



Cheboygan County Board of Commissioners

MISSION STATEMENT

Cheboygan County officials and staff will strive to provide public services in an open and courteous manner and will responsibly manage county resources.

Committee of the Whole Meeting

August 27, 2019

9:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. **CITIZENS COMMENTS** (3 minutes)
6. **SCHEDULED VISITORS/DEPARTMENT REPORTS**
 - A. District Court 2018 Annual Report
 - B. MSU-E 2018-2019 Annual Report
7. **ADMINISTRATOR'S REPORT**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - A. SRR - MDOT Contract 2017-0032-P14 FY 2019 Section 5311 Capital Formula Grant – Replacement Van
 - B. SRR - MDOT Contract 2017-0032-P15 FY 2019 100% State – Replacement Bus
 - C. Secondary Road Patrol FY2020 Grant Application
 - D. Cheboygan County Resolution 19-13 in Support of Line 5 Tunnel
10. **BOARD MATTERS FOR DISCUSSION**
11. **CITIZENS COMMENTS**
12. **BOARD MEMBER COMMENTS**
13. **ADJOURN TO THE CALL OF THE CHAIR**

89TH DISTRICT COURT

2018 Annual Report

*Cheboygan County
Maria I. Barton
District Court Judge
P.O. Box 70
County Building
Cheboygan, MI 49721*

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Mission Statement

The 89th Judicial District Court will serve the public in an informed, efficient manner, with equal treatment for all, according to the law. Employees strive to work as a team with a common goal of public service.

Judge Maria I. Barton – Judge Maria I. Barton was elected to the 89th District Court in 2008 and took office in 2009. Prior to her election, Judge Barton served as the Straits Area Narcotics Enforcement Prosecutor for 16 years. Judge Barton received the Prosecutors Service Award in 2008 in recognition of her 15 years of public service. In 2008, Senator Carl Levin recognized her as “Crime Fighting Mom of the Year” for her service to fighting crime in Northern Michigan. After graduating from Ohio University with a Bachelor’s Degree in Business Administration, she completed her law degree at the University of Toledo, College of Law. Judge Barton lives in Indian River with her husband David and daughter Cassie.

Court Administrator/Court Clerk Jodi Barrette – Jodi Barrette was hired in March 1989 as Criminal Clerk for the 89th District Court. In 1993, she became a State of Michigan Certified Electronic Operator and received her State of Michigan Certificate for Electronic Recording in April of 2001. She was appointed Court Administrator/Judicial Secretary in June of 2005. In May 2009, Ms. Barrette graduated from Michigan State University with a certificate in Judicial Administration. She is a State of Michigan Certified Notary. She is a member of the Michigan Court Administrators Association.

Court Recorder/Civil Clerk Christine Hartman –Christine Hartman began employment in October 2001 as the Criminal Clerk for the 89th District Court. In 2015, she was appointed Court Recorder/Civil Clerk. She is a State of Michigan Notary Public. In October of 2003, Ms. Hartman received her State of Michigan Certified Electronic Operator certificate and her State of Michigan Certificate for Electronic Recording in 2006. She is a member of the Court Reporter’s/Recorder’s Association.

Magistrate Liz Stankewitz – Liz Stankewitz began employment with the 89th District Court in January 2009 as Deputy Civil/Traffic Clerk for the 89th District Court. Prior to her employment in District Court, she had served as the Officer Manager for the Cheboygan County Prosecutor’s Office for five years. In July 2009, she was appointed as full-time Magistrate/Traffic Clerk. Ms. Stankewitz is a member of the Michigan Association of District Court Magistrates. Ms. Stankewitz is a Certified Electronic Operator in the State of Michigan and is also PBT Certified.

Chief Probation Officer Kim Tilton – Kim Tilton began employment with the 89th District Court in January 2009 as Probation Officer. Ms. Tilton has become certified through Redwood Toxicology Laboratory for collections of specimens for drug testing purposes and is also PBT Certified. Prior to her employment in the District Court, Ms. Tilton was the Victims Advocate for the Cheboygan County Prosecutor for five years. Ms. Tilton is a member of the Michigan Association of District Court Probation Officers. In May of 2011, Ms. Tilton received her State of Michigan Certified Electronic Operator certificate. In January 2016, she was appointed Chief Probation Officer.

Deputy Criminal Clerk Mellisa LaLonde – Mellisa LaLonde began employment in September 2009 as a part-time Traffic/Civil Deputy Clerk. In October of 2011, Ms. LaLonde received her State of Michigan Certified Electronic Operator certificate. She is a State of Michigan Certified Notary. She is currently the Deputy Clerk in the Criminal Division working full-time.

Deputy Criminal Clerk Mariah Winters – Mariah Winters began employment in December 2018 replacing Deborah Keller who retired on December 31, 2018. Prior to employment in District Court, she had worked in the Probate Court for Cheboygan County for one and a half years. She is a State of Michigan Certified Notary. She is currently the Deputy Clerk in the Criminal Division working full-time. Ms. Winters is also responsible for court collections and maintaining the District Court jurors.

Probation Officer/Court Officer/Assistant Magistrate Dale Selin – Dale Selin began employment in October 2010. His duties include the transportation of inmates to/from the jail for court hearings, Law Enforcement Information Network (LEIN) coordinator/trainer for the court, as well as working with the Sheriff's Department to provide court security. In December 2010, Mr. Selin was appointed as Assistant Magistrate completing all training in March 2011. In May of 2011, Mr. Selin received his State of Michigan Certified Electronic Operator certificate. Mr. Selin served as Lt. Commander of the Cheboygan Post and SANE drug team before retiring from the Michigan State Police after 32 years of service. In January 2016, Mr. Selin became a full-time employee and was appointed as Probation Officer in addition to some of his other duties and responsibilities.

Part-Time Office Assistant Aimee Faggion – Aimee Faggion joined the staff in October of 1993 through the Lamplighters Activity Center. She works seven hours per week. Ms. Faggion is responsible for copying, filing and assisting court staff as needed.

The 89th District Court achieved many accomplishments in 2018 as summarized below. The court's overall operations, as well as its service to the public, have been enhanced by these accomplishments.

Operational and Procedural Improvements

Commitment to Efficient Use of Public Resources

- The 89th District Court recognizes its responsibility to be fiscally responsible with the use of public resources. In 2018, District Court's budget was \$642,124.00 which was an increase of \$6,885.88 from the 2017 budget. In 2018, the 89th District Court total expenditures were \$15,336.78 less than budgeted. District Court has come in under budget every year from 2009 through 2018 for a total savings of \$258,470.92 to the county.

Operational and Procedural Improvements Continued

Judge Barton and staff have focused on maintaining a high standard of public service by increasing productivity through internal operational and procedural improvements.

Jury Costs

- The 89th District Court continues to address the issues of trials and preliminary hearings in an effort to improve the timeliness of cases and to reduce the time, effort and cost in subpoenaing police officers and other witnesses (prosecutor expenses). These efforts result in more cases being settled before the day of trial, reducing witness fees for the Prosecutor's Office, overtime costs to the police agencies and jury costs in District Court. Below are the jury costs incurred since 2009.
 - 2009 jury costs were \$ 6,566.57
 - 2010 jury costs were \$ 2,264.37
 - 2011 jury costs were \$ 0.00
 - 2012 jury costs were \$ 2,923.68
 - 2013 jury costs were \$ 3,861.91
 - 2014 jury costs were \$ 864.76
 - 2015 jury costs were \$ 1,507.64
 - 2016 jury costs were \$ 495.77
 - 2017 jury costs were \$ 1,245.50
 - 2018 jury costs were \$ 869.09

Operational and Procedural Improvements Continued

Collections

- The court continues to pursue the collection of fines and costs at the time of sentencing. In 2009, the District Court focused on improving our collections by ordering that fines, costs and fees are due in full at time of sentencing per Michigan Court Rules. The court notifies the defendant of the amount of the fine at the time of plea. Additionally, the notice of sentencing contains information regarding the amount of the fine. As a result, more defendants are paying fines at the time of sentencing, thereby reducing staff time required to pursue collection after sentencing. The court continues to routinely address outstanding fines and costs through show causes where defendants are ordered into court to address their outstanding obligations. In 2011, the court began garnishing tax returns for individuals with outstanding fines and costs to help reduce the outstanding receivables. To date, the court has collected approximately \$131,251.46 on cases where garnishments were sent but the individual came in and paid prior to the garnishment being processed by the Department of Treasury. An additional \$7,271.70 has been collected via garnishments that were issued and processed by the Department of Treasury.

Polycom (State of Michigan Courts Video Project)

- In September 2012, the State of Michigan installed approximately \$50,000.00 worth of electronic video equipment into all three courtrooms in Cheboygan. This project was spearheaded by Jodi Barrette, District Court Administrator in conjunction with the State of Michigan Courts Video Project. When defendants are lodged in other counties or in prison, the court can resolve the case via a video Polycom proceeding thereby saving the costs of transportation and/or overtime to local police agencies to have the defendant brought to Cheboygan. The Polycom system reduces prisoner transportation costs for local police agencies, overtime compensation for police officers and Department of Corrections, increases public safety, reduces costs for Michigan State Police Forensics and increases productivity. The District Court utilizes this equipment whenever possible in order to make the most efficient use of time for the court, staff, police agencies, Department of Corrections and assigned judges. We believe this equipment will prove to be a very effective cost saving project as well as provide further safety to the citizens of Cheboygan County. In 2018, the District Court, through the use of the Polycom, helped the county save an estimated \$6,839.50 in prisoner transportation and visiting judge costs. We have saved approximately \$29,133.29 for 2013 through 2018 combined.
- In January of 2017, the State of Michigan provided our county with all new Polycom systems. This upgrade has helped to make the system work more efficiently. Additionally, the Cheboygan County Sheriff Department is pursuing this technology which will allow other county courts and jails to have access to Cheboygan County prisoners directly through our Sheriff Department.

Operational and Procedural Improvements Continued**IyeTek (Michigan State Police Electronic Citations)**

- In January 2014, the 89th District Court began accepting electronic citations from the Michigan State Police. Although the exact costs savings cannot be determined by the court, there would be a significant savings for the State Police in mileage and time. The court has noticed increased efficiency in processing these citations from State Police, as the court electronically receives the citations the following morning, and they are automatically uploaded to the court's case management system. This is a significant time savings to the court, as these citations do not need to be entered by the court; and information can be given right away when individuals call about their ticket. Additionally, the court is able to provide information to other departments such as the Prosecutor's Office, police agencies, and the Cheboygan County Jail.

