 2019/2020 School Year.

Summary: To provide one Bus with Aide and Driver to transport children from Afton/Tower to Onaway classroom in the morning by 8:00 am and return in the afternoon after school at 2:45 pm. This contract was written and reviewed by Legal Counsel.

Financial Impact: \$71,550.88 billed in four quarters of \$17,887.72 for 2019/2020 calendar year.

Recommendation: Motion to approve Afton/Tower to Onaway School contract in the amount of \$71,550.88 per year to be paid in quarterly installments of \$17,887.72 and authorize the Chair to sign and approve any necessary budget adjustments to the SRR budget.

Prepared by: Jeffery Lawson

Department: Straits Regional Ride

**TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SCHOOL DISTRICT (COPESD)**

THIS AGREEMENT shall be deemed effective September 1, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

Recitals

- A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.
- B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.
- C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.
- D. SRR has the capacity and ability to provide the needed transportation services for COPESD.
- E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

- 1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.
- 2. SRR shall transport students within the Afton/Tower and Onaway areas to and from the students' homes and the Onaway COPESD classroom. Delivery in the morning shall be by 8:00 a.m., and pick-up in the afternoon shall be at 2:45 p.m. SRR's transportation services shall be provided by using one bus, one driver, and one aide.
- 3. The parties agree that the transportation services provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring

transportation services on the bus used to provide the transportation services under this agreement shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.
5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.
6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.
7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.
8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.
9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.
10. COPESD shall pay SRR for the term of this agreement \$71,550.88 in quarterly installments of \$17,887.72 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.
11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.
12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.
13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.

14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2019 and ending June 30, 2020. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.
16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.
17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE
ISLE EDUCATIONAL SCHOOL
DISTRICT

Dated: 7-12-19

By: Jeff Rinnelt

Its: Authorized Representative



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: COP-ESD Rogers City to Onaway School Contract 2019/2020 School Year.

Summary: To provide one Bus with Aide and Driver to transport children from Rogers City School district to Onaway classroom in the morning by 8:00 am and return in the afternoon after school at 2:45 pm. This contract was written and reviewed by Legal Counsel.

Financial Impact: \$70,007 billed in four quarters of \$17,501.75. No additional incremental charges for 2019/2020 calendar year.

Recommendation: Motion to approve COP- ESD Rogers City to Onaway School contract in the amount of \$70,007 per year to be paid in quarterly installments of \$17,501.75 and authorize the Chair to sign and approve any necessary budget adjustments to the SRR budget.

Prepared by: Jeffery Lawson

Department: Straits Regional Ride

**TRANSPORTATION AGREEMENT
BETWEEN
CHEBOYGAN COUNTY, ON BEHALF OF
STRAITS REGIONAL RIDE (SRR),
AND CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SCHOOL DISTRICT (COPESD)**

THIS AGREEMENT shall be deemed effective September 1, 2019 between Cheboygan County, a Michigan political subdivision, whose address is 870 South Main Street, Cheboygan, Michigan 49721 on behalf of the Straits Regional Ride (SRR), a department of Cheboygan County, and the Cheboygan-Otsego-Presque Isle Educational School District, whose address is 6065 Learning Lane, Indian River, Michigan 49749 (COPESD).

Recitals

- A. The SRR operates a regional bus system for the purpose of providing public transportation services within its service area.
- B. COPESD is the intermediate school district servicing Cheboygan, Otsego, and Presque Isle counties.
- C. COPESD desires to engage the services of SRR to provide transportation services as provided herein.
- D. SRR has the capacity and ability to provide the needed transportation services for COPESD.
- E. The parties, therefore, desire to specify their respective rights and obligations for the transportation services in this written agreement.

Agreement

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

1. COPESD hereby engages the services of SRR to provide transportation services under the terms and conditions of this agreement.
2. SRR shall transport students within the Rogers City and Onaway School Districts to and from school facilities and pick-up/drop-off locations designated in writing by a representative of COPESD or designated by a representative of the above school districts.
3. SRR shall use its best efforts to provide the above transportation services within schedules provided by COPESD (or school districts) during the normal working hours of SRR. In addition, the parties agree that the transportation services

provided by SRR under this agreement are not exclusive to COPESD and that members of the public desiring transportation services on the schedules provided by COPESD (or school districts) shall be provided those transportation services.

4. SRR shall designate a representative who shall consult with a representative designated by COPESD or designated by the above school districts concerning scheduling matters. The representatives of SRR and COPESD (or school districts) shall use their best efforts to resolve scheduling problems as they occur.
5. When changes to scheduled transportation services are necessary, COPESD (or school districts) shall fax the schedule changes to the SRR dispatch. COPESD (or school districts) shall provide SRR as much advance notice of these schedule changes as reasonably possible under the circumstances.
6. SRR shall provide COPESD, upon written request, a record of the transportation services provided to COPESD pursuant to this agreement.
7. No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered by SRR.
8. COPESD hereby acknowledges that it is responsible to comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing. In addition, COPESD shall include in all of its subagreements and subleases the requirement that its subrecipients, lessees, or third-party contractors shall comply with all applicable federal laws, regulations, and directives, except to the extent that the Federal Transit Administration determines otherwise in writing.
9. COPESD hereby acknowledges that Federal laws, regulations, and directives may change and that the changed provisions will apply to this Agreement, except to the extent that the Federal Transit Administration determines otherwise in writing.
10. COPESD shall pay SRR for the term of this agreement \$70,007.00 in quarterly installments of \$17,501.75 payable on or before the last day of each of the following months: September, December, March, and June. The payments in this paragraph shall be due without the need for a written statement from SRR.
11. Both parties agree that no person shall be denied transportation services provided under this agreement on the basis of race, color, creed, sex, disability, or national origin.
12. Either party may terminate this agreement by providing the other party thirty (30) days advanced written notice of the intent to terminate.

13. Upon termination, SRR shall refund to COPESD on a pro rata basis all fees paid under this agreement that were not earned under this agreement.
14. This agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
15. This agreement shall be for a term commensurate with the academic school year, beginning September 1, 2019 and ending June 30, 2020. Either party may renew this agreement for additional school year terms thereafter, under the terms and conditions mutually agreed between the parties in writing.
16. The parties agree that the validity, construction, enforcement and interpretation of this agreement shall be governed by the laws of the State of Michigan.
17. The agreement contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. The invalidity or unenforceability of any provision of this agreement shall not affect the other provisions, and this agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this agreement to be effective the day and year first above written.

CHEBOYGAN COUNTY

Date: _____

By: _____
John B. Wallace

Its: Board Chair

CHEBOYGAN-OTSEGO-PRESQUE
ISLE EDUCATIONAL SCHOOL
DISTRICT

Dated: 7-12-19

By: _____
Jill Russell

Its: Authorized Representative



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: MDOT Contract 2017-0032/P12 FY 2019-2020 Specialized Services Operating Assistance Program.

Summary: Annually Cheboygan County is awarded this grant from MDOT for specialized services for the Cheboygan County Council on Aging's transportation. The grant period is for October 1, 2019 through September 30, 2020. The funding is for \$25,000. This contract has been reviewed and approved by Civil Counsel in the past and has no changes other than dates.

Financial Impact: CCCOA is a sub-recipient for MDOT funds totaling \$25,000 by way of this grant through the County of Cheboygan.

Recommendation: Recommendation that the Board of Commissioners approve the FY 2019-2020 Specialized Services operating assistance program between MDOT, Cheboygan County for Transportation expenses @ \$1.20 per mile up to \$25,000 dollars for the time period of October 1, 2019 through September 30, 2020 and authorize the Board Chairperson to sign.

Prepared by: Jeffery B. Lawson

Department: Administration

Unsigned Copy
For Your Files

Date: May 23, 2019
Agreement No.: 2017-0032
Authorization No.: P12
Job No.: 208138
Agenda: MA

**PROJECT AUTHORIZATION
CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FY 2020 SPECIALIZED SERVICES
OPERATING ASSISTANCE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2019
Authorization Expiration Date: September 30, 2020

The AGENCY shall enter into contracts with all parties listed in this PROJECT AUTHORIZATION. An executed copy of these third party contracts must be submitted to MDOT.

In accordance with Section 8 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies that are not self certified must submit third party contracts over \$25,000 to MDOT for approval before payments will be processed. Please refer to Section 8 of the Agreement for competitive bidding requirements.

Up to one-fourth (1/4) of the funds provided by the STATE set forth in the PROJECT AUTHORIZATION will be payable each quarter contingent upon receipt of any outstanding reports from the previous quarter as required.

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Said reports are due within forty (40) days after the end of each fiscal year quarter. Instructions for preparing the report are available in the "Specialized Services Manual." The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

| <u>Line No.</u> | <u>Agency/Subrecipient</u> | <u>Activity Code</u> | <u>Funding Rate</u> | <u>Maximum Funding</u> |
|-----------------|-----------------------------------|----------------------|---------------------|------------------------|
| 1 | Cheboygan County Council on Aging | 898 | \$1.20/mile | \$25,000 |

Funding source:
2020/65150/1120 \$25,000* (S)

PRF No.: 2019-381

* Contingent on legislative appropriation.

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: Specialized Services Operating Assistance Program Third Party Contract 2017-0032/P12

Summary: This contract serves as the mechanism to pass through the MDOT funds awarded to the County of Cheboygan for operating assistance to the CCOA. This is a standard yearly boiler plate contract which has been reviewed by Civil Counsel in the past and has had no changes other than the dates and contract numbers.

Financial Impact: None

Recommendation: Motion to approve the Third Party Contract and authorize the Chair to sign and authorize Finance to pay funds to the CCOA.

Prepared by: Jeffery B. Lawson

Department: Administration

**SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM
THIRD-PARTY CONTRACT
-- Subrecipient Provides the Transportation Service --**

PRIME CONTRACT NUMBER 2017-0032/P12

THIS CONTRACT is made and entered into this 1st day of October A.D. 2019, by and between the County of Cheboygan, (hereinafter referred to as the AGENCY), and the Cheboygan County Council on Aging, (hereinafter referred to as the SUBRECIPIENT).

SECTION 1. DEFINITIONS

| | |
|---------------------|---|
| PROGRAM | Means the Michigan Specialized Services Operating Assistance program designed primarily for seniors and handicappers as defined under Section 10e(4)(c)(i) of Act 51, of the Public Acts of 1951, as amended. |
| DEPARTMENT | Means the Michigan Department of Transportation. |
| AGENCY | Means the eligible authority, eligible governmental agency, or organization representing Specialized Services interests which is receiving funds from the Department under the PROGRAM. |
| SUBRECIPIENT | Means the organization which will provide the transit services with funds received under this contract. |
| APPLICATION | Means the AGENCY'S application, submitted in cooperation with the SUBRECIPIENT, for funding from this PROGRAM for the period from October 1, 2019, to September 30, 2020. |

SECTION 2. PURPOSE

The purpose of this contract is to provide operating assistance funding received from the DEPARTMENT PROGRAM, to the SUBRECIPIENT. The transit services provided shall be as described in the APPLICATION and as approved for funding by the DEPARTMENT.

SECTION 3. THE AGENCY SHALL:

- a. Assure that the transit service provided is consistent with the service described in the APPLICATION and approved for funding by the DEPARTMENT.
- b. Prepare and submit appropriate information to the DEPARTMENT as set forth in Attachment "B", attached hereto, and made a part hereof, in order to qualify the service for state financial assistance. Said report shall be submitted to the DEPARTMENT forty (40) days after the end of each state fiscal year quarter.
- c. Pay to the SUBRECIPIENT, the state funds designated for the relevant transit service within 10 working days of receipt from the DEPARTMENT.
- d. Notify the SUBRECIPIENT within five days of receipt of any written requests for information by the DEPARTMENT, or restrictions required by the DEPARTMENT, concerning the transit service.
- e. Inform the SUBRECIPIENT of any transit services changes, or changes in state or federal law or programs known to the AGENCY, which could impact the transit services being provided by the SUBRECIPIENT.

- f. Strive to coordinate transit services within its service area.

SECTION 4. THE SUBRECIPIENT SHALL:

- a. Provide transit services as described in the APPLICATION and as approved for funding by the DEPARTMENT.
- b. Use the DEPARTMENT's current "Local Public Transit Revenue Expense Manual" in the determination of eligible project costs, if the SUBRECIPIENT receives funding from other DEPARTMENT operating assistance programs. All other providers shall use the DEPARTMENT's current "Revenue Expense and Nonfinancial Data Definition Manual for Specialized Services Agencies."
- c. Complete and submit to the AGENCY, the information required by the DEPARTMENT on the quarterly reporting form (Attachment B) within 20 days after the end of each state fiscal year quarter.
- d. Establish and maintain books, records, documents, and other accounting records in accordance with generally accepted governmental accounting principles.
- e. Permit the AGENCY or the DEPARTMENT to audit all data and records relating to the transit service financed in part or in whole by the PROGRAM. The SUBRECIPIENT shall retain and allow access to all data and records pertaining to this contract until three (3) years after the final payment by the DEPARTMENT.
- f. In addition to any policy of insurance and the protection afforded thereby, the SUBRECIPIENT agrees to indemnify and save harmless the State of Michigan, the DEPARTMENT, and the AGENCY, and all officers, agents, and employees thereof, from any and all claims and losses occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies to the SUBRECIPIENT in connection with this Contract.
- g. Inform the AGENCY of any event which may have significant potential impact on the transit service, its control, or cost.
- h. Cooperate with the AGENCY, other SUBRECIPIENTS, and other service providers in coordinating transportation services.
- I. In connection with the acceptance of this Contract, agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, dated June 2011, attached hereto, and made a part hereof. The SUBRECIPIENT further covenants that it will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and will require similar covenants on the part of any contractor or subcontractor employed in the performance of the project for which this Contract is made.
- j. Shall carry and maintain, as a minimum, insurance as detailed in Exhibit "A" dated November 5, 2005 attached hereto, and made a part hereof, if vehicles are being operated for the purposes of providing transit services funded under this contract.

SECTION 5. IT IS FURTHER AGREED THAT:

- a. Neither the AGENCY nor the SUBRECIPIENT shall alter the transit service described in the APPLICATION and as approved for funding by the DEPARTMENT without the written approval of the DEPARTMENT.
- b. The AGENCY's maximum funding to the SUBRECIPIENT for transit services provided is Twenty Five Thousand, Dollars (\$25,000). Reimbursement will be at the rate of \$1.20 per mile.

- c. This contract will cover the period commencing October 1, 2019, and extending through September 30, 2020.
- d. The AGENCY or the SUBRECIPIENT may, by a thirty- (30) day written notice, suspend any or all of the rights and obligations under this Contract until such time as the event or condition resulting in such suspension has ceased or been corrected.
- e. The SUBRECIPIENT agrees to repay any funds overpaid by the AGENCY.
- f. If the DEPARTMENT reduces the payment to the AGENCY, the AGENCY will accordingly reduce the payment to the SUBRECIPIENT.
- g. All terms and conditions included in prime contract 2017-0032/P12 are incorporated into the subcontract. If in event of a conflict between the terms and conditions of the subcontract and the prime agreement, the prime agreement prevails.

SECTION 6. In witness hereof, the parties hereto have caused this contract to be executed.

FOR THE Cheboygan County Council on Aging

BY _____

TITLE _____

FOR THE County of Cheboygan Board of Commissioners

BY _____

TITLE _____

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual=s ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as herein above set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual=s ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual=s ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers= representative of the contractor=s commitments under this appendix.
6. The contractor will comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.
7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor as well as the contractor himself, and said contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller. March, 1998

**SPECIALIZED SERVICES QUARTERLY
OPERATING REPORT**

ATTACHMENT B

AGENCY/G
RANTEE

SUBRECIPIENT

Reporting
Period:

to

| | V eh icl e M ile s | One-Way Passenger Trips | | | Total Passengers |
|--|--------------------------------------|-------------------------|--|------------------|---------------------|
| | | Seniors | Se nio r Ha ndi cap per s | Handicapp ers | |
| Specialized Services-within service area | | | | | |
| Specialized Services (Volunteer Driver)-outside service area | | | | | |
| Totals | | | | | |

61 616-04 61 617-04 615-4 620-04
1- 8-
04 04

Expense Schedule

| | | | |
|-----------------------|--|----|-------|
| 501 & 502 | Labor & fringe benefits | \$ | _____ |
| 503 & 504 | Services, materials & supplies (gas, oil, parts, work performed by another agency) | | _____ |
| 506 | Casualty & Liability Insurance | | _____ |
| 508 | Purchased transportation service: | | |
| | Within Service Area | | _____ |
| | Outside Service Area (Volunteer Driver) | | _____ |
| 512 | Leases & Rentals | | _____ |
| 513 | Depreciation & amortization* | | _____ |
| 505,507,509,510,& 511 | All other | | _____ |
| 549 | Total Operating Expenses | \$ | ===== |

Revenue Schedule

| | | | |
|-----------|---|----|-------|
| 401 | Passenger fares (paid by rider) | \$ | _____ |
| 402 | Special fares (paid by other organizations) | | _____ |
| 409 & 410 | Local (list) | | _____ |
| 411 & 412 | State (list) | | _____ |

413

Federal
(list)

Other (list)

499

Total Revenues

\$

*Include only the depreciation on items purchased with local funds.

I hereby certify that the data submitted in this report was incurred solely through the provision of continuation services as described in our Specialized Services application, and as approved for funding by the Department.

Signature

Title

Date

EXHIBIT A

INSURANCE REQUIREMENTS

All insurance coverage provided relative to this Contract is primary and none contributing to any comparable insurance (including self-insurances) carried by the STATE. The AGENCY also agrees to provide evidence that all applicable insurance policies contain a waiver of subrogation by the insurance company.

The AGENCY will comply with the following insurance requirements as applicable:

1. Vehicle Insurance

- a. Motor vehicle insurance as required by P.A. 218 of 1956, as amended by P.A. 294 of 1972, the Michigan No-Fault Insurance Law.
 - i. Personal Injury Protection (PIP) as required by MCL 500.3101(1).
 - ii. Property Protection Insurance (PPI) as required by MCL 500.3101(1).
 - iii. Residual Liability Insurance as required by MCL 500.3101(1).
 - iv. Self-insurance may be utilized provided the appropriate coverage, limits, and Secretary of State certification is provided. A One Million Dollar (\$1,000,000) minimum per occurrence limit should be carried.
- b. Collision coverage as provided in P.A. 218 of 1956, MCL 500.3037 and comprehensive coverage as provided in P.A. 218 of 1956, MCL 500.2102 shall be carried. Both collision coverage and comprehensive coverage will be for the actual cash value of the vehicle. The amount of deductible for collision coverage and comprehensive coverage will be determined by the AGENCY and will be payable by the AGENCY. The AGENCY with prior STATE approval may self-insure the collision and comprehensive coverage.
- c. The coverage specified above will name the AGENCY and the STATE as the insured.
- d. Before starting work, the AGENCY will give the STATE a certificate of insurance certifying that at least the minimum coverage required herein are in effect and specifying that the coverage will not be canceled, non-renewed, or materially changed by endorsement or through issuance of other policy(ies) of insurance without thirty (30) days advance written notice to the STATE. Renewals will be procured at least thirty (30) days prior to expiration of said policies.

2. Facility and/or Equipment Insurance (Non-vehicle) and Bonds

- a. Insurance – During the term of this Agreement, the AGENCY will:
 - i. Keep all buildings, improvements, and equipment in, on, or appurtenant to the transportation facility or premises at the commencement of construction and

thereafter, including all alterations, building, rebuilding, replacements, changes, additions, and all improvements, insured against loss, and all perils, in an amount not less than ninety percent (90%) of the full replacement value thereof with a deductible not to exceed Ten Thousand Dollars (\$10,000). The AGENCY will be responsible for the payment of any deductible. The AGENCY will maintain an annual inventory of all equipment purchased under this Agreement with current dollar values.

- ii. Provide Commercial General Liability Insurance covering all operations by or on behalf of AGENCY against claims for personal injury (including bodily injury and death) and property damage in the minimum amount of One Million Dollars (\$1,000,000) each occurrence, and Two Million Dollars (\$2,000,000) general aggregate.
- iii. Before starting work, the AGENCY will give the STATE a certificate of insurance certifying that at least the minimum coverage required herein is in effect and specifying that the coverage will not be canceled, non-renewed, or materially changed by endorsement or through issuance of other policy(ies) of insurance without thirty (30) days advance written notice to the STATE. Renewals will be procured at least thirty (30) days prior to expiration of said policies.

b. Bonds

The AGENCY will require the successful bidder to procure and deliver to the AGENCY a Performance Bond and a Lien Bond each in an amount equal to the Agreement price, underwritten by a surety licensed to do business in Michigan, naming the AGENCY as the obligee. Such bonds will be delivered to the AGENCY prior to any construction work being performed.



Cheboygan County Board of Commissioners' Meeting

August 13, 2019

Title: DHHS Agreement DFA20-16001

Summary: The County has an agreement with the State of Michigan Health and Human Services to pay 50% of the cost of the Home Aide position employed by the State to provide instruction, guidance, assistance, motivation, and training in basic child/family care. This agreement is for a period of one year until September 30, 2020.

Financial Impact: Cost to the County \$50,500 Child Care (50% State / 50% County).

Recommendation: Motion to approve DHHS Agreement DFA20-16001 for the Home Aide position and authorize the Chair to sign and authorize all necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

State of Michigan
Department of Health and Human Services
Bureau of Grants and Purchasing (BGP)
PO Box 30037, Lansing, MI 48909
Or
235 S. Grand Avenue, Suite 1201, Lansing, MI 48933

AGREEMENT NUMBER: DFA20-16001
Between
THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
hereinafter referred to as "MDHHS"
And

| | | | |
|--|--------------------|-----------------|--|
| AGENCY NAME | | PRIMARY CONTACT | EMAIL |
| Cheboygan County Board of Commissioners | | Jeff Lawson | adminlawson@cheboygancounty.net |
| AGENCY ADDRESS | | | TELEPHONE |
| 870 South Main Street, Cheboygan, MI 49721 | | | 231-627-8430 |
| STATE CONTACT | NAME | TELEPHONE | EMAIL |
| Contract Administrator | Christen Satchwell | 906-235-5843 | SatchwellC@michigan.gov |
| BGP Analyst | Erika Gerkman | 517-241-3299 | GerkmanE@michigan.gov |

| AGREEMENT SUMMARY | |
|---|---|
| SERVICE DESCRIPTION | Donated Funds Agreement |
| POSITIONS | One Home Aide |
| COUNTY(IES) SERVED | Cheboygan |
| WORK LOCATION(S) FOR ASSIGNED MDHHS STAFF | Cheboygan County Department of Health and Human Services, 827 South Huron Street, Cheboygan, MI 49721 |
| LOCATION(S) FROM WHICH APPLICATIONS WILL BE PROCESSED | N/A |
| EFFECTIVE DATE | EXPIRATION DATE |
| October 1, 2019 | September 30, 2020 |
| MISCELLANEOUS INFORMATION | |
| ESTIMATED AGREEMENT VALUE AT TIME OF EXECUTION | \$50,500.00 |
| AGREEMENT TYPE | Revenue |

The individual or officer signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the responsible governing board, official or Agency.

FOR THE AGENCY:

FOR THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES:

Cheboygan County Board of Commissioners

 Agency

 Signature of Director or Authorized Designee

 Signature of Director or Authorized Designee

 Print Name Title

Jeanette Hensler, Director-Grants
 Bureau of Grants and Purchasing

 Print Name Title

 Date

 Date

Part I

I. Period of Agreement

This Agreement will commence on October 1, 2019 and continue through September 30, 2020. Throughout the Agreement October 1, 2019 shall be referred to as the begin date. This Agreement is in full force and effect for the period specified.

II. Agreement Amount

The total amount of this Agreement is \$50,500.00. The Agency under the terms of this Agreement will provide funding not to exceed \$50,500.00.

III. Purpose

The purpose of this Agreement is to place one or more MDHHS employees as defined in the Special Provisions section of this Agreement at locations specified by the Agency to provide services to mutual clients as defined in the employee's position description. The employee will be employed by and under MDHHS supervision. The cost of the employee is shared by both the MDHHS and the Agency with the agency paying MDHHS the Agreement Amount that is calculated as a portion of the cost of an employee in that position.

IV. General Provisions

The Agency agrees to comply with the General Provisions outlined in Part II and Special Provisions outlined in Part III, which are part of this Agreement.

V. Special Conditions

- A. This Agreement is valid upon approval and execution by both MDHHS and the Agency.
- B. MDHHS will not assume any responsibility or liability for costs incurred by the Agency prior to the signing of this Agreement.

Part II
General Provisions

I. Responsibilities - Agency

The Agency in accordance with the general purposes and objectives of this Agreement shall:

A. Agency Operations

1. Provide the necessary administrative, professional, and technical staff for operation of the program, such as, but not limited to facility maintenance and janitorial services.
2. Provide MDHHS with updated contact information within 10 days of change. Contact Information includes agency name, contact name, email address, mailing address, telephone number.
3. Provide MDHHS copies of all rules, regulations, procedures, and staff relations policies to which the MDHHS employee(s) are expected to adhere.
4. Provide all of the following, including, but not limited to the following:
 - a. Minimum N/A square feet workstation space that is hazard-free, includes suitable work surface space, entry locks, one lockable file cabinet for each MDHHS employee and has limited access by Agency employees.
 - b. Install active telephone and fax line, access to fax machine and copier within the MDHHS employee(s)' work space.
 - c. Space for a N/A person waiting area either in the employee's room or in an area immediately adjacent to the MDHHS employee(s)' office and out of the way of regular agency activities, along with confidential interview space.
 - d. Internet access for on-site MDHHS employee(s).
 - e. Costs associated with relocating MDHHS employee(s) during the term of this Agreement.
 - f. Agency facility parking fees, if applicable for the MDHHS employee(s).
 - g. Agency will pay mileage in excess of the \$511.00 that is provided by Department. This excess travel/mileage reimbursement is incorporated in the total Agreement amount when applicable.
 - h. Other: N/A

The above shall be available Monday through Friday, including holidays/non-workdays not shared with the schedule of MDHHS employees, and located in an area that offers security to the MDHHS employee(s), where clients will not interfere with the Agency's activities.

5. Ensure that the assigned MDHHS employee(s) perform only tasks appropriate for their Department classification as listed in Part III, Special Provisions.

B. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. Assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this Agreement will be maintained for a period of not less than three years from the date of termination, or until litigation and audit findings have been resolved. This Section applies to Agency, any

parent, affiliate, or subsidiary organization of Agency.

C. Authorized Access

Permit MDHHS's authorized representatives at reasonable times, rights to enter the Agency's premises, or any other places where MDHHS's employee(s) are working and where services are being performed and have access to work-in-progress. To the extent that the access will not interfere or jeopardize the safety or operation of the systems or facilities, MDHHS's representative must be allowed to inspect, monitor, or otherwise evaluate the work being performed by the MDHHS employee. The Agency must provide facilities and assistance for MDHHS's representative.

D. Notification of Modifications

Provide timely notification to MDHHS, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of services, funding or compliance with operational procedures for the Agreement activities.

E. Mandatory Disclosures

1. Disclose to MDHHS in writing within 14 days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Agency or an officer or director of the Agency or subcontract, or that arises during the term of this Agreement that potentially affects this Agreement, including:
 - a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
 - b. A criminal proceeding;
 - c. A parole or probation proceeding;
 - d. A proceeding under the Sarbanes-Oxley Act;
 - e. A civil proceeding involving:
 - i. A claim that might reasonably be expected to adversely affect the Agency's viability or financial stability; or
 - ii. A governmental or public entity's claim or written allegation of fraud;or
 - f. A proceeding involving any license that Agency is required to possess to perform under this Agreement.
2. Notify MDHHS, at least 90 calendar days before the effective date, of a change in Agency's ownership and/or executive management that potentially affects this Agreement.

F. Conflict of Interest and Code of Conduct Standards

1. The Agency will uphold high ethical standards and is prohibited from:
 - a. Holding or acquiring an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the performance of this Agreement;
 - c. Attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or
 - d. Paying or agreeing to pay any person, other than employees and consultants working for the Agency, any consideration contingent upon the award of this

Agreement.

2. Immediately notify MDHHS of any violation or potential violation of these standards. This Section applies to the Agency, any parent, affiliate, or subsidiary organization of the Agency.

G. Insurance Requirements

1. Maintain a minimum of the insurances listed below and is responsible for all deductibles. All required insurance must:
 - a. Protect the State of Michigan from claims that may arise out of, are alleged to arise out of, or result from the Agency's performance;
 - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the State; and
 - c. Be provided by a company with an A.M. Best rating of "A" or better and a financial size of VII or better, or equivalent self-insurance program.
2. Insurance Types
 - a. Commercial General Liability Insurance.
If the Agency will deal with children, schools, or the cognitively impaired, coverage must not have exclusions or limitations related to sexual abuse and molestation liability.
3. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Agency from any obligations under this Agreement.

H. Return State Equipment/Resources

Any computer equipment or other resources funded or otherwise provided through this Agreement by MDHHS, is property of MDHHS and will revert to MDHHS upon expiration or termination of the Agreement.

II. Responsibilities - Department

MDHHS in accordance with the general purposes and objectives of this Agreement will:

A. Assign Employees to Agency's location

Assign the agreed number of MDHHS employee(s), as identified in Part III, Special Provisions to provide services consistent with their job classification per Department policy. An assigned MDHHS employee(s) shall be deemed to be an employee of MDHHS for all purposes, including workers' compensation, unemployment, social security and the payment of wages inclusive of holiday and vacations.

Hours worked will be 40 per week, Monday through Friday, between 8:00 a.m. and 7:00 p.m. with either a 30-minute (half hour) lunch break or a 60-minute (one hour) lunch break.

B. Employee Supervision

1. Ensure that the employee(s) shall be supervised by MDHHS and shall be duly trained and qualified prior to placement on-site at the location of the facilities.
2. Provide the employee(s) with copies of the Agency's applicable rules, regulations, procedures and staff relations policies.
3. Ensure that the on-site MDHHS employee(s) shall follow the rules of conduct, policies, and procedures of the Agency, while still enjoying the benefits and protections afforded under the Civil Service rules and their collective bargaining Agreement, as long as the Agency rules, policies, procedures are not in direct

violation with those of MDHHS.

4. Provide each MDHHS employee the following:
 - a. Staff travel/mileage reimbursement following the established MDHHS processes for reimbursement up to \$511.00.
 - i. Travel/mileage reimbursement in excess of \$511.00 shall be the responsibility of the Agency, and incorporated into the total Agreement amount when applicable, and paid to MDHHS through the payment process and schedule defined in this Agreement.
 - b. Desktop office supplies, including paper and printed material.
 - c. Computer with VPN to access Department systems.
 - d. Printer/scanner
 - e. Other (specify): N/A

III. **Financial Requirements**

The Agency will reimburse to MDHHS the total of this Agreement for the placement and performance of Department employees in accordance with the terms of this Agreement.

A. **Funding Sources**

The Agency guarantees that the funds paid to MDHHS are not federal or state funds, except in such instances as the Federal Act authorizing expenditures of said funds permits their use for matching other federal funds or as authorized by State law or agreed to by MDHHS. Furthermore, the Agency guarantees that these donated funds have not been used as a match to obtain other federal funds.

B. **Payment Submission**

The Agency shall send payments to:

State of Michigan
MDHHS-Cashier Unit
PO Box 30802
Lansing, MI 48909-8302

Or

The Agency may also choose to pay by Electronic Funds Transfer (EFT), using the State of Michigan MiCaRS payment system, at <https://payinvoice.state.mi.us/qaa> .

All payments sent to MDHHS shall include a reference to the Agreement number.

C. **Payment Schedule**

1. Payment to MDHHS shall be made in accordance with the annual payment schedule below. The Agency shall make final payments to MDHHS no later than July 1 for each year of the Agreement.

| PAYMENT DUE DATES | AMOUNT OF PAYMENT |
|-------------------|-------------------|
| January 1, 2020 | \$50,500.00 |
| April 1, 2020 | \$N/A |
| July 1, 2020 | \$N/A |

2. MDHHS may vacate a position without penalty for 10 consecutive work days or less due to vacation, illness or position vacancy. If a vacancy exceeds 10 consecutive days, upon execution of an amendment, the amount owed by the Agency shall be

reduced on a prorated basis determined by MDHHS and MDHHS shall refund the amount due to the Agency.

IV. Assurances

The following assurances are hereby given to MDHHS:

A. Compliance with Applicable Laws

The Agency will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement.

B. Non-Discrimination

1. The Agency must comply with MDHHS's non-discrimination statement: Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, political beliefs, or disability.
2. The Agency will comply with all federal statutes relating to nondiscrimination, as applicable to Agency. These may include but are not limited to:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin;
 - b. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disabilities;
 - c. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
 - d. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - e. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - f. The requirements of any other nondiscrimination statute(s) which may apply to the application.

C. Health Insurance Portability and Accountability Act

To the extent that this act is pertinent to the services that the Agency provides to MDHHS under this Agreement, the Agency assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA) requirements including the following:

1. The Agency must not share any protected health data and information provided by MDHHS that falls within HIPAA requirements except as permitted or required by applicable law; or to a subcontractor as appropriate under this Agreement.
2. The Agency will ensure that any subcontractor will have the same obligations as the Agency not to share any protected health data and information from MDHHS that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Agency must only use health data and information provided by MDHHS for the purposes of this Agreement.
4. The Agency must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include

restricting access to the protected health data and information by the Agency's employees.

5. The Agency must have a policy and procedure to immediately report to MDHHS any suspected or confirmed unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Agency becomes aware. The Agency will work with MDHHS to mitigate the breach and will provide assurances to MDHHS of corrective actions to prevent further unauthorized uses or disclosures.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part II, Section V. Agreement Termination.
7. In accordance with HIPAA requirements, the Agency is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information by the Agency received from MDHHS or any other source.
8. The Agency will enter into a business associate Agreement should MDHHS determine such an Agreement is required under HIPAA.

MDHHS assures that any protected health data and information provided by the Agency will be protected in a manner that complies with HIPAA.

D. Website Incorporation

MDHHS is not bound by any content on the Agency's website unless expressly incorporated directly into this Agreement.

E. Survival

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

F. Non-Disclosure of Confidentiality Information

1. The Agency agrees to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such Confidential Information to third parties other than affiliates, employees, agents, or subcontracts of a party who have a need to know in connection with this Agreement or to use such Confidential Information for any purpose whatsoever other than the performance of this Agreement.

Meaning of Confidential Information

For the purpose of this Agreement the term "Confidential Information" means all information and documentation that:

- a. Has been marked "confidential" or with words or similar meaning, at the time of disclosure by such part;
- b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning and
- c. Should reasonably be recognized as confidential information of the disclosing party,

The term "Confidential Information" does not include any information or documentation that was:

- a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
- b. Already in the possession of the receiving party without an obligation of

confidentiality;

- c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;
 - d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or
 - e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving part)
2. The Agency shall assure that medical services to and information contained in medical records of persons served under this Agreement, or other such recorded information required to be held confidential by federal or state law, rule or regulation, in connection with the provision of services or other activity under this Agreement shall be privileged communication, shall be held confidential, and shall not be divulged to a third party without the written consent of either the patient or a person responsible for the patient, except as may be otherwise permitted or required by applicable state or federal law or regulation. Such information may be disclosed in summary, statistical, or other form, which does not directly or indirectly identify particular individuals.

G. General Indemnification

If the Agency is not a governmental agency, the Agency must defend, indemnify and hold the State, its departments, division, agencies, offices, commissions, officers, and employees harmless without limitation, from and against any and all actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or related to:

1. Any breach by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable) of any of the promises, Agreements, representations, warranties, or insurance requirements contained in this Agreement.
2. Any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party;
3. Any bodily injury, death or damage to real or tangible personal property occurring wholly or in part due to action or inaction by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable); and
4. Any acts or omission of the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable).

The State will notify the Agency in writing if indemnification is sought; however, failure to do so will not relieve the Agency, except to the extent that the Agency is materially prejudiced. The Agency must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

The State is entitled to (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense if the State deems necessary. The Agency will not without the State's written consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding. To the extent that any State employee, official, or law may be involved or challenged, the State may, at its own expense, control the defense of that portion of the claim.

Any litigation activity on behalf of the State, or any of its subdivisions under this Section,

must be coordinated with MDHHS of Attorney General. An attorney designated to represent the State may not do so until approved by the Michigan Attorney General and appointed as a Special Assistant Attorney General.

V. Severability

If any part of this Agreement is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Agreement will continue in full force and effect.

VI. Waiver

Failure to enforce any provision of this Agreement will not constitute a waiver to enforce any other provision of this Agreement.

VII. Amendments

Any changes to this Agreement will be valid only if made in writing and accepted by all parties to this Agreement. Any change proposed by the Agency which would affect the funding of the Agreement, must be submitted in writing to MDHHS for approval immediately upon determining the need for such change. The Agency shall, upon request of MDHHS and receipt of a proposed amendment, amend this Agreement.

VIII. Agreement Termination

- A. This Agreement may be terminated by either party without further liability or penalty by giving 30 days written notice to the other party stating the reasons for termination and the effective date.
- B. This Agreement may be terminated if MDHHS does not receive a scheduled payment from the Agency within 10 business days of the due date upon written notification to the Agency.
- C. Upon termination of this Agreement, the total amount of payment under the Agreement shall be prorated over the abbreviated term of the Agreement, starting on the effective date and ending on the cancellation date. Any prepayment by the Agency in excess of the revised amount shall be refunded by Department to Agency.

