

**C.C.E. Central Dispatch Authority
Board of Directors
1694 US Highway 131 – Petoskey, Michigan
MEETING LOCATION
Harbor Springs City Hall**

MINUTES

September 21, 2016

BOD MEMBERS PRESENT

Michael Cain, Chairman
James Tamlyn, Vice Chair
John Wallace, Secretary
Chris Christensen
Marcia Rocheleau
Bill Dohm
Lon Stephens
Tom Richards
Rob Straebel

REPRESENTING

Charlevoix County Cities and Villages
Emmet County Board of Commissioners
Cheboygan County Board of Commissioners
Charlevoix County Board of Commissioners
Cheboygan County Townships
Alternate Emmet County Townships
Charlevoix County Townships
Emmet County Cities and Villages
Alternate Emmet County Cities and Villages

BOD MEMBERS ABSENT

Joe Lavender
Pat Ball

REPRESENTING

Cheboygan County Cities and Villages
Emmet County Townships

911 COMMITTEE MEMBERS

Kevin Shepard
Jeff Lawson
Marty Krupa
Kari Kortz

Charlevoix County Administrator
Cheboygan County Administrator
Emmet County Administrator
Finance Officer

OTHERS PRESENT

Bob Bradley
Greg Clark
Sheriff Pete Wallin
Lt Derrick Carroll
Lt. Matt Breed
Al Welsheimer
Megan Anderson

REPRESENTING

CCE Central Dispatch
CCE Central Dispatch
Emmet County Sheriff's Office
Michigan State Police
Petoskey Department of Public Safety
Resort Bear Creek Fire Department
OEM

Meeting called to order by Chairman Mike Cain called the meeting to order at 2:00 PM.

ROLL CALL – See Above

CORRESPONDENCE

PUBLIC COMMENT

APPROVAL of MINUTES

Motion by Mr. Dohm to approve the minutes of August 17, 2016 with Support from Mr. Richards.
Motion approved with Unanimous Voice Vote.

RADIO PROJECT REPORT

Mr. Cain discussed the Steering Committee meeting and was impressed with the information that was presented and discussed. He discussed that there are two meetings coming in October the 10th and 24th. The meeting on October 24th will include a presentation from the Michigan Public Safety Communications System (MPSCS) along with presentations from radio manufactures. The Steering Committee would like to have a package presentation for this Board at the December Meeting.

PHONE SYSTEM UPGRADE

Mr. Bradley discussed the Intrado (now West, Inc) Viper phone controller that was purchased several years ago and the upgrade to make it Next Generation 911 (NG911) compliant. Our phone controllers will be connected via the Emergency Services Network (ESINet) to other 911 Centers – specifically Grand Traverse County, with other Counties 911 Centers (Antrim, Kalkaska, Leelanau, Missaukee) joining later. This was a budgeted project for 2016. Mr. Cain asked if the Board had any questions. It was explained that the system will be updated at both Grand Traverse County and CCE to the NG911 platform and then the 911 Centers will be connected as a Multi Node after the NG911 Resource.

Mr. Cain asked if Mr. Bradley was asking for action on this matter or needed action on this particular project. Ms. Kortz asked for clarification on the General Ledger line expenditures that this project will come from and if there are any other projects to come from this line. Mr. Dohm asked about the time frame, Mr. Bradley indicated early November for a change over process. Mr. Bradley discussed that regionally and throughout the State to move to the ESINet and NG911. Mr. Clark clarified that we will have the ability to move 911 calls from Grand Traverse to another County's 911 Center that is part of the remote Multi-Node configuration in an emergency situation. Mr. Cain asked if there would be any reoccurring cost savings with this upgrade, Mr. Clark mentioned that there will not be any immediate cost savings but it expected to see cost savings in the future. Mr. Christensen asked if the current system would have to be upgraded in the future to maintain compatibility with the surrounding Counties. Mr. Clark gave a complete overview of the current 911 Telephony system and how it replaced the outdated Motorola phone system that was well past its end of life cycle. Discussions were held on the transition from the current 911 system to the NG911 and the need to make the update to move forward with receiving NG911 calls.

Mr. Tamlyn joined the meeting at 3:15 PM.

Motion from Mr. Richards with Support from Mr. Dohm to approve the upgrade to our Viper as presented for NG911 compliance and Multi-Node. Motion passed with a Voice Vote of 6Yeas and 1 Nay.
Yeas – Cain, Tamlyn, Dohm, Rocheleau, Stephens, Richards. Nay – Christensen

Discussion was held on inviting the Grand Traverse County 911 Director to the next Board Meeting to discuss the MOU agreement regarding the Multi-Node agreement between the County's 911 Centers.

DIRECTORS REPORT

Mr. Bradley discussed the AT&T temporary tower at the center will be leaving in the next few days. The MPSCS is working on bringing their equipment to be installed at our Mackinaw City Tower site. He also discussed training that was being provided to our dispatch staff in the upcoming weeks.

Mr. Bradley also mentioned a couple of recent minor radio issues due to the fiber connection to the State Radio System, these have been adjusted and we have not had any further issues. Mr. Bradley also mentioned that we are moving forward with a few building modifications to accommodate the OEM department in the building.

ROUND TABLE

Mr. Dohm recommended that we should recognize Mr. Dennis Howard for his years of service to the CCE 911 Board of Directors. He thought that Mr. Howard has served since the beginning of the CCE Central Dispatch. Mr. Cain asked if staff would provide the appropriate recognition to be presented to Mr. Howard regarding his commitment and service to this Board.

Mr. Cain asked if there was any further information on the CCE Tower Network and how these Towers were affected by severe weather events. Mr. Bradley replied that Mission One has reviewed and mapped the tower to see what modifications may be needed to stabilize the tower.

ADJOURNMENT

Motion made by Mr. Dohm with Support from Mr. Stephens to adjourn the regular meeting and go into Closed Session at 3:15 PM.

Respectfully submitted by Greg Clark