

**CHEBOYGAN COUNTY
DEPARTMENT OF BUILDING SAFETY**

870 South Main Street ♦ P.O. Box 70
Cheboygan, Michigan 49721
Telephone: (231) 627-8813 ♦ Fax: (231) 627-8454
Website: www.cheboygancounty.net
Email: dbedell@cheboygancounty.net

**MECHANICAL PERMIT
APPLICATION**

Date of Application

Mechanical Permit Number

I. JOB LOCATION:

Name	Homeowner Telephone Number	Township
Site Address (Job Location)	City/Village	Township Section

II. CONTRACTOR/ HOMEOWNER INFORMATION: Contractor Owner

Name	State License No.	Expiration Date
Mailing Address	I.R.S. Number	M.E.S.C. Number
City	State	Zip
Telephone Number	Fax Number	Email
Workmans Comp, Insurance Carrier		

III. TYPE OF JOB:

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Alteration	<input type="checkbox"/> Natural Gas Conv.	<input type="checkbox"/> Premanufactured Home Setup (HUD Mobile Home)

IV. APPLICANT SIGNATURE:

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Licensee or Homeowner **(Homeowner signature indicates compliance with Section V. Homeowner Affidavit)**

Printed Name of Licensee or Homeowner Date

V. HOMEOWNER AFFIDAVIT:

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be **enclosed, covered up, or put into operation** until it has been inspected and approved by the County Mechanical Inspector. I will cooperate with the County Mechanical Inspector and assume the responsibility to arrange for all necessary inspections.

VI. FEE CLARIFICATIONS:

RESIDENTIAL HEATING SYSTEM:
This item is used for the installation of a heating system in a **new residential structure**. Gas piping and Ducts **SHOULD NOT BE** charged. Replacement systems should be itemized.

ABOVE GROUND AND UNDER GROUND TANK SETS:
A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

VII. INSTRUCTION FOR COMPLETING APPLICATION:

GENERAL: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the inspector providing as much advance notice as possible with the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.

COMPLETE APPLICATION ON BACK SIDE

VIII. FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee.

NO INSPECTIONS GIVEN PRIOR TO PERMIT ISSUANCE							
Application Fee - All Permits - Non Refundable DOES NOT Include Inspection Fees (please itemize)	Per Unit	No.	No.		Per Unit	No.	Fee
Gas and Oil Burning Equip - New and/or Conversion Units	30.00			Compressor, 15 H.P. to 50 H.P.	25.00		
Residential Heating system (included duct & pipe) New Building Only (see Section VII on Reverse Side)	50.00			Over 50 H.P.	35.00		
Water Heater	5.00			Heat Recovery Units or Through-The Wall Fan Coil Vents	10.00		
Flue Damper, Vent Damper, each	5.00			Unit Heaters-First Unit	15.00		
Solid Fuel Equip (Includes Chimney)	30.00			Additional Unit(s)	10.00		
<input type="checkbox"/> Decorative Gas Burning Appliance (+ Need Gas Piping)				Piping (each 500 ft); In-floor tubing (each 2500 ft) or fraction thereof	25.00		
Gas Piping, Each Outlet - New Installation	5.00			Duct Work (each 250 ft or fraction thereof)	25.00		
Solar Equip. (Piping Fee Included)(Includes One Panel)	20.00			Fire Suppression/ Protection System	25.00		
Air Conditioning and Refrigeration Heat Pumps Self-Contained, Under 15 H.P., A.C. Water Furnace	15.00			+ Price per Head \$.50 each	0.50		
Evaporator Coils	5.00			Incinerators	10.00		
Under 5 H.P. (Split System)	20.00			Humidifiers	10.00		
5 H.P. and Over (Split System)	25.00			Electronic Air Cleaner with Washer	15.00		
Chiller	35.00			Above Ground Tanks	20.00		
Air Handlers, Self-Contained Units, Ventilation-Kitchen Exhaust Bath Fans, Dryer Vent - Under 1500 CFM (each)	5.00			Under Ground Tanks	25.00		
Over 1500 CFM (each)	10.00			Administrative Fee	50.00		
Commercial Hoods	15.00			Informational/ Special/ Safety Inspection	50.00		
				Additional Inspection(s) - (i.e. U.G., Gas Pipe, etc.) - each	50.00		
				Rough Inspection	50.00		
				Final Inspection (Include on <u>ALL</u> Permits)	50.00		
				Total Fees Due			

Make check payable to "Department of Building Safety"

Number of inspections for this permit: _____

Additional inspections will result in a \$50.00 fee per inspection. An invoice will be mailed.

PLEASE GIVE A BRIEF JOB DETAIL FOR THIS PERMIT