IX. Liability

All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Agency in the performance of this Agreement shall be the responsibility of the Agency, and not the responsibility of MDHHS, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Agency, any subcontractor, anyone directly or indirectly employed by the Agency, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Agency or its employees by statute or court decisions. MDHHS is not liable for consequential, incidental, indirect or special damages, regardless of the nature of the action as it relates to this Agreement.

X. State of Michigan Agreement

This is a State of Michigan Agreement and must be exclusively governed by the laws and construed by the laws of Michigan, excluding Michigan's choice-of-law principle. All claims related to or arising out of this Agreement, or its breach, whether sounding in contract, tort, or otherwise, must likewise be governed exclusively by the laws of Michigan, excluding Michigan's choice-of-law principles. Any dispute as a result of this Agreement shall be resolved in the state of Michigan.

Part III

Special Provisions

MDHHS shall assign the following full-time MDHHS employee(s) to provide services consistent with MDHHS classification provided in the link(s) below:

- One Home Aide

Department classification

Administrative Support:

See Position Description for Word Processing or General Office Assistant:

http://www.michigan.gov/documents/WordProcessingAssistant_12989_7.pdf

http://www.michigan.gov/documents/GeneralOfficeAssistant_12692_7.pdf

Departmental Analyst

See Position Description for Departmental Analyst:

http://www.michigan.gov/documents/DepartmentalAnalyst_12505_7.pdf

Eligibility Specialist:

See Position Description for Eligibility Specialist (Assistance Payments Worker):

http://www.michigan.gov/documents/AssistancePaymentsWorker_12090_7.pdf

Family Home Aide:

See Position Description for Home Aide:

https://www.michigan.gov/documents/HomeAide_12720_7.pdf

Family Independence Manager:

See Position Description for Family Independence Manager:

http://www.michigan.gov/documents/FamilyIndependenceManager_12648_7.pdf

Family Independence Specialist:

See Position Description for Family Independence Specialist:

http://www.michigan.gov/documents/FamilyIndependenceSpecialist_12650_7.pdf

Services Specialist:

See Position Description for Services Specialist:

https://www.michigan.gov/documents/Services_Specialist_29422_7.pdf

The assigned MDHHS employee(s) shall:

- a. Meet or exceed the program Standard of Promptness (SOP)
- b. Report the following metrics:
 - i. Total applications by program received each year.
 - ii. Total applications processed by program each month.
 - iii. Monthly SOP per program as well as overall SOP.
- c. Submit monthly progress reports by the 10th of the following month to the Local Department office.

JULY 24, 2019

TRIAL COURT FUNDING COMMISSION INTERIM REPORT

R E S O L U T I O N

WHEREAS, the County Clerks in Michigan have a constitutional stake in the trial court funding question but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

WHEREAS, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to “review and recommend changes to the trial court funding system in light of *People v. Cunningham*”.

WHEREAS, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

WHEREAS, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

WHEREAS, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

WHEREAS, we are concerned that transferring funding to state control would tether the judicial branch to the short-term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

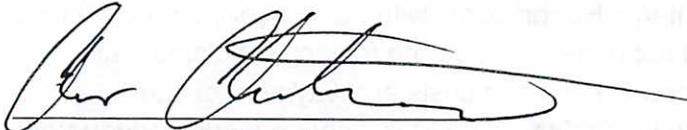
WHEREAS, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: “In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets.”

WHEREAS, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

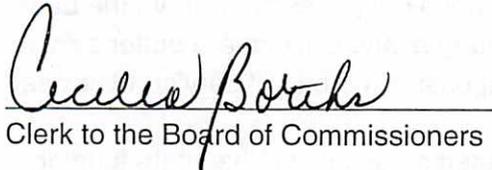
WHEREAS, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.

NOW, THEREFORE, BE IT RESOLVED, the Charlevoix County Board of Commissioners are opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

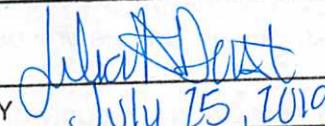
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Wayne Schmidt, Representative Triston Cole, the Michigan Association of Counties and the other 82 Michigan Counties.



Chairman of the Board



Clerk to the Board of Commissioners

| | |
|--|------|
| CERTIFIED | |
| Cecelia Borths, County Clerk | |
| DEPUTY  | DATE |
| July 15, 2019 | |

Resolution 2019- 015

TRIAL COURT FUNDING COMMISSION INTERIM REPORT

July 23, 2019

WHEREAS, the County Clerks in Michigan have a constitutional stake in the trial court funding question, but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

WHEREAS, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to "review and recommend changes to the trial court funding system in light of *People v. Cunningham*".

WHEREAS, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

WHEREAS, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

WHEREAS, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

WHEREAS, we are concerned that transferring funding to state control would tether the judicial branch to the short term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

WHEREAS, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: "In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets."

WHEREAS, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

WHEREAS, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.

NOW, THEREFORE, BE IT RESOLVED, the Gladwin County Board of Commissioners are opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

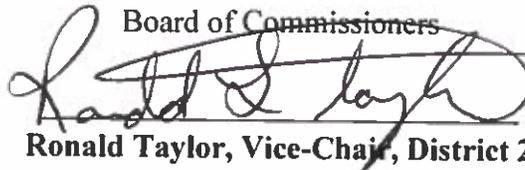
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Jim Stamas, Representative Jason Wentworth, the Michigan Association of Counties and the other 82 Michigan Counties.

Respectfully Submitted,



Sharron L. Smith, Chair, District 4

Board of Commissioners



Ronald Taylor, Vice-Chair, District 2

Kyle Grove, District 1



Joel Vernier, District 4

Rick Grove, District 5

Dated: 7-23-19



Laura Brandon-Maveal, Gladwin County Clerk

TRIAL COURT FUNDING COMMISSION INTERIM REPORT

July 9, 2019

WHEREAS, the County Clerks in Michigan have a constitutional stake in the trial court funding question, but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

WHEREAS, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to “review and recommend changes to the trial court funding system in light of *People v. Cunningham*”.

WHEREAS, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

WHEREAS, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

WHEREAS, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

WHEREAS, we are concerned that transferring funding to state control would tether the judicial branch to the short term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

WHEREAS, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: “In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets.”

WHEREAS, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

WHEREAS, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.

NOW, THEREFORE, BE IT RESOLVED, the Hillsdale County Board of Commissioners are opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Mike Shirkey, Representative Eric Leutheuser, the Michigan Association of Counties and the other 82 Michigan Counties.

Respectfully Submitted,



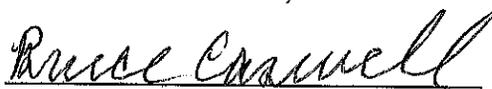
MARK E. WILEY, Chair, District 3
Board of Commissioners



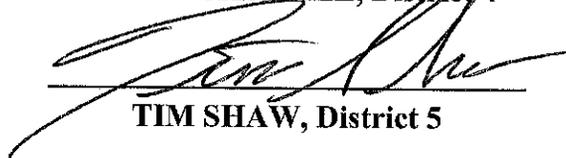
JULIE J. GAMES, Vice-Chair, District 2



RUTH BROWN, District 1



BRUCE CASWELL, District 4



TIM SHAW, District 5

**KALKASKA COUNTY BOARD OF COMMISSIONERS
RESOLUTION NO. 2019-35
SUPPORTING THE CARO CENTER IN TUSCOLA COUNTY MICHIGAN**

WHEREAS, during the 1990's, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed, and from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and

WHEREAS, in the absence of needed in-patient treatment and care, individuals in acute or chronic disabling psychiatric crisis increasingly are found in hospital emergency rooms and jails/prisons. These systems experience significant negative impacts as a result. Hospital emergency rooms are so overcrowded that some acutely ill patients wait days or even weeks for a psychiatric bed to open so they can be admitted; some eventually are released to the streets without treatment; and

WHEREAS, law enforcement agencies find service calls, transportation and hospital security for people in acute psychiatric crisis creating significant, growing demands on their officers, thus straining public safety resources. More pressure is put on police officers with some jails/prisons containing a third or more of inmates with untreated mental illness; and

WHEREAS, the number of persons with mental illness who are homeless has increased. In some communities, officials have reported as many as two-thirds of their homeless population is mentally ill; and

WHEREAS, multiple studies and the facts identified above conclude there is a pressing need for long-term, in-patient psychiatric care in Michigan; and

WHEREAS, the Legislature responded to this crisis by providing \$115 million in state building authority financed construction for a new state psychiatric hospital, and decided that the facility would be built on the grounds of the current Caro Center in the FY 2016-17 and 2017-18 budgets. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and

WHEREAS, on December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), on the site of the existing Caro Center, with an announcement by then State DHHS Director Nick Lyon "The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise;" and

WHEREAS, on October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in 2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and

WHEREAS, on March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement of the aging Caro facility by another 2-4 years; and

WHEREAS, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing 350 people and indirectly employing another 400 people, making it the second largest employer in Tuscola County; and

WHEREAS, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and

WHEREAS, in addition to its critical regional economic importance, by objective measures as previously documented in choosing this location, building the new facility on the site of the current Caro Center is best for the individuals needing in-patient psychiatric care and for the taxpayers of Michigan; and

WHEREAS, at the current location there is a 100-year community tradition of caring. Seventy percent of employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland, and Macomb Counties, just to the south of Tuscola County. The 600 acre site is already state-owned and infrastructure is already in place. County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers; and

WHEREAS, the difficulty in recruiting psychiatrists is not unique to Tuscola County and will be an issue that has to be dealt with no matter where a new facility is located.

THEREFORE, BE IT RESOLVED, the Kalkaska County Board of Commissioners does hereby urge Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of in-patient state psychiatric beds, continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state; and

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, State Senator Curt VanderWall, State Representative Daire Rendon, Michigan Association of Counties, and all Michigan counties.

At a Regular Meeting of the Kalkaska County Board of Commissioners, held at the Kalkaska County Courthouse, 605 N Birch Street, Kalkaska, Michigan on 7-17-2019:

PRESENT: Commissioners Comai, Cox, Crambell, Fisher, Ngirarsaol, Sweet and West.

ABSENT: None

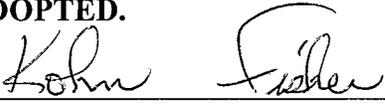
Motioned by Commissioner West; Supported by Commissioner Comai.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS;

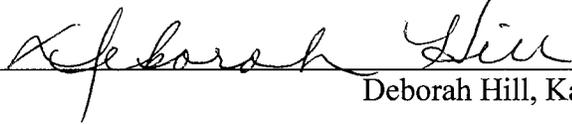
YEAS: West; Comai; Cox; Crambell; Ngirarsaol; Sweet; Fisher.

NAYS: None

RESOLUTION DECLARED ADOPTED.

 7/30/2019

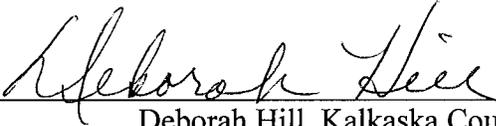
Kohn Fisher, Chairman, Kalkaska County Board of Commissioners



Deborah Hill, Kalkaska County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF KALKASKA)

I hereby certify that the forgoing is a true and complete copy of the Resolution 2019-35 adopted by the County Board of Commissioners of Kalkaska County at a Regular Meeting held on July 17, 2019, and I further certify that public notice of such meeting was given as provided by law.



Deborah Hill, Kalkaska County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-14

FUNDING THE GREAT LAKES RESTORATION INITIATIVE

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities, industries, and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing invasive Phragmites along the shores of Green Bay, remediation and habitat restoration in the Menominee River, revitalizing Lake Michigan sturgeon populations, habitat restoration at Sea Gull Bar, and building fish passages around the lower dams of the Menominee River; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algae blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These drastic cuts would be a short-sighted, short-term cost-saving measure with long-term adverse implications. Restoration efforts will only become more expensive and more difficult if they are not addressed now and in the coming years.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

NOW, THEREFORE BE IT RESOLVED, That the Menominee County Board of Commissioners opposes any reduction of federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, That copies of this Resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

Motion by Commissioner Hafeman, supported by Commissioner Gromala to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this 9th day of July, 2019.

Yeas: 9

Nays: 0


Gerald Piche, Chairperson
Menominee County Board of Commissioners


Marc Kleiman
Menominee County Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF MENOMINEE)

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-14 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.


Marc Kleiman, Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-15

MEDICARE PRESCRIPTION DRUG BILL OF 2003

WHEREAS, health care costs continue to rise for all Americans, and for most Americans these increases can be financially devastating and impact the health of the individual; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the US Treasury too much money. Technically, "entitlement" may be the proper term; however, as used, it implies a negative connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to maintain their health care and manage often costly conditions. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan after retirement; and

WHEREAS, due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, when Congress enacted the Medicare Prescription Drug bill, they enacted a law that does allow Medicare to negotiate with pharmaceutical companies for drug prices the way Medicaid and the Veterans Administration does; and

WHEREAS, one economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion per year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, the increasing cost of prescription drugs is a systemic problem that significantly affects the people of our state and our nation. It deserves non-partisan effort to correct; and

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

WHEREAS, balancing the budget on the backs of those who can least afford it, the elderly and disabled, shall not be allowed. Increases in premiums and inflated drug costs are unacceptable ways to deal with the flawed Medicare Prescription Drug bill; and

WHEREAS, the Medicare program must be preserved as it currently exists and to do so requires immediate and swift action to cut inflated and unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, revision of the Medicare Prescription Drug Bill of 2003 to allow for the negotiation of lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere is needed to rectify the high cost of drug prescriptions; and

WHEREAS, we cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggering increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens which may cause many to contemplate discontinuing medically necessary drugs in order to pay their home related monthly bills (electric, heat, etc.) and/or have food to eat; and

NOW, THEREFORE BE IT RESOLVED, that the Menominee County Board of Commissioners goes on record urging our legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere; and

NOW BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, Michigan Association of Counties, and the 82 Michigan counties.

Motion by Commissioner Cech, supported by Commissioner Lang to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this 9th day of July, 2019.

Yeas: 9

Nays: 0



Gerald Piche, Chairperson
Menominee County Board of Commissioners



Marc Kleiman
Menominee County Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF MENOMINEE)

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-15 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

RESOLUTION

NO: 2019-07-104

LIVINGSTON COUNTY

DATE: July 15, 2019

Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing Their Party Affiliation on Ballots Provided to Michigan Voters – Board of Commissioners

WHEREAS, in his June 24, 2019 address to the Livingston County Board of Commissioner, the Executive Director of the Michigan Association of Counties (MAC), of which Livingston County is a dues paying member, contributing over \$20,000 per year, stated MAC is considering supporting a change to Michigan election law; and

WHEREAS, this change in Michigan law would force candidates for the office of County Commissioner to run as a “non-partisan” candidate and would prohibit said candidates from disclosing their party affiliation on ballots provided to Michigan voters; and

WHEREAS, preventing disclosure of a candidate’s party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and

WHEREAS, the proposed change to Michigan election law is not needed as current Michigan law already permits County Commission candidates to withhold information about their party affiliation from being print on ballots provided to Michigan voters; and

WHEREAS, under the current law, Commissioner Candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running as an independent candidate.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby support providing Michigan voters with full information about their candidates for County Commissioner, and hereby oppose forcing a candidate for County Commissioner to run as a “non-partisan” candidate.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby instruct Livingston County Administration to transmit copies of this resolution to State Senator Lana Theis, State Representative Ann Bollin, State Representative Hank Vaupel, the Michigan Association of Counties, and all Michigan Counties, within two weeks of the passage of this resolution.

#

MOVED: W. Nakagiri
SECONDED: D. Helzerman
CARRIED: Yes (7): W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, D. Parker, D. Dolan, and W. Green; No (1): G. Childs; Absent (1): K. Lawrence

STATE OF MICHIGAN)
) §
COUNTY OF LIVINGSTON)

I, **ELIZABETH HUNDLEY**, the duly qualified and acting Clerk of the County of Livingston, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 15th day of July, 2019, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 29th day of July, 2019, A.D.

Elizabeth Hundley

ELIZABETH HUNDLEY, LIVINGSTON COUNTY CLERK





CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN STREET ■ CHEBOYGAN, MI 49721 ■ PHONE: (231)627-8489

Now comes the Planning Commission of Cheboygan County addressing the Cheboygan County Board of Commissioners.

At the July 3rd, 2019 Planning Commission meeting a "Motion by Ms. Johnson and seconded by Mr. Freese, to compose a letter and send to the Cheboygan County Board of Commissions stating the Planning Commission's concerns regarding the lack of enforcement." Motion carried unanimously. (See Meeting Minutes)

At the August 1st, 2018 Planning Commission meeting a "Motion by Mr. Freese, seconded by Mr. Kavanaugh, that a full time enforcement officer is necessary to carry out the duties that are required for enforcement in Cheboygan County. Motion carried unanimously. Mr. Freese stated that this motion is to be forwarded to the Board of Commissioners" with a letter (See Meeting Minutes). However, a letter was not provided to the Board of Commissioners for its consideration at that time.

It has come to the attention of the Planning Commission that the newly hired Zoning Enforcement Officer, Mr. Michael Peltier, is being utilized in other capacities within the county, such as Soil and Sedimentation. Apparently Mr. Peltier is being required to spend at least ½ of his time allocated to Soil and Sedimentation. In the last few weeks Mr. Peltier has spent more than ½ of his time doing such duties as directed by administration. We would like the Cheboygan County Board of Commissioners to discuss this administrative decision and overturn the requirement for Mr. Peltier to spend ½ of his time on Soil and Sedimentation and redirect him to spend **all** of his time on zoning enforcement.

In the short amount of time since Mr. Peltier has been with Cheboygan County there has been a noticeable difference in enforcement within the county and is very appreciated by the Planning Commission, while it not only makes our jobs important and viable, it has also made an impact on our citizens. The question that needs to be answered is "If we do not have enforcement than why do we have zoning requirements?"

Please consider this request at your next meeting. An expedited result would be much appreciated.

Sincerely ,

The Planning Commission of Cheboygan County

Patty Croft (Chairperson)

Harold Borowicz (Vice Chairperson)

Stuart Bartlett

Charles Freese

Michael Kavanaugh

Charles Ostwald

Ed Delana

Sharon Lyon

Karen Johnson

recourse. Mr. Turisk stated that in the Commercial zoning district, hobby farms are a permitted use and this is one avenue to explore. Mr. Turisk stated that the investigation is ongoing. Mr. Turisk stated that animal control and law enforcement have been out to investigate and there has been very little in the way of clear direction as to what can be done. Mr. Jazdyk asked how long it will take to look at the available options. Mr. Turisk stated that he needs to consult with legal counsel on a few questions and this could take a few days. Mr. Kavanaugh asked how long this has been going on. Ms. Clarkson stated that she has been trying to resolve this for two years. Ms. Clarkson stated that she does not have use of her property as the chickens defecate in her yard, chase her and go after her dog. Mr. Churchill asked how many chickens are in her yard. Ms. Clarkson stated 5-6 chickens. Mr. Jazdyk asked if this is a commercial operation or is it for their personal use. Ms. Clarkson stated that she does not know. Mr. Kavanaugh stated that there must be some relief for having these animals on your property. Mr. Borowicz stated that animal control would take care of it if they were dogs that were roaming. Discussion was held. Mr. Borowicz stated that he can raise and sell, free range chickens but they have to range free on his property not his neighbor's property. Mr. Borowicz stated that the Right To Farm Act does not allow him to use other people's property for his profit. Mr. Turisk stated that he needs to review this point with legal counsel. Discussion was held.

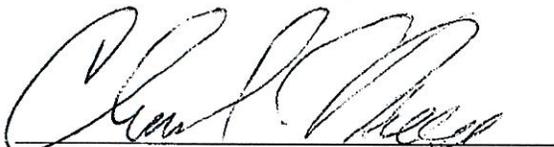
Ms. Johnson stated that coming up with a solution for Ms. Clarkson does not resolve the issue in Cheboygan County and that need to be addressed and taken seriously. Ms. Johnson that there is a resolution to the situation that she is dealing with and there is no enforcement.

Mr. Freese stated that for the past 15 years he has stated that there is a problem in this county with enforcement and we will continue to have problems until somebody does something about it. Mr. Freese stated that at several times we have had an enforcement officer and then his duties are expanded and he no longer has time for enforcement. Mr. Freese stated that this position can't have three different job descriptions and expect him to do a good job on all of them. Ms. Johnson agreed with Mr. Freese. Mr. Freese stated that unless the position is authorized and filled there is nothing that the Planning Commission can do about it at this level other than complain and they have been doing it for years. Ms. Johnson suggested making a resolution of support to be brought to the Cheboygan County Board of Commissioners. Ms. Johnson stated that she had tried to address this issue with the Board of Commissioners. Mr. Kavanaugh stated that there are three Commissioners at the Planning Commission meeting tonight. Mr. Kavanaugh stated that the Planning Commission members bring up this enforcement issue on a regular basis. Mr. Kavanaugh stated that there is an ordinance and it is not enforced. Mr. Kavanaugh stated that stipulations that are placed on approvals are not enforced. Mr. Turisk stated that we do not have enforcement staff currently and he and Mr. Lawson have been doing code enforcement. Mr. Turisk stated that a complaint regarding a trailer along Barbara Avenue has been resolved recently. Mr. Turisk stated that in the last few weeks there has been an influx of complaint submittals which is reasonable given the seasonal nature to our community. Mr. Churchill and Mr. Freese ask if this is an effective use of his time and Mr. Lawson's time. Mr. Turisk stated that the concerns have been conveyed to administration from him, others and the public. Mr. Turisk stated he has noticed a general lack of enforcement within a few weeks of being here. Mr. Turisk stated that there has to be some oversight mechanism that enforces the Zoning Ordinance, but not proactive where staff is driving around looking for violations. Mr. Turisk stated we do not have the will or the budget for that type of enforcement. Mr. Turisk stated that violations are complaint driven and we rely on the neighbors and the community to report violations. Mr. Turisk stated that when we get a complaint we have a responsibility to follow through on the complaint. Mr. Turisk stated that as the department head, he does not have the time to devote to enforcement. Mr. Turisk stated that administration does recognize the need for enforcement. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that a full time enforcement officer is necessary to carry out the duties that are required for enforcement in Cheboygan County. Motion carried unanimously. Mr. Freese stated that this motion is to be forwarded to the Board of Commissioners.

Mr. Muscott stated that this is a great motion and the Planning Commission has to be more vocal on these issues as they have been ongoing for years. Mr. Muscott stated that Emmet County has zoning enforcement that keeps a spreadsheet of complaints with what action is being taken. Mr. Muscott stated that this report is forwarded to the Planning Commission, Zoning Board of Appeals and Board of Commissioners each month. Mr. Muscott stated that there is a food truck operating at the Modern Pharmacy location. Mr. Muscott stated that this is another enforcement issue. Discussion was held.

ADJOURN

Motion by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 8:41pm.



Charles Freese
Planning Commission Secretary

**COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
July 9, 2019**

The Finance/Business Meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Commissioner Wallace at 9:31 a.m.

Roll called and a quorum present

Present: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace, and Steve Warfield.

Absent: None

Commissioner Wallace gave the Invocation and led the Pledge of Allegiance.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to approve the agenda adding: F) EUP Antique Equipment Association Agreement under New Business. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Tryban, second by Commissioner Matelski, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims (Finance Total = \$0; Prepaid Total \$954,574.38.)
- B. Budget Adjustments as follows:
 - 2019 Inter-department Budget Transfer
 - 1) 101-229 to 101-229; 101-136 to 101-136; 101-265 to 101-700; 101-265 to 101-700; 101-265 to 101-700; 101-700 to 101-301; 101-225 to 101-225; 101-700 to 101-225; 101-148 to 101-148; 101-700 to 101-148; 101-700 to 101-202; 588-599 to 588-599 and 215-141 to 215-141 totaling \$133,869.
 - 2019 Raise Revenue and Expenditures
 - 1) Fund 101 Total Budget Increase of \$10,763
 - 2) Fund 215 Total Budget Increase of \$12,600
- C. Correspondence
 - 1. Bay County Resolution in Opposition for the Use of Local Bay-Agency Behavioral Health Funding
 - 2. Bay County Resolution in Opposition to Inclusion of the Section 298 Pilots in the Proposed Medicaid Waiver Amendment
 - 3. Saginaw County Resolution in Support of State Psychiatric Facility in Tuscola County
 - 4. Wexford County Resolution Supporting the Caro Center in Tuscola County
- D. Minutes:
 - 1. Finance/Business Meeting of June 11, 2019 and Committee of the Whole Meeting of June 25, 2019
 - 2. District #4 Health Department – 5/21/19
 - 3. City Council - 5/28/19
 - 4. County Road Commission – 5/16/19 & 6/6/19
 - 5. Board Appointments & Procedures – 5/1/19
 - 6. Zoning Board Appeals – 12/26/18

A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - None

SCHEDULED VISITORS

Chairperson Wallace and Administrator Lawson presented Mike Raymus with an appreciation certificate for his 21 years of service with the Cheboygan County Sheriff Department.

Sheriff Dale Clarmont presented Mike Raymus with a shadow box, which included a Distinguished Service Medal, Life Saving Medal, his name plate and his badge, patches under which he had served and a Certificate of Retirement. He received a standing ovation from those in attendance at the commissioner's meeting.

Sheriff Dale Clarmont introduced Mike Raymus' replacement, Officer Zach O'Henley.

Finance Director's Report

Finance Director James Manko presented the Revenue and Expenditure Report for the General Fund for the month ending May 31, 2019. He reported total year-to-date revenue of \$1,661,439.80, or 12.10% of the budget, compared to \$1,685,038.06, or 10.69% of the budget last year at this same time. He reviewed each line item number that was fluctuating. Mr. Manko reported expenditures year-to-date of \$4,699,470.74 or 34.23% of the budget, compared to \$4,431,317.82 or 28.12%, last year as of the end of May 2018. He reviewed each department that was fluctuating. Mr. Manko reported on the Cash Summary by Fund Cash for May 2019, which totaled \$18,364,177.92. An explanation of the deficit balance accounts was given.

Motion by Commissioner Gouine, seconded by Commissioner Warfield to receive and file the Revenue and Expenditure Report and the Cash Summary by Fund Cash Report of May 2019. Motion carried with 7 yes, 0 no and 0 absent.

Administrator's Report

Administrator Jeff Lawson gave an update on the Marina. The Waterways Commission met on June 19, 2019 to review the preliminary Marina Fuel Tank and Dock plans. The Commission discussed several items including constructing the fuel dock off a fixed pier vs. a floating dock. The engineer has modified the plans to reflect a fuel dock off a fixed pier; placement of a bathroom within the building and tank placement. The new fuel dock will be located near the end of the marina, rather than its current location and will include both diesel and gas pumps. The marina was built in 1991 and the fuel dock replacement is the first phase of a multi-phase improvement plan. Once the plans are finalized and approved by the State Waterways Commission, the next step will be to apply for the necessary permits from the State and the Corps of Engineers. The time table is to put the project out for bids later this summer and have the construction begin in the fall and to be completed in the spring of 2020. Discussion was held on the retention of the fuel tanks, timeline of when the project began; the location of the fuel lines; the difference between a fuel dock off a fixed pier vs. a floating dock and dredging.

Administrator Jeff Lawson gave an update on the Vehicle Fleet Management Service. RFP's for vehicle management services are scheduled to be released this week.

Administrator Jeff Lawson gave an update on the Phone System Replacement. An Elected Office and Department Head meeting was held on June 26, 2019 with the phone consultant to receive department input for development of specifications to prepare the RFP for system replacement.

Administrator Jeff Lawson gave an update on the Jail Inmate Phone System. The County has received requests for proposals from vendors to supply inmate phone service within the jail. The Sheriff and staff have reviewed the proposals and requested that a contract from NCIC Inmate Communications for Board consideration and award be put on the agenda for the August 13, 2019 meeting.

Administrator Jeff Lawson gave an update on the easement proposed if an auto parts store moves to the North side of the building. An email was sent back to ask them how many deliveries per week and they stated that there would be approximately five (5) deliveries per week after hours. Staff would like to talk to an engineer as to the design of the entry, which is not designed for heavy truck traffic.

COMMITTEE REPORTS

Commissioner Sangster stated that he would be scheduling a Board Appointment and Procedures Meeting.

OLD BUSINESS - None

NEW BUSINESS

Audit Principal Joe Verlin from Gabridge & Company presented the Audit of the financial statement of Cheboygan County for the year ending December 31, 2018. The financial statements for the County of Cheboygan for the year ending December 31, 2018 were presented by Gabridge & Company. Gabridge & Company is a CPA firm located in Grand Rapids, Michigan. The field work was completed in June. The audit contained a clean “unqualified” opinion. The County’s financial statements are free of material budget violations and deficit fund balances. The report was submitted to the State of Michigan before the deadline of July 1, 2019.

Audit Principal from Gabridge & Company, Joe Verlin presented the audit of the financial statements of Straits Regional Ride for the year ending December 31, 2018. This year’s audit was performed by Gabridge & Company; the same auditors that performed the County-wide audit. Although the financial statements for Cheboygan County for the year ending December 31, 2018 contained information on Straits Regional Ride (SRR), MDOT requires that a separate audit be performed in accordance with the Audit Guide for Transportation Authorities and Agencies in Michigan. The audit fieldwork took place in June. The audit contained a clean “unqualified” opinion. The report was submitted to the State of Michigan before the deadline of July 1, 2019.

Motion by Commissioner Sangster, seconded by Commissioner Wallace, to accept the December 31, 2018 audited financial statements for Cheboygan County and Straits Regional Ride. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Region 9 Agency 2020-2022 Annual and Multi-Year Implementation Plans. The Area Agency on Aging (AAA) defines its role as that of planning, funding and monitoring programs that provide assistance to individuals 60 years of age and older as well as their families. The annual plan described the services to be provided and how they anticipate paying for services.

Motion by Commissioner Warfield, seconded by Commissioner Sangster, to approve the Region 9 Area Agency on Aging 2020-2022 Annual and Multi-Year Implementation Plans. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the AIA Agreement with Swan Heating and Plumbing. Requests for bids were requested for the final installation of the mechanical system for the final phase of the Animal Shelter project last August. A notice was placed in the paper as well as notices provided to area heating and cooling businesses. The County received no proposals and continued to request proposals from area contractors. Swan Heating and Plumbing identified in January that they would provide a quote and place this project into their schedule. Swan Heating and Plumbing has provided a proposal to provide the necessary material, supplies and labor to complete the design build project in the amount of \$59,241.47. Swan's proposal has been reviewed by the architect to confirm pricing.

Motion by Commissioner Tryban, seconded by Commissioner Matelski, to approve AIA Document A101-2007 Standard Form Agreement in the amount of \$59,241.47 with Swan Heating and Plumbing, authorize the Chairperson to sign and authorize any necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the Straits Regional Ride Transit Agency Procurement Policy. MDOT requires all transit agencies receiving state and federal funds to adopt a procurement policy to meet all Federal Transit Administration (FTA) requirements for bidding and contracting of equipment and services.

Motion by Commissioner Newman, seconded by Commissioner Tryban, to adopt Straits Regional Ride-Cheboygan County Transit Agency Procurement Policy and authorize the Chair to Sign. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Jeff Lawson presented the EUP Antique Equipment Association Agreement. The farm and antique tractor pull is scheduled for Sunday, August 4th at 1 P.M. Civil Counsel has reviewed the contract in the past, which has remained the same for several years.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to approve the U.P. Antique Equipment Association agreement and authorize the Chair to Sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Louis Vallance citizen of Grant Township and the City of Cheboygan inquired about the Army Corp permit required for dredging and if it will be incorporated with the City's dredging permit. Mr. Vallance also inquired about an Emergency Cooling Shelter for the county.

Susan Cheli citizen of Inverness Township made an inquiry about the proposed Auto Parts Store to be built to the north of the County Building and expressed her concern regarding the amount of auto parts stores in the county. Administrator Lawson explained that Planning and

Zoning cannot restrict private sector businesses that want to come into the community, but they are only able to place the commercial districts where a business could locate. In this case, the property owner is looking at an easement to gain access to the property from the county.

BOARD MEMBERS COMMENTS

Commissioner Newman congratulated Mr. Gouine on his wedding today.

Commissioner Matelski commented that Mary Talaske was going to be happy regarding the animal shelter.

Motion by Commissioner Sangster, seconded by Commissioner Newman, to adjourn to the call of the Chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:16 a.m.

Dawn M. Reo
Chief Deputy Clerk/Register

John B. Wallace
Chairperson

**Cheboygan County Board of Commissioners
Committee of the Whole Meeting
July 23, 2019**

The Committee of the Whole meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson John Wallace at 9:32 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Mary Ellen Tryban, Richard Sangster, Michael Newman, Cal Gouine, Roberta Matelski, John Wallace and Steve Warfield

ABSENT: None

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Motion by Commissioner Tryban, seconded by Commissioner Matelski, to approve the agenda as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS

Cheboygan Area Arts Council Executive Director Kathy King Johnson commented that she was working with the veterans on the memorial park to help them with a grant for public art. Public Art is a civil infrastructure, which is accessible out in the open and it is sustainable. This includes sculptures and it also includes memorabilia. There is a canon and trees in the park. Thirty-four trees were planted in the park with one for each soldier who died in WWI. There were also the plaques that are located on the archway. Discussion was held on the original "Least We Forget" plaques on the archway, which are a historic piece of art and particularly the plaques were put up by the veterans of WWI. Time is needed to think about the culture and historical history of these art pieces before just tearing them down. There hasn't been a thought to the cost of saving and repairing the archway. She was working on a grant for public art in the area of Cheboygan in the amount of \$100,000. It would include the tablets and anything else that is needed for the memorial park. Public Art is for the people and for the place. Want to see more public art in and around Cheboygan? Help decide what should be included in the Art Vision Plan for the community. Events are open to all. Art Vision Plan Public Open House was scheduled for Tuesday, August 13th at the Cheboygan Public Library 12-7 P.M. Public Review of the Art Vision Plan Draft on Saturday, August 17th at the Cheboygan Public Library and Farmers Market. Art Vision in Cheboygan has 28 people on the committee, which represents 16 agencies. Voices are needed of the people to tell them what they want. A letter of support was requested from the Board of Commissioners.

Motion by Commissioner Gouine seconded by Commissioner Tryban to adopt a letter of support. Motion carried with 7 yes, 0 no and 0 absent.

Veteran's Memorial Park Member Tom Smith commented that Moran Iron Works has finished the sculptures and there is a ceremony scheduled on August 5th for a presentation. He thanked Matt Barber who donated his labor and Cheboygan Cement who donated all of the cement. If you see these guys, slap them on the back and tell them thank you. His concern was raising money and he thanked Kathy King Johnson for her help. He also thanked the summer residents and the citizens of Cheboygan for their generosity. The canon is being moved to its new location on Monday.

Michael O'Brien introduced himself as the newly appointed City Council Member and he was looking forward to working with the Cheboygan County Board.

SCHEDULED VISITORS/DEPARTMENT REPORTS

Chairperson Wallace and Administrator Lawson presented Sue Eno an appreciation certificate for her 7 years of service with the NLEA Board.

Chairperson Wallace and Administrator Lawson presented Keith Kwiatkowski an appreciation certificate for his 9 years of service with the Cheboygan County Fair Board.

Judge Adrian Gauthier presented the 53rd Circuit Court 2018 Annual Report. For the most of 2018, Scott L. Pavlich served as the 53rd Circuit Court Judge. Judge Pavlich retired in December 2018 after 20 years of service, and Governor Snyder appointed him to fill the vacancy created by that retirement. This report summarizes Circuit Court activity during 2018 and introduces some of the initiatives undertaken thus far during 2019. A total of 321 cases were filed in 2018. 2018 saw an increase in both criminal and civil (including domestic) filings in Cheboygan over the 2017 numbers. There was an 11% increase in criminal filings and a 15% increase in civil/domestic filings. Melissa Lail was recently hired as the Judicial Assistant/Compliance Clerk. The 53rd Circuit Court is in compliance with the Michigan Supreme Court's standards for a court collections program for criminal fines, costs and restitution. 2018 saw a dramatic increase in the amount collected, but this reflected two (2) cases with large restitution payments. Even discounting those two (2) cases to determine a more representative amount, Circuit Court collections in 2018 increased by 5.8%. The overall net budget increased in 2018, bringing it closer to the 2016 levels. Total expenditures were still well short of those actually budgeted.

Cheboygan County has been operating a Drug Court program since 2009. This program targets high risk, high needs felony offenders with serious substance use disorders. The Drug Court is an intensive program built on a team approach that includes the prosecutor, a defense attorney, a treatment provider, a probation agent, a case manager, the court administrator, a law enforcement officer, a compliance officer and the judge. Many of the team members volunteer their time to take on responsibilities within the program without recognition or compensation. The program is centered on substance abuse treatment, with strict drug and alcohol testing to monitor each participant. The program is not easy on the participants, but it offers them an alternative to jail or prison. Over the life of the program, about 41% successfully graduate. During 2018, the Cheboygan Drug Court admitted 14 new participants, had five (5) graduations and 10 unsuccessful terminations. As of the date of this report, there are 20 current participants in the program. This year, Drug Court celebrates its 10th year. The Board of Commissioner was invited to attend the graduation of the 49th and 50th participant on August 6th at 9 a.m. in the 53rd Circuit Court. Over the life of the program, about 41% successfully graduate. Those participants who are removed from the program are sentenced to jail or prison. The county will never eliminate drug abuse, but it can celebrate each individual whose life is improved, and it can reduce recidivism through programs like the Drug Court.