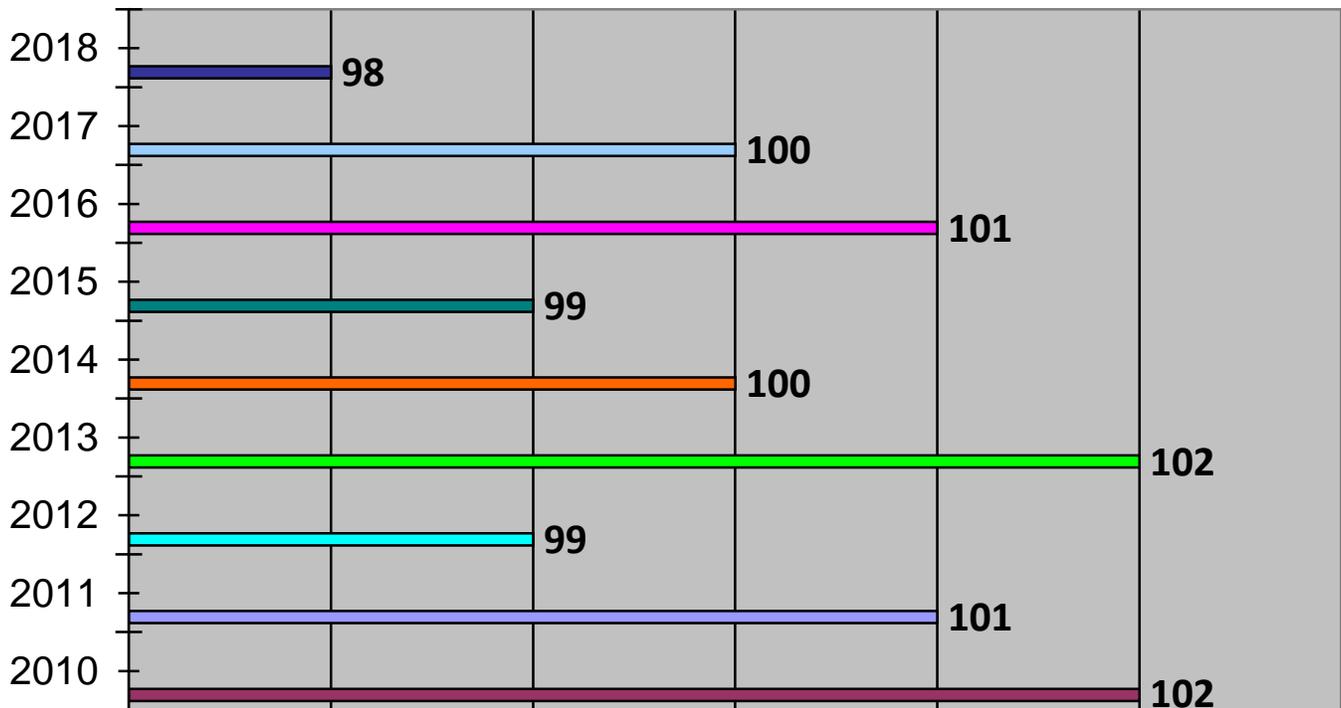
C.C.E. Central Dispatch/Sungard (Cheboygan County Sheriff Department Electronic Citations)

- In September 2017, in conjunction with the C.C.E. Central Dispatch Authority and the Cheboygan County Sheriff Department, we began accepting E-Citations from our Cheboygan County Sheriff Department. This has proven to be as beneficial as the Michigan State Police Citations.

Caseflow Management

- Efficient Case Processing – Clearance rates are a way to measure caseflow management and efficiency of a court. Clearance rates indicate the extent to which a court is keeping up with incoming caseload. Clearance rates above 100% indicate that a court is reducing a backlog. A clearance rate of 100% indicates the court is keeping up with its current caseload and maintaining the size of any pending caseload. The higher the percentage, the more efficient the court is in handling its caseload.

In 2018, the 89th District Court’s clearance rate was 98% with 5,209 new or reopened cases and 5,106 disposed cases.



Sobriety Court

The 89th District Sobriety Court was started in August of 2012 after the team attended the 2012 DWI Court training with the National Highway Safety Administration in late June. The Sobriety Court team includes:

Honorable Maria I. Barton, District Judge
Jodi Barrette, DWI Coordinator
Kim Tilton, Probation Officer
Dale Selin, Research Expert
Amber Libby, Assistant Prosecutor
James Gilbert, Defense Counsel
Mike Brege, Detective Lieutenant – Cheboygan County Sheriff Department

In addition to the above team, Kathy Mason and Kim Lytle from Harbor Hall play a significant role in our program.

The mission of Sobriety Court is to help substance abusers achieve sobriety by providing a structural framework within which to be successful and to help facilitate change in addictive behaviors. The Sobriety Court focuses on holding individuals accountable through the team approach.

The 89th District Court revised workload and job responsibilities within the court to be able to operate the Sobriety Court without additional personnel or costs to the county. Participants in the program are responsible for paying their fines and costs, a participation fee of \$20.00 per month for each month in sobriety court, fees for drug testing, fees for alcohol monitoring systems, and counseling. The Sobriety Court budget is comprised of funds the 89th District Court receives annually from the State of Michigan for Drunk Driving and Drug cases filed. The court receives an average of \$9,000.00 to \$12,000.00 annually.

Jail Savings

- Based upon the charges of the individuals that have participated in this program and possible jail sentence, the Sobriety Court program saved approximately \$19,900.00 in 2012, \$24,600.00 in 2013, \$54,400.00 in 2014, \$78,300.00 in 2015, \$73,000.00 in 2016, \$23,600.00 in 2017 and \$67,300.00 in 2018 in jail costs for Cheboygan County. This figure is based on \$20.00 a day per inmate.

Community Service/Work Crew

- In 2018, the Sobriety Court participants completed 60 hours of community service in lieu of employment hours and for sanctions.

Sobriety Court Budget

The Sobriety Court budget was \$9,200.00 for 2018.

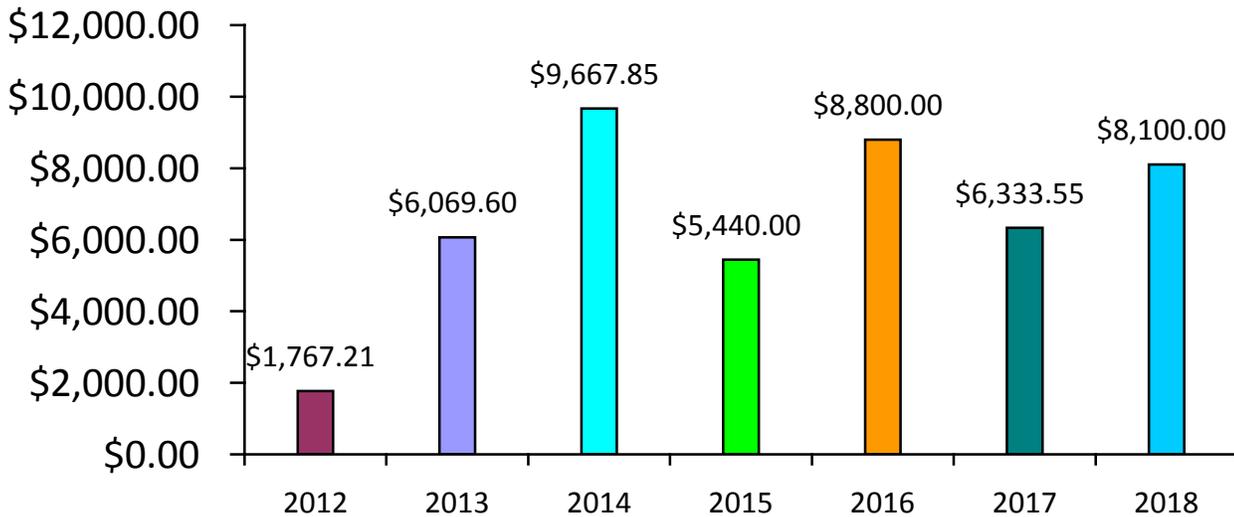
Expenditures:

Description	2018 Amended Budget	YTD Activity 2018	Available Balance
Expenditure Control	700.00	0.00	700.00
Contractual Services	1,000.00	0.00	1,000.00
Consul/Ind Provider	1,000.00	0.00	1,000.00
Incentives/Supplies	2,000.00	1,665.00	335.00
Travel/Lodging/Meals etc.	2,000.00	1,437.78	562.22
Employee Training	1,525.00	1,525.00	0.00
Tether/Drug Testing Fees	975.00	160.00	815.00
Total Expenditures	\$9,200.00	\$4,787.78	\$4,412.22

Revenue:

In 2018, the Sobriety Court’s revenue was \$8,100.00. Revenue is comprised of a \$5.00 portion of every filing fee from civil cases (\$4,480.00), sobriety court fees (\$3,600.00) and District Court costs (\$20.00). *

Sobriety Court Revenue



*Unaudited data

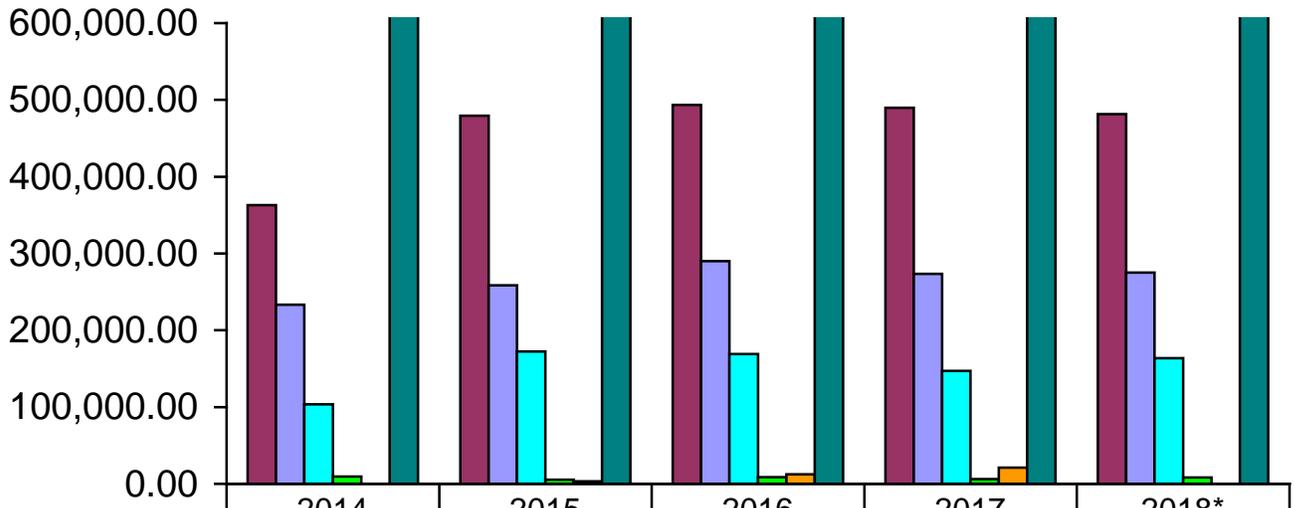
Timely Case Disposition

The 89th District Court is meeting or exceeding most of the guidelines specified by the Michigan Supreme Court.

