

**CHEBOYGAN COUNTY
JOB ANNOUNCEMENT
MAINTENANCE SUPERINTENDENT**

November 1, 2018

Cheboygan County is accepting applications and resumes for the position of Maintenance Superintendent for the County Maintenance Department. The position is a full time 40 hour per week FLSA Salary Exempt position.

GENERAL SUMMARY:

Under the general direction of the County Administrator, performs field, administrative and supervisory work directing the operation and maintenance of County buildings and facilities. Employee is responsible for planning, scheduling, supervising, participating in, and inspecting the work of departmental employees engaged in the maintenance of County buildings, facilities and grounds. Work includes determining priorities and assigning personnel to various job sites in an efficient manner, and determining the nature and extent of maintenance work to be performed. Employee must exercise initiative and independent judgment in ensuring that necessary work is performed in a timely manner. Employee must exercise courtesy when providing customer service.

Salary: \$48,500 to \$52,000 depending on experience plus competitive benefit package.

Position opened until filled. First review of Applications, November 26, 2018. An application is available at www.cheboygancounty.net. or can be picked up at the Administration Office, Room 131 of the Cheboygan County Building located at 870 South Main St.

Submit or E-Mail a professional resume and application to:

Administration
870 South Main Street
P.O. Box 70
Cheboygan Michigan 49721
Employment@cheboygancounty.net
(231)-627-8855

Label E-Mail file with your last name and position applying for.

Cheboygan County is an Equal opportunity Employer and Service Provider.

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