The Friend of the Court is an administrative office of the Circuit Court's Family Division, managed by Kevin Weller. It actively enforces and collects child support orders and also provides dispute resolution in child custody and parenting time matters. Its performance is measured by federal and state standards, with grant funding at stake if those standards are not met. Cheboygan's FOC continues to exceed those standards. During 2018, the total amount of

support distributed was more than \$2.9 million. Cheboygan's rate of collection was 75.25%, which is higher than the statewide average of 71.43%. Our rate of collection on arrears (past due support) was 86.94%, far surpassing the statewide average of 65.96%. This office provides an invaluable service not only to the Court, but to the parents and children of Cheboygan County.

During the spring of 2019, the process of jury selection was changed in Cheboygan County to citizens who are called for jury duty. Rather than a once per month jury selection date with a large number of jurors summoned to serve on any trials during that month, the county has shifted to summoning smaller panels for individual cases to be tried immediately after the jury is selected. First, for cases without a large number of witnesses, a citizen can fulfill jury duty on a single day. Under the prior system, a citizen selected for jury would have to return to Court on a date later that month for the actual trial. Second, the court is attempting to reduce the number of unnecessary summonses sent out, which will reduce costs in staff time and postage, as well as reduce the number of citizens who experience some degree of inconvenience simply by receiving a summons to appear in court on a date someone else has chosen for them. Other modest changes will continue to be considered, in consultation with the State Court Administrative Office and our jury board, to bring the jury management system closer to the Michigan Supreme Court's suggested best practices.

One of Judge Gauthier's priorities is to increase the communication between the Court and the community. This spring and summer, he has been visiting each municipal and township board in Cheboygan County to give an update on the business of the Circuit Court and answer any questions about general Court procedures. Also he planned to have quarterly bench/bar meetings with local attorneys, to discuss local practices and procedures and receive input about making them more efficient for attorneys. The first meeting of such was held this spring, with a good response from the local bar.

In conjunction with the Probate and District Court Judges and in compliance with a Michigan Supreme Court directive, he has established a courthouse security committee with members from several elected offices and other stakeholders. The committee should be conducting its first meetings in the third and fourth quarters of this year, and will provide an annual report to the Supreme Court next spring. The purpose of the committee is to discuss any issues surrounding security in the county building, to make any necessary recommendations to the Board of Commissioners and to review any security incidents.

The provision of indigent defense services has been transformed in the last couple of years due to changes in the law. During 2018, Circuit Court staff provided some services to the County to provide periodic reports to the Michigan Indigent Defense Commission (MIDC) and support to the Public Defender's Office. New standards are expected to be adopted soon by the MIDC, which include a requirement that such services be provided independent of the courts. The Circuit Court has been working with the County Administrator to shift any MIDC duties or support away from the Circuit Court staff.

During 2019, Circuit Court staff was also exploring a possible expansion of the Drug Court Program to serve Presque Isle County, which is also part of the Circuit Court.

Judge Daryl Vizina presented the 2019 Annual Probate and Family Court Report. He introduced his staff to the Board. A list of the different types of cases handled in Probate Court was given as follows: Guardianship; Juvenile Delinquencies; Compass Academy (formerly SAYPA); Conservatorships; Abuse/Neglect; Estates; Divorces with Minor Children; Names changes; PPO

and Mental Health. Judge Vizina introduced several of the guardianships, which was Cheboygan's truly unsung heroes. Examples were given of the roles of a guardian and the challenges that they incur. During the last Compass Academy (formerly SAYPA) marking period, 3 out of 11 students made the honor roll. He reviewed the report and highlighted the 400 new Probate cases filed in 2018: 119 juvenile neglect and abuse and delinquency cases; 93 estates/trusts; 44 divorces with children; 21 adoptions; 42 PPO's rotated 50/50 with Judge Pavlich/Judge Gauthier; 47 adult/minor guardianships; 6 name changes; 12 adult/minor conservatorships and 16 miscellaneous cases. Unlike other courts where cases are dealt with and completed, the Probate Court has long-term juvenile and adult guardianship cases that go on until the person either becomes an adult or passes away. He reported that the total Probate Court budget was \$1,171,678; total contributions of \$282,885.27 and \$814,011.03 total expenditures, which showed that the Probate Court operated under budget for the 2018 year. An office issue included payments for the guardianship GAL Attorneys from the following counties: Charlevoix - \$65/hour; Emmet - \$60/hour; Otsego - \$75/hour and Cheboygan - \$50/hour. It was his understanding, that since 2006 the rate for Cheboygan County has not changed. Cheboygan County was the lowest paying county for this service. Obviously, the court wants attorneys to take these responsibilities on and this was something that might want to be addressed in the future. The second office issue was the payment Public Guardians. Currently, Cheboygan County pays nothing to a public guardian for an indigent ward; Charlevoix County pays \$60 per month per indigent ward; Emmet County pays \$83 per month per indigent ward, and Otsego pays \$30 per month per indigent ward. Currently there were 18 indigent wards in Cheboygan County. The court needs to make this position worthwhile or the court risks losing the people who are guardians. And the third office issue was the payment for the court's NA/DL Contract Attorneys. In 2005, the contract paid \$1375/month; 2018 the contract paid \$1375/month and 2019 the contract paid \$1475/month. He appreciated the \$100 increase approved by the Board last year. Currently, there were five (5) attorney's contracted and there was not a lot of attorney's in Cheboygan County that was willing to do this type of work because of the amount of time it takes. Judge Vizina thanked the sheriff's department.

Veterans Director Richard Wiles presented the 2018 Veteran Services Annual Report. VA Benefits had been granted to over 2,300 veterans in Cheboygan County. VA Benefits not only improve veteran's life, but also the local economy. Over \$20.2 million dollars in federal benefits in FY 2018 was awarded to Cheboygan County Veterans per Geographic Distribution of VA Expenditures Fiscal Year 2018. Services provided were as follows: Service Connected Disability Compensation; Veteran Pension; Survivor Pension; Burial and Death Benefits; Dependency and Indemnity Compensation; VA Health Care Enrollment; DAV Van ride coordination and other travel options; Military Records Request; Vocational Rehabilitation and Employment; Emergency Financial Assistance; Automotive and Special Adaptive Equipment; Dependent and Survivor Benefits; VA Ancillary Benefits; and Veteran Advocacy. 2018 accomplishments were presented. Big changes in the VA in 2018 were pension program for both veteran and surviving spouses was revamped, with all new forms and calculations; rapid modernization appeals program came on line to help reduce the backlog of appeals and to get ready for appeals modernization and the Michigan Act was signed into law for veteran healthcare., which started in June 2019. Changes in 2019 were VA appeals modernization and Blue Water Navy Act now law and Procopio v. Wilkies. 2019 Goals consisted of all office staff to maintain currency in VA benefits and programs; seek to actively educate the community about available veteran services and benefits; increase community outreach throughout the entire county; provide support for county veteran events; coordinating with MVAA representative to hold a multi-county Veteran Benefit Fair, VSO taking Advanced Course for Certified Veterans Advocate and stay updated on all the rapid changes in VA policy.. There were a total of 1,427 walk-ins and appointments. The office also received 2,834 phone calls in 2018. The claims

processed by type were as follows: 84 Compensation; 10 Pension; 16 Surviving Spouse; 65 Burials; 58 Records Requested; 41 Health Care; 7 Homeless; 22 Appeals Processing and 59 Intent to File. Veterans expenditures in Cheboygan County, which were monies coming into the County through VA Benefits were \$20,238,000. The Veterans population for Cheboygan County was 9.2%. The VSO provides financial assistance for emergency needs to qualified veterans and their families for temporary assistance covering emergencies or hardships concerning shelter, food utilities, automobiles, and other circumstances. Assistance MUST be for an emergency and not for the relief of an inconvenience, want, or desire and cannot be used for long term or reoccurring problems. There were three assistance funds available through their office and each had specific eligibility requirements for the veteran or family member to qualify as follows: Veterans Assistance Fund (funded solely by donations), Soldiers Relief Fund (funded by Cheboygan County), and MI Veterans Trust Fund (funded by MVTF) (State). If approved, assistance was always paid directly to a vendor, not the applicant. Financial assistant accounts were paid from the Veterans Assistance Fund of \$663.46; Soldier Relief Fund of \$1,369.04 and MI Veterans Trust Fund of \$8,138.32. The county office regained control of the DAV Van operations in March 2016. At that time, veterans were only being transported to Mackinaw City or Gaylord. They worked with the VA in Saginaw to get permission to expand their travel limits and were now able to transport veterans not only to regular VA medical appointments, but also to any VA referred private medical appointment within the state. They were also able to use any prearranged high visibility, public location as a pickup and drop off spot to make it more convenient for the county veterans. Presently, included were Veteran Service buildings, Mackinaw CBOC, and Assisted Living facilities. Van rides were dependent on volunteer driver availability and weather. Average time for a volunteer driver to go through the approval process had been 1-2 months. The DAV van's annual miles totaled 25,969 with 92 veterans driven by 8 volunteer drivers. The Board of Commissioners and Sheriff Clarmont thanked the Veteran's office for their great service.

ADMINISTRATOR'S REPORT

Administrator Jeff Lawson presented an update on the Marina. The engineer is currently completing plans and specifications for the Marina project to submit to the State Waterway' staff as well as EGLE and the Army Corp of Engineers for permit review.

Administrator Jeff Lawson presented and update on the Phone System Replacement. Consultant is currently completing the RFP Packet for the project, which will be sent to vendors to receive proposals.

Administrator Jeff Lawson presented an update on the Indigent Defense. The Michigan Indigent Defense Commission (MIDC) is expected to adopt new standards within the next year requiring indigent defense services be separated from the Court and that the program be administered by an attorney. Several Counties throughout Northern Michigan have discussed the possibility of implementing a regional inter-local agreement for indigent defense counsel administration. Crawford County has indicated that they have the staff and capacity to provide these services to several counties in the region and have provided a draft agreement for review. Staff will be reviewing the proposal and discussing this with our courts and contract attorneys to receive input.

Committee Appointments

Commissioner Sangster attended a Board Appointments & Procedures Meeting on July 18th and would recommend the following appointment.

Motion by Commissioner Sangster, seconded by Commissioner Gouine, to accept the recommendation of the Board Appointment & Procedures to appoint Sharen Lang to the Economic Development Corporation with a six (6) year term effective July 23, 2019 and ending on September 30, 2025. Motion carried with 7 yes, 0 no and 0 absent.

OLD BUSINESS – None

NEW BUSINESS

Finance Director James Manko presented the Crime Victims' Rights Application for 2020. This grant is between the Michigan Department of Health & Human Services and the County of Cheboygan. This grant offsets the cost for Victims Rights Services provided through the Prosecutor's Office. This grant is applied for each fiscal year and is included in the General Fund Budget. Since the agreement is between the State and the County, the Prosecuting Attorney is requesting the Board's approval.

Motion by Commissioner Warfield, seconded by Commissioner Matelski, to authorize Grant acceptance and execution of all other necessary Grant documents by the County Chairperson after review from the County Finance Director and Legal Counsel. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director James Manko presented the 2020 Budget Process Timeline. As prescribed in the Budget Adoption and Amendment Policy, "a budget timeline shall be presented and approved by the Board of Commissioners prior to the inception of budget preparation." The timeline outlines a process similar to prior years with the public hearing and final adoption occurring at the last Finance Business meeting of the 2019 fiscal year.

Motion by Commissioner Sangster, seconded by Commissioner Tryban, to approve the 2020 Budget Process Timeline as presented. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS

Commissioner Newman commented that these were good presentations with a lot of good information.

Commissioner Matelski questioned if the concrete work would be finished this year at the Animal Shelter.

Commissioner Tryban agreed with Commissioner Newman and wanted to thank the two Honorable Judges for their great reports along with the Veterans Services Director Rick Wile's report.

Commissioner Wallace commented on the SUD Admissions Detail Report of 10/1/18 and 6/30/2019 that he handed out including a pie chart for the region, which showed the names and percentages of drugs that were being used.

Motion by Commissioner Warfield, seconded by Commissioner Newman to adjourn to the call of the chairperson. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 11:28 a.m.

Karen L. Brewster
Cheboygan County Clerk/Register

John B. Wallace
Chairperson



CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721
PHONE: (231)627-8489 ■ TDD: (800)649-3777

CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JUNE 5, 2019 AT 7:00 P.M. ROOM 135 - COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Johnson, Delana
ABSENT: Lyon
STAFF: Jen Merk, Mike Turisk
GUESTS: Larry Wood, Eric Boyd, John F. Brown, Carl Muscott, Russell Crawford, Cheryl Crawford, Cal Gouine, C. Maziasz, John Moore

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. Ms. Croft stated that Burt Township Amendments will be added to the agenda under Unfinished Business. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as amended. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Johnson, Delana), 0 Nays, 1 Absent (Lyon)

APPROVAL OF MINUTES

The May 15, 2019 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Johnson, Delana), 0 Nays, 1 Absent (Lyon)

PUBLIC HEARING AND ACTION ON REQUESTS

Larry Wood - Requests a special use permit to construct an Indoor Storage Facility (Section 6.3.16). The properties are located at 9867 N. Straits Hwy. and 9879 N. Straits Hwy., Inverness Township, section 18, parcels #092-018-200-005-00 and #092-018-200-007-00 and are zoned Commercial Development (D-CM) and Agriculture and Forestry Management (M-AF). The proposed Indoor Storage Facility will be located in the Commercial Development Zoning District (D-CM).

Ms. Merk reviewed the background information contained in the staff report.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

The Planning Commission reviewed and approved the General Findings, the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to meeting Department of Building Safety requirements. Motion carried unanimously.

U.A.W./Union Building Corp. - Requests a special use permit for a convenience store and covered addition per Section 10.3.4 (Retail Stores and Shops). The property is located at 2124 Maxon Road, Waverly Township, section 14, parcel #182-014-200-002-02 and is zoned Lake and Stream Protection (P-LS).

Mr. Turisk reviewed the background information contained in the staff report.

Mr. Freese stated that there were two problems identified in the staff report regarding wall signs and the parking requirements for the designation of a loading zone and parking spaces oriented such that they would be required to back directly into a street. Ms. Johnson stated that she didn't feel the signs were wall signs but rather canopy signs. Mr. Freese

agreed that they should be considered canopy signs, but that the parking and loading zone problems still had to be addressed.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

The Planning Commission added "Roof mounted signs are considered canopy signs." to the General Findings. The Planning Commission reviewed and approved the General Findings, the Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 subject to

1. Approval of variances on parking requirements and loading zone requirements of the regulation
2. Meet Department of Buildings Safety Requirements on any future expansions
3. Meet District Health Department #4 Requirements on any future expansions

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Johnson, Delana), 0 Nays, 1 Absent (Lyon)

UNFINISHED BUSINESS

Adoption of Planning Commission Bylaws

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to adopt Planning Commission Bylaws. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Johnson, Delana), 0 Nays, 1 Absent (Lyon)

Continuing Discussion on Zoning for Tiny Homes and Accessory Dwelling Units

Discussion held. Mr. Freese stated that the six questions mentioned in the "Practice Tiny Houses" manual should guide further discussion of this subject:

1. Do we want to allow the installation of tiny houses for long-term occupancy, and if so, in what parts of our community?
2. Do we want to accommodate only those tiny houses that meet our current building code or the federal manufactured home standards, or do we want to create exceptions for other tiny houses that can be made safe for long-term occupancy in other ways?
3. Do all tiny houses need to be installed on foundations and with connections to our electric, water, and sewer systems, or are there some areas (maybe rural areas) where we would allow them under other circumstances?
4. Are there areas of the community where they should be permitted as primary dwelling units?
5. Are there areas of the community where they should not be permitted as primary dwelling units, but would be acceptable as accessory dwelling units?
6. What changes to our building code, zoning ordinance, and subdivision regulations need to be made to achieve those results?

NEW BUSINESS

Zoning Ordinance Amendment #153 -- Deletion of Subsection 18.7.e. from the list of Standards for Special Land Use Approval

Discussion held. Ms. Johnson stated that this section should be reworded rather than being deleted. Mr. Freese stated that 18.7.e is too subjective. Mr. Turisk stated that legal counsel had suggested it be deleted. It was decided to reword this paragraph to decide if it should be changed or deleted.

Burt Township Zoning Ordinance Amendments

Mr. Kavanaugh stated that the cargo container amendment will not have an impact on the rest of the County. Mr. Borowicz noted that the sign amendment is more mind numbing than the Cheboygan County sign regulation. The Planning Commission questioned if cargo containers are completely banned or if they will be allowed on a temporary basis for periods of construction. Mr. Turisk stated he will discuss this with Burt Township. Discussion was held.

STAFF REPORT

No comments.

PLANNING COMMISSION COMMENTS

No comments.

PUBLIC COMMENTS

Commissioner Gouine asked for an update on an enforcement issue. Discussion was held.

Mr. Muscott stated that deleting subsection 18.7.e at this time might open the County to additional litigation in view of the Heritage Cove Farm case still being in litigation.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:45pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JULY 3, 2019 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson
ABSENT: Delana
STAFF: Jen Merk, Mike Turisk
GUESTS: Eric Boyd, John F. Brown, Carl Muscott, John Moore, Bob Lyon, Amber Howard, Craig Knaffle, Dustine Mecham

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

APPROVAL OF MINUTES

The June 5, 2019 Planning Commission minutes were presented. **Motion** by Mr. Kavanaugh, seconded by Ms. Johnson, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

PUBLIC HEARING AND ACTION ON REQUESTS

Terry Knaffle - Requests an amendment of a Special Use Permit to construct three Indoor Storage Facilities, per Sections 9.3.24 (Indoor Storage Facilities) and 18.11 (Amendment of Special Use Permit) of the Zoning Ordinance. The subject property is zoned Agriculture and Forestry Management (M-AF) and is located at 12106 Inverness Trail, Beaugrand Twp., Section 35, Parcel #041-035-300-008-08.

Ms. Merk reviewed the background information contained in the staff report.

Board held discussion. Ms. Lyon asked if there will be a holding area for the water from the roofs. Mr. Knaffle explained that he would dig down to the sand and put in gravel. Mr. Knaffle stated that he is requesting three buildings, but he is unsure that he will build all three buildings. Mr. Freese explained that Mr. Knaffle owns the property that drops off towards Woiderski Road. Mr. Freese stated that Mr. Knaffle will have to comply with DEQ requirements as there are possible wetlands on the south edge of the building site.

Mr. MacArthur stated that he is representing Mr. Knaffle. Mr. MacArthur stated the property is L shaped and if all three buildings are constructed they would all drain onto Mr. Knaffle's property. Mr. MacArthur stated that property owners to the south had concerns, but the three proposed buildings are remote and there wouldn't be an impact. Discussion was held. Mr. Kavanaugh stated that he talked with the Department of Building Safety and the Zoning Department and no complaints have been filed since Mr. Knaffle has started this business. Discussion was held regarding letters of support and letters of opposition that have been submitted in regards to the application.

Ms. Croft asked for public comments. Ms. Rocheleau stated that the issue with the ditch has been an ongoing issue. Ms. Rocheleau stated that the ditch has been drained. Ms. Rocheleau noted that there is water in the ditch by her house. Ms. Rocheleau stated that Mr. Knaffle's place is very neat and tidy. Ms. Rocheleau stated that existing fence is substantial. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Bartlett, to grant the topography waiver request. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

The Planning Commission reviewed and approved the General Findings, Finding of Fact under Section 18.7, Specific Findings of Fact under Section 20.10 and Specific Findings of Fact under Section 17.27. **Motion** by Mr. Kavanaugh, seconded by Mr. Borowicz, to approve the special use permit amendment based on the General Findings, Finding of Fact under Section 18.7, Specific Findings of Fact under Section 20.10 and Specific Findings of Fact under Section 17.27 with the following conditions:

1. Meet Department of Building Safety requirements
2. Meet Cheboygan County Road Commission requirement
3. Screening on north side in accordance with Zoning Ordinance #200
4. Meet DEQ requirements

Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

Nicolas Bunker/Pat Schultz - Requests a Special Use Permit to construct an Indoor Storage Facility, per Section 6.3.16 (Indoor Storage Facilities) of the Zoning Ordinance. The subject property is zoned Commercial Development (D-CM) and is located at 4901 Webb Road, Nunda Twp., Section 8, Parcel #251-008-106-051-00.

Ms. Croft declared a conflict of interest based on a business relationship with Nicolas Bunker and Pat Schultz.

Ms. Merk reviewed the background information contained in the staff report.

Mr. Kavanaugh stated that he believes that other indoor storage facilities in Commercial Development were not allowed 24 hour access. Ms. Lyon stated that it does not make sense to allow 24 hour access when there is no lighting proposed. Mr. Borowicz questioned the purpose of the chain link fence if there is 24 hour access. Mr. Bunker stated the chain link fence is for security. Mr. Freese asked if access will be through the restaurant parking area. Mr. Bunker stated yes. Mr. Kavanaugh and Ms. Lyon noted that no lighting or signs are proposed. Discussion was held.

Mr. Borowicz asked for public comments. Mr. Muscott suggested keeping the self storage buildings toward the rear of the lot and preserving the more valuable commercial frontage on Webb Road. Mr. Freese noted that it is the property owner's choice. Mr. Moore stated that the township does not have any concerns. Public comment closed.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, to grant the topography waiver request. Motion carried. 7Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

The Planning Commission reviewed and approved the General Findings, Finding of Fact under Section 18.7, Specific Findings of Fact under Section 20.10 and Specific Findings of Fact under Section 17.27. **Motion** by Mr. Kavanaugh, seconded by Mr. Freese, to approve the special use permit based on the General Findings, Finding of Fact under Section 18.7, Specific Findings of Fact under Section 20.10 and Specific Findings of Fact under Section 17.27 with the following conditions:

1. Meet Department of Building Safety requirements
2. Meet Cheboygan County Road Commission requirement
3. Hours of operation limited to 6:00am to 10:00pm

Motion carried. 7Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

UNFINISHED BUSINESS

Continuing Discussion Regarding Zoning for Tiny Homes and Accessory Dwelling Units.

Mr. Turisk stated that a discussion was held on 06/05/19 regarding tiny home land uses with the intent of determining if the Planning Commission wanted to proceed. Mr. Turisk explained that the six questions that were mentioned in the "Practice Tiny Houses" manual should assist the Planning Commission in determining if they want to proceed. Mr. Turisk stated that there are allowances for tiny homes such as a guest house in the Zoning Ordinance. Mr. Turisk stated that guest homes are not a stand-alone principal uses. Mr. Turisk stated that guest homes are allowed up to 600sf and this is a tiny home. Mr. Turisk asked if we want to identify areas where we would allow these types of uses. Mr. Freese stated that he prefers not to use the term tiny home. Mr. Freese noted that if it is an accessory dwelling on a property with a principal dwelling, there is an incentive on the part of the home owner to prevent having a less than acceptable dwelling on his property. Mr. Freese suggested allowing guest houses in more districts than just the Lake and Stream Protection Zoning District. Mr. Freese stated that tiny homes could be authorized in PUD's. Mr. Kavanaugh stated that this will be going backwards if tiny homes are allowed. Mr. Kavanaugh stated that the Zoning Ordinance requires 720sf and the average new house being constructed is 2100sf. Mr. Kavanaugh stated that he would like to see tiny homes authorized in a PUD. Mr. Bartlett asked if we are getting

requests for tiny homes. Mr. Turisk stated he has not received any recent inquiries, but staff has received inquiries. Mr. Turisk stated that we have not received a great number of inquiries over the past 6-8 months. Mr. Kavanaugh stated that interest was prompted due to a recent enforcement issue. Mr. Kavanaugh stated that tiny homes should be authorized in a PUD since there is not a lot of interest at this time. Ms. Lyon stated that tiny homes should be a stand-alone use, according to Building Code regulation. Discussion was held regarding Mr. Turisk reviewing aesthetic standards with legal counsel.

NEW BUSINESS

City of Cheboygan – Draft Master Plan Discussion

Ms. Croft stated that the Planning Commission has received a copy of the City of Cheboygan's draft Master Plan. Ms. Croft asked if there are any comments. Ms. Croft stated that she reviewed the Master Plan and she does not have any comments. Mr. Turisk stated he will continue to review the draft Master Plan and if he has any questions or points to consider he will bring them up at the next meeting. Mr. Turisk stated that the Planning Commission members can submit questions and comments to the Planning and Zoning Department.

STAFF REPORT WITH UPDATE ON MASTER PLAN REVISION

Mr. Turisk stated that the expansion of guest house uses or accessory dwelling units was identified in the 2014 update. Mr. Turisk stated PUD's and allowing for home occupations in a private storage building was also discussed. Mr. Turisk provided an example of an owner of a private storage building allowing someone to rent space in the private storage building for a fee. Mr. Turisk stated that currently this is considered commercial storage. Mr. Borowicz stated that this is unenforceable. Mr. Turisk noted that our enforcement is complaint driven. Mr. Turisk asked if this is something that the Planning Commission would like to consider. Discussion was held. Mr. Freese stated that this is not something that the Planning Commission should condone as it is saying that private storage buildings are allowed to be used as commercial storage buildings. Mr. Freese stated that the Planning Commission should authorize home occupations in a private storage building. Discussion was held.

PLANNING COMMISSION COMMENTS

Mr. Borowicz stated that the Michigan Department of Agriculture has changed their standards for the location of new and expanded animal agricultural operations. Mr. Borowicz stated that zoning is no longer referred to in GAAMP's. Mr. Borowicz stated that it should not be a problem as permits are based on residential density within certain distances.

Ms. Johnson stated that it has come to her attention that the Zoning Enforcement Officer is not only doing zoning enforcement but he is also responsible 50% of the time for soil and sedimentation. Ms. Johnson stated that this Planning Commission voted in August 2018 that a full time Zoning Enforcement Officer is necessary to carry out the duties that are required. Ms. Johnson proposed that the Planning Commission come together again and support a letter to the Cheboygan County Board of Commissioners to let them know that a full time Zoning Enforcement Officer is needed and not someone who is also responsible for soil and sedimentation. Mr. Borowicz and Mr. Kavanaugh agreed that this is a good point. **Motion** by Ms. Johnson, seconded by Mr. Freese, to compose a letter and send it to the Cheboygan County Board of Commissioners stating the Planning Commission's concerns regarding the lack of enforcement. Board held discussion. Mr. Borowicz stated that if we do not have enforcement, we may as well not have zoning. Mr. Freese stated that we are finally making progress on enforcement and if Mr. Peltier is spending 50% of his time on anything else, then we are defeating the primary purpose of this job. Ms. Johnson stated that this was brought to her attention by a concerned citizen and she talked with Mike Peltier last week. Ms. Johnson stated that last week he spent 30 hours doing Soil and Sedimentation inspections. Ms. Croft asked if Mr. Peltier has completed the Soil and Sedimentation training. Mr. Turisk stated that Mr. Peltier has completed the first phase of the certification which allows him to inspect and document. Mr. Turisk stated that he does not have the full certification. Mr. Turisk explained that Mr. Peltier is doing a lot of the "repeat" soil inspections. Ms. Croft asked who is fully certified for Soil and Sedimentation. Mr. Turisk stated Matt Cronk and Paul Morse are fully certified. Mr. Turisk stated that he has the SESC certification, which is the same certification that Mr. Peltier has obtained. Mr. Turisk stated he intends to obtain the full certification to help out. Mr. Turisk stated that he is aware of the Planning Commission's concern of a lack of enforcement in the past. Mr. Turisk stated that Mr. Peltier has done an admirable job cleaning up a lot of the enforcement issues and there is still a lot of work to be done. Ms. Johnson stated her concerns regarding the enforcement going back to the way it was in the past. Ms. Johnson stated that this is a failure of our responsibilities to the general public. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

Mr. Kavanaugh stated that there is new legislation regarding control by local planning and zoning regarding short term rentals. Mr. Kavanaugh stated that he saw on the news that Charlevoix is not allowing short term rentals. Discussion was held.

PUBLIC COMMENTS

Mr. Muscott stated that there is a new solar array at the corner of Woodmansee and Straits Highway and it appears that it complies with Zoning and Department of Building Safety requirements. Mr. Muscott stated that it sticks out like a sore thumb. Mr. Muscott stated at the corner of Elmwood and Westway there is a private storage building that is an engineered steel building with no wood structure and no eaves. Mr. Muscott stated this is what Cheboygan County allows but he prefers a nicely sided small house rather than a private storage building.

Mr. Muscott stated that there is a tiny home under 500sf built on the Cheboygan River across the road from VFW Road. Mr. Muscott stated that he talked to Mr. Peltier about this enforcement issue. Mr. Muscott does not believe that a variance would be approved for this small home.

Mr. Muscott believes that 3 previous employees who have left Cheboygan County also received the soil certification. Mr. Muscott stated he talked with the person at the state level who looks after soil erosion and Cheboygan County is lacking in a lot of areas. Mr. Muscott stated that there may be a need for a full time Soil Erosion Officer.

Mr. Muscott stated that section 3.5. has been identified by other county planning officers as a blight ordinance that deals with inoperable and unlicensed vehicles. Mr. Muscott stated that Mr. Peltier is not allowing an unlicensed vehicle with a trail permit on it. Mr. Muscott stated that a plow truck may be unlicensed and it is not allowed by Mr. Peltier based on Section 3.5.

ADJOURN

Motion by Mr. Borowicz to adjourn. Motion carried. Meeting was adjourned at 8:37pm.



Charles Freese
Planning Commission Secretary



CHEBOYGAN COUNTY PLANNING COMMISSION

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CHEBOYGAN COUNTY PLANNING COMMISSION MEETING & PUBLIC HEARING WEDNESDAY, JULY 17, 2019 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

PRESENT: Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson
ABSENT: Delana
STAFF: Mike Turisk
GUESTS: Carl Muscott, Eric Boyd, Cal Gouine, Carl Muscott, Russell Crawford, Cheryl Crawford, Bob Lyon, John Moore, C. Maziasz

The meeting was called to order by Chairperson Croft at 7:00pm.

PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

APPROVAL OF AGENDA

The meeting agenda was presented. Ms. Johnson stated that she would like to add 18.7g under item 1 under Unfinished Business. Ms. Johnson stated she would also like to add the letter regarding zoning enforcement to go to the Board of Commissioners. **Motion** by Mr. Kavanaugh, seconded by Ms. Johnson, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

APPROVAL OF MINUTES

The July 3, 2019 Planning Commission minutes were presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Johnson), 0 Nays, 1 Absent (Delana)

PUBLIC HEARING AND ACTION ON REQUESTS

No comments.

UNFINISHED BUSINESS

Zoning Ordinance Amendment #153 -- Amendment of Subsection 18.7.e. -- Standards for Special Land Use Approval.

Mr. Turisk stated that on 06/05/19, staff presented a proposed amendment that sought to delete 18.7e from the list of special use permit approval factors. Mr. Turisk stated that the Planning Commission decided that rather than delete 18.7e that staff look at amending 18.7e so that it is retained to review special use proposals for the availability of emergency services. Mr. Turisk presented three options to amend 18.7e and stated that these options have been reviewed by legal counsel.

Mr. Freese stated that he prefers to delete this section entirely; however, he would pick the first proposal. Discussion was held. Ms. Johnson suggested "The proposed special land use will be serviced by fire, police and public resources." Ms. Johnson stated that the Planning Commission then has the ability to go to the emergency services to get their feedback. Mr. Kavanaugh stated that the Planning Commission needs the feedback from the emergency services and if the Sheriff doesn't respond the Planning Commission will go the Cheboygan County Board of Commissioners and ask have them ask the Sheriff to respond. Mr. Kavanaugh stated that the Planning Commission and the property owners need this protection. Discussion was held. Mr. Borowicz suggested changing the language to say that these services are available. Mr. Kavanaugh suggested talking with the different agencies and asking for their input on the language for the amendment. Mr. Kavanaugh suggested staff talk to the emergency services.

Zoning Ordinance Amendment #153 -- Amendment of Subsection 18.7g -- Standards for Special Land Use Approval.

Ms. Johnson read Section 18.7g, "The proposed special land use will be adequately served by water and sewer facilities, and refuse collection and disposal services." and stated that "adequately" should be removed. Mr. Kavanaugh stated that if someone is putting in a dwelling they want to know that it is adequately served by these services. Ms. Johnson stated that it is

not the Planning Commission's responsibility to determine if a parcel is adequately served by water and sewer facilities. Ms. Johnson noted that this would be the Health Department's responsibility. Discussion was held. Ms. Croft stated that the applicant could change from one company to another for a particular service. Mr. Freese stated that he doesn't even have a refuse service. Mr. Turisk stated it may be best to put the burden of proof on the applicant as they sign the application and sign that to the best of their knowledge it is truthful and accurate. Ms. Johnson stated that this is for the special use permit process and noted that this is not for residential projects. Mr. Kavanaugh stated why fix it if it is not broken.

Letter Regarding Enforcement Officer

Discussion was held regarding a resolution that was never sent to the Cheboygan County Board of Commissioners. Mr. Kavanaugh and Ms. Croft stated that the Board of Commissioners should receive a copy of the motion from August 1, 2018. Ms. Johnson stated that the resolution was not sent to the Board of Commissioners and that she discussed this issue with the Board of Commissioners. Mr. Kavanaugh asked that the date of the meeting and the motion be included at the beginning of the letter. Discussion was held. Ms. Johnson asked if this letter should be presented by the Planning Commission as a group or if a representative from the Planning Commission should present or it at a Board of Commissioners meeting. Ms. Johnson asked if staff should submit the letter. Mr. Kavanaugh stated that staff should submit the letter. Ms. Johnson stated that she volunteers to present the letter. Mr. Freese stated the proper way is for staff to submit the letter. Ms. Johnson stated that this is a request from the Planning Commission and does not have anything to do with staff. Mr. Kavanaugh stated that this is the second request from the Planning Commission and that Ms. Johnson may be nominated to go to a future Cheboygan County Board of Commissioners meeting. Mr. Turisk stated that the final letter will be included the next packet for the Board of Commissioners and will be presented by Jeff Lawson. Ms. Croft asked that it not be included in the consent agenda. Mr. Freese requested that this issue be on the Planning Commission agenda (with a revised letter) for the first meeting in August.

Continued Discussion Regarding Amending Zoning Ordinance No. 200 to Permit Home Occupations and Bathroom Facilities in Private Storage Buildings.

Mr. Turisk stated that the Planning Commission has discussed the possibility of expanding small business opportunities in the county by expanding home occupations in private storage buildings. Mr. Turisk stated that the Planning Commission has also discussed allowing bathroom facilities to be constructed in private storage buildings. Mr. Turisk stated that a property owner who is constructing a private storage building may want a place to wash up and have a toilet available. Mr. Turisk stated that he has talked with property owners who have noted that they will have to drive home or drive to the nearest gas station. Mr. Turisk stated that this provision was included to preclude these structures from being used as dwellings. Mr. Turisk noted that this is an enforcement issue. Mr. Turisk asked if the Planning Commission wants to allow all home occupations in all private storage buildings in all zoning districts. Mr. Turisk asked if it should only be allowed in Agriculture and Forestry Management Zoning District.

Mr. Kavanaugh stated that bathroom facilities in private storage buildings are a good idea in most cases. Mr. Kavanaugh stated that it should be restricted to a toilet and sink only. Mr. Kavanaugh stated that we have to be careful that people do not start living in these facilities. Mr. Freese stated the Planning Commission made provisions to allow space for a residence, septic and well if a private storage building is put on a lot. Mr. Freese stated that these bathroom facilities in private storage buildings should be allowed. Discussion was held regarding enforcement. Mr. Borowicz stated that sanitary facilities should be allowed if the Planning Commission is expanding the use of a private storage building to include home occupations. Discussion was held regarding the definition of home occupation. Mr. Turisk stated that the proposed amendment was drafted by staff and has not been reviewed by legal counsel.

NEW BUSINESS

No comments.

STAFF REPORT WITH AN UPDATE ON MASTER PLAN

Mr. Turisk stated that in June Mr. Kavanaugh asked about Burt Township's recent amendment banning shipping containers and if it was an outright ban or if they would be allowed as part of a construction site. Mr. Turisk stated that Mr. Koviak, Burt Township Supervisor, stated that it is an outright ban.

Mr. Turisk stated that Mr. Kavanaugh asked about Charlevoix's regulation regarding short term rentals. Mr. Turisk stated that House Bill #4046 regarding short term rentals has stalled. Mr. Turisk stated that he reached out to the Charlevoix Zoning Administrator and the council passed a moratorium on short term rentals. Discussion was held. Mr. Kavanaugh asked if the bill did not include cities, villages and townships. Mr. Turisk stated he will do additional research.

Mr. Turisk reminded the Planning Commission that 4 hours of training is required for each Planning Commission member per year. Discussion was held. Mr. Kavanaugh stated that trainings should be held during Planning Commission meetings as it is

beneficial to the Planning Commission and the public. Mr. Bartlett suggested training on master plans.

Mr. Turisk stated that as we move forward we will continue to focus on those items that were identified in January 2019 as priorities. Mr. Turisk stated that a few Planning Commission members have noted that PUDs are a priority. Mr. Turisk asked the Planning Commission to contact him to discuss identifying Master Plan goals. Mr. Turisk stated that a lot of what we do will be geared toward achieving the identified goals in the 2014 Master Plan.