89th District Court 2018 percentage	Michigan Supreme Court Time Guidelines
100%	90% of General Civil and Miscellaneous Civil cases adjudicated within 273 days from case filing
100%	98% of General Civil and Miscellaneous Civil cases adjudicated within 455 days of filing
99%	95% of Summary Civil cases without jury demand, including small claims, landlord/tenant, and land contract actions adjudicated within 126 days from case filing
n/a	65% of Summary Civil cases with jury demand, including landlord/tenant and land contract actions adjudicated within 154 days from case filing
96%	90% of Civil Infraction cases, including traffic, non-traffic and parking cases adjudicated within 35 days from case filing
100%	98% of Civil Infraction cases, including traffic, non-traffic and parking cases adjudicated within 84 days from case filing
91%	85% of Misdemeanor cases, including misdemeanor drunk driving and misdemeanor traffic adjudicated within 63 days of first appearance
100%	95% of Misdemeanor cases, including misdemeanor drunk driving and misdemeanor traffic adjudicated within 126 days of first appearance
51%	60% of Preliminary Examinations including extradition/detainer* cases held within 14 days of arraignment
83%	75% of Preliminary Examinations including extradition/detainer* cases held within 28 days of arraignment

*This percent includes cases bound over to Circuit Court, reduced to a misdemeanor, or dismissed. Case age of Extradition/Detainer cases is measured from the time of arraignment to the time of the hearing or the time when the hearing was waived.

Revenue



	2014	2015	2016	2017	2018*
General Revenue	362,799.98	479,519.48	493,339.52	489,788.65	481,353.61
Trust & Agency	233,367.12	258,693.33	289,963.00	273,443.80	275,283.66
Penal Fine	103,638.11	172,302.07	168,903.65	146,939.24	163,749.52
Sobriety Court	9,667.85	5,440.00	8,800.00	6,333.55	8,100.00
Coll/Not Earned/Other		3,225.00	12,510.00	21,280.00	30.00
Total	709,473.06	919,179.88	973,516.17	937,785.24	928,516.79

In 2018, the 89th District Court’s revenue was \$928,586.79 down \$9,198.45 from 2017. The decrease is believed to be due to the ebb and flow of collections. Of the \$928,586.79 collected, \$481,353.61 was given to the Cheboygan County general fund.

Pursuant to statute and local ordinance, \$275,283.66 from the Trust and Agency account was distributed to the Police Agencies, DNR Fish/Game Fund, and Secretary of State, Crime Victim Fund, State Court Fund, Convicted OUIL Assessment, Juror Compensation, Civil Filing Fee Fund, Justice System Fund and Victim Restitution. Money assessed by the courts for penal fines is dispersed to public libraries per statute. In 2018, \$163,749.52 was dispersed to Cheboygan, Indian River, and Mackinaw City, Presque Isle, Topinabee and Wolverine libraries. Sobriety Court revenue totaled \$8,100.00.

In 2018, the District Court also collected \$30.00 for the Cheboygan County Preservation Fund.

*Unaudited data

Expenses

District Court's budget was \$642,124.0 for 2018. District Court was under budget by 2.39% in 2018.

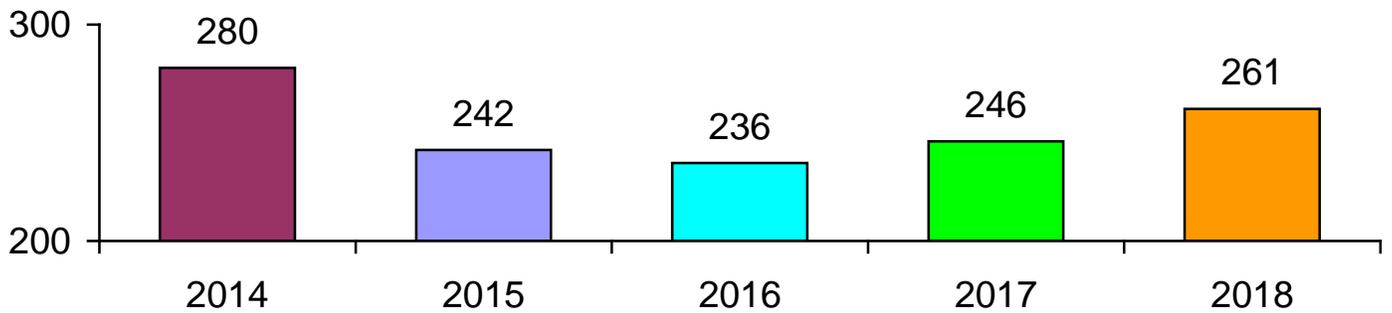
Description	2018 Amended Budget	Year-to-Date Balance 2018	Available Balance
Judge Standard Payment	40,039.00	40,039.00	0.00
County Supplement Judges Salary	5,685.00	5,685.00	0.00
Fringe	217,353.00	215,952.49	1,400.51
Full Time	325,458.00	323,433.80	2,024.20
Part Time	4,805.00	4,801.23	3.77
Year End Salary Adjustment	0.00	2,536.17	(2,536.17)
On Call/Reimbursement	11,904.00	9,754.97	2,149.03
Office Supplies	5,486.90	5,402.68	84.22
Uniforms	455.76	455.76	0.00
Transcripts	500.00	131.55	368.45
Jury Fees	1,829.00	869.09	959.91
Contractual Services	760.00	632.32	127.68
Legal-Court Appointed Attorneys	1,500.00	585.00	915.00
Visiting Judges	200.00	40.33	159.67
Membership & Subscriptions	2,000.00	1,846.60	153.40
Telephone	1,500.00	1,444.77	55.23
Cell Phone	1,620.00	1,620.00	0.00
Travel/Lodging/Meals etc.	2,821.00	2,801.98	19.02
Employee Training	1,000.00	1,988.00	988.00
Caseflow Assistant Grant	10,000.00	0.00	10,000.00
Tether/Drug Testing Fees	600.00	365.35	234.65
Fees	522.00	522.00	0.00
Office Equipment & Furniture	200.00	128.00	72.00
Computer-Hardware/Software/Maintenance	5,885.34	5,751.13	134.21
2018 Total Expenditures *	\$642,124.00	\$626,787.22	\$15,336.78
2017 Total Expenditures	\$635,238.12	\$617,171.06	\$18,067.06
2016 Total Expenditures	\$643,855.22	\$625,197.83	\$18,657.39
2015 Total Expenditures	\$605,608.00	\$570,103.47	\$35,504.53
2014 Total Expenditures	\$560,153.00	\$540,134.32	\$20,018.68
2013 Total Expenditures	\$531,338.00	\$513,612.76	\$17,725.24

*Unaudited Data

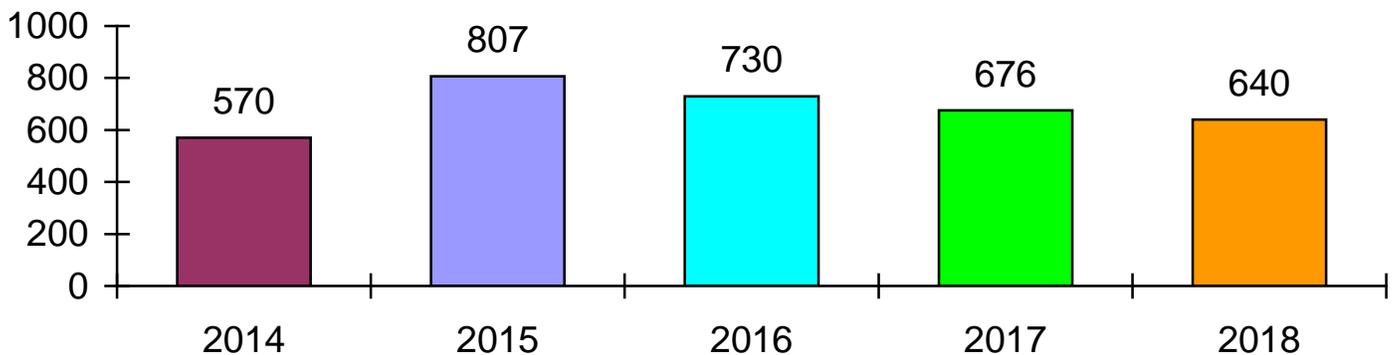
The 89th District Court is divided into three divisions – criminal, civil and traffic. All criminal cases whether misdemeanor or felony, begin in District Court. The Criminal Division of the District Court handles a wide range of criminal proceedings including misdemeanor offenses for which the maximum possible sentence is one year or less. Examples of District Court misdemeanor offenses include drunken driving, use or possession of marijuana, shoplifting, domestic violence, assault and battery, and driving while license suspended. In misdemeanor cases, Judge Barton arraigns the defendant, sets bond, takes pleas, conducts the trial and sentences the defendant.