PLANNING COMMISSION COMMENTS

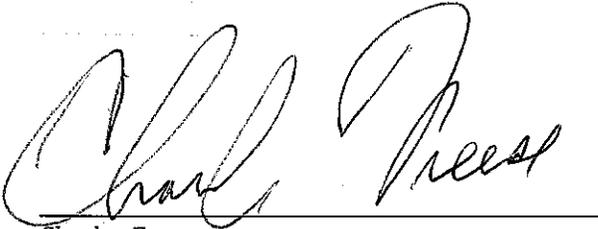
Mr. Freese stated that the shipping container at the Summer Store was approved by the Planning Commission and later bought by the next door neighbor. Mr. Freese stated that the neighbor received a notice that that this was a violation. Mr. Freese advised him that it was approved at the Summer Store and may possibly be approved at this new location but would require approval of an amendment to his special use permit. Mr. Turisk stated he talked to the property owner and he has decided not to move forward with the application. Discussion was held.

PUBLIC COMMENTS

Mr. Muscott referred to Section 18.7e and stated that there should be something that protects the people from special use that may negatively impact emergency services. Mr. Muscott stated that Tuscarora Township has a lot of time on their hands. Mr. Muscott stated that he recently received a ticket for having grass longer than 6 inches. Mr. Muscott stated that he talked with Chief Gordon Temple and this was driven by enforcement and there have been hundreds of these tickets issued since they passed this ordinance last year. Discussion was held. Mr. Muscott noted that private storage buildings are being built in the front of the property and not allowing for a future dwelling.

ADJOURN

Motion by Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 8:22pm.



Charles Freese
Planning Commission Secretary

**Board of Health Meeting Minutes
June 18, 2019**

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, June 18, 2019 at 10:00 a.m. The meeting was held in the Commissioner's Room, Presque Isle County Building, Rogers City, Michigan.

ROLL CALL

| | | |
|------------------------|----------------------|--------------------|
| <u>Present:</u> | Alpena County: | Adrian, Fournier |
| | Cheboygan County: | Gouine, Newman |
| | Montmorency County: | LaFleche, Peterson |
| | Presque Isle County: | Altman, Gapczynski |

Absent:

Excused: Karen Nowicki-Compeau

Others Present: Denise Bryan, Judy Greer, Dr. Meyerson
Brenda Hanson, Scott Smith

AGENDA ADDITIONS, DELETIONS, and CHANGES:

Bryan requests to add a time change to the agenda for the MDHHS Toxicologist PFAS presentation at 11:00am instead of 10:05am via teleconference call. Ayes all, motion carried.

MINUTES

May 21, 2019 Health Board Minutes: Motion by Gouine with support by Fournier to approve the May 21, 2019 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

May 16, 2019 through June 15, 2019: Motion by Peterson with support by Altman to approve the Listing of Claims submitted from May 16, 2019 through June 15, 2019. Roll call vote taken. Ayes all, motion carried.

PUBLIC COMMENT

None.

RECEIVED

JUL 22 2019

CHEBOYGAN CO. CLERK

HEALTH DEPARTMENT REPORTS**MEDICAL DIRECTOR'S REPORT**

Communicable Disease Report: The report for April 1, 2019 through April 30, 2019 was mailed to the Board with the packet for the month. Dr. Meyerson shared that flu like symptoms are still out there but hopefully behind us now as the summer approaches. The packet also includes animal bites and post exposures which are higher in the summer. The greater concern this year are black legged ticks; if found, bring to health department so they can be sent out to determine if they carry Lyme disease. Smith informed the Board that all sanitarians have received training on the identification of ticks, removal procedures and the detrimental effects of Lyme disease.

County Immunization Report Cards: Dr. Meyerson informed the Board that the immunization report cards shows each counties status of dose percentages per child/adults and waiver rates. Our focus is to educate families on the need for vaccinations for our children and adults.

Hepatitis A Outreach Efforts: Dr. Meyerson stated grant monies were secured for educating the public on the prevention of Hepatitis A and promoting good hygiene through handwashing to reduce the risks of spreading Hepatitis A or contracting it. These monies are being utilized at all four county fairs and festivals throughout the summer by reimbursing these venues who are utilizing handwashing stations adjacent to their port a johns.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Update: State wide Onsite Wastewater Legislation – LPH Core Principles: Smith informed the Board that the Health Officer and he had made a presentation concerning the State Wide Sanitary Code at the Northern Michigan Counties Association in Grayling. The intention is to have these core principles ready and available should any proposed legislation action occur.

Beach rescue signs and equipment: Smith shared pictures of the beach signs and lifesaving rings that were purchased under the Great Lakes Beach grant that have been installed at highly used beaches on the Great Lakes in three counties. The goal is to standardize the signage throughout Michigan.

PFAS update: Smith informed the Board on latest information from MPART on health based screening levels by July 1, 2019, and establishing maximum drinking water contamination levels by the first of the year, 2020. MPART will meet again on June 27, 2019 and Smith will be providing the board with further information.

ADMINISTRATIVE SERVICES DIRECTOR'S REPORT

Revenue and Expense Report: Greer distributed the revenue and expense report with the board packet. Fund balance being used as of April 30, 2019 is (\$124,462.10).

Cost Based Reimbursement Refund \$36,118: Greer stated that the cost-based reimbursement refund of \$36,118 will be sent back to the state. We receive advance payments based upon previous years and the state is adjusting these for our current year.

MERS Form 5572 Reporting: Greer informed the Board of the MERS Form 5572 reporting requirements (Defined Benefit Plan). We just received our actuarial report which shows us at 59% funded. In 2018, we were 62% funded. MERS has changed the actuarial assumptions which partially contributes to the funding level. Greer stated we are now in an underfunded status and is unsure of what that means with the Form 5572. The report is due to the state June 30. The agency will incur higher contributions of approximately \$100,000 for the next year, 2020.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

DHD4 Leadership: Bryan informed the Board that DHD2 Leadership performed an emergency operations exercise on June 12, 2019 in Oscoda at Wurtsmith AFB on set up of mass clinics for preparation of catastrophic events. Three leaders from DHD4 attended; Radocy was an evaluator and Nowicki-Compeau and Werth were observers.

Continuing the work with the Leadership Team: Bryan stated she is triaging work load and promoting consistency and timely competent responses of the Leadership Team. She will continue with the Workforce Development Plan to ensure departments do not become segregated.

Two priorities for the next 3-4 months: 1. Bryan informed the Board of the beginning stages of the Clinics EMR (Insight) project kickoff July 15, 2019. Super User training will occur July 15-19, 2019. 2. Bryan stated that Adrian assigned the Health Officer to write a 3-year financial plan and asked the Board if anyone has a template to work from. LaFleche stated Montmorency has a 5-year plan to glean from. Bryan stated the goal is to be within \$5,000 of projected budget.

MDHHS Toxicologist: Bryan provided a guest speaker, Sessa Kallakuri, MDHHS Toxicologist to present information concerning PFAS in our district via teleconference call.

OLD BUSINESS:

N/A

NEW BUSINESS

Motions - Policies: Greer submitted a motion to update (25) policies. Half of these policies are Environmental Health policies that needed to be updated per their current software, Hedgehog. Motion to approve policies dated June 18, 2019 by Fournier with support by Gapczynski. Ayes all, motion carried.

Motions – Lunch Closure for Alpena office week of July 15 to July 19: Bryan submitted a motion to close Alpena during the lunch hour, 12:00-1:00pm during the week of July 15-19, 2019 in order to maximize our training for Insight Super User Training for half of the staff. Notices will be posted in Alpena ensuring the public is aware of this interim change. Motion made to approve by Fournier with support by Altman. Ayes all, motion carried.

Motions – Part Time Employees and Holiday Pay Letter of Agreement with AFSCME for Board Chair to Sign: Bryan submitted a motion to approve a Letter of Agreement for part time employees who work different schedules be eligible for holiday pay benefits. There is no additional cost to the agency; supervisors would adjust work schedules accordingly to adjust for the holidays, etc. Motion made to approve by Gouine with support by Adrian. Ayes all, motion carried.

PUBLIC COMMENT

Fournier thanked Administration for assigning an editor of the agencies Facebook page. She would also like her home phone removed from the call tree and have all personnel use her cell phone, 989-255-8524 for all future contact.

ADJOURNMENT:

There being no further business to come before the Board, motion by Fournier with support by Peterson to adjourn at 11:45 a.m. Ayes all, motion carried.

Albert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Brenda Hanson, Recording Secretary

REGULAR CITY COUNCIL MEETING

June 25, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Mallory, Couture, Kwiatkowski, Temple, and Johnston

Absent: None

Public Comments:

- Mr. Louis Vallance discussed his concerns with ongoing issues regarding the sewer and water and also drainage along Eastern Ave and Sutherland Street. Mr. Vallance also discussed his concern about cleaning out Smith Creek, he believes this is a township issue and not the responsibility of City taxpayers.
- Ms. Trudy Lofgren inquired about the recent Brownfield Meeting and requested a synopsis. City Manager Eustice replied the meeting was to approve the reimbursement agreement for the Old Hardware Project on State Street. Ms. Lofgren also asked about the status of the weeds along the river near the Lincoln Ave Bridge. City Manager Eustice replied that the Parks and Recreation Director Scott Hancock was working on scheduling some community service hours for volunteers. Lastly, Ms. Lofgren commented on the Department of Public Safety and whether officers could report blight issues.
- Mr. Michael O'Brien introduced himself and expressed his interest in as being a candidate to fill the open council seat.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Kwiatkowski moved to approve the Agenda and receive and file all communications, supported by Councilman Mallory. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of June 11, 2019 with the addition of Mayor Pro Tem Couture's comments regarding the proposed Police and Fire Millage, supported by Councilwoman Johnston. Motion carried unanimously.

Public Hearings:

- Adoption of the Fiscal Year 2019-2020 Operating Budget for all Funds of the City of Cheboygan.
 - Public Hearing was opened at 7:17 p.m.
 - Public Hearing was closed at 7:18 p.m.
 - Councilwoman Johnston moved to adopt the Fiscal Year 2019-2020 Operating Budget for all Funds of the City of Cheboygan, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.

Communications and Petitions:

- Opera House Presentation – Kathy King Johnston, Executive Director, CARC.

Department, Boards and Commission Reports:

- Zoning Board of Appeals Meeting, June 5, 2019.
- Department of Public Safety Monthly Stats, May 2019.

Resolutions:

- Resolution Commending the U.S.C.G. Cutter Mackinaw on 75th Anniversary.
 - Councilwoman Johnston moved to approve the Resolution Commending the U.S.C.G. Cutter Mackinaw on its 75th Anniversary, supported by Councilman Mallory. A roll call vote was taken, motion carried unanimously.

General Business:

- Consideration of School District Annual Tax Collection Request.
 - Mayor Pro Tem Couture moved to approve the School District annual tax collection request pursuant to the Cheboygan Area Schools Annual Summer Tax Summer Resolution date June 10, 2019, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Consideration of Cheboygan County Humane Society 2019 Animal Control Appropriation in the amount of \$3,000.00 for the Fiscal Year Beginning July 1, 2019.
 - Councilwoman Kwiatkowski moved to approve the Cheboygan County Humane Society 2019 Animal Control Appropriation in the amount of \$3,000.00 for the Fiscal Year beginning July 1, 2019, supported by Councilman Mallory. A roll call vote was taken. Yes votes: Couture, Kwiatkowski, Johnston, Mallory and Temple. No votes: Bronson. Motion passed.
- Consideration of Annual 2018-2019 Fiscal Year Budget Amendments.
 - Mayor Pro Tem Couture moved to approve the Annual 2018-2019 Budget Amendments and authorize the Clerk-Treasurer to make appropriate 2018-2019 Fiscal Year Budget Amendments as required, supported by Councilman Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration to Purchase a 2004 IHC S/A Dump Truck for the Department of Public Works.
 - Mayor Pro Tem Couture moved to approve the purchase of a 2004 IHC S/A Dump Truck for the Department of Public Works in the amount of \$43,900.00, supported by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.
- Consideration to Transfer Money from the General Fund to Sidewalk Program.
 - Mayor Pro Tem Couture moved to approve the transfer of \$40,000.00 from the General Fund for the purpose of funding the sidewalk program, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.

- Consideration of Non-Union/Non-Administrative Salary Increases.
 - Councilman Mallory moved to approve a 2% increase for non-union/non-administrative employees effective with the July 9, 2019 payroll, supported by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

City Clerk's and Treasurers Comments:

- Clerk-Treasurer Brown discussed the process for the vacated City Council seat. The advertisement for "City of Cheboygan Seeks Candidate for Vacated City Council Seat" was provided and is scheduled to be published in the Tribune on four separate dates. The Letters of Interest and Qualifications need to be received by July 3rd to be compiled and forwarded to the Council. On July 9, 2019, the Council will appoint a candidate to fill the vacated seat until a special election can be held.
- Clerk-Treasurer reported the total amount sent to the County for delinquent water sewer tax liens was \$62,785.85, down approximately 40% since it was initially reported in March of 2019.
- Clerk-Treasurer Brown followed up with an inquiry from Ms. Lofgren at the June 11, 2019 meeting; the Street Sweeper debt will mature on June of 2021.
- Clerk-Treasurer Brown provided an expense report for the repair and maintenance of the City's equipment for the fiscal year as requested by Councilwoman Johnston.

City Manager's Report:

- City Manager Eustice shared with the Council that Jason Karmol, Director of Public Works has received the Donald M. Pierce Award from the Michigan Water Environment Association for outstanding performance in a municipal facility.
- City Manager Eustice reported the Department of Natural Resources would be doing a site visit at the baseball fields on June 26, 2019 as part of the Passport Grant submission.
- City Manager Eustice reported that the repairs to the Opera House roof were scheduled to start on July 15, 2019.
- City Manager Eustice discussed the site visit on June 18, 2019 at the Industrial Park and the Port for the MEDC Grant that the City was awarded. A complete Market and Work Force Analysis should be completed by September of 2019.

Committee Updates:

- Organizational Committee met on June 18, 2019 to reorganize after the resignation of a council member. Going forward the committee is scheduled to meet prior to every council meeting.
- Blight Committee is waiting on information from the attorneys. Mayor Pro Tem Couture requested that either a meeting be scheduled or the issue needs to be addressed on the next council agenda.
- Recreation Commission met on June 19, 2019 to discuss a Recreation Authority and upcoming events.

Messages and Communications from Mayor and Council Members:

- Councilwoman Johnston requested additional information on the water situation along Eastern Ave. Councilwoman Johnston also inquired about the road repairs on Mill Street. City Manager

Eustice reported that the repairs were not likely to happen until next spring due to the large projects already scheduled. Councilwoman Johnston discussed feedback she has received regarding the proposed Police and Fire Millage; individuals are upset that the millage was proposed while tax abatements are being issued. She would like to revisit the tax abatement criteria and how long the abatements are approved for. City Manager Eustice explained that the tax abatement programs only impact the DDA Fund Balance, not the City's General Fund. Mayor Bronson added that the DDA Mandate can be revisited in 2022.

- Councilwoman Kwiatkowski mentioned that the property around the State Street Bridge is looking better, some of the grass has been trimmed.
- Councilman Mallory discussed the meeting with Michigan Main Street on June 13, 2019; the program is heavily volunteer driven.
- Mayor Bronson inquired about where blight complaints should be sent. City Manager Eustice replied that complaints could be forwarded to either City Hall or the Department of Public Safety; ultimately they will end up with the Department of Public Safety. Mayor Bronson also provided a map of the properties located in the City of Cheboygan that are exempt from taxes. It was discussed that the City could entertain the idea of selling unused property to increase tax revenue.
- Mayor Pro Tem Couture discussed the lines of communication between the City Council and the other Commissions and surrounding Townships. He would like to see an agenda item added to discuss volunteers or appointed officers to represent the City at Township Meetings.

Adjournment:

- Meeting adjourned at 8:55 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

REGULAR CITY COUNCIL MEETING

July 9, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Mallory, Couture, Kwiatkowski, Temple, and Johnston

Absent: None

Public Comments:

- Ms. Susan Cheli mentioned that according to the County Commissioners Meeting, another car parts store is planning on opening in Cheboygan; she is concerned with the number of automotive repair stores in town.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of June 25, 2019 supported by Councilman Mallory. Motion carried unanimously.

Communications and Petitions:

- Preliminary Presentation by Hope Network on Housing Project.

Bills and Disbursements

- Prepaid Bills and Disbursements for the Month of June 2019.
 - Councilwoman Johnston moved to approve the prepaid bills and disbursements for the month of June 2019 in the amount of \$517,079.56, supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of June 2019.
 - Councilman Mallory moved to approve the unpaid bills and disbursements for the month of June 2019 in the amount of \$27,800.44, supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.

Department, Boards and Commission Reports:

- Special Main Street Downtown Development Authority Meetings, May 14 & 15, 2019.
- Regular Main Street Downtown Development Authority Meeting, July 2, 2019.

General Business:

- Consideration to Take Bids to Sell City Owned Property on Mill Street.
 - Mayor Pro Tem Couture moved to table this item until City Manager Eustice receives the title work for the parcel, supported by Councilwoman Kwiatkowski. Motion carried unanimously.
- Consideration of Appointment to the City Council to Temporarily Fill Vacated City Council Seat.
 - Councilman Temple moved to temporarily appoint Mr. Michael O'Brien to fill the vacated City Council seat, supported by Mayor Pro Tem Couture. A roll call vote was taken, motion carried unanimously.
- Consideration of Fire Department, Part-Time Police Officers and Non-Union Management Salary Increases.
 - Mayor Tem Couture moved to approve a 2% Fire Department Wage Increase, a 2% increase for part-time police officers, and a 3% Non-Union Management Salary Increase to be effective July 8, 2019, as presented, supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.

City Clerk's and Treasurer's Comments:

- Revenues & Expenses by Fund as of June 30, 2019.

City Manager's Report:

- July Board of Review is scheduled for Tuesday, July 16, 2019 at 5:15 pm. Mayor Pro Tem Couture suggested that new councilmembers attend a Board of Review Training.
- The Blight Committee will be reviewing City of Cheboygan Ordinance Draft 9B - Business Regulations: Rental Dwellings prior to the next Council Meeting.
- City Manager Eustice followed up on the water issue reported by Mr. Louis Vallance at the last council meeting. The City will be testing his well water to determine if it's been contaminated. Mayor Bronson also requested a map of what's been engineered to provide water to this area, including cost estimates and the number of residents impacted.

Committee Updates:

- Blight Committee met today and will meet one more time prior to the July 23, 2019 Council Meeting to review the City of Cheboygan Ordinance Draft 9B.
- City Manager Eustice and DPW Director Jason Karmol are meeting with Inverness Township Supervisor Ron Newman and Greg Elliott to review the Sewer System Agreement.
- The Organizational Committee is scheduled to meet prior to every Regular City Council meeting; they are currently working on job descriptions.

Messages and Communications from Mayor and Council Members:

- Mayor Pro Tem Couture inquired about the County Sheriff Work Crew Program.
- Councilman Temple inquired about the Cheboygan Hardware building and when construction would start. City Manager Eustice was told it would begin sometime after July 1, 2019 and the final documents from MEDC were received today and the project would likely begin soon.

- Councilwoman Johnston requested a few days' notice prior to the next Blight Committee Meeting.
- Councilman Mallory mentioned the idea for a Junior Main Street Program to involve area students.
- Mayor Bronson requested information on City Council Training.

Adjournment

- Meeting adjourned at 8:42 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

VISITORS: F. Cribb, J. Moore, C. Veneros, P. Vanermus, B. Hartwig, and S. Warfield

Moment Silence for Robert Chadwick who passed away.

MOTION by K, Paquet seconded by H. Ginop to approve minutes of last regular meeting of 6/6/2019 as mailed. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by R. LaHaie to approve for payment current payroll voucher #19-24-\$78,177.76 and accounts payable voucher #19-25-\$265,344.68. 5 Yeas **CARRIED**

MOTION by D. Brandt seconded by K, Paquet to approve agenda as presented. 5 Yeas **CARRIED**

Bids were opened and received for Projects June 18, 2019

Cordwood Trail, one bid was received and was 24% over estimate. Eng/Mgr has contacted the Township to see where they want to go with the project, being over estimated cost. Table award of bid until hear back from the Township.

Inverness Township Projects were aggregately over estimate. Eng/Mgr has contacted the Township to see where they want to go with the projects, as a whole being over estimate. Table award of bid until hear back from the Township.

Maxon Road project was over estimate. Eng/Mgr has contacted the Township to see where they want to go with the project, being over estimate. Table award of bid until hear back from the Township.

Bids received for Sturgeon Bay Road-bid was under estimate. Engineer/Manager Shank recommends award to low bidder Tri-County Excavating.

MOTION by D. Brandt seconded by H. Ginop to accept all bids for Sturgeon Bay Road and award to low bidder Tri-County Excavating in the amount of \$190,773.80. 5 Yeas **CARRIED**

Eng/Mgr Shank presented Non-Union contract changes, now that both Union contracts have been ratified.

MOTION by D. Brandt seconded by K. Paquet to approve Non-Union Contract changes as follows:

1. An additional 1% raise in wages, effective immediately, not retroactive.
2. Add Veterans Day as a paid holiday
3. The parties have adopted a MERS Health Care Savings Plan, with modifications as required by changes in IRS regulations. The Employer agrees to contribute \$500.00 in the month of December of each year into such health care savings plan. To be eligible for this payment an employee must be employed by the Road Commission from January 1 to October 31 of the current year. The parties understand and agree that the Health Care Savings Plan will be

administered by the MERS and that their policies shall govern. The parties agree during the life of this contract to meet and confer on a mutual basis to discuss the provisions concerning any employee contributions to this plan.

4. Sick Time will be changed from 12 days per year for a total of 96 hours per year, earned 8 hours per month.
5. Personal time will be changed from 3 days per year to 24 hours per year. Personal time not used at the end of the year shall be forfeit.
6. Twenty-five percent (25%) of sick leave payout at retirement shall be placed into the employee's Health Care Savings Program account
7. For employees hired after January 1, 2019 for following schedule for unused sick leave days accumulated by an employee in the event of his/her death or retirement, including disability retirements, according the following schedule
 - 50% of 0-250 banked sick hours
 - 100% of 251 to 1,000 banked sick hours

5 Yeas

CARRIED

MOTION by D. Brandt seconded by H. Ginop to receive and file the following correspondence: Township Meeting Minutes: Benton 5/7/19, Aloha 5/13/19, Mullett 6/4/2019, and Koehler 5/13/19; CRASIF Call for Board of Trustee Candidates; Thank you Sharon and Ron Whitmore-Liberty Point Road; K. Swanson-FOIA Request. 5 Yeas

CARRIED

Eng/Mgr Updates:

- Currently working on Truck Specifications and have one Commissioner Position open-H. Ginop will be on Equipment Committee
- Gravel program with Townships for future budget consideration. Looking at placing gravel on local roads at the Road Commissions discretion.
- Staffing moving forward, need additional engineering staff and HEO. Will put a plan together and bring back to Board. Staffing is also dependent on the funding package from Legislatures.

Foreman Updates:

- Both Foremen are brining and not available. Patching and mowing.

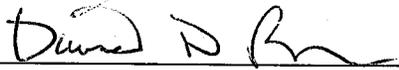
T. Horrocks-Construction Update:

- E. Mullett Lake Road moving along a curbing should be started tomorrow with pavement next week starting.
- J. & N will be starting Mann Road first part of next week
- Needles and Stafford starting this week of next.
- Seasonal Tech is close to completing traffic counts, is also placing delineators at the guardrail ends as well as reflective stickers
- Gravel production is close to complete at Rondo Pit and moving to Meyer Pit next week

Commissioner Update:

- Paquet, Ginop and Shank attended County Board of Commissioners last Tuesday, gave the Board an update on construction and funding.

Chairman D. Brown adjourned regular meeting at 8:50 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present

Pledge of Allegiance was recited

PRESENT: D. Brown, D. Brandt, R. LaHaie, H. Ginop, K. Paquet, Engineer/Manger B. Shank and Clerk D. Stempky

VISITORS: J. Moore, F. Cribb, B. Hartwig, C. Veneros and D. August

MOTION by K. Paquet seconded by R. LaHaie to approve minutes of last regular meeting of 6/20/2019 as mailed. 5 Yeas CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve for payment current payroll voucher #19-26-\$84,524.79 and accounts payable voucher #19-27-\$143,179.12. 5 Yeas CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve agenda as presented. 5 Yeas CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve and authorize Engineer/Manager B. Shank to sign the same, Application for Waiver and Plan: Defined Benefit Pension Retirement Benefit Systems (Form 5583) as presented for year ended 2018. 5 Yeas CARRIED

MOTION by D. Brandt seconded by H. Ginop to approve and authorize Engineer/Manager B. Shank to sign the same, Application for Waiver and Plan: Retirement Health Benefit Systems (Form 5584) as presented for year ended 2018. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet committing to additional contribution of \$200,000.00 minimum for 2019 to unfunded Health Benefit liability as well as for all future years liability into 115 Trust set up for OPEB purposes. 5 Yeas CARRIED

MOTION by D. Brandt seconded by K. Paquet committing to additional contribution of \$200,000.00 minimum for 2019 to unfunded Defined Benefit liability as well as for all future years liability. 5 Yeas CARRIED

Cordwood Trail bids were received June 18, 2019, Benton Township planning on signing a revised contract with additional cost

MOTION by K. Paquet seconded by H. Ginop to award bid for Cordwood Tail to Rieth Riley in the amount of \$172,184.50 pending CCRC receives the revised contract from Benton Township with the increase in amount. 5 Yeas CARRIED

Inverness Township Project bids received June 18, 2019 with Rieth Riley being low bid, Inverness Township agreed to sign revised contract.

MOTION by D. Brandt seconded by R. LaHaie to award bid for Inverness Township Projects to Rieth Riley in the total amount of \$364,733.50 pending CCRC receives the revised contract from Inverness Township with the change in amount. 5 Yeas CARRIED

Maxon Road table until next meeting and Waverly Township has held their meeting to discuss increase in cost.

MERS Annual Meeting being held Oct 2-4, 2019, Traverse City.

MOTION by D. Brandt seconded by K. Paquet to approve Clerk Stempky as well as one (1) additional employee to attend the Annual MERS conference held in Traverse City, October 2-4, 2019. Clerk D. Stempky will be designated as officer delegate. 5 Years CARRIED

Title Sheet for Gainor Bridge.

MOTION by K. Paquet seconded by H. Ginop to approve title sheet for Gainor Bridge, Grant Township, and authorize Brown, Brandt, LaHaie, Ginop, Paquet and Shank to sign the same. 5 Years CARRIED

MOTION by K. Paquet seconded by R. LaHaie to receive and file the following correspondence: Township Meeting Minutes: Grant 5/14/19, Burt 6/6/19, Mackinaw 6/18/19 and Tuscarora 6/4/19; Michigan Department Treasury Preliminary Review of Unfunded Status; Verhoeven Ref. Munro Township roads and Great Lakes Relay race July 19 & 20, 2019. 5 Years CARRIED

Engineer/Manager Shank Update:

- Planning and zoning contacted Shank reference additional storage of Knaffle Storage units and any requirements, Shank told them they need to curb and pave the entrances being it is a commercial drive. Eng/Mgr talked to T. Knaffle and requesting the Board waive the requirement due to an existing drive even though they are additional storage.

MOTION by K. Paquet seconded by R. LaHaie to not grant a waiver for Knaffle Storage and require compliance with the policy for commercial drives to curb and pave entrances. 5 Years CARRIED

Construction Update:

- E. Mullett Lake Road top course being placed today
- Needles and Strafford paving today
- Mann Road crushed and deep culvert is being finished, will be open to traffic until after the holiday weekend and the second culvert will be replaced.
- M33 curbs going in today

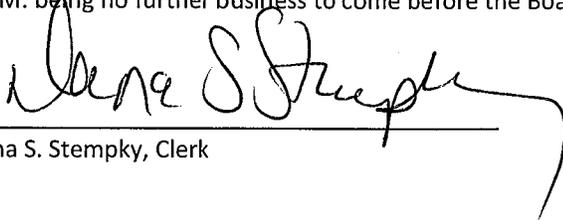
Foreman D. August update: Mowing, patching, replaced a culvert on Quail Trail, fixing road issues in Pigeon River area as well as replaced a culvert.

H. Ginop requesting being excused from next regular meeting July 16, 2019

K. Paquet and B. Shank attended MTA meeting and updated them for future gravel allocation. Paquet attended Benton Township Meeting and going forward with Cordwood project, they want a breakdown of cost before they sign a new contract.

Chairman D. Brown adjourned regular meeting at 8:35 A.M. being no further business to come before the Board.


David D. Brown, Chairman


Dana S. Stempky, Clerk

Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 8:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

PRESENT: D. Brown, D. Brandt, R. LaHaie, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

ABSENT: H. Ginop (excused)

VISITORS: F. Cribb, D. August, S. Redmond, B. Hartwig, J. Moore, S. Warfield, T. Horrocks and C. Antkoviak

MOTION by K. Paquet seconded by R. LaHaie to approve minutes of last regular meeting of July 3, 2019 as mailed. 4 Yeas 1 Absent (Ginop) CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve for payment current payroll voucher #19-28-\$79,489.05 and accounts payable voucher #19-29-\$374,370.74. 4 Yeas 1 Absent (Ginop) CARRIED

MOTION by D. Brandt seconded by K. Paquet to approve agenda as presented. 4 Yeas 1 Absent (Ginop) CARRIED

Maxon Road bids were received on June 18, 2019 and tabled until Waverly Township approved the project due to the cost being over the original estimate.

MOTION by K. Paquet seconded by D. Brandt to accept all bids for Maxon Road and award to Elmer's Crane and Dozer in the amount of \$197,550.50. 4 Yeas 1 Absent (Ginop) CARRIED

Bids were received for 2019 Gravel supply for various Township projects on July 11, 2019 and one bid was received.

MOTION by D. Brandt seconded by R. LaHaie to accept all bids for 2019 Gravel Supply for Township projects and award to Rieth-Riley Construction for total amount of \$93,143.00. 4 Yeas 1 Absent (Ginop) CARRIED

CRASIF 2019 Board of Trustees Election Ballot received, three candidates running and three open positions.

MOTION by K. Paquet seconded by R. LaHaie to vote CRASIF 2019 Board of Trustees Ballot as follows: John Hunt-Southern Region, Mary Scholander-UP Region and Jerry Smigelski-Northern Region. 4 Yeas 1 Absent (Ginop) CARRIED

MOTION by K. Paquet seconded by D. Brandt to receive and file the following correspondence: Benton Township Meeting Minutes of 6/4/19 and June State Maintenance. 4 Yeas 1 Absent (Ginop) CARRIED

Engineer/Manager Update:

- Commented when hourly contract was negotiated the amount paid for a MDOT physical for Medical card was increased from \$95 to \$125, requesting the increase for supervisor contract and Policy #16 reflect the change from \$95.00 to \$125.00 for Medical Certificate for Commercial Drivers License.

MOTION by K. Paquet seconded by R. LaHaie to amend Policy #16 to reflect the increase from \$95.00 to \$125.00 for Medical Certificate for Commercial Drivers License . 4 Yeas 1 Absent (Ginop) CARRIED

- Previously discussed selling our Federal Aid to Oakland County for 2020, currently do not recommend selling based on the costs coming in for projects, may have to shorten the limits with current federal aid, if we sold would have to potentially shorten the limits even more. Will look at selling again in 2021.
- Would like to discuss Review of Operations for Staffing-Heavy Equipment Operators-Engineering Tech; Equipment-Plow Trucks-Front End Loader and Road Plan-review the 5 year plan. D. Brandt and K. Paquet interested in sitting on the Committee to discuss before proceeding forward.

Foremen Updates:

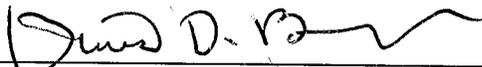
August-Dura Patching-Mowing-graveling shoulders. Have replaced some culverts on Parrotts Point and Montgomery Road

Redmond-Patching-mowing-fixing washouts and ditching. Replaced culverts on McDonald Road.

Construction Update-T. Horrocks

- E. Mullett Lake Road completed yesterday
- Mann Road the first 8,800 feet will be paved by the end of week
- Parke/Reams, Inverness Twp and Wurm Road unsure of start dates
- S. Straits Hwy start after labor day
- Old Mackinaw Road overlay placed today, Needles and Stafford complete
- Little Canada-Tri County have started
- Gravel projects looking at end of September or as time allows
- Sturgeon Bay Road end of August
- The old Ford Tractor and blue pickup (parts only) will be placed on bid ranger site.

Chairman D. Brown adjourned regular meeting at 8:55 A.M. being no further business to come before the Board.



David D. Brown, Chairman



Dana S. Stempky, Clerk

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
BJ's Restaurant, Gaylord, MI
June 7, 2019

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:37 p.m. President Hennard asked for a moment of silence in remembrance of Board member Mark McKulsky who passed away on May 16, 2019. President Hennard welcomed new Board member Dave Karschnick, Alpena County Commissioner.

ROLL CALL

Elaine Ableidinger
John Chappa
Earl Corpe
Chuck Corwin
Jenny David
Nick Florian
Jean Garratt
Ken Glasser
Pete Hennard
Dave Karschnick
Rebecca Kwilinski

Leo Marciniak
John Morrison
Sharon Priebe
Patricia Rondeau
Richard Sangster
Chuck Varner
Kathleen Vichunas
Dave Wagner
Rose Walsh
Carol Wenzel

Excused: Lyn Behnke, Dan Gauthier, Lisa Salgat, Tina Schumacher, Gerald Wall

Absent: Aubrey Haskill, Jennifer Lopez-Suess, Shiree Robidou

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Gina Bey, Tricia Grifka, Stacie Nielsen, Dorothy Pintar, Laurie Sauer, Kristina Warner, Fran Whitney, and Sue Zolnierek

APPROVAL OF AGENDA

President Hennard asked that a Resolution to update bank signature cards be added under Audit Finance Committee as item number two. Nick Florian asked to change item number three fire alarm systems under Program Planning and Evaluation Committee to the approval of parking lot repair and replacement. **Motion** by Richard Sangster to approve the agenda as amended. Support by Dave Wagner. All ayes, Motion approved.

CONFLICT OF INTEREST DISCLOSURES

Ken Glasser disclosed that his wife owns a home health care business that receives funding from the MI Choice Waiver Program. Ken asked that the conflict be noted and he will recuse himself from voting on the Area Agency on Aging Draft 2020 Annual Implementation Plan.

Jenny David led the Board in the Pledge of Allegiance.

John Morrison provided the blessing for the meal.

John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves. President Hennard introduced Dan Doezema from the Office of Aging & Adult Services Agency (AASA).

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of May 2019 draft meeting minutes
- b. Receive and file April 2019 Head Start Policy Council meeting minutes
- c. Receive and file April 2019 Regional Council on Aging meeting minutes
- d. Receive and file March 2019 Retired Senior Volunteer Program (RSVP) meeting minutes

is adopted as presented.

COMMUNICATION (S)

President Hennard read communication dated May 3, 2019 from the Michigan Department of Health and Human Services (MDHHS) Bureau of Community Action & Economic Opportunity (BCAEO) regarding Community Action Agency Quarterly Report for the 2nd Quarter FY 2019. The information reflects the first and second quarter of the current fiscal year, October 1, 2018 through March 31, 2019.

President Hennard read communication dated May 8, 2019 from the State of Michigan Department of Health and Human Services (MDHHS) Bureau of Community Action & Economic Opportunity (BCAEO) regarding a Quality Assurance Monitoring report review for the Weatherization Assistance Program. The review was conducted on May 1-2, 2019 where five job sites were visited. The monitoring resulted in 6 findings and 13 recommendations. There were no disallowed costs. Onsite corrections need to be made by June 14, 2019.

President Hennard read communication dated May 23, 2019 from the Department of Health and Human Services (MDHHS) Bureau of Community Action & Economic Opportunity (BCAEO) regarding Quality Assurance Monitoring Report MVID #2102. This correspondence approves a submitted request for waiver to return to a home that was weatherized in a previous program year to address measures with Low Income Home Energy Assistance Program (LIHEAP) funding.

Motion by Rose Walsh to receive and file all communication. Support by Pat Rondeau. All ayes, Motion carried.

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report that was distributed prior to the meeting.

Financial Report

Lisa Bolen reviewed the Head Start/Early Head Start recorded expenses as of May 31, 2019. The report were distributed prior to the meeting.

Motion by Jean Garratt to receive and file the Head Start/Early Head Start recorded expenses as presented. Support by Chuck Varner. All ayes, Motion carried.

Program Presentation – Laurie Sauer, Area Agency on Aging Director provided a PowerPoint presentation on the Draft 2020-2022 Multi-Year and Annual Implementation Plan.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Nick Florian

The Program Planning and Evaluation Committee met prior to the Board meeting to review, discuss and recommend for approval the submission of the Community Service Block Grant (CSBG) Fiscal Year 2019 revised budget and plan, submission of the Area Agency on Aging Draft 2019 Annual Implementation Plan and update to the Strategic Plan.

The committee met with Laurie Sauer, Area Agency on Aging Director and Gina Bey, Associate Area Agency on Aging Director to review the MI Choice program including the FY2019 Compliance Plan, Quality Management Collaborative - Quality Indicators, and Region 9 Area Agency on Aging 2020 Goals.

The committee also met jointly with the Early Childhood Committee to review and recommend for approval funds to repair and replace the parking lot at the Bay City Education Center. They also reviewed a previous approval of the Head Start expansion grant funds which included the purchase of three new school buses and vision screening equipment.

Motion by Chuck Varner to approve the submission of the Community Service Block Grant (CSBG) FY19 revised budget and plan as presented. Support by Dave Wagner. All ayes, Motion carried.

Motion by Jean Garratt to submit the Area Agency on Aging Draft 2019 Annual Implementation Plan as presented. Support by Kathleen Vichunas. Ken Glasser abstained from voting.

Roll Call Vote

Elaine Ableidinger, yes; Earl Corpe, yes; John Chappa, yes; Chuck Corwin, yes; Jenny David, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, abstained; Pete Hennard, yes; Dave Karschnick, yes; Becky Kwilinski, yes; Leo Marciniak, yes; John Morrison, yes; Sharon Priebe, yes; Patricia Rondeau, yes; Richard Sangster, yes; Chuck Varner, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh, yes; Carol Wenzel, yes.

Yes 20, Nay 0, Abstained 1 Motion carried.

Motion by Jean Garratt to approve funds for the repair and replacement of the parking lot at the Bay City Education Center as presented. Support by Chuck Varner.

Discussion

Roll Call Vote

Elaine Ableidinger, yes; Earl Corpe, yes; John Chappa, yes; Chuck Corwin, yes; Jenny David, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Dave Karschnick, yes; Becky Kwilinski, yes; Leo Marciniak, yes; John Morrison, yes; Sharon Priebe, yes; Patricia

Rondeau, yes; Richard Sangster, yes; Chuck Varner, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh, yes; Carol Wenzel, yes.

Yes 21, Nay 0 Motion carried.

Motion by Jean Garratt to approve the purchase of three school buses as part of the previously approved Head Start expansion grant budget. Support by Pat Rondeau.

Discussion

Roll Call Vote

Elaine Ableidinger, yes; Earl Corpe, yes; John Chappa, yes; Chuck Corwin, yes; Jenny David, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Dave Karschnick, yes; Becky Kwilinski, yes; Leo Marciniak, yes; John Morrison, yes; Sharon Priebe, yes; Patricia Rondeau, yes; Richard Sangster, yes; Chuck Varner, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh, yes; Carol Wenzel, yes.

Yes 21, Nay 0 Motion carried.

Motion by Jean Garratt to approve the purchase of vision screening equipment as part of the previously approved Head Start expansion grant budget. Support by Chuck Varner.

Discussion

Roll Call Vote

Elaine Ableidinger, yes; Earl Corpe, yes; John Chappa, yes; Chuck Corwin, yes; Jenny David, yes; Nick Florian, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Dave Karschnick, yes; Becky Kwilinski, yes; Leo Marciniak, yes; John Morrison, yes; Sharon Priebe, yes; Patricia Rondeau, yes; Richard Sangster, yes; Chuck Varner, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh, yes; Carol Wenzel, yes.

Yes 21, Nay 0 Motion carried.

Motion by Richard Sangster to receive and file the Strategic Plan update. Support by John Chappa. All ayes, Motion carried.

Early Childhood Services Committee – Jean Garratt

The Early Childhood Services Committee met jointly with the Program Planning and Evaluation Committee. All items discussed were approved under the Program Planning and Evaluation report.

Audit/Finance Committee – Ken Glasser

The committee met prior to the regular meeting to review and recommend for Board approval the American Express corporate credit card expenditures in the amount of \$1,239.23, the Head Start/Early Head Start purchasing card expenditures in the amount of \$33,113.02, and the Wex Fuel Card in the amount of \$5,597.50. The committee also reviewed and recommended for approval a Resolution to update bank signature cards to remove Accounting Director, Karen Kelsey who will be retiring in July.

Motion by Ken Glasser to approve the corporate American Express expenditures in the amount of \$1,239.23, the Head Start/Early Head Start purchasing card in the amount of \$33,113.02 and the Wex Fuel Card in the amount of \$5,597.50 as presented. Support by Leo Marciniak. All ayes, Motion carried.

Motion by Leo Marciniak to approve the Resolution to update the bank signature cards. Support by Richard Sangster. Nick Florian abstained from voting.

Roll Call Vote

Elaine Ableidinger, yes; Earl Corpe, yes; John Chappa, yes; Chuck Corwin, yes; Jenny David, yes; Nick Florian, abstained; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Dave Karschnick, yes; Becky Kwilinski, yes; Leo Marciniak, yes; John Morrison, yes; Sharon Priebe, yes; Patricia Rondeau, yes; Richard Sangster, yes; Chuck Varner, yes; Kathleen Vichunas, yes; Dave Wagner, yes; Rose Walsh, yes; Carol Wenzel, yes.

Yes 20, Nay 0, Abstained 1 Motion carried

Housing Development Ad-Hoc Committee – Ken Glasser

The Housing Development Ad-Hoc Committee will be doing a site visit of Clarecastle Senior Apartments in Clare on June 14, 2019.

Membership Committee – Lisa Salgat

No meeting. No report.

Personnel Committee – Pat Rondeau

No meeting. No Report.

OLD BUSINESS

No old business

NEW BUSINESS

No new business

There will be no board meeting in the month of July.

The August board meeting will be held at Eagle Ridge Golf Course in Glennie, MI on August 2, 2019.

Motion by Chuck Varner to adjourn the meeting at 2:00 p.m. Support by Dave Wagner. All ayes, Motion carried.

Date Prepared: June 7, 2019

Date Approved: _____

Board Secretary

Date



CHEBOYGAN COUNTY FAIR BOARD MEETING

Monday, June 3, 2019

6:30 PM

**Cheboygan County Fairgrounds
Fair Board Directors Building**

Call to order

President Ron Williams called the meeting to order at 6:30 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Beth Buhr, Derrick Dotski, Ron Fenlon, Keith Ginop, Matt Horrocks, Beau Johnson, Brenda Mushlock, Steve Sanford, Gary Spray, Zach Taylor, Ron Williams

Directors absent: Kelsey Kennedy (excused)

Approve agenda

Motion Matt Horrocks, support Steve Sanford to approve the agenda. Motion unanimously carried.

Public comment

Mike Newman questioned the flashing lights comment in the minutes. He will contact the road commission. Matt Horrocks suggested contacting Consumers Power. Dan O'Henley will get a Pedestrian Crossing sign. Matt Horrocks suggested LED flasher lights on top of cones (uses C batteries). Dan O'Henley noted that this must be approved by the city.

Approve minutes of May 6, 2019

Motion Beth Buhr, support Matt Horrocks to approve minutes with the correction of Brenda Mushlock not Amy Horrocks reporting on the Gaylord Fair clean up fee. Motion unanimously carried.

Treasurer's report

Motion Keith Ginop, support Brenda Mushlock to approve May's report. Motion unanimously carried.

Manager's report

Dan O'Henley reported the track is gone. We need to build a track. Also, the horse practice arena is under water 90% of the time. Dan recommended moving the arena and using different posts for the fencing. Dan suggested moving the arena towards the horse barn and horse tower, 40-50' from the horse barn. Dan also suggested installing windows on the back wall of the horse tower. Dan reported that he is hiring a new security company. This company is uniformed and uses retired police and DNR. The cost is with \$300-400 of the old company. Dan has a contract with them. Dan is renting two additional golf carts this year from Great Lakes Golf Carts. Dan is also getting bids from new companies to rent radios.

Dan stated that we need additional help in the grandstands with enforcing the no smoking rule. We need to clearly designate smoking areas. Dan also suggested posting "code of ethics" signs that would allow us to remove persons from fairgrounds. We also need more help with driver registrations.

Committee reports

Grandstand committee:

Grandstand committee and fair manager will get together. Derrick Dotski talked to Klings about cars for monster truck show (16-20 cars needed). Someone should also talk to Chad Lyons.

Advertising committee:

Marketing material is available. Yard signs must be back from the road and not in clear view areas at intersections.

Old business

Cement pad update: plan is to work around pad. Steve Sanford asked where this money is coming from. Dan O'Henley said the cost to remove the slab was estimated at \$5000. Motion Beth Buhr, support Matt Horrocks to leave slab in place until we exhaust all other possibilities for improving grandstand area before we pursue removing cement slab. Matt Horrocks said we need to use dirt to build up track and we need to modify handicap seating. Dan will rent loader and use the county maintenance budget. We need commissioner's approval. Cal Gouine suggested talking to Jeff Lawson about finding money to lease equipment. Motion unanimously approved. Dan O'Henley will contact Jeff Lawson.

Cement blocks: Keith Ginop ordered 40 blocks from Greg Gildner in November. Dan O'Henley will call cement plant.

Fairgrounds special project: Ron Williams reported that commissioners approved a line item for off fair events. Money is to go to wherever fair board and county agree upon. We need to come up with one goal/one long term project. Community input. Thermometer sign at gate to indicate progress in monies raised.

Fair Book: Digital book is out. The Cheboygan Tribune is also printing the Fair Book. All premiums have been doubled. Get that information out to the community.

Fair Office secretary: Rose is back in the office from 9 am – 5:30 pm Monday through Friday.

New business

Motion Brenda Mushlock, support Beth Buhr to allow fair manager to pursue moving practice horse arena closer to horse barn and horse tower, install additional windows in horse tower and make improvements at the horse arena with input from 4H and CCYLP. Motion unanimously carried.

Public comment

Leigh Ann Theunick from 4H reported 4H will have 13 horses, 13 rabbits, 1 poultry at the fair this year.

Eleven new youth have joined the small animal club. Three new families will be at fair.

Cloverbud Camp will take place Wednesday, Thursday, Friday of fair week from 9 am – 12 PM for ages 5-7. Focus will be on poultry.

Also pulling together a collaborative to utilize the fairgrounds campground throughout the year.

Matt Horrocks reported Cheboygan County Farm Bureau would like to purchase tickets for events for a customer appreciation event. Matt also reported that CCYLP livestock numbers are up.

Adjournment

Motion Brenda Mushlock, support Beth Buhr to adjourn. Motion unanimously carried.

Meeting adjourned at 7:52 PM.

Respectfully submitted,

Cheryl Heiny
Fair Board Secretary



CHEBOYGAN COUNTY FAIR BOARD MEETING

Monday, July 1, 2019

6:30 PM

**Cheboygan County Fairgrounds
Fair Board Directors Building**

Call to order

President Ron Williams called the meeting to order at 6:30 PM.

Pledge of Allegiance

Roll call

Directors present: Bubba Borowicz, John Brown Jr., Ron Fenlon, Keith Ginop, Matt Horrocks, Beau Johnson, Brenda Mushlock, Steve Sanford, Gary Spray, Zach Taylor, Ron Williams

Directors absent: Beth Buhr, Derrick Dotski, Kelsey Kennedy (excused)

Approve agenda

Motion Steve Sanford, support Gary Spray to approve the agenda. Motion unanimously carried.

Public comment

None

Approve minutes of June 3, 2019

Motion Matt Horrocks, support Brenda Mushlock to approve minutes. Motion unanimously carried.

Treasurer's report

Motion Gary Spray, support Matt Horrocks to approve June's report. Motion unanimously carried.

Manager's report

Dan is getting with Chief Jones regarding security for fair week. Annual dinner will be Sunday, August 4 at 6:30 pm with monthly meeting to follow.

Committee reports

Advertising committee: Marketing material is available.

Old business

Matt reported Farm Bureau committed to purchasing tickets for two nights (tractor pull/donkey races) up to \$1000 for members only.

Donkey races: only two teams have paid ~ CNB and McClaren

New business

Megan Fenlon: Fourth of July float ~ meet in the Quonset hut Tuesday, July 2 at 5 pm to decorate. Derrick Dotski will pull the float. Beau Johnson is donating hay bales. Need walkers to hand out pamphlets and candy. Meet at county building on Thursday, July 4 at 9:30 am.

Public comment

None

Adjournment

Motion Steve Sanford, support Ron Fenlon to adjourn. Motion unanimously carried.

Meeting adjourned at 6:40 PM.

Respectfully submitted,

Cheryl Heiny

Fair Board Secretary

MINUTES OF THE BOARD
June 20, 2019
North Country Community Mental Health
1420 Plaza Dr., Petoskey, MI 49770

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz,
Karla Sherman, Christian Marcus, Caroline Loper, Patty
Cox, Michael Newman, Paul Liss, Ed Ginop, Dennis
Priess, Robert Draves, Robert Boyd

BOARD MEMBERS ABSENT: David White, Ron Iseler, Louis Scholl

STAFF: Christine Gebhard, Amy Christie, Ann Friend, Lorraine
Manary

GUESTS: None in attendance

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

Motion to accept the consent agenda by Ms. Sherman, support by Ms. Loper;
MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee

The Finance Committee met today at 3:00 PM. Mr. Marcus noted that Richard Carpenter attended via Skype. Mr. Marcus reviewed the Statement of Cash on Deposit and bills through May 31, 2019, and the Interim Financial Statements through April 30, 2019, including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

Medicaid (including Autism) capitation payments received through April were \$24,395,586. Expenditures were \$24,959,183, resulting in an OVER expenditure of \$563,597. Healthy Michigan Plan capitation payments received through April were \$1,999,259. Expenditures were \$1,684,484, resulting in an UNDER expenditures of \$314,775. A net Medicaid OVER expenditure of \$248,822

State General Funds allotted to North Country for the period were \$1,156,330. General Funds expenditures were \$1,068,403 resulting in an UNDER expenditure of \$184,226, this includes one-time FY18 adjustments which impacted the balance Ms. Gebhard answered questions regarding the details.

Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed that the reports be placed on file for audit.

Mr. Marcus reviewed the budget amendment for FY19. This projection uses year-to-date actual through March 30, 2019, and adjustments for one-time expenditures or revenues and for the DHHS worker. . It projects an increase in Medicaid revenue of \$2,707,243 and an increase in expenditures of \$1,310,454 largely due to residential, autism, self-determination, and crisis residential.

A motion by Mr. Marcus to adopt FY 2019 Budget Amendment #1 dated 6/15/19, support by Ms. Loper; MOTION CARRIED.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW:

There were no action items without review.

PRESENTATION: Lean Process Improvement, Amy Christie, CQO

Ms. Christie gave a detailed overview of the LEAN process. She explained what LEAN Continuous improvement is and shared the 5 principles of LEAN:

1. Specify Value – what does the customer value
2. Map the Value Stream – identify and analyze the information flow
3. Improve the Flow – Maintain a continuous flow within a process
4. Implement Pull – Resources based on customer demand
5. Pursue Perfection – Uncover and remove waste, which will help uncover additional areas of waste and additional opportunities for improvement

Ms. Christie provided examples of each principle and reviewed the eight types of waste which can be uncovered during the process.

Ms. Christie gave an overview of Lean Leader training to date which included ten staff volunteering to participate in the five-month training, five sponsors trained and five LEAN projects underway. She showed the board the various tools used during projects including a Project Charter, Value Stream Maps, GAANT charts, the 5 Why's, and others. She stressed that to be successful this process needs support from the top, and that NCCMH is lucky to have this support from the Executive Team.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard referred to a few items from her written report: The Stepping up workgroup met on jail diversion. Charlevoix County is moving forward with a U.S. Department of Justice

Programs grant. This will be a \$300,000 grant for 2 years and the grant deadline has been extended to July 15. Ms. Gebhard also mentioned visiting the NCCMH county offices noting that Kalkaska County passed the Resolution to Remove Section 928 last night. This is the fourth county to pass the resolution joining Antrim, Charlevoix and Emmet in doing so. She will be presenting to Cheboygan and Otsego Counties in next few weeks..

NCCMH will be applying for a Michigan Practice Transformational Academy. This academy will train and coach teams of payers and providers to develop competencies needed to deliver value-based care, and to prepare for alternative payment arrangements. Summertree Residential Services has agreed to partner with us in this.

Ms. Gebhard distributed two additional documents at the meeting. A legislative update announcing that DHHS has delayed the 298 pilots until 10-1-2020. She stated that the magnitude of change during and following this pilot takes time to plan for appropriately and this delay provides that time. A list from CMHA on House and Senate Bills to Watch, noting of particular interest HB4051 which creates a MI CARES hotline and HB4057 which earmarks net revenues for SUD prevention and treatment programs.

Ms. Gebhard shared an update on the State FY2020 budget proposal. As it stands now, Senate & House budgets are quite similar. Autism services line item is cut in the Senate version. Healthy MI Plan Behavioral health line item provides for a hefty increase from FY19 to FY20, but this does not necessarily change our rates. We don't expect to know the rates for FY 20 until July.

CORRESPONDENCE, ARTICLES, AND INFORMATIONAL ITEMS

Ms. Gebhard shared a letter received from Wanda Averill, wife of former board member Gary Averill. Mr. Averill left the board due to health concerns. The couple moved to Florida where he later passed away. His wife Wanda found his NCCMH name badge which prompted her to send the letter with a few photos.

QUALITY IMPROVEMENT UPDATE

Amy Christie, Chief Quality Officer, presented the June 2019 QI Update.

North Country met 12 of 14 performance indicators in the second quarter FY19 (January 1, 2019 – March 31, 2019). NCCMH reports data for all funding sources to MDHHS quarterly, ninety days following the end of the quarter.

Indicators that did not meet their target included Inpatient Screening within 3 hours >95% and Seen within 7 days of Discharge >95%. Documentation showed that SED (children) inpatient screens beyond 3 hours were due to simultaneous screening requests. An early discharge date with a lapse in communication was the reason for one child not being seen within 7 days of inpatient hospitalization discharge. These learning opportunities continue to be at the forefront of clinic supervisor and office manager meetings.

NORTHERN MICHIGAN REGIONAL ENTITY

The draft minutes of May 22, 2019 the Northern MI Regional Entity board meeting were shared. Mr. Ginop and Ms. Sherman were in attendance along with Ms. Gebhard.

NMRE Board appointment: Mr. Ginop thanked Dennis Priess for the time he spent serving on the NMRE Board. Mr. Ginop appointed Christian Marcus to serve as the representative for NCCMH; Mr. Marcus accepted the appointment.

OLD BUSINESS

CFO Recruitment: Ms. Gebhard informed the board that she and Richard Carpenter have interviewed an individual who currently works for a CMH Board. . A second interview is scheduled for this coming Monday.

NEW BUSINESS

Disclosure of Ownership Attestation – this is a federal requirement every 3 years. Board members were asked to complete, sign and return these to be filed.

Naloxone Policy – A new policy to provide staff with training and tools to administer naloxone was presented and discussed. Naloxone is available free through the NMRE. Mr. Marcus shared that sheriff's departments are becoming concerned for individuals responding to an overdose with this drug saying that many waking after receiving the drug are often very aggressive and have been known to hurt the individual(s) helping them.

Motion to accept the consent agenda by Mr. Priess, support by Ms. Cox; MOTION CARRIED.

BOARD & STAFF COMMENTS - None

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:30 PM by Board Chair, Ed Ginop.


Edward Ginop, Board Chair

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT MEETING
10:00AM, MAY 6, 2019
GAYLORD CONFERENCE ROOM**

| | |
|-------------------------------|--|
| MEMBERS IN ATTENDANCE: | Carolyn Brummund (Alcona), Brenda Fournier (Alpena), Melissa Zelenak (Antrim), Linda Farrell (Benzie), Robert Draves (Charlevoix), John Wallace (Cheboygan), Sherry Powers (Crawford), Chuck Welch (Grand Traverse), Jay O'Farrell (Iosco), Richard Schmidt (Manistee), Dean Vivian (Missaukee), Roger Frye (Montmorency), Ron Quackenbush (Ogemaw), Larry Wilson (Oscoda), Duane Switalski (Otsego), Terry Larson (Presque Isle), Tim Muckenthaler (Roscommon), Gary Taylor (Wexford) |
| MEMBERS ABSENT: | Gwenne Allgaier (Leelanau), Terry Newton (Emmet) |
| STAFF IN ATTENDANCE: | Eric Kurtz, Sara Sircely, Deanna Yockey, Carol Balousek |
| PUBLIC IN ATTENDANCE: | Dr. Barbara Barnes, Chip Cieslinski, Dr. Lyn Conlon, Ken Kauffman, Diane Pelts, Trp. David Prichard, Misty Smith, Sharon Vreeland |

CALL TO ORDER

Let the record show that Mr. Frye called the meeting to order at 10:00am.

ROLL CALL

Let the record show that Gwenne Allgaier was absent with notice for the meeting on this date; Melissa Zelenak attended the meeting by phone; Terry Newton was unable to attend the meeting by phone due to unforeseen technical difficulties. All other SUD Oversight Board Members were in attendance.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The previous March minutes were included in the meeting materials sent on April 30th in draft form. Two typos were noted which will be corrected.

MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MARCH 4, 2019 AS CORRECTED; SECOND BY MELISSA ZELENAK. MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that no additions or changes were proposed to the agenda for the meeting on this date; two items under "PA2 Funds Use Requests" were moved to earlier on the Agenda.

MOTION MADE BY CHUCK WELCH TO APPROVE THE AGENDA FOR THE MAY 6, 2019 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

CORRESPONDENCE

Email correspondence received from Terry Newton announcing scholarship opportunities for the Michigan Association of Alcoholism and Drug Abuse Counselors Spring Conference on May 10th.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to the meeting agenda items; none were indicated.

INFORMATIONAL REQUESTS

Admissions

The admissions report though February 28, 2019 was included in the meeting materials. The data showed that males make up most of the individuals served at 61.22%, outpatient is the highest level of treatment at 57%, and alcohol is the most prevalent primary substance at 54.74% (opiates second at 18.32%).

Level of Service Report

It was noted that this report was brought back by request of the SUD Oversight Board in March. This item was included in the meeting materials, though a revised report was sent on May 3rd pursuant to feedback from Dean Vivian. The report showed dollar amounts for services by level of care and provider.

Linda Farrell asked where the number of admissions are found; Sara Sircely responded that the numbers are found on the "Admissions" report (previous Agenda item). It was noted that the number of admissions by provider was not supplied.

Rev. Wallace asked whether the problem at Sunrise Centre had improved; Eric Kurtz acknowledged that it has. NMRE will continue to monitor.

Finance

February 2019 Financial Report

The monthly Financial Report for February 2019 was included in the meeting materials.

- SUD Revenue was reported as \$5,788,968, total expenses were reported as \$6,038,476 for a net deficit of \$249,508.
- Total PA2 funds were reported as \$5,056,480 less a \$120,811 redirect to cover block grant, for a total ending balance of \$4,935,669.

Ron Quackenbush asked whether the projects approved in March were included in the liquor tax amounts. Deanna Yockey responded that they would be included only if the payments were released for to the provider agency.

PA2 Project Lists

The liquor tax project list by county was included in the meeting materials for informational purposes.

RECOMMENDATION ITEMS

Regional PA2 Initiatives – Allocation of Funds

Mr. Kurtz led a discussion prompted during the last Operations Committee (comprised of the NMRE CEO and the five Member CMHSP CEOs) meeting on April 23rd. Some overlap of efforts taken by the CMHSPs and efforts implemented with liquor tax funds was identified and discussed. The CMHSP Board CEOs requested that they be copied on correspondence related to liquor tax use in the counties they represent. The decision was made to include the CMHSP CEOs on the SUD Oversight Board packet mailing.

One concern raised by the CMHSP CEOs was brought before the NMRE Board in April. Historically all-region requests were divided equally by the 21 counties. A request was made to use per capita population as a means of dividing the costs. The NMRE Board returned the matter to the SUD Oversight Board for

discussion and recommendation. Mr. Vivian voiced that he is in favor of appropriating based on county census. Ms. Brummund suggested a 50% County Population/50% County State Equalized Value (SEV) allocation to not overburden more populous counties. Melissa Zelenak supported that idea. Terry Larson proposed factoring in the proportion of liquor tax revenue generated from the counties. After discussion it was determined that NMRE staff will develop a comparison of various ways to split the cost and share it with the SUD Oversight Board prior to the July meeting. Mr. Welch requested obtaining information about how this is handled from other PIHPs which Mr. Kurtz agreed to do. Mr. Kurtz provided some history regarding the formation of the NMRE and the role of the Operations Committee.

PA2 Funds Use Requests

1) CADCA Training Part 2 – All 21 Counties

Ms. Sircely reported that a training held last year on the Community Anti-Drug Coalitions of America, and evidence-based process (CADCA Model) used to form community coalitions. The initial training was held in FY18; the request made on this date is for Part 2, at a total 21-county cost of \$9,680. NMRE Prevention Coordinator Christie Pudvan, added that only those counties that send participants to the training will be billed. She added that she utilized information supplied by CADCA to create the budget amounts. One individual will be brought in to train up to 40 people. Clarification was made that the \$100 meal budget includes all present for the training; the \$200 hotel budget was used as an estimate. Mr. Vivian asked how much the Phase 1 training cost. Ms. Sircely responded the total cost was reported as \$8,001. Ms. Zelenak asked whether SUD Oversight Board members may attend, to which Ms. Sircely responded that they may.

MOTION MADE BY MELISSA ZELENAK TO APPROVE A REGIONAL LIQUOR TAX REQUEST IN THE AMOUNT NOT TO EXCEED NINE THOUSAND SIX HUNDRED EIGHTY DOLLARS (\$9,680.00) TO CONDUCT A TRAINING ON THE COMMUNITY-ANTI-DRUG COALITIONS OF AMERICA COMMUNITY PREVENTION COALITION MODEL; SECOND BY GARY TAYLOR. MOTION CARRIED.

2) MiPHY Incentives – All 21 Counties

Ms. Sircely reported that County Prevention Specialists have struggled to increase participation in the Michigan Profile for Healthy Youth (MiPHY) survey process. The survey is used to determine areas to target with prevention initiatives. Ms. Sircely distributed Survey Information from the 2017/2018 school year, which showed participation from 23 school districts. Clarification was made that 7th, 9th, and 11th graders are surveyed every other year. It was noted that some schools participated but were not published due to low numbers. A request for the guidelines for publishing was made and will be sent. SUD Board Members requested a list of school districts that didn't accept the invitation; this information will be obtained. The requested funding would be for the 2019/2020 school year.

MOTION MADE BY RON QUACKENBUSH TO TABLE THE DISCUSSION OF THE REGIONAL LIQUOR TAX REQUEST TO IMPROVE PARTICIPATION IN THE MICHIGAN PROFILE FOR HEALTHY USE SURVEY PENDING FURTHER INFORMATION; SECOND BY CHUCK WELCH.

Discussion: Richard Schmidt stressed the need to know what how much funding each county received in the 2017/2018 school year and what school districts participated.

Voting took place on Mr. Quackenbush's motion. MOTION CARRIED.

3) Hidden in Plain Sight (Amend) – Alcona, Alpena, Oscoda, Montmorency, Presque Isle

A request to amend a prior approved liquor tax request was received from Catholic Human Services. "Hidden in Plain Site" takes a trailer and mocks it up as a teen bedroom to alert parents and the community of suspicious and unsuspected drug use paraphernalia. The request was not for additional

funds but to alter the way the remaining \$3,350 will be spent. Split evenly, the amount requested would be \$670 per county. Bob Draves asked if there will be an opportunity to view the trailer; Ms. Sircely responded that it will circulate throughout the stated counties.

MOTION MADE BY BRENDA FOURNIER TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR ALCONA, ALPENA, OSCODA, MONTMORENCY, AND PRESQUE ISLE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF THREE THOUSAND THREE HUNDRED FIFTY DOLLARS (\$3,350.00) FOR THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.

- 4) Hidden in Plain Sight (Additional) – Benzie, Grand Traverse, Leelanau, Manistee, Wexford
A request was received from Catholic Human Services in the amount of \$10,485 for a second “Hidden in Plain Sight” project in additional counties to better cover the large geographical region. This project includes the “Hidden in Plain Sight” trailer as well as providing prevention material for the project and for the substance use goggles. Split evenly, the amount requested would be \$2,097.00 per county. Clarification was made that if the \$1000 licensing and insurance fee is not needed, it will be pulled out of the total amount.

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR BENZIE, GRAND TRAVERSE, LEELANAU, MANISTEE, AND WEXFORD COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF TEN THOUSAND FOUR HUNDRED EIGHTY-FIVE DOLLARS (\$10,485.00) TO IMPLEMENT THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY RON QUACKENBUSH. MOTION CARRIED.

- 5) Medication Assisted Treatment Clinic (Continuation) – Benzie, Manistee
A request for \$7,581.00 Benzie County and \$25,493.00 Manistee County liquor tax funds was received from Centra Wellness Network to continue to provide Medication Assisted Treatment (MAT) clinic services.

MOTION MADE BY RICHARD SCHMIDT TO APPROVE THE LIQUOR TAX REQUEST BY CENTRA WELLNESS NETWORK FOR SEVEN THOUSAND FIVE HUNDRED EIGHTY-ONE DOLLARS (\$7,581.00) FROM BENZIE COUNTY AND TWENTY-FIVE THOUSAND FOUR HUNDRED NINETY-THREE DOLLARS (\$25,493.00) FROM MANISTEE COUNTY TO CONTINUE THE PROVISION OF MEDICATION ASSISTED TREATMENT CLINIC SERVICES; SECOND BY JAY O’FARRELL.

Discussion: Mr. Vivian questioned the discrepancy between the cost of RN and Medical Assistant (PA) noted on the Benzie County budget and the cost for the same on the Manistee County budget. Mr. Kurtz responded it may have to do with the county census or the required staff credentials. A discussion took place regarding approving the fringe benefit packages submitted on liquor tax requests (varies from 10% to 53% on various liquor tax request budgets.) Mr. Draves requested that this discussion be placed on the July SUD Oversight Board meeting schedule, which will be done.

Voting took place on Mr. Schmidt’s motion. MOTION CARRIED.

- 6) Media Campaign – Antrim, Benzie, Grand Traverse, Kalkaska, Leelanau
A request for liquor tax funds was received from the Substance-Free Coalition of Northwest Michigan in the amount of \$150,000 to be split by the counties of Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau for a General public awareness campaign about prescription and illegal opiates. Ms. Sircely noted that measurable targets provided.

MOTION MADE BY MELISSA ZELENAK TO APPROVE THE REQUEST BY THE SUBSTANCE-FREE COALITION OF NORTHWEST MICHIGAN FOR ANTRIM, BENZIE, GRAND TRAVERSE, KALKASKA, AND LEELANAU COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF ONE HUNDRED FIFTY

THOUSAND DOLLARS (\$150,000.00) TO IMPLEMENT A GENERAL PUBLIC EDUCATIONAL AWARENESS CAMPAIGN; SECOND BY CHUCK WELCH. MOTION CARRIED.

7) Jail Services – All 21 Counties

A liquor tax request was submitted to fund substance use disorder services in the region’s jails. Specifics would be unique to each county. The implementation of State Opioid Response (SOR) grant projects identified the need for jail services throughout the region. A top priority of the project would be to ensure individuals are connected to services upon release. Mr. Larson voiced that each county has its own jail (other than Oscoda) and many are over capacity. He asked how this would be handled financially and for follow-up if/when individuals are transferred. Ms. Sircely responded that, for follow-up, the case management piece would play a role to get the individual connected in the community in which he/she is released. Mr. Kurtz clarified that, rather than an “all 21 counties” request, this is really for “all counties interested,” with no funds requested from the remaining counties. He added that various counties have expressed this need, though movement forward is still in the preliminary stages.

Jay O’Farrell turned the floor over to Diane Pelts, AuSable Valley CMH CEO, who spoke about this issue. She emphasized the need for good communication between the NMRE, the SUD Oversight Board, and the CMHSPs to avoid duplication of efforts. AuSable Valley staff was unaware of this request and was finishing an application for submission to hire someone to be placed in the jail to do exactly this. Funds must be used in the best way possible to affect positive outcomes. It was noted that some CMHSPs have utilized a jail liaison with considerable success.

MOTION MADE BY JAY O’FARRELL TO TABLE FURTHER DISCUSSION OF THE LIQUOR TAX REQUEST FOR JAIL SERVICES IN THE TWENTY-ONE COUNTY REGION UNTIL THE NEXT NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT MEETING ON JULY 1, 2019; SECOND BY DUANE SWITALSKI. MOTION CARRIED.

8) Project ASSERT/SBIRT – Alpena, Charlevoix, Grand Traverse, Otsego, Wexford

A liquor tax request was submitted to expand the project currently underway in Emmet and Ogemaw Counties to Alpena, Charlevoix, Grand Traverse, Otsego, and Wexford Counties. Project ASSERT is a program that places Peer Recovery Coaches in regional emergency departments to work with individuals with substance use issues using the Screening – Brief Intervention – Referral to Treatment (SBIRT) model. This project began with funding from State Targeted Response (STR) grants; the funding requested will be used to expand the project to the stated counties.

MOTION MADE BY GARY TAYLOR TO APPROVE THE USE OF LIQUOR TAX DOLLARS FROM ALPENA, CHARLEVOIX, GRAND TRAVERSE, OTSEGO COUNTIES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00) PER COUNTY TO EXPAND PROJECT ASSERT TO THE STATED COUNTIES; SECOND BY; SECOND BY CHUCK WELCH. MOTION CARRIED.

9) Recovery Residences – Charlevoix, Grand Traverse

A liquor tax request was submitted to provide room and board payment to individuals in Recovery Residences in Charlevoix and Grand Traverse Counties. Funding was previously attained from the State Opioid Response (SOR) grants. It was noted that the requested funding was based on every bed being filled at 100% capacity.

MOTION MADE BY CHUCK WELCH TO APPROVE THE USE OF CHARLEVOIX COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF ONE HUNDRED TWENTY-TWO THOUSAND SIX HUNDRED FORTY DOLLARS (\$122,640.00) AND GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF

TWO HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED DOLLARS (\$262,800.00) FOR ROOM AND BOARD FEES IN RECOVERY RESIDENCES; SECOND BY BRENDA FOURNIER. MOTION CARRIED.

10) Wellspring Healthcare Foundation – Grand Traverse, Wexford, Missaukee

A request was received from Wellspring Healthcare Foundation (WHF) for \$174,310 Grand Traverse County liquor tax funds, \$34,845 Missaukee County liquor tax funds, and \$60,225 Wexford County liquor tax funds to promote the WHF by: 1) hiring a full time Administrative Coordinator for two years (2019-2021); 2) hiring a part-time Nurse practitioner to develop and sustain physical health services for individuals and families receiving services from Well-Spring Psychiatry. Dr. Lyn Conlon and Dr. Barbara Barnes were in attendance to provide an overview of their program and ask.

Mr. Kurtz explained the prescriptive nature of PA2 funds. It was noted that the WHF is a very beneficial project but does not align with liquor tax use requirements. The NMRE would like to look more deeply into this program and determine whether there is a way help.

MOTION MADE BY TERRY LARSON TO DENY THE LIQUOR TAX REQUEST FROM THE WELLSRING HEALTHCARE FOUNDATION BUT TO CHARGE THE NMRE TO WORK WITH WELLSRING STAFF TO IDENTIFY WAYS IN WHICH IT CAN PROVIDE SUPPORT; SECOND BY BOB DRAVES. MOTION CARRIED.

PRESENTATION

NMRE Substance Use Disorder Grants

Ms. Sircely prepared a presentation and update on the many substance use disorder grants obtained by the NMRE. A handout was distributed to SUD Oversight Board Members, but the presentation did not take place in the essence of time. This will be rescheduled for the July meeting.

PUBLIC COMMENT

Let the record show that Mr. Frye called for any public comment during the meeting on this date; none were made.

NEXT MEETING

The next meeting of the Northern Michigan Regional Substance Use Disorder Oversight Board meeting is scheduled for 10:00AM on July 1st in the NMRE Board Room in Gaylord.

MOTION MADE BY JAY O'FARRELL TO ADJOURN THE MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MAY 6, 2019; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

ADJOURN

Let the record show that Mr. Frye adjourned the meeting at 12:07pm.