In addition to issuing misdemeanor complaints, the District Court also issues all felony complaints, sets bond and conducts preliminary hearings for felony cases. If at the preliminary hearing, the prosecutor establishes by probable cause that a crime has been committed and the defendant committed the crime, the case is transferred to Circuit Court for trial. The Criminal Division of the court is also responsible for issuing search warrants, scheduling all hearings and trials for misdemeanors, receipting and maintaining all criminal bonds, keeping records of all criminal matters, reporting information to state agencies including Secretary of State for motor vehicle violations and notifying Michigan State Police of criminal convictions.

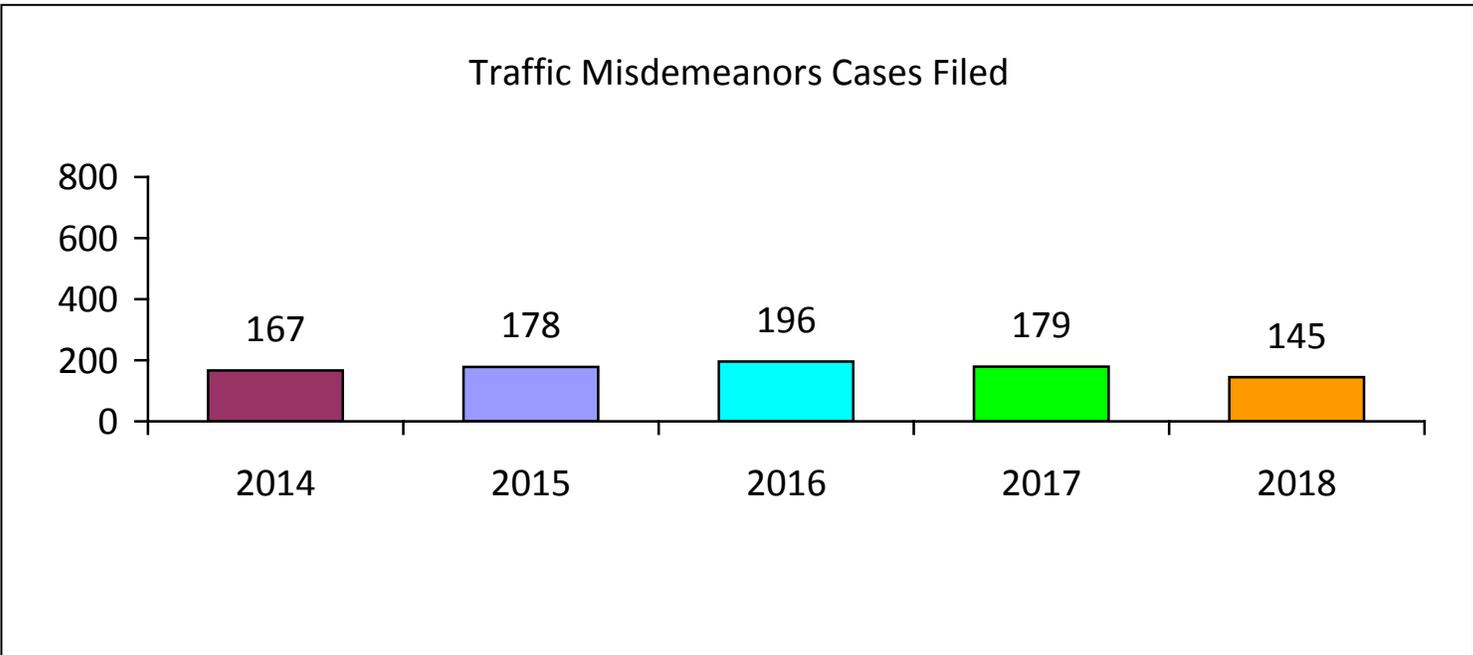
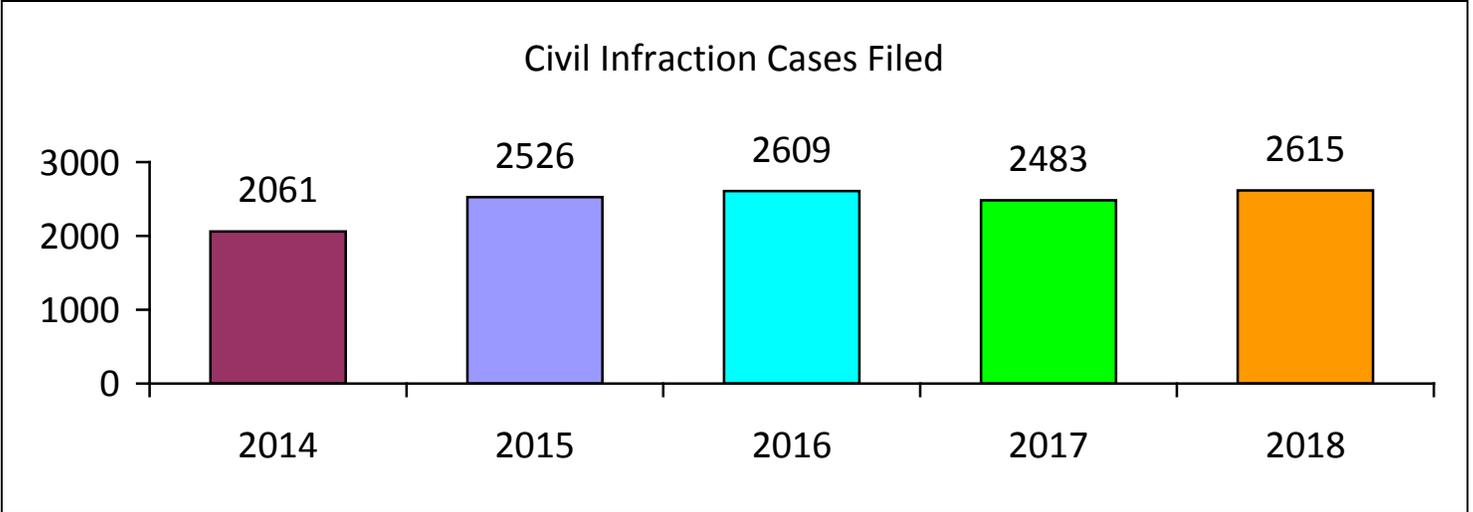
Felony Cases Filed



Misdemeanor Cases Filed



The Traffic Division processes all civil infractions, which include minor traffic matters, some Department of Natural Resource matters and certain misdemeanor cases. Speeding tickets, registration/plate violations, careless driving, parking, seatbelt violations, no proof of insurance, defective equipment and failure to stop or yield are examples of civil infractions handled by District Court. These civil infractions make up the majority of activity in the Traffic Division. Other cases handled in this division are misdemeanors such as failure to display valid operator’s license on person, expired plate violations, violation of restricted license as well as various hunting, camping, boating and fishing violations.

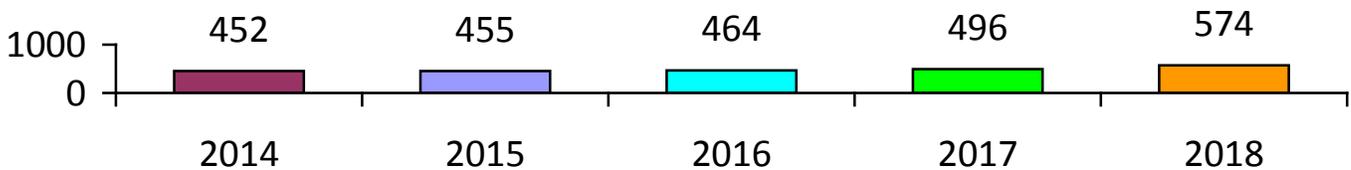


The Civil Division of the court has jurisdiction over all civil disputes where the amount in controversy is less than \$25,000, small claims and landlord tenant cases. General civil also includes cases for claim and delivery.

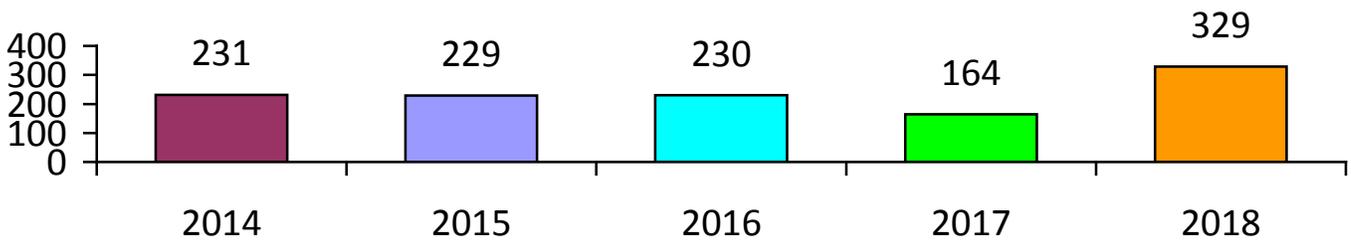
In small claims cases, the amount in controversy is \$6,000 or less. Litigants waive the right to be represented by an attorney, waive the right to a jury trial and the right to appeal the district judge’s decision.

Landlord tenant cases are filed by landlords or land contract vendors when tenants or land contract vendees are not complying with the terms of the lease or contract. This area also includes summary proceeding matters.