PERIOD ENDING 06/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | END BALANCE 12/31/2018 | YTD BALANCE 06/30/2018 | 2019 | | YTD BALANCE 06/30/2019 | ACTIVITY FOR | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 06/30/2019 | DIFF 06/30/2018 |
|---------------------------|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|---------------------------|-------------------|----------------------|----------------|---------------------------|--------------------|
| | | | | ORIGINAL BUDGET | 2019 AMENDED BUDGET | | MONTH 06/30/19 | | | | |
| Fund 101 - GENERAL COUNTY | | | | | | | | | | | |
| Revenues | | | | | | | | | | | |
| 101-400-401.00 | CURRENT TAX | 8,141,454.58 | 465,791.95 | 8,223,681.00 | 8,223,681.00 | 442,105.42 | 2,080.91 | 7,781,575.58 | 5.38 | | (23,686.53) |
| 101-400-401.02 | CONTRIBUTION FROM RESTRICTED F | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-401.03 | CURRENT TAX INTEREST | 31,860.64 | 31,860.64 | 35,760.00 | 35,760.00 | 29,861.06 | 0.00 | 5,898.94 | 83.50 | | (1,999.58) |
| 101-400-401.05 | PROBATE BOND FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-404.00 | CONVENTION & TOURISM TAX | 69,788.46 | 15,223.00 | 70,000.00 | 70,000.00 | 19,542.50 | 0.00 | 50,457.50 | 27.92 | | 4,319.50 |
| 101-400-417.00 | UNPAID PERSONAL PROPERTY TAX | 3,219.29 | 2,791.99 | 5,254.00 | 5,254.00 | 118.69 | 0.00 | 5,135.31 | 2.26 | | (2,673.30) |
| 101-400-424.00 | COMMERCIAL FOREST RESERVE | 188.72 | 0.00 | 165.00 | 165.00 | 0.00 | 0.00 | 165.00 | 0.00 | | 0.00 |
| 101-400-425.00 | SWAMP TAX REFUND | 365,880.67 | 0.00 | 357,289.00 | 357,289.00 | 0.00 | 0.00 | 357,289.00 | 0.00 | | 0.00 |
| 101-400-428.06 | OVERSIGHT FEE/COUNTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-441.00 | LOCAL COMMUNITY STABILIZATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-452.00 | LICENSES & PERMITS-BUSINESS | 873.00 | 490.00 | 1,100.00 | 1,100.00 | 328.50 | 5.00 | 771.50 | 29.86 | | (161.50) |
| 101-400-476.00 | SOIL SEDIMENTATION | 17,405.00 | 6,985.00 | 12,650.00 | 12,650.00 | 5,965.00 | 1,655.00 | 6,685.00 | 47.15 | | (1,020.00) |
| 101-400-477.00 | LIC & PERMITS-NON-BUSINESS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-478.00 | DOG LICENSES | 1,535.00 | 1,235.00 | 1,300.00 | 1,300.00 | 1,485.00 | 105.00 | (185.00) | 114.23 | | 250.00 |
| 101-400-478.01 | CO MARRIAGE LIC FEE | 1,375.00 | 615.00 | 1,600.00 | 1,600.00 | 225.00 | 80.00 | 1,375.00 | 14.06 | | (390.00) |
| 101-400-479.01 | ZONING PERMITS | 28,595.93 | 14,497.59 | 28,000.00 | 28,000.00 | 10,490.14 | 1,918.88 | 17,509.86 | 37.46 | | (4,007.45) |
| 101-400-479.02 | SP ZONING MTG | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-501.01 | BULLETPROOF VEST PARTNERSHIP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-501.03 | ENFORCEMENT ZONE GRANT | 8,002.00 | 4,107.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | (4,107.00) |
| 101-400-502.01 | JAIL TECH UPGRADE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-507.00 | CO-OP REIMB-PROS ATTY/ADC | 63,705.80 | 24,464.46 | 66,446.00 | 66,446.00 | 32,181.76 | 5,181.90 | 34,264.24 | 48.43 | | 7,717.30 |
| 101-400-507.01 | PROS ATTY VICTIMS RIGHTS | 53,834.58 | 26,702.81 | 60,615.00 | 60,328.74 | 27,256.89 | 14,702.43 | 33,071.85 | 45.18 | | 554.08 |
| 101-400-507.02 | WELFARE FRAUD | 337.50 | 337.50 | 500.00 | 500.00 | 1,271.25 | 0.00 | (771.25) | 254.25 | | 933.75 |
| 101-400-507.03 | CSPA STATE SUPPL PYT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-508.00 | WOMEN'S RESOURCE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-510.00 | STONEGARDEN GRANT | 27,969.68 | 18,645.71 | 50,000.00 | 50,000.00 | 29,044.23 | 4,155.66 | 20,955.77 | 58.09 | | 10,398.52 |
| 101-400-512.00 | U.S. DEPARTMENT OF JUSTICE GRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-513.00 | US DEPT OF AGRICULTURE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-514.01 | MARINE SAFETY EQUIPMENT - FEDE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-527.00 | BRYNE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-532.00 | CONSTRUCTION CODE ADMIN | 46,729.00 | 0.00 | 53,568.00 | 53,568.00 | 0.00 | 0.00 | 53,568.00 | 0.00 | | 0.00 |
| 101-400-533.00 | HOUSING ADMIN | 3,066.58 | 0.00 | 5,400.00 | 5,400.00 | 0.00 | 0.00 | 5,400.00 | 0.00 | | 0.00 |
| 101-400-535.00 | JUVENILE ACCOUNTABILITY GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-540.00 | COURT EQUITY FUND | 120,133.00 | 40,988.00 | 112,585.00 | 112,585.00 | 67,719.23 | 25,686.23 | 44,865.77 | 60.15 | | 26,731.23 |
| 101-400-541.00 | PROBATE JUDGES' SALARY | 109,973.34 | 74,875.31 | 102,745.00 | 102,745.00 | 51,380.81 | 0.00 | 51,364.19 | 50.01 | | (23,494.50) |
| 101-400-541.01 | PROBATE STAND/PAYMT | 45,724.00 | 34,293.00 | 45,724.00 | 45,724.00 | 34,293.00 | 11,431.00 | 11,431.00 | 75.00 | | 0.00 |
| 101-400-541.02 | CIRCUIT STAND/PAYMT | 45,724.00 | 34,293.00 | 45,724.00 | 45,724.00 | 33,080.60 | 11,431.00 | 12,643.40 | 72.35 | | (1,212.40) |
| 101-400-541.03 | DISTRICT STAND/PAYMT | 36,579.20 | 27,434.40 | 36,579.00 | 36,579.00 | 27,434.40 | 9,144.80 | 9,144.60 | 75.00 | | 0.00 |
| 101-400-542.00 | ORV ENFORCEMENT GRANT | 14,795.53 | 0.00 | 18,000.00 | 18,000.00 | 0.00 | 0.00 | 18,000.00 | 0.00 | | 0.00 |
| 101-400-543.00 | SECONDARY RD PATROL/GRANT | 45,806.69 | 26,112.07 | 42,225.00 | 42,225.00 | 33,790.38 | 14,522.48 | 8,434.62 | 80.02 | | 7,678.31 |
| 101-400-543.04 | M.M.R.M.A GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-544.00 | MARINE SAFETY PROGRAM | 46,900.00 | 0.00 | 49,700.00 | 49,700.00 | 0.00 | 0.00 | 49,700.00 | 0.00 | | 0.00 |
| 101-400-544.01 | SNO-MOBILE SAFETY/PROGRAM | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 | 4,385.06 | 4,385.06 | 1,614.94 | 73.08 | | (1,614.94) |
| 101-400-545.01 | CASEFLOW ASSIST GRANT/DIST | 8,536.58 | 8,536.58 | 10,000.00 | 10,000.00 | 7,528.79 | 0.00 | 2,471.21 | 75.29 | | (1,007.79) |
| 101-400-545.02 | CASEFLOW ASST GRANT/CIR CT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-554.00 | STATE GRANT | 13,426.98 | 785.85 | 0.00 | 6,113.00 | 0.00 | 0.00 | 6,113.00 | 0.00 | | (785.85) |
| 101-400-560.00 | COUNTY JUVENILE OFFICER GRANT | 27,317.04 | 13,658.52 | 27,317.00 | 27,317.00 | 13,658.52 | 6,829.26 | 13,658.48 | 50.00 | | 0.00 |
| 101-400-569.05 | L.E.P.C. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-570.00 | CIGARETTE TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-572.00 | STATE GRANT - MSHDA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 101-400-573.00 | LOCAL COMMUNITY STABILIZATION | 28,663.45 | 2,954.41 | 7,840.00 | 7,840.00 | 7,839.77 | 0.00 | 0.23 | 100.00 | | 4,885.36 |
| 101-400-574.00 | STATE REVENUE SHARING | 462,591.07 | 346,945.00 | 465,270.00 | 465,270.00 | 349,175.00 | 69,835.00 | 116,095.00 | 75.05 | | 2,230.00 |
| 101-400-574.01 | REVENUE SHARING - COUNTY INCEN | 112,846.64 | 94,040.00 | 112,847.00 | 112,847.00 | 94,040.00 | 18,808.00 | 18,807.00 | 83.33 | | 0.00 |

PERIOD ENDING 06/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | END BALANCE 12/31/2018 | YTD BALANCE 06/30/2018 | 2019 | | YTD BALANCE 06/30/2019 | ACTIVITY FOR MONTH 06/30/19 | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 06/30/2019 | DIFF 06/30/2018 |
|---------------------------|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|--------------------|
| | | | | ORIGINAL BUDGET | 2019 AMENDED BUDGET | | | | | | |
| Fund 101 - GENERAL COUNTY | | | | | | | | | | | |
| Revenues | | | | | | | | | | | |
| 101-400-575.00 | TWP LIQUOR LICENSE | 770.00 | 0.00 | 770.00 | 770.00 | 0.00 | 0.00 | 770.00 | 0.00 | 0.00 | 0.00 |
| 101-400-580.01 | CONTRIB FROM OTHER UNITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-400-581.00 | REV FROM OTHER COUNTIES | 58,041.35 | 29,036.60 | 61,759.00 | 61,759.00 | 31,048.03 | 4,757.81 | 30,710.97 | 50.27 | 2,011.43 | |
| 101-400-582.00 | SHERIFF LOCAL GRANTS | 2,300.00 | 1,900.00 | 1,800.00 | 3,250.00 | 1,450.00 | 0.00 | 1,800.00 | 44.62 | (450.00) | |
| 101-400-583.00 | LOCAL GRANTS | 400.00 | 257.29 | 400.00 | 400.00 | 400.00 | 400.00 | 0.00 | 100.00 | 142.71 | |
| 101-400-601.00 | CIR CRT COSTS | 51,360.58 | 25,303.59 | 50,000.00 | 50,000.00 | 25,310.74 | 3,646.22 | 24,689.26 | 50.62 | 7.15 | |
| 101-400-601.01 | ATTY FEE REIMB/CIRCUIT | 30,548.81 | 17,362.99 | 31,000.00 | 31,000.00 | 18,398.99 | 2,456.01 | 12,601.01 | 59.35 | 1,036.00 | |
| 101-400-601.10 | CIR CT GARNISHMENT | 540.00 | 60.00 | 550.00 | 550.00 | 60.00 | 0.00 | 490.00 | 10.91 | 0.00 | |
| 101-400-602.00 | CONTEMPT OF COURT FEE PROBATE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-603.00 | DISTRICT CRT COSTS | 384,182.60 | 185,809.93 | 390,000.00 | 390,000.00 | 166,201.85 | 27,514.80 | 223,798.15 | 42.62 | (19,608.08) | |
| 101-400-603.01 | PROBATE CRT COSTS | 635.00 | 420.00 | 1,000.00 | 1,000.00 | 450.00 | 0.00 | 550.00 | 45.00 | 30.00 | |
| 101-400-603.11 | SMOKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-607.02 | CTY GENERAL FILING FEE | 5,103.00 | 2,542.00 | 5,250.00 | 5,250.00 | 2,599.00 | 496.00 | 2,651.00 | 49.50 | 57.00 | |
| 101-400-607.03 | LATE FEE PRISONER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-607.04 | CHARGE FOR SERVICE | 171,143.83 | 22,850.14 | 117,000.00 | 117,000.00 | 19,696.82 | 6,417.19 | 97,303.18 | 16.83 | (3,153.32) | |
| 101-400-607.14 | CHARGE FOR SERVICE - COURT SPE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-608.01 | MOTION FEE COUNTY | 1,905.00 | 905.00 | 3,000.00 | 3,000.00 | 1,050.00 | 190.00 | 1,950.00 | 35.00 | 145.00 | |
| 101-400-608.02 | COUNTY APPEAL FEE | 112.00 | 87.00 | 200.00 | 200.00 | 31.00 | 0.00 | 169.00 | 15.50 | (56.00) | |
| 101-400-610.00 | JURY FEE CIR CT | 1,355.00 | 495.00 | 1,600.00 | 1,600.00 | 400.00 | 0.00 | 1,200.00 | 25.00 | (95.00) | |
| 101-400-612.00 | TUSCARORA TWP ORDINANCE FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-612.01 | GIS | 2,706.10 | 906.10 | 1,400.00 | 1,400.00 | 115.00 | 0.00 | 1,285.00 | 8.21 | (791.10) | |
| 101-400-613.00 | DIST CRT/CIVIL FEES | 55,874.25 | 17,208.75 | 45,000.00 | 45,000.00 | 19,558.50 | 3,135.00 | 25,441.50 | 43.46 | 2,349.75 | |
| 101-400-613.10 | COUNTY REMONUMENTATION | 349.44 | 155.82 | 300.00 | 300.00 | 160.50 | 28.08 | 139.50 | 53.50 | 4.68 | |
| 101-400-614.00 | VIOLATION CLEARANCE RECORD | 3,112.00 | 1,468.33 | 3,000.00 | 3,000.00 | 1,500.00 | 195.00 | 1,500.00 | 50.00 | 31.67 | |
| 101-400-615.00 | DIST CRT/BOND COSTS & FEES | 2,290.00 | 1,200.00 | 5,000.00 | 5,000.00 | 930.00 | 40.00 | 4,070.00 | 18.60 | (270.00) | |
| 101-400-617.00 | PROBATE CRT - FEES | 10.00 | 10.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (10.00) | |
| 101-400-617.01 | CERTIFIED FEES | 1,159.00 | 632.00 | 1,400.00 | 1,400.00 | 528.00 | 109.00 | 872.00 | 37.71 | (104.00) | |
| 101-400-617.02 | MARRIAGE CEREMONIES | 80.00 | 40.00 | 100.00 | 100.00 | 8.00 | 4.00 | 92.00 | 8.00 | (32.00) | |
| 101-400-617.03 | JURY FEE DEMAND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-617.06 | WILLS/SAFE KEEPING | 200.00 | 125.00 | 200.00 | 200.00 | 150.00 | 25.00 | 50.00 | 75.00 | 25.00 | |
| 101-400-617.07 | INVENTORY FEE | 8,617.62 | 3,989.30 | 6,700.00 | 6,700.00 | 7,248.17 | 1,138.14 | (548.17) | 108.18 | 3,258.87 | |
| 101-400-617.08 | PROBATE CRT/DEPOSIT BOXES | 10.00 | 10.00 | 20.00 | 20.00 | 20.00 | 0.00 | 0.00 | 100.00 | 10.00 | |
| 101-400-617.10 | PROBATE CRT-MOT/PET/ACCT/OB | 1,320.00 | 550.00 | 1,400.00 | 1,400.00 | 1,140.00 | 260.00 | 260.00 | 81.43 | 590.00 | |
| 101-400-618.00 | CO TREAS-CURRENT SERVICES | 1,852.50 | 1,843.50 | 2,500.00 | 2,500.00 | 1,532.50 | 0.00 | 967.50 | 61.30 | (311.00) | |
| 101-400-618.01 | VETERAN'S FEES - ID CARDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-618.02 | REGISTER OF DEEDS TAX CERTIFIC | 6,345.00 | 2,720.00 | 4,800.00 | 4,800.00 | 2,750.00 | 565.00 | 2,050.00 | 57.29 | 30.00 | |
| 101-400-619.00 | CO CLERK/CURRENT SERVICES | 22,189.00 | 11,313.00 | 21,500.00 | 21,500.00 | 11,977.00 | 2,048.00 | 9,523.00 | 55.71 | 664.00 | |
| 101-400-619.01 | PASSPORT FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-400-619.02 | CREMATION FEE | 1,350.00 | 670.00 | 1,000.00 | 1,000.00 | 680.00 | 120.00 | 320.00 | 68.00 | 10.00 | |
| 101-400-619.03 | SUBPOENA FEE | 0.00 | 0.00 | 0.00 | 0.00 | 15.00 | 0.00 | (15.00) | 100.00 | 15.00 | |
| 101-400-619.04 | CRIME VICTIM ADMIN FEES | 1,543.31 | 692.19 | 1,700.00 | 1,700.00 | 768.24 | 85.88 | 931.76 | 45.19 | 76.05 | |
| 101-400-619.05 | STATE FORENSIC ADMIN FEE | 33.69 | 4.26 | 0.00 | 0.00 | 6.20 | 0.00 | (6.20) | 100.00 | 1.94 | |
| 101-400-619.06 | NOTARY FEES | 488.00 | 224.00 | 300.00 | 300.00 | 184.00 | 8.00 | 116.00 | 61.33 | (40.00) | |
| 101-400-620.00 | REGISTER OF DEEDS FEES | 324,999.82 | 144,198.95 | 250,000.00 | 250,000.00 | 148,178.23 | 25,169.45 | 101,821.77 | 59.27 | 3,979.28 | |
| 101-400-622.00 | C.C.F. COLLECTION FEE | 2,630.10 | 1,698.36 | 2,400.00 | 2,400.00 | 956.62 | 96.39 | 1,443.38 | 39.86 | (741.74) | |
| 101-400-622.01 | 25% ATTY FEES REIMB | 425.75 | 282.50 | 500.00 | 500.00 | 243.69 | 10.00 | 256.31 | 48.74 | (38.81) | |
| 101-400-622.02 | ATTY FEE REIMB/PROBATE | 1,277.25 | 847.50 | 1,200.00 | 1,200.00 | 1,071.06 | 30.00 | 128.94 | 89.26 | 223.56 | |
| 101-400-625.00 | DNA COLLECTION | 430.20 | 226.20 | 100.00 | 100.00 | 300.73 | 48.23 | (200.73) | 300.73 | 74.53 | |
| 101-400-625.01 | SEX OFFENDER REGISTRATION | 3,220.00 | 2,560.00 | 3,300.00 | 3,300.00 | 2,160.00 | 120.00 | 1,140.00 | 65.45 | (400.00) | |
| 101-400-625.25 | DNA COLLECTION - SHERIFF | 1,075.50 | 565.50 | 400.00 | 400.00 | 751.81 | 120.56 | (351.81) | 187.95 | 186.31 | |
| 101-400-625.36 | DNA COLLECTION - DISTRICT COUR | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 | |
| 101-400-628.02 | BOAT LIVERY INSPECTIONS | 12.00 | 12.00 | 50.00 | 50.00 | 36.00 | 12.00 | 14.00 | 72.00 | 24.00 | |
| 101-400-628.03 | PRISONER BOARD | 41,150.02 | 15,113.39 | 45,000.00 | 45,000.00 | 16,729.06 | 2,850.65 | 28,270.94 | 37.18 | 1,615.67 | |

PERIOD ENDING 06/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | END BALANCE 12/31/2018 | YTD BALANCE 06/30/2018 | 2019 | | YTD BALANCE 06/30/2019 | ACTIVITY FOR | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 06/30/2019 | DIFF 06/30/2018 |
|---------------------------|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|---------------------------|-------------------|----------------------|----------------|---------------------------|--------------------|
| | | | | ORIGINAL BUDGET | 2019 AMENDED BUDGET | | MONTH 06/30/19 | | | | |
| Fund 101 - GENERAL COUNTY | | | | | | | | | | | |
| Revenues | | | | | | | | | | | |
| 101-400-683.00 | RETURNED CHECK FEES | 318.77 | 219.29 | 200.00 | 200.00 | 125.00 | 50.00 | 75.00 | 62.50 | | (94.29) |
| 101-400-686.00 | P/A LEGAL/ABUSED & NEG CHLD | 47,859.37 | 19,893.59 | 48,000.00 | 48,000.00 | 12,585.57 | 1,844.06 | 35,414.43 | 26.22 | | (7,308.02) |
| 101-400-687.00 | WAGE REIMBURSEMENT | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 | | 0.00 |
| 101-400-687.06 | SHERIFF WAGE REIMB/INTERNAL TR | 9,618.90 | 4,611.31 | 11,000.00 | 11,000.00 | 4,049.20 | 1,855.15 | 6,950.80 | 36.81 | | (562.11) |
| 101-400-688.00 | REFUNDS - GENERAL | 8,949.06 | 4,655.33 | 2,000.00 | 2,000.00 | 1,546.04 | 183.64 | 453.96 | 77.30 | | (3,109.29) |
| 101-400-688.01 | MOVEABLE ITEMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.75 | 0.00 | 0.00 | | 0.00 |
| 101-400-688.02 | ZONING BOOKS | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 | | 50.00 |
| 101-400-688.06 | SHERIFF WAGE REIMB | 18,744.59 | 0.00 | 500.00 | 500.00 | 285.71 | 0.00 | 214.29 | 57.14 | | 285.71 |
| 101-400-688.08 | INMATE TELEPHONE | 12,416.05 | 5,428.16 | 15,000.00 | 15,000.00 | 6,410.28 | 1,125.92 | 8,589.72 | 42.74 | | 982.12 |
| 101-400-688.09 | NON-REIMBURSABLE/REIMB | 325.69 | 153.19 | 500.00 | 500.00 | 78.75 | 0.00 | 421.25 | 15.75 | | (74.44) |
| 101-400-688.11 | M.A.P.S. | 8,047.60 | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | | 0.00 |
| 101-400-688.15 | SHERIFF PBT'S | 109.00 | 59.00 | 100.00 | 100.00 | 75.00 | 0.00 | 25.00 | 75.00 | | 16.00 |
| 101-400-688.17 | POSTAGE REIMBURSEMENTS | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | | 0.00 |
| 101-400-688.19 | SHERIFF DRUG SCREENS | 684.50 | 440.50 | 600.00 | 600.00 | 306.00 | 81.00 | 294.00 | 51.00 | | (134.50) |
| 101-400-690.00 | INS & SURETY PREMIUM REFUND | 76,739.00 | 0.00 | 50,000.00 | 50,000.00 | 2,616.00 | 0.00 | 47,384.00 | 5.23 | | 2,616.00 |
| 101-400-695.00 | CASH OVER/SHORT | 30.46 | 20.10 | 0.00 | 0.00 | 30.00 | 0.00 | (30.00) | 100.00 | | 9.90 |
| 101-400-696.00 | INSURANCE PROCEEDS | 12,350.00 | 3,800.00 | 0.00 | 0.00 | 350.00 | 0.00 | (350.00) | 100.00 | | (3,450.00) |
| 101-400-698.00 | MISC | 861.69 | 361.96 | 0.00 | 0.00 | 419.60 | 228.35 | (419.60) | 100.00 | | 57.64 |
| 101-400-699.00 | FUND EQUITY | 0.00 | 0.00 | 1,276,929.00 | 1,343,912.00 | 0.00 | 0.00 | 1,343,912.00 | 0.00 | | 0.00 |
| 101-400-699.99 | TRANSFER IN | 3,067,800.47 | 0.00 | 822,954.00 | 822,954.00 | 0.00 | 0.00 | 822,954.00 | 0.00 | | 0.00 |
| TOTAL REVENUES | | 14,872,886.14 | 2,008,903.35 | 13,645,042.00 | 13,730,301.74 | 1,976,489.56 | 315,049.76 | 11,753,812.18 | 14.40 | | (32,413.79) |
| Expenditures | | | | | | | | | | | |
| 101 | COMMISSIONERS | 132,912.48 | 64,921.00 | 157,185.00 | 157,185.00 | 56,850.53 | 9,944.80 | 100,334.47 | 36.17 | | (8,070.47) |
| 131 | CIRCUIT COURT | 292,974.10 | 137,344.68 | 340,234.00 | 340,328.00 | 154,352.61 | 23,725.42 | 185,975.39 | 45.35 | | 17,007.93 |
| 136 | DISTRICT COURT | 626,787.22 | 299,219.75 | 637,840.00 | 637,966.00 | 296,963.24 | 47,333.79 | 341,002.76 | 46.55 | | (2,256.51) |
| 139 | VICTIM'S RIGHTS | 67,696.92 | 32,570.29 | 76,968.00 | 77,114.74 | 34,303.92 | 6,144.61 | 42,810.82 | 44.48 | | 1,733.63 |
| 145 | JURY BOARD | 5,274.54 | 4,249.20 | 10,810.00 | 10,810.00 | 4,991.61 | 866.65 | 5,818.39 | 46.18 | | 742.41 |
| 148 | PROBATE COURT | 607,042.95 | 295,378.26 | 631,441.00 | 631,927.00 | 316,755.77 | 56,157.93 | 315,171.23 | 50.13 | | 21,377.51 |
| 191 | ELECTIONS | 31,091.61 | 1,969.37 | 20,876.00 | 20,876.00 | 399.35 | 0.00 | 20,476.65 | 1.91 | | (1,570.02) |
| 202 | FINANCE DEPARTMENT | 282,783.59 | 138,706.00 | 283,873.00 | 283,996.00 | 137,606.14 | 22,266.59 | 146,389.86 | 48.45 | | (1,099.86) |
| 212 | ADMINISTRATIVE OFFICE | 225,137.32 | 107,619.44 | 240,659.00 | 240,709.00 | 110,505.42 | 17,492.11 | 130,203.58 | 45.91 | | 2,885.98 |
| 215 | CLERK/REGISTER | 452,483.82 | 216,988.90 | 471,681.00 | 471,866.00 | 225,005.43 | 35,588.54 | 246,860.57 | 47.68 | | 8,016.53 |
| 225 | EQUALIZATION | 205,250.18 | 100,376.91 | 231,380.00 | 231,380.00 | 102,491.96 | 20,262.94 | 128,888.04 | 44.30 | | 2,115.05 |
| 228 | INFORMATION SYSTEMS | 320,467.49 | 179,987.38 | 388,985.00 | 388,985.00 | 217,294.41 | 17,267.95 | 171,690.59 | 55.86 | | 37,307.03 |
| 229 | PROSECUTING ATTORNEY | 614,691.81 | 302,137.87 | 654,957.00 | 663,775.00 | 274,903.26 | 46,392.20 | 388,871.74 | 41.42 | | (27,234.61) |
| 243 | GIS | 69,369.62 | 32,582.19 | 72,695.00 | 72,695.00 | 33,278.52 | 5,328.26 | 39,416.48 | 45.78 | | 696.33 |
| 253 | COUNTY TREASURER | 310,405.66 | 138,912.25 | 347,102.00 | 347,102.00 | 149,896.17 | 23,763.49 | 197,205.83 | 43.19 | | 10,983.92 |
| 260 | TAX ALLOCATION BOARD | 0.00 | 0.00 | 850.00 | 850.00 | 0.00 | 0.00 | 850.00 | 0.00 | | 0.00 |
| 265 | COUNTY MAINTENANCE DEPT | 485,425.33 | 236,237.95 | 512,674.00 | 512,674.00 | 214,090.38 | 35,702.00 | 298,583.62 | 41.76 | | (22,147.57) |
| 267 | MAJOR EQ/BLDG IMP | 66,187.56 | 28,347.56 | 78,500.00 | 78,500.00 | 19,527.05 | (1,821.37) | 58,972.95 | 24.88 | | (8,820.51) |
| 270 | HUMAN RESOURCE | 3,781.46 | 1,348.30 | 5,775.00 | 5,775.00 | 3,803.30 | 12.15 | 1,971.70 | 65.86 | | 2,455.00 |
| 275 | DRAIN COMMISSIONER | 1,192.48 | 553.70 | 6,090.00 | 6,090.00 | 2,147.03 | 3.14 | 3,942.97 | 35.26 | | 1,593.33 |
| 284 | COUNTY SURVEYOR | 2,149.36 | 1,072.02 | 2,150.00 | 2,150.00 | 1,023.40 | 0.00 | 1,126.60 | 47.60 | | (48.62) |
| 285 | GENERAL COUNTY | 460,211.78 | 289,783.14 | 593,416.00 | 452,012.00 | 218,762.73 | 30,534.11 | 233,249.27 | 48.40 | | (71,020.41) |
| 301 | SHERIFF | 1,809,905.36 | 891,779.68 | 1,914,341.00 | 1,977,692.00 | 841,899.29 | 131,767.04 | 1,135,792.71 | 42.57 | | (49,880.39) |
| 302 | ORV ENFORCEMENT | 14,552.26 | 6,132.54 | 34,517.00 | 34,517.00 | 21,573.36 | 21,455.52 | 12,943.64 | 62.50 | | 15,440.82 |
| 325 | CCE 911 | 430,762.00 | 215,381.00 | 439,527.00 | 439,527.00 | 219,688.50 | 0.00 | 219,838.50 | 49.98 | | 4,307.50 |
| 331 | MARINE SAFETY | 95,954.93 | 32,555.84 | 111,502.00 | 111,502.00 | 45,254.34 | 11,183.35 | 66,247.66 | 40.59 | | 12,698.50 |
| 332 | SNO-MOBILE SAFETY * | 9,200.68 | 9,200.68 | 11,400.00 | 11,400.00 | 6,587.75 | 0.00 | 4,812.25 | 57.79 | | (2,612.93) |

REVENUE AND EXPENDITURE REPORT FOR CHEBOYGAN COUNTY

PERIOD ENDING 06/30/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | END BALANCE 12/31/2018 | YTD BALANCE 06/30/2018 | 2019 | | YTD BALANCE 06/30/2019 | ACTIVITY FOR MONTH 06/30/19 | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE DIFF 06/30/2019 06/30/2018 |
|--------------------------------|--------------------------------|---------------------------|---------------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|--|
| | | | | ORIGINAL BUDGET | 2019 AMENDED BUDGET | | | | | |
| Fund 101 - GENERAL COUNTY | | | | | | | | | | |
| Expenditures | | | | | | | | | | |
| 333 | SHERIFF SECONDARY ROAD PATROL | 76,285.46 | 37,051.94 | 82,039.00 | 82,039.00 | 38,954.47 | 6,236.47 | 43,084.53 | 47.48 | 1,902.53 |
| 334 | STONEGARDEN GRANT | 27,969.68 | 18,645.71 | 50,000.00 | 50,000.00 | 29,044.23 | 4,155.66 | 20,955.77 | 58.09 | 10,398.52 |
| 335 | SHERIFF - LOCAL GRANTS | 6,861.86 | 2,022.36 | 10,412.00 | 10,412.00 | 1,967.42 | 1,758.60 | 8,444.58 | 18.90 | (54.94) |
| 337 | SHERIFF-FEDERAL GRANTS | 8,002.57 | 4,107.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (4,107.12) |
| 338 | CANINE UNIT | 22,338.70 | 2,190.15 | 10,000.00 | 21,000.00 | 15,316.32 | 2,484.62 | 5,683.68 | 72.93 | 13,126.17 |
| 340 | COURTHOUSE SECURITY | 320.30 | 0.00 | 46,868.00 | 46,868.00 | 20,260.24 | 3,251.19 | 26,607.76 | 43.23 | 20,260.24 |
| 351 | CORRECTIONS/COMMUNICATIONS | 1,544,013.23 | 722,494.76 | 1,558,567.00 | 1,558,567.00 | 760,999.24 | 125,849.81 | 797,567.76 | 48.83 | 38,504.48 |
| 412 | PLANNING/ZONING DEPT | 227,466.89 | 88,061.88 | 325,273.00 | 325,273.00 | 148,913.50 | 23,146.12 | 176,359.50 | 45.78 | 60,851.62 |
| 423 | HOMELAND SECURITY EXERCISE GRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 426 | TRI-COUNTY EMERGENCY MANAGEMEN | 76,782.97 | 21,011.61 | 81,479.00 | 81,479.00 | 20,671.88 | 0.00 | 60,807.12 | 25.37 | (339.73) |
| 428 | L.E.P.C. DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 430 | ANIMAL SHELTER/DOG WARDEN | 174,885.64 | 91,054.44 | 166,053.00 | 166,053.00 | 81,985.93 | 278.99 | 84,067.07 | 49.37 | (9,068.51) |
| 441 | DEPARTMENT OF PUBLIC WORKS | 253.96 | 253.96 | 340.00 | 340.00 | 153.06 | 0.00 | 186.94 | 45.02 | (100.90) |
| 600 | HEALTH DEPARTMENTS | 343,157.00 | 171,578.50 | 348,850.00 | 354,963.00 | 174,425.00 | 0.00 | 180,538.00 | 49.14 | 2,846.50 |
| 605 | C/D - HEALTH DEPARTMENT | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 648 | MEDICAL EXAMINER | 15,152.72 | 6,059.32 | 20,798.00 | 29,798.00 | 19,322.50 | 876.83 | 10,475.50 | 64.84 | 13,263.18 |
| 651 | AMBULANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 682 | VETERANS | 115,693.38 | 57,506.66 | 131,060.00 | 131,060.00 | 62,119.89 | 12,317.34 | 68,940.11 | 47.40 | 4,613.23 |
| 691 | CHEBOYGAN COUNTY HOUSING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 700 | CASH CONTROL | 0.00 | 0.00 | 98,295.00 | 93,062.00 | 0.00 | 0.00 | 93,062.00 | 0.00 | 0.00 |
| 731 | COUNTY MSU EXTENSION OFFICE | 134,785.57 | 66,079.52 | 138,001.00 | 138,001.00 | 86,170.53 | 23,757.43 | 51,830.47 | 62.44 | 20,091.01 |
| 751 | FAIR GROUNDS / EVENTS | 50,013.20 | 32,634.15 | 56,093.00 | 56,093.00 | 6,927.80 | 2,405.13 | 49,165.20 | 12.35 | (25,706.35) |
| 753 | VETERANS MEMORIAL PARK | 1,100.00 | 0.00 | 9,000.00 | 9,000.00 | 250.00 | 125.00 | 8,750.00 | 2.78 | 250.00 |
| 784 | SOIL CONSERVATION | 13,155.15 | 6,617.40 | 13,720.00 | 13,720.00 | 6,497.57 | 1.29 | 7,222.43 | 47.36 | (119.83) |
| 802 | PLAT BOARD | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900 | SPECIAL APPROPRIATIONS | 103,500.00 | 80,000.00 | 80,000.00 | 80,000.00 | 80,000.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 902 | APPRO/TRANSFERS TO OTHER FUNDS | 3,720,377.75 | 274,157.13 | 1,914,374.00 | 2,055,778.00 | 274,779.82 | 118,778.78 | 1,780,998.18 | 13.37 | 622.69 |
| 941 | GENERAL CONTINGENCY | 0.00 | 0.00 | 28,492.00 | 19,492.00 | 0.00 | 0.00 | 19,492.00 | 0.00 | 0.00 |
| 954 | INSURANCES | 179,439.64 | 48,702.35 | 197,400.00 | 197,400.00 | 144,350.35 | 96,800.00 | 53,049.65 | 73.13 | 95,648.00 |
| TOTAL EXPENDITURES | | 14,465,248.18 | 5,495,584.86 | 13,645,042.00 | 13,730,301.74 | 5,683,065.22 | 983,594.48 | 8,047,236.52 | 41.39 | 187,480.36 |
| Fund 101 - GENERAL COUNTY: | | | | | | | | | | |
| TOTAL REVENUES | | 14,872,886.14 | 2,008,903.35 | 13,645,042.00 | 13,730,301.74 | 1,976,489.56 | 315,049.76 | 11,753,812.18 | 14.40 | (32,413.79) |
| TOTAL EXPENDITURES | | 14,465,248.18 | 5,495,584.86 | 13,645,042.00 | 13,730,301.74 | 5,683,065.22 | 983,594.48 | 8,047,236.52 | 41.39 | 187,480.36 |
| NET OF REVENUES & EXPENDITURES | | 407,637.96 | (3,486,681.51) | 0.00 | 0.00 | (3,706,575.66) | (668,544.72) | 3,706,575.66 | 100.00 | (219,894.15) |