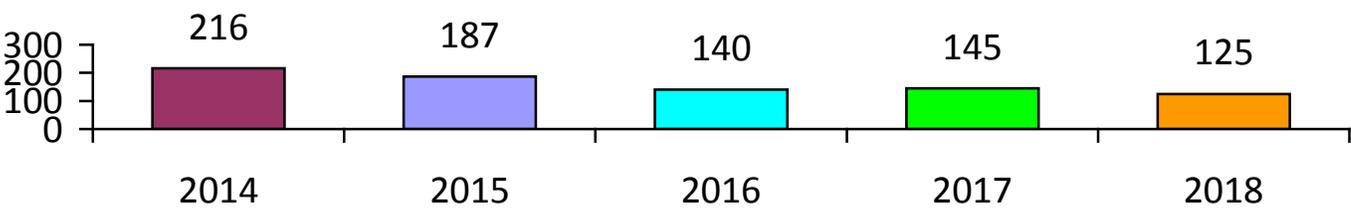
General Civil Cases



Small Claim Cases

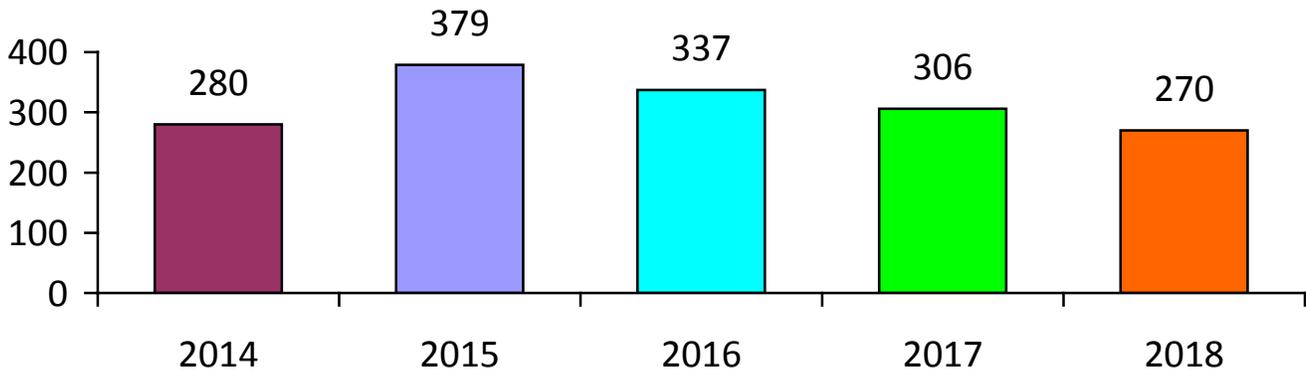


Landlord/Tenant Cases

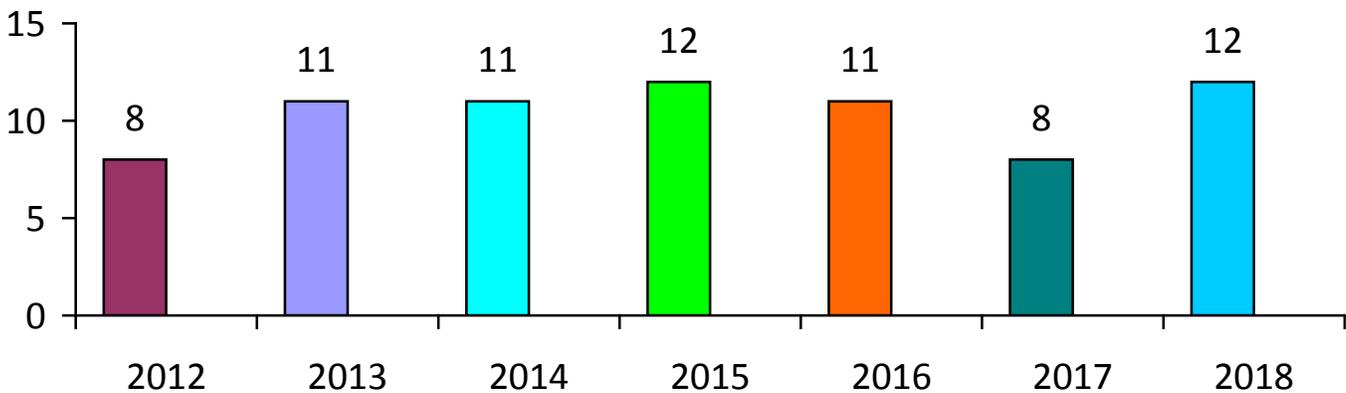


The Probation Department provides services to the judge, victims and probationers. The probation agent is responsible for the preparation of pre-sentence investigation reports and the supervision and referral to appropriate programs/services for defendants placed on probation. Monitoring probationers is necessary to restore victims and communities, protect the public, promote probationer accountability, and create a climate for probationers' rehabilitation. This includes the supervision of community service placements and those individuals referred to Community Corrections as alternatives to incarceration. The chart below reflects the total number of probationers placed on probation in each year to include non-reporting probation cases.

District Court Probation Caseload



Sobriety Court Probation Caseload



The District Court had eight individuals enter our program in 2012, eleven in 2013, eleven in 2014, twelve in 2015, eleven in 2016, eight in 2017 and twelve in 2018. Since inception, forty individuals were successfully discharged, eleven were discharged due to non-compliance, one was discharged unsuccessfully due to absconding, three were transferred to another jurisdiction, and one individual is on warrant status. To date, we have a total of 17 active individuals in our program.

Jury Fee Reimbursement

The Juror Compensation Reimbursement Fund was created as of January 1, 2003, to provide a source of reimbursement funding to trial courts for legislated increases in juror attendance compensation. Beginning October 1, 2003, jurors were compensated at new, higher rates (see MCL 600.1344) and trial court funding units can claim reimbursement biannually from the fund for the increased expense. The figures below reflect the reimbursements to Cheboygan County (Circuit, District and Probate Courts) which are deposited into the county’s general fund.

Year	1 st Term	2 nd Term
2012	\$2,150.00	\$2,755.00
2013	\$2,845.00	\$4,750.00
2014	\$2,175.00	\$ 372.50
2015	\$2,957.50	\$4,095.00
2016	\$2,195.00	\$4,587.50
2017	\$2,410.00	\$1,095.00
2018	\$ 800.00	\$1,081.70

Drunk Driving Caseload Assistance Fund

The Drunk Driving Caseload Assistance Fund was created by statute effective January 1, 1992. The fund was created to provide a source of funding for implementation of new case processing time guidelines which would promote the timely disposition of cases in which the defendant was charged with a qualifying drunk driving offense. Offenses can be charged under either state statute or local ordinance. Funds received are based on previous year’s caseload.

Year Received	
2013	\$ 8,994.90
2014	\$ 10,875.74
2015	\$ 9,400.55
2016	\$ 9,538.48
2017	\$ 9,689.22
2018	\$ 7,862.04

Drug Cases Information Management Fund

The Drug Case Information Management Fund was created by statute effective September 1, 1994. The fund was created to provide a source of funding for timely management and new reporting to the Secretary of State of specific cases. The case types include an attempt to violate, a conspiracy to violate, or a direct violation of the Public Health Code for drug-related offenses. Offenses can be charged under either state statute or local ordinance. Funds received are based on previous year’s caseload.

Year Received	
2013	\$ 565.95
2014	\$ 649.84
2015	\$ 769.87
2016	\$ 881.26
2017	\$ 747.08
2018	\$ 674.54

Community Service Program

This sentencing alternative provides the Court with the opportunity to allow certain indigent offenders to perform volunteer work as part of their sentence as credit against payment of fines and costs. Placements are located in government or community not-for-profit agencies and supervised by the Probation Officer. Paperwork must be completed on each referral, a suitable location selected, and supervision or oversight required.

In 2018, approximately 2,681 hours of community service were completed by defendants assigned to the Community Service program. Community service hours resulted in \$24,794.79 being credited toward eligible fines, costs and fees.

Smart Start/Rancilio Home Confinement Services/House Arrest Services/Home Confinement Inc./American Interlock Inc.

Defendants who are sentenced to be on an alcohol monitor/tether are referred to any one of these agencies. These programs are utilized by the court to help monitor an individual’s alcohol intake and/or keep the defendant confined to his/her home and provide accountability to the un-incarcerated defendant. Other types of technology are also available to allow the court to monitor at different levels of security based on the seriousness of the offense such as Alcohol Tether w/GPS, Ignition Interlock with/without camera, and Vehicle Immobilization.

Williams House

The Williams House is a structured transitional house for recovering alcoholics/addicts. The Williams House is for men 18 or older. The goal of the transition house is to help people recover and maintain sobriety in a structured, drug-free environment so they can return to their families and jobs.

Community Mediation Services

The court utilizes this mediation program to assist the court and public in resolving small claim cases. Mediation allows parties an opportunity to resolve their cases in a non-adversarial manner while working with a trained mediator.

Year	2011	2012	2013	2014	2015	2016	2017	2018
# of Referrals	8	6	7	0	6	7	6	1
# Cases Mediated	8	6	7	0	6	6	6	
# Cases Mediated to agreement	8	5	5	0	4	5	4	
# Cases Mediated without agreement	0	1	2	0	2	1	2	1
Overall Mediated to Agreement Rate	100%	83%	71%	0	67%	83%	67%	0%

Court Website

The 89th District Court’s website provides information about the court and its services. The site provides general information to the public about the district court and basic procedural guidelines to assist the public in understanding how the district court operates. Included on the website is information about location and hours of operation, court calendar, payment options, court dispositions dating back 15 years, fines and costs, filing fees, probation forms and reporting information, jury duty and other helpful links as well as information with regard to criminal, civil and traffic cases. Our website also includes the option to pay online which was added in September 2010. Our website address is www.89thdistrictcourt.org.

Work Crew

This program was started by the Cheboygan County Sheriff Department to provide a Work Crew Program in lieu of jail to reduce jail overcrowding, provide an alternative sentencing option to the judges and provide a program allowing a defendant to give back to the community through community service.

Other Programs

The District Court also utilizes other programs such as Alcohol Highway Safety Education, Outpatient Counseling, Inpatient Treatment, Shoplifter’s Alternative, Anger Management, and Domestic Violence Counseling.



Cheboygan County

2018–2019 ANNUAL REPORT

BY THE NUMBERS



416 youth in Cheboygan County reached by MSU Extension programs, including 4-H, SNAP, and Sea Grant programs



Over 40 MSU Extension professionals providing education to Cheboygan County residents



50 soil test kits purchased by Cheboygan County residents



MSU Extension website received 3,244 visits from Cheboygan County. 72% were first time visitors



4 Extension professionals based in Cheboygan County

100

Over 100 years of Extension in Cheboygan County. The first Extension ag agent began in 1915

MESSAGE FROM THE DISTRICT DIRECTOR

I'm delighted to share the results of another successful year of partnership between Cheboygan County and Michigan State University (MSU) Extension. Because of your continued support, we've been able to make a difference in the lives of youth, families, businesses and communities.



MSU Extension offers a broad range of research-based educational services to county residents. Over this past year, we've empowered families and individuals to live healthier lives, supported new and local businesses, created opportunities for youth leadership development and career exploration, helped farmers with business management and mental health, and much more. Our staff live and work alongside county residents, are rooted in community relationships and are responsive to community needs.

This year, we've also welcomed Cheboygan County residents into our online community: we've offered online educational courses, answered questions on topics ranging from gardening to food safety, raised program awareness through social media and provided a library of research-based resources they've browsed on our website.