FROM 06/01/2019 TO 06/30/2019

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 06/01/2019 | Total Debits | Total Credits | Ending Balance 06/30/2019 |
|------|--|------------------------------------|-----------------|------------------|---------------------------------|
| 101 | GENERAL COUNTY | 5,471,943.62 | 604,581.32 | 1,313,230.13 | 4,763,294.81 |
| 102 | FAMILY COUNSELING FUND | 32,223.32 | 200.00 | 0.00 | 32,423.32 |
| 105 | TERMINATION LIABILITY FUND | (12,716.37) | 0.00 | 0.00 | (12,716.37) |
| 107 | P A 302 TRAINING FUND | 6,500.22 | 0.00 | 0.00 | 6,500.22 |
| 108 | PUBLIC ACT 106 FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 111 | PROBATION ENHANCEMENT FUND | 9,203.30 | 100.00 | 175.67 | 9,127.63 |
| 112 | VICTIM'S RESTITUTION FUND | 864.99 | 0.00 | 0.00 | 864.99 |
| 114 | COUNTY REMONUMENTATION GRANT FUND | 22,148.83 | 0.00 | 0.00 | 22,148.83 |
| 201 | COUNTY ROAD | 3,751,525.01 | 589,758.44 | 636,130.83 | 3,705,152.62 |
| 210 | JAWS OF LIFE FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 211 | COMMUNITY PROJECTS | 4,865.59 | 0.00 | 0.00 | 4,865.59 |
| 214 | SANE/SPECIAL PROSECUTION UNIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 215 | FRIEND OF THE COURT-FAMILY COURT FUND | (77,905.91) | 90,143.72 | 91,711.88 | (79,474.07) |
| 217 | AMBULANCE MILLAGE | 196,596.55 | 90.82 | 29,873.41 | 166,813.96 |
| 218 | TOWNSHIP ROAD LOAN PRG | 0.00 | 0.00 | 0.00 | 0.00 |
| 220 | DORIS REID BUILDING | 118,684.80 | 7,775.22 | 1,160.67 | 125,299.35 |
| 226 | RECYCLING | 387,201.09 | 5,175.83 | 27,759.22 | 364,617.70 |
| 230 | CELLULAR PHONE FLOW THROUGH | 0.00 | 0.00 | 0.00 | 0.00 |
| 231 | CCE 911 4% PHONE SURCHARGE | 376.86 | 898.25 | 620.73 | 654.38 |
| 234 | DNR FOREST FLOW THROUGH | 38.89 | 3,862.76 | 0.00 | 3,901.65 |
| 245 | PUBLIC IMPROVEMENT | 6,041.36 | 0.00 | 0.00 | 6,041.36 |
| 249 | BUILDING DEPARTMENT FUND | (67,010.74) | 75,945.58 | 45,596.38 | (36,661.54) |
| 256 | REGISTER OF DEEDS AUTOMATION | 420,831.44 | 2,604.19 | 1,090.29 | 422,345.34 |
| 258 | DISASTER CONTINGENCY FUND | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 259 | MICHIGAN INDIGENT DEFENSE | 3,523.03 | 12,353.97 | 24,605.71 | (8,728.71) |
| 260 | SHERIFF'S WORK CREW PROGRAM | (8,773.78) | 2,777.29 | 4,034.52 | (10,031.01) |
| 262 | SHERIFF SPECIAL PROJECTS FUND | 1,145.81 | 0.00 | 0.00 | 1,145.81 |
| 263 | CONCEALED PISTOL LICENSING | 51,742.54 | 2,528.62 | 0.00 | 54,271.16 |
| 264 | LOCAL CORR OFFICER TRAIN FUND | 25,527.12 | 546.82 | 1,191.65 | 24,882.29 |
| 266 | D.A.R.E. | 1,729.96 | 0.00 | 284.82 | 1,445.14 |
| 267 | DRUG COURT - ADULT - CIRCUIT | 21,632.75 | 4,796.81 | 10,722.41 | 15,707.15 |
| 268 | SOBRIETY COURT | 15,605.59 | 595.00 | 525.05 | 15,675.54 |
| 269 | COUNTY LAW LIBRARY | 2,300.84 | 0.00 | 1,289.80 | 1,011.04 |
| 270 | VETERANS ASSISTANCE FUND | 21,678.44 | 0.00 | 132.48 | 21,545.96 |
| 272 | VETERANS MEMORIAL PARK | 5,975.00 | 3,720.00 | 214.55 | 9,480.45 |
| 273 | ORV FUND | 1,762.50 | 0.00 | 0.00 | 1,762.50 |
| 276 | SAYPA PROGRAM | (21,757.65) | 24,756.05 | 20,357.29 | (17,358.89) |
| 277 | SENIOR CITIZEN MILLAGE | 661,732.74 | 181.63 | 61,324.33 | 600,590.44 |
| 278 | CCE 911 MILLAGE | 704,898.24 | 181.63 | 0.00 | 705,079.87 |
| 281 | CHEBOYGAN COUNTY HOUSING COMM-ESCROW | 40,148.42 | 215.97 | 0.00 | 40,364.39 |
| 283 | CHEBOYGAN COUNTY HOUSING GRANT | 213,522.36 | 593.81 | 12.50 | 214,103.67 |
| 286 | REVENUE SHARING RESERVE FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 289 | CHEB SOC SER - COUNTY FUNDS | 0.00 | 0.00 | 0.00 | 0.00 |
| 292 | CHILD CARE - FAMILY COURT | (19,119.82) | 109,594.17 | 49,166.69 | 41,307.66 |
| 293 | SOLDIERS RELIEF | 0.00 | 1,292.83 | 1,292.83 | 0.00 |
| 294 | VETERANS TRUST | 0.00 | 794.76 | 794.76 | 0.00 |
| 297 | SENIOR CITIZENS/BUSING FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 299 | DAV VAN | 600.00 | 0.00 | 0.00 | 600.00 |
| 351 | INVERNESS SEWER PROJECT | 5,367.15 | 0.46 | 0.00 | 5,367.61 |
| 352 | CTY ROAD CONST PROJECT DEBT SERVICE | 298,451.53 | 18,025.05 | 0.00 | 316,476.58 |
| 401 | CRT HOUSE PRESERVATION FUND | (109,937.37) | 0.00 | 3,224.00 | (113,161.37) |
| 418 | D.H.S. BUILDING FUND | 41,550.48 | 1,566.66 | 0.00 | 43,117.14 |
| 422 | DORIS REID BUILDING CAPITAL PROJECT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 430 | ANIMAL CONTROL CAPTIAL PROJECT FUND | (5,074.39) | 0.00 | 2,210.45 | (7,284.84) |
| 450 | CCE 911 DEVELOPMENT & CAPITAL FUND | 392,177.96 | 0.00 | 0.00 | 392,177.96 |
| 509 | COUNTY MARINA | 143,997.49 | 104,951.55 | 107,162.90 | 141,786.14 |
| 516 | 100% TAX PAYMENT FUND | 4,638,226.34 | 326,636.20 | 2,547.16 | 4,962,315.38 |

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY
FROM 06/01/2019 TO 06/30/2019
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 06/01/2019 | Total Debits | Total Credits | Ending Balance 06/30/2019 |
|------|-----------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 517 | TAX FORCLOSURE FUND | 692,241.24 | 3,419.64 | 2,994.09 | 692,666.79 |
| 561 | COUNTY FAIR | 1,732.65 | 7,122.45 | 6,087.12 | 2,767.98 |
| 588 | STRAITS REGIONAL RIDE | (120,451.72) | 441,866.95 | 174,622.31 | 146,792.92 |
| 595 | JAIL COMMISSARY FUND | 56,598.62 | 12,750.71 | 11,887.96 | 57,461.37 |
| 701 | T & A ACCOUNT | 93,102.74 | 546,517.24 | 571,575.25 | 68,044.73 |
| 706 | FRIEND OF THE COURT | 200.00 | 0.00 | 0.00 | 200.00 |
| 721 | LIBRARY | 219,597.37 | 16,839.65 | 0.00 | 236,437.02 |
| 760 | DISTRICT COURT | 2,501.95 | 3,050.90 | 0.00 | 5,552.85 |
| 764 | INMATE TRUST FUND | 8,508.94 | 26,916.59 | 22,500.89 | 12,924.64 |
| 802 | REVOLVING DRAIN FUND | 100.00 | 0.00 | 0.00 | 100.00 |
| | TOTAL - ALL FUNDS | 18,364,177.92 | 3,055,729.54 | 3,228,110.73 | 18,191,796.73 |

QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 6/30/2019
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR

| Fund | Fund Name | Beginning Fund Balance Per Audited TB | Year-to-Date Revenues | Year-to-Date Expenditures | Year-to-Date Fund Balance | Net Change in Fund Balance |
|-------------|------------------------------------|--|------------------------------|----------------------------------|----------------------------------|-----------------------------------|
| 101 | General County | \$8,797,636 | \$1,976,490 | \$5,683,065 | \$5,091,060 | (\$3,706,576) |
| 102 | Family Counseling | \$31,848 | \$575 | \$0 | \$32,423 | \$575 |
| 105 | Termination Liability | \$44,765 | \$0 | \$57,481 | (\$12,716) | (\$57,481) |
| 107 | PA 302 Training | \$7,965 | \$1,583 | \$3,048 | \$6,500 | (\$1,465) |
| 108 | Public Act 106 | \$0 | \$39,085 | \$39,085 | \$0 | \$0 |
| 111 | Probation Enhancement | \$10,101 | \$576 | \$1,549 | \$9,128 | (\$973) |
| 112 | Victim's Restitution | \$865 | \$0 | \$0 | \$865 | \$0 |
| 114 | Remonumentation Grant | \$22,710 | \$22,490 | \$23,050 | \$22,150 | (\$560) |
| 201 | County Road | \$2,019,652 | \$6,153,197 | \$4,467,696 | \$3,705,153 | \$1,685,500 |
| 211 | Community Projects | \$4,866 | \$0 | \$0 | \$4,866 | \$0 |
| 215 | Friend of the Court | \$0 | \$259,849 | \$259,849 | \$0 | \$0 |
| 217 | Ambulance Millage | \$0 | \$352,708 | \$179,240 | \$173,467 | \$173,467 |
| 218 | Township Road Loan | \$6,677 | \$2,848 | \$0 | \$9,525 | \$2,848 |
| 220 | Doris Reid Building | \$95,306 | \$43,584 | \$12,805 | \$126,085 | \$30,779 |
| 226 | Recycling | \$159,237 | \$304,158 | \$97,702 | \$365,692 | \$206,455 |
| 230 | Cellular Phone Flow Through | \$0 | \$90,786 | \$90,786 | \$0 | \$0 |
| 231 | CCE 911 4% Phone Surcharge | \$0 | \$81,141 | \$80,486 | \$654 | \$654 |
| 234 | DNR Forest Flow Through | \$0 | \$3,902 | \$0 | \$3,902 | \$3,902 |
| 245 | Public Improvement | \$6,041 | \$0 | \$0 | \$6,041 | \$0 |
| 249 | Building Department Fund | \$0 | \$184,451 | \$221,112 | (\$36,662) | (\$36,662) |
| 256 | Register of Deeds Automation | \$410,920 | \$17,194 | \$5,768 | \$422,347 | \$11,427 |
| 258 | Disaster Contingency | \$10,000 | \$0 | \$0 | \$10,000 | \$0 |
| 259 | Indigent Defense | \$111,553 | \$72,061 | \$146,481 | \$37,133 | (\$74,420) |
| 260 | Sheriff Work Crew Program | \$0 | \$4,320 | \$13,871 | (\$9,551) | (\$9,551) |
| 262 | Sheriff Special Projects | \$1,146 | \$0 | \$0 | \$1,146 | \$0 |
| 263 | Concealed Pistol Licensing | \$45,923 | \$8,348 | \$0 | \$54,271 | \$8,348 |
| 264 | Local Corrections Officer Training | \$23,132 | \$3,581 | \$1,831 | \$24,882 | \$1,750 |
| 266 | D.A.R.E | \$2,149 | \$0 | \$704 | \$1,445 | (\$704) |
| 267 | Drug Court | \$30,121 | \$61,495 | \$57,483 | \$34,133 | \$4,012 |
| 268 | Sobriety Court | \$16,748 | \$3,850 | \$4,922 | \$15,676 | (\$1,072) |
| 269 | Law Library | \$0 | \$8,475 | \$7,464 | \$1,011 | \$1,011 |
| 270 | Veterans Assistance | \$22,305 | \$123 | \$882 | \$21,546 | (\$759) |
| 272 | Veterans Memorial Park | \$1,200 | \$13,800 | \$5,520 | \$9,480 | \$8,280 |
| 273 | ORV (Formerly Fund 263) | \$1,763 | \$0 | \$0 | \$1,763 | \$0 |
| 276 | SAYPA | \$0 | \$84,429 | \$36,290 | \$48,139 | \$48,139 |

**QUARTERLY FUND BALANCE REPORT FOR CHEBOYGAN COUNTY
AS OF 6/30/2019
PREPARED BY DAWN WREGGLESWORTH - ACCOUNTANT
REVIEWED BY JAMES MANKO - FINANCE DIRECTOR**

| Fund | Fund Name | Beginning Fund Balance Per Audited TB | Year-to- Date Revenues | Year-to- Date Expenditures | Year-to- Date Fund Balance | Net Change in Fund Balance |
|---------------|-------------------------------------|--|---------------------------------------|---|---|---|
| 277 | Senior Citizen Millage | \$222,945 | \$705,591 | \$327,946 | \$600,590 | \$377,645 |
| 278 | CCE 911 Millage | \$0 | \$705,396 | \$316 | \$705,080 | \$705,080 |
| 281 | Housing Escrow | \$35,228 | \$5,212 | \$75 | \$40,364 | \$5,137 |
| 283 | Housing Grant | \$172,715 | \$38,225 | \$65 | \$210,875 | \$38,160 |
| 289 | Cheboygan Social Services | \$0 | \$544 | \$544 | \$0 | \$0 |
| 292 | Child Care Welfare/Probate | \$74,492 | \$380,334 | \$411,143 | \$43,683 | (\$30,809) |
| 293 | Soldier's Relief | \$0 | \$1,413 | \$1,413 | \$0 | \$0 |
| 297 | Senior Citizens/Busing | \$0 | \$12,500 | \$12,500 | \$0 | \$0 |
| 299 | DAV Van | \$600 | \$0 | \$0 | \$600 | \$0 |
| 351 | Inverness Sewer Project | \$5,365 | \$53,999 | \$53,997 | \$5,367 | \$2 |
| 352 | County Road Debt Service | \$391,766 | \$108,120 | \$165,410 | \$334,477 | (\$57,290) |
| 401 | Court House Preservation | \$0 | \$0 | \$113,161 | (\$113,161) | (\$113,161) |
| 418 | DHS Building Fund | \$33,717 | \$9,400 | \$0 | \$43,117 | \$9,400 |
| 422 | Doris Reid Building Capital Project | \$0 | \$0 | \$0 | \$0 | \$0 |
| 430 | Animal Control Capital Project | \$0 | \$0 | \$7,285 | (\$7,285) | (\$7,285) |
| 450 | CCE 911 Development | \$392,178 | \$9,867 | \$9,867 | \$392,178 | \$0 |
| 509 | County Marina | \$1,262,283 | \$126,410 | \$178,313 | \$1,210,380 | (\$51,903) |
| 516 | 100% Tax Payment Fund | \$6,890,724 | \$262,748 | \$0 | \$7,153,472 | \$262,748 |
| 517 | Tax Foreclosure Fund | \$713,630 | \$73,403 | \$51,794 | \$735,239 | \$21,609 |
| 561 | County Fair | \$11,091 | \$5,265 | \$13,588 | \$2,768 | (\$8,323) |
| 588 | Straits Regional Ride | \$142,974 | \$842,808 | \$659,168 | \$326,615 | \$183,641 |
| 595 | Jail Commissary Fund | \$43,227 | \$77,081 | \$62,847 | \$57,461 | \$14,234 |
| 802 | Revolving Drain Fund | \$100 | \$0 | \$0 | \$100 | \$0 |
| TOTALS | | \$22,277,664 | \$13,213,411 | \$13,567,602 | \$21,923,473 | (\$354,191) |

- A Funded by an annual year end appropriation - fund balance will be positive at year end.
- Z Pass through account or reimbursement grant - fund should have a zero (\$0) fund balance.
- R As recorded on the books of the County.
This entity does their own record keeping and trial balances are combined at year end for audit purposes.
- F Funded on an as needed basis - fund should have a zero (\$0) fund balance at the end of the year.
- * Pass through account - disbursement to be made prior to year end - fund balance will be \$0.

Cheboygan County
Summary of Expenses by Category
Prepared as of 6/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

| Activity | Description | 2018 AMENDED BUDGET | 2018 ACTIVITY THRU 6/30/18 | 2019 AMENDED BUDGET | 2019 ACTIVITY THRU 6/30/19 | % Change From 2018 YTD Budget to 2019 YTD Budget | % Change From 2018 YTD Activity to 2019 YTD Activity | 2018 % of Total Activity | 2019 % of Total Activity |
|------------------|---|------------------------|-------------------------------|------------------------|-------------------------------|---|---|-----------------------------|-----------------------------|
| 700 Total | Uncategorized | 237,946 | 0 | 107,113 | 0 | -54.98% | 0.00% | | |
| | Subtotal Uncategorized | 237,946 | 0 | 107,113 | 0 | -54.98% | 0.00% | 0.00% | 0.00% |
| 703 Total | Wages | 1,146,411 | 556,937 | 1,166,032 | 591,714 | 1.71% | 6.24% | | |
| 704 Total | Wages | 54,581 | 35,485 | 57,450 | 37,292 | 5.26% | 5.09% | | |
| 705 Total | Wages | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| 718 Total | Wages | 3,787,789 | 1,853,399 | 3,910,137 | 1,936,867 | 3.23% | 4.50% | | |
| 719 Total | Wages | 63,631 | 18,739 | 87,113 | 36,839 | 36.90% | 96.59% | | |
| 720 Total | Wages | 23,288 | 4,823 | 23,470 | 7,471 | 0.78% | 54.91% | | |
| 724 Total | Wages | 16,354 | 6,065 | 16,615 | 4,562 | 1.60% | -24.78% | | |
| | Subtotal Wages | 5,092,054 | 2,475,446 | 5,260,817 | 2,614,746 | 3.31% | 5.63% | 45.04% | 46.01% |
| 706 Total | Per Diem | 65,760 | 25,299 | 65,760 | 19,805 | 0.00% | -21.71% | | |
| | Subtotal Per Diem | 65,760 | 25,299 | 65,760 | 19,805 | 0.00% | -21.71% | 0.46% | 0.35% |
| 710 Total | Health Insurance | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| 711 Total | Retirement Expense | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| 712 Total | Fringe Benefits | 2,591,541 | 1,251,641 | 2,626,750 | 1,278,542 | 1.36% | 2.15% | | |
| 715 Total | Opt Out | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| 716 Total | Longevity | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| 717 Total | Cleaning Allowance | 17,600 | 17,700 | 18,500 | 17,700 | 5.11% | 0.00% | | |
| | Subtotal Fringe Benefits | 2,609,141 | 1,269,341 | 2,645,250 | 1,296,242 | 1.38% | 2.12% | 23.10% | 22.81% |
| 722 Total | Year-end Salary Adjustments (Accruals) | 0 | (147,113) | 0 | (179,844) | 0.00% | 22.25% | | |
| | Subtotal Year-end Salary Adjustments | 0 | (147,113) | 0 | (179,844) | 0.00% | 22.25% | -2.68% | -3.16% |
| 727 Total | Office Supplies | 78,807 | 28,073 | 74,789 | 27,417 | -5.10% | -2.34% | | |
| 728 Total | Printed Matter | 4,000 | 0 | 3,000 | 0 | -25.00% | 0.00% | | |
| 730 Total | Postage | 70,739 | 36,633 | 67,027 | 39,552 | -5.25% | 7.97% | | |
| 740 Total | Inmate Meals | 256,000 | 115,244 | 185,000 | 82,188 | -27.73% | -28.68% | | |
| 744 Total | Other Supplies | 26,013 | 5,417 | 26,115 | 5,384 | 0.39% | -0.61% | | |
| 746 Total | Uniform Expense | 10,310 | 3,901 | 10,200 | 3,812 | -1.07% | -2.29% | | |
| 747 Total | Oil/Gas/Repairs | 79,520 | 28,155 | 78,520 | 20,789 | -1.26% | -26.16% | | |
| 748 Total | Periodicals | 2,200 | 413 | 2,200 | 621 | 0.00% | 50.47% | | |
| 750 Total | Operating Supplies | 439,378 | 215,381 | 439,377 | 219,689 | 0.00% | 2.00% | | |
| 760 Total | Medical Supplies | 51,000 | 19,214 | 101,000 | 60,833 | 98.04% | 216.61% | | |
| 775 Total | Janitorial Supplies | 24,553 | 9,727 | 24,500 | 11,005 | -0.21% | 13.13% | | |
| | Subtotal Supplies | 1,042,520 | 462,157 | 1,011,728 | 471,289 | -2.95% | 1.98% | 8.41% | 8.29% |

Cheboygan County
Summary of Expenses by Category
Prepared as of 6/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

| Activity | Description | 2018 AMENDED BUDGET | 2018 ACTIVITY THRU 6/30/18 | 2019 AMENDED BUDGET | 2019 ACTIVITY THRU 6/30/19 | % Change From 2018 YTD Budget to 2019 YTD Budget | % Change From 2018 YTD Activity to 2019 YTD Activity | 2018 % of Total Activity | 2019 % of Total Activity |
|------------------|---|------------------------|-------------------------------|------------------------|-------------------------------|---|---|-----------------------------|-----------------------------|
| 802 Total | Professional and Contractual Services - Health | 5,645 | 535 | 5,550 | 648 | -1.68% | 21.05% | | |
| 803 Total | Filing Fees | 1,000 | 0 | 1,000 | 140 | 0.00% | 100.00% | | |
| 804 Total | Transcripts | 6,800 | 984 | 5,345 | 999 | -21.40% | 1.55% | | |
| 805 Total | Jury Fees | 23,400 | 608 | 23,400 | 4,725 | 0.00% | 677.05% | | |
| 806 Total | Witness Fees | 14,300 | 0 | 14,300 | 1,069 | 0.00% | 100.00% | | |
| 809 Total | Appeals Fees | 8,400 | 1,185 | 7,196 | 1,696 | -14.34% | 43.06% | | |
| 810 Total | Professional/Contractual Services | 276,507 | 144,963 | 341,261 | 141,791 | 23.42% | -2.19% | | |
| 811 Total | Professional and Contractual Services - Janitorial | 9,000 | 5,554 | 9,500 | 5,775 | 5.56% | 3.98% | | |
| 812 Total | Extraditions | 2,000 | 0 | 2,000 | 758 | 0.00% | 100.00% | | |
| 825 Total | Professional/Contractual Services - Legal | 315,120 | 140,878 | 174,200 | 75,063 | -44.72% | -46.72% | | |
| 827 Total | Memberships and Subscriptions | 51,315 | 24,454 | 51,256 | 26,715 | -0.11% | 9.25% | | |
| 831 Total | Laundry | 5,000 | 878 | 4,000 | 1,304 | -20.00% | 48.61% | | |
| | Subtotal Professional and Contractual Services | 718,487 | 320,040 | 639,008 | 260,683 | -11.06% | -18.55% | 5.82% | 4.59% |
| 833 Total | Veteran's Burial | 13,500 | 5,385 | 13,500 | 4,425 | 0.00% | -17.83% | | |
| | Subtotal Veteran's Burial | 13,500 | 5,385 | 13,500 | 4,425 | 0.00% | -17.83% | 0.10% | 0.08% |
| 835 Total | Health Services | 389,871 | 193,018 | 419,021 | 211,439 | 7.48% | 9.54% | | |
| | Subtotal Health Services | 389,871 | 193,018 | 419,021 | 211,439 | 7.48% | 9.54% | 3.51% | 3.72% |
| 837 Total | Other Welfare Services | 111,995 | 55,998 | 111,995 | 55,998 | 0.00% | 0.00% | | |
| | Subtotal Other Welfare Services | 111,995 | 55,998 | 111,995 | 55,998 | 0.00% | 0.00% | 1.02% | 0.99% |
| 846 Total | Uniform Expense | 2,150 | 1,057 | 2,200 | 1,083 | 2.33% | 2.45% | | |
| | Subtotal Uniforms | 2,150 | 1,057 | 2,200 | 1,083 | 2.33% | 2.45% | 0.02% | 0.02% |
| 852 Total | Utilities - Telephone | 39,679 | 18,094 | 42,209 | 17,084 | 6.38% | -5.58% | | |
| | Subtotal Communications (Utilities) | 39,679 | 18,094 | 42,209 | 17,084 | 6.38% | -5.58% | 0.33% | 0.30% |
| 863 Total | Travel/Lodging/Meals | 66,652 | 18,427 | 65,594 | 19,348 | -1.59% | 5.00% | | |
| 864 Total | Tuition | 1,500 | 237 | 1,500 | 1,250 | 0.00% | 427.43% | | |
| 957 Total | Training/Education | 33,670 | 6,077 | 48,790 | 22,211 | 44.91% | 265.47% | | |
| | Subtotal Travel/Training | 101,822 | 24,741 | 115,884 | 42,809 | 13.81% | 73.03% | 0.45% | 0.75% |
| 872 Total | Licensing Fees | 0 | 0 | 0 | 0 | 0.00% | 0.00% | | |
| | Subtotal Licensing Fees | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% | 0.00% |
| 900 Total | Advertising | 12,303 | 4,265 | 11,750 | 5,458 | -4.49% | 27.98% | | |
| | Subtotal Printing and Publishing | 12,303 | 4,265 | 11,750 | 5,458 | -4.49% | 27.98% | 0.08% | 0.10% |
| 910 Total | Insurance | 197,400 | 48,702 | 216,892 | 144,350 | 9.87% | 196.39% | | |
| | Subtotal Insurance | 197,400 | 48,702 | 216,892 | 144,350 | 9.87% | 196.39% | 0.89% | 2.54% |
| 920 Total | Utilities | 120,000 | 65,350 | 153,000 | 83,837 | 27.50% | 28.29% | | |
| | Subtotal Utilities | 120,000 | 65,350 | 153,000 | 83,837 | 27.50% | 28.29% | 1.19% | 1.48% |

Cheboygan County
Summary of Expenses by Category
Prepared as of 6/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

| Activity | Description | 2018 AMENDED BUDGET | 2018 ACTIVITY THRU 6/30/18 | 2019 AMENDED BUDGET | 2019 ACTIVITY THRU 6/30/19 | % Change From 2018 YTD Budget to 2019 YTD Budget | % Change From 2018 YTD Activity to 2019 YTD Activity | 2018 % of Total Activity | 2019 % of Total Activity |
|--------------------|---|------------------------|-------------------------------|------------------------|-------------------------------|---|---|-----------------------------|-----------------------------|
| 930 Total | Repairs and Maintenance | 46,702 | 4,106 | 84,100 | 8,558 | 80.08% | 108.41% | | |
| 934 Total | Repairs and Maintenance | 43,448 | 17,011 | 44,000 | 7,804 | 1.27% | -54.12% | | |
| 935 Total | Repairs and Maintenance | 3,000 | 137 | 3,000 | 1,234 | 0.00% | 801.01% | | |
| 936 Total | Repairs and Maintenance | 28,000 | 21,258 | 10,000 | 2,238 | -64.29% | -89.47% | | |
| 937 Total | Equipment Maintenance | 20,500 | 8,888 | 20,500 | 11,073 | 0.00% | 24.58% | | |
| | Subtotal Repairs | 141,650 | 51,401 | 161,600 | 30,908 | 14.08% | -39.87% | 0.94% | 0.54% |
| 949 Total | Rental Expense | 7,645 | 5,170 | 7,645 | 7,070 | 0.00% | 36.75% | | |
| 950 Total | Equipment | 53,997 | 33,030 | 134,663 | 104,138 | 149.39% | 215.28% | | |
| | Subtotal Rental | 61,642 | 38,201 | 142,308 | 111,208 | 130.86% | 191.12% | 0.70% | 1.96% |
| 955 Total | Carried Forward Fund Equity | 6,146 | 0 | (5,233) | 0 | -185.14% | 0.00% | | |
| | Subtotal Carried Forward Fund Equity | 6,146 | 0 | (5,233) | 0 | -185.14% | 0.00% | 0.00% | 0.00% |
| 958 Total | Miscellaneous Expenses/Fees | 10,815 | 7,593 | 12,400 | 8,725 | 14.66% | 14.91% | | |
| 959 Total | Miscellaneous Expenses/Fees | 400 | 257 | 14,588 | 10,870 | 3546.88% | 4124.88% | | |
| 960 Total | Miscellaneous Expenses/Other Services | 46,460 | 20,289 | 49,346 | 18,234 | 6.21% | -10.13% | | |
| | Subtotal Miscellaneous Expense | 57,675 | 28,139 | 76,334 | 37,829 | 32.35% | 34.44% | 0.51% | 0.67% |
| 903 Total | Appropriations | 112,500 | 80,000 | 80,000 | 80,000 | -28.89% | 0.00% | | |
| 904 Total | Appropriations | 7,306 | 0 | 7,306 | 0 | 0.00% | 0.00% | | |
| 961 Total | Appropriations | 129,709 | 44,340 | 167,869 | 28,162 | 29.42% | -36.49% | | |
| 963 Total | Appropriations | 20,000 | 0 | 35,000 | 0 | 75.00% | 0.00% | | |
| 964 Total | Appropriations | 88,240 | 30,323 | 85,000 | 7,798 | -3.67% | -74.28% | | |
| 965 Total | Appropriations | 648,630 | 192,151 | 778,559 | 230,345 | 20.03% | 19.88% | | |
| 966 Total | Appropriations | 35,000 | 1,441 | 33,500 | 14,857 | -4.29% | 931.29% | | |
| | Subtotal Appropriations | 1,041,385 | 348,255 | 1,187,234 | 361,162 | 14.01% | 3.71% | 6.34% | 6.36% |
| 969 Total | Contingency | 5,000 | 0 | 5,000 | 0 | 0.00% | 0.00% | | |
| | Subtotal Contingency | 5,000 | 0 | 5,000 | 0 | 0.00% | 0.00% | 0.00% | 0.00% |
| 970 Total | Capital Outlay/Equipment | 127,462 | 109,698 | 160,000 | 4,375 | 25.53% | -96.01% | | |
| 975 Total | Maintenance/Equipment/Miscellaneous | 12,000 | 4,955 | 9,650 | 0 | -19.58% | -100.00% | | |
| 977 Total | Office Equipment/Furniture/Computers | 220,550 | 93,157 | 206,539 | 88,179 | -6.35% | -5.34% | | |
| | Subtotal Capital Outlay | 360,012 | 207,810 | 376,189 | 92,554 | 4.49% | -55.46% | 3.78% | 1.63% |
| 999 Total | Transfer Out | 3,327,825 | 0 | 970,744 | 0 | -70.83% | 0.00% | | |
| | Subtotal Transfer Out | 3,327,825 | 0 | 970,744 | 0 | -70.83% | 0.00% | 0.00% | 0.00% |
| Grand Total | | 15,755,961 | 5,495,585 | 13,730,302 | 5,683,065 | -12.86% | 3.41% | 100.00% | 100.00% |

Cheboygan County
Summary of Expenses by Category
Prepared as of 6/30/19
Prepared by Dawn Wregglesworth - Accountant
Reviewed by James Manko - Finance Director

| Activity | Description | 2018 AMENDED BUDGET | 2018 ACTIVITY THRU 6/30/18 | 2019 AMENDED BUDGET | 2019 ACTIVITY THRU 6/30/19 | % Change From 2018 YTD Budget to 2019 YTD Budget | % Change From 2018 YTD Activity to 2019 YTD Activity | 2018 % of Total Activity | 2019 % of Total Activity |
|------------------------------|---|------------------------|-------------------------------|------------------------|-------------------------------|---|---|-----------------------------|-----------------------------|
| Fringe Benefit Detail | | | | | | | | | |
| | Health Insurance | | 488,238 | | 511,008 | | 4.66% | | |
| | MERS and Administrator's Retirement | | 419,253 | | 383,849 | | -8.44% | | |
| | Longevity | | 10,670 | | 13,016 | | 21.99% | | |
| | Opt-out | | 40,372 | | 45,666 | | 13.11% | | |
| | FICA, Worker's Comp, MESC, LTD, Life Insurance, Deferred Comp Match | | 310,808 | | 342,703 | | 10.26% | | |
| 712 Total | Fringe Benefits | 2,609,141 | 1,269,341 | 2,645,250 | 1,296,242 | 1.38% | 2.12% | | |

| | | | | | | | | |
|----------------------------------|------------|-----------|------------|-----------|---------|---------|---------|---------|
| Wage and Fringe | 7,766,954 | 3,622,973 | 7,971,827 | 3,750,949 | 2.64% | 3.53% | 65.93% | 66.00% |
| Supplies | 1,042,520 | 462,157 | 1,011,728 | 471,289 | -2.95% | 1.98% | 8.41% | 8.29% |
| Prof/Con Services | 718,487 | 320,040 | 639,008 | 260,683 | -11.06% | -18.55% | 5.82% | 4.59% |
| Appropriations and Transfers Out | 4,369,210 | 348,255 | 2,157,978 | 361,162 | -50.61% | 3.71% | 6.34% | 6.36% |
| Total Highlighted Categories | 13,897,171 | 4,753,424 | 11,780,540 | 4,844,083 | -15.23% | 1.91% | 86.50% | 85.24% |
| Remaining Categories | 1,858,789 | 742,161 | 1,949,761 | 838,982 | 4.89% | 13.05% | 13.50% | 14.76% |
| Grand Total | 15,755,961 | 5,495,585 | 13,730,302 | 5,683,065 | -12.86% | 3.41% | 100.00% | 100.00% |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JANUARY 1, 2019 THROUGH JUNE 30, 2019

| GL NUMBER | GL DESCRIPTION | POST DATE | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2019 BUDGET | 2019 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2019 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|--------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|---|---------------------------------------|
| 101-131-712.00 | FRINGE | 05/14/2019 | 73530 | | | 94.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-131-712.00 Total | | | | | 89,893.00 | 94.00 | 89,987.00 | | |
| 101-131-804.00 | TRANSCRIPTS | 05/07/2019 | 73479 | | | (505.00) | | Inter-departmental Transfer | None |
| 101-131-804.00 | TRANSCRIPTS | 06/03/2019 | 73572 | | | (450.00) | | Inter-departmental Transfer | None |
| 101-131-804.00 Total | | | | | 3,000.00 | (955.00) | 2,045.00 | | |
| 101-131-809.00 | STATE APPELLATE FEES | 02/01/2019 | 73227 | | | (754.50) | | Inter-departmental Transfer | None |
| 101-131-809.00 | STATE APPELLATE FEES | 03/22/2019 | 73341 | | | (450.00) | | Inter-departmental Transfer | None |
| 101-131-809.00 Total | | | | | 8,400.00 | (1,204.50) | 7,196.00 | | |
| 101-131-959.00 | MISC | 02/01/2019 | 73227 | | | 754.50 | | Inter-departmental Transfer | None |
| 101-131-959.00 | MISC | 03/22/2019 | 73341 | | | 450.00 | | Inter-departmental Transfer | None |
| 101-131-959.00 | MISC | 05/07/2019 | 73479 | | | 505.00 | | Inter-departmental Transfer | None |
| 101-131-959.00 | MISC | 06/03/2019 | 73572 | | | 450.00 | | Inter-departmental Transfer | None |
| 101-131-959.00 Total | | | | X | - | 2,159.50 | 2,160.00 | | |
| 101-131-975.22 | MAINT/EQUIP/MISC | 01/23/2019 | 73196 | | | (2,000.00) | | Inter-departmental Transfer | None |
| 101-131-975.22 Total | | | | | 4,500.00 | (2,000.00) | 2,500.00 | | |
| 101-131-977.00 | OFFICE EQUIP & FURNITURE | 01/23/2019 | 73196 | | | 2,000.00 | | Inter-departmental Transfer | None |
| 101-131-977.00 Total | | | | | 1,000.00 | 2,000.00 | 3,000.00 | | |
| 101-136-712.00 | FRINGE | 05/14/2019 | 73530 | | | 126.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-136-712.00 Total | | | | | 207,235.00 | 126.00 | 207,361.00 | | |
| 101-139-712.00 | FRINGE | 05/14/2019 | 73530 | | | 33.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-139-712.00 Total | | | | | 29,420.00 | 33.00 | 29,453.00 | | |
| 101-139-727.00 | OFFICE SUPPLIES | 01/01/2019 | 73420 | | | (82.22) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-139-727.00 Total | | | | | 430.00 | (82.22) | 348.00 | | |
| 101-139-730.00 | POSTAGE | 01/01/2019 | 73420 | | | (122.91) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-139-730.00 Total | | | | | 400.00 | (122.91) | 277.00 | | |
| 101-139-853.00 | CELL PHONE | 01/01/2019 | 73420 | | | (81.13) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-139-853.00 Total | | | | | 900.00 | (81.13) | 819.00 | | |
| 101-139-959.00 | MISC | 04/09/2019 | 73421 | | | 400.00 | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-139-959.00 | MISC | 06/18/2019 | 73608 | | | (2,886.00) | | Inter-departmental Transfer | None |
| 101-139-959.00 Total | | | | | 6,914.00 | (2,486.00) | 4,428.00 | | |
| 101-139-959.14 | DIRECT VICTIM'S NEEDS | 06/18/2019 | 73608 | | | 2,886.00 | | Inter-departmental Transfer | None |
| 101-139-959.14 Total | | | | X | - | 2,886.00 | 2,886.00 | | |
| 101-145-727.00 | OFFICE SUPPLIES | 06/18/2019 | 73605 | | | 90.00 | | Inter-departmental Transfer | None |
| 101-145-727.00 Total | | | | | 950.00 | 90.00 | 1,040.00 | | |
| 101-145-863.10 | TRAVEL/LODGING/MEALS ETC | 06/18/2019 | 73605 | | | (90.00) | | Inter-departmental Transfer | None |
| 101-145-863.10 Total | | | | | 1,000.00 | (90.00) | 910.00 | | |
| 101-148-712.00 | FRINGE | 05/14/2019 | 73530 | | | 486.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-148-712.00 Total | | | | | 112,078.00 | 486.00 | 112,564.00 | | |
| 101-202-712.00 | FRINGE | 05/14/2019 | 73530 | | | 123.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-202-712.00 Total | | | | | 75,918.00 | 123.00 | 76,041.00 | | |
| 101-212-712.00 | FRINGE | 05/14/2019 | 73530 | | | 50.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-212-712.00 Total | | | | | 76,139.00 | 50.00 | 76,189.00 | | |
| 101-215-712.00 | FRINGE | 05/14/2019 | 73530 | | | 185.00 | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-215-712.00 Total | | | | | 152,937.00 | 185.00 | 153,122.00 | | |
| 101-228-950.00 | EQUIPMENT | 01/29/2019 | 73186 | | | (2,084.13) | | Inter-departmental Transfer | None |
| 101-228-950.00 | EQUIPMENT | 02/11/2019 | 73228 | | | (4,964.67) | | Inter-departmental Transfer | None |
| 101-228-950.00 | EQUIPMENT | 03/19/2019 | 73342 | | | (2,260.00) | | Inter-departmental Transfer | None |
| 101-228-950.00 | EQUIPMENT | 04/29/2019 | 73475 | | | (1,992.00) | | Inter-departmental Transfer | None |
| 101-228-950.00 | EQUIPMENT | 05/13/2019 | 73493 | | | (11,995.00) | | Inter-departmental Transfer | None |
| 101-228-950.00 Total | | | | | 125,000.00 | (23,295.80) | 101,704.00 | | |
| 101-228-977.03 | SYSTEM REPLACEMENT/EQUIP | 01/29/2019 | 73186 | | | 2,084.13 | | Inter-departmental Transfer | None |
| 101-228-977.03 | SYSTEM REPLACEMENT/EQUIP | 02/11/2019 | 73228 | | | 4,964.67 | | Inter-departmental Transfer | None |
| 101-228-977.03 | SYSTEM REPLACEMENT/EQUIP | 03/19/2019 | 73342 | | | 2,260.00 | | Inter-departmental Transfer | None |
| 101-228-977.03 | SYSTEM REPLACEMENT/EQUIP | 04/29/2019 | 73475 | | | 1,992.00 | | Inter-departmental Transfer | None |
| 101-228-977.03 | SYSTEM REPLACEMENT/EQUIP | 05/13/2019 | 73493 | | | 11,995.00 | | Inter-departmental Transfer | None |
| 101-228-977.03 Total | | | | X | - | 23,295.80 | 23,296.00 | | |
| 101-229-700.00 | EXPENDITURE CONTROL | 05/14/2019 | 73531 | | | 8,818.00 | | Raise Revenue & Expenditure | 5/14/2019 |
| 101-229-700.00 Total | | | | X | - | 8,818.00 | 8,818.00 | | |
| 101-267-977.60 | NEW VEHICLE PURCHASE | 01/09/2019 | 73434 | | | (70,000.00) | | Inter-departmental Transfer > \$25,000 | 1/9/2018 |
| 101-267-977.60 | NEW VEHICLE PURCHASE | 01/09/2019 | 73439 | | | 70,000.00 | | Voided - See Above - Wrong Date Used | N/A |
| 101-267-977.60 Total | | | | X | - | 0.00 | - | | |
| 101-285-825.04 | PUBLIC DEFENDER | 01/01/2019 | 73514 | | | (141,404.00) | | Inter-departmental Transfer | None |
| 101-285-825.04 Total | | | | | 141,404.00 | (141,404.00) | - | | |
| 101-301-712.00 | FRINGE | 01/08/2019 | 73129 | | | 928.00 | | Inter-departmental Transfer - Payroll Related | 1/8/2019 |
| 101-301-712.00 Total | | | | | 573,116.00 | 928.00 | 574,044.00 | | |
| 101-301-718.00 | FULL TIME | 01/08/2019 | 73129 | | | 3,208.00 | | Inter-departmental Transfer - Payroll Related | 1/8/2019 |
| 101-301-718.00 Total | | | | | 971,460.00 | 3,208.00 | 974,668.00 | | |
| 101-301-744.08 | DRUG INVESTIGATION | 02/12/2019 | 73264 | | | 400.00 | | Raise Revenue & Expenditure | 2/12/2019 |
| 101-301-744.08 | DRUG INVESTIGATION | 03/12/2019 | 73332 | | | 3,498.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-301-744.08 | DRUG INVESTIGATION | 04/02/2019 | 73422 | | | 350.00 | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-301-744.08 | DRUG INVESTIGATION | 05/13/2019 | 73593 | | | 350.00 | | Raise Revenue & Expenditure | 6/11/2019 |
| 101-301-744.08 | DRUG INVESTIGATION | 05/20/2019 | 73594 | | | 350.00 | | Raise Revenue & Expenditure | 6/12/2019 |
| 101-301-744.08 Total | | | | X | - | 4,948.00 | 4,948.00 | | |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JANUARY 1, 2019 THROUGH JUNE 30, 2019

| GL NUMBER | GL DESCRIPTION | POST DATE | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2019 BUDGET | 2019 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2019 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|-----------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|---|---------------------------------------|
| 101-301-744.09 | DRUG FORFEITURE ACTIVITIES | 03/08/2019 | 73333 | | | 6,367.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-301-744.09 Total | | | | X | - | (6,367.00) | 6,367.00 | | |
| 101-301-802.01 | HEALTH SERVICES | 06/27/2019 | 73636 | | | (95.00) | | Inter-departmental Transfer | None |
| 101-301-802.01 Total | | | | | 200.00 | (95.00) | 105.00 | | |
| 101-301-827.00 | MEMBERSHIP & SUBSCRIPTIONS | 06/27/2019 | 73636 | | | 95.00 | | Inter-departmental Transfer | None |
| 101-301-827.00 Total | | | | | 1,350.00 | 95.00 | 1,445.00 | | |
| 101-301-975.22 | MAINT/EQUIP/MISC | 02/21/2019 | 73267 | | | (350.00) | | Inter-departmental Transfer | None |
| 101-301-975.22 Total | | | | | 7,500.00 | (350.00) | 7,150.00 | | |
| 101-301-977.60 | NEW VEHICLE PURCHASE | 01/09/2019 | 73434 | | | 70,000.00 | | Inter-departmental Transfer > \$25,000 | 1/9/2018 |
| 101-301-977.60 | NEW VEHICLE PURCHASE | 01/09/2019 | 73439 | | | (70,000.00) | | Voided - See Above - Wrong Date Used | N/A |
| 101-301-977.60 | NEW VEHICLE PURCHASE | 02/12/2019 | 73265 | | | 47,900.00 | | Raise Revenue & Expenditure | 2/12/2019 |
| 101-301-977.60 | NEW VEHICLE PURCHASE | 02/21/2019 | 73267 | | | 350.00 | | Inter-departmental Transfer | None |
| 101-301-977.60 Total | | | | | 73,000.00 | 48,250.00 | 121,250.00 | | |
| 101-331-747.09 | BOAT-GAS/OIL | 04/03/2019 | 73384 | | | (1,000.00) | | Inter-departmental Transfer | None |
| 101-331-747.09 Total | | | | | 12,000.00 | (1,000.00) | 11,000.00 | | |
| 101-331-950.00 | EQUIPMENT | 04/03/2019 | 73384 | | | 1,000.00 | | Inter-departmental Transfer | None |
| 101-331-950.00 Total | | | | | 1,500.00 | 1,000.00 | 2,500.00 | | |
| 101-334-704.05 | OVERTIME | 01/01/2019 | 73423 | | | (1,351.44) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-334-704.05 | OVERTIME | 01/01/2019 | 73474 | | | 1,351.44 | | Voided - See Above - Grant did not begin until 2019 | N/A |
| 101-334-704.05 Total | | | | | 24,551.00 | 0.00 | 24,551.00 | | |
| 101-334-712.00 | FRINGE | 01/01/2019 | 73423 | | | (393.84) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-334-712.00 | FRINGE | 01/01/2019 | 73474 | | | 393.84 | | Voided - See Above - Grant did not begin until 2019 | N/A |
| 101-334-712.00 Total | | | | | 7,188.00 | 0.00 | 7,188.00 | | |
| 101-334-863.04 | MILEAGE | 01/01/2019 | 73423 | | | (25.09) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-334-863.04 | MILEAGE | 01/01/2019 | 73474 | | | 25.09 | | Voided - See Above - Grant did not begin until 2019 | N/A |
| 101-334-863.04 Total | | | | | 2,757.00 | 0.00 | 2,757.00 | | |
| 101-338-957.04 | EDUCATION | 03/12/2019 | 73336 | | | 3,000.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-338-957.04 | EDUCATION | 06/05/2019 | 73582 | | | 1,000.00 | | Inter-departmental Transfer | None |
| 101-338-957.04 Total | | | | | 1,500.00 | 4,000.00 | 5,500.00 | | |
| 101-338-959.00 | MISC | 03/12/2019 | 73336 | | | 8,000.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-338-959.00 Total | | | | X | - | (8,000.00) | 8,000.00 | | |
| 101-338-970.04 | EQUIP/ NEW & REPLACED | 06/05/2019 | 73582 | | | (1,000.00) | | Inter-departmental Transfer | None |
| 101-338-970.04 Total | | | | | 2,750.00 | (1,000.00) | 1,750.00 | | |
| 101-400-507.01 | PROS ATTY VICTIMS RIGHTS | 01/01/2019 | 73420 | | | (286.26) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-400-507.01 Total | | | | | 60,615.00 | (286.26) | 60,329.00 | | |
| 101-400-510.00 | STONEGARDEN GRANT | 01/01/2019 | 73423 | | | (1,770.37) | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-400-510.00 | STONEGARDEN GRANT | 01/01/2019 | 73474 | | | 1,770.37 | | Voided - See Above - Grant did not begin until 2019 | N/A |
| 101-400-510.00 Total | | | | | 50,000.00 | 0.00 | 50,000.00 | | |
| 101-400-554.00 | STATE GRANT | 03/12/2019 | 73331 | | | 6,113.00 | | Raise Revenue & Expenditure | 3/8/2019 |
| 101-400-554.00 Total | | | | X | - | (6,113.00) | 6,113.00 | | |
| 101-400-582.00 | SHERIFF LOCAL GRANTS | 02/12/2019 | 73265 | | | 400.00 | | Raise Revenue & Expenditure | 2/12/2019 |
| 101-400-582.00 | SHERIFF LOCAL GRANTS | 04/02/2019 | 73422 | | | 350.00 | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-400-582.00 | SHERIFF LOCAL GRANTS | 05/13/2019 | 73593 | | | 350.00 | | Raise Revenue & Expenditure | 6/11/2019 |
| 101-400-582.00 | SHERIFF LOCAL GRANTS | 05/20/2019 | 73594 | | | 350.00 | | Raise Revenue & Expenditure | 6/12/2019 |
| 101-400-582.00 Total | | | | | 1,800.00 | 1,450.00 | 3,250.00 | | |
| 101-400-675.06 | DONATION - CANINE UNIT | 03/12/2019 | 73336 | | | 11,000.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-400-675.06 Total | | | | | 10,000.00 | 11,000.00 | 21,000.00 | | |
| 101-400-699.00 | FUND EQUITY | 02/12/2019 | 73265 | | | 47,900.00 | | Raise Revenue & Expenditure | 2/12/2019 |
| 101-400-699.00 | FUND EQUITY | 03/08/2019 | 73333 | | | 6,367.00 | | Raise Revenue & Expenditure | 3/12/2019 |
| 101-400-699.00 | FUND EQUITY | 03/12/2019 | 73332 | | | 3,498.00 | | Raise Revenue & Expenditure | 3/13/2019 |
| 101-400-699.00 | FUND EQUITY | 04/09/2019 | 73421 | | | 400.00 | | Raise Revenue & Expenditure | 4/9/2019 |
| 101-400-699.00 | FUND EQUITY | 05/14/2019 | 73531 | | | 8,818.00 | | Raise Revenue & Expenditure | 5/14/2019 |
| 101-400-699.00 Total | | | | | 1,276,929.00 | 66,983.00 | 1,343,912.00 | | |
| 101-412-727.00 | OFFICE SUPPLIES | 01/15/2019 | 73167 | | | (169.09) | | Inter-departmental Transfer | None |
| 101-412-727.00 Total | | | | | 1,675.00 | (169.09) | 1,506.00 | | |
| 101-412-977.00 | OFFICE EQUIP & FURNITURE | 01/15/2019 | 73167 | | | 169.09 | | Inter-departmental Transfer | None |
| 101-412-977.00 Total | | | | X | - | (169.09) | 169.00 | | |
| 101-600-835.02 | DISTRICT HEALTH #4 | 03/12/2019 | 73331 | | | 6,113.00 | | Raise Revenue & Expenditure | 3/8/2019 |
| 101-600-835.02 Total | | | | | 236,855.00 | 6,113.00 | 242,968.00 | | |
| 101-648-835.00 | AUTOPSIES | 05/01/2019 | 73591 | | | 9,000.00 | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 101-648-835.00 | AUTOPSIES | 06/13/2019 | 73589 | | | 9,000.00 | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 101-648-835.00 | AUTOPSIES | 06/13/2019 | 73590 | | | (9,000.00) | | Voided - See Above - Wrong Date Used | N/A |
| 101-648-835.00 Total | | | | | 7,000.00 | 9,000.00 | 16,000.00 | | |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 01/08/2019 | 73129 | | | (3,208.00) | | Inter-departmental Transfer - Payroll Related | 1/8/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 01/08/2019 | 73129 | | | (928.00) | | Inter-departmental Transfer - Payroll Related | 1/8/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (94.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (126.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (33.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (486.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (123.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (50.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 | CARRIED FORWARD FUND EQUITY | 05/14/2019 | 73530 | | | (185.00) | | Inter-departmental Transfer - Payroll Related | 5/14/2019 |
| 101-700-955.01 Total | | | | X | - | (5,233.00) | (5,233.00) | | |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JANUARY 1, 2019 THROUGH JUNE 30, 2019

| GL NUMBER | GL DESCRIPTION | POST DATE | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2019 BUDGET | 2019 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2019 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|----------------------------------|------------|-------|--|---------------------|--------------------------------------|---------------------|--|---------------------------------------|
| 101-902-965.34 | MIDC FUND #259 | 01/01/2019 | 73514 | | | 141,404.00 | | Inter-departmental Transfer | None |
| 101-902-965.34 Total | | | | X | - | 141,404.00 | 141,404.00 | | |
| 101-941-910.04 | WAGEFRINGE CNTGTY - NEGOTIATIONS | 05/01/2019 | 73591 | | | (9,000.00) | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 101-941-910.04 | WAGEFRINGE CNTGTY - NEGOTIATIONS | 06/13/2019 | 73589 | | | (9,000.00) | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 101-941-910.04 | WAGEFRINGE CNTGTY - NEGOTIATIONS | 06/13/2019 | 73590 | | | 9,000.00 | | Voided - See Above - Wrong Date Used | N/A |
| 101-941-910.04 Total | | | | | 28,492.00 | (9,000.00) | 19,492.00 | | |
| 259-131-937.06 | COPY MAINTENANCE AGREEMENTS | 03/21/2019 | 73362 | | | 300.00 | | Inter-departmental Transfer | None |
| 259-131-937.06 Total | | | | X | - | 300.00 | 300.00 | | |
| 259-135-727.00 | OFFICE SUPPLIES | 06/14/2019 | 73606 | | | 400.00 | | Inter-departmental Transfer | None |
| 259-135-727.00 Total | | | | | 350.00 | 400.00 | 750.00 | | |
| 259-135-730.00 | POSTAGE | 03/21/2019 | 73362 | | | 100.00 | | Inter-departmental Transfer | None |
| 259-135-730.00 Total | | | | X | - | 100.00 | 100.00 | | |
| 259-135-957.00 | EMPLOYEE TRAINING | 03/21/2019 | 73362 | | | (100.00) | | Inter-departmental Transfer | None |
| 259-135-957.00 | EMPLOYEE TRAINING | 03/21/2019 | 73362 | | | (300.00) | | Inter-departmental Transfer | None |
| 259-135-957.00 | EMPLOYEE TRAINING | 06/14/2019 | 73606 | | | (400.00) | | Inter-departmental Transfer | None |
| 259-135-957.00 Total | | | | | 1,800.00 | (800.00) | 1,000.00 | | |
| 260-351-744.00 | OTHER SUPPLIES | 04/02/2019 | 73406 | | | (240.00) | | Inter-departmental Transfer | None |
| 260-351-744.00 Total | | | | | 1,196.00 | (240.00) | 956.00 | | |
| 260-351-910.05 | INSURANCE | 04/02/2019 | 73406 | | | 240.00 | | Inter-departmental Transfer | None |
| 260-351-910.05 Total | | | | X | - | 240.00 | 240.00 | | |
| 267-131-727.00 | OFFICE SUPPLIES | 01/01/2019 | 73266 | | | 141.00 | | Inter-departmental Transfer | None |
| 267-131-727.00 | OFFICE SUPPLIES | 04/18/2019 | 73447 | | | (127.80) | | Inter-departmental Transfer | None |
| 267-131-727.00 Total | | | | | 250.00 | 13.20 | 263.00 | | |
| 267-131-810.00 | CONTRACTUAL SERVICES | 01/01/2019 | 73266 | | | 1,746.00 | | Inter-departmental Transfer | None |
| 267-131-810.00 | CONTRACTUAL SERVICES | 03/22/2019 | 73341 | | | (129.50) | | Inter-departmental Transfer | None |
| 267-131-810.00 | CONTRACTUAL SERVICES | 03/22/2019 | 73341 | | | (132.65) | | Inter-departmental Transfer | None |
| 267-131-810.00 Total | | | | | 4,850.00 | 1,483.85 | 6,334.00 | | |
| 267-131-811.20 | INCENTIVES/SUPPLIES | 01/01/2019 | 73266 | | | 372.00 | | Inter-departmental Transfer | None |
| 267-131-811.20 Total | | | | | 828.00 | 372.00 | 1,200.00 | | |
| 267-131-861.00 | TRANSPORTATION | 01/01/2019 | 73266 | | | 300.00 | | Inter-departmental Transfer | None |
| 267-131-861.00 Total | | | | X | - | 300.00 | 300.00 | | |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (141.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (1,746.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (372.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (300.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (263.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 01/01/2019 | 73266 | | | (27.00) | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 03/22/2019 | 73341 | | | 132.65 | | Inter-departmental Transfer | None |
| 267-131-863.10 | TRAVEL/LODGING/MEALS ETC | 04/18/2019 | 73447 | | | 127.80 | | Inter-departmental Transfer | None |
| 267-131-863.10 Total | | | | | 3,049.00 | (2,588.55) | 460.00 | | |
| 267-131-957.00 | EMPLOYEE TRAINING | 01/01/2019 | 73266 | | | 263.00 | | Inter-departmental Transfer | None |
| 267-131-957.00 | EMPLOYEE TRAINING | 03/22/2019 | 73341 | | | 129.50 | | Inter-departmental Transfer | None |
| 267-131-957.00 Total | | | | | 750.00 | 392.50 | 1,143.00 | | |
| 267-131-999.00 | TRANSFER OUT | 01/01/2019 | 73266 | | | 27.00 | | Inter-departmental Transfer | None |
| 267-131-999.00 | TRANSFER OUT | 01/01/2019 | 73266 | | | 517.00 | | Inter-departmental Transfer | None |
| 267-131-999.00 Total | | | | | 11,716.00 | 544.00 | 12,260.00 | | |
| 267-134-810.00 | CONTRACTUAL SERVICES | 01/01/2019 | 73424 | | | (2,165.25) | | Raise Revenue & Expenditure | 4/9/2019 |
| 267-134-810.00 Total | | | | | 7,000.00 | (2,165.25) | 4,835.00 | | |
| 267-165-810.00 | CONTRACTUAL SERVICES | 01/01/2019 | 73266 | | | (517.00) | | Inter-departmental Transfer | None |
| 267-165-810.00 | CONTRACTUAL SERVICES | 01/01/2019 | 73425 | | | (5,241.00) | | Lower Revenue & Expenditure | 4/9/2019 |
| 267-165-810.00 Total | | | | | 21,644.00 | (5,758.00) | 15,886.00 | | |
| 267-400-527.00 | BRYNE GRANT | 01/01/2019 | 73425 | | | (5,241.00) | | Lower Revenue & Expenditure | 4/9/2019 |
| 267-400-527.00 Total | | | | | 95,000.00 | (5,241.00) | 89,759.00 | | |
| 267-400-554.00 | STATE GRANT | 01/01/2019 | 73424 | | | (2,165.25) | | Raise Revenue & Expenditure | 4/9/2019 |
| 267-400-554.00 Total | | | | | 7,000.00 | (2,165.25) | 4,835.00 | | |
| 272-400-675.00 | CONTRIB & DONATIONS | 05/01/2019 | 73595 | | | 11,000.00 | | Raise Revenue & Expenditure | 6/11/2019 |
| 272-400-675.00 Total | | | | X | - | 11,000.00 | 11,000.00 | | |
| 272-753-700.00 | EXPENDITURE CONTROL | 05/01/2019 | 73595 | | | 11,000.00 | | Raise Revenue & Expenditure | 6/11/2019 |
| 272-753-700.00 Total | | | | X | - | 11,000.00 | 11,000.00 | | |
| 276-156-959.00 | MISC | 05/13/2019 | 73491 | | | (200.00) | | Inter-departmental Transfer | None |
| 276-156-959.00 | MISC | 06/27/2019 | 73667 | | | (400.00) | | Inter-departmental Transfer | None |
| 276-156-959.00 Total | | | | | 900.00 | (600.00) | 300.00 | | |
| 276-156-959.06 | FTE MISC | 06/27/2019 | 73667 | | | 400.00 | | Inter-departmental Transfer | None |
| 276-156-959.06 Total | | | | | 1,025.00 | 400.00 | 1,425.00 | | |
| 276-156-970.01 | EQUIPMENT - NEW | 05/13/2019 | 73491 | | | 200.00 | | Inter-departmental Transfer | None |
| 276-156-970.01 Total | | | | X | - | 200.00 | 200.00 | | |
| 276-165-712.00 | FRINGE | 01/01/2019 | 73426 | | | (19.26) | | Lower Revenue & Expenditure | 4/9/2019 |
| 276-165-712.00 | FRINGE | 05/01/2019 | 73592 | | | (2,165.00) | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-712.00 Total | | | | | 10,687.00 | (2,184.26) | 8,503.00 | | |
| 276-165-718.00 | FULL TIME | 05/01/2019 | 73592 | | | (3,840.00) | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-718.00 | FULL TIME | 05/01/2019 | 73592 | | | (2,640.00) | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-718.00 Total | | | | | 18,866.00 | (6,480.00) | 12,386.00 | | |

SUMMARIZATION OF ALL BUDGET ADJUSTMENTS POSTED
FROM JANUARY 1, 2019 THROUGH JUNE 30, 2019

| GL NUMBER | GL DESCRIPTION | POST DATE | REF # | NEW LINE ITEM OR NEW FUND NOT ORIGINALLY INCLUDED IN THE 2019 BUDGET | 2019 ADOPTED BUDGET | CHANGE TO BUDGET INCREASE (DECREASE) | 2019 AMENDED BUDGET | BUDGET ADJUSTMENT DESCRIPTION | DATE PREVIOUSLY APPROVED BY THE BOARD |
|-----------------------------|--|------------|-------|--|---------------------|--------------------------------------|---------------------|--|---------------------------------------|
| 276-165-744.06 | SUPPLIES & MATERIALS | 05/01/2019 | 73592 | | | 2,640.00 | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-744.06 | SUPPLIES & MATERIALS | 05/01/2019 | 73592 | | | 2,165.00 | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-744.06 Total | | | | X | - | 4,805.00 | 4,805.00 | | |
| 276-165-810.36 | CONTRACTOR/CONSULTANTS | 01/01/2019 | 73426 | | | (7,279.90) | | Lower Revenue & Expenditure | 4/9/2019 |
| 276-165-810.36 Total | | | | | 19,371.00 | (7,279.90) | 12,091.00 | | |
| 276-165-950.00 | EQUIPMENT | 05/01/2019 | 73592 | | | 3,840.00 | | Inter-departmental Transfer - Use of Fund Equity | 6/11/2019 |
| 276-165-950.00 Total | | | | X | - | 3,840.00 | 3,840.00 | | |
| 276-400-527.00 | BRYNE GRANT | 01/01/2019 | 73426 | | | (7,299.16) | | Lower Revenue & Expenditure | 4/9/2019 |
| 276-400-527.00 Total | | | | | 47,554.00 | (7,299.16) | 40,255.00 | | |
| 281-822-810.22 | CONTRACTORS | 01/15/2019 | 73182 | | | (75.00) | | Inter-departmental Transfer | None |
| 281-822-810.22 Total | | | | | 10,000.00 | (75.00) | 9,925.00 | | |
| 281-822-977.11 | COMPUTER-HARD/SOFT/MAINT | 01/15/2019 | 73182 | | | 75.00 | | Inter-departmental Transfer | None |
| 281-822-977.11 Total | | | | X | - | 75.00 | 75.00 | | |
| 283-723-730.00 | POSTAGE | 01/31/2019 | 73200 | | | 60.00 | | Inter-departmental Transfer | None |
| 283-723-730.00 Total | | | | X | - | 60.00 | 60.00 | | |
| 283-723-810.22 | CONTRACTORS | 01/31/2019 | 73200 | | | (60.00) | | Inter-departmental Transfer | None |
| 283-723-810.22 | CONTRACTORS | 03/26/2019 | 73363 | | | (150.00) | | Inter-departmental Transfer | None |
| 283-723-810.22 Total | | | | | 31,160.00 | (210.00) | 30,950.00 | | |
| 283-723-901.05 | REGISTER/DISCHARGE MORTGAGE | 03/26/2019 | 73363 | | | 150.00 | | Inter-departmental Transfer | None |
| 283-723-901.05 Total | | | | X | - | 150.00 | 150.00 | | |
| 292-161-863.10 | TRAVEL/LODGING/MEALS ETC | 05/10/2019 | 73484 | | | (300.00) | | Inter-departmental Transfer | None |
| 292-161-863.10 Total | | | | | 1,000.00 | (300.00) | 700.00 | | |
| 292-161-977.00 | OFFICE EQUIP & FURNITURE | 05/10/2019 | 73484 | | | 300.00 | | Inter-departmental Transfer | None |
| 292-161-977.00 Total | | | | | 1,000.00 | 300.00 | 1,300.00 | | |
| 292-670-821.02 | DIR. SUP. DHS - NONSCHEDULED PAYMENTS | 04/03/2019 | 73405 | | | (760.00) | | Inter-departmental Transfer | None |
| 292-670-821.02 Total | | | | | 12,000.00 | (760.00) | 11,240.00 | | |
| 292-670-821.03 | DIR. SUP. DHS - NONREIMB. EXPENDITURES | 04/03/2019 | 73405 | | | 760.00 | | Inter-departmental Transfer | None |
| 292-670-821.03 Total | | | | | 450.00 | 760.00 | 1,210.00 | | |
| 292-670-821.21 | INSTITUTIONAL - FOSTER CARE PAYMENTS | 03/06/2019 | 73291 | | | (5,000.00) | | Inter-departmental Transfer | None |
| 292-670-821.21 Total | | | | | 54,000.00 | (5,000.00) | 49,000.00 | | |
| 292-670-822.01 | INDEPENDENT LIVING - PER DIEM PYMTS | 03/06/2019 | 73291 | | | 5,000.00 | | Inter-departmental Transfer | None |
| 292-670-822.01 Total | | | | X | - | 5,000.00 | 5,000.00 | | |
| 509-752-727.00 | OFFICE SUPPLIES | 06/30/2019 | 73688 | | | 600.00 | | Inter-departmental Transfer | None |
| 509-752-727.00 Total | | | | | 500.00 | 600.00 | 1,100.00 | | |
| 509-752-744.00 | OTHER SUPPLIES | 06/03/2019 | 73560 | | | 300.00 | | Inter-departmental Transfer | None |
| 509-752-744.00 Total | | | | | 500.00 | 300.00 | 800.00 | | |
| 509-752-828.00 | PROFESSIONAL SERVICES | 06/18/2019 | 73607 | | | 15,000.00 | | Inter-departmental Transfer | None |
| 509-752-828.00 Total | | | | X | - | 15,000.00 | 15,000.00 | | |
| 509-752-910.05 | INSURANCE | 06/30/2019 | 73688 | | | (600.00) | | Inter-departmental Transfer | None |
| 509-752-910.05 Total | | | | | 1,900.00 | (600.00) | 1,300.00 | | |
| 509-752-938.00 | REPAIRS AND MAINTENANCE - DOCKS | 06/03/2019 | 73560 | | | (300.00) | | Inter-departmental Transfer | None |
| 509-752-938.00 Total | | | | | 15,000.00 | (300.00) | 14,700.00 | | |
| 509-752-970.00 | CAPITOL OUTLAY | 06/18/2019 | 73607 | | | (15,000.00) | | Inter-departmental Transfer | None |
| 509-752-970.00 Total | | | | | 1,100,000.00 | (15,000.00) | 1,085,000.00 | | |
| 588-599-727.00 | OFFICE SUPPLIES | 06/27/2019 | 73640 | | | 1,000.00 | | Inter-departmental Transfer | None |
| 588-599-727.00 Total | | | | | 1,200.00 | 1,000.00 | 2,200.00 | | |
| 588-599-747.10 | FUEL/OIL | 03/17/2019 | 73343 | | | (50.00) | | Inter-departmental Transfer | None |
| 588-599-747.10 Total | | | | | 154,000.00 | (50.00) | 153,950.00 | | |
| 588-599-872.00 | LICENSING FEES | 03/17/2019 | 73343 | | | 50.00 | | Inter-departmental Transfer | None |
| 588-599-872.00 Total | | | | | 25.00 | 50.00 | 75.00 | | |
| 588-599-977.00 | OFFICE EQUIP & FURNITURE | 06/17/2019 | 73604 | | | 1,063.00 | | Inter-departmental Transfer | None |
| 588-599-977.00 Total | | | | | 700.00 | 1,063.00 | 1,763.00 | | |
| 588-599-977.10 | INTERNET WIRELESS ACCESS | 06/17/2019 | 73604 | | | (1,063.00) | | Inter-departmental Transfer | None |
| 588-599-977.10 Total | | | | | 1,200.00 | (1,063.00) | 137.00 | | |
| 588-599-977.62 | COMPUTER-HARD/SOFT/MAINT | 06/27/2019 | 73640 | | | (1,000.00) | | Inter-departmental Transfer | None |
| 588-599-977.62 Total | | | | | 4,000.00 | (1,000.00) | 3,000.00 | | |
| 595-351-727.03 | INMATE SUPPLIES | 01/22/2019 | 73188 | | | (1,500.00) | | Inter-departmental Transfer | None |
| 595-351-727.03 Total | | | | | 130,997.00 | (1,500.00) | 129,497.00 | | |
| 595-351-810.93 | INMATE SERVICES | 01/22/2019 | 73188 | | | 1,500.00 | | Inter-departmental Transfer | None |
| 595-351-810.93 Total | | | | X | - | 1,500.00 | 1,500.00 | | |

ADMINISTRATOR'S REPORT

8-13-19

- MARINA: The engineer has submitted plans and specifications for the Marina project to EGLE and the Army Corp of Engineers for preliminary permit review.
- PHONE SYSTEM REPLACEMENT: RFP Packet for phone system replacement has been posted. RFPs are due by August 22, 2019 4:00 P.M.
- VEHICLE FLEET MANAGEMENT SERVICE: RFP's for vehicle fleet management services have been posted. RFPs are due by August 27, 2019 2:00 P.M.
- JAIL INMATE PHONE SYSTEM: The County has received request for proposals from vendors to supply inmate phone service within the jail. The Sheriff and staff have reviewed the proposals and requested a contract from NCIC Inmate Communications. Once a contract is received and reviewed by staff and legal counsel the item will be placed for Board consideration and award.
- COUNTY BUILDING: Requests for sealed bids are currently posted to receive bids from contractors to provide labor and material cost for the removal and replacement of brick, block and concrete masonry materials associated with the replacement of a portion of wall within the Treasurer's Office. Bids are due by August 27, 2019 2:00 P.M.



Cheboygan County

Board of Commissioners' Meeting

August 13, 2019

Title: Project Authorization: 2017-0032/P13 5339 Bus and Bus Facility's Program

Summary: This contract is for replacement of one revenue vehicle up to 30 foot in size with lift. The vehicle being replaced has reached its useful life in mileage and years of service. Contract awards SRR one additional revenue vehicle bus with lift.

Financial Impact: Total \$78,573- Federal \$62,858- State \$15,715- Local funds 0.

Recommendation: Motion to approve the contract and authorize the Chair to sign with any necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

Unsigned Copy
For Your Files

Date: June 24, 2019
Agreement No.: 2017-0032
Authorization No.: P13
Job No.: 208303
Agenda: MA

**PROJECT AUTHORIZATION
CHEBOYGAN COUNTY
BOARD OF COMMISSIONERS
FY 2019 SECTION 5339
BUS AND BUS FACILITIES
FORMULA PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Three years from the effective date of the authorization.

Fiscal Year or Effective Contract Clauses: 2019

The Federal grant associated with the PROJECT AUTHORIZATION is Permanent No. MI-2016-012-03. Award Year: 2019

The Data Universal Numbering System (DUNS) number for the AGENCY is 038622874.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Bus and Bus Facilities Formula Program is 20.526.

The Department of Labor Certification of Transit Employee Protective Arrangements requirements were issued by the United States Department of Labor in a letter dated . A copy of this letter will be included with this awarded authorization.

The AGENCY agrees to prepare and submit to MDOT quarterly milestone reports for Section 5339. Reports are due 10 days after the end of each quarter.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

| <u>Line No.</u> | <u>Item</u> | <u>Line Item</u> | <u>Federal</u> | <u>State</u> | <u>Total</u> |
|--------------------------|--------------------------------------|------------------|----------------|--------------|--------------|
| <u>Revenue vehicles:</u> | | | | | |
| 1 | One <30 ft replacement bus with lift | 11.12.04 | \$62,858 | \$15,715 | \$78,573 |

Funding sources:

2019/C87750/3120 \$62,858 (F)
2019/C87750/1120 \$15,715 (S)

PRF No.: 2019-451

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



Cheboygan County Board of Commissioners' Meeting

August 13, 2019

Title: NEMCOG Video Conferencing Capacity Building Program Application

Summary: NEMCOG, with funding from Michigan Department of Agriculture and Rural Development (MDARD) will install six (6) videoconferencing systems within township halls, city or village council chambers, or county buildings throughout the Northeast Michigan region of Prosperity Region 3. These will be placed within municipal buildings, locations to be chosen after review through an application process. These systems will be utilized for expanding the local municipalities' exposure to remote regional planning staff to provide guidance on development matters during public meetings. They will also be utilized for remote access to small business counseling for local entrepreneurs. The systems will increase exposure to much needed training resources, planning support, and professional guidance as well as decrease transportation costs that would normally be spent on travel to distant education. Staff received notice of the program application after the last Board meeting and the application was due August 5, 2019 to be considered as a location.

Financial Impact: Use of Commission Room and \$1,074 for Laptop to operate system.

Recommendation: Motion to Ratify submittal by staff of NEMCOG Video Conferencing Building Program Application.

Prepared by: Jeffery B. Lawson

Department: Administration



Northeast Michigan Council of Governments
80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

Northeast Michigan Council of Governments (NEMCOG)

Video Conferencing Capacity Building Program Application

DUE: 4:00PM, August 5, 2019

This program is made possible with grant funding from:



Applications should be emailed to and questions sent to:

Steve Schnell, Community Development Senior Planner

sschnell@nemcog.org

(989) 705-3722

General Background

NEMCOG, with funding from Michigan Department of Agriculture and Rural Development (MDARD) will install six (6) videoconferencing systems within township halls, city or village council chambers, or county buildings throughout the Northeast Michigan region of Prosperity Region 3. These will be placed within municipal buildings, locations to be chosen after review through an application process. These systems will be utilized for expanding the local municipalities' exposure to remote regional planning staff to provide guidance on development matters during public meetings. They will also be utilized for remote access to small business counseling for local entrepreneurs. The systems will increase exposure to much needed training resources, planning support, and professional guidance as well as decrease transportation costs that would normally be spent on travel to distant education.

Eligible Applicants

Eligible entities must be municipal corporations (cities, villages, townships, counties) with planning and zoning responsibilities in the following counties: Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, and Roscommon.

Project Goals

There are many challenges for the rural communities of Northeast Michigan to remain competitive in a global marketplace. According to the Center for Neighborhood Technology (CNT), the Housing and Transportation (H+T) costs for the counties of Northeast Michigan are much higher than urban areas. This cost is experienced by residents and local government alike. Local municipalities have to pay increased costs for travel of their officials to distant education and for travel expenses bringing professional planning staff for onsite assistance.

There is often little funding to have in-person assistance due to travel, which can involve 3-4 hours of travel for a single meeting. Due to low volume of development in rural areas, it is difficult for small municipalities to justify full time development staff. This leads to a lack of communities' readiness to handle development requests. Northeast Michigan Council of Governments (NEMCOG) currently assists many communities but even those efforts are hindered by long travel time and some additional costs.

Video conferencing will greatly improve the ability to provide assistance to more communities more often with a more personal touch. Local officials who have more education are better able to handle development applications. This will create a more welcoming environment for local business owners who want to expand, new businesses that want to relocate, and housing development which is much needed.

Educational opportunities include the Michigan State University's Citizen Planner program for land use education. Also, various state entities offer training on their grant programs such as MDOT's Transportation Alternatives as well as the DNR's Natural Resources Trust Fund. Many workshops by state organizations are often available in person in other parts of the state but not often in Northeast Michigan. Officials in Northeast Michigan would be better able to take advantage of these by videoconferencing.

Project Funding

No funds will be awarded as part of this grant. The equipment remains the property of NEMCOG and may be removed if the use of the equipment may be deemed too infrequent

and/or better utilized elsewhere or if the equipment is not be used most effectively to achieve the project goals.

A successful applicant will have use of this system for three (3) years from the date of installation if there is regular and consistent use of the system and the equipment is well maintained. The applicant may re-apply for another three (3) year term at which time a permanent placement of the equipment can be considered based on adequate usage.

Requirements

1. Eligible applicants shall be municipal corporations with planning and zoning responsibilities in the following counties: Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, and Roscommon.
2. The applicant must have full control over the location of the equipment and be responsible for the equipment, including having the equipment listed on an insurance policy.
3. The building must be open to the public and have ADA-compliant accessible facilities including the room in which the equipment is utilized.
4. The community must have broadband in the building where the equipment will be utilized. Preferred minimum speeds of 1.5Mbps upload, 1.5Mbps download.
5. The applicant must have a computer attached to the videoconferencing equipment at all times and dedicated to the use of videoconferencing. The computer must meet the minimum specifications of the videoconferencing system. (Windows 7, 8.1, or 10; MacOS 10.10 or higher)
6. The location must be available for use by other county, regional, and state organizations at various times of day for use as a meeting place.
7. The equipment must be kept in working order.
8. The community must keep a log of the time, date, duration of use, and purpose of the meetings at which the videoconferencing system is utilized.

Schedule

| | |
|---------------------------------|---------------------------|
| Applications Available: | July 17, 2019 |
| Deadline to submit Application: | August 5, 2019 (4:00 PM) |
| Selection by NEMCOG: | Estimated August 19, 2019 |

This notice of program application availability and any contract(s) that may result shall be in accordance with appropriate laws, ordinances, and regulations of the United States Government and the State of Michigan.