Our partnership with you makes this all possible. On behalf of the MSU Extension team serving Cheboygan County, thank you for another great year. We look forward to your continued support and hope you'll be able to join us during one of our upcoming programs.

CONTACT



MSU Extension
825 S. Huron, Suite 5
Cheboygan, MI 49721



www.canr.msu.edu/cheboygan



MSUEExtension-CheboyganCounty



231-627-8815



@MSUEExtension

4-H PROGRAM HIGHLIGHTS



4-H: Animals and so much more!

Animal projects have been the traditional part of 4-H for a long time. In response to a decline in youth participating in small animal (rabbits and poultry) projects, the Cheboygan County 4-H Program has continued to focus on growth in this area. The Small Animal Club that was established last year grew from only three youth members to 13 this year. Most of these youth are brand new to 4-H. The youth are encouraged to participate in the county fair – a great place for them to demonstrate what they have been learning during the year. Three new youth will be participating in the county fair for the first time.

4-H also excels in many other project areas. This past year the county program focused on exposing youth to project areas beyond animals. 4-H partnered with Wolverine Schools and MSU Extension's Early Childhood Education and offered a Family Science Night in the fall and a Family Literacy Night in the spring. Both nights encouraged families to work together in exploring the many hands on educational stations. The 4-H Program Coordinator also assisted the math teacher with a rocket project that taught students about angles, velocity, and data collection, but also about teamwork, problem-solving and communication.

This spring, Wolverine students in the 8th grade science class explored the 4-H Beginning of Life (embryology) curriculum. The class observed the life cycle of a chicken by incubating 39 chicken eggs, watching the embryo develop and finally, celebrating the successful hatching of 28 chicks. The science teacher related the chick development and growth to the human development and growth process. When candling the eggs after the first week in the incubator, many students were amazed by the movement of the embryo and exclamations of "It's alive!" were heard repeatedly.

Youth also had the opportunity to participate in afterschool programs that were non-animal related. A six week STEAM (science, technology, engineering, arts, and mathematics) Club and a Babysitting Club were offered in partnership with the GLOW Community Center (an afterschool youth program). Youth, who participated in the Babysitting Club, received First Aid and CPR certification and also learned about child development stages, appropriate games, how to make healthy snacks, how to be safe and safely market their babysitting business. The after school cooking club, Wolverine Young Chefs, is in its fifth year and had ten youth enroll. The club leader is beginning to utilize teen leaders, who have been members of the club since the beginning, to teach newer members many of the skills that they had learned in previous years.

Investing in Cheboygan County Youth with 4-H & MSU Extension

According to research completed by the Institute for Applied Research in Youth Development at Tufts University 4-H'ers are **4X** more likely to make contributions to their communities, **2x** more likely to be civic-ally active, and **2x** more likely to make healthier choices.



Volunteer & riders from Proud Equestrian Program's Camp Rein or Shine, a therapeutic horseback riding camp for youth with disabilities.

The Cheboygan County 4-H also added programming during the summer to give youth opportunities to remain engaged in healthy activities. Life of the Straits was launched in June. This four part series is designed for families to learn more about the rich cultural history and important environment in the Straits of Mackinac region. Four counties – Chippewa, Mackinac, Presque Isle and Cheboygan are partnering and coordinating this event.

It began in Cheboygan with a tour of the Coast Guard ship and a trip up the Cheboygan River on Nautical North Family Adventures' glass bottom boat. Youth learned to drive the ship through a simulation and got wet learning about the importance of damage control when there is a leak. On the river, they came face to face with a live sea lamprey and learned about this invasive species and what is currently being done to control its influence on the lakes and rivers.



4-H Summer Campers "dissect" logs and discover all the different kinds of organism that make the log their home.



Cheboygan County 4-H youth member, Trixie Charboneau, shows her rabbit, Do-nut, for the first time at the Northern Michigan 4-H Rabbit and Poultry Palooza.

In July, families will tour the Sault Locks and border crossing facilities. In August, they will travel to Rogers City. In September, the capstone event, will be a trip to Mackinac Island where they will learn more about the past inhabitants of the island by exploring the historic cemeteries and complete a Monarch butterfly survey and tagging.

The program has **12** families for a total of **41** individuals participating.

Government and Public Policy

Collective Impact

This year, a new MSU Extension program about “Collective Impact” was rolled out for two diverse community groups in Cheboygan. The training teaches an innovative method of collaboration that is shown to tackle complex community problems in a structured way. The first group to complete the training was “Pulling Together Cheboygan”, a group of diverse stakeholders working to improve outcomes for children and youth.

The second training was convened by the Cheboygan Area Chamber of Commerce for those working in the area of economic development. Participants across both programs included elected and appointed officials, business owners, government staff, educators, board members from foundations and other nonprofit organizations, and local residents. Cheboygan is the first community to benefit from this collaborative program.

Opportunity Zones

This spring, MSU Extension presented a statewide program called “Opportunity Zones: There’s No Place Like Home” in partnership with the Michigan Economic Development Corporation and the Michigan State Housing Development Authority. There were six regional trainings held across the state, the largest in Grayling on May 13th, 2019. Nine local leaders from Cheboygan county participated in the program.

The goal of the half day workshop was to educate local decision makers on Opportunity Zones, a new federal tax incentive that launched in 2017. The incentive aims at directing private investment in low income census tracts. In Cheboygan county, the designated census tract is on the west side of the City of Cheboygan and into Beaugrand Township. Other nearby zones include Mackinaw City, Bois Blanc Island, and St. Ignace.

Workshop participants learned the fundamentals of Opportunity Zones including how they were selected and explored possible community impacts of the program. They were also given tools to market potential projects to investors. One program participant said, “This program is a great overview of the Opportunity Zones. It has left me with a lot of questions. [I plan to] open communication with this through the planning commission to create a list and marketing strategy.”



Protecting Lakes

MSU Extension hosted a training at Camp Pet-O-Se-Ga in Emmet County this summer on the benefits of natural lake shorelines and the techniques and tools property owners and local governments can take to maintain or recreate natural shorelines. There were 33 participants including 17 from Cheboygan county who attended this day-long training on July 19th. Attendees learned about lake ecosystems, identified aquatic plants in a hands-on demonstration, and enjoyed a field component examining a local natural shoreline project on Pickerel Lake. This program

was a collaborative effort with speakers from the Michigan Natural Shoreline Partnership, DNR, and Tip of the Mitt Watershed Council. A special thanks to the Northeast Michigan Council of Governments, Networks Northwest, and the Burt Lake Preservation Association for co-sponsoring the program.



Child and Family Development

Early Childhood

The most critical time in a person's life is the formative years between the ages of birth and five. Michigan State University Extension (MSUE) supports early childhood development through programs that help prepare Michigan's children from birth to eight years' old for school and life success. MSUE improves school readiness by teaching parents and early childhood professional's methods to help increase early childhood math, science, reading and literacy knowledge. MSUE also provides programs that help set children up for school and life success by providing parents and early childhood professional's tips on how to help children practice mindfulness techniques and grow on a social emotional level.

Outreach

From August 2018 to August 2019 several early childhood programs were delivered throughout Cheboygan County. Three parenting series were conducted using the Nurturing Parenting and Guiding Principles for Highly Effective Families curriculum. These series reached **24** people.

There were **7 one-time presentations** taught on the following topics Essential Skills for Learning and Life, Positive Discipline, Inquiring Minds Want to Know: Science for Young Children, Understanding A Toddler's World, Mindfulness for Children: Helping Children Manage Stress and Setting the Stage: Promoting Social Emotional Health in Young Children. These one-time workshops reached **30** adults. Through these one-time presentations **119** children from 0-8 and **43** children from 9-12 were impacted in Cheboygan County. Evaluation data from these programs show that **44%** of adult participants stated they gained understanding of importance of actively supporting a child's learning, **100%** agreed or strongly agreed that they understood how the topic was related to health development, **100%** felt prepared to support learning and growth in the topic area that was presented to them and **56%** gained techniques to help young children learn.

A 4-H Babysitting Special Interest Club (a short term, 6-week club) was held in Indian River. The purpose of the Babysitting Club is to help youth become confident in caring for children and keeping youth safe. Through this curriculum youth learned basics of babysitting and child development. They learn about how to respond to different scenarios they may face while caring

"Every child has his or her way of dealing with and understanding of the world. With small steps and repeating, you can mold a child to be a person of society!"

-Child Care Provider



Graduates from the Babysitting SPIN Club course that took place at the GLOW Community Center in Indian River, MI.

for children and work to build skills that will better prepare them for babysitting jobs or careers in early childhood or child care. Participating youth also learned safety tips from Ron Fenlon, a Cheboygan County School Liaison

Child and Family Development

Officer, health and nutrition tips from MSU Extension's Community Nutrition Instructor Cheyenne Farr and became CPR/First Aid certified by Lori Crowe, an AHA CPR/First Aide Instructor. Upon completion of the class, the youth participants stated that they wish the class was longer!

MSUE's Early Childhood Program Instructor also partnered with 4-H and the Wolverine School District to host two family engagement nights on the topics of science and literacy. Family engagement nights focus on teaching activities that families can do at home with their child, have fun while learning and build a positive relationship with their children.

MSUE's Early Childhood Program Instructor partnered with the Cheboygan-Otsego-Presque Isle Great Start Collaborative and their strengthening families group to assist with a Lunch and Learn on the Importance of Outdoor Play that took place in Tower. At the lunch and learn the benefits of outdoor play physical activity, and outdoor safety were discussed. Children and families in attendance went on a scavenger hunt, did some bubble dancing and had fun together doing leaf rubbing art. It was a great hands on learning experience for the children and the families.

Partnerships that impact MSUE's work in Early Childhood Development include: The Department of Health and Human Services (DHHS), probate court, the Great Start Collaborative for Cheboygan, Otsego and Presque, Northeast Michigan Community Service Action Agency (NEMCSA) Early Head Start and Head Start, St. John Lutheran Church, 4-H, early childhood providers and Great Start to Quality.



Making calming jars during a Mindfulness: Helping Children Manage Stress workshop. Calming jars are an excellent tool to help children learn to self-regulate, as well as, showing children & adults how cortisol, the stress hormones affects the brain.

IMPACTS:

- Mother: "I've been working on everything with him, he is actually listening to me!"
- Child Care Provider: "I plan on doing more experiments with the children in the near future!"
- Child Care Provider: "It helped me better understand toddlers. It also gave me a lot of techniques to use in my daycare setting!"
- Parent: "I will use patience, clear boundaries and appropriate consequences to give positive discipline!"

COOKING MATTERS



SMOOTHIE TESTING



SPINACH SALAD



Health and Nutrition Highlights

Michigan State University Extension provides research based nutrition and physical activity education to qualifying audiences through a statewide USDA Supplemental Nutrition Assistance grant. Programs and outreach from MSU Extension aim to increase healthy food choices on a limited budget, and increase the likelihood that adults and youth will choose physical activity rather than sedentary behaviors.

Cooking Matters

In partnership with Alcona Health Center, we are providing two Cooking Matters series. This class offers nutrition basics, as well as food safety, and the opportunity to practice different culinary techniques in the kitchen by preparing a meal together in class. After each class, participants receive free groceries to prepare a recipe at home. This series focuses on preparing meals for a family of four for less than \$10, basic food safety, as well as shopping basics.



Senior MarketFresh

This year, in partnership with Cheboygan Council on Aging, Cheboygan County, and United Way, we distributed **\$14,240 in coupons** for eligible seniors through the statewide program, Senior MarketFresh. This summer, **356 seniors** received coupons. This program allows seniors to access fresh, local produce in the effort to increase fruit and vegetable consumption, and to support local farmers in the area.

In 2019, MSU Extension, Supplemental Nutrition Assistance Program Education (SNAP-Ed) programs reached **457 adults and youth** in Cheboygan County through one time presentations and 6 week series.

Show Me Nutrition

MSU Extension provided six monthly nutrition lessons, and food tastings at Wolverine Elementary. This provided **69 students** with knowledge of nutrition labels, food groups, and food safety, as well as tasting new foods.



Supporting Food and Agriculture

MSU Extension facilitates the growth of agriculture, Michigan's second largest industry. Locally, we help are farmers increase their efficiency and productivity through consultation and educational programs. We also serve the agriculture industry by connecting our producers to MSU faculty and experts across the State to identify solutions to their production challenges. In addition to serving farmers, we also serve the sportsman, home gardeners, and the general population at large by providing consultation, expertise, and education in agriculture related ventures.



Last year, MSU Extension partnered with Michigan's agribusinesses and local farmer to conduct 5 different variety trials, providing producers with essential yield and quality data for corn, corn silage, soybean, potato, and malting barley varieties. This data is very important to area farmers, as it allows them to select the best performing seed to plant in their fields, and is one of the only sources of such information generated in Northeast Michigan. With a great deal of yield potential determined by crop genetics, data driven variety selection helps farmers to maximize their revenue, which is critical in helping farms in our communities stay in business despite the struggling economy.



- Four field days highlighting these trials in 2018 attracted a total of **83 participants**.
- **80%** (n=20) of respondents at our soybean field day reported that they intend to change their soybean management practices based on the information receive, and suggested that these management changes would effect a total of **13,225 acres** of soybeans in 2019, generating a average of **\$13 per acre** in savings or revenue, or **\$79,375 total**.

In addition to variety trials, we also conducted 8 other input and management trials last year pertaining to critical local needs. These studies included wildlife repellants, fertilizers, cover crops, and selecting the optimal soybean maturity groups for maximum profitability in different crop rotations. We also continued to monitor and update farmers on the status of current and emerging pest issues; such as the increased presence of Western Bean Cutworm (WBC) experienced last year, and the new issue of herbicide resistant weeds that have made their way into our region.





Michigan Sea Grant Extension promotes research, education, and outreach to enhance responsible and sustainable use of our diverse Great Lakes resources. Through MSU Extension, Michigan Sea Grant works with Michigan citizens, industries, and coastal communities to encourage their use, benefits, and enjoyment of Great Lakes resources that positively influences our state's economy, environment and quality of life.

Of highlight:

Lake Huron Regional Fisheries Works

Four **Lake Huron Regional Fisheries Workshops** in 2019 brought together nearly 330 anglers, charter captains, and others with fisheries researchers and managers from across Michigan. Participants gained better understanding of Lake Huron fisheries ecosystem changes, and connecting these stakeholders with information, research and management activities relating to Lake Huron and local communities.

The Northeast Michigan Great Lakes Stewardship Initiative

The Northeast Michigan Great Lakes Steward Ship Initiative (NEMIGLSI) is a place-based education partnership that engages youth in Great Lakes and natural resource stewardship projects provides support for schools and educators facilitates school-community partnerships.

In the 2018-19 school year, *238 Cheboygan County youth* were engaged in hands-on learning through variety of Great Lakes and natural resource stewardship projects supported through this NEMIGLSI partnership. Three *educators from Cheboygan County* teachers were supported through partnerships and sustained professional development facilitated by MSUE in this same school year; including a locally held Lake Sturgeon Science workshop for teachers and a regional mentoring program sponsored by our Sea Grant Center for Great Lakes Literacy.

Of highlight, Inland Lakes Elementary and Cheboygan Intermediate School students were supported by a NOAA B-WET watershed education grant secured by MSUE. These students raised a Lake Sturgeon in their classroom in partnership with local DNR Fisheries, Sturgeon for Tomorrow, and MSU Dept. of Fisheries and Wildlife. Funds from this grant supported watershed studies in connect with their fisheries project, including visits to local museums, a shipboard exploration out on Lake Huron with Nautical North, and local stewardship projects such as a beach clean-up at Gordon Turner Park.



**Connecting
with our Lake
Huron fisheries
- past and
present -for
ecological,
economic, and
community
values**



Extension Professionals Serving Cheboygan County

Staff Located in Cheboygan County Office:

Name	Role	Phone	Email
Adam Koivisto	District 14 Director	(231) 237-4775	koivist4@msu.edu
Leigh Ann Theunick	MSUE 4-H Program Coordinator Children & Youth Institute	(231) 627-8815	theunic3@msu.edu
Lindsey Gardner	Government & Public Policy Educator	(231) 627-8815	lgardner@msu.edu
Cheyenne Farr	HNI Instructor Health & Nutrition Institute	(231) 627-8815	farrchey@msu.edu
Mary McTevia	Office Manager	(231) 627-8815	mctevia@msu.edu

Additional MSU Extension Staff Serving Cheboygan County

Name	Role	Phone	Email
Denise Aungst	Supervising Extension Educator Health & Nutrition Institute	(989) 731-0269	aungstd@msu.edu
Christian Tollini	Field Crops Educator Agriculture & Agribusiness Institute	(989) 734-2168	tollinic@msu.edu
Brandon Schroeder	Sea Grant Educator Great Lakes Fisheries Education and Management –Sea Grant	(989) 354-9870	dedecke5@msu.edu
Danielle Melching	Program Instructor Children and Youth Development	(231) 624-8090	melchin4@msu.edu
Sienna Suszek	Supervising Extension Educator Children & Youth Institute	(989) 354-9877	Suszek@msu.edu

MISSION:

Michigan State University Extension helps people improve their lives through an educational process that applies knowledge to critical needs and issues and opportunities.

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Jeffrey W. Dwyer, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned. The 4-H Name and Emblem have special protections from Congress, protected by code 18 USC 707.

ADMINISTRATOR'S REPORT

8-27-19

- MARINA:** The engineer has submitted plans and specifications for the Marina project to EGLE and the Army Corp of Engineers. The application is currently under review. Once the permit type is determined by the State, the permit approval time line will be identified and project bidding can be scheduled.
- PHONE SYSTEM REPLACEMENT:** The County received 12 RFP Packets from vendors for phone system replacement. Staff will be reviewing the proposals with our consultant to provide recommendation to the Board for contract award.
- VEHICLE FLEET MANAGEMENT SERVICE:** RFP's for vehicle fleet management services have been posted. RFPs are due by 2:00 P.M. today. RFP's will be reviewed by staff and a cost analysis performed to determine if the County will award a contract.
- SAND ROAD SENIOR CENTER:** Staff has received quotes to complete replacement of heating and cooling units at the center as well as sealcoating all parking and drive areas. The projects are scheduled to be completed by fall.
- SENIOR MILLAGE APPROPRIATIONS:** Senior Millage Appropriation request for funding are currently being submitted by requesting agencies. Staff will be reviewing request and a Millage Appropriation Committee meeting will be scheduled for committee recommendation for funding to the Board.



Cheboygan County

Board of Commissioners' Meeting

August 27, 2019

Title: Project Authorization: 2017-0032/P14 5311 Capital Formula Grant

Summary: This contract is to purchase one van for Straits Regional Ride.

Financial Impact: Total \$39,150- Federal \$31,320- State \$7,830- Local funds 0.

Recommendation: Motion to approve the contract and authorize the Chair to sign with any necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

Unsigned Copy
For Your Files

Date: June 19, 2019
Agreement No.: 2017-0032
Authorization No.: P14
Job No.: 205537
Agenda: MA

**PROJECT AUTHORIZATION
CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FY 2019 SECTION 5311 CAPITAL
FORMULA GRANTS FOR
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: July 30, 2019
Authorization Expiration Date: July 29, 2022
Fiscal Year of Effective Contract Clauses: 2019

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2018-4/Permanent No. MI-2018-034-01. Award Year: 2019

The Data Universal Numbering System (DUNS) number for the AGENCY is 038622874.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and submit to MDOT quarterly milestone reports for Section 5311. Reports are due 10 days after the end of each quarter.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

<u>Line No.</u>	<u>Item</u>	<u>Line Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
1	Revenue vehicle: Up to one replacement van	11.12.15	\$31,320	\$7,830	\$39,150

Funding sources:

2019/56150/3120 \$31,320 (F)
2019/C87750/1120 \$ 7,830 (S)

PRF No.: 2019-527

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



Cheboygan County

Board of Commissioners' Meeting

August 27, 2019

Title: Project Authorization: 2017-0032/P15 5339 FY 2019 100% State

Summary: This contract is for replacement of one revenue vehicle up to 30 foot. The vehicle being replaced has reached its useful life in mileage and years of service. Contract awards SRR one additional revenue vehicle bus.

Financial Impact: Total \$73,063- State \$73,063- Local funds 0.

Recommendation: Motion to approve the contract and authorize the Chair to sign with any necessary budget adjustments.

Prepared by: Jeffery B. Lawson

Department: Administration

Unsigned Copy
For Your Files

Date: July 15, 2019
Agreement No.: 2017-0032
Authorization No.: P15
Job No.: 208571
Agenda: COM

**PROJECT AUTHORIZATION
CHEBOYGAN COUNTY
BOARD OF COMMISSIONERS
FY 2019 100% STATE**

This information is required by the Michigan Department of Transportation in order to record agreement of utilization of funds. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Three years from the date of award of the authorization.

Project Description: Vehicle replacement.

<u>Line No.</u>	<u>Item</u>	<u>Activity Code</u>	<u>State</u>
	<u>Revenue vehicles:</u>		
1	One <30 ft replacement bus	819	\$73,063

The AGENCY agrees to prepare and submit to MDOT quarterly milestone reports. Reports are due 10 days after the end of each quarter.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

Funding source:
2019/C87750/1120 \$73,063 (S)

PRF No.: 2019-632

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



Cheboygan County Board of Commissioners' Meeting

August 27, 2019

Title: Grant Application for 2020 Secondary Road Patrol and Traffic Accident Prevention Program

Summary: This grant offsets the cost of wages and fringe benefits related to one road patrol deputy. This grant is applied for each fiscal year and is included in the General Fund budget. The amount received for the period October 1, 2018 through September 30, 2019 was \$42,225 or 49.21% of the total cost. The amount we are allowed to request for the upcoming grant period is \$47,855 or 53.72% of the total cost. The allowable allocation is determined by the State of Michigan Office of Highway Safety Planning. The grant application must be received by the Office of Highway Safety Planning by September 1, 2019.

Financial Impact:

State grant revenue totaling \$47,855.

Recommendation:

Motion to submit the grant application for fiscal year 2020 Secondary Road Patrol and Traffic Accident Prevention program and authorize the chairperson to sign the grant agreement and any forthcoming required documentation after review by the Finance Director and civil counsel, if applicable.

Prepared by: Sheriff Dale V. Clarmont
James Manko

Department: Cheboygan County Sheriff Department
Finance

**SECTION C: SECONDARY ROAD PATROL AND
 TRAFFIC ACCIDENT PREVENTION PROGRAM APPLICATION**

I. Application and Contract Signature Page

This application is made under P.A. 416, as amended, in the amount and for the purpose set forth. On the basis of the information provided in this application and detailed budget submitted by the county, an award will be made to the county in the amount and for the period stated, and is subject to the Contract Conditions and Requirements. This agreement becomes effective as of the date county representatives are notified by OHSP.

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and OHSP policies with the understanding that failure to do so is cause for termination of the grant.

A. REQUESTOR INFORMATION

1. Applicant County Cheboygan	2. Federal Employer ID Number 38-6004841
3. Fiscal October 1, 2019, to September 30, 2020	

B. CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS

4. Name John Wallace	5. Telephone Number 231-627-8855	
6. Street Address 870 South Main Street	7. City Cheboygan	8. ZIP Code 49721
9. State Agency with which County EEO is on file: Office of Criminal Justice		
10. Signature of Chairperson		11. Date

C. SHERIFF

12. Name Dale V. Clarmont	13. Telephone Number 231-627-3155	14. Email Address Sheriff@cheboygancounty.net
15. Street Address 870 South Main Street	16. City Cheboygan	17. ZIP Code 49721
18. Signature of Sheriff		19. Date

D. FINANCIAL OFFICER

20. Name James Manko	21. Telephone Number 231-627-8430	
22. Street Address 870 South Main Street	23. City Cheboygan	24. ZIP Code 49721
25. Signature of Financial Officer		26. Date

E. PRIMARY CONTACT PERSON FOR SRP PROGRAM

27. Name and Title Jodi Beauchamp, Administrative Assistant	28. Telephone Number 231-627-8882
29. E-mail Address Sheriff@cheboygancounty.net	30. Fax Number 231-627-8880

Only original signatures will be accepted
FOR OHSP USE ONLY

Date Application Received	Contract Number
AUTHORITY: MCL 28.31, MCL 51.76, MCL 51.77, as amended	COMPLIANCE: Voluntary; however, failure to complete will result in a denial of funding

II. Maintenance of Effort Base Data

County-Funded Deputies

<p>Report the number of county-funded, full-time certified deputies employed by, or budgeted for, the sheriff's department as of the dates indicated below. The source of funding for the deputies (i.e., other grants, local contractual arrangements, etc.) is not a deciding factor in determining whether the county meets the maintenance of effort requirement. Do not include P.A. 416-Funded Road Patrol Deputies.</p>			
County-Funded, Full-Time Certified Deputies	1) As of 9/30/78	2) Current	3) Budgeted for Upcoming Fiscal Year (October 1 – September 30)
Total Number	12	18	18
Number Whose Primary Duty is Road Patrol	9	12	12

III. Methods and Procedures

INSTRUCTIONS: Indicate how your department will utilize the funds allocated by selecting each box that describes an activity engaged in by your county's SRP Deputies. If "other" is selected, provide a description of the activity. All activities must be allowable under the provisions of P.A. 416 and must be consistent with the submitted budget.

Patrol and monitor traffic violations on secondary roads.

Investigate crashes involving motor vehicles on secondary roads.

Provide emergency assistance to persons on secondary roads.

Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.

Enforce laws in state parks and county parks within the county.

Provide a vehicle inspection program.

Provide traffic safety information and education programs.

Other (please describe)

Additional Information: |

IV. Resolutions, Contracts, and Law Enforcement Plan

- A. List each city or village which has requested, by resolution, that the sheriff's department provides services within its boundaries. If none, note N/A.

Note: Include a copy of each resolution. If any new resolutions are adopted during the fiscal year, immediately forward a copy to OHSP.

N/A

- B. List each township, city, or village that contracts with the sheriff's department to provide law enforcement services. If none, note N/A.

Note: Include a copy of each contract. If any new contracts are acquired during the fiscal year, immediately forward a copy to OHSP.

N/A

- C. Include a copy of your most current Law Enforcement Plan with MSP for the unincorporated areas of the county.

Note: Law Enforcement Plans shall be updated at least every four years, following a sheriff's election.

See attachment

VI. Budget Detail

INSTRUCTIONS: The budget must be completed in detail and shall only cover the period for which this application is made.

Note: Round to whole dollar amounts (except in rates and calculations).

A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
Road Patrol Deputy	\$53,726	90	\$48,353
Holiday Pay	\$ 4,700	90	\$ 4,230
			\$
			\$
			\$
OVERTIME \$38.74 x 40 hrs = \$1,550		90	\$ 1,395
LONGEVITY \$500		90	\$ 450
SUBTOTAL			\$54,428

FRINGE BENEFITS		
FICA	PERCENT 6.2%	\$3,375
RETIREMENT	PERCENT 19.16%	\$10,428
HOSPITALIZATION	AVG/EMPLOYEE/MONTH \$1,487.40	\$17,849
WORKERS COMPENSATION 2.71%	RATE/\$100 IN WAGES \$	\$1,475
OTHER INSURANCE (please identify) Life	\$3.50 per month \$42	\$38
Medicare	1.45%	\$789
MESC	3.62%/\$326 per year	\$293
		\$
		\$
SUBTOTAL		\$34,247
TOTAL PERSONNEL		\$88,675

C. EQUIPMENT

Must include detailed description of equipment to be purchased

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			\$
			\$
			\$
TOTAL EQUIPMENT			\$

D. OPERATING EXPENSES

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES		\$
CLEANING/CLOTHING ALLOWANCE	\$450	\$405
TRAINING		\$
RADIO MAINTENANCE CONTRACTS		\$
MISCELLANEOUS (describe)		\$
TOTAL OPERATING EXPENSES		\$405

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	\$89,080
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E. INDIRECT COSTS

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	\$
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TOTAL PROJECT COSTS (Direct + Indirect)	\$89,080
STATE ALLOCATION	\$47,855

F. BUDGET NARRATIVE

INSTRUCTIONS: Provide a narrative justifying and detailing the basis for determining the cost of the items included in each budget category. INCLUDE CALCULATIONS THAT AREN'T APPARENT ON PREVIOUS PAGES. Additional pages may be attached as needed.

SALARIES AND WAGES

Personnel include one (1) Road Patrol Deputy who will spend 90% of his time working on secondary roads and 10% on county activities.

There are 13 holidays recognized by the current contract. It is assumed for budgeting reasons that this officer will be scheduled to work all holidays (12 hr shifts). Employees required to work on a holiday shall receive their holiday pay of eight (8) hours at their straight time regular rate of pay in addition to time and one-half (1-1/2) for all hours worked on the holiday.

Overtime is estimated and based on 40 hours overtime.

All salary and wage calculations shown are based on the amount of time to be spent on Secondary activities 90%.

FRINGE BENEFITS

Rates are shown on face of budget. Deputy benefits were prorated at 90%.

Name and Title of Person Completing the Budget Jodi Beauchamp, Administrative Assistant	Telephone Number 231-627-8882
Email Address Sheriff@cheboygancounty.net	



Cheboygan County

Board of Commissioners' Meeting

August 27, 2019

Title: Resolution 19-13 – Support of Line 5 Tunnel

Summary: Resolution supporting the construction of Line 5 Tunnel.

Financial Impact:

Recommendation: Board Consideration

Prepared by: Jeffery B. Lawson

Department: Administration



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

Resolution 19-13

CHEBOYGAN COUNTY RESOLUTION IN SUPPORT OF LINE 5 TUNNEL

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in Straits of Mackinac for more than 66 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service.

WHEREAS, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed.

WHEREAS, Issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5 year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate chances of any leaks of product into the Great Lakes.

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel has subsequently opposed the negotiated "agreement" and filed a law-suit in Ingham County Circuit Court to close down Line 5 immediately effectively canceling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequents for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome and;

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Cal Gouine

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

NOW, THEREFORE, BE IT RESOLVED that the Cheboygan County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED that Cheboygan County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

John B. Wallace, Chairperson
Cheboygan County Board

I, Karen L. Brewster, Clerk of the County of Cheboygan, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners at a regular meeting on August 27, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 27th day of August 2019 at Cheboygan, Michigan.

Karen L. Brewster
Cheboygan County Clerk